



**Cemetery Board
Minutes**

**2nd Floor Conference Room
City Hall**

November 1, 2023
4:15p.m.

Call to Order:

The meeting was called to order by Jason Blake at 4:16 p.m.

Board members present:

DPS Director Jason Blake, Carol Lackey, Richard Smith, John Barrett, JoAnne Miller

Board members absent:

None

Also present were:

Cemetery Sexton Frank Engle, City Clerk Katy Price

APPROVAL OF MINUTES

Motion by Barrett, seconded by Lackey, to approve the October 5, 2023 Cemetery Board special meeting minutes.

All ayes, motion passed.

PUBLIC COMMENT

None

OLD BUSINESS

A. Adopted Ordinance 2023-06 Prohibits Animals (Pets) in Cemeteries

Jason Blake reported that Council was in agreement with the need for the ordinance and approved it at their last meeting. Went into effect October 31, 2023.

Engle proposed a ribbon lengthened over 20 graves instead of having individual ribbons. Discussion ensued on the ribbon and specifics on it.

Board Member Blake stated he would have the expansion advertised for a September 5th, 2023 opening and have it heavily promoted through various media sources.

B. New Sign Update

Blake led discussion on new signs. No Animal signs to be added throughout the cemeteries. The board requested the revision of the no animal signs to not include the snail and parrot. 10 no animal signs are to be ordered.

Motion by Barrett, seconded by Smith, to approve No Animal signs with the revisions to eliminate the snail and parrot from signs.

All ayes, motion passed.

The main signs for the cemeteries will be \$345 each Sexton Engle reported the vendor held the same pricing from last year. Signs will be made out of Aluminum and will be 3ft x 5ft each. Two (2) signs at Lakeview and One (1) sign at Oak Grove will be installed.

Further board discussion ensued.

NEW BUSINESS

A. Welcome New Trustee – JoAnne Miller

The Board welcomed Mrs. Miller and thanked her for serving.

B. 2023 Grave Purchase

Frank Engle, Sexton spoke on the sale of graves for the year. Total sales were \$15,250.00. Engle also stated there were 12 graves available in the old section of Lakeview.

C. 2024 Meeting Dates

Jason Blake reviewed the scheduled dates for next year's meeting. February 7th, May 1st, August 7th, November 6th, 2024.

Mr. Barrett noted he would be absent on the February 7th meeting.

Motion by Miller, seconded by Smith, to approve 2024 meeting dates.

All ayes, motion passed.

D. Meeting Time Discussion

Jason Blake discussed the meeting time change with the board and suggested it be 2:15p.m. as Mr. Engle's day ends at 3:30 p.m. and is off the clock attending meeting at 4:15 p.m.

Board discussion ensued on possible change to 2:00 p.m.

Motion by Miller, seconded by Smith, to approve the time change for meetings from 4:15 p.m. to 2:00 p.m.

All ayes, motion passed.

ADJOURNMENT

Motion by Lackey, supported by Barrett to adjourn.

By a voice vote, the motion passed unanimously.

The meeting adjourned at 4:47 p.m.

Respectfully submitted,

Katy Price, City Clerk