



AGENDA

REGULAR MEETING

August 13, 2024

7:00 P.M. BPU Board Room
45 Monroe St. Hillsdale, MI

I. CALL TO ORDER

II. APPROVAL OF AGENDA WITH ANY ADDITIONS

III. PUBLIC COMMENTS ON AGENDA ITEMS-Public comment shall be limited to no more than three minutes. Please state your name for the record.

IV. PREVIOUS BOARD MINUTES

- A. Regular Meeting of June 11, 2024

V. REVIEW OF UTILITY BILLS/FINANCIALS:

- A. June 2024 bills in the amount of \$1,814,167.91
- B. May 2024 Finance Report
- C. July 2024 bills in the amount of \$1,738,439.08
- D. June 2024 Finance Report

VI. ACTION ITEMS

- A. Kiwanis' Tap Fees Refund Request
- B. Hillsdale BPU Automated Door Openers
- C. DEED Grant/Text Message Notification System
- D. Eaton C2SXD Electric Meter Purchase
- E. Water Meter Order
- F. WTP High Service Pump 1 VFD
- G. International Brotherhood of Electrical Workers (IBEW Local 876)
- H. Power Line VMI (Managed Inventory System) Contract Extension

VII. DEPARTMENT AND PROJECT REPORTS

- A. Water & Wastewater
- B. Electric Utility

VIII. MISCELLANEOUS

- A. City of Hillsdale/BPU Quarterly Newsletter

IX. OPPORTUNITY FOR GENERAL PUBLIC TO ADDRESS THE BOARD

X. BOARD MEMBER ROUNDTABLE

XI. ADJOURNMENT

**Hillsdale Board of Public Utilities
Regular Meeting**

June 11, 2024

The regular Hillsdale Board of Public Utilities meeting was called to order at the BPU Offices, 45 Monroe Street, Hillsdale, Michigan, at 7:00 p.m. by Mr. Pete Becker, President of the Board.

Board Members Present: Mr. Pete Becker—President
 Mr. Eric Potes
 Mr. Jeremiah Hodshire
 Mr. Steve Wells

Board Members Absent: Mr. Phil McDowell

Others Present: David Mackie, Hillsdale BPU Director; Brandon Janes, Technical Services; Jake Hammel, Electric Superintendent; Kelly LoPresto, BPU Office Manager. Karen Lancaster via telephone.

APPROVAL OF AGENDA WITH ANY ADDITIONS

Mr. Potes, supported by Mr. Hodshire, moved to approve the agenda as presented. Motion carried unanimously by voice vote.

PUBLIC COMMENT ON AGENDA ITEMS

No public comments.

PREVIOUS BOARD MINUTES

Mr. Hodshire, supported by Mr. Potes, moved to approve and place on file the Regular Meeting Minutes of May 14, 2024. Motion carried unanimously by voice vote.

REVIEW OF UTILITY BILLS/FINANCIALS

Mr. Hodshire, supported by Mr. Potes moved to approve and pay the May 2024 bills in the amount of \$2,515,160.79. Motion carried unanimously by voice vote.

Ms. Lancaster provided a brief overview of the April 2024 Finance Report.

Mr. Potes, supported by Mr. Wells, moved to approve and place on file the April 2024 Finance Report. Motion carried unanimously by voice vote.

ACTION ITEMS

A. Renew Microsoft Assurance Licensing

BACKGROUND PROVIDED BY: Brandon Janes, Technical Services

The Hillsdale Board of Public Utilities uses Microsoft software for our daily operations of servers, operating systems, and software.

Annual renewal for our software assurance for SQL, Remote Desktop, and Windows Servers amounts to \$9,197.00 and is purchased through of Microsoft reseller, Sonit Systems.

This is a shared expense with the City of Hillsdale and has been budgeted for during the upcoming budget year.

RECOMMENDATION:

Staff recommends renewing the Microsoft licensing at a cost of \$9,197.00.

Mr. Hodshire, supported by Mr. Potes, moved to renew the Microsoft licensing at a cost of \$9,197.00. Motion carried unanimously by voice vote.

B. Renew Milsoft Licensing

BACKGROUND PROVIDED BY: Brandon Janes, Technical Services

The Hillsdale Board of Public Utilities uses Milsoft Utility Solutions for our Outage Management systems. This software is critical to the electric utility regarding outage notifications, mapping of the system, and repair.

Annual renewal running from July 2024 to June 2025 is \$7,980.00. This has been budgeted for during the upcoming budget year

RECOMMENDATION:

Staff recommends renewing the Milsoft licensing at a cost of \$7,980.00.

Mr. Potes, supported by Mr. Hodshire, moved to renew the Milsoft licensing at a cost of \$7,980.00. Motion carried unanimously by voice.

C. Q-Mation/AVEVA ACADA Licensing/Maintenance Agreement

BACKGROUND PROVIDED BY: Brandon Janes, Technical Services

The HBPU uses Aveva software (formerly Wonderware) to control its SCADA system on the electric distribution side. This software is currently setup and functional. The software licensing and support renewal is due at a cost of \$10,836.00 and has been budgeted for.

RECOMMENDATION:

Staff recommends award by the Board to renew the Aveva/Wonderware support contract at a cost of \$10,836.00 to Q-Mation.

Mr. Hodshire, supported by Mr. Wells, moved to renew the Aveva/Wonderware support contract at a cost of \$10,836.00 to Q-Mation. Motion carried unanimously by voice.

D. Carleton Lift Station Bypass Pumping

BACKGROUND PROVIDED BY: Jeff Gier, Director of Water and Wastewater

All of the lift stations were installed in the early 1980's and are showing their age. They are all Smith and Loveless brand and therefore we are locked in with that source. Staff budgeted to upgrade Barber lift station but with the evolving plans with that station, we would like to switch attention to Carleton instead. This proposal is for bypass pumping to provide access inside the existing wet well to remove the old equipment, prep, and install the new equipment. The quote from LD Docsa is for the same services we will get with Concord Excavating. Funds were budgeted in CIP budget.

RECOMMENDATION:

Staff supports award by the Board of the proposal from Concord Excavating & Grading, Inc. at a cost of \$15,575.00.

Mr. Wells, supported by Mr. Potes, moved to award the proposal from Concord Excavating & Grading, Inc. at a cost of \$15,575.00. Motion carried unanimously by voice vote.

E. Carleton Lift Station Upgrade

BACKGROUND PROVIDED BY: Jeff Gier, Director of Water and Wastewater

In addition to overhauling this station, staff proposes to replace the control panel at Carleton lift station. This proposal is for a new control panel that will go with the previously approved platform, piping, and enclosure.

RECOMMENDATION:

Staff supports award by the Board of the proposal from Smith & Loveless, Inc. at a cost of \$19,778.00.

Mr. Potes, supported by Mr. Hodshire, moved to approve the proposal from Smith & Loveless, Inc. at a cost of \$19,778.00. Motion carried unanimously by voice vote.

F. Carleton Lift Station Standby Generator

BACKGROUND PROVIDED BY: Jeff Gier, Director of Water and Wastewater

Clark Electric installed a standby generator on our Barber lift station last year. They were the low bid then and this pricing is \$1,450 less than that generator. Staff recommends going with this local contractor. This will be the final proposed update to Carleton lift station with a grand total of around \$121,652. Funds are in the CIP under Barber Lift Station Upgrades with \$170,000 budgeted.

RECOMMENDATION:

Hillsdale BP board supports award of the proposal from Clark Electric, Inc. at a cost of \$19,750.00.

Mr. Potes, supported by Mr. Hodshire, moved to award the proposal from Clark Electric, Inc. at a cost of \$19,750.00. Motion carried unanimously by voice vote.

G. Trim/Remove Vegetation Markris Bid

BACKGROUND PROVIDED BY: Jake Hammel, Director of Electric

BPU Forester Kaleb Dorweiler prepared bid specifications for trimming of conductors running east and west from M-99 to Howell Street, on the north side of Markris Drive. This section carries three primary circuits, including the feeder for the hospital. The area has significant access issues and will require a combination of tracked yard machines and climbers for backyard work. Trees will primarily be ‘L’ trimmed to maintain clearance from conductors, with all brush and wood removed from maintained yards.

RECOMMENDATION:

Staff supports award by the Board for this vegetation trimming and removal to Wright Tree Service in the amount of \$19,786.47.

| VENDOR | BID PRICE |
|---------------------|--------------|
| Wright Tree Service | \$ 19,786.47 |
| Integrity Tree | \$ 47,645.18 |
| Tree Servants LLC | \$ 55,321.56 |
| Treeworks | \$ 78,500.00 |
| Top Notch Tree Care | \$ 93,000.00 |
| | |

Mr. Wells, supported by Mr. Potes, moved to approve the award of the contract for vegetation trimming and removal to Wright Tree Service in the amount of \$19,786.47. Motion carried unanimously by voice vote.

H. Committee Assignments – Chairman Becker

Mr. Wells, supported by Mr. Hodshire, moved to approve the following committee assignments:

- Electric Department *Becker, McDowell
- Water Department *McDowell, Hodshire
- Wastewater Department *Wells, Becker
- Finance & Administration *Potes, Wells
- Personnel *Hodshire, Potes

***Denotes Chair**

Motion carried unanimously by voice vote.

DEPARTMENT AND PROJECT REPORTS

Department reports included in the meeting packet for board member review.

MISCELLANEOUS

A. EDP of Hillsdale County Director Report

OPPORTUNITY FOR GENERAL PUBLIC TO ADDRESS THE BOARD

Ms. Swan thanked the board members and employees for all the hard work.

BOARD MEMBER ROUNDTABLE

Board members thanked staff for job well done.

ADJOURNMENT

Mr. Hodshire, supported by Mr. Wells, moved to adjourn the meeting at 8:25 p.m. The motion carried unanimously by voice vote.

Minutes submitted by Kelly LoPresto, BPU Office Manager _____

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|--------------------------------------|---------------------------------|----------------------------|---|-----------|---------|
| Fund 582 ELECTRIC FUND | | | | | |
| Dept 000.000 | | | | | |
| 582-000.000-110.000 | POLE TOP PIN | POWER LINE SUPPLY | INVENTORY REPLENISHMENT | 629.50 | 108705 |
| 582-000.000-110.000 | CLEVIS | POWER LINE SUPPLY | INVENTORY | 434.09 | 108705 |
| 582-000.000-110.000 | POTHEAD -2STR-4/0 | POWER LINE SUPPLY | INVENTORY | 1,333.54 | 108705 |
| 582-000.000-110.000 | 2" PUSH LOCK COUPLING CONDUIT | POWER LINE SUPPLY | 2" PUSH LOCK COUPLING | 235.00 | 108705 |
| 582-000.000-110.000 | BLUE MARKING TAPE | POWER LINE SUPPLY | INVENTORY | 157.37 | 108705 |
| 582-000.000-110.000 | ANCHOR RODS | POWER LINE SUPPLY | INVENTORY REPLENISHMENT | 7,500.99 | 108705 |
| 582-000.000-110.000 | KVSU-34 | POWER LINE SUPPLY | INVENTORY REPLENISHMENT | 294.30 | 108705 |
| 582-000.000-110.000 | POLE - 40 FOOT CLASS 4 | THOMASSON COMPANY | POLES 40' | 13,055.00 | 108721 |
| 582-000.000-110.000 | CONDUIT - 2" CONTINUOUS BLUE | BORDER STATES | CONDUIT 2" BLU STRIPE | 4,869.76 | 108747 |
| 582-000.000-110.000 | ONE TIME LOCKS TRANSFORMER | POWER LINE SUPPLY | ONE TIME LOCKS | 158.00 | 108810 |
| 582-000.000-110.000 | CURVED WASHERS - 3 X 3 X 5/ | POWER LINE SUPPLY | INVENTORY | 236.50 | 108810 |
| 582-000.000-110.000 | WIRE HOLDER - 4" LAG HOUSE | POWER LINE SUPPLY | INVENTORY REPLENISHMENT | 437.00 | 108810 |
| 582-000.000-110.000 | POTHEAD -2STR-4/0 | POWER LINE SUPPLY | INVENTORY | 405.86 | 108810 |
| 582-000.000-158.000-191006 | IND SUB SWITCHGEAR ENGINEERING | SSEO, INC. | IND SUB SWITCHGEAR ENGINEERING | 419.00 | 108715 |
| 582-000.000-202.100 | 4ENBK1 | COOLEY, ROBERT T | UB refund for account: 009935 | 17.06 | 108654 |
| 582-000.000-202.100 | 4CCH | CRABTREE JR, ROBERT W | UB refund for account: 025400 | 38.16 | 108655 |
| 582-000.000-202.100 | 4ENBK1 | HALLIWILL, LACY A | UB refund for account: 024094 | 100.00 | 108665 |
| 582-000.000-202.100 | 4ENBK1 | KELLEY, DEZARAE S | UB refund for account: 021977 | 28.00 | 108678 |
| 582-000.000-202.100 | 4CCH | KLIKOVAC, NIKOLETA | UB refund for account: 035286 | 139.00 | 108680 |
| 582-000.000-202.100 | 6ENBK1 | LITEX INC | UB refund for account: 012556 | 22.58 | 108687 |
| 582-000.000-202.100 | 4CCH | PERRY, CHRISTINA H | UB refund for account: 026774 | 43.97 | 108704 |
| 582-000.000-202.100 | 4ENBK1 | THOMPSON, SARAH J | UB refund for account: 024457 | 47.05 | 108722 |
| 582-000.000-202.100 | 4CCH | TO THE ESTATE OF MONICA S | UB refund for account: 026562 | 109.58 | 108723 |
| 582-000.000-202.100 | 4CCH | TO THE ESTATE OF PIERRE R | UB refund for account: 030305 | 80.00 | 108724 |
| 582-000.000-202.100 | ROUND | TO THE ESTATE OF RICHARD F | UB refund for account: 013651 | 1.06 | 108725 |
| 582-000.000-202.100 | 4ENBK1 | WILDS, ELIZABETH H | UB refund for account: 024508 | 84.88 | 108735 |
| 582-000.000-202.100 | 4CCH | BROWN, STEVEN M | UB refund for account: 030436 | 133.66 | 108748 |
| 582-000.000-202.100 | 4CCH | CRABTREE JR, ROBERT W | UB refund for account: 025400 | 42.00 | 108754 |
| 582-000.000-202.100 | 4CCH | CRITESER, JAMES D | UB refund for account: 019680 | 98.92 | 108755 |
| 582-000.000-202.100 | 4ENBK1 | DUTY, JUSTIN M | UB refund for account: 026390 | 111.00 | 108762 |
| 582-000.000-202.100 | 4ENBK1 | GOTTWALT, GRACE X | UB refund for account: 010072 | 44.00 | 108773 |
| 582-000.000-202.100 | 4PCA | MDHHS | UB refund for account: 024094 | 24.01 | 108801 |
| 582-000.000-202.100 | 4ENBK1 | SHIVELY, THOMAS A | UB refund for account: 022267 | 58.89 | 108821 |
| 582-000.000-202.100 | 4CCH | TESLAA, STEPHANIE K | UB refund for account: 011078 | 138.95 | 108830 |
| 582-000.000-249.100 | OPERATION ROUND-UP MAY 2024 | COMMUNITY ACTION AGENCY | OPERATION ROUND-UP MAY 2024 | 2,700.89 | 108651 |
| 582-000.000-249.100 | LIEAF-6099 MAY 2024 P.A. 95 | LARA - MI PUBLIC SERVICE (| LIEAF-6099 MAY 2024 P.A. 95 | 5,363.99 | 108684 |
| 582-000.000-263.000 | SALES TAX - MAY 2024 | STATE OF MICHIGAN | SALES TAX - MAY 2024 | 29,127.96 | 647 |
| 582-000.000-692.200 | REFUND UNUSED WATER SAMPLE | TERRY CATRON | REFUND UNUSED WATER SAMPLE | 20.00 | 108718 |
| 582-000.000-692.200 | SALES TAX - MAY 2024 | STATE OF MICHIGAN | SALES TAX - MAY 2024 | (182.04) | 647 |
| Total For Dept 000.000 | | | | 68,559.48 | |
| Dept 175.000 ADMINISTRATIVE SERVICES | | | | | |
| 582-175.000-715.000 | LIFE INSURANCE - ELECTRIC | SUN LIFE ASSURANCE COMPANY | LIFE & DISABILITY INSURANCE - JUNE 2024 | 22.76 | |
| 582-175.000-715.000 | LIFE INSURANCE - ELECTRIC | SUN LIFE ASSURANCE COMPANY | LIFE & DISABILITY INSURANCE - JUNE 2024 | 215.99 | |
| 582-175.000-716.000 | RETIREMENT | MERS | RETIREMENT CONTRIBUTIONS - 300101 | 18,486.92 | |
| 582-175.000-721.000 | DISABILITY INSURANCE - ELECTRIC | SUN LIFE ASSURANCE COMPANY | LIFE & DISABILITY INSURANCE - JUNE 2024 | 39.25 | |
| 582-175.000-721.000 | DISABILITY INSURANCE - ELECTRIC | SUN LIFE ASSURANCE COMPANY | LIFE & DISABILITY INSURANCE - JUNE 2024 | 366.14 | |
| 582-175.000-726.000 | WORK GLOVES | AMAZON CAPITAL SERVICES, I | WORK GLOVES | 53.76 | 108636 |
| 582-175.000-726.000 | SUPPLIES - 45 MONROE STREET | AMAZON CAPITAL SERVICES, I | SUPPLIES - 45 MONROE STREET | 33.51 | 108636 |
| 582-175.000-726.000 | SUPPLIES - 45 MONROE STREET | AMAZON CAPITAL SERVICES, I | SUPPLIES - 45 MONROE STREET | 9.89 | 108636 |
| 582-175.000-726.000 | PAPER/STAPLES | CURRENT OFFICE SOLUTIONS | PAPER/STAPLES | 67.99 | 108656 |
| 582-175.000-726.000 | COPIES/CONTRACT BILLING - MAY 2 | CURRENT OFFICE SOLUTIONS | COPIES/CONTRACT BILLING - MAY 2024 | 104.26 | 108656 |

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|--|----------------------------------|-----------------------------|---|------------|---------|
| Fund 582 ELECTRIC FUND | | | | | |
| Dept 175.000 ADMINISTRATIVE SERVICES | | | | | |
| 582-175.000-726.000 | HOURS ON DOOR - 45 MONROE STREET | STOCKHOUSE CORPORATION | HOURS ON DOOR - 45 MONROE STREET | 10.00 | 108717 |
| 582-175.000-726.000 | 2"X8" BOARD MEMBER NAME PLATE | ARROW SWIFT PRINTING | 2"X8" BOARD MEMBER NAME PLATE | 14.77 | 108742 |
| 582-175.000-726.000 | #10 WINDOW WHITE ENVELOPES W/BP | ARROW SWIFT PRINTING | #10 WINDOW WHITE ENVELOPES W/BPU LOGO | 435.30 | 108742 |
| 582-175.000-726.000 | POSTAGE SUPPLIES | QUADIENT FINANCE USA, INC. | POSTAGE SUPPLIES | 98.05 | 108814 |
| 582-175.000-726.000 | WATER - 45 MONROE ST | RUPERT'S CULLIGAN | WATER - 45 MONROE ST | 16.50 | 108817 |
| 582-175.000-726.000 | SAFETY MANUAL - 17TH EDITION | CARD SERVICES CENTER | K. KEASAL CREDIT CARD | 290.26 | 889 |
| 582-175.000-801.000 | TELEPHONE/FIBER - 45 MONROE STRE | ACD.NET | TELEPHONE/FIBER - 45 MONROE STREET | 24.19 | 108634 |
| 582-175.000-801.000 | MOWING MAY | BAXTER LAWN AND SNOW SERV | MOWING MAY | 830.00 | 108640 |
| 582-175.000-801.000 | COPIES/CONTRACT BILLING - MAY 2 | CURRENT OFFICE SOLUTIONS | COPIES/CONTRACT BILLING - MAY 2024 | 133.98 | 108656 |
| 582-175.000-801.000 | PRINTING/POSTAGE AND HANDLING - | DELAWARE SYSTEMS | PRINTING/POSTAGE AND HANDLING - MAY 202 | 2,127.19 | 108657 |
| 582-175.000-801.000 | BPU CLEANING - MAY 2024 | EAST 2 WEST ENTERPRISES, I | BPU CLEANING - MAY 2024 | 130.00 | 108659 |
| 582-175.000-801.000 | B JOHNS DOT | JONESVILLE HEALTH CARE PLIB | B JOHNS DOT | 100.00 | 108676 |
| 582-175.000-801.000 | COMMISSION PAID FOR COLLECTIONS | ONLINE INFORMATION SERVICE | COMMISSION PAID FOR COLLECTIONS MAY 202 | 11.72 | 108698 |
| 582-175.000-801.000 | UTILITY EXCHANGE REPORT/WEB ACCE | ONLINE INFORMATION SERVICE | UTILITY EXCHANGE REPORT/WEB ACCESS - MF | 83.08 | 108698 |
| 582-175.000-801.000 | CREDIT CARD PROCESSING FEES - MA | INVOICE CLOUD, INC. | CREDIT CARD PROCESSING FEES - MAY 2024 | 193.83 | 646 |
| 582-175.000-801.000 | RUGS/MATS FOR 45 MONROE ST | CINTAS CORPORATION | RUGS/MATS FOR 45 MONROE ST | 2.24 | 108751 |
| 582-175.000-801.000 | RUGS/MATS FOR 45 MONROE ST | CINTAS CORPORATION | RUGS/MATS FOR 45 MONROE ST | 2.24 | 108751 |
| 582-175.000-801.000 | BPU BOARD MEETING PER DIEM - E. | ERIC POTES | BPU BOARD MEETING PER DIEM - E. POTES | 12.50 | 108764 |
| 582-175.000-801.000 | BPU BOARD MEETING PER DIEM - J. | JEREMIAH JASON HODSHIRE | BPU BOARD MEETING PER DIEM - J. HODSHIF | 12.50 | 108784 |
| 582-175.000-801.000 | BPU BOARD MEETING PER DIEM - P. | PETER MICHAEL BECKER | BPU BOARD MEETING PER DIEM - P. BECKER | 12.50 | 108808 |
| 582-175.000-801.000 | BPU BOARD MEETING PER DIEM - S. | STEVEN WELLS | BPU BOARD MEETING PER DIEM - S. WELLS | 12.50 | 108826 |
| 582-175.000-802.000 | MONITORS VIEWSONIC VX2416 | AMAZON CAPITAL SERVICES, I | MONITORS VIEWSONIC VX2416 | 499.96 | 108636 |
| 582-175.000-802.000 | SONIT NET ADMIN MAY 2024 | SONIT SYSTEMS, LLC | SONIT NET ADMIN MAY 2024 | 319.37 | 108712 |
| 582-175.000-802.000 | IVR POOLED MONTHLY OUTAGE SUB 6- | MILSOFT | IVR POOLED MONTHLY OUTAGE SUB 6-24 | 252.49 | 108730 |
| 582-175.000-802.000 | MILSOFT DISSPATCH LICENSE UNPLUG | MILSOFT | MILSOFT DISSPATCH LICENSE UNPLUGGED 6-2 | 350.00 | 108730 |
| 582-175.000-802.000 | PLOTTER AND VINYL SUPPLIES | AMAZON CAPITAL SERVICES, I | PLOTTER AND VINYL SUPPLIES | 275.76 | 108739 |
| 582-175.000-802.000 | DP CABLES | AMAZON CAPITAL SERVICES, I | DP CABLES | 14.15 | 108739 |
| 582-175.000-802.000 | VIPRE EMAIL AND TRENDMICRO RECUR | SONIT SYSTEMS, LLC | VIPRE EMAIL AND TRENDMICRO RECUR (JUNE) | 78.24 | 108822 |
| 582-175.000-806.000 | HOLIDAY CITY REVIEW | LOVINGER & THOMPSON, PC | HOLIDAY CITY REVIEW | 150.00 | 108688 |
| 582-175.000-850.000 | TELEPHONE/FIBER - 45 MONROE STRE | ACD.NET | TELEPHONE/FIBER - 45 MONROE STREET | 100.00 | 108634 |
| 582-175.000-850.000 | TELEPHONE - POWER PLANT | ACD.NET | TELEPHONE - POWER PLANT | 145.17 | 108634 |
| 582-175.000-850.000 | OOMA FAXING EQUIP JUN 24 | OOMA, INC. | OOMA FAXING EQUIP JUN 24 | 32.34 | 108699 |
| 582-175.000-850.000 | MONTHLY VERIZON BILL - JUN 24 | VERIZON WIRELESS | MONTHLY VERIZON BILL - JUN 24 | 551.76 | 108731 |
| 582-175.000-880.000 | COMMUNITY PROMOTION - MAY 2024 | MCKIBBIN MEDIA GROUP, INC. | COMMUNITY PROMOTION - MAY 2024 | 125.00 | 108691 |
| 582-175.000-880.000 | HILLSDALE COUNTY VISITOR/RELOCAT | SIMPLY HERS MAGAZINE | HILLSDALE COUNTY VISITOR/RELOCATION GUI | 400.00 | 108710 |
| 582-175.000-920.400 | 504504154 - 37 MONROE | MICHIGAN GAS UTILITIES | NATURAL GAS UTILITY - 37 MONROE | 23.18 | 872 |
| 582-175.000-920.400 | 503214966 - 45 MONROE | MICHIGAN GAS UTILITIES | NATURAL GAS UTILITY - 45 MONROE ST | 22.89 | 878 |
| 582-175.000-920.400 | 504504154 - 37 MONROE | MICHIGAN GAS UTILITIES | NATURAL GAS UTILITY - 34 MONROE GEN SET | 20.23 | 879 |
| 582-175.000-930.000 | TECH SERVICES OIL CHANGE 8483 MI | ADKINS AUTOMOTIVE LLC | TECH SERVICES OIL CHANGE 8483 MILES | 21.96 | 108737 |
| 582-175.000-930.000 | ICE MACHINE | CARD SERVICES CENTER | J. HAMMEL CREDIT CARD | 974.50 | 889 |
| 582-175.000-956.000 | TECH SERVICES CONF | AMERICAN MUNICIPAL POWER, | TECH SERVICES CONF | 180.00 | 108638 |
| 582-175.000-956.000 | HARD HAT TRAINING | CARD SERVICES CENTER | K. KEASAL CREDIT CARD | 39.00 | 889 |
| 582-175.000-956.200 | BREAKFAST - JMAP GRADUATION | CARD SERVICES CENTER | J. HAMMEL CREDIT CARD | 78.86 | 889 |
| Total For Dept 175.000 ADMINISTRATIVE SERVICES | | | | 28,608.68 | |
| Dept 543.000 PRODUCTION | | | | | |
| 582-543.000-726.000 | FIRST AID SUPPLIES - 45 MONROE | CINTAS CORPORATION | FIRST AID SUPPLIES - 45 MONROE ST | 131.79 | 108646 |
| 582-543.000-726.000 | SELF FILL | HEFFERNAN SOFT WATER SERV | SELF FILL | 6.90 | 108666 |
| 582-543.000-739.000 | MSCPA MEMBER POWER BILLING - MAY | MICHIGAN SOUTH CENTRAL POW | MSCPA MEMBER POWER BILLING - MAY 2024 | 712,370.18 | 890 |
| 582-543.000-740.300 | 504504154 - 201 WATERWORKS XX - | MICHIGAN GAS UTILITIES | NATURAL GAS UTILITY - 201 WATERWORKS XX | 19.69 | 886 |
| 582-543.000-740.400 | 504504154 - 201 WATERWORKS XX - | MICHIGAN GAS UTILITIES | NATURAL GAS UTILITY - 201 WATERWORKS XX | 19.70 | 886 |
| 582-543.000-742.000 | SAFETY GLASSES | CARD SERVICES CENTER | K. KEASAL CREDIT CARD | 114.72 | 889 |

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|-----------------------------------|----------------------------------|----------------------------|---|------------|---------|
| Fund 582 ELECTRIC FUND | | | | | |
| Dept 543.000 PRODUCTION | | | | | |
| 582-543.000-920.400 | 504504154 - 201 WATERWORKS - PP | MICHIGAN GAS UTILITIES | NATURAL GAS UTILITY - 201 WATERWORKS | 38.12 | 885 |
| 582-543.000-930.000 | COVER, SWITCH, TERMINALS | GELZER HJ & SON INC | COVER, SWITCH, TERMINALS | 13.57 | 108662 |
| 582-543.000-930.000 | 110Z CONTACT CLEANER | GELZER HJ & SON INC | 110Z CONTACT CLEANER | 21.99 | 108662 |
| 582-543.000-930.050 | BRASS FITTINGS ENG 5 | GELZER HJ & SON INC | BRASS FITTINGS ENG 5 | 49.29 | 108770 |
| 582-543.000-930.050 | FUSES ENG 5 | KENDALL ELECTRIC | FUSES ENG 5 | 15.05 | 108788 |
| Total For Dept 543.000 PRODUCTION | | | | 712,801.00 | |
| Dept 544.000 DISTRIBUTION | | | | | |
| 582-544.000-726.800 | TIE DOWN STRAPS | GELZER HJ & SON INC | TIE DOWN STRAPS | 65.97 | 108770 |
| 582-544.000-726.800 | METER SOCKETS | POWER LINE SUPPLY | METER SOCKETS | 803.75 | 108810 |
| 582-544.000-730.000 | ENGINE OIL | PERFORMANCE AUTOMOTIVE | ENGINE OIL | 33.19 | 108703 |
| 582-544.000-730.000 | HYDRAULIC VALVE FOR DIGGER TRUCK | ALTEC INDUSTRIES, INC. | HYDRAULIC VALVE FOR DIGGER TRUCK | 2,022.16 | 108738 |
| 582-544.000-730.000 | TRENCHER CYL REPAIR | BLACK FORKLIFT SALES & SEF | TRENCHER CYL REPAIR | 173.23 | 108745 |
| 582-544.000-730.000 | GO LIGHT REMOTE BATTERIES | GELZER HJ & SON INC | GO LIGHT REMOTE BATTERIES | 4.99 | 108770 |
| 582-544.000-740.000 | FUEL - MAY 2024 | WATKINS TRANSPORT INC | FUEL - MAY 2024 | 2,420.41 | 108733 |
| 582-544.000-742.000 | FR UNIFORMS ELECTRIC | POWERS CLOTHING, INC. | FR UNIFORMS ELECTRIC | 12,267.00 | 108811 |
| 582-544.000-801.000 | BARE GROUND TREATMENT | JGB MANAGEMENT, LLC | BARE GROUND TREATMENT | 3,900.00 | 108785 |
| 582-544.000-801.000 | POLE DISPOSAL POLE YARD | LRS, LLC | POLE DISPOSAL POLE YARD | 107.00 | 108795 |
| 582-544.000-801.300 | OAK WILT RESEARCH & RESOURCE SEM | CARD SERVICES CENTER | J. BLAKE CREDIT CARD | 52.50 | 889 |
| 582-544.000-930.000 | 3" ELBOWS AND COUPLINGS | AMERICAN COPPER AND BRASS, | 3" ELBOWS AND COUPLINGS | 133.13 | 108637 |
| 582-544.000-930.000 | PLUMBING ICE MACHIN | AMERICAN COPPER AND BRASS, | PLUMBING ICE MACHINE | 250.91 | 108637 |
| 582-544.000-930.000 | PLUMBING ICE MACHINE | AMERICAN COPPER AND BRASS, | PLUMBING ICE MACHINE | 11.40 | 108637 |
| 582-544.000-930.000 | 14-4 LUG AND 12 PIGTAIL | AMERICAN COPPER AND BRASS, | 14-4 LUG AND 12 PIGTAIL | 4.50 | 108637 |
| 582-544.000-930.000 | PVC STRAP, CLAMP,CAP, HUB | AMERICAN COPPER AND BRASS, | PVC STRAP, CLAMP,CAP, HUB | 143.62 | 108637 |
| 582-544.000-930.000 | PLUMBING ICE MACHINE | GELZER HJ & SON INC | PLUMBING ICE MACHINE | 110.43 | 108662 |
| 582-544.000-930.000 | WIRE WHEEL | GELZER HJ & SON INC | WIRE WHEEL | 15.38 | 108662 |
| 582-544.000-930.000 | CLEANING SUPPLIES FOR ICE MACHIN | GELZER HJ & SON INC | CLEANING SUPPLIES FOR ICE MACHINE | 17.56 | 108662 |
| 582-544.000-930.000 | ANCHORS | GELZER HJ & SON INC | ANCHORS | 30.70 | 108662 |
| 582-544.000-930.000 | 4-1/2X.045X7/8 MASONARY | GELZER HJ & SON INC | 4-1/2X.045X7/8 MASONARY | 7.18 | 108662 |
| 582-544.000-930.000 | APPLIANCE WHITE EPOXY | GELZER HJ & SON INC | APPLIANCE WHITE EPOXY | 19.98 | 108662 |
| 582-544.000-930.000 | MASKING TAPE/UTILITY BLADE/SPONG | GELZER HJ & SON INC | MASKING TAPE/UTILITY BLADE/SPONGE/WHITE | 58.44 | 108662 |
| 582-544.000-930.000 | ICE | HILLSDALE MARKET HOUSE, I | ICE | 2.29 | 108670 |
| 582-544.000-930.000 | ICE | HILLSDALE MARKET HOUSE, I | ICE | 4.58 | 108670 |
| 582-544.000-930.000 | ICE | HILLSDALE MARKET HOUSE, I | ICE | 4.58 | 108670 |
| 582-544.000-930.000 | ICE | HILLSDALE MARKET HOUSE, I | ICE | 2.29 | 108670 |
| 582-544.000-930.000 | ICE | HILLSDALE MARKET HOUSE, I | ICE | 2.29 | 108670 |
| 582-544.000-930.000 | ICE | HILLSDALE MARKET HOUSE, I | ICE | 2.29 | 108670 |
| 582-544.000-930.000 | ICE | HILLSDALE MARKET HOUSE, I | ICE | 2.29 | 108670 |
| 582-544.000-930.000 | 2X8 XFMR FORMS | JONESVILLE LUMBER | 2X8 XFMR FORMS | 14.74 | 108677 |
| 582-544.000-930.000 | XFMR FORMS 2X8 | JONESVILLE LUMBER | XFMR FORMS 2X8 | 29.48 | 108677 |
| 582-544.000-930.000 | HILLSDALE TERMINAL | PERFORMANCE AUTOMOTIVE | HILLSDALE TERMINAL | 0.82 | 108703 |
| 582-544.000-930.000 | LJ215C4U JUNCTION LDBRK 15KV 4P | POWER LINE SUPPLY | INVENTORY | 1,186.96 | 108705 |
| 582-544.000-930.000 | 2 CYCLE OIL | SPRATT'S TRADING POST INC | 2 CYCLE OIL | 20.50 | 108714 |
| 582-544.000-930.000 | CODUIT ELBOWS | AMERICAN COPPER AND BRASS, | CODUIT ELBOWS | 3.46 | 108740 |
| 582-544.000-930.000 | 4" GALV FITTINGS | AMERICAN COPPER AND BRASS, | 4" GALV FITTINGS | 33.43 | 108740 |
| 582-544.000-930.000 | 120V SURGE ARRESTOR | AMERICAN COPPER AND BRASS, | 120V SURGE ARRESTOR | 34.17 | 108740 |
| 582-544.000-930.000 | 1/2 AND 1" CONDUIT FITTINGS, BOL | AMERICAN COPPER AND BRASS, | 1/2 AND 1" CONDUIT FITTINGS, BOLTS | 27.14 | 108740 |
| 582-544.000-930.000 | 2NS SAND 3 MEADOWS | BECKER & SCRIVENS CONCRETE | 2NS SAND 3 MEADOWS | 29.40 | 108744 |
| 582-544.000-930.000 | 2NS SAND 3 MEADOWS | BECKER & SCRIVENS CONCRETE | 2NS SAND 3 MEADOWS | 27.02 | 108744 |
| 582-544.000-930.000 | ANCHORS | GELZER HJ & SON INC | ANCHORS | 21.96 | 108770 |
| 582-544.000-930.000 | WATER DELIVERY SERVICE BREAK ROO | HEFFERNAN SOFT WATER SERVI | WATER DELIVERY SERVICE BREAK ROOM | 11.50 | 108775 |
| 582-544.000-930.000 | CHAINSAW CHAIN AND BAR | SPRATT'S TRADING POST INC | CHAINSAW CHAIN AND BAR | 79.98 | 108823 |

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|--------------------------------------|----------------------------------|----------------------------|---|------------|---------|
| Fund 582 ELECTRIC FUND | | | | | |
| Dept 544.000 DISTRIBUTION | | | | | |
| 582-544.000-930.546 | TOPSOIL IND SUB | BILL'S LAWN CARE, LLC | TOPSOIL IND SUB | 180.00 | 108642 |
| 582-544.000-930.546 | REPAIR 13KV SPARE BREAKER | UTILITIES INSTRUMENTATION | REPAIR 13KV SPARE BREAKER | 6,424.34 | 108729 |
| 582-544.000-930.546 | REPLACE OCB RELAY | UTILITIES INSTRUMENTATION | REPLACE OCB RELAY | 4,716.72 | 108837 |
| 582-544.000-930.546 | REPAIR 13.2 TIE BREAKER | UTILITIES INSTRUMENTATION | REPAIR 13.2 TIE BREAKER | 6,698.98 | 108837 |
| 582-544.000-930.546 | REPAIR FEEDER 13 BREAKER | UTILITIES INSTRUMENTATION | REPAIR FEEDER 13 BREAKER | 1,399.00 | 108837 |
| 582-544.000-970.000-215040 | ANCHORS NEW TRUCK | GELZER HJ & SON INC | ANCHORS NEW TRUCK | 36.46 | 108662 |
| 582-544.000-970.000-215040 | WIRE SMALL BUCKET | PERFORMANCE AUTOMOTIVE | WIRE SMALL BUCKET | 15.18 | 108703 |
| 582-544.000-970.000-215040 | WIRE SMALL BUCKET | PERFORMANCE AUTOMOTIVE | WIRE SMALL BUCKET | 15.49 | 108703 |
| Total For Dept 544.000 DISTRIBUTION | | | | 43,680.77 | |
| Total For Fund 582 ELECTRIC FUND | | | | 853,649.93 | |
| Fund 590 SEWER FUND | | | | | |
| Dept 000.000 | | | | | |
| 590-000.000-123.000 | OUTDOOR EXPO TRAINING FOR 4 STAF | MICHIGAN RURAL WATER ASSOC | OUTDOOR EXPO TRAINING FOR 4 STAFF | 660.00 | 108697 |
| 590-000.000-158.000 | 2025 TRAILER | D.R. TRAILER SALES INC. | 2028 TRAILER | 5,057.00 | 108841 |
| 590-000.000-158.000-215005 | WESTWOOD PROJECT - SANITARY | PARRISH EXCAVATING, INC. | WESTWOOD UTILITY AND ROAD RECONSTRUCTIC | 202,517.34 | 108701 |
| 590-000.000-158.000-215006 | CDBG - SANITARY SEWER PROJECT | CONCORD EXCAVATING & GRADJ | CDBG - SANITARY PROJECT | 435,807.85 | 108653 |
| 590-000.000-158.000-215006 | MARION LIFT STATION CONSTRUCTION | TETRA TECH, INC | MARION LIFT STATION CONSTRUCTION SERVIC | 1,270.91 | 108719 |
| 590-000.000-202.100 | SCCH | COOLEY, ROBERT T | UB refund for account: 009935 | 9.22 | 108654 |
| 590-000.000-202.100 | SCCH | LITEX INC | UB refund for account: 012556 | 2.07 | 108687 |
| 590-000.000-202.100 | SCCH | WILDS, ELIZABETH H | UB refund for account: 024508 | 69.45 | 108735 |
| 590-000.000-202.100 | SBK1 | SHIVELY, THOMAS A | UB refund for account: 022267 | 24.67 | 108821 |
| 590-000.000-202.100 | SBK1 | TESLAA, STEPHANIE K | UB refund for account: 011078 | 56.63 | 108830 |
| Total For Dept 000.000 | | | | 645,475.14 | |
| Dept 175.000 ADMINISTRATIVE SERVICES | | | | | |
| 590-175.000-715.000 | LIFE INSURANCE - SEWER | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE - JUNE 2024 | 11.35 | |
| 590-175.000-715.000 | LIFE INSURANCE - SEWER | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE - JUNE 2024 | 83.66 | |
| 590-175.000-716.000 | RETIREMENT | MERS | RETIREMENT CONTRIBUTIONS - 300101 | 3,891.46 | |
| 590-175.000-721.000 | DISABILITY INSURANCE - SEWER | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE - JUNE 2024 | 19.61 | |
| 590-175.000-721.000 | DISABILITY INSURANCE - SEWER | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE - JUNE 2024 | 112.57 | |
| 590-175.000-726.000 | SUPPLIES - 45 MONROE STREET | AMAZON CAPITAL SERVICES, I | SUPPLIES - 45 MONROE STREET | 16.75 | 108636 |
| 590-175.000-726.000 | SUPPLIES - 45 MONROE STREET | AMAZON CAPITAL SERVICES, I | SUPPLIES - 45 MONROE STREET | 4.95 | 108636 |
| 590-175.000-726.000 | PAPER/STAPLES | CURRENT OFFICE SOLUTIONS | PAPER/STAPLES | 34.00 | 108656 |
| 590-175.000-726.000 | COPIES/CONTRACT BILLING - MAY 2 | CURRENT OFFICE SOLUTIONS | COPIES/CONTRACT BILLING - MAY 2024 | 52.12 | 108656 |
| 590-175.000-726.000 | HOURS ON DOOR - 45 MONROE STREET | STOCKHOUSE CORPORATION | HOURS ON DOOR - 45 MONROE STREET | 5.00 | 108717 |
| 590-175.000-726.000 | 2"X8" BOARD MEMBER NAME PLATE | ARROW SWIFT PRINTING | 2"X8" BOARD MEMBER NAME PLATE | 7.38 | 108742 |
| 590-175.000-726.000 | #10 WINDOW WHITE ENVELOPES W/BP | ARROW SWIFT PRINTING | #10 WINDOW WHITE ENVELOPES W/BPU LOGO | 217.65 | 108742 |
| 590-175.000-726.000 | POSTAGE SUPPLIES | QUADIENT FINANCE USA, INC. | POSTAGE SUPPLIES | 49.02 | 108814 |
| 590-175.000-726.000 | WATER - 45 MONROE ST | RUPERT'S CULLIGAN | WATER - 45 MONROE ST | 8.25 | 108817 |
| 590-175.000-726.000 | WATER | CARD SERVICES CENTER | B. JANES CREDIT CARD | 101.66 | 889 |
| 590-175.000-730.039 | TRUCK DECALS X 3 SETS | STOCKHOUSE CORPORATION | TRUCK DECALS X 3 SETS | 270.00 | 108828 |
| 590-175.000-730.039 | TITLE FEE - 2023 FORD F550 DUMP | CARD SERVICES CENTER | J. GIER CREDIT CARD | 15.31 | 889 |
| 590-175.000-801.000 | TELEPHONE/FIBER - 45 MONROE STRE | ACD.NET | TELEPHONE/FIBER - 45 MONROE STREET | 12.10 | 108634 |
| 590-175.000-801.000 | MOWING MAY | BAXTER LAWN AND SNOW SERV | MOWING MAY | 415.00 | 108640 |
| 590-175.000-801.000 | COPIES/CONTRACT BILLING - MAY 2 | CURRENT OFFICE SOLUTIONS | COPIES/CONTRACT BILLING - MAY 2024 | 66.99 | 108656 |
| 590-175.000-801.000 | PRINTING/POSTAGE AND HANDLING - | DELAWARE SYSTEMS | PRINTING/POSTAGE AND HANDLING - MAY 202 | 1,063.60 | 108657 |
| 590-175.000-801.000 | BPU CLEANING - MAY 2024 | EAST 2 WEST ENTERPRISES, I | BPU CLEANING - MAY 2024 | 65.00 | 108659 |
| 590-175.000-801.000 | COMMISSION PAID FOR COLLECTIONS | ONLINE INFORMATION SERVICE | COMMISSION PAID FOR COLLECTIONS MAY 202 | 5.87 | 108698 |
| 590-175.000-801.000 | UTILITY EXCHANGE REPORT/WEB ACCE | ONLINE INFORMATION SERVICE | UTILITY EXCHANGE REPORT/WEB ACCESS - MF | 41.54 | 108698 |
| 590-175.000-801.000 | CREDIT CARD PROCESSING FEES - MA | INVOICE CLOUD, INC. | CREDIT CARD PROCESSING FEES - MAY 2024 | 96.91 | 646 |
| 590-175.000-801.000 | RUGS/MATS FOR 45 MONROE ST | CINTAS CORPORATION | RUGS/MATS FOR 45 MONROE ST | 1.12 | 108751 |

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
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| Fund 590 SEWER FUND | | | | | |
| Dept 175.000 ADMINISTRATIVE SERVICES | | | | | |
| 590-175.000-801.000 | RUGS/MATS FOR 45 MONROE ST | CINTAS CORPORATION | RUGS/MATS FOR 45 MONROE ST | 1.12 | 108751 |
| 590-175.000-801.000 | BPU BOARD MEETING PER DIEM - E. | ERIC POTES | BPU BOARD MEETING PER DIEM - E. POTES | 6.25 | 108764 |
| 590-175.000-801.000 | BPU BOARD MEETING PER DIEM - J. | JEREMIAH JASON HODSHIRE | BPU BOARD MEETING PER DIEM - J. HODSHIR | 6.25 | 108784 |
| 590-175.000-801.000 | BPU BOARD MEETING PER DIEM - P. | PETER MICHAEL BECKER | BPU BOARD MEETING PER DIEM - P. BECKER | 6.25 | 108808 |
| 590-175.000-801.000 | BPU BOARD MEETING PER DIEM - S. | STEVEN WELLS | BPU BOARD MEETING PER DIEM - S. WELLS | 6.25 | 108826 |
| 590-175.000-801.000-215006 | ADMIN SERVICES FOR CDBG GRANT | CARTER CONSULTING LLC | ADMIN SERVICES FOR CDBG GRANT | 1,180.00 | 108750 |
| 590-175.000-802.000 | REPLACEMENT BATTERIES WWTP 1609- | AMAZON CAPITAL SERVICES, I | REPLACEMENT BATTERIES WWTP 1609-D UPS C | 201.84 | 108636 |
| 590-175.000-802.000 | MONITORS VIEWSONIC VX2416 | AMAZON CAPITAL SERVICES, I | MONITORS VIEWSONIC VX2416 | 249.97 | 108636 |
| 590-175.000-802.000 | SONIT NET ADMIN MAY 2024 | SONIT SYSTEMS, LLC | SONIT NET ADMIN MAY 2024 | 159.69 | 108712 |
| 590-175.000-802.000 | IVR POOLED MONTHLY OUTAGE SUB 6- | MILSOFT | IVR POOLED MONTHLY OUTAGE SUB 6-24 | 126.25 | 108730 |
| 590-175.000-802.000 | MILSOFT DISSPATCH LICENSE UNPLUG | MILSOFT | MILSOFT DISSPATCH LICENSE UNPLUGGED 6-2 | 175.00 | 108730 |
| 590-175.000-802.000 | REPLACEMENT BATTERIES LIFT STATI | AMAZON CAPITAL SERVICES, I | REPLACEMENT BATTERIES LIFT STATIONS QTY | 89.09 | 108739 |
| 590-175.000-802.000 | PLOTTER AND VINYL SUPPLIES | AMAZON CAPITAL SERVICES, I | PLOTTER AND VINYL SUPPLIES | 137.89 | 108739 |
| 590-175.000-802.000 | DP CABLES | AMAZON CAPITAL SERVICES, I | DP CABLES | 7.08 | 108739 |
| 590-175.000-802.000 | VIPRE EMAIL AND TRENDMICRO RECUR | SONIT SYSTEMS, LLC | VIPRE EMAIL AND TRENDMICRO RECUR (JUNE) | 39.12 | 108822 |
| 590-175.000-850.000 | TELEPHONE/FIBER - 45 MONROE STRE | ACD.NET | TELEPHONE/FIBER - 45 MONROE STREET | 50.00 | 108634 |
| 590-175.000-850.000 | TELEPHONE - WWTP 101 W GALLOWAY | ACD.NET | TELEPHONE - WWTP 101 W GALLOWAY | 67.65 | 108634 |
| 590-175.000-850.000 | OOMA FAXING EQUIP JUN 24 | OOMA, INC. | OOMA FAXING EQUIP JUN 24 | 16.17 | 108699 |
| 590-175.000-850.000 | MONTHLY VERIZON BILL - JUN 24 | VERIZON WIRELESS | MONTHLY VERIZON BILL - JUN 24 | 137.70 | 108731 |
| 590-175.000-880.000 | COMMUNITY PROMOTION - MAY 2024 | MCKIBBIN MEDIA GROUP, INC. | COMMUNITY PROMOTION - MAY 2024 | 62.50 | 108691 |
| 590-175.000-880.000 | HILLSDALE COUNTY VISITOR/RELOCAT | SIMPLY HERS MAGAZINE | HILLSDALE COUNTY VISITOR/RELOCATION GUI | 200.00 | 108710 |
| 590-175.000-920.400 | 504504154 - 37 MONROE | MICHIGAN GAS UTILITIES | NATURAL GAS UTILITY - 37 MONROE | 11.59 | 872 |
| 590-175.000-920.400 | 503214966 - 45 MONROE | MICHIGAN GAS UTILITIES | NATURAL GAS UTILITY - 45 MONROE ST | 11.44 | 878 |
| 590-175.000-920.400 | 504504154 - 37 MONROE | MICHIGAN GAS UTILITIES | NATURAL GAS UTILITY - 34 MONROE GEN SET | 10.12 | 879 |
| 590-175.000-930.000 | TOILET SEAT FOR MAIN OFFICE | AMAZON CAPITAL SERVICES, I | TOILET SEAT FOR MAIN OFFICE | 58.11 | 108636 |
| 590-175.000-930.000 | TECH SERVICES OIL CHANGE 8483 MI | ADKINS AUTOMOTIVE LLC | TECH SERVICES OIL CHANGE 8483 MILES | 10.97 | 108737 |
| 590-175.000-930.000 | ICE MACHINE | CARD SERVICES CENTER | J. HAMMEL CREDIT CARD | 487.25 | 889 |
| Total For Dept 175.000 ADMINISTRATIVE SERVICES | | | | 10,184.42 | |
| Dept 546.000 OPERATIONS | | | | | |
| 590-546.000-726.800 | FASTENERS | FAMILY FARM & HOME | FASTENERS | 23.87 | 108765 |
| 590-546.000-726.800 | NUTS AND BOLTS | FAMILY FARM & HOME | NUTS AND BOLTS | 86.06 | 108765 |
| 590-546.000-726.800 | SOCKET DRIVER | FAMILY FARM & HOME | SOCKET DRIVER | 27.74 | 108765 |
| 590-546.000-726.800 | HARDWARE AND DRILL BIT | GELZER HJ & SON INC | HARDWARE AND DRILL BIT | 29.86 | 108770 |
| 590-546.000-920.400 | 504504154 - 135 BARBER ST | MICHIGAN GAS UTILITIES | NATURAL GAS UTILITY - 135 BARBER | 39.99 | 874 |
| 590-546.000-930.000 | ACCESS DRIVE INSTALLATION BEHIND | DRY MAR TRUCKING & DIRTWOF | ACCESS DRIVE INSTALLATION BEHIND DAYS I | 6,000.00 | 108658 |
| 590-546.000-930.000 | PVC PIPE | MCMMASTER - CARR | PVC PIPE | 210.08 | 108692 |
| 590-546.000-930.970 | 10 X READY MIX CONCRETE | GELZER HJ & SON INC | 10 X READY MIX CONCRETE | 84.90 | |
| 590-546.000-930.970 | 4.5" HOLE SAW | GELZER HJ & SON INC | 4.5" HOLE SAW | 50.48 | 108770 |
| 590-546.000-930.970 | O-RINGS | MCMMASTER - CARR | O-RINGS | 31.38 | 108800 |
| 590-546.000-930.980 | REIMBURSEMENT FOR SEWER BACKUP I | ALYSSA SHIMP | REIMBURSEMENT FOR SEWER BACKUP IN BASEM | 695.36 | 108635 |
| Total For Dept 546.000 OPERATIONS | | | | 7,279.72 | |
| Dept 547.000 TREATMENT | | | | | |
| 590-547.000-726.900 | BATTERIES FOR LAB | GELZER HJ & SON INC | BATTERIES FOR LAB | 19.99 | 108662 |
| 590-547.000-726.900 | AAA BATTERIES | GELZER HJ & SON INC | AAA BATTERIES | 14.97 | 108662 |
| 590-547.000-726.900 | TNT + AMMONIA TESTS-ULR | USABLUBOOK | TNT + AMMONIA TESTS-ULR | 1,334.39 | 108728 |
| 590-547.000-726.900 | 4' LED LIGHT BULBS | AMERICAN COPPER AND BRASS, I | 4' LED LIGHT BULBS | 214.00 | 108740 |
| 590-547.000-726.900 | LAB HVAC FILTERS | AMERICAN COPPER AND BRASS, I | LAB HVAC FILTERS | 483.36 | 108740 |
| 590-547.000-726.900 | RING BINDER | CURRENT OFFICE SOLUTIONS | RING BINDER | 21.18 | 108756 |
| 590-547.000-726.900 | SHOP TOWELS | FAMILY FARM & HOME | SHOP TOWELS | 4.99 | 108765 |
| 590-547.000-726.900 | SOFTENER SALT | FAMILY FARM & HOME | SOFTENER SALT | 37.92 | 108765 |
| 590-547.000-726.900 | WORK GLOVES | FAMILY FARM & HOME | WORK GLOVES | 76.95 | 108765 |

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
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| Fund 590 SEWER FUND | | | | | |
| Dept 547.000 TREATMENT | | | | | |
| 590-547.000-726.900 | FAN AND TOWELS | GELZER HJ & SON INC | FAN AND TOWELS | 44.37 | 108770 |
| 590-547.000-726.900 | NITRILE DISPOSABLE GLOVES | LOU'S GLOVES, INC | NITRILE DISPOSABLE GLOVES | 314.00 | 108794 |
| 590-547.000-726.900 | DISTILLED LAB WATER | RUPERT'S CULLIGAN | DISTILLED LAB WATER | 27.00 | 108817 |
| 590-547.000-727.500 | SUPPLIES - CHLORINE | WATER SOLUTIONS UNLIMITED, | CHLORINE GAS AND SO2 | 2,158.45 | 108838 |
| 590-547.000-727.600 | SUPPLIES - FERROUS CHLORIDE | PVS TECHNOLOGIES, INC. | FERROUS CHLORIDE | 4,410.90 | 108813 |
| 590-547.000-727.700 | SUPPLIES - DIOXIDE | WATER SOLUTIONS UNLIMITED, | CHLORINE GAS AND SO2 | 847.50 | 108838 |
| 590-547.000-740.000 | FUEL - MAY 2024 | WATKINS TRANSPORT INC | FUEL - MAY 2024 | 764.97 | 108733 |
| 590-547.000-740.000 | LITHIUM GREASE | FAMILY FARM & HOME | LITHIUM GREASE | 49.90 | 108765 |
| 590-547.000-801.000 | WWTP SAMPLING | MERIT LABORATORIES | WWTP SAMPLING | 694.00 | 108693 |
| 590-547.000-801.000 | BEF SAMPLE CHARGES | MERIT LABORATORIES | BEF SAMPLE CHARGES | 6,306.00 | 108693 |
| 590-547.000-801.000 | MONTHLY EFFLUENT SAMPLING | MERIT LABORATORIES | MONTHLY EFFLUENT SAMPLING | 47.00 | 108802 |
| 590-547.000-920.400 | 504904602 - 101 W GALLOWAY | MICHIGAN GAS UTILITIES | NATURAL GAS UTILITY - 101 W GALLOWAY | 1,295.98 | 875 |
| 590-547.000-920.400 | 504756735 - W GALLOWAY GR | MICHIGAN GAS UTILITIES | NATURAL GAS UTILITY - W GALLOWAY GR | 36.85 | 876 |
| 590-547.000-920.400 | 505161747 - 101 W GALLOWAY MN | MICHIGAN GAS UTILITIES | NATURAL GAS UTILITY - 101 W GALLOWAY MN | 195.58 | 877 |
| 590-547.000-930.000 | ALUMINUM FABRICATION/WELDING WWT | ECKELBERRY'S WELDING | ALUMINUM FABRICATION/WELDING WWTP | 375.00 | 108660 |
| 590-547.000-930.000 | BELTS FOR OXIDATION DITCHES | PERFORMANCE AUTOMOTIVE | BELTS FOR OXIDATION DITCHES | 153.95 | 108703 |
| 590-547.000-930.000 | BELTS FOR DITCH DRIVE | PERFORMANCE AUTOMOTIVE | BELTS FOR DITCH DRIVE | 60.78 | 108807 |
| 590-547.000-930.000 | BELTS FOR DITCHES | PERFORMANCE AUTOMOTIVE | BELTS FOR DITCHES | 131.37 | 108807 |
| 590-547.000-930.900 | PIPE FITTINGS | GELZER HJ & SON INC | PIPE FITTINGS | 40.74 | 108662 |
| 590-547.000-930.900 | PVC BALL VALVE W/SOCKET & THREAD | CARD SERVICES CENTER | J. GIER CREDIT CARD | 604.80 | 889 |
| Total For Dept 547.000 TREATMENT | | | | 20,766.89 | |
| Total For Fund 590 SEWER FUND | | | | 683,706.17 | |
| Fund 591 WATER FUND | | | | | |
| Dept 000.000 | | | | | |
| 591-000.000-158.000-181005 | M55 BASES | SLC METER LLC | WATER METERS FOR STOCK - APPROVED BY BC | 3,069.97 | 108711 |
| 591-000.000-158.000-213002 | BARE GROUND TREATMENT | JGB MANAGEMENT, LLC | BARE GROUND TREATMENT | 1,500.00 | 108785 |
| 591-000.000-158.000-215005 | WESTWOOD PROJECT - WATER | PARRISH EXCAVATING, INC. | WESTWOOD UTILITY AND ROAD RECONSTRUCTIC | 142,978.57 | 108701 |
| 591-000.000-158.000-215006 | CDBG - WATER VALVE PROJECT | CONCORD EXCAVATING & GRAD | CDBG - WATER PROJECT | 102,938.18 | 108653 |
| 591-000.000-202.100 | WCCH | COOLEY, ROBERT T | UB refund for account: 009935 | 8.64 | 108654 |
| 591-000.000-202.100 | WCCH | LITEX INC | UB refund for account: 012556 | 1.94 | 108687 |
| 591-000.000-202.100 | WBK1 | TO THE ESTATE OF RICHARD F | UB refund for account: 013651 | 49.35 | 108725 |
| 591-000.000-202.100 | WCCH | WILDS, ELIZABETH H | UB refund for account: 024508 | 55.25 | 108735 |
| 591-000.000-202.100 | WBK1 | SHIVELY, THOMAS A | UB refund for account: 022267 | 17.44 | 108821 |
| 591-000.000-202.100 | WBK1 | TESLAA, STEPHANIE K | UB refund for account: 011078 | 45.58 | 108830 |
| Total For Dept 000.000 | | | | 250,664.92 | |
| Dept 175.000 ADMINISTRATIVE SERVICES | | | | | |
| 591-175.000-715.000 | LIFE INSURANCE - WATER | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE - JUNE 2024 | 11.35 | |
| 591-175.000-715.000 | LIFE INSURANCE - WATER | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE - JUNE 2024 | 83.62 | |
| 591-175.000-716.000 | RETIREMENT | MERS | RETIREMENT CONTRIBUTIONS - 300101 | 3,864.04 | |
| 591-175.000-721.000 | DISABILITY INSURANCE - WATER | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE - JUNE 2024 | 19.61 | |
| 591-175.000-721.000 | DISABILITY INSURANCE - WATER | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE - JUNE 2024 | 114.56 | |
| 591-175.000-726.000 | SUPPLIES - 45 MONROE STREET | AMAZON CAPITAL SERVICES, I | SUPPLIES - 45 MONROE STREET | 16.75 | 108636 |
| 591-175.000-726.000 | SUPPLIES - 45 MONROE STREET | AMAZON CAPITAL SERVICES, I | SUPPLIES - 45 MONROE STREET | 4.95 | 108636 |
| 591-175.000-726.000 | PAPER/STAPLES | CURRENT OFFICE SOLUTIONS | PAPER/STAPLES | 33.99 | 108656 |
| 591-175.000-726.000 | COPIES/CONTRACT BILLING - MAY 2 | CURRENT OFFICE SOLUTIONS | COPIES/CONTRACT BILLING - MAY 2024 | 52.13 | 108656 |
| 591-175.000-726.000 | HOURS ON DOOR - 45 MONROE STREET | STOCKHOUSE CORPORATION | HOURS ON DOOR - 45 MONROE STREET | 5.00 | 108717 |
| 591-175.000-726.000 | 2"X8" BOARD MEMBER NAME PLATE | ARROW SWIFT PRINTING | 2"X8" BOARD MEMBER NAME PLATE | 7.39 | 108742 |
| 591-175.000-726.000 | #10 WINDOW WHITE ENVELOPES W/BP | ARROW SWIFT PRINTING | #10 WINDOW WHITE ENVELOPES W/BPU LOGO | 217.65 | 108742 |
| 591-175.000-726.000 | POSTAGE SUPPLIES | QUADIENT FINANCE USA, INC. | POSTAGE SUPPLIES | 49.03 | 108814 |
| 591-175.000-726.000 | WATER - 45 MONROE ST | RUPERT'S CULLIGAN | WATER - 45 MONROE ST | 8.25 | 108817 |

