



City Council Agenda

February 7, 2022
7:00 p.m.

City Council Chambers
97 N. Broad Street
Hillsdale, MI 49242

- I. Call to Order and Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Public Comments on Agenda Items**
- V. Consent Agenda**
 - A. Approval of Bills
 - 1. City and BPU Claims of January 6, 2022: \$295,528.63
 - 2. Payroll of January 6, 2022: \$187,139.78
 - B. City Council Minutes of January 18, 2022
 - C. Library Minutes of December 16, 2021
 - D. Airport Advisory Committee Minutes of January 21, 2022
 - E. Operations & Governance Committee Unborn Sanctuary Information
- VI. Communications/Petitions**
 - A. Hillsdale County Senior Center Annual Report – Terry Vear
 - B. Junior Achievement Crazy Bowl Sponsorship Information
 - C. 2021 Tree City USA Award
 - D. 2022 Tentative Equalization Ratios & Estimated SEV Multipliers Email
 - E. 2022 Spring City Newsletter
- VII. Introduction and Adoption of Ordinances/Public Hearing**
 - A.
- VIII. Old Business**
 - A.
- IX. New Business**
 - A. Budget Amendments for the FY2022 Budget
 - B. Financial Reports for Quarter Ending 12/31/21
 - C. 2022 Special Assessment District – SAD #22-05 Uran St. (Set Public Hearing)
 - D. 2022 Special Assessment District – SAD #22-06 Morry St., E & W Lynwood Blvd., S. Howell St. (Set Public Hearing)
 - E. Bid for Unmarked Police Department Fleet Vehicle
- X. Miscellaneous Reports**
 - A. Proclamations- None
 - B. Appointment- David Hambleton -TIFA Board
 - C. Other- None

XI. General Public Comment

XII. City Manager's Report

XIII. Council Comment

XIV. Adjournment

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-228.003	DUE TO MMERS-RETIREMENT CONT.	MERS	RETIREMENT CONTRIBUTIONS - 300101	14,612.91	139
Total For Dept 000.000				14,612.91	
Dept 172.000 CITY MANAGER					
101-172.000-715.000	BLUE CROSS - DENTAL & VISION	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		97.85	137
101-172.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - CITY - JAN 2022	488.24	141
101-172.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,586.30	139
101-172.000-861.000	2022 MIDWEST ADVANCED PUBLIC SER	APWA MICHIGAN CHAPTER - MI	2022 MIDWEST ADVANCED PUBLIC SERVICE IN	347.50	102978
Total For Dept 172.000 CITY MANAGER				2,519.89	
Dept 173.000 HUMAN RESOURCES					
101-173.000-715.000	BLUE CROSS - DENTAL & VISION	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		97.85	137
101-173.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - CITY - JAN 2022	1,464.72	141
101-173.000-726.000	LABOR LAW POSTERS	CARD SERVICES CENTER	L SERGENT CREDIT CARD	357.22	138
Total For Dept 173.000 HUMAN RESOURCES				1,919.79	
Dept 174.000 ECONOMIC DEVELOPMENT					
101-174.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	630.79	139
Total For Dept 174.000 ECONOMIC DEVELOPMENT				630.79	
Dept 175.000 ADMINISTRATIVE SERVICES					
101-175.000-717.000	PAYROLL AUDIT FOR WORK COMP	MML WORKERS 'COMP FUND	PAYROLL AUDIT FOR WORK COMP	1,970.00	103030
101-175.000-726.007	COVID TEST KITS	CARD SERVICES CENTER	K KEASAL CREDIT CARD	127.15	138
101-175.000-801.000	CONTRACTUAL SERVICES	ARCHIVESOCIAL	SOCIAL MEDIA ARCHIVING SUBSCRIPTION ANN	2,988.00	102979
101-175.000-801.000	CONTRACTUAL SERVICES	SONIT SYSTEMS, LLC	NET ADMIN SERVICES SONIT SYSTEMS 1-1-20	1,312.50	103040
101-175.000-806.000	LEGAL SERVICES	LOVINGER & THOMPSON, PC	LEGAL FEES	2,940.00	103023
101-175.000-806.000	LEGAL SERVICES	MIKA MEYERS BECKETT & JONES	LEGAL SERVICES	966.00	103029
101-175.000-806.000	DEDUCTIBLE-LEGAL SERVICES-SAFETY	TRAVELERS INSURANCE COMPAN	DEDUCTIBLE-LEGAL SERVICES-SAFETY/CODE C	1,775.00	103046
101-175.000-955.025	SUPPLIES FOR MAYOR'S RECEPTION	WALMART COMMUNITY	SUPPLIES FOR MAYOR'S RECEPTION	52.49	103053
101-175.000-955.106	MISC. - NEW YEAR'S EVE EVENT	KELLY LOPRESTO	PAYMENT MADE TO SCHAFFER DRY CLEANING FC	121.27	103021
101-175.000-955.106	MISC. - NEW YEAR'S EVE EVENT	STOCKHOUSE CORPORATION	SIGNS FOR NYE EVENT	175.00	103043
Total For Dept 175.000 ADMINISTRATIVE SERVICES				12,427.41	
Dept 191.000 ELECTIONS					
101-191.000-726.000	REFUND SALES TAX	CARD SERVICES CENTER	K PRICE CREDIT CARD	223.98	138
Total For Dept 191.000 ELECTIONS				223.98	
Dept 209.000 ASSESSING DEPARTMENT					
101-209.000-715.000	BLUE CROSS - DENTAL & VISION	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		28.24	137
101-209.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - CITY - JAN 2022	488.24	141
101-209.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	971.03	139
101-209.000-801.000	COPIER LEASE	CURRENT OFFICE SOLUTIONS	COPIER LEASE	78.01	102992
101-209.000-810.000	ASSESSOR & MCAT ANNUAL CERTIFICA	CARD SERVICES CENTER	K THOMAS CREDIT CARD	225.00	138
Total For Dept 209.000 ASSESSING DEPARTMENT				1,790.52	
Dept 215.000 CITY CLERK DEPARTMENT					
101-215.000-715.000	BLUE CROSS - DENTAL & VISION	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		97.85	137
101-215.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - CITY - JAN 2022	1,464.72	141
101-215.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	629.16	139
101-215.000-801.000	PAPER SHREDDING SERVICE	ACCUSHRED	PAPER SHREDDING SERVICE	67.95	102971
101-215.000-801.000	COPIER LEASE	CURRENT OFFICE SOLUTIONS	COPIER LEASE	187.59	102992
Total For Dept 215.000 CITY CLERK DEPARTMENT				2,447.27	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 219.000 FINANCE DEPARTMENT					
101-219.000-715.000	BLUE CROSS - DENTAL & VISION	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	97.85	137
101-219.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - CITY - JAN 2022	1,464.72	141
101-219.000-960.000	LATE FEE/INTEREST CHARGES	CARD SERVICES CENTER	BILLING ACCT CREDIT CARD	88.45	138
Total For Dept 219.000 FINANCE DEPARTMENT				1,651.02	
Dept 253.000 CITY TREASURER					
101-253.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	126.00	139
101-253.000-964.000	BILLBACK DEC 2021 - 30-006-327-4	HILLSDALE CO TREASURER	BILLBACK DEC 2021 - 30-006-327-426-50	976.02	103012
Total For Dept 253.000 CITY TREASURER				1,102.02	
Dept 265.000 BUILDING AND GROUNDS					
101-265.000-726.000	SUPPLIES TRASH BAGS	CURRENT OFFICE SOLUTIONS	TRASH BAGS FOR CITY HALL	51.94	102992
101-265.000-726.000	WREATH FOR CITY HALL	GLEI'S, INC	WREATH FOR CITY HALL	775.00	103005
101-265.000-726.000	WATER - CITY HALL	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	18.00	103010
101-265.000-726.000	SOAP, CUPS, CUTLERY, KLEENEX, LY	WALMART COMMUNITY	SOAP, CUPS, CUTLERY, KLEENEX, LYSOL	78.88	103053
101-265.000-801.000	CITY HALL CLEANING DEC 2021	EAST 2 WEST ENTERPRISES, I	CITY HALL CLEANING DEC 2021	650.00	103000
101-265.000-801.000	MATS - CITY HALL	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	31.02	103048
101-265.000-925.000	TELEPHONE - CITY HALL	ACD	POITS DIGITAL LINE	165.80	102972
101-265.000-925.000	TELEPHONE	BSB COMMUNICATIONS INC	A2E MONTHLY CHARGE BSB 1-1-2022	56.00	102985
Total For Dept 265.000 BUILDING AND GROUNDS				1,826.64	
Dept 276.000 CEMETERIES					
101-276.000-801.000	HAULING & LEVELING TOPSOIL @ LAK	ARNOLD'S EXCAVATING, LLC	HAULING & LEVELING TOPSOIL @ LAKEVIEW C	3,500.00	102980
101-276.000-801.000	PORTA JOHN RENTAL - OAK GROVE CE	THOMAS ALLEN MCNAIR	PORTA JOHN RENTAL - OAK GROVE CEMETERY	115.00	103019
Total For Dept 276.000 CEMETERIES				3,615.00	
Dept 295.000 AIRPORT					
101-295.000-715.000	BLUE CROSS - DENTAL & VISION	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	56.47	137
101-295.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - CITY - JAN 2022	(1,189.47)	141
101-295.000-726.000	OXIDATION GARD	AMERICAN COPPER AND BRASS,	OXIDATION GARD	7.86	102976
101-295.000-726.000	OUTDOOR CORD FOR TRACTOR & PLOW	GELZER & SON INC	OUTDOOR CORD FOR TRACTOR & PLOW TRUCK	64.99	103004
101-295.000-726.000	SIDEWALK SALT, CHAIN FOR TRACTOR	CARD SERVICES CENTER	G MOORE CREDIT CARD	53.92	138
101-295.000-740.000	FUEL AND LUBRICANTS - AIRPORT	WATKINS OIL COMPANY	DECEMBER FLEET FUEL	24.63	103054
101-295.000-801.000	RUNWAY LIGHTS	ADB SAFEGATE AMERICAS LLC	RUNWAY LIGHTS	704.59	102973
101-295.000-920.000	PROPANE FOR AIRPORT	SPRATT'S	PROPANE FOR AIRPORT	1,078.26	103042
101-295.000-925.000	TELEPHONE - AIRPORT	ACD	POTS DIGITAL LINE	82.90	102972
101-295.000-930.000	REPAIR HANGER 1 & 2 DOORS	WHITE'S WELDING SERVICE	REPAIR HANGER 1 & 2 DOORS	1,309.29	103055
Total For Dept 295.000 AIRPORT				2,193.44	
Dept 301.000 POLICE DEPARTMENT					
101-301.000-715.000	BLUE CROSS - DENTAL & VISION	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	925.94	137
101-301.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - CITY - JAN 2022	16,111.94	141
101-301.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	26,959.53	139
101-301.000-726.000	PRACTICE AMMUNITION	KIESLER'S POLICE SUPPLY, I	FEDERAL AMERICAN EAGLE 40S&W 180 GRAIN	1,605.18	103018
101-301.000-726.000	SHOE POLISH, KLEENEX, HAND SANITIZ	WALMART COMMUNITY	SHOE POLISH, KLEENEX, HAND SANITIZER	35.94	103053
101-301.000-726.000	POSTAGE - RETURN ADAPTER SWITCH	CARD SERVICES CENTER	S HEPHNER CREDIT CARD	13.05	138
101-301.000-742.000	2022 EQUIPMENT ALLOWANCE/BOOTS,	AVERY NEWELL	2022 EQUIPMENT ALLOWANCE/BOOTS, FOLDING	200.00	102982
101-301.000-742.000	2021 EQUIPMENT ALLOWANCE/BOOTS,	COREY DOW	2021 EQUIPMENT ALLOWANCE/DUTY BOOTS, T	200.00	102999
101-301.000-801.000	COPIER LEASE	CURRENT OFFICE SOLUTIONS	COPIER LEASE	20.00	102992
101-301.000-801.000	ANNUAL LE POLICY CONTRACT FEE	LEXIPOL, LLC	ANNUAL LAW ENFORCEMENT POLICY MANUAL &	7,998.09	103020
101-301.000-801.000	ONLINE INVESTIGATION	TRANSUNION RISK AND ALTER	ONLINE INVESTIGATIVE SYSTEM BILLING 12/	75.00	103045
101-301.000-862.000	MEAL REIMBURSEMENT/HOSTAGE NEG T	CODY CRATSENBURG	MEAL REIMBURSEMENT FOR HOSTAGE NEGOTIAI	15.12	102990
101-301.000-862.000	LODGING - C CRATSENBURG	CARD SERVICES CENTER	S HEPHNER CREDIT CARD	512.40	138

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301.000 POLICE DEPARTMENT					
Total For Dept 301.000 POLICE DEPARTMENT				54,672.19	
Dept 336.000 FIRE DEPARTMENT					
101-336.000-715.000	BLUE CROSS - DENTAL & VISION	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	252.18	137
101-336.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - CITY - JAN 2022	3,410.31	141
101-336.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	4,932.13	139
101-336.000-726.000	SHIPPING & HANDLING	APOLLO FIRE EQUIPMENT COM	ADAPTER SWITCH - ENGINE 332	13.05	102977
101-336.000-726.000	2 PKGS AAA BATTERIES	COREY BURKE	REIMBURSEMENT FOR PURCHASE OF AAA BATTE	15.90	102986
101-336.000-726.000	PACKAGING TAPE/SCISSORS	GELZER & SON INC	35 YD PACKAGING TAPE/SCISSORS	27.97	103004
101-336.000-740.000	FUEL AND LUBRICANTS - FIRE	WATKINS OIL COMPANY	DECEMBER FLEET FUEL	649.16	103054
101-336.000-801.000	SEMI ANNUAL PREVENTATIVE MAINTEN	BREATHING AIR SYSTEMS	SEMI ANNUAL PREVENTATIVE MAINTENANCE SE	504.75	102984
101-336.000-930.000	ADAPTER SWITCH/ENG 332	APOLLO FIRE EQUIPMENT COM	ADAPTER SWITCH - ENGINE 332	36.18	102977
101-336.000-930.000	LBR REPLACED 2 SPRINGS/LUBE & TU	THE DOOR MAN	SERVICE CALL REPLACED TWO (2) SPRINGS I	410.00	102997
101-336.000-930.000	FOUR TIRES BALANCING COMPOUND/EN	NORM'S TIRE & SERVICE	FOUR (4) TIRES BALANCED/ENGINE 332	76.00	103031
101-336.000-930.000	2.5 HRS LBR ELECTRICAL REPAIR/EN	RALPH SOLON RILEY	ELECTRICAL REPAIR/REPLACED CIRCUIT BREF	6,030.52	103036
Total For Dept 336.000 FIRE DEPARTMENT				16,358.15	
Dept 400.000 PLANNING DEPARTMENT					
101-400.000-715.000	BLUE CROSS - DENTAL & VISION	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	97.85	137
101-400.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - CITY - JAN 2022	1,464.72	141
101-400.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	672.20	139
101-400.000-801.000	COPIER LEASE	CURRENT OFFICE SOLUTIONS	COPIER LEASE	78.01	102992
Total For Dept 400.000 PLANNING DEPARTMENT				2,312.78	
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
101-441.000-715.000	BLUE CROSS - DENTAL & VISION	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	154.32	137
101-441.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - CITY - JAN 2022	1,171.78	141
101-441.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,582.55	139
101-441.000-726.000	WATER - 149 WATERWORKS	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	6.00	103010
101-441.000-726.000	SCRAPERS, CONCRETE, MEASURING WH	HOME DEPOT	SCRAPERS, CONCRETE, MEASURING WHEEL	245.45	103014
101-441.000-726.000	SUPPLIES	CARD SERVICES CENTER	J HAMMEL CREDIT CARD	178.03	138
101-441.000-742.000	RUGS & UNIFORMS -DPS	UNIFIRST CORP	RUGS & UNIFORMS -DPS	68.72	103048
101-441.000-801.000	FLR CLEANER & DISP - DPS	CINTAS CORPORATION	FLR CLEANER & DISP - DPS	40.76	102989
101-441.000-801.000	COPIER LEASE	CURRENT OFFICE SOLUTIONS	COPIER LEASE	157.23	102992
101-441.000-801.000	RUGS & UNIFORMS -DPS	UNIFIRST CORP	RUGS & UNIFORMS -DPS	56.68	103048
101-441.000-955.588	MISC. - CDL LICENSING/TESTING	CE & A PROFESSIONAL SERVIC	PREEMPLOYMENT DRUG TESTING - TEAL	384.68	102987
Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT				4,046.20	
Dept 447.000 ENGINEERING SERVICES					
101-447.000-715.000	BLUE CROSS - DENTAL & VISION	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	97.85	137
101-447.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - CITY - JAN 2022	488.24	141
Total For Dept 447.000 ENGINEERING SERVICES				586.09	
Dept 756.000 PARKS					
101-756.000-726.000	FASTENERS & ANCHORS	GELZER & SON INC	FASTENERS & ANCHORS	36.99	103004
Total For Dept 756.000 PARKS				36.99	
Total For Fund 101 GENERAL FUND				124,973.08	
Fund 203 LOCAL ST. FUND					
Dept 490.000 TRAFFIC					
203-490.000-726.000	SPEED LIMIT 25 AHEAD - BARBER DR	DORNBOS SIGN & SAFETY INC	SPEED LIMIT, NO PARKING SIGNS	68.41	102998
Total For Dept 490.000 TRAFFIC				68.41	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 203 LOCAL ST. FUND					
Total For Fund 203 LOCAL ST. FUND				68.41	
Fund 208 RECREATION FUND					
Dept 000.000					
208-000.000-653.001	YOUTH PROGRAM FEES	JAKE GOODLOCK	GIRLS BASKETBALL REFUND	55.00	103017
Total For Dept 000.000				55.00	
Dept 751.000 RECREATION DEPARTMENT					
208-751.000-715.000	BLUE CROSS - DENTAL & VISION	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	56.47	137
208-751.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - CITY - JAN 2022	1,171.78	141
208-751.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	748.64	139
208-751.000-726.000	SUPPLIES	GELZER & SON INC	BASKETBALLS (8)	123.92	103004
208-751.000-726.006	CONCESSION SUPPLIES	MARKET HOUSE	SANDY BEACH CONCESSIONS SUPPLIE	1,280.88	103024
208-751.000-801.000	COPIER LEASE	CURRENT OFFICE SOLUTIONS	COPIER LEASE	78.02	102992
Total For Dept 751.000 RECREATION DEPARTMENT				3,459.71	
Total For Fund 208 RECREATION FUND				3,514.71	
Fund 244 ECONOMIC DEVELOPMENT CORP FUND					
Dept 174.000 ECONOMIC DEVELOPMENT					
244-174.000-801.000	CONTRACTUAL SERVICES	GELZER & SON INC	EDC GC PAYMENT FOR GELZER HARDWARE	600.00	103004
244-174.000-801.000	CONTRACTUAL SERVICES	HANDMADE	EDC GC PAYMENT	350.00	103008
244-174.000-801.000	CONTRACTUAL SERVICES	HILLSDALE HORNET ROBOTICS	EDC DONATION TO HILLSDALE ROBOTICS TEAM	1,000.00	103013
244-174.000-801.000	CONTRACTUAL SERVICES	ROUGH DRAFT COFFEE & COCK	EDC GC PAYMENT	350.00	103037
244-174.000-801.000	CONTRACTUAL SERVICES	TREVATHAN'S SWEEP & SEW S	EDC GC PAYMENT	300.00	103047
Total For Dept 174.000 ECONOMIC DEVELOPMENT				2,600.00	
Total For Fund 244 ECONOMIC DEVELOPMENT CORP FUND				2,600.00	
Fund 247 TAX INCREMENT FINANCE ATH.					
Dept 900.000 CAPITAL OUTLAY					
247-900.000-806.000	LEGAL SERVICES	LOVINGER & THOMPSON, PC	LEGAL FEES	525.00	103023
Total For Dept 900.000 CAPITAL OUTLAY				525.00	
Total For Fund 247 TAX INCREMENT FINANCE ATH.				525.00	
Fund 271 LIBRARY FUND					
Dept 790.000 LIBRARY					
271-790.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - CITY - JAN 2022	488.24	141
271-790.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	SUPPLIES GENERAL	110.02	102992
271-790.000-801.000	CONTRACTUAL SERVICES	WOODLANDS LIBRARY COOPERA	SWANK MOVIE LICENSING	756.89	103056
271-790.000-920.000	503691550 - 12 N MANNING - LIBRA	MICH GAS UTILITIES	NATURAL GAS UTILITY - 12 N MANNING	631.15	140
271-790.000-925.000	TELEPHONE - LIBRARY	ACD	POTS DIGITAL LINE	46.46	102972
271-790.000-925.000	TELEPHONE	BSB COMMUNICATIONS INC	A2E MONTHLY CHARGE BSB 1-1-2022	46.42	102985
Total For Dept 790.000 LIBRARY				2,079.18	
Total For Fund 271 LIBRARY FUND				2,079.18	
Fund 401 CAPITAL IMPROVEMENT FUND					
Dept 900.000 CAPITAL OUTLAY					
401-900.000-975.040	COMPREHENSIVE COMPUTER UPDATE	SONIT SYSTEMS, LLC	2022 WATCHGUARD FIREWALLS WITH 3 YR SU	4,140.50	103040
Total For Dept 900.000 CAPITAL OUTLAY				4,140.50	
Total For Fund 401 CAPITAL IMPROVEMENT FUND				4,140.50	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 409 STOCK'S PARK					
Dept 756.000 PARKS					
409-756.000-726.000	STAMPS - MRS STOCK'S PARK	CARD SERVICES CENTER	M. LOREN CREDIT CARD	58.00	138
Total For Dept 756.000 PARKS				58.00	
Total For Fund 409 STOCK'S PARK				58.00	
Fund 582 ELECTRIC FUND					
Dept 000.000					
582-000.000-110.000	BASE PHASE 3 SECTIONALIZING	POWERLINE SUPPLY	INVENTORY	3,502.03	103035
582-000.000-158.000-191006	13.2/7.62 4.16/2.4 DV 120/240	POWERLINE SUPPLY	POLE MOUNT TRANSFORMERS DUAL VOLTAGE	30,100.00	103035
582-000.000-202.100	4CCH	AUSTIN, ANN T	UB refund for account: 024989	34.00	102981
582-000.000-202.100	4CCH	BATES, TOM E	UB refund for account: 011289	67.00	102983
582-000.000-202.100	4ENBK1	GREENWOOD VILLAGE, LDHA	UB refund for account: 030380	122.00	103007
582-000.000-202.100	4ENBK1	HILGENDORF, ARTHUR J	UB refund for account: 013707	79.21	103011
582-000.000-202.100	4CCH	RYBACK, KALVIN H	UB refund for account: 020687	155.00	103039
582-000.000-202.100	4CCH	SPITERI, SUZANNE	UB refund for account: 010706	17.30	103041
582-000.000-202.100	4CCH	TAYLOR, TODD & SHIRLEY	UB refund for account: 026503	5.21	103044
Total For Dept 000.000				34,081.75	
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-715.000	BLUE CROSS - DENTAL & VISION	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	1,360.44	137
582-175.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - BPU - JAN 2022	14,290.74	141
582-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	14,920.75	139
582-175.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	CONTRACT/SUPPLIES NOVEMBER 2021	497.12	102992
582-175.000-726.000	SUPPLIES	PITNEY BOWES GLOBAL FIANAN	LEASE FROM 09/30/2021 - 12/29/2021	405.93	103034
582-175.000-726.000	POSTAGE - TERMINATION LETTERS	CARD SERVICES CENTER	L SERGENT CREDIT CARD	8.70	138
582-175.000-801.000	CONTRACTUAL SERVICES	ACD	CONTRACT/TELEPHONE - CHARGES FOR JANUAF	100.00	102972
582-175.000-801.000	RANDOM DOT DRUG/ALCOHOL TESTING	CE & A PROFESSIONAL SERVIC	RANDOM DOT DRUG & ALCOHOL TESTING	202.34	102987
582-175.000-801.000	CONTRACTUAL SERVICES	CURRENT OFFICE SOLUTIONS	CONTRACT/SUPPLIES NOVEMBER 2021	420.15	102992
582-175.000-801.000	CONTRACTUAL SERVICES	DELAWARE SYSTEMS	PRINT/MAIL BILLING	1,448.61	102995
582-175.000-801.000	CONTRACTUAL SERVICES	EAST 2 WEST ENTERPRISES, I	CLEANING DECEMBER 2021	130.00	103000
582-175.000-801.000	MONTHLY PROCESSING	ONLINE INFORMATION SERVICE	ONLINE EXCHANGE REPORT/WEB ACCESS FEE	51.45	103032
582-175.000-801.000	CREDIT CARD PROCESSING FEE	INVOICE CLOUD	CREDIT CARD PROCESSING FEE	263.52	586
582-175.000-801.200	COMPUTER	AMAZON CAPITAL SERVICES, I	BROTHER PRINTER TONER AND USB THUMB DRI	50.84	102975
582-175.000-801.200	COMPUTER	SONIT SYSTEMS, LLC	2022 WATCHGUARD FIREWALLS WITH 3 YR ST	2,726.50	103040
582-175.000-861.000	2022 MIDWEST ADVANCED PUBLIC SER	APWA MICHIGAN CHAPTER - MI	2022 MIDWEST ADVANCED PUBLIC SERVICE IN	173.75	102978
582-175.000-880.000	COMMUNITY PROMOTION	CHESTNEY PUBLISHING	WINTER MICHIGAN PARENT	25.00	102988
582-175.000-925.000	TELEPHONE	ACD	CONTRACT/TELEPHONE - CHARGES FOR JANUAF	20.73	102972
582-175.000-925.000	TELEPHONE	BSB COMMUNICATIONS INC	A2E MONTHLY CHARGE BSB 1-1-2022	28.00	102985
Total For Dept 175.000 ADMINISTRATIVE SERVICES				37,124.57	
Dept 543.000 PRODUCTION					
582-543.000-726.000	SUPPLIES	FAMILY FARM & HOME	TOMCAT RODENT/INSECT TRAP	11.97	103002
582-543.000-726.000	SUPPLIES	GELZER & SON INC	LOCK DE-ICER	4.98	103004
582-543.000-726.000	SUPPLIES	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	15.00	103010
582-543.000-740.300	504504154 - 201 WATERWORKS XX -	MICH GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS XX	771.51	140
582-543.000-740.400	504504154 - 201 WATERWORKS XX -	MICH GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS XX	771.52	140
582-543.000-920.400	504504154 - 201 WATERWORKS - PP	MICH GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS	2,175.86	140
Total For Dept 543.000 PRODUCTION				3,750.84	
Dept 544.000 DISTRIBUTION					
582-544.000-726.800	SUPPLIES - OPERATIONS	GELZER & SON INC	FASTENERS & ANCHORS	48.97	103004
582-544.000-726.800	SUPPLIES - OPERATIONS	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	5.40	103010
582-544.000-726.800	GLOVE PROTECTOR LOW VOLTAGE SZ10	POWERLINE SUPPLY	INVENTORY	408.00	103035

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 582 ELECTRIC FUND					
Dept 544.000 DISTRIBUTION					
582-544.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	ALTA EQUIPMENT COMPANY	FILTERS	288.59	102974
582-544.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	AMAZON CAPITAL SERVICES, I	SEARCHLIGHT W/ MAGNETIC SHOE	279.00	102975
582-544.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	FAMILY FARM & HOME	BATTERY LAWN & GARDEN 300 CCA	44.99	103002
582-544.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	GELZER & SON INC	FASTENERS/DISFECT WIPES	9.48	103004
582-544.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	PERFORMANCE AUTOMOTIVE	INVERTER FOR 39-09	151.99	103033
582-544.000-740.000	FUEL AND LUBRICANTS	WATKINS OIL COMPANY	FUEL & LUBRICANTS	1,708.30	103054
582-544.000-801.000	CONTRACTUAL SERVICES	MILSOFT	MILSOFT IVR 1-1-2022	921.16	103052
582-544.000-801.300	TREE TRIMMING	WRIGHT TREE SERVICE	TREE TRIMMING	6,592.95	103057
582-544.000-930.000	CONTROLLED TRIAC BOARD	CARD SERVICES CENTER	C MCARTHUR CREDIT CARD	262.45	138
582-544.000-930.546	REPAIRS & MAINANCE - SUBSTATIONS	UTILITIES INSTRUMENTATION	MTG W/ CONSUMERS ENERGY/MOORE RD SUBSTF	1,208.00	103051
Total For Dept 544.000 DISTRIBUTION				11,929.28	
Total For Fund 582 ELECTRIC FUND				86,886.44	
Fund 588 DIAL A RIDE					
Dept 588.000 DIAL-A-RIDE					
588-588.000-715.000	BLUE CROSS - DENTAL & VISION	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	169.41	137
588-588.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - CITY - JAN 2022	3,515.34	141
588-588.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	564.65	139
588-588.000-726.000	WATER - DIAL-A-RIDE	HEFFERNAN SOFT WATER SERVI	WATER DELIVERY SERVICE	9.50	103010
588-588.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	PERFORMANCE AUTOMOTIVE	OIL FILTER	9.52	103033
588-588.000-740.000	FUEL AND LUBRICANTS - DART	WATKINS OIL COMPANY	DECEMBER FLEET FUEL	1,652.36	103054
588-588.000-801.000	MATS - DIAL-A-RIDE	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	83.50	103048
588-588.000-920.000	507035798 - 981 DEVELOPMENT DR	- MICH GAS UTILITIES	NATURAL GAS UTILITY	282.73	140
588-588.000-955.588	MISC. - CDL LICENSING/TESTING	CE & A PROFESSIONAL SERVIC	FTA DRUG TESTING - KEHN	118.17	102987
588-588.000-955.588	REIMBURSEMENT FOR DOT PHYSICAL	CHERYL COX	REIMBURSEMENT FOR DOT PHYSICAL	123.50	102991
Total For Dept 588.000 DIAL-A-RIDE				6,528.68	
Total For Fund 588 DIAL A RIDE				6,528.68	
Fund 590 SEWER FUND					
Dept 000.000					
590-000.000-202.100	SCCH	DAUSTER, ANTONIA M	UB refund for account: 013419	86.09	102994
590-000.000-202.100	SCCH	HILGENDORF, ARTHUR J	UB refund for account: 013707	46.41	103011
590-000.000-202.100	SCCH	SPITERI, SUZANNE	UB refund for account: 010706	14.73	103041
590-000.000-202.100	SCCH	TAYLOR, TODD & SHIRLEY	UB refund for account: 026503	5.80	103044
Total For Dept 000.000				153.03	
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-715.000	BLUE CROSS - DENTAL & VISION	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	244.77	137
590-175.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - BPU - JAN 2022	5,490.48	141
590-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	4,406.78	139
590-175.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	CONTRACT/SUPPLIES NOVEMBER 2021	248.56	102992
590-175.000-726.000	SUPPLIES	PITNEY BOWES GLOBAL FIANAN	LEASE FROM 09/30/2021 - 12/29/2021	202.96	103034
590-175.000-726.000	POSTAGE - TERMINATION LETTERS	CARD SERVICES CENTER	L SERGENT CREDIT CARD	4.35	138
590-175.000-801.000	CONTRACTUAL SERVICES	ACD	CONTRACT/TELEPHONE - CHARGES FOR JANUAF	50.00	102972
590-175.000-801.000	CONTRACTUAL SERVICES	CURRENT OFFICE SOLUTIONS	CONTRACT/SUPPLIES NOVEMBER 2021	210.08	102992
590-175.000-801.000	CONTRACTUAL SERVICES	DELAWARE SYSTEMS	PRINT/MAIL BILLING	724.31	102995
590-175.000-801.000	CONTRACTUAL SERVICES	EAST 2 WEST ENTERPRISES, I	CLEANING DECEMBER 2021	65.00	103000
590-175.000-801.000	MONTHLY PROCESSING	ONLINE INFORMATION SERVICE	ONLINE EXCHANGE REPORT/WEB ACCESS FEE	25.72	103032
590-175.000-801.000	CREDIT CARD PROCESSING FEES	INVOICE CLOUD	CREDIT CARD PROCESSING FEE	131.77	586
590-175.000-801.200	COMPUTER	AMAZON CAPITAL SERVICES, I	BROTHER PRINTER TONER AND USB THUMB DRI	5.00	102975
590-175.000-801.200	COMPUTER	SONIT SYSTEMS, LLC	2022 WATCHGUARD FIREWALLS WITH 3 YR SU	1,363.25	103040

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-810.000	WASTEWATER LICENSE	CARD SERVICES CENTER	K KEASAL CREDIT CARD	96.90	138
590-175.000-861.000	2022 MIDWEST ADVANCED PUBLIC SER	APWA MICHIGAN CHAPTER - MI	2022 MIDWEST ADVANCED PUBLIC SERVICE IN	86.88	102978
590-175.000-880.000	COMMUNITY PROMOTION	CHESTNEY PUBLISHING	WINTER MICHIGAN PARENT	12.50	102988
590-175.000-925.000	TELEPHONE	ACD	CONTRACT/TELEPHONE - CHARGES FOR JANUAF	10.36	102972
590-175.000-925.000	TELEPHONE	BSB COMMUNICATIONS INC	A2E MONTHLY CHARGE BSB 1-1-2022	14.00	102985
Total For Dept 175.000 ADMINISTRATIVE SERVICES				13,393.67	
Dept 546.000 OPERATIONS					
590-546.000-801.000	CONTRACTUAL SERVICES	MILSOFT	MILSOFT IVR 1-1-2022	128.00	103052
Total For Dept 546.000 OPERATIONS				128.00	
Dept 547.000 TREATMENT					
590-547.000-726.900	SUPPLIES - LABORATORY	RUPERT'S CULLIGAN	DISTILLED WATER	26.00	103038
590-547.000-727.500	SUPPLIES - CHLORINE	HAVILAND PRODUCTS COMPANY	CHLORINE GAS CYLINDER/SULFUR DIOXIDE	923.80	103009
590-547.000-727.700	SUPPLIES - DIOXIDE	HAVILAND PRODUCTS COMPANY	CHLORINE GAS CYLINDER/SULFUR DIOXIDE	420.00	103009
590-547.000-740.000	FUEL AND LUBRICANTS	WATKINS OIL COMPANY	FUEL & LUBRICANTS	404.99	103054
590-547.000-801.000	CONTRACTUAL SERVICES	HYDROCORP	MCC 2 YRS 07/21 - 06/23	1,400.00	103015
590-547.000-801.000	CONTRACTUAL SERVICES	MERIT LABORATORIES	BEF COMPLIANCE	2,988.00	103025
590-547.000-801.000	CONTRACTUAL SERVICES	MICH DEPT OF ENVIRONMENTAI	DRY TONS REPORTED/BIOSOLIDS LAND APPLIC	1,150.96	103027
590-547.000-930.000	REPAIRS & MAINTENANCE	FAMILY FARM & HOME	HOSE/ALUM MANIFOLD	51.47	103002
590-547.000-930.000	REPAIRS & MAINTENANCE	GELZER & SON INC	PIPE THREAD SEALANT	70.97	103004
590-547.000-930.900	REPAIRS & MAINT - LABORATORY	USABLUBOOK	AS950/SD900 DESICCANT TUBE	105.81	103050
Total For Dept 547.000 TREATMENT				7,542.00	
Total For Fund 590 SEWER FUND				21,216.70	
Fund 591 WATER FUND					
Dept 000.000					
591-000.000-202.100	WCCH	HILGENDORF, ARTHUR J	UB refund for account: 013707	39.77	103011
591-000.000-202.100	WCCH	SPITERI, SUZANNE	UB refund for account: 010706	12.63	103041
591-000.000-202.100	WCCH	TAYLOR, TODD & SHIRLEY	UB refund for account: 026503	4.99	103044
Total For Dept 000.000				57.39	
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-715.000	BLUE CROSS - DENTAL & VISION	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	244.71	137
591-175.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - BPU - JAN 2022	5,978.72	141
591-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	4,131.48	139
591-175.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	CONTRACT/SUPPLIES NOVEMBER 2021	248.53	102992
591-175.000-726.000	SUPPLIES	PITNEY BOWES GLOBAL FIANAM	LEASE FROM 09/30/2021 - 12/29/2021	202.97	103034
591-175.000-726.000	POSTAGE - TERMINATION LETTERS	CARD SERVICES CENTER	L SERGENT CREDIT CARD	4.35	138
591-175.000-801.000	CONTRACTUAL SERVICES	ACD	CONTRACT/TELEPHONE - CHARGES FOR JANUAF	50.00	102972
591-175.000-801.000	CONTRACTUAL SERVICES	CURRENT OFFICE SOLUTIONS	CONTRACT/SUPPLIES NOVEMBER 2021	210.06	102992
591-175.000-801.000	CONTRACTUAL SERVICES	DELAWARE SYSTEMS	PRINT/MAIL BILLING	724.30	102995
591-175.000-801.000	CONTRACTUAL SERVICES	EAST 2 WEST ENTERPRISES, I	CLEANING DECEMBER 2021	65.00	103000
591-175.000-801.000	MONTHLY PROCESSING	ONLINE INFORMATION SERVICE	ONLINE EXCHANGE REPORT/WEB ACCESS FEE	25.73	103032
591-175.000-801.000	CONTRACTUAL SERVICES	MILSOFT	MILSOFT IVR 1-1-2022	126.48	103052
591-175.000-801.000	CREDIT CARD PROCESSING FEES	INVOICE CLOUD	CREDIT CARD PROCESSING FEE	131.76	586
591-175.000-801.200	COMPUTER	AMAZON CAPITAL SERVICES, I	BROTHER PRINTER TONER AND USB THUMB DRI	5.00	102975
591-175.000-801.200	COMPUTER	SONIT SYSTEMS, LLC	2022 WATCHGUARD FIREWALLS WITH 3 YR SU	1,363.25	103040
591-175.000-861.000	2022 MIDWEST ADVANCED PUBLIC SER	APWA MICHIGAN CHAPTER - MI	2022 MIDWEST ADVANCED PUBLIC SERVICE IN	86.87	102978
591-175.000-880.000	COMMUNITY PROMOTION	CHESTNEY PUBLISHING	WINTER MICHIGAN PARENT	12.50	102988
591-175.000-925.000	TELEPHONE	ACD	CONTRACT/TELEPHONE - CHARGES FOR JANUAF	10.36	102972
591-175.000-925.000	TELEPHONE	BSB COMMUNICATIONS INC	A2E MONTHLY CHARGE BSB 1-1-2022	14.00	102985

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
Total For Dept 175.000 ADMINISTRATIVE SERVICES				13,636.07	
Dept 544.000 DISTRIBUTION					
591-544.000-726.800	SUPPLIES - OPERATIONS	MICHIGAN PIPE & VALVE	4 X 24 SS REPAIR CLAMP	347.97	103028
591-544.000-740.000	FUEL AND LUBRICANTS	WATKINS OIL COMPANY	FUEL & LUBRICANTS	405.01	103054
591-544.000-930.990	REPAIRS & MAINTERNACE - LEAD SER	FERGUSON WOLSELEY CO	LF 1 BALL CURB ST CTS PJ	1,584.00	103003
591-544.000-930.990	REPAIRS & MAINTERNACE - LEAD SER	LORI ANDALORO	FENCE REPAIR	125.00	103022
591-544.000-930.990	REPAIRS & MAINTERNACE - LEAD SER	MICHIGAN PIPE & VALVE	1 CURB STOP MNP COMP	1,306.30	103028
Total For Dept 544.000 DISTRIBUTION				3,768.28	
Dept 545.000 PURIFICATION					
591-545.000-727.200	SUPPLIES - SODIUM HYPOCHLORITE	UNIVAR SOLUTIONS USA INC	SOD HYPO 12.5% LIQ	1,483.29	103049
591-545.000-727.400	SUPPLIES - PHOSPHATE	ENVIRONMENTAL MANAGEMENT & CARUS	8700/FREIGHT	4,630.40	103001
Total For Dept 545.000 PURIFICATION				6,113.69	
Total For Fund 591 WATER FUND				23,575.43	
Fund 633 PUBLIC SERVICES INV. FUND					
Dept 000.000					
633-000.000-111.000	SALT (TONS) #S122-10202	DETROIT SALT CO	ROCK SALT	5,492.02	102996
633-000.000-111.000	NO PARKING (SYMBOL) (12X12)	DORNBOSS SIGN & SAFETY INC	SPEED LIMIT, NO PARKING SIGNS	100.27	102998
Total For Dept 000.000				5,592.29	
Total For Fund 633 PUBLIC SERVICES INV. FUND				5,592.29	
Fund 640 REVOLVING MOBILE EQUIP. FUND					
Dept 444.000 MOBILE EQUIPMENT MAINTENANCE					
640-444.000-715.000	BLUE CROSS - DENTAL & VISION	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		(163.58)	137
640-444.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - CITY - JAN 2022	488.24	141
640-444.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	626.60	139
640-444.000-726.000	WINDSHIELD SOLV GALLONS	JACKSON TRUCK SERVICE INC	WINDSHIELD SOLV GALLONS	53.82	103016
640-444.000-730.000	CONNECTOR & FREIGHT #88	GREENMARK EQUIPMENT	CONNECTOR & FREIGHT #88	17.49	103006
640-444.000-730.000	SWITCH #18	MICH CAT	SWITCH #18	86.03	103026
640-444.000-730.000	FLAT WIPER BLADES #151	PERFORMANCE AUTOMOTIVE	FLAT WIPER BLADES #151	36.18	103033
640-444.000-740.000	FUEL AND LUBRICANTS -DPS	WATKINS OIL COMPANY	DECEMBER FLEET FUEL	2,103.01	103054
640-444.000-740.301	FUEL AND LUBRICANTS-POLICE	WATKINS OIL COMPANY	DECEMBER FLEET FUEL	2,042.38	103054
640-444.000-742.000	RUGS & UNIFORMS -DPS	UNIFIRST CORP	RUGS & UNIFORMS -DPS	13.17	103048
640-444.000-801.000	RUGS & UNIFORMS -DPS	UNIFIRST CORP	RUGS & UNIFORMS -DPS	36.10	103048
640-444.000-920.000	505153845 - 149 WATERWORKS - RME	MICH GAS UTILITIES	NATURAL GAS UTILITY - 149 WATERWORKS	501.86	140
Total For Dept 444.000 MOBILE EQUIPMENT MAINTENANCE				5,841.30	
Total For Fund 640 REVOLVING MOBILE EQUIP. FUND				5,841.30	
Fund 699 DPS LEAVE AND BENEFITS FUND					
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
699-441.000-715.000	BLUE CROSS - DENTAL & VISION	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		336.89	137
699-441.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - CITY - JAN 2022	7,030.66	141
699-441.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	561.36	139
Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT				7,928.91	
Total For Fund 699 DPS LEAVE AND BENEFITS FUND				7,928.91	
Total For All Funds:				295,528.63	

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--- FUND TOTALS BY VENDOR ---

Fund 101 GENERAL FUND

0002	- UNIFIRST CORP			156.42	
0020	- CINTAS CORPORATION			40.76	
0027	- GELZER & SON INC			129.95	
0035	- CURRENT OFFICE SOLUTIONS			572.78	
0088	- SPRATT'S			1,078.26	
0111	- STOCKHOUSE CORPORATION			175.00	
0277	- NORM'S TIRE & SERVICE			76.00	
0374	- GLET'S, INC			775.00	
0676	- HILLSDALE CO TREASURER			976.02	
1116	- COREY BURKE			15.90	
1194	- LEXIPOL, LLC			7,998.09	
1216	- THE DOOR MAN			410.00	
1299	- EAST 2 WEST ENTERPRISES, INC			650.00	
1750	- BREATHING AIR SYSTEMS			504.75	
1782	- RALPH SOLON RILEY			6,030.52	
1808	- LOVINGER & THOMPSON, PC			2,940.00	
1889	- MIKA MEYERS BECKET & JONES PLC			966.00	
1911	- TRAVELERS INSURANCE COMPANY			1,775.00	
1966	- COREY DOW			200.00	
2013	- BLUE CROSS & BLUE SHIELD OF MI			2,004.25	
2174	- WHITE'S WELDING SERVICE			1,309.29	
2232	- KIESLER'S POLICE SUPPLY, INC.			1,605.18	
2278	- WATKINS OIL COMPANY			673.79	
2359	- MERS			52,702.60	
2413	- PRIORITY HEALTH			26,828.16	
2416	- KELLY LOPRESTO			121.27	
2432	- AMERICAN COPPER AND BRASS, LLC			7.86	
2786	- HOME DEPOT			245.45	
2863	- THOMAS ALLEN MCNAIR			115.00	
3104	- WALMART COMMUNITY			167.31	
3248	- HEFFERNAN SOFT WATER SERVICE			24.00	
3268	- ADB SAFEGATE AMERICAS LLC			704.59	
3830	- APOLLO FIRE EQUIPMENT COMPANY			49.23	
4151	- ACCUSHRED			67.95	
5530	- ARCHIVESOCIAL			2,988.00	
5531	- SONIT SYSTEMS, LLC			1,312.50	
ACD	- ACD			248.70	
APWA -MPSI	- APWA MICHIGAN CHAPTER - MPSI			347.50	
ARNOLD'S E	- ARNOLD'S EXCAVATING, LLC			3,500.00	
AVERY	- AVERY NEWELL			200.00	
BSB	- BSB COMMUNICATIONS INC			56.00	
CE & A	- CE & A PROFESSIONAL SERVICES, INC			384.68	
CODY	- CODY CRATSENBURG			15.12	
MASTERCARD	- CARD SERVICES CENTER			1,779.20	
MML WORKER	- MML WORKERS 'COMP FUND			1,970.00	
TRANSUNION	- TRANSUNION RISK AND ALTERNATIVE			75.00	
TOTAL FUND 101 GENERAL FUND				124,973.08	

Fund 203 LOCAL ST. FUND

2170	- DORNBOS SIGN & SAFETY INC			68.41	
TOTAL FUND 203 LOCAL ST. FUND				68.41	

Fund 208 RECREATION FUND

0027	- GELZER & SON INC			123.92	
0035	- CURRENT OFFICE SOLUTIONS			78.02	
0164	- MARKET HOUSE			1,280.88	

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		2013	- BLUE CROSS & BLUE SHIELD OF MI	56.47	
		2359	- MERS	748.64	
		2413	- PRIORITY HEALTH	1,171.78	
		6491	- JAKE GOODLOCK	55.00	
		TOTAL FUND 208 RECREATION FUND		<u>3,514.71</u>	
		Fund 244 ECONOMIC DEVELOPMENT CORP FUND			
		0027	- GELZER & SON INC	600.00	
		3157	- TREVATHAN'S SWEEP & SEW SHOPPE	300.00	
		HANDMADE	- HANDMADE	350.00	
		ROBOTICS	- HILLSDALE HORNET ROBOTICS	1,000.00	
		ROUGH	- ROUGH DRAFT COFFEE & COCKTAILS	350.00	
		TOTAL FUND 244 ECONOMIC DEVELOPMENT CORP		<u>2,600.00</u>	
		Fund 247 TAX INCREMENT FINANCE ATH.			
		1808	- LOVINGER & THOMPSON, PC	525.00	
		TOTAL FUND 247 TAX INCREMENT FINANCE ATH.		<u>525.00</u>	
		Fund 271 LIBRARY FUND			
		0035	- CURRENT OFFICE SOLUTIONS	110.02	
		0064	- WOODLANDS LIBRARY COOPERATION	756.89	
		0081	- MICH GAS UTILITIES	631.15	
		2413	- PRIORITY HEALTH	488.24	
		ACD	- ACD	46.46	
		BSB	- BSB COMMUNICATIONS INC	46.42	
		TOTAL FUND 271 LIBRARY FUND		<u>2,079.18</u>	
		Fund 401 CAPITAL IMPROVEMENT FUND			
		5531	- SONIT SYSTEMS, LLC	4,140.50	
		TOTAL FUND 401 CAPITAL IMPROVEMENT FUND		<u>4,140.50</u>	
		Fund 409 STOCK'S PARK			
		MASTERCARD	- CARD SERVICES CENTER	58.00	
		TOTAL FUND 409 STOCK'S PARK		<u>58.00</u>	
		Fund 582 ELECTRIC FUND			
		0027	- GELZER & SON INC	63.43	
		0035	- CURRENT OFFICE SOLUTIONS	917.27	
		0081	- MICH GAS UTILITIES	3,718.89	
		0961	- PERFORMANCE AUTOMOTIVE	151.99	
		1299	- EAST 2 WEST ENTERPRISES, INC	130.00	
		1983	- CHESTNEY PUBLISHING	25.00	
		2013	- BLUE CROSS & BLUE SHIELD OF MI	1,360.44	
		2278	- WATKINS OIL COMPANY	1,708.30	
		2359	- MERS	14,920.75	
		2413	- PRIORITY HEALTH	14,290.74	
		3248	- HEFFERNAN SOFT WATER SERVICE	20.40	
		5503	- AMAZON CAPITAL SERVICES, INC	329.84	
		5531	- SONIT SYSTEMS, LLC	2,726.50	
		6479	- INVOICE CLOUD	263.52	
		ACD	- ACD	120.73	
		ALTA EQUIP	- ALTA EQUIPMENT COMPANY	288.59	
		APWA -MPSI	- APWA MICHIGAN CHAPTER - MPSI	173.75	
		BSB	- BSB COMMUNICATIONS INC	28.00	
		CE & A	- CE & A PROFESSIONAL SERVICES, INC	202.34	
		DELA	- DELAWARE SYSTEMS	1,448.61	
		FAMILY	- FAMILY FARM & HOME	56.96	
		MASTERCARD	- CARD SERVICES CENTER	271.15	
		MILSOFT	- MILSOFT	921.16	

JOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
		MISC	- MISC VENDOR	479.72	
		ONLINE	- ONLINE INFORMATION SERVICES	51.45	
		PITNEY	- PITNEY BOWES GLOBAL FIANANCIAL SERV	405.93	
		POWER	- POWERLINE SUPPLY	34,010.03	
		UIS	- UTILITIES INSTRUMENTATION SERVICE	1,208.00	
		WRIGHT	- WRIGHT TREE SERVICE	6,592.95	
		TOTAL FUND 582	ELECTRIC FUND	<u>86,886.44</u>	
	Fund 588 DIAL A RIDE				
		0002	- UNIFIRST CORP	83.50	
		0081	- MICH GAS UTILITIES	282.73	
		0961	- PERFORMANCE AUTOMOTIVE	9.52	
		1413	- CHERYL COX	123.50	
		2013	- BLUE CROSS & BLUE SHIELD OF MI	169.41	
		2278	- WATKINS OIL COMPANY	1,652.36	
		2359	- MERS	564.65	
		2413	- PRIORITY HEALTH	3,515.34	
		3248	- HEFFERNAN SOFT WATER SERVICE	9.50	
		CE & A	- CE & A PROFESSIONAL SERVICES, INC	118.17	
		TOTAL FUND 588	DIAL A RIDE	<u>6,528.68</u>	
	Fund 590 SEWER FUND				
		0027	- GELZER & SON INC	70.97	
		0035	- CURRENT OFFICE SOLUTIONS	458.64	
		1299	- EAST 2 WEST ENTERPRISES, INC	65.00	
		1983	- CHESTNEY PUBLISHING	12.50	
		2013	- BLUE CROSS & BLUE SHIELD OF MI	244.77	
		2278	- WATKINS OIL COMPANY	404.99	
		2359	- MERS	4,406.78	
		2413	- PRIORITY HEALTH	5,490.48	
		3549	- MICH DEPT OF ENVIRONMENTAL	1,150.96	
		5503	- AMAZON CAPITAL SERVICES, INC	5.00	
		5531	- SONIT SYSTEMS, LLC	1,363.25	
		6479	- INVOICE CLOUD	131.77	
		ACD	- ACD	60.36	
		APWA -MPSI	- APWA MICHIGAN CHAPTER - MPSI	86.88	
		BSB	- BSB COMMUNICATIONS INC	14.00	
		DELA	- DELAWARE SYSTEMS	724.31	
		FAMILY	- FAMILY FARM & HOME	51.47	
		HAVILAND	- HAVILAND PRODUCTS COMPANY	1,343.80	
		HYDROCOP	- HYDROCOP	1,400.00	
		MASTERCARD	- CARD SERVICES CENTER	101.25	
		MERIT LAB	- MERIT LABORATORIES	2,988.00	
		MILSOFT	- MILSOFT	128.00	
		MISC	- MISC VENDOR	153.03	
		ONLINE	- ONLINE INFORMATION SERVICES	25.72	
		PITNEY	- PITNEY BOWES GLOBAL FIANANCIAL SERV	202.96	
		RUPERT'S	- RUPERT'S CULLIGAN	26.00	
		USABLUEBOO	- USABLUEBOOK	105.81	
		TOTAL FUND 590	SEWER FUND	<u>21,216.70</u>	
	Fund 591 WATER FUND				
		0035	- CURRENT OFFICE SOLUTIONS	458.59	
		1299	- EAST 2 WEST ENTERPRISES, INC	65.00	
		1983	- CHESTNEY PUBLISHING	12.50	
		2013	- BLUE CROSS & BLUE SHIELD OF MI	244.71	
		2278	- WATKINS OIL COMPANY	405.01	
		2359	- MERS	4,131.48	
		2413	- PRIORITY HEALTH	5,978.72	

JOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
		5503	- AMAZON CAPITAL SERVICES, INC	5.00	
		5531	- SONIT SYSTEMS, LLC	1,363.25	
		6479	- INVOICE CLOUD	131.76	
		6490	- LORI ANDALORO	125.00	
		ACD	- ACD	60.36	
		APWA -MPSI	- APWA MICHIGAN CHAPTER - MPSI	86.87	
		BSB	- BSB COMMUNICATIONS INC	14.00	
		DELA	- DELAWARE SYSTEMS	724.30	
		ENVIRONMEN	- ENVIRONMENTAL MANAGEMENT & DEVELOP	4,630.40	
		FERGUSON	- FERGUSON WOLSELEY CO	1,584.00	
		MASTERCARD	- CARD SERVICES CENTER	4.35	
		MICH	- MICHIGAN PIPE & VALVE	1,654.27	
		MILSOFT	- MILSOFT	126.48	
		MISC	- MISC VENDOR	57.39	
		ONLINE	- ONLINE INFORMATION SERVICES	25.73	
		PITNEY	- PITNEY BOWES GLOBAL FIANANCIAL SERV	202.97	
		UNIVAR	- UNIVAR SOLUTIONS USA INC	1,483.29	
		TOTAL FUND 591	WATER FUND	<u>23,575.43</u>	
		Fund 633	PUBLIC SERVICES INV. FUND		
		2170	- DORNBOS SIGN & SAFETY INC	100.27	
		4088	- DETROIT SALT CO	5,492.02	
		TOTAL FUND 633	PUBLIC SERVICES INV. FUND	<u>5,592.29</u>	
		Fund 640	REVOLVING MOBILE EQUIP. FUND		
		0002	- UNIFIRST CORP	49.27	
		0051	- MICH CAT	86.03	
		0081	- MICH GAS UTILITIES	501.86	
		0086	- JACKSON TRUCK SERVICE INC	53.82	
		0961	- PERFORMANCE AUTOMOTIVE	36.18	
		2013	- BLUE CROSS & BLUE SHIELD OF MI	(163.58)	
		2132	- GREENMARK EQUIPMENT	17.49	
		2278	- WATKINS OIL COMPANY	4,145.39	
		2359	- MERS	626.60	
		2413	- PRIORITY HEALTH	488.24	
		TOTAL FUND 640	REVOLVING MOBILE EQUIP. FU	<u>5,841.30</u>	
		Fund 699	DPS LEAVE AND BENEFITS FUND		
		2013	- BLUE CROSS & BLUE SHIELD OF MI	336.89	
		2359	- MERS	561.36	
		2413	- PRIORITY HEALTH	7,030.66	
		TOTAL FUND 699	DPS LEAVE AND BENEFITS FUN	<u>7,928.91</u>	

CITY COUNCIL MINUTES

City of Hillsdale
January 18, 2022
7:00 P.M.

Regular Meeting

Call to Order and Pledge of Allegiance

Mayor Adam Stockford opened the meeting with the Pledge of Allegiance.

Roll Call

Mayor Adam Stockford called the meeting to order. Clerk Price took roll call.

Council Members present:	Adam Stockford, Mayor
	R Greg Stuchell, Ward 1
	William Morrissey, Ward 2
	Cynthia Pratt, Ward 2
	Bruce Sharp, Ward 3
	Bill Zeiser, Ward 3
	Robert Socha, Ward 4
	Raymond Briner, Ward 4

Council Members absent:	Anthony Vear, Ward 1
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Also Present: David Mackie (City Manager), Attorney Tom Thompson, Katy Price (City Clerk), Scott Hephner (HCPD/HCFD), Jake Hammel (DPS Director), Penny Swan, Lance Lashaway, Doug Ingles, Sheri Ingles, Mike Prince, Stephanie Myers, Margaret Braman, Darin Spieth, Mary Wolfram, Maya Toman, and Sofie Kellar.

Approval of Agenda

City Manager Mackie requested that New Business Item F. Industrial Park Purchase Agreement- 152 acres to be added to the agenda.

Motion by Council Member Morrissey, seconded by Council Member Socha to add New Business Item F. Industrial Park Purchase Agreement- 152 acres to the agenda as requested.

By a voice vote, the motion passed unanimously.

Motion by Council Member Morrissey, seconded by Council Member Pratt to approve the agenda as amended.

Roll call:

Council Member Stuchell	Aye
Council Member Morrissey	Aye
Mayor Stockford	Aye
Council Member Socha	Aye
Council Member Zeiser	Aye
Council Member Sharp	Aye
Council Member Briner	Aye
Council Member Pratt	Aye

Motion passed 8-0

Public Comment

Mary Wolfram, commented on TIFA Board appointment (Doug Ingles) stated that Ingles was doing a great job as a county commissioner, Wolfram said that there wasn't an open seat on the board. He would be taking her seat on the board, she mentioned she feels like she is being removed without cause. A resolution was drawn up and approved by the TIFA board at the meeting prior to have Wolfram continue to serve the board. She asked Council to table the vote and ask some questions on why she isn't being reappointed.

Jack McLain, commented that boards and committees have terms that expire and rules are rules and should be followed. TIFA board members should be members that are in the TIFA district. Interested parties should have to file an application to show interest in a board.

Penny Swan, commented she was in favor of term limits and Ingles being appointed to the TIFA board.

Margaret Braman comment that Wolfram should continue to serve on the TIFA board as she has been very active, diligent and hard working. Wolfram started the Dawn Theater and Keefer House projects and Braman doesn't feel anything needs to change until the completion of both projects.

Consent Agenda

- A. Approval of Bills
 - 1. City and BPU Claims of December 22, 2021: \$285,913.54 January 6, 2022: \$295,528.63
 - 2. Payroll of December 22, 2021: \$181,598.23 January 6, 2022: \$187,139.78
- B. City Council Minutes of December 20, 2021
- C. Operations and Governance Minutes of August 26, 2021 & October 14, 2021
- D. Finance Minutes of November 15, November 29 and December 13, 2021
- E. Board of Review Minutes of December 14, 2021
- F. LAC Minutes of January 12, 2022
- G. 2021 Annual Code Enforcement Report

Motion by Council Member Morrissey, seconded by Council Member Stuchell to approve the Consent agenda as presented.

Roll call:

Council Member Stuchell	Aye
Council Member Morrissey	Aye
Mayor Stockford	Aye
Council Member Socha	Aye
Council Member Zeiser	Aye
Council Member Sharp	Aye
Council Member Briner	Aye
Council Member Pratt	Aye

Motion passed 8-0

Communications/Petitions

- A. Mitchell Research Center December 2021 Newsletter

All items presented for the purpose of information only.

Introduction and Adoption of Ordinances/Public Hearings

None

Old Business

- A. 2022 Council Goals

Mayor Stockford led discussion on the upcoming goals of Council.

1. STREETS

Update – 2018 streets in good condition 2%, 2020 streets in good condition 20%, with projects slated for this upcoming year street conditions will be at 30% by the end of the year based on the Pacer Rating. There is a plan of all streets to be fixed in a 5 to 10 years mark.

2. SOUND SYSTEM (in Council Chambers)

Getting an updated sound system to continue to be more transparent for residents.

3. MITCHELL RESEARCH CENTER

Lovely addition to the community, it is a treasure that the community takes pride in, but ultimately it doesn't create revenue and is an expense on the city budget for upkeep and other items. Unaware at this time on what to do with the Center but Council will take a look and see if there is a way to alleviate the financial burden on the City.

4. SCHOOL RESOURCE OFFICER

Idea is in the infancy stage. The safety at schools is a concern of the community. Stockford would like to explore ideas to help aid public safety, setting a presence in schools in the community where police officers visit the school campuses regularly, etc.

5. ECONOMIC DEVELOPMENT- INDUSTRIAL LAND SALE

Continue to work on selling city owned property to the private sector.

Motion by Council Member Sharp, seconded by Council Member Pratt to approve the 2022 Council goals as presented.

By a voice vote, the motion passed unanimously.

New Business

A. Culvert and Bridge Inspections

Jake Hammel, DPS Director reviewed the request for inspections. The City Engineer, in cooperation with the Director of Public Services, developed a Request for Proposal (RFP) for Engineering Services associated with inspections of the City's 18 culverts and 1 bridge. Work related to the culverts will include the gathering of inventory and condition data on the 18 culverts throughout the city. Work related to the new bridge installed on E Fayette Street will be in accordance to the National Bridge Inspection Standards and will include the required registration with the Michigan Department of Transportations (MDOT) MIBRIDGE System. It is anticipated that following the initial inspections and condition ratings on the culverts additional structural analysis may be required due to their age and condition. Should additional structural analysis be required city staff will negotiate additional pricing for this analysis. Inspections are intended to be completed prior to June 30, 2022.

Motion by Council Member Morrissey, seconded by Council Member Socha to award the inspection work to Rowe Professional Services of Flint, MI in the amount of \$7,520.00. Funds for these inspections were budgeted in the current FY Budget. Should additional structural analysis be required on any culverts City Council grants permission for city staff to negotiate additional fees for this work, with Rowe, not to exceed the funds budgeted for this work and with approval of the City Manager.

Roll call:

Council Member Stuchell	Aye
Council Member Morrissey	Aye
Mayor Stockford	Aye
Council Member Socha	Aye
Council Member Zeiser	Aye
Council Member Sharp	Aye
Council Member Briner	Aye
Council Member Pratt	Aye

Motion passed 8-0

B. 2022 Guidelines for Poverty Exemption from Property Taxes (Resolution)

Kim Thomas, City Assessor reviewed guidelines and assessment qualifications for poverty exemption. She stated City Council is required to annually adopt guidelines to be followed by the Board of Review in determining eligibility for exemption from property taxes for reasons of poverty as provided for in Michigan Compiled Laws (MCL), Section 211.7u.

State Tax Commission Bulletin 17 of 2021 was issued on November 16, 2021 with the updated federal poverty guidelines from the U.S. Department of Health and Human Services to be used in determining eligibility for 2022.

The Assessing department has reviewed the amended statute with the Board of Review members to develop clear guidelines for recommendation to Council as detailed in the resolution.

Motion by Council Member Stuchell, seconded by Council Member Socha to approve the 2022 guidelines for poverty exemption from property taxes. **Resolution #3485.**

By a voice vote, the motion passed unanimously.

C. Resolution to Revoke Industrial Facilities Exemption Certificate Numbers 2012-298, 2014-489 issued to General Automatic Machine Products Company (GAMPCO)

Kim Thomas, City Assessor reviewed the revocation of the IFT certificates for GAMPCO.

CAMPOC notified the assessing department that they had ceased operations at the location of 266 Industrial Drive as of December 31, 2021.

Section 15(2) of Public Act 198 of 1974 (Michigan Compiled Laws Section 207.565) grants authority to the legislative body of a local unit of government to request revocation of a certificate issued under Act 198 of 1974 if the purposes for which the certificate was issued are not being fulfilled as a result of a failure of the holder to proceed in good faith with the operation of the facility.

GAMPCO signed agreements with the City of Hillsdale prior to issuance of the certificate. Both agreements provide that, should the company default, the City may request that the State Tax Commission revoke the remaining term of the IFT certificates and recapture the total amount of taxes abated pursuant to the certificates plus interest.

Motion by Council Member Sharp, seconded by Council Member Socha to approve the resolution to revoke Industrial Facilities Exemption certificate numbers 2012-298, 2014-489 issues to General Automatic Machine Products Company. **Resolution# 3486.**

By a voice vote, the motion passed unanimously.

D. Grant Accounting and Administration Policy

City Manager Mackie reported policy was prepared by the Finance Director to address a material weakness identified during our year end June 30, 2021 audit. The auditor's finding recommended, "The City should update its procedures over cash management over grants to ensure that: 1) all eligible expenses are properly reimbursed, 2) all receivables and revenues are recorded into the correct reporting period, and 3) all expenses are reported and submitted for reimbursement within the allowable and reasonable timeframe to minimize the amount of time that lapses between the expenditure and reimbursement of City funds."

This policy addresses the auditors concerns and would apply to grants over \$10,000 and ALL federal grants.

Motion by Council Member Socha, seconded by Council Member Stuchell to approve the Grant Accounting and Administration Policy.

By a voice vote, the motion passed unanimously.

E. Dial-a-Ride Annual Funding (Resolution)

Jake Hammel DPS Director reported that each February the City of Hillsdale submits an application to the State of Michigan Department of Transportation (MDOT) to apply for financial assistance under Act 51 for public transportation known as Dial-A-Ride Transit (DART). The resolution of intent required by MDOT as part of the application process. The resolution outlines the anticipated balanced budget for the 2022-2023 fiscal year of \$379,189 and projected funding sources. This budget is similar but not necessarily identical to the budget Council will approve in June as it covers a different fiscal year (October 1, 2022-September 30, 2023). It is anticipated that the City will receive 18.0% of operational costs from federal sources and 37.5350% from the state. The remaining 44.46450% will come from local sources (ticket fares and general fund). This resolution also appoints Hammel, Public Services Director, as the Transportation Coordinator.

Motion by Council Member Stuchell, seconded by Council Member Briner to approve the Dial-a-Ride Annual Funding resolution. **Resolution #3387.**

Roll call:

Council Member Stuchell	Aye
Council Member Morrisey	Aye
Mayor Stockford	Aye
Council Member Socha	Aye
Council Member Zeiser	Aye
Council Member Sharp	Aye
Council Member Briner	Aye
Council Member Pratt	Aye

Motion passed 8-0

F. Industrial Park Land Purchase Agreement

City Manager Mackie reported that the purchase agreement was received from a developer to purchase around 152 acres in the industrial park for \$5000 an acre. With this sale along with Stoll's 30 acres purchased recently, all the industrial park vacant land will be sold. It has been reviewed by legal counsel and it will have to be approved by Council to consummate the agreement..

Mayor Stockford stated that this is the biggest land deal that the City has had. Stated it is great news for the City.

Council member Sharp asked Manager Mackie if he knew what the developer's plans are. Mr. Mackie stated he is unaware but developer would have to follow current zoning and planning ordinances, etc.

Motion by Council Member Morrisey, seconded by Council Member Socha to sell the 152 acres to the developer, Dick Suwyn.

Roll call:

Council Member Stuchell	Aye
Council Member Morrisey	Aye
Mayor Stockford	Aye
Council Member Socha	Aye
Council Member Zeiser	Aye
Council Member Sharp	Aye
Council Member Briner	Aye
Council Member Pratt	Aye

Motion passed 8-0

Miscellaneous Reports

A. Proclamation – None

B. Appointments—Doug Ingles – TIFA Board, Joshua Paladino- Library Board

Discussion on Doug Ingles to TIFA board arose.

Council Member Stuchell submitted a TIFA Board resolution recently approved by TIFA from their morning meeting that is in favor of retaining Mary Wolfram as a TIFA board member. Requests that she is reappointed for a minimum of two years term to expire on July 2023. Stuchell stated that there is nothing against County Commissioner Ingles as he has done a great job, the board's concern is that the County Commissioners would have a voting right on the board. Stuchell mentioned that the County Commissioners can come to any meeting and voice opinion, not sure why they would need to be on the board.

Council Member Socha stated that if Mrs. Wolfram and Mr. Bahash would be willing to serve another term it should be continued as they both have been valuable members of the TIFA board.

Council Member Sharp mentioned that it is the Mayor's right to appoint who he wants to the TIFA board. Mayor Stockford stated that it is with Council's approval.

Council Member Morrissey asked the attorney if Council can reinstate Mary Wolfram or if it is to exclusively appoint Mr. Ingles.

City Attorney Thompson stated that it is for Mr. Ingles. It is the Mayor's appointment which is subject to Council's approval which Council can approve or reject the appointment of Mr. Ingles.

Mayor Stockford gave history on the appointment of Wolfram. Her term expired July 2021 but was asked to let her continue by the TIFA board until the Dawn Theater was completed as she was a driving force on that project, and he agreed.

Council Member Briner mentioned in his opinion Mary has done a wonderful job on the TIFA board. She was able to get grants and help rehab the Dawn Theater and Keefer House Hotel projects. Nothing against Mr. Ingles he does a great job at the county level but normally the Mayor/Council gets an opinion if board members want to be reappointed first.

Further discussion ensued.

Motion by Council Member Stuchell, seconded by Council Member Morrissey to table the appointment for Doug Ingles to the TIFA Board.

Library Board appointment – Joshua Paladino

The Library board gave recommendation to Mayor Stockford for Paladino.

Motion by Council Member Morrissey, seconded by Council Member Socha to appoint Joshua Paladino to the Library board.

By a voice vote, the motion passed unanimously.

C. Other – None

General Public Comment

Jack McLain, commented that business owners in the downtown TIFA district should be appointed. McLain asked if all the Industrial Park land was sold after the purchase agreement. He mentioned that it was a good idea to table Ingles appointment. He had questions on the TIFA information meetings. He had questions on the limited TIFA business grant funds and where in the TIFA budget the funds were for the Heritage Association's \$15000 grant which was used to finish off the stenciling project at the Dawn Theater.

Penny Swan, commented on the TIFA board appointment and that there was a resolution drafted by TIFA during the meeting they held in the morning. She didn't see that posted on the agenda or would have come to the meeting.

City Manager's Report

Manager Mackie thanked the New Year's Eve Committee for their hard work on the event as it was a success had 1500 people in attendance.

The EDC Gift Card included 39 businesses participated and sold 888 gift cards. EDC put \$8880 into the program. In total an amount of \$31,000 went into our local economy.

The Operations & Governance board will hold a meeting on January 26, 2022 at 6:00 p.m. to discuss the sanctuary city for the unborn.

Transportation Asset Management event was presented to Council for officials if interested.

The Library is on curbside pickup only due to Covid-19 and shortage of staff.

Junior Achievement is looking for business sponsors for their Crazy Bowl event.

City will be kicking off the new year budget process January 27, 2022 with department heads and finance director and then will presented to Council on April 4, 2022.

City has a fair amount of land and lots outside of the industrial park available. Assessor is putting report together.

Council Comments

Council Member Morrissey stated the Operations and Governance will hold a meeting on January 26, 2022 at 6:00 p.m. at city hall to address the sanctuary city for the unborn.

Council Member Pratt asked Council Member Sharp about 65 and 69 Westwood St. lots.

Council Member Sharp stated that the lots are great and then thanked Mayor Stockford for conducting himself professionally over the TIFA board appointment discussion.

Mayor Stockford stated that the New Year's Eve event was a great event and thanked everyone involved.

Council Member Socha has questions for assessments on not for profit businesses.

City Manager Mackie stated that the assessment guidelines are established at the state level and not the at City level.

City Attorney Thompson mentioned that all assessment guidelines are handled by statute through the General Property Tax Act and Michigan Tax Tribunal Act.

Adjournment

Motion by Council Member Sharp, seconded by Council Member Socha moved to adjourn the meeting.

By a voice vote, the motion passed unanimously.

The meeting adjourned at 8:42 p.m.

Adam L. Stockford, Mayor

Katy Price, City Clerk

Hillsdale Community Library Board of Trustees
Minutes of the Meeting for December 16th, 2021

- I. Call to Order: President Bowen called the meeting to order at 6:10 PM.
- II. Roll Call: Present - Jim Bowen, Karen Hill, George Allen, Scott Cress, Bryonna Barton (Director)
- III. Visitor's Comments: No visitors present
- IV. Approval of Agenda: Agenda approved by consent
- V. Approval of Minutes: Allen moved acceptance of Nov. 18th minutes. Bowen seconded. Unanimous approval.
- VI. Reports
 - A. Financial: Barton presented income reports going back to July 2021. Some items were missing because a city employee who handles cash register receipts is currently on leave. Current city budget was presented. Financial reports are processed by the Woodhill Group. Some documents need more explanation and Barton will be meeting with a finance person in the coming days. Financial report for November is still incomplete. Allen moved acceptance. Hill seconded. Unanimous approval.
 - B. Statistics: Barton submitted a circulation report that demonstrated that circulation numbers dropped from summer through the fall. The data shows a need to provide programming during the school year. Some corrections need to be made to the subscription card sales line item. The report now shows computer usage in the library. Barton intends to track patron copier usage. Barton will also attempt to track visitors to the website, but noted that there are challenges to doing so that require research. Cress moved acceptance. Allen seconded. Unanimous approval.
 - C. Programs: Lego club was back in action in October but canceled in November due to illness. Numbers for programs are currently being tallied for December. Tutor.com numbers are going up. Mango is not popular but also not advertised. Storytime holds steady for most months at 10 average. Heidi will be heading up a winter reading program and will work with Marta to incorporate new children's programming. Marta attended a

children's symposium on summer reading. Barton encouraged Marta to reach out to other local libraries and schools to build up the program. Barton would like Marta to attend a youth services summit. Barton discussed renewing a movie license year subscription at a rate of \$362 a year. This would allow us to show movies in-house for programming. Barton also noted that the former director ordered books for giveaways to coincide with performances at the Sauk. A book club for adults is in the works. Heidi is working on this.

- D. Communication: VITA tax is coming back on Feb. 1st, and the contract is in the works for two meeting rooms for 8 hours at a rate of \$100 a day.
- E. Director's Report: Barton received state aid certification. This will give her the ability to submit the report to claim state aid. Employees are also working on level 4 certification. Barton has completed her graduate degree and is about to receive level 2 certification. Barton noted to the board that she has been unable to retrieve several important records from the term of the previous director. The AWE learning computer is ready for update and Barton is considering grant-writing to replace the unit. Catalog computers have been out of order since 2019. Barton is working with IT to update and repair. It is possible that four public "laptops" acquired with grant funds can be re-deployed to function as the catalog computers. New computers might be purchased from TechSoup. \$2468 would be the replacement cost if the computers were purchased new. It is reported that the Friends group did not pay their non-profit dues on time but the issue has been rectified. The library may not use the umbrella of the Friends non-profit status for any monetary products. Barton is investigating how to acquire a 501c3 of our own for subscriptions and registering for services under a non-profit banner. The staff holiday party is slated for Dec. 22. Some patrons have expressed interest in volunteering opportunities.

VII. Old Business: The board received a report of an applicant for the vacant board seat. Applications must be approved by the city council.

VIII. New Business

- A. Discussion followed concerned requesting that city municipal code be altered so that we might expand the size of the board to include township representatives if it is amenable to the city council. Barton will work with Mackie and directors to investigate this possibility.

B. It was reported that there was a \$1480 remainder from the children's librarian grant. This money could potentially be used for holiday bonuses for employees. A review of employee hours and productivity was considered with the intent of deciding bonus amounts. Cress made a motion that the board petition the city to allocate \$1500 for employee bonuses to be disbursed according to the board's discretion. Allen seconded. Unanimous approval.

IX. Board Comments: There will be a paid staff development day on January 17th.

X. Adjournment: The meeting was adjourned at 8:28 PM.

Hillsdale Community Library
November 2021
INCOME

Voted Millage

Taxes \$ 262.51

State Aid

Penal Fines

Ordinance Fines

Interest

Book/DVD Fines \$ 62.00

DVD Rentals

Copier \$ 225.80

Lost Materials

Donations \$ 78.20

Fax

Library Cards \$ 219.30

Meeting Rooms & Other Rent \$ 99.00

Misc. Income

Other

TOTAL \$ 946.81

REVENUE AND EXPENDITURE RT FOR CITY OF HILLSDALE

PERIOD ENDING 11/30/2021
 & Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		YTD BALANCE		ACTIVITY FOR	AVAILABLE	% BDT
		06/30/2021	2021-22	11/30/2020	11/30/2021	11/30/2021	MONTH 11/30/21			
NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)	NORM (ABNORM)	NORM (ABNORM)	NORM (ABNORM)	NORM (ABNORM)			
Fund 271 - LIBRARY FUND										
Revenues										
271-000.000-402.000	CURRENT TAXES	131,961.98	133,280.00	122,435.60	127,609.97	262.51	5,670.03	95.75		
271-000.000-412.000	DELINQUENT TAXES	588.03	105.00	66.81	0.00	0.00	105.00	0.00		
271-000.000-437.000	SPECIAL ACTS	1,493.20	2,306.00	1,472.52	1,397.67	0.00	908.33	60.61		
271-000.000-528.000	FEDERAL GRANT - CARES ACT	3,369.71	0.00	0.00	130.29	0.00	(130.29)	100.00		
271-000.000-559.000	STATE GRANT	10,294.83	9,600.00	0.00	1,972.37	0.00	7,627.63	20.55		
271-000.000-573.000	LOCAL COMMUNITY STABILIZATION	20,523.22	5,000.00	7,390.05	7,440.45	0.00	(2,440.45)	148.81		
271-000.000-574.000	STATE REVENUE SHARING	0.00	8,105.00	0.00	0.00	0.00	8,105.00	0.00		
271-000.000-587.000	CONT./LOCAL UNITS-CULTURE/RBC	22,600.00	13,800.00	8,800.00	0.00	0.00	13,800.00	0.00		
271-000.000-588.000	SUBSCRIPTION CARD SALES	2,068.00	1,500.00	803.50	1,236.70	219.30	263.30	82.45		
271-000.000-629.000	COPIES / DUPLICATING	2,333.37	2,000.00	803.70	1,494.00	225.80	506.00	74.70		
271-000.000-656.000	PENAL FINES	27,194.17	25,000.00	0.00	0.00	0.00	25,000.00	0.00		
271-000.000-657.000	BOOK FINES	409.65	500.00	216.65	353.17	62.00	146.83	70.63		
271-000.000-658.000	ORDNANCE FINES	846.97	750.00	333.14	232.25	0.00	517.75	30.97		
271-000.000-665.000	INTEREST	272.10	400.00	108.14	125.90	0.00	274.10	31.48		
271-000.000-667.000	RENTS	224.45	200.00	43.45	156.00	24.00	44.00	78.00		
271-000.000-667.271	RENTS - MEETING ROOMS	200.10	2,000.00	100.10	6,250.00	75.00	(4,250.00)	312.50		
271-000.000-674.000	CONTRIBUTIONS IN LIEU OF TAX	0.00	1,760.00	0.00	0.00	0.00	1,760.00	0.00		
271-000.000-675.000	CONTRIBUTIONS AND DONATIONS	0.00	2,300.00	0.00	0.00	0.00	2,300.00	0.00		
271-000.000-675.002	CONTR. & DONAT. - TECHNOLOGY	0.00	400.00	0.00	0.00	0.00	400.00	0.00		
271-000.000-675.790	CONTR. & DONAT. - BOOKS	1,201.54	565.00	305.30	730.25	77.45	(165.25)	129.25		
271-000.000-675.792	CONTR. & DONAT. - CHIL. LIBRAR	611.35	6,505.00	306.60	8.20	0.75	6,496.80	0.13		
271-000.000-692.000	OTHER REVENUE	11,393.95	4,600.00	2,376.51	15,536.00	0.00	(10,936.00)	337.74		
271-000.000-692.006	OTHER REVENUE - COFFEE	12.00	400.00	0.00	0.00	0.00	400.00	0.00		
271-000.000-692.007	OTHER REVENUE - TRUSTS	25,082.70	25,080.00	0.00	0.00	0.00	25,080.00	0.00		
271-000.000-692.008	OTHER REVENUES - WOODLAND	0.00	3,400.00	0.00	2,400.00	0.00	1,000.00	70.59		
TOTAL REVENUES		262,681.32	249,556.00	145,562.07	167,073.22	946.81	82,482.78	66.95		
Expenditures										
271-790.000-702.000	WAGES	99,422.12	125,395.00	37,103.43	45,710.41	5,184.00	79,684.59	36.45		
271-790.000-704.000	SICK TIME PAY	3,388.55	3,596.00	1,586.28	715.84	0.00	2,880.16	19.91		
271-790.000-705.000	VACATION TIME PAY	6,700.16	2,204.00	3,939.50	641.76	0.00	1,562.24	29.12		
271-790.000-706.000	PERSONAL TIME PAY	629.28	2,954.00	0.00	0.00	0.00	2,954.00	0.00		
271-790.000-710.000	HOLIDAY AND OTHER PAY	2,097.62	2,204.00	629.30	213.92	0.00	1,990.08	9.71		
271-790.000-715.000	HEALTH AND LIFE INSURANCE	389.57	1,175.00	136.17	131.72	6.53	1,043.28	11.21		
271-790.000-716.000	RETIREMENT	4,011.10	3,830.00	1,640.09	1,208.67	0.00	2,621.33	31.56		
271-790.000-717.000	WORKERS' COMPENSATION	169.00	225.00	162.00	162.00	0.00	63.00	72.00		
271-790.000-720.000	EMPLOYER'S FICA	8,563.67	10,049.00	3,291.40	3,616.78	396.61	6,432.22	35.99		
271-790.000-721.000	DISABILITY INSURANCE	298.18	739.00	153.94	48.08	(48.08)	590.92	6.51		
271-790.000-726.000	SUPPLIES	4,425.96	2,000.00	2,076.37	1,444.26	31.60	555.74	72.21		
271-790.000-750.000	PERIODICALS / MAGAZINES	231.00	400.00	0.00	0.00	0.00	400.00	0.00		
271-790.000-801.000	CONTRACTUAL SERVICES	20,468.76	20,000.00	14,069.17	9,344.38	3,406.53	10,655.62	46.72		
271-790.000-810.000	DEBS AND SUBSCRIPTIONS	370.12	500.00	(370.12)	0.00	0.00	500.00	0.00		
271-790.000-860.000	TRANSPORTATION AND MILEAGE	73.96	750.00	0.00	0.00	0.00	750.00	0.00		
271-790.000-861.000	TRAINING & SEMINARS	60.00	500.00	60.00	0.00	0.00	500.00	0.00		
271-790.000-920.000	UTILITIES	15,560.75	18,500.00	4,761.86	5,775.45	1,142.06	12,724.55	31.22		
271-790.000-925.000	TELEPHONE	1,382.45	2,100.00	280.00	560.44	104.20	1,539.56	26.69		
271-790.000-930.000	REPAIRS & MAINTENANCE	18,684.61	5,000.00	318.58	955.79	550.00	4,044.21	19.12		
271-790.000-970.000	CAPITAL OUTLAY	0.00	9,000.00	0.00	315.00	0.00	8,685.00	3.50		
271-790.000-982.000	BOOKS	11,246.90	15,000.00	3,622.32	4,679.16	0.00	10,320.84	31.19		
271-790.000-999.101	TRANSFER - GENERAL FUND	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00		
271-792.000-726.000	SUPPLIES	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00		
271-792.000-726.001	SUPPLIES - GRANTS	500.00	0.00	500.00	0.00	0.00	0.00	0.00		
271-792.000-726.010	SUPPLIES-SUMMER READING	(314.63)	500.00	(314.63)	0.00	0.00	500.00	0.00		
271-792.000-982.000	BOOKS	7,317.15	6,500.00	6,300.73	8,154.01	207.26	(1,654.01)	125.45		

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE

PERIOD ENDING 11/30/2021
 & Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2021 NORM (ABNORM)	2021-22 AMENDED BUDGET NORM (ABNORM)	YTD BALANCE 11/30/2020 NORM (ABNORM)	YTD BALANCE 11/30/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT & USED
Fund 271 - LIBRARY FUND								
Expenditures								
TOTAL EXPENDITURES		207,676.28	236,121.00	80,006.39	83,677.67	10,980.71	152,443.33	35.44
TOTAL REVENUES		262,681.32	249,556.00	145,562.07	167,073.22	946.81	82,482.78	66.95
TOTAL EXPENDITURES		207,676.28	236,121.00	80,006.39	83,677.67	10,980.71	152,443.33	35.44
NET OF REVENUES & EXPENDITURES		55,005.04	13,435.00	65,555.68	83,395.55	(10,033.90)	(69,960.55)	620.73

Fund 271 LIBRARY FUND

GL Number	Description	Balance
*** Assets ***		
271-000.000-001.000	CHECKING ACCOUNT - COMMON	120,558.48
271-000.000-001.002	CHECKING ACCT - ACCT PAYABLE	(2,073.04)
271-000.000-001.008	CHECKING ACCOUNT - LITERACY	0.00
271-000.000-004.000	CASH ON HAND	50.00
271-000.000-020.000	INVESTMENTS - MBIA/CLASS	134,943.05
271-000.000-040.000	ACCOUNTS RECEIVABLE	61.00
271-000.000-040.001	OTHER ACCOUNTS RECEIVABLE	0.00
271-000.000-079.000	DUE FROM FEDERAL GOVERNMENT	0.00
271-000.000-084.000	DUE FROM OTHER FUNDS	0.00
271-000.000-084.471	DUE FROM LIBRARY IMPROV. FUND	0.00
271-000.000-084.582	DUE FROM UTILITIES DEPARTMENT	0.00
271-000.000-123.000	PREPAID EXPENSES	0.00
271-000.000-199.000	DUMMY ACCOUNT FOR AUDIT ENTRY	0.00
Total Assets		253,539.49
*** Liabilities ***		
271-000.000-202.000	ACCOUNTS PAYABLE	860.20
271-000.000-202.050	ACCRUED ACCOUNTS PAYABLE	0.00
271-000.000-202.500	ACCOUNTS PAYABLE-AUDITORS	0.00
271-000.000-214.000	DUE TO OTHER FUNDS	0.00
271-000.000-214.101	DUE TO GENERAL FUND	0.00
271-000.000-214.582	DUE TO ELECTRIC	0.00
271-000.000-214.633	DUE TO PUBLIC SERVICES INV. F	0.00
271-000.000-214.640	DUE TO RMEF	0.00
271-000.000-214.699	DUE TO DPS LEAVE & BENEFITS F	0.00
271-000.000-214.701	DUE TO TRUST AND AGENCY FUND	0.00
271-000.000-214.711	DUE TO CEMETERY PERPET. CARE	0.00
271-000.000-214.750	DUE TO IMPREST PAYROLL FUND	0.00
271-000.000-230.692	DUE TO BPU - MISCELLANEOUS	0.00
271-000.000-239.000	UNEARNED REVENUE - CURRENT	0.00
271-000.000-257.000	ACCRUED WAGES PAYABLE	4,451.42
271-000.000-258.000	FICA PAYABLE	0.00
271-000.000-260.000	ACCRUED SICK LEAVE	0.00
271-000.000-338.000	ENCUMBRANCES	0.00
271-000.000-339.000	DEFERRED REVENUES	0.00
Total Liabilities		5,311.62
*** Fund Balance ***		
271-000.000-390.000	FUND BALANCE	164,216.74
Total Fund Balance		164,216.74
Beginning Fund Balance		164,216.74
Net of Revenues VS Expenditures		84,011.13
Ending Fund Balance		248,227.87
Total Liabilities And Fund Balance		253,539.49

Airport Advisory Committee

AGENDA

January 21st, 2022, 10:00 a.m.

