







Council Chamber
Hillsdale City Hall
97 N. Broad Street
Hillsdale, MI 49242

October 7, 2013
7:00 p.m.
(517)437-6441
www.cityofhillsdale.org

CITY COUNCIL AGENDA

CITY OF HILLSDALE
REGULAR MEETING

- 7pm*
1. **Call to Order and Pledge of Allegiance**
 2. **Roll Call**
 3. **Approval of Agenda**
 4. **Public Comments on Agenda Items**
 5. **Consent Agenda**
 - A. Approval of Bills from September 26, 2013: Claims of \$171,292.57 Payroll of \$90,142.24
Approval Invoice by fund 9.26.13 
Vendor Approval List 9.26.13 
 - B. Committee Reports (Pending Approval):
 1. ZBA Minutes of 9/16/13
Minutes 9.16.13 
 2. Finance Committe Minutes of 9.16.13
Minutes 9.16.13 
 3. Finance Committe Minutes of 9.30.13
Minutes 9.30.13 
 - C. Council Minutes of September 16, 2013
Minutes 9.16.13 

6. **Communications/Petitions**

- A. Connie & Marty Brumbaugh Letter
Letter

7. **Introduction and Adoption of Ordinance/Public Hearing**

- A. Hartzell Veneer Products, LLC Public Hearing
CM Memo
Zoning Memo
Assessor Memo
Impact Worksheet
Resolution #3146 *Approved 9-0*

8. **Unfinished Business**

- A. Local Streets Maintenance - *Charles St. reconstruction project started TODAY*
- B. Code Enforcement - *Removal of concrete - started TODAY*
120 main/aves. (next)

9. **Old Business**

- A.

10. **New Business**

- 7:15p* A. Approval of Hydro-Electric Power Purchase (Resolution)
CM Memo
Rick Memo
Hydro Agreement
Resolution #3150 *Approved 9-0*
- B. Holton Application for Commercial Rehabilitation Exemption
CM Memo *Approved*
- C. Cake Thyme Application for Commercial Rehabilitation Exemption
CM Memo *Approved*

11. Miscellaneous

A. Leaf Collection 2013

Leaf Collection Schedule 

12. General Public Comment

13. Adjournment

INVOICE APPROVAL LIST BY FUND
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Hillsdale City Offices

Fund Department	Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: GENERAL FUND							
Dept:							
101-000.000-082.000		DUE FROM O	BLUE CROSS & BLUE SHIELD OF MI NON UNION HEALTH INS 10/2013	71352	7003454/0002	09/26/2013 10/13	1,058.95
101-000.000-082.000		DUE FROM O	BLUE CROSS & BLUE SHIELD OF MI POLICE HEALTH INS 10/13	71352	7003454/000	09/26/2013 10/13	1,058.04
101-000.000-214.750		DUE TO IMP	PAYROLL ACCOUNT PAYROLL FOR 9-26-13	393		09/26/2013	64,881.35
101-000.000-228.003		DUE TO MME	M.E.R.S. MERS AUGUST 2013	394	26455-11	09/26/2013	8,679.99
Total							75,678.33
Dept: CITY COUNCIL							
101-101.000-955.200		MISC. - CO	GRANICUS INC. QTRY - INTERNET LIVESTREAMING	71375	48914	09/26/2013	2,985.00
Total CITY COUNCIL							2,985.00
Dept: CITY MANAGER							
101-172.000-715.000		HEALTH AND	BLUE CROSS & BLUE SHIELD OF MI NON UNION HEALTH INS 10/2013	71352	7003454/0002	09/26/2013 10/13	1,058.95
101-172.000-715.000		HEALTH AND	SUN LIFE ASSURANCE COMPANY DISABILITY/LIFE INS SEPT/OCT	71405	20894	09/26/2013 10/13	28.40
101-172.000-716.000		RETIREMENT	M.E.R.S. MERS AUGUST 2013	394	26455-11	09/26/2013	681.58
101-172.000-721.000		DISABILITY	SUN LIFE ASSURANCE COMPANY DISABILITY/LIFE INS SEPT/OCT	71405	20894	09/26/2013 10/13	110.00
101-172.000-726.000		SUPPLIES	STOCKHOUSE CORPORATION LASER PAPER	71402	49812	09/26/2013	99.67
Total CITY MANAGER							1,978.60
Dept: ECONOMIC DEVELOPMENT							
101-174.000-801.000		CONTRACTUA	HILLSDALE POLICY GROUP, LTD. AUGUST 2013 EDC	71380		09/26/2013	3,987.74
Total ECONOMIC DEVELOPMENT							3,987.74
Dept: ADMINISTRATIVE SERVICES							
101-175.000-801.000		CONTRACTUA	HEINOWSKI APPRAISAL APPRAISALS-MT APEAL CASES	71378	13-037	09/26/2013	1,600.00
101-175.000-806.000		LEGAL SERV	CLARK HILL LEGAL SERVICES-BANKRUPTCIES	71361	507958	09/26/2013	340.00
101-175.000-806.000		LEGAL SERV	CLARK HILL LEGAL SERVICES-BANKRUPTCIES	71361	507960	09/26/2013	40.00
Total ADMINISTRATIVE SERVICES							1,980.00
Dept: ELECTIONS							
101-191.000-801.000		CONTRACTUA	HILLSDALE COUNTY CLERK AUGUST 6, 2013 ELECTION	71379		09/26/2013	1,433.37
Total ELECTIONS							1,433.37
Dept: ASSESSING DEPARTMENT							
101-209.000-715.000		HEALTH AND	SUN LIFE ASSURANCE COMPANY DISABILITY/LIFE INS SEPT/OCT	71405	20894	09/26/2013 10/13	28.40
101-209.000-716.000		RETIREMENT	M.E.R.S. MERS AUGUST 2013	394	26455-11	09/26/2013	798.63
101-209.000-721.000		DISABILITY	SUN LIFE ASSURANCE COMPANY DISABILITY/LIFE INS SEPT/OCT	71405	20894	09/26/2013 10/13	97.12
101-209.000-726.000		SUPPLIES	CURRENT OFFICE SOLUTIONS 8PK CARD HOLDER	71364	501139	09/26/2013	10.42
Total ASSESSING DEPARTMENT							934.57
Dept: CITY CLERK DEPARTMENT							
101-215.000-715.000		HEALTH AND	BLUE CROSS & BLUE SHIELD OF MI NON UNION HEALTH INS 10/2013	71352	7003454/0002	09/26/2013 10/13	1,058.95
101-215.000-715.000		HEALTH AND	SUN LIFE ASSURANCE COMPANY DISABILITY/LIFE INS SEPT/OCT	71405	20894	09/26/2013 10/13	14.20
101-215.000-716.000		RETIREMENT	M.E.R.S. MERS AUGUST 2013	394	26455-11	09/26/2013	161.47
101-215.000-721.000		DISABILITY	SUN LIFE ASSURANCE COMPANY DISABILITY/LIFE INS SEPT/OCT	71405	20894	09/26/2013 10/13	29.82
101-215.000-734.000		POSTAGE	HILLSDALE POSTMASTER STAMPS	71396		09/26/2013	460.00
Total CITY CLERK DEPARTMENT							1,724.44

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Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: GENERAL FUND						
Dept: FINANCE DEPARTMENT						
101-219.000-715.000	HEALTH AND	BLUE CROSS & BLUE SHIELD OF MI NON UNION HEALTH INS 10/2013	71352	7003454/0002	09/26/2013 10/13	1,058.95
101-219.000-715.000	HEALTH AND	SUN LIFE ASSURANCE COMPANY DISABILITY/LIFE INS SEPT/OCT	71405	20894	10/13	14.20
101-219.000-716.000	RETIREMENT	M.E.R.S. MERS AUGUST 2013	394	26455-11	09/26/2013	305.25
101-219.000-721.000	DISABILITY	SUN LIFE ASSURANCE COMPANY DISABILITY/LIFE INS SEPT/OCT	71405	20894	10/13	45.68
Total FINANCE DEPARTMENT						1,424.08
Dept: CITY TREASURER						
101-253.000-715.000	HEALTH AND	SUN LIFE ASSURANCE COMPANY DISABILITY/LIFE INS SEPT/OCT	71405	20894	10/13	14.20
101-253.000-716.000	RETIREMENT	M.E.R.S. MERS AUGUST 2013	394	26455-11	09/26/2013	45.97
101-253.000-721.000	DISABILITY	SUN LIFE ASSURANCE COMPANY DISABILITY/LIFE INS SEPT/OCT	71405	20894	10/13	14.56
101-253.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS STAMP FOR TREASURER	71364	500719	09/26/2013	16.50
101-253.000-810.000	DUES AND S	APT US&C MEMBERSHIP DUES-S ARNOLD	71345	92513E	09/26/2013	145.00
Total CITY TREASURER						236.23
Dept: BUILDING AND GROUNDS						
101-265.000-726.000	SUPPLIES	HEFFERNAN SOFT WATER SERVICE WATER	71377	54788	09/26/2013	19.75
101-265.000-801.000	CONTRACTUA	CINTAS CORPORATION RUG FOR CITY HALL	71359	351650388	09/26/2013	20.00
101-265.000-801.000	CONTRACTUA	CINTAS CORPORATION RUG FOR CITY HALL	71359	351651020	09/26/2013	20.00
101-265.000-801.000	CONTRACTUA	MANPOWER OF LANSING TEMP EMPLOYEES W/E 9/7/13	71389	26081444	09/26/2013	45.20
101-265.000-801.000	CONTRACTUA	MANPOWER OF LANSING TEMP EMPLOYEES W/E 9/14/13	71389	26109570	09/26/2013	22.60
101-265.000-801.790	CONT SRV	KSS ENTERPRISES PAPER TOWELS, LINERS, GLOVES,	71386	840588	09/26/2013	101.74
101-265.000-920.000	UTILITIES	MICHIGAN GAS UTILITIES GAS UTILITY - CITY HAL	71391	4609268*0	9/13	37.83
101-265.000-920.000	UTILITIES	MICHIGAN GAS UTILITIES GAS UTILITY - MITCHELL BLDG	71391	5176359-7	9/13	38.34
101-265.000-920.000	UTILITIES	MICHIGAN GAS UTILITIES GAS UTILITY @ DART	71391	4611064-9	9/13	37.17
101-265.000-920.000	UTILITIES	MICHIGAN GAS UTILITIES GAS UTILITY	71391	4609908-1	9/13	72.23
101-265.000-920.000	UTILITIES	MICHIGAN GAS UTILITIES GAS UTILITY @ LIBRARY	71391	4614927-4	9/13	37.17
101-265.000-925.000	TELEPHONE	AT&T PHONE SERVICES	71346	517437098309	9/13	345.73
Total BUILDING AND GROUNDS						797.76
Dept: PARKING LOTS						
101-266.000-801.000	CONTRACTUA	MANPOWER OF LANSING TEMP EMPLOYEES W/E 9/7/13	71389	26081444	09/26/2013	28.25
101-266.000-801.000	CONTRACTUA	MANPOWER OF LANSING TEMP EMPLOYEES W/E 9/14/13	71389	26109570	09/26/2013	16.95
Total PARKING LOTS						45.20
Dept: CEMETERIES						
101-276.000-801.000	CONTRACTUA	MANPOWER OF LANSING TEMP EMPLOYEES W/E 9/7/13	71389	26081444	09/26/2013	293.80
101-276.000-801.000	CONTRACTUA	MANPOWER OF LANSING TEMP EMPLOYEES W/E 9/14/13	71389	26109570	09/26/2013	344.65
Total CEMETERIES						638.45
Dept: AIRPORT						
101-295.000-726.000	SUPPLIES	HEFFERNAN SOFT WATER SERVICE WATER	71377	54788	09/26/2013	5.50
101-295.000-801.000	CONTRACTUA	JAMES SCHEIBNER AIRPORT MANAGER OCT 2013	71399		09/26/2013	2,916.68
101-295.000-920.000	UTILITIES	BRINER OIL CO., INC. FUEL FOR AIRPORT TRACTOR	71357	68949	09/26/2013	571.20

INVOICE APPROVAL LIST BY FUND
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Fund: GENERAL FUND						
Dept: AIRPORT						
101-295.000-920.000	UTILITIES	BRINER OIL CO., INC. FUEL FOR AIRPORT TRACTOR	71357	86416	09/26/2013	586.82
101-295.000-925.000	TELEPHONE	AT&T PHONE SERVICES	71346	517437098309 9/13	09/26/2013	131.50
101-295.000-925.000	TELEPHONE	AT&T PHONE SERVICES	71346	517439429109 9/13	09/26/2013	57.44
101-295.000-930.000	REPAIRS &	BLUEGLOBES LLC RUNWAY LIGHTING REPAIR	71353	JYM-17168	09/26/2013	429.55
101-295.000-930.000	REPAIRS &	BRINER OIL CO., INC. OIL FOR AIRPORT TRACTOR	71357	26827	09/26/2013	93.36
Total AIRPORT						4,792.05
Dept: POLICE DEPARTMENT						
101-301.000-715.000	HEALTH AND	BLUE CROSS & BLUE SHIELD OF MI NON UNION HEALTH INS 10/2013	71352	7003454/0002 10/13	09/26/2013	1,764.91
101-301.000-715.000	HEALTH AND	BLUE CROSS & BLUE SHIELD OF MI POLICE HEALTH INS 10/13	71352	7003454/000 10/13	09/26/2013	13,754.52
101-301.000-715.000	HEALTH AND	SUN LIFE ASSURANCE COMPANY DISABILITY/LIFE INS SEPT/OCT	71405	20894 10/13	09/26/2013	227.20
101-301.000-716.000	RETIREMENT	M.E.R.S. MERS AUGUST 2013	394	26455-11	09/26/2013	14,191.98
101-301.000-721.000	DISABILITY	SUN LIFE ASSURANCE COMPANY DISABILITY/LIFE INS SEPT/OCT	71405	20894 10/13	09/26/2013	585.69
101-301.000-726.000	SUPPLIES	BATTERY ZONE BATTERIES	71348	8696	09/26/2013	126.87
101-301.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS BUSINESS DIARY-DISPATCH	71364	500327	09/26/2013	63.79
101-301.000-726.000	SUPPLIES	GELZER & SON INC. FOOD SAVER ROLLS	71372	38987	09/26/2013	25.98
101-301.000-742.000	CLOTHING /	C M P DISTRIBUTOR, INC. DOUBLE MAGAZINE POUCH	71358	38372	09/26/2013	52.95
101-301.000-742.000	CLOTHING /	GALL'S, INC. RAIN PAINTS	71371	994946	09/26/2013	37.98
101-301.000-742.000	CLOTHING /	SUD-Z DRY CLEANERS DRY CLEANING	71404	SU1747 9/13	09/26/2013	269.24
Total POLICE DEPARTMENT						31,101.11
Dept: FIRE DEPARTMENT						
101-336.000-715.000	HEALTH AND	BLUE CROSS & BLUE SHIELD OF MI BCBS OCT 2013 COVERAGE	71352	7003454/001 09/13	09/26/2013	4,342.04
101-336.000-715.000	HEALTH AND	SUN LIFE ASSURANCE COMPANY DISABILITY/LIFE INS SEPT/OCT	71405	20894 10/13	09/26/2013	71.04
101-336.000-716.000	RETIREMENT	M.E.R.S. MERS AUGUST 2013	394	26455-11	09/26/2013	3,059.81
101-336.000-721.000	DISABILITY	SUN LIFE ASSURANCE COMPANY DISABILITY/LIFE INS SEPT/OCT	71405	20894 10/13	09/26/2013	125.70
101-336.000-726.000	SUPPLIES	BEAVER RESEARCH COMPANY CLEANING SUPPLIES	71349	201113	09/26/2013	15.96
101-336.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS TONER/POSTITS/CLIPS	71364	62394	09/26/2013	67.24
101-336.000-726.000	SUPPLIES	DXE MEDICAL, INC. PEDIATRIC ELECTRODE PADS	71367	504408	09/26/2013	190.00
101-336.000-726.000	SUPPLIES	MARKET HOUSE WATER	71390	37249	09/26/2013	9.99
101-336.000-726.000	SUPPLIES	PERFORMANCE AUTOMOTIVE SHOP TOWELS	71395	1075316	09/26/2013	20.39
101-336.000-730.000	VEH./EQUIP	BEAVER RESEARCH COMPANY CLEANING SUPPLIES	71349	200919	09/26/2013	94.75
101-336.000-730.000	VEH./EQUIP	PERFORMANCE AUTOMOTIVE ICE DETAILER	71395	1074500	09/26/2013	10.49
101-336.000-730.000	VEH./EQUIP	PERFORMANCE AUTOMOTIVE LIGHT BULBS	71395	1075419	09/26/2013	0.69
101-336.000-730.000	VEH./EQUIP	PERFORMANCE AUTOMOTIVE SCREW CLAM	71395	1076190	09/26/2013	0.78
101-336.000-801.000	CONTRACTUA	APOLLO FIRE EQUIPMENT COMPANY AIR PACKS TESTED & INSPECTED	71344	38893	09/26/2013	1,228.25
101-336.000-801.000	CONTRACTUA	BREATHING AIR SYSTEMS MAINTENANCE PROGRAM RENEWAL	71356	7510	09/26/2013	1,173.00
101-336.000-801.000	CONTRACTUA	CINTAS CORPORATION LINEN SERVICE	71359	351649778	09/26/2013	5.71