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|--|----------------------------------|----------------------------|---|----------|---------|
| Fund 591 WATER FUND | | | | | |
| Dept 175.000 ADMINISTRATIVE SERVICES | | | | | |
| 591-175.000-726.000 | WATER | CARD SERVICES CENTER | B. JANES CREDIT CARD | 101.66 | 889 |
| 591-175.000-730.039 | TIRE REPAIR | PARNEY'S CAR CARE, LLC | TIRE REPAIR | 10.00 | 108700 |
| 591-175.000-801.000 | TELEPHONE/FIBER - 45 MONROE STRE | ACD.NET | TELEPHONE/FIBER - 45 MONROE STREET | 12.10 | 108634 |
| 591-175.000-801.000 | MOWING MAY | BAXTER LAWN AND SNOW SERV | MOWING MAY | 415.00 | 108640 |
| 591-175.000-801.000 | COPIES/CONTRACT BILLING - MAY 2 | CURRENT OFFICE SOLUTIONS | COPIES/CONTRACT BILLING - MAY 2024 | 66.98 | 108656 |
| 591-175.000-801.000 | PRINTING/POSTAGE AND HANDLING - | DELAWARE SYSTEMS | PRINTING/POSTAGE AND HANDLING - MAY 202 | 1,063.60 | 108657 |
| 591-175.000-801.000 | BPU CLEANING - MAY 2024 | EAST 2 WEST ENTERPRISES, I | BPU CLEANING - MAY 2024 | 65.00 | 108659 |
| 591-175.000-801.000 | COMMISSION PAID FOR COLLECTIONS | ONLINE INFORMATION SERVICE | COMMISSION PAID FOR COLLECTIONS MAY 202 | 5.86 | 108698 |
| 591-175.000-801.000 | UTILITY EXCHANGE REPORT/WEB ACCE | ONLINE INFORMATION SERVICE | UTILITY EXCHANGE REPORT/WEB ACCESS - MF | 41.54 | 108698 |
| 591-175.000-801.000 | CREDIT CARD PROCESSING FEES - MA | INVOICE CLOUD, INC. | CREDIT CARD PROCESSING FEES - MAY 2024 | 96.91 | 646 |
| 591-175.000-801.000 | RUGS/MATS FOR 45 MONROE ST | CINTAS CORPORATION | RUGS/MATS FOR 45 MONROE ST | 1.12 | 108751 |
| 591-175.000-801.000 | RUGS/MATS FOR 45 MONROE ST | CINTAS CORPORATION | RUGS/MATS FOR 45 MONROE ST | 1.12 | 108751 |
| 591-175.000-801.000 | BPU BOARD MEETING PER DIEM - E. | ERIC POTES | BPU BOARD MEETING PER DIEM - E. POTES | 6.25 | 108764 |
| 591-175.000-801.000 | BPU BOARD MEETING PER DIEM - J. | JEREMIAH JASON HODSHIRE | BPU BOARD MEETING PER DIEM - J. HODSHIF | 6.25 | 108784 |
| 591-175.000-801.000 | BPU BOARD MEETING PER DIEM - P. | PETER MICHAEL BECKER | BPU BOARD MEETING PER DIEM - P. BECKER | 6.25 | 108808 |
| 591-175.000-801.000 | BPU BOARD MEETING PER DIEM - S. | STEVEN WELLS | BPU BOARD MEETING PER DIEM - S. WELLS | 6.25 | 108826 |
| 591-175.000-801.000-215006 | ADMIN SERVICES FOR CDBG GRANT | CARTER CONSULTING LLC | ADMIN SERVICES FOR CDBG GRANT | 1,180.00 | 108750 |
| 591-175.000-802.000 | MONITORS VIEWSONIC VX2416 | AMAZON CAPITAL SERVICES, I | MONITORS VIEWSONIC VX2416 | 249.97 | 108636 |
| 591-175.000-802.000 | SONIT NET ADMIN MAY 2024 | SONIT SYSTEMS, LLC | SONIT NET ADMIN MAY 2024 | 159.69 | 108712 |
| 591-175.000-802.000 | IVR POOLED MONTHLY OUTAGE SUB 6- | MILSOFT | IVR POOLED MONTHLY OUTAGE SUB 6-24 | 126.25 | 108730 |
| 591-175.000-802.000 | MILSOFT DISSPATCH LICENSE UNPLUG | MILSOFT | MILSOFT DISSPATCH LICENSE UNPLUGGED 6-2 | 175.00 | 108730 |
| 591-175.000-802.000 | PLOTTER AND VINYL SUPPLIES | AMAZON CAPITAL SERVICES, I | PLOTTER AND VINYL SUPPLIES | 137.89 | 108739 |
| 591-175.000-802.000 | DP CABLES | AMAZON CAPITAL SERVICES, I | DP CABLES | 7.08 | 108739 |
| 591-175.000-802.000 | VIPRE EMAIL AND TRENDMICRO RECUR | SONIT SYSTEMS, LLC | VIPRE EMAIL AND TRENDMICRO RECUR (JUNE) | 39.12 | 108822 |
| 591-175.000-850.000 | TELEPHONE/FIBER - 45 MONROE STRE | ACD.NET | TELEPHONE/FIBER - 45 MONROE STREET | 50.00 | 108634 |
| 591-175.000-850.000 | TELEPHONE - WPT 401 HILLSDALE ST | ACD.NET | TELEPHONE - WPT 401 HILLSDALE STREET | 96.78 | 108634 |
| 591-175.000-850.000 | OOMA FAXING EQUIP JUN 24 | OOMA, INC. | OOMA FAXING EQUIP JUN 24 | 16.17 | 108699 |
| 591-175.000-850.000 | MONTHLY VERIZON BILL - JUN 24 | VERIZON WIRELESS | MONTHLY VERIZON BILL - JUN 24 | 137.69 | 108731 |
| 591-175.000-880.000 | COMMUNITY PROMOTION - MAY 2024 | MCKIBBIN MEDIA GROUP, INC. | COMMUNITY PROMOTION - MAY 2024 | 62.50 | 108691 |
| 591-175.000-880.000 | HILLSDALE COUNTY VISITOR/RELOCAT | SIMPLY HERS MAGAZINE | HILLSDALE COUNTY VISITOR/RELOCATION GUI | 200.00 | 108710 |
| 591-175.000-920.400 | 504504154 - 37 MONROE | MICHIGAN GAS UTILITIES | NATURAL GAS UTILITY - 37 MONROE | 11.59 | 872 |
| 591-175.000-920.400 | 503214966 - 45 MONROE | MICHIGAN GAS UTILITIES | NATURAL GAS UTILITY - 45 MONROE ST | 11.44 | 878 |
| 591-175.000-920.400 | 504504154 - 37 MONROE | MICHIGAN GAS UTILITIES | NATURAL GAS UTILITY - 34 MONROE GEN SET | 10.12 | 879 |
| 591-175.000-930.000 | TECH SERVICES OIL CHANGE 8483 MI | ADKINS AUTOMOTIVE LLC | TECH SERVICES OIL CHANGE 8483 MILES | 10.97 | 108737 |
| 591-175.000-930.000 | BATHROOM TOILET LINE AND ANGLE V | GELZER HJ & SON INC | BATHROOM TOILET LINE AND ANGLE VALVE | 20.98 | 108770 |
| 591-175.000-930.000 | ICE MACHINE | CARD SERVICES CENTER | J. HAMMEL CREDIT CARD | 487.25 | 889 |
| Total For Dept 175.000 ADMINISTRATIVE SERVICES | | | | 9,584.70 | |
| Dept 543.000 PRODUCTION | | | | | |
| 591-543.000-930.000 | CONCRETE 1.5 YARDS | BECKER & SCRIVENS CONCRET | CONCRETE 1.5 YARDS | 266.25 | 108641 |
| 591-543.000-930.000 | PAINT BRUSHES | GELZER HJ & SON INC | PAINT BRUSHES | 6.54 | 108662 |
| 591-543.000-930.000 | MISC PLUMBING | GELZER HJ & SON INC | MISC PLUMBING | 9.98 | 108662 |
| Total For Dept 543.000 PRODUCTION | | | | 282.77 | |
| Dept 544.000 DISTRIBUTION | | | | | |
| 591-544.000-726.800 | REPLACEMENT SHOVELS FOR SERVICE | FAMILY FARM & HOME | REPLACEMENT SHOVELS FOR SERVICE TRUCK | 105.95 | 108661 |
| 591-544.000-726.800 | PRESSURE GAUGE FOR VACTOR | FAMILY FARM & HOME | PRESSURE GAUGE FOR VACTOR | 26.99 | 108661 |
| 591-544.000-726.800 | CURB STOP COUPLERS | GELZER HJ & SON INC | CURB STOP COUPLERS | 32.98 | 108662 |
| 591-544.000-726.800 | LED WORK LIGHTS | AMAZON CAPITAL SERVICES, I | LED WORK LIGHTS | 80.61 | 108739 |
| 591-544.000-726.800 | NUTS/BOLTS | FAMILY FARM & HOME | NUTS/BOLTS | 2.30 | 108765 |
| 591-544.000-726.800 | TWO CYCLE OIL | FAMILY FARM & HOME | TWO CYCLE OIL | 14.84 | 108765 |
| 591-544.000-726.800 | OIL AND BRUSH | GELZER HJ & SON INC | OIL AND BRUSH | 10.78 | 108770 |
| 591-544.000-726.800 | ROLL OF GASKET MATERIAL | MCMMASTER - CARR | ROLL OF GASKET MATERIAL | 611.21 | 108800 |

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|-------------------------------------|----------------------------------|----------------------------|---|--------------|---------|
| Fund 591 WATER FUND | | | | | |
| Dept 544.000 DISTRIBUTION | | | | | |
| 591-544.000-726.800 | BUFFALO SOCKET | PERFORMANCE AUTOMOTIVE | BUFFALO SOCKET | 13.39 | 108807 |
| 591-544.000-726.800 | BUFFALO SOCKET | PERFORMANCE AUTOMOTIVE | BUFFALO SOCKET | (13.39) | 108807 |
| 591-544.000-726.800 | BUFFALO SOCKETS | PERFORMANCE AUTOMOTIVE | BUFFALO SOCKETS | 26.78 | 108807 |
| 591-544.000-740.000 | FUEL - MAY 2024 | WATKINS TRANSPORT INC | FUEL - MAY 2024 | 764.98 | 108733 |
| 591-544.000-742.000 | CLOTHING / UNIFORMS | POWERS CLOTHING, INC. | UNIFORMS | 230.00 | 108811 |
| 591-544.000-801.000 | CROSS CONNECTION CONTROL PROGRAM | HYDROCORP, LLC | CROSS CONNECTION CONTROL PROGRAM CONTR | 1,564.50 | 108672 |
| 591-544.000-801.000 | CROSS CONNECTION CONTROL PROGRAM | HYDROCORP, LLC | CROSS CONNECTION CONTROL PROGRAM | 1,564.50 | 108672 |
| 591-544.000-801.000 | METER INSTALL AT SUD Z LAUNDRY | WRIGHT'S PLUMBING, LLC | METER INSTALL AT SUD Z LAUNDRY | 1,242.51 | 108736 |
| 591-544.000-801.000 | LEAD COPPER SAMPLES | MERIT LABORATORIES | LEAD COPPER SAMPLES | 152.00 | 108802 |
| 591-544.000-801.000 | LEAD COPPER SAMPLES | MERIT LABORATORIES | LEAD COPPER SAMPLES | 76.00 | 108802 |
| 591-544.000-801.000 | LEAD COPPER SAMPLES | MERIT LABORATORIES | LEAD COPPER SAMPLES | 152.00 | 108802 |
| 591-544.000-930.000 | 4 X 2 FLANGE AND BOLT KITS | MICHIGAN PIPE & VALVE | 4 X 2 FLANGE AND BOLT KITS | 252.60 | 108696 |
| 591-544.000-930.990 | CURB REPLACEMENT ON HILLSDALE ST | DRY MAR TRUCKING & DIRTWOF | CURB REPLACEMENT ON HILLSDALE ST DUE TC | 450.00 | 108658 |
| 591-544.000-930.990 | LSL REPLACEMENT CLEAN UP | RJT CONSTRUCTION CO. | LSL REPLACEMENT CLEAN UP | 900.00 | 108708 |
| 591-544.000-930.990 | LSL REPLACEMENTS | RJT CONSTRUCTION CO. | LSL REPLACEMENTS | 3,350.00 | 108815 |
| Total For Dept 544.000 DISTRIBUTION | | | | 11,611.53 | |
| Dept 545.000 PURIFICATION | | | | | |
| 591-545.000-727.200 | SUPPLIES - SODIUM HYPOCHLORITE | UNIVAR SOLUTIONS USA INC | SODIUM HYPOCHLORITE | 3,166.79 | 108834 |
| 591-545.000-920.400 | 504558065 - 401 HILLSDALE | MICHIGAN GAS UTILITIES | NATURAL GAS UTILITY - 401 HILLSDALE | 129.33 | 873 |
| 591-545.000-930.000 | WORK LIGHTS | GELZER HJ & SON INC | WORK LIGHTS | 21.99 | 108662 |
| 591-545.000-930.000 | FUSES | AMERICAN COPPER AND BRASS, | FUSES | 136.00 | 108740 |
| 591-545.000-930.000 | PLUMBING SUPPLIES | AMERICAN COPPER AND BRASS, | PLUMBING SUPPLIES | 33.39 | 108740 |
| 591-545.000-930.000 | PAINT SUPPLIES | GELZER HJ & SON INC | PAINT SUPPLIES | 18.32 | 108770 |
| 591-545.000-930.000 | LAB SUPPLIES | USABLUEBOOK | LAB SUPPLIES | 157.51 | 108836 |
| 591-545.000-930.000 | PUMP HEAD ASSEMBLY | USABLUEBOOK | PUMP HEAD ASSEMBLY | 241.00 | 108836 |
| 591-545.000-930.000 | PUMP HEAD ASSEMBLY | USABLUEBOOK | PUMP HEAD ASSEMBLY | 241.00 | 108836 |
| 591-545.000-930.000 | LMI REPAIR KIT | USABLUEBOOK | LMI REPAIR KIT | 522.56 | 108836 |
| Total For Dept 545.000 PURIFICATION | | | | 4,667.89 | |
| Total For Fund 591 WATER FUND | | | | 276,811.81 | |
| Total For All Funds: | | | | 1,814,167.91 | |

--- FUND TOTALS BY VENDOR ---

Fund 582 ELECTRIC FUND

| | | |
|------|---------------------------------------|-----------|
| 0008 | - ARROW SWIFT PRINTING | 450.07 |
| 0020 | - CINTAS CORPORATION | 136.27 |
| 0027 | - GELZER HJ & SON INC | 473.90 |
| 0035 | - CURRENT OFFICE SOLUTIONS | 306.23 |
| 0081 | - MICHIGAN GAS UTILITIES | 143.81 |
| 0088 | - SPRATT'S TRADING POST INC | 100.48 |
| 0111 | - STOCKHOUSE CORPORATION | 10.00 |
| 0164 | - HILLSDALE MARKET HOUSE, INC. | 20.61 |
| 0378 | - BECKER & SCRIVENS CONCRETE PRODUCTS | 56.42 |
| 0382 | - JONESVILLE HEALTH CARE PLLC | 100.00 |
| 0387 | - BILL'S LAWN CARE, LLC | 180.00 |
| 0961 | - PERFORMANCE AUTOMOTIVE | 64.68 |
| 1239 | - SUN LIFE ASSURANCE COMPANY | 644.14 |
| 1299 | - EAST 2 WEST ENTERPRISES, INC | 130.00 |
| 1808 | - LOVINGER & THOMPSON, PC | 150.00 |
| 1983 | - SIMPLY HERS MAGAZINE | 400.00 |
| 2326 | - JONESVILLE LUMBER | 44.22 |
| 2359 | - MERS | 18,486.92 |

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 06/01/2024 - 06/30/2024
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|-----------|-------------------|----------------|---------------------------------------|------------|---------|
| | | 2432 | - AMERICAN COPPER AND BRASS, LLC | 641.76 | |
| | | 2645 | - POWERS CLOTHING, INC. | 12,267.00 | |
| | | 2745 | - KENDALL ELECTRIC | 15.05 | |
| | | 2831 | - VERIZON WIRELESS | 551.76 | |
| | | 2840 | - STATE OF MICHIGAN | 28,945.92 | |
| | | 3248 | - HEFFERNAN SOFT WATER SERVICE | 18.40 | |
| | | 3524 | - ALTEC INDUSTRIES, INC. | 2,022.16 | |
| | | 3816 | - BLACK FORKLIFT SALES & SERVICE | 173.23 | |
| | | 5503 | - AMAZON CAPITAL SERVICES, INC | 887.03 | |
| | | 5531 | - SONIT SYSTEMS, LLC | 397.61 | |
| | | 6479 | - INVOICE CLOUD, INC. | 193.83 | |
| | | 6555 | - QUADIENT FINANCE USA, INC. | 98.05 | |
| | | 6628 | - PETER MICHAEL BECKER | 12.50 | |
| | | 6629 | - JEREMIAH JASON HODSHIRE | 12.50 | |
| | | 6631 | - ERIC POTES | 12.50 | |
| | | 6638 | - LRS, LLC | 107.00 | |
| | | 6660 | - BORDER STATES | 4,869.76 | |
| | | 6661 | - OOMA, INC. | 32.34 | |
| | | 6681 | - WATKINS TRANSPORT INC | 2,420.41 | |
| | | 6690 | - STEVEN WELLS | 12.50 | |
| | | 6693 | - JGB MANAGEMENT, LLC | 3,900.00 | |
| | | ACD | - ACD.NET | 269.36 | |
| | | ADKINS | - ADKINS AUTOMOTIVE LLC | 21.96 | |
| | | AMP | - AMERICAN MUNICIPAL POWER, INC | 180.00 | |
| | | BAXTER | - BAXTER LAWN AND SNOW SERVICES | 830.00 | |
| | | CAA | - COMMUNITY ACTION AGENCY | 2,700.89 | |
| | | DELA | - DELAWARE SYSTEMS | 2,127.19 | |
| | | LARA | - LARA - MI PUBLIC SERVICE COMMISSION | 5,363.99 | |
| | | MASTERCARD | - CARD SERVICES CENTER | 1,549.84 | |
| | | MILSOFT | - MILSOFT | 602.49 | |
| | | MISC | - MISC VENDOR | 1,382.77 | |
| | | MMG | - MCKIBBIN MEDIA GROUP, INC. | 125.00 | |
| | | MSCPA | - MICHIGAN SOUTH CENTRAL POWER AGENCY | 712,370.18 | |
| | | ONLINE | - ONLINE INFORMATION SERVICES, INC. | 94.80 | |
| | | POWER | - POWER LINE SUPPLY | 13,812.86 | |
| | | RUPERT'S | - RUPERT'S CULLIGAN | 16.50 | |
| | | SSOE | - SSOE, INC. | 419.00 | |
| | | THOMASSON | - THOMASSON COMPANY | 13,055.00 | |
| | | UIS | - UTILITIES INSTRUMENTATION SERVICE | 19,239.04 | |
| | | TOTAL FUND 582 | ELECTRIC FUND | 853,649.93 | |
| | | Fund 590 | SEWER FUND | | |
| | | 0008 | - ARROW SWIFT PRINTING | 225.03 | |
| | | 0020 | - CINTAS CORPORATION | 2.24 | |
| | | 0027 | - GELZER HJ & SON INC | 285.31 | |
| | | 0035 | - CURRENT OFFICE SOLUTIONS | 174.29 | |
| | | 0081 | - MICHIGAN GAS UTILITIES | 1,601.55 | |
| | | 0111 | - STOCKHOUSE CORPORATION | 275.00 | |
| | | 0961 | - PERFORMANCE AUTOMOTIVE | 346.10 | |
| | | 1239 | - SUN LIFE ASSURANCE COMPANY | 227.19 | |
| | | 1299 | - EAST 2 WEST ENTERPRISES, INC | 65.00 | |
| | | 1983 | - SIMPLY HERS MAGAZINE | 200.00 | |
| | | 2359 | - MERS | 3,891.46 | |
| | | 2432 | - AMERICAN COPPER AND BRASS, LLC | 697.36 | |
| | | 2526 | - TETRA TECH, INC | 1,270.91 | |
| | | 2831 | - VERIZON WIRELESS | 137.70 | |
| | | 3121 | - PARRISH EXCAVATING, INC. | 202,517.34 | |
| | | 5503 | - AMAZON CAPITAL SERVICES, INC | 765.68 | |
| | | 5531 | - SONIT SYSTEMS, LLC | 198.81 | |

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|-----------|-------------------|----------------|---------------------------------------|------------|---------|
| | | 6479 | - INVOICE CLOUD, INC. | 96.91 | |
| | | 6484 | - WATER SOLUTIONS UNLIMITED, IN | 3,005.95 | |
| | | 6555 | - QUADIENT FINANCE USA, INC. | 49.02 | |
| | | 6610 | - ECKELBERRY'S WELDING | 375.00 | |
| | | 6624 | - CARTER CONSULTING LLC | 1,180.00 | |
| | | 6628 | - PETER MICHAEL BECKER | 6.25 | |
| | | 6629 | - JEREMIAH JASON HODSHIRE | 6.25 | |
| | | 6631 | - ERIC POTES | 6.25 | |
| | | 6659 | - D.R. TRAILER SALES INC. | 5,057.00 | |
| | | 6661 | - OOMA, INC. | 16.17 | |
| | | 6673 | - PVS TECHNOLOGIES, INC. | 4,410.90 | |
| | | 6681 | - WATKINS TRANSPORT INC | 764.97 | |
| | | 6683 | - CONCORD EXCAVATING & GRADING, INC. | 435,807.85 | |
| | | 6690 | - STEVEN WELLS | 6.25 | |
| | | ACD | - ACD.NET | 129.75 | |
| | | ADKINS | - ADKINS AUTOMOTIVE LLC | 10.97 | |
| | | BAXTER | - BAXTER LAWN AND SNOW SERVICES | 415.00 | |
| | | DELA | - DELAWARE SYSTEMS | 1,063.60 | |
| | | DRY MAR TR | - DRY MAR TRUCKING & DIRTWORKS | 6,000.00 | |
| | | FAMILY | - FAMILY FARM & HOME | 307.43 | |
| | | LOU'S | - LOU'S GLOVES, INC | 314.00 | |
| | | MASTERCARD | - CARD SERVICES CENTER | 1,209.02 | |
| | | MCMASTER | - MCMASTER - CARR | 241.46 | |
| | | MERIT LAB | - MERIT LABORATORIES | 7,047.00 | |
| | | MILSOFT | - MILSOFT | 301.25 | |
| | | MISC | - MISC VENDOR | 857.40 | |
| | | MMG | - MCKIBBIN MEDIA GROUP, INC. | 62.50 | |
| | | MRWA | - MICHIGAN RURAL WATER ASSOCIATION | 660.00 | |
| | | ONLINE | - ONLINE INFORMATION SERVICES, INC. | 47.41 | |
| | | RUPERT'S | - RUPERT'S CULLIGAN | 35.25 | |
| | | USABLUEBOO | - USABLUEBOOK | 1,334.39 | |
| | | TOTAL FUND 590 | SEWER FUND | 683,706.17 | |
| | | Fund 591 | WATER FUND | | |
| | | 0008 | - ARROW SWIFT PRINTING | 225.04 | |
| | | 0020 | - CINTAS CORPORATION | 2.24 | |
| | | 0027 | - GELZER HJ & SON INC | 121.57 | |
| | | 0035 | - CURRENT OFFICE SOLUTIONS | 153.10 | |
| | | 0081 | - MICHIGAN GAS UTILITIES | 162.48 | |
| | | 0111 | - STOCKHOUSE CORPORATION | 5.00 | |
| | | 0378 | - BECKER & SCRIVENS CONCRETE PRODUCTS | 266.25 | |
| | | 0961 | - PERFORMANCE AUTOMOTIVE | 26.78 | |
| | | 1239 | - SUN LIFE ASSURANCE COMPANY | 229.14 | |
| | | 1299 | - EAST 2 WEST ENTERPRISES, INC | 65.00 | |
| | | 1983 | - SIMPLY HERS MAGAZINE | 200.00 | |
| | | 2359 | - MERS | 3,864.04 | |
| | | 2412 | - PARNEY'S CAR CARE, LLC | 10.00 | |
| | | 2432 | - AMERICAN COPPER AND BRASS, LLC | 169.39 | |
| | | 2645 | - POWERS CLOTHING, INC. | 230.00 | |
| | | 2831 | - VERIZON WIRELESS | 137.69 | |
| | | 3121 | - PARRISH EXCAVATING, INC. | 142,978.57 | |
| | | 5503 | - AMAZON CAPITAL SERVICES, INC | 497.25 | |
| | | 5531 | - SONIT SYSTEMS, LLC | 198.81 | |
| | | 6479 | - INVOICE CLOUD, INC. | 96.91 | |
| | | 6555 | - QUADIENT FINANCE USA, INC. | 49.03 | |
| | | 6565 | - WRIGHT'S PLUMBING, LLC | 1,242.51 | |
| | | 6624 | - CARTER CONSULTING LLC | 1,180.00 | |
| | | 6628 | - PETER MICHAEL BECKER | 6.25 | |
| | | 6629 | - JEREMIAH JASON HODSHIRE | 6.25 | |

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE

EXP CHECK RUN DATES 06/01/2024 - 06/30/2024

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|-----------|-------------------|----------------|--------------------------------------|------------|---------|
| | | 6631 | - ERIC POTES | 6.25 | |
| | | 6661 | - OOMA, INC. | 16.17 | |
| | | 6681 | - WATKINS TRANSPORT INC | 764.98 | |
| | | 6683 | - CONCORD EXCAVATING & GRADING, INC. | 102,938.18 | |
| | | 6690 | - STEVEN WELLS | 6.25 | |
| | | 6693 | - JGB MANAGEMENT, LLC | 1,500.00 | |
| | | ACD | - ACD.NET | 158.88 | |
| | | ADKINS | - ADKINS AUTOMOTIVE LLC | 10.97 | |
| | | BAXTER | - BAXTER LAWN AND SNOW SERVICES | 415.00 | |
| | | DELA | - DELAWARE SYSTEMS | 1,063.60 | |
| | | DRY MAR TR | - DRY MAR TRUCKING & DIRTWORKS | 450.00 | |
| | | FAMILY | - FAMILY FARM & HOME | 150.08 | |
| | | HYDROCORP | - HYDROCORP, LLC | 3,129.00 | |
| | | MASTERCARD | - CARD SERVICES CENTER | 588.91 | |
| | | MCMASTER | - MCMASTER - CARR | 611.21 | |
| | | MERIT LAB | - MERIT LABORATORIES | 380.00 | |
| | | MICH | - MICHIGAN PIPE & VALVE | 252.60 | |
| | | MILSOFT | - MILSOFT | 301.25 | |
| | | MISC | - MISC VENDOR | 178.20 | |
| | | MMG | - MCKIBBIN MEDIA GROUP, INC. | 62.50 | |
| | | ONLINE | - ONLINE INFORMATION SERVICES, INC. | 47.40 | |
| | | RJT | - RJT CONSTRUCTION CO. | 4,250.00 | |
| | | RUPERT'S | - RUPERT'S CULLIGAN | 8.25 | |
| | | SLC | - SLC METER LLC | 3,069.97 | |
| | | UNIVAR | - UNIVAR SOLUTIONS USA INC | 3,166.79 | |
| | | USABLUBOOK | - USABLUBOOK | 1,162.07 | |
| | | TOTAL FUND 591 | WATER FUND | 276,811.81 | |

To: BPU Board
From: Karen Lancaster, Finance Director
Date: 7/9/24
Re: May 2024 Financial Review (unaudited data)

Revenues: As of May, approximately 91% of the 2024 budget year is complete. Electric revenues are slightly higher than the average of the five years shown due to small rate increases over the last few years. Sewer and Water revenues are higher than the average of the last five years due to the rate increase as well as volume increases. For Electric, All Other Revenue Sources has higher interest income due to a higher investable balance as well as increased interest rates and a favorable investment environment. For Sewer and Water, All Other Revenue Sources has higher interest income due to a higher investable balance from the bond proceeds as well as increased interest rates, increased billable services and the receipt of CDBG Grant funds. Rate increases for 2023-24 are 2% for Electric, 5% for Sewer and 10% for Water.

| GL NUMBER | DESCRIPTION | BALANCE AS OF 05/31/2020 | BALANCE AS OF 05/31/2021 | BALANCE AS OF 05/31/2022 | BALANCE AS OF 05/31/2023 | BALANCE AS OF 05/31/2024 | Average | Current YTD Compared to Average |
|---------------------------------|--------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|-----------|---------------------------------------|
| Fund 582 - ELECTRIC FUND | | | | | | | | |
| 582-000.000-613.000 | RESIDENTIAL SALES | 4,284,394 | 4,475,088 | 4,549,260 | 4,665,575 | 4,730,585 | 4,540,980 | 104% |
| 582-000.000-613.100 | EV SALES | 0 | 0 | 0 | 0 | 1,543 | 309 | 500% |
| 582-000.000-614.000 | BUSINESS SALES | 1,227,431 | 1,235,610 | 1,293,515 | 1,423,628 | 1,491,250 | 1,334,287 | 112% |
| 582-000.000-615.000 | COMMERCIAL SALES | 2,814,049 | 2,814,428 | 2,902,609 | 2,947,758 | 2,977,457 | 2,891,260 | 103% |
| 582-000.000-616.000 | INDUSTRY SALES | 2,801,279 | 3,046,766 | 2,893,624 | 3,167,389 | 3,291,679 | 3,040,148 | 108% |
| 582-000.000-617.000 | STREET LIGHT SALES | 48,844 | 50,117 | 48,198 | 46,823 | 46,820 | 48,160 | 97% |
| ALL OTHER REVENUE SOURCES | | 516,824 | 421,185 | 195,263 | 855,332 | 640,452 | 525,811 | 122% |
| Total | | 11,692,821 | 12,043,194 | 11,882,468 | 13,106,505 | 13,179,786 | | |
| Fund 590 - SEWER FUND | | | | | | | | |
| 590-000.000-613.000 | RESIDENTIAL SALES | 828,020 | 897,634 | 933,644 | 963,475 | 1,033,931 | 931,341 | 111% |
| 590-000.000-614.000 | BUSINESS SALES | 152,959 | 157,802 | 180,510 | 204,990 | 223,317 | 183,916 | 121% |
| 590-000.000-615.000 | COMMERCIAL SALES | 340,524 | 373,449 | 429,678 | 516,114 | 559,532 | 443,859 | 126% |
| 590-000.000-616.000 | INDUSTRY SALES | 272,212 | 368,190 | 400,737 | 428,427 | 324,060 | 358,725 | 90% |
| 590-000.000-619.000 | APARTMENT SALES | 314,973 | 337,234 | 343,523 | 379,109 | 410,936 | 357,155 | 115% |
| ALL OTHER REVENUE SOURCES | | 250,169 | 85,161 | 11,742 | 226,686 | 676,269 | 250,005 | 271% |
| Total | | 2,158,857 | 2,219,469 | 2,299,834 | 2,718,802 | 3,228,045 | | |
| Fund 591 - WATER FUND | | | | | | | | |
| 591-000.000-613.000 | RESIDENTIAL SALES | 597,849 | 654,111 | 680,417 | 730,058 | 816,032 | 695,694 | 117% |
| 591-000.000-614.000 | BUSINESS SALES | 133,139 | 145,871 | 155,287 | 188,131 | 223,241 | 169,134 | 132% |
| 591-000.000-615.000 | COMMERCIAL SALES | 254,937 | 305,728 | 337,008 | 405,409 | 471,024 | 354,821 | 133% |
| 591-000.000-616.000 | INDUSTRY SALES | 157,167 | 214,660 | 238,420 | 264,300 | 212,316 | 217,373 | 98% |
| 591-000.000-619.000 | APARTMENT SALES | 223,536 | 238,052 | 243,143 | 277,492 | 312,269 | 258,898 | 121% |
| ALL OTHER REVENUE SOURCES | | 163,555 | 43,468 | 79,113 | 242,739 | 867,904 | 279,356 | 311% |
| Total | | 1,530,184 | 1,601,889 | 1,733,387 | 2,108,129 | 2,902,787 | | |
| Grand Total | | 15,381,863 | 15,864,552 | 15,915,689 | 17,933,436 | 19,310,619 | | |

Expenses: In each fund, Administration expenses are higher than normal due to the accounting for insurance premiums. In years prior to 2022-23, the premium was spread out over 12 months using journal entries. For FY23 and FY24, this annual charge is not prorated in order to be more efficient and reduce the number of entries. In Electric, the premium/broker fee was \$53K, and in Sewer and Water, the premium/broker fee was \$19K for each of those funds. Also, for Water and Sewer, there is interest expense for the 2022 bond issue included in Administrative Services. For Sewer, the interest expense is \$259K and for Water the interest expense is \$113K.

Sewer Treatment is higher than average due to increased chemical costs and will continue to be higher than average due to higher depreciation expense as a result of the capitalization of wastewater treatment plant improvements in the fiscal year 2021. Water Distribution is higher than average due to costs associated with the Lead Services of \$308K.

| GL NUMBER | DESCRIPTION | BALANCE AS OF 05/31/2020 | BALANCE AS OF 05/31/2021 | BALANCE AS OF 05/31/2022 | BALANCE AS OF 05/31/2023 | BALANCE AS OF 05/31/2024 | Average | Current YTD Compared to Average |
|--|-------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|-----------|---------------------------------------|
| Fund 582 - ELECTRIC FUND | | | | | | | | |
| Dept 175.000 - ADMINISTRATIVE SERVICES | | 1,423,658 | 1,421,133 | 1,551,887 | 1,722,224 | 1,782,912 | 1,580,363 | 113% |
| Dept 543.000 - PRODUCTION | | 7,991,045 | 7,809,419 | 8,543,933 | 9,306,038 | 8,583,499 | 8,446,787 | 102% |
| Dept 544.000 - DISTRIBUTION | | 1,239,875 | 1,459,136 | 1,830,305 | 1,934,582 | 1,892,661 | 1,671,312 | 113% |
| | Total | 10,654,578 | 10,689,688 | 11,926,125 | 12,962,844 | 12,259,071 | | |
| Fund 590 - SEWER FUND | | | | | | | | |
| Dept 175.000 - ADMINISTRATIVE SERVICES | | 588,499 | 611,906 | 685,325 | 824,347 | 884,817 | 718,979 | 123% |
| Dept 546.000 - OPERATIONS | | 206,850 | 224,387 | 588,917 | 224,753 | 219,765 | 292,934 | 75% |
| Dept 547.000 - TREATMENT | | 521,648 | 677,198 | 750,530 | 843,472 | 849,352 | 728,440 | 117% |
| | Total | 1,316,998 | 1,513,490 | 2,024,771 | 1,892,572 | 1,953,934 | | |
| Fund 591 - WATER FUND | | | | | | | | |
| Dept 175.000 - ADMINISTRATIVE SERVICES | | 387,672 | 422,135 | 468,061 | 594,897 | 687,629 | 512,079 | 134% |
| Dept 543.000 - PRODUCTION | | 74,904 | 75,744 | 73,960 | 78,060 | 64,951 | 73,524 | 88% |
| Dept 544.000 - DISTRIBUTION | | 409,092 | 598,951 | 557,419 | 615,663 | 795,864 | 595,398 | 134% |
| Dept 545.000 - PURIFICATION | | 265,987 | 282,400 | 286,730 | 316,789 | 313,877 | 293,157 | 107% |
| | Total | 1,137,655 | 1,379,230 | 1,386,170 | 1,605,408 | 1,862,321 | | |
| Grand Total | | 13,109,230 | 13,582,408 | 15,337,067 | 16,460,825 | 16,075,326 | | |

PERIOD ENDING 05/31/2024

% Fiscal Year Completed: 91.80

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | 2023-24 | | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | | % BDGT USED |
|--|------------------------------------|----------------|--------|-----------------------|----------------|-----------------------|----------------|--------------|-------------|
| | | AMENDED BUDGET | NORMAL | 05/31/2024 (ABNORMAL) | MONTH INCREASE | 05/31/2024 (DECREASE) | NORMAL BALANCE | (ABNORMAL) | |
| Fund 582 - ELECTRIC FUND | | | | | | | | | |
| Dept 000.000 | | | | | | | | | |
| Revenues | | | | | | | | | |
| 582-000.000-569.000 | STATE GRANT | 0.00 | | 5,000.00 | | 0.00 | | (5,000.00) | 100.00 |
| 582-000.000-593.000 | INTERDEPARTMENTAL REVENUE | 242,550.00 | | 203,483.40 | | 17,558.23 | | 39,066.60 | 83.89 |
| 582-000.000-613.000 | RESIDENTIAL SALES | 5,472,553.00 | | 4,730,584.91 | | 373,947.51 | | 741,968.09 | 86.44 |
| 582-000.000-613.100 | EV SALES | 0.00 | | 1,542.56 | | 431.24 | | (1,542.56) | 100.00 |
| 582-000.000-614.000 | BUSINESS SALES | 1,662,296.00 | | 1,491,250.46 | | 123,242.18 | | 171,045.54 | 89.71 |
| 582-000.000-615.000 | COMMERCIAL SALES | 3,489,822.00 | | 2,977,457.42 | | 260,909.07 | | 512,364.58 | 85.32 |
| 582-000.000-616.000 | INDUSTRY SALES | 3,480,347.00 | | 3,291,679.45 | | 324,578.64 | | 188,667.55 | 94.58 |
| 582-000.000-617.000 | STREET LIGHT SALES | 69,389.00 | | 46,819.79 | | 4,256.77 | | 22,569.21 | 67.47 |
| 582-000.000-665.000 | INTEREST | 100,000.00 | | 187,882.66 | | 20,155.54 | | (87,882.66) | 187.88 |
| 582-000.000-669.000 | CHANGE IN INVESTMENTS | 0.00 | | 133,105.37 | | 43,660.55 | | (133,105.37) | 100.00 |
| 582-000.000-673.001 | GAIN ON SALE OF PROPERTY | 0.00 | | 500.00 | | 0.00 | | (500.00) | 100.00 |
| 582-000.000-679.000 | LATE CHARGES | 45,000.00 | | 51,516.93 | | 4,392.32 | | (6,516.93) | 114.48 |
| 582-000.000-680.000 | INVENTORY ADJUSTMENT | 0.00 | | (119,047.53) | | (9,044.98) | | 119,047.53 | 100.00 |
| 582-000.000-687.300 | OTHER REFUNDS | 0.00 | | 35,244.81 | | 0.00 | | (35,244.81) | 100.00 |
| 582-000.000-689.000 | CASH OVER & (SHORT) | 0.00 | | (284.06) | | 1.69 | | 284.06 | 100.00 |
| 582-000.000-692.001 | OTHER REVENUE - MISC OPERATING | 122,770.00 | | 130,595.95 | | 18,720.36 | | (7,825.95) | 106.37 |
| 582-000.000-692.200 | OTHER REVENUE - MISC NON-OPERATING | 25,000.00 | | 12,454.07 | | 2,758.22 | | 12,545.93 | 49.82 |
| TOTAL REVENUES | | 14,709,727.00 | | 13,179,786.19 | | 1,185,567.34 | | 1,529,940.81 | 89.60 |
| Net - Dept 000.000 | | 14,709,727.00 | | 13,179,786.19 | | 1,185,567.34 | | 1,529,940.81 | |
| Dept 175.000 - ADMINISTRATIVE SERVICES | | | | | | | | | |
| Expenditures | | | | | | | | | |
| 582-175.000-702.000 | WAGES | 441,494.00 | | 411,263.91 | | 31,709.13 | | 30,230.09 | 93.15 |
| 582-175.000-703.000 | OVERTIME PAY | 0.00 | | 203.96 | | 30.23 | | (203.96) | 100.00 |
| 582-175.000-705.000 | VACATION TIME PAY | 0.00 | | 4,268.06 | | 4,268.06 | | (4,268.06) | 100.00 |
| 582-175.000-707.000 | LONGEVITY PAY | 0.00 | | 7,100.00 | | 0.00 | | (7,100.00) | 100.00 |
| 582-175.000-710.000 | HOLIDAY & OTHER PAY | 400.00 | | 13,265.99 | | 307.48 | | (12,865.99) | 3,316.50 |
| 582-175.000-714.000 | COMPENSATED ABSENCES | 0.00 | | (334.97) | | 0.00 | | 334.97 | 100.00 |
| 582-175.000-715.000 | HEALTH & LIFE INSURANCE | 202,082.00 | | 195,454.34 | | 5,170.94 | | 6,627.66 | 96.72 |
| 582-175.000-716.000 | RETIREMENT | 96,264.00 | | 224,383.06 | | 20,247.38 | | (128,119.06) | 233.09 |
| 582-175.000-717.000 | WORKERS' COMPENSATION | 8,300.00 | | 6,638.29 | | 0.00 | | 1,661.71 | 79.98 |
| 582-175.000-720.000 | EMPLOYER'S FICA | 33,320.00 | | 30,718.06 | | 2,540.81 | | 2,601.94 | 92.19 |
| 582-175.000-721.000 | DISABILITY INSURANCE | 5,000.00 | | 4,183.28 | | 405.39 | | 816.72 | 83.67 |
| 582-175.000-725.100 | MISCELLANEOUS FRINGE EXPENSE | 0.00 | | (262,774.25) | | (15,368.47) | | 262,774.25 | 100.00 |
| 582-175.000-726.000 | SUPPLIES | 20,000.00 | | 14,063.04 | | 2,715.16 | | 5,936.96 | 70.32 |
| 582-175.000-742.000 | CLOTHING / UNIFORMS | 0.00 | | 4,166.35 | | 0.00 | | (4,166.35) | 100.00 |
| 582-175.000-801.000 | CONTRACTUAL SERVICES | 100,000.00 | | 92,325.03 | | 2,727.48 | | 7,674.97 | 92.33 |
| 582-175.000-801.200 | CONTRACTUAL SERVICES - COMPUTER | 14,050.00 | | 0.00 | | 0.00 | | 14,050.00 | 0.00 |
| 582-175.000-802.000 | TECHNICAL SERVICES | 96,285.00 | | 60,284.57 | | 2,050.51 | | 36,000.43 | 62.61 |
| 582-175.000-803.000 | ENERGY OPTIMIZATION | 185,000.00 | | 0.00 | | 0.00 | | 185,000.00 | 0.00 |
| 582-175.000-806.000 | LEGAL SERVICES | 1,500.00 | | 825.00 | | 150.00 | | 675.00 | 55.00 |
| 582-175.000-810.000 | DUES & SUBSCRIPTIONS | 27,500.00 | | 18,782.67 | | 0.00 | | 8,717.33 | 68.30 |
| 582-175.000-818.000 | INSURANCE | 105,000.00 | | 119,864.99 | | 0.00 | | (14,864.99) | 114.16 |
| 582-175.000-820.000 | PILOT | 790,464.00 | | 752,360.07 | | 65,241.92 | | 38,103.93 | 95.18 |
| 582-175.000-850.000 | TELEPHONE | 13,537.00 | | 9,948.44 | | 827.77 | | 3,588.56 | 73.49 |
| 582-175.000-880.000 | COMMUNITY PROMOTION | 5,000.00 | | 2,353.39 | | 125.00 | | 2,646.61 | 47.07 |
| 582-175.000-906.000 | SPONSORSHIPS | 7,500.00 | | 7,500.00 | | 0.00 | | 0.00 | 100.00 |
| 582-175.000-920.400 | UTILITIES - GAS | 4,000.00 | | 1,940.08 | | 225.02 | | 2,059.92 | 48.50 |
| 582-175.000-930.000 | REPAIRS & MAINTENANCE | 10,000.00 | | 1,194.61 | | 0.00 | | 8,805.39 | 11.95 |

PERIOD ENDING 05/31/2024

% Fiscal Year Completed: 91.80

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | 2023-24 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BGD USED |
|---|-------------------------------|------------------------|-----------------------------------|---|--------------------------------|---------------|
| | | AMENDED BUDGET | 05/31/2024 (NORMAL (ABNORMAL)) | MONTH 05/31/2024 (INCREASE (DECREASE)) | BALANCE (NORMAL (ABNORMAL)) | |
| Fund 582 - ELECTRIC FUND | | | | | | |
| Expenditures | | | | | | |
| 582-175.000-955.000 | MISCELLANEOUS/CONTINGENCY | 0.00 | 50.00 | 0.00 | (50.00) | 100.00 |
| 582-175.000-955.588 | MISC. - CDL LICENSING/TESTING | 0.00 | 929.19 | 0.00 | (929.19) | 100.00 |
| 582-175.000-956.000 | TRAINING & SEMINARS | 13,000.00 | 4,303.24 | 188.93 | 8,696.76 | 33.10 |
| 582-175.000-956.200 | LODGING & MEALS | 2,500.00 | 6,109.86 | 643.88 | (3,609.86) | 244.39 |
| 582-175.000-960.000 | BANK FEES | 7,000.00 | 8,949.82 | 749.55 | (1,949.82) | 127.85 |
| 582-175.000-963.000 | WRITE OFF BAD DEBT(S) | 0.00 | 414.27 | 82.50 | (414.27) | 100.00 |
| 582-175.000-968.000 | DEPRECIATION | 0.00 | 35,678.23 | 3,141.92 | (35,678.23) | 100.00 |
| 582-175.000-969.000 | INTERDEPARTMENTAL EXPENSE | 7,000.00 | 6,499.00 | 536.50 | 501.00 | 92.84 |
| 582-175.000-970.000 | CAPITAL OUTLAY | 33,000.00 | 0.00 | 0.00 | 33,000.00 | 0.00 |
| TOTAL EXPENDITURES | | 2,229,196.00 | 1,782,911.58 | 128,717.09 | 446,284.42 | 79.98 |
| Net - Dept 175.000 - ADMINISTRATIVE SERVICES | | (2,229,196.00) | (1,782,911.58) | (128,717.09) | (446,284.42) | |
| Dept 543.000 - PRODUCTION | | | | | | |
| Expenditures | | | | | | |
| 582-543.000-702.000 | WAGES | 215,954.00 | 65,586.74 | 4,160.00 | 150,367.26 | 30.37 |
| 582-543.000-703.000 | OVERTIME PAY | 0.00 | 2,221.81 | 0.00 | (2,221.81) | 100.00 |
| 582-543.000-715.000 | HEALTH & LIFE INSURANCE | 0.00 | 2,973.54 | 1,610.43 | (2,973.54) | 100.00 |
| 582-543.000-716.000 | RETIREMENT | 49,840.00 | 644.16 | 38.40 | 49,195.84 | 1.29 |
| 582-543.000-720.000 | EMPLOYER'S FICA | 16,520.00 | 4,651.05 | 274.89 | 11,868.95 | 28.15 |
| 582-543.000-725.100 | MISCELLANEOUS FRINGE EXPENSE | 57,224.00 | 28,419.57 | 379.34 | 28,804.43 | 49.66 |
| 582-543.000-726.000 | SUPPLIES | 4,000.00 | 3,223.79 | 429.65 | 776.21 | 80.59 |
| 582-543.000-739.000 | PURCHASED POWER | 10,287,187.00 | 8,213,936.21 | 712,370.18 | 2,073,250.79 | 79.85 |
| 582-543.000-740.000 | FUEL & LUBRICANTS | 15,000.00 | 38,750.36 | 0.00 | (23,750.36) | 258.34 |
| 582-543.000-740.100 | FUEL OIL - ENGINE #5 | 15,000.00 | 16,395.74 | 0.00 | (1,395.74) | 109.30 |
| 582-543.000-740.200 | FUEL OIL - ENGINE #6 | 15,000.00 | 10,066.92 | 0.00 | 4,933.08 | 67.11 |
| 582-543.000-740.300 | NATURAL GAS - ENGINE #5 | 20,000.00 | 213.24 | 20.33 | 19,786.76 | 1.07 |
| 582-543.000-740.400 | NATURAL GAS - ENGINE #6 | 20,000.00 | 213.29 | 20.33 | 19,786.71 | 1.07 |
| 582-543.000-742.000 | CLOTHING / UNIFORMS | 2,000.00 | 387.36 | 0.00 | 1,612.64 | 19.37 |
| 582-543.000-771.000 | INVENTORY ADJUSTMENT | 0.00 | (11,487.96) | 0.00 | 11,487.96 | 100.00 |
| 582-543.000-801.000 | CONTRACTUAL SERVICES | 40,000.00 | 11,058.00 | 0.00 | 28,942.00 | 27.65 |
| 582-543.000-920.400 | UTILITIES - GAS | 14,000.00 | 11,964.06 | 507.90 | 2,035.94 | 85.46 |
| 582-543.000-930.000 | REPAIRS & MAINTENANCE - BLDG | 30,000.00 | 8,479.71 | 1,068.42 | 21,520.29 | 28.27 |
| 582-543.000-930.050 | REPAIRS & MAINT. - ENGINE #5 | 20,000.00 | 7,835.24 | 0.00 | 12,164.76 | 39.18 |
| 582-543.000-930.060 | REPAIRS & MAINT. - ENGINE #6 | 20,000.00 | 8,978.71 | 0.00 | 11,021.29 | 44.89 |
| 582-543.000-956.000 | TRAINING & SEMINARS | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 582-543.000-968.000 | DEPRECIATION | 0.00 | 134,671.27 | 11,276.70 | (134,671.27) | 100.00 |
| 582-543.000-969.000 | INTERDEPARTMENTAL EXPENSE | 40,000.00 | 24,316.00 | 1,479.00 | 15,684.00 | 60.79 |
| 582-543.000-970.000 | CAPITAL OUTLAY | 50,000.00 | 0.00 | 0.00 | 50,000.00 | 0.00 |
| TOTAL EXPENDITURES | | 10,932,725.00 | 8,583,498.81 | 733,635.57 | 2,349,226.19 | 78.51 |
| Net - Dept 543.000 - PRODUCTION | | (10,932,725.00) | (8,583,498.81) | (733,635.57) | (2,349,226.19) | |
| Dept 544.000 - DISTRIBUTION | | | | | | |
| Expenditures | | | | | | |
| 582-544.000-702.000 | WAGES | 379,134.00 | 527,564.48 | 55,290.31 | (148,430.48) | 139.15 |

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE

PERIOD ENDING 05/31/2024

% Fiscal Year Completed: 91.80

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | 2023-24 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BGD USED |
|-----------------------------------|--------------------------------------|----------------|-----------------------------------|---|--------------------------------|---------------|
| | | AMENDED BUDGET | 05/31/2024 (NORMAL (ABNORMAL)) | MONTH 05/31/2024 (INCREASE (DECREASE)) | BALANCE (NORMAL (ABNORMAL)) | |
| Fund 582 - ELECTRIC FUND | | | | | | |
| Expenditures | | | | | | |
| 582-544.000-703.000 | OVERTIME PAY | 70,000.00 | 43,902.80 | 3,350.52 | 26,097.20 | 62.72 |
| 582-544.000-715.000 | HEALTH & LIFE INSURANCE | 0.00 | 21,760.03 | 11,928.44 | (21,760.03) | 100.00 |
| 582-544.000-716.000 | RETIREMENT | 109,824.00 | 13,030.67 | 1,417.60 | 96,793.33 | 11.87 |
| 582-544.000-720.000 | EMPLOYER'S FICA | 28,985.00 | 40,104.65 | 4,129.65 | (11,119.65) | 138.36 |
| 582-544.000-725.100 | MISCELLANEOUS FRINGE EXPENSE | 84,070.00 | 231,608.07 | 14,989.13 | (147,538.07) | 275.49 |
| 582-544.000-726.800 | SUPPLIES - OPERATIONS | 30,000.00 | 43,978.34 | 4,114.21 | (13,978.34) | 146.59 |
| 582-544.000-730.000 | VEH./EQUIP. MAINT. SUPPLIES | 40,000.00 | 42,851.50 | 1,658.95 | (2,851.50) | 107.13 |
| 582-544.000-740.000 | FUEL & LUBRICANTS | 25,000.00 | 23,154.95 | 2,420.41 | 1,845.05 | 92.62 |
| 582-544.000-742.000 | CLOTHING / UNIFORMS | 16,500.00 | 5,527.83 | 0.00 | 10,972.17 | 33.50 |
| 582-544.000-801.000 | CONTRACTUAL SERVICES | 8,000.00 | 19,016.43 | 7,101.15 | (11,016.43) | 237.71 |
| 582-544.000-801.300 | CONTRACTUAL SERVICES - TREE TRIMMING | 250,000.00 | 18,688.15 | 70.10 | 231,311.85 | 7.48 |
| 582-544.000-930.000 | REPAIRS & MAINTENANCE | 150,000.00 | 45,904.58 | 9,844.38 | 104,095.42 | 30.60 |
| 582-544.000-930.546 | REPAIRS & MAINT. - SUBSTATIONS | 97,500.00 | 58,466.01 | 4,409.75 | 39,033.99 | 59.97 |
| 582-544.000-956.000 | TRAINING & SEMINARS | 23,000.00 | 21,559.87 | 0.00 | 1,440.13 | 93.74 |
| 582-544.000-968.000 | DEPRECIATION | 0.00 | 539,455.27 | 48,300.53 | (539,455.27) | 100.00 |
| 582-544.000-969.000 | INTERDEPARTMENTAL EXPENSE | 9,500.00 | 9,330.00 | 734.00 | 170.00 | 98.21 |
| 582-544.000-970.000 | CAPITAL OUTLAY | 2,542,208.00 | 186,756.92 | 558.07 | 2,355,451.08 | 7.35 |
| TOTAL EXPENDITURES | | 3,863,721.00 | 1,892,660.55 | 170,317.20 | 1,971,060.45 | 48.99 |
| Net - Dept 544.000 - DISTRIBUTION | | (3,863,721.00) | (1,892,660.55) | (170,317.20) | (1,971,060.45) | |
| TOTAL REVENUES | | 14,709,727.00 | 13,179,786.19 | 1,185,567.34 | 1,529,940.81 | 89.60 |
| TOTAL EXPENDITURES | | 17,025,642.00 | 12,259,070.94 | 1,032,669.86 | 4,766,571.06 | 72.00 |
| NET OF REVENUES & EXPENDITURES | | (2,315,915.00) | 920,715.25 | 152,897.48 | (3,236,630.25) | 39.76 |

PERIOD ENDING 05/31/2024

% Fiscal Year Completed: 91.80

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | 2023-24 | | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | | % BGDG USED |
|--|------------------------------------|----------------|--------|--------------------------|------------------|---------------------|-------------------|--------------|----------------|
| | | AMENDED BUDGET | NORMAL | 05/31/2024 (ABNORMAL) | MONTH 05/31/2024 | INCREASE (DECREASE) | NORMAL (ABNORMAL) | BALANCE | |
| Fund 590 - SEWER FUND | | | | | | | | | |
| Dept 000.000 | | | | | | | | | |
| Revenues | | | | | | | | | |
| 590-000.000-529.000 | FEDERAL GRANT | 1,260,000.00 | | 260,190.09 | | 160,603.91 | | 999,809.91 | 20.65 |
| 590-000.000-593.000 | INTERDEPARTMENTAL REVENUE | 8,400.00 | | 6,091.01 | | 573.18 | | 2,308.99 | 72.51 |
| 590-000.000-613.000 | RESIDENTIAL SALES | 1,173,037.00 | | 1,033,931.06 | | 96,958.56 | | 139,105.94 | 88.14 |
| 590-000.000-614.000 | BUSINESS SALES | 205,871.00 | | 223,316.99 | | 22,964.49 | | (17,445.99) | 108.47 |
| 590-000.000-615.000 | COMMERCIAL SALES | 480,746.00 | | 559,531.60 | | 50,049.22 | | (78,785.60) | 116.39 |
| 590-000.000-616.000 | INDUSTRY SALES | 474,220.00 | | 324,060.35 | | 35,764.02 | | 150,159.65 | 68.34 |
| 590-000.000-619.000 | APARTMENT SALES | 435,789.00 | | 410,936.32 | | 37,695.65 | | 24,852.68 | 94.30 |
| 590-000.000-665.000 | INTEREST | 50,000.00 | | 200,957.75 | | 17,881.61 | | (150,957.75) | 401.92 |
| 590-000.000-669.000 | CHANGE IN INVESTMENTS | 0.00 | | 23,999.24 | | 1,903.12 | | (23,999.24) | 100.00 |
| 590-000.000-673.001 | GAIN ON SALE OF PROPERTY | 0.00 | | 4,313.00 | | 0.00 | | (4,313.00) | 100.00 |
| 590-000.000-679.000 | LATE CHARGES | 7,000.00 | | 11,738.06 | | 966.53 | | (4,738.06) | 167.69 |
| 590-000.000-687.300 | OTHER REFUNDS | 0.00 | | 14,555.60 | | 0.00 | | (14,555.60) | 100.00 |
| 590-000.000-692.001 | OTHER REVENUE - MISC OPERATING | 16,000.00 | | 14,511.25 | | 1,868.75 | | 1,488.75 | 90.70 |
| 590-000.000-692.200 | OTHER REVENUE - MISC NON-OPERATING | 78,500.00 | | 139,912.97 | | 11,376.81 | | (61,412.97) | 178.23 |
| TOTAL REVENUES | | 4,189,563.00 | | 3,228,045.29 | | 438,605.85 | | 961,517.71 | 77.05 |
| Net - Dept 000.000 | | 4,189,563.00 | | 3,228,045.29 | | 438,605.85 | | 961,517.71 | |
| Dept 175.000 - ADMINISTRATIVE SERVICES | | | | | | | | | |
| Expenditures | | | | | | | | | |
| 590-175.000-702.000 | WAGES | 238,727.00 | | 201,384.01 | | 19,670.85 | | 37,342.99 | 84.36 |
| 590-175.000-702.100 | WAGES - PART TIME | 5,426.00 | | 0.00 | | 0.00 | | 5,426.00 | 0.00 |
| 590-175.000-703.000 | OVERTIME PAY | 0.00 | | 68.01 | | 0.00 | | (68.01) | 100.00 |
| 590-175.000-705.000 | VACATION TIME PAY | 0.00 | | 88.88 | | 69.13 | | (88.88) | 100.00 |
| 590-175.000-707.000 | LONGEVITY PAY | 0.00 | | 840.00 | | 0.00 | | (840.00) | 100.00 |
| 590-175.000-710.000 | HOLIDAY & OTHER PAY | 450.00 | | 5,881.19 | | 70.55 | | (5,431.19) | 1,306.93 |
| 590-175.000-715.000 | HEALTH & LIFE INSURANCE | 100,527.00 | | 83,669.79 | | 4,679.26 | | 16,857.21 | 83.23 |
| 590-175.000-716.000 | RETIREMENT | 47,212.00 | | 55,321.82 | | 5,084.23 | | (8,109.82) | 117.18 |
| 590-175.000-717.000 | WORKERS' COMPENSATION | 2,300.00 | | 2,152.02 | | 0.00 | | 147.98 | 93.57 |
| 590-175.000-720.000 | EMPLOYER'S FICA | 17,994.00 | | 14,350.25 | | 1,380.48 | | 3,643.75 | 79.75 |
| 590-175.000-721.000 | DISABILITY INSURANCE | 1,600.00 | | 1,483.08 | | 138.55 | | 116.92 | 92.69 |
| 590-175.000-725.100 | MISCELLANEOUS FRINGE EXPENSE | 0.00 | | (60,524.88) | | (1,688.86) | | 60,524.88 | 100.00 |
| 590-175.000-726.000 | SUPPLIES | 12,000.00 | | 6,687.02 | | 980.02 | | 5,312.98 | 55.73 |
| 590-175.000-726.200 | SUPPLIES - OFFICE | 0.00 | | 21.30 | | 0.00 | | (21.30) | 100.00 |
| 590-175.000-730.039 | BPU VEHICLE MAINT/SUPPLIES | 3,500.00 | | 440.93 | | 0.00 | | 3,059.07 | 12.60 |
| 590-175.000-742.000 | CLOTHING / UNIFORMS | 0.00 | | 106.22 | | 0.00 | | (106.22) | 100.00 |
| 590-175.000-801.000 | CONTRACTUAL SERVICES | 78,500.00 | | 66,749.12 | | 1,196.75 | | 11,750.88 | 85.03 |
| 590-175.000-801.070 | CONTRACTUAL SERVICES - BOND COSTS | 0.00 | | 1,200.00 | | 0.00 | | (1,200.00) | 100.00 |
| 590-175.000-801.200 | CONTRACTUAL SERVICES - COMPUTER | 7,025.00 | | 0.00 | | 0.00 | | 7,025.00 | 0.00 |
| 590-175.000-802.000 | TECHNICAL SERVICES | 38,047.00 | | 30,742.92 | | 910.98 | | 7,304.08 | 80.80 |
| 590-175.000-806.000 | LEGAL SERVICES | 2,000.00 | | 0.00 | | 0.00 | | 2,000.00 | 0.00 |
| 590-175.000-810.000 | DUES & SUBSCRIPTIONS | 10,000.00 | | 1,242.48 | | 0.00 | | 8,757.52 | 12.42 |
| 590-175.000-818.000 | INSURANCE | 35,500.00 | | 36,245.21 | | 0.00 | | (745.21) | 102.10 |
| 590-175.000-820.000 | PILOT | 152,949.00 | | 153,106.60 | | 14,605.92 | | (157.60) | 100.10 |
| 590-175.000-850.000 | TELEPHONE | 4,219.00 | | 3,581.06 | | 256.58 | | 637.94 | 84.88 |
| 590-175.000-880.000 | COMMUNITY PROMOTION | 2,500.00 | | 1,176.70 | | 62.50 | | 1,323.30 | 47.07 |
| 590-175.000-906.000 | SPONSORSHIPS | 3,750.00 | | 3,750.00 | | 0.00 | | 0.00 | 100.00 |
| 590-175.000-920.400 | UTILITIES - GAS | 1,100.00 | | 969.99 | | 112.50 | | 130.01 | 88.18 |
| 590-175.000-930.000 | REPAIRS & MAINTENANCE | 5,000.00 | | 1,015.15 | | (11.99) | | 3,984.85 | 20.30 |
| 590-175.000-940.000 | EQUIPMENT RENTAL | 0.00 | | 108.67 | | 67.83 | | (108.67) | 100.00 |

