



## **Cemetery Board Minutes**

**2<sup>nd</sup> Floor Conference Room  
City Hall**

May 4, 2022  
4:15p.m.

### **Call to Order:**

The meeting was called to order by City Clerk Katy Price at 4:17 p.m.

### **Board members present:**

DPS Director Jason Blake, Carol Lackey, Richard Smith, John Barrett  
Vicky Ladd joined meeting at 4:20 p.m.

### **Board members absent:**

None

### **Also present were:**

Cemetery Sexton Frank Engle, City Clerk Katy Price and Dianne Paul

### **APPROVAL OF MINUTES**

Motion by Barrett, seconded by Lackey, to approve the February 9, 2022 Cemetery Board Minutes.

All Ayes, motion passed.

### **PUBLIC COMMENT**

Dianne Paul, representative for Wreaths of America spoke on the National Wreaths Across America Day Event on December 17, 2022. She presented flyers to Trustees and is working with the Hillsdale American Legion Post 53 to honor our local heroes. She mentioned to sponsor a wreath to be placed on a veteran's grave at Oak Grove and Lakeview Cemeteries residents can donate by visiting [www.wreathscrossamerica.org/MI0248](http://www.wreathscrossamerica.org/MI0248).

### **OLD BUSINESS**

Lakeview Expansion

Cemetery Sexton, Frank Engle reported all the fill had been leveled and topsoil dumped. He also mentioned that the Health Department is scheduled to conduct bore holing and soil condition testing which will take place anytime. Survey Maps will need to be drawn for the first addition will take place in upcoming fiscal year and will be working on the installation of ribbons as well.

Mr. Engle reported that there are 18 graves for multiples/singles and four (4) single graves available throughout Lakeview left for purchase. The Lakeview Cemetery property is approximately a 15 acre parcel.

The Cemetery fee schedule was reviewed by the Finance Department and will be presented to Council for approval at the Public Hearing meeting for the City Budget on May 16, 2022. The amendment of the Dog Ban Ordinance will also be presented to Council for approval at the Public Hearing meeting held on May 16, 2022 as well.

A Mowing bid went out for both cemeteries last month and was awarded to TKC Lawn and Snow. Mowers have experience mowing cemeteries and have good references.

**NEW BUSINESS**

**A. Trustee Resignation – Jake Hammel**

Sexton Engle reviewed the resignation letter presented to the board in the packet from Mr. Hammel stating he has taken a position with the BPU and is no longer the Public Services Director.

Mr. Jason Blake accepted the position as director and is a trustee in place of Mr. Hammel.

Motion by Smith, support by Ladd to accept the resignation as presented by Mr. Hammel.

All Ayes. Motion carried.

**B. Trustee Member Discussion**

Jason Blake, DPS Director led discussion asking what the board would like to do about nominating a new chair as Mr. Hammel was the previous chairperson.

Discussion ensued. Mr. Barrett stated he would recommend Mr. Blake to chair as the Public Services Director has in the past and have Sexton Engle set the agenda and Clerk Price to continue doing minutes.

Motion by Barrett, supported by Smith to appoint Jason Blake as chairperson and have Sexton Engle set the agenda.

All ayes. Motion carried.

**INFORMATION ONLY**

None

**ADJOURNMENT**

Motion by Smith, seconded by Lackey, to adjourn.  
By a voice vote, the motion passed unanimously.

The meeting adjourned at 4:51 p.m.

Respectfully submitted,

Katy Price, City Clerk