1727 Airport Rd. Hillsdale, MI 49242

I. Call to Order

- A. Opening remarks
- B. Pledge of allegiance
- C. Roll call

David and Travis in attendance

II. Old Business

- A. Minutes of past meeting
Discussed prior meeting, voting for officers, & Fly-In results
- B. Infrastructure Maintenance and Improvements
None ongoing aside from Ginger's ongoing planning with FAA & MDOT

III. Presentation of Manager's Report(s)

- A. Financial Reports for City Council
Received, reviewed, & approved by the committee members present.
- B. Operations Updates & Trends
Winter season maintenance & operations ongoing.
- C. Special Interest?
N/A

IV. New Business

Discussed desire to promote exposure to the airport and recreational and business use of the airport for local citizens. This included conversing about the possibility of a June 11th Flag Day Car Show to conclude with a dusk rollout to the Hillsdale American Legion on Baw Beese Lake for the Legion's Flag Retirement Ceremony with the Boy Scouts of America and local families including hot dog & s'mores roast.

V. Public Comments

N/A

VI. Closing

Meeting was adjourned at 10:45

MEMORANDUM

From: Hillsdale City Council Operations and Governance Committee

To: Hillsdale City Mayor and Council

Re: Proposed Sanctuary City for the Unborn ordinance

January 26, 2022

As per the August 2, 2021 request from Council, the Operations and Government Committee has studied the proposed ordinance which would declare the City of Hillsdale a sanctuary city for the unborn and outlaw abortion in the City.

The Committee held two meetings. On August 26, 2021, we heard statements from advocates and opponents of the proposed ordinance. At that time, we approved twelve questions for City Attorney Thomas L. Thompson regarding the proposal.

Having received Mr. Thompson's memorandum in response, the Committee held a second meeting on January 26, 2022. The memorandum is attached.

In light of the City Attorney's comments, the Committee unanimously recommends that Council take no action on the proposal.

OPERATIONS AND GOVERNANCE COMMITTEE AGENDA

January 26, 2022

City Hall, Council Chambers

6 p.m.

1. Call to order
2. Flag pledge
3. Roll call
4. Approval of agenda
5. Minutes of previous meetings
6. Public comments
7. Discussion of City Attorney's answers to queries, re: Sanctuary City for the Unborn ordinance proposal
8. Recommendation to City Council on the proposed ordinance

9. Final public comments
10. Committee members' final remarks
11. Adjournment

MEMORANDUM

TO: Hillsdale City Council Operations and Governance Committee
FROM: Thomas L. Thompson
DATE: December 5, 2021
RE: Questions Concerning “Ordinance Outlawing Abortion, Declaring Hillsdale a Sanctuary for the Unborn.”

BACKGROUND

A proposed ordinance was introduced at a meeting of the Hillsdale City Council that, if adopted, would generally prohibit abortions within the City of Hillsdale, regulate the possession and sale of “abortion inducing drugs,” prohibit anyone from engaging in activities defined as aiding and abetting an abortion, and also create a mechanism for the enforcement of the provisions of the ordinance against alleged violators by way of civil lawsuits filed by private individuals. The proposed ordinance was referred to the City Council’s Operations and Governance Committee for review and comment. Following a meeting, the Committee asked the office of the City Attorney to provide responses to a series of questions regarding the proposed ordinance.

This Memorandum provides responses to the questions posed by the Committee, in the order they were posed. The Committee’s questions cover a broad range of the legal issues surrounding the scope of the lawmaking authority of local governments in the State of Michigan and the relationship between the City of Hillsdale, the State of Michigan, and the federal government of the United States. The questions also implicate a number of fairly complicated constitutional issues. Thoroughly addressing all of the issues raised by the Committee’s questions would result in something akin to a mini-treatise on Michigan municipal law and various aspects of constitutional law.¹ In light of this, and in light of the limited time and resources available to the City Attorney’s office, along with sensitivity to the extraordinary costs that would be incurred by the City for the development of a full-blown analysis of the issues implicated by the Committee’s questions, this Memorandum attempts to provide basic, general responses to the questions posed. To the extent the Committee would like to have the City Attorney’s office provide a more in-depth analysis and discussion of any issue, we would be happy to do so upon request.

DISCUSSION

Question 1 – A (4) and A (7):

“Elective abortion...remains a felony criminal offense under Michigan law” but the *Roe v. Wade* decision “temporarily limit[s] the ability of State officials to impose penalties on certain individuals who violate the Michigan abortion statutes;” that is, the Michigan statute is not merely

¹ In fashioning responses to the Committee’s questions, I consulted and borrowed extensively from such a publication, that being *Michigan Municipal Law*, published by the Michigan Institute of Continuing Legal Education. For those who would like to gain a solid, broad understanding of the basics of the law of municipal government entities in the State of Michigan, I would recommend reading that publication.

a “dead letter” law—a law no longer enforced—but a law whose enforcement has been “limited” by the U.S. Supreme Court. Why, then, does the *Roe v. Wade* decision not also temporarily—i.e., unless and until the decision is overturned by the Court—limit the ability of municipal officials to impose said penalties, given the fact that Michigan municipalities are legally defined as creatures of the State?

And if Michigan law already prohibits elective abortion, why is a municipal law necessary?

Question 2 – A (9) states:

“The City Council of Hillsdale finds it necessary to supplement the existing state-law prohibitions on abortion with its own prohibitions on abortion, and to empower city officials and private citizens to enforce these prohibitions to the maximum extent permitted by state law and the Constitution.”

If so, why is such supplementation not a violation of the legal principle of implied preemption? That is, may a municipality legally add to (“supplement”) a State statute—again, given the subordinate status of municipal government to the State government?

[Taking questions 1 and 2 together, is the proposed ordinance either superfluous on the one hand or an instance of municipal overreach on the other?]

Response to Questions 1 and 2

Chapter 3 of the Michigan Penal Code, titled “Abortion,” contains two sections, which provide as follows:

750.14 Miscarriage; administering with intent to procure; felony, penalty.

Sec. 14. Administering drugs, etc., with intent to procure miscarriage—Any person who shall wilfully administer to any pregnant woman any medicine, drug, substance or thing whatever, or shall employ any instrument or other means whatever, with intent thereby to procure the miscarriage of any such woman, unless the same shall have been necessary to preserve the life of such woman, shall be guilty of a felony, and in case the death of such pregnant woman be thereby produced, the offense shall be deemed manslaughter.

In any prosecution under this section, it shall not be necessary for the prosecution to prove that no such necessity existed.

750.15 Abortion, drugs or medicine; advertising or sale to procure; misdemeanor.

Sec. 15. Selling drugs, etc., to produce abortion—Any person who shall in any manner, except as hereinafter provided, advertise, publish, sell or publicly expose for sale any pills, powder, drugs or combination of drugs, designed expressly for the use of females for the purpose of procuring an abortion, shall be guilty of a misdemeanor.

Any drug or medicine known to be designed and expressly prepared for producing an abortion, shall only be sold upon the written prescription of an established practicing physician of the city, village, or township in which the sale

is made; and the druggist or dealer selling the same shall, in a book provided for that purpose, register the name of the purchaser, the date of the sale, the kind and quantity of the medicine sold, and the name and residence of the physician prescribing the same.

Neither of these statutes were repealed following the decision of the U.S. Supreme Court in *Roe v Wade*, 410 US 113; 93 S Ct 705; 35 L Ed 2d 147 (1973). Shortly after the decision in *Roe*, the Michigan Supreme Court addressed its impact on the enforceability of the above-quoted abortion statutes. In *People v Bricker*, 398 Mich 524; 208 NW2d 172 (1973), the defendant, who was not a physician, had been convicted on a charge of conspiracy to commit an abortion under MCL 750.14. In reviewing a challenge to the conviction in the context of *Roe*, the *Bricker* Court began by explaining that:

Under the Supremacy Clause we are bound by the decisions of the United States Supreme Court in *Roe v. Wade*, 410 U.S. 113, 93 S.Ct. 705, 35 L.Ed.2d 147 (1973), and other cases. Under the principles enunciated therein, our criminal abortion statute (M.C.L.A. § 750.14; M.S.A. § 28.204) cannot stand as relating to abortions in the first trimester of a pregnancy as authorized by the pregnant woman's attending physician in exercise of his medical judgment. Because Tabalea Drader was well within the initial trimester deadline on October 2, 1967, [footnote omitted] no abortion performed upon her at that time by a licensed physician would have been criminal.

That is not the case before us. Defendant is not and was not a licensed physician. Thus, the pivotal question is whether our penal code provisions proscribe defendant's conduct, notwithstanding the constitutionally engrafted exemption dictated by *Roe v. Wade*, *Supra*.

We must recognize at the outset that the judicial opinions filed by the United States Supreme Court in *Roe* and *Doe* are binding upon us under the Supremacy Clause. Those opinions do not, however, decide any case other than the cases of *Roe* and *Doe*. This is decisionally important in this case because *Roe* and *Doe* do not purport to construe the Michigan abortion statutes. They proceed to decision upon a construction of the Texas (*Roe*) and Georgia (*Doe*) statutes.

We are duty bound under the Michigan Constitution to preserve the laws of this State and to that end to construe them if we can so that they conform to federal and state constitutional requirements. The United States Supreme Court would be the first to acknowledge that our construction of our statutes in a manner which does not offend the federal constitutional right recognized in *Roe* and *Doe* is determinative until changed by the Michigan Legislature or the initiative of the people of this State.

The *Bricker* Court went on to uphold the conviction, opining that:

Now that the United States Supreme Court has spoken concerning the constitutionality of state abortion laws, we seek to save what we can of the Michigan statutes.

The central purpose of this legislation is clear enough--to prohibit all abortions except those required to preserve the health of the mother. The Supreme Court now requires other exceptions. They can properly be read into the statutes to preserve their constitutionality.

The public policy of this state is a mandate upon us. Our duty to enforce that mandate is as clear as is our duty to comply with decisions of the United States Supreme Court construing the federal constitution.

The public policy of this state is to be found in the declarations and deeds of its people. These find concrete expression in the Constitution adopted by the people, the laws enacted by the Legislature, the acts of the Governor, the Attorney General, others exercising executive power, the decisions of our courts, and the vote of the people. Proponents of abortion reform took a case to the people last November and lost.

It is the public policy of the state to proscribe abortion. This public policy must now be subordinated to federal constitutional requirements.

In light of the declared public policy of this state and the changed circumstances resulting from the federal constitutional doctrine elucidated in *Roe* and *Doe*, we construe § 14 of the penal code to mean that the prohibition of this section shall not apply to 'miscarriages' authorized by a pregnant woman's attending physician in the exercise of his medical judgment; the effectuation of the decision to abort is also left to the physician's judgment; however, a physician may not cause a miscarriage after viability except where necessary, in his medical judgment to preserve the life or health of the mother.

Based on the opinion in *Bricker*, Michigan's statutes regarding abortion not only remain on the books, but also remain enforceable except to the extent their enforcement is modified by *Roe* and subsequent related opinions of the U.S. Supreme Court. To the extent the U.S. Supreme Court were to overturn *Roe*, then the statutes would again become fully enforceable.

The *Bricker* Court, of course, was analyzing the impact of the *Roe* decision in the context of penal statutes that had been in existence long before *Roe* came to the U.S. Supreme Court. That is a different situation than what the City of Hillsdale is presented with at the current moment. At present, abortion, under circumstances determined by the U.S. Supreme Court, is still considered a constitutional right.² This being the case, any ordinance adopted by the City to prohibit abortions within the City would presumably need to be drafted in such a fashion as to comply with the decision in *Roe* and its progeny, as opposed to adopting a prohibition on abortion akin to the

² There is currently a case pending before the United States Supreme Court that could potentially result in *Roe* being overturned or its application being significantly limited.

existing state statute, (which would be at least partially unconstitutional under current law), and only partially enforcing it.³

As to whether it is “necessary” to adopt an ordinance prohibiting abortions in the City, providing an opinion on that question is not within the purview of the City Attorney’s office, but must be determined by the elected members of the City Council. From a purely legal perspective, however, given the broad prohibition already contained in the state statutes regarding abortion, and given that the City is not empowered to adopt an ordinance that is in conflict with state law, any ordinance adopted by the City would be duplicative, and would provide the lesser penal sanction of a misdemeanor conviction for its violation of the prohibition on abortion, rather than being punished as a felony under state law, which would raise a question as to why the County Prosecutor’s office would ever charge anyone for a violation of the City’s ordinance as opposed to charging them under state law.

Additionally, question 2 raises implicates what is known as the doctrine of “preemption.” To be valid, an ordinance must be within the scope of the local governing body’s authority to enact the ordinance. Local governments in Michigan have no power of their own except as granted to them by the state constitution and state statutes. *See, e.g., City of Taylor v Detroit Edison Co*, 475 Mich 109, 115, 715 NW2d 28 (Mich 2006). The provisions of an ordinance must be consistent with state law, meaning that they may not conflict with or be preempted by a state or federal law. *Builders Ass’n v Detroit*, 295 Mich 272, 276, 294 NW 677 (1940). A direct conflict exists if an ordinance permits what a state statute prohibits or prohibits what a state statute permits. *Miller v Fabius Twp Bd*, 366 Mich 250, 114 NW2d 205 (1962).

Some of the provisions of the proposed ordinance appear to directly conflict with the existing Michigan statutes governing abortion. This is particularly true with respect to Section 22.66(D), which prohibits the possession or distribution of “abortion inducing drugs” within the City, and Section 22.66(H)(3), which states that, “[a]bortion inducing drugs” includes mifepristone, misoprostol, and any drug or medication that is used to terminate the life of an unborn child,” though it also states that, “[t]he term...does not include drugs or medications that are possessed or distributed for a purpose that does not include the termination of a pregnancy.”

MCL 750.15, however, only prohibits the advertising, publishing, sale, or exposition for sale of “any pills, powder, drugs, or combination of drugs, *designed expressly for the use of females for the purpose of procuring an abortion*,” [emphasis supplied] and still allows for the possession and sale of those drugs, “upon the written prescription of an established practicing physician of the city, village, or township in which the sale is made; and the druggist or dealer selling the same shall, in a book provided for that purpose, register the name of the purchaser, the date of the sale,

³ See Mich Const 1963 art 7, § 22, which states in relevant part that, “[e]ach...city and village shall have the power to adopt resolutions and ordinances relating to its municipal concerns, property and government, *subject to the constitution and law*.” [emphasis supplied]

the kind and quantity of the medicine sold, and the name and residence of the physician prescribing the same.” Given this, the proposed ordinance as currently worded would likely be held invalid as being in conflict with existing state law. This is because the proposed ordinance provision would completely prohibit the possession or distribution of drugs that are used in an abortion, unless they are possessed or distributed for a purpose that does not include the termination of a pregnancy, whereas the state statute allows the possession and sale of drugs designed *expressly* for use in performing an abortion, since abortions may still be performed under state law under certain circumstances. If the proposed ordinance were to be adopted, the sections regarding the prohibition on the possession and distribution of “abortion inducing drugs” should be revised so that they match the corresponding provisions of state law, thereby decreasing the chances that those sections would be deemed invalid if challenged.

Even where a local ordinance is not expressly preempted by a state statute, it may still be preempted in situations where the state statute completely occupies the field of regulation that is the subject of the local ordinance (which is an aspect of the concept of “implied preemption”). In such a case, the local ordinance cannot be upheld even if it is not in direct conflict with the statute.⁴ *Rental Prop Owners Ass’n v City of Grand Rapids*, 455 Mich 246, 257; 566 NW2d 514 (1997); *People v Llewellyn*, 401 Mich 314; 257 NW2d 902 (1977), *cert denied*, 435 US 1008 (1978); *Michigan Coalition for Responsible Gun Owners v City of Ferndale*, 256 Mich App 401, 408, 662 NW2d 864 (2003). In *Rental Prop Owners Ass’n*, *supra*, 455 Mich at 277, the Michigan Supreme Court, citing *People v Llewellyn*, *supra*, 401 Mich at 323-324, listed several guidelines to be considered in, “determining whether a statute has preempted municipal ordinances by completely occupying the field of regulation,” those guidelines being:

First, where the state law expressly provides that the state's authority to regulate in a specified area of the law is to be exclusive, there is no doubt that municipal regulation is pre-empted. *Noey v Saginaw*, 271 Mich 595; 261 NW 88 (1935).

Second, pre-emption of a field of regulation may be implied upon an examination of legislative history. *Walsh v River Rouge*, 385 Mich 623; 189 NW2d 318 (1971).

Third, the pervasiveness of the state regulatory scheme may support a finding of pre-emption. *Grand Haven v Grocer's Cooperative Dairy Co*, 330 Mich 694, 702; 48 NW2d 362 (1951); *In re Lane*, 58 Cal 2d 99; 22 Cal Rptr 857; 372 P2d 897 (1962); *Montgomery County Council v Montgomery Ass'n, Inc*, 274 Md 52; 325 A2d 112, 333 A2d 596 (1975). While the pervasiveness of the state regulatory scheme is not generally sufficient by itself to infer pre-emption, it is a factor which should be considered as evidence of preemption.

⁴ There is also the concept of “conflict preemption,” which is presented in situations where it is impossible to comply with the requirements of both state and federal law, (or state and local law), or where a state law on the subject frustrates the purpose of federal law.

Fourth, the nature of the regulated subject matter may demand exclusive state regulation to achieve the uniformity necessary to serve the state's purpose or interest.

There is nothing in the Michigan statutes regarding abortion expressly providing that the state's authority to regulate abortion is exclusive, and for the sake of time (and the associated expense to the City) I have not reviewed the legislative history of the statutes for evidence suggesting a legislative intent to preempt local regulation of the field. There is, however, some indication within the text of MCL 750.15 that suggests that the statute was intended to occupy the field of regulation, including at the local level, where it states that, "[a]ny drug or medicine known to be designed and expressly prepared for producing an abortion, shall only be sold upon the written prescription of an established practicing physician *of the city, village, or township* in which the sale is made" [emphasis supplied]. Further, the state statutes regarding abortion are of such comprehensive scope that they could be construed as providing evidence of the state's intention to completely occupy the field of the regulation of the performance of abortions. This seems even more likely when one considers the state's comprehensive scheme regulating the medical profession, the practice of medicine in Michigan, the licensure and regulation of pharmacists, and the regulation of the dispensing of various types of drugs under the Public Health Code, in light of the subject matter of the state's abortion statutes and their relationship to those fields of regulation.⁵

In addition, one could make a fairly strong argument that the very nature of the subject of abortion demands exclusive state regulation in order to provide uniformity of regulation within the state. The basis for such an argument can be seen by simply looking at the enforcement challenges presented by the provisions of the proposed City ordinance at issue, particularly those provisions that relate to prohibiting individuals and entities from outside the City in assisting a resident of the City in obtaining an abortion *outside of the City*, in a locale where obtaining the abortion might be legal. Allowing local municipalities to adopt their own ordinances under the current state of the law on abortion could result in a patchwork quilt of municipal regulation, or lack of regulation, of abortion throughout the state.

Question 3.

The introduction to the proposed ordinance, which is not part of the ordinance itself, declares that resolutions, as distinguished from ordinances, "are just statements which do not outlaw anything." This being so, it is noted that B (6) and B (7) are effectively resolutions, not ordinances.

Response to Question 3.

⁵ To the extent that the proposed ordinance also is premised on statements within the ordinance to the effect that the City considers the performance of an abortion as a murderous act and to constitute "the killing of unborn children," the ordinance on its face could be viewed as being directed at attempting to regulate the killing of human beings, a field of regulation that few would argue is not totally occupied by the State of Michigan through the applicable provisions of the Michigan Penal Code, including MCL 750.14, which treats as manslaughter the death of a woman from the act of performing an unlawful abortion.

As I read the proposed ordinance, the entirety of Section B is intended as a set of declarations to explain/support the reasons why the ordinance is being adopted and does not have any direct legislative import – primarily serving the purpose of providing something of a legislative history and statement of intent. Subsections (6) and (7), however, admittedly do not appear to be declarations of the bases upon which the Council would be adopting the ordinance.

Question 4.

Section 22.68 makes it illegal to provide transportation to or from an abortion provider. Is it legal to prohibit a person to transport another person from an area where an action is illegal to a jurisdiction where it is legal? Regarding Section C (B3), same question concerning providing money to pay for abortion. For example, if a resident of a state where sale of fireworks is prohibited, or where prostitution is illegal, knowingly transports and/or pays for a person who wishes to purchase such an item or service in a jurisdiction where they are legal, is this a prosecutable offense under the U. S. or Michigan constitutions, or Michigan statutes?

Response to Question 4.

Prohibiting one individual from transporting another individual from an area where an activity is illegal to an area where an activity is legal would potentially violate the rights of both individuals to the freedom of travel between the various states protected by the U.S. Constitution, if the transportation was, for example, from the City of Hillsdale to another state where abortion was legal. See *United States v Guest*, 383 US 745, 757-759; 86 S Ct 1170; 16 L Ed 2d 239 (1966).⁶ In *Musto v Redford Twp*, 137 Mich App 30, 33-34; 357 NW2d 791 (1984), the Michigan Court of Appeals found that there is an equivalent fundamental right to intrastate travel under the Michigan Constitution.⁷

As for a local ordinance that places restrictions on an individual for providing funds to another individual to pay for a medical procedure that is legal where it is performed, such restrictions could potentially be viewed as being preempted by the federal government’s right to regulate interstate commerce, even if the procedure was performed within the State of Michigan. Given the expansive interpretation of what constitutes interstate commerce, the fact that the procedure would likely utilize equipment and medicines that move in interstate commerce could

⁶ On the other hand, there are federal statutes, such as the Mann Act (18 USC 2421-2424) that prohibit an individual from transporting another individual from one state to another to engage in an illegal activity, such as prostitution.

⁷ Again, there are state statutes that have been found to prohibit one individual from transporting another individual within the State of Michigan for purposes of engaging in an illegal activity, such as prostitution. See *People v Coleman*, unpublished per curiam opinion of the Court of Appeals, issued January 5, 2016, (Docket No. 320844).

provide a potential basis for the application of the commerce clause to preempt enforcement of this portion of the ordinance.⁸

Question 5.

C (F) states:

“No provision of this section may be construed to prohibit any conduct protected by the First Amendment of the U.S. Constitution, as made applicable to state and local governments through the Supreme Court’s interpretation of the Fourteenth Amendment, or by Article 1, Section 6 of the Michigan Constitution.”

Why would it not be so construed, anyway? Differently stated, why does saying that a provision of a municipal law does not violate the U.S. or Michigan constitutions make it so?

⁸ Federal decisions regarding the scope of the commerce clause have not been particularly static over the years, and the scope of the clause has been reigned in slightly over the last few decades. A useful general description of the current standards was set forth in *United States v Morrison*, 529 US 598, 608-609; 120 S Ct 1740; 146 L Ed 2d 658 (2000), wherein the Court stated:

As we observed in [*United States v Lopez*, 514 US 549 (1995)], modern Commerce Clause jurisprudence has “identified three broad categories of activity that Congress may regulate under its commerce power.” 514 U.S. at 558 (citing [*Hodel v Virginia Surface Mining & Reclamation Ass’n*, 452 US 264, 276–277 (1981); *Perez v United States*, 402 US 146, 150 (1971)]). “First, Congress may regulate the use of the channels of interstate commerce.” 514 U.S. at 558 (citing [*Heart of Atlanta Motel, Inc v United States*, 379 US 241, 256 (1964); *United States v Darby*, 312 US 100, 114 (1941)]). “Second, Congress is empowered to regulate and protect the instrumentalities of interstate commerce, or persons or things in interstate commerce, even though the threat may come only from intrastate activities.” 514 U.S. at 558 (citing *Shreveport Rate Cases* [*Houston, E & WTR Co v United States*, 234 US 342 (1914)]; [*Southern R Co v United States*, 222 US 20 (1911)]; *Perez*, *supra*, at 150). “Finally, Congress’ commerce authority includes the power to regulate those activities having a substantial relation to interstate commerce, ... *i.e.*, those activities that substantially affect interstate commerce.” 514 U.S., at 558–559 (citing [*NLRB v Jones & Laughlin Steel Corp*, 301 US 1, 37 (1937)]).

A discussion of the law on each of these categories, especially the third category – those activities that have a “substantial affect” on interstate commerce – are worthy of their own separate memorandum. Since the purpose of this memorandum is to simply provide a general discussion in response to the Committee’s questions regarding items that *could* provide the basis for attempts to invalidate provisions in the proposed ordinance if it were adopted, I have not engaged in a more thorough explanation and examination of the commerce clause preemption issue.

Response to Question 5.

It does not. The determination as to whether the enforcement of the proposed ordinance, as applied to a particular situation, violates an individual's constitutional rights would be determined by a court of competent jurisdiction. Section 22.66(F) is essentially surplusage, as it doesn't even have particular use as a statement of legislative intent, since one would presume that a municipality's action in adopting an ordinance would be for it not to be construed as prohibiting constitutionally protected conduct.

Question 6.

Respecting C (I6): Is there any reason why "the Mayor shall hold delegating authority to issue a saving construction of this section that avoids the constitutional problems or other problems identified by the federal or state court, while enforcing the provisions of this section to the maximum possible extent" instead of the City Council, which would be the authority which enacted the ordinance?

Response to Question 6.

Sections 22.66(I)(5) and (6) attempt to delegate to the City's Mayor the authority to take an action that is legislative in nature. Pursuant to the City's Charter, which provides for a council-manager form of government, the Mayor's legislative authority is simply that of a single vote on the City Council, while the legislative authority of the City is vested in the Council as a whole.⁹ There is no provision in the City Charter or in the Michigan Home Rule City Act that would permit the City Council to delegate its legislative authority to the Mayor or to any other single member of the Council in the manner set forth in the referenced provisions of the proposed ordinance.

Question 7.

Section 22.67 (A), making it unlawful for any employer in the City of Hillsdale to provide health insurance for abortions: Does this apply to corporations with headquarters outside the City? If so, can a municipality ban a contractual provision between an outside corporation and its employees who work in the municipality?

Response to Question 7.

The most efficient way to address this question is to again consider to the doctrine of preemption. The regulation of health insurers and health insurance policies is so broad and extensive at both the State of Michigan level and the federal level that there is a reasonable likelihood that this entire field would be viewed as being fully and completely occupied by the state and federal government such that local regulation in this area would be preempted. This is

⁹ See also, Section 3 of the Home Rule City Act, MCL 117.3(a), which lists among the mandatory provisions that must be included in a city charter one providing for, "[t]he election of a mayor, who shall be the chief executive officer of the city, and of a body vested with legislative power..."

particularly likely when one considers the interstate commerce implications of the proposed ordinance provision and the fact that it would attempt to interfere with the right of a willing employer and employee to enter into a contractual agreement to provide health care coverage for a medical procedure that is currently viewed as a constitutionally protected right under appropriate circumstances.¹⁰ This would remain the case even if *Roe* were to be overturned, to the extent that there are states where abortions remain legal in a post-*Roe* world, and where the health insurance policy provided for coverage for abortion procedures performed in those states in accordance with their law.

Question 8.

Section 22.68 (H1) states that no state or municipal government entity “may impose or threaten to impose the penalty described in Subsection G” (which imposes a \$500 fine and a 90-day jail sentence) “unless and until... the Supreme Court overrules *Roe v. Wade*...and *Planned Parenthood v. Casey*...and permits anyone who violates an abortion prohibition.”

If so, why is this ordinance not effectively a resolution? That is, why is not similar to “Sanctuary City” laws enacted by municipalities with respect to illegal immigrants, which cannot prohibit federal agents from enforcing federal laws within their borders?

Response to Question 8.

As it stands now, it effectively is, at least with respect to its penal provisions. However, this misses the real object of the ordinance from a current enforcement perspective – that being found in the provisions authorizing members of the public to sue other individuals for a violation of the ordinance’s provisions, which is intended to be a creative way to allow the ordinance to be theoretically enforced without state action, which would insulate the enforcement from any defense based on the unconstitutionality of the restrictions in the ordinance. In this way, adoption of the proposed ordinance would not be the same as other types of meaningless “sanctuary” ordinances or resolutions.

Question 9.

Section 22.68 (I) states that the inability to impose criminal penalties admitted in H1 does not “in any way limit or affect the availability of the private-enforcement remedies established in Section 22.69.” The latter section defines private-enforcement remedies against violators as civil actions in state courts.

- (a) Can a criminal law have as its principal instrument of enforcement a civil penalty?

¹⁰ This would also potentially implicate the rights of parties to collective bargaining agreements under the National Labor Relations Act.

- (b) Given the fact that the said civil actions/lawsuits would be brought before *state* courts, can the *municipality* impose (in 22.69 [I]) restrictions on such actions by private individuals or groups?

Response to Question 9.

This issue is among those currently before the federal courts in the context of the new Texas state abortion statute (commonly referred to as “Senate Bill 8”), the question being whether a statute that would be unconstitutional if the state attempted to enforce it can avoid constitutional scrutiny by making it enforceable by private individuals through the civil litigation process. It may be several months, however, before there is any decision rendered on this issue.

The situation presented by the proposed City ordinance implicates an additional layer of issues beyond those raised by the Texas statute. This is because the Texas statute is a state law passed by that state’s legislature, while the City’s proposed ordinance would be a local law passed by a governmental subdivision of the State of Michigan. There is no question that the Texas legislature has the power to pass laws that are enforceable within the State of Texas. As noted previously, however, under Michigan law an ordinance is only valid if it is within the scope of the local governing body’s authority to enact the ordinance.

The lawmaking authority of the City of Hillsdale derives from its Charter, as provided for in Article 7, Section 22 of the Michigan Constitution, and the Michigan Home Rule City Act, MCL 117.1, et seq. Section 3 of the Home Rule City Act, MCL 117.3, provides for mandatory provisions in a city charter. MCL 117.3(k) delineates the types of penalties that a city may adopt for a violation of its ordinances, stating in relevant part:

(k) Adopting, continuing, amending, and repealing the city ordinances and for the publication of each ordinance before it becomes operative....A charter provision to the contrary notwithstanding, a city may adopt an ordinance punishable by imprisonment for not more than 93 days or a fine of not more than \$500.00, or both, if the violation substantially corresponds to a violation of state law that is a misdemeanor for which the maximum period of imprisonment is 93 days. Whether or not provided in its charter, a city may adopt a provision of a state statute for which the maximum period of imprisonment is 93 days or the Michigan vehicle code, 1949 PA 300, MCL 257.1 to 257.923. Except as otherwise provided under the Stille-DeRossett-Hale single state construction code act, 1972 PA 230, MCL 125.1501 to 125.1531, a city may adopt a law, code, or rule that has been promulgated and adopted by an authorized agency of this state pertaining to fire, fire hazards, fire prevention, or fire waste, and a fire prevention code, plumbing code, heating code, electrical code, building code, refrigeration machinery code, piping code, boiler code, boiler operation code, elevator machinery code, an international property maintenance code, or a code pertaining to flammable liquids and gases or hazardous chemicals, that has been promulgated or adopted by this state, by a department, board, or other agency of this state, or by an organization or association that is organized and conducted for the purpose of developing the code,

by reference to the law, code, or rule in an adopting ordinance and without publishing the law, code, or rule in full...Except as otherwise provided in this subdivision, a city shall not enforce a provision adopted by reference for which the maximum period of imprisonment is greater than 93 days. A city may adopt section 625(1)(c) of the Michigan vehicle code, 1949 PA 300, MCL 257.625, by reference in an adopting ordinance and shall provide that a violation of that ordinance is punishable by 1 or more of the following:

- (i) Community service for not more than 360 hours.
- (ii) Imprisonment for not more than 180 days.
- (iii) A fine of not less than \$200.00 or more than \$700.00.

Section 4i of the Act, MCL 117.4i, in turn, describes permissible provisions that may be included in a city charter, with MCL 117.4i(k) stating that a city may adopt a charter provision providing for:

(k) The punishment of persons who violate city ordinances other than ordinances described in section 4l.¹¹ The penalty for a violation of such a city ordinance must not exceed a fine of \$500.00 or imprisonment for 90 days, or both. However, unless otherwise provided by law, the ordinance may provide that a violation of the ordinance is punishable by imprisonment for not more than 93 days or a fine of not more than \$500.00, or both, if the violation substantially corresponds to a violation of state law that is a misdemeanor for which the maximum period of imprisonment is 93 days. In addition, a city may adopt section 625(1)(c) of the Michigan vehicle code, 1949 PA 300, MCL 257.625, by reference in an adopting ordinance and shall provide that a violation of that ordinance is punishable by 1 or more of the following:

- (i) Community service for not more than 360 hours.
- (ii) Imprisonment for not more than 180 days.
- (iii) A fine of not less than \$200.00 or more than \$700.00.

Section 7.5 of the City of Hillsdale's Charter states, "[t]he Council may provide in any ordinance for the punishment of those who violate its provisions. The punishment for the violation of any city ordinance shall not exceed a fine of five hundred dollars or imprisonment for ninety days, or both in the discretion of the Court."

There is nothing within the Home Rule City Act that permits a Michigan city to adopt an ordinance regarding a matter where there is a state statute on the same subject that provides for a felony criminal penalty, as is the case with the existing Michigan abortion statute. There is also nothing within the Home Rule City Act that permits a city to include in its charter any mechanism for enforcement of a city ordinance by way of authorizing private citizens to file a civil suit against someone alleged to have violated the ordinance. Consistently, there is nothing in the Hillsdale City Charter that authorizes the City Council to adopt an ordinance with such an enforcement

¹¹ Section 4l of the Act permits a city to classify certain types of ordinance violations as civil infractions.

mechanism. There is also no other Michigan statute that would authorize a home rule city or any other municipal entity to create a civil cause of action as a way to enforce a local ordinance, which is functionally what the proposed ordinance would do, if adopted. In light of all of this, the City's authority to adopt the proposed ordinance with the proposed civil enforcement provisions is dubious.

Question 10.

Similarly, in Section 22.70 (C): If “a court may not find an undue burden under Subsection (B) unless the defendant introduces” certain kinds of evidence, can a municipality impose such a restriction upon a state court?

Response to Question 10.

If it were determined that the City had authority to create a civil cause of action to enforce the ordinance in the first place, then the City could prescribe within the ordinance the types of evidence that would be sufficient to establish an affirmative defense authorized by the ordinance. This would not be the same as determining what types of evidence may or may not be admitted in the proceeding, which is governed by the provisions of the Michigan Rules of Evidence.

Question 11.

Can the City legally prohibit delivery of abortion-inducing chemicals by the U.S. Postal Service, given its status as a federal agency?

Response to Question 11.

The answer is likely not – for a host of reasons, including those referenced in the response to question 12, below.

Question 12.

An attendee at the Operations and Government Committee hearing asked two medically related questions:

- a. If a woman obtained a chemically induced abortion in another jurisdiction and later needed medical care for a hemorrhage or retained fetal tissue, would Hillsdale Hospital be allowed to perform the necessary procedure to complete the abortion the woman began elsewhere?
- b. If labor-inducing drug (e.g., Misopristol) is banned for use as an abortion inducer, could it still be used at the Hospital for labor induction?

Response to Question 12.

Regarding item a, under the terms of the proposed ordinance, the answer would appear to be yes, if the procedure was undertaken, “in response to a life-threatening physical condition aggravated by, caused by, or arising from a pregnancy that, as certified by a physician, places the woman in danger of death or a serious risk of substantial impairment of a major bodily function unless an abortion is performed.” However, if a prosecution under the ordinance was instituted in

relationship to the procedure, it would be the burden of the defendant(s) to prove this was the case by way of an affirmative defense.

In response to item b, as noted previously, MCL 750.15 would allow such use by the hospital and any provision in an ordinance adopted by the City to the contrary would presumably be considered invalid and unenforceable.¹² Furthermore, it is doubtful that any ordinance adopted by the City to attempt to regulate what types of drugs can or cannot be possessed, sold, prescribed, or otherwise used or administered in the City would be valid. This is because the Michigan Public Health Code, particularly Article 7, (MCL 333.7101, et seq), along with federal law on controlled substances, would likely be found to completely occupy the field of regulating medication and other controlled substances in the State of Michigan, such that a local municipality cannot adopt ordinances relating to such medication or substances unless state law specifically grants them the authority to do so.¹³ At present, there is no state statute that would allow a Michigan municipality to pass an ordinance regulating the possession and distribution of drugs of the type referenced in the proposed ordinance currently being considered by the City Council.

CONCLUSION

As you can see, the proposed ordinance could be subject to a successful attack on its validity on a number of bases if it were adopted in its current form. The responses to the questions provided in this Memorandum are limited to addressing those questions posed by the Committee. Inasmuch as our office has not been asked to provide a complete review and opinion on all of the provisions of the proposed ordinance, I have not done so. I will, however, offer the general observation that, if the City Council were to move forward with adoption of the proposed ordinance, there are a number of potentially problematic provisions in the current language of the proposed ordinance that were not implicated by the questions posed by the Committee, and which I did not provide an opinion on. If the Council decides to move forward with adoption of the proposed ordinance, these provisions should be addressed in order to make the ordinance more likely to withstand a legal challenge once adopted. I would be happy to share my thoughts and suggestions regarding those provisions for consideration by the Council, if I am asked to do so.

¹² The language of the proposed ordinance, in its definition of an “abortion inducting drug,” also indicates that the definition, “does not include drugs or medications that are possessed or distributed for a purpose that does not include the termination of a pregnancy.” Given this, despite its specific definition of Misoprostol as an “abortion inducing drug,” the ordinance could still be potentially read as permitting the possession or distribution of the drug for inducing labor, which would be a, “purpose that does not include the termination of a pregnancy.” This language, however, is ambiguous and should be stated more clearly if the City Council decides to move forward with adoption of the proposed ordinance.

¹³ Such as the statutes authorizing local governments to adopt ordinances relating to the cultivation, processing, sale, and use of medical and “recreational” marihuana.

Heather Tritchka
Ward One
January 25, 2022

In regard to the Abortion Ordinance for the City of Hillsdale:

Members of the O and G Board,

I appreciate your time and efforts to review this abortion ordinance. I understand from the attorney's response that the recommendation to refine the ordinance will be made and it will not be passed at this time. This is not discouraging in any way. It is merely the first step in crafting an ordinance that will stand up to attack from pro-abortion lawyers. Unfortunately, there are those who profit from the death of the innocent and they will fight to keep that profit as well as deceive those who are in crisis. But be assured, those of us who support life, as well as supporting women in crisis, are not going away and will not quit fighting until life is protected for all.

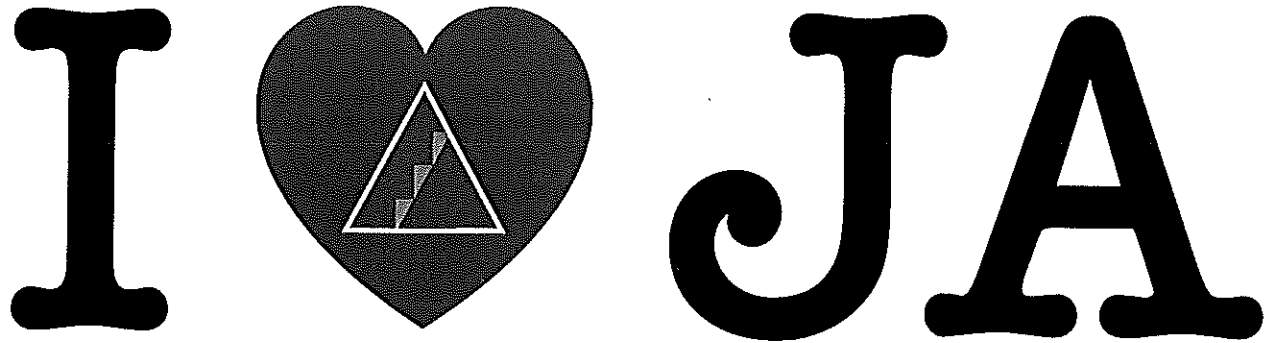
I am working even now on a new ordinance that is crafted for the State of Michigan. The law team that is working on this is the best in Michigan. It is a true blessing to find such capable people who are willing to donate their time in the defense of innocent life.

We will be back with new legislation as well as new leaders for the council who support life.

May it never be said of us that we were silent when the innocent needed us,

Heather Tritchka

HILLSDALE COUNTY



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Company listing in the event program
Lane Sign with Company Name listed and hung on a bowling lane at the event
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Company listing in the event program
Two (2) Lane Sign with Company Name listed and hung on a bowling lane at the event
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Company listing in the event program
Lane Sign with Company Name listed and hung on a bowling lane at the event

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Company Contact: _____ Phone: _____

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Credit Card Number: _____ VISA-MC-AMEX Exp. Date: _____

Name on Card: _____ Zip your CC was issued to: _____ CVV: _____

Please call me: _____ at (____) _____ - _____ for CC information.
(All information is confidential and not shared with a third party. A receipt will be sent in the mail to the contact and address above.)

Please make checks payable to: Junior Achievement and Mail to 724 W. Michigan Ave Jackson MI 49201 or Fax this commitment form ASAP to register! Fax: 517- 780-0385 Questions? – Call Junior Achievement at 517 782-7822 ext. 16
Your donations are tax deductible - JA is a 501(c)3 organization: Tax ID: 38-14022160

Company/Business Contact Signature Confirming Sponsorship

Date

Katy Price

From: David Mackie
Sent: Thursday, January 27, 2022 1:54 PM
To: Katy Price
Subject: FW: 2021 Tree City USA Application - Approved!

Agenda Communication.

David E. Mackie
City Manager
97 N. Broad St.
Hillsdale, MI 49242
Phone: (517)437-6444
dmackie@cityofhillsdale.org



From: Gary Stachowicz
Sent: Thursday, January 27, 2022 12:38 PM
To: David Mackie <dmackie@cityofhillsdale.org>; Jake Hammel <jhammel@cityofhillsdale.org>
Cc: Kelly LoPresto <klopresto@cityofhillsdale.org>
Subject: FW: 2021 Tree City USA Application - Approved!

Thought you folks might be interested in this update!

From: Sayers, Kevin (DNR) <SAYERSK@michigan.gov>
Sent: Thursday, January 27, 2022 10:36 AM
To: Sayers, Kevin (DNR) <SAYERSK@michigan.gov>
Subject: 2021 Tree City USA Application - Approved!

Good morning,

Congratulations! Your community's 2021 Tree City USA/Growth Award application(s) have been received, reviewed and approved by the Michigan DNR. The Arbor Day Foundation is now doing a final review, approval and preparing awards for delivery. This year, we will not be able to host an awards event but will ship these materials to the forestry contact listed on your application in mid-March. I will send another message when they have been shipped so you can be on the lookout for them.

Thank you again for taking the time to apply for Tree City certification on behalf of your community. This recognition is a visible indication of your community's commitment and achievement in the care of trees and is a positive reflection and commendation on the work you do every day. As such, it is an important goal and recognition for many communities but one that only a handful achieve. In fact, during 2020 only 128 communities were certified in Michigan and 3,676 nationally – truly a select group.

Note - For 2022, the Arbor Day Foundation has issued guidance for those planning to apply for certification at the end of this year. All standards must be completed and documented during 2022 to be considered as eligible. This includes both components of Standard 4 (Arbor Day Celebration and official Arbor Day Proclamation). Please plan accordingly.

Thanks again, keep up the great work and please contact me with any questions or if I can be of assistance in any way.
Kevin

Kevin Sayers

Michigan Urban Forestry Coordinator

Phone: 517-582-3209

Email: sayersk@michigan.gov

www.mi.gov/ucf



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Katy Price

From: Kim Thomas
Sent: Friday, January 28, 2022 8:12 AM
To: Katy Price
Cc: David Mackie; Olivia Jones
Subject: FW: 2022 Tentative Equalization Ratios & Estimated SEV Multipliers
Attachments: 2022RatioPub.pdf

Katy,

Please include Nick's email and the 2022RatioPub document attached in the next council packet under correspondence or departmental reports. Multipliers over 1 indicate an overall increase in value from the 2021 total assessed value for that class of property to 2022; under 1 indicates a reduction.

Kimberly Thomas
Assessor/Code Official

City of Hillsdale
97 North Broad Street
Hillsdale, Michigan 49242
(517)437-6440
Fax: (517)437-6448
assessor@cityofhillsdale.org

The City of
HILLSDALE
MICHIGAN



From: Nick Wheeler [mailto:nwheeler@co.hillsdale.mi.us]
Sent: Thursday, January 27, 2022 4:26 PM
To: Kathy Schmitt <k.schmitt@co.hillsdale.mi.us>; Brent Leininger <b.leininger@co.hillsdale.mi.us>; Mark Wiley <wileyma1@yahoo.com>; Douglas Ingles <d.ingles@co.hillsdale.mi.us>; Brad Benzing <b.benzing@co.hillsdale.mi.us>; Anita Myers <a.myers@co.hillsdale.mi.us>; Benjamin Wheeler <benwheeler@charter.net>; Brandon Murphy <Bmran8732@gmail.com>; Carrie Soto <Assessormi@outlook.com>; Christopher Renius <rassessing@gmail.com>; CSZ Services LLC <cszservices30@gmail.com>; Julie Beeker <j.beeker@co.hillsdale.mi.us>; 'Kim Jackson' <k.jackson@co.hillsdale.mi.us>; Kim Thomas <kthomas@cityofhillsdale.org>; Kimberly Thomas - Moscow Twp <moscow.assessor@yahoo.com>; Lisa Bernath <lbernath@co.hillsdale.mi.us>; Max Griffin <mgriffin@assessment-llc.com>; Max Griffin <assessor@somersettsouth.org>
Cc: 'Watza, Richard (Treasury)' <WatzaR@michigan.gov>
Subject: 2022 Tentative Equalization Ratios & Estimated SEV Multipliers

Hillsdale County Board of Commissioners & Hillsdale County Assessors:

Attached is the 2022 Tentative Equalization Ratios & Estimated SEV Multipliers required to be published per MCL 211.34a(1) on or before the third Monday in February. This has been submitted to the Hillsdale Daily News for publication and will appear in time to insure compliance with Michigan Law as well as posting it to the Equalization Reports & Other Data page of the [County's website](#). I ask that the Assessors please provide a copy of this publication to your Boards of Review at your organizational meeting in March.

If you have any questions concerning this publication please contact me.

Nicolas L. Wheeler, Director
Hillsdale County Equalization & Land Information
33 McCollum St. – Suite 223
Hillsdale, Michigan 49242
Phone: 517-439-9166
nwheeler@co.hillsdale.mi.us



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2022 HILLSDALE COUNTY TENTATIVE RECOMMENDED RATIOS AND ESTIMATED MULTIPLIERS

In compliance with Section 211.34a of the Michigan General Property Tax Act, following are the Tentative Recommended Equalization Ratios and Estimated Multipliers necessary to compute individual State Equalized Valuation of real property and of personal property for each Township and City in Hillsdale County. The Tentative Recommended Equalization Ratios and Multiplying figures shall not prejudice the Equalization procedures of the County Board of Commissioners or the State Tax Commission.

Township or City	Agricultural		Commercial		Industrial		Residential		Timber-Cutover		Developmental		Personal	
	Ratio	Factor	Ratio	Factor	Ratio	Factor	Ratio	Factor	Ratio	Factor	Ratio	Factor	Ratio	Factor
Adams Township	48.27	1.03584	47.68	1.04866	45.67	1.09481	47.16	1.06022	N.C.	N.C.	N.C.	N.C.	50.00	1.00000
Allen Township	48.17	1.03799	47.89	1.04406	49.28	1.01461	47.46	1.05352	N.C.	N.C.	N.C.	N.C.	50.00	1.00000
Amboy Township	49.93	1.00140	47.78	1.04646	N.C.	N.C.	46.00	1.08696	N.C.	N.C.	N.C.	N.C.	50.00	1.00000
Cambria Township	42.13	1.18680	44.46	1.12461	N.C.	N.C.	44.94	1.11259	N.C.	N.C.	N.C.	N.C.	50.00	1.00000
Camden Township	49.87	1.00261	48.13	1.03885	41.30	1.21065	46.38	1.07805	N.C.	N.C.	N.C.	N.C.	50.00	1.00000
Fayette Township	45.23	1.10546	47.30	1.05708	50.45	0.99108	44.41	1.12587	N.C.	N.C.	N.C.	N.C.	50.00	1.00000
Hillsdale Township	50.39	0.99226	51.15	0.97752	N.C.	N.C.	45.80	1.09170	N.C.	N.C.	N.C.	N.C.	50.00	1.00000
Jefferson Township	49.06	1.01916	47.82	1.04559	45.14	1.10767	44.56	1.12208	N.C.	N.C.	N.C.	N.C.	50.00	1.00000
Litchfield Township	44.71	1.11832	46.91	1.06587	50.46	0.99088	46.38	1.07805	N.C.	N.C.	N.C.	N.C.	50.00	1.00000
Moscow Township	50.37	0.99265	50.32	0.99364	50.43	0.99147	46.56	1.07388	N.C.	N.C.	N.C.	N.C.	50.00	1.00000
Pittsford Township	50.03	0.99940	48.77	1.02522	45.22	1.10571	46.00	1.08696	N.C.	N.C.	N.C.	N.C.	50.00	1.00000
Ransom Township	48.38	1.03348	47.42	1.05441	48.39	1.03327	46.56	1.07388	N.C.	N.C.	N.C.	N.C.	50.00	1.00000
Reading Township	42.60	1.17371	50.12	0.99761	48.91	1.02229	46.47	1.07596	N.C.	N.C.	N.C.	N.C.	50.00	1.00000
Scipio Township	44.62	1.12057	49.50	1.01010	51.34	0.97390	46.21	1.08202	N.C.	N.C.	N.C.	N.C.	50.00	1.00000
Somerset Township	43.80	1.14155	48.23	1.03670	43.59	1.14705	47.17	1.06000	N.C.	N.C.	N.C.	N.C.	50.00	1.00000
Wheatland Township	49.82	1.00361	49.47	1.01071	N.C.	N.C.	43.23	1.15660	N.C.	N.C.	N.C.	N.C.	50.00	1.00000
Woodbridge Township	46.52	1.07481	36.50	1.36986	40.08	1.24750	44.75	1.11732	N.C.	N.C.	N.C.	N.C.	50.00	1.00000
Wright Township	48.60	1.02881	37.59	1.33014	44.20	1.13122	46.11	1.08436	N.C.	N.C.	N.C.	N.C.	50.00	1.00000
City of Hillsdale	N.C.	N.C.	48.88	1.02291	45.94	1.08838	46.55	1.07411	N.C.	N.C.	N.C.	N.C.	50.00	1.00000
City of Jonesville	50.26	0.99483	44.31	1.12841	49.61	1.00786	46.90	1.06610	N.C.	N.C.	N.C.	N.C.	50.00	1.00000
City of Litchfield	N.C.	N.C.	48.96	1.02124	48.43	1.03242	48.30	1.03520	N.C.	N.C.	N.C.	N.C.	50.00	1.00000
City of Reading	47.09	1.06180	42.58	1.17426	49.90	1.00200	47.12	1.06112	N.C.	N.C.	N.C.	N.C.	50.00	1.00000

The City of HILLSDALE QUARTERLY NEWSLETTER

Family • Tradition • Opportunity

ISSUE 18 | SPRING 2022 (MARCH, APRIL, MAY)



CITY HALL CLOSED:

Friday, April 15, 2022

City Hall will be closed at noon to observe Good Friday.

Monday, May 30, 2022

City Hall will be closed during normal office hours to observe Memorial Day.

IMPORTANT DATES & DEADLINES

Monday, March 14, 2022: March Board of Review Appeal Meeting (Day 1)

The Board of Review will hear taxpayer appeals from 9:00 a.m. - 3:00 p.m. at City Hall.

Tuesday, March 15, 2022: March Board of Review Appeal Meeting (Day 2)

The Board of Review will resume hearing taxpayer appeals from 3:00 p.m. - 9:00 p.m.

Monday, April 4, 2022: Spring 2022 Brush Pickup

The Department of Public Services will conduct a city-wide brush pickup.

Monday, April 11, 2022: Spring 2022 Leaf Pickup

The Department of Public Services will begin the first of the bi-annual leaf pick ups.

SPECIAL ELECTION - MAY 2022

When: Tuesday, May 3, 2022
7:00 a.m - 8:00 p.m.

Where: Hillsdale Community Library
11 E Bacon St, Hillsdale, MI 49242

For more information, please contact the City Clerk at (517) 437-6441.

REMINDER FROM THE ASSESSOR:

2022 Assessment Change Notices will be sent out to property owners by mid to late February. Please review them!

If there is a dispute that you would like to discuss with the Assessor, prior to the Board of Review, please do so before March 1st.

Contact the City Assessor's office with any questions or concerns regarding your property at (517) 437-6440 or assessor@cityofhillsdale.org

NEW BUSINESSES IN THE CITY

BUCKLIN LAW, PLC

8 E Bacon Street | (517) 278-7345
Check them out on Facebook or at
www.bucklinlawplc.com



Birdie's & HOWELL

28 N Howell Street | (517) 964-2473
Check them out on Facebook!



28 Glendale Ave | (612) 212-7844
www.oconnorcontractingmi.com
Check them out on Facebook!



101 Spring St | (517) 607-1508
Check them out on Facebook!

CITY FIRE DEPARTMENT SEEKING TO EQUIP A RESCUE TRAILER

The Hillsdale City Fire Department is in the process of equipping a rescue trailer to ensure Fire Personnel and equipment can get to a scene where needed. Efficiency and preparedness became a greater priority due to the severe storms the area encountered last summer.

The Fire Department will accept donations of new and used equipment such as chain saws, ropes, chains, jacks, pry bars, and items for bracing and cribbing (e.g. 4x4 lumber).

For more information please contact the Hillsdale City Fire Department at (517) 437-6451.

NEW WAYFINDING SIGNAGE IN CITY



Picture credits: Corey Murray - Hillsdale Daily News

The project was initiated in 2019 by the City's Economic Development Corporation. City staff worked with the Michigan Department of Transportation (MDOT) to secure the necessary permits and obtain approval for the project.

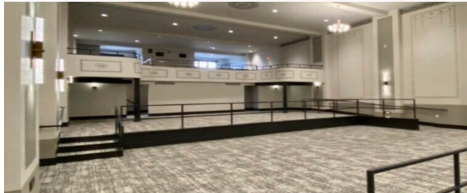
CONGRATULATIONS KATHY FLAUGHER

ON 33 YEARS OF SERVICE!

THANK YOU! WE WISH YOU THE VERY BEST!

REMINDER: FOR THE MOST UP-TO-DATE INFORMATION, PLEASE REFER TO THE CITY'S WEBSITE AND FACEBOOK PAGE.

IT'S A NEW DAWN!



After a two-year construction period, the historic Dawn Theater is now completely rehabilitated and ready to re-open.

The building was purchased by the Hillsdale Tax Increment Finance Authority (TIFA). In 2018, TIFA received a large historic preservation grant from the State. Foulke Construction won the bid to completely renovate the Dawn which now has all new mechanicals, fixtures, flooring, paint, and a replacement of the original historic stenciling.

There will be a Ribbon Cutting Ceremony open to the public in March.

The Dawn Theater will then be managed by the Keefe House Hotel, LLC in a public/private partnership to provide a venue for private parties, business meetings, entertainment, movies, and community events.

More information will be available in the near future on how to book the venue and who to contact.

2022 PARK & STRUCTURE RENTALS



Looking for a beautiful venue to hold your event in 2022? Mrs. Stock's Park or Owen Memorial Park are just the right spot!

Contact Hillsdale Recreation at (517) 437-6457 or recreation@cityofhillsdale.org to make a reservation today!

Pricing and additional information on the venues are available on the City's website.

2021 EDC GIFT CARD PROGRAM RECAP

The Hillsdale Economic Corporation (EDC) donated **\$8,880 to 39 local businesses** through the 2021 EDC Gift Card Program.

Thank you to the Hillsdale EDC for their support and thank you to those who purchased gift cards!

2021 NEW YEAR'S EVE EVENT RECAP



A big thank you to all who came out for the New Year's Eve Event. Fun was had by all!

Thank you to our sponsors that helped make this even possible: Elks Lodge 1575, Hillsdale County Community Foundation, Michigan Gas Utilities, Point Rental and Sales, and Child Abuse Prevention and Awareness of Hillsdale County (CAPA).

CITY TREE PLANTING PROGRAM



The City of Hillsdale is inviting persons and businesses to help replant Hillsdale "Tree City USA" one tree at a time.

The infestation of the non-native Emerald Ash Borer (EAB) beetle has resulted in the destruction of nearly all ash trees that had been planted along City streets and parks.

While the City will continue its replanting efforts, we understand that some people/businesses may want a tree planted before the City can plant one or may wish to donate a tree to enhance the beauty of our City.

Contact the City Forester, Gary Stachowicz, with questions or requests for more information at (517) 437-6493.

Donations can be made to the City of Hillsdale or through the Hillsdale Community Foundation. Your donation is tax deductible.

BPU/DPS CITY PROJECT UPDATES:

Water Service Potholing: As part of our ongoing investigations of water service leads, as required by the State of Michigan mandates, our contractor will be hydro excavating approximately 650 water service locations. Alleghany Utility Solutions will be completing this work in early March 2022.

2022 Road Construction Projects: City staff is developing construction drawings for utility work and paving of several city streets:

- **Lynwood Blvd** - from Reading Ave to S Howell St
- **S Howell St** - from Hallett St to south city limits
- **Morry St** - from Walnut St to S Howell St
- **Uran St** - Arch Ave to Industrial Dr

Work in these areas will only be completed following approval of Special Assessment Districts (SAD) by the City Council. Information regarding the SAD's and notification of public hearings will be mailed to impacted property owners in the upcoming months. If approved, this work would be completed during the 2022 construction season.

Lead Water Service Line Replacements (LSLR):

The City completed approximated 50 LSLR in 2021. Staff is developing a list for the proposed 2022 replacements and expect these to be associated with future street paving projects. Owners of properties identified for replacement in 2022 will receive information from the City in the near future. Please return the required agreements immediately after receipt to facilitate scheduling of work.

AIRPORT TAXIWAY NOW OPEN!



The Hillsdale Municipal Airport's new taxiway, completed in 2021, is expected to improve air traffic and safety by allowing planes to enter and exit the runway faster.

The cost of construction was approximately \$1.1 million at no cost to the City of Hillsdale or the State of Michigan. The project was funded completely through a grant from the Federal Aviation Administration.

**City of Hillsdale
Agenda Item Summary**

Meeting Date: **February 7, 2022**

Agenda Item #: **New Business**

SUBJECT: **Budget Amendments for the FY2022 Budget**

BACKGROUND PROVIDED BY STAFF

The Uniform Budget and Accounting Act of 1968, as amended, requires the City to make amendments to the budget when appropriations exceed the current budget. These amendments must be approved by the City Council. This is also a great opportunity for Council to review the types of items that may impact the budget.

In the General Fund, the City Council adopts a budget for each department so the amendments address any budget needs by department, rather than by fund total. For all non-General Funds, a budget amendment is only necessary if the City finds the total fund appropriation will exceed the budget adopted by Council.

RECOMMENDATION:

City staff recommends City Council approve the budget resolution.

CITY OF HILLSDALE, MICHIGAN
RESOLUTION NO. _____
AMENDED GENERAL APPROPRIATION ACT RESOLUTION
July 1, 2021 – June 30, 2022

A RESOLUTION TO AMEND THE FISCAL YEAR 2022 BUDGET

WHEREAS, City Council approved the General Appropriation Act Resolution when the FY22 budget was approved in May of 2021;

WHEREAS, pursuant to the Uniform Budgeting and Accounting Act of 1968, as amended, the legislative body shall adopt a balanced budget including all supplemental appropriation approvals; and

WHEREAS, pursuant to the Uniform Budgeting and Accounting Act of 1968, as amended, a balanced budget is defined as estimated total expenditures including an accrued deficit shall not exceed estimated total revenues including a surplus;

NOW, THEREFORE, BE IT RESOLVED that the revenues and expenditures for the fiscal year, commencing July 1, 2021, and ending June 30, 2022, are hereby amended on a departmental and fund total basis as follows:

	Revenues	Expenditures
General Fund (Fund 101)	14,825	60,425
Planning Department	14,825	19,825
Engineering Department		40,600
American Rescue Plan Act (Fund 287)	418,831	376,278
Bond Interest and Redemption (Fund 362)	-	457,253
Capital Improvements Fund (Fund 401)	483,383	-
Airport Improvement Fund (Fund 481)		6,041

PASSED IN OPEN COUNCIL MEETING THIS 7TH DAY OF FEBRUARY, 2022.

Adam L. Stockford, Mayor

Attest:

Katy Price, City Clerk

Attachment
2/7/22 Budget Amendment Resolution
Fiscal Year 2021-2022 Proposed Budget Amendments

General Fund (Fund 101)

Summary

	<u>Prior Budget</u>	<u>Proposed Budget Amendment</u>	<u>New Budget</u>
Revenues	4,754,229	14,825	4,769,054
Expenditures:	4,868,098	60,425	4,928,523
Excess Revenues/(Expenditures)	(113,869)	(45,600)	(159,469)
Beginning Fund Balance 6/30/2021	2,025,364		2,025,364
Ending Fund Balance 6/30/2022 (budget)	1,911,495	(45,600)	1,865,895

Detail

		<u>Increase</u>	<u>Decrease</u>
Revenue:	Increase Revenue for MSHDA grant		
101-000.000-569.372	Intergovernmental Grant from MSHDA	14,825	
Expenditure:	Increase Expenditures for demolition of 65 and 69 Westwood		
101-400.000-801.372	Contracted Services	\$ 5,000	
	Increase Expenditures for MSHDA grant		
101-400.000-801.372	Contracted Services	\$ 14,825	
	Increase Engineering Expenditures to establish budget for General Fund activities		
101-447.000-702.000	Wages	\$ 17,000	
101-447.000-704.000	Sick Time Pay	\$ 1,000	
101-447.000-705.000	Vacation Time Pay	\$ 5,500	
101-447.000-706.000	Personal Time Pay	\$ 1,500	
101-447.000-710.000	Holiday Pay	\$ 3,500	
101-447.000-715.000	Health and Life Insurance	\$ 7,500	
101-447.000-716.000	Retirement	\$ 2,000	
101-447.000-717.000	Workers' Compensation	\$ 200	
101-447.000-720.000	FICA	\$ 2,000	
101-447.000-721.000	Disability Insurance	\$ 400	

American Rescue Plan Act Fund #287

Summary

	<u>Prior Budget</u>	<u>Proposed Budget Amendment</u>	<u>New Budget</u>
Revenues	-	418,831	418,831
Expenditures:	-	376,278	376,278
Excess Revenues/(Expenditures)	-	42,553	42,553
Beginning Fund Balance 6/30/2021	-		-
Ending Fund Balance 6/30/2022 (budget)	-	42,553	42,553

Detail

		<u>Increase</u>	<u>Decrease</u>
Revenue:	Grant Revenue Received		
287-000.000-529.000	Federal Grants	\$ 418,831	
Expenditure:	Establish Grant Budget for Leaf Collector		
287-900.000-970.000	Capital Outlay	\$ 198,533	
	Mannik Smith Contract for Westwood Ave Engineering Services		
287-447.000-801.000	Contractual Services	\$ 141,345	
	Tetra Tech Contract for Manning Street approved by City Council on 12/6/21		
287-447.000-801.000	Contractual Services	\$ 36,400	

Bond Interest and Redemption Fund #362

Summary

	<u>Prior Budget</u>	<u>Proposed Budget Amendment</u>	<u>New Budget</u>
Revenues	19,000	-	19,000
Expenditures:	626,000	457,253	1,083,253
Excess Revenues/(Expenditures)	(607,000)	(457,253)	(1,064,253)
Beginning Fund Balance 6/30/2021	1,064,253		1,064,253
Ending Fund Balance 6/30/2022 (budget)	457,253	(457,253)	-

Detail

		<u>Increase</u>	<u>Decrease</u>
Expenditure:	Distribute remaining funds to Fund 401 for various projects		
362-965.000-999.401	Transfer to Capital Improvement Fund	457,253	

Attachment
2/7/22 Budget Amendment Resolution
Fiscal Year 2021-2022 Proposed Budget Amendments

Capital Improvements Fund #401

Summary

	Prior Budget	Proposed Budget Amendment	New Budget
Revenues	612,600	483,383	1,095,983
Expenditures:	525,482	-	525,482
Excess Revenues/(Expenditures)	87,118	483,383	570,501
Beginning Fund Balance 6/30/2021	549		549
Ending Fund Balance 6/30/2022 (budget)	87,667	483,383	571,050

Detail

Revenue:

401-000.000-699.362 Transfer in from Debt Service

Increase	Decrease
483,383	

Airport Improvement Fund #481

Summary

	Prior Budget	Proposed Budget Amendment	New Budget
Revenues	119,432	-	119,432
Expenditures:	99,116	6,041	105,157
Excess Revenues/(Expenditures)	20,316	(6,041)	14,275
Beginning Fund Balance 6/30/2021	429,675		429,675
Ending Fund Balance 6/30/2022 (budget)	449,991	(6,041)	443,950

Detail

Expenditure:

481-900.000-970.000 Capital Outlz Fuel Equipment from Avfuel

Increase	Decrease
	6,041

**City of Hillsdale
Agenda Item Summary**

Meeting Date: February 7, 2022

Agenda Item #: New Business

SUBJECT: Financial Reports for the Quarter Ending 12/31/21

BACKGROUND PROVIDED BY STAFF

The following financial reports are submitted to Council for the 2nd quarter ending December 31, 2021. The statements cover the period beginning July 1, 2021 and ending December 31, 2021. Highlights of the financial statements follow.

Note: References to funds being over or below budget are based upon one quarter of the fiscal year being completed; hence an assumption is made that 50% of the line item should be realized. This assumption does not apply in all cases, as revenues and expenditures may be seasonal. At this stage of the budget year, a 10% variance is considered a normal occurrence.

The Revenue and Expenditure Report is designed to show the status of the current year sources and uses of revenue, including a comparison to the annual budget. The difference between the revenues and expenditures is reflected as the net effect; a positive would reflect a net income/surplus for the year, and a negative would reflect an over budget for the year.

General Fund

- As of December 31, 2021, the City had collected approximately 65% of its anticipated General Fund revenue. This is due to the receipt of General Fund Operating summer tax revenue.
- As of December 31, 2021, overall General Fund expenditures are at 46.86%. Specific General Fund expenditure highlights are below:
 - Cemeteries is at 65.09% of budget due to higher allocated wages and equipment rental.
 - Airport is at 67.40% of budget due to the increased Contractual Services for a \$20K Avfuel purchase. Finance is researching to determine if this expenditure belongs in the Airport Improvement Fund.

- Planning is at 79.17% of budget due to Code Enforcement Contractual Services payment for the demolitions at 65 and 69 Westwood as well as the MSHDA grant disbursements. This is included in the 2nd Quarter Budget Amendment Resolution for Council consideration.
- Engineering Services has expenditures with no budget. A budget adjustment or expenditure transfer is required. This is included in the 2nd Quarter Budget Amendment Resolution for Council consideration.
- Parks is at 64.52% of budget due to the seasonality of Park expenditures. There is less activity in the winter months.

Non-General Funds

Municipal Street Fund (Fund 204): This fund is new for this year. Revenues are at 83.94% of budget due to the timing of tax receipts. Expenditures are at 58.70% of budget due to the timing of street projects.

Recreation (Fund 208): Revenues are at 24.51% of budget due to the timing of the transfer in from the General Fund, which is normally done at year-end when the total support needed can be determined. Expenditures are at 60.74%, due to the seasonality of recreation activities.

Tax Increment Financing Authority (Fund 247): Expenditures are at 63.73% of budget due to the timing of the Dawn Theater construction.

Library (Fund 271): Revenues are at 68.43% of budget due to the timing of tax receipts.

ARPA Grant Fund (Fund 287): This fund is new for this year. It is used to separately account for Federal grant funds received for the American Rescue Plan Act. A budget adjustment for both revenue and expenditures is required. This is included in the 2nd Quarter Budget Amendment Resolution for Council consideration.

Bond and Interest Redemption Fund (Fund 362)- This fund no longer has a tax levy. The remaining funds have been moved to the Capital Improvement Fund (Fund 401) to pay off various projects funded by this levy. This is included in the 2nd Quarter Budget Amendment Resolution for Council consideration.

Capital Improvement Fund (Fund 401)- This fund has received the remaining funding from the Bond and Interest Redemption Fund and will use the funds to repay the Advance from the Electric Fund as well as finish funding the remaining projects set up in this fund. This is included in the 2nd Quarter Budget Amendment Resolution for Council consideration.

Stock's Park (Fund 409)-Revenues are at 197.53% due to higher than anticipated donations. Expenditures are slightly higher than expected (61.26% of budget) due to seasonality of expenditures.

Airport Improvement Fund (Fund 481): Revenues are at 82.71% of budget primarily due to fuel sales.

Public Services Inventory Fund (Fund 633): Revenues are higher than budget (337.16%) due to work order volume increasing. Expenditures are also higher than expected (65.01%) of budget.

Fire Vehicle and Equipment Fund (Fund 663): Revenues are at 104.37% of budget due to the timing of tax receipts. Expenditures are at 180.75% of budget due payment of a grant match for Self-Contained Breathing Apparatus. A budget amendment will be required in the 3rd quarter.

RECOMMENDATION:

City staff recommends City Council accept the report.

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
 PERIOD ENDING 12/31/2021
 % Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		06/30/2021	2021-22	12/31/2020	12/31/2021	MONTH 12/31/21	BALANCE	
		NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	
Fund 101 - GENERAL FUND								
Dept 000.000								
Revenues								
101-000.000-402.000	CURRENT TAXES	1,620,852.82	1,631,585.00	1,515,920.54	1,571,414.25	5,139.68	60,170.75	96.31
101-000.000-402.050	CURRENT TAXES - STREET MAINT.	324,169.32	0.00	303,182.33	0.00	0.00	0.00	0.00
101-000.000-412.000	DELINQUENT TAXES	9,662.00	2,000.00	1,002.03	0.00	0.00	2,000.00	0.00
101-000.000-437.000	SPECIAL ACTS	37,852.29	34,600.00	37,541.95	37,179.83	0.00	(2,579.83)	107.46
101-000.000-445.000	DEL. TAXES-PENALTIES AND INT.	32,767.66	20,000.00	15,817.39	10,509.49	845.50	9,490.51	52.55
101-000.000-447.000	PROPERTY TAX ADMIN. FEE	69,185.00	70,674.00	52,874.77	55,117.71	2,483.06	15,556.29	77.99
101-000.000-448.000	TRAILER FEES	2,400.00	2,480.00	1,074.00	0.00	0.00	2,480.00	0.00
101-000.000-460.000	LICENSE FEES	6,722.65	6,700.00	6,708.90	6,814.50	1,875.50	(114.50)	101.71
101-000.000-461.000	C.A.T.V. FRANCHISE FEES	75,621.80	80,000.00	19,609.09	18,420.58	0.00	61,579.42	23.03
101-000.000-477.000	PERMITS	15,119.30	18,000.00	8,210.00	7,875.00	690.00	10,125.00	43.75
101-000.000-480.000	DOG LICENSES	5.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000.000-505.000	FEDERAL GRANT - PUBLIC SAFETY	2,860.88	0.00	2,860.88	0.00	0.00	0.00	0.00
101-000.000-528.000	FEDERAL GRANT - CARES ACT	248,051.36	0.00	178,665.00	0.00	0.00	0.00	0.00
101-000.000-569.000	STATE GRANT	951.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000.000-569.372	STATE GRANTS-MSHDA GRANT-CODE	0.00	0.00	0.00	14,825.00	14,825.00	(14,825.00)	100.00
101-000.000-573.000	LOCAL COMMUNITY STABILIZATION	209,335.23	150,000.00	96,190.35	91,835.81	0.00	58,164.19	61.22
101-000.000-574.000	STATE REVENUE SHARING	943,695.00	949,672.00	461,386.00	560,897.00	184,788.00	388,775.00	59.06
101-000.000-576.000	ACT 302 POLICE TRAINING FUNDS	1,338.12	0.00	671.64	833.04	0.00	(833.04)	100.00
101-000.000-627.000	INTERMENT FEES	20,479.94	18,000.00	11,450.14	11,549.60	1,048.40	6,450.40	64.16
101-000.000-627.001	INTERMENT FEES- ST ANTHONYS	4,050.00	3,000.00	1,350.00	2,075.00	450.00	925.00	69.17
101-000.000-628.000	ABATEMENT FEES	300.00	600.00	0.00	600.00	0.00	0.00	100.00
101-000.000-629.000	COPIES / DUPLICATING	566.30	300.00	166.30	150.00	0.00	150.00	50.00
101-000.000-658.000	ORDINANCE FINES	846.97	1,500.00	333.15	365.06	132.83	1,134.94	24.34
101-000.000-658.001	PARKING FINES	470.00	500.00	320.00	650.00	140.00	(150.00)	130.00
101-000.000-665.000	INTEREST	13,945.25	20,000.00	7,029.56	5,816.95	0.00	14,183.05	29.08
101-000.000-665.100	CHANGE IN INVESTMENTS	(840.67)	0.00	(128.58)	(2,958.34)	0.00	2,958.34	100.00
101-000.000-667.000	RENTS	22,632.00	22,632.00	1,300.00	0.00	0.00	22,632.00	0.00
101-000.000-667.200	LEASE AGREEMENT - AT&T	14,300.00	15,600.00	6,500.00	7,800.00	1,300.00	7,800.00	50.00
101-000.000-667.517	RENTS - TRANSFER FACILITY	48,000.00	48,000.00	24,000.00	4,328.48	6,780.00	43,671.52	9.02
101-000.000-668.517	ROYALTIES-TRANSFER FACILITY	20,968.69	19,000.00	9,383.27	5,306.51	1,529.88	13,693.49	27.93
101-000.000-672.000	SPECIAL ASSESSMENTS	11,477.82	6,034.00	1,530.90	5,505.38	156.62	528.62	91.24
101-000.000-673.000	SALE OF CITY PROPERTY	1,536.00	0.00	1,536.00	18,333.00	17,903.00	(18,333.00)	100.00
101-000.000-674.000	CONTRIBUTIONS IN LIEU OF TAX	1,141,169.91	1,095,706.00	514,804.09	526,607.77	81,279.57	569,098.23	48.06
101-000.000-690.000	OTHER REFUNDS	199,547.05	177,246.00	110,302.93	87,143.56	13,001.48	90,102.44	49.17
101-000.000-692.000	OTHER REVENUE	20,878.34	7,500.00	4,678.64	5,923.12	1,133.81	1,576.88	78.97
101-000.000-692.106	OTHER REVENUE - NEW YEAR'S EVE	1,500.00	18,000.00	1,500.00	10,400.00	400.00	7,600.00	57.78
101-000.000-692.301	OTHER REVENUES - POLICE DEPT	550.00	500.00	150.00	891.60	466.60	(391.60)	178.32
101-000.000-692.336	OTHER REVENUES-LOC FIRE GRANT	2,000.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00
101-000.000-699.174	TRANSFER IN - BPU	141,538.34	140,000.00	61,826.60	0.00	0.00	140,000.00	0.00
101-000.000-699.202	TRANSFERS IN - MAJOR STREETS	88,014.69	78,000.00	29,535.29	31,036.74	6,686.51	46,963.26	39.79
101-000.000-699.203	TRANSFERS IN - LOCAL STREETS	26,043.59	27,900.00	9,023.09	9,236.89	1,896.64	18,663.11	33.11
101-000.000-699.271	TRANSFER IN - LIBRARY	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
101-000.000-699.588	TRANSFER IN - DIAL-A-RIDE	68,781.00	65,000.00	0.00	0.00	0.00	65,000.00	0.00
101-000.000-699.699	TRANSFERS - DPS LEAVE AND BENE	20,605.64	0.00	0.00	0.00	0.00	0.00	0.00
101-000.000-699.711	TRANSFERS IN - CEMETERY CARE	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00
TOTAL REVENUES		5,491,950.29	4,754,229.00	3,498,306.25	3,106,483.53	344,952.08	1,647,745.47	65.34
Net - Dept 000.000		5,491,950.29	4,754,229.00	3,498,306.25	3,106,483.53	344,952.08	1,647,745.47	

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
 PERIOD ENDING 12/31/2021
 % Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 12/31/21 INCR (DECR)	AVAILABLE		% BGD USED
		06/30/2021 NORM (ABNORM)	2021-22 AMENDED BUDGET	12/31/2020 NORM (ABNORM)	12/31/2021 NORM (ABNORM)		BALANCE NORM (ABNORM)		
Fund 101 - GENERAL FUND									
Expenditures									
101-101.000-702.000	WAGES	19,072.32	18,500.00	9,461.96	8,981.16	1,681.86	9,518.84	48.55	
101-101.000-717.000	WORKERS' COMPENSATION	44.00	75.00	43.00	42.00	0.00	33.00	56.00	
101-101.000-720.000	EMPLOYER'S FICA	1,459.02	1,415.00	723.83	687.05	128.68	727.95	48.55	
101-101.000-726.000	SUPPLIES	9.50	200.00	9.50	0.00	0.00	200.00	0.00	
101-101.000-801.000	CONTRACTUAL SERVICES	0.00	100.00	0.00	0.00	0.00	100.00	0.00	
101-101.000-810.000	DUES AND SUBSCRIPTIONS	0.00	5,250.00	0.00	455.00	0.00	4,795.00	8.67	
101-101.000-861.000	TRAINING & SEMINARS	0.00	250.00	0.00	0.00	0.00	250.00	0.00	
101-101.000-955.200	MISC. - COMMUNICATIONS	900.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00	
TOTAL EXPENDITURES		21,484.84	26,790.00	10,238.29	10,165.21	1,810.54	16,624.79	37.94	
Net - Dept 101.000 - CITY COUNCIL		(21,484.84)	(26,790.00)	(10,238.29)	(10,165.21)	(1,810.54)	(16,624.79)		
Dept 172.000 - CITY MANAGER									
Expenditures									
101-172.000-702.000	WAGES	102,099.82	107,457.00	44,739.24	49,255.68	4,392.01	58,201.32	45.84	
101-172.000-704.000	SICK TIME PAY	0.00	3,666.00	0.00	0.00	0.00	3,666.00	0.00	
101-172.000-705.000	VACATION TIME PAY	10,483.20	6,877.00	6,988.80	2,271.36	0.00	4,605.64	33.03	
101-172.000-706.000	PERSONAL TIME PAY	2,184.00	1,389.00	1,310.40	454.27	0.00	934.73	32.70	
101-172.000-707.000	LONGEVITY PAY	240.00	240.00	240.00	0.00	0.00	240.00	0.00	
101-172.000-710.000	HOLIDAY AND OTHER PAY	16,175.60	8,502.00	11,086.80	1,856.55	504.01	6,645.45	21.84	
101-172.000-715.000	HEALTH AND LIFE INSURANCE	7,553.96	6,600.00	4,002.72	3,038.80	591.52	3,561.20	46.04	
101-172.000-716.000	RETIREMENT	30,956.87	32,750.00	10,358.86	16,452.35	2,320.70	16,297.65	50.24	
101-172.000-717.000	WORKERS' COMPENSATION	205.03	275.00	196.93	160.45	0.00	114.55	58.35	
101-172.000-720.000	EMPLOYER'S FICA	8,657.87	10,841.00	3,165.18	3,163.28	289.80	7,677.72	29.18	
101-172.000-721.000	DISABILITY INSURANCE	461.64	670.00	269.29	192.35	0.00	477.65	28.71	
101-172.000-726.000	SUPPLIES	590.64	1,000.00	338.43	32.47	0.00	967.53	3.25	
101-172.000-801.000	CONTRACTUAL SERVICES	110.00	500.00	110.00	0.00	0.00	500.00	0.00	
101-172.000-810.000	DUES AND SUBSCRIPTIONS	450.00	1,000.00	145.00	0.00	0.00	1,000.00	0.00	
101-172.000-860.000	TRANSPORTATION AND MILEAGE	0.00	500.00	0.00	0.00	0.00	500.00	0.00	
101-172.000-861.000	TRAINING & SEMINARS	620.00	2,500.00	600.00	0.00	0.00	2,500.00	0.00	
101-172.000-862.000	LODGING AND MEALS	0.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00	
TOTAL EXPENDITURES		180,788.63	186,267.00	83,551.65	76,877.56	8,098.04	109,389.44	41.27	
Net - Dept 172.000 - CITY MANAGER		(180,788.63)	(186,267.00)	(83,551.65)	(76,877.56)	(8,098.04)	(109,389.44)		
Dept 173.000 - HUMAN RESOURCES									
Expenditures									
101-173.000-702.000	WAGES	58,277.01	57,710.00	26,896.21	28,603.84	4,638.46	29,106.16	49.56	
101-173.000-704.000	SICK TIME PAY	999.52	1,977.00	757.21	515.38	0.00	1,461.62	26.07	
101-173.000-705.000	VACATION TIME PAY	1,817.32	1,236.00	1,090.39	2,576.91	0.00	(1,340.91)	208.49	
101-173.000-706.000	PERSONAL TIME PAY	726.92	727.00	0.00	0.00	0.00	727.00	0.00	
101-173.000-710.000	HOLIDAY AND OTHER PAY	2,998.24	2,595.00	1,521.74	2,125.99	553.78	469.01	81.93	
101-173.000-715.000	HEALTH AND LIFE INSURANCE	19,965.56	20,000.00	10,617.96	7,994.90	1,582.74	12,005.10	39.97	
101-173.000-716.000	RETIREMENT	4,909.23	4,420.00	2,205.06	2,344.94	360.76	2,075.06	53.05	
101-173.000-717.000	WORKERS' COMPENSATION	134.78	175.00	129.57	105.56	0.00	69.44	60.32	
101-173.000-720.000	EMPLOYER'S FICA	4,396.29	4,916.00	2,069.53	2,223.54	344.26	2,692.46	45.23	

