



City Council Agenda

January 18, 2022
7:00 p.m.

City Council Chambers
97 N. Broad Street
Hillsdale, MI 49242

- I. Call to Order and Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Public Comments on Agenda Items**
- V. Consent Agenda**
 - A. Approval of Bills
 - 1. City and BPU Claims of December 22, 2021: \$285,913.54
January 6, 2022: \$295,528.63
 - 2. Payroll of December 22, 2021: \$181,598.23
January 6, 2022: \$187,139.78
 - B. City Council Minutes of December 20, 2021
 - C. Operations and Governance Minutes of August 26, 2021 & October 14, 2021
 - D. Finance Minutes of November 15, November 29 and December 13, 2021
 - E. Board of Review Minutes of December 14, 2021
 - F. LAC Minutes of January 12, 2022
 - G. 2021 Annual Code Enforcement Report
- VI. Communications/Petitions**
 - A. Mitchell Research Center December 2021 Newsletter
- VII. Introduction and Adoption of Ordinances/Public Hearing**
 - A.
- VIII. Old Business**
 - A. 2022 Council Goals
- IX. New Business**
 - A. Culvert and Bridge Inspections
 - B. 2022 Guidelines for Poverty Exemption from Property Taxes (Resolution)
 - C. Resolution to Revoke Industrial Facilities Exemption Certificate Numbers 2012-298, 2014-489 issued to General Automatic Machine Products Company (GAMPCO)
 - D. Grant Accounting and Administration Policy
 - E. Dial-a-Ride Annual Funding (Resolution)
- X. Miscellaneous Reports**
 - A. Proclamations- None
 - B. Appointments- TIFA Board – Doug Ingles
Library Board- Josh Paladino

C. Other- None

XI. General Public Comment

XII. City Manager's Report

XIII. Council Comment

XIV. Adjournment

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 12/22/2021 - 12/22/2021
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: APCK

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-228.003	DUE TO MMERS-RETIREMENT CONT.	MERS	RETIREMENT CONTRIBUTIONS - 300101	15,872.09	133
Total For Dept 000.000				15,872.09	
Dept 172.000 CITY MANAGER					
101-172.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,485.39	133
Total For Dept 172.000 CITY MANAGER				1,485.39	
Dept 173.000 HUMAN RESOURCES					
101-173.000-862.000	HOTEL FOR MERS CONFERENCE	CARD SERVICES CENTER	L. SERGENT CREDIT CARD CHARGES	743.90	131
Total For Dept 173.000 HUMAN RESOURCES				743.90	
Dept 174.000 ECONOMIC DEVELOPMENT					
101-174.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	604.19	133
101-174.000-810.000	DUES AND SUBSCRIPTIONS	HILLSDALE BUSINESS ASSOCIATION	HBA MEMBERSHIP FEES - 2022	35.00	102914
101-174.000-860.000	TRANSPORTATION AND MILEAGE	KELLY LOPRESTO	MILEAGE FOR DELIVERY OF NYE FLYERS	35.69	102927
101-174.000-905.000	INTERVIEW FOR GIFT CARD PROG - E	MCKIBBIN MEDIA GROUP	INTERVIEW FOR GIFT CARD PROGRAM - EDC	50.00	102930
Total For Dept 174.000 ECONOMIC DEVELOPMENT				724.88	
Dept 175.000 ADMINISTRATIVE SERVICES					
101-175.000-726.000	SUPPLIES	PRINTER SOURCE PLUS	SUPPLIES FOR COPIER CM OFFICE	219.98	102944
101-175.000-801.000	DOMAIN RENEWAL	CARD SERVICES CENTER	S. KEISER CREDIT CARD CHARGES	14.17	131
101-175.000-806.000	LEGAL SERVICES	LOVINGER & THOMPSON, PC	LEGAL FEES	4,455.00	102928
101-175.000-806.000	LEGAL SERVICES	TRAVELERS INSURANCE COMPANY	LEGALSERVICES	2,831.00	102960
101-175.000-808.000	AUDITING SERVICES FOR FYE 2021	GABRIDGE & COMPANY, PLC	AUDITING SERVICES & SINGLE AUDIT REPORT	28,160.00	102909
101-175.000-810.000	2022 MIDEAL (ID #133)	STATE OF MICHIGAN	2022 MIDEAL	180.00	102954
101-175.000-850.000	OWENS PARK HOUSE INSURANCE	VESTED RISK STRATEGIES INC	OWENS PARK HOUSE INSURANCE	720.70	102967
101-175.000-955.025	MISC, - HOLIDAY RECEPTION	JOHNNY T'S CATERING	FOOD FOR MAYOR'S RECEPTION	347.00	102923
101-175.000-955.106	MISC. - NEW YEAR'S EVE EVENT	A&S PARTY RENTAL, LLC	2ND AND FINAL PAYMENT FOR NYE EVENT (RI	4,750.00	102874
101-175.000-955.106	MISC. - NEW YEAR'S EVE EVENT	AMAZON CAPITAL SERVICES, INC	NYE SUPPLIES	114.95	102878
101-175.000-955.106	MISC. - NEW YEAR'S EVE EVENT	HILLSDALE ELKS #1575	PAYMENT FOR KIDS ACTIVITIES FOR NYE - T	1,325.00	102916
Total For Dept 175.000 ADMINISTRATIVE SERVICES				43,117.80	
Dept 191.000 ELECTIONS					
101-191.000-726.000	ELECTION INSPECTORS CARDS	CARD SERVICES CENTER	K. PRICE CREDIT CARD CHARGES	62.87	131
Total For Dept 191.000 ELECTIONS				62.87	
Dept 209.000 ASSESSING DEPARTMENT					
101-209.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	893.33	133
101-209.000-734.000	POSTAGE	CARD SERVICES CENTER	ASSESSOR CONTINUING EDUCATION, POSTAGE	61.92	131
101-209.000-801.000	COPIER LEASE	CURRENT OFFICE SOLUTIONS	COPIER LEASE	92.18	102901
101-209.000-810.000	DUES AND SUBSCRIPTIONS	MICH ASSESSORS ASSOC	ANNUAL MEMBERSHIP RENEWAL - OLIVIA & KI	190.00	102932
101-209.000-810.000	DUES AND SUBSCRIPTIONS	MID MICH ASSOC OF ASSESSORS	2022 ANNUAL MEMBERSHIP DUES - OLIVIA &	40.00	102935
101-209.000-810.000	O. JONES MICH ASSESSING CERT	OLIVIA JONES	REIMBURSEMENT FOR MICHIGAN ASSESSING CE	175.00	102939
101-209.000-861.000	TRAINING & SEMINARS	CARD SERVICES CENTER	ASSESSOR CONTINUING EDUCATION, POSTAGE	84.00	131
Total For Dept 209.000 ASSESSING DEPARTMENT				1,536.43	
Dept 215.000 CITY CLERK DEPARTMENT					
101-215.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	619.85	133
101-215.000-726.000	CASH TRANSMITTAL BAGS	CURRENT OFFICE SOLUTIONS	CASH TRANSMITTAL BAGS	176.25	102901
101-215.000-726.000	CASH TRANSMITTAL BAGS	CURRENT OFFICE SOLUTIONS	CASH TRANSMITTAL BAGS	77.52	102901
101-215.000-734.000	POSTAGE	CARD SERVICES CENTER	K. PRICE CREDIT CARD CHARGES	6.80	131
101-215.000-801.000	PAPER SHREDDING SERVICE	ACCUSHRED	PAPER SHREDDING SERVICE	67.95	102875
101-215.000-801.000	COPIER LEASE	CURRENT OFFICE SOLUTIONS	COPIER LEASE	173.28	102901

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Fund 101 GENERAL FUND					
Dept 215.000 CITY CLERK DEPARTMENT					
Total For Dept 215.000 CITY CLERK DEPARTMENT				1,121.65	
Dept 253.000 CITY TREASURER					
101-253.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	126.00	133
101-253.000-734.000	WINTER 2021 TAX BILLS POSTAGE	KCI	WINTER 2021 TAX BILLS	1,229.75	102924
101-253.000-734.000	POSTAGE	CARD SERVICES CENTER	K. PRICE CREDIT CARD CHARGES	8.76	131
101-253.000-801.000	WINTER 2021 TAX BILLS	KCI	WINTER 2021 TAX BILLS	491.20	102924
Total For Dept 253.000 CITY TREASURER				1,855.71	
Dept 265.000 BUILDING AND GROUNDS					
101-265.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	CITY HALL BLD SUPPLIES BATHROOM/COPY P	154.92	102901
101-265.000-726.000	WATER - CITY HALL	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	23.75	102913
101-265.000-726.000	WATER - CITY HALL	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	19.00	102913
101-265.000-726.000	WATER - CITY HALL	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	23.75	102913
101-265.000-726.000	WATER - CITY HALL	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	3.00	102913
101-265.000-726.000	COVID TEST KITS	CARD SERVICES CENTER	K. KEASAL CREDIT CARD CHARGES	50.86	131
101-265.000-801.000	NOV 2021 CITY HALL CLEANING	EAST 2 WEST ENTERPRISES, I	NOV 2021 CITY HALL CLEANING	650.00	102904
101-265.000-801.000		EAST 2 WEST ENTERPRISES, I	MOP & BUFF DISPATCH	40.00	102904
101-265.000-801.000	R/R CHIMNEY CAP AT CITY HALL	JC MECHANICAL SERVICES, L	R/R CHIMNEY CAP AT CITY HALL	1,850.00	102922
101-265.000-801.000	MATS - CITY HALL	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	15.51	102962
101-265.000-801.000	MATS - CITY HALL	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	15.51	102962
101-265.000-801.000	MATS - CITY HALL	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	15.51	102962
101-265.000-801.000	MATS - CITY HALL	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	15.51	102962
101-265.000-920.000	505119616 - 97 N BROAD - CITY HA	MICH GAS UTILITIES	NATURAL GAS UTILITY - 97 N BROAD	784.34	134
101-265.000-920.000	505431439 - 22 N MANNING	MICH GAS UTILITIES	NATURAL GAS UTILITY - 22 N MANNING	459.26	134
101-265.000-925.000	TELEPHONE - CITY HALL	ACD	POTS DIGITAL LINE - CITY HALL	172.32	102876
101-265.000-957.000	PROPERTY TAXES	CAMBRIA TOWNSHIP	PETERSON RD 30 11 001 200 008 01 7 3	21.84	102893
Total For Dept 265.000 BUILDING AND GROUNDS				4,315.08	
Dept 276.000 CEMETERIES					
101-276.000-726.000	FOUNDATIONS	BECKER & SCRIVENS	CEMETERY FOUNDATIONS	193.20	102886
101-276.000-801.000	LEAF HAULING - OAK GROVE CEMETER	DRY MAR TRUCKING & DIRTWO	LEAF HAULING - OAK GROVE CEMETERY	450.00	102903
Total For Dept 276.000 CEMETERIES				643.20	
Dept 295.000 AIRPORT					
101-295.000-726.000	COVERS	ARROW SWIFT PRINTING	BUSINESS CARDS - REC/ COVERS - AIRPORT	61.00	102881
101-295.000-726.000	BINDER, DIVIDERS	CURRENT OFFICE SOLUTIONS	BINDER, DIVIDERS	5.73	102901
101-295.000-726.000	WATER - AIRPORT	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	4.75	102913
101-295.000-726.000	COFFEE, CUPS, CLORAX, SODA, TAPE	MARKET HOUSE	COFFEE, CUPS, CLORAX, SODA, TAPE, SHAR	102.73	102929
101-295.000-730.000	LIGHT BULBS FOR RUNWAY LIGHTS	AMERICAN COPPER AND BRASS,	LIGHT BULBS FOR RUNWAY LIGHTS	291.36	102879
101-295.000-801.000	JET-A REFUELING TRUCK RENTAL	AVFUEL CORP	JET-A-REFUELING TRUCK RENTAL	950.00	130
101-295.000-801.000	POS PAYMENT PROCESS EQUIP RENTAL	AVFUEL CORP	POS PAYMENT PROCESSING EQUIP RENTAL	20.00	130
101-295.000-850.000	AIRPORT GENERAL LIABILITY INS	AEROSPACE RISK MANAGEMENT	AIRPORT GENERAL LIABILITY INS	4,762.00	102877
101-295.000-920.000	PROPANE FOR AIRPORT	SPRATT'S	PROPANE FOR AIRPORT	1,073.43	102951
101-295.000-925.000	TELEPHONE - AIRPORT	ACD	POTS DIGITAL LINE - AIRPORT	86.16	102876
101-295.000-925.000	INTERNET	DMCI BROADBAND, LLC	INTERNET - AIRPORT	139.08	102902
101-295.000-930.000	MAINT ON FUEL TRUCK	PERFORMANCE AUTOMOTIVE	OIL FILTER, FUEL FILTER, OIL STABILIZEF	165.97	102941
101-295.000-930.000	OIL FOR WEED WHIP	SPRATT'S	OIL FOR WEED WHIP	32.49	102951
Total For Dept 295.000 AIRPORT				7,694.70	
Dept 301.000 POLICE DEPARTMENT					
101-301.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	22,601.94	133
101-301.000-726.000	2 DZ GEL PENS	CURRENT OFFICE SOLUTIONS	PENS/8.5X11 LEGAL PADS	51.50	102900
101-301.000-726.000	(4) BODY WORN VIDEO BELT CLIPS	KUSTOM SIGNALS, INC	VANTAGE BODY WORN VIDEO BELT CLIPS	104.00	102925

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Fund 101 GENERAL FUND					
Dept 301.000 POLICE DEPARTMENT					
101-301.000-726.000	R&R 2 PATCHES ON JACKET	POWERS CLOTHING, INC.	ALTERATIONS - REMOVED & REPLACED 2 PATC	5.00	102943
101-301.000-726.000	EVIDENCE MAILED	CARD SERVICES CENTER	S. HEPHNER CREDIT CARD CHARGES	15.30	131
101-301.000-742.000	2021 EQUIPMENT ALLOWANCE/PISTOL	DUSTIN ZIMMERMAN	2021 EQUIPMENT ALLOWANCE/SPRINGFIELD AF	200.00	102970
101-301.000-801.000	COPIER LEASE	CURRENT OFFICE SOLUTIONS	COPIER LEASE	20.00	102901
101-301.000-801.000	3 - USERS/TOKEN FEE	MICH STATE POLICE	TOKEN FEE FROM 10/01/2021 TO 12/31/2021	99.00	102933
101-301.000-801.000	LESS CHECK REC'D TRAVELERS	STILLWELL FORD MERCURY, IN	AUTO DAMAGE REPAIRS - CAR/DEER INCIDENT	6,499.82	102956
101-301.000-801.000	LBR INSTALLED NEW SEAT TRACK ASS	STILLWELL FORD MERCURY, IN	REMOVED SEAT & INSTALLED NEW SEAT TRAC	1,640.77	102956
101-301.000-801.000	NETWORK ACCESS FEE	VERIZON WIRELESS	NETWORK ACCESS FEE FOR IN-CAR MOBILE D	160.04	102966
101-301.000-862.000	MEAL REIMBURSEMENT/HOSTAGE NEG T	AVERY NEWELL	MEAL REIMBURSEMENT FOR HOSTAGE NEGOTIAI	183.52	102882
101-301.000-862.000	MEAL REIMBURSEMENT/HOSTAGE NEG T	CODY CRATSENBURG	MEAL REIMBURSEMENT FOR HOSTAGE NEGOTIAI	187.33	102897
Total For Dept 301.000 POLICE DEPARTMENT				31,768.22	
Dept 336.000 FIRE DEPARTMENT					
101-336.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	5,257.60	133
101-336.000-726.000	REIMBURSEMENT EMS LICENSE RENEWA	BRIAN BENNETT	REIMBURSEMENT EMS LICENSE RENEWAL FEE	25.00	102890
101-336.000-726.000	CLEANING SUPPLIES	MARKET HOUSE	A&H LAUNDRY DETERGENT, KLEENEX, TIDE PC	84.89	102929
101-336.000-726.000	BATTERY/XTS2500 PORTABLE RADIO	ROE-COMM., INC.	BATTERY FOR MOTOROLA XTS2500 MODEL II E	113.00	102948
101-336.000-730.000	(2) QTS TRANSMISSION FLUID - ENG	PERFORMANCE AUTOMOTIVE	TRANSMISSION FLUID - ENGINE 333	10.18	102941
101-336.000-801.000	FIRE PUMP TESTING/ENGINE 332, 33	RILEY'S APPARTATUS SERVICE	ANNUAL FIRE PUMP TESTING/INSPECT & LOAI	1,302.00	102947
101-336.000-861.000	CONTINUING EDUCATION FULL/PART T	BRAD VANDERLOOVEN	CONTINUING EDUCATION PATIENT ASSESSMENI	200.00	102889
101-336.000-920.000	502806085 - 77 E CARLETON - FIRE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 77 E CARLETON	449.26	134
101-336.000-930.000	(2) TIRES DISMOUNT/MOUNT/ENG 332	NORM'S TIRE & SERVICE	TWO TIRES DISMOUNT & MOUNT ON FRONT OF	1,120.00	102938
101-336.000-930.000	LBR R&R FRONT BRAKES/ENG 333	RILEY'S APPARTATUS SERVICE	REPLACED FRONT BRAKES - ENGINE 333	1,236.67	102947
Total For Dept 336.000 FIRE DEPARTMENT				9,798.60	
Dept 400.000 PLANNING DEPARTMENT					
101-400.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	639.38	133
101-400.000-801.000	COPIER LEASE	CURRENT OFFICE SOLUTIONS	COPIER LEASE	92.17	102901
101-400.000-801.372	CONTRACTUAL SERVICES - CODE ENFO	PARRISH EXCAVATING, INC.	65 & 69 WESTWOOD DEMOLITION	53,438.12	102940
101-400.000-905.000	PUBLIC NOTICE FOR PLANNING COMMI	HILLSDALE MEDIA GROUP	PUBLIC NOTICE FOR PLANNING COMMISSION	79.69	102918
Total For Dept 400.000 PLANNING DEPARTMENT				54,249.36	
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
101-441.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,642.99	133
101-441.000-726.000	SHARPIE PERMANENT MARKERS	AMAZON CAPITAL SERVICES, I	THERMOSTAT & SHARPIE PERMANENT MARKERS	8.48	102878
101-441.000-726.000	CALENDAR, COPY PAPER	CURRENT OFFICE SOLUTIONS	CALENDAR & COPY PAPER - DPS	71.86	102901
101-441.000-726.000	WATER - 149 WATERWORKS	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	9.50	102913
101-441.000-726.000	WATER - 149 WATERWORKS	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	4.75	102913
101-441.000-726.000	ANGLE GRINDER WHEELS	SHARE CORPORATION	ANGLE GRINDER WHEELS	209.17	102949
101-441.000-726.000	SAFETY VISOR, HARD HATS	CARD SERVICES CENTER	J. HAMMEL CREDIT CARD CHARGES	107.70	131
101-441.000-742.000	RUGS & UNIFORMS - DPS	UNIFIRST CORP	RUGS & UNIFORMS - DPS	32.55	102962
101-441.000-742.000	RUGS & UNIFORMS - DPS	UNIFIRST CORP	RUGS & UNIFORMS - DPS	32.55	102962
101-441.000-742.000	RUGS & UNIFORMS - DPS	UNIFIRST CORP	RUGS & UNIFORMS - DPS	32.55	102962
101-441.000-801.000	COPIER LEASE	CURRENT OFFICE SOLUTIONS	COPIER LEASE	182.33	102901
101-441.000-801.000	RUGS & UNIFORMS - DPS	UNIFIRST CORP	RUGS & UNIFORMS - DPS	28.34	102962
101-441.000-801.000	RUGS & UNIFORMS - DPS	UNIFIRST CORP	RUGS & UNIFORMS - DPS	28.34	102962
101-441.000-801.000	RUGS & UNIFORMS - DPS	UNIFIRST CORP	RUGS & UNIFORMS - DPS	28.34	102962
101-441.000-801.000	CONTRACTUAL SERVICES	VERIZON WIRELESS	MONTHLY VERIZON BILL 12-20-2021	50.05	102966
101-441.000-801.000	MONTHLY PAGER SERVICE - DPS	SPOK, INC	MONTHLY PAGER SERVICE - DPS	20.00	136
101-441.000-861.000	2022 MPSI FALL CONFERENCE - J. H	APWA MICHIGAN CHAPTER - MI	2022 MPSI FALL CONFERENCE - J. HAMMEL	725.00	102880
101-441.000-861.000	2022 ASPHALT PAVING INSPECTION W	MICH TECH UNIVERSITY	2022 ASPHALT PAVING INSPECTION VIRTUAL	165.00	102934
101-441.000-955.441	MISCELLANEOUS - SHOE ALLOWANC	GARY STACHOWICZ	CARHART BIBS	81.08	102953

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Fund 101 GENERAL FUND					
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT				3,460.58	
Dept 756.000 PARKS					
101-756.000-726.000	MUTT MITT BAGS - MRS STOCKS PARK	MUTT MITT	MUTT MITT BAGS - MRS STOCKS PARK	101.61	102937
Total For Dept 756.000 PARKS				101.61	
Total For Fund 101 GENERAL FUND				178,552.07	
Fund 202 MAJOR ST./TRUNKLINE FUND					
Dept 460.000 R.O.W MAINTENANCE					
202-460.000-801.000	LEAF HAULING	DRY MAR TRUCKING & DIRTWOF	LEAF HAULING	1,812.50	102903
Total For Dept 460.000 R.O.W MAINTENANCE				1,812.50	
Total For Fund 202 MAJOR ST./TRUNKLINE FUND				1,812.50	
Fund 203 LOCAL ST. FUND					
Dept 460.000 R.O.W MAINTENANCE					
203-460.000-801.000	LEAF HAULING	DRY MAR TRUCKING & DIRTWOF	LEAF HAULING	3,432.50	102903
Total For Dept 460.000 R.O.W MAINTENANCE				3,432.50	
Total For Fund 203 LOCAL ST. FUND				3,432.50	
Fund 208 RECREATION FUND					
Dept 751.000 RECREATION DEPARTMENT					
208-751.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	792.36	133
208-751.000-726.000	BUSINESS CARDS	ARROW SWIFT PRINTING	BUSINESS CARDS - REC/ COVERS - AIRPORT	30.50	102881
208-751.000-726.000		COUNTRY SIDE TROPHIES	2021 BOYS AND GIRLS YOUTH BASKETBALL ME	220.00	102899
208-751.000-801.000	COPIER LEASE	CURRENT OFFICE SOLUTIONS	COPIER LEASE	92.17	102901
Total For Dept 751.000 RECREATION DEPARTMENT				1,135.03	
Total For Fund 208 RECREATION FUND				1,135.03	
Fund 244 ECONOMIC DEVELOPMENT CORP FUND					
Dept 174.000 ECONOMIC DEVELOPMENT					
244-174.000-801.000	CONTRACTUAL SERVICES	BIRDIE'S AND HOWELL LLC	EDC GC PAYMENT	300.00	102888
244-174.000-801.000	CONTRACTUAL SERVICES	CHECKER RECORDS	EDC GC PAYMENT	350.00	102894
244-174.000-801.000	CONTRACTUAL SERVICES	HEALTHIES OF HILLSDALE	EDC GC PROGRAM PAYMENT	150.00	102912
244-174.000-801.000	CONTRACTUAL SERVICES	HILLSDALE CO EQUALIZATION	2021 PARCEL MAPPING & ROLL MAINTENANCE	3,384.00	102915
244-174.000-801.000	CONTRACTUAL SERVICES	JOHNNY T'S CATERING	EDC GC PROGRAM PAYMENT	350.00	102923
244-174.000-801.000	CONTRACTUAL SERVICES	THE CROW'S NEST	EDC GC PROGRAM PAYMENT	300.00	102957
244-174.000-801.000	CONTRACTUAL SERVICES	THE LOCAL EATERY	EDC GC PAYMENT	350.00	102958
244-174.000-801.000	CONTRACTUAL SERVICES	TOASTED MUD, LLC	EDC GC PAYMENT	300.00	102959
244-174.000-999.401	TRANSFER - CAPITAL IMPROVEMEN	VALLEY CITY SIGN COMPANY	SIGN AT CITY HALL FOR WAYFINDING	369.00	102965
Total For Dept 174.000 ECONOMIC DEVELOPMENT				5,853.00	
Total For Fund 244 ECONOMIC DEVELOPMENT CORP FUND				5,853.00	
Fund 247 TAX INCREMENT FINANCE ATH.					
Dept 900.000 CAPITAL OUTLAY					
247-900.000-801.006	CONTRACTUAL SERVICES - MEDC GRAN	FOULKE CONSTRUCTION	DAWN THEATER REHABILITATION	67,297.50	102908
247-900.000-801.006	CONTRACTUAL SERVICES - MEDC GRAN	HAGER CONSULTING, LLC	DAWN THEATER REHABILITATION	1,100.00	102911
247-900.000-920.000	507035798 - 110 N BROAD - DAWN	MICH GAS UTILITIES	NATURAL GAS UTILITY - 110 N BROAD	587.81	134
Total For Dept 900.000 CAPITAL OUTLAY				68,985.31	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 12/22/2021 - 12/22/2021
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: APCK

