

MEETING MINUTES  
Hillsdale Community Library Board of Trustees  
August 8, 2024

- I. Call to Order: 5:01pm
- II. Roll Call
  - A. All Present: George Allen (President), Rebekah Dobski (Library Director), Karen Hill (Trustee), Laura Negus (Secretary), Joshua Paladino (Vice President), Stephanie Stockford (Trustee)
  - B. Visitors to the meeting: Sara Yacks, Brianna Crall, C.J. Toncray
- III. Approval of [Agenda](#)
  - A. Negus moved to change XI. Next Meeting Date from “Thursday August 8th” to “Thursday September 12th.” Stockford seconded; the motion carried 5-0.
  - B. Stockford moved to add item VII.C Woodlands Contract. Hill seconded; the motion carried 5-0.
  - C. Stockford moved to accept the meeting agenda as amended. Paladino seconded; the motion carried 5-0.
- IV. Approval of Minutes - [Meeting of July 11, 2024](#). Hill moved to accept minutes as presented. Negus seconded; the motion carried 5-0.
- V. Visitor Comments - No comments
- VI. Director’s Report
  - A. Various comments from director Dobski:
    - 1. Circulation numbers are up from summer reading.
    - 2. There is a new shelf in the children’s room for non-fiction picture books appropriate for this age range. Thanks to Woodlands for the funds that paid for the shelf. This section is already seeing check-outs.
    - 3. Summer reading was better overall this year than last.
    - 4. Dobski has been selected as one of 50 library directors to attend the Conversation Camp for Library Leaders in early September sponsored by the Library of Michigan. This will be especially good for future strategic planning.
  - B. [Balance Sheet](#) - no comments
  - C. [Revenue and Expenditure Report](#)- Dobski is investigating why line -665.000 Interest is not reliably populated with our interest payments. Paladino pointed out that the interest does seem to appear in the checking account on the Balance Sheet.

- VII. Communications
  - A. Friends of the Library
    - 1. The friends purchased a new Bingo set for use in library after-school programs.
  - B. [Penal Fines Letter](#) - The penal fines increased by 13.6% bringing a surplus than what was budgeted.
  - C. Woodlands Contract - Dobski shared the yearly contract from Woodlands. Hill moved to approve the new contract. Stockford seconded; the motion carried 5-0.
- VIII. Old Business
  - A. Building Issues - There is no further communication from contractors who have been contacted for repair estimates; Allen proposed removing Building Issues from Old Business until there is an update to share.
  - B. Township Contracts
    - 1. [Jefferson Township Contract](#) - Stockford moved to approve the contract. Paladino seconded; the motion carried 5-0.
    - 2. Hillsdale Township will meet to discuss their contract with HCL at their meeting next week.
  - C. [Patron Confidentiality Policy](#) -
    - 1. Dobski provided a sample policy for the board to see. Board discussion included trying to shorten the document; Dobski plans to edit and bring back for approval.
- IX. New Business - no new business
- X. Board Comments - Allen gave hearty congratulations to all for a successful summer reading program. Hill echoed this and added that Heidi does excellent social media posts for the library; she encouraged everyone to promote those further. Hill mentioned that Heidi also hand writes thoughtful thank-you notes whenever they are needed. Dobski then mentioned that Heidi regularly goes above and beyond the call of duty. The board discussed investigating Heidi possibly moving to full-time. Dobski will take the first step of speaking with Heidi about the possibility.
- XI. Adjournment- Stockford moved to adjourn the meeting at 5:55pm. Hill seconded; the motion carried 5-0.