

January 12, 2016
45 Monroe Street
Hillsdale MI 49242

The regular Hillsdale Board of Public Utilities meeting was called to order at 7:00 pm by Mr. Bob Batt, Vice-President of the Board.

Board Members Present: Mr. Bob Batt, Mr. Duke Anderson and Mr. Barry Hill

Board Members Absent: Mr. Bill Smith and Mr. John Waldvogel

Others Present Were: Mike Barber, Director; Gail Clow, Clerk to the Board; Don Reid, Hillsdale Daily News; Bill Briggs, Water Distribution Superintendent; Chad Culbert, Electric Distribution Superintendent; Kevin Lawrence, Wastewater Treatment Plant Supervisor; and Scott Sessions Mayor.

Moved by: Mr. Anderson, seconded by Mr. Hill, to approve the minutes of the December 8, 2015 regular meeting and record in the official minute book.

Motion carried by unanimous voice vote.

Claims Drawn on the Operations & Maintenance Fund:

A CLEAN START	750
ACE TEX	1,049.00
AFLAC	565.86
AMERICAN COPPER &	359.85
ANIXTER	156
AT&T	940.04
BAUERLY ADAM J	14
BCBS	26,115.73
BEUMEL CONSTRUCTION	1,800.00
BIOLOGICAL RESEARCH	75
BLACK'S FORKLIFT	529.29
BRADLEY J MARTIN	10.85
BRANCH HILLSDALE	530
BRANDON RAY JOHNS	125.5
BRONNER'S	328
BULLOCH JOHN E	94
BUSINESS CARD	3,233.48
CENTRAL MICHIGAN MANAGEMENT	93
CENTURYLINK QCC	93.62
CHESTNEY PUBLISHING	185

CINTAS LOCATION	3,394.74
CITY OF HILLSDALE	43,792.60
CLARK ELECTRIC, INC.	308.36
CLARK HILL	300
CLAUS JR JAMES E	62
COLE HELEN M	71.38
COMCAST	144.67
COMMUNITY ACTION AGENCY	2,598.12
CONDON, HECHT, BISHE	3,220.00
CURRENT OFFICE	504.77
DISTRICT COURT	300
DUBOIS TRUCKING	1,342.00
EFFICIENCY	144
ELHORN ENGINEERING	1,240.80
ELWOOD STAFFING SERVICES INC	35
ENVIRONMENTAL MGMT	2,990.85
ETNA SUPPLY COMPANY	2,907.24
FLEIS & VANDENBRINK	18,838.04
FLOYD'S RIGGING	2,988.00
GLEIS, INC	90
GLOBAL ENVIRONMENTAL	600
GRAINGER INDUSTRIAL SUPPLY	76.34
HARRIS COMPUTER	68,791.24
HEFFERNAN SOFT WATER	59.7
HERITAGE-CRYSTAL	975
HILLSDALE CO ROAD	75
HILLSDALE COUNTY	137
HILLSDALE DAILY NEWS	389
HILLSDALE ELKS #1575	1,258.85
HILLSDALE HARDWARE	433.38
HITE JULIA K	224.12
HYDROCORP	1,333.00
IBEW	838.09
ITRON	635.51
JACKMAN MANDEE K	32
KEN STILLWELL	40.1
KEVIN COLLINS	25
KSS ENTERPRISES	208.67
KUBRA DATA TRANSFER	2,712.59
L & R SERVICES	617.07
LINDSEY NATHAN F	20.48
LORIS TECHNOLOGIES, INC	21,753.09
MARCOUX ALLEN P C	675
MARKET HOUSE	104.85
MATT ADAMS	208

VEAR RICHARD	29.24
WATKINS OIL COMPANY	1,448.80
WCSR	542.5
WHEELER WORLD INC	63,663.81
WOODBIDGE TOWNSHIP	650
WORKHEALTH	68
YOURMEMBERSHIP.COM	350
	389342.25

Moved by: Mr. Hill and supported by Mr. Anderson, to approve the bills paid in December in the amount of \$389,342.25.

Motion carried by unanimous voice vote.

Moved by: Mr. Anderson and supported by Mr. Hill, to approve the November MSCPA bill usage in the amount of \$680,253.84.

Motion carried by unanimous voice vote.