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 247 TAX INCREMENT FINANCE ATH.		Total For Fund 247 TAX INCREMENT FINANCE ATH.		68,985.31	
Fund 271 LIBRARY FUND					
Dept 790.000 LIBRARY					
271-790.000-726.000	SUPPLIES - BATT SWIFF	BRYONNA BARTON	REIMBURSEMENT - BATTERIES, SWIFFER DUST	31.25	102891
271-790.000-726.000	CLEANING SUPPLIES FOR LIBRARY	CARD SERVICES CENTER	L. SERGENT CREDIT CARD CHARGES	140.91	131
271-790.000-925.000	TELEPHONE - LIBRARY	ACD	POTS DIGITAL LINE - LIBRARY	48.20	102876
Total For Dept 790.000 LIBRARY				220.36	
Dept 792.000 LIBRARY - CHILDREN'S AREA					
271-792.000-726.000	SUPPLIES -FOOD BAGS	BRYONNA BARTON	REIMBURSEMENT - BATTERIES, SWIFFER DUST	8.46	102891
271-792.000-982.000	BOOKS	BAKER & TAYLOR COMPANY	BOOKS	15.11	102883
271-792.000-982.000	BOOKS	BAKER & TAYLOR COMPANY	BOOKS	14.01	102883
Total For Dept 792.000 LIBRARY - CHILDREN'S AREA				37.58	
Total For Fund 271 LIBRARY FUND				257.94	
Fund 287 ARPA GRANT FUND					
Dept 900.000 CAPITAL OUTLAY					
287-900.000-970.000	7' MONITOR W/ NO AUDIO CAMERA	CARD SERVICES CENTER	J. HAMMEL CREDIT CARD CHARGES	299.00	131
Total For Dept 900.000 CAPITAL OUTLAY				299.00	
Total For Fund 287 ARPA GRANT FUND				299.00	
Fund 401 CAPITAL IMPROVEMENT FUND					
Dept 443.000 SIDEWALKS					
401-443.000-801.000	CONCRETE REMOVAL - PREP FOR SIDE	FOULKE CONSTRUCTION	CONCRETE REMOVAL - PREP FOR SIDEWALK -	6,500.00	102908
Total For Dept 443.000 SIDEWALKS				6,500.00	
Dept 900.000 CAPITAL OUTLAY					
401-900.000-975.040	COMPREHENSIVE COMPUTER UPDATE	SONIT SYSTEMS, LLC	WG AUTHPOINT 2021	240.00	102950
401-900.000-975.044	FACILITIES IMPROVEMENT	FOULKE CONSTRUCTION	TRANSFER STATION PMT #4	64,150.00	102908
401-900.000-975.044	FACILITIES IMPROVEMENT	FOULKE CONSTRUCTION	TRANSFER STATION PMT #5	33,354.00	102908
Total For Dept 900.000 CAPITAL OUTLAY				97,744.00	
Total For Fund 401 CAPITAL IMPROVEMENT FUND				104,244.00	
Fund 582 ELECTRIC FUND					
Dept 000.000					
582-000.000-110.000	SOCKET - 4 TERMINAL 200 AMP URD	POWERLINE SUPPLY	METER SOCKETS	1,335.00	102942
582-000.000-110.000	PREFORM DEADEND - 2 STR	POWERLINE SUPPLY	INVENTORY	108.00	102942
582-000.000-110.000	FUSE LINK - 20 AMP T	POWERLINE SUPPLY	INVENTORY	129.42	102942
582-000.000-110.000	KVSU-34	POWERLINE SUPPLY	INVENTORY	292.92	102942
582-000.000-123.000	PREPAID EXPENSES	SONIT SYSTEMS, LLC	MICROSOFT SQL SERVER BPU 2021	821.00	102950
582-000.000-123.000	PREPAID EXPENSES	SONIT SYSTEMS, LLC	WG AUTHPOINT 2021	120.00	102950
582-000.000-158.000-191006	CONSTRUCTION WORK IN PROGRESS	SSOE	SERVICES FOR 11-14-2021 TO 12-11-2021	8,211.50	102952
582-000.000-158.000-201010	CONSTRUCTION WORK IN PROGRESS	UTILITIES INSTRUMENTATION	REVIEW MTG OF METER REMOVAL AT MOORE RI	1,208.00	102964
582-000.000-202.100	4ENBK1	BAKER, CALEB K	UB refund for account: 026837	45.05	102884
582-000.000-202.100	4CCH	BATES, TOM E	UB refund for account: 011289	4.25	102885
582-000.000-202.100	4CCH	BERG, DANIEL W	UB refund for account: 018848	296.66	102887
582-000.000-202.100	4CCH	CAIN, CASIE N M	UB refund for account: 021646	100.74	102892
582-000.000-202.100	4ENBK1	WIPP, KAINE D	UB refund for account: 016778	11.18	102968
582-000.000-249.100	LOW INCOME ENERGY ASSISTANCE	COMMUNITY ACTION AGENCY	OPERATION ROUND-UP - NOV 2021	2,573.21	102898
582-000.000-249.100	LOW INCOME ENERGY ASSISTANCE	LARA - MI PUBLIC SERVICE (LIEAF-6099	NOVEMBER 2021 P.A. 95	5,278.03	102926
Total For Dept 000.000				20,534.96	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 12/22/2021 - 12/22/2021
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: APCK

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 582 ELECTRIC FUND					
Dept 544.000 DISTRIBUTION					
582-544.000-930.000	OUTAGE MEALS	CARD SERVICES CENTER	C. MCARTHUR CREDIT CARD CHARGES	110.79	131
Total For Dept 544.000 DISTRIBUTION				10,337.89	
Total For Fund 582 ELECTRIC FUND				702,594.97	
Fund 588 DIAL A RIDE					
Dept 588.000 DIAL-A-RIDE					
588-588.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	510.57	133
588-588.000-730.000	BALL JOINT - DART #61	PERFORMANCE AUTOMOTIVE	BALL JOINT - DART #61	44.39	102941
588-588.000-730.000	12 V BATTERIES - DART #62	PERFORMANCE AUTOMOTIVE	12 V BATTERIES - DART #62	324.98	102941
588-588.000-730.000	FRONT MOUNT 45 WATT MOBILE UNIT	RAYLECOM COMMUNICATIONS LI	FRONT MOUNT 45 WATT MOBILE UNITS	700.00	102946
588-588.000-801.000	MATS - DIAL-A-RIDE	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	83.50	102962
588-588.000-955.000	FYE2018 LOCAL BUS FINAL AUDIT	STATE OF MICHIGAN	FYE2018 LOCAL BUS OPERATING FINAL AUDIT	354.00	102955
Total For Dept 588.000 DIAL-A-RIDE				2,017.44	
Total For Fund 588 DIAL A RIDE				2,017.44	
Fund 590 SEWER FUND					
Dept 000.000					
590-000.000-123.000	PREPAID EXPENSES	SONIT SYSTEMS, LLC	MICROSOFT SQL SERVER BPU 2021	410.50	102950
590-000.000-123.000	PREPAID EXPENSES	SONIT SYSTEMS, LLC	WG AUTHPOINT 2021	60.00	102950
590-000.000-202.100	SCCH	BAKER, CALEB K	UB refund for account: 026837	13.67	102884
590-000.000-202.100	SBK1	WIPP, KAINE D	UB refund for account: 016778	6.91	102968
Total For Dept 000.000				491.08	
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	4,059.84	133
590-175.000-726.000	SUPPLIES	ARROW SWIFT PRINTING	4 CASES OF BLANK PAPER	47.00	102881
590-175.000-801.000	CONTRACTUAL SERVICES	ACD	45 MONROE STREET - DECEMBER 2021 CHARGE	50.00	102876
590-175.000-801.000	CONTRACTUAL SERVICES	HILLSDALE HOSPITAL	M. KIERSEY - DOT D/S MRO	58.00	102917
590-175.000-801.000	CONTRACTUAL SERVICES	QUADIENT LEASING USA, INC	LEASE - 10/6/2021 - 01/05/2022	318.74	102945
590-175.000-810.000	DUES AND SUBSCRIPTIONS	MISS DIG SYSTEM, INC.	MEMBERSHIP FEE	922.41	102936
590-175.000-880.000	COMMUNITY PROMOTION	CHESTNEY PUBLISHING	NOV/DEC SIMPLY HERS	85.00	102895
590-175.000-880.000	COMMUNITY PROMOTION	CHESTNEY PUBLISHING	JAN/FEB SIMPLY HERS	12.50	102895
590-175.000-880.000	COMMUNITY PROMOTION	MCKIBBIN MEDIA GROUP	ADVERTISER	62.50	102930
590-175.000-920.400	503214966 - 45 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE	113.52	134
590-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	64.66	134
590-175.000-920.400	504504154 - 37 MONROE GEN SET	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE GEN SET	13.01	134
590-175.000-925.000	TELEPHONE	ACD	45 MONROE STREET - DECEMBER 2021 CHARGE	10.77	102876
590-175.000-925.000	TELEPHONE	ACD	WASTEWATER TREATMENT PLANT	86.16	102876
590-175.000-925.000	TELEPHONE	VERIZON WIRELESS	MONTHLY VERIZON BILL 12-20-2021	164.09	102966
Total For Dept 175.000 ADMINISTRATIVE SERVICES				6,068.20	
Dept 546.000 OPERATIONS					
590-546.000-726.800	SAFETY GLASSES	CARD SERVICES CENTER	K. KEASAL CREDIT CARD CHARGES	23.59	131
Total For Dept 546.000 OPERATIONS				23.59	
Dept 547.000 TREATMENT					
590-547.000-726.900	SUPPLIES - LABORATORY	AMAZON CAPITAL SERVICES, I	EMERGENCY EYE WASH STATION	348.00	102878
590-547.000-726.900	SUPPLIES - LABORATORY	GELZER & SON INC	2 PK LED BULB	16.99	102910
590-547.000-742.000	CLOTHING / UNIFORMS	POWERS CLOTHING, INC.	JEANS FOR J. STAGGS	70.00	102943
590-547.000-801.000	CONTRACTUAL SERVICES	CINTAS	FIRST AID SUPPLIES	208.91	102896
590-547.000-801.000	CONTRACTUAL SERVICES	MERIT LABORATORIES	BEF COMPLIANCE	1,865.50	102931

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Dept 547.000 TREATMENT					
590-547.000-801.000	CONTRACTUAL SERVICES	MERIT LABORATORIES	EFFLUENT LL HG	210.00	102931
590-547.000-801.000	CONTRACTUAL SERVICES	MERIT LABORATORIES	MONTHLY LOW LEVEL MERCURY	210.00	102931
590-547.000-920.400	505161747 - 101 W GALLOWAY MN	MICH GAS UTILITIES	NATURAL GAS UTILITY - 101 W GALLOWAY MN	3,203.30	134
590-547.000-920.400	504904602 - 101 W GALLOWAY	MICH GAS UTILITIES	NATURAL GAS UTILITY - 101 W GALLOWAY	2,216.46	134
590-547.000-920.400	504756735 - W GALLOWAY GR	MICH GAS UTILITIES	NATURAL GAS UTILITY - W GALLOWAY GR	154.75	134
590-547.000-930.000	REPAIRS & MAINTENANCE	AMAZON CAPITAL SERVICES, I	SCREEN PROTECTOR/BELT CLIP HOLDER	105.89	102878
590-547.000-930.000	REPAIRS & MAINTENANCE	FAMILY FARM & HOME	QUICK LINK	16.36	102906
590-547.000-930.000	REPAIRS & MAINTENANCE	GELZER & SON INC	MOUSE TRAP	6.37	102910
590-547.000-930.000	REPAIRS & MAINTENANCE	GELZER & SON INC	SUMP PUMP	92.99	102910
590-547.000-930.000	REPAIRS & MAINTENANCE	GELZER & SON INC	18G BLACK WIRE	2.79	102910
590-547.000-930.000	REPAIRS & MAINTENANCE	PERFORMANCE AUTOMOTIVE	NOTCH BELT/AIR FILTER	55.66	102941
590-547.000-930.000	WATER SOFTNER SEAL KIT & VALVE B	CARD SERVICES CENTER	C. MCARTHUR CREDIT CARD CHARGES	84.17	131
Total For Dept 547.000 TREATMENT				8,868.14	
Total For Fund 590 SEWER FUND				15,451.01	
Fund 591 WATER FUND					
Dept 000.000					
591-000.000-123.000	PREPAID EXPENSES	SONIT SYSTEMS, LLC	MICROSOFT SQL SERVER BPU 2021	410.50	102950
591-000.000-123.000	PREPAID EXPENSES	SONIT SYSTEMS, LLC	WG AUTHPOINT 2021	60.00	102950
591-000.000-202.100	WCCH	BAKER, CALEB K	UB refund for account: 026837	11.69	102884
591-000.000-202.100	WBK1	WIPP, KAINE D	UB refund for account: 016778	4.91	102968
Total For Dept 000.000				487.10	
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	3,536.15	133
591-175.000-726.000	SUPPLIES	ARROW SWIFT PRINTING	4 CASES OF BLANK PAPER	47.00	102881
591-175.000-801.000	CONTRACTUAL SERVICES	ACD	45 MONROE STREET - DECEMBER 2021 CHARGE	50.00	102876
591-175.000-801.000	CONTRACTUAL SERVICES	QUADIENT LEASING USA, INC	LEASE - 10/6/2021 - 01/05/2022	318.73	102945
591-175.000-810.000	DUES AND SUBSCRIPTIONS	MISS DIG SYSTEM, INC.	MEMBERSHIP FEE	922.41	102936
591-175.000-880.000	COMMUNITY PROMOTION	CHESTNEY PUBLISHING	NOV/DEC SIMPLY HERS	85.00	102895
591-175.000-880.000	COMMUNITY PROMOTION	CHESTNEY PUBLISHING	JAN/FEB SIMPLY HERS	12.50	102895
591-175.000-880.000	COMMUNITY PROMOTION	MCKIBBIN MEDIA GROUP	ADVERTISER	62.50	102930
591-175.000-920.400	503214966 - 45 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE	113.52	134
591-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	64.66	134
591-175.000-920.400	504504154 - 37 MONROE GEN SET	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE GEN SET	13.01	134
591-175.000-925.000	TELEPHONE	ACD	45 MONROE STREET - DECEMBER 2021 CHARGE	10.77	102876
591-175.000-925.000	TELEPHONE	ACD	WATER TREATMENT PLANT	86.16	102876
591-175.000-925.000	TELEPHONE	VERIZON WIRELESS	MONTHLY VERIZON BILL 12-20-2021	164.36	102966
Total For Dept 175.000 ADMINISTRATIVE SERVICES				5,486.77	
Dept 544.000 DISTRIBUTION					
591-544.000-726.800	SUPPLIES - OPERATIONS	PERFORMANCE AUTOMOTIVE	LONG LIFE MINI	2.69	102941
591-544.000-726.800	SUPPLIES - OPERATIONS	PERFORMANCE AUTOMOTIVE	ADAPTOR/TRAILER CABLE, LAMP, CONNECTOR	240.37	102941
591-544.000-726.800	SAFETY GLASSES	CARD SERVICES CENTER	K. KEASAL CREDIT CARD CHARGES	23.59	131
591-544.000-742.000	CLOTHING / UNIFORMS	POWERS CLOTHING, INC.	JEANS FOR J. STAGGS	70.00	102943
591-544.000-930.000	REPAIRS & MAINTENANCE	ETNA	MINN BOX	58.00	102905
Total For Dept 544.000 DISTRIBUTION				394.65	
Dept 545.000 PURIFICATION					
591-545.000-727.200	SUPPLIES - SODIUM HYPOCHLORITE	UNIVAR SOLUTIONS USA INC	SOD HYPO 12.5% LIQUICHLOR	1,257.99	102963
591-545.000-920.400	504558065 - 401 HILLSDALE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 401 HILLSDALE	537.85	134
591-545.000-930.000	REPAIRS & MAINTENANCE	FAMILY FARM & HOME	NUTS/BOLTS/WASHERS	4.84	102906

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 12/22/2021 - 12/22/2021
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: APCK

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 545.000 PURIFICATION					
591-545.000-930.000	REPAIRS & MAINTENANCE	GELZER & SON INC	KEY FOR FOD GATE	2.29	102910
Total For Dept 545.000 PURIFICATION				1,802.97	
Total For Fund 591 WATER FUND				8,171.49	
Fund 640 REVOLVING MOBILE EQUIP. FUND					
Dept 444.000 MOBILE EQUIPMENT MAINTENANCE					
640-444.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	590.96	133
640-444.000-726.000	B/U PLATE & RIVETS	PERFORMANCE AUTOMOTIVE	BACK UP PLATE, RIVETS	10.47	102941
640-444.000-730.000	THERMOSTAT	AMAZON CAPITAL SERVICES, I	THERMOSTAT & SHARPIE PERMANENT MARKERS	18.99	102878
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	FASTENAL	TAP BOLTS	77.94	102907
640-444.000-730.000	LED LAMP - AMBER & SHIPPING	HOWARD T MORIARTY COMPANY	LED LAMP - AMBER & OUTGOING SHIPPING	184.13	102921
640-444.000-730.000	TIRES - TRACTOR #52	NORM'S TIRE & SERVICE	TIRES - TRACTOR #52	484.00	102938
640-444.000-730.000	TIRES FOR BPU, VALVE STEM, ENVIR	NORM'S TIRE & SERVICE	TIRES FOR BPU, VALVE STEM (#54)	675.11	102938
640-444.000-730.000	CREDIT - RETURN TIRE - TRACTOR #	NORM'S TIRE & SERVICE	CREDIT - RETURN ONE TIRE #52 TRACTOR	(91.00)	102938
640-444.000-730.000	12 V BATTERIES - TRACTOR #54	PERFORMANCE AUTOMOTIVE	12 V BATTERIES - TRACTOR #54	6.00	102941
640-444.000-730.000	INT DOOR HANDLE - TRUCK #10	PERFORMANCE AUTOMOTIVE	INT DOOR HANDLE - TRUCK #10	26.22	102941
640-444.000-730.000	FRONT MOUNT 45 WATT MOBILE UNITS	RAYLECOM COMMUNICATIONS LI	FRONT MOUNT 45 WATT MOBILE UNITS	1,400.00	102946
640-444.000-730.000	DUAL SPREADER VALVE, LOAD SENSIN	TRUCK & TRAILER SPECIALTIE	DUAL SPREADER VALVE, LOAD SENSING	866.71	102961
640-444.000-730.000	PARTS FOR TRUCK #15	CARD SERVICES CENTER	J. HAMMEL CREDIT CARD CHARGES	241.67	131
640-444.000-742.000	RUGS & UNIFORMS - DPS	UNIFIRST CORP	RUGS & UNIFORMS - DPS	6.65	102962
640-444.000-742.000	RUGS & UNIFORMS - DPS	UNIFIRST CORP	RUGS & UNIFORMS - DPS	6.52	102962
640-444.000-742.000	RUGS & UNIFORMS - DPS	UNIFIRST CORP	RUGS & UNIFORMS - DPS	6.52	102962
640-444.000-801.000	RUGS & UNIFORMS - DPS	UNIFIRST CORP	RUGS & UNIFORMS - DPS	19.82	102962
640-444.000-801.000	RUGS & UNIFORMS - DPS	UNIFIRST CORP	RUGS & UNIFORMS - DPS	19.82	102962
640-444.000-801.000	RUGS & UNIFORMS - DPS	UNIFIRST CORP	RUGS & UNIFORMS - DPS	19.82	102962
640-444.000-801.000	STARTER REBUILD FOR ROLLER	CARD SERVICES CENTER	J. HAMMEL CREDIT CARD CHARGES	98.33	131
640-444.000-850.000	LEAF LOADER INSURANCE	VESTED RISK STRATEGIES INC	LEAF LOADER INSURANCE	355.00	102967
640-444.000-850.000	JOHN DEERE TRACTOR INSURANCE	VESTED RISK STRATEGIES INC	JOHN DEERE TRACTOR FOR LEAF COLLECTION	61.00	102967
Total For Dept 444.000 MOBILE EQUIPMENT MAINTENANCE				5,084.68	
Total For Fund 640 REVOLVING MOBILE EQUIP. FUND				5,084.68	
Fund 663 FIRE VEHICLE & EQUIPMENT FUND					
Dept 336.000 FIRE DEPARTMENT					
663-336.000-970.000	JR. FIREFIGHTER HATS, STICKERS,	CARD SERVICES CENTER	S. HEPHNER CREDIT CARD CHARGES	473.86	131
Total For Dept 336.000 FIRE DEPARTMENT				473.86	
Total For Fund 663 FIRE VEHICLE & EQUIPMENT FUND				473.86	
Fund 699 DPS LEAVE AND BENEFITS FUND					
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
699-441.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	633.20	133
Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT				633.20	
Total For Fund 699 DPS LEAVE AND BENEFITS FUND				633.20	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE

EXP CHECK RUN DATES 12/22/2021 - 12/22/2021

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101	GENERAL FUND	178,552.07
Fund 202	MAJOR ST./TRUNK	1,812.50
Fund 203	LOCAL ST. FUND	3,432.50
Fund 208	RECREATION FUNI	1,135.03
Fund 244	ECONOMIC DEVELC	5,853.00
Fund 247	TAX INCREMENT I	68,985.31
Fund 271	LIBRARY FUND	257.94
Fund 287	ARPA GRANT FUNI	299.00
Fund 401	CAPITAL IMPROVI	104,244.00
Fund 582	ELECTRIC FUND	702,594.97
Fund 588	DIAL A RIDE	2,017.44
Fund 590	SEWER FUND	15,451.01
Fund 591	WATER FUND	8,171.49
Fund 640	REVOLVING MOBII	5,084.68
Fund 663	FIRE VEHICLE &	473.86
Fund 699	DPS LEAVE AND I	633.20

Total For All Funds:	1,098,998.00
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JOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-228.003	DUE TO MMERS-RETIREMENT CONT.	MERS	RETIREMENT CONTRIBUTIONS - 300101	14,612.91	139
Total For Dept 000.000				14,612.91	
Dept 172.000 CITY MANAGER					
101-172.000-715.000	BLUE CROSS - DENTAL & VISION	BLUE CROSS & BLUE SHIELD	DENTAL & VISION INSURANCE GROUP 0070034	97.85	137
101-172.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - CITY - JAN 2022	488.24	141
101-172.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,586.30	139
101-172.000-861.000	2022 MIDWEST ADVANCED PUBLIC SER	APWA MICHIGAN CHAPTER - MI	2022 MIDWEST ADVANCED PUBLIC SERVICE IN	347.50	102978
Total For Dept 172.000 CITY MANAGER				2,519.89	
Dept 173.000 HUMAN RESOURCES					
101-173.000-715.000	BLUE CROSS - DENTAL & VISION	BLUE CROSS & BLUE SHIELD	DENTAL & VISION INSURANCE GROUP 0070034	97.85	137
101-173.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - CITY - JAN 2022	1,464.72	141
101-173.000-726.000	LABOR LAW POSTERS	CARD SERVICES CENTER	L SERGENT CREDIT CARD	357.22	138
Total For Dept 173.000 HUMAN RESOURCES				1,919.79	
Dept 174.000 ECONOMIC DEVELOPMENT					
101-174.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	630.79	139
Total For Dept 174.000 ECONOMIC DEVELOPMENT				630.79	
Dept 175.000 ADMINISTRATIVE SERVICES					
101-175.000-717.000	PAYROLL AUDIT FOR WORK COMP	MML WORKERS 'COMP FUND	PAYROLL AUDIT FOR WORK COMP	1,970.00	103030
101-175.000-726.007	COVID TEST KITS	CARD SERVICES CENTER	K KEASAL CREDIT CARD	127.15	138
101-175.000-801.000	CONTRACTUAL SERVICES	ARCHIVESOCIAL	SOCIAL MEDIA ARCHIVING SUBSCRIPTION ANN	2,988.00	102979
101-175.000-801.000	CONTRACTUAL SERVICES	SONIT SYSTEMS, LLC	NET ADMIN SERVICES SONIT SYSTEMS 1-1-20	1,312.50	103040
101-175.000-806.000	LEGAL SERVICES	LOVINGER & THOMPSON, PC	LEGAL FEES	2,940.00	103023
101-175.000-806.000	LEGAL SERVICES	MIKA MEYERS BECKETT & JONES	LEGAL SERVICES	966.00	103029
101-175.000-806.000	DEDUCTIBLE-LEGAL SERVICES-SAFETY	TRAVELERS INSURANCE COMPAN	DEDUCTIBLE-LEGAL SERVICES-SAFETY/CODE C	1,775.00	103046
101-175.000-955.025	SUPPLIES FOR MAYOR'S RECEPTION	WALMART COMMUNITY	SUPPLIES FOR MAYOR'S RECEPTION	52.49	103053
101-175.000-955.106	MISC. - NEW YEAR'S EVE EVENT	KELLY LOPRESTO	PAYMENT MADE TO SCHAFFER DRY CLEANING FC	121.27	103021
101-175.000-955.106	MISC. - NEW YEAR'S EVE EVENT	STOCKHOUSE CORPORATION	SIGNS FOR NYE EVENT	175.00	103043
Total For Dept 175.000 ADMINISTRATIVE SERVICES				12,427.41	
Dept 191.000 ELECTIONS					
101-191.000-726.000	REFUND SALES TAX	CARD SERVICES CENTER	K PRICE CREDIT CARD	223.98	138
Total For Dept 191.000 ELECTIONS				223.98	
Dept 209.000 ASSESSING DEPARTMENT					
101-209.000-715.000	BLUE CROSS - DENTAL & VISION	BLUE CROSS & BLUE SHIELD	DENTAL & VISION INSURANCE GROUP 0070034	28.24	137
101-209.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - CITY - JAN 2022	488.24	141
101-209.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	971.03	139
101-209.000-801.000	COPIER LEASE	CURRENT OFFICE SOLUTIONS	COPIER LEASE	78.01	102992
101-209.000-810.000	ASSESSOR & MCAT ANNUAL CERTIFICA	CARD SERVICES CENTER	K THOMAS CREDIT CARD	225.00	138
Total For Dept 209.000 ASSESSING DEPARTMENT				1,790.52	
Dept 215.000 CITY CLERK DEPARTMENT					
101-215.000-715.000	BLUE CROSS - DENTAL & VISION	BLUE CROSS & BLUE SHIELD	DENTAL & VISION INSURANCE GROUP 0070034	97.85	137
101-215.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - CITY - JAN 2022	1,464.72	141
101-215.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	629.16	139
101-215.000-801.000	PAPER SHREDDING SERVICE	ACCUSHRED	PAPER SHREDDING SERVICE	67.95	102971
101-215.000-801.000	COPIER LEASE	CURRENT OFFICE SOLUTIONS	COPIER LEASE	187.59	102992
Total For Dept 215.000 CITY CLERK DEPARTMENT				2,447.27	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 219.000 FINANCE DEPARTMENT					
101-219.000-715.000	BLUE CROSS - DENTAL & VISION	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	97.85	137
101-219.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - CITY - JAN 2022	1,464.72	141
101-219.000-960.000	LATE FEE/INTEREST CHARGES	CARD SERVICES CENTER	BILLING ACCT CREDIT CARD	88.45	138
Total For Dept 219.000 FINANCE DEPARTMENT				1,651.02	
Dept 253.000 CITY TREASURER					
101-253.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	126.00	139
101-253.000-964.000	BILLBACK DEC 2021 - 30-006-327-4	HILLSDALE CO TREASURER	BILLBACK DEC 2021 - 30-006-327-426-50	976.02	103012
Total For Dept 253.000 CITY TREASURER				1,102.02	
Dept 265.000 BUILDING AND GROUNDS					
101-265.000-726.000	SUPPLIES TRASH BAGS	CURRENT OFFICE SOLUTIONS	TRASH BAGS FOR CITY HALL	51.94	102992
101-265.000-726.000	WREATH FOR CITY HALL	GLEI'S, INC	WREATH FOR CITY HALL	775.00	103005
101-265.000-726.000	WATER - CITY HALL	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	18.00	103010
101-265.000-726.000	SOAP, CUPS, CUTLERY, KLEENEX, LY	WALMART COMMUNITY	SOAP, CUPS, CUTLERY, KLEENEX, LYSOL	78.88	103053
101-265.000-801.000	CITY HALL CLEANING DEC 2021	EAST 2 WEST ENTERPRISES, I	CITY HALL CLEANING DEC 2021	650.00	103000
101-265.000-801.000	MATS - CITY HALL	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	31.02	103048
101-265.000-925.000	TELEPHONE - CITY HALL	ACD	POITS DIGITAL LINE	165.80	102972
101-265.000-925.000	TELEPHONE	BSB COMMUNICATIONS INC	A2E MONTHLY CHARGE BSB 1-1-2022	56.00	102985
Total For Dept 265.000 BUILDING AND GROUNDS				1,826.64	
Dept 276.000 CEMETERIES					
101-276.000-801.000	HAULING & LEVELING TOPSOIL @ LAK	ARNOLD'S EXCAVATING, LLC	HAULING & LEVELING TOPSOIL @ LAKEVIEW C	3,500.00	102980
101-276.000-801.000	PORTA JOHN RENTAL - OAK GROVE CE	THOMAS ALLEN MCNAIR	PORTA JOHN RENTAL - OAK GROVE CEMETERY	115.00	103019
Total For Dept 276.000 CEMETERIES				3,615.00	
Dept 295.000 AIRPORT					
101-295.000-715.000	BLUE CROSS - DENTAL & VISION	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	56.47	137
101-295.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - CITY - JAN 2022	(1,189.47)	141
101-295.000-726.000	OXIDATION GARD	AMERICAN COPPER AND BRASS,	OXIDATION GARD	7.86	102976
101-295.000-726.000	OUTDOOR CORD FOR TRACTOR & PLOW	GELZER & SON INC	OUTDOOR CORD FOR TRACTOR & PLOW TRUCK	64.99	103004
101-295.000-726.000	SIDEWALK SALT, CHAIN FOR TRACTOR	CARD SERVICES CENTER	G MOORE CREDIT CARD	53.92	138
101-295.000-740.000	FUEL AND LUBRICANTS - AIRPORT	WATKINS OIL COMPANY	DECEMBER FLEET FUEL	24.63	103054
101-295.000-801.000	RUNWAY LIGHTS	ADB SAFEGATE AMERICAS LLC	RUNWAY LIGHTS	704.59	102973
101-295.000-920.000	PROPANE FOR AIRPORT	SPRATT'S	PROPANE FOR AIRPORT	1,078.26	103042
101-295.000-925.000	TELEPHONE - AIRPORT	ACD	POTS DIGITAL LINE	82.90	102972
101-295.000-930.000	REPAIR HANGER 1 & 2 DOORS	WHITE'S WELDING SERVICE	REPAIR HANGER 1 & 2 DOORS	1,309.29	103055
Total For Dept 295.000 AIRPORT				2,193.44	
Dept 301.000 POLICE DEPARTMENT					
101-301.000-715.000	BLUE CROSS - DENTAL & VISION	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	925.94	137
101-301.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - CITY - JAN 2022	16,111.94	141
101-301.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	26,959.53	139
101-301.000-726.000	PRACTICE AMMUNITION	KIESLER'S POLICE SUPPLY, I	FEDERAL AMERICAN EAGLE 40S&W 180 GRAIN	1,605.18	103018
101-301.000-726.000	SHOE POLISH, KLEENEX, HAND SANITIZ	WALMART COMMUNITY	SHOE POLISH, KLEENEX, HAND SANITIZER	35.94	103053
101-301.000-726.000	POSTAGE - RETURN ADAPTER SWITCH	CARD SERVICES CENTER	S HEPHNER CREDIT CARD	13.05	138
101-301.000-742.000	2022 EQUIPMENT ALLOWANCE/BOOTS,	AVERY NEWELL	2022 EQUIPMENT ALLOWANCE/BOOTS, FOLDING	200.00	102982
101-301.000-742.000	2021 EQUIPMENT ALLOWANCE/BOOTS,	COREY DOW	2021 EQUIPMENT ALLOWANCE/DUTY BOOTS, T	200.00	102999
101-301.000-801.000	COPIER LEASE	CURRENT OFFICE SOLUTIONS	COPIER LEASE	20.00	102992
101-301.000-801.000	ANNUAL LE POLICY CONTRACT FEE	LEXIPOL, LLC	ANNUAL LAW ENFORCEMENT POLICY MANUAL &	7,998.09	103020
101-301.000-801.000	ONLINE INVESTIGATION	TRANSUNION RISK AND ALTER	ONLINE INVESTIGATIVE SYSTEM BILLING 12/	75.00	103045
101-301.000-862.000	MEAL REIMBURSEMENT/HOSTAGE NEG T	CODY CRATSENBURG	MEAL REIMBURSEMENT FOR HOSTAGE NEGOTIAI	15.12	102990
101-301.000-862.000	LODGING - C CRATSENBURG	CARD SERVICES CENTER	S HEPHNER CREDIT CARD	512.40	138

JOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301.000 POLICE DEPARTMENT					
Total For Dept 301.000 POLICE DEPARTMENT				54,672.19	
Dept 336.000 FIRE DEPARTMENT					
101-336.000-715.000	BLUE CROSS - DENTAL & VISION	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	252.18	137
101-336.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - CITY - JAN 2022	3,410.31	141
101-336.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	4,932.13	139
101-336.000-726.000	SHIPPING & HANDLING	APOLLO FIRE EQUIPMENT COM	ADAPTER SWITCH - ENGINE 332	13.05	102977
101-336.000-726.000	2 PKGS AAA BATTERIES	COREY BURKE	REIMBURSEMENT FOR PURCHASE OF AAA BATTE	15.90	102986
101-336.000-726.000	PACKAGING TAPE/SCISSORS	GELZER & SON INC	35 YD PACKAGING TAPE/SCISSORS	27.97	103004
101-336.000-740.000	FUEL AND LUBRICANTS - FIRE	WATKINS OIL COMPANY	DECEMBER FLEET FUEL	649.16	103054
101-336.000-801.000	SEMI ANNUAL PREVENTATIVE MAINTEN	BREATHING AIR SYSTEMS	SEMI ANNUAL PREVENTATIVE MAINTENANCE SE	504.75	102984
101-336.000-930.000	ADAPTER SWITCH/ENG 332	APOLLO FIRE EQUIPMENT COM	ADAPTER SWITCH - ENGINE 332	36.18	102977
101-336.000-930.000	LBR REPLACED 2 SPRINGS/LUBE & TU	THE DOOR MAN	SERVICE CALL REPLACED TWO (2) SPRINGS I	410.00	102997
101-336.000-930.000	FOUR TIRES BALANCING COMPOUND/EN	NORM'S TIRE & SERVICE	FOUR (4) TIRES BALANCED/ENGINE 332	76.00	103031
101-336.000-930.000	2.5 HRS LBR ELECTRICAL REPAIR/EN	RALPH SOLON RILEY	ELECTRICAL REPAIR/REPLACED CIRCUIT BREF	6,030.52	103036
Total For Dept 336.000 FIRE DEPARTMENT				16,358.15	
Dept 400.000 PLANNING DEPARTMENT					
101-400.000-715.000	BLUE CROSS - DENTAL & VISION	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	97.85	137
101-400.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - CITY - JAN 2022	1,464.72	141
101-400.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	672.20	139
101-400.000-801.000	COPIER LEASE	CURRENT OFFICE SOLUTIONS	COPIER LEASE	78.01	102992
Total For Dept 400.000 PLANNING DEPARTMENT				2,312.78	
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
101-441.000-715.000	BLUE CROSS - DENTAL & VISION	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	154.32	137
101-441.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - CITY - JAN 2022	1,171.78	141
101-441.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,582.55	139
101-441.000-726.000	WATER - 149 WATERWORKS	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	6.00	103010
101-441.000-726.000	SCRAPERS, CONCRETE, MEASURING WH	HOME DEPOT	SCRAPERS, CONCRETE, MEASURING WHEEL	245.45	103014
101-441.000-726.000	SUPPLIES	CARD SERVICES CENTER	J HAMMEL CREDIT CARD	178.03	138
101-441.000-742.000	RUGS & UNIFORMS -DPS	UNIFIRST CORP	RUGS & UNIFORMS -DPS	68.72	103048
101-441.000-801.000	FLR CLEANER & DISP - DPS	CINTAS CORPORATION	FLR CLEANER & DISP - DPS	40.76	102989
101-441.000-801.000	COPIER LEASE	CURRENT OFFICE SOLUTIONS	COPIER LEASE	157.23	102992
101-441.000-801.000	RUGS & UNIFORMS -DPS	UNIFIRST CORP	RUGS & UNIFORMS -DPS	56.68	103048
101-441.000-955.588	MISC. - CDL LICENSING/TESTING	CE & A PROFESSIONAL SERVIC	PREEMPLOYMENT DRUG TESTING - TEAL	384.68	102987
Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT				4,046.20	
Dept 447.000 ENGINEERING SERVICES					
101-447.000-715.000	BLUE CROSS - DENTAL & VISION	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	97.85	137
101-447.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - CITY - JAN 2022	488.24	141
Total For Dept 447.000 ENGINEERING SERVICES				586.09	
Dept 756.000 PARKS					
101-756.000-726.000	FASTENERS & ANCHORS	GELZER & SON INC	FASTENERS & ANCHORS	36.99	103004
Total For Dept 756.000 PARKS				36.99	
Total For Fund 101 GENERAL FUND				124,973.08	
Fund 203 LOCAL ST. FUND					
Dept 490.000 TRAFFIC					
203-490.000-726.000	SPEED LIMIT 25 AHEAD - BARBER DR	DORNBOS SIGN & SAFETY INC	SPEED LIMIT, NO PARKING SIGNS	68.41	102998
Total For Dept 490.000 TRAFFIC				68.41	

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BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 203 LOCAL ST. FUND					
Total For Fund 203 LOCAL ST. FUND				68.41	
Fund 208 RECREATION FUND					
Dept 000.000					
208-000.000-653.001	YOUTH PROGRAM FEES	JAKE GOODLOCK	GIRLS BASKETBALL REFUND	55.00	103017
Total For Dept 000.000				55.00	
Dept 751.000 RECREATION DEPARTMENT					
208-751.000-715.000	BLUE CROSS - DENTAL & VISION	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	56.47	137
208-751.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - CITY - JAN 2022	1,171.78	141
208-751.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	748.64	139
208-751.000-726.000	SUPPLIES	GELZER & SON INC	BASKETBALLS (8)	123.92	103004
208-751.000-726.006	CONCESSION SUPPLIES	MARKET HOUSE	SANDY BEACH CONCESSIONS SUPPLIE	1,280.88	103024
208-751.000-801.000	COPIER LEASE	CURRENT OFFICE SOLUTIONS	COPIER LEASE	78.02	102992
Total For Dept 751.000 RECREATION DEPARTMENT				3,459.71	
Total For Fund 208 RECREATION FUND				3,514.71	
Fund 244 ECONOMIC DEVELOPMENT CORP FUND					
Dept 174.000 ECONOMIC DEVELOPMENT					
244-174.000-801.000	CONTRACTUAL SERVICES	GELZER & SON INC	EDC GC PAYMENT FOR GELZER HARDWARE	600.00	103004
244-174.000-801.000	CONTRACTUAL SERVICES	HANDMADE	EDC GC PAYMENT	350.00	103008
244-174.000-801.000	CONTRACTUAL SERVICES	HILLSDALE HORNET ROBOTICS	EDC DONATION TO HILLSDALE ROBOTICS TEAM	1,000.00	103013
244-174.000-801.000	CONTRACTUAL SERVICES	ROUGH DRAFT COFFEE & COCK	EDC GC PAYMENT	350.00	103037
244-174.000-801.000	CONTRACTUAL SERVICES	TREVATHAN'S SWEEP & SEW S	EDC GC PAYMENT	300.00	103047
Total For Dept 174.000 ECONOMIC DEVELOPMENT				2,600.00	
Total For Fund 244 ECONOMIC DEVELOPMENT CORP FUND				2,600.00	
Fund 247 TAX INCREMENT FINANCE ATH.					
Dept 900.000 CAPITAL OUTLAY					
247-900.000-806.000	LEGAL SERVICES	LOVINGER & THOMPSON, PC	LEGAL FEES	525.00	103023
Total For Dept 900.000 CAPITAL OUTLAY				525.00	
Total For Fund 247 TAX INCREMENT FINANCE ATH.				525.00	
Fund 271 LIBRARY FUND					
Dept 790.000 LIBRARY					
271-790.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - CITY - JAN 2022	488.24	141
271-790.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	SUPPLIES GENERAL	110.02	102992
271-790.000-801.000	CONTRACTUAL SERVICES	WOODLANDS LIBRARY COOPERA	SWANK MOVIE LICENSING	756.89	103056
271-790.000-920.000	503691550 - 12 N MANNING - LIBRA	MICH GAS UTILITIES	NATURAL GAS UTILITY - 12 N MANNING	631.15	140
271-790.000-925.000	TELEPHONE - LIBRARY	ACD	POTS DIGITAL LINE	46.46	102972
271-790.000-925.000	TELEPHONE	BSB COMMUNICATIONS INC	A2E MONTHLY CHARGE BSB 1-1-2022	46.42	102985
Total For Dept 790.000 LIBRARY				2,079.18	
Total For Fund 271 LIBRARY FUND				2,079.18	
Fund 401 CAPITAL IMPROVEMENT FUND					
Dept 900.000 CAPITAL OUTLAY					
401-900.000-975.040	COMPREHENSIVE COMPUTER UPDATE	SONIT SYSTEMS, LLC	2022 WATCHGUARD FIREWALLS WITH 3 YR SU	4,140.50	103040
Total For Dept 900.000 CAPITAL OUTLAY				4,140.50	
Total For Fund 401 CAPITAL IMPROVEMENT FUND				4,140.50	

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 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 409 STOCK'S PARK					
Dept 756.000 PARKS					
409-756.000-726.000	STAMPS - MRS STOCK'S PARK	CARD SERVICES CENTER	M. LOREN CREDIT CARD	58.00	138
Total For Dept 756.000 PARKS				58.00	
Total For Fund 409 STOCK'S PARK				58.00	
Fund 582 ELECTRIC FUND					
Dept 000.000					
582-000.000-110.000	BASE PHASE 3 SECTIONALIZING	POWERLINE SUPPLY	INVENTORY	3,502.03	103035
582-000.000-158.000-191006	13.2/7.62 4.16/2.4 DV 120/240	POWERLINE SUPPLY	POLE MOUNT TRANSFORMERS DUAL VOLTAGE	30,100.00	103035
582-000.000-202.100	4CCH	AUSTIN, ANN T	UB refund for account: 024989	34.00	102981
582-000.000-202.100	4CCH	BATES, TOM E	UB refund for account: 011289	67.00	102983
582-000.000-202.100	4ENBK1	GREENWOOD VILLAGE, LDHA	UB refund for account: 030380	122.00	103007
582-000.000-202.100	4ENBK1	HILGENDORF, ARTHUR J	UB refund for account: 013707	79.21	103011
582-000.000-202.100	4CCH	RYBACK, KALVIN H	UB refund for account: 020687	155.00	103039
582-000.000-202.100	4CCH	SPITERI, SUZANNE	UB refund for account: 010706	17.30	103041
582-000.000-202.100	4CCH	TAYLOR, TODD & SHIRLEY	UB refund for account: 026503	5.21	103044
Total For Dept 000.000				34,081.75	
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-715.000	BLUE CROSS - DENTAL & VISION	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	1,360.44	137
582-175.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - BPU - JAN 2022	14,290.74	141
582-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	14,920.75	139
582-175.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	CONTRACT/SUPPLIES NOVEMBER 2021	497.12	102992
582-175.000-726.000	SUPPLIES	PITNEY BOWES GLOBAL FIANAN	LEASE FROM 09/30/2021 - 12/29/2021	405.93	103034
582-175.000-726.000	POSTAGE - TERMINATION LETTERS	CARD SERVICES CENTER	L SERGENT CREDIT CARD	8.70	138
582-175.000-801.000	CONTRACTUAL SERVICES	ACD	CONTRACT/TELEPHONE - CHARGES FOR JANUAF	100.00	102972
582-175.000-801.000	RANDOM DOT DRUG/ALCOHOL TESTING	CE & A PROFESSIONAL SERVIC	RANDOM DOT DRUG & ALCOHOL TESTING	202.34	102987
582-175.000-801.000	CONTRACTUAL SERVICES	CURRENT OFFICE SOLUTIONS	CONTRACT/SUPPLIES NOVEMBER 2021	420.15	102992
582-175.000-801.000	CONTRACTUAL SERVICES	DELAWARE SYSTEMS	PRINT/MAIL BILLING	1,448.61	102995
582-175.000-801.000	CONTRACTUAL SERVICES	EAST 2 WEST ENTERPRISES, I	CLEANING DECEMBER 2021	130.00	103000
582-175.000-801.000	MONTHLY PROCESSING	ONLINE INFORMATION SERVICE	ONLINE EXCHANGE REPORT/WEB ACCESS FEE	51.45	103032
582-175.000-801.000	CREDIT CARD PROCESSING FEE	INVOICE CLOUD	CREDIT CARD PROCESSING FEE	263.52	586
582-175.000-801.200	COMPUTER	AMAZON CAPITAL SERVICES, I	BROTHER PRINTER TONER AND USB THUMB DRI	50.84	102975
582-175.000-801.200	COMPUTER	SONIT SYSTEMS, LLC	2022 WATCHGUARD FIREWALLS WITH 3 YR ST	2,726.50	103040
582-175.000-861.000	2022 MIDWEST ADVANCED PUBLIC SER	APWA MICHIGAN CHAPTER - MI	2022 MIDWEST ADVANCED PUBLIC SERVICE IN	173.75	102978
582-175.000-880.000	COMMUNITY PROMOTION	CHESTNEY PUBLISHING	WINTER MICHIGAN PARENT	25.00	102988
582-175.000-925.000	TELEPHONE	ACD	CONTRACT/TELEPHONE - CHARGES FOR JANUAF	20.73	102972
582-175.000-925.000	TELEPHONE	BSB COMMUNICATIONS INC	A2E MONTHLY CHARGE BSB 1-1-2022	28.00	102985
Total For Dept 175.000 ADMINISTRATIVE SERVICES				37,124.57	
Dept 543.000 PRODUCTION					
582-543.000-726.000	SUPPLIES	FAMILY FARM & HOME	TOMCAT RODENT/INSECT TRAP	11.97	103002
582-543.000-726.000	SUPPLIES	GELZER & SON INC	LOCK DE-ICER	4.98	103004
582-543.000-726.000	SUPPLIES	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	15.00	103010
582-543.000-740.300	504504154 - 201 WATERWORKS XX -	MICH GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS X	771.51	140
582-543.000-740.400	504504154 - 201 WATERWORKS XX -	MICH GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS X	771.52	140
582-543.000-920.400	504504154 - 201 WATERWORKS - PP	MICH GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS	2,175.86	140
Total For Dept 543.000 PRODUCTION				3,750.84	
Dept 544.000 DISTRIBUTION					
582-544.000-726.800	SUPPLIES - OPERATIONS	GELZER & SON INC	FASTENERS & ANCHORS	48.97	103004
582-544.000-726.800	SUPPLIES - OPERATIONS	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	5.40	103010
582-544.000-726.800	GLOVE PROTECTOR LOW VOLTAGE SZ10	POWERLINE SUPPLY	INVENTORY	408.00	103035

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 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 582 ELECTRIC FUND					
Dept 544.000 DISTRIBUTION					
582-544.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	ALTA EQUIPMENT COMPANY	FILTERS	288.59	102974
582-544.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	AMAZON CAPITAL SERVICES, I	SEARCHLIGHT W/ MAGNETIC SHOE	279.00	102975
582-544.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	FAMILY FARM & HOME	BATTERY LAWN & GARDEN 300 CCA	44.99	103002
582-544.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	GELZER & SON INC	FASTENERS/DISFECT WIPES	9.48	103004
582-544.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	PERFORMANCE AUTOMOTIVE	INVERTER FOR 39-09	151.99	103033
582-544.000-740.000	FUEL AND LUBRICANTS	WATKINS OIL COMPANY	FUEL & LUBRICANTS	1,708.30	103054
582-544.000-801.000	CONTRACTUAL SERVICES	MILSOFT	MILSOFT IVR 1-1-2022	921.16	103052
582-544.000-801.300	TREE TRIMMING	WRIGHT TREE SERVICE	TREE TRIMMING	6,592.95	103057
582-544.000-930.000	CONTROLLED TRIAC BOARD	CARD SERVICES CENTER	C MCARTHUR CREDIT CARD	262.45	138
582-544.000-930.546	REPAIRS & MAINANCE - SUBSTATIONS	UTILITIES INSTRUMENTATION	MTG W/ CONSUMERS ENERGY/MOORE RD SUBSTF	1,208.00	103051
Total For Dept 544.000 DISTRIBUTION				11,929.28	
Total For Fund 582 ELECTRIC FUND				86,886.44	
Fund 588 DIAL A RIDE					
Dept 588.000 DIAL-A-RIDE					
588-588.000-715.000	BLUE CROSS - DENTAL & VISION	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	169.41	137
588-588.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - CITY - JAN 2022	3,515.34	141
588-588.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	564.65	139
588-588.000-726.000	WATER - DIAL-A-RIDE	HEFFERNAN SOFT WATER SERVI	WATER DELIVERY SERVICE	9.50	103010
588-588.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	PERFORMANCE AUTOMOTIVE	OIL FILTER	9.52	103033
588-588.000-740.000	FUEL AND LUBRICANTS - DART	WATKINS OIL COMPANY	DECEMBER FLEET FUEL	1,652.36	103054
588-588.000-801.000	MATS - DIAL-A-RIDE	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	83.50	103048
588-588.000-920.000	507035798 - 981 DEVELOPMENT DR	- MICH GAS UTILITIES	NATURAL GAS UTILITY	282.73	140
588-588.000-955.588	MISC. - CDL LICENSING/TESTING	CE & A PROFESSIONAL SERVIC	FTA DRUG TESTING - KEHN	118.17	102987
588-588.000-955.588	REIMBURSEMENT FOR DOT PHYSICAL	CHERYL COX	REIMBURSEMENT FOR DOT PHYSICAL	123.50	102991
Total For Dept 588.000 DIAL-A-RIDE				6,528.68	
Total For Fund 588 DIAL A RIDE				6,528.68	
Fund 590 SEWER FUND					
Dept 000.000					
590-000.000-202.100	SCCH	DAUSTER, ANTONIA M	UB refund for account: 013419	86.09	102994
590-000.000-202.100	SCCH	HILGENDORF, ARTHUR J	UB refund for account: 013707	46.41	103011
590-000.000-202.100	SCCH	SPITERI, SUZANNE	UB refund for account: 010706	14.73	103041
590-000.000-202.100	SCCH	TAYLOR, TODD & SHIRLEY	UB refund for account: 026503	5.80	103044
Total For Dept 000.000				153.03	
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-715.000	BLUE CROSS - DENTAL & VISION	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	244.77	137
590-175.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - BPU - JAN 2022	5,490.48	141
590-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	4,406.78	139
590-175.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	CONTRACT/SUPPLIES NOVEMBER 2021	248.56	102992
590-175.000-726.000	SUPPLIES	PITNEY BOWES GLOBAL FIANAN	LEASE FROM 09/30/2021 - 12/29/2021	202.96	103034
590-175.000-726.000	POSTAGE - TERMINATION LETTERS	CARD SERVICES CENTER	L SERGENT CREDIT CARD	4.35	138
590-175.000-801.000	CONTRACTUAL SERVICES	ACD	CONTRACT/TELEPHONE - CHARGES FOR JANUAF	50.00	102972
590-175.000-801.000	CONTRACTUAL SERVICES	CURRENT OFFICE SOLUTIONS	CONTRACT/SUPPLIES NOVEMBER 2021	210.08	102992
590-175.000-801.000	CONTRACTUAL SERVICES	DELAWARE SYSTEMS	PRINT/MAIL BILLING	724.31	102995
590-175.000-801.000	CONTRACTUAL SERVICES	EAST 2 WEST ENTERPRISES, I	CLEANING DECEMBER 2021	65.00	103000
590-175.000-801.000	MONTHLY PROCESSING	ONLINE INFORMATION SERVICE	ONLINE EXCHANGE REPORT/WEB ACCESS FEE	25.72	103032
590-175.000-801.000	CREDIT CARD PROCESSING FEES	INVOICE CLOUD	CREDIT CARD PROCESSING FEE	131.77	586
590-175.000-801.200	COMPUTER	AMAZON CAPITAL SERVICES, I	BROTHER PRINTER TONER AND USB THUMB DRI	5.00	102975
590-175.000-801.200	COMPUTER	SONIT SYSTEMS, LLC	2022 WATCHGUARD FIREWALLS WITH 3 YR SU	1,363.25	103040

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 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-810.000	WASTEWATER LICENSE	CARD SERVICES CENTER	K KEASAL CREDIT CARD	96.90	138
590-175.000-861.000	2022 MIDWEST ADVANCED PUBLIC SER	APWA MICHIGAN CHAPTER - MI	2022 MIDWEST ADVANCED PUBLIC SERVICE IN	86.88	102978
590-175.000-880.000	COMMUNITY PROMOTION	CHESTNEY PUBLISHING	WINTER MICHIGAN PARENT	12.50	102988
590-175.000-925.000	TELEPHONE	ACD	CONTRACT/TELEPHONE - CHARGES FOR JANUAF	10.36	102972
590-175.000-925.000	TELEPHONE	BSB COMMUNICATIONS INC	A2E MONTHLY CHARGE BSB 1-1-2022	14.00	102985
Total For Dept 175.000 ADMINISTRATIVE SERVICES				13,393.67	
Dept 546.000 OPERATIONS					
590-546.000-801.000	CONTRACTUAL SERVICES	MILSOFT	MILSOFT IVR 1-1-2022	128.00	103052
Total For Dept 546.000 OPERATIONS				128.00	
Dept 547.000 TREATMENT					
590-547.000-726.900	SUPPLIES - LABORATORY	RUPERT'S CULLIGAN	DISTILLED WATER	26.00	103038
590-547.000-727.500	SUPPLIES - CHLORINE	HAVILAND PRODUCTS COMPANY	CHLORINE GAS CYLINDER/SULFUR DIOXIDE	923.80	103009
590-547.000-727.700	SUPPLIES - DIOXIDE	HAVILAND PRODUCTS COMPANY	CHLORINE GAS CYLINDER/SULFUR DIOXIDE	420.00	103009
590-547.000-740.000	FUEL AND LUBRICANTS	WATKINS OIL COMPANY	FUEL & LUBRICANTS	404.99	103054
590-547.000-801.000	CONTRACTUAL SERVICES	HYDROCORP	MCC 2 YRS 07/21 - 06/23	1,400.00	103015
590-547.000-801.000	CONTRACTUAL SERVICES	MERIT LABORATORIES	BEF COMPLIANCE	2,988.00	103025
590-547.000-801.000	CONTRACTUAL SERVICES	MICH DEPT OF ENVIRONMENTAI	DRY TONS REPORTED/BIOSOLIDS LAND APPLIC	1,150.96	103027
590-547.000-930.000	REPAIRS & MAINTENANCE	FAMILY FARM & HOME	HOSE/ALUM MANIFOLD	51.47	103002
590-547.000-930.000	REPAIRS & MAINTENANCE	GELZER & SON INC	PIPE THREAD SEALANT	70.97	103004
590-547.000-930.900	REPAIRS & MAINT - LABORATORY	USABLUBOOK	AS950/SD900 DESICCANT TUBE	105.81	103050
Total For Dept 547.000 TREATMENT				7,542.00	
Total For Fund 590 SEWER FUND				21,216.70	
Fund 591 WATER FUND					
Dept 000.000					
591-000.000-202.100	WCCH	HILGENDORF, ARTHUR J	UB refund for account: 013707	39.77	103011
591-000.000-202.100	WCCH	SPITERI, SUZANNE	UB refund for account: 010706	12.63	103041
591-000.000-202.100	WCCH	TAYLOR, TODD & SHIRLEY	UB refund for account: 026503	4.99	103044
Total For Dept 000.000				57.39	
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-715.000	BLUE CROSS - DENTAL & VISION	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	244.71	137
591-175.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - BPU - JAN 2022	5,978.72	141
591-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	4,131.48	139
591-175.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	CONTRACT/SUPPLIES NOVEMBER 2021	248.53	102992
591-175.000-726.000	SUPPLIES	PITNEY BOWES GLOBAL FIANAM	LEASE FROM 09/30/2021 - 12/29/2021	202.97	103034
591-175.000-726.000	POSTAGE - TERMINATION LETTERS	CARD SERVICES CENTER	L SERGENT CREDIT CARD	4.35	138
591-175.000-801.000	CONTRACTUAL SERVICES	ACD	CONTRACT/TELEPHONE - CHARGES FOR JANUAF	50.00	102972
591-175.000-801.000	CONTRACTUAL SERVICES	CURRENT OFFICE SOLUTIONS	CONTRACT/SUPPLIES NOVEMBER 2021	210.06	102992
591-175.000-801.000	CONTRACTUAL SERVICES	DELAWARE SYSTEMS	PRINT/MAIL BILLING	724.30	102995
591-175.000-801.000	CONTRACTUAL SERVICES	EAST 2 WEST ENTERPRISES, I	CLEANING DECEMBER 2021	65.00	103000
591-175.000-801.000	MONTHLY PROCESSING	ONLINE INFORMATION SERVICE	ONLINE EXCHANGE REPORT/WEB ACCESS FEE	25.73	103032
591-175.000-801.000	CONTRACTUAL SERVICES	MILSOFT	MILSOFT IVR 1-1-2022	126.48	103052
591-175.000-801.000	CREDIT CARD PROCESSING FEES	INVOICE CLOUD	CREDIT CARD PROCESSING FEE	131.76	586
591-175.000-801.200	COMPUTER	AMAZON CAPITAL SERVICES, I	BROTHER PRINTER TONER AND USB THUMB DRI	5.00	102975
591-175.000-801.200	COMPUTER	SONIT SYSTEMS, LLC	2022 WATCHGUARD FIREWALLS WITH 3 YR SU	1,363.25	103040
591-175.000-861.000	2022 MIDWEST ADVANCED PUBLIC SER	APWA MICHIGAN CHAPTER - MI	2022 MIDWEST ADVANCED PUBLIC SERVICE IN	86.87	102978
591-175.000-880.000	COMMUNITY PROMOTION	CHESTNEY PUBLISHING	WINTER MICHIGAN PARENT	12.50	102988
591-175.000-925.000	TELEPHONE	ACD	CONTRACT/TELEPHONE - CHARGES FOR JANUAF	10.36	102972
591-175.000-925.000	TELEPHONE	BSB COMMUNICATIONS INC	A2E MONTHLY CHARGE BSB 1-1-2022	14.00	102985

JOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
Total For Dept 175.000 ADMINISTRATIVE SERVICES				13,636.07	
Dept 544.000 DISTRIBUTION					
591-544.000-726.800	SUPPLIES - OPERATIONS	MICHIGAN PIPE & VALVE	4 X 24 SS REPAIR CLAMP	347.97	103028
591-544.000-740.000	FUEL AND LUBRICANTS	WATKINS OIL COMPANY	FUEL & LUBRICANTS	405.01	103054
591-544.000-930.990	REPAIRS & MAINTERNACE - LEAD SER	FERGUSON WOLSELEY CO	LF 1 BALL CURB ST CTS PJ	1,584.00	103003
591-544.000-930.990	REPAIRS & MAINTERNACE - LEAD SER	LORI ANDALORO	FENCE REPAIR	125.00	103022
591-544.000-930.990	REPAIRS & MAINTERNACE - LEAD SER	MICHIGAN PIPE & VALVE	1 CURB STOP MNP COMP	1,306.30	103028
Total For Dept 544.000 DISTRIBUTION				3,768.28	
Dept 545.000 PURIFICATION					
591-545.000-727.200	SUPPLIES - SODIUM HYPOCHLORITE	UNIVAR SOLUTIONS USA INC	SOD HYPO 12.5% LIQ	1,483.29	103049
591-545.000-727.400	SUPPLIES - PHOSPHATE	ENVIRONMENTAL MANAGEMENT & CARUS	8700/FREIGHT	4,630.40	103001
Total For Dept 545.000 PURIFICATION				6,113.69	
Total For Fund 591 WATER FUND				23,575.43	
Fund 633 PUBLIC SERVICES INV. FUND					
Dept 000.000					
633-000.000-111.000	SALT (TONS) #S122-10202	DETROIT SALT CO	ROCK SALT	5,492.02	102996
633-000.000-111.000	NO PARKING (SYMBOL) (12X12)	DORNBOSS SIGN & SAFETY INC	SPEED LIMIT, NO PARKING SIGNS	100.27	102998
Total For Dept 000.000				5,592.29	
Total For Fund 633 PUBLIC SERVICES INV. FUND				5,592.29	
Fund 640 REVOLVING MOBILE EQUIP. FUND					
Dept 444.000 MOBILE EQUIPMENT MAINTENANCE					
640-444.000-715.000	BLUE CROSS - DENTAL & VISION	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		(163.58)	137
640-444.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - CITY - JAN 2022	488.24	141
640-444.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	626.60	139
640-444.000-726.000	WINDSHIELD SOLV GALLONS	JACKSON TRUCK SERVICE INC	WINDSHIELD SOLV GALLONS	53.82	103016
640-444.000-730.000	CONNECTOR & FREIGHT #88	GREENMARK EQUIPMENT	CONNECTOR & FREIGHT #88	17.49	103006
640-444.000-730.000	SWITCH #18	MICH CAT	SWITCH #18	86.03	103026
640-444.000-730.000	FLAT WIPER BLADES #151	PERFORMANCE AUTOMOTIVE	FLAT WIPER BLADES #151	36.18	103033
640-444.000-740.000	FUEL AND LUBRICANTS -DPS	WATKINS OIL COMPANY	DECEMBER FLEET FUEL	2,103.01	103054
640-444.000-740.301	FUEL AND LUBRICANTS-POLICE	WATKINS OIL COMPANY	DECEMBER FLEET FUEL	2,042.38	103054
640-444.000-742.000	RUGS & UNIFORMS -DPS	UNIFIRST CORP	RUGS & UNIFORMS -DPS	13.17	103048
640-444.000-801.000	RUGS & UNIFORMS -DPS	UNIFIRST CORP	RUGS & UNIFORMS -DPS	36.10	103048
640-444.000-920.000	505153845 - 149 WATERWORKS - RME	MICH GAS UTILITIES	NATURAL GAS UTILITY - 149 WATERWORKS	501.86	140
Total For Dept 444.000 MOBILE EQUIPMENT MAINTENANCE				5,841.30	
Total For Fund 640 REVOLVING MOBILE EQUIP. FUND				5,841.30	
Fund 699 DPS LEAVE AND BENEFITS FUND					
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
699-441.000-715.000	BLUE CROSS - DENTAL & VISION	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		336.89	137
699-441.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - CITY - JAN 2022	7,030.66	141
699-441.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	561.36	139
Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT				7,928.91	
Total For Fund 699 DPS LEAVE AND BENEFITS FUND				7,928.91	
Total For All Funds:				295,528.63	

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 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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--- FUND TOTALS BY VENDOR ---

Fund 101 GENERAL FUND

0002	- UNIFIRST CORP			156.42	
0020	- CINTAS CORPORATION			40.76	
0027	- GELZER & SON INC			129.95	
0035	- CURRENT OFFICE SOLUTIONS			572.78	
0088	- SPRATT'S			1,078.26	
0111	- STOCKHOUSE CORPORATION			175.00	
0277	- NORM'S TIRE & SERVICE			76.00	
0374	- GLEI'S, INC			775.00	
0676	- HILLSDALE CO TREASURER			976.02	
1116	- COREY BURKE			15.90	
1194	- LEXIPOL, LLC			7,998.09	
1216	- THE DOOR MAN			410.00	
1299	- EAST 2 WEST ENTERPRISES, INC			650.00	
1750	- BREATHING AIR SYSTEMS			504.75	
1782	- RALPH SOLON RILEY			6,030.52	
1808	- LOVINGER & THOMPSON, PC			2,940.00	
1889	- MIKA MEYERS BECKET & JONES PLC			966.00	
1911	- TRAVELERS INSURANCE COMPANY			1,775.00	
1966	- COREY DOW			200.00	
2013	- BLUE CROSS & BLUE SHIELD OF MI			2,004.25	
2174	- WHITE'S WELDING SERVICE			1,309.29	
2232	- KIESLER'S POLICE SUPPLY, INC.			1,605.18	
2278	- WATKINS OIL COMPANY			673.79	
2359	- MERS			52,702.60	
2413	- PRIORITY HEALTH			26,828.16	
2416	- KELLY LOPRESTO			121.27	
2432	- AMERICAN COPPER AND BRASS, LLC			7.86	
2786	- HOME DEPOT			245.45	
2863	- THOMAS ALLEN MCNAIR			115.00	
3104	- WALMART COMMUNITY			167.31	
3248	- HEFFERNAN SOFT WATER SERVICE			24.00	
3268	- ADB SAFEGATE AMERICAS LLC			704.59	
3830	- APOLLO FIRE EQUIPMENT COMPANY			49.23	
4151	- ACCUSHRED			67.95	
5530	- ARCHIVESOCIAL			2,988.00	
5531	- SONIT SYSTEMS, LLC			1,312.50	
ACD	- ACD			248.70	
APWA -MPSI	- APWA MICHIGAN CHAPTER - MPSI			347.50	
ARNOLD'S E	- ARNOLD'S EXCAVATING, LLC			3,500.00	
AVERY	- AVERY NEWELL			200.00	
BSB	- BSB COMMUNICATIONS INC			56.00	
CE & A	- CE & A PROFESSIONAL SERVICES, INC			384.68	
CODY	- CODY CRATSENBURG			15.12	
MASTERCARD	- CARD SERVICES CENTER			1,779.20	
MML WORKER	- MML WORKERS 'COMP FUND			1,970.00	
TRANSUNION	- TRANSUNION RISK AND ALTERNATIVE			75.00	
TOTAL FUND 101 GENERAL FUND				124,973.08	

Fund 203 LOCAL ST. FUND

2170	- DORNBOS SIGN & SAFETY INC			68.41	
TOTAL FUND 203 LOCAL ST. FUND				68.41	

Fund 208 RECREATION FUND

0027	- GELZER & SON INC			123.92	
0035	- CURRENT OFFICE SOLUTIONS			78.02	
0164	- MARKET HOUSE			1,280.88	

JOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
		2013	- BLUE CROSS & BLUE SHIELD OF MI	56.47	
		2359	- MERS	748.64	
		2413	- PRIORITY HEALTH	1,171.78	
		6491	- JAKE GOODLOCK	55.00	
		TOTAL FUND 208	RECREATION FUND	<u>3,514.71</u>	
		Fund 244	ECONOMIC DEVELOPMENT CORP FUND		
		0027	- GELZER & SON INC	600.00	
		3157	- TREVATHAN'S SWEEP & SEW SHOPPE	300.00	
		HANDMADE	- HANDMADE	350.00	
		ROBOTICS	- HILLSDALE HORNET ROBOTICS	1,000.00	
		ROUGH	- ROUGH DRAFT COFFEE & COCKTAILS	350.00	
		TOTAL FUND 244	ECONOMIC DEVELOPMENT CORP	<u>2,600.00</u>	
		Fund 247	TAX INCREMENT FINANCE ATH.		
		1808	- LOVINGER & THOMPSON, PC	525.00	
		TOTAL FUND 247	TAX INCREMENT FINANCE ATH.	<u>525.00</u>	
		Fund 271	LIBRARY FUND		
		0035	- CURRENT OFFICE SOLUTIONS	110.02	
		0064	- WOODLANDS LIBRARY COOPERATION	756.89	
		0081	- MICH GAS UTILITIES	631.15	
		2413	- PRIORITY HEALTH	488.24	
		ACD	- ACD	46.46	
		BSB	- BSB COMMUNICATIONS INC	46.42	
		TOTAL FUND 271	LIBRARY FUND	<u>2,079.18</u>	
		Fund 401	CAPITAL IMPROVEMENT FUND		
		5531	- SONIT SYSTEMS, LLC	4,140.50	
		TOTAL FUND 401	CAPITAL IMPROVEMENT FUND	<u>4,140.50</u>	
		Fund 409	STOCK'S PARK		
		MASTERCARD	- CARD SERVICES CENTER	58.00	
		TOTAL FUND 409	STOCK'S PARK	<u>58.00</u>	
		Fund 582	ELECTRIC FUND		
		0027	- GELZER & SON INC	63.43	
		0035	- CURRENT OFFICE SOLUTIONS	917.27	
		0081	- MICH GAS UTILITIES	3,718.89	
		0961	- PERFORMANCE AUTOMOTIVE	151.99	
		1299	- EAST 2 WEST ENTERPRISES, INC	130.00	
		1983	- CHESTNEY PUBLISHING	25.00	
		2013	- BLUE CROSS & BLUE SHIELD OF MI	1,360.44	
		2278	- WATKINS OIL COMPANY	1,708.30	
		2359	- MERS	14,920.75	
		2413	- PRIORITY HEALTH	14,290.74	
		3248	- HEFFERNAN SOFT WATER SERVICE	20.40	
		5503	- AMAZON CAPITAL SERVICES, INC	329.84	
		5531	- SONIT SYSTEMS, LLC	2,726.50	
		6479	- INVOICE CLOUD	263.52	
		ACD	- ACD	120.73	
		ALTA EQUIP	- ALTA EQUIPMENT COMPANY	288.59	
		APWA -MPSI	- APWA MICHIGAN CHAPTER - MPSI	173.75	
		BSB	- BSB COMMUNICATIONS INC	28.00	
		CE & A	- CE & A PROFESSIONAL SERVICES, INC	202.34	
		DELA	- DELAWARE SYSTEMS	1,448.61	
		FAMILY	- FAMILY FARM & HOME	56.96	
		MASTERCARD	- CARD SERVICES CENTER	271.15	
		MILSOFT	- MILSOFT	921.16	

JOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
		MISC	- MISC VENDOR	479.72	
		ONLINE	- ONLINE INFORMATION SERVICES	51.45	
		PITNEY	- PITNEY BOWES GLOBAL FIANANCIAL SERV	405.93	
		POWER	- POWERLINE SUPPLY	34,010.03	
		UIS	- UTILITIES INSTRUMENTATION SERVICE	1,208.00	
		WRIGHT	- WRIGHT TREE SERVICE	6,592.95	
		TOTAL FUND 582	ELECTRIC FUND	<u>86,886.44</u>	
		Fund 588	DIAL A RIDE		
		0002	- UNIFIRST CORP	83.50	
		0081	- MICH GAS UTILITIES	282.73	
		0961	- PERFORMANCE AUTOMOTIVE	9.52	
		1413	- CHERYL COX	123.50	
		2013	- BLUE CROSS & BLUE SHIELD OF MI	169.41	
		2278	- WATKINS OIL COMPANY	1,652.36	
		2359	- MERS	564.65	
		2413	- PRIORITY HEALTH	3,515.34	
		3248	- HEFFERNAN SOFT WATER SERVICE	9.50	
		CE & A	- CE & A PROFESSIONAL SERVICES, INC	118.17	
		TOTAL FUND 588	DIAL A RIDE	<u>6,528.68</u>	
		Fund 590	SEWER FUND		
		0027	- GELZER & SON INC	70.97	
		0035	- CURRENT OFFICE SOLUTIONS	458.64	
		1299	- EAST 2 WEST ENTERPRISES, INC	65.00	
		1983	- CHESTNEY PUBLISHING	12.50	
		2013	- BLUE CROSS & BLUE SHIELD OF MI	244.77	
		2278	- WATKINS OIL COMPANY	404.99	
		2359	- MERS	4,406.78	
		2413	- PRIORITY HEALTH	5,490.48	
		3549	- MICH DEPT OF ENVIRONMENTAL	1,150.96	
		5503	- AMAZON CAPITAL SERVICES, INC	5.00	
		5531	- SONIT SYSTEMS, LLC	1,363.25	
		6479	- INVOICE CLOUD	131.77	
		ACD	- ACD	60.36	
		APWA -MPSI	- APWA MICHIGAN CHAPTER - MPSI	86.88	
		BSB	- BSB COMMUNICATIONS INC	14.00	
		DELA	- DELAWARE SYSTEMS	724.31	
		FAMILY	- FAMILY FARM & HOME	51.47	
		HAVILAND	- HAVILAND PRODUCTS COMPANY	1,343.80	
		HYDROCORP	- HYDROCORP	1,400.00	
		MASTERCARD	- CARD SERVICES CENTER	101.25	
		MERIT LAB	- MERIT LABORATORIES	2,988.00	
		MILSOFT	- MILSOFT	128.00	
		MISC	- MISC VENDOR	153.03	
		ONLINE	- ONLINE INFORMATION SERVICES	25.72	
		PITNEY	- PITNEY BOWES GLOBAL FIANANCIAL SERV	202.96	
		RUPERT'S	- RUPERT'S CULLIGAN	26.00	
		USABLUEBOO	- USABLUEBOOK	105.81	
		TOTAL FUND 590	SEWER FUND	<u>21,216.70</u>	
		Fund 591	WATER FUND		
		0035	- CURRENT OFFICE SOLUTIONS	458.59	
		1299	- EAST 2 WEST ENTERPRISES, INC	65.00	
		1983	- CHESTNEY PUBLISHING	12.50	
		2013	- BLUE CROSS & BLUE SHIELD OF MI	244.71	
		2278	- WATKINS OIL COMPANY	405.01	
		2359	- MERS	4,131.48	
		2413	- PRIORITY HEALTH	5,978.72	

JOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
		5503	- AMAZON CAPITAL SERVICES, INC	5.00	
		5531	- SONIT SYSTEMS, LLC	1,363.25	
		6479	- INVOICE CLOUD	131.76	
		6490	- LORI ANDALORO	125.00	
		ACD	- ACD	60.36	
		APWA -MPSI	- APWA MICHIGAN CHAPTER - MPSI	86.87	
		BSB	- BSB COMMUNICATIONS INC	14.00	
		DELA	- DELAWARE SYSTEMS	724.30	
		ENVIRONMEN	- ENVIRONMENTAL MANAGEMENT & DEVELOP	4,630.40	
		FERGUSON	- FERGUSON WOLSELEY CO	1,584.00	
		MASTERCARD	- CARD SERVICES CENTER	4.35	
		MICH	- MICHIGAN PIPE & VALVE	1,654.27	
		MILSOFT	- MILSOFT	126.48	
		MISC	- MISC VENDOR	57.39	
		ONLINE	- ONLINE INFORMATION SERVICES	25.73	
		PITNEY	- PITNEY BOWES GLOBAL FIANANCIAL SERV	202.97	
		UNIVAR	- UNIVAR SOLUTIONS USA INC	1,483.29	
		TOTAL FUND 591	WATER FUND	<u>23,575.43</u>	
		Fund 633	PUBLIC SERVICES INV. FUND		
		2170	- DORNBOS SIGN & SAFETY INC	100.27	
		4088	- DETROIT SALT CO	5,492.02	
		TOTAL FUND 633	PUBLIC SERVICES INV. FUND	<u>5,592.29</u>	
		Fund 640	REVOLVING MOBILE EQUIP. FUND		
		0002	- UNIFIRST CORP	49.27	
		0051	- MICH CAT	86.03	
		0081	- MICH GAS UTILITIES	501.86	
		0086	- JACKSON TRUCK SERVICE INC	53.82	
		0961	- PERFORMANCE AUTOMOTIVE	36.18	
		2013	- BLUE CROSS & BLUE SHIELD OF MI	(163.58)	
		2132	- GREENMARK EQUIPMENT	17.49	
		2278	- WATKINS OIL COMPANY	4,145.39	
		2359	- MERS	626.60	
		2413	- PRIORITY HEALTH	488.24	
		TOTAL FUND 640	REVOLVING MOBILE EQUIP. FU	<u>5,841.30</u>	
		Fund 699	DPS LEAVE AND BENEFITS FUND		
		2013	- BLUE CROSS & BLUE SHIELD OF MI	336.89	
		2359	- MERS	561.36	
		2413	- PRIORITY HEALTH	7,030.66	
		TOTAL FUND 699	DPS LEAVE AND BENEFITS FUN	<u>7,928.91</u>	

CITY COUNCIL MINUTES

City of Hillsdale
December 20, 2021
7:00 P.M.

Regular Meeting

Call to Order and Pledge of Allegiance

Mayor Adam Stockford opened the meeting with the Pledge of Allegiance.

Roll Call

Mayor Adam Stockford called the meeting to order. Clerk Price took roll call.

Council Members present:	Adam Stockford, Mayor R Greg Stuchell, Ward 1 Anthony Vear, Ward 1 William Morrisey, Ward 2 Cynthia Pratt, Ward 2 Bruce Sharp, Ward 3 Bill Zeiser, Ward 3 Robert Socha, Ward 4 Raymond Briner, Ward 4
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Council Members absent:	None
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Also Present: David Mackie (City Manager), Attorney Tom Thompson, Katy Price (City Clerk), Scott Hephner (HCPD/HCFD), Jake Hammel (DPS Director), Penny Swan, Lance Lashaway, Doug Ingles, Sheri Ingles, Dennis Wainscott, Stephanie Myers, Mike Prince, and Rachel Cram.

Approval of Agenda

City Manager Mackie requested that New Business Item G. Industrial Park Sale Agreement- 30 acres to be added to the agenda.

Motion by Council Member Morrisey, seconded by Council Member Briner to add New Business Item G. Industrial Park Sale Agreement- 30 acres to the agenda as requested.

Roll call:		
	Council Member Vear	Aye
	Council Member Stuchell	Aye
	Council Member Morrisey	Aye
	Mayor Stockford	Aye
	Council Member Socha	Aye
	Council Member Zeiser	Aye
	Council Member Sharp	Aye
	Council Member Briner	Aye
	Council Member Pratt	Aye

Motion passed 9-0

Motion by Council Member Morrisey, seconded by Council Member Briner to approve the agenda as amended.

Roll call:

Council Member Vear	Aye
Council Member Stuchell	Aye
Council Member Morrisey	Aye
Mayor Stockford	Aye
Council Member Socha	Aye
Council Member Zeiser	Aye
Council Member Sharp	Aye
Council Member Briner	Aye
Council Member Pratt	Aye

Motion passed 9-0

Public Comment

None

Consent Agenda

- A. Approval of Bills
 - 1. City and BPU Claims of December 9, 2021: \$285,913.54
 - 2. Payroll of December 9, 2021: \$181,598.23
- B. City Council Minutes of December 6, 2021
- C. 2022 Committee Meeting Dates

Motion by Council Member Morrisey, seconded by Council Member Socha to approve the Consent agenda as presented.

Roll call:

Council Member Vear	Aye
Council Member Stuchell	Aye
Council Member Morrisey	Aye
Mayor Stockford	Aye
Council Member Socha	Aye
Council Member Zeiser	Aye
Council Member Sharp	Aye
Council Member Briner	Aye
Council Member Pratt	Aye

Motion passed 9-0

Communications/Petitions

- A. Toys for Tots Appreciation Letter
- B. Airport Infrastructure Grant
- C. State Disaster Assistance Award Letter

All items presented for the purpose of information only.

Introduction and Adoption of Ordinances/Public Hearings

None

Old Business

None

New Business

- A. 2022 MDOT Performance Resolution

Jake Hammel, DPS Director stated each year it is necessary for the City to adopt a resolution which is required by the Michigan Department of Transportation for purposes of issuing individual permits to use its M-99 right-of-way within the City boundaries. Use of the right-of-way is required from time to time by the Department of Public Services, the Board of Public Utilities, the Police Department and the Fire Department.

Motion by Council Member Briner, seconded by Council Member Sharp to approve the 2022 MDOT Performance Resolution. **Resolution #3484.**

By a voice vote, the motion passed unanimously.

B. BPU Water Truck Bid Award

City Manager Mackie stated the water and sewer department is in need of a new pickup. The newest truck in this department is a 2015 F150 with about 70,000 miles on it. This new truck will be primarily driven by the superintendent but will be made available to water and sewer employees for purpose of out of town training, testing, and any longer trips.

Company Total

- Stillwell Ford \$34,770.80
- Jack Demmer Ford \$34,306.80
- Tiles in Styles \$71,786.00
- Varsity Ford \$36,336.80
- Amaru Ford \$43,768.64
- Amaru Ford \$45,192.40
- Frank Beck \$45,100.00
- Feldman Ford \$36,909.00
- Cronin \$46,264.00

One-half of this purchase to be paid from the capital budget for sewer and the other half from capital budget for water.

Motion by Council Member Vear, seconded by Council Member Socha to award the bid to Stillwell Ford in the amount of \$34,770.80.

Roll call:

Council Member Vear	Aye
Council Member Stuchell	Aye
Council Member Morrissey	Aye
Mayor Stockford	Aye
Council Member Socha	Aye
Council Member Zeiser	Aye
Council Member Sharp	Aye
Council Member Briner	Aye
Council Member Pratt	Aye

Motion passed 9-0

C. Police Officers Association of Michigan Union Contract

Police Chief Hephner gave a brief overview of the City of Hillsdale and the Police Officers Association of Michigan recently negotiated contract. The contract is for three-years. Items to note in the highlighted contract include:

- *Annual raises for the three year contract beginning July 1, 2021 are 3%, 4% and 4%
- *One-time \$750 payment for COVID premium pay
- *PTO (Paid Time Off) time for new hires versus separate vacation, sick and personal time of current employees
- *Defined contribution retirement plan for employees hired on or after July 1, 2023 with a 10% employer contribution and mandatory 5% employee match
- *Addition of Martin Luther King Day off as a holiday
- *Optional hiring bonus for new employees with three (3) year commitment contract

Council Member Stuchell inquired about the 12 hour shifts and benefit package.

Motion by Council Member Stuchell, seconded by Council Member Pratt to approve the Police Officers Association of Michigan union contract for the period of July 1, 2021 to June 30, 2024.

Roll call:

Council Member Vear	Aye
Council Member Stuchell	Aye
Council Member Morrissey	Aye
Mayor Stockford	Aye
Council Member Socha	Aye
Council Member Zeiser	Aye
Council Member Sharp	Aye
Council Member Briner	Aye
Council Member Pratt	Aye

Motion passed 9-0

D. Vested Risk Strategies- Insurance Services Agreement

City Manager Mackie reported that in the fall of 2021 the Council Finance Committee approached Vested Risk Strategies (Chris Sumnar) about taking the City of Hillsdale’s and Board of Public Utilities’ property and casualty insurance out for competitive bids. Vested Risk approached eight firms in the small municipal market on behalf of the City. Proposals were received from two firms: Travelers and Trident. The City’s current provider is Travelers.

Travelers compensates the adviser as part of their insurance premium. Trident requires that the advisor be compensated directly from the client. Given the Finance Committee’s recommending switching from Travelers to Trident the attached agreement is needed to compensate Vested Risk for their services. Ultimately by switching to Trident the City will be saving \$17,799 over last year’s premiums and \$56,185 over Travelers’ current proposal. Vested Risk’s fee is included in the savings.

Motion by Council Member Sharp, seconded by Council Member Vear to approve the Insurance Services Agreement with Vested Risk Strategies in the amount of \$50,000 for the 2022 calendar year.

E. Vested Risk Strategies- Trident Property and Casualty Insurance

City Manager Mackie stated in the fall of 2021 the Council Finance Committee approached Vested Risk Strategies (Chris Sumnar) about taking the City of Hillsdale’s and Board of Public Utilities’ property and casualty insurance out for competitive bids. Vested Risk approached eight firms in the small municipal market on behalf of the City. Proposals were received from two firms: Travelers and Trident. The City’s current provider is Travelers.

Vested Risk and the Council Finance Committee are recommending the City switch from Travelers to Trident for insurance coverage in 2022. Trident’s premium amount is \$278,037 with the City compensating Vested Risk \$50,000 directly for a total amount of \$328,037. This will save the City \$17,799 over Travelers’ 2021 premiums and \$56,185 over Travelers’ 2022 proposal of \$384,222 including Vested Risk’s compensation. The change will also improve many coverage limits.

Motion by Council Member Socha, seconded by Council Member Vear to approve switching to Trident for property and casualty insurance in the amount of \$278,037 for the 2022 calendar year.

Roll call:

Council Member Vear	Aye
Council Member Stuchell	Aye
Council Member Morrissey	Aye
Mayor Stockford	Aye
Council Member Socha	Aye

Council Member Zeiser	Aye
Council Member Sharp	Aye
Council Member Briner	Aye
Council Member Pratt	Aye

Motion passed 9-0

F. 2022 Council Goals- Mayor Stockford

Mayor Stockford led discussion on the upcoming year goals. Ideas that were presented include: streets, new PA system/microphones for council chambers and the Mitchel Research Center.

Council will review more ideas and set the goals in January.

No action taken.

G. Industrial Park Sale: Stoll Property Agreement

City Manager Mackie reported that the purchase agreement was received in the afternoon prior to the meeting. The sale is for 30 acres of land in the industrial park with a price of \$150,000.00. The purchase agreement is contingent on zoning amendments and the developer’s subdivision plans for single family homes that will need to be approved through the planning commission.

Further Council discussion ensued.

