



AGENDA

REGULAR MEETING

November 21, 2017

7:00 P.M.

A. PREVIOUS BOARD MINUTES

1. Regular Meeting of October 10, 2017

B. REVIEW OF UTILITY BILLS/FINANCIALS:

1. October 2017 bills in the amount of \$434,759.92
2. MSCPA bill for September 2017 in the amount of \$764,476.83
3. September 2017 Financial Reports

C. DIRECTOR'S REPORT

D. ACTION ITEMS

1. FY2017 Audit Presentation

E. DEPARTMENT PROJECT PROGRESS REPORTS

1. Engine Projects - Chris McArthur
2. WWTP Project - Bill Briggs
3. Distribution - Chad Culbert

F. DEPARTMENT & INCIDENT REPORTS

1. Water & Wastewater Treatment Plant Report
2. Water Distribution & Sewer Collection Report
3. Electric Distribution Report I Reliability Statistics
4. Power Plant Report

G. MISCELLANEOUS

1. City Council Minutes
 - a. October 2, 2017
 - b. October 16, 2017
2. MSCPA Information
 - a. Minutes of September 12, 2017 and September 27, 2017
 - b. Charts and Tables

H. BOARD MEMBER ROUNDTABLE

I. OPPORTUNITY FOR GENERAL PUBLIC TO ADDRESS THE BOARD

J. ADJOURNMENT

Hillsdale Board of Public Utilities
Regular Meeting

October 10, 2017

The regular Hillsdale Board of Public Utilities meeting was called to order at the BPU Offices, 45 Monroe Street, Hillsdale, Michigan at 7:00 p.m. by Mr. Barry Hill, President to the Board.

Board Members Present: Mr. Barry Hill, President
Mr. Bob Batt, Vice-President
Mr. Eric Hoffman
Ms. Lois Howard
Mr. Chris Sumnar

Board Members Absent: None

Others present: Mike Barber, Director; Chris McArthur, Deputy Director; Bill Briggs, Water Distribution Superintendent/WWTP Supervisor; Chad Culbert, Electric Distribution Superintendent; David Mackie, City Manager; Stephen M. French, Secretary to the Board; Jeff Pugh, Fleis & VandenBrink; and Sam Bender, Fleis & VandenBrink.

MINUTES

Ms. Howard moved, supported by Mr. Hoffman, to approve the minutes of the September 12, 2017 regular meeting as presented. Motion carried unanimously by voice vote.

BILLS PAYABLE

Mr. Hoffman requested information on the payments to BS&A Software in the amount of \$9,700 and Doberman Technologies in the amount of \$8,160. Director Barber reported the payment to BS&A Software was the payment for the additional training that had been approved by the BPU Board at the July 11, 2017 meeting. Director Barber explained the Doberman payment included \$2,240 for the setup of the new Microsoft Surface tablets that were being used to track work orders, and \$5,920 for the monthly contract for IT support.

Director Barber then discussed the payment to Santander Leasing, LLC in the amount of \$226,737.14, which was for the annual lease payment for the AMI water meter program.

Moved by Mr. Sumnar, supported by Mr. Batt to approve the above September bills in the amount of \$462,101.91. Motion carried unanimously by voice vote.

MSCPA STATEMENT

Moved by Ms. Howard, supported by Mr. Sumnar, to approve the August MSCPA bill usage in the amount of \$824,988.39. Motion carried unanimously by voice vote.

JULY-AUGUST FINANCIAL REPORT

Mr. Hill requested that additional time at the November meeting be allotted to thoroughly review and discuss the financial reports, as Finance Director Bonnie Tew was unable to attend the current meeting. Mr. Hill voiced concern that the Water Fund balance and the checking account continued to show negative totals in each account. Mr. Hill encouraged other board members to submit any questions or concerns to Ms. Tew prior to the next meeting so a productive discussion could be held in regards to the financial reports.

DIRECTOR'S REPORT

1. Director Barber reported the City of Hillsdale had received an Infrastructure Capacity Enhancement (ICE) grant for the Garden-Mead-Vine-Rippon Street project scheduled to begin in early spring 2018. Director Barber discussed the improvements included in the project that would relocate problematic wastewater and storm sewer lines.
2. Director Barber reported the city's insurance carrier had settled the Townley v City Council for the City of Hillsdale, Hillsdale Board of Public Utilities et al lawsuit and noted no current BPU employees were have found to have embezzled funds as was alleged by Ms. Townley.
3. Director Barber also referenced his retirement notice that was included in the meeting packet. BPU Board members congratulated Director Barber on nearly 40 years of service to the BPU and for his excellent leadership of the utility for the past two years.

ACTION ITEMS

1. Wastewater System Improvements – Anaerobic Digester

Mr. Jeff Pugh and Mr. Sam Bender of Fleis & VandenBrink provided a status report on the repairs that were needed to the anaerobic digester. Mr. Pugh reported a thick rag layer had formed in the digester that precluded the tank from being thoroughly emptied and cleaned so that new equipment could be installed in the tank. Mr. Pugh estimated the project to clean the digester, replace the failing roof insulation, and make necessary repairs to the gas piping system would be \$470,000.

Mr. Pugh presented a report that detailed the accounting of contingency funds and the forecasted costs of the digester repairs. Mr. Bender stated the subcontractors had not yet provided price quotes for the digester repairs that included the installation of an access hatch, dewatering costs, and cleaning. Mr. Pugh reported the majority of the underground work for the entire project had been completed, which would reduce the likelihood of using a large portion of remaining contingency funds for the remainder of the project.

Mr. Hill stated some members of the board, BPU staff, and Mr. Pugh had met on multiple occasions to review options to the project recommendation. Mr. Hill stated a new digester tank was estimated at \$1.7 million, while the removal and subsequent replacement of the roof on the digester was also deemed to be cost prohibitive.

Extensive discussion was held in regards to the construction schedule and the numerous delays that had been experienced with the project. Mr. Pugh noted the project had been delayed for a variety of reasons that included nine (9) change orders and due to commitments made by the contractor for other projects in the area. Mr. Bender stated the original contract length was 600 days that began in December 2015; however, the change orders had pushed this date back. Mr. Bender stated the project's substantial completion date was slated for August 2018.

Mr. Pugh stated if the work to repair the digester was not performed, the city would lose the \$1,000,000 loan forgiveness that had been awarded by the Environmental Protection Agency (EPA). Mr. Pugh stated the city would also incur additional costs associated with the proper storage measures and additional waste transport that would be required if the repairs were not made to the digester.

Mr. Pugh finalized his comments by discussing concerns with issuing a separate contract for the digester repairs, which would be required if additional bond funding was required. Mr. Pugh stated the estimated costs would dramatically increase and the project schedule would be extended if the project was advertised for bid.

City Manager Mackie stated the staff had identified available funding in the Electric Fund that could be used as an inter-departmental loan for the project. City Manager Mackie stated the loan would be similar to the recent purchase of the city's fire truck, which had been funded through an interdepartmental loan with the Cemetery Perpetual Care Fund.

Mr. Sumnar moved, seconded by Mr. Batt, to approve a recommendation to install a hatch door access in the anaerobic digester and have the digester cleaned at an estimated cost of \$170,000. The motion also included authorization to have BPU Director Barber sign all change order documents as necessary for the project. By a voice vote, the motion passed with Mr. Hoffman in opposition.

DEPARTMENT PROJECT PROGRESS REPORTS

Deputy Director McArthur reported UIS and Wheeler World had begun the project to upgrade the controls on engine 5. Mr. McArthur also reported both engines were dispatched for a total of 72 hours without any major, operational issues.

Mr. Briggs reported staff continued to make strides in searching for water loss locations throughout the system. Mr. Briggs also reported the water and wastewater departments continued to meet monthly MDEQ levels.

Mr. Culbert reported lights had been installed near the Winona statute at Mrs. Stock's Park. Mr. Culbert also noted new street lights had been installed on North Manning and two of the three underground projects for the year were 90% complete.

BOARD MEMBER ROUNDTABLE

Mr. Sumnar commended BPU Director Barber for his many years of dedicated service to the utility.

Mr. Batt also thanked Director Barber for his dedication to the BPU and for his leadership during the past two years.

Due to scheduling conflicts, it was determined the next BPU Board Meeting would be held on Tuesday, November 21, 2017 at 7:00 p.m.

PUBLIC COMMENT

No public comments were offered

ADJOURNMENT

The meeting was adjourned at 8:55 p.m.

Stephen M. French, MMC
Secretary to the Board

MINUTES APPROVED: _____

INVOICE NUMBER	DESCRIPTION	AMOUNT	PAID BY CHECK NUMBER
VENDOR CODE: 0015 CITY OF HILLSDALE			
92817-3	PLACEMENT OF BARRICADES, MATERIALS	379.25	68411
92817-4	PLACEMENT OF BARRICADES, MATERIALS	123.69	68411
92817-6	PLACEMENT OF BARRICADES, MATERIALS	2,782.24	68411
08312017	PILOT FOR AUGUST	83,895.53	68411
09302017	PILOT FOR SEPT	81,788.28	68411
92817-2	REPAIRS TO CHIPPER AND PICK-UP	266.01	68471
TOTAL VENDOR 0015 CITY OF HILLSDALE		169,235.00	
VENDOR CODE: 0020 CINTAS CORPORATION			
4002020181	RUGS - PP	91.79	68470
4002020136	MATS, TOWELS & RUGS	416.11	68470
5009120808	FIRST AID CABINET SUPPLIES WWTP	64.99	68470
4001935667	MATS, TOWELS & RUGS	480.01	68470
4001935690	RUGS - PP	93.27	68470
306677746	MATS, TOWELS & RUGS	480.01	68410
306677747	RUGS	93.27	68410
4001853445	MATS, TOWELS & RUGS	465.66	68410
TOTAL VENDOR 0020 CINTAS CORPORATION		2,185.11	
VENDOR CODE: 0027 GELZER & SON INC			
C258602	MISC HARDWARE	10.58	68477
A155898	MISC HARDWARE	12.84	68477
C258359	MISC HARDWARE	4.94	68477
C258712	STEEL SHEET, DIAGONAL PLIERS	24.49	68420
C258650	STEEL SHEET, DIAGONAL PLIERS	22.98	68420
TOTAL VENDOR 0027 GELZER & SON INC		75.83	
VENDOR CODE: 0034 HILLSDALE MEDIA GROUP			
1709-0000849	ADS	478.95	68424
TOTAL VENDOR 0034 HILLSDALE MEDIA GROUP		478.95	
VENDOR CODE: 0035 CURRENT OFFICE SOLUTIONS			
290141	LEASE/COPIES	233.79	68414
594512-00	WWTP RECEIPT BOOK	10.15	68473
TOTAL VENDOR 0035 CURRENT OFFICE SOLUTIONS		243.94	
VENDOR CODE: 0048 AT&T			
0837578303	TELEPHONE SERVICE/EQUIPMENT/ROUTER	704.29	68404
517437098609	TELEPHONE SERVICE	274.63	68404
517439120409	TELEPHONE SERVICE - PP	122.32	68404
517R21057610	TELEPHONE SERVICE	1,422.16	68462
TOTAL VENDOR 0048 AT&T		2,523.40	
VENDOR CODE: 0062 WCSR			
131-00045-0008	ADS	647.00	68528
TOTAL VENDOR 0062 WCSR		647.00	
VENDOR CODE: 0081 MICH GAS UTILITIES			
0504558065-00001/1	NATURAL GAS UTILITY	43.91	68502
2225555695-00000	NATURAL GAS UTILITY	85.97	68502
0504904602-00001	NATURAL GAS UTILITY - WWTP	39.80	68502
0503214966-00001	NATURAL GAS UTILITY - WAREHOUSE	39.80	68502
TOTAL VENDOR 0081 MICH GAS UTILITIES		209.48	
VENDOR CODE: 0378 BECKER & SCRIVENS			
75946	SONO TUBE FOR INVENTORY	324.00	68463
76026	CONCRETE FOR ST LIGHTS ON MANNING	454.00	68463
TOTAL VENDOR 0378 BECKER & SCRIVENS		778.00	
VENDOR CODE: 0531 HOOP LAWN & SNOW, LLC			
09302017	LAWN MOWING SERVICE	2,400.00	68490
TOTAL VENDOR 0531 HOOP LAWN & SNOW, LLC		2,400.00	
VENDOR CODE: 0538 FASTENAL			
MIJON66496	BOLTS AND HARDWARE FOR FIRE HYDRANTS	43.43	68475
TOTAL VENDOR 0538 FASTENAL		43.43	
VENDOR CODE: 0630 NORM'S TIREMAN			
5200041541	2 NEW TIRES AND 1 TIRE REPAIR	445.86	68507

INVOICE NUMBER	DESCRIPTION	AMOUNT	PAID BY CHECK NUMBER
VENDOR CODE: 0630 52000452133	NORM'S TIREMAN 2 NEW TIRES AND 1 TIRE REPAIR	71.99	68507
	TOTAL VENDOR 0630 NORM'S TIREMAN	517.85	
VENDOR CODE: 1275 4765	WORKHEALTH-QUINCY, PLLC DOT PHY - ERIC SHEFFER	70.00	68531
	TOTAL VENDOR 1275 WORKHEALTH-QUINCY, PLLC	70.00	
VENDOR CODE: 1513 5638	HOWELL'S MECHANICAL SERVICE LABOR AND MATERIALS TO REPAIR WWTP FURNA	3,117.00	68491
	TOTAL VENDOR 1513 HOWELL'S MECHANICAL SERVICE	3,117.00	
VENDOR CODE: 1808 091917	LOVINGER & THOMPSON, PC LEGAL SERVICES	105.00	68431
	TOTAL VENDOR 1808 LOVINGER & THOMPSON, PC	105.00	
VENDOR CODE: 1956 2018YBAD	HILLSDALE HIGH SCHOOL YEARBOOK AD	110.00	68423
	TOTAL VENDOR 1956 HILLSDALE HIGH SCHOOL	110.00	
VENDOR CODE: 2013 10082017	BLUE CROSS & BLUE SHIELD OF MI DENTAL & VISION INSURANCE GROUP 00700345	1,605.88	68464
	TOTAL VENDOR 2013 BLUE CROSS & BLUE SHIELD OF MI	1,605.88	
VENDOR CODE: 2067 10262017	HILLSDALE CO HALLOWEEN PARTY SPONSOR	300.00	68534
	TOTAL VENDOR 2067 HILLSDALE CO HALLOWEEN PARTY	300.00	
VENDOR CODE: 2174 83317 83337 833222 83308 83254	WHITES WELDING SERVICE METAL PANELS FOR ENGINE UPGRADE BRAZE LEVER HANDLE VACTOR TRUCK WELD CARBIDE TEETH ON BORING HEAD SHELVES FOR ENGINE UPGRADE FABRICATION OF 2 - 26' LONG X 2' WIDE CA	104.58 25.00 45.00 200.00 2,100.00	68530 68530 68530 68454 68454
	TOTAL VENDOR 2174 WHITES WELDING SERVICE	2,474.58	
VENDOR CODE: 2202 2000020253	CONDON, HECHT, BISHER, WADE & CO AUDT SERVICES FOR YEAR END JUNE 30	5,000.00	68413
	TOTAL VENDOR 2202 CONDON, HECHT, BISHER, WADE & CO	5,000.00	
VENDOR CODE: 2278 000090-1727301	WATKINS OIL COMPANY FUEL PURCHASES	1,856.88	68453
	TOTAL VENDOR 2278 WATKINS OIL COMPANY	1,856.88	
VENDOR CODE: 2326 772796	JONESVILLE LUMBER LUMBER FOR METERING	12.23	68493
	TOTAL VENDOR 2326 JONESVILLE LUMBER	12.23	
VENDOR CODE: 2359 000740178-14	MERS RETIREMENT CONTRIBUTIONS - 300101	24,160.41	6
	TOTAL VENDOR 2359 MERS	24,160.41	
VENDOR CODE: 2412 61576 61620	PARNEY'S CAR CARE OIL CHANGE 39-17 OIL CHANGE 39-57 F150 SERVICE TRUCK	39.97 39.95	68510 68510
	TOTAL VENDOR 2412 PARNEY'S CAR CARE	79.92	
VENDOR CODE: 2413 172580001071	PRIORITY HEALTH HEALTH AND LIFE INSURANCE	24,641.70	68443
	TOTAL VENDOR 2413 PRIORITY HEALTH	24,641.70	
VENDOR CODE: 2432 17INV042496 17INV042258 17INV043783 17INV042726 17INV042925 ONV043242	AMERICAN COPPER AND BRASS, LLC BEAM CLAMPS PARTS FOR ENGINE UPGRADE MISC. PARTS FOR FURNACE REPAIR WWTP, BSM MISC. PARTS FOR FURNACE REPAIR WWTP, BSM MISC. PARTS FOR FURNACE REPAIR WWTP, BSM MISC. PARTS FOR FURNACE REPAIR WWTP, BSM	8.04 192.03 31.83 29.58 193.66 16.18	68403 68403 68403 68403 68403 68403

INVOICE NUMBER	DESCRIPTION	AMOUNT	PAID BY CHECK NUMBER
VENDOR CODE: 2432 AMERICAN COPPER AND BRASS, LLC			
INV042924	MISC. PARTS FOR FURNACE REPAIR WWTP, BSM	110.11	68403
INV05336+	MISC. PARTS FOR FURNACE REPAIR WWTP, BSM	7.22	68403
17INV046224	ENGINE PARTS	110.00	68460
17INV046225	ENGINE PARTS	10.28	68460
17INV045898	PARTS FOR ENGINE PROJECT	39.71	68460
17INV044989	PARTS FOR ENGINE PROJECT	6.22	68460
17INV045899	WWTP VARIOUS PIPING, TUBING, LAMPS	4.73	68460
17INV045207	WWTP VARIOUS PIPING, TUBING, LAMPS	11.08	68460
17INV044531	WWTP VARIOUS PIPING, TUBING, LAMPS	39.04	68460
17INV.45206	WWTP VARIOUS PIPING, TUBING, LAMPS	22.98	68460
17INV045598	WWTP VARIOUS PIPING, TUBING, LAMPS	4.59	68460
17INV045900	WWTP VARIOUS PIPING, TUBING, LAMPS	7.00	68460
17INV046226	WWTP VARIOUS PIPING, TUBING, LAMPS	0.64	68460
17INV043934	ELECTRICAL CONNECTORS AND MATERIALS	27.05	68460
17INV045555	ELECTRICAL CONNECTORS AND MATERIALS	2.80	68460
17INV045556	ELECTRICAL CONNECTORS AND MATERIALS	2.27	68460
TOTAL VENDOR 2432 AMERICAN COPPER AND BRASS, LLC		877.04	
VENDOR CODE: 2472 BRAMAN ROOFING			
1639	RE-ROOF UPPER COMPRESSOR ROOM ROOF	2,135.00	68406
TOTAL VENDOR 2472 BRAMAN ROOFING		2,135.00	
VENDOR CODE: 2745 KENDALL ELECTRIC			
S106077388.002	STREET LIGHTING AND INVENTORY	822.29	68495
S106214593.001	AUX CONTACTS FOR COOLING TOWER FANS	63.45	68427
TOTAL VENDOR 2745 KENDALL ELECTRIC		885.74	
VENDOR CODE: 2840 STATE OF MICHIGAN			
09302017	SALES TAX	48,009.28	68450
TOTAL VENDOR 2840 STATE OF MICHIGAN		48,009.28	
VENDOR CODE: 3248 HEFFERNAN SOFT WATER SERVICE			
104938	LABORATORY SUPPLIES DISTILLED WATER WWTP	8.75	68484
105687	LABORATORY SUPPLIES DISTILLED WATER WWTP	25.50	68484
106294	LABORATORY SUPPLIES DISTILLED WATER WWTP	17.50	68484
106390	LABORATORY SUPPLIES DISTILLED WATER WWTP	25.50	68484
106472	LABORATORY SUPPLIES DISTILLED WATER WWTP	17.50	68484
106367	WATER REFILLS	9.00	68484
43564	WATER FOR POWER PLANT	16.50	68484
TOTAL VENDOR 3248 HEFFERNAN SOFT WATER SERVICE		120.25	
VENDOR CODE: 3524 ALTEC, INC			
50151299	REPAIRS TO 39-04 UNDER WARRANTY	460.00	68459
TOTAL VENDOR 3524 ALTEC, INC		460.00	
VENDOR CODE: A CLEAN ST A CLEAN START			
816018	OFFICE CLEANING	150.00	68402
816019	OFFICE CLEANING	150.00	68456
TOTAL VENDOR A CLEAN ST A CLEAN START		300.00	
VENDOR CODE: ACD ACD			
42187-116	MONTHLY FIBER LEASE	202.00	68457
TOTAL VENDOR ACD ACD		202.00	
VENDOR CODE: AEP AMERICAN ELECTRIC POWER			
170-21078534	FINAL TRIMMING PAYMENT	24,771.17	68461
TOTAL VENDOR AEP AMERICAN ELECTRIC POWER		24,771.17	
VENDOR CODE: ALEXANDER ALEXANDER CHEMICAL CORPORTION			
SCL 100178565	CREDIT/DEPOSIT REFUND	(750.00)	68458
SLS 10064739	FEROUS CHLORIDE WWTP	3,332.38	68458
TOTAL VENDOR ALEXANDER ALEXANDER CHEMICAL CORPORTIC		2,582.38	
VENDOR CODE: BRIDGE BRIDGESTONE AMERICAS, INC			
612003	MONTHLY PROCESSING	2,917.84	68466
TOTAL VENDOR BRIDGE BRIDGESTONE AMERICAS, INC		2,917.84	
VENDOR CODE: BUSINESS BUSINESS CARD			
5474151353529297/	MMEA MEETING, SUPPLIES, COMPUTER	2,524.96	68467

INVOICE NUMBER	DESCRIPTION	AMOUNT	PAID BY CHECK NUMBER
VENDOR CODE: BUSINESS BUSINESS CARD			
	TOTAL VENDOR BUSINESS BUSINESS CARD	2,524.96	
VENDOR CODE: CAA COMMUNITY ACTION AGENCY			
10042017	OPERATION ROUNDUP/SEPT	2,654.75	68412
	TOTAL VENDOR CAA COMMUNITY ACTION AGENCY	2,654.75	
VENDOR CODE: CENTURYLIN CENTURYLINK			
141748573	LONG DISTANCE	1.48	68409
1420183483		3.41	68409
	TOTAL VENDOR CENTURYLIN CENTURYLINK	4.89	
VENDOR CODE: CHRIS CHRISTOPHER MCARTHUR			
639679	EASEMENT ALLOCATION TO CUSTOMER	33.00	68500
	TOTAL VENDOR CHRIS CHRISTOPHER MCARTHUR	33.00	
VENDOR CODE: DOBERMAN DOBERMAN TECHNOLOGIES LLC			
CW-6591	MONTHLY SUPPORT	5,920.00	68415
	TOTAL VENDOR DOBERMAN DOBERMAN TECHNOLOGIES LLC	5,920.00	
VENDOR CODE: EASYPERMIT EASYPERMIT POSTAGE			
17983198	POSTAGE	26.03	68417
	TOTAL VENDOR EASYPERMIT EASYPERMIT POSTAGE	26.03	
VENDOR CODE: EFFICIENCY EFFICIENCY PRODUCTION INC			
0057587-IN	ADJUSTABLE SPREADER BARS FOR TRENCH BOX	1,083.25	68418
	TOTAL VENDOR EFFICIENCY EFFICIENCY PRODUCTION INC	1,083.25	
VENDOR CODE: FAMILY FAMILY FARM & HOME			
A49938	POWER PLANT SUPPLIES	14.48	68419
A50112	GREASE ZERKS, HARDWARE	4.75	68419
A50298	GREASE ZERKS, HARDWARE	3.99	68419
A54888	BOLTS FOR BATTERIES	18.40	68474
A54034	SUPPLIES FOR POWER PLANT	10.04	68474
A53564	SUPPLIES FOR POWER PLANT	31.24	68474
	TOTAL VENDOR FAMILY FAMILY FARM & HOME	82.90	
VENDOR CODE: HYDROCORP HYDROCORP			
0044483-IN	OCTOBER MONTHLY PAYMENT CROSS CONNECTION	1,333.00	68425
	TOTAL VENDOR HYDROCORP HYDROCORP	1,333.00	
VENDOR CODE: IDEXX IDEXX LABORATORIES			
3022202377	COLLILERT AND VESSELS FOR BAC T	2,136.47	68492
	TOTAL VENDOR IDEXX IDEXX LABORATORIES	2,136.47	
VENDOR CODE: KEN KEN KEASAL			
615754	REIMBURSEMENT - BOOTS	74.89	68494
	TOTAL VENDOR KEN KEN KEASAL	74.89	
VENDOR CODE: MCMASTER MCMASTER - CARR			
47152067	AIR REGULATOR #5 ENGINE	72.91	68434
46362626	ENGINE PARTS	305.99	68434
	TOTAL VENDOR MCMASTER MCMASTER - CARR	378.90	
VENDOR CODE: MERIT LAB MERIT LABORATORIES			
83511	WWTP MONTHLY IPP	401.25	68435
83768	BEF COMPLIANCE TESTING	166.25	68435
83465	BEF COMPLIANCE TESTING	166.25	68435
83596	BEF COMPLIANCE TESTING	166.25	68435
83506	BEF COMPLIANCE TESTING	166.25	68435
83753	BEF COMPLIANCE TESTING	282.50	68435
83845	BEF COMPLIANCE TESTING	282.50	68435
83923	BEF COMPLIANCE TESTING	282.50	68435
83562	BEF COMPLIANCE TESTING	282.50	68435
83679	BEF COMPLIANCE TESTING	358.75	68435
83677	IPP QUARTERLY TESTING	380.00	68501
83947	BEF COMPLIANCE TESTING	166.25	68501
84110	BEF COMPLIANCE TESTING	166.25	68501
84268	BEF COMPLIANCE TESTING	166.25	68501
84014	BEF COMPLIANCE TESTING	166.25	68501

