

Council Chambers
Hillsdale City Hall
97 N. Broad St.
Hillsdale, MI 49242

August 19, 2013
7:00 p.m.
(517)437-6441
www.cityofhillsdale.org

CITY COUNCIL MINUTES

City of Hillsdale
Regular Meeting

Call to Order and Pledge of Allegiance

Mayor Douglas Moon opened the meeting with the pledge of allegiance.

Roll Call

Mayor Douglas Moon called the meeting to order with the following Council members present: Council members Brian Watkins and Casey Sullivan representing Ward One; Council members Ruth Brown and Sally Kinney representing Ward Two; Council members Mary Wolfram and Scott Sessions representing Ward Three; and Council members William Arnold and Mary Beth Bail representing Ward Four.

Also present were City Manager Linda Brown, Deputy City Clerk Michelle Loren, City Attorney Lew Loren, Bonnie Tew, Kyle Smith, Rick Rose, Eric Macy, Alexis Kozub, Dave and Renee Rudnick, Dave Burns, Richard Alvarez, Irv Strong, Jane Stewart, Emily Stack-Davis, Mary Mills, Lynette Walcher, Roy & Felicia Finch, Russ Martin (WCSR), Angie and Brian Kratzer, Brad Benzing, Jessica and Kevin Conant.

Approval of Agenda

City Manager Linda Brown requested Consent Agenda Item E. Checker Records Agreement be added to the August 19, 2013 Council Meeting Agenda.

Motion by Councilperson Watkins, supported by Councilperson Sessions, to approve the August 19, 2013 Agenda as amended.

All ayes.

Motion carried.

Public Comment

Kyle Smith, City of Hillsdale Planning, made clarification of language in regard to New Business C.

Richard Alvarez, 38 Lynwood, inquired about responsibility of cleanup during sidewalk construction.

Angie Kratzer, 11 Ellen St., inquired about the progress of repairs to correct the flooding matter at her residence. City Manager Linda Brown responded that contractors and engineers are working on proposals to resolve the matter.

Consent Agenda

The items listed in the Consent Agenda are considered to be routine by the City Council and the City Manager and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Councilmember. In this event, the item will be removed from the Consent Agenda and Council action will be taken separately on said item.

- A. Approval of Bills from August 1, 2013: Claims of \$100,405.89 & Payroll of \$100,787.05.
- B. Committee Reports (Pending Approval):
 1. Finance Committee Minutes of August 15, 2013
 2. BPU Minutes of August 13, 2013
- C. Council Minutes of August 5, 2013
- D. Bow Hunting
- E. Checker Records Use Agreement

Motion by Councilperson Arnold, supported by Councilperson Sessions, to approve the Consent agenda as presented and authorize Mayor Pro Tem Brian Watkins to sign on the Mayor's behalf. Roll call: Councilpersons Bail – yes; Brown – yes; Kinney – yes; Sessions – yes; Sullivan – yes; Watkins – yes; Wolfram – yes; Mayor Moon – yes; Councilperson Arnold – yes.

Approved 9-0.

Motion carried.

Communications and Petitions

None

Introduction and Adoption of Ordinances/Public Hearings

Public
HEARING
SIDEWALK
SPECIAL
ASSESSMENT

A. 2013 Sidewalk Special Assessment (Public Hearing). City Manager Brown stated that on July 22, 2013 the Board of Special Assessors met, reviewed the rolls and certified them as being accurate. City Manager Brown noted that at a public hearing conducted on August 5, 2013, Donald Fowler, 30 Charles Street presented pictures of recent improvements to the sidewalk at that location which were made at his expense. DPS Director Keith Richard stated at the time that this portion of the sidewalk would be included in the sidewalk project for the purpose of consistency with the adjacent sidewalks, not out of necessity. City Manager Brown requested Council consider a revised special assessment roll for Special Assessment District 2013-03 reflecting this with the City assuming 100% of the costs of that portion of the assessment.

Mayor Moon opened the public hearing for public comment.

Richard Alvarez, 38 Lynwood, questioned if the proposed cost of construction was likely to increase. City Manager Brown stated the engineer informed her that bids came in low. City Assessor Kim Thomas stated there is a 10% contingency on the proposal.

With no more public comment, Mayor Moon closed the public hearing and opened the floor for Council comment. Council had brief discussion regarding the diversion of cost for sidewalk replacement at 30 Charles Street.

Motion by Councilperson Brown, Supported by Councilperson Sullivan, to amend Sidewalk District 2013-03 removing the cost of replacement at 30 Charles Street and the City assume cost at 100%. Roll call: Councilpersons Brown – yes; Kinney – yes; Sessions – yes; Sullivan – yes; Watkins – yes; Wolfram – yes; Mayor Moon – yes; Councilpersons Arnold – yes; Bail – yes.

Approved 9-0.

Motion carried.

RESOLUTION # 3147

Motion by Councilperson Watkins, supported by Councilperson Sessions, to adopt Resolution #3147, Sidewalk Special Assessment District 2013-01. Roll call: Councilpersons Kinney – yes; Sessions – yes; Sullivan – yes; Watkins – yes; Wolfram – yes; Mayor Moon – yes; Councilpersons Arnold – yes; Bail – yes; Brown – yes.

