

September 13, 2016
45 Monroe Street
Hillsdale, MI 49242

The regular Hillsdale Board of Public Utilities meeting was called to order at 7:00 p.m. by Mr. Duke Anderson, President to the Board.

Board Members Present: Mr. Duke Anderson, President; Mr. Bob Batt, Vice-President, Mr. Barry Hill and Mr. Chris Sumnar.

Others present: Mike Barber, Director; Chris McArthur, Assistant Director; Kelley Newell, Acting Secretary to the Board; Scott Sessions, Mayor; Bill Briggs, Water Distribution Superintendent/WWTP Supervisor; Don Reid, Hillsdale Daily News; Brian Camiller, Plante & Moran; Chad Culbert, Electric Distribution Superintendent; Bonnie Tew, City of Hillsdale Finance Director; Chris Ludeker.

Moved by Mr. Batt, supported by Mr. Hill to approve the minutes of the August 9, 2016 regular meeting and record in the official minute book.

Motion carried by unanimous voice vote.

Claims Drawn on Operations & Maintenance Fund August 2016

A CLEAN START	300.00
ACD INC	638.00
ADT	167.43
ALEXANDER CHEMICAL	4,420.35
AMERICAN COPPER &	1,269.54
ANIXTER INC	3,159.00
AT&T	967.67
BARNES SUSAN K	527.00
BASTIEN JOHN A	6.59
BAUMAN SANDRA C	24.00
BCBS	26,975.88
BECKER & SCRIVENS	171.00
BELLMAN AMELIA M	64.00
BIOTECH AGRONOMICS	39,670.35
BISBEE	500.00
BORDNER DEBORA J	86.29
BOWDITCH CAROLE A	91.00

BRADLEY J MARTIN	65.74
BRAXMAIER JENNIFER L	13.93
BRICKPAVER CONSTRUC	2,750.00
BUSINESS CARD	3,114.30
CEM	272.48
CHANEY NICHOLE C	58.00
CINTAS LOCATION	2,769.89
CITY OF HILLSDALE	87,894.74
CLARK HILL	380.00
COMCAST	145.07
COUNTRY CITY RENTALS LLC	66.00
CREATIVE SAFETY	499.00
CTC ENGINEERING	818.46
CURRENT OFFICE	971.74
DUBOIS TRUCKING	716.00
DUVALL CINDI A	59.00
ELHORN ENGINEERING	7,949.44
ENVIRONMENTAL MGMT	2,927.10
ESTERLINE LINDSEY RENEE	123.59
ETNA SUPPLY COMPANY	221.37
FENNELL KATHY & JON	83.84
FLEIS & VANDENBRINK	34,210.83
FORD CHRISTOPHER B	73.00
FOUST DIANE K	156.00
FOUST JOSHUA D	93.00
GILLETTE ARDATH	42.68
GODFREY BROTHERS, INC	31.64
GRAINGER INDUSTRIAL SUPPLY	79.51
GREENWOOD VILLAGE LDHA	48.00
HEFFERNAN SOFT WATER	91.25
HILLSDALE ATHLETIC	130.00
HILLSDALE DAILY NEWS	408.30
HILLSDALE HARDWARE	682.22
HOOP LAWN & SNOW, LLC	2,400.00
HYDROCORP	1,333.00
IBEW	586.62
IDEXX LABORATORIES	291.38
INFINISOURCE COBRA	730.00
IRBY	25,515.30
IRWIN BOONE R	110.57
ITRON	875.11
JACK DOHENY SUPPLIES	461.09
JONESVILLE LUMBER CO	49.62
KAAKE THEODORE P	118.68
KEMARLY JOHANNA L	56.34
KUBRA DATA TRANSFER	6,092.02
L & R SERVICES	1,331.57
LAMB SAMUEL S	180.00

