

March 8, 2016
45 Monroe Street
Hillsdale, MI 49242

The regular Hillsdale Board of Public Utilities meeting was called to order at 7:00 p.m. by Mr. John Waldvogel, President of the Board.

Board Members Present: Mr. John Waldvogel, President; Mr. Bob Batt, Vice-President; Mr. Barry Hill; and Mr. Duke Anderson.

Others present: Mike Barber, Director; Dawn Townley, Finance Controller; Scott Sessions, Mayor; Kevin Lawrence, Water & Sewer Superintendent; Bill Briggs, Water Distribution Superintendent; Don Reid, Hillsdale Daily News; Mary Wolfram, Economic Development; Kelley Newell, Acting Secretary to the Board.

Moved by Mr. Anderson, seconded by Mr. Batt, Vice-President, to approve the minutes of the February 9, 2016 regular meeting and record in the official minute book.

Motion carried by unanimous voice vote.

Claims Drawn on the Operations & Maintenance Fund
February 2016

A & A TRAINING &	300.00
A CLEAN START	600.00
ADDISON CAROL A	27.00
ADT	167.43
AFLAC	492.42
ALEXANDER CHEMICAL	2,438.30
ALPHA SIGNS DESIGNS	40.00
AMERICAN COPPER &	398.46
ANIXTER INC	1,826.77
AT&T	976.97
ATWELL NANCY JEAN	484.11
BCBS	26,948.93
BECK CHEVROLET	4,366.22
BRADLEY J MARTIN	228.41
BRICKPAVER CONSTRUC	1,700.00
BUSINESS CARD	1,139.80
CARRIZALES BRANDON M	38.00
CINTAS LOCATION	2,804.64

CITY OF HILLSDALE	5,653.25
CLARK HILL	360.00
COLDWATER BPU	5,885.50
COMCAST	145.07
COMMONWEALTH	4,791.50
COMMUNITY ACTION AGENCY	2,688.96
CURRENT OFFICE	435.50
DISTRICT COURT	778.00
DORNBOS SIGN &	295.63
DUBOIS TRUCKING	429.50
ELHORN ENGINEERING	1,128.00
ENVIRONMENTAL MGMT	2,927.10
ETNA SUPPLY COMPANY	1,322.64
FLEIS & VANDENBRINK	11,839.10
GIMINEZ SAUL B	142.00
GRAINGER INDUSTRIAL SUPPLY	17.46
HEFFERNAN SOFT WATER	113.70
HILLSDALE CO ROAD	300.00
HILLSDALE DAILY NEWS	289.50
HILLSDALE HARDWARE	308.08
HYDROCORP	1,333.00
IBEW	639.29
IRBY	1,671.52
JONESVILLE LUMBER CO	359.38
KARN MEGAN R	36.90
KENDALL LEE	146.50
KUBRA DATA TRANSFER	2,706.42
MAIL MANAGEMENT, INC	425.00
MARCOUX ALLEN P C	2,400.00
MARKET HOUSE	230.70
MCHUGH JOHN O	18.83
MERIT LABORATORIES	553.75
MICHIGAN GAS	3,747.18
MICHIGAN MUNICIPAL	1,835.00
MIKA MEYERS BECKETT	310.50
MODERN WASTE SYSTEMS	79.00
MOORE MISHELL	21.00
MSCPA	1,703.96
MUNICIPAL SUPPLY CO	1,110.00
NONIK TECHNOLOGIES	14,663.00
ONLINE UTILITY EXCHANGE	110.35
PARNEYS CAR CARE INC	35.20
PERFORMANCE AUTO	929.50

PHEILS COURTNEY D	7.06
POWER LINE SUPPLY	4,225.57
QUESTICA	1,050.00
REPUBLIC WASTE	87.59
RUPERT'S CULLIGAN	50.00
SAFETY SYSTEMS, INC.	273.00
SBA TOWERS II LLC	2.00
SHEWMAN SUSAN M	81.17
SLC METER LLC	2,544.88
SLOAN JESSICA M	71.03
SMITH & LOVELESS	45.11
SMITH CARL	106.43
SPRINT	1,178.37
STATE OF MICHIGAN	5,842.42
STOCKHOUSE COMPUTER	157.88
STUCHELL CORDIE	30.00
SUN LIFE FINANCIAL	890.47
THE WATER STORE	26.75
TIP-OFF SHOPPING	309.60
TYCO INTEGRATED	5,402.64
UIS PROGRAMMABLE	8,940.18
USABLUBOOK	3,606.49
WARREN MICHELLE D	38.00
WATKINS OIL COMPANY	1,139.53
WCSR	385.75
WHEELER WORLD INC	169,458.20
WHITE'S WELDING	416.00
WIN - 911 SOFTWARE	495.00
	<u>326,755.05</u>

Moved by Mr. Hill, supported by Mr. Batt, Vice-President, to approve the above bills for February in the amount of \$326,755.05.

Motion carried by unanimous voice vote.

Moved by Mr. Hill, supported by Mr. Anderson, to approve the January MSCPA bill usage in the amount of \$768,256.35.

Motion carried by unanimous voice vote.

Items:

1. FYE 2017 Budget Review

The Board selected a date to review presentation from Plante Moran, the 2017 budget, as well as a change in the PILOT Resolution. That date is Wednesday, March 16, 2016 at 5:15 p.m.

2. Purchase of Light Emitting Diode Street Lights

Request was granted to purchase the light fixtures from Power Line Supply at a cost of \$72,412. Grant amount approved was \$30,000 with a required match from the BPU of \$48,514. Board approved to take the funded \$50,000 from the 4.16 to 13.2 upgrade in the existing capital projects knowing there will be a shortfall of approximately \$28,514. BPU will be reimbursed by the State of Michigan at the completion of the project for the \$30,000.

Moved by Mr. Anderson, supported by Mr. Batt, Vice-President, to purchase Light Emitting Diode Street Lights.

Motion carried by unanimous voice vote.

3. Water System Overview

Mr. Kevin Lawrence, Wastewater Treatment Superintendent updated the Board with an overview of the facility and its operations.

4. Recommendation to Mayor and Council for Board Replacements


With the passing of Mr. Bill Smith, and with Mr. John Waldvogel's service to the BPU Board coming to an end in May 2016, the request was made to make recommendations to the Mayor for replacements. The meeting on Wednesday, March 16, 2016 will also include this on their agenda to discuss.

The Board selected a date to review the recommendations. That date is Wednesday, March 23, 2016 at 5:15 p.m.

Board Member Roundtable – none

Public Comment - None

Adjourned – 7:50 p.m.



Dawn Townley, Finance Controller & Secretary to the Board