Approved 9-0.

Motion carried.

RESOLUTION # 3148

Motion by Councilperson Sessions, supported by Councilperson Arnold, to adopt Resolution #3148, Sidewalk Special Assessment District 2013-02. Roll call: Councilpersons Session – yes; Sullivan – yes; Watkins – yes; Wolfram – yes; Mayor Moon – yes; Councilpersons Arnold – yes; Bail – yes; Brown – yes; Kinney – yes.

Approved 9-0.

Motion carried.

RESOLUTION # 3149

Motion by Councilperson Sullivan, supported by Councilperson Sessions, to adopt Resolution #3149, Sidewalk Special Assessment District 2013-03. Roll call:

Councilpersons Sullivan – yes; Watkins – yes; Wolfram – yes; Mayor Moon – yes;
Councilpersons Arnold – yes; Bail – yes; Brown – yes; Kinney – yes; Sessions – yes.

Approved 9-0.

Motion carried.

Unfinished Business

- A. Local Streets Maintenance.
- B. Code Enforcement. Councilperson Watkins emphasized his disappointment in how code enforcement is being approached.

Old Business

None

New Business

- A. BS&A Financial Software Upgrade. City Manager Brown reported that she received a memo from Finance Director Bonnie Tew regarding the necessity for financial software. Council was presented with an overview of the capabilities of the upgrade to the BS&A software already in use by some of the other departments. The overview also included a breakdown of the total cost plus annual support costs.

BS&A
UPGRADES

Motion by Councilperson Kinney, supported by Councilperson Wolfram, waive the bid process, approve the BS&A Licensing Agreement and authorize the Mayor and Clerk to sign on behalf of the City. Roll call: Councilpersons Sullivan – yes; Watkins – yes; Wolfram – yes; Mayor Moon – yes; Councilpersons Arnold – yes; Bail – yes; Brown – yes; Kinney – yes; Sessions – yes.

Approved 9-0.

Motion carried.

- B. Hillsdale Community Schools Agreement. City Manager Linda Brown stated that the City and Hillsdale Community Schools have a collaborative agreement for use of facilities to effectively conduct various recreational programs. The school has requested that it be allowed to install a permanent scoreboard at Fields of Dreams. The school would bear the entire cost of purchasing and installation. Use of the scoreboard by other groups would be allowed by agreement between the school and proposed user, however; the City would be able to utilize the scoreboard as well.

HILLSDALE
COMMUNITY
SCHOOLS
AGREEMENT

Motion by Councilperson Arnold, supported by Councilperson Sullivan, to authorize signatures by the Mayor and Deputy Clerk upon receipt of an agreement from the City Attorney's office. Roll call: Councilpersons Watkins – yes; Wolfram – yes; Mayor Moon – yes; Councilpersons Arnold – yes; Bail – yes; Brown – yes; Kinney – yes; Sessions – yes; Sullivan – yes.

Approved 9-0.

Motion carried.

- C. Location for Brewer License. City Manager Linda Brown reported that Zoning Administrator, Kyle Smith, has been approached regarding the potential location of a brewpub at the site of what was known as the Victorian Rose on N. Hillsdale St. Mr. Smith reported to City Manager Brown that he had spoken with Liquor Control and it was confirmed that council's approval of the location be made prior to the application being submitted. Mr. Smith and the applicants received questions from Council regarding various zoning issues and business operations.

Motion by Councilperson Arnold, supported by Councilperson Watkins, to approve the location subject to any other requirements of Liquor Control and that the approval is for the proposed site only; not the advisability of granting the license to the applicant. Roll call: Mayor Moon – yes; Councilpersons Arnold – yes; Bail – yes; Brown – yes; Kinney – yes; Sessions – yes; Sullivan – yes; Watkins – yes; Wolfram – yes.

Approved 9-0.

Motion carried.

Miscellaneous

APPOINTMENTS

A. Appointments. Mayor Moon asked for Council approval for reappointment of John Spiteri and Kathy Newell to TIFA Board both with terms expiring July, 2017.

Motion by Councilperson Watkins, supported by Councilperson Sullivan, to reappointment John Spiteri and Kathy Newell to TIFA with terms expiring July, 2017.

All ayes.

Motion carried.

General Public Comment

Zoning Administrator Kyle Smith approached Council with notice that appointments on various boards/commissions are coming up for consideration and would appreciate suggestions.

Council Comment

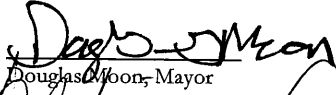
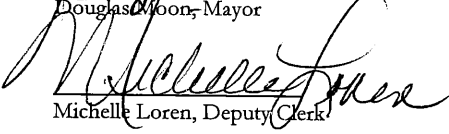
Councilperson Sullivan and Wolfram gave dates of upcoming events and happenings in the City and surrounding areas.

Adjournment

Motion by Councilmember Arnold, seconded by Councilmember Sessions, to adjourn.

Motion carried.

8:15 p.m.


 Douglas Moon, Mayor

 Michelle Loren, Deputy Clerk