

Council Chamber
Hillsdale City Hall
97 N. Broad Street
Hillsdale, MI 49242

July 15, 2013
7:00 p.m.
(517)437-6441
www.cityofhillsdale.org

CITY COUNCIL AGENDA

CITY OF HILLSDALE
REGULAR MEETING

- 7/p
1. Call to Order and Pledge of Allegiance
 2. Roll Call
 3. Approval of Agenda
 4. Public Comments on Agenda Items *Laura Smith - Hillcrest, Mr. Loethvesser - Hillcrest.
Mr. Fuller - PWS Ord. - Encroachment?*
 5. Consent Agenda
 - A. Approval of Bills from June 30, 2013 Claims of \$154,674.67 & Payroll of \$0 & July 4, 2013: Claims of \$14,676.15 Payroll of \$99,053.53
 - Invoice Approval Summary by Fund of 6.30.13
 - Invoice Approval Summary by Vendor of 6.30.13
 - Invoice Approval Summary by Fund of 7.4.13
 - Invoice Approval Summary by Vendor of 7.4.13
 - B. Committee Reports (Pending Approval):
 1. Finance Minutes of June 24, 2013
 - Minutes 6.24.13
 - Minutes 7.8.13
 - C. Council Minutes of July 1, 2013
 - Minutes 7.1.13
 - D. Overnight Parking & E. HBA Use Agreement
 - CM Memo

HBA Use Agreement

6. Communications/Petitions

7. Introduction and Adoption of Ordinance/Public Hearing

7:15

- A. An Ordinance to Amend Article II of Chapter 24 (Public Hearing)

CM Memo

Ordinance #3143 App. 7-2 (Res. 2013-5)

- B. Obsolete Property Rehabilitation Act District (Public Hearing) (Resolution)

7:40

CM Memo

Resolution #2013-

- C. Sidewalk Special Assessment Districts 2013-01, 2013-02, 2013-03 (Public Hearing)(Resolution)

CM Memo

Resolution

App. 9-0 App. 9-0 App. 9-0
 Lynwood N. Manning Charles
 • Lynwood, Blvd.
 • N. Manning St.
 • Charles St. (M. Anderson Shop) (M. Rednick) (M. Alvarin)

8. Unfinished Business

No Discussion

- A. Local Streets Maintenance

- B. Code Enforcement

June 2013 PD Report

June 2013 Code Enforcement Report

June 2013 CD ENF Report Pics

9. Old Business


10. New Business

8:10p

- A. Award of Bid for Police Vehicle

CM Memo

PS Director Memo App. 9-0

Bid Tabulation Sheet 

11. **Miscellaneous**

Information Only

CNB Letter 

12. **General Public Comment**

13. **Adjournment**

AggA - No permit for ROW

INVOICE APPROVAL LIST BY FUND
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Hillsdale City Offices

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: GENERAL FUND						
Dept:						
101-000.000-084.582	DUE FROM U	MIKA MEYERS BECKET & JONES PLC	70979		06/30/2013	1,675.00
		LEGAL SERVICES MAY 2013		571317		
101-000.000-123.000	PREPAID EX	KCI	70936		06/30/2013	1,529.00
101-000.000-228.003	DUE TO MME	ESTIMATED POSTAGE - SUMMER TXS	70981		06/30/2013	5,735.91
		MUNICIPAL EMPLOYEE'S RETIRE- JUNE CONTRIBUTIONS		23858		
				Total		8,939.91
Dept: CITY MANAGER						
101-172.000-715.000	HEALTH AND	SUN LIFE ASSURANCE COMPANY	70994		06/30/2013	14.20
		LIFE/DISABILITY INS JULY 2013		020894 7/2013		
101-172.000-716.000	RETIREMENT	MUNICIPAL EMPLOYEE'S RETIRE- JUNE CONTRIBUTIONS	70981		06/30/2013	548.53
				23858		
101-172.000-721.000	DISABILITY	SUN LIFE ASSURANCE COMPANY	70994		06/30/2013	55.00
		LIFE/DISABILITY INS JULY 2013		020894 7/2013		
101-172.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	70955		06/30/2013	66.99
		FOLDERS/FILE/CARTRIDGE/STAPLES		193852		
				Total CITY MANAGER		684.72
Dept: ECONOMIC DEVELOPMENT						
101-174.000-801.000	CONTRACTUA	HILLSDALE POLICY GROUP, LTD.	70968		06/30/2013	4,627.01
		JUNE 2013 ECONOMIC DEVELOPMENT				
				Total ECONOMIC DEVELOPMENT		4,627.01
Dept: ADMINISTRATIVE SERVICES						
101-175.000-806.000	LEGAL SERV	CLARK HILL	70952		06/30/2013	480.00
		LEGALSERVICES-BANKRUPTCY		495891		
101-175.000-806.000	LEGAL SERV	LOREN & SHIRK	70975		06/30/2013	2,787.58
		LEGAL SERVICES - JUNE 2013				
101-175.000-806.000	LEGAL SERV	MIKA MEYERS BECKET & JONES PLC	70979		06/30/2013	1,996.00
		LEGAL SERVICES MAY 2013		571317		
				Total ADMINISTRATIVE SERVICES		5,263.58
Dept: ASSESSING DEPARTMENT						
101-209.000-715.000	HEALTH AND	SUN LIFE ASSURANCE COMPANY	70994		06/30/2013	21.30
		LIFE/DISABILITY INS JULY 2013		020894 7/2013		
101-209.000-716.000	RETIREMENT	MUNICIPAL EMPLOYEE'S RETIRE- JUNE CONTRIBUTIONS	70981		06/30/2013	502.11
				23858		
101-209.000-721.000	DISABILITY	SUN LIFE ASSURANCE COMPANY	70994		06/30/2013	62.44
		LIFE/DISABILITY INS JULY 2013		020894 7/2013		
				Total ASSESSING DEPARTMENT		585.85
Dept: CITY CLERK DEPARTMENT						
101-215.000-715.000	HEALTH AND	SUN LIFE ASSURANCE COMPANY	70994		06/30/2013	7.10
		LIFE/DISABILITY INS JULY 2013		020894 7/2013		
101-215.000-716.000	RETIREMENT	MUNICIPAL EMPLOYEE'S RETIRE- JUNE CONTRIBUTIONS	70981		06/30/2013	128.12
				23858		
101-215.000-721.000	DISABILITY	SUN LIFE ASSURANCE COMPANY	70994		06/30/2013	14.91
		LIFE/DISABILITY INS JULY 2013		020894 7/2013		
101-215.000-734.000	POSTAGE	CITY OF HILLSDALE	70951		06/30/2013	10.82
		PETTY CASH				
				Total CITY CLERK DEPARTMENT		160.95
Dept: FINANCE DEPARTMENT						
101-219.000-715.000	HEALTH AND	SUN LIFE ASSURANCE COMPANY	70994		06/30/2013	7.10
		LIFE/DISABILITY INS JULY 2013		020894 7/2013		
101-219.000-716.000	RETIREMENT	MUNICIPAL EMPLOYEE'S RETIRE- JUNE CONTRIBUTIONS	70981		06/30/2013	242.18
				23858		
101-219.000-721.000	DISABILITY	SUN LIFE ASSURANCE COMPANY	70994		06/30/2013	22.84
		LIFE/DISABILITY INS JULY 2013		020894 7/2013		
				Total FINANCE DEPARTMENT		272.12
Dept: CITY TREASURER						
101-253.000-715.000	HEALTH AND	SUN LIFE ASSURANCE COMPANY	70994		06/30/2013	7.10
		LIFE/DISABILITY INS JULY 2013		020894 7/2013		
101-253.000-716.000	RETIREMENT	MUNICIPAL EMPLOYEE'S RETIRE- JUNE CONTRIBUTIONS	70981		06/30/2013	36.70
				23858		
101-253.000-721.000	DISABILITY	SUN LIFE ASSURANCE COMPANY	70994		06/30/2013	7.28
		LIFE/DISABILITY INS JULY 2013		020894 7/2013		
				Total CITY TREASURER		51.08

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Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: GENERAL FUND						
Dept: BUILDING AND GROUNDS						
101-265.000-726.000	SUPPLIES	HEFFERNAN SOFT WATER SERVICE 5 GAL WATER	70967	53055	06/30/2013	10.25
101-265.000-726.000	SUPPLIES	AMERICAN COPPER AND BRASS, LLC PVC SAN TEE	70937	1326013	06/30/2013	73.49
101-265.000-726.000	SUPPLIES	COMFORT ENTERPRISES INC. DOWNSPOUT/CORR	70954	166402	06/30/2013	51.93
101-265.000-726.000	SUPPLIES	GELZER & SON INC. HOSE MENDER	70964	C56277	06/30/2013	5.98
101-265.000-726.000	SUPPLIES	TSC STORES SPRAYER & SPRAY FOR MITES	70997	184099	06/30/2013	14.99
101-265.000-726.000	SUPPLIES	TSC STORES SPRAYER & SPRAY FOR MITES	70997	181521	06/30/2013	79.99
101-265.000-801.000	CONTRACTUA	CINTAS CORPORATION RUG SERVICE PER AGREEMENT	70950	351642936	06/30/2013	20.00
101-265.000-801.000	CONTRACTUA	ANGELA GIRDHAM PESTICIDE APPLCTN @ CITY HALL	70939		06/30/2013	20.00
101-265.000-801.000	CONTRACTUA	MANPOWER OF LANSING TEMP EMPLOYEES W/E 6/16/13	70977	25730053	06/30/2013	351.23
101-265.000-801.000	CONTRACTUA	MANPOWER OF LANSING TEMP EMPLOYEE W/E 6/23/13	70977	25757993	06/30/2013	133.80
101-265.000-801.000	CONTRACTUA	RYAN & BRADSHAW TEST/CERTIFY BACKFLOW PREVENTE	70991	480	06/30/2013	210.00
101-265.000-920.000	UTILITIES	BOARD OF PUBLIC UTILITIES BPU SERVICES	70948		06/30/2013	1,943.50
101-265.000-925.000	TELEPHONE	AT&T MONTHLY SERVICE	70943	517437098306 6/2013	06/30/2013	352.33
				Total BUILDING AND GROUNDS		3,267.49
Dept: PARKING LOTS						
101-266.000-726.000	SUPPLIES	JOHN DEERE LANDSCAPES RELMNT ROTORS, POP UP, NOZZ	70971	65179243	06/30/2013	37.48
101-266.000-920.000	UTILITIES	BOARD OF PUBLIC UTILITIES BPU SERVICES	70948		06/30/2013	279.94
				Total PARKING LOTS		317.42
Dept: CEMETERIES						
101-276.000-801.000	CONTRACTUA	MANPOWER OF LANSING TEMP EMPLOYEES W/E 6/16/13	70977	25730053	06/30/2013	16.72
101-276.000-801.000	CONTRACTUA	RYAN & BRADSHAW TEST/CERTIFY BACKFLOW PREVENTE	70991	480	06/30/2013	270.00
101-276.000-920.000	UTILITIES	BOARD OF PUBLIC UTILITIES BPU SERVICES	70948		06/30/2013	142.49
				Total CEMETERIES		429.21
Dept: AIRPORT						
101-295.000-726.000	SUPPLIES	HEFFERNAN SOFT WATER SERVICE 5 GAL WATER	70967	53055	06/30/2013	5.50
101-295.000-920.000	UTILITIES	BOARD OF PUBLIC UTILITIES BPU SERVICES	70948		06/30/2013	452.33
101-295.000-925.000	TELEPHONE	AT&T MONTHLY SERVICE	70943	517437098306 6/2013	06/30/2013	73.08
101-295.000-925.000	TELEPHONE	AT&T MONTHLY SERVICE	70943	517439429106 6/2013	06/30/2013	55.81
				Total AIRPORT		586.72
Dept: POLICE DEPARTMENT						
101-301.000-715.000	HEALTH AND	SUN LIFE ASSURANCE COMPANY LIFE/DISABILITY INS JULY 2013	70994	020894 7/2013	06/30/2013	113.60
101-301.000-716.000	RETIREMENT	MUNICIPAL EMPLOYEE'S RETIRE- JUNE CONTRIBUTIONS	70981	23858	06/30/2013	8,579.14
101-301.000-721.000	DISABILITY	SUN LIFE ASSURANCE COMPANY LIFE/DISABILITY INS JULY 2013	70994	020894 7/2013	06/30/2013	290.87
101-301.000-726.000	SUPPLIES	C M P DISTRIBUTOR, INC. BATTERIES	70949	37464	06/30/2013	78.20
101-301.000-726.000	SUPPLIES	GALL'S, INC. BARRIER TAPE	70962	740985	06/30/2013	70.48
101-301.000-726.000	SUPPLIES	LIFELOC TECHNOLOGIES, INC. PBT MOUTHPIECES	70974	164591	06/30/2013	132.00
101-301.000-801.000	CONTRACTUA	AT & T MOBILITY NETWORK ACCESS FEE	70942	287243202540 6/2013	06/30/2013	97.47

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Fund: GENERAL FUND						
Dept: POLICE DEPARTMENT						
101-301.000-860.000	TRANSPORTA	SHELBY RATHBUN	70988		06/30/2013	274.08
		MEALS/LODGING/AUTO EXP				
101-301.000-862.000	LODGING AN	SHELBY RATHBUN	70988		06/30/2013	223.71
		MEALS/LODGING/AUTO EXP				
101-301.000-900.000	PRINTING	ARROW SWIFT PRINTING	70941		06/30/2013	62.25
		LIQUOR CONTROL INSPECT FORMS		128368		
						9,921.80
Total POLICE DEPARTMENT						
Dept: FIRE DEPARTMENT						
101-336.000-715.000	HEALTH AND	SUN LIFE ASSURANCE COMPANY	70994		06/30/2013	35.52
		LIFE/DISABILITY INS JULY 2013		020894 7/2013		
101-336.000-716.000	RETIREMENT	MUNICIPAL EMPLOYEE'S RETIRE-	70981		06/30/2013	2,255.72
		JUNE CONTRIBUTIONS		23858		
101-336.000-721.000	DISABILITY	SUN LIFE ASSURANCE COMPANY	70994		06/30/2013	62.85
		LIFE/DISABILITY INS JULY 2013		020894 7/2013		
101-336.000-726.000	SUPPLIES	EMERGENCY MEDICAL PRODUCTS INC	70960		06/30/2013	341.22
		MEDICAL SUPPLIES		1566672		
101-336.000-726.000	SUPPLIES	EMERGENY VEHICLE SERVIES, INC.	70961		06/30/2013	285.00
		FIREADE 2000 A/B FOAM		12446		
101-336.000-726.000	SUPPLIES	GALL'S, INC.	70962		06/30/2013	227.80
		REFLECTIVE CONES/CONE BASE		691432		
101-336.000-726.000	SUPPLIES	GALL'S, INC.	70962		06/30/2013	44.64
		LIGHTSTICKS		721026		
101-336.000-726.000	SUPPLIES	GALL'S, INC.	70962		06/30/2013	-95.20
		RETURNED MICROLITE CONE LIGHT		742052		
101-336.000-726.000	SUPPLIES	PERFORMANCE AUTOMOTIVE	70986		06/30/2013	13.89
		FINE CUT CLEANER		1066297		
101-336.000-726.000	SUPPLIES	CITY OF HILLSDALE	70951		06/30/2013	10.20
		PETTY CASH				
101-336.000-740.000	FUEL AND I	WATKINS OIL COMPANY	71001		06/30/2013	198.75
		JUNE 2013 FLEET FUEL				
101-336.000-801.000	CONTRACTUA	CINTAS CORPORATION	70950		06/30/2013	5.71
		CONTRACTUAL LINEN SERVICE		3351642331		
101-336.000-801.000	CONTRACTUA	CINTAS CORPORATION	70950		06/30/2013	13.40
		CONTRACTUAL LINEN SERVICE		351642935		
101-336.000-801.000	CONTRACTUA	BAMA FOUR, LLC\SUD-2 COIN WASH	70945		06/30/2013	12.00
		HFD/LINEN SERVICE		15749		
101-336.000-862.000	LODGING AN	CITY OF HILLSDALE	70951		06/30/2013	10.60
		PETTY CASH				
101-336.000-920.000	UTILITIES	BOARD OF PUBLIC UTILITIES	70948		06/30/2013	549.05
		BPU SERVICES				
101-336.000-970.000	CAPITAL OU	APOLLO FIRE EQUIPMENT COMPANY	70940		06/30/2013	7,174.96
		TURNOUT GEAR		84486		
						11,146.11
Total FIRE DEPARTMENT						
Dept: PLANNING DEPARTMENT						
101-400.000-860.000	TRANSPORTA	CITY OF HILLSDALE	70951		06/30/2013	37.06
		PETTY CASH				
						37.06
Total PLANNING DEPARTMENT						
Dept: PUBLIC SERVICES DEPARTMENT						
101-441.000-715.000	HEALTH AND	SUN LIFE ASSURANCE COMPANY	70994		06/30/2013	14.20
		LIFE/DISABILITY INS JULY 2013		020894 7/2013		
101-441.000-716.000	RETIREMENT	MUNICIPAL EMPLOYEE'S RETIRE-	70981		06/30/2013	377.26
		JUNE CONTRIBUTIONS		23858		
101-441.000-721.000	DISABILITY	SUN LIFE ASSURANCE COMPANY	70994		06/30/2013	38.18
		LIFE/DISABILITY INS JULY 2013		020894 7/2013		
101-441.000-726.000	SUPPLIES	HEFFERNAH SOFT WATER SERVICE	70967		06/30/2013	19.75
		5 GAL WATER		53055		
101-441.000-726.000	SUPPLIES	BECKER & SCRIVENS	70946		06/30/2013	2,901.00
		CONCRETE & VISQUENE ROLL		61356		
101-441.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	70955		06/30/2013	115.05
		PAPER, STENO, ENVELOPES		194326		
101-441.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	70955		06/30/2013	64.34
		BINDERS/STAMP/POST ITS		194324		
101-441.000-726.000	SUPPLIES	GELZER & SON INC.	70964		06/30/2013	9.78
		PVC CEMENT,		A32628		
101-441.000-726.000	SUPPLIES	GELZER & SON INC.	70964		06/30/2013	23.58
		MASON LINE		C55421		
101-441.000-726.000	SUPPLIES	GELZER & SON INC.	70964		06/30/2013	16.98
		MASON LINE		C55432		