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Fund: GENERAL FUND							
Dept: FIRE DEPARTMENT							
	101-336.000-801.000	CONTRACTUA	CINTAS CORPORATION	71359		09/26/2013	13.40
			CONTRACTUAL LINEN SERVICE		351650387		
	101-336.000-930.000	REPAIRS &	CLARK ELECTRIC INC.	71360		09/26/2013	122.40
			LIGHT BULBS		12909		
	101-336.000-930.000	REPAIRS &	THE DOOR MAN	71365		09/26/2013	225.00
			SERVICE CALL				
	101-336.000-930.000	REPAIRS &	GELZER & SON INC.	71372		09/26/2013	12.45
			LIGHT BULBS		C68297		
	101-336.000-930.000	REPAIRS &	RALPH SOLOM RILEY	71398		09/26/2013	257.50
			SERVICE REPAIRS ENGINES 341		3184		
	101-336.000-930.000	REPAIRS &	RALPH SOLOM RILEY	71398		09/26/2013	111.76
			SERVICE REPAIRS ENGINES 341		3195		
	101-336.000-930.000	REPAIRS &	RALPH SOLOM RILEY	71398		09/26/2013	408.45
			SERVICE REPAIRS ENGINES 333		3196		
	101-336.000-930.000	REPAIRS &	TROUP ELECTRONICS	71409		09/26/2013	180.00
			KENWOOD CHARGERS		79263		

Total FIRE DEPARTMENT							11,746.80
Dept: PLANNING DEPARTMENT							
	101-400.000-810.000	DUES AND S	REGION 2 PLANNING COMMISSIO	71397		09/26/2013	2,242.35
			2014 MEMBERSHIP DUES		HC - 19		

Total PLANNING DEPARTMENT							2,242.35
Dept: PUBLIC SERVICES DEPARTMENT							
	101-441.000-715.000	HEALTH AND	BLUE CROSS & BLUE SHIELD OF MI	71352		09/26/2013	2,382.63
			NON UNION HEALTH INS 10/2013		7003454/0002 10/13		
	101-441.000-715.000	HEALTH AND	SUN LIFE ASSURANCE COMPANY	71405		09/26/2013	28.40
			DISABILITY/LIFE INS SEPT/OCT		20894 10/13		
	101-441.000-716.000	RETIREMENT	M.E.R.S.	394		09/26/2013	476.02
			MERS AUGUST 2013		26455-11		
	101-441.000-721.000	DISABILITY	SUN LIFE ASSURANCE COMPANY	71405		09/26/2013	76.36
			DISABILITY/LIFE INS SEPT/OCT		20894 10/13		
	101-441.000-726.000	SUPPLIES	HEFFERNAN SOFT WATER SERVICE	71377		09/26/2013	15.00
			WATER		54788		
	101-441.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	71364		09/26/2013	19.11
			STAPLER,FOLDERS		500749		
	101-441.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	71364		09/26/2013	63.37
			MARKERS,PENCILS		500750		
	101-441.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	71364		09/26/2013	-59.28
			RETURN		812265		
	101-441.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	71364		09/26/2013	85.55
			MARKERS,PENCILS		500899		
	101-441.000-726.000	SUPPLIES	HOWARD T. MORIARTY COMPANY INC	71382		09/26/2013	222.24
			WASP SPRAY, MARKING PAINT		271335		
	101-441.000-726.000	SUPPLIES	KSS ENTERPRISES	71386		09/26/2013	360.28
			PAPER TOWELS, LINERS. GLOVES,		832599		
	101-441.000-726.000	SUPPLIES	KSS ENTERPRISES	71386		09/26/2013	313.64
			PAPER TOWELS, LINERS. GLOVES,		840588		
	101-441.000-726.000	SUPPLIES	ZEE MEDICAL, INC.	71412		09/26/2013	33.20
			FIRST AIDE SUPPLY		139472467		
	101-441.000-742.000	CLOTHING /	CINTAS CORPORATION	71359		09/26/2013	49.54
			RUGS/UNIFORMS - DPS		351649785		
	101-441.000-742.000	CLOTHING /	CINTAS CORPORATION	71359		09/26/2013	49.54
			RUGS/UNIFORMS - DPS		351650393		
	101-441.000-801.000	CONTRACTUA	CINTAS CORPORATION	71359		09/26/2013	44.37
			RUGS/UNIFORMS - DPS		351649785		
	101-441.000-801.000	CONTRACTUA	CINTAS CORPORATION	71359		09/26/2013	38.86
			RUGS/UNIFORMS - DPS		351650393		
	101-441.000-801.000	CONTRACTUA	MANPOWER OF LANSING	71389		09/26/2013	401.15
			TEMP EMPLOYEES W/E 9/7/13		26081444		
	101-441.000-801.000	CONTRACTUA	MANPOWER OF LANSING	71389		09/26/2013	209.05
			TEMP EMPLOYEES W/E 9/14/13		26109570		
	101-441.000-920.000	UTILITIES	MICHIGAN GAS UTILITIES	71391		09/26/2013	20.56
			AUGUST 2013 GAS UTILITY		4614348-3 9/13		

Total PUBLIC SERVICES DEPARTMENT							4,829.59
Dept: PARKS							
	101-756.000-726.000	SUPPLIES	GELZER & SON INC.	71372		09/26/2013	4.47
			WIRE ROPE CLIP		C68633		
	101-756.000-726.000	SUPPLIES	KSS ENTERPRISES	71386		09/26/2013	50.88
			PAPER TOWELS, LINERS. GLOVES,		840588		

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Fund Department	Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: GENERAL FUND							
Dept: PARKS							
101-756.000-801.000		CONTRACTUA	BOARD OF PUBLIC UTILITIES	71354		09/26/2013	36.00
			WATER SAMPLES @ FOD		10423		
101-756.000-801.000		CONTRACTUA	LAPEW SANITATION SERVICE	71387		09/26/2013	230.00
			PUMP SEPTIC TANKS @ BEACH		1798		
101-756.000-801.000		CONTRACTUA	MANPOWER OF LANSING	71389		09/26/2013	429.40
			TEMP EMPLOYEES W/E 9/7/13		26081444		
101-756.000-801.000		CONTRACTUA	MANPOWER OF LANSING	71389		09/26/2013	242.95
			TEMP EMPLOYEES W/E 9/14/13		26109570		
101-756.000-801.000		CONTRACTUA	CRAIG WICKHAM	71363		09/26/2013	45.00
			TREE & STUMP REMOVALS				
101-756.000-920.000		UTILITIES	BOARD OF PUBLIC UTILITIES	71354		09/26/2013	10.14
			UTILITY SERVICES		13531-02 9/13		
			Total PARKS				1,048.84
			Fund Total				149,604.51
Fund: MAJOR ST./TRUNKLINE FUND							
Dept:							
202-000.000-214.750		DUE TO IMP	PAYROLL ACCOUNT	393		09/26/2013	3,853.90
			PAYROLL FOR 9-26-13				
			Total				3,853.90
Dept: STREET SURFACE							
202-450.000-726.000		SUPPLIES	NATIONAL HIGHWAY MAINTENANCE	71392		09/26/2013	1,417.50
			ROADSAVER - CRACKFILLING		7923		
202-450.000-726.000		SUPPLIES	NATIONAL HIGHWAY MAINTENANCE	71392		09/26/2013	2,126.25
			ROADSAVER - CRACKFILLING		7931		
202-450.000-726.000		SUPPLIES	NATIONAL HIGHWAY MAINTENANCE	71392		09/26/2013	2,126.25
			ROADSAVER - CRACKFILLING		7932		
202-450.000-801.000		CONTRACTUA	MANPOWER OF LANSING	71389		09/26/2013	56.50
			TEMP EMPLOYEES W/E 9/7/13		26081444		
202-450.000-801.000		CONTRACTUA	MANPOWER OF LANSING	71389		09/26/2013	367.25
			TEMP EMPLOYEES W/E 9/14/13		26109570		
			Total STREET SURFACE				6,093.75
Dept: R.O.W. MAINTENANCE							
202-460.000-726.000		SUPPLIES	KSS ENTERPRISES	71386		09/26/2013	86.64
			PAPER TOWELS, LINERS. GLOVES,		840588		
202-460.000-801.000		CONTRACTUA	BOARD OF PUBLIC UTILITIES	71354		09/26/2013	663.67
			RELOCATE POLE/ANCHOR		10425		
202-460.000-801.000		CONTRACTUA	BOARD OF PUBLIC UTILITIES	71354		09/26/2013	137.36
			ST LIGHT MAINT		10427		
202-460.000-801.000		CONTRACTUA	MANPOWER OF LANSING	71389		09/26/2013	361.60
			TEMP EMPLOYEES W/E 9/7/13		26081444		
202-460.000-801.000		CONTRACTUA	MANPOWER OF LANSING	71389		09/26/2013	282.50
			TEMP EMPLOYEES W/E 9/14/13		26109570		
			Total R.O.W. MAINTENANCE				1,531.77
Dept: TREES							
202-470.000-801.000		CONTRACTUA	MANPOWER OF LANSING	71389		09/26/2013	39.55
			TEMP EMPLOYEES W/E 9/7/13		26081444		
202-470.000-801.000		CONTRACTUA	MANPOWER OF LANSING	71389		09/26/2013	50.85
			TEMP EMPLOYEES W/E 9/14/13		26109570		
202-470.000-801.000		CONTRACTUA	CRAIG WICKHAM	71363		09/26/2013	645.00
			TREE & STUMP REMOVALS				
			Total TREES				735.40
Dept: DRAINAGE							
202-480.000-726.000		SUPPLIES	BECKER & SCRIVENS	71350		09/26/2013	-23.50
			CREDIT-OVER PAYMENT		62092-CR		
202-480.000-801.000		CONTRACTUA	BELSON ASPHALT PAVING	71351		09/26/2013	994.00
			ASPHALT STREET PATCHING		7165		
202-480.000-801.000		CONTRACTUA	BOARD OF PUBLIC UTILITIES	71354		09/26/2013	60.38
			VACTOR TRUCK-STORM DRAIN		101426		
202-480.000-801.000		CONTRACTUA	MANPOWER OF LANSING	71389		09/26/2013	11.30
			TEMP EMPLOYEES W/E 9/14/13		26109570		
			Total DRAINAGE				1,042.18
Dept: TRAFFIC							

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Fund: MAJOR ST./TRUNKLINE FUND						
Dept: TRAFFIC						
202-490.000-726.000	SUPPLIES	GELZER & SON INC. STAPLE GUN/PLUG IN	71372	C68606	09/26/2013	18.79
202-490.000-726.000	SUPPLIES	GELZER & SON INC. STAPLES	71372	C68608	09/26/2013	4.29
202-490.000-801.000	CONTRACTUA	BOARD OF PUBLIC UTILITIES APS FOR SIDEWALK SALE ST CLOSE	71354	10424	09/26/2013	106.33
202-490.000-801.000	CONTRACTUA	MANPOWER OF LANSING TEMP EMPLOYEES W/E 9/14/13	71389	26109570	09/26/2013	5.65
				Total TRAFFIC		135.06
					Fund Total	13,392.06
Fund: LOCAL ST. FUND						
Dept:						
203-000.000-214.750	DUE TO IMP	PAYROLL ACCOUNT PAYROLL FOR 9-26-13	393		09/26/2013	4,009.25
				Total		4,009.25
Dept: STREET SURFACE						
203-450.000-726.000	SUPPLIES	NATIONAL HIGHWAY MAINTENANCE ROADSAVER - CRACKFILLING	71392	7923	09/26/2013	708.75
203-450.000-801.000	CONTRACTUA	MANPOWER OF LANSING TEMP EMPLOYEES W/E 9/7/13	71389	26081444	09/26/2013	214.70
203-450.000-801.000	CONTRACTUA	MANPOWER OF LANSING TEMP EMPLOYEES W/E 9/14/13	71389	26109570	09/26/2013	344.65
				Total STREET SURFACE		1,268.10
Dept: R.O.W. MAINTENANCE						
203-460.000-801.000	CONTRACTUA	BOARD OF PUBLIC UTILITIES ST LIGHT MAINT	71354	10427	09/26/2013	137.79
203-460.000-801.000	CONTRACTUA	MANPOWER OF LANSING TEMP EMPLOYEES W/E 9/14/13	71389	26109570	09/26/2013	16.95
				Total R.O.W. MAINTENANCE		154.74
Dept: TREES						
203-470.000-801.000	CONTRACTUA	MANPOWER OF LANSING TEMP EMPLOYEES W/E 9/14/13	71389	26109570	09/26/2013	84.75
203-470.000-801.000	CONTRACTUA	CRAIG WICKHAM TREE & STUMP REMOVALS	71363		09/26/2013	135.00
				Total TREES		219.75
Dept: DRAINAGE						
203-480.000-726.000	SUPPLIES	BECKER & SCRIVENS CONCRETE - ELLEN ST	71350	62398	09/26/2013	749.75
203-480.000-726.000	SUPPLIES	GERKEN MATERIAL, INC COMMERCIAL BASE ASPHALT	71373	91878	09/26/2013	90.92
203-480.000-726.000	SUPPLIES	JONESVILLE LUMBER SCREWS, PWR BITS, LUMBER	71385	663768	09/26/2013	185.57
203-480.000-801.000	CONTRACTUA	MANPOWER OF LANSING TEMP EMPLOYEES W/E 9/14/13	71389	26109570	09/26/2013	67.80
				Total DRAINAGE		1,094.04
					Fund Total	6,745.88
Fund: RECREATION FUND						
Dept:						
208-000.000-214.750	DUE TO IMP	PAYROLL ACCOUNT PAYROLL FOR 9-26-13	393		09/26/2013	2,221.83
				Total		2,221.83
Dept: RECREATION DEPARTMENT						
208-751.000-715.000	HEALTH AND	BLUE CROSS & BLUE SHIELD OF MI NON UNION HEALTH INS 10/2013	71352	7003454/0002	09/26/2013 10/13	1,058.95
208-751.000-715.000	HEALTH AND	SUN LIFE ASSURANCE COMPANY DISABILITY/LIFE INS SEPT/OCT	71405	20894	09/26/2013 10/13	14.20
208-751.000-716.000	RETIREMENT	M.E.R.S. MERS AUGUST 2013	394	26455-11	09/26/2013	258.80
208-751.000-721.000	DISABILITY	SUN LIFE ASSURANCE COMPANY DISABILITY/LIFE INS SEPT/OCT	71405	20894	09/26/2013 10/13	19.38

