

Hillsdale Community Library Board of Trustees
Minutes of the Meeting for March 17th, 2022

- I. Call to Order: President Bowen called the meeting to order at 6:01 PM.
- II. Roll Call: Present - Jim Bowen (President), George Allen, Scott Cress (Acting Secretary), Josh Paladino, Bryonna Barton (Director), David Mackie (City Manager), Jack McClain (Community Member); Absent - Karen Hill (participating online)
- III. Approval of Agenda: Allen moved approval. Paladino seconded. Unanimous approval.
- IV. Approval of Minutes: Allen moved the approval of the February minutes. Paladino seconded. Unanimous approval.
- V. Visitor Comments: McClain asked questions or made comments about the following items:
 - Hillsdale Township's agreement with the library
 - The use of the Michigan HOPE Grant to fund staff stipends
 - The process of posting meeting agendas and minutes
- VI. Financial Report: Under Income, it was reported that \$5213 was received in honor of Eric Keiber. Under Expenses, it was noted that invoices from Baker & Taylor (book purchases) are now being received and paid. Cress moved acceptance of the report. Allen seconded. Unanimous approval.
- VII. Statistics Report: Circulation numbers were low for February due to the short month and the early shutdown of in-person services due to COVID diagnosis and staffing constraints. We especially see this downturn in the circulation of juvenile literature. There are suggestions that usage is increasing, however. Mango Languages continues to see significant usage. There was a good turnout for Sit-n-Stitch. Information was reviewed concerning website usage and social media analytics.

VIII. Director's Report

- A. Lauren Jones is adjusting well to her role as Children's Librarian. She is currently working about ten hours a week but will move to approximately twenty hours when school concludes.
- B. Barton reported on a grant from the Hillsdale County Community Foundation. The grant provides \$379 for the creation of escape rooms. As the grant application required board approval, Allen moved approval. Cress seconded. Unanimous approval.
- C. Communication: LifeWays should begin work at the end of the month, providing support groups and clinical support to patrons on Mondays.
- D. Mackie reported on an ongoing review of financial issues related to the tenure of the previous director. He gave assurance that things currently appear in order though more information is forthcoming and review will continue.
- E. Barton's review of staffing and salary issues suggests that Saturday hours of 10 AM to 2 PM could be instituted as early as May 1st.
- F. Barton shared a brief review of the current post-pandemic rules of the Open Meetings Act.
- G. A full or partial re-keying of the building will occur at some time in the near future. Bids for the work are currently being received.

IX. New Business

- A. Budget Approval: Director reallocated some funding from book purchasing to supplies, because we get a lot of donations to cover book purchasing. There is an increase in health and life insurance expenses because the new Director is on the City insurance, and the previous Director was not. The City Manager is to increase the Trusts line in the budget to \$25,775. Allen moved to accept the budget as presented. Paladino seconded. Unanimous approval.
- B. Board Minutes: The Board agreed to post an addendum to the December 2021 minutes clarifying the nature of the "children's librarian grant" funds and how those were used. This grant is to be referred to as the Michigan HOPE Grant henceforth. Though part of the money is being utilized to pay for the salary of the children's

librarian, the grant was never to be restricted solely to that purpose. Hence, the use of excess funds to award stipends to the staff for their exemplary service in a time of transition was within the purview of the grant. The Board requested that the agenda, minutes, and packets from HLC Board meetings be uploaded to the City website. The City Manager agreed. The Library Director will provide those items to the City for upload.

X. Adjournment: The meeting was adjourned at 7:09 PM.

Hillsdale Community Library Board of Trustees
Addendum to the December 2021 Meeting Minutes

All references to the children's librarian grant in these minutes are references to the Michigan HOPE Grant. Henceforth, the Board will only refer to this grant as the Michigan HOPE Grant. Under the terms of the grant, the Library has wide permission to utilize grant funds for various issues related to the operation of the Library. The most significant use of funds is related to the salary of the Children's Librarian. Some of the funds were also used (within the parameters of the grant) to fund staff stipends in recognition of the exemplary service of library staff in a time of transition and hardship. The Board of Trustees hopes that this clarification aids all in understanding the true nature of the Michigan HOPE Grant.

