



**Election Commission
Minutes**

**Hillsdale City Hall
97 N. Broad Street
Hillsdale, MI 49242**

Friday, February 2, 2024

Board members present: Ginger Novak
William Mullaly

Board members absent: Michael Hendershot

Also present was Katy Price, City Clerk.

Call to Order:

The meeting was called to order by City Clerk Price at 3:04 P.M.

Public Comments

No public comments were offered.

MINUTES

Election Commission meeting minutes of April 10, 2023.

Motioned by Commissioner Novak, seconded by Commissioner Mullaly to approve the meeting minutes as presented.

By a voice vote, the motion passed unanimously.

Communications/Petitions

Clerk Price shared her office would be open Saturday, February 24, 2024 Clerk office hours 8:00 a.m. – 4:00 p.m. to issue absentee ballots and register new voters.

Clerk Price reviewed a 2024 Voter Guide brochure she had put together for informational purposes for voters. Commissioners read over and thought it was a good idea.

Old Business

There was no old business for review

New Business

A. Appointment of Election Inspectors & Receiving Boards for the February 27, 2024 Presidential Primary Election

City Clerk Price presented a proposed listing of election inspectors for the February 27, 2024 Presidential Primary Election.

Commissioner Mullaly, seconded by Commissioner Novak, moved to appoint the following individuals to serve as poll workers for the February 27, 2024 election, pending any necessary changes and emergencies:

Poll Workers:

Ward 1: Elizabeth Wilds (Chair), Sharon Draper, Kellie Hendershot

Ward 2: Tonya Mccallister (Chair), Susan Billings, Debra Reister

Ward 3: Penny Wingate (Chair), Nancy Burns, Linda Jo Potter, Marcia Weyer

Ward 4: Hilary Plummer (Chair), Sheri Ingles, Roy Bodinus, Terry Dye

RCV Board: Wilds/Draper, Mccallister/Billings, Wingate/Burns, Plummer/Ingles

Absentee Ballot Processors: Ron Grossheim, Sue Burns

Help/Information Desk: Marcia Ansett, Julie Games

By a voice vote, the motion passed unanimously.

B. Conduct Public Accuracy Test for February 27, 2024 Presidential Primary Election

Clerk Price gave a brief overview of how the tabulators worked and how the test ballots are counted and should match up to the total tapes.

The Elections Commissioners performed the accuracy test for the precinct tabulators and scan units that are to be used for the February 27, 2024 election. All tabulators and scan units tested out without error.

Miscellaneous

Clerk Price thanked the Commission for their service to the City and dedication to the election process.

Adjournment

Commissioner Novak, seconded by Commissioner Mullaly, moved to adjourn, by voice vote, the motion passed unanimously.

The meeting adjourned at 4:40 p.m.

Submitted by: Katy Price, City Clerk