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Fund: RECREATION FUND							
Dept: RECREATION DEPARTMENT							
Total RECREATION DEPARTMENT							1,351.33
Fund Total							3,573.16
Fund: TAX INCREMENT FINANCE ATH.							
Dept: CAPITAL OUTLAY							
247-900.000-726.000		SUPPLIES	CRAIG WICKHAM	71363		09/26/2013	50.00
247-900.000-726.000		SUPPLIES	CORN STALKS	71372		09/26/2013	2.00
247-900.000-726.000		SUPPLIES	GELZER & SON INC.		A37040	09/26/2013	462.23
247-900.000-726.000		SUPPLIES	SUPPLIES	71374		09/26/2013	462.23
247-900.000-726.000		SUPPLIES	GLEI'S, INC.	71374		09/26/2013	462.23
247-900.000-726.000		SUPPLIES	TIFA- MUMS, MULCH, SM MUMS	71408		09/26/2013	147.00
247-900.000-726.000		SUPPLIES	BONNIE THOMPSON	71408		09/26/2013	147.00
247-900.000-801.247		CONTRACTUA	PUMPKINS FOR DOWNTOWN	71411		09/26/2013	7,078.00
247-900.000-801.247		CONTRACTUA	DR. RAVI YARID	71411		09/26/2013	7,078.00
247-900.000-801.247		CONTRACTUA	FACADE GRANT 12 E. BACON ST	71411		09/26/2013	7,078.00
Total CAPITAL OUTLAY							7,739.23
Fund Total							7,739.23
Fund: LIBRARY FUND							
Dept:							
271-000.000-214.750		DUE TO IMP	PAYROLL ACCOUNT	393		09/26/2013	4,645.95
271-000.000-214.750		DUE TO IMP	PAYROLL FOR 9-26-13	393		09/26/2013	4,645.95
Total							4,645.95
Dept: LIBRARY							
271-790.000-715.000		HEALTH AND	BLUE CROSS & BLUE SHIELD OF MI	71352		09/26/2013	1,058.95
271-790.000-715.000		HEALTH AND	NON UNION HEALTH INS 10/2013	71405	7003454/0002	10/13	28.40
271-790.000-715.000		HEALTH AND	SUN LIFE ASSURANCE COMPANY	71405	20894	10/13	28.40
271-790.000-715.000		HEALTH AND	DISABILITY/LIFE INS SEPT/OCT	71405	20894	10/13	28.40
271-790.000-716.000		RETIREMENT	M.E.R.S.	394		09/26/2013	331.89
271-790.000-716.000		RETIREMENT	MERS AUGUST 2013	394	26455-11	09/26/2013	331.89
271-790.000-721.000		DISABILITY	SUN LIFE ASSURANCE COMPANY	71405		09/26/2013	56.36
271-790.000-721.000		DISABILITY	DISABILITY/LIFE INS SEPT/OCT	71405	20894	10/13	56.36
271-790.000-726.000		SUPPLIES	HEFFERNAN SOFT WATER SERVICE	71377		09/26/2013	15.00
271-790.000-726.000		SUPPLIES	WATER	71377	54788	09/26/2013	15.00
271-790.000-734.000		POSTAGE	HILLSDALE POSTMASTER	71396		09/26/2013	92.00
271-790.000-734.000		POSTAGE	STAMPS	71396		09/26/2013	92.00
271-790.000-801.000		CONTRACTUA	CINTAS CORPORATION	71359		09/26/2013	28.66
271-790.000-801.000		CONTRACTUA	Library Floor Mats	71359	351649780	09/26/2013	28.66
271-790.000-801.000		CONTRACTUA	MAID FOR YOUR	71388		09/26/2013	520.00
271-790.000-801.000		CONTRACTUA	Custodial Services	71388	946	09/26/2013	520.00
271-790.000-982.000		BOOKS	BAKER & TAYLOR COMPANY	71347		09/26/2013	12.51
271-790.000-982.000		BOOKS	July Adult Book Order	71347	2028550487	09/26/2013	12.51
271-790.000-982.000		BOOKS	BAKER & TAYLOR COMPANY	71347		09/26/2013	15.23
271-790.000-982.000		BOOKS	July Adult Book Order	71347	2028429922	09/26/2013	15.23
271-790.000-982.000		BOOKS	BAKER & TAYLOR COMPANY	71347		09/26/2013	15.23
271-790.000-982.000		BOOKS	Aug book order - Adult	71347	2028550483	09/26/2013	15.23
271-790.000-982.000		BOOKS	BAKER & TAYLOR COMPANY	71347		09/26/2013	20.09
271-790.000-982.000		BOOKS	Aug book order - Adult	71347	20285292395	09/26/2013	20.09
271-790.000-982.000		BOOKS	BAKER & TAYLOR COMPANY	71347		09/26/2013	632.46
271-790.000-982.000		BOOKS	Aug book order - Adult	71347	2028459829	09/26/2013	632.46
271-790.000-982.000		BOOKS	BAKER & TAYLOR COMPANY	71347		09/26/2013	713.76
271-790.000-982.000		BOOKS	Adult Book Order for September	71347	2028550485	09/26/2013	713.76
271-790.000-982.000		BOOKS	BOOKS ON TAPE, INC.	71355		09/26/2013	112.50
271-790.000-982.000		BOOKS	Books on Tape Summer Standing	71355	1087791616	09/26/2013	112.50
271-790.000-982.000		BOOKS	BOOKS ON TAPE, INC.	71355		09/26/2013	60.00
271-790.000-982.000		BOOKS	Books on Tape Summer Standing	71355	1088011181	09/26/2013	60.00
271-790.000-982.000		BOOKS	BOOKS ON TAPE, INC.	71355		09/26/2013	63.75
271-790.000-982.000		BOOKS	Books on Tape Summer Standing	71355	1087953382	09/26/2013	63.75
Total LIBRARY							3,776.79
LIBRARY - CHILDREN'S AREA							
271-792.000-982.000		BOOKS	BAKER & TAYLOR COMPANY	71347		09/26/2013	15.99
271-792.000-982.000		BOOKS	July Children's Book Order	71347	2028429923	09/26/2013	15.99
271-792.000-982.000		BOOKS	BAKER & TAYLOR COMPANY	71347		09/26/2013	15.99
271-792.000-982.000		BOOKS	Aug book order - Kids	71347	2028550484	09/26/2013	15.99

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			Abbrev	Invoice Description	Number	Number	Date	
Fund: LIBRARY FUND								
Dept: LIBRARY - CHILDREN'S AREA								
		271-792.000-982.000	BOOKS	BAKER & TAYLOR COMPANY Aug book order - Kids	71347	2028459830	09/26/2013	291.44
		271-792.000-982.000	BOOKS	BAKER & TAYLOR COMPANY Kids book order for September	71347	2028550486	09/26/2013	179.24
		271-792.000-982.000	BOOKS	BOOKS ON TAPE, INC. Books on Tape Summer Standing	71355	1087791616	09/26/2013	37.50
Total LIBRARY - CHILDREN'S AREA								540.16
Fund Total								8,962.90
Fund: POLICE PUBLIC RELATIONS FUND								
Dept: POLICE DEPARTMENT								
		274-301.000-726.000	SUPPLIES	FINGERPRINT AMERICA CHILD IDENTIFICATION KITS	71368	154-3600	09/26/2013	229.70
		274-301.000-726.000	SUPPLIES	FOREMOST PROMOTIONS COLORING BOOKS	71370	226857	09/26/2013	261.54
Total POLICE DEPARTMENT								491.24
Fund Total								491.24
Fund: CAPITAL IMPROVEMENT FUND								
Dept:								
		401-000.000-214.750	DUE TO IMP	PAYROLL ACCOUNT PAYROLL FOR 9-26-13	393		09/26/2013	1,187.26
Total								1,187.26
Dept: CEMETERIES								
		401-276.000-801.000	CONTRACTUA	BECKER & SCRIVENS BOOM TRUCK RENTAL	71350	62490	09/26/2013	160.00
		401-276.000-801.000	CONTRACTUA	COLDSRING COLUMBARIUM - LAKEVIEW	71362	638982 RI	09/26/2013	15,441.00
Total CEMETERIES								15,601.00
Dept: LOCAL STREET RECONSTRUCTION								
		401-453.000-801.000	CONTRACTUA	FLEIS & VANDENBRINK BID ADMIN - CHARLES ST	71369	36266	09/26/2013	3,000.00
Total LOCAL STREET RECONSTRUCTION								3,000.00
Fund Total								19,788.26
Fund: STOCK'S PARK								
Dept: PARKS								
		409-756.000-726.000	SUPPLIES	GELZER & SON INC. SUPPLIES FOR PUMP HOUSE	71372		09/26/2013	36.97
		409-756.000-726.000	SUPPLIES	GELZER & SON INC. SUPPLIES FOR PUMP HOUSE	71372	A35904	09/26/2013	23.07
		409-756.000-726.000	SUPPLIES	GELZER & SON INC. SUPPLIES FOR PUMP HOUSE	71372	C64103	09/26/2013	31.04
Total PARKS								91.08
Fund Total								91.08
Fund: DIAL-A-RIDE FUND								
Dept:								
		588-000.000-214.750	DUE TO IMP	PAYROLL ACCOUNT PAYROLL FOR 9-26-13	393		09/26/2013	6,236.02
Total								6,236.02
Dept: DIAL-A-RIDE								
		588-588.000-715.000	HEALTH AND	BLUE CROSS & BLUE SHIELD OF MI TEAMSTERS HEALTH INS 10/13	71352	7003454/006 10/13	09/26/2013	2,257.61
		588-588.000-715.000	HEALTH AND	BLUE CROSS & BLUE SHIELD OF MI NON UNION HEALTH INS 10/2013	71352	7003454/0002 10/13	09/26/2013	1,058.95
		588-588.000-715.000	HEALTH AND	SUN LIFE ASSURANCE COMPANY DISABILITY/LIFE INS SEPT/OCT	71405	20894 10/13	09/26/2013	51.84
		588-588.000-716.000	RETIREMENT	M.E.R.S. MERS AUGUST 2013	394	26455-11	09/26/2013	191.75

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Fund: DIAL-A-RIDE FUND							
Dept: DIAL-A-RIDE							
588-588.000-721.000		DISABILITY	SUN LIFE ASSURANCE COMPANY DISABILITY/LIFE INS SEPT/OCT	71405	20894 10/13	09/26/2013	98.26
588-588.000-730.000		VEH./EQUIP	HOEKSTRA TRANSPORTATION, INC. MOTOR	71381	CI0112738	09/26/2013	175.50
588-588.000-730.000		VEH./EQUIP	PERFORMANCE AUTOMOTIVE WIPER BLADES	71395	14075203	09/26/2013	9.38
588-588.000-801.000		CONTRACTUA	MANPOWER OF LANSING TEMP EMPLOYEES W/E 9/7/13	71389	26081444	09/26/2013	5.65
588-588.000-801.000		CONTRACTUA	MANPOWER OF LANSING TEMP EMPLOYEES W/E 9/14/13	71389	26109570	09/26/2013	5.65
588-588.000-801.000		CONTRACTUA	THOMAS HEAVY EQUIPMENT REPAIR TOWING OF DART #63	71407		09/26/2013	216.00
588-588.000-925.000		TELEPHONE	AT&T PHONE SERVICES	71346	517437338509 9/13	09/26/2013	122.39
588-588.000-930.000		REPAIRS &	GRIFFITHS MECHANICAL SERVICE DART HVAC	71376	40995	09/26/2013	130.00
Total DIAL-A-RIDE							4,322.98
Fund Total							10,559.00
Fund: PUBLIC SERVICES INV. FUND							
Dept: PUBLIC SERVICES INVENTORY							
633-233.000-726.000		SUPPLIES	DORNBOS SIGN & SAFETY INC SIGNS	71366	12981	09/26/2013	194.27
633-233.000-726.000		SUPPLIES	JONESVILLE LUMBER MORTAR & GRAVEL MIX	71385	660319	09/26/2013	476.16
Total PUBLIC SERVICES INVENTORY							670.43
Fund Total							670.43
Fund: REVOLVING MOBILE EQUIP. FUND							
Dept:							
640-000.000-214.750		DUE TO IMP	PAYROLL ACCOUNT PAYROLL FOR 9-26-13	393		09/26/2013	2,487.24
Total							2,487.24
Dept: MOBILE EQUIPMENT MAINTENANCE							
640-444.000-715.000		HEALTH AND	BLUE CROSS & BLUE SHIELD OF MI TEAMSTERS HEALTH INS 10/13	71352	7003454/006 10/13	09/26/2013	1,167.72
640-444.000-715.000		HEALTH AND	BLUE CROSS & BLUE SHIELD OF MI NON UNION HEALTH INS 10/2013	71352	7003454/0002 10/13	09/26/2013	1,058.95
640-444.000-715.000		HEALTH AND	SUN LIFE ASSURANCE COMPANY DISABILITY/LIFE INS SEPT/OCT	71405	20894 10/13	09/26/2013	28.40
640-444.000-716.000		RETIREMENT	M.E.R.S. MERS AUGUST 2013	394	26455-11	09/26/2013	184.42
640-444.000-721.000		DISABILITY	SUN LIFE ASSURANCE COMPANY DISABILITY/LIFE INS SEPT/OCT	71405	20894 10/13	09/26/2013	60.62
640-444.000-726.000		SUPPLIES	PERFORMANCE AUTOMOTIVE DUST MASK/PLUG	71395	1075662	09/26/2013	31.08
640-444.000-726.000		SUPPLIES	SPRATT'S COVER, LP GAS	71400	151323	09/26/2013	26.00
640-444.000-726.000		SUPPLIES	TERMINAL SUPPLY COMPANY SCREWS, HEX NUTS	71406	56635	09/26/2013	50.39
640-444.000-730.000		VEH./EQUIP	GELZER & SON INC. AIR VALVE/FITTING	71372	067341	09/26/2013	12.26
640-444.000-730.000		VEH./EQUIP	GELZER & SON INC. STAPLE GUN/PLUG IN	71372	C68606	09/26/2013	4.59
640-444.000-730.000		VEH./EQUIP	JACKSON TRUCK SERVICE INC. U-JOINT FOR #34	71383	PC01242452:001	09/26/2013	107.24
640-444.000-730.000		VEH./EQUIP	JACKSON TRUCK SERVICE INC. AIR FILTER	71383	PC01242720:001	09/26/2013	33.45
640-444.000-730.000		VEH./EQUIP	NORM'S TIRE SERVICE TIRES #4	71393	63400	09/26/2013	715.96
640-444.000-730.000		VEH./EQUIP	PERFORMANCE AUTOMOTIVE BATTERY	71395	1075884	09/26/2013	53.89
640-444.000-730.000		VEH./EQUIP	PERFORMANCE AUTOMOTIVE PIGTAIL/SOCKET/SWITCH	71395	10754199	09/26/2013	32.94
640-444.000-730.000		VEH./EQUIP	SPRATT'S COVER, LP GAS	71400	151323	09/26/2013	4.49