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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 12/31/21 INCR (DECR)	AVAILABLE		% BGD USED
		06/30/2021 NORM (ABNORM)	2021-22 AMENDED BUDGET	12/31/2020 NORM (ABNORM)	12/31/2021 NORM (ABNORM)		BALANCE NORM (ABNORM)		
Fund 101 - GENERAL FUND									
Expenditures									
101-173.000-721.000	DISABILITY INSURANCE	346.20	365.00	201.95	144.25	0.00	220.75	39.52	
101-173.000-726.000	SUPPLIES	653.64	500.00	884.16	93.00	357.22	407.00	18.60	
101-173.000-801.000	CONTRACTUAL SERVICES	1,499.75	800.00	792.00	401.50	0.00	398.50	50.19	
101-173.000-860.000	TRANSPORTATION AND MILEAGE	0.00	500.00	0.00	0.00	0.00	500.00	0.00	
101-173.000-861.000	TRAINING & SEMINARS	0.00	500.00	0.00	590.00	0.00	(90.00)	118.00	
101-173.000-862.000	LODGING AND MEALS	0.00	0.00	0.00	743.90	0.00	(743.90)	100.00	
TOTAL EXPENDITURES		96,724.46	96,421.00	47,165.78	48,463.71	7,837.22	47,957.29	50.26	
Net - Dept 173.000 - HUMAN RESOURCES		(96,724.46)	(96,421.00)	(47,165.78)	(48,463.71)	(7,837.22)	(47,957.29)		
Dept 174.000 - ECONOMIC DEVELOPMENT									
Expenditures									
101-174.000-702.000	WAGES	42,223.08	39,022.00	19,739.74	21,187.44	3,231.20	17,834.56	54.30	
101-174.000-704.000	SICK TIME PAY	174.69	1,425.00	0.00	0.00	0.00	1,425.00	0.00	
101-174.000-705.000	VACATION TIME PAY	1,550.35	3,475.00	938.95	1,661.76	0.00	1,813.24	47.82	
101-174.000-706.000	PERSONAL TIME PAY	524.06	535.00	0.00	0.00	0.00	535.00	0.00	
101-174.000-707.000	LONGEVITY PAY	480.00	480.00	480.00	480.00	0.00	0.00	100.00	
101-174.000-710.000	HOLIDAY AND OTHER PAY	3,459.09	1,871.00	1,710.37	1,903.58	583.33	(32.58)	101.74	
101-174.000-715.000	HEALTH AND LIFE INSURANCE	136.14	120.00	58.54	81.20	0.00	38.80	67.67	
101-174.000-716.000	RETIREMENT	4,317.43	7,440.00	1,942.05	3,764.25	630.79	3,675.75	50.59	
101-174.000-717.000	WORKERS' COMPENSATION	85.31	125.00	82.40	67.14	0.00	57.86	53.71	
101-174.000-720.000	EMPLOYER'S FICA	3,597.58	3,544.00	1,690.50	1,803.51	271.25	1,740.49	50.89	
101-174.000-721.000	DISABILITY INSURANCE	128.00	100.00	48.00	80.00	0.00	20.00	80.00	
101-174.000-726.000	SUPPLIES	509.98	1,000.00	330.00	0.00	0.00	1,000.00	0.00	
101-174.000-801.000	CONTRACTUAL SERVICES	230.00	0.00	210.00	0.00	0.00	0.00	0.00	
101-174.000-810.000	DUES AND SUBSCRIPTIONS	490.00	350.00	305.00	340.00	35.00	10.00	97.14	
101-174.000-860.000	TRANSPORTATION AND MILEAGE	56.55	300.00	20.71	35.69	35.69	264.31	11.90	
101-174.000-861.000	TRAINING & SEMINARS	214.00	1,500.00	0.00	15.00	0.00	1,485.00	1.00	
101-174.000-862.000	LODGING AND MEALS	0.00	700.00	0.00	0.00	0.00	700.00	0.00	
101-174.000-905.000	PUBLISHING / NOTICES	0.00	100.00	0.00	50.00	0.00	50.00	50.00	
TOTAL EXPENDITURES		58,176.26	62,087.00	27,556.26	31,469.57	4,787.26	30,617.43	50.69	
Net - Dept 174.000 - ECONOMIC DEVELOPMENT		(58,176.26)	(62,087.00)	(27,556.26)	(31,469.57)	(4,787.26)	(30,617.43)		
Dept 175.000 - ADMINISTRATIVE SERVICES									
Expenditures									
101-175.000-702.000	WAGES	54,749.44	73,366.00	10,799.93	20,270.38	1,853.13	53,095.62	27.63	
101-175.000-703.000	WAGES	345.27	400.00	0.00	0.00	0.00	400.00	0.00	
101-175.000-704.000	SICK TIME PAY	0.00	673.00	0.00	0.00	0.00	673.00	0.00	
101-175.000-705.000	VACATION TIME PAY	2,188.68	6,206.00	0.00	0.00	0.00	6,206.00	0.00	
101-175.000-706.000	PERSONAL TIME PAY	0.00	253.00	0.00	0.00	0.00	253.00	0.00	
101-175.000-710.000	HOLIDAY AND OTHER PAY	309.88	4,139.00	139.44	103.88	4.92	4,035.12	2.51	
101-175.000-715.000	HEALTH AND LIFE INSURANCE	32.48	1,674.00	0.00	0.00	0.00	1,674.00	0.00	
101-175.000-716.000	RETIREMENT	1,826.59	14,915.00	863.83	544.95	75.24	14,370.05	3.65	
101-175.000-717.000	WORKERS' COMPENSATION	0.00	250.00	0.00	2,129.10	0.00	(1,879.10)	851.64	

PERIOD ENDING 12/31/2021

% Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 12/31/21	AVAILABLE BALANCE		% BDGT USED	
		06/30/2021	2021-22	12/31/2020	12/31/2021		NORM (ABNORM)	NORM (ABNORM)		
Fund 101 - GENERAL FUND										
Expenditures										
101-175.000-720.000	EMPLOYER'S FICA	2,463.71	6,735.00	747.70	1,424.13	134.68	5,310.87	21.15		
101-175.000-721.000	DISABILITY INSURANCE	76.94	472.00	0.00	0.00	0.00	472.00	0.00		
101-175.000-726.000	SUPPLIES	732.25	500.00	212.49	1,343.63	219.98	(843.63)	268.73		
101-175.000-726.007	SUPPLIES - COVID 19	1,092.18	0.00	1,092.18	127.15	127.15	(127.15)	100.00		
101-175.000-801.000	CONTRACTUAL SERVICES	19,764.92	31,000.00	12,810.45	8,464.77	3,691.50	22,535.23	27.31		
101-175.000-806.000	LEGAL SERVICES	24,676.07	17,000.00	5,831.25	31,759.50	5,681.00	(14,759.50)	186.82		
101-175.000-806.002	LEGAL SERVICES - TAX CASES	6,249.87	0.00	16,850.37	0.00	0.00	0.00	0.00		
101-175.000-808.000	AUDITING SERVICES	16,700.00	25,000.00	16,700.00	28,160.00	28,160.00	(3,160.00)	112.64		
101-175.000-810.000	DUES AND SUBSCRIPTIONS	662.64	1,200.00	662.64	180.00	180.00	1,020.00	15.00		
101-175.000-850.000	INSURANCE	64,196.26	72,500.00	31,068.26	33,201.20	720.70	39,298.80	45.79		
101-175.000-862.000	LODGING AND MEALS	0.00	500.00	0.00	0.00	0.00	500.00	0.00		
101-175.000-955.025	MISC, - HOLIDAY RECEPTION	0.00	500.00	0.00	399.49	399.49	100.51	79.90		
101-175.000-955.101	MISC. - DOMESTIC HARMONY	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	0.00		
101-175.000-955.106	MISC. - NEW YEAR'S EVE EVENT	0.00	18,000.00	0.00	11,323.22	6,573.22	6,676.78	62.91		
101-175.000-960.000	BANK FEES	0.00	0.00	0.00	131.81	0.00	(131.81)	100.00		
TOTAL EXPENDITURES		202,067.18	281,283.00	97,778.54	139,563.21	47,821.01	141,719.79	49.62		
Net - Dept 175.000 - ADMINISTRATIVE SERVICES		(202,067.18)	(281,283.00)	(97,778.54)	(139,563.21)	(47,821.01)	(141,719.79)			
Dept 191.000 - ELECTIONS										
Expenditures										
101-191.000-702.000	WAGES	9,422.53	6,400.00	7,731.83	0.00	0.00	6,400.00	0.00		
101-191.000-710.000	HOLIDAY AND OTHER PAY	5.96	0.00	5.96	0.00	0.00	0.00	0.00		
101-191.000-716.000	RETIREMENT	37.93	0.00	37.93	0.00	0.00	0.00	0.00		
101-191.000-720.000	EMPLOYER'S FICA	88.63	0.00	123.77	0.00	0.00	0.00	0.00		
101-191.000-726.000	SUPPLIES	5,695.64	3,000.00	1,817.27	493.86	223.98	2,506.14	16.46		
101-191.000-801.000	CONTRACTUAL SERVICES	5,495.51	3,000.00	5,495.51	216.00	0.00	2,784.00	7.20		
101-191.000-862.000	LODGING AND MEALS	301.51	650.00	301.51	0.00	0.00	650.00	0.00		
101-191.000-905.000	PUBLISHING / NOTICES	0.00	100.00	0.00	0.00	0.00	100.00	0.00		
TOTAL EXPENDITURES		21,047.71	13,150.00	15,513.78	709.86	223.98	12,440.14	5.40		
Net - Dept 191.000 - ELECTIONS		(21,047.71)	(13,150.00)	(15,513.78)	(709.86)	(223.98)	(12,440.14)			
Dept 209.000 - ASSESSING DEPARTMENT										
Expenditures										
101-209.000-702.000	WAGES	101,590.70	103,511.00	47,912.74	52,169.74	7,890.24	51,341.26	50.40		
101-209.000-703.000	OVERTIME PAY	312.51	122.00	312.51	0.00	0.00	122.00	0.00		
101-209.000-704.000	SICK TIME PAY	2,960.12	4,338.00	654.17	566.10	204.00	3,771.90	13.05		
101-209.000-705.000	VACATION TIME PAY	4,867.69	5,357.00	2,162.11	3,474.16	0.00	1,882.84	64.85		
101-209.000-706.000	PERSONAL TIME PAY	1,781.50	1,349.00	378.80	0.00	0.00	1,349.00	0.00		
101-209.000-707.000	LONGEVITY PAY	480.00	480.00	480.00	480.00	0.00	0.00	100.00		
101-209.000-710.000	HOLIDAY AND OTHER PAY	6,612.77	4,722.00	3,480.67	2,997.98	1,021.09	1,724.02	63.49		
101-209.000-715.000	HEALTH AND LIFE INSURANCE	7,121.76	22,641.00	3,713.44	2,778.70	523.26	19,862.30	12.27		
101-209.000-716.000	RETIREMENT	10,534.35	10,250.00	4,464.10	7,495.13	1,237.91	2,754.87	73.12		
101-209.000-717.000	WORKERS' COMPENSATION	237.01	350.00	222.71	208.73	0.00	141.27	59.64		

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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 12/31/21 INCR (DECR)	AVAILABLE		% BDGT USED
		06/30/2021 NORM (ABNORM)	2021-22 AMENDED BUDGET	12/31/2020 NORM (ABNORM)	12/31/2021 NORM (ABNORM)		BALANCE NORM (ABNORM)		
Fund 101 - GENERAL FUND									
Expenditures									
101-209.000-720.000	EMPLOYER'S FICA	8,811.32	9,171.00	4,084.31	4,468.79	682.35	4,702.21	48.73	
101-209.000-721.000	DISABILITY INSURANCE	378.08	688.00	330.82	236.30	0.00	451.70	34.35	
101-209.000-726.000	SUPPLIES	921.74	1,000.00	458.47	246.80	0.00	753.20	24.68	
101-209.000-734.000	POSTAGE	1,150.24	1,500.00	1,167.00	595.52	0.00	904.48	39.70	
101-209.000-801.000	CONTRACTUAL SERVICES	8,340.84	12,250.00	4,104.77	1,181.85	92.18	11,068.15	9.65	
101-209.000-806.002	LEGAL SERVICES - TAX CASES	864.00	30,000.00	0.00	0.00	0.00	30,000.00	0.00	
101-209.000-810.000	DUES AND SUBSCRIPTIONS	475.00	1,060.00	275.00	630.00	455.00	430.00	59.43	
101-209.000-860.000	TRANSPORTATION AND MILEAGE	12.00	500.00	0.00	14.00	0.00	486.00	2.80	
101-209.000-861.000	TRAINING & SEMINARS	669.00	1,500.00	212.00	325.50	89.00	1,174.50	21.70	
101-209.000-862.000	LODGING AND MEALS	418.46	1,250.00	12.49	0.00	0.00	1,250.00	0.00	
101-209.000-905.000	PUBLISHING / NOTICES	460.00	500.00	460.00	0.00	0.00	500.00	0.00	
101-209.000-930.000	REPAIRS & MAINTENANCE	61.15	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL EXPENDITURES		159,060.24	212,539.00	74,886.11	77,869.30	12,195.03	134,669.70	36.64	
Net - Dept 209.000 - ASSESSING DEPARTMENT		(159,060.24)	(212,539.00)	(74,886.11)	(77,869.30)	(12,195.03)	(134,669.70)		
Dept 215.000 - CITY CLERK DEPARTMENT									
Expenditures									
101-215.000-702.000	WAGES	39,916.35	42,097.00	20,580.47	18,714.30	3,083.74	23,382.70	44.46	
101-215.000-704.000	SICK TIME PAY	1,977.71	1,507.00	369.32	682.66	306.02	824.34	45.30	
101-215.000-705.000	VACATION TIME PAY	3,139.22	2,825.00	923.30	564.96	0.00	2,260.04	20.00	
101-215.000-706.000	PERSONAL TIME PAY	1,107.96	565.00	0.00	0.00	0.00	565.00	0.00	
101-215.000-707.000	LONGEVITY PAY	600.00	600.00	600.00	600.00	0.00	0.00	100.00	
101-215.000-710.000	HOLIDAY AND OTHER PAY	2,407.33	1,978.00	1,219.07	983.68	415.04	994.32	49.73	
101-215.000-715.000	HEALTH AND LIFE INSURANCE	20,056.18	21,452.00	10,708.58	7,994.90	1,582.74	13,457.10	37.27	
101-215.000-716.000	RETIREMENT	6,213.42	7,400.00	3,443.10	3,144.55	629.16	4,255.45	42.49	
101-215.000-717.000	WORKERS' COMPENSATION	90.63	140.00	86.61	70.57	0.00	69.43	50.41	
101-215.000-720.000	EMPLOYER'S FICA	3,266.22	3,746.00	1,575.41	1,433.83	261.07	2,312.17	38.28	
101-215.000-721.000	DISABILITY INSURANCE	198.36	280.00	115.71	82.65	0.00	197.35	29.52	
101-215.000-726.000	SUPPLIES	2,424.95	3,000.00	1,325.37	814.81	327.77	2,185.19	27.16	
101-215.000-734.000	POSTAGE	2,797.00	3,000.00	1,701.35	473.30	0.00	2,526.70	15.78	
101-215.000-801.000	CONTRACTUAL SERVICES	9,784.63	8,450.00	3,565.12	2,928.95	241.23	5,521.05	34.66	
101-215.000-810.000	DUES AND SUBSCRIPTIONS	0.00	500.00	0.00	0.00	0.00	500.00	0.00	
101-215.000-860.000	TRANSPORTATION AND MILEAGE	0.00	250.00	0.00	0.00	0.00	250.00	0.00	
101-215.000-861.000	TRAINING & SEMINARS	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00	
101-215.000-862.000	LODGING AND MEALS	442.25	800.00	442.25	0.00	0.00	800.00	0.00	
101-215.000-905.000	PUBLISHING / NOTICES	1,220.43	2,500.00	275.45	308.19	0.00	2,191.81	12.33	
TOTAL EXPENDITURES		95,642.64	102,090.00	46,931.11	38,797.35	6,846.77	63,292.65	38.00	
Net - Dept 215.000 - CITY CLERK DEPARTMENT		(95,642.64)	(102,090.00)	(46,931.11)	(38,797.35)	(6,846.77)	(63,292.65)		
Dept 219.000 - FINANCE DEPARTMENT									
Expenditures									
101-219.000-702.000	WAGES	154,828.10	123,020.00	67,918.83	33,553.91	623.04	89,466.09	27.28	
101-219.000-703.000	OVERTIME PAY	0.00	0.00	0.00	77.88	0.00	(77.88)	100.00	

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
 PERIOD ENDING 12/31/2021
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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 12/31/21 INCR (DECR)	AVAILABLE		% BDGT USED
		06/30/2021 NORM (ABNORM)	2021-22 AMENDED BUDGET	12/31/2020 NORM (ABNORM)	12/31/2021 NORM (ABNORM)		BALANCE NORM (ABNORM)		
Fund 101 - GENERAL FUND									
Expenditures									
101-219.000-704.000	SICK TIME PAY	10,784.99	4,329.00	0.00	2,575.31	155.76	1,753.69	59.49	
101-219.000-705.000	VACATION TIME PAY	19,183.85	6,040.00	3,434.58	6,784.82	2,959.44	(744.82)	112.33	
101-219.000-706.000	PERSONAL TIME PAY	1,870.80	1,623.00	0.00	1,000.38	0.00	622.62	61.64	
101-219.000-707.000	LONGEVITY PAY	1,100.00	0.00	1,100.00	0.00	0.00	0.00	0.00	
101-219.000-710.000	HOLIDAY AND OTHER PAY	5,661.34	5,682.00	1,950.00	1,698.26	453.76	3,983.74	29.89	
101-219.000-715.000	HEALTH AND LIFE INSURANCE	43,392.78	42,500.00	22,234.63	9,568.56	1,582.74	32,931.44	22.51	
101-219.000-716.000	RETIREMENT	13,373.31	9,850.00	4,414.94	3,175.53	290.76	6,674.47	32.24	
101-219.000-717.000	WORKERS' COMPENSATION	249.36	350.00	242.32	197.43	0.00	152.57	56.41	
101-219.000-718.000	UNEMPLOYMENT INSURANCE	782.27	1,000.00	0.00	0.00	0.00	1,000.00	0.00	
101-219.000-720.000	EMPLOYER'S FICA	13,682.54	10,763.00	5,120.85	3,156.77	275.47	7,606.23	29.33	
101-219.000-721.000	DISABILITY INSURANCE	791.49	830.00	351.98	185.14	0.00	644.86	22.31	
101-219.000-726.000	SUPPLIES	415.31	600.00	0.00	45.83	0.00	554.17	7.64	
101-219.000-801.000	CONTRACTUAL SERVICES	3,353.01	1,500.00	735.24	26,628.45	4,615.63	(25,128.45)	1,775.23	
101-219.000-810.000	DUES AND SUBSCRIPTIONS	432.10	500.00	240.00	120.00	0.00	380.00	24.00	
101-219.000-860.000	TRANSPORTATION AND MILEAGE	0.00	100.00	0.00	0.00	0.00	100.00	0.00	
101-219.000-861.000	TRAINING & SEMINARS	591.12	1,500.00	0.00	0.00	0.00	1,500.00	0.00	
101-219.000-862.000	LODGING AND MEALS	0.00	500.00	0.00	0.00	0.00	500.00	0.00	
101-219.000-960.000	BANK FEES	0.00	0.00	0.00	318.47	88.45	(318.47)	100.00	
TOTAL EXPENDITURES		270,492.37	210,687.00	107,743.37	89,086.74	11,045.05	121,600.26	42.28	
Net - Dept 219.000 - FINANCE DEPARTMENT		(270,492.37)	(210,687.00)	(107,743.37)	(89,086.74)	(11,045.05)	(121,600.26)		
Dept 253.000 - CITY TREASURER									
Expenditures									
101-253.000-702.000	WAGES	20,244.32	19,604.00	10,197.42	9,105.57	1,546.41	10,498.43	46.45	
101-253.000-716.000	RETIREMENT	924.00	1,530.00	385.00	756.00	126.00	774.00	49.41	
101-253.000-717.000	WORKERS' COMPENSATION	35.30	50.00	34.08	27.76	0.00	22.24	55.52	
101-253.000-720.000	EMPLOYER'S FICA	1,548.69	1,499.00	780.10	696.57	118.30	802.43	46.47	
101-253.000-726.000	SUPPLIES	527.23	625.00	403.54	99.44	0.00	525.56	15.91	
101-253.000-734.000	POSTAGE	2,510.75	3,000.00	2,510.75	1,245.16	0.00	1,754.84	41.51	
101-253.000-801.000	CONTRACTUAL SERVICES	3,739.78	4,000.00	688.67	1,123.10	0.00	2,876.90	28.08	
101-253.000-810.000	DUES AND SUBSCRIPTIONS	538.00	0.00	150.00	150.00	0.00	(150.00)	100.00	
101-253.000-964.000	REFUNDS AND REBATES	140,991.08	134,000.00	38,401.92	33,783.96	976.02	100,216.04	25.21	
TOTAL EXPENDITURES		171,059.15	164,308.00	53,551.48	46,987.56	2,766.73	117,320.44	28.60	
Net - Dept 253.000 - CITY TREASURER		(171,059.15)	(164,308.00)	(53,551.48)	(46,987.56)	(2,766.73)	(117,320.44)		
Dept 265.000 - BUILDING AND GROUNDS									
Expenditures									
101-265.000-702.000	WAGES	13,995.68	14,623.00	23,972.64	5,596.76	1,366.81	9,026.24	38.27	
101-265.000-703.000	OVERTIME PAY	127.44	500.00	207.16	64.75	0.00	435.25	12.95	
101-265.000-716.000	RETIREMENT	264.04	250.00	84.14	124.80	39.72	125.20	49.92	
101-265.000-717.000	WORKERS' COMPENSATION	272.00	0.00	262.00	264.00	0.00	(264.00)	100.00	
101-265.000-720.000	EMPLOYER'S FICA	1,313.28	1,119.00	2,114.18	414.82	100.20	704.18	37.07	
101-265.000-725.000	FRINGE BENEFITS - ALLOCATED	8,664.98	10,390.00	6,667.63	2,157.37	0.00	8,232.63	20.76	

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 12/31/21 INCR (DECR)	AVAILABLE		% BDGT USED
		06/30/2021 NORM (ABNORM)	2021-22 AMENDED BUDGET	12/31/2020 NORM (ABNORM)	12/31/2021 NORM (ABNORM)		BALANCE NORM (ABNORM)		
Fund 101 - GENERAL FUND									
Expenditures									
101-265.000-726.000	SUPPLIES	6,452.20	6,000.00	2,532.58	3,105.26	352.24	2,894.74	51.75	
101-265.000-801.000	CONTRACTUAL SERVICES	29,463.96	33,747.00	8,152.34	13,067.81	2,602.04	20,679.19	38.72	
101-265.000-801.790	CONTRACTUAL SRV-MITCHELL BLDG	441.10	500.00	350.25	95.94	15.16	404.06	19.19	
101-265.000-920.000	UTILITIES	25,629.81	28,000.00	10,020.29	12,676.54	2,533.66	15,323.46	45.27	
101-265.000-925.000	TELEPHONE	5,960.54	10,500.00	1,315.16	1,685.96	228.32	8,814.04	16.06	
101-265.000-930.000	REPAIRS & MAINTENANCE	5,378.89	12,000.00	3,675.46	1,211.76	0.00	10,788.24	10.10	
101-265.000-940.000	EQUIPMENT RENTAL	7,639.01	5,000.00	5,139.92	1,649.25	218.18	3,350.75	32.99	
101-265.000-957.000	PROPERTY TAXES	254.56	1,000.00	254.56	21.84	21.84	978.16	2.18	
TOTAL EXPENDITURES		105,857.49	123,629.00	64,748.31	42,136.86	7,478.17	81,492.14	34.08	
Net - Dept 265.000 - BUILDING AND GROUNDS		(105,857.49)	(123,629.00)	(64,748.31)	(42,136.86)	(7,478.17)	(81,492.14)		
Dept 266.000 - PARKING LOTS									
Expenditures									
101-266.000-702.000	WAGES	3,063.27	8,835.00	307.36	559.52	425.49	8,275.48	6.33	
101-266.000-703.000	OVERTIME PAY	976.88	1,000.00	0.00	20.25	0.00	979.75	2.03	
101-266.000-716.000	RETIREMENT	120.85	70.00	6.09	32.37	23.66	37.63	46.24	
101-266.000-720.000	EMPLOYER'S FICA	292.65	676.00	22.17	42.62	31.04	633.38	6.30	
101-266.000-725.000	FRINGE BENEFITS - ALLOCATED	1,969.26	6,757.00	185.97	78.94	0.00	6,678.06	1.17	
101-266.000-726.000	SUPPLIES	1,960.59	2,000.00	0.00	95.78	0.00	1,904.22	4.79	
101-266.000-801.000	CONTRACTUAL SERVICES	6,831.37	5,260.00	2,710.82	2,423.21	23.21	2,836.79	46.07	
101-266.000-920.000	UTILITIES	1,843.04	3,000.00	907.65	691.18	115.18	2,308.82	23.04	
101-266.000-940.000	EQUIPMENT RENTAL	2,791.64	4,000.00	193.99	270.68	226.66	3,729.32	6.77	
TOTAL EXPENDITURES		19,849.55	31,598.00	4,334.05	4,214.55	845.24	27,383.45	13.34	
Net - Dept 266.000 - PARKING LOTS		(19,849.55)	(31,598.00)	(4,334.05)	(4,214.55)	(845.24)	(27,383.45)		
Dept 276.000 - CEMETERIES									
Expenditures									
101-276.000-702.000	WAGES	39,498.66	33,729.00	16,625.09	21,789.15	4,246.52	11,939.85	64.60	
101-276.000-703.000	OVERTIME PAY	1,202.59	1,200.00	627.74	2,106.64	128.52	(906.64)	175.55	
101-276.000-716.000	RETIREMENT	700.04	550.00	249.24	708.11	156.44	(158.11)	128.75	
101-276.000-717.000	WORKERS' COMPENSATION	364.00	0.00	350.00	353.00	0.00	(353.00)	100.00	
101-276.000-720.000	EMPLOYER'S FICA	2,960.65	2,580.00	1,259.02	1,767.59	319.33	812.41	68.51	
101-276.000-725.000	FRINGE BENEFITS - ALLOCATED	19,219.58	23,996.00	10,190.31	9,966.24	0.00	14,029.76	41.53	
101-276.000-726.000	SUPPLIES	2,856.40	3,250.00	162.04	2,181.70	240.13	1,068.30	67.13	
101-276.000-801.000	CONTRACTUAL SERVICES	5,651.25	31,610.00	1,927.25	24,261.76	4,180.00	7,348.24	76.75	
101-276.000-920.000	UTILITIES	942.81	900.00	446.51	397.75	65.49	502.25	44.19	
101-276.000-930.000	REPAIRS & MAINTENANCE	0.00	500.00	0.00	0.00	0.00	500.00	0.00	
101-276.000-940.000	EQUIPMENT RENTAL	33,137.53	25,000.00	17,878.50	16,735.36	2,682.52	8,264.64	66.94	
TOTAL EXPENDITURES		106,533.51	123,315.00	49,715.70	80,267.30	12,018.95	43,047.70	65.09	
Net - Dept 276.000 - CEMETERIES		(106,533.51)	(123,315.00)	(49,715.70)	(80,267.30)	(12,018.95)	(43,047.70)		

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
 PERIOD ENDING 12/31/2021
 % Fiscal Year Completed: 50.41

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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		06/30/2021	2021-22	12/31/2020	12/31/2021	MONTH 12/31/21	BALANCE	
		NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	
Fund 101 - GENERAL FUND								
Dept 295.000 - AIRPORT								
Expenditures								
101-295.000-702.000	WAGES	56,363.02	65,232.00	26,869.05	31,238.33	4,728.34	33,993.67	47.89
101-295.000-703.000	OVERTIME PAY	4,672.17	6,080.00	1,776.27	2,132.42	399.83	3,947.58	35.07
101-295.000-704.000	SICK TIME PAY	2,229.38	2,737.00	1,114.70	124.40	0.00	2,612.60	4.55
101-295.000-705.000	VACATION TIME PAY	1,114.68	1,563.00	557.34	808.54	0.00	754.46	51.73
101-295.000-706.000	PERSONAL TIME PAY	527.16	640.00	135.28	0.00	0.00	640.00	0.00
101-295.000-710.000	HOLIDAY AND OTHER PAY	2,234.69	1,492.00	1,118.61	3,022.79	484.32	(1,530.79)	202.60
101-295.000-715.000	HEALTH AND LIFE INSURANCE	15,829.71	15,700.00	8,464.71	6,388.33	1,328.09	9,311.67	40.69
101-295.000-716.000	RETIREMENT	2,939.68	2,600.00	1,391.83	1,530.98	230.36	1,069.02	58.88
101-295.000-717.000	WORKERS' COMPENSATION	644.00	816.00	619.00	611.00	0.00	205.00	74.88
101-295.000-720.000	EMPLOYER'S FICA	4,886.46	5,947.00	2,284.33	2,750.99	435.74	3,196.01	46.26
101-295.000-721.000	DISABILITY INSURANCE	197.88	219.00	115.43	82.45	0.00	136.55	37.65
101-295.000-725.000	FRINGE BENEFITS - ALLOCATED	9.93	100.00	0.00	19.80	0.00	80.20	19.80
101-295.000-726.000	SUPPLIES	1,785.69	2,500.00	1,105.99	1,481.95	198.25	1,018.05	59.28
101-295.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	902.94	0.00	0.00	291.36	291.36	(291.36)	100.00
101-295.000-740.000	FUEL AND LUBRICANTS	2,752.79	6,500.00	637.42	1,504.66	24.63	4,995.34	23.15
101-295.000-801.000	CONTRACTUAL SERVICES	15,670.18	15,500.00	7,885.74	29,911.59	970.00	(14,411.59)	192.98
101-295.000-810.000	DUES AND SUBSCRIPTIONS	307.00	200.00	50.00	50.00	0.00	150.00	25.00
101-295.000-850.000	INSURANCE	5,444.00	5,000.00	4,559.00	4,762.00	4,762.00	238.00	95.24
101-295.000-860.000	TRANSPORTATION AND MILEAGE	36.62	50.00	36.62	70.00	0.00	(20.00)	140.00
101-295.000-861.000	TRAINING & SEMINARS	0.00	200.00	0.00	0.00	0.00	200.00	0.00
101-295.000-920.000	UTILITIES	9,556.48	12,000.00	2,681.77	6,815.75	1,630.27	5,184.25	56.80
101-295.000-925.000	TELEPHONE	2,603.87	2,100.00	1,294.76	1,307.47	225.24	792.53	62.26
101-295.000-930.000	REPAIRS & MAINTENANCE	11,400.30	7,000.00	2,773.01	8,702.21	1,309.29	(1,702.21)	124.32
101-295.000-940.000	EQUIPMENT RENTAL	10.23	500.00	0.00	651.46	0.00	(151.46)	130.29
TOTAL EXPENDITURES		142,118.86	154,676.00	65,470.86	104,258.48	17,017.72	50,417.52	67.40
Net - Dept 295.000 - AIRPORT		(142,118.86)	(154,676.00)	(65,470.86)	(104,258.48)	(17,017.72)	(50,417.52)	
Dept 301.000 - POLICE DEPARTMENT								
Expenditures								
101-301.000-702.000	WAGES	703,451.90	748,188.00	319,516.70	375,168.59	75,526.99	373,019.41	50.14
101-301.000-703.000	OVERTIME PAY	55,249.96	50,000.00	21,760.89	22,854.55	4,001.33	27,145.45	45.71
101-301.000-704.000	SICK TIME PAY	31,903.67	27,309.00	11,854.94	17,299.99	861.36	10,009.01	63.35
101-301.000-705.000	VACATION TIME PAY	55,354.62	64,841.00	28,322.12	28,650.25	2,542.28	36,190.75	44.19
101-301.000-706.000	PERSONAL TIME PAY	9,037.56	10,380.00	1,211.73	1,757.64	0.00	8,622.36	16.93
101-301.000-707.000	LONGEVITY PAY	10,650.00	11,050.00	10,650.00	11,700.00	100.00	(650.00)	105.88
101-301.000-710.000	HOLIDAY AND OTHER PAY	51,341.53	57,178.00	25,016.42	28,441.80	8,362.78	28,736.20	49.74
101-301.000-710.001	OTHER - HAZARD PAY	17,000.00	0.00	17,000.00	0.00	0.00	0.00	0.00
101-301.000-715.000	HEALTH AND LIFE INSURANCE	206,284.02	200,000.00	110,460.77	88,025.62	17,345.71	111,974.38	44.01
101-301.000-716.000	RETIREMENT	247,057.27	280,000.00	103,114.11	153,075.39	28,734.06	126,924.61	54.67
101-301.000-717.000	WORKERS' COMPENSATION	8,953.43	10,580.00	8,580.98	8,644.87	0.00	1,935.13	81.71
101-301.000-720.000	EMPLOYER'S FICA	16,556.73	17,437.00	7,805.02	8,556.88	1,524.26	8,880.12	49.07
101-301.000-721.000	DISABILITY INSURANCE	3,899.09	5,000.00	2,232.07	1,814.20	0.00	3,185.80	36.28
101-301.000-726.000	SUPPLIES	5,600.74	9,000.00	1,801.55	3,739.16	214.59	5,260.84	41.55
101-301.000-730.000	PLICE VEH/EQUIP MAINT SUPPLIES	0.00	1,000.00	0.00	3.79	0.00	996.21	0.38
101-301.000-740.301	FUEL AND LUBRICANTS-POLICE	0.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00
101-301.000-742.000	CLOTHING / UNIFORMS	10,274.49	10,000.00	2,784.42	1,987.02	200.00	8,012.98	19.87
101-301.000-801.000	CONTRACTUAL SERVICES	14,423.17	42,000.00	4,733.39	23,150.26	8,625.11	18,849.74	55.12

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
 PERIOD ENDING 12/31/2021
 % Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE	2021-22	YTD BALANCE	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		06/30/2021		12/31/2020	12/31/2021	MONTH 12/31/21	BALANCE	
		NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	
Fund 101 - GENERAL FUND								
Expenditures								
101-301.000-810.000	DUES AND SUBSCRIPTIONS	190.00	400.00	0.00	194.50	0.00	205.50	48.63
101-301.000-850.301	INSURANCE - POLICE	14,316.00	25,000.00	7,114.00	7,202.00	0.00	17,798.00	28.81
101-301.000-860.000	TRANSPORTATION AND MILEAGE	188.22	500.00	39.07	0.00	0.00	500.00	0.00
101-301.000-861.000	TRAINING & SEMINARS	613.00	4,200.00	138.00	2,065.00	675.00	2,135.00	49.17
101-301.000-861.005	STATE TRAINING FUNDS	2,585.00	3,000.00	1,535.00	500.00	(675.00)	2,500.00	16.67
101-301.000-862.000	LODGING AND MEALS	127.40	1,000.00	9.88	883.25	883.25	116.75	88.33
101-301.000-900.000	PRINTING	907.80	1,000.00	370.15	104.75	0.00	895.25	10.48
101-301.000-930.000	REPAIRS & MAINTENANCE	1,562.35	3,000.00	933.00	783.50	0.00	2,216.50	26.12
101-301.000-940.000	EQUIPMENT RENTAL	66,150.75	0.00	32,625.00	0.00	0.00	0.00	0.00
101-301.000-955.221	MISC - PHYSICAL EXAMINATIONS	1,471.57	2,000.00	408.60	0.00	0.00	2,000.00	0.00
101-301.000-955.222	MISC - SHOTS & TRAINING	0.00	200.00	0.00	0.00	0.00	200.00	0.00
101-301.000-970.000	CAPITAL OUTLAY	0.00	45,000.00	0.00	0.00	0.00	45,000.00	0.00
TOTAL EXPENDITURES		1,535,150.27	1,649,263.00	720,017.81	786,603.01	148,921.72	862,659.99	47.69
Net - Dept 301.000 - POLICE DEPARTMENT		(1,535,150.27)	(1,649,263.00)	(720,017.81)	(786,603.01)	(148,921.72)	(862,659.99)	
Dept 336.000 - FIRE DEPARTMENT								
Expenditures								
101-336.000-702.000	WAGES	215,077.53	218,866.00	84,646.99	100,352.71	17,044.56	118,513.29	45.85
101-336.000-702.336	WAGES - PART-TIME FIREFIGHTER	33,179.83	30,000.00	30,381.09	21,094.64	2,604.13	8,905.36	70.32
101-336.000-703.000	OVERTIME PAY	33,721.95	27,000.00	12,625.84	25,774.89	3,035.24	1,225.11	95.46
101-336.000-704.000	SICK TIME PAY	4,245.39	3,762.00	657.72	4,136.00	51.84	(374.00)	109.94
101-336.000-705.000	VACATION TIME PAY	18,241.25	18,749.00	11,089.18	7,977.52	165.60	10,771.48	42.55
101-336.000-706.000	PERSONAL TIME PAY	4,943.38	5,884.00	2,931.42	3,519.08	738.90	2,364.92	59.81
101-336.000-707.000	LONGEVITY PAY	2,750.00	2,750.00	2,750.00	1,100.00	0.00	1,650.00	40.00
101-336.000-710.000	HOLIDAY AND OTHER PAY	9,001.58	11,124.00	3,097.62	4,261.32	829.92	6,862.68	38.31
101-336.000-710.001	OTHER - HAZARD PAY	17,000.00	0.00	17,000.00	0.00	0.00	0.00	0.00
101-336.000-715.000	HEALTH AND LIFE INSURANCE	52,227.85	61,817.00	27,184.34	20,837.77	4,707.61	40,979.23	33.71
101-336.000-716.000	RETIREMENT	49,460.64	65,400.00	20,096.05	32,016.21	4,932.13	33,383.79	48.95
101-336.000-717.000	WORKERS' COMPENSATION	4,604.00	5,650.00	4,428.00	4,554.00	0.00	1,096.00	80.60
101-336.000-720.000	EMPLOYER'S FICA	7,627.40	6,424.00	4,184.14	3,436.20	489.75	2,987.80	53.49
101-336.000-721.000	DISABILITY INSURANCE	1,018.16	1,489.00	534.25	403.35	0.00	1,085.65	27.09
101-336.000-726.000	SUPPLIES	4,568.76	8,000.00	2,635.61	2,986.42	259.38	5,013.58	37.33
101-336.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	1,241.96	1,000.00	338.63	989.16	10.18	10.84	98.92
101-336.000-740.000	FUEL AND LUBRICANTS	4,295.55	5,000.00	1,508.32	3,460.86	649.16	1,539.14	69.22
101-336.000-742.000	CLOTHING / UNIFORMS	2,717.17	3,000.00	1,124.95	1,871.51	677.33	1,128.49	62.38
101-336.000-801.000	CONTRACTUAL SERVICES	6,162.50	9,800.00	3,823.16	5,212.74	4,180.60	4,587.26	53.19
101-336.000-810.000	DUES AND SUBSCRIPTIONS	200.00	300.00	0.00	0.00	0.00	300.00	0.00
101-336.000-850.000	INSURANCE	12,162.00	13,000.00	6,437.50	5,724.50	0.00	7,275.50	44.03
101-336.000-860.000	TRANSPORTATION AND MILEAGE	68.32	200.00	0.00	0.00	0.00	200.00	0.00
101-336.000-861.000	TRAINING & SEMINARS	295.00	2,500.00	120.00	200.00	200.00	2,300.00	8.00
101-336.000-862.000	LODGING AND MEALS	0.00	300.00	0.00	0.00	0.00	300.00	0.00
101-336.000-865.000	INTEREST EXPENSE	8,823.23	7,700.00	4,560.17	0.00	0.00	7,700.00	0.00
101-336.000-920.000	UTILITIES	10,591.53	10,500.00	4,168.57	4,982.41	1,097.29	5,517.59	47.45
101-336.000-930.000	REPAIRS & MAINTENANCE	9,328.83	10,000.00	2,591.88	6,640.97	3,400.67	3,359.03	66.41
101-336.000-955.221	MISC - PHYSICAL EXAMINATIONS	279.00	400.00	0.00	206.00	0.00	194.00	51.50
101-336.000-955.222	MISC - SHOTS & TRAINING	0.00	500.00	0.00	0.00	0.00	500.00	0.00
101-336.000-955.336	LOCAL GRANT PURCHASES	3,340.47	1,500.00	1,500.00	159.53	0.00	1,340.47	10.64

PERIOD ENDING 12/31/2021

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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		06/30/2021	2021-22	12/31/2020	12/31/2021	MONTH 12/31/21	BALANCE	
		NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	
Fund 101 - GENERAL FUND								
Expenditures								
TOTAL EXPENDITURES		517,173.28	532,615.00	250,415.43	261,897.79	45,074.29	270,717.21	49.17
Net - Dept 336.000 - FIRE DEPARTMENT		(517,173.28)	(532,615.00)	(250,415.43)	(261,897.79)	(45,074.29)	(270,717.21)	
Dept 372.000 - CODE ENFORCEMENT								
Expenditures								
101-372.000-801.372	CONTRACTUAL SERVICES - CODE EN	1,515.00	0.00	1,440.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,515.00	0.00	1,440.00	0.00	0.00	0.00	0.00
Net - Dept 372.000 - CODE ENFORCEMENT		(1,515.00)	0.00	(1,440.00)	0.00	0.00	0.00	
Dept 400.000 - PLANNING DEPARTMENT								
Expenditures								
101-400.000-702.000	WAGES	46,390.58	45,750.00	22,799.19	22,911.65	2,389.25	22,838.35	50.08
101-400.000-704.000	SICK TIME PAY	246.48	2,817.00	0.00	251.50	0.00	2,565.50	8.93
101-400.000-705.000	VACATION TIME PAY	2,665.99	2,615.00	492.96	1,986.85	1,232.35	628.15	75.98
101-400.000-706.000	PERSONAL TIME PAY	838.03	603.00	0.00	0.00	0.00	603.00	0.00
101-400.000-707.000	LONGEVITY PAY	480.00	480.00	480.00	480.00	0.00	0.00	100.00
101-400.000-710.000	HOLIDAY AND OTHER PAY	2,634.27	2,112.00	1,383.40	1,255.60	440.80	856.40	59.45
101-400.000-715.000	HEALTH AND LIFE INSURANCE	20,099.50	20,170.00	10,751.90	7,994.90	1,582.74	12,175.10	39.64
101-400.000-716.000	RETIREMENT	5,154.22	6,300.00	2,139.87	4,011.83	672.20	2,288.17	63.68
101-400.000-717.000	WORKERS' COMPENSATION	173.30	275.00	161.80	159.10	0.00	115.90	57.85
101-400.000-720.000	EMPLOYER'S FICA	3,734.40	4,160.00	1,758.19	1,890.41	285.18	2,269.59	45.44
101-400.000-721.000	DISABILITY INSURANCE	278.76	307.00	182.61	96.15	0.00	210.85	31.32
101-400.000-726.000	SUPPLIES	110.81	500.00	0.00	143.50	143.50	356.50	28.70
101-400.000-801.000	CONTRACTUAL SERVICES	697.71	2,200.00	386.53	711.82	92.17	1,488.18	32.36
101-400.000-801.372	CONTRACTUAL SERVICES - CODE EN	0.00	50,000.00	0.00	69,276.31	53,438.12	(19,276.31)	138.55
101-400.000-810.000	DUES AND SUBSCRIPTIONS	2,487.35	2,560.00	185.00	2,335.35	0.00	224.65	91.22
101-400.000-860.000	TRANSPORTATION AND MILEAGE	0.00	500.00	0.00	46.84	0.00	453.16	9.37
101-400.000-861.000	TRAINING & SEMINARS	0.00	870.00	0.00	0.00	0.00	870.00	0.00
101-400.000-862.000	LODGING AND MEALS	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
101-400.000-905.000	PUBLISHING / NOTICES	611.70	500.00	354.15	237.09	0.00	262.91	47.42
TOTAL EXPENDITURES		86,603.10	143,719.00	41,075.60	113,788.90	60,276.31	29,930.10	79.17
Net - Dept 400.000 - PLANNING DEPARTMENT		(86,603.10)	(143,719.00)	(41,075.60)	(113,788.90)	(60,276.31)	(29,930.10)	
Dept 441.000 - PUBLIC SERVICES DEPARTMENT								
Expenditures								
101-441.000-702.000	WAGES	128,352.15	153,121.00	59,816.60	71,416.60	10,778.42	81,704.40	46.64
101-441.000-702.019	WAGES - COVID	33,468.99	0.00	16,401.02	0.00	0.00	0.00	0.00
101-441.000-703.000	OVERTIME PAY	39.00	1,500.00	39.00	192.26	20.25	1,307.74	12.82
101-441.000-704.000	SICK TIME PAY	1,778.30	3,371.00	164.80	498.49	168.08	2,872.51	14.79
101-441.000-705.000	VACATION TIME PAY	8,418.18	10,834.00	4,380.95	4,232.09	0.00	6,601.91	39.06

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 12/31/21 INCR (DECR)	AVAILABLE		% BDGT USED
		06/30/2021 NORM (ABNORM)	2021-22 AMENDED BUDGET	12/31/2020 NORM (ABNORM)	12/31/2021 NORM (ABNORM)		BALANCE NORM (ABNORM)		
Fund 101 - GENERAL FUND									
Expenditures									
101-441.000-706.000	PERSONAL TIME PAY	1,735.02	1,601.00	86.95	278.24	0.00	1,322.76	17.38	
101-441.000-707.000	LONGEVITY PAY	2,100.00	2,200.00	2,100.00	6,100.00	0.00	(3,900.00)	277.27	
101-441.000-710.000	HOLIDAY AND OTHER PAY	9,412.62	6,018.00	3,970.77	8,192.50	1,531.17	(2,174.50)	136.13	
101-441.000-715.000	HEALTH AND LIFE INSURANCE	17,446.56	32,826.00	9,114.50	7,547.83	1,340.67	25,278.17	22.99	
101-441.000-716.000	RETIREMENT	13,702.88	17,500.00	5,761.46	9,984.95	1,643.13	7,515.05	57.06	
101-441.000-717.000	WORKERS' COMPENSATION	254.69	0.00	240.07	222.87	0.00	(222.87)	100.00	
101-441.000-720.000	EMPLOYER'S FICA	13,303.15	11,714.00	6,183.15	6,621.15	904.60	5,092.85	56.52	
101-441.000-721.000	DISABILITY INSURANCE	509.69	783.00	322.14	972.53	0.00	(189.53)	124.21	
101-441.000-725.000	FRINGE BENEFITS - ALLOCATED	25,394.84	20,421.00	15,622.88	6,632.39	0.00	13,788.61	32.48	
101-441.000-726.000	SUPPLIES	8,687.20	10,000.00	3,221.25	4,434.63	481.79	5,565.37	44.35	
101-441.000-742.000	CLOTHING / UNIFORMS	1,755.51	2,000.00	860.40	1,012.66	133.82	987.34	50.63	
101-441.000-801.000	CONTRACTUAL SERVICES	33,256.90	34,888.00	18,281.07	26,037.77	13,962.50	8,850.23	74.63	
101-441.000-810.000	DUES AND SUBSCRIPTIONS	1,832.00	2,336.00	587.00	75.00	0.00	2,261.00	3.21	
101-441.000-860.000	TRANSPORTATION AND MILEAGE	0.00	750.00	0.00	405.44	0.00	344.56	54.06	
101-441.000-861.000	TRAINING & SEMINARS	746.50	4,035.00	482.50	1,339.00	890.00	2,696.00	33.18	
101-441.000-862.000	LODGING AND MEALS	0.00	1,750.00	0.00	510.24	0.00	1,239.76	29.16	
101-441.000-905.000	PUBLISHING / NOTICES	0.00	250.00	0.00	0.00	0.00	250.00	0.00	
101-441.000-920.000	UTILITIES	4,150.13	5,500.00	1,644.81	1,943.98	365.62	3,556.02	35.35	
101-441.000-930.000	REPAIRS & MAINTENANCE	1,503.22	1,000.00	996.85	175.01	0.00	824.99	17.50	
101-441.000-940.000	EQUIPMENT RENTAL	863.22	2,000.00	345.83	528.57	190.90	1,471.43	26.43	
101-441.000-955.441	MISCELLANEOUS - SHOE ALLOWANC	1,661.15	3,000.00	360.93	770.41	81.08	2,229.59	25.68	
101-441.000-955.588	MISC. - CDL LICENSING/TESTING	981.02	1,000.00	594.42	1,332.19	330.68	(332.19)	133.22	
TOTAL EXPENDITURES		311,352.92	330,398.00	151,579.35	161,456.80	32,822.71	168,941.20	48.87	
Net - Dept 441.000 - PUBLIC SERVICES DEPARTMENT		(311,352.92)	(330,398.00)	(151,579.35)	(161,456.80)	(32,822.71)	(168,941.20)		
Dept 447.000 - ENGINEERING SERVICES									
Expenditures									
101-447.000-702.000	WAGES	16,297.72	0.00	7,778.41	5,701.53	1,387.21	(5,701.53)	100.00	
101-447.000-704.000	SICK TIME PAY	168.36	0.00	0.00	1,603.95	0.00	(1,603.95)	100.00	
101-447.000-705.000	VACATION TIME PAY	5,471.72	0.00	3,030.50	3,468.00	0.00	(3,468.00)	100.00	
101-447.000-706.000	PERSONAL TIME PAY	1,010.16	0.00	0.00	346.80	346.80	(346.80)	100.00	
101-447.000-710.000	HOLIDAY AND OTHER PAY	3,508.79	0.00	1,765.38	1,804.80	707.04	(1,804.80)	100.00	
101-447.000-715.000	HEALTH AND LIFE INSURANCE	7,521.48	0.00	4,002.72	3,038.80	591.52	(3,038.80)	100.00	
101-447.000-716.000	RETIREMENT	1,723.56	0.00	989.08	895.19	169.94	(895.19)	100.00	
101-447.000-717.000	WORKERS' COMPENSATION	161.80	0.00	161.80	0.00	0.00	0.00	0.00	
101-447.000-720.000	EMPLOYER'S FICA	1,855.71	0.00	842.03	931.41	175.84	(931.41)	100.00	
101-447.000-721.000	DISABILITY INSURANCE	384.70	0.00	269.29	192.35	0.00	(192.35)	100.00	
101-447.000-801.000	CONTRACTUAL SERVICES	663.34	0.00	118.93	0.00	0.00	0.00	0.00	
101-447.000-810.000	DUES AND SUBSCRIPTIONS	80.00	0.00	80.00	0.00	0.00	0.00	0.00	
TOTAL EXPENDITURES		38,847.34	0.00	19,038.14	17,982.83	3,378.35	(17,982.83)	100.00	
Net - Dept 447.000 - ENGINEERING SERVICES		(38,847.34)	0.00	(19,038.14)	(17,982.83)	(3,378.35)	17,982.83		
Dept 448.000 - STREET LIGHTING									

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
 PERIOD ENDING 12/31/2021
 % Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 12/31/21 INCR (DECR)	AVAILABLE		% BGD USED
		06/30/2021 NORM (ABNORM)	2021-22 AMENDED BUDGET	12/31/2020 NORM (ABNORM)	12/31/2021 NORM (ABNORM)		BALANCE NORM (ABNORM)		
Fund 101 - GENERAL FUND									
Expenditures									
101-448.000-920.202	UTILITIES - MAJOR STREETS	52,836.19	60,000.00	21,276.79	28,439.21	4,509.92	31,560.79	47.40	
101-448.000-920.203	UTILITIES - LOCAL STREETS	3,583.37	3,750.00	1,457.58	1,813.40	302.91	1,936.60	48.36	
TOTAL EXPENDITURES		56,419.56	63,750.00	22,734.37	30,252.61	4,812.83	33,497.39	47.46	
Net - Dept 448.000 - STREET LIGHTING		(56,419.56)	(63,750.00)	(22,734.37)	(30,252.61)	(4,812.83)	(33,497.39)		
Dept 756.000 - PARKS									
Expenditures									
101-756.000-702.000	WAGES	38,928.21	35,864.00	13,759.01	25,458.54	809.02	10,405.46	70.99	
101-756.000-703.000	OVERTIME PAY	825.51	750.00	76.81	947.46	0.00	(197.46)	126.33	
101-756.000-716.000	RETIREMENT	1,134.41	750.00	361.65	894.64	15.20	(144.64)	119.29	
101-756.000-720.000	EMPLOYER'S FICA	2,887.63	2,743.00	1,009.22	1,925.61	58.41	817.39	70.20	
101-756.000-725.000	FRINGE BENEFITS - ALLOCATED	16,748.24	25,154.00	7,955.59	12,735.82	0.00	12,418.18	50.63	
101-756.000-726.000	SUPPLIES	6,843.60	7,500.00	1,541.74	8,754.26	316.15	(1,254.26)	116.72	
101-756.000-801.000	CONTRACTUAL SERVICES	82,128.00	79,800.00	41,775.95	47,320.49	1,015.00	32,479.51	59.30	
101-756.000-920.000	UTILITIES	8,560.68	8,000.00	3,960.02	4,079.09	482.72	3,920.91	50.99	
101-756.000-930.000	REPAIRS & MAINTENANCE	1,420.29	2,500.00	197.90	29.17	0.00	2,470.83	1.17	
101-756.000-940.000	EQUIPMENT RENTAL	16,404.82	20,000.00	9,985.06	15,964.62	546.11	4,035.38	79.82	
TOTAL EXPENDITURES		175,881.39	183,061.00	80,622.95	118,109.70	3,242.61	64,951.30	64.52	
Net - Dept 756.000 - PARKS		(175,881.39)	(183,061.00)	(80,622.95)	(118,109.70)	(3,242.61)	(64,951.30)		
Dept 965.000 - TRANSFERS TO OTHER FUNDS									
Expenditures									
101-965.000-999.208	TRANSFER - RECREATION	26,830.01	56,554.00	20,000.00	0.00	0.00	56,554.00	0.00	
101-965.000-999.588	TRANSFER - DIAL-A-RIDE	94,615.00	119,898.00	0.00	0.00	0.00	119,898.00	0.00	
101-965.000-999.640	TRANSFER - R.M.E.F.	40,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL EXPENDITURES		161,445.01	176,452.00	20,000.00	0.00	0.00	176,452.00	0.00	
Net - Dept 965.000 - TRANSFERS TO OTHER FUNDS		(161,445.01)	(176,452.00)	(20,000.00)	0.00	0.00	(176,452.00)		
TOTAL REVENUES		5,491,950.29	4,754,229.00	3,498,306.25	3,106,483.53	344,952.08	1,647,745.47	65.34	
TOTAL EXPENDITURES		4,535,290.76	4,868,098.00	2,056,108.94	2,280,958.90	439,320.53	2,587,139.10	46.86	
NET OF REVENUES & EXPENDITURES		956,659.53	(113,869.00)	1,442,197.31	825,524.63	(94,368.45)	(939,393.63)	724.98	
BEG. FUND BALANCE		1,068,704.71	2,025,364.24	1,068,704.71	2,025,364.24				
END FUND BALANCE		2,025,364.24	1,911,495.24	2,510,902.02	2,850,888.87				

PERIOD ENDING 12/31/2021

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GL NUMBER	DESCRIPTION	END BALANCE	2021-22	YTD BALANCE	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		06/30/2021		12/31/2020	12/31/2021	MONTH 12/31/21	BALANCE	
		NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	
Fund 202 - MAJOR ST./TRUNKLINE FUND								
Dept 000.000								
Revenues								
202-000.000-546.000	STATE GRANT - GAS & WEIGHT TA	832,352.03	753,000.00	289,288.28	296,271.93	60,665.06	456,728.07	39.35
202-000.000-546.048	STATE GRANT-METRO ROW ACT	18,250.34	15,000.00	0.00	0.00	0.00	15,000.00	0.00
202-000.000-547.000	STATE GRANT - TRUNKLINE MAINT	49,911.64	32,726.00	8,181.40	14,095.40	6,200.04	18,630.60	43.07
202-000.000-665.000	INTEREST	3,301.74	2,500.00	1,731.76	1,320.78	0.00	1,179.22	52.83
202-000.000-665.100	CHANGE IN INVESTMENTS	(271.24)	0.00	(41.53)	(954.20)	0.00	954.20	100.00
202-000.000-692.000	OTHER REVENUE	4,422.05	0.00	0.00	4,021.15	0.00	(4,021.15)	100.00
202-000.000-692.039	OTHER REVENUE - BPU	2,709.80	2,500.00	815.47	5,768.91	0.00	(3,268.91)	230.76
202-000.000-692.470	OTHER REVENUE - TREES	100.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		910,776.36	805,726.00	299,975.38	320,523.97	66,865.10	485,202.03	39.78
Net - Dept 000.000		910,776.36	805,726.00	299,975.38	320,523.97	66,865.10	485,202.03	
Dept 175.000 - ADMINISTRATIVE SERVICES								
Expenditures								
202-175.000-960.000	BANK FEES	0.00	0.00	0.00	42.52	0.00	(42.52)	100.00
202-175.000-999.101	TRANSFER - GENERAL FUND	88,014.69	75,000.00	29,535.29	31,036.74	6,686.51	43,963.26	41.38
202-175.000-999.203	TRANSFER - LOCAL ST.	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.00
202-175.000-999.204	TRANSFER - MUNICIPAL STREET FU	0.00	250,000.00	0.00	0.00	0.00	250,000.00	0.00
202-175.000-999.401	TRANSFER - CAPITAL IMPROVEMEN	125,000.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		263,014.69	375,000.00	29,535.29	31,079.26	6,686.51	343,920.74	8.29
Net - Dept 175.000 - ADMINISTRATIVE SERVICES		(263,014.69)	(375,000.00)	(29,535.29)	(31,079.26)	(6,686.51)	(343,920.74)	
Dept 175.500 - ADMIN. SERVICES - TRUNKLINE								
Expenditures								
202-175.500-999.101	TRANSFER - GENERAL FUND	0.00	3,000.00	0.00	0.00	0.00	3,000.00	0.00
TOTAL EXPENDITURES		0.00	3,000.00	0.00	0.00	0.00	3,000.00	0.00
Net - Dept 175.500 - ADMIN. SERVICES - TRUNKLINE		0.00	(3,000.00)	0.00	0.00	0.00	(3,000.00)	
Dept 450.000 - STREET SURFACE								
Expenditures								
202-450.000-702.000	WAGES	28,518.49	26,470.00	13,350.91	12,195.01	979.74	14,274.99	46.07
202-450.000-703.000	OVERTIME PAY	630.48	4,500.00	402.83	306.33	94.14	4,193.67	6.81
202-450.000-710.000	HOLIDAY AND OTHER PAY	11.21	0.00	0.00	14.76	2.40	(14.76)	100.00
202-450.000-716.000	RETIREMENT	513.66	350.00	103.92	451.08	33.78	(101.08)	128.88
202-450.000-720.000	EMPLOYER'S FICA	1,988.61	2,025.00	891.18	901.83	77.07	1,123.17	44.53
202-450.000-725.000	FRINGE BENEFITS - ALLOCATED	12,939.43	21,276.00	8,380.31	3,077.42	0.00	18,198.58	14.46
202-450.000-726.000	SUPPLIES	10,561.00	19,780.00	3,832.94	4,087.80	368.69	15,692.20	20.67
202-450.000-801.000	CONTRACTUAL SERVICES	7,884.80	11,650.00	59,839.29	0.00	0.00	11,650.00	0.00
202-450.000-940.000	EQUIPMENT RENTAL	27,009.51	20,000.00	13,962.24	5,055.45	192.44	14,944.55	25.28

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
 PERIOD ENDING 12/31/2021
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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		06/30/2021 NORM (ABNORM)	2021-22 AMENDED BUDGET	12/31/2020 NORM (ABNORM)	12/31/2021 NORM (ABNORM)	MONTH 12/31/21 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 202 - MAJOR ST./TRUNKLINE FUND								
Expenditures								
TOTAL EXPENDITURES		90,057.19	106,051.00	100,763.62	26,089.68	1,748.26	79,961.32	24.60
Net - Dept 450.000 - STREET SURFACE		(90,057.19)	(106,051.00)	(100,763.62)	(26,089.68)	(1,748.26)	(79,961.32)	
Dept 450.500 - TRUNKLINE SURFACE								
Expenditures								
202-450.500-702.000	WAGES	819.65	9,920.00	74.49	1,330.58	0.00	8,589.42	13.41
202-450.500-703.000	OVERTIME PAY	0.00	250.00	0.00	157.99	31.38	92.01	63.20
202-450.500-716.000	RETIREMENT	18.13	0.00	1.83	59.20	0.00	(59.20)	100.00
202-450.500-720.000	EMPLOYER'S FICA	58.26	759.00	5.35	107.77	2.22	651.23	14.20
202-450.500-725.000	FRINGE BENEFITS - ALLOCATED	405.39	6,987.00	47.97	745.66	0.00	6,241.34	10.67
202-450.500-726.000	SUPPLIES	2,201.65	2,000.00	8.05	1,353.48	0.00	646.52	67.67
202-450.500-801.000	CONTRACTUAL SERVICES	0.00	500.00	0.00	0.00	0.00	500.00	0.00
202-450.500-940.000	EQUIPMENT RENTAL	317.50	4,000.00	40.17	2,501.51	98.23	1,498.49	62.54
TOTAL EXPENDITURES		3,820.58	24,416.00	177.86	6,256.19	131.83	18,159.81	25.62
Net - Dept 450.500 - TRUNKLINE SURFACE		(3,820.58)	(24,416.00)	(177.86)	(6,256.19)	(131.83)	(18,159.81)	
Dept 460.000 - R.O.W MAINTENANCE								
Expenditures								
202-460.000-702.000	WAGES	17,562.69	21,359.00	9,957.08	14,593.92	2,813.45	6,765.08	68.33
202-460.000-703.000	OVERTIME PAY	18.85	800.00	0.00	1,901.13	998.28	(1,101.13)	237.64
202-460.000-716.000	RETIREMENT	224.98	320.00	134.24	559.23	188.86	(239.23)	174.76
202-460.000-720.000	EMPLOYER'S FICA	1,256.84	1,634.00	717.88	1,194.40	280.52	439.60	73.10
202-460.000-725.000	FRINGE BENEFITS - ALLOCATED	7,564.56	15,223.00	5,674.22	4,912.46	0.00	10,310.54	32.27
202-460.000-726.000	SUPPLIES	3,574.48	3,000.00	2,170.68	1,338.00	0.00	1,662.00	44.60
202-460.000-801.000	CONTRACTUAL SERVICES	10,872.75	25,450.00	4,630.77	14,684.77	1,812.50	10,765.23	57.70
202-460.000-940.000	EQUIPMENT RENTAL	11,145.95	25,000.00	7,016.86	22,416.82	5,816.12	2,583.18	89.67
TOTAL EXPENDITURES		52,221.10	92,786.00	30,301.73	61,600.73	11,909.73	31,185.27	66.39
Net - Dept 460.000 - R.O.W MAINTENANCE		(52,221.10)	(92,786.00)	(30,301.73)	(61,600.73)	(11,909.73)	(31,185.27)	
Dept 460.500 - TRUNKLINE R.O.W. MAINTENANCE								
Expenditures								
202-460.500-702.000	WAGES	692.14	1,212.00	83.56	863.34	298.90	348.66	71.23
202-460.500-703.000	OVERTIME PAY	0.00	75.00	0.00	42.12	0.00	32.88	56.16
202-460.500-716.000	RETIREMENT	19.18	0.00	0.61	28.00	9.32	(28.00)	100.00
202-460.500-720.000	EMPLOYER'S FICA	49.55	93.00	5.98	66.78	21.83	26.22	71.81
202-460.500-725.000	FRINGE BENEFITS - ALLOCATED	337.97	884.00	43.51	310.38	0.00	573.62	35.11
202-460.500-726.000	SUPPLIES	0.00	0.00	0.00	4.30	0.00	(4.30)	100.00
202-460.500-801.000	CONTRACTUAL SERVICES	6,225.76	3,550.00	4,624.61	1,279.42	0.00	2,270.58	36.04
202-460.500-940.000	EQUIPMENT RENTAL	394.11	1,500.00	103.62	1,692.53	525.11	(192.53)	112.84

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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 12/31/21 INCR (DECR)	AVAILABLE		% BDGT USED
		06/30/2021 NORM (ABNORM)	2021-22 AMENDED BUDGET	12/31/2020 NORM (ABNORM)	12/31/2021 NORM (ABNORM)		BALANCE NORM (ABNORM)		
Fund 202 - MAJOR ST./TRUNKLINE FUND									
Expenditures									
TOTAL EXPENDITURES		7,718.71	7,314.00	4,861.89	4,286.87	855.16	3,027.13	58.61	
Net - Dept 460.500 - TRUNKLINE R.O.W. MAINTENANCE		(7,718.71)	(7,314.00)	(4,861.89)	(4,286.87)	(855.16)	(3,027.13)		
Dept 470.000 - TREES									
Expenditures									
202-470.000-702.000	WAGES	12,011.57	12,680.00	4,437.30	9,720.15	1,109.17	2,959.85	76.66	
202-470.000-703.000	OVERTIME PAY	334.98	350.00	15.32	1,202.17	15.69	(852.17)	343.48	
202-470.000-716.000	RETIREMENT	119.10	65.00	14.65	184.82	3.39	(119.82)	284.34	
202-470.000-720.000	EMPLOYER'S FICA	864.16	970.00	310.53	772.39	76.22	197.61	79.63	
202-470.000-725.000	FRINGE BENEFITS - ALLOCATED	5,203.37	8,952.00	2,554.09	4,961.66	0.00	3,990.34	55.43	
202-470.000-726.000	SUPPLIES	245.64	750.00	129.69	774.43	34.41	(24.43)	103.26	
202-470.000-726.470	SUPPLIES - REPLACEMENT TREES	850.00	0.00	0.00	0.00	0.00	0.00	0.00	
202-470.000-801.000	CONTRACTUAL SERVICES	10,450.00	14,200.00	4,650.00	15,955.00	(2,050.00)	(1,755.00)	112.36	
202-470.000-940.000	EQUIPMENT RENTAL	1,703.87	3,500.00	719.82	8,293.67	59.61	(4,793.67)	236.96	
TOTAL EXPENDITURES		31,782.69	41,467.00	12,831.40	41,864.29	(751.51)	(397.29)	100.96	
Net - Dept 470.000 - TREES		(31,782.69)	(41,467.00)	(12,831.40)	(41,864.29)	751.51	397.29		
Dept 470.500 - TRUNKLINE TREES									
Expenditures									
202-470.500-702.000	WAGES	339.45	629.00	85.85	507.41	270.21	121.59	80.67	
202-470.500-703.000	OVERTIME PAY	64.87	150.00	0.00	20.25	0.00	129.75	13.50	
202-470.500-716.000	RETIREMENT	4.91	0.00	0.00	5.29	2.71	(5.29)	100.00	
202-470.500-720.000	EMPLOYER'S FICA	27.47	48.00	5.06	37.24	18.76	10.76	77.58	
202-470.500-725.000	FRINGE BENEFITS - ALLOCATED	191.63	535.00	43.85	131.74	0.00	403.26	24.62	
202-470.500-726.000	SUPPLIES	0.00	0.00	0.00	10.67	0.00	(10.67)	100.00	
202-470.500-801.000	CONTRACTUAL SERVICES	50.00	300.00	50.00	3,645.00	0.00	(3,345.00)	1,215.00	
202-470.500-940.000	EQUIPMENT RENTAL	175.18	350.00	49.46	304.68	96.73	45.32	87.05	
TOTAL EXPENDITURES		853.51	2,012.00	234.22	4,662.28	388.41	(2,650.28)	231.72	
Net - Dept 470.500 - TRUNKLINE TREES		(853.51)	(2,012.00)	(234.22)	(4,662.28)	(388.41)	2,650.28		
Dept 480.000 - DRAINAGE									
Expenditures									
202-480.000-702.000	WAGES	15,031.48	17,549.00	6,814.76	7,888.56	1,066.11	9,660.44	44.95	
202-480.000-703.000	OVERTIME PAY	243.42	500.00	0.00	408.36	0.00	91.64	81.67	
202-480.000-716.000	RETIREMENT	241.99	275.00	105.93	167.44	22.63	107.56	60.89	
202-480.000-720.000	EMPLOYER'S FICA	1,096.15	1,342.00	492.71	598.44	75.75	743.56	44.59	
202-480.000-725.000	FRINGE BENEFITS - ALLOCATED	6,508.85	12,400.00	3,544.56	2,403.77	0.00	9,996.23	19.39	
202-480.000-726.000	SUPPLIES	(4,189.30)	6,000.00	(5,670.03)	1,459.50	0.00	4,540.50	24.33	
202-480.000-801.000	CONTRACTUAL SERVICES	4,338.60	27,000.00	0.00	200.00	0.00	26,800.00	0.74	

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE	2021-22	YTD BALANCE	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		06/30/2021		AMENDED BUDGET	12/31/2020	12/31/2021	MONTH 12/31/21	
		NORM (ABNORM)		NORM (ABNORM)	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	
Fund 202 - MAJOR ST./TRUNKLINE FUND								
Expenditures								
202-480.000-940.000	EQUIPMENT RENTAL	5,669.80	9,000.00	2,918.96	2,743.45	318.56	6,256.55	30.48
TOTAL EXPENDITURES		28,940.99	74,066.00	8,206.89	15,869.52	1,483.05	58,196.48	21.43
Net - Dept 480.000 - DRAINAGE		(28,940.99)	(74,066.00)	(8,206.89)	(15,869.52)	(1,483.05)	(58,196.48)	
Dept 480.500 - TRUNKLINE R.O.W. DRAINAGE								
Expenditures								
202-480.500-702.000	WAGES	1,419.27	5,934.00	1,419.27	685.66	0.00	5,248.34	11.55
202-480.500-703.000	OVERTIME PAY	148.72	100.00	0.00	120.69	0.00	(20.69)	120.69
202-480.500-716.000	RETIREMENT	35.38	75.00	31.73	20.52	0.00	54.48	27.36
202-480.500-720.000	EMPLOYER'S FICA	113.99	454.00	103.38	58.22	0.00	395.78	12.82
202-480.500-725.000	FRINGE BENEFITS - ALLOCATED	609.01	4,145.00	726.35	412.61	0.00	3,732.39	9.95
202-480.500-726.000	SUPPLIES	156.30	200.00	156.30	0.00	0.00	200.00	0.00
202-480.500-801.000	CONTRACTUAL SERVICES	14,373.60	500.00	0.00	0.00	0.00	500.00	0.00
202-480.500-940.000	EQUIPMENT RENTAL	1,575.91	1,000.00	1,558.25	440.07	0.00	559.93	44.01
TOTAL EXPENDITURES		18,432.18	12,408.00	3,995.28	1,737.77	0.00	10,670.23	14.01
Net - Dept 480.500 - TRUNKLINE R.O.W. DRAINAGE		(18,432.18)	(12,408.00)	(3,995.28)	(1,737.77)	0.00	(10,670.23)	
Dept 490.000 - TRAFFIC								
Expenditures								
202-490.000-702.000	WAGES	17,035.37	16,302.00	11,770.04	7,835.41	1,261.32	8,466.59	48.06
202-490.000-703.000	OVERTIME PAY	175.05	1,000.00	175.05	429.56	153.04	570.44	42.96
202-490.000-716.000	RETIREMENT	205.69	300.00	139.37	125.19	30.56	174.81	41.73
202-490.000-720.000	EMPLOYER'S FICA	1,232.64	1,247.00	856.79	596.41	103.06	650.59	47.83
202-490.000-725.000	FRINGE BENEFITS - ALLOCATED	6,693.76	11,886.00	5,493.70	2,226.31	0.00	9,659.69	18.73
202-490.000-726.000	SUPPLIES	13,111.90	22,000.00	7,729.32	1,174.39	154.09	20,825.61	5.34
202-490.000-801.000	CONTRACTUAL SERVICES	18,729.70	68,000.00	18,729.70	730.23	207.44	67,269.77	1.07
202-490.000-920.000	UTILITIES	3,732.37	4,500.00	1,929.92	1,534.48	265.06	2,965.52	34.10
202-490.000-940.000	EQUIPMENT RENTAL	5,394.66	7,000.00	4,639.66	1,408.57	309.03	5,591.43	20.12
TOTAL EXPENDITURES		66,311.14	132,235.00	51,463.55	16,060.55	2,483.60	116,174.45	12.15
Net - Dept 490.000 - TRAFFIC		(66,311.14)	(132,235.00)	(51,463.55)	(16,060.55)	(2,483.60)	(116,174.45)	
Dept 490.500 - TRUNKLINE TRAFFIC								
Expenditures								
202-490.500-702.000	WAGES	29.03	5,871.00	0.00	848.06	145.57	5,022.94	14.44
202-490.500-703.000	OVERTIME PAY	0.00	200.00	0.00	218.64	0.00	(18.64)	109.32
202-490.500-716.000	RETIREMENT	0.00	0.00	0.00	42.29	5.06	(42.29)	100.00
202-490.500-720.000	EMPLOYER'S FICA	2.20	449.00	0.00	78.51	10.50	370.49	17.49
202-490.500-725.000	FRINGE BENEFITS - ALLOCATED	557.77	4,171.00	543.45	471.35	0.00	3,699.65	11.30

PERIOD ENDING 12/31/2021

% Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 12/31/21	AVAILABLE BALANCE		% BDGT USED
		06/30/2021	2021-22	12/31/2020	12/31/2021		NORM (ABNORM)	NORM (ABNORM)	
Fund 202 - MAJOR ST./TRUNKLINE FUND									
Expenditures									
202-490.500-726.000	SUPPLIES	49.04	250.00	39.99	20.55	0.00	229.45	8.22	
202-490.500-801.000	CONTRACTUAL SERVICES	61.65	500.00	61.65	242.46	63.60	257.54	48.49	
202-490.500-920.000	UTILITIES	5,095.15	4,500.00	2,097.06	2,481.81	429.62	2,018.19	55.15	
202-490.500-940.000	EQUIPMENT RENTAL	4.82	250.00	0.00	286.06	24.20	(36.06)	114.42	
TOTAL EXPENDITURES		5,799.66	16,191.00	2,742.15	4,689.73	678.55	11,501.27	28.97	
Net - Dept 490.500 - TRUNKLINE TRAFFIC		(5,799.66)	(16,191.00)	(2,742.15)	(4,689.73)	(678.55)	(11,501.27)		
Dept 500.000 - WINTER MAINTENANCE									
Expenditures									
202-500.000-702.000	WAGES	9,699.38	9,897.00	973.77	1,063.26	1,041.84	8,833.74	10.74	
202-500.000-703.000	OVERTIME PAY	4,374.57	5,500.00	15.17	332.66	332.66	5,167.34	6.05	
202-500.000-716.000	RETIREMENT	350.87	250.00	22.06	47.90	47.90	202.10	19.16	
202-500.000-720.000	EMPLOYER'S FICA	1,012.85	757.00	67.69	103.42	101.80	653.58	13.66	
202-500.000-725.000	FRINGE BENEFITS - ALLOCATED	9,898.84	10,578.00	4,377.94	10.96	0.00	10,567.04	0.10	
202-500.000-726.000	SUPPLIES	21,214.79	20,000.00	0.00	0.00	0.00	20,000.00	0.00	
202-500.000-801.000	CONTRACTUAL SERVICES	0.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00	
202-500.000-940.000	EQUIPMENT RENTAL	20,675.76	20,000.00	948.17	1,194.61	1,194.61	18,805.39	5.97	
TOTAL EXPENDITURES		67,227.06	68,482.00	6,404.80	2,752.81	2,718.81	65,729.19	4.02	
Net - Dept 500.000 - WINTER MAINTENANCE		(67,227.06)	(68,482.00)	(6,404.80)	(2,752.81)	(2,718.81)	(65,729.19)		
Dept 500.500 - TRUNKLINE WINTER MAINTENANCE									
Expenditures									
202-500.500-702.000	WAGES	1,185.06	1,620.00	50.77	21.42	21.42	1,598.58	1.32	
202-500.500-703.000	OVERTIME PAY	2,111.19	1,000.00	0.00	71.51	71.51	928.49	7.15	
202-500.500-716.000	RETIREMENT	33.94	0.00	0.00	2.17	2.17	(2.17)	100.00	
202-500.500-720.000	EMPLOYER'S FICA	229.54	124.00	3.50	6.89	6.89	117.11	5.56	
202-500.500-725.000	FRINGE BENEFITS - ALLOCATED	1,691.32	1,800.00	29.50	0.00	0.00	1,800.00	0.00	
202-500.500-726.000	SUPPLIES	6,414.31	6,000.00	0.00	0.00	0.00	6,000.00	0.00	
202-500.500-801.000	CONTRACTUAL SERVICES	0.00	500.00	0.00	0.00	0.00	500.00	0.00	
202-500.500-940.000	EQUIPMENT RENTAL	6,766.39	4,500.00	136.45	171.64	171.64	4,328.36	3.81	
TOTAL EXPENDITURES		18,431.75	15,544.00	220.22	273.63	273.63	15,270.37	1.76	
Net - Dept 500.500 - TRUNKLINE WINTER MAINTENANCE		(18,431.75)	(15,544.00)	(220.22)	(273.63)	(273.63)	(15,270.37)		
TOTAL REVENUES		910,776.36	805,726.00	299,975.38	320,523.97	66,865.10	485,202.03	39.78	
TOTAL EXPENDITURES		654,611.25	970,972.00	251,738.90	217,223.31	28,606.03	753,748.69	22.37	
NET OF REVENUES & EXPENDITURES		256,165.11	(165,246.00)	48,236.48	103,300.66	38,259.07	(268,546.66)	62.51	
BEG. FUND BALANCE		496,520.82	752,685.93	496,520.82	752,685.93				
END FUND BALANCE		752,685.93	587,439.93	544,757.30	855,986.59				

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
PERIOD ENDING 12/31/2021
% Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 12/31/21	AVAILABLE BALANCE	% BDT USED
		06/30/2021	2021-22	12/31/2020	12/31/2021			
		NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 12/31/21 INCR (DECR)	AVAILABLE		% BDGT USED
		06/30/2021 NORM (ABNORM)	2021-22 AMENDED BUDGET	12/31/2020 NORM (ABNORM)	12/31/2021 NORM (ABNORM)		BALANCE NORM (ABNORM)		
Fund 203 - LOCAL ST. FUND									
Dept 000.000									
Revenues									
203-000.000-546.000	STATE GRANT - GAS & WEIGHT TA	260,435.90	279,225.00	90,230.89	92,368.81	18,966.38	186,856.19	33.08	
203-000.000-546.048	STATE GRANT-METRO ROW ACT	18,250.34	15,000.00	0.00	0.00	0.00	15,000.00	0.00	
203-000.000-665.000	INTEREST	1,295.79	500.00	405.86	596.19	0.00	(96.19)	119.24	
203-000.000-665.100	CHANGE IN INVESTMENTS	(90.59)	0.00	(13.85)	(318.30)	0.00	318.30	100.00	
203-000.000-692.039	OTHER REVENUE - BPU	3,943.65	2,000.00	2,106.12	1,626.45	0.00	373.55	81.32	
203-000.000-692.470	OTHER REVENUE - TREES	3,456.28	2,000.00	371.95	0.00	0.00	2,000.00	0.00	
203-000.000-699.202	TRANSFERS IN - MAJOR STREETS	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.00	
TOTAL REVENUES		337,291.37	348,725.00	93,100.97	94,273.15	18,966.38	254,451.85	27.03	
Net - Dept 000.000		337,291.37	348,725.00	93,100.97	94,273.15	18,966.38	254,451.85		
Dept 175.000 - ADMINISTRATIVE SERVICES									
Expenditures									
203-175.000-960.000	BANK FEES	0.00	0.00	0.00	14.17	0.00	(14.17)	100.00	
203-175.000-999.101	TRANSFER - GENERAL FUND	26,043.59	27,900.00	9,023.09	9,236.89	1,896.64	18,663.11	33.11	
TOTAL EXPENDITURES		26,043.59	27,900.00	9,023.09	9,251.06	1,896.64	18,648.94	33.16	
Net - Dept 175.000 - ADMINISTRATIVE SERVICES		(26,043.59)	(27,900.00)	(9,023.09)	(9,251.06)	(1,896.64)	(18,648.94)		
Dept 450.000 - STREET SURFACE									
Expenditures									
203-450.000-702.000	WAGES	45,352.65	34,237.00	18,683.20	21,162.29	1,311.29	13,074.71	61.81	
203-450.000-703.000	OVERTIME PAY	16.27	1,000.00	0.00	171.16	0.00	828.84	17.12	
203-450.000-710.000	HOLIDAY AND OTHER PAY	60.65	0.00	0.00	60.60	4.44	(60.60)	100.00	
203-450.000-716.000	RETIREMENT	1,527.08	900.00	353.54	1,038.50	58.03	(138.50)	115.39	
203-450.000-720.000	EMPLOYER'S FICA	3,259.88	1,854.00	1,340.27	1,552.25	94.35	301.75	83.72	
203-450.000-725.000	FRINGE BENEFITS - ALLOCATED	11,312.19	24,208.00	4,612.64	2,967.44	0.00	21,240.56	12.26	
203-450.000-726.000	SUPPLIES	17,881.02	27,000.00	13,847.35	(8,625.91)	108.11	35,625.91	(31.95)	
203-450.000-801.000	CONTRACTUAL SERVICES	4,041.38	13,750.00	6,146.28	4,521.00	0.00	9,229.00	32.88	
203-450.000-940.000	EQUIPMENT RENTAL	25,852.97	15,000.00	11,326.91	5,812.16	13.95	9,187.84	38.75	
TOTAL EXPENDITURES		109,304.09	117,949.00	56,310.19	28,659.49	1,590.17	89,289.51	24.30	
Net - Dept 450.000 - STREET SURFACE		(109,304.09)	(117,949.00)	(56,310.19)	(28,659.49)	(1,590.17)	(89,289.51)		
Dept 460.000 - R.O.W MAINTENANCE									
Expenditures									
203-460.000-702.000	WAGES	12,740.17	16,650.00	5,664.00	16,666.76	3,821.55	(16.76)	100.10	
203-460.000-703.000	OVERTIME PAY	9.75	250.00	0.00	1,257.64	762.32	(1,007.64)	503.06	
203-460.000-716.000	RETIREMENT	136.53	215.00	85.03	571.34	206.36	(356.34)	265.74	
203-460.000-720.000	EMPLOYER'S FICA	904.95	1,274.00	406.23	1,297.44	337.84	(23.44)	101.84	
203-460.000-725.000	FRINGE BENEFITS - ALLOCATED	2,950.69	11,610.00	1,471.88	5,180.82	0.00	6,429.18	44.62	
203-460.000-726.000	SUPPLIES	836.96	2,000.00	617.01	538.44	0.00	1,461.56	26.92	

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
 PERIOD ENDING 12/31/2021
 % Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		06/30/2021	2021-22	12/31/2020	12/31/2021	MONTH 12/31/21	BALANCE	
		NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	
Fund 203 - LOCAL ST. FUND								
Expenditures								
203-460.000-801.000	CONTRACTUAL SERVICES	7,168.15	12,400.00	4,328.60	19,075.39	3,432.50	(6,675.39)	153.83
203-460.000-940.000	EQUIPMENT RENTAL	7,505.01	10,000.00	3,347.30	28,497.51	7,282.52	(18,497.51)	284.98
TOTAL EXPENDITURES		32,252.21	54,399.00	15,920.05	73,085.34	15,843.09	(18,686.34)	134.35
Net - Dept 460.000 - R.O.W MAINTENANCE		(32,252.21)	(54,399.00)	(15,920.05)	(73,085.34)	(15,843.09)	18,686.34	
Dept 470.000 - TREES								
Expenditures								
203-470.000-702.000	WAGES	16,248.19	18,418.00	5,406.07	8,621.98	995.57	9,796.02	46.81
203-470.000-703.000	OVERTIME PAY	487.73	500.00	104.34	242.89	0.00	257.11	48.58
203-470.000-716.000	RETIREMENT	182.97	175.00	37.44	143.61	9.50	31.39	82.06
203-470.000-720.000	EMPLOYER'S FICA	1,171.43	1,409.00	384.85	623.66	67.70	785.34	44.26
203-470.000-725.000	FRINGE BENEFITS - ALLOCATED	7,317.20	12,997.00	3,020.62	3,985.36	0.00	9,011.64	30.66
203-470.000-726.000	SUPPLIES	3,968.16	1,500.00	210.84	1,146.12	34.08	353.88	76.41
203-470.000-726.470	SUPPLIES - REPLACEMENT TREES	3,097.00	0.00	0.00	0.00	0.00	0.00	0.00
203-470.000-801.000	CONTRACTUAL SERVICES	11,501.00	20,000.00	6,350.00	26,085.00	0.00	(6,085.00)	130.43
203-470.000-940.000	EQUIPMENT RENTAL	3,557.41	5,500.00	1,298.52	5,148.24	73.01	351.76	93.60
TOTAL EXPENDITURES		47,531.09	60,499.00	16,812.68	45,996.86	1,179.86	14,502.14	76.03
Net - Dept 470.000 - TREES		(47,531.09)	(60,499.00)	(16,812.68)	(45,996.86)	(1,179.86)	(14,502.14)	
Dept 480.000 - DRAINAGE								
Expenditures								
203-480.000-702.000	WAGES	10,520.94	11,863.00	6,282.05	9,628.72	973.10	2,234.28	81.17
203-480.000-703.000	OVERTIME PAY	272.65	1,500.00	29.26	488.03	0.00	1,011.97	32.54
203-480.000-716.000	RETIREMENT	92.77	120.00	55.82	179.27	18.38	(59.27)	149.39
203-480.000-720.000	EMPLOYER'S FICA	773.63	908.00	453.33	728.42	69.77	179.58	80.22
203-480.000-725.000	FRINGE BENEFITS - ALLOCATED	4,911.52	9,180.00	3,900.28	3,336.84	0.00	5,843.16	36.35
203-480.000-726.000	SUPPLIES	1,174.22	7,500.00	987.87	4,553.69	0.00	2,946.31	60.72
203-480.000-801.000	CONTRACTUAL SERVICES	1,924.00	13,500.00	0.00	0.00	0.00	13,500.00	0.00
203-480.000-920.000	UTILITIES	355.47	550.00	150.87	191.55	30.24	358.45	34.83
203-480.000-940.000	EQUIPMENT RENTAL	5,938.95	9,000.00	5,135.75	4,835.74	203.26	4,164.26	53.73
TOTAL EXPENDITURES		25,964.15	54,121.00	16,995.23	23,942.26	1,294.75	30,178.74	44.24
Net - Dept 480.000 - DRAINAGE		(25,964.15)	(54,121.00)	(16,995.23)	(23,942.26)	(1,294.75)	(30,178.74)	
Dept 490.000 - TRAFFIC								
Expenditures								
203-490.000-702.000	WAGES	5,770.09	2,585.00	5,010.88	1,871.16	855.31	713.84	72.39
203-490.000-703.000	OVERTIME PAY	29.25	300.00	29.25	134.73	0.00	165.27	44.91
203-490.000-716.000	RETIREMENT	102.22	175.00	82.48	50.43	18.24	124.57	28.82

