

CITY COUNCIL AGENDA

CITY OF HILLSDALE REGULAR MEETING

- 1. Call to Order and Pledge of Allegiance**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Public Comments on Agenda Items**
- 5. Consent Agenda**
 - A. Approval of Bills from claims of November 20, 2014 payroll \$124,044.15; claims \$102,498.99
 - B. Committee Reports (Pending Approval):
 1. Planning Commission Minutes of October 21, 2014
 2. Finance Minutes of October 28, 2014, November 10, 2014 & November 24, 2014
 3. TIFA Minutes of September 16, 2014
 4. TIFA Target Development Minutes of September 22, 2014 & October 27, 2014
 5. Cemetery Minutes of August 6, 2014
 6. Public Services Minutes of November 10, 2014
 7. O & G Minutes of November 20, 2014
 - C. Council Minutes of November 17, 2014
- 6. Communications/Petitions**
 - A.
- 7. Introduction and Adoption of Ordinance/Public Hearing**
 - A.
- 8. Unfinished Business**
 - A. Local Streets Maintenance
 - B. Code Enforcement
 - C. Clerk & Treasurer
- 9. Old Business**
 - A.
- 10. New Business**
 - A. Set Public Hearing for December 15, 2014
CRE Transfer: Carleton Rd Professional Building LLC
 - B. Resolution: No Parking – Traffic Control Order
- 11. Miscellaneous**

Appointments:
Information Only:
- 12. City Manager Report**
- 13. General Public Comment**
- 14. Council Comment**
- 15. Adjournment**

GL Number	Vendor	Invoice Desc.	Invoice	Chk Date	Amount
Check 13					
101-265.000-920.000	MICHIGAN GAS UTILITIES	CITY HALL GAS UTILITY FOR OCT 2014	Multiple	11/20/14	1,089.29
101-336.000-920.000	MICHIGAN GAS UTILITIES	GAS UTILITY FOR OCT 2014	4609908-1 11/14	11/20/14	276.38
101-441.000-920.000	MICHIGAN GAS UTILITIES	GAS UTILITY FOR OCT 2014	4614348-3 11/14	11/20/14	88.97
271-790.000-920.000	MICHIGAN GAS UTILITIES	GAS UTILITY FOR OCT 2014	4614927-4 11/14	11/20/14	230.45
588-588.000-920.000	MICHIGAN GAS UTILITIES	GAS UTILITY FOR OCT 2014	4611064-9 11/14	11/20/14	97.88
640-444.000-920.000	MICHIGAN GAS UTILITIES	GAS UTILITY FOR OCT 2014	4614348-3 11/14	11/20/14	88.97
Total For Check 13					1,871.94
Check 73203					
409-756.000-801.000	TIM A. STUMP	MOVE/SET ROCKS IN MRS STOCKS PARK	1	11/12/14	1,000.00
Total For Check 73203					1,000.00
Check 73204					
640-444.000-981.301	STILLWELL FORD MERCURY, INC	2015 FORD EXPLORER - PATROL VEHICLE	NOV 18, 2014	11/18/14	26,348.01
Total For Check 73204					26,348.01
Check 73205					
640-444.000-801.000	ALTEC, INC.	ANNUAL INSPECTION & DIELECTRIC #22	7002532	11/20/14	600.00
Total For Check 73205					600.00
Check 73206					
101-336.000-726.000	AMERICAN COPPER AND BRASS, LLC	GLOVES/ADAPTERS	1450128	11/20/14	59.40
Total For Check 73206					59.40
Check 73207					
271-790.000-726.000	ARROW SWIFT PRINTING	PRINTED ENVELOPES FOR LIBRARY	133703	11/20/14	107.00
Total For Check 73207					107.00
Check 73208					
271-790.000-982.000	BAKER & TAYLOR COMPANY	ADULT BOOK ORDER NOV 2014	2029972390	11/20/14	358.55
271-790.000-982.001	BAKER & TAYLOR COMPANY	OCT DONATION PURCHASES	2029972393	11/20/14	40.88
271-792.000-982.000	BAKER & TAYLOR COMPANY	KIDS BOOK ORDER NOV 2014	Multiple	11/20/14	196.08
Total For Check 73208					595.51
Check 73209					
101-295.000-850.000	BARRET INSURANCE AGENCY	AIRPORT LIABILITY INS 2015	17315	11/20/14	4,600.00
Total For Check 73209					4,600.00
Check 73210					
101-172.000-715.000	BLUE CROSS & BLUE SHIELD OF MI	NON UNION HEALTH INS FOR DEC 2014	7003454/0002 12-	11/20/14	477.48
101-215.000-715.000	BLUE CROSS & BLUE SHIELD OF MI	NON UNION HEALTH INS FOR DEC 2014	7003454/0002 12-	11/20/14	1,145.97
101-219.000-715.000	BLUE CROSS & BLUE SHIELD OF MI	NON UNION HEALTH INS FOR DEC 2014	7003454/0002 12-	11/20/14	1,145.97
101-301.000-715.000	BLUE CROSS & BLUE SHIELD OF MI	POLICE HEALTH INS FOR DEC 2014	Multiple	11/20/14	13,717.73
101-336.000-715.000	BLUE CROSS & BLUE SHIELD OF MI	FIREFIGHTER HEALTH INS FOR DEC 2014	7003454/0001 12-	11/20/14	4,590.88
101-400.000-715.000	BLUE CROSS & BLUE SHIELD OF MI	NON UNION HEALTH INS FOR DEC 2014	7003454/0002 12-	11/20/14	1,432.45
101-441.000-715.000	BLUE CROSS & BLUE SHIELD OF MI	NON UNION HEALTH INS FOR DEC 2014	7003454/0002 12-	11/20/14	2,578.48
208-751.000-715.000	BLUE CROSS & BLUE SHIELD OF MI	NON UNION HEALTH INS FOR DEC 2014	7003454/0002 12-	11/20/14	1,145.97
588-588.000-715.000	BLUE CROSS & BLUE SHIELD OF MI	TEAMSTERS HEALTH INS FOR DEC 2014	Multiple	11/20/14	3,857.05
640-444.000-715.000	BLUE CROSS & BLUE SHIELD OF MI	TEAMSTERS HEALTH INS FOR DEC 2014	Multiple	11/20/14	2,548.23
699-441.000-715.000	BLUE CROSS & BLUE SHIELD OF MI	TEAMSTERS HEALTH INS FOR DEC 2014	Multiple	11/20/14	5,993.08
Total For Check 73210					38,633.29
Check 73211					
101-265.000-925.000	BOARD OF PUBLIC UTILITIES	TELEPHONE SERVICE/UTILITIES	11-20-14	11/20/14	1,264.44
101-756.000-920.000	BOARD OF PUBLIC UTILITIES	TELEPHONE SERVICE/UTILITIES	13531-02 11/14	11/20/14	8.36