Motion by Council Member Socha, seconded by Council Member Stuchell to approve the sale of Industrial Park purchase agreement with Steve Stoll upon legal review of city attorney.

Roll call:

Council Member Vear	Aye
Council Member Stuchell	Aye
Council Member Morrissey	Aye
Mayor Stockford	Aye
Council Member Socha	Aye
Council Member Zeiser	Aye
Council Member Sharp	Aye
Council Member Briner	Aye
Council Member Pratt	Aye

Motion passed 9-0

Miscellaneous Reports

- A. Proclamation – None
- B. Appointments—None
- C. Other – Pending Lawsuits

City Manager Mackie reviewed all pending lawsuits.

- Hillsdale Justice Project- Tax Exemption (tax tribunal case)
- Lance & Amy Manifold- Code Enforcement - Fence
- Anthony Hart- (ongoing for 5-6 years) with Police/Sheriff Departments and other agencies
- Excel Deal 21- 8 S. Manning St flooding issue
- Ultimate Holdings- Building- Use and Occupancy permit
- Lance Lashaway- FOIA Request

General Public Comment

Jack McLain, commented on the insurance agreement and stated the active shooter section was denied. McLain asked City Manager Mackie if the gentlemen from Hoop Lawn and Snow, Al Pitts was the one purchasing the Industrial Park land as he was interested in land at that location previously in his discussion with him. Stated he thought there was conflict of interest with one serving on the TIFA board and also a downtown business owner. McLain stated he went to TIFA information meeting and had questions on the standards of information meetings.

Penny Swan, commented on the lawsuit from Excel Deal 21.

Mike Prince, thanked Council for all the hard work done over the year and how much he appreciates all of Council. Thanked City staff as well for all their hard work.

Dennis Wainscott, thanked Council for good decisions made over the hard year. He wished all a Merry Christmas and Happy New Year.

City Manager's Report

Manager Mackie thanked Council and staff for a job well done with accomplishing City goals with a trying year.

Wishing everyone a Merry Christmas and Happy New Year.

Council Comments

Mayor Stockford thanked Council and appreciates their service.

Council Member Stuchell addressed the TIFA information meeting questions for Jack McLain. He mentioned the Dawn Theater is about complete and stated it is a beautiful building and a TIFA win.

Council Member Sharp stated he wants to have the sound system fixed this year so residents can hear not only in chambers but online. Merry Christmas and Happy New Year.

Council Member Vear thanked the residents of the City for supporting the special assessment districts for the most part as well as supporting the road funding millage that allows the public services committee to address the streets and work through the difficulties and implement new ideas.

Mayor Stockford shared the New Year's Eve event downtown at the Elks December 31, 2021 from 3:00-7:00 p.m.

Adjournment

Motion by Council Member Vear seconded by Council Member Pratt moved to adjourn the meeting.

By a voice vote, the motion passed unanimously.

The meeting adjourned at 8:17 p.m.

Adam L. Stockford, Mayor

Katy Price, City Clerk

Operation and Governance Meeting Minutes
Hillsdale City Hall
97 N. Broad Street
Hillsdale, MI 49242
Council Chambers
August 26, 2021
6:00 p.m.

Call to Order

Meeting was opened at 6:00pm with the Pledge of Allegiance by William Morrissey.

Members Present

Members Present William Morrissey, Bruce Sharp, Cindy Pratt

Members Absent

None

Public Present

City Manager David Mackie, Mayor Adam Stockford, Penny Swan, Trey Blanton, Heather Tritchka, Emily Shelcusky, Rachel Schroder, Candy Carter, Lynnette Filppula, Leisha Taylor, Ted Jansen, Chris McArthur, Kathryn Watkins, Andrew Davidson and James Galloway.

Approval of Agenda

Motion by Sharp, seconded by Pratt to approve the agenda

Voice vote all in favor, motion approved.

Public Comment

Kathryn Watkins, commented on the sanctuary city for the unborn proposed ordinance. Watkins shared her concerns on the ordinance, she stated it is not in the best interest of the city or residents, despite where you stand on the issue. She added there will be a risk of thousands of dollars in legal fees and settlements that may happen if it is passed. Asked the committee to stop the proposed ordinance in its tracks.

Candy Carter, commented that she overheard in a grocery store a council member stated that the sanctuary city for the unborn proposed ordinance was a done deal. She urged the committee to review the packet and information and make informed decisions on the matter.

Heather Tritchka, commented that it is not a done deal and it is being discussed city wide. She stated why she felt the proposed ordinance is important to our city. She didn't want abortion pills mailed in to the city to residents. She had discussions with the hospital on the ordinance and it does not criminalize miscarriages etc. Stated there has been a lot of misinformation circulating, the ordinance will keep abortions out of the city as it is now.

Leisha Taylor commented on the proposed ordinance and stated regardless on where the committee stands there are a lot of things included in the ordinance that are red flags and should be looked at thoroughly. Dixon stated take the ordinance is to be accepted as is or you may forfeit help from their attorneys at the August 2, 2021 council meeting.

Rachel Schroder commented that she is a college student and that it is important to her to be at this meeting as the ordinance is important. She is a Students for Life member and stated 37 ordinances have been adopted over the U.S. all have been of help because lives have been saved. If the proposed ordinance is adopted and the city faces a lawsuit from it, Attorney John F. Mitchell of Texas will represent the City of Hillsdale free of charge. This ordinance will save lives.

Emily Shelcusky commented on the proposed ordinance and the abortion pills as they can be damaging to not only the baby but the mother as well.

Penny Swan commented on the proposed ordinance and stated that it is big government and this is unneeded attention for the city as it isn't even an issue here with abortion. Asked to have the ordinance go through proper channels and hopes the ordinance dies at the committee.

Lance Lashaway stated that the gentlemen that introduced the ordinance isn't even at the meeting.

Adam Stockford commented on the amendments to the City Manager contract, stated he is in favor of combining the BPU director position and City Manager's position as it will save money for the city and that Mr. Mackie has shown himself vital and he is knowledgeable in both positions.

Discussion of Amendments to City Manager's Contract, Change in Responsibilities

City Manager Mackie reported as the 2022 budget was finalized the street millage was approved and there was some short falls that have come to light needing addressed. The short falls started in 2008 and cost saving measures are needed.

Staffing issues have occurred due to other areas offering more money and other opportunities and the city has lost good employees recently.

Cost saving measurements have been discussed and the option of combining the BPU Director and City Manager positions topped the list.

City Manager Mackie has previous experience in utilities which makes this an option for the City to explore to save tax payers money.

Chris McArthur commented that he sees this option as a cost saving measure for the residents and feels that it would be a good move. He will focus on the electric department.

Mayor Stockford commented that this it is all good stuff and that council looked at getting the BPU and the City more cohesive and working together years ago.

The proposed joint contract was reviewed by the Finance committee and all are in favor of the move. The position was also reviewed by the City Attorney and found lawful to combine the positions.

In the future, the position may change as qualifications of a new city manager arise and may be separated again.

Further discussion ensued.

No action taken.

Discussion of Proposed Ordinance Re: Sanctuary City of the Unborn

Mayor Stockford stated he thought Council Member Vear would be in attendance. He has no comment on the issue directly and thanked the committee on their work and effort.

Morrisey stated that he wants to raise a series of legal questions for the attorney to review.

Pratt stated that she thinks the ordinance is unnecessary for the city to engage in.

Sharp stated that Supreme Court will make that decision and shouldn't be in the city's hands. City Council should be more involved with local issues like streets, public safety, etc. He doesn't feel comfortable telling women what they can and cannot do with their bodies, etc. So many things are concerning to him about the proposed ordinance.

Committee reviewed series of questions for attorneys.

Further discussion ensued.

Motion by Morrisey to present questions to the city attorney to review and respond.

By voice vote, motion approved unanimously.

Public Comment

Kathryn Watkins stated that Hillsdale Hospital services the entire county, asked hypothetically if a woman went to another out of county hospital for abortion and went home and had a hemorrhage or medical emergency and needed medical services would the Hillsdale Hospital be liable to help the woman? It is county residents as well that use the hospital and not just city residents that the proposed ordinance would effect.

Heather Tritchka commented that the ordinance stated in case of the life of a mother a procedure would not be criminalized.

James Galloway stated that he finds the proposed ordinance to be an over reach.

Penny Swan thanked Morrisey on the questions proposed for the attorney. Is in distress over the legal bills for the city that may develop if the ordinance passes. Monies that can go to streets and deal with other issues.

Candy Carter commented on the possible legal ramifications towards the ordinance as the city doesn't even have an abortion clinic.

Leisha Taylor stated she was concerned on with how the proposed ordinance was presented and brought to Council initially, under the radar. She mentioned people's religious beliefs should not be imposed onto by anyone else.

Ted Jansen commented on City Manager/ BPU Director joint position asked about increase in duties.

Rachel Schroder asked on if abortions are happening in Hillsdale, stated with Biden's administration it is opening it up to more and more abortion options.

Adjournment

Motion to adjourn at 7:26 p.m. by Sharp, seconded by Pratt.

Motion approved unanimously.

OPERATIONS AND GOVERNANCE COMMITTEE

MINUTES

October 14, 2021

Members present: Morrisey, Sharp

Member absent: Pratt

Invited guests: Councilman Ray Briner, Board of Public Utilities Personnel Committee members Jeremiah Hodshire, Lois Howard

Attendees: Jordan Adams, Lance Lashaway, Penny Swan

Chairman Morrisey called the meeting to order at 6 p.m.

The purpose of the meeting was to consider a proposal to appoint City Manager David Mackie to both the City Manager and Board of Public Utilities Director positions with current BPU Director Chris MacArthur moving to the currently vacant position of Electric Superintendent. This would require a new contract for Mr. Mackie, with salary adjustments for both men.

There are two main purposes for the change: to save money in the City budget, which currently faces a shortfall, and to enable Mr. MacArthur to concentrate on major changes foreseen in the electric power industry. The City Council directed the Operations and Government Committee to conduct this meeting.

Prior to the meeting, Mr. Hodshire submitted a set of questions to the City Manager respecting the rationale for the proposal. Mr. Mackie submitted written answers to the questions for the consideration of the Committees and of the BPU representatives.

In the first public comments section of the meeting, Mr. Jordan Adams of Hillsdale asked four questions:

1. What were the reasons for the budget shortfall?
2. Will filling two positions with one person be an excessive burden on the City Manager?
3. Is this too much power for one person wield safely?
4. Is the consolidation of the two positions consistent with American principles of limited government?

Councilman Briner, who serves on the City's Finance Committee, observed that there is such a shortfall and therefore a need for cost savings. The current figure is \$113,000 but that might be higher, dependent upon the outcome of ongoing union negotiations. He emphasized that it is better to address this issue sooner than later. City Manager Mackie concurred, saying that we have been using the reserves in the City budget to cover the shortfall, but in three years those monies would be depleted.

Councilman Sharp recommended that the Committee focus on what the actual savings will be. He added that the proposal will not cover the entire shortfall and asked what other savings might be made. City

Manager Mackie answered that the City intends to rebid its liability insurance and also needs to look at its current relationship with the Mitchell Building, which costs the City some \$40,000 annually.

At Chairman Morrissey's request, the City Manager reviewed the answers to the questions submitted by Mr. Hodshire. He explained how the shortfall arose. A previous City Financial Director had been in the habit of counting monies intended for the roads as part of the General Fund, then waiting to show their expenditure at the end of the fiscal year. This had the effect of carrying over existing shortfalls from one year to the next, a practice that is legal, and therefore not flagged in by the City's outside auditing firm, but not consistent with good financial practices. Now that City residents have voted three mills to be used exclusively for the roads, State regulations require that such revenues be strictly separated from the General Fund, so this practice cannot be continued, and the shortfall must be addressed.

Mr. Mackie then addressed the question of whether he can handle the extra workload. He observed that he has prior experience in the management of public power agencies and that he is confident that he can perform his duties in both positions. The language of the new contract specifies that there will be a review of the situation in June 2022, prior to the end of the fiscal year, with similar reviews every two years thereafter.

Mr. Mackie also provided statistics on the monetary compensation of City Managers, BPU Directors, and Electric Supervisors in Hillsdale, Marshall, Coldwater, and Sturgis. Hillsdale currently pays all those who hold these positions less than any of the other municipalities listed, although there are variations in terms of years of experience and other factors that may account for the discrepancy.

He reported that he consulted with Professor Mark Nichols, whose academic specialty is in public management, and Dr. Louis Bender, who heads the Michigan Public Service Institute; they know of no precedents for combining two such positions. Dr. Bender suggested that the costs of the combined position be split either 40%-60% or 50%-50%.

Mr. Hodshire said that the proposal is timely because the position of Electric Supervisor at BPU is open. He also said that there is precedent for this kind of consolidation of positions in the health care sector, which is the sector in which he serves as Director of Hillsdale Hospital.

Councilman Briner concurred, with respect to the timeliness of the proposal, adding that the salaries we now pay in all these positions are below market and that BPU Director MacArthur is an experienced individual with roots in the Hillsdale community.

Mr. Mackie then went through the numbers, showing that although both he and Mr. MacArthur would receive raises in salary, both the City and the BPU will save money because, first, less money will come out of the City budget than is currently allocated for the City Manager position, and, second, the position of Electric Supervisor (to be renamed Electric Director) will be filled by the current BPU Director; that is, the BPU will not need to hire another Electric Supervisor while retaining the current BPU Director. Three positions will be reduced to two, with cost savings resulting. If the split in salaries is 40% City, 60% BPU, the City will save an estimated \$78,079 per year and BPU will save \$44,669 per year—a combined savings of \$122,148.

Councilman Sharp commended Mssrs. Mackie and MacArthur for their job performances. He stated that he has worked with four City Managers, and respects Mr. Mackie as the best one.

Councilman Sharp moved that the amended contract, with a 40%-60% split, be recommended to the City Council, with the proviso that these percentages can be reviewed next June, and at each review thereafter. Councilman Morrisey suggested that the firm which now directs the City finances be included in the review process, which would also include the City Council and BPU. Ms. Howard remarked that the job descriptions of the City Manager/BPU Director and the BPU Electric Director also be updated, along with the contracts.

Councilman Morrisey requested that the contract for Mr. Mackie and the question-and-answer sheet provided by him be included in the City Council packet for the upcoming regular Council meeting on Monday, October 18.

In the second public comments section, Mr. Adams asked for further clarification regarding the reason for the City budget shortfall, which Councilman Briner provided.

Motion seconded by Councilman Morrisey.

Ayes: Morrisey, Sharp

Noes: None.

Motion carried.

On motion by Councilman Sharp, seconded by Councilman Morrisey, the meeting was adjourned at 7:30 p.m.

CITY OF HILLSDALE FINANCE COMMITTEE

PLACE: CITY HALL CONFERENCE ROOM

DATE: November 15, 2021

TIME: 6:30 PM

PRESENT:

COUNCIL: Bruce Sharp, Ray Briner and Tony Vear

STAFF: Scott Hepner, Police and Fire Chief and David Mackie, City Manager and BPU Director.

PUBLIC: Ruth Brown.

BOARD OF PUBLIC UTILITIES AND THE CITY OF HILLSDALE ACCOUNTS PAYABLES

Fund 101 Catch up to get MERS to 100% compliance.

Fund 582 Substation in Industrial Park and Spare Transformer on the \$8296 expenditure.

Department 543 The Large Expenditure was for the Power Plant.

Department 544 The Parney's expenditure was for the BPU's Dodge Ram.

Department 546 Sewer Camera damaged in the diagnosing the sewer pipes conditions and payment for such work.

Fund 591 Payment for Work and Painting of the Industrial Water Tower.

Fund 640 Tires were for DPS Truck number 1.

Fund 663 This was for 63 Air Tanks that are shared between Jonesville, Litchfield and Hillsdale. They replaced the older tanks that were no longer certifiable.

Motioned by Vear and seconded by Briner. Passed 3-0

Public Comment: Ruth Brown had questions on

Department 276 The payment was for Nate Wainscott.

Department 756 The payment was for Nate Wainscott.

Motion by Bruce and seconded by Briner to adjourn. Passed 3-0

ADJOURNMENT: 6:48PM

Next Meeting

November 29, 2021

5:15PM

City Hall Conference Room

Minutes prepared by Tony Vear acting secretary.

CITY OF HILLSDALE FINANCE COMMITTEE

PLACE: CITY HALL CONFERENCE ROOM

DATE: November 29, 2021

TIME: 5:15 PM

PRESENT:

COUNCIL: Bruce Sharp and Tony Vear

STAFF: Scott Hepner, Police and Fire Chief and David Mackie, City Manager and BPU Director.

PUBLIC: No Public

BOARD OF PUBLIC UTILITIES AND THE CITY OF HILLSDALE ACCOUNTS PAYABLES

Department 219 1 month of Finance Costs with Audit work as part of.

Department 756 The Memorial Bench at Owens Park was a pass thru that the City will be reimbursed for by the family.

Department 470 The work was done on Sharp, Leroy and Walnut as a result of storm damage.

Fund 244 On Channel 6 for promoting local shopping during the Holidays.

Fund 401 Repairing Storm damage done at the Masonic near Maggie Annes.

Department 543 For Power the BPU purchases from the Power Sharing Agreements the City is part of.

Motioned by Vear and seconded by Bruce. Passed 2-0

Public Comment: No Public

Motion by Bruce and seconded by Vear to adjourn. Passed 2-0

ADJOURNMENT: 5:33PM

Next Meeting

December 13, 2021

5:15PM

City Hall Conference Room

Minutes prepared by Tony Vear acting secretary.

CITY OF HILLSDALE FINANCE COMMITTEE

PLACE: CITY HALL CONFERENCE ROOM

DATE: December 13, 2021

TIME: 5:15 PM

PRESENT:

COUNCIL: Bruce Sharp and Tony Vear

STAFF: Scott Hepner, Police and Fire Chief and David Mackie, City Manager and BPU Director.

PUBLIC: Chris Sumnar

BOARD OF PUBLIC UTILITIES AND THE CITY OF HILLSDALE ACCOUNTS PAYABLES

Fund 101 Work was done in Oak Grove Cemetery.

Department 295 Monthly Fee for the Jet Refueling Truck.

Department 756 Damaged Port A Potties being thrown into the lake by Vandals.

Department 460 Trucks used for offsite compost, from Leaf Collection.

Department 470 Work done from Storm related damages.

Fund 247 Stenciling done at the Dawn from TIFA Funds.

Fund 582 Engineering and Design Voltage Upgrade Phase 1.

Department 175 The \$2608.75 was for an Electric and Water Rate Study.

Fund 547 The \$5500 is based on the amount of Discharge.

Fund 591 Promotion of area Businesses through outreach. Total spent is \$15000 that is shared 25% and 25% by Water and Sewer and 50% by Electric.

Department 544 MCC is for the Municipal Cross Connection Program. Deals with Back Flow Prevention.

Motioned by Vear and seconded by Bruce. Passed 2-0

Public Comment: Chris Sumnar gave a presentation of Insurance Coverages carried by the City. Different coverage options and Carriers were presented. The purpose of this was to get the City the most favorable coverage at the best cost. Will Be presented at the next Council meeting for consideration.

Motion by Bruce and seconded by Vear to adjourn. Passed 2-0

ADJOURNMENT: 5:51PM

Next Meeting

December 27, 2021

5:15PM

City Hall Conference Room

Minutes prepared by Tony Vear acting secretary.



2021 DECEMBER BOARD OF REVIEW – MINUTES

Call to Order and Pledge of Allegiance

The City of Hillsdale 2021 December Board of Review was called to order at 9:00 a.m., Tuesday, December 14, 2021 and the Pledge of Allegiance was recited. Attendance was in person in the Hillsdale City Hall Conference Room (2nd Floor), 97 North Broad Street, Hillsdale, Michigan 49242.

Roll Call

Roll was taken by Laycock

Present:

- D Kerry Laycock, Chair
- Dennis Wainscott, Regular Member
- Joshua Paladino, Regular Member
- Assessor, Kimberly Thomas (advisory – not a voting member)
- Residential Appraiser, Olivia Jones (clerical assistance – not a voting member)
- Don Hernandez, Alternate (non-voting member of the public)

Absent:

- Richard Curtis, Alternate

Approval of Agenda

Assessor Thomas presented the agenda to the Board with a request to add two new petitions. Wainscott made a motion to approve the agenda as amended. Second by Paladino. The amended agenda was approved by unanimous consent.

Public Comment on Agenda Items

The floor was opened for public comment by chair Laycock. Don Hernandez commented on the importance of the decisions made by the Board and thanked them for being here. He also mentioned the training requirements from the State Tax Commission beginning in 2022.

Consent Agenda

Assessor Thomas presented the Board with the 2021 July Board of Review minutes as well as State Tax Commission (STC) bulletins that were relevant to the Board of Review business. Wainscott made a motion to approve the minutes as written. Second by Paladino. The 2021 July Board of Review minutes were approved as written by unanimous consent.

Communications/Petitions

Assessor Thomas presented the Board the following written petitions:

Qualified Errors Verified by the Assessor:

a. Taxable Status:

1. 006-016-400-30 (MCL 211.7o – Charitable Non-Profit Institution)

- a. D21-001 – 2021
- b. D21-002 – 2020

Joint motion was made by Wainscott to approve both petitions. Second by Paladino. Motion APPROVED with unanimous consent.

2. 006-123-353-15 (MCL 211.7o – Charitable Non-Profit Institution)

- a. D21-003 – 2021
- b. D21-004 – 2020

Joint motion made by Wainscott to approve both petitions. Second by Paladino. Motion APPROVED with unanimous consent.

3. 006-327-480-32 (MCL 211.7b – Disabled Veteran)

- a. D21-005 – 2021

Motion made by Wainscott to approve petition. Second by Paladino. Motion APPROVED with unanimous consent.

4. 006-426-403-04 (MCL 211.7b – Disabled Veteran) – *New owner, approve PRE first*

- a. D21-006 – Winter 2021 PRE & Disabled Veteran exemption. *Both exemptions to be applied to the winter tax only (mid-year purchase).*

Joint motion made to first approve the PRE and then approve the disabled veteran exemption by Wainscott. Second by Paladino. Motion APPROVED with unanimous consent.

b. Uncapping in Error:

1. 006-327-478-01 – (adjustment under MCL 211.27a(4))

- a. D21-007

2. 006-426-354-17 – (adjustment under MCL 211.27a(4))

- a. D21-008

Joint motion made by Wainscott to approve the recapping of the taxable value for each property (same owner of record). Second by Paladino. Motion APPROVED with unanimous consent.

c. Amended Personal Property Statement

1. 006-900-013-20 – (an error made by the taxpayer in preparing the statement of assessable personal property under MCL 211.19).

- a. D21-009 – 2021

Motion made by Wainscott to approve the amended personal property statement and adjustment assessment and taxable value. Second by Paladino. Motion was APPROVED with unanimous consent.

2. 006-900-026-00 – (an error made by the taxpayer in preparing the statement of assessable personal property under MCL 211.19).

- a. D21-028 – 2020
b. D21-029 – 2021

Joint motion made by Wainscott to approve the exemption for 2020 and 2021. Second by Paladino. Motion was APPROVED with unanimous consent.

Specific Exemptions:

a. Poverty – MCL 211.7u (current year only)

1. 006-123-352-07

- a. D21-010 – 2021

Motion made by Wainscott to DENY the exemption on the basis of a lack of financial information. Second by Laycock. Motion APPROVED with unanimous consent.

b. Principal Residence Exemption (PRE) – MCL 211.7cc (current year and/or up to three immediately prior)

1. 006-126-203-04

- a. D21-011 – 2020
b. D21-012 – 2021

Joint motion made to approve the exemption for 2020 and 2021 by Wainscott. Second by Paladino. Motion APPROVED with unanimous consent.

2. 006-126-208-02

- a. D21-013 – 2021

Motion made by Wainscott to approve the exemption. Second by Paladino. Motion APPROVED with unanimous consent.

3. **006-227-102-05**
 - a. D21-014 – 2021
 - b. D21-015 – 2020
 - c. D21-016 – 2019
 - d. D21-017 – 2018

Joint motion made by Wainscott to approve the exemption for 2018-2021. Second by Paladino. Motion APPROVED with unanimous consent.

4. **006-227-252-30**
 - a. D21-018 – 2021
 - b. D21-019 – 2020
 - c. D21-020 – 2019
 - d. D21-021 – 2018

Joint motion made by Wainscott to approve the exemption for 2018-2021. Second by Paladino. Motion APPROVED with unanimous consent.

5. **006-327-426-50**
 - a. D21-022 – 2021
 - b. D21-023 – 2020
 - c. D21-024 – 2019
 - d. D21-025 – 2018

Joint motion made by Wainscott to approve the exemption for 2018-2021. Second by Paladino. Motion APPROVED with unanimous consent.

6. **006-426-403-04** – *Decision made earlier in the agenda, D21-006 (PRE and Disable Veteran petition), approved with 3-0 vote.*

7. **006-426-451-41**
 - a. D21-026 – 2020
 - b. D21-027 – 2021

Joint motion made by Wainscott to approve the exemption for 2020-2021. Second by Paladino. Motion APPROVED with unanimous consent.

Old Business

None

New Business

None

Assessor's Report

Assessor Thomas provided the Board with an update on the AMAR and pending appeals with the MTT.

General Public Comment

The floor was opened for general public comment by chair Laycock. Don Hernandez commented again on the State mandated training requirements. He also made suggestions regarding providing additional information for the audience for items added to the agenda. Hernandez asked questions about the poverty exemption guidelines for 2022 to be adopted by Council.

Recess

Chair Laycock asked for a motion to call the meeting into adjournment. The motion to adjourn the meeting was made by Wainscott. Second by Paladino. Motion approved unanimously. The meeting was adjourned at 10:33 a.m.

The 2022 March Board of Review organizational meeting is tentatively scheduled for 9:00 a.m., Tuesday, March 8, 2022.

The 2021 December Board of Review Change Summary is attached, and, along with the original affidavits, to be made a permanent part of these minutes.