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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 12/31/21 INCR (DECR)	AVAILABLE		% BGD USED
		06/30/2021 NORM (ABNORM)	2021-22 AMENDED BUDGET	12/31/2020 NORM (ABNORM)	12/31/2021 NORM (ABNORM)		BALANCE NORM (ABNORM)		
Fund 203 - LOCAL ST. FUND									
Expenditures									
203-490.000-720.000	EMPLOYER'S FICA	414.88	198.00	360.37	147.14	62.88	50.86	74.31	
203-490.000-725.000	FRINGE BENEFITS - ALLOCATED	4,550.84	1,982.00	3,788.20	588.76	0.00	1,393.24	29.71	
203-490.000-726.000	SUPPLIES	12,301.46	12,000.00	8,636.26	738.23	202.70	11,261.77	6.15	
203-490.000-801.000	CONTRACTUAL SERVICES	4,020.48	3,250.00	4,020.48	455.38	119.06	2,794.62	14.01	
203-490.000-940.000	EQUIPMENT RENTAL	2,490.13	2,600.00	2,276.80	413.25	166.60	2,186.75	15.89	
TOTAL EXPENDITURES		29,679.35	23,090.00	24,204.72	4,399.08	1,424.79	18,690.92	19.05	
Net - Dept 490.000 - TRAFFIC		(29,679.35)	(23,090.00)	(24,204.72)	(4,399.08)	(1,424.79)	(18,690.92)		
Dept 500.000 - WINTER MAINTENANCE									
Expenditures									
203-500.000-702.000	WAGES	7,832.66	8,169.00	776.57	1,018.36	996.94	7,150.64	12.47	
203-500.000-703.000	OVERTIME PAY	698.90	1,500.00	0.00	0.00	0.00	1,500.00	0.00	
203-500.000-716.000	RETIREMENT	264.50	195.00	14.44	46.91	46.91	148.09	24.06	
203-500.000-720.000	EMPLOYER'S FICA	617.93	625.00	52.79	74.22	72.60	550.78	11.88	
203-500.000-725.000	FRINGE BENEFITS - ALLOCATED	4,181.27	6,643.00	410.03	10.96	0.00	6,632.04	0.16	
203-500.000-726.000	SUPPLIES	14,955.54	15,000.00	0.00	(611.18)	0.00	15,611.18	(4.07)	
203-500.000-801.000	CONTRACTUAL SERVICES	0.00	250.00	0.00	0.00	0.00	250.00	0.00	
203-500.000-940.000	EQUIPMENT RENTAL	10,571.85	10,000.00	736.37	708.31	708.31	9,291.69	7.08	
TOTAL EXPENDITURES		39,122.65	42,382.00	1,990.20	1,247.58	1,824.76	41,134.42	2.94	
Net - Dept 500.000 - WINTER MAINTENANCE		(39,122.65)	(42,382.00)	(1,990.20)	(1,247.58)	(1,824.76)	(41,134.42)		
TOTAL REVENUES		337,291.37	348,725.00	93,100.97	94,273.15	18,966.38	254,451.85	27.03	
TOTAL EXPENDITURES		309,897.13	380,340.00	141,256.16	186,581.67	25,054.06	193,758.33	49.06	
NET OF REVENUES & EXPENDITURES		27,394.24	(31,615.00)	(48,155.19)	(92,308.52)	(6,087.68)	60,693.52	291.98	
BEG. FUND BALANCE		378,436.25	405,830.49	378,436.25	405,830.49				
END FUND BALANCE		405,830.49	374,215.49	330,281.06	313,521.97				

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
 PERIOD ENDING 12/31/2021
 % Fiscal Year Completed: 50.41

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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 12/31/21 INCR (DECR)	AVAILABLE		% BDGT USED
		06/30/2021 NORM (ABNORM)	2021-22 AMENDED BUDGET	12/31/2020 NORM (ABNORM)	12/31/2021 NORM (ABNORM)		BALANCE	NORM (ABNORM)	
Fund 204 - MUNICIPAL STREET FUND									
END FUND BALANCE			27,450.00			313,221.79			

PERIOD ENDING 12/31/2021

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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 12/31/21	AVAILABLE BALANCE	% BDGT USED
		06/30/2021	2021-22	12/31/2020	12/31/2021			
		NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	
Fund 208 - RECREATION FUND								
Dept 000.000								
Revenues								
208-000.000-644.000	CONCESSION SALES	1,374.31	8,500.00	0.00	3,748.71	0.00	4,751.29	44.10
208-000.000-651.000	USE AND ADMISSION FEES	6,800.00	18,000.00	0.00	9,494.30	0.00	8,505.70	52.75
208-000.000-653.000	TEAM AND EVENT FEES	545.00	6,000.00	90.00	3,205.00	0.00	2,795.00	53.42
208-000.000-653.001	YOUTH PROGRAM FEES	21,455.00	18,000.00	0.00	11,095.00	0.00	6,905.00	61.64
208-000.000-665.000	INTEREST	84.30	0.00	0.00	27.47	0.00	(27.47)	100.00
208-000.000-667.000	RENTS	27,515.00	20,000.00	1,975.00	650.00	325.00	19,350.00	3.25
208-000.000-675.000	CONTRIBUTIONS AND DONATIONS	175.00	0.00	0.00	600.00	750.00	(600.00)	100.00
208-000.000-692.000	OTHER REVENUE	6,315.00	4,000.00	2,640.00	3,300.00	200.00	700.00	82.50
208-000.000-699.101	TRANSFERS IN - GENERAL FUND	26,830.01	56,554.00	20,000.00	0.00	0.00	56,554.00	0.00
TOTAL REVENUES		91,093.62	131,054.00	24,705.00	32,120.48	1,275.00	98,933.52	24.51
Net - Dept 000.000		91,093.62	131,054.00	24,705.00	32,120.48	1,275.00	98,933.52	
Dept 751.000 - RECREATION DEPARTMENT								
Expenditures								
208-751.000-702.000	WAGES	39,272.40	70,453.00	11,890.18	44,596.83	6,190.44	25,856.17	63.30
208-751.000-704.000	SICK TIME PAY	0.00	1,759.00	0.00	0.00	0.00	1,759.00	0.00
208-751.000-705.000	VACATION TIME PAY	3,514.88	4,946.00	439.36	2,240.80	0.00	2,705.20	45.31
208-751.000-706.000	PERSONAL TIME PAY	659.04	923.00	0.00	0.00	0.00	923.00	0.00
208-751.000-707.000	LONGEVITY PAY	1,100.00	1,100.00	1,100.00	1,100.00	0.00	0.00	100.00
208-751.000-710.000	HOLIDAY AND OTHER PAY	2,585.80	3,084.00	1,276.20	1,370.00	486.56	1,714.00	44.42
208-751.000-715.000	HEALTH AND LIFE INSURANCE	15,829.71	11,175.00	8,464.71	6,305.00	1,244.76	4,870.00	56.42
208-751.000-716.000	RETIREMENT	5,908.61	7,300.00	2,436.32	4,954.52	748.64	2,345.48	67.87
208-751.000-717.000	WORKERS' COMPENSATION	1,523.00	2,000.00	1,466.00	1,517.00	0.00	483.00	75.85
208-751.000-720.000	EMPLOYER'S FICA	3,282.03	3,279.00	946.99	3,598.46	484.10	(319.46)	109.74
208-751.000-721.000	DISABILITY INSURANCE	281.52	335.00	164.22	117.30	0.00	217.70	35.01
208-751.000-726.000	SUPPLIES	13,005.99	17,500.00	0.00	11,161.05	297.00	6,338.95	63.78
208-751.000-726.006	CONCESSION SUPPLIES	2,458.47	3,500.00	0.00	1,040.49	0.00	2,459.51	29.73
208-751.000-801.000	CONTRACTUAL SERVICES	1,192.68	2,500.00	385.87	1,603.05	92.17	896.95	64.12
208-751.000-810.000	DUES AND SUBSCRIPTIONS	0.00	400.00	0.00	0.00	0.00	400.00	0.00
208-751.000-812.000	OUTSIDE PROGRAM FEES	420.00	600.00	0.00	0.00	0.00	600.00	0.00
208-751.000-925.000	TELEPHONE	95.01	200.00	0.00	0.00	0.00	200.00	0.00
TOTAL EXPENDITURES		91,129.14	131,054.00	28,569.85	79,604.50	9,543.67	51,449.50	60.74
Net - Dept 751.000 - RECREATION DEPARTMENT		(91,129.14)	(131,054.00)	(28,569.85)	(79,604.50)	(9,543.67)	(51,449.50)	
TOTAL REVENUES		91,093.62	131,054.00	24,705.00	32,120.48	1,275.00	98,933.52	24.51
TOTAL EXPENDITURES		91,129.14	131,054.00	28,569.85	79,604.50	9,543.67	51,449.50	60.74
NET OF REVENUES & EXPENDITURES		(35.52)	0.00	(3,864.85)	(47,484.02)	(8,268.67)	47,484.02	100.00
BEG. FUND BALANCE		9,751.25	9,715.73	9,751.25	9,715.73			
END FUND BALANCE		9,715.73	9,715.73	5,886.40	(37,768.29)			

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
 PERIOD ENDING 12/31/2021
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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 12/31/21 INCR (DECR)	AVAILABLE		% BDGT USED
		06/30/2021 NORM (ABNORM)	2021-22 AMENDED BUDGET	12/31/2020 NORM (ABNORM)	12/31/2021 NORM (ABNORM)		BALANCE NORM (ABNORM)		
Fund 244 - ECONOMIC DEVELOPMENT CORP FUND									
Dept 000.000									
Revenues									
244-000.000-665.000	INTEREST	323.12	2,200.00	173.93	96.24	0.00	2,103.76	4.37	
244-000.000-665.100	CHANGE IN INVESTMENTS	(108.63)	350.00	(16.62)	(381.67)	0.00	731.67	(109.05)	
244-000.000-673.000	SALE OF CITY PROPERTY	0.00	20,000.00	0.00	1.00	0.00	19,999.00	0.01	
244-000.000-692.000	OTHER REVENUE	0.00	18,000.00	0.00	0.00	0.00	18,000.00	0.00	
TOTAL REVENUES		214.49	40,550.00	157.31	(284.43)	0.00	40,834.43	(0.70)	
Net - Dept 000.000		214.49	40,550.00	157.31	(284.43)	0.00	40,834.43		
Dept 174.000 - ECONOMIC DEVELOPMENT									
Expenditures									
244-174.000-726.000	SUPPLIES	9,539.00	500.00	0.00	0.00	0.00	500.00	0.00	
244-174.000-801.000	CONTRACTUAL SERVICES	12,696.00	15,100.00	5,700.00	10,684.00	9,134.00	4,416.00	70.75	
244-174.000-806.000	LEGAL SERVICES	387.50	1,000.00	187.50	0.00	0.00	1,000.00	0.00	
244-174.000-810.000	DUES AND SUBSCRIPTIONS	350.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00	
244-174.000-957.000	PROPERTY TAXES	(1,014.64)	0.00	8,416.77	0.00	0.00	0.00	0.00	
244-174.000-960.000	BANK FEES	0.00	0.00	0.00	17.00	0.00	(17.00)	100.00	
244-174.000-999.401	TRANSFER - CAPITAL IMPROVEMEN	10,000.00	12,000.00	0.00	369.00	369.00	11,631.00	3.08	
TOTAL EXPENDITURES		31,957.86	29,600.00	14,304.27	11,070.00	9,503.00	18,530.00	37.40	
Net - Dept 174.000 - ECONOMIC DEVELOPMENT		(31,957.86)	(29,600.00)	(14,304.27)	(11,070.00)	(9,503.00)	(18,530.00)		
TOTAL REVENUES		214.49	40,550.00	157.31	(284.43)	0.00	40,834.43	0.70	
TOTAL EXPENDITURES		31,957.86	29,600.00	14,304.27	11,070.00	9,503.00	18,530.00	37.40	
NET OF REVENUES & EXPENDITURES		(31,743.37)	10,950.00	(14,146.96)	(11,354.43)	(9,503.00)	22,304.43	103.69	
BEG. FUND BALANCE		275,500.35	243,756.98	275,500.35	243,756.98				
END FUND BALANCE		243,756.98	254,706.98	261,353.39	232,402.55				

PERIOD ENDING 12/31/2021

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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 12/31/21 INCR (DECR)	AVAILABLE		% BDGT USED
		06/30/2021 NORM (ABNORM)	2021-22 AMENDED BUDGET	12/31/2020 NORM (ABNORM)	12/31/2021 NORM (ABNORM)		BALANCE NORM (ABNORM)		
Fund 247 - TAX INCREMENT FINANCE ATH.									
Dept 000.000									
Revenues									
247-000.000-402.000	CURRENT TAXES	87,111.92	94,008.00	69,059.13	79,006.93	0.00	15,001.07	84.04	
247-000.000-529.000	FEDERAL GRANT - CDBG	1,173,353.94	228,000.00	239,893.50	44,671.06	1,100.00	183,328.94	19.59	
247-000.000-573.000	LOCAL COMMUNITY STABILIZATION	31,208.01	31,208.00	31,208.01	33,569.66	0.00	(2,361.66)	107.57	
247-000.000-665.000	INTEREST	1,546.51	0.00	115.65	402.96	0.00	(402.96)	100.00	
247-000.000-675.005	CONTR. & DONAT. - DAWN THEATER	0.00	0.00	0.00	1,000.00	0.00	(1,000.00)	100.00	
TOTAL REVENUES		1,293,220.38	353,216.00	340,276.29	158,650.61	1,100.00	194,565.39	44.92	
Net - Dept 000.000		1,293,220.38	353,216.00	340,276.29	158,650.61	1,100.00	194,565.39		
Dept 900.000 - CAPITAL OUTLAY									
Expenditures									
247-900.000-726.000	SUPPLIES	356.14	0.00	356.14	0.00	0.00	0.00	0.00	
247-900.000-801.000	CONTRACTUAL SERVICES	10,700.00	0.00	0.00	577.50	0.00	(577.50)	100.00	
247-900.000-801.005	CONTRACTUAL SERVICES - DAWN TH	2,300.00	511,000.00	3,500.00	241,295.45	0.00	269,704.55	47.22	
247-900.000-801.006	CONTRACTUAL SERVICES - MEDC GR	0.00	80,000.00	556,481.14	169,063.51	69,281.51	(89,063.51)	211.33	
247-900.000-801.247	CONTRACTUAL SERV-FACADE GRANT	19,748.00	0.00	10,000.00	0.00	0.00	0.00	0.00	
247-900.000-806.000	LEGAL SERVICES	2,437.50	2,000.00	675.00	75.00	0.00	1,925.00	3.75	
247-900.000-850.000	INSURANCE	7,393.00	7,200.00	7,393.00	0.00	0.00	7,200.00	0.00	
247-900.000-920.000	UTILITIES	1,554.21	1,000.00	670.70	1,648.65	719.58	(648.65)	164.87	
247-900.000-968.000	DEPRECIATION	4,229.29	41,575.00	0.00	0.00	0.00	41,575.00	0.00	
247-900.000-995.000	DEBT SERVICE - INTEREST	5,596.67	7,379.00	0.00	1,710.00	0.00	5,669.00	23.17	
TOTAL EXPENDITURES		54,314.81	650,154.00	579,075.98	414,370.11	70,001.09	235,783.89	63.73	
Net - Dept 900.000 - CAPITAL OUTLAY		(54,314.81)	(650,154.00)	(579,075.98)	(414,370.11)	(70,001.09)	(235,783.89)		
TOTAL REVENUES		1,293,220.38	353,216.00	340,276.29	158,650.61	1,100.00	194,565.39	44.92	
TOTAL EXPENDITURES		54,314.81	650,154.00	579,075.98	414,370.11	70,001.09	235,783.89	63.73	
NET OF REVENUES & EXPENDITURES		1,238,905.57	(296,938.00)	(238,799.69)	(255,719.50)	(68,901.09)	(41,218.50)	86.12	
BEG. FUND BALANCE		865,221.20	2,104,126.77	865,221.20	2,104,126.77				
END FUND BALANCE		2,104,126.77	1,807,188.77	626,421.51	1,848,407.27				

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE

PERIOD ENDING 12/31/2021

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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 12/31/21 INCR (DECR)	AVAILABLE		% BDGT USED
		06/30/2021 NORM (ABNORM)	2021-22 AMENDED BUDGET	12/31/2020 NORM (ABNORM)	12/31/2021 NORM (ABNORM)		BALANCE		
Fund 265 - DRUG FORFEITURE/GRANT FUND									
Dept 000.000									
Revenues									
265-000.000-659.000	DRUG FORFEITURES	3,163.86	1,000.00	2,594.86	0.00	0.00	1,000.00	0.00	
265-000.000-665.000	INTEREST	42.83	0.00	12.81	36.10	0.00	(36.10)	100.00	
265-000.000-692.000	OTHER REVENUE	4,033.92	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL REVENUES		7,240.61	1,000.00	2,607.67	36.10	0.00	963.90	3.61	
Net - Dept 000.000		7,240.61	1,000.00	2,607.67	36.10	0.00	963.90		
Dept 301.000 - POLICE DEPARTMENT									
Expenditures									
265-301.000-726.000	SUPPLIES	6,504.31	2,500.00	259.49	0.00	0.00	2,500.00	0.00	
TOTAL EXPENDITURES		6,504.31	2,500.00	259.49	0.00	0.00	2,500.00	0.00	
Net - Dept 301.000 - POLICE DEPARTMENT		(6,504.31)	(2,500.00)	(259.49)	0.00	0.00	(2,500.00)		
TOTAL REVENUES		7,240.61	1,000.00	2,607.67	36.10	0.00	963.90	3.61	
TOTAL EXPENDITURES		6,504.31	2,500.00	259.49	0.00	0.00	2,500.00	0.00	
NET OF REVENUES & EXPENDITURES		736.30	(1,500.00)	2,348.18	36.10	0.00	(1,536.10)	2.41	
BEG. FUND BALANCE		9,443.83	10,180.13	9,443.83	10,180.13				
END FUND BALANCE		10,180.13	8,680.13	11,792.01	10,216.23				

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		06/30/2021	2021-22	12/31/2020	12/31/2021	MONTH 12/31/21	BALANCE	
		NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	
Fund 271 - LIBRARY FUND								
Dept 000.000								
Revenues								
271-000.000-402.000	CURRENT TAXES	131,961.98	133,280.00	124,421.93	128,911.32	427.66	4,368.68	96.72
271-000.000-412.000	DELINQUENT TAXES	588.03	105.00	66.81	0.00	0.00	105.00	0.00
271-000.000-437.000	SPECIAL ACTS	1,493.20	2,306.00	1,472.52	1,397.67	0.00	908.33	60.61
271-000.000-528.000	FEDERAL GRANT - CARES ACT	3,369.71	0.00	3,369.71	130.29	0.00	(130.29)	100.00
271-000.000-569.000	STATE GRANT	10,294.83	9,600.00	0.00	1,972.37	0.00	7,627.63	20.55
271-000.000-573.000	LOCAL COMMUNITY STABILIZATION	20,523.22	5,000.00	7,390.05	7,440.45	0.00	(2,440.45)	148.81
271-000.000-574.000	STATE REVENUE SHARING	0.00	8,105.00	0.00	0.00	0.00	8,105.00	0.00
271-000.000-587.000	CONT./LOCAL UNITS-CULTURE/REC	22,600.00	13,800.00	8,800.00	0.00	0.00	13,800.00	0.00
271-000.000-588.000	SUBSCRIPTION CARD SALES	2,068.00	1,500.00	963.50	1,603.70	367.00	(103.70)	106.91
271-000.000-629.000	COPIES / DUPLICATING	2,333.37	2,000.00	929.40	1,824.55	330.55	175.45	91.23
271-000.000-656.000	PENAL FINES	27,194.17	25,000.00	0.00	0.00	0.00	25,000.00	0.00
271-000.000-657.000	BOOK FINES	409.65	500.00	257.25	503.07	149.90	(3.07)	100.61
271-000.000-658.000	ORDINANCE FINES	846.97	750.00	333.14	365.07	132.82	384.93	48.68
271-000.000-665.000	INTEREST	272.10	400.00	160.62	128.66	0.00	271.34	32.17
271-000.000-667.000	RENTS	224.45	200.00	74.45	191.00	35.00	9.00	95.50
271-000.000-667.271	RENTS - MEETING ROOMS	200.10	2,000.00	100.10	6,350.00	100.00	(4,350.00)	317.50
271-000.000-674.000	CONTRIBUTIONS IN LIEU OF TAX	0.00	1,760.00	0.00	0.00	0.00	1,760.00	0.00
271-000.000-675.000	CONTRIBUTIONS AND DONATIONS	0.00	2,300.00	(23,810.00)	1,240.25	1,240.25	1,059.75	53.92
271-000.000-675.002	CONTR. & DONAT. - TECHNOLOGY	0.00	400.00	0.00	0.00	0.00	400.00	0.00
271-000.000-675.790	CONTR. & DONT. - BOOKS	1,201.54	565.00	314.80	754.50	24.25	(189.50)	133.54
271-000.000-675.792	CONTR. & DONT.- CHILD. LIBRAR	611.35	6,505.00	307.85	13.20	5.00	6,491.80	0.20
271-000.000-692.000	OTHER REVENUE	11,393.95	4,600.00	2,376.51	15,546.16	10.16	(10,946.16)	337.96
271-000.000-692.006	OTHER REVENUE - COFFEE	12.00	400.00	12.00	0.00	0.00	400.00	0.00
271-000.000-692.007	OTHER REVENUE - TRUSTS	25,082.70	25,080.00	23,810.00	0.00	0.00	25,080.00	0.00
271-000.000-692.008	OTHER REVENUES - WOODLAND	0.00	3,400.00	0.00	2,400.00	0.00	1,000.00	70.59
TOTAL REVENUES		262,681.32	249,556.00	151,350.64	170,772.26	2,822.59	78,783.74	68.43
Net - Dept 000.000		262,681.32	249,556.00	151,350.64	170,772.26	2,822.59	78,783.74	
Dept 790.000 - LIBRARY								
Expenditures								
271-790.000-702.000	WAGES	99,422.12	125,395.00	44,717.31	55,789.24	10,078.83	69,605.76	44.49
271-790.000-704.000	SICK TIME PAY	3,388.55	3,596.00	1,959.18	955.84	240.00	2,640.16	26.58
271-790.000-705.000	VACATION TIME PAY	6,700.16	2,204.00	4,078.16	641.76	0.00	1,562.24	29.12
271-790.000-706.000	PERSONAL TIME PAY	629.28	2,954.00	0.00	0.00	0.00	2,954.00	0.00
271-790.000-710.000	HOLIDAY AND OTHER PAY	2,097.62	2,204.00	1,048.82	579.27	365.35	1,624.73	26.28
271-790.000-715.000	HEALTH AND LIFE INSURANCE	389.57	1,175.00	173.21	49.69	(82.03)	1,125.31	4.23
271-790.000-716.000	RETIREMENT	4,011.10	3,830.00	1,939.59	1,459.82	251.15	2,370.18	38.12
271-790.000-717.000	WORKERS' COMPENSATION	169.00	225.00	162.00	162.00	0.00	63.00	72.00
271-790.000-720.000	EMPLOYER'S FICA	8,563.67	10,049.00	3,940.50	4,433.91	817.13	5,615.09	44.12
271-790.000-721.000	DISABILITY INSURANCE	298.18	739.00	177.98	48.08	0.00	690.92	6.51
271-790.000-726.000	SUPPLIES	4,425.96	2,000.00	2,370.60	1,832.09	234.92	167.91	91.60
271-790.000-750.000	PERIODICALS / MAGAZINES	231.00	400.00	0.00	0.00	0.00	400.00	0.00
271-790.000-801.000	CONTRACTUAL SERVICES	20,468.76	20,000.00	14,678.38	10,101.27	756.89	9,898.73	50.51
271-790.000-810.000	DUES AND SUBSCRIPTIONS	370.12	500.00	0.00	0.00	0.00	500.00	0.00
271-790.000-860.000	TRANSPORTATION AND MILEAGE	73.96	750.00	0.00	0.00	0.00	750.00	0.00
271-790.000-861.000	TRAINING & SEMINARS	60.00	500.00	60.00	0.00	0.00	500.00	0.00
271-790.000-920.000	UTILITIES	15,560.75	18,500.00	5,889.06	7,485.78	1,710.33	11,014.22	40.46
271-790.000-925.000	TELEPHONE	1,382.45	2,100.00	336.00	664.64	104.20	1,435.36	31.65
271-790.000-930.000	REPAIRS & MAINTENANCE	18,684.61	5,000.00	428.32	964.49	8.70	4,035.51	19.29

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
 PERIOD ENDING 12/31/2021
 % Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 12/31/21 INCR (DECR)	AVAILABLE		% BDGT USED
		06/30/2021 NORM (ABNORM)	2021-22 AMENDED BUDGET	12/31/2020 NORM (ABNORM)	12/31/2021 NORM (ABNORM)		BALANCE NORM (ABNORM)		
Fund 271 - LIBRARY FUND									
Expenditures									
271-790.000-970.000	CAPITAL OUTLAY	0.00	9,000.00	0.00	315.00	0.00	8,685.00	3.50	
271-790.000-982.000	BOOKS	11,246.90	15,000.00	3,667.11	6,318.23	0.00	8,681.77	42.12	
271-790.000-999.101	TRANSFER - GENERAL FUND	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00	
TOTAL EXPENDITURES		200,173.76	228,121.00	85,626.22	91,801.11	14,485.47	136,319.89	40.24	
Net - Dept 790.000 - LIBRARY		(200,173.76)	(228,121.00)	(85,626.22)	(91,801.11)	(14,485.47)	(136,319.89)		
Dept 792.000 - LIBRARY - CHILDREN'S AREA									
Expenditures									
271-792.000-726.000	SUPPLIES	0.00	1,000.00	0.00	8.46	8.46	991.54	0.85	
271-792.000-726.001	SUPPLIES - GRANTS	500.00	0.00	500.00	0.00	0.00	0.00	0.00	
271-792.000-726.010	SUPPLIES-SUMMER READING	(314.63)	500.00	(314.63)	0.00	0.00	500.00	0.00	
271-792.000-982.000	BOOKS	7,317.15	6,500.00	6,300.73	6,652.02	15.11	(152.02)	102.34	
TOTAL EXPENDITURES		7,502.52	8,000.00	6,486.10	6,660.48	23.57	1,339.52	83.26	
Net - Dept 792.000 - LIBRARY - CHILDREN'S AREA		(7,502.52)	(8,000.00)	(6,486.10)	(6,660.48)	(23.57)	(1,339.52)		
TOTAL REVENUES		262,681.32	249,556.00	151,350.64	170,772.26	2,822.59	78,783.74	68.43	
TOTAL EXPENDITURES		207,676.28	236,121.00	92,112.32	98,461.59	14,509.04	137,659.41	41.70	
NET OF REVENUES & EXPENDITURES		55,005.04	13,435.00	59,238.32	72,310.67	(11,686.45)	(58,875.67)	538.23	
BEG. FUND BALANCE		109,211.70	164,216.74	109,211.70	164,216.74				
END FUND BALANCE		164,216.74	177,651.74	168,450.02	236,527.41				

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE

PERIOD ENDING 12/31/2021

% Fiscal Year Completed: 50.41

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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 12/31/21 INCR (DECR)	AVAILABLE		% BDGT USED
		06/30/2021 NORM (ABNORM)	2021-22 AMENDED BUDGET	12/31/2020 NORM (ABNORM)	12/31/2021 NORM (ABNORM)		BALANCE NORM (ABNORM)		
Fund 274 - POLICE - OWI ENFORCEMENT									
Dept 000.000									
Revenues									
274-000.000-665.000	INTEREST	19.63	0.00	5.46	3.62	0.00	(3.62)	100.00	
274-000.000-692.301	OTHER REVENUES - POLICE DEPT	1,172.81	1,000.00	672.81	200.00	0.00	800.00	20.00	
TOTAL REVENUES		1,192.44	1,000.00	678.27	203.62	0.00	796.38	20.36	
Net - Dept 000.000		1,192.44	1,000.00	678.27	203.62	0.00	796.38		
Dept 301.000 - POLICE DEPARTMENT									
Expenditures									
274-301.000-726.000	SUPPLIES	11,346.14	2,600.00	7,593.74	0.00	0.00	2,600.00	0.00	
TOTAL EXPENDITURES		11,346.14	2,600.00	7,593.74	0.00	0.00	2,600.00	0.00	
Net - Dept 301.000 - POLICE DEPARTMENT		(11,346.14)	(2,600.00)	(7,593.74)	0.00	0.00	(2,600.00)		
TOTAL REVENUES		1,192.44	1,000.00	678.27	203.62	0.00	796.38	20.36	
TOTAL EXPENDITURES		11,346.14	2,600.00	7,593.74	0.00	0.00	2,600.00	0.00	
NET OF REVENUES & EXPENDITURES		(10,153.70)	(1,600.00)	(6,915.47)	203.62	0.00	(1,803.62)	12.73	
BEG. FUND BALANCE		11,924.30	1,770.60	11,924.30	1,770.60				
END FUND BALANCE		1,770.60	170.60	5,008.83	1,974.22				

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
 PERIOD ENDING 12/31/2021
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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BGD USED
		06/30/2021	2021-22	12/31/2020	12/31/2021			MONTH 12/31/21	BALANCE	
		NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)		INCR (DECR)	NORM (ABNORM)		
Fund 287 - ARPA GRANT FUND										
Dept 000.000										
Revenues										
287-000.000-529.000	FEDERAL GRANT	0.00	0.00	0.00	418,831.00		0.00	(418,831.00)		100.00
287-000.000-665.000	INTEREST	0.00	0.00	0.00	217.87		0.00	(217.87)		100.00
TOTAL REVENUES		0.00	0.00	0.00	419,048.87		0.00	(419,048.87)		100.00
Net - Dept 000.000		0.00	0.00	0.00	419,048.87		0.00	(419,048.87)		
Dept 900.000 - CAPITAL OUTLAY										
Expenditures										
287-900.000-970.000	CAPITAL OUTLAY	0.00	0.00	0.00	198,533.00		0.00	(198,533.00)		100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	198,533.00		0.00	(198,533.00)		100.00
Net - Dept 900.000 - CAPITAL OUTLAY		0.00	0.00	0.00	(198,533.00)		0.00	198,533.00		
TOTAL REVENUES		0.00	0.00	0.00	419,048.87		0.00	(419,048.87)		100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	198,533.00		0.00	(198,533.00)		100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	220,515.87		0.00	(220,515.87)		100.00
BEG. FUND BALANCE										
END FUND BALANCE					220,515.87					

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
 PERIOD ENDING 12/31/2021
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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 12/31/21 INCR (DECR)	AVAILABLE		% BDGT USED
		06/30/2021 NORM (ABNORM)	2021-22 AMENDED BUDGET	12/31/2020 NORM (ABNORM)	12/31/2021 NORM (ABNORM)		BALANCE NORM (ABNORM)		
Fund 362 - BOND AND INTEREST REDEM. FUND									
Dept 000.000									
Revenues									
362-000.000-402.000	CURRENT TAXES	(2,702.36)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
362-000.000-402.100	SINKING FUND	388,593.66	0.00	363,435.67	0.00	0.00	0.00	0.00	0.00
362-000.000-412.000	DELINQUENT TAXES	1,554.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00
362-000.000-437.000	SPECIAL ACTS	4,570.74	0.00	4,508.74	0.00	0.00	0.00	0.00	0.00
362-000.000-573.000	LOCAL COMMUNITY STABILIZATION	52,314.10	16,000.00	18,837.39	18,665.21	0.00	(2,665.21)	116.66	
362-000.000-665.000	INTEREST	4,408.02	3,000.00	1,659.29	1,547.66	0.00	1,452.34	51.59	
362-000.000-665.100	CHANGE IN INVESTMENTS	(914.50)	0.00	(139.98)	(1,038.71)	0.00	1,038.71	100.00	
TOTAL REVENUES		447,824.28	19,000.00	388,301.11	19,174.16	0.00	(174.16)	100.92	
Net - Dept 000.000		447,824.28	19,000.00	388,301.11	19,174.16	0.00	(174.16)		
Dept 175.000 - ADMINISTRATIVE SERVICES									
Expenditures									
362-175.000-960.000	BANK FEES	0.00	0.00	0.00	43.52	0.00	(43.52)	100.00	
TOTAL EXPENDITURES		0.00	0.00	0.00	43.52	0.00	(43.52)	100.00	
Net - Dept 175.000 - ADMINISTRATIVE SERVICES		0.00	0.00	0.00	(43.52)	0.00	43.52		
Dept 905.000 - DEBT SERVICE									
Expenditures									
362-905.000-995.000	DEBT SERVICE - INTEREST	0.00	26,000.00	0.00	0.00	0.00	26,000.00	0.00	
TOTAL EXPENDITURES		0.00	26,000.00	0.00	0.00	0.00	26,000.00	0.00	
Net - Dept 905.000 - DEBT SERVICE		0.00	(26,000.00)	0.00	0.00	0.00	(26,000.00)		
Dept 965.000 - TRANSFERS TO OTHER FUNDS									
Expenditures									
362-965.000-999.401	TRANSFER - CAPITAL IMPROVEMENT	80,000.00	600,000.00	0.00	1,083,383.22	0.00	(483,383.22)	180.56	
TOTAL EXPENDITURES		80,000.00	600,000.00	0.00	1,083,383.22	0.00	(483,383.22)	180.56	
Net - Dept 965.000 - TRANSFERS TO OTHER FUNDS		(80,000.00)	(600,000.00)	0.00	(1,083,383.22)	0.00	483,383.22		
TOTAL REVENUES		447,824.28	19,000.00	388,301.11	19,174.16	0.00	(174.16)	100.92	
TOTAL EXPENDITURES		80,000.00	626,000.00	0.00	1,083,426.74	0.00	(457,426.74)	173.07	
NET OF REVENUES & EXPENDITURES		367,824.28	(607,000.00)	388,301.11	(1,064,252.58)	0.00	457,252.58	175.33	
BEG. FUND BALANCE		696,428.30	1,064,252.58	696,428.30	1,064,252.58				
END FUND BALANCE		1,064,252.58	457,252.58	1,084,729.41					

PERIOD ENDING 12/31/2021

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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 12/31/21	AVAILABLE BALANCE		% BDGT USED
		06/30/2021	2021-22	12/31/2020	12/31/2021		NORM (ABNORM)	NORM (ABNORM)	
Fund 401 - CAPITAL IMPROVEMENT FUND									
Dept 000.000									
Revenues									
401-000.000-665.000	INTEREST	1,244.92	600.00	454.73	1,304.38	0.00	(704.38)	217.40	
401-000.000-665.100	CHANGE IN INVESTMENTS	0.00	0.00	0.00	(2,179.66)	0.00	2,179.66	100.00	
401-000.000-699.202	TRANSFERS IN - MAJOR STREETS	125,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
401-000.000-699.244	TRANSFER IN - EDC FUND	0.00	12,000.00	0.00	0.00	0.00	12,000.00	0.00	
401-000.000-699.362	TRANSFER IN - DEBT SERVCIE	80,000.00	600,000.00	0.00	1,083,383.22	0.00	(483,383.22)	180.56	
401-000.000-699.401	TRANSFERS IN - CAPITAL IMPROVE	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL REVENUES		216,244.92	612,600.00	454.73	1,082,507.94	0.00	(469,907.94)	176.71	
Net - Dept 000.000		216,244.92	612,600.00	454.73	1,082,507.94	0.00	(469,907.94)		
Dept 175.000 - ADMINISTRATIVE SERVICES									
Expenditures									
401-175.000-960.000	BANK FEES	0.00	0.00	0.00	99.86	0.00	(99.86)	100.00	
TOTAL EXPENDITURES		0.00	0.00	0.00	99.86	0.00	(99.86)	100.00	
Net - Dept 175.000 - ADMINISTRATIVE SERVICES		0.00	0.00	0.00	(99.86)	0.00	99.86		
Dept 443.000 - SIDEWALKS									
Expenditures									
401-443.000-702.000	WAGES	0.00	2,542.00	0.00	1,296.46	0.00	1,245.54	51.00	
401-443.000-703.000	OVERTIME PAY	0.00	194.00	0.00	57.54	0.00	136.46	29.66	
401-443.000-716.000	RETIREMENT	0.00	0.00	0.00	26.89	0.00	(26.89)	100.00	
401-443.000-720.000	EMPLOYER'S FICA	0.00	0.00	0.00	98.20	0.00	(98.20)	100.00	
401-443.000-725.000	FRINGE BENEFITS - ALLOCATED	0.00	1,746.00	0.00	692.85	0.00	1,053.15	39.68	
401-443.000-726.000	SUPPLIES	0.00	0.00	0.00	476.98	0.00	(476.98)	100.00	
401-443.000-801.000	CONTRACTUAL SERVICES	0.00	51,000.00	0.00	24,285.00	500.00	26,715.00	47.62	
401-443.000-940.000	EQUIPMENT RENTAL	0.00	0.00	0.00	552.66	0.00	(552.66)	100.00	
TOTAL EXPENDITURES		0.00	55,482.00	0.00	27,486.58	500.00	27,995.42	49.54	
Net - Dept 443.000 - SIDEWALKS		0.00	(55,482.00)	0.00	(27,486.58)	(500.00)	(27,995.42)		
Dept 452.000 - MAJOR STREET RECONSTRUCTION									
Expenditures									
401-452.000-702.000	WAGES	32,207.80	0.00	25,878.96	1,472.55	0.00	(1,472.55)	100.00	
401-452.000-710.000-215001	HOLIDAY AND OTHER PAY	105.33	0.00	71.95	7.92	0.00	(7.92)	100.00	
401-452.000-716.000-215001	RETIREMENT	1,325.51	0.00	914.81	100.14	0.00	(100.14)	100.00	
401-452.000-720.000	EMPLOYER'S FICA	2,400.30	0.00	1,940.54	106.86	0.00	(106.86)	100.00	
401-452.000-725.000	FRINGE BENEFITS - ALLOCATED	1,164.88	0.00	1,251.23	0.00	0.00	0.00	0.00	
401-452.000-801.000	CONTRACTUAL SERVICES	634,743.32	0.00	127,681.45	26,322.60	0.00	(26,322.60)	100.00	
401-452.000-905.000	PUBLISHING / NOTICES	13,274.45	0.00	13,274.45	0.00	0.00	0.00	0.00	

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 12/31/21 INCR (DECR)	AVAILABLE		% BDGT USED
		06/30/2021 NORM (ABNORM)	2021-22 AMENDED BUDGET	12/31/2020 NORM (ABNORM)	12/31/2021 NORM (ABNORM)		BALANCE		
Fund 401 - CAPITAL IMPROVEMENT FUND									
TOTAL REVENUES		216,244.92	612,600.00	454.73	1,082,507.94	0.00	(469,907.94)	176.71	
TOTAL EXPENDITURES		946,337.10	525,482.00	409,692.10	427,802.82	34,094.00	97,679.18	81.41	
NET OF REVENUES & EXPENDITURES		(730,092.18)	87,118.00	(409,237.37)	654,705.12	(34,094.00)	(567,587.12)	751.52	
BEG. FUND BALANCE		730,641.03	548.85	730,641.03	548.85				
END FUND BALANCE		548.85	87,666.85	321,403.66	655,253.97				

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
 PERIOD ENDING 12/31/2021
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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT
		06/30/2021	2021-22	12/31/2020	12/31/2021			MONTH 12/31/21	BALANCE	
		NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)		INCR (DECR)	NORM (ABNORM)		
Fund 408 - FIELDS OF DREAMS										
Dept 000.000										
Revenues										
408-000.000-665.000	INTEREST	9.88	0.00	2.77	3.56		0.00	(3.56)	100.00	
408-000.000-692.408	OTHER REVENUES - TOURNAMENTS	0.00	1,000.00	0.00	0.00		0.00	1,000.00	0.00	
TOTAL REVENUES		9.88	1,000.00	2.77	3.56		0.00	996.44	0.36	
Net - Dept 000.000		9.88	1,000.00	2.77	3.56		0.00	996.44		
Dept 751.000 - RECREATION DEPARTMENT										
Expenditures										
408-751.000-702.000	WAGES	477.00	0.00	0.00	0.00		0.00	0.00	0.00	
408-751.000-720.000	EMPLOYER'S FICA	36.49	0.00	0.00	0.00		0.00	0.00	0.00	
TOTAL EXPENDITURES		513.49	0.00	0.00	0.00		0.00	0.00	0.00	
Net - Dept 751.000 - RECREATION DEPARTMENT		(513.49)	0.00	0.00	0.00		0.00	0.00		
TOTAL REVENUES		9.88	1,000.00	2.77	3.56		0.00	996.44	0.36	
TOTAL EXPENDITURES		513.49	0.00	0.00	0.00		0.00	0.00	0.00	
NET OF REVENUES & EXPENDITURES		(503.61)	1,000.00	2.77	3.56		0.00	996.44	0.36	
BEG. FUND BALANCE		2,570.77	2,067.16	2,570.77	2,067.16					
END FUND BALANCE		2,067.16	3,067.16	2,573.54	2,070.72					

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		06/30/2021	2021-22	12/31/2020	12/31/2021	MONTH 12/31/21	BALANCE	
		NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	
Fund 409 - STOCK'S PARK								
Dept 000.000								
Revenues								
409-000.000-665.000	INTEREST	177.28	1,000.00	86.01	67.68	0.00	932.32	6.77
409-000.000-665.100	CHANGE IN INVESTMENTS	(63.34)	100.00	(9.70)	(223.00)	0.00	323.00	(223.00)
409-000.000-675.000	CONTRIBUTIONS AND DONATIONS	10,790.96	10,000.00	4,988.96	5,181.30	320.00	4,818.70	51.81
409-000.000-675.003	CONTR. & DONT. - SALLY FALLON	13,290.00	0.00	13,290.00	0.00	0.00	0.00	0.00
409-000.000-675.409	CONTR. & DONT. - ROBERTA HILL	1,350.00	0.00	0.00	16,900.00	650.00	(16,900.00)	100.00
TOTAL REVENUES		25,544.90	11,100.00	18,355.27	21,925.98	970.00	(10,825.98)	197.53
Net - Dept 000.000		25,544.90	11,100.00	18,355.27	21,925.98	970.00	(10,825.98)	
Dept 756.000 - PARKS								
Expenditures								
409-756.000-726.000	SUPPLIES	19,884.30	1,500.00	19,705.31	215.55	58.00	1,284.45	14.37
409-756.000-801.000	CONTRACTUAL SERVICES	4,060.00	6,000.00	3,660.00	4,369.00	0.00	1,631.00	72.82
409-756.000-960.000	BANK FEES	0.00	0.00	0.00	9.92	0.00	(9.92)	100.00
TOTAL EXPENDITURES		23,944.30	7,500.00	23,365.31	4,594.47	58.00	2,905.53	61.26
Net - Dept 756.000 - PARKS		(23,944.30)	(7,500.00)	(23,365.31)	(4,594.47)	(58.00)	(2,905.53)	
TOTAL REVENUES		25,544.90	11,100.00	18,355.27	21,925.98	970.00	(10,825.98)	197.53
TOTAL EXPENDITURES		23,944.30	7,500.00	23,365.31	4,594.47	58.00	2,905.53	61.26
NET OF REVENUES & EXPENDITURES		1,600.60	3,600.00	(5,010.04)	17,331.51	912.00	(13,731.51)	481.43
BEG. FUND BALANCE		54,649.26	56,249.86	54,649.26	56,249.86			
END FUND BALANCE		56,249.86	59,849.86	49,639.22	73,581.37			

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		06/30/2021	2021-22	12/31/2020	12/31/2021	MONTH 12/31/21	BALANCE	
		NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	
Fund 481 - AIRPORT IMPROVEMENT FUND								
Dept 000.000								
Revenues								
481-000.000-515.000	FEDERAL GRANT - AIRPORT	20,000.00	0.00	0.00	0.00	0.00	0.00	0.00
481-000.000-665.000	INTEREST	1,552.36	1,000.00	562.41	707.43	0.00	292.57	70.74
481-000.000-665.100	CHANGE IN INVESTMENTS	(311.44)	100.00	(47.67)	(1,095.07)	0.00	1,195.07	(1,095.07)
481-000.000-667.000	RENTS	15,632.00	21,332.00	0.00	0.00	0.00	21,332.00	0.00
481-000.000-667.481	RENTS - AIRPORT HANGARS	21,255.00	13,500.00	10,065.00	10,725.00	2,150.00	2,775.00	79.44
481-000.000-675.006	CONTRIBUTED CAPITAL	680,933.00	0.00	0.00	0.00	0.00	0.00	0.00
481-000.000-690.000	OTHER REFUNDS	22,963.60	0.00	0.00	0.00	0.00	0.00	0.00
481-000.000-690.481	OTHER REFUNDS-LANDING FEES	3,785.00	1,000.00	850.00	3,978.00	700.00	(2,978.00)	397.80
481-000.000-692.000	OTHER REVENUE	60.74	0.00	57.24	28.62	9.54	(28.62)	100.00
481-000.000-692.295	OTHER REVENUES - FUEL SALES	60,072.52	57,500.00	27,994.29	52,948.97	11,864.73	4,551.03	92.09
481-000.000-692.296	OTHER REVENUE-TAX EXEMPT SALES	72,256.94	25,000.00	24,166.42	31,493.15	3,893.67	(6,493.15)	125.97
TOTAL REVENUES		898,199.72	119,432.00	63,647.69	98,786.10	18,617.94	20,645.90	82.71
Net - Dept 000.000		898,199.72	119,432.00	63,647.69	98,786.10	18,617.94	20,645.90	
Dept 175.000 - ADMINISTRATIVE SERVICES								
Expenditures								
481-175.000-960.000	BANK FEES	0.00	0.00	0.00	48.78	0.00	(48.78)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	48.78	0.00	(48.78)	100.00
Net - Dept 175.000 - ADMINISTRATIVE SERVICES		0.00	0.00	0.00	(48.78)	0.00	48.78	
Dept 900.000 - CAPITAL OUTLAY								
Expenditures								
481-900.000-740.295	FUEL AND LUBRICANTS - AVIATIO	111,286.74	95,166.00	39,414.92	36,335.06	0.00	58,830.94	38.18
481-900.000-801.000	CONTRACTUAL SERVICES	2,669.10	4,000.00	1,113.06	1,958.45	468.37	2,041.55	48.96
481-900.000-970.000	CAPITAL OUTLAY	708,000.00	0.00	27,067.00	0.00	0.00	0.00	0.00
481-900.000-975.481	AIRPORT RUNWAY PROJECT	0.00	0.00	(22,893.10)	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		821,955.84	99,166.00	44,701.88	38,293.51	468.37	60,872.49	38.62
Net - Dept 900.000 - CAPITAL OUTLAY		(821,955.84)	(99,166.00)	(44,701.88)	(38,293.51)	(468.37)	(60,872.49)	
TOTAL REVENUES		898,199.72	119,432.00	63,647.69	98,786.10	18,617.94	20,645.90	82.71
TOTAL EXPENDITURES		821,955.84	99,166.00	44,701.88	38,342.29	468.37	60,823.71	38.66
NET OF REVENUES & EXPENDITURES		76,243.88	20,266.00	18,945.81	60,443.81	18,149.57	(40,177.81)	298.25
BEG. FUND BALANCE		353,431.56	429,675.44	353,431.56	429,675.44			
END FUND BALANCE		429,675.44	449,941.44	372,377.37	490,119.25			

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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		06/30/2021	2021-22	12/31/2020	12/31/2021	MONTH 12/31/21	BALANCE	
		NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	
Fund 496 - THREE MEADOWS DEVELOPMENT								
Dept 000.000								
Revenues								
496-000.000-692.000	OTHER REVENUE	(8,080.00)	0.00	(7,830.00)	0.00	0.00	0.00	0.00
TOTAL REVENUES		(8,080.00)	0.00	(7,830.00)	0.00	0.00	0.00	0.00
Net - Dept 000.000		(8,080.00)	0.00	(7,830.00)	0.00	0.00	0.00	
TOTAL REVENUES		(8,080.00)	0.00	(7,830.00)	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		(8,080.00)	0.00	(7,830.00)	0.00	0.00	0.00	0.00
BEG. FUND BALANCE		8,080.00		8,080.00				
END FUND BALANCE				250.00				

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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		06/30/2021	2021-22	12/31/2020	12/31/2021	MONTH 12/31/21	BALANCE	
		NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	
Fund 582 - ELECTRIC FUND								
Dept 000.000								
Revenues								
582-000.000-426.000	INTERDEPARTMENTAL REVENUE	236,609.33	237,078.00	117,117.19	108,416.60	18,562.61	128,661.40	45.73
582-000.000-546.019	STATE GRANT - COVID 19	3,120.65	0.00	3,120.65	0.00	0.00	0.00	0.00
582-000.000-569.000	STATE GRANT	713.25	0.00	0.00	0.00	0.00	0.00	0.00
582-000.000-660.000	RESIDENTIAL SALES	4,815,291.53	4,785,280.00	2,543,908.28	2,579,778.02	416,903.28	2,205,501.98	53.91
582-000.000-661.000	BUSINESS SALES	1,346,806.04	1,294,568.00	682,297.98	710,120.79	112,416.26	584,447.21	54.85
582-000.000-662.000	COMMERCIAL SALES	3,103,426.74	2,897,551.00	1,611,098.56	1,692,254.20	237,793.63	1,205,296.80	58.40
582-000.000-663.000	INDUSTRY SALES	3,335,639.50	3,108,746.00	1,714,723.07	1,599,168.85	237,462.58	1,509,577.15	51.44
582-000.000-664.000	STREET LIGHT SALES	54,196.07	53,578.00	27,210.12	26,465.27	4,443.44	27,112.73	49.40
582-000.000-665.000	INTEREST	72,312.08	51,714.00	19,383.17	35,002.39	0.00	16,711.61	67.68
582-000.000-665.100	CHANGE IN INVESTMENTS	(11,814.67)	0.00	(6,169.93)	(34,665.13)	0.00	34,665.13	100.00
582-000.000-669.000	LATE CHARGES	29,475.57	30,000.00	14,573.10	19,805.73	2,348.20	10,194.27	66.02
582-000.000-670.001	GAIN (LOSS) ON MSCPA INVESTMEN	607,780.00	0.00	0.00	0.00	0.00	0.00	0.00
582-000.000-673.001	GAIN ON SALE OF PROPERTY	13,325.00	0.00	13,325.00	0.00	0.00	0.00	0.00
582-000.000-691.000	INVENTORY ADJUSTMENT	(3,466.49)	0.00	0.00	0.00	0.00	0.00	0.00
582-000.000-692.001	OTHER REVENUE - MISC OPERATING	127,160.53	120,000.00	82,364.02	63,959.08	7,452.07	56,040.92	53.30
582-000.000-693.000	MISC NON-OPERATING INCOME	17,198.79	30,000.00	6,896.91	13,367.12	897.66	16,632.88	44.56
582-000.000-694.000	CASH OVER & (SHORT)	134.34	0.00	3.47	149.70	20.00	(149.70)	100.00
TOTAL REVENUES		13,747,908.26	12,608,515.00	6,829,851.59	6,813,822.62	1,038,299.73	5,794,692.38	54.04
Net - Dept 000.000		13,747,908.26	12,608,515.00	6,829,851.59	6,813,822.62	1,038,299.73	5,794,692.38	
Dept 172.000 - CITY MANAGER								
Expenditures								
582-172.000-716.000	RETIREMENT	0.00	0.00	0.00	274.50	0.00	(274.50)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	274.50	0.00	(274.50)	100.00
Net - Dept 172.000 - CITY MANAGER		0.00	0.00	0.00	(274.50)	0.00	274.50	
Dept 175.000 - ADMINISTRATIVE SERVICES								
Expenditures								
582-175.000-702.000	WAGES	270,324.96	300,000.00	168,004.76	143,554.68	25,898.79	156,445.32	47.85
582-175.000-703.000	OVERTIME PAY	8,364.09	6,000.00	7,287.00	1,831.36	0.00	4,168.64	30.52
582-175.000-704.000	SICK TIME PAY	21,872.59	31,000.00	6,875.93	25,125.46	3,839.60	5,874.54	81.05
582-175.000-705.000	VACATION TIME PAY	60,294.11	64,000.00	29,721.59	52,716.97	1,710.15	11,283.03	82.37
582-175.000-706.000	PERSONAL TIME PAY	10,461.50	11,500.00	1,410.67	2,778.65	264.40	8,721.35	24.16
582-175.000-707.000	LONGEVITY PAY	10,599.96	10,380.00	8,899.96	7,800.00	0.00	2,580.00	75.14
582-175.000-710.000	HOLIDAY AND OTHER PAY	41,380.76	40,000.00	22,150.79	20,277.93	6,875.22	19,722.07	50.69
582-175.000-715.000	HEALTH AND LIFE INSURANCE	185,090.25	170,252.00	94,190.17	79,069.82	15,572.47	91,182.18	46.44
582-175.000-716.000	RETIREMENT	260,831.20	163,000.00	65,117.36	97,851.67	16,606.88	65,148.33	60.03
582-175.000-717.000	WORKERS' COMPENSATION	6,166.67	10,000.00	3,082.20	2,524.25	0.00	7,475.75	25.24
582-175.000-720.000	EMPLOYER'S FICA	28,519.03	35,410.00	16,941.95	17,806.85	2,776.61	17,603.15	50.29
582-175.000-721.000	DISABILITY INSURANCE	3,962.08	4,583.00	2,267.78	1,934.55	0.00	2,648.45	42.21
582-175.000-725.100	MISCELLANEOUS FRINGE EXPENSE	(311,368.61)	(325,000.00)	(151,441.54)	(163,811.38)	0.00	(161,188.62)	50.40
582-175.000-726.000	SUPPLIES	14,562.44	23,500.00	4,169.41	8,869.06	657.16	14,630.94	37.74
582-175.000-726.007-CVD-19	SUPPLIES - COVID 19	6,786.24	0.00	3,421.76	50.86	0.00	(50.86)	100.00
582-175.000-726.202	SUPPLIES - COMPUTER	164.46	0.00	164.46	0.00	0.00	0.00	0.00

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		06/30/2021	2021-22	12/31/2020	12/31/2021		NORM (ABNORM)	NORM (ABNORM)	
Fund 582 - ELECTRIC FUND									
Expenditures									
582-175.000-801.000	CONTRACTUAL SERVICES	78,817.27	63,063.00	36,706.13	40,125.25	13,730.42	22,937.75	63.63	
582-175.000-801.200	COMPUTER	29,475.25	20,000.00	15,584.79	12,952.24	0.00	7,047.76	64.76	
582-175.000-806.000	LEGAL SERVICES	328.13	5,000.00	28.13	75.00	0.00	4,925.00	1.50	
582-175.000-808.000	AUDITING SERVICES	5,740.00	6,000.00	5,740.00	0.00	0.00	6,000.00	0.00	
582-175.000-810.000	DUES AND SUBSCRIPTIONS	32,038.61	30,000.00	10,888.41	2,964.15	1,844.83	27,035.85	9.88	
582-175.000-820.000	PILOT	761,430.36	743,000.00	392,594.28	396,467.23	60,541.15	346,532.77	53.36	
582-175.000-850.000	INSURANCE	25,227.69	23,387.00	12,018.42	10,848.75	0.00	12,538.25	46.39	
582-175.000-861.000	TRAINING & SEMINARS	10,695.78	10,000.00	1,588.18	2,498.44	246.79	7,501.56	24.98	
582-175.000-861.100	TRAINING & SEMINARS - TEC SERV	0.00	3,000.00	0.00	0.00	0.00	3,000.00	0.00	
582-175.000-862.000	LODGING AND MEALS	215.96	0.00	215.96	865.34	0.00	(865.34)	100.00	
582-175.000-880.000	COMMUNITY PROMOTION	4,841.19	5,000.00	1,634.95	1,435.00	320.00	3,565.00	28.70	
582-175.000-905.000	PUBLISHING / NOTICES	(54.12)	0.00	0.00	45.73	0.00	(45.73)	100.00	
582-175.000-906.000	SPONSORSHIPS	0.00	0.00	0.00	150.00	0.00	(150.00)	100.00	
582-175.000-920.400	UTILITIES - GAS	4,626.06	2,500.00	554.27	583.08	0.00	1,916.92	23.32	
582-175.000-921.000	INTERDEPARTMENTAL EXPENSE	6,438.00	7,000.00	3,331.00	3,162.50	488.50	3,837.50	45.18	
582-175.000-925.000	TELEPHONE	12,364.63	10,000.00	5,460.09	4,157.93	817.65	5,842.07	41.58	
582-175.000-930.000	REPAIRS & MAINTENANCE	3,567.37	10,000.00	1,844.43	1,425.00	0.00	8,575.00	14.25	
582-175.000-955.000	MISCELLANEOUS	(113.00)	0.00	0.00	0.00	0.00	0.00	0.00	
582-175.000-957.000	PROPERTY TAXES	21.83	0.00	21.83	0.00	0.00	0.00	0.00	
582-175.000-960.000	BANK FEES	0.00	0.00	0.00	1,870.63	0.00	(1,870.63)	100.00	
582-175.000-963.000	WRITE OFF BAD DEBT(S)	262.50	0.00	0.00	2,686.70	(21.72)	(2,686.70)	100.00	
582-175.000-968.000	DEPRECIATION	70,201.22	82,328.00	36,737.05	26,851.80	0.00	55,476.20	32.62	
582-175.000-995.101	TRANSFER OUT TO CITY	70,769.17	70,000.00	30,913.30	0.00	0.00	70,000.00	0.00	
TOTAL EXPENDITURES		1,734,905.63	1,634,903.00	838,125.47	807,545.50	152,168.90	827,357.50	49.39	
Net - Dept 175.000 - ADMINISTRATIVE SERVICES		(1,734,905.63)	(1,634,903.00)	(838,125.47)	(807,545.50)	(152,168.90)	(827,357.50)		
Dept 543.000 - PRODUCTION									
Expenditures									
582-543.000-702.000	WAGES	27,696.92	50,000.00	6,066.47	18,096.66	2,780.50	31,903.34	36.19	
582-543.000-703.000	OVERTIME PAY	4,350.53	2,500.00	1,189.46	7,421.97	0.00	(4,921.97)	296.88	
582-543.000-704.000	SICK TIME PAY	24.50	0.00	24.50	0.00	0.00	0.00	0.00	
582-543.000-705.000	VACATION TIME PAY	392.00	0.00	392.00	0.00	0.00	0.00	0.00	
582-543.000-710.000	HOLIDAY AND OTHER PAY	394.76	0.00	196.00	0.00	0.00	0.00	0.00	
582-543.000-716.000	RETIREMENT	880.14	0.00	0.00	0.00	0.00	0.00	0.00	
582-543.000-720.000	EMPLOYER'S FICA	2,387.67	3,825.00	530.12	1,738.57	175.78	2,086.43	45.45	
582-543.000-725.100	MISCELLANEOUS FRINGE EXPENSE	13,689.50	20,000.00	2,608.97	11,630.78	0.00	8,369.22	58.15	
582-543.000-726.000	SUPPLIES	2,709.40	4,000.00	935.40	921.18	226.28	3,078.82	23.03	
582-543.000-739.000	PURCHASED POWER	8,743,721.24	8,640,650.00	4,531,418.92	3,722,142.54	0.00	4,918,507.46	43.08	
582-543.000-739.001	PURCHASE POWER - RATE STABLE.	16,923.00	0.00	0.00	0.00	0.00	0.00	0.00	
582-543.000-740.000	FUEL AND LUBRICANTS	23,246.53	15,000.00	6,170.12	2,949.92	0.00	12,050.08	19.67	
582-543.000-740.100	FUEL OIL - ENGINE #5	6,903.73	8,000.00	2,271.77	5,159.16	0.00	2,840.84	64.49	
582-543.000-740.200	FUEL OIL - ENGINE #6	20,085.48	9,000.00	3,468.99	7,020.92	0.00	1,979.08	78.01	
582-543.000-740.300	NATURAL GAS - ENGINE #5	9,934.15	9,000.00	7,546.51	18,851.76	771.51	(9,851.76)	209.46	
582-543.000-740.400	NATURAL GAS - ENGINE #6	31,479.28	9,000.00	7,509.74	18,464.97	771.52	(9,464.97)	205.17	
582-543.000-742.000	CLOTHING / UNIFORMS	1,285.00	1,500.00	1,257.66	1,008.90	0.00	491.10	67.26	
582-543.000-771.000	INVENTORY ADJUSTMENT	425.61	0.00	0.00	0.00	0.00	0.00	0.00	
582-543.000-801.000	CONTRACTUAL SERVICES	21,487.70	25,000.00	3,773.62	2,515.65	150.00	22,484.35	10.06	
582-543.000-850.000	INSURANCE	69,502.20	67,994.00	34,034.92	29,556.05	0.00	38,437.95	43.47	

PERIOD ENDING 12/31/2021

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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 12/31/21	AVAILABLE BALANCE		% BDGT USED
		06/30/2021	2021-22	12/31/2020	12/31/2021		NORM (ABNORM)	NORM (ABNORM)	
Fund 582 - ELECTRIC FUND									
Expenditures									
582-543.000-861.000	TRAINING & SEMINARS	75.70	1,000.00	26.50	0.00	0.00	1,000.00	0.00	
582-543.000-920.400	UTILITIES - GAS	13,402.55	10,000.00	1,056.26	6,216.37	2,175.86	3,783.63	62.16	
582-543.000-921.000	INTERDEPARTMENTAL EXPENSE	38,362.00	40,000.00	17,700.00	14,904.00	2,948.00	25,096.00	37.26	
582-543.000-925.000	TELEPHONE	278.65	0.00	0.00	398.21	0.00	(398.21)	100.00	
582-543.000-930.000	REPAIRS & MAINTENANCE	15,910.13	20,000.00	1,300.70	17,316.87	58.47	2,683.13	86.58	
582-543.000-930.050	REPAIRS & MAINT. - ENGINE #5	17,279.18	10,000.00	0.00	38,412.38	0.00	(28,412.38)	384.12	
582-543.000-930.060	REPAIRS & MAINT. - ENGINE #6	7,949.20	10,000.00	0.00	5,836.96	195.00	4,163.04	58.37	
582-543.000-968.000	DEPRECIATION	168,911.79	214,389.00	88,940.26	63,827.01	0.00	150,561.99	29.77	
TOTAL EXPENDITURES		9,259,688.54	9,170,858.00	4,718,418.89	3,994,390.83	10,252.92	5,176,467.17	43.56	
Net - Dept 543.000 - PRODUCTION		(9,259,688.54)	(9,170,858.00)	(4,718,418.89)	(3,994,390.83)	(10,252.92)	(5,176,467.17)		
Dept 544.000 - DISTRIBUTION									
Expenditures									
582-544.000-702.000	WAGES	371,475.26	400,000.00	171,193.82	213,742.87	36,544.85	186,257.13	53.44	
582-544.000-702.019	WAGES - COVID	39,227.45	0.00	11,260.09	0.00	0.00	0.00	0.00	
582-544.000-703.000	OVERTIME PAY	55,798.44	40,000.00	17,396.77	82,892.53	3,321.99	(42,892.53)	207.23	
582-544.000-704.000	SICK TIME PAY	243.32	0.00	243.32	0.00	0.00	0.00	0.00	
582-544.000-705.000	VACATION TIME PAY	442.40	0.00	442.40	6,455.08	3,467.08	(6,455.08)	100.00	
582-544.000-706.000	PERSONAL TIME PAY	0.00	0.00	0.00	166.00	0.00	(166.00)	100.00	
582-544.000-710.000	HOLIDAY AND OTHER PAY	196.16	0.00	176.96	0.00	0.00	0.00	0.00	
582-544.000-716.000	RETIREMENT	1,525.29	0.00	0.00	3,130.94	492.95	(3,130.94)	100.00	
582-544.000-717.000	WORKERS' COMPENSATION	241.50	0.00	0.00	0.00	0.00	0.00	0.00	
582-544.000-720.000	EMPLOYER'S FICA	33,180.80	33,660.00	14,231.12	21,659.69	3,055.44	12,000.31	64.35	
582-544.000-725.100	MISCELLANEOUS FRINGE EXPENSE	240,741.28	256,715.00	107,021.92	126,480.81	0.00	130,234.19	49.27	
582-544.000-726.800	SUPPLIES - OPERATIONS	27,235.45	25,000.00	4,341.78	19,152.54	(106.36)	5,847.46	76.61	
582-544.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	20,327.86	36,000.00	10,409.79	13,545.63	1,220.49	22,454.37	37.63	
582-544.000-740.000	FUEL AND LUBRICANTS	17,480.62	16,000.00	6,505.56	10,728.32	1,911.19	5,271.68	67.05	
582-544.000-742.000	CLOTHING / UNIFORMS	14,003.39	13,000.00	1,323.19	1,838.86	150.00	11,161.14	14.15	
582-544.000-771.000	INVENTORY ADJUSTMENT	5.10	0.00	0.00	0.00	0.00	0.00	0.00	
582-544.000-801.000	CONTRACTUAL SERVICES	31,241.48	25,000.00	14,287.01	16,491.62	926.19	8,508.38	65.97	
582-544.000-801.300	TREE TRIMMING	189,268.19	210,000.00	0.00	66,408.34	9,418.50	143,591.66	31.62	
582-544.000-850.000	INSURANCE	38,856.44	35,768.00	17,723.40	17,610.85	0.00	18,157.15	49.24	
582-544.000-861.000	TRAINING & SEMINARS	5,199.82	20,000.00	878.69	15,658.58	0.00	4,341.42	78.29	
582-544.000-920.400	UTILITIES - GAS	0.00	0.00	1,455.17	0.00	0.00	0.00	0.00	
582-544.000-921.000	INTERDEPARTMENTAL EXPENSE	8,930.00	9,000.00	3,932.00	4,102.00	1,009.00	4,898.00	45.58	
582-544.000-930.000	REPAIRS & MAINTENANCE	144,818.94	70,000.00	29,073.64	148,382.16	7,085.44	(78,382.16)	211.97	
582-544.000-930.546	REPAIRS & MAINANCE - SUBSTATIC	20,075.49	50,000.00	16,110.30	29,849.50	0.00	20,150.50	59.70	
582-544.000-968.000	DEPRECIATION	511,463.92	562,611.00	255,731.88	219,203.08	0.00	343,407.92	38.96	
582-544.000-970.000	CAPITAL OUTLAY	0.00	0.00	0.00	8,139.00	0.00	(8,139.00)	100.00	
TOTAL EXPENDITURES		1,771,978.60	1,802,754.00	683,738.81	1,025,638.40	68,496.76	777,115.60	56.89	
Net - Dept 544.000 - DISTRIBUTION		(1,771,978.60)	(1,802,754.00)	(683,738.81)	(1,025,638.40)	(68,496.76)	(777,115.60)		
TOTAL REVENUES		13,747,908.26	12,608,515.00	6,829,851.59	6,813,822.62	1,038,299.73	5,794,692.38	54.04	
TOTAL EXPENDITURES		12,766,572.77	12,608,515.00	6,240,283.17	5,827,849.23	230,918.58	6,780,665.77	46.22	

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
 PERIOD ENDING 12/31/2021
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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 12/31/21 INCR (DECR)	AVAILABLE		% BDT USED
		06/30/2021 NORM (ABNORM)	2021-22 AMENDED BUDGET	12/31/2020 NORM (ABNORM)	12/31/2021 NORM (ABNORM)		BALANCE		
Fund 582 - ELECTRIC FUND									
	NET OF REVENUES & EXPENDITURES	981,335.49	0.00	589,568.42	985,973.39	807,381.15	(985,973.39)	100.00	
	BEG. FUND BALANCE	27,003,768.69	27,222,888.18	27,003,768.69	27,222,888.18				
	FUND BALANCE ADJUSTMENTS	(762,216.00)		(762,216.00)	1,700.00				
	END FUND BALANCE	27,222,888.18	27,222,888.18	26,831,121.11	28,210,561.57				

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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		06/30/2021	2021-22	12/31/2020	12/31/2021	MONTH 12/31/21	BALANCE	
		NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	
Fund 588 - DIAL A RIDE								
Dept 000.000								
Revenues								
588-000.000-528.000	FEDERAL GRANT - CARES ACT	0.00	0.00	30,600.00	32,382.00	0.00	(32,382.00)	100.00
588-000.000-529.000	FEDERAL GRANT	149,229.00	66,753.00	7,000.00	79,546.09	0.00	(12,793.09)	119.16
588-000.000-529.100	FEDERAL GRANT - MOBILITY MANAG	19,772.91	0.00	0.00	(12,772.91)	0.00	12,772.91	100.00
588-000.000-529.200	FEDERAL GRANT - CAPITAL	47,246.00	0.00	0.00	0.00	0.00	0.00	0.00
588-000.000-569.000	STATE GRANT	134,164.00	139,198.00	60,821.00	75,936.00	10,812.00	63,262.00	54.55
588-000.000-569.019	STATE GRANT - 2019 SETTLEMENT	(3,182.95)	0.00	0.00	(4,424.05)	0.00	4,424.05	100.00
588-000.000-569.100	STATE GRANT - MOBILITY MANAGEM	4,943.23	0.00	0.00	(3,193.23)	0.00	3,193.23	100.00
588-000.000-651.000	USE AND ADMISSION FEES	34,404.75	45,000.00	15,296.75	17,926.00	2,629.25	27,074.00	39.84
588-000.000-665.000	INTEREST	351.09	0.00	95.28	329.83	0.00	(329.83)	100.00
588-000.000-673.000	SALE OF CITY PROPERTY	5,700.00	0.00	5,700.00	0.00	0.00	0.00	0.00
588-000.000-699.101	TRANSFERS IN - GENERAL FUND	94,615.00	119,898.00	0.00	0.00	0.00	119,898.00	0.00
TOTAL REVENUES		487,243.03	370,849.00	119,513.03	185,729.73	13,441.25	185,119.27	50.08
Net - Dept 000.000		487,243.03	370,849.00	119,513.03	185,729.73	13,441.25	185,119.27	
Dept 175.000 - ADMINISTRATIVE SERVICES								
Expenditures								
588-175.000-999.101	TRANSFER - GENERAL FUND	68,781.00	65,000.00	0.00	0.00	0.00	65,000.00	0.00
TOTAL EXPENDITURES		68,781.00	65,000.00	0.00	0.00	0.00	65,000.00	0.00
Net - Dept 175.000 - ADMINISTRATIVE SERVICES		(68,781.00)	(65,000.00)	0.00	0.00	0.00	(65,000.00)	
Dept 588.000 - DIAL-A-RIDE								
Expenditures								
588-588.000-702.000	WAGES	134,594.81	147,261.00	61,339.62	68,949.67	10,748.62	78,311.33	46.82
588-588.000-703.000	OVERTIME PAY	100.05	1,000.00	46.17	189.05	31.40	810.95	18.91
588-588.000-704.000	SICK TIME PAY	4,962.17	4,675.00	1,485.68	3,010.12	88.15	1,664.88	64.39
588-588.000-705.000	VACATION TIME PAY	12,042.41	10,010.00	5,253.96	5,038.34	90.10	4,971.66	50.33
588-588.000-706.000	PERSONAL TIME PAY	2,211.42	1,754.00	464.48	313.95	146.51	1,440.05	17.90
588-588.000-707.000	LONGEVITY PAY	2,560.00	2,560.00	2,560.00	2,440.00	0.00	120.00	95.31
588-588.000-710.000	HOLIDAY AND OTHER PAY	7,302.40	6,135.00	3,612.78	3,540.94	1,311.17	2,594.06	57.72
588-588.000-715.000	HEALTH AND LIFE INSURANCE	47,579.46	46,564.00	25,390.61	19,077.40	3,734.28	27,486.60	40.97
588-588.000-716.000	RETIREMENT	4,778.13	6,000.00	1,679.72	4,588.56	766.80	1,411.44	76.48
588-588.000-717.000	WORKERS' COMPENSATION	2,092.97	2,600.00	2,009.94	1,968.87	0.00	631.13	75.73
588-588.000-720.000	EMPLOYER'S FICA	10,437.61	11,265.00	4,788.07	5,195.91	768.32	6,069.09	46.12
588-588.000-721.000	DISABILITY INSURANCE	782.57	835.00	446.95	401.10	0.00	433.90	48.04
588-588.000-725.000	FRINGE BENEFITS - ALLOCATED	2,038.55	2,790.00	901.91	669.06	0.00	2,120.94	23.98
588-588.000-726.000	SUPPLIES	2,080.69	1,500.00	1,351.04	834.90	9.50	665.10	55.66
588-588.000-726.007	SUPPLIES - COVID 19	170.00	0.00	0.00	750.22	0.00	(750.22)	100.00
588-588.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	3,942.09	5,000.00	1,643.01	7,691.54	1,078.89	(2,691.54)	153.83
588-588.000-740.000	FUEL AND LUBRICANTS	15,766.52	16,000.00	4,836.58	11,461.59	1,717.36	4,538.41	71.63
588-588.000-801.000	CONTRACTUAL SERVICES	28,382.98	12,500.00	10,820.94	8,233.09	83.50	4,266.91	65.86
588-588.000-850.000	INSURANCE	14,200.87	20,000.00	15,319.02	4,707.00	0.00	15,293.00	23.54
588-588.000-905.000	PUBLISHING / NOTICES	78.70	100.00	0.00	0.00	0.00	100.00	0.00
588-588.000-920.000	UTILITIES	4,933.17	5,000.00	1,712.35	2,329.31	577.18	2,670.69	46.59
588-588.000-925.000	TELEPHONE	189.46	300.00	0.00	0.00	0.00	300.00	0.00

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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 12/31/21 INCR (DECR)	AVAILABLE		% BDGT USED
		06/30/2021 NORM (ABNORM)	2021-22 AMENDED BUDGET	12/31/2020 NORM (ABNORM)	12/31/2021 NORM (ABNORM)		BALANCE NORM (ABNORM)		
Fund 588 - DIAL A RIDE									
Expenditures									
588-588.000-930.000	REPAIRS & MAINTENANCE	1,839.12	500.00	948.63	67.44	0.00	432.56	13.49	
588-588.000-940.000	EQUIPMENT RENTAL	847.52	1,000.00	244.63	179.53	54.36	820.47	17.95	
588-588.000-955.000	MISCELLANEOUS	276.95	0.00	0.00	354.00	354.00	(354.00)	100.00	
588-588.000-955.588	MISC. - CDL LICENSING/TESTING	676.26	500.00	150.00	87.67	87.67	412.33	17.53	
588-588.000-968.000	DEPRECIATION	46,894.11	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL EXPENDITURES		351,760.99	305,849.00	147,006.09	152,079.26	21,647.81	153,769.74	49.72	
Net - Dept 588.000 - DIAL-A-RIDE		(351,760.99)	(305,849.00)	(147,006.09)	(152,079.26)	(21,647.81)	(153,769.74)		
TOTAL REVENUES		487,243.03	370,849.00	119,513.03	185,729.73	13,441.25	185,119.27	50.08	
TOTAL EXPENDITURES		420,541.99	370,849.00	147,006.09	152,079.26	21,647.81	218,769.74	41.01	
NET OF REVENUES & EXPENDITURES		66,701.04	0.00	(27,493.06)	33,650.47	(8,206.56)	(33,650.47)	100.00	
BEG. FUND BALANCE		728,611.35	795,312.39	728,611.35	795,312.39				
END FUND BALANCE		795,312.39	795,312.39	701,118.29	828,962.86				

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 12/31/21 INCR (DECR)	AVAILABLE		% BGD USED
		06/30/2021 NORM (ABNORM)	2021-22 AMENDED BUDGET	12/31/2020 NORM (ABNORM)	12/31/2021 NORM (ABNORM)		BALANCE NORM (ABNORM)		
Fund 590 - SEWER FUND									
Dept 000.000									
Revenues									
590-000.000-426.000	INTERDEPARTMENTAL REVENUE	5,706.22	4,062.00	3,053.34	2,909.42	453.85	1,152.58	71.63	
590-000.000-569.000	STATE GRANT	356.63	0.00	0.00	0.00	0.00	0.00	0.00	
590-000.000-660.000	RESIDENTIAL SALES	976,269.27	1,051,161.00	496,985.98	519,803.13	86,625.90	531,357.87	49.45	
590-000.000-661.000	BUSINESS SALES	174,097.90	177,831.00	83,768.76	95,681.01	15,923.18	82,149.99	53.80	
590-000.000-662.000	COMMERCIAL SALES	410,304.44	414,796.00	200,555.95	232,519.23	37,601.30	182,276.77	56.06	
590-000.000-663.000	INDUSTRY SALES	399,378.49	393,037.00	197,795.83	211,974.98	32,826.80	181,062.02	53.93	
590-000.000-665.000	INTEREST	1,987.63	1,500.00	691.38	1,357.64	0.00	142.36	90.51	
590-000.000-665.100	CHANGE IN INVESTMENTS	(48.50)	0.00	0.00	(1,179.72)	0.00	1,179.72	100.00	
590-000.000-668.000	APARTMENT SALES	367,497.15	392,266.00	186,836.64	186,467.97	30,691.56	205,798.03	47.54	
590-000.000-669.000	LATE CHARGES	5,516.75	6,000.00	2,730.68	3,401.87	693.74	2,598.13	56.70	
590-000.000-673.001	GAIN ON SALE OF PROPERTY	525.00	0.00	525.00	0.00	0.00	0.00	0.00	
590-000.000-691.000	INVENTORY ADJUSTMENT	60.85	0.00	0.00	0.00	0.00	0.00	0.00	
590-000.000-692.001	OTHER REVENUE - MISC OPERATING	81,460.08	70,000.00	36,770.28	42,868.93	8,190.62	27,131.07	61.24	
590-000.000-693.000	MISC NON-OPERATING INCOME	4,239.69	7,200.00	1,922.46	1,967.08	275.00	5,232.92	27.32	
TOTAL REVENUES		2,427,351.60	2,517,853.00	1,211,636.30	1,297,771.54	213,281.95	1,220,081.46	51.54	
Net - Dept 000.000		2,427,351.60	2,517,853.00	1,211,636.30	1,297,771.54	213,281.95	1,220,081.46		
Dept 172.000 - CITY MANAGER									
Expenditures									
590-172.000-716.000	RETIREMENT	0.00	0.00	0.00	137.26	0.00	(137.26)	100.00	
TOTAL EXPENDITURES		0.00	0.00	0.00	137.26	0.00	(137.26)	100.00	
Net - Dept 172.000 - CITY MANAGER		0.00	0.00	0.00	(137.26)	0.00	137.26		
Dept 175.000 - ADMINISTRATIVE SERVICES									
Expenditures									
590-175.000-702.000	WAGES	142,361.04	134,619.00	49,970.66	78,224.82	10,968.06	56,394.18	58.11	
590-175.000-703.000	OVERTIME PAY	387.38	339.00	172.26	828.56	0.00	(489.56)	244.41	
590-175.000-704.000	SICK TIME PAY	4,778.42	5,255.00	2,423.46	3,855.74	564.71	1,399.26	73.37	
590-175.000-705.000	VACATION TIME PAY	20,145.62	20,544.00	12,244.94	8,522.29	569.11	12,021.71	41.48	
590-175.000-706.000	PERSONAL TIME PAY	3,836.88	4,202.00	863.81	1,140.46	159.87	3,061.54	27.14	
590-175.000-707.000	LONGEVITY PAY	3,100.03	3,224.00	3,100.03	360.00	0.00	2,864.00	11.17	
590-175.000-710.000	HOLIDAY AND OTHER PAY	16,298.05	13,456.00	7,640.17	6,752.37	2,105.43	6,703.63	50.18	
590-175.000-715.000	HEALTH AND LIFE INSURANCE	79,073.27	68,358.00	38,000.06	34,567.07	7,603.39	33,790.93	50.57	
590-175.000-716.000	RETIREMENT	51,911.74	76,000.00	25,460.69	29,627.45	4,942.45	46,372.55	38.98	
590-175.000-717.000	WORKERS' COMPENSATION	2,134.82	4,147.00	1,691.76	837.55	0.00	3,309.45	20.20	
590-175.000-720.000	EMPLOYER'S FICA	13,811.25	13,895.00	5,076.59	6,832.06	969.72	7,062.94	49.17	
590-175.000-721.000	DISABILITY INSURANCE	1,461.19	1,510.00	722.25	578.16	0.00	931.84	38.29	
590-175.000-725.100	MISCELLANEOUS FRINGE EXPENSE	(116,150.49)	(120,000.00)	(54,643.77)	(36,114.72)	0.00	(83,885.28)	30.10	
590-175.000-726.000	SUPPLIES	6,506.44	12,000.00	1,964.77	3,703.22	328.58	8,296.78	30.86	
590-175.000-726.007-CVD-19	SUPPLIES - COVID 19	1,054.74	0.00	349.37	0.00	0.00	0.00	0.00	
590-175.000-726.202	SUPPLIES - COMPUTER	82.24	0.00	82.24	0.00	0.00	0.00	0.00	
590-175.000-730.039	BPU VEHICLE MAINT/SUPPLIES	1,812.50	2,000.00	0.00	0.00	0.00	2,000.00	0.00	
590-175.000-801.000	CONTRACTUAL SERVICES	38,214.92	30,000.00	14,634.97	22,113.55	7,493.53	7,886.45	73.71	
590-175.000-801.200	COMPUTER	15,556.90	10,000.00	8,030.67	6,617.31	0.00	3,382.69	66.17	

PERIOD ENDING 12/31/2021

% Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 12/31/21	AVAILABLE BALANCE		% BDGT USED	
		06/30/2021	2021-22	12/31/2020	12/31/2021		NORM (ABNORM)	NORM (ABNORM)		
Fund 590 - SEWER FUND										
Expenditures										
590-175.000-806.000	LEGAL SERVICES	505.31	2,000.00	389.06	37.50	0.00	1,962.50	1.88		
590-175.000-808.000	AUDITING SERVICES	2,870.00	3,500.00	2,870.00	0.00	0.00	3,500.00	0.00		
590-175.000-810.000	DUES AND SUBSCRIPTIONS	4,674.08	10,000.00	2,257.02	1,578.93	1,019.31	8,421.07	15.79		
590-175.000-820.000	PILOT	139,695.49	146,000.00	69,956.58	74,786.78	12,220.12	71,213.22	51.22		
590-175.000-850.000	INSURANCE	10,544.68	11,361.00	5,369.88	4,232.85	0.00	7,128.15	37.26		
590-175.000-861.000	TRAINING & SEMINARS	743.54	3,000.00	(39.37)	325.00	0.00	2,675.00	10.83		
590-175.000-861.100	TRAINING & SEMINARS - TEC SERV	0.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00		
590-175.000-862.000	LODGING AND MEALS	13.72	200.00	13.72	0.00	0.00	200.00	0.00		
590-175.000-880.000	COMMUNITY PROMOTION	2,391.61	2,500.00	817.48	717.50	160.00	1,782.50	28.70		
590-175.000-905.000	PUBLISHING / NOTICES	(27.06)	300.00	0.00	47.36	0.00	252.64	15.79		
590-175.000-906.000	SPONSORSHIPS	0.00	0.00	0.00	75.00	0.00	(75.00)	100.00		
590-175.000-920.400	UTILITIES - GAS	2,335.01	1,100.00	277.13	338.32	0.00	761.68	30.76		
590-175.000-921.000	INTERDEPARTMENTAL EXPENSE	3,003.00	3,500.00	1,557.50	1,473.25	226.25	2,026.75	42.09		
590-175.000-925.000	TELEPHONE	4,166.71	4,000.00	1,920.98	1,287.46	275.02	2,712.54	32.19		
590-175.000-930.000	REPAIRS & MAINTENANCE	1,870.43	5,000.00	775.00	2,164.39	0.00	2,835.61	43.29		
590-175.000-960.000	BANK FEES	0.00	0.00	0.00	466.92	0.00	(466.92)	100.00		
590-175.000-963.000	WRITE OFF BAD DEBT(S)	131.25	0.00	0.00	1,343.36	(10.86)	(1,343.36)	100.00		
590-175.000-968.000	DEPRECIATION	8,734.79	9,610.00	4,031.82	4,031.07	0.00	5,578.93	41.95		
590-175.000-995.000	DEBT SERVICE - INTEREST	188,230.50	174,500.00	92,164.44	29,083.34	0.00	145,416.66	16.67		
590-175.000-995.101	TRANSFER OUT TO CITY	35,384.59	35,000.00	15,456.65	0.00	0.00	35,000.00	0.00		
TOTAL EXPENDITURES		691,644.59	692,620.00	315,602.82	290,434.92	49,594.69	402,185.08	41.93		
Net - Dept 175.000 - ADMINISTRATIVE SERVICES		(691,644.59)	(692,620.00)	(315,602.82)	(290,434.92)	(49,594.69)	(402,185.08)			
Dept 546.000 - OPERATIONS										
Expenditures										
590-546.000-702.000	WAGES	47,014.51	45,583.00	21,016.88	33,583.92	5,068.48	11,999.08	73.68		
590-546.000-702.019	WAGES - COVID	2,064.00	0.00	860.00	163.28	0.00	(163.28)	100.00		
590-546.000-703.000	OVERTIME PAY	2,502.74	2,348.00	1,306.40	2,243.45	611.06	104.55	95.55		
590-546.000-716.000	RETIREMENT	370.69	0.00	0.00	1,296.08	258.97	(1,296.08)	100.00		
590-546.000-717.000	WORKERS' COMPENSATION	70.00	0.00	0.00	0.00	0.00	0.00	0.00		
590-546.000-720.000	EMPLOYER'S FICA	3,735.66	3,831.00	1,680.00	2,606.65	409.53	1,224.35	68.04		
590-546.000-725.100	MISCELLANEOUS FRINGE EXPENSE	30,302.22	45,000.00	13,693.02	15,446.64	0.00	29,553.36	34.33		
590-546.000-726.800	SUPPLIES - OPERATIONS	1,496.77	2,000.00	481.80	381.78	0.00	1,618.22	19.09		
590-546.000-730.039	BPU VEHICLE MAINT/SUPPLIES	3,975.72	5,500.00	305.54	514.79	13.36	4,985.21	9.36		
590-546.000-742.000	CLOTHING / UNIFORMS	2,191.51	3,750.00	96.12	770.93	0.00	2,979.07	20.56		
590-546.000-771.000	INVENTORY ADJUSTMENT	286.78	0.00	286.78	0.00	0.00	0.00	0.00		
590-546.000-801.000	CONTRACTUAL SERVICES	5,379.58	5,000.00	2,888.03	920.42	129.76	4,079.58	18.41		
590-546.000-850.000	INSURANCE	13,417.48	15,069.00	7,362.84	5,045.55	0.00	10,023.45	33.48		
590-546.000-861.000	TRAINING & SEMINARS	365.00	2,000.00	50.00	0.00	0.00	2,000.00	0.00		
590-546.000-921.000	INTERDEPARTMENTAL EXPENSE	6,442.00	6,000.00	2,874.00	3,231.00	746.00	2,769.00	53.85		
590-546.000-925.000	TELEPHONE	0.00	0.00	0.00	174.02	0.00	(174.02)	100.00		
590-546.000-930.000	REPAIRS & MAINTENANCE	5,168.08	15,000.00	941.03	1,451.59	1.94	13,548.41	9.68		
590-546.000-930.950	REPAIRS & MAINT. - LIFT STATIC	1,883.37	8,000.00	611.74	3,379.07	14.88	4,620.93	42.24		
590-546.000-930.960	REPAIRS & MAINT. - SEWER MAINS	131,897.24	225,000.00	601.27	228,240.37	0.00	(3,240.37)	101.44		
590-546.000-930.970	REPAIRS & MAINT. - MANHOLES	321.03	5,000.00	26.98	0.00	0.00	5,000.00	0.00		
590-546.000-930.980	REPIARS & MAINT. - SERVICE LIN	836.25	1,000.00	836.25	0.00	0.00	1,000.00	0.00		
590-546.000-968.000	DEPRECIATION	74,571.39	82,071.00	35,085.34	31,436.34	0.00	50,634.66	38.30		