PERIOD ENDING 05/31/2024

% Fiscal Year Completed: 91.80

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | 2023-24 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|--|----------------------------------|----------------|--------------|------------------|----------------|-------------|
| | | AMENDED BUDGET | 05/31/2024 | MONTH 05/31/2024 | BALANCE | |
| Fund 590 - SEWER FUND | | | | | | |
| Expenditures | | | | | | |
| 590-175.000-955.000 | MISCELLANEOUS/CONTINGENCY | 0.00 | 25.00 | 0.00 | (25.00) | 100.00 |
| 590-175.000-955.588 | MISC. - CDL LICENSING/TESTING | 0.00 | 137.67 | 0.00 | (137.67) | 100.00 |
| 590-175.000-956.000 | TRAINING & SEMINARS | 4,500.00 | 1,923.99 | 4.46 | 2,576.01 | 42.76 |
| 590-175.000-956.200 | LODGING & MEALS | 200.00 | 524.72 | 0.00 | (324.72) | 262.36 |
| 590-175.000-960.000 | BANK FEES | 2,000.00 | 1,430.01 | 125.81 | 569.99 | 71.50 |
| 590-175.000-963.000 | WRITE OFF BAD DEBT(S) | 0.00 | 207.14 | 41.25 | (207.14) | 100.00 |
| 590-175.000-968.000 | DEPRECIATION | 0.00 | 11,370.97 | 1,033.72 | (11,370.97) | 100.00 |
| 590-175.000-969.000 | INTERDEPARTMENTAL EXPENSE | 3,500.00 | 3,090.00 | 253.75 | 410.00 | 88.29 |
| 590-175.000-970.000 | CAPITAL OUTLAY | 16,500.00 | 0.00 | 0.00 | 16,500.00 | 0.00 |
| 590-175.000-993.000 | INTEREST EXPENSE | 259,927.00 | 254,250.00 | 0.00 | 5,677.00 | 97.82 |
| TOTAL EXPENDITURES | | 1,056,953.00 | 884,817.04 | 49,044.27 | 172,135.96 | 83.71 |
| Net - Dept 175.000 - ADMINISTRATIVE SERVICES | | (1,056,953.00) | (884,817.04) | (49,044.27) | (172,135.96) | |
| Dept 546.000 - OPERATIONS | | | | | | |
| Expenditures | | | | | | |
| 590-546.000-702.000 | WAGES | 74,347.00 | 63,258.23 | 5,557.94 | 11,088.77 | 85.09 |
| 590-546.000-703.000 | OVERTIME PAY | 0.00 | 3,938.16 | 214.03 | (3,938.16) | 100.00 |
| 590-546.000-710.000 | HOLIDAY & OTHER PAY | 0.00 | 0.96 | 0.00 | (0.96) | 100.00 |
| 590-546.000-715.000 | HEALTH & LIFE INSURANCE | 0.00 | 2,316.18 | 1,135.25 | (2,316.18) | 100.00 |
| 590-546.000-716.000 | RETIREMENT | 13,087.00 | 2,700.25 | 237.31 | 10,386.75 | 20.63 |
| 590-546.000-720.000 | EMPLOYER'S FICA | 5,678.00 | 4,830.43 | 415.93 | 847.57 | 85.07 |
| 590-546.000-723.999 | CAPITALIZED WAGES AND FRINGES | 0.00 | (14,156.02) | 0.00 | 14,156.02 | 100.00 |
| 590-546.000-725.100 | MISCELLANEOUS FRINGE EXPENSE | 16,962.00 | 24,759.82 | 1,039.85 | (7,797.82) | 145.97 |
| 590-546.000-726.800 | SUPPLIES - OPERATIONS | 2,500.00 | 839.12 | 188.38 | 1,660.88 | 33.56 |
| 590-546.000-730.039 | BPU VEHICLE MAINT/SUPPLIES | 5,750.00 | 7,389.11 | 8.78 | (1,639.11) | 128.51 |
| 590-546.000-742.000 | CLOTHING / UNIFORMS | 4,250.00 | 3,242.10 | 0.00 | 1,007.90 | 76.28 |
| 590-546.000-801.000 | CONTRACTUAL SERVICES | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| 590-546.000-920.400 | UTILITIES - GAS | 0.00 | 439.94 | 77.97 | (439.94) | 100.00 |
| 590-546.000-930.000 | REPAIRS & MAINTENANCE | 16,000.00 | 11,817.42 | 5,984.79 | 4,182.58 | 73.86 |
| 590-546.000-930.950 | REPAIRS & MAINT. - LIFT STATIONS | 8,500.00 | 1,226.36 | 0.00 | 7,273.64 | 14.43 |
| 590-546.000-930.960 | REPAIRS & MAINT. - SEWER MAINS | 250,000.00 | 10,125.18 | 0.00 | 239,874.82 | 4.05 |
| 590-546.000-930.970 | REPAIRS & MAINT. - MANHOLES | 5,000.00 | 4,128.28 | 0.00 | 871.72 | 82.57 |
| 590-546.000-930.980 | REPIARS & MAINT. - SERVICE LINES | 1,000.00 | 1,350.93 | 0.00 | (350.93) | 135.09 |
| 590-546.000-956.000 | TRAINING & SEMINARS | 3,000.00 | 2,527.50 | 0.00 | 472.50 | 84.25 |
| 590-546.000-968.000 | DEPRECIATION | 0.00 | 81,884.69 | 8,356.59 | (81,884.69) | 100.00 |
| 590-546.000-969.000 | INTERDEPARTMENTAL EXPENSE | 6,500.00 | 7,146.00 | 643.00 | (646.00) | 109.94 |
| 590-546.000-970.000 | CAPITAL OUTLAY | 3,621,311.00 | 0.00 | 0.00 | 3,621,311.00 | 0.00 |
| TOTAL EXPENDITURES | | 4,038,885.00 | 219,764.64 | 23,859.82 | 3,819,120.36 | 5.44 |
| Net - Dept 546.000 - OPERATIONS | | (4,038,885.00) | (219,764.64) | (23,859.82) | (3,819,120.36) | |
| Dept 547.000 - TREATMENT | | | | | | |
| Expenditures | | | | | | |
| 590-547.000-702.000 | WAGES | 128,478.00 | 109,314.91 | 10,056.62 | 19,163.09 | 85.08 |
| 590-547.000-703.000 | OVERTIME PAY | 0.00 | 10,919.89 | 640.17 | (10,919.89) | 100.00 |

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE

PERIOD ENDING 05/31/2024

% Fiscal Year Completed: 91.80

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | 2023-24 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|--------------------------------|-------------------------------|----------------|--------------|------------------|----------------|-------------|
| | | AMENDED BUDGET | 05/31/2024 | MONTH 05/31/2024 | BALANCE | |
| Fund 590 - SEWER FUND | | | | | | |
| Expenditures | | | | | | |
| 590-547.000-710.000 | HOLIDAY & OTHER PAY | 1,050.00 | 613.42 | 39.00 | 436.58 | 58.42 |
| 590-547.000-715.000 | HEALTH & LIFE INSURANCE | 0.00 | 6,261.88 | 3,059.21 | (6,261.88) | 100.00 |
| 590-547.000-716.000 | RETIREMENT | 18,258.00 | 6,613.35 | 678.88 | 11,644.65 | 36.22 |
| 590-547.000-720.000 | EMPLOYER'S FICA | 9,829.00 | 8,185.51 | 721.07 | 1,643.49 | 83.28 |
| 590-547.000-725.100 | MISCELLANEOUS FRINGE EXPENSE | 37,948.00 | 40,944.14 | 743.40 | (2,996.14) | 107.90 |
| 590-547.000-726.900 | SUPPLIES - LABORATORY | 34,000.00 | 30,681.60 | 1,066.35 | 3,318.40 | 90.24 |
| 590-547.000-727.500 | SUPPLIES - CHLORINE | 11,400.00 | 10,350.38 | 0.00 | 1,049.62 | 90.79 |
| 590-547.000-727.600 | SUPPLIES - FERROUS CHLORIDE | 21,000.00 | 23,322.21 | 0.00 | (2,322.21) | 111.06 |
| 590-547.000-727.700 | SUPPLIES - DIOXIDE | 4,000.00 | 5,537.98 | 0.00 | (1,537.98) | 138.45 |
| 590-547.000-727.800 | SUPPLIES - MISC. CHEMICALS | 1,000.00 | 265.68 | 0.00 | 734.32 | 26.57 |
| 590-547.000-730.039 | BPU VEHICLE MAINT/SUPPLIES | 3,500.00 | 135.05 | 17.94 | 3,364.95 | 3.86 |
| 590-547.000-740.000 | FUEL & LUBRICANTS | 7,500.00 | 10,103.52 | 764.97 | (2,603.52) | 134.71 |
| 590-547.000-742.000 | CLOTHING / UNIFORMS | 2,250.00 | 374.08 | 0.00 | 1,875.92 | 16.63 |
| 590-547.000-801.000 | CONTRACTUAL SERVICES | 135,000.00 | 119,953.55 | 7,402.01 | 15,046.45 | 88.85 |
| 590-547.000-920.400 | UTILITIES - GAS | 35,000.00 | 19,106.36 | 3,453.24 | 15,893.64 | 54.59 |
| 590-547.000-930.000 | REPAIRS & MAINTENANCE | 47,500.00 | 50,041.97 | 7,038.41 | (2,541.97) | 105.35 |
| 590-547.000-930.900 | REPAIRS & MAINT. - LABORATORY | 25,000.00 | 13,708.45 | 1,627.90 | 11,291.55 | 54.83 |
| 590-547.000-956.000 | TRAINING & SEMINARS | 2,500.00 | 1,705.90 | 96.90 | 794.10 | 68.24 |
| 590-547.000-968.000 | DEPRECIATION | 0.00 | 302,447.60 | 28,134.46 | (302,447.60) | 100.00 |
| 590-547.000-969.000 | INTERDEPARTMENTAL EXPENSE | 90,000.00 | 78,765.00 | 7,745.00 | 11,235.00 | 87.52 |
| 590-547.000-970.000 | CAPITAL OUTLAY | 268,000.00 | 0.00 | 0.00 | 268,000.00 | 0.00 |
| TOTAL EXPENDITURES | | 883,213.00 | 849,352.43 | 73,285.53 | 33,860.57 | 96.17 |
| Net - Dept 547.000 - TREATMENT | | (883,213.00) | (849,352.43) | (73,285.53) | (33,860.57) | |
| TOTAL REVENUES | | 4,189,563.00 | 3,228,045.29 | 438,605.85 | 961,517.71 | 77.05 |
| TOTAL EXPENDITURES | | 5,979,051.00 | 1,953,934.11 | 146,189.62 | 4,025,116.89 | 32.68 |
| NET OF REVENUES & EXPENDITURES | | (1,789,488.00) | 1,274,111.18 | 292,416.23 | (3,063,599.18) | 71.20 |

PERIOD ENDING 05/31/2024

% Fiscal Year Completed: 91.80

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | 2023-24 | | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | | % BGD USED |
|--|------------------------------------|----------------|--------|--------------------------|--------------|--------------------------|-----------|-----------------------|---------------|
| | | AMENDED BUDGET | NORMAL | 05/31/2024 (ABNORMAL) | MONTH | 05/31/2024 (DECREASE) | NORMAL | (ABNORMAL) BALANCE | |
| Fund 591 - WATER FUND | | | | | | | | | |
| Dept 000.000 | | | | | | | | | |
| Revenues | | | | | | | | | |
| 591-000.000-529.000 | FEDERAL GRANT | 740,000.00 | | 606,705.56 | | 55,669.40 | | 133,294.44 | 81.99 |
| 591-000.000-593.000 | INTERDEPARTMENTAL REVENUE | 14,000.00 | | 10,874.19 | | 957.05 | | 3,125.81 | 77.67 |
| 591-000.000-613.000 | RESIDENTIAL SALES | 908,863.00 | | 816,032.32 | | 75,578.89 | | 92,830.68 | 89.79 |
| 591-000.000-614.000 | BUSINESS SALES | 203,365.00 | | 223,241.38 | | 20,463.30 | | (19,876.38) | 109.77 |
| 591-000.000-615.000 | COMMERCIAL SALES | 425,268.00 | | 471,024.44 | | 49,495.70 | | (45,756.44) | 110.76 |
| 591-000.000-616.000 | INDUSTRY SALES | 294,492.00 | | 212,316.12 | | 24,692.15 | | 82,175.88 | 72.10 |
| 591-000.000-619.000 | APARTMENT SALES | 343,896.00 | | 312,268.61 | | 28,659.25 | | 31,627.39 | 90.80 |
| 591-000.000-665.000 | INTEREST | 40,000.00 | | 137,126.08 | | 10,819.63 | | (97,126.08) | 342.82 |
| 591-000.000-669.000 | CHANGE IN INVESTMENTS | 0.00 | | 8,824.66 | | 2,894.62 | | (8,824.66) | 100.00 |
| 591-000.000-673.001 | GAIN ON SALE OF PROPERTY | 0.00 | | 22,513.00 | | 18,200.00 | | (22,513.00) | 100.00 |
| 591-000.000-679.000 | LATE CHARGES | 6,800.00 | | 8,889.59 | | 728.22 | | (2,089.59) | 130.73 |
| 591-000.000-687.300 | OTHER REFUNDS | 0.00 | | 13,927.60 | | 0.00 | | (13,927.60) | 100.00 |
| 591-000.000-692.001 | OTHER REVENUE - MISC OPERATING | 15,000.00 | | 15,083.25 | | 1,868.75 | | (83.25) | 100.56 |
| 591-000.000-692.200 | OTHER REVENUE - MISC NON-OPERATING | 22,000.00 | | 43,960.53 | | 3,058.36 | | (21,960.53) | 199.82 |
| TOTAL REVENUES | | 3,013,684.00 | | 2,902,787.33 | | 293,085.32 | | 110,896.67 | 96.32 |
| Net - Dept 000.000 | | 3,013,684.00 | | 2,902,787.33 | | 293,085.32 | | 110,896.67 | |
| Dept 175.000 - ADMINISTRATIVE SERVICES | | | | | | | | | |
| Expenditures | | | | | | | | | |
| 591-175.000-702.000 | WAGES | 262,585.00 | | 194,041.75 | | 17,152.89 | | 68,543.25 | 73.90 |
| 591-175.000-702.100 | WAGES - PART TIME | 5,426.00 | | 0.00 | | 0.00 | | 5,426.00 | 0.00 |
| 591-175.000-703.000 | OVERTIME PAY | 0.00 | | 169.59 | | 0.00 | | (169.59) | 100.00 |
| 591-175.000-705.000 | VACATION TIME PAY | 0.00 | | 1,983.47 | | 1,789.63 | | (1,983.47) | 100.00 |
| 591-175.000-710.000 | HOLIDAY & OTHER PAY | 450.00 | | 5,327.77 | | 52.08 | | (4,877.77) | 1,183.95 |
| 591-175.000-715.000 | HEALTH & LIFE INSURANCE | 121,447.00 | | 78,908.92 | | 3,915.86 | | 42,538.08 | 64.97 |
| 591-175.000-716.000 | RETIREMENT | 48,856.00 | | 56,555.06 | | 5,006.33 | | (7,699.06) | 115.76 |
| 591-175.000-717.000 | WORKERS' COMPENSATION | 1,950.00 | | 2,906.68 | | 0.00 | | (956.68) | 149.06 |
| 591-175.000-720.000 | EMPLOYER'S FICA | 19,790.00 | | 14,076.04 | | 1,342.62 | | 5,713.96 | 71.13 |
| 591-175.000-721.000 | DISABILITY INSURANCE | 1,600.00 | | 1,603.45 | | 149.03 | | (3.45) | 100.22 |
| 591-175.000-725.100 | MISCELLANEOUS FRINGE EXPENSE | 0.00 | | (53,002.40) | | (2,597.49) | | 53,002.40 | 100.00 |
| 591-175.000-726.000 | SUPPLIES | 12,000.00 | | 7,220.01 | | 980.02 | | 4,779.99 | 60.17 |
| 591-175.000-726.200 | SUPPLIES - OFFICE | 0.00 | | 21.29 | | 0.00 | | (21.29) | 100.00 |
| 591-175.000-730.039 | BPU VEHICLE MAINT/SUPPLIES | 3,000.00 | | 0.00 | | 0.00 | | 3,000.00 | 0.00 |
| 591-175.000-742.000 | CLOTHING / UNIFORMS | 0.00 | | 437.65 | | 0.00 | | (437.65) | 100.00 |
| 591-175.000-801.000 | CONTRACTUAL SERVICES | 46,000.00 | | 41,552.96 | | 1,196.71 | | 4,447.04 | 90.33 |
| 591-175.000-801.200 | CONTRACTUAL SERVICES - COMPUTER | 7,025.00 | | 0.00 | | 0.00 | | 7,025.00 | 0.00 |
| 591-175.000-802.000 | TECHNICAL SERVICES | 38,047.00 | | 30,771.84 | | 900.48 | | 7,275.16 | 80.88 |
| 591-175.000-810.000 | DUES & SUBSCRIPTIONS | 6,500.00 | | 5,400.47 | | 0.00 | | 1,099.53 | 83.08 |
| 591-175.000-818.000 | INSURANCE | 35,500.00 | | 35,778.97 | | 0.00 | | (278.97) | 100.79 |
| 591-175.000-820.000 | PILOT | 123,681.00 | | 122,092.98 | | 11,933.36 | | 1,588.02 | 98.72 |
| 591-175.000-850.000 | TELEPHONE | 4,219.00 | | 3,624.36 | | 299.89 | | 594.64 | 85.91 |
| 591-175.000-880.000 | COMMUNITY PROMOTION | 2,500.00 | | 1,176.69 | | 62.50 | | 1,323.31 | 47.07 |
| 591-175.000-905.000 | PUBLISHING / NOTICES | 750.00 | | 0.00 | | 0.00 | | 750.00 | 0.00 |
| 591-175.000-906.000 | SPONSORSHIPS | 3,750.00 | | 3,750.00 | | 0.00 | | 0.00 | 100.00 |
| 591-175.000-920.400 | UTILITIES - GAS | 1,200.00 | | 969.99 | | 112.50 | | 230.01 | 80.83 |
| 591-175.000-930.000 | REPAIRS & MAINTENANCE | 5,000.00 | | 1,335.64 | | 867.97 | | 3,664.36 | 26.71 |
| 591-175.000-940.000 | EQUIPMENT RENTAL | 0.00 | | 504.67 | | 170.27 | | (504.67) | 100.00 |
| 591-175.000-955.000 | MISCELLANEOUS/CONTINGENCY | 0.00 | | 25.00 | | 0.00 | | (25.00) | 100.00 |
| 591-175.000-955.588 | MISC. - CDL LICENSING/TESTING | 0.00 | | 137.67 | | 0.00 | | (137.67) | 100.00 |

PERIOD ENDING 05/31/2024

% Fiscal Year Completed: 91.80

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | 2023-24 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|---|-------------------------------|---------------------|---------------------|--------------------|---------------------|--------------|
| | | AMENDED BUDGET | 05/31/2024 | MONTH 05/31/2024 | BALANCE | |
| Fund 591 - WATER FUND | | | | | | |
| Expenditures | | | | | | |
| 591-175.000-956.000 | TRAINING & SEMINARS | 4,000.00 | 832.61 | 4.46 | 3,167.39 | 20.82 |
| 591-175.000-956.200 | LODGING & MEALS | 0.00 | 736.13 | 0.00 | (736.13) | 100.00 |
| 591-175.000-957.000 | PROPERTY TAXES | 0.00 | 178.48 | 0.00 | (178.48) | 100.00 |
| 591-175.000-960.000 | BANK FEES | 1,200.00 | 1,263.66 | 111.46 | (63.66) | 105.31 |
| 591-175.000-963.000 | WRITE OFF BAD DEBT(S) | 0.00 | 207.14 | 41.25 | (207.14) | 100.00 |
| 591-175.000-968.000 | DEPRECIATION | 0.00 | 11,450.39 | 1,040.94 | (11,450.39) | 100.00 |
| 591-175.000-969.000 | INTERDEPARTMENTAL EXPENSE | 3,500.00 | 3,090.00 | 253.75 | 410.00 | 88.29 |
| 591-175.000-970.000 | CAPITAL OUTLAY | 16,500.00 | 0.00 | 0.00 | 16,500.00 | 0.00 |
| 591-175.000-993.000 | INTEREST EXPENSE | 112,500.00 | 112,500.00 | 0.00 | 0.00 | 100.00 |
| TOTAL EXPENDITURES | | 888,976.00 | 687,628.93 | 44,786.51 | 201,347.07 | 77.35 |
| Net - Dept 175.000 - ADMINISTRATIVE SERVICES | | (888,976.00) | (687,628.93) | (44,786.51) | (201,347.07) | |
| Dept 543.000 - PRODUCTION | | | | | | |
| Expenditures | | | | | | |
| 591-543.000-702.000 | WAGES | 0.00 | 2,706.84 | 244.45 | (2,706.84) | 100.00 |
| 591-543.000-703.000 | OVERTIME PAY | 0.00 | 2,669.63 | 163.46 | (2,669.63) | 100.00 |
| 591-543.000-710.000 | HOLIDAY & OTHER PAY | 0.00 | 28.19 | 1.87 | (28.19) | 100.00 |
| 591-543.000-715.000 | HEALTH & LIFE INSURANCE | 0.00 | 206.83 | 118.96 | (206.83) | 100.00 |
| 591-543.000-716.000 | RETIREMENT | 0.00 | 288.96 | 20.09 | (288.96) | 100.00 |
| 591-543.000-720.000 | EMPLOYER'S FICA | 0.00 | 370.40 | 27.61 | (370.40) | 100.00 |
| 591-543.000-725.100 | MISCELLANEOUS FRINGE EXPENSE | 0.00 | 1,978.00 | 55.29 | (1,978.00) | 100.00 |
| 591-543.000-801.000 | CONTRACTUAL SERVICES | 4,800.00 | 0.00 | 0.00 | 4,800.00 | 0.00 |
| 591-543.000-930.000 | REPAIRS & MAINTENANCE | 5,600.00 | 73.15 | 0.00 | 5,526.85 | 1.31 |
| 591-543.000-956.000 | TRAINING & SEMINARS | 2,500.00 | 2,585.30 | 0.00 | (85.30) | 103.41 |
| 591-543.000-968.000 | DEPRECIATION | 0.00 | 28,357.16 | 2,577.91 | (28,357.16) | 100.00 |
| 591-543.000-969.000 | INTERDEPARTMENTAL EXPENSE | 30,000.00 | 25,687.00 | 2,096.00 | 4,313.00 | 85.62 |
| 591-543.000-970.000 | CAPITAL OUTLAY | 97,500.00 | 0.00 | 0.00 | 97,500.00 | 0.00 |
| TOTAL EXPENDITURES | | 140,400.00 | 64,951.46 | 5,305.64 | 75,448.54 | 46.26 |
| Net - Dept 543.000 - PRODUCTION | | (140,400.00) | (64,951.46) | (5,305.64) | (75,448.54) | |
| Dept 544.000 - DISTRIBUTION | | | | | | |
| Expenditures | | | | | | |
| 591-544.000-702.000 | WAGES | 226,849.00 | 124,839.85 | 10,002.48 | 102,009.15 | 55.03 |
| 591-544.000-703.000 | OVERTIME PAY | 0.00 | 5,530.42 | 492.15 | (5,530.42) | 100.00 |
| 591-544.000-710.000 | HOLIDAY & OTHER PAY | 0.00 | 7.81 | 0.38 | (7.81) | 100.00 |
| 591-544.000-715.000 | HEALTH & LIFE INSURANCE | 0.00 | 4,927.08 | 2,118.37 | (4,927.08) | 100.00 |
| 591-544.000-716.000 | RETIREMENT | 48,708.00 | 5,944.69 | 442.15 | 42,763.31 | 12.20 |
| 591-544.000-720.000 | EMPLOYER'S FICA | 17,345.00 | 9,396.72 | 756.00 | 7,948.28 | 54.18 |
| 591-544.000-723.999 | CAPITALIZED WAGES AND FRINGES | 0.00 | (8,484.18) | 0.00 | 8,484.18 | 100.00 |
| 591-544.000-725.100 | MISCELLANEOUS FRINGE EXPENSE | 53,472.00 | 49,856.87 | 2,441.59 | 3,615.13 | 93.24 |
| 591-544.000-726.800 | SUPPLIES - OPERATIONS | 8,500.00 | 3,471.86 | 998.34 | 5,028.14 | 40.85 |
| 591-544.000-730.039 | BPU VEHICLE MAINT/SUPPLIES | 2,800.00 | 6,647.61 | 0.00 | (3,847.61) | 237.41 |
| 591-544.000-740.000 | FUEL & LUBRICANTS | 5,750.00 | 8,743.62 | 764.98 | (2,993.62) | 152.06 |
| 591-544.000-742.000 | CLOTHING / UNIFORMS | 3,500.00 | 3,931.92 | 0.00 | (431.92) | 112.34 |

PERIOD ENDING 05/31/2024

% Fiscal Year Completed: 91.80

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | 2023-24 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|-----------------------------------|-----------------------------------|----------------|---------------|------------------|----------------|-------------|
| | | AMENDED BUDGET | 05/31/2024 | MONTH 05/31/2024 | BALANCE | |
| Fund 591 - WATER FUND | | | | | | |
| Expenditures | | | | | | |
| 591-544.000-801.000 | CONTRACTUAL SERVICES | 37,500.00 | 20,232.98 | 2,807.01 | 17,267.02 | 53.95 |
| 591-544.000-930.000 | REPAIRS & MAINTENANCE | 75,600.00 | 87,064.17 | 431.01 | (11,464.17) | 115.16 |
| 591-544.000-930.990 | REPAIRS & MAINT. - LEAD SERVICES | 320,000.00 | 308,325.53 | 15,740.25 | 11,674.47 | 96.35 |
| 591-544.000-956.000 | TRAINING & SEMINARS | 2,000.00 | 1,945.00 | 0.00 | 55.00 | 97.25 |
| 591-544.000-968.000 | DEPRECIATION | 0.00 | 159,285.73 | 14,689.02 | (159,285.73) | 100.00 |
| 591-544.000-969.000 | INTERDEPARTMENTAL EXPENSE | 3,000.00 | 4,196.00 | 285.00 | (1,196.00) | 139.87 |
| 591-544.000-970.000 | CAPITAL OUTLAY | 3,123,915.00 | 0.00 | 0.00 | 3,123,915.00 | 0.00 |
| TOTAL EXPENDITURES | | 3,928,939.00 | 795,863.68 | 51,968.73 | 3,133,075.32 | 20.26 |
| Net - Dept 544.000 - DISTRIBUTION | | (3,928,939.00) | (795,863.68) | (51,968.73) | (3,133,075.32) | |
| Dept 545.000 - PURIFICATION | | | | | | |
| Expenditures | | | | | | |
| 591-545.000-702.000 | WAGES | 55,062.00 | 31,364.43 | 2,687.03 | 23,697.57 | 56.96 |
| 591-545.000-703.000 | OVERTIME PAY | 0.00 | 5,398.49 | 269.42 | (5,398.49) | 100.00 |
| 591-545.000-710.000 | HOLIDAY & OTHER PAY | 450.00 | 222.95 | 17.08 | 227.05 | 49.54 |
| 591-545.000-715.000 | HEALTH & LIFE INSURANCE | 0.00 | 1,655.32 | 904.95 | (1,655.32) | 100.00 |
| 591-545.000-716.000 | RETIREMENT | 7,825.00 | 1,973.54 | 164.02 | 5,851.46 | 25.22 |
| 591-545.000-720.000 | EMPLOYER'S FICA | 4,212.00 | 2,389.20 | 189.44 | 1,822.80 | 56.72 |
| 591-545.000-725.100 | MISCELLANEOUS FRINGE EXPENSE | 16,263.00 | 13,477.53 | 346.74 | 2,785.47 | 82.87 |
| 591-545.000-727.100 | SUPPLIES - POTASSIUM PERMANGANATE | 20,000.00 | 3,931.40 | 0.00 | 16,068.60 | 19.66 |
| 591-545.000-727.200 | SUPPLIES - SODIUM HYPOCHLORITE | 38,000.00 | 66,514.20 | 7,955.24 | (28,514.20) | 175.04 |
| 591-545.000-727.300 | SUPPLIES - FLOURIDE | 4,500.00 | 3,656.40 | 0.00 | 843.60 | 81.25 |
| 591-545.000-727.400 | SUPPLIES - PHOSPHATE | 18,000.00 | 15,205.02 | 0.00 | 2,794.98 | 84.47 |
| 591-545.000-801.000 | CONTRACTUAL SERVICES | 2,500.00 | 0.00 | 0.00 | 2,500.00 | 0.00 |
| 591-545.000-920.400 | UTILITIES - GAS | 3,000.00 | 2,693.78 | 352.64 | 306.22 | 89.79 |
| 591-545.000-930.000 | REPAIRS & MAINTENANCE | 16,200.00 | 4,832.62 | 18.32 | 11,367.38 | 29.83 |
| 591-545.000-968.000 | DEPRECIATION | 0.00 | 100,601.86 | 9,145.63 | (100,601.86) | 100.00 |
| 591-545.000-969.000 | INTERDEPARTMENTAL EXPENSE | 80,000.00 | 59,960.00 | 5,192.00 | 20,040.00 | 74.95 |
| 591-545.000-970.000 | CAPITAL OUTLAY | 42,000.00 | 0.00 | 0.00 | 42,000.00 | 0.00 |
| TOTAL EXPENDITURES | | 308,012.00 | 313,876.74 | 27,242.51 | (5,864.74) | 101.90 |
| Net - Dept 545.000 - PURIFICATION | | (308,012.00) | (313,876.74) | (27,242.51) | 5,864.74 | |
| TOTAL REVENUES | | 3,013,684.00 | 2,902,787.33 | 293,085.32 | 110,896.67 | 96.32 |
| TOTAL EXPENDITURES | | 5,266,327.00 | 1,862,320.81 | 129,303.39 | 3,404,006.19 | 35.36 |
| NET OF REVENUES & EXPENDITURES | | (2,252,643.00) | 1,040,466.52 | 163,781.93 | (3,293,109.52) | 46.19 |
| TOTAL REVENUES - ALL FUNDS | | 21,912,974.00 | 19,310,618.81 | 1,917,258.51 | 2,602,355.19 | 88.12 |
| TOTAL EXPENDITURES - ALL FUNDS | | 28,271,020.00 | 16,075,325.86 | 1,308,162.87 | 12,195,694.14 | 56.86 |
| NET OF REVENUES & EXPENDITURES | | (6,358,046.00) | 3,235,292.95 | 609,095.64 | (9,593,338.95) | 50.89 |

Hillsdale Board of Public Utilities
Accounts Receivable Aging Report
June 30, 2024

| | <u>Amount</u> | <u>Number of Accounts</u> |
|---------------------------|-----------------------|-------------------------------|
| Current | \$1,361,074.16 | 4629 |
| Less than 30 Days | \$71,781.72 | 897 |
| 30 Days | \$24,290.25 | 307 |
| 60 Day | \$7,153.96 | 84 |
| 90 Day | \$11,781.47 | 74 |
| 180 days up to 1 year | \$15,815.92 | 72 |
| 1 year | \$20,248.56 | 95 |
| 2 years | \$2,714.51 | 16 |
| Total Accounts Receivable | <u>\$1,514,860.55</u> | <u>6174</u> |

**Hillsdale Board of Public Utilities
Capital Projects
Electric Fund (582)
May 31, 2024**

| FYE 2024 | Project # | Budget | Encumbered | Spent | Balance | Notes |
|---|-----------|---------------------|---------------------|-------------------|---------------------|---|
| Distribution Automation & Monitoring | 191002 | 50,000.00 | - | - | 50,000.00 | |
| Voltage Upgrades | 191006 | - | 14,069.31 | 12,458.65 | (26,527.96) | Not Budgeted |
| Distribution Expansion & Upgrade | 201001 | 50,000.00 | - | 179.16 | 49,820.84 | |
| Substation Equipment Updates | 201002 | 44,638.71 | - | 712.13 | 43,926.58 | Rollover |
| Industrial Feeder Construction | 201011 | 586,798.13 | 19,264.35 | - | 567,533.78 | Rollover |
| Power Plant Engine Hydronic System Replacment | 201012 | 50,000.00 | - | - | 50,000.00 | |
| Industrial Substation Construction | 215016 | 2,000,000.00 | 1,838,541.50 | 43,825.25 | 117,633.25 | Reclass Transformer down payment to prepaid |
| Case 580 Super N Extindahoe (50%) | 215024 | 67,208.00 | - | 73,884.00 | (6,676.00) | Capitalized |
| BPU Warehouse Roof (50%) | 215034 | 33,000.00 | - | 42,297.00 | (9,297.00) | |
| Small Bucket Truck (4x4) | | 275,000.00 | - | - | 275,000.00 | |
| Backyard Machine | 215033 | 100,000.00 | - | 76,500.00 | 23,500.00 | Capitalized |
| GPS Software & Trimble GPS (50%) | | 3,250.00 | - | - | 3,250.00 | |
| AMI Gateway Replacement (50%) | | 15,000.00 | - | - | 15,000.00 | |
| Alarm System - Power Plant | | 12,000.00 | - | - | 12,000.00 | |
| | | <u>3,286,894.84</u> | <u>1,871,875.16</u> | <u>249,856.19</u> | <u>1,165,163.49</u> | |

Cash/Investments Availability

Electric Fund (582)

| | |
|---|-------------------------------|
| Checking | \$ 822,723.67 |
| Huntington Capital Investments | \$ 7,343,504.95 |
| MSCPA Rate Stabilization Fund | <u>\$ 596,902.24</u> |
| Total Cash/Investments | <u>\$ 8,763,130.86</u> |
| Reserve Requirement | \$ (4,615,116.00) |
| Cash available for Capital Projects at 05-31-2024 | <u><u>\$ 4,148,014.86</u></u> |

Electric Cash Reserve Requirements:

Based on Rate Study 02/2022

| Cash Flow Criteria | Percentage of item to be held as Cash or Cash equivalent | Cash Reserve Required |
|---|--|------------------------|
| Operation & Maintenance Less Depreciation Expense | 12.3% | \$ 381,823.00 |
| Purchase Power Expense | 10.1% | \$ 866,246.00 |
| Historical Rate Base | 3.0% | \$ 1,334,717.00 |
| Five Year Capital Improvements - Net of bond proceeds | 20.0% | \$ 2,032,330.00 |
| Total Cash Reserve Requirements | | <u>\$ 4,615,116.00</u> |

Hillsdale Board of Public Utilities
Capital Projects
Sewer Fund (590)
May 31, 2024

| FYE 2024 | Project # | Budget | Encumbered | Spent | Balance | Notes |
|---|-----------|---------------------|---------------------|---------------------|---------------------|---------------------------------|
| Sewer Main Improvements | 202001 | - | 18,268.49 | 256,731.51 | (275,000.00) | Rollover, but no budget |
| Replace MCC In Influent Bldg | 213016 | - | 20,700.00 | - | (20,700.00) | Rollover, but no budget |
| Brick Façade Repair - WWTP | 213017 | 58,615.00 | - | 62,770.00 | (4,155.00) | Capitalized |
| Small Dump Truck | 213018 | 61,020.00 | 31,139.00 | 45,541.50 | (15,660.50) | Capitalized - one of the trucks |
| 2023-7 S.A.D. Project (Westwood) | 215005 | 1,006,258.00 | 721,648.52 | 296,539.40 | (11,929.92) | |
| CDBG Project | 215006 | 2,211,053.00 | 1,351,311.72 | 939,139.54 | (79,398.26) | |
| CDBG Grant Proceeds-Remaining Amount | 215006 | (1,179,100.14) | - | - | - | |
| RAS Pumps 1 & 2 | 215017 | 26,000.00 | - | 19,947.00 | 6,053.00 | |
| Sewer/Water Service Truck | 215018 | 9,002.00 | - | 20,998.00 | (11,996.00) | Rollover |
| Inlet Building Door Replacement | 215019 | 10,000.00 | - | 17,000.00 | (7,000.00) | Capitalized |
| Cat Walk Treads | 215020 | 25,000.00 | - | 33,108.00 | (8,108.00) | Capitalized |
| Barber Lift Station Upgrades | 215021 | 170,000.00 | 66,549.00 | 21,400.00 | 82,051.00 | |
| Insight Vision Iris Mainline Camera for Van | 215023 | 50,000.00 | - | 41,600.94 | 8,399.06 | Capitalized |
| Case 580 Super N Extendahoe (25%) | 215024 | 40,000.00 | - | 49,957.50 | (9,957.50) | Capitalized |
| Chlorine & Sulfur Dioxide Feeders | 215025 | 14,000.00 | - | 11,620.00 | 2,380.00 | Capitalized |
| Influent Pump #2 | 215028 | 34,000.00 | - | 34,530.00 | (530.00) | |
| Tertiary Pump #1 | 215029 | 30,000.00 | - | 30,307.00 | (307.00) | |
| Tertiary Pump #4 | 215030 | 30,000.00 | - | 30,307.00 | (307.00) | |
| North Sludge Storage Pump Replacement | 215031 | 35,000.00 | - | 12,306.72 | 22,693.28 | Capitalized |
| BPU Warehouse Roof (25%) | 215034 | 16,500.00 | - | 21,148.50 | (4,648.50) | |
| Tertiary Building Roof | 215035 | 10,000.00 | 8,493.00 | - | 1,507.00 | |
| Inlet Building Roof | 215036 | - | 7,934.00 | - | (7,934.00) | |
| Aerator Gear Box (1 of 4) | 215037 | 10,000.00 | - | 9,673.95 | 326.05 | Capitalized |
| Aerator Gear Box (2 of 4) | 215038 | 10,000.00 | - | 9,673.96 | 326.04 | Capitalized |
| Inline Primary Sludge Grinder Replacement | | 10,000.00 | - | - | 10,000.00 | |
| Sludge Rotary Lobe Pumps Replacement | | 10,000.00 | - | - | 10,000.00 | |
| 1/2 Ton Pickup | | 20,000.00 | - | - | 20,000.00 | |
| Enclosed Trailer for Camera | | 10,000.00 | - | - | 10,000.00 | |
| New Trailer for Trench Boxes (50%) | | 10,000.00 | - | - | 10,000.00 | |
| GPS Software & Trimble GPS (25%) | | 1,625.00 | - | - | 1,625.00 | |
| AMI Gateway Replacement (25%) | | 7,500.00 | - | - | 7,500.00 | |
| | | <u>2,746,472.86</u> | <u>2,226,043.73</u> | <u>1,964,300.52</u> | <u>(264,771.25)</u> | |

Cash/Investments Availability

Sewer Fund (590)

| | |
|---|------------------------|
| Checking | \$ 555,426.98 |
| Huntington - Restricted - Debt Service | 26,926.93 |
| Huntington - Restricted - Bond Reserve | 631,154.09 |
| Michigan Class - Restricted - Bond Funds | 2,052,409.01 |
| Michigan Class Investment | 742,763.19 |
| Michigan Class - Restricted - Debt Service | 603,834.78 |
| Total Cash/Investments | <u>\$ 4,612,514.98</u> |
| | |
| Reserve Requirement | \$ (1,236,324.00) |
| | |
| Cash available for Capital Projects at 05-31-2024 | <u>\$ 3,376,190.98</u> |

| Sewer Cash Reserve Requirements: | | |
|---|--|------------------------|
| Based on Rate Study 02/2022 | | |
| Cash Flow Criteria | Percentage of item to be held as Cash or Cash equivalent | Cash Reserve Required |
| Operation & Maintenance Less Depreciation Expense | 12.30% | \$ 155,100.00 |
| Historical Rate Base | 1.00% | \$ 259,726.00 |
| Current Portion of Debt Service Reserve | 83.70% | \$ 447,250.00 |
| Five Year Capital Improvements - Net of bond proceeds | 20% | \$ 374,248.00 |
| Total Cash Reserve Requirements | | <u>\$ 1,236,324.00</u> |

**BPU
Capital Projects
Water Fund (591)
May 31, 2024**

| FYE 2024 | Project # | Budget | Encumbered | Spent | Balance | Notes |
|--|-----------|---------------------|-------------------|---------------------|-------------------|---------------------------------|
| AMI Water Meters/Nodes | 181005 | 45,000.00 | 18,236.20 | 20,698.33 | 6,065.47 | |
| Well Maintenance | 213002 | 47,500.00 | - | 26,724.31 | 20,775.69 | |
| Small Dump Truck | 213018 | 61,020.00 | 15,569.50 | 45,541.50 | (91.00) | Capitalized - one of the trucks |
| 2023-7 S.A.D Project (Westwood) | 215005 | 1,533,682.79 | 820,473.36 | 731,026.43 | (17,817.00) | |
| CDBG Project | 215006 | 1,256,915.00 | 121,209.35 | 1,156,631.54 | (20,925.89) | |
| CDBG Grant Proceeds-Remaining Amount | 215006 | (461,170.31) | | | | |
| Sewer/Water Service Truck | 215018 | 9,002.00 | - | 20,998.00 | (11,996.00) | Rollover |
| Case 580 Super N Extendahoe (25%) | 215024 | 40,000.00 | - | 49,957.50 | (9,957.50) | Capitalized |
| BPU Warehouse Roof (25%) | 215034 | 16,500.00 | | 21,148.50 | (4,648.50) | |
| 1/2 Ton Pickup | | 20,000.00 | | | 20,000.00 | |
| Engineering for Well Standby Generator | | 50,000.00 | - | - | 50,000.00 | |
| New Trailer for Trench Boxes (50%) | | 10,000.00 | - | - | 10,000.00 | |
| Pull Behind Compressor | | 48,000.00 | - | - | 48,000.00 | |
| Effluent Mag Meter | | 30,000.00 | - | - | 30,000.00 | |
| High Service VFD | | 12,000.00 | - | - | 12,000.00 | |
| GPS Software & Trimble GPS (25%) | | 1,625.00 | - | - | 1,625.00 | |
| AMI Gateway Replacement (25%) | | 7,500.00 | - | - | 7,500.00 | |
| | | <u>2,727,574.48</u> | <u>975,488.41</u> | <u>2,104,580.11</u> | <u>108,676.27</u> | |

Cash/Investments Availability

Water FUND (591)

| | |
|---|------------------------|
| Checking | \$ 4,432.42 |
| Huntington Capital Improvement Investment | 466,857.73 |
| Michigan Class - Restricted - Bond Funds | <u>2,144,357.64</u> |
| Total Cash/Investments | <u>\$ 2,615,647.79</u> |
| Reserve Requirement | \$ (1,014,581.00) |
| Cash available for Capital Projects at 05-31-2024 | <u>\$ 1,601,066.79</u> |

| Water Cash Reserve Requirements: | | Based on Rate Study 02/2022 |
|---|--|-----------------------------|
| Cash Flow Criteria | Percentage of item to be held as Cash or Cash equivalent | Cash Reserve Required |
| Operation & Maintenance Less Depreciation Expense | 12.30% | \$ 196,029.00 |
| Historical Rate Base | 0.50% | \$ 297,132.00 |
| Five Year Capital Improvements - Net of bond proceeds | 20% | \$ 521,420.00 |
| Total Cash Reserve Requirements | | \$ 1,014,581.00 |

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|--------------------------------------|----------------------------------|----------------------------|---|------------|---------|
| Fund 582 ELECTRIC FUND | | | | | |
| Dept 000.000 | | | | | |
| 582-000.000-110.000 | CONDUIT - 4" CONTINUOUS SCH | BORDER STATES | INVENTORY | 5,220.00 | 108853 |
| 582-000.000-110.000 | UPSET BOLT - 5/8 X 12" | POWER LINE SUPPLY | INVENTORY | 3,147.35 | 108920 |
| 582-000.000-110.000 | WIRE - 1/0 TRIPLEX (NERITIN | RESCO | INVENTORY WIRE NERITINA | 2,388.00 | 108924 |
| 582-000.000-110.000 | 6X12 ALL SS REP CLMP 6.84-7.24 | FERGUSON WATERWORKS | INVENTORY | 539.16 | 108976 |
| 582-000.000-110.000 | SWITCH - 600 AMP 14.4KV SOL | POWER LINE SUPPLY | POWER SECURE SWITCHES | 40,981.58 | 109012 |
| 582-000.000-158.000-191006 | IND SUB SWITCHGEAR ENGINEERING | SSEO, INC. | IND SUB SWITCHGEAR ENGINEERING | 1,062.50 | 109024 |
| 582-000.000-158.000-201009 | 500KVA TRANSFORMER/SAJAK CENTER | T & R ELECTRIC SUPPLY COME | TRANSFORMER/SAJAK CENTER | 16,181.19 | 108934 |
| 582-000.000-158.000-201009 | 13200/7620 100 KVA | T & R ELECTRIC SUPPLY COME | PADMOUNT TRANSFORMERS FOR INVENTORY | 3,821.89 | 109031 |
| 582-000.000-202.100 | 6CCH | COMMUNITY BIBLE CHURCH | UB refund for account: 012894 | 83.16 | 108863 |
| 582-000.000-202.100 | 4CCH | COVEY, APRIL R | UB refund for account: 018941 | 297.44 | 108869 |
| 582-000.000-202.100 | 4CCH | CRITESER, JAMES D | UB refund for account: 019680 | 21.00 | 108870 |
| 582-000.000-202.100 | 6CCH | DOXTADER, RACHEL A | UB refund for account: 012073 | 141.70 | 108878 |
| 582-000.000-202.100 | 4PCA | FIESER, ANNA M | UB refund for account: 026929 | 12.95 | 108884 |
| 582-000.000-202.100 | 6ENBK1 | JOHNSON, KITTY D | UB refund for account: 010664 | 66.00 | 108898 |
| 582-000.000-202.100 | 4CCH | MAXFIELD, DONA E | UB refund for account: 009934 | 6.66 | 108908 |
| 582-000.000-202.100 | ROUND | NESTORAK, NICHOLAS D | UB refund for account: 010680 | 0.57 | 108915 |
| 582-000.000-202.100 | 4CCH | TO THE ESTATE OF TYLER C I | UB refund for account: 014708 | 23.00 | 108938 |
| 582-000.000-249.100 | OPERATION ROUND-UP - JUNE 2024 | COMMUNITY ACTION AGENCY | OPERATION ROUND-UP - JUNE 2024 | 2,669.82 | 108862 |
| 582-000.000-249.100 | LIEAF-6099 JUNE 2024 P.A. 95 | LARA - MI PUBLIC SERVICE (| LIEAF-6099 JUNE 2024 P.A. 95 | 5,340.79 | 108903 |
| 582-000.000-263.000 | SALES TAX - JUNE 2024 | STATE OF MICHIGAN | SALES TAX - JUNE 2024 | 34,125.21 | 649 |
| 582-000.000-692.200 | SALES TAX - JUNE 2024 | STATE OF MICHIGAN | SALES TAX - JUNE 2024 | (214.36) | 649 |
| Total For Dept 000.000 | | | | 115,915.61 | |
| Dept 175.000 ADMINISTRATIVE SERVICES | | | | | |
| 582-175.000-715.000 | LIFE INSURANCE - ELECTRIC | SUN LIFE ASSURANCE COMPAN | LIFE & DISABILITY INSURANCE | 238.75 | 902 |
| 582-175.000-715.000 | LIFE INSURANCE - ELECTRIC | SUN LIFE ASSURANCE COMPAN | LIFE & DISABILITY INSURANCE - AUG 2024 | 238.75 | 913 |
| 582-175.000-716.000 | RETIREMENT | MERS | RETIREMENT CONTRIBUTIONS - 300101 | 18,515.95 | 901 |
| 582-175.000-721.000 | DISABILITY INSURANCE - ELECTRIC | SUN LIFE ASSURANCE COMPAN | LIFE & DISABILITY INSURANCE | 405.39 | 902 |
| 582-175.000-721.000 | DISABILITY INSURANCE - ELECTRIC | SUN LIFE ASSURANCE COMPAN | LIFE & DISABILITY INSURANCE - AUG 2024 | 405.39 | 913 |
| 582-175.000-726.000 | SUPPLIES - 45 MONROE ST | AMAZON CAPITAL SERVICES, I | SUPPLIES - 45 MONROE ST | 88.16 | 108845 |
| 582-175.000-726.000 | COPIES/CONTRACT BILLING - JUNE | CURRENT OFFICE SOLUTIONS | COPIES/CONTRACT BILLING - JUNE 2024 | 99.42 | 108871 |
| 582-175.000-726.000 | FLAG | FAMILY FARM & HOME | FLAG | 34.99 | 108883 |
| 582-175.000-726.000 | SUPPLIES - 45 MONROE ST | AMAZON CAPITAL SERVICES, I | SUPPLIES - 45 MONROE ST | 120.04 | 108951 |
| 582-175.000-726.000 | COPY PAPER - 45 MONROE STREET | CURRENT OFFICE SOLUTIONS | COPY PAPER - 45 MONROE STREET | 76.50 | 108969 |
| 582-175.000-726.000 | POSTAGE SUPPLIES | QUADIENT FINANCE USA, INC. | POSTAGE SUPPLIES | 87.50 | 109014 |
| 582-175.000-726.000 | WATER 45 MONROE ST | RUPERT'S CULLIGAN | WATER 45 MONROE ST | 16.50 | 109019 |
| 582-175.000-801.000 | TELEPHONE/FIBER - 45 MONROE STRE | ACD.NET | TELEPHONE/FIBER - 45 MONROE STREET - 7/ | 24.23 | 108843 |
| 582-175.000-801.000 | COPIES/CONTRACT BILLING - JUNE | CURRENT OFFICE SOLUTIONS | COPIES/CONTRACT BILLING - JUNE 2024 | 133.98 | 108871 |
| 582-175.000-801.000 | PRINTING/POSTAGE AND HANDLING - | DELAWARE SYSTEMS | PRINTING/POSTAGE AND HANDLING - JUNE 20 | 1,243.05 | 108873 |
| 582-175.000-801.000 | BPU CLEANING - JUNE 2024 | EAST 2 WEST ENTERPRISES, I | BPU CLEANING - JUNE 2024 | 130.00 | 108880 |
| 582-175.000-801.000 | UTILITY EXCHANGE REPORT/WEB ACCE | ONLINE INFORMATION SERVICE | UTILITY EXCHANGE REPORT/WEB ACCESS - JU | 102.19 | 108916 |
| 582-175.000-801.000 | ACCOUNTING SERVICES - MAY 2024 | THE WOODHILL GROUP, LLC | ACCOUNTING SERVICES - MAY 2024 | 1,801.16 | 108937 |
| 582-175.000-801.000 | MATS - 45 MONROE ST | CINTAS CORPORATION | MATS - 45 MONROE ST | 15.00 | 108965 |
| 582-175.000-801.000 | POSTAGE MACHINE - AUGUST 18, 202 | QUADIENT LEASING USA, INC | POSTAGE MACHINE - AUGUST 18, 2024-NOV. | 234.07 | 109015 |
| 582-175.000-801.000 | ACCOUNTING SERVICES - JUNE 2024 | THE WOODHILL GROUP, LLC | ACCOUNTING SERVICES - JUNE 2024 | 1,488.64 | 109033 |
| 582-175.000-801.000 | CREDIT CARD PROCESSING FEES - JU | INVOICE CLOUD, INC. | CREDIT CARD PROCESSING FEES - JUNE 2024 | 185.80 | 648 |
| 582-175.000-802.000 | MONITORS AND ETHERNET CABLES | AMAZON CAPITAL SERVICES, I | MONITORS AND ETHERNET CABLES | 500.71 | 108845 |
| 582-175.000-802.000 | SONIT NET ADMIN JUNE 2024 | SONIT SYSTEMS, LLC | SONIT NET ADMIN JUNE 2024 | 172.50 | 108929 |
| 582-175.000-802.000 | IVR POOLED MONTHLY OUTAGE SUB 7- | MILSOFT | IVR POOLED MONTHLY OUTAGE SUB 7-24 | 604.44 | 108943 |
| 582-175.000-802.000 | LOGITECH MOUSE QTY 3 | AMAZON CAPITAL SERVICES, I | LOGITECH MOUSE QTY 3 | 13.48 | 108951 |
| 582-175.000-802.000 | VIPRE EMAIL AND TRENDMICRO RECUR | SONIT SYSTEMS, LLC | VIPRE EMAIL AND TRENDMICRO RECUR (JULY) | 79.91 | 109022 |
| 582-175.000-802.000 | WINDMIL, LIGHTTABLE, LANDBASE SU | MILSOFT | WINDMIL, LIGHTTABLE, LANDBASE SUPPORT 2 | 3,990.00 | 109042 |

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|--|----------------------------------|----------------------------|---|------------|---------|
| Fund 582 ELECTRIC FUND | | | | | |
| Dept 175.000 ADMINISTRATIVE SERVICES | | | | | |
| 582-175.000-850.000 | TELEPHONE - POWER PLANT | ACD.NET | TELEPHONE - POWER PLANT | 245.41 | 108843 |
| 582-175.000-850.000 | VOIP PHONE SYSTEM FY 23/24 | HILLSDALE COUNTY DEPT OF | VOIP PHONE SYSTEM FY 23/24 | 1,034.13 | 108894 |
| 582-175.000-850.000 | MONTHLY VERIZON BILL - JUL 24 | VERIZON WIRELESS | MONTHLY VERIZON BILL - JUL 24 | 551.79 | 108944 |
| 582-175.000-850.000 | OOMA FAXING EQUIP JUL 24 | OOMA, INC. | OOMA FAXING EQUIP JUL 24 | 32.34 | 109006 |
| 582-175.000-880.000 | COMMUNITY PROMOTION - JUNE 2024 | MCKIBBIN MEDIA GROUP, INC. | COMMUNITY PROMOTION - JUNE 2024 | 125.00 | 108909 |
| 582-175.000-920.400 | 504504154 - 37 MONROE | MICHIGAN GAS UTILITIES | NATURAL GAS UTILITY - 37 MONROE | 20.16 | 894 |
| 582-175.000-920.400 | 504504154 - 37 MONROE | MICHIGAN GAS UTILITIES | NATURAL GAS UTILITY - 37 MORNROE GEN SE | 21.77 | 895 |
| 582-175.000-920.400 | 503214966 - 45 MONROE | MICHIGAN GAS UTILITIES | NATURAL GAS UTILITY - 45 MONROE ST | 22.07 | 900 |
| 582-175.000-956.000 | MMEA 2024 FALL CONFERENCE REGIST | CARD SERVICES CENTER | J. HAMMEL CREDIT CARD | 490.00 | 911 |
| 582-175.000-956.200 | MEALS | HILLSDALE MARKET HOUSE, | MEALS | 121.35 | 108895 |
| Total For Dept 175.000 ADMINISTRATIVE SERVICES | | | | 33,710.52 | |
| Dept 543.000 PRODUCTION | | | | | |
| 582-543.000-739.000 | MSCPA MEMBER POWER BILLING - JUN | MICHIGAN SOUTH CENTRAL POW | MSCPA MEMBER POWER BILLING - JUNE 2024 | 930,059.41 | 912 |
| 582-543.000-740.300 | 504504154 - 201 WATERWORKS XX - | MICHIGAN GAS UTILITIES | NATURAL GAS UTILITY - 201 WATERWORKS XX | 18.42 | 909 |
| 582-543.000-740.400 | 504504154 - 201 WATERWORKS XX - | MICHIGAN GAS UTILITIES | NATURAL GAS UTILITY - 201 WATERWORKS XX | 18.43 | 909 |
| 582-543.000-742.000 | RAIN BIB, RAIN COAT | CARD SERVICES CENTER | K. KEASAL CREDIT CARD | 316.80 | 911 |
| 582-543.000-920.400 | 504504154 - 201 WATERWORKS - PP | MICHIGAN GAS UTILITIES | NATURAL GAS UTILITY - 201 WATERWORKS | 36.85 | 908 |
| 582-543.000-930.050 | ENGINE 5 TRIPPING | UTILITIES INSTRUMENTATION | ENGINE 5 TRIPPING | 4,107.00 | 108942 |
| 582-543.000-930.050 | REPAIR ENGINE 5 | UTILITIES INSTRUMENTATION | REPAIR ENGINE 5 | 2,576.00 | 109040 |
| Total For Dept 543.000 PRODUCTION | | | | 937,132.91 | |
| Dept 544.000 DISTRIBUTION | | | | | |
| 582-544.000-726.800 | PULLING SWIVEL | AMAZON CAPITAL SERVICES, I | PULLING SWIVEL | 119.98 | 108845 |
| 582-544.000-726.800 | SAW CHAIN | SPRATT'S TRADING POST INC | SAW CHAIN | 79.98 | 108931 |
| 582-544.000-726.800 | DRY ERASE BOARDS | AMAZON CAPITAL SERVICES, I | DRY ERASE BOARDS | 45.10 | 108951 |
| 582-544.000-726.800 | FIELD AIR INSPECITON TOOL | CARD SERVICES CENTER | K. KEASAL CREDIT CARD | 274.61 | 911 |
| 582-544.000-730.000 | TIRE SHINE | PERFORMANCE AUTOMOTIVE | TIRE SHINE | 95.45 | 108918 |
| 582-544.000-730.000 | HARDWARE AND CLEVIS | FAMILY FARM & HOME | HARDWARE AND CLEVIS | 154.25 | 108975 |
| 582-544.000-730.000 | BUCKET BOLTS | GELZER HJ & SON INC | BUCKET BOLTS | 4.36 | 108979 |
| 582-544.000-730.000 | DEF FLUID | PERFORMANCE AUTOMOTIVE | DEF FLUID | 984.86 | 109010 |
| 582-544.000-730.000 | ONE MAN BUCKET REFURBISHED | UTILITY EQUIPMENT PARTS, I | REFURBISH BUCKETS | 2,621.00 | 109041 |
| 582-544.000-740.000 | FUEL - JUNE 2024 | WATKINS TRANSPORT INC | FUEL - JUNE 2024 | 1,960.84 | 108947 |
| 582-544.000-740.000 | DEF FLUID | FAMILY FARM & HOME | DEF FLUID | 33.96 | 108975 |
| 582-544.000-740.000 | RED GREASE | PERFORMANCE AUTOMOTIVE | RED GREASE | 62.90 | 109010 |
| 582-544.000-742.000 | RAIN BIB | CARD SERVICES CENTER | K. KEASAL CREDIT CARD | 101.00 | 911 |
| 582-544.000-801.000 | CONTAINER RENTAL | LRS, LLC | CONTAINER RENTAL | 107.00 | 108906 |
| 582-544.000-801.300 | VINE KILL SUPPLIES | AMAZON CAPITAL SERVICES, I | VINE KILL SUPPLIES | 375.08 | 108951 |
| 582-544.000-930.000 | TAPE BLADE NUTS SILICONE | AMERICAN COPPER AND BRASS, | TAPE BLADE NUTS SILICONE | 68.39 | 108846 |
| 582-544.000-930.000 | NUTS AND BOLTS | FAMILY FARM & HOME | NUTS AND BOLTS | 27.50 | 108883 |
| 582-544.000-930.000 | CONCRETE ANCHORS | GELZER HJ & SON INC | CONCRETE ANCHORS | 2.44 | 108886 |
| 582-544.000-930.000 | 15 GALLONS WATER | HEFFERNAN SOFT WATER SERV | 15 GALLONS WATER | 6.90 | 108892 |
| 582-544.000-930.000 | ICE | HILLSDALE MARKET HOUSE, I | ICE | 2.29 | 108895 |
| 582-544.000-930.000 | GLOVE PROTECTORS | POWER LINE SUPPLY | GLOVE PROTECTORS | 552.00 | 108920 |
| 582-544.000-930.000 | UNDERGROUND TAPE | AMAZON CAPITAL SERVICES, I | UNDERGROUND TAPE | 87.90 | 108951 |
| 582-544.000-930.000 | WASP SPRAY AND WD40 | FAMILY FARM & HOME | WASP SPRAY AND WD40 | 19.48 | 108975 |
| 582-544.000-930.000 | CONDUIT STRAPS | GELZER HJ & SON INC | CONDUIT STRAPS | 10.14 | 108979 |
| 582-544.000-930.000 | REFILL JUGS AND CAP | HEFFERNAN SOFT WATER SERV | REFILL JUGS AND CAP | 10.88 | 108984 |
| 582-544.000-930.000 | SHAPEN CHAINS | SPRATT'S TRADING POST INC | SHAPEN CHAINS | 6.00 | 109023 |
| 582-544.000-930.546 | CARTRIDGE FUSE 30A | GELZER HJ & SON INC | CARTRIDGE FUSE 30A | 54.98 | 108886 |
| 582-544.000-930.546 | FUSES | GELZER HJ & SON INC | FUSES | 33.16 | 108979 |
| 582-544.000-930.546 | HOSE FOR 277 OCB | PERFORMANCE AUTOMOTIVE | HOSE FOR 277 OCB | 48.05 | 109010 |
| 582-544.000-956.000 | RESORT CHARGES FOR BRANDON JOHNS | MCGUIRES EVERGREEN GOLF CC | RESORT CHARGES FOR BRANDON JOHNS | 928.20 | 108999 |

