

INVOICE APPROVAL LIST BY FUND
DECEMBER 20, 2012

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Hillsdale City Offices

Fund Department	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: GENERAL FUND						
Dept:						
101-000.000-082.000	DUE FROM O	BLUE CROSS & BLUE SHIELD OF MI TEAMSTERS HEALTH INS JAN 2013	70051	7003454/0006	12/20/2012	408.36
101-000.000-082.000	DUE FROM O	BLUE CROSS & BLUE SHIELD OF MI NONUNION HEALTH INS JAN 2013	70051	7003454/0002	12/20/2012	995.55
101-000.000-214.750	DUE TO IMP	PAYROLL ACCOUNT	363		12/20/2012	65,612.51
101-000.000-228.003	DUE TO MME	M.E.R.S. DECEMBER 2012 CONTRIBUTIONS	364	17921-11	12/19/2012	5,712.11
Total						72,728.53
Dept: CITY COUNCIL						
101-101.000-955.200	MISC. - CO	GRANICUS INC. QTRLY SERVICES JAN-MARCH 2013	70066	470892	12/20/2012	2,985.00
Total CITY COUNCIL						2,985.00
Dept: CITY MANAGER						
101-172.000-715.000	HEALTH AND	BLUE CROSS & BLUE SHIELD OF MI NONUNION HEALTH INS JAN 2013	70051	7003454/0002	12/20/2012	995.55
101-172.000-716.000	RETIREMENT	M.E.R.S. DECEMBER 2012 CONTRIBUTIONS	364	17921-11	12/19/2012	548.51
101-172.000-726.000	SUPPLIES	ARROW SWIFT PRINTING Letterhead (Full Color)	70048	126332	12/20/2012	246.70
101-172.000-801.000	CONTRACTUA	SPRINT CELL PHONE SERVICE	70102	548517219-062	12/20/2012	26.05
Total CITY MANAGER						1,816.81
Dept: ECONOMIC DEVELOPMENT						
101-174.000-801.000	CONTRACTUA	HILLSDALE POLICY GROUP, LTD. HPG November 2012 EDC Services	70071		12/20/2012	12,864.97
Total ECONOMIC DEVELOPMENT						12,864.97
Dept: ADMINISTRATIVE SERVICES						
101-175.000-801.000	CONTRACTUA	BILL'S LAWN CARE, LLC ordered lawn care	70050	15141	12/20/2012	150.00
101-175.000-806.000	LEGAL SERV	CLARK HILL LEGAL SERVICES: CADENCE	70055	473623	12/20/2012	300.00
101-175.000-806.000	LEGAL SERV	LOREN & SHIRK LEGAL SERVICES FOR NOV 2012	70081		12/20/2012	2,228.25
101-175.000-806.002	LEGAL -TAX	KREIS, ENDERLE HUDGINS & TI Group MTT Case	70079	214413	12/20/2012	1,681.50
101-175.000-850.000	INSURANCE	O'MEARA SUMNAR AGENCY Owen's Park House	70094	105	12/20/2012	611.91
Total ADMINISTRATIVE SERVICES						4,971.66
Dept: ELECTIONS						
101-191.000-862.000	LODGING AN	HILLSDALE FILLING STATION FOUR-ELECTION WORKIERS	70070		12/20/2012	253.50
Total ELECTIONS						253.50
Dept: ASSESSING DEPARTMENT						
101-209.000-715.000	HEALTH AND	BLUE CROSS & BLUE SHIELD OF MI NONUNION HEALTH INS JAN 2013	70051	7003454/0002	12/20/2012	829.62
101-209.000-716.000	RETIREMENT	M.E.R.S. DECEMBER 2012 CONTRIBUTIONS	364	17921-11	12/19/2012	380.90
Total ASSESSING DEPARTMENT						1,210.52
Dept: CITY CLERK DEPARTMENT						
101-215.000-715.000	HEALTH AND	BLUE CROSS & BLUE SHIELD OF MI NONUNION HEALTH INS JAN 2013	70051	7003454/0002	12/20/2012	995.55
101-215.000-716.000	RETIREMENT	M.E.R.S. DECEMBER 2012 CONTRIBUTIONS	364	17921-11	12/19/2012	129.63
101-215.000-734.000	POSTAGE	CITY OF HILLSDALE Petty Cash	70054		12/20/2012	82.33
101-215.000-801.000	CONTRACTUA	CURRENT OFFICE SOLUTIONS COPIER LEASE AGREEMENT	70057	232810	12/20/2012	136.30
101-215.000-801.000	CONTRACTUA	KEY OPPORTUNITIES, INC. DOCUMENT DESTRUCTION	70078	60067	12/20/2012	250.15
101-215.000-900.000	PRINTING	MUNICIPAL CODE CORPORATION UPDATES	70091	224215	12/20/2012	1,310.00
Total CITY CLERK DEPARTMENT						2,903.96

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Fund Department	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: GENERAL FUND						
Dept: FINANCE DEPARTMENT						
101-219.000-715.000	HEALTH AND	BLUE CROSS & BLUE SHIELD OF MI NONUNION HEALTH INS JAN 2013	70051	7003454/0002 1/2013	12/20/2012	995.55
101-219.000-716.000	RETIREMENT	M.E.R.S. DECEMBER 2012 CONTRIBUTIONS	364	17921-11	12/19/2012	242.18
101-219.000-810.000	DUES AND S	MMTA Annual Membership Dues	70087	2013	12/20/2012	50.00
Total FINANCE DEPARTMENT						1,287.73
Dept: CITY TREASURER						
101-253.000-716.000	RETIREMENT	M.E.R.S. DECEMBER 2012 CONTRIBUTIONS	364	17921-11	12/19/2012	36.70
101-253.000-716.000	RETIREMENT	M.E.R.S. MAY 2009 CONTRIBUTIONS - TREA	364	17796-2	12/20/2012	84.36
101-253.000-810.000	DUES AND S	MMTA Annual Membership Dues	70087	2013	12/20/2012	50.00
Total CITY TREASURER						171.06
Dept: BUILDING AND GROUNDS						
101-265.000-726.000	SUPPLIES	HEFFERNAN SOFT WATER SERVICE WATER	70067	49575	12/20/2012	29.50
101-265.000-801.000	CONTRACTUA	CINTAS CORPORATION Service, Mats	70053	351625305	12/20/2012	20.00
101-265.000-801.000	CONTRACTUA	CINTAS CORPORATION Service, Mats	70053	351623387	12/20/2012	20.00
101-265.000-801.000	CONTRACTUA	CINTAS CORPORATION Service, Mats	70053	351625952	12/20/2012	20.00
101-265.000-801.000	CONTRACTUA	CINTAS CORPORATION Service, Mats @ DART	70053	351625937	12/20/2012	55.35
101-265.000-801.000	CONTRACTUA	EAST 2 WEST ENTERPRISES, INC. Mop & Buff Dispatch Office	70059	4640	12/20/2012	80.00
101-265.000-801.000	CONTRACTUA	MANPOWER OF LANSING TEMP EMPLOYEES W/E 12/9/12	70083	24978724	12/20/2012	384.68
101-265.000-801.000	CONTRACTUA	MANPOWER OF LANSING TEMP EMPLOYEES W/E 12/02/12	70083	24942863	12/20/2012	217.43
101-265.000-801.000	CONTRACTUA	TIM A. STUMP Repair/Paint walls Dispatch &	70043		12/20/2012	350.00
101-265.000-801.790	CONT SRV	GELZER & SON INC. FILTERS FOR MITCHELL BLDG	70064	C320907	12/20/2012	9.87
101-265.000-801.790	CONT SRV	GELZER & SON INC. TAPLONS	70064	A19579	12/20/2012	3.72
101-265.000-801.790	CONT SRV	GELZER & SON INC. LIGHT BULBS	70064	C33163	12/20/2012	2.47
101-265.000-801.790	CONT SRV	RYAN & BRADSHAW Annual Inspection of Boiler	70100	45063	12/20/2012	200.00
101-265.000-801.790	CONT SRV	RYAN & BRADSHAW Repairs to boiler	70100	45062	12/20/2012	241.50
101-265.000-920.000	UTILITIES	MICHIGAN GAS UTILITIES MICHIGAN GAS SERVICE	70086	5176359-7 12/12	12/20/2012	264.67
101-265.000-920.000	UTILITIES	MICHIGAN GAS UTILITIES MICHIGAN GAS SERVICE	70086	4609268*0 12/12	12/20/2012	644.28
101-265.000-930.000	REPAIRS &	AMERICAN COPPER AND BRASS, LLC ELEC WATER HEATER	70045	1246911	12/20/2012	220.01
Total BUILDING AND GROUNDS						2,763.48
Dept: PARKING LOTS						
101-266.000-726.000	SUPPLIES	GELZER & SON INC. CONCRETE FOR LOT G/J POSTS	70064	A19506	12/20/2012	29.94
Total PARKING LOTS						29.94
Dept: CEMETERIES						
101-276.000-801.000	CONTRACTUA	MANPOWER OF LANSING TEMP EMPLOYEES W/E 12/9/12	70083	24978724	12/20/2012	133.80
101-276.000-801.000	CONTRACTUA	MANPOWER OF LANSING TEMP EMPLOYEES W/E 12/02/12	70083	24942863	12/20/2012	301.05
Total CEMETERIES						434.85
Dept: AIRPORT						
101-295.000-801.000	CONTRACTUA	HILLSDALE AERO, INC. Airport Ground Maintenance,	70068	46588	12/20/2012	1,566.04
101-295.000-801.000	CONTRACTUA	JAMES SCHEIBNER AIRPORT MGR FOR DEC 2012	70101		12/20/2012	2,833.33

