

Council Chambers
Hillsdale City Hall
97 N. Broad St.
Hillsdale, MI 49242

July 20, 2015
7:00 p.m.
(517)437-6441
www.cityofhillsdale.org

CITY COUNCIL MINUTES

City of Hillsdale
Regular Meeting

Call to Order and Pledge of Allegiance

Mayor Scott Sessions opened the meeting with the pledge of allegiance.

Motion by Councilperson Kinney, supported by Councilperson Davis, to excuse the absence of Councilperson Watkins from the July 20, 2015 meeting.

All ayes

Motion carried

Roll Call

Mayor Scott Sessions called the meeting to order with the following Council members present: Councilmember Adam Stockford representing Ward One; Councilmember Sally Kinney representing Ward Two; Councilmembers Emily Stack-Davis and Bruce Sharp representing Ward Three; and Councilmembers Mary Beth Bail and Patrick Flannery representing Ward Four.

Also present were: City Manager David Mackie, City Clerk Michelle Loren, City Attorney Lewis Loren, Kay Freese (HR), Bonnie Tew (Finance), Jeff King, Chief Scott Hephner (HCPD), Chief Kevin Pauken (HCFD), Keith Richard (DPS), Alan Beeker (Zoning), Shirley Van Arsdalen, Penny Swan, Jeff Pugh (Fleis & Vandenbrink), Josh Redner (Fleis & Vandenbrink), Richard Smith, Donald Tippner, Holly Carpenter, Duke Anderson (HCHC/BPU Board), Tony Ginolfi, Jim White (Mika Meyers), Richard Péwé.

Motion by Councilperson Stockford, supported by Councilperson Stack-Davis, to excuse the absence of Councilperson Bail from the July 6, 2015 meeting.

All Ayes.

Motion carried.

Approval of Agenda

Motion by Councilperson Kinney, supported by Councilperson Stack-Davis, to approve the July 20, 2015 Council Agenda as presented.

All ayes.

Motion carried.

Public Comment

None

Consent Agenda

- A. Approval of Bills from claims of July 16, 2015; Claims of \$175,964.36; Payroll of \$98,936.48.
- B. Committee Reports (Pending Approval)
 - 1. Election Commission Minutes of July 6, 2015
 - 2. IPMC Minutes of July 14, 2015
- C. Council Minutes of June 6, 2015
- D. Checker Records Street Dance Agreement
- E. Anderson Stock's Park Agreement

Motion by Councilperson Stockford, supported by Councilperson Stack-Davis, to approve the Consent Agenda as presented. Roll call: Councilpersons Stack-Davis – yes; Flannery – yes; Kinney – yes; Sharp – yes; Stockford – yes; Mayor Sessions – yes; Bail – yes.

Motion carried 7-0.

Communications and Petitions

None

Introduction and Adoption of Ordinances/Public Hearings

None

Unfinished Business

- A. Local Streets Maintenance: PA Act 84. City Manager Mackie reported the City has the potential to receive a \$95,000 appropriation from the State under PA Act 84 Road and Bridge Program for the State's Fiscal year 2015-16. Mr. Mackie explained the funds would be dispersed in four equal quarterly payments. Council will be kept updated as information becomes available.
- B. Code Enforcement. The June, 2015 quarterly Code Enforcement report was submitted to Council by Code Enforcement Official Kimberly Thomas. Councilperson Sharp stated something needs to be done very soon with regard to properties at 58 and 60 N. West St.
- C. Clerk & Treasurer. Councilperson Stockford encouraged everyone to get out and vote on August 4, 2025 regarding Appointment/Election of Clerk and Treasurer positions.

PA ACT 84
POTENTIAL TO RECEIVE \$95,000 STREETS

Old Business

- A. 42 Union St.: CDBG Grant. Motion by Councilperson Stack-Davis to adopt Resolution No. 3235 approving the Michigan CDBG application and attachments for a Blight Elimination grant at 42 Union Street; authorize and direct the Mayor to sign and submit the grant application to MEDC; and authorize Mayor Sessions to sign the Grant Agreement following receipt, review and approval by the City Attorney. Roll call: Councilpersons Flannery – yes; Kinney – yes; Sharp – yes; Stockford – yes Mayor Sessions – yes; Councilpersons Bail – yes; Stack-Davis – yes.