Approved by the Board of Trustees at the meeting on March 17th, 2022.

Hillsdale Community Library
February 2022
INCOME

Name	8-Apr	15-Apr	22-Apr	29-Apr	31-Mar	Month End Total
Taxes						\$ 418.23
Deliquent Taxes						\$ -
State Aid						\$ -
Penal Fines						\$ -
Ordinance Fines						\$ 75.90
Interest						\$ 7.79
Township Agreement						\$ 13,800.00
Amazon Seller	\$ 39.62					\$ 39.62
1-Printing/Coping/Fax	\$ 2.40	\$ 49.85	\$ 54.05	\$ 67.25		\$ 173.55
2-Subscription/Replacment Cards	\$ 3.50	\$ 127.00		\$ 80.40		\$ 210.90
3-Book/DVD Fines	\$ 23.00	\$ 57.60	\$ 5.20	\$ 35.70		\$ 121.50
4-Adult Book Sale		\$ 16.00	\$ 1.00	\$ 5.00		\$ 22.00
5-Children Book Sale						\$ -
6-Lost/Damaged Materials		\$ 16.00				\$ 16.00
7-DVD Rentals		\$ 21.00	\$ 9.00	\$ 7.00		\$ 37.00
8-Meeting Rooms & Other Rent			\$ 25.00			\$ 25.00
9-Children's Donations						\$ -
10-Other Donations		\$ 5,213.00				\$ 5,213.00
11-Summer Reading Program						\$ -
12-Other Revenue		\$ 0.10				\$ 0.10
Misc. Income						
TOTAL	\$ 68.52	\$ 5,500.55	\$ 94.25	\$ 195.35	\$ -	\$ 20,160.59

Income Abnormalities Note:

Recieved generous donation of \$5,000 in honor of Eric T. Kieber

Received Jefferson and Hillsdale Township agreement money in the amount of \$13,800 total

Hillsdale Community Library
February 2022
Expense

Wages

Wages	\$ 6,653.88
Sick Pay	\$ 408.00
Holiday & Other Pay	\$ 211.48
Benefits	\$ 828.22
FICA	\$ 541.47
Total	\$ 8,643.05

Credit Card

Amazon	\$ 62.28
Total	\$ 62.28

Repairs/Maintenance

Control Valve Leak	\$ 275.00
Flapper Blister Pak	\$ 5.18
Total	\$ 280.18

Books

Baker & Taylor - 2036514127	\$ 9.60
Baker & Taylor - 2036476517	\$ 80.79
Baker & Taylor - 20364514130	\$ 145.91
Total	\$ 236.30

Children's Library Expenses

Baker & Taylor - 2036514129	\$ 79.90
Baker & Taylor - 2036476516	\$ 42.08
Baker & Taylor - 2036514128	\$ 19.89
Total	\$ 141.87

Contractual Services

Total \$ -

Supplies

Woodland - Labor Law Poster	\$ 17.00
Demco	\$ 126.91
Heffernon	\$ 12.00
Current Office	\$ 35.42
Amazon - Tech Cable	\$ 9.98
Total	\$ 201.31

