

CITY COUNCIL MINUTES

City of Hillsdale
April 18, 2022
7:00 P.M.

Regular Meeting

Call to Order and Pledge of Allegiance

Mayor Adam Stockford opened the meeting with the Pledge of Allegiance.

Roll Call

Mayor Adam Stockford called the meeting to order. Clerk Price took roll call.

Council Members present: Adam Stockford, Mayor
 R Greg Stuchell, Ward 1
 Anthony Vear, Ward 1
 William Morrissey, Ward 2
 Cynthia Pratt, Ward 2
 Bruce Sharp, Ward 3
 Robert Socha, Ward 4
 Raymond Briner, Ward 4

Council Members absent: Bill Zeiser, Ward 3

Also Present: David Mackie (City Manager), Attorney Tom Thompson, Katy Price (City Clerk), Scott Hephner (HCPD/HCFD), Jake Hammel (DPS Director), Kristin Bauer (City Engineer), Penny Swan, Dennis Wainscott and Martha Smith.

Approval of Agenda

Mayor Stockford requested a Certificate of Appreciation for Officer Holtz for Years of Service be added as Communication item F.

Motion by Council Member Morrissey, seconded by Council Member Pratt to add Communication item F. Certificate of Appreciation.

By a voice vote, the motion passed unanimously.

Motion by Council Member Morrissey, seconded by Council Member Pratt to approve the agenda as amended.

By a voice vote, the motion passed unanimously.

Public Comment

None

Consent Agenda

- A. Approval of Bills
 - 1. City and BPU Claims of March 31, 2022: \$155,828.02
 - 2. Payroll of March 31, 2022: \$163,705.11
- B. City Council Minutes of April 4, 2022
- C. Library Minutes of March 17, 2022
- D. Election Commission Minutes of April 6, 2022
- E. Hillsdale College Street Closure Agreement- Commencement
- F. Hillsdale College Request for Alley Closure and Noise Variance – Blue and White Weekend Carnival
- G. Hillsdale College Request for Alley Closure and Noise Variance –Blue and White Tent Party

Motion by Council Member Morrissey, seconded by Council Member Pratt to amend the Council Minutes in section Old Business A. to state that Council approved Theresa Rutan’s Right of Way application for the 4th of July Parade and that Council do not table the application as it is written.

By a voice vote, the motion passed unanimously.

Motion by Council Member Morrissey, seconded by Council Member Vear to approve the consent agenda as amended.

By a voice vote, the motion passed unanimously.

Communications/Petitions

- A. CAPA 5K Walk/Run
- B. MRC Newsletter March 2022
- C. Comcast Letter
- D. Jansen Letter
- E. Arbor Day: Tree City USA Email

All items presented for the purpose of information only.

Introduction and Adoption of Ordinances/Public Hearings

None

Old Business

None

New Business

- A. Set Public Hearing for CBDG Grant Application

The Michigan Economic Development Corporation (MEDC) on behalf of the Michigan Strategic Fund (MSF) has invited Units of General Local Governments (UGLG) to apply for its Water-Related Infrastructure (WRI) Grant. This grant is specifically noted to assist UGLGs in making necessary improvements to existing public infrastructure systems.

The City of Hillsdale is proposing application for grant funds to assist with the following infrastructure project scope of work:

The proposed project will address critical infrastructure maintenance/improvements required throughout the City of Hillsdale on the water main and sanitary sewer systems. The proposed grant project would include the following items:

Water System: Replacement of approximately 75 (12%) of the in-line shut off valves in the water main system. This work will include the installation of new valves and removal of the failed valves.

Sanitary Sewer System: Replacement and/or cured-in-place lining of approximately 1.40 miles of sanitary sewer within the city.

A public hearing is required by the MEDC to adhere to the public participation provisions set forth in Title I of the Housing and Community Development Act of 1974, as amended and an authorizing resolution.

Motion by Council Member Sharp, seconded by Council Member Socha to set public hearing for Monday, May 2, 2022.

By a voice vote, the motion passed unanimously.

B. Set Public Hearing for Ordinance Amendment Dogs in Cemeteries

Motion by Council Member Socha, seconded by Council Member Vear to set public hearing for Ordinance 2017-01 amendment to prohibit all animals from being in cemeteries for Monday, May 16, 2022.

By a voice vote, the motion passed unanimously.

C. Resolution to Establish a Policy Regarding the Accessibility of Assessor’s Office to Taxpayers

Michigan’s Public Act 660 of 2018, the Property Assessing Reform Act, amended the General Property Tax Act (GPTA), 1893 PA 206, to add audit procedures and minimum specific requirements for local governmental units and assessors. One of the requirements added was for each assessing district to “have and follow a published policy under which its assessor’s office reasonably accessible to taxpayers.” The State Tax Commission is required under the act to audit each assessing district. As part of the audit they will verify that this and other required policies are in place and being followed.

Motion by Council Member Morrissey, seconded by Council Member Socha to approve the Resolution for a policy for accessibility of Assessors office. **Resolution # 3492.**

By a voice vote, the motion passed unanimously.

D. Traffic Control Order 2022-06 Sandy Beach Roundabout

Chief Hephner stated Traffic Control Order 2022-06 is for planned signage for the improved Sandy Beach parking lot entrance and roundabout.

