

Council Chambers
Hillsdale City Hall
97 N. Broad St.
Hillsdale, MI 49242

April 6, 2015
7:00 p.m.
(517)437-6441
www.cityofhillsdale.org

CITY COUNCIL MINUTES

City of Hillsdale
Regular Meeting

Call to Order and Pledge of Allegiance

Mayor Scott Sessions opened the meeting with the pledge of allegiance.

Roll Call

Mayor Scott Sessions called the meeting to order with the following Council members present: Council members Adam Stockford and Brian Watkins representing Ward One; Councilmember Sally Kinney representing Ward Two; Council members Emily Stack-Davis and Bruce Sharp representing Ward Three; and Council members Mary Beth Bail and Patrick Flannery representing Ward Four.

Also present were City Manager Doug Terry, Interim City Clerk Michelle Loren, Bonnie Tew (Finance), Keith Richard (DPS), Scott Hephner (HCPD), Kevin Pauken (HCFD), Alan Beeker (Zoning Admin.), Nate Rusk (BPU), Gail Clow (BPU), Julie Beeker, Ruth Brown, Anthony Vear, Alexis Kozeb, Richard Smith, Marilyn Crowley (MEDC), Aaron Young (MEDC), Gary Grueneberger, Steve Vear, Ray Coe (Mar-Vo Mineral), Alec D (Mar-Vo Mineral), Andy Berrand (HDN).

Approval of Agenda

City Manager Doug Terry requested the addition of *New Business H. Set 2015-16 Budget Hearing Date for May 4, 2015*

Motion by Councilperson Watkins, supported by Councilperson Kinney, to approve the April 6, 2015 Agenda as amended.

All ayes.

Motion carried.

Public Comment

None

Consent Agenda

- A. Approval of Bills from claims of March 26, 2015: payroll \$85,177.30; claims \$99,758.29.
- B. Committee Reports (Pending Approval)
 1. Public Safety Minutes of March 19, 2015
 2. TIFA Minutes of January 20, 2015
 3. Planning Commission Minutes of February 17, 2015
 4. Finance Minutes of March 2, 2015, March 16, 2015 & March 30, 2015
 5. Special Joint Meeting City of Hillsdale & BPU Minutes of March 10, 2015
 6. TIFA Target Development Minutes of February 23, 2015
- C. Council Minutes of March 16, 2015

Motion by Councilperson Watkins, supported by Councilperson Stack-Davis, to approve the Consent Agenda as presented. Roll call: Councilpersons Bail – yes; Stack-Davis – yes; Flannery – yes; Kinney – yes; Sharp – yes; Stockford – yes; Watkins – yes; Mayor Sessions – yes.

Motion carried 8-0.

Communications and Petitions

Redevelopment Ready Community Program Update Report. Joe Meyers of MEDC presented Council with its Report of Findings by the Redevelopment Ready Community Program. After spending time in the City and gathering data, Mr. Meyers was able to pinpoint specific areas of strength and weakness and what the City needed to work on in order to become certified within the program. Once the City has become certified, not only do funding opportunities become available through MEDC and other State programs, but it places the City in top contention for the award of the funds over other municipalities.

REDEVELOP-
MENT
READY
COMMUNITY
PROGRAM
UPDATE
REPORT

Introduction and Adoption of Ordinances/Public Hearings

A. Special Assessment Ordinance Amendment.. Zoning Administrator Alan Beeker presented Council with Ordinance 2015-7, an ordinance to amend the Special Assessment Ordinance, Secs. 2-331 through 2-357 thereby dissolving the Board of Special Assessors. Mr. Beeker explained the Assessor approach the Planning Commission for their recommendation. After careful review, it was determined that because after determination is by in a joint effort by the Assessor, DPS Director and City Engineer, the ultimate approval is made by Council. By ordinance, their determination is first presented to the Board of Special for recommendation before going to Council. This step was deemed redundant.

SPECIAL
ASSESSMENT
ORDINANCE
AMENDMENT
ORD.
2015-7

Motion by Councilperson Stack-Davis, supported by Councilperson Watkins, to adopt Ordinance 2015-7, an Ordinance to Amend Sections 2-331 Through and Including 2-357 of Chapter 2 of the Code of the City of Hillsdale. Roll call: Councilpersons Kinney – yes; Sharp – yes; Stockford – yes; Watkins – yes; Mayor Sessions –yes; Councilpersons Bail – yes; Stack-Davis – yes; Flannery – yes.

Motion carried 8-0.

Unfinished Business

- A. Local Streets Maintenance:
None
- B. Code Enforcement
None
- C. Clerk & Treasurer

Motion by Councilperson Watkins, supported by Councilperson Kinney, to appoint Julie Beeker as Interim City Treasurer to fill the vacancy created by City Treasurer Susan Arnold upon her retirement June 1, 2015. Term ending November, 2015.

APPOINT
JULIE
BEEKER
TO CITY
INTERIM
TREASURER

Old Business

None

New Business

- A. Declaration of Arbor Day
- B. Set Public Hearing for New Neighborhood Enterprise Zone (NEZ).

Motion by Councilperson Stack-Davis, supported by Councilperson Watkins, to set May 4, 2015 at 7:00 p.m. as the time and date to hold a public hearing in order to receive comment in regard to the establishment of a new Neighborhood Enterprise Zone (NEZ) in the area near College, Fayette and Park Streets.

DECLARATION
OF ARBOR
DAY

All ayes.

Motion carried.

- C. BPU 2015-16 Budget and Strategic Plan. The Hillsdale Board of Public Utilities 2015-16 Budget and Strategic Plan was received by Council.
- D. Lawn Maintenance Contract – Award of Bids. Department of Public Services Director Keith Richard that after the rejection of the one contending bid for the City’s Lawn Maintenance Contract, bids were again accepted and received and opened on March 31, 2015 at 10:00 a.m. Mr. Richard reported two (2) bids were received. After careful consideration, Mr. Richard Recommended Council award the bid to the low bidder, Borck’s Outdoor Service of Hudson, MI, in the amount of \$168,000.00.

LAWN
MAINTENANCE
CONTRACT
TO
BORCK'S
OUTDOOR
SERVICE

Motion by Councilperson Watkins, supported by Councilperson Kinney, to award the bid to Borck’s Outdoor Service in the amount of \$168,000.00 and authorize the Mayor and Clerk’s signatures. Roll call: Councilperson Flannery – yes; Kinney – yes; Sharp – yes; Stockford – yes; Watkins – yes; Mayor Sessions – yes; Councilpersons Bail – yes; Stack-Davis – yes.

Motion carried 8-0.

- E. Purchase of Police Vehicle. Chief of Police Scott Hephner presented Council with a memo Stating that on March 30, 2015, at 3:00 p.m., sealed bids were opened for the purchase of one (1) 2016 Ford Explorer Police Interceptor SUV. After careful consideration, Chief Hephner recommended the bid be awarded to Signature Ford in the amount of \$25,806.00.

PURCHASE OF
POLICE
VEHICLE
2016 FORD
EXPLORER

Motion by Councilperson Kinney, supported by Councilperson Watkins, to award the bid For the purchase of a 2016 Ford Explorer to Signature Ford in the amount of \$25,806.00 And authorize signatures by the Mayor and Clerk. Roll call: Councilperson Kinney – yes;

Sharp – yes; Stockford – yes; Watkins – yes; Mayor Sessions – yes; Councilpersons Bail – yes; Stack-Davis – yes; Flannery – yes.

Motion carried 8-0.

- F. MEDC Letter of Intent. Economic Development Consultant Mary Wolfram reported to Council that Stock's Mill had recently been purchased by Mar-Vo Mineral, producer of "Lucky Buck". Ms. Wolfram is in the process of working with MEDC and Mar-Vo Mineral in order to obtain funding to necessary to begin renovations to the property in order to begin production of the Mar-Vo Mineral product "Lucky Buck". In order to begin the funding application process, Ms. Wolfram asked that Council approve signatures on the MEDC Letter of Intent.

MEDC
LETTER OF
INTENT

Motion by Councilperson Stack-Davis, supported by Councilperson Watkins, to authorize the the Mayor's signature on the MEDC Letter of Intent as support of the funding project. Roll call: Councilpersons Sharp – yes; Stockford – yes; Watkin – yes; Mayor Sessions – yes; Councilpersons Bail – yes; Stack-Davis – yes; Flannery – yes; Kinney – yes.

Motion carried 8-0.

- G. Hillsdale College Centralhallapaloosa Agreement / Temporary TCO.

Motion by Councilperson Stack-Davis, supported by Councilperson Stockford, to approve Temporary Traffic Control Order #2015-02 Closure of Alley between College and Fayette April 25, 2015. Roll call: Councilpersons Stockford – yes; Watkins – yes; Mayor Sessions – yes; Councilpersons Bail – yes; Stack-Davis – yes; Flannery – yes; Kinney – yes; Sharp – yes.

HC
CENTRALHALL-
PALOZZA
AGREEMENT

Motion carried 8-0.

Motion by Councilperson

Motion by Councilperson Watkins, supported by Councilperson Stockford, to approve the Hillsdale College Centralhallapaloosa event on April 25, 2015 and authorize signatures by the Mayor and Clerk. Roll call: Watkins – yes; Mayor Sessions – yes; Councilpersons Bail – yes; Stack-Davis – yes; Flannery – yes; Kinney – yes; Sharp – yes; Stockford – yes.

- H. Budget Hearing – Set Public Hearing.

Motion by Councilperson Stockford, supported by Councilperson Watkins, to set May 4, 2015 at 7:00 p.m. as the date and time for the 2015-16 City of Hillsdale Budget public hearing.

All ayes.

Motion approved.

Miscellaneous

- A. Police Officer Recognition. Police Chief Scott Hephner presented Officers Shelby Rathbun And Ryan Tracy with Lid Saving Awards for service provided.

General Public Comment

Chuck Bianci addressed Council in support of Bill Smith for consideration for the City Manager position.

Ken and Shelley Downey addressed Council again in regard to the recreational burn problem they continue experiencing in their neighborhood. Requested an update as they had not heard anything since they approached Council initially.

Jeff Bucchop, Airport Advisory Committee, submitted his resignation from the committee.

Bill Smith approach Council regarding his application to the City for the position of City Manager.

Kevin Pauken commented that it has been a privilege to work with Acting City Manager Dough Terry and also commented that his experience with Bill Smith has been very good.

Council Comment

None

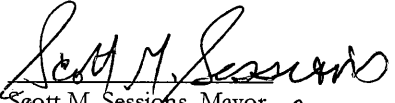
Adjournment

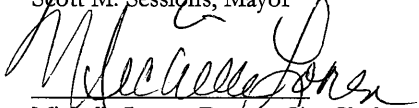
Motion by Councilperson Kinney, supported by Councilperson Stockford, to adjourn.

All ayes.

Meeting adjourned.

8:34 p.m.


Scott M. Sessions, Mayor


Michelle Loren, Deputy City Clerk