Total Rev	\$ 20,160.59
Total Exp	\$ 11,657.97
Net Rev & Exp	\$ 8,502.62

Utilities

Utilities	\$ 1,974.12
Telephone	\$ 118.86
Total	\$ 2,092.98

TOTAL MONTH \$ 11,516.10

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE 02/28/2022	ACTIVITY FOR MONTH 02/28/2022		AVAILABLE BALANCE	% BDGT USED
		AMENDED BUDGET	NORMAL		INCREASE (DECREASE)	NORMAL (ABNORMAL)		
Fund 271 - LIBRARY FUND								
Revenues								
Dept 000.000								
271-000.000-402.000	CURRENT TAXES	133,280.00	131,102.68	418.23	2,177.32	98.37		
271-000.000-404.000	SPECIAL ACTS	2,306.00	1,397.67	0.00	908.33	60.61		
271-000.000-411.000	DELINQUENT TAXES	105.00	62.89	0.00	42.11	59.90		
271-000.000-528.000	FEDERAL GRANT - CARES ACT	0.00	130.29	0.00	(130.29)	100.00		
271-000.000-569.000	STATE GRANT	9,600.00	1,972.37	0.00	7,627.63	20.55		
271-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	5,000.00	7,440.45	0.00	(2,440.45)	148.81		
271-000.000-574.000	STATE REVENUE SHARING	8,105.00	0.00	0.00	8,105.00	0.00		
271-000.000-587.000	CONTR./LOCAL UNITS-CULTURE/REC	13,800.00	13,800.00	0.00	0.00	100.00		
271-000.000-588.000	SUBSCRIPTION CARD SALES	1,500.00	1,941.60	0.00	(441.60)	129.44		
271-000.000-629.000	COPIES / DUPLICATING	2,000.00	2,182.50	0.00	(182.50)	109.13		
271-000.000-656.000	PENAL FINES	25,000.00	0.00	0.00	25,000.00	0.00		
271-000.000-657.000	BOOK FINES	500.00	685.22	0.00	(185.22)	137.04		
271-000.000-658.000	ORDINANCE FINES	750.00	454.17	0.00	295.83	60.56		
271-000.000-665.000	INTEREST	400.00	344.54	0.00	55.46	86.14		
271-000.000-667.000	RENTS	200.00	252.00	0.00	(52.00)	126.00		
271-000.000-667.271	RENTS - MEETING ROOMS	2,000.00	6,375.00	0.00	(4,375.00)	318.75		
271-000.000-674.000	CONTRIBUTIONS IN LIEU OF TAX	1,760.00	0.00	0.00	1,760.00	0.00		
271-000.000-675.000	CONTRIBUTIONS AND DONATIONS	2,300.00	7,071.25	0.00	(4,771.25)	307.45		
271-000.000-675.002	CONTR. & DONAT. - TECHNOLOGY	400.00	0.00	0.00	400.00	0.00		
271-000.000-675.790	CONTR. & DONAT. - BOOKS	565.00	931.13	0.00	(366.13)	164.80		
271-000.000-675.792	CONTR. & DONAT. - CHILD. LIBRAR	6,505.00	14.70	0.00	6,490.30	0.23		
271-000.000-692.000	OTHER REVENUE	4,600.00	15,551.06	0.10	(10,951.06)	338.07		
271-000.000-692.006	OTHER REVENUE - COFFEE	400.00	0.00	0.00	400.00	0.00		
271-000.000-692.007	OTHER REVENUE - TRUSTS	25,080.00	26,312.70	0.00	(1,232.70)	104.92		
271-000.000-692.008	OTHER REVENUES - WOODLAND	3,400.00	2,400.00	0.00	1,000.00	70.59		
Total Dept 000.000		249,556.00	220,422.22	20,211.19	29,133.78	88.33		
TOTAL REVENUES								
		249,556.00	220,422.22	20,211.19	29,133.78	88.33		
Expenditures								
Dept 790.000 - LIBRARY								
271-790.000-702.000	WAGES	125,395.00	69,162.35	6,653.88	56,232.65	55.16		
271-790.000-704.000	SICK TIME PAY	3,596.00	2,263.84	408.00	1,332.16	62.95		
271-790.000-705.000	VACATION TIME PAY	2,204.00	641.76	0.00	1,562.24	29.12		
271-790.000-706.000	PERSONAL TIME PAY	2,954.00	0.00	0.00	2,954.00	0.00		
271-790.000-710.000	HOLIDAY AND OTHER PAY	2,204.00	1,521.46	0.00	682.54	69.03		
271-790.000-715.000	HEALTH AND LIFE INSURANCE	1,175.00	1,115.13	0.00	59.87	94.90		
271-790.000-716.000	RETIREMENT	3,830.00	1,947.74	245.62	1,882.26	50.85		
271-790.000-717.000	WORKERS' COMPENSATION	225.00	170.00	0.00	55.00	75.56		
271-790.000-720.000	EMPLOYER'S FICA	10,049.00	5,606.94	541.47	4,442.06	55.80		
271-790.000-726.000	DISABILITY INSURANCE	739.00	91.36	21.64	647.64	12.36		
271-790.000-750.000	SUPPLIES	2,000.00	2,517.47	0.00	(517.47)	125.87		
271-790.000-801.000	PERIODICALS / MAGAZINES	400.00	0.00	0.00	400.00	0.00		
271-790.000-810.000	CONTRACTUAL SERVICES	20,000.00	10,325.52	0.00	9,674.48	51.63		
271-790.000-810.000	DUES AND SUBSCRIPTIONS	500.00	0.00	0.00	500.00	0.00		
271-790.000-850.000	TELEPHONE	2,100.00	876.38	0.00	1,223.62	41.73		
271-790.000-920.000	TRANSPORTATION AND MILEAGE	750.00	0.00	0.00	750.00	0.00		
271-790.000-930.000	UTILITIES	18,500.00	11,387.94	0.00	7,112.06	61.56		
271-790.000-956.000	REPAIRS & MAINTENANCE	5,000.00	1,453.27	280.18	3,546.73	29.07		
271-790.000-970.000	TRAINING & SEMINARS	500.00	0.00	0.00	500.00	0.00		
271-790.000-970.000	CAPITAL OUTLAY	0.00	315.00	0.00	8.68	3.50		
271-790.000-982.000	BOOKS	15,000.00	7,990.34	0.00	7,009.66	53.27		

