

Council Chambers
Hillsdale City Hall
97 N. Broad St.
Hillsdale, MI 49242

December 7, 2015
7:00 p.m.
(517)437-6441
www.cityofhillsdale.org

CITY COUNCIL MINUTES

City of Hillsdale
Regular Meeting

Call to Order and Pledge of Allegiance

Mayor Scott Sessions opened the meeting with the pledge of allegiance.

Motion by Councilperson Bell, supported by Councilperson Sharp, to excuse the absence of Councilperson Flannery, from the December 7, 2015 Council Meeting.

Roll Call

Mayor Scott Sessions called the meeting to order with the following Council members present: Council members Brian Watkins and Adam Stockford representing Ward One; Council member Timothy Dixon representing Ward Two; Councilmembers Bruce Sharp and Emily Stack-Davis representing Ward Three; and Council member Matthew Bell representing Ward Four.

Also present were: City Manager David Mackie, Interim City Clerk Michelle Loren, City Attorney John Lovinger, Bonnie Tew (Finance), Police Chief Scott Hephner (HCPD), Mary Wolfram (HPG), Kathy Flaughter, (DPS), Jason Blake (DPS), Jake Hammel (BPU), Alan Beeker (Planning), Julie Beeker (Treasurer), Jeff King (AAC), Roy Szarafinski (AAC), Penny Swan, Raymond S. Warren, Donna Hecht (CHBW), Andrew Gelzer.

Approval of Agenda

Mayor Sessions requested City Clerk Update be added to the December 7, 2015 Agenda under Unfinished Business.

Motion by Councilperson Stack-Davis, supported by Councilperson Dixon, to approve the December 7, 2015 meeting agenda as amended.

All ayes.

Motion carried.

Public Comment

None

Communications and Petitions

None

Consent Agenda

- A. Approval of Bills from Claims of November 19, 2015: Payroll \$124,201.18; Claims \$363,752.99
- B. Committee Reports (Pending Approval)
 - 1. Shade Tree Minutes of October 14, 2015
 - 2. Finance Minutes of November 30, 2015
- C. Council Minutes of November 16, 2015
- D. Assessors Report – MIT Costs as of November 30, 2015

Communications/Petitions

None

Introduction and Adoption of Ordinance/Public Hearing

- A. Set Public Hearing: IFT Marvo Properties, LLC.

Motion by Councilperson Watkins, supported by Councilperson Sharp, to set December 21, 2015 at 7:00 p.m. as the date and time to hold a public hearing regarding IFT Application for Marvo Properties, LLC, 115 E. Bacon.

All Ayes.

Motion carried.

SET
P.H.
IFT
MARVO
PROPERTIES,
LLC

Old Business

None

New Business

A. 2014-15 Audit Presentation.

Donna Hecht of CHBW gave a presentation of the completed 2014-15 Independent Auditor's Report and answered questions presented by Council

Motion by Councilperson Bell, supported by Councilperson Dixon, to adopt Resolution No. 3250 and accept the 2014-15 Independent Auditor's Report. Roll call: Councilperson Stack-Davis – yes; Dixon – yes; Sharp – yes; Stockford – yes; Watkins – yes; Mayor Sessions – yes.

Motion carried 7-0.

2014-15
AUDIT
PRESENT-
ATION
RES.
3250

B. Resolution to Declare a Public Nuisance – 318 E. Bacon St.

Motion by Councilperson Watkins, supported by Councilperson Sharp, to adopt Resolution No. 3251 to declare 318 E. Bacon St. a Public Nuisance. Roll call: Councilpersons Dixon – yes; Sharp – yes; Stockford – yes; Watkins – yes; Mayor Sessions – yes; Councilpersons Bell – yes; Stack-Davis – yes.

Motion carried 7-0.

PUBLIC
NUISANCE
318 E.
BACON ST.
RES.
3251

C. Controlled Substances and Alcohol Misuse Testing Policy.

In compliance with the requirements of the Omnibus Transportation Employee Testing Act of 1991 and Federal Transit Administration Regulation, 49 CFR Part 655, a Controlled Substances And Alcohol Misuse Testing Policy was developed and presented to Council for adoption.

Councilpersons Bell inquired if all employees would be tested under this policy to which DPS Administrative Assistant Kathy Flaughner responded no. It would be only for those who perform safe sensitive duties.

Motion by Councilperson Watkins, supported by Councilperson Dixon, to adopt Resolution No. 3252 Controlled Substances and Alcohol Misuse Testing Policy. Roll call: Councilpersons Sharp – yes; Stockford – no; Watkins – yes; Mayor Sessions – yes; Councilpersons Bell – no; Councilpersons Stack-Davis – yes; Dixon – yes.