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Fund: REVOLVING MOBILE EQUIP. FUND						
Dept: MOBILE EQUIPMENT MAINTENANCE						
640-444.000-730.000	VEH./EQUIP	SPRATT'S ISOLATAR	71400	151326	09/26/2013	15.00
640-444.000-730.000	VEH./EQUIP	STOOPS FREIGHTLINER-FREMONT U-JOINTS	71403	6098644	09/26/2013	116.74
640-444.000-742.000	CLOTHING /	CINTAS CORPORATION RUGS/UNIFORMS - DPS	71359	351649785	09/26/2013	14.89
640-444.000-742.000	CLOTHING /	CINTAS CORPORATION RUGS/UNIFORMS - DPS	71359	351650393	09/26/2013	14.89
640-444.000-801.000	CONTRACTUA	ALL AUTOMOTIVE EQUIPMENT, INC. INSPECT RMEF LIFT	71343	8746	09/26/2013	175.00
640-444.000-801.000	CONTRACTUA	CINTAS CORPORATION RUGS/UNIFORMS - DPS	71359	351649785	09/26/2013	22.87
640-444.000-801.000	CONTRACTUA	CINTAS CORPORATION RUGS/UNIFORMS - DPS	71359	351650393	09/26/2013	22.87
640-444.000-801.000	CONTRACTUA	VERMEER OF MICHIGAN, INC SHARPENING BLADES	71410	P30010	09/26/2013	32.00
640-444.000-801.301	POLICE VEH	JIM KNOX CHRYSLER DODGE JEEP OIL CHANGE UNIT 2-2	71384	12126	09/26/2013	20.45
640-444.000-801.301	POLICE VEH	PARNEY'S CAR CARE SERVICE REPAIRS UNIT 2-5	71394	54602	09/26/2013	565.38
640-444.000-801.301	POLICE VEH	PARNEY'S CAR CARE SERVICE REPAIRS UNIT 2-5	71394	54611	09/26/2013	53.00
640-444.000-920.000	UTILITIES	MICHIGAN GAS UTILITIES AUGUST 2013 GAS UTILITY	71391	4614348-3 9/13	09/26/2013	20.56
640-444.000-981.301	CAPITAL OU	STILLWELL FORD MERCURY, INC 2014 FORD EXPLORER POLICE CAR	71401		09/26/2013	26,347.00
Total MOBILE EQUIPMENT MAINTENANCE						30,993.05
Fund Total						33,480.29
Fund: DPS LEAVE AND BENEFITS FUND						
Dept:						
699-000.000-214.750	DUE TO IMP	PAYROLL ACCOUNT PAYROLL FOR 9-26-13	393		09/26/2013	619.44
Total						619.44
Dept: PUBLIC SERVICES DEPARTMENT						
699-441.000-715.000	HEALTH AND	BLUE CROSS & BLUE SHIELD OF MI TEAMSTERS HEALTH INS 10/13	71352	7003454/006 10/13	09/26/2013	4,748.76
699-441.000-715.000	HEALTH AND	BLUE CROSS & BLUE SHIELD OF MI NON UNION HEALTH INS 10/2013	71352	7003454/0002 10/13	09/26/2013	441.23
699-441.000-715.000	HEALTH AND	SUN LIFE ASSURANCE COMPANY DISABILITY/LIFE INS SEPT/OCT	71405	20894 10/13	09/26/2013	113.60
699-441.000-716.000	RETIREMENT	M.E.R.S. MERS AUGUST 2013	394	26455-11	09/26/2013	179.22
699-441.000-721.000	DISABILITY	SUN LIFE ASSURANCE COMPANY DISABILITY/LIFE INS SEPT/OCT	71405	20894 10/13	09/26/2013	234.52
Total PUBLIC SERVICES DEPARTMENT						5,717.33
Fund Total						6,336.77
Grand Total						261,434.81

VENDOR APPROVAL SUMMARY REPORT
 SEPTEMBER26, 2013

Date: 09/26/2013
 Time: 12:59pm
 Page: 1

Hillsdale City Offices

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
ALL AUTOMOTIVE EQUIPMENT, INC.	2712	INSPECT RMEF LIFT	175.00	0.00
APOLLO FIRE EQUIPMENT COMPANY	3830	AIR PACKS TESTED & INSPECTED	1,228.25	0.00
APT US&C	3683	MEMBERSHIP DUES-S ARNOLD	145.00	0.00
AT&T	0048	PHONE SERVICES	657.06	0.00
BAKER & TAYLOR COMPANY	0011	Adult Book Order for September	1,911.94	0.00
BATTERY ZONE	2654	BATTERIES	126.87	0.00
BEAVER RESEARCH COMPANY	2491	CLEANING SUPPLIES	110.71	0.00
BECKER & SCRIVENS	0378	CREDIT-OVER PAYMENT	886.25	0.00
BELSON ASPHALT PAVING	3288	ASPHALT STREET PATCHING	994.00	0.00
BLUE CROSS & BLUE SHIELD OF MI	2013	BCBS OCT 2013 COVERAGE	40,389.06	0.00
BLUEGLOBES LLC	1978	RUNWAY LIGHTING REPAIR	429.55	0.00
BOARD OF PUBLIC UTILITIES	0013	UTILITY SERVICES	1,151.67	0.00
BOOKS ON TAPE, INC.	3712	Books on Tape Summer Standing	273.75	0.00
BREATHING AIR SYSTEMS	1750	MAINTENANCE PROGRAM RENEWAL	1,173.00	0.00
BRINER OIL CO., INC.	1110	FUEL FOR AIRPORT TRACTOR	1,251.38	0.00
C M P DISTRIBUTOR, INC.	1300	DOUBLE MAGAZINE POUCH	52.95	0.00
CINTAS CORPORATION	0020	Library Floor Mats	345.60	0.00
CLARK ELECTRIC INC.	3324	LIGHT BULBS	122.40	0.00
CLARK HILL	2029	LEGAL SERVICES-BANKRUPTCIES	380.00	0.00
COLDSRING	0485	COLUMBARIUM - LAKEVIEW	15,441.00	0.00
CRAIG WICKHAM	2218	TREE & STUMP REMOVALS	875.00	0.00
CURRENT OFFICE SOLUTIONS	0035	MARKERS,PENCILS	266.70	0.00
THE DOOR MAN	1216	SERVICE CALL	225.00	0.00
DORNBOS SIGN & SAFETY INC	2170	SIGNS	194.27	0.00
DXE MEDICAL, INC.	2133	PEDIATRIC ELECTRODE PADS	190.00	0.00
FINGERPRINT AMERICA	3848	CHILD IDENTIFICATION KITS	229.70	0.00
FLEIS & VANDENBRINK	1737	BID ADMIN - CHARLES ST	3,000.00	0.00
FOREMOST PROMOTIONS	2087	COLORING BOOKS	261.54	0.00
GALL'S, INC.	2158	RAIN PAINTS	37.98	0.00
GF & SON INC.	0027	WIRE ROPE CLIP	175.91	0.00
GE MATERIAL, INC	0384	COMMERCIAL BASE ASPHALT	90.92	0.00
GLEI'S, INC.	0374	TIFA- MUMS, MULCH, SM MUMS	462.23	0.00
GRANICUS INC.	1999	QTRY - INTERNET LIVESTREAMING	2,985.00	0.00
GRIFFITHS MECHANICAL	1891	SERVICE DART HVAC	130.00	0.00
HEFFERNAN SOFT WATER SERVICE	3248	WATER	55.25	0.00
HEINOWSKI APPRAISAL	6078	APPRAISALS-MTT APEAL CASES	1,600.00	0.00
HILLSDALE COUNTY CLERK	2430	AUGUST 6, 2013 ELECTION	1,433.37	0.00
HILLSDALE POLICY GROUP, LTD.	1968	AUGUST 2013 EDC	3,987.74	0.00
HOEKSTRA TRANSPORTATION, INC.	3955	MOTOR	175.50	0.00
HOWARD T. MORIARTY COMPANY INC	3337	WASP SPRAY, MARKING PAINT	222.24	0.00
JACKSON TRUCK SERVICE INC.	0086	AIR FILTER	140.69	0.00
JIM KNOX CHRYSLER DODGE JEEP	2085	OIL CHANGE UNIT 2-2	20.45	0.00
JONESVILLE LUMBER	2326	MORTAR & GRAVEL MIX	661.73	0.00
KSS ENTERPRISES	0255	PAPER TOWELS, LINERS, GLOVES,	913.18	0.00
LAPEW SANITATION SERVICE	2863	PUMP SEPTIC TANKS @ BEACH	230.00	0.00
M.E.R.S.	2359	MERS AUGUST 2013	0.00	29,546.78
MAID FOR YOUR	2046	Custodial Services	520.00	0.00
MANPOWER OF LANSING	3088	TEMP EMPLOYEES W/E 9/14/13	3,949.35	0.00
MARKET HOUSE	0164	WATER	9.99	0.00
MICHIGAN GAS UTILITIES	0081	GAS UTILITY @ LIBRARY	263.86	0.00
NATIONAL HIGHWAY MAINTENANCE	0628	ROADSAVER - CRACKFILLING	6,378.75	0.00
NORM'S TIRE SERVICE	0277	TIRES #4	715.96	0.00
PARNEY'S CAR CARE	2412	SERVICE REPAIRS UNIT 2-5	618.38	0.00
PAYROLL ACCOUNT	0242	PAYROLL FOR 9-26-13	0.00	90,142.24
PERFORMANCE AUTOMOTIVE	0961	SUPPLIES	159.64	0.00
HILLSDALE POSTMASTER	0055	STAMPS	552.00	0.00
REGION 2 PLANNING COMMISSIO	0195	2014 MEMBERSHIP DUES	2,242.35	0.00
RALPH SOLON RILEY	1782	SERVICE REPAIRS ENGINES 333	777.71	0.00
JAMES SCHEIBNER	3302	AIRPORT MANAGER OCT 2013	2,916.68	0.00
SPRATT'S	0088	ISOLATAR	45.49	0.00
STILLWELL FORD MERCURY, INC	2065	2014 FORD EXPLORER POLICE CAR	26,347.00	0.00
S HOUSE CORPORATION	0111	LASER PAPER	99.67	0.00
STOOPS FREIGHTLINER-FREMONT	0472	U-JOINTS	116.74	0.00
SUD-Z DRY CLEANERS	1067	DRY CLEANING	269.24	0.00
SUN LIFE ASSURANCE COMPANY	1239	DISABILITY/LIFE INS SEPT/OCT	2,216.55	0.00
TERMINAL SUPPLY COMPANY	2210	SCREWS, HEX NUTS	50.39	0.00

VENDOR APPROVAL SUMMARY REPORT
SEPTEMBER26, 2013

Date: 09/26/2013
Time: 12:59pm
Page: 2

Hillsdale City Offices

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
THOMAS HEAVY EQUIPMENT REPAIR	3676	TOWING OF DART #63	216.00	0.00
BONNIE THOMPSON	2136	PUMPKINS FOR DOWNTOWN	147.00	0.00
TROUP ELECTRONICS	0060	KENWOOD CHARGERS	180.00	0.00
VERMEER OF MICHIGAN, INC	2715	SHARPENING BLADES	32.00	0.00
DR. RAVI YARID	2127	FACADE GRANT 12 E. BACON ST	7,078.00	0.00
ZEE MEDICAL, INC.	0408	FIRST AIDE SUPPLY	33.20	0.00
Grand Total:			141,745.79	119,689.02

ZBA minutes, 9/17/2013
97 N. Broad St. Hillsdale, MI 49242

Meeting Called to order 5:15

Members Present: Laura Smith, Tim Auseon, Ruth Brown, Adam Stockford, Aimee England, Darrin Sheffer, John Debacker

Others Present: Kyle Smith (Staff), Linda Brown (City Manager), Mary Wolfram (Councilperson), Pastor Everett Henes and congregation.

Staff Report

Kyle Smith presented a staff report on Sec. 36-292 HMC, which lists principal permitted uses in the B-3 Zoning District. B3 includes most properties between Howell St. and Jonesville along M-99. This district permits all uses "of a similar nature" to the explicitly listed uses, under sec. 14. The question before the ZBA is whether a church is similar to the listed uses. To prevent discrimination based on religious use of land, Federal law (USC 46 2000), RLUIPA, requires that churches be treated on "at least equal terms" as secular organizations of a similar nature, and that the government show a compelling interest in enacting a regulation obstructing a church function, and show that the regulation is the least restrictive means possible of securing that government interest. In summation, the religious nature of a church cannot be the sole cause of its allowance or regulation within land use regulations.

Public Comment

Pastor Everett Henes of Orthodox Presbyterian Church remarked that his church had been denied zoning permission in a structure principally permitted to be used as a bar, club, lodge, or restaurant. The site was eventually approved as a brewery. He expressed concern that his church was treated differently than places of public assembly because he was denied while others were permitted. The only discernment made between his organization and others of a secular nature is the religious connotation contained in the word "church."

Board Discussion

Board discussed what considerations are valid in interpreting the ordinance. Chairman Derrin Scheffer said the only relevant consideration is whether or not a church is of a similar use to other functions in the district. John Debacker wanted to know of the city could "do anything" to prevent an obscure religion from opening a location in Hillsdale, which Linda Brown dislodged as an illegitimate consideration based upon freedom of religion protections. Adam Stockford asked why churches were excluded from the B3 in the original ordinance. Kyle Smith answered that there are two possibilities: either the list was not designed to be exhaustive, and churches were meant to be included in under subsection 14, or the ordinance was created for commerce only and RLUIPA was not considered because it was not enacted by Congress at the time of the ordinance's creation.

Vote:

Laura Smith moved to interpret Sec. 36-292 (14) to include churches as a similar use.
Seconded by Aimee England

Auseon: Yea

Debacker: Yea

England: Yea

Brown: Yea

Smith: Yea

Scheffer: Yea

Stockford: Yea

Motion Carried

Adjourned 5:50 PM

City of Hillsdale
Finance Committee Meeting Minutes
Monday, September 16, 2013
2nd Floor Conference Room
Hillsdale City Hall
6:30 PM

Call to Order: 6:30 p.m. by Chairperson Scott Sessions

Present: Finance Committee Councilpersons: Mary Beth Bail, Sally Kinney, Scott Sessions,
Finance Director Bonnie Tew, and City Manager Linda Brown

Absent: None

Public: None

Public discussion: No public discussion.

Invoices and vendor approval for checks printed on September 12, 2013 were reviewed and discussed by the committee. Explanations provided by Finance Director Bonnie Tew are:

\$7,026.35 To Lacrosse Forage & Turf (Public Services Inventory). These costs were paid to Lacrosse Forage & Turf for Q2Gro Seed.

\$4,112.00 To Brodbecks, LLC (Public Services Department). These costs were paid to Brodbecks, LLC for compost turning.

\$1,195.95 To State of Michigan (Administrative Services). These costs were paid to State of Michigan for a railroad land rental agreement .

Motion made by Councilperson Kinney to recommend approval of bills to Council; 2nd by Councilperson Bail. Ayes:3 Nays: 0

Motion by Councilperson Bail to adjourn the meeting, 2nd by Councilperson Kinney.
Meeting adjourned: 6:42 p.m.

Respectfully submitted by: Chairperson Sessions

City of Hillsdale
Finance Committee Meeting Minutes
Monday, September 30, 2013
2nd Floor Conference Room
Hillsdale City Hall
5:15 PM

Call to Order: 5:20 p.m. by Chairperson Scott Sessions

Present: Finance Committee Councilpersons: Mary Beth Bail, Sally Kinney, Scott Sessions, and City Manager Linda Brown

Absent: Finance Director Bonnie Tew

Public: None

Public discussion: No public discussion.

Invoices and vendor approval for checks printed on September 26, 2013 were reviewed and discussed by the committee. Explanations provided by City Manager Linda Brown are:

\$15,441.00 To Coldspring (Cemeteries). These costs were paid to Coldspring for the Columbarium at Lakeview.

\$7,078 To Dr. Ravi Yarid (Capital Outlay). These costs were paid to Dr. Ravi Yarid for a Facade Grant at 12 E. Bacon Street.

Motion made by Councilperson Kinney to recommend approval of bills to Council; 2nd by Councilperson Bail. Ayes:3 Nays: 0

Motion by Councilperson Bail to adjourn the meeting, 2nd by Councilperson Kinney.
Meeting adjourned: 5:25 p.m.

Respectfully submitted by: Chairperson Sessions

Council Chambers
Hillsdale City Hall
97 N. Broad St.
Hillsdale, MI 49242

Sept. 16, 2013
7:00 p.m.
(517)437-6441
www.cityofhillsdale.org

CITY COUNCIL MINUTES

City of Hillsdale
Regular Meeting

Call to Order and Pledge of Allegiance

Mayor Pro Tem Brian Watkins opened the meeting with the pledge of allegiance.

Roll Call

Motion by Councilperson Arnold, supported by Councilperson Sessions, to excuse the absence of Mayor Douglas Moon from the September 16, 2013 Council Meeting.

All ayes.

Motion carried.

Mayor Pro Tem Brian Watkins called the meeting to order with the following Council members present: Council members Brian Watkins and Casey Sullivan representing Ward One; Council members Ruth Brown and Sally Kinney representing Ward Two; Council members Scott Sessions and Mary Wolfram representing Ward Three; and Council members William Arnold and Mary Beth Bail representing Ward Four.

Also present were City Manager Linda Brown, Deputy City Clerk Michelle Loren, City Attorney Kevin Shirk, Bonnie Tew, Rick Rose (BPU), Judy Buzo, Emily Davis, Aimee England, Richard Smith, Nate Rusk (BPU), Matt Durr (Hillsdale Daily News), Russ Martin (WCSR), Brad Benzing (Hillsdale County Commissioners), Don Gambill.