INVOICE NUMBER	DESCRIPTION	AMOUNT	PAID BY CHECK NUMBER
VENDOR CODE: MERIT LAB MERIT LABORATORIES			
84238	BEF COMPLIANCE TESTING	282.50	68501
84173	BEF COMPLIANCE TESTING	282.50	68501
84070	BEF COMPLIANCE TESTING	282.50	68501
TOTAL VENDOR MERIT LAB MERIT LABORATORIES		4,447.50	
VENDOR CODE: MICH MICHIGAN PIPE & VALVE			
J009800	HYDRANT PARTS	787.71	68437
TOTAL VENDOR MICH MICHIGAN PIPE & VALVE		787.71	
VENDOR CODE: MISC BERCAW, KATELYN R			
10/05/2017	UB refund for account: 010144	60.00	68405
10/09/2017	UB refund for account: 014528	31.00	68465
10/09/2017	UB refund for account: 025926	90.22	68468
10/03/2017	UB refund for account: 010072	41.66	68407
10/09/2017	UB refund for account: 025284	9.00	68469
10/19/2017	UB refund for account: 026712	159.43	68472
10/05/2017	UB refund for account: 010531	116.95	68416
10/09/2017	UB refund for account: 014015	4.38	68476
10/09/2017	UB refund for account: 020405	102.18	68478
10/05/2017	UB refund for account: 022153	90.00	68421
10/19/2017	UB refund for account: 026413	139.82	68479
10/09/2017	UB refund for account: 017202	89.00	68480
10/17/2017	UB refund for account: 024497	1.54	68481
10/09/2017	UB refund for account: 024452	4.82	68482
10/05/2017	UB refund for account: 011394	64.25	68422
10/09/2017	UB refund for account: 030361	48.00	68483
10/09/2017	UB refund for account: 021783	49.31	68485
10/09/2017	UB refund for account: 013417	151.13	68486
10/09/2017	UB refund for account: 035261	317.55	68487
10/13/2017	UB refund for account: 025943	13.00	68488
10/05/2017	UB refund for account: 022606	83.00	68426
10/03/2017	UB refund for account: 012978	86.58	68428
10/09/2017	UB refund for account: 030249	38.76	68496
10/09/2017	UB refund for account: 026142	37.00	68497
10/09/2017	UB refund for account: 012102	132.83	68498
10/05/2017	UB refund for account: 025518	287.60	68429
10/03/2017	UB refund for account: 013777	95.00	68430
10/05/2017	UB refund for account: 019709	394.45	68432
10/03/2017	UB refund for account: 019928	80.00	68433
10/13/2017	UB refund for account: 023600	25.00	68499
10/03/2017	UB refund for account: 026088	8.00	68436
10/05/2017	UB refund for account: 011774	13.54	68438
10/03/2017	UB refund for account: 011418	107.00	68439
10/05/2017	UB refund for account: 024758	82.81	68440
10/17/2017	UB refund for account: 035292	68.00	68512
10/05/2017	UB refund for account: 018194	44.99	68448
10/05/2017	UB refund for account: 020524	39.00	68449
10/19/2017	UB refund for account: 014721	23.63	68515
10/09/2017	UB refund for account: 024208	58.00	68518
10/05/2017	UB refund for account: 012128	237.05	68451
10/09/2017	UB refund for account: 025488	10.97	68520
10/09/2017	UB refund for account: 030376	38.00	68521
10/09/2017	UB refund for account: 013632	87.45	68527
10/03/2017	UB refund for account: 013489	65.00	68455
10/09/2017	UB refund for account: 026745	97.85	68533
TOTAL VENDOR MISC ZIMMERMAN, SARAH M		3,824.75	
VENDOR CODE: MODERN WAS MODERN WASTE SYSTEMS			
55893	MONTYL SERVICE 10/01 - 10/31 WWTP	85.00	68506
55850	TRASH PICK UP @ WAREHOUSE	164.00	68506
TOTAL VENDOR MODERN WAS MODERN WASTE SYSTEMS		249.00	
VENDOR CODE: MRWA MICHIGAN RUAL WATER ASSOCIATION			
09292017	WATER REVIEW COURSE: LIMITED TREATMENT	530.00	68503
17-07418	WASTEWATER OPERATIONS COURSE	265.00	68504
TOTAL VENDOR MRWA MICHIGAN RUAL WATER ASSOCIATION		795.00	
VENDOR CODE: MSCPA MICHIGAN SOUTH CENTRAL POWER AGENCY			
H 09-17	SEPTEMBER GAS PURCHASES	16,445.15	68505
TOTAL VENDOR MSCPA MICHIGAN SOUTH CENTRAL POWER AGE		16,445.15	
VENDOR CODE: NORTH NORTH CENTRAL LABORATORIES INC			
396182	WWTP LABORATORY SUPPLIES	131.62	68508

INVOICE NUMBER	DESCRIPTION	AMOUNT	CHECK NUMBER	PAID BY
VENDOR CODE: NORTH NORTH CENTRAL LABORATORIES INC				
	TOTAL VENDOR NORTH NORTH CENTRAL LABORATORIES INC	131.62		
VENDOR CODE: OFFICE 360 OFFICE 360				
929398	OFFICE SUPPLIES	4.99	68509	
929399	OFFICE SUPPLIES	35.99	68509	
925985	INKCART HP	63.98	68509	
931999	OFFICE SUPPLIES	64.99	68509	
932952	OFFICE SUPPLIES	15.33	68509	
	TOTAL VENDOR OFFICE 360 OFFICE 360	185.28		
VENDOR CODE: ONLINE ONLINE INFORMATION SERVICES				
900515861	MONTHLY PROCESSING	138.10	68441	
	TOTAL VENDOR ONLINE ONLINE INFORMATION SERVICES	138.10		
VENDOR CODE: PLANTE MOR PLANT MORAN, PLLC				
1472909	PROFESSIONAL SERVICES	8,604.39	68442	
	TOTAL VENDOR PLANTE MOR PLANT MORAN, PLLC	8,604.39		
VENDOR CODE: POWER POWERLINE SUPPLY				
56189780	INVENTORY	109.80	68511	
	TOTAL VENDOR POWER POWERLINE SUPPLY	109.80		
VENDOR CODE: QUALITY AS QUALITY ASPHALT PAVING, INC				
13698	SEAL COAT BPU LOTS	3,113.00	68444	
13698	SEALCOAT WTP LOTS	1,008.00	68444	
	TOTAL VENDOR QUALITY AS QUALITY ASPHALT PAVING, INC	4,121.00		
VENDOR CODE: RESCO RESCO ELECTRIC UTILITY SUPPLY				
691873-00	INVENTORY	3,704.32	68446	
	TOTAL VENDOR RESCO RESCO ELECTRIC UTILITY SUPPLY	3,704.32		
VENDOR CODE: RS TECHNIC RS TECHNICAL SERVICES, INC				
20186	ORINGS HYDRO RATE METER	31.00	68447	
	TOTAL VENDOR RS TECHNIC RS TECHNICAL SERVICES, INC	31.00		
VENDOR CODE: RUPERT'S RUPERT'S CULLIGAN				
189036	WATER - OFFICE	18.50	68513	
	TOTAL VENDOR RUPERT'S RUPERT'S CULLIGAN	18.50		
VENDOR CODE: SAFETY SAFETY SYSTEMS, INC				
472468	REPAIR ALARM SERVICE WWTP	561.00	68514	
	TOTAL VENDOR SAFETY SAFETY SYSTEMS, INC	561.00		
VENDOR CODE: SOLOMON SOLOMON CORPORATION				
297901	167 KVA SINGLE PHASE PADMOUNT	3,895.00	68516	
	TOTAL VENDOR SOLOMON SOLOMON CORPORATION	3,895.00		
VENDOR CODE: SOM STATE OF MICHIGAN				
10042017	LIEAF FOR SEPT/ 89048	5,619.86	68445	
	TOTAL VENDOR SOM STATE OF MICHIGAN	5,619.86		
VENDOR CODE: STANDARD STANDARD ELECTRIC COMPANY				
1504265-01	LIGHT FIXTURES FOR WINONA STATUE	2,270.58	68517	
	TOTAL VENDOR STANDARD STANDARD ELECTRIC COMPANY	2,270.58		
VENDOR CODE: TEREK TEREK SERVICES				
90858999	ANNUAL INSPECTIONS AND DI-ELECTRIC TESTI	5,683.82	68519	
	TOTAL VENDOR TEREK TEREK SERVICES	5,683.82		
VENDOR CODE: TOWNSHIP HILLSDALE TOWNSHIP FIRE DEPARTMENT				
17052	DOWN LINE RUN	250.00	68489	
	TOTAL VENDOR TOWNSHIP HILLSDALE TOWNSHIP FIRE DEPAF	250.00		
VENDOR CODE: TYCO TYCO INTEGRATED SECURITY LLC				
29404969	QUARTERLY SECURITY FOR POWER PLANT	1,640.00	68522	
	TOTAL VENDOR TYCO TYCO INTEGRATED SECURITY LLC	1,640.00		

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 DB: Hillsdale

CUSTOM INVOICE REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 10/01/2017 - 10/31/2017
 JOURNALIZED PAID
 BANK CODE: BPUAP

INVOICE NUMBER	DESCRIPTION	AMOUNT	PAID BY CHECK NUMBER
VENDOR CODE: UIS UTILITIES INSTRUMENTATION SERVICE			
530351893	MAINTENANCE AND PARTS FOR 13.2 BREAKER	2,520.99	68526
TOTAL VENDOR UIS UTILITIES INSTRUMENTATION SERVICE		2,520.99	
VENDOR CODE: UIS PROG UIS PROGRAMMABLE SERVICES			
530351990	TROUBLESHOOT AND REPAIR OAK STREET LIFT	1,707.30	68523
TOTAL VENDOR UIS PROG UIS PROGRAMMABLE SERVICES		1,707.30	
VENDOR CODE: UNIVAR UNIVAR USA INC			
TO877010	LIQUICHLOR BLEACH WTP	1,609.49	68524
TOTAL VENDOR UNIVAR UNIVAR USA INC		1,609.49	
VENDOR CODE: USABBLUEBOO USABBLUEBOOK			
373711	WWTP & WTP LAB SUPPLIES	287.12	68452
375756	XPV PERISTALTIC PUMP WWTP	1,652.24	68452
368650	ROADWORK SIGNS,	1,712.13	68452
368352	ROADWORK SIGNS,	291.90	68452
367549	DEBRIS HOOK	294.43	68452
387235	LABORATORY SUPPLIES	180.77	68525
385985	FERROUS CHLORIDE PUMP REPLACEMENT WWTP	841.23	68525
388440	LABORATORY SUPPLIES WWTP	173.68	68525
TOTAL VENDOR USABBLUEBOO USABBLUEBOOK		5,433.50	
VENDOR CODE: WHEELER WHEELER WORLD INC			
12613	PARTS AND LABOR FOR ENGINE #5 PROJECT	8,387.42	68529
12620	PARTS AND LABOR FOR ENGINE #5 PROJECT	4,562.00	68529
TOTAL VENDOR WHEELER WHEELER WORLD INC		12,949.42	
VENDOR CODE: WRIGHT WRIGHT TREE SERVICE			
101748265	TREE TRIMMING	4,047.61	68532
101748264	TREE TRIMMING	592.90	68532
TOTAL VENDOR WRIGHT WRIGHT TREE SERVICE		4,640.51	
GRAND TOTAL:		434,759.92	



MICHIGAN SOUTH CENTRAL POWER AGENCY

720 HERRING ROAD • LITCHFIELD, MICHIGAN 49252
 PHONE (517) 542-2346 • FAX (517) 542-3049
 www.mscca.net

ORIGINAL INVOICE

HILLSDALE BOARD OF PUBLIC UTILITIES
 45 MONROE STREET
 HILLSDALE, MICHIGAN 49242
 Attn: Mr. Mike Barber

Invoice Date: 16-Oct-17
 Due Date: 31-Oct-17
 Service From: 01-Sep-17
 To: 30-Sep-17

Peak Demand 25,834 kw
 Total Energy Received 10,793,122 kWh

Area	Entitlement %	Operating and Maintenance Costs	Debt Service Costs & Capacity Credit	Total Costs
SUBSTATION LOAD COST		397,120.04		397,120.04
MARKET VALUE OF RESOURCES		(185,413.08)		(185,413.08)
PROJECT I-ENDICOTT	25.5%	3,841.61	-	3,841.61
PROJECT IV	0.0%	-	-	-
PRAIRIE STATE	0.0%	-	-	-
MENOMINEE HYDRO	25.5%	26,473.10	-	26,473.10
OCONTO FALLS HYDRO	25.5%	14,733.68	-	14,733.68
AFEC	22.2%	132,858.44	16,522.43	149,380.87
AMP HYDRO 1	25.4%	(59,314.40)	203,986.10	144,671.70
AMP HYDRO 2 GREENUP	22.7%	4,681.92	6,689.31	11,371.23
AMP HYDRO 2 MELDAHL	0.0%	(7,666.00)	22,817.95	15,151.95
AMP SOLAR	0.0%	-	-	-
AMP CONTRACTS	0.0%	-	-	-
AMPGS	0.0%	-	-	-
TRANSMISSION	20.7%	58,258.36		58,258.36
MISO	17.5%	2,265.31		2,265.31
SUBSTATION	27.7%	377.49		377.49
ADMINISTRATION	18.9%	36,063.72		36,063.72
MEMBER	75.7%	24,885.48		24,885.48
MEMBER HYDRO	0.0%	-	-	-
CAPACITY		-		-
RATE STABILIZATION		90,180.84		90,180.84
TOTAL COST	\$ \$/kWh	539,346.52 0.04997	250,015.79 0.02316	789,362.31 0.07314
CREDITS	\$ \$/kWh	(24,885.48) (0.00231)	- 0.00000	(24,885.48) (0.00231)
NET COST	\$ \$/kWh	514,461.04 0.04767	250,015.79 0.02316	764,476.83 0.07083

Pay this amount \$ 764,476.83

Any amounts due and not paid by the due date shall bear interest at the rate of 1% per month until paid.

PERIOD ENDING 09/30/2017
 % Fiscal Year Completed: 25.21

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE 09/30/2017	ACTIVITY FOR PREVIOUS MONTH		AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2017-18 AMENDED BUDGET		MONTH 09/30/17 INCR (DECR)	PREVIOUS MONTH BALANCE	BALANCE	BALANCE	
Fund 582 - ELECTRIC FUND									
Dept 000.000									
582-000.000-426.000	INTERDEPARTMENTAL REVENUE	0.00	0.00	27,925.18	10,122.70	17,802.48	(27,925.18)	100.00	
582-000.000-660.000	RESIDENTIAL SALES	4,891,500.00	4,891,500.00	1,222,321.17	363,607.21	858,713.96	3,669,178.83	24.99	
582-000.000-661.000	BUSINESS SALES	1,517,600.00	1,517,600.00	375,121.50	114,866.05	260,255.45	1,142,478.50	24.72	
582-000.000-662.000	COMMERCIAL SALES	3,762,000.00	3,762,000.00	937,767.84	308,262.42	629,505.42	2,824,232.16	24.93	
582-000.000-663.000	INDUSTRY SALES	3,257,700.00	3,257,700.00	870,674.50	301,757.92	568,916.58	2,387,025.50	26.73	
582-000.000-664.000	STREET LIGHT SALES	56,500.00	56,500.00	13,667.95	4,549.98	9,117.97	42,832.05	24.19	
582-000.000-665.000	INTEREST	70,000.00	70,000.00	(7,320.00)	126.72	(7,446.72)	77,320.00	(10.46)	
582-000.000-665.100	INVESTMENT FEES (OTHER EXPENS	15,000.00	15,000.00	4,673.31	(64.78)	4,738.09	10,326.69	31.16	
582-000.000-669.000	LATE CHARGES	35,000.00	35,000.00	3,351.07	3,351.07	0.00	31,648.93	9.57	
582-000.000-692.001	OTHER REVENUE - MISC OPERATIN	15,000.00	15,000.00	12,268.09	1,690.11	10,577.98	2,731.91	81.79	
582-000.000-693.000	MISC NON-OPERATIONG INCOME	125,000.00	125,000.00	6,314.15	2,168.05	4,146.10	118,685.85	5.05	
Net - Dept 000.000		13,745,300.00	13,745,300.00	3,466,764.76	1,110,437.45	2,356,327.31	10,278,535.24		
Dept 175.000-ADMINISTRATIVE SERVICES									
582-175.000-702.000	WAGES	230,250.00	230,250.00	50,299.65	19,678.09	30,621.56	179,950.35	21.85	
582-175.000-703.000	OVERTIME PAY	500.00	500.00	621.56	104.82	516.74	(121.56)	124.31	
582-175.000-704.000	SICK TIME PAY	8,150.00	8,150.00	3,347.72	1,213.74	2,133.98	4,802.28	41.08	
582-175.000-705.000	VACATION TIME PAY	23,170.00	23,170.00	16,698.74	3,952.01	12,746.73	6,471.26	72.07	
582-175.000-706.000	PERSONAL TIME PAY	3,075.00	3,075.00	832.11	563.20	268.91	2,242.89	27.06	
582-175.000-707.000	LONGEVITY PAY	4,520.00	4,520.00	0.00	0.00	0.00	4,520.00	0.00	
582-175.000-710.000	HOLIDAY AND OTHER PAY	11,500.00	11,500.00	5,960.17	2,946.26	3,013.91	5,539.83	51.83	
582-175.000-715.000	HEALTH AND LIFE INSURANCE	63,000.00	63,000.00	36,865.94	12,825.06	24,040.88	26,134.06	58.52	
582-175.000-716.000	RETIREMENT	45,800.00	45,800.00	24,431.00	7,986.97	16,444.03	21,369.00	53.34	
582-175.000-717.000	WORKERS' COMPENSATION	2,000.00	2,000.00	13,358.09	610.54	12,747.55	(11,358.09)	667.90	
582-175.000-718.000	UNEMPLOYMENT INSURANCE	180.00	180.00	0.00	0.00	0.00	180.00	0.00	
582-175.000-720.000	EMPLOYER'S FICA	21,510.00	21,510.00	5,564.28	2,038.09	3,526.19	15,945.72	25.87	
582-175.000-721.000	DISABILITY INSURANCE	1,300.00	1,300.00	1,337.92	659.34	678.58	(37.92)	102.92	
582-175.000-725.100	MICELLANEOUS FRINGE EXPENSE	0.00	0.00	(59,037.77)	(19,305.70)	(39,732.07)	59,037.77	100.00	
582-175.000-725.200	EDUCATION (TRAINING & SEMINAR	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00	
582-175.000-726.200	OFFICE SUPPLIES	12,000.00	12,000.00	3,020.58	228.77	2,791.81	8,979.42	25.17	
582-175.000-726.201	OFFICE EQUIPMENT	6,750.00	6,750.00	0.00	0.00	0.00	6,750.00	0.00	
582-175.000-726.202	SUPPLIES - COMPUTER	25,000.00	25,000.00	10,772.21	686.46	10,085.75	14,227.79	43.09	
582-175.000-801.000	CONTRACTUAL SERVICES	15,000.00	15,000.00	21,703.45	13,409.61	8,293.84	(6,703.45)	144.69	
582-175.000-801.200	COMPUTER	25,000.00	25,000.00	9,865.25	3,313.25	6,552.00	15,134.75	39.46	
582-175.000-806.000	LEGAL SERVICES	2,500.00	2,500.00	2,035.50	351.00	1,684.50	464.50	81.42	
582-175.000-808.000	AUDITING SERVICES	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00	
582-175.000-810.000	DUES AND SUBSCRIPTIONS	16,000.00	16,000.00	6,223.64	2,089.84	4,133.80	9,776.36	38.90	
582-175.000-820.000	PILOT	811,200.00	811,200.00	205,173.17	65,582.61	139,590.56	606,026.83	25.29	
582-175.000-850.000	INSURANCE	25,000.00	25,000.00	1,197.60	399.20	798.40	23,802.40	4.79	
582-175.000-852.000	COMPUTER	12,000.00	12,000.00	0.00	0.00	0.00	12,000.00	0.00	
582-175.000-861.000	TRAINING & SEMINARS	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	0.00	
582-175.000-905.000	PUBLISHING / NOTICES	5,000.00	5,000.00	894.00	310.00	584.00	4,106.00	17.88	
582-175.000-920.100	UTILITIES - SEWER	250.00	250.00	0.00	0.00	0.00	250.00	0.00	
582-175.000-920.200	UTILITIES - WATER	100.00	100.00	0.00	0.00	0.00	100.00	0.00	
582-175.000-920.300	UTILITIES - ELECTRIC	2,650.00	2,650.00	0.00	0.00	0.00	2,650.00	0.00	
582-175.000-920.400	UTILITIES - GAS	2,610.00	2,610.00	220.61	58.72	161.89	2,389.39	8.45	
582-175.000-921.000	INTERDEPARTMENTAL EXPENSE	0.00	0.00	28,084.29	10,175.18	17,909.11	(28,084.29)	100.00	
582-175.000-925.000	TELEPHONE	4,500.00	4,500.00	1,489.02	245.74	1,243.28	3,010.98	33.09	
582-175.000-930.000	REPAIRS & MAINTENANCE	25,000.00	25,000.00	4,928.25	75.00	4,853.25	20,071.75	19.71	
582-175.000-955.000	MISCELLANEOUS	0.00	0.00	187.98	0.00	187.98	(187.98)	100.00	

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PERIOD ENDING 09/30/2017

DB: Hillsdale

% Fiscal Year Completed: 25.21

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE	ACTIVITY FOR		PREVIOUS MONTH	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2017-18 AMENDED BUDGET	09/30/2017	MONTH 09/30/17	INCR (DECR)	BALANCE	BALANCE		
Fund 582 - ELECTRIC FUND										
582-175.000-963.000	WRITE OFF BAD DEBT(S)	(35,000.00)	(35,000.00)	0.00		0.00	0.00	(35,000.00)		0.00
582-175.000-968.000	DEPRECIATION	90,000.00	90,000.00	31,632.30		10,484.77	21,147.53	58,367.70		35.15
582-175.000-995.000	DEBT SERVICE - INTEREST	0.00	0.00	1,201.28		1,201.28	0.00	(1,201.28)		100.00
Net - Dept 175.000-ADMINISTRATIVE SERVICES		(1,471,715.00)	(1,471,715.00)	(428,908.54)		(141,883.85)	(287,024.69)	(1,042,806.46)		
Dept 543.000-PRODUCTION										
582-543.000-702.000	WAGES	90,000.00	90,000.00	8,583.60		3,080.40	5,503.20	81,416.40		9.54
582-543.000-703.000	OVERTIME PAY	10,000.00	10,000.00	99.45		0.00	99.45	9,900.55		0.99
582-543.000-704.000	SICK TIME PAY	1,280.00	1,280.00	20.40		20.40	0.00	1,259.60		1.59
582-543.000-705.000	VACATION TIME PAY	1,200.00	1,200.00	0.00		0.00	0.00	1,200.00		0.00
582-543.000-706.000	PERSONAL TIME PAY	960.00	960.00	40.80		0.00	40.80	919.20		4.25
582-543.000-710.000	HOLIDAY AND OTHER PAY	3,200.00	3,200.00	323.20		163.20	160.00	2,876.80		10.10
582-543.000-715.000	HEALTH AND LIFE INSURANCE	900.00	900.00	1,924.15		176.51	1,747.64	(1,024.15)		213.79
582-543.000-716.000	RETIREMENT	6,400.00	6,400.00	1,661.96		552.40	1,109.56	4,738.04		25.97
582-543.000-717.000	WORKERS' COMPENSATION	400.00	400.00	0.00		0.00	0.00	400.00		0.00
582-543.000-718.000	UNEMPLOYMENT INSURANCE	100.00	100.00	0.00		0.00	0.00	100.00		0.00
582-543.000-720.000	EMPLOYER'S FICA	8,160.00	8,160.00	693.66		249.69	443.97	7,466.34		8.50
582-543.000-725.100	MICELLANEOUS FRINGE EXPENSE	0.00	0.00	(5,273.38)		889.16	(6,162.54)	5,273.38		100.00
582-543.000-726.000	SUPPLIES	50,000.00	50,000.00	5,577.96		234.78	5,343.18	44,422.04		11.16
582-543.000-739.000	PURCHASED POWER	9,394,500.00	9,394,500.00	2,447,668.06		764,476.83	1,683,191.23	6,946,831.94		26.05
582-543.000-740.000	FUEL AND LUBRICANTS	0.00	0.00	95.98		46.60	49.38	(95.98)		100.00
582-543.000-740.100	FUEL OIL - ENGINE #5	6,000.00	6,000.00	1,149.57		247.27	902.30	4,850.43		19.16
582-543.000-740.200	FUEL OIL - ENGINE #6	8,000.00	8,000.00	696.25		0.00	696.25	7,303.75		8.70
582-543.000-740.300	NATURAL GAS - ENGINE #5	8,000.00	8,000.00	472.87		472.87	0.00	7,527.13		5.91
582-543.000-740.400	NATURAL GAS - ENGINE #6	14,000.00	14,000.00	1,209.66		1,209.66	0.00	12,790.34		8.64
582-543.000-742.000	CLOTHING / UNIFORMS	2,060.00	2,060.00	100.00		0.00	100.00	1,960.00		4.85
582-543.000-801.000	CONTRACTUAL SERVICES	20,000.00	20,000.00	3,689.24		279.81	3,409.43	16,310.76		18.45
582-543.000-801.050	CONTRACTUAL SERV. - ENGINE #5	2,000.00	2,000.00	0.00		0.00	0.00	2,000.00		0.00
582-543.000-801.050-161010	CONTRACTUAL SERV. - ENGINE #5	0.00	0.00	268.00		268.00	0.00	(268.00)		100.00
582-543.000-801.060	CONTRACTUAL SERV. - ENGINE #6	5,000.00	5,000.00	0.00		0.00	0.00	5,000.00		0.00
582-543.000-850.000	INSURANCE	0.00	0.00	7,080.11		1,777.49	5,302.62	(7,080.11)		100.00
582-543.000-861.000	TRAINING & SEMINARS	5,000.00	5,000.00	0.00		0.00	0.00	5,000.00		0.00
582-543.000-920.200	UTILITIES - WATER	7,500.00	7,500.00	0.00		0.00	0.00	7,500.00		0.00
582-543.000-920.300	UTILITIES - ELECTRIC	60,000.00	60,000.00	0.00		0.00	0.00	60,000.00		0.00
582-543.000-920.400	UTILITIES - GAS	13,600.00	13,600.00	0.00		0.00	0.00	13,600.00		0.00
582-543.000-925.000	TELEPHONE	15,500.00	15,500.00	2,729.05		430.02	2,299.03	12,770.95		17.61
582-543.000-930.000	REPAIRS & MAINTENANCE	50,000.00	50,000.00	500.62		433.63	66.99	49,499.38		1.00
582-543.000-930.050	REPAIRS & MAINT. - ENGINE #5	10,000.00	10,000.00	9,704.91		0.00	9,704.91	295.09		97.05
582-543.000-930.060	REPAIRS & MAINT. - ENGINE #6	10,000.00	10,000.00	680.85		0.00	680.85	9,319.15		6.81
582-543.000-968.000	DEPRECIATION	120,000.00	120,000.00	42,616.73		14,214.32	28,402.41	77,383.27		35.51
Net - Dept 543.000-PRODUCTION		(9,923,760.00)	(9,923,760.00)	(2,532,313.70)		(789,223.04)	(1,743,090.66)	(7,391,446.30)		
Dept 544.000-DISTRIBUTION										
582-544.000-702.000	WAGES	239,850.00	239,850.00	74,911.44		22,581.50	52,329.94	164,938.56		31.23
582-544.000-702.000-171001	WAGES	0.00	0.00	782.49		782.49	0.00	(782.49)		100.00
582-544.000-702.000-171003	WAGES	0.00	0.00	3,944.64		3,321.92	622.72	(3,944.64)		100.00
582-544.000-702.000-171010	WAGES	0.00	0.00	3,536.00		3,536.00	0.00	(3,536.00)		100.00
582-544.000-703.000	OVERTIME PAY	35,000.00	35,000.00	6,491.80		3,205.35	3,286.45	28,508.20		18.55
582-544.000-704.000	SICK TIME PAY	13,350.00	13,350.00	0.00		0.00	0.00	13,350.00		0.00

