

August 9, 2016  
45 Monroe Street  
Hillsdale, MI 49242

The regular Hillsdale Board of Public Utilities meeting was called to order at 7:00 P.M. by Mr. Bob Batt, Vice-President to the Board.

Board Members Present: Mr. Bob Batt, Vice President; Mr. Barry Hill and Chris Sumnar

Board Members Absent: Mr. Duke Anderson, President

Others Present: Mike Barber, Director; Dawn Townley, Finance Controller and Secretary to the Board; Chris McArthur, Assistant Director; Bill Briggs, Water Distribution Superintendent/WWTP Superintendent; Chad Culbert, Electric Distribution Superintendent; Don Reid, Hillsdale Daily News; Scott Sessions, City of Hillsdale Mayor.

Moved by Mr. Hill and Supported by Mr. Sumnar, to approve the minutes of the July 12, 2016 regular meeting and record in the official minute book.

Motion carried by unanimous voice vote.

## **Claims Drawn on the Operations & Maintenance Fund August 2016**

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A Clean Start	300.00
Adams, Matt	25.15
Aflac	459.78
American Copper & Brass	155.17
Anytime Fire	606.50
Arrow Swift	480.48
AT&T	977.52
BCBS	20,461.22
Becker & Scrivens	605.00
Belson Asphalt	438.00
Business Card	795.95
CenturyLink QCC	63.85
Checker Records	750.00
Cintas	1,823.50
City of Hillsdale	234,623.67
Clark Electric, Inc.	114.00
Comcast	145.07

USA Bluebook	2,098.18
Utilities Instrumentation	1,973.78
Watkins Oil Company	1,879.80
WCSR	360.00
Wheeler World, Inc	89,962.00
White's Welding	30.00
Workhealth	298.00
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	<b>542,184.12</b>
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Moved by Mr. Hill and supported by Mr. Sumnar, to approve the bills paid in July in the amount of \$542,184.12

Motion carried by unanimous voice vote.

Moved by Mr. Sumnar and supported by Mr. Hill, to approve the August MSCPA bill in the amount of \$791,596.61.

Motion carried by unanimous voice vote.

**Items:**

**1. Padmount Transformer Labeling**

We are in need of updating our safety signage on pad mounted transformers. These transformers are quite often sitting in backyards or along walk ways and are accessible to the general public. We are required to have the proper signage on these transformers for public safety and the safety of our employees. Each transformer will require 4 labels, 2 on the outside and 2 more on the inside.

250 kits @ \$12.05 EA Total cost \$ 3,012.50

**Recommendation:** We propose purchasing the required labels from Uticom Systems Inc. as they already supply our substation signage that includes our phone numbers and BPU logo for a cost of \$3,012.50.

Moved and supported to approve the Padmount Transformer Labeling in the amount of \$3,012.50.

Motion carried by unanimous voice vote.

**Directors Report**

Mike Barber introduced Chris McArthur to the Board as the Assistant Director for the Board of Public Utilities.

He updated the Board on the completion of the phase 2 L.E.D. Project. The B.P.U. will receive \$29,000 in grant monies for this project.

Engines 5 & 6 will be doing the E.P.A. testing and capacity testing the week of August 15<sup>th</sup>.

Board Member Roundtable – None  
Public Comment – None

Adjourned – 8:13 P.M.