LD DOCSA ASSOCIATES	332,272.80
LEUTHEUSER BUICK INC	3,668.66
MAINS JASON B	2.50
MCGREW DAN R	61.00
MERIT LABORATORIES	10,759.51
MICHIGAN GAS	1,175.29
MICHIGAN MUNICIPAL	2,823.00
MIKA MEYERS BECKETT	1,998.45
MODERN WASTE SYSTEMS	236.00
MSCPA	46.36
NONIK TECHNOLOGIES	23,571.46
NORM'S TIREMAN	108.50
NORTH CENTRAL LAB	1,038.64
NORTHERN SAFETY	32.55
NUSBAUM ZACHARY J	13.47
ONLINE UTILITY EXCHANGE	157.20
PARKER AND HAYES PROPERTIES	36.87
PARNEYS CAR CARE INC	31.45
PERFORMANCE AUTO	669.36
PITTSFORD-JEFFERSON	500.00
PLANTE & MORAN, PLLC	10,600.00
POWER LINE SUPPLY	3,950.62
PRATT CINDY L	2.89
RADIO ACCOUNTING	800.00
RAMEY STEPHANIE J	5.08
RAUGH JERRY & BARBARA	8.93
RESCO ELECTRIC	685.00
ROTH REAL ESTATE COMPANY	326.68
RUPERT'S CULLIGAN	18.50
SAFETY KLEEN SYSTEMS	244.00
SAFETY SYSTEMS, INC.	165.00
SANTANDER LEASING LL	226,737.11
SHADES KALLI A	50.00
SLADE GENEVA	48.00
SLC METER LLC	939.97
SOLOMON CORPORATION	3,595.00
SPRATT'S TRADING	138.61
SPRINT	598.90
STOCKFORD, ADAM	53.00
STOCKHOUSE COMPUTER	78.94
SUN LIFE FINANCIAL	875.65
SUPERIOR INDUSTRIAL	1,092.90
SWANK MOTION PICTURES	778.00
T & R ELECTRIC	3,813.00
TANNEHILL KIMBERLY A	40.19
THE WATER STORE	10.00
THOMASSON LUMBER CO	8,697.50
UIS PROGRAMMABLE	19,150.00

USABLUEBOOK	3,431.59
UTILITIES INSTRUMENT	4,715.14
VANARSDALEN SHIRLEY	79.66
VERMEER	115.00
WAGNER APRIL L	29.79
WATKINS OIL COMPANY	1,293.42
WCSR	360.00
WHEELER WORLD INC	106,122.70
WHITE'S WELDING	70.00
WILSON BRIAN J	48.26
ZIMMERMAN YUKA	57.00
	1,046,144.62

Moved by Mr. Hill, supported by Mr. Sumnar to approve the above August bills in the amount of \$1,046,144.62.

Motion carried by unanimous voice vote.

Moved by Mr. Sumnar, supported by Mr. Batt, to approve the August MSCPA bill usage in the amount of \$885,463.15.

Motion carried by unanimous voice vote.

Items:

1. Plante & Moran Contract for Implementation Management Assistance

With the recent start of the implementation of the BS&A Software financial management software, the staff is interested in pursuing project management assistance. They have assisted numerous public sector organizations with financial system planning and implementations. Plante & Moran is projecting 136 hours for the assistance of the implementation to completion at a consulting rate of \$215 per hour, not to exceed \$29,240 unless authorized to do so.

Recommendation: It is staff's recommendation that the contract with Plante & Moran be approved at the not to exceed rate of \$29,240.

Moved by Mr. Hill, supported by Mr. Batt to approve the contract with Plante & Moran, not to exceed \$29,240.

Roll Call: Unanimous. Motion Carried.

2. Local Union #876 (IBEW) Contract

The Union contract was presented for approval to the Board with modifications in; Health Care Plan; Pension Reopener; 457 Plan; Longevity and 2016 Wage Increase. Term of Agreement – 06-30-2016 through 06-30-2018 (2 years)

Recommendation: The BPU Board recommends approval of IBEW's contract as modified and approved to the City Council for final approval.

Moved by Mr. Sumnar, supported Mr. Batt to approve Local Union #876 (IBEW) Contract with a side note that the Personal Committee should be involved prior to voting and Council approval.

Roll Call: Unanimous. Motion Carried.

3. Board Member Recruitment

Personnel Committee will put together a pool of names, choose one to be considered and present the name at the October Board Meeting.

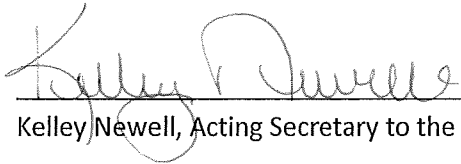
Moved by Mr. Batt, supported by Mr. Sumnar to present a name, for a new Board Member, to the Board at the October Board Meeting.

Roll Call: Unanimous. Motion Carried.

Board Member Roundtable – None

Public Comment – Chris Ludecker presented a situation concerning a deposit required on a property outside the City limits. She felt it was too high at almost \$500.00. Mr. Barber went over how the deposits are calculated.

Meeting Adjourned – 7:44 p.m.



Kelley Newell, Acting Secretary to the Board