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GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE 09/30/2017	ACTIVITY FOR PREVIOUS MONTH		AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2017-18 AMENDED BUDGET		MONTH 09/30/17 INCR (DECR)	PREVIOUS MONTH BALANCE	AVAILABLE BALANCE	NORM (ABNORM)	
Fund 582 - ELECTRIC FUND									
582-544.000-705.000	VACATION TIME PAY	28,800.00	28,800.00	0.00	0.00	0.00	28,800.00	0.00	
582-544.000-706.000	PERSONAL TIME PAY	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00	
582-544.000-710.000	HOLIDAY AND OTHER PAY	18,350.00	18,350.00	249.99	83.33	166.66	18,100.01	1.36	
582-544.000-715.000	HEALTH AND LIFE INSURANCE	105,100.00	105,100.00	1,761.84	1,761.84	0.00	103,338.16	1.68	
582-544.000-716.000	RETIREMENT	51,600.00	51,600.00	0.00	0.00	0.00	51,600.00	0.00	
582-544.000-717.000	WORKERS' COMPENSATION	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	0.00	
582-544.000-718.000	UNEMPLOYMENT INSURANCE	100.00	100.00	0.00	0.00	0.00	100.00	0.00	
582-544.000-720.000	EMPLOYER'S FICA	38,200.00	38,200.00	5,847.70	1,861.14	3,986.56	32,352.30	15.31	
582-544.000-720.000-171001	EMPLOYER'S FICA	0.00	0.00	55.49	55.49	0.00	(55.49)	100.00	
582-544.000-720.000-171003	EMPLOYER'S FICA	0.00	0.00	280.95	237.16	43.79	(280.95)	100.00	
582-544.000-720.000-171010	EMPLOYER'S FICA	0.00	0.00	247.87	247.87	0.00	(247.87)	100.00	
582-544.000-721.000	DISABILITY INSURANCE	2,500.00	2,500.00	86.12	52.68	33.44	2,413.88	3.44	
582-544.000-725.100	MICELLANEOUS FRINGE EXPENSE	0.00	0.00	58,814.63	13,791.03	45,023.60	(58,814.63)	100.00	
582-544.000-725.100-171001	MICELLANEOUS FRINGE EXPENSE	0.00	0.00	478.07	478.07	0.00	(478.07)	100.00	
582-544.000-725.100-171003	MICELLANEOUS FRINGE EXPENSE	0.00	0.00	2,855.20	1,984.19	871.01	(2,855.20)	100.00	
582-544.000-725.100-171010	MICELLANEOUS FRINGE EXPENSE	0.00	0.00	2,163.25	2,163.25	0.00	(2,163.25)	100.00	
582-544.000-726.800	SUPPLIES - OPERATIONS	20,000.00	20,000.00	9,426.55	5,514.77	3,911.78	10,573.45	47.13	
582-544.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	0.00	0.00	8,161.54	4,753.68	3,407.86	(8,161.54)	100.00	
582-544.000-740.000	FUEL AND LUBRICANTS	0.00	0.00	2,079.44	1,100.93	978.51	(2,079.44)	100.00	
582-544.000-742.000	CLOTHING / UNIFORMS	8,500.00	8,500.00	0.00	0.00	0.00	8,500.00	0.00	
582-544.000-801.000	CONTRACTUAL SERVICES	20,000.00	20,000.00	7,608.68	4,507.42	3,101.26	12,391.32	38.04	
582-544.000-801.000-171001	CONTRACTUAL SERVICES	0.00	0.00	1,277.19	482.56	794.63	(1,277.19)	100.00	
582-544.000-801.000-171003	CONTRACTUAL SERVICES	0.00	0.00	4,174.47	2,151.09	2,023.38	(4,174.47)	100.00	
582-544.000-801.000-171005	CONTRACTUAL SERVICES	0.00	0.00	157.71	25.47	132.24	(157.71)	100.00	
582-544.000-801.000-171007	CONTRACTUAL SERVICES	0.00	0.00	5.37	0.00	5.37	(5.37)	100.00	
582-544.000-801.300	TREE TRIMMING	200,000.00	200,000.00	19,793.19	7,153.06	12,640.13	180,206.81	9.90	
582-544.000-807.100	MAPPING & ENGINEERING	0.00	0.00	784.78	0.00	784.78	(784.78)	100.00	
582-544.000-850.000	INSURANCE	0.00	0.00	10,036.11	3,345.37	6,690.74	(10,036.11)	100.00	
582-544.000-861.000	TRAINING & SEMINARS	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00	
582-544.000-861.100	TRAINING & SEMINARS - EXTERNA	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00	
582-544.000-920.100	UTILITIES - SEWER	400.00	400.00	0.00	0.00	0.00	400.00	0.00	
582-544.000-920.300	UTILITIES - ELECTRIC	13,250.00	13,250.00	0.00	0.00	0.00	13,250.00	0.00	
582-544.000-920.400	UTILITIES - GAS	300.00	300.00	0.00	0.00	0.00	300.00	0.00	
582-544.000-920.500	UTILITIES - REFUSE	1,250.00	1,250.00	164.00	82.00	82.00	1,086.00	13.12	
582-544.000-925.000	TELEPHONE	5,300.00	5,300.00	88.49	16.89	71.60	5,211.51	1.67	
582-544.000-930.000	REPAIRS & MAINTENANCE	70,000.00	70,000.00	9,896.36	1,674.37	8,221.99	60,103.64	14.14	
582-544.000-968.000	DEPRECIATION	430,000.00	430,000.00	112,883.02	37,647.15	75,235.87	317,116.98	26.25	
582-544.000-970.000	CAPITAL OUTLAY	0.00	0.00	9,985.00	0.00	9,985.00	(9,985.00)	100.00	
Net - Dept 544.000-DISTRIBUTION		(1,336,850.00)	(1,336,850.00)	(359,029.38)	(124,598.07)	(234,431.31)	(977,820.62)		
Fund 582 - ELECTRIC FUND:									
TOTAL REVENUES		13,745,300.00	13,745,300.00	3,466,764.76	1,110,437.45	2,356,327.31	10,278,535.24	25.22	
TOTAL EXPENDITURES		12,732,325.00	12,732,325.00	3,320,251.62	1,055,704.96	2,264,546.66	9,412,073.38	26.08	
NET OF REVENUES & EXPENDITURES		1,012,975.00	1,012,975.00	146,513.14	54,732.49	91,780.65	866,461.86	14.46	
Fund 590 - SEWER FUND									
Dept 000.000									

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GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE	ACTIVITY FOR PREVIOUS MONTH		AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2017-18 AMENDED BUDGET	09/30/2017 NORM (ABNORM)	MONTH 09/30/17 INCR (DECR)	BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)		
Fund 590 - SEWER FUND									
590-000.000-426.000	INTERDEPARTMENTAL REVENUE	0.00	0.00	844.28	343.64	500.64	(844.28)	100.00	
590-000.000-660.000	RESIDENTIAL SALES	800,500.00	800,500.00	112,642.13	39,009.37	73,632.76	687,857.87	14.07	
590-000.000-661.000	BUSINESS SALES	179,400.00	179,400.00	34,161.53	11,953.20	22,208.33	145,238.47	19.04	
590-000.000-662.000	COMMERCIAL SALES	317,400.00	317,400.00	84,723.99	30,657.32	54,066.67	232,676.01	26.69	
590-000.000-663.000	INDUSTRY SALES	197,600.00	197,600.00	147,592.65	48,396.85	99,195.80	50,007.35	74.69	
590-000.000-665.000	INTEREST	5,000.00	5,000.00	(279.70)	63.35	(343.05)	5,279.70	(5.59)	
590-000.000-668.000	APARTMENT SALES	355,000.00	355,000.00	77,214.18	25,764.91	51,449.27	277,785.82	21.75	
590-000.000-669.000	LATE CHARGES	5,000.00	5,000.00	510.64	510.64	0.00	4,489.36	10.21	
590-000.000-692.001	OTHER REVENUE - MISC OPERATIN	1,500.00	1,500.00	14,196.47	5,289.07	8,907.40	(12,696.47)	946.43	
590-000.000-693.000	MISC NON-OPERATIONG INCOME	1,000.00	1,000.00	2,353.18	767.23	1,585.95	(1,353.18)	235.32	
Net - Dept 000.000		1,862,400.00	1,862,400.00	473,959.35	162,755.58	311,203.77	1,388,440.65		
Dept 175.000-ADMINISTRATIVE SERVICES									
590-175.000-702.000	WAGES	105,700.00	105,700.00	26,112.44	10,101.73	16,010.71	79,587.56	24.70	
590-175.000-703.000	OVERTIME PAY	150.00	150.00	495.61	52.47	443.14	(345.61)	330.41	
590-175.000-704.000	SICK TIME PAY	3,500.00	3,500.00	836.15	161.28	674.87	2,663.85	23.89	
590-175.000-705.000	VACATION TIME PAY	8,500.00	8,500.00	7,710.75	1,290.47	6,420.28	789.25	90.71	
590-175.000-706.000	PERSONAL TIME PAY	1,300.00	1,300.00	785.14	360.28	424.86	514.86	60.40	
590-175.000-707.000	LONGEVITY PAY	1,525.00	1,525.00	0.00	0.00	0.00	1,525.00	0.00	
590-175.000-710.000	HOLIDAY AND OTHER PAY	4,500.00	4,500.00	2,454.58	1,218.54	1,236.04	2,045.42	54.55	
590-175.000-715.000	HEALTH AND LIFE INSURANCE	37,750.00	37,750.00	19,532.94	6,880.60	12,652.34	18,217.06	51.74	
590-175.000-716.000	RETIREMENT	21,380.00	21,380.00	14,074.98	4,676.66	9,398.32	7,305.02	65.83	
590-175.000-717.000	WORKERS' COMPENSATION	400.00	400.00	5,119.95	155.05	4,964.90	(4,719.95)	1,279.99	
590-175.000-720.000	EMPLOYER'S FICA	9,600.00	9,600.00	2,727.81	938.83	1,788.98	6,872.19	28.41	
590-175.000-721.000	DISABILITY INSURANCE	700.00	700.00	565.68	282.84	282.84	134.32	80.81	
590-175.000-725.100	MICELLANEOUS FRINGE EXPENSE	0.00	0.00	(32,020.20)	(9,277.63)	(22,742.57)	32,020.20	100.00	
590-175.000-726.200	OFFICE SUPPLIES	15,000.00	15,000.00	6,323.51	444.64	5,878.87	8,676.49	42.16	
590-175.000-730.039	BPU VEHICLE MAINT/SUPPLIES	0.00	0.00	1,743.18	30.24	1,712.94	(1,743.18)	100.00	
590-175.000-801.000	CONTRACTUAL SERVICES	40,000.00	40,000.00	12,277.87	6,572.21	5,705.66	27,722.13	30.69	
590-175.000-801.200	COMPUTER	10,000.00	10,000.00	4,932.64	1,656.63	3,276.01	5,067.36	49.33	
590-175.000-806.000	LEGAL SERVICES	7,000.00	7,000.00	842.25	0.00	842.25	6,157.75	12.03	
590-175.000-808.000	AUDITING SERVICES	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.00	
590-175.000-810.000	DUES AND SUBSCRIPTIONS	2,000.00	2,000.00	730.01	265.42	464.59	1,269.99	36.50	
590-175.000-820.000	PILOT	111,295.00	111,295.00	27,380.07	9,346.90	18,033.17	83,914.93	24.60	
590-175.000-850.000	INSURANCE	15,000.00	15,000.00	1,034.40	344.80	689.60	13,965.60	6.90	
590-175.000-861.000	TRAINING & SEMINARS	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.00	
590-175.000-905.000	PUBLISHING / NOTICES	4,000.00	4,000.00	479.50	155.00	324.50	3,520.50	11.99	
590-175.000-920.100	UTILITIES - SEWER	100.00	100.00	0.00	0.00	0.00	100.00	0.00	
590-175.000-920.200	UTILITIES - WATER	100.00	100.00	0.00	0.00	0.00	100.00	0.00	
590-175.000-920.300	UTILITIES - ELECTRIC	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00	
590-175.000-920.400	UTILITIES - GAS	1,500.00	1,500.00	110.31	29.36	80.95	1,389.69	7.35	
590-175.000-921.000	INTERDEPARTMENTAL EXPENSE	0.00	0.00	844.28	343.64	500.64	(844.28)	100.00	
590-175.000-925.000	TELEPHONE	3,300.00	3,300.00	676.06	116.05	560.01	2,623.94	20.49	
590-175.000-930.000	REPAIRS & MAINTENANCE	12,000.00	12,000.00	515.00	37.50	477.50	11,485.00	4.29	
590-175.000-963.000	WRITE OFF BAD DEBT(S)	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.00	
590-175.000-968.000	DEPRECIATION	17,000.00	17,000.00	4,113.04	1,388.34	2,724.70	12,886.96	24.19	
590-175.000-995.000	DEBT SERVICE - INTEREST	45,485.00	45,485.00	10,072.17	0.00	10,072.17	35,412.83	22.14	
Net - Dept 175.000-ADMINISTRATIVE SERVICES		(488,285.00)	(488,285.00)	(120,470.12)	(37,571.85)	(82,898.27)	(367,814.88)		

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GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE 09/30/2017	ACTIVITY FOR PREVIOUS MONTH		AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2017-18 AMENDED BUDGET		MONTH 09/30/17 INCR (DECR)	PREVIOUS MONTH BALANCE	BALANCE	BALANCE	
Fund 590 - SEWER FUND									
Dept 546.000-OPERATIONS									
590-546.000-702.000	WAGES	36,100.00	36,100.00	15,766.60	5,927.77	9,838.83	20,333.40	43.67	
590-546.000-703.000	OVERTIME PAY	2,000.00	2,000.00	1,847.32	331.24	1,516.08	152.68	92.37	
590-546.000-720.000	EMPLOYER'S FICA	4,675.00	4,675.00	1,243.02	436.84	806.18	3,431.98	26.59	
590-546.000-725.100	MICELLANEOUS FRINGE EXPENSE	46,000.00	46,000.00	14,189.52	3,684.95	10,504.57	31,810.48	30.85	
590-546.000-726.800	SUPPLIES - OPERATIONS	1,000.00	1,000.00	530.94	0.00	530.94	469.06	53.09	
590-546.000-730.039	BPU VEHICLE MAINT/SUPPLIES	1,500.00	1,500.00	323.70	0.00	323.70	1,176.30	21.58	
590-546.000-742.000	CLOTHING / UNIFORMS	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00	
590-546.000-801.000	CONTRACTUAL SERVICES	0.00	0.00	5,377.92	3,656.63	1,721.29	(5,377.92)	100.00	
590-546.000-850.000	INSURANCE	20,000.00	20,000.00	2,970.99	990.33	1,980.66	17,029.01	14.85	
590-546.000-861.000	TRAINING & SEMINARS	2,500.00	2,500.00	70.00	70.00	0.00	2,430.00	2.80	
590-546.000-920.100	UTILITIES - SEWER	150.00	150.00	0.00	0.00	0.00	150.00	0.00	
590-546.000-920.200	UTILITIES - WATER	150.00	150.00	0.00	0.00	0.00	150.00	0.00	
590-546.000-920.300	UTILITIES - ELECTRIC	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00	0.00	
590-546.000-920.400	UTILITIES - GAS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00	
590-546.000-920.500	UTILITIES - REFUSE	700.00	700.00	82.00	41.00	41.00	618.00	11.71	
590-546.000-925.000	TELEPHONE	700.00	700.00	598.25	0.00	598.25	101.75	85.46	
590-546.000-930.000	REPAIRS & MAINTENANCE	17,000.00	17,000.00	1,316.54	0.00	1,316.54	15,683.46	7.74	
590-546.000-930.950	REPAIRS & MAINT. - LIFT STATI	15,000.00	15,000.00	950.51	880.35	70.16	14,049.49	6.34	
590-546.000-930.960	REPAIRS & MAINT. - SEWER MAIN	5,000.00	5,000.00	1,165.80	0.00	1,165.80	3,834.20	23.32	
590-546.000-930.970	REPIARS & MINAT. - MANHOLES	15,000.00	15,000.00	735.00	0.00	735.00	14,265.00	4.90	
590-546.000-930.980	REPIARS & MAINT. - SERVICE LI	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00	
590-546.000-968.000	DEPRECIATION	64,000.00	64,000.00	20,274.37	6,757.38	13,516.99	43,725.63	31.68	
Net - Dept 546.000-OPERATIONS		(243,475.00)	(243,475.00)	(67,442.48)	(22,776.49)	(44,665.99)	(176,032.52)		
Dept 547.000-TREATMENT									
590-547.000-702.000	WAGES	91,700.00	91,700.00	20,356.66	8,311.50	12,045.16	71,343.34	22.20	
590-547.000-703.000	OVERTIME PAY	8,000.00	8,000.00	3,717.05	1,180.15	2,536.90	4,282.95	46.46	
590-547.000-720.000	EMPLOYER'S FICA	7,630.00	7,630.00	1,666.22	657.92	1,008.30	5,963.78	21.84	
590-547.000-725.100	MICELLANEOUS FRINGE EXPENSE	65,000.00	65,000.00	17,830.68	5,592.68	12,238.00	47,169.32	27.43	
590-547.000-726.900	SUPPLIES - LABORATORY	500.00	500.00	4,367.54	1,679.31	2,688.23	(3,867.54)	873.51	
590-547.000-727.050	SUPPLIES - CALCIUM HYPOCHLORI	500.00	500.00	0.00	0.00	0.00	500.00	0.00	
590-547.000-727.500	SUPPLIES - CHLORINE	3,500.00	3,500.00	3,698.73	1,498.43	2,200.30	(198.73)	105.68	
590-547.000-727.600	SUPPLIES - FERROUS CHLORIDE	14,600.00	14,600.00	0.00	0.00	0.00	14,600.00	0.00	
590-547.000-727.700	SUPPLIES - DIOXIDE	3,500.00	3,500.00	1,617.00	808.50	808.50	1,883.00	46.20	
590-547.000-727.800	SUPPLIES - MISC. CHEMICALS	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00	
590-547.000-730.039	BPU VEHICLE MAINT/SUPPLIES	10,000.00	10,000.00	138.15	0.00	138.15	9,861.85	1.38	
590-547.000-742.000	CLOTHING / UNIFORMS	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00	
590-547.000-801.000	CONTRACTUAL SERVICES	75,000.00	75,000.00	6,876.51	888.30	5,988.21	68,123.49	9.17	
590-547.000-850.000	INSURANCE	50,000.00	50,000.00	2,970.96	990.32	1,980.64	47,029.04	5.94	
590-547.000-861.000	TRAINING & SEMINARS	5,000.00	5,000.00	100.00	0.00	100.00	4,900.00	2.00	
590-547.000-920.000	UTILITIES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00	
590-547.000-920.100	UTILITIES - SEWER	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00	
590-547.000-920.300	UTILITIES - ELECTRIC	80,000.00	80,000.00	0.00	0.00	0.00	80,000.00	0.00	
590-547.000-920.400	UTILITIES - GAS	20,000.00	20,000.00	412.81	39.82	372.99	19,587.19	2.06	
590-547.000-920.500	UTILITIES - REFUSE	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00	
590-547.000-925.000	TELEPHONE	2,000.00	2,000.00	186.74	87.66	99.08	1,813.26	9.34	
590-547.000-930.000	REPAIRS & MAINTENANCE	100,000.00	100,000.00	2,146.13	1,065.73	1,080.40	97,853.87	2.15	
590-547.000-930.900	REPAIRS & MAINT - LABORATORY	1,000.00	1,000.00	1,128.09	1,018.13	109.96	(128.09)	112.81	
590-547.000-968.000	DEPRECIATION	125,000.00	125,000.00	24,945.50	8,313.90	16,631.60	100,054.50	19.96	

PERIOD ENDING 09/30/2017

% Fiscal Year Completed: 25.21

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE 09/30/2017	ACTIVITY FOR PREVIOUS MONTH		AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2017-18 AMENDED BUDGET		MONTH 09/30/17 INCR (DECR)	BALANCE NORM (ABNORM)		
Fund 590 - SEWER FUND								
Net - Dept 547.000-TREATMENT		(674,430.00)	(674,430.00)	(92,158.77)	(32,132.35)	(60,026.42)	(582,271.23)	
Fund 590 - SEWER FUND:								
TOTAL REVENUES		1,862,400.00	1,862,400.00	473,959.35	162,755.58	311,203.77	1,388,440.65	25.45
TOTAL EXPENDITURES		1,406,190.00	1,406,190.00	280,071.37	92,480.69	187,590.68	1,126,118.63	19.92
NET OF REVENUES & EXPENDITURES		456,210.00	456,210.00	193,887.98	70,274.89	123,613.09	262,322.02	42.50
Fund 591 - WATER FUND								
Dept 000.000								
591-000.000-426.000	INTERDEPARTMENTAL REVENUE	0.00	0.00	1,910.43	689.18	1,221.25	(1,910.43)	100.00
591-000.000-660.000	RESIDENTIAL SALES	566,900.00	566,900.00	74,653.76	74,658.71	(4.95)	492,246.24	13.17
591-000.000-661.000	BUSINESS SALES	150,900.00	150,900.00	34,664.82	11,327.11	23,337.71	116,235.18	22.97
591-000.000-662.000	COMMERCIAL SALES	244,600.00	244,600.00	66,316.78	22,392.64	43,924.14	178,283.22	27.11
591-000.000-663.000	INDUSTRY SALES	117,700.00	117,700.00	108,492.06	(12,844.35)	121,336.41	9,207.94	92.18
591-000.000-665.000	INTEREST	12,000.00	12,000.00	(1,729.88)	63.36	(1,793.24)	13,729.88	(14.42)
591-000.000-665.100	INVESTMENT FEES (OTHER EXPENS	0.00	0.00	595.41	(420.10)	1,015.51	(595.41)	100.00
591-000.000-668.000	APARTMENT SALES	237,900.00	237,900.00	55,095.41	18,778.64	36,316.77	182,804.59	23.16
591-000.000-669.000	LATE CHARGES	3,500.00	3,500.00	354.09	354.09	0.00	3,145.91	10.12
591-000.000-692.001	OTHER REVENUE - MISC OPERATIN	0.00	0.00	560.00	162.50	397.50	(560.00)	100.00
591-000.000-693.000	MISC NON-OPERATIONG INCOME	7,000.00	7,000.00	872.54	313.34	559.20	6,127.46	12.46
591-000.000-693.001	MISC NON-OPERATING INCOME-WEL	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00
Net - Dept 000.000		1,345,500.00	1,345,500.00	341,785.42	115,475.12	226,310.30	1,003,714.58	
Dept 175.000-ADMINISTRATIVE SERVICES								
591-175.000-702.000	WAGES	95,000.00	95,000.00	26,555.95	10,012.28	16,543.67	68,444.05	27.95
591-175.000-703.000	OVERTIME PAY	300.00	300.00	849.57	52.37	797.20	(549.57)	283.19
591-175.000-704.000	SICK TIME PAY	3,500.00	3,500.00	1,106.64	289.33	817.31	2,393.36	31.62
591-175.000-705.000	VACATION TIME PAY	8,500.00	8,500.00	4,888.50	2,090.26	2,798.24	3,611.50	57.51
591-175.000-706.000	PERSONAL TIME PAY	1,300.00	1,300.00	159.14	0.00	159.14	1,140.86	12.24
591-175.000-707.000	LONGEVITY PAY	1,525.00	1,525.00	0.00	0.00	0.00	1,525.00	0.00
591-175.000-710.000	HOLIDAY AND OTHER PAY	4,500.00	4,500.00	1,956.56	976.93	979.63	2,543.44	43.48
591-175.000-715.000	HEALTH AND LIFE INSURANCE	37,750.00	37,750.00	18,987.49	6,701.19	12,286.30	18,762.51	50.30
591-175.000-716.000	RETIREMENT	21,380.00	21,380.00	9,009.06	2,942.97	6,066.09	12,370.94	42.14
591-175.000-717.000	WORKERS' COMPENSATION	400.00	400.00	6,601.44	228.85	6,372.59	(6,201.44)	1,650.36
591-175.000-718.000	UNEMPLOYMENT INSURANCE	50.00	50.00	0.00	0.00	0.00	50.00	0.00
591-175.000-720.000	EMPLOYER'S FICA	9,600.00	9,600.00	2,535.86	957.18	1,578.68	7,064.14	26.42
591-175.000-721.000	DISABILITY INSURANCE	700.00	700.00	439.92	219.96	219.96	260.08	62.85
591-175.000-725.100	MICELLANEOUS FRINGE EXPENSE	0.00	0.00	(23,180.69)	(7,010.98)	(16,169.71)	23,180.69	100.00
591-175.000-726.200	OFFICE SUPPLIES	10,000.00	10,000.00	7,124.88	456.67	6,668.21	2,875.12	71.25
591-175.000-726.591	SUPPLIES-WELLHEAD PROTECTION	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00
591-175.000-730.039	BPU VEHICLE MAINT/SUPPLIES	0.00	0.00	40.15	0.00	40.15	(40.15)	100.00
591-175.000-801.000	CONTRACTUAL SERVICES	50,000.00	50,000.00	10,500.24	6,852.25	3,647.99	39,499.76	21.00
591-175.000-801.200	COMPUTER	8,000.00	8,000.00	4,932.64	1,656.63	3,276.01	3,067.36	61.66
591-175.000-806.000	LEGAL SERVICES	7,000.00	7,000.00	842.25	0.00	842.25	6,157.75	12.03
591-175.000-808.000	AUDITING SERVICES	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.00
591-175.000-810.000	DUES AND SUBSCRIPTIONS	3,000.00	3,000.00	312.51	104.17	208.34	2,687.49	10.42

