

## AGENDA

### Hillsdale Community Library Board of Trustees January 12, 2023 5 pm | HCL Meeting Room

- I. CALL TO ORDER \_\_\_\_\_ (time)
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. APPROVAL OF MINUTES
  - A. November 10, 2022 not available
  - B. December 8, 2022 not available
- V. VISITOR COMMENTS
  - A. *Members of the public can make comments at Board Meetings, however Board Meetings are not a public discussion. If you have any items you would like to discuss, please feel free to reach out individually to board members or the Library Director. All contact information can be found on the library's website.*
- VI. ■ EXPENSE AND REVENUE REPORT
- VII. ■ CIRCULATION REPORT
- VIII. DIRECTOR'S REPORT
  - A. ■ Program Stats
  - B. On December 13, 2023 the Programs Coordinator and Director read to 300 students at Gier.
  - C. Annette Littley, Interlibrary Loan Librarian, has resigned. Her last day will be February 24, 2023.
  - D. The Garden Club took down Christmas decorations January 3.
  - E. The library will be closed January 16, 2023 in observance of Martin Luther King Jr. Day. We will have an in house training day.
- IX. COMMUNICATION
  - A. Friends of the Hillsdale Library Update
  - B. Woodlands Advisory Council Update
- X. OLD BUSINESS
- XI. NEW BUSINESS
  - A. Approval of ■ Hillsdale County Community Foundation Grant Application
  - B. Updated Policies: ■ Library Director Performance Evaluation Policy , ■ Meeting Room Policy , ■ Professional Development Policy , and ■ Staff Performance Policy

XII. BOARD COMMENTS

XIII. FUTURE BUSINESS

A. Review Policy Manual (a couple policies at a time)

XIV. NEXT MEETING DATE: February 9, 2023 at 5 p.m. \_\_\_\_\_

XV. ADJOURNMENT \_\_\_\_\_ (TIME)