Approval of Agenda

Motion by Councilperson Arnold, supported by Councilperson Sessions, to approve the September 3, 2013 Agenda as presented.

All ayes.

Motion carried.

Public Comment

None

Consent Agenda

The items listed in the Consent Agenda are considered to be routine by the City Council and the City Manager and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Councilmember. In this event, the item will be removed from the Consent Agenda and Council action will be taken separately on said item.

- A. Approval of Bills from August 29, 2013: Claims of \$70,143.39 & Payroll of \$100,713.34.
- B. Committee Reports (Pending Approval):
 1. Finance Minutes of September 3, 2013
 2. BPU Minutes of September 10, 2013
- C. Council Minutes of September 3, 2013

Motion by Councilperson Sessions, supported by Councilperson Sullivan, to approve the Consent agenda as presented Roll call: Councilpersons Bail – yes; Brown – yes; Kinney – yes; Sessions – yes; Sullivan – yes; Watkins – yes; Wolfram – yes; Arnold – yes.

Approved 8-0.

Motion carried.

Communications and Petitions

None

Introduction and Adoption of Ordinances/Public Hearings

None

Unfinished Business

- A. Local Streets Maintenance. City Manager Brown stated two restrictors had been installed in the manholes on State Street; one at Riverdale and one on State Street and the drive approach at 11 Ellen Street had been reconstructed. Mayor Pro Tem Watkins suggested that all of Council review the Storm Sewer/Street Plan and prepare themselves to address street issues after the November election.
- B. Code Enforcement. The August, 2013 Code Enforcement Report was presented to Council. Councilperson Sessions asked for an update on 280 Spring Street as he didn't see it in the report. City Manager Brown stated there are citations issued and she will be meeting with Sergeant Doty in regard to the washer on the porch.

Councilperson Wolfram commented on the amount of home improvement activity seen in and about the City since Council had taken a firm approach to the code enforcement issues within the City. Ms. Wolfram also suggested increasing the dollar amount of fines.

Old Business

None

New Business

- A. Letter of Understanding - Teamsters. City Manager Brown reported that in response to a grant application for funding for a Dial-a-Ride bus, notice was received of a request by the Department of Labor for a Letter of Understanding between the Teamsters and the City with regard to the Dial-a-Ride portion of the contract. This came as a result of the enactment of the Local Financial Stability and Choice Act, the Publicly Funded Health Insurance Contribution Act and other pieces of legislation recently passed in Michigan. In order to submit the requested Letter of Understanding to the DOL in a timely manner, the Mayor and Clerk's signatures were obtained and the letter forwarded. City Manager Brown recommended Council ratify the signatures of the Mayor and Clerk on the Letter of Understanding.

Motion by Councilperson Wolfram, supported by Councilperson Arnold, to ratify the signatures of the Mayor and Clerk on the Letter of Understanding to the Department of Labor.

All ayes.

Motion carried.

- B. Title VI Non-Discrimination Plan. City Manager Linda Brown reported that, inasmuch as the City receives federal funding for various programs, it is required of the City to submit a Title VI Non-Discrimination Plan to be on file to be in compliance with the Civil Rights Restoration Act of 1987. City Manager Brown explained that certain Executive Orders were enacted to insure non-discrimination against low income populations, minority populations and persons who have limited ability to speak, write or understand English. City Manager Brown further stated the Plan identifies Kay Freese, Human Resources Director, as the Title VI Coordinator for compliance purposes and recommended Council approve the plan as presented and authorize the required signatures.

Motion by Councilperson Brown, supported by Councilperson Sessions, to approve the Title VI Non-Discrimination Plan and authorize the required signatures.

All ayes.

Motion carried.

- C. Sexual Abuse Prevention Policy. City Manager Linda Brown explained that a recent audit performed by Travelers Insurance Risk Management indicated the need for a policy regarding Sexual Abuse Prevention. City Manager Brown stated the policy had been distributed to all labor unions with a request for objection within fifteen days. No objections were filed. City Manager Brown presented a proposed policy and recommended Council approve the policy.

Motion by Councilperson Arnold, supported by Councilperson Session, to adopt the Sexual Abuse Prevention Policy.

All ayes.

Motion carried.

- D. Obsolete Property Rehabilitation Act (OPRA) Policy. City Manager Brown stated that, at its July 15, 2013 meeting, Council established OPRA District #1. City Manager Brown presented Council with a policy in order to facilitate the processing of applications and consideration by Council. The policy would allow an exemption of six years for all abatements with consideration for a longer exemption period being given to applications in which the investment exceeded \$500,000 with a maximum of 12 years.

Councilperson Wolfram produced letters of opinion from both prospective business owner, Marty Hubbard and HPG Consultant Dr. Gary Wolfram both suggesting a ten (10) year exemption on all abatements rather than six (6) years.

Motion by Councilperson Brown, supported by Councilperson Sullivan, to approve the OPRA Policy as amended allowing a ten (10) year exemption. Roll call: Councilpersons Brown – yes; Kinney – yes; Sessions – yes; Sullivan – yes; Watkins – yes; Wolfram – yes; Arnold – yes; Bail – yes.

Approved 8-0.

Motion carried.

- E. Resolution Regarding Installment Purchase Agreement – BPU. City Manager Linda Brown recommended Council adopt Resolution #3145 for the Installment Purchase Agreement authorizing the purchase of an infrastructure upgrade for the Board of Public Utilities as approved at the August 5, 2013 meeting.

Councilperson Arnold questioned the interest to be paid over the 15 year period and disapproved of the amount.

Motion by Councilperson Brown, supported by Councilperson Sullivan, to adopt Resolution #3145, Installment Purchase Agreement – BPU. Roll call: Councilpersons Kinney – yes; Sessions – yes; Sullivan – yes; Watkins – yes; Wolfram – yes; Arnold – no; Bail – yes; Brown – yes.

Approved 7-1.

Motion carried.

- F. Hartzell Veneer Products, LLC Industrial Facilities Tax Exemption – Set Public Hearing. City Manager Linda Brown reported that, on August 27, 2013 the City Clerk received an application from Hartzell Veneer Products, LLC for an Industrial Facilities Tax Exemption. City Manager Brown recommended Council set October 7, 2013 at 7:00 p.m. as the date and time to conduct the public hearing on Hartzell Veneer Products, LLC's application for an Industrial Facilities Tax Exemption.

Motion by Councilperson Arnold, supported by Councilperson Sessions, to set October 7, 2013 at 7:00 p.m. as the date and time to conduct the public hearing on Hartzell Veneer Products, LLC's application for an Industrial Facilities Tax Exemption.

All ayes.

Motion carried.

G. Award of Bid – Charles Street Reconstruction. City Manager Linda Brown stated bids were recently solicited by Fleis & Vandenbrink to complete the Charles Street reconstruction. A bid opening was held on Thursday, September 12, 2013. Concord Excavating & Grading submitted the low bid at \$279,932.00. City Manager Brown recommended Council award the bid to Concord Excavating & Grading in the amount of \$279,932.00 and reiterated that BPU's share of the cost by way of water main work will be \$70,400.00, reducing the City's cost to \$209,532.00.

Motion by Councilperson Brown, supported by Councilperson Sullivan, to award the Charles Street Reconstruction Bid to Concord Excavation & Grading in the amount of \$279,932.00 and authorize the Mayor and Clerk's signatures on the contract. Roll call: Councilpersons Sessions – yes; Sullivan – yes; Watkins – yes; Wolfram – yes; Arnold – yes; Bail – yes; Brown – yes; Kinney – yes.

Approved 8-0.

Motion carried.

Miscellaneous

None

General Public Comment

Aimee England, 101 N. West Street, commented that parking on the north side of Bacon between Manning and Bacon Streets during school release time creates a traffic hazard for pedestrians, mainly school children. Ms. England went on to bring a property in disrepair to Council's attention.

Richard Smith, 63 N. Broad Street, asked for an update on properties at 55 and 72 Broad St. in regard to code enforcement.

Council Comment

Councilperson Brown agreed with Councilperson Wolfram's comment regarding visible improvement with code enforcement. Councilperson Brown stated that she too had been approached by her constituents stating they noticed people had been getting busy making improvements. Councilperson Brown commended Council members for their push to improve on code enforcement.

Adjournment

Motion by Councilmember Arnold, seconded by Councilmember Sessions, to adjourn.

Motion carried.

8:00 p.m.

Brian Watkins, Mayor Pro Tem

Michelle Loren, Deputy Clerk

**Hillsdale City Offices
Hillsdale City Hall
Hillsdale, MI 49242**

September 24, 2013

Just a note to let you know what a terrific job you do with the hanging baskets that the Hillsdale Garden Club have provided for the enjoyment of all passing through our city.

Our club had one condition when we proposed this addition to our city beautification projects--that the city would assume the responsibility to keep them watered through the summer until the fair was over. This is a very tough job, but you have been diligent and our baskets are so much more beautiful than most we see in neighboring towns.

As a proud Hillsdale couple that enjoy your efforts, please pass on our gratitude to all the people from the city that keep these beautiful flowers so eye appealing.

Sincerely,



**Connie & Marty Brumbaugh
2578 Lakeshore Drive
Hillsdale, MI 49242**

City of Hillsdale

Agenda Item Summary

Meeting Date: **October 7, 2013**

Agenda Item #10: **Introduction of Ordinances/Public Hearing**
 Hartzell Veneer Products, LLC – IFT
 (Public Hearing) (Resolution)

BACKGROUND:

On August 27, 2013 the City Clerk received an application from Hartzell Veneer Products, LLC for an Industrial Facilities Tax Exemption and Council set October 7, 2013 as the date and time to conduct the public hearing regarding the request.

I have included the Application from which you can see that Hartzell will be investing \$2,772,000 in an expansion of its existing facility at 282 Industrial Drive. I have also included the information prepared by the Assessor detailing the impact on taxes for the period of the exemption. Hartzell is requesting a twelve (12) year abatement. Kyle Smith has prepared a memo documenting that the EDC met regarding this request and have recommended that Council grant the abatement for the full amount of time requested.

If you refer to the attached information provided by the Assessor, you can see that by granting the exemption for the full twelve (12) years, the taxes foregone by the City total \$73,881.99. The breakdown on the taxes between real and personal property is \$21,846.75 for real property and \$52,035.24 for personal property.

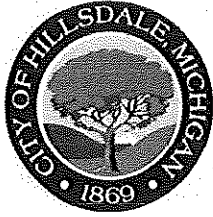
RECOMMENDATION:

The projected job creation at this time is forty (40) new positions. As I mentioned above, granting the exemption for the full twelve (12) year period would mean that the City would forgive \$73,881.99. Averaging that amount over the twelve (12) years equals \$6,156.83 per year. An investment of \$6,156.83 per year to provide forty (40) new jobs for citizens seems justified and, accordingly, I am recommending that Council grant the twelve (12) year abatement.

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TO: City Council
FROM: Business Review Committee
DATE: September 24, 2013
RE: Industrial Facilities Exemption – Hartzell Veneer Products LLC.

Background: An application for consideration of Industrial Facilities Exemption Certificate(s) was received by the City Clerk's Office as of August 27, 2013 from Hartzell Veneer Products LLC.

Overall investment has been claimed in the amount of \$522,000 (real property) and \$2,250,000 (personal property) for a total investment of \$2,772,000 true cash value. The request is for an exemption(s) from ad valorem taxation pursuant to Public Act 198.

These projects will allow the industry to be competitive in this location and therefore create approximately 40 position(s) within our jurisdiction.

Recommendation: To review the application in relation to any existing abatements and past expectations for projected employment. The Business Review Committee of the Economic Development Corporation (EDC) met September 24, 2013 for the purpose of reviewing these applications. Based on their current scoring model, **it is recommended that the local unit approve the \$2.772 million project for the amount requested for a length of twelve (12) years.** The application was subjected to the criteria established by EDC for reviewing IFTs and has been found to qualify for the full 12 year abatement, based primarily upon the magnitude of the investment, number of jobs created, and all other factors respectively.

Local governmental approval is then subject to State approval.

Fiscal Impact: See Assessor's memo.

Kyle Smith,

Acting Secretary, Business Review Committee (EDC)
City Zoning Administrator



TO: City Manager
FROM: City Assessor
DATE: September 27, 2013
RE: Application, Industrial Facilities Tax Exemption – Hartzell Veneer Products LLC

Background: An application for consideration of an Industrial Facilities Tax Exemption Certificate was received by the City Clerk's Office as of August 27, 2013 from Hartzell Veneer Products LLC. The request is for an exemption from ad valorem taxation on a 35,000 square foot addition to the building and installation of new machinery and equipment at 282 Industrial Drive, pursuant to Public Act 198 of 1974.

Overall investment has been claimed in the amount of \$522,000 for real property and \$2,250,000 for personal property, for a total investment of \$2,772,000. Hartzell Veneer Products LLC currently receives no property tax abatements from the City of Hillsdale. They are relocating their production facility from Benton, Arkansas.

Eight (8) Industrial Facilities Tax Exemptions were previously granted at this site to Southern Michigan Tool & Machine between 1989 and 2006. In 2008, Southern Michigan Turning requested a transfer of most of the remaining active exemption certificates into their name. All except one of those exemption certificates will have expired as of December 30, 2013. Southern Michigan Turning relocated their operation to Jackson, Michigan in June of 2012.

The 2013 ad valorem taxable value for this location is \$212,360 for the real property (the personal property value is currently in dispute as Southern Michigan Turning claims to have removed all of their equipment prior to December 31, 2012). IFT Real taxable value in the amount of \$143,420 will be returned to the ad valorem roll beginning in 2014 with the expiration of Certificate Number 2001-516.

The aggregate state equalized valuation of property exempt under certificates previously granted and currently in force does not exceed 5% of the total state equalized value of the City. In the estimation of the assessor, granting the requested exemption(s) shall not have the effect of substantially impeding the operation of the City or impairing the financial soundness of any affected taxing unit.

Not more than 60 days after receipt by the clerk, Council must either approve or disapprove the application by resolution. A public hearing has been set for October 7, 2013 to hear comments from any interested persons. If disapproved, the reasons must be included in the resolution. The applicant may appeal disapproval by the local unit to the State Tax Commission. If the application is approved by Council, the Clerk must forward the application and all required attachments to the State Tax Commission for a final determination.

Fiscal Impact: See attached worksheet.

