



Cemetery Board Minutes

**2nd Floor Conference Room
City Hall**

August 2, 2023
4:15p.m.

Call to Order:

The meeting was called to order by Jason Blake at 4:15 p.m.

Board members present:

DPS Director Jason Blake, Carol Lackey, Richard Smith, John Barrett.

Board members absent:

None

Also present were:

Cemetery Sexton Frank Engle, City Clerk Katy Price

The Board thanked Vicki Ladd for her service as a board member. Ladd's term expired in May 2023.

Board discussion ensued on a candidate to replace Ladd.

APPROVAL OF MINUTES

Motion by Barrett, seconded by Smith, to approve the August 2, 2022 Cemetery Board Minutes.

All ayes, motion passed.

PUBLIC COMMENT

None

OLD BUSINESS

A. Lakeview Expansion

Cemetery Sexton, Frank Engle reported estimate opening date would be mid-late September for the estimate opening of the Lakeview expansion. Engle mentioned there was around 10 graves left that are available in the old section.

Engle proposed a ribbon lengthened over 20 graves instead of having individual ribbons.

Discussion ensued on the ribbon and specifics on it.

Board Member Blake stated he would have the expansion advertised for a September 5th, 2023 opening and have it heavily promoted through various media sources.

B. Animal Ordinance

The Board discussed the need for a Public Services Committee meeting and requested that one be set so the board can receive directive to the animal issue. Board Member Blake advised he would reach out to the City Manager and the Committee and see if it can be arranged soon and get back with the Board.

Further board discussion ensued.

C. New Entry Signs

Signs are put off until the Animal ordinance is addressed.

No action taken.

***Additional information**

Sexton Engle stated that the Wreaths Across America Program went well, this past year. He was impressed with the program. They would like to do the event next year.

Discussion ensued on the program.

Motion by Smith, seconded by Lackey, to approve the Wreaths Across America program for next year.

All ayes, motion passed.

NEW BUSINESS

A. MAMC Conference in Traverse City, Michigan, August 16-18, 2023

Sexton Engle discussed the conference with the board.

B. Election/Appointment of New Board Member(s)

Member Blake led discussion on the appointment. There are two candidates interested in serving. Waiting to receive their applications to discuss the position further. Once received Board will review at their October 4th, 2023 meeting and make a recommendation to the Mayor for appointment.

C. Specify Wording in Rules/Regulations regarding after-hour Burial Rates

Sexton Engle stated he has had a few families request burials after 3pm on weekdays and asked the board how they would like that addressed. Currently the rules state burial times weekdays 8:00 a.m.– 3:00 p.m..

Discussion ensued on whether to state in rules/regulations that Saturday burial rate(s) applies after 3:00 p.m. or to not allow burial after 3:00 p.m. on weekdays.

Motion by Barrett, seconded by Smith, to send the amended fee language to council which includes “On weekdays the Saturday rate charges will apply outside of the listed burial times: 8:00a.m.- 3:00 p.m.” for their approval.

All ayes, motion passed.

ADJOURNMENT

Motion by Lackey, supported by Smith to adjourn.

By a voice vote, the motion passed unanimously.

The meeting adjourned at 4:55 p.m.

Respectfully submitted,

Katy Price, City Clerk