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE 02/28/2022	ACTIVITY FOR MONTH 02/28/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDT USED
Fund 271 - LIBRARY FUND						
Expenditures						
271-790.000-995.101	TRANSFER - GENERAL FUND	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 790.000 - LIBRARY						
		228,121.00	117,386.50	12,290.59	110,734.50	51.46
Dept 792.000 - LIBRARY - CHILDREN'S AREA						
271-792.000-726.000	SUPPLIES	1,000.00	8.46	0.00	991.54	0.85
271-792.000-726.010	SUPPLIES--SUMMER READING	500.00	0.00	0.00	500.00	0.00
271-792.000-982.000	BOOKS	6,500.00	2,009.09	365.76	4,490.91	30.91
Total Dept 792.000 - LIBRARY - CHILDREN'S AREA						
		8,000.00	2,017.55	365.76	5,982.45	25.22
TOTAL EXPENDITURES						
		236,121.00	119,404.05	12,656.35	116,716.95	50.57
Fund 271 - LIBRARY FUND:						
TOTAL REVENUES						
		249,556.00	220,422.22	20,211.19	29,133.78	88.33
TOTAL EXPENDITURES						
		236,121.00	119,404.05	12,656.35	116,716.95	50.57
NET OF REVENUES & EXPENDITURES						
		13,435.00	101,018.17	7,554.84	(87,583.17)	751.90
TOTAL REVENUES - ALL FUNDS						
		249,556.00	220,422.22	20,211.19	29,133.78	88.33
TOTAL EXPENDITURES - ALL FUNDS						
		236,121.00	119,404.05	12,656.35	116,716.95	50.57
NET OF REVENUES & EXPENDITURES						
		13,435.00	101,018.17	7,554.84	(87,583.17)	751.90

