

Council Chambers
Hillsdale City Hall
97 N. Broad St.
Hillsdale, MI 49242

January 7, 2013
7:00 p.m.
(517)437-6441
www.cityofhillsdale.org

CITY COUNCIL MINUTES

City of Hillsdale
Regular Meeting

Call to Order and Pledge of Allegiance

Mayor Pro Tem Brian Watkins opened the meeting at 7:00 pm with the pledge of allegiance.

Roll Call

Mayor Pro Tem Brian Watkins informed the council that Councilperson Kinney and Mayor Moon contacted him and will be unable to attend the meeting. Councilperson Brown made a motion to excuse Mayor Doug Moon and Councilperson Sally Kinney. The Motion was supported by Councilperson Sullivan.

All ayes.

Motion Passed

The meeting was called to order with the following Council members present: Council members Casey Sullivan and Brian Watkins representing Ward One; Council members Ruth Brown representing Ward Two; Council members Scott Sessions and Mary Wolfram representing Ward 3; Council member William Arnold and Mary Beth Bail representing Ward 4.

Also present were City Clerk Julie Kast, Russ Martin-WCSR, Lew Loren-City Attorney, Linda Brown-City Manager, Alexis Kozub, Eric Macy – Nonik Technologies, Matt Durr-Hillsdale Daly News, Eldonna Bernath, Amy England, Joseph Kempa.

Approval of Agenda

A motion was made by Council person Sessions supported by Council person Brown to approve the Agenda.

All Ayes

Motion Carried.

Public Comments on Agenda Items

None.

Consent Agenda

The items listed in the Consent Agenda are considered to be routine by the City Council and the City Manager and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Councilmember. In this event, the item will be removed from the Consent Agenda and Council action will be taken separately on said item.

- A. Approval of Bills from December 20, 2012: Claims of \$129,073.83 Payroll of \$88,709.58.
- B. Committee Reports (Pending Approval):
 - 1. Shade Tree Minutes of November 28, 2012
 - 2. BPU Minutes of December 11, 2012
- C. Council Minutes of December 17, 2012

A Motion was made by Councilperson Sessions supported by Councilperson Brown to approve the Consent Agenda. Roll Call: Council members Arnold-yes; Brown-yes; Watkins-yes; Sullivan-yes; Bail-yes; Wolfram-yes; and Sessions-yes.

Approved 7-0

Motion carried.

Communications/Petitions

None

Unfinished Business

- A. Local Streets Maintenance – No update at this time.

- B. Code Enforcement Report – No update at this time

New Business

- A. Designation of Temporary Zoning Administrator – City Manager Linda Brown is asking the Council to authorize her to assign a current staff member to temporality be the Zoning Administrator. This is some of the work previously done by the City Assessor Deb Sikorski.

Councilperson Arnold requested more information from the City Manager on the Qualifications for this position. City Manager Brown replied that there is a course that the State of Michigan offers that is a requirement for a zoning administrator. She also let the Council know that there is a requirement through the State of Michigan University program that suggests they also be a certified planner.

A motion was made by Councilperson Sullivan to approve the City Manager to appoint a temporary Zoning Administrator supported by Councilperson Wolfram. Roll Call: Council members Arnold-yes, Brown-yes, Watkins-yes; Sullivan -yes; Wolfram-yes; Bail-yes; and Sessions-yes.

Approved 7-0

Motion passed.

General Public Comment

- A. Eldonna Bernath –Would like to thank the BPU and the Street Department for all the lights around town and their support of the Light Up Parade.

Council Comment

- A. Councilperson Ruth Brown informed everyone on Council her new e-mail address is travelgirl4@comcast.net.
- B. Councilperson Sullivan would like to know the status of the City Manager's evaluation. Councilperson Watkins said the Mayor is working on compiling the evaluation and that he will follow up with Mayor on the status.
- C. Councilperson Wolfram has some booklets on the Way Finding project. There are some good ideas in these booklets and she would like to know if anyone would like one of these booklets before they are thrown away. Councilperson Wolfram is also looking for some feedback on the commercials aired on WLNS during the holidays for shop and visit downtown Hillsdale.

Adjournment

A Motion was made by Councilperson Arnold to adjourn supported by Councilperson Sessions.

All Ayes

Motion Carried.

Adjournment at 7:17 pm


 Mayor Pro Tem Brian Watkins

2/4/13
 Date

 City Clerk, Julie Kast

 Date