GL Number	Vendor	Invoice Desc.	Invoice	Chk Date	Amount
Check 73211					
202-460.000-801.000	BOARD OF PUBLIC UTILITIES	STREET LIGHT MAINTENANCE	10548	11/20/14	506.33
208-751.000-925.000	BOARD OF PUBLIC UTILITIES	TELEPHONE SERVICE/UTILITIES	11-20-14	11/20/14	50.42
271-790.000-925.000	BOARD OF PUBLIC UTILITIES	TELEPHONE SERVICE/UTILITIES	11-20-14	11/20/14	262.22
Total For Check 73211					2,091.77
Check 73212					
101-441.000-955.588	C E & A PROFESSIONAL SERVICES,	RANDOM DOT & FTA DRUG TESTING	2285	11/20/14	197.64
588-588.000-955.588	C E & A PROFESSIONAL SERVICES,	RANDOM DOT & FTA DRUG TESTING	31175	11/20/14	123.64
Total For Check 73212					321.28
Check 73213					
101-265.000-801.000	CINTAS CORPORATION	RUGS FOR CITY HALL	Multiple	11/20/14	60.00
101-441.000-742.000	CINTAS CORPORATION	RUGS/UNIFORMS-DPS	Multiple	11/20/14	76.00
101-441.000-801.000	CINTAS CORPORATION	RUGS/UNIFORMS-DPS	Multiple	11/20/14	80.23
271-790.000-801.000	CINTAS CORPORATION	LIBRARY FLOOR MATS 11/6/14	351685917	11/20/14	32.18
640-444.000-742.000	CINTAS CORPORATION	RUGS/UNIFORMS-DPS	Multiple	11/20/14	29.70
640-444.000-801.000	CINTAS CORPORATION	RUGS/UNIFORMS-DPS	Multiple	11/20/14	48.74
Total For Check 73213					326.85
Check 73214					
101-174.000-726.000	CURRENT OFFICE SOLUTIONS	PURCHASED 3 CASES OF PAPER - SPLIT BETWEEN	429629-2	11/20/14	33.00
101-174.000-801.000	CURRENT OFFICE SOLUTIONS	COPIES/LEASE PAYMENTS	255493	11/20/14	48.65
101-209.000-726.000	CURRENT OFFICE SOLUTIONS	PAPER, SUPPLIES	529629-3	11/20/14	45.76
101-209.000-801.000	CURRENT OFFICE SOLUTIONS	COPIES/LEASE PAYMENTS	255493	11/20/14	40.76
101-215.000-801.000	CURRENT OFFICE SOLUTIONS	COPIES/LEASE PAYMENTS	255493	11/20/14	141.15
101-301.000-801.000	CURRENT OFFICE SOLUTIONS	COPIES/LEASE PAYMENTS	255493	11/20/14	8.27
101-372.000-801.000	CURRENT OFFICE SOLUTIONS	COPIES/LEASE PAYMENTS	255493	11/20/14	40.72
101-400.000-801.000	CURRENT OFFICE SOLUTIONS	COPIES/LEASE PAYMENTS	255493	11/20/14	59.17
101-441.000-801.000	CURRENT OFFICE SOLUTIONS	COPIES/LEASE PAYMENTS	255493	11/20/14	138.55
208-751.000-801.000	CURRENT OFFICE SOLUTIONS	COPIES/LEASE PAYMENTS	255493	11/20/14	24.55
271-790.000-726.000	CURRENT OFFICE SOLUTIONS	LIBRARY SUPPLIES NOVEMBER 2014	427274	11/20/14	200.26
408-751.000-726.000	CURRENT OFFICE SOLUTIONS	PURCHASED 3 CASES OF PAPER - SPLIT BETWEEN	529629-1	11/20/14	33.00
Total For Check 73214					813.84
Check 73215					
101-265.000-801.000	EAST 2 WEST ENTERPRISES, INC.	MOP/BUFF DISPATCH OFFICE	5828	11/20/14	40.00
Total For Check 73215					40.00
Check 73216					
401-900.000-975.018	FLEIS & VANDENBRINK	SEDIMENT SAMPLING-MILLPOND	820740	11/20/14	632.72
Total For Check 73216					632.72
Check 73217					
271-790.000-930.000	GELZER & SON INC.	SCREENS (LIBRARY)	C122627	11/20/14	25.30
640-444.000-730.000	GELZER & SON INC.	FITTINGS	A72471	11/20/14	9.86
Total For Check 73217					35.16
Check 73218					
101-295.000-930.000	GODFREY BROTHERS, INC.	PARTS FOR AIRPORT TRACTOR	S91489	11/20/14	57.85
640-444.000-730.000	GODFREY BROTHERS, INC.	GASKET, WATERPUMP,	S91413	11/20/14	87.40
Total For Check 73218					145.25
Check 73219					
271-790.000-801.000	GRIFFIN PEST SOLUTIONS	LIBRARY PEST CONTROL 11-14-14	1203504	11/20/14	41.00
Total For Check 73219					41.00