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Fund Department	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: GENERAL FUND						
Dept: AIRPORT						
Total AIRPORT						4,399.37
Dept: POLICE DEPARTMENT						
101-301.000-715.000	HEALTH AND	BLUE CROSS & BLUE SHIELD OF MI	70051		12/20/2012	1,244.43
		NONUNION HEALTH INS JAN 2013		7003454/0002	1/2013	
101-301.000-715.000	HEALTH AND	BLUE CROSS & BLUE SHIELD OF MI	70051		12/19/2012	14,220.83
		POLICE HEALTH INS JAN 2013		7003454/0000	1/2013	
101-301.000-716.000	RETIREMENT	M.E.R.S.	364		12/19/2012	9,296.97
		DECEMBER 2012 CONTRIBUTIONS		17921-11		
101-301.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	70057		12/20/2012	34.72
		FOLDERS/POST-ITS		170573		
101-301.000-726.000	SUPPLIES	GELZER & SON INC.	70064		12/20/2012	11.95
		SEAL-A-MEAL VACCU BAGS		38123		
101-301.000-726.000	SUPPLIES	GELZER & SON INC.	70064		12/20/2012	24.99
		DUST/MIST MASK		A19751		
101-301.000-726.000	SUPPLIES	MICHIGAN DEPT OF STATE	70085		12/20/2012	13.00
		TAB RENEWAL				
101-301.000-726.000	SUPPLIES	NONIK TECHNOLOGIES, INC.	70092		12/20/2012	16.95
		REPLACE KEYBOARD JANE ENGLEHAR		5149		
101-301.000-742.000	CLOTHING /	CITY OF HILLSDALE	70054		12/20/2012	100.00
		Petty Cash				
101-301.000-742.000	CLOTHING /	GALL'S, INC.	70062		12/20/2012	40.14
		CLOTHING ZIMMERMAN		5417108		
101-301.000-801.000	CONTRACTUA	CURRENT OFFICE SOLUTIONS	70057		12/20/2012	9.41
		COPIER LEASE AGREEMENT		232810		
101-301.000-862.000	LODGING AN	CITY OF HILLSDALE	70054		12/20/2012	7.82
		Petty Cash				
101-301.000-925.000	TELEPHONE	SPRINT	70102		12/20/2012	63.54
		CELL PHONE SERVICE		548517219-062	12/12	
Total POLICE DEPARTMENT						25,084.75
FIRE DEPARTMENT						
101-336.000-715.000	HEALTH AND	BLUE CROSS & BLUE SHIELD OF MI	70051		12/20/2012	3,665.65
		FIREFIGHTER HEALTH INS 1/13		7003454/0001	1/2013	
101-336.000-716.000	RETIREMENT	M.E.R.S.	364		12/19/2012	2,316.62
		DECEMBER 2012 CONTRIBUTIONS		17921-11		
101-336.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	70057		12/20/2012	8.53
		INK PENPOSTITS/WHITEOUT		61168-1		
101-336.000-726.000	SUPPLIES	GELZER & SON INC.	70064		12/20/2012	4.98
		BULBS		C32221		
101-336.000-726.000	SUPPLIES	GELZER & SON INC.	70064		12/20/2012	7.99
		BLDG MATERIALS		A1*9478		
101-336.000-726.000	SUPPLIES	GELZER & SON INC.	70064		12/20/2012	-6.64
		RETURN		FASTENERS		
101-336.000-726.000	SUPPLIES	GELZER & SON INC.	70064		12/20/2012	6.80
		FASTENERS		A19672		
101-336.000-726.000	SUPPLIES	GELZER & SON INC.	70064		12/20/2012	10.20
		FASTENERS		A19656		
101-336.000-726.000	SUPPLIES	MARKET HOUSE	70084		12/20/2012	11.97
		WATER FOR TRAINING		88185		
101-336.000-726.000	SUPPLIES	PERFORMANCE AUTOMOTIVE	70097		12/20/2012	2.46
		WIRE ACCESSORIES		1048236		
101-336.000-726.000	SUPPLIES	PERFORMANCE AUTOMOTIVE	70097		12/20/2012	2.59
		POWER PLUB LIGHTER		1048267		
101-336.000-726.000	SUPPLIES	PERFORMANCE AUTOMOTIVE	70097		12/20/2012	3.89
		RTV SILICONE		1048793		
101-336.000-726.000	SUPPLIES	PERFORMANCE AUTOMOTIVE	70097		12/20/2012	0.99
		TAPE BIN		1048858		
101-336.000-726.000	SUPPLIES	PERFORMANCE AUTOMOTIVE	70097		12/20/2012	3.69
		BLECH WHT		1048881		
101-336.000-740.000	FUEL AND L	WATKINS OIL COMPANY	70111		12/20/2012	260.69
		NOVEMBER 2012 FLEET FUEL				
101-336.000-801.000	CONTRACTUA	CINTAS CORPORATION	70053		12/20/2012	5.71
		CONTRACTUAL LINEN SERVICE		351624670		
101-336.000-801.000	CONTRACTUA	CINTAS CORPORATION	70053		12/20/2012	13.40
		CONTRACTUAL LINEN SERVICE		351625304		
101-336.000-861.000	TRAINING &	STEVE TRALL	70108		12/20/2012	1,400.00
		FIREFIGHTER I & II TRAINING		2012-001		
101-336.000-920.000	UTILITIES	MICHIGAN GAS UTILITIES	70086		12/20/2012	304.97
		GAS UTILITIES		4609908-1	12/12	