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
 PERIOD ENDING 12/31/2021
 % Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		06/30/2021	2021-22	12/31/2020	12/31/2021	MONTH 12/31/21	BALANCE	
		NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	
Fund 590 - SEWER FUND								
Expenditures								
TOTAL EXPENDITURES		334,292.02	472,152.00	91,004.02	330,885.88	7,253.98	141,266.12	70.08
Net - Dept 546.000 - OPERATIONS		(334,292.02)	(472,152.00)	(91,004.02)	(330,885.88)	(7,253.98)	(141,266.12)	
Dept 547.000 - TREATMENT								
Expenditures								
590-547.000-702.000	WAGES	112,012.89	124,219.00	54,845.59	40,525.27	6,306.69	83,693.73	32.62
590-547.000-702.019	WAGES - COVID	15,302.72	0.00	4,008.80	0.00	0.00	0.00	0.00
590-547.000-703.000	OVERTIME PAY	20,661.43	22,684.00	9,912.42	9,581.10	992.72	13,102.90	42.24
590-547.000-716.000	RETIREMENT	536.46	0.00	0.00	1,931.93	333.72	(1,931.93)	100.00
590-547.000-720.000	EMPLOYER'S FICA	10,030.30	12,271.00	4,693.33	3,446.73	493.04	8,824.27	28.09
590-547.000-725.100	MISCELLANEOUS FRINGE EXPENSE	85,848.27	74,999.00	40,950.75	20,668.08	0.00	54,330.92	27.56
590-547.000-726.900	SUPPLIES - LABORATORY	23,801.24	32,000.00	17,298.72	19,212.39	1,557.98	12,787.61	60.04
590-547.000-727.500	SUPPLIES - CHLORINE	2,355.00	5,000.00	2,415.08	5,301.40	0.00	(301.40)	106.03
590-547.000-727.600	SUPPLIES - FERROUS CHLORIDE	15,292.17	20,000.00	7,013.79	3,869.68	0.00	16,130.32	19.35
590-547.000-727.700	SUPPLIES - DIOXIDE	2,380.14	3,000.00	0.00	1,344.09	444.09	1,655.91	44.80
590-547.000-727.800	SUPPLIES - MISC. CHEMICALS	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
590-547.000-730.039	BPU VEHICLE MAINT/SUPPLIES	69.97	3,000.00	0.00	165.44	0.00	2,834.56	5.51
590-547.000-740.000	FUEL AND LUBRICANTS	3,565.02	1,700.00	861.81	3,239.36	365.35	(1,539.36)	190.55
590-547.000-742.000	CLOTHING / UNIFORMS	293.10	1,500.00	150.00	694.22	70.00	805.78	46.28
590-547.000-801.000	CONTRACTUAL SERVICES	128,311.88	106,532.00	57,041.81	33,759.67	9,755.16	72,772.33	31.69
590-547.000-801.200	COMPUTER	0.00	0.00	0.00	1,009.98	0.00	(1,009.98)	100.00
590-547.000-850.000	INSURANCE	13,417.47	15,069.00	7,362.84	5,045.55	0.00	10,023.45	33.48
590-547.000-861.000	TRAINING & SEMINARS	453.20	1,500.00	0.00	71.40	0.00	1,428.60	4.76
590-547.000-920.400	UTILITIES - GAS	30,365.26	25,000.00	11,713.53	11,750.93	0.00	13,249.07	47.00
590-547.000-921.000	INTERDEPARTMENTAL EXPENSE	79,607.00	90,000.00	40,791.00	42,829.00	7,201.00	47,171.00	47.59
590-547.000-925.000	TELEPHONE	185.04	0.00	0.00	76.92	0.00	(76.92)	100.00
590-547.000-930.000	REPAIRS & MAINTENANCE	29,392.82	40,000.00	10,686.41	5,538.15	280.06	34,461.85	13.85
590-547.000-930.900	REPAIRS & MAINT - LABORATORY	1,949.57	2,000.00	0.00	35.99	0.00	1,964.01	1.80
590-547.000-968.000	DEPRECIATION	216,828.40	237,031.00	58,812.59	130,445.53	0.00	106,585.47	55.03
TOTAL EXPENDITURES		792,659.35	818,505.00	328,558.47	340,542.81	27,799.81	477,962.19	41.61
Net - Dept 547.000 - TREATMENT		(792,659.35)	(818,505.00)	(328,558.47)	(340,542.81)	(27,799.81)	(477,962.19)	
TOTAL REVENUES		2,427,351.60	2,517,853.00	1,211,636.30	1,297,771.54	213,281.95	1,220,081.46	51.54
TOTAL EXPENDITURES		1,818,595.96	1,983,277.00	735,165.31	962,000.87	84,648.48	1,021,276.13	48.51
NET OF REVENUES & EXPENDITURES		608,755.64	534,576.00	476,470.99	335,770.67	128,633.47	198,805.33	62.81
BEG. FUND BALANCE		7,737,865.63	8,270,108.24	7,737,865.63	8,270,108.24			
FUND BALANCE ADJUSTMENTS		(76,513.03)		(76,513.03)				
END FUND BALANCE		8,270,108.24	8,804,684.24	8,137,823.59	8,605,878.91			

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
 PERIOD ENDING 12/31/2021
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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		06/30/2021	2021-22	12/31/2020	12/31/2021	MONTH 12/31/21	BALANCE	
		NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	
Fund 591 - WATER FUND								
Dept 000.000								
Revenues								
591-000.000-426.000	INTERDEPARTMENTAL REVENUE	11,381.81	8,986.00	5,772.76	6,069.18	833.40	2,916.82	67.54
591-000.000-569.000	STATE GRANT	356.62	0.00	0.00	0.00	0.00	0.00	0.00
591-000.000-660.000	RESIDENTIAL SALES	713,681.30	764,140.00	366,044.35	381,924.04	62,285.95	382,215.96	49.98
591-000.000-661.000	BUSINESS SALES	160,431.21	165,333.00	87,115.22	87,845.05	12,638.66	77,487.95	53.13
591-000.000-662.000	COMMERCIAL SALES	338,818.10	328,191.00	170,263.86	194,468.06	25,706.86	133,722.94	59.25
591-000.000-663.000	INDUSTRY SALES	232,991.62	234,642.00	115,535.93	126,360.31	19,556.56	108,281.69	53.85
591-000.000-665.000	INTEREST	3,875.48	8,000.00	3,041.36	1,194.00	0.00	6,806.00	14.93
591-000.000-665.100	CHANGE IN INVESTMENTS	(2,557.79)	0.00	(1,418.65)	(4,336.46)	0.00	4,336.46	100.00
591-000.000-668.000	APARTMENT SALES	259,516.18	277,139.00	131,927.90	131,965.24	21,783.62	145,173.76	47.62
591-000.000-669.000	LATE CHARGES	3,841.75	4,000.00	1,886.03	2,382.50	482.60	1,617.50	59.56
591-000.000-673.001	GAIN ON SALE OF PROPERTY	525.00	0.00	525.00	0.00	0.00	0.00	0.00
591-000.000-691.000	INVENTORY ADJUSTMENT	274.38	0.00	267.84	0.00	0.00	0.00	0.00
591-000.000-692.001	OTHER REVENUE - MISC OPERATING	24,215.95	20,000.00	14,619.76	15,569.62	1,425.00	4,430.38	77.85
591-000.000-693.000	MISC NON-OPERATING INCOME	6,144.79	4,000.00	3,545.05	6,087.10	415.00	(2,087.10)	152.18
TOTAL REVENUES		1,753,496.40	1,814,431.00	899,126.41	949,528.64	145,127.65	864,902.36	52.33
Net - Dept 000.000		1,753,496.40	1,814,431.00	899,126.41	949,528.64	145,127.65	864,902.36	
Dept 172.000 - CITY MANAGER								
Expenditures								
591-172.000-716.000	RETIREMENT	0.00	0.00	0.00	137.24	0.00	(137.24)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	137.24	0.00	(137.24)	100.00
Net - Dept 172.000 - CITY MANAGER		0.00	0.00	0.00	(137.24)	0.00	137.24	
Dept 175.000 - ADMINISTRATIVE SERVICES								
Expenditures								
591-175.000-702.000	WAGES	157,446.67	155,028.00	62,282.10	84,304.05	12,830.21	70,723.95	54.38
591-175.000-703.000	OVERTIME PAY	387.16	338.00	172.14	843.71	0.00	(505.71)	249.62
591-175.000-704.000	SICK TIME PAY	8,742.83	5,295.00	2,569.91	4,928.13	1,427.17	366.87	93.07
591-175.000-705.000	VACATION TIME PAY	11,028.52	14,133.00	7,568.92	10,683.89	2,556.36	3,449.11	75.60
591-175.000-706.000	PERSONAL TIME PAY	3,291.77	4,118.00	442.94	769.36	66.08	3,348.64	18.68
591-175.000-707.000	LONGEVITY PAY	1,160.01	1,206.00	1,160.01	0.00	0.00	1,206.00	0.00
591-175.000-710.000	HOLIDAY AND OTHER PAY	16,523.23	13,647.00	7,501.62	4,426.98	1,391.28	9,220.02	32.44
591-175.000-715.000	HEALTH AND LIFE INSURANCE	75,591.91	62,900.00	35,333.24	37,062.76	7,126.53	25,837.24	58.92
591-175.000-716.000	RETIREMENT	33,929.29	63,000.00	20,357.63	24,438.46	5,001.70	38,561.54	38.79
591-175.000-717.000	WORKERS' COMPENSATION	2,560.61	5,366.00	2,188.92	1,118.00	0.00	4,248.00	20.83
591-175.000-720.000	EMPLOYER'S FICA	14,163.77	14,823.00	5,802.97	7,391.22	1,266.29	7,431.78	49.86
591-175.000-721.000	DISABILITY INSURANCE	1,419.18	2,013.00	726.35	578.11	0.00	1,434.89	28.72
591-175.000-725.100	MISCELLANEOUS FRINGE EXPENSE	(86,298.57)	(120,000.00)	(43,140.70)	(30,367.54)	0.00	(89,632.46)	25.31
591-175.000-726.000	SUPPLIES	7,245.64	12,000.00	1,964.69	3,700.10	328.56	8,299.90	30.83
591-175.000-726.007-CVD-19	SUPPLIES - COVID 19	541.17	0.00	313.80	0.00	0.00	0.00	0.00
591-175.000-726.202	SUPPLIES - COMPUTER	93.95	0.00	93.95	0.00	0.00	0.00	0.00
591-175.000-730.039	BPU VEHICLE MAINT/SUPPLIES	2,570.21	3,000.00	301.52	0.00	0.00	3,000.00	0.00
591-175.000-801.000	CONTRACTUAL SERVICES	45,999.52	40,000.00	20,374.54	23,873.54	6,837.77	16,126.46	59.68
591-175.000-801.200	COMPUTER	15,927.51	10,000.00	7,991.29	7,574.41	0.00	2,425.59	75.74

PERIOD ENDING 12/31/2021

% Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 12/31/21	AVAILABLE BALANCE		% BGDGT USED
		06/30/2021	2021-22	12/31/2020	12/31/2021		NORM (ABNORM)	NORM (ABNORM)	
Fund 591 - WATER FUND									
Expenditures									
591-175.000-806.000	LEGAL SERVICES	70.31	2,000.00	14.06	37.50	0.00	1,962.50	1.88	
591-175.000-808.000	AUDITING SERVICES	2,870.00	3,000.00	2,870.00	0.00	0.00	3,000.00	0.00	
591-175.000-810.000	DUES AND SUBSCRIPTIONS	5,522.07	6,500.00	2,352.01	1,482.03	922.41	5,017.97	22.80	
591-175.000-820.000	PILOT	102,337.47	106,706.00	52,253.23	55,353.76	8,518.30	51,352.24	51.88	
591-175.000-850.000	INSURANCE	7,330.53	7,272.00	3,286.80	3,290.40	0.00	3,981.60	45.25	
591-175.000-861.000	TRAINING & SEMINARS	199.92	2,500.00	100.62	95.00	0.00	2,405.00	3.80	
591-175.000-861.100	TRAINING & SEMINARS - TEC SERV	0.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00	
591-175.000-862.000	LODGING AND MEALS	13.71	0.00	13.71	0.00	0.00	0.00	0.00	
591-175.000-880.000	COMMUNITY PROMOTION	2,391.56	2,500.00	817.44	717.50	160.00	1,782.50	28.70	
591-175.000-905.000	PUBLISHING / NOTICES	456.95	750.00	122.52	138.81	0.00	611.19	18.51	
591-175.000-906.000	SPONSORSHIPS	0.00	0.00	0.00	75.00	0.00	(75.00)	100.00	
591-175.000-920.400	UTILITIES - GAS	3,916.70	1,200.00	322.65	338.28	0.00	861.72	28.19	
591-175.000-921.000	INTERDEPARTMENTAL EXPENSE	3,003.00	3,500.00	1,557.50	1,473.25	226.25	2,026.75	42.09	
591-175.000-925.000	TELEPHONE	4,356.05	4,000.00	2,107.72	1,462.75	275.29	2,537.25	36.57	
591-175.000-930.000	REPAIRS & MAINTENANCE	2,415.53	5,000.00	1,320.13	2,164.37	0.00	2,835.63	43.29	
591-175.000-960.000	BANK FEES	0.00	0.00	0.00	335.42	0.00	(335.42)	100.00	
591-175.000-963.000	WRITE OFF BAD DEBT(S)	131.25	0.00	0.00	1,343.35	(10.86)	(1,343.35)	100.00	
591-175.000-968.000	DEPRECIATION	9,306.54	10,239.00	4,317.69	4,269.28	0.00	5,969.72	41.70	
591-175.000-995.000	DEBT SERVICE - INTEREST	449.24	0.00	359.40	0.00	0.00	0.00	0.00	
591-175.000-995.101	TRANSFER OUT TO CITY	35,384.59	35,000.00	15,456.65	0.00	0.00	35,000.00	0.00	
TOTAL EXPENDITURES		492,479.80	478,534.00	221,277.97	253,901.88	48,923.34	224,632.12	53.06	
Net - Dept 175.000 - ADMINISTRATIVE SERVICES		(492,479.80)	(478,534.00)	(221,277.97)	(253,901.88)	(48,923.34)	(224,632.12)		
Dept 543.000 - PRODUCTION									
Expenditures									
591-543.000-702.000	WAGES	5,279.25	6,468.00	3,144.92	3,479.96	150.89	2,988.04	53.80	
591-543.000-702.019	WAGES - COVID	688.00	0.00	430.00	122.46	0.00	(122.46)	100.00	
591-543.000-703.000	OVERTIME PAY	2,124.76	2,242.00	934.79	954.96	156.75	1,287.04	42.59	
591-543.000-716.000	RETIREMENT	51.31	0.00	0.00	282.50	21.53	(282.50)	100.00	
591-543.000-717.000	WORKERS' COMPENSATION	90.00	0.00	0.00	0.00	0.00	0.00	0.00	
591-543.000-720.000	EMPLOYER'S FICA	550.76	721.00	311.00	319.53	20.69	401.47	44.32	
591-543.000-725.100	MISCELLANEOUS FRINGE EXPENSE	3,905.95	8,000.00	2,192.61	1,714.96	0.00	6,285.04	21.44	
591-543.000-726.000	SUPPLIES	38.25	0.00	0.00	0.00	0.00	0.00	0.00	
591-543.000-801.000	CONTRACTUAL SERVICES	694.00	4,000.00	0.00	2,537.07	0.00	1,462.93	63.43	
591-543.000-850.000	INSURANCE	6,253.57	6,121.00	2,830.80	2,852.40	0.00	3,268.60	46.60	
591-543.000-861.000	TRAINING & SEMINARS	70.00	1,000.00	0.00	120.00	0.00	880.00	12.00	
591-543.000-921.000	INTERDEPARTMENTAL EXPENSE	31,804.00	30,000.00	14,758.00	12,005.00	2,425.00	17,995.00	40.02	
591-543.000-930.000	REPAIRS & MAINTENANCE	3,277.90	5,000.00	2,603.23	5,552.69	627.24	(552.69)	111.05	
591-543.000-930.800	MAINTENANCE - WELL #8	1,083.12	0.00	1,083.12	0.00	0.00	0.00	0.00	
591-543.000-968.000	DEPRECIATION	26,881.13	29,571.00	13,172.25	11,715.64	0.00	17,855.36	39.62	
TOTAL EXPENDITURES		82,792.00	93,123.00	41,460.72	41,657.17	3,402.10	51,465.83	44.73	
Net - Dept 543.000 - PRODUCTION		(82,792.00)	(93,123.00)	(41,460.72)	(41,657.17)	(3,402.10)	(51,465.83)		

PERIOD ENDING 12/31/2021

% Fiscal Year Completed: 50.41

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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		06/30/2021	2021-22	12/31/2020	12/31/2021	MONTH 12/31/21	BALANCE	
		NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	
Fund 591 - WATER FUND								
Dept 544.000 - DISTRIBUTION								
Expenditures								
591-544.000-702.000	WAGES	98,408.69	103,858.00	50,610.18	55,110.40	8,711.95	48,747.60	53.06
591-544.000-702.019	WAGES - COVID	7,826.34	0.00	1,354.00	0.00	0.00	0.00	0.00
591-544.000-703.000	OVERTIME PAY	15,160.64	17,278.00	6,746.40	2,727.63	17.63	14,550.37	15.79
591-544.000-704.000	SICK TIME PAY	0.00	0.00	0.00	297.22	0.00	(297.22)	100.00
591-544.000-705.000	VACATION TIME PAY	0.00	0.00	0.00	658.31	191.25	(658.31)	100.00
591-544.000-706.000	PERSONAL TIME PAY	0.00	0.00	0.00	254.76	0.00	(254.76)	100.00
591-544.000-710.000	HOLIDAY AND OTHER PAY	722.44	0.00	333.32	3,519.68	1,490.40	(3,519.68)	100.00
591-544.000-716.000	RETIREMENT	862.43	0.00	0.00	2,484.24	479.44	(2,484.24)	100.00
591-544.000-720.000	EMPLOYER'S FICA	8,983.77	9,790.00	4,392.25	4,530.58	751.57	5,259.42	46.28
591-544.000-725.100	MISCELLANEOUS FRINGE EXPENSE	58,277.88	80,929.00	28,184.00	18,926.15	0.00	62,002.85	23.39
591-544.000-726.800	SUPPLIES - OPERATIONS	4,093.10	7,500.00	3,785.48	4,021.18	3,234.04	3,478.82	53.62
591-544.000-730.039	BPU VEHICLE MAINT/SUPPLIES	2,534.41	2,000.00	459.34	1,396.59	0.00	603.41	69.83
591-544.000-740.000	FUEL AND LUBRICANTS	4,840.57	5,000.00	1,636.43	3,254.39	380.38	1,745.61	65.09
591-544.000-742.000	CLOTHING / UNIFORMS	1,563.20	2,750.00	0.00	1,124.51	70.00	1,625.49	40.89
591-544.000-771.000	INVENTORY ADJUSTMENT	(2,652.09)	0.00	(2,652.09)	0.00	0.00	0.00	0.00
591-544.000-801.000	CONTRACTUAL SERVICES	34,110.18	30,000.00	13,519.97	14,827.25	1,964.00	15,172.75	49.42
591-544.000-801.200	COMPUTER	0.00	0.00	0.00	1,049.34	0.00	(1,049.34)	100.00
591-544.000-850.000	INSURANCE	15,062.16	14,947.00	6,952.80	6,757.85	0.00	8,189.15	45.21
591-544.000-861.000	TRAINING & SEMINARS	50.00	1,500.00	(225.00)	1,024.12	77.00	475.88	68.27
591-544.000-921.000	INTERDEPARTMENTAL EXPENSE	2,699.00	2,500.00	1,078.00	1,757.00	360.00	743.00	70.28
591-544.000-930.000	REPAIRS & MAINTENANCE	86,577.06	70,000.00	22,191.66	31,717.16	66.97	38,282.84	45.31
591-544.000-930.990	REPAIRS & MAINTENANCE - LEAD S	205,024.80	300,000.00	146,589.80	58,709.97	0.00	241,290.03	19.57
591-544.000-968.000	DEPRECIATION	132,184.74	146,519.00	64,338.18	57,292.61	0.00	89,226.39	39.10
TOTAL EXPENDITURES		676,329.32	794,571.00	349,294.72	271,440.94	17,794.63	523,130.06	34.16
Net - Dept 544.000 - DISTRIBUTION		(676,329.32)	(794,571.00)	(349,294.72)	(271,440.94)	(17,794.63)	(523,130.06)	
Dept 545.000 - PURIFICATION								
Expenditures								
591-545.000-702.000	WAGES	41,498.96	62,216.00	22,270.34	17,453.44	2,311.06	44,762.56	28.05
591-545.000-702.019	WAGES - COVID	190.48	0.00	0.00	0.00	0.00	0.00	0.00
591-545.000-703.000	OVERTIME PAY	7,667.87	11,066.00	3,437.69	3,776.11	527.34	7,289.89	34.12
591-545.000-716.000	RETIREMENT	531.05	0.00	0.00	1,081.30	139.05	(1,081.30)	100.00
591-545.000-720.000	EMPLOYER'S FICA	3,357.35	5,621.00	1,789.91	1,424.80	191.25	4,196.20	25.35
591-545.000-725.100	MISCELLANEOUS FRINGE EXPENSE	24,114.74	31,068.00	12,764.09	9,726.43	0.00	21,341.57	31.31
591-545.000-726.000	SUPPLIES	4,197.60	0.00	0.00	0.00	0.00	0.00	0.00
591-545.000-727.100	SUPPLIES - POTASSIUM PERMAGANA	3,564.99	0.00	3,564.99	0.00	0.00	0.00	0.00
591-545.000-727.200	SUPPLIES - SODIUM HYPOCHLORITE	34,380.55	40,000.00	12,660.40	14,297.17	2,826.82	25,702.83	35.74
591-545.000-727.300	SUPPLIES - FLOURIDE	2,998.00	4,500.00	1,572.00	1,713.90	0.00	2,786.10	38.09
591-545.000-727.400	SUPPLIES - PHOSPHATE	12,970.28	18,000.00	8,524.04	4,446.16	0.00	13,553.84	24.70
591-545.000-801.000	CONTRACTUAL SERVICES	1,796.92	2,000.00	569.43	2,285.00	0.00	(285.00)	114.25
591-545.000-850.000	INSURANCE	6,253.57	6,121.00	2,830.80	2,852.40	0.00	3,268.60	46.60
591-545.000-920.400	UTILITIES - GAS	483.77	3,000.00	192.11	647.11	0.00	2,352.89	21.57
591-545.000-921.000	INTERDEPARTMENTAL EXPENSE	81,189.00	100,000.00	40,350.00	34,397.00	4,549.00	65,603.00	34.40
591-545.000-925.000	TELEPHONE	91.52	0.00	0.00	76.92	0.00	(76.92)	100.00
591-545.000-930.000	REPAIRS & MAINTENANCE	11,587.82	15,000.00	3,032.16	12,012.71	663.32	2,987.29	80.08
591-545.000-968.000	DEPRECIATION	77,858.02	85,088.00	31,476.87	45,812.33	0.00	39,275.67	53.84

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
 PERIOD ENDING 12/31/2021
 % Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 12/31/21 INCR (DECR)	AVAILABLE		% BDGT USED
		06/30/2021 NORM (ABNORM)	2021-22 AMENDED BUDGET	12/31/2020 NORM (ABNORM)	12/31/2021 NORM (ABNORM)		BALANCE		
Fund 591 - WATER FUND									
Expenditures									
	TOTAL EXPENDITURES	314,732.49	383,680.00	145,034.83	152,002.78	11,207.84	231,677.22		39.62
Net - Dept 545.000 - PURIFICATION		(314,732.49)	(383,680.00)	(145,034.83)	(152,002.78)	(11,207.84)	(231,677.22)		
TOTAL REVENUES									
	TOTAL EXPENDITURES	1,753,496.40	1,814,431.00	899,126.41	949,528.64	145,127.65	864,902.36		52.33
	NET OF REVENUES & EXPENDITURES	1,566,333.61	1,749,908.00	757,068.24	719,140.01	81,327.91	1,030,767.99		41.10
	BEG. FUND BALANCE	187,162.79	64,523.00	142,058.17	230,388.63	63,799.74	(165,865.63)		357.06
	FUND BALANCE ADJUSTMENTS	6,357,858.20	6,485,935.34	6,357,858.20	6,485,935.34				
	END FUND BALANCE	(59,085.65)	6,550,458.34	(59,085.65)	6,716,323.97				

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
 PERIOD ENDING 12/31/2021
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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 12/31/21 INCR (DECR)	AVAILABLE		% BGD USED
		06/30/2021 NORM (ABNORM)	2021-22 AMENDED BUDGET	12/31/2020 NORM (ABNORM)	12/31/2021 NORM (ABNORM)		BALANCE NORM (ABNORM)		
Fund 633 - PUBLIC SERVICES INV. FUND									
Dept 000.000									
Revenues									
633-000.000-650.000	SALE OF MATERIALS	5,900.77	2,500.00	850.30	8,407.82	338.00	(5,907.82)	336.31	
633-000.000-665.000	INTEREST	123.75	0.00	41.06	21.29	0.00	(21.29)	100.00	
633-000.000-691.000	INVENTORY ADJUSTMENT	0.00	0.00	207.01	0.00	0.00	0.00	0.00	
633-000.000-699.999	OTHER REFUNDS	113.93	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL REVENUES		6,138.45	2,500.00	1,098.37	8,429.11	338.00	(5,929.11)	337.16	
Net - Dept 000.000		6,138.45	2,500.00	1,098.37	8,429.11	338.00	(5,929.11)		
Dept 233.000 - PUBLIC SERVICES INVENTORY									
Expenditures									
633-233.000-702.000	WAGES	0.00	0.00	0.00	20.97	0.00	(20.97)	100.00	
633-233.000-703.000	OVERTIME PAY	0.00	0.00	0.00	121.50	0.00	(121.50)	100.00	
633-233.000-720.000	EMPLOYER'S FICA	0.00	0.00	(0.83)	10.10	0.00	(10.10)	100.00	
633-233.000-725.000	FRINGE BENEFITS - ALLOCATED	0.00	1,224.00	0.00	0.00	0.00	1,224.00	0.00	
633-233.000-726.000	SUPPLIES	2,677.73	0.00	137.04	10,686.53	510.00	(10,686.53)	100.00	
633-233.000-771.000	INVENTORY ADJUSTMENT	5,874.75	0.00	0.00	(45.00)	0.00	45.00	100.00	
633-233.000-801.000	CONTRACTUAL SERVICES	1,926.82	12,650.00	976.00	500.00	0.00	12,150.00	3.95	
633-233.000-940.000	EQUIPMENT RENTAL	0.00	3,500.00	0.00	0.00	0.00	3,500.00	0.00	
TOTAL EXPENDITURES		10,479.30	17,374.00	1,112.21	11,294.10	510.00	6,079.90	65.01	
Net - Dept 233.000 - PUBLIC SERVICES INVENTORY		(10,479.30)	(17,374.00)	(1,112.21)	(11,294.10)	(510.00)	(6,079.90)		
TOTAL REVENUES		6,138.45	2,500.00	1,098.37	8,429.11	338.00	(5,929.11)	337.16	
TOTAL EXPENDITURES		10,479.30	17,374.00	1,112.21	11,294.10	510.00	6,079.90	65.01	
NET OF REVENUES & EXPENDITURES		(4,340.85)	(14,874.00)	(13.84)	(2,864.99)	(172.00)	(12,009.01)	19.26	
BEG. FUND BALANCE		170,374.30	166,033.45	170,374.30	166,033.45				
END FUND BALANCE		166,033.45	151,159.45	170,360.46	163,168.46				

PERIOD ENDING 12/31/2021

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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		06/30/2021	2021-22	12/31/2020	12/31/2021	MONTH 12/31/21	BALANCE	
		NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	
Fund 640 - REVOLVING MOBILE EQUIP. FUND								
Dept 000.000								
Revenues								
640-000.000-665.000	INTEREST	1,910.36	1,805.00	1,797.15	218.90	0.00	1,586.10	12.13
640-000.000-667.000	RENTS	198,625.27	215,000.00	90,092.07	127,975.88	21,172.66	87,024.12	59.52
640-000.000-667.301	RENTS - POLICE VEHICLES	66,150.75	0.00	32,625.00	0.00	0.00	0.00	0.00
640-000.000-673.000	SALE OF CITY PROPERTY	(1,325.40)	2,000.00	5,710.00	0.00	0.00	2,000.00	0.00
640-000.000-692.000	OTHER REVENUE	36,620.18	10,000.00	27,613.92	577.08	0.00	9,422.92	5.77
640-000.000-692.039	OTHER REVENUE - BPU	9,143.72	7,000.00	5,132.46	4,004.64	0.00	2,995.36	57.21
640-000.000-699.101	TRANSFERS IN - GENERAL FUND	40,000.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		351,124.88	235,805.00	162,970.60	132,776.50	21,172.66	103,028.50	56.31
Net - Dept 000.000		351,124.88	235,805.00	162,970.60	132,776.50	21,172.66	103,028.50	
Dept 444.000 - MOBILE EQUIPMENT MAINTENANCE								
Expenditures								
640-444.000-702.000	WAGES	38,934.80	45,392.00	18,296.94	18,940.10	2,755.19	26,451.90	41.73
640-444.000-702.019	WAGES - COVID	8,259.44	0.00	3,959.41	0.00	0.00	0.00	0.00
640-444.000-703.000	OVERTIME PAY	30.84	500.00	0.00	446.15	379.76	53.85	89.23
640-444.000-704.000	SICK TIME PAY	1,857.99	2,737.00	547.68	571.94	0.00	2,165.06	20.90
640-444.000-705.000	VACATION TIME PAY	6,298.14	6,428.00	3,119.06	1,062.24	0.00	5,365.76	16.53
640-444.000-706.000	PERSONAL TIME PAY	1,043.40	1,026.00	80.92	177.04	0.00	848.96	17.26
640-444.000-707.000	LONGEVITY PAY	0.00	1,700.00	0.00	0.00	0.00	1,700.00	0.00
640-444.000-710.000	HOLIDAY AND OTHER PAY	3,394.86	3,674.00	1,717.66	1,092.70	354.08	2,581.30	29.74
640-444.000-715.000	HEALTH AND LIFE INSURANCE	18,781.78	26,941.00	13,775.38	3,177.05	619.17	23,763.95	11.79
640-444.000-716.000	RETIREMENT	4,555.45	5,700.00	1,901.59	3,594.94	626.60	2,105.06	63.07
640-444.000-717.000	WORKERS' COMPENSATION	1,232.00	1,700.00	1,184.00	1,194.00	0.00	506.00	70.24
640-444.000-720.000	EMPLOYER'S FICA	4,068.53	3,472.00	1,934.44	1,581.47	249.12	1,890.53	45.55
640-444.000-721.000	DISABILITY INSURANCE	398.58	523.00	264.04	98.50	0.00	424.50	18.83
640-444.000-726.000	SUPPLIES	2,495.51	6,000.00	954.75	1,290.29	35.46	4,709.71	21.50
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	31,883.54	40,000.00	14,024.93	25,957.45	4,234.28	14,042.55	64.89
640-444.000-730.301	POLICE VEH/EQUIP MAINT SUPPLIE	64.52	0.00	16.45	0.00	0.00	0.00	0.00
640-444.000-740.000	FUEL AND LUBRICANTS	23,557.26	35,000.00	8,255.60	18,063.65	2,103.01	16,936.35	51.61
640-444.000-740.301	FUEL AND LUBRICANTS-POLICE	18,980.53	0.00	6,245.37	13,731.43	2,042.38	(13,731.43)	100.00
640-444.000-742.000	CLOTHING / UNIFORMS	673.34	750.00	306.26	182.17	26.34	567.83	24.29
640-444.000-801.000	CONTRACTUAL SERVICES	18,077.03	20,200.00	4,250.79	4,531.36	75.38	15,668.64	22.43
640-444.000-801.301	POLICE VEHICLE REPAIR	20,522.85	0.00	13,447.90	0.00	0.00	0.00	0.00
640-444.000-850.000	INSURANCE	40,394.50	45,000.00	18,594.50	22,216.00	0.00	22,784.00	49.37
640-444.000-850.301	INSURANCE - POLICE	4,016.00	0.00	4,016.00	0.00	0.00	0.00	0.00
640-444.000-861.000	TRAINING & SEMINARS	0.00	750.00	0.00	0.00	0.00	750.00	0.00
640-444.000-920.000	UTILITIES	5,268.24	7,000.00	1,931.91	2,683.18	867.45	4,316.82	38.33
640-444.000-925.000	TELEPHONE	95.01	0.00	0.00	0.00	0.00	0.00	0.00
640-444.000-940.000	EQUIPMENT RENTAL	181.52	300.00	88.83	159.48	0.00	140.52	53.16
640-444.000-955.441	MISCELLANEOUS - SHOE ALLOWANC	720.18	500.00	131.00	0.00	0.00	500.00	0.00
640-444.000-955.588	MISC. - CDL LICENSING/TESTING	100.00	250.00	100.00	0.00	0.00	250.00	0.00
640-444.000-968.000	DEPRECIATION	86,642.00	138,000.00	0.00	0.00	0.00	138,000.00	0.00
640-444.000-981.301	CAPITAL OUTLAY - POLICE VEH.	0.00	0.00	34,675.34	0.00	0.00	0.00	0.00
640-444.000-983.000	CAPITAL OUTLAY-SMALL EQUIP	14.32	850.00	0.00	0.00	0.00	850.00	0.00
TOTAL EXPENDITURES		342,542.16	394,393.00	153,820.75	120,751.14	14,368.22	273,641.86	30.62

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE

PERIOD ENDING 12/31/2021

% Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 12/31/21 INCR (DECR)	AVAILABLE		% BDGT USED
		06/30/2021 NORM (ABNORM)	2021-22 AMENDED BUDGET	12/31/2020 NORM (ABNORM)	12/31/2021 NORM (ABNORM)		BALANCE NORM (ABNORM)		
Fund 640 - REVOLVING MOBILE EQUIP. FUND									
Net - Dept 444.000 - MOBILE EQUIPMENT MAINTENANCE		(342,542.16)	(394,393.00)	(153,820.75)	(120,751.14)	(14,368.22)	(273,641.86)		
TOTAL REVENUES		351,124.88	235,805.00	162,970.60	132,776.50	21,172.66	103,028.50		56.31
TOTAL EXPENDITURES		342,542.16	394,393.00	153,820.75	120,751.14	14,368.22	273,641.86		30.62
NET OF REVENUES & EXPENDITURES		8,582.72	(158,588.00)	9,149.85	12,025.36	6,804.44	(170,613.36)		7.58
BEG. FUND BALANCE		659,386.02	667,968.74	659,386.02	667,968.74				
END FUND BALANCE		667,968.74	509,380.74	668,535.87	679,994.10				

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
 PERIOD ENDING 12/31/2021
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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 12/31/21 INCR (DECR)	AVAILABLE		% BGD USED
		06/30/2021 NORM (ABNORM)	2021-22 AMENDED BUDGET	12/31/2020 NORM (ABNORM)	12/31/2021 NORM (ABNORM)		BALANCE NORM (ABNORM)		
Fund 663 - FIRE VEHICLE & EQUIPMENT FUND									
Dept 000.000									
Revenues									
663-000.000-402.150	CURRENT TAXES - FIRE CAPITAL	129,444.98	130,340.00	121,912.51	126,373.07	413.28	3,966.93	96.96	
663-000.000-437.000	SPECIAL ACTS	1,500.83	2,319.00	1,480.03	1,405.26	0.00	913.74	60.60	
663-000.000-573.000	LOCAL COMMUNITY STABILIZATION	6,712.09	0.00	6,712.07	5,933.81	0.00	(5,933.81)	100.00	
663-000.000-665.000	INTEREST	925.96	0.00	334.61	501.53	0.00	(501.53)	100.00	
663-000.000-665.100	CHANGE IN INVESTMENTS	(161.65)	0.00	(24.75)	(568.36)	0.00	568.36	100.00	
663-000.000-690.000	OTHER REFUNDS	576.00	0.00	576.00	4,815.00	0.00	(4,815.00)	100.00	
TOTAL REVENUES		138,998.21	132,659.00	130,990.47	138,460.31	413.28	(5,801.31)	104.37	
Net - Dept 000.000		138,998.21	132,659.00	130,990.47	138,460.31	413.28	(5,801.31)		
Dept 336.000 - FIRE DEPARTMENT									
Expenditures									
663-336.000-960.000	BANK FEES	0.00	0.00	0.00	25.31	0.00	(25.31)	100.00	
663-336.000-970.000	CAPITAL OUTLAY	0.00	0.00	0.00	14,435.07	0.00	(14,435.07)	100.00	
663-336.000-983.000	CAPITAL OUTLAY-SMALL EQUIP	1,333.34	8,000.00	0.00	0.00	0.00	8,000.00	0.00	
TOTAL EXPENDITURES		1,333.34	8,000.00	0.00	14,460.38	0.00	(6,460.38)	180.75	
Net - Dept 336.000 - FIRE DEPARTMENT		(1,333.34)	(8,000.00)	0.00	(14,460.38)	0.00	6,460.38		
TOTAL REVENUES		138,998.21	132,659.00	130,990.47	138,460.31	413.28	(5,801.31)	104.37	
TOTAL EXPENDITURES		1,333.34	8,000.00	0.00	14,460.38	0.00	(6,460.38)	180.75	
NET OF REVENUES & EXPENDITURES		137,664.87	124,659.00	130,990.47	123,999.93	413.28	659.07	99.47	
BEG. FUND BALANCE		99,625.21	237,290.08	99,625.21	237,290.08				
END FUND BALANCE		237,290.08	361,949.08	230,615.68	361,290.01				

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
 PERIOD ENDING 12/31/2021
 % Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT
		06/30/2021	2021-22	12/31/2020	12/31/2021			MONTH 12/31/21	BALANCE	
		NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)		
Fund 677 - UNEMPLOYMENT INSURANCE FUND										
Dept 000.000										
Revenues										
677-000.000-665.000	INTEREST	327.95	1,500.00	168.26	106.54		0.00	1,393.46		7.10
677-000.000-665.100	CHANGE IN INVESTMENTS	(125.52)	0.00	(19.20)	(441.57)		0.00	441.57		100.00
TOTAL REVENUES		202.43	1,500.00	149.06	(335.03)		0.00	1,835.03		(22.34)
Net - Dept 000.000		202.43	1,500.00	149.06	(335.03)		0.00	1,835.03		
Dept 175.000 - ADMINISTRATIVE SERVICES										
Expenditures										
677-175.000-960.000	BANK FEES	0.00	0.00	0.00	19.68		0.00	(19.68)		100.00
677-175.000-964.000	REFUNDS AND REBATES	9,004.12	15,000.00	8,808.00	3,847.49		0.00	11,152.51		25.65
TOTAL EXPENDITURES		9,004.12	15,000.00	8,808.00	3,867.17		0.00	11,132.83		25.78
Net - Dept 175.000 - ADMINISTRATIVE SERVICES		(9,004.12)	(15,000.00)	(8,808.00)	(3,867.17)		0.00	(11,132.83)		
TOTAL REVENUES		202.43	1,500.00	149.06	(335.03)		0.00	1,835.03		22.34
TOTAL EXPENDITURES		9,004.12	15,000.00	8,808.00	3,867.17		0.00	11,132.83		25.78
NET OF REVENUES & EXPENDITURES		(8,801.69)	(13,500.00)	(8,658.94)	(4,202.20)		0.00	(9,297.80)		31.13
BEG. FUND BALANCE		83,020.85	74,219.16	83,020.85	74,219.16					
END FUND BALANCE		74,219.16	60,719.16	74,361.91	70,016.96					

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
 PERIOD ENDING 12/31/2021
 % Fiscal Year Completed: 50.41

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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 12/31/21 INCR (DECR)	AVAILABLE		% BGD USED
		06/30/2021 NORM (ABNORM)	2021-22 AMENDED BUDGET	12/31/2020 NORM (ABNORM)	12/31/2021 NORM (ABNORM)		BALANCE NORM (ABNORM)		
Fund 699 - DPS LEAVE AND BENEFITS FUND									
Dept 000.000									
Revenues									
699-000.000-665.000	INTEREST	134.35	0.00	0.00	51.30	0.00	(51.30)	100.00	
699-000.000-690.000	OTHER REFUNDS	146,939.98	152,643.00	84,348.99	68,109.89	0.00	84,533.11	44.62	
TOTAL REVENUES		147,074.33	152,643.00	84,348.99	68,161.19	0.00	84,481.81	44.65	
Net - Dept 000.000		147,074.33	152,643.00	84,348.99	68,161.19	0.00	84,481.81		
Dept 441.000 - PUBLIC SERVICES DEPARTMENT									
Expenditures									
699-441.000-704.000	SICK TIME PAY	5,648.40	7,461.00	1,633.76	5,880.22	279.89	1,580.78	78.81	
699-441.000-705.000	VACATION TIME PAY	14,327.85	16,582.00	11,557.08	10,328.86	495.07	6,253.14	62.29	
699-441.000-706.000	PERSONAL TIME PAY	3,763.21	3,845.00	414.70	949.10	0.00	2,895.90	24.68	
699-441.000-707.000	LONGEVITY PAY	5,580.00	3,880.00	5,580.00	0.00	0.00	3,880.00	0.00	
699-441.000-710.000	HOLIDAY AND OTHER PAY	13,178.00	16,136.00	6,487.46	5,594.24	2,242.40	10,541.76	34.67	
699-441.000-715.000	HEALTH AND LIFE INSURANCE	86,898.88	78,863.00	43,876.62	40,580.93	7,466.85	38,282.07	51.46	
699-441.000-716.000	RETIREMENT	4,670.00	5,800.00	1,952.28	3,891.12	680.29	1,908.88	67.09	
699-441.000-717.000	WORKERS' COMPENSATION	10,853.00	15,000.00	10,430.00	10,531.00	0.00	4,469.00	70.21	
699-441.000-720.000	EMPLOYER'S FICA	2,490.37	3,000.00	1,423.91	1,647.13	219.64	1,352.87	54.90	
699-441.000-721.000	DISABILITY INSURANCE	1,638.25	2,076.00	993.16	91.45	0.00	1,984.55	4.41	
699-441.000-999.101	TRANSFER - GENERAL FUND	20,605.64	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL EXPENDITURES		169,653.60	152,643.00	84,348.97	79,494.05	11,384.14	73,148.95	52.08	
Net - Dept 441.000 - PUBLIC SERVICES DEPARTMENT		(169,653.60)	(152,643.00)	(84,348.97)	(79,494.05)	(11,384.14)	(73,148.95)		
TOTAL REVENUES		147,074.33	152,643.00	84,348.99	68,161.19	0.00	84,481.81	44.65	
TOTAL EXPENDITURES		169,653.60	152,643.00	84,348.97	79,494.05	11,384.14	73,148.95	52.08	
NET OF REVENUES & EXPENDITURES		(22,579.27)	0.00	0.02	(11,332.86)	(11,384.14)	11,332.86	100.00	
BEG. FUND BALANCE		22,579.27		22,579.27					
END FUND BALANCE				22,579.29	(11,332.86)				

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
 PERIOD ENDING 12/31/2021
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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR MONTH 12/31/21 INCR (DECR)	AVAILABLE		% BGD USED
		06/30/2021 NORM (ABNORM)	2021-22 AMENDED BUDGET	12/31/2020 NORM (ABNORM)	12/31/2021 NORM (ABNORM)		BALANCE NORM (ABNORM)		
Fund 711 - CEMETERY PERPETUAL CARE FUND									
Dept 000.000									
Revenues									
711-000.000-642.100	SALE OF CEMETERY LOTS-LAKEVIE	8,000.00	4,000.00	4,000.00	3,000.00	0.00	1,000.00	75.00	
711-000.000-642.200	SALE OF CEMETERY LOTS-OAKGROV	13,425.32	7,000.00	3,475.16	5,312.62	1,500.00	1,687.38	75.89	
711-000.000-665.000	INTEREST	10,763.09	10,000.00	5,458.01	734.85	0.00	9,265.15	7.35	
711-000.000-665.100	CHANGE IN INVESTMENTS	(595.65)	0.00	(91.16)	(2,095.75)	0.00	2,095.75	100.00	
TOTAL REVENUES		31,592.76	21,000.00	12,842.01	6,951.72	1,500.00	14,048.28	33.10	
Net - Dept 000.000		31,592.76	21,000.00	12,842.01	6,951.72	1,500.00	14,048.28		
Dept 175.000 - ADMINISTRATIVE SERVICES									
Expenditures									
711-175.000-960.000	BANK FEES	0.00	0.00	0.00	93.36	0.00	(93.36)	100.00	
TOTAL EXPENDITURES		0.00	0.00	0.00	93.36	0.00	(93.36)	100.00	
Net - Dept 175.000 - ADMINISTRATIVE SERVICES		0.00	0.00	0.00	(93.36)	0.00	93.36		
Dept 965.000 - TRANSFERS TO OTHER FUNDS									
Expenditures									
711-965.000-999.101	TRANSFER - GENERAL FUND	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00	
TOTAL EXPENDITURES		20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00	
Net - Dept 965.000 - TRANSFERS TO OTHER FUNDS		(20,000.00)	(20,000.00)	0.00	0.00	0.00	(20,000.00)		
TOTAL REVENUES		31,592.76	21,000.00	12,842.01	6,951.72	1,500.00	14,048.28	33.10	
TOTAL EXPENDITURES		20,000.00	20,000.00	0.00	93.36	0.00	19,906.64	0.47	
NET OF REVENUES & EXPENDITURES		11,592.76	1,000.00	12,842.01	6,858.36	1,500.00	(5,858.36)	685.84	
BEG. FUND BALANCE		734,524.06	746,116.82	734,524.06	746,116.82				
END FUND BALANCE		746,116.82	747,116.82	747,366.07	752,975.18				

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
 PERIOD ENDING 12/31/2021
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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT
		06/30/2021	2021-22	12/31/2020	12/31/2021			MONTH 12/31/21	BALANCE	
		NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)	NORM (ABNORM)		INCR (DECR)	NORM (ABNORM)		
Fund 712 - STOCK'S PARK PERPETUAL MAINT.										
Dept 000.000										
Revenues										
712-000.000-665.000	INTEREST	292.43	1,000.00	144.45	96.72		0.00	903.28		9.67
712-000.000-665.100	CHANGE IN INVESTMENTS	(108.63)	200.00	(16.62)	(381.67)		0.00	581.67		(190.84)
712-000.000-675.000	CONTRIBUTIONS AND DONATIONS	15,042.00	6,000.00	13,034.00	2,860.00		280.00	3,140.00		47.67
TOTAL REVENUES		15,225.80	7,200.00	13,161.83	2,575.05		280.00	4,624.95		35.76
Net - Dept 000.000		15,225.80	7,200.00	13,161.83	2,575.05		280.00	4,624.95		
Dept 756.000 - PARKS										
Expenditures										
712-756.000-960.000	BANK FEES	0.00	0.00	0.00	17.00		0.00	(17.00)		100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	17.00		0.00	(17.00)		100.00
Net - Dept 756.000 - PARKS		0.00	0.00	0.00	(17.00)		0.00	17.00		
TOTAL REVENUES		15,225.80	7,200.00	13,161.83	2,575.05		280.00	4,624.95		35.76
TOTAL EXPENDITURES		0.00	0.00	0.00	17.00		0.00	(17.00)		100.00
NET OF REVENUES & EXPENDITURES		15,225.80	7,200.00	13,161.83	2,558.05		280.00	4,641.95		35.53
BEG. FUND BALANCE		69,232.88	84,458.68	69,232.88	84,458.68					
END FUND BALANCE		84,458.68	91,658.68	82,394.71	87,016.73					

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDGT USED
		06/30/2021 NORM (ABNORM)	2021-22 AMENDED BUDGET	12/31/2020 NORM (ABNORM)	12/31/2021 NORM (ABNORM)	MONTH 12/31/21 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 715 - R. L. OWEN MEMORIAL FUND								
Dept 000.000								
Revenues								
715-000.000-665.000	INTEREST	5,074.80	3,500.00	103.11	84.08	0.00	3,415.92	2.40
715-000.000-665.100	CHANGE IN INVESTMENTS	(89.45)	200.00	(13.70)	(313.91)	0.00	513.91	(156.96)
TOTAL REVENUES		4,985.35	3,700.00	89.41	(229.83)	0.00	3,929.83	(6.21)
Net - Dept 000.000		4,985.35	3,700.00	89.41	(229.83)	0.00	3,929.83	
Dept 265.000 - BUILDING AND GROUNDS								
Expenditures								
715-265.000-960.000	BANK FEES	0.00	0.00	0.00	13.99	0.00	(13.99)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	13.99	0.00	(13.99)	100.00
Net - Dept 265.000 - BUILDING AND GROUNDS		0.00	0.00	0.00	(13.99)	0.00	13.99	
TOTAL REVENUES		4,985.35	3,700.00	89.41	(229.83)	0.00	3,929.83	6.21
TOTAL EXPENDITURES		0.00	0.00	0.00	13.99	0.00	(13.99)	100.00
NET OF REVENUES & EXPENDITURES		4,985.35	3,700.00	89.41	(243.82)	0.00	3,943.82	6.59
BEG. FUND BALANCE		50,870.46	55,855.81	50,870.46	55,855.81			
END FUND BALANCE		55,855.81	59,555.81	50,959.87	55,611.99			
TOTAL REVENUES - ALL FUNDS		33,054,729.74	26,494,293.00	14,339,867.42	16,116,180.46	1,937,971.26	10,378,112.54	60.83
TOTAL EXPENDITURES - ALL FUNDS		28,868,518.92	26,999,546.00	11,776,391.68	13,607,121.18	1,075,962.93	13,392,424.82	50.40
NET OF REVENUES & EXPENDITURES		4,186,210.82	(505,253.00)	2,563,475.74	2,509,059.28	862,008.33	(3,014,312.28)	496.59
BEG. FUND BALANCE - ALL FUNDS		48,788,232.25	52,076,628.39	48,788,232.25	52,076,628.39			
FUND BALANCE ADJ - ALL FUNDS		(897,814.68)		(897,814.68)	1,700.00			
END FUND BALANCE - ALL FUNDS		52,076,628.39	51,571,375.39	50,453,893.31	54,587,387.67			

Fund 101 GENERAL FUND

GL Number	Description	Balance
*** Assets ***		
Cash		
101-000.000-001.000	CHECKING ACCOUNT - COMMON	2,606,755.63
101-000.000-025.000	INVESTMENTS - HUNTINGTON	477,764.72
Cash		<u>3,084,520.35</u>
Accounts Receivable		
Accounts Receivable		<u>0.00</u>
Other Assets		
101-000.000-004.000	CASH ON HAND	400.00
101-000.000-020.000	INVESTMENTS - MBIA/CLASS	229,493.52
101-000.000-040.000	ACCOUNTS RECEIVABLE	6,790.00
101-000.000-049.000	SPECIAL ASSESSMENTS DEFERRED	344,379.21
101-000.000-085.000	DUE FROM CURRENT TAX ACCOUNT	1,728.52
101-000.000-123.000	PREPAID EXPENSES	2,793.00
Other Assets		<u>585,584.25</u>
Due From Other Funds		
101-000.000-084.588	DUE FROM DIAL-A-RIDE	68,781.00
Due From Other Funds		<u>68,781.00</u>
Total Assets		<u>3,738,885.60</u>
*** Liabilities ***		
Accounts Payable		
101-000.000-202.000	ACCOUNTS PAYABLE	85,358.08
Accounts Payable		<u>85,358.08</u>
Liabilities-ST		
101-000.000-228.010	DUE TO ALLERUS - DC CONTRIBUTIONS	4,691.07
Liabilities-ST		<u>4,691.07</u>
Liabilities-LT (under 1 year)		
101-000.000-228.003	DUE TO MMERS-RETIREMENT CONT.	6,479.84
101-000.000-229.001	DUE TO FED. GOVT.-TAXES & FICA	73,569.41
101-000.000-231.214	DUE TO UNIONS-UNION DUES	39.50
101-000.000-249.999	DUE TO OTHERS - MISCELLANEOUS	13,117.00
101-000.000-257.000	ACCRUED WAGES PAYABLE	77,153.67
101-000.000-339.443	DEFERRED REV - SPECIAL ASSMNT	344,379.21
Liabilities-LT (under 1 year)		<u>514,738.63</u>
Liabilities-LT (over 1 year)		
Liabilities-LT (over 1 year)		<u>0.00</u>
Due To Other Funds		
101-000.000-214.000	DUE TO OTHER FUNDS	224.48
101-000.000-214.711	DUE TO CEMETERY PERPET. CARE	282,984.47
Due To Other Funds		<u>283,208.95</u>
Total Liabilities		<u>887,996.73</u>

*** Fund Balance ***

Unassigned

Fund 101 GENERAL FUND

GL Number	Description	Balance
*** Fund Balance ***		
101-000.000-390.000	FUND BALANCE	2,025,364.24
	Unassigned	2,025,364.24
	Total Fund Balance	2,025,364.24
	Beginning Fund Balance	2,025,364.24
	Net of Revenues VS Expenditures	825,524.63
	Ending Fund Balance	2,850,888.87
	Total Liabilities And Fund Balance	3,738,885.60

Fund 202 MAJOR ST./TRUNKLINE FUND

GL Number	Description	Balance
*** Assets ***		
Cash		
202-000.000-001.000	CHECKING ACCOUNT - COMMON	704,312.39
202-000.000-025.000	INVESTMENTS - HUNTINGTON	154,117.33
	Cash	<u>858,429.72</u>
Accounts Receivable		
	Accounts Receivable	<u>0.00</u>
Other Assets		
202-000.000-040.000	ACCOUNTS RECEIVABLE	3,583.72
	Other Assets	<u>3,583.72</u>
Due From Other Funds		
	Due From Other Funds	<u>0.00</u>
	Total Assets	<u>862,013.44</u>
*** Liabilities ***		
Accounts Payable		
202-000.000-202.000	ACCOUNTS PAYABLE	694.68
	Accounts Payable	<u>694.68</u>
Liabilities-ST		
	Liabilities-ST	<u>0.00</u>
Liabilities-LT (under 1 year)		
202-000.000-257.000	ACCRUED WAGES PAYABLE	4,774.98
	Liabilities-LT (under 1 year)	<u>4,774.98</u>
Due To Other Funds		
202-000.000-214.000	DUE TO OTHER FUNDS	557.19
	Due To Other Funds	<u>557.19</u>
	Total Liabilities	<u>6,026.85</u>
*** Fund Balance ***		
Unassigned		
202-000.000-390.000	FUND BALANCE	752,685.93
	Unassigned	<u>752,685.93</u>
	Total Fund Balance	<u>752,685.93</u>
	Beginning Fund Balance	752,685.93
	Net of Revenues VS Expenditures	103,300.66
	Ending Fund Balance	855,986.59
	Total Liabilities And Fund Balance	862,013.44

Fund 203 LOCAL ST. FUND

GL Number	Description	Balance
*** Assets ***		
Cash		
203-000.000-001.000	CHECKING ACCOUNT - COMMON	253,002.89
203-000.000-025.000	INVESTMENTS - HUNTINGTON	51,372.76
	Cash	<u>304,375.65</u>
Accounts Receivable		
	Accounts Receivable	<u>0.00</u>
Other Assets		
	Other Assets	<u>0.00</u>
Due From Other Funds		
203-000.000-084.000	DUE FROM OTHER FUNDS	12,941.14
	Due From Other Funds	<u>12,941.14</u>
	Total Assets	<u>317,316.79</u>
*** Liabilities ***		
Accounts Payable		
203-000.000-202.000	ACCOUNTS PAYABLE	30.24
	Accounts Payable	<u>30.24</u>
Liabilities-LT (under 1 year)		
203-000.000-257.000	ACCRUED WAGES PAYABLE	3,419.69
	Liabilities-LT (under 1 year)	<u>3,419.69</u>
Due To Other Funds		
203-000.000-214.000	DUE TO OTHER FUNDS	344.89
	Due To Other Funds	<u>344.89</u>
	Total Liabilities	<u>3,794.82</u>
*** Fund Balance ***		
Unassigned		
203-000.000-390.000	FUND BALANCE	405,830.49
	Unassigned	<u>405,830.49</u>
	Total Fund Balance	<u>405,830.49</u>
	Beginning Fund Balance	405,830.49
	Net of Revenues VS Expenditures	(92,308.52)
	Ending Fund Balance	313,521.97
	Total Liabilities And Fund Balance	317,316.79

Fund 204 MUNICIPAL STREET FUND

GL Number	Description	Balance
*** Assets ***		
Cash		
204-000.000-001.000	CHECKING ACCOUNT - COMMON	313,221.79
	Cash	<u>313,221.79</u>
Accounts Receivable		
	Accounts Receivable	<u>0.00</u>
Other Assets		
	Other Assets	<u>0.00</u>
Due From Other Funds		
	Due From Other Funds	<u>0.00</u>
	Total Assets	<u>313,221.79</u>
*** Liabilities ***		
Accounts Payable		
	Accounts Payable	<u>0.00</u>
Liabilities-LT (under 1 year)		
	Liabilities-LT (under 1 year)	<u>0.00</u>
Due To Other Funds		
	Due To Other Funds	<u>0.00</u>
	Total Liabilities	<u>0.00</u>
*** Fund Balance ***		
Unassigned		
	Unassigned	<u>0.00</u>
	Total Fund Balance	<u>0.00</u>
	Beginning Fund Balance	0.00
	Net of Revenues VS Expenditures	313,221.79
	Ending Fund Balance	313,221.79
	Total Liabilities And Fund Balance	313,221.79

Fund 208 RECREATION FUND

GL Number	Description	Balance
*** Assets ***		
Cash		
208-000.000-001.000	CHECKING ACCOUNT - COMMON	(32,458.48)
	Cash	<u>(32,458.48)</u>
Accounts Receivable		
	Accounts Receivable	<u>0.00</u>
Other Assets		
208-000.000-004.000	CASH ON HAND	99.00
208-000.000-040.000	ACCOUNTS RECEIVABLE	75.00
	Other Assets	<u>174.00</u>
Due From Other Funds		
	Due From Other Funds	<u>0.00</u>
	Total Assets	<u>(32,284.48)</u>
*** Liabilities ***		
Accounts Payable		
208-000.000-202.000	ACCOUNTS PAYABLE	920.35
	Accounts Payable	<u>920.35</u>
Liabilities-ST		
208-000.000-265.000	ACCRUED SALES TAX	1.53
	Liabilities-ST	<u>1.53</u>
Liabilities-LT (under 1 year)		
208-000.000-257.000	ACCRUED WAGES PAYABLE	4,561.93
	Liabilities-LT (under 1 year)	<u>4,561.93</u>
Due To Other Funds		
	Due To Other Funds	<u>0.00</u>
	Total Liabilities	<u>5,483.81</u>
*** Fund Balance ***		
Unassigned		
208-000.000-390.000	FUND BALANCE	9,715.73
	Unassigned	<u>9,715.73</u>
	Total Fund Balance	<u>9,715.73</u>
	Beginning Fund Balance	9,715.73
	Net of Revenues VS Expenditures	(47,484.02)
	Ending Fund Balance	(37,768.29)
	Total Liabilities And Fund Balance	(32,284.48)

Fund 244 ECONOMIC DEVELOPMENT CORP FUND

GL Number	Description	Balance
*** Assets ***		
Cash		
244-000.000-001.000	CHECKING ACCOUNT - COMMON	(20,685.56)
244-000.000-025.000	INVESTMENTS - HUNTINGTON	61,647.52
	Cash	<u>40,961.96</u>
Accounts Receivable		
	Accounts Receivable	<u>0.00</u>
Other Assets		
244-000.000-020.000	INVESTMENTS - MBIA/CLASS	45,973.83
244-000.000-130.000	LAND	148,066.76
	Other Assets	<u>194,040.59</u>
	Total Assets	<u>235,002.55</u>
*** Liabilities ***		
Accounts Payable		
244-000.000-202.000	ACCOUNTS PAYABLE	2,600.00
	Accounts Payable	<u>2,600.00</u>
Due To Other Funds		
	Due To Other Funds	<u>0.00</u>
	Total Liabilities	<u>2,600.00</u>
*** Fund Balance ***		
Unassigned		
244-000.000-390.000	FUND BALANCE	243,756.98
	Unassigned	<u>243,756.98</u>
	Total Fund Balance	<u>243,756.98</u>
	Beginning Fund Balance	243,756.98
	Net of Revenues VS Expenditures	(11,354.43)
	Ending Fund Balance	232,402.55
	Total Liabilities And Fund Balance	235,002.55

Fund 247 TAX INCREMENT FINANCE ATH.

GL Number	Description	Balance
*** Assets ***		
Cash		
247-000.000-001.000	CHECKING ACCOUNT - COMMON	62,149.03
	Cash	<u>62,149.03</u>
Accounts Receivable		
247-000.000-082.001	DUE FROM OTHERS - BRIDGE LOANS	265,000.00
	Accounts Receivable	<u>265,000.00</u>
Other Assets		
247-000.000-020.000	INVESTMENTS - MBIA/CLASS	151,129.96
247-000.000-040.000	ACCOUNTS RECEIVABLE	60,939.00
247-000.000-130.000	LAND	65,000.00
247-000.000-136.000	PLANT AND EQUIPMENT	211,464.55
247-000.000-137.000	ACCUMULATED DEPRECIATION-EQUI	(397,013.83)
247-000.000-138.000	INFRASTRUCTURE	381,672.00
247-000.000-158.000	CONSTRUCTION WORK IN PROGRESS	1,612,935.00
	Other Assets	<u>2,086,126.68</u>
	Total Assets	<u>2,413,275.71</u>
*** Liabilities ***		
Accounts Payable		
247-000.000-202.000	ACCOUNTS PAYABLE	131.77
	Accounts Payable	<u>131.77</u>
Liabilities-ST		
247-000.000-251.000	ACCRUED INTEREST	4,736.67
	Liabilities-ST	<u>4,736.67</u>
Liabilities-LT (under 1 year)		
247-000.000-250.000	BONDS PAYABLE - CURRENT	40,000.00
247-000.000-300.000	BONDS PAYABLE - LONG TERM	320,000.00
	Liabilities-LT (under 1 year)	<u>360,000.00</u>
Due To Other Funds		
247-000.000-214.582	DUE TO ELECTRIC	200,000.00
	Due To Other Funds	<u>200,000.00</u>
	Total Liabilities	<u>564,868.44</u>
*** Fund Balance ***		
Unassigned		
247-000.000-390.000	FUND BALANCE	2,104,126.77
	Unassigned	<u>2,104,126.77</u>
	Total Fund Balance	<u>2,104,126.77</u>
	Beginning Fund Balance	2,104,126.77
	Net of Revenues VS Expenditures	(255,719.50)
	Ending Fund Balance	1,848,407.27
	Total Liabilities And Fund Balance	2,413,275.71

Fund 265 DRUG FORFEITURE/GRANT FUND

GL Number	Description	Balance
*** Assets ***		
Cash		
265-000.000-001.000	CHECKING ACCOUNT - COMMON	10,216.23
Cash		<u>10,216.23</u>
Accounts Receivable		
Accounts Receivable		<u>0.00</u>
Other Assets		
Other Assets		<u>0.00</u>
Total Assets		<u>10,216.23</u>
*** Liabilities ***		
Accounts Payable		
Accounts Payable		<u>0.00</u>
Total Liabilities		<u>0.00</u>
*** Fund Balance ***		
Unassigned		
265-000.000-390.000	FUND BALANCE	10,180.13
Unassigned		<u>10,180.13</u>
Total Fund Balance		<u>10,180.13</u>
Beginning Fund Balance		10,180.13
Net of Revenues VS Expenditures		36.10
Ending Fund Balance		10,216.23
Total Liabilities And Fund Balance		10,216.23

Fund 271 LIBRARY FUND

GL Number	Description	Balance
*** Assets ***		
Cash		
271-000.000-001.000	CHECKING ACCOUNT - COMMON	108,981.35
	Cash	<u>108,981.35</u>
Accounts Receivable		
	Accounts Receivable	<u>0.00</u>
Other Assets		
271-000.000-004.000	CASH ON HAND	50.00
271-000.000-020.000	INVESTMENTS - MBIA/CLASS	134,943.05
271-000.000-040.000	ACCOUNTS RECEIVABLE	181.00
	Other Assets	<u>135,174.05</u>
Due From Other Funds		
	Due From Other Funds	<u>0.00</u>
	Total Assets	<u>244,155.40</u>
*** Liabilities ***		
Accounts Payable		
271-000.000-202.000	ACCOUNTS PAYABLE	3,176.57
	Accounts Payable	<u>3,176.57</u>
Liabilities-ST		
	Liabilities-ST	<u>0.00</u>
Liabilities-LT (under 1 year)		
271-000.000-257.000	ACCRUED WAGES PAYABLE	4,451.42
	Liabilities-LT (under 1 year)	<u>4,451.42</u>
Due To Other Funds		
	Due To Other Funds	<u>0.00</u>
	Total Liabilities	<u>7,627.99</u>
*** Fund Balance ***		
Unassigned		
271-000.000-390.000	FUND BALANCE	164,216.74
	Unassigned	<u>164,216.74</u>
	Total Fund Balance	<u>164,216.74</u>
	Beginning Fund Balance	164,216.74
	Net of Revenues VS Expenditures	72,310.67
	Ending Fund Balance	236,527.41
	Total Liabilities And Fund Balance	244,155.40

Fund 274 POLICE - OWI ENFORCEMENT

GL Number	Description	Balance
*** Assets ***		
Cash		
274-000.000-001.000	CHECKING ACCOUNT - COMMON	1,974.22
Cash		<u>1,974.22</u>
Accounts Receivable		
Accounts Receivable		<u>0.00</u>
Other Assets		
Other Assets		<u>0.00</u>
Total Assets		<u>1,974.22</u>
*** Liabilities ***		
Accounts Payable		
Accounts Payable		<u>0.00</u>
Liabilities-LT (under 1 year)		
Liabilities-LT (under 1 year)		<u>0.00</u>
Total Liabilities		<u>0.00</u>
*** Fund Balance ***		
Unassigned		
274-000.000-390.000	FUND BALANCE	1,770.60
Unassigned		<u>1,770.60</u>
Total Fund Balance		<u>1,770.60</u>
Beginning Fund Balance		1,770.60
Net of Revenues VS Expenditures		203.62
Ending Fund Balance		1,974.22
Total Liabilities And Fund Balance		1,974.22

Fund 287 ARPA GRANT FUND

GL Number	Description	Balance
*** Assets ***		
Cash		
287-000.000-001.000	CHECKING ACCOUNT - COMMON	220,515.87
Cash		<u>220,515.87</u>
Accounts Receivable		
Accounts Receivable		<u>0.00</u>
Total Assets		<u>220,515.87</u>
*** Liabilities ***		
Accounts Payable		
Accounts Payable		<u>0.00</u>
Total Liabilities		<u>0.00</u>
*** Fund Balance ***		
Unassigned		
Unassigned		<u>0.00</u>
Total Fund Balance		<u>0.00</u>
Beginning Fund Balance		0.00
Net of Revenues VS Expenditures		220,515.87
Ending Fund Balance		220,515.87
Total Liabilities And Fund Balance		220,515.87

Fund 362 BOND AND INTEREST REDEM. FUND

GL Number	Description	Balance
*** Assets ***		
Cash		
Cash		<u>0.00</u>
Accounts Receivable		
Accounts Receivable		<u>0.00</u>
Other Assets		
Other Assets		<u>0.00</u>
Due From Other Funds		
Due From Other Funds		<u>0.00</u>
Total Assets		<u>0.00</u>
*** Liabilities ***		
Accounts Payable		
Accounts Payable		<u>0.00</u>
Total Liabilities		<u>0.00</u>
*** Fund Balance ***		
Unassigned		
362-000.000-390.000	FUND BALANCE	<u>1,064,252.58</u>
Unassigned		<u>1,064,252.58</u>
Total Fund Balance		<u>1,064,252.58</u>
Beginning Fund Balance		1,064,252.58
Net of Revenues VS Expenditures		(1,064,252.58)
Ending Fund Balance		0.00
Total Liabilities And Fund Balance		0.00

Fund 401 CAPITAL IMPROVEMENT FUND

GL Number	Description	Balance
*** Assets ***		
Cash		
401-000.000-001.000	CHECKING ACCOUNT - COMMON	756,800.52
401-000.000-025.000	INVESTMENTS - HUNTINGTON	519,717.37
	Cash	<u>1,276,517.89</u>
Accounts Receivable		
	Accounts Receivable	<u>0.00</u>
Other Assets		
	Other Assets	<u>0.00</u>
Due From Other Funds		
	Due From Other Funds	<u>0.00</u>
	Total Assets	<u>1,276,517.89</u>
*** Liabilities ***		
Accounts Payable		
	Accounts Payable	<u>0.00</u>
Liabilities-ST		
401-000.000-251.000	ACCRUED INTEREST	20,000.00
	Liabilities-ST	<u>20,000.00</u>
Liabilities-LT (under 1 year)		
401-000.000-257.000	ACCRUED WAGES PAYABLE	477.76
	Liabilities-LT (under 1 year)	<u>477.76</u>
Due To Other Funds		
401-000.000-214.000	DUE TO OTHER FUNDS	162.24
401-000.000-214.582	DUE TO ELECTRIC	600,623.92
	Due To Other Funds	<u>600,786.16</u>
	Total Liabilities	<u>621,263.92</u>
*** Fund Balance ***		
Unassigned		
401-000.000-390.000	FUND BALANCE	548.85
	Unassigned	<u>548.85</u>
	Total Fund Balance	<u>548.85</u>
	Beginning Fund Balance	548.85
	Net of Revenues VS Expenditures	654,705.12
	Ending Fund Balance	655,253.97
	Total Liabilities And Fund Balance	1,276,517.89

Fund 408 FIELDS OF DREAMS

GL Number	Description	Balance
*** Assets ***		
Cash		
408-000.000-001.000	CHECKING ACCOUNT - COMMON	2,070.72
Cash		<u>2,070.72</u>
Accounts Receivable		
Accounts Receivable		<u>0.00</u>
Other Assets		
Other Assets		<u>0.00</u>
Total Assets		<u>2,070.72</u>
*** Liabilities ***		
Accounts Payable		
Accounts Payable		<u>0.00</u>
Total Liabilities		<u>0.00</u>
*** Fund Balance ***		
Unassigned		
408-000.000-390.000	Fund Balance	2,067.16
Unassigned		<u>2,067.16</u>
Total Fund Balance		<u>2,067.16</u>
Beginning Fund Balance		2,067.16
Net of Revenues VS Expenditures		3.56
Ending Fund Balance		2,070.72
Total Liabilities And Fund Balance		2,070.72

Fund 409 STOCK'S PARK

GL Number	Description	Balance
*** Assets ***		
Cash		
409-000.000-001.000	CHECKING ACCOUNT - COMMON	24,132.56
409-000.000-025.000	INVESTMENTS - HUNTINGTON	35,960.70
	Cash	<u>60,093.26</u>
Accounts Receivable		
	Accounts Receivable	<u>0.00</u>
Other Assets		
409-000.000-020.000	INVESTMENTS - MBIA/CLASS	13,546.11
	Other Assets	<u>13,546.11</u>
Due From Other Funds		
	Due From Other Funds	<u>0.00</u>
	Total Assets	<u>73,639.37</u>
*** Liabilities ***		
Accounts Payable		
409-000.000-202.000	ACCOUNTS PAYABLE	58.00
	Accounts Payable	<u>58.00</u>
	Total Liabilities	<u>58.00</u>
*** Fund Balance ***		
Unassigned		
409-000.000-390.000	Fund Balance	56,249.86
	Unassigned	<u>56,249.86</u>
	Total Fund Balance	<u>56,249.86</u>
	Beginning Fund Balance	56,249.86
	Net of Revenues VS Expenditures	17,331.51
	Ending Fund Balance	73,581.37
	Total Liabilities And Fund Balance	73,639.37

Fund 481 AIRPORT IMPROVEMENT FUND

GL Number	Description	Balance
*** Assets ***		
Cash		
481-000.000-001.000	CHECKING ACCOUNT - COMMON	314,086.93
481-000.000-025.000	INVESTMENTS - HUNTINGTON	176,808.06
	Cash	<u>490,894.99</u>
Accounts Receivable		
	Accounts Receivable	<u>0.00</u>
Other Assets		
	Other Assets	<u>0.00</u>
	Total Assets	<u>490,894.99</u>
*** Liabilities ***		
Accounts Payable		
	Accounts Payable	<u>0.00</u>
Liabilities-ST		
481-000.000-265.000	ACCRUED SALES TAX	775.74
	Liabilities-ST	<u>775.74</u>
Liabilities-LT (under 1 year)		
	Liabilities-LT (under 1 year)	<u>0.00</u>
	Total Liabilities	<u>775.74</u>
*** Fund Balance ***		
Unassigned		
481-000.000-390.000	FUND BALANCE	429,675.44
	Unassigned	<u>429,675.44</u>
	Total Fund Balance	<u>429,675.44</u>
	Beginning Fund Balance	429,675.44
	Net of Revenues VS Expenditures	60,443.81
	Ending Fund Balance	490,119.25
	Total Liabilities And Fund Balance	490,894.99

Fund 582 ELECTRIC FUND

GL Number	Description	Balance
*** Assets ***		
Cash		
582-000.000-001.000	CHECKING ACCOUNT - COMMON	3,250,331.88
582-000.000-001.002	CHECKING ACCT - ACCT PAYABLE	(55.00)
582-000.000-012.000	OPERATIONS & MAINTENANCE-CHECKING	3,671.08
582-000.000-014.000	CASH DRAWER & PETTY CASH	600.00
582-000.000-025.000	INVESTMENTS - HUNTINGTON	5,778,114.50
582-000.000-123.100	PREPAID EXPENSES - DARK FIBER LEAS	166,216.28
582-000.000-125.000	INVESTMENT IN MSCPA	4,200,626.00
582-000.000-125.001	INVESTMENT IN MSCPA - RATE STABILI	478,100.07
Cash		<u>13,877,604.81</u>
Accounts Receivable		
582-000.000-040.001	OTHER ACCOUNTS RECEIVABLE	511,601.74
582-000.000-041.000	PROVISION FOR BAD DEBTS	(10,180.63)
Accounts Receivable		<u>501,421.11</u>
Fixed Assets		
582-000.000-139.000	PLANT, SYSTEMS, AND EQUIPMENT	39,514,963.72
582-000.000-150.000	ACCUMULATED DEPRECIATON	(26,613,352.78)
582-000.000-160.000	DEFERRED OUTFLOW - PENSION	412,159.00
Fixed Assets		<u>13,313,769.94</u>
Other Assets		
582-000.000-040.000	ACCOUNTS RECEIVABLE	1,022,284.48
582-000.000-056.000	ACCRUED INTEREST RECEIVABLE	24,635.42
582-000.000-110.000	INVENTORY	302,501.21
582-000.000-110.001	POWER PLANT INVENTORY - POWER PLAN	52,044.96
582-000.000-123.000	PREPAID EXPENSES	45,748.82
582-000.000-124.000	PREPAID STRANDED COSTS	32,239.00
582-000.000-130.000	LAND	181,108.27
582-000.000-158.000	CONSTRUCTION WORK IN PROGRESS	467,828.19
Other Assets		<u>2,128,390.35</u>
Due From Other Funds		
582-000.000-084.247	DUE FROM T.I.F.A FUND	200,000.00
582-000.000-084.401	DUE FROM CAPITAL IMPROV. FUND	600,623.92
582-000.000-084.590	DUE FROM SEWER	225,000.00
Due From Other Funds		<u>1,025,623.92</u>
Total Assets		<u>30,846,810.13</u>
*** Liabilities ***		
Accounts Payable		
582-000.000-202.000	ACCOUNTS PAYABLE	25,171.51
582-000.000-202.100	ACCOUNTS PAYABLE-UB REFUNDS	(491.51)
Accounts Payable		<u>24,680.00</u>
Liabilities-ST		
582-000.000-228.100	DUE TO MMERS - RETIREMENT CONT. BF	(0.24)
582-000.000-248.000	ENERGY OPTIMIZE	(120,874.24)
582-000.000-249.100	LOW INCOME ENERGY ASSISTANCE	7,684.94
582-000.000-255.000	CUSTOMER DEPOSITS	97,311.69
582-000.000-265.000	ACCRUED SALES TAX	29,150.84
Liabilities-ST		<u>13,272.99</u>
Liabilities-LT (under 1 year)		
582-000.000-257.000	ACCRUED WAGES PAYABLE	48,013.89
582-000.000-343.000	ACCRUED VAC/SICK	127,338.68

Fund 582 ELECTRIC FUND

GL Number	Description	Balance
*** Liabilities ***		
	Liabilities-LT (under 1 year)	<u>175,352.57</u>
	Liabilities-LT (over 1 year)	
582-000.000-350.000	DEFERRED INFLOW - PENSION	376,760.00
582-000.000-355.000	NET PENSION LIABILITY	2,046,183.00
	Liabilities-LT (over 1 year)	<u>2,422,943.00</u>
	Due To Other Funds	
	Due To Other Funds	<u>0.00</u>
	Total Liabilities	<u>2,636,248.56</u>
*** Fund Balance ***		
	Unassigned	
582-000.000-396.000	NET POSITION - UNRESTRICTED	27,224,588.18
	Unassigned	<u>27,224,588.18</u>
	Total Fund Balance	<u>27,224,588.18</u>
	Beginning Fund Balance	27,222,888.18
	Net of Revenues VS Expenditures	985,973.39
	Fund Balance Adjustments	1,700.00
	Ending Fund Balance	28,210,561.57
	Total Liabilities And Fund Balance	30,846,810.13

Fund 588 DIAL A RIDE

GL Number	Description	Balance
*** Assets ***		
Cash		
588-000.000-001.000	CHECKING ACCOUNT - COMMON	197,257.15
	Cash	<u>197,257.15</u>
Accounts Receivable		
	Accounts Receivable	<u>0.00</u>
Other Assets		
588-000.000-040.000	ACCOUNTS RECEIVABLE	2,340.75
588-000.000-078.000	DUE FROM STATE	29,728.25
588-000.000-130.000	LAND	7,419.13
588-000.000-136.000	PLANT AND EQUIPMENT	685,613.00
588-000.000-137.000	ACCUMULATED DEPRECIATION-EQUI	(334,913.30)
588-000.000-137.136	ACCUM. DEPRECIATION - PLANT	(150,834.64)
588-000.000-148.000	EQUIPMENT	485,141.33
	Other Assets	<u>724,494.52</u>
Due From Other Funds		
	Due From Other Funds	<u>0.00</u>
	Total Assets	<u>921,751.67</u>
*** Liabilities ***		
Accounts Payable		
588-000.000-202.000	ACCOUNTS PAYABLE	2,946.81
	Accounts Payable	<u>2,946.81</u>
Liabilities-LT (under 1 year)		
588-000.000-230.000	DUE TO OTHER UNITS OF GOVT.	354.00
588-000.000-257.000	ACCRUED WAGES PAYABLE	5,073.48
588-000.000-260.000	ACCRUED SICK LEAVE	4,066.02
588-000.000-343.000	ACCRUED VAC/SICK	11,567.50
	Liabilities-LT (under 1 year)	<u>21,061.00</u>
Due To Other Funds		
588-000.000-214.101	DUE TO GENERAL FUND	68,781.00
	Due To Other Funds	<u>68,781.00</u>
	Total Liabilities	<u>92,788.81</u>
*** Fund Balance ***		
Unassigned		
588-000.000-390.000	FUND BALANCE	795,312.39
	Unassigned	<u>795,312.39</u>
	Total Fund Balance	<u>795,312.39</u>
	Beginning Fund Balance	795,312.39
	Net of Revenues VS Expenditures	33,650.47
	Ending Fund Balance	828,962.86
	Total Liabilities And Fund Balance	921,751.67

Fund 590 SEWER FUND

GL Number	Description	Balance
*** Assets ***		
Cash		
590-000.000-001.000	CHECKING ACCOUNT - COMMON	939,549.46
590-000.000-012.000	OPERATIONS & MAINTENANCE-CHECKING	(24.36)
590-000.000-016.101	RESTRICTED FUNDS- DEBT SERVICE	598,857.44
590-000.000-016.102	RESTRICTED FUNDS - BOND RESERVES	603,230.73
Cash		<u>2,141,613.27</u>
Accounts Receivable		
590-000.000-040.001	OTHER ACCOUNTS RECEIVABLE	121,886.75
590-000.000-041.000	PROVISION FOR BAD DEBTS	(2,976.49)
Accounts Receivable		<u>118,910.26</u>
Fixed Assets		
590-000.000-139.000	PLANT, SYSTEMS, AND EQUIPMENT	24,873,081.46
590-000.000-150.000	ACCUMULATED DEPRECIATION	(11,347,358.83)
590-000.000-160.000	DEFERRED OUTFLOW - PENSION	51,520.00
Fixed Assets		<u>13,577,242.63</u>
Other Assets		
590-000.000-040.000	ACCOUNTS RECEIVABLE	172,776.76
590-000.000-110.000	INVENTORY	3,756.27
590-000.000-123.000	PREPAID EXPENSES	19,822.34
590-000.000-130.000	LAND	122,902.00
Other Assets		<u>319,257.37</u>
Due From Other Funds		
Due From Other Funds		<u>0.00</u>
Total Assets		<u>16,157,023.53</u>
*** Liabilities ***		
Accounts Payable		
590-000.000-202.000	ACCOUNTS PAYABLE	12,813.05
Accounts Payable		<u>12,813.05</u>
Liabilities-ST		
590-000.000-251.000	ACCRUED INTEREST	(14,072.90)
590-000.000-255.000	CUSTOMER DEPOSITS	7,308.75
Liabilities-ST		<u>(6,764.15)</u>
Liabilities-LT (under 1 year)		
590-000.000-250.000	BONDS PAYABLE - CURRENT	360,000.00
590-000.000-257.000	ACCRUED WAGES PAYABLE	18,843.01
590-000.000-300.000	BONDS PAYABLE - LONG TERM	6,620,000.00
590-000.000-343.000	ACCRUED VAC/SICK	16,065.71
Liabilities-LT (under 1 year)		<u>7,014,908.72</u>
Liabilities-LT (over 1 year)		
590-000.000-350.000	DEFERRED INFLOW - PENSION	47,095.00
590-000.000-355.000	NET PENSION LIABILITY	258,092.00
Liabilities-LT (over 1 year)		<u>305,187.00</u>
Due To Other Funds		
590-000.000-214.582	DUE TO ELECTRIC	225,000.00
Due To Other Funds		<u>225,000.00</u>

Fund 590 SEWER FUND

GL Number	Description	Balance
*** Liabilities ***		
	Total Liabilities	<u>7,551,144.62</u>
*** Fund Balance ***		
Unassigned		
590-000.000-396.000	NET POSITION - UNRESTRICTED	<u>8,270,108.24</u>
	Unassigned	8,270,108.24
	Total Fund Balance	<u>8,270,108.24</u>
	Beginning Fund Balance	8,270,108.24
	Net of Revenues VS Expenditures	335,770.67
	Ending Fund Balance	8,605,878.91
	Total Liabilities And Fund Balance	16,157,023.53

Fund 591 WATER FUND

GL Number	Description	Balance
*** Assets ***		
Cash		
591-000.000-001.000	CHECKING ACCOUNT - COMMON	(426,148.56)
591-000.000-012.000	OPERATIONS & MAINTENANCE-CHECKING	0.64
591-000.000-025.000	INVESTMENTS - HUNTINGTON	722,822.86
Cash		<u>296,674.94</u>
Accounts Receivable		
591-000.000-040.001	OTHER ACCOUNTS RECEIVABLE	90,653.82
591-000.000-041.000	PROVISION FOR BAD DEBTS	(2,578.04)
Accounts Receivable		<u>88,075.78</u>
Fixed Assets		
591-000.000-139.000	PLANT, SYSTEMS, AND EQUIPMENT	13,232,891.13
591-000.000-150.000	ACCUMULATED DEPRECIATON	(7,648,253.45)
591-000.000-160.000	DEFERRED OUTFLOW - PENSION	51,520.00
Fixed Assets		<u>5,636,157.68</u>
Other Assets		
591-000.000-040.000	ACCOUNTS RECEIVABLE	120,887.19
591-000.000-110.000	INVENTORY	92,905.81
591-000.000-123.000	PREPAID EXPENSES	18,972.30
591-000.000-130.000	LAND	49,613.00
591-000.000-158.000	CONSTRUCTION WORK IN PROGRESS	770,283.63
Other Assets		<u>1,052,661.93</u>
Due From Other Funds		
Due From Other Funds		<u>0.00</u>
Total Assets		<u>7,073,570.33</u>
*** Liabilities ***		
Accounts Payable		
591-000.000-202.000	ACCOUNTS PAYABLE	12,102.84
Accounts Payable		<u>12,102.84</u>
Liabilities-ST		
591-000.000-255.000	CUSTOMER DEPOSITS	7,931.75
Liabilities-ST		<u>7,931.75</u>
Liabilities-LT (under 1 year)		
591-000.000-257.000	ACCRUED WAGES PAYABLE	17,967.56
591-000.000-343.000	ACCRUED VAC/SICK	14,057.21
Liabilities-LT (under 1 year)		<u>32,024.77</u>
Liabilities-LT (over 1 year)		
591-000.000-350.000	DEFERRED INFLOW - PENSION	47,095.00
591-000.000-355.000	NET PENSION LIABILITY	258,092.00
Liabilities-LT (over 1 year)		<u>305,187.00</u>
Due To Other Funds		
Due To Other Funds		<u>0.00</u>
Total Liabilities		<u>357,246.36</u>

Fund 591 WATER FUND

GL Number	Description	Balance
*** Fund Balance ***		
591-000.000-396.000	Unassigned NET POSITION - UNRESTRICTED	6,485,935.34
	Unassigned	<u>6,485,935.34</u>
	Total Fund Balance	<u>6,485,935.34</u>
	Beginning Fund Balance	6,485,935.34
	Net of Revenues VS Expenditures	230,388.63
	Ending Fund Balance	6,716,323.97
	Total Liabilities And Fund Balance	7,073,570.33

Fund 633 PUBLIC SERVICES INV. FUND

GL Number	Description	Balance
*** Assets ***		
Cash		
633-000.000-001.000	CHECKING ACCOUNT - COMMON	18,293.95
	Cash	<u>18,293.95</u>
Accounts Receivable		
	Accounts Receivable	<u>0.00</u>
Other Assets		
633-000.000-040.000	ACCOUNTS RECEIVABLE	224.72
633-000.000-111.000	INVENTORY - MAT. AND SUPPLIES	146,190.15
	Other Assets	<u>146,414.87</u>
Due From Other Funds		
633-000.000-084.000	DUE FROM OTHER FUNDS	11,413.50
	Due From Other Funds	<u>11,413.50</u>
	Total Assets	<u>176,122.32</u>
*** Liabilities ***		
Accounts Payable		
	Accounts Payable	<u>0.00</u>
Liabilities-ST		
633-000.000-265.000	ACCRUED SALES TAX	12.72
	Liabilities-ST	<u>12.72</u>
Liabilities-LT (under 1 year)		
	Liabilities-LT (under 1 year)	<u>0.00</u>
Due To Other Funds		
633-000.000-214.000	DUE TO OTHER FUNDS	12,941.14
	Due To Other Funds	<u>12,941.14</u>
	Total Liabilities	<u>12,953.86</u>
*** Fund Balance ***		
Unassigned		
633-000.000-390.000	FUND BALANCE	166,033.45
	Unassigned	<u>166,033.45</u>
	Total Fund Balance	<u>166,033.45</u>
	Beginning Fund Balance	166,033.45
	Net of Revenues VS Expenditures	(2,864.99)
	Ending Fund Balance	163,168.46
	Total Liabilities And Fund Balance	176,122.32

Fund 640 REVOLVING MOBILE EQUIP. FUND

GL Number	Description	Balance
*** Assets ***		
Cash		
640-000.000-001.000	CHECKING ACCOUNT - COMMON	148,711.43
	Cash	<u>148,711.43</u>
Accounts Receivable		
	Accounts Receivable	<u>0.00</u>
Other Assets		
640-000.000-136.000	PLANT AND EQUIPMENT	2,315,103.28
640-000.000-137.000	ACCUMULATED DEPRECIATION-EQUI	(1,767,631.87)
	Other Assets	<u>547,471.41</u>
Due From Other Funds		
	Due From Other Funds	<u>0.00</u>
	Total Assets	<u>696,182.84</u>
*** Liabilities ***		
Accounts Payable		
640-000.000-202.000	ACCOUNTS PAYABLE	5,981.37
	Accounts Payable	<u>5,981.37</u>
Liabilities-LT (under 1 year)		
640-000.000-257.000	ACCRUED WAGES PAYABLE	1,273.57
640-000.000-343.000	ACCRUED VAC/SICK	8,933.80
	Liabilities-LT (under 1 year)	<u>10,207.37</u>
Due To Other Funds		
	Due To Other Funds	<u>0.00</u>
	Total Liabilities	<u>16,188.74</u>
*** Fund Balance ***		
Unassigned		
640-000.000-390.000	FUND BALANCE	667,968.74
	Unassigned	<u>667,968.74</u>
	Total Fund Balance	<u>667,968.74</u>
	Beginning Fund Balance	667,968.74
	Net of Revenues VS Expenditures	12,025.36
	Ending Fund Balance	679,994.10
	Total Liabilities And Fund Balance	696,182.84

Fund 663 FIRE VEHICLE & EQUIPMENT FUND

GL Number	Description	Balance
*** Assets ***		
Cash		
663-000.000-001.000	CHECKING ACCOUNT - COMMON	269,520.75
663-000.000-025.000	INVESTMENTS - HUNTINGTON	91,769.26
Cash		<u>361,290.01</u>
Accounts Receivable		
Accounts Receivable		<u>0.00</u>
Other Assets		
Other Assets		<u>0.00</u>
Total Assets		<u>361,290.01</u>
*** Liabilities ***		
Accounts Payable		
Accounts Payable		<u>0.00</u>
Total Liabilities		<u>0.00</u>
*** Fund Balance ***		
Unassigned		
663-000.000-390.000	FUND BALANCE	237,290.08
Unassigned		<u>237,290.08</u>
Total Fund Balance		<u>237,290.08</u>
Beginning Fund Balance		237,290.08
Net of Revenues VS Expenditures		123,999.93
Ending Fund Balance		361,290.01
Total Liabilities And Fund Balance		361,290.01

Fund 677 UNEMPLOYMENT INSURANCE FUND

GL Number	Description	Balance
*** Assets ***		
Cash		
677-000.000-001.000	CHECKING ACCOUNT - COMMON	(4,043.61)
677-000.000-025.000	INVESTMENTS - HUNTINGTON	71,322.40
	Cash	<u>67,278.79</u>
Accounts Receivable		
	Accounts Receivable	<u>0.00</u>
Other Assets		
677-000.000-020.000	INVESTMENTS - MBIA/CLASS	2,738.17
	Other Assets	<u>2,738.17</u>
	Total Assets	<u>70,016.96</u>
*** Liabilities ***		
Accounts Payable		
	Accounts Payable	<u>0.00</u>
	Total Liabilities	<u>0.00</u>
*** Fund Balance ***		
Unassigned		
677-000.000-390.000	Fund Balance	74,219.16
	Unassigned	<u>74,219.16</u>
	Total Fund Balance	<u>74,219.16</u>
	Beginning Fund Balance	74,219.16
	Net of Revenues VS Expenditures	(4,202.20)
	Ending Fund Balance	70,016.96
	Total Liabilities And Fund Balance	70,016.96

Fund 699 DPS LEAVE AND BENEFITS FUND

GL Number	Description	Balance
*** Assets ***		
Cash		
699-000.000-001.000	CHECKING ACCOUNT - COMMON	19,207.58
Cash		<u>19,207.58</u>
Accounts Receivable		
Accounts Receivable		<u>0.00</u>
Other Assets		
Other Assets		<u>0.00</u>
Due From Other Funds		
Due From Other Funds		<u>0.00</u>
Total Assets		<u>19,207.58</u>
*** Liabilities ***		
Accounts Payable		
699-000.000-202.000	ACCOUNTS PAYABLE	561.36
Accounts Payable		<u>561.36</u>
Liabilities-LT (under 1 year)		
699-000.000-257.000	ACCRUED WAGES PAYABLE	227.71
699-000.000-343.000	ACCRUED VAC/SICK	29,751.37
Liabilities-LT (under 1 year)		<u>29,979.08</u>
Due To Other Funds		
Due To Other Funds		<u>0.00</u>
Total Liabilities		<u>30,540.44</u>
*** Fund Balance ***		
Unassigned		
Unassigned		<u>0.00</u>
Total Fund Balance		<u>0.00</u>
Beginning Fund Balance		0.00
Net of Revenues VS Expenditures		(11,332.86)
Ending Fund Balance		(11,332.86)
Total Liabilities And Fund Balance		19,207.58

Fund 703 TREASURER'S TAX COLLECTION FD.

