

Finance Committee Minutes

Council Chambers
City Hall

February 26, 2018

Call to Order:

The meeting was called to order by Councilman Sharp at 6:30pm

Committee members present: Briner, Dixon, Sharp

Committee members absent: None

Also present were Bonnie Tew (Finance Director), Chris McArthur (BPU Director), and Penny Swan

New Business

1. BPU

- a. Councilman Briner asked about Cannon Technologies. Director McArthur stated this was a bill for 12 new meters.
- b. Councilman Briner asked about Tyco Integrated Security. Director McArthur stated this was an annual fee to ensure alarms are in good working order.
- c. Councilman Briner asked about Wheeler World Inc. Director McArthur stated this was for the engine upgrade at the waste water plant.
- d. Councilman Briner asked about the Wright Tree Service. Director McArthur stated this is a contract to do tree trimming.
- e. Councilman Dixon asked about Aflac Reimbursement. Director Tew stated they collect this insurance amount and send to State of Michigan for low income.

Councilman Dixon motioned to approve checks, Councilman Briner supported, and motion passed unanimously.

2. BPU Sewer

- a. Councilman Briner asked about Fleis & Vandenbrink. Director McArthur stated this is payment to the engineers. Discussion took place about Fleis & Vandenbrink.

Councilman Briner motioned to approve checks, Councilman Dixon supported, and motion passed unanimously.

3. City of Hillsdale

- a. Councilman Briner asked about the monthly mowing contract. Director Tew stated this is a 3-year contract. Council will be selecting a new contract in the near future.

- b. Councilman Briner asked about the price of the new walk-in door at the garage area. Director Tew stated this was a full replacement of a door at the DPS. It includes the door, locks, and deadbolts.
- c. Councilman Briner asked about Key opportunities mobility management salary. Director Tew stated this is a salary paid by a grant through the State of Michigan.
- d. Councilman Briner asked about the Municipal Code Corporation for the website design. Director Tew stated this is the final payment for the website redesign. \$1,750 is an annual maintenance fee and \$3,000 was for the design.
- e. Councilman Dixon asked about Beaver Research Company. Director Tew stated this is a cleaning product for the streets.
- f. Councilman Dixon asked about the Michigan Department of Transportation. Director Tew stated this is a quarterly maintenance fee for equipment at the airport.
- g. Councilman Dixon asked about Hillsdale College Membership for Shelby Rathbun. Director Tew stated this is a reimbursement for police officers who have a fitness membership.
- h. Councilman Sharp asked about the snow removal at Dawn/Keefer. Director Tew stated this is paid by TIFA

Councilman Dixon motioned to approve checks, Councilman Briner supported, and motion passed unanimously.

Public Comments

No comments from public

Adjournment

Councilman Dixon motioned, Councilman Briner supported, and motion passed unanimously @ 6:54pm.