PERIOD ENDING 09/30/2017

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GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE	ACTIVITY FOR PREVIOUS MONTH		AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2017-18 AMENDED BUDGET	09/30/2017 (ABNORM)	MONTH 09/30/17 INCR (DECR)	BALANCE (ABNORM)	BALANCE (ABNORM)	BALANCE (ABNORM)	
Fund 591 - WATER FUND									
591-175.000-820.000	PILOT	79,000.00	79,000.00	20,353.38	6,858.77	13,494.61	58,646.62	25.76	
591-175.000-850.000	INSURANCE	15,000.00	15,000.00	1,034.40	344.80	689.60	13,965.60	6.90	
591-175.000-861.000	TRAINING & SEMINARS	2,000.00	2,000.00	570.00	300.00	270.00	1,430.00	28.50	
591-175.000-905.000	PUBLISHING / NOTICES	2,500.00	2,500.00	414.50	155.00	259.50	2,085.50	16.58	
591-175.000-920.100	UTILITIES - SEWER	100.00	100.00	0.00	0.00	0.00	100.00	0.00	
591-175.000-920.200	UTILITIES - WATER	100.00	100.00	0.00	0.00	0.00	100.00	0.00	
591-175.000-920.300	UTILITIES - ELECTRIC	660.00	660.00	0.00	0.00	0.00	660.00	0.00	
591-175.000-920.400	UTILITIES - GAS	1,500.00	1,500.00	110.31	29.36	80.95	1,389.69	7.35	
591-175.000-921.000	INTERDEPARTMENTAL EXPENSE	0.00	0.00	1,910.43	689.18	1,221.25	(1,910.43)	100.00	
591-175.000-925.000	TELEPHONE	3,000.00	3,000.00	584.65	116.06	468.59	2,415.35	19.49	
591-175.000-930.000	REPAIRS & MAINTENANCE	11,500.00	11,500.00	577.61	56.15	521.46	10,922.39	5.02	
591-175.000-955.000	MISCELLANEOUS	0.00	0.00	(338.00)	0.00	(338.00)	338.00	100.00	
591-175.000-963.000	WRITE OFF BAD DEBT(S)	(600.00)	(600.00)	0.00	0.00	0.00	(600.00)	0.00	
591-175.000-968.000	DEPRECIATION	10,000.00	10,000.00	4,113.04	1,388.34	2,724.70	5,886.96	41.13	
Net - Dept 175.000-ADMINISTRATIVE SERVICES		(394,765.00)	(394,765.00)	(102,992.43)	(36,467.72)	(66,524.71)	(291,772.57)		
Dept 543.000-PRODUCTION									
591-543.000-702.000	WAGES	10,000.00	10,000.00	2,341.10	408.36	1,932.74	7,658.90	23.41	
591-543.000-703.000	OVERTIME PAY	1,000.00	1,000.00	552.24	166.81	385.43	447.76	55.22	
591-543.000-720.000	EMPLOYER'S FICA	850.00	850.00	205.01	40.11	164.90	644.99	24.12	
591-543.000-725.100	MICELLANEOUS FRINGE EXPENSE	7,500.00	7,500.00	2,978.95	382.53	2,596.42	4,521.05	39.72	
591-543.000-850.000	INSURANCE	11,000.00	11,000.00	2,263.05	754.35	1,508.70	8,736.95	20.57	
591-543.000-861.000	TRAINING & SEMINARS	1,000.00	1,000.00	100.00	0.00	100.00	900.00	10.00	
591-543.000-920.310	UTILITIES - ELECTRIC - WELL #	7,500.00	7,500.00	0.00	0.00	0.00	7,500.00	0.00	
591-543.000-920.320	UTILITIES - ELECTRIC - WELL #	7,500.00	7,500.00	14.43	0.00	14.43	7,485.57	0.19	
591-543.000-920.330	UTILITIES - ELECTRIC - WELL #	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	0.00	
591-543.000-920.340	UTILITIES - ELECTRIC - WELL #	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	0.00	
591-543.000-920.350	UTILITIES - ELECTRIC - WELL #	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	0.00	
591-543.000-920.380	UTILITIES - ELECTRIC - WELL #	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	0.00	
591-543.000-930.000	REPAIRS & MAINTENANCE	7,500.00	7,500.00	0.00	0.00	0.00	7,500.00	0.00	
591-543.000-930.100	MAINTENANCE - WELL #1	1,500.00	1,500.00	200.00	0.00	200.00	1,300.00	13.33	
591-543.000-930.200	MAINTENANCE - WELL #2	1,500.00	1,500.00	200.00	0.00	200.00	1,300.00	13.33	
591-543.000-930.300	MAINTENANCE - WELL #3	1,500.00	1,500.00	200.00	0.00	200.00	1,300.00	13.33	
591-543.000-930.400	MAINTENANCE - WELL #4	1,500.00	1,500.00	721.55	0.00	721.55	778.45	48.10	
591-543.000-930.500	MAINTENANCE - WELL #5	1,500.00	1,500.00	200.00	0.00	200.00	1,300.00	13.33	
591-543.000-930.800	MAINTENANCE - WELL #8	1,500.00	1,500.00	200.00	0.00	200.00	1,300.00	13.33	
591-543.000-968.000	DEPRECIATION	30,000.00	30,000.00	12,429.83	4,163.83	8,266.00	17,570.17	41.43	
Net - Dept 543.000-PRODUCTION		(122,850.00)	(122,850.00)	(22,606.16)	(5,915.99)	(16,690.17)	(100,243.84)		
Dept 544.000-DISTRIBUTION									
591-544.000-702.000	WAGES	130,100.00	130,100.00	18,855.07	6,757.34	12,097.73	111,244.93	14.49	
591-544.000-703.000	OVERTIME PAY	3,000.00	3,000.00	3,725.94	1,219.28	2,506.66	(725.94)	124.20	
591-544.000-720.000	EMPLOYER'S FICA	10,200.00	10,200.00	1,618.90	570.88	1,048.02	8,581.10	15.87	
591-544.000-725.100	MICELLANEOUS FRINGE EXPENSE	99,800.00	99,800.00	15,423.93	5,287.48	10,136.45	84,376.07	15.45	
591-544.000-726.800	SUPPLIES - OPERATIONS	1,000.00	1,000.00	96.00	0.00	96.00	904.00	9.60	
591-544.000-726.800-173202	SUPPLIES - OPERATIONS	0.00	0.00	65.16	0.00	65.16	(65.16)	100.00	
591-544.000-740.000	FUEL AND LUBRICANTS	0.00	0.00	1,499.65	1,013.82	485.83	(1,499.65)	100.00	
591-544.000-742.000	CLOTHING / UNIFORMS	2,750.00	2,750.00	0.00	0.00	0.00	2,750.00	0.00	
591-544.000-801.000	CONTRACTUAL SERVICES	30,000.00	30,000.00	6,305.71	2,082.05	4,223.66	23,694.29	21.02	

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GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE 09/30/2017	ACTIVITY FOR PREVIOUS MONTH		AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2017-18 AMENDED BUDGET		MONTH 09/30/17 INCR (DECR)	MONTH 09/30/17 BALANCE	NORM (ABNORM)	NORM (ABNORM)	
Fund 591 - WATER FUND									
591-544.000-850.000	INSURANCE	15,000.00	15,000.00	2,287.05	762.35	1,524.70	12,712.95	15.25	
591-544.000-861.000	TRAINING & SEMINARS	5,000.00	5,000.00	65.25	65.25	0.00	4,934.75	1.31	
591-544.000-920.100	UTILITIES - SEWER	200.00	200.00	0.00	0.00	0.00	200.00	0.00	
591-544.000-920.200	UTILITIES - WATER	200.00	200.00	0.00	0.00	0.00	200.00	0.00	
591-544.000-920.300	UTILITIES - ELECTRIC	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00	
591-544.000-920.400	UTILITIES - GAS	400.00	400.00	0.00	0.00	0.00	400.00	0.00	
591-544.000-920.500	UTILITIES - REFUSE	700.00	700.00	82.00	41.00	41.00	618.00	11.71	
591-544.000-925.000	TELEPHONE	2,000.00	2,000.00	923.40	84.62	838.78	1,076.60	46.17	
591-544.000-930.000	REPAIRS & MAINTENANCE	40,000.00	40,000.00	10,816.72	2,196.03	8,620.69	29,183.28	27.04	
591-544.000-968.000	DEPRECIATION	140,000.00	140,000.00	31,593.44	10,527.26	21,066.18	108,406.56	22.57	
Net - Dept 544.000-DISTRIBUTION		(485,350.00)	(485,350.00)	(93,358.22)	(30,607.36)	(62,750.86)	(391,991.78)		
Dept 545.000-PURIFICATION									
591-545.000-702.000	WAGES	37,000.00	37,000.00	5,590.63	1,707.30	3,883.33	31,409.37	15.11	
591-545.000-703.000	OVERTIME PAY	2,000.00	2,000.00	974.22	313.63	660.59	1,025.78	48.71	
591-545.000-720.000	EMPLOYER'S FICA	3,000.00	3,000.00	467.08	144.04	323.04	2,532.92	15.57	
591-545.000-725.100	MICELLANEOUS FRINGE EXPENSE	30,000.00	30,000.00	4,777.81	1,340.97	3,436.84	25,222.19	15.93	
591-545.000-727.100	SUPPLIES - POTASSIUM PERMAGAN	17,810.00	17,810.00	5,477.24	0.00	5,477.24	12,332.76	30.75	
591-545.000-727.200	SUPPLIES - SODIUM HYPOCHLORIT	15,790.00	15,790.00	1,748.40	0.00	1,748.40	14,041.60	11.07	
591-545.000-727.300	SUPPLIES - FLOURIDE	4,840.00	4,840.00	2,120.00	880.00	1,240.00	2,720.00	43.80	
591-545.000-727.400	SUPPLIES - PHOSPHATE	18,055.00	18,055.00	3,902.80	0.00	3,902.80	14,152.20	21.62	
591-545.000-801.000	CONTRACTUAL SERVICES	5,000.00	5,000.00	972.25	0.00	972.25	4,027.75	19.45	
591-545.000-850.000	INSURANCE	13,000.00	13,000.00	2,263.02	754.34	1,508.68	10,736.98	17.41	
591-545.000-920.300	UTILITIES - ELECTRIC	72,000.00	72,000.00	0.00	0.00	0.00	72,000.00	0.00	
591-545.000-920.400	UTILITIES - GAS	3,000.00	3,000.00	28.78	28.78	0.00	2,971.22	0.96	
591-545.000-925.000	TELEPHONE	500.00	500.00	57.95	0.00	57.95	442.05	11.59	
591-545.000-930.000	REPAIRS & MAINTENANCE	5,000.00	5,000.00	1,021.06	(329.95)	1,351.01	3,978.94	20.42	
591-545.000-955.000	MISCELLANEOUS	0.00	0.00	562.34	0.00	562.34	(562.34)	100.00	
591-545.000-968.000	DEPRECIATION	60,400.00	60,400.00	15,231.87	5,077.77	10,154.10	45,168.13	25.22	
Net - Dept 545.000-PURIFICATION		(287,395.00)	(287,395.00)	(45,195.45)	(9,916.88)	(35,278.57)	(242,199.55)		
Fund 591 - WATER FUND:									
TOTAL REVENUES		1,345,500.00	1,345,500.00	341,785.42	115,475.12	226,310.30	1,003,714.58	25.40	
TOTAL EXPENDITURES		1,290,360.00	1,290,360.00	264,152.26	82,907.95	181,244.31	1,026,207.74	20.47	
NET OF REVENUES & EXPENDITURES		55,140.00	55,140.00	77,633.16	32,567.17	45,065.99	(22,493.16)	140.79	
TOTAL REVENUES - ALL FUNDS									
TOTAL REVENUES - ALL FUNDS		16,953,200.00	16,953,200.00	4,282,509.53	1,388,668.15	2,893,841.38	12,670,690.47	25.26	
TOTAL EXPENDITURES - ALL FUNDS		15,428,875.00	15,428,875.00	3,864,475.25	1,231,093.60	2,633,381.65	11,564,399.75	25.05	
NET OF REVENUES & EXPENDITURES		1,524,325.00	1,524,325.00	418,034.28	157,574.55	260,459.73	1,106,290.72	27.42	

Fund 582 ELECTRIC FUND

GL Number	Description	Balance
*** Assets ***		
582-000.000-010.000	RECEIVING FUND-CHECKING	1,324,088.93
582-000.000-012.000	OPERATIONS & MAINTENANCE-CHECKING	(301,220.30)
582-000.000-014.000	CASH DRAWER & PETTY CASH	900.00
582-000.000-016.000	DESIGNATED FUNDS	1,863,747.65
582-000.000-040.000	ACCOUNTS RECEIVABLE	1,347,910.42
582-000.000-040.001	OTHER ACCOUNTS RECEIVABLE	14,766.63
582-000.000-041.000	PROVISION FOR BAD DEBTS	(5,000.00)
582-000.000-084.101	DUE FROM GENERAL FUND	47,738.11
582-000.000-084.208	DUE FROM RECREATION	145.96
582-000.000-084.271	DUE FROM LIBRARY FUND	509.80
582-000.000-084.590	DUE FROM SEWER	390,146.85
582-000.000-084.591	DUE FROM WATER	228,822.94
582-000.000-110.000	INVENTORY	286,671.78
582-000.000-110.001	POWER PLANT INVENTORY - POWER PLA	47,508.61
582-000.000-123.000	PREPAID EXPENSES	60,499.22
582-000.000-123.100	PREPAID EXPENSES - DARK FIBER LEA	214,204.10
582-000.000-125.000	INVESTMENT IN MSCPA	4,918,425.36
582-000.000-126.000	INVESTMENT - AMP HYDROELECTRIC PR	32,141.00
582-000.000-130.000	LAND	181,108.27
582-000.000-139.000	PLANT, SYSTEMS, AND EQUIPMENT	36,990,471.83
582-000.000-150.000	ACCUMULATED DEPRECIATON	(23,735,792.65)
582-000.000-158.000-171008	CONSTRUCTION WORK IN PROGRESS	45,806.68
582-000.000-158.000-171012	CONSTRUCTION WORK IN PROGRESS	2,195.00
582-000.000-160.000	DEFERRED OUTFLOW - PENSION	343,031.00
Total Assets		24,298,827.19
*** Liabilities ***		
582-000.000-202.000	ACCOUNTS PAYABLE	211,214.05
582-000.000-214.101	DUE TO GENERAL FUND	55.20
582-000.000-228.100	DUE TO MMERS - RETIREMENT CONT. B	329.04
582-000.000-248.000	ENERGY OPTIMIZE	(38,263.77)
582-000.000-250.000	BONDS PAYABLE - CURRENT	404.74
582-000.000-251.000	ACCRUED INTEREST	(5,417.00)
582-000.000-255.000	CUSTOMER DEPOSITS	106,668.55
582-000.000-262.000	ACCRUED EXPENSES	764,476.44
582-000.000-265.000	ACCRUED SALES TAX	(379.83)
582-000.000-307.000	MUNICIPAL FINANCING - LONG TERM	633,111.59
582-000.000-343.000	ACCRUED VAC/SICK	105,403.12
582-000.000-350.000	DEFERRED INFLOW - PENSION	44,257.00
582-000.000-355.000	NET PENSION LIABILITY	1,124,931.00
Total Liabilities		2,946,790.13
*** Fund Balance ***		
582-000.000-396.000	NET POSITION - UNRESTRICTED	21,316,718.62
Total Fund Balance		21,316,718.62
Beginning Fund Balance - 16-17		0.00
Net of Revenues VS Expenditures - 16-17		(111,194.70)
Fund Balance Adjustments - 16-17		21,316,718.62
*16-17 End FB/17-18 Beg FB		21,205,523.92
Net of Revenues VS Expenditures - Current Year		146,513.14
Fund Balance Adjustments		0.00
Ending Fund Balance		21,352,037.06
Total Liabilities And Fund Balance		24,298,827.19

* Year Not Closed

Fund 590 SEWER FUND

GL Number	Description	Balance
*** Assets ***		
590-000.000-010.000	RECEIVING FUND-CHECKING	1,078,033.76
590-000.000-012.000	OPERATIONS & MAINTENANCE-CHECKING	51,211.36
590-000.000-040.000	ACCOUNTS RECEIVABLE	142,999.58
590-000.000-040.001	OTHER ACCOUNTS RECEIVABLE	9,784.61
590-000.000-041.000	PROVISION FOR BAD DEBTS	(4,310.88)
590-000.000-084.582	DUE FROM ELECTRIC	348,061.17
590-000.000-110.000	INVENTORY	3,822.59
590-000.000-123.000	PREPAID EXPENSES	26,932.26
590-000.000-130.000	LAND	122,902.00
590-000.000-139.000	PLANT, SYSTEMS, AND EQUIPMENT	14,233,386.47
590-000.000-150.000	ACCUMULATED DEPRECIATON	(10,432,321.36)
590-000.000-158.000	CONSTRUCTION WORK IN PROGRESS	4,504,915.06
590-000.000-160.000	DEFERRED OUTFLOW - PENSION	171,515.00
Total Assets		10,256,931.62
*** Liabilities ***		
590-000.000-202.000	ACCOUNTS PAYABLE	28,906.23
590-000.000-250.000	BONDS PAYABLE - CURRENT	1,204,674.00
590-000.000-250.100	MUNICIPAL FINANCING - CURRENT	36,284.58
590-000.000-255.000	CUSTOMER DEPOSITS	7,811.50
590-000.000-300.000	BONDS PAYABLE - LONG TERM	2,683,209.00
590-000.000-307.000	MUNICIPAL FINANCING - LONG TERM	114,928.60
590-000.000-343.000	ACCRUED VAC/SICK	26,251.38
590-000.000-350.000	DEFERRED INFLOW - PENSION	22,129.00
590-000.000-355.000	NET PENSION LIABILITY	562,455.00
Total Liabilities		4,686,649.29
*** Fund Balance ***		
590-000.000-396.000	NET POSITION - UNRESTRICTED	4,749,391.90
Total Fund Balance		4,749,391.90
Beginning Fund Balance - 16-17		0.00
Net of Revenues VS Expenditures - 16-17		627,002.45
Fund Balance Adjustments - 16-17		4,749,391.90
*16-17 End FB/17-18 Beg FB		5,376,394.35
Net of Revenues VS Expenditures - Current Year		193,887.98
Fund Balance Adjustments		0.00
Ending Fund Balance		5,570,282.33
Total Liabilities And Fund Balance		10,256,931.62

* Year Not Closed

Fund 591 WATER FUND

GL Number	Description	Balance
*** Assets ***		
591-000.000-010.000	RECEIVING FUND-CHECKING	238,478.73
591-000.000-012.000	OPERATIONS & MAINTENANCE-CHECKING	(1,250.00)
591-000.000-016.000	DESIGNATED FUNDS	949,217.49
591-000.000-040.000	ACCOUNTS RECEIVABLE	103,067.36
591-000.000-040.001	OTHER ACCOUNTS RECEIVABLE	(51.70)
591-000.000-041.000	PROVISION FOR BAD DEBTS	(4,222.41)
591-000.000-110.000	INVENTORY	68,166.98
591-000.000-123.000	PREPAID EXPENSES	30,518.63
591-000.000-130.000	LAND	49,613.00
591-000.000-139.000	PLANT, SYSTEMS, AND EQUIPMENT	11,247,764.74
591-000.000-150.000	ACCUMULATED DEPRECIATON	(6,661,111.96)
591-000.000-158.000-173202	CONSTRUCTION WORK IN PROGRESS	45,002.72
591-000.000-160.000	DEFERRED OUTFLOW - PENSION	171,516.00
Total Assets		6,236,709.58
*** Liabilities ***		
591-000.000-202.000	ACCOUNTS PAYABLE	22,194.17
591-000.000-214.582	DUE TO ELECTRIC	368,079.86
591-000.000-250.100	MUNICIPAL FINANCING - CURRENT	36,284.59
591-000.000-251.000	ACCRUED INTEREST	2,583.27
591-000.000-255.000	CUSTOMER DEPOSITS	7,933.50
591-000.000-307.000	MUNICIPAL FINANCING - LONG TERM	114,928.60
591-000.000-343.000	ACCRUED VAC/SICK	17,141.69
591-000.000-350.000	DEFERRED INFLOW - PENSION	22,129.00
591-000.000-355.000	NET PENSION LIABILITY	562,455.00
Total Liabilities		1,153,729.68
*** Fund Balance ***		
591-000.000-396.000	NET POSITION - UNRESTRICTED	5,012,835.52
Total Fund Balance		5,012,835.52
Beginning Fund Balance - 16-17		0.00
Net of Revenues VS Expenditures - 16-17		(7,488.78)
Fund Balance Adjustments - 16-17		5,012,835.52
*16-17 End FB/17-18 Beg FB		5,005,346.74
Net of Revenues VS Expenditures - Current Year		77,633.16
Fund Balance Adjustments		0.00
Ending Fund Balance		5,082,979.90
Total Liabilities And Fund Balance		6,236,709.58

* Year Not Closed

**Action Items
For November 21, 2017
Board Meeting**

1. Presentation of the FY2016/2017 Audit

Donna Hecht from CHBW will be present to discuss the results of their work and make recommendations.

Recommendation: It is recommended that the Board accepts and places on file the FY 2016/2017 Audit as presented.

Hillsdale BPU Water Distribution / Wastewater Collections/ WWTP

Bill Briggs, Superintendent

Water License: D2, S1 #15686

Wastewater License: B, C, D #18359

Incident Report

November 2017

Significant Events Wastewater Collections

11/3 Sanitary Sewer Overflow in the swampy area south of Marion, east of Logan and west of Superior.

Significant Events Wastewater Treatment

Generator at the WWTP are installed, connected, and ready for service.

Primary and S. Secondary tanks are up and in use.

Significant Events Water Distribution

Water tower painting is finished and back in service

Leak Detection Efforts

After Hour Call Outs:

One for power outage on Hillsdale St. 11/3

AMI Meter Exchange

Wastewater Department Operations Report

2016/2017	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD	%	2016/2017	
Treated (Gal)	41283000	37103000	39937000	36692000									38753750	TOTAL	43225833	
Max. Treated (gal/day)	2280000	1322000	1580000	1429000									2280000	MAX	2524000	
Avg. Treated (gal/day)	1332000	1197000	1231000	1.184									940000.3	AVG	1401667	
Precipitation (in)	4.71	2.37	1.69	4.49									13.26	TOTAL	49.53	
Raw SS (mg/l)	331	360	283	255									307	AVG	235	
Final SS (mg/l)	4.2	3.9	2.9	3.1									3.5	AVG	3.9	
Permit SS (mg/l)	20	20	20	20	20	30	30	30	30	30	30	20	20	MO. AVG		
% Removal	99	99	99	99										99	AVG	98
Raw CBOD (mg/l)	157.3	186.8	139.5	118.3									150	AVG	131	
Final CBOD (mg/l)	2.12	2.1	2.6	2.2									2.3	AVG	2.0	
Permit CBOD (mg/l)	4	4	4	4	4	15	15	15	15	18	4	4		MO. AVG		
% Removal	99	99	98	98	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	AVG	98	
Raw Phosphate (mg/l)	3.4	4.9	4.7	4.6									4.4	AVG	5.0	
Final Phosphate (mg/l)	0.6	0.5	0.6	0.5									0.55	AVG	0.51	
Permit Phosphate (mg/l)	1	1	1	1	1	1	1	1	1	1	1	1		MO. AVG		
% Removal	82	90	87	89									87	AVG	89	
Raw Ammonia (mg/l)	10.8	15.5	23.7	27.4									19.4	AVG	15.5	
Final Ammonia (mg/l)	0.2	0.2	0.2	0.33									0.2	AVG	1.1	
Permit Ammonia (mg/l)	0.5	0.5	0.5	0.5	0.5	8.6	8.6	8.6	8.6	9.1	0.5	0.5		MO. AVG		
% Removal	98	99	99	99									99	AVG	93	
Final Mercury (ng/l)	0.78	0.9	0.9	0.5									0.77	12 Mo. AVG	0.73	
Permit Mercury (ng/l)	2	2	2	2	2	2	2	2	2	2	2	2		12 Mo. AVG		
Sludge - Digest (gal)	0	0	0	0					0	0	0	0	0	AVG	55080	
Sludge - Land (gal)	0	0	0	255000	0	0	0	0	0	0	0	0	255000	TOTAL	2065500	
Sludge - Dry Tons	0	0	0	34.27	0	0	0	0	0	0	0	0	34.27	TOTAL	174.9	
Ferrous Chlor. (gal/Mgal)	43.5	52.7	35.7	30.5									40.6	AVG	61.1	
CL2 (lb/Mgal)	12.3	15.1	12.2	17.2									14.2	AVG	13.6	
SO2 (lb/Mgal)	3.6	3.45	2.6	3.4									3.3	AVG	5.0	

Power Plant Monthly Report for October

Engines were not dispatched in October. #6 engine developed a water leak on a cylinder head. The head was removed and the head gaskets were replaced. A test run was completed after the repair was completed. #6 engine is back in service. #5 engine developed an oil leak from one of the heads and is scheduled to be repaired on November 15th. Daily and weekly checks are being completed and building maintenance and cleaning is ongoing.

Production & Operating Report

October

Unit	Total KW	On Gas	Test Hours	Fuel Consumption		Eng Hrs
				Gas (MCF)	Oil(Gals)	
5	0	0	0	0	0	0
6	9843.375	7905.125	2	64	207	2
Stand By			2.5		33	2.5
Boiler				35.2		
Total	9843.375	7905.125	2	99.2	207	2

Year-to-Date Totals, January 1st thru December 31st

Unit	Total KW	On Gas	Test Hours	Fuel Consumption		Eng Hrs
				Gas (MCF)	Oil(Gals)	
5	194262.314	177694.189	10	1467	2457	45
6	258799.437	234311	13	2045	3121	50
Stand By			17.5		264.3	19.5
Boiler				1179		
Total	453061.751	412005.314	23	4691	5578	95

Measurement

Fuel Tank Level September 5th 2017 2.050 **13,225.78** Gallons

Gas Usage this Month%

Unit 5 0%
Unit6 65%
Boiler 35%

Fuel Usage this Month%

Unit 5 0%
Unit6 100%

Electric Reliability Report

October

11/3/2017

HILLSDALE BOARD OF PUBLIC UTILITIES

Electric Distribution Superintendent

Chad Culbert

Electric Distribution Report

Operations Report for October 2017

- Crews installed underground services to six homes on the north side of Markris Dr.
- An old transformer and service was removed from 215 Uran St.
- A new 3-phase transformer and service was installed for a customer at 7160 Beecher Rd.

Incident Report for October 2017

- October 7th we had a high wind event that caused 5 separate outages. This was mainly due to dead trees and limbs falling into the powerlines.