	2021-2022	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	TOTAL
AV DVD/Blu-Ray - Fiction		101	145	122	144	123	123	86	92					936
AV DVD/Blu-Ray - Non-Fiction		3	7	-	-	14	15	2	-					41
Juvenile DVDs		6	6	5	3	6	2	1	-					29
Juvenile Non-Fiction DVDs		2	1	-	-	-	-	-	-					3
Juvenile BOCD		45	46	25	29	36	38	26	8					253
Juvenile Playaway		3	4	-	-	-	1	1	-					9
Juvenile Board Books		133	154	188	169	138	171	70	56					1,079
Juvenile Easy		488	624	735	798	695	705	290	214					4,549
Juvenile Easy Kits		7	39	13	16	21	4	6	4					110
Juvenile Easy Readers - Fiction		265	192	237	155	117	82	45	31					1,124
Juvenile Easy Readers - Non-Fiction		33	1	29	5	14	5	2	9					98
Juvenile Rescue Readers		45	23	18	19	15	13	6	4					143
Junior Fiction		956	1,109	637	603	563	623	328	300					5,119
Junior Graphic Novels		92	150	147	75	107	109	56	34					770
Junior Non-Fiction Graphic Novels		10	4	13	8	8	15	3	4					65
Junior Non-Fiction		264	291	216	195	234	182	195	118					1,695
Young Adult - NEW		103	69	45	23	33	62	16	16					367
YA BOCD		2	3	-	1	2	-	2	-					10
Junior/YA Playaway		15	18	6	1	2	3	2	2					49
YA Fiction Graphic Novels		76	82	32	11	13	15	5	3					237
YA Sci-Fi/Fantasy		5	7	9	6	3	4	16	6					56
YA Reference		-	-	3	-	-	-	-	-					3
YA Fiction		190	242	93	86	107	168	110	94					1,090
YA Non-Fiction		18	24	14	19	17	18	6	9					125
Adult Fiction - NEW		804	911	794	94	840	759	437	488					5,127
BOCD - Fiction		63	56	48	43	67	26	49	53					405
BOCD - Non-Fiction		9	1	15	8	9	-	9	10					61
Fiction		1,154	1,245	1,102	1,023	898	1,047	644	561					7,674
Non-Fiction		326	369	323	346	305	310	147	207					2,333
Large Print		234	294	233	241	262	218	95	75					1,652
Paperbacks		69	121	16	115	114	77	72	89					673
Sci-Fi		19	30	13	18	10	15	28	13					146
Western		11	11	7	3	2	8	3	37					82
Reference		-	-	1	3	-	-	-	-					4
Overdrive		404	424	406	428	420	417	436	344					3,279
TOTAL CIRCULATION		5,955	6,703	5,545	4,688	5,195	5,235	3,194	2,881					39,336
Mel Requests		128	161	165	137	152	112	161	144					1,160

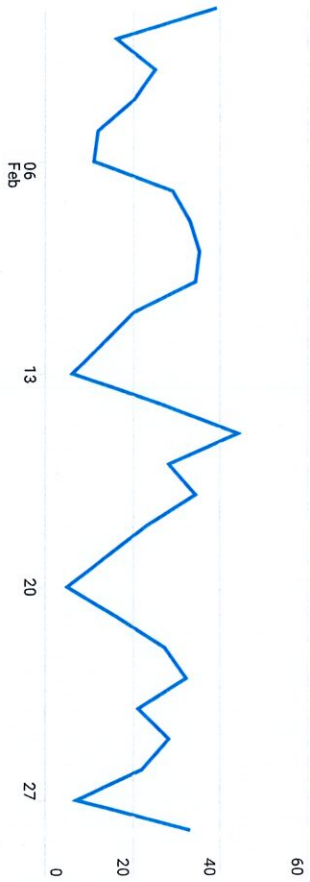
2021-2022	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	TOTAL
LEGO CLUB	NA	NA	NA		17 NA	NA	21	10					48
SCIENCE CLUB	NA	NA	NA		8 NA	NA	10 N/A						18
ARTS AND CRAFTS	NA	NA	NA		6 NA	1 CANCELLED	N/A						7
SIT AND STITCH	NA	26		27	34	31	8	18					185
TUTOR.COM		4		15	18	27	13	9					116
MANGO LANGUAGES		4		1	2	0	13	12					46
STORYTIME		10		10	21	32	32	24					163
ADULT WINTER READING	Completed	32											
	Signed-Up	29											
CRAFT IN A BAG	NA	NA	NA	NA	NA	NA	NA	NA					0

NOTE: Curbside 1/19-2/6

Reports snapshot

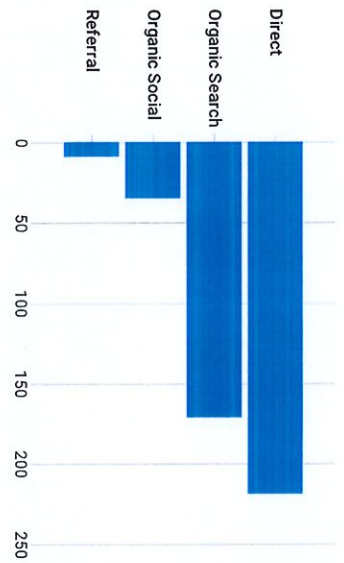
All Users [Add comparison +](#)

Users: **496** Event count: **3.5K** Conversions: **0** Total revenue: **\$0.00**



WHERE DO YOUR NEW USERS COME FROM?