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|--------------------------------------|----------------------------------|----------------------------|---|--------------|---------|
| Fund 582 ELECTRIC FUND | | | | | |
| Dept 544.000 DISTRIBUTION | | | | | |
| Total For Dept 544.000 DISTRIBUTION | | | | 8,878.68 | |
| Total For Fund 582 ELECTRIC FUND | | | | 1,095,637.72 | |
| Fund 590 SEWER FUND | | | | | |
| Dept 000.000 | | | | | |
| 590-000.000-110.000 | UNION NUTS FOR METER HORNS | USABBLUEBOOK | UNION NUTS FOR METER HORNS | 757.47 | 108941 |
| 590-000.000-110.000 | INVENTORY | USABBLUEBOOK | RETURNED ITEMS CREDIT | (734.58) | 109039 |
| 590-000.000-158.000-215005 | WESTWOOD PROJECT - SANITARY | PARRISH EXCAVATING, INC. | WESTWOOD UTILITY AND ROAD RECONSTRUCTIO | 16,295.70 | 109009 |
| 590-000.000-158.000-215005 | AS-NEEDED CONSTRUCTION SURVEYING | THE MANNIK & SMITH GROUP, | CONSTRUCTION SURVEYING ASSISTANCE - AS | 99.00 | 109032 |
| 590-000.000-158.000-215006 | CDBG - SANITARY SEWER PROJECT | CONCORD EXCAVATING & GRADJ | CDBG - SANITARY PROJECT | 95,062.50 | 108865 |
| 590-000.000-158.000-215006 | AS-NEEDED CONSTRUCTION SERVICES | TETRA TECH, INC | MARION LIFT STATION CONSTRUCTION SERVIC | 305.00 | 108936 |
| 590-000.000-158.000-215006 | CDBG - SANITARY SEWER PROJECT | CONCORD EXCAVATING & GRADJ | CDBG - SANITARY PROJECT | 372,468.31 | 108968 |
| 590-000.000-202.100 | SCCH | DOXTADER, RACHEL A | UB refund for account: 012073 | 73.45 | 108878 |
| 590-000.000-202.100 | SCCH | FIESER, ANNA M | UB refund for account: 026929 | 13.78 | 108884 |
| 590-000.000-202.100 | SBK1 | NESTORAK, NICHOLAS D | UB refund for account: 010680 | 24.52 | 108915 |
| Total For Dept 000.000 | | | | 484,365.15 | |
| Dept 175.000 ADMINISTRATIVE SERVICES | | | | | |
| 590-175.000-715.000 | LIFE INSURANCE - SEWER | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE | 95.01 | 902 |
| 590-175.000-715.000 | LIFE INSURANCE - SEWER | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE - AUG 2024 | 95.01 | 913 |
| 590-175.000-716.000 | RETIREMENT | MERS | RETIREMENT CONTRIBUTIONS - 300101 | 3,838.61 | 901 |
| 590-175.000-721.000 | DISABILITY INSURANCE - SEWER | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE | 132.18 | 902 |
| 590-175.000-721.000 | DISABILITY INSURANCE - SEWER | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE - AUG 2024 | 132.18 | 913 |
| 590-175.000-726.000 | SUPPLIES - 45 MONROE ST | AMAZON CAPITAL SERVICES, I | SUPPLIES - 45 MONROE ST | 44.08 | 108845 |
| 590-175.000-726.000 | COPIES/CONTRACT BILLING - JUNE | CURRENT OFFICE SOLUTIONS | COPIES/CONTRACT BILLING - JUNE 2024 | 49.72 | 108871 |
| 590-175.000-726.000 | SUPPLIES - 45 MONROE ST | AMAZON CAPITAL SERVICES, I | SUPPLIES - 45 MONROE ST | 17.52 | 108951 |
| 590-175.000-726.000 | COPY PAPER - 45 MONROE STREET | CURRENT OFFICE SOLUTIONS | COPY PAPER - 45 MONROE STREET | 38.25 | 108969 |
| 590-175.000-726.000 | POSTAGE SUPPLIES | QUADIENT FINANCE USA, INC. | POSTAGE SUPPLIES | 43.75 | 109014 |
| 590-175.000-726.000 | WATER 45 MONROE ST | RUPERT'S CULLIGAN | WATER 45 MONROE ST | 8.25 | 109019 |
| 590-175.000-801.000 | TELEPHONE/FIBER - 45 MONROE STRE | ACD.NET | TELEPHONE/FIBER - 45 MONROE STREET - 7/ | 12.12 | 108843 |
| 590-175.000-801.000 | COPIES/CONTRACT BILLING - JUNE | CURRENT OFFICE SOLUTIONS | COPIES/CONTRACT BILLING - JUNE 2024 | 66.98 | 108871 |
| 590-175.000-801.000 | PRINTING/POSTAGE AND HANDLING - | DELAWARE SYSTEMS | PRINTING/POSTAGE AND HANDLING - JUNE 20 | 621.53 | 108873 |
| 590-175.000-801.000 | BPU CLEANING - JUNE 2024 | EAST 2 WEST ENTERPRISES, I | BPU CLEANING - JUNE 2024 | 65.00 | 108880 |
| 590-175.000-801.000 | UTILITY EXCHANGE REPORT/WEB ACCE | ONLINE INFORMATION SERVICE | UTILITY EXCHANGE REPORT/WEB ACCESS - JU | 51.09 | 108916 |
| 590-175.000-801.000 | ACCOUNTING SERVICES - MAY 2024 | THE WOODHILL GROUP, LLC | ACCOUNTING SERVICES - MAY 2024 | 900.57 | 108937 |
| 590-175.000-801.000 | MATS - 45 MONROE ST | CINTAS CORPORATION | MATS - 45 MONROE ST | 7.50 | 108965 |
| 590-175.000-801.000 | POSTAGE MACHINE - AUGUST 18, 202 | QUADIENT LEASING USA, INC | POSTAGE MACHINE - AUGUST 18, 2024-NOV. | 117.04 | 109015 |
| 590-175.000-801.000 | ACCOUNTING SERVICES - JUNE 2024 | THE WOODHILL GROUP, LLC | ACCOUNTING SERVICES - JUNE 2024 | 744.32 | 109033 |
| 590-175.000-801.000 | CREDIT CARD PROCESSING FEES - JU | INVOICE CLOUD, INC. | CREDIT CARD PROCESSING FEES - JUNE 2024 | 92.90 | 648 |
| 590-175.000-802.000 | MONITORS AND ETHERNET CABLES | AMAZON CAPITAL SERVICES, I | MONITORS AND ETHERNET CABLES | 250.35 | 108845 |
| 590-175.000-802.000 | SONIT NET ADMIN JUNE 2024 | SONIT SYSTEMS, LLC | SONIT NET ADMIN JUNE 2024 | 86.25 | 108929 |
| 590-175.000-802.000 | IVR POOLED MONTHLY OUTAGE SUB 7- | MILSOFT | IVR POOLED MONTHLY OUTAGE SUB 7-24 | 302.22 | 108943 |
| 590-175.000-802.000 | LOGITECH MOUSE QTY 3 | AMAZON CAPITAL SERVICES, I | LOGITECH MOUSE QTY 3 | 6.73 | 108951 |
| 590-175.000-802.000 | VIPRE EMAIL AND TRENDMICRO RECUR | SONIT SYSTEMS, LLC | VIPRE EMAIL AND TRENDMICRO RECUR (JULY) | 39.96 | 109022 |
| 590-175.000-802.000 | WINDMIL, LIGHTTABLE, LANDBASE SU | MILSOFT | WINDMIL, LIGHTTABLE, LANDBASE SUPPORT 2 | 1,995.00 | 109042 |
| 590-175.000-810.000 | JOB POSTING FEE | CARD SERVICES CENTER | J. GIER CREDIT CARD | 49.00 | 911 |
| 590-175.000-850.000 | TELEPHONE - WWTP 101 W GALLOWAY | ACD.NET | TELEPHONE - WWTP 101 W GALLOWAY | 117.75 | 108843 |
| 590-175.000-850.000 | VOIP PHONE SYSTEM FY 23/24 | HILLSDALE COUNTY DEPT OF T | VOIP PHONE SYSTEM FY 23/24 | 517.07 | 108894 |
| 590-175.000-850.000 | MONTHLY VERIZON BILL - JUL 24 | VERIZON WIRELESS | MONTHLY VERIZON BILL - JUL 24 | 137.67 | 108944 |
| 590-175.000-850.000 | OOMA FAXING EQUIP JUL 24 | OOMA, INC. | OOMA FAXING EQUIP JUL 24 | 16.17 | 109006 |
| 590-175.000-880.000 | COMMUNITY PROMOTION - JUNE 2024 | MCKIBBIN MEDIA GROUP, INC. | COMMUNITY PROMOTION - JUNE 2024 | 62.50 | 108909 |
| 590-175.000-920.400 | 504504154 - 37 MONROE | MICHIGAN GAS UTILITIES | NATURAL GAS UTILITY - 37 MONROE | 10.08 | 894 |

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 INVOICE ENTRY DATES 07/01/2024 - 07/31/2024
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|--|----------------------------------|----------------------------|---|------------|---------|
| Fund 590 SEWER FUND | | | | | |
| Dept 175.000 ADMINISTRATIVE SERVICES | | | | | |
| 590-175.000-920.400 | 504504154 - 37 MONROE | MICHIGAN GAS UTILITIES | NATURAL GAS UTILITY - 37 MORNROE GEN SE | 10.89 | 895 |
| 590-175.000-920.400 | 503214966 - 45 MONROE | MICHIGAN GAS UTILITIES | NATURAL GAS UTILITY - 45 MONROE ST | 11.03 | 900 |
| 590-175.000-956.200 | MEALS | HILLSDALE MARKET HOUSE, | IMEALS | 60.68 | 108895 |
| Total For Dept 175.000 ADMINISTRATIVE SERVICES | | | | 10,846.96 | |
| Dept 546.000 OPERATIONS | | | | | |
| 590-546.000-730.039 | CLEANING BRUSH | FAMILY FARM & HOME | CLEANING BRUSH | 34.99 | 108883 |
| 590-546.000-730.039 | BPU VEHICLE MAINT/SUPPLIES | FAMILY FARM & HOME | OIL | 29.99 | 108975 |
| 590-546.000-920.400 | 504504154 - 135 BARBER ST | MICHIGAN GAS UTILITIES | NATURAL GAS UTILITY - 135 BARBER ST | 41.81 | 898 |
| 590-546.000-930.000 | 6" FERNCO | AMERICAN COPPER AND BRASS, | 6" FERNCO | 92.95 | 108846 |
| 590-546.000-930.960 | EMERGENCY SEWER REPAIR ON SPRING | DRY MAR TRUCKING & DIRTWOF | EMERGENCY SEWER REPAIR ON SPRING ST | 7,450.00 | 108879 |
| 590-546.000-930.960 | EMERGENCY SEWER REPAIR ON BACON | PARRISH EXCAVATING, INC. | EMERGENCY SEWER REPAIR ON BACON ST | 29,380.01 | 109009 |
| 590-546.000-930.970 | MORTAR MIX | GELZER HJ & SON INC | MORTAR MIX | 18.78 | 108979 |
| Total For Dept 546.000 OPERATIONS | | | | 37,048.53 | |
| Dept 547.000 TREATMENT | | | | | |
| 590-547.000-726.900 | FIRST AID SUPPLIES | CINTAS CORPORATION | FIRST AID SUPPLIES | 97.22 | 108859 |
| 590-547.000-726.900 | DISTILLED LABORATORY WATER WWTP | RUPERT'S CULLIGAN | DISTILLED LABORATORY WATER WWTP - 101 W | 21.00 | 109019 |
| 590-547.000-726.900 | RETURNED ITEM | USABLUEBOOK | RETURNED ITEM | 4,673.66 | 109039 |
| 590-547.000-740.000 | FUEL - JUNE 2024 | WATKINS TRANSPORT INC | FUEL - JUNE 2024 | 673.39 | 108947 |
| 590-547.000-801.000 | BEF SAMPLING | MERIT LABORATORIES | BEF SAMPLING | 4,166.00 | 108910 |
| 590-547.000-801.000 | TOXICITY TESTING | GLOBAL ENVIRONMENTAL CONSU | TOXICITY TESTING | 770.00 | 108981 |
| 590-547.000-801.000 | ALKALINITY SAMPLING | MERIT LABORATORIES | ALKALINITY SAMPLING | 5,330.00 | 109000 |
| 590-547.000-920.400 | 505161747 - 101 W GALLOWAY MN | MICHIGAN GAS UTILITIES | NATURAL GAS UTILITY - 101 W GALLOWAY MN | 64.67 | 893 |
| 590-547.000-920.400 | 504904602 - 101 W GALLOWAY | MICHIGAN GAS UTILITIES | NATURAL GAS UTILITY - 101 W GALLOWAY | 1,053.10 | 897 |
| 590-547.000-920.400 | 504756735 - W GALLOWAY GR | MICHIGAN GAS UTILITIES | NATURAL GAS UTILITY - W GALLOWAY GR | 40.66 | 899 |
| 590-547.000-930.000 | 600V FUSES | AMERICAN COPPER AND BRASS, | 600V FUSES | 181.40 | 108952 |
| 590-547.000-930.000 | MIDGEFLY COMPLETE ADDITIVE | AQUAFIX, INC. | MIDGEFLY COMPLETE ADDITIVE | 6,074.11 | 108953 |
| 590-547.000-930.000 | HARDWARE | GELZER HJ & SON INC | HARDWARE | 29.80 | 108979 |
| Total For Dept 547.000 TREATMENT | | | | 23,175.01 | |
| Total For Fund 590 SEWER FUND | | | | 555,435.65 | |
| Fund 591 WATER FUND | | | | | |
| Dept 000.000 | | | | | |
| 591-000.000-110.000 | LEAD CORP ADAPTER TO 3/4 PJCTS 4 | ETNA SUPPLY COMPANY | INVENTORY | 810.00 | 108882 |
| 591-000.000-158.000-215005 | WESTWOOD PROJECT - WATER | PARRISH EXCAVATING, INC. | WESTWOOD UTILITY AND ROAD RECONSTRUCTIC | 28,045.40 | 109009 |
| 591-000.000-158.000-215005 | AS NEEDED CONSTRUCITON SURVEYING | THE MANNIK & SMITH GROUP, | CONSTRUCTION SURVEYING ASSISTANCE - AS | 99.00 | 109032 |
| 591-000.000-202.100 | WCCH | DOXTADER, RACHEL A | UB refund for account: 012073 | 68.85 | 108878 |
| 591-000.000-202.100 | WCCH | FIESER, ANNA M | UB refund for account: 026929 | 11.27 | 108884 |
| 591-000.000-202.100 | WBK1 | NESTORAK, NICHOLAS D | UB refund for account: 010680 | 15.41 | 108915 |
| Total For Dept 000.000 | | | | 29,049.93 | |
| Dept 175.000 ADMINISTRATIVE SERVICES | | | | | |
| 591-175.000-715.000 | LIFE INSURANCE - WATER | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE | 94.97 | 902 |
| 591-175.000-715.000 | LIFE INSURANCE - WATER | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE - AUG 2024 | 94.97 | 913 |
| 591-175.000-716.000 | RETIREMENT | MERS | RETIREMENT CONTRIBUTIONS - 300101 | 3,887.86 | 901 |
| 591-175.000-721.000 | DISABILITY INSURANCE - WATER | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE | 134.17 | 902 |
| 591-175.000-721.000 | DISABILITY INSURANCE - WATER | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE - AUG 2024 | 134.17 | 913 |
| 591-175.000-726.000 | SUPPLIES - 45 MONROE ST | AMAZON CAPITAL SERVICES, I | SUPPLIES - 45 MONROE ST | 44.08 | 108845 |
| 591-175.000-726.000 | COPIES/CONTRACT BILLING - JUNE | CURRENT OFFICE SOLUTIONS | COPIES/CONTRACT BILLING - JUNE 2024 | 49.72 | 108871 |
| 591-175.000-726.000 | SUPPLIES - 45 MONROE ST | AMAZON CAPITAL SERVICES, I | SUPPLIES - 45 MONROE ST | 17.54 | 108951 |
| 591-175.000-726.000 | COPY PAPER - 45 MONROE STREET | CURRENT OFFICE SOLUTIONS | COPY PAPER - 45 MONROE STREET | 38.25 | 108969 |

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|--|----------------------------------|----------------------------|---|-----------|---------|
| Fund 591 WATER FUND | | | | | |
| Dept 175.000 ADMINISTRATIVE SERVICES | | | | | |
| 591-175.000-726.000 | POSTAGE SUPPLIES | QUADIENT FINANCE USA, INC. | POSTAGE SUPPLIES | 43.75 | 109014 |
| 591-175.000-726.000 | WATER 45 MONROE ST | RUPERT'S CULLIGAN | WATER 45 MONROE ST | 8.25 | 109019 |
| 591-175.000-801.000 | TELEPHONE/FIBER - 45 MONROE STRE | ACD.NET | TELEPHONE/FIBER - 45 MONROE STREET - 7/ | 12.12 | 108843 |
| 591-175.000-801.000 | COPIES/CONTRACT BILLING - JUNE | CURRENT OFFICE SOLUTIONS | COPIES/CONTRACT BILLING - JUNE 2024 | 66.98 | 108871 |
| 591-175.000-801.000 | PRINTING/POSTAGE AND HANDLING - | DELAWARE SYSTEMS | PRINTING/POSTAGE AND HANDLING - JUNE 20 | 621.53 | 108873 |
| 591-175.000-801.000 | BPU CLEANING - JUNE 2024 | EAST 2 WEST ENTERPRISES, I | BPU CLEANING - JUNE 2024 | 65.00 | 108880 |
| 591-175.000-801.000 | UTILITY EXCHANGE REPORT/WEB ACCE | ONLINE INFORMATION SERVICE | UTILITY EXCHANGE REPORT/WEB ACCESS - JU | 51.09 | 108916 |
| 591-175.000-801.000 | ACCOUNTING SERVICES - MAY 2024 | THE WOODHILL GROUP, LLC | ACCOUNTING SERVICES - MAY 2024 | 900.57 | 108937 |
| 591-175.000-801.000 | MATS - 45 MONROE ST | CINTAS CORPORATION | MATS - 45 MONROE ST | 7.50 | 108965 |
| 591-175.000-801.000 | POSTAGE MACHINE - AUGUST 18, 202 | QUADIENT LEASING USA, INC | POSTAGE MACHINE - AUGUST 18, 2024-NOV. | 117.04 | 109015 |
| 591-175.000-801.000 | ACCOUNTING SERVICES - JUNE 2024 | THE WOODHILL GROUP, LLC | ACCOUNTING SERVICES - JUNE 2024 | 744.32 | 109033 |
| 591-175.000-801.000 | CREDIT CARD PROCESSING FEES - JU | INVOICE CLOUD, INC. | CREDIT CARD PROCESSING FEES - JUNE 2024 | 92.90 | 648 |
| 591-175.000-802.000 | MONITORS AND ETHERNET CABLES | AMAZON CAPITAL SERVICES, I | MONITORS AND ETHERNET CABLES | 250.35 | 108845 |
| 591-175.000-802.000 | SONIT NET ADMIN JUNE 2024 | SONIT SYSTEMS, LLC | SONIT NET ADMIN JUNE 2024 | 86.25 | 108929 |
| 591-175.000-802.000 | IVR POOLED MONTHLY OUTAGE SUB 7- | MILSOFT | IVR POOLED MONTHLY OUTAGE SUB 7-24 | 302.22 | 108943 |
| 591-175.000-802.000 | LOGITECH MOUSE QTY 3 | AMAZON CAPITAL SERVICES, I | LOGITECH MOUSE QTY 3 | 6.73 | 108951 |
| 591-175.000-802.000 | VIPRE EMAIL AND TRENDMICRO RECUR | SONIT SYSTEMS, LLC | VIPRE EMAIL AND TRENDMICRO RECUR (JULY) | 39.96 | 109022 |
| 591-175.000-802.000 | WINDMIL, LIGHTTABLE, LANDBASE SU | MILSOFT | WINDMIL, LIGHTTABLE, LANDBASE SUPPORT 2 | 1,995.00 | 109042 |
| 591-175.000-850.000 | TELEPHONE - WTP 401 HILLSDALE ST | ACD.NET | TELEPHONE - WTP 401 HILLSDALE STREET | 146.94 | 108843 |
| 591-175.000-850.000 | VOIP PHONE SYSTEM FY 23/24 | HILLSDALE COUNTY DEPT OF I | VOIP PHONE SYSTEM FY 23/24 | 517.07 | 108894 |
| 591-175.000-850.000 | MONTHLY VERIZON BILL - JUL 24 | VERIZON WIRELESS | MONTHLY VERIZON BILL - JUL 24 | 137.67 | 108944 |
| 591-175.000-850.000 | OOMA FAXING EQUIP JUL 24 | OOMA, INC. | OOMA FAXING EQUIP JUL 24 | 16.17 | 109006 |
| 591-175.000-880.000 | COMMUNITY PROMOTION - JUNE 2024 | MCKIBBIN MEDIA GROUP, INC. | COMMUNITY PROMOTION - JUNE 2024 | 62.50 | 108909 |
| 591-175.000-920.400 | 504504154 - 37 MONROE | MICHIGAN GAS UTILITIES | NATURAL GAS UTILITY - 37 MONROE | 10.08 | 894 |
| 591-175.000-920.400 | 504504154 - 37 MONROE | MICHIGAN GAS UTILITIES | NATURAL GAS UTILITY - 37 MORNROE GEN SE | 10.89 | 895 |
| 591-175.000-920.400 | 503214966 - 45 MONROE | MICHIGAN GAS UTILITIES | NATURAL GAS UTILITY - 45 MONROE ST | 11.03 | 900 |
| 591-175.000-956.200 | MEALS | HILLSDALE MARKET HOUSE, I | MEALS | 60.68 | 108895 |
| Total For Dept 175.000 ADMINISTRATIVE SERVICES | | | | 10,880.32 | |
| Dept 543.000 PRODUCTION | | | | | |
| 591-543.000-930.000 | PAINT REMOVER/CLEANER | GELZER HJ & SON INC | PAINT REMOVER/CLEANER | 19.98 | 108886 |
| 591-543.000-930.000 | ALUMINUM SCREEN FOR WELL OVERFLO | FAMILY FARM & HOME | ALUMINUM SCREEN FOR WELL OVERFLOWS | 17.97 | 108975 |
| Total For Dept 543.000 PRODUCTION | | | | 37.95 | |
| Dept 544.000 DISTRIBUTION | | | | | |
| 591-544.000-726.800 | SUPPLIES - OPERATIONS | FAMILY FARM & HOME | SUPPLIES | 127.41 | 108975 |
| 591-544.000-740.000 | FUEL - JUNE 2024 | WATKINS TRANSPORT INC | FUEL - JUNE 2024 | 673.40 | 108947 |
| 591-544.000-742.000 | CLOTHING / UNIFORMS | POWERS CLOTHING, INC. | UNIFORMS | 184.00 | 108921 |
| 591-544.000-801.000 | TWO YEAR CONTRACT EXTENSION | HYDROCORP, LLC | CROSS CONNECTION PROGRAM APPROVED BY BC | 1,564.50 | 108896 |
| 591-544.000-801.000 | NITRATE SAMPLE | MERIT LABORATORIES | NITRATE SAMPLE | 19.00 | 108910 |
| 591-544.000-801.000 | CCC PROGRAM | HYDROCORP, LLC | CCC PROGRAM | 1,564.50 | 108989 |
| 591-544.000-930.000 | BUFFALO SOCKETS | PERFORMANCE AUTOMOTIVE | BUFFALO SOCKETS | 87.35 | 109010 |
| 591-544.000-930.000-181005 | WATER METER NODES | CANNON TECHNOLOGIES INC | WATER METER NODES - SOLE SOURCE | 10,296.00 | 108856 |
| 591-544.000-930.990 | CONTRACTED LSL REPLACEMENTS | RJT CONSTRUCTION CO. | FYE 2025 LEAD SERVICE LINE REPLACEMENTS | 12,227.50 | 108926 |
| 591-544.000-930.990 | PEASTONE FOR BPU | DRY MAR TRUCKING & DIRTWOF | PEASTONE FOR BPU | 579.50 | 108971 |
| 591-544.000-930.990 | CONTRACTED LSL REPLACEMENTS | RJT CONSTRUCTION CO. | FYE 2025 LEAD SERVICE LINE REPLACEMENTS | 10,258.75 | 109017 |
| Total For Dept 544.000 DISTRIBUTION | | | | 37,581.91 | |
| Dept 545.000 PURIFICATION | | | | | |
| 591-545.000-727.200 | SUPPLIES - SODIUM HYPOCHLORITE | UNIVAR SOLUTIONS USA INC | SODIUM HYPOCHLORITE FOR WTP | 4,332.58 | 108940 |
| 591-545.000-727.200 | SUPPLIES - SODIUM HYPOCHLORITE | UNIVAR SOLUTIONS USA INC | SODIUM HYPOCHLORITE | 4,708.42 | 109037 |
| 591-545.000-801.000 | LEAD AND COPPER SAMPLING | MERIT LABORATORIES | LEAD AND COPPER SAMPLING | 228.00 | 109000 |
| 591-545.000-920.400 | 504558065 - 401 HILLSDALE | MICHIGAN GAS UTILITIES | NATURAL GAS UTILITY - 401 HILLSDALE | 67.21 | 896 |

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|---------------------------|---------------------------|-------------------------------------|---------------------------|--------------|---------|
| Fund 591 WATER FUND | | | | | |
| Dept 545.000 PURIFICATION | | | | | |
| 591-545.000-930.000 | PAIN T BRUSHES | GELZER HJ & SON INC | PAIN T BRUSHES | 6.05 | 108886 |
| 591-545.000-930.000 | PUMP HEAD ASSEMBLY RETURN | USAB LUEBOOK | PUMP HEAD ASSEMBLY RETURN | (241.00) | 108941 |
| 591-545.000-930.000 | SUPPLIES | FAMILY FARM & HOME | SUPPLIES | 26.06 | 108975 |
| 591-545.000-930.000 | HO U R METERS | GRAINGER INDUSTRIAL SUPPLY | HO U R METERS | 206.28 | 108982 |
| 591-545.000-930.000 | PUMP HEAD ASSEMBLIES | USAB LUEBOOK | PUMP HEAD ASSEMBLIES | 482.00 | 109039 |
| | | Total For Dept 545.000 PURIFICATION | | 9,815.60 | |
| | | Total For Fund 591 WATER FUND | | 87,365.71 | |
| | | | Total For All Funds: | 1,738,439.08 | |

--- TOTALS BY GL DISTRIBUTION ---

| | | |
|----------------------------|--------------------------|------------|
| 582-000.000-110.000 | CONDUIT - 4" CONTINUOUS | 52,276.09 |
| 582-000.000-158.000-191006 | IND SUB SWITCHGEAR ENGIN | 1,062.50 |
| 582-000.000-158.000-201009 | 500KVA TRANSFORMER/SAJAI | 20,003.08 |
| 582-000.000-202.100 | 6CCH | 652.48 |
| 582-000.000-249.100 | OPERATION ROUND-UP - JU | 8,010.61 |
| 582-000.000-263.000 | SALES TAX - JUNE 2024 | 34,125.21 |
| 582-000.000-692.200 | SALES TAX - JUNE 2024 | (214.36) |
| 582-175.000-715.000 | LIFE INSURANCE - ELECTRI | 477.50 |
| 582-175.000-716.000 | RETIREMENT | 18,515.95 |
| 582-175.000-721.000 | DISABILITY INSURANCE - I | 810.78 |
| 582-175.000-726.000 | SUPPLIES - 45 MONROE ST | 523.11 |
| 582-175.000-801.000 | TELEPHONE/FIBER - 45 MO | 5,358.12 |
| 582-175.000-802.000 | MONITORS AND ETHERNET C/ | 5,361.04 |
| 582-175.000-850.000 | TELEPHONE - POWER PLANT | 1,863.67 |
| 582-175.000-880.000 | COMMUNITY PROMOTION - JU | 125.00 |
| 582-175.000-920.400 | 503214966 - 45 MONROE | 64.00 |
| 582-175.000-956.000 | MMEA 2024 FALL CONFERENC | 490.00 |
| 582-175.000-956.200 | MEALS | 121.35 |
| 582-543.000-739.000 | MSCPA MEMBER POWER BILLI | 930,059.41 |
| 582-543.000-740.300 | 504504154 - 201 WATERWO | 18.42 |
| 582-543.000-740.400 | 504504154 - 201 WATERWO | 18.43 |
| 582-543.000-742.000 | RAIN BIB, RAIN COAT | 316.80 |
| 582-543.000-920.400 | 504504154 - 201 WATERWO | 36.85 |
| 582-543.000-930.050 | REPAIR ENGINE 5 | 6,683.00 |
| 582-544.000-726.800 | PULLING SWIVEL | 519.67 |
| 582-544.000-730.000 | HARDWARE AND CLEVIS | 3,859.92 |
| 582-544.000-740.000 | DEF FLUID | 2,057.70 |
| 582-544.000-742.000 | RAIN BIB | 101.00 |
| 582-544.000-801.000 | CONTAINER RENTAL | 107.00 |
| 582-544.000-801.300 | VINE KILL SUPPLIES | 375.08 |
| 582-544.000-930.000 | UNDERGROUND TAPE | 793.92 |
| 582-544.000-930.546 | FUSES | 136.19 |
| 582-544.000-956.000 | RESORT CHARGES FOR BRANI | 928.20 |
| 590-000.000-110.000 | INVENTORY | 22.89 |
| 590-000.000-158.000-215005 | WESTWOOD PROJECT - SANI | 16,394.70 |
| 590-000.000-158.000-215006 | CDBG - SANITARY SEWER PE | 467,835.81 |
| 590-000.000-202.100 | SCCH | 111.75 |
| 590-175.000-715.000 | LIFE INSURANCE - SEWER | 190.02 |
| 590-175.000-716.000 | RETIREMENT | 3,838.61 |
| 590-175.000-721.000 | DISABILITY INSURANCE - S | 264.36 |
| 590-175.000-726.000 | SUPPLIES - 45 MONROE ST | 201.57 |
| 590-175.000-801.000 | TELEPHONE/FIBER - 45 MO | 2,679.05 |
| 590-175.000-802.000 | MONITORS AND ETHERNET C/ | 2,680.51 |
| 590-175.000-810.000 | JOB POSTING FEE | 49.00 |

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|-----------|-------------------|----------------------------|--------------------------|-----------|---------|
| | | 590-175.000-850.000 | TELEPHONE - WWTP 101 W C | 788.66 | |
| | | 590-175.000-880.000 | COMMUNITY PROMOTION - JU | 62.50 | |
| | | 590-175.000-920.400 | 503214966 - 45 MONROE | 32.00 | |
| | | 590-175.000-956.200 | MEALS | 60.68 | |
| | | 590-546.000-730.039 | BPU VEHICLE MAINT/SUPPLI | 64.98 | |
| | | 590-546.000-920.400 | 504504154 - 135 BARBER S | 41.81 | |
| | | 590-546.000-930.000 | 6" FERNCO | 92.95 | |
| | | 590-546.000-930.960 | EMERGENCY SEWER REPAIR C | 36,830.01 | |
| | | 590-546.000-930.970 | MORTAR MIX | 18.78 | |
| | | 590-547.000-726.900 | FIRST AID SUPPLIES | 4,791.88 | |
| | | 590-547.000-740.000 | FUEL - JUNE 2024 | 673.39 | |
| | | 590-547.000-801.000 | TOXICITY TESTING | 10,266.00 | |
| | | 590-547.000-920.400 | 504904602 - 101 W GALLOV | 1,158.43 | |
| | | 590-547.000-930.000 | 600V FUSES | 6,285.31 | |
| | | 591-000.000-110.000 | LEAD CORP ADAPTER TO 3/4 | 810.00 | |
| | | 591-000.000-158.000-215005 | WESTWOOD PROJECT - WATEH | 28,144.40 | |
| | | 591-000.000-202.100 | WCCH | 95.53 | |
| | | 591-175.000-715.000 | LIFE INSURANCE - WATER | 189.94 | |
| | | 591-175.000-716.000 | RETIREMENT | 3,887.86 | |
| | | 591-175.000-721.000 | DISABILITY INSURANCE - W | 268.34 | |
| | | 591-175.000-726.000 | SUPPLIES - 45 MONROE ST | 201.59 | |
| | | 591-175.000-801.000 | TELEPHONE/FIBER - 45 MO | 2,679.05 | |
| | | 591-175.000-802.000 | MONITORS AND ETHERNET C | 2,680.51 | |
| | | 591-175.000-850.000 | TELEPHONE - WTP 401 HILI | 817.85 | |
| | | 591-175.000-880.000 | COMMUNITY PROMOTION - JU | 62.50 | |
| | | 591-175.000-920.400 | 503214966 - 45 MONROE | 32.00 | |
| | | 591-175.000-956.200 | MEALS | 60.68 | |
| | | 591-543.000-930.000 | ALUMINUM SCREEN FOR WELI | 37.95 | |
| | | 591-544.000-726.800 | SUPPLIES - OPERATIONS | 127.41 | |
| | | 591-544.000-740.000 | FUEL - JUNE 2024 | 673.40 | |
| | | 591-544.000-742.000 | CLOTHING / UNIFORMS | 184.00 | |
| | | 591-544.000-801.000 | TWO YEAR CONTRACT EXTENS | 3,148.00 | |
| | | 591-544.000-930.000 | BUFFALO SOCKETS | 87.35 | |
| | | 591-544.000-930.000-181005 | WATER METER NODES | 10,296.00 | |
| | | 591-544.000-930.990 | PEASTONE FOR BPU | 23,065.75 | |
| | | 591-545.000-727.200 | SUPPLIES - SODIUM HYPOCH | 9,041.00 | |
| | | 591-545.000-801.000 | LEAD AND COPPER SAMPLING | 228.00 | |
| | | 591-545.000-920.400 | 504558065 - 401 HILLSDAI | 67.21 | |
| | | 591-545.000-930.000 | SUPPLIES | 479.39 | |

--- FUND TOTALS BY VENDOR ---

Fund 582 ELECTRIC FUND

| | | |
|------|---------------------------------------|-----------|
| 0020 | - CINTAS CORPORATION | 15.00 |
| 0027 | - GELZER HJ & SON INC | 105.08 |
| 0035 | - CURRENT OFFICE SOLUTIONS | 309.90 |
| 0081 | - MICHIGAN GAS UTILITIES | 137.70 |
| 0088 | - SPRATT'S TRADING POST INC | 85.98 |
| 0164 | - HILLSDALE MARKET HOUSE, INC. | 123.64 |
| 0961 | - PERFORMANCE AUTOMOTIVE | 1,191.26 |
| 1239 | - SUN LIFE ASSURANCE COMPANY | 1,288.28 |
| 1299 | - EAST 2 WEST ENTERPRISES, INC | 130.00 |
| 2359 | - MERS | 18,515.95 |
| 2432 | - AMERICAN COPPER AND BRASS, LLC | 68.39 |
| 2831 | - VERIZON WIRELESS | 551.79 |
| 2840 | - STATE OF MICHIGAN | 33,910.85 |
| 3248 | - HEFFERNAN SOFT WATER SERVICE | 17.78 |
| 3686 | - MCGUIRES EVERGREEN GOLF COURSE INC. | 928.20 |
| 5503 | - AMAZON CAPITAL SERVICES, INC | 1,350.45 |
| 5531 | - SONIT SYSTEMS, LLC | 252.41 |

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 INVOICE ENTRY DATES 07/01/2024 - 07/31/2024
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|-----------|-------------------|----------------|---------------------------------------|--------------|---------|
| | | 6472 | - THE WOODHILL GROUP, LLC | 3,289.80 | |
| | | 6479 | - INVOICE CLOUD, INC. | 185.80 | |
| | | 6555 | - QUADIENT FINANCE USA, INC. | 87.50 | |
| | | 6601 | - HILLSDALE COUNTY DEPT OF TECHNOLOGY | 1,034.13 | |
| | | 6638 | - LRS, LLC | 107.00 | |
| | | 6660 | - BORDER STATES | 5,220.00 | |
| | | 6661 | - OOMA, INC. | 32.34 | |
| | | 6681 | - WATKINS TRANSPORT INC | 1,960.84 | |
| | | 6696 | - UTILITY EQUIPMENT PARTS, LLC | 2,621.00 | |
| | | ACD | - ACD.NET | 269.64 | |
| | | CAA | - COMMUNITY ACTION AGENCY | 2,669.82 | |
| | | DELA | - DELAWARE SYSTEMS | 1,243.05 | |
| | | FAMILY | - FAMILY FARM & HOME | 270.18 | |
| | | FERGUSON | - FERGUSON WATERWORKS | 539.16 | |
| | | LARA | - LARA - MI PUBLIC SERVICE COMMISSION | 5,340.79 | |
| | | MASTERCARD | - CARD SERVICES CENTER | 1,182.41 | |
| | | MILSOFT | - MILSOFT | 4,594.44 | |
| | | MISC | - MISC VENDOR | 652.48 | |
| | | MMG | - MCKIBBIN MEDIA GROUP, INC. | 125.00 | |
| | | MSCPA | - MICHIGAN SOUTH CENTRAL POWER AGENCY | 930,059.41 | |
| | | ONLINE | - ONLINE INFORMATION SERVICES, INC. | 102.19 | |
| | | POWER | - POWER LINE SUPPLY | 44,680.93 | |
| | | QUADIENT | - QUADIENT LEASING USA, INC | 234.07 | |
| | | RESCO | - RESCO | 2,388.00 | |
| | | RUPERT'S | - RUPERT'S CULLIGAN | 16.50 | |
| | | SSEO | - SSEO, INC. | 1,062.50 | |
| | | T & R | - T & R ELECTRIC SUPPLY COMPANY INC | 20,003.08 | |
| | | UIS | - UTILITIES INSTRUMENTATION SERVICE | 6,683.00 | |
| | | TOTAL FUND 582 | ELECTRIC FUND | 1,095,637.72 | |
| | | Fund 590 | SEWER FUND | | |
| | | 0020 | - CINTAS CORPORATION | 104.72 | |
| | | 0027 | - GELZER HJ & SON INC | 48.58 | |
| | | 0035 | - CURRENT OFFICE SOLUTIONS | 154.95 | |
| | | 0081 | - MICHIGAN GAS UTILITIES | 1,232.24 | |
| | | 0164 | - HILLSDALE MARKET HOUSE, INC. | 60.68 | |
| | | 1239 | - SUN LIFE ASSURANCE COMPANY | 454.38 | |
| | | 1299 | - EAST 2 WEST ENTERPRISES, INC | 65.00 | |
| | | 2359 | - MERS | 3,838.61 | |
| | | 2432 | - AMERICAN COPPER AND BRASS, LLC | 274.35 | |
| | | 2526 | - TETRA TECH, INC | 305.00 | |
| | | 2831 | - VERIZON WIRELESS | 137.67 | |
| | | 3121 | - PARRISH EXCAVATING, INC. | 45,675.71 | |
| | | 5503 | - AMAZON CAPITAL SERVICES, INC | 318.68 | |
| | | 5531 | - SONIT SYSTEMS, LLC | 126.21 | |
| | | 6472 | - THE WOODHILL GROUP, LLC | 1,644.89 | |
| | | 6479 | - INVOICE CLOUD, INC. | 92.90 | |
| | | 6555 | - QUADIENT FINANCE USA, INC. | 43.75 | |
| | | 6601 | - HILLSDALE COUNTY DEPT OF TECHNOLOGY | 517.07 | |
| | | 6661 | - OOMA, INC. | 16.17 | |
| | | 6681 | - WATKINS TRANSPORT INC | 673.39 | |
| | | 6683 | - CONCORD EXCAVATING & GRADING, INC. | 467,530.81 | |
| | | 6698 | - AQUAFIX, INC. | 6,074.11 | |
| | | ACD | - ACD.NET | 129.87 | |
| | | DELA | - DELAWARE SYSTEMS | 621.53 | |
| | | DRY MAR TR | - DRY MAR TRUCKING & DIRTWORKS | 7,450.00 | |
| | | FAMILY | - FAMILY FARM & HOME | 64.98 | |
| | | GLOBAL | - GLOBAL ENVIRONMENTAL CONSULTING | 770.00 | |
| | | MANNIK/SMI | - THE MANNIK & SMITH GROUP, INC | 99.00 | |

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|-----------|-------------------|--|---------------------|-------------------|---------|
| | | MASTERCARD - CARD SERVICES CENTER | | 49.00 | |
| | | MERIT LAB - MERIT LABORATORIES | | 9,496.00 | |
| | | MILSOFT - MILSOFT | | 2,297.22 | |
| | | MISC - MISC VENDOR | | 111.75 | |
| | | MMG - MCKIBBIN MEDIA GROUP, INC. | | 62.50 | |
| | | ONLINE - ONLINE INFORMATION SERVICES, INC. | | 51.09 | |
| | | QUADIENT - QUADIENT LEASING USA, INC | | 117.04 | |
| | | RUPERT'S - RUPERT'S CULLIGAN | | 29.25 | |
| | | USABLUBOOK - USABLUBOOK | | 4,696.55 | |
| | | TOTAL FUND 590 SEWER FUND | | <u>555,435.65</u> | |
| | | Fund 591 WATER FUND | | | |
| | | 0020 - CINTAS CORPORATION | | 7.50 | |
| | | 0027 - GELZER HJ & SON INC | | 26.03 | |
| | | 0035 - CURRENT OFFICE SOLUTIONS | | 154.95 | |
| | | 0081 - MICHIGAN GAS UTILITIES | | 99.21 | |
| | | 0164 - HILLSDALE MARKET HOUSE, INC. | | 60.68 | |
| | | 0961 - PERFORMANCE AUTOMOTIVE | | 87.35 | |
| | | 1239 - SUN LIFE ASSURANCE COMPANY | | 458.28 | |
| | | 1299 - EAST 2 WEST ENTERPRISES, INC | | 65.00 | |
| | | 2359 - MERS | | 3,887.86 | |
| | | 2645 - POWERS CLOTHING, INC. | | 184.00 | |
| | | 2831 - VERIZON WIRELESS | | 137.67 | |
| | | 3121 - PARRISH EXCAVATING, INC. | | 28,045.40 | |
| | | 5503 - AMAZON CAPITAL SERVICES, INC | | 318.70 | |
| | | 5531 - SONIT SYSTEMS, LLC | | 126.21 | |
| | | 6472 - THE WOODHILL GROUP, LLC | | 1,644.89 | |
| | | 6479 - INVOICE CLOUD, INC. | | 92.90 | |
| | | 6555 - QUADIENT FINANCE USA, INC. | | 43.75 | |
| | | 6601 - HILLSDALE COUNTY DEPT OF TECHNOLOGY | | 517.07 | |
| | | 6661 - OOMA, INC. | | 16.17 | |
| | | 6681 - WATKINS TRANSPORT INC | | 673.40 | |
| | | ACD - ACD.NET | | 159.06 | |
| | | CANNON - CANNON TECHNOLOGIES INC | | 10,296.00 | |
| | | DELA - DELAWARE SYSTEMS | | 621.53 | |
| | | DRY MAR TR - DRY MAR TRUCKING & DIRTWORKS | | 579.50 | |
| | | ETNA - ETNA SUPPLY COMPANY | | 810.00 | |
| | | FAMILY - FAMILY FARM & HOME | | 171.44 | |
| | | GRAINGER - GRAINGER INDUSTRIAL SUPPLY | | 206.28 | |
| | | HYDROCORP - HYDROCORP, LLC | | 3,129.00 | |
| | | MANNIK/SMI - THE MANNIK & SMITH GROUP, INC | | 99.00 | |
| | | MERIT LAB - MERIT LABORATORIES | | 247.00 | |
| | | MILSOFT - MILSOFT | | 2,297.22 | |
| | | MISC - MISC VENDOR | | 95.53 | |
| | | MMG - MCKIBBIN MEDIA GROUP, INC. | | 62.50 | |
| | | ONLINE - ONLINE INFORMATION SERVICES, INC. | | 51.09 | |
| | | QUADIENT - QUADIENT LEASING USA, INC | | 117.04 | |
| | | RJT - RJT CONSTRUCTION CO. | | 22,486.25 | |
| | | RUPERT'S - RUPERT'S CULLIGAN | | 8.25 | |
| | | UNIVAR - UNIVAR SOLUTIONS USA INC | | 9,041.00 | |
| | | USABLUBOOK - USABLUBOOK | | 241.00 | |
| | | TOTAL FUND 591 WATER FUND | | <u>87,365.71</u> | |

To: BPU Board
From: Karen Lancaster, Finance Director
Date: 8/13/24
Re: June 2024 Financial Review (unaudited data)

Revenues: As of June, approximately 99% of the 2024 budget year is complete. There are some audit adjustments yet to be made. Electric revenues are slightly higher than the average of the five years shown due to small rate increases over the last few years. Sewer and Water revenues are higher than the average of the last five years due to the rate increases as well as volume increases. For Electric, All Other Revenue Sources has higher interest income due to a higher investable balance as well as increased interest rates and a favorable investment environment. For Sewer and Water, All Other Revenue Sources has higher interest income due to a higher investable balance from the bond proceeds as well as increased interest rates, increased billable services and the receipt of CDBG Federal Grant funds. Rate increases for 2023-24 are 2% for Electric, 5% for Sewer and 10% for Water.

| GL NUMBER | DESCRIPTION | BALANCE AS OF 6/30/2020 | BALANCE AS OF 6/30/2021 | BALANCE AS OF 6/30/2022 | BALANCE AS OF 6/30/2023 | BALANCE AS OF 6/30/2024 | Average | Current YTD Compared to Average |
|---------------------------------|--------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-----------|---------------------------------------|
| Fund 582 - ELECTRIC FUND | | | | | | | | |
| 582-000.000-613.000 | RESIDENTIAL SALES | 4,783,104 | 4,815,292 | 4,920,119 | 5,076,606 | 5,177,578 | 4,954,540 | 105% |
| 582-000.000-613.100 | EV SALES | 0 | 0 | 0 | 0 | 1,947 | 389 | 500% |
| 582-000.000-614.000 | BUSINESS SALES | 1,352,308 | 1,346,806 | 1,407,527 | 1,549,347 | 1,639,926 | 1,459,183 | 112% |
| 582-000.000-615.000 | COMMERCIAL SALES | 3,095,464 | 3,103,427 | 3,156,050 | 3,224,055 | 3,262,392 | 3,168,278 | 103% |
| 582-000.000-616.000 | INDUSTRY SALES | 3,076,834 | 3,335,640 | 3,173,849 | 3,479,323 | 3,665,300 | 3,346,189 | 110% |
| 582-000.000-617.000 | STREET LIGHT SALES | 53,309 | 54,196 | 52,492 | 51,077 | 51,077 | 52,430 | 97% |
| ALL OTHER REVENUE SOURCES | | 191,294 | 1,092,548 | 254,347 | 824,518 | 835,867 | 639,715 | 131% |
| Total | | 12,552,313 | 13,747,908 | 12,964,384 | 14,204,926 | 14,634,087 | | |
| Fund 590 - SEWER FUND | | | | | | | | |
| 590-000.000-613.000 | RESIDENTIAL SALES | 927,939 | 976,269 | 1,018,509 | 1,078,372 | 1,130,135 | 1,026,245 | 110% |
| 590-000.000-614.000 | BUSINESS SALES | 168,248 | 174,098 | 197,223 | 224,252 | 243,844 | 201,533 | 121% |
| 590-000.000-615.000 | COMMERCIAL SALES | 371,690 | 410,304 | 466,533 | 562,564 | 603,838 | 482,986 | 125% |
| 590-000.000-616.000 | INDUSTRY SALES | 300,749 | 399,378 | 436,289 | 457,466 | 363,449 | 391,466 | 93% |
| 590-000.000-619.000 | APARTMENT SALES | 361,331 | 367,497 | 375,774 | 413,591 | 447,501 | 393,139 | 114% |
| ALL OTHER REVENUE SOURCES | | 262,978 | 99,805 | 29,176 | 262,847 | 926,191 | 316,199 | 293% |
| Total | | 2,392,935 | 2,427,352 | 2,523,504 | 2,999,092 | 3,714,958 | | |
| Fund 591 - WATER FUND | | | | | | | | |
| 591-000.000-613.000 | RESIDENTIAL SALES | 669,851 | 713,681 | 747,883 | 825,468 | 892,417 | 769,860 | 116% |
| 591-000.000-614.000 | BUSINESS SALES | 150,550 | 160,431 | 170,777 | 210,023 | 244,362 | 187,228 | 131% |
| 591-000.000-615.000 | COMMERCIAL SALES | 285,381 | 338,818 | 369,794 | 449,065 | 517,296 | 392,071 | 132% |
| 591-000.000-616.000 | INDUSTRY SALES | 173,902 | 232,992 | 259,557 | 282,422 | 239,150 | 237,604 | 101% |
| 591-000.000-619.000 | APARTMENT SALES | 255,954 | 259,516 | 265,852 | 302,812 | 340,240 | 284,875 | 119% |
| ALL OTHER REVENUE SOURCES | | 168,637 | 48,058 | 134,188 | 274,703 | 951,667 | 315,450 | 302% |
| Total | | 1,704,273 | 1,753,496 | 1,948,050 | 2,344,492 | 3,185,133 | | |
| Grand Total | | 16,649,521 | 17,928,756 | 17,435,938 | 19,548,510 | 21,534,178 | | |

Expenses: In Electric, Water and Sewer Administration, an increase in retirement expense over the prior year is currently driving part of this increase. However, the audit entries for pension have not yet been completed for FY24. Also, for Water and Sewer, there is interest expense for the 2022 bond issue included in Administrative Services. For Sewer, the interest expense is \$253K and for Water the interest expense is \$113K.

Sewer Treatment is higher than average due to increased chemical costs and will continue to be higher than average due to higher depreciation expense as a result of the capitalization of wastewater treatment plant improvements in the fiscal year 2021. Water Distribution is higher than average due to costs associated with the Lead Services of \$313K.

| GL NUMBER | DESCRIPTION | BALANCE AS OF 6/30/2020 | BALANCE AS OF 6/30/2021 | BALANCE AS OF 6/30/2022 | BALANCE AS OF 6/30/2023 | BALANCE AS OF 6/30/2024 | Average | Current YTD Compared to Average |
|--|-------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-----------|---------------------------------------|
| Fund 582 - ELECTRIC FUND | | | | | | | | |
| Dept 175.000 - ADMINISTRATIVE SERVICES | | 1,965,711 | 1,734,906 | 2,126,511 | 1,726,104 | 2,284,371 | 1,967,521 | 116% |
| Dept 543.000 - PRODUCTION | | 8,809,250 | 9,259,689 | 9,542,402 | 10,124,301 | 9,530,914 | 9,453,311 | 101% |
| Dept 544.000 - DISTRIBUTION | | 1,485,121 | 1,771,979 | 2,068,468 | 2,124,718 | 2,004,714 | 1,891,000 | 106% |
| | Total | 12,260,082 | 12,766,573 | 13,737,381 | 13,975,123 | 13,819,999 | | |
| Fund 590 - SEWER FUND | | | | | | | | |
| Dept 175.000 - ADMINISTRATIVE SERVICES | | 663,165 | 691,645 | 736,299 | 937,892 | 1,017,917 | 809,383 | 126% |
| Dept 546.000 - OPERATIONS | | 235,444 | 334,292 | 462,575 | 240,844 | 268,843 | 308,400 | 87% |
| Dept 547.000 - TREATMENT | | 589,486 | 792,659 | 828,529 | 882,249 | 899,419 | 798,468 | 113% |
| | Total | 1,488,095 | 1,818,596 | 2,027,403 | 2,060,985 | 2,186,179 | | |
| Fund 591 - WATER FUND | | | | | | | | |
| Dept 175.000 - ADMINISTRATIVE SERVICES | | 439,884 | 492,480 | 532,179 | 720,612 | 800,085 | 597,048 | 134% |
| Dept 543.000 - PRODUCTION | | 80,734 | 82,792 | 79,681 | 84,022 | 68,092 | 79,064 | 86% |
| Dept 544.000 - DISTRIBUTION | | 456,103 | 676,329 | 710,309 | 895,383 | 823,309 | 712,287 | 116% |
| Dept 545.000 - PURIFICATION | | 295,439 | 314,732 | 317,285 | 347,460 | 336,894 | 322,362 | 105% |
| | Total | 1,272,160 | 1,566,334 | 1,639,454 | 2,047,477 | 2,028,380 | | |
| Grand Total | | 15,020,336 | 16,151,502 | 17,404,238 | 18,083,585 | 18,034,558 | | |

PERIOD ENDING 06/30/2024

% Fiscal Year Completed: 100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | 2023-24 | | YTD BALANCE | ACTIVITY FOR | AVAILABLE | | % BGDG USED |
|--|------------------------------------|----------------|--------|--------------------------|---|-----------|-----------------------|----------------|
| | | AMENDED BUDGET | NORMAL | 06/30/2024 (ABNORMAL) | MONTH 06/30/2024 INCREASE (DECREASE) | NORMAL | (ABNORMAL) BALANCE | |
| Fund 582 - ELECTRIC FUND | | | | | | | | |
| Dept 000.000 | | | | | | | | |
| Revenues | | | | | | | | |
| 582-000.000-569.000 | STATE GRANT | 0.00 | | 5,000.00 | 0.00 | | (5,000.00) | 100.00 |
| 582-000.000-593.000 | INTERDEPARTMENTAL REVENUE | 242,550.00 | | 221,334.95 | 17,851.55 | | 21,215.05 | 91.25 |
| 582-000.000-613.000 | RESIDENTIAL SALES | 5,472,553.00 | | 5,177,577.60 | 446,992.69 | | 294,975.40 | 94.61 |
| 582-000.000-613.100 | EV SALES | 0.00 | | 1,947.39 | 404.83 | | (1,947.39) | 100.00 |
| 582-000.000-614.000 | BUSINESS SALES | 1,662,296.00 | | 1,639,926.39 | 148,675.93 | | 22,369.61 | 98.65 |
| 582-000.000-615.000 | COMMERCIAL SALES | 3,489,822.00 | | 3,262,392.42 | 284,935.00 | | 227,429.58 | 93.48 |
| 582-000.000-616.000 | INDUSTRY SALES | 3,480,347.00 | | 3,665,300.01 | 373,620.56 | | (184,953.01) | 105.31 |
| 582-000.000-617.000 | STREET LIGHT SALES | 69,389.00 | | 51,076.53 | 4,256.74 | | 18,312.47 | 73.61 |
| 582-000.000-665.000 | INTEREST | 100,000.00 | | 203,801.77 | 15,919.11 | | (103,801.77) | 203.80 |
| 582-000.000-669.000 | CHANGE IN INVESTMENTS | 0.00 | | 167,653.22 | 34,547.85 | | (167,653.22) | 100.00 |
| 582-000.000-673.001 | GAIN ON SALE OF PROPERTY | 0.00 | | 500.00 | 0.00 | | (500.00) | 100.00 |
| 582-000.000-679.000 | LATE CHARGES | 45,000.00 | | 55,525.35 | 4,008.42 | | (10,525.35) | 123.39 |
| 582-000.000-680.000 | INVENTORY ADJUSTMENT | 0.00 | | 9.11 | 119,056.64 | | (9.11) | 100.00 |
| 582-000.000-687.300 | OTHER REFUNDS | 0.00 | | 35,244.81 | 0.00 | | (35,244.81) | 100.00 |
| 582-000.000-689.000 | CASH OVER & (SHORT) | 0.00 | | (284.06) | 0.00 | | 284.06 | 100.00 |
| 582-000.000-692.001 | OTHER REVENUE - MISC OPERATING | 122,770.00 | | 133,782.61 | 3,186.66 | | (11,012.61) | 108.97 |
| 582-000.000-692.200 | OTHER REVENUE - MISC NON-OPERATING | 25,000.00 | | 13,298.86 | 844.79 | | 11,701.14 | 53.20 |
| TOTAL REVENUES | | 14,709,727.00 | | 14,634,086.96 | 1,454,300.77 | | 75,640.04 | 99.49 |
| Net - Dept 000.000 | | 14,709,727.00 | | 14,634,086.96 | 1,454,300.77 | | 75,640.04 | |
| Dept 175.000 - ADMINISTRATIVE SERVICES | | | | | | | | |
| Expenditures | | | | | | | | |
| 582-175.000-702.000 | WAGES | 441,494.00 | | 463,017.13 | 51,753.22 | | (21,523.13) | 104.88 |
| 582-175.000-703.000 | OVERTIME PAY | 0.00 | | 203.96 | 0.00 | | (203.96) | 100.00 |
| 582-175.000-705.000 | VACATION TIME PAY | 0.00 | | 4,596.74 | 328.68 | | (4,596.74) | 100.00 |
| 582-175.000-707.000 | LONGEVITY PAY | 0.00 | | 7,100.00 | 0.00 | | (7,100.00) | 100.00 |
| 582-175.000-710.000 | HOLIDAY & OTHER PAY | 400.00 | | 14,036.23 | 770.24 | | (13,636.23) | 3,509.06 |
| 582-175.000-714.000 | COMPENSATED ABSENCES | 0.00 | | 13,015.32 | 13,350.29 | | (13,015.32) | 100.00 |
| 582-175.000-715.000 | HEALTH & LIFE INSURANCE | 202,082.00 | | 201,775.58 | 6,321.24 | | 306.42 | 99.85 |
| 582-175.000-716.000 | RETIREMENT | 96,264.00 | | 563,772.09 | 339,389.03 | | (467,508.09) | 585.65 |
| 582-175.000-717.000 | WORKERS' COMPENSATION | 8,300.00 | | 6,638.29 | 0.00 | | 1,661.71 | 79.98 |
| 582-175.000-720.000 | EMPLOYER'S FICA | 33,320.00 | | 34,507.81 | 3,789.75 | | (1,187.81) | 103.56 |
| 582-175.000-721.000 | DISABILITY INSURANCE | 5,000.00 | | 4,588.67 | 405.39 | | 411.33 | 91.77 |
| 582-175.000-725.100 | MISCELLANEOUS FRINGE EXPENSE | 0.00 | | (275,367.92) | (12,593.67) | | 275,367.92 | 100.00 |
| 582-175.000-726.000 | SUPPLIES | 20,000.00 | | 15,070.22 | 1,007.18 | | 4,929.78 | 75.35 |
| 582-175.000-742.000 | CLOTHING / UNIFORMS | 0.00 | | 4,316.35 | 150.00 | | (4,316.35) | 100.00 |
| 582-175.000-801.000 | CONTRACTUAL SERVICES | 100,000.00 | | 95,361.42 | 1,235.23 | | 4,638.58 | 95.36 |
| 582-175.000-801.200 | CONTRACTUAL SERVICES - COMPUTER | 14,050.00 | | 0.00 | 0.00 | | 14,050.00 | 0.00 |
| 582-175.000-802.000 | TECHNICAL SERVICES | 96,285.00 | | 56,778.38 | (3,506.19) | | 39,506.62 | 58.97 |
| 582-175.000-803.000 | ENERGY OPTIMIZATION | 185,000.00 | | 0.00 | 0.00 | | 185,000.00 | 0.00 |
| 582-175.000-806.000 | LEGAL SERVICES | 1,500.00 | | 825.00 | 0.00 | | 675.00 | 55.00 |
| 582-175.000-810.000 | DUES & SUBSCRIPTIONS | 27,500.00 | | 18,782.67 | 0.00 | | 8,717.33 | 68.30 |
| 582-175.000-818.000 | INSURANCE | 105,000.00 | | 119,864.99 | 0.00 | | (14,864.99) | 114.16 |
| 582-175.000-820.000 | PILOT | 790,464.00 | | 827,893.22 | 75,533.15 | | (37,429.22) | 104.74 |
| 582-175.000-850.000 | TELEPHONE | 13,537.00 | | 11,811.84 | 1,863.40 | | 1,725.16 | 87.26 |
| 582-175.000-880.000 | COMMUNITY PROMOTION | 5,000.00 | | 2,878.39 | 525.00 | | 2,121.61 | 57.57 |
| 582-175.000-906.000 | SPONSORSHIPS | 7,500.00 | | 7,500.00 | 0.00 | | 0.00 | 100.00 |
| 582-175.000-920.400 | UTILITIES - GAS | 4,000.00 | | 1,940.08 | 0.00 | | 2,059.92 | 48.50 |
| 582-175.000-930.000 | REPAIRS & MAINTENANCE | 10,000.00 | | 2,191.07 | 996.46 | | 7,808.93 | 21.91 |