GL Number	Description	Balance
*** Assets ***		
Cash		
703-000.000-001.001	CHECKING ACCOUNT - SEPARATE	319,656.75
	Cash	<u>319,656.75</u>
Accounts Receivable		
	Accounts Receivable	<u>0.00</u>
Other Assets		
703-000.000-004.000	CASH ON HAND	400.00
	Other Assets	<u>400.00</u>
	Total Assets	<u>320,056.75</u>
*** Liabilities ***		
Accounts Payable		
	Accounts Payable	<u>0.00</u>
Liabilities-ST		
703-000.000-221.000	DUE TO CITY OF HILLSDALE	(6,208.73)
703-000.000-222.000	DUE TO COUNTY	140,525.25
703-000.000-223.000	DUE TO LIBRARY	1,659.07
703-000.000-225.000	DUE TO SCHOOL	155,389.00
703-000.000-228.000	DUE TO STATE OF MICHIGAN	(48,678.97)
703-000.000-230.001	DUE TO BPU - SPECIAL ASSESSMENT	(1.02)
703-000.000-230.003	DUE TO COUNTY DRAINS	324.03
703-000.000-230.004	DUE TO CITY/SIDEWALKS	1,313.31
703-000.000-234.000	DUE TO INTERMEDIATE SCHOOL DISTRICT	73,315.89
	Liabilities-ST	<u>317,637.83</u>
Liabilities-LT (under 1 year)		
703-000.000-222.228	DUE TO COUNTY-ST SCHOOL MILLAGE	4.80
703-000.000-222.402	DUE TO COUNTY - CURRENT TAXES	5.87
703-000.000-222.412	DUE TO COUNTY - DEL. TAXES	13.28
703-000.000-223.402	DUE TO LIBRARY - CURRENT TAXES	0.79
703-000.000-225.402	DUE TO SCHOOL - CURRENT TAXES	6.38
703-000.000-225.412	DUE TO SCHOOL - DEL. TAXES	21.99
703-000.000-234.402	DUE TO ISD - CURRENT TAXES	3.29
703-000.000-234.412	DUE TO ISD - DELINQUENT TAXES	11.43
703-000.000-274.000	TAX OVERPAYMENT	1,097.23
	Liabilities-LT (under 1 year)	<u>1,165.06</u>
Due To Other Funds		
703-000.000-214.402	DUE TO CITY - CURRENT TAXES	11.93
703-000.000-214.692	DUE TO CITY - MISCELLANEOUS	1,241.93
	Due To Other Funds	<u>1,253.86</u>
	Total Liabilities	<u>320,056.75</u>
*** Fund Balance ***		
Unassigned		
	Unassigned	<u>0.00</u>
	Total Fund Balance	<u>0.00</u>

Fund 703 TREASURER'S TAX COLLECTION FD.

GL Number	Description	Balance
	Beginning Fund Balance	0.00
	Net of Revenues VS Expenditures	0.00
	Ending Fund Balance	0.00
	Total Liabilities And Fund Balance	320,056.75

Fund 711 CEMETERY PERPETUAL CARE FUND

GL Number	Description	Balance
*** Assets ***		
Cash		
711-000.000-001.000	CHECKING ACCOUNT - COMMON	4,230.16
711-000.000-001.100	LAKEVIEW - TO BE INVESTED	54,077.39
711-000.000-001.200	OAKGROVE - TO BE INVESTED	73,223.51
711-000.000-025.000	INVESTMENTS - HUNTINGTON	338,459.65
Cash		<u>469,990.71</u>
Accounts Receivable		
Accounts Receivable		<u>0.00</u>
Other Assets		
Other Assets		<u>0.00</u>
Due From Other Funds		
711-000.000-084.101	DUE FROM GENERAL FUND	282,984.47
Due From Other Funds		<u>282,984.47</u>
Total Assets		<u>752,975.18</u>
*** Liabilities ***		
Accounts Payable		
Accounts Payable		<u>0.00</u>
Total Liabilities		<u>0.00</u>
*** Fund Balance ***		
Unassigned		
711-000.000-390.000	FUND BALANCE	746,116.82
Unassigned		<u>746,116.82</u>
Total Fund Balance		<u>746,116.82</u>
Beginning Fund Balance		746,116.82
Net of Revenues VS Expenditures		6,858.36
Ending Fund Balance		752,975.18
Total Liabilities And Fund Balance		752,975.18

Fund 712 STOCK'S PARK PERPETUAL MAINT.

GL Number	Description	Balance
*** Assets ***		
Cash		
712-000.000-001.000	CHECKING ACCOUNT - COMMON	4,367.34
712-000.000-025.000	INVESTMENTS - HUNTINGTON	61,647.52
	Cash	<u>66,014.86</u>
Accounts Receivable		
	Accounts Receivable	<u>0.00</u>
Other Assets		
712-000.000-020.000	INVESTMENTS - MBIA/CLASS	21,001.87
	Other Assets	<u>21,001.87</u>
	Total Assets	<u>87,016.73</u>
*** Liabilities ***		
Accounts Payable		
	Accounts Payable	<u>0.00</u>
Due To Other Funds		
	Due To Other Funds	<u>0.00</u>
	Total Liabilities	<u>0.00</u>
*** Fund Balance ***		
Unassigned		
712-000.000-390.000	Fund Balance	84,458.68
	Unassigned	<u>84,458.68</u>
	Total Fund Balance	<u>84,458.68</u>
	Beginning Fund Balance	84,458.68
	Net of Revenues VS Expenditures	2,558.05
	Ending Fund Balance	87,016.73
	Total Liabilities And Fund Balance	87,016.73

Fund 715 R. L. OWEN MEMORIAL FUND

GL Number	Description	Balance
*** Assets ***		
Cash		
715-000.000-001.000	CHECKING ACCOUNT - COMMON	4,887.72
715-000.000-025.000	INVESTMENTS - HUNTINGTON	50,724.27
	Cash	<u>55,611.99</u>
Accounts Receivable		
	Accounts Receivable	<u>0.00</u>
Other Assets		
	Other Assets	<u>0.00</u>
	Total Assets	<u>55,611.99</u>
*** Liabilities ***		
Accounts Payable		
	Accounts Payable	<u>0.00</u>
Liabilities-LT (under 1 year)		
	Liabilities-LT (under 1 year)	<u>0.00</u>
Due To Other Funds		
	Due To Other Funds	<u>0.00</u>
	Total Liabilities	<u>0.00</u>
*** Fund Balance ***		
Unassigned		
715-000.000-390.000	FUND BALANCE	55,855.81
	Unassigned	<u>55,855.81</u>
	Total Fund Balance	<u>55,855.81</u>
	Beginning Fund Balance	55,855.81
	Net of Revenues VS Expenditures	(243.82)
	Ending Fund Balance	55,611.99
	Total Liabilities And Fund Balance	55,611.99

City of Hillsdale

Agenda Item Summary

Meeting Date: February 7, 2022

Agenda Item: New Business

SUBJECT: 2022 Special Assessment District - SAD# 22-05, Uran Street

BACKGROUND PROVIDED BY STAFF: Kristin Bauer, City Engineer

City Charter requires that once City Council directs the City Engineer to prepare plans, specifications and cost estimates for a proposed special assessment district and said project documents are completed a public hearing shall be set to hear support or objections for said project. Attached are the City Engineer's plans, specifications and cost estimates for the Uran Street Special Assessment District (SAD# 22-05).

The estimated cost for this project is \$320,000 with \$284,300 being paid by the City and \$35,700 being assessed to property owners. The project cost split is in accordance with the City's Policy on Special Assessment Districts for Street Projects presented to the City Council at their February 1, 2021 meeting. It is important to note that the total assessed cost to the affected property owners will not go above the policy maximum assessment limit of \$5,000 per parcel or 25% of the property value per Hillsdale Ordinance Chapter 2, Article V, Section 2-335, whichever is the lesser amount.

Upon City Council setting the public hearing date, the City Clerk shall publish notice of the meeting once each week for two successive weeks in the local newspaper. Additionally, the City Assessor shall notify affected property owners in writing of the proposed district, estimated costs and repayment terms of said district.

According to the City Charter, Sec. 2-335 Hearing procedure, "If more than 50% of the number of owners of privately owned real property to be assessed for such improvement shall object **in writing** to the proposed improvement, the improvement shall not be made without the affirmative vote of seven of the members of the council."

RECOMMENDATION:

City staff recommends City Council set February 21, 2022 as the public hearing date for consideration to establish Special Assessment District (SAD# 22-05).



**CITY OF HILLSDALE, MICHIGAN
ADVERTISEMENT FOR BIDS**

The City of Hillsdale is committed to the concept of competitive proposals. Everyone is encouraged to submit proposals which conform to the stated guidelines, or approved equals, which in the bidder's opinion would be beneficial to the City of Hillsdale in terms of price and performance. The City of Hillsdale reserves the right to accept or reject any proposals under these terms. Responsiveness, availability, and quality of service will be of the utmost importance in this agreement.

URAN PROJECT SCOPE:

Location: Uran Street between Arch Drive and Industrial Drive, within the City of Hillsdale's Technology Park.

Scope: Crush, shape and re-pave the existing 24' wide x 1,850' long street. Construct concrete curb and gutter at radii of intersections. Re-establish ditch lines at locations noted on the project plans. Provide a new reinforced concrete culvert and new slotted trench drain/culvert at locations shown on the plans.

Miscellaneous Information:

- All work shall be in accordance with the project drawings, applicable sections of the 2012 MDOT Standard Specifications for Construction, these specifications and the project construction drawings.
- A portion of this project is funded through a federal grant; the project is **not** a prevailing wage job.
- Project must be 100% complete by August 15, 2022 as a condition of the project grant.

BID SUBMITTAL:

To: Hillsdale City Hall
Office of the City Clerk
97 N. Broad Street
Hillsdale, MI 49242

By: XXXXXXXX XX, 2022
at 2:00 PM Local Time

Proposed Project Schedule:

City Council Anticipated Award of Contract: XXXX XX, 2022
Construction Completion Date: August 15, 2022

ADVERTISEMENT FOR BIDS

Owner

Address

Separate sealed BIDS for the construction of (briefly describe nature,
scope, and major elements of the work) _____

will be received by _____

at the office of _____

until _____, (Standard Time - Daylight Savings Time) _____

19_____, and then at said office publicly opened and read aloud.

The CONTRACT DOCUMENTS may be examined at the following locations:

Copies of the CONTRACT DOCUMENTS may be obtained at the office of
_____ located at _____

upon payment of \$_____ for each set.

RD Instruction 1942-A
(Guide 19) (Attachment 1) (Page 2)

Any BIDDER, upon returning the CONTRACT DOCUMENTS promptly and in good condition, will be refunded the payment, and any non-bidder upon so returning the CONTRACT DOCUMENTS will be refunded \$_____.

DATE

(Guide 19 - Attachment 2)

INFORMATION FOR BIDDERS

BIDS will be received by _____
(herein called the "OWNER"), at _____
until _____, 20____, and then at said office publicly
opened and read aloud.

Each BID must be submitted in a sealed envelope, addressed to _____
_____ at _____.
Each sealed envelope containing a BID must be plainly marked on the outside as
BID for _____ and the envelope
should bear on the outside the BIDDER'S name, address, and license number if
applicable, and the name of the project for which the BID is submitted. If
forwarded by mail, the sealed envelope containing the BID must be enclosed in
another envelope addressed to the OWNER at _____
_____.

All BIDS must be made on the required BID form. All blank spaces for BID
prices must be filled in, in ink or typewritten, and the BID form must be
fully completed and executed when submitted. Only one copy of the BID form is
required.

The OWNER may waive any informalities or minor defects or reject any and
all BIDS. Any BID may be withdrawn prior to the above scheduled time for the
opening of BIDS or authorized postponement thereof. Any BID received after
the time and date specified shall not be considered. No BIDDER may withdraw a
BID within 60 days after the actual date of the opening thereof. Should there
be reasons why the contract cannot be awarded within the specified period, the
time may be extended by mutual agreement between the OWNER and the BIDDER.

BIDDERS must satisfy themselves of the accuracy of the estimated
quantities in the BID Schedule by examination of the site and a review of the
drawings and specifications including ADDENDA. After BIDS have been
submitted, the BIDDER shall not assert that there was a misunderstanding
concerning the quantities of WORK or of the nature of the WORK to be done.

The OWNER shall provide to BIDDERS prior to BIDDING, all information
which is pertinent to, and delineates and describes, the land owned and
rights-of-way acquired or to be acquired.

The CONTRACT DOCUMENTS contain the provisions required for the construction of the PROJECT. Information obtained from an officer, agent, or employee of the OWNER or any other person shall not affect the risks or obligations assumed by the CONTRACTOR or relieve the contractor from fulfilling any of the conditions of the contract.

Each BID must be accompanied by a BID bond payable to the OWNER for five percent of the total amount of the BID. As soon as the BID prices have been compared, the OWNER will return the BONDS of all except the three lowest responsible BIDDERS. When the Agreement is executed the bonds of the two remaining unsuccessful BIDDERS will be returned. The BID BOND of the successful BIDDER will be retained until the payment BOND and performance BOND have been executed and approved, after which it will be returned. A certified check may be used in lieu of a BID BOND.

A performance BOND and a payment BOND each in the amount of 100 percent of the CONTRACT PRICE, with a corporate surety approved by the OWNER, will be required for the faithful performance of the contract.

Attorneys-in-fact who sign BID BONDS or payment BONDS and performance BONDS must file with each BOND a certified and effective dated copy of their power of attorney.

The party to whom the contract is awarded will be required to execute the Agreement and obtain the performance BOND and payment BOND within ten (10) calendar days from the date when NOTICE OF AWARD is delivered to the BIDDER. The NOTICE OF AWARD shall be accompanied by the necessary Agreement and BOND forms. In case of failure of the BIDDER to execute the Agreement, the OWNER may consider the BIDDER in default, in which case the BID BOND accompanying the proposal shall become the Property of the OWNER.

The OWNER within ten (10) days of receipt of acceptable performance BOND, payment BOND and Agreement signed by the party to whom the Agreement was awarded shall sign the Agreement and return to such party an executed duplicate of the Agreement. Should the OWNER not execute the Agreement within such period, the BIDDER may by WRITTEN NOTICE withdraw the signed Agreement. Such notice of withdrawal shall be effective upon receipt of the notice by the OWNER.

The NOTICE TO PROCEED shall be issued within ten (10) days of the execution of the Agreement by the OWNER. Should there be reasons why the NOTICE TO PROCEED cannot be issued within such period, the time may be extended by mutual agreement between the OWNER AND CONTRACTOR. If the NOTICE TO PROCEED has not been issued within the ten (10) day period or within the period mutually agreed upon, the CONTRACTOR may terminate the Agreement without further liability on the part of either party.

The OWNER may make such investigations as deemed necessary to determine the ability of the BIDDER to perform the WORK, and the BIDDER shall furnish to the OWNER all such information and data for this purpose as the OWNER

may request. The OWNER reserves the right to reject any BID if the evidence submitted by, or investigation of, such BIDDER fails to satisfy the OWNER that such BIDDER is properly qualified to carry out the obligations of the Agreement and to complete the WORK contemplated therein.

A conditional or qualified BID will not be accepted.

Award will be made to the lowest responsible BIDDER.

All applicable laws, ordinances, and the rules and regulations of all authorities having jurisdiction over construction of the PROJECT shall apply to the contract throughout.

Each BIDDER is responsible for inspecting the site and for reading and being thoroughly familiar with the CONTRACT DOCUMENTS. The failure or omission of any BIDDER to do any of the foregoing shall in no way relieve any BIDDER from any obligation in respect to its BID.

Further, the BIDDER agrees to abide by the requirements under Executive Order No. 11246, as amended, including specifically the provisions of the equal opportunity clause set forth in the SUPPLEMENTAL GENERAL CONDITIONS.

The low BIDDER shall supply the names and addresses of major material SUPPLIERS and SUBCONTRACTORS when required to do so by the OWNER.

Inspection trips for prospective BIDDERS will leave from the office of the _____
at _____.

The ENGINEER IS _____. The ENGINEER'S
address is _____.

Additional instructions to proposers:

- Proposals submitted in response to this invitation shall become the property of the City of Hillsdale and be a matter of public record and available for review.
- Communications regarding this proposal may be directed to:
Kristin Bauer (kbauer@cityofhillsdale.org)
City Engineer
City of Hillsdale
Hillsdale, MI 49242
517-437-6479
- The City is exempt from the payment of any federal excise or any Michigan sales tax (State of Michigan Sales Tax Exemption number: 38-6004621). The price must be net, exclusive of taxes.

Indemnification:

The Contractor shall indemnify and hold harmless the City of Hillsdale, its council members, city manager, directors, employees and agents from and against all liabilities, claims, demands, causes of action of every kind and descriptions, damages, Losses and Litigation Expenses, including but not limited to attorney's fees through appeals, arising out of or resulting from the performance of work in this contract, providing that any such claim, demand, cause of action, damage, Loss or expense (1) is attributable to bodily injury, disease or death, or to injury to or destruction of property including the loss of use resulting therefrom, and (2) is caused in whole or in part by any negligent act or omission of the Contractor, anyone directly or indirectly employed by the Contractor, or anyone for whose acts for any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder. This indemnification obligation shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the contractor under workers' or workmen's compensation acts, disability benefit acts or other employee benefit acts.

Changes and addenda to proposal documents:

Information of change or addendum issued in relation to this document will be on file and available in the Office of the City Clerk, as well as published on MITN. In addition, to the extent possible, copies will be emailed to each vendor registered as having received a set of documents. It shall be the proposer's responsibility to make inquiry as to the changes or addenda issued. All such changes or addenda shall become part of the contract and all proposers shall be bound by such addenda.

Proposal results:

All proposals submitted in response to this invitation shall become the property of the City of Hillsdale and be a matter of public record available for review. A proposal tabulation will be available for review after the proposal opening.

Anti-Collusion:

Any evidence of agreement or collusion among bidders and/or prospective bidders acting to illegally restrain freedom of competition by agreement to bid fixed prices, or otherwise, will render their offers void.

BID

Proposal of _____ (hereinafter called "BIDDER"), organized and existing under the laws of the State of _____ doing business as _____*. To the _____ (hereinafter called "OWNER").

In compliance with your Advertisement for Bids, BIDDER hereby proposes to perform all WORK for the construction of _____ in strict accordance with the CONTRACT DOCUMENTS, within the time set forth therein, and at the prices stated below.

By submission of this BID, each BIDDER certifies, and in the case of a joint BID each party thereto certifies as to its own organization, that this BID has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this BID with any other BIDDER or with any competitor.

BIDDER hereby agrees to commence WORK under this contract on or before a date to be specified in the NOTICE TO PROCEED and to fully complete the PROJECT within _____ consecutive calendar days thereafter. BIDDER further agrees to pay as liquidated damages, the sum of \$_____ for each consecutive calendar day thereafter as provided in Section 15 of the General Conditions.

BIDDER acknowledges receipt of the following ADDENDUM:

<u>Addendum No.</u>	<u>Addendum Date</u>
_____	_____
_____	_____
_____	_____

BIDDER agrees to perform all the work described in the CONTRACT DOCUMENTS for the following unit prices:

BID SCHEDULE

NOTE: BIDS shall include sales tax and all other applicable taxes and fees.

ITEM DESCRIPTION	QUANT.	UNIT	UNIT COST	TOTAL COST
Mobilization (Max. 5% of Bid Amount)	1	LS		
HMA Surface, Rem	122	SY		
Pav't, Rem	105	SY		
Culv, Rem, Less than 24"	2	EA		
HMA Base Crushing & Shaping	6,050	SY		
Dr Structure Cover, Adj, Case 1	1	EA		
Curb & Gutter, Conc, B-2	280	LF		
HMA, LVSP	1,650	Ton		
HMA Shoulder, LVSP	51	Ton		
Shoulder, Cl 1, 6" (22A)	232	SY		
Ditch Line, Re-Establish	375	LF		
Trench Drain, Slotted	34	LF		
Culv, PVC or NDS Pipe, 12"	38	LF		

Culv, Reinf Conc, 12"	45	LF		
Culv End Section, Metal	4	EA		
Agg Base (22A), Conditioning (If needed)	440	SY		
Subgrade Undercutting, Type II	200	CY		
Turf Establishment	1,360	SY		
Traffic Control	1	LS		
GRAND TOTAL OF BID:				

SIGNATURE NAME OF PROPOSER _____

PRINTED NAME OF PROPOSER _____

TITLE _____

NAME OF COMPANY _____

ADDRESS _____

CITY/STATE/ZIP _____ TELEPHONE _____

EMAIL _____ DATE _____

Seal – (if BID is by a corporation)

(1-15-19) SPECIAL PN

(Guide 19 - Attachment 4)

BID BOND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned, _____ as Principal, and _____ as Surety, are hereby held and firmly bound unto _____ as OWNER in the penal sum of _____ for the payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, successors and assigns.

Signed, this _____ day of _____, 20_____. The Condition of the above obligation is such that whereas the Principal has submitted to _____ a certain BID, attached hereto and hereby made a part hereof to enter into a contract in writing, for the

NOW, THEREFORE,

- (a) If said BID shall be rejected, or
- (b) If said BID shall be accepted and the Principal shall execute and deliver a contract in the Form of Contract attachment hereto (Properly completed in accordance with said BID) and shall furnish a BOND for faithful performance of said contract, and for the payment of all persons performing labor furnishing materials in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said BID, then this obligation shall be void, otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

(1-15-79) SPECIAL PN

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its BOND shall be in no way impaired or affected by any extension of the time within which the OWNER may accept such BID; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

Principal (L.S.)

Surety

By: _____

IMPORTANT - Surety companies executing BONDS must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the state where the project is located.

oOo

CERTIFICATION FOR CONTRACTS, GRANTS AND LOANS

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant or Federal loan, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant or loan.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant or loan, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including contracts, subcontracts, and subgrants under grants and loans) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

(name)

(date)

(title)

000

COMPLIANCE STATEMENT

This statement relates to a proposed contract with _____

(Name of borrower or grantee)

who expects to finance the contract with assistance from either the Rural Housing Service (RHS), Rural Business-Cooperative Service (RBS), or the Rural Utilities Service (RUS) or their successor agencies, United States Department of Agriculture (whether by a loan, grant, loan insurance, guarantee, or other form of financial assistance). I am the undersigned bidder or prospective contractor, I represent that:

1. I have, have not, participated in a previous contract or subcontract subject to Executive Order 11246 (regarding equal employment opportunity) or a preceding similar Executive Order.
2. If I have participated in such a contract or subcontract, I have, have not, filed all compliance reports that have been required to file in connection with the contract or subcontract.
 If the proposed contract is for \$50,000 or more: or If the proposed nonconstruction contract is for \$50,000 or more and I have 50 or more employees, I also represent that:
3. I have, have not previously had contracts subject to the written affirmative action programs requirements of the Secretary of Labor.
4. If I have participated in such a contract or subcontract, I have, have not developed and placed on file at each establishment affirmative action programs as required by the rules and regulations of the Secretary of Labor.

I understand that if I have failed to file any compliance reports that have been required of me, I am not eligible and will not be eligible to have my bid considered or to enter into the proposed contract unless and until I make an arrangement regarding such reports that is satisfactory to either the RHS, RBS or RUS, or to the office where the reports are required to be filed.

I also certify that I do not maintain or provide for my employees any segregated facilities at any of my establishments, and that I do not permit my employees to perform their services at any location, under my control, where segregated facilities are maintained. I certify further that I will not maintain or provide for my employees any segregated facilities at any of my establishments, and that I will not permit my employees to perform their services at any location, under my control, where segregated facilities are maintained. I agree that a breach of this certification is a violation of the Equal Opportunity clause in my contract. As used in this certification, the term "segregated facilities" means any waiting rooms, work areas, restrooms and wash rooms, restaurants and other eating areas time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, creed, color, or national origin, because of habit, local custom, or otherwise. I further agree that (except where I have obtained identical certifications for proposed subcontractors for specific time periods) I will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity clause; that I will retain such certifications in my files; and that I will forward the following notice to such proposed subcontractors (except where the proposed subcontractors have submitted identical certifications for specific time periods):

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays the valid OMB control number. The valid OMB control number for this information collection is 0575-0018. The time required to complete this information collection is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

**NOTICE TO PROSPECTIVE SUBCONTRACTORS OF REQUIREMENTS FOR
CERTIFICATIONS OF NON-SEGREGATED FACILITIES**

A certification of Nonsegregated Facilities, as required by the May 9, 1967, order (32F.R. 7439, may 19, 1967) on Elimination of Segregated Facilities, by the Secretary of Labor, must be submitted prior to the award of a subcontract exceeding \$ 10,000 which is not exempt from the provisions of the Equal Opportunity clause. The certification may be submitted either for each subcontract or for all subcontracts during a period (i.e., quarterly, semiannually, or annually).

NOTE: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.

DATE _____

(Signature of Bidder or Prospective Contractor)

Address (including Zip Code)

TECHNICAL SPECIFICATIONS

CITY OF HILLSDALE

GENERAL INFORMATION

Unless noted otherwise all work on this project shall be performed promptly and professionally in conjunction with the project documents, the 2012 MDOT Standard Specifications for Construction and City of Hillsdale Codes and Ordinances, as applicable.

SITE ACCESS/HOURS OF WORK

- By City of Hillsdale Ordinance Section 14-63, work shall be restricted to the following hours, except as work may relate to the safety and/or protection of persons, the work or the property at the site:
 - Monday through Saturday (except legal Holidays): 7:00am to 6:00pm
 - Work requests outside these time limits require written permission of the City Manager.
- Contractor shall limit construction access to the site from public roadways and use of the private premises to allow for private resident access. All access to the site shall be coordinated with the resident for access.
- A minimum of 48 hours prior to beginning work the contractor shall provide written notices to the property owners about the pending work to be performed should the work directly impact access to homes beyond the normal work times.
- The contractor shall make every effort to maintain responsible access to properties in the work zone. At the end of each workday access to properties shall be re-established.

SITE PRODUCT STORAGE & CLEANING

- Products for the contractors' use may be stored within the public ROW and shall be properly secured and barricaded. Any areas damaged by the material storage shall be restored at completion of the project to the satisfaction of the Department of Public Services and this contract.
- No loose material i.e., soil materials, stone, etc. shall be stored within the roadway. Loose materials stored off the roadway shall be surrounded by properly installed silt fence or similar measures to ensure material will not wash into the roadway and/or storm sewer systems.
- Contractor shall ensure the work area is maintained free of debris and waste materials are removed daily.
- Contractor shall maintain and ensure all paved surfaces are kept clean.
- Should dust or other site issues become an issue the contractor shall correct any unsatisfactory conditions within 24 hours of notice of the issue. Should the contractor not mitigate the issues in a timely manner the city may arrange for corrective measures and charge the contractor for the work.

**CITY OF HILLSDALE
SPECIAL PROVISION
FOR
MOBILIZATION
Page 1 of 1**

DESCRIPTION

This work shall be done in accordance with Section 150 of the MDOT 2012 Standard Specifications for Construction and as specified herein.

CONSTRUCTION

Work shall include the preparatory work and operations including, but not limited to, the following:

- Preparatory work and expenses incurred prior to beginning work onsite.
- Transport materials, personnel, and equipment to the job site.
- Establishment of temporary onsite construction facilities, if required.
- Provided insurance, bonds, and other costs associated with the project in general and not included in other pay items.
- Coordination with property owners.
- All required submittals.

MEASUREMENT AND PAYMENT

This pay item as listed for Mobilization (Max. 5% of Bid Amount) will be paid for at the contract Lump Sum (LS) amount as follows:

PAY ITEM

PAY UNIT

Mobilization (Max. 5% of Bid Amount)

Lump Sum (LS)

- 50% of the Mobilization payment will be made after 5% of the original contract amount is earned and billed.
- Final 50% payment will be made after 25% of the contract amount is earned and billed.

**CITY OF HILLSDALE
SPECIAL PROVISION
FOR
SLOTTED TRENCH DRAIN
Page 1 of 1**

a. Description. This work consists of furnishing and installing slotted trench drain channel units with grates, embedded in concrete at the locations shown on the plans. Conduct this work in accordance with the standard specifications, except as modified by the manufacturer's specifications, and as directed by the Engineer. The trench drain must be an Engineer approved proprietary system and will include all supplementary or miscellaneous items, appurtenances and devices incidental to a complete installation.

b. Materials. Materials must be in accordance with the standard specifications and as detailed herein. Provide certification from the manufacturer of the approved system that all materials meet or exceed the requirements of this special provision. Notify the Engineer in advance and obtain written approval for any changes in material or design of the system. All components of the system must be from one manufacturer.

1. Trench Drain. Shall be Neenah R3599-A or Engineer approved equal. Any presented equal shall be designed for truck loading and maximum intact of storm water.
2. Concrete. Ensure the concrete encasement meets the requirements of the adjacent concrete work item(s).

c. Construction. Submit shop drawings for the proposed system to the Engineer for approval a minimum of 14 calendar days prior to installation. Obtain written approval of the proposed system prior to installation. Once approved, the system will be installed in conformance with the manufacturer's published installation instructions, as detailed on the plans and as directed by the Engineer.

The concrete placed around the trench drain may be placed monolithically with the adjacent concrete item(s) as required. Ensure the thickness of the concrete around and under the trench drain is uniform and according to manufacturer requirements or contract drawings. During placement of the concrete, use whatever means necessary to ensure there are no voids around or below the pipe and trench drain.

d. Measurement and Payment. The completed work, as described, will be measured and paid for at the contract unit price using the following pay item:

Pay Item	Pay Unit
Trench Drain.....	Foot

Trench Drain includes any earth excavation and backfill; furnishing and installing the trench drain, grating and associated appurtenances; concrete encasement and expansion joint materials; connection to the storm sewer or open drain at the locations shown on the plans using the materials and installed by the methods as specified by the manufacturer; and any miscellaneous materials, equipment or operations necessary to complete the work as described.

CITY OF HILLSDALE
SPECIAL PROVISION
FOR
TRAFFIC CONTROL
Page 1 of 2

DESCRIPTION

Traffic shall be maintained by the Contractor throughout the project in accordance with Section 104.07, 104.11, 812 and 922 of the MDOT 2012 Standard Specifications and in accordance with any Supplemental Specifications and any requirements of the City of Hillsdale Right-Of-Way (ROW) Permit, as issued. All traffic control devices shall conform to the most current version of the Michigan Manual of Uniform Traffic Control Devices (MMUTCD).

The Contractor shall coordinate operations with other Contractors or Utility owners performing work on other projects within adjoining areas to avoid conflicts in maintenance of traffic, construction signing and to provide for the orderly progress of work.

The Contractor shall provide access at all times, within reason, during construction for school buses, garbage trucks, and any other service vehicles required to traverse and service residences within the construction area.

The City of Hillsdale maintenance crews and/or other Contractors may perform work within or adjacent to the project areas. No additional payment will be made to the Contractor for the joint use of traffic control items or coordination efforts.

CONSTRUCTION INFLUENCE AREA (CIA)

The CIA shall include the right of ways of the listed project areas within the City of Hillsdale including all intersecting access as far as the advanced signing required to accommodate all traffic control devices.

The Contractor shall maintain pedestrian access throughout the entire project at all times during construction. Areas of sidewalk that are to be removed and replaced shall be maintained with Maintenance Gravel until final hard restoration. Pedestrian access to all residences, churches, and businesses shall be allowed at all times. Contractor shall provide sidewalk barricading until surface restorations are complete or installation of temporary maintenance gravel is installed.

The Contractor shall maintain access to all adjacent property locations at all times and any associated costs shall be included in the Traffic Control Payment item.

- Barricades used to control traffic at night shall be lighted.
- Drums used shall be plastic drums or channelizing devices, grabber cones are an acceptable alternate to drums.
- ADA Compliant Pedestrian panels shall be used at any sidewalk removals and shall not be removed until a temporary or permanent hard surface is restored.

**CITY OF HILLSDALE
SPECIAL PROVISION
FOR
TRAFFIC CONTROL
Page 2 of 2**

Maintaining Traffic includes all additional work and materials necessary for traffic maintenance, utility maintenance and coordination, and maintenance during construction for all items of work.

TRAFFIC RESTRICTIONS

The Contractor shall provide advance warning signs of their work area and shall maintain two-way traffic on all roadways.

Should longer term restrictions be required the Contractor shall provide a detour or road closure plan to the Engineer that adheres to the most current version of the Michigan Manual of Traffic Control Devices (MMUTCD).

MEASUREMENT AND PAYMENT

This pay item as listed for Traffic Control will be paid for at the contract Lump Sum (LS) amount as follows:

PAY ITEM

Traffic Control

PAY UNIT

Lump Sum (LS)

- 50% of the Traffic Control payment will be made after 5% of the original contract amount is earned and billed.
- Final 50% payment will be made after 25% of the contract amount is earned and billed.

TRAFFIC CONTROL shall include all material, labor, and equipment needed to accomplish the traffic control as specified and per the contractors approved plan including furnishing, placement, operation and maintenance of all traffic control devices required for completion of the required work.

CITY OF HILLSDALE
SPECIAL PROVISION
FOR
TURF ESTABLISHMENT
Page 1 of 4

DESCRIPTION

This work shall consist of the establishment of a durable, permanent, weed free, mature, perennial turf including, but not limited to, fine grading, top soiling, seeding, fertilizer nutrient, mulching, mulch anchoring, watering, weed control, maintenance and repair of turf during the life of the contract.

MATERIALS

Selection of materials unless otherwise noted shall be the responsibility of the Contractor with the following minimum conditions:

- **Topsoil:** Shall be furnished or salvaged supporting vigorous growth. Topsoil shall be humus bearing and free from all foreign material, vegetation clumps and stones greater than 1/2" diameter. Topsoil shall be placed at a depth of 4 inches.
- **Seed:** Mixture shall be MDOT TDS per Table 917-1 of the 2012 MDOT Standard Specification and provided by an MDOT approved certified vendor. Furnish seed in durable bags, each marked by the supplier of the blended mix with a tag giving name, lot number, and net weight of contents, purity and germination.
- **Mulch:** Mulch seeded areas with the appropriate materials for site conditions to promote germination and growth of seed and to mitigate soil erosion and sedimentation.
- **Herbicides:** Comply with all federal, state and local laws. Herbicides shall be furnished and applied as required to control weed growth. The Contractor shall select the herbicide and rate of application in accordance with the manufacturer's recommendations. The Contractor shall comply with all federal, state and local laws as noted in Section 107 of the Standard Specifications for Construction. Notify the Engineer at least 48 hours prior to any applications being made. Furnish and apply herbicide(s) as needed. Obtain the Engineer's approval of work methods and herbicide(s) selected prior to the application of the herbicide(s). Complete a spray log and submit to the Engineer each day an application is made.
- **Fertilizers:** Furnish and apply fertilizer(s) as needed. It is the Contractor's responsibility to select the fertilizer(s) and the rate at which it is used. Phosphorus is allowed for use only at the time of planting and when required by soil conditions. Obtain the Engineer's approval of work methods and fertilizer(s) prior to the application of the fertilizer(s).
- **Water:** Furnish and apply water from an approved source at a rate to promote healthy growth.

**CITY OF HILLSDALE
SPECIAL PROVISION
FOR
TURF ESTABLISHMENT
Page 2 of 4**

CONSTRUCTION METHOD

The Contractor is responsible for all work and construction methods used in completing the work. Standard seeding or Hydroseeding are both acceptable methods for restoration per the below methods.

Standard Seeding:

- After the areas to be seeded have been brought to the required grade and properly trimmed, bring soil to a friable condition by disking, harrowing, or otherwise loosening and mixing to a depth of 3 inches to 4 inches. Thoroughly break all lumps and clods.
- If the prepared seedbed is not fertilized, satisfactorily seeded, and mulched before the friable condition is lost through compaction or crusting, repeat the seedbed preparation prior to seeding or reseeding.
- Rake prepared seedbed before seeding.
- Broadcast fertilizer on the surface as the first step of the seeding process. Work fertilizer into the soil to a depth of 1 to 2 inches. Apply uniformly at a rate equivalent to 240 pounds per 1,000 square feet of 16-32-4.
- Sow seeds following or in conjunction with the fertilizer and while the beds are in friable condition, do not sow seeds through mulch.
- Apply seeds at a minimum rate of 5 pounds per 1,000 square feet. Do not seed when wind velocity exceeds 5 miles per hour.
- Float and lightly compact areas to incorporate the seed into the uppermost ½ inch of the soil.
- Visually inspect the seeded areas for uniformity of application; areas in which visual inspection fails to reveal an average of 2 seeds per square inch shall be reseeded at no additional cost to the owner.
- Apply mulch immediately after seeding, provide uniform distribution and allow sunlight to penetrate mulch.
- Small grain mulch shall be applied at a rate of 2.5 bales per 1000 square feet. Mulch shall be anchored.
- Hydro mulch must be applied at a rate of 2,000 pounds per acre. Do not apply if rain is anticipated within 24 hours. Reapplication is required after rain damage at the contractor's expense.
- Mulch blankets can be utilized in accordance with the Manufacturer's guidelines.

Hydroseeding:

- After the areas to be seeded have been brought to the required grade and properly trimmed, bring soil to a friable condition by disking, harrowing, or otherwise loosening and mixing to a depth of 3 inches to 4 inches. Thoroughly break all lumps and clods.

CITY OF HILLSDALE
SPECIAL PROVISION
FOR
TURF ESTABLISHMENT
Page 3 of 4

- If the prepared seedbed is not fertilized, satisfactorily seeded, and mulched before the friable condition is lost through compaction or crusting, repeat the seedbed preparation prior to seeding or reseeding.
- Rake prepared seedbed before seeding.
- Apply fertilizer with seed at a rate equivalent to 6.25 pounds per 1,000 square feet of 16-32-4.
- Use equipment only specifically designed for hydraulic seeding application.
- Mix seed, fertilizer and pulverized mulch in water until uniformly blended into homogeneous slurry. Continue mixing during application.
- Float and lightly compact areas to incorporate the seed into the uppermost ½ inch of the soil.
- Visually inspect the seeded areas for uniformity of application; areas in which visual inspection fails to reveal an average of 2 seeds per square inch shall be reseeded at no additional cost to the owner.
- Apply mulch immediately after seeding, provide uniform distribution and allow sunlight to penetrate mulch.
- Small grain mulch shall be applied at a rate of 2.5 bales per 1000 square feet. Mulch shall be anchored.
- Hydro mulch must be applied at a rate of 2,000 pounds per acre. Do not apply if rain is anticipated within 24 hours. Reapplication is required after rain damage at the contractor's expense.
- Mulch blankets can be utilized in accordance with the Manufacturer's guidelines.

Maintenance:

The Contractor is responsible for follow-up maintenance per the following requirements:

- Inspect materials planted in the spring during the summer or early fall, and take corrective action during the fall planting season.
- Inspect materials planted in the fall during the spring and take corrective action during this spring planting season.
- Reseed, plant, fertilize, mulch, topsoil, grade and roll as necessary to achieve a uniform lawn [stand of grass] free from eroded or bare areas.
- Water seeded areas as required to maintain the viability of the Product.

**CITY OF HILLSDALE
SPECIAL PROVISION
FOR
TURF ESTABLISHMENT**
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MEASUREMENT AND PAYMENT

The completed work under this **Turf Establishment** special provision will be considered incidental to the water service replacement and will not be paid for separately.

Turf Establishment shall include all materials, labor and equipment required or selected by the Contractor to install, maintain, inspect, repair, and meet the acceptance parameters for turf establishment will not be paid for separately.

Repairs made to damaged turf establishment areas as a result of a documented storm by a local meteorological data resulting in rainfall amounts of more than 3 inches in a 24 hr. period will be paid for as an increase to the original quantities as described in subsection 109.07 of the Standard Specifications for Construction.

Upon completion of the topsoil surfacing, seeding, and mulching stage 50% of the authorized amount for Turf Establishment will be paid the contractor. The remaining amount will be paid upon final acceptance of the established turf.

CITY OF HILLSDALE
SPECIAL PROVISION
FOR
HMA APPLICATION
Page 1 of 1

DESCRIPTION

This work shall be done in accordance with the requirements of Division 5 of the MDOT 2012 Standard Specifications for Construction, except as specified herein.

CONSTRUCTION

The pavement density may be measured by the Engineer with a Nuclear Density Gage using the Gmm from the Job Mix Formula (JMF) for the density control target in accordance with the MDOT Special Provision for acceptance of HMA Mixture on Local Agency Projects.

MATERIALS

HMA, LVSP shall have a yield of as noted on the construction drawings application table.

The Performance Grade asphalt binder range for the mix shall be 58-28

The Bond Coat material shall be per Section 501.02. The uniform rate of application shall be 0.05 to 0.15 gallon/square yard. No separate payment shall be made for the bond coat material.

Aggregate Wear Index (AWI) for the top course shall be a minimum AWI=220.

MEASUREMENT AND PAYMENT

Measurement and Payment shall be at the contract unit price per Ton.

GENERAL CONDITIONS
&
SUPPLEMENTAL GENERAL
CONDITIONS

GENERAL CONDITIONS

- | | |
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| 1. Definitions | 17. Subsurface Conditions |
| 2. Additional Instructions and Detail Drawings | 18. Suspension of Work, Termination, and Delay |
| 3. Schedules, Reports, and Records | 19. Payments to Contractor |
| 4. Drawings and Specifications | 20. Acceptance of Final Payment as Release |
| 5. Shop Drawings | 21. Insurance |
| 6. Materials, Services, and Facilities | 22. Contract Security |
| 7. Inspection and Testing | 23. Assignments |
| 8. Substitutions | 24. Indemnification |
| 9. Patents | 25. Separate Contracts |
| 10. Surveys, Permits, Regulations | 26. Subcontracting |
| 11. Protection of Work, Property, Persons | 27. Engineer's Authority |
| 12. Supervision by Contractor | 28. land and Rights-of-Way |
| 13. Changes in the Work | 29. Guaranty |
| 14. Changes in Contract Price | 30. Arbitration |
| 15. Time for Completion and Liquidated Damages | 31. Taxes |
| 16. Correction of Work | |

1. DEFINITIONS

1.1 Wherever used in the CONTRACT DOCUMENTS, the following terms shall have the meanings indicated and shall be applicable to both the singular and plural thereof:

1.2 ADDENDA - Written or graphic instruments issued prior to the execution of the Agreement which modify or interpret the CONTRACT DOCUMENTS, DRAWINGS and SPECIFICATIONS, by additions, deletions, clarifications, or corrections.

1.3 BID - The offer or proposal of the BIDDER submitted on the prescribed form setting forth the prices for the WORK to be performed.

1.4 BIDDER - Any person, firm, or corporation submitting a BID for the WORK.

1.5 BONDS - Bid, Performance, and Payment Bonds and other instruments of surety, furnished by the CONTRACTOR and the CONTRACTOR'S surety in accordance with the CONTRACT DOCUMENTS.

1.6 CHANGE ORDER - A written order to the CONTRACTOR authorizing an addition, deletion, or revision in the WORK within the general scope of the CONTRACT DOCUMENTS, or authorizing an adjustment in the CONTRACT PRICE or CONTRACT TIME.

1.7 CONTRACT DOCUMENTS - The contract, including Advertisement For BIDS, Information For BIDDERS, BID, BID BOND, Agreement, Payment BOND, Performance BOND, NOTICE OF AWARD, NOTICE TO PROCEED, CHANGE ORDER, DRAWINGS, SPECIFICATIONS, and ADDENDA.

1.8 CONTRACT PRICE - The total monies payable to the CONTRACTOR under the terms and conditions of the CONTRACT DOCUMENTS.

1.9 CONTRACT TIME - The number of calendar days stated in the CONTRACT DOCUMENTS for the completion of the WORK.

1.10 CONTRACTOR - The person, firm, or corporation with whom the OWNER has executed the Agreement.

1.11 DRAWINGS - The parts of the CONTRACT DOCUMENTS which show the characteristics and scope of the WORK to be performed and which have been prepared or approved by the ENGINEER.

1.12 ENGINEER - The person, firm, or corporation named as such in the CONTRACT DOCUMENTS.

1.13 FIELD ORDER - A written order effecting a change in the WORK not involving an adjustment in the CONTRACT PRICE or an extension of the CONTRACT TIME, issued by the ENGINEER to the CONTRACTOR during construction.

1.14 NOTICE OF AWARD - The written notice of the acceptance of the BID from the OWNER to the successful BIDDER.

1.15 NOTICE TO PROCEED - Written communication issued by the OWNER to the CONTRACTOR authorizing him/her to proceed with the WORK and establishing the date for commencement of the WORK.

1.16 OWNER - A public or quasi-public body or authority, corporation, association, partnership, or an individual for whom the WORK is to be performed.

1.17 PROJECT - The undertaking to be performed as provided in the CONTRACT DOCUMENTS.

1.18 RESIDENT PROJECT REPRESENTATIVE - The authorized representative of the OWNER who is assigned to the PROJECT site or any part thereof.

1.19 SHOP DRAWINGS - All drawings, diagrams, illustrations, brochures, schedules and other data which are prepared by the CONTRACTOR, a SUBCONTRACTOR, manufacturer, SUPPLIER or distributor, which illustrate how specific portions of the WORK shall be fabricated or installed.

1.20 SPECIFICATIONS - A part of the CONTRACT DOCUMENTS consisting of written descriptions of a technical nature of materials, equipment, construction systems, standards and workmanship.

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1.21 SUBCONTRACTOR - An individual, firm, or corporation having a direct contract with CONTRACTOR or with any other SUBCONTRACTOR for the performance of a part of the WORK at the site.

1.22 SUBSTANTIAL COMPLETION - That date certified by the ENGINEER when the construction of the PROJECT or a specified part thereof is sufficiently completed, in accordance with the CONTRACT DOCUMENTS, so that the PROJECT or specified part can be utilized for the purposes for which it is intended.

1.23 SUPPLEMENTAL GENERAL CONDITIONS - Modifications to General Conditions required by a Federal agency for participation in the PROJECT and approved by the agency in writing prior to inclusion in the CONTRACT DOCUMENTS, or such requirements that may be imposed by applicable state laws.

1.24 SUPPLIER - Any person or organization who supplies materials or equipment for the WORK, including that fabricated to a special design, but who does not perform labor at the site.

1.25 WORK - All labor necessary to produce the construction required by the CONTRACT DOCUMENTS, and all materials and equipment incorporated or to be incorporated in the PROJECT.

1.26 WRITTEN NOTICE - Any notice to any party of the Agreement relative to any 1 part of this Agreement in writing and considered delivered and the service thereof completed, when posted by certified or registered mail to the said party at their last given address, or delivered in person to said party or their authorized representative on the WORK.

2. ADDITIONAL INSTRUCTIONS AND DETAIL DRAWINGS

2.1 The CONTRACTOR may be furnished additional instructions and detail drawings, by the ENGINEER, as necessary to carry out the WORK required by the CONTRACT DOCUMENTS.

2.2 The additional drawings and instructions thus supplied will become a part of the CONTRACT DOCUMENTS. The CONTRACTOR shall carry out the WORK in accordance with the additional detail drawings and instructions.

3. SCHEDULES, REPORTS AND RECORDS

3.1 The CONTRACTOR shall submit to the OWNER such schedule of quantities and costs, progress schedules, payrolls, reports, estimates, records and other data where applicable as are required by the CONTRACT DOCUMENTS for the WORK to be performed.

3.2 Prior to the first partial payment estimate the CONTRACTOR shall submit construction progress schedules showing the order in which the CONTRACTOR proposes to carry on the WORK, including dates at which the various parts of the WORK will be started, estimated date of completion of each part and, as applicable:

3.2.1 The dates at which special detail drawings will be required; and

3.2.2 Respective dates for submission of SHOP DRAWINGS, the beginning of manufacture, the testing and the installation of materials, supplies and equipment.

3.3 The CONTRACTOR shall also submit a schedule of payments that the CONTRACTOR anticipates will be earned during the course of the WORK.

4. DRAWINGS AND SPECIFICATIONS

4.1 The intent of the DRAWINGS and SPECIFICATIONS is that the CONTRACTOR shall furnish all labor, materials, tools, equipment, and transportation necessary for the proper execution of the WORK in accordance with the CONTRACT DOCUMENTS and all incidental work necessary to complete the PROJECT in an acceptable manner, ready for use, occupancy or operation by the OWNER.

4.2 In case of conflict between the DRAWINGS and SPECIFICATIONS, the SPECIFICATIONS shall govern. Figure dimensions on DRAWINGS shall govern over general DRAWINGS.

4.3 Any discrepancies found between the DRAWINGS and SPECIFICATIONS and site conditions or any inconsistencies or ambiguities in the DRAWINGS or SPECIFICATIONS shall be immediately reported to the ENGINEER, in writing, who shall promptly correct such inconsistencies or ambiguities in writing. WORK done by the CONTRACTOR after discovery of such discrepancies, inconsistencies or ambiguities shall be done at the CONTRACTOR'S risk.

5. SHOP DRAWINGS

5.1 The CONTRACTOR shall provide SHOP DRAWINGS as may be necessary for the prosecution of the WORK as required by the CONTRACT DOCUMENTS. The ENGINEER shall promptly review all SHOP DRAWINGS. The ENGINEER'S approval of any SHOP DRAWING shall not release the CONTRACTOR from responsibility for deviations from the CONTRACT DOCUMENTS. The approval of any SHOP DRAWING which substantially deviates from the requirement of the CONTRACT DOCUMENTS shall be evidenced by a CHANGE ORDER.

5.2 When submitted for the ENGINEER'S review, SHOP DRAWINGS shall bear the CONTRACTOR'S certification that he has reviewed, checked and approved the SHOP DRAWINGS and that they are in conformance with the requirements of the CONTRACT DOCUMENTS.

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5.3 Portions of the WORK requiring a SHOP DRAWING or sample submission shall not begin until the SHOP DRAWING or submission has been approved by the ENGINEER. A copy of each approved SHOP DRAWING and each approved sample shall be kept in good order by the CONTRACTOR at the site and shall be available to the ENGINEER.

6. MATERIALS, SERVICES AND FACILITIES

6.1 It is understood that, except as otherwise specifically stated in the CONTRACT DOCUMENTS, the CONTRACTOR shall provide and pay for all materials, labor, tools, equipment, water, light, power, transportation, supervision, temporary construction of any nature, and all other services and facilities of any nature whatsoever necessary to execute, complete, and deliver the WORK within the specified time.

6.2 Materials and equipment shall be so stored as to insure the preservation of their quality and fitness for the WORK. Stored materials and equipment to be incorporated in the WORK shall be located so as to facilitate prompt inspection.

6.3 Manufactured articles, materials, and equipment shall be applied, installed, connected, erected, used, cleaned and conditioned as directed by the manufacturer.

6.4 Materials, supplies, and equipment shall be in accordance with samples submitted by the CONTRACTOR and approved by the ENGINEER.

6.5 Materials, supplies, or equipment to be incorporated into the WORK shall not be purchased by the CONTRACTOR or the SUBCONTRACTOR subject to a chattel mortgage or under a conditional sale contract or other agreement by which an interest is retained by the seller.

7. INSPECTION AND TESTING

7.1 All materials and equipment used in the construction of the PROJECT shall be subject to adequate inspection and testing in accordance with generally accepted standards, as required and defined in the CONTRACT DOCUMENTS.

7.2 The OWNER shall provide all inspection and testing services not required by the CONTRACT DOCUMENTS.

7.3 The CONTRACTOR shall provide at the CONTRACTOR'S expense the testing and inspection services required by the CONTRACT DOCUMENTS.

7.4 If the CONTRACT DOCUMENTS, laws, ordinances, rules, regulations or orders of any public authority having jurisdiction require any WORK to specifically be inspected, tested, or approved by someone other than the CONTRACTOR, the CONTRACTOR will give the ENGINEER timely notice of readiness. The CONTRACTOR will then furnish the ENGINEER the required certificates of inspection, testing or approval.

7.5 Inspections, tests, or approvals by the engineer or others shall not relieve the CONTRACTOR from the obligations to perform the WORK in accordance with the requirements of the CONTRACT DOCUMENTS.

7.6 The ENGINEER and the ENGINEER'S representatives will at all times have access to the WORK. In addition, authorized representatives and agents of any participating Federal or State agency shall be permitted to inspect all work, materials, payrolls, records or personnel, invoices of materials, and other relevant data and records. The CONTRACTOR will provide proper facilities for such access and observation of the WORK and also for any inspection or testing thereof.

7.7 If any WORK is covered contrary to the written instructions of the ENGINEER it must, if requested by the ENGINEER, be uncovered for the ENGINEER'S observation and replaced at the CONTRACTOR'S expense.

7.8 If the ENGINEER considers it necessary or advisable that covered WORK be inspected or tested by others, the CONTRACTOR, at the ENGINEER'S request, will uncover, expose or otherwise make available for observation, inspection or testing as the ENGINEER may require, that portion of the WORK in question, furnishing all necessary labor, materials, tools, and equipment. If it is found that such WORK is defective, the CONTRACTOR will bear all the expenses of such uncovering, exposure, observation, inspection and testing and of satisfactory reconstruction, if, however, such WORK is not found to be defective, the CONTRACTOR will be allowed an increase in the CONTRACT PRICE or an extension of the CONTRACT TIME, or both, directly attributable to such uncovering, exposure, observation, inspection, testing and reconstruction and an appropriate CHANGE ORDER shall be issued.

8. SUBSTITUTIONS

8.1 Whenever a material, article, or piece of equipment is identified on the DRAWINGS or SPECIFICATIONS by reference to brand name or catalogue numbers, it shall be understood that this is referenced for the purpose of defining the performance or other salient requirements and that other products of equal capacities, quality and function shall be considered. The CONTRACTOR may recommend the substitution of a material, article, or piece of equipment of equal substance and function for those referred to in the CONTRACT DOCUMENTS

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by reference to brand name or catalogue number, and if, in the opinion of the ENGINEER, such material, article, or piece of equipment is of equal substance and function to that specified, the ENGINEER may approve its substitution and use by the CONTRACTOR. Any cost differential shall be deductible from the CONTRACT PRICE and the CONTRACT DOCUMENTS shall be appropriately modified by CHANGE ORDER. The CONTRACTOR warrants that if substitutes are approved, no major changes in the function or general design of the PROJECT will result. Incidental changes or extra component parts required to accommodate the substitute will be made by the CONTRACTOR without a change in the CONTRACT PRICE or CONTRACT TIME.

9. PATENTS

9.1 The CONTRACTOR shall pay all applicable royalties and license fees, and shall defend all suits or claims for infringement of any patent rights and save the OWNER harmless from loss on account thereof, except that the OWNER shall be responsible for any such loss when a particular process, design, or product of a particular manufacturer or manufacturers is specified, however, if the CONTRACTOR has reason to believe that the design, process or product specified is an infringement of a patent, the CONTRACTOR shall be responsible for such loss unless the CONTRACTOR promptly gives such information to the ENGINEER.

10. SURVEYS, PERMITS, REGULATIONS

10.1 The OWNER shall furnish all boundary surveys and establish all base lines for locating the principal component parts of the WORK together with a suitable number of bench marks adjacent to the WORK as shown in the CONTRACT DOCUMENTS. From the information provided by the OWNER, unless otherwise specified in the CONTRACT DOCUMENTS, the CONTRACTOR shall develop and make all detail surveys needed for construction such as slope stakes, batter boards, stakes for pipe locations and other working points, lines, elevations and cut sheets.

10.2 The CONTRACTOR shall carefully preserve bench marks, reference points and stakes and, in case of willful or careless destruction, shall be charged with the resulting expense and shall be responsible for any mistake that may be caused by their unnecessary loss or disturbance.

10.3 Permits and licenses of a temporary nature necessary for the prosecution of the WORK shall be secured and paid for by the CONTRACTOR unless otherwise stated in the SUPPLEMENTAL GENERAL CONDITIONS. Permits, licenses and easements for permanent structures or permanent changes in existing facilities shall be secured and paid for by the OWNER, unless otherwise specified. The

CONTRACTOR shall give all notices and comply with all laws, ordinances, rules and regulations bearing on the conduct of the WORK as drawn and specified. If the CONTRACTOR observes that the CONTRACT DOCUMENTS are at variance therewith, the CONTRACTOR shall promptly notify the ENGINEER in writing, and any necessary changes shall be adjusted as provided in Section 13, CHANGES IN THE WORK.

11. PROTECTION OF WORK, PROPERTY, AND PERSONS

11.1 The CONTRACTOR will be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the WORK. The CONTRACTOR will take all necessary precautions for the safety of, will provide the necessary precautions for the safety of, and will provide the necessary protection to prevent damage, injury or loss to all employees on the WORK and other persons who may be affected thereby, all the WORK and all materials or equipment to be incorporated therein, whether in storage on or off the site, and other property at the site or adjacent thereto, including trees, shrubs, lawns, walks, pavements, roadways, structures and utilities not designated for removal, relocation or replacement in the course of construction.

11.2 The CONTRACTOR will comply with all applicable laws, ordinances, rules, regulations and orders of any public body having jurisdiction. The CONTRACTOR will erect and maintain, as required by the conditions and progress of the WORK, all necessary safeguards for safety and protection. The CONTRACTOR will notify owners of adjacent utilities when prosecution of the WORK may affect them. The CONTRACTOR will remedy all damage, injury or loss to any property caused, directly or indirectly, in whole or part, by the CONTRACTOR, any SUBCONTRACTOR or anyone directly or indirectly employed by any of them or anyone directly or indirectly employed by any of them or anyone of whose acts any of them be liable, except damage or loss attributable to the fault of the CONTRACT DOCUMENTS or to the acts or omissions of the OWNER, of the ENGINEER or anyone employed by either of them or anyone for whose acts either of them may be liable, and not attributable, directly or indirectly, in whole or in part, to the fault or negligence of the CONTRACTOR.

11.3 In emergencies affecting the safety of persons or the WORK or property at the site or adjacent thereto, the CONTRACTOR, without special instructions or authorization from the ENGINEER or OWNER, shall act to prevent threatened damage, injury or loss. The CONTRACTOR will give the ENGINEER prompt WRITTEN NOTICE of any significant changes in the WORK or deviations from the CONTRACT DOCUMENTS caused thereby, and a CHANGE ORDER shall thereupon be issued covering the changes and deviations involved.

12. SUPERVISION BY CONTRACTOR

12.1 The CONTRACTOR will supervise and direct the WORK. He will be solely responsible for the means, methods, techniques, sequences and procedures of

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construction. The CONTRACTOR will employ and maintain on the WORK a qualified supervisor or superintendent who shall have been designated in writing by the CONTRACTOR as the CONTRACTOR'S representative at the site. The supervisor shall have full authority to act on behalf of the CONTRACTOR and all communications given to the supervisor shall be as binding as if given to the CONTRACTOR. The supervisor shall be present on the site at all times as required to perform adequate supervision and coordination of the WORK.

13. CHANGES IN THE WORK

13.1 The OWNER may at any time, as the need arises, order changes within the scope of the WORK without invalidating the Agreement. If such changes increase or decrease the amount due under the CONTRACT DOCUMENTS, or in the time required for performance of the WORK, an equitable adjustment shall be authorized by CHANGE ORDER.

13.2 The ENGINEER, also, may at any time, by issuing a FIELD ORDER, make changes in the details of the WORK. The CONTRACTOR shall proceed with the performance of any changes in the WORK so ordered by the ENGINEER unless the CONTRACTOR believes that such FIELD ORDER entitles the CONTRACTOR to a change in CONTRACT PRICE or TIME, or both, in which event the CONTRACTOR shall give the ENGINEER WRITTEN NOTICE thereof within seven (7) days after the receipt of the ordered change. Thereafter the CONTRACTOR shall document the basis for the change in CONTRACT PRICE or TIME within thirty (30) days. The CONTRACTOR shall not execute such changes pending the receipt of an executed CHANGE ORDER or further instruction from the OWNER.

14. CHANGES IN CONTRACT PRICE

14.1 The CONTRACT PRICE may be changed only by a CHANGE ORDER. The value of any WORK covered by a CHANGE ORDER or of any claim for increase or decrease in the CONTRACT PRICE shall be determined by one or more of the following methods in the order of precedence listed below:

- a. Unit prices previously approved.
- b. An agreed lump sum.

15. TIME FOR COMPLETION AND LIQUIDATED DAMAGES

15.1 The date of beginning and the time for completion of the WORK are essential conditions of the CONTRACT DOCUMENTS and the WORK embraced shall be commenced

on a date specified in the NOTICE TO PROCEED.

15.2 The CONTRACTOR will proceed with the WORK at such rate of progress to insure full completion within the CONTRACT TIME. It is expressly understood and agreed, by and between the CONTRACTOR and the OWNER, that the CONTRACT TIME for the completion of the WORK described herein is a reasonable time, taking into consideration the average climatic and economic conditions and other factors prevailing in the locality of the WORK.

15.3 If the CONTRACTOR shall fail to complete the WORK within the CONTRACT TIME, or extension of time granted by the OWNER, then the CONTRACTOR will pay to the OWNER the amount for liquidated damages as specified in the BID for each calendar day that the CONTRACTOR shall be in default after the time stipulated in the CONTRACT DOCUMENTS.

15.4 The CONTRACTOR shall not be charged with liquidated damages or any excess cost when the delay in completion of the WORK is due to the following and the CONTRACTOR has promptly given WRITTEN NOTICE of such delay to the OWNER or ENGINEER.

15.4.1 To any preference, priority or allocation order duly issued by the OWNER.

15.4.2 To unforeseeable causes beyond the control and without the fault or negligence of the CONTRACTOR, including but not restricted to, acts of God, or of the public enemy, acts of the OWNER, acts of another CONTRACTOR in the performance of a contract with the OWNER, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, and abnormal and unforeseeable weather; and

15.4.3 To any delays of SUBCONTRACTORS occasioned by any of the causes specified in paragraphs 15.4.1 and 15.4.2 of this article.

16. CORRECTION OF WORK

16.1 The CONTRACTOR shall promptly remove from the premises all WORK rejected by the ENGINEER for failure to comply with the CONTRACT DOCUMENTS, whether incorporated in the construction or not, and the CONTRACTOR shall promptly replace and reexecute the WORK in accordance with the CONTRACT DOCUMENTS and without expense to the OWNER and shall bear the expense of making good all WORK of other CONTRACTORS destroyed or damaged by such removal or replacement.

16.2 All removal and replacement WORK shall be done at the CONTRACTOR'S expense. If the CONTRACTOR does not take action to remove such rejected WORK within ten (10) days after receipt of WRITTEN NOTICE, the OWNER may remove such

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WORK and store the materials at the expense of the CONTRACTOR.

17. SUBSURFACE CONDITIONS

17.1 The CONTRACTOR shall promptly, and before such conditions are disturbed, except in the event of an emergency, notify the OWNER by WRITTEN NOTICE of:

17.1.1 Subsurface or latent physical conditions at the site differing materially from those indicated in the CONTRACT DOCUMENTS; or

17.1.2 Unknown physical conditions at the site, of an unusual nature, differing materially from those ordinarily encountered and generally recognized as inherent in WORK of the character provided for in the CONTRACT DOCUMENTS.

17.2 The OWNER shall promptly investigate the conditions, and if it is found that such conditions do so materially differ and cause an increase or decrease in the cost of, or in the time required for, performance of the WORK, an equitable adjustment shall be made and the CONTRACT DOCUMENTS shall be modified by a CHANGE ORDER. Any claim of the CONTRACTOR for adjustment hereunder shall not be allowed unless the required WRITTEN NOTICE has been given; provided that the OWNER may, if the OWNER determines the facts so justify, consider and adjust any such claims asserted before the date of final payment.

18. SUSPENSION OF WORK, TERMINATION, AND DELAY

18.1 The OWNER may suspend the WORK or any portion thereof for a period of not more than ninety days or such further time as agreed upon by the CONTRACTOR, by WRITTEN NOTICE to the CONTRACTOR and the ENGINEER which shall fix the date on which WORK shall be resumed. The CONTRACTOR will resume that WORK on the date so fixed. The CONTRACTOR will be allowed an increase in the CONTRACT PRICE or an extension of the CONTRACT TIME, or both, directly attributable to any suspension.

18.2 If the CONTRACTOR is adjudged a bankrupt or insolvent, or makes a general assignment for the benefit of its creditors, or if a trustee or receiver is appointed for the CONTRACTOR or for any of its property, or if CONTRACTOR files a petition to take advantage of any debtor's act, or to reorganize under the bankruptcy or applicable laws, or repeatedly fails to supply sufficient skilled workmen or suitable materials or equipment, or repeatedly fails to make prompt payments to SUBCONTRACTORS or for labor, materials or equipment or disregards laws, ordinances, rules, regulations or orders of any public body having jurisdiction of the WORK or disregards the authority of the ENGINEER, or otherwise violates any provision of the CONTRACT DOCUMENTS, then the OWNER may, without prejudice to any other right or remedy and after giving the

CONTRACTOR and its surety a minimum of ten (10) days from delivery of a WRITTEN NOTICE, terminate the services of the CONTRACTOR and take possession of the PROJECT and of all materials, equipment, tools, construction equipment and machinery thereon owned by the CONTRACTOR, and finish the WORK by whatever method the OWNER may deem expedient. In such case the CONTRACTOR shall not be entitled to receive any further payment until the WORK is finished. If the unpaid balance of the CONTRACT PRICE exceeds the direct and indirect costs of completing the PROJECT, including compensation for additional professional services, such excess SHALL BE PAID TO THE CONTRACTOR. If such costs exceed such unpaid balance, the CONTRACTOR will pay the difference to the OWNER. Such costs incurred by the OWNER will be determined by the ENGINEER and incorporated in a CHANGE ORDER.

18.3 Where the CONTRACTOR'S services have been so terminated by the OWNER, said termination shall not affect any right of the OWNER against the CONTRACTOR then existing or which may thereafter accrue. Any retention or payment of monies by the OWNER due the CONTRACTOR will not release the CONTRACTOR from compliance with the CONTRACT DOCUMENTS.

18.4 After ten (10) days from delivery of a WRITTEN NOTICE to the CONTRACTOR and the ENGINEER, the OWNER may, without cause and without prejudice to any other right or remedy, elect to abandon the PROJECT and terminate the CONTRACT. In such case the CONTRACTOR shall be paid for all WORK executed and any expense sustained plus reasonable profit.

18.5 If, through no act or fault of the CONTRACTOR, the WORK is suspended for a period of more than ninety (90) days by the OWNER or under an order of court or other public authority, or the ENGINEER fails to act on any request for payment within thirty (30) days after it is submitted, or the OWNER fails to pay the CONTRACTOR substantially the sum approved by the ENGINEER or awarded by arbitrators within thirty (30) days of its approval and presentation, then the CONTRACTOR may, after ten (10) days from delivery of a WRITTEN NOTICE to the OWNER and the ENGINEER terminate the CONTRACT and recover from the OWNER payment for all WORK executed and all expenses sustained. In addition and in lieu of terminating the CONTRACT, if the ENGINEER has failed to act on a request for payment or if the OWNER has failed to make any payment as aforesaid, the CONTRACTOR may upon ten (10) days written notice to the OWNER and the ENGINEER stop the WORK until paid all amounts then due, in which event and upon resumption of the WORK CHANGE ORDERS shall be issued for adjusting the CONTRACT PRICE or extending the CONTRACT TIME or both to compensate for the costs and delays attributable to the stoppage of the WORK.

18.6 If the performance of all or any portion of the WORK is suspended, delayed, or interrupted as a result of a failure of the OWNER or ENGINEER to act within the time specified in the CONTRACT DOCUMENTS, or if no time is specified, within a reasonable time, an adjustment in the CONTRACT PRICE or

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an extension of the CONTRACT TIME, or both, shall be made by CHANGE ORDER to compensate the CONTRACTOR for the costs and delays necessarily caused by the failure of the OWNER or ENGINEER.

19. PAYMENT TO CONTRACTOR

19.1 At least ten (10) days before each progress payment falls due (but not more often than once a month), the CONTRACTOR will submit to the ENGINEER a partial payment estimate filled out and signed by the CONTRACTOR covering the WORK performed during the period covered by the partial payment estimate and supported by such data as the ENGINEER may reasonably require. If payment is requested on the basis of materials and equipment not incorporated in the WORK but delivered and suitably stored at or near the site, the partial payment estimate shall also be accompanied by such supporting data, satisfactory to the OWNER, as will establish the OWNER'S title to the material and equipment and protect the OWNER'S interest therein, including applicable insurance. The ENGINEER will, within ten (10) days after receipt of each partial payment estimate, either indicate in writing approval of payment, and present the partial payment estimate to the OWNER, or return the partial payment estimate to the CONTRACTOR indicating in writing the reasons for refusing to approve payment. In the latter case, the CONTRACTOR may make the necessary corrections and resubmit the partial payment estimate. The OWNER will, within ten (10) days of presentation of an approved partial payment estimate, pay the CONTRACTOR a progress payment on the basis of the approved partial payment estimate less the retainage. The retainage shall be an amount equal to 10% of said estimate until 50% of the work has been completed. At 50% completion, further partial payments shall be made in full to the CONTRACTOR and no additional amounts may be retained unless the ENGINEER certifies that the job is not proceeding satisfactorily, but amounts previously retained shall not be paid to the CONTRACTOR. At 50% completion or any time thereafter when the progress of the WORK is not satisfactory, additional amounts may be retained but in no event shall the total retainage be more than 10% of the value of the work completed. Upon substantial completion of the work, any amount retained may be paid to the CONTRACTOR. When the WORK has been substantially completed except for WORK which cannot be completed because of weather conditions, lack of materials or other reasons which in the judgment of the OWNER are valid reasons for noncompletion, the OWNER may make additional payments, retaining at all times an amount sufficient to cover the estimated cost of the WORK still to be completed.

19.2 The request for payment may also include an allowance for the cost of such major materials and equipment which are suitably stored either at or near the site.

19.3 Prior to SUBSTANTIAL COMPLETION, the OWNER, with the approval of the ENGINEER and with the concurrence of the CONTRACTOR, may use any completed or substantially completed portions of the WORK. Such use shall not constitute an acceptance of such portions of the WORK.

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19.4 The OWNER shall have the right to enter the premises for the purpose of doing work not covered by the CONTRACT DOCUMENTS. This provision shall not be construed as relieving the CONTRACTOR of the sole responsibility for the care and protection of the WORK, or the restoration of any damaged WORK except such as may be caused by agents or employees of the OWNER.

19.5 Upon completion and acceptance of the WORK, the ENGINEER shall issue a certificate attached to the final payment request that the WORK has been accepted under the conditions of the CONTRACT DOCUMENTS. The entire balance found to be due the CONTRACTOR, including the retained percentages, but except such sums as may be lawfully retained by the OWNER, shall be paid to the CONTRACTOR within thirty (30) days of completion and acceptance of the WORK.

19.6 The CONTRACTOR will indemnify and save the OWNER or the OWNER'S agents harmless from all claims growing out of the lawful demand of SUBCONTRACTORS, laborers, workmen, mechanics, materialmen, and furnishers of machinery and parts thereof, equipment, tools, and all supplies, incurred in the furtherance of the performance of the WORK. The CONTRACTOR shall, at the OWNER'S request, furnish satisfactory evidence that all obligations of the nature designated above have been paid, discharged, or waived. If the CONTRACTOR fails to do so the OWNER may, after having notified the CONTRACTOR, either pay unpaid bills or withhold from the CONTRACTOR'S unpaid compensation a sum of money deemed reasonably sufficient to pay any and all such lawful claims until satisfactory evidence is furnished that all liabilities have been fully discharged whereupon payment to the CONTRACTOR shall be resumed in accordance with the terms of the CONTRACT DOCUMENTS, but in no event shall the provisions of this sentence be construed to impose any obligations upon the OWNER to either the CONTRACTOR, the CONTRACTOR'S Surety, or any third party. In paying any unpaid bills of the CONTRACTOR, any payment so made by the OWNER shall be considered as a payment made under the CONTRACT DOCUMENTS by the OWNER to the CONTRACTOR and the OWNER shall not be liable to the CONTRACTOR for any such payments made in good faith.

19.7 If the OWNER fails to make payment thirty (30) days after approval by the ENGINEER, in addition to other remedies available to the CONTRACTOR, there shall be added to each such payment interest at the maximum legal rate commencing on the first day after said payment is due and continuing until the payment is received by the CONTRACTOR.

20. ACCEPTANCE OF FINAL PAYMENT AS RELEASE

20.1 The acceptance by the CONTRACTOR of final payment shall be and shall operate as a release to the OWNER of all claims and all liability to the CONTRACTOR other than claims in stated amounts as may be specifically excepted by the CONTRACTOR for all things done or furnished in connection with

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this WORK and for every act and neglect of the OWNER and others relating to or arising out of this WORK. Any payment, however, final or otherwise, shall not release the CONTRACTOR or its sureties from any obligations under the CONTRACT DOCUMENTS or the Performance and Payment BONDS.

21. INSURANCE

21.1 The CONTRACTOR shall purchase and maintain such insurance as will protect it from claims set forth below which may arise out of, or result from, the CONTRACTOR'S execution of the WORK, whether such execution be by the CONTRACTOR, any SUBCONTRACTOR, or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable:

21.1.1 Claims under workmen's compensation, disability benefit and other similar employee benefit acts;

21.1.2 Claims for damages because of bodily injury, occupational sickness or disease, or death of employees;

21.1.3 Claims for damages because of bodily injury, sickness or disease, or death of any person other than employees;

21.1.4 Claims for damages insured by usual personal injury liability coverage which are sustained (1) by any person as a result of an offense directly or indirectly related to the employment of such person by the CONTRACTOR, or (2) by any other person; and

21.1.5 Claims for damages because of injury to or destruction of tangible property, including loss of use resulting therefrom.

21.2 Certificates of Insurance acceptable to the OWNER shall be filed with the OWNER prior to commencement of the WORK. These Certificates shall contain a provision that coverages afforded under the policies will not be canceled unless at least fifteen (15) days prior WRITTEN NOTICE has been given to the OWNER.

21.3 The CONTRACTOR shall procure and maintain, at the CONTRACTOR'S own expense, during the CONTRACT TIME, Liability insurance as hereinafter specified:

21.3.1 CONTRACTOR'S General Public Liability and Property Damage Insurance including vehicle coverage issued to the CONTRACTOR and protecting the CONTRACTOR from all claims for personal injury, including death, and all claims for destruction of or damage to property, arising out of or in connection with any operations under the CONTRACT DOCUMENTS, whether such operations be by the CONTRACTOR or by any SUBCONTRACTOR employed by the CONTRACTOR or anyone directly

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or indirectly employed by the CONTRACTOR or by a SUBCONTRACTOR employed by the CONTRACTOR. Insurance shall be written with a limit of liability of not less than \$500,000 for all damages arising out of bodily injury, including death, at any time resulting therefrom, sustained by any one person in any one accident; and a limit of liability of not less than \$500,000 aggregate for any such damages sustained by two or more persons in any one accident. Insurance shall be written with a limit of liability of not less than \$200,000 for all property damage sustained by any one person in any one accident; and a limit of liability of not less than \$200,000 aggregate for any such damage sustained by two or more persons in any one accident.