Motion carried 5-2.

CONTROLLED
SUBSTANCES
& ALCOHOL
MISUSE
TESTING
POLICY
RES.
3252

D. Airport Manager Services RFP Discussion.

As requested by Council at the November 16, 2015 Council Meeting, City Manager Mackie presented Council with the Request for Proposals in regarding the selection of a permanent Airport Manager.

Motion by Councilperson Stack-Davis, supported by Councilperson Watkins, to approve the Posting and publication of Hillsdale's Municipal Airport Manager Services Request for Proposals (RFP) and set a deadline of January 15, 2016. Roll call: Councilpersons Stockford – yes; Watkins – yes; Mayor Sessions – yes; Councilpersons Bell – yes; Stack-Davis – yes; Flannery – yes; Sharp – yes.

Motion carried 7-0.

AIRPORT
MANAGER
SERVICES
RFP
APPROVED

E. Special Election Discussion.

City Manager Mackie stated Councilperson Bell had inquired about a possible Special Election in May, 2016 for the purpose of filling the Ward Two partial term vacancy. Mr. Mackie stated January 19, 2016 was the filing deadline for interested candidates. Mr. Mackie also stated there could possibly be a vacancy in another ward and perhaps the two could be filled at the May election.

Discussion ensued concerning current charter eligibility for running for council seats. Member of Council feel they are too restrictive and are part of the problem for vacancies on council. The need to review City Charter and the possibility of a revision was discussed at length.

Interim City Clerk Loren will provide special election cost projections as well as filing dates and information for both the May and August elections in 2016.

SPECIAL
ELECTION
DISCUSSION

F. 2016 Council Meeting Dates.

Motion by Councilperson Bell, supported by Councilperson Watkins, to adopt Resolution No.

2016
COUNCIL
MEETINGS
DATES
RES.
3253

3253 setting the Regular Council Meeting dates for 2016. Roll call: Councilpersons Watkins – yes; Mayor Sessions, - yes; Councilpersons Bell – yes; Stack-Davis – yes; Dixon – yes; Sharp – yes; Stockford – yes.

Motion carried 7-0.

G. 2016 Standing Boards & Commissions Dates.

Motion by Councilperson Stockford, supported by Councilperson Stack-Davis, to approve the 2016 Standing Boards & Commission Meeting Dates as presented. Roll call: Mayor Sessions – yes; Councilpersons Bell – yes; Stack-Davis – yes; Dixon – yes; Sharp – yes; Stockford – yes; Watkins – yes.

2016
STANDING
BOARDS &
COMMISSIONS
DATES
APPROVED

Motion carried 7-0.

Miscellaneous

Motion by Councilperson Stockford, supported by Councilperson Stack-Davis, to approve the following appointments:

APPT.

- Reappointment of Alan Pitts to IPMC for a 3 year term expiring January, 2019
- Reappointment of Mike Harner to TIFA for a partial term expiring July, 2016
- Appointment of Andrew Gelzer to TIFA for a partial term expiring July, 2018

ALAN PITTS
IPMC
MIKE
HARNER
TIFA
ANDREW
GELZER
TIFA

All ayes.

Motion carried.

City Manager Report

City Manager David Mackie reported that BPU Director Interviews are scheduled to begin December 8, 2015. Mr. Mackie also the dismissal of DPS Director Keith Richard and anticipated the appointment of an interim director by December 21, 2015. Mr. Mackie stated the Clerk’s Office will be open from Noon – 1:00 from this point forward.

General Public Comment

Penny Swan, 205 N. Manning St., expressed her displeasure with the addition of “Clerk’s Update” to the December 7, 2015 Council Agenda.

PENNY
SWAN

Raymond Scott Warren, 141 Griswold, addressed Council regarding the progress of the cleanup of property at 48 Greenwood.

RAYMOND
WARREN

Jeff King, Airport Advisory Chair, invited new councilmembers to the December 19, 2015 Airport Advisory Committee Meeting. Mr. King also expressed his support of at large councilmembers.

JEFF
KING

Council Comment

Councilperson Stockford asked Mr. Warren to please remain after the meeting so he could speak with him regarding 48 Greenwood.

Adjournment

Motion by Councilperson Watkins, supported by Councilperson Stack-Davis, to adjourn.

All ayes.

Meeting adjourned.

8:23 p.m.

Scott M. Sessions
Scott M. Sessions, Mayor

Michelle Loren
Michelle Loren, City Clerk