



# City Council Agenda

March 21, 2022  
7:00 p.m.

City Council Chambers  
97 N. Broad Street  
Hillsdale, MI 49242

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- I. Call to Order and Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Public Comments on Agenda Items**
- V. Consent Agenda**
  - A. Approval of Bills
    - 1. City and BPU Claims of March 3, 2022: \$343,956.69
    - 2. Payroll of March 3, 2022: \$176,586.51
  - B. City Council Minutes of March 7, 2022
  - C. Housing Minutes of January 19, 2022
  - D. TIFA Minutes of January 18, 2022
  - E. TIFA Targeted Development Minutes of February 8, 2022 and March 8, 2022
  - F. Planning Commission Minutes of February 16, 2022
  - G. BPU AMI Gateway Replacement
  - H. BPU Engine #6 Intake Cooler Replacement
  - I. BPU Industrial Substation Construction of Four Feeder Circuits
  - J. Hillsdale College Centralhallapolooza Noise Variance & Alley Closure
  - K. Hillsdale College Noise Variance Knorr Student Center Event
  - L. Hillsdale College Noise Variance Line Dancing Event Central Hall
- VI. Communications/Petitions**
  - A. 2022 City Brush and Leaf Collection Schedule
  - B. 2022 Election Council Notice
  - C. BPU Spring Hydrant Flushing Notice
  - D. Friends of the Mitchell Research Center Email
  - E. Hillsdale Hospital's Future Road Projects Contribution
- VII. Introduction and Adoption of Ordinances/Public Hearing**
- VIII. Old Business**
  - A. 4th of July Parade Event Right of Way Applications
- IX. New Business**
  - A. Addendum to Cleaning Contract – East 2 West Enterprises Inc
  - B. Land Division: 237 E. South Street
  - C. Freedom of Information Act Appeal

**X. Miscellaneous Reports**

- A. Proclamations- None
- B. Appointments- Donald Germann – Economic Development Corporation  
Martin Beeker Jr. – Airport Advisory Committee  
Jacob Bruns – Zoning Board of Appeals
- C. Other- None

**XI. General Public Comment**

**XII. City Manager’s Report**

**XIII. Council Comment**

**XIV. Adjournment**

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 03/03/2022 - 03/03/2022  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