RES. 3235
CDBG GRANT
42 UNION ST.

Motion carried 7-0.

- B. Stock' Mill CDBG Grant: Motion by Councilperson Sharp, supported by Councilperson Kinney, to adopt Resolution No. 3236 approving the Michigan CDBG application and attachments for the Acquisition and partial renovation of Stock's Mill; authorize and direct the Mayor to sign and submit the grant application to MEDC; and authorize Mayor Sessions to sign the Grant Agreement following receipt, review and approval by the City Attorney. Roll call: Councilpersons Kinney – yes; Sharp – yes; Stockford – yes; Mayor Sessions – yes; Councilpersons Bail – yes; Stack-Davis – yes; Flannery – yes; Kinney – yes; Sharp – yes; Stockford – yes.

RES 3236
CDBG GRANT
STOCKS MILL

Motion carried 7-0.

- C. Receive Recommendations from BPU re: City of Hillsdale 2015 WWTP Improvements, SRF Project No. 5610-01. Motion by Councilperson Flannery, supported by Councilperson Stack-Davis, to receive BPU recommendations regarding City of Hillsdale 2015 WWTP Improvement SRF Project No. 5610-01. Roll call: Councilperson Sharp – yes; Stockford – yes; Mayor Sessions – yes; Councilpersons Bail – yes; Stack-Davis – yes; Flannery – yes; Kinney – yes.

BPU
WWTP
IMPROVEMENT
2015
SRF
PRJ.
5610-01

Motion carried 7-0.

- D. Motion by Councilperson Stack-Davis, supported by Councilperson Kinney to adopt Resolution No. 2131 a Resolution to Tentatively Award a Construction Contract for Wastewater System Improvements. Roll call: Councilperson Stockford – yes; Mayor Sessions – yes; Councilpersons Bail – yes; Stack-Davis – yes; Flannery – yes; Kinney – yes; Sharp – yes.

3231
RES. 2131
AWARDED
CONSTRUCTION
CONTRACT
FOR
WASTEWATER
SYSTEM
IMPROVEMENT

Motion carried 7-0.

- E. Motion by Councilperson Flannery, supported by Councilperson Kinney, to adopt Ordinance No. 2015-10, and Ordinance to Authorize and Provide for the Construction of Improvements to the City Sewage Disposal System, to Provide for the Issuance of Sewage Disposal System Revenue Bonds, to Provide for the Security of the Bonds Herein Authorized, and to provide for Other Matters Relative to Said Bonds. Roll call: Mayor

ORD. 2015-10
CONSTRUCTION
IMPROVEMENTS
SEWAGE
DISPOSAL
SYSTEM

Sessions – yes; Councilpersons Bail – yes; Stack-Davis – yes; Flannery – yes; Kinney – yes; Sharp – yes; Stockford – yes.

Motion carried 7-0.

F. Motion by Councilperson Kinney, supported by Councilperson Flannery, to adopt Resolution No. 3232 a Resolution to Approve State Revolving Fund Agreements and Documents in Connection with Proposed Issuance of City Sewage Disposal System Revenue Bonds, Series 2015 to Evidence a State Revolving Fund Loan. Roll call: Councilpersons Bail – yes; Stack-Davis – yes; Flannery – yes; Kinney – yes; Sharp – yes; Stockford – yes; Mayor Sessions – yes.

RES 3232
STATE
REVOLVING
FUND
AGREEMENTS

Motion carried 7-0.

G. Motion by Councilperson Flannery, supported by Councilperson Kinney, to accept the Statement of Work from Fleis & Vandenbrink, an authorize them to proceed as the Construction Administrators for the WWTP System Improvements Project. Roll call: Councilpersons Stack-Davis – yes; Flannery – yes; Kinney – yes; Sharp – yes; Stockford – yes; Mayor Sessions – yes; Councilpersons Bail – yes.

Motion carried 7-0.

New Business

A. Motion by Councilperson Stockford, supported by Councilperson Kinney, to set August 17, 2015 at 7:00 p.m. as the date and time to hold a public hearing in the matter of proposed parking amendments to Sections 32-82 through 32-86 of Charter.

All Ayes.

Motion carried.