Applicant:	Hartzell Veneer Products LLC			
Date Received:	August 27, 2013			
Property Address:	282 Industrial Dr			
Real Property Investment:	\$	522,000		
Personal Property Investment:	\$	2,250,000		
Real Property Classification:	Industrial			
	Real & Personal City Taxes Foregone	Cumulative City Taxes Foregone	Real & Personal Taxes Foregone - All Entities	Cumulative Taxes Foregone - All Entities
1 Year	\$ 9,397.23	\$ 9,397.23	\$ 21,034.86	\$ 21,034.86
2 Year	\$ 8,286.70	\$ 17,683.93	\$ 18,802.88	\$ 39,837.74
3 Year	\$ 7,511.87	\$ 25,195.80	\$ 17,238.45	\$ 57,076.19
4 Year	\$ 6,904.91	\$ 32,100.71	\$ 16,007.79	\$ 73,083.98
5 Year	\$ 6,381.87	\$ 38,482.58	\$ 14,944.02	\$ 88,028.00
6 Year	\$ 5,942.76	\$ 44,425.34	\$ 14,047.14	\$ 102,075.13
7 Year	\$ 5,587.58	\$ 50,012.92	\$ 13,317.14	\$ 115,392.27
8 Year	\$ 5,316.32	\$ 55,329.24	\$ 12,754.04	\$ 128,146.31
9 Year	\$ 4,961.14	\$ 60,290.38	\$ 12,024.04	\$ 140,170.35
10 Year	\$ 4,773.81	\$ 65,064.20	\$ 11,627.82	\$ 151,798.17
11 Year	\$ 4,502.56	\$ 69,566.76	\$ 11,064.72	\$ 162,862.89
12 Year	\$ 4,315.23	\$ 73,881.99	\$ 10,668.50	\$ 173,531.38
Maximum Tax Impact (12 Year Abatement)	\$ 73,881.99		\$ 173,531.38	

Other Property At This Location			
Ad Valorem Parcels at this Location:	2013 State Equalized Value	2013 Taxable Value	Comments
006-221-226-11	212,360	212,360	Real property owned by Southern Michigan Turning Inc
006-900-234-20	32,710	32,710	Personal Property - SMT Investment Inc
006-900-234-50	64,890	64,890	Personal Property - Southern Michigan Turning
Total:	309,960	309,960	
Previously Granted Certificates & Other Special Act Parcels at this Location:			
006-901-516-00	143,420	143,420	2001-516 Real (exp 12/30/2013) Southern Michigan Turning Inc
006-906-284-05	1,110	1,110	2006-284 Personal (exp 12/30/2018) Southern Michigan Tool & Machine
Total:	144,530	144,530	
Total Value of Properties at this Location:	454,490	454,490	
Is Property in LDFA?	Yes		
Is Property in TIFA?	No		

Applicant: Hartzell Veneer Products L I

Date Received: August 27, 2013

Property Address: 282 Industrial Dr

Cost of Investment: \$ 522,000.00

Real Property Classification: Industrial

Tax	Year 1		2014		Taxable Value 258,390
	Millage Rate*	Tax Amount	With IET		
			Without IET	With IET	
Summer					
City Operating	14.9205	\$ 3,855.31	7.46025	\$ 1,927.65	\$ 1,927.65
Library	0.9947	\$ 257.02	0.48735	\$ 128.51	\$ 128.51
County Operating	4.9552	\$ 1,280.37	2.47760	\$ 640.19	\$ 640.19
Stated Education Tax	6.0000	\$ 1,550.34	6.00000	\$ 1,550.34	\$ -
School Operating	9.0000	\$ 2,325.51	4.50000	\$ 1,162.76	\$ 1,162.76
School Building/Site	0.9994	\$ 258.23	0.49970	\$ 129.12	\$ 129.12
ISD General	0.1337	\$ 34.55	0.06685	\$ 17.27	\$ 17.27
ISD Special Ed	1.5000	\$ 387.59	0.75000	\$ 193.79	\$ 193.79
ISD Vocational Ed	0.4459	\$ 115.22	0.22295	\$ 57.61	\$ 57.61
Administration Fee	1%	\$ 100.64	1%	\$ 58.07	\$ 42.57
Total Summer	38.9494	\$ 10,164.78	22.47470	\$ 5,865.31	\$ 4,299.47
Winter					
County Medical Care Facility	0.6000	\$ 155.03	0.30000	\$ 77.52	\$ 77.52
County Medical Care Facility 2006	0.3500	\$ 90.44	0.17500	\$ 45.22	\$ 45.22
County Ambulance	0.2500	\$ 64.60	0.12500	\$ 32.30	\$ 32.30
County Ambulance 2006	0.1500	\$ 38.76	0.07500	\$ 19.38	\$ 19.38
County Senior Services	0.4968	\$ 128.37	0.24840	\$ 64.18	\$ 64.18
County Senior Services 2008	0.5000	\$ 129.20	0.25000	\$ 64.60	\$ 64.60
School Operating	9.0000	\$ 2,325.51	4.50000	\$ 1,162.76	\$ 1,162.76
School Building/Site	0.9994	\$ 258.23	0.49970	\$ 129.12	\$ 129.12
ISD General	0.1337	\$ 34.55	0.06685	\$ 17.27	\$ 17.27
ISD Special Ed	1.5000	\$ 387.59	0.75000	\$ 193.79	\$ 193.79
ISD Vocational Ed	0.4459	\$ 115.22	0.22295	\$ 57.61	\$ 57.61
Administration Fee	1%	\$ 100.64	1%	\$ 58.07	\$ 42.57
Total Winter	14.4258	\$ 3,764.76	7.21290	\$ 1,882.38	\$ 1,882.38
GRAND TOTALS	53.3752	\$ 13,929.53	29.68760	\$ 7,747.69	\$ 6,181.85

*Rates based on most recent information available

**Real Property Depreciation based on 1% per year - for Industrial real improvements actually ranges from 1% to 4% per year depending on type of construction and use.

Year	Standard Depreciation*	Taxable Value	City Operating Foregone Annually	Cumulative City Taxes Foregone	Total Taxes Foregone Annually	Cumulative Total Taxes Foregone
2	0.98	255,780	\$ 1,908.18	\$ 3,895.84	\$ 6,119.40	\$ 17,901.25
3	0.97	253,170	\$ 1,889.71	\$ 5,724.55	\$ 6,056.96	\$ 18,359.21
4	0.96	250,560	\$ 1,869.24	\$ 7,593.79	\$ 5,904.52	\$ 24,352.72
5	0.95	247,950	\$ 1,849.77	\$ 9,443.56	\$ 5,752.07	\$ 30,294.80
6	0.94	245,340	\$ 1,830.30	\$ 11,273.86	\$ 5,600.63	\$ 36,154.42
7	0.93	242,730	\$ 1,810.83	\$ 13,094.69	\$ 5,449.19	\$ 41,961.62
8	0.92	240,120	\$ 1,791.36	\$ 14,876.04	\$ 5,297.75	\$ 47,706.36
9	0.91	237,510	\$ 1,771.88	\$ 16,647.92	\$ 5,146.30	\$ 53,388.66
10	0.90	234,900	\$ 1,752.41	\$ 18,400.33	\$ 5,000.86	\$ 59,008.52
11	0.89	232,290	\$ 1,732.94	\$ 20,133.28	\$ 4,857.42	\$ 64,585.94
12	0.88	229,680	\$ 1,713.47	\$ 21,846.75	\$ 4,714.97	\$ 70,060.91

Maximum Tax Dollar Impact if approved for 12-year abatement: **\$ 21,846.75** **\$ 70,060.91**
City Operating Total All Entities

Applicant: Hartzell Veneer Products LLC
Date Received: August 27, 2013
Property Address: 282 Industrial Dr
Cost of Investment: \$ 2,250,000.00

Real Property Classification: Industrial

Tax	Year 1	2014	Standard Depreciation 0.82	Millage Rate*	Tax Amount	Taxable Value 1,001,250	Taxes Foregone
Summer							
City Operating	14.9205	\$ 14,939.15	7.46025	\$ 7,460.25	\$ 7,469.58	\$ 7,469.58	
Library	0.9947	\$ 995.94	0.49735	\$ 497.35	\$ 497.97	\$ 497.97	
County Operating	4.9532	\$ 4,961.39	2.47760	\$ 2,480.70	\$ 2,480.70	\$ 2,480.70	
Stated Education Tax	0.0000	\$ -	0.00000	\$ -	\$ -	\$ -	
School Operating	0.0000	\$ -	0.00000	\$ -	\$ -	\$ -	
School Building/Site	0.9994	\$ 1,000.65	0.49970	\$ 500.32	\$ 500.32	\$ 500.32	
ISD General	0.1337	\$ 133.87	0.06685	\$ 66.93	\$ 66.93	\$ 66.93	
ISD Special Ed	1.5000	\$ 1,501.88	0.75000	\$ 750.94	\$ 750.94	\$ 750.94	
ISD Vocational Ed	0.4459	\$ 446.46	0.22295	\$ 223.23	\$ 223.23	\$ 223.23	
Administration Fee	1%	\$ 239.79	1%	\$ 119.90	\$ 119.90	\$ 119.90	
Total Summer	23.9494	\$ 24,213.13	11.97470	\$ 12,109.57	\$ 12,109.57	\$ 12,109.57	
Winter							
County Medical Care Facility	0.6000	\$ 600.75	0.30000	\$ 300.38	\$ 300.38	\$ 300.38	
County Medical Care Facility 2006	0.3500	\$ 350.44	0.17500	\$ 175.22	\$ 175.22	\$ 175.22	
County Ambulance	0.2500	\$ 250.31	0.12500	\$ 125.16	\$ 125.16	\$ 125.16	
County Ambulance 2006	0.1500	\$ 150.19	0.07500	\$ 75.09	\$ 75.09	\$ 75.09	
County Senior Services	0.4969	\$ 497.42	0.24840	\$ 248.71	\$ 248.71	\$ 248.71	
County Senior Services 2008	0.5000	\$ 500.63	0.25000	\$ 250.31	\$ 250.31	\$ 250.31	
School Operating	0.0000	\$ -	0.00000	\$ -	\$ -	\$ -	
School Building/Site	0.9994	\$ 1,000.65	0.49970	\$ 500.32	\$ 500.32	\$ 500.32	
ISD General	0.1337	\$ 133.87	0.06685	\$ 66.93	\$ 66.93	\$ 66.93	
ISD Special Ed	1.5000	\$ 1,501.88	0.75000	\$ 750.94	\$ 750.94	\$ 750.94	
ISD Vocational Ed	0.4459	\$ 446.46	0.22295	\$ 223.23	\$ 223.23	\$ 223.23	
Administration Fee	1%	\$ 54.33	1%	\$ 27.16	\$ 27.16	\$ 27.16	
Total Winter	5.4258	\$ 5,486.91	2.71290	\$ 2,743.46	\$ 2,743.46	\$ 2,743.46	
GRAND TOTALS	29.3752	\$ 29,706.04	14.68760	\$ 14,853.02	\$ 14,853.02	\$ 14,853.02	

* Rates based on most recent information available.

Year	Standard Depreciation	Taxable Value	City Operating Foregone Annually	Cumulative City Taxes Foregone	Total Taxes Foregone Annually	Cumulative Total Taxes Foregone
2	0.76	855,000	\$ 6,378.51	\$ 13,848.09	\$ 12,683.48	\$ 27,536.50
3	0.67	753,750	\$ 5,623.16	\$ 19,471.25	\$ 11,181.49	\$ 38,717.99
4	0.60	675,000	\$ 5,035.67	\$ 24,506.92	\$ 10,013.27	\$ 48,731.25
5	0.54	607,500	\$ 4,532.10	\$ 29,039.02	\$ 9,011.94	\$ 57,743.20
6	0.49	551,250	\$ 4,112.46	\$ 33,151.49	\$ 8,177.50	\$ 65,920.70
7	0.45	506,250	\$ 3,776.75	\$ 36,928.24	\$ 7,599.95	\$ 73,430.66
8	0.42	472,500	\$ 3,524.97	\$ 40,453.21	\$ 7,009.29	\$ 80,439.95
9	0.38	437,500	\$ 3,189.26	\$ 43,642.46	\$ 6,341.74	\$ 86,781.69
10	0.36	405,000	\$ 3,021.40	\$ 46,663.86	\$ 6,007.96	\$ 92,789.65
11	0.33	371,250	\$ 2,769.62	\$ 49,433.48	\$ 5,507.30	\$ 98,296.95
12	0.31	348,750	\$ 2,601.76	\$ 52,035.24	\$ 5,123.52	\$ 103,420.47

Maximum Tax Dollar Impact if approved for 12-year abatement:
City Operating \$ 52,035.24
Total All Entities \$ 103,470.47

Previously Granted Certificates Currently In Force:

Applicant	Certificate #	Approved Real	Real Expires	Parcel # Real	2014		2014		2014		2014 Estimated SEV Total
					Estimated SEV Real	Approved Personal	Personal Expires	Parcel # Personal	Estimated SEV Personal	Approved Total	
Precision Gage Inc	2001-266	-	N/A	N/A	-	1,016,155	2013	006-901-266-05	-	1,016,155	-
Southern Michigan Turning Inc	2001-516	382,719	2013	006-901-516-00	-	435,866	2011	006-901-516-05	-	818,585	-
Bob Evans Farms Inc	2001-557	-	N/A	N/A	-	44,794	2013	006-901-557-05	-	44,794	-
Precision Gage Inc	2002-071	-	N/A	N/A	-	259,750	2013	006-902-071-05	-	259,750	-
Southern Michigan Tool & Machine	2002-173	-	N/A	N/A	-	216,635	2013	006-902-173-05	-	216,635	-
Camabria Tool & Machine Inc	2002-179	-	N/A	N/A	-	89,200	2013	006-902-179-05	-	89,200	-
Camabria Tool & Machine Inc	2002-321	-	N/A	N/A	-	89,750	2013	006-902-321-05	-	89,750	-
Precision Gage Inc	2003-108	-	N/A	N/A	-	1,364,900	2015	006-903-108-05	214,580	1,364,900	214,580
Stockhouse Corporation	2003-211	-	N/A	N/A	-	63,890	2014	006-903-211-05	-	63,890	-
Camabria Tool & Machine Inc	2003-455	-	N/A	N/A	-	88,977	2014	006-903-455-05	14,680	88,977	14,680
Precision Gage Inc	2004-205	800,000	N/A	006-904-205-00	445,400	793,150	2018	006-904-205-05	126,650	1,593,150	572,050
Metalist Inc	2004-251	-	N/A	N/A	-	12,890	2013	006-904-251-05	-	12,890	-
Fairway Products	2004-309	-	N/A	N/A	-	65,000	2014	006-904-309-05	11,700	65,000	11,700
Venture Holdings	2004-425	-	N/A	N/A	-	282,953	2016	006-904-425-05	-	282,953	-
Auto Rack Technologies Inc	2004-450	-	N/A	N/A	-	92,147	2014	006-904-450-05	19,350	92,147	19,350
Precision Gage Inc	2004-536	-	N/A	N/A	-	1,637,941	2016	006-904-536-05	236,310	1,637,941	236,310
Foamade Industries	2005-386	-	N/A	N/A	-	170,389	2017	006-905-386-05	-	170,389	-
Cobra Motorcycles Inc	2006-027	-	N/A	N/A	-	617,703	2018	006-906-027-05	47,000	617,703	47,000
Fairway Products	2006-284	-	N/A	N/A	-	145,448	2017	006-906-284-05	30,540	145,448	30,540
Southern Michigan Tool & Machine	2006-348	-	N/A	N/A	-	1,657,983	2018	006-906-348-05	1,010	1,657,983	1,010
Camabria Tool & Machine Inc	2006-431	-	N/A	N/A	-	196,923	2018	006-906-431-05	32,490	196,923	32,490
Precision Gage	2006-522	-	N/A	N/A	-	957,639	2018	006-906-522-05	201,150	957,639	201,150
Cadence Innovations	2007-142	-	N/A	N/A	-	2,046,824	2019	006-907-142-05	431,820	2,046,824	431,820
Edge Cylinder Head	2007-232	-	N/A	N/A	-	122,500	2017	006-907-232-05	-	122,500	-
Recreation Creations Inc	2007-441	-	N/A	N/A	-	50,457	2016	006-907-441-05	14,230	50,457	14,230 listed as twp
Cobra Motorcycles Inc	2007-693	-	N/A	N/A	-	57,195	2018	006-907-693-05	25,738	57,195	25,738
Bob Evans Farms Inc	2008-293	-	N/A	N/A	-	715,475	2018	006-908-293-05	58,400	715,475	58,400
Recreation Creations Inc	2008-354	-	N/A	N/A	-	181,517	2017	006-908-354-05	46,430	181,517	46,430
Precision Gage Inc	2008-355	-	N/A	N/A	-	472,030	2018	006-908-355-05	47,530	472,030	47,530
Abrasive Materials LLC	2008-467	-	N/A	N/A	-	65,658	2017	006-908-467-05	16,090	65,658	16,090
Seranton Machine Inc	2009-349	118,195	N/A	006-909-349-00	59,100	242,592	2020	006-909-349-05	-	360,787	59,100 listed as twp
Precision Gage	2011-110	-	N/A	N/A	-	505,419	2023	006-911-110-05	169,320	505,419	169,320
Cobra Motorcycles Inc	2011-159	-	N/A	006-911-159-00	24,130	48,250	2023	N/A	-	48,250	24,130 ?????
Foust Electro Mold Inc	2011-587	-	N/A	N/A	-	98,075	2021	006-911-587-05	33,840	98,075	33,840
Precision Gage	2012-097	292,088	N/A	006-912-097-00	146,040	1,979,669	2024	006-912-097-05	752,270	2,271,757	898,310
General Automatic Machine Products Company	2012-298	-	N/A	N/A	-	545,000	2023	006-912-298-05	188,430	545,000	188,430
Cobra Moto LLC	2013-131	-	N/A	N/A	-	25,990	pending	006-913-131-05	9,880	25,990	9,880 pending state approval
Cobra Moto LLC	2013-xxx	-	N/A	N/A	-	36,313	2024	006-913-777-05	16,159	36,313	16,159 pending state approval
Cobra Moto LLC	2013-xxx	-	N/A	N/A	-	140,301	2019	006-913-777-05	62,434	140,301	62,434 pending state approval
Hertzell Veneer Products LLC	2013-xxx	522,000	????	006-913-777-00	258,930	2,772,000	????	006-913-777-05	1,001,250	3,294,000	1,260,180 pending city approval
Previously Granted Certificate Totals + this request:		2,115,002			933,600	22,942,348			3,809,281	25,057,350	4,742,881

2013 Total City SEV: 1,444,951,780
% of 2014 Estimated SEV of Tax Abatements to 2013 City Total SEV: 3.27%

RESOLUTION NO. _____

Minutes of a regular meeting of the Council of the City of Hillsdale, held on October 7, 2013, at City Hall, 97 North Broad Street, in Hillsdale, Michigan, at 7:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by: _____ and supported by: _____.