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Fund Department Unit	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: GENERAL FUND Dept: FIRE DEPARTMENT						
Total FIRE DEPARTMENT						8,024.49
Dept: CODE ENFORCEMENT 101-372.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS schedule book	70057		12/20/2012	33.99
				174709		
Total CODE ENFORCEMENT						33.99
Dept: PUBLIC SERVICES DEPARTMENT						
101-441.000-715.000	HEALTH AND	BLUE CROSS & BLUE SHIELD OF MI NONUNION HEALTH INS JAN 2013	70051		12/20/2012	2,239.98
101-441.000-716.000	RETIREMENT	M.E.R.S. DECEMBER 2012 CONTRIBUTIONS	364		12/19/2012	377.26
101-441.000-726.000	SUPPLIES	ARROW SWIFT PRINTING	70048		12/20/2012	68.00
101-441.000-726.000	SUPPLIES	BUSINESS CARDS -KATHY/GARY	70057	126413	12/20/2012	20.60
101-441.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS CANNED AIR	70064	61228	12/20/2012	7.98
101-441.000-726.000	SUPPLIES	GELZER & SON INC. RAKE HANDLES	70067	C32689	12/20/2012	10.50
101-441.000-726.000	SUPPLIES	HEPFERNAN SOFT WATER SERVICE WATER	70073	49575	12/20/2012	50.64
101-441.000-726.000	SUPPLIES	HR DIRECT ANNUAL ATTENDANCE RECORDS	70082	0842745	12/20/2012	85.46
101-441.000-726.000	SUPPLIES	LOWE'S SAW BLADES	70082	34065251	12/20/2012	-37.98
101-441.000-726.000	SUPPLIES	LOWE'S RETURN SAW BLADES	70082	38854	12/20/2012	106.48
101-441.000-726.000	SUPPLIES	LOWE'S SAW BLADES, CORD, SQUARE, TOOL	70053	33195125	12/20/2012	43.24
101-441.000-742.000	CLOTHING /	CINTAS CORPORATION RUGS/UNIFORMS - DPS	70053	351625310	12/20/2012	41.14
101-441.000-801.000	CONTRACTUA	ARBORIST SKILLS, INC TRAINING-SAWS/CHIPPER/LIFT	70047	121112	12/20/2012	700.00
101-441.000-801.000	CONTRACTUA	CINTAS CORPORATION RUGS/UNIFORMS - DPS	70053	351625310	12/20/2012	35.86
101-441.000-801.000	CONTRACTUA	CINTAS CORPORATION RUGS/UNIFORMS - DPS	70053	351624677	12/20/2012	39.90
101-441.000-801.000	CONTRACTUA	CURRENT OFFICE SOLUTIONS LAMINATING CARDS	70057	61234	12/20/2012	14.00
101-441.000-801.000	CONTRACTUA	CURRENT OFFICE SOLUTIONS COPIER LEASE AGREEMENT	70057	232810	12/20/2012	97.75
101-441.000-801.000	CONTRACTUA	MANPOWER OF LANSING TEMP EMPLOYEES W/E 12/9/12	70083	24978724	12/20/2012	16.73
101-441.000-801.000	CONTRACTUA	MANPOWER OF LANSING TEMP EMPLOYEES W/E 12/02/12	70083	24942863	12/20/2012	139.38
101-441.000-801.000	CONTRACTUA	REPUBLIC SERVICES OF KALAMAZOO DPS - 4 YRD DUMPSTER	70099	0249-003589108	12/20/2012	94.46
101-441.000-801.000	CONTRACTUA	SPRINT CELL PHONE SERVICE	70102	548517219-062	12/20/2012	41.01
101-441.000-801.000	CONTRACTUA	USA MOBILITY WIRELESS, INC. DPS PAGER RENTAL	70109	V7385433L	12/20/2012	18.70
101-441.000-810.000	DUES AND S	ARBORICULTURE SOCIETY OF MICH MEMBERSHIP - STACHOWICZ	70046		12/20/2012	209.00
101-441.000-930.000	REPAIRS &	GELZER & SON INC. LIGHT BULBS/LOCKS FOR SEPTIC	70064	A19373	12/20/2012	34.99
101-441.000-955.517	MISC - SOL	HILLSDALE TRANSFER STATION Trash Coupons Redemption	70072		12/20/2012	950.00
Total PUBLIC SERVICES DEPARTMENT						5,405.08
Dept: PARKS						
101-756.000-726.000	SUPPLIES	GELZER & SON INC. LIGHT BULBS/LOCKS FOR SEPTIC	70064	A19373	12/20/2012	24.98
101-756.000-801.000	CONTRACTUA	MANPOWER OF LANSING TEMP EMPLOYEES W/E 12/9/12	70083	24978724	12/20/2012	457.15
101-756.000-801.000	CONTRACTUA	MANPOWER OF LANSING TEMP EMPLOYEES W/E 12/02/12	70083	24942863	12/20/2012	289.91
101-756.000-920.000	UTILITIES	BOARD OF PUBLIC UTILITIES BPU electric	70052	003-00013531-02	12/12	6.89
Total PARKS						778.93

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Fund: GENERAL FUND						
						Fund Total
						148,148.62
Fund: MAJOR ST./TRUNKLINE FUND						
Dept:						
202-000.000-214.750	DUE TO IMP	PAYROLL ACCOUNT PAYROLL./FICA FOR 12/20/12	363		12/20/2012	2,808.50
						Total
						2,808.50
Dept: STREET SURFACE						
202-450.000-801.000	CONTRACTUA	K&B ASPHALT SEALCOATING, INC FAYETTE ST & UNION/COLLEGE	70077	3020	12/20/2012	1,253.00
						Total STREET SURFACE
						1,253.00
Dept: R.O.W. MAINTENANCE						
202-460.000-801.000	CONTRACTUA	MANPOWER OF LANSING TEMP EMPLOYEES W/E 12/9/12	70083	24978724	12/20/2012	55.75
202-460.000-801.000	CONTRACTUA	MANPOWER OF LANSING TEMP EMPLOYEES W/E 12/02/12	70083	24942863	12/20/2012	27.88
						Total R.O.W. MAINTENANCE
						83.63
Dept: TREES						
202-470.000-801.000	CONTRACTUA	MANPOWER OF LANSING TEMP EMPLOYEES W/E 12/9/12	70083	24978724	12/20/2012	100.35
						Total TREES
						100.35
Dept: DRAINAGE						
202-480.000-726.000	SUPPLIES	GELZER & SON INC. REPAIR CATCH BASINS	70064	A19573	12/20/2012	33.37
						Total DRAINAGE
						33.37
Dept: TRAFFIC						
202-490.000-801.000	CONTRACTUA	MANPOWER OF LANSING TEMP EMPLOYEES W/E 12/02/12	70083	24942863	12/20/2012	156.10
						Total TRAFFIC
						156.10
Dept: TRUNKLINE TRAFFIC						
202-490.500-801.000	CONTRACTUA	STATE OF MICHIGAN>>> TRAFFIC SIGNAL MAINTENANCE	70103	348842	12/20/2012	186.36
						Total TRUNKLINE TRAFFIC
						186.36
						Fund Total
						4,621.31
Fund: LOCAL ST. FUND						
Dept:						
203-000.000-214.750	DUE TO IMP	PAYROLL ACCOUNT PAYROLL./FICA FOR 12/20/12	363		12/20/2012	2,506.98
						Total
						2,506.98
Dept: STREET SURFACE						
203-450.000-801.000	CONTRACTUA	K&B ASPHALT SEALCOATING, INC DRIVE APPROACH TO ALLEY	70077	3024	12/20/2012	1,000.00
203-450.000-801.000	CONTRACTUA	MANPOWER OF LANSING TEMP EMPLOYEES W/E 12/02/12	70083	24942863	12/20/2012	457.15
						Total STREET SURFACE
						1,457.15
Dept: R.O.W. MAINTENANCE						
203-460.000-801.000	CONTRACTUA	MANPOWER OF LANSING TEMP EMPLOYEES W/E 12/9/12	70083	24978724	12/20/2012	33.45
203-460.000-801.000	CONTRACTUA	DAVID F. MOORE RPL GUTTER PAN-126 HILLCREST	70089		12/20/2012	468.39
						Total R.O.W. MAINTENANCE
						501.84
Dept: TREES						
203-470.000-801.000	CONTRACTUA	MANPOWER OF LANSING TEMP EMPLOYEES W/E 12/9/12	70083	24978724	12/20/2012	66.90
						Total TREES
						66.90
Dept: TRAFFIC						
203-490.000-801.000	CONTRACTUA	MANPOWER OF LANSING TEMP EMPLOYEES W/E 12/9/12	70083	24978724	12/20/2012	55.74

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Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: LOCAL ST. FUND						
Dept: TRAFFIC						
203-490.000-801.000	CONTRACTUA	MANPOWER OF LANSING TEMP EMPLOYEES W/E 12/02/12	70083	24942863	12/20/2012	39.00
				Total TRAFFIC		94.74
					Fund Total	4,627.61
Fund: RECREATION FUND						
Dept:						
208-000.000-214.750	DUE TO IMP	PAYROLL ACCOUNT PAYROLL./FICA FOR 12/20/12	363		12/20/2012	2,807.37
208-000.000-692.000	OTHER REVE	ASHLEY GIBSON CANCELLATION PK RENTAL 5-11-13	70065		12/20/2012	100.00
				Total		2,907.37
Dept: RECREATION DEPARTMENT						
208-751.000-715.000	HEALTH AND	BLUE CROSS & BLUE SHIELD OF MI NONUNION HEALTH INS JAN 2013	70051	7003454/0002 1/2013	12/20/2012	995.55
208-751.000-716.000	RETIREMENT	M.E.R.S. DECEMBER 2012 CONTRIBUTIONS	364		12/19/2012	177.60
208-751.000-726.000	SUPPLIES	TEAM SPORTS, INC. YOUTH BASKETBALL UNIFORMS	70107	8015180	12/20/2012	1,975.28
				Total RECREATION DEPARTMENT		3,148.43
					Fund Total	6,055.80
Fund: LIBRARY FUND						
Dept:						
271-000.000-214.750	DUE TO IMP	PAYROLL ACCOUNT PAYROLL./FICA FOR 12/20/12	363		12/20/2012	4,577.09
				Total		4,577.09
Dept: LIBRARY						
271-790.000-715.000	HEALTH AND	BLUE CROSS & BLUE SHIELD OF MI NONUNION HEALTH INS JAN 2013	70051	7003454/0002 1/2013	12/20/2012	995.55
271-790.000-716.000	RETIREMENT	M.E.R.S. DECEMBER 2012 CONTRIBUTIONS	364		12/19/2012	267.79
271-790.000-726.000	SUPPLIES	HEFFERNAN SOFT WATER SERVICE WATER	70067	49575	12/20/2012	10.50
271-790.000-726.000	SUPPLIES	CONCEPTS CREATIVE MARKETING & Library Signs	70056	677083	12/20/2012	80.00
271-790.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS Ceiling Hooks for Signs	70057	174742	12/20/2012	7.16
271-790.000-726.002	SUPPLIES-N	CONCEPTS CREATIVE MARKETING & Library Signs	70056	677083	12/20/2012	20.00
271-790.000-726.002	SUPPLIES-N	CURRENT OFFICE SOLUTIONS Ceiling Hooks for Signs	70057	174742	12/20/2012	1.79
271-790.000-726.002	SUPPLIES-N	HILLSDALE DAILY NEWS BUSINESS CENTER ADS	70069	201459-03 12/12	12/20/2012	200.10
271-790.000-801.000	CONTRACTUA	CINTAS CORPORATION Library Floor Mats	70053	351624672	12/20/2012	27.30
271-790.000-801.000	CONTRACTUA	WHITES WELDING SERVICE STEEL, RPR TABLE FOR LIBRARY	70114	79199	12/20/2012	12.00
271-790.000-860.000	TRANSPORTA	CITY OF HILLSDALE Petty Cash	70054		12/20/2012	77.49
271-790.000-905.000	PUBLISHING	STOCKHOUSE CORPORATION Utility Bill Stuffer	70104	48621	12/20/2012	251.25
271-790.000-982.000	BOOKS	BAKER & TAYLOR COMPANY Adult Book order - December	70049	2027662084	12/20/2012	298.17
271-790.000-982.000	BOOKS	BAKER & TAYLOR COMPANY Adult Book Order - Nov	70049	2027639519	12/20/2012	79.99
271-790.000-982.000	BOOKS	RANDOM HOUSE, INC. BOT Nov order - Adult	70098	1085854524	12/20/2012	48.75
				Total LIBRARY		2,377.84
Dept: LIBRARY - CHILDREN'S AREA						
271-792.000-982.000	BOOKS	BAKER & TAYLOR COMPANY Children's Book Order December	70049	2027662085	12/20/2012	207.83
				Total LIBRARY - CHILDREN'S AREA		207.83