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Fund: GENERAL FUND						
Dept: PUBLIC SERVICES DEPARTMENT						
101-441.000-726.000	SUPPLIES	GELZER & SON INC. RETURN MASON LINE	70964	C55431	06/30/2013	-23.58
101-441.000-726.000	SUPPLIES	GELZER & SON INC. BROOMS	70964	330755	06/30/2013	92.94
101-441.000-726.000	SUPPLIES	HOWARD T. MORIARTY COMPANY INC RED ORANGE PAINT, WHT HYW TAPE	70969	268744	06/30/2013	380.31
101-441.000-726.000	SUPPLIES	JONESVILLE LUMBER PWR BIT, 2X4'S	70972	655960	06/30/2013	48.13
101-441.000-726.000	SUPPLIES	JONESVILLE LUMBER 2X8'S,	70972	656098	06/30/2013	69.52
101-441.000-726.000	SUPPLIES	JONESVILLE LUMBER TREATED POSTS	70972	656452	06/30/2013	589.88
101-441.000-726.000	SUPPLIES	BECKER & SCRIVENS CONCRETE & SEALER	70946	61436	06/30/2013	198.75
101-441.000-726.000	SUPPLIES	GERKEN MATERIAL, INC HOT MIX FOR PATCHIN	70965	88693	06/30/2013	223.16
101-441.000-726.000	SUPPLIES	GERKEN MATERIAL, INC HOT MIX FOR PATCHIN	70965	88691	06/30/2013	659.03
101-441.000-726.000	SUPPLIES	GERKEN MATERIAL, INC HOT MIX FOR PATCHIN	70965	88688	06/30/2013	708.62
101-441.000-742.000	CLOTHING /	CINTAS CORPORATION RUGS/UNIFORMS - DPS	70950	351642338	06/30/2013	49.58
101-441.000-742.000	CLOTHING /	CINTAS CORPORATION RUGS/UNIFORMS - DPS	70950	351642941	06/30/2013	49.54
101-441.000-801.000	CONTRACTUA	RODNEY BEUMEL CONCRETE WORK @ DPS	70947		06/30/2013	1,085.00
101-441.000-801.000	CONTRACTUA	CINTAS CORPORATION RUGS/UNIFORMS - DPS	70950	351642338	06/30/2013	41.33
101-441.000-801.000	CONTRACTUA	CINTAS CORPORATION RUGS/UNIFORMS - DPS	70950	351642941	06/30/2013	35.86
101-441.000-801.000	CONTRACTUA	MANPOWER OF LANSING TEMP EMPLOYEES W/E 6/16/13	70977	25730053	06/30/2013	195.12
101-441.000-801.000	CONTRACTUA	MANPOWER OF LANSING TEMP EMPLOYEE W/E 6/23/13	70977	25757993	06/30/2013	312.20
101-441.000-920.000	UTILITIES	BOARD OF PUBLIC UTILITIES BPU SERVICES	70948		06/30/2013	372.49
Total PUBLIC SERVICES DEPARTMENT						8,668.00
Dept: STREET LIGHTING						
101-448.000-920.202	UTILITIES	BOARD OF PUBLIC UTILITIES BPU SERVICES	70948		06/30/2013	5,161.92
101-448.000-920.203	UTILITIES	BOARD OF PUBLIC UTILITIES BPU SERVICES	70948		06/30/2013	211.15
Total STREET LIGHTING						5,373.07
Dept: PARKS						
101-756.000-726.000	SUPPLIES	RECREATION CREATION LLC PLAYGROUND EQUIPMENT REPAIRS	70989	226405	06/30/2013	562.19
101-756.000-726.000	SUPPLIES	JOHN DEERE LANDSCAPES RPLMNT ROTORS, POP UP, NOZZ	70971	65179243	06/30/2013	1,166.59
101-756.000-801.000	CONTRACTUA	MANPOWER OF LANSING TEMP EMPLOYEES W/E 6/16/13	70977	25730053	06/30/2013	111.51
101-756.000-920.000	UTILITIES	BOARD OF PUBLIC UTILITIES BPU SERVICES	70948		06/30/2013	1,070.49
101-756.000-920.000	UTILITIES	BOARD OF PUBLIC UTILITIES BPU Utilities	70948	13531-02 5/2013	06/30/2013	8.63
Total PARKS						2,919.41
Fund Total						63,251.51
Fund: MAJOR ST./TRUNKLINE FUND						
Dept: STREET SURFACE						
202-450.000-726.000	SUPPLIES	GERKEN MATERIAL, INC HOT MIX	70965	88306	06/30/2013	52.97
202-450.000-726.000	SUPPLIES	GERKEN MATERIAL, INC HOT MIX FOR PATCHIN	70965	88714	06/30/2013	49.00
Total STREET SURFACE						101.97
Dept: R.O.W. MAINTENANCE						

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Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: MAJOR ST./TRUNKLINE FUND						
Dept: R.O.W. MAINTENANCE						
202-460.000-801.000	CONTRACTUA	BOARD OF PUBLIC UTILITIES	70948		06/30/2013	400.00
		TELEWISE MILLRACE		10405		
202-460.000-801.000	CONTRACTUA	BOARD OF PUBLIC UTILITIES	70948		06/30/2013	411.56
		STREET LIGHT MAINT		10401		
202-460.000-801.000	CONTRACTUA	MANPOWER OF LANSING	70977		06/30/2013	33.45
		TEMP EMPLOYEES W/E 6/16/13		25730053		
		Total R.O.W. MAINTENANCE				845.01
Dept: TRUNKLINE R.O.W. MAINTENANCE						
202-460.500-801.000	CONTRACTUA	BOARD OF PUBLIC UTILITIES	70948		06/30/2013	1,182.99
		STREET LIGHT MAINT		10401		
		Total TRUNKLINE R.O.W. MAINTENANCE				1,182.99
Dept: DRAINAGE						
202-480.000-726.000	SUPPLIES	COMFORT ENTERPRISES INC.	70954		06/30/2013	113.75
		CORR TEES, END CAP, PIK, PROBE		166392		
		Total DRAINAGE				113.75
Dept: TRAFFIC						
202-490.000-920.000	UTILITIES	BOARD OF PUBLIC UTILITIES	70948		06/30/2013	394.70
		BPU SERVICES				
		Total TRAFFIC				394.70
Dept: TRUNKLINE TRAFFIC						
202-490.500-920.000	UTILITIES	BOARD OF PUBLIC UTILITIES	70948		06/30/2013	379.58
		BPU SERVICES				
		Total TRUNKLINE TRAFFIC				379.58
		Fund Total				3,018.00
Fund: LOCAL ST. FUND						
Dept: STREET SURFACE						
203-450.000-726.000	SUPPLIES	GERKEN MATERIAL, IHC	70965		06/30/2013	53.50
		HOT MIX		88306		
203-450.000-726.000	SUPPLIES	GERKEN MATERIAL, IHC	70965		06/30/2013	146.51
		HOT MIX		88307		
203-450.000-726.000	SUPPLIES	GERKEN MATERIAL, IHC	70965		06/30/2013	98.00
		HOT MIX FOR PATCHIN		88714		
203-450.000-726.000	SUPPLIES	GERKEN MATERIAL, IHC	70965		06/30/2013	146.51
		HOT MIX FOR PATCHIN		88702		
		Total STREET SURFACE				444.52
Dept: R.O.W. MAINTENANCE						
203-460.000-801.000	CONTRACTUA	BOARD OF PUBLIC UTILITIES	70948		06/30/2013	156.22
		STREET LIGHT MAINT		10401		
		Total R.O.W. MAINTENANCE				156.22
		Fund Total				600.74
Fund: RECREATION FUND						
Dept:						
208-000.000-667.000	RENTS	RAY ANDERSON	70938		06/30/2013	200.00
		REFUND 1/2 PARK RENTAL				
		Total				200.00
Dept: RECREATION DEPARTMENT						
208-751.000-715.000	HEALTH AND	SUN LIFE ASSURANCE COMPANY	70994		06/30/2013	7.10
		LIFE/DISABILITY INS JULY 2013		020894 7/2013		
208-751.000-716.000	RETIREMENT	MUNICIPAL EMPLOYEE'S RETIRE-	70981		06/30/2013	205.86
		JUNE CONTRIBUTIONS		23858		
208-751.000-721.000	DISABILITY	SUN LIFE ASSURANCE COMPANY	70994		06/30/2013	9.69
		LIFE/DISABILITY INS JULY 2013		020894 7/2013		
51.000-726.000	SUPPLIES	RIDGEWEAR SPORTS & IMRINTING	70990		06/30/2013	1,867.50
		BASEBALL T-SHIRTS		3168		
208-751.000-726.000	SUPPLIES	TEAM SPORTS, INC.	70996		06/30/2013	1,421.21
		BASKETBALL UNIFORMS		k01286/1		
208-751.000-726.000	SUPPLIES	SCP, CORP	70992		06/30/2013	1,261.53
		2013 SOFTBALL UNIFORMS		90n8500114		

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Fund	Department	Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: RECREATION FUND								
Dept: RECREATION DEPARTMENT								
		208-751.000-726.006	CONCESSION	WALMART COMMUNITY BEACH/LIBRARY SUPPLIES	71000	#### #### #### 4475	06/30/2013	93.47
		208-751.000-726.006	CONCESSION	PEPSI BEVERAGE'S COMPANY PEPSI SUPPLIES - BEACH CONSS	70985	09798683	06/30/2013	328.08
		208-751.000-726.006	CONCESSION	PEPSI BEVERAGE'S COMPANY PEPSI SUPPLIES - BEACH CONSESS	70985	81984307	06/30/2013	586.44
		208-751.000-812.000	OUTSIDE PR	BILL MULLALY SMBL REGISTRATION 7 TEAMS	70980		06/30/2013	455.00
Total RECREATION DEPARTMENT								6,235.88
Fund Total								6,435.88
Fund: TAX INCREMENT FINANCE ATH.								
Dept: CAPITAL OUTLAY								
		247-900.000-726.000	SUPPLIES	GELZER & SON INC. PAINT	70964	C55444	06/30/2013	39.99
		247-900.000-726.000	SUPPLIES	GELZER & SON INC. SPRINKLER	70964	C56208	06/30/2013	7.99
		247-900.000-726.000	SUPPLIES	GELZER & SON INC. PAINT	70964	C56291	06/30/2013	39.99
		247-900.000-726.000	SUPPLIES	GELZER & SON INC. TRANSPLANTER/ANVIL PRUNER	70964	C53242	06/30/2013	18.27
		247-900.000-726.000	SUPPLIES	GELZER & SON INC. GAS BLOWER/OIL/RAKE	70964	C53414	06/30/2013	203.88
		247-900.000-726.000	SUPPLIES	GELZER & SON INC. ROUNDUP	70964	C54716	06/30/2013	21.99
		247-900.000-726.000	SUPPLIES	GELZER & SON INC. ROUNDUP	70964	C55187	06/30/2013	21.99
		247-900.000-726.000	SUPPLIES	GELZER & SON INC. PAINT/BRUSH	70964	C55237	06/30/2013	41.76
		247-900.000-801.247	CONTRACTUA	CLINE, ROBERT TIFA FACADE GRANT- R CLINE	70953		06/30/2013	6,893.00
Total CAPITAL OUTLAY								7,288.86
Fund Total								7,288.86
Fund: LIBRARY FUND								
Dept: LIBRARY								
		271-790.000-715.000	HEALTH AND	SUN LIFE ASSURANCE COMPANY LIFE/DISABILITY INS JULY 2013	70994	020894 7/2013	06/30/2013	14.20
		271-790.000-716.000	RETIREMENT	MUNICIPAL EMPLOYEE'S RETIRE- JUNE CONTRIBUTIONS	70981	23858	06/30/2013	267.79
		271-790.000-721.000	DISABILITY	SUN LIFE ASSURANCE COMPANY LIFE/DISABILITY INS JULY 2013	70994	020894 7/2013	06/30/2013	28.18
		271-790.000-726.000	SUPPLIES	HEFFERNAN SOFT WATER SERVICE 5 GAL WATER	70967	53055	06/30/2013	10.25
		271-790.000-726.000	SUPPLIES	DEMCO, INC. Library Supplies	70957	31560549	06/30/2013	347.12
		271-790.000-726.000	SUPPLIES	GELZER & SON INC. Supplies	70964	C55747	06/30/2013	8.32
		271-790.000-801.000	CONTRACTUA	CINTAS CORPORATION Library Floor Mats	70950	351642333	06/30/2013	28.66
		271-790.000-801.000	CONTRACTUA	MAID FOR YOUR Cleaning Service	70976	849	06/30/2013	520.00
		271-790.000-905.000	PUBLISHING	W C S R June Radio Spot	70999	163-0058081-0000	06/30/2013	44.00
		271-790.000-920.000	UTILITIES	BOARD OF PUBLIC UTILITIES BPU SERVICES	70948		06/30/2013	1,280.54
		271-790.000-982.000	BOOKS	RANDOM HOUSE, INC. Fall BOT order	70987	1087276069	06/30/2013	33.75
		271-790.000-982.001	BOOKS - FR	BAKER & TAYLOR COMPANY Book Donation Order	70944	2028271105	06/30/2013	35.69
		271-790.000-982.001	BOOKS - FR	BAKER & TAYLOR COMPANY 2nd Donation Book Order	70944	2028271106	06/30/2013	9.26
Total LIBRARY								2,627.76
Dept: LIBRARY - CHILDREN'S AREA								
		271-792.000-726.010	SUPPLIES-S	WALMART COMMUNITY BEACH/LIBRARY SUPPLIES	71000	#### #### #### 4475	06/30/2013	191.02

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Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: LIBRARY FUND						
Dept: LIBRARY - CHILDREN'S AREA						
271-792.000-726.792	SUPPLIES-S	ORIENTAL TRADING	70983		06/30/2013	127.74
		Summer Reading Prizes		657766638-01		
271-792.000-726.792	SUPPLIES-S	UPSTART	70998		06/30/2013	34.50
		Summer Reading T-shirts		5006490		
271-792.000-726.792	SUPPLIES-S	UPSTART	70998		06/30/2013	39.75
		Summer Reading T-shirts		5006298		

					Total LIBRARY - CHILDREN'S AREA	393.01

					Fund Total	3,020.77
Fund: POLICE PUBLIC RELATIONS FUND						
Dept: POLICE DEPARTMENT						
274-301.000-726.000	SUPPLIES	CITY OF HILLSDALE PETTY CASH	70951		06/30/2013	100.00

					Total POLICE DEPARTMENT	100.00

					Fund Total	100.00
Fund: CAPITAL IMPROVEMENT FUND						
Dept: CAPITAL OUTLAY						
401-900.000-975.034	DPS BLD	MCDONALD ROOFING COMPANY ROOF REPLACEMENT @ DPS	70978		06/30/2013	54,622.00
				1457		

					Total CAPITAL OUTLAY	54,622.00

					Fund Total	54,622.00
Fund: DIAL-A-RIDE FUND						
Dept: DIAL-A-RIDE						
588-588.000-715.000	HEALTH AND	SUN LIFE ASSURANCE COMPANY LIFE/DISABILITY INS JULY 2013	70994		06/30/2013	25.92
				020894 7/2013		
588-588.000-716.000	RETIREMENT	MUNICIPAL EMPLOYEE'S RETIRE- JUNE CONTRIBUTIONS	70981		06/30/2013	153.97
				23858		
588-588.000-721.000	DISABILITY	SUN LIFE ASSURANCE COMPANY LIFE/DISABILITY INS JULY 2013	70994		06/30/2013	49.13
				020894 7/2013		
588-588.000-726.000	SUPPLIES	CITY OF HILLSDALE PETTY CASH	70951		06/30/2013	4.08
588-588.000-740.000	FUEL AND L	WATKINS OIL COMPANY JUNE 2013 FLEET FUEL	71001		06/30/2013	1,589.56
588-588.000-801.000	CONTRACTUA	MANPOWER OF LANSING TEMP EMPLOYEES W/E 6/16/13	70977		06/30/2013	5.57
				25730053		
588-588.000-920.000	UTILITIES	BOARD OF PUBLIC UTILITIES BPU SERVICES	70948		06/30/2013	337.54
588-588.000-925.000	TELEPHONE	AT&T MONTHLY SERVICE	70943		06/30/2013	79.59
				517437338506 6/2013		

					Total DIAL-A-RIDE	2,245.36

					Fund Total	2,245.36
Fund: PUBLIC SERVICES INV. FUND						
Dept: PUBLIC SERVICES INVENTORY						
633-233.000-726.000	SUPPLIES	COMFORT ENTERPRISES INC. CORR TEES, END CAP, PIK, PROBE	70954		06/30/2013	134.82
				166392		
633-233.000-726.000	SUPPLIES	DUBOIS TRUCKING AND EXCAVATION CLASS II SAND	70958		06/30/2013	825.00
				6021		