21.3.2 The CONTRACTOR shall acquire and maintain, if applicable, Fire and Extended Coverage insurance upon the PROJECT to the full insurable value thereof for the benefit of the OWNER, the CONTRACTOR, and SUBCONTRACTORS as their interest may appear. This provision shall in no way release the CONTRACTOR or CONTRACTOR'S surety from obligations under the CONTRACT DOCUMENTS to fully complete the PROJECT.

21.4 The CONTRACTOR shall procure and maintain, at the CONTRACTOR'S own expense, during the CONTRACT TIME, in accordance with the provisions of the laws of the state in which the WORK is performed, Workmen's Compensation Insurance, including occupational disease provisions, for all of the CONTRACTOR'S employees at the site of the PROJECT and in case any WORK is sublet, the CONTRACTOR shall require such SUBCONTRACTOR similarly to provide Workmen's Compensation Insurance, including occupational disease provisions for all of the latter's employees unless such employees are covered by the protection afforded by the CONTRACTOR. In case any class of employees engaged in hazardous work under this contract at the site of the PROJECT is not protected under Workmen's Compensation statute, the CONTRACTOR shall provide, and shall cause each SUBCONTRACTOR to provide, adequate and suitable insurance for the protection of its employees not otherwise protected.

21.5 The CONTRACTOR shall secure, if applicable, "All Risk" type Builder's Risk Insurance for WORK to be performed. Unless specifically authorized by the OWNER, the amount of such insurance shall not be less than the CONTRACT PRICE totaled in the BID. The policy shall cover not less than the losses due to fire, explosion, hail, lightning, vandalism, malicious mischief, wind, collapse, riot, aircraft, and smoke during the CONTRACT TIME, and until the WORK is accepted by the OWNER. The policy shall name as the insured the CONTRACTOR, and the OWNER.

22. CONTRACT SECURITY

22.1 The CONTRACTOR shall within ten (10) days after the receipt of the NOTICE OF AWARD furnish the OWNER with a Performance BOND and a Payment BOND in penal sums equal to the amount of the CONTRACT PRICE, conditioned upon the performance

or indirectly employed by the CONTRACTOR or by a SUBCONTRACTOR employed by the CONTRACTOR. Insurance shall be written with a limit of liability of not less than \$500,000 for all damages arising out of bodily injury, including death, at any time resulting therefrom, sustained by any one person in any one accident; and a limit of liability of not less than \$500,000 aggregate for any such damages sustained by two or more persons in any one accident. Insurance shall be written with a limit of liability of not less than \$200,000 for all property damage sustained by any one person in any one accident; and a limit of liability of not less than \$200,000 aggregate for any such damage sustained by two or more persons in any one accident.

21.3.2 The CONTRACTOR shall acquire and maintain, if applicable, Fire and Extended Coverage insurance upon the PROJECT to the full insurable value thereof for the benefit of the OWNER, the CONTRACTOR, and SUBCONTRACTORS as their interest may appear. This provision shall in no way release the CONTRACTOR or CONTRACTOR'S surety from obligations under the CONTRACT DOCUMENTS to fully complete the PROJECT.

21.4 The CONTRACTOR shall procure and maintain, at the CONTRACTOR'S own expense, during the CONTRACT TIME, in accordance with the provisions of the laws of the state in which the WORK is performed, Workmen's Compensation Insurance, including occupational disease provisions, for all of the CONTRACTOR'S employees at the site of the PROJECT and in case any WORK is sublet, the CONTRACTOR shall require such SUBCONTRACTOR similarly to provide Workmen's Compensation Insurance, including occupational disease provisions for all of the latter's employees unless such employees are covered by the protection afforded by the CONTRACTOR. In case any class of employees engaged in hazardous work under this contract at the site of the PROJECT is not protected under Workmen's Compensation statute, the CONTRACTOR shall provide, and shall cause each SUBCONTRACTOR to provide, adequate and suitable insurance for the protection of its employees not otherwise protected.

21.5 The CONTRACTOR shall secure, if applicable, "All Risk" type Builder's Risk Insurance for WORK to be performed. Unless specifically authorized by the OWNER, the amount of such insurance shall not be less than the CONTRACT PRICE totaled in the BID. The policy shall cover not less than the losses due to fire, explosion, hail, lightning, vandalism, malicious mischief, wind, collapse, riot, aircraft, and smoke during the CONTRACT TIME, and until the WORK is accepted by the OWNER. The policy shall name as the insured the CONTRACTOR, and the OWNER.

22. CONTRACT SECURITY

22.1 The CONTRACTOR shall within ten (10) days after the receipt of the NOTICE OF AWARD furnish the OWNER with a Performance BOND and a Payment BOND in penal sums equal to the amount of the CONTRACT PRICE, conditioned upon the performance

by the CONTRACTOR of all undertakings, covenants, terms, conditions and agreements of the CONTRACT DOCUMENTS, and upon the prompt payment by the CONTRACTOR to all persons supplying labor and materials in the prosecution of the WORK provided by the CONTRACT DOCUMENTS. Such BONDS shall be executed by the CONTRACTOR and a corporate bonding company licensed to transact such business in the state in which the WORK is to be performed and named on the current list of "Surety Companies Acceptable on Federal Bonds" as published in the Treasury Department Circular Number 570. The expense of these BONDS shall be borne by the CONTRACTOR. If at any time a surety on any such BOND is declared a bankrupt or loses its right to do business in the state in which the WORK is to be performed or is removed from the list of Surety Companies accepted on Federal Bonds, CONTRACTOR shall within ten (10) days after notice from the OWNER to do so, substitute an acceptable BOND (or BONDS) in such form and sum and signed by such other surety or sureties as may be satisfactory to the OWNER. The premiums on such BOND shall be paid by the CONTRACTOR. No further payment shall be deemed due nor shall be made until the new surety or sureties shall have furnished an acceptable BOND to the OWNER.

23. ASSIGNMENTS

23.1 Neither the CONTRACTOR nor the OWNER shall sell, transfer, assign, or otherwise dispose of the Contract or any portion thereof, or of any right, title or interest therein, or any obligations thereunder, without written consent of the other party.

24. INDEMNIFICATION

24.1 The CONTRACTOR will indemnify and hold harmless the OWNER and the ENGINEER and their agents and employees from and against all claims, damages, losses and expenses including attorney's fees arising out of or resulting from the performance of the WORK, provided that any such claims, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property including the loss of use resulting therefrom; and is caused in whole or in part by any negligent or willful act or omission of the CONTRACTOR, and SUBCONTRACTOR, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable.

24.2 In any and all claims against the OWNER or the ENGINEER, or any of their agents or employees, by any employee of the CONTRACTOR, any SUBCONTRACTOR, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, the indemnification obligation shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the CONTRACTOR or any SUBCONTRACTOR under workmen's compensation acts, disability benefit acts or other employee benefits acts.

24.3 The obligation of the CONTRACTOR under this paragraph shall not extend to the liability of the ENGINEER, its agents or employees arising out of the preparation or approval of maps, DRAWINGS, opinions, reports, surveys, CHANGE ORDERS, designs or SPECIFICATIONS.

25. SEPARATE CONTRACTS

25.1 The OWNER reserves the right to let other contracts in connection with this PROJECT. The CONTRACTOR shall afford other CONTRACTORS reasonable opportunity for the introduction and storage of their materials and the execution of their WORK, and shall properly connect and coordinate the WORK with theirs. If the proper execution or results of any part of the CONTRACTOR'S WORK depends upon the WORK of any other CONTRACTOR, the CONTRACTOR shall inspect and promptly report to the ENGINEER any defects in such WORK that render it unsuitable for such proper execution and results.

25.2 The OWNER may perform additional WORK related to the PROJECT or the OWNER may let other contracts containing provisions similar to these. The CONTRACTOR will afford the other CONTRACTORS who are parties to such Contracts (or the OWNER, if the OWNER is performing the additional WORK) reasonable opportunity for the introduction and storage of materials and equipment and the execution of WORK, and shall properly connect and coordinate the WORK with theirs.

25.3 If the performance of additional WORK by other CONTRACTORS or the OWNER is not noted in the CONTRACT DOCUMENTS prior to the execution of the CONTRACT, written notice thereof shall be given to the CONTRACTOR prior to starting any such additional WORK. If the CONTRACTOR believes that the performance of such additional WORK by the OWNER or others involves it in additional expense or entitles it to an extension of the CONTRACT TIME, the CONTRACTOR may make a claim thereof as provided in Sections 14 and 15.

26. SUBCONTRACTING

26.1 The CONTRACTOR may utilize the services of specialty SUBCONTRACTS on those parts of the WORK which, under normal contracting practices, are performed by specialty SUBCONTRACTORS.

26.2 The CONTRACTOR shall not award WORK to SUBCONTRACTOR(s), in excess of fifty (50%) percent of the CONTRACT PRICE, without prior written approval of the OWNER.

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26.3 The CONTRACTOR shall be fully responsible to the OWNER for the acts and omissions of its SUBCONTRACTORS, and of persons either directly or indirectly employed by them, as the CONTRACTOR is for the acts and omissions of persons directly employed by the CONTRACTOR.

26.4 The CONTRACTOR shall cause appropriate provisions to be inserted in all subcontracts relative to the WORK to bind SUBCONTRACTORS to the CONTRACTOR by the terms of the CONTRACT DOCUMENTS insofar as applicable to the WORK of SUBCONTRACTORS and to give the CONTRACTOR the same power as regards terminating any subcontract that the OWNER may exercise over the CONTRACTOR under any provision of the CONTRACT DOCUMENTS.

26.5 Nothing contained in this CONTRACT shall create any contractual relationship between any SUBCONTRACTOR and the OWNER. (Revised 2-16-83, PN 869.)

27. ENGINEER'S AUTHORITY

27.1 The ENGINEER shall act as the OWNER'S representative during the construction period, shall decide questions which may arise as to quality and acceptability of materials furnished and WORK performed, and shall interpret the intent of the CONTRACT DOCUMENTS in a fair and unbiased manner. The ENGINEER will make visits to the site and determine if the WORK is proceeding in accordance with the CONTRACT DOCUMENTS.

27.2 The CONTRACTOR will be held strictly to the intent of the CONTRACT DOCUMENTS in regard to the quality of materials, workmanship, and execution of the WORK. Inspections may be made at the factory or fabrication plant of the source of material supply.

27.3 The ENGINEER will not be responsible for the construction means, controls, techniques, sequences, procedures, or construction safety.

27.4 The ENGINEER shall promptly make decisions relative to interpretation of the CONTRACT DOCUMENTS.

28. LAND AND RIGHTS-OF-WAY

28.1 Prior to issuance of NOTICE TO PROCEED, the OWNER shall obtain all land and rights-of-way necessary for carrying out and for the completion of the WORK to be performed pursuant to the CONTRACT DOCUMENTS, unless otherwise mutually agreed.

28.2 The OWNER shall provide to the CONTRACTOR information which delineates and describes the lands owned and rights-of-way acquired.

28.3 The CONTRACTOR shall provide at its own expense and without liability to the OWNER any additional land and access thereto that the CONTRACTOR may desire for temporary construction facilities, or for storage of materials.

29. GUARANTEE

29.1 The CONTRACTOR shall guarantee all materials and equipment furnished and WORK performed for a period of one (1) year from the date of SUBSTANTIAL COMPLETION. The CONTRACTOR warrants and guarantees for a period of one (1) year from the date of SUBSTANTIAL COMPLETION of the system that the completed system is free from all defects due to faulty materials or workmanship and the CONTRACTOR shall promptly make such corrections as may be necessary by reason of such defects including the repairs of any damage to other parts of the system resulting from such defects. The OWNER will give notice of observed defects with reasonable promptness. In the event that the CONTRACTOR should fail to make such repairs, adjustments, or other WORK that may be made necessary by such defects, the OWNER may do so and charge the CONTRACTOR the cost thereby incurred. The Performance BOND shall remain in full force and effect through the guarantee period.

30. ARBITRATION BY MUTUAL AGREEMENT (Revised 2-16-83, PN 869.)

30.1 All claims, disputes, and other matters in question arising out of, or relating to, the CONTRACT DOCUMENTS or the breach thereof, except for claims which have been waived by making an acceptance of final payment as provided by Section 20, may be decided by arbitration if the parties mutually agree. Any agreement to arbitrate shall be specifically enforceable under the prevailing arbitration law. The award rendered by the arbitrators shall be final, and judgment may be entered upon it in any court having jurisdiction thereof.
(Revised 2-16-83, PN 869.)

30.2 Notice of the request for arbitration shall be filed in writing with the other party to the CONTRACT DOCUMENTS and a copy shall be filed with the ENGINEER. Request for arbitration shall in no event be made on any claim, dispute, or other matter in question which would be barred by the applicable statute of limitations. (Revised 2-16-83, PN 869.)

30.3 The CONTRACTOR will carry on the WORK and maintain the progress schedule during any arbitration proceedings, unless otherwise mutually agreed in writing.

31. TAXES

31.1 The CONTRACTOR will pay all sales, consumer, use, and other similar taxes required by the laws of the place where the WORK is performed.

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(Added 09-16-92, PN 191)

32. ENVIRONMENTAL REQUIREMENTS (Added 09-16-92, PN 191.)

The CONTRACTOR, when constructing a project involving trenching and/or other related earth excavation, shall comply with the following environmental constraints.

32.1 WETLANDS - The CONTRACTOR, when disposing of excess, spoil, or other construction materials on public or private property, WILL NOT FILL IN or otherwise CONVERT WETLANDS.

32.2 FLOODPLAINS - The CONTRACTOR, when disposing of excess, spoil, or other construction materials on public or private property, WILL NOT FILL IN or otherwise CONVERT 100 YEAR FLOODPLAIN areas delineated on the latest FEMA Floodplain Maps.

32.3 HISTORIC PRESERVATION - Any excavation by the Contractor that uncovers an historical or archaeological artifact shall be immediately reported to the PROJECT ENGINEER and a representative of Rural Development. Construction shall be temporarily halted pending the notification process and further directions issued by Rural Development after consultation with the State Historic Preservation Officer (SHPO).

32.4 ENDANGERED SPECIES - The CONTRACTOR shall comply with the Endangered Species Act, which provides for the protection of endangered and/or threatened species and critical habitat. Should any evidence of the presence of endangered and/or threatened species or their critical habitat be brought to the attention of the CONTRACTOR, the CONTRACTOR will immediately report this evidence to the PROJECT ENGINEER and a representative of Rural Development. Construction shall be temporarily halted pending the notification process and further directions issued by Rural Development after consultation with the U.S. Fish and Wildlife Service.

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Rural Development Supplemental General Conditions

The provisions of the Rural Development Supplemental General Conditions as described herein change, amend, or supplement the General Conditions and shall supersede any conflicting provisions of this CONTRACT. All provisions of the General Conditions which are not changed, amended, or supplemented, remain in full force.

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| 1. CONTRACT APPROVAL | 9. SMALL, MINORITY AND WOMEN'S
BUSINESSES |
| 2. CONTRACT CHANGE ORDERS | 10. ANTI-KICKBACK |
| 3. PARTIAL PAYMENT ESTIMATES | 11. VIOLATING FACILITIES |
| 4. CONFLICT OF INTEREST | 12. STATE ENERGY POLICY |
| 5. PROTECTION OF LIVES AND PROPERTY | 13. EQUAL OPPORTUNITY REQUIREMENTS |
| 6. REMEDIES | 14. CERTIFICATE OF OWNER'S ATTORNEY |
| 7. GRATUITIES | 15. RURAL DEVELOPMENT CONCURRENCE |
| 8. AUDIT AND ACCESS TO RECORDS | |

1. Contract Approval.

1.1 The OWNER and the CONTRACTOR will furnish the OWNER'S Attorney such evidence as required so that the OWNER'S Attorney can complete and execute "Certificate of Owner's Attorney" (Section 14) before the OWNER submits the executed Contract Documents to Rural Development for approval.

1.2 Concurrence by the Rural Development State Director or designee in the award of the CONTRACT is required before it is effective and the "Rural Development Concurrence" (Section 15), shall be attached and made a part of the Agreement.

1.3 When a Performance BOND and Payment BOND are provided, the United States acting through Rural Development will be named as co-obligee in these BONDS unless prohibited by State law. Surety companies executing BONDS must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the State where the project is located.

1.4 This CONTRACT is expected to be funded in part with funds from the Rural Development. Neither the United States nor any of its departments, agencies, or employees is or will be a party to this CONTRACT or any SUBCONTRACT.

2. Contract Change Orders.

2.1 All changes affecting the project's construction cost or modifications of the terms or conditions of the contract must be authorized by means of a written contract change order which is mutually agreed to by the OWNER and CONTRACTOR and is approved by Rural Development. The contract change order will include extra work, work for which quantities have been altered from those shown in the bidding schedule, as well as decreases or increases in the quantities of installed units which are different than those shown in the bidding schedule because of final measurements. All changes must be recorded on a contract change order before they can be included in a partial payment estimate.

2.2 Form RD 1924-7, "Contract Change Order" or similar form approved by Rural Development shall be used to record CONTRACT changes. (Revised 5-12-87, SPECIAL PN.)

2.3 When the CONTRACT sum is, in whole or in part, based on unit prices, the OWNER reserves the right to increase or decrease a unit price quantity as may be deemed reasonable or necessary in order to complete the work contemplated by this CONTRACT.

3. Partial Payment Estimates.

3.1 Form RD 1924-18, "Partial Payment Estimate," or similar form approved by Rural Development shall be used when periodic payments due the CONTRACTOR. (Revised 5-12-87, SPECIAL PN.)

3.2 The OWNER may after consultation with the ARCHITECT/ENGINEER withhold or, on account of subsequently discovered evidence, nullify the whole or part of any approved partial payment estimate to such extent as may be necessary to protect the OWNER from loss on account of:

3.2.1 Defective work not remedied.

3.2.2 Claims filed.

3.2.3 Failure of CONTRACTOR to make payments properly to subcontractors or suppliers.

3.2.4 A reasonable doubt that the WORK can be completed for the balance then unpaid.

3.2.5 Damage to another CONTRACTOR.

3.2.6 Performance of WORK in violation of the terms of the CONTRACT DOCUMENTS.

3.3 Where WORK on unit price items is substantially complete but lacks testing, clean-up and/or corrections, amounts shall be deducted from unit prices in partial payment estimates to amply cover such testing, clean-up and/or corrections.

3.4 When the items in 3.2 and 3.3 are cured, payment shall be made for amounts withheld because of them.

3.5 Payments will not be made that would deplete the retainage nor place in escrow any funds that are required for retainage nor invest the retainage for the benefit of the CONTRACTOR.

4. Conflict of Interest.

4.1. Unacceptable bidders. An ENGINEER or ARCHITECT (individual or firm including persons they employ) who has prepared plans and specifications will not be considered an acceptable bidder. Any firm or corporation in which such ENGINEER or ARCHITECT (including persons they employ) is an officer, employee, or holds or controls a substantial interest will not be considered an acceptable bidder. Contracts or purchases by the CONTRACTOR shall not be awarded or made to a supplier or manufacturer if the ENGINEER or ARCHITECT (firm or individual) who prepared the plans and specifications has a corporate or financial affiliation with the supplier or manufacturer. Bids will not be awarded to firms or corporations which are owned or controlled wholly or in part by a member of the governing body of the OWNER or to an individual who is such a member.

4.2. The OWNER'S officers, employees, or agents shall not engage in the award or administration of this CONTRACT if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when: (a) the employee, officer or agent; (b) any member of their immediate family; (c) their partner or (d) an organization which employs, or is about to employ, any of the above baa financial or interest in the CONTRACTOR. The OWNER'S officers, employees, or agents shall neither solicit nor accept gratuities, favors or anything of monetary value from the CONTRACTOR or subcontractor.

5. Protection of Lives and Property

5.1 In order to protect the lives and health of its employees under the CONTRACT, the CONTRACTOR shall comply with all pertinent provisions of the Occupational Safety and Health Administration (OSHA) and any State Safety and Health agency requirements.

5.2 The CONTRACTOR alone shall be responsible for the safety, efficiency, and adequacy of its plant, appliances, and methods, and for any damage which may result from their failure or their improper construction, maintenance or operation.

6. Remedies. Unless otherwise provided in this CONTRACT, all claims, counterclaims, disputes, and other matters in question between the OWNER and

the CONTRACTOR arising out of or relating to this CONTRACT or the breach thereof will be decided by arbitration if the parties mutually agree, or in a court of competent jurisdiction within the State in which the OWNER is located.

6.1 The arbitration provisions of this section may be initiated by either party to this CONTRACT by filing with the other party and the ENGINEER/ARCHITECT a WRITTEN REQUEST for arbitration.

6.2 Each party to this CONTRACT will appoint one arbitrator; the two arbitrators will select a third arbitrator.

6.3 The arbitrators will select a hearing location as close to the OWNER'S locale as possible.

6.4 The procedure for conducting the hearings will follow the Construction Industry Arbitration Rules of the American Arbitration Association.

7. Gratuities.

7.1 If the OWNER finds after a notice and hearing that the CONTRACTOR, or any of the CONTRACTOR'S agents or representatives, offered or gave gratuities (in the form of entertainment, gifts, or otherwise) to any official, employee, or agent of the OWNER, the State, or Rural Development officials in an attempt to secure this CONTRACT or favorable treatment in awarding, amending, or making any determinations related to the performance of this CONTRACT, the OWNER may, by written notice to the CONTRACTOR, terminate this CONTRACT. The OWNER may also pursue other rights and remedies that the law or this CONTRACT provides. However, the existence of the facts on which the OWNER bases such findings shall be an issue and may be reviewed in proceedings under the Remedies clause of this CONTRACT.

7.2 In the event this CONTRACT is terminated as provided in paragraph 7.1 the OWNER may pursue the same remedies against the CONTRACTOR as it could pursue in the event of a breach of the CONTRACT by the CONTRACTOR. As a penalty, in addition to any other damages to which it may be entitled by law, the OWNER may pursue exemplary damages in an amount has determined by the OWNER) which shall be not less than three nor more than ten times the costs the CONTRACTOR incurs in providing any such gratuities to any such officer or employee.

8. Audit and Access to Records. For all negotiated contracts (except those of \$10,000 or less), the Rural Development, the Comptroller General, the OWNER or any of their duly authorized representatives, shall have access to any books, documents, papers, and records of the CONTRACTOR, which are pertinent to the CONTRACT, for the purpose of making audits, examinations, excerpts and transcriptions. The CONTRACTOR shall maintain all required records for three years after final payment is made and all other pending matters are closed.
9. Small, Minority and Women's Businesses. If the CONTRACTOR intends to let any subcontracts for a portion of the work, the CONTRACTOR shall take affirmative steps to assure that small, minority and women's businesses are used when possible as sources of supplies, equipment, construction, and services. Affirmative steps shall consist of (1) including qualified small minority, and women's businesses on solicitation lists; (2) assuring that small, minority and women's businesses are solicited whenever they are potential sources; (3) dividing total requirements when economically feasible, into small tasks or quantities to permit maximum participation of small, minority and women's businesses; (4) establishing delivery schedules, where the requirements of the work permit, which will encourage participation by small, minority and women's businesses; (5) using the services and assistance of the Small Business Administration, and the Minority Business Development Agency of the U.S. Department of Commerce; (6) requiring each party to a subcontract to take the affirmative steps of this section; and (7) CONTRACTORS are encouraged to procure goods and services from labor surplus area firms.
10. Anti-Kickback. The CONTRACTOR shall comply with the Copeland Anti-Kickback Act (18 USC 874) as supplemented in Department of Labor regulations (29 CFR, Part 3). This act provides that each CONTRACTOR shall be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public facilities, to give up any part of the compensation to which they are otherwise entitled. The OWNER shall report all suspected or reported violations to Rural Development.
11. Violating Facilities. Where this CONTRACT exceeds \$100,000 the CONTRACTOR shall comply with all applicable standards, orders or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h)), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations 40 CFR Part 15 which prohibit the awarding of non-exempt federal contracts, grants, or loans to facilities included on EPA's list of violating facilities. The CONTRACTOR will report violations to the EPA.

12. State Energy Policy. The CONTRACTOR shall comply with the Energy Policy and Conservation Act (P.L. 94-163). Mandatory standards and policies relating to energy efficiency, contained in the State Energy Conservation Plan, shall be utilized.
13. Equal Opportunity Requirements. For all contracts in excess of \$10,000, the CONTRACTOR shall comply with Executive Order 11246, entitled "Equal Employment Opportunity," as amended by Executive Order 11375, and as supplemented in Department of Labor regulations (41 CFR Part 60).

13.1 If the CONTRACT exceeds \$10,000, the CONTRACTOR will execute Form RD 400-6, "Compliance Statement."

13.2 The CONTRACTOR'S compliance with Executive Order 11246 shall be based on its implementation of the Equal Opportunity Clause, specific affirmative action obligations required by the Standard Federal Equal Employment Opportunity Construction Contract Specifications, as set forth in 41 CFR Part 60-4 and its efforts to meet the goals established for the geographical area where the CONTRACT is to be performed. The hours of minority and female employment and training must be substantially uniform throughout the length of the CONTRACT, and in each trade, and the CONTRACTOR shall make a good faith effort to employ minorities and women evenly on each of its projects. The transfer of minority or female employees or trainees from contractor to contractor or from project to project for the sole purpose of meeting the CONTRACTOR'S goals shall be a violation of the CONTRACT, the Executive Order and the regulations in 41 CFR Part 60-4. Compliance with the goals will be measured against the total work hours performed.

13.3 The CONTRACTOR shall provide written notification to the Director of the Office of Federal Contract Compliance Programs within 10 working days of award of any construction subcontract in excess of \$10,000 at any tier for construction work under the CONTRACT resulting from this solicitation. The notification shall list the name, address and telephone number of the subcontractor; employer identification number; estimated dollar amount of subcontract; estimated starting and completion dates of the subcontract; and the geographical area in which the CONTRACT is to be performed.

EXAMPLE CONTRACT DOCUMENTS

NOTICE TO PROCEED

TO: _____ DATE: _____
 _____ Project: _____

You are hereby notified to commence WORK in accordance with the Agreement dated _____, 20__, on or before _____, 20__, and you are to complete the WORK within _____ consecutive calendar days thereafter. The date of completion of all WORK is therefore _____, 20__.

 Owner

By _____

Title _____

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE TO PROCEED is hereby acknowledged by _____

 this the _____, 20__

 By _____
 Title _____

Employer Identification
 Number _____

oOo

RD Instruction 1942-A
(Guide 19 - Attachment 7)

NOTICE OF AWARD

TO: _____

PROJECT Description: _____

The OWNER has considered the BID submitted by you for the above described WORK in response to its Advertisement for Bids dated _____, 20____, and Information for Bidders.

You are hereby notified that your BID has been accepted for items in the amount of \$_____.

You are required by the Information for Bidders to execute the Agreement and furnish the required CONTRACTOR'S Performance BOND, Payment BOND and certificates of insurance within ten (10) calendar days from the date of this Notice to you.

If you fail to execute said Agreement and to furnish said BONDS within ten (10) days from the date of this Notice, said OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of your BID as abandoned and as a forfeiture of your BID BOND. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER.

Dated this _____ day of _____, 20____.

Owner

By _____

Title _____

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged
by _____.
this the _____ day of _____, 20____.
By _____
Title _____

AGREEMENT

THIS AGREEMENT, made this _____ day of _____, 20 ____, by
and between _____, hereinafter called "OWNER"
(name of Owner), (an Individual)

and _____ doing business as (an individual,) or
(a partnership,) or (a corporation) hereinafter called "CONTRACTOR".

WITNESSETH: That for and in consideration of the payments and agreements
herein after mentioned:

1. The CONTRACTOR will commence and complete the construction of

2. The CONTRACTOR will furnish all of the materials, supplies, tools,
equipment, labor, and other services necessary for the construction and
completion of the PROJECT described herein.

3. The CONTRACTOR will commence the work required by the CONTRACT
DOCUMENTS within _____ calendar days after the date of the NOTICE TO
PROCEED and will complete the same within _____ calendar days unless
the period for completion is extended otherwise by the CONTRACT DOCUMENTS.

4. The CONTRACTOR agrees to perform all of the WORK described in the
CONTRACT DOCUMENTS and comply with the terms therein for the sum of
\$_____ or as shown in the BID schedule.

5. The term "CONTRACT DOCUMENTS" MEANS and includes the following:

- (A) Advertisement For BIDS
- (B) Information For BIDDERS
- (C) BID
- (D) BID BOND
- (E) Agreement
- (F) General Conditions
- (G) SUPPLEMENTAL GENERAL CONDITIONS
- (H) Payment BOND
- (I) Performance BOND
- (J) NOTICE OF AWARD
- (K) NOTICE TO PROCEED
- (L) CHANGE ORDER
- (M) DRAWINGS prepared by _____
numbered _____ through _____, and dated _____,
- (N) SPECIFICATIONS prepared or issued by _____

dated _____, 20_____
- (O) ADDENDA:
No. _____, dated _____, 20 _____
_____, _____, _____
_____, _____, _____
_____, _____, _____
_____, _____, _____
_____, _____, _____

(Guide 19) (Page 3)
(Revision 1)

6. The OWNER will pay to the CONTRACTOR in the manner and at such times as set forth in the General Conditions such amounts as required by the CONTRACT DOCUMENTS.

7. This Agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

IN WITNESS WHEREOF, the parties hereto have executed or caused to be executed by their duly authorized official, this Agreement in (_____) copies each of which shall be deemed an original on the (Number of Copies) date first above written.

OWNER:

BY _____

Name _____
(Please Type)

Title _____

(SEAL)

ATTEST:

Name _____
(Please Type)

Title _____

CONTRACTOR:

BY _____

Name _____
(Please Type)

Address _____

Employer Identification
Number _____

(SEAL)

ATTEST:

Name _____
(Please Type)

(Guide 19 - Attachment 5)

PERFORMANCE BOND

KNOW ALL PERSONS BY THESE PRESENTS: that

(Name of Contractor)

(Address of Contractor)

a _____, hereinafter called Principal,
and
(Corporation, Partnership, or Individual)

(Name of Surety)

(Address of Surety)
hereinafter called Surety, are held and firmly bound unto _____

(Name of Owner)

(Address of Owner)

hereinafter called OWNER, and the United States of America acting through Rural Development hereinafter referred to as the Government in the total aggregate penal sum of _____

_____ Dollars (\$_____)

in lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION is such that whereas, the Principal entered into a certain contract with the OWNER, dated the _____ day of _____ 19____, a copy of which is hereto attached and made a part hereof for the construction of:

NOW, THEREFORE, if the Principal shall well, truly and faithfully perform its duties, all the undertakings, covenants, terms, conditions, and agreements of said contract during the original term thereof, and any extensions thereof which may be granted by the OWNER, or GOVERNMENT, with or without notice to the SURETY and during the one year guaranty period and if the PRINCIPAL shall satisfy all claims and demands incurred under such contract, and shall fully indemnify and save harmless the OWNER and GOVERNMENT from all costs and damages which it may suffer by reason of failure to do so, and shall reimburse and repay the OWNER and GOVERNMENT all outlay and expense which the OWNER and GOVERNMENT may incur in making good any default, then this obligation shall be void, otherwise to remain in full force and effect.

PROVIDED, FURTHER, that the liability of the PRINCIPAL AND SURETY hereunder to the GOVERNMENT shall be subject to the same limitations and defenses as may be available to them against a claim hereunder by the OWNER, provided, however, that the GOVERNMENT may, at its option, perform any obligations of the OWNER required by the contract.

PROVIDED, FURTHER, that the said SURETY, for value received hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the contract or to WORK to be performed thereunder or the SPECIFICATIONS accompanying same shall in any way affect its obligation on this BOND, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the contract or to the WORK or to the SPECIFICATIONS.

PROVIDED, FURTHER, that it is expressly agreed that the BOND shall be deemed amended automatically and immediately, without formal and separate amendments hereto, upon amendment to the Contract not increasing the contract price more than 20 percent, so as to bind the PRINCIPAL and the SURETY to the full and faithful performance of the CONTRACT as so amended. The term "Amendment", wherever used in this BOND, and whether referring to this BOND, the Contract or the Loan Documents shall include any alteration, addition, extension, or modification of any character whatsoever.

PROVIDED, FURTHER, that no final settlement between the OWNER or GOVERNMENT and the PRINCIPAL shall abridge the right of the other beneficiary hereunder, whose claim may be unsatisfied. The OWNER and GOVERNMENT are the only beneficiaries hereunder.

(Guide 19 Attachment 5) (Page 3)

IN WITNESS WHEREOF, this instrument is executed in _____ counterparts, each
Number
one of which shall be deemed an original, this the _____ day of _____

ATTEST:

Principal

(Principal) Secretary

(SEAL)

By _____ (s)

(Witness as to Principal)

(Address)

(Address)

Surety

ATTEST:

Witness to Surety

(Address)

BY _____
Attorney-in-Fact

(Address)

NOTE: Date of BOND must not be prior to date of Contract.

If CONTRACTOR is partnership, all partners should execute BOND.
IMPORTANT: Surety companies executing BONDS must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the state where the Project is located.

oOo

(Guide 19 - Attachment 6)

PAYMENT BOND

KNOW ALL PERSONS BY THESE PRESENTS: that

(Name of Contractor)

(Address of Contractor)

a _____ hereinafter called PRINCIPAL and
(Corporation, Partnership or Individual)

(Name of Surety)

hereinafter called SURETY, are held and firmly bound unto _____

(Name of Owner)

(Address of Owner)

hereinafter called OWNER and the United States of America acting through Rural Development hereinafter referred to as GOVERNMENT, and unto all persons, firms, and corporations who or which may furnish labor, or who furnish materials to perform as described under the contract and to their successors and assigns in the total aggregate penal sum of _____ Dollars (\$ _____)

in lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION is such that whereas, the PRINCIPAL entered into a certain contract with the OWNER, dated the _____ day of _____ 19____, a copy of which is hereto attached and made a part hereof for the construction of:

NOW, THEREFORE, if the PRINCIPAL shall promptly make payment to all persons, firms, and corporations furnishing materials for or performing labor in the prosecution of the WORK provided for in such contract, and any authorized extensions or modification thereof, including all amounts due for materials, lubricants, oil, gasoline, coal and coke, repairs on machinery, equipment and tools, consumed or used in connection with the construction of such WORK, and for all labor cost incurred in such WORK including that by a SUBCONTRACTOR, and to any mechanic or materialman lienholder whether it acquires its lien by operation of State or Federal law; then this obligation shall be void, otherwise to remain in full force and effect.

PROVIDED, that beneficiaries or claimants hereunder shall be limited to the SUBCONTRACTORS, and persons, firms, and corporations having a direct contract with the PRINCIPAL or its SUBCONTRACTORS.

PROVIDED, FURTHER, that the said SURETY for value received hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the contract or to the WORK to be performed thereunder or the SPECIFICATIONS accompanying the same shall in any way affect its obligation on this BOND, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of this contract or to the WORK or to the SPECIFICATIONS.

PROVIDE, FURTHER, that no suit or action shall be commenced hereunder by any claimant: (a) Unless claimant, other than one having a direct contract with the PRINCIPAL (or with the GOVERNMENT in the event the GOVERNMENT is performing the obligations of the OWNER), shall have given written notice to any two of the following: The PRINCIPAL, the OWNER, or the SURETY above named within ninety (90) days after such claimant did or performed the last of the work or labor, or furnished the last of the materials for which said claim is made, stating with substantial accuracy the amount claimed and the name of the party to whom the materials were furnished, or for whom the work or labor was done or performed. Such notice shall be served by mailing the same by registered mail or certified mail, postage prepaid, in an envelope addressed to the PRINCIPAL, OWNER, or SURETY, at any place where an office is regularly maintained for the transaction of business, or served in any manner in which legal process may be served in the state in which the aforesaid project is located, save that such service need not be made by a public officer. (b) After the expiration of one (1) year following the date of which PRINCIPAL ceased work on said CONTRACT, is being understood, however, that if any limitation embodied in the BOND is prohibited by any law controlling the construction hereof, such limitation shall be deemed to be amended so as to be equal to the minimum period of limitation permitted by such law.

PROVIDED, FURTHER, that it is expressly agreed that this BOND shall be deemed amended automatically and immediately, without formal and separate amendments hereto, upon amendment to the Contract not increasing the contract price more than 20 percent, so as to bind the PRINCIPAL and the SURETY to the full and faithful performance of the Contract as so amended. The term "Amendment", wherever used in this BOND and whether referring to this BOND, the contract or the loan Documents shall include any alteration, addition, extension or modification of any character whatsoever.

PROVIDED, FURTHER, that no final settlement between the OWNER or GOVERNMENT and the CONTRACTOR shall abridge the right of any beneficiary hereunder, whose claim may be unsatisfied.

(Guide 19 - Attachment 6) (Page 3)

WITNESS WHEREOF, this instrument is executed in ____ counterparts, each of
Number
which shall be deemed an original, this the ____ day of _____.

ATTEST:

Principal

(Principal) Secretary

(SEAL)

By _____ (s)

(Address)

Witness as to Principal

(Address)

Surety

ATTEST:

By _____

Witness as to Surety

Attorney-in-Fact

(Address)

(Address)

NOTE: Date of BOND must not be prior to date of Contract.
If CONTRACTOR Is partnership, all partners should execute BOND.
IMPORTANT: Surety companies executing BONDS must appear on the Treasury
Department's most current list (Circular 570 as amended) and be authorized to
transact business in the State where the Project is located.

oOo

14. Certificate of Owner's Attorney.

I, the undersigned, _____, the duly authorized and acting legal representative of _____, do hereby certify as follows

I have examined the attached contract(s) and performance and payment bond(s) and the manner of execution thereof, and I am of the opinion that each of the aforesaid agreements are adequate and have has been duly executed by the proper parties thereto acting through their duly authorized representatives; that said representatives have full power and authority to execute said agreements on behalf of the respective parties named thereon; and that the foregoing agreements constitute valid and legally binding obligations upon the parties executing the same in accordance with terms, conditions, and provisions thereof.

Date: _____

NOTE: Delete phrase "performance and payment bonds" when not applicable.

15. Rural Development Concurrence.

As lender or insurer of funds to defray the costs of this contract, and without liability for any payments thereunder, Rural Development (Rural Development) hereby concurs in the award of this CONTRACT to

U.S. Department of Agriculture
Rural Development

By _____

Title _____

Date _____

This CONTRACT shall not be effective unless and until concurred in by the State Director of Rural Development, U.S. Department of Agriculture or a delegated representative.

CITY OF HILLSDALE, MICHIGAN CONTRACTOR SAFETY POLICY

Good communication is a necessary element of maintaining safety. Everyone working at a jobsite must work cooperatively to identify safety hazards and communicate prevention practices that will improve the safety and health of everyone involved. Therefore, the City of Hillsdale, has implemented the following contractor safety program for our worksites so that on the job injuries are minimized and work practices may be standardized.

Purpose

A written contractor safety policy establishes guidelines to be followed for contractors working for the City of Hillsdale. The rules established:

- Provide a safe working environment.
- Govern facility relationships with outside contractors.
- Ensure that Contractor employees and our employees are trained to protect themselves from all potential and existing hazards.

The effectiveness of the contractor safety program depends upon the active support and involvement of all employees. This plan is intended to ensure that all contractor work practices are carried out safely to minimize the possibility of injury or harm to the contractors' employees or our own employees. It is intended to serve as an additional tool in safeguarding the health and safety of employees.

The very nature of utility construction and operation places employees and contractors in hazardous situations. Workers should always exercise extreme caution when at a jobsite.

This document is provided to ensure that all appropriate City of Hillsdale safety plans, policies and procedures are communicated to all participating contractors. It also provides an avenue for contractors to communicate their safety plans, policies and procedures to the City of Hillsdale. This program aims to prevent personal injuries and illnesses.

Safety Coordinator Duties

The Safety Coordinator is responsible for developing and maintaining the program. Employees may review a copy of the plan. It is located at 45 Monroe St. safety office and in the Safety Dept. folder of the computer system. In addition, the Safety Coordinator is responsible for maintaining any records related to the contractor safety program.

If after reading this program, you find that improvements can be made, please contact the Safety Coordinator. We encourage all suggestions because we are committed to the success of our contractor safety program. We strive for clear understanding, safe behavior, and involvement from every level of our company.

Explanation of Responsibilities

City of Hillsdale Responsibilities

The City of Hillsdale has specific safety responsibilities when hiring contractors, which include the following listed steps:

1. Take steps to protect contract workers who perform work on or near a potentially hazardous process, facility, or area.
2. Obtain and evaluate information regarding the contract employer's safety performance and programs.
3. Inform the contractor of known potential electrical, fire, explosion, or chemical release hazards related to the contractor's work.
4. Develop and implement safe work practice procedures to control contract employee entry into hazardous work areas and operation or repair of utility facilities.
5. Require contractors to provide appropriate personal protective equipment to their employees at all times.
6. Periodically evaluate the contract employer's fulfillment of his or her responsibilities under this policy.
7. Hire and use only contractors who meet Contractor Selection Criteria as listed in the next section of this policy.

Contractor Responsibilities

Contract employees must perform their work safely. Considering that contractors often perform very specialized and potentially hazardous tasks, such as confined space entry activities and non-routine repair activities, their work must be controlled. Contractor responsibilities when accepting contracts with the City of Hillsdale include the following listed steps. The contract employer will:

1. Assure that the contract employee is trained in the work practices necessary to safely perform his or her job.
2. Instruct the contract employee in the potential electrical, fire, explosion, or chemical release hazards related to his or her job and the process.
3. Document contract employee training.
4. Inform contract employees of and then enforce safety rules of the facility, particularly those implemented to control the hazards of the contracted process during operations.
5. Require that all subcontractors abide by the same rules to which the contractor is bound.

6. Abide by the facility smoking rules.
7. Notify plant operators, foremen, or managers of any operations that could interrupt utility services. Also, immediately notify said individuals if an unexpected utility interruption has occurred.

Guidelines for Contractor Safety

The following listed steps are the standard procedures for evaluating and choosing contractors who will work on-site at the City of Hillsdale.

To determine that past safety performance, the group or individual selecting the contractor may consider the contractor's:

- OSHA log, which includes the injury and illness rates (number of lost-time accident cases, number of recordable cases, number of restricted workday cases, number of fatalities) for the past three years.
- Written safety program and training system.

Contractor work methods and experience should be evaluated. Ensure that for the job in question the contractor and its employees have the appropriate:

- Job skills.
- Equipment.
- Knowledge, experience, and expertise.
- Permits, licenses, certifications, or skilled tradespeople necessary to perform the work in question.

The contractor must be willing and able to provide a current certificate of insurance for workers' compensation and general liability coverage with the City of Hillsdale.

Each contractor must be responsible for ensuring that its employees comply with all applicable local, state, and federal safety requirements, as well as with any safety rules and regulations set forth by the City of Hillsdale, at which it is performing the contracted work.

Possible ways to determine past compliance with such safety regulations include:

- Requesting copies of any citations for violations occurring within the last three years, to determine the frequency and type of safety laws violated.
- Having all bidders on jobs describe in detail their safety programs, infractions, accidents, and workers' compensation claims within the last three years.

This information will provide the City of Hillsdale with a solid background on that contractor's safety performance and adherence to safety rules and regulations.

Guidelines for Information Exchange

City of Hillsdale Guidelines for Information Exchange

Before contract work begins, the City of Hillsdale must:

Designate a representative to coordinate and communicate all safety and health issues with the contractor. The designated representative will have a copy of the work document, be thoroughly familiar with its contents, and with the safety and health aspects of the work, or know whom to call to obtain this information. The designated representative is responsible for ensuring that all company responsibilities listed below are carried out.

1. Provide a copy of the applicable safety policies and procedures to the contractor.
2. Inform the contractor of any emergency signals and personnel clearance procedures that may be put into operation in areas where the contractor's employees are working.
3. The contractor should be given the telephone numbers of any appropriate City of Hillsdale BPU manager, the nearest hospital, ambulance service, and fire department.
4. Work directly with the contractor's designated representative, with whom all contacts should be made.
5. Review all contract requirements related to safety and health with the contractor's designated representative, including, but not limited to, rules and procedures, personal protective equipment (PPE), and special work permits or specialized work procedures.
6. Inform contractor's designated representative of the required response to employee alarms and notices.
7. Communicate thoroughly with the contractor's designated representative any safety and health hazards (particularly non-obvious hazards and hazard communication issues) known to be associated with the work, including those in areas adjacent to the worksite. Tell them it is the contractor's responsibility to convey this information to its employees.
8. Ensure that all affected employees at this company receive training on all hazards which the contractor may introduce.

During the contract work, this company must:

1. Limit, as necessary, the entry of company employees into contractor work areas.
2. Monitor the contractor's compliance with the contract throughout the duration of the work. When checking contractor work during the project, note any negligent or unlawful act or condition in violation of safety standards or requirements. Any items noted should be brought immediately to the attention of the contractor's designated representative. However, if an unsafe act or a condition is noted that creates an imminent danger of serious injury, immediate steps should be taken to stop the unsafe act or condition. Do not allow work that is in violation of a regulation to continue.
3. Document all discussions, including place, time, and names of contractor employees involved.

4. For work for which this company has developed specific and generally applicable procedures, make sure contractors and their subcontractors follow the same procedures.
5. Obtain a copy of each OSHA recordable injury report from the contractor and subcontractor. Investigate and report to the director of utilities all personal injuries to contractor and subcontractor employees.
6. Investigate and report any property damage caused by a safety accident. Maintain a contractor accident report file.

Contractor Guidelines for Information Exchange

Before the contract work begins, the contractor must:

1. Designate a representative to coordinate all safety and health issues and communicate with the City of Hillsdale's designated representative.
2. Provide information to the designated representative on the safety and health hazards that may arise during the course of the contractor's work at the City of Hillsdale BPU and the means necessary to avoid danger from those hazards, including Hazard Communication and all other potential hazards.
3. Obtain from the City of Hillsdale any safety rules and regulations in effect at the site or potential hazards present that may affect the contractor's work.
4. Be certain to be informed of any emergency signals and personnel clearance procedures that may be put into operation in areas where the contractor's employees are working.
5. The contractor should be certain to have the telephone numbers of any appropriate City of Hillsdale manager/designee, the nearest hospital, ambulance service, and fire department.
6. Advise and train its employees on hazards associated with the work to be performed, including any Hazard Communication or other hazard information provided the contractor by the City of Hillsdale.
7. Keep the designated representative of the City of Hillsdale fully informed of any work that may affect the safety of the City of Hillsdale's employees or property. This includes complying with the state and federal right-to-know legislation and providing the designated representative appropriate material safety data sheets (MSDSs) or other required information about chemicals the contractor will bring onto the site.
8. Know who to call and what to do in emergencies, including where first aid and medical services are located and train employees on this.

During the contract work, the contractor will:

1. Have a designated site safety coordinator present and attentive to the work being carried out at all times that the contractors and/or subcontractors are working at the site.
2. Ensure that all subcontractors are abiding by the terms of this plan.
3. Perform its work while the plant or system is operating, if necessary, and establish necessary safe practices to permit work under operating conditions without endangering

Any person or property. This includes but is not limited to barricading, sign-posting, grounding, lockout/ tagout, etc.

4. Make sure that any equipment, chemicals, or procedures used by the contractor to perform contracted work meet all OSHA requirements.
5. Be held responsible and accountable for any losses or damages suffered by the City of Hillsdale and/or its employees as a result of contractor negligence.
6. Provide its employees with medical care and first-aid treatment.
7. Use only the plant or building entrance designated, and follow the facility access control practice. The contractor also will ensure that each contractor employee is issued and wears some form of easily seen identification.
8. Provide supervisors and employees who are competent and adequately trained, including training in all health and safety aspects of the work involved in the contract.
9. Provide all tools and equipment for the work, including personal protective equipment (PPE), and ensure the equipment is in proper working order and employees are instructed in its proper use.
10. Maintain good housekeeping in the workplace.
11. Follow specific instructions supplied by this company should emergency alarms be activated.
12. Notify the designated representative immediately of any OSHA recordable injury or illness to contractor employees or subcontractor employees occurring while on the site of this company. Provide a copy of each accident report to the designated representative.
13. Receive and use a copy of any applicable City of Hillsdale written safety policies and procedures.
14. After conclusion of the contract work, the contractor is responsible for cleaning all work areas and disposing of any discarded materials in a proper and legal manner.

Training Requirements

City of Hillsdale Requirements

City of Hillsdale makes sure that affected City employees receive training on all hazards to which they will be introduced by a contractor. In addition, we emphasize to the contractor that it is the contractor's responsibility to convey to its employees any safety information provided by the City of Hillsdale to the contractor.

Contractor Requirements

The contractor must:

- Train all workers on all safety and health hazards and provisions applicable to the type of work being done, and provide documentation of such training to this company's designated representative.

- Train employees on where to obtain first aid and medical services.
- Train employees on appropriate lockout/tagout procedures and the confined space program.

Recordkeeping Requirements

City of Hillsdale Requirements:

The designated representative will:

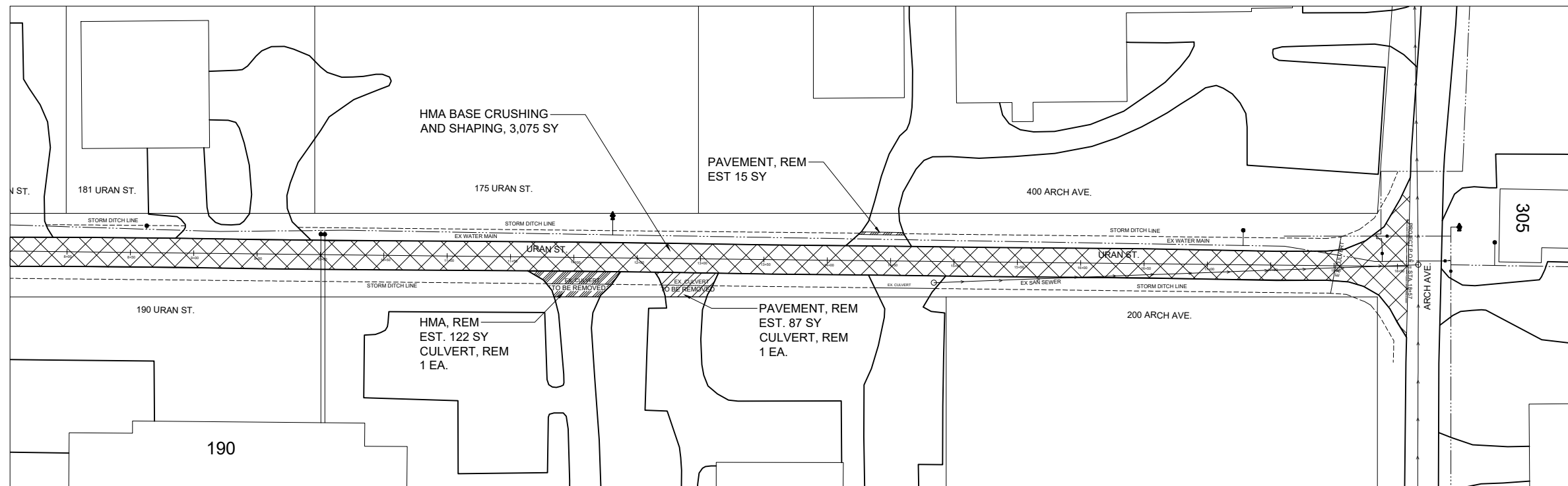
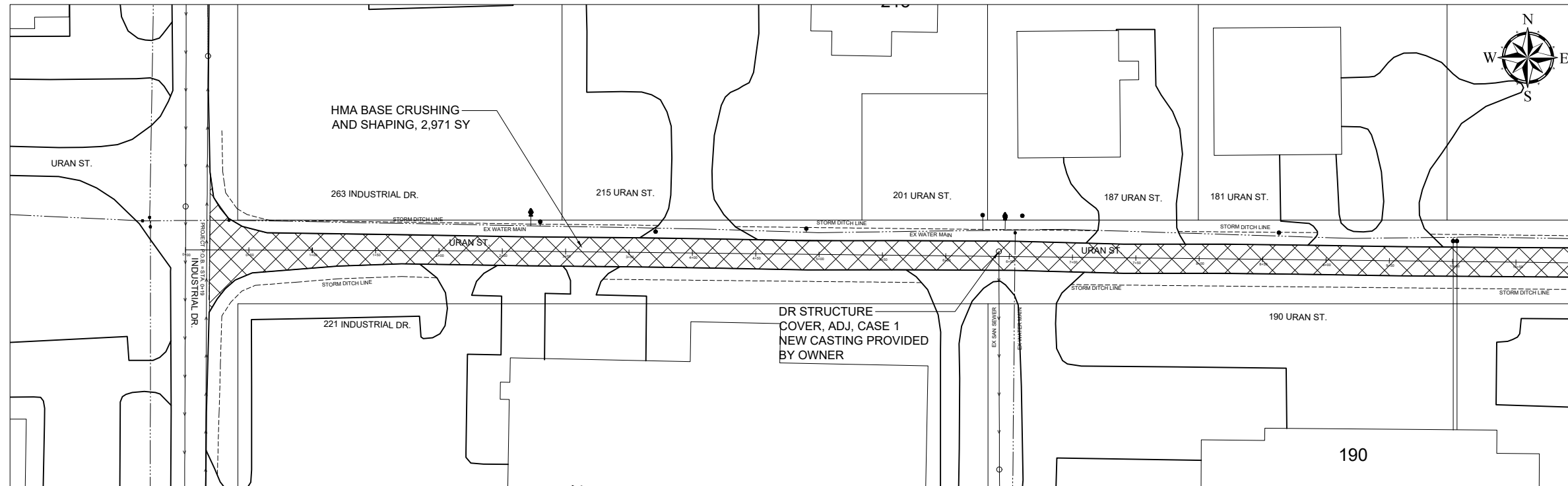
1. Have a copy of the contract on file and be thoroughly familiar with its contents, and with the safety and health aspects of the work.
2. Keep records of all training done with company workers regarding hazards to be caused by the contracting company.
3. Keep copies of any OSHA recordable injury and illness logs for the project, as well as copies of accident reports on all accidents that occur in the course of the project.
4. Keep records of all documentation of any sort given to you by the contractor, including records of training done, MSDSs, accident reports, etc.
5. Keep records of all documentation of any sort you give to the contractor, including list of hazards to train their employees on, MSDSs, etc.
6. Document all discussions, letters, memos, or other communications made to the contractor regarding safety issues, including place, time, and names of people involved.
7. Compile a report to the director of utilities if there arise any safety or health concerns with the project.

Contractor Requirements:

The contractor will:

1. Keep records of all training done with contract workers and all documentation provided to the contracting company regarding such training.
2. Have on file the telephone numbers of the appropriate City of Hillsdale manager, the nearest hospital, ambulance service, and fire department.
3. Have copies on-site of all material safety data sheets (MSDSs) or other required information about chemicals relevant to the work on-site.
4. Keep an OSHA recordable injury and illness log for the project, as well as copies of accident reports on all accidents that occur in the course of the project.
5. Assist utility workers in completing utility outage reports related to the contractor's actions.

REVISIONS	DATE



**CITY OF HILLSDALE
HILLSDALE, MI
URAN STREET
STREET IMPROVEMENTS**

REMOVALS AND UTILITIES

EXISTING UTILITY LEGEND

- WATER MAIN
- WATER SERVICE
- SANITARY SEWER
- - - - STORM DITCH/CULVERTS
- WATER VALVE OR CURB STOP
- ⦿ FIRE HYDRANT

REMOVAL LEGEND

- HMA BASE CRUSHING AND SHAPING
- PAVT, REM
- HMA, REM

REMOVAL QUANTITIES		
QUANTITY	UNIT	DESCRIPTION
6050	SY	HMA BASE CRUSHING AND SHAPING
122	SY	HMA SURFACE, REM
105	SY	PAVT, REM
2	EA	CULV, REM, LESS THAN 24"
1	EA	DR STRUCTURE COVER, ADJ, CASE 1

REFER TO C5 FOR TYPICAL CONSTRUCTION DETAILS.

NOT FOR CONSTRUCTION

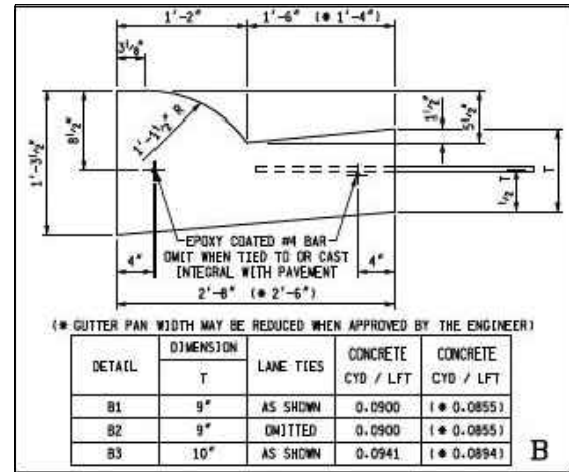
SCALE

1" = 100'

	NAME	DATE
DESIGNED	KLB	1/20/22
DRAWN	KLB	1/24/22
CHECKED	JH	

DRAWING NO.

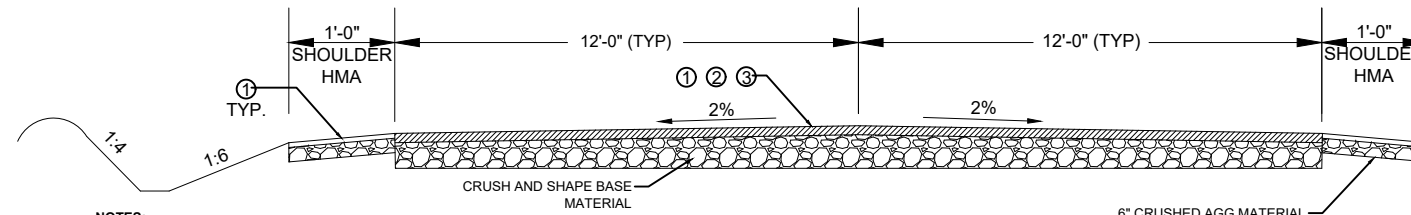
C1



TYPICAL B-2 CURB DETAIL
NOT TO SCALE

HMA APPLICATION TABLE						
COURSE	TYPE	ITEM	EST. YIELD	BINDER GRADE	AWI	REMARKS
①	BASE	LVSP	220 LBS/SYD	PG 58-28	-	
②	LEVELING	LVSP	165 LBS/SYD	PG 58-28	-	
③	SURFACE	LVSP	165 LBS/SYD	PG 58-28	220	

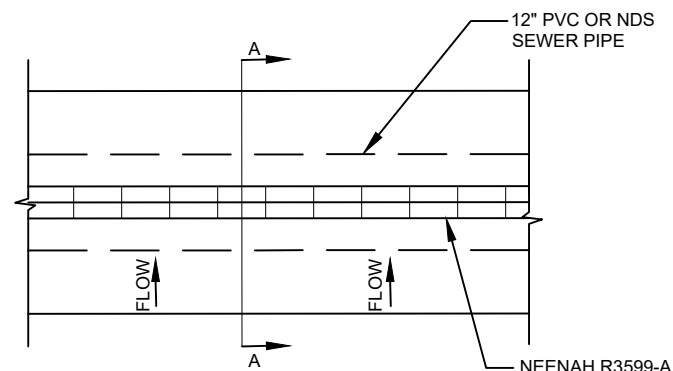
NOTE: BOND COAT SHALL BE APPLIED BETWEEN SUCCESSIVE COURSES OF HMA (PAYMENT INCLUDED IN HMA MIX). APPLICATION RATE 0.05 - 0.15 GAL/SYD SS-IH, AS DIRECTED BY ENGINEER.



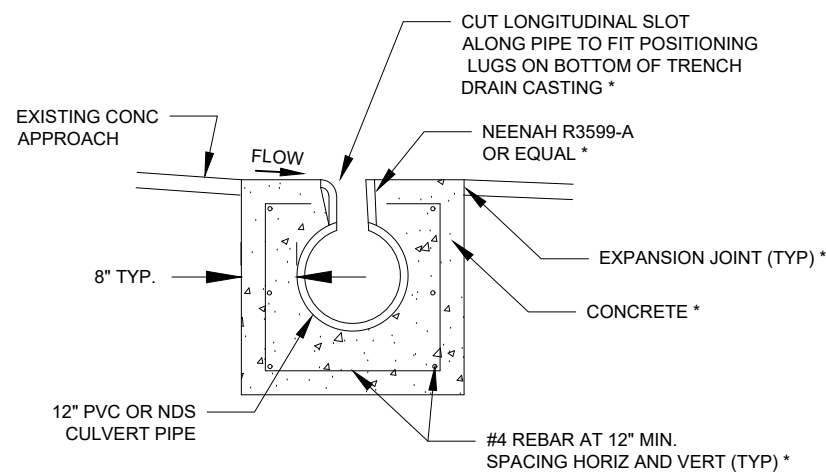
PROPOSED CROSS SECTION
NOT TO SCALE

NOTES:

- DITCH SLOPES AND DEPTHS ARE ESTIMATED. ACTUAL DEPTHS AND WIDTHS WILL BE DETERMINED IN THE FIELD AS NEEDED FOR FLOW AND ADJACENT CULVERT DEPTHS.
- PROVIDE 1'-0" WIDE X 6" GRAVEL SHOULDER ADJACENT TO THE PAVED SHOULDER. TYPICAL



TRENCH DRAIN PLAN
SCALE: NONE



SECTION A-A
SCALE: NONE

* INCLUDED IN PAYMENT FOR TRENCH DRAIN

- THE CONTRACTOR SHALL ADEQUATLY SECURE THE PIPE AND CASTING SO THAT DURING CONSTRUCTION OF THE TRENCH DRAIN IT MAINTAINS IT PROPOSED HORIZONTAL AND VERTICAL ALIGNMENT.
- THE CONTRACTOR SHALL COVER THE CASTING DURING CONSTRUCTION TO INSURE DEBRIS DOES NOT ENTER THE PIPE.

NOT FOR CONSTRUCTION

PUBLIC UTILITIES: THE EXISTING UTILITIES LISTED BELOW AND SHOWN ON THE PLANS REPRESENT THE BEST INFORMATION AVAILABLE. THIS INFORMATION DOES NOT RELIEVE THE CONTRACTOR OF THE RESPONSIBILITY TO VERIFY THEIR ACCURACY OR THE RESPONSIBILITY IN CASE UTILITIES HAVE BEEN REMOVED OR CONSTRUCTED.

GAS: MICHIGAN GAS UTILITY
70 SAUK RIVER DRIVE
COLDWATER, MI 49036
P - 517-781-0511
ATTN: DONALD SEEKMAN
donald.seekman@michigangasutilities.com

ELECTRIC: CITY OF HILLSDALE BPU
45 MONROE STREET
HILLSDALE, MI 49242
P - 517-437-6417
ATTN: CHRIS McARTHUR
cmcarthur@hilldalebpu.com

CABLE TELEVISION: COMCAST
16718 US 12
CEMENT CITY, MI 49233
P - 734-359-1669
ATTN: JEFF DOBIES

TELEPHONE: AT&T
1041 HURST ROAD
JACKSON, MI 49201
P - 517-750-0660
ATTN: KAREN TRUDGEN
karen.m.trudgen@att.com

WATER/SEWER: CITY OF HILLSDALE BPU
45 MONROE STREET
HILLSDALE, MI 49242
P - 517-437-6412
ATTN: JEFF GIER
jgier@hilldalebpu.com

PUBLIC WORKS: CITY OF HILLSDALE
149 WATER WORKS AVE
HILLSDALE, MI 49242
517-437-6491
ATTN: JAKE HAMMEL
jhammel@cityofhilldale.org

THE CONTRACTOR SHALL EXPOSE AND VERIFY LOCATION AND DEPTH OF EXISTING UNDERGROUND UTILITIES PRIOR TO CONSTRUCTION. CONFLICTS IN GRADE SHALL BE REPORTS TO THE CITY ENGINEER AND ADJUSTMENTS MADE AT NO ADDITIONAL COST TO THE OWNER.

CITY OF HILLSDALE
HILLSDALE, MI
URAN STREET
STREET IMPROVEMENTS
CONSTRUCTION DETAILS

SCALE		
NOT TO SCALE		
	NAME	DATE
DESIGNED	KLB	1/20/22
DRAWN	KLB	1/24/22
CHECKED	JH	

DRAWING NO.

C5

97 N BROAD ST.
HILLSDALE, MI 49242

REVISIONS	DATE

CITY OF HILLSDALE
HILLSDALE, MI
URAN STREET
STREET IMPROVEMENTS
TRAFFIC CONTROL

SCALE:
NTS

	NAME	DATE
DESIGNED	KLB	1/20/22
DRAWN	KLB	1/24/22
CHECKED	JH/JB	1/26/22

DRAWING NO.

C6

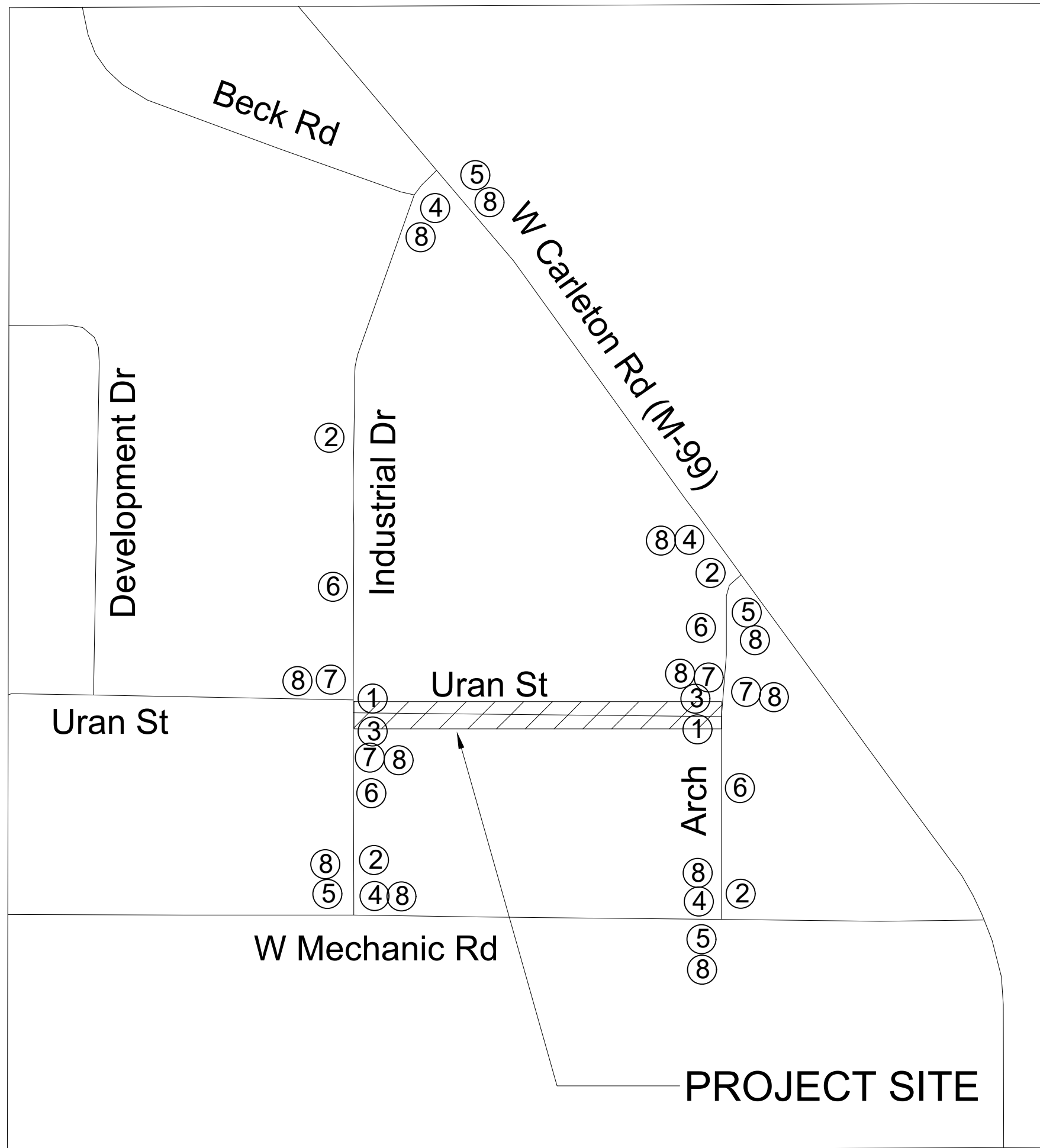
TRAFFIC CONTROL KEY

KEY	CODE	SIGN	*QTY
①		TYPE III BARRICADE HIGH INTENSITY	2
②	W20-3	STREET CLOSED AHEAD	4
③	R11-4	STREET CLOSED TO THRU TRAFFIC	2
④	M4-9R	DETOUR ARROW RIGHT	4
⑤	M4-9L	DETOUR ARROW LEFT	4
⑥	W20-2	DETOUR AHEAD	4
⑦	M4-9S	DETOUR STRAIGHT	4
⑧	D3-1	"URAN STREET" - PLAQUE	12

* QUANTITIES ARE MINIMUM REQUIRED. CONTRACTOR MAY INCREASE AS NEEDED FOR THEIR CONSTRUCTION PLANS. LIGHTED BARRELS AND/OR GRABBER CONES WILL BE NEEDED FOR FLAG CONTROL ZONES AND OVER NIGHT ONE LANE SECTIONS.

PROJECT NOTES

- ALL WORK SHALL BE COMPLETED IN ACCORDANCE WITH ALL APPLICABLE SECTIONS OF THE MDOT 2012 STANDARD SPECIFICATION FOR CONSTRUCTION.
- ALL TRAFFIC CONTROL SHALL CONFORM TO THE REQUIREMENTS OF THE MOST CURRENT EDITION OF THE MICHIGAN MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES.



PROJECT SITE

City of Hillsdale

Agenda Item Summary

Meeting Date: February 7, 2022

Agenda Item: New Business

SUBJECT: 2022 Special Assessment District - SAD# 22-06
Morry Street, E & W Lynwood Boulevard, S Howell Street

BACKGROUND PROVIDED BY STAFF: Kristin Bauer, City Engineer

City Charter requires that once City Council directs the City Engineer to prepare plans, specifications and cost estimates for a proposed special assessment district and said project documents are completed a public hearing shall be set to hear support or objections for said project. Attached are the City Engineer's plans, specifications and cost estimates for the Morry, Lynwood, S Howell Special Assessment District (SAD# 22-06).

STREET	PROJECT LIMITS	TOTAL ESTIMATE	CITY COST SHARE	ASSESSED SHARE
Morry St.	S. Howell to Walnut	\$ 230,000	\$ 212,800	\$ 17,200
E&W Lynwood Blvd	S. Howell to Reading	\$ 390,000	\$ 226,850	\$ 163,150
S. Howell St.	Hallett to south city limits	\$ 460,000	\$ 363,050	\$ 96,950
TOTALS		\$ 1,080,000	\$ 802,700	\$ 277,300

The project cost split, noted in the above table, is in accordance with the City's Policy on Special Assessment Districts for Street Projects presented to the City Council at their February 1, 2021 meeting. It should be noted that the total assessed cost to the affected property owners will not go above the policy maximum assessment limit of \$5,000 per parcel or 25% of the property value per Hillsdale Ordinance Chapter 2, Article V, Section 2-335, whichever is the lesser amount.

Upon City Council setting the public hearing date, the City Clerk shall publish notice of the meeting once each week for two successive weeks in the local newspaper. Additionally, the City Assessor shall notify affected property owners in writing of the proposed district, estimated costs and repayment terms of said district.

According to the City Charter, Sec. 2-335 Hearing procedure, “If more than 50% of the number of owners of privately owned real property to be assessed for such improvement shall object **in writing** to the proposed improvement, the improvement shall not be made without the affirmative vote of seven of the members of the council.”

RECOMMENDATION:

City staff recommends City Council set February 21, 2022 as the public hearing date for consideration to establish Special Assessment District (SAD# 22-06).



**CITY OF HILLSDALE, MICHIGAN
ADVERTISEMENT FOR BIDS**

2022 Hillsdale Street Projects

The City of Hillsdale is requesting proposal for the following street projects:

Morry St. (S. Howell to Walnut), S. Howell St. (Hallett to south city limits) and Lynwood Blvd. (S. Howell to Reading Ave.) – Project includes street milling and resurfacing including potential miscellaneous subgrade and concrete curb/gutter and sidewalk work.

All work shall be in accordance with the project drawings and the applicable sections of the 2012 MDOT Standard Specifications for Construction.

RFP due date/ Public Opening:

Sealed proposals are due by 2:00 pm (local time) on XXXXXX, 2022 at the following location:

Hillsdale City Hall
Office of the City Clerk
97 N. Broad Street
Hillsdale, MI 49242

Project Locations:

Located in the SW quadrant of the city, east of Broad Street (M-99) and south of Hallett Street.

Project Scope of Work:

Work consists of milling and resurfacing all roads referenced on the attached project drawings within the specific project limits.

Concrete work on the project will consist of miscellaneous removal and replacement of concrete curb and gutter and construction sidewalk ADA ramp and sidewalk in locations noted on the project drawings.

A new storm sewer system may be constructed on Morry Street and S. Howell as shown on the project drawings.

Manholes within the area may require new castings which will be provided by the city. Locations are noted on the attached project drawings. Costs for placement of the new casting are covered in the cost for adjustment at each casting noted.

Prior to this project a new water main will be reconstructed on Morry St. by others. That contract will require the contractor to restore the trench on Morry St. by utilizing compacted Class II sand backfill over the main and overlaid by 12" of compacted 22A aggregate base. The watermain trench within the intersection of S. Howell St. and Morry St. will be restored using 2" of HMA, which will be removed during the paving project. Any necessary curb and gutter replacements, paving work and turf restorations required as a result of the previous water main work will be completed under this contract.

Traffic control and detour signage for this project shall as shown in the construction drawings.

Due to this proximity to Hillsdale Hospital the contractor shall maintain, to the best of their ability, maximum access to the hospital. The city will be communicating regularly with hospital management the project schedule.

Anticipated Project Schedule:

City Council Anticipated Award of Contract: XXXXX, 2022
Anticipated Construction Start Date: July 1, 2022 or after completion of the Morry Street water main project.
Construction Completion Date: October 15, 2022

Instructions to proposers:

- Proposals must be typewritten or clearly printed in ink and signed by a duly authorized representative of the firm submitting the proposal.
- Proposals must be submitted in sealed envelopes, clearly marked on the outside, "2022 Street Projects – City of Hillsdale"
- Proposals will be received by the City Clerk, City Hall, 97 N. Broad Street, Hillsdale, Michigan 49242, at the above required time. All proposals will be date stamped and time marked upon receipt. Proposals may not be faxed or e-mailed.
- No proposal will be accepted after the time designated for the receipt of proposals set forth above. Each bidder shall and will be fully and solely responsible for delivery of the proposal prior to the appointed date and hour designated for the receipt of all proposals, and shall assume the risk of late delivery or non-delivery regardless of the manner the bidder employs for the proposal's delivery or the reason for such late delivery or non-delivery.

- The City of Hillsdale reserves the right to reject any and all proposals and to waive any defects or informalities in proposals, to accept the bid that it determines to be the lowest competitive bid from a competent bidder meeting specifications and to negotiate with the bidder or bidders who, in the judgment of the Hillsdale City Manager, are deemed the most advantageous for the public and the City.
- The City of Hillsdale reserves the right to take other action before a contract is signed or a purchase order is approved; even after City Council accepts or approves the proposal.
- Proposals submitted in response to this invitation shall become the property of the City of Hillsdale and be a matter of public record and available for review.
- Communications regarding this proposal may be directed to:
 Kristin Bauer
 City Engineer
 City of Hillsdale
 Hillsdale, MI 49242
 517-437-6479
kbauer@cityofhillsdale.org

Conditions applicable to proposal:

- Applicable Laws: The Ordinances and Charter of the City of Hillsdale and laws of the State of Michigan concerning competitive bidding, contracts and purchases will be employed.
- The City of Hillsdale hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids to this invitation and will not be discriminated against on grounds of sex, race, color, age, weight, height, marital status, religion or national origin in the consideration for an award.
- This request for proposal does not commit the City of Hillsdale to award a contract, to pay any costs incurred in the preparation of a response to this request, or to procure or contract for services.
- The City is exempt from the payment of any federal excise or any Michigan sales tax (State of Michigan Sales Tax Exemption number: 38-6004621). The price must be net, exclusive of taxes.

Indemnification:

The Contractor shall indemnify and hold harmless the City of Hillsdale, its council members, city manager, directors, employees and agents from and against all liabilities, claims, demands, causes of action of every kind and descriptions, damages, Losses and Litigation Expenses, including but not limited to attorney's fees through appeals, arising out of or resulting from the performance of work in this contract, providing that any such claim, demand, cause of action, damage, Loss or expense (1) is attributable to bodily injury, disease or death, or to injury to or destruction of property including the loss of use resulting therefrom, and (2) is caused in whole or in part by any negligent act or omission of the Contractor, anyone directly or indirectly employed by the Contractor, or anyone for

whose acts for any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder. This indemnification obligation shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the contractor under workers' or workmen's compensation acts, disability benefit acts or other employee benefit acts.

Insurance:

The Contractor shall, at its own expense, provide for the payment of Worker's Compensation benefits to its employees employed on or in connection with the work covered by this RFP, in accordance with applicable laws and statutorily required.

- The Contractor shall, at its own expense, carry and maintain Comprehensive General Public Liability Insurance with minimum limits of Bodily Injury of \$500,000 per person, \$1,000,000 per accident, \$250,000 per occurrence of property damage and \$2,000,000 Excess Liability. Blanket contractor and completed operations coverage shall be included with the same minimums.
- The Contractor shall, at its own expense, carry and maintain Comprehensive Auto Liability with the same limits as for General Public Liability. Liability coverage shall name City of Hillsdale as an additional insured.
- The Contractor shall likewise require its subcontractors, if any, to provide for such benefits and carry and maintain such insurance at no expense to the City.
- Before commencement on the project contemplated herein, and at any time thereafter upon written request by the City, the Contractor shall furnish the City with a copy of certificates of insurance as evidence that policies providing the required coverage's and limits of insurance are in full force and effect.
- All insurance coverage furnished under this Contract, with the exception of Worker's Compensation and Employer's Liability, shall include the City, and employees as additional insured with respect to the activities of the Contractor and its subcontractors. Any certificate or certificates presented as evidence of insurance shall specify the date when such benefits and insurance expire. The Contractor agrees that said benefits and insurance shall be provided and maintained until after the entire work under the Contract has been performed and accepted. The Contractor shall provide the City at least thirty (30) days advance written notice prior to cancellation, termination, or material alteration of said policies of insurance.

Changes and addenda to proposal documents:

Information of change or addendum issued in relation to this document will be on file and available in the Office of the City Clerk, as well as published on MITN. In addition, to the extent possible, copies will be emailed to each vendor registered as having received a set of documents. It shall be the proposer's responsibility to make inquiry as to the changes or addenda issued. All such changes or addenda shall become part of the contract and all proposers shall be bound by such addenda.

Proposal results:

All proposals submitted in response to this invitation shall become the property of the City of Hillsdale and be a matter of public record available for review. A proposal tabulation will be available for review after the proposal opening.

Anti-Collusion:

Any evidence of agreement or collusion among bidders and/or prospective bidders acting to illegally restrain freedom of competition by agreement to bid fixed prices, or otherwise, will render their offers void.

Bid Bond/ Performance Bond:

Bids must contain the names of every person or company interested therein and shall be accompanied by a Bid Bond in the amount of 5% of the amount bid with satisfactory corporate surety, subject to conditions provided in the Instructions to Bidders. The successful bidder will be required to furnish satisfactory Performance Bond and Maintenance and Guarantee Bond in the amount of 100% of the Bid, and Labor and Material Bond in the amount of 50% of the Bid

DRAFT

PROPOSAL:

All bids will be paid utilizing Unit Prices in accordance with the submitted proposal for each part of the bid.

ITEM DESCRIPTION	QUANT.	UNIT	UNIT COST	TOTAL COST
Mobilization (Max. 5% of Bid Amount)	1	LS		
Curb & Gutter, Rem	700	LF		
Sidewalk, Rem	21	SY		
HMA Surface, Rem	14,645	SY		
Machine Grading	14,645	SY		
Pav't, Rem	26	SY		
Storm Sewer Pipe SDR 35 PVC, 12 Inch, Tr Det B	815	LF		
Dr Structure, 24 Inch	9	EA		
Dr Structure Cover, Adj, Case 1	20	EA		
Gate Valve, Adj, Case 1	18	EA		
Curb & Gutter, Conc, F-4	700	LF		
Sidewalk, Conc, 4 inch	0	SF		
Sidewalk/Driveway, Conc, 6 Inch	191	SF		
Sidewalk Ramp, Conc, 6 Inch	110	SF		
Detectable Warning	10	LF		
HMA, LVSP	3845	Ton		
Agg Base (22A), Conditioning (If needed)	300	SY		
Subgrade Undercutting, Type II	150	CY		
Turf Establishment	700	SY		
Traffic Control	1	LS		
GRAND TOTAL:				

The undersigned, having familiarized (himself/herself) with the Request for Proposal, the bidder shall examine the scope of work to be completed and shall completely familiarize (himself/herself) with existing conditions to be encountered, the difficulties and limitations involved in completing the project and all other factors affecting the work proposed with this project. The Contractor shall provide all necessary labor, transportation, meals, etc. to perform all the work and furnish all necessary material to complete plans outlined in the proposal.

In submitting this proposal, it is understood and agreed by the undersigned that the right is reserved by the City to reject any or all proposals. It is further understood and agreed by the same undersigned that any qualifying statements, or conditions made to the above proposal, as originally published, as well as any interlineations, erasures, omissions, or entered wording obscure as to its meaning, may cause the bid to be declared irregular and may be cause for rejection of the bid.

Bidder has examined and carefully studied the Bidding Documents, other related data identified in the Bidding Documents, and the following Addenda, receipt of all which is hereby acknowledged:

<u>Addendum No.</u>	<u>Addendum Date</u>
_____	_____
_____	_____
_____	_____

Certification Regarding Debarment, Suspension and Other Responsibility Matters—
Primary Covered Transaction

- I. The prospective primary participant certifies to the best of its knowledge and belief, that it and all its principals: (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or committee; (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification and (d) Have not within a three-year period preceding this application/proposal had one or more public transaction (Federal, State or local) terminated for cause or default.

- II. Where the prospective primary participant is unable to certify to any the statements in this certification, such prospective participant shall attach an explanation to this proposal.

SIGNATURE NAME OF PROPOSER _____

PRINTED NAME OF PROPOSER _____

TITLE _____

NAME OF COMPANY _____

ADDRESS _____

CITY/STATE/ZIP _____ TELEPHONE _____

EMAIL _____ DATE _____

TECHNICAL SPECIFICATIONS

CITY OF HILLSDALE

GENERAL INFORMATION

Unless noted otherwise all work on this project shall be performed promptly and professionally in conjunction with the project documents, the 2012 MDOT Standard Specifications for Construction and City of Hillsdale Codes and Ordinances, as applicable.

SITE ACCESS/HOURS OF WORK

- By City of Hillsdale Ordinance Section 14-63, work shall be restricted to the following hours, except as work may relate to the safety and/or protection of persons, the work or the property at the site:
 - Monday through Saturday (except legal Holidays): 7:00am to 6:00pm
 - Work requests outside these time limits require written permission of the City Manager.
- Contractor shall limit construction access to the site from public roadways and use of the private premises to allow for private resident access. All access to the site shall be coordinated with the resident for access.
- A minimum of 48 hours prior to beginning work the contractor shall provide written notices to the property owners about the pending work to be performed should the work directly impact access to homes beyond the normal work times.
- The contractor shall make every effort to maintain responsible access to properties in the work zone. At the end of each work day access to properties shall be re-established.

SITE PRODUCT STORAGE & CLEANING

- Products for the contractors use may be stored within the public ROW and shall be properly secured and barricaded. Any areas damaged by the material storage shall be restored at completion of the project to the satisfaction of the Department of Public Services and this contract.
- No loose material i.e.; soil materials, stone, etc. shall be stored within the roadway. Loose materials stored off the roadway shall be surrounded by properly installed silt fence or similar measures to ensure material will not wash into the roadway and/or storm sewer systems.
- Contractor shall ensure the work area is maintained free of debris and waste materials are removed daily.
- Contractor shall maintain and ensure all paved surfaces are kept clean.
- Should dust or other site issues become an issue the contractor shall correct any unsatisfactory conditions within 24 hours of notice of the issue. Should the contractor not mitigate the issues in a timely manner the city may arrange for corrective measures and charge the contractor for the work.

**CITY OF HILLSDALE
SPECIAL PROVISION
FOR
MOBILIZATION
Page 1 of 1**

DESCRIPTION

This work shall be done in accordance with Section 150 of the MDOT 2012 Standard Specifications for Construction and as specified herein.