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Fund Department	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount	
Fund: LIBRARY FUND							
						Fund Total	7,162.76
Fund: CAPITAL IMPROVEMENT FUND							
Dept: 401-000.000-214.750							
	DUE TO IMP	PAYROLL ACCOUNT PAYROLL./FICA FOR 12/20/12	363		12/20/2012	182.91	
						Total	182.91
Dept: SIDEWALKS 401-443.000-801.000							
	CONTRACTUA	MT ENGINEERING, LLC SIDEWALK PROGRAM	70090	1213-5	12/20/2012	287.00	
						Total SIDEWALKS	287.00
Dept: MAJOR STREET RECONSTRUCTION 401-452.000-801.000							
	CONTRACTUA	MT ENGINEERING, LLC STATE ST RECONSTRUCTION	70090	1209-7	12/20/2012	941.00	
						Total MAJOR STREET RECONSTRUCTION	941.00
						Fund Total	1,410.91
Fund: STOCK'S PARK							
Dept: PARKS 409-756.000-726.000							
	SUPPLIES	DEER CREEK JUNK, LLC CAST IRON FINIALS FOR FENCE	70058		12/20/2012	508.00	
						Total PARKS	508.00
						Fund Total	508.00
Fund: AIRPORT IMPROVEMENT FUND							
Dept: CAPITAL OUTLAY 481-900.000-975.481							
	AIRPORT RU	MONAGHAN, P.C. LEGAL - PARCELS 56, 57, 58 &62	70088	25287	12/20/2012	6,751.70	
						Total CAPITAL OUTLAY	6,751.70
						Fund Total	6,751.70
Fund: DIAL-A-RIDE FUND							
Dept: 588-000.000-214.750							
	DUE TO IMP	PAYROLL ACCOUNT PAYROLL./FICA FOR 12/20/12	363		12/20/2012	5,704.63	
						Total	5,704.63
Dept: DIAL-A-RIDE 588-588.000-715.000							
	HEALTH AND	BLUE CROSS & BLUE SHIELD OF MI TEAMSTERS HEALTH INS JAN 2013	70051	7003454/0006	12/20/2012	2,368.46	
	HEALTH AND	BLUE CROSS & BLUE SHIELD OF MI NONUNION HEALTH INS JAN 2013	70051	7003454/0002	12/20/2012	995.55	
	RETIREMENT	M.E.R.S. DECEMBER 2012 CONTRIBUTIONS	364	17921-11	12/19/2012	127.49	
	SUPPLIES	CITY OF HILLSDALE Petty Cash	70054		12/20/2012	5.30	
	SUPPLIES	CURRENT OFFICE SOLUTIONS CLIPBOARD	70057	175978	12/20/2012	13.96	
	VEH./EQUIP	WELLS EQUIPMENT SALES, INC. FILTERS, BELT	70112	84629	12/20/2012	243.97	
	FUEL AND L	WATKINS OIL COMPANY NOVEMBER 2012 FLEET FUEL	70111		12/20/2012	2,186.44	
	CONTRACTUA	ADRIAN COMMUNICATIONS DART RADIO: REPROGRAM & LABOR	70044	116414	12/20/2012	86.00	
						Total DIAL-A-RIDE	6,027.17
						Fund Total	11,731.80
Fund: PUBLIC SERVICES INV. FUND							
Dept: 633-000.000-214.750							
	DUE TO IMP	PAYROLL ACCOUNT PAYROLL./FICA FOR 12/20/12	363		12/20/2012	26.79	

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Fund Department	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: PUBLIC SERVICES INV. FUND						
Dept:						
Total						26.79
Fund Total						26.79
Fund: REVOLVING MOBILE EQUIP. FUND						
Dept:						
640-000.000-214.750	DUE TO IMP	PAYROLL ACCOUNT PAYROLL./FICA FOR 12/20/12	363		12/20/2012	3,572.10
Total						3,572.10
Dept: MOBILE EQUIPMENT MAINTENANCE						
640-444.000-715.000	HEALTH AND	BLUE CROSS & BLUE SHIELD OF MI TEAMSTERS HEALTH INS JAN 2013	70051		12/20/2012	1,225.07
640-444.000-715.000	HEALTH AND	BLUE CROSS & BLUE SHIELD OF MI NONUNION HEALTH INS JAN 2013	70051	7003454/0006	1/2013	995.55
640-444.000-716.000	RETIREMENT	M.E.R.S. DECEMBER 2012 CONTRIBUTIONS	364	17921-11	12/19/2012	144.80
640-444.000-726.000	SUPPLIES	ELECTRICAL TERMINAL INC. HEX NUTS	70060	124765	12/20/2012	22.47
640-444.000-726.000	SUPPLIES	GELZER & SON INC. ADAPTER/ELBOW/COUPLING/BUSHING	70064	C32185	12/20/2012	15.52
640-444.000-726.000	SUPPLIES	GELZER & SON INC. CORD	70064	C32186	12/20/2012	10.99
640-444.000-726.000	SUPPLIES	PERFORMANCE AUTOMOTIVE CABLE/DRILL/SHOES FOR #11	70097	1048023	12/20/2012	127.89
640-444.000-726.000	SUPPLIES	PERFORMANCE AUTOMOTIVE QUICK COUPLERS	70097	1048025	12/20/2012	2.59
640-444.000-730.000	VEH./EQUIP	GELZER & SON INC. PIPE	70064	A19003	12/20/2012	21.84
640-444.000-730.000	VEH./EQUIP	JACKSON TRUCK SERVICE INC. GREASE GUN/FILTERS	70075	PC01230508:001	12/20/2012	76.49
640-444.000-730.000	VEH./EQUIP	JACKSON TRUCK SERVICE INC. FILTERS/TRIANGLE KIT	70075	PC01230026:001	12/20/2012	37.72
640-444.000-730.000	VEH./EQUIP	JACKSON TRUCK SERVICE INC. FUEL SENDER	70075	PC01230011:001	12/20/2012	108.20
640-444.000-730.000	VEH./EQUIP	JACKSON TRUCK SERVICE INC. FILTER	70075	PC01230621:001	12/20/2012	23.43
640-444.000-730.000	VEH./EQUIP	JACKSON TRUCK SERVICE INC. AIR FILTER	70075	PC01230714:001	12/20/2012	18.35
640-444.000-730.000	VEH./EQUIP	JACKSON TRUCK SERVICE INC. FILTERS	70075	PC01230899:001	12/20/2012	93.68
640-444.000-730.000	VEH./EQUIP	JACKSON TRUCK SERVICE INC. 2 SLAKE ADJUSTERS	70075	PC01231049:001	12/20/2012	176.36
640-444.000-730.000	VEH./EQUIP	JACKSON TRUCK SERVICE INC. PARKING BRAKE #40/HOSES	70075	PC01231118:001	12/20/2012	94.20
640-444.000-730.000	VEH./EQUIP	JACKSON TRUCK SERVICE INC. WIPER BLADE	70075	PC01231164:001	12/20/2012	17.76
640-444.000-730.000	VEH./EQUIP	JACKSON TRUCK SERVICE INC. RETURNS	70075	PC01230527:001	12/20/2012	-195.95
640-444.000-730.000	VEH./EQUIP	LEUTHEUSER LAMPS #1	70080	16098	12/20/2012	375.18
640-444.000-730.000	VEH./EQUIP	NORM'S TIRE SERVICE TIRES FOR #9	70093	56050	12/20/2012	251.32
640-444.000-730.000	VEH./EQUIP	PERFORMANCE AUTOMOTIVE SOCKET,	70097	1048807	12/20/2012	13.86
640-444.000-730.000	VEH./EQUIP	PERFORMANCE AUTOMOTIVE SNOWBROOM, LOCK EASE	70097	1047893	12/20/2012	192.89
640-444.000-730.000	VEH./EQUIP	PERFORMANCE AUTOMOTIVE STABIL	70097	1047795	12/20/2012	8.79
640-444.000-730.000	VEH./EQUIP	PERFORMANCE AUTOMOTIVE BRAKE PADS/SOCKS FOR #9	70097	1047802	12/20/2012	147.76
640-444.000-730.000	VEH./EQUIP	PERFORMANCE AUTOMOTIVE RV ANTI FREEZE	70097	1047718	12/20/2012	31.14
640-444.000-730.000	VEH./EQUIP	PERFORMANCE AUTOMOTIVE LIGHT SOCKET	70097	1048889	12/20/2012	27.72
640-444.000-730.000	VEH./EQUIP	PERFORMANCE AUTOMOTIVE CABLE/DRILL/SHOES FOR #11	70097	1048023	12/20/2012	134.83
640-444.000-730.000	VEH./EQUIP	VERMEER OF MICHIGAN, INC BELT, PULLY, FILTER FOR #32	70110	P25358	12/20/2012	445.10