PERIOD ENDING 06/30/2024

% Fiscal Year Completed: 100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | 2023-24 | | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | | % BGD USED |
|--|-------------------------------|-----------------|--------|--------------------------|------------------|---------------------|-------------------|----------------|---------------|
| | | AMENDED BUDGET | NORMAL | 06/30/2024 (ABNORMAL) | MONTH 06/30/2024 | INCREASE (DECREASE) | NORMAL (ABNORMAL) | BALANCE | |
| Fund 582 - ELECTRIC FUND | | | | | | | | | |
| Expenditures | | | | | | | | | |
| 582-175.000-955.000 | MISCELLANEOUS/CONTINGENCY | 0.00 | | 50.00 | | 0.00 | | (50.00) | 100.00 |
| 582-175.000-955.588 | MISC. - CDL LICENSING/TESTING | 0.00 | | 929.19 | | 0.00 | | (929.19) | 100.00 |
| 582-175.000-956.000 | TRAINING & SEMINARS | 13,000.00 | | 4,342.24 | | 39.00 | | 8,657.76 | 33.40 |
| 582-175.000-956.200 | LODGING & MEALS | 2,500.00 | | 6,208.68 | | 98.82 | | (3,708.68) | 248.35 |
| 582-175.000-960.000 | BANK FEES | 7,000.00 | | 9,708.74 | | 758.92 | | (2,708.74) | 138.70 |
| 582-175.000-963.000 | WRITE OFF BAD DEBT(S) | 0.00 | | 414.27 | | 0.00 | | (414.27) | 100.00 |
| 582-175.000-968.000 | DEPRECIATION | 0.00 | | 35,678.23 | | 0.00 | | (35,678.23) | 100.00 |
| 582-175.000-968.100 | AMORTIZATION OF LEASED ASSETS | 0.00 | | 10,638.00 | | 10,638.00 | | (10,638.00) | 100.00 |
| 582-175.000-968.200 | AMORTIZATION EXPENSE SBITA | 0.00 | | 5,385.00 | | 5,385.00 | | (5,385.00) | 100.00 |
| 582-175.000-969.000 | INTERDEPARTMENTAL EXPENSE | 7,000.00 | | 7,071.00 | | 572.00 | | (71.00) | 101.01 |
| 582-175.000-970.000 | CAPITAL OUTLAY | 33,000.00 | | 0.00 | | 0.00 | | 33,000.00 | 0.00 |
| 582-175.000-993.100 | LEASE INTEREST PAID | 0.00 | | 323.00 | | 323.00 | | (323.00) | 100.00 |
| 582-175.000-993.200 | INTEREST EXPENSE SBITA | 0.00 | | 525.50 | | 525.50 | | (525.50) | 100.00 |
| TOTAL EXPENDITURES | | 2,229,196.00 | | 2,284,371.38 | | 499,658.64 | | (55,175.38) | 102.48 |
| Net - Dept 175.000 - ADMINISTRATIVE SERVICES | | (2,229,196.00) | | (2,284,371.38) | | (499,658.64) | | 55,175.38 | |
| Dept 543.000 - PRODUCTION | | | | | | | | | |
| Expenditures | | | | | | | | | |
| 582-543.000-702.000 | WAGES | 215,954.00 | | 71,826.74 | | 6,240.00 | | 144,127.26 | 33.26 |
| 582-543.000-703.000 | OVERTIME PAY | 0.00 | | 2,541.73 | | 319.92 | | (2,541.73) | 100.00 |
| 582-543.000-715.000 | HEALTH & LIFE INSURANCE | 0.00 | | 3,503.31 | | 529.77 | | (3,503.31) | 100.00 |
| 582-543.000-716.000 | RETIREMENT | 49,840.00 | | 693.36 | | 49.20 | | 49,146.64 | 1.39 |
| 582-543.000-720.000 | EMPLOYER'S FICA | 16,520.00 | | 5,086.60 | | 435.55 | | 11,433.40 | 30.79 |
| 582-543.000-725.100 | MISCELLANEOUS FRINGE EXPENSE | 57,224.00 | | 29,712.85 | | 1,293.28 | | 27,511.15 | 51.92 |
| 582-543.000-726.000 | SUPPLIES | 4,000.00 | | 3,362.48 | | 138.69 | | 637.52 | 84.06 |
| 582-543.000-739.000 | PURCHASED POWER | 10,287,187.00 | | 9,143,995.62 | | 930,059.41 | | 1,143,191.38 | 88.89 |
| 582-543.000-740.000 | FUEL & LUBRICANTS | 15,000.00 | | 38,750.36 | | 0.00 | | (23,750.36) | 258.34 |
| 582-543.000-740.100 | FUEL OIL - ENGINE #5 | 15,000.00 | | 16,395.74 | | 0.00 | | (1,395.74) | 109.30 |
| 582-543.000-740.200 | FUEL OIL - ENGINE #6 | 15,000.00 | | 10,066.92 | | 0.00 | | 4,933.08 | 67.11 |
| 582-543.000-740.300 | NATURAL GAS - ENGINE #5 | 20,000.00 | | 232.93 | | 19.69 | | 19,767.07 | 1.16 |
| 582-543.000-740.400 | NATURAL GAS - ENGINE #6 | 20,000.00 | | 232.99 | | 19.70 | | 19,767.01 | 1.16 |
| 582-543.000-742.000 | CLOTHING / UNIFORMS | 2,000.00 | | 502.08 | | 114.72 | | 1,497.92 | 25.10 |
| 582-543.000-771.000 | INVENTORY ADJUSTMENT | 0.00 | | (11,487.96) | | 0.00 | | 11,487.96 | 100.00 |
| 582-543.000-801.000 | CONTRACTUAL SERVICES | 40,000.00 | | 11,058.00 | | 0.00 | | 28,942.00 | 27.65 |
| 582-543.000-920.400 | UTILITIES - GAS | 14,000.00 | | 12,002.18 | | 38.12 | | 1,997.82 | 85.73 |
| 582-543.000-930.000 | REPAIRS & MAINTENANCE - BLDG | 30,000.00 | | 8,493.28 | | 13.57 | | 21,506.72 | 28.31 |
| 582-543.000-930.050 | REPAIRS & MAINT. - ENGINE #5 | 20,000.00 | | 14,582.58 | | 6,747.34 | | 5,417.42 | 72.91 |
| 582-543.000-930.060 | REPAIRS & MAINT. - ENGINE #6 | 20,000.00 | | 8,978.71 | | 0.00 | | 11,021.29 | 44.89 |
| 582-543.000-956.000 | TRAINING & SEMINARS | 1,000.00 | | 0.00 | | 0.00 | | 1,000.00 | 0.00 |
| 582-543.000-968.000 | DEPRECIATION | 0.00 | | 134,671.27 | | 0.00 | | (134,671.27) | 100.00 |
| 582-543.000-969.000 | INTERDEPARTMENTAL EXPENSE | 40,000.00 | | 25,712.00 | | 1,396.00 | | 14,288.00 | 64.28 |
| 582-543.000-970.000 | CAPITAL OUTLAY | 50,000.00 | | 0.00 | | 0.00 | | 50,000.00 | 0.00 |
| TOTAL EXPENDITURES | | 10,932,725.00 | | 9,530,913.77 | | 947,414.96 | | 1,401,811.23 | 87.18 |
| Net - Dept 543.000 - PRODUCTION | | (10,932,725.00) | | (9,530,913.77) | | (947,414.96) | | (1,401,811.23) | |

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | 2023-24 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|-----------------------------------|--------------------------------------|----------------|----------------|------------------|----------------|-------------|
| | | AMENDED BUDGET | 06/30/2024 | MONTH 06/30/2024 | BALANCE | |
| Fund 582 - ELECTRIC FUND | | | | | | |
| Dept 544.000 - DISTRIBUTION | | | | | | |
| Expenditures | | | | | | |
| 582-544.000-702.000 | WAGES | 379,134.00 | 606,403.98 | 78,839.50 | (227,269.98) | 159.94 |
| 582-544.000-703.000 | OVERTIME PAY | 70,000.00 | 55,715.56 | 11,812.76 | 14,284.44 | 79.59 |
| 582-544.000-710.000 | HOLIDAY & OTHER PAY | 0.00 | 0.32 | 0.32 | (0.32) | 100.00 |
| 582-544.000-715.000 | HEALTH & LIFE INSURANCE | 0.00 | 33,327.00 | 11,566.97 | (33,327.00) | 100.00 |
| 582-544.000-716.000 | RETIREMENT | 109,824.00 | 15,108.54 | 2,077.87 | 94,715.46 | 13.76 |
| 582-544.000-720.000 | EMPLOYER'S FICA | 28,985.00 | 46,477.30 | 6,372.65 | (17,492.30) | 160.35 |
| 582-544.000-725.100 | MISCELLANEOUS FRINGE EXPENSE | 84,070.00 | 242,802.43 | 11,194.36 | (158,732.43) | 288.81 |
| 582-544.000-726.800 | SUPPLIES - OPERATIONS | 30,000.00 | 45,048.02 | 1,069.68 | (15,048.02) | 150.16 |
| 582-544.000-730.000 | VEH./EQUIP. MAINT. SUPPLIES | 40,000.00 | 45,176.95 | 2,325.45 | (5,176.95) | 112.94 |
| 582-544.000-740.000 | FUEL & LUBRICANTS | 25,000.00 | 25,115.79 | 1,960.84 | (115.79) | 100.46 |
| 582-544.000-742.000 | CLOTHING / UNIFORMS | 16,500.00 | 17,944.83 | 12,417.00 | (1,444.83) | 108.76 |
| 582-544.000-801.000 | CONTRACTUAL SERVICES | 8,000.00 | 30,521.15 | 11,504.72 | (22,521.15) | 381.51 |
| 582-544.000-801.300 | CONTRACTUAL SERVICES - TREE TRIMMING | 250,000.00 | 18,740.65 | 52.50 | 231,259.35 | 7.50 |
| 582-544.000-930.000 | REPAIRS & MAINTENANCE | 150,000.00 | 138,285.20 | 92,380.62 | 11,714.80 | 92.19 |
| 582-544.000-930.546 | REPAIRS & MAINT. - SUBSTATIONS | 97,500.00 | 111,803.94 | 53,337.93 | (14,303.94) | 114.67 |
| 582-544.000-956.000 | TRAINING & SEMINARS | 23,000.00 | 22,869.03 | 380.96 | 130.97 | 99.43 |
| 582-544.000-968.000 | DEPRECIATION | 0.00 | 539,455.27 | 0.00 | (539,455.27) | 100.00 |
| 582-544.000-969.000 | INTERDEPARTMENTAL EXPENSE | 9,500.00 | 9,918.00 | 588.00 | (418.00) | 104.40 |
| 582-544.000-970.000 | CAPITAL OUTLAY | 2,542,208.00 | 0.00 | (186,756.92) | 2,542,208.00 | 0.00 |
| TOTAL EXPENDITURES | | 3,863,721.00 | 2,004,713.96 | 111,125.21 | 1,859,007.04 | 51.89 |
| Net - Dept 544.000 - DISTRIBUTION | | (3,863,721.00) | (2,004,713.96) | (111,125.21) | (1,859,007.04) | |
| TOTAL REVENUES | | 14,709,727.00 | 14,634,086.96 | 1,454,300.77 | 75,640.04 | 99.49 |
| TOTAL EXPENDITURES | | 17,025,642.00 | 13,819,999.11 | 1,558,198.81 | 3,205,642.89 | 81.17 |
| NET OF REVENUES & EXPENDITURES | | (2,315,915.00) | 814,087.85 | (103,898.04) | (3,130,002.85) | 35.15 |

PERIOD ENDING 06/30/2024

% Fiscal Year Completed: 100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | 2023-24 | | YTD BALANCE | ACTIVITY FOR | AVAILABLE | | % BGD USED |
|--|------------------------------------|----------------|--------|--------------------------|---|-----------|-----------------------|---------------|
| | | AMENDED BUDGET | NORMAL | 06/30/2024 (ABNORMAL) | MONTH 06/30/2024 INCREASE (DECREASE) | NORMAL | (ABNORMAL) BALANCE | |
| Fund 590 - SEWER FUND | | | | | | | | |
| Dept 000.000 | | | | | | | | |
| Revenues | | | | | | | | |
| 590-000.000-529.000 | FEDERAL GRANT | 1,260,000.00 | | 514,138.64 | 253,948.55 | | 745,861.36 | 40.80 |
| 590-000.000-593.000 | INTERDEPARTMENTAL REVENUE | 8,400.00 | | 6,698.91 | 607.90 | | 1,701.09 | 79.75 |
| 590-000.000-613.000 | RESIDENTIAL SALES | 1,173,037.00 | | 1,130,134.89 | 96,203.83 | | 42,902.11 | 96.34 |
| 590-000.000-614.000 | BUSINESS SALES | 205,871.00 | | 243,843.84 | 20,526.85 | | (37,972.84) | 118.44 |
| 590-000.000-615.000 | COMMERCIAL SALES | 480,746.00 | | 603,837.95 | 44,306.35 | | (123,091.95) | 125.60 |
| 590-000.000-616.000 | INDUSTRY SALES | 474,220.00 | | 363,449.00 | 39,388.65 | | 110,771.00 | 76.64 |
| 590-000.000-619.000 | APARTMENT SALES | 435,789.00 | | 447,500.89 | 36,564.57 | | (11,711.89) | 102.69 |
| 590-000.000-665.000 | INTEREST | 50,000.00 | | 216,758.17 | 15,800.42 | | (166,758.17) | 433.52 |
| 590-000.000-669.000 | CHANGE IN INVESTMENTS | 0.00 | | 25,630.49 | 1,631.25 | | (25,630.49) | 100.00 |
| 590-000.000-673.001 | GAIN ON SALE OF PROPERTY | 0.00 | | (27,675.71) | (31,988.71) | | 27,675.71 | 100.00 |
| 590-000.000-679.000 | LATE CHARGES | 7,000.00 | | 12,793.84 | 1,055.78 | | (5,793.84) | 182.77 |
| 590-000.000-680.000 | INVENTORY ADJUSTMENT | 0.00 | | (855.60) | (855.60) | | 855.60 | 100.00 |
| 590-000.000-687.300 | OTHER REFUNDS | 0.00 | | 14,555.60 | 0.00 | | (14,555.60) | 100.00 |
| 590-000.000-692.001 | OTHER REVENUE - MISC OPERATING | 16,000.00 | | 16,002.50 | 1,491.25 | | (2.50) | 100.02 |
| 590-000.000-692.200 | OTHER REVENUE - MISC NON-OPERATING | 78,500.00 | | 148,144.24 | 8,231.28 | | (69,644.24) | 188.72 |
| TOTAL REVENUES | | 4,189,563.00 | | 3,714,957.65 | 486,912.37 | | 474,605.35 | 88.67 |
| Net - Dept 000.000 | | 4,189,563.00 | | 3,714,957.65 | 486,912.37 | | 474,605.35 | |
| Dept 175.000 - ADMINISTRATIVE SERVICES | | | | | | | | |
| Expenditures | | | | | | | | |
| 590-175.000-702.000 | WAGES | 238,727.00 | | 228,005.70 | 26,621.69 | | 10,721.30 | 95.51 |
| 590-175.000-702.100 | WAGES - PART TIME | 5,426.00 | | 0.00 | 0.00 | | 5,426.00 | 0.00 |
| 590-175.000-703.000 | OVERTIME PAY | 0.00 | | 68.01 | 0.00 | | (68.01) | 100.00 |
| 590-175.000-705.000 | VACATION TIME PAY | 0.00 | | 88.88 | 0.00 | | (88.88) | 100.00 |
| 590-175.000-707.000 | LONGEVITY PAY | 0.00 | | 840.00 | 0.00 | | (840.00) | 100.00 |
| 590-175.000-710.000 | HOLIDAY & OTHER PAY | 450.00 | | 6,119.43 | 238.24 | | (5,669.43) | 1,359.87 |
| 590-175.000-714.000 | COMPENSATED ABSENCES | 0.00 | | 6,250.43 | 6,250.43 | | (6,250.43) | 100.00 |
| 590-175.000-715.000 | HEALTH & LIFE INSURANCE | 100,527.00 | | 88,214.55 | 4,544.76 | | 12,312.45 | 87.75 |
| 590-175.000-716.000 | RETIREMENT | 47,212.00 | | 130,489.36 | 75,167.54 | | (83,277.36) | 276.39 |
| 590-175.000-717.000 | WORKERS' COMPENSATION | 2,300.00 | | 2,152.02 | 0.00 | | 147.98 | 93.57 |
| 590-175.000-720.000 | EMPLOYER'S FICA | 17,994.00 | | 16,223.63 | 1,873.38 | | 1,770.37 | 90.16 |
| 590-175.000-721.000 | DISABILITY INSURANCE | 1,600.00 | | 1,615.26 | 132.18 | | (15.26) | 100.95 |
| 590-175.000-725.100 | MISCELLANEOUS FRINGE EXPENSE | 0.00 | | (63,375.38) | (2,850.50) | | 63,375.38 | 100.00 |
| 590-175.000-726.000 | SUPPLIES | 12,000.00 | | 7,147.14 | 460.12 | | 4,852.86 | 59.56 |
| 590-175.000-726.200 | SUPPLIES - OFFICE | 0.00 | | 21.30 | 0.00 | | (21.30) | 100.00 |
| 590-175.000-730.039 | BPU VEHICLE MAINT/SUPPLIES | 3,500.00 | | 726.24 | 285.31 | | 2,773.76 | 20.75 |
| 590-175.000-742.000 | CLOTHING / UNIFORMS | 0.00 | | 106.22 | 0.00 | | (106.22) | 100.00 |
| 590-175.000-801.000 | CONTRACTUAL SERVICES | 78,500.00 | | 69,397.30 | 1,747.61 | | 9,102.70 | 88.40 |
| 590-175.000-801.070 | CONTRACTUAL SERVICES - BOND COSTS | 0.00 | | 1,200.00 | 0.00 | | (1,200.00) | 100.00 |
| 590-175.000-801.200 | CONTRACTUAL SERVICES - COMPUTER | 7,025.00 | | 0.00 | 0.00 | | 7,025.00 | 0.00 |
| 590-175.000-802.000 | TECHNICAL SERVICES | 38,047.00 | | 29,280.76 | (1,462.16) | | 8,766.24 | 76.96 |
| 590-175.000-806.000 | LEGAL SERVICES | 2,000.00 | | 0.00 | 0.00 | | 2,000.00 | 0.00 |
| 590-175.000-810.000 | DUES & SUBSCRIPTIONS | 10,000.00 | | 1,242.48 | 0.00 | | 8,757.52 | 12.42 |
| 590-175.000-818.000 | INSURANCE | 35,500.00 | | 36,245.21 | 0.00 | | (745.21) | 102.10 |
| 590-175.000-820.000 | PILOT | 152,949.00 | | 167,326.02 | 14,219.42 | | (14,377.02) | 109.40 |
| 590-175.000-850.000 | TELEPHONE | 4,219.00 | | 4,369.65 | 788.59 | | (150.65) | 103.57 |
| 590-175.000-880.000 | COMMUNITY PROMOTION | 2,500.00 | | 1,439.20 | 262.50 | | 1,060.80 | 57.57 |
| 590-175.000-906.000 | SPONSORSHIPS | 3,750.00 | | 3,750.00 | 0.00 | | 0.00 | 100.00 |
| 590-175.000-920.400 | UTILITIES - GAS | 1,100.00 | | 969.99 | 0.00 | | 130.01 | 88.18 |

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | 2023-24 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|---|----------------------------------|-----------------------|-----------------------|---------------------|-----------------------|--------------|
| | | AMENDED BUDGET | 06/30/2024 | MONTH 06/30/2024 | BALANCE | |
| Fund 590 - SEWER FUND | | | | | | |
| Expenditures | | | | | | |
| 590-175.000-930.000 | REPAIRS & MAINTENANCE | 5,000.00 | 1,571.48 | 556.33 | 3,428.52 | 31.43 |
| 590-175.000-940.000 | EQUIPMENT RENTAL | 0.00 | 108.67 | 0.00 | (108.67) | 100.00 |
| 590-175.000-955.000 | MISCELLANEOUS/CONTINGENCY | 0.00 | 25.00 | 0.00 | (25.00) | 100.00 |
| 590-175.000-955.588 | MISC. - CDL LICENSING/TESTING | 0.00 | 137.67 | 0.00 | (137.67) | 100.00 |
| 590-175.000-956.000 | TRAINING & SEMINARS | 4,500.00 | 1,923.99 | 0.00 | 2,576.01 | 42.76 |
| 590-175.000-956.200 | LODGING & MEALS | 200.00 | 524.72 | 0.00 | (324.72) | 262.36 |
| 590-175.000-960.000 | BANK FEES | 2,000.00 | 1,550.46 | 120.45 | 449.54 | 77.52 |
| 590-175.000-963.000 | WRITE OFF BAD DEBT(S) | 0.00 | 207.14 | 0.00 | (207.14) | 100.00 |
| 590-175.000-968.000 | DEPRECIATION | 0.00 | 11,370.97 | 0.00 | (11,370.97) | 100.00 |
| 590-175.000-968.100 | AMORTIZATION OF LEASED ASSETS | 0.00 | 1,197.00 | 1,197.00 | (1,197.00) | 100.00 |
| 590-175.000-968.200 | AMORTIZATION EXPENSE SBITA | 0.00 | 2,692.50 | 2,692.50 | (2,692.50) | 100.00 |
| 590-175.000-969.000 | INTERDEPARTMENTAL EXPENSE | 3,500.00 | 3,361.50 | 271.50 | 138.50 | 96.04 |
| 590-175.000-970.000 | CAPITAL OUTLAY | 16,500.00 | 0.00 | 0.00 | 16,500.00 | 0.00 |
| 590-175.000-993.000 | INTEREST EXPENSE | 259,927.00 | 252,908.06 | (1,341.94) | 7,018.94 | 97.30 |
| 590-175.000-993.100 | LEASE INTEREST PAID | 0.00 | 161.50 | 161.50 | (161.50) | 100.00 |
| 590-175.000-993.200 | INTEREST EXPENSE SBITA | 0.00 | 262.75 | 262.75 | (262.75) | 100.00 |
| TOTAL EXPENDITURES | | 1,056,953.00 | 1,017,916.81 | 132,199.20 | 39,036.19 | 96.31 |
| Net - Dept 175.000 - ADMINISTRATIVE SERVICES | | (1,056,953.00) | (1,017,916.81) | (132,199.20) | (39,036.19) | |
| Dept 546.000 - OPERATIONS | | | | | | |
| Expenditures | | | | | | |
| 590-546.000-702.000 | WAGES | 74,347.00 | 70,370.22 | 7,111.99 | 3,976.78 | 94.65 |
| 590-546.000-703.000 | OVERTIME PAY | 0.00 | 4,193.75 | 255.59 | (4,193.75) | 100.00 |
| 590-546.000-710.000 | HOLIDAY & OTHER PAY | 0.00 | 2.76 | 1.80 | (2.76) | 100.00 |
| 590-546.000-715.000 | HEALTH & LIFE INSURANCE | 0.00 | 3,391.60 | 1,075.42 | (3,391.60) | 100.00 |
| 590-546.000-716.000 | RETIREMENT | 13,087.00 | 2,914.84 | 214.59 | 10,172.16 | 22.27 |
| 590-546.000-720.000 | EMPLOYER'S FICA | 5,678.00 | 5,357.35 | 526.92 | 320.65 | 94.35 |
| 590-546.000-723.999 | CAPITALIZED WAGES AND FRINGES | 0.00 | (14,156.02) | 0.00 | 14,156.02 | 100.00 |
| 590-546.000-725.100 | MISCELLANEOUS FRINGE EXPENSE | 16,962.00 | 25,633.01 | 873.19 | (8,671.01) | 151.12 |
| 590-546.000-726.800 | SUPPLIES - OPERATIONS | 2,500.00 | 1,006.65 | 167.53 | 1,493.35 | 40.27 |
| 590-546.000-730.039 | BPU VEHICLE MAINT/SUPPLIES | 5,750.00 | 7,389.11 | 0.00 | (1,639.11) | 128.51 |
| 590-546.000-742.000 | CLOTHING / UNIFORMS | 4,250.00 | 3,242.10 | 0.00 | 1,007.90 | 76.28 |
| 590-546.000-801.000 | CONTRACTUAL SERVICES | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| 590-546.000-920.400 | UTILITIES - GAS | 0.00 | 439.94 | 0.00 | (439.94) | 100.00 |
| 590-546.000-930.000 | REPAIRS & MAINTENANCE | 16,000.00 | 12,570.45 | 753.03 | 3,429.55 | 78.57 |
| 590-546.000-930.950 | REPAIRS & MAINT. - LIFT STATIONS | 8,500.00 | 1,226.36 | 0.00 | 7,273.64 | 14.43 |
| 590-546.000-930.960 | REPAIRS & MAINT. - SEWER MAINS | 250,000.00 | 46,955.19 | 36,830.01 | 203,044.81 | 18.78 |
| 590-546.000-930.970 | REPAIRS & MAINT. - MANHOLES | 5,000.00 | 4,295.04 | 166.76 | 704.96 | 85.90 |
| 590-546.000-930.980 | REPIARS & MAINT. - SERVICE LINES | 1,000.00 | 2,046.29 | 695.36 | (1,046.29) | 204.63 |
| 590-546.000-956.000 | TRAINING & SEMINARS | 3,000.00 | 2,527.50 | 0.00 | 472.50 | 84.25 |
| 590-546.000-968.000 | DEPRECIATION | 0.00 | 81,884.69 | 0.00 | (81,884.69) | 100.00 |
| 590-546.000-969.000 | INTERDEPARTMENTAL EXPENSE | 6,500.00 | 7,552.00 | 406.00 | (1,052.00) | 116.18 |
| 590-546.000-970.000 | CAPITAL OUTLAY | 3,621,311.00 | 0.00 | 0.00 | 3,621,311.00 | 0.00 |
| TOTAL EXPENDITURES | | 4,038,885.00 | 268,842.83 | 49,078.19 | 3,770,042.17 | 6.66 |
| Net - Dept 546.000 - OPERATIONS | | (4,038,885.00) | (268,842.83) | (49,078.19) | (3,770,042.17) | |

PERIOD ENDING 06/30/2024

% Fiscal Year Completed: 100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | 2023-24 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|--------------------------------|-------------------------------|----------------|--------------|------------------|----------------|-------------|
| | | AMENDED BUDGET | 06/30/2024 | MONTH 06/30/2024 | BALANCE | |
| Fund 590 - SEWER FUND | | | | | | |
| Dept 547.000 - TREATMENT | | | | | | |
| Expenditures | | | | | | |
| 590-547.000-702.000 | WAGES | 128,478.00 | 123,515.15 | 14,200.24 | 4,962.85 | 96.14 |
| 590-547.000-703.000 | OVERTIME PAY | 0.00 | 12,364.84 | 1,444.95 | (12,364.84) | 100.00 |
| 590-547.000-710.000 | HOLIDAY & OTHER PAY | 1,050.00 | 677.08 | 63.66 | 372.92 | 64.48 |
| 590-547.000-715.000 | HEALTH & LIFE INSURANCE | 0.00 | 9,045.60 | 2,783.72 | (9,045.60) | 100.00 |
| 590-547.000-716.000 | RETIREMENT | 18,258.00 | 7,415.68 | 802.33 | 10,842.32 | 40.62 |
| 590-547.000-720.000 | EMPLOYER'S FICA | 9,829.00 | 9,234.10 | 1,048.59 | 594.90 | 93.95 |
| 590-547.000-725.100 | MISCELLANEOUS FRINGE EXPENSE | 37,948.00 | 41,962.18 | 1,018.04 | (4,014.18) | 110.58 |
| 590-547.000-726.900 | SUPPLIES - LABORATORY | 34,000.00 | 33,254.73 | 2,573.13 | 745.27 | 97.81 |
| 590-547.000-727.500 | SUPPLIES - CHLORINE | 11,400.00 | 12,508.83 | 2,158.45 | (1,108.83) | 109.73 |
| 590-547.000-727.600 | SUPPLIES - FERROUS CHLORIDE | 21,000.00 | 27,733.11 | 4,410.90 | (6,733.11) | 132.06 |
| 590-547.000-727.700 | SUPPLIES - DIOXIDE | 4,000.00 | 6,385.48 | 847.50 | (2,385.48) | 159.64 |
| 590-547.000-727.800 | SUPPLIES - MISC. CHEMICALS | 1,000.00 | 265.68 | 0.00 | 734.32 | 26.57 |
| 590-547.000-730.039 | BPU VEHICLE MAINT/SUPPLIES | 3,500.00 | 135.05 | 0.00 | 3,364.95 | 3.86 |
| 590-547.000-740.000 | FUEL & LUBRICANTS | 7,500.00 | 10,826.81 | 723.29 | (3,326.81) | 144.36 |
| 590-547.000-742.000 | CLOTHING / UNIFORMS | 2,250.00 | 374.08 | 0.00 | 1,875.92 | 16.63 |
| 590-547.000-801.000 | CONTRACTUAL SERVICES | 135,000.00 | 128,913.55 | 4,794.00 | 6,086.45 | 95.49 |
| 590-547.000-920.400 | UTILITIES - GAS | 35,000.00 | 19,106.36 | 0.00 | 15,893.64 | 54.59 |
| 590-547.000-930.000 | REPAIRS & MAINTENANCE | 47,500.00 | 50,234.12 | 192.15 | (2,734.12) | 105.76 |
| 590-547.000-930.900 | REPAIRS & MAINT. - LABORATORY | 25,000.00 | 14,353.99 | 645.54 | 10,646.01 | 57.42 |
| 590-547.000-956.000 | TRAINING & SEMINARS | 2,500.00 | 1,705.90 | 0.00 | 794.10 | 68.24 |
| 590-547.000-968.000 | DEPRECIATION | 0.00 | 302,447.60 | 0.00 | (302,447.60) | 100.00 |
| 590-547.000-969.000 | INTERDEPARTMENTAL EXPENSE | 90,000.00 | 86,959.00 | 8,194.00 | 3,041.00 | 96.62 |
| 590-547.000-970.000 | CAPITAL OUTLAY | 268,000.00 | 0.00 | 0.00 | 268,000.00 | 0.00 |
| TOTAL EXPENDITURES | | 883,213.00 | 899,418.92 | 45,900.49 | (16,205.92) | 101.83 |
| Net - Dept 547.000 - TREATMENT | | (883,213.00) | (899,418.92) | (45,900.49) | 16,205.92 | |
| TOTAL REVENUES | | 4,189,563.00 | 3,714,957.65 | 486,912.37 | 474,605.35 | 88.67 |
| TOTAL EXPENDITURES | | 5,979,051.00 | 2,186,178.56 | 227,177.88 | 3,792,872.44 | 36.56 |
| NET OF REVENUES & EXPENDITURES | | (1,789,488.00) | 1,528,779.09 | 259,734.49 | (3,318,267.09) | 85.43 |

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | 2023-24 | | YTD BALANCE | ACTIVITY FOR | AVAILABLE | | % BGDG USED |
|--|------------------------------------|----------------|--------|--------------------------|---|-----------|-----------------------|----------------|
| | | AMENDED BUDGET | NORMAL | 06/30/2024 (ABNORMAL) | MONTH 06/30/2024 INCREASE (DECREASE) | NORMAL | (ABNORMAL) BALANCE | |
| Fund 591 - WATER FUND | | | | | | | | |
| Dept 000.000 | | | | | | | | |
| Revenues | | | | | | | | |
| 591-000.000-529.000 | FEDERAL GRANT | 740,000.00 | | 667,589.69 | 60,884.13 | | 72,410.31 | 90.21 |
| 591-000.000-593.000 | INTERDEPARTMENTAL REVENUE | 14,000.00 | | 11,913.66 | 1,039.47 | | 2,086.34 | 85.10 |
| 591-000.000-613.000 | RESIDENTIAL SALES | 908,863.00 | | 892,417.18 | 76,384.86 | | 16,445.82 | 98.19 |
| 591-000.000-614.000 | BUSINESS SALES | 203,365.00 | | 244,361.76 | 21,120.38 | | (40,996.76) | 120.16 |
| 591-000.000-615.000 | COMMERCIAL SALES | 425,268.00 | | 517,296.20 | 46,271.76 | | (92,028.20) | 121.64 |
| 591-000.000-616.000 | INDUSTRY SALES | 294,492.00 | | 239,150.47 | 26,834.35 | | 55,341.53 | 81.21 |
| 591-000.000-619.000 | APARTMENT SALES | 343,896.00 | | 340,240.14 | 27,971.53 | | 3,655.86 | 98.94 |
| 591-000.000-665.000 | INTEREST | 40,000.00 | | 146,513.41 | 9,387.33 | | (106,513.41) | 366.28 |
| 591-000.000-669.000 | CHANGE IN INVESTMENTS | 0.00 | | 9,766.37 | 941.71 | | (9,766.37) | 100.00 |
| 591-000.000-673.001 | GAIN ON SALE OF PROPERTY | 0.00 | | 28,613.00 | 6,100.00 | | (28,613.00) | 100.00 |
| 591-000.000-679.000 | LATE CHARGES | 6,800.00 | | 9,693.35 | 803.76 | | (2,893.35) | 142.55 |
| 591-000.000-680.000 | INVENTORY ADJUSTMENT | 0.00 | | 214.78 | 214.78 | | (214.78) | 100.00 |
| 591-000.000-687.300 | OTHER REFUNDS | 0.00 | | 13,927.60 | 0.00 | | (13,927.60) | 100.00 |
| 591-000.000-692.001 | OTHER REVENUE - MISC OPERATING | 15,000.00 | | 16,574.50 | 1,491.25 | | (1,574.50) | 110.50 |
| 591-000.000-692.200 | OTHER REVENUE - MISC NON-OPERATING | 22,000.00 | | 46,860.84 | 2,900.31 | | (24,860.84) | 213.00 |
| TOTAL REVENUES | | 3,013,684.00 | | 3,185,132.95 | 282,345.62 | | (171,448.95) | 105.69 |
| Net - Dept 000.000 | | 3,013,684.00 | | 3,185,132.95 | 282,345.62 | | (171,448.95) | |
| Dept 175.000 - ADMINISTRATIVE SERVICES | | | | | | | | |
| Expenditures | | | | | | | | |
| 591-175.000-702.000 | WAGES | 262,585.00 | | 215,629.72 | 21,587.97 | | 46,955.28 | 82.12 |
| 591-175.000-702.100 | WAGES - PART TIME | 5,426.00 | | 0.00 | 0.00 | | 5,426.00 | 0.00 |
| 591-175.000-703.000 | OVERTIME PAY | 0.00 | | 169.59 | 0.00 | | (169.59) | 100.00 |
| 591-175.000-705.000 | VACATION TIME PAY | 0.00 | | 1,983.47 | 0.00 | | (1,983.47) | 100.00 |
| 591-175.000-710.000 | HOLIDAY & OTHER PAY | 450.00 | | 5,550.27 | 222.50 | | (5,100.27) | 1,233.39 |
| 591-175.000-714.000 | COMPENSATED ABSENCES | 0.00 | | 1,737.71 | 1,737.71 | | (1,737.71) | 100.00 |
| 591-175.000-715.000 | HEALTH & LIFE INSURANCE | 121,447.00 | | 81,967.83 | 3,058.91 | | 39,479.17 | 67.49 |
| 591-175.000-716.000 | RETIREMENT | 48,856.00 | | 131,484.18 | 74,929.12 | | (82,628.18) | 269.13 |
| 591-175.000-717.000 | WORKERS' COMPENSATION | 1,950.00 | | 2,906.68 | 0.00 | | (956.68) | 149.06 |
| 591-175.000-720.000 | EMPLOYER'S FICA | 19,790.00 | | 15,611.29 | 1,535.25 | | 4,178.71 | 78.88 |
| 591-175.000-721.000 | DISABILITY INSURANCE | 1,600.00 | | 1,737.62 | 134.17 | | (137.62) | 108.60 |
| 591-175.000-725.100 | MISCELLANEOUS FRINGE EXPENSE | 0.00 | | (57,975.41) | (4,973.01) | | 57,975.41 | 100.00 |
| 591-175.000-726.000 | SUPPLIES | 12,000.00 | | 7,753.22 | 533.21 | | 4,246.78 | 64.61 |
| 591-175.000-726.200 | SUPPLIES - OFFICE | 0.00 | | 21.29 | 0.00 | | (21.29) | 100.00 |
| 591-175.000-730.039 | BPU VEHICLE MAINT/SUPPLIES | 3,000.00 | | 10.00 | 10.00 | | 2,990.00 | 0.33 |
| 591-175.000-742.000 | CLOTHING / UNIFORMS | 0.00 | | 437.65 | 0.00 | | (437.65) | 100.00 |
| 591-175.000-801.000 | CONTRACTUAL SERVICES | 46,000.00 | | 44,201.14 | 1,747.61 | | 1,798.86 | 96.09 |
| 591-175.000-801.200 | CONTRACTUAL SERVICES - COMPUTER | 7,025.00 | | 0.00 | 0.00 | | 7,025.00 | 0.00 |
| 591-175.000-802.000 | TECHNICAL SERVICES | 38,047.00 | | 29,018.75 | (1,753.09) | | 9,028.25 | 76.27 |
| 591-175.000-810.000 | DUES & SUBSCRIPTIONS | 6,500.00 | | 5,400.47 | 0.00 | | 1,099.53 | 83.08 |
| 591-175.000-818.000 | INSURANCE | 35,500.00 | | 35,778.97 | 0.00 | | (278.97) | 100.79 |
| 591-175.000-820.000 | PILOT | 123,681.00 | | 134,007.95 | 11,914.97 | | (10,326.95) | 108.35 |
| 591-175.000-850.000 | TELEPHONE | 4,219.00 | | 4,442.07 | 817.71 | | (223.07) | 105.29 |
| 591-175.000-880.000 | COMMUNITY PROMOTION | 2,500.00 | | 1,439.19 | 262.50 | | 1,060.81 | 57.57 |
| 591-175.000-905.000 | PUBLISHING / NOTICES | 750.00 | | 0.00 | 0.00 | | 750.00 | 0.00 |
| 591-175.000-906.000 | SPONSORSHIPS | 3,750.00 | | 3,750.00 | 0.00 | | 0.00 | 100.00 |
| 591-175.000-920.400 | UTILITIES - GAS | 1,200.00 | | 969.99 | 0.00 | | 230.01 | 80.83 |
| 591-175.000-930.000 | REPAIRS & MAINTENANCE | 5,000.00 | | 1,833.86 | 498.22 | | 3,166.14 | 36.68 |
| 591-175.000-940.000 | EQUIPMENT RENTAL | 0.00 | | 511.73 | 7.06 | | (511.73) | 100.00 |

PERIOD ENDING 06/30/2024

% Fiscal Year Completed: 100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | 2023-24 | | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | | % BGDG USED |
|--|-------------------------------|----------------|--------|--------------------------|------------------|---------------------|-----------|-----------------------|----------------|
| | | AMENDED BUDGET | NORMAL | 06/30/2024 (ABNORMAL) | MONTH 06/30/2024 | INCREASE (DECREASE) | NORMAL | (ABNORMAL) BALANCE | |
| Fund 591 - WATER FUND | | | | | | | | | |
| Expenditures | | | | | | | | | |
| 591-175.000-955.000 | MISCELLANEOUS/CONTINGENCY | 0.00 | | 25.00 | | 0.00 | | (25.00) | 100.00 |
| 591-175.000-955.588 | MISC. - CDL LICENSING/TESTING | 0.00 | | 137.67 | | 0.00 | | (137.67) | 100.00 |
| 591-175.000-956.000 | TRAINING & SEMINARS | 4,000.00 | | 832.61 | | 0.00 | | 3,167.39 | 20.82 |
| 591-175.000-956.200 | LODGING & MEALS | 0.00 | | 736.13 | | 0.00 | | (736.13) | 100.00 |
| 591-175.000-957.000 | PROPERTY TAXES | 0.00 | | 178.48 | | 0.00 | | (178.48) | 100.00 |
| 591-175.000-960.000 | BANK FEES | 1,200.00 | | 1,346.42 | | 82.76 | | (146.42) | 112.20 |
| 591-175.000-963.000 | WRITE OFF BAD DEBT(S) | 0.00 | | 207.14 | | 0.00 | | (207.14) | 100.00 |
| 591-175.000-968.000 | DEPRECIATION | 0.00 | | 11,450.39 | | 0.00 | | (11,450.39) | 100.00 |
| 591-175.000-968.100 | AMORTIZATION OF LEASED ASSETS | 0.00 | | 1,197.00 | | 1,197.00 | | (1,197.00) | 100.00 |
| 591-175.000-968.200 | AMORTIZATION EXPENSE SBITA | 0.00 | | 2,692.50 | | 2,692.50 | | (2,692.50) | 100.00 |
| 591-175.000-969.000 | INTERDEPARTMENTAL EXPENSE | 3,500.00 | | 3,361.50 | | 271.50 | | 138.50 | 96.04 |
| 591-175.000-970.000 | CAPITAL OUTLAY | 16,500.00 | | 0.00 | | 0.00 | | 16,500.00 | 0.00 |
| 591-175.000-993.000 | INTEREST EXPENSE | 112,500.00 | | 107,116.80 | | (5,383.20) | | 5,383.20 | 95.21 |
| 591-175.000-993.100 | LEASE INTEREST PAID | 0.00 | | 161.50 | | 161.50 | | (161.50) | 100.00 |
| 591-175.000-993.200 | INTEREST EXPENSE SBITA | 0.00 | | 262.75 | | 262.75 | | (262.75) | 100.00 |
| TOTAL EXPENDITURES | | 888,976.00 | | 800,085.12 | | 111,555.62 | | 88,890.88 | 90.00 |
| Net - Dept 175.000 - ADMINISTRATIVE SERVICES | | (888,976.00) | | (800,085.12) | | (111,555.62) | | (88,890.88) | |
| Dept 543.000 - PRODUCTION | | | | | | | | | |
| Expenditures | | | | | | | | | |
| 591-543.000-702.000 | WAGES | 0.00 | | 2,986.87 | | 280.03 | | (2,986.87) | 100.00 |
| 591-543.000-703.000 | OVERTIME PAY | 0.00 | | 2,938.03 | | 268.40 | | (2,938.03) | 100.00 |
| 591-543.000-710.000 | HOLIDAY & OTHER PAY | 0.00 | | 29.89 | | 1.70 | | (29.89) | 100.00 |
| 591-543.000-715.000 | HEALTH & LIFE INSURANCE | 0.00 | | 296.11 | | 89.28 | | (296.11) | 100.00 |
| 591-543.000-716.000 | RETIREMENT | 0.00 | | 319.31 | | 30.35 | | (319.31) | 100.00 |
| 591-543.000-720.000 | EMPLOYER'S FICA | 0.00 | | 408.18 | | 37.78 | | (408.18) | 100.00 |
| 591-543.000-725.100 | MISCELLANEOUS FRINGE EXPENSE | 0.00 | | 2,025.99 | | 47.99 | | (2,025.99) | 100.00 |
| 591-543.000-801.000 | CONTRACTUAL SERVICES | 4,800.00 | | 0.00 | | 0.00 | | 4,800.00 | 0.00 |
| 591-543.000-930.000 | REPAIRS & MAINTENANCE | 5,600.00 | | 355.92 | | 282.77 | | 5,244.08 | 6.36 |
| 591-543.000-956.000 | TRAINING & SEMINARS | 2,500.00 | | 2,585.30 | | 0.00 | | (85.30) | 103.41 |
| 591-543.000-968.000 | DEPRECIATION | 0.00 | | 28,357.16 | | 0.00 | | (28,357.16) | 100.00 |
| 591-543.000-969.000 | INTERDEPARTMENTAL EXPENSE | 30,000.00 | | 27,789.00 | | 2,102.00 | | 2,211.00 | 92.63 |
| 591-543.000-970.000 | CAPITAL OUTLAY | 97,500.00 | | 0.00 | | 0.00 | | 97,500.00 | 0.00 |
| TOTAL EXPENDITURES | | 140,400.00 | | 68,091.76 | | 3,140.30 | | 72,308.24 | 48.50 |
| Net - Dept 543.000 - PRODUCTION | | (140,400.00) | | (68,091.76) | | (3,140.30) | | (72,308.24) | |
| Dept 544.000 - DISTRIBUTION | | | | | | | | | |
| Expenditures | | | | | | | | | |
| 591-544.000-702.000 | WAGES | 226,849.00 | | 136,574.17 | | 11,734.32 | | 90,274.83 | 60.20 |
| 591-544.000-703.000 | OVERTIME PAY | 0.00 | | 5,711.15 | | 180.73 | | (5,711.15) | 100.00 |
| 591-544.000-710.000 | HOLIDAY & OTHER PAY | 0.00 | | 7.81 | | 0.00 | | (7.81) | 100.00 |
| 591-544.000-715.000 | HEALTH & LIFE INSURANCE | 0.00 | | 7,041.38 | | 2,114.30 | | (7,041.38) | 100.00 |
| 591-544.000-716.000 | RETIREMENT | 48,708.00 | | 6,363.46 | | 418.77 | | 42,344.54 | 13.06 |
| 591-544.000-720.000 | EMPLOYER'S FICA | 17,345.00 | | 10,252.93 | | 856.21 | | 7,092.07 | 59.11 |

PERIOD ENDING 06/30/2024

% Fiscal Year Completed: 100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | 2023-24 | | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | | % BGD USED |
|-----------------------------------|----------------------------------|----------------|--------|--------------------------|---|-------------|-----------------------|----------------|---------------|
| | | AMENDED BUDGET | NORMAL | 06/30/2024 (ABNORMAL) | MONTH 06/30/2024 INCREASE (DECREASE) | NORMAL | (ABNORMAL) BALANCE | | |
| Fund 591 - WATER FUND | | | | | | | | | |
| Expenditures | | | | | | | | | |
| 591-544.000-723.999 | CAPITALIZED WAGES AND FRINGES | 0.00 | | (8,484.18) | | 0.00 | | 8,484.18 | 100.00 |
| 591-544.000-725.100 | MISCELLANEOUS FRINGE EXPENSE | 53,472.00 | | 50,966.92 | | 1,110.05 | | 2,505.08 | 95.32 |
| 591-544.000-726.800 | SUPPLIES - OPERATIONS | 8,500.00 | | 4,618.37 | | 1,146.51 | | 3,881.63 | 54.33 |
| 591-544.000-730.039 | BPU VEHICLE MAINT/SUPPLIES | 2,800.00 | | 6,647.61 | | 0.00 | | (3,847.61) | 237.41 |
| 591-544.000-740.000 | FUEL & LUBRICANTS | 5,750.00 | | 9,417.02 | | 673.40 | | (3,667.02) | 163.77 |
| 591-544.000-742.000 | CLOTHING / UNIFORMS | 3,500.00 | | 4,161.92 | | 230.00 | | (661.92) | 118.91 |
| 591-544.000-801.000 | CONTRACTUAL SERVICES | 37,500.00 | | 22,329.48 | | 2,096.50 | | 15,170.52 | 59.55 |
| 591-544.000-930.000 | REPAIRS & MAINTENANCE | 75,600.00 | | 88,657.53 | | 1,593.36 | | (13,057.53) | 117.27 |
| 591-544.000-930.990 | REPAIRS & MAINT. - LEAD SERVICES | 320,000.00 | | 313,307.78 | | 4,982.25 | | 6,692.22 | 97.91 |
| 591-544.000-956.000 | TRAINING & SEMINARS | 2,000.00 | | 1,945.00 | | 0.00 | | 55.00 | 97.25 |
| 591-544.000-968.000 | DEPRECIATION | 0.00 | | 159,285.73 | | 0.00 | | (159,285.73) | 100.00 |
| 591-544.000-969.000 | INTERDEPARTMENTAL EXPENSE | 3,000.00 | | 4,505.00 | | 309.00 | | (1,505.00) | 150.17 |
| 591-544.000-970.000 | CAPITAL OUTLAY | 3,123,915.00 | | 0.00 | | 0.00 | | 3,123,915.00 | 0.00 |
| TOTAL EXPENDITURES | | 3,928,939.00 | | 823,309.08 | | 27,445.40 | | 3,105,629.92 | 20.95 |
| Net - Dept 544.000 - DISTRIBUTION | | (3,928,939.00) | | (823,309.08) | | (27,445.40) | | (3,105,629.92) | |
| Dept 545.000 - PURIFICATION | | | | | | | | | |
| Expenditures | | | | | | | | | |
| 591-545.000-702.000 | WAGES | 55,062.00 | | 37,447.16 | | 6,082.73 | | 17,614.84 | 68.01 |
| 591-545.000-703.000 | OVERTIME PAY | 0.00 | | 6,032.00 | | 633.51 | | (6,032.00) | 100.00 |
| 591-545.000-710.000 | HOLIDAY & OTHER PAY | 450.00 | | 257.17 | | 34.22 | | 192.83 | 57.15 |
| 591-545.000-715.000 | HEALTH & LIFE INSURANCE | 0.00 | | 3,165.17 | | 1,509.85 | | (3,165.17) | 100.00 |
| 591-545.000-716.000 | RETIREMENT | 7,825.00 | | 2,294.17 | | 320.63 | | 5,530.83 | 29.32 |
| 591-545.000-720.000 | EMPLOYER'S FICA | 4,212.00 | | 2,828.75 | | 439.55 | | 1,383.25 | 67.16 |
| 591-545.000-725.100 | MISCELLANEOUS FRINGE EXPENSE | 16,263.00 | | 13,709.45 | | 231.92 | | 2,553.55 | 84.30 |
| 591-545.000-727.100 | SUPPLIES - POTASSIUM PERMAGANATE | 20,000.00 | | 3,931.40 | | 0.00 | | 16,068.60 | 19.66 |
| 591-545.000-727.200 | SUPPLIES - SODIUM HYPOCHLORITE | 38,000.00 | | 74,013.57 | | 7,499.37 | | (36,013.57) | 194.77 |
| 591-545.000-727.300 | SUPPLIES - FLOURIDE | 4,500.00 | | 3,656.40 | | 0.00 | | 843.60 | 81.25 |
| 591-545.000-727.400 | SUPPLIES - PHOSPHATE | 18,000.00 | | 15,205.02 | | 0.00 | | 2,794.98 | 84.47 |
| 591-545.000-801.000 | CONTRACTUAL SERVICES | 2,500.00 | | 0.00 | | 0.00 | | 2,500.00 | 0.00 |
| 591-545.000-920.400 | UTILITIES - GAS | 3,000.00 | | 2,693.78 | | 0.00 | | 306.22 | 89.79 |
| 591-545.000-930.000 | REPAIRS & MAINTENANCE | 16,200.00 | | 5,945.07 | | 1,112.45 | | 10,254.93 | 36.70 |
| 591-545.000-968.000 | DEPRECIATION | 0.00 | | 100,601.86 | | 0.00 | | (100,601.86) | 100.00 |
| 591-545.000-969.000 | INTERDEPARTMENTAL EXPENSE | 80,000.00 | | 65,113.00 | | 5,153.00 | | 14,887.00 | 81.39 |
| 591-545.000-970.000 | CAPITAL OUTLAY | 42,000.00 | | 0.00 | | 0.00 | | 42,000.00 | 0.00 |
| TOTAL EXPENDITURES | | 308,012.00 | | 336,893.97 | | 23,017.23 | | (28,881.97) | 109.38 |
| Net - Dept 545.000 - PURIFICATION | | (308,012.00) | | (336,893.97) | | (23,017.23) | | 28,881.97 | |
| TOTAL REVENUES | | 3,013,684.00 | | 3,185,132.95 | | 282,345.62 | | (171,448.95) | 105.69 |
| TOTAL EXPENDITURES | | 5,266,327.00 | | 2,028,379.93 | | 165,158.55 | | 3,237,947.07 | 38.52 |
| NET OF REVENUES & EXPENDITURES | | (2,252,643.00) | | 1,156,753.02 | | 117,187.07 | | (3,409,396.02) | 51.35 |

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
 PERIOD ENDING 06/30/2024
 % Fiscal Year Completed: 100.00

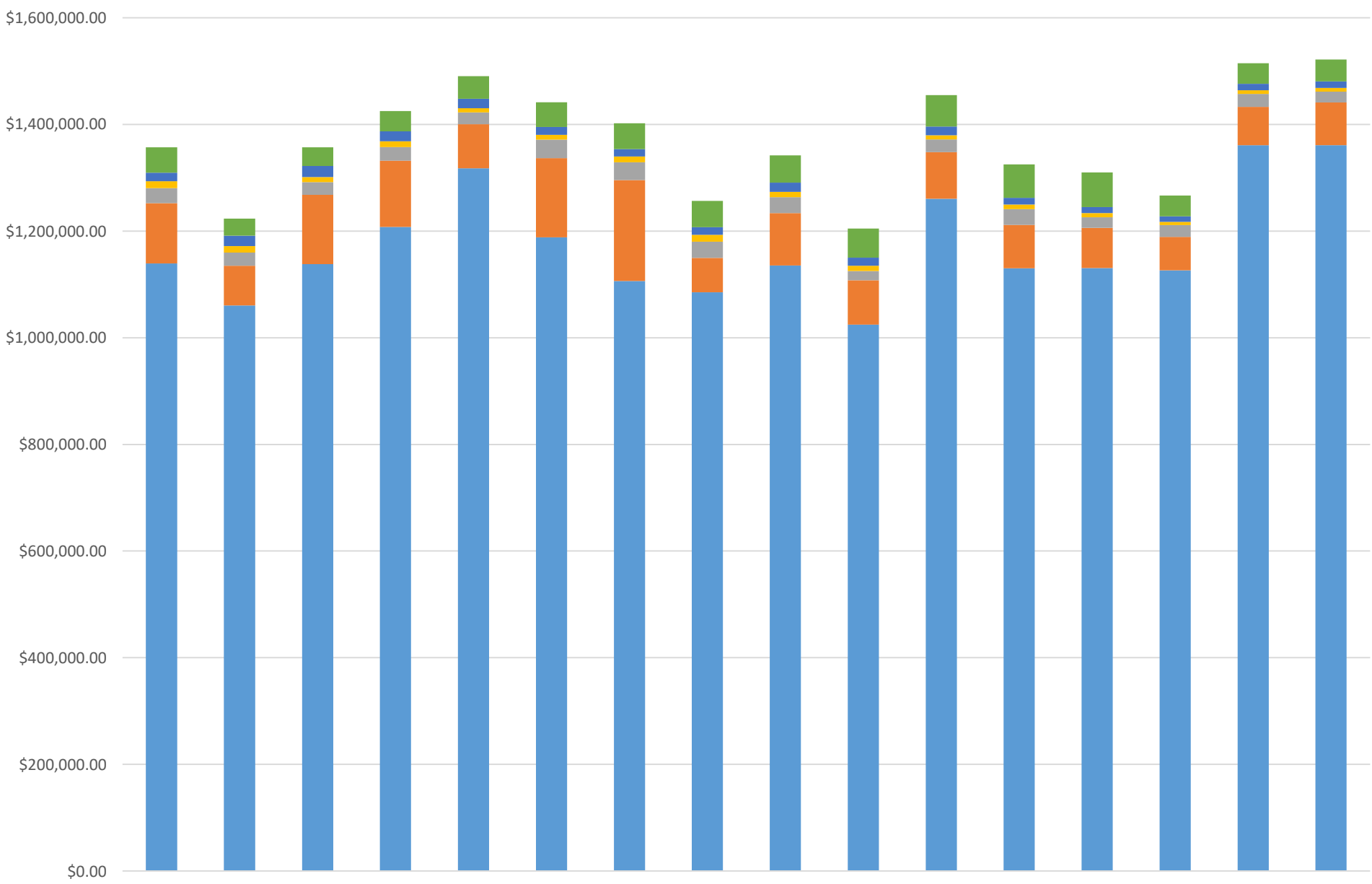
*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | 2023-24 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|--------------------------------|-------------|----------------|-------------------|---------------------|-------------------|----------------|
| | | AMENDED BUDGET | 06/30/2024 | MONTH 06/30/2024 | BALANCE | |
| | | | NORMAL (ABNORMAL) | INCREASE (DECREASE) | NORMAL (ABNORMAL) | |
| TOTAL REVENUES - ALL FUNDS | | 21,912,974.00 | 21,534,177.56 | 2,223,558.76 | 378,796.44 | 98.27 |
| TOTAL EXPENDITURES - ALL FUNDS | | 28,271,020.00 | 18,034,557.60 | 1,950,535.24 | 10,236,462.40 | 63.79 |
| NET OF REVENUES & EXPENDITURES | | (6,358,046.00) | 3,499,619.96 | 273,023.52 | (9,857,665.96) | 55.04 |

Hillsdale Board of Public Utilities
Accounts Receivable Aging Report
July 31, 2024

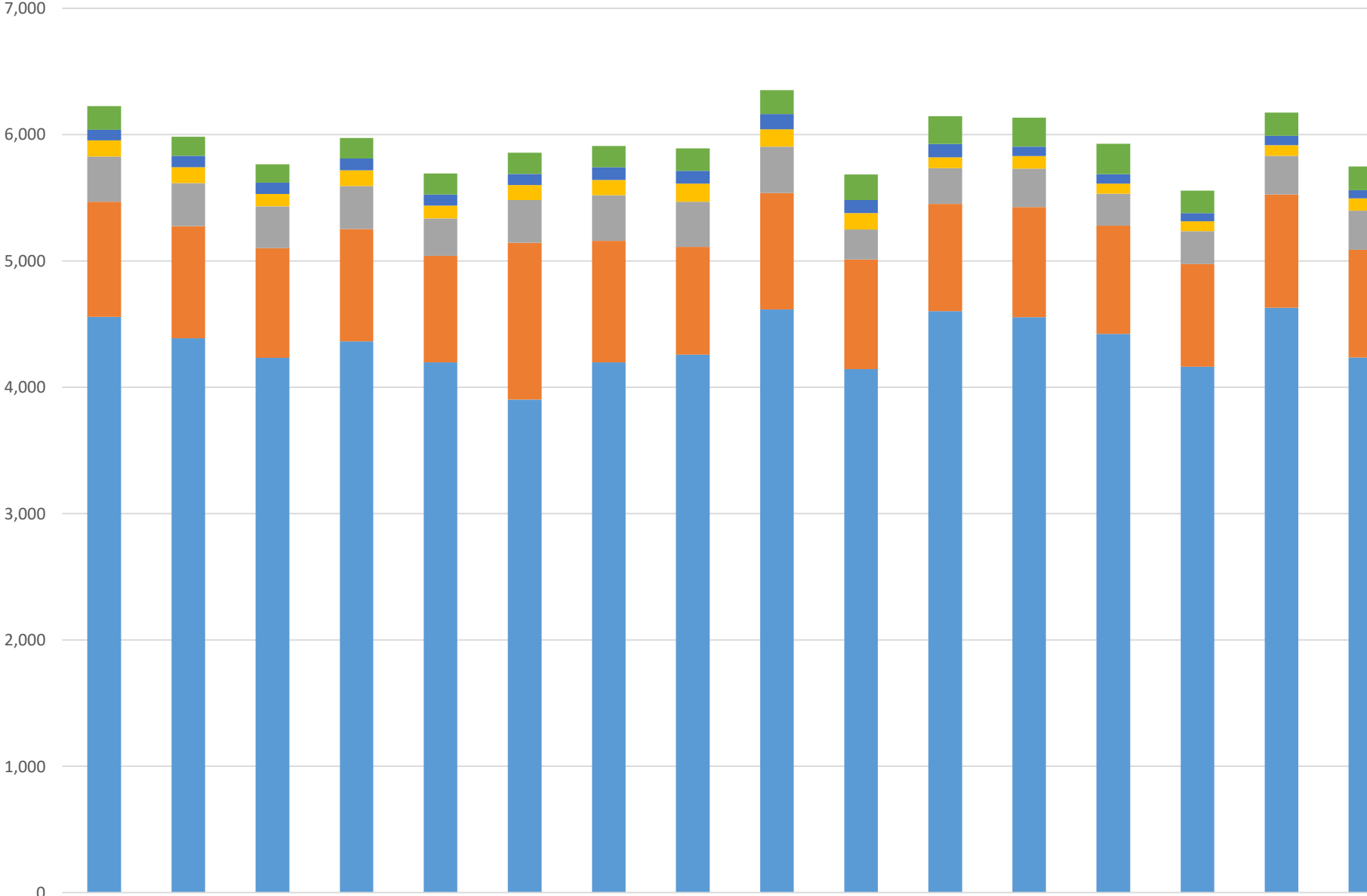
| | <u>Amount</u> | <u>Number of Accounts</u> |
|---------------------------|-----------------------|-------------------------------|
| Current | \$1,361,164.04 | 4236 |
| Less than 30 Days | \$80,193.78 | 851 |
| 30 Days | \$20,021.94 | 312 |
| 60 Day | \$7,158.89 | 97 |
| 90 Day | \$11,927.70 | 65 |
| 180 days up to 1 year | \$17,591.51 | 72 |
| 1 year | \$21,479.89 | 100 |
| 2 years | \$2,345.73 | 16 |
| Total Accounts Receivable | <u>\$1,521,883.48</u> | <u>5749</u> |

Accounts Receivable Aging Amounts



■ Current
 ■ Less than 30 Days
 ■ 30 Days
 ■ 60 Day
 ■ 90 Day
 ■ 180 + Days

Accounts Receivable Aging Number of Accounts



■ Current
 ■ Less than 30 Days
 ■ 30 Days
 ■ 60 Day
 ■ 90 Day
 ■ 180 + Days

**Hillsdale Board of Public Utilities
Capital Projects
Electric Fund (582)
June 30, 2024**

| FYE 2024 | Project # | Budget | Encumbered | Spent | Balance | Notes |
|---|-----------|---------------------|---------------------|-------------------|---------------------|---|
| Distribution Automation & Monitoring | 191002 | 50,000.00 | - | - | 50,000.00 | |
| Voltage Upgrades | 191006 | - | - | 13,163.40 | (13,163.40) | Not Budgeted |
| Distribution Expansion & Upgrade | 201001 | 50,000.00 | - | 179.16 | 49,820.84 | |
| Substation Equipment Updates | 201002 | 44,638.71 | - | 712.13 | 43,926.58 | Rollover |
| Industrial Feeder Construction | 201011 | 586,798.13 | - | - | 586,798.13 | Rollover |
| Power Plant Engine Hydronic System Replacment | 201012 | 50,000.00 | - | - | 50,000.00 | |
| Industrial Substation Construction | 215016 | 2,000,000.00 | 1,838,541.50 | 43,825.25 | 117,633.25 | Reclass Transformer down payment to prepaid |
| Case 580 Super N Extindahoe (50%) | 215024 | 67,208.00 | - | 73,884.00 | (6,676.00) | Capitalized |
| BPU Warehouse Roof (50%) | 215034 | 33,000.00 | - | 42,297.00 | (9,297.00) | Capitalized |
| Small Bucket Truck (4x4) | | 275,000.00 | - | - | 275,000.00 | |
| Backyard Machine | 215033 | 100,000.00 | - | 76,500.00 | 23,500.00 | Capitalized |
| GPS Software & Trimble GPS (50%) | | 3,250.00 | - | - | 3,250.00 | |
| AMI Gateway Replacement (50%) | | 15,000.00 | - | - | 15,000.00 | |
| Alarm System - Power Plant | | 12,000.00 | - | - | 12,000.00 | |
| | | <u>3,286,894.84</u> | <u>1,838,541.50</u> | <u>250,560.94</u> | <u>1,197,792.40</u> | |

Cash/Investments Availability

Electric Fund (582)

| | |
|---|-------------------------------|
| Checking | \$ 879,174.65 |
| Huntington Capital Investments | \$ 7,387,212.06 |
| MSCPA Rate Stabilization Fund | <u>\$ 599,544.47</u> |
| Total Cash/Investments | <u>\$ 8,865,931.18</u> |
| Reserve Requirement | \$ (4,615,116.00) |
| Cash available for Capital Projects at 06-30-2024 | <u><u>\$ 4,250,815.18</u></u> |

Electric Cash Reserve Requirements:

Based on Rate Study 02/2022

| Cash Flow Criteria | Percentage of item to be held as Cash or Cash equivalent | Cash Reserve Required |
|---|--|------------------------|
| Operation & Maintenance Less Depreciation Expense | 12.3% | \$ 381,823.00 |
| Purchase Power Expense | 10.1% | \$ 866,246.00 |
| Historical Rate Base | 3.0% | \$ 1,334,717.00 |
| Five Year Capital Improvements - Net of bond proceeds | 20.0% | \$ 2,032,330.00 |
| Total Cash Reserve Requirements | | <u>\$ 4,615,116.00</u> |