GL Number	Vendor	Invoice Desc.	Invoice	Chk Date	Amount
Check 73220 588-588.000-930.000	GRIFFITHS MECHANICAL	PREV. MAINTENANCE - DART BLDG	43214	11/20/14	130.00
		Total For Check 73220			130.00
Check 73221 481-000.000-692.295	HILLSDALE AERO, INC.	AVIATION FUEL SALES COMMISSION OCT 2014	47540	11/20/14	538.42
		Total For Check 73221			538.42
Check 73222 101-209.000-905.000	HILLSDALE DAILY NEWS	IFT GAMPCO PUBLIC NOTICE	Multiple	11/20/14	180.50
101-215.000-905.000	HILLSDALE DAILY NEWS	BOAORD OPENINGS PUBLISHED	94128	11/20/14	115.70
101-301.000-905.000	HILLSDALE DAILY NEWS	ADVERTISEMNT FOR POLICE OFFICER	93952	11/20/14	412.35
101-400.000-905.000	HILLSDALE DAILY NEWS	AD FOR PLANNING COMMISSION OPENINGS	Multiple	11/20/14	270.75
202-460.000-801.000	HILLSDALE DAILY NEWS	DISPLAY OF LEAF COLLECTION SCHEDULE	105300-01 11-2-1	11/20/14	116.78
203-460.000-801.000	HILLSDALE DAILY NEWS	DISPLAY OF LEAF COLLECTION SCHEDULE	105300-01 11-2-1	11/20/14	116.77
		Total For Check 73222			1,212.85
Check 73223 101-174.000-801.000	HILLSDALE POLICY GROUP, LTD.	OCTOBER 2014	OCT 2014	11/20/14	5,693.21
		Total For Check 73223			5,693.21
Check 73224 640-444.000-730.000	INTERNATIONAL FUEL SYSTEMS	PMD & HARNESS KIT, RESISTOR ASSEMBLY #8	310011079	11/20/14	331.13
		Total For Check 73224			331.13
Check 73225 640-444.000-730.000	JACKSON TRUCK SERVICE INC.	FILTERS	1259927	11/20/14	55.65
		Total For Check 73225			55.65
Check 73226 101-191.000-801.000	DAWN JOHNSON	AUG PRIMARY/NOV GEN ELECTIONS	NOV 2014	11/20/14	247.50
101-191.000-860.000	DAWN JOHNSON	AUG PRIMARY/NOV GEN ELECTIONS	NOV 2014	11/20/14	107.52
		Total For Check 73226			355.02
Check 73227 101-175.000-806.002	KREIS, ENDERLE HUDGINS &	TAX CASES LEGAL FEES -FAIRWAY RENTALS	Multiple	11/20/14	1,470.00
		Total For Check 73227			1,470.00
Check 73228 101-191.000-801.000	STEPHENIE KYSER	GENERAL ELECT.	NOV 2014	11/20/14	315.00
101-191.000-860.000	STEPHENIE KYSER	GENERAL ELECT.	NOV 2014	11/20/14	19.04
		Total For Check 73228			334.04
Check 73229 101-175.000-806.000	LOREN & SHIRK	LEGAL FEES FOR OCTOBER 2014	OCT 2014	11/20/14	1,984.29
		Total For Check 73229			1,984.29
Check 73230 101-265.000-801.000	MANPOWER OF LANSING	TEMP EMPLOYEES W/E 11/12/2014	Multiple	11/20/14	25.20
101-276.000-801.000	MANPOWER OF LANSING	TEMP EMPLOYEES W/E 11/12/2014	Multiple	11/20/14	496.57
101-441.000-801.000	MANPOWER OF LANSING	TEMP EMPLOYEES W/E 11/12/2014	Multiple	11/20/14	621.98
101-756.000-801.000	MANPOWER OF LANSING	TEMP EMPLOYEES W/E 11/12/2014	Multiple	11/20/14	764.82
202-450.000-801.000	MANPOWER OF LANSING	TEMP EMPLOYEES W/E 11/2/20147	27849762	11/20/14	49.12
202-460.000-801.000	MANPOWER OF LANSING	TEMP EMPLOYEES W/E 11/12/2014	Multiple	11/20/14	406.46
202-460.500-801.000	MANPOWER OF LANSING	TEMP EMPLOYEES W/E 11/12/2014	27876360	11/20/14	52.75
203-450.000-801.000	MANPOWER OF LANSING	TEMP EMPLOYEES W/E 11/12/2014	Multiple	11/20/14	142.33

GL Number	Vendor	Invoice Desc.	Invoice	Chk Date	Amount
Check 73230					
203-460.000-801.000	MANPOWER OF LANSING	TEMP EMPLOYEES W/E 11/12/2014	Multiple	11/20/14	609.19
588-588.000-801.000	MANPOWER OF LANSING	TEMP EMPLOYEES W/E 11/2/20147	27849762	11/20/14	6.14
Total For Check 73230					3,174.56
Check 73231					
101-172.000-862.000	MARKET HOUSE	ROLLS FOR AIRPORT MEETING	94742	11/20/14	14.98
101-301.000-726.000	MARKET HOUSE	CLOROX DISINFECTANT WIPES/KLEENEX	91162	11/20/14	29.98
208-751.000-726.006	MARKET HOUSE	BEACH CONCESSIONS	63910	11/20/14	24.96
640-444.000-801.000	MARKET HOUSE	SHIPPING - RETURN CORE - MICHIGAN CAT	91562	11/20/14	18.99
Total For Check 73231					88.91
Check 73232					
640-444.000-730.000	MICHIGAN CAT	BOLT/WASHER/NUTS	Multiple	11/20/14	136.69
Total For Check 73232					136.69
Check 73233					
640-444.000-730.000	N.E.F.CO.	PINS FOR LOADER CLAWS	146167	11/20/14	196.20
Total For Check 73233					196.20
Check 73234					
640-444.000-801.301	NORM'S TIREMAN	MOUNT/DISMOUNT/BALANCE TIRES/ALIGNMENT/BAL	5200008821	11/20/14	461.21
Total For Check 73234					461.21
Check 73235					
101-301.000-742.000	NYE UNIFORM COMPANY	L/S SHIRTS - HEPHNER	Multiple	11/20/14	108.80
Total For Check 73235					108.80
Check 73236					
640-444.000-801.301	PARNEY'S CAR CARE	STARTER REPLACED IN UNIT 2-9 (2010 CROWN V	56746	11/20/14	219.55
Total For Check 73236					219.55
Check 73237					
101-276.000-930.000	PERFORMANCE AUTOMOTIVE	SCREW CLAM	1118055	11/20/14	17.94
101-336.000-726.000	PERFORMANCE AUTOMOTIVE	DEXRON MERCON	Multiple	11/20/14	10.27
640-444.000-730.000	PERFORMANCE AUTOMOTIVE	FLASHERS	Multiple	11/20/14	79.12
Total For Check 73237					107.33
Check 73238					
101-215.000-734.000	HILLSDALE POSTMASTER	POSTAGE	11/2014	11/20/14	539.00
271-790.000-734.000	HILLSDALE POSTMASTER	POSTAGE	11/2014	11/20/14	49.00
Total For Check 73238					588.00
Check 73239					
101-295.000-930.000	RYAN & BRADSHAW	URINAL REPAIR	50040	11/20/14	81.25
Total For Check 73239					81.25
Check 73240					
101-295.000-801.000	JAMES SCHEIBNER	AIRPORT MGR - DEC 2014	DEC 2014	11/20/14	2,916.67
Total For Check 73240					2,916.67
Check 73241					
101-441.000-801.000	SPOK, INC	PAGER RENTAL - DPS	X7385433K	11/20/14	18.68
Total For Check 73241					18.68
Check 73242					
101-295.000-920.000	SPRATT'S	PROPANE FUEL - AIRPORT FURNACE	34554	11/20/14	220.74