Items:

1. Bio Solids Hauling Contract

A one year extension to the existing contract would have a cost increase of \$720 over the old contract which is still less than the Snyagro's competitive price bid.

Moved by: Mr. Anderson, supported by Mr. Hill, to approve the Bio Solids Hauling One year extension to the Contract.

Roll Call: Unanimous. Motion Carried.

2. FYE 2016 Capital Project Replace Bucket Truck 39-04

Sealed Bids were received at City Hall and opened on December 15th for the replacement of bucket truck 39-04. Altec Industries Inc. had the low bid of \$204,290.00. This purchase is currently underfunded through our FYE 2016 Capital Projects we will be making up the additional funding needed through the Capital Projects FYE 2017.

A recommendation was made to send a purchase order for the AA55E material handling bucket truck at a cost of \$204,290.00.

Moved by: Mr. Hill and supported by Mr. Anderson to approve the purchase of the AA55E bucket truck.

MERIT LABORATORIES	1,560.50
MI DEPT OF TREASURY	120
MICHIGAN GAS	1,219.63
MICHIGAN RURAL WATER	281.25
MIKA MEYERS BECKETT	1,423.42
MISS DIG SYSTEM, INC	1,679.85
MODERN WASTE SYSTEMS	227
MSCPA	724.16
NEHER JODEAN M	66.61
NONIK TECHNOLOGIES	11,840.00
NORM'S TIREMAN	1,630.39
NORRIS, PERNE'	1,523.42
NORTHERN SAFETY	144.39
ONLINE UTILITY EXCHANGE	199.2
PARNEYS CAR CARE INC	898.94
PATTERSON STEVE	89
PERFORMANCE AUTO	142.26
PIONEER PRODUCTS INC	576.97
PITNEY BOWES	881.44
POINT RENTAL & SALES	151.9
POWER LINE SUPPLY	4,074.31
POWERS CLOTHING, INC	259.5
PURCHASE POWER	4,234.91
QUESTICA	1,050.00
RESCO ELECTRIC	725.4
RUPERT'S CULLIGAN	42.5
RUSHTON ALAN & DENA E	22
SBA TOWERS II LLC	2
SLC METER LLC	6,320.00
SLOAN BRAD J	182
SMITH & LOVELESS	722.18
SPRATT'S TRADING	114.25
SPRINT	1,486.68
STATE OF MICHIGAN	13,663.69
STOCKHOUSE COMPUTER	693.84
SUN LIFE FINANCIAL	1,518.90
T & R ELECTRIC	28,000.00
TELLER SHANNON L	20
TEREX SERVICES	960.75
TEW LISA R	21.43
THE WATER STORE	26.75
THOMAS CONTRACTING	2,029.00
TRI-STATE FLEET	370
UIS PROGRAMMABLE	1,593.15
USABLUEBOOK	4,532.46

Roll Call: Unanimous. Motion Carried.

3. Padmount Transformer Purchase

We are in need of a backup transformer for the WWTP. Our wastewater plant has three separate transformers that supply power to the entire facility. We would like to purchase a backup transformer that would be able to replace any one of the three existing transformers in case of an unexpected failure. Additionally we need two padmount transformers one to serve the building at 42 Union St. that is being remodeled and the other for stock. Total for the three transformers is \$8,700.00.

A recommendation was made to purchase the three transformers for \$8,700.00.

Moved by: Mr. Hill seconded by Mr. Anderson to approve the purchase of the three transformers at a cost of \$8,700.00.

Roll Call: Unanimous. Motion Carried.

Directors Report

Mike Barber reported that the MSCPA will shut down operation and decommission 2/3 of the staff on June 1, 2016. Glenn White is planning on retiring in 2018. He will be at the next Board Meeting to recommend power purchases.

He praised the staff and crew for the work they did to restore power on December 28, 2016. He also thanked Chad Culbert, Matt Adams and Trent Morrow as they gave up Christmas at home to go to Petoskey and help Great Lakes Energy repair the power lines.

He also Congratulated, Ken Keasal and Mike Simmons on obtaining additional Licensing.

Board Member Roundtable:

None

Public Comment

Mayor Scott Sessions congratulated Barber on his selection as the permanent HBPU director.

Meeting was adjourned at 7:30 p.m.

Gail Clow
Clerk to the Board