Upcoming Field Projects

- Christmas decorations
- Construction of a new line to the airport. This will allow the current line to be removed which travels through a wood lot and very low area causing a higher rate of interruptions than we would like. The new line should provide much better reliability and ease of access when repairs are needed.
- Installation of a new underground service to a new home being built on Meadow Lane.

October Outage Numbers

IEEE Results		Range Results	
ASAI (percent)	99.9971%	Event Count	5
CAIDI (minutes)	38.712	APPA Major Event Threshold (minutes)	14.785 ⓘ
SAIDI (minutes)	1.225		
SAIFI (number of interruptions)	0.0317		

Engine Project Update for October

#5 Engine controls upgrade is completed. All wires and controls have been installed and have been tested. The programming has been tested with only the “black start” remaining. The testing was completed on October 8th with the engine running through all of its scenarios. The engine is running and performing well. #6 Engine upgrade will start after the first of the year as it fits into the contractor’s schedule.

OWNER: CITY of HILLSDALE BPU
CONTRACTOR: L. D. DOCSA ASSOCIATES, INC.
PROJECT: 2015 WASTEWATER SYSTEM IMPROVEMENTS
MI SRF PROJECT NO.: 5610-01
F&V PROJECT NO.: 812234

PROGRESS MEETING **MINUTES** October 25, 2017

Date Meeting Held: Wednesday October 25, 2017 10:30 am LDD Job Site Trailer

In Attendance: *See Attached Sign in Sheet*

ITEMS OF DISCUSSION

1. General Conditions

2. Erosion Control

3. Safety

4. Projected Schedule:

- a. LDD to have updated 4 week, Project Schedule and Material Delivery Log. Which they can commit to and which works for the Owner.
- b. Update Project Schedule
- c. Update Material and Equipment Log

5. Inlet Building

- a. LDD to measure for spool pieces and BPU will coordinate with LDD as to when they will fix the discharge piping at inlet pump station

6. South Clarifier

- a. Pre-grout and post grout inspection passed by Evoqua
- b. Grout was poured in the tank bottom, weir troughs, and effluent and scum boxes
- c. Filling tank with groundwater currently
- d. LDD needs to touch up paint around the welds

7. Dewatering

- a. South Clarifier
 - i. F&V will respond when LDD can turn off dewatering
- b. Solids Capture Tank
 - i. F&V will respond when LDD can turn off dewatering
- c. Digester dewatering turned off until digester cleaning resumes

8. RAS/WAS

- a. Pumps cannot run on auto until PLC is finished and programmed
- b. Instrument startup first week of November for flow meters. IPS to be out before starting
- c. BPU to comment on if sludge can go to sludge storage and bypass the digester

- i. BPU to coordinate with LDD when they will be hauling sludge offsite
- d. BPU has ordered new pump seals. BPU will provide for LDD when they are received

9. New Storage Building

- a. Building is almost complete, some work on the electrical building needs to be completed
 - i. LDD and LEE to coordinate with Aladdin for completion of ATS
- b. F&V is working on grading plan to send to LDD for the area north of the new storage building

10. Site Electric/ Electric Duct Bank and Electric Room at CHP Building

- a. Still working on transfer switch
- b. Ongoing electrical with digester
 - i. LEE will have to wait for new digester roof insulation to place electrical

11. Oxidation Ditches

- a. LDD is currently looking for motors to submit shop drawings

12. Solids Building

- a. Roof flashing – Bulletin No. 6
 - i. PCO #21
 - ii. F&V returned with comments, LDD states there are not issues
- b. Building completion date
 - i. LDD will continue to backfill and then pull sheet piling
 - ii. BPU provided sludge piping color for LDD
- c. Compressor controls status
 - i. Completed. LEE will coordinate with Donahue (Lance) to establish which spares these controls will be landed in
- d. All piping is complete and pumps have been started up (10/25)

13. Digesters and Digester Building

- a. Gas piping – Revised Sheet P13 in response to RFI #44
 - i. PCO #22
 - ii. F&V requested detailed breakdown, LDD waiting on subs to send a response
- b. Manway hatch in the side of the tank status
 - i. CO #9 sent for signatures – city to sign
 - ii. LDD requested go ahead, F&V confirmed they can start
 - iii. BPU, F&V and LDD to meet after meeting and paint location of hatch on digester
- c. Digester roof and insulation – Bulletin No. 7
 - i. PCO #23
 - ii. F&V responded with comments asking for detailed breakdown, LDD waiting on subs

14. Solids Capture Tank

- a. Pre-grout and post grout inspection passed by Evoqua
- b. Grout was poured in the tank bottom, weir troughs, and effluent and scum boxes
- c. Filling tank with groundwater currently
- d. LDD needs to touch up paint around the welds

15. Tertiary Filter

- a. Detailed design drawings for tertiary filter as described in 46 61 41.02 Part 1, Par. 1.01, D, 1. Including, but not limited to: Scott / Jennifer to provide
 - i. Demolition
 - ii. Structural
 - iii. Electrical
 - iv. I&C

16. Plant Effluent Water System

- a. LDD to start laying pipe in November

17. Substantial completion

- a. Notice to Proceed Date December 02, 2015
 - o CO # 1 no increase, Due 600 days, July 24, 2017 through CO # 1
 - o CO # 4 add 90 days, Due 690 days, October 23, 2017 through CO # 4
 - o CO # 2 add 160 days Due 850 days, April 02, 2018, through CO # 2
 - o CO # 7 add 21 days Due 871 days, April 21, 2018, through CO # 7
 - o CO # 8 add 42 days Due 913 days, June 02, 2018, through CO # 8
 - o CO # 3 add 60 days, Due 973 days, August 01, 2018, through CO # 3
- b. Ready for final payment due by
 - o CO # 1 no increase 650 days, September 12, 2017, through CO # 1
 - o CO # 4 add 90 days, Ready for final payment due by 740 days, December 12, 2017, through C.O # 4
 - o CO # 2 add 160 days, Ready for final payment due through 900 days, May 22, 2018, through CO # 2
 - o CO # 7 add 21 days, Ready for final payment due through 921 days, June 12, 2018, through CO # 7
 - o CO # 8 add 42 days, Ready for final payment due through 963 days, July 24, 2018, through CO # 8
 - o CO # 3 add 60 days, Ready for final payment due through 1,023 days, September 22, 2018, through CO # 3

18. Submittals/Shop Drawings/Material Certifications

- a. Review Submittals Log, F&V Handout for review
- b. Review Red & Yellow highlighted items of Shop Drawing Log
- c. LDD MATERIAL DELIVERY LOG (LDD to provide), Long lead items?
- d. American Iron & Steel material certifications and review process (pipe, valves, rebar, etc)
- e. O&M's for solids building

19. RFI LOG

- a. Review Issues and RFIs Log, F&V Handout for review

20. Contractor's Concerns

- a. BPU's status on switches at oxidation ditches?
 - i. LEE has placed tee's in the 480 volt conduit if the BPU ever needs power to the oxidation ditches
- b. LEE is having the electrical inspector out for primary and secondary clarifiers and is concerned that the inspector will ask where the safety disconnect is by the motor. It is still up to code it just extends the lock out tag out procedure for BPU

21. Owner's Concerns

- a. Construction Schedule updates and projected shut downs
- b. Generators
 - i. BPU (Jeff) has been in contact with Aladdin (Tony) to coordinate plant shut down. Aladdin will give BPU a 48 hour notice
- c. Ferrous chloride piping is going to remain the same size as noted on the drawing
 - i. LDD to locate where existing lines run, potentially oxidation ditches
 - ii. LEE showed concern for needing heat trace on the ferrous chloride line. The existing heat trace probably no longer functions. BPU to discuss whether they want heat trace on line to oxidation ditches

22. DESIGN / CONTRACT Modifications / Clarifications

- a. CO #9 / Bulletin #5 / PCO #20B for digester hatch sent for signatures
 - i. City to sign, then off to DEQ

23. Payment Status

- a. Draft of Previous months pay application to be reviewed, LDD to provide for review at each months meeting
 - i. LDD will provide at beginning of next week
- b. Davis-Bacon and related acts – requirements are in force – D-B certification should be submitted to MDEQ even when no actual labor was performed in the period
- c. Dan Argentati of Michigan Fair Contracting Center will perform interviews and payroll reviews, will need to know when active construction will occur for worker interviews (GC and subs)

24. Utilities

- a. Miss Dig call-ins – Please keep F&V updated on dates, job tickets/numbers, staking status
- b. MI Gas Utilities will be coming out in the next few weeks to replace gas service to solids building. F&V will coordinate with LDD

25. Traffic Control

- a. Parking

26. Permits

- a. No M/P permits
- b. Reminder that MDEQ must receive advance notice of the planned shutdown of any WWTP process unit; LDD and City operating staff to coordinate these notices, City to notify MDEQ

27. Miscellaneous Notes

28. Next Progress Meeting

- a. Wednesday, November 29, 2017 at 10:30 AM at LDD construction trailer

These meeting minutes are the writer's interpretation of the major events of the meeting. If anyone in attendance disagrees with the writer's interpretation, please indicate your discrepancy in writing within seven (7) days of the issue date of these minutes.

Prepared By:

Corey Turner
F&V Engineering

cc: Those in Attendance

**MICHIGAN SOUTH CENTRAL POWER AGENCY
BOARD OF COMMISSIONERS
September 12, 2017**

The Board of Commissioners of the Michigan South Central Power Agency held their Regular Board Meeting at 10:00 AM on September 12, 2017, at 720 Herring Road, Litchfield, MI 49252.

A notice had been posted in accordance with the Michigan Open Meetings Act No. 267.

Commissioners present were: Jeff Budd, Tom Tarkiewicz, Kevin Cornish, and Mike Barber. Alternate Commissioners present were: Ed Rice, City of Marshall; Bill Avery, Village of Union City. Commissioner Absent: Chris Mathis. Others present were: Glen White, General Manager; Paul Beckhusen, Robert Russell, and Christina Bernard of MSCPA; Christopher McArthur, Hillsdale Board of Public Utilities; Don Reid, Coldwater Daily Reporter; Jodi Dobson, Baker Tilly Virchow Krause; Craig Kleinhenz, American Municipal Power.

Chairman Tom Tarkiewicz called the meeting to order.

Jodi Dobson, Baker Tilly Virchow Krause, LLP presented the FY 2016-2017 Audit Report. The Agency received an "unmodified opinion", which is the best opinion possible. She stated that the audit process went very well and commended the Agency's staff for their cooperation. A motion was made by Mr. Cornish, supported by Mr. Barber, to accept and place on file the FY 2016-2017 Audit Report, as presented. Motion carried unanimously. A roll call vote was taken, with all members voting yes.

Craig Kleinhenz, American Municipal Power, presented the Annual Power Supply Report.

A motion was made by Mr. Cornish, supported by Mr. Barber, to approve the minutes of the July 12, 2017 Regular Meeting and July 12, 2017 Annual Meeting. Motion carried unanimously.

Mr. White presented the Strategic Planning Update.

Mr. White stated that AFEC had a 42% capacity factor for August while running during on-peak hours only due to cooler temperatures.

Mr. White reported that Prairie State now has both units in operation.

Mr. White stated that the Park Mill maintenance outage was extended and returned to service yesterday.

Mr. White stated that Clear Energy still has 9 MW available for the Board to consider.

Mr. Beckhusen updated the Board on the Coldwater Solar Project. He stated that a new fence is going up and they are balancing the site.

Mr. White reported that Project IV dispatched 84 hours during August.

Mr. White presented the Transmission Update.

Mr. White stated that we are still waiting on FERC Commission approval of the Transmission Ownership and Operating rollover settlement.

Mr. White reported that the meetings with each Member to review the nFront IRP have been completed with all in support of the study's recommendation. He stated that we will have more information from the state by the end of the month.

Mr. White stated that the AMP Asset Realignment Process is ongoing.

Mr. White reviewed Cyber Insurance.

Mr. Beckhusen distributed a draft lease for the Coldwater office for the Board to review. He stated that CBPU proposes to retain ownership of the Administration Building and MSCPA would lease space. He stated that no action is needed at this time.

Mr. Beckhusen distributed a contract for shared services with MPPA. A motion was made by Mr. Cornish, supported by Mr. Budd, to authorize the execution of the MPPA Shared Service Contract. Motion carried unanimously.

Mr. Beckhusen stated that they are working on a draft to cancel his agreement for shared services with Coldwater.

Mr. White presented the Legal Update.

Mr. White reported that the process continues on PA 341 and 342. He stated that we have filed comments promoting our MISO out of state capacity and Commission order on capacity demonstration is expected by September 28th.

Mr. White reported that we received notice of SECA payment for the amount of \$1,495,756.08 expected around September 20th. He stated that we need to determine how the money will be returned to the members. Mr. Russell recommended that the amount charged originally be refunded through member bills before the end of the fiscal year. Mr. White stated that this would be an item to discuss at the work session.

Mr. White updated the Board on Endicott Decommissioning.

Mr. White reported that the property purchase agreement remains under review by InnerPoint. He stated that we received a FOIA request and are working on gathering the information.

Mr. White reported that Michigan Hub has an environmental review company on site today to do their own Phase I and Phase II analysis. He stated that the goal is to close by the end of September and once we have final documents we will call a special meeting.

Mr. White reported that a deed restriction for commercial use needs to be filed and sign offs from all easement holders is required for MDEQ full release.

Mr. White stated that METC is in the process of demolition of the substation site and we will be releasing old easement and replacing with easement to cover overhead lines.

A motion was made by Mr. Cornish, supported by Mr. Barber, to approve the June 2017 and July 2017 Financial and Investment reports. Motion carried unanimously.

A motion was made by Mr. Barber, supported by Mr. Cornish, to approve the June 2017 Invoices, check numbers 85771 through 85840 including wire transfer payments, paid in the amount of \$3,290,414.18; and the July 2017 Invoices, check numbers 85841 through 85909 including wire transfer payments, paid in the amount of \$3,516,791.67. Motion carried unanimously.

A motion was made by Mr. Cornish, supported by Mr. Budd to adopt the revised Investment Policy, as presented. Motion carried unanimously. A roll call vote was taken, with all members voting yes.

Mr. White reported that we will be paying METC \$957,474.66 and the excess of \$42,525.34 that we already collected will be credited on September's service invoice issued in October to coincide with the payment. A motion was made by Mr. Cornish, supported by Mr. Budd to approve payment for the METC Utilization Adjustment and Settlement for 2016. Motion carried unanimously. A roll call vote was taken, with all members voting yes.

The Member's Municipalities' update was given by the Board members.

- Mr. Budd stated that the equalization basin will be open in November and they are working on water and wastewater piping. He reported that Clemens Food Group opened on September 5th.
- Mr. Barber stated that the new fire truck is in service and Council approved a Fiber to Premise Committee.
- Mr. Tarkiewicz stated that they are looking at 5 or 6 medical marijuana facilities and there has been a lot of activity with 63 acres that has been sold. Mr. Rice stated that the Fiber to Premise is serving all city buildings and plan on connecting commercial customers in a couple weeks.

- Mr. Cornish stated that they are working on normal summer projects and replacing primary backup.
- Mr. Avery stated that they continue to pursue building a new water tower and improving the hydro embankment.

Mr. White suggested that the October Board Meeting be cancelled due to conflict with the MMEA Conference. The Board agreed.

Mr. White reminded the Board that the AMP Conference is scheduled for September 25th-28th and he will finalize an agenda for the Work Session.

With no further business to come before the Board, the meeting adjourned.

Tom Tarkiewicz, Chairman

Christina Bernard, Secretary

MICHIGAN SOUTH CENTRAL POWER AGENCY
BOARD OF COMMISSIONERS
WORK SESSION

September 27, 2017

The Board of Commissioners of the Michigan South Central Power Agency held a Work Session at 9:30 A.M. on September 27, 2017, at 3900 Chagrin Drive, Columbus, OH 43219.

A notice had been posted in accordance with the Michigan Open Meetings Act No. 267.

Commissioners present were: Tom Tarkiewicz, Jeff Budd and Mike Barber. Commissioner Kevin Cornish was present via conference call. Others present were: Glen White, Paul Beckhusen and Robert Russell of MSCPA; Don Reid, Coldwater Daily Reporter; Jerry Willman, Craig Kleinhenz, Mike Migliore and Chris Norton of American Municipal Power.

Chairman Tom Tarkiewicz called the meeting to order.

The Board discussed leveling rates through the Rate Stabilization Fund and would like to draft a policy by the first of the year.

Mr. Russell presented the Cash Analysis and Member Equity Report.

The Board discussed MERS funding levels.

The Board discussed the lease agreement for the Coldwater Building and prefer to own the building rather than lease space.

The Board discussed the By-Laws which need to be updated due to an issue with fiduciary liability.

The Board reviewed the Draft Master Services Agreement.

A motion was made by Mr. Budd, supported by Mr. Barber, to authorize the execution of the Property Purchase Agreement in substantially the form provided with such changes as recommended by legal counsel or as may be necessary or convenient to finalize the agreement, provided that such changes are not detrimental to the agency; and authorize Glen White, Board Officers, and agency staff to take all necessary actions and execute all documents necessary to complete the transaction and close on the sale. Motion carried unanimously.

A motion was made by Mr. Barber, supported by Mr. Budd, to authorize the execution of the Amendment of Demolition and Salvage Agreement and the

Amendment of Salvage Rights Purchase Agreement. Motion carried unanimously.

A motion was made by Mr. Budd, supported by Mr. Barber, to approve the payment of \$200,000 to Michigan Hub, LLC for asbestos remediation of ACM roofing and 2x60" pipe. Motion carried unanimously.

A motion was made by Mr. Barber, supported by Mr. Budd, to authorize Mr. Beckhusen to act on behalf of Mr. White in his absence. Motion carried unanimously.

The Board reviewed Michigan Capacity.

With no further business to come before the Board, the meeting adjourned.

Tom Tarkiewicz, Chairman

Christina Bernard, Secretary

MEMBERS PEAK DEMAND
(THIS MONTH VS THIS MONTH LAST YEAR)

Year	Month	<u>CLINTON</u>		<u>COLDWATER</u>		<u>HILLSDALE</u>		<u>MARSHALL</u>		<u>UNION CITY</u>		<u>MEMBER TOTAL</u>		<u>MEMBER COINCIDENT</u>	
		Demand (KW)	Chg. (%)	Demand (KW)	Chg. (%)	Demand (KW)	Chg. (%)	Demand (KW)	Chg. (%)	Demand (KW)	Chg. (%)	Demand (KW)	Chg. (%)	Demand (KW)	Chg. (%)
<u>2016</u>	JULY	5,466	4.4	61,600	-0.1	26,272	-2.8	23,042	5.9	3,972	3.6	120,352	0.7	119,755	0.9
	AUG.	5,866	17.6	64,741	9.1	27,792	11.6	23,859	7.1	4,224	12.2	126,482	9.7	124,625	9.6
	SEPT.	5,876	16.3	76,902	2.5	28,000	4.7	24,890	11.6	3,947	5.9	139,615	5.1	124,968	6.2
	OCT.	3,765	10.9	78,393	-1.3	19,456	8.9	17,350	7.8	2,270	-3.5	121,234	1.7	117,458	1.1
	NOV.	3,853	6.6	79,263	0.0	17,408	-0.5	15,807	-2.0	2,529	-1.4	118,860	-0.2	115,868	-0.9
	DEC.	4,056	9.3	81,595	1.6	19,120	7.9	16,867	2.4	3,050	14.5	124,688	3.1	123,221	2.9
<u>2017</u>	JAN.	4,006	0.0	81,443	-1.1	18,528	-2.8	16,175	-4.3	2,804	-4.2	122,956	-1.8	121,066	-2.5
	FEB.	3,944	1.5	80,153	-1.1	18,320	-2.0	16,544	-1.7	2,752	4.6	121,713	-1.1	120,191	-1.2
	MAR.	3,997	6.3	79,866	-0.5	17,632	-2.5	16,173	-1.3	2,504	-5.0	120,172	-0.8	119,042	-0.6
	APR.	3,539	1.1	77,939	1.6	16,992	0.2	16,024	-0.2	2,167	1.2	116,661	1.1	115,480	1.2
	MAY	4,203	-6.8	54,966	3.8	20,576	-1.1	19,721	1.4	2,418	-4.7	101,884	1.6	101,019	3.1
	JUNE	5,377	1.1	62,142	4.7	26,528	3.0	23,628	5.6	3,651	12.1	121,326	4.6	120,918	4.7
	YTD PEAK	5,876	10.5	81,595	-0.9	28,000	3.6	24,890	11.3	4,224	10.2	139,615	5.1	124,968	0.7
<u>2017</u>	JULY	5,362	-1.9	63,204	2.6	25,952	-1.2	22,666	-1.6	3,821	-3.8	121,005	0.5	117,021	-2.3
	AUG.	5,016	-14.5	67,485	4.2	24,960	-10.2	22,001	-7.8	3,671	-13.1	123,133	-2.6	122,665	-1.6
	SEPT.	5,531	-5.9	70,092	-8.9	25,834	-7.7	22,382	-10.1	3,600	-8.8	127,439	-8.7	124,955	0.0
	OCT.	0	NA	0	NA	0	NA	0	NA	0	NA	0	NA	0	NA
	NOV.	0	NA	0	NA	0	NA	0	NA	0	NA	0	NA	0	NA
	DEC.	0	NA	0	NA	0	NA	0	NA	0	NA	0	NA	0	NA
<u>2018</u>	JAN.	0	NA	0	NA	0	NA	0	NA	0	NA	0	NA	0	NA
	FEB.	0	NA	0	NA	0	NA	0	NA	0	NA	0	NA	0	NA
	MAR.	0	NA	0	NA	0	NA	0	NA	0	NA	0	NA	0	NA
	APR.	0	NA	0	NA	0	NA	0	NA	0	NA	0	NA	0	NA
	MAY	0	NA	0	NA	0	NA	0	NA	0	NA	0	NA	0	NA
	JUNE	0	NA	0	NA	0	NA	0	NA	0	NA	0	NA	0	NA
	YTD PEAK	5,531	-5.9	70,092	-14.1	25,952	-7.3	22,666	-8.9	3,821	-9.5	127,439	-8.7	124,955	0.0

MEMBER ENERGY USAGE
(THIS MONTH VS THIS MONTH LAST YEAR)

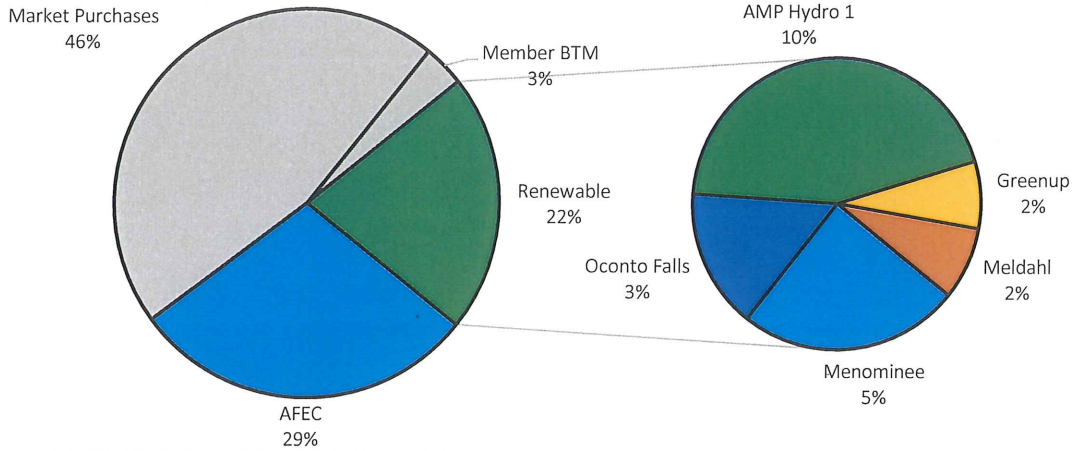
Year	Month	<u>CLINTON</u>		<u>COLDWATER</u>		<u>HILLSDALE</u>		<u>MARSHALL</u>		<u>UNION CITY</u>		<u>MEMBER TOTAL</u>	
		Energy (KWHRS)	Chg. (%)	Energy (KWHRS)	Chg. (%)	Energy (KWHRS)	Chg. (%)	Energy (KWHRS)	Chg. (%)	Energy (KWHRS)	Chg. (%)	Energy (KWHRS)	Chg. (%)
<u>2016</u>	JULY	2,573,000	9.3	30,921,600	0.2	12,471,312	6.0	11,060,097	5.3	1,702,493	12.8	58,728,502	3.0
	AUG.	2,671,331	18.1	34,523,171	11.2	13,285,523	13.0	11,836,989	12.7	1,679,302	8.7	63,996,316	12.0
	SEPT.	2,175,978	4.5	31,380,358	-1.5	11,321,031	0.0	9,948,449	0.2	1,285,031	-4.5	56,110,847	-0.7
	OCT.	1,919,446	2.7	35,824,390	-9.0	10,102,000	-0.2	9,002,110	-0.5	1,232,841	-3.6	58,080,787	-5.8
	NOV.	1,930,071	6.2	37,622,819	-0.8	9,639,584	0.6	8,523,584	-2.0	1,324,981	-1.7	59,041,039	-0.5
	DEC.	2,227,416	7.8	42,699,168	2.8	10,827,296	6.9	9,226,081	0.8	1,566,429	8.7	66,546,390	3.4
<u>2017</u>	JAN.	2,211,121	4.0	44,302,105	1.7	10,866,422	0.4	9,450,335	-1.1	1,508,303	-3.9	68,338,286	1.0
	FEB.	1,933,256	-2.1	34,886,215	-12.2	9,435,054	-6.4	8,399,360	-6.0	1,291,867	-7.8	55,945,752	-9.9
	MAR.	2,099,301	4.2	34,060,787	-7.2	10,378,176	4.5	9,161,159	0.3	1,410,425	8.3	57,109,848	-3.3
	APR.	1,808,042	-1.5	30,067,604	0.3	9,233,104	-2.6	8,272,237	-4.3	1,146,802	-1.8	50,527,789	-1.1
	MAY	1,907,600	-4.3	28,766,570	1.1	9,777,600	-1.9	8,941,826	-3.0	1,170,306	-1.2	50,563,902	-0.5
	JUNE	2,169,010	-4.1	31,063,892	0.3	11,117,081	-0.3	10,171,487	-0.8	1,403,355	-3.1	55,924,825	-0.3
	YTD TOTAL	25,625,572	3.9	416,118,679	-1.4	128,454,183	1.9	113,993,714	0.4	16,722,135	1.1	700,914,283	-0.3
<u>2017</u>	JULY	2,428,014	-5.6	32,820,117	6.1	12,116,375	-2.8	10,778,020	-2.6	1,665,468	-2.2	59,807,994	1.8
	AUG.	2,259,470	-15.4	35,357,874	2.4	11,647,443	-12.3	10,539,870	-11.0	1,610,355	-4.1	61,415,012	-4.0
	SEPT.	2,060,056	-5.3	33,487,618	6.7	10,793,122	-4.7	9,577,384	-3.7	1,260,739	-1.9	57,178,919	1.9
	OCT.	0	NA	0	NA	0	NA	0	NA	0	NA	0	NA
	NOV.	0	NA	0	NA	0	NA	0	NA	0	NA	0	NA
	DEC.	0	NA	0	NA	0	NA	0	NA	0	NA	0	NA
<u>2018</u>	JAN.	0	NA	0	NA	0	NA	0	NA	0	NA	0	NA
	FEB.	0	NA	0	NA	0	NA	0	NA	0	NA	0	NA
	MAR.	0	NA	0	NA	0	NA	0	NA	0	NA	0	NA
	APR.	0	NA	0	NA	0	NA	0	NA	0	NA	0	NA
	MAY	0	NA	0	NA	0	NA	0	NA	0	NA	0	NA
	JUNE	0	NA	0	NA	0	NA	0	NA	0	NA	0	NA
	YTD TOTAL	6,747,540	-9.1	101,665,609	5.0	34,556,940	-6.8	30,895,274	-5.9	4,536,562	-2.8	178,401,925	-0.2