Respectfully submitted,



Dennis Wainscott
2021 Board of Review Secretary

Year Parcel Number	Comments	Owner/Prop. Addr./Mail Addr.	Petition /Docket	Class	School	Assessed Value	Taxable Value	PRE/MBT	Transfer	Corrected Assessed Value	Corrected Taxable Value	Corrected PRE/MBT EX	Corrected Transfer
2021 006-426-354-17	TAXABLE VALUE UNCAPPED IN ERROR	TAIPALUS PROPERTIES LLC	D21-008	401	30020	33,600	33,600	0.000	100.000	33,600	31,028	0.000	0.000
114 BUDLONG ST HILLSDALE, MI 49242		2441 STEAMBURG RD HILLSDALE, MI 49242-0283											
2021 006-900-013-20	FILED AMENDED PERSONAL PROPERTY STATEMENT FOR 2021	BURKETT, KEVIN & SUSAN	D21-009	251	30020	40,000	40,000	100.000	0.000	1,800	1,800	100.000	0.000
53 MONROE ST HILLSDALE, MI 49242		P O BOX 671 HILLSDALE, MI 49242											
2021 006-123-352-07	LOVELESS, KEVIN	197 UNION ST HILLSDALE, MI 49242	D21-010	401	30020	36,900	29,644	100.000	0.000	36,900	29,644	100.000	0.000
197 UNION ST HILLSDALE, MI 49242		197 UNION ST HILLSDALE, MI 49242											
2021 006-227-102-05	100% PRE	2020 006-227-102-05	D21-014	407	30020	109,500	83,413	0.000	0.000	109,500	83,413	100.000	0.000
2019 006-227-102-05	100% PRE	2018 006-227-102-05	D21-015	407	30020	110,200	82,262	0.000	0.000	110,200	82,262	100.000	0.000
2018 006-227-102-05	100% PRE	2017 006-227-102-05	D21-016	407	30020	87,800	80,729	0.000	0.000	87,800	80,729	100.000	0.000
2017 006-227-102-05	100% PRE	2016 006-227-102-05	D21-017	407	30020	85,800	78,837	0.000	0.000	85,800	78,837	100.000	0.000
BRAUER, GERALD J & CHERYL G		105 STONY RIDGE CT HILLSDALE, MI 49242											
105 STONY RIDGE CT HILLSDALE, MI 49242		105 STONY RIDGE CT HILLSDALE, MI 49242											
2021 006-900-026-00	AMENDED PERSONAL PROPERTY STATEMENT SUBMITTED 12/9/2021	BROAD STREET AUTO SERVICE LLC	D21-029	251	30020	40,000	40,000	100.000	0.000	1,600	1,600	100.000	0.000
166 S BROAD ST HILLSDALE, MI 49242		166 S BROAD ST HILLSDALE, MI 49242											
2020 006-900-026-00	AMENDED PERSONAL PROPERTY STATEMENT FILED 12/9/2021	BROAD STREET AUTO SERVICE LLC	D21-028	251	30020	40,000	40,000	100.000	0.000	1,700	1,700	100.000	0.000
166 S BROAD ST HILLSDALE, MI 49242		166 S BROAD ST HILLSDALE, MI 49242											

Poverty Exemption Denied

1,010,800 847,548

*Winter PRE Change

THE BOARD OF REVIEW OF CITY OF HILLSDALE, HILLSDALE COUNTY, MICHIGAN HEREBY AFFIRMS THAT THE ABOVE INFORMATION IS CORRECT TO THE BEST OF OUR KNOWLEDGE

Year Parcel Number	Petition	Assessed Value	Taxable Value	PRE/MBT Transfer	Corrected Assessed Value	Corrected Taxable Value	Corrected PRE/MBT EX	Corrected Transfer
Owner/Prop. Addr./Mail Addr.	/Docket	Class	School					

Signatures of Board of Review Members

Member *Joseph Palachino* Member *E. Wanta*

Member *[Signature]* Member *[Signature]*

Member _____

Dated 12/14/2021

City of Hillsdale
97 N. Broad St., Hillsdale, MI 49242

Local Advisory Council for Dial-A-Ride
Minutes

Conference Room
City Hall

January 12, 2022

Call to Order

The meeting was called to order by Jake Hammel at 2:02 p.m.

Board members present: Edward Swanson
Steven Hammett
Shirley Lopez
Kara Lorenz-Goings
Barabara Hamdan

Board Members Absent: Dorcas Steglmann

Also present were Jake Hammel- Director of Public Services, Katy Price- City Clerk.

Acceptance of resignations: None.

Approval of Minutes: February 23, 2021 minutes were presented to the committee,

Motion by Swanson to approve minutes as presented, Hamdan seconded. Voice vote, all in favor, motion approved.

Review Accessibility Plan: Hammel reviewed the plan with the committee. Vehicles include access for handicap riders which include but not limited to wheelchair/walker lifts. LAC meets annually. Hammel mentioned that the City has four (4) buses only operated three (3) buses at a time but the City has one (1) backup bus. Swanson inquired about if the buses were gas, Hammel stated that they were. Hammett asked about the terms of service per bus. Hammel mentioned a seven (7) replacement year cycle.

Swanson motioned to approve the accessibility plan as presented, Hamdan seconded. Voice vote, all in favor, motioned passed.

Operating Budget: Jake Hammel reviewed the operating budget. There was a brief discussion about general fund transfers, labor costs and ridership increases.

Motion by Lopez to approve the budget as presented, seconded by Swanson. Voice Vote all in favor, the motion passed unanimously.

Other Business: Lopez inquired about the pickup times from stores/business. Inquired about if businesses would add benches or bus stops outside groceries store etc. for riders to wait to be picked up. Lorenz-Goings stated she would look into an option through Region 2 agency and see what she can develop.

Swanson stated that ridership had increases over the year and was good to see, Hammel commented that he contributes that the Covid-19 shut down from the previous year, so good to see more riders for the year.

Hamdan asked about the possibility of doing a special run in the evening for residents for a special occasion. Hammel mentioned he would look into that option and see if the City could partner up with a few organizations to develop better public relations and to help cover costs, etc.

Motion by Swanson to adjourn the meeting, seconded by Hamdan. Voice vote, all in favor, the motion passed unanimously.

Meeting adjourned at 3:05 p.m.



Edward Swanson
LA Committee Chairperson

City of Hillsdale Agenda Item Summary

Meeting Date: January 18, 2022

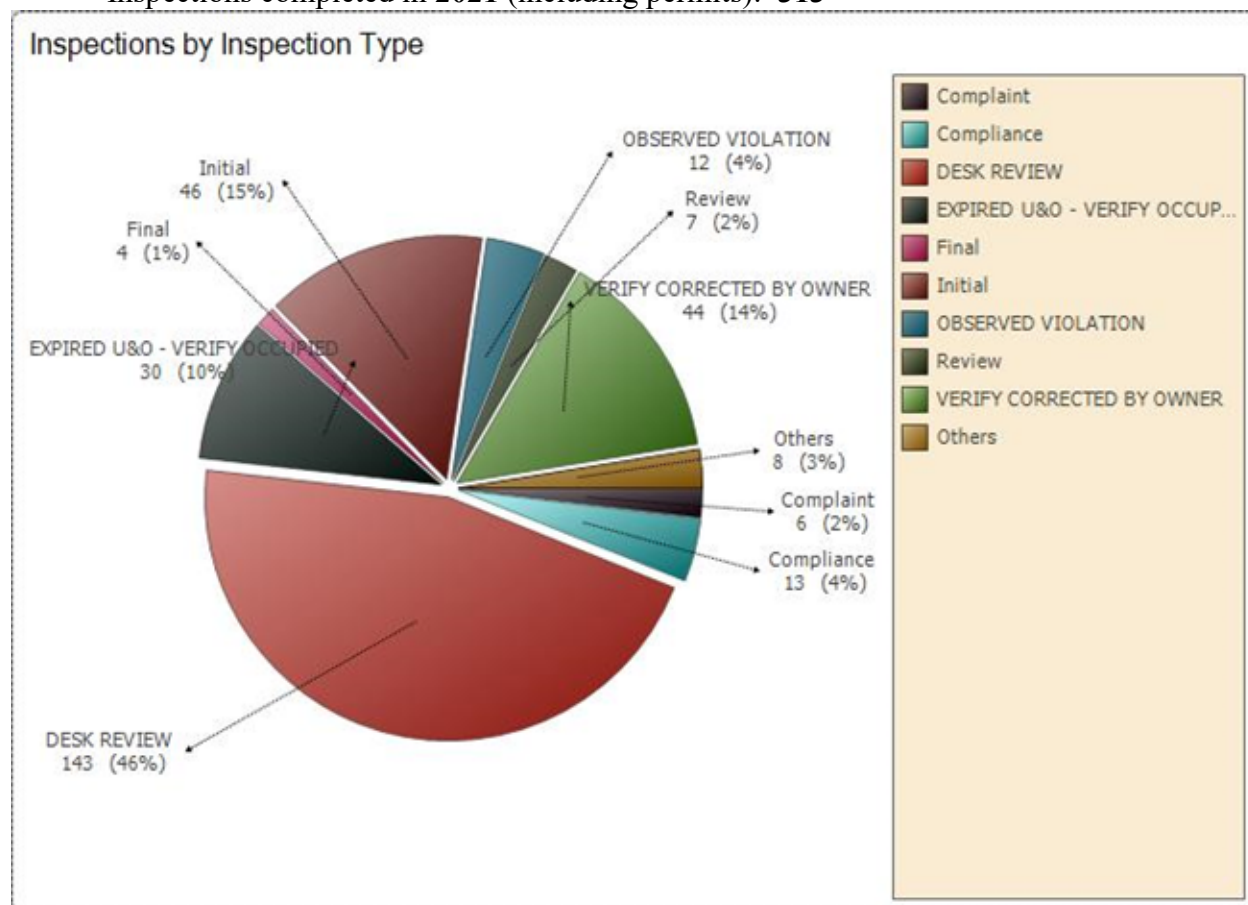
Agenda Item: Consent Agenda

SUBJECT: 2021 Code Enforcement Report

Prepared by: Alan Beeker, Zoning Administrator

Code Enforcement Statistics as of 10:00 a.m., December 31, 2022:

- Total Open Enforcements: **154**
- New Enforcements opened in **2021: 41**
- Enforcements closed in **2021: 93**
- Inspections completed in **2021 (including permits): 313**



- Permits (Use & Occupancy/Zoning Compliance/Signs/Fences) issued in 2021: **136**
- **2021 Revenues: \$4,713**

CODE ENFORCEMENT SUCCESSES
Prepared by Code Enforcement staff

Properties removed from Top 25 this year:

- **65 & 69 Westwood St** (Single family residences – uninhabitable). Enforcement opened in 2009. Both structures were condemned and listed as public nuisances, (65 Westwood in 2019 and 69 Westwood in 2020). The owner was given additional time to abate the violations but did not make any improvements to the property. In 2021, the Planning Dept. received bids to demolish the properties. Parrish Excavating was contracted to abate any hazardous materials and demolish the structures. **The project was completed in November 2021.**
- **28 McClellan St** (Single family residence – fire damage). The structure endured a fire in the kitchen in 2018. The structure remained vacant and was foreclosed by the County and sold at auction in 2020. The structure was sold again in 2021 and the new owners were recipients of one of the Neighborhood Enhancement Program grants. **The project was completed and the structure was issued a Use and Occupancy permit in November 2021.**

Properties on the list for 5 years or more:

- **55 N. Broad St.**
- **4 Spring St.**
- **10 & 80 S. Wolcott St.**

Staff will continue to work with legal counsel to determine the best procedure to follow in each case to obtain court orders to bring properties into compliance where the owner has not been willing and/or able to do so and the violations are presenting a public safety concern. A full report will be made in any case where Council action is required to move forward.



Mitchell Research Center Newsletter

<http://www.mitchellresearchcenter.org/>

Information Abounds at 22 North Manning

A jewel in the crown of Historic Hillsdale, the 1868 Mitchell Building has documents that include hundreds of books, most county newspapers, and many local family histories. While Hillsdale's Mitchell Research Center (MRC) cannot be counted as one of the top genealogical/historical research organizations in the country, it certainly holds its own. Whether you are curious about local Native tribes, your family, or even a one room school house in Hillsdale County, there is something for almost everyone. The MRC is full of materials focused on genealogy and local history.

Available Information includes:

- Microfilm and original copies of most county newspapers
- Collection of "Michigan Pioneer and Historical Collections"
- 7 Virkus Books - "The Compendium of American Genealogy"
- County Cemetery Records
- Hillsdale County Atlases and Plat maps
- County Organization Materials
- Census, Births, Deaths, Marriages, and Graduate Indices
- High School Yearbooks
- City and County Directories and phone books
- Resource for all United States Wars from the Revolutionary to Afghanistan.
- Card File: obituaries, births, marriages, anniversaries
- Historical files of City, township and county
- Family Files and Books
- Transportation and Immigration History Files
- Books of Local Authors
- Daughters of the American Revolution (DAR) records
- Information on Michigan counties and US states
- And Much More....

Each MRC volunteer is knowledgeable in the field of research and is willing to help with whatever inspires you! Volunteers represent many years of research experience. Recently a research experience was happily shared with the other volunteers. See the following page for the whole story reported by Melanie Shearman!!



22 N. Manning Street
Hillsdale, MI 49242
T: 517- 437-6488

Open Monday thru Thursday 10-4



THE REST OF THE STORY!

By Melanie Shearman

Early in my genealogy pursuits, someone suggested that I look at the website www.deadfred.com for possible “lost” photos of my family. “HA!” My family is full of hoarders, how could anyone get hold of my family photos? Dead Fred is a free website that collects old unclaimed photos from all over the country. Joe Bott started Deadfred.com to help people reclaim old photos. He mourns the fact that many people throw away these old photos, not knowing who they are or their value in history. Joe saves as many photos as he finds during his travels through the United States. He posts them on his website for others to look at. There are even mystery photos for the internet community to help identify! If you can identify and prove your reasoning, he will help get the photos to you.

Recently, I was playing around on the website, trying one last name after another. With no way to prove any photo from the Revolutionary Period, it is all an exercise of fantasy. I have, however, stumbled upon photos of ancestors that I could prove. Remember that hoarder collection? I had to misspell my last name to come up with a Shearman collection, but I found one! I intuitively latched onto a couple photos that I somehow knew were my GG grandparents and my GGG grandparents. Proof came when a fourth cousin sent me copies of photos with my GG and GGG grandparents in them!

I contacted Joe Bott at Dead Fred and told him about the find. I spent a weekend answering the questions that this steward posed about my family history and how I concluded that these two photos were my family. I explained my proofs and sent him copies of the photos that my fourth cousin had shared with me. He immediately prepared the two aging photos to be mailed to me.

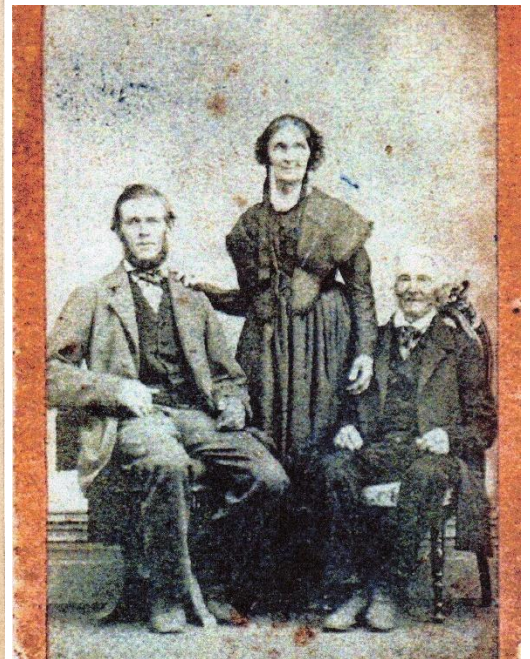
Joe does this work and maintains the website for the love of reuniting family with their photos. The Dead Fred website has grown and expanded. Joe will take donations to help support his efforts, but he also sells select items to help with your family research. If you have an orphan photo, you can always send it to Joe, either digitally or via snail mail to help locate the family. Check out the website, www.deadfred.com and see what else Joe has prepared for you!



William and Anne (Bell) Shearman circa 1861



John Henry & Rachel (Caldwell) Shearman



John Henry, Ann (Bell) and William Shearman

On Every Corner?

It was October 3, 1899, and the first horseless carriage passed through Hillsdale on its way across the continent and was an object of great curiosity! In the early 1900s the purchasing of a new vehicle by “autoists” was literally front-page news, as well as warnings that “accidents to pedestrians and people in carriages are very possible.”

Sadly, by the 1920s, large older houses, especially those on street corners, began to be torn down and replaced by “filling stations” and convenience stores. There was no better example of this than on Hillsdale’s South Howell Street.



Edgar A. Blackman, Civil War veteran and editor of the Hillsdale Democrat, had only lived in the beautiful Queen Anne style home on the southwest corner of Howell and Waldron Streets for a few years when he died of valvular heart disease. E. A. as he was called was only 47 years old at his death and was the father of Hiram C. Blackman, who became Hillsdale mayor for two terms, postmaster and then took his father’s place as newspaper editor of the Hillsdale Democrat. Edgar was also the father of Louisa,

who would marry Edgar O. Galloway and eventually live on the corner of Broad and Bacon Streets. Ed and Louisa Galloway would ultimately donate the Galloway men’s dormitory to Hillsdale College in memory of their late son, James Sutton Galloway III, who died at age 14 of pneumonia.

Exactly who built the house is unknown, but it showed on the Sanborn Fire maps as “being built.” No one seemed to stay in the Howell Street Queen Anne for very long. The Aulsbro family owned the home for a short while, but by the 1920s, an unusual phenomenon began in Hillsdale. For a time, there was literally a call for “a filling station on every corner” and many great old homes began to be torn down. On this corner emerged the Cities Service Oil Station. Another station, this one a Marathon, was built across the street going south and was run for many years by the Layman family.

Just a block to the south, on the next South Howell corner, two more service stations were built on each of the north corners, one a Shell station (shown in the picture to the right) and the other being a Standard station!



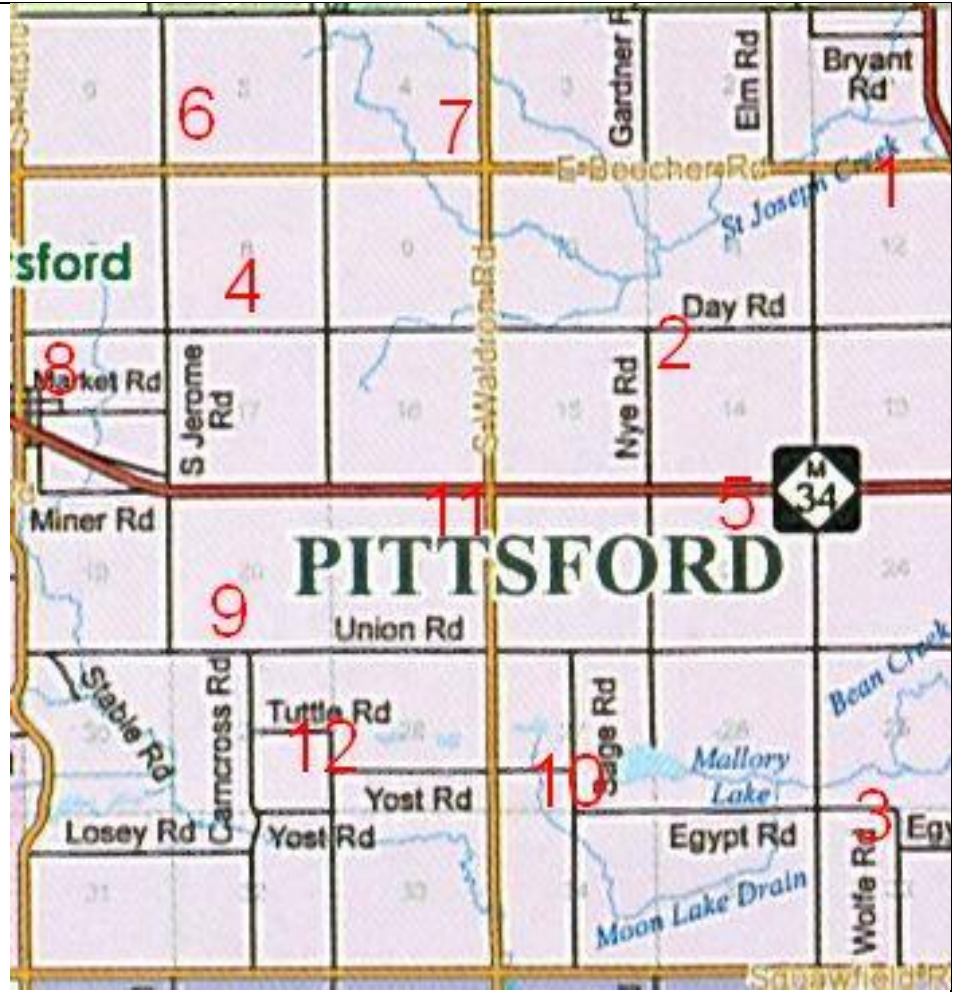
And finally, two blocks farther south, amongst a group of nice older homes, the Bates family built what was to become Orie Bates’ Texaco station, which this writer remembers well. “Five dollars of high test” was often heard from my father, after which his windshield was nicely cleaned by Orie.

This stretch of street was just one example of the power of the gas stations in our community. Few of these corners remain dedicated to the automobile of today, with many of the buildings becoming insurance offices, medical clinics, or just plain parking lots.

Compiled by Carol Lackey

Pittsford Township, Hillsdale County, Michigan
One Room Schools

1. Ames School – South Side of Beecher Rd. less than ½ mile West of 127(Meridian Rd) or ½ mile East of Elm Rd.
2. Day School – Southeast corner of Nye and Day Roads
3. Egypt School – Southwest corner of Wolfe and Egypt Roads
4. Filkins School – North side of Day Rd. (a good distance from the road) ½ mile East of Jerome Rd.
5. Lane School – South side of Hudson Rd. ½ mile West of Elm Rd.
6. Lang School – Northeast corner of Jerome and Beecher Roads.
7. Locust Corners School – Northwest corner of Waldron and Beecher Roads.
8. Pittsford Rural Agriculture School – Village of Pittsford.
9. Round Top School – North side of Union Road ¼ mile West of Jerome Road.
10. Silvernail School – Southwest corner of Sage and Yost Roads.
11. Townhouse School – ¼ mile South of Hudson Road on West side of Waldron Rd
12. Whitbeck School – Northwest corner of Tuttle and Yost Roads

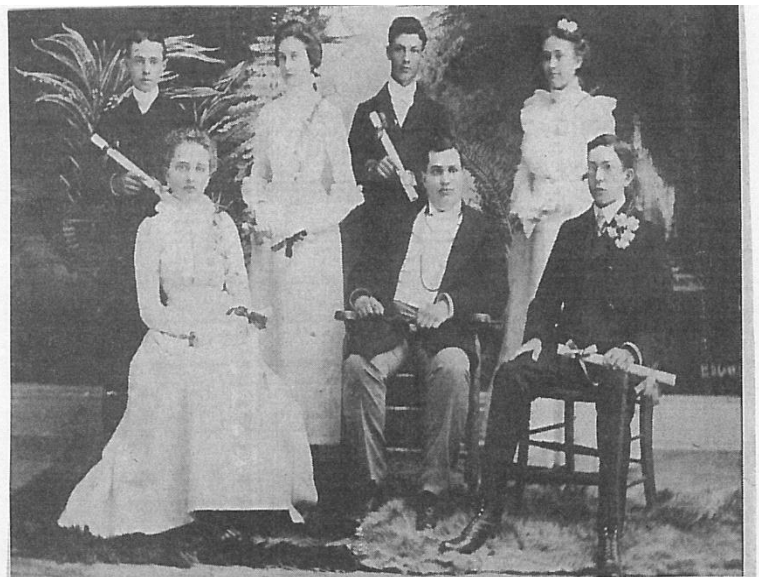


1927 Whitbeck School Students



1927 Whitbeck School students — Jack Siegel of Pittsford shared this black and white photo taken at the Whitbeck School located at Tuttle and Yost Roads. First row (from left): Bud Taylor, Arthur Mohr, Joe Siegel, Anna Carncross Mohr, Dorothy Mohr Swander. Second row: Leo Taylor, Junior Hinkley, Gerald Mohr, June Carncross Weaver, Evelyn Porter, Jack Siegel, Blair Losey. Third row: Roy Carncross, Robert Barr, Vernon Mohr, Jesse Siegel, Max Carncross, Rose Larabee the teacher. *Nov-2, 85*

1901 Pittsford High School Graduating Class



1901 Graduates — Don Stewart, of 313 Seated: Nellie Taylor, J.H. Holloway, Burt River, Hillsdale, provided this picture of the Stewart. Standing: Claude Long, Anna Pittsford High School graduating class. Leonardson, George Sturdevant, Lulu Casz.

PRESIDENT’S MESSAGE – From Linda Sutton

Thank you to all who have supported the Mitchell Research Center. Without your interest and generous donations, we would not have been able to keep growing and providing new information as it comes to us, which of course is also from you.

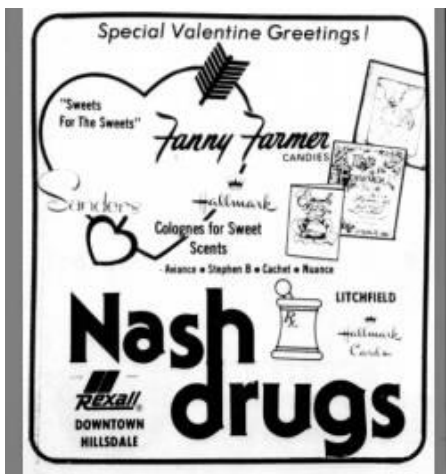
In the last four years we have been trying to improve how we process all your historical donations. We have been able to continue to digitize the photographs and some documents with some added computers and scanners and putting them on a network. We are now using new software to keep track of the information we have, of course we have much more work to do but at least we have started the process. I’ve almost finished scanning the property cards that we received from Wolverine Abstract and Title. There are several hundred thousand cards, with a lot of historical information about the county on them. We hope to have them available for viewing in some form later next year.

I hope to spend more time finishing up or progressing further along with projects that I’ve not had time to work on. We are in the process of make the digitized version of this information available to our patrons, whether you come into the Center or through the webpage. I’ll be spending my time with the inventory committee reorganizing the main downstairs and moving some things to storage.

I’m sure Carol Lackey will do a great job as our President. I know how much she loves the Mitchell building and saving the history of Hillsdale County. Thanks again to all the Volunteers and people who have supported me and our vision of preserving Hillsdale County history.

- Michigan Manuals 1961-1974
- Photo of Gay School & Abstract
- Waldron MI Businesses & the People who Ran Them Book
- Scrapbook of Maple Lawn Hospital & Convalescent Home, 1963 & Hillsdale Co. Medical Care Facility, 1973
- Yearbooks Alma College and Hillsdale Academy
- Branch County Official Farm Plat Book 1967
- Hillsdale Daily Newspapers 1988-2019 (originals)
- Tween Towers yearbooks 1943 & 1945
- Whistles in the Distance: The Life and Times of Harry E. Doolittle
- Holcomb School Class of 1927; WWII Ration Books
- Various Funeral Cards
- Photos of J. C. Penney to Jill’s Office Supply, Montgomery Ward
- Various Abstracts
- Civil War Letter of William Young & memorabilia
- Weir, Paxton, Espie Photo Albums
- Biography: No Regrets: A Life Story by Jerald L. Young
- Katzenmeyer Hardware memorabilia
- Military History of Capt. Thomas R. French including WWII Military uniforms
- 1918 Hillsdale Railroad prints
- Fayette Township abstract
- Litchfield Gazette 1904-1922 (originals)
- Sauk Trail 1958 Yearbook
- Various Genealogic Newsletters
-

HDN February 11, 1976



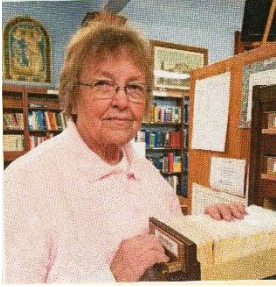
HDN February 14, 1975



December 31, 1970



Meet the Volunteer – Barbara Dunifon



Barbara began working at the Mitchell Research Center (MRC) in 2014 and is a lifetime member. She has been on the Communication Committee writing articles for the MRC Newsletter including the 40th anniversary of MRC.

Her husband, Ed and she were married in 1965, soon moving to the U.P. Ed was a Conservation Officer and after 8 moves and 25 years they moved back to Hillsdale. She was born in Jackson, MI and moved and raised in Hillsdale.

Barbara enjoys working on all areas connected to family history, town history and people living in Hillsdale. Her passion is searching the cemeteries and learning about and sharing with people whose families are buried in the Hillsdale County area.

Interesting facts about Barbara include the discovery that she is related to President Grover Cleveland and Samuel Willard, the first President of Harvard College. She has a record of Rev. Samuel baptising Ben Franklin. The record states, “One Sunday morning during a sermon of the church a lady walked forward holding her baby above her head asking Rev. Willard to baptise her baby – the baby was Ben Franklin.”

HDN March 10, 1967

SALT FOR ALL WATER SOFTENERS!

Culligan

AUTOMATIC DELIVERY SERVICE
Culligan delivers the right salt for recharging all water softeners. Stop hauling heavy salt bags... have regular maintenance check-ups... at no additional charge. Just pick up your phone and say,

HEY CULLIGAN MAN!
(our trademark)

Your Culligan Man...
a man who cares!