GL Number	Vendor	Invoice Desc.	Invoice	Chk Date	Amount
Check 73242		Total For Check 73242			220.74
Check 73243					
101-172.000-801.000	SPRINT	CELL PHONE SERVICE	548517219-085	11/20/14	26.18
101-301.000-925.000	SPRINT	CELL PHONE SERVICE	548517219-085	11/20/14	67.53
101-441.000-801.000	SPRINT	CELL PHONE SERVICE	548517219-085	11/20/14	42.04
		Total For Check 73243			135.75
Check 73244					
101-209.000-810.000	STATE OF MICHIGAN	2015 ASSESSOR CERTIFICATION	2015	11/20/14	175.00
		Total For Check 73244			175.00
Check 73245					
481-900.000-801.481	STATE OF MICHIGAN>>>	AIRPORT WEATHER OBS DATA SYS MAINT.	370941	11/20/14	611.12
		Total For Check 73245			611.12
Check 73246					
101-295.000-850.000	SUMNAR SCHOLL INSURANCE AGENCY	AWOS COVERAGE ADDED	12004	11/20/14	16.00
		Total For Check 73246			16.00
Check 73247					
203-450.000-726.000	TACKETT AND SONS MATERIALS, LLC	COMMERCIAL TOP ASPHALT	14-112	11/20/14	168.94
		Total For Check 73247			168.94
Check 73248					
101-276.000-801.000	US STAFFING AGENCY, LLC	TEMP EMPLOYEES W/E 11/2/2014	11314	11/20/14	330.88
101-441.000-801.000	US STAFFING AGENCY, LLC	TEMP EMPLOYEES W/E 11/2/2014	11314	11/20/14	5.71
101-756.000-801.000	US STAFFING AGENCY, LLC	TEMP EMPLOYEE W/E 11/9/2014	Multiple	11/20/14	108.40
202-460.000-801.000	US STAFFING AGENCY, LLC	TEMP EMPLOYEE W/E 11/9/2014	Multiple	11/20/14	325.19
202-460.500-801.000	US STAFFING AGENCY, LLC	TEMP EMPLOYEE W/E 11/9/2014	Multiple	11/20/14	51.35
203-460.000-801.000	US STAFFING AGENCY, LLC	TEMP EMPLOYEE W/E 11/9/2014	Multiple	11/20/14	456.39
		Total For Check 73248			1,277.92
Check 73249					
271-790.000-750.000	W.T. COX SUBSCRIPTIONS	YEARLY PERIODICAL RENEWAL	2986998	11/20/14	1,428.04
		Total For Check 73249			1,428.04

GL Number	Vendor	Invoice Desc.	Invoice	Chk Date	Amount
		Fund Totals:			
		Fund 101 GENERAL FUND			50,998.03
		Fund 202 MAJOR ST./TRUNKLINE FUND			1,507.98
		Fund 203 LOCAL ST. FUND			1,493.62
		Fund 208 RECREATION FUND			1,245.90
		Fund 271 LIBRARY FUND			2,970.96
		Fund 401 CAPITAL IMPROVEMENT FUND			632.72
		Fund 408 FIELDS OF DREAMS			33.00
		Fund 409 STOCK'S PARK			1,000.00
		Fund 481 AIRPORT IMPROVEMENT FUND			1,149.54
		Fund 588 DIAL-A-RIDE FUND			4,214.71
		Fund 640 REVOLVING MOBILE EQUIP. FUND			31,259.45
		Fund 699 DPS LEAVE AND BENEFITS FUND			5,993.08
		Total For All Funds:			102,498.99



CITY OF HILLSDALE

Planning Commission
97 North Broad Street
Hillsdale, Michigan 49242-1695
(517) 437-6456 Fax: (517) 437-6450

PLANNING COMMISSION MINUTES **REGULAR MEETING** **CITY HALL, 97 N. BROAD ST. 2ND FLOOR** **October 21, 2014 at 5:30 PM**

I. Call to Order 5:32 pm

- A. Pledge of Allegiance
- B. Members present: Laura Smith, Amber Yoder, Scott Sessions, Steve Vear, Kerry Laycock, Bonnie Kyser-Lavelle
- C. Others present: Alan Beeker (Staff)

II. Consent Items/Communications

- A. Kerry moved to accept agenda and minutes as presented, Mayor Sessions seconded. Motion passed

III. Public Comment

No public comment

IV. Old Business

- A. **Master Plan Charrette** – November 11, 2014, 6:00 – 8:00 pm, The Planning Commission discussed how to facilitate the event at the library. Dean Affholter will be asked to help facilitate the event. Mr. Beeker summarized the locations that the flyer for the event has been sent. The Daily News and WCSR will also be advertising the event. Mr. Beeker also gave a quick summary of progress with distribution of the Master plan questionnaire.

V. New Business

- A. **Meeting with Hillsdale College Chief Administrative Officer** – Chair Smith gave a brief report regarding the topics that were discussed by herself, Mr. Pewe and Mr. Beeker.
- B. **R2PC Update** – Mr. Beeker gave a brief summary of the Region 2 Planning meeting
- C. **Zoning Board of Appeals nominations** – Chair Smith is not renewing her position on the ZBA. Mr. Beeker asked if anyone would volunteer to fill the Planning Commission position on the Board. Mr. Vear volunteered. Mr. Beeker will place his name in the Council packet for the next Council meeting.

VI. Zoning Ordinance

- A. Expansion of multiple tenant housing definition in O-1, B-1, B-2, B-3** - The Planning Commission reviewed the proposed ordinance amendments as presented by the City Attorney, Mr. Loren. Mr. Loren suggested several new definitions to help clarify and simplify tenant definitions. Mr. Vear moved to revise the parking proposed requirements from 1 parking space for each adult tenant to 1 parking space per dwelling unit. Ms. Kyser-Lavelle seconded, motion passed. Mr. Laycock moved to accept the proposed ordinances as amended, Ms. Yoder seconded, motion passed. Chair Smith authorized Mr. Beeker to advertise and schedule a public hearing for the amendments. The public hearing will be held at the regular November meeting, November 18, 2014.
- B. RD-1 Sub-Committee goals and guidelines** – At this time, the sub-committee was voted to be place on hold until further notice.
- C. Form-Based Code** – Mr. Beeker gave a brief summary of his meeting with the City of Jonesville Assistant Manager, Tim McLean. They discussed the new form based ordinances that Jonesville recently enacted. Mr. McLean shared many insights and offered his help in the future should the Hillsdale PC require it. The PC decided to postpone the pursuit of form based code in the City of Hillsdale until after the first of the year. Mr. Beeker will do more investigation in January 2015.
- D. Greenbelt review** – After the first of the year, the Planning Commission should review and consider implementing a sunset ruling regarding the greenbelt codes in the ordinance.

VII. Public Comment

No Public Comment

- VIII. Adjournment at 6:36 pm** – Ms. Yoder moved to adjourn, Mr. Vear seconded, motion passed. Meeting adjourned.

Next meeting to be November 18, 2014 at 5:30 pm.

Finance Committee Meeting Minutes
Monday, October 28, 2014
Hillsdale City Hall
@ 5:15pm

Call to Order: 5:24 p.m.

Present: Councilpersons: Mary Beth Bail, Patrick Flannery and Sally Kinney.

Invoices and vendor approval for checks printed on February 3, 2014 were reviewed and discussed by the committee.

D and L Check # 73095 Screener for compost

Motion made by Councilperson Flannery to recommend approval of bills to Council; 2nd by Councilperson Ayes: 3 Nays:0

Motion by Councilperson Flannery and 2nd by Councilperson Kinney.

Ayes: 3 Nays:0

Adjourned 5:30pm

City of Hillsdale

Finance Committee Meeting Minutes

Monday, November 10, 2014

5:15 pm

Call to Order: 5:20pm

Present:

Committee Councilpersons: Sally Kinney, Mary Beth Bail, Patrick Flannery..