MEMBER ENERGY USAGE
(YEAR TO DATE - RUNNING AVERAGE)

Year	Month	<u>CLINTON</u>		<u>COLDWATER</u>		<u>HILLSDALE</u>		<u>MARSHALL</u>		<u>UNION CITY</u>		<u>MEMBER TOTAL</u>	
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	DEC.	2,227,416	8.4	42,699,168	0.2	10,827,296	4.6	9,226,081	3.0	1,566,429	3.8	66,546,390	1.8
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	FEB.	1,933,256	6.6	34,886,215	-1.3	9,435,054	2.8	8,399,360	1.5	1,291,867	1.3	55,945,752	0.2
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	MAY	1,907,600	4.7	28,766,570	-1.5	9,777,600	2.1	8,941,826	0.5	1,170,306	1.5	50,563,902	-0.3
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	OCT.	0	NA	0	NA	0	NA	0	NA	0	NA	0	NA
	NOV.	0	NA	0	NA	0	NA	0	NA	0	NA	0	NA
	DEC.	0	NA	0	NA	0	NA	0	NA	0	NA	0	NA
<u>2018</u>	JAN.	0	NA	0	NA	0	NA	0	NA	0	NA	0	NA
	FEB.	0	NA	0	NA	0	NA	0	NA	0	NA	0	NA
	MAR.	0	NA	0	NA	0	NA	0	NA	0	NA	0	NA
	APR.	0	NA	0	NA	0	NA	0	NA	0	NA	0	NA
	MAY	0	NA	0	NA	0	NA	0	NA	0	NA	0	NA
	JUNE	0	NA	0	NA	0	NA	0	NA	0	NA	0	NA
	YTD TOTAL	6,747,540	-9.1	101,665,609	5.0	34,556,940	-6.8	30,895,274	-5.9	4,536,562	-2.8	178,401,925	-0.2

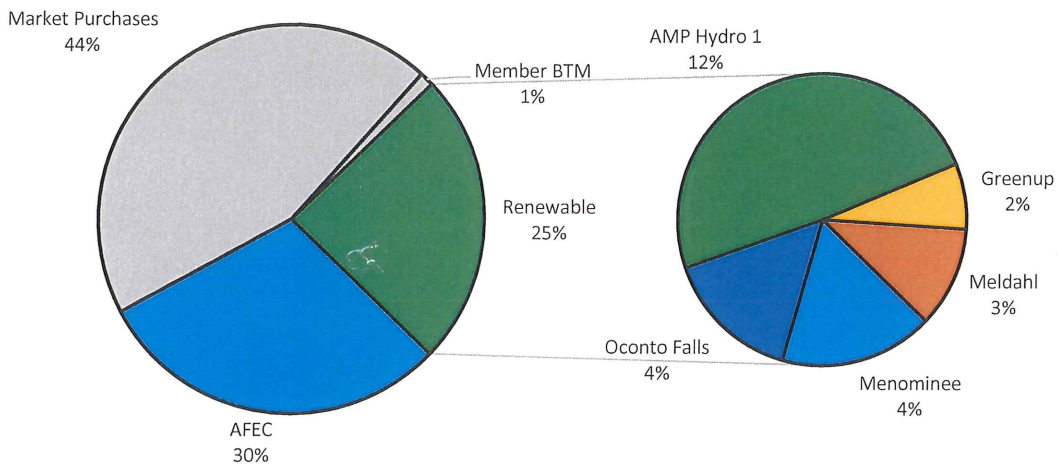
Hillsdale Energy Resource Mix

September 2017



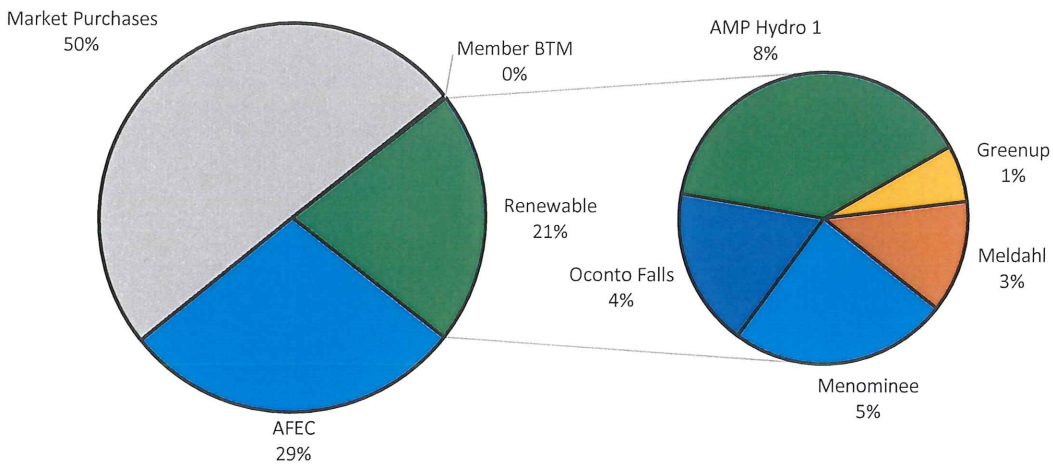
Market Sales: 20 MWh, 0.2% of Total Energy

Fiscal YTD



Market Sales: 20 MWh, 0.1% of Total Energy

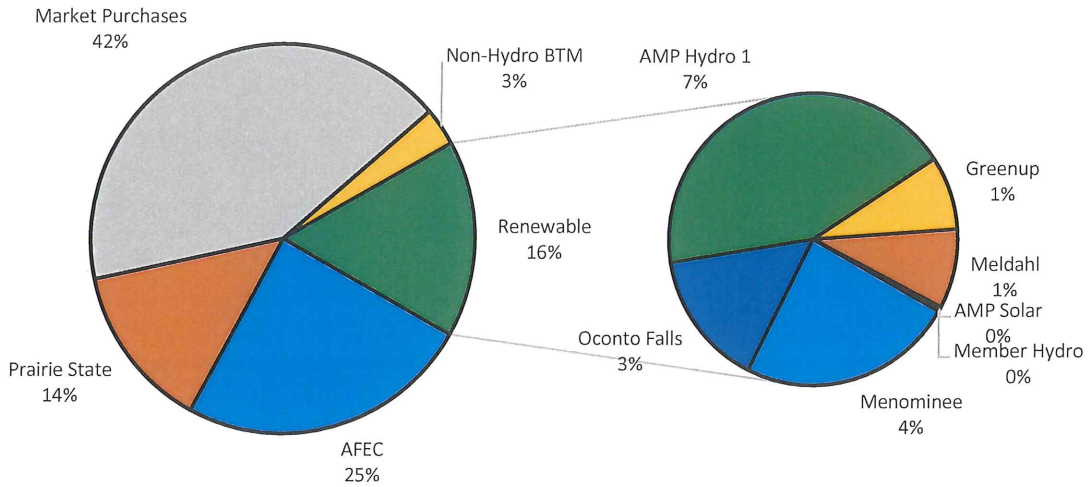
Prior Fiscal Year



Market Sales: 29 MWh, 0.0% of Total Energy

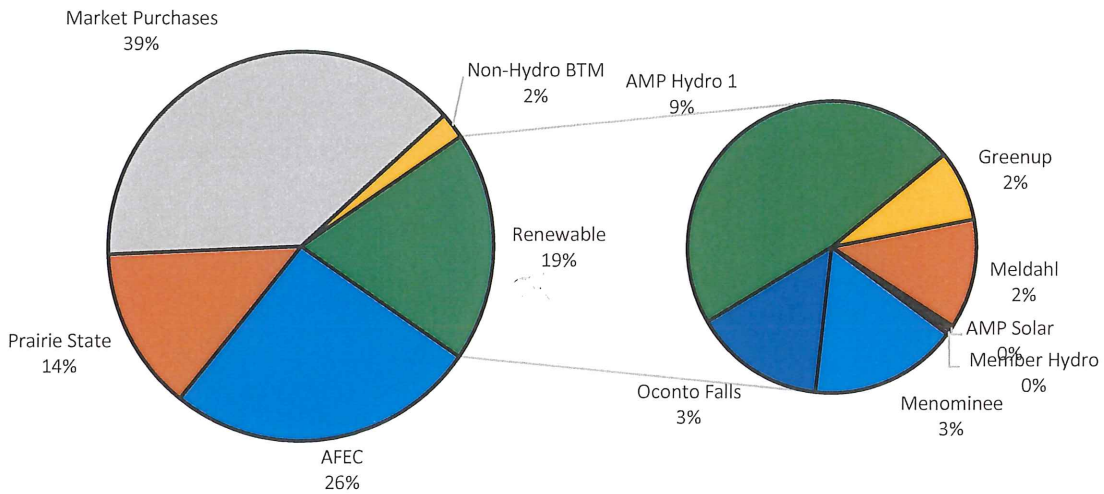
MSCPA Total Energy Resource Mix

September 2017



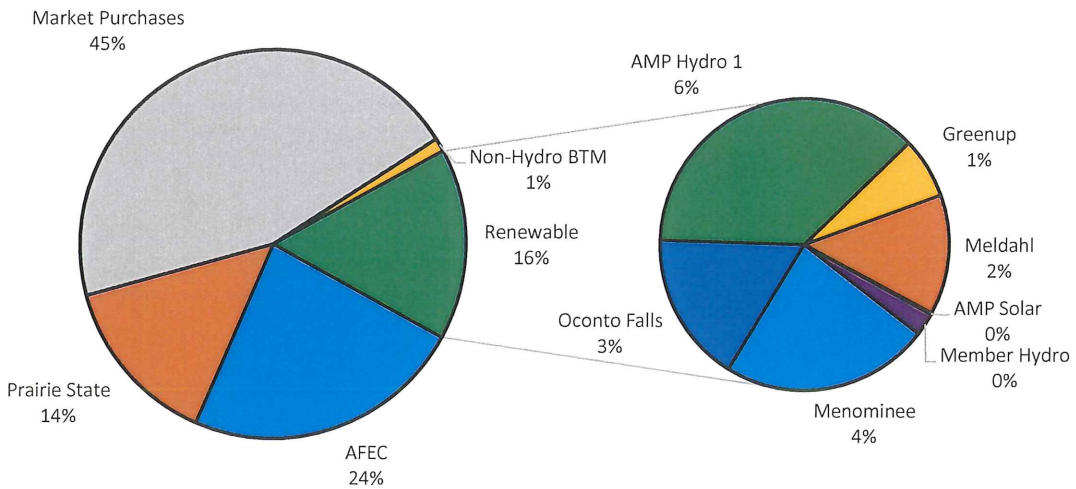
Market Sales: 95 MWh, 0.2% of Total Energy

Fiscal YTD



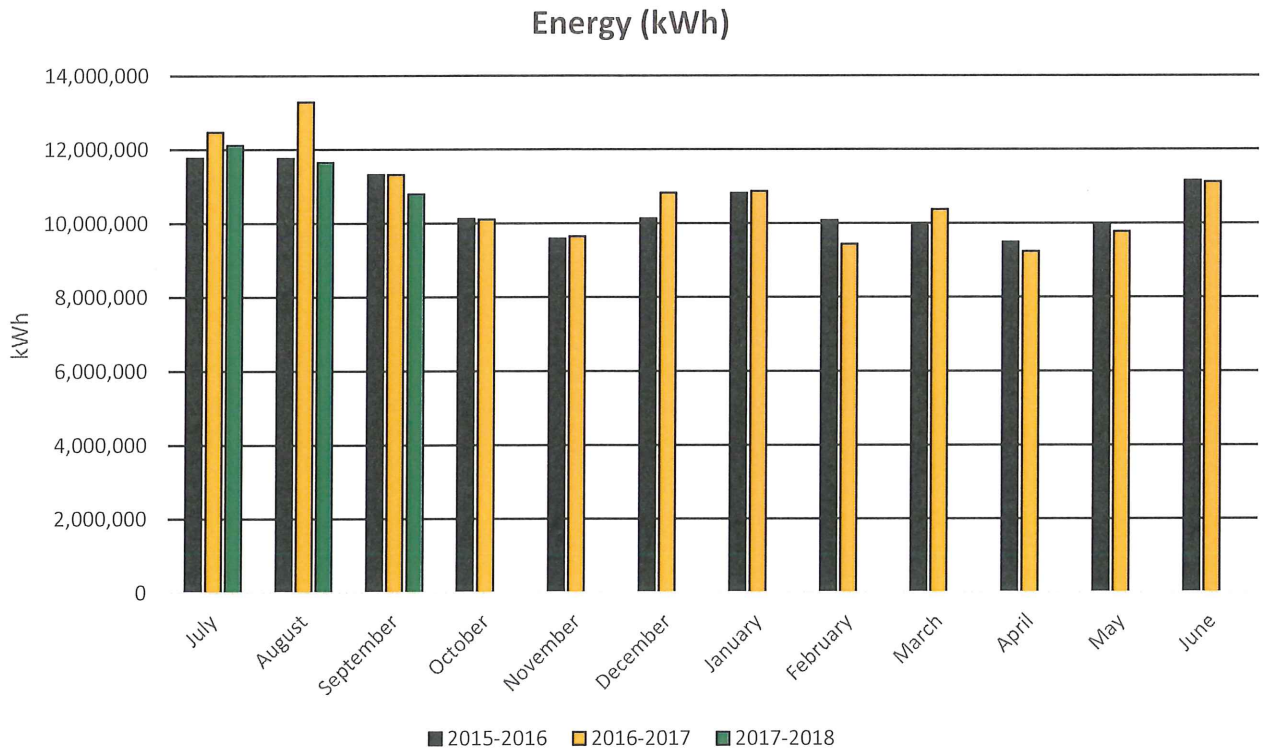
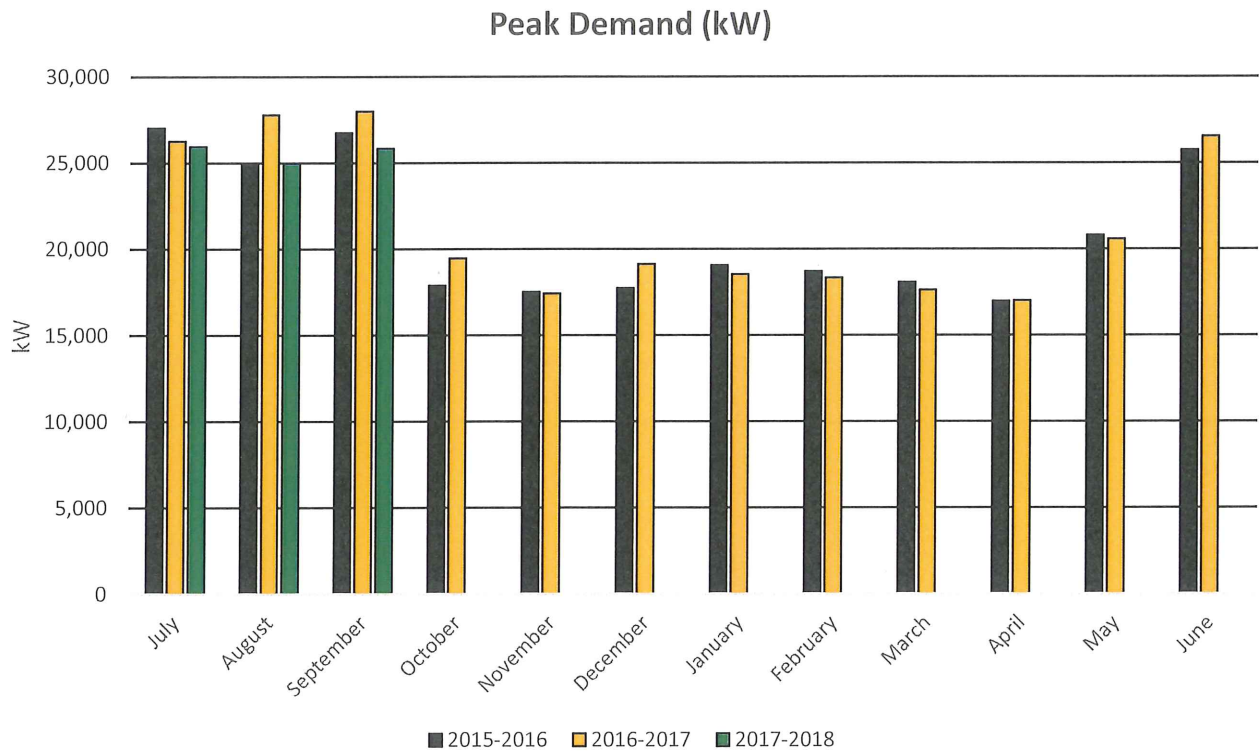
Market Sales: 270 MWh, 0.2% of Total Energy

Prior Fiscal Year



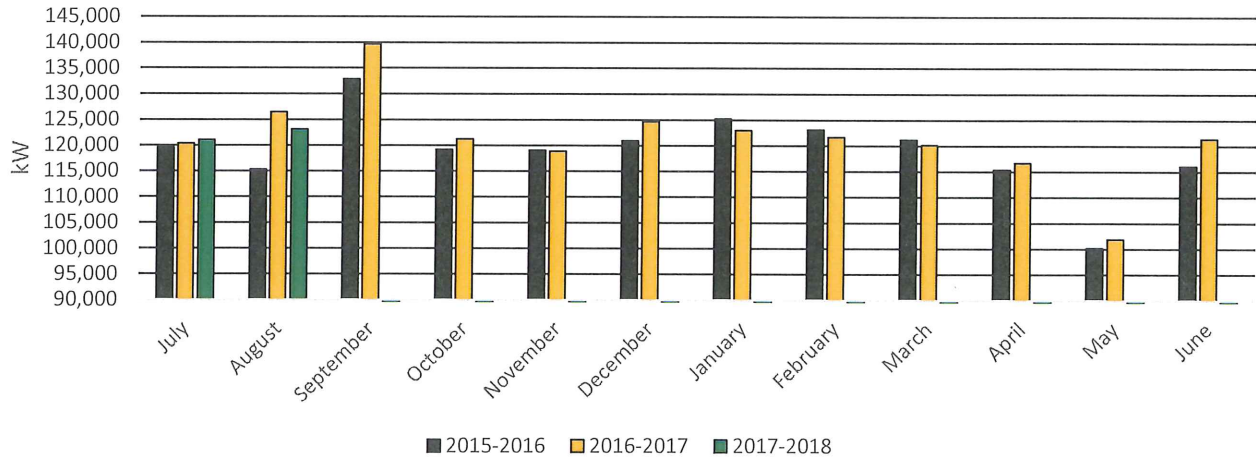
Market Sales: 2,921 MWh, 0.4% of Total Energy

Hillsdale - Demand and Energy History

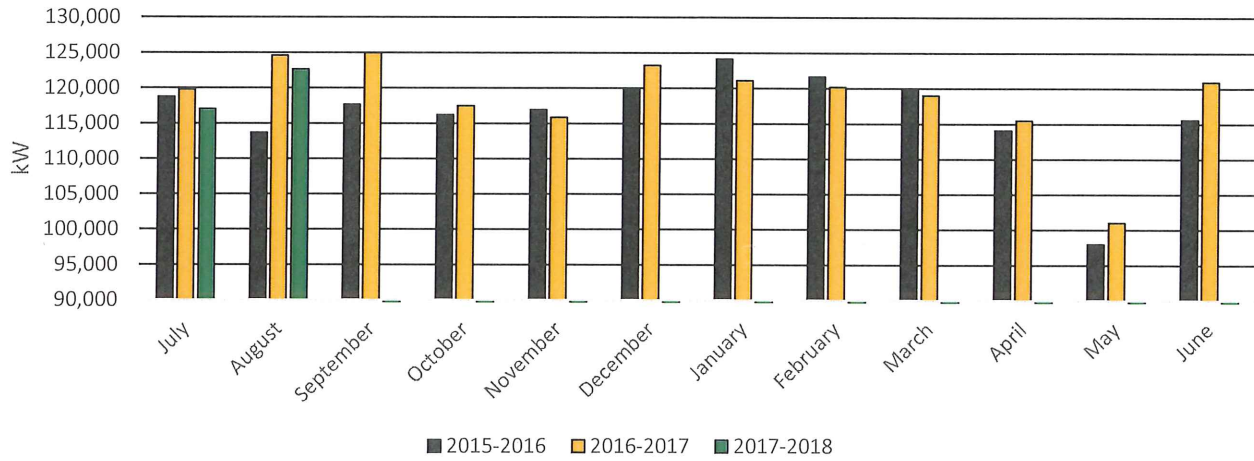


Member Total - Demand and Energy History

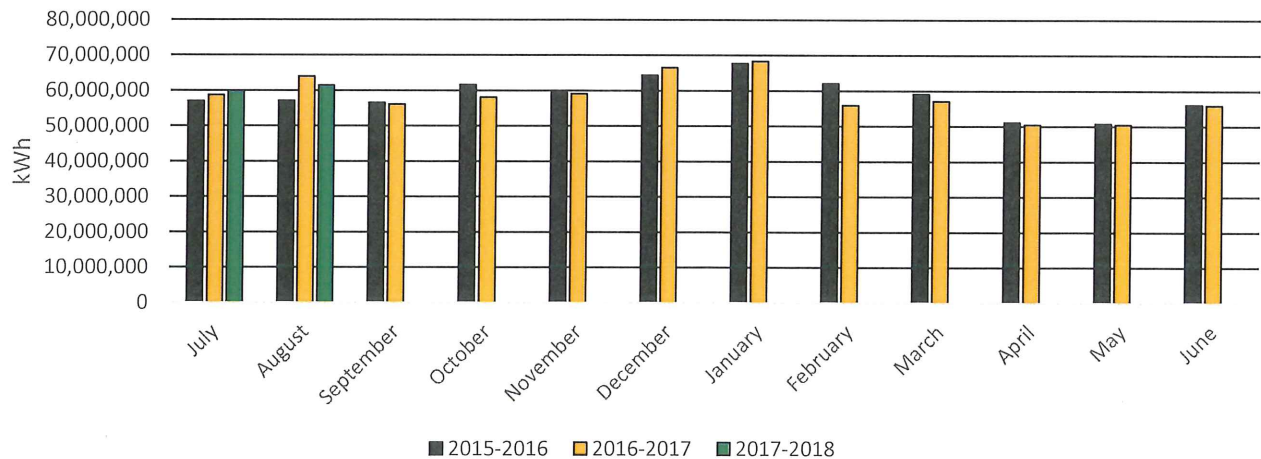
Peak Demand - Non-Coincident (kW)



Peak Demand - Coincident (kW)

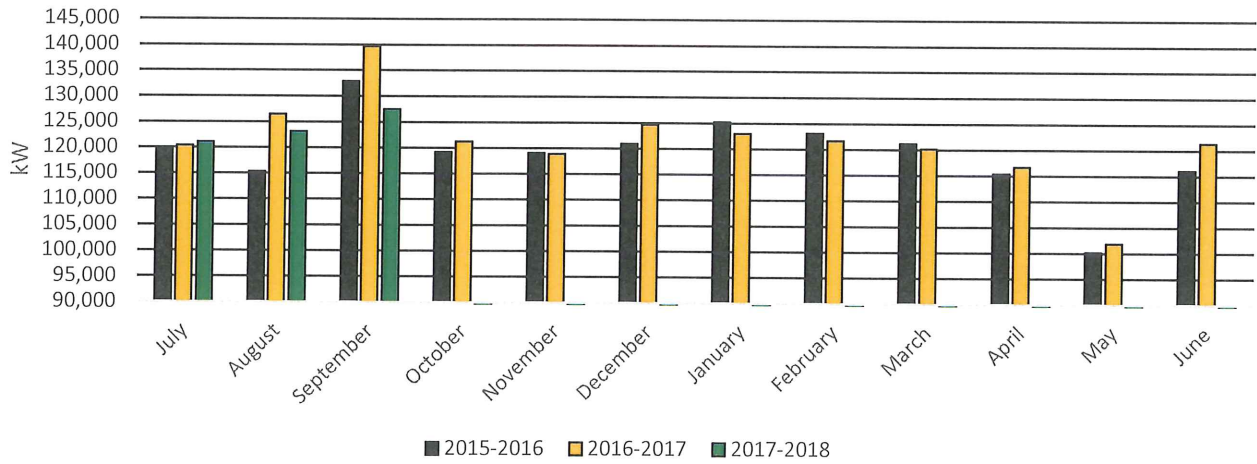


Energy (kWh)