Just Dial HE 7-4391

Enjoy the St. Anthony Annual St. Patrick's Day Dinner,
Sunday, March 12, 12:30 to 4:00 p.m.,
Hillsdale High School Cafetorium.

INFORMATION

MRC 2021 ANNUAL STATS

January – December 2021

Volunteer Hours – 3,597

Total Visitors – 192

WEBSITE ANNUAL STATS

January - December 2021

Visitors – 2,100

#Pages Viewed – 3,800

Popular – Homes, School Yearbooks, Family,

Cemetery Maps

Facebook Stats

Likes 496

Followers 520

NEW MEMBERS

Timothy M. Brown

Sally C. Dow

Jean Flynn

Mary VanDyke

MITCHELL RESEARCH CENTER

OFFICERS

2022-2024

President – Carol Lackey

Vice President – Lori Zeiler

Secretary – Melanie Shearman

Treasurer – Richard Jones

BECOME A MEMBER OF MRC:

Go to the MRC website

<http://www.mitchellresearchcenter.org/> - complete the online form under the VISIT US Tab.

The December 2021 Mitchell Research Center Newsletter is now available at the link below:

<http://www.mitchellresearchcenter.org/December-2021-news-letter/>

The newsletter will not be distributed in hard copy. Please let us know if you have a problem finding or opening the website or link.

Regards,
Communications Committee
Mitchell Research Center

City of Hillsdale

Agenda Item Summary

Meeting Date: January 18, 2022

Agenda Item #: New Business

SUBJECT: Culvert and Bridge Inspections

BACKGROUND PROVIDED BY STAFF: Kristin Bauer, City Engineer
Jake Hammel, Dir. Of Public Services

PROJECT BACKGROUND:

The City Engineer, in cooperation with the Director of Public Services, developed a Request for Proposal (RFP) for Engineering Services associated with inspections of the City’s 18 culverts and 1 bridge. Work related to the culverts will include the gathering of inventory and condition data on the 18 culverts throughout the city. Work related to the new bridge installed on E Fayette Street will be in accordance to the National Bridge Inspection Standards and will include the required registration with the Michigan Department of Transportations (MDOT) MIBRIDGE System. It is anticipated that following the initial inspections and condition ratings on the culverts additional structural analysis may be required due to their age and condition. Should additional structural analysis be required city staff will negotiate additional pricing for this analysis.

Pricing related to this RFP was sought from five (5) Engineering Consultants. Pricing was received from four (4) of these Consultants on December 17, 2021 and are presented below:

ENGINEERING CONSULTANT	CULVERT INSPECTIONS	BRIDGE INSPECTION	GRAND TOTAL
Rowe Professional Services	\$7,020.00	\$500.00	\$7,520.00
Fleis & Vandenbrink	\$8,100.00	\$1,100.00	\$9,200.00
Tetra Tech	\$13,500.00	\$1,400.00	\$14,900.00
Mannik Smith Group	\$23,940.00	\$3,400.00	\$27,340.00

Inspections are intended to be completed prior to June 30, 2022

RECOMMENDATION:

Staff recommends City Council award this inspection work to Rowe Professional Services of Flint, MI in the amount of \$7,520.00. Funds for these inspections were budgeted in the current FY Budget. Should additional structural analysis be required on any culverts City Council grants permission for city staff to negotiate additional fees for this work, with Rowe, not to exceed the funds budgeted for this work and with approval of the City Manager.



Agenda Item Summary

Meeting Date: January 18, 2022
Agenda Item: New Business
Subject: 2022 Guidelines for Poverty Exemption from Property Taxes

BACKGROUND PROVIDED BY STAFF (Kimberly Thomas, Assessor)

City Council is required to annually adopt guidelines to be followed by the Board of Review in determining eligibility for exemption from property taxes for reasons of poverty as provided for in Michigan Compiled Laws (MCL), [Section 211.7u](#).

State Tax Commission [Bulletin 17 of 2021](#) was issued on November 16, 2021 with the updated federal poverty guidelines from the U.S. Department of Health and Human Services to be used in determining eligibility for 2022.

Changes were made to MCL 211.7u by Public Act 253 of 2020. Assessing department staff reviewed the amended statute with the Board of Review members to develop clear guidelines for recommendation to Council as detailed in the attached resolution. Additional guidance and information regarding poverty exemptions can be found online at https://www.michigan.gov/treasury/0,4679,7-121-1751_2228-550085--,00.html.

RECOMMENDATION:

Guidelines for the Board of Review to follow in approving or denying requests for exemption due to poverty must be adopted by Council and made available to the public prior to March 8, 2022, the date of the first meeting of the 2022 Board of Review. Council should carefully review the resolution language presented, and:

1. Pass the resolution to adopt the guidelines as submitted; or
2. Amend the resolution to adopt alternative guidelines, paying attention to the requirements contained within the statute; or
3. Table the matter and refer the resolution back to the Assessor with recommended changes for consideration at the next regular meeting.

CITY OF HILLSDALE, MICHIGAN

Resolution # _____

2022 Resolution to Adopt Poverty Exemption Income Guidelines and Asset Test

WHEREAS, the General Property Tax Act, MCL 211.7u, states that the principal residence of a person who, in the judgment of the supervisor (chief assessing officer) and board of review, by reason of poverty, is unable to contribute toward the public charges is eligible for exemption in whole or in part from the collection of taxes under the General Property Tax Act; and

WHEREAS, the governing body of the local assessing unit is required to determine and make available to the public the policy and guidelines used in determining eligibility for exemption by reason of poverty, including, but not limited to, the specific income and asset levels of the claimant and total household income and assets;

NOW, THEREFORE, BE IT HEREBY RESOLVED, pursuant to MCL 211.7u, that the **City of Hillsdale, Hillsdale County**, adopts the following guidelines for the board of review to implement:

To be eligible for exemption under this section, a person must do all of the following on an annual basis, after January 1 but before the last day of the board of review (typically held the Tuesday following the second Monday in December):

- 1) Own and occupy as a principal residence the property for which an exemption is requested. The person shall affirm this ownership and occupancy status in writing by filing Form 5739 – *Affirmation of Ownership and Occupancy to Remain Exempt by Reason of Poverty* (prescribed by the state tax commission) with the local assessing unit.
- 2) File a claim with the board of review on Form 5737 – *Application for MCL 211.7u Poverty Exemption* (prescribed by the state tax commission). This form must be completed in full and shall be accompanied by:
 - a) Federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns, filed in the immediately preceding year or in the current year.
 - b) If federal and state income tax returns are not required for a person residing in the principal residence in the tax year in which the exemption is claimed or in the immediately preceding year, form 4988 – *Poverty Exemption Affidavit* (prescribed by the state tax commission) may be accepted in place of the federal or state income tax return.
 - c) Proof in the form of paystubs or award letters for any current income, including, but not limited to rent, employment, alimony, child support, social security, disability, unemployment, veteran’s payments, supplemental social security income (SSI), student financial aid or grants available for housing, or any other type of public or private assistance for all persons residing in the principal residence.

- d) Profit and loss statements for all self-employment or business ventures for all persons residing in the principal residence.
 - e) Copies of all bank and/or debit card statements for the immediately preceding 6 months for all persons residing in the principal residence.
- 3) Produce a valid driver license or other form of identification if requested by the board of review.
 - 4) Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is requested if required by the board of review.
 - 5) **INCOME TEST.** Total household income from all sources must be below the federal poverty income guidelines as published in Michigan State Tax Commission Bulletin 17 of 2021, being:

# in Household	Income Limit for Federal Poverty Standard	Monthly Equivalent	Weekly Equivalent
1	\$ 12,880.00	\$ 1,073.33	\$ 247.69
2	\$ 17,420.00	\$ 1,451.67	\$ 335.00
3	\$ 21,960.00	\$ 1,830.00	\$ 422.31
4	\$ 26,500.00	\$ 2,208.33	\$ 509.62
5	\$ 31,040.00	\$ 2,586.67	\$ 596.92
6	\$ 35,580.00	\$ 2,965.00	\$ 684.23
7	\$ 40,120.00	\$ 3,343.33	\$ 771.54
8	\$ 44,660.00	\$ 3,721.67	\$ 858.85
For Each Additional Person	\$ 4,540.00	\$ 378.33	\$ 87.31

Total household income higher than these limits shall result in denial of the poverty exemption.

- 6) **ASSET TEST.** If the applicant passes the income test, the board of review shall also consider the household assets in determining eligibility for exemption. Household assets are an indication of funds available for payment of taxes either directly, through liquidation, or as equity to secure funds. Assets may include but are not limited to cash, checking and savings accounts, prepaid debit or gift cards, real estate, investment accounts, trust accounts, pensions, stocks, automobiles, recreational vehicles, and any other potential source of equity or income. The asset guidelines adopted for 2022 are as follows:
 - a) The board of review shall consider both liquid and non-liquid assets held by any member of the household.
 - b) The equity of the principal residence for which exemption is requested shall not be considered as an asset available for payment of the taxes; however, additional buildings and land in excess of the minimum required under local ordinance or state construction

code for a residence, even if assessed and taxed on the same parcel, may be considered assets and a potential source of income or equity.

- c) Each working member of the household shall be allowed one vehicle exempt from consideration; provided, however, that the equity in the vehicle (blue book value less secured loan balance) shall not be more than \$5,000.
- d) Total liquid assets (cash, prepaid debit cards, checking and savings accounts, or any other asset easily converted into cash) of the property owner(s) residing in the principal residence must be below \$5,000 to qualify; the combined total equity value of all household assets must be below \$10,000 to qualify.

Household assets in excess of these limits shall result in denial of the poverty exemption.

- 7) **REDUCTION CALCULATION.** MCL 211.7u(5) provides that if an applicant meets all eligibility requirements, the board of review shall grant the poverty exemption in full (100% reduction in taxable value) or in part (50% or 25% reduction). The following guidelines shall be used for determining the reduction in taxable value:
 - a) 100% reduction (full exemption) in the initial year of application if liquid assets of the property owner(s) residing in the principal residence are below \$2,500 and total household assets are below \$5,000.
 - b) 50% reduction (partial exemption) in the second consecutive year of application *or* in the initial year of application if liquid assets of the owner(s) residing in the principal residence are between \$2,500 and \$3,750 *or* total household assets are between \$5,000 and \$7,500.
 - c) 25% reduction (partial exemption) in the third consecutive year of application *or* in the initial or second consecutive year of application if liquid assets of the owner(s) residing in the principal residence are between \$3,750 and \$5,000 or total household assets are between \$7,500 and \$10,000.

BE IT ALSO RESOLVED that the board of review shall follow the above stated policy and guidelines in granting or denying an exemption for poverty from collection of the 2022 property taxes.

These guidelines and the forms referenced shall be made available to the public at the office of the assessor and/or treasurer, and on any website maintained by the local assessing unit.

The foregoing resolution offered by Councilmember _____,

and supported by Councilmember _____.

The vote in favor of the resolution being as follows:

Roll call: _____

Motion passed, __ - __

Resolution declared adopted.

Date: _____

Adam Stockford, Mayor

Katy Price, Clerk

CERTIFICATION

As the Clerk for the City of Hillsdale, Hillsdale County, Michigan, I certify that this is a true and complete copy of a resolution adopted by the Hillsdale City Council, Hillsdale County at its Regular meeting, held _____, 2022.

Katy Price, Clerk

City of Hillsdale

Agenda Item Summary

Meeting Date: **January 18, 2022**

Agenda Item #10: **New Business**

SUBJECT: **Resolution to Revoke Industrial Facilities Exemption Certificate Numbers 2012-298, 2014-489 issued to General Automatic Machine Products Company (GAMPCO)**

BACKGROUND PROVIDED BY STAFF (Kimberly Thomas, Assessor):

Council approved by resolution applications for an Industrial Facilities Exemption Certificates in 2012 and 2014 to be issued to General Automatic Machine Products Company (GAMPCO) for real and personal property to be installed at their facility at 266 Industrial Drive pursuant to Act 198 of 1974. Certificate Number 2012-298 was issued by the State Tax Commission with an expiration date of December 30, 2023, and Certificate Number 2014-489 with an expiration date of December 30, 2026.

GAMPCO notified the assessing department that they had ceased operations at this location as of December 31, 2021.

Section 15(2) of Public Act 198 of 1974 (Michigan Compiled Laws Section 207.565) grants authority to the legislative body of a local unit of government to request revocation of a certificate issued under Act 198 of 1974 if the purposes for which the certificate was issued are not being fulfilled as a result of a failure of the holder to proceed in good faith with the operation of the facility.

GAMPCO signed agreements with the City of Hillsdale prior to issuance of the certificate. Both agreements provide that, should the company default, the City may request that the State Tax Commission revoke the remaining term of the IFT certificates and recapture the total amount of taxes abated pursuant to the certificates plus interest.

To revoke the certificate, Council would need to pass a resolution to be forwarded to the State Tax Commission. The State Tax Commission is required to give written notice to the certificate holder and afford them an opportunity for a hearing prior to issuing an official order.

The assessor does not have the authority to remove the property from the Industrial Facilities tax roll and place it on the ad valorem tax roll until and unless an order of the State Tax Commission revoking the certificate has been issued.

City staff has been and will continue to be in contact with GAMPCO, as well as the building owner, Hillsdale Holdings LLC, to notify them of the City's right and intent to enforce the provisions of the agreements and to try to work with them to find a new occupant for the building.

Section 15(6) of the Act provides,

(6) Notwithstanding any other provision of this act, upon the written request of the holder of a revoked industrial facilities exemption certificate to the local unit of government and the commission or upon the application of a subsequent owner to the local governing body to transfer the revoked industrial facilities exemption certificate to a subsequent owner, and the submission to the commission of a resolution of concurrence by the legislative body of the local unit of government in which the facility is located, and if the facility continues to qualify under this act, the commission may reinstate a revoked industrial facilities exemption certificate for the holder or a subsequent owner that has applied for the transfer.

RECOMMENDATION:

It is the recommendation of the assessor that council pass the attached resolution revoking Industrial Facilities Exemption Certificate Numbers 2012-298 and 2014-489. It is further recommended that council direct the city manager, upon receipt of an order from the State Tax Commission revoking the certificate, to invoke the clawback provision contained within the agreements between the City of Hillsdale and GAMPCO.

CITY OF HILLSDALE, MICHIGAN
Resolution # _____

**RESOLUTION REVOKING INDUSTRIAL FACILITIES EXEMPTION
CERTIFICATE NUMBERS 2012-298 AND 2014-489 FOR GENERAL AUTOMATIC
MACHINE PRODUCTS COMPANY**

Minutes of a regular meeting of the Hillsdale City Council, held on January 18, 2022, at Hillsdale City Hall, 97 North Broad Street, in Hillsdale, Michigan at 7:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____ and supported by _____.

WHEREAS, pursuant to P.A. 198 of 1974, M.C.L. 207.551 *et seq.*, after a duly noticed public hearing held on January 13, 1975, this Council by resolution established Hillsdale Industrial Development District Number 1; and

WHEREAS, the City of Hillsdale approved applications from General Automatic Machine Products Company requesting Industrial Facilities Exemption Certificates 2012-298 for \$545,000 personal property investments and 2014-489 for \$13,245 real property and \$1,740,445 personal property investments located at 266 Industrial Drive; and

WHEREAS, General Automatic Machine Products Company has failed to proceed in good faith with the operation of the NEW facility with respect to both real and personal property located at 266 Industrial Drive; and

NOW, THEREFORE, BE IT RESOLVED BY the Council of the City of Hillsdale that the Hillsdale City Council hereby revokes Industrial Facilities Exemption Certificate numbers 2012-298 for \$545,000 personal property investments and 2014-489 for \$13,245 real property and \$1,740,445 personal property investments for General Automatic Machine Products Company located at 266 Industrial Drive.

AYES: _____

NAYS: _____

RESOLUTION DECLARED ADOPTED.

Date: _____

Adam Stockford, Mayor

Katy Price, City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Hillsdale, County of Hillsdale, Michigan, at a regular meeting held on January 18, 2022.

Clerk's Signature

INDUSTRIAL FACILITIES EXEMPTION AGREEMENT

This Agreement is made this 16th day of July, 2012 by and between the City of Hillsdale (Hillsdale) and General Automotive Machine Products Company (the Company).

Preamble

The Company has submitted a full and complete application dated June 26, 2012 ("Application") to Hillsdale in which Company requests that Hillsdale grant it an Industrial Facilities Exemption Certificate ("IFT") pursuant to Act 198 of the Michigan Public Acts of 1974, as amended ("PA 198"). PA 198 requires that Hillsdale and the Company enter into a "written agreement" prior to approval and issuance of an IFT. For the purpose of encouraging and inducing Hillsdale to issue it an IFT for no less than eleven (11) years, and in consideration of the investment that Hillsdale and its various departments will be making in order to provide necessary services to the Company so as to contribute toward its economic growth and, also, the resultant economic growth of Hillsdale, the Company is willing to promise and agree to a) create new jobs or retain existing jobs as described in the Application, which is incorporated by reference as a part of this agreement b) complete the construction and/or expansion of the project described in the Application, and c) provide Hillsdale with the information required under this agreement in a timely and detailed manner, all as hereinafter set forth, d) abide by all terms and provisions of this Agreement.

Hillsdale and the Company in consideration of the mutual promises and covenants herein contained, agree as follows:

Agreement

1. Provided Hillsdale grants the requested IFT for no less than eleven (11) years, and as part of the consideration for approving same, the Company promises and agrees a) that the number of new jobs created or existing jobs retained will be no fewer than the number set forth in the application, b) to accomplish the creation and/or retention of such jobs through the construction and/or expansion project described in the Application, c) pay all taxes on taxable personal or real property to which the IFT is applicable when and as due (which shall not be construed as a limitation or prohibition on Company filing an

appropriate challenge, claim or appeal as it relates to assessed value, taxable value, method of valuation, classification or any other matter as may be provided for under Michigan law), d) to provide Hillsdale with the information required under this agreement in a timely and detailed manner, all as hereinafter set forth, and e) and to abide by and comply with all terms and provisions of this Agreement, the application attached hereto, and all obligations imposed on it by statute, rule or regulation, as a condition of, in connection with or otherwise related to the granting or continuing of the IFT.

2. The Company agrees to provide Hillsdale with written report containing the following information not later than January 10, 2013:
 - A. If and to the extent that the IFT was granted on the basis of new jobs to be created, the nature, number and extent, including pay rates and benefits, of the new jobs identified in the application and the actual nature, number and extent, including pay rates and benefits, of the jobs created to date;
 - B. If and to the extent that the IFT was granted on the basis of existing jobs to be retained, the number of employees employed at the time the application was submitted and the current number of employees;
 - C. The actual cost of the project;
 - D. If the projection for the creation and/or retention of jobs was not reached, a detailed statement of the shortfall or failure and the reasons for such shortfall or failure; and
 - E. If the actual projects costs differ substantially from the project costs represented or projected in the application, a statement detailing and explaining the divergence and setting forth the reasons and cash amount thereof. [NOTE: FOR PURPOSES OF THIS SUBSECTION E "DIFFER SUBSTANTIALLY" SHALL MEAN A DIVERGENCE OF 10% OR MORE.]
3. On or before January 10 of each odd numbered year thereafter during the term of any IFT that is granted, the Company shall provide Hillsdale with a written report detailing the nature, number and extent, including pay rates, of all employees within its employ on a full-time basis at the location covered by the IFT. In the event the nature, number or extent, including anticipated pay rates, of the jobs projected for creation and/or retention of jobs has not been reached or maintained, the Company shall provide a detailed statement of the shortfall or failure and the reasons for such shortfall or failure.

4. Each of the parties to this agreement acknowledges that certain economic conditions beyond the control of the Company might impair the Company's ability to meet or maintain its promised increased employment levels within the Company's Hillsdale facility and/or the maintenance of its present employment levels in said facility, or its ability to meet its other promises and covenants to Hillsdale under this Agreement. In the event such conditions exist at the time of any reports required to be provided by the Company to Hillsdale pursuant to this Agreement, the Company shall provide detailed information and documentation of the circumstances claimed to account for any default in or other failure to meet any of its promises or covenants to Hillsdale under this Agreement. After receipt of such information, Hillsdale shall notify the Company in writing as to whether Hillsdale intends to find the Company in default under this Agreement. Upon receipt of written notice of any alleged default under this Agreement delivered to the Company in person or by certified mail, return receipt requested, at the address set forth above, Company shall have not less than thirty (30) days to cure the default.
5. As specific inducement to Hillsdale to grant the IFT and as part of the consideration therefore, the Company agrees to maintain the facility for which the IFT is requested within the industrial development district or plant rehabilitation district in which it is located at the time the IFT is granted, unless such industrial development district or plant rehabilitation district is expanded, in which case the facility, or any portion thereof, may be maintained within that expanded district. If the Company relocates the facility during the period the IFT is in effect to a location that is outside of the industrial development district or plant rehabilitation district in which it is located at the time the IFT is granted, the Company acknowledges and agrees that it shall be liable to and shall forthwith pay Hillsdale an amount that is equal to the difference between the industrial facilities tax to be paid by the Company for the tax years remaining under the IFT that is in effect and the general ad valorem property tax that the Company would have paid if the Company did not have the IFT in effect for those years; provided, however, that the Company shall only be liable for payment of taxes on personal property in those tax years that the ad valorem personal property tax is in effect in the State of Michigan; provided, further, that in the event of the Company's relocation of the facility outside of the industrial

development district or plant rehabilitation district in which it is located at the time the IFT is granted, Hillsdale may forgive the Company's tax liability if Hillsdale determines that it is in its best interest to do so.

6. Should the Company default under this Agreement or fail to remain in operation in Hillsdale, Hillsdale may, but shall not be required to, request that the State Tax Commission revoke the remaining term of the IFT and seek to enforce all remedies at law that Hillsdale may have available to it. In the event the State Tax Commission revokes the IFT prior to the IFT expiring, Company agrees to reimburse Hillsdale and all affected taxing jurisdictions the full amount of the taxes, whether real or personal property in nature, that would actually have been abated during the term that the IFT was actually in effect, plus interest of 1% over the adjusted prime rate as determined by the Michigan Department of Treasury under MCL 205.737, section 37(4) of the Tax Tribunal Act PA 186 of 1973; to wit: After June 30, 2012, interest shall accrue at 1 percentage point above the adjusted prime rate. As used in this section, "adjusted prime rate" means the average predominant prime rate quoted by not fewer than 3 commercial banks to large businesses, as determined by the department of treasury." The Company shall be liable for reimbursement of taxes on personal property only for those years that the ad valorem personal property tax is in effect in the State of Michigan. The transfer to another entity of the facility, or a portion thereof, alone shall not constitute failure to remain in operation under this Agreement so long as the transfer certificate transferring all or a portion of the IFT to the other entity is approved by Hillsdale and the State Tax Commission.
7. Hillsdale agrees to supply the Company at the Hillsdale location described in its application for an IFT during the term of such IFT with the full range of municipal services as are, offered by it to its industrial citizens on such rates and terms as are then approved and declared effective by Hillsdale's City Council.
8. It is further agreed and understood by and between the parties that, if an IFT is issued, each will be making investments in reliance on the other's representations as contained in the Application for the issuance of an IFT and in this Agreement and that the purpose of such investments is to encourage the economic growth of both the parties to this Agreement as well as of the Hillsdale community.

IN WITNESS WHEREOF the parties hereto have set their hands and seals the day and date first written above.

Witnessed by:

Michele Lopez

Linda Brown

CITY OF HILLSDALE

Brian Watkins

By: Douglas G. Moon — Brian Watkins
Its: Mayor Pro Tem

Julie Kast

By: Julie Kast,
Its: Clerk

STATE OF MICHIGAN

County OF Hillsdale

)
) ss:
)

On this 4th day of September, 2012 before me a Notary Public within and for said County and State, personally appeared Douglas G. Moon, Mayor of the City of Hillsdale, and Julie Kast, Clerk of the City of Hillsdale, to me known to be the same persons described in and who executed the within instrument, who acknowledged the same to be their free act and deed.

Lewis I. Loren

Lewis I. Loren, Notary Public
Commissioned and Acting in
Hillsdale County, Michigan
My commission expires:

Witnessed by:

Linda Brown

General Automotive Machine Products Co.

Tracy L. McCullough
By: TRACY L. MCCULLOUGH
Its: President

STATE OF MICHIGAN

County of Hillsdale

} ss:

On this 4th day of SEPTEMBER 2012 before me a Notary Public within and for said County and State, personally came the above named Tracy McCullough, President of General Automotive Machine Products Company, to me known to be the same persons described in and who executed the within instrument, who acknowledged the same to be their free act and deed.

Michelle Loren, Notary Public
Commissioned and Acting in
Hillsdale County, Michigan
My commission expires: 9-10-15

Linda Brown

Scott Schafer
By: Secretary
Its: Secretary

STATE OF MICHIGAN

County of Hillsdale

} ss:

On this 4th day of SEPTEMBER 2012 before me a Notary Public within and for said County and State, personally came the above named Scott Schafer, Secretary of General Automotive Machine Products Company, to me known to be the same persons described in and who executed the within instrument, who acknowledged the same to be their free act and deed.

Michelle Loren, Notary Public
Commissioned and Acting in
Hillsdale County, Michigan
My commission expires: 9-10-15

INDUSTRIAL FACILITIES EXEMPTION AGREEMENT

Applicant (the Company): General Automatic Machine Products Company
Mailing Address: 266 Industrial Drive, Hillsdale, MI 49242
Project Address: 266 Industrial Drive, Hillsdale, MI 49242
Application Date: August 23, 2014

This agreement is made effective with the application date indicated above by and between the City of Hillsdale (Hillsdale) whose mailing address is 97 North Broad Street, Hillsdale, Michigan 49242, and the Company, as indicated above, making application for an Industrial Facilities Tax Exemption Certificate (copy attached and made a part hereto),

Preamble

The Company has submitted an application to Hillsdale in which it requests that Hillsdale grant it an Industrial Facilities Tax Exemption Certificate (IFT) pursuant to Act 198 of the Michigan Public Acts of 1974, as amended. For the purpose of encouraging and inducing Hillsdale to issue it an IFT and in consideration of the investment that Hillsdale and its various departments will be making in order to provide necessary services to the Company so as to contribute toward its economic growth and, also, the resultant economic growth of Hillsdale, the Company is willing to promises and agree to a) provide for and fulfill the creation or retention of jobs, the nature, number and extent of which are described in the application for the issuance of the IFT above referenced, b) accomplish the creation and/or retention of such jobs through the construction and/or expansion project described in said application, c) provide Hillsdale with the information identified in this agreement in a timely and detailed manner, all as hereinafter set forth, and d) abide by all terms and provisions of this agreement and all obligations imposed on it as a condition of granting and continuing the IFT whether under this agreement or otherwise.