There was no public discussion:

Invoices and vendor approval for checks printed on November 6, 2014 were reviewed and discussed by the committee.

Motion made by Councilperson Flannery to send to City Council for approval, 2nd made by Councilperson Kinney. Ayes: 3 Nays:0

Motion made by Councilperson Flannery to adjourn the meeting, 2nd by Councilperson Kinney.

Ayes:3 Nays:0

Meeting adjourned: 5:25pm

City of Hillsdale
Finance Committee Meeting Minutes
Monday, November 24, 2014
5:30 pm

Call to Order: 5:33pm

Present:

Committee Councilpersons: Sally Kinney, Mary Beth Bail, Patrick Flannery, Finance Director Bonnie Tew, BPU Director Rick Rose, and Manager Doug Terry.

There was no public discussion:

Invoices and vendor approval for checks printed on November 20, 2014 were reviewed by the committee.

There was only one question on the bills: Sally asked about check # 73237 for Performance Automotive, which was for various repair parts for city vehicles.

Motion made by Councilperson Flannery to send to City Council for approval, 2nd made by Councilperson Kinney. Ayes: 3 Nays: 0

There was discussion about the audit findings the City and BPU received from CHBW Accounting firm. All the issues mentioned have been addressed by the appropriate departments and an action plan that addresses these items has been put into place. The Audit will be presented to Council at the December 15th meeting.

Motion made by Councilperson Flannery to adjourn the meeting, 2nd by Councilperson Kinney. Ayes:3 Nays:0

Meeting adjourned: 5:45pm



CITY OF HILLSDALE

Tax Increment Finance Authority TIFA Regular Meeting 3rd Floor City Hall September 16, 2014

I. Call to Order

- A. Members Present; Chris Sumnar, Mike Parney, Deb Kamen, Kathy Newell, Saul Giminez
- B. Others present; Mary Wolfram (EDC), Alan Beeker (Staff)
- C. Members Absent: John Spiteri, Rob Socha, Tim Dixon, Mike Harner (resigned), Eric Moore (term limited)

II. Consent Agenda

Mike Parney motioned to accept the consent agenda as presented, Deb Kamen supported, motion passed.

III. Public Comment

No public comment

IV. New Business

- A. Board Member Positions –
 - Mike Harner's resignation was presented to the board, Ms. Kamen motioned to accept resignation, Mr. Parney supported with regret, motion passed.
 - Two nominees, Cindy Bieszk Keith Miller resumes submitted.
 - Ms. Kamen informed the board that Chris Bahash is interested in serving, owns Hillsdale Jewelers. Hoping to move to Hillsdale in the very near future.
 - Mike Parney asked if Rick Moore had been contacted.
 - Mr. Parney moved to recommend Cindy Bieszk Keith Miller and Chris Bahash to the Mayor, Ms. Kamen seconded, motion passed.
- B. Façade Grant Committee
 - Mr. Beeker updated the Board regarding the active façade grants.
 - Parney's Car Care project complete
 - All Aboard Travel project complete
 - Maribeth's project in process
 - 32 E. Bacon project in process

- C. Targeted Development Committee – Mr. Parney updated the board on the TDC progress. See minutes from August meeting.
 - Kathy Newell was going to contact Sue Naatjes regarding her downtown building.

- D. Beautification/Downtown Amenities –
 - General Report – Ms. Newell stated that the student hired to maintain landscaping will continue through the fair week and will return next summer.
- E. TIFA Phased Streetscape Design Plan – Three landscape architects were referred. Ms. Kamen is going to send an RFP to the three consultants. She would also like more information regarding the ‘Adopt-a-Landscape’ program. Mr. Sumnar would like TIFA to assess top ten priorities and implement them rather than continue to spin wheels.

V. Old Business

General Downtown Update

- A. Courthouse Annex/Hillsdale Daily News building – County still wants to sell the Annex building and the county has already purchased the Daily News building.
- B. Ms. Wolfram went to a seminar in Lansing that discussed how to bring retail into our downtown. She will speak to the TDC about some of the ideas presented.

VI. Adjournment Mr. Parney moved to adjourn, Ms. Kamen supported, motion passed. Meeting adjourned at 8:30 am

Next Meeting: November 18, 2014, 7:30 am

TIFA Targeted Development Meeting Minutes
2nd Floor Conference Room
September 22, 2014, 5:15pm

Call to Order 5:20 pm

Members present:, Chris Sumnar, Tim Dixon, Mike Parney

Others present: Alan Beeker (staff), Mary Wolfram (EDC)

I. Old Business

A. Buildings that TIFA might have interest in:

- 1.TDC is interested in possibly purchasing the Fazekas building on Ferris St. and expanding and developing the parking lot and improving access to the rear of the buildings along Broad Street.
2. TDC is considering extending a new offer of \$260,000 to Dr. Horton for the Keefer House.

B. Restaurant Attraction Program – the TDC renewed discussion

The RAP addresses land contract and lease options and with buildings that require extensive code related improvements.

How would the program work if the building does not need extensive code related improvements?

How would the program work if the owner does not have a mortgage?

TIFA would require collateral equal to or to exceed the value of the program monies.

It could also be distributed in the form of a 5 year forgivable loan.

TIFA amounts recoverable within a 5 year period that is secured by some type of collateral equal to or exceeding the program amount.

New Business

No new business

Adjournment: 6:00p

TIFA Targeted Development Meeting Minutes
2nd Floor Conference Room
October 27, 2014, 5:15pm

I. Call to Order 5:20 pm

- A. Members present: Tim Dixon, Mike Parney, Keith Miller
- B. Others present: Alan Beeker (staff), Mary Wolfram (EDC)

II. Approved minutes from the previous meeting. Tim moved, Mike seconded, minutes approved

III. Buildings that TIFA might be interested in:

A. Fazekas Ferris Street Building – possibly purchase, raze and incorporate into the parking lot. MEDC and crowd funding is a possibility

B. Keefer House – offered \$260,000, Mike spoke with Dr. Horton. Horton wanted \$300,000. Liquor license is no longer part of the deal. They have decided that TIFA would be the best next owner. They would like \$280,000 and there would be no strings attached. An offer will be presented to the full board for \$275,000 to offer to buy the building. Tim thinks that we should recommend him with a signed purchase agreement that once he signs, it is complete. Horton will be responsible for any attorney fees should he back out of the agreement. Verify the appraisal range and will the law allow an offer over the appraisal by a non-profit.

C. Contact the church regarding working with TIFA to purchase 25 N. Broad to develop.

IV. Old Business

- Restaurant Attraction Program
 - What do we do with a building owner that has a building that does not need a great deal of code related improvements?
 - What do we do with a building owner that owns the building outright?
 - Require collateral equal to or exceed the value of the TIFA grant amount.
 - TIFA amounts recoverable within a 5 year period that is secured by some collateral equal to or exceeding the monetary amount.