| GL Number                                      | Invoice Line Desc                | Vendor  | Invoice Description                     | Amount    | Check # |
|--|----------------------------------|---|---|-----------|---------|
| Fund 101 GENERAL FUND                          |                                  |   |   |           |         |
| Dept 000.000                                   |                                  |   |   |           |         |
| 101-000.000-231.105                            | DUE TO MMERS-RETIREMENT CONT.    | MERS  | RETIREMENT CONTRIBUTIONS - 300101       | 14,308.94 | 178     |
| Total For Dept 000.000                         |                                  |   |   | 14,308.94 |         |
| Dept 172.000 CITY MANAGER                      |                                  |   |   |           |         |
| 101-172.000-715.000                            | BLUE CROSS - DENTAL & VISION     | BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034 |   | 97.85     | 176     |
| 101-172.000-715.000                            | HEALTH AND LIFE INSURANCE        | PRIORITY HEALTH   | HEALTH INSURANCE GROUP 791487           | 488.24    | 179     |
| 101-172.000-715.000                            | HEALTH AND LIFE INSURANCE        | SUN LIFE ASSURANCE COMPAN\  | LIFE & DISABILITY INSURANCE             | 16.24     | 180     |
| 101-172.000-716.000                            | RETIREMENT                       | MERS  | RETIREMENT CONTRIBUTIONS - 300101       | 1,586.30  | 178     |
| 101-172.000-721.000                            | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\  | LIFE & DISABILITY INSURANCE             | 38.47     | 180     |
| 101-172.000-956.000                            | MICHIGAN AIRPORT CONFERENCE      | CARD SERVICES CENTER  | D. MACKIE CREDIT CARD                   | 225.00    | 177     |
| Total For Dept 172.000 CITY MANAGER            |                                  |   |   | 2,452.10  |         |
| Dept 175.000 ADMINISTRATIVE SERVICES           |                                  |   |   |           |         |
| 101-175.000-726.000                            | SUPPLIES                         | PRINTER SOURCE PLUS   | CM COPIER                               | 288.98    | 103394  |
| 101-175.000-801.000                            | SOFTWARE FOR NEWSLETTER          | CARD SERVICES CENTER  | K. PRICE CREDIT CARD                    | 120.00    | 177     |
| 101-175.000-955.025                            | MISC, - HOLIDAY RECEPTION        | SMITH'S FLOWER SHOP LLC   | ARRANGEMENT FOR MAYORS RECEPTION        | 100.00    | 103399  |
| Total For Dept 175.000 ADMINISTRATIVE SERVICES |                                  |   |   | 508.98    |         |
| Dept 191.000 FINANCE DEPARTMENT                |                                  |   |   |           |         |
| 101-191.000-715.000                            | BLUE CROSS - DENTAL & VISION     | BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034 |   | 97.85     | 176     |
| 101-191.000-715.000                            | HEALTH AND LIFE INSURANCE        | PRIORITY HEALTH   | HEALTH INSURANCE GROUP 791487           | 1,464.72  | 179     |
| 101-191.000-715.000                            | HEALTH AND LIFE INSURANCE        | SUN LIFE ASSURANCE COMPAN\  | LIFE & DISABILITY INSURANCE             | 16.24     | 180     |
| 101-191.000-721.000                            | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\  | LIFE & DISABILITY INSURANCE             | 21.64     | 180     |
| 101-191.000-960.000                            | REFUND CREDIT CARD LATE/INTEREST | CARD SERVICES CENTER  | BILLING ACCOUNT CREDIT CARD             | (88.45)   | 177     |