Hillsdale and the Company in consideration of the mutual promises and covenants herein contained, agree as follows:

Agreement

1. As an inducement to Hillsdale to grant the requested IFT and as part of the consideration for it, the Company promises and agrees to
 - a. provide for and fulfill the creation or retention of jobs, the nature, number and extent of which are described in the application for the issuance of an IFT above referenced and hereto attached,
 - b. accomplish the creation and/or retention of such jobs through the construction and/or expansion project described in said application,
 - c. pay all taxes on personal or real property to which the IFT is applicable when and as due,
 - d. provide Hillsdale with the information identified in this agreement in a timely and detailed manner, all as hereinafter set forth, and
 - e. abide by and comply with all terms and provisions of this agreement and all obligations imposed on it by statute, rule or regulation, as a condition of, in connection with or otherwise related to the granting or continuing of the IFT.
2. The Company agrees to provide the Hillsdale City Assessor with written report of the following within 90 days of project completion:

- a. The represented or projected cost of the project as set forth in the application and the actual cost of the project;
 - b. If the actual project costs differ substantially from the project costs represented or projected in the application, a statement detailing and explaining the divergence and setting forth the reasons and cash amount thereof. [NOTE: FOR PURPOSES OF THIS SUBSECTION "DIFFER SUBSTANTIALLY" SHALL MEAN A DIVERGENCE OF 100% OR MORE.]
3. In the event Hillsdale's council approves the issuance of the IFT to the Company, the Company agrees to provide Hillsdale with written report, on a form supplied by Hillsdale, containing the following information not later than January 31st in the first year following completion of the project:
- a. If and to the extent that the IFT was granted on the basis of new jobs to be created, the nature, number and extent, including pay rates and benefits, of the new jobs promised in the application for the issuance of the IFT and the actual nature, number and extent, including pay rates and benefits, of the jobs created to date;
 - b. If and to the extent that the IFT was granted on the basis of existing jobs to be retained, the number of employees employed at the time the application was submitted and the current number of employees;
 - c. If the projection for the creation and/or retention of jobs was not reached, a detailed statement of the shortfall or failure and the reasons for such shortfall or failure;
4. Commencing on or before January 31st of each year thereafter during the term of the IFT, the Company shall provide Hillsdale with a written report detailing the nature, number and extent, including pay rates, of all employees within its employ on a full-time basis at the location covered by the IFT. In the event the nature, number or extent, including anticipated pay rates, of the jobs projected for creation and/or retention has not been reached or maintained, the Company shall provide a detailed statement of the shortfall or failure and the reason(s) for such shortfall or failure.
5. Each of the parties to this agreement acknowledges that certain economic conditions beyond the control of the Company might adversely impact its ability to meet or maintain its promised increased employment levels within the Company's Hillsdale facility and/or the maintenance of its present employment levels in said facility, or its ability to meet its other promises and covenants to Hillsdale, whether under this agreement or otherwise. In the event such conditions exist at the time of any reports required to be provided by the Company to Hillsdale pursuant to this agreement, the Company shall provide detailed information and documentation of the circumstances claimed to account for any default in or other failure to meet any of its promises or covenants to Hillsdale, whether under this agreement or otherwise. After receipt of such information, Hillsdale shall notify the Company in writing as to whether Hillsdale intends to find the Company in default and take the actions authorized under the immediately following paragraph 7 as a result of said situation; provided, that the written notice shall be delivered to the Company in person or by certified mail, return receipt requested, not less than 30 calendar days before any enforcement action is implemented so as to provide the Company with an opportunity for correction and/or compliance.
6. As further inducement to Hillsdale to grant the IFT and as part of the consideration, the Company specifically agrees to maintain the facility for which the IFT is requested within the industrial development district or plant rehabilitation district in which it is located at the time the IFT is granted. If the Company relocates the facility during the period the IFT is in effect to a location that is outside of the industrial development district or plant rehabilitation district in which it is located at the time the IFT is granted, the Company acknowledges and agrees that Hillsdale may request that the State Tax Commission revoke the IFT.
7. Should the Company default in any of its other promises or covenants to Hillsdale or otherwise fail to meet its obligations and promises to Hillsdale, and such default or failure is not either (a) cured within a commercially reasonable time or (b) excused for good cause shown, Hillsdale may request

that the State Tax Commission revoke the remaining term of the IFT and recapture the total amount of taxes abated pursuant to said certificate, plus interest at 3% per annum, and take any other action authorized by law.

8. In the event Hillsdale issues an IFT to the Company, Hillsdale agrees to supply the Company at the Hillsdale location described in its application for an IFT during the term of such IFT with the full range of municipal services as are, from time to time, offered by it to its industrial citizens at such rates and on such terms as are then approved and declared effective by Hillsdale's City Council or on such additional terms and at such rates as might be otherwise mutually agreed upon pursuant to any negotiated agreement that might be permitted by law.

9. It is further agreed and understood by and between the parties that, if an IFT is issued, each will be making investments in reliance on the other's representations as contained in the application for the issuance of an IFT and in this agreement and that the purpose of such investments is to encourage the economic growth of both the parties to this agreement as well as of the Hillsdale community.

10. For transfers of existing IFT Certificates, the Company agrees the terms and conditions contained within the agreement adopted pursuant to the original IFT application to the extent indicated within the application for transfer.

11. The Company represents and covenants that it shall not discriminate against any employee or applicant for employment with respect to hiring, tenure, terms, conditions, or privileges of employment, or any matter directly or indirectly related to employment, because of race, color, religion, national origin, age, height, weight, marital status or other legally protected status. It is understood and agreed by and between the parties that breach of this covenant may be regarded as a material breach of this agreement.

12. The Company agrees and consents to Hillsdale's disclosure by reproduction or otherwise of this Agreement and any and all correspondence, forms, and documents provided by or exchanged between the parties to such persons, parties and entities as Hillsdale determines in its sole discretion, and/or in response to an order or subpoena from a court or tribunal, or in response to a request under the Freedom of Information Act or other applicable law.

13. Attached hereto and incorporated herein by reference are the following:

Attachment A- Completed application for Industrial Facilities Tax Exemption Certificate
For Transfers only:

Attachment A-1-Original application for Industrial Facilities Tax Exemption Certificate

Attachment A-2-Original Industrial Facilities Tax Exemption Certificate

Attachment A-3 – Original agreement between the City of Hillsdale and the Company making original application.

Attachment B – Resolution adopted by the Hillsdale City Council

14. Entire Agreement

A. This contract, together with the bid specifications and bidding instructions, and bid submitted by Contractor (all of which are incorporated herein by reference), constitutes the entire agreement between the parties and supersedes and merges all prior representations into its terms.

B. The parties acknowledge that there are no other representations, inducements, promises or agreements between them, whether oral or written.

IN WITNESS WHEREOF the parties hereto have set their hands and seals the day and date indicated.

GENERAL AUTOMATIC MACHINE PRODUCTS COMPANY

CITY OF HILLSDALE

Tracy McCullough
Tracy McCullough, President/CEO

Scott M. Sessions
Scott Sessions, Mayor

Ralph Schaffer
Ralph Schaffer, Chairman of the Board

Michelle Loren
Michelle Loren, Deputy Clerk

STATE OF Mich)
County of Hillsdale) ss:

On this 28 day of October, 2014 before me a Notary Public within and for said County and State, personally came the above named Tracy McCullough, President/CEO of General Automatic Machine Products Company and Scott Schaffer, its Secretary, to me known to be the same persons described in and who executed the within instrument, who acknowledged the same to be their free act and deed.

Ray L. Freese
Notary Public Commissioned and Acting
in City of Hillsdale County Hillsdale
My Commission expires: 3-26-2020

STATE OF MICHIGAN)
County of Hillsdale) ss:

On this 29 day of OCTOBER, 2014 before me a Notary Public within and for said County and State, personally appeared Scott M. Sessions, Mayor of the City of Hillsdale, and Michelle Loren, its Deputy Clerk, to me known to be the same persons described in and who executed the within instrument, who acknowledged the same to be their free act and deed.

[Signature]
Notary Public Commissioned and Acting
in Hillsdale County Hillsdale
My Commission expires: June 1, 2019

Parcel #	2015				2016			
	Ad Valorem Rate:		53.4252		Ad Valorem Rate:		53.4252	
	Taxable Value	Ad Valorem Taxes	IFT Taxes Paid	Difference	Taxable Value	Ad Valorem Taxes	IFT Taxes Paid	Difference
006-912-298-05	157,900	\$ 4,646.24	\$ 2,346.29	\$ 2,299.95	162,500	\$ 4,781.60	\$ 2,414.63	\$ 2,366.97
006-914-489-00	4,200	\$ 224.39	\$ 125.97	\$ 98.42	3,700	\$ 197.67	\$ 110.95	\$ 86.72
006-914-489-05	73,400	\$ 2,159.81	\$ 1,090.64	\$ 1,069.17	-	\$ -	\$ -	\$ -
Clawback Totals				\$ 3,467.53				\$ 2,453.69
\$				32,745.41				

Parcel #	2017				2018			
	Ad Valorem Rate: 56.4013		IFT Taxes Paid		Ad Valorem Rate: 56.9013		IFT Taxes Paid	
	Taxable Value	Ad Valorem Taxes	Difference		Taxable Value	Ad Valorem Taxes	Difference	
006-912-298-05	162,500	\$ 5,265.21	\$ 2,658.84	\$ 2,606.37	149,000	\$ 4,902.29	\$ 2,475.51	\$ 2,426.78
006-914-489-00	3,733	\$ 210.55	\$ 117.49	\$ 93.06	3,800	\$ 216.22	\$ 120.59	\$ 95.63
006-914-489-05	-	\$ -	\$ -	\$ -	577,300	\$ 18,993.92	\$ 9,591.45	\$ 9,402.47
Clawback Totals				\$ 2,699.43				\$ 11,924.89
\$				32,745.41				

2021					
Ad Valorem Rate:		59.7707			
Parcel #	Taxable Value	Ad Valorem Taxes	IFT Taxes Paid	Difference	
006-912-298-05	91,900	\$ 3,309.59	\$ 1,671.19	\$ 1,638.40	
006-914-489-00	2,433	\$ 145.42	\$ 80.72	\$ 64.70	
006-914-489-05	-	\$ -	\$ -	\$ -	
Clawback Totals					\$ 1,703.10
\$ 32,745.41					

30-006-914-489-05
Property Address: 266 INDUSTRIAL DR
GAMPCO
GENERAL AUTOMATIC MACHINE PRODUCTS
266 INDUSTRIAL DR
HILLSDALE MI 49242

TAX HISTORY

	2021	2020	2019	2018	2017	2016	2015
TAXABLE	0	0	0	577,300	0	0	73,400
BOR/MTT	0	0	0	577,300	0	0	73,400
ASSESSED	0	0	0	577,300	0	0	73,400
BOR/MTT	0	0	0	577,300	0	0	73,400
PRE/MBT &	100.0000	100.0000	100.0000	100.0000	100.0000	100.0000	100.0000
BOR/MTT	100.0000	100.0000	100.0000	100.0000	100.0000	100.0000	100.0000
SCHOOL	30020	30020	30020	30020	30020	30020	30020
SUM TAXES	0.00	0.00	0.00	7,850.04	0.00	0.00	887.70
SUM INTRST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SUM PAID	0.00	0.00	0.00	7,850.04	0.00	0.00	887.70
SUM PMT DATE	/ /	/ /	/ /	08/20/2018	/ /	/ /	09/02/2015
SUM RECPT NO				00030362			00002491
WIN TAXES	0.00	0.00	0.00	1,741.41	0.00	0.00	202.94
WIN INTRST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WIN PAID	0.00	0.00	0.00	1,741.41	0.00	0.00	202.94
WIN PMT DATE	/ /	/ /	/ /	02/11/2019	/ /	/ /	02/10/2016
WIN RECPT NO				00033823			00002121
VIL TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
VIL INTRST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
VIL PAID	0.00	0.00	0.00	0.00	0.00	0.00	0.00
VIL PMT DATE	/ /	/ /	/ /	/ /	/ /	/ /	/ /
VIL RECPT NO							

City of Hillsdale

Agenda Item Summary

Meeting Date: **January 18, 2022**

Agenda Item #: **New Business**

SUBJECT: **Grant Accounting and Administration Policy**

BACKGROUND PROVIDED BY STAFF: **David Mackie, City Manager**

PROJECT BACKGROUND:

The attached policy was prepared by the Finance Director to address a material weakness identified during our year end June 30, 2021 audit. The auditor's finding recommended, "The City should update its procedures over cash management over grants to ensure that: 1) all eligible expenses are properly reimbursed, 2) all receivables and revenues are recorded into the correct reporting period, and 3) all expenses are reported and submitted for reimbursement within the allowable and reasonable timeframe to minimize the amount of time that lapses between the expenditure and reimbursement of City funds."

This policy addresses the auditors concerns and would apply to grants over \$10,000 and ALL federal grants.

RECOMMENDATION:

City Council review and approve the Grant Accounting and Administration Policy as recommended and prepared by the Finance Director.

Grant Accounting and Administration Policy

Reason for Policy

To outline guidelines for the submittal of grant applications and the acceptance of grant awards (Federal, State or Local) or any non-grant Federal funding on behalf of the City of Hillsdale.

Applicability

This policy applies to grants over \$10,000 and ALL federal grants.

Policy Statement

The municipality will maintain grant information and accounting to facilitate the annual audit and compliance with federal and state grant requirements.

Policy Procedure

- 1) Application for Grants – All grant applications must be approved by the City Council before submission for the grant. Contact the Finance Director for assistance in determining appropriate wording for the resolution as well as to discuss grant matches or other potential grant requirements. See Appendix A for required information for grant applications.
- 2) City Council Approval of the Award - The resolution should authorize the acceptance and administration of the grant and confirm either that the grant award and conditions are not substantially changed from the application or note any changes from the application. The resolution must also establish the appropriate expenditure accounts and appropriate any funds required.
- 3) Internal Controls over Federal Grant Awards- After the grant is awarded, review the grant award documentation with the Finance Director. ***No funds will be expended until all internal documentation has been completed.*** In this meeting, the Finance Director, or designee, will review the Grant Project Checklist (see Appendix C) with the grant administrator. The Checklist gathers information prior to the grant being set up in the financial system or any procurement activities/other incurred direct costs. Periodically, throughout the life cycle of the grant, the Finance Director will meet with the grant administrator to ensure compliance with the grant agreement. Areas of internal controls that will be reviewed include:
 - a. Procurement of good and services
 - b. Allowability of Costs-Documentation of costs charged to the grant must demonstrate the allowability under the grant agreement. The grant administrator is solely responsible for understanding the costs allowed under the grant.
 - c. Payroll and Fringes-Documentation of charges for payroll and fringes charged
 - d. Cash Management- Cash draws must be made timely in accordance with the grant

Grant Accounting and Administration Policy

agreement. Draws should be requested no later than 30 days after the end of the quarter. All draws must be reviewed by the Finance Director/Controller, or their designee, prior to requesting Federal money. The Treasurer, or their designee, is the only authorized requestor of Federal and State grant reimbursement. No other staff is authorized to draw down funds on behalf of The City of Hillsdale. This includes funds drawn through the State of Michigan LARS system.

- e. Indirect Costs-Under no circumstances, should The City of Hillsdale apply for an indirect cost rate when applying for a grant, or accept reimbursement for indirect costs without discussing the implications with the Finance Director.
- f. Authorization, Approvals and Documentation- For each transaction charged to the grant, the grant administrator is certifying the cost is allowable under the grant when the request for reimbursement is given to the Finance Director. Documentation to support the request must match the financial system and all related backup must be attached to the grant request including invoices, receipts, time and attendance reports and other related documentation.

For more information on the Uniform Grant Guidance requirements, please visit:

<https://www.federalregister.gov/articles/2013/12/26/2013-30465/uniform-administrative-requirements-cost-principles-and-audit-requirements-for-federal-awards>

- 4) Grant Award Information Required for the Annual Audit - The grant administrator will provide the Finance Director with the following information (if applicable) (*See Appendix B – for the Summary of Grant Information Form to attach with contract & resolution*):
 - a) Grant name and program description.
 - b) A copy of the grant application.
 - c) A copy of the City Council resolution approving the grant
 - d) Funding agency. (If the funding agency is a State agency, the grant administrator must note whether the funds are pass-through funds from the Federal government.)
 - e) Catalog of Federal Domestic Assistance number, if grant award is Federal
 - f) Grant number.
 - g) Program amount requested.
 - h) Grant administrator contact person (name, title, and phone-number).
 - i) Financing Information
 - i. Source of funds (grantor, amount)
 - ii. Use of funds (type of expenditure, amount)
 - iii. Grant expiration (length of time account will be needed)
 - iv. Relationship to other grants/projects



Grant Accounting and Administration Policy

For example, if the City Council approved a grant contract for a consultant study of land use, with total funding of \$100,000 (Federal grant, \$80,000; State grant, \$15,000; local grant match of City funds of \$5,000), see the financial information furnished to the Finance Director below:

<u>Source of Funds</u>	
Federal Funds	\$80,000
State grant	\$15,000
Municipality Funds	<u>\$ 5,000</u>
Total	\$100,000
<u>Use of Funds</u>	
Consultant services	<u>\$100,000</u>
Total	\$100,000

The grant administrator in consultation with the Finance Director would then set up the grant in the financial system using specific general ledger account numbers.

- 5) Grant Close Out Documents - After the terms of the grant have been satisfied, all necessary documents to close out the grant shall be prepared on a timely basis. Copies of all grants close-out documents (final reports) should be provided to the Finance Director after the final reimbursement is requested.



Appendix A
Grant Accounting and Administration Policy
Summary of Grant Application for Review and Approval

Funding agency (if a State agency, it is also important to note if these are pass-through funds)

Grant name and program description and Project Name/File Number (if applicable):

Program Award Amount: \$ _____

Grant administrator (name, title, phone #):

Grant Application Questions:

	Yes	No	N/A
Does the grant require matching funds? If yes, how much? <input type="text"/>			
Does the grant require a budget adjustment from the City Council?			
If the grant funds FTEs, is there a requirement to retain those employees for a certain period of time? If yes, how many years? <input type="text"/>			
If the grant funds capital outlay, is there a requirement to track the equipment for a certain number of years after the grant award? If yes, how many? <input type="text"/>			
If the grant has special reporting requirements, have those been discussed with Finance?			
If the grant has special banking requirements to receive funding, have those been discussed with the Treasurer?			
Are there other commitments that the City of Hillsdale will be making if this grant is awarded?			

Submitted by: _____ Date: _____

Finance Director Approval: _____ Date: _____

Return Completed Form to the Finance Director after all approvals are obtained.



Grant Accounting and Administration Policy

Appendix B

Summary of Grant Information

Funding agency (if a State agency, it is also important to note if these are pass-through funds)

Grant name and program description and Project Name/File Number (if applicable):

Catalog of Federal Domestic Assistance Number: _____

Grant Number: _____

Program Award Amount: \$ _____

Accounting information:

GL Accounts: _____

Expected expenditure amount \$ _____

Please attach copies of the following:

- grant application
- approved resolution
- grant award letter/contract
- grant closeout documents (if applicable)

Grant contact person (name, title, phone #): _____

Return Completed Form to the Finance Director.



Grant Accounting and Administration Policy
Appendix C-Sample Grant Checklist

Department: _____

Federal Agency Awarding Grant: _____

Grant Amount: _____

Grant Name and GL Account: _____

General Questions

Are you a direct recipient or a pass-through entity? (200.330) _____

Are you passing through funding to other agencies? (200.331) _____

Have you received your Federal Award Identification Information? If so, provide a copy to the Finance Director. If not, obtain your information and bring it to the Finance Director.

Is your grant construction related? If yes, discuss specific construction requirements here. _____

Does your grant award include a grant match (200.306)? If so, how much and what is the source of the match? _____

Does your grant generate any program income (200.307)? _____

What is your period of performance (200.309)? _____

Does your grant involve the purchase of real property (200.311)? _____

Does your grant involve the purchase of equipment (200.313)? _____

Does your grant involve the purchase of supplies (200.314)? _____

Does your grant involve the purchase of intangible property (200.315)? _____

Does your grant allow for indirect costs (200.416)? _____

Does this Grantor Agency have specific additional requirements above Uniform Grant Guidance? If so, summarize here. _____



Grant Accounting and Administration Policy
Procurement (200.318 to 200.326)

Prior to Bidding

- Notify Procurement that bid/proposal has Federal grant funding
- Does your Grantor agency require a review of your bid/proposal specifications? If so, date review was complete: _____
- Demonstrate bid avoids purchasing unnecessary or duplicative items
- Demonstrate consideration of intergovernmental procurement agreements
- Demonstrate consideration of Federal excess and surplus property
- Demonstrate compliance with the recycled/recovered content per the EPA guidelines
- Demonstrate steps were taken to contract with small and minority businesses, women's business enterprises, and labor surplus area firms
- Include Federal Funding Reference in project solicitation
- Include Required Bid and Contract Documents Packet in bid packet
- Demonstrate compliance with APP 207, **Procurement Standards for Federal Grants**

During Project Bidding Process

- Bid advertisement date: _____
- Pre-bid meeting date (if applicable): _____
- Confirm no mandatory meetings were required

After Bid Opening

- Provide analysis to the Finance Director of economical purchases (i.e. lease vs. buy, consolidation of procurements, use of surplus property.)
- Provide the Finance Director with a copy of the bid tabulation/proposal scoring for grant file
- Date Conflict of Interest was received _____
- Provide the Finance Director evidence of review of Federal Debarment List located at www.sam.gov before contract award



Grant Accounting and Administration Policy
Award Period

Provide the Finance Director with a copy of the contract award letter and City Council resolution.

Provide the Finance Director with how contractor oversight will be maintained.

Provide the Finance Director with a copy of the Performance Bond (if required).

For Quarterly/Semi-Annual Financial Reporting, were your reports filed in a timely manner?
(200.327) Dates filed: _____

For Annual Financial Reporting, was your report filed in a timely manner? (200.327) Date filed: _____

For monitoring and reporting program performance, were your reports filed at the interval required
by the Grantor agency with 90 days after the reporting period? (200.328) _____

 Submit a completed Reimbursement Request Form with the following information attached:

Copy of invoice

Copy of proof of payment

Any other relevant backup documentation (if applicable) or N/A

Post-Award Closeout (200.343-200.345)

Closeout submitted within 90 days of the end of the performance period

To be completed by the Finance Director in conjunction with the Grant Administrator.

City of Hillsdale

Agenda Item Summary

Meeting Date: January 18, 2022

Agenda Item: New Business

SUBJECT: Dial –A-Ride Annual Funding

BACKGROUND PROVIDED BY STAFF

Each February the City of Hillsdale submits an application to the State of Michigan Department of Transportation (MDOT) to apply for financial assistance under Act 51 for public transportation known as Dial-A-Ride Transit (DART). Attached is the resolution of intent required by MDOT as part of the application process. The resolution outlines the anticipated balanced budget for the 2022-2023 fiscal year of \$379,189 and projected funding sources. This budget is similar but not necessarily identical to the budget Council will approve in June as it covers a different fiscal year (October 1, 2022-September 30, 2023). It is anticipated that we will receive 18.0% of operational costs from federal sources and 37.5350% from the state. The remaining 44.46450% will come from local sources (ticket fares and general fund). This resolution also appoints Jacob Hammel, Public Services Director, as the Transportation Coordinator.

RECOMMENDATION:

Staff recommends that Council approve this resolution as presented.

Michigan Department
Of Transportation
3078

FY 2023 RESOLUTION OF INTENT

The approved resolution of intent to apply for state formula operating assistance for fiscal year 2023 under Act 51 of the Public Acts of 1951, as amended.

WHEREAS, pursuant to Act 51 of the Public Acts of 1951, as amended (Act 51), it is necessary for the Hillsdale, City of _____ (hereby known as THE APPLICANT) established under Act 279 to provide a local transportation program for the state fiscal year of 2023 and, therefore, apply for state financial assistance under provisions of Act 51; and

WHEREAS, it is necessary for the governing body, to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51; and

WHEREAS, it is necessary to certify that no changes in eligibility documentation have occurred during the past state fiscal year; and

WHEREAS, the performance indicators have been reviewed and approved by the governing body.

WHEREAS, THE APPLICATION , has reviewed and approved the proposed balance (surplus) budget, and funding sources of estimated federal funds \$ 68,254 estimated state funds \$ 132,661 estimated local funds \$ 178,274 with total estimated expenses of \$ 379,189

(Note: Local funds include fare box and any other local revenue)

NOW THEREFORE, be it resolved that THE APPLICANT hereby makes its intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51; and

HEREBY, appoints Jacob Hammel as the Transportation Coordinator, for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51 for 2023

I, Katy Price (Name) City Clerk

(Secretary/Clerk) of THE Applicant , having custody of the records and proceedings of THE APPLICANT, does hereby certify that I have compared this resolution adopted by THE APPLICANT at the meeting of

January 18 2022 with the original minutes now on file and of record in the office and that this resolution is true and correct.

Adam L. Stockford, Mayor

Date

Katy Price, Clerk

Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed seal of said _____, this _____ day of _____ A.D 20 _____

SIGNATURE

RECEIVED

NOV - 9 2021



CITY OF HILLSDALE CITY CLERK'S OFFICE

97 NORTH BROAD STREET HILLSDALE, MICHIGAN 49242-1695 (517) 437-6441 FAX: (517) 437-6448 cityofhillsdale.org

What Board/Commission would you like to serve? TIFA

Name: Doug Ingles

Address: [Redacted] Hillsdale
Street City Zip

Phone: Home [Redacted] Work

E-Mail [Redacted]

Residency is required for most Boards & Commissions
Are you a resident of City of Hillsdale? Yes No If so, for how long?

Occupation: (if retired, former occupation)

Please check the expertise and skills you can contribute:

- Accounting, Fund Raising, Marketing, Advocacy, Human Resources, Planning, Computers, Knowledge of the Cause, Public Relations, Legal, Community Relations, Public Speaking, Finance, Management, Other

Brief Educational Background:

What charitable or community activities have you actively participated in? Please describe any leadership role(s) you have (had) in the organization(s):

On what other volunteer boards/committees have you served?

Describe any previous activities related to government: _____

Please explain why you would be interested in serving on the council or committee: _____

Please explain your understanding of the City of Hillsdale:

Additional comments: Hillsdale County Board of Commissioners
requests membership on Hillsdale TIFA. I am
County Commissioner, District 1 which represents/include
City of Hillsdale.

Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street, Hillsdale, MI 49242.

Don Ayler
Applicant Signature

11/9/2021
Date



CITY OF HILLSDALE

97 NORTH BROAD STREET
HILLSDALE, MICHIGAN 49242-1695
(517) 437-6441 FAX: (517) 437-6448
cityofhillsdale.org

What Board/Commission would you like to serve? Board of Review, Election Commission

Library Board, TELFA

Name: Joshua Paladino

Address: Street Hillside City 49242 Zip

Phone: Home Work

E-Mail jpaladino@hillsdalemi.gov

Residency is required for most Boards & Commissions. Are you a resident of City of Hillsdale? Yes No If so, for how long? 7 years

Occupation: (if retired, former occupation) Freelance writer

Please check the expertise and skills you can contribute:

- Accounting, Fund Raising, Marketing, Advocacy, Human Resources, Planning, Computers, Knowledge of the Cause, Public Relations, Legal, Community Relations, Public Speaking, Finance, Management, Other

Brief Educational Background:

B.A. in politics & economics - Hillsdale College, 2018
M.A. in politics - Hillsdale College, 2020

What charitable or community activities have you actively participated in? Please describe any leadership role(s) you have (had) in the organization(s):

Friends of the Hillsdale Library, Hillsdale County Republican Party, Holy Trinity Anglican Parish, Buddy Reading in Jonesville, adopt-a-grandparent, and student ministries in Jonesville

On what other volunteer boards/committees have you served? Friends of the Hillsdale Library, Hillsdale County Republican Party Executive Committee

Describe any previous activities related to government: Journalism about city government through the Collegian, campaigning

Please explain why you would be interested in serving on the council or committee: I want the city to be administered competently and fairly, so I want to gain the experience needed to help out wherever I can. I've learned a lot about politics in the classroom, but I want to get involved in local politics and learn from those around me.

Please explain your understanding of the City of Hillsdale:
I've lived here for seven years, actively following local politics both personally and for The Hillsdale Collegian. I've served the community by volunteering at the library and in local politics.

Additional comments: Thank You!

Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street, Hillsdale, MI 49242.

Joshua Paladino
Applicant Signature

5-24-21
Date