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	nt	Abbrev	Invoice Description	Number	Number	Date	
Fund: REVOLVING MOBILE EQUIP. FUND							
Dept: MOBILE EQUIPMENT MAINTENANCE							
640-444.000-730.000		VEH./EQUIP	VERMEER OF MICHIGAN, INC WEDGE/SHARPEN BLADES	70110	P25506	12/20/2012	23.85
640-444.000-730.000		VEH./EQUIP	WESTERN MI FLEET PARTS, INC. TARP	70113	688374	12/20/2012	129.94
640-444.000-730.000		VEH./EQUIP	WHITES WELDING SERVICE STEEL FOR #32	70114	79212	12/20/2012	6.00
640-444.000-730.000		VEH./EQUIP	JACKSON TRUCK SERVICE INC. SHORTED INVOICE 1230621	70075	1230621	12/20/2012	5.00
640-444.000-740.000		FUEL AND L	WATKINS OIL COMPANY NOVEMBER 2012 FLEET FUEL	70111		12/20/2012	4,463.44
640-444.000-740.301		FUEL AND L	WATKINS OIL COMPANY NOVEMBER 2012 FLEET FUEL	70111		12/20/2012	3,371.04
640-444.000-742.000		CLOTHING /	CINTAS CORPORATION RUGS/UNIFORMS - DPS	70053	351625310	12/20/2012	14.89
640-444.000-742.000		CLOTHING /	CINTAS CORPORATION RUGS/UNIFORMS - DPS	70053	351624677	12/20/2012	14.16
640-444.000-801.000		CONTRACTUA	CINTAS CORPORATION RUGS/UNIFORMS - DPS	70053	351625310	12/20/2012	22.87
640-444.000-801.000		CONTRACTUA	CINTAS CORPORATION RUGS/UNIFORMS - DPS	70053	351624677	12/20/2012	22.03
640-444.000-801.000		CONTRACTUA	G & G GLASS, INC. RPL MIRROR GLASS #20	70061	12-2402	12/20/2012	25.75
640-444.000-801.000		CONTRACTUA	JONESVILLE LUMBER SHARPEN BLADES	70076	642913	12/20/2012	95.29
640-444.000-801.000		CONTRACTUA	JONESVILLE LUMBER SHARPEN BLADES	70076	642912	12/20/2012	35.89
640-444.000-801.000		CONTRACTUA	SUPERIOR WELDING SUPPLY INC CYLINDERS RENTAL	70105	93093	12/20/2012	32.40
640-444.000-801.000		CONTRACTUA	VERMEER OF MICHIGAN, INC WEDGE/SHARPEN BLADES	70110	P25506	12/20/2012	32.00
640-444.000-801.301		POLICE VEH	NORM'S TIRE SERVICE REPAIRS 2-7	70093	61245	12/20/2012	587.75
640-444.000-801.301		POLICE VEH	NORM'S TIRE SERVICE REPAIRS 2-1	70093	56202	12/20/2012	618.15
640-444.000-801.301		POLICE VEH	NORM'S TIRE SERVICE REPAIRS 2-2	70093	56212	12/20/2012	612.75
640-444.000-801.301		POLICE VEH	NORM'S TIRE SERVICE REPAIRS 2-9	70093	56227	12/20/2012	595.75
640-444.000-801.301		POLICE VEH	PARNEY'S CAR CARE REPAIRS 2-2	70095	53182	12/20/2012	691.50
640-444.000-801.301		POLICE VEH	PARNEY'S CAR CARE REPAIRS 2-1	70095	53191	12/20/2012	402.17
640-444.000-801.301		POLICE VEH	PARNEY'S CAR CARE REPAIRS 2-9	70095	53195	12/20/2012	30.45
640-444.000-801.301		POLICE VEH	PARNEY'S CAR CARE REPAIRS 2-1	70095	53201	12/20/2012	408.24
640-444.000-801.301		POLICE VEH	TEAM HILLSDALE CHRYSLER REPAIRS 2-2	70106	07006	12/20/2012	75.00
Total MOBILE EQUIPMENT MAINTENANCE							16,961.86
Fund Total							20,533.96
Fund: DPS LEAVE AND BENEFITS FUND							
Dept:							
699-000.000-214.750		DUE TO IMP	PAYROLL ACCOUNT PAYROLL./FICA FOR 12/20/12	363		12/20/2012	910.70
Total							910.70
Dept: PUBLIC SERVICES DEPARTMENT							
699-441.000-715.000		HEALTH AND	BLUE CROSS & BLUE SHIELD OF MI TEAMSTERS HEALTH INS JAN 2013	70051	7003454/0006	12/20/2012	4,736.92
699-441.000-715.000		HEALTH AND	BLUE CROSS & BLUE SHIELD OF MI NONUNION HEALTH INS JAN 2013	70051	7003454/0002	12/20/2012	414.81
699-441.000-716.000		RETIREMENT	M.E.R.S. DECEMBER 2012 CONTRIBUTIONS	364	17921-11	12/19/2012	141.72
Total PUBLIC SERVICES DEPARTMENT							5,293.45
Fund Total							6,204.15

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Department	Abbrev	Invoice Description	Number	Number	Date	Amount
at						
					Grand Total	217,783.41