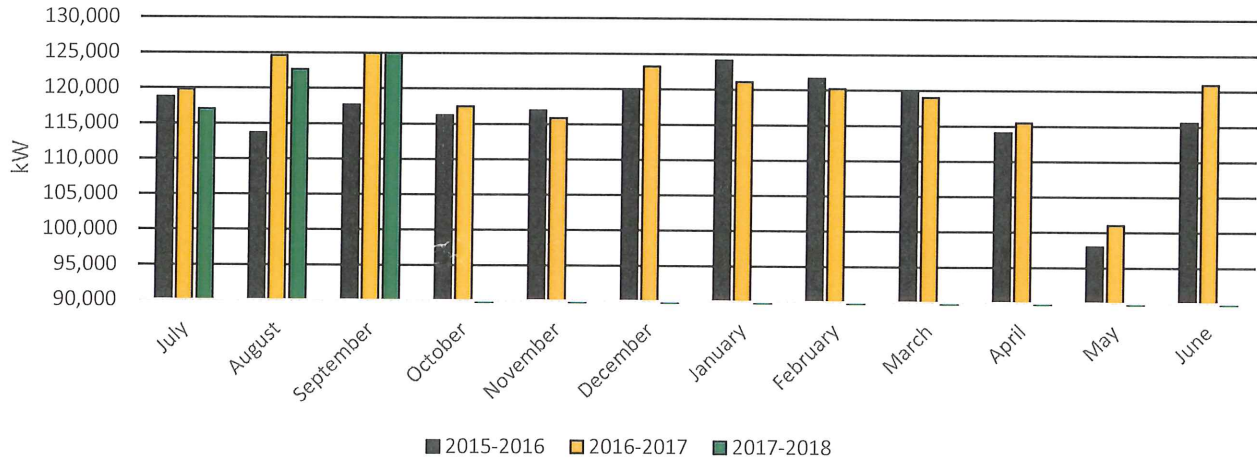


Member Total - Demand and Energy History

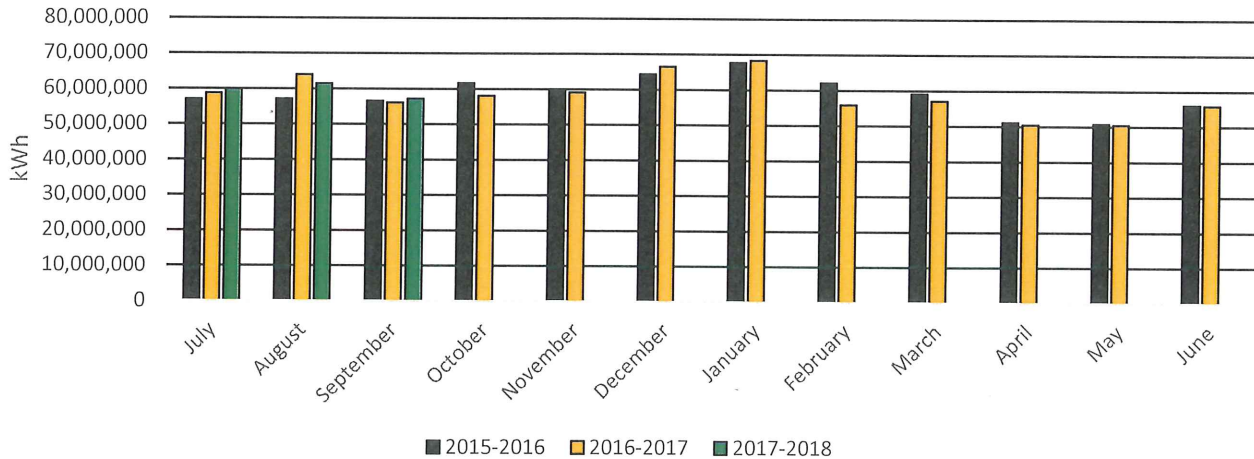
Peak Demand - Non-Coincident (kW)



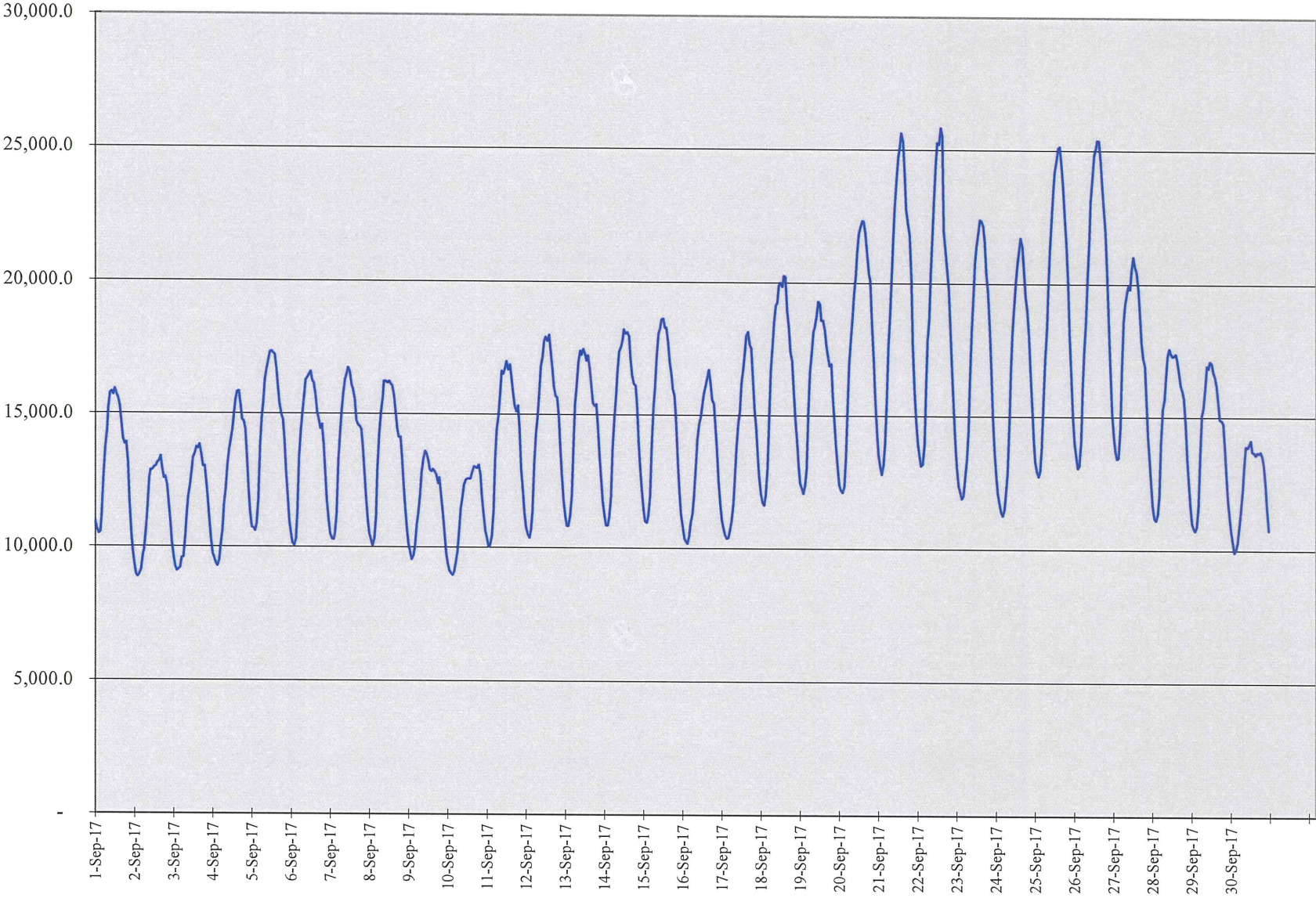
Peak Demand - Coincident (kW)



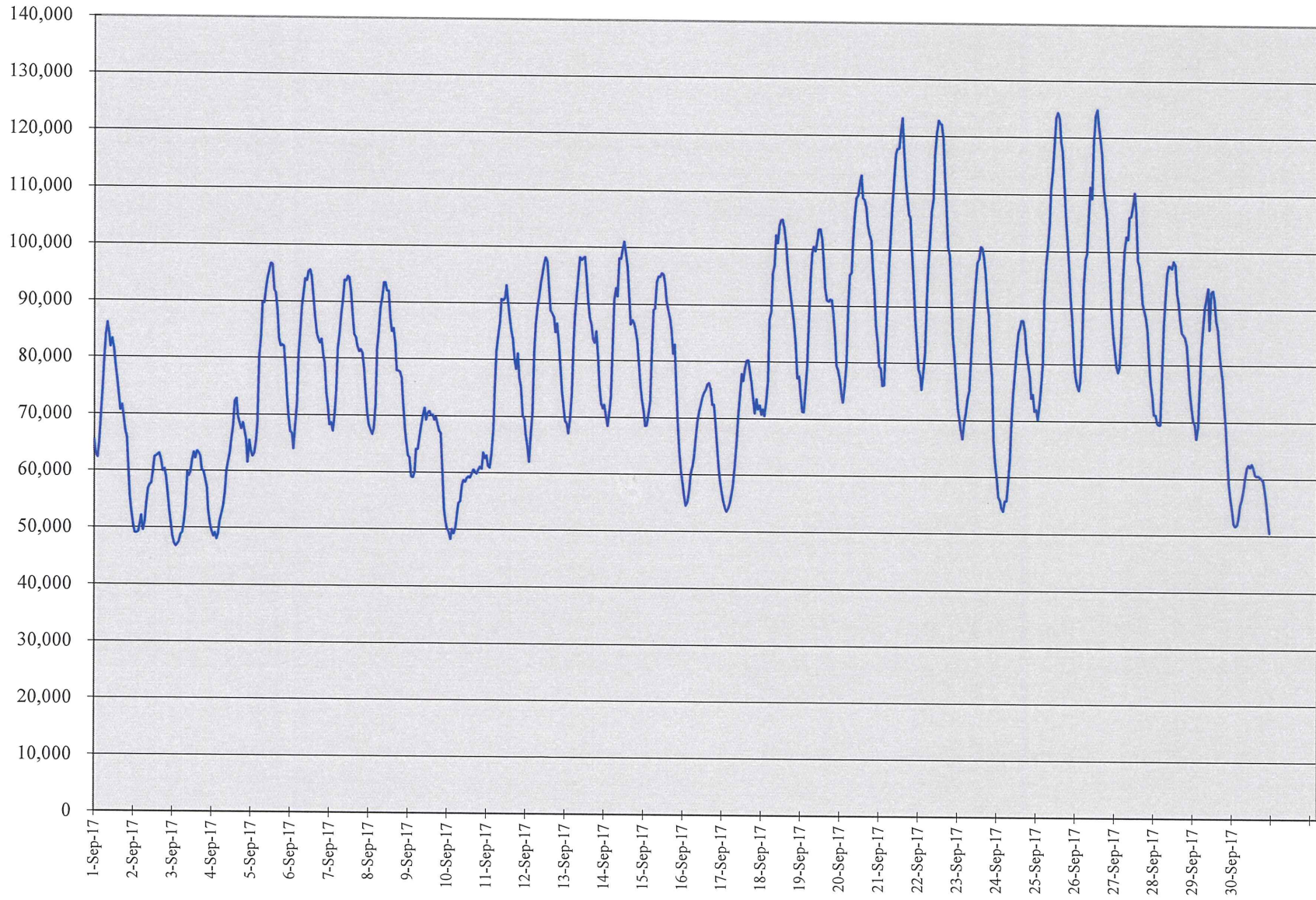
Energy (kWh)



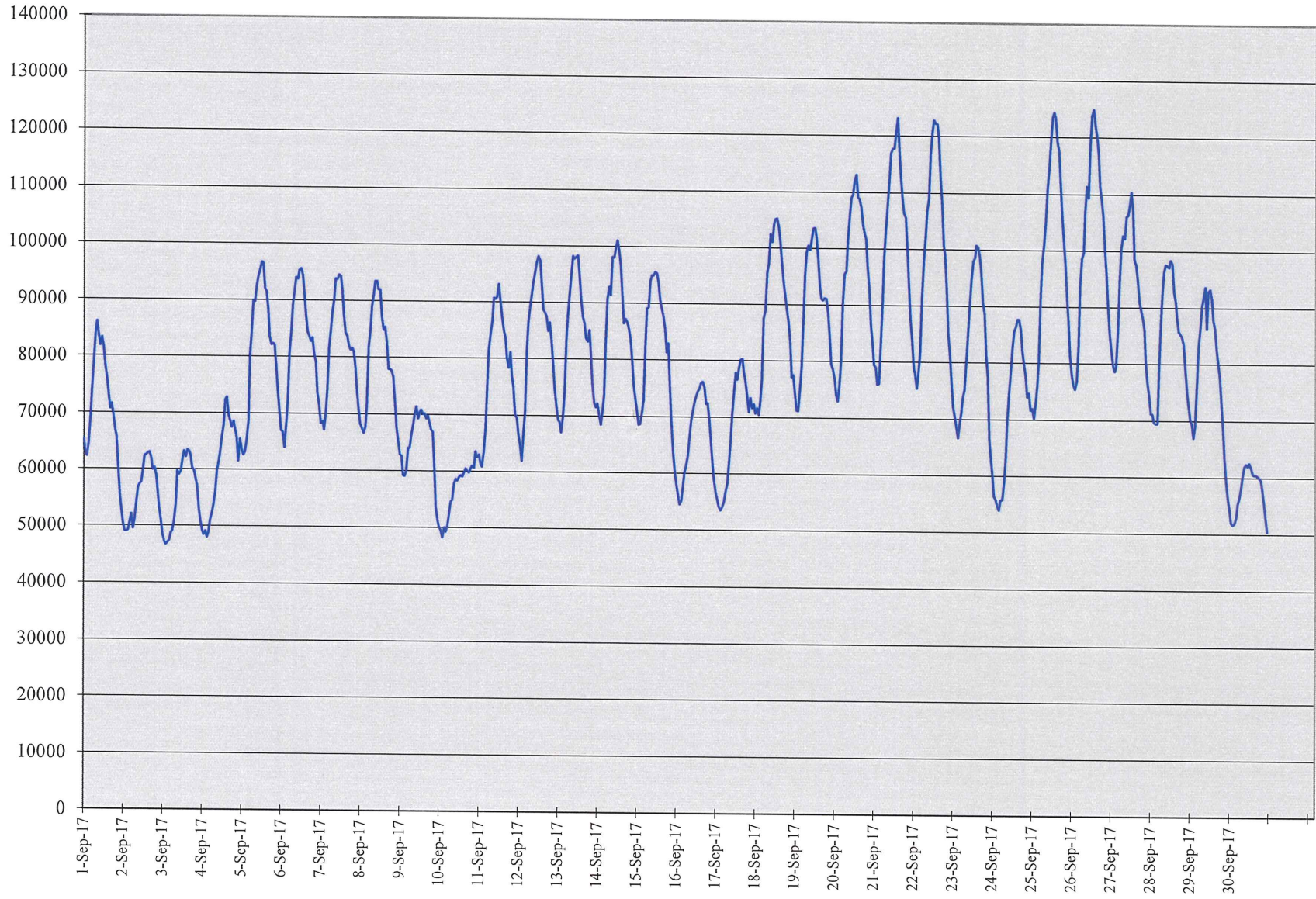
Hillsdale Net kWh



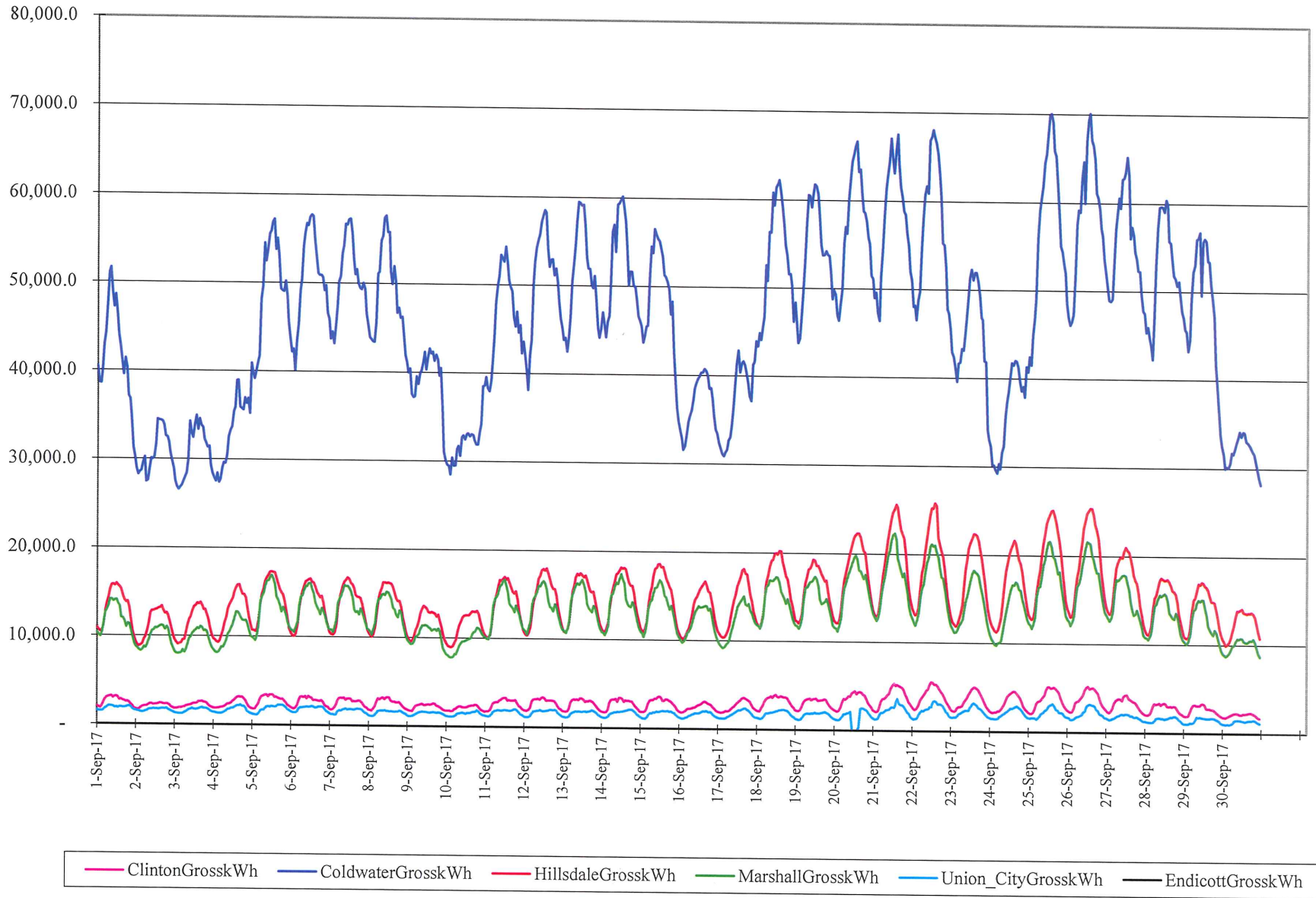
MSCPA Total Usage (kWh)



Member Total Usage (kWh)



MSCPA Gross kWh



CITY COUNCIL MINUTES

City of Hillsdale
 October 2, 2017
 7:00 P.M.

Regular Meeting

Call to Order and Pledge of Allegiance

Mayor Scott Sessions opened the meeting with the Pledge of Allegiance.

Roll Call

Mayor Scott Sessions called the meeting to order.

Council Members present:	Scott M. Sessions, Mayor Adam Stockford, Ward 1 Brian Watkins, Ward 1 Timothy Dixon, Ward 2 William Morrissey, Ward 2 Bruce Sharp, Ward 3 William Zeiser, Ward 3 Patrick Flannery, Ward 4
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Council Members absent:	Matthew Bell, Ward 4
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Also present were: City Manager David Mackie, City Clerk Stephen M. French, City Attorney John Lovinger, City Attorney Tom Thompson, Bonnie Tew (Finance), Kay Freese (HR), Scott Hephner (HCPD & HCFD), Mark Hawkins (HCFD), Jake Hammel (DPS), Mary Hill (Library), Mike Barber (BPU), Chris McArthur (BPU), Corey Murray (Hillsdale Daily News), Nic Rowan (Hillsdale Collegian), Ray Briner, Don Hernandez, Richard Smith, Karla Adams, Luke Wheeler, Ted Jansen, Dennis Wainscott, and Penny Swan.

Approval of Agenda

Council Member Watkins, seconded by Council Member Zeiser, moved to approve the October 2, 2017 agenda as presented. By a voice vote, the motion carried unanimously.

Public Comment

Mr. Ted Jansen, 104 Hillsdale Street, requested a moment of silence for the victims of the mass shooting that occurred in Las Vegas, Nevada on October 1, 2017. Mr. Jansen discussed the city's receipt of the ICE Grant and commended staff for obtaining this vital funding to assist with road and infrastructure improvements. Mr. Jansen finalized his comments by encouraging the city to include the "business directory" option that had been included in the proposed website contract.

Ms. Penny Swan, 192 South West Street, requested additional information on the status update that was included in the meeting packet concerning the Townley lawsuit, specifically if the update had been provided by the court or if the document had been filed with the court. Ms. Swan also discussed the new website proposal and encouraged Council not to accept the highest bid quote that was over \$75,000.

Mr. Jack McLain, 1440 Bunn Road, discussed that men were also victims of breast cancer and noted his family had been impacted by the disease. Mr. McLain encouraged city staff to closely monitor the new website and to include timely and accurate information on the site.

Mr. Dennis Wainscott, 34 Garden Street, also discussed the impact of breast cancer on men and encouraged everyone, male and female, to take preventative care for the disease.

Consent Agenda

- A. Approval of Bills
 - 1. City Claims of September 22, 2017: \$60,786.72
 - 2. BPU Claims of September 8, 2017: \$61,043.94
 - 3. Payroll of September 21, 2017: \$162,669.38.
- B. City Council Minutes
 - 1. September 5, 2017 Regular Meeting
 - 2. September 18, 2017 Regular Meeting
- C. 2017 S.O.A.R. Agreement with Hillsdale College

Council Member Watkins, seconded by Council Member Flannery, moved to approve the Consent Agenda as presented.

Roll call:	Council Member Dixon	Aye
	Council Member Flannery	Aye
	Council Member Morrissey	Aye
	Council Member Sharp	Aye
	Council Member Stockford	Aye
	Council Member Watkins	Aye
	Council Member Zeiser	Aye
	Mayor Sessions	Aye

Motion passed 8-0.

Communications/Petitions

- A. Proclamation - National Metastatic Breast Cancer Awareness Day

Mayor Sessions proclaimed October 13, 2017 as "Metastatic Breast Cancer Awareness Day" in the City of Hillsdale.

- B. 2017 State of the City

City Manager Mackie presented the 2017 "State of City" and highlighted the many projects and accomplishments that had recently occurred throughout the city. A copy of City Manager Mackie's Power Point presentation was filed with the City Council papers for the meeting.

City Manager Mackie reviewed the improvements made to the city's General Fund, which included spending reductions and revenue increases, which led to an increased fund balance. City Manager Mackie noted the General Fund expenditures for FY2018 were budgeted at \$4.43 million, while the fund balance remained at nearly 25% of annual expenditures. City Manager Mackie also reviewed the city's debt obligations that totaled \$10.2 million and was heavily concentrated on the on-going capital improvements at the BPU's Wastewater Treatment Facility.

City Manager Mackie highlighted the 46 new business that had relocated or expanded in the City of Hillsdale within the past five years. City Manager Mackie noted how the approval of Commercial Rehabilitation Certificates (CRE's), Obsolete Property Rehabilitation Exemption Certificates (OPRA's), and Industrial Facilities Tax Exemption Certificates (IFT's) had allowed the city to increase the number of jobs in Hillsdale.

City Manager Mackie reviewed each of the city's departments and discussed the improvements to services that had been initiated in each office. City Manager Mackie also presented the communication avenues that the city had implemented to educate the residents on the positive changes that had been implemented in the city throughout the past few years.

Introduction and Adoption of Ordinance/Public Hearing

There were no ordinances or public hearings scheduled for the meeting.

Unfinished Business

There were no unfinished business on the meeting agenda.

Old Business

A. Resolution #3321 “Resolution Regarding the Medical Marihuana Facilities Licensing Act”

Council Member Flannery, seconded by Council Member Sharp, moved to adopt Resolution #3321 “Resolution Regarding the Medical Marihuana Facilities Licensing Act” as presented.

Roll call:	Council Member Dixon	Aye
	Council Member Flannery	Aye
	Council Member Morrissey	Aye
	Council Member Sharp	Aye
	Council Member Stockford	Aye
	Council Member Watkins	Aye
	Council Member Zeiser	Aye
	Mayor Sessions	Aye

Motion passed 8-0.

B. Settlement re: Townley v City Council for the City of Hillsdale, Hillsdale Board of Public Utilities et al.

City Manager Mackie reported the communication placed in the City Council packet was a status update provided by Attorney Aubrey Forbush from Plunkett & Cooney, and was not an official press release or court-submitted document. City Manager Mackie noted the decision to settle the claim was made by the city’s insurance carrier, and the city’s monetary liability was limited to \$10,000. City Manager Mackie stressed the discovery phase of the lawsuit had revealed no evidence that supported Ms. Townley’s claims that “millions of dollars” had been embezzled from the BPU. City Manager Mackie stated the administration continued to review financial oversight and auditing procedures throughout the city to address any deficiencies and to limit liability in addressing any future claims.

City Attorney Lovinger reported the city had contracted with Plante Moran in August 2016 to investigate financial transactions at the BPU to determine if any types of embezzlement had occurred at the utility. Mr. Lovinger stated part of the investigation included the review of all charges made by Director Barber using the BPU-issued credit card. City Attorney Lovinger reported all of the charges were found to have been consistent with the city’s purchasing guidelines and were proper expenditures for such items as a professional membership fee, a small equipment purchase at Tractor Supply, and the like. Mr. Lovinger noted that Director Barber had made less than 10 total charges on the BPU credit card during his 30+ years of service in the utility and there was absolutely no evidence that Director Barber used the BPU credit card for lavish vacations, as was alleged by Ms. Townley.

City Attorney Lovinger reported that after a thorough review, a number of credit card charges made by previous BPU employees did seem inappropriate or fraudulent, and those issues were brought to the attention of the Michigan State Police. Attorney Lovinger reported the criminal case initiated by the State Police was nearing completion and any warrant requests would be presented to the County Prosecutor or State Attorney General. City Attorney Lovinger noted the questionable credit card transactions totaled less than \$30,000 and no wide-spread corruption or embezzlement had been discovered. City Attorney Lovinger stated the city has initiated much tighter controls following the Plante Moran audit, which included the combined, financial oversight of the city and BPU under City Manager Mackie’s direction.

City Attorney Lovinger stated the settlement was not an admission of guilt by the City or the BPU, but was made by the insurance carrier based on an economic analysis. City Attorney Lovinger stated the insurance company would have reviewed the expert witnesses and attorney costs associated with a trial, which may have exceeded an additional \$30-\$40,000.

C. ICE Grant Award

City Manager Mackie announced the receipt of a \$1.9 million grant award for the Infrastructure Capacity Enhancement (ICE) grant for the Garden-Mead-Vine-Rippon Street project scheduled to begin in early spring 2018. City Manager Mackie commended all of the city staff members who had participated in completing the application and helping throughout the grant process.

New Business

A. Set Public Hearing – OPRA Exemption Certificate – 115 E Carleton Road

Council Member Flannery, seconded by Council Member Watkins, moved to schedule a public hearing for October 16, 2017 to receive public comments regarding an OPRA Exemption Certificate application that had been submitted for a project located at 115 E Carleton Road. By a voice vote, the motion carried unanimously.

