

**Cemetery Board
Minutes**

**2nd Floor Conference Room
City Hall**

February 2, 2017

Call to Order:

The meeting was called to order by Mr. Hammel at 4:00 P.M.

Board members present:

Mr. Jacob Hammel, City Department of Public Services Director
Ms. Vicki Ladd
Ms. Carol Lackey
Mr. Carl "Bud" Heinowski

Board members absent:

Mr. John Barrett

Also present were:

Mr. Frank Engle, City Sexton
Mr. Stephen M. French, City Clerk

Board Member Excused

Ms. Ladd, seconded by Ms. Lackey, moved to excuse the absence of Mr. Barrett. By a voice vote, the motion passed unanimously.

Approval of Minutes

Mr. Heinowski, seconded by Ms. Lackey, moved to approve the minutes of November 2, 2016 meeting as submitted. By a voice vote, the motion passed unanimously.

Public Comments

No comments were offered.

OLD BUSINESS

There was no Old Business on the agenda.

NEW BUSINESS

A. Oath of Office

City Clerk French administered the Oath of Office to Mr. Heinowski.

B. Application of growth retardant in both cemeteries

Mr. Hammel report city staff had not received any negative feedback regarding the application of growth retardant around the headstones in specific sections of Lakeview Cemetery in 2016. Mr. Hammel recommended the program would be expanded to other areas in Lakeview and Oak Grove cemeteries in the spring based on its effectiveness. Mr. Hammel stated the application of growth retardant reduced the need to trim around the headstones in Lakeview Cemetery at two different times throughout the year.

Mr. Heinowski, seconded by Ms. Ladd, moved to permit the application of growth retardant with both Lakeview and Oak Grove cemeteries at the discretion of city staff. By a voice vote, the motion passed unanimously.

C. Ladies of Oak Grove Cemetery Monument Dedication

Ms. Lackey noted the new memorial area utilizing the remaining stones of the granite arch had been completed with the assistance of Braman Roofing and the city's Public Services Department. Ms. Lackey stated the construction of the monument had been fully funded by donations received from the Historical Society and Mitchell Research Library. Ms. Lackey stated a dedication ceremony would be held on May 5, 2017 at 7:00 p.m. and would be held in memory of Mr. James O. Taylor, a long-time volunteer in the community.

D. Repair of streets and trees at Oak Grove Cemetery

Mr. Hammel reported there were areas of Oak Grove Cemetery that needed road repair and regrading. The Cemetery Board engaged in general discussion and questioned if the perpetual care fund could be used to repair the roadways and replace several trees in the cemetery near Montgomery Road that had been destroyed. Mr. Engle noted the roadways had been chip-sealed in 1998 or 1999.

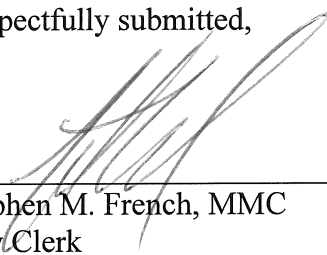
Mr. Heinowski, seconded by Ms. Ladd, moved to postpone discussion of this item until the May 3, 2017 board meeting, so staff could obtain additional information on this issue. By a voice vote, the motion passed unanimously.

Adjournment

Ms. Lackey, seconded by Ms. Ladd, moved to adjourn the meeting. By a voice vote, the motion passed unanimously.

The meeting adjourned at 4:30 pm.

Respectfully submitted,



Stephen M. French, MMC
City Clerk

MINUTES APPROVED: May 3, 2017