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Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
ADRIAN COMMUNICATIONS	0406	DART RADIO: REPROGRAM & LABOR	86.00	0.00
AMERICAN COPPER AND BRASS, LLC	2432	ELEC WATER HEATER	220.01	0.00
ARBORICULTURE SOCIETY OF MICH	0475	MEMBERSHIP - STACHOWICZ	209.00	0.00
ARBORIST SKILLS, INC	0431	TRAINING-SAWS/CHIPPER/LIFT	700.00	0.00
ARROW SWIFT PRINTING	0008	Letterhead (Full Color)	314.70	0.00
BAKER & TAYLOR COMPANY	0011	Children's Book Order December	585.99	0.00
BILL'S LAWN CARE, LLC	0387	ordered lawn care	150.00	0.00
BLUE CROSS & BLUE SHIELD OF MI	2013	FIREFIGHTER HEALTH INS 1/13	39,318.53	0.00
BOARD OF PUBLIC UTILITIES	0013	BPU electric	6.89	0.00
CINTAS CORPORATION	0020	Library Floor Mats	395.85	0.00
CITY OF HILLSDALE	0015	Petty Cash	272.94	0.00
CLARK HILL	2029	LEGAL SERVICES: CADENCE	300.00	0.00
CONCEPTS CREATIVE MARKETING &	1717	Library Signs	100.00	0.00
CURRENT OFFICE SOLUTIONS	0035	Ceiling Hooks for Signs	378.21	0.00
DEER CREEK JUNK, LLC	1817	CAST IRON FINIALS FOR FENCE	508.00	0.00
EAST 2 WEST ENTERPRISES, INC.	1299	Mop & Buff Dispatch Office	80.00	0.00
ELECTRICAL TERMINAL INC.	3097	HEX NUTS	22.47	0.00
G & G GLASS, INC.	0026	RPL MIRROR GLASS #20	25.75	0.00
GALL'S, INC.	2158	CLOTHING ZIMMERMAN	40.14	0.00
GELZER & SON INC.	0027	DUST/MIST MASK	255.94	0.00
ASHLEY GIBSON	2073	CANCELLATION PK RENTAL 5-11-13	100.00	0.00
GRANICUS INC.	1999	QTRLY SERVICES JAN-MARCH 2013	2,985.00	0.00
HEFFERNAN SOFT WATER SERVICE	3248	WATER	50.50	0.00
HILLSDALE AERO, INC.	0236	Airport Ground Maintenance,	1,566.04	0.00
HILLSDALE DAILY NEWS	0034	BUSINESS CENTER ADS	200.10	0.00
HILLSDALE FILLING STATION	3426	FOOR-ELECTION WORKIERS	253.50	0.00
HILLSDALE POLICY GROUP, LTD.	1968	HPG November 2012 EDC Services	12,864.97	0.00
HILLSDALE TRANSFER STATION	1768	Trash Coupons Redemption	950.00	0.00
HR DIRECT	0527	ANNUAL ATTENDANCE RECORDS	50.64	0.00
JACKSON TRUCK SERVICE INC.	0086	SHORTED INVOICE 1230621	455.24	0.00
JACKSONVILLE LUMBER	2326	SHARPEN BLADES	131.18	0.00
K&B ASPHALT SEALCOATING, INC	0604	DRIVE APPROACH TO ALLEY	2,253.00	0.00
KEY OPPORTUNITIES, INC.	2791	DOCUMENT DESTRUCTION	250.15	0.00
KREIS, ENDERLE HUDGINS &	1077	TI Group MTT Case	1,681.50	0.00
LEUTHEUSER	0912	LAMPS #1	375.18	0.00
LOREN & SHIRK	0043	LEGAL SERVICES FOR NOV 2012	2,228.25	0.00
LOWE'S	0323	SAW BLADES, CORD, SQUARE, TOOL	153.96	0.00
M.E.R.S.	2359	MAY 2009 CONTRIBUTIONS - TREA	0.00	19,984.64
MANPOWER OF LANSING	3088	TEMP EMPLOYEES W/E 12/02/12	2,932.45	0.00
MARKET HOUSE	0164	WATER FOR TRAINING	11.97	0.00
MICHIGAN DEPT OF STATE	0695	TAB RENEWAL	13.00	0.00
MICHIGAN GAS UTILITIES	0081	MICHIGAN GAS SERVICE	1,213.92	0.00
MMTA	2018	Annual Membership Dues	100.00	0.00
MONAGHAN, P.C.	1789	LEGAL - PARCELS 56, 57, 58 & 62	6,751.70	0.00
DAVID F. MOORE	1175	RPL GUTTER PAN-126 HILLCREST	468.39	0.00
MT ENGINEERING, LLC	1690	STATE ST RECONSTRUCTION	1,228.00	0.00
MUNICIPAL CODE CORPORATION	1223	UPDATES	1,310.00	0.00
NONIK TECHNOLOGIES, INC.	1392	REPLACE KEYBOARD JANE ENGLEHAR	16.95	0.00
NORM'S TIRE SERVICE	0277	REPAIRS 2-9	2,665.72	0.00
O'MEARA SUMNAR AGENCY	0495	Owen's Park House	611.91	0.00
PARNEY'S CAR CARE	2412	REPAIRS 2-1	1,532.36	0.00
PAYROLL ACCOUNT	0242	PAYROLL./FICA FOR 12/20/12	0.00	88,709.58
PERFORMANCE AUTOMOTIVE	0961	BLECH WHT	701.09	0.00
RANDOM HOUSE, INC.	1388	BOT Nov order - Adult	48.75	0.00
REPUBLIC SERVICES OF KALAMAZOO	1428	DPS - 4 YRD DUMPSTER	94.46	0.00
RYAN & BRADSHAW	0056	Repairs to boiler	441.50	0.00
JAMES SCHEIBNER	3302	AIRPORT MGR FOR DEC 2012	2,833.33	0.00
SPRINT	1137	CELL PHONE SERVICE	130.60	0.00
STATE OF MICHIGAN>>>	3571	TRAFFIC SIGNAL MAINTENANCE	186.36	0.00
STOCKHOUSE CORPORATION	0111	Utility Bill Stuffer	251.25	0.00
TOM A. STUMP	1745	Repair/Paint walls Dispatch &	0.00	350.00
WELDING SUPPLY INC	1136	CYLINDERS RENTAL	32.40	0.00
TEAM HILLSDALE CHRYSLER	0162	REPAIRS 2-2	75.00	0.00
TEAM SPORTS, INC.	2754	YOUTH BASKETBALL UNIFORMS	1,975.28	0.00
STEVE TRALL	1747	FIREFIGHTER I & II TRAINING	1,400.00	0.00
USA MOBILITY WIRELESS, INC.	0845	DPS PAGER RENTAL	18.70	0.00

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VERMEER OF MICHIGAN, INC	2715	WEDGE/SHARPEN BLADES	500.95	0.00
WATKINS OIL COMPANY	2278	NOVEMBER 2012 FLEET FUEL	10,281.61	0.00
WELLS EQUIPMENT SALES, INC.	2372	FILTERS, BELT	243.97	0.00
WESTERN MI FLEET PARTS, INC.	0596	TARP	129.94	0.00
WHITES WELDING SERVICE	2174	STEEL FOR #32	18.00	0.00
Grand Total:			108,739.19	109,044.22

SHADE TREE COMMITTEE

Meeting Minutes

November 28th, 2012

Gary Stachowicz, Hillsdale City Forester, called the Shade Tree meeting to order at 3:01 P.M.

Board members present:

B.J. Holton, Angie Girdham, Dr. Maria Bidny and Keith Richard. Bud Heinowski was excused from the meeting.

Approval of minutes:

Motion was made by Dr. Bidny to approve the minutes from the August 1st 2012 meeting. Motion was seconded by Angie Girdham.

Public comments:

Mary Wolfram shared a story about the small town of Godrich, Canada on the eastern shore of Lake Huron. The town was once populated with many beautiful trees that made it a very quaint place to live and visit. Some years ago the town was hit by a tornado which decimated the buildings and trees. She reported that because the damage was so severe the town does not look like the same place. She mentioned this to note how important and beautiful trees can be to a community.

Old Business:

- A. **Tree bid removals.** Gary informed the committee that Wickham Tree Service had successfully completed all the tree removals that were put out for bid this past summer and all work was completed within the timeframe allowed.

New Business:

- A. **Tree City USA application.** Gary stated that this years Tree City USA application is almost completed and hopes to have it sent on to the National Arbor Day Foundation by the end of the year. Applications are due by the end of December 2012.
- B. **Tree evaluation relating to Hillsdale Community Health Center.** Gary discussed with the committee tree evaluations for five different trees located adjacent to the Hillsdale Community Health Center's expansion project. The evaluations, performed by Gary in April of 2011- upon notification of the HCHC project, indicated that if any of the city trees were negatively impacted during the course of the project, that the hospital/ general contractor would be responsible for reimbursing the city for those costs. These costs would include trimming/ removal of the tree, up to and/ or including reimbursement to the City of Hillsdale the value of each tree affected.

Approximately one month ago, one of these trees (number three on the list, a 33.0 inch sugar maple) had to be removed because placement of the 'main' drive approach, handicap ramp etc. on S. Howell St. was made too close to this tree. The placement required that the contractor excavate approximately 2/3 of the tree diameter -within a couple feet of the trees base. This work caused extensive root damage, thus rendering the tree hazardous. The potential liability forced the City to order its immediate removal. After soliciting quotes, the City hired Wickham Tree Service in the amount of \$1,250 to remove this tree to eliminate the hazard. Dr. Bidny asked who is ultimately responsible for reimbursement to the city for the removal costs and the valuation of \$1,966.00. Gary stated that it likely would be the responsibility of the contractor, because they are the ones who performed the excavation work next to the tree. However, that would be determined at a later date. Gary also said that when he does site plan reviews he requires that removal costs and tree valuations be paid before any tree removals take place, that is, if a tree does need removal. As of now, this matter is currently in the hands of the City Manager.