New Business

No new business

Adjournment: 6:00p



City of Hillsdale
Cemetery Board Commission
Minutes
August 6, 2014

I. Call to Order:

Meeting was called to order by Chairman Keith Richard at 4:00 P.M.

II. Board members present:

Keith Richard, John Barrett, Vicki Ladd, Carl "Bud" Heinowski, and Carol Lackey. Visitors present were Jim Braman and JoAnne Miller, both representing the Hillsdale County Historical Society, DPS Crew Leader Jason Blake and City of Hillsdale Cemetery Sexton, Frank Engle.

III. Approval of Minutes:

John Barrett made the motion to accept the minutes of the May 7, 2014 meeting; seconded by Carol Lackey. All ayes, Motion Passed.

IV. Public Comments:

None.

V. Old Business

- A. **Potter's Field Fence:** Mr. Jim Braman was in attendance to ask the Cemetery Board for its consideration and approval to allow the Hillsdale County Historical Society (HCHS) to apply for grant funding from the Community Foundation for two projects they are proposing at Oak Grove Cemetery. He gave a brief outline of the two projects and offered to answer any questions. Jim then introduced Mrs. JoAnne Miller, a HCHS Board member who explained that at the June 9, 2014 meeting of the Hillsdale County Historical Society Board a recommendation was made for two projects in Oak Grove Cemetery; 1) looking into protecting Potter's Field with the fabrication and installation of approximately 100' of wrought iron fence, and, 2) retrieving the original custom stone archway from its present storage location in the woods near section 10. JoAnne then elaborated on the specifics of the two projects. She first presented a drawing of the wrought iron fence proposed for the perimeter of Potter's Field area in section 10., stating that the members of HCHS (and some at the city) would like to put a fence around Potter's Field along with a monument with all the names of those buried there. The list of names would be provided by the Mitchell Research Center. Secondly, they propose to relocate the large pieces of the stone archway on a new concrete pad next to the original 'main' entrance of the cemetery, adjacent to sections 5 and 6. In November 2014, the members of the HCHS propose to go to the Community Foundation

and ask for a grant equal to two-thirds of the money, while HCHS will kick in the rest. However, the HCHS asks that the City DPS crews relocate the stone archway slabs to the proposed concrete foundation adjacent to the original main entrance to Oak Grove Cemetery. She expressed the concerns of the HCHS members that if the stone slabs are not moved soon, they may be either be broken by the growth of the mature trees, or lost in the ground forever, as they are currently sinking. Keith then asked if the Cemetery Board members had any questions on either of the proposals. Various questions were posed by the Board members, such as, what is the size of the fence? And what is the design of the fence? Mr. Braman explained that the fence would be constructed of wrought iron, painted black, and fabricated in the same design as the original fence still in-place along the Montgomery St. frontage of the cemetery. He added that it will be three foot in height with a three foot wide gate opening so that a person can go in there and visit. The Gate opening will be covered by an archway noted as "Potter's Field" on it. No work is proposed until the spring of 2015. A concern was noted by Keith as to the added maintenance, as hand-mowing will be required due to the narrow gate width and fencing restricting the use of the 60" mower. Mr. Braman stated he was willing to specify a double three foot gate to allow for mower access. Keith mentioned that it's certainly notable that the HCHS is trying to pay respect to those individuals and bring a focal point to those that really never received the gracious burial that others likely received in the cemetery have had. With regard to the 'old main entrance' project, Keith expressed concern that the pay-loader and other equipment the DPS has to relocate the pieces may not be adequate to do so. He added a 'Rigging' contractor may need to be hired to lift the pieces from the woods. Keith then asked if the Cemetery Board members if they had any additional thoughts or questions regarding the proposal. A few positive comments were made in favor of both. A motion was made by Mr. Barrett, with support by Mr. Heinowski to have fabricated and install wrought iron fence delineating the limits of the Potter's Field at Oak Grove Cemetery. All ayes – motion passes. It is unanimous that HCHS can go forward and seek the grant. Amend motion for the wrought iron fence and the cement pad. All ayes – motion passes.

- B. **Expansion of Oak Grove - update:** Keith reported that there is really no activity that has taken place since the last meeting in May 2014. He explained that during the fall he planned to relocate approximately 1000 cubic yards of freshly screened topsoil to cap-off the 'fill' material with approximately 6" of topsoil for grass in the east expansion area of section 10. This work is not budgeted as a capital improvement, but would likely be done within the maintenance fund by a contractor with a bulldozer, possibly in late fall of 2014, or spring 2015. He added that each fiscal year he makes capital requests for items such as the purchase and installation of the additional 550' of wrought iron fence to extend from the new main gate along Montgomery St. (at the end of West Street) all the way to the east end of the property (by Key Opportunities). However, to-date that request has always been denied.

VI. New Business

- A. **Rules and Regulations;** Keith reported that the Cemetery Sexton Frank Engle is concerned about the volume of the illicit plantings that have taken place as well as the dogs running at-large. We have been reminded of these same issues numerous times over the years by our Cemetery Sexton, Eugene Goodlock, who is currently off work on injury leave. We have verified that the signs at both cemeteries have this listed as being prohibited. Both state right on the rules and regulations that all dogs must be on a leash no longer than six foot in length. Some people still just disregard that. 1. it's a safety issue reason and 2. The droppings become real problematic. We still have that concern of those items. We will speak with the police department to see if they can step-up enforcement of the dog issue.
- B. **Pet Burials:** Areas of section 19 and part of 20 are undeveloped with large and small tree growth. A question was posed that if we're not going to use that as it was platted for burials, then maybe we could decide as a board to create a pet cemetery. After much discussion, John Barrett made the motion to allow cremated remains of a pet to be buried with an individual in the same container and Carol seconded the motion. All ayes – motion passes. We will alter the rules accordingly and make that part of the cemetery rules and regulations.
- C. **Closing of the Cemetery gates at night:** Keith reported that this is not only a challenge at Oak Grove Cemetery, but also at various City Parks too. City Administration has asked them to close the gates because there are specific hours of operation. However, the Hillsdale Police report that they don't have enough staff to assure the closure of these gates each night. Waterworks and Owens Parks are supposed to be closed at 10 PM each night. I think we can do a little better job of educating the public with signage.
- D. **Rules and Regulations** – Improved accessibility of cemetery page on the city web site was discussed. This will be looked into so as to make it more accessible with less key strokes.
- E. **Replacement of some water lines with hydrant at Lakeview:** Keith reported that many of the water irrigation lines to hydrants at both Lakeview and Oak Grove Cemeteries have been failing in recent years. The options we are faced with are either replacing the whole line, or eliminating those lines as they fall into disrepair. Either way it is a major capital expenditure. The Board members all agreed that with the shortage of funds, coupled with other capital projects of higher priority, it would be best to install a hydrant at the break location and 'plug-off' of the old lines with the hopes of replacing them at a later date when funds come available. All agreed this may require people to transport water a greater distance to irrigate plants at their loved ones graves. However, there are currently several hydrants to choose from, some of which are closer to many grave sites than others.
- F. **Damaged Markers @ Oak Grove and Lakeview:** Who would be responsible about resetting the older headstones or monuments that have been knocked over or fallen over? Would that be something the city would do as part of a maintenance thing or just leave in a pile there?