B. TCO 2017-54: One Way designation for Alley (Permanent TCO)

Chief Hephner reviewed the need to implement a one-way traffic restriction for the alleyway near the new Center City Apartments. Chief Hephner stated the one-way traffic was necessary as the new, paved alley would not have adequate room to allow two vehicles to pass going in opposite directions.

Council Member Watkins, seconded by Council Member Dixon, moved to approve Traffic Control Order 2017-54 as presented.

Roll call:	Council Member Dixon	Aye
	Council Member Flannery	Aye
	Council Member Morrissey	Aye
	Council Member Sharp	Aye
	Council Member Stockford	Aye
	Council Member Watkins	Aye
	Council Member Zeiser	Aye
	Mayor Sessions	Aye

Motion passed 8-0.

C. TCO 2017-55: TCO 2017-55: Parking on Waldron Street

Chief Hephner reviewed the staff recommendation to limit parking on Waldron Street near the new alleyway to allow larger vehicles, such as fire trucks and utility vehicles, to navigate the turn from the alleyway onto Waldron Street. Chief Hephner stated the change would still allow adequate parking on Waldron Street for the residences that fronted the roadway.

Council Member Morrissey, seconded by Council Member Zeiser, moved to approve Traffic Control Order 2017-55 as presented.

Roll call:	Council Member Dixon	Aye
	Council Member Flannery	Aye
	Council Member Morrissey	Aye

Council Member Sharp	Aye
Council Member Stockford	Aye
Council Member Watkins	Aye
Council Member Zeiser	Aye
Mayor Sessions	Aye

Motion passed 8-0.

D. Transfer of Ownership – Fire Safety House

Chief Hephner reported the city's Fire Safety House had been given to the Hillsdale County Firefighter's Association in the beginning of 2015; however, this transfer of ownership was never formally approved by Council. Chief Hephner stated that because the trailer was purchased with FEMA and Community Foundation grant funds, a formal transfer of ownership was necessary. Chief Hephner stated the transfer would allow all the departments in Hillsdale County to use the trailer for fire safety education activities.

Council Member Sharp voiced support for the recommendation and noted the equipment was a great tool to use for fire safety education. Chief Hephner noted the association had begun needed repairs to the trailer, which was being stored indoors to help with maintaining the equipment.

Council Member Watkins, seconded by Council Member Sharp, moved to approve the transfer of ownership of the 2003 Fire Safety House from the City of Hillsdale to the Hillsdale County Firefighters Association.

Roll call:	Council Member Dixon	Aye
	Council Member Flannery	Aye
	Council Member Morrissey	Aye
	Council Member Sharp	Aye
	Council Member Stockford	Aye
	Council Member Watkins	Aye
	Council Member Zeiser	Aye
	Mayor Sessions	Aye

Motion passed 8-0.

E. Concrete/Asphalt Crushing Contract with Kalin Construction Company, Inc.

Council Member Watkins, seconded by Council Member Dixon, moved to approve a concrete/asphalt crushing contract with Kalin Construction Company, Inc. at a price of \$5.80 per ton.

Roll call:	Council Member Dixon	Aye
	Council Member Flannery	Aye
	Council Member Morrissey	Aye
	Council Member Sharp	Aye
	Council Member Stockford	Aye
	Council Member Watkins	Aye
	Council Member Zeiser	Aye
	Mayor Sessions	Aye

Motion passed 8-0.

F. Redesign Contract for a new City & BPU Website

City Manager Mackie presented a staff recommendation to approve a contract with Aha Consulting in the amount of \$12,000 for the construction and design of a new City of Hillsdale and BPU website. City Manager Mackie stated the city had received 11 responses and a team of five city employees had reviewed each of those proposals and recommended Aha Consulting for the project. City Manager Mackie noted the new website would be much more vibrant and could be used via mobile device, tablet, or desktop computer.

Council Member Watkins, seconded by Council Member Flannery, moved to approve a contract with Aha Consulting at a cost of \$12,000 for the construction and design of a new city & BPU website.

Roll call:	Council Member Dixon	Aye
	Council Member Flannery	Aye
	Council Member Morrissey	Aye
	Council Member Sharp	Aye
	Council Member Stockford	Aye
	Council Member Watkins	Aye
	Council Member Zeiser	Aye
	Mayor Sessions	Aye

Motion passed 8-0.

XI. Miscellaneous Reports

City Manager's Report

City Manager Mackie invited Chief Hephner to discuss the city's police and fire preparedness for mass casualty events, especially in light of the recent shooting in Las Vegas.

Chief Hephner reported both the police and fire departments continued to train for mass casualty and/or active shooter events, which included their attendance and participation at the area's Homeland Security conferences. Chief Hephner stated many training changes were implemented following the 1999 attack in Columbine, Colorado. Chief Hephner noted the other law enforcement agencies in the area trained collectively for these situations and had reciprocal agreements with those jurisdictions to collectively respond if such an event occurred. Chief Hephner stated the new aspects of mass casualty training involved the inclusion of emergency medical services and fire departments into the training scenarios.

Chief Hephner also reported the city's fire department personnel would also begin training the city's police officers to connect water supply lines and to extend attack lines, in case additional public safety personnel were needed at a structure fire.

Responding to a question from Council Member Flannery, Chief Hephner stated the department continued to work closely with the local schools with these training exercises, including the department's participation in lock-down and fire drills.

General Public Comment

Mr. Richard Smith, 63 South Broad Street, discussed on-going ordinance violations in the city and encouraged the city to increase fines and enforcement actions on the property owners who violated these rules.

Mr. Dennis Wainscott, 34 Garden Street, encouraged the city to postpone the fall leaf collection until there was cooler weather and more leaves had fallen.

DPS Director Hammel reported the department had begun the annual brush collection, while the leaf collection program would not begin for another three weeks. Mr. Hammel stated the city personnel would collect leaves in addition to the brush, during the first round of pickup.

Mr. Jack McLain discussed the City Council's decision to approve a rezoning ordinance at the previous Council meeting, even though the recommendation of the Planning Commission to hold a second public hearing for the proposed changes was not accepted. Mr. McLain argued the Zoning Administrator wrote the meeting minutes and would have been aware of the Planning Commission's recommendations, but had not included the request for a second public hearing in the staff report. Mr. McLain also noted a member of Council was a member of the Planning Commission and should have been aware of the committee's recommendation to hold a second public hearing.

Mr. Ted Jansen, 104 Hillsdale Street, discussed the need to replace the platform ladder truck at the Fire Department and encouraged the city to earmark the annual Comcast cable television franchise fees to fund this purchase. Mr. Jansen also discussed the numerous cultural activities and events that could be added to the city's new website.

Ms. Penny Swan stated that she had been contacted by a charter pilot from South Carolina who flew into the Hillsdale Municipal Airport and was unable to make contact with an airport representative to obtain assistance for a necessary mechanical repair. Ms. Swan stated this failure did not make the airport appear credible, especially during the Hillsdale College Homecoming events.

Council Comments

Council Member Sharp reported that Dr. Bediako was not closing his office, as was rumored. Council Member Sharp also noted the leaf collection schedule had been posted on the city's website and Facebook page for the public's information. Council Member Sharp encouraged users of the airport to contact a city employee or an Airport Advisory Committee member with any service concerns.

Council Member Stockford offered an apology to Mr. Lon King, based on a misunderstanding of comments made at the last Council meeting.

Council Member Zeiser commended City Manager Mackie for the receipt of the ICE grant for the Garden, Vine, Mead, and Rippon Street project. Council Member Zeiser also requested city staff remove two deer carcasses that had been found in Cold Springs Park.

Responding to a question from Council Member Sharp, DPS Director Hammel reported a total of 31 geese had been taken during the recent hunt.

Council Member Morrissey questioned how the city's local match of \$237,000 for the ICE grant would be funded. City Manager Mackie stated the match would be taken from a variety of sources, including the BPU and Public Services Departments. Council Member Morrissey stated the confusion regarding the status update in the Townley case could have been alleviated with a cover memo from city staff that provided more detail on Attorney Forbush's update.

Mayor Sessions thanked Finance Director Tew for her service and dedication to the city.

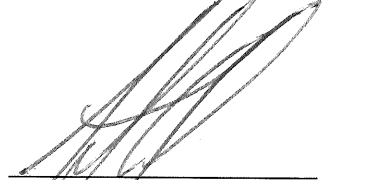
Adjournment

Council Member Watkins, seconded by Council Member Flannery, moved to adjourn the meeting. By a voice vote, the motion passed unanimously.

The meeting adjourned at 9:08 p.m.



Scott M. Sessions, Mayor



Stephen M. French, City Clerk

CITY COUNCIL MINUTES

City of Hillsdale
 October 16, 2017
 7:00 P.M.

Regular Meeting

Call to Order and Pledge of Allegiance

Mayor Scott Sessions opened the meeting with the Pledge of Allegiance.

Roll Call

Mayor Scott Sessions called the meeting to order.

Council Members present:	Scott M. Sessions, Mayor Adam Stockford, Ward 1 Timothy Dixon, Ward 2 William Morrissey, Ward 2 Bruce Sharp, Ward 3 William Zeiser, Ward 3 Matthew Bell, Ward 4 Patrick Flannery, Ward 4
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Council Members absent:	Brian Watkins, Ward 1
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Also present were: City Manager David Mackie, City Clerk Stephen M. French, City Attorney John Lovinger, City Attorney Tom Thompson, Mark Hawkins (HCFD), Jake Hammel (DPS), Mike Barber (BPU), Chris McArthur (BPU), Corey Murray (Hillsdale Daily News), Nic Rowan (Hillsdale Collegian), Shadrach Streble (Hillsdale Collegian), Lisa Pelc, Samantha Vreeland, Peter Merritt, Andrew Gezler, Alison McDowell, Ruth Brown, Ray Briner, Ted Jansen, Dennis Wainscott, and Penny Swan.

Approval of Agenda

City Manager Mackie requested the following two items be added to the meeting agenda:

1. Old Business Item C: Request to schedule a Public Hearing to reconsider adoption of Ordinance 2017-02
2. New Business Item E: Request to schedule a Public Hearing regarding a proposed 425 Agreement with Fayette Township.

Council Member Zeiser, seconded by Council Member Flannery, moved to amend the agenda as requested by City Manager Mackie. By a voice vote, the motion carried unanimously.

Council Member Bell, seconded by Council Member Flannery, moved to approve the October 16, 2017 agenda as amended. By a voice vote, the motion carried unanimously.

Public Comment

Mr. Dennis Wainscott, 34 Garden Street, voiced support for the White Cane Proclamation and stated that he was legally blind and had nearly been struck by passing motorists when carrying his white cane. Mr. Wainscott also encouraged the city to keep the existing city logo and not select the new logo that had been proposed by the city's marketing consultant.

Mr. Ted Jansen, 104 Hillsdale Street, encouraged the city to provide free Dial-a-Ride Transportation to the polling location on Election Day for city residents. Mr. Jansen also objected to the city staff recommendation to authorize an additional goose hunt at Baw Beese Park and questioned the long-term effectiveness of the hunt on controlling the goose population. Mr. Jansen finalized his

comments by voicing support for the 2017 Zombie Walk that would encourage residents to visit the downtown area.

Ms. Lisa Pelc, Teacher Consultant for the Blind & Visually Impaired & Orientation & Mobility Specialist at the Hillsdale Intermediate School District (ISD), thanked the city for the White Cane proclamation. Ms. Pelc was joined at the podium by many of her students and family members.

Ms. Penny Swan, 192 South West Street, encouraged the city to keep the old city logo and stated she had posted a Facebook survey earlier in the day, which had resulted in an overwhelming number of residents who also wanted to retain the original logo.

Mr. Jack McLain, 1440 Bunn Road, discussed the second public hearing that was requested by the Planning Commission in regards to Ordinance 2017-02 and argued the recommendations of the Planning Commission had not been presented accurately to the City Council by city staff. Mr. McLain offered to pay for the city's costs associated with the second Public Hearing if the expenses of the hearing was a detriment to the city.

Consent Agenda

- A. Approval of Bills
 - 1. City Claims of October 5, 2017: \$203,413.18
 - 2. BPU Claims of October 5, 2017: \$324,731.83
 - 3. Payroll of October 5, 2017: \$157,086.49
- B. City Council Minutes of October 2, 2017 Regular Meeting
- C. September 2017 Code Enforcement Report
- D. Planning Commission Minutes of August 15, 2017
- E. BPU Board Meeting Minutes of September 12, 2017
- F. Hillsdale Policy Group Monthly Report of September 2017
- G. 2017 "Zombie Walk" Right of Way Application

Council Member Flannery, seconded by Council Member Dixon, moved to approve the Consent Agenda as presented.

Roll call:	Council Member Bell	Aye
	Council Member Dixon	Aye
	Council Member Flannery	Aye
	Council Member Morrissey	Aye
	Council Member Sharp	Aye
	Council Member Stockford	Aye
	Council Member Zeiser	Aye
	Mayor Sessions	Aye

Motion passed 8-0.

Communications/Petitions

- A. White Cane Awareness Day Proclamation

Mayor Sessions proclaimed October 15, 2017 as "White Cane Awareness Day" in the City of Hillsdale. Ms. Lisa Pelc, in addition to students and family members, were present to accept the proclamation.

- B. BPU Director Barber Retirement Announcement

The communication was received by Council.

October 16, 2017

City Council Minutes

C. Communication received from Mr. Ted Jansen

The communication was received by Council.

D. The Great Give: Giving Day 2017

The communication was received by Council.

Introduction and Adoption of Ordinance/Public Hearing

A. Resolution #3325: Resolution to Approve an Obsolete Property Rehabilitation Exemption Certificate Application, PA 146 of 2000, as Amended

Mayor Sessions opened a public hearing at 7:18 p.m. to receive citizen comments on an Obsolete Property Rehabilitation Exemption Certificate Application, PA 146 of 2000, as Amended, for a project located at 115 E. Carleton.

Mr. Andrew Gelzer, 115 E. Carleton Road, detailed the plans for the project, which would rehabilitate an obsolete building and allow for the relocation of Gelzer's Hardware from 56 N. Howell Street to the site. Mr. Gezler stated the current facility on N. Howell Street would be reutilized for a different purpose once the E. Carleton Road site was completed.

Being no further public comments, Mayor Sessions closed the public hearing at 7:27 p.m.

Council Member Bell thanked Mr. Gezler for attending the meeting and for addressing issues that had been raised at the previous Council meeting. Council Member Bell discussed the involvement of the Gelzer family business in the City of Hillsdale and thanked Mr. Gelzer for the continued investment in the community.

Council Member Zeiser also thanked Mr. Gelzer for his investment in the community and discussed the unique customer service found at Gelzer's Hardware that was not found at large, retail establishments.

Council Member Sharp also commented in regards to the helpful employees at Gelzer's and the employee's knowledge of the products.

Council Member Stockford stated he had been an employee at Gelzer's Hardware years prior and commended the Gelzer family for their contributions to the City of Hillsdale.

Mayor Sessions also discussed the helpful employees at the hardware store and thanked Gelzer's for their assistance with various home-repair projects.

Council Member Bell, seconded by Council Member Dixon, moved to adopt Resolution #3325: "Resolution to Approve an Obsolete Property Rehabilitation Exemption Certificate Application, PA 146 of 2000 as Amended"

Roll call:	Council Member Bell	Aye
	Council Member Dixon	Aye
	Council Member Flannery	Aye
	Council Member Morrisey	Aye
	Council Member Sharp	Aye
	Council Member Stockford	Aye
	Council Member Zeiser	Aye
	Mayor Sessions	Aye

Motion passed 8-0.

Unfinished Business

There were no unfinished business on the meeting agenda.

Old Business**A. 2017 State of the City**

City Manager Mackie encouraged any Council Member or resident to contact his office with any questions regarding the 2017 "State of the City" presentation made at the October 2, 2017 meeting.

B. Branding for the City

Mayor Sessions read a statement received by Council Member Watkins who noted support for the taglines "Where Tradition, Education and Innovation Thrive" and "Preserving the Past, Embracing the Future."

City Manager Mackie stated the branding had been completed by Mr. Ben Muldrow from Arnett Muldrow, using a grant received from the Michigan Economic Development Corporation (MEDC). City Manager Mackie stated the new logo would not replace the existing city seal, but would work in harmony with the existing city seal in marketing solutions and on the city's new website design.

Mayor Sessions recommended the adoption of the tagline "Where Tradition, Education and Innovation Thrive."

Council Member Bell warned that the new logo could eventually replace the existing seal to represent the city, and voiced support for using the existing seal as the logo to be used in the new marketing materials for the city. Council Member Bell also supported the use of the tagline "Where Tradition, Education and Innovation Thrive."

Council Member Sharp also voiced support for using the existing city seal and for using the tagline "Where Tradition, Education and Innovation Thrive."

Council Member Morrissey supported the motto: "Preserving the Past, Embracing the Future."

Council Member Stockford stated his preference would be "Preserving the Past, Embracing the Future" however, the tag-line was already being used as the motto for Henderson, Kentucky.

Council Member Bell questioned if the existing seal could be inserted into the new branding scheme in place of the proposed logo.

Council Member Flannery questioned if a motto was truly necessary for the city's marketing materials. Council Member Flannery also encouraged Council to development rules or guidelines for using the city seal and/or new logo.

Council Member Dixon voiced support for the new branding scheme using the existing city logo in place of the new design. Council Member Dixon also stated the taglines "Preserving the Past, Embracing the Future" and "Where Tradition, Education and Innovation Thrive" were his preferences.

Council Member Zeiser noted the city motto or tag-line could be used to communicate the most positive attributes of the city towards people who are not from the area and are not aware of the City of Hillsdale.

Council Member Bell, seconded by Council Member Zeiser, moved to table discussion of the city branding scheme to a future Council meeting. By a voice vote, the motion passed unanimously.

C. Scheduling a Public Hearing – Ordinance No. 2017-02

City Attorney Lovinger noted Council unanimously adopted Ordinance 2017-02 on September 18, 2017 which authorized the rezoning of multiple parcels within the City of Hillsdale and changes to the city's Zoning Ordinances. City Attorney Lovinger noted the ordinance adoption followed a public hearing that was held by the Planning Commission on July 18, 2017. City Attorney Lovinger added the public notice printed in the Hillsdale Daily News for the public hearing was scheduled to be published on July 3, 2017, but was delayed by the newspaper until July 5, 2017 due to a change in policy and because of the holiday weekend. City Attorney Lovinger discussed the City Charter requirement that the notices for public hearings be published at least 15 days prior to the actual public hearing date; because of the publishing delay, this notice was published only 13 days prior to the Planning Commission meeting. City Attorney Lovinger stated that to comply with the City Charter requirement, staff recommended that Council hold a second public hearing on November 6, 2017 and reconsider adoption of Ordinance 2017-02 at the same meeting.

Council Member Bell, seconded by Council Member Sharp, moved to schedule a second public hearing on November 6, 2017 and reconsider adoption of Ordinance 2017-02 at the same meeting. By a voice vote, the motion passed unanimously.

New Business

A. Resolution 3326: Resolution to Approve a Transfer Application for Neighborhood Enterprise Zone New Certificate for Jeff Knapp Located at 310 Hidden Meadow Drive

City Manager Mackie noted the transfer application from Mr. Knapp involved a house that had been constructed by the Hillsdale County ISD and been approved for an Enterprise Zone in 2015. City Manager Mackie stated Mr. Knapp had purchased the home from the ISD in recent weeks.

Council Member Sharp, seconded by Council Member Zeiser, moved to adopt Resolution 3326: "Resolution to Approve a Transfer Application for Neighborhood Enterprise Zone New Certificate for Jeff Knapp Located at 310 Hidden Meadow Drive"

Roll call:	Council Member Bell	Aye
	Council Member Dixon	Aye
	Council Member Flannery	Aye
	Council Member Morrissey	Aye
	Council Member Sharp	Aye
	Council Member Stockford	Aye
	Council Member Zeiser	Aye
	Mayor Sessions	Aye

Motion passed 8-0.

B. Resolution 3327: Resolution to Approve an Application for a Neighborhood Enterprise Zone New Certificate for Hillsdale County Intermediate School District Located at 316 Hidden Meadow Drive

City Manager Mackie stated the Hillsdale County ISD had applied for a new Enterprise Zone certificate for the construction of a new home at 316 Hidden Meadow Drive.

Council Member Bell stated the Hillsdale County ISD home construction program was a very beneficial program that provided hands-on education for students who wanted to join the workforce following high school. Council Member Bell stated previous homes built during the program were of very high quality and soundly constructed.

Council Member Sharp also voiced support for the home construction class and stated the program had a valuable impact on the community.

Council Member Bell, seconded by Council Member Sharp, moved to adopt Resolution 3327: “Resolution to Approve an Application for a Neighborhood Enterprise Zone New Certificate for Hillsdale County Intermediate School District Located at 316 Hidden Meadow Drive”

Roll call:	Council Member Bell	Aye
	Council Member Dixon	Aye
	Council Member Flannery	Aye
	Council Member Morrissey	Aye
	Council Member Sharp	Aye
	Council Member Stockford	Aye
	Council Member Zeiser	Aye
	Mayor Sessions	Aye

Motion passed 8-0.

C. Land Division Application – Platted lots within the Gas Light Terrace Subdivision

City Manager Mackie detailed the land division application, which involved property of the former Jonesville Tool business that extended beyond the current site of Stillwell Ford. City Manager Mackie stated that if approved, the new parcel would have to be purchased by an adjoining property owner, or the new owner would have to make improvements to the platted roadway to allow vehicular access to the property.

Council Member Bell, seconded by Council Member Flannery, moved to approve the Land Division Act Application as submitted by Stephen Moore II dated September 21, 2017 involving parcel number 30-006-100-17.

Roll call:	Council Member Bell	Aye
	Council Member Dixon	Aye
	Council Member Flannery	Aye
	Council Member Morrissey	Aye
	Council Member Sharp	Aye
	Council Member Stockford	Aye
	Council Member Zeiser	Aye
	Mayor Sessions	Aye

Motion passed 8-0.

D. Extension of 2017 Goose Hunting Program at Baw Beese Park

DPS Director Hammel reviewed the staff recommendation to extend the 2017 Goose Hunting Program at Baw Beese Park by 4-6 days from 7:00 a.m. until 3:00 p.m. Mr. Hammel stated the hunters had requested additional hunting opportunities as the weather during the earlier dates was very warm which limited the successful hunting of the geese. Mr. Hammel stated the park usage had decreased, as all the boats had been removed from the docks and the weather had cooled.

Council Member Bell noted the alternatives to hunting geese were quite costly, while the hunt would require only minimal city costs.

Council Member Zeiser referenced correspondence received from Mr. Jansen and noted the DNR had recommended the city authorize a hunting period instead of alternate solutions to limit the impact of geese in the park. Council Member Zeiser noted that if a barrier of tall grass was constructed around the perimeter of the lake, for example, residents would not have access to the lake for recreational purposes like swimming or boating.

Council Member Bell, seconded by Council Member Dixon, moved to adopt a staff recommendation to extend the goose hunt at Baw Beese Park by 4-6 days from 7:00 a.m. until 3:00 p.m.

Roll call:	Council Member Bell	Aye
	Council Member Dixon	Aye
	Council Member Flannery	Aye
	Council Member Morrissey	Aye
	Council Member Sharp	Aye
	Council Member Stockford	Aye
	Council Member Zeiser	Aye
	Mayor Sessions	Aye

Motion passed 8-0.

E. Establishing a public hearing regarding a 425 Agreement with Fayette Township

City Manager Mackie reviewed the procedures for approving a 425 Agreement with Fayette Township that would provide electric, water, and wastewater services to the proposed Meijer's store location on M-99. City Manager Mackie noted Fayette Township and the City of Hillsdale were each required to hold a public hearing prior to approving a 425 Agreement taxing agreement. City Manager Mackie stated the intention of Meijer's was to complete the purchase of the property by the end of the calendar year.

Council Member Zeiser discussed the impact of additional development of businesses if a Meijer location was built in Hillsdale.

Council Member Stockford stated his employer had a contract with Meijer's for personnel services, and due to that potential conflict of interest, would abstain from voting on issues involving this new development.

Council Member Morrissey, seconded by Council Member Sharp, moved to schedule a public hearing on November 6, 2017 to receive public comments regarding a proposed 425 Agreement with Fayette Township. By a voice vote, the motion passed unanimously.

XI. Miscellaneous Reports

Council Member Bell, seconded by Council Member Flannery, moved to appoint Mr. Mark Maier to the Library Board and Ms. Margot Games to the Headwaters Recreational Authority. By a voice vote, the motion passed unanimously.

City Manager's Report

City Manager Mackie reported:

1. The new, larger, city entrance signs had been installed at the north and south city limits. City Manager Mackie stated one of the smaller signs that was replaced had been reinstalled on N. Hillsdale Street near Fields of Dreams.
2. A inter-fund loan recommendation would be presented to Council at an upcoming meeting to fund necessary repairs to the anaerobic digester at the BPU.
3. The construction of the new airport apron had been completed.
4. Appointments to the Airport Advisory Committee (AAC) would be presented to Council for approval in the near future.
5. The Hillsdale College Conservation Club had cleaned the walking path from the Family Video store to Logan Street.
6. The "Awesome Autumn" event would be held on October 17, 2017 from 5-8 p.m.

7. The "Great Give Event" would be held on November 28, 2017 and encouraged all city residents to participate in this very important effort.
8. A special City Council meeting would be held on November 13, 2017 at 8:00 p.m.

General Public Comment

Ms. Penny Swan encouraged the City Council to approve the phrase "It's the People" for the city motto.

Mr. Jack McLain questioned if the new city entrance signs could have been advertised for bid that would have possibly highlighted other institutions or deserving city residents. Mr. McLain also questioned if the 425 Agreement with Fayette Township would affect the city's Master Plan for the Meijer property.

Mr. Ted Jansen questioned what city department would be responsible for the costs associated with the construction of a new access road into the Three Meadows plat from East Bacon Street.

Ms. Alison McDowell encouraged all city residents to participate in the upcoming "Zombie Walk" special event on October 27, 2017.

Council Comments

Council Member Sharp thanked DPS Director Hammel for the timely response to issues that had been raised regarding various maintenance issues throughout the city. Council Member Sharp also noted the new fire truck was a very beneficial tool to the city's firefighters.


Mayor Sessions thanked BPU Director Barber for his 39 years of dedicated service to the BPU.

Adjournment

Council Member Bell, seconded by Council Member Flannery, moved to adjourn the meeting. By a voice vote, the motion passed unanimously.

The meeting adjourned at 8:35 p.m.


Scott M. Sessions, Mayor


Stephen M. French, City Clerk