Resolution Approving Application of Hartzell Veneer Products LLC for Industrial Facilities Exemption Certificate for a New Facility

WHEREAS, pursuant to PA 198 of 1974, as amended, after a duly noticed public hearing held on January 13, 1975, this Council of the City of Hillsdale by resolution established Industrial Development District Number 1; and

WHEREAS, Hartzell Veneer Products LLC has filed an application for an Industrial Facilities Exemption Certificate with respect to a new facility to be acquired and installed within the Industrial Development District Number 1; and

WHEREAS, before acting on said application, the City of Hillsdale held a hearing on October 7, 2013, at the City Hall, 97 North Broad Street, in Hillsdale, Michigan, at 7:00 p.m., at which hearing the applicant, the Assessor and a representative of the affected taxing units were given written notice and were afforded an opportunity to be heard on said application; and

WHEREAS, construction of the facility and installation of new machinery and equipment had not begun earlier than six (6) months before August 27, 2013, the date of acceptance of the application for the Industrial Facilities Exemption Certificate; and

WHEREAS, completion of the facility is calculated to and will, at the time of issuance of the certificate, have the reasonable likelihood to retain, create or prevent the loss of employment in the City of Hillsdale; and

WHEREAS, the aggregate SEV of real and personal property exempt from ad valorem taxes within the City of Hillsdale, after granting this certificate, will not exceed 5% of an amount equal to the sum of the SEV of the unit, plus the SEV of personal and real property thus exempted.

NOW, THEREFORE, BE IT RESOLVED BY the Council of the City of Hillsdale that:

1. **The Council finds and determines that the granting of the Industrial Facilities Exemption Certificate considered together with the aggregate amount of certificates previously granted and currently in force under PA 198 of 1974, as amended and PA 225 of 1978, as amended shall not have the effect of substantially impeding the operation of the City of Hillsdale, or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the City of Hillsdale.**
2. The application from Hartzell Veneer Products for an Industrial Facilities Exemption Certificate, with respect to a New Facility on the following described parcel of real property situated within the Industrial Development District, to wit:

LOT 36, HILLSDALE INDUSTRIAL PARK NO 3, according to the Plat thereof, as recorded in LIBER 10 of Plats, Pages 36 & 37, Hillsdale County Records. EXCEPTING THEREFROM: Beginning at the Northeast corner of said Lot 36; thence South 00 degrees 03 minutes 30 seconds East, along the Easterly line of said Lot 36, 230.00 feet to the Northerly right-of-way line of Industrial Drive; thence South 89 degrees 42 minutes 26 seconds West, along the Northerly right-of-way line of Industrial Drive, 33.00 feet; thence North 00 degrees 03 minutes 30 seconds West, 230.00 feet to the North

line of said Lot 36; thence North 89 degrees 42 minutes 26 seconds East, along the North line of said Lot 36, 33.00 feet to the Point of Beginning.

be and the same is hereby approved.

3. The Industrial Facilities Exemption Certificate, when issued, shall be and remain in force for a period of 12 years.

AYES: _____
NAYS: _____

RESOLUTION DECLARED ADOPTED.

Douglas G. Moon - Mayor

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Council of the City of Hillsdale, County of Hillsdale, Michigan, at a regular meeting held on October 7, 2013.

Michelle Loren – Deputy Clerk

City of Hillsdale Agenda Item Summary

Meeting Date: **October 7, 2013**

Agenda Item #10: **New Business – A – Approval of Hydro-Electric Power Purchase
(Resolution)**

BACKGROUND:

The Michigan South Central Power Agency has previously entered into a Power Purchase Agreement with N.E.W. Hydro, LLC as evidenced by the enclosed Purchase Agreement and Direct Agreement. The City of Hillsdale is a member of the Joint Agency known as the Michigan South Central Power Agency and accordingly, Council is being requested to pass a resolution approving the Agreement.

BPU Director Rick Rose has provided a memo, which I have also enclosed, explaining that this agreement is a part of MSCPA's overall renewable energy portfolio. The Board of Public Utilities approved the resolution recently and recommends that Council pass the resolution.

RECOMMENDATION:

I also recommend that Council pass the enclosed resolution.

Memo

To: Mayor and Council
From: Rick J. Rose
CC: City Manager
Date: 9/30/2013
Re: Resolution Approving Hydro-Electric Power Purchase

Please find paperwork dealing with a power purchase agreement between MSCPA and N.E.W. Hydro, LLC for the energy output from two hydro facilities located on the Oconto River in Oconto County, Wisconsin. These facilities with a combined nameplate rating of 3,640 kW are another piece of our renewable portfolio running for the next twenty years at \$47 per mW for the first 10 years then increasing to \$48 the remainder of the contract. This is another small piece in the assembly of a larger renewable portfolio for the Hillsdale community and other MSCPA members.

The Hillsdale Board of Public Utilities approved the attached Resolution at its September 10, 2013 meeting and requests council's approval of same.

DIRECT AGREEMENT

This DIRECT AGREEMENT (as amended, modified or supplemented from time to time, this "Consent"), dated as of June 6, 2013, is executed by Michigan South Central Power Agency, a Michigan public body corporate and joint agency existing under Michigan PA 448 of 1976, as amended ("Contracting Party"), N.E.W. HYDRO, LLC, a Wisconsin limited liability company ("Assignor"), and ING CAPITAL LLC, as Collateral Agent (in its capacity as collateral agent for the Secured Parties, as defined below, "Collateral Agent") for the Secured Parties (as defined below).

A. Assignor has entered into that certain Credit and Guaranty Agreement (as may be amended, restated, supplemented or modified from time to time, the "Credit Agreement"), dated as of September 14, 2012 the date hereof, by and among Assignor, as borrower, certain subsidiaries of Assignor, as guarantors, the lenders party thereto from time to time (the "Secured Parties"), and Collateral Agent, as administrative agent, collateral agent, and lead arranger, pursuant to which the Secured Parties have agreed to provide financing secured by a portfolio of hydroelectric projects, including the one commonly known as Oconto Falls (the "Project").

B. Assignor has entered into that certain Power Purchase Agreement, dated as of June 6, 2013 (as amended, amended and restated, supplemented or otherwise modified from time to time in accordance with the terms thereof and hereof, the "Agreement") with Contracting Party;

C. As collateral security for all obligations of Assignor to the Secured Parties under the Credit Agreement and related documents, Assignor has granted to Collateral Agent a first-priority security interest in all of its right, title and interest in, to and under the Agreement (the "Assigned Interest") pursuant to that certain Pledge and Security Agreement, dated as of the date hereof (as amended, modified or supplemented from time to time, the "Security Agreement"), made by Assignor in favor of Collateral Agent for the benefit of the Secured Parties.

D. It is a requirement under the Credit Agreement that Contracting Party and the other parties hereto shall have executed this Consent.

NOW THEREFORE, in consideration of the foregoing and the mutual agreements contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto hereby agree, notwithstanding anything in the Agreement to the contrary, as follows:

1. Consent and Agreement. Contracting Party:
 - a. consents to the assignment of the Assigned Interest as collateral security to Collateral Agent;

b. acknowledges the right (but not the obligation) of Collateral Agent in the exercise of its rights and remedies under the Security Agreement to, upon notice to Contracting Party that an Event of Default has occurred and is continuing under the Credit Agreement, make all demands, give all notices, take all actions and exercise all rights of Assignor under the Agreement, and agrees to accept any such exercise; provided, however, that, insofar as Collateral Agent exercises any of its rights under the Agreement or makes any claims with respect to payments or other obligations under the Agreement, the terms and conditions of the Agreement applicable to such exercise of rights or claims shall apply to Collateral Agent to the same extent as to Assignor;

c. agrees not to (i) cancel or terminate the Agreement or suspend performance of its services thereunder, except as provided in the Agreement or by operation of law and, in any event, except as in accordance with Section 4 of this Consent; (ii) consent to or accept any cancellation or termination of the Agreement by Assignor without the prior written consent of the Collateral Agent, except as provided in the Agreement and in accordance with Section 4 of this Consent; or (iii) except as specifically permitted by the Agreement, sell, assign or otherwise dispose (by operation of law or otherwise) of any part of its right, title or interest in the Agreement, in each case without the prior written consent of Collateral Agent (such consent not to be unreasonably withheld);

d. agrees not to amend, supplement or modify the Agreement in any material respect (which, for the avoidance of doubt, excludes immaterial change orders or amendments) without the prior written consent of Collateral Agent (such consent not to be unreasonably withheld or delayed); and

e. agrees to promptly deliver to Collateral Agent copies of all notices of default, suspension or termination delivered by Contracting Party under the Agreement.

2. Assignor's Acknowledgement. Assignor acknowledges and agrees that Contracting Party is permitted to perform its obligations under the Agreement upon Collateral Agent's exercise of Assignor's rights in accordance with this Consent, and that Contracting Party shall bear no liability to Assignor solely as a result of performing its obligations under the Agreement upon such exercise by Collateral Agent.

3. Transferees. Contracting Party agrees that if Collateral Agent shall notify Contracting Party in writing that as a result of foreclosure (whether judicial or nonjudicial), deed-in-lieu-of-foreclosure or other sale or transfer of the Assigned Interest, Collateral Agent or any other applicable purchaser, successor, assignee or designee (in each case, a "Transferee") is to succeed to Assignor's rights in the Assigned Interest, then the Transferee shall be substituted for Assignor under the Agreement and Contracting Party shall (a) recognize the Transferee as its counterparty under the Agreement and (b) continue to perform its obligations under the Agreement in favor of the Transferee; provided, however, that such Transferee has assumed in writing all of Assignor's obligations under the Agreement (including the obligation to cure any then-existing payment defaults within the time permitted in the Agreement subject to Section 4), other than any obligations which by their nature are incapable of being cured and as to which failure to perform does not materially and adversely affect Contracting Party, and has the ability, experience and financial condition necessary to perform under the Agreement (which ability,

experience and financial condition shall be deemed sufficient if no worse than Assignor's immediately prior to the transfer from Assignor). If Collateral Agent or an entity controlled by Collateral Agent or one or more of the Secured Parties is the initial Transferee, such initial Transferee shall have the right to assign all of its interest in the Agreement to any subsequent Transferee, provided such subsequent Transferee has assumed in writing all of the initial Transferee's obligations under the Agreement (including the obligation to cure any then-existing payment defaults within the time permitted in the Agreement subject to Section 4), other than any obligations which by their nature are incapable of being cured and as to which failure to perform does not materially and adversely affect Contracting Party, and has the ability, experience and financial condition necessary to perform under the Agreement (which ability, experience and financial condition shall be deemed sufficient if no worse than Assignor's immediately prior to the transfer from Assignor). Upon such assignment, the initial Transferee shall be released from any further liability under the Agreement.

4. Right to Cure. In the event of a default or breach by Assignor in the performance of any of its obligations under the Agreement, or upon the occurrence or non-occurrence of any event or condition under the Agreement which would immediately or with the passage of any applicable grace period or the giving of notice, or both, enable Contracting Party to terminate the Agreement or suspend its performance thereunder (a "Default"), Contracting Party shall not terminate the Agreement or suspend its performance thereunder until it first gives written notice of the Default to Collateral Agent and affords Collateral Agent (a) a period of 30 days from receipt of such notice to cure such Default if such Default is the failure to pay amounts to Contracting Party which are due and payable under the Agreement or (b) with respect to any other Default, a reasonable opportunity, but no more than 90 days from receipt of such notice, to cure such other Default (provided that during such cure period Collateral Agent or Assignor continues to diligently attempt to cure such Default). If (i) possession of the Project is necessary to cure any Default, and Collateral Agent commences foreclosure or any other proceedings necessary to take possession of the Project, or (ii) Collateral Agent is prohibited by any court order or bankruptcy or insolvency proceedings from curing the Default or from commencing or prosecuting such proceedings, and provided all monetary obligations on Assignor's part under the Agreement have been performed, then in either case the cure period in clause (b) of the previous sentence shall be extended for a reasonable period, but no longer than one year from the date of the notice referred to above, to allow Collateral Agent to complete such proceedings and Collateral Agent or the applicable Transferee to effect the cure.

5. Replacement Agreement. In the event that the Agreement is rejected or terminated as a result of any bankruptcy or insolvency proceeding, Contracting Party shall, at the option of Collateral Agent exercised within 45 days after such rejection or termination, enter into a new agreement with Collateral Agent or a designated entity controlled by Collateral Agent or one or more of the Secured Parties, having identical terms as the Agreement (subject to any conforming changes necessitated by the substitution of parties and other changes as the parties may mutually agree, the "Replacement Agreement"); provided that the term under such Replacement Agreement shall be no longer than the remaining balance of the term specified in the Agreement and the party (other than the Contracting Party) entering into the Replacement Agreement shall have the ability, experience and financial condition necessary to perform under the Replacement Agreement (which ability, experience and financial condition shall be deemed sufficient if no worse than Assignor's immediately prior to the rejection or termination of the

Agreement). Collateral Agent (or such designee, as the case may be) shall have the right to assign all of its interest in the Replacement Agreement to any person, provided such assignee has assumed in writing all of Collateral Agent's or such designee's obligations under the Agreement. Upon an assignment as discussed in the immediately preceding sentence, Collateral Agent or such designee shall be released from any further liability under the Agreement.

6. No Liability. Contracting Party acknowledges and agrees that unless Collateral Agent has become a Transferee under Section 3, or a party to a Replacement Agreement under Section 5, Collateral Agent (a) shall not have any liability or obligation under the Agreement until, if ever, Collateral Agent expressly assumes such obligations in writing and (b) has no obligation to cure any Default. Notwithstanding anything to the contrary herein, the sole recourse of Contracting Party in seeking the enforcement of any obligations under the Agreement or a Replacement Agreement shall be to a Transferee or the party to a Replacement Agreement.

7. Payment of Monies. Contracting Party hereby agrees to make all payments required to be made by it under the Agreement in U.S. dollars and in immediately available funds to such Person and/or at such address or account as the Collateral Agent may from time to time specify in writing to Contracting Party, and absent any such instruction, as Assignor directs. Assignor hereby instructs Contracting Party, and Contracting Party accepts such instructions, to make all payments due and payable to Assignor under the Agreement as set forth in the immediately preceding sentence.

