

Council Chambers
Hillsdale City Hall
97 N. Broad St.
Hillsdale, MI 49242

July 6, 2015
7:00 p.m.
(517)437-6441
www.cityofhillsdale.org

CITY COUNCIL MINUTES

City of Hillsdale
Regular Meeting

Call to Order and Pledge of Allegiance

Mayor Scott Sessions opened the meeting with the pledge of allegiance.

Motion by Councilperson Watkins, supported by Councilperson Stockford, to excuse the absence of Councilperson Stack-Davis from the July 6, 2015 meeting.

All ayes

Motion carried

Roll Call

Mayor Scott Sessions called the meeting to order with the following Council members present: Council members Adam Stockford and Brian Watkins representing Ward One; Councilmember Bruce Sharp representing Ward Three; and Councilmembers Mary Beth Bail and Patrick Flannery representing Ward Four.

Also present were: City Manager David Mackie, City Clerk Michelle Loren, City Attorney Lewis Loren, Kay Freese (HR), Bonnie Tew (Finance), Jeff King, Laura Smith, Alan & Julie Beeker, Alixis Kozub, Doug & Brenda Bildner, Richard Smith, Shirley CanArsdalen, Keith Richard (DPS), Marty Hubbard, William Bishop, Richard Wunsch, Dave Wheeler, Dennis Wainscott, Lawrence Peter, Ruth Brown, Josh Colletta,

Approval of Agenda

Motion by Councilperson Watkins, supported by Councilperson Kinney, to approve the July 6, 2015 Council Agenda as presented.

All ayes.

Motion carried.

Public Comment

William Bishop, Reading Township, addressed Council regarding a BPU issue.

Jeff King, Cambria Township, Airport Advisory Committee Chair, stated the Airport Committee had been mistakenly left out of the Citizen Participation Plan and wanted to point out that the Committee had since been added.

Consent Agenda

- A. Approval of Bills from claims of June 18, 2015; Claims of \$123,931.99; Payroll of \$88,381.42.
Approval of Bills from claims of July 2, 2015; claims of \$169,987.21; Payroll of \$92,951.53.
- B. Committee Reports (Pending Approval)
 - 1. Finance Minutes of June 22, 2015
 - 2. Planning Commission Minutes of May 19, 2015
 - 3. EDC Minutes of April 16, 2015
 - 4. EDC Three Meadows Committee Minutes of April 24, 2015
 - 5. EDC Special Meeting Minutes of May 1, 2015
 - 6. EDC Architectural Control Committee Minutes of June 4, 2015
- C. Council Minutes of June 15, 2015
- D. OPRA Application 42 Union St. Company Name Ratification from LLC to INC

Motion by Councilperson Watkins, supported by Councilperson Stockford, to approve the Consent Agenda as presented. Roll call: Councilpersons Flannery – yes; Kinney – yes; Sharp – yes; Stockford – yes; Watkins – yes; Mayor Sessions – yes; Bail – yes.

Motion carried 7-0.

Communications and Petitions

City Attorney Letter of Resignation & Discussion. Mayor Sessions read a letter received from City Attorney announcing his resignation. Mr. Loren stated in the letter that with the coming of his retirement from his firm, it was now time to part ways with the City.

CITY
ATTORNEY
LOREN
RESIGNATION

Mayor Sessions presented Council with a proposed RFQ for review and comment in order to make any necessary changes.

Discussion followed regarding the procedure in pursuing the new city attorney. Mayor Sessions expressed his desire for the process to be done as a Committee of the Whole so that all councilmembers would have an active role in the process. Councilperson Flannery stated he would like to see it done by a committee of three. Mr. Flannery stated that, after going through the City Manager selection himself as a committee of three, he felt it would be much more efficient to do the same in the city attorney selection. Mayor Sessions requested changes recommended by councilmembers should be submitted to the Mayor who will in turn make the requested changes for presentation at the July 20, 2015 council meeting.

Motion by Councilperson Watkins, supported by Councilperson Kinney, to begin receipt and review of RFQ's by a Committee of the Whole for consideration in the hiring of the new City Attorney. Roll call: Councilpersons Kinney – yes; Sharp – yes; Stockford – yes; Watkins – yes; mayor Sessions – yes; Bail – yes; Flannery – no.

Motion carried 6-1.

Motion by Councilperson Watkins, supported by Councilperson Stockford, to accept the resignation of Lewis Loren as City Attorney effective August 15, 2015. Roll call: Councilperson Kinney – yes; Sharp – yes; Stockford – yes; Watkins – yes; Mayor Sessions – yes; Councilpersons Bail – yes; Flannery – yes.

Motion carried 7-0.

Introduction and Adoption of Ordinances/Public Hearings

A. Public Hearing: CDBG 42 Union St. Mayor Sessions opened the public hearing for comment by the public regarding the award of a CDBG grant to the owner of 42 Union St. No comment was received; Mayor Sessions closed the podium for public comment. Mayor Sessions opened the floor for Council comment. No comment was received.

PUBLIC
HEARINGS
CDBG
42 UNION ST

No action taken.

B. Public Hearing: CDBG Stock's Mill. Mayor Sessions opened the public hearing for comment by the public regarding the award of a CDBG grant to the owner of Stock's Mill. No comment was received; Mayor Sessions closed the podium for public comment. Owner /Developer William Wheeler briefed Council on the building/Production timeline. Mayor Sessions then opened the floor for Council comment. Councilperson Sharp inquired about the number of jobs to be created upon the start of Marvo Mineral productions; four new jobs would be created.

PUBLIC
HEARINGS
CDBG
STOCKS
MILL

No action taken.

Unfinished Business

A. Local Streets Maintenance: None

B. Code Enforcement. None

C. Clerk & Treasurer. None

Old Business

None

New Business

A. Planning Commission Annual Report Presentation: Laura Smith, Chair. Planning Commission Chair Laura Smith gave a presentation of the required Planning Commission Annual Report.

PLANNING
COMMISSION
ANNUAL
REPORT

B. FOIA Coordinator Designation.

Motion by Councilperson Kinney, supported by Councilperson Watkins, to designate City Manager David Mackie FOIA Coordinator. Roll call: Councilpersons Sharp – yes; Stockford – yes; Watkins – yes; Mayor Sessions – yes; Councilpersons Bail – yes; Flannery – yes; Kinney – yes.

FOIA
COORDINATOR
DESIGNATION
CM MACKIE

Motion carried 7-0.

C. Deputy City Treasurer.

Motion by Councilperson Kinney, supported by Councilperson Watkins, to appoint Katy Price Deputy Treasurer. Roll call: Councilpersons Stockford – yes; Watkins – yes; Mayor Sessions – yes; Councilpersons Bail – yes; Flannery – yes; Kinney – yes; Sharp – yes.

APPT
DEPUTY
TREASURER
KATY
PRICE

Motion carried. 7-0.

D. Citizen Participation Plan (CCP) Adoption. On May 18, 2015, Council approved Resolution No. 3215 to continue in the Redevelopment Ready Communities Program (RRD). A Citizen Participation Plan is one of the items listed in the report regarding the RRC certification. In addition to the RRC requirement, a CPP is required as part of the Community Development Block Grant (CDBG) Program.

CITIZEN
PARTICIPATION
PLAN
RES. 3215

Motion by Councilperson Watkins, supported by Councilperson Stockford, to adopt the Citizen Participation Plan in order to continue in the Redevelopment Ready Communities Program. Roll call: Councilpersons Watkins – yes; Mayor Sessions – yes; Councilpersons Bail – yes; Flannery – yes; Kinney – yes; Sharp – yes; Stockford – yes.

Motion carried. 7-0.

E. Community Development Block Grants Part II Application submission Resolution.

Motion by Councilperson Watkins, supported by Councilperson Kinney, to adopt Resolution No. 3230 authorizing the Mayor to enter into and sign on behalf of the City Of Hillsdale an Agreement with MEDC for the expenditure of SCBG funds and to sign All Grant Payment Requests. Roll call: Mayor Sessions – yes; Councilpersons Bail – yes; Flannery – yes; Kinney – yes; Sharp – yes; Stockford – yes; Watkins – yes.

COMMUNITY
DEVELOPMENT
BLOCK GRANTS
PT. II
APPLICATION
RES. 3230

Motion carried 70.

Miscellaneous

A. Appointments:

Reappointment of Gary Wolfram to the EDC Board for a six (6) year term ending June, 2021.

APPTS.

Motion by Councilperson Kinney, supported by Councilperson Watkins, to approve the appointment of Gary Wolfram to the EDC Board for a six (6) year term ending June, 2021.

All ayes.

Motion carried.

City Manager Report

City Manager David Mackie referred to the Joint BPU/Council Meeting that had been discussed at the last council meeting. Mr. Mackie offered a couple meeting dates from which Council could choose.

Motion by Councilperson Stockford, supported by Councilperson Sharp, to call a Special Joint meeting of the BPU and City Council on July 14, 2015 at 7:00 p.m. in Council Chambers. All ayes.

Motion carried.

Mr. Mackie also reported he had met with the attorney hired by the BPU to give legal opinion in regard to City Charter and how it defines the BPU's relationship with the City. Mr. Mackie encouraged Council to study the opinion in order to discuss it at the July 14, 2015 joint meeting.

Motion by Councilperson Flannery, supported by Councilperson Stockford, to hear the opinion as presented by Attorney Gretzinger. All ayes.

Motion carried.

General Public Comment

Ruth Brown thanked City Attorney for his service and reported she had gotten a grant for the Police Department to attend training in regard to suicide response.

Dennis Wainscott, Ward I write-in candidate for the November, 2015 election, introduced himself to Council.

Council Comment

Councilmember Sharp thanked Kay Freese for her help with and response to a citizen concern.

Adjournment

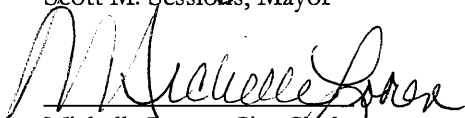
Motion by Councilperson Kinney, supported by Councilperson Watkins, to adjourn.

All ayes.

Meeting adjourned.

8:16 p.m.


Scott M. Sessions, Mayor


Michelle Loren, City Clerk