New users by First user default channel grouping



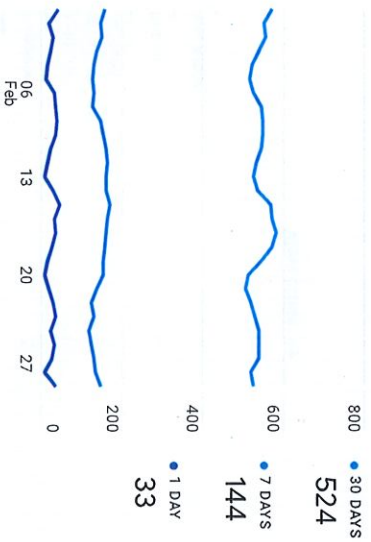
WHAT ARE YOUR TOP CAMPAIGNS?

Sessions by Session default channel grouping

SESSION DEFAULT...	SESSIONS
Direct	373
Organic Search	305
Referral	68
Organic Social	42
Unassigned	2

HOW ARE ACTIVE USERS TRENDING?

User activity over time



WHICH PAGES AND SCREENS GET THE MOST VIEWS?

Views by Page title and screen class

PAGE TITLE AND SCREE...	VIEWS
Hillsdale Com... SINCE 1908.	830
Library Online...munity Library	65
Events - Hillisd...munity Library	52
Board of Trust...munity Library	44
About - Hillisd...munity Library	43
Contact - Hill...munity Library	42
Employment - H...unity Library	36

[View traffic acquisition](#)

[View pages and screens](#)

[View user acquisition](#)

Audience

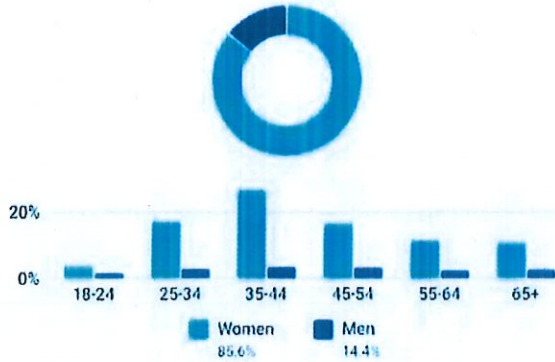
Current audience

Potential audience

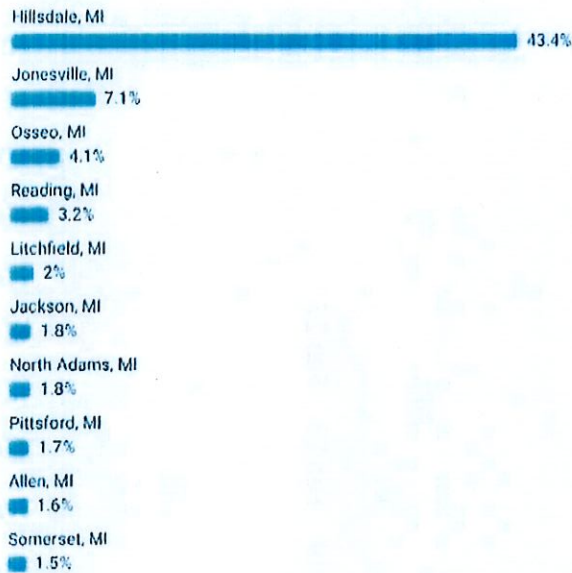
Facebook Page Likes

1.7K

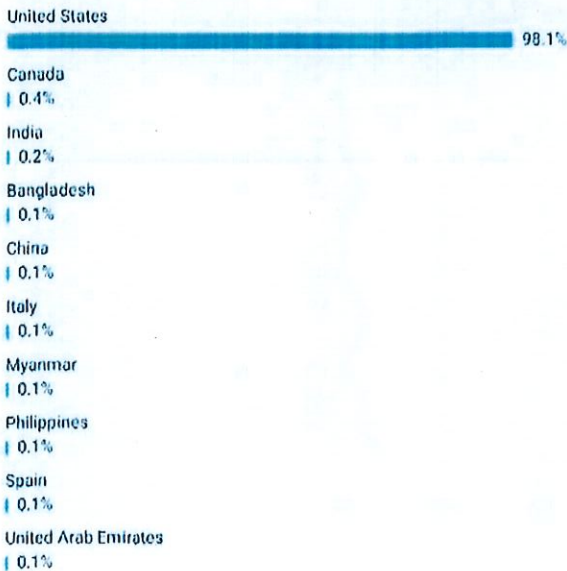
Age & Gender



Top Cities



Top Countries



Instagram Followers

17

Age & Gender



Demographic Data Isn't Available

You can learn more about your audience once your Instagram account has at least 100 followers.