					Total PUBLIC SERVICES INVENTORY	959.82

					Fund Total	959.82
Fund: REVOLVING MOBILE EQUIP. FUND						
Dept: MOBILE EQUIPMENT MAINTENANCE						
640-444.000-715.000	HEALTH AND	SUN LIFE ASSURANCE COMPANY LIFE/DISABILITY INS JULY 2013	70994		06/30/2013	14.20
				020894 7/2013		
640-444.000-716.000	RETIREMENT	MUNICIPAL EMPLOYEE'S RETIRE- JUNE CONTRIBUTIONS	70981		06/30/2013	146.30
				23858		
640-444.000-721.000	DISABILITY	SUN LIFE ASSURANCE COMPANY LIFE/DISABILITY INS JULY 2013	70994		06/30/2013	30.31
				020894 7/2013		

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Fund: REVOLVING MOBILE EQUIP. FUND						
Dept: MOBILE EQUIPMENT MAINTENANCE						
640-444.000-726.000	SUPPLIES	ELECTRICAL TERMINAL INC. GARAGE SUPPLIES	70959	128228	06/30/2013	116.75
640-444.000-726.000	SUPPLIES	GELZER & SON INC. ADJ TIP NOZZLE	70964	A32693	06/30/2013	13.98
640-444.000-726.000	SUPPLIES	JACKSON TRUCK SERVICE INC. BREAK CLEANER	70970	PC01239237:001	06/30/2013	72.96
640-444.000-726.000	SUPPLIES	PERFORMANCE AUTOMOTIVE SAND BLASTER/HOOD/LANCE	70986	1066767	06/30/2013	603.74
640-444.000-726.000	SUPPLIES	PERFORMANCE AUTOMOTIVE SAND FOR SAND BLASTER	70986	1067419	06/30/2013	180.00
640-444.000-726.000	SUPPLIES	SPRATT'S CHAINS/HELMENTS./BAR OIL/CHAPS	70993	151158	06/30/2013	225.89
640-444.000-730.000	VEH./EQUIP	GELZER & SON INC. SPRINGS	70964	C55629	06/30/2013	4.47
640-444.000-730.000	VEH./EQUIP	GODFREY BROTHERS, INC. FUEL PUMP & GASKET FOR #19	70966	866491	06/30/2013	52.81
640-444.000-730.000	VEH./EQUIP	JACKSON TRUCK SERVICE INC. FILTERS	70970	PC01239332:001	06/30/2013	46.65
640-444.000-730.000	VEH./EQUIP	JACKSON TRUCK SERVICE INC. FILTERS, PLUG, KNOB KIT, BOLT	70970	PC01239214:001	06/30/2013	156.85
640-444.000-730.000	VEH./EQUIP	JACKSON TRUCK SERVICE INC. FITTINGS/HOSES	70970	PC01239479:001	06/30/2013	33.17
640-444.000-730.000	VEH./EQUIP	JACKSON TRUCK SERVICE INC. HOSES/FITTINGS	70970	PC01239364	06/30/2013	123.25
640-444.000-730.000	VEH./EQUIP	LEUTHEUSER CABLE FOR TRUCK #1	70973	16686	06/30/2013	31.37
640-444.000-730.000	VEH./EQUIP	PERFORMANCE AUTOMOTIVE BATTERY CORE RETURN	70986	1066499	06/30/2013	-14.00
640-444.000-730.000	VEH./EQUIP	PERFORMANCE AUTOMOTIVE BATTERY,PANEL KIT for #11/34	70986	1066485	06/30/2013	115.28
640-444.000-730.000	VEH./EQUIP	PERFORMANCE AUTOMOTIVE FILTER FOR #140	70986	1066950	06/30/2013	6.49
640-444.000-730.000	VEH./EQUIP	PERFORMANCE AUTOMOTIVE PLUGS	70986	1066847	06/30/2013	17.38
640-444.000-730.000	VEH./EQUIP	SPRATT'S CARB KIT/BULB FOR #118	70993	151150	06/30/2013	29.49
640-444.000-730.000	VEH./EQUIP	SPRATT'S CHAINS/HELMENTS./BAR OIL/CHAPS	70993	151158	06/30/2013	491.51
640-444.000-730.000	VEH./EQUIP	SPRATT'S CHAIN/BAR	70993	151160	06/30/2013	90.95
640-444.000-730.000	VEH./EQUIP	WHITES WELDING SERVICE PLATE STEEL	71002	79656	06/30/2013	7.00
640-444.000-730.000	VEH./EQUIP	JOHN DEERE LANDSCAPES SWIVEL HOSE ELLS	70971	65179285	06/30/2013	47.01
640-444.000-740.000	FUEL AND L	CITY OF HILLSDALE PETTY CASH	70951		06/30/2013	57.42
640-444.000-740.000	FUEL AND L	WATKINS OIL COMPANY JUNE 2013 FLEET FUEL	71001		06/30/2013	4,048.17
640-444.000-740.301	FUEL AND L	WATKINS OIL COMPANY JUNE 2013 FLEET FUEL	71001		06/30/2013	3,687.70
640-444.000-742.000	CLOTHING /	CINTAS CORPORATION RUGS/UNIFORMS - DPS	70950	351642338	06/30/2013	14.89
640-444.000-742.000	CLOTHING /	CINTAS CORPORATION RUGS/UNIFORMS - DPS	70950	351642941	06/30/2013	14.89
640-444.000-801.000	CONTRACTUA	CINTAS CORPORATION RUGS/UNIFORMS - DPS	70950	351642338	06/30/2013	22.87
640-444.000-801.000	CONTRACTUA	CINTAS CORPORATION RUGS/UNIFORMS - DPS	70950	351642941	06/30/2013	22.87
640-444.000-801.000	CONTRACTUA	D-P EQUIPMENT CO. REBUILD BACKHOE CYLINDER	70956	60296	06/30/2013	291.18
640-444.000-801.000	CONTRACTUA	LEUTHEUSER RPRS THROTTLE BODY WIRES #1	70973	73084	06/30/2013	118.13
640-444.000-801.000	CONTRACTUA	NORM'S TIRE SERVICE RPR TIRE #19	70982	60904	06/30/2013	119.98
640-444.000-801.000	CONTRACTUA	SUPERIOR WELDING SUPPLY INC CYLINDER RENTAL	70995	95089	06/30/2013	32.40
640-444.000-801.301	POLICE VEH	PARNEY'S CAR CARE REPAIRS -2-1	70984	54133	06/30/2013	155.85
640-444.000-801.301	POLICE VEH	PARNEY'S CAR CARE REPAIRS 2-9	70984	54152	06/30/2012	382.76

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Fund: REVOLVING MOBILE EQUIP. FUND						
Dept: MOBILE EQUIPMENT MAINTENANCE						
640-444.000-801.301	POLICE VEH	PARNEY'S CAR CARE	70984		06/30/2013	351.00
		REPAIRS 2-1		54160		
640-444.000-801.301	POLICE VEH	PARNEY'S CAR CARE	70984		06/30/2013	30.45
		REPAIRS 2-7		54173		
640-444.000-801.301	POLICE VEH	PARNEY'S CAR CARE	70984		06/30/2013	32.95
		OIL CHANGE 2-2		54174		
640-444.000-801.301	POLICE VEH	PARNEY'S CAR CARE	70984		06/30/2013	32.95
		OIL CHANGE 2-1		54182		
640-444.000-920.000	UTILITIES	BOARD OF PUBLIC UTILITIES	70948		06/30/2013	352.73
		BPU SERVICES				
640-444.000-983.000	CAPITAL OU	SPRATT'S	70993		06/30/2013	399.95
		CHAINSAWS		151159		

					Total MOBILE EQUIPMENT MAINTENANCE	12,812.95

					Fund Total	12,812.95
Fund: DPS LEAVE AND BENEFITS FUND						
Dept: PUBLIC SERVICES DEPARTMENT						
699-441.000-715.000	HEALTH AND	SUN LIFE ASSURANCE COMPANY	70994		06/30/2013	56.80
		LIFE/DISABILITY INS JULY 2013		020894 7/2013		
699-441.000-716.000	RETIREMENT	MUNICIPAL EMPLOYEE'S RETIRE-	70981		06/30/2013	141.72
		JUNE CONTRIBUTIONS		23858		
699-441.000-721.000	DISABILITY	SUN LIFE ASSURANCE COMPANY	70994		06/30/2013	117.26
		LIFE/DISABILITY INS JULY 2013		020894 7/2013		

					Total PUBLIC SERVICES DEPARTMENT	315.78

					Fund Total	315.78

					Grand Total	154,671.67

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Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
AMERICAN COPPER AND BRASS, LLC	2432	PVC SAN TEE	73.49	0.00
RAY ANDERSON	2112	REFUND 1/2 PARK RENTAL	200.00	0.00
ANGELA GIRDHAM	6070	PESTICIDE APPLCTN @ CITY HALL	20.00	0.00
APOLLO FIRE EQUIPMENT COMPANY	3830	TURNOUT GEAR	7,174.96	0.00
ARROW SWIFT PRINTING	0008	LIQUOR CONTROL INSPECT FORMS	62.25	0.00
AT & T MOBILITY	1965	NETWORK ACCESS FEE	97.47	0.00
AT&T	0048	MONTHLY SERVICE	560.81	0.00
BAKER & TAYLOR COMPANY	0011	2nd Donation Book Order	44.95	0.00
BAMA FOUR, LLC\SUD-Z COIN WASH	1540	HFD/LINEN SERVICE	12.00	0.00
BECKER & SCRIVENS	0378	CONCRETE & SEALER	3,099.75	0.00
RODNEY BEUMEL	0570	CONCRETE WORK @ DPS	1,085.00	0.00
BOARD OF PUBLIC UTILITIES	0013	STREET LIGHT MAINT	15,087.85	0.00
C M P DISTRIBUTOR, INC.	1300	BATTERIES	78.20	0.00
CINTAS CORPORATION	0020	RUGS/UNIFORMS - DPS	319.60	0.00
CITY OF HILLSDALE	0015	PETTY CASH	230.18	0.00
CLARK HILL	2029	LEGALSERVICES-BANKRUPTCY	480.00	0.00
CLINE, ROBERT	6071	TIFA FACADE GRANT- R CLINE	6,893.00	0.00
COMFORT ENTERPRISES INC.	0199	DOWNSPOUT/CORR	300.50	0.00
CURRENT OFFICE SOLUTIONS	0035	BINDERS/STAMP/POST ITS	246.38	0.00
D-P EQUIPMENT CO.	2610	REBUILD BACKHOE CYLINDER	291.18	0.00
DEMCO, INC.	3327	Library Supplies	347.12	0.00
DUBOIS TRUCKING AND EXCAVATION	2215	CLASS II SAND	825.00	0.00
ELECTRICAL TERMINAL INC.	3097	GARAGE SUPPLIES	116.75	0.00
EMERGENCY MEDICAL PRODUCTS INC	1164	MEDICAL SUPPLIES	341.22	0.00
EMERGENY VEHICLE SERVIES, INC.	2110	FIREADE 2000 A/B FOAM	285.00	0.00
GALL'S, INC.	2158	BARRIER TAPE	247.72	0.00
GELZER & SON INC.	0027	SPRINGS	548.31	0.00
GERKEN MATERIAL, INC	0384	HOT MIX FOR PATCHIN	2,137.30	0.00
GODFREY BROTHERS, INC.	2132	FUEL PUMP & GASKET FOR #19	52.81	0.00
HFRNAN SOFT WATER SERVICE	3248	5 GAL WATER	45.75	0.00
HILLSDALE POLICY GROUP, LTD.	1968	JUNE 2013 ECONOMIC DEVELOPMENT	4,627.01	0.00
HOWARD T. MORIARTY COMPANY INC	3337	RED ORANGE PAINT, WHT HYW TAPE	380.31	0.00
JACKSON TRUCK SERVICE INC.	0086	BREAK CLEANER	432.88	0.00
JOHN DEERE LANDSCAPES	0618	SWIVEL HOSE ELLS	1,251.08	0.00
JONESVILLE LUMBER	2326	TREATED POSTS	707.53	0.00
KCI	2121	ESTIMATED POSTAGE - SUMMER TXS	0.00	1,529.00
LEUTHEUSER	0912	RPRS THROTTLE BODY WIRES #1	149.50	0.00
LIFELOC TECHNOLOGIES, INC.	1301	PBT MOUTHPIECES	132.00	0.00
LOREN & SHIRK	0043	LEGAL SERVICES - JUNE 2013	2,787.58	0.00
MAID FOR YOUR	2046	Cleaning Service	520.00	0.00
MANPOWER OF LANSING	3088	TEMP EMPLOYEE W/E 6/23/13	1,159.60	0.00
MCDONALD ROOFING COMPANY	0622	ROOF REPLACEMENT @ DPS	54,622.00	0.00
MIKA MEYERS BECKET & JONES PLC	1889	LEGAL SERVICES MAY 2013	3,671.00	0.00
BILL MULLALY	3565	SMBL REGISTRATION 7 TEAMS	455.00	0.00
MUNICIPAL EMPLOYEE'S RETIRE-	3717	JUNE CONTRIBUTIONS	19,321.31	0.00
NORM'S TIRE SERVICE	0277	RPR TIRE #19	119.98	0.00
ORIENTAL TRADING	1255	Summer Reading Prizes	127.74	0.00
PARNEY'S CAR CARE	2412	OIL CHANGE 2-1	985.96	0.00
PEPSI BEVERAGE'S COMPANY	2105	PEPSI SUPPLIES - BEACH CONSESS	914.52	0.00
PERFORMANCE AUTOMOTIVE	0961	SAND FOR SAND BLASTER	922.78	0.00
RANDOM HOUSE, INC.	1388	Fall BOT order	33.75	0.00
SHELBY RATHBUN	1543	MEALS/LODGING/AUTO EXP	497.79	0.00
RECREATION CREATION LLC	3867	PLAYGROUND EQUIPMENT REPAIRS	562.19	0.00
RIDGEWEAR SPORTS & IMRINTING	2111	BASEBALL T-SHIRTS	1,867.50	0.00
RYAN & BRADSHAW	0056	TEST/CERTIFY BACKFLOW PREVENTE	480.00	0.00
SCP, CORP	0547	2013 SOFTBALL UNIFORMS	1,261.53	0.00
SPRATT'S	0088	CHAIN/BAR	1,237.79	0.00
SUN LIFE ASSURANCE COMPANY	1239	LIFE/DISABILITY INS JULY 2013	1,127.28	0.00
SUPERIOR WELDING SUPPLY INC	1136	CYLINDER RENTAL	32.40	0.00
TEAM SPORTS, INC.	2754	BASKETBALL UNIFORMS	1,421.21	0.00
THE STORES	0771	SPRAYER & SPRAY FOR MITES	94.98	0.00
UNIVERSITY	2761	Summer Reading T-shirts	74.25	0.00
W C S R	0062	June Radio Spot	44.00	0.00
WALMART COMMUNITY	3104	BEACH/LIBRARY SUPPLIES	284.49	0.00
WATKINS OIL COMPANY	2278	JUNE 2013 FLEET FUEL	9,524.18	0.00
WHITES WELDING SERVICE	2174	PLATE STEEL	7.00	0.00

VENDOR APPROVAL SUMMARY REPORT
JUNE 30, 2013

Date: 07/03/2013
Time: 12:40pm
Page: 2

Hillsdale City Offices

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
Grand Total:			153,142.67	1,529.00

INVOICE APPROVAL LIST BY FUND
 JULY 4, 2013

Date: 07/05/2013
 Time: 12:27pm
 Page: 1

Hillsdale City Offices

Fund Department	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: GENERAL FUND						
Dept:						
101-000.000-214.750	DUE TO IMP	PAYROLL ACCOUNT PAYROLL/FICA FOR 7/4/13	385		07/04/2013	73,274.01
				Total		73,274.01
Dept: CITY COUNCIL						
101-101.000-955.200	MISC. - CO	GRANICUS INC. 3 MO - COUNCIL MEETING VIDEO	71000	46498	07/04/2013	2,985.00
				Total CITY COUNCIL		2,985.00
Dept: ADMINISTRATIVE SERVICES						
101-175.000-801.000	CONTRACTUA	NONIK TECHNOLOGIES, INC. MONTHLY SERVICES FOR JULY 2013	71010	5318	07/04/2013	1,540.00
				Total ADMINISTRATIVE SERVICES		1,540.00
Dept: CITY TREASURER						
101-253.000-726.000	SUPPLIES	STOCKHOUSE CORPORATION WASTE DISPOSAL COUPONS	71012	49452	07/04/2013	162.03
101-253.000-726.000	SUPPLIES	STOCKHOUSE CORPORATION PAPER	71012	49453	07/04/2013	69.40
				Total CITY TREASURER		231.43
Dept: BUILDING AND GROUNDS						
101-265.000-801.000	CONTRACTUA	CINTAS CORPORATION RUGS CITY HALL	70999	351643573	07/04/2013	20.00
101-265.000-801.000	CONTRACTUA	CAROL HAWKES MONTHLY CITY HALL CLEANING	71003	1212	07/04/2013	633.00
				Total BUILDING AND GROUNDS		653.00
Dept: POLICE DEPARTMENT						
101-301.000-801.000	CONTRACTUA	INTERACT PUBLIC SAFETY SYSTEMS CONTRACT RENEWAL	71005	RMS000292	07/04/2013	2,440.00
101-301.000-970.000	CAPITAL OU	MICHIGAN TASER DISTRIBING TASERS	71007	9700	07/04/2013	2,191.47
				Total POLICE DEPARTMENT		4,631.47
Dept: FIRE DEPARTMENT						
101-336.000-862.000	LODGING AN	CHRISTOPHER GUTOWSKI TRAVEL ADVANCE	71002		07/04/2013	200.00
				Total FIRE DEPARTMENT		200.00
				Fund Total		83,514.91
Fund: MAJOR ST./TRUNKLINE FUND						
Dept:						
202-000.000-214.750	DUE TO IMP	PAYROLL ACCOUNT PAYROLL/FICA FOR 7/4/13	385		07/04/2013	3,715.80
				Total		3,715.80
				Fund Total		3,715.80
Fund: LOCAL ST. FUND						
Dept:						
203-000.000-214.750	DUE TO IMP	PAYROLL ACCOUNT PAYROLL/FICA FOR 7/4/13	385		07/04/2013	1,732.16
				Total		1,732.16
				Fund Total		1,732.16
Fund: RECREATION FUND						
Dept:						
200-000.000-214.750	DUE TO IMP	PAYROLL ACCOUNT PAYROLL/FICA FOR 7/4/13	385		07/04/2013	5,715.48
				Total		5,715.48
				Fund Total		5,715.48
Fund: LIBRARY FUND						