- C. **New committee members for 2013.** Gary mentioned that there have been recent discussions with the City Manager as to whether or not the Shade Tree Committee needs to replace one to two positions on the Shade Tree Committee due to term limits. The City Manager did some research this past spring/summer into which members were appointed by previous city managers as well as term limits on some of the standing committees, not just the Shade Tree committee. She noted that it seemed unclear as to the actual number of 'voting' members required for a couple of the committees. The City Charter is not specific as to whether one or two members might need to be replaced on a couple of committees. B.J. Holton stated that although she is willing to complete her term, if possible she would like to be replaced on the committee soon. Committee members were asked to communicate any potential new members to Keith or Gary in hopes of those persons becoming a member in the future.
- D. **Meeting dates for 2013.** The committee members were given the proposed meeting dates for 2013. B.J. Holton said she will not be able to attend the meeting in February and Gary said that the meeting in November would likely be moved back to Wednesday, November 27th 2013.
- E. **34 Mead St. – City tree/water service conflict.** (Added agenda item) Gary stated that earlier today he was notified by Dubois Excavating of a potential water service/ city tree issue at 34 Mead St. While Dubois Excavating was attempting to repair a water service line at this residence, they discovered that the line may go underneath a city tree within the terrace. Gary observed that the tree is a 20 inch hackberry in good condition. Dubois excavating crews are not yet certain if the line will need to be fixed within the city right-of-way, but wanted to know what the procedure would be if they had to dig under the tree. Gary informed Dubois that if a city tree had to be removed, the contractor/homeowner would be required to reimburse the city for the tree removal as well as the value of the tree before the tree can be removed. Gary said this scenario is no different than agenda item "B" above, in that the city requires compensation for the loss of their trees. He added that the money the city collects for such losses goes to fund the replacement trees. Hopefully Dubois excavating will be able to find and fix the problem without having to trench near the tree.

Adjournment:

Keith made the motion to adjourn the meeting at 4:10 P.M. Motion was seconded by B.J. Holton. The next meeting is scheduled for Wednesday, February 6th, 2013 at 3:00 P.M. in the conference room on the second floor of City Hall. Respectfully submitted by; Gary Stachowicz /Keith Richard

December 11, 2012
45 Monroe Street
Hillsdale MI 49242

The regular Hillsdale Board of Public Utilities meeting was called to order at 7:00 p.m. by Mr. Jack Bierl, President of the Board.

Board Members Present: , Mr. Duke Anderson, Mr. Craig Connor, Mr. Dan Moore & Mr. Bierl.

Board Members Absent: Mr. John Waldvogel

Others Present Were: Don Reid, Hillsdale Daily News; Mary Wolfram, Hillsdale Policy Group; Nate Rusk, Water & Wastewater Deputy Director; Rick Rose, Director; and Annette Kinney, Secretary to the Board.

Moved by Mr. Connor, seconded by Mr. Anderson, approve the minutes of the November 13, 2012 regular meeting and record in the official minute book.

Motion carried by unanimous voice vote.

Claims Drawn on the Operations & Maintenance Fund:

A CLEAN START	750.00
ADT	716.71
AFLAC	710.54
AMERICAN 1 CREDIT UNION	562.57
AMERICAN COPPER &	574.15
AMES RICHARD M	120.34
APPLIED-MICHIGAN LTD	478.18
ARISTO CHEM INC	160.85
AT&T	2,789.84
AT&T	4,166.77
BARBER, MIKE	780.00
BASIC	197.50
BATCO, INC	3,546.90
BAVARIAN INN	283.00
BCBS	30,839.22
BRADLEY J MARTIN	29.63

BRONNER'S	29,860.55
BROWN MICHAEL R	15.00
CALHOUN COUNTY SHERI	30.16
CAMBRIA TOOL	942.00
CHAMPION INC	623.10
CHEMICAL SERVICES, INC	2,603.00
CHERRY TREE APARTMENTS	24.00
CHESTNEY PUBLISHING	495.00
CINTAS LOCATION	2,589.88
CITY OF HILLSDALE	36,382.00
CLARK ELECTRIC, INC.	89.25
COLLEGE RENTALS II	736.04
COMCAST	226.94
COMMUNITY ACTION AGENCY	2,695.02
COULTER MICHAEL S	16.33
CURRENT OFFICE	481.98
D-P EQUIPMENT COMPANY	1,104.53
DILLON'S ENVIRONMENT	3,750.00
DOUG'S REPAIR SERVICE, INC	219.40
DUBOIS TRUCKING	1,150.00
DUECO, INC.	2,381.53
EMD MILLIPORE CORP	467.15
ENVIRONMENTAL MGMT	3,484.25
ETNA SUPPLY COMPANY	834.00
FARLEY JR PERRY	385.29
FASTENAL COMPANY	112.25
FOUST JESSICA L	22.00
GADWOOD JOHN F	52.34
GILL, CRAIG	1,800.00
GODFREY BROTHERS, INC	310.00
GODFREY TODD L	3.14
GRAINGER INDUSTRIAL SUPPLY	191.46
GREENLEE ZACHARY L	16.78
GREENWOOD VILLAGE LDHA	14.00
HACH COMPANY	202.75
HASKELL TY M	66.00
HILLSDALE CO ROAD	50.00
HILLSDALE DAILY NEWS	361.20
HILLSDALE HARDWARE	312.11
HYDRO DESIGNS	1,333.00
IBEW	820.49
JOHNSON ANDREA M	74.17
JONESVILLE LUMBER CO	1,562.04

KEISER SCOTT D	42.25
KRUM PUMP	5,055.40
KUBRA	2,544.71
LANDERS CONSTANCE A	5.32
LUNDAHL HARLEY J	53.41
MAIN STREET ORNAMENTAL LAMP POSTS	2,312.39
MB3 CONSULTING, LLC	2,492.74
MECA	7,667.00
MESAROSH KENDRA L	14.00
MICHIGAN GAS	1,002.95
MSCPA	1,020.22
MUNICIPAL SUPPLY CO	5,864.98
N E F CO	220.00
NIVISON JACQUELINE	235.34
NONIK TECHNOLOGIES	5,920.00
NORGARD DAVID J	34.25
NORTHERN SAFETY	286.82
ONLINE UTILITY EXCHANGE	232.35
PARNEYS CAR CARE INC	357.49
PERFORMANCE AUTO	186.98
PITNEY BOWES	744.31
POWER LINE SUPPLY	2,722.12
PRECISION PAINT	3,137.48
PROCTOR VALERIE A	86.00
QUALITY ASSURANCE	475.00
REPUBLIC WASTE	218.09
ROWLEY MATTHEW S	42.00
RUPERT'S CULLIGAN	39.00
RYAN & BRADSHAW	69.00
SBS BATTERY SYSTEMS	6,267.50
SHARP CHARLES	161.00
SIR JAMES OUTERWEAR	52.60
STATE OF MICHIGAN	2,921.45
STOCKHOUSE COMPUTER	940.90
SYNERGY SYSTEMS	5,202.36
TALL PINE PROPERTIES	87.36
THE WATER STORE	10.00
TRI-STATE FLEET	716.39
TRIMATRIX LAB	911.00
TYCO INTEGRATED	40.00
UIS PROGRAMMABLE	4,027.13
US BANK	125.00
USABLUBOOK	893.22

VERMEER	473.52
VWR INTERNATIONAL	492.81
WATKINS OIL COMPANY	3,741.90
WCSR	401.50
WHELCO INDUSTRIAL	1,050.00
WHITE'S WELDING	45.00
WHITNEY ESTATES	8.00
WIL-MAC SALES	13,977.78
WILLES BRENDA J	84.52
ZEE MEDICAL SERVICE	64.92

TOTAL	231,373.79
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Moved by Mr. Anderson, supported by Mr. Connor, to approve the above bills for November in the amount of \$231,373.79.

Roll Call: Unanimous. Motion Carried.

Moved by: Mr. Connor, supported by Mr Moore, to approve the MSCPA bill for October usage in the amount of \$769,962.74.

Roll Call: Unanimous. Motion Carried.

Items:

1. FYE 6-30-13 Cost of Service Study & Rate Recommendations

As you are aware we approved a resolution to reinstate our current 3-month rolling average PCA. This billing factor has been frozen at a charge of \$0.01250 per kWhr since July 1, 2009. This Board action saved our customers approximately \$2,500,000 over the past 42 months. Council approved the Board's recommendation and our December bills will reflect a slight increase in our PCA to \$0.01655 per kWhr. Our PCA will vary based on its three-month range until we place the new rate structures in place along with the reworked PCA and the new investment level strategies.

Included with you packet is the preliminary November 2012 Hillsdale Board of Public Utilities Electric Cost of Service Study, by Utility Financial Solutions, UFS, LLC.