Top Cities



Demographic Data Isn't Available

You can learn more about your audience once your Instagram account has at least 100 followers.

Top Countries



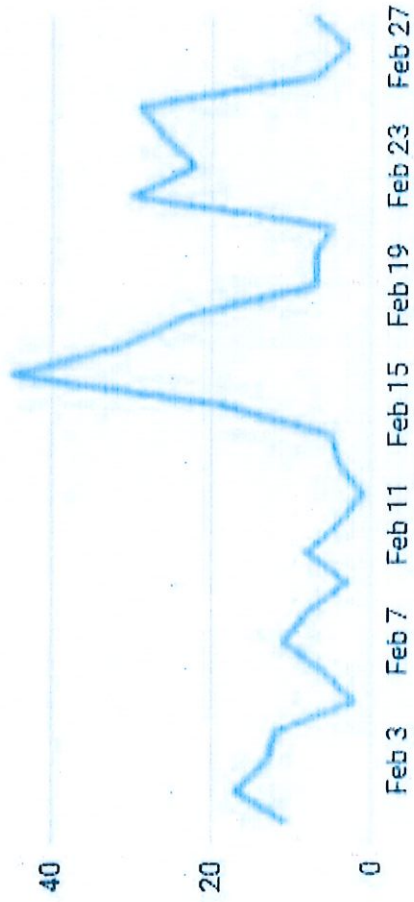
Demographic Data Isn't Available

You can learn more about your audience once your Instagram account has at least 100 followers.