VII. Adjournment Motion was made by Vicki to adjourn, Seconded by Barrett. Motion passed 4-0.

Meeting adjourned at 4:55 pm.

Respectfully submitted by: K. Richard

Public Services Committee Meeting
BPU 6:15 p.m. Nov 10, 2014

Members Present: Adam L. Stockford, Patrick Flannery

City Employees Present: City Manager Doug Terry, Finance Director Bonnie Tew,
Public Services Director Keith Richards, BPU Director Rick Rose

Public Present: Laura Smith, Eric Moore, Tim Auseon, John Debacker

Also Present: Fleiss and Vanderbrink, Barton and Associates

Meeting

CM Doug Terry does a presentation on road construction. Doug wants to put together a team of administrators, financial advisors, legal advisors, elected officials, etc, to attempt to address our infrastructure problems. The purpose of the group will be to minimize infrastructure costs and maximize benefits. Doug wants to hire Burton and Associates to assist with the financial aspects. The City Manager, along with city council, wants to institute a campaign of public education and information to present our options in local road repair. We foresee this campaign lasting at least a year, at which point council and the City Manager will zero in on the most feasible option and present it to the public for final approval.

Burton and Associates specialize in multi-year financial assessment for municipalities dealing with infrastructure issues.

Councilperson Stockford once again mentioned that he would like to afford current neighborhoods that wish to fix their streets through a special assessment the opportunity to do so. He mentions that streets can take their own initiative for special assessment, and he would be willing to help any street that wished to pursue that option. He also stated that whatever plan we ultimately decide on, the biggest obstacle will be selling the idea to the public.

Councilperson Flannery says he would like to see better planning and thought a big problem in the previous attempts to procure funding was lack of planning and educating the public.

Keith Richards says a good amount of planning had gone into the existing street plan, and that the previous council's attempts to inform the public resulted in little public participation.

Also discussed were current local road funding, the existing street plan, and the condition of our current subterranean infrastructure. Meeting adjourned at 7:40 p.m.

**Minutes of the Operations and Governance (O&G) Committee Meeting
City of Hillsdale
3rd Floor Conference Room, City Hall**

Thursday, November 20, 2014

Meeting called to order at 5:30 p.m.

Committee Members Present: Emily Stack-Davis, Patrick Flannery, Sally Kinney
City Employees Present: Douglas Terry (Acting City Manager for City of Hillsdale), Kay Freese (Human Resources), Bonnie Tew (Finance), Katy Price (Clerk's Office), Michelle Loren (Clerk's Office; Recreation Dept.), Scott Hepker (Police), Jane Englehart (Police)

Public Comment

Committee Discussion

City Clerk Appointment

The ballot measure was approved to allow Council to appoint a City Clerk when a vacancy arises in that elected office.

A timeline is needed from City Attorney Lew Loren for Council to plan an overview session for potential Clerks and to work within legal timelines for appointments. (Action—ESD)

City employees Michelle Loren and Katy Price, both experienced in the Clerk's Office, will outline the duties and job description in accordance with charter provisions. Loren and Price will also select an appropriate time(s)/day(s) to offer the overview session. (Action—ML; KP)

Local Officer's Compensation Commission

The Council may call this commission to meet on odd years and for up to 15 days (no more). Earliest time to convene would be January 2015 for possible review of the City Clerk compensation.

The Mayor appoints members of this commission. The current roster of commission members is needed. (Action—KF)

City Manager

Stack Davis reviewed the plans for an Acting City Manager in contract with Doug Terry. The City's charter does not allow for an Acting City Manager to be appointed for more than 60 days, yet the Family Medical Leave Act (FMLA), a federal law, allows the employee to return to his/her position after a 90 day medical leave.

The FMLA period for current City Manager Linda Brown concludes on Nov. 29, 2014. Human Resources Director Kay Freese updated the committee on her contact with Mrs. Brown in planning her return.

Acting City Manager

The committee discussed the current relationship for management services with Acting City Manager Mr. Terry.

City Manager Job Description

Latest draft of the City Manager position shared and edited. Suggested changes will be coordinated by Doug Terry and distributed at next O&G meeting. (Action—DT)

Public Comment

Moved by Flannery and seconded by Kinney to adjourn. Motion passes 3-0.

Meeting adjourned at 6:30 p.m.

CITY COUNCIL MINUTES

City of Hillsdale
Regular Meeting

Call to Order and Pledge of Allegiance

Mayor Scott Sessions opened the meeting with the pledge of allegiance.

Roll Call

Mayor Scott Sessions called the meeting to order with the following Council members present: Council members Adam Stockford and Brian Watkins representing Ward One; Councilmember Sally Kinney representing Ward Two; Council members Emily Stack-Davis and Bruce Sharp representing Ward Three; and Council members Mary Beth Bail and Patrick Flannery representing Ward Four.

Also present were: Acting City Manager Doug Terry, Attorney Kevin Shirk, Deputy Clerk Michelle Loren, Kay Freese (HR), Bonnie Tew (Finance), Keith Richard (DPS), Scott Hephner (HCPD), Jane Englehart (HCPD), James Scheibner (Airport), Rick Rose (BPU), Nate Rusk (BPU), Ruth Brown, Alan & Julie Beeker, Russ Martin (WCSR), Kevin Planko (ACD.net), Mike Richmond (ACD.net).

Approval of Agenda

Motion by Councilperson Watkins, supported by Councilperson Stockford, to approve the November 17, 2014 Agenda as amended.

All ayes.

Motion carried.

Public Comment

None

Consent Agenda

- A. Approval of Bills from November 6, 2014; Claims of \$116,169.59; Payroll of \$86,729.51.
- B. Committee Reports:
 1. ZBA Minutes of September 17, 2014
 2. Planning Commission Minutes of September 16, 2014
- C. Council Minutes of November 3, 2014

Motion by Councilperson Stack-Davis, supported by Councilperson Stockford, to approve the Consent Agenda as presented. Roll call: Councilpersons Stack Davis – yes; Flannery – yes; Kinney – yes; Sharp – yes; Stockford – yes; Watkins – yes; Mayor Sessions – yes; Bail – yes.

Motion carried 8-0.

Communications and Petitions

None

Introduction and Adoption of Ordinances/Public Hearings

None

Unfinished Business

- A. Local Streets Maintenance:
Acting City Manager Doug Terry proposed Resolution#3201, a [Resolution to Direct City Manager and Staff to Assemble those Necessary Engineers, Attorneys, Financial Advisors and any Other Consultants Along With City of Hillsdale Staff to Pursue Street, Road, and Associated Infrastructure Improvements] be adopted by Council.

