



**Election Commission  
Minutes**

**Hillsdale City Hall  
97 N. Broad Street  
Hillsdale, MI 49242**

**Monday, April 10, 2023**

**Board members present:** Melissa DesJardin  
Michael Hendershot  
Penny Swan

**Board members absent:** None

Also present was Katy Price, City Clerk.

**Call to Order:**

The meeting was called to order by City Clerk Price at 3:32 P.M.

**Public Comments**

No public comments were offered.

**MINUTES**

Election Commission meeting minutes of October 6, 2022.

Motioned by Commissioner Swan, seconded by Commissioner DesJardin to approve the meeting minutes as presented.

By a voice vote, the motion passed unanimously.

**Communications/Petitions**

Clerk Price shared Saturday, April 29<sup>th</sup> Clerk office hours 8:00 a.m. – 4:00 p.m. to issue absentee ballots and register new voters.

**Old Business**

There was no old business for review

**New Business**

**A. Appoint New Chairperson**

DesJardin motioned to appoint Swan as chairperson, seconded by Commissioner Hendershot.

By a voice vote, the motion passed unanimously.

**B. Appointment of Election Inspectors & Receiving Boards for the May 2, 2023 Special Election**

City Clerk Price presented a proposed listing of election inspectors for the May 2, 2023 Special Election.

Commissioner Swan, seconded by Commissioner Hendershot, moved to appoint the following individuals to serve as poll workers for the May 2, 2023 election, pending any necessary changes and emergencies:

**Poll Workers:**

Combined precincts:

Ward 1 & 3: Elizabeth Wilds (Chair), Sheri Ingles, Kellie Hendershot

Ward 2 & 4: Hilary Plummer (Chair), Roy Bodinus, Terry Dye

RCV Board, Wilds/Ingles, Plummer/Bodinus

Absentee Ballot Processors: Ron Grossheim, Sue Burns

Help/Information Desk: Sue Billings

By a voice vote, the motion passed unanimously.

**C. Conduct Public Accuracy Test for May 2, 2023 Special Election**

The Elections Commissioners performed the accuracy test for the two precinct tabulators and the touch writer that are to be used for the May 2, 2023 Special Election. All tabulators and scan units tested out without error.

**Miscellaneous**

Clerk Price thanked the Commission for their service to the City and dedication to the election process.

**Adjournment**

Commissioner Swan, seconded by Commissioner Hendershot, moved to adjourn, by voice vote, the motion passed unanimously.

The meeting adjourned at 4:21 p.m.

Submitted by: Katy Price, City Clerk