INVOICE APPROVAL LIST BY FUND
 JULY 4, 2013

Date: 07/05/2013
 Time: 12:27pm
 Page: 2

Hillsdale City Offices

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: LIBRARY FUND						
Dept:						
271-000.000-214.750	DUE TO IMP	PAYROLL ACCOUNT PAYROLL/FICA FOR 7/4/13	385		07/04/2013	4,770.73
				Total		4,770.73
Dept: LIBRARY						
271-790.000-801.000	CONTRACTUA	GREAT AMERICAN LEASING CORP. ROBNICA MINOLTA COPIER LEASE	71001	13877531	07/04/2013	179.90
				Total LIBRARY		179.90
					Fund Total	4,950.63
Fund: CAPITAL IMPROVEMENT FUND						
Dept:						
401-000.000-214.750	DUE TO IMP	PAYROLL ACCOUNT PAYROLL/FICA FOR 7/4/13	385		07/04/2013	540.00
				Total		540.00
					Fund Total	540.00
Fund: STOCK'S PARK						
Dept: PARKS						
409-756.000-801.000	CONTRACTUA	HILLSDALE WIND SYMPHONY CONCERT IN PK 7/23/13	71004		07/04/2013	300.00
409-756.000-801.000	CONTRACTUA	ROBERT LIVINGSTON CONCERT IN PK 7-30-13	71011		07/04/2013	300.00
409-756.000-801.000	CONTRACTUA	GINGER MOORE CONCERT IN PK 7-16-13	71008		07/04/2013	300.00
409-756.000-801.000	CONTRACTUA	NATURALLY D.A.S.H. & DREDGE DREDGING MRS STOCK PK POND	71009		07/04/2013	3,000.00
409-756.000-801.000	CONTRACTUA	JERRY SPRAGUE CONCERT IN PK 7-9-13	71006		07/04/2013	300.00
				Total PARKS		4,200.00
					Fund Total	4,200.00
Fund: DIAL-A-RIDE FUND						
Dept:						
588-000.000-214.750	DUE TO IMP	PAYROLL ACCOUNT PAYROLL/FICA FOR 7/4/13	385		07/04/2013	6,189.42
				Total		6,189.42
Dept: DIAL-A-RIDE						
588-588.000-801.000	CONTRACTUA	CINTAS CORPORATION RUGS DART	70999	351643554	07/04/2013	55.35
				Total DIAL-A-RIDE		55.35
					Fund Total	6,244.77
Fund: REVOLVING MOBILE EQUIP. FUND						
Dept:						
640-000.000-214.750	DUE TO IMP	PAYROLL ACCOUNT PAYROLL/FICA FOR 7/4/13	385		07/04/2013	2,579.38
				Total		2,579.38
					Fund Total	2,579.38
Fund: DPS LEAVE AND BENEFITS FUND						
Dept:						
699-000.000-214.750	DUE TO IMP	PAYROLL ACCOUNT PAYROLL/FICA FOR 7/4/13	385		07/04/2013	536.55
				Total		536.55
					Fund Total	536.55

VENDOR APPROVAL SUMMARY REPORT
 JULY 4, 2013

Date: 07/05/2013
 Time: 12:18pm
 Page: 1

Hillsdale City Offices

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
CINTAS CORPORATION	0020	RUGS DART	75.35	0.00
GRANICUS INC.	1999	3 MO - COUNCIL MEETING VIDEO	2,985.00	0.00
GREAT AMERICAN LEASING CORP.	1678	KOBNICA MINOLTA COPIER LEASE	179.90	0.00
CHRISTOPHER GUTOWSKI	2128	TRAVEL ADVANCE	200.00	0.00
CAROL HAWKES	1288	MONTHLY CITY HALL CLEANING	633.00	0.00
HILLSDALE WIND SYMPHONY	1548	CONCERT IN PK 7/23/13	300.00	0.00
INTERACT PUBLIC SAFETY SYSTEMS	2031	CONTRACT RENEWAL	2,440.00	0.00
JERRY SPRAGUE	6073	CONCERT IN PK 7-9-13	300.00	0.00
MICHIGAN TASER DISTRIBING	1421	TASERS	2,191.47	0.00
GINGER MOORE	1633	CONCERT IN PK 7-16-13	300.00	0.00
NATURALLY D.A.S.H. & DREDGE	2113	DREDGING MRS STOCK PK POND	3,000.00	0.00
NONIK TECHNOLOGIES, INC.	1392	MONTHLY SERVICES FOR JULY 2013	1,540.00	0.00
PAYROLL ACCOUNT	0242	PAYROLL/FICA FOR 7/4/13	0.00	99,053.53
PERFORMANCE AUTOMOTIVE	0961	SUPPLIES	0.00	0.00
ROBERT LIVINGSTON	6072	CONCERT IN PK 7-30-13	300.00	0.00
STOCKHOUSE CORPORATION	0111	PAPER	231.43	0.00
Grand Total:			14,676.15	99,053.53

City of Hillsdale
Finance Committee Meeting Minutes
Monday, June 24, 2013
2nd Floor Conference Room
Hillsdale City Hall
5:15 PM

Call to Order: 5:25 p.m. by Chairperson Scott Sessions

Present:

Finance Committee Councilpersons: Mary Beth Bail Sally Kinney, Scott Sessions, and Director Bonnie Tew Finance

Absent: City Manager Linda Brown

Public: No public present

Public discussion: No public discussion.

Invoices and vendor approval for checks printed on June 20, 2013 were reviewed and discussed by the committee. Explanations provided by Director Bonnie Tew Finance are:

\$200,000.00 To Fifth Third Bank (General Fund). These costs were paid to Fifth Third Bank for the purchase of a two year Certificate of Deposit.

\$3,693.24 To Pressure Washers Direct (Mobile Equipment Maintenance). These costs were paid to Pressure Washers Direct for the purchase of two power washers.

\$64.00 To Skippy's Stickers (Fire Department). These costs were paid to Skippy's Stickers for the purchase of t-shirts.

Motion made by Councilperson Kinney to recommend approval of bills to Council; 2nd by Councilperson Bail. Ayes:3 Nays: 0

Motion by Councilperson Bail to adjourn the meeting, 2nd by Councilperson Kinney.
Meeting adjourned: 5:35 p.m.

Respectfully submitted by: Chairperson Sessions

City of Hillsdale
Finance Committee Meeting Minutes
Monday, July 8, 2013
2nd Floor Conference Room
Hillsdale City Hall
5:15 PM

Call to Order: 5:24 p.m. by Chairperson Scott Sessions

Present:

Finance Committee Councilpersons: Mary Beth Bail Sally Kinney, Scott Sessions, Director
Bonnie Tew Finance, and City Manager Linda Brown

Absent: None

Public: No public present

Public discussion: No public discussion.

Invoices and vendor approval for checks printed on June 30, 2013 and July 4, 2013 were reviewed and discussed by the committee. Explanations provided by Director Bonnie Tew Finance are:

\$3,671.00 To Mika Meyers Becket & Jones PLC (General Fund and Administrative Services). These costs were paid to Mika Meyers Becket & Jones PLC for labor relations with BPU and the City Police.

\$1,237.79 To Spratt's (Mobile Equipment Maintenance). These costs were paid to Spratt's for chainsaws and bars for chainsaws .

\$2,440.00 To Interact Public Safety Systems (Police Department). These costs were paid to Interact Public Safety Systems for the Police software contract renewal.

\$2,191.47 To Michigan Taser Distributing (Police Department). These costs were paid to Michigan Taser Distributing for replacement of Tasers.

Motion made by Councilperson Kinney to recommend approval of bills to Council; 2nd by Councilperson Bail. Ayes:3 Nays: 0

Motion by Councilperson Kinney to adjourn the meeting, 2nd by Councilperson Bail.
Meeting adjourned: 5:34 p.m.

Respectfully submitted by: Chairperson Sessions

Council Chambers
Hillsdale City Hall
97 N. Broad St.
Hillsdale, MI 49242

July 1, 2013
7:00 p.m.
(517)437-6441
www.cityofhillsdale.org

CITY COUNCIL MINUTES

City of Hillsdale
Regular Meeting

Call to Order and Pledge of Allegiance

Mayor Douglas Moon opened the meeting with the pledge of allegiance.

Roll Call

Mayor Douglas Moon called the meeting to order with the following Council members present: Council members Casey Sullivan and Brian Watkins representing Ward One; Council members Ruth Brown and Sally Kinney representing Ward Two; Council members Scott Sessions and Mary Wolfram representing Ward Three; and Council members William Arnold and Mary Beth Bail representing Ward 4.

Also present were City Manager Linda Brown, Deputy City Clerk Michelle Loren, City Attorney Lew Loren, Bonnie Tew, Keith Richard, Rick Rose, Matt Durr (Hillsdale Daily News), Eldonna Bernath, Alexis Kozub, Judy Buzo, James Scheibner, Nate Rusk.

Approval of Agenda

City Manager Linda Brown requested Closed Session Pursuant to P.A. 267 of 1976, Sec. 268, Sec. 8(c) be added to the agenda.

Motion by Councilperson Watkins, supported by Councilperson Sessions, to approve the July 1, 2013 Agenda as amended.

All ayes.

Motion carried.

Public Comment

None

Consent Agenda

The items listed in the Consent Agenda are considered to be routine by the City Council and the City Manager and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Councilmember. In this event, the item will be removed from the Consent Agenda and Council action will be taken separately on said item.

- A. Approval of Bills of June 20, 2013: Claims of \$314,477.52; Payroll of \$92,695.94.
- B. Committee Reports (Pending Approval):
 1. EDC Minutes of April 18, 2013
 2. O&G Minutes of June 17, 2013
 3. Planning Commission Minutes of May 21, 2013
- C. Council Minutes of June 17, 2013
- D. Change Order – Sandy Beach Septic Contract

Councilperson Brown made mention there was one minor discrepancy in the Council Minutes regarding public attendance at the June 17, 2013 meeting but had spoken to City Manager Brown and Deputy Clerk Michelle Loren about the error. Because this was not an error involving procedure or action taken at the meeting that night, the error was corrected prior to this meeting.

Motion by Councilperson Watkins, supported by Councilperson Sessions, to approve the Consent agenda as presented. Roll call: Councilpersons Bail – yes; Brown – yes; Kinney – yes; Sessions – yes; Sullivan – yes; Watkins – yes; Wolfram – yes; Mayor Moon – yes; Councilperson Arnold – yes.

Approved 9-0.

Motion carried.

Communications

Introduction and Adoption of Ordinances/Public Hearings

- A. An Ordinance to Amend Article II of Chapter 24 of the Code of the City of Hillsdale by Adding New Sections. City Manager Brown reported to Council that, since the Rotary Club dedication of the improved beach house/concession stand at Sandy Beach, the swimming season has started and certain rules need to be in place to provide users a safe and enjoyable experience. At the previous meeting, Council authorized the preparation of an ordinance addressing the concerns. City Manager Brown presented the proposed ordinance prepared by the City Attorney. City manager Brown recommended Council receive the proposed ordinance and set a time for a public hearing on July 15, 2013.

Councilperson Arnold asked if signage would be in place at the beach if the ordinances pass. City Manager Brown stated there would be such signage stating rules and the ordinance number that supports each item.

Motion by Councilperson Sessions, supported by Councilperson Arnold, to receive the proposed ordinance and set a public hearing date of July 15, 2013 at 7:00 p.m.

All ayes.

Motion carried.

Unfinished Business

None

Old Business

None

New Business

- A. City Manager Brown reported that at a recent council meeting the acquisition of additional property to the north of the existing airport was approved. At that time a portion of funding for that purchase was already under contract. City Manager Brown stated the contract for the remainder for the funding had since been received for the amount of \$131,000.00. City Manager Brown also informed Council that FAA made recent updates regarding Terms and Conditions of Accepting Grant Funding. These involve two (2) modifications; the first simply brings FAA's list of guideline documents current; the second addresses the requirement to comply with certain financial reporting programs when invoicing. City Manager Brown recommended Council authorize the Mayor and Deputy Clerk's signatures on the contract for funding for the acquisition as well as on the Terms and Conditions of Accepting Grant Funding for Airport Improvement.

Motion by Councilperson Watkins, supported by Councilperson Sessions, to authorize the Mayor and Deputy Clerk's signatures on the contract for funding for acquisition as well as on the Terms and Conditions of Accepting Grant Funding for Airport Improvements. Roll call: Councilpersons Brown – yes; Kinney – yes; Sessions – yes; Sullivan – yes; Wolfram – yes; Mayor Moon – yes; Councilpersons Arnold – yes; Bail – yes.

All ayes.

Motion carried.

- B. S2 Grant application – BPU – Resolution. City Manager Brown reported to Council that the State of Michigan, through the State Revolving Fund has grant money available to communities who would like to improve their sanitary sewer system. BPU has requested Jeff Pugh of Fleis & Vandenbrink Engineering to compete a grant application for funding for planning costs. These costs have been identified for the BPU to be

\$123,696 with a ten percent (10%) match. City manager Brown recommended Council pass Resolution #3139 and authorize the Mayor and Deputy Clerk's signatures on the application for the grant funding, as recommended by the BPU.

Motion by Councilperson Watkins, supported by Councilperson Sullivan, to adopt Resolution #3139 and authorize the Mayor and Deputy Clerk's signatures on the application for grant funding. Roll call: Councilpersons Kinney – yes; Sessions – yes; Sullivan – yes; Watkins – yes; Wolfram – yes; Mayor Moon – yes; Councilpersons Arnold – yes; Bail – yes; Brown – yes.

Approved 9-0.

Motion carried.

- C. Capital Improvement Plan – Storm Water Master Plan. City Manager Brown stated that Council had previously requested the firm of Fleis & Vandenbrink prepare a Capital Improvement Plan – Storm Water Master Plan for use in making future decisions regarding street improvements. City Manager Brown reported the plan had been completed and representatives from Fleis & Vandenbrink were present to present the findings and completed plan.

Councilperson Mary Wolfram stated she felt Council should not be asked to adopt the plan as they had not had time to review it prior to the meeting. Mayor Moon stated Council did not have the proper knowledge of the subject to review and understand the plan fully without the expertise of the hired firm.

Motion by Councilperson Wolfram to not look at the plan.

No support.

Motion died.

Fleis and Vandenbrink representatives Craig Shumaker and Jeff Wingard gave an extensive presentation/PowerPoint explaining highlights of the Plan and the process by which conclusions determined.

Questions were asked by council members regarding various streets and their condition throughout the city, decisions made by the firm in prioritizing the improvements to streets, and the process of implementation.

BPU Director Rick Rose approached the podium to impress upon Council the importance of having a plan in place; this is a starting point for the City. For years, there has been a lot of talk without a process to properly address the issue of streets in Hillsdale. He also stated that without a plan in place, the BPU is also left in limbo much of the time and cannot do their jobs properly without knowing what direction they should be going.

Motion by Councilperson Watkins, supported by Councilperson Arnold, to adopt the Capital improvement Plan – Storm Water Master Plan. Roll call: Councilpersons Sessions – yes; Sullivan – yes; Watkins – yes; Wolfram – no; Mayor Moon – yes; Councilpersons Arnold – yes; Bail – yes; Brown – yes; Kinney – yes.

Approved 8-1.

Motion carried.

- D. Request to Host Air Show at Hillsdale Municipal Airport. City Manager Linda Brown reported that, in a recent conversation with Airport Manager, James Sheibner, she became aware of a plan to hold a fundraising event at the City's airport. City Manager Brown requested the City Attorney consider the matter and render an opinion regarding the Airport Manager or Hillsdale Aero's ability to conduct such an event without the City's authorization. City Manager Brown presented Council with the prepared opinion for review. The opinion addresses several concerns raised in connection with the event; one of the most significant being the potential exposure for liability as it appears the City would not be protected under governmental immunity as the event is not a governmental function. Another concern was in regard to a concern that if one non-profit is allowed to conduct a fundraising event at the site, the City would need to make

that same opportunity available to all non-profits, regardless of what their cause is. Mr. Sheibner provided material explaining the details of the event and its participants.

Council members expressed their appreciation for the event, but also their concerns. City Attorney Loren gave an explanation of the concerns surrounding the event and stated there are ways to work some of this out. Mr. Loren suggested Council recommend the matter to the Community Development Committee for discussion with legal representatives present. Mr. Loren recommended the Council give the CDC power to act in order to help move the possible approval of the proposed event along.