8. Representations and Warranties. Contracting Party hereby represents and warrants to Assignor and Collateral Agent as of the date of this Consent as follows:

a. Contracting Party is duly organized, validly existing and in good standing under the laws of the jurisdiction of its formation/incorporation and has all requisite power and authority to execute, deliver and perform its obligations under the Agreement and this Consent.

b. The execution, delivery and performance by Contracting Party of the Agreement and this Consent have been duly authorized by all necessary action, and do not and will not require any further consents or approvals which have not been obtained, or violate any provision of any law, regulation, order, judgment, injunction or similar matters or breach any agreement presently in effect with respect to or binding on Contracting Party.

c. Assuming validity of and enforceability against the other parties thereto, this Consent and the Agreement are legal, valid and binding obligations of Contracting Party, enforceable against Contracting Party in accordance with their respective terms except as enforceability may be limited by bankruptcy, reorganization, insolvency, moratorium and other laws affecting creditors' rights in general and except to the extent that the availability of equitable remedies is subject to the discretion of the court before which any proceeding therefor may be brought.

d. Assuming the Agreement is the valid, binding and enforceable agreement of Assignor, the Agreement is in full force and effect and any amendment, supplement or

modification thereto since the date of execution of the Agreement is reflected in the definition of "Agreement" set forth above.

e. To the best of Contracting Party's knowledge, Assignor has fulfilled all of its obligations under the Agreement required as of the date hereof, and there are no breaches, Defaults or unsatisfied conditions presently existing (or which would exist after the passage of time and/or giving of notice) that would allow Contracting Party to terminate the Agreement or suspend its performance thereunder.

f. There is no litigation, action, suit, proceeding or investigation pending or (to the best of Contracting Party's knowledge) threatened against Contracting Party before or by any court, administrative agency, arbitrator or governmental authority, body or agency which, if adversely determined, individually or in the aggregate, could adversely affect the performance by Contracting Party of its obligations hereunder or under the Agreement.

g. The Agreement and this Consent are the only agreements between Assignor and Contracting Party with respect to the Project, and all of the conditions precedent to effectiveness under the Agreement have been satisfied or waived.

h. No excusable delay, force majeure, or the like, has occurred under the Agreement.

9. Collateral Agent, for and on behalf of itself and the Secured Parties, acknowledges and agrees that any and all rights of the Collateral Agent and the Secured Parties in the Agreement, included, but not limited to rights as mortgagees or secured parties under the Credit Agreement or related documents, are subject to the rights of Contracting Party under the Agreement, except as specifically modified by this Consent. In addition, so long as no event of default on the part of Contracting Party under the Agreement shall exist which shall entitle Assignor, Collateral Agent or a Secured Party to terminate the Agreement, or if such an event of default shall exist, so long as Contracting Party's time to cure the default shall not have expired, the term of the Agreement shall not be terminated or modified in any respect whatsoever by Collateral Agent or a Secured Party and Contracting Party's rights arising out of the Agreement will all be fully recognized by Collateral Agent and Secured Parties, and Contracting Party's rights under the Agreement shall not be disturbed, cancelled, terminated or otherwise affected by any action or proceeding instituted by Collateral Agent or a Secured Party in respect of the Agreement.

10. Notices. Any communications between the parties hereto or notices provided herein to be given, may be given to the following addresses:

If to Contracting Party:

Michigan South Central Power Agency
Attention: General Manager
720 Herring Rd.
Telephone: Litchfield, MI 49252
Fax: 517-542-3049
Email:

If to Collateral Agent:

ING CAPITAL LLC
1325 Avenue of the Americas
New York, NY 10019
Attention: [Manager, Utilities - Project Finance]
Telephone: (646) 424-6000
Fax: (646) 424-6440
Email:

If to Assignor:

N.E.W. HYDRO, LLC
P.O. Box 167
(Overnight mail 116 N. State Street)
Attention: Mike Bollinger
Telephone: (920) 293-4628
Fax: (920) 293-8087
Email: mike.bollinger@nahydro.com

With a Copy to:

Eagle Creek Renewable Energy, LLC
65 Madison Ave
Morristown, New Jersey 07960
Fax: (973) 998-8401
Attention: Bernard H. Cherry

All notices hereunder shall be in writing and shall be considered as properly given (a) if delivered in person, (b) if sent by overnight delivery service, (c) if mailed by first class mail, postage prepaid, registered or certified with return receipt requested or (d) if sent by telecopy, confirmed by telephone. Notice so given shall be effective upon receipt by the addressee, except that communication or notice so transmitted by telecopy or other direct written electronic means shall be deemed to have been validly and effectively given on the day (if a business day and, if not, on the next following business day) on which it is transmitted if transmitted before 4:00 p.m., recipient's time, and if transmitted after that time, on the next following business day; provided, however, that if any notice is tendered to an addressee and the delivery thereof is refused by such addressee, such notice shall be effective upon such tender. Any party shall have the right to change its address for notice hereunder by giving of written notice to the other parties in the manner set forth herein above.

11. Binding Effect; Amendments; Confirmation. This Consent shall be binding upon and benefit the successors and assigns of Contracting Party, Assignor and Collateral Agent and the Secured Parties and their respective successors, transferees and permitted assigns (including without limitation, any entity that refinances all or any portion of Assignor's obligations under the Credit Agreement). No termination, amendment, variation or waiver of any provisions of this Consent shall be effective unless in writing and signed by Contracting Party, Collateral Agent and Assignor; provided, that all rights and obligations of Collateral Agent and the Secured Parties hereunder shall terminate upon payment in full of the

obligations of Assignor under the Credit Agreement without the requirement for any such writing.


12. Governing Law. This Consent shall be governed by the laws of the State of New York without reference to conflicts of laws rules thereof (other than Section 5-1401 of the New York General Obligations Law); provided, however, that the legal authority of and the procedures for the Contracting Party to enter into this Consent shall be governed by the laws of the State of Michigan. To the fullest extent permitted by applicable law, **CONTRACTING PARTY, ASSIGNOR, AND COLLATERAL AGENT HEREBY SUBMIT TO THE NONEXCLUSIVE JURISDICTION OF THE UNITED STATES DISTRICT COURT FOR THE SOUTHERN DISTRICT OF NEW YORK AND OF ANY NEW YORK STATE COURT SITTING IN NEW YORK CITY FOR THE PURPOSES OF ALL LEGAL PROCEEDINGS ARISING OUT OF OR RELATING TO THIS CONSENT OR THE TRANSACTIONS CONTEMPLATED HEREBY. EACH OF CONTRACTING PARTY, ASSIGNOR AND COLLATERAL AGENT IRREVOCABLY WAIVES, TO THE FULLEST EXTENT PERMITTED BY LAW, ANY OBJECTION WHICH IT MAY NOW OR HEREAFTER HAVE TO THE LAYING OF THE VENUE OF ANY SUCH PROCEEDING BROUGHT IN SUCH A COURT AND ANY CLAIM THAT ANY SUCH PROCEEDING BROUGHT IN SUCH A COURT HAS BEEN BROUGHT IN AN INCONVENIENT FORUM.**

EACH OF CONTRACTING PARTY, ASSIGNOR AND COLLATERAL AGENT HEREBY IRREVOCABLY WAIVES, TO THE FULLEST EXTENT PERMITTED BY LAW, ANY AND ALL RIGHT TO TRIAL BY JURY IN ANY LEGAL PROCEEDING ARISING OUT OF OR RELATING TO THIS CONSENT OR THE TRANSACTIONS CONTEMPLATED HEREBY.

13. Counterparts. This Consent may be executed in one or more duplicate counterparts, and when executed and delivered by all the parties listed below, shall constitute a single binding agreement.

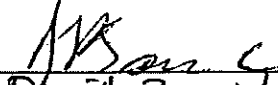
IN WITNESS WHEREOF, the undersigned, by its officer thereunto duly authorized, has duly executed this Consent as of the date first above written.

Michigan South Central Power Agency

By: 
Name: Glen White
Title: General Manager

Accepted and agreed:

ING CAPITAL LLC,
as Collateral Agent

By: 
Name: David Barrick
Title: Managing Director


SCOTT HANCOCK
DIRECTOR

Accepted and agreed:

N.E.W. HYDRO, LLC,
a Wisconsin limited liability company

By: Brend H. Cherry
Name:
Title:

**CITY OF HILLSDALE
COUNTY OF HILLSDALE**

**RESOLUTION APPROVING HYDRO-ELECTRIC POWER PURCHASE
AGREEMENT AND RELATED MATTERS**

WHEREAS, the City of Hillsdale (hereinafter "Municipality") owns and operates an electric utility system for the benefit of the Municipality, its citizens and taxpayers; and

WHEREAS, the Michigan South Central Power Agency (the "Agency") has been formed as a Joint Agency by its members, the Cities of Coldwater, Hillsdale and Marshall, and the Villages of Clinton and Union City (the "Members"), under and pursuant to 1976 Public Acts of Michigan, 448 (the "Act"); and

WHEREAS, the Agency and each of its Members have agreements in place under which the Agency is to supply to the Member and the Member is to purchase from the Agency, all bulk power needs of the Member related to its municipal electric utility system; and

WHEREAS, the Agency, and the Members endeavor to arrange for reliable, reasonably priced supplies of electric power and energy for ultimate delivery to their customers; and

WHEREAS, the Agency and N.E.W. Hydro, LLC ("Hydro") have negotiated a Power Purchase Agreement (the "Agreement") under which Hydro will agree to sell and the Agency will agree to purchase energy and capacity rights, and associated environmental attributes, generated at and arising from hydro-electric generating facilities identified in the Agreement (collectively, the "Project"); and

WHEREAS, the Agency has caused to be performed the engineering studies and reports with respect to the Project, in compliance with Section 40 of the Act; and

WHEREAS, it is intended that the Project shall constitute an additional "Project" under the Power Sales Contract (the "Contract"), dated as of September 15, 1979, as amended, between the Agency and each of its Members, with each Member's Entitlement Share in the Project being the same as that set forth in the Contract as that Member's Entitlement Share in Project I; and

WHEREAS, it is necessary in connection with the execution and delivery of the Agreement that the Agency also execute and deliver the related Direct Agreement (the "Direct Agreement") by and among the Agency, Hydro and ING Capital, LLC, as Collateral Agent; and

WHEREAS, the proposed forms of the Agreement and the Direct Agreement have each been reviewed by this body and this body has been advised on the same; and

WHEREAS, it is necessary and desirable the City Council approve the execution and delivery of the Agreement and the Direct Agreement by the Agency and the designation of the Project as an additional Project under the Contract and the allocation of its Entitlement Share in the Project.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HILLSDALE:

1. The actions of the Agency, for the benefit of its Members, in the purchase of hydro-electric capacity and energy, and related environmental attributes, as provided in the Agreement are hereby approved.
2. The forms of the Agreement and the Direct Agreement, in each case as on file with the City Clerk, and the execution and delivery of the Agreement and the Direct Agreement by the General Manager of the Agency, are hereby approved.
3. The designation of the Project as an additional Project under the Contract is hereby approved, and the Entitlement Share, as defined in the Contract, of the Municipality in the Project shall be same as the Entitlement Share of the Municipality in Project I under the Contract, namely 25.5%
4. This Resolution shall be effective at the earliest time permitted by law.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Hillsdale, County of Hillsdale, Michigan, at a _____ meeting held on _____, 201_, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

I further certify that the motion to adopt the foregoing resolution was made by _____ and seconded by _____ and that the following Council members voted Aye on the motion: _____

_____;

and the following Council members voted No on the motion: _____
_____.

City Clerk
City of Hillsdale

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20,715,537.1\060539-00004

City of Hillsdale Agenda Item Summary

Meeting Date: **October 7, 2013**

Agenda Item #10: **New Business – B – Holton Application for Commercial
Rehabilitation Exemption**

BACKGROUND:

On September 30, 2013 the City Clerk received an application from Betty Jean Holton Revocable Trust, owner of Stillwell Ford Lincoln Mercury, for a Commercial Rehabilitation Exemption pursuant to Act 210 of 2005. A public hearing must be held by Council regarding the granting of the exemption with notice being given to the applicant, the Assessor and various taxing jurisdictions. The legislative body of the municipality is required to act on the application within sixty (60) days.

RECOMMENDATION:

Accordingly, I recommend Council set October 21, 2013 at 7:00 p.m. as the date and time to conduct the public hearing on the application for a Commercial Rehabilitation Exemption.

City of Hillsdale Agenda Item Summary

Meeting Date: **October 7, 2013**

Agenda Item #10: **New Business – C – Cake Thyme Application for Commercial
Rehabilitation Exemption**

BACKGROUND:

On September 30, 2013 the City Clerk received an application from Cake Thyme located at 59 N. Broad Street for a Commercial Rehabilitation Exemption pursuant to Act 210 of 2005. A public hearing must be held by Council regarding the granting of the exemption with notice being given to the applicant, the Assessor and various taxing jurisdictions. The legislative body of the municipality is required to act on the application within sixty (60) days, however, the deadline for receipt of the application by the State of Michigan is October 31, 2013 if the exemption is going to be applicable to the current tax year.

RECOMMENDATION:

Accordingly, I recommend Council set October 21, 2013 at 7:00 p.m. as the date and time to conduct the public hearing on the application for a Commercial Rehabilitation Exemption.

CITY OF HILLSDALE

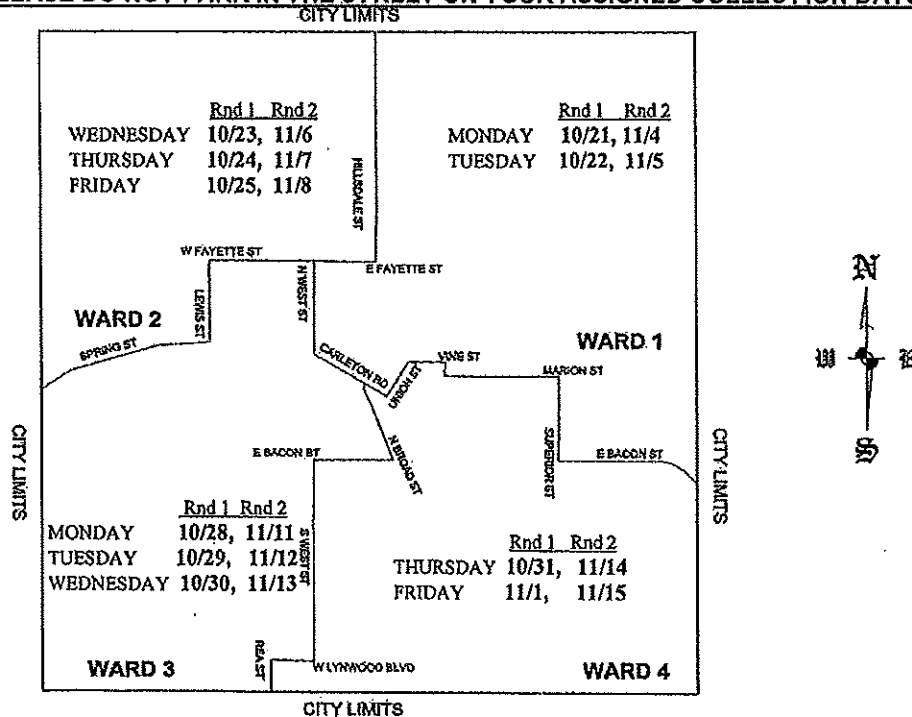
LEAF COLLECTION SCHEDULE

OCTOBER 21 - NOVEMBER 15, 2013

Dear Neighbor,

It's leaf collection time! And once again the Hillsdale Public Services Department will be collecting leaves, grass clippings and garden debris from all city streets. The City has been divided into 4 sections (based on ward numbers) with each being assigned a specific collection period. Please check the map for your neighborhood's collection day and please use the following guidelines. Your cooperation is greatly appreciated and is essential for the leaf collection process to be successful. If you have questions, don't hesitate to call the Public Services Department at 437-6490.

1. Residents may rake loose leaves, grass clippings and garden debris to the curb or shoulder of the road **THE DAY BEFORE** your assigned collection date. (see map) **DO NOT PLACE LEAVES IN THE STREET, AS THIS MAY CAUSE BLOCKAGE AND OTHER PROBLEMS WITH THE STORM SEWER SYSTEM.**
2. If you bag your leaves, grass clippings and garden debris please place the bags on the terrace **THE DAY BEFORE** your assigned collection date. However, since bags do not readily decompose, we prefer that you simply place your loose leaves at the curb.
3. Each property owner will be responsible for leaves, grass clippings and garden debris that are raked into the street **before and after** your collection period.
4. In an attempt to maintain the published schedule, street side leaf collection will take priority over collection of leaves in the alleys. Leaf collection in City alleyways will take place at the end of each two week circuit or as the schedule permits.
5. In the event of an early snowfall, leaf collection will continue after the snow has been cleared, however, our collection may be a day or two behind schedule.
6. **PLEASE DO NOT PARK IN THE STREET ON YOUR ASSIGNED COLLECTION DAYS.**



City Web site listing = www.cityofhillsdale.org

