

Council Chambers
Hillsdale City Hall
97 N. Broad St.
Hillsdale, MI 49242

June 17, 2013
7:00 p.m.
(517)437-6441
www.cityofhillsdale.org

CITY COUNCIL MINUTES

City of Hillsdale
Regular Meeting

Call to Order and Pledge of Allegiance

Mayor Douglas Moon opened the meeting with the pledge of allegiance.

Roll Call

Mayor Douglas Moon called the meeting to order with the following Council members present: Council members Casey Sullivan and Brian Watkins representing Ward One; Council members Ruth Brown and Sally Kinney representing Ward Two; Council members Scott Sessions and Mary Wolfram representing Ward Three; and Council members William Arnold and Mary Beth Bail representing Ward 4.

Also present were City Manager Linda Brown, Deputy City Clerk Michelle Loren, City Attorney Lew Loren, Bonnie Tew, Judy Buzo, Keith Richard, Rick Rose, Matt Durr (Hillsdale Daily News), Dave Williams, Eric Macy, Alexis Kozub, Jill Taylor, Emily Stack-Davis, Aimee England, Laura Smith, Keith Rushing, and Adam Stockford.

Approval of Agenda

City Manager Linda Brown requested additions to the agenda; Dave Williams of the Headwaters Recreational Authority under Communications/Petitions; New Business I – Budget Amendment; New Business J – BPU Water Protection Policy and Administrative Procedures (Resolution).

Motion by Councilperson Watkins, supported by Councilperson Sessions, to approve the June 17, 2013 Agenda as amended.

All ayes.

Motion carried.

Public Comment

Jill Taylor of County National Bank thanked City Manager Linda Brown and DPS Director Keith Richard among others for resolving issues with the Great American Parade route. She stated everyone was most agreeable and cooperative.

Laura Smith, 136 Hillcrest, addressed Council encouraging them not to give up on finding a solution to repair the City's streets.

Consent Agenda

The items listed in the Consent Agenda are considered to be routine by the City Council and the City Manager and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Councilmember. In this event, the item will be removed from the Consent Agenda and Council action will be taken separately on said item.

- A. Approval of Bills of June 6, 2013: Claims of \$56,754.66; Payroll of \$95,002.19.
- B. Committee Reports (Pending Approval):
 - 1. BPU Minutes of May 14, 2013 & June 11, 2013
 - 2. Finance Minutes of May 28, 2013 & June 10, 2013
- C. Council Minutes of May 20, 2013

Motion by Councilperson Sessions, supported by Councilperson Sullivan, to approve the Consent agenda as presented. Roll call: Councilpersons Bail – yes; Brown – yes; Kinney – yes; Sessions – yes; Sullivan – yes; Watkins – yes; Wolfram – yes; Mayor Moon – yes; Councilperson Arnold – yes.

Approved 9-0.

Motion carried.

Communications

Dave Williams, Chair of Headwaters Recreational Authority, addressed Council regarding possible Headwaters project fundraising signs along the Baw Beese Trail. Mr. Williams stated this would be a great opportunity for the Authority to initiate interest in funding for the connectivity of trails throughout the greater Hillsdale area.

DAVE WILLIAMS HEADWATERS PROJECT FUNDRAISING

Introduction and Adoption of Ordinances/Public Hearings

- A. Cobra Moto, LLC Application for Industrial Facilities Tax Exemption (Public Hearing) & Cobra Moto, LLC Application for Industrial facilities Tax exemption (Public Hearing). City Manager Brown stated that, on May 3, 2013 Cobra Moto, LLC filed an Application for an Industrial Facilities Tax Exemption with the City Clerk's Office. The requested exemption was for new equipment costing \$35,313.00 to increase production (IFT-2013-Cobra-#3). City Manager Brown further stated that, on that same date, Cobra Moto, LLC filed an second application for an Industrial Facilities Tax exemption for new equipment costing \$140,301.00 to increase production (IFT-2013-Cobra-#2).

The Economic Development Committee met and recommended the exemption be granted on IFT-2013-Cobra-#3 for eleven (11) years and for IFT-2013-Cobra-#2 for six (6) years.

Mayor Moon opened the floor for public comment. There was no public comment.

Motion by Councilperson Sullivan, supported by Councilperson Watkins, to approve Resolution 3136, Industrial Facilities Tax Exemption for IFT-Cobra-#3 for a period of eleven (11) years and authorize the Mayor and Deputy Clerk's signatures. Roll Call: Councilpersons Brown – yes; Kinney – yes; Sessions – yes; Sullivan – yes; Watkins – yes; Wolfram – yes; Mayor Moon – yes; Councilpersons Arnold – yes; Bail – yes.

Approved 9-0.

Motion carried.

Motion by Councilperson Sessions, supported by Councilperson Brown, to approve Resolution 3137, Industrial Facilities Tax Exemption for IFT-Cobra-#2 for a period of six (6) years and authorize the Mayor and Deputy Clerk's signatures. Roll Call: Councilpersons Kinney – yes; Sessions – yes; Sullivan- yes; Watkins – yes; Wolfram – yes; Mayor Moon – yes; Councilpersons Arnold – yes; Bail – yes; Brown – yes.

Approved 9-0.

Motion carried.

Unfinished Business

None

- A. Code Enforcement – City Manager Linda Brown presented Council with a Code Enforcement update. Council discussed various properties and their status.

Old Business

None

New Business

- A. HBA Cruise-In Agreement for Use of Portion of Street. City Manager Linda Brown stated the Hillsdale Business Association (HBA) had requested permission to use certain streets in connection with its annual cruise-in scheduled for June 21, 2013.

Motion by Councilperson Brown, supported by Councilperson Sessions, to approve the HBA Cruise-In – Agreement for Use of Portion of Street. Roll Call; Councilpersons Session, - yes; Sullivan – yes; Watkins – yes; Wolfram – yes; Mayor Moon – yes; Councilpersons Arnold – yes; Bail – yes; Brown – yes; Kinney – yes.

HBA CRUISE IN AGREEMENT

IFT: COBRA MOTD, LLC RESOLUTION #3136 RESOLUTION #3137

Approved 9-0.

Motion carried.

- B. July 3rd Fireworks Display – City Manager Brown reported the All American Celebration Committee had once again requested permission to conduct its annual July 3 fireworks display at the Hillsdale County Fairgrounds. City Manager Brown requested Council approve the fireworks display and authorize the Mayor and Clerk's signatures on the required permit.

JULY 3RD
FIREWORKS
DISPLAY

Motion by Councilperson Watkins, supported by Councilperson Sullivan, to approve the fireworks display and authorize the Mayor and Clerk's signatures on the required permit. Roll call: Councilpersons Sullivan – yes; Watkins – yes; Wolfram – yes; Mayor Moon – yes; Councilpersons Arnold – yes; Bail – yes; Brown – yes; Kinney – yes; Sessions – yes.

Approved 9-0.

Motion carried.

- C. Great American Parade – City Manager Brown reported the annual Great American Parade was scheduled to commence at 3:00 p.m. on July 3, 2013 in conjunction with the All American Celebration. City Manager Brown requested Council approve the event and authorize the placement of barricades, signage and cones for safety reasons.

PARADE

Motion by Councilperson Watkins, supported by Councilperson Bail, to approve the parade and authorize the placement of barricades, signage and cones for safety purposes. Roll call: Councilpersons Watkins – yes; Wolfram – yes; Mayor Moon – yes; Councilpersons Arnold – yes; Bail – yes; Brown – yes; Kinney – yes; Sessions – yes; Sullivan- yes.

Approved 9-0.

Motion carried.

- D. Agreement for Use of Mrs. Stock's Park (Schneider)

Motion by Councilperson Sullivan, supported by Councilperson Wolfram, to approve the Agreement for Use of Park and authorize the Mayor and Clerk's signatures. Roll call: Mayor Moon – yes; Councilpersons Arnold – yes; Bail – yes; Brown – yes; Kinney – yes; Sessions- yes; Sullivan – yes; Watkins – yes; Wolfram – yes.

Approved 9-0.

Motion carried.

- E. Agreement for Use of Mrs. Stock's Park (Lux)

Motion by Councilperson Watkins, supported by Councilperson Sessions, to approve the Agreement for Use of Park and authorize the Mayor and Clerk's signatures. Roll call: Councilpersons Arnold – yes; Bail – yes; Brown – yes; Kinney – yes; Sessions- yes; Sullivan – yes; Watkins – yes; Wolfram – yes; Mayor Moon – yes.

Approved 9-0.

Motion carried.

- F. Agreement for Use of Mrs. Stock's Park (Anderson)

Motion by Councilperson Sullivan, supported by Councilperson Kinney, to approve the Agreement for Use of Park and authorize the Mayor and Clerk's signatures. Roll call: Councilpersons Bail – yes; Brown – yes; Kinney – yes; Sessions- yes; Sullivan – yes; Watkins – yes; Wolfram – yes; Mayor Moon – yes; Councilpersons Arnold – yes.

Approved 9-0.

Motion carried.

SALE OF
MISC
DPS
EQUIPMENT

- G. Sale of Miscellaneous DPS Equipment – City Manager Brown stated that bids were recently solicited for the sale of miscellaneous DPS equipment resulting in four (4) bidders for various items. City Manager Brown recommended Council award the bids in accordance with the recommendation of DPS Director Keith Richard. And reject the remaining bids, also in accordance with his recommendation.

Motion by Councilperson Arnold, supported by Councilperson Sessions, to award the bids in accordance with the recommendation of DPS Director Keith Richard and reject the remaining bids, also in accordance with his recommendation. Roll call: Councilpersons Brown – yes; Kinney – yes; Sessions- yes; Sullivan – yes; Watkins – yes; Wolfram – yes; Mayor Moon – yes; Councilpersons Arnold – yes; Bail – yes; Brown – yes.

Approved 9-0.

Motion carried.

- H. Obsolete Property Rehabilitation Act District (Set Public Hearing) – City Manager Linda Brown stated that after Council approved a contract with a third party administrator to apply for and oversee a MSHDA rental rehabilitation grant, it was later learned that a more favorable consideration of a grant application can be gained if the City made an effort toward some contribution as well. Creating an Obsolete Property Rehabilitation Act District and offering exemptions would constitute such a contribution on behalf of the City. City Manager Brown informed Council that this act provides a tax incentive to encourage the redevelopment of obsolete building into vibrant commercial and mixed-use projects. City Manager Brown recommended Council set a public hearing for July 15, 2013 at 7:00 p.m.

Motion by Councilperson Arnold, supported by Councilperson Session, to set a public hearing for July 15, 2013 at 7:00 p.m.

All ayes.

Motion carried.

- I. Budget Amendment – City Manager Linda Brown reported she had received a memo from Finance Director Bonnie Tew that it is necessary to make adjustments to meet state and local legal requirements in connection with the budget. Ms. Tew indicated the need to transfer from the General Fund to the Capital Improvement Fund the amount of \$150,000.00 to be used for capital projects during the upcoming budget year. Ms. Tew also indicated the need to increase the budget for communications by \$8,000 from the General Fund balance.

Motion by Councilperson Brown, supported by Councilperson Watkins, to approve the requested amendments to the budget. Roll call: Councilpersons Kinney – yes; Sessions- yes; Sullivan – yes; Watkins – yes; Wolfram – yes; Mayor Moon – yes; Councilpersons Arnold – yes; Bail – yes; Brown – yes.

Approve 9-0.

Motion carried.

- J. BPU Water Protection Policy and Administrative Procedures (Resolution) – City Manager Linda Brown gave an over view of the Water Protection Policy and Administrative Procedures and stated the Board had passed its resolution setting forth policies and administrative procedures to be used to protect the municipal water supply. City Manager Brown recommended Council pass Resolution 3138 Resolution to Set Forth Policies and Administrative Procedures.

Motion by Councilperson Watkins, supported by Councilperson Sullivan, to approve Resolution 3138. Roll call: Councilpersons Sessions- yes; Sullivan – yes; Watkins – yes; Wolfram – yes; Mayor Moon – yes; Councilpersons Arnold – yes; Bail – yes; Brown – yes; Kinney – yes.

BPU
RES.
3138

Approved 9-0.

Motion carried.

K. Award of Contract for Paving at DPS Facility – City Manager Linda Brown stated DPS had recently solicited and received bids for paving at the DPS facility. DPS Director Keith Richard made recommendation to award the bid to the lowest bidder, Belson Asphalt Paving, Inc. at a total maximum price of \$22,524.25.

DPS
PAVING
BID
BELSON
ASPHALT
PAVING

Motion by Councilperson, supported by Councilperson Kinney, to award the DPS paving contract to Belson Asphalt Paving, Inc. in the amount of \$22,524.25. Roll call: Councilpersons Sullivan – yes; Watkins – yes; Wolfram – yes; Mayor Moon – yes; Councilpersons Arnold – yes; Bail – yes; Brown – yes; Kinney – yes.

Approved 9-0.

Motion carried.

Appointments

O & G Chair Ruth Brown made recommendation on to Council on behalf of the O& G the following appointments:

Brian Watkins to Planning Commission as designee of Mayor – term expiring November 2013

Dave Burgee to Board of Review filling vacancy of James Hogan – term expiring November 2013.

APPOINT-
MENTS

Motion to approve appointments by Councilperson Sullivan, supported by Councilperson Watkins.

All ayes.

Motion carried.

Public Comment

None

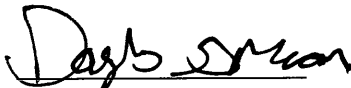
Council Comment

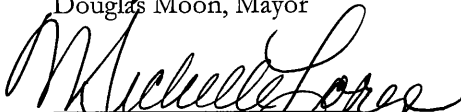
Adjournment

Motion by Councilmember Sullivan, seconded by Councilmember Sessions, to adjourn.

Motion carried.

8:19 p.m.


Douglas Moon, Mayor


Michelle Loren, Deputy Clerk