| Total For Dept 191.000 FINANCE DEPARTMENT      |                                  |   |   | 1,512.00  |         |
| Dept 215.000 CITY CLERK DEPARTMENT             |                                  |   |   |           |         |
| 101-215.000-715.000                            | BLUE CROSS - DENTAL & VISION     | BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034 |   | 97.85     | 176     |
| 101-215.000-715.000                            | HEALTH AND LIFE INSURANCE        | PRIORITY HEALTH   | HEALTH INSURANCE GROUP 791487           | 1,464.72  | 179     |
| 101-215.000-715.000                            | HEALTH AND LIFE INSURANCE        | SUN LIFE ASSURANCE COMPAN\  | LIFE & DISABILITY INSURANCE             | 16.24     | 180     |
| 101-215.000-716.000                            | RETIREMENT                       | MERS  | RETIREMENT CONTRIBUTIONS - 300101       | 631.21    | 178     |
| 101-215.000-721.000                            | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\  | LIFE & DISABILITY INSURANCE             | 16.53     | 180     |
| 101-215.000-726.000                            | SUPPLIES                         | ARROW SWIFT PRINTING  | LOGO WINDOW ENVELOPES                   | 275.60    | 103342  |
| 101-215.000-734.000                            | POSTAGE                          | CARD SERVICES CENTER  | K. PRICE CREDIT CARD                    | 580.00    | 177     |
| 101-215.000-801.000                            | PAPER SHREDDING SERVICE          | ACCUSHRED   | PAPER SHREDDING SERVICE                 | 67.95     | 103338  |
| 101-215.000-801.000                            | ANNUAL WEBSITE HOSTING MAINTENAN | MUNICODE  | ANNUAL WEBSITE HOSTING MAINTENANCE SUPE | 3,675.00  | 103389  |
| Total For Dept 215.000 CITY CLERK DEPARTMENT   |                                  |   |   | 6,825.10  |         |
| Dept 253.000 CITY TREASURER                    |                                  |   |   |           |         |
| 101-253.000-716.000                            | RETIREMENT                       | MERS  | RETIREMENT CONTRIBUTIONS - 300101       | 126.00    | 178     |
| 101-253.000-726.000                            | TONER                            | CURRENT OFFICE SOLUTIONS  | TONER                                   | 81.59     | 103350  |
| Total For Dept 253.000 CITY TREASURER          |                                  |   |   | 207.59    |         |
| Dept 257.000 ASSESSING DEPARTMENT              |                                  |   |   |           |         |
| 101-257.000-715.000                            | BLUE CROSS - DENTAL & VISION     | BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034 |   | 28.24     | 176     |
| 101-257.000-715.000                            | HEALTH AND LIFE INSURANCE        | PRIORITY HEALTH   | HEALTH INSURANCE GROUP 791487           | 488.24    | 179     |
| 101-257.000-715.000                            | HEALTH AND LIFE INSURANCE        | SUN LIFE ASSURANCE COMPAN\  | LIFE & DISABILITY INSURANCE             | 32.48     | 180     |
| 101-257.000-716.000                            | RETIREMENT                       | MERS  | RETIREMENT CONTRIBUTIONS - 300101       | 974.19    | 178     |
| 101-257.000-721.000                            | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\  | LIFE & DISABILITY INSURANCE             | 47.26     | 180     |
| 101-257.000-734.000                            | ASSESSING POSTAGE                | CARD SERVICES CENTER  | K. PRICE CREDIT CARD                    | 3.36      | 177     |
| Total For Dept 257.000 ASSESSING DEPARTMENT    |                                  |   |   | 1,573.77  |         |
| Dept 265.000 BUILDING AND GROUNDS              |                                  |   |   |           |         |