B. Motion by Councilperson Kinney, supported by Councilperson Bail, to adopt Resolution No. 3233, approving NEZ Application : Brodbeck, 216 North Manning. Roll call: Councilpersons Stack-Davis – yes; Flannery – yes; Kinney – yes; Sharp – yes; Stockford – yes; Mayor Sessions – yes; Councilperson Bail – yes.

RES. 3233
NEZ –
BRODBECK
216 N.
MANNING

Motion carried 7-0.

C. Motion by Councilperson Kinney, supported by Councilperson Flannery, to set August 17, 2015 at 7:00 p.m. as a public hearing date for a proposed amendment to Article IV of Code of Ordinances.

All ayes.

Motion carried.

D. Motion by Councilperson Flannery, supported by Councilperson Sharp, to adopt Resolution No. 3234, MDOT National Functional Classification Changes. Roll call: Councilpersons Flannery – yes; Kinney – yes; - Sharp – yes; Stockford – yes; Mayor Sessions – yes; Councilpersons Bail – yes; Stack-Davis – yes.

RES. 3234
MDOT
NATIONAL
FUNCTIONAL
CLASSIFICATION
CHANGES.

Motion carried 7-0.

E. BPU Merit Service Agreement/Upgrade Bandwidth.

Motion by Councilperson Kinney, supported by Councilperson Flannery, to approve The Merit Network Service Agreement as recommended by the BPU Board. Roll call: Councilpersons Kinney – yes; Sharp – yes; Stockford – yes; Mayor Sessions – yes; Councilpersons Bail – yes; Stack-Davis – yes; Flannery – yes.

BPU
MERIT
SERVICE
AGREEMENT

Motion carried 7-0.

F. BPU Transformer Purchase. Motion by Councilperson Flannery, supported by Councilperson Kinney, to approve the BPU purchase of a 300 KVA Three Phase Pad Mount Pad Mount Transformer as recommended by the BPU Board. Roll call: Councilpersons Sharp – yes; Stockford – yes; Mayor Sessions – yes; Councilpersons Bail – yes; Stack-Davis – yes; Flannery – yes; Kinney – yes.

BPU
TRANSFORMER
PURCHASE

Motion carried 7-0.

G. Motion by Councilperson Stack-Davis, supported by Councilperson Sharp, to award a contract to Technical Service Professionals for fuel tank testing in the amount of \$19,996.00 plus removal of bottom solids and water at a cost of \$.40/gallon as needed as Recommended by the BPU Board. Roll call: Councilpersons Stockford – yes; Mayor Sessions – yes; Councilpersons Bail – yes; Stack-Davis – yes; Flannery – yes; Kinney – yes; Sharp – yes.

AWARDED
CONTRACT
TO TECHNICAL
SERVICE
PROFESSIONALS
FUEL
TANK
TESTING

Motion carried 7-0.

H. Purchase of Fiber Equipment – BPU. Motion by Councilperson Kinney, supported by Councilperson Sharp to approve the purchase of fiber optic equipment at a cost of \$47,892.95 in order to complete the ACD.net project. Roll call: Mayor Sessions – yes; Councilpersons Bail – yes; Stack-Davis – yes; Flannery – yes; Kinney – yes; Sharp – yes; Stockford – yes.

PURCHASE
FIBER
EQUIPMENT

Motion carried 7-0.

Miscellaneous

A. Appointments:

Appointment of Eric Moore to the Planning Commission to fill a term ending November, 2015

APPT.

Motion by Councilperson Kinney, supported by Councilperson Flannery, to approve the appointment of Eric Moore to Planning Commission to fill a term ending November, 2015.

All ayes.

Motion carried.

City Manager Report

City Manager David Mackie stated he would be gathering a 5 member committee to do a review of the Board of Public Utilities and options for possible sale in the future.

General Public Comment

None

Council Comment

Councilperson Sharp Commented on the need for awareness that the City does not do curbside pick up of trash.

Councilperson Stack Davis reminded everyone of the Master Plan public hearing on Tuesday, July 21st at 5:50 p.m.

Adjournment

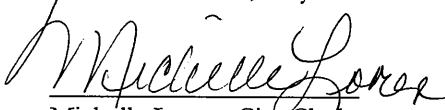
Motion by Councilperson Kinney, supported by Councilperson Stockford, to adjourn.

All ayes.

Meeting adjourned.

8:15 p.m.


Scott M. Sessions, Mayor


Michelle Loren, City Clerk