Motion by Council Member Socha, seconded by Council Member Stuchell to approve the Traffic Control Order 2022-06 Sandy Beach Roundabout. **Resolution #3493.**

By a voice vote, the motion passed unanimously.

E. 2022 Uran Street Project Bid Award

The United States Department of Agriculture (USDA) through the Rural Business Development Grant (RBDG) program awarded grant funds to the city for improvements to Uran Street from Arch Drive to Industrial Drive. The project includes pulverizing the existing street surface, miscellaneous concrete curbing, culvert work, reshaping the pulverized material and repaving.

City staff developed and requested bids for this work. Four (4) bids were received on March 22, 2022 as a result of our advertisement and are presented below:

CONTRACTOR	BID TOTALS
Thompson Construction Co., LLC	\$246,120.28
Michigan Paving and Materials Co.	\$257,822.62
Parrish Excavating, Inc.	\$262,816.00
Gerken Paving, Inc.	\$269,447.10

Motion by Council Member Sharp, seconded by Council Member Morrissey to award the bid for the Uran Street project to Thompson Construction of Coldwater, MI in the amount of \$246,120.28 with an additional contingency amount of \$28,879.72 for a total project cost of \$275,000.00.

Roll call:

Council Member Stuchell	Aye
Council Member Morrissey	Aye
Mayor Stockford	Aye
Council Member Vear	Aye
Council Member Sharp	Aye
Council Member Briner	Aye
Council Member Socha	Aye
Council Member Pratt	Aye

Motion passed 8-0

F. BPU: Mowing Contract Bid Award

Motion by Council Member Socha, seconded by Council Member Vear to award the bid to mow eight (8) lots that the BPU is responsible for to Baxter Lawn for three years with an option for 4 years.

Roll call:

Council Member Stuchell	Aye
Council Member Morrissey	Aye
Mayor Stockford	Aye
Council Member Vear	Aye
Council Member Sharp	Aye
Council Member Briner	Aye
Council Member Socha	Aye
Council Member Pratt	Aye

Motion passed 8-0

G BPU: Purchase of Padmount Transformers for Stock

Motion by Council Member Socha, seconded by Council Member Vear to approve purchase of 59 padmount transformers from T & R Electric for the amount not to exceed \$275,000.00 and purchase 4 padmount transformers from Sunbelt Solomon for the amount not to exceed \$40,000.00

Roll call:

Council Member Stuchell	Aye
Council Member Morrissey	Aye
Mayor Stockford	Aye
Council Member Vear	Aye
Council Member Sharp	Aye
Council Member Briner	Aye
Council Member Socha	Aye
Council Member Pratt	Aye

Motion passed 8-0

H Adopt a Community Development Plan

Each CDBG application requires the adoption of a Community Development Plan that addresses community development and housing needs in accordance with the provisions set forth in Title 1 of the federal Housing and Community Development Act of 1974, as amended. The adopted plan must include:

1. A statement assessing the needs and problems of the community, including the needs of low and moderate income persons. In all applications, the assessment must address both

overall community development and housing needs regardless of the category under which funding is requested.

2. A summary of possible long-term activities (two years or more) to address the identified needs and problems.
3. A summary of contemplated Short-term activities (one to two years) to address the identified needs and problems.
4. A description of the effect the proposed CDBG project will have on the community.
5. A plan for minimizing the displacement of persons as a result of grant assisted activities and to assist persons actually displaced by such activities.

This is the same Community Development Plan that was adopted on Adopted August 20, 2018 in preparation for the Dawn Theater Blight Elimination Grant application, with modifications for the Water-Related Infrastructure grant application May 17, 2021 and April 18, 2022.

Mayor Stockford asked about the long term goals in the presented plan and stated that Street infrastructure and repair wasn't included.

Further Council discussion ensued.

Motion by Council Member Sharp, seconded by Council Member Morrissey to amend the long term goal section to add "Street infrastructure and Repair" to the plan and adopt the Community Development Plan as amended.

By a voice vote, the motion passed unanimously.

Miscellaneous Reports

- A. Proclamation – Arbor Day

Mayor Stockford read proclamation aloud and declared Arbor Day on April 18, 2022 in the City of Hillsdale.

- B. Appointments—None
- C. Other – None

General Public Comment

Dennis Wainscott commented on the accessibility plan and requested that postings and notices be larger in print for those with eye impairments.

City Manager's Report

Manager Mackie shared Rotary Club installed a flagpole at Sandy Beach in the roundabout section.

Budget workshop is scheduled for Thursday, April 28, 2022 at 6:00 p.m. in Council Chambers.

Community Development Committee had a meeting at the Mitchell Research Center and discussed options for funding, etc.

Council Comments

Mayor Stockford shared that Michael Stawiarski from Vanished Hillsdale (online) passed away.

Council Member Sharp mentioned that Pat Flynn retired as a City part time paid firefighter after 45 years.

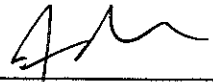
Mayor Stockford stated that PA system was being worked on earlier today.

Council Member Stuchell mentioned TIFA will have an informational meeting at 6:00 p.m. tomorrow, April 19th, 2022 in Council Chambers.

Adjournment

Motion by Council Member Sharp, seconded by Council Member Pratt moved to adjourn the meeting.

By a voice vote, the motion passed unanimously. The meeting adjourned at 7:45 p.m.



Adam L. Stockford, Mayor



Katy Price, City Clerk