CONSTRUCTION

Work shall include the preparatory work and operations including, but not limited to, the following:

- Preparatory work and expenses incurred prior to beginning work onsite.
- Transport materials, personnel, and equipment to the job site.
- Establishment of temporary onsite construction facilities, if required.
- Provided insurance, bonds, and other costs associated with the project in general and not included in other pay items.
- Coordination with property owners.
- All required submittals.

MEASUREMENT AND PAYMENT

This pay item as listed for Mobilization (Max. 5% of Bid Amount) will be paid for at the contract Lump Sum (LS) amount as follows:

PAY ITEM

Mobilization (Max. 5% of Bid Amount)

PAY UNIT

Lump Sum (LS)

- 50% of the Mobilization payment will be made after 5% of the original contract amount is earned and billed.
- Final 50% payment will be made after 25% of the contract amount is earned and billed.

CITY OF HILLSDALE
SPECIAL PROVISION
FOR
SIDEWALK/DRIVEWAY/RAMPS, CONC, 4 or 6 INCH
Page 1 of 1

DESCRIPTION

This work shall consist of replacing removed concrete sidewalk/driveway/ramps or as directed by the Engineer and shall be in accordance with Section 803 of the MDOT 2012 Standard Specifications for Construction and as specified herein.

CONSTRUCTION METHODS

Work shall include furnishing, placement and compaction of the sand base to a minimum depth of 4 inches compacted prior to concrete placement. Work includes all excavation, compaction, sawing if required, proper placement of sidewalk/driveway material and expansion material as required.

The material to be used for Sidewalk shall be:

Concrete – Uniform, Grade P1, 3500 PSI, Air Entrained.

Sand base shall meet requirements of Granular Material Class II, Section 902 of the MDOT 2012 Standard Specifications for Construction.

Sidewalk sections shall be a minimum of 4” thick concrete and ADA compliant.

Driveways, drive approaches, sidewalks at drives and ADA sidewalk ramps shall be a minimum of 6” thick and fully ADA compliant.

Sidewalk/driveway sections that need are removed and to be replaced shall be maintained with Maintenance Gravel until final hard surface restorations are completed.

ADA compliant pedestrian barricades shall remain in place until the concrete surface is restored.

MEASUREMENT AND PAYMENT

The completed work under this special provision, including Maintenance Gravel, will be considered as incidental to the water service replacement and will not be paid for separately. Pedestrian barricades will be paid under Traffic Control item.

SIDEWALK, CONC, 4 or 6 INCH shall include all material, labor, and equipment needed to accomplish the concrete replacement including furnishing, placing, compacting the sand base and any Maintenance Gravel.

**CITY OF HILLSDALE
SPECIAL PROVISION
FOR
TRAFFIC CONTROL
Page 1 of 2**

DESCRIPTION

Traffic shall be maintained by the Contractor throughout the project in accordance with Section 104.07, 104.11, 812 and 922 of the MDOT 2012 Standard Specifications and in accordance with any Supplemental Specifications and any requirements of the City of Hillsdale Right-Of-Way (ROW) Permit, as issued. All traffic control devices shall conform to the most current version of the Michigan Manual of Uniform Traffic Control Devices (MMUTCD).

The Contractor shall coordinate operations with other Contractors or Utility owners performing work on other projects within adjoining areas to avoid conflicts in maintenance of traffic, construction signing and to provide for the orderly progress of work.

The Contractor shall provide access at all times, within reason, during construction for school buses, garbage trucks, and any other service vehicles required to traverse and service residences within the construction area.

The City of Hillsdale maintenance crews and/or other Contractors may perform work within or adjacent to the project areas. No additional payment will be made to the Contractor for the joint use of traffic control items or coordination efforts.

CONSTRUCTION INFLUENCE AREA (CIA)

The CIA shall include the right of ways of the listed project areas within the City of Hillsdale including all intersecting access as far as the advanced signing required to accommodate all traffic control devices.

The Contractor shall maintain pedestrian access throughout the entire project at all times during construction. Areas of sidewalk that are to be removed and replaced shall be maintained with Maintenance Gravel until final hard restoration. Pedestrian access to all residences, churches, and businesses shall be allowed at all times. Contractor shall provide sidewalk barricading until surface restorations are complete or installation of temporary maintenance gravel is installed.

The Contractor shall maintain access to all adjacent property locations at all times and any associated costs shall be included in the Traffic Control Payment item.

- Barricades used to control traffic at night shall be lighted.
- Drums used shall be plastic drums or channelizing devices, grabber cones are an acceptable alternate to drums.
- ADA Compliant Pedestrian panels shall be used at any sidewalk removals and shall not be removed until a temporary or permanent hard surface is restored.

CITY OF HILLSDALE
SPECIAL PROVISION
FOR
TRAFFIC CONTROL
Page 2 of 2

Maintaining Traffic includes all additional work and materials necessary for traffic maintenance, utility maintenance and coordination, and maintenance during construction for all items of work.

TRAFFIC RESTRICTIONS

The Contractor shall provide advance warning signs of their work area and shall maintain two-way traffic on all roadways.

Should longer term restrictions be required the Contractor shall provide a detour or road closure plan to the Engineer that adheres to the most current version of the Michigan Manual of Traffic Control Devices (MMUTCD).

MEASUREMENT AND PAYMENT

This pay item as listed for Traffic Control will be paid for at the contract Lump Sum (LS) amount as follows:

PAY ITEM

Traffic Control

PAY UNIT

Lump Sum (LS)

- 50% of the Traffic Control payment will be made after 5% of the original contract amount is earned and billed.
- Final 50% payment will be made after 25% of the contract amount is earned and billed.

TRAFFIC CONTROL shall include all material, labor, and equipment needed to accomplish the traffic control as specified and per the contractors approved plan including furnishing, placement, operation and maintenance of all traffic control devices required for completion of the required work.

CITY OF HILLSDALE
SPECIAL PROVISION
FOR
TURF ESTABLISHMENT
Page 1 of 4

DESCRIPTION

This work shall consist of the establishment of a durable, permanent, weed free, mature, perennial turf including, but not limited to, fine grading, top soiling, seeding, fertilizer nutrient, mulching, mulch anchoring, watering, weed control, maintenance and repair of turf during the life of the contract.

MATERIALS

Selection of materials unless otherwise noted shall be the responsibility of the Contractor with the following minimum conditions;

- **Topsoil:** Shall be furnished or salvaged supporting vigorous growth. Topsoil shall be humus bearing and free from all foreign material, vegetation clumps and stones greater than 1/2" diameter. Topsoil shall be placed at a depth of 4 inches.
- **Seed:** Mixture shall be MDOT TDS per Table 917-1 of the 2012 MDOT Standard Specification and provided by an MDOT approved certified vendor. Furnish seed in durable bags, each marked by the supplier of the blended mix with a tag giving name, lot number, and net weight of contents, purity and germination.
- **Mulch:** Mulch seeded areas with the appropriate materials for site conditions to promote germination and growth of seed and to mitigate soil erosion and sedimentation.
- **Herbicides:** Comply with all federal, state and local laws. Herbicides shall be furnished and applied as required to control weed growth. The Contractor shall select the herbicide and rate of application in accordance with the manufacturer's recommendations. The Contractor shall comply with all federal, state and local laws as noted in Section 107 of the Standard Specifications for Construction. Notify the Engineer at least 48 hours prior to any applications being made. Furnish and apply herbicide(s) as needed. Obtain the Engineer's approval of work methods and herbicide(s) selected prior to the application of the herbicide(s). Complete a spray log and submit to the Engineer each day an application is made.
- **Fertilizers:** Furnish and apply fertilizer(s) as needed. It is the Contractor's responsibility to select the fertilizer(s) and the rate at which it is used. Phosphorus is allowed for use only at the time of planting and when required by soil conditions. Obtain the Engineer's approval of work methods and fertilizer(s) prior to the application of the fertilizer(s).
- **Water:** Furnish and apply water from an approved source at a rate to promote healthy growth.

CITY OF HILLSDALE
SPECIAL PROVISION
FOR
TURF ESTABLISHMENT
Page 2 of 4

CONSTRUCTION METHOD

The Contractor is responsible for all work and construction methods used in completing the work. Standard seeding or Hydroseeding are both acceptable methods for restoration per the below methods.

Standard Seeding:

- After the areas to be seeded have been brought to the required grade and properly trimmed, bring soil to a friable condition by disking, harrowing, or otherwise loosening and mixing to a depth of 3 inches to 4 inches. Thoroughly break all lumps and clods.
- If the prepared seedbed is not fertilized, satisfactorily seeded, and mulched before the friable condition is lost through compaction or crusting, repeat the seedbed preparation prior to seeding or reseeding.
- Rake prepared seedbed before seeding.
- Broadcast fertilizer on the surface as the first step of the seeding process. Work fertilizer into the soil to a depth of 1 to 2 inches. Apply uniformly at a rate equivalent to 240 pounds per 1,000 square feet of 16-32-4.
- Sow seeds following or in conjunction with the fertilizer and while the beds are in friable condition, do not sow seeds through mulch.
- Apply seeds at a minimum rate of 5 pounds per 1,000 square feet. Do not seed when wind velocity exceeds 5 miles per hour.
- Float and lightly compact areas to incorporate the seed into the uppermost ½ inch of the soil.
- Visually inspect the seeded areas for uniformity of application; areas in which visual inspection fails to reveal an average of 2 seeds per square inch shall be reseeded at no additional cost to the owner.
- Apply mulch immediately after seeding, provide uniform distribution and allow sunlight to penetrate mulch.
- Small grain mulch shall be applied at a rate of 2.5 bales per 1000 square feet. Mulch shall be anchored.
- Hydro mulch must be applied at a rate of 2,000 pounds per acre. Do not apply if rain is anticipated within 24 hours. Reapplication is required after rain damage at the contractor's expense.
- Mulch blankets can be utilized in accordance with the Manufacturer's guidelines.

Hydroseeding:

- After the areas to be seeded have been brought to the required grade and properly trimmed, bring soil to a friable condition by disking, harrowing, or otherwise loosening and mixing to a depth of 3 inches to 4 inches. Thoroughly break all lumps and clods.

CITY OF HILLSDALE
SPECIAL PROVISION
FOR
TURF ESTABLISHMENT
Page 3 of 4

- If the prepared seedbed is not fertilized, satisfactorily seeded, and mulched before the friable condition is lost through compaction or crusting, repeat the seedbed preparation prior to seeding or reseeding.
- Rake prepared seedbed before seeding.
- Apply fertilizer with seed at a rate equivalent to 6.25 pounds per 1,000 square feet of 16-32-4.
- Use equipment only specifically designed for hydraulic seeding application.
- Mix seed, fertilizer and pulverized mulch in water until uniformly blended into homogeneous slurry. Continue mixing during application.
- Float and lightly compact areas to incorporate the seed into the uppermost ½ inch of the soil.
- Visually inspect the seeded areas for uniformity of application; areas in which visual inspection fails to reveal an average of 2 seeds per square inch shall be reseeded at no additional cost to the owner.
- Apply mulch immediately after seeding, provide uniform distribution and allow sunlight to penetrate mulch.
- Small grain mulch shall be applied at a rate of 2.5 bales per 1000 square feet. Mulch shall be anchored.
- Hydro mulch must be applied at a rate of 2,000 pounds per acre. Do not apply if rain is anticipated within 24 hours. Reapplication is required after rain damage at the contractor's expense.
- Mulch blankets can be utilized in accordance with the Manufacturer's guidelines.

Maintenance:

The Contractor is responsible for follow-up maintenance per the following requirements:

- Inspect materials planted in the spring during the summer or early fall, and take corrective action during the fall planting season.
- Inspect materials planted in the fall during the spring and take corrective action during this spring planting season.
- Reseed, plant, fertilize, mulch, topsoil, grade and roll as necessary to achieve a uniform lawn [stand of grass] free from eroded or bare areas.
- Water seeded areas as required to maintain the viability of the Product.

**CITY OF HILLSDALE
SPECIAL PROVISION
FOR
TURF ESTABLISHMENT
Page 4 of 4**

MEASUREMENT AND PAYMENT

The completed work under this **Turf Establishment** special provision will be considered incidental to the water service replacement and will not be paid for separately.

Turf Establishment shall include all materials, labor and equipment required or selected by the Contractor to install, maintain, inspect, repair, and meet the acceptance parameters for turf establishment will not be paid for separately.

Repairs made to damaged turf establishment areas as a result of a documented storm by a local meteorological data resulting in rainfall amounts of more than 3 inches in a 24 hr. period will be paid for as an increase to the original quantities as described in subsection 109.07 of the Standard Specifications for Construction.

Upon completion of the topsoil surfacing, seeding, and mulching stage 50% of the authorized amount for Turf Establishment will be paid the contractor. The remaining amount will be paid upon final acceptance of the established turf.

CITY OF HILLSDALE, MICHIGAN CONTRACTOR SAFETY POLICY

Good communication is a necessary element of maintaining safety. Everyone working at a jobsite must work cooperatively to identify safety hazards and communicate prevention practices that will improve the safety and health of everyone involved. Therefore, the City of Hillsdale, has implemented the following contractor safety program for our worksites so that on the job injuries are minimized and work practices may be standardized.

Purpose

A written contractor safety policy establishes guidelines to be followed for contractors working for the City of Hillsdale. The rules established:

- Provide a safe working environment.
- Govern facility relationships with outside contractors.
- Ensure that Contractor employees and our employees are trained to protect themselves from all potential and existing hazards.

The effectiveness of the contractor safety program depends upon the active support and involvement of all employees. This plan is intended to ensure that all contractor work practices are carried out safely to minimize the possibility of injury or harm to the contractors' employees or our own employees. It is intended to serve as an additional tool in safeguarding the health and safety of employees.

The very nature of utility construction and operation places employees and contractors in hazardous situations. Workers should always exercise extreme caution when at a jobsite.

This document is provided to ensure that all appropriate City of Hillsdale safety plans, policies and procedures are communicated to all participating contractors. It also provides an avenue for contractors to communicate their safety plans, policies and procedures to the City of Hillsdale. This program aims to prevent personal injuries and illnesses.

Safety Coordinator Duties

The Safety Coordinator is responsible for developing and maintaining the program. Employees may review a copy of the plan. It is located at 45 Monroe St. safety office and in the Safety Dept. folder of the computer system. In addition, the Safety Coordinator is responsible for maintaining any records related to the contractor safety program.

If after reading this program, you find that improvements can be made, please contact the Safety Coordinator. We encourage all suggestions because we are committed to the success of our contractor safety program. We strive for clear understanding, safe behavior, and involvement from every level of our company.

Explanation of Responsibilities

City of Hillsdale Responsibilities

The City of Hillsdale has specific safety responsibilities when hiring contractors, which include the following listed steps:

1. Take steps to protect contract workers who perform work on or near a potentially hazardous process, facility, or area.
2. Obtain and evaluate information regarding the contract employer's safety performance and programs.
3. Inform the contractor of known potential electrical, fire, explosion, or chemical release hazards related to the contractor's work.
4. Develop and implement safe work practice procedures to control contract employee entry into hazardous work areas and operation or repair of utility facilities.
5. Require contractors to provide appropriate personal protective equipment to their employees at all times.
6. Periodically evaluate the contract employer's fulfillment of his or her responsibilities under this policy.
7. Hire and use only contractors who meet Contractor Selection Criteria as listed in the next section of this policy.

Contractor Responsibilities

Contract employees must perform their work safely. Considering that contractors often perform very specialized and potentially hazardous tasks, such as confined space entry activities and non-routine repair activities, their work must be controlled. Contractor responsibilities when accepting contracts with the City of Hillsdale include the following listed steps. The contract employer will:

1. Assure that the contract employee is trained in the work practices necessary to safely perform his or her job.
2. Instruct the contract employee in the potential electrical, fire, explosion, or chemical release hazards related to his or her job and the process.
3. Document contract employee training.
4. Inform contract employees of and then enforce safety rules of the facility, particularly those implemented to control the hazards of the contracted process during operations.
5. Require that all subcontractors abide by the same rules to which the contractor is bound.

6. Abide by the facility smoking rules.
7. Notify plant operators, foremen, or managers of any operations that could interrupt utility services. Also, immediately notify said individuals if an unexpected utility interruption has occurred.

Guidelines for Contractor Safety

The following listed steps are the standard procedures for evaluating and choosing contractors who will work on-site at the City of Hillsdale.

To determine that past safety performance, the group or individual selecting the contractor may consider the contractor's:

- OSHA log, which includes the injury and illness rates (number of lost-time accident cases, number of recordable cases, number of restricted workday cases, number of fatalities) for the past three years.
- Written safety program and training system.

Contractor work methods and experience should be evaluated. Ensure that for the job in question the contractor and its employees have the appropriate:

- Job skills.
- Equipment.
- Knowledge, experience, and expertise.
- Permits, licenses, certifications, or skilled tradespeople necessary to perform the work in question.

The contractor must be willing and able to provide a current certificate of insurance for workers' compensation and general liability coverage with the City of Hillsdale.

Each contractor must be responsible for ensuring that its employees comply with all applicable local, state, and federal safety requirements, as well as with any safety rules and regulations set forth by the City of Hillsdale, at which it is performing the contracted work.

Possible ways to determine past compliance with such safety regulations include:

- Requesting copies of any citations for violations occurring within the last three years, to determine the frequency and type of safety laws violated.
- Having all bidders on jobs describe in detail their safety programs, infractions, accidents, and workers' compensation claims within the last three years.

This information will provide the City of Hillsdale with a solid background on that contractor's safety performance and adherence to safety rules and regulations.

Guidelines for Information Exchange

City of Hillsdale Guidelines for Information Exchange

Before contract work begins, the City of Hillsdale must:

Designate a representative to coordinate and communicate all safety and health issues with the contractor. The designated representative will have a copy of the work document, be thoroughly familiar with its contents, and with the safety and health aspects of the work, or know whom to call to obtain this information. The designated representative is responsible for ensuring that all company responsibilities listed below are carried out.

1. Provide a copy of the applicable safety policies and procedures to the contractor.
2. Inform the contractor of any emergency signals and personnel clearance procedures that may be put into operation in areas where the contractor's employees are working.
3. The contractor should be given the telephone numbers of any appropriate City of Hillsdale BPU manager, the nearest hospital, ambulance service, and fire department.
4. Work directly with the contractor's designated representative, with whom all contacts should be made.
5. Review all contract requirements related to safety and health with the contractor's designated representative, including, but not limited to, rules and procedures, personal protective equipment (PPE), and special work permits or specialized work procedures.
6. Inform contractor's designated representative of the required response to employee alarms and notices.
7. Communicate thoroughly with the contractor's designated representative any safety and health hazards (particularly non-obvious hazards and hazard communication issues) known to be associated with the work, including those in areas adjacent to the worksite. Tell them it is the contractor's responsibility to convey this information to its employees.
8. Ensure that all affected employees at this company receive training on all hazards which the contractor may introduce.

During the contract work, this company must:

1. Limit, as necessary, the entry of company employees into contractor work areas.
2. Monitor the contractor's compliance with the contract throughout the duration of the work. When checking contractor work during the project, note any negligent or unlawful act or condition in violation of safety standards or requirements. Any items noted should be brought immediately to the attention of the contractor's designated representative. However, if an unsafe act or a condition is noted that creates an imminent danger of serious injury, immediate steps should be taken to stop the unsafe act or condition. Do not allow work that is in violation of a regulation to continue.

3. Document all discussions, including place, time, and names of contractor employees involved.
4. For work for which this company has developed specific and generally applicable procedures, make sure contractors and their subcontractors follow the same procedures.
5. Obtain a copy of each OSHA recordable injury report from the contractor and subcontractor. Investigate and report to the director of utilities all personal injuries to contractor and subcontractor employees.
6. Investigate and report any property damage caused by a safety accident. Maintain a contractor accident report file.

Contractor Guidelines for Information Exchange

Before the contract work begins, the contractor must:

1. Designate a representative to coordinate all safety and health issues and communicate with the City of Hillsdale's designated representative.
2. Provide information to the designated representative on the safety and health hazards that may arise during the course of the contractor's work at the City of Hillsdale BPU and the means necessary to avoid danger from those hazards, including Hazard Communication and all other potential hazards.
3. Obtain from the City of Hillsdale any safety rules and regulations in effect at the site or potential hazards present that may affect the contractor's work.
4. Be certain to be informed of any emergency signals and personnel clearance procedures that may be put into operation in areas where the contractor's employees are working.
5. The contractor should be certain to have the telephone numbers of any appropriate City of Hillsdale manager/designee, the nearest hospital, ambulance service, and fire department.
6. Advise and train its employees on hazards associated with the work to be performed, including any Hazard Communication or other hazard information provided the contractor by the City of Hillsdale.
7. Keep the designated representative of the City of Hillsdale fully informed of any work that may affect the safety of the City of Hillsdale's employees or property. This includes complying with the state and federal right-to-know legislation and providing the designated representative appropriate material safety data sheets (MSDSs) or other required information about chemicals the contractor will bring onto the site.
8. Know who to call and what to do in emergencies, including where first aid and medical services are located and train employees on this.

During the contract work, the contractor will:

1. Have a designated site safety coordinator present and attentive to the work being carried out at all times that the contractors and/or subcontractors are working at the site.
2. Ensure that all subcontractors are abiding by the terms of this plan.
3. Perform its work while the plant or system is operating, if necessary, and establish necessary safe practices to permit work under operating conditions without endangering any person or property. This includes but is not limited to barricading, sign-posting, grounding, lockout/ tagout, etc.
4. Make sure that any equipment, chemicals, or procedures used by the contractor to perform contracted work meet all OSHA requirements.
5. Be held responsible and accountable for any losses or damages suffered by the City of Hillsdale and/or its employees as a result of contractor negligence.
6. Provide its employees with medical care and first-aid treatment.
7. Use only the plant or building entrance designated, and follow the facility access control practice. The contractor also will ensure that each contractor employee is issued and wears some form of easily seen identification.
8. Provide supervisors and employees who are competent and adequately trained, including training in all health and safety aspects of the work involved in the contract.
9. Provide all tools and equipment for the work, including personal protective equipment (PPE), and ensure the equipment is in proper working order and employees are instructed in its proper use.
10. Maintain good housekeeping in the workplace.
11. Follow specific instructions supplied by this company should emergency alarms be activated.
12. Notify the designated representative immediately of any OSHA recordable injury or illness to contractor employees or subcontractor employees occurring while on the site of this company. Provide a copy of each accident report to the designated representative.
13. Receive and use a copy of any applicable City of Hillsdale written safety policies and procedures.
14. After conclusion of the contract work, the contractor is responsible for cleaning all work areas and disposing of any discarded materials in a proper and legal manner.

Training Requirements

City of Hillsdale Requirements

City of Hillsdale makes sure that affected City employees receive training on all hazards to which they will be introduced by a contractor. In addition, we emphasize to the contractor that it is the contractor's responsibility to convey to its employees any safety information provided by the City of Hillsdale to the contractor.

Contractor Requirements

The contractor must:

- Train all workers on all safety and health hazards and provisions applicable to the type of work being done, and provide documentation of such training to this company's designated representative.
- Train employees on where to obtain first aid and medical services.
- Train employees on appropriate lockout/tagout procedures and the confined space program.

Recordkeeping Requirements

City of Hillsdale Requirements:

The designated representative will:

1. Have a copy of the contract on file and be thoroughly familiar with its contents, and with the safety and health aspects of the work.
2. Keep records of all training done with company workers regarding hazards to be caused by the contracting company.
3. Keep copies of any OSHA recordable injury and illness logs for the project, as well as copies of accident reports on all accidents that occur in the course of the project.
4. Keep records of all documentation of any sort given to you by the contractor, including records of training done, MSDSs, accident reports, etc.
5. Keep records of all documentation of any sort you give to the contractor, including list of hazards to train their employees on, MSDSs, etc.
6. Document all discussions, letters, memos, or other communications made to the contractor regarding safety issues, including place, time, and names of people involved.
7. Compile a report to the director of utilities if there arise any safety or health concerns with the project.

Contractor Requirements:

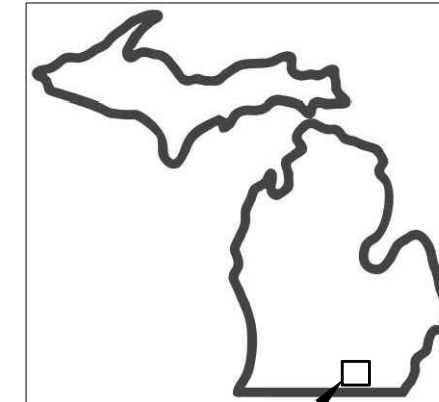
The contractor will:

1. Keep records of all training done with contract workers and all documentation provided to the contracting company regarding such training.
2. Have on file the telephone numbers of the appropriate City of Hillsdale manager, the nearest hospital, ambulance service, and fire department.
3. Have copies on-site of all material safety data sheets (MSDSs) or other required information about chemicals relevant to the work on-site.
4. Keep an OSHA recordable injury and illness log for the project, as well as copies of accident reports on all accidents that occur in the course of the project.
5. Assist utility workers in completing utility outage reports related to the contractor's actions.



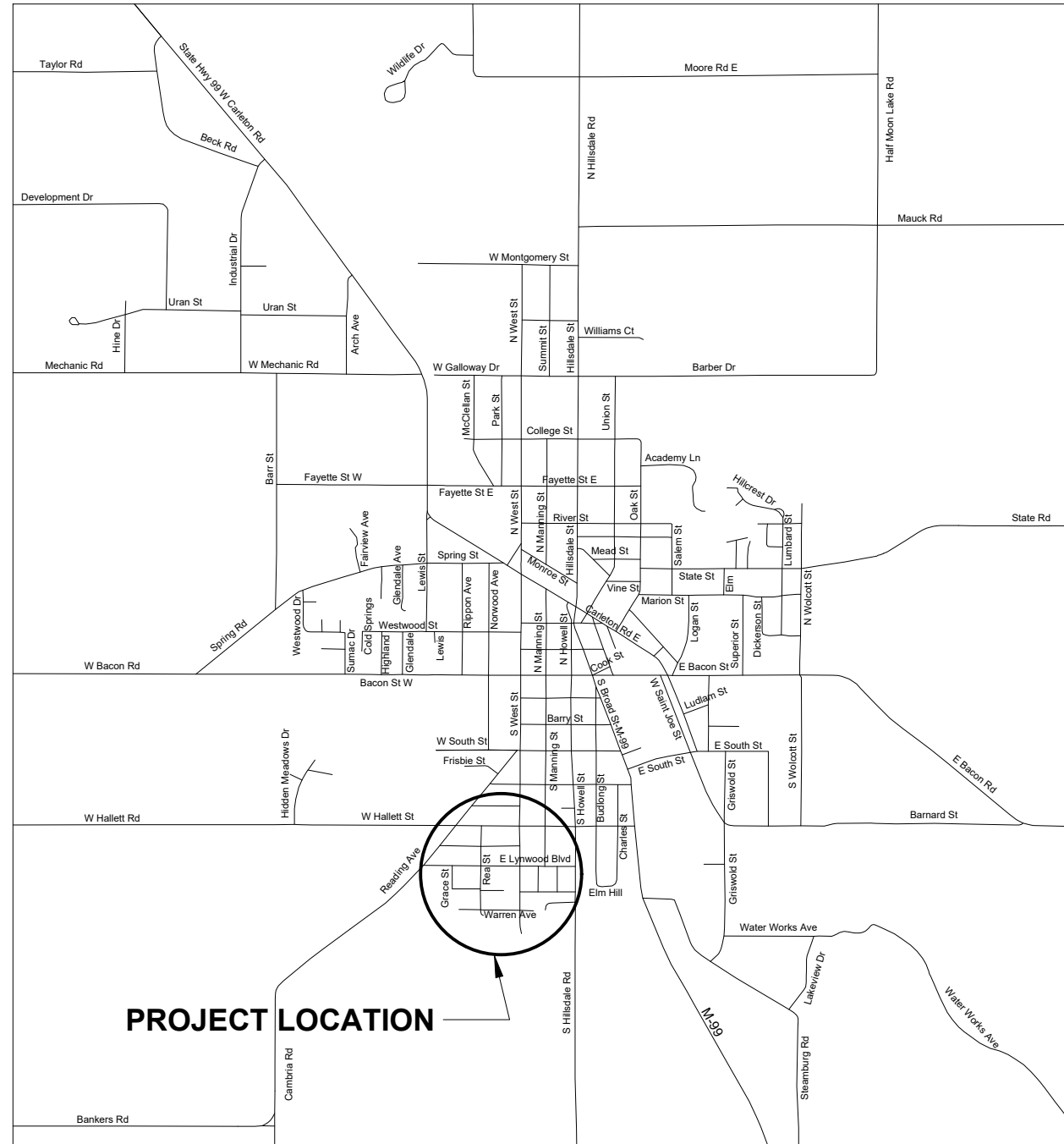
CITY OF HILLSDALE

MORRY, S. HOWELL AND LYNWOOD STREET IMPROVEMENTS



SITE LOCATION

FOR PROTECTION OF UNDERGROUND UTILITIES AND IN CONFORMANCE WITH PUBLIC ACT 53, THE CONTRACTOR SHALL DIAL 1-800-482-7171 OR 811 A MINIMUM OF THREE FULL WORKING DAYS, EXCLUDING SATURDAYS, SUNDAYS, AND HOLIDAYS PRIOR TO THE BEGINNING OF EACH EXCAVATION IN AREAS WHERE PUBLIC UTILITIES HAVE NOT BEEN PREVIOUSLY LOCATED.



PROJECT LOCATION

AREA MAP
NOT TO SCALE

NOT FOR CONSTRUCTION

97 N BROAD ST.
HILLSDALE, MI 49242

REVISIONS	DATE

**CITY OF HILLSDALE
HILLSDALE, MI
MORRY, S HOWELL AND LYNWOOD
STREET IMPROVEMENTS
COVER SHEET**

SHEET NO.	DESCRIPTION
CS	COVER SHEET
C1	MORRY ST. - STA. 0+33 (P.O.B) TO STA. 3+62
C2	LYNWOOD BLVD. - STA. 0+33 (P.O.B) TO STA. 9+50
C3	LYNWOOD BLVD. - STA. 9+50 TO STA. 19+00
C4	LYNWOOD BLVD. - STA. 19+00 TO STA. 26+90 (P.O.E)
C5	S. HOWELL ST. - STA. 0+00 (P.O.B) TO STA. 8+00
C6	S. HOWELL ST. - STA. 8+00 TO STA. 13+15 (P.O.E)
C7	NOTES & STANDARD CONSTRUCTION DETAILS
C8	TRAFFIC CONTROL

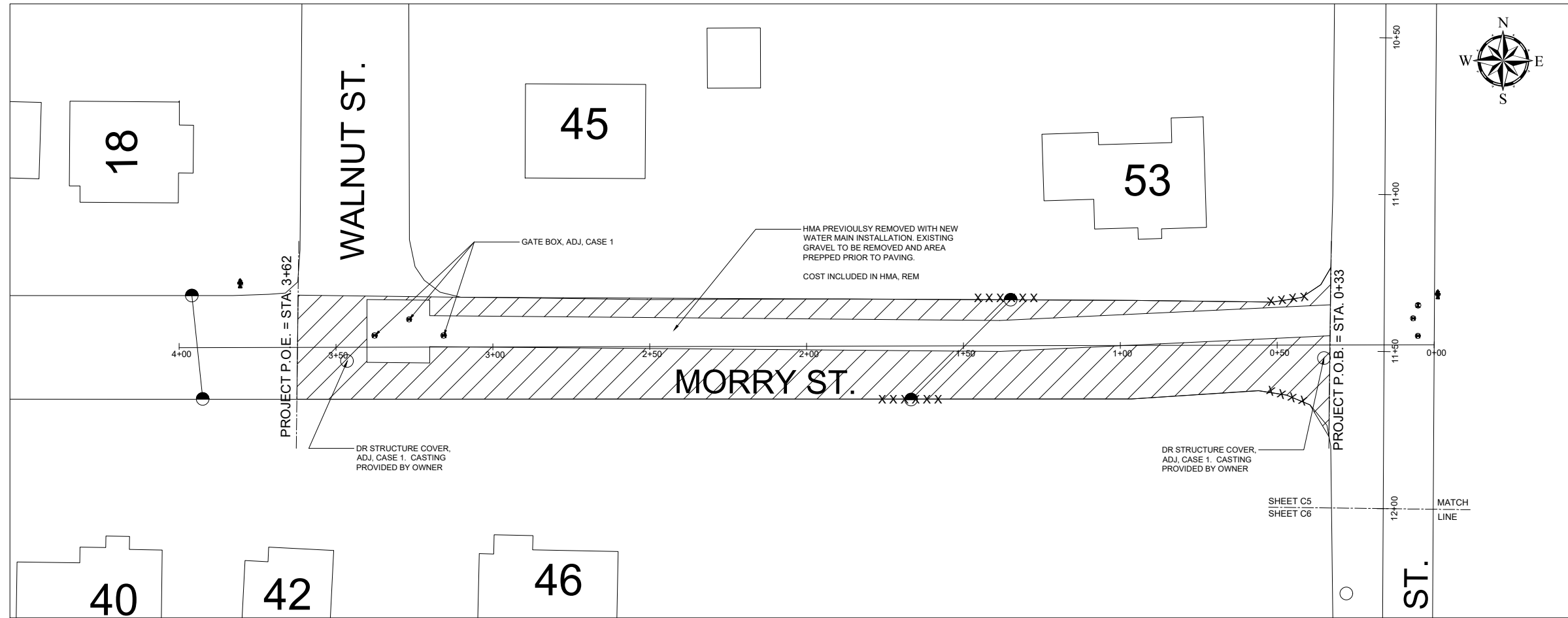
SCALE NTS		
	NAME	DATE
DESIGNED	KLB	1/24/22
DRAWN	KLB	1/24/22
CHECKED	JH	

DRAWING NO.
CS

REFERENCES TO SPECIFICATIONS:
THE IMPROVEMENTS COVERED BY THESE PLANS SHALL BE DONE IN ACCORDANCE WITH THE PROJECT DRAWINGS, NOTES, AND THE APPLICABLE SECTIONS OF THE 2012 MDOT STANDARD SPECIFICATIONS FOR CONSTRUCTION.

ALL TRAFFIC CONTROL DEVICES SHALL BE IN ACCORDANCE WITH THE MOST CURRENT VERSION OF THE MICHIGAN MANUAL OF TRAFFIC CONTROL DEVICES (MMUTCD)

MORRY STREET



97 N BROAD ST.
HILLSDALE, MI 49242

REVISIONS	DATE

CITY OF HILLSDALE
HILLSDALE, MI
**MORRY, S. HOWELL AND LYNWOOD
STREET IMPROVEMENTS**
MORRY STREET - STA 0+33 TO 3+62

SCALE:
1" = 40'

	NAME	DATE
DESIGNED	KLB	1/24/22
DRAWN	KLB	1/24/22
CHECKED	JH	

DRAWING NO.
C1

CONSTRUCTION LEGEND

- HMA, REM
- CURB & GUTTER, REM

PROJECT QUANTITIES - THIS SHEET		
QUANTITY	UNIT	DESCRIPTION
100	LF	CURB & GUTTER, REM
1170	SY	HMA SURFACE, REM
1170	SY	MACHINE GRADING
165	LF	STORM SEWER PIPE, SDR 35, 12", TR DET B
3	EA	DR STRUCTURE, 24 INCH
2	EA	DR STRUCTURE COVER, ADJ, CASE 1
3	EA	GATE VALVE, ADJ, CASE 1
100	LF	CURB & GUTTER, CONC, F-4
290	TON	HMA, LVSP
50	SY	AGGREGATE BASE (22A), CONDITIONING, IF NEEDED
25	CY	SUBGRADE UNDERCUTTING, TYPE II
100	SY	TURF ESTABLISHMENT

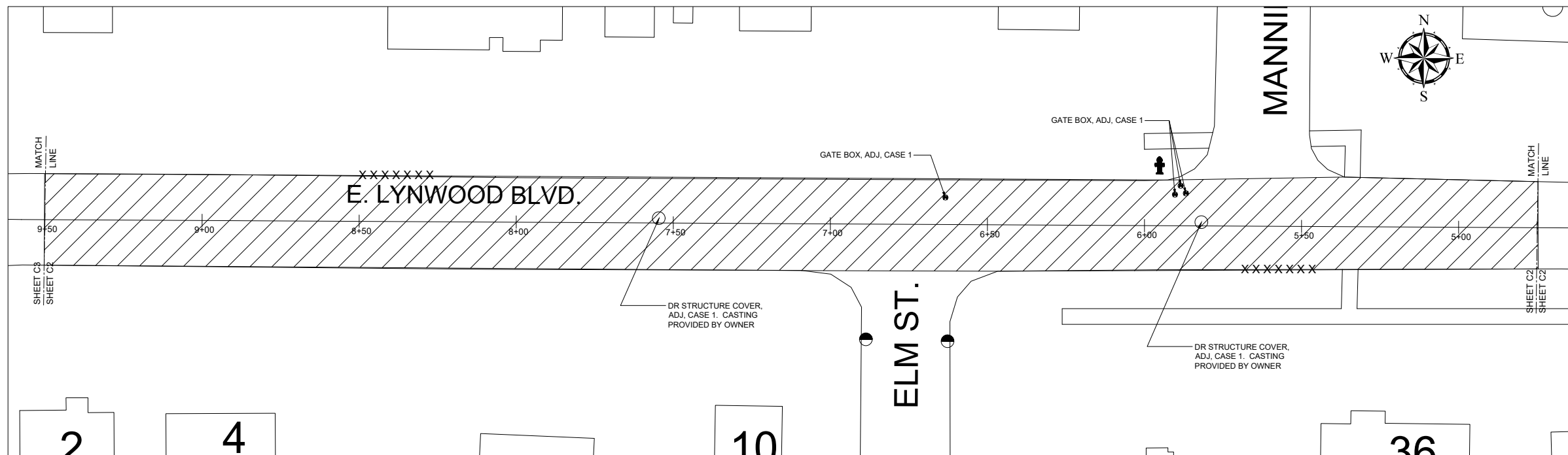
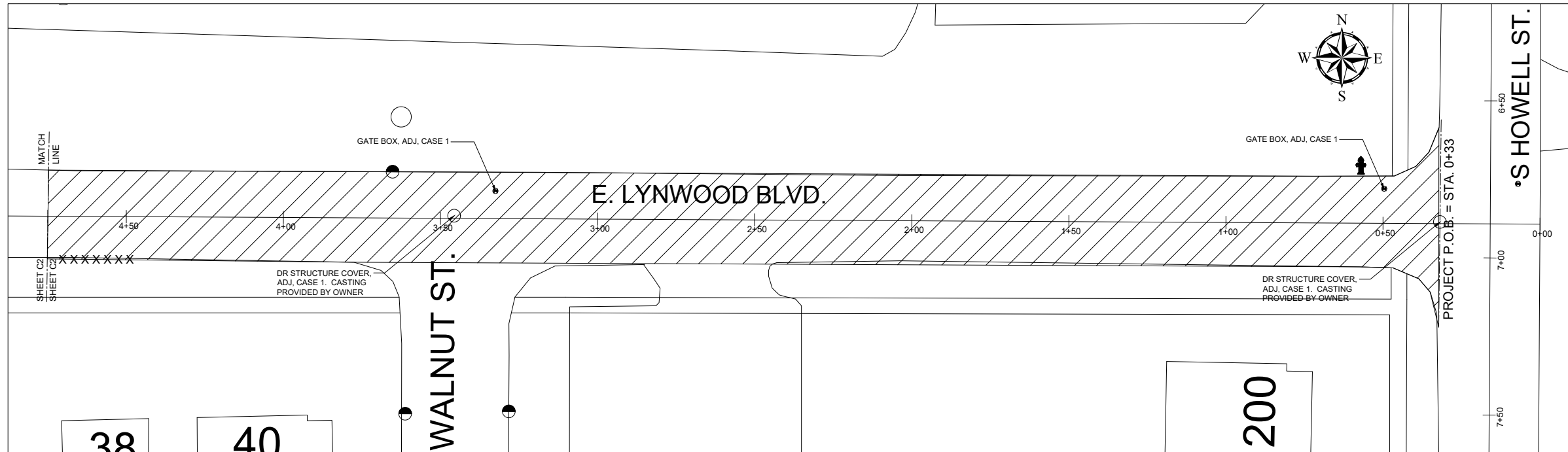
NOT FOR CONSTRUCTION

REFER TO C7 FOR TYPICAL PROPOSED CROSS SECTION.

LYNWOOD BLVD

97 N BROAD ST.
HILLSDALE, MI 49242

REVISIONS DATE



CONSTRUCTION LEGEND

- HMA, REM
- CURB & GUTTER, REM

PROJECT QUANTITIES - THIS SHEET		
QUANTITY	UNIT	DESCRIPTION
100	LF	CURB & GUTTER, REM
2950	SY	HMA SURFACE, REM
2950	SY	MACHINE GRADING
15	SY	PAV'T, REM
4	EA	DR STRUCTURE COVER, ADJ, CASE 1
5	EA	GATE VALVE, ADJ, CASE 1
100	LF	CURB & GUTTER, CONC, F-4
715	TON	HMA, LVSP
50	SY	AGGREGATE BASE (22A), CONDITIONING, IF NEEDED

PROJECT QUANTITIES - THIS SHEET		
QUANTITY	UNIT	DESCRIPTION
0	SF	SIDEWALK, CONC, 4 INCH
135	SF	SIDEWALK/DRIVEWAY, CONC, 6 INCH
0	SF	SIDEWALK RAMP, CONC, 6 INCH
0	LF	DETECTABLE WARNING
25	CY	SUBGRADE UNDERCUTTING, TYPE II
100	SY	TURF ESTABLISHMENT

REFER TO C7 FOR TYPICAL PROPOSED CROSS SECTION.

NOT FOR CONSTRUCTION

CITY OF HILLSDALE
HILLSDALE, MI
**MORRY, S. HOWELL AND LYNWOOD
STREET IMPROVEMENTS**

LYNWOOD BLVD - STA 0+33 (P.O.B.) TO 9+50

SCALE:
1" = 40'

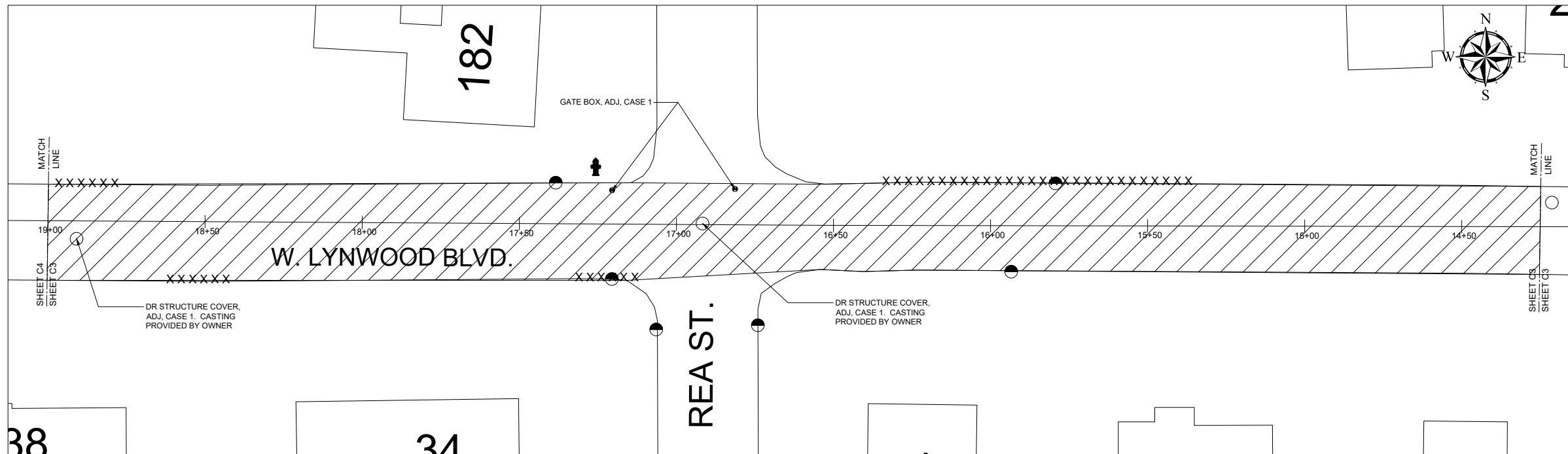
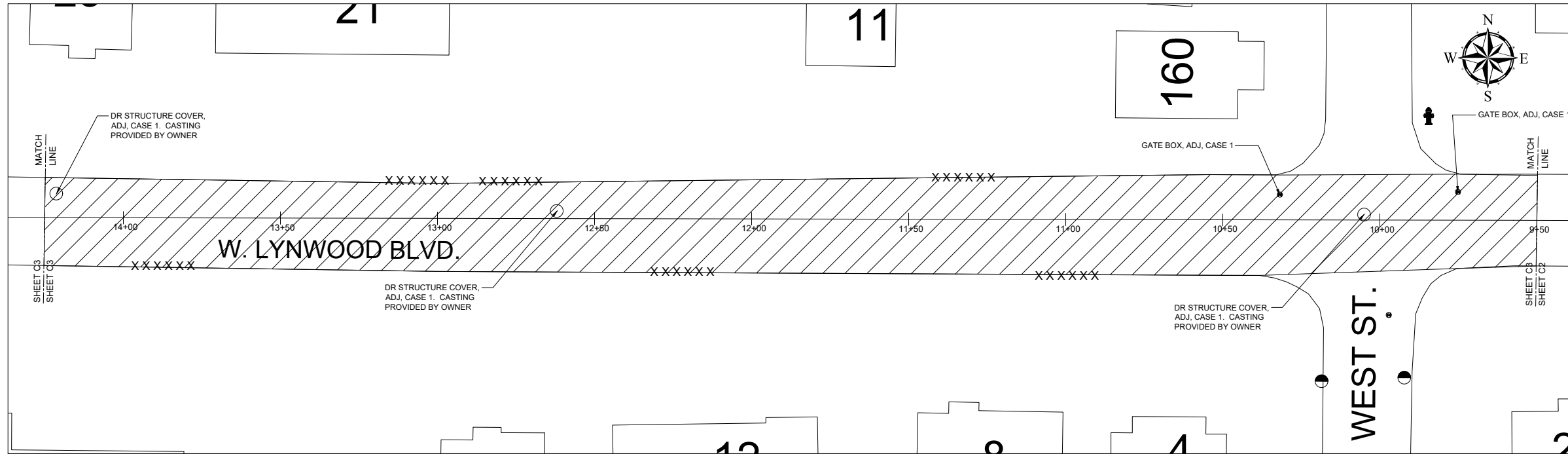
	NAME	DATE
DESIGNED	KLB	1/24/22
DRAWN	KLB	1/24/22
CHECKED	JH	

DRAWING NO.
C2

LYNWOOD BLVD

97 N BROAD ST.
HILLSDALE, MI 49242

REVISIONS	DATE



CITY OF HILLSDALE
 HILLSDALE, MI
MORRY, S. HOWELL AND LYNWOOD
STREET IMPROVEMENTS

LYNWOOD BLVD - STA 9+50 TO 19+00

CONSTRUCTION LEGEND

- HMA, REM
- CURB & GUTTER, REM

PROJECT QUANTITIES -THIS SHEET		
QUANTITY	UNIT	DESCRIPTION
300	LF	CURB & GUTTER, REM
3100	SY	HMA SURFACE, REM
3100	SY	MACHINE GRADING
6	SY	PAV'T, REM
5	EA	DR STRUCTURE COVER, ADJ, CASE 1
4	EA	GATE VALVE, ADJ, CASE 1
300	LF	CURB & GUTTER, CONC, F-4
750	TON	HMA, LVSP
50	SY	AGGREGATE BASE (22A), CONDITIONING, IF NEEDED

PROJECT QUANTITIES -THIS SHEET		
QUANTITY	UNIT	DESCRIPTION
0	SF	SIDEWALK, CONC, 4 INCH
16	SF	SIDEWALK/DRIVEWAY, CONC, 6 INCH
0	SF	SIDEWALK RAMP, CONC, 6 INCH
0	LF	DETECTABLE WARNING
25	CY	SUBGRADE UNDERCUTTING, TYPE II
300	SY	TURF ESTABLISHMENT

REFER TO C7 FOR TYPICAL PROPOSED CROSS SECTION.

NOT FOR CONSTRUCTION

SCALE:
1" = 40'

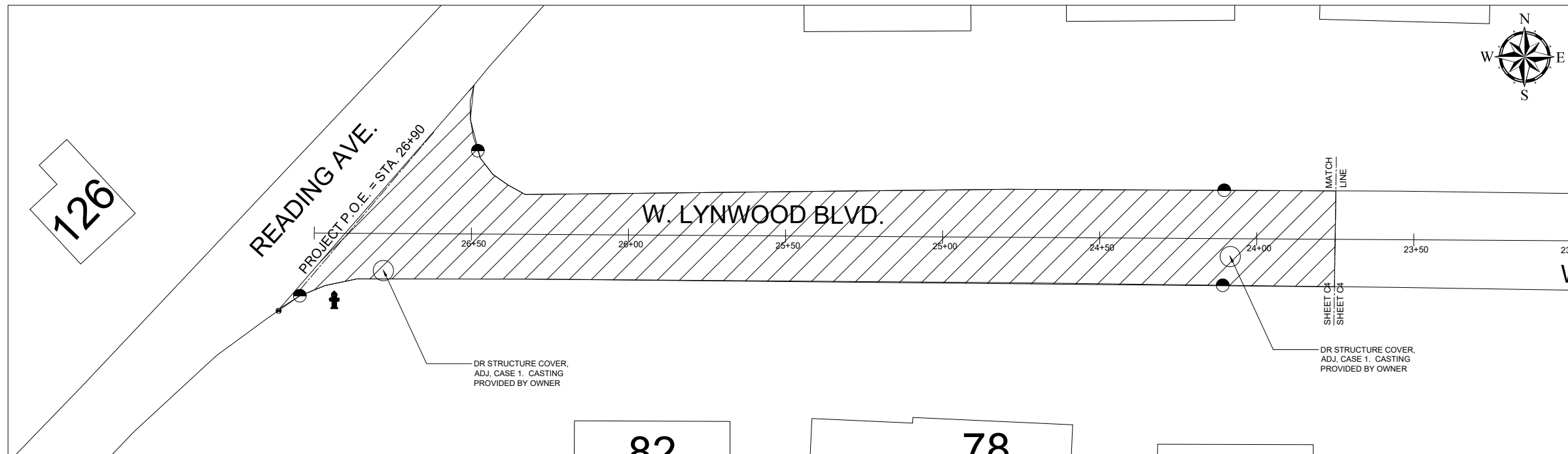
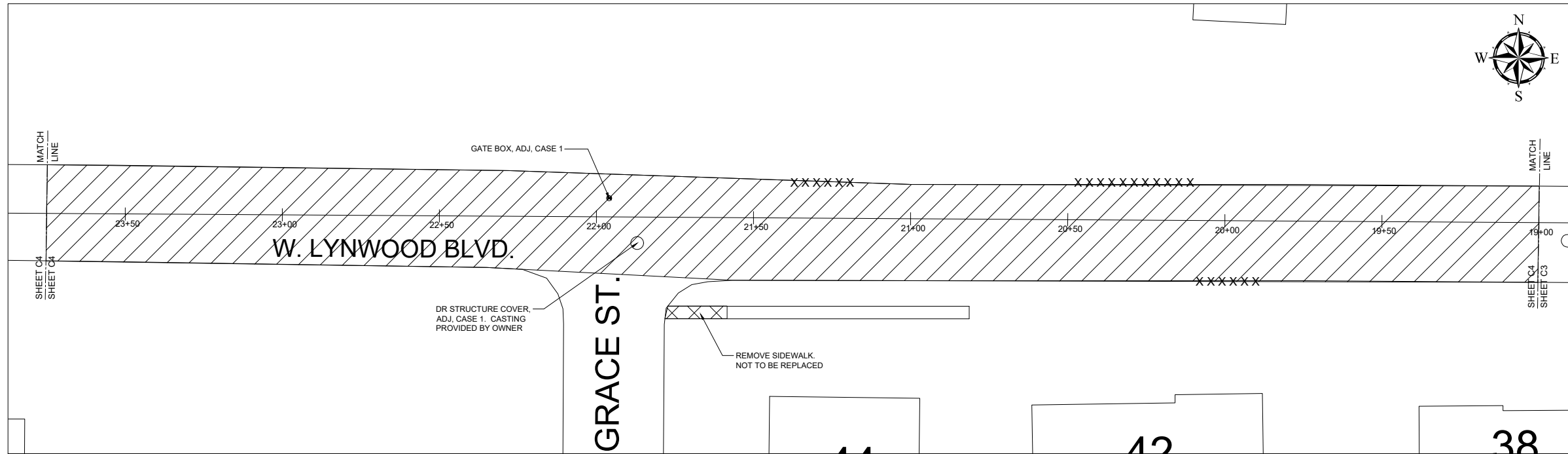
	NAME	DATE
DESIGNED	KLB	1/24/22
DRAWN	KLB	1/24/22
CHECKED	JH	

DRAWING NO.
C3

LYNWOOD BLVD

97 N BROAD ST.
HILLSDALE, MI 49242

REVISIONS DATE



CONSTRUCTION LEGEND

- HMA, REM
- CURB & GUTTER, REM
- SIDEWALK, REM

PROJECT QUANTITIES -THIS SHEET		
QUANTITY	UNIT	DESCRIPTION
100	LF	CURB & GUTTER, REM
9	SY	SIDEWALK, REM
2750	SY	HMA SURFACE, REM
2750	SY	MACHINE GRADING
5	SY	PAV'T, REM
3	EA	DR STRUCTURE COVER, ADJ, CASE 1
1	EA	GATE VALVE, ADJ, CASE 1
100	LF	CURB & GUTTER, CONC, F-4
670	TON	HMA, LVSP
50	SY	AGGREGATE BASE (22A), CONDITIONING, IF NEEDED

PROJECT QUANTITIES -THIS SHEET		
QUANTITY	UNIT	DESCRIPTION
0	SF	SIDEWALK, CONC, 4 INCH
40	SF	SIDEWALK/DRIVEWAY, CONC, 6 INCH
0	SF	SIDEWALK RAMP, CONC, 6 INCH
0	LF	DETECTABLE WARNING
25	CY	SUBGRADE UNDERCUTTING, TYPE II
100	SY	TURF ESTABLISHMENT

REFER TO C7 FOR TYPICAL PROPOSED CROSS SECTION.

NOT FOR CONSTRUCTION

CITY OF HILLSDALE

HILLSDALE, MI

MORRY, S. HOWELL AND LYNWOOD
STREET IMPROVEMENTS

LYNWOOD BLVD - STA 19+00 TO 26+90 (P.O.E.)

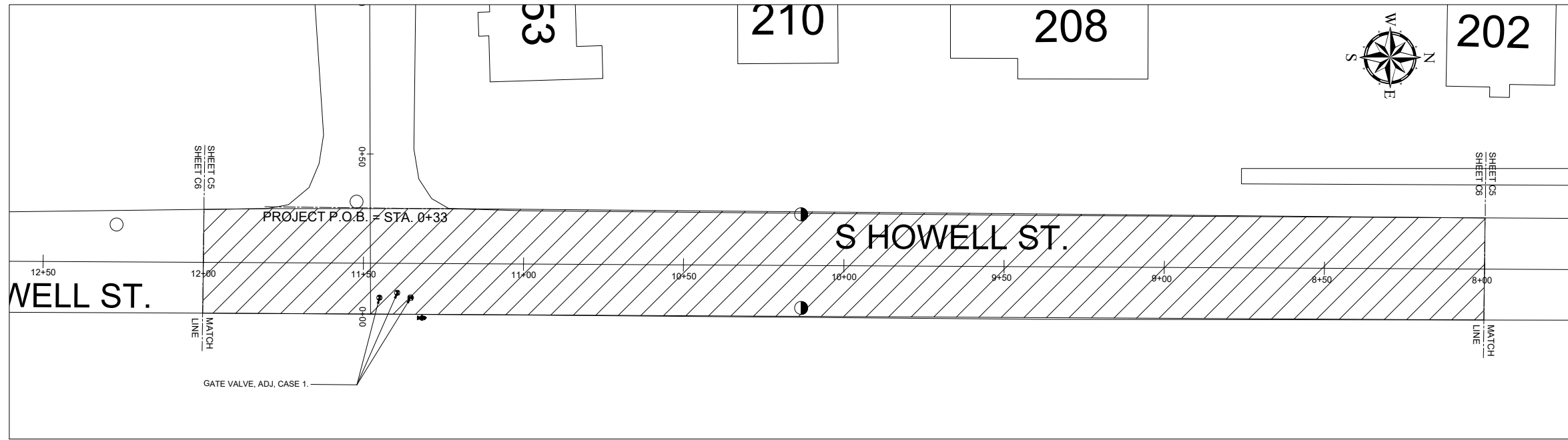
SCALE:
1" = 40'

	NAME	DATE
DESIGNED	KLB	1/24/22
DRAWN	KLB	1/24/22
CHECKED	JH	

DRAWING NO.

C4

S HOWELL ST



97 N BROAD ST.
HILLSDALE, MI 49242

REVISIONS	DATE

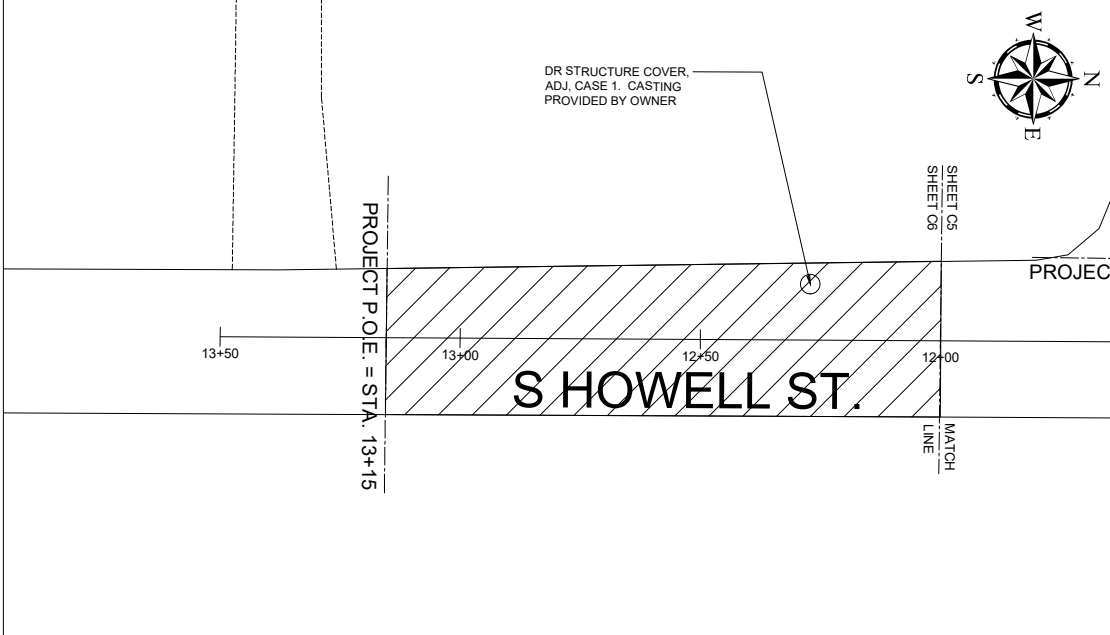
CITY OF HILLSDALE
HILLSDALE, MI
MORRY, S. HOWELL AND LYNWOOD
STREET IMPROVEMENTS

S. HOWELL ST. - STA. 8+00 TO 13+15 (P.O.E.)

CONSTRUCTION LEGEND

	HMA, REM
	CURB & GUTTER, REM

PROJECT QUANTITIES - THIS SHEET		
QUANTITY	UNIT	DESCRIPTION
0	LF	CURB & GUTTER, REM
0	SY	SIDEWALK, REM
1850	SY	HMA SURFACE, REM
1850	SY	MACHINE GRADING
0	SY	PAV'T, REM
650	LF	STORM SEWER PIPE, SDR 35, 12 INCH, TR DET B
6	EA	DR STRUCTURE, 24 INCH
1	EA	DR STRUCTURE COVER, ADJ, CASE 1
3	EA	GATE VALVE, ADJ, CASE 1
0	LF	CURB & GUTTER, CONC, F-4
560	TON	HMA, LVSP
50	SY	AGGREGATE BASE (22A), CONDITIONING, IF NEEDED
0	SF	SIDEWALK, CONC, 4 INCH
0	SF	SIDEWALK/DRIVEWAY, CONC, 6 INCH
0	SF	SIDEWALK RAMP, CONC, 6 INCH
0	LF	DETECTABLE WARNING
25	CY	SUBGRADE UNDERCUTTING, TYPE II
0	SY	TURF ESTABLISHMENT



NOT FOR CONSTRUCTION

REFER TO C7 FOR TYPICAL PROPOSED CROSS SECTION.

SCALE:
1" = 40'

	NAME	DATE
DESIGNED	KLB	1/24/22
DRAWN	KLB	1/24/22
CHECKED	JH	

DRAWING NO.
C6

CONSTRUCTION NOTES (APPLICABLE TO ALL SHEETS, AS NEEDED):

EXISTING WATER MAINS AND SEWERS: THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY DAMAGE TO PROPERLY IDENTIFIED EXISTING WATER MAINS AND/OR SEWER DURING THE CONSTRUCTION OF THIS PROJECT.

CONCRETE CURB & GUTTER: NEW CURB & GUTTER SHALL BE B-2 TYPE CONSTRUCTED IN ACCORDANCE WITH MDOT STANDARD PLAN R-30-G. SECTIONS LONGER THAN 10'-0" WILL REQUIRE 2-#4 EPOXY COATED REINFORCING BARS.

ADJUSTMENT OF DRAINAGE STRUCTURES: IT IS THE CONTRACTOR'S RESPONSIBILITY TO PLACE THE LOCATION AND ELEVATION OF ALL CASTINGS PROPERLY ALIGNED WITH THE PROPOSED CURB OR WITHIN THE STREET. ADJUSTMENT OF CASTINGS ON EXISTING STRUCTURES WILL BE PAID AS DR STRUCTURE COVER, ADJ, CASE 1 OR 2. THESE ITEMS INCLUDE ALL BLOCK OR ADJUSTING RINGS AS NECESSARY FOR PROPER ADJUSTMENT. ANY REQUIRED NEW CASTINGS WILL BE PROVIDED BY THE CITY.

SALVAGE: THE CITY RESERVES THE RIGHT TO SALVAGE ALL EXISTING MATERIALS (CASTINGS, HYDRANTS, ETC). MATERIALS DESIRED TO BE SALVAGED SHALL BE STOCKPILED WITHIN THE PROJECT LIMITS FOR THE CITY TO PICK UP. ITEMS THE CITY DOES NOT WANT WILL BE BECOME PROPERTY OF THE CONTRACTOR.

LAWN SPRINKLERS: OWNERS OF EXISTING LAWN SPRINKLER SYSTEMS AND/OR LANDSCAPING SHALL BE NOTIFIED, IN WRITING WITH A COPY SENT TO THE CITY ENGINEER, BY THE CONTRACTOR TWO WEEKS IN ADVANCE OF ANY WORK THAT WILL EFFECT THOSE SYSTEMS/LANDSCAPING. IF THE OWNER FAILS TO RELOCATE THE ITEMS PRIOR TO THE BEGINNING OF WORK AND THE SYSTEM IS CUT THE CONTRACTOR SHALL CAP THE SYSTEM PIPE AND WITNESS THE LOCATION WITH A STAKE. SALVAGED SPRINKLER HEADS SHALL BE PLACE ON THE OWNERS PROPERTY. ANY LANDSCAPING ITEMS NOT MOVED SHALL BE CAREFULLY SALVAGED AND PLACED ON THE OWNERS PROPERTY.

NOTICE TO RESIDENTS: THE CONTRACTOR SHALL NOTIFY RESIDENTS 24 HOURS IN ADVANCE OF DISTRUPTION TO SERVICE SUCH AS DRIVEWAYS CLOSING.

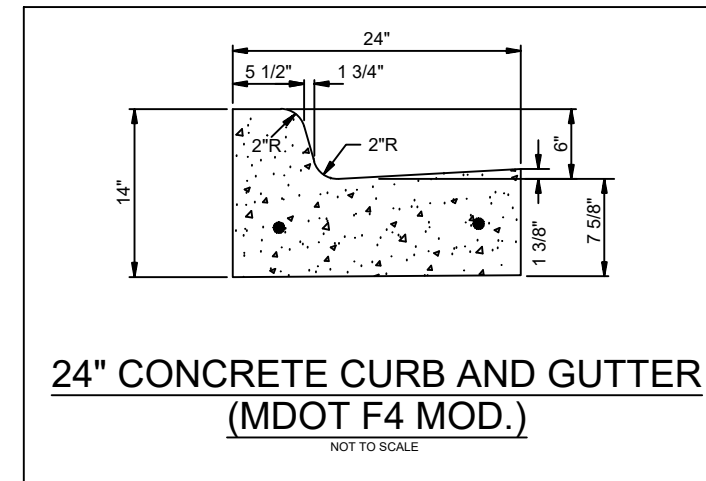
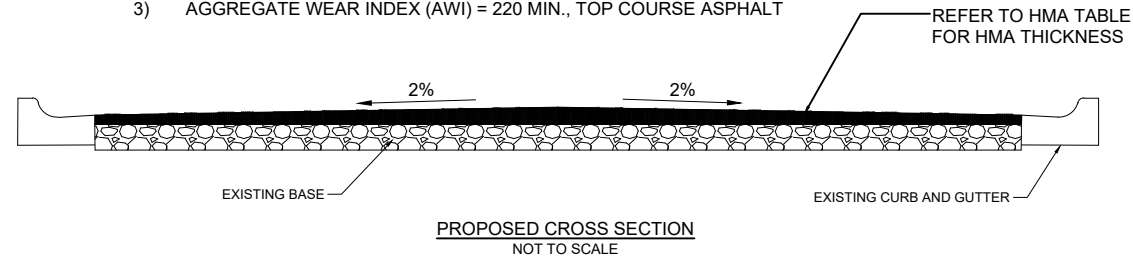
LANDSCAPE RETORATION: AREAS DISTURBED BY CONSTRUCTION SHALL BE GRADED SMOOTH AND RESTORED WITH 4" OF NEW TOPSOIL, SEEDED AND MULCHED PER THE SPECIFICATION REQUIREMENTS FOR TURF ESTABLISHMENT.

MAINTAINING TRAFFIC: CONTRACTOR SHALL MAINTAIN ACCESS TO LOCAL RESIDENTS AND EMERGENCY VEHICLES DURING CONSTRUCTION. IT IS UNDERSTOOD THAT THERE MAY BE TIMES WITH SEVERLY LIMITED ACCESS. THE CONTRACTOR SHALL LEAVE THE SITE AT THE END OF THE WORK DAY SUCH THAT RESIDENTS CAN ACCESS THEIR DRIVEWAYS.

HMA APPLICATION TABLE				
STREET	HMA	BASE	LEVELING	TOP
MORRY	LVSP	220 LBS/SYD	-	220 LBS/SYD
LYNWOOD	LVSP	220 LBS/SYD	-	220 LBS/SYD
S. HOWELL	LVSP	220 LBS/SYD	165 LBS/SYD	165 LBS/SYD

NOTES:

- 1) BOND COAT SHALL BE APPLIED BETWEEN SUCCESSIVE COURSES OF HMA (PAYMENT INCLUDED IN HMA MIX). APPLICATION RATE 0.05 - 0.15 GAL/SYD SS-IH, AS DIRECTED BY ENGINEER.
- 2) BINDER GRADE SHALL BE PG 58-28.
- 3) AGGREGATE WEAR INDEX (AWI) = 220 MIN., TOP COURSE ASPHALT



PUBLIC UTILITIES: THE EXISTING UTILITIES LISTED BELOW AND SHOWN ON THE PLANS REPRESENT THE BEST INFORMATION AVAILABLE. THIS INFORMATION DOES NOT RELIEVE THE CONTRACTOR OF THE RESPONSIBILITY TO VERIFY THEIR ACCURACY OR THE RESPONSIBILITY IN CASE UTILITIES HAVE BEEN REMOVED OR CONSTRUCTED.

GAS:	MICHIGAN GAS UTILITY 70 SAUK RIVER DRIVE COLDWATER, MI 49036 P - 517-781-0511 ATTN: DONALD SEEKMAN donald.seekman@michiganutilities.com	ELECTRIC:	CITY OF HILLSDALE BPU 45 MONROE STREET HILLSDALE, MI 49242 P - 517-437-6417 ATTN: CHRIS McARTHUR cmcarthur@hilldalebpu.com
CABLE TELEVISION:	COMCAST 16718 US 12 CEMENT CITY, MI 49233 P - 734-359-1669 ATTN: JEFF DOBIES	TELEPHONE:	AT&T 1041 HURST ROAD JACKSON, MI 49201 P - 517-750-0660 ATTN: KAREN TRUDGEN karen.m.trudgen@att.com
WATER/SEWER:	CITY OF HILLSDALE BPU 45 MONROE STREET HILLSDALE, MI 49242 P - 517-437-6412 ATTN: JEFF GIER jgier@hilldalebpu.com	PUBLIC WORKS:	CITY OF HILLSDALE 149 WATER WORKS AVE HILLSDALE, MI 49242 517-437-6491 ATTN: JAKE HAMMEL jhammel@cityofhilldale.org

THE CONTRACTOR SHALL EXPOSE AND VERIFY LOCATION AND DEPTH OF EXISTING UNDERGROUND UTILITIES PRIOR TO CONSTRUCTION. CONFLICTS IN GRADE SHALL BE REPORTS TO THE CITY ENGINEER AND ADJUSTMENTS MADE AT NO ADDITIONAL COST TO THE OWNER.

97 N BROAD ST.
HILLSDALE, MI 49242

REVISIONS	DATE

CITY OF HILLSDALE
HILLSDALE, MI
**MORRY, S. HOWELL AND LYNWOOD
STREET IMPROVEMENTS**
CONSTRUCTION NOTES & DETAILS

SCALE
NOT TO SCALE

	NAME	DATE
DESIGNED	KLB	1/24/22
DRAWN	KLB	1/24/22
CHECKED	JH	

DRAWING NO.
C7

NOT FOR CONSTRUCTION

97 N BROAD ST.
HILLSDALE, MI 49242

REVISIONS	DATE

CITY OF HILLSDALE
HILLSDALE, MI
MORRY, S. HOWELL, LYNWOOD
STREET IMPROVEMENTS
TRAFFIC CONTROL

SCALE:
NTS

	NAME	DATE
DESIGNED	KLB	1/24/22
DRAWN	KLB	1/24/22
CHECKED	JB	

DRAWING NO.
C6

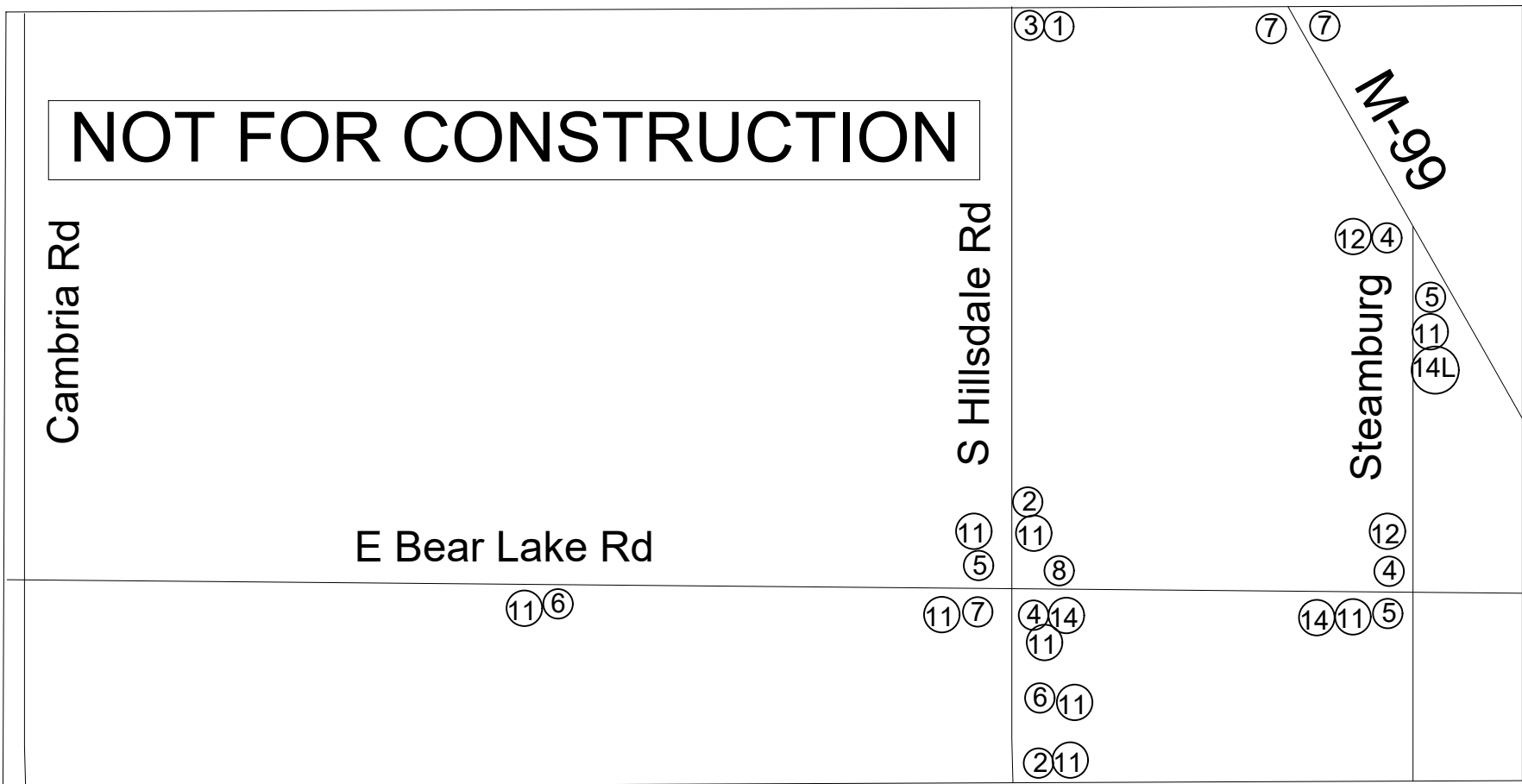
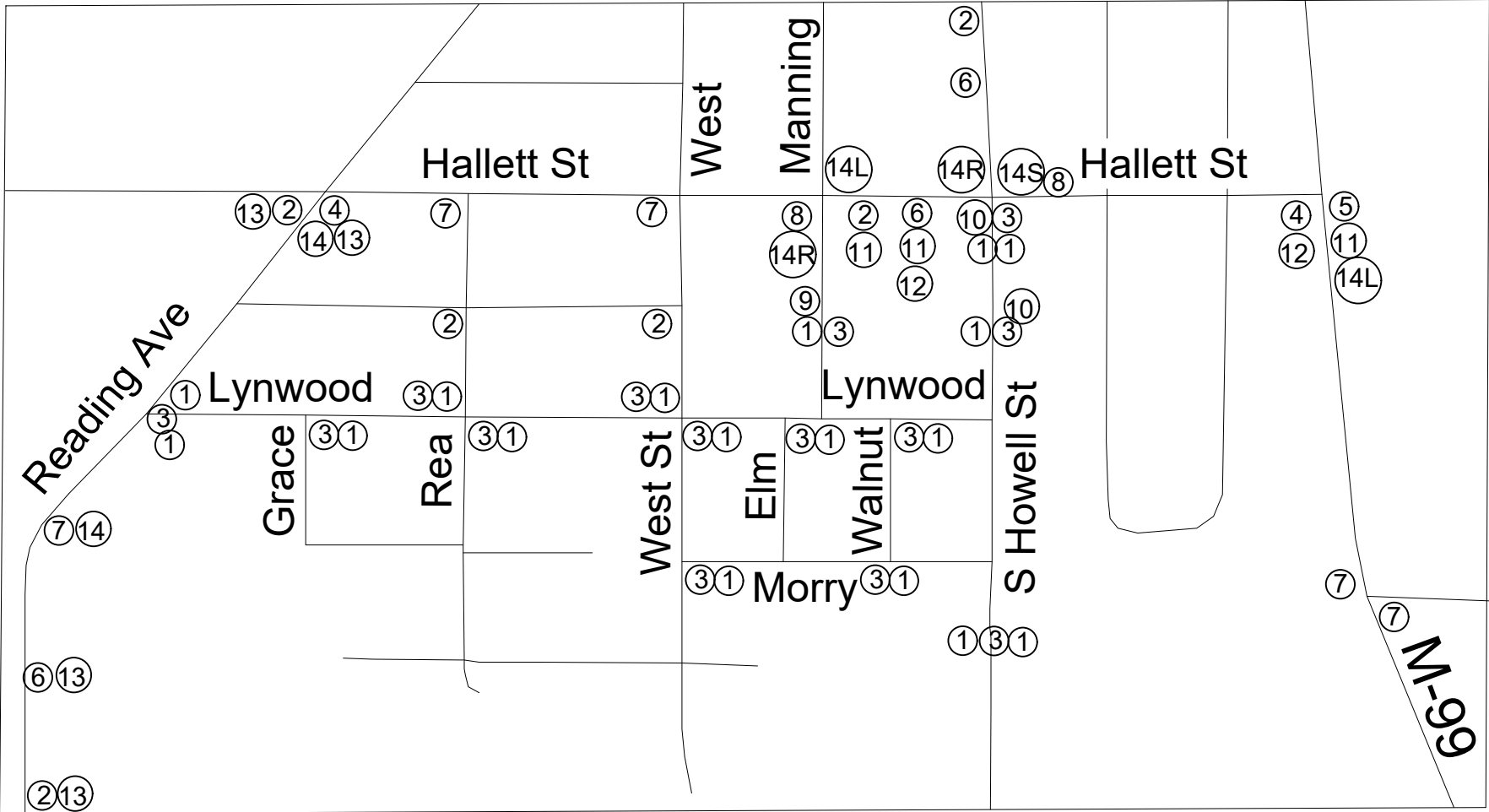
TRAFFIC CONTROL KEY

KEY	CODE	SIGN	*QTY
①		TYPE III BARRICADE HIGH INTENSITY	18
②	W20-3	STREET CLOSED AHEAD	10
③	R11-4	STREET CLOSED TO THRU TRAFFIC	15
④	M4-9R	DETOUR ARROW RIGHT	5
⑤	M4-9L	DETOUR ARROW LEFT	4
⑥	W20-2	DETOUR AHEAD	5
⑦	M4-9S	DETOUR STRAIGHT	8
⑧	M4-8A	DETOUR ENDS	3
⑨	M4-10R	DETOUR RIGHT	1
⑩	M4-10L	DETOUR LEFT	2
⑪	D3-1	"S HOWELL" - PLAQUE	12
⑫	D3-1	"S HILLSDALE" - PLAQUE	4
⑬	D3-1	"LYNWOOD" - PLAQUE	4
⑭	D9-2	HOSPITAL	4
⑭S	D9-2/M6-3	HOSPITAL - STRAIGHT ARROW	1
⑭R	D9-2/M6-1	HOSPITAL - RIGHT ARROW	2
⑭L	D9-2/M5-1	HOSPITAL - LEFT ARROW	3

* QUANTITIES ARE MINIMUM REQUIRED. CONTRACTOR MAY INCREASE AS NEEDED FOR THEIR CONSTRUCTION PLANS. LIGHTED BARRELS AND/OR GRABBER CONES WILL BE NEEDED FOR FLAG CONTROL ZONES AND OVER NIGHT ONE LANE SECTIONS.

PROJECT NOTES

- ALL WORK SHALL BE COMPLETED IN ACCORDANCE WITH ALL APPLICABLE SECTIONS OF THE MDOT 2012 STANDARD SPECIFICATION FOR CONSTRUCTION.
- ALL TRAFFIC CONTROL SHALL CONFORM TO THE REQUIREMENTS OF THE MOST CURRENT EDITION OF THE MICHIGAN MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES.



NOT FOR CONSTRUCTION

City of Hillsdale

Agenda Item Summary

Meeting Date: February 7, 2022
Agenda Item: New Business
Subject: Bid for Unmarked Fleet Vehicle, Police Department

Background:

The Police Department published a notice to bidders on January 6, 2022 for a 2022 Ford Explorer 4x4 Fleet 4-door vehicle. This vehicle will replace the departments 2010 Chevrolet Malibu currently used as an unmarked vehicle for the Detective.

One bid was received and opened at 3:00 p.m. on Tuesday January 25, 2022. This bid was from Stillwell Ford in the amount of \$29,953.40.

Funds from the Fire Department and Public Safety Equipment, Vehicle and Capital Improvement Millage will be utilized for this purchase.

Recommendation:

Acceptance of this Bid and authorization to purchase is recommended.

Scott A. Hephner



Chief of Police / Fire Chief

CITY OF HILLSDALE
STANDARD BID INFORMATION FORM

DEPARTMENT – POLICE

PROJECT – REPLACE 2010 CHEVY IMPALA (DETECTIVE’S VEHICLE)

DESCRIPTION – POLICE UNMARKED VEHICLE
(2022 FORD EXPLORER 4X4 FLEET, 4-DOOR)

DATE OF BID OPENING: 01/06/22 BID EXPIRATION DATE: 01/25/22 – 3:00 PM

NUMBER OF BIDDERS ONE LOW BID AMOUNT \$29,953.40

LIST OF BIDDERS	\$ AMOUNT OF BIDS
1. STILLWELL FORD LINCOLN	\$29,953.40
2.	\$
3.	\$
4.	\$
5.	\$
6.	\$
7.	\$
8.	\$

ADVERTISED – CITY OF HILLSDALE WEBSITE

LIST OF BIDDERS CONTACTED DIRECTLY – COLE FORD LINCOLN LLC OF COLDWATER, GORNO MAZDA FORD OF WOODHAVEN, SIGNATURE FORD, LINCOLN, MERCURY OF OWOSSO, STILLWELL FORD LINCOLN OF HILLSDALE

BID RECOMMENDATION – CITY MANAGER DAVID E. MACKIE/CITY COUNCIL

BUDGETED AMOUNT \$30,000.00

EXPLAIN VARIANCE FROM BUDGET – N/A

THIS VEHICLE IS BUDGETED IN THE 2021-2022 YEAR BUDGET.

RECEIVED



CITY OF HILLSDALE

JAN 20 2022

CITY OF HILLSDALE CITY CLERK'S OFFICE

97 NORTH BROAD STREET HILLSDALE, MICHIGAN 49242-1695 (517) 437-6442 FAX: (517) 437-6448 cityofhillsdale.org

TIFA BOARD

Name: David Hambleton

Address: ~~XXXXXXXXXXXXXXXXXXXX~~ Hillsdale, MI 49242

Phone: Home ~~XXXXXXXXXXXX~~ Work ~~XXXXXXXXXXXX~~

E-Mail ~~XXXXXXXXXXXXXXXXXXXX~~

Are you a resident of City of Hillsdale? Yes [checked] No

Occupation: (if retired, former occupation) USN - Ret, Raytheon Systems Eng: Ret, Real Estate Agent

Please check the expertise and skills you can contribute:

- Accounting, Fund Raising, Marketing, Advocacy, Human Resources, Planning, Computers, Knowledge of the Cause, Public Relations, Legal, Community Relations, Public Speaking, Finance, Management, Other Notary Public, Contract Language Specialist (US contracting offices, Technical Representative)

Brief Educational Background: Welding/Metal Fab. - St. Cloud Technical College, St. Cloud, MN 1982. AAS Electromechanical Technologies - 2000, Bachelor Technology Mgmt - 2016 Excelsior College, Albany, NY.

What charitable or community activities have you actively participated in? Please describe any leadership role(s) you have (had) in the organization(s): Chair of Hillsdale Municipal Airport Advisory Committee, U.P. of Key Opportunities Board of Directors, Sgt. At Arms of American Legion Leigh A. Wright Post 53 of Hillsdale (Children & Youth Committee Chair), Headmaster of Providence Academy, private Primary & Secondary school for Autistic Students.

On what other volunteer boards/committees have you served?

Describe any previous activities related to government:

Advocate for wise & prudent governance of Hillsdale City & County

Please explain why you would be interested in serving on the council or committee:

I own two SFH in the downtown area and two commercial buildings on Howell St. The small and historic character of Hillsdale are critical to the kind of sustainable and aesthetically-pleasing growth we need to employ our neighbors & children and to ensure the legacy of a beautiful and vibrant Hillsdale carries on for many more generations.


Please explain your understanding of the City of Hillsdale:

Hillsdale is a distressed but resilient city with a repressed business climate, strong & capable manufacturing base, and iconic college. Now home to the US Shooting Team, and proud ex-owes of too much land in the Industrial Area, we have responsible, respectful, & sustainable growth to be about.

Additional comments: I am honored to ~~have~~ have been requested to apply to the TIFA Board and hope to bring a prudent, community-conscious, and personally-interested* voice to the board.

*Personally-interested means caring for the people affected by the board's actions, including my family & our neighbors who live in the area covered by TIFA. This does not mean self-dealing or nepotism, but care for the people.

Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street, Hillsdale, MI 49242.



Applicant Signature

20 JAN 22

Date