The cost of service study and the electric, water, and wastewater cash reserve guidelines

are complete and ready for review. I felt it was of such significance to the future of our utilities that we should go through the report piecemeal and identify any troublesome parameters.

The basic premise of this rate adjustment is to provide an updated Power Cost Base for the Power Cost Adjustment calculation and spreading the equation from a three-month to a six-month rolling average, which will result in a less volatile monthly PCA swing. Another key feature is the adjustments to the various rate classes will result in no overall rate increase in FYE 2013 and FYE 2014, but we will be planning on a 2% cost of inflation increase in the FYE 2015, 2016, 2017 time frame.

We are not looking for any action at this time, we just want to make any changes necessary to complete the study and include the Board's thoughts. We anticipate bringing this item back to the Board in early February and Council in late February for March implementation

2. Resolution #189

Hillsdale Board of Public Utilities Resolution #189

A RESOLUTION TO RECOGNIZE EDWARD L. HALL AND HIS 33 ½ YEARS
OF SERVICE TO THE
HILLSDALE BOARD OF PUBLIC UTILITIES

WHEREAS, Edward L. Hall has served the Hillsdale Board of Public Utilities as an WasteWater Treatment Plant Foreman, and

WHEREAS, Edward L. Hall has always, in these capacities, been an outstanding example of a dedicated, conscientious and loyal employee in Public Service, and

WHEREAS, Edward L. Hall has indicated his desire to retire December 26, 2012 from the position he now holds, and

WHEREAS, the Hillsdale Board of Public Utilities desires to publically commend and show appreciation to Edward L. Hall for his service and assistance through the years;

NOW, THEREFORE BE IT RESOLVED THAT the Hillsdale Board of Public Utilities does hereby formally commend and thank Edward L. Hall for this assistance and service to the Board, its customers and the City of Hillsdale.

BE IT FURTHER RESOLVED, that this resolution be kept on file as part of the official minutes of the Hillsdale Board of Public Utilities.

The foregoing resolution was duly adopted at a regular meeting of the Hillsdale Board of Public Utilities held on the 11th day of December 2012.

Rick Rose, Director

Jack Bierl, President

Craig Connor, Vice-President

John Waldvogel, Board Member

Duke Anderson, Board Member

Attest:

Daniel Moore, Board Member

Annette Kinney, Secretary to the Board

Moved by Mr. Anderson, seconded by Mr. Moore, to approve Resolution #189, A Resolution to Recognize Edward L. Hall and His 33 ½ years of service to the Hillsdale Board of Public Utilities.

Roll Call: Unanimous. Motion Carried.

Information:

Miscellaneous:

The Board received various Department reports.

Board Member Roundtable:

Opportunity for General Public to Address the Board:

There being no further business to come before the Board, President Bierl declared the meeting adjourned at 8:20 p.m.

Annette Kinney
Secretary to the Board

Council Chambers
Hillsdale City Hall
97 N. Broad St.
Hillsdale, MI 49242

December 17, 2012
7:00 p.m.
(517)437-6441
www.cityofhillsdale.org

CITY COUNCIL MINUTES

City of Hillsdale
Regular Meeting

Call to Order and Pledge of Allegiance

Mayor Doug Moon opened the meeting at 7:00 pm with the pledge of allegiance.

Roll Call

The meeting was called to order with the following Council members present: Council members Casey Sullivan and Brian Watkins representing Ward One; Council members Ruth Brown and Sally Kinney representing Ward Two; Council members Scott Sessions and Mary Wolfram representing Ward 3; Council member William Arnold and Mary Beth Bail representing Ward 4.

Also present were City Clerk Julie Kast, Russ Martin-WCSR, Lew Loren-City Attorney, Linda Brown-City Manager, Keith Richard-Director of Public Services, Nicole Dominique-Hillsdale Daily News, Alexis Kozub, Eric Macy--Nonik Technologies, and Dave Williams.

Approval of Agenda

City Councilperson Mary Wolfram would like to have the Operations & Governance Minutes of December 3, 2012 removed from the Consent Agenda and add it to New Business B.

A motion by Council person Watkins supported by Council person Sessions to approve the amended Agenda.

All Ayes

Motion Carried.

Public Comments on Agenda Items

None.

Consent Agenda

The items listed in the Consent Agenda are considered to be routine by the City Council and the City Manager and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Councilmember. In this event, the item will be removed from the Consent Agenda and Council action will be taken separately on said item.

- A. Approval of Bills from December 6, 2012: Claims of \$132,745.28 Payroll of \$96,665.23
- B. Committee Reports (Pending Approval):
 - 1. Finance Minutes of November 26, 2012
 - 2. Zoning Board of Appeals Minutes of November 28, 2012
 - 3. Cemetery Board Minutes of November 7, 2012
- C. Council Minutes of November 19, 2012 and December 3, 2012

A Motion was made by Councilperson Sessions supported by Councilperson Watkins to approve the Consent Agenda. Roll Call: Council members Arnold-yes, Brown-yes, Kinney-yes; Watkins-yes; Sullivan-yes; Bail-yes; Wolfram-yes; Mayor Moon-yes, and Sessions-yes.

Approved 9-0

Motion carried.

Communications/Petitions

- A. Citizens letter-- Included in packet for Council to read.

Unfinished Business

- A. Local Streets Maintenance -- No update at this time.
- B. Code Enforcement Report -- An updated Code enforcement report was given to council. Mayor Moon thinks that there is enough low hanging fruit in the area that needs to be addressed to make a positive impact on the blight in Hillsdale. Council person Mary Wolfram would like to see some attention given to the Commercial/Business properties in the area.

Mayor Moon said that first they are looking at the residential areas and that next the city should look to the businesses.

New Business

- A. Contract for Assessing Services – The City Assessor Deb Sikorski has submitted her resignation effective December 31, 2012. She accepted a position with another municipality. Since the City of Hillsdale is in the middle of a fiscal year the City has asked if she would consider continuing to do the assessing duties on a contract basis through the end of the year. She has agreed to the contract being presented to the Council requiring the Mayor and City Clerks signatures. The term of the contract would be January 1, 2013 through May 3, 2013 for a lump-sum price of \$15,000. The contract amount includes all costs associated with the performance of the tasks identified in the contract inclusive of any out-of-pocket expenses.

City Manager Linda Brown is looking at what services Region Two can provide to the city since we already pay them dues and the County Equalization Department does some assessing on a contract basis. Once we get this information the City Manager will make recommendations on possibly reorganizing the City Assessing Department.

Council person Sessions wanted to know if the lump sum we are paying Deb Sikorski is within our Budget. City Manager Brown said that the money the city saves on salary and benefits for the Assessor will more than pay for the contract.

City Council person Ruth Brown has talked to both the City Manager Linda Brown and Deb Sikorski on various duties of the assessor and possible outsourcing of services. She let the council know that she is not in favor of this contract and would be voting no. The City Manager has yet to contact the County or Region Two to look at other options. City Council person Mary Wolfram is in favor of the contract and thinks that it is in the City's best interest to have continuity of assessing for the remaining of the fiscal year. Council person Watkins also added that he is thankful that Deb Sikorski is willing to take on this contract and in essence doubling up her work load for the next six months to help out the City.

A motion was made by Councilperson Watkins to approve the Assessing Contract supported by Councilperson Bail. Roll Call: Council members Arnold-yes, Brown-no, Kinney-yes; Watkins-yes; Sullivan -yes; Wolfram-yes; Bail-yes; Mayor Moon-yes and Sessions-yes.

Approved 8-1

Motion passed.

- B. Operation and Governance Meeting Minutes – Council person Mary Wolfram did not believe that the minutes were correct in regards to the resignation of Kevin Hicks on the Planning Commission. Mary said that she talked to Kevin personally and he was willing to still be on the planning commission. Dave Williams who is also on the planning commission said that he had an e-mail from Kevin Hicks who still wanted to resign due to the time of the meeting conflicting with his job. He stated that the Mayor was also copied on the e-mail. Mayor Moon replied that he did not receive this e-mail and would like Mr. Williams to forward it to him. Mary then asked that the meeting minutes get changed with an insertion of "might be resigning".

A motion was made by Council person Watkins to approve the changed Operations and Governance Meeting Minutes, supported by Council person Arnold.

All ayes

Motion passed.

Approved 9-0

Motion passed.

General Public Comment

- A. Public Services Director Keith Richard would like to thank the Council for approving the City Assessor Contract with Deb Sikorski. Deb has done a good job over the years and he also wanted to thank her for a job well done.

Adjournment

A Motion was made by Councilperson Arnold to adjourn supported by Councilperson Sessions.

All Ayes

Motion Carried.

Adjournment at 8:10 pm

Mayor Doug Moon

Date

City Clerk, Julie Kast

Date