Page and profile visits

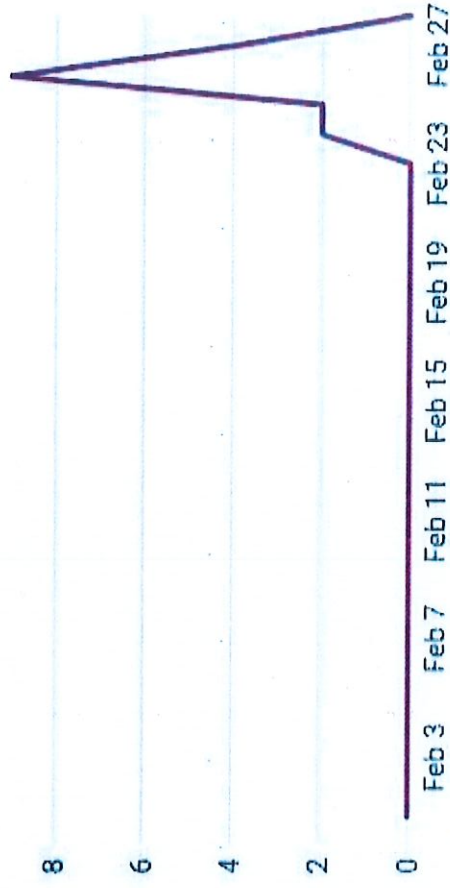
Facebook Page Visits 

366 \uparrow 18.8%



Instagram Profile Visits 

17 \uparrow 100%



BUDGET REPORT FOR CITY OF HILLSDALE
Calculations as of 06/30/2022

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 06/30/22	2021-22 PROJECTED ACTIVITY	2022-23 REQUESTED BUDGET	2022-23 APPROVED BUDGET	2022-23 RECOMMENDED BUDGET
271-000.000-402.000	CURRENT TAXES	126,079	129,807	131,952	133,280	131,602	130	141,000		
271-000.000-404.000	SPECIAL ACTS	3,113	1,358	1,493	2,306	1,398	1,972	2,550		
271-000.000-411.000	DELINQUENT TAXES	107	169	588	105	63		100		
271-000.000-520.000	FEDERAL GRANTS - COMPUTERS									
271-000.000-523.000	FEDERAL GRANTS - REC & CULTUR									
271-000.000-528.000	FEDERAL GRANT - CARES ACT									
271-000.000-569.000	STATE GRANT	9,095	15,906	3,370	9,600	130		7,440		
271-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	9,518	16,271	10,295	5,000	1,972				
271-000.000-574.000	STATE REVENUE SHARING	8,105	8,105	20,523	8,105	7,440				
271-000.000-587.000	CONTR./LOCAL UNITS-CULTURE/REC	2,709	13,800	22,600	13,800	13,800		13,800		
271-000.000-588.000	SUBSCRIPTION CARD SALES	4,813	3,534	2,068	1,500	1,989		2,829		
271-000.000-629.000	COPIES / DUPLICATING	32,203	29,237	2,333	2,000	2,286		3,443		
271-000.000-656.000	PENAL FINES	2,803	1,840	410	500	694		969		
271-000.000-657.000	BOOK FINES	1,481	826	847	750	467		400		
271-000.000-658.000	ORDINANCE FINES	4,816	2,096	272	400	294		240		
271-000.000-665.000	INTEREST	206	301	224	200	261				
271-000.000-667.000	RENTS	6,450	4,826	200	2,000	6,375		6,000		
271-000.000-674.000	RENTS - MEETING ROOMS	1,761	359		1,760					
271-000.000-675.000	CONTRIBUTIONS IN LIEU OF TAX	888	888		2,300	7,071		1,000		
271-000.000-675.002	CONTR. & DONAT. - TECHNOLOGY	401	400		400					
271-000.000-675.471	CONTR. & DONAT. - LIBRARY EXPAN									
271-000.000-675.790	CONTR. & DONAT. - BOOKS	564	326	1,202	565	955		700		
271-000.000-675.791	CONTR. & DONAT. - BIG READ									
271-000.000-675.792	CONTR. & DONAT. - CHILD LIBRAR	6,503	69	611	6,505	15				
271-000.000-675.799	CASH OVER & (SHORT)									
271-000.000-692.000	OTHER REVENUE	33,629	5,185	11,394	4,600	15,551		4,000		
271-000.000-692.002	OTHER REV. - N.B. RESOURCE CNT	8,869	6,404							
271-000.000-692.004	OTHER REVENUES - GEEK THE LIB	123	411	12	400	26,313		200		
271-000.000-692.006	OTHER REVENUE - COFFEE			22,408	3,400	2,400		2,000		
271-000.000-692.007	OTHER REVENUE - TRUSTS			12				1,000		
271-000.000-692.008	OTHER REVENUES - WOODLAND			25,083						
271-000.000-692.009	OTHER REVENUE - AMAZON SALES									
271-790.000-702.000	WAGES	125,245	118,130	99,422	125,395	73,309		119,477		
271-790.000-703.000	OVERTIME PAY		1,094							
271-790.000-704.000	SICK TIME PAY	3,142	3,680	3,389	3,596	2,264				
271-790.000-705.000	VACATION TIME PAY	5,768	4,914	6,700	2,204	642				
271-790.000-706.000	PERSONAL TIME PAY	770	1,187	629	2,954					
271-790.000-707.000	LONGEVITY PAY									
271-790.000-710.000	HOLIDAY AND OTHER PAY	3,146	3,192	2,098	2,204	1,541				
271-790.000-715.000	HEALTH AND LIFE INSURANCE	23,434	22,995	390	1,175	1,648		6,784		
271-790.000-718.000	RETIREMENT	5,920	5,290	4,011	3,830	2,070		3,245		
271-790.000-717.000	WORKERS' COMPENSATION	194	203	169	225	170		170		
271-790.000-720.000	EMPLOYERS FICA	10,428	9,968	8,564	10,049	5,918		9,140		
271-790.000-721.000	DISABILITY INSURANCE	390	393	298	739	113		200		
271-790.000-726.000	SUPPLIES	7,068	3,665	4,426	2,000	2,631		4,500		
271-790.000-726.002	SUPPLIES-N.B. RESOURCE CENTER									
271-790.000-726.003	SUPPLIES - TECHNOLOGY GRANT									
271-790.000-726.004	SUPPLIES - GEEK THE LIBRARY									

move up to 725, 1, 1715