**Hillsdale Board of Public Utilities
Capital Projects
Sewer Fund (590)
June 30, 2024**

| FYE 2024 | Project # | Budget | Encumbered | Spent | Balance | Notes |
|---|-----------|---------------------|---------------------|---------------------|---------------------|------------------------------|
| Sewer Main Improvements | 202001 | - | - | 256,731.51 | (256,731.51) | Rollover, but no budget |
| Replace MCC In Influent Bldg | 213016 | - | - | - | - | Rollover, but no budget |
| Brick Façade Repair - WWTP | 213017 | 58,615.00 | - | 62,770.00 | (4,155.00) | Capitalized |
| Small Dump Truck | 213018 | 61,020.00 | - | 45,541.50 | 15,478.50 | Capitalized - both trucks |
| 2023-7 S.A.D. Project (Westwood) | 215005 | 1,006,258.00 | 705,253.82 | 312,934.10 | (11,929.92) | |
| CDBG Project | 215006 | 2,211,053.00 | 1,255,944.22 | 1,035,563.60 | (80,454.82) | |
| CDBG Grant Proceeds-Remaining Amount | 215006 | (1,179,100.14) | - | - | - | |
| RAS Pumps 1 & 2 | 215017 | 26,000.00 | - | 19,947.00 | 6,053.00 | |
| Sewer/Water Service Truck | 215018 | 9,002.00 | - | 20,998.00 | (11,996.00) | Rollover |
| Inlet Building Door Replacement | 215019 | 10,000.00 | - | 17,000.00 | (7,000.00) | Capitalized |
| Cat Walk Treads | 215020 | 25,000.00 | - | 33,108.00 | (8,108.00) | Capitalized |
| Barber Lift Station Upgrades | 215021 | 170,000.00 | 121,652.00 | 21,400.00 | 26,948.00 | Capitalized - Generator only |
| Insight Vision Iris Mainline Camera for Van | 215023 | 50,000.00 | - | 41,600.94 | 8,399.06 | Capitalized |
| Case 580 Super N Extendahoe (25%) | 215024 | 40,000.00 | - | 49,957.50 | (9,957.50) | Capitalized |
| Chlorine & Sulfur Dioxide Feeders | 215025 | 14,000.00 | - | 11,620.00 | 2,380.00 | Capitalized |
| Influent Pump #2 | 215028 | 34,000.00 | - | 34,530.00 | (530.00) | Capitalized |
| Tertiary Pump #1 | 215029 | 30,000.00 | - | 30,307.00 | (307.00) | Capitalized |
| Tertiary Pump #4 | 215030 | 30,000.00 | - | 30,307.00 | (307.00) | Capitalized |
| North Sludge Storage Pump Replacement | 215031 | 35,000.00 | - | 12,306.72 | 22,693.28 | Capitalized |
| BPU Warehouse Roof (25%) | 215034 | 16,500.00 | - | 21,148.50 | (4,648.50) | Capitalized |
| Tertiary Building Roof | 215035 | 10,000.00 | 8,493.00 | - | 1,507.00 | |
| Inlet Building Roof | 215036 | - | 7,934.00 | - | (7,934.00) | |
| Aerator Gear Box (1 of 4) | 215037 | 10,000.00 | - | 9,673.95 | 326.05 | Capitalized |
| Aerator Gear Box (2 of 4) | 215038 | 10,000.00 | - | 9,673.96 | 326.04 | Capitalized |
| Inline Primary Sludge Grinder Replacement | | 10,000.00 | - | - | 10,000.00 | |
| Sludge Rotary Lobe Pumps Replacement | | 10,000.00 | - | - | 10,000.00 | |
| 1/2 Ton Pickup | | 20,000.00 | - | - | 20,000.00 | |
| Enclosed Trailer for Camera | | 10,000.00 | - | - | 10,000.00 | |
| New Trailer for Trench Boxes (50%) | | 10,000.00 | - | - | 10,000.00 | |
| GPS Software & Trimble GPS (25%) | | 1,625.00 | - | - | 1,625.00 | |
| AMI Gateway Replacement (25%) | | 7,500.00 | - | - | 7,500.00 | |
| | | <u>2,746,472.86</u> | <u>2,099,277.04</u> | <u>2,077,119.28</u> | <u>(250,823.32)</u> | |

Cash/Investments Availability

Sewer Fund (590)

| | |
|---|------------------------|
| Checking | \$ 590,826.69 |
| Huntington - Restricted - Debt Service | 27,033.05 |
| Huntington - Restricted - Bond Reserve | 633,641.37 |
| Michigan Class - Restricted - Bond Funds | 1,469,891.80 |
| Michigan Class Investment | 746,051.10 |
| Michigan Class - Restricted - Debt Service | 606,507.71 |
| Total Cash/Investments | <u>\$ 4,073,951.72</u> |
| Reserve Requirement | \$ (1,236,324.00) |
| Cash available for Capital Projects at 06-30-2024 | <u>\$ 2,837,627.72</u> |

| Sewer Cash Reserve Requirements: | | |
|---|--|------------------------|
| Based on Rate Study 02/2022 | | |
| Cash Flow Criteria | Percentage of item to be held as Cash or Cash equivalent | Cash Reserve Required |
| Operation & Maintenance Less Depreciation Expense | 12.30% | \$ 155,100.00 |
| Historical Rate Base | 1.00% | \$ 259,726.00 |
| Current Portion of Debt Service Reserve | 83.70% | \$ 447,250.00 |
| Five Year Capital Improvements - Net of bond proceeds | 20% | \$ 374,248.00 |
| Total Cash Reserve Requirements | | \$ 1,236,324.00 |

**BPU
Capital Projects
Water Fund (591)
June 30, 2024**

| FYE 2024 | Project # | Budget | Encumbered | Spent | Balance | Notes |
|--|-----------|---------------------|-------------------|---------------------|-------------------|---------------------------|
| AMI Water Meters/Nodes | 181005 | 45,000.00 | 15,288.00 | 20,698.33 | 9,013.67 | |
| Well Maintenance | 213002 | 47,500.00 | - | 26,724.31 | 20,775.69 | |
| Small Dump Truck | 213018 | 61,020.00 | - | 45,541.50 | 15,478.50 | Capitalized - both trucks |
| 2023-7 S.A.D Project (Westwood) | 215005 | 1,533,682.79 | 792,328.96 | 759,170.83 | (17,817.00) | |
| CDBG Project | 215006 | 1,256,915.00 | 121,209.35 | 1,157,181.54 | (21,475.89) | |
| CDBG Grant Proceeds-Remaining Amount | 215006 | (461,170.31) | | | | |
| Sewer/Water Service Truck | 215018 | 9,002.00 | - | 20,998.00 | (11,996.00) | Rollover |
| Case 580 Super N Extendahoe (25%) | 215024 | 40,000.00 | - | 49,957.50 | (9,957.50) | Capitalized |
| BPU Warehouse Roof (25%) | 215034 | 16,500.00 | | 21,148.50 | (4,648.50) | Capitalized |
| 1/2 Ton Pickup | | 20,000.00 | | | 20,000.00 | |
| Engineering for Well Standby Generator | | 50,000.00 | - | - | 50,000.00 | |
| New Trailer for Trench Boxes (50%) | | 10,000.00 | - | - | 10,000.00 | |
| Pull Behind Compressor | | 48,000.00 | - | - | 48,000.00 | |
| Effluent Mag Meter | | 30,000.00 | - | - | 30,000.00 | |
| High Service VFD | | 12,000.00 | - | - | 12,000.00 | |
| GPS Software & Trimble GPS (25%) | | 1,625.00 | - | - | 1,625.00 | |
| AMI Gateway Replacement (25%) | | 7,500.00 | - | - | 7,500.00 | |
| | | <u>2,727,574.48</u> | <u>928,826.31</u> | <u>2,133,274.51</u> | <u>126,643.97</u> | |

Cash/Investments Availability

Water FUND (591)

| | |
|---|------------------------|
| Checking | \$ 1,095,609.05 |
| Huntington Capital Improvement Investment | 68,049.10 |
| Michigan Class - Restricted - Bond Funds | <u>1,316,385.06</u> |
| Total Cash/Investments | <u>\$ 2,480,043.21</u> |
| Reserve Requirement | \$ (1,014,581.00) |
| Cash available for Capital Projects at 06-30-2024 | <u>\$ 1,465,462.21</u> |

| Water Cash Reserve Requirements: | | Based on Rate Study 02/2022 |
|---|--|-----------------------------|
| Cash Flow Criteria | Percentage of item to be held as Cash or Cash equivalent | Cash Reserve Required |
| Operation & Maintenance Less Depreciation Expense | 12.30% | \$ 196,029.00 |
| Historical Rate Base | 0.50% | \$ 297,132.00 |
| Five Year Capital Improvements - Net of bond proceeds | 20% | \$ 521,420.00 |
| Total Cash Reserve Requirements | | \$ 1,014,581.00 |

City of Hillsdale

Agenda Item Summary

MEETING DATE: August 13, 2024

AGENDA ITEM #: New Business

SUBJECT: Kiwanis' Tap Fees Refund Request

BACKGROUND PROVIDED BY: David Mackie, BPU Director/City Manager

Prior to July 1st Kiwanis representative Wes Wickham approached the BPU about waiving the water and sewer tap fees for a property they own at the intersection of East South Street and West Saint Joe Street. BPU staff indicated we could not waive the tap fees but that he could approach the BPU Board for consideration. The cost of the tap fees paid was \$2,000. The purpose for the request is the non-profit status of Kiwanis and the good work they do locally as outlined on the attached Kiwanis flyer.

BPU staff recommends against the refund as it would establish a precedence for other non-profit fee waiver requests.

RECOMMENDATION:

BPU Board consider Kiwanis' request and decide if a refund should be issued on the \$2,000 paid for water and sewer tap fees.

GET TO KNOW
the

**Kiwanis
Club
of
Hillsdale**

**Serving
Hillsdale and
Hillsdale County**



**THE KIWANIS
FAMILY**

While our first priority is *Young Children*, we have a club for everyone to develop a spirit in our youth for working together while helping others.

K-Kids

Elementary students,
ages 6-12.
k-kids.org

Builders Club

Middle school and junior high students,
ages 12-14.
buildersclub.org

Key Club International

High school students, ages 15-18.
keyclub.org

Circle K International (CKI)

College/university students.
Circlek.org

Aktion Club

Adults living with disabilities.
aktionclub.org Kiwanis

Adult Club

Individuals ages 18 and older
kiwanis.org

OUR CLUB
One voice of many

We are part of a global organization of volunteers dedicated to improving the world one child and one community at a time. While participating with Kiwanis International, we strive to support the well-being of our Hillsdale community. Our motto is, *We Build*. We do that by becoming *ONE* with those we serve.

WHERE WE MEET



Hillsdale Township Hall
1469 Lake Wilson Road (Corner of Lake
Wilson and West Bacon Roads)

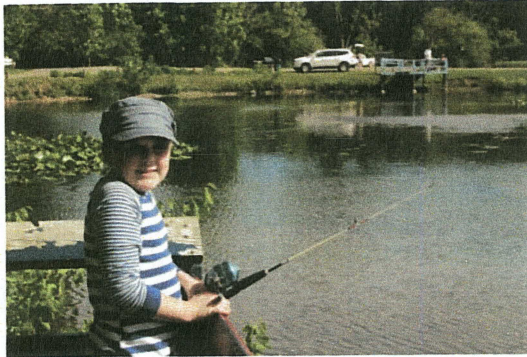
Address: Kiwanis Club of Hillsdale
P.O. Box 202
Hillsdale, MI 49242

Meeting: 1st & 3rd Tues. at noon

Web Address:
www.hillsdale-kiwanis.org

Facebook: FB Kiwanis of Hillsdale

OUR PROJECTS



Going for the prize at our annual Fishing Derby

OUR FUNDRAISERS



About 800 flags are planted around the community to honor national holidays

- Flag Subscription Project
- Gourmet Nut Sales – all year
- County Fair Parking
- Annual Golf Outing
- Spruce Acres Christmas tree project

WE SUPPORT

- Boy Scouts/Girl Scouts
- Great American Celebration
- HHS Robotics
- HCS-BPA
- HHS Band Instrument Fund
- Kimball Camp
- Children's Miracle Network
- Hillsdale County Sheriff Ed Fund
- Young Children Priority One
- Fellowship Christian Athletes
- Reading Clay Target Club
- Theater for Youth
- CASA
- McKinney- Vento Homeless Children

THE OBJECTS OF KIWANIS

To give primacy to the human and spiritual rather than to the material values of life.

To encourage the daily living of the Golden Rule in all human relationships.

To promote the adoption and the application of higher social, business and professional standards.

To develop by precept and example, a more intelligent, aggressive and serviceable citizenship.

To provide through Kiwanis clubs a practical means to form enduring friendships, to render altruistic service and to build better communities.

To cooperate in creating and maintaining that sound public opinion and high idealism which make possible the increase of righteousness, justice, patriotism and goodwill.

- Teacher Appreciation
- Dictionary Project for 3rd graders
- Meals on Wheels
- Fall Festival ISD with pre-school kids
- Salvation Army Bell Ringing
- Christmas gifts for community youth
- Terrific Kids recognition
- Mott's Children's Hosp. shower
- Preemie Pals
- Reading Month for all elementary
- Scholarships for graduates
- Fishing Derby for kids
- Clergy Appreciation
- Key Clubs: Hillsdale & Reading



"Voices" of the officers and Board of Directors leading our community forward.

City of Hillsdale BPU
Agenda Item Summary

MEETING DATE: August 13, 2024

AGENDA ITEM: New Business

SUBJECT: Hillsdale BPU Automated Doors

BACKGROUND PROVIDED BY STAFF: Kelly LoPresto, BPU Office Manager

Project Background: Kelly LoPresto, Office Manager

In September 2023 the Department of Public Services received two bids to install new Automated Door Openers on the BPU main entry doors. Installation of Automated Door Openers will improve ADA access into BPU. The BPU budget at the time did not allow for installation at that time. The approved budget for this fiscal year does allow for the work to be done. Clark Electric is honoring the price as it was in September 2023 for \$11,200.00.

RECOMMENDATION:

Staff supports award by the Board for installation of Automated Doors at Hillsdale BPU to Clark Electric in the amount of \$11,200.00.



Clark Electric, Inc.

187 Uran Street
Hillsdale, MI 49242

Phone 517-439-2449
Fax 517-439-2450

7/24/24

City of Hillsdale
97 North Broad Street
Hillsdale MI 49242

RE: Automatic Door Openers.

Dear; Kelly

We propose to supply material and labor to complete the following Electric installation at the BPU building located at 45 Monroe Street.

- Supply and install (2) new Automated Door Openers on the Main Entry Doors.
- Supply and install a new 120v circuit from the existing Panel in the basement to serve the new openers.

The total cost for this project would be \$11,200.00.
(Eleven Thousand Two Hundred Dollars)

If you have any questions please call.

Respectfully Submitted,

Dewey Rogers

Dewey Rogers
Clark Electric Inc.

2023



City of Hillsdale, Michigan BID SHEET

Project: CITY HALL AUTOMATED DOORS

Date: SEPT 6, 2023

2PM

| Company | Base | BOND | TOTAL: |
|-----------------------|------|------|-----------|
| CLARK ELECTRIC | | ✓ | 15,500.00 |
| TOLEDO MIRROR & GLASS | | ✓ | 16,844.00 |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

ADD
\$11,200.00
\$12,200.00

City of Hillsdale BPU

Agenda Item Summary

MEETING DATE: August 13, 2024

AGENDA ITEM: New Business

SUBJECT: DEED Grant/Text Message Notification System

BACKGROUND PROVIDED BY STAFF: Kelly LoPresto, BPU Office Manager

Project Background:

Hillsdale BPU was awarded a DEED Grant from American Public Power Association (APPA) in the amount of \$4,260.00. The grant is to implement a text message notification system to improve communication with our customers. The app will allow us to communicate with customers regarding road closures, boil water advisories, outages, and other utility-related emergencies in a more efficient and effective manner. The cost to implement the text message system is a one year contract in the amount of \$4,260.

RECOMMENDATION:

Staff supports award by the Board for the DEED Grant from APPA in the amount of \$4,260.00 and implementation of the messaging notification system for one year in the amount of \$4,260.00.

City of Hillsdale, MI

Citizen Notifications & Alerts

June 20, 2024

Prepared By:

Kevin Strauss, Director of Sales

(631) 861-5812

Kevin@GoGovApps.com

Prepared For:

Kelly LoPresto

Administration

klopresto@hillsdalebpu.com

Subscriptions & Services

| Description | Amount |
|---|-------------------------|
| GONotify Citizen Notifications & Alerts (Notify) - Unlimited Subscription | \$4,260 /year |
| Services: \$0 Annually: \$4,260 | |

Order Details

| Primary Contact | | | |
|----------------------|--|---------------|--|
| Contact Name: | | Phone: | |
| Title: | | Email: | |

| Billing Information | | | |
|-------------------------|--|---------------|--|
| Contact Name: | | Phone: | |
| PO #: (Optional) | | Email: | |

| Contract Term Information | |
|-------------------------------------|---------------------|
| Initial Subscription Period: | 12 months starting: |

Terms & Conditions

The following terms are the latest version of the GOGov Master Terms & Conditions that is maintained and updated. No part of these terms may be modified other than the “Special Terms & Exceptions” section.

1. **IMPORTANT NOTICE TO USER:** GOGov, Inc. (dba “GOGov”) owns all intellectual property in the software products listed in the Products and Services section (collectively “Software” or “Subscription Services”) in the Order Form. Customer shall not modify, adapt, translate, rent, lease or otherwise attempt to discover the Software source code. The following terms and conditions (this “Agreement”) will be effective as of the date of last signature of the Order Form (“Effective Date”) and will be governed by the laws in force in the State of New York.
2. **Software License.** The Software subscription services and the accompanying files, software updates, lists and documentation are licensed, not sold, to you. You may use a copy of the Software on your compatible computer for the purpose of connecting to the hosted service provided by GOGov as long as you are a current subscriber and maintain your annual continued services for the applicable licenses. Except as expressly set forth herein, GOGov disclaims any and all express and implied warranties, including but not limited to warranties of merchantability and fitness for a particular purpose.
3. **Continued Services**
 - 3.1 *Hosting.* GOGov agrees to maintain Customer data in a secure datacenter and is committed to providing 99.5% uptime and availability. GOGov will perform nightly backups of your hosted data to an alternate physical location.
 - 3.2 *Ownership of Data.* All hosted data specific to Customer is owned by the Customer. Within thirty (30) calendar days following termination of this Agreement, the Customer can request and GOGov will provide a complete copy of Customer’s data without additional charge through a downloadable zip file provided the customer is current on payments.
4. **Payment Terms & Fees**
 - 4.1 *Subscription Term and Termination.* The initial Subscription Term of this Agreement begins on Effective Date (last signature) and will continue to the end of the Initial Subscription Period listed in the Order Form. At the end of the initial Subscription Term, Customer’s subscription and this Agreement will renew for an additional twelve (12) month term and for subsequent twelve (12) month periods thereafter. Quotes for budgeting purposes will be sent 6 months prior to subscription renewal. Invoices are sent approximately 60 days prior to subscription renewal. To cancel this agreement, Customer should submit written notice to GOGov at Billing@GOGovApps.com not less than sixty (60) calendar days prior to the end of the then-current Term. GOGov reserves the right to increase the annual fees by 7% on the anniversary date of each annual term.
 - 4.2 *Payment Terms.* Initial payment is due at the beginning of the subscription term. Each subsequent annual billing will be due on the anniversary date of the initial term. Payment Terms are **NET 30 Days** from the invoice date.
 - 4.3 *Taxes & Obligations.* In exchange for its use of the Subscribed Services, Customer will pay to GOGov the amounts indicated in the Order. Said amounts are based on services purchased and not actual usage; payment obligations are non-cancelable and fees paid are non-refundable, except as otherwise specifically-provided herein. Unless otherwise stated, such fees do not include any taxes, levies, duties or similar governmental assessments of any nature, including but not limited to value-added, sales, use or withholding taxes, assessable by any local, state, provincial, federal or foreign jurisdiction (“Taxes”). Customer is responsible for paying all Taxes associated with its purchases hereunder. If GOGov has the legal obligation to pay or collect Taxes for which Customer is responsible, the appropriate amount will be invoiced to and paid by Customer, unless GOGov is provided with a valid tax exemption certificate authorized by the appropriate taxing authority. GOGov is solely responsible for taxes assessable against it based on its income, property and employees.
 - 4.4 *Convenience Fees.* For GOGov products that manage credit card processing, GOGov will add a Convenience Fee of \$3.00 plus 3% per transaction to offset the costs of online processing.
5. **Limitation of Liability.** GOGov will, at all times during the Agreement, maintain appropriate insurance coverage. In no event will GOGov’s cumulative liability for any general, incidental, special, compensatory, or punitive damages whatsoever suffered by Customer or any other person or entity exceed 50% of the annual contract value at the point in time when the circumstances came about to such claim(s) of liability, even if GOGov or its agents have been advised of the possibility of such damages.

- 6. **Updating of Terms.** Upon each renewal of this Agreement, the latest Master Terms & Conditions that GOGov has published within the software ninety (90) days prior to the renewal date shall replace these terms. Any Special Terms & Exceptions listed in the original document shall carryover to the renewal terms. We reserve the right to change our Master Terms & Conditions at any time. If the changes are material, GOGov will advise the Customer by email or posting a notice on the site before changes go into effect. If the Customer does not agree to the new terms, Customer may contact Support@GOGovApps.com to have objections considered.
- 7. **Other Provisions**
 - 7.1 *Other Public Agency Orders.* Other public agencies may utilize the terms and conditions established by this Agreement if agreeable to all parties. Customer does not accept any responsibility or involvement in the purchase orders or contracts issues by other public agencies.
 - 7.2 *Alternate Terms Disclaimed.* The parties expressly disclaim any alternate terms and conditions accompanying drafts and/or purchase orders issued by Customer.
- 8. **Special Terms & Exceptions.** None.

This Order Form is entered into between Customer and GOGov. Customer accepts and agrees to adhere to the Terms and Conditions with this order form, will be referenced as the "Agreement." This Agreement between Customer and GOGov, which Customer hereby acknowledges and accepts, constitutes the entire agreement between GOGov and Customer governing the Services referenced above. Customer represents that its signatory below has the authority to bind Customer to the terms of this Agreement.

GOGov, Inc.

City of Hillsdale, MI

Sign: _____
Name: Daryl Blowes

Title: CEO

Date: _____

Sign: _____
Name: _____

Title: _____

Date: _____

Additional Customer Signatures (Optional)

Sign: _____
Name: _____

Title: _____

Date: _____

Sign: _____
Name: _____

Title: _____

Date: _____

City of Hillsdale
Agenda Item Summary

MEETING DATE: August 13, 2024

AGENDA ITEM #: New Business

SUBJECT: Eaton C2SXD Electric Meter Purchase

BACKGROUND PROVIDED BY STAFF: Brandon Janes, Technical Services

Purchase Background:

The BPU needs to place an order for 48 C2SXD electric meters. These meters are the standard residential meter and will be used to replace existing meters that can fail over time and are also used for new electric service installs in our ever growing grid.

These 48 meters come in at \$11,232.00 shipped (\$225.00 ea) and have an expected ship date of December 2024.

RECOMMENDATION:

Staff supports award by the Board to purchase the forty-eight (48) C2SXD Itron electric meters from Eaton/Cannon Technologies in the amount of \$11,232



Powering Business Worldwide

Customer Quotation

Cannon Technologies, Inc.
3033 Campus Drive - Suite 350N
Minneapolis, MN 55441
Phone: (763)-595-7777
Fax: (763)-543-7777

| | | |
|---------------------------------|-------------------|--------------|
| Quotation Number | Date | |
| 23807251 | 07/23/2024 | |
| Cust. purchase order no. | | Cust. no. |
| 072324 CGV | | 60938 |
| Prepared By | | |
| Cinthya Sarahi Geha | | |
| Validity period | | |
| 07/23/2024 to 08/23/2024 | | |
| Sales Representative | | |
| 900007966 / DAN SCRIMA | | |
| Customer Service Contact | | |
| SARAH GEHA | | |

Sold-to address
HILLSDALE BOARD OF PUBLIC UTILITIES
ATTN: ACCOUNTS PAYABLE
45 MONROE STREET
HILLSDALE MI 49242-1236
US

Ship-to address
HILLSDALE BOARD OF PUBLIC UTILITIES
45 MONROE STREET
HILLSDALE MI 49242-1236
US

Incoterms: Pre-Paid FOB PLANT
Payment Terms: Net 30 Days

THIS DOCUMENT INCORPORATES AND IS SUBJECT TO THE ATTACHED TERMS AND CONDITIONS.

| Item | Quantity | UOM | Description | Material No | Price | Ext. Value |
|---------------------------------|----------|-----|---|--------------------|--------|---------------------------|
| Cust.item Catalog Number | | | | | | |
| Cust.Material Number | | | | | | |
| 10 | 48 | EA | RFN IT C2SXD 2S CL200 240V SN&L 420-ITC202SC101903 ITRON PN M320500 Commodity code 9028300000 Lead time 23 week. ARO. | 420-ITC202SC101903 | 225.00 | 10,800.00 |
| | | | | | 48.000 | Country of origin US Z913 |
| Product Subtotal | | | | | | 10,800.00 |
| Cannon Frt Chg | | | | | | 432.00 |
| Final amount in USD | | | | | | 11,232.00 |



Powering Business Worldwide

Cannon Technologies, Inc.
3033 Campus Drive - Suite 350N
Minneapolis, MN 55441
Phone: (763)-595-7777
Fax: (763)-543-7777

Customer Quotation

Page 2 of 4

Quotation no./Date

23807251 / 07/23/2024

Sales Contact: OPEN (MARIFÉ URRUTIA COMAS) / 414-336-8684

Terms and Conditions

1. Applicable Terms and Conditions

(a) These terms and conditions of sale establish the rights, obligations, and remedies of Buyer and Seller that apply to any order issued by Buyer for the purchase of Seller's products and/or services ("Products"). No additional or different terms or conditions, whether contained in Buyer's purchase order form or in any other document or communication pertaining to Buyer's order, will be binding on Seller unless accepted in writing by an authorized representative of Seller. Seller expressly objects to and rejects any additional or different terms and conditions, which shall be ineffective.

(b) If Seller's order acknowledgement, invoice, other document, or electronic transmittal including or attaching these terms and conditions is found to be an acceptance of an offer, acceptance is expressly made conditional upon Buyer's assent solely to these terms and conditions, and acceptance of any part of Products delivered by Seller shall be deemed to constitute such assent by Buyer. If the order acknowledgement, invoice, other document, or electronic transmittal including or attaching these terms and conditions constitutes an offer, Buyer's acceptance of the offer is hereby limited to the terms of the offer.

2. Price, Payment Terms, and Title

(a) All prices represent those in effect at the time of quotation and are subject to change without notice. Unless prices are bid or quoted as "firm," Seller reserves the right to invoice at prices in effect at the date of shipment, regardless of any prior bid and whether notice was received by Buyer. Unless otherwise indicated, prices are stated in United States dollars and are exclusive of shipping, handling, shipping insurance, duties, and sales, use, excise or similar taxes. Export packaging or any other special handling requested by Buyer will be at Buyer's expense. A service charge of \$25 will be assessed for any order less than \$250. Seller requires a minimum \$100 emergency handling charge for all orders that require shipment the same day or next day.

(b) Buyer acknowledges that the pricing of the Products has been set based on the agreed allocation of risks contained in these terms and conditions. If, notwithstanding the provisions of these terms and conditions, a court of competent jurisdiction determines that Buyer's terms and conditions apply to an order, then Seller shall have the right to either (i) modify the prices (including retroactively) according to the additional level of risk and responsibility that Buyer's terms and conditions require Seller to undertake; or (ii) cancel the order any time after such a determination without liability for the termination other than for the Products already delivered on these terms and conditions.

(c) Unless different credit terms have been extended to Buyer in writing by Seller, payment terms are net 30 days after delivery or date of invoice, whichever first occurs, in the currency invoiced. Seller reserves the right to modify or withdraw credit terms at any time without notice. If Buyer fails to fulfill the terms of payment, Seller may defer further shipments to Buyer or, at its option, cancel the unshipped portions of Buyer's orders. Buyer agrees to pay interest on all past due invoices at the lesser of 18% per annum, compounded monthly, or the highest contractual rate allowable under the law.

(d) Until full payment of all obligations of the Buyer for an order, Seller reserves the title (but not the risk of loss) to all Products furnished under that order. If the Buyer defaults in payment or performance or becomes subject to insolvency, receivership or bankruptcy proceedings or makes an assignment for the benefit of creditors, or without the consent of Seller voluntarily or involuntarily sells, transfers, leases or permits any lien or attachment on the Products, Seller may treat all amounts then or thereafter owing by Buyer to be immediately due and payable and Seller at its election may repossess Products for which Buyer has not paid in full. In the event of repossession of Products under this section or under the section entitled "Security Interest," Buyer agrees that Seller may enter the premises where the Products may be located and remove them without notice and without being liable to Buyer for such repossession. Buyer will not set off invoiced amounts or any portion thereof against sums that are due or may become due from Seller, its parents, affiliates, or subsidiaries. Buyer grants Seller a security interest in Products for which title has passed to Buyer, products in which Products are incorporated, and Products that Seller sells (including all Products acquired hereafter from Seller, and all accessions, substitutions, replacements, and additions, and any proceeds from sale or disposition of Products), as security for performance by Buyer of all of its payment obligations under these terms and conditions (including obligations regarding future advances). Buyer consents to Seller's execution of any documents to evidence and perfect this security interest, and agrees to execute the same if requested by Seller.

3. Delivery and Risk of Loss

(a) Unless otherwise agreed in writing, all deliveries of Products will be EXW (Incoterms 2000) Seller's facility. Products will be packed in Seller's standard commercial shipping packages. Charges for shipping may not reflect net transportation costs paid by Seller. Buyer shall reimburse Seller for all costs of storage and handling incurred by Seller after the date that Seller is prepared to make shipment.

(b) Delivery and shipping dates are approximate and represent Seller's best estimate of the time required to make delivery or shipment. Time is not of the essence with respect to the transactions covered by these terms and conditions, except with respect to Buyer's obligation to make all related

payments. Seller's obligations under these terms and conditions will be dependent upon Seller's ability to obtain necessary raw materials and components. Seller shall have the right to make partial deliveries and to ship up to forty (40) days in advance of shipping date.

4. Acceptance

Acceptance shall occur, if not before, when Buyer fails to reject within ten (10) days after delivery of the Products. Buyer may rightfully reject only when a reasonable inspection shows that the Products fail to conform substantially to the specifications for the Products. Buyer waives any right to revoke acceptance. Buyer's remedies for any nonconformity detected after acceptance are limited to those expressly provided in these terms and conditions for breach of warranty.

5. Limited Warranty

(a) Seller warrants to each original Buyer of Products that Products are, at the time of delivery to the Buyer, in good working order and conform to Seller's official published specifications, provided that no warranty is made with respect to any Products, component parts, or accessories manufactured by others but supplied by Seller.

(b) Seller's obligation under this warranty for any Product proved not to be as warranted within the applicable warranty period is limited to, at its option, replacing the Product, refunding the purchase price of the Product, or using reasonable efforts to repair the Product during normal business hours at any authorized service facility of Seller. All costs of transportation of any Product claimed not to be as warranted and of any repaired or replacement Product to or from such service facility shall be borne by Buyer.

(c) Seller may require the return of any Product claimed not to be as warranted to one of its facilities as designated by Seller, transportation prepaid by Buyer, to establish a claim under this warranty. The cost of labor for removing a Product and for installing a repaired or replacement Product shall be borne by Buyer. Replacement parts provided under the terms of this warranty are warranted for the remainder of the warranty period of the Products in which they are installed to the same extent as if such parts were original components. Warranty services provided under these terms and conditions do not assure uninterrupted operations of Products; Seller shall not be liable for damages caused by any delays involving warranty service.

(d) The warranty period for Products is the shorter of twelve (12) months from the date of installation or eighteen (18) months from the date of shipment unless otherwise agreed by Seller in writing.

(e) EXCEPT FOR THE EXPRESS WARRANTY SET FORTH ABOVE, SELLER PROVIDES PRODUCTS AS-IS AND MAKES NO OTHER REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, STATUTORY OR OTHERWISE, REGARDING THE PRODUCTS, THEIR FITNESS FOR ANY PARTICULAR PURPOSE, THEIR MERCHANTABILITY, THEIR QUALITY, THEIR NONINFRINGEMENT, OR OTHERWISE. IN NO EVENT SHALL SELLER BE LIABLE FOR THE COST OF PROCUREMENT OR INSTALLATION OF SUBSTITUTE GOODS.

6. LIMITATION OF LIABILITY

IN NO EVENT WILL SELLER BE LIABLE FOR ANY SPECIAL DAMAGES, CONSEQUENTIAL DAMAGES, INDIRECT DAMAGES, INCIDENTAL DAMAGES, STATUTORY DAMAGES, EXEMPLARY OR PUNITIVE DAMAGES, LOSS OF PROFITS, LOSS OF REVENUE, LIQUIDATED DAMAGES, OR LOSS OF USE, EVEN IF INFORMED OF THE POSSIBILITY OF SUCH DAMAGES. SELLER'S LIABILITY FOR DAMAGES ARISING OUT OF OR RELATED TO A PRODUCT SHALL IN NO CASE EXCEED THE PURCHASE PRICE OF THE PRODUCT FROM WHICH THE CLAIM ARISES. TO THE EXTENT PERMITTED BY APPLICABLE LAW, THESE LIMITATIONS AND EXCLUSIONS WILL APPLY WHETHER SELLER'S LIABILITY ARISES OR RESULTS FROM BREACH OF CONTRACT, BREACH OF WARRANTY, TORT (INCLUDING BUT NOT LIMITED TO NEGLIGENCE, GROSS NEGLIGENCE, MALICE, OR INTENTIONAL CONDUCT), STRICT LIABILITY, BY OPERATION OF LAW, OR OTHERWISE.

7. Cancellation and Return of Products

Orders shall not be subject to cancellation or modification either in whole or in part without Seller's written consent and then only with terms that will reimburse Seller for reasonable termination charges, including all progress billings and all incurred direct manufacturing costs. Seller's written consent must be given in advance of Buyer's return of Products for credit. Seller reserves the right to cancel any sale of Products without liability to Buyer (except for refund of monies already paid), if the manufacture or sale of the goods is or becomes technically or economically impractical.

8. Force Majeure

Seller shall not be liable for any failure to perform or delay in performing its obligations resulting directly or indirectly from or contributed to by any acts of God, acts of Buyer or those under Buyer's control, acts of government or other civil or military authorities, priorities, strikes, or other labor disputes, fires, accidents, floods, epidemics, war, riot, embargoes, delays in transportation, lack of or inability to obtain raw materials, components, labor, fuel or supplies, or other circumstances beyond Seller's reasonable control ("Force Majeure Event"). If Seller elects, the time for performance shall be extended by a period of time equal to the time lost because of any delays caused by reasons of a Force

Terms and Conditions

Majeure Event. Should Seller be prevented from completing Buyer's order or any part thereof because of any Force Majeure Event, then Buyer agrees promptly upon request and upon receipt of invoice therefor, to pay Seller for any Product or Products then completed.

9. Work Product

"Work Product" shall include, without limitation, all designs, discoveries, creations, works, devices, masks, models, work in progress, service deliverables, inventions, products, special tooling, computer programs, procedures, improvements, developments, drawings, notes, documents, business processes, information and materials made, conceived or developed by Seller alone or with others that result from or relate to the Products. All Work Product shall at all times be and remain the sole and exclusive property of Seller. Buyer hereby agrees to irrevocably assign and transfer to Seller and does hereby assign and transfer to Seller all of its worldwide right, title and interest in and to the Work Product including all associated intellectual property rights. Buyer hereby waives any and all moral and other rights in any Work Product or any other intellectual property created, developed or acquired in respect of the Products. Seller will have the sole right to determine the treatment of any Work Product, including the right to keep it as trade secret, execute and file patent applications on it, to use and disclose it without prior patent application, to file registrations for copyright or trademark in its own name or to follow any other procedure that Seller deems appropriate. All tools and equipment supplied by Buyer to Seller shall remain the sole property of Seller.

10. Confidentiality

(a) Buyer may acquire knowledge of Seller Confidential Information (as defined below) in connection with Products and/or its performance hereunder and agrees to keep Seller Confidential Information in confidence during and following termination or expiration of this Agreement. "Seller Confidential Information" includes but is not limited to all information, whether written or oral, in any form, including, without limitation, information relating to the research, development, products, methods of manufacture, trade secrets, business plans, customers, vendors, finances, personnel data, Work Product, and other material or information considered proprietary by Seller relating to the current or anticipated business or affairs of Seller that is disclosed directly or indirectly to Buyer. In addition, Seller Confidential Information means any third party's proprietary or confidential information disclosed to Buyer in the course of providing Products to Buyer.

(b) Buyer agrees not to copy, alter or directly or indirectly disclose any Seller Confidential Information. Additionally, Buyer agrees to limit its internal distribution of Seller Confidential Information to Buyer's employees who have a need to know, and to take steps to ensure that the dissemination is so limited. In no event will Buyer use less than the degree of care and means that it uses to protect its own information of like kind, but in any event not less than reasonable care to prevent the unauthorized use of Seller Confidential Information. Buyer may disclose Seller Confidential Information that is required to be disclosed pursuant to a requirement of a government agency or law but only after Buyer provides prompt notice to Seller of such requirement and gives Seller the opportunity to challenge or limit the scope of the disclosure.

(c) Buyer further agrees not to use Seller Confidential Information except in the course of performing hereunder and will not use such Seller Confidential Information for its own benefit or for the benefit of any third party. All Seller Confidential Information is and shall remain the property of Seller. Upon Seller's written request, Buyer shall return, transfer or assign to Seller all Seller Confidential Information, including all Work Product, and all copies containing Seller Confidential Information.

11. Patent Indemnity

In the event any Product is made in accordance with drawings, samples or manufacturing specifications designated by Buyer, Buyer agrees to indemnify, defend, and hold Seller harmless from any and all damages, costs and expenses (including attorney's fees) relating to any claim arising from or relating to the design, distribution, manufacture, marketing, sale, or use of the Product or arising from or relating to a claim that such Product furnished to Buyer by Seller, or the use thereof, infringes any claim of any patent, foreign or domestic, and Buyer agrees at its own expense to undertake the defense of any suit against Seller brought upon such claim or claims.

12. Changes in Product Design or Manufacture

Seller shall have the right to change, discontinue or modify the design and construction of any of its products and to substitute material equal to or superior to that originally specified.

13. Software License

Software, if included with a Product, is hereby licensed and not sold. The license is nonexclusive, and is limited to use with the Product with which it is included. No other use is permitted and Seller retains for itself (or, if applicable, its suppliers) all title and ownership to any software delivered hereunder, all of which contains confidential and proprietary information and which ownership includes without limitation all rights in patents, copyrights, trademarks and trade secrets. Buyer shall not attempt any sale, transfer, sublicense, reverse compilation or disassembly (save to the extent expressly permitted by law) or redistribution of the software. Buyer shall not copy, disclose or display any such software, or otherwise make it available to others.

14. Compliance with Laws

Buyer shall comply with all laws and regulations applicable to Products including all applicable import and export laws and regulations. Buyer and Buyer's Agent shall provide all information requested by Seller relating to Seller's voluntary or mandatory compliance with any law or regulation, and Buyer shall indemnify Seller for any losses incurred by Seller arising from Buyer's or Buyer's Agent's failure to provide the information requested by Seller.

15. Waiver

No waiver of any provision of these terms and conditions (or any right or default hereunder) shall be effective unless in writing and signed by an authorized representative Seller. Any such waiver shall be effective only for the instance given, and shall not operate as a waiver with respect to any other rights or obligations under these terms and conditions or applicable law in connection with any other instances or circumstances.

16. Language

The parties have expressly required that these terms and conditions be prepared in the English language. Les parties aux présentes ont expressément exigé que les présents termes et les bons de commandes émis aux termes des présentes soient rédigés en langue Anglaise.

17. Choice of Law and Dispute Resolution

Except as set forth below, these terms and conditions shall be governed by and construed in accordance with the laws of the State of Texas, without reference to its choice of law rules. If both Seller and Buyer are incorporated under the laws of Canada or a province of Canada, these terms and conditions shall be governed by and construed in accordance with the laws of the Province of Ontario and the federal laws of Canada. If Buyer is incorporated in the United States, any claim or litigation arising out of or relating to Products shall be brought exclusively in a court of competent jurisdiction in Harris County, Texas. If Buyer is incorporated outside of the United States, any dispute will be resolved by arbitration in Houston, Texas, by three arbitrators and under the International Chamber of Commerce Rules of Arbitration. The language of the arbitration will be English. In all cases, Buyer and Seller expressly exclude from application the United Nations Convention on Contracts for the International Sale of Goods.

18. Assignment

Buyer may not assign, transfer or subcontract the performance of its services, or any of its rights and/or obligations hereunder, without Seller's prior written consent.

19. Severability

If any provision of these terms and conditions is determined to be illegal, invalid, or unenforceable, the validity and enforceability of the remaining provisions of these terms and conditions will not be affected and, in lieu of such illegal, invalid, or unenforceable provision, there will be added, as part of these terms and conditions, one or more provisions as similar in terms as may be legal, valid and enforceable under applicable law. CPS 04092020

20. Epidemic

Seller shall not be responsible for any failure to perform, or delay in performance of, its obligations resulting from the COVID-19 pandemic or any future epidemic, and Buyer shall not be entitled to any damages resulting thereof.

City of Hillsdale BPU
Agenda Item Summary

MEETING DATE: August 13, 2024

AGENDA ITEM #: New Business

SUBJECT: Water Meter Order

BACKGROUND PROVIDED BY STAFF: Jeff Gier, Director of Water and Wastewater

Project Background:

We use Badger water meters for all of our water metering, SLC Meter is the only distributor for our area and where we have ordered from historically. This order is to maintain stock and allow staff to replace outdated meters currently in service. Staff budgeted \$80,000 in the CIP for this and a future order.

RECOMMENDATION:

Staff supports award by the Board of the quotation from SLC Meter, LLC. at a cost of \$41,964.55.

SLC Meter llc
 3285 West Lapeer Rd.
 Auburn Hills, MI 48326

Ph. 248-625-0667
 Fx. 248-625-8650
 www.slcmeter.com



QUOTATION

| | |
|-----------|---------|
| Date | Quote # |
| 7/22/2024 | 41363 |

| |
|---|
| Name / Address |
| HILLSDALE BOARD OF PUBLIC UTILITIES P.O.BOX 279 45 MONROE STREET HILLSDALE, MI 49242 |

| |
|--|
| Ship To |
| HILLSDALE BOARD OF PUBLIC UTILITIES 45 MONROE STREET HILLSDALE, MI 49242 |

| | | | | |
|--------------|------------|--------|-----|------------|
| Project Name | Expires on | Terms | Rep | Entered by |
| | 8/21/2024 | Net 30 | ASB | ASB |

| Item | Description | Qty | Unit Price | Total |
|---------------|--|-----|------------|-----------|
| BM-E23-POLY-G | 5/8" X 3/4" BADGER E-SERIES METER W/POLY BODY IN GALLONS WITH HRE/LCD REGISTRATION W/25' TWIST TIGHT CONNECTOR | 75 | 193.75 | 14,531.25 |
| BM-E4-POLY-G | 1" BADGER E-SERIES METER W/ POLYMER BODY, HRE/LCD REGISTRATION IN GALLONS W/ 25' TWIST TIGHT CONNECTOR | 60 | 262.28 | 15,736.80 |
| BM-E7-G | 2" BADGER E-SERIES METER W/ US GALLON HRE-LCD REGISTRATION, FLANGED, 316 STAINLESS 17" LONG W/ 25' TWIST TIGHT CONNECTOR | 10 | 1,036.78 | 10,367.80 |
| MT-FLBK-2-NL | 2" BRONZE FLANGE KIT.INCLUDES 2 FLANGES 4 BOLTS AND NUTS AND 2 GASKETS NO LEAD | 10 | 132.87 | 1,328.70 |

| | |
|---|--------------------------|
| Please note the purchase and payment terms of SLC Meter llc. Written acceptance of this quotation is needed to order materials. All special order items have a 30% restocking fee. Please go to www.slcmeter.com for further details. | Sales Tax (0.0%) |
| | Total \$41,964.55 |

Thank You!

City of Hillsdale BPU
Agenda Item Summary

MEETING DATE: August 13, 2024

AGENDA ITEM #: New Business

SUBJECT: WTP High Service Pump 1 VFD

BACKGROUND PROVIDED BY STAFF: Jeff Gier, Director of Water and Wastewater

Project Background:

There are 4 high service pumps at the water treatment plant. We have replaced 3 of the 4 variable frequency drives to date. This will replace the final VFD on pump one. The old drives are no longer supported with parts nor service. We used Utilities Instrumentation Service for the previous drives. Funds will come from our high service line item in this budget.

RECOMMENDATION:

Staff supports award by the Board of the quotation from UIS Scada at a cost of \$24,351.00.



| | | | | | |
|--------------------|---|-----------------|------------------------|-----------|-----------|
| Date | July 30, 2024 | Customer | Hillsdale BPU | To | Jeff Gier |
| Description | WTP High Service Pump 1 VFD Replacement | | | | |
| Quote # | 240247R | | | | |
| Estimator | Ken Wesley | Email | ken.wesley@teamuis.com | | |

| | |
|----------------------|-------------|
| Scope of Work | Cost |
|----------------------|-------------|

Furnish and install one (1) Allen Bradley Power Flex 400 100HP VFD with remote HIM at High Service Pump #1.

Provide programming and startup services.

Note: Existing enclosure and line reactor to be used for installation.

Total: \$24,351.00

UIS SCADA Approved by

Date July 30, 2024

Please make Purchase Orders/Subcontracts out to: UIS SCADA, Inc. and reference Quote #240247R

Client Acceptance when the Client will not be providing a PO or Contract to UIS SCADA, Inc.

Client authorizes Utilities Instrumentation Service, Inc. to proceed with the work and agrees to comply with the attached Terms and Conditions.

Client Acceptance

Signature _____

Name _____

Title _____

Date _____

Exclusions and Clarifications

Pricing includes only the items listed above; anything not explicitly listed above is not included in our proposed scope of work.

Our quote is based on straight time during normal hours of 7:00 A.M. to 3:30 P.M., Monday through Friday, unless specified otherwise.

Our price is valid for thirty (30) days, after which time UIS SCADA, Inc. reserves the right to review and modify any and all portions of its proposal.

This proposal contains pricing and other information confidential and proprietary to UIS SCADA, Inc. and disclosure of the contents of this letter and any attachments to persons or organizations outside of this agreement is not authorized without specific written permission from UIS SCADA, Inc.

Team UIS - TERMS AND CONDITIONS

1. Offer. These Terms and Conditions ("Terms") apply to all products and services, including without limitation, computer software program(s) and software as a service ("SaaS Services") provided to Client under an Order Confirmation with Utilities Instrumentation Services, Inc., Utilities Instrumentation Services – Ohio, LLC., UIS SCADA, Inc., and/or UIS Renewable Power, Inc., as applicable ("Team UIS"). These Terms are incorporated into each Order Confirmation issued by Team UIS to a Client of such products or services ("Client"). A confirmation or acknowledgement of an order ("Order Confirmation") will be issued to Client after the Client has submitted an order to Team UIS. The Order Confirmation constitutes Team UIS's offer to the Client identified in the Order Confirmation to sell the products and/or provide the services identified in the Order Confirmation ("Products" and "Services", respectively) and otherwise to enter into the agreement that the Order Confirmation and these Terms describe (the "Agreement"), and the Order Confirmation and these Terms shall be the complete and exclusive statement of such Agreement.

2. Acceptance. A contract is formed when Client accepts the Order Confirmation by written acknowledgement, by accepting the Products and/or Services, or other issued acceptance documents for the Products and/or Services. Acceptance is expressly limited to the Agreement and shall not include any terms and conditions contained in Client's purchase order or similar document. Notwithstanding any contrary provision in Client's purchase order or other acceptance document or similar document, delivery of Products, performance of Services or commencement of Services by Team UIS shall not constitute acceptance of Client's terms and conditions to the extent any such terms or conditions are inconsistent with or in addition to the terms and conditions contained in the Agreement.

3. Prices. Prices for Products and/or Services shall be set forth in the Order Confirmation. Unless otherwise expressly stated in the Order Confirmation: (a) prices for Products specified in the Order Confirmation do not include storage, handling, packaging, or transportation charges; and (b) prices do not include any applicable taxes.

Team UIS
2290 Bishop Circle East
Dexter, MI 48130
(734) 424-1200

Utilities Instrumentation Service
UIS SCADA
UIS Renewable Power
Utilities Instrumentation Service-Ohio

4. Payment Terms. Unless otherwise expressly stated in the Order Confirmation, all accounts are payable in U.S. currency thirty (30) days from the date of Team UIS's invoice. Credit and delivery of Products shall be subject to Team UIS's approval. The Client shall pay Team UIS for Services performed in accordance with the rates and charges set forth in the Order Confirmation. If the Client disputes any portion of an invoice, the Client shall notify Team UIS, in writing, within fourteen (14) calendar days of invoice receipt, identify the cause of the dispute, and pay when due any portion of the invoice not in dispute. Failure to provide such notification shall constitute acceptance of the invoice as submitted. If Client fails to pay undisputed invoiced amounts within the thirty (30) calendar days of the invoice date, Team UIS may at any time, without waiving any other claim against the Client (including lien rights) and without thereby incurring any liability to the Client, suspend or terminate the Order Confirmation. Client is prohibited from and shall not setoff against or recoup from any invoiced amounts due or to become due from Client or its affiliates any amounts due or to become due to Team UIS or its affiliates, whether arising under the Order Confirmation, any related purchase order or any other agreement.

5. Shipping and Delivery. All sales of Products are F.O.B. Team UIS's plant unless otherwise specified in the Order Confirmation. Responsibility of Team UIS shall cease upon delivery to and receipt of the Products by a common carrier at which point Client will bear all risk of loss for the Products. Premium shipping expenses and/or other related expenses necessary to meet Client's accelerated delivery schedules shall be the responsibility of Client. Deliveries of orders placed by Client may be changed, deferred or canceled only upon specific agreement in writing by Team UIS and Team UIS may condition such agreement upon Client's assumption of liability and payment to Team UIS for: (a) a sum equal to the costs of work in process including costs accrued for labor and material; (b) any amount for which Team UIS is liable by reason of commitments made by Team UIS to its suppliers; and (c) any other loss, cost or expense of Team UIS as a result of such change, deferment or cancellation.

6. Proprietary Materials. Team UIS shall have and retain all rights, title and interest, including all intellectual property rights, in and to all Products, Services and associated materials, including, without limitation, all related reports, specifications, designs and any other property, tangible or intangible (including software and SaaS Services), furnished by Team UIS in connection with or under the applicable Order Confirmation ("Proprietary Materials"). No Proprietary Materials created by Team UIS in connection with an Order Confirmation or any related purchase order shall be considered "works made for hire" as that term is used in connection with the U.S. Copyright Act.

7. Licenses. Team UIS does not grant to Client any license with respect to the Products, and any such license terms with respect to the Products shall be governed solely by the licenses, if any, provided solely by the third-party manufactures of such products.

8. SaaS Services. A. Team UIS will provide Client with the SaaS Services, and allow Authorized Users to access the SaaS Services in connection with Client's use of the SaaS Services, as set forth in the applicable Order Confirmation. Prior to obtaining access to the SaaS Services, Client shall ensure that Authorized Users are registered in the SaaS Services with a unique User ID and a unique password. For purposes of this Agreement, "Authorized Users" means individuals who are authorized to use the SaaS Services pursuant to this Agreement or as otherwise defined, restricted or limited in an Order Confirmation, for whom subscriptions to SaaS Services have been procured, and who have been supplied user identifications and passwords by Client (or by Team UIS at Client's request). Authorized Users may include Clients' employees and Clients' agents and third-party contractors and their employees authorized by Client and/or approved by Team UIS to access the SaaS Services. **B.** Client is responsible for all activities conducted under its Authorized User logins and for its Authorized Users' compliance with this Agreement. Authorized Users may only use the SaaS Services during the term of the applicable Order Confirmation. **C.** Except as otherwise explicitly provided in this Agreement, Client and its Authorized Users will not, and will not permit third parties to: (a) use the SaaS Services except as expressly authorized in this Agreement; (b) access or use the SaaS Services to circumvent or exceed the applicable restrictions; (c) use any device, software, or routine that interferes or disrupts any application, function, or use of the SaaS Services; (d) copy, modify, translate, transmit, reproduce, distribute, republish, display, frame, or mirror the SaaS Services, except as permitted by this Agreement; (e) decompile, reverse-compile, disassemble, reverse-engineer or otherwise reduce to human-perceivable form all or any part of the SaaS Services or any part of the SaaS Services or otherwise attempt to discover any source code or create derivative works of the SaaS Services or any part of the SaaS Services; (f) rent, lease, resell, sublicense, or otherwise permit third parties to access or use the SaaS Services; (g) use the SaaS Services to provide services to third parties (e.g., as a service bureau or to otherwise provide data processing services to third parties); (h) circumvent or disable any security or other technological features or measures of any SaaS Services or any part of the SaaS Services; (i) use the SaaS Services to build a similar or competitive product or service; (j) create user accounts under false or fraudulent pretenses; (k) except as provided in an Order Confirmation, create shared or generic identifications and passwords to any SaaS Services; (l) use the SaaS Services in a manner that is contrary to applicable law or in violation of any third party rights of privacy or intellectual property rights; (m) use the SaaS Services to send or store viruses, worms, time bombs, trojan horses, or other harmful or malicious code, files, scripts, agents or programs; (n) access the SaaS Services for purposes of monitoring its availability, performance or functionality, or for any other benchmarking or competitive purposes; (o) remove, alter or obscure any of the intellectual property rights notice(s) or restrictive legend(s) embedded in or that Team UIS otherwise provides with the SaaS Services; (p) interfere with or disrupt the integrity or performance of the SaaS Services; or (q) obtain unauthorized access to the SaaS Services (including without limitation permitting access to or use of the SaaS Services via another system or tool, the primary effect of which is to enable input of requests or transactions by other than Authorized Users). **D.** Client shall at all times: (a) provide Team UIS with good faith cooperation and access to such information, facilities, and equipment as may be reasonably required by Team UIS in order to provide the SaaS Services, including, but not limited to, providing Client materials and security access, information, and software interfaces to Client's business applications; (b) provide such personnel assistance as may be reasonably requested by Team UIS from time to time; and (c) carry out in a timely manner all other Client responsibilities set forth in this Agreement. In the event of any delay in Client's performance of any of the obligations set forth in (a), (b) or (c), or any other delays caused by Client, Team UIS may adjust its performance as reasonably necessary to account for such delays.

E. Client is responsible for complying with any applicable laws relating to its or any Authorized User's use of the SaaS Services including, without limitation, all applicable privacy, electronic communications and data protection laws, rules, regulations, and regulatory guidelines, as well as any applicable self-regulatory guidelines. Without limiting the generality of the foregoing, Client is solely responsible for: (a) ensuring that Client and Team UIS, acting on Client's behalf, have the right to collect, use and share Client any personal data and related materials via the SaaS Services; and (b) providing adequate notice to, and obtaining any necessary consents as required under applicable laws, with respect to the Client materials and Client intellectual property collected, used and shared by Client, or by Team UIS on Client's behalf, via the SaaS Services. Notwithstanding any other provision of this Agreement, Client or any Authorized User shall not use the SaaS Services to collect, upload, retrieve, transmit, send, or store (i) any information that could directly identify a person, including, without limitation, government issued ID numbers, individual medical or health information (including protected health information under HIPAA), individual financial information, an individual's name (last name plus first name or first initial), or birth date; (ii) security codes, passwords, credit or debit card numbers; (iii) any data that falls under the sensitive or special data definitions of any applicable privacy law or self-regulatory principle; or (iv) any data collected from sites directed to children under the age of sixteen (16) or from children whose age Client knows to be under sixteen (16) in violation of applicable law. Team UIS and its designees shall have the right (but not the obligation) in their sole discretion to refuse or remove any Client materials or Client intellectual property that violate any of the terms of this Agreement or any applicable law. **F.** In connection with the operation of the SaaS Services, Team UIS may collect and analyze data in aggregate and anonymous form with respect to the use and effectiveness of the SaaS Services (the "Aggregate Data"). Client hereby irrevocably authorizes Team UIS to collect data in an aggregate and anonymous form for supporting, improving, and marketing the SaaS Services. Customer acknowledges and agrees that Team UIS will exclusively own all right, title, and interest in and to all Aggregate Data and other analytics and output data generated or provided by Team UIS or the SaaS Services. **G.** Client or Authorized Users providing any suggestions, enhancement requests, recommendations, corrections or other feedback (collectively, "Feedback") is strictly voluntary. If Client or any Authorized User provides any Feedback to Team UIS, orally or in writing, Client hereby grants to Team UIS and its affiliates a worldwide, perpetual, irrevocable, royalty-free license to use and incorporate into the SaaS Services any Feedback. **H.** Team UIS may immediately suspend the SaaS Services if Team UIS reasonably determines that the Client is not materially complying with this Agreement, or Client is using the SaaS Services in a manner that could cause damage to Team UIS's business or reputation, or otherwise reflect unfavorably upon Team UIS, its affiliates, or its partners. Team UIS shall notify the Client promptly following any such suspension taking effect.

9. Design. Team UIS is not responsible for the design of the Products and will not, under any circumstances, have any warranty, indemnification or other liability or obligations with respect to Products to the extent related to or arising out of the design and/or specifications for such Products. Suggestions by Team UIS as to design, use and suitability of the Products are made in good faith; provided, however, Buyer assumes full responsibility for accepting and/or using such suggestions.

10. Warranty. (a) Team UIS warrants, that at the time of delivery, the Products will conform to the specifications, if any, that are a part of the Order Confirmation. Client understands and hereby expressly agrees that any claim for defective materials, defective manufacture, or any other claim with respect to the Products shall be made directly to the manufacturer of the Product and not the Team UIS. Team UIS makes no warranties, either express or implied, regarding defective materials, defective manufacture, or any other claim with respect to Products. Team UIS may, at its sole election, and as Client's sole remedy, make an allowance, repair, or replace such quantity of the Products as shall prove to be defective, then Client shall hold and make available for inspection and testing by Team UIS all Products claimed by Client to be defective. (b) Services provided by Team UIS under an Order Confirmation will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances. (c) **THE TEAM UIS DISCLAIMS, AND CLIENT HEREBY EXPRESSLY WAIVES, ANY AND ALL OTHER WARRANTIES, WHETHER EXPRESS, IMPLIED OR STATUTORY, WITH RESPECT TO THE PRODUCTS AND/OR SERVICES, AND/OR THE RESULTS OBTAINED FROM THEIR USE BY CLIENT AND/OR ITS USERS, INCLUDING, WITHOUT LIMITATION, ANY STATUTORY OR IMPLIED WARRANTIES OF NON-INFRINGEMENT, MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. TEAM UIS HEREBY DISCLAIMS ANY AND ALL LIABILITY FOR THE USE OR PERFORMANCE OF THE SERVICES AND/OR PRODUCTS SELECTED BY THE PARTIES HEREBY EXPRESSLY ACKNOWLEDGE AND AGREE THAT THE UNIFORM COMMERCIAL CODE AND ANY SPECIFIC STATE ADOPTIONS THEREOF SHALL NOT GOVERN THE RIGHTS AND OBLIGATIONS OF THE PARTIES UNDER THESE TERMS OR ANY ORDER CONFIRMATION.**

11. Liability Limitation. Specific performance shall not be available to Client as a remedy in connection with Team UIS's providing of the Products and/or Services. Monetary damages against Team UIS shall be limited to the dollar amount charged to Client for the applicable order placed by Client and accepted by Team UIS for any of the Services and/or Products alleged to be the cause of any loss or damage, whether founded in contract, tort (including negligence), strict liability or otherwise, arising out of, or resulting from any cause whatsoever, including without limitation: (a) any order placed by Client and accepted by Team UIS or Team UIS's performance or breach; or (b) the design, manufacture, delivery, sale, repair, replacement or use of any such Products. **IN NO EVENT SHALL TEAM UIS BE LIABLE TO CLIENT FOR ANY SPECIAL, INDIRECT, EXEMPLARY, INCIDENTAL, PUNITIVE, OR CONSEQUENTIAL DAMAGES (INCLUDING, WITHOUT LIMITATION, LOSS OF ANTICIPATED PROFITS, LOSS OF USE, LOSS OF REVENUE AND COST OF CAPITAL) ARISING OUT OF OR RELATING TO THE AGREEMENT, INCLUDING WITHOUT LIMITATION THE ORDER CONFIRMATION, ANY RELATED PURCHASE ORDER, OR THE SERVICE AND/OR PRODUCTS. ANY AGREEMENT VARYING OR EXTENDING THE REMEDIES SPECIFICALLY STATED HEREIN WILL BE BINDING ON TEAM UIS ONLY WHEN SPECIFICALLY AGREED TO IN WRITING BY TEAM UIS AND SPECIFICALLY REFERENCING THIS SECTION.**

12. Insurance. Team UIS has in effect commercial general liability, umbrella, cyber, workers compensation, employer's liability, and automobile insurance coverage. A certificate of insurance is available upon request. Customer shall have property and course of construction/builder's risk insurance for the full value of the site including any improvements made pursuant to this Contract and will provide Team UIS with proof of insurance upon request.