Motion by Councilperson Watkins, supported by Councilperson Flannery, to adopt Resolution #3201. Roll call: Councilperson Flannery – yes; Kinney – yes; Sharp – yes; Stockford – yes; Watkins – yes; Mayor Sessions – yes; Councilpersons Bail – yes; Stack-Davis – yes.

Motion carried 8-0.

- B. Code Enforcement. An update regarding 55 S. Broad St. was presented to Council. As of November 10, 2014, the property still had not been officially listed for sale and the agreed upon monthly tax payments were being made, however; the City had not been given information concerning payment terms and is unsure of the actual amount due. City Manager Terry stated he had discussed different charitable alternatives in lieu of demolishing the structure, but these discussions were very premature at this time. City Assessor/Code Official Kimberly Thomas recommended Council provide a firm deadline for the property to be actively listed for sale and a firm deadline for delinquent taxes to be paid. Ms. Thomas further recommended that if these deadlines are not met or further code enforcement violations are found that Council reinstate the order to demolish and authorize code enforcement to proceed with court action.

Motion by Councilperson Watkins, supported by Councilperson Kinney, that the house be listed by January 1, 2015 and taxes be paid by April 20, 2015. Roll call: Councilpersons Kinney – yes; Sharp – yes; Stockford – yes; Watkins – yes; Mayor Sessions – yes; Councilpersons Bail – yes; Stack – Davis – yes; Flannery – yes.

Motion carried 8-0.

- C. Clerk & Treasurer
None

Old Business

- A. BPU Fiber Construction. At Council's request at the November 3, 2014 meeting, City Manager Doug Terry met with attorneys and amendments/adjustments to the contract had been made for presentation to Council at this meeting. City Manager Terry gave an overview of the purpose and importance of moving forward with the Dark Fiber construction.

Motion by Councilperson Watkins, supported by Councilperson Stack-Davis, to approve the contract and authorize signatures by the Mayor and Clerk. Roll call: Councilpersons Sharp – yes; Stockford – yes; Watkins – yes; Mayor Sessions – yes; Councilpersons Bail – yes; Stack-Davis – yes; Flannery – yes; Kinney – yes.

Motion carried 8-0.

New Business

- A. Audit of Minimum Assessing Requirements (AMAR)

Motion by Councilperson Kinney, supported by Councilperson Watkins, to adopt a Public Inspection of Records Policy as presented by City Assessor Kimberly Thomas. Roll call: Councilpersons Sharp – yes; Stockford – yes; Watkins – yes; Mayor Sessions – yes; Councilpersons Bail – yes; Stack-Davis – yes; Flannery – yes; Kinney – yes.

Motion carried 8-0.

- B. Resolution #3202, 2015 Schedule of Council Meeting Dates.

Motion by Councilperson Kinney, supported by Councilperson Flannery, to adopt Resolution #3202, 2015 Schedule of Council Meeting Dates.

Motion carried 8-0.

Miscellaneous

- A. Appointments:

Reappointments:

Laura Smith to Planning Commission for a three year term ending November, 2017

Robert Batt to Board of Public Utilities for a 5 year term expiring May 20, 2019.

Appointments:

Jonathon Smith to Planning Commission for a three year term ending November, 2017

Kerry Laycock to Zoning Board of Appeals for a 3 year term expiring November, 2017 (PC Rep)

Richard Smith to Zoning Board of Appeals for a 3 year term expiring November, 2017

Patricia Bart to Zoning Board of Appeals for a 3 year term expiring November 2017

Joanne Miller to Officers Compensation for a 5 year term expiring November, 2018

Motion by Councilperson Watkins, supported by Councilperson Bail, to approve the reappointment as presented.

All Ayes.

General Public Comment

None.

Council Comment

Councilperson Stockford complimented Councilperson Flannery in his handling of the Dark Fiber Construction Contract. Mr. Stockford also expressed his concern for how Council is treated and felt they should be treated in a more respectful manner.

Councilperson Stockford also reported the Public Services meeting with financial consultants was very constructive.

Councilperson Flannery asked that everyone keep Linda Brown in their prayers and hope for a good recovery.

Councilperson Stack-Davis noted there is a vacancy on the Airport Advisory Committee. Ms. Davis also asked that the lead-in given by the Mayor prior to opening the podium for public comment be stricken as she feels it is too prohibitive.

City Manager Doug Terry responded order needs to be maintained in council meetings.

Mayor Sessions thanked those who voted and got he the proposals passed.

Adjournment

Motion by Councilperson Kinney, supported by Councilperson Stockford, to adjourn.

All ayes.

Meeting adjourned.

7:45 p.m.

Scott M. Sessions, Mayor

Michelle Loren, Deputy City Clerk

Memorandum

To: Doug Terry, Manager
CC: City Council Members
From: Scott Hephner, Chief of Police
Date: 11/26/2014
Re: Traffic Control Order for Oak St.

Several years ago the double yellow line on Oak St. just south of E. College St. was moved from the center of the street to the west to accommodate the parking of charter buses along the east side of Oak St. adjacent to the tennis courts. NO PARKING signs were put in place at that time prohibiting parking on the west side of Oak St. The double yellow line transitions back to the center of the street just south of Academy Lane. Recently two additional NO PARKING signs were put in place prohibiting parking in the transition area. It was then discovered there was no Traffic Control order in place for the original NO PARKING on Oak St. This Traffic Control Order covers the no parking for the prior and recent parking prohibitions. This NO PARKING area has improved the traffic safety in this area and the addition of the NO PARKING in the transition area is necessary to avoid potential traffic violations and traffic collisions.

Scott Hephner
Chief of Police



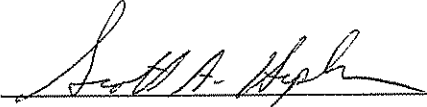
**TRAFFIC CONTROL ORDER
2014-26**

COPY

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships, and Villages this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

There shall be **no parking** on the west side of Oak Street for five hundred forty (540) feet south of East College Street.

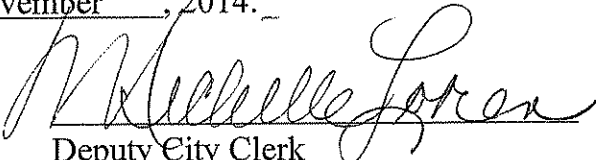
This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.



Chief of Police

11/25/14
Date

Received for filing in the office of the City Clerk at 10:00 a.m. on the 25 day of November, 2014.



Deputy City Clerk

11/25/14
Date

RESOLUTION # _____

IT IS HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this _____ day of _____, 2014.

Attest:

Scott M. Sessions – Mayor

Michelle Loren – Deputy Clerk