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|---|----------------------------------|----------------------------|---|-----------|---------|
| Fund 101 GENERAL FUND                       |                                  |                            |   |           |         |
| Dept 265.000 BUILDING AND GROUNDS           |                                  |                            |   |           |         |
| 101-265.000-726.000                         | SUPPLIES                         | CURRENT OFFICE SOLUTIONS   | CITY HALL BLD SUPPLIES BATHROOM ETC     | 99.69     | 103350  |
| 101-265.000-726.000                         | SCREW EYES & BOLTS               | GELZER & SON INC           | LARGE SCREW EYE, BOLTS, - LADDERS       | 58.39     | 103360  |
| 101-265.000-726.000                         | WATER - CITY HALL                | HEFFERNAN SOFT WATER SERV  | WATER DELIVERY SERVICE                  | 23.75     | 103366  |
| 101-265.000-801.000                         | CITY HALL CLEANING FEB 2022      | EAST 2 WEST ENTERPRISES, I | CITY HALL CLEANING FEB 2022             | 650.00    | 103355  |
| 101-265.000-801.000                         | MATS - CITY HALL                 | UNIFIRST CORP              | CONTRACTUAL MAT & UNIFORM SERVICE       | 31.02     | 103413  |
| 101-265.000-920.000                         | 505119616 - 97 N BROAD - CITY HA | MICH GAS UTILITIES         | NATURAL GAS UTILITY - 97 N BROAD        | 1,265.59  | 167     |
| 101-265.000-920.000                         | 505431439 - 22 N MANNING - MITCH | MICH GAS UTILITIES         | NATURAL GAS UTILITY - 22 MANNING        | 648.45    | 168     |
| 101-265.000-930.000                         | CITY HALL HVACR SERVICE          | JC MECHANICAL SERVICES, LI | CITY HALL HVACR REPAIRS-ROTUNDA UNIT    | 3,591.28  | 103376  |
| Total For Dept 265.000 BUILDING AND GROUNDS |                                  |                            |   | 6,368.17  |         |
| Dept 270.000 HUMAN RESOURCES                |                                  |                            |   |           |         |
| 101-270.000-715.000                         | BLUE CROSS - DENTAL & VISION     | BLUE CROSS & BLUE SHIELD ( | DENTAL & VISION INSURANCE GROUP 0070034 | 97.85     | 176     |
| 101-270.000-715.000                         | HEALTH AND LIFE INSURANCE        | PRIORITY HEALTH            | HEALTH INSURANCE GROUP 791487           | 1,464.72  | 179     |
| 101-270.000-715.000                         | HEALTH AND LIFE INSURANCE        | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE             | 16.24     | 180     |
| 101-270.000-721.000                         | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE             | 28.85     | 180     |
| Total For Dept 270.000 HUMAN RESOURCES      |                                  |                            |   | 1,607.66  |         |
| Dept 301.000 POLICE DEPARTMENT              |                                  |                            |   |           |         |
| 101-301.000-715.000                         | BLUE CROSS - DENTAL & VISION     | BLUE CROSS & BLUE SHIELD ( | DENTAL & VISION INSURANCE GROUP 0070034 | 995.55    | 176     |
| 101-301.000-715.000                         | HEALTH AND LIFE INSURANCE        | PRIORITY HEALTH            | HEALTH INSURANCE GROUP 791487           | 13,280.14 | 179     |
| 101-301.000-715.000                         | HEALTH AND LIFE INSURANCE        | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE             | 276.08    | 180     |
| 101-301.000-716.000                         | RETIREMENT                       | MERS                       | RETIREMENT CONTRIBUTIONS - 300101       | 23,475.06 | 178     |
| 101-301.000-721.000                         | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE             | 362.84    | 180     |
| 101-301.000-726.000                         | POSTAGE TO RETURN EQUIP          | CARD SERVICES CENTER       | S. HEPPNER CREDIT CARD                  | 15.00     | 177     |
| 101-301.000-740.301                         | FUEL AND LUBRICANTS-POLICE       | WATKINS OIL COMPANY        | FEBRUARY FLEET FUEL - POLICE            | 2,271.55  | 103418  |
| 101-301.000-742.000                         | 2022 EQUIPMENT ALLOWANCE/SIGHT F | KIRSTEN, KYLE              | 2022 EQUIPMENT ALLOWANCE TRIJICON TYPE  | 200.00    | 103377  |
| 101-301.000-801.000                         | 4 TIRES/UNIT 2-3 (20 EXPLORER)   | NORM'S TIRE & SERVICE      | DISMOUNT/MOUNT & BALNACE 4 TIRES UNIT 2 | 698.00    | 103390  |
| 101-301.000-801.000                         | R&R BRAKE PADS/ROTORS & RADIATOR | STILLWELL FORD MERCURY, IM | R&R REAR BRAKE PADS & ROTORS & RADIATOF | 3,641.46  | 103403  |
| 101-301.000-801.000                         | ONLINE INVESTIGATION SERVICE     | TRANSUNION RISK AND ALTER  | ONLINE INVESTIGATIVE SYSTEM BILLING 02/ | 75.00     | 103410  |
| Total For Dept 301.000 POLICE DEPARTMENT    |                                  |                            |   | 45,290.68 |         |
| Dept 336.000 FIRE DEPARTMENT                |                                  |                            |   |           |         |
| 101-336.000-715.000                         | BLUE CROSS - DENTAL & VISION     | BLUE CROSS & BLUE SHIELD ( | DENTAL & VISION INSURANCE GROUP 0070034 | 252.18    | 176     |
| 101-336.000-715.000                         | HEALTH AND LIFE INSURANCE        | PRIORITY HEALTH            | HEALTH INSURANCE GROUP 791487           | 3,417.68  | 179     |
| 101-336.000-715.000                         | HEALTH AND LIFE INSURANCE        | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE             | 97.44     | 180     |
| 101-336.000-716.000                         | RETIREMENT                       | MERS                       | RETIREMENT CONTRIBUTIONS - 300101       | 6,178.46  | 178     |
| 101-336.000-721.000                         | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE             | 116.34    | 180     |
| 101-336.000-726.000                         | PIN CLASP W/CHAIN FOR TRAILERS   | GELZER & SON INC           | PIN CLASP W/CHAIN FOR TRAILERS          | 44.53     | 103360  |
| 101-336.000-726.000                         | POSTAGE FOR PAGER REPAIRS        | CARD SERVICES CENTER       | S. HEPPNER CREDIT CARD                  | 7.05      | 177     |
| 101-336.000-740.000                         | FUEL AND LUBRICANTS - FIRE       | WATKINS OIL COMPANY        | FEBRUARY FLEET FUEL                     | 728.73    | 103418  |
| 101-336.000-920.000                         | 502806085 - 77 E CARLETON - FIRE | MICH GAS UTILITIES         | NATURAL GAS UTILITY - 77 E CARLETON     | 715.16    | 170     |
| Total For Dept 336.000 FIRE DEPARTMENT      |                                  |                            |   | 11,557.57 |         |
| Dept 441.000 PUBLIC SERVICES DEPARTMENT     |                                  |                            |   |           |         |
| 