13. Termination. In the event that Client fails to perform any of its obligations stated in the Agreement, including the Order Confirmation or any related purchase order and fails to cure such breach within ten (10) days after receipt of written notice from the Team UIS specifying such breach, the Team UIS may at its option immediately terminate the Order Confirmation and/or any related purchase orders. Upon any such termination by Team UIS: (a) Team UIS shall be relieved of any further obligation to Client (including, without limitation, any obligation with respect to delivery or transition of supply); (b) Client shall be liable to Team UIS for the immediate payment of amounts then billed to date by Team UIS to Client; (c) Client shall purchase and pay Team UIS immediately for all raw materials, components, work in process and finished goods acquired by Team UIS in connection with the Order Confirmation and/or any related purchase orders; and (d) Client shall immediately reimburse Team UIS for all other loss, cost or expense of Team UIS as a result of the termination of the Order Confirmation or any related purchase order.

14. Right of Entry. If applicable, Client shall provide for Team UIS's right to enter the property owned by the Client and/or others in order for Team UIS to perform the Services in the Order Confirmation. The Client agrees, to the fullest extent permitted by law, to indemnify and hold Team UIS and his or her subcontractors harmless from any claim, liability or cost (including reasonable attorneys' fees and costs of defense) for injury or loss arising or allegedly arising from procedures associated with testing or investigative activities or discovery of hazardous materials or suspected hazardous materials on said property.

Team UIS
2290 Bishop Circle East
Dexter, MI 48130
(734) 424-1200

Utilities Instrumentation Service
UIS SCADA
UIS Renewable Power
Utilities Instrumentation Service-Ohio

15. Force Majeure. Team UIS shall not be liable for any delay or failure to perform any obligation under this Agreement if such delay or failure is caused by circumstances beyond its reasonable control, including, without limitation, acts of God or public authority, riots or other public disturbances, labor disputes of any kind, electrical or power outages, utilities or telecommunications failures, earthquake, storms or other elements of nature, acts or orders of government, pandemics, acts of terrorism or war, or acts by third parties, failure of Client to provide required information, or the change in cost or availability of raw materials, components or services based on market conditions, supplier actions or contract disputes ("Force Majeure Event"). During a Force Majeure Event, Team UIS's obligations under the Order Confirmation and any related purchase order shall be suspended and Team UIS shall not have any obligation to provide Client with Products or Services from other sources or to pay or reimburse Client for any additional costs to Client of obtaining substitute Products or Services, nor shall Team UIS be liable for any damages to Client arising from or related to a Force Majeure Event.

16. Governing law. The contract shall be governed by the laws of Michigan

17. Employee Solicitation. Employee Solicitation. Client agrees not to hire, attempt to hire, or retain as consultants or otherwise, employees and/or consultants of Team UIS directly or through a third-party entity during the employment or consulting period and for a period of one (1) year subsequent to the employee's and/or consultant's last day of work for Team UIS regardless of the circumstances surrounding employee's cause of termination of employment.

18. Indemnification. Client holds harmless, indemnifies, and will defend Team UIS and its related or affiliated entities including their respective officers, agents and employees against any claims, liabilities, expenses, charges, fines and related losses including attorney's fees and expenses to the extent directly or indirectly caused by Client's (including those acting on behalf of Client) (a) negligent acts of omissions and involving property damage or bodily injury; (b) breach of the terms of the Agreement between the parties; or (c) violation of applicable law. This provision shall apply even if there is concurrent negligence but shall not apply to property damage or bodily injury arising solely from Team UIS's negligence. Liability per above is not limited by limits of workers compensation coverage.

19. Survival/Entire Agreement/Waiver/Applicable Laws. These Terms shall survive and continue in full force and effect following the expiration, cancellation or termination of an Order Confirmation and any related purchase order. The Order Confirmation, including these Terms and any other attachments, exhibits or supplements specifically referenced in the Order Confirmation, constitutes the entire agreement between Team UIS and Client with respect to the matters contained in the Order Confirmation and supersedes all prior oral or written representations and agreements. Except as otherwise provided in these Terms, the Order Confirmation may only be modified by a written agreement signed by Team UIS. Waiver by Team UIS of any of the terms or conditions of the Order Confirmation shall be effective only if in writing and signed by Team UIS, and shall not constitute a waiver of such terms as to any subsequent events or conditions, whether similar or dissimilar. No course of dealing or custom in the trade shall constitute a modification or waiver by Team UIS of any right. This Agreement is governed by the laws of the State of Michigan, except for its choice of laws provisions.

20. Electronic Signature. THE CONTRACT MAY BE SIGNED OR ACCEPTED ELECTRONICALLY, CONVEYING CUSTOMER'S ACCEPTANCE. COMPLIANCE WITH THE CONTRACT THROUGH ELECTRONIC MEANS INCLUDING, BUT NOT LIMITED TO, EMAIL ACKNOWLEDGEMENT, AND CUSTOMER'S ELECTRONIC SIGNATURE WILL BE DEEMED VALID AND BINDING. IF CUSTOMER CONTESTS THE VALIDITY OF THE CONTRACT BASED ON THE MEANS OF ELECTRONIC OR OTHER FORM OF EXECUTION OR ACCEPTANCE BY THE PARTIES AND THE CONTRACT IS HELD BY A COURT OR ARBITRATOR TO BE VALID, THE CUSTOMER SHALL PAY THE ATTORNEYS' FEES AND EXPENSES OF TEAM UIS ARISING FROM THE CUSTOMER'S CONTEST OF THE CONTRACT'S VALIDITY.

21. Escalation. Any material that has been quoted as a part of this project is calculated based upon current prices. The market for these materials is volatile, and sudden price increases could occur. Team UIS agrees to use its best efforts to obtain the lowest prices possible from our suppliers. However, should there be an increase in the price of materials that are purchased after the execution of contract Team UIS reserves the right to adjust the contract for the increase. Team UIS will provide timely written notice to the Client if this were to occur.

22. Postponement. In the event that the Client postpones the project, Team UIS reserves the right to charge the Client for costs incurred that will cause the project to exceed the original cost estimate. Team UIS will provide timely written notice to the Client if this were to occur.

23. Cancellation. In the event that the Client cancels the work once the work has been scheduled by Team UIS, Team UIS reserves the right to charge the Client as follows:

| # of Days Prior to Scheduled Work | Cancellation Fee (% of Contract) |
|-----------------------------------|----------------------------------|
| 30 | 5.00% |
| 15 | 7.50% |
| 7 | 10.00% |
| 3 | 15.00% |

City of Hillsdale

Agenda Item Summary

MEETING DATE: August 13, 2024

AGENDA ITEM #: New Business

SUBJECT: International Brotherhood of Electrical Workers (IBEW Local 876)

BACKGROUND PROVIDED BY: David Mackie, BPU Director/City Manager

Attached is the newly negotiated contract between the City of Hillsdale and the International Brotherhood of Electrical Workers Local 876 for the BPU Board's consideration. The contract is for three-years with changes tracked in red. Items to note in the contract include:

- Increase wages in Year 1 - 5%, Year 2 - 5% and year 3 - 4% (Page 37 & 39)
- On-call pay increased from 10 hours to 12 hours per week (Page 13)
- Annual sick leave payout percentage increased from 75% to 100% (Page 16)
- Added PTO payout language for hours above 80 hours used (Page 18)
- Increase employee contribution from 9.16% to 10.16% into the MERS pension plan (Page 20)
- Addition of Good Friday, Juneteenth and Employee's Birthday as holidays (PAGE 30)

The BPU Personnel Committee met on August 7th at 4:00 pm, as posted, and had the following recommendation.

RECOMMENDATION:

Personnel Committee recommends the BPU Board support the IBEW contract but suggests the City Council discuss the long term impact of the PTO payout and the Employee's Birthday off as a holiday.

AGREEMENT BETWEEN
THE CITY OF HILLSDALE, MICHIGAN
AND
LOCAL UNION #876
INTERNATIONAL BROTHERHOOD OF ELECTRICAL
WORKERS (IBEW)

(EFFECTIVE DATE: July 1st, 2024)

(EXPIRATION DATE: June 30, 2027)

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AGREEMENT

THIS AGREEMENT, made and entered into as of the 1st, day of July, 2024 by and between the CITY OF HILLSDALE, MICHIGAN, BOARD OF PUBLIC UTILITIES, hereinafter referred to as the "City" and LOCAL UNION #876, OF THE INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS, A.F.L.-CIO, hereinafter referred to as the "Union."

ARTICLE I **PURPOSE AND INTENT**

The general purpose of this Agreement is to set forth the wages, benefits, hours, and working conditions which shall prevail for the duration of this Agreement; and to promote orderly and peaceful labor relations for the mutual interest of the City, its employees, the Union, and the citizens of Hillsdale, Michigan. Wherein this Agreement, it refers to masculine or feminine gender, it means both.

For the purpose of facilitating the peaceful adjustment of differences that may arise from time to time, to promote harmony, efficiency and the continuance of a proper level of services to the community, to the end that the City, the Union and the general public mutually benefit, the parties do hereby agree with each other as follows, to wit:

ARTICLE II **RECOGNITION**

Section 1. Recognition. The City hereby recognizes the Union as the exclusive representative in collective bargaining with the City for the employees in the following unit (Case R90-D127 7/9/90, MLRD); all full-time and regular part-time employees employed by the City of Hillsdale, Michigan with the Board of Public Utilities in the Distribution Department. Excluded: the Deputy Directors, Office Clericals, Guards, and other Supervisors as defined by the act and all other employees.

The employer agrees to respect the jurisdictional rules of the Union and shall not direct or require their employees other than the employees in the bargaining units here involved, to perform work which is recognized as the work of the employees in said units unless the performance of such work during regular working hours by non-bargaining unit employees would not displace members of the bargaining unit from their regular work or overtime pay, except in emergencies, provided that any non-bargaining unit employee so utilized shall be qualified to perform the necessary work.

Section 2. City's Rights. Nothing in this Agreement shall be deemed to limit or curtail the City in any way in the exercise of its rights, powers and authority, which the City had prior to the date hereof, except as otherwise provided in this agreement.

Section 3. Rules and Regulations. The City shall have the right to make such reasonable rules and regulations not in conflict with the express terms of this Agreement as it may from time to time deem best for the purpose of maintaining order, safety and effective operation of the Department and to require compliance therewith after notice to the Union and affected employees.

A Special Conference may be requested in writing by the Union, in the event of objection, within ten (10) working days of the date upon which such rule or regulation is promulgated. The City also agrees that it will not act in an arbitrary or capricious manner in exercising its rights, and bargaining unit employees shall be treated fairly and equally.

Section 4. Use of Contractors. The Union recognizes the right of the City to have work covered by this Agreement performed by contractors. The City will notify the Union when it decides to subcontract work covered by this agreement, provided that such notice need not be given in emergency situations. The work they do shall in no way cause an employee(s) covered by this agreement to be laid off, part-timed or demoted to a lower classification.

Section 5. Temporary and Seasonal Employees. The Union recognizes the right of the City to hire temporary or seasonal employees. It shall notify the Union prior to such hiring as to their purpose and length of time expected to be used. From time to time federally funded programs, college intern programs and the like are available, and since it is to the best interest of the City and Union to train such employees, such temporary employees will not be in the bargaining unit. However, at no time will this type of employment be used over ninety (90) days duration.

Section 6. Nondiscrimination. The parties of this Agreement will not discriminate against any individual because of his race, color, religion, sex, national origin or on any other basis as prohibited by law.

Section 7. Union Activity During Working Hours. The Union agrees that, except as specifically provided by the terms and provisions of this Agreement, employees shall not be permitted to engage in Union activity during working hours. However, the duly authorized representative of the Union shall have access to the employees covered by this Agreement for business meetings during normal working hours, so long as no disruption of the work schedule occurs.

Section 8. Union Representation. The Union may appoint two Stewards, as it deems advisable. It shall designate one Chief Steward and one Alternate Chief Steward, of which the Union shall notify the City in writing.

Section 9. Bargaining Committee. The Bargaining Committee of the Union will include no more than two (2) employees, when negotiation meetings are held on work time; such employees will be paid by the City. It may also include non-employee representatives of Local Union 876 of the International Brotherhood of Electrical Workers.

Section 10. Union Dues and Indemnity Provision. During the term of this Agreement, the City agrees to assist the Union to collect union dues in accordance with the following:

- A. The City will provide the Union with the names of all new employees upon their initial hire with the City in a position covered by this Agreement. The Union will provide the City with signed dues deduction authorizations from its members and the City will deduct Union membership dues from the paycheck of employees covered by those Union dues deduction authorizations.

- B. All Union dues deduction authorizations filed with the City shall become effective the first (1st) full payroll period after receipt by the City. All dues so deducted shall be remitted to the Union at an address authorized for this purpose.
- C. The Union agrees to indemnify and hold the City harmless against any and all claims, suits, or other forms of liability including but not limited to wages, damages, awards, fines, court costs, and attorney's fees that arise out of or by reason of action taken by the City on account of the application of this Section 10.

Section 11. Loyal and Efficient Service. The Union agrees that its members who are employees of the City will individually and collectively perform loyal and efficient service, will protect the interests and property of the City, and cooperate with the City and its employees to this end. All employees and management representatives shall maintain an attitude conducive to good work in their relationships to each other and showing loyalty to the City.

ARTICLE III STRIKES AND LOCKOUTS

Section 1. Union Supported Strikes. The Union agrees that, during the life of this agreement, neither the Union nor its agents will authorize, instigate, aid, or engage in work stoppage, slowdown, strike or other concerted activity which interferes with the operations of the Employer. The Employer agrees that during the same periods there will be no lockouts.

Section 2. Unsanctioned Strikes. Individual employees or groups of employees who instigate, aid, or engage in a work stoppage, slowdown, strike or other concerted activity shall be terminated.

Section 3. Picket Line. It is understood that the employer shall not order a bargaining unit employee to cross a picket line where physical violence is present or imminent.

ARTICLE IV GRIEVANCE PROCEDURE

Section 1. Grievance. Any dispute or grievance that may arise between the City and the Union or its members shall be taken up for settlement in the simplest and most direct manner. Except where by mutual consent another procedure is agreed upon in writing, such dispute and grievance matters shall be handled as follows:

First Step: It shall be the responsibility of the aggrieved employee to reduce any grievance to writing on the regular grievance form provided by the local Union. Such grievance shall be presented to the employee's department head promptly but in no case later than ten (10) working days of knowledge of the occurrence giving rise to the grievance. Within five (5) working days after receiving the written grievance, the department head shall meet with the employee, the steward, or both for the purpose of discussing and attempting to resolve the grievance. Within three

(3) working days after the aforementioned meeting, the department head shall deliver a written response to the grievance to the employee and the steward.

Second Step: If the grievance is not resolved in Step 1, the aggrieved employee, the steward, or both, may present the written grievance, along with the department head's written response, to the Director, and shall notify the Director of their desire to proceed with the grievance. Such notification shall take place within five (5) working days following the receipt of the department head's written response in Step 1. Within five (5) working days after receiving such notification, the Director shall arrange to meet with the Union's representatives. Such meeting shall be held within fifteen (15) working days following the aforementioned meeting. The Director and City Manager shall deliver to the Union representative a written response to the grievance within five (5) working days thereafter.

Third Step: If the grievance is not resolved in Step 2, it shall be referred to arbitration upon the request of either the Union or the employer. Either party may demand arbitration by the Federal Mediation and Conciliation Service. The party first demanding arbitration shall give notice in writing to the other party of its desire to arbitration within ten (10) days of the Step 2 written decision. There shall be no strikes, lockouts, cessations of employment or change in employment status during the progress of arbitration. Failure to submit to arbitration upon request made as provided in this Article shall result in forfeiture and abandonment of said grievance.

The arbitrator shall have no power to add to, subtract from or modify this Agreement, or to declare any provisions of this Agreement illegal.

Section 2. Time Limits. The time limits established in the grievance procedure shall be followed by the parties hereto. If the time procedure is not followed by the Union or the employees represented by the Union, the grievance shall be considered settled on the basis of the City's last disposition. If the time procedure is not followed by the City, the grievance shall automatically advance to the next step within the Grievance Procedure excluding Step 3 arbitration. The time limits established in the grievance procedure may be extended by the mutual agreement of the parties provided the extension is reduced to writing and the period of extension is specified.

Section 3. Special Conferences. Upon the request of the Union or City, the City Manager, Director and Union Business Agent or their designees may meet to discuss matters of mutual concern which are not grievances as defined in this agreement. If these differences of mutual concern cannot be settled in a special conference, then they may be submitted to the grievance procedures.

Section 4. Definition of "Day(s)". For purposes of this Article, "day(s)" shall not include Saturday, Sunday, or holidays recognized under this Agreement. Unless mutually agreed in writing, the time limits herein are of the essence and the parties must process the grievance within the time limits provided.

Section 5. Grievance Settlement. An agreement made between a supervisor and an employee in settlement of a grievance without the presence of a Union Steward shall not serve as precedent

for future grievances for or against either party. Settlements made at any other level may be only upon mutual agreement of the parties. A copy of any agreed upon settlement shall be furnished to the appropriate Union Steward, Business Manager, City Manager and Director.

Section 6. Arbitrator Expenses. Arbitrator's fees, costs and expenses shall be shared equally by the parties.

Section 7. Arbitrator Selection. The arbitrator shall be selected by each party alternatively striking one name from the list furnished by the Federal Mediation and Conciliation Service. The remaining name shall be the selected arbitrator. Either party may reject one list submitted by the Federal Mediation and Conciliation Service.

Section 8. Arbitrator Decision. The decision of the arbitrator final and binding on both parties, provided the arbitrator exceed his authority.

ARTICLE V

DISCHARGE AND SUSPENSION

Section 1. Disciplinary Action.

VERBAL REPRIMAND:

A verbal statement by the supervisor to an employee, usually pointing out an unsatisfactory element of job performance, is intended to be corrective or cautionary. A verbal reprimand informally defines the area of needed improvement, sets up goals for the achievement of improvement, and informs the employee that failure to improve may result in more serious actions. This verbal statement will be documented in writing by the supervisor and sent to the Personnel Department for placement in the employees personnel file.

WRITTEN REPRIMAND:

A verbal reprimand is not a prerequisite to a written reprimand. This is the first level of formal discipline. The written reprimand is issued by the supervisor to the employee and a copy is sent to the Personnel Department for placement in employee's personnel file. The objective of the written reprimand is to:

- A. Apply constructive criticism.
- B. Record conduct for supervisory reference.
- C. Provide the employee with a record of failure in conducting himself in a satisfactory manner.
- D. Impose appropriate discipline.

No disciplinary action resulting in a written reprimand shall be considered in subsequent disciplinary action if, within the twenty-four (24) month period following the date of the written reprimand, the employee is not subject to any further disciplinary action involving the same or similar offense.

SUSPENSION:

- A. Disciplinary suspension without pay and without prior warning will be imposed when the seriousness of any individual offense indicates that such action is required.
- B. An employee's accumulated record may be cause for suspension.
- C. Generally, suspension will be of not less than three (3) working days. In instances where the severity of the offense appears to warrant discharge, the employee will be suspended pending a complete review of the facts and will be notified as soon as a decision is reached.

DISCHARGE:

- A. Discharge without prior disciplinary action of any kind will be imposed when the seriousness of any individual offense indicates that such action is required.
- B. Discharge may be imposed after repeated warning slips and one or more suspensions, and may also be imposed when the employee's total work record warrants such action.

Section 2. Orientation, Temporary, Part-time. The City reserves the right to suspend, discharge or otherwise discipline orientation, temporary and part-time employees without regard to any other terms of this agreement. Such actions shall not be subject to the grievance procedure contained in this Agreement.

Section 3. Disciplinary Action/Procedure. In any case where disciplinary action is taken by the employer, the following procedure shall generally be followed:

- A. Verbal Reprimand
- B. Written Reprimand
- C. Suspension, transfer or demotion not to exceed ninety (90) days
- D. Discharge

Section 4. Immediate Suspension. Notwithstanding the progressive disciplinary steps provided for in Section 2 of this Article the employer may proceed to impose immediate suspension or discharge, without regard for an employee's past work record in any case involving recklessness, willful and wanton misconduct, dishonesty, violence and/or moral turpitude.

Section 5. Release of Information. It is understood and agreed that, when an employee files a grievance with respect to disciplinary action, including suspension or discharge, the act of filing such grievance shall constitute his authorization to the City and Union to reveal to the decision making participants in the Grievance Procedure, relevant information available to the City concerning the alleged offense, and such filing shall further constitute a release of the City and Union from any and all claims or liability by reason of such disclosure.

Section 6. Reinstatement. In the event that it is decided under the Grievance Procedure that an employee was suspended or discharged in violation of this Agreement, the City shall reinstate

such employee with full compensation, partial compensation or no compensation, as may be decided under the Grievance Procedure. Compensation, if any, shall be at the employee's regular rate of pay at the time of such discharge or the start of such suspension, less any compensation received by the employee during the period he or she was off work due to the suspension or discharge. If an employee is found to have been unjustly suspended or discharged his seniority right shall not be affected.

Section 7. Employee's Time Sheets and Records. The Union shall have the right to examine time sheets and other records pertaining to the computation of compensation of any employee whose pay is in dispute or any other identified records of the employee relevant to a specific grievance, at reasonable times.

ARTICLE VI **SENIORITY**

Section 1. Bargaining Unit Seniority. City wide seniority is hereby defined as the total length of service with the employer from the original date of hire without a break in service, and is used in determining retirement benefits, longevity and vacation. Bargaining unit seniority is hereby defined as the total length of service in a department represented by the Union and is used as a factor in connection with job bidding, promotion, transfer, layoff, recall and shift preference, as determined under this agreement's other provisions.

Section 2. Orientation Period. A new employee shall work under the provisions of this Agreement, but shall be employed on a one (1) year orientation period. The purpose of the orientation period is to provide an opportunity for the City to determine whether the employee has the ability and other attributes which will qualify him for regular employee status. Orientation employees will receive all City provided fringe benefits within 90 days, providing management has determined the employee meets the criteria as outlined above. During the orientation period, the new employee may be terminated without recourse and shall be considered an at-will employee. Upon completion of the orientation period, the name of the new employee will be added to the seniority list as of his official hire date.

Section 3. Seniority List. The City shall keep a list of the names of employees who have completed their orientation period in order of their seniority, both City wide and by department. The list shall be posted on the bulletin board and available for review by the employees in the bargaining unit. Seniority shall continue to accumulate during all approved leaves of absence, vacations, sick leaves and layoffs, except as hereinafter provided. Employees who are employed on the same date shall be placed on the seniority list in alphabetical order of surnames.

Section 4. Seniority Broken. Seniority shall be broken only by discharge, not reversed by the grievance procedure, voluntary quit, retirement or failure to return to work after a leave of absence. Any employee on layoff will lose his seniority when the length of the layoff exceeds their length of service, or two years, whichever is less.

Section 5. Termination of Seniority and Employment. An employee's seniority and employment shall terminate for the following reasons:

- A. The employee resigns or quits.
- B. The employee is discharged or terminated.
- C. The employee retires.
- D. The employee is on a lay-off for a period of time equal to his length of continuous service with the Department, or for a period of two years whichever is shorter.
- E. The employee is absent from work for two (2) consecutive working days without prior notification to the City and without justification acceptable to the City Manager or Director.
- F. The employee fails to report for work when due, following any approved leave, absence or disciplinary suspension.
- G. The employee is on disability leave due to illness or injury and remains unable to perform his or her essential job functions for a period of one year, and said disability cannot be met with a reasonable accommodation which enables the employee to return to work and perform the essential functions of his or her job.

**ARTICLE VII
LAY OFF AND RECALL**

Section 1. Reduction in Work Force. When there is a reduction in the work force, the following procedure shall be followed; college intern, temporary, seasonal, part-time and orientation employees shall be laid off first in that order, then regular full-time employees based upon least seniority within the department, provided that management feels that the retained employees with seniority can perform the available work.

An employee shall be able to exercise his seniority throughout the department bargaining unit, regardless of pay scale; provided, however, management feels the employee has the reasonable ability and experience to perform the duties of any position into which he may "BUMP" without any break in or training period.

When the work force is to be increased after a layoff, employees shall be recalled by seniority within the department classification required; provided, however, management feels that such recalled employee(s) have reasonable ability and experience to perform the duties of the available position(s) without any break in or training period.

In the event of a layoff, an employee so laid off shall be given ten (10) working days' notice of layoff and ten (10) days' notice of recall to work. Such notice of recall shall be mailed to his last known address on record with the City by registered mail. In the event that the employee fails to make himself available for recall to work at the end of the ten (10) day period, he shall lose all rights under this Agreement.

Section 2. Temporary Layoff. It is agreed by the parties that if there is a temporary layoff of ninety (90) working days or less of bargaining unit employees, supervisory employees shall not be demoted into bargaining unit positions covered by this agreement.

Section 3. Super Seniority. The Chief Steward shall be granted super seniority for the purposes of layoff and rehire, provided he has the ability and qualifications.

ARTICLE VIII
CREATION OR ELIMINATION OF JOB CLASSIFICATIONS

Section 1. Creation or Elimination of Job Classifications. When and if the City determines that it is necessary to create or eliminate a job classification, or effect a substantial change in an existing job classification, it shall set the rate of pay therefore and so advise the Union.

Section 2. Disagreement with Rate of Pay. If the Union believes that the proposed rate is inappropriate, the Union shall, within seven (7) calendar days after notification of the proposed wage rate, advise the City in writing of its intention to request bargaining over this wage rate, and the parties shall thereafter meet to discuss the wage rate to be paid for that classification. In the event that the Union does not request bargaining within the seven (7) calendar day limit, the proposed wage rate shall be considered to be the agreed upon wage rate for that classification.

ARTICLE IX
PROMOTIONS

Section 1. Job Postings. When it is necessary to fill a new job classification or a vacancy in an existing job classification in the bargaining unit, the City shall post such opening on the bulletin board for a period of ten (10) working days. During such ten (10) day period, employees who have completed their orientation period may bid for such job or vacancy by presenting to the Director or his designated representative, a written and signed notification of their desire to be considered for the vacancy. The employer reserves the right to hire from outside, provided, however, that no bids from qualified employees in the bargaining unit are received. The determination of qualifications shall be established by the Director and the filling of any vacancy in the bargaining unit shall be by the Director.

Section 2. Bidding Seniority. If two (2) or more bidding employees who meet the requirements have the required abilities to relatively the same extent, the employee with the most seniority within the department will be awarded the job.

Section 3. Orientation Period. When such vacancy has been filled, the employee new to that position shall be on an orientation period in the new job for a period of ninety (90) days. During such period, an employee may be removed from the classification, if the Director feels such action is warranted, or upon the employee's request, he will be returned to his former job classification. No employee shall be required to take a promotion.

ARTICLE X
TEMPORARY TRANSFERS

Section 1. Temporary Transfers. The City shall have the right to temporarily transfer bargaining unit employees for periods of absences within the bargaining unit, irrespective of their seniority status, from one job classification to another to cover for employees who are absent from work for periods not exceeding ninety (90) working days. The City shall also have the right to

temporarily transfer employees within the bargaining unit, irrespective of their seniority status, to fill jobs or temporary vacancies and to take care of unusual conditions or situations which may arise in any calendar year. It is understood and agreed that any employee within the bargaining unit temporarily transferred in accordance with the provisions of this section, shall not acquire any title or right to the job to which he is temporarily transferred, but shall retain his seniority in the classification from which he was transferred. The City shall determine which employees within the job classification may be transferred from one position to another, taking into consideration the seniority and ability of the individuals available for temporary transfer as they relate to the needs of the department and efficient operation of the City.

Section 2. Temporary Higher Classification. When an employee is assigned by management to a higher classification on a temporary basis for more than eight (8) consecutive hours, excluding lunch and break periods, he shall receive the higher rate of pay for the hours worked in the higher classification. When an employee is assigned work in a lower classification than his normal classification during the workday, he shall not suffer a reduction in pay.

ARTICLE XI BARGAINING UNIT POSITION

Section 1. Promotions/Demotions Outside Bargaining Unit. An employee in a classification subject to the terms of this agreement, who is promoted or demoted to a position outside the bargaining unit and is thereafter transferred or demoted to a classification subject to the jurisdiction of the Union, shall not maintain previously accumulated seniority within the bargaining unit beyond twelve (12) months from the date of promotion or demotion. An employee who is transferred within the twelve months shall be permitted to use the bump procedure in reentering a job and wage generally similar to the one held prior to transfer.

Section 2. Involuntary Transfer. If an employee voluntarily transfers to a position not included in the bargaining unit and is thereafter involuntarily transferred again to a position within the bargaining unit, or voluntarily returns within twelve (12) months, he shall continue to accumulate seniority while working in the position to which he was transferred for a period of up to twelve (12) months. Thereafter, the employee shall lose all accumulated seniority.

ARTICLE XII EMPLOYEE PERFORMANCE EVALUATIONS

Section 1. New Hire Performance Evaluation. All newly hired employees shall be given a performance evaluation prior to the completion of their orientation period.

Section 2. Annual Evaluation. Each regular full-time employee shall receive a written evaluation annually. When an employee is reclassified there shall be an evaluation after three months on the new job and annually thereafter.

ARTICLE XIII
HOURS OF WORK, OVERTIME, TENURE PAY

Section 1. Regular Work Week. The regular workweek for bargaining unit employees shall consist of Monday through Friday, totaling five (5) consecutive eight-hour days, forty (40) hours per workweek.

Section 2. Second Shift. Management reserves the right to establish a second shift and to establish hours therefore; provided that upon request; Management will meet with the Union in special conference to consider an adjustment to the hours selected by Management.

Section 3. Regular Day Shift. The regular day shift shall commence at 7:00 A.M. and end at 3:30 P.M. with one-half hour unpaid lunch. Management may adjust the starting and ending times for the shift by not to exceed one-half hour upon five working days' notice; provided, that the adjusted shift hours will remain in effect for not less than five (5) working days or overtime provision shall apply.

Section 4. Regular Shift Hours Adjusted. Management and the bargaining unit employees may mutually agree to adjust regular shift hours at any time and for any duration notwithstanding any other provision of this article.

Section 5. Split Shift. There shall be no split shift. Lunch period shall be no longer than one-half hour duration on any shift.

Section 6. Breaks. Each bargaining unit employee shall be granted a ten-minute, on-site break during the first half of the shift and a ten-minute, on-site break during the second half of the shift.

Section 7. Wash-up Period. There shall be a ten-minute wash-up period, if necessary, prior to the end of each shift.

Section 8. Locker/Facilities. The City shall furnish employees with disinfectant soap, washroom, shower and lockers within such buildings as Management designates for use by the bargaining unit employees.

Section 9. Hours Worked.

- A. An employee who has actually worked sixteen (16) hours or more within a twenty-four (24) period whenever possible shall be released for eight (8) hours or more before reporting for his regular scheduled duty.
- B. Power Plant Operations shall be staffed at the Superintendents' discretion during and after hours, employees on call may be required to staff power plant during their rotation where normal overtime rates still apply.
- C. All employees shall receive overtime compensation at the rate of one and one-half (1 1/2) times the regular hourly rate for all hours worked in excess of eight (8) hours in any one day; in excess of forty (40) hours in any one week; and during any call-in hours that are outside of regular shift hours (7:00am-3:30pm) on any day other than Sunday or on a scheduled holiday without regard to the number of hours worked on that day or during that week.

D. Double time shall be paid for:

- (1) All hours worked on Sunday;
- (2) All hours worked on a scheduled holiday;
- (3) All hours worked in excess of sixteen (16) consecutive hours provided an employee obtains authorization to do so during the fifteenth (15th) hour worked. In the absence of such authorization, compensation shall be at one and one-half (1 1/2) times the regular hourly rate; provided, further, that if the employee is scheduled to work within eight (8) hours after being released, he shall receive straight time for any portion of his regularly scheduled hours which are within the eight (8) hour period referred to herein.
- (4) All hours when working on another utilities project. In addition, Employees working on another utilities system shall receive the higher of their current Hillsdale classification wage rate or the other utilities equivalent classification wage rates for all hours worked on the system.

For scheduled work, in addition to the higher pay scale, employees shall receive straight time, overtime, or double time in accordance with what the other utility would charge Hillsdale for similar scheduled work. Mutual aid, emergency, or unscheduled work remains double time. Subject to the Director's discretion, when mutual aid or contractors are used in a declared storm emergency, members working on the electric system will be paid two (2) times their regular rate of pay. Scheduled work is intended to mean projects and manpower sharing planned in advance with a limited duration and specific project goal.

Section 10. Scheduled Overtime. When scheduled overtime is to be worked, the Employer will make every effort to give the employees involved at least twenty-four (24) hours advance notice. The Employer shall have the right to require employees to work reasonable amounts of overtime.

Section 11. On-call Rotation. The Employer shall maintain an on-call rotational list as presently provided and administered. On-call duty will be for periods of seven (7) consecutive calendar days.

Section 12. On-call/Overtime. The personnel on-call in each department shall have the first opportunity at all overtime in said department, whether scheduled or unscheduled. The City shall furnish employees on-call with a beeper or other paging device. In a situation where additional assistance is required from another department, the on-call employee from the other department shall be the first contacted for call-in. Water personnel on call, and electric personnel on call, will take care of their designated departments' locates after hours.

Section 13. Call Back Time. Employees called back to work after completing a regularly scheduled day or shift shall be compensated for such additional work at the applicable overtime rate. Employees called back to work as specified above shall receive a minimum of two (2) hours at time and one-half, or higher rate if applicable, except that the two (2) hours minimum shall not apply to less than one (1) hour overtime work immediately preceding a regular shift.

Section 14. Reporting for Call-in. An employee reporting for call-in assignments shall be guaranteed two (2) hours pay at the applicable overtime rate of pay and shall be assigned by the classifications needed. An employee whose call-in assignment exceeds two and one-half (2 1/2) hours in duration shall be granted four (4) hours pay at the applicable overtime rate of pay.

Section 15. On-call Pay. Employees who are on-call shall receive twelve (12) hours pay at the employee's regular rate of pay for each one-week period of on-call duty. Employees who are on-call who are not available for work when called shall forfeit four (4) hours of the on-call pay for each time the employee is unavailable for call out. Notification of on-call employees of a call out shall be attempted by telephone and beeper. Acknowledgment of notification must be made by the on-call employee within 20 minutes of the time it is given. If no acknowledgment is received from the on-call employee within said time limit, it shall be deemed that said on-call employee is unavailable. Documentation of such notification attempts shall be a prerequisite to the imposition of the forfeiture penalty provided for herein. In the event notification of a call-in is not received by the on-call employee as a result of a verified failure of the notification system or any of its components, the forfeiture penalty shall not be imposed. An on-call employee who will be unavailable for call out may, without penalty, make arrangements with another employee to be on-call in his place.

Section 16. Paid Biweekly. Employees shall be paid biweekly (every other Thursday) by 3:00 p.m., unless Thursday is a holiday or the first day of vacation, in which case they shall be paid on Wednesday for the preceding period ending the previous Saturday at midnight.

Section 17. Tenure Program. Each employee shall receive payments of money by December 15th of each year under the tenure program in the amount of \$120.00 per year for each year of the first five (5) years of employment with the employer, and thereafter an amount of \$100.00 per year for each of the second five (5) years of employment with the City. Payments under this article shall be made in accordance with the formula presently used for such payments. The maximum total amount to be paid after ten (10) years of employment to any one person eligible hereunder to be \$1,100.00. The tenure program shall not be available to employees hired on or after July 1, 2016.

Section 18. Meal Allowance. An eight-dollar (\$8.00) meal allowance shall be paid to an employee who is:

- A. Called out and required to work the two (2) hours prior to the start of his regular shift and continues to work his regular shift thereafter; or is
- B. Required to work for at least three (3) hours beyond his normal quitting time; or is
- C. Called out and required to work for at least five (5) hours on Saturday, Sunday or on a holiday specified in this Agreement. An employee shall be paid an additional six dollars (\$6.00) meal allowance for each five (5) hour period worked beyond the periods provided for in subparagraphs B or C above.
- D. Non-Scheduled Mutual Aid work will include 3 meals at fifteen (\$15) per meal for a total of Forty-Five (\$45) per day, with receipts, unless food is provided by the mutual aid requesting party.

An adequate time, not exceeding one-half hour, without pay, shall be allowed as a meal break.

With the approval of the supervisor or foreman, a member of the crew shall be allowed to pick up food and non-alcoholic beverages provided that an adequate staffing level can be maintained to insure job continuation and public safety during his absence.

Employees shall submit a form provided by the Employer for the allowance in this article.

Section 19. Storm Work. Water and Sewer Department employees who assist Electrical Department employees during declared emergencies will receive two times their regular rate of pay for that work, if approved by the Director or a Superintendents

Section 20. Sleep Time. Any employee called into work during the hours of 11pm to 4am, and works at least 3 actual hours, shall be granted the amount of time worked off their normal 8-hour shift at straight time rate of pay. Normal overtime rates apply during the time worked. The policy will not apply to weekends or holidays. Employee may choose to stay on for the duration of their regular shift. Management, at their discretion, may send the employee(s) home at straight time for the remainder of their shift.

ARTICLE XIV **SICK LEAVE AND GROUP INSURANCE**

Section 1. Sick Leave Defined. Each regular employee hired on or before September 30, 2021, after the first ninety (90) days of employment shall earn sick leave with full pay at the rate of sixty-four (64) hours per twelve-month period on a prorated monthly basis. "Sick leave" is defined as the earned absence from work with pay, which is necessitated by:

- A. A non-work related disabling or contagious illness or disabling injury.
- B. A non-work related and documented exposure to a contagious disease, which is medically certified by the employee's treating physician, or by a physician selected by the City, as posing a threat to the health of the affected employee or others.
- C. Disabling illness or disabling injury to a member of an employee's immediate family which is not of a life threatening variety where attention by the employee is necessary to maintain and protect the health, safety or welfare of the affected family member. Sick leave granted pursuant to this subsection shall be limited to twenty-four (24) hours duration unless extended by the sole discretion of the City. Proof of such disabling illness or disabling injury may be required by the City as a prerequisite to the granting of sick leave hereunder.
- D. Life threatening illness or life threatening injury to a member of an employee's immediate family. Proof of such life threatening condition may be required by the City as a prerequisite to the granting and/or the continuation of sick leave hereunder.

"Immediate family" as used in this Article shall mean and include any of the following dependent persons who are and have been permanent members of the affected employee's household: the employee's spouse, the employee's or employee's spouse's parents, step-parents and children and the employee's step-children.

Section 2. Notification of Sick Leave. When an employee is desirous of utilizing his earned sick leave benefits, such employee shall, if not otherwise prevented by emergency or other bona fide extenuating circumstances, immediately notify or cause the notification of such employee's immediate supervisor or other designated person of the need for sick leave, the reason therefore and the anticipated duration thereof and in no case later than the start of such employee's next scheduled shift. Should emergency or other bona fide extenuating circumstances prevent such notification, the employee shall be obligated to make or cause such notification to be made as soon as possible thereafter. Absence from the job without notification being made for two workdays shall constitute just cause for immediate discharge as an unexcused absence.

Section 3. Returning from Sick Leave. An employee returning from sick leave may submit a written and signed statement to the City verifying the existence of and identifying the reason for the request, the identity of the person whose illness or injury requires that sick leave be taken and the anticipated duration thereof. The City may require the employee to furnish a doctor's certification as to the nature of the illness or injury and the need for attendant care. Falsification of either the written statement or a physician's certificate may be subject to progressive disciplinary action.

Section 4. Abuse of Sick Leave. An employee who requests or receives sick leave benefits without having actual basis in fact therefore, who establishes a pattern of sick leave use, or who otherwise fails to comply with the provisions of this Article, may be subject to progressive disciplinary action.

Section 5. Sick Leave Segments. Sick leave shall be requested and used in segments of not less than one (1) hour.

Section 6. Physician's Certificate. As a prerequisite to an employee's return to work from sick leave occasioned by such employee's disabling illness or disabling injury, the City may require an employee to furnish a certificate from the employee's treating physician at employee's sole expense indicating such employee's fitness and ability to return to work and perform his regular duties or, if subject to restrictions, establishing the restrictions and reasonable accommodations required for such employee.

Section 7. City's Physician. As a prerequisite to an employee's return to work from sick leave occasioned by such employee's disabling illness or disabling injury, the City may require an employee to be examined by a physician of the City's own choosing and the City's sole expense for the purpose of determining the employee's physical and/or mental condition and such employee's capability to return to work and the validity of any work related restrictions or reasonable accommodations that might be necessary.

Section 8. Accumulated Sick Leave. Sick leave may be accumulated up to two hundred forty (240) hours. The City will pay employees no portion of accumulated sick leave days on retirement of leaving employment for reasons other than illness where the employee has less than five (5) years' service at the time of such retirement or leaving employment. The City will pay the employee twenty-five (25%) percent of accumulated sick leave days on retirement or leaving employment for reasons other than sickness where the employee has between five (5) and ten (10) years' service inclusive at the date of such retirement or leaving employment for reasons other than sickness and the employee is otherwise in good standing. Employer will pay employee seventy-five (75%) percent of accumulated sick leave days on retirement or leaving employment for reasons other than sickness where the employee has more than ten (10) years of service at the

date of such retirement or leaving employment for reasons other than sickness and the employee is otherwise in good standing.

Section 9. Annual Bank of Sick Leave. Each employee may maintain an annual bank of up to two hundred forty (240) sick leave hours. If any employee has a two hundred forty (240) hour bank, the City will pay each employee one hundred percent (100%) of each hour's pay at the employee's regular rate of pay for each hour of sick leave earned in excess of the accumulation of two hundred forty (240) hours. The maximum amount the City will pay is based on the maximum amount of time the employee can accrue in one year over the two hundred forty (240) hour bank. Payments pursuant to this section will be made within thirty (30) days following the end of the calendar year and the payments shall be on hours earned as of the end of the calendar year.

Section 10. Approved Use of Sick Leave. Sick leave may be used for doctor and or/dental appointments, which cannot be scheduled during non-working hours with management authorization, which authorization may not be unreasonably denied, or for illness of his immediate family.

Section 11. Disability/Social Security. Each employee who receives disability benefits pursuant to Section 11 shall, as soon as is practicable, make application for any Social Security disability benefits which he might be eligible to receive.

Section 12. Sick Leave Supplement to Workers' Compensation. Accumulated sick leave may at an employee's request be used to supplement Workers' Compensation up to 100% of employee's regular paycheck to the nearest hour.

Section 13. Group Health Insurance. The Employer will provide current full-time employees health insurance with The Western Michigan Health Insurance Pool (Pool). The employer will cover 80% of the premium and the employee will cover 20% of the premium. Each year the City will work with the Pool to provide employees with the most competitive coverage available. Employees will be provided information during the medical opener each year.

Section 14.A. Health Insurance. The Employer will provide current employees with the Priority Health POS HSA - Option 1 Plan medical coverage. The details of the Plan are set forth on Appendix B, but the Plan has a \$1,300/\$2,600 deductible and a 20% co-pay in network and a \$2600/\$5200 deductible and a 40% co-pay out of network, and the \$10/\$40/\$80/\$40/\$80 drug card, with a renewal date of January 1st. A twenty (20%) percent co-pay of the applicable premium will be withheld on a per-pay-period basis from each employee and applied toward the cost of said insurance. A retiring employee may participate in a hospitalization plan as part of an Employer's group existing at the time of said retirement, subject to eligibility and the rules and regulations of the insurance carrier; provided, however, that the cost of said insurance coverage shall be paid by and be the sole obligation of said employee.

Section 14.B. Vision and Dental Insurance. The City shall provide the Vision A-80 Program and Dental Insurance program of CR-50-50-50 MBL 1000, CR-OS-50 MBL 1000 for all employees and eligible family members; provided, however, a twenty (20%) percent co-pay of the applicable premium will be withheld on a per-pay-period basis from each employee and applied towards the cost of said insurance coverage.

Section 15. Dual Health Insurance Coverage. The Employer will pay an amount not to exceed \$1,000.00 per calendar year, in monthly installments of \$83.33 to any employee who can qualify,

as determined by the insurance carrier and in accordance with any applicable laws, rules, regulations, policy provisions and other requirements, and who does opt to discontinue coverage under the Employer's group insurance coverage by reason of having coverage under a policy of health insurance provided to and covering said employee's spouse by said spouse's employer. Employees receiving health care coverage through a spouse who is also covered by a City health insurance plan are not eligible for this payment.

Section 16. Insurance Coverage. The City shall provide the insurance coverage for an employee covered by this Agreement at the beginning of the first billing month following the date of eligibility for such employee. Except for retirees and disabled employees, if an employee's employment is terminated, the City may terminate the employee's insurance coverage as of the date of termination subject to applicable law. As to retirees and disabled employees, the City may terminate the employee's insurance coverage as of the date of termination, subject to applicable law and:

- A. The right of a retiree to continue coverage in City's retiree group, at his sole expense, on a prepaid basis; and
- B. The right of a disabled employee to continue coverage, at his sole expense, on a prepaid basis if and for so long as permitted under the City's contract with the health insurance carrier or any replacement thereof.

Section 17. Term Life Insurance. The City agrees to pay the entire premium cost for \$40,000.00 face value life insurance with double indemnity for accidental death and dismemberment on all employees who have completed their orientation.

ARTICLE XV **PAID TIME OFF**

Section 1. Full-time employees hired after September 30, 2021 are eligible for paid time away from work. Employees are required to use available paid time (PTO) when time away from work is needed. PTO starts accruing on the employee's service date with the City on a bi-weekly basis. PTO is a bank of personal, sick, and vacation hours that the employee accrues through the year.

Section 2. PTO can be taken in as low as half hour increments when needed. Whenever possible the employee is encouraged to give advance notice when taking time off.

Section 3. Regular full-time employees that hired after September 30, 2021 are eligible for the following paid time off (PTO):

- First year to five years of service ~ 120 Hours
- Five years to fifteen of service ~ 160 Hours
- Fifteen or more years of service~ 200 Hours

Section 4. In the event that available PTO is not used by the employee's anniversary date, the employee may carry over 50% of the PTO time that is earned in that benefit year. Any unused accrued PTO will be paid out upon separation of employment with the City. The employee shall be paid for all unused PTO in excess of the maximum accrual allowed, provided he has utilized at least eighty (80) PTO hours in the calendar year just ended.

Section 5. PTO Scheduling for Vacation. All PTO must be scheduled to the extent reasonably feasible. Requests for PTO are subject to approval with the employee's immediate supervisor and/or department head. PTO shall be requested in writing, when reasonably feasible, shall specify the dates requested for PTO and shall be delivered to the requesting employees' immediate supervisor or department head, not later than March 1. Such requests shall be granted, in the City's sole discretion, based on the requesting employee's seniority, the number of employees who will be available for duty during the requested time, and the City's assessment of the projected work load for the affected department. Any request for PTO under this section which is not received by the requesting employee's immediate supervisor or department head until after March 1 shall be granted by the City based on the same factors as apply to requests received by said date with the exception that no consideration will be given to seniority. The times determined by the City as being available for PTO to be granted on a first come, first served basis.

ARTICLE XVI **SHORT TERM DISABILITY**

Section 1. The City shall establish short-term and long-term disability benefits for the employees covered by this Agreement. The short-term disability benefit shall provide income equal to seventy (70%) percent of the employee's regular rate of pay for an employee who, due to verified illness or injury not compensable under Workers' Compensation is unable to work.

Section 2. For employees hired on or before September 30, 2021, payments made under the provisions of the short-term disability program shall commence after the employee has missed thirty (30) consecutive days of work due to the injury or illness and shall continue for a maximum of ninety (90) consecutive calendar days or until the employee returns to work, whichever comes first.

Section 3. Employees hired after September 30, 2021, who are covered by the PTO plan, are eligible for short-term disability that begins after seven (7) consecutive days off work.

Section 4. "Disability" or "disabled" for purposes of eligibility for short-term disability benefits means that in a particular month, you must satisfy the following test: during the first ninety (90) days (including the thirty (30) day or seven (7) day qualifying period) of a verified disability, you must be suffering from an injury, or sickness, or pregnancy as a result of which you are required to be under the regular care and attendance of a doctor and you must be prevented by such injury, sickness or pregnancy from performing at least one of the material duties of your regular employment with the City and are unable to perform any other gainful employment for which your education, training, and/or experience qualifies you.

Section 5. The employee's eligibility for benefits under the short-term disability program shall be subject to the specific conditions, restrictions and qualifications imposed in the administration of said program by the City or any disability insurance company with which the City places such short-term disability coverage.

Section 6. The long-term disability benefit shall provide income equal to sixty (60%) percent of the employee's regular rate of pay; provided, however, that the employer shall supplement the long-term benefit by self-funding an additional ten (10) percent of the employee's regular rate of pay during the first ninety (90) days when employee is eligible for long-term disability.

Section 7. The payments under the provision of the long-term disability program shall commence

after the employee has exhausted the benefits to which he/she is entitled under the provisions of the short-term disability program and shall continue until the employee returns to work or retires, whichever comes first.

Section 8. The employee's eligibility for benefits under the long-term disability program shall be subject to the specific conditions, restrictions and qualifications imposed in the administration of said programs by any succeeding disability insurance company with which the City places such long-term disability coverage.

ARTICLE XVII LIGHT DUTY

Section 1. Light Duty. An employee who is on sick leave or PTO for health-related reasons, including an employee whose leave has continued on and is being covered as a short or long term disability, who desires to return to work on a light duty basis may request a return to work on light duty and such a request will be granted if and only if the employee complies with all of the following:

- A. The affected employee submits a written request for return to work on light duty status.
- B. The written request of the employee is accompanied by a written authorization from the employee's primary treating physician releasing such employee for a return to work on light duty and specifying any reasonable work restrictions and accommodations that apply to and are reasonably necessary for such employee's return as well as the duration thereof.
- C. The written request of the employee is accompanied by a signed consent and authorization on a form supplied by the City authorizing the City to request and obtains all access to and copies of the employee's medical records and such supplemental medical reports as the City might deem necessary.
- D. The City, in City's sole discretion, determines the existence of light duty which can be performed by such employee within the employee's restrictions and/or for which reasonable accommodations for such employee can be made, together with the estimated duration of such available light duty work.
- E. The City shall have the right, in the City's sole discretion, to terminate such light duty work at any time the City determines it is no longer available or, if available, that it is no longer economically justified or feasible.

ARTICLE XVIII PENSIONS

Section 1. Retirement Program.

A. Retirement Plan for Employees hired before July 1, 2017. The employer is a subscribing member to the Michigan Municipal Employees Retirement System (MMERS) and shall provide its employees with participation in the F55/25 plan. The added cost of this benefit shall be solely borne by the employee, said cost currently being equal to ten and sixteen one hundredths (10.16%) percent of gross pay for as long as the division is less than 100% funded and/or renegotiated. The specific

benefit levels of the F55/25 plan, as presently in effect, are described in the employee benefit booklets, which may be obtained at the Personnel Department.

The MMERS defined benefit plan for employee hired before July 1, 2017 will be modified to set the FAC to cap compensation at \$80,000, provided that any individual with a current FAC of more than \$80,000 will have their individual FAC capped at their FAC calculated as of June 30, 2017. The FAC cap will be increased to \$85,000 on July 1, 2022. The definition of compensation will be modified effective 7-1-2017 to not include overtime that is reimbursed by another entity.

B. Retirement Plan for Employees hired on or after July 1, 2017. The MMERS defined benefit plan was closed to new participants on June 30, 2017, and employees hired on or after July 1, 2017 will participate in Plan DC with the following provisions:

(1) **Mandatory Employer contributions.** The City will contribute an amount equal to 7.00% of the employee's compensation. Employees will be vested in the City's contribution in accordance with the following:

- 20% after one year of service
- 40% after two years of service
- 60% after three years of service
- 80% after four years of service
- 100% after five years of service

(2) **Mandatory Employee Contributions.** Employees will contribute an amount equal to 5.00% of their compensation. Employees are immediately vested in their contributions.

(3) **Loans.** Employees will not be able to apply for loans from the defined contribution plan.

C. City 457 Plan. In addition to participation in the MMERS plan, an employee shall have the right to participate in the Ameritas 457 pension plan, subject to all terms, conditions, restrictions and legal availability thereof.

Section 2. Retirement. Employer requires employees to retire at age seventy (70) years of age, if they have not already done so, unless an extension of time is specifically authorized by the employer. Eligible employees who have selected a retirement date are requested to notify Personnel Department six (6) months in advance to allow for the completion of necessary retirement processing.

ARTICLE XVIX **VACATION**

Section 1. Vacation Accrual. All regular full-time employees hired on or before September 30, 2021 shall be entitled to vacation time with pay under the following schedule:

- A. Employees will be granted forty (40) hours of vacation upon hire;
- B. Employees who have completed one (1) year of service shall be granted eighty (80) hours vacation without loss of pay for each twelve (12) month

- period following the anniversary date of employment.
- C. Employees who have completed five (5) years of service shall be granted one hundred twenty (120) hours vacation without loss of pay for each twelve (12) month period following the anniversary date of employment.
 - D. Employees who have completed ten (10) years of service shall be granted one hundred sixty (160) hours vacation without loss of pay for each twelve (12) month period following the anniversary date of employment.
 - E. Employees who have completed fifteen (15) years of service shall be granted two hundred (200) hours vacation without loss of pay for each twelve (12) month period following the anniversary date of employment.

Section 2. Military Leave. Employees who have been on military leave of absence shall be given seniority credit for vacation purposes for the full calendar year in which they returned to active employment.

Section 3. Maximum Vacation Accrual. Vacation days can only be accumulated in the amount not to exceed one and one-half (1 1/2) times the rate at which vacation is earned. If the amount of accrued vacation exceeds one and one-half (1 1/2) times the amount of annual vacation to which the employee is entitled at the end of the calendar year, the employee shall be paid for all unused vacation in excess of the maximum accrual allowed, provided he has utilized at least eighty (80) vacation hours in the calendar year just ended.

Section 4. Minimum Vacation Credit Taken. Employees shall be permitted a minimum of four (4) hours vacation credit at a time, provided the Director or Supervisor has given approval prior to such vacation day and the use thereof shall not result in overtime pay to any other bargaining unit employee or otherwise disrupt normal work.

Section 5. Paid Accumulation. In case of retirement, resignation, discharge or death of an employee, he or his estate will be paid for all vacation hours, which have accumulated to his credit.

Section 6. Vacation Scheduling. All vacation time must be scheduled and shall be subject to approval with the employee's immediate supervisor and/or department head. Vacation time shall be requested in writing, shall specify the dates requested for vacation and shall be delivered to the requesting employee's immediate supervisor or department head not later than March 1 of each year. Such vacation time requests shall be granted, in City's sole discretion, based on the requesting employee's seniority, the number of employees who will be available for duty during the requested vacation time, and the City's assessment of the projected work load for the affected department. Any request for vacation time which is not received by the requesting employee's immediate supervisor or department head until after March 1 shall be granted by the City based on the same factors as apply to requests received by said date with the exception that no consideration will be given to seniority, the times determined by the City as being available for vacation to be granted on a first come, first served basis.

Section 7. Vacation Earned on Approved Leave. Employees absent on approved leave for more than one (1) month for other than on the job disability will earn vacation time on a pro-rated basis only during the first month of such approved leave and no further vacation time shall be earned until such time as such employee returns to work when it will be again computed and earned on a pro-rated basis for the remainder of the period in question.

Section 8. Lost Time. Employees who lose time due to on the job disability, up to a maximum of one (1) year, shall receive their vacation as though the time was worked.

Section 9. Holidays/Vacation Time. Holidays that are recognized under this contract shall not be charged against an employee's vacation time.

Section 10. Personal. The City agrees to provide not to exceed twenty-four (24) personal hours per year. Each employee shall be entitled to twenty-four (24) personal hours per year to be used at his discretion with the approval of the department head. These hours are to be earned from calendar year to calendar year and are not bankable. If they are not taken, the employee will be paid a regular rate of hours pay after the end of the calendar year, "... but in no case later than the second pay period."

Section 11. Call-in from Vacation. Employees on vacation may be called-in to work for extraordinary situations as determined by the City if reasonably available.

ARTICLE XX LEAVE OF ABSENCE

Employees in the Bargaining Unit are hereby authorized to apply for any of the following identified leaves of absence, subject to compliance with the terms, limitations and conditions applicable thereto as set forth in the applicable sections of this Article XX. Unless specifically provided for in this or another Article of this Agreement to the contrary, no other leaves shall be recognized or allowed as authorized leaves of absence. All requests for a leave of absence hereunder must be in writing and approved by the department head and the Director.

Section 1. Personal Leave. An employee who has completed his orientation period may be granted a leave of absence for personal reasons without receiving pay, but without loss of seniority for a period of not to exceed thirty (30) days in any calendar year, provided he obtains advance written permission from the Director, or his designated representative and can be spared from work for the purpose. Applications for such leave must be in writing to the Director. Any employee who obtains a leave of absence by misrepresenting the purpose thereof shall be subject to discharge.

Section 2. Military Leave. The reinstatement rights of any employee who enters the military service of the United States by reason of an act or law enacted by the Congress of the United States, or who may voluntarily enlist during the effective period of such law shall be determined in accordance with the provisions of the law granting such rights.

Section 3. National Guard Leave. Employees who apply in writing for and who are given written permission to join the National Guard or Armed Forces Reserves, will be given a leave of absence without pay for the purpose of fulfilling their annual field training obligations and/or when called out due to temporary civil disorders or emergencies, provided however, fringe benefits shall not be continued for more than the first thirty (30) days of such leave. Such employees shall make written requests for such leaves of absence immediately upon receiving their orders to report for such duty.

Section 4. Leave for Work Related Disability. An employee, who because of work related illness or injury which is compensable under the Workers' Compensation Law is physically unable to work shall be given a leave of absence without pay and without benefits other than the benefits

provided for in Article XIV, Section 9 and Article XIV, Section 12 for a period not to exceed one (1) year unless extended by the City provided:

- A. He promptly applies for such leave of absence.
- B. He provides the City with medical proof and support of such leave of absence and/or its continuance as the City requires including, a medical report and certification from his treating physician, as to said employee's medical history, diagnosis, treatment, prognosis, the need for the leave and access to all pertinent medical records. Unless the employee is able to and does return to work at the end of his approved leave of absence, his employment with the City shall be terminated and at an end. Any accrued and vested benefits shall be paid or provided to said employee pursuant to the provisions of this agreement.

Section 5. Leave for Non-Work-Related Disability. An employee, who because of non-work related illness or injury which is not compensable under the Workers' Compensation Law is physically unable to work shall be given a leave of absence without pay for a period not to exceed one (1) year unless extended by the City, and without benefits other than the benefits provided for in Article XIV, Sections 9, 12 and 15 for a period not to exceed three (3) months, provided:

- A. He promptly applies for such leave of absence.
- B. He provides the employer with medical proof and support for such leave of absence and/or its continuance as the employer requires including, a medical report and certification from his treating physician, as to said employees medical history, diagnosis, treatment, prognosis, the need for the leave and access to all pertinent medical records. Unless the employee is able to and does return to work at the end of his approved leave of absence, his employment with the City shall be terminated and at an end. Any accrued and vested benefits shall be paid or provided to said employee pursuant to the provisions of this agreement.

Section 6. Fringe Benefits Earned on Non-Paid Absence. Employees, who desire to take a leave of absence, which at the time or later is without pay, must prepay all insurance and pension premiums and/or any other recurring monthly payments prior to having said leave approved or continued. No sick leave credits or vacation benefits will be accumulated during leaves of absence periods.

Section 7. Court Leaves.

- A. The City shall grant court leave with full pay to any employee who is:
 - 1. Summoned for jury duty by a court of competent jurisdiction of jury duty; provided, however, that the employee shall immediately provide City with the official summons to jury duty requiring the employee's attendance and, as soon as available, with proof of the amount of compensation received or to be received for jury duty. The City shall be liable to such employee only for the difference between any such compensation received or to be received for jury duty at such employee's regular rate of pay. Proof of attendance may be required by the City; or
 - 2. Subpoenaed to appear before any court, commission, board or other legally constituted authorized by law to compel attendance of witnesses, in

connection with matters related to or arising from such employee's employment with the City, but wherein the employee is not a party plaintiff, provided, however, that the employee shall immediately provide City with the official subpoena requiring the employee's attendance together with proof of the amount of compensation received. The City shall be liable to such employee only for the difference between any such compensation received for jury duty and such employee's regular rate of pay. Proof of attendance may be required by the City.

- B. The City may, in its discretion, grant court leave without pay to any employee who is to appear before a court, commission, board or other legally constituted body in connection with a matter which is unrelated to and does not arise out of the employee's employment with City or wherein the employee is a party plaintiff in any action against the City. The employee requesting a leave of absence under this subsection shall provide City with proof of such employee's required attendance immediately upon receiving notice of the date and time for his appearance. Notwithstanding anything contained in this subparagraph to the contrary, an employee requesting a leave of absence hereunder shall first be required to exhaust all accrued vacation and personal leave days before consideration will be given to granting of a leave of absence without pay.
- C. Any employee who is granted a court leave of absence with pay pursuant to the provisions of subparagraph A of this Section 7 shall not have such leave time charged against his vacation days.
- D. If any employee who is granted a court leave of absence under any subparagraph of this Section 7 is released from jury duty or from his court required appearance prior to 12:00 noon, he shall forthwith return to work for the remaining hours of his shift.
- E. Failure of an employee to comply with the terms of this Section 7, with respect to a court leave sought or granted pursuant to it, shall result in the waiver and forfeiture of any claim or eligibility for such leave and to any compensation that might otherwise be payable hereunder and shall be subject to discipline as though an unauthorized leave, which if continued for two or more days, shall constitute just cause for immediate discharge from employment without regard to the existence of any other infractions or violations of this Agreement by such employee.

Section 8. Leave-Union Business. The City agrees to grant time off without loss of seniority and without pay to any employee designated by the Union to attend the National Convention, if elected as a Delegate, provided:

- A. Thirty (30) days written notice is given to the City by the Union, specifying the length of time off requested and,
- B. Provided the combined total time off does not exceed ten (10) calendar days per calendar year
- C. Provided no more than one (1) employee shall be granted such time off for such purpose at any one time.

Section 9. Family and Medical Leave. The City shall establish a written policy which provides for unpaid family and medical leaves for eligible bargaining unit employees and which is consistent with the provisions of the Family and Medical Leave Act. Eligible bargaining unit employees for

family and medical leave are those who have been employed by the City for at least twelve consecutive months and have worked at least 1250 hours for the City within the twelve month period immediately before the leave is to begin; provided, however, that any eligible bargaining unit employee who takes family or medical leave pursuant to this provision and the provisions of the written policy shall be required to use their accumulated vacation and sick leave before going on unpaid leave, anything herein before provided to the contrary notwithstanding.

ARTICLE XXI
ATTENDANCE

Section 1. Starting Time. Employees are expected and required to be at their workstations and commence working at their designated starting time. Tardiness, unexcused absence, failure to report as required or failure to be at one's workstation and commence work at the required time may result in disciplinary action, unless the employee has an excuse acceptable to management.

Section 2. Notification of Absence. In the event an employee cannot report to work as scheduled, the employee must so notify supervisory personnel as soon as possible. In all cases of an employee's absence or tardiness, the employee shall provide supervisory personnel with a truthful reason for the absence and if possible, the probable duration of absence. If circumstances render the absence duration speculative or unknown, the absent employee will be required to call Personnel daily to report the status of the absence. Asking another employee, friend, or relative to give notification or report absence status is not considered proper, except under emergency conditions.

Section 3. Excessive Absenteeism. Excessive absenteeism, which renders an employee insufficiently available for work, will be evaluated on a case-by-case basis to determine the merits of correctional retention or termination.

Section 4. Average Attendance. The average attendance of all employees will be determined by dividing the total hours worked by all employees each month by the total hours available to work each month. Vacation and other approved leave will be counted as hours worked. If an employee exceeds the established average non-attendance for the previous twelve (12) months, he shall be contacted. Attendance must improve to the established average within the following month and thereafter be maintained at said level.

ARTICLE XXII
BEREAVEMENT LEAVE

Section 1. Immediate Family. Upon the death of an employee's current spouse or a member of the employee's or his current spouse's immediate family, which is deemed to include father/father-in-law, mother/mother-in-law, sister, brother, step-parents, children, step-children, grandchildren and grandparents, the employee will be allowed leave without loss of pay for all working days occurring within five (5) calendar days after the date of death, provided the time is required to attend such person's funeral, and provided further that the employee would have otherwise been scheduled to work on such days.

Section 2. Extended Family. Upon death of aunts or uncles of the employee or his current spouse, the employee will be allowed one (1) working day off on the same basis and subject to the same restrictions as is set forth in Section 1 of this Article. Additional days may be granted by the

Director on the same basis for unusual circumstances.

ARTICLE XXIII
EQUIPMENT, ACCIDENTS AND REPORTS

Section 1. On-the-Job Injury. An employee, who is injured while on the job and is required to leave the job because of such injury and is required to remain off the job by medical authority, will be paid for the whole day upon which such injury occurs.

Section 2. Safe Operating Vehicles. The employer shall not require employees to take out on the streets or highways any vehicle that is not in safe operating condition or equipped with the safety appliances prescribed by law. It shall not be a violation of this agreement for employees to refuse to operate such equipment unless such equipment has been determined to be in safe operating condition. The determination of safe operating condition shall be made by the superintendent who shall advise the department director in writing of his findings.

Section 3. Unnecessarily Dangerous Work Conditions. No employee will be required or assigned to engage in any activity involving unnecessarily dangerous work conditions, or unnecessarily endanger the safety of persons or property.

Section 4. Accident Reports. Any employee in any accident shall immediately report said accident and any physical injuries sustained. An employee shall make out a written accident report on forms furnished by the City and shall turn in all available names and addresses of witnesses to any accident. Failure to report an accident as required by this provision shall subject such employee to disciplinary action by the employer.

Section 5. Defective Vehicles. It is the duty of the employee and he should immediately, or at the end of his shift, report all defects of vehicular equipment. Such reports shall be made on a suitable form and shall be made in multiple copies, one copy to be retained in the defective vehicle.

Section 6. Defective Equipment. It is the duty of the employee to immediately report all known defects of power, water and sewage collection equipment. Such reports shall be made on a suitable form to the superintendent and shall be made in multiple copies, one copy to be retained by the employee.

Section 7. Violation of Safety Rules. When an employee is required by a supervisor to work under a condition, which the employee regards as a violation of safety rules, the employee shall have the right to protest. If ordered by the supervisor to perform the work involved, the employee shall perform the work, but shall be considered as performing under protest. However, no employee shall be required to work with any unsafe equipment, or perform any practice that has been deemed unsafe, until released by the superintendent.

Section 8. Loss or Damage. Employees shall not be monetarily charged for loss or damage of the employer's property, tools, equipment, mobile or otherwise, or articles rented or leased by the employer unless negligence or reckless use is shown.

ARTICLE XXIV **TRAINING, CONFERENCES, SEMINARS AND WORKSHOPS**

Section 1. On-site Training. It shall be a condition of employment that each employee participates actively in the safety, first aid and job training programs which the City may periodically provide. The City may develop and administer a variety of courses ranging from general fundamentals to utility-specific detailed study. It is intended that participation in certain courses will be mandatory while others will be offered on a voluntary basis. Depending on the time required for a specific program, the schedule may include classroom time either during normal working hours and/or outside of normal working hours. Where a course is considered mandatory and class time is held outside of normal working hours, the employee will be compensated for the time spent in such classroom sessions and all reasonable expenses. Where a course is offered on a voluntary basis, the employee will not be compensated for attendance outside of normal working hours.

Section 2. Off-site Training. To supplement City administered courses of study, employees may be requested to participate in conferences, seminars and workshops relevant to their specific work activity, subject to the approval of the Director. The City will establish reasonable budgetary constraints concerning this area and each request will be considered on a case-by-case basis in advance of the employee's registration, the determination of which will be at the approval of the Director and in the best interest of the City. Should off-site training be approved, the City will reimburse the IRS per diem rate for meal and incidental expenses while on off-site assignments or training. The City will not reimburse for any alcoholic beverages. Per diem allowances are reimbursable for in-state overnight travel that is 45 miles or more from the traveler's home or primary worksite. Per diem allowances are applicable for all out-of-state travel that is 45 miles or more from the traveler's home or primary worksite. The City per diem rates are based on the U.S. General Services Administration Guidelines (IRS), which vary by city location. Per diem

reimbursements are based on departure and return times over the entire 24-hour day and are prorated accordingly. If a free meal is served on the plane, included in a conference registration fee, built into the standard, single hotel room rate or replaced by a legitimate business meal, the per diem allowance for the meal may not be claimed. Tips for meals will be reimbursed up to 20% of the bill total. Any additional tip amounts must be covered by the employee.

In addition, the employee will suffer no loss of pay for the attendance at this training for the period in which he was scheduled to work.

Section 3. Educational Assistance:

- A. To supplement City administered courses of study, employees may participate in courses offered elsewhere. The City will reimburse the employee for such documented costs associated with such studies, as are approved by the City.
- B. To qualify for reimbursement upon completion of a course, the course material must be relevant to the employee's specific work and approved by the Director prior to enrollment. Additionally, the course must be administered by a recognized institution and the employee will have received a final documented grade of "C" or greater (or its numerical equivalent)
- C. The employee must submit, within thirty (30) days after successful completion of the course(s), documentation with respect to final grade as a prerequisite to reimbursement.

Section 4. Educational Assistance Repayment. Employees who separate employment with the City within twelve (12) months from the date the course(s) was completed shall have all amount(s) of educational assistance deducted from their final check, or otherwise be obliged to repay the City for that amount in one lump sum.

ARTICLE XXV
HOLIDAY PAY

Section 1. Holidays. The City will pay for scheduled holidays as established in this section:

| | |
|------------------------|-------------------------------------|
| New Year's Day | Thanksgiving Day |
| Good Friday | Day after Thanksgiving |
| Memorial Day | Christmas Eve Day |
| Juneteenth | Christmas Day |
| Fourth of July | New Year's Eve Day |
| Labor Day | Employee's Birthday (in pay period) |
| Veterans' Day | |
| Martin Luther King Day | |

When a scheduled holiday falls on Saturday, the preceding Friday will be observed as the scheduled holiday in its place and stead. When a scheduled holiday falls on a Sunday, the succeeding Monday will be observed as the scheduled holiday in its place and stead.

To qualify for holiday pay, the employee must have worked a full assigned shift on his/her last scheduled work day preceding the scheduled holiday, on the scheduled holiday if scheduled to work, and his/her first scheduled work day following the scheduled holiday; provided, however, that an employee on approved paid leave (other than for sick or injury) or who is unable to work due to sickness or injury shall not be deemed absent under this provision if he/she supplies management with written medical certification from his/her treating physician of his/her inability to work and access to his/her medical records.

Holiday pay is calculated at the employee's regular rate of pay times eight (8) hours. In addition to holiday pay, an employee working on a scheduled holiday shall be paid double time in accordance with Article XIII, Section 9.C. (3) for all hours worked on said scheduled holiday.

ARTICLE XX.VI **MISCELLANEOUS**

Section 1. Protective Equipment. The City shall furnish and the employee shall wear and use hot boots, hook guards and other safety equipment as presently furnished for the protection of employees.

Section 2. Compliance with Laws. Nothing in this Agreement shall be construed to require either party hereto to act in violation of any state or federal law; and in the event any such condition arises, it is agreed that this Agreement shall be modified by both parties to the extent necessary to comply with the law.

Section 3. Collective Bargaining Agreement. No agreement or understanding contrary to this Collective Bargaining Agreement, nor any alteration, variation, waiver or modification of any of the terms or conditions contained herein shall be binding upon the parties hereto unless such agreement, understanding, alteration, variation, waiver or modification is executed in writing between the parties. It is further understood and agreed that this contract constitutes the sole, only and entire agreement between the parties hereto, and cancels and supersedes any other agreement, understanding, past practices and arrangements heretofore existing, and all such understandings, past practices and arrangements are null and void.

Section 4. Negotiations. The parties acknowledge that during the negotiations which resulted in this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any subject or matter not removed by law from the area of collective bargaining and that the understandings and agreements arrived at by the parties after the exercise of that right and opportunity are set forth in this Agreement. Therefore, the City and the Union, for the life of this Agreement, each voluntarily and unqualifiedly waives the right and each agrees that the other shall not be obligated to bargain collectively with respect to any subject or matter not specifically referred to or covered by this Agreement, even though such subjects or matters may

not have been within the knowledge or contemplation of either or both of the parties at the time they negotiated or signed this Agreement.

Section 5. Workers' Compensation. The City shall provide Workers' Compensation protection for all employees.

Section 6. Work Shoes, Prescription Safety Glasses & Safety Equipment. The City will follow the established procedures in this regard. The City will provide hard hats, eye protection and certain other safety equipment, all of which will be utilized by the employee. The City will reimburse Employees for the cost of prescription safety glasses during the 24-month period provided for by the vision insurance program up to \$100. The City will pay the employee One Hundred and Fifty Dollars (\$150) in September per calendar year toward the reimbursement of City approved work boots.. In order to be eligible for the work shoe reimbursement allowance, the employee must work in the Electric or Water & Sewer Departments, or in an area eligible for said reimbursement as determined by management.

Section 7. Mileage. Employees shall not be required to use their personal cars for the City's business, but in the event they consent to such use, the City shall allow the employee an amount per mile as established by the IRS Standard Mileage Reimbursement.

Section 8. Vacancies. The City will fill vacancies when need for such action is deemed necessary by the City.

Section 9. Safety Committee A Safety Committee shall be composed of a minimum of one (1) bargaining unit representatives and such employer representatives as the City selects, who will meet at least quarterly, for the purpose of discussing safety and promulgating regulations, with the understanding that the employer has the ultimate responsibility and shall make the final determination on all matters of safety and safety rules. In the course of making such determinations, any and all federal and state laws that are applicable to employer and employee covered by this Agreement shall be observed. The employer will post in a conspicuous place, the results of any safety inspections relating to bargaining unit work or work area conducted by agencies other than City agencies. The bargaining unit shall be kept informed in writing of all safety rules, regulations, programs and procedures to be promulgated by the employer.

Section 10. Bulletin Board. The various departments of the City maintain certain bulletin boards on the premises. These boards are generally used to post City & Union business notices. Employees are not to post or remove any matter from the board without the permission of a supervisor.

Section 11. Return to Work. Prior to returning to work, an employee who has been injured or otherwise disabled from work must provide the employer with a written medical report and certification from his treating physician as to said employee's medical history, diagnosis, treatment, prognosis and his ability to return to and perform his former job classification, restrictions, if any, and access to all pertinent medical records. In the event he is unable to perform all of his job responsibilities due to his injury, he shall be reclassified to a classification, if available, which he is able to perform all of the job responsibilities. If there is no classification available in which the employee can perform all job responsibilities, he shall not be permitted

to return to work.

Section 12. Commercial Driver's License (CDL).

- A. Any employee may be required by the City to obtain and maintain a valid Commercial Driver's License (CDL) as a condition of employment.
- B. As to all current employees who are required to and do maintain a CDL and endorsements, the following provisions shall apply and conditions of continued employment with the City:
 - 1. Each employee shall submit to and cooperate in providing any physical examination required by the Department of Transportation or other governmental authority in connection with the maintenance and renewal of a CDL and/or endorsements, said examination may be conducted by a medical doctor of employee's own choice and shall be paid for by the City for the cost thereof up to, but not exceeding, the sum of \$135.00;
 - 2. City shall also pay for the first renewal of any required endorsement up to a maximum of \$45.00 with all subsequent renewals and associated costs to be the sole responsibility of employee.
- C. As a prerequisite and condition to employment in this bargaining unit, all new bargaining unit employees shall be required to hold a valid CDL with such endorsements as are necessary to qualify such employee to operate any of the City's equipment which is assigned to and utilized for bargaining unit work. Said new employees must obtain permit within thirty (30) days of the start of employment and must obtain CDL within six (6) months, which dates may be extended upon the City's discretion. The City agrees to pay for the first two attempts at CDL licensure. If the employee is unable to obtain a CDL after two attempts, any future attempts shall be paid by the employee. As a condition of continued employment with the City, said new employees shall be required to maintain said CDL and its endorsements in valid, unrestricted status.
- D. The employer may pay up to 100% of all training cost associated with a new employee to obtain a CDL, providing that the employee agrees to sign a "Payback Agreement" upon hire. Upon signature of the "Payback Agreement" employees that leave employment will be required to reimburse the employer for 100% of all training cost, for less than one (1) year of employment, and 50% of all training cost for one (1) year of to two (2) years of employment.

Section 13. Uniforms. Each employee shall have provided to him/her seven (7) uniforms annually during the first quarter of each calendar year. Electric Department Employees will be given the option to select any management approved FR clothing in place of the (7) uniforms. The total Cost of all selected clothing with embroidery shall not exceed the cost of the (7) uniforms. Bulwark Shirt (SLW2LB) and Bulwark Pant (PEWSNV) will be used to determine total allowance. New employees will be supplied FR rated jacket and one set of FR rated coverall bibs for the Electric Department, and appropriate jacket and bibs for the Water Department. If Employees uniforms become damaged or not suitable for the work they are doing, they may be replaced during the year. Further, employer will provide adequate rain weather clothing on an unassigned basis to bargaining unit employees when they are required to

work out-of-doors in inclement weather. This will include the following: raincoat, rain pants, and rubber boots. An employee may substitute one set of uniforms for one jacket of comparable cost once per year. Employees may choose to substitute one set of uniforms annually for an FR rated jacket or one set of FR rated coverall bibs for the Electric Department, and appropriate jacket and bibs for the Water Department.

Section 14. Statement of Accrued Leave. Employer shall provide each bargaining unit employee with a statement and accounting as to accrued and utilized vacation and sick leave days at least once each quarter.

Section 15. Replacement of Tools. Any tools, which are provided by the City and which management determines to be excessively worn, broken or unsafe, shall be replaced by the City. The employee shall turn in the worn, broken or unsafe tool before it will be replaced.

Section 16. Live Line Work. Two journeymen working together shall be employed on all live lines or live high tension equipment transmitting in excess of 600 volts. However, in the alternative, an apprentice with eighteen (18) months experience may assist a journeyman in performing such work if deemed qualified by management. Apprentices shall not be permitted to work on any live lines or high tension equipment transmitting in excess of 600 volts without appropriate supervision. Only qualified personnel shall be used for tree trimming work around energized power lines of over 600 volts. At the Line workers discretion 2400/4160 voltage shall not be worked live from climbing hooks on the Hillsdale BPU system. If a truck or backyard machine cannot be positioned to work this voltage, the lines(s) must be de-energized. Line should be reenergized as soon as possible to avoid unnecessary or prolonged customer outages.

Section 17. Inclement Weather. Management agrees to continue the inclement weather policy as is presently in effect, namely, that except in cases involving power outages or other emergencies determined by management, no employees shall be required to work outside in unsafe weather conditions on energized lines and equipment.

Section 18. Reporting Location. Unless otherwise advised by management, the normal reporting location for commencing and ending shifts shall be 45 Monroe Street.

Section 19. Personal Cell Phone Use. Employees shall refrain from using a personal cell phone during work hours except during designated break times and such other times as may be authorized by a supervisor.

Section 20. Licensing Requirement. As a condition of continued employment, employees in the classification of Operator and Leadman are required to possess and maintain a S-4 license. Newly hired employees will be provided a period of twenty-four months to secure the required license.

Section 21. Electrical Lineman Apprenticeship Reimbursement and Rates. The Employer and the IBEW recognize that training of apprentices is a necessary and highly important part of the Electrical Power Line Industry for Employees, Employers, and the Public. The parties recognize that this requires a commitment from the Employee as well as the

Employer to ensure high quality training. The Employer is committed to utilizing only those programs approved and registered as bona fide apprenticeship programs with the Federal Department of Labor.

As part of this commitment, the parties agree, and the apprentice shall be required to sign an agreement to this effect with the Employer as part of the enrollment, that tuition and book costs may be recovered from the apprentice upon completion under the following circumstances:

Any Journeyman having completed the program and leaving employment within 12 months of completion shall repay 100% of the cost of tuition and books paid for by the Employer.

If leaving employment between 12 and 24 months, the Journeyman shall repay 75% of the cost of tuition and books paid for by the Employer.

If leaving employment between 24 and 36 months, the Journeyman shall repay 50% of the cost of tuition and books paid for by the Employer.

Finally, if leaving employment between 36 and 48 months, the Journeyman shall repay 25% of the cost of tuition and books paid for by the Employer.

These provisions apply to apprentices hired and indentured into the training program after July 1, 2018.

These requirements will not apply to any Journeyman leaving employment due to injury, illness, sickness, retirement, discharge, layoff, or leaving the trade for a different industry.

Section 22. Volunteer Hours. Employees wishing to volunteer for a civic or charitable organization during or outside of working hours , where they will not be receiving compensation from the organization or for their service, may be paid by the employer for a period up to ten (10) hours during working hours in one (1) fiscal year at the employee's regular rate of pay. Weekend and after hours time volunteered can be used in place of PTO with supervisor approval and shall be documented .

The time off must be approved in advance by the employee's supervisor and for an organization recognized as using volunteers. The volunteer time shall not be considered hours worked for overtime purposes. The employee is required to provide documentation relating to the time and place of the volunteer service. Volunteer hours served shall not interfere with overtime pay. Said Documentation shall contain a signature of the employee on call that shall make all grievances avoidable. All Documentation shall take place on a provided form by the city.

ARTICLE XXVII **SEPARABILITY AND SAVINGS CLAUSE**

In the event that any provision of this Agreement shall be at any time declared invalid by any court of competent jurisdiction, the decision shall not invalidate the entire agreement, it being the

express intention of the parties that all other provisions shall remain in full force and effect.

ARTICLE XXVIII
PERIOD OF AGREEMENT-APPROVAL

This Agreement, when signed by the proper officers of the City and Local Union No. 876, after or with the approval of the legislative body of the City and the President of the International Brotherhood of Electrical Workers, shall become effective as of July 1st, 2024 and shall remain in full force and effect through June 30, 2027, at which time the Agreement may be opened for re-negotiation upon written notice given by either party to the other at least sixty (60) days prior to the expiration of the Agreement. Failure by either party to give such written notice within the time specified shall serve to automatically extend the Agreement on a year-to-year basis until such time as either party gives written notice to the other not less than sixty (60) days prior to the expiration of the then current contract year. Once the contract is open for negotiation the provisions of this contract will remain in effect until negotiations are resolved.

ARTICLE XXIX
EMERGENCY MANAGER

Rejection, Modification, or Termination of Agreement After Appointment of Financial Manager. The terms of this Agreement are subject to rejection, modification, or termination pursuant to the provisions of the Local Financial Stability and Choice Act, PA 436 of 2012. A financial manager appointed pursuant to that Act may reject, modify, or terminate one or more terms of this Agreement.

City of Hillsdale

**International Brotherhood
Electrical Workers Local 876**

Adam Stockford, Mayor

Mel Crawford, Business Manager

Katy Price, City Clerk

**Appendix A
WAGES**

The following tables reflect the wage rates negotiated based on the following:

Electric Department

Electric Department Employees will receive the following:

- July 1st, 2024 – 5%
- July 1st, 2025 – 5%
- July 1st, 2026 – 4%

Apprentice wage steps will be calculated as a percentage of the Journeyman Lineman wage rate.

- Step 1: 65% of Lineman Wages
- Step 2: 70% of Lineman Wages
- Step 3: 75% of Lineman Wages
- Step 4: 80% of Lineman Wages
- Step 5: 85% of Lineman Wages
- Step 6: 90% of Lineman Wages
- Step 7: 95% of Lineman Wages

Any employee currently entering the apprenticeship program with a wage rate higher will remain at the higher rate until they catch up to the appropriate step.

Water Department

Water Department employees will receive the following:

- July 1st, 2024 – 5%
- July 1st, 2025 – 5%
- July 1st, 2026 – 4%

Union Wage Scale

***Brian Bennet shall be paid 2nd step apprentice wages as long as he remains a service technician and works at the Power Plant.**

Electric

| Classification | Start | 6Months | 12 Months | 18 Months | 24 Months |
|--------------------|--------------|-----------|-----------|-----------|-----------|
| Groundman | \$ 24.08 | \$ 24.50 | \$ 24.87 | \$ 25.24 | \$ 25.62 |
| Class A Lineman | \$ 44.24 | | \$ 45.70 | | \$ 47.21 |
| Line Leader | | | \$ 47.88 | | \$ 48.53 |
| Line Foreman | | | \$ 49.19 | | \$ 50.52 |
| Service Technician | \$ 27.42 | \$ 27.56 | \$ 27.95 | \$ 28.33 | \$ 28.69 |
| Apprentice | 0-1000 hours | 1000-2000 | 2000-3000 | 3000-4000 | 4000-5000 |
| | \$28.76 | \$30.97 | \$33.18 | \$35.39 | \$37.60 |
| | 5000-6000 | 6000-7000 | | | |
| | \$39.82 | \$42.02 | | | |

Water

Additional Pay:

| Classification | Start | 6 Months | 12 Months | 18Months | 24 Months |
|----------------|----------|----------|-----------|----------|-----------|
| Operator | \$ 23.53 | \$24.17 | \$24.79 | \$25.44 | \$26.05 |
| Foreman | \$28.59 | | \$28.01 | \$0.50 | \$29.38 |
| D3 | \$0.50 | | D2 | \$0.50 | |

July 1st, 2025, to June 30th, 2026

Electric

| Classification | Start | 6Months | 12 Months | 18 Months | 24 Months |
|--------------------|--------------|-----------|-----------|-----------|-----------|
| Groundman | \$ 25.28 | \$ 25.73 | \$ 26.11 | \$ 26.50 | \$ 26.90 |
| Class A Lineman | \$ 46.45 | | \$ 47.99 | | \$ 49.57 |
| Line Leader | | | \$ 50.27 | | \$50.96 |
| Line Foreman | | | \$51.65 | | \$53.05 |
| Service Technician | \$28.79 | \$28.94 | \$29.35 | \$29.75 | \$30.12 |
| Apprentice | 0-1000 hours | 1000-2000 | 2000-3000 | 3000-4000 | 4000-5000 |
| | \$ 30.20 | \$ 32.52 | \$ 34.84 | \$ 37.16 | \$39.48 |
| | 5000-6000 | 6000-7000 | | | |
| | \$ 41.81 | \$ 44.12 | | | |

Water

| Classification | Start | 6 Months | 12 Months | 18Months | 24 Months |
|----------------|---------|----------|-----------|----------|-----------|
| Operator | \$24.71 | \$ 25.38 | \$ 26.03 | \$ 26.71 | \$ 27.35 |
| Foreman | \$27.98 | | \$29.41 | | \$30.85 |

Additional Pay:

| | | | | |
|----|---------|--|----|--------|
| S3 | \$ 0.50 | | S2 | \$0.50 |
| D3 | \$0.50 | | D2 | \$0.50 |

July 1, 2026, to June 30, 2027

Electric

| Classification | Start | 6Months | 12 Months | 18 Months | 24 Months |
|--------------------|--------------|-----------|-----------|-----------|-----------|
| Groundman | \$ 26.29 | \$ 26.76 | \$ 27.15 | \$ 27.56 | \$27.98 |
| Class A Lineman | \$48.31 | | \$49.90 | | \$51.55 |
| Line Leader | | | \$52.28 | | \$53.00 |
| Line Foreman | | | \$53.72 | | \$55.17 |
| Service Technician | \$29.94 | \$30.10 | \$30.52 | \$30.94 | \$31.32 |
| Apprentice | 0-1000 hours | 1000-2000 | 2000-3000 | 3000-4000 | 4000-5000 |
| | \$ 31.41 | \$ 33.82 | \$ 36.23 | \$ 38.65 | \$ 41.06 |
| | 5000-6000 | 6000-7000 | | | |
| | \$ 43.48 | \$ 45.89 | | | |

Water

| Classification | Start | 6 Months | 12 Months | 18Months | 24 Months |
|----------------|----------|----------|-----------|----------|-----------|
| Operator | \$ 25.70 | \$26.40 | \$27.07 | \$27.78 | \$28.44 |
| Foreman | \$ 29.10 | | \$30.59 | | \$32.08 |

Additional Pay:

| | | | | |
|----|---------|--|----|--------|
| S3 | \$ 0.50 | | S2 | \$0.50 |
| D3 | \$0.50 | | D2 | \$0.50 |

All Raises will be on July 1 each consecutive year.

Water Operator classification is required to obtain S4, licenses within 24 months of employment.

APPENDIX B: HEALTH INSURANCE

The hospitalization insurance plan is Priority Health POS - Option 1. A summary of the coverage is set forth in the attached Benefits Summary.

LETTER OF UNDERSTANDING

- 1. Emergency Manager.** This collective bargaining agreement contains language that is required under Section 15(7) of the Public Employment Relations Act. Inclusion of the language does not constitute a waiver of the Union's right to raise the Constitutional and/or other legal challenges to the validity of: (a) appointment of Emergency Financial Manager; (b) PA 426 of 2012 (Local Financial Stability and Choice Act); or (c) any action of an Emergency Financial Manager which acts to reject, modify, or terminate the collective bargaining agreement.
- 2. Apprentice Wage Rate Realignment.** Effective October 7, 2021, Apprentice wage steps will be calculated as a percentage of the Lineman wage rate. Any employee currently entering the apprenticeship program with a wage rate higher will remain at the higher rate until they catch up to the appropriate step.
- 3. Tenure Program.** The Provisions of Article XIII, Section 17 notwithstanding, the longevity payments for employees hired before 7-1-2016 will be frozen at the amounts they will receive on 1-1-2017 if higher than the 5 year step, but employees will be allowed to advance to the five year step before freezing the accrual.
- 4. 2025 Medical Insurance Reopener.** The provisions of Article XXV notwithstanding, it is agreed that this Agreement may be opened during its term at the option of either party on January 1, 2025, upon written notice to the other party served not later than October 1, 2024, provided that the insurance rates for 2025 are projected to increase by more than 10% over the cost for 2024. If this Agreement is reopened pursuant to this paragraph, the reopener negotiations shall be limited to medical insurance provisions (including the coverage to be provided and that amount that employees are to pay for this coverage).
- 5. 2026 Medical Insurance Reopener.** The provisions of Article XXV notwithstanding, it is agreed that this Agreement may be opened during its term at the option of either party on January 1, 2026, upon written notice to the other party served not later than October 1, 2025, provided that the insurance rates for 2026 are projected to increase by more than 10% over the cost for 2025. If this Agreement is reopened pursuant to this paragraph, the reopener negotiations shall be limited to medical insurance provisions (including the coverage to be provided and that amount that employees are to pay for this coverage).
- 6. 2027 Medical Insurance Reopener.** The provisions of Article XXV notwithstanding, it is agreed that this Agreement may be opened during its term at the option of either party on January 1, 2027, upon written notice to the other party served not later than October 1, 2026, provided that the insurance rates for 2027 are projected to increase by more than 10% over the cost for 2026. If this Agreement is reopened pursuant to this paragraph, the reopener negotiations shall be limited

to medical insurance provisions (including the coverage to be provided and that amount that employees are to pay for this coverage).

7. In the absence of a Superintendent, all duties per contract will revert to the Director of Utilities or City Manager.

8. Each union employee will receive a \$750 signing bonus the next pay after ratification of the 2024-2027 contract.

10. Apprentice's will move up step raises according to their hours worked. If an apprentice has 7000+ hours but has not completed lineman school then they will stay at the 6000-7000 hour step until completion.

City of Hillsdale

**International Brotherhood
Electrical Workers Local 876**

Adam Stockford Mayor

Mel Crawford Business Manager

Katy Price City Clerk

Hillsdale BPU Board Agenda Item Summary

Meeting Date: August 13, 2024

Agenda Item: Action Item

SUBJECT: Power Line VMI (Managed Inventory System) Contract Extension

BACKGROUND PROVIDED BY: Electric Superintendent Hammel

The HBPU electric department has been using Power Line's VMI system for purchasing inventory since approved by the board in 2019. The contract grants exclusivity on all of our materials with the exception of poles, transformers, wire, meters, and switches. This agreement has worked well and allows us to minimize inventory levels due to quick, efficient, and cost effective restocking. Power Line operates their own trucking and comes to Hillsdale every Thursday to pick up and deliver. Materials are purchased in large quantities and stocked 7 warehouses in Michigan, and 22 in the Midwest.

Staff randomly spot checks pricing on common items throughout the year to ensure we are continuing to receive competitive pricing.

The proposed contract renewal is exactly the same, with one exception. The markup will increase from 7% above cost to 10%. Power Line has cited "*market volatility and rise in material, freight, fuel & shipping costs that are beyond Power Line Supply's control*" for the increase in cost.

It should be noted that Power Line has held the 7% markup for 5 years without any increases.

RECOMMENDATION:

Staff recommends approval with discussion by the HBPU Board.

VENDOR MANAGED INVENTORY NON-CONSIGNEE ALLIANCE CONTRACT

POWER LINE SUPPLY COMPANY AND HILLSDALE BPU

This document is to confirm the formation of a Strategic Alliance between Power Line Supply Company (PLS) and Hillsdale BPU (Hillsdale BPU). It establishes the basis for an understanding which ensures mutual trust and understanding between the companies. The objective of which will be to improve the operating efficiencies and reduce operating costs in the management of inventory. Material will be provided through PLS utilizing PLS e-commerce tools.

I. OPERATIONAL TEAMS

Based on the team concept philosophy, the Alliance shall be structured around an Operations and Management Team with representatives from both PLS and Hillsdale BPU.

Alliance Operations & Management Team

Power Line Supply

Matt Rondy, Regional Sales Manager
Michael Grant, Account Manager
Julia Ezell, Customer Service Representative
PLS Staff

Hillsdale BPU

David Mackie, City Manager
Jake Hammel, Electric Superintendent
Eric Sheffer
BPU employees
BPU Information Systems IT

Alliance Support Team

PLS IT Staff
PLS Driver and warehouse personnel

OBJECTIVES

Both companies have jointly identified specific objectives to be achieved by this Alliance.

Power Line Supply's Objectives Include:

- Provide a service level of 95%
- Develop trend analysis
- Provide all mutually agreed upon material on a Non-Consigned basis
- Provide performance reporting
- Support Hillsdale BPU's reporting requirements

- Provide periodic suggestions to adjust the mutually established min/max inventory levels.

Hillsdale BPU Objectives Include:

- Provide accurate and timely usage information via the PLS Bar Code Scanners
- Provide Construction Planning Information with enough advance notice to avoid lead-time issues
- Adequate storage and security for material
- Reduce material costs
- Reduce material acquisition time and cost on lower cost distribution materials

Joint Objectives:

- Develop if necessary electronic commerce procedures.
- Manage inventory turns at greater than 4 per year
- Mutually establish Min/Max inventory levels for each PLS Non-Consigned VMI stock item
- Mutually agree on warehouse layout and procedure changes
- Retail Deliveries to be determined in the future will be negotiated and added to this Alliance Agreement as an addendum
- Mutual agreement on delivery schedule will be created.

The Alliance Team will meet as needed to ensure sustained progress is being made toward the objectives listed above and any other objectives that are agreed to.

II. INFORMATION EXCHANGE

To achieve the objectives of the Alliance, certain information will have to be shared. Each company will use this information in strict confidence. Information to be shared will include but not be limited to:

From Power Line Supply:

- Material acquisition costs
- Ordering and delivery schedules
- Usage and Inventory Management Information

From Hillsdale BPU:

- Past Material usage
- Material Forecasts
- Specification Changes

III. TERMS AND CONDITIONS

- a. PLS will provide delivery and warehousing functions as necessary.
- b. Hillsdale BPU will provide all the necessary equipment for PLS to have access to the yard and warehouse.
- c. PLS will provide the right to use licensed version of the PLS VMI Barcode software to Hillsdale BPU to capture data via the scanners and provide the necessary VMI services.

- d. Payment terms will be net 15 days for each summary invoice that will be generated on the last business day (normally Friday) of each week.
- e. Pricing will be at a weighted PLS system moving average acquisition cost plus initially at 10% on PLS VMI stock items. Margin will be firm for the Three-year contract.
- f. Damaged material will be the responsibility of the respective damaging party. If PLS damages material or a box contains concealed damage, PLS will be responsible for the damaged material. If Hillsdale BPU damages material, Hillsdale BPU will be invoiced for any damages material at the weighted PLS system moving average acquisition cost plus the current 10% markup.
- g. Hillsdale BPU agrees to purchase Electric Distribution materials solely through PLS with the exception of: Wire primary and secondary, meters, GOAB switches, poles and transformers. These items will be bid and PLS will be allowed to bid.
- h. Hillsdale BPU agrees to allow PLS to bid on all excluded items/projects owned or managed by the Utility.
- i. Upon termination, Hillsdale BPU will purchase all stock items up to the maximum inventory level at the weighted PLS system moving average acquisition cost plus the current 10% markup. A termination initiated by Hillsdale BPU within the first 18 months of this contract shall result in a penalty of 10% will be assessed to cover PLS' implementation costs.

IV. TERM OF AGREEMENT

This agreement shall become effective on the 1st day of September, 2024, and shall remain in effect for a minimum of 3 years. If either party has an alliance performance issue that they feel is substantial enough to jeopardize the continuance of this alliance, a written request for review needs to be submitted to the entire Alliance Leadership Team. The Alliance Leadership Team shall have 30 days to review and establish / implement a corrective action. If both parties mutually agree in writing due to substantial clear and convincing evidence that the continuance of this alliance agreement should be terminated, an early termination will be granted in accordance with the termination terms and conditions of the alliance agreement. At the conclusion of the initial 3-year period, a termination by either party requires a 90 days' advance written notice to the other. At the end of the initial 3-year agreement, this contract maybe may be extended for (2) one year increments by written notice and acceptance of both parties.

V. CONFIDENTIALITY

The parties acknowledge that they may, in the course of performing their respective obligations under this Agreement, be exposed to or acquire information, which is confidential or proprietary to the other. This shall apply, but shall not necessarily be limited to, financial information, Hillsdale BPU lists, marketing plans/strategies and other business data that the parties must have to pursue mutually beneficial business and business discussions. The party exposed to or acquiring such information hereby agrees to hold such information in strict confidence and shall not to disclose such information for any purpose what so ever other than for the performance of its

obligations as contemplated by this Agreement. Parties will advise each of its employees, agents, contractors, or subcontractors who may be exposed to such proprietary information of his/her/its obligation to keep such information confidential. Additionally, it is understood, that the freedom of information act supersedes any agreement between PLS and Hillsdale BPU.

In no event is this Alliance to be interpreted as a partnership or joint venture. Power Line Supply and Hillsdale BPU are independent contractors. Neither Power Line Supply or Hillsdale BPU shall make any agreements, representations or guarantees in the name of or, on behalf of the other party to this Alliance, or any representation that their relationship is other than that of independent contractors.

VI. NOTICES.

All notices shall be in writing. Unless notice is given as to another address, fax number or email address, a notice may be delivered personally to a party, or may be sent by certified mail, by fax and/or by email to.

VII. DISPUTES.

In the event of any disagreement between the parties over the interpretation of any term of this agreement, the parties agree that each side shall be liable for their own attorney fees and court costs. The parties agree, however, to first submit any item of disagreement to an independent, mediator for mediation. In the event that the parties are unable to choose such an independent mediator, or in the event that a party is unwilling to accept such mediation or the result of such mediation, the parties agree that the issue shall be resolved by a trial by judge, and they hereby waive the right to a trial by jury.

VIII. DISCRIMINATION.

PLS and its subcontractors shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, or marital status. Breach of this covenant may be regarded as a material breach of this Agreement.

IX. MISCELLANEOUS.

Assignment of Contract.

No assignment by a party hereto of any rights under or interests in the agreement will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, moneys that may become due and money that is due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this agreement.

Severability.

Any provision or part of this agreement is held to be void or unenforceable under any law or regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon the parties, who agree that this agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

Applicable Law and Venue.

The laws of the State of Michigan shall govern the validity, interpretation, construction, and performance of this Agreement.

PLS' Certifications.

PLS certifies that it has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing its responsibilities under this agreement. For the purposes of this paragraph:

"corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process or in the execution of any document;

"fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process or the execution of the agreement to the detriment of Hillsdale BPU, (b) to establish bid or contract prices at artificial non-competitive levels, or (c) to deprive Hillsdale BPU of the benefits of free and open competition;

"collusive practice" means a scheme or arrangement between two or more bidders, with or without the knowledge of Hillsdale BPU, a purpose of which is to establish bid prices at artificial, non-competitive levels; and

"coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of a purchase order.

Successors and Assigns,

PLS and the Hillsdale BPU each binds itself, its successors, assigns and legal representatives to the other party hereto in respect to all covenants, agreements and obligations contained in this agreement.

Entire Agreement.

This agreement constitutes the entire agreement of the parties and it shall not be amended or modified except by an instrument executed in writing by both parties hereto. This agreement shall supersede any other oral or written agreement between the parties as to the subject matter of this agreement.

Power Line Supply Co.

Hillsdale BPU

Matt Rondy
Regional Sales Manager

Jake Hammel
Electric Superintendent

Wastewater Collection and Treatment Report for July 2024

- Treated 37.158 million gallons of wastewater.
- Influent mercury test triggered our action level. Tested 4 of 5 dentist offices on the system. All were well above permitted limits. Letters delivered and working on resolution.
- CDBG update: SAK (lining contractors) in to finish lining first week of August. Willow St. sewer work complete, last item is lift station on Marion (still waiting on control panel).
- Phase 2 started on Westwood project – replacing sections of sewer main and installing new water main.
- Vactor multiple poles for electric distribution.
- Repair manhole on Charles St.

Water Distribution and Treatment Report for July 2024

- Treated 29.638 million gallons, sold 25.663 million gallons of water.
- Water loss last month at 13%.
- Automatic transfer switch at WTP was tested and started up. Project complete.
- Reinstall section of water main on Lake St for sewer work and install two more shut off valves.
- Completed 21 LSL replacements.
- West St. Joe Street project- grading and paving southern section is all that is left to do.
- Main break on Barry Street 2" main. Staff looking into cost of replacing this section.

Upcoming projects

- Prepare bid documents for sewer main lining of 6" sections of main that could not be included in CDBG (555 feet) and include various other sections in need of repair.
- Continue verifying materials for service lines, LSL material inventory is due in October.
- Carleton Road lift station project, late fall.
- Phase 2 of Westwood project.
- Continue HMA patching from LSL replacements.

Call Outs for July 2024

- One for customer pulling water service out of main, one general alarm at WTP, one for storm related power outages.

Water Department Operational Report

| 2023/2024 | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | YTD | | FYE 2024 |
|----------------|--------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|--------|-------|----------|
| RawWater Pump | 34.133 | | | | | | | | | | | | 34.133 | MG | 33.271 |
| Treated Water | 29.638 | | | | | | | | | | | | 29.638 | MG | 30.916 |
| Max. Daily | 1.355 | | | | | | | | | | | | 1.355 | MG | 1.831 |
| Avg. Daily | 0.956 | | | | | | | | | | | | 0.956 | MG | 1.017 |
| Backwash | 1.805 | | | | | | | | | | | | 1.805 | MG | 1.612 |
| Water Sold | 25.663 | | | | | | | | | | | | 25.663 | MG | 21.195 |
| % Treated Sold | 87 | | | | | | | | | | | | 87 | Avg. | 69 |
| Water Loss % | 13 | | | | | | | | | | | | 13 | Avg. | 31.0 |
| Raw Iron | 3.93 | | | | | | | | | | | | 3.93 | mg/L | 3.74 |
| Finished Iron | 0.07 | | | | | | | | | | | | 0.07 | mg/L | 0.07 |
| SDWA Stand. | 0.30 | | | | | | | | | | | | | mg/L | |
| % Removal | 98 | | | | | | | | | | | | 98 | Avg. | 98 |
| Raw Mang. | 0.26 | | | | | | | | | | | | 0.26 | mg/L | 0.28 |
| Finished Mang. | 0.06 | | | | | | | | | | | | 0.06 | mg/L | 0.08 |
| SDWA Stand. | 0.05 | | | | | | | | | | | | | mg/L | |
| % Removal | 77 | | | | | | | | | | | | 77 | Avg. | 72 |
| Chlorine | 449.9 | | | | | | | | | | | | 449.9 | lb/MG | 470.2 |
| Phosphate | 28.7 | | | | | | | | | | | | 28.7 | lb/MG | 28.4 |
| Flouride | 14.5 | | | | | | | | | | | | 14.5 | lb/MG | 13.6 |
| Pot. Perm. | 344 | | | | | | | | | | | | 344.0 | lb/MG | 321.3 |

Wastewater Department Operational Report

| 2024/2025 | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | YTD | | FYE 2024 |
|-------------------------|------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|--------|--------|----------|
| Treated | 37.158 | | | | | | | | | | | | 37.158 | MG | 34.262 |
| Max. Daily | 1.743 | | | | | | | | | | | | 1.743 | MG | 3.140 |
| Avg. Daily | 1.199 | | | | | | | | | | | | 1.199 | MG | 1.179 |
| Precipitation | 4.6 | | | | | | | | | | | | 4.640 | Inches | 40.01 |
| Influent SS | 164 | | | | | | | | | | | | 164 | mg/L | 185 |
| Effluent SS | 0.7 | | | | | | | | | | | | 1 | mg/L | 1.8 |
| SS Limit | 20 | | | | | | | | | | | | | mg/L | |
| % Removal | 100 | | | | | | | | | | | | | | 99 |
| Influent CBOD | 104 | | | | | | | | | | | | 104 | mg/L | 125 |
| Effluent CBOD | 1.13 | | | | | | | | | | | | 1 | mg/L | 1.7 |
| CBOD Limit | 4 | | | | | | | | | | | | | mg/L | |
| % Removal | 99 | | | | | | | | | | | | | | 99 |
| Influent Ammonia | 15.3 | | | | | | | | | | | | 15.3 | mg/L | 19.5 |
| Effluent Ammonia | 0.05 | | | | | | | | | | | | 0 | mg/L | 0.10 |
| Ammonia Limit | 0.5 | | | | | | | | | | | | | mg/L | |
| % Removal | 100 | | | | | | | | | | | | | | 99 |
| Influent Phosphorus | 3.4 | | | | | | | | | | | | 3.4 | mg/L | 5.4 |
| Effluent Phosphorus | 0.6 | | | | | | | | | | | | 0.6 | mg/L | 0.68 |
| Phosphorus Limit | 1.0 | | | | | | | | | | | | | mg/L | |
| % Removal | 82 | | | | | | | | | | | | | | 85.0 |
| Effluent Mercury | 1.8 | | | | | | | | | | | | 1.8 | ng/L | 1.29 |
| Mercury Limit | 2.0 | | | | | | | | | | | | | ng/L | |
| Sludge Digested | 0.332 | | | | | | | | | | | | 0.3 | MG | 3.313 |
| Sludge Land Applied | 0 | | | | | | | | | | | | | MG | 0.855 |
| Dry Tons Applied | 0 | | | | | | | | | | | | | Tons | 62 |
| Ferrous Chloride | 25.0 | | | | | | | | | | | | 25 | gal/MG | 39.7 |
| Chlorine Gas | 19.6 | | | | | | | | | | | | 19.6 | lb/MG | 21.1 |
| Sulfur Dioxide | 7.6 | | | | | | | | | | | | 7.6 | lb/MG | 8.6 |

Operations Report for July 2024

- New URD on S Hillsdale Rd. for 2 new houses , and also at Lochaven
- Help with traffic control for funeral procession for Deputy Butler
- Level several transformer pads at different locations
- Rework pole line for new lift station on corner of Marion and Ellen St.
- Set and transfer pole on State St. And on Moore Farm Rd.
- Change pole out at Subway Plaza
- Repair static line on 277, and repair bad spot on Feeder 12
- Regulator training with Jim from Powerline Supply
- Safety meeting with Ken

Incident Report for July 2024

- 19 outages logged for July
- Trees along with high winds and heavy rains accounted for 73% of the outages
- Lighting caused 5% of the outages
- 1 squirrel outage
- 1 car vs. pole accident

Production Report for July 2024

- Monthly substation and building checks
- Pump out manholes around power plant
- Replace cooling fan on East transformer
- Assist with Butler funeral
- Several breaker swaps in 13.2 building due to storm event
- Worked with UIS to replace relays, resistor, and trip coil on Engine 5 and feeder 11
- Replace bad hose on 277 OCB at Power Plant substation
- Safety meeting with Ken
- Training on regulators with Jim from Powerline

Upcoming Field Projects

- Work on pole replacements around system and general line maintenance.
- More residential URD projects upcoming
- Finish Power secure project at power plant and industrial substation.
- Mowing of low growth on the distribution system.
- Work on pole replacements around system and general line

MSCPA Board Meeting

- MSCPA/Hillsdale Moore Rd Easement Assignment
- Michigan Open Meeting Act & Attendance Policy Discussion
- Notice of Cancellation for kVar Penalties -
Review ITC's proposed filing over the Cancellation of the Coordinated Operating Agreement between METC and MSCPA to eliminate the annual kVar penalties billed to the Agency.
- BTM MI Projects Settlement Review
Staff to review sample project settlement recommendations for both the BTM CAT and BTM PowerSecure projects to aide in Board discussions.
 - Industrial site switchgear to be shipped early September, expected to be fully operational end of September.

Production & Operating Report

July

| Unit | Total KW | On Gas | Test Hours | Fuel Consumption | | Eng Hrs |
|--------------|----------|--------|------------|------------------|-----------|---------|
| | | | | Gas (MCF) | Oil(Gals) | |
| 5 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6 | 0 | 0 | 0 | 0 | | 0 |
| Stand By | | | 2 | | 14 | 2 |
| Boiler | | | | 109.3 | | |
| Total | 0 | 0 | 0 | 109.3 | 14 | 2 |

Year-to-Date Totals, January 1st thru December 31st

| Unit | Total KW | On Gas | Test Hours | Fuel Consumption | | Eng Hrs |
|--------------|----------|--------|------------|------------------|-----------|---------|
| | | | | Gas (MCF) | Oil(Gals) | |
| 5 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6 | 0 | 0.00 | 0 | 0 | 0 | 0 |
| Stand By | | | 5 | | 70 | 11 |
| Boiler | | | | 1067.9 | | |
| Total | 0 | 0 | 0 | 1068 | 70 | 11 |

Measurement

Fuel Tank Level July 2024

5.500 **35,483.80** Gallons

Gas Usage this Month%

Unit 5 0%
 Unit6 0%
 Boiler 100%

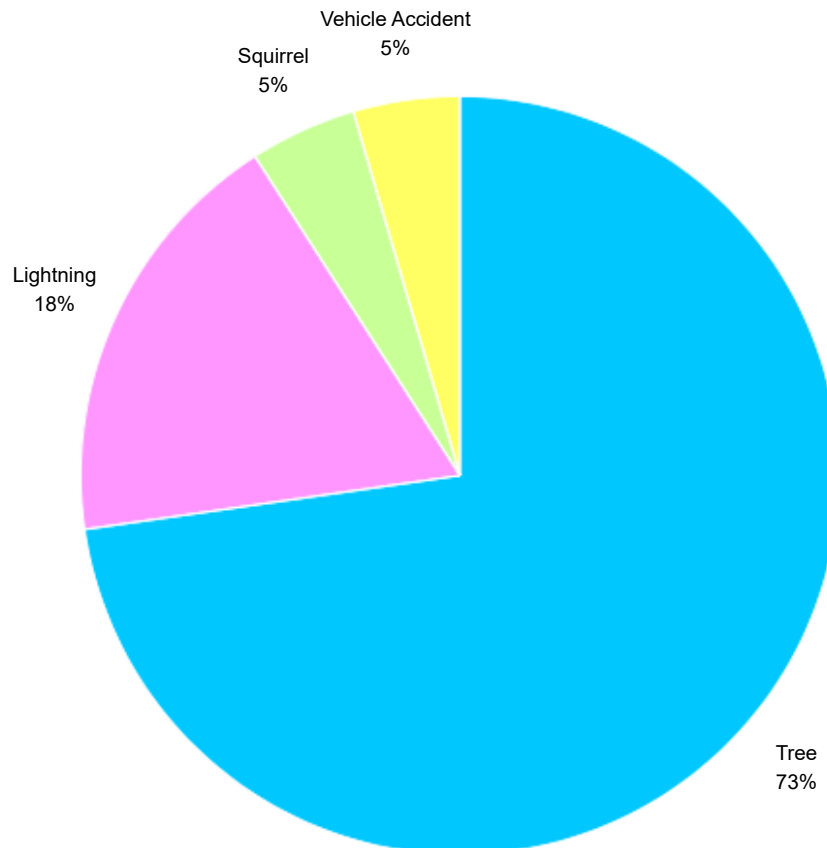
Fuel Usage this Month%

Unit 5 0%
 Unit6 0%

Causes Pie Chart

Hillsdale Board of Public Utilities

| | |
|---------------------------------------|---|
| Start Date: 07/01/2024 | Substation: ----- |
| End Date: 07/31/2024 | Circuit: ----- |
| Top-level Cause Unscheduled | Report on Outage: <input checked="" type="radio"/> Count <input type="radio"/> Duration <input type="radio"/> Customers Interrupted |








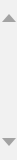


| Outage Cause | Count |
|------------------|-----------|
| Tree | 16 |
| Lightning | 4 |
| Squirrel | 1 |
| Vehicle Accident | 1 |
| Total | 22 |



IEEE Statistics Report

Hillsdale Board of Public Utilities

| | |
|---|---|
| Start Date 07/01/2024  | Minimum event duration (in minutes) <input type="text"/> |
| End Date 07/31/2024  | Maximum event duration (in minutes) <input type="text"/> |
| Remove Major Events? Use APPA Event threshold  | Substation -----  |
| Top-level Cause Unscheduled  | Circuit -----  |
| | Exclude Loss of Supply  ----- Failure of Greater Transmission Loss of Generating Unit  |

IEEE Results

| | |
|---------------------------------|----------|
| ASAI (percent) | 99.9549% |
| CAIDI (minutes) | 100.817 |
| SAIDI (minutes) | 19.444 |
| SAIFI (number of interruptions) | 0.193 |

Range Results

| | |
|--------------------------------------|--|
| Event Count | 19 |
| APPA Major Event Threshold (minutes) | 23.868  |



CITY OF HILLSDALE, MICHIGAN QUARTERLY NEWSLETTER

FALL 2024 | SEPTEMBER, OCTOBER, & NOVEMBER



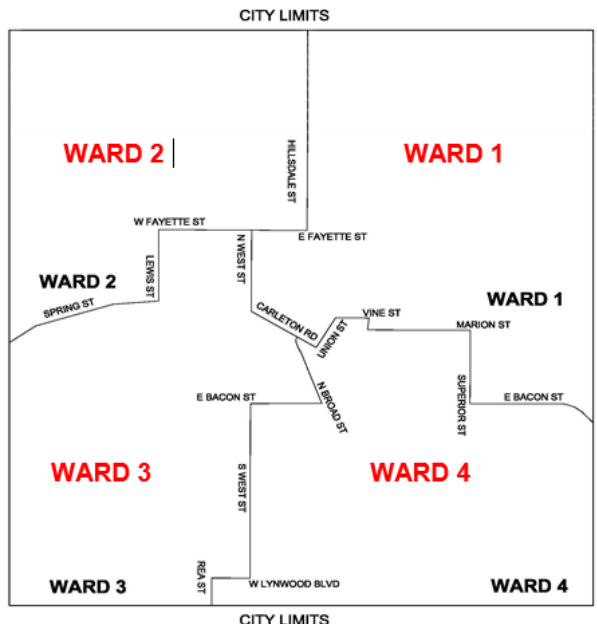
2024 LEAF COLLECTION SCHEDULE

Leaf collection is back! The Hillsdale Department of Public Services (DPS) will be collecting leaves, grass clippings, and garden debris from all City streets. Collection periods have been assigned to sections of the City based on ward numbers. **Please check the map below for your neighborhood's collection day.** Please refer to the guideline document at www.cityofhillsdale.org/publicservices. Call or email DPS at (517) 437-6490 or publicservices@cityofhillsdale.org with any questions.



- WARD 2**
- Start ROUND 1
Wednesday 11/13
- Start ROUND 2
Tuesday 12/10

- WARD 3**
- Start ROUND 1
Wednesday 11/6
- Start ROUND 2
Tuesday 12/3



- WARD 1**
- Start ROUND 1
Monday 10/28
- Start ROUND 2
Monday 11/18

- WARD 4**
- Start ROUND 1
Thursday 10/31
- Start ROUND 2
Friday 11/22

FALL HOLIDAY CLOSURES

Hillsdale City Offices will be closed during normal office hours to observe the following holidays:

- * Monday, September 2, 2024 - Labor Day
- * Monday, November 11, 2024 - Veterans Day
- * Thursday, November 28, 2024 - Thanksgiving
- * Friday, November 29, 2024 - Thanksgiving Holiday

2024 SUMMER TAXES DUE

2024 summer taxes are due and payable without interest and penalty by **Tuesday, September 3, 2024.**

Please call the City Treasurer, Peter Merritt, at (517) 437-6454 or email at treasurer@cityofhillsdale.org with questions or to make payment arrangements.

9TH ANNUAL PATRIOT'S DAY FLY-IN PANCAKE BREAKFAST

DATE: SUNDAY, SEPTEMBER 8, 2024 (Rain or shine)
TIME: 7:00 AM - 2:00 PM

Join us for a day of fun for the entire family! Enjoy a variety of activities including: A delicious pancake breakfast provided by the Exchange Club of Hillsdale, airplane rides, helicopter rides, the Classic Car Cruise-In, DJ music, and Chunky Butts BBQ food truck.

HILLSDALE COMMUNITY LIBRARY RECURRING PROGRAMS

The Hillsdale Community Library offers programs for all ages! **All programs are FREE and NO LIBRARY CARD OR REGISTRATION IS REQUIRED!** Additional information can be found on their website at www.hillsdale-library.org/events/ or their Facebook page at Hillsdale Community Library.

Hillsdale Community Library

Hillsdale Novel Club

First Monday of each month at 6:00 PM

No cost, registration, or library card required.

AFTER SCHOOL BINGO

THURSDAYS 3:30-4:30PM

Hillsdale Community Library
11 E. Bacon
Hillsdale, MI 49242

For kids of all ages. Children ages 9 and younger should be accompanied by an adult.

Coffee and Books

Third Tuesday of each month @ 11am

LEGO CLUB

Every Wednesday 3:30-4:30
Hillsdale Community Library

LITTLE BOOKWORMS STORY TIME

Thursdays @ 10:30am

Stories, songs, crafts, and a snack

2024 BRUSH COLLECTION

DPS will provide a **ONETIME CURBSIDE RESIDENTIAL collection of brush only** in the month of October. **Please have brush out to the curb by 7:00 AM on Monday, October 14, 2024.** Guidelines can be found on our website at www.cityofhillsdale.org/publicservices. Call or email DPS at (517) 437-6490 or publicservices@cityofhillsdale.org with any questions.

2024 GENERAL ELECTION

- WHEN: TUESDAY, NOVEMBER 5, 2024
7:00 AM - 8:00 PM
- WHERE: HILLSDALE COMMUNITY LIBRARY
11 E BACON ST, HILLSDALE, MI 49242
- WAYS TO VOTE: 1) Early Voting (In-person)
2) Absent Voter Ballot
3) In-person on Election Day

For more information, please call the City Clerk, Katy Price, at (517) 437-6441 or email clerk@cityofhillsdale.org.



2024 HILLSDALE COUNTY FAIR



JOIN US

Sights, Sounds, Smells & Thrills
FAIR NECESSITIES

HILLSDALE COUNTY FAIR
22-28 SEP 2024

CHRIS LANE

HILLSDALE COUNTY FAIR

9/23

COUNTRY
Roots & Buds

PRESENTED BY

For any information on the concert or any other event occurring during Fair Week, please contact the Hillsdale County Fair: (517) 437-3622 | fairinformation@hillsdalecountyfair.org | www.hillsdalecountyfair.org

TIFA WELCOMES NEW BUSINESS WITH GRANTS



The City of Hillsdale's Tax Increment Financing Authority (TIFA) welcomes Abundant Rock Yoga to the District with their Business Attraction and Facade grants.

Abundant Rock Yoga will be located at 62 Waldron St. The building is the former Hillsdale Agency Inc office.

The studio will operate both online and at their physical location, "offering a range of yoga classes and guided meditation sessions to cater to different customer needs."

Per the Executive Summary submitted to TIFA with their grant applications, "Abundant Rock Yoga was founded with a passion for promoting health and wellness through the practice of yoga and meditation. Our small team of dedicated professionals is committed to providing personalized attention and high-quality service to our customers. We believe in creating a serene and welcoming environment where individuals can find inner peace and relaxation."

We are excited to see what improvements Abundant Rock Yoga will do to the building. We welcome them to the City of Hillsdale and to the

TIFA district.

TIFA's Business Attraction Grant "was established to promote economic viability and community revitalization by providing an incentive for businesses and property owners to attract new businesses." The grant also "encourages business and property owners to occupy storefronts within the TIFA district."

Similar to the objectives of the Business Attraction Grant, the Facade Grant also aims to "promote economic viability and community revitalization by providing an incentive for business and property owners to make exterior building improvements, including signage, that are appropriate to the overall historic nature of the TIFA district." The grant also "encourages business and property owners to utilize professional design and planning assistance when undertaking facade improvement projects."

For more information on the grants discussed in this article or other grants and incentive programs, please contact our Economic Development Department at (517) 437-6426 or econdev@cityofhillsdale.org.

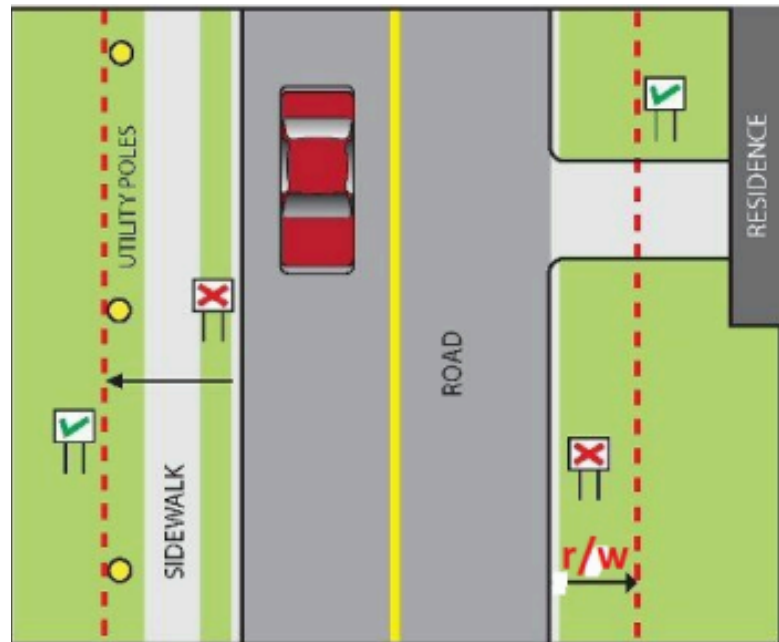
SIGNS NOT ALLOWED IN RIGHT-OF-WAY

With upcoming elections, community events, and yard sales, there has been an uptick in temporary signs cluttering the public right-of-way (ROW). We understand citizens want to (and have the right to) express their political beliefs and show support for their favorite candidate. Nonetheless, these signs pose a hazard to clear sight of traffic, specifically at intersections.

We want to remind residents that it is against City ordinance to place a sign in the public right-of-way. Below is a graphic that will help create a visual for streets that have a sidewalk and those that do not.

In the event that a sign is found to be in violation by City Staff, it will be confiscated at the sign owner's sole expense. Violations of the sign code are also a civil infraction.

If you have any questions, please contact the Code Enforcement Department at (517) 437-6440 or code@cityofhillsdale.org.



FALL GRASS REMINDER

As the summer months wind down, please do not forget that City ordinance requires that grass be kept under 10". Please help keep the City looking well-kept by maintaining your yard.

LET'S KEEP IN TOUCH!

(517) 437-6440 | www.cityofhillsdale.org

97 N Broad St, Hillsdale, MI 49242 | Monday - Friday, 8:00 AM - 5:00 PM

