

June 14, 2016
45 Monroe Street
Hillsdale, MI 49242

The regular Hillsdale Board of Public Utilities meeting was called to order at 7:06 p.m. by Mr. Duke Anderson, President to the Board.

Board Members Present: Mr. Duke Anderson, President; Mr. Bob Batt, Vice-President; Mr. Barry Hill and Mr. Chris Sumnar.

Others present: Mike Barber, Director; Dawn Townley, Finance Controller and Secretary to the Board; Bill Briggs, Water Distribution Superintendent/WWTP Supervisor; Chad Culbert, Electric Distribution Superintendent; Don Reid, Hillsdale Daily News; Mary Wolfram, Economic Development; David Mackie, City Manager.

Moved by Mr. Hill, supported by Mr. Batt to approve the minutes of the May 10, 2016 regular meeting and record in the official minute book.

Motion carried by unanimous voice vote.

Claims Drawn on the Operations & Maintenance Fund

May 2016

A CLEAN START	150.00
ADT	167.43
AFLAC	459.78
AT&T	768.29
BARNES MARSHA M	58.42
BATTERY SOLUTIONS, LLC	652.10
BCBS	25,450.65
BEACH BRIAN E	119.00
BONDSTEEL GERI L	16.41
BORDNER KAYLEE J	155.00
BRADLEY J MARTIN	63.57
BRANCH HILLSDALE	106.00
BRANDON RAY JOHNS	23.00
CENTURYLINK QCC	63.68
CINTAS LOCATION	2,108.31

CITY OF HILLSDALE	6,566.98
CLARK NORMA E	16.00
COMCAST	145.07
COMMUNITY ACTION AGENCY	7,633.30
CONDON, HECHT, BISHE	150.00
COOL SR HAROLD M	178.00
CURRENT OFFICE	1,045.83
DRAPER CONNIE L	122.00
DUBOIS TRUCKING	525.50
ETNA SUPPLY COMPANY	147.20
FLEIS & VANDENBRINK	27,067.93
GUSTLEY JERRYLEE D	218.11
HEFFERNAN SOFT WATER	7.20
HILLSDALE DAILY NEWS	286.90
HILLSDALE HARDWARE	2.04
HOLDEN KATHRYN M	569.20
HOOP LAWN & SNOW, LLC	600.00
HYDROCORP	1,333.00
IBEW	622.36
IRBY	1,943.18
JACOBUS JR HAROLD ALLEN	35.00
KEASAL, KENNETH	350.58
KELLEY BRADEN D	26.00
KURYLCHUK JONATHON T	19.95
LD DOCSA ASSOCIATES	34,425.00
MALDONADO DANIEL A	34.00
MARCOUX ALLEN P C	201.00
MARKET HOUSE	14.61
MICHIGAN GAS	1,818.04
MICHIGAN MUNICIPAL	2,823.00
MICHIGAN RURAL WATER	3,075.00
MMEA	10.00
MODERN WASTE SYSTEMS	79.00
MULLALY, SHAWN	100.91
MWEA	330.00
NORRIS, PERNE'	1,523.90
NORTHERN SAFETY	71.76
PASTULA VIRGINIA M	15.13
PERFORMANCE AUTO	11.81
PLANTE & MORAN, PLLC	5,342.00
POWER LINE SUPPLY	4,087.43

REPUBLIC WASTE	925.65
RESCO ELECTRIC	585.00
RUBLEY REBECCA L	44.74
SCHMUCKER BROOKE R	25.00
SHAMPLO MELANIE L	541.00
SPRINGBORN AMANDA E	12.64
SPRINT	1,242.84
STATE OF MICHIGAN	17,357.67
STEWART ARIANNA J	82.00
STOCKHOUSE COMPUTER	1,425.91
SUN LIFE FINANCIAL	890.59
TROWBRIDGE DANA N	7.00
UIS PROGRAMMABLE	1,717.47
USABLUBOOK	990.04
WAIDELY CINDY	59.59
WARNER GERYL D	40.18
WATKINS OIL COMPANY	1,261.75
WCSR	360.00
WELLS FARGO MORTGAGE CO	15.10
WHEELER WORLD INC	46,611.73
WIL-MAC SALES	450.00
WISE CYNTHIA J	159.00
WORKHEALTH	158.00

\$ 208,898.46

Moved by Mr. Hill, supported by Mr. Sumnar to approve the above bills for May in the amount of \$208,898.46.

Motion carried by unanimous voice vote.

Moved by Mr. Sumnar, supported by Mr. Batt, to approve the April MSCPA bill usage in the amount of \$673,124.30.

Motion carried by unanimous voice vote.

Items:

1. Resolution Honoring John Waldvogel's Service

April was John Waldvogel's last meeting after concluding 10 years as an appointed member of the Board of Public Utilities. The leadership provided by our community leaders, such as John, makes it possible for municipal operations such as ours to be successful. We hereby present Hillsdale Board of Public utilities Resolution #203 honoring John Waldvogel for his ten years of service to the Hillsdale Board of Public utilities and all of our utility customers.

Moved by Mr. Hill, supported by Mr. Batt, Vice-president, to approve Resolution #203 recognizing Mr. John Waldvogel for his service as a Member of the Board of Directors. Motion carried by unanimous voice vote.

2. 2015 EO Annual Report

The 2015 Energy Optimization Annual Report is required to be submitted and accepted by the Board in the month of June. We again made our savings goals through the State program run for us by Efficiency United and the results are reported in their annual report. It is the recommendation that the Board approves and places on file the 2015 Energy Optimization report.

Moved by Mr. Sumnar, supported by Mr. Hill, to approve and place on file the 2015 Energy Optimization report.

Motion carried by unanimous voice vote.

3. Phase Two of the Generation Project

In October the Board was updated on the generator project and the timeline for completion. With July just around the corner and trying to keep the project flowing uninterrupted, the Board needs to approve the funding for the second year of the project. This has been identified in the capital projects for FYE 2017 at \$400,000. It is the recommendation the Board approves the additional \$400,000 for Wheeler World Inc. to continue with the Generator 5 & 6 Project.

Moved by Mr. Batt, Vice-President; supported by Mr. Hill to approve the additional \$400,000 for Wheeler World Inc. to continue with the Generator 5 & 6 Project.

Motion carried by unanimous voice vote.

4. Change Request Form from B S & A

Due to an oversight on B S & A's side, they are in need of a change order to address the merger of Hillsdale BPU with the City of Hillsdale in the amount of \$9,215.00 which will include the following:

• General Ledger Conversion from Harris Select	\$2,000.00
• Accounts Payable Conversion from Harris Select	\$1,500.00
• Add training for General Ledger	\$1,700.00
• Add Training for Accounts Payable	\$850.00
• Add Training for Cash Receipting	\$850.00
• Add Training for Purchase Orders	\$1,700.00
• Travel Expenses	\$615.00
• Total Net Charges	\$9,215.00

We are recommending that the Board approve the change order in the amount of \$9,215.00.

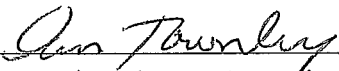
Moved by Mr. Sumnar, supported by Mr. Hill to approve the change order for B S & A in the amount of \$9,215.00.

Motion carried by unanimous voice vote.

Board Member Roundtable – Discussion on how to handle movie nights. It was decided that the BPU would keep the movie in-house and train one organization on set up and tear down and that there would be a cost to users.

Public Comment – David Mackie, City Manager, discussed the non-union MERS being underfunded. Currently, non-union contributes 3%. Beginning July 1, 2016 that would increase to 4% and July 1, 2017 it would move to 5%.

Adjourned – 8:09 p.m.



Dawn Townley, Finance Controller & Secretary to the Board