Crossroads representatives approached Council with background information regarding their non-profit organization and the benefit this fundraiser would have to offer area youth.

Motion by Councilperson Watkins, supported by Councilperson Wolfram, to refer the matter to the Community Development Committee and give authority to act on behalf of Council regarding a request to Host Air Show at Hillsdale Municipal Airport pending legal review.

Approved 8-1.

Motion carried.

- E. Sidewalk Special Assessment. City Manager Linda Brown reported that in regard to the sidewalk repair program, three (3) special assessment districts have been proposed for the upcoming fiscal year by Assessor Kim Thomas. City Manager Brown stated these districts included sidewalks in sections of Lynwood Boulevard, N. Manning Street and Charles Street. City Manager Brown recommended Council adopt resolutions designating the districts and set a public hearing date.

Motion by Councilperson Sullivan, supported by Councilperson Watkins, to adopt Resolution #3140 2013-01 Lynwood Boulevard and set a public hearing date for July 15, 2013 at 7:00 p.m. Roll call: Watkins – yes; Wolfram – yes; Mayor Moon – yes; Councilpersons Arnold – yes; Bail – yes; Brown – yes; Kinney – yes; Sessions – yes.

Approved 9-0.

Motion carried.

Motion by Councilperson Watkins, supported by Councilperson Kinney, to adopt Resolution #3141 2013-02 N. Manning Street and set a public hearing date for July 15, 2013 at 7:00 p.m. Roll call: Councilperson Wolfram – yes; Mayor Moon – yes; Councilpersons Arnold – yes; Bail – yes; Brown – yes; Kinney – yes; Sessions – yes; Sullivan – yes; Watkins – yes.

Approved 9-0.

Motion carried.

Motion by Councilperson Sessions, supported by Councilperson Sullivan, to adopt Resolution #3142 2013-03 Charles Street and set a public hearing date for July 15, 2013 at 7:00 p.m. Roll call: Mayor Moon – yes; Councilpersons Arnold – yes; Bail – yes; Brown – yes; Kinney – yes; Sessions – yes; Sullivan – yes; Watkins – yes; Wolfram – yes.

Approved 9-0.

Motion carried.

- F. Project Authorization of SAW Grant Application. City Manager Linda Brown reported Fleis & Vandenbrink have been keeping the City informed as to the progress of funding becoming available for the Storm water Asset Management and Wastewater (SAW) Program. During a recent meeting with some City staff and the BPU, it was learned that a portion of the funding might be utilized to assist with some of the costs in the plan presented that very night (Capital Improvements and Storm Water Master Plan). Funding will also be eligible for sanitary storm sewer and wastewater assets as well. City Manager Brown recommended Council authorize the City Manager's signature on the work authorization allowing Fleis & Vandenbrink to complete the preliminary work and complete the application for funding.

Motion by Councilperson Arnold, supported by Councilperson Sullivan, to authorize the City's Manager's signature on the work authorization allowing Fleis & VandenBrink to complete the preliminary work and complete the application for funding. Roll call: Councilpersons Arnold – yes; Bail – yes; Brown – yes; Kinney – yes; Sessions – yes; Sullivan – yes; Watkins – yes; Wolfram – yes; Mayor Moon – yes.

Approved 9-0.

Motion carried.

G. Motion by Councilperson Sullivan, supported by Councilperson Arnold, to go into closed session pursuant to P.A. 267 of 1976, Sec. 15.268, Sec. 8(c) to discuss negotiation strategy. Roll call: Councilpersons Bail – yes; Brown – yes; Kinney – yes; Sessions – yes; Sullivan – yes; Watkins – yes; Wolfram – yes; Mayor Moon – yes; Councilperson Arnold – yes.

Approved 9-0.

Motion carried.

Council returned from closed session.

Motion by Councilperson Arnold, supported by Councilperson Wolfram to authorize City Manager to act accordingly and authorize the Mayor and Deputy Clerk's signature as necessary. Roll call: Councilperson Brown – yes; Kinney – yes; - Sessions – yes; Sullivan – yes; Watkins – yes; Wolfram – yes; Mayor Moon – yes; Councilpersons Arnold – yes; Bail – yes.

Council Comment

Councilperson Wolfram announced several dates of various events taking place in the City.

Adjournment

Motion by Councilmember Arnold, seconded by Councilmember Sessions, to adjourn.

Motion carried.

9:29 p.m.

Douglas Moon, Mayor

Michelle Loren, Deputy Clerk

City of Hillsdale

Agenda Item Summary

Meeting Date: July 15, 2013

Agenda Item #5: Consent Agenda

D. Overnight Parking

Council previously authorized a trial period for overnight parking by permit in Lot J (behind the post office) for residents of downtown apartments. There were only a few individuals who used the permit and for the most part, there were no problems associated with their use. Accordingly, I am recommending that the overnight parking be approved again utilizing the same forms and rules as well as permit documents. This opportunity is, of course, only applicable to Lot J.

E. HBA Use Agreement

The Hillsdale Business Association has requested use of certain streets to conduct activities in connection with its annual sidewalk sales. The event is proposed for July 19 and July 20 this year. I have attached an Agreement setting forth the details of the event and obligations of the parties.

I recommend that Council approve the attached Agreement and authorize signatures by the Mayor and Clerk, subject to final legal review.

AGREEMENT FOR USE PORTION OF STREET

This Agreement is made and entered between the City of Hillsdale, a Michigan municipal corporation, of Hillsdale, Michigan (Hillsdale) and Hillsdale Business Association, a not-for-profit, 501(C)3 Michigan corporation, P.O. Box 98, Hillsdale, Michigan 49242.

Preamble

Hillsdale controls the usage of local streets within its jurisdiction. Among other governmental functions, Hillsdale seeks to promote the use of its streets for the use and benefit of its citizens and the general public.

At various times, functions are proposed that involve the use of a portion of a public street to which Hillsdale's citizens, as well as the public at large, are invited and encouraged to attend. In such instances, when Hillsdale determines that the proposed activity will inure to the economic, cultural and general benefit of its citizens and of the community at large, it has endeavored to cooperate with the activity's sponsor/promoter. In doing so, Hillsdale is concerned with regulating the use of its streets so as to reasonably assure that they are not used in a manner that exposes persons attending activities as are allowed to take place in or on any portion of its public streets to unreasonable risks of harm, as well as to assure that no damage is done to its street facilities.

Hillsdale Business Association desires to sponsor and promote an event to which the general public is invited that will provide bands, sidewalk sales, food and drink concessions as well as other activities. The event is proposed to take place on Howell St. from Bacon St. to North St. and McCollum St. from Broad St. to the Mid-town alley beginning at 7:00 AM on July 19, 2013 and ending at or before 6:00 PM on July 20, 2013; North Street from Howell Street to the Mid-town alley, Bacon Street from Howell Street to the Mid-town alley and the Mid-town alley between Waldron St. and Bacon St. beginning at 2:00 PM and ending at or before 10:30 PM on July 19, 2013; Howell St. from just north of CNB drive-through exit to Bacon Street beginning at 5:00 PM and ending at or before 10:30 PM on July 19, 2013.

Hillsdale Business Association has represented that it is a responsible organization and that it has created appropriate regulations and policies by which it will regulate participants in the event it proposes to promote and sponsor. Hillsdale Business Association also represents that participation in its event is and will be open to all on a nondiscriminatory basis.

Hillsdale has determined that it is in its best interests and the interests of the general public to allow Hillsdale Business Association to use the described portions of Howell Street, East Bacon Street, McCollum Street, North Street and the Mid-town Alley as the site from which it may conduct its proposed event, and Hillsdale Business Association has agreed to do so, all in accordance with the following terms and conditions.

Agreement

1. In consideration of and reliance on Hillsdale Business Association's promises and its full compliance with all of the terms and conditions contained in this agreement, Hillsdale agrees to allow Hillsdale Business Association to use the following portions of its streets during specified periods on July 19 and July 20, 2013 for the purpose of preparing for

and conducting its proposed event and related activities for the use, benefit and enjoyment of the general public during the stated hours and thereafter to restore said streets to a condition fit for public travel that is at least as good as when taken, all as hereinafter provided:

a. Howell St. from Bacon St. to North St. and McCollum St. from Broad St. to the Mid-town alley beginning at 7:00 AM on July 19 ending at or before 6:00 PM on July 20, 2013; North St. from Howell St. to the Mid-town alley, Bacon St. from Howell to the Mid-town alley and the Mid-town alley between Waldron St. and Bacon St. beginning at 2:00 PM and ending at or before 10:30 PM on July 19, 2013; Howell St. from just north of CNB drive-through exit to Bacon Street beginning at 5:00 PM and ending at or before 10:30 PM on July 19, 2013.

The street closures identified above will be accomplished pursuant to Traffic Control Order issued by the Director of Public Safety.

2. Hillsdale Business Association agrees to and shall be solely responsible for obtaining, posting and paying the fees for all applicable and necessary permits, including but not limited to those that might be required by the health department, the posting of signs, as well as any rule, regulations and requirements that might be required by any state, county or local statute, ordinance, rule or regulation.
3. Hillsdale Business Association further agrees that it shall be solely responsible for obtaining, arranging for and providing all staff, equipment, tents, signs, tables, chairs, port-a-johns, roll-offs, food, beverages, provisions, supplies, goods, entertainment, concessions and other facilities as it or an applicable governmental agency determines necessary to provide for and to the general public in connection with its proposed event, all at its sole expense.
4. Hillsdale Business Association agrees that immediately following the end of the event and at its sole expense, it shall promptly remove or cause the removal all equipment, tents, signs, tables, chairs, port-a-johns, roll-offs, trash, litter and other items from Howell Street, East Bacon Street, McCollum Street, North Street and the Mid-town Alley. Hillsdale Business Association shall notify the Hillsdale City Police and secure its permission to open the street to vehicular traffic before removing the barricades Hillsdale's Police Department placed to block the described portions of Howell Street, East Bacon Street, McCollum Street, North Street and the Mid-town Alley from the public's vehicular use. Hillsdale's barricades, when removed, shall be placed out of the main traveled portion of the street adjacent to the curbs for pick up by Hillsdale.
5. Hillsdale Business Association further agrees that the restoration of the entire area occupied or used by it to a swept and tidy condition shall be completed not later than 6:00 PM on Saturday, July 20, 2013.
6. Hillsdale Business Association agrees to abide by all applicable statutes, ordinances, rules and regulations pertaining to it and to all provisions of this agreement during its occupancy and use of the described portions of Howell Street, East Bacon Street, McCollum Street, North Street and the Mid-town Alley.

7. Hillsdale Business Association acknowledges that there are no public restroom facilities at the site during the time of the scheduled event. Accordingly, Hillsdale Business Association represents and agrees that, at its sole expense and as a condition precedent to the commencement of its event, it will provide and have in place portable restroom facilities that comply with all applicable health and sanitation codes for its scheduled event in full working order and sufficient quantity to accommodate the needs of its participants and the general public.

8. Hillsdale Business Association agrees that no attachments for tents or any other facilities will be made to any paved surfaces within any portion of the Howell Street, East Bacon Street, McCollum Street, North Street or the Mid-town Alley rights of way that would cause holes or other damage to the pavement without the prior written consent of the Director of Hillsdale's Department of Public Streets.

9. Hillsdale Business Association agrees that it shall not permit any street other than the described portions of Howell Street, East Bacon Street, McCollum Street North Street or the Mid-town Alley to be blocked or obstructed. Further, Hillsdale Business Association agrees to and shall confine its proposed event activities solely to the described portions of Howell Street, East Bacon Street, McCollum Street North Street or the Mid-town Alley.

10. Hillsdale Business Association agrees and understands that it, at its sole expense, is and shall be solely responsible for the repair and restoration of all damage to private or public property that results from or because of Hillsdale Business Association's proposed event, whether real or personal, and to leave the premises in a condition equal to or better than existed prior to its use, free from all garbage, trash or other items.

11. Hillsdale Business Association represents that it is a valid Michigan not-for-profit, 501(C)3 corporation and further represents that it possesses or will obtain and provide persons with the skill, experience, competence and financial ability to carry out and fulfill all of its duties and obligations under this contract in a timely and professional manner.

12. Hillsdale Business Association further represents and covenants that it does not discriminate against any employee, applicant for employment, and shall not discriminate against any general public that will participate in the event it is staging under this agreement or any other member of the public because of race, color, religion, national origin, age, height, weight, marital status or other legally protected class. It is understood and agreed by and between the parties that breach of this covenant may be regarded as a material breach of this agreement.

13. Hillsdale Business Association shall provide City with proof of public liability and property damage insurance with coverage that is satisfactory to Hillsdale and limits of liability of not less than a single limit of Five Hundred Thousand and 00/100 (\$500,000.00) Dollars, with City designated therein as a named insured to be and remain in force for the duration of Hillsdale Business Association's presence on and use of Hillsdale's street such proof to be provided at the time of execution of this Agreement.

14. Hillsdale Business Association shall carry and provide all workers' compensation insurance coverage at its sole expense for its employees as is required by the laws of the State of Michigan and provide proof thereof to Hillsdale prior to the commencement of any work under this contract, if applicable.

15. Hillsdale Business Association represents to Hillsdale that it intends to use the described area for the purpose of providing side-walk sales and a Burger tasting and Bargain event, food, beverages, and other similar activities, and that the consumption or possession of alcoholic beverages within the described area will not be permitted. In reliance on Hillsdale Business Association's representations and its other promises, as contained in this agreement, Hillsdale hereby grants and Hillsdale Business Association hereby accepts the exclusive control over the described portions of Howell Street, East Bacon Street, McCollum Street, North Street and the Mid-town Alley and the activities therein, it being the intention of the parties that Hillsdale Business Association is and shall be solely responsible for maintaining the described areas and regulating all activities therein so as to keep them in reasonably safe condition and free of unreasonable risk of harm, for the use and benefit of the general public and others using or within said area or any of its facilities, products or activities.

16. Hillsdale Business Association further agrees to and shall defend, indemnify and hold Hillsdale harmless from any and all damages, claims, demands, causes of action, lawsuits, attorney fees and related expenses, as a result of actual or claimed personal injury, including death, property damage or other damage or loss of any kind or nature which are or are claimed to be a proximate result of:

a. The negligence, gross negligence or intentional acts or omissions of Hillsdale Business Association, its agents, servants, employees, guests, vendors, invitees, event participants or event attendees which arise or are claimed to have arisen as a result or because of Hillsdale Business Association's proposed event, its associated activities and events; or

b. The negligence, gross negligence or intentional acts or omissions of Hillsdale Business Association, its agents, servants, employees, guests, vendors, invitees, event participants or event attendees in the use of or defects in the areas described in Attachment A, or the equipment, tents, signs, tables, chairs, port-a-johns, and roll-offs or other facilities placed or used by Hillsdale Business Association or any of its agents, servants, employees, guests, vendors, invitees, event participants or event attendees;

c. All such damages or injuries, including death, whether caused in part by the negligence of Hillsdale, its employees, agents, servants, or representatives; provided, however, that Hillsdale Business Association shall not be obligated to indemnify Hillsdale for any damages or injuries, including death, caused by or resulting from the sole negligence of Hillsdale.

17. Hillsdale Business Association agrees that any and all documents provided to Hillsdale under this agreement are subject to disclosure and hereby expressly consents to Hillsdale's reproduction and release of such documents in response to a request under the Freedom of Information Act.

18. Hillsdale Business Association agrees that Hillsdale may immediately terminate this contract without further obligation or liability to Hillsdale Business Association at its option and without prejudice to any other remedies to which it might be entitled, whether in law, in equity or under this contract, by giving written notice of termination to Hillsdale Business Association if the latter should:

- (a) be adjudged bankrupt;
- (b) become insolvent or have a receiver of its assets appointed;
- (c) make a general assignment for the benefit of creditors;
- (d) default in the performance of any obligation under this contract;
- (e) breach any covenant under this contract;
- (f) institute or suffer to be instituted any procedures for reorganization of its affairs;
- (g) fail to perform any of its obligations to Hillsdale under this contract to Hillsdale's satisfaction.

Provided, however, that Hillsdale Business Association's indemnification, defense, hold harmless and insurance coverage agreements shall survive any such termination.

Notice of termination pursuant to the forgoing provisions shall be provided to Hillsdale Business Association in writing and shall be delivered by ordinary first class mail or personal service to the following person at the following address: Peg Williams, P.O. Box 98, Hillsdale, Michigan 49242.

19. All notices from Hillsdale Business Association to Hillsdale shall be in writing and shall be delivered by ordinary first class mail or personal service to the following person at the following address: Linda Brown, Hillsdale City Manager, 97 N. Howell Street, Hillsdale, Michigan 49242.

17. The parties agree that there are no other representations, inducements, promises or agreements between them, whether oral or written.

18. This Agreement shall be governed and construed in accordance with the laws of the State of Michigan. Hillsdale and Hillsdale Business Association further agree that in the event of legal action arising from or as a result of this Agreement or its breach, venue and jurisdiction for such action shall be in the Hillsdale County Circuit Court or in the District Court located within the County of Hillsdale, Michigan, whichever has subject matter jurisdiction over any such dispute.

[SIGNATURES ON FOLLOWING PAGE]

City of Hillsdale

Hillsdale Business Association

Douglas Moon, Mayor
Dated: July _____, 2013

Peg Williams
Dated: July _____, 2013

Michelle Loren, Deputy Clerk
Dated: July _____, 2013

City of Hillsdale Agenda Item Summary

Meeting Date: July 15, 2013

Agenda Item #7: Introduction of Ordinances/Public Hearings

**Re: An Ordinance to Amend Article II of Chapter 24 of the
Code of the City of Hillsdale by Adding New Sections**

BACKGROUND:

At the July 1, 2013 meeting Council set tonight as the date to conduct a public hearing regarding the adoption of the above ordinance. As you will recall, the ordinance modifications were prompted by the revitalization of the Sandy Beach area following the Rotary Club's renovation of the beach house/concession stand.

The proposed ordinance includes language regarding the use of grills, barbeques and campfire, animals, bicycling, skateboarding, roller skating, etc., smoking and the use of tobacco products as well as parking restrictions.

RECOMMENDATION:

I recommend that Council conduct the public hearing following which I request that Council pass the proposed ordinance and order its publication as passed. The ordinance would then become effective fifteen (15) days after passage provided publication has taken place.

AN ORDINANCE TO AMEND ARTICLE II OF CHAPTER 24
OF THE CODE OF THE CITY OF HILLSDALE BY ADDING NEW SECTIONS

THE CITY OF HILLSDALE ORDAINS that Article II of Chapter 24 should be and is hereby amended so as to add the following new sections:

Sec. 24-39. Grills, Barbecues, Campfires.

(a) No person shall start, maintain, or use an outdoor fire in any city park for any purpose whatsoever except as otherwise authorized in this section.

(b) No person shall start, maintain, or use an outdoor fire in any city park unless placed, maintained, and contained in a grill, barbecue, stove, or other freestanding metal vessel, device, or utensil and used solely for the purpose of cooking, heating, reheating, or otherwise preparing food or drink for consumption.

(c) Notwithstanding any provision contained in this section to the contrary, no person shall start, maintain, or use an outdoor fire on or within any portion of Sandy Beach Park for any purpose whatsoever, whether or not placed, maintained, and contained in a grill, barbecue, stove, or other freestanding metal vessel, device or utensil.

Sec. 24-40. Animals running at large; leash required.

(a) No person shall possess, permit or lead any animal, fowl, or reptile, whether leashed or not, in Sandy Beach Park.

(b) No person shall possess, permit or lead any animal, fowl, or reptile on or in any city park except when leashed; provided, however, that no person shall possess, permit or lead any animal, fowl, or reptile, whether leashed or not, in Sandy Beach Park at any time whatsoever.

(c) The prohibitions contained in this section, other than leashing requirements, do not apply to or prohibit the use of trained guide dogs, hearing dogs, signal dogs, mobility assistance dogs, seizure or medical alert dogs, psychiatric service dogs, or other dogs ^{or animals} trained to provide assistance to persons with disabilities.

Sec. 24-41. Bicycling, Skateboarding, Roller Skating, and/or Roller Blading.

No person shall bicycle, skateboard, roller skate or roller blade on any concrete area within Sandy Beach Park at any time whatsoever.

Sec. 24-42. Smoking and the Use of Tobacco Products in City Parks.

(a) Definitions. As used in this section:

(1) *Smoking* or *smoke* means the carrying or use by a person of a lighted cigar, cigarette, pipe or other lighted smoking device.

(2) *Tobacco product* means a preparation of tobacco to be inhaled, chewed, sucked or placed in a person's mouth.

(b) Smoking and use of tobacco products limited to designated areas in public parks.

(1) No person shall smoke or use tobacco products on the sand portions of the beach within Sandy Beach Park or in any other area on or within Sandy Beach Park, except in such smoking areas as the city manager, or his or her designee, might designate and identify with posted signs.

(2) No person shall smoke or use tobacco products in any of the following public parks which are owned or operated by the City of Hillsdale, except in such smoking areas as the city manager, or his or her designee, might be designate and identify with posted signs.

(3) No person shall dispose of any tobacco products, cigar or cigarette butts, tobacco ash or other tobacco products on or in beach areas or in any area of any city park except in a waste container provided for that purpose.

(c) Except and unless areas in which smoking and the use of tobacco products may be used are designated and identified with posted signs, smoking and the use of tobacco products in city parks is prohibited.

Sec. 24-43. Parking Restrictions.

No person shall park or permit the parking of a motor vehicle on any road, on any grassy area or in any other area within any city park that is not designed for the parking of motor vehicles or that is otherwise posted and signed as a no parking area.

Sec. 24-44 Violations.

(a) Any person who is convicted of violating section 24-32 of this article is guilty of a misdemeanor and shall be punished by a fine not to exceed \$500.00 and costs of prosecution, or by imprisonment for a period of not more than 90 days, or both.

(b) Any person who is found to have violated sections 24-33 through and including section 24-43 of this article, or any of them, is responsible for a municipal civil infraction and subject to the civil fines set forth in the schedule of civil fines in Section 20-33 of this Code and any other relief that may be imposed by the court. Each act of violation and each day upon which such violation occurs shall constitute a separate violation

Except as hereinbefore specifically amended, Article II of Chapter 24 of the Code of the City of Hillsdale and all sections contained therein are hereby ratified and affirmed.

This ordinance and/or a summary of its regulatory effect, its penalty provisions and its effective date shall be published within fifteen (15) days from the date of its passage as required by law.

Subject to said publication having occurred as above provided, this ordinance shall become effective fifteen (15) days from the date of its passage.

Passed at a regular meeting of the Council of the City of Hillsdale held on the ____ day of _____ 2013.

CITY OF HILLSDALE

By _____
Douglas Moon – Mayor

By _____
Michelle Loren –Deputy Clerk

Date Proposed: _____
Date Published as Proposed: _____
Date Passed: _____
Date Published as Passed: _____
Effective Date: _____

City of Hillsdale

Agenda Item Summary

Meeting Date: July 15, 2013

Agenda Item #7: Introduction to Ordinance/Public Hearing

**Re: Obsolete Property Rehabilitation Act
District (Resolution)**

BACKGROUND:

As previously explained, the Obsolete Property Rehabilitation Act was passed in 2000 and provides a tax incentive to encourage the redevelopment of obsolete buildings into vibrant commercial and mixed-use projects in that it allows the existing taxable value on a designated facility to be frozen for up to 12 years. By freezing the taxable value, it provides an incentive for the developer to make significant improvements to the building without increasing the property taxes. I have once again included a map of the proposed district for your reference.

As I mentioned at the June 17, 2013 meeting, creating the OPRA is viewed as an incentive when making application for grants under the rental rehab program offered through MSHDA.

RECOMMENDATION:

I recommend that Council adopt the attached Resolution determining that the district meets the requirements of the Public Act, that notice of the public hearing was provided to all owners of property within the proposed district both by mail and newspaper advertisement as well as posting, that residents and taxpayers of the City were given an opportunity to be heard and that Council deems it to be in the best interest of the City to establish the proposed district.

City of Hillsdale

Resolution # _____

WHEREAS, pursuant to Act No. 146 of the Public Acts of 2000, this City of Hillsdale has the authority to establish "Obsolete Property Rehabilitation Act Districts" within the City of Hillsdale; and

WHEREAS, this City Council of the City of Hillsdale sets forth a finding and determination that the district hereinafter described meets the requirements set forth in section 3(1) of Public Act 146 of 2000; and

WHEREAS, written notice has been given by mail to all owners of real property located within the proposed district, and to the public by newspaper advertisement in the Hillsdale Daily News and/or public posting of the hearing on the establishment of the proposed district; and

WHEREAS, on July 15, 2013, a public hearing was held and all residents and taxpayers of the City of Hillsdale were afforded an opportunity to be heard thereon; and

WHEREAS, the City Council deems it to be in the public interest of the City of Hillsdale to establish the Obsolete Property Rehabilitation Act District as proposed;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hillsdale that the following described parcel of land situated in City of Hillsdale, Hillsdale County, and State of Michigan, to wit:

That part of Town 6 South Range 3 West, County of Hillsdale, being within the boundaries of the City of Hillsdale and further described as: beginning at a point where the centerline of Monroe Street intersects the centerline of West Street; thence traveling south along said centerline of West Street to the centerline of Barry Street; thence east along said Barry Street centerline to the centerline of Broad Street (M-99); thence northwesterly along said Broad Street centerline to the centerline of Bacon Street; thence east along said Bacon Street centerline to the centerline of Carleton Road; thence northwesterly along said Carleton Road centerline to the point where said Carleton Road centerline intersects the northerly line of the St Joseph River; thence northerly and westerly along the north line of said river to a point south 46 degrees 1 minute west of a point 350 feet east from the intersection of the westerly line of Oak Street and the southerly line of Willow Street; thence north 46 degrees 1 minute east to said southerly line of Willow Street; thence west along the southerly line of Willow Street to the easterly line of Oak Street; thence south along said easterly line of Oak Street to the northerly line of the St Joseph River; thence northerly and westerly along the north line of said river to the centerline of Manning Street; thence southerly along the centerline of Manning Street to the centerline of Monroe Street; thence northwesterly along the centerline of Monroe Street to the centerline of West Street and the Point of Beginning.

be and here is established as an Obsolete Property Rehabilitation Act District pursuant to the provision of Act No. 146 of the Public Acts of 2000 to be known as City of Hillsdale Obsolete Property Rehabilitation Act District No. 2013-01.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Passed in open Council this 15th day of July, 2013

Douglas G. Moon, Mayor

Attest: _____
Michelle Loren, Deputy City Clerk

City of Hillsdale

Agenda Item Summary

Meeting Date: July 15, 2013

Agenda Item #7: Introduction of Ordinance/Public Hearing

SUBJECT: 2013 Sidewalk Special Assessment

BACKGROUND:

At its July 1, 2013 meeting Council established Special Assessment District 2013-01 for sidewalk improvements along the south side of Lynwood from Howell to Elm Street, Special Assessment District 2013-02 for sidewalk improvements along the east side of N. Manning Street from Carleton to North Street and Special Assessment District 2013-03 for sidewalk improvements along the east and west side of Charles Street between E. Sharp Street and Hallett Street.

A hearing must be held tonight to give opportunity for public input. In addition, following that action, it will be necessary to adopt a Resolution which causes the special assessments to be made and directs the Board of Special Assessors to meet and sets another public hearing for August 5, 2013 for interested persons to be heard regarding the assessments. In addition, the Resolution would set the final public hearing for August 19, 2013 to confirm the assessment roll.

RECOMMENDATION:

I recommend that Council conduct the public hearing to hear comments regarding the project and adopt the resolution.

City of Hillsdale
Resolution # _____

Whereas, the City Council of the City of Hillsdale have determined special assessment district(s) 2013-01, 2013-02 and 2013-03 by resolution; and

Whereas, a public hearing was held July 15, 2013 in order to hear any objections to the proposed improvements; and

Whereas, the Council has determined improvements to sidewalks along Lynwood Boulevard (2013-01), North Manning Street (2013-02) and Charles Street (2013-03) to be necessary. Each project has been designated by street name by the Director of Public Services.

Now therefore be it resolved, that Council does hereby determine that a portion of these improvements are to be defrayed by special assessment. The assessments will be individually determined by frontage and lot, and equally distributed thereto. The total amount to be defrayed as being \$57,985.75 or 75% of the total cost of the project area, the method of imbursement shall be in 10 installments over a 10 year period at the rate of 6% on the unpaid balance.

Be it further resolved, that the Board of Special Assessors is hereby directed to cause the special assessments to be made, and that the Council and the Board of Special Assessors shall meet at separately convened meetings on Monday, August 5, 2013 at 7:00 p.m. in City Hall council chambers to review said assessments, at which time opportunity shall be given to all persons interested to be heard.

Be it further resolved, that the Council set a public hearing for Monday, August 19, 2013 at 7:00 p.m., for the purpose of confirming the assessment roll.

Douglas G. Moon, Mayor

Attest: _____
Michelle Loren,
Deputy City Clerk

JUNE 2013 POLICE REPORT

			Green =	Notice issued; 48 hrs. given; not corrected - citation issued
			Blue =	Violation corrected
6/17/2013	132 S. Manning St.	Tall grass/weeds, D. H.	6/26/13	Violation corrected
6/17/2013	353 N. West St.	Tall grass/weeds, D. H.	6/23/13	Violation corrected
6/28/2013	204 E. Bacon St.	Inoperable vehicle, D.H.	6/30/13	Will have moved by 7/1/13 in the evening, recheck 7/3/13
6/28/2013	29 S. Manning St.	Furniture at curb, D.H.	6/29/13	Violation corrected
6/28/2013	177 N. West St.	furniture at curb, D.H.	6/30/13	Violation corrected
6/28/2013	36 E. Lynwood Blvd.	tall grass/weeds, D. H.	6/30/13	Not corrected; citation to be mailed to owner of record on 7/3/13

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JUNE 2013 CODE ENFORCEMENT REPORT

LEGEND:

Purple: Enforcement Action Resolved

Green: Violation Notice Sent

Orange: Complaint not found to be valid

Blue: Citation Issued, matter in Attorney's office

Rose: Work in progress, not completed, no citation issued

Address of Violation	Report Filed	Violation Information	Action Taken/Date	Next Action/Date	Notes
12 Waldron	7/30/2009	Structurally damage house	Public Nuisance Posting 6/27/2012	Estate executor in process of selling property by 7/19/2013	Prosepective owner will demolish structure: possible garage to be built on lot.
78 N Norwood	6/13/2012	Garage structure deteriorated	New Owners have requested time extension	Early August 2013, work expected to be finished	
14 Rippon	6/27/2012	peeling paint on trim, and walls	Time Extension/ 8/1/13		Deadline August 1, 2013
125 N Manning	10/4/2012	Front wall missing siding, porch deck in disrepair	Resolved	Resolved, No actions necessary	
180 E Bacon	2/20/2013	inside furniture on porch	Resolved	Resolved, No actions necessary	
14 W Bacon	2/5/2013	peeling paint on trim, walls	Requested time extension due to EPA remediation work	Time extension until July 30, 2013	
76 S Howell	2/28/2013	damaged siding	March 13, 2013	Next inspection scheduled 7/16/13	Time extension granted
4 Spring St	2/26/2013	damaged siding	Inspected 5/17/2013	Most work completed	Time extension granted July 2, 2013
44 Park St	2/26/2013	Fire damage to structure	Time Extension/ 8/1/13	Time extension requested by new owner	Next inspection scheduled early August 2013
115 E Carleton	2/5/2013	Roofing damage	Resolved	Resolved, No actions necessary	

JUNE 2013 CODE ENFORCEMENT REPORT

178 N Manning	3/6/2013	Building not secure: Structure dilapidated	March 28, 2013 Notice returned Unable to forward		Difficulties exist notifying owner.
10 S Wolcott	3/28/2013	exterior debris, excessive material on exterior; structure in disrepair, unsecure	Inspected 5/31/2013	Citation issued	Citation to be issued by 6/11/2013
80 S Wolcott	3/28/2013	deteriorated structure, tall grass, weeds, excessive solid waste, trash debris in exterior	Inspected 5/17/2013	Work in Progress: Time extension requested	Next inspection scheduled 7/23/13
4 S Wolcott	4/3/2013	deteriorated structure, tall grass, weeds, excessive solid waste, trash debris in exterior	Inspected 5/17/2013	Work in Progress: Time extension requested	Property not notified when 10 S Wolcott was cited in March, 2013. Found after research of aerial maps. Next inspection scheduled 7/23/13
70 Marion	4/18/2013	exterior debris rear yard	Resolved	Resolved. No actions necessary	
30 N Norwood	4/18/2013	Exterior debris, outdoor furniture, roof damage	Inspected 4/11/2013	Violation notice sent	Inspection early to mid May 2013
22 Budlong	4/19/2013	Roofing damage, Overhang deterioration	Inspected 5/16/2013	Time extension requested due to increased scope of work	Inspection mid to late July 2013
92 E Sharp	4/19/2013	Building Materials/debris in rear yard. Appliance on porch. Unlicensed motor boat	Inspected 4/22/2013	Violation notice sent	Inspection Mid May
17 Willow	4/24/2013	Exterior debris in rear yard	Inspected 5/14/2012 Work in Progress	Time Extension requested	Inspection Mid June 2013
65 State	4/30/2013	Odor complaint In rear yard	Inspected 5/9/13, 5/21/13, 6/11/13, 6/20/13, 6/26/13	Unable to verify	Inspection early to mid July

JUNE 2013 CODE ENFORCEMENT REPORT

Address	Inspected	Inspected 5/29/13	Time Extension requested	Inspection mid to late July 2013
88 N West	4/30/2013	Debris on front porch and in rear yard. Inside furniture on front porch. Deteriorated rear roof	Inspected debris, etc removed, work in progress on roof	
202 - 204 E Bacon	4/30/2013	Debris in front yard and side yard	Resolved	Resolved, No actions necessary
58 N West	4/30/2013	Debris in rear yard	Resolved	Resolved, No actions necessary
60 N West	4/30/2013	Debris in rear yard. Fence deteriorated.	Inspected 6/28/2013	Time extension requested Inspection Mid July 2013 work in progress
29 N Broad	5/6/2013	Deck without permit	In proces of getting HCID building permit	On hold for HCID Inspection Mid July 2013
94 W Bacon	5/6/2013	Debris in yard	Ownership address change; new notice sent	Second violation notice sent Inspection Mid July 2013
24 Norwood	5/7/2013	Debris in yard; roof in disrepair	Ownership change; new notice sent	Second violation notice sent Inspection Mid July 2013
118 Marion	5/20/2013	Peeling Paint	6/10/13	Time Extension Requested Deadline October 2013
55 Oak	5/20/2013	Peeling Paint	6/10/13	Time Extension Requested Deadline October 2013
34 Vine	5/20/2013	Peeling Paint	Resolved	Resolved, No actions necessary
106 Hillsdale	5/20/2013	Peeling Paint	6/10/13	Time Extension Requested Deadline October 2013
110 Hillsdale	5/20/2013	Peeling Paint	6/10/13	Second notice sent Review Early July 2013
23 Howder	5/20/2013	Peeling Paint	6/10/13	Time Extension Requested Deadline October 2013
16 Garden	5/20/2013	Peeling Paint	6/10/13	Time Extension Requested Deadline September 2013

JUNE 2013 CODE ENFORCEMENT REPORT

66 68 Union	5/20/2013	Peeling Paint	6/10/13	Time Extension Requested	Deadline August, 2013
8 W Bacon	5/20/2013	Peeling Paint	6/10/13	Time Extension Requested	Deadline September 2013
54 W Bacon	5/20/2013	Peeling Paint	6/10/13	Time Extension Requested	Deadline August, 2013
107 W Bacon	5/20/2013	Peeling Paint	6/10/13	Time Extension Requested	Deadline September 2013
53 S West	5/20/2013	Peeling Paint	6/10/13	Time Extension Requested	Deadline September 2013
43 S West	5/20/2013	Peeling Paint		Second notice sent	Review Early July 2013
8 S West	5/20/2013	Peeling Paint	6/10/13	Time Extension Requested	Deadline September 2013
68 Westwood	5/20/2013	Peeling Paint	Resolved	Resolved, No actions necessary	
78 Westwood	5/20/2013	Peeling Paint	6/10/13	Second notice sent	Review Early July 2013
28 Westwood	5/20/2013	Peeling Paint	6/10/13	Time Extension Requested	Deadline September 2013
42 Barry	5/20/2013	Peeling Paint	6/10/13	Time Extension Requested	Deadline September 2013
77 S Broad	5/20/2013	Peeling Paint	6/10/13	Time Extension Requested	Deadline September 2013
100 S Manning	5/20/2013	Peeling Paint	6/10/13	Time Extension Requested	Deadline August, 2013
104 S Manning	5/20/2013	Peeling Paint	6/10/13	Time Extension Requested	Deadline September 2013
28 E Sharp	5/20/2013	Peeling Paint	6/10/13	Time Extension Requested	Deadline September 2013
98 E Sharp	5/20/2013	Peeling Paint	6/10/13	Second notice sent	Review Early July 2013
12 Charles	5/20/2013	Peeling Paint	6/11/13	Time Extension Requested	Deadline September 2013
11 Charles	5/20/2013	Peeling Paint	6/11/13	Time Extension Requested	Deadline September 2013

JUNE 2013 CODE ENFORCEMENT REPORT

16 Charles	5/20/2013	Peeling Paint	6/11/13	Time Extension Requested	Deadline September 2013
29 Charles	5/20/2013	Peeling Paint		Second notice sent	Review Early July 2013
32 Charles	5/20/2013	Peeling Paint	Resolved	Resolved, No actions necessary	
20 Budlong	5/20/2013	Peeling Paint	6/28/13	Work in Progress: Time extension given	Deadline Mid July 2013
57 S Broad	5/20/2013	Peeling Paint	6/11/13	Time Extension Requested	Deadline October 2013
18 Willow	5/20/2013	Peeling Paint	6/11/13	Time Extension Requested	Deadline August, 2013
17 Westwood	5/20/2013	Peeling Paint	6/11/13	Time Extension Requested	Deadline September 2013
36 N Manning	5/20/2013	Peeling Paint	6/11/13	Time Extension Requested	Deadline September 2013
74 E South	5/20/2013	Peeling Paint	6/11/13	Time Extension Requested	Deadline September 2013
53 Budlong	5/20/2013	Peeling Paint	6/11/13	Time Extension Requested	Deadline October 2013
39 Willow	5/20/2013	Peeling Paint	6/11/13	Time Extension Requested	Deadline August, 2013
192 E Bacon	5/20/2013	Peeling Paint	6/11/13	Time Extension Requested	Deadline September 2013
310 E Bacon	5/20/2013	Peeling Paint	6/11/13	Time Extension Requested	Deadline September 2013
235 E Bacon	5/20/2013	Peeling Paint	6/11/13	Time Extension Requested	Deadline September 2013
7 Garden	5/20/2013	Peeling Paint		Second notice sent	Review Early July 2013
91 Hillisdale	5/20/2013	Peeling Paint	6/11/13	Time Extension Requested	Deadline September 2013
9 Mead	5/20/2013	Peeling Paint	6/11/13	Time Extension Requested	Deadline September 2013
32 Marion	5/20/2013	Peeling Paint	6/11/13	Time Extension Requested	Deadline September 2013

JUNE 2013 CODE ENFORCEMENT REPORT

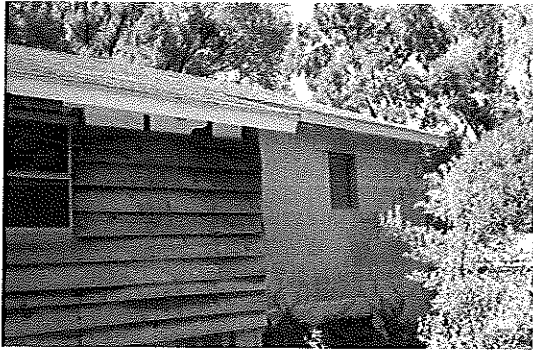
64 Marion	5/20/2013	Peeling Paint	Resolved	Resolved, No actions necessary	Deadline September 2013
35 Budlong	5/20/2013	Peeling Paint	6/11/13	Time Extension Requested	Deadline September 2013
55 S Broad	5/20/2013	Peeling Paint	6/11/13	Time Extension Requested	Deadline September 2013
101 E Sharp	5/20/2013	Peeling Paint	Resolved	Resolved, No actions necessary	Deadline September 2013
92 E Sharp	5/20/2013	Peeling Paint	6/11/13	Time Extension Requested	Deadline October 2013
36 E Sharp	5/20/2013	Peeling Paint	6/11/13	Time Extension Requested	Deadline August, 2013
39 Barry	5/20/2013	Peeling Paint	Resolved	Resolved, No actions necessary	Deadline August, 2013
267 E Bacon	5/20/2013	Peeling Paint	6/11/13	Time Extension Requested	Deadline August, 2013
120 Budlong	5/21/2013	Peeling Paint		Second notice sent	Review Early July 2013
122 Budlong	5/21/2013	Peeling Paint		Second notice sent	Review Early July 2013
99 Budlong	5/21/2013	Peeling Paint	6/11/13	Time Extension Requested	Deadline August, 2013
76 Budlong	5/21/2013	Peeling Paint	6/11/13	Time Extension Requested	Deadline September 2013
71 Budlong	5/21/2013	Peeling Paint		Second notice sent	Review Early July 2013
82 N West	5/22/2013	Peeling Paint	6/11/13	Time Extension Requested	Deadline September 2013
88 N West	5/22/2013	Peeling Paint	6/12/13	Time Extension Requested	Deadline September 2013
96 N West	5/22/2013	Peeling Paint	Resolved	Resolved, No actions necessary	Deadline September 2013
26 Glendale	5/22/2013	Peeling Paint	6/12/13	Time Extension Requested	Deadline September 2013
32 Glendale	5/22/2013	Peeling Paint	6/12/13	Time Extension Requested	Deadline September 2013

JUNE 2013 CODE ENFORCEMENT REPORT

38 Waldron	5/22/2013	Peeling Paint	Resolved	Resolved, No actions necessary
3 Monroe	5/22/2013	Peeling Paint		Second notice sent Review Early July 2013
29 Westwood	5/22/2013	Peeling Paint	6/12/13	Time Extension Requested Deadline September 2013
32 E Bacon	5/22/2013	Peeling Paint	Resolved	Resolved, No actions necessary
50 Spring	5/22/2013	Peeling Paint	6/12/13	Time Extension Requested Deadline August, 2013
54 Spring	5/22/2013	Peeling Paint	6/12/13	Time Extension Requested Deadline August, 2013
66 N West	5/22/2013	Peeling Paint		Second notice sent Review Early July 2013
74 N Norwood	5/22/2013	Peeling Paint	Resolved	Resolved, No actions necessary
74 Rippon	5/22/2013	Peeling Paint	Resolved	Resolved, No actions necessary
99 Rippon	5/22/2013	Peeling Paint	Resolved	Resolved, No actions necessary
106 N Norwood	5/22/2013	Peeling Paint		Second notice sent Review Early July 2013
112 N Norwood	5/22/2013	Peeling Paint	6/12/13	Time Extension Requested Deadline September 2013
171 N West	5/22/2013	Peeling Paint		Second notice sent Review Early July 2013
201 N Manning	5/22/2013	Peeling Paint	6/12/13	Time Extension Requested Deadline September 2013
223 N Manning	5/22/2013	Peeling Paint	6/12/13	Time Extension Requested Deadline September 2013
224 N Manning	5/22/2013	Peeling Paint	6/12/13	New Owner, new notice sent Review Late July 2013
227 N Manning	5/22/2013	Peeling Paint	6/12/13	Time Extension Requested Deadline September 2013
228 N Manning	5/22/2013	Peeling Paint	6/12/13	Time Extension Requested Deadline September 2013
67 Budlong	5/22/2013	Garage in Disrepair	6/12/13	New Owner address, new notice sent Inspection Late July 2013

JUNE 2013 CODE ENFORCEMENT REPORT

8 S West	6/19/2013	Appliances in Yard	6/20/13	Notice Sent	Deadline 7/17/13
202 204 E Bacon	6/19/2013	Trash and Debris in Yard	6/20/13	Notice Sent	Deadline 7/9/13
27 Howder	6/20/2013	Trash and Debris in Yard	6/20/13	Notice Sent	Deadline 7/18/13
36 Waldron	6/26/2013	Couch at Curb	6/26/13	Notice Sent and Posted	Deadline 7/1/13
4 6 S West	6/26/2013	Furniture on Porch	6/26/13	Notice Sent	Deadline 7/17/13
202 204 E Bacon	6/19/2013	Peeling Paint	6/20/13	Notice Sent	Deadline 7/18/13



10 S Wolcott

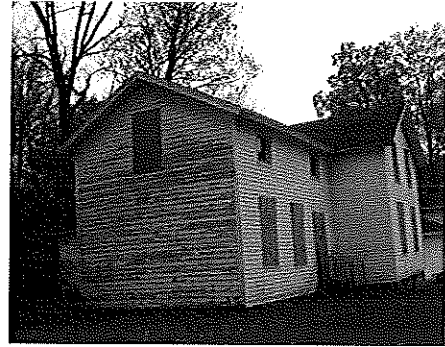


Photo: 12 Waldron

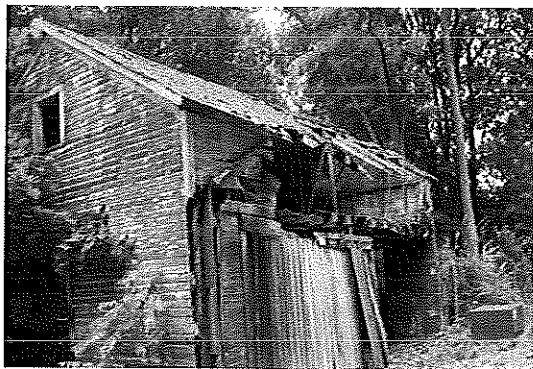


Photo: 78 N Norwood



Photo: 14 Rippon



Photo: 76 S Howell

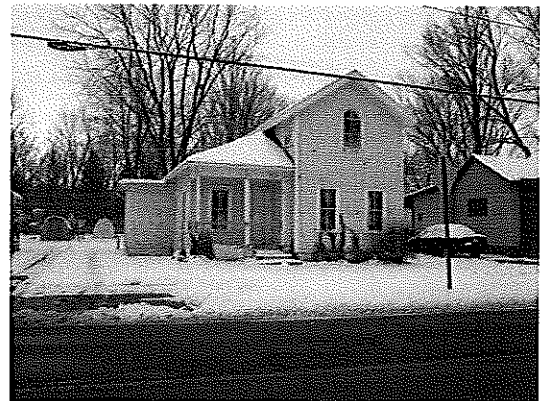


Photo: 14 W Bacon

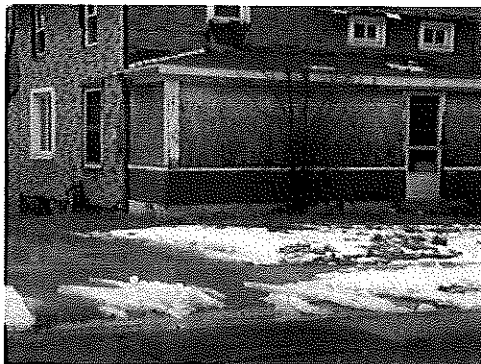


Photo: 4 Spring St

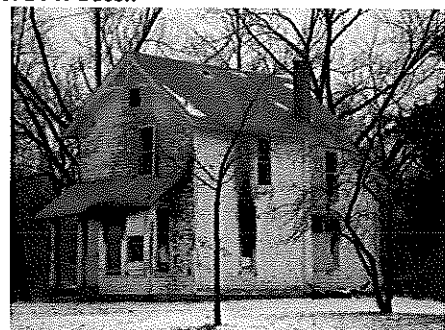
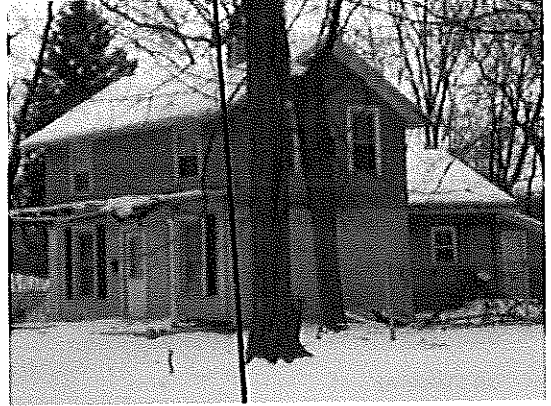


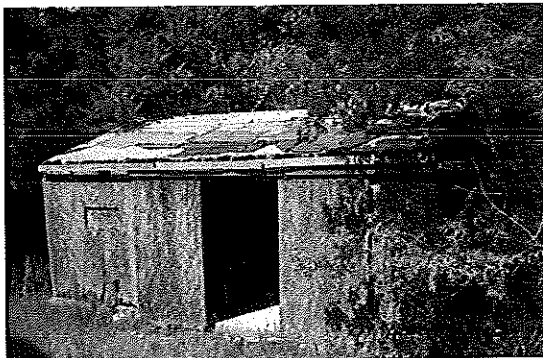
Photo: 44 Park



80 S Wolcott



178 N Manning



4 S. Wolcott



30 N Norwood



17 Willow



58 N West



94 W Bacon



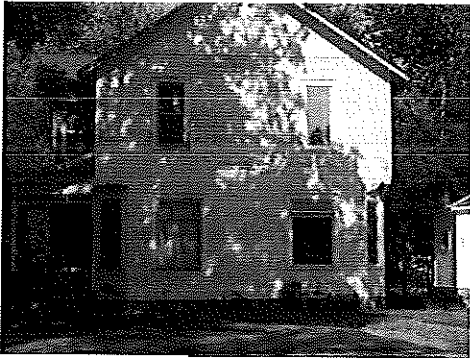
54 w bacon



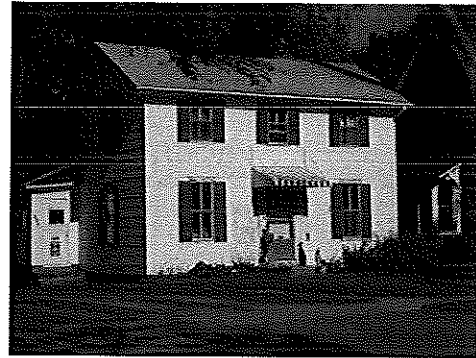
118 Marion



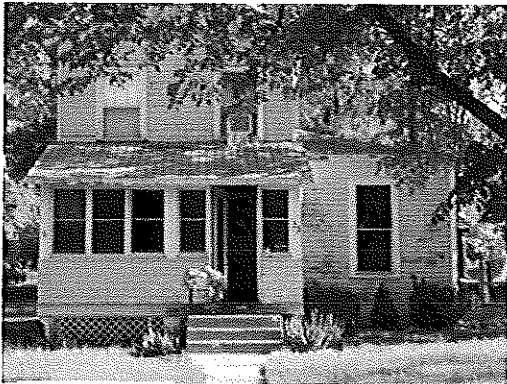
55 Oak



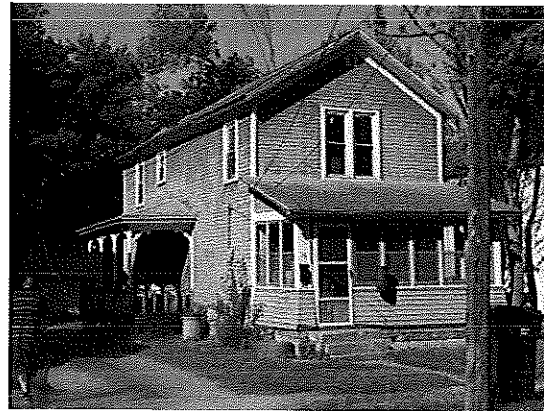
106 Hillsdale



110 Hillsdale



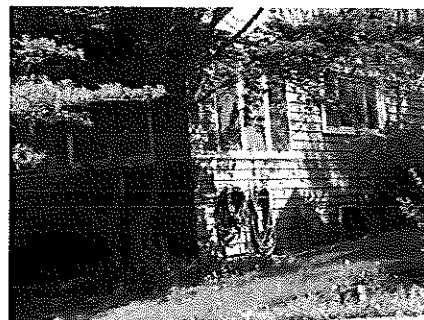
23 Howder



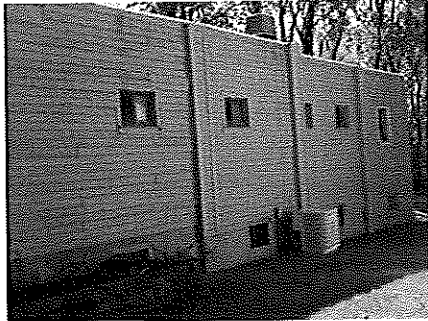
16 Garden



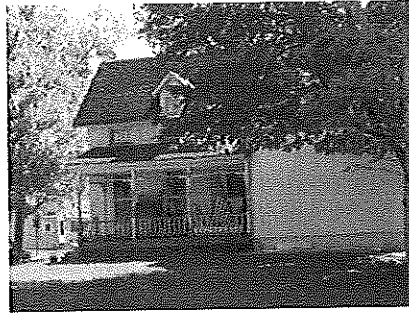
66 68 Union



42 Barry



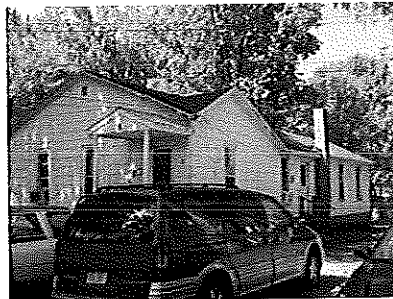
8 w bacon



53 w bacon



107 w bacon



8 s west



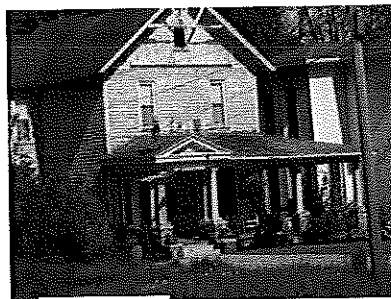
53 s west



16 charles



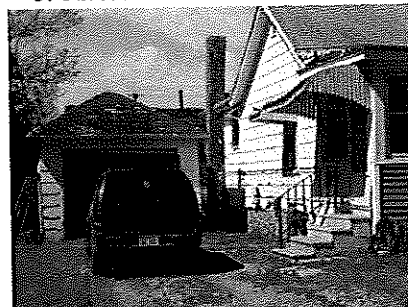
78 westwood



57 s broad



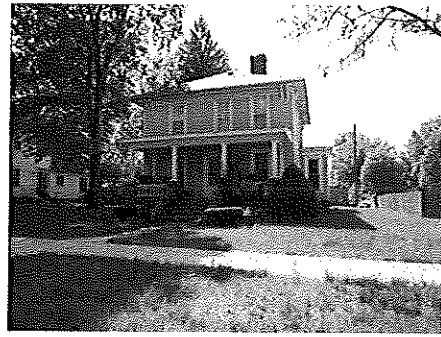
11 charles



18 willow



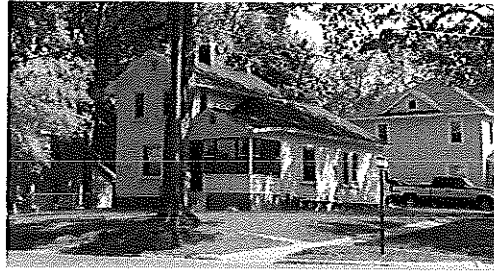
28 westwood



100 s manning



77 s broad



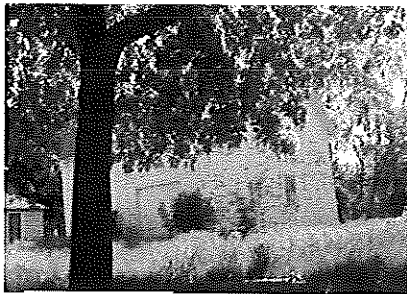
28 e sharp



104 s manning



12 charles



98 e sharp



74 e south



53 budlong



39 willow



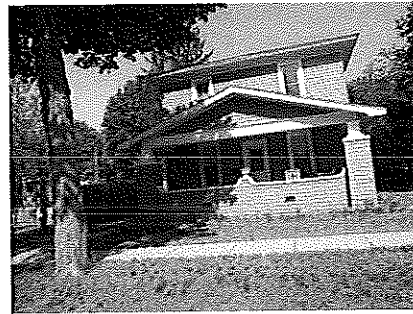
36 n manning



99 budlong



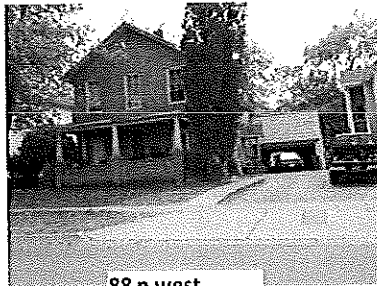
29 charles



71 budlong



20 budlong



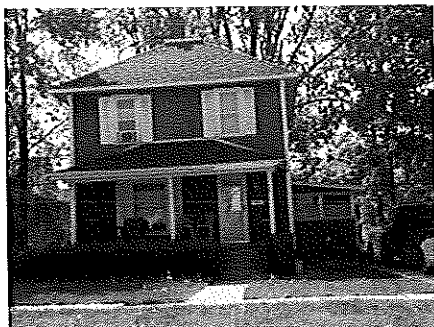
88 n west



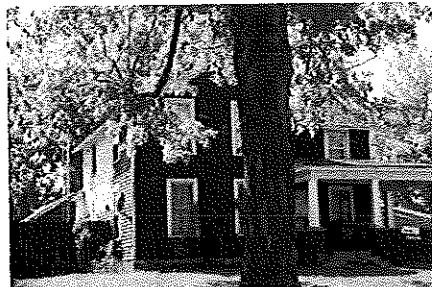
17 westwood



26 glendale



122 budlong



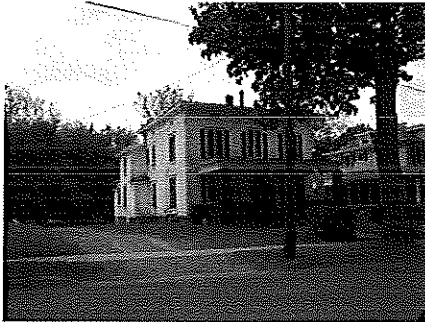
76 budlong



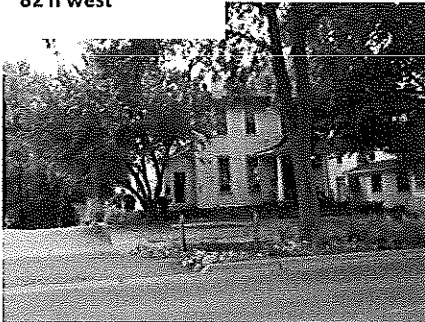
7 garden



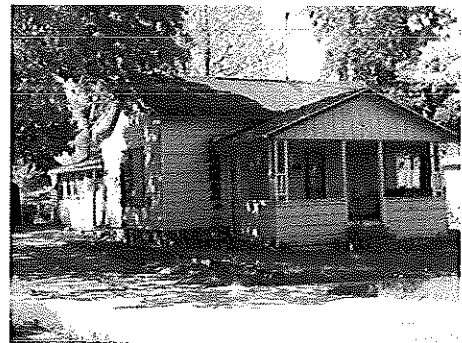
310 e bacon



82 n west



96 n west



192 e bacon



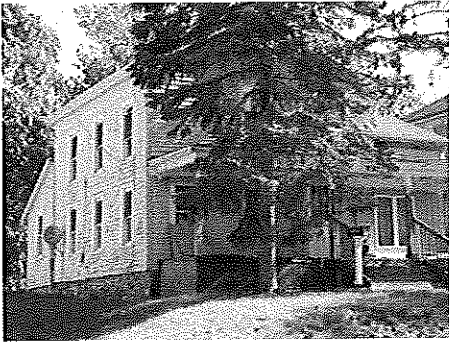
235 e bacon



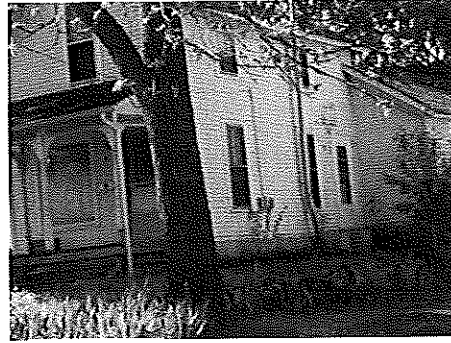
202 204 e bacon



91 hillsdale



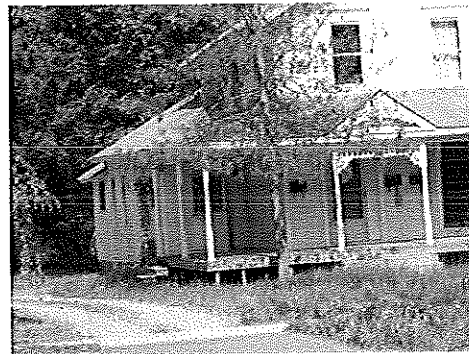
9 mead



32 Marion



35 budlong



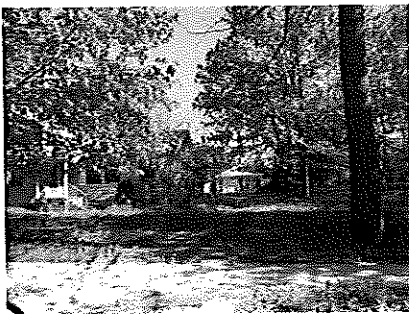
55 s broad



92 e sharp



36 e sharp



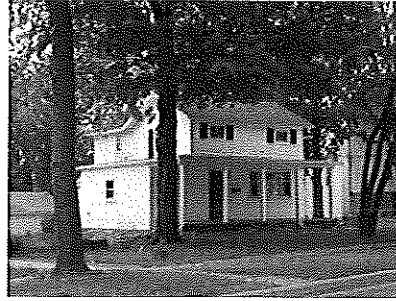
267 e bacon



120 budlong



223 n manning



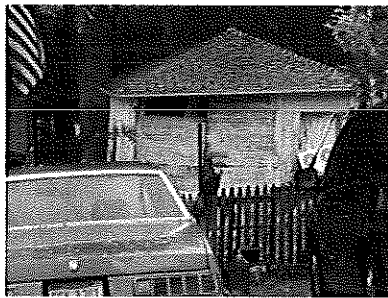
224 n manning



227 n manning



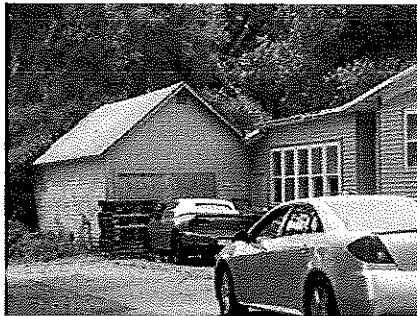
228 n manning



67 budlong



8 s west



202 204 e bacon



27 Howder



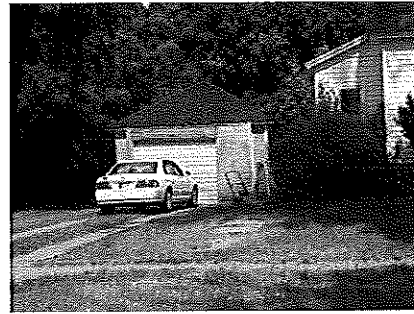
36 waldron



4 6 s west



32 glendale



29 westwood



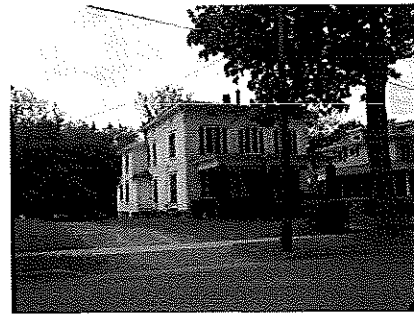
3 monroe



50 spring



54 spring



66 n west



112 n norwood



106 n norwood



171 n west



201 n manning

City of Hillsdale

Agenda Item Summary

Meeting Date: July 15, 2013

Agenda Item #10: New Business – A – Purchase of Police Vehicle

BACKGROUND:

Bids were recently solicited for the purchase of a new police patrol vehicle. As you can see from the enclosed bid information form, one local bidder, Ken Stillwell Ford-Mercury, Inc., submitted a bid in the amount of \$26,347.00. As you know, the State of Michigan bid meets all criteria required by our Charter for bidding. The vehicle for which bids were being sought is available for purchase through the State purchasing process at a cost of \$25,699.00 which is approximately 2.5% lower than the bid submitted by Ken Stillwell Ford-Mercury, Inc.

Please refer to Director Gutowski's memo for specific details regarding availability of the vehicle. This vehicle will replace Unit 2-4 which is scheduled to be replaced this year on the replacement schedule.

RECOMMENDATION:

I recommend Council reject bids submitted by Cole Story Ford Lincoln and Signature Ford. While Ken Stillwell Ford-Mercury, Inc. is not the low bidder, I remind you that Council has previously adopted a Local Vendor Bid Preference Policy that allows Council to award a bid to a local vendor provided that bid is within three (3%) per cent of the lowest bid. As mentioned above, Stillwell's bid is approximately 2.5% higher than the State bid which would allow Council to award the bid to Stillwell if they so desire instead of utilizing the State bid.

The budgeted amount for the purchase is \$30,000 and accordingly, either bid would be under the budgeted amount.

Interoffice Memorandum

To: Linda Brown, City Manager
From: Christopher G. Gutowski, Director of Public Safety
Date: July 9, 2013
Re: Patrol Vehicle 2013-2014 Budget

Bids were received and opened on Monday, July 8, 2013 for the purchase of one (1) patrol vehicle in the fiscal year 2013-2014 police budget.

Four (4) bids were received and all bidders provided and met the bid specifications as presented, with the exception of Cole Ford Lincoln of Coldwater who priced out a more expensive spot light (LED) than requested.

The 2014 Ford Explorer Police Interceptor will replace the 2009 Ford Crown Victoria with a current odometer reading of 127,000 miles. The delivery time frame on the Ford Explorer will be approximately 8 to 10 weeks with delivery around the end of September.

In reviewing the four (4) bids the lowest bidder meeting our specifications is Gorno Ford of Woodhaven, Michigan.

The local Hillsdale bidder Ken Stillwell Ford was \$648.00 higher than the lowest bidder.

Thank you for your support in this matter.

From The Desk Of...

CHRISTOPHER G. GUTOWSKI
DIRECTOR OF PUBLIC SAFETY
Hillsdale City Police Department
97 N. Broad St.
Hillsdale, MI 49242

(517) 437-6460
Fax: (517) 437-6484

CITY OF HILLSDALE
STANDARD BID INFORMATION FORM

DEPARTMENT – POLICE

PROJECT – POLICE REVOLVING MAINTENANCE FUND

DESCRIPTION – POLICE PATROL VEHICLE

DATE OF BID OPENING: 7/08/13

BID EXPIRATION DATE: 07/08/13 – 3:00 PM

NUMBER OF BIDDERS FOUR

LOW BID AMOUNT \$25,699.00

LIST OF BIDDERS

1. COLE STORY FORD LINCOLN
2. KEN STILLWELL FORD-MERCURY, INC.
3. SIGNATURE FORD, LINCOLN, MERCURY
4. GORNO MAZDA FORD
- 5.
- 6.
- 7.
- 8.

\$ AMOUNT OF BIDS

\$27,807.70
\$26,347.00
\$25,781.00
\$25,699.00
\$
\$
\$
\$

ADVERTISED – HILLSDALE DAILY NEWS

LIST OF BIDDERS CONTACTED DIRECTLY – COLE STORY FORD LINCOLN OF COLDWATER, GORNO MAZDA FORD OF WOODHAVEN, KEN STILWEEL FORD-MERCURY LINCOLN OF HILLSDALE, SIGNATURE FORD, LINCOLN, MERCURY OF OWOSSO

BID RECOMMENDATION – CITY MANAGER LINDA BROWN/CITY COUNCIL

BUDGETED AMOUNT \$30,000.00

EXPLAIN VARIANCE FROM BUDGET – \$30,000 FIGURE COVERS VEHICLE SWITCHOVER AND DETAILING.

THIS VEHICLE IS BUDGETED IN THE 2013-2014 YEAR BUDGET.



County National Bank

City Manager's Office

RECEIVED

Date 7/9/2013

July 5, 2013

Ms. Linda Brown, Hillsdale City Manager
Members of the City of Hillsdale Council
City Hall
Hillsdale, Michigan 49242

Dear Ms. Brown and City Council Members:

Thank you to all involved in pulling off the Fourth of July parade and the extra attention that was given to make sure County National Bank customers were able to access the bank. I think it was a success!

I understand that the parade committee is considering a later start time next year (back to 4:00pm). I would ask that Council consider an approval of a later start time (maybe even 5:00pm?), as that would cause less of a disruption to downtown businesses. Perhaps a poll of the affected businesses would help to give some insight for next year's plans.

Again, thank you to the police personnel, street department staff, and you and the Council members for helping to provide for a safe community event.

Sincerely,

Jill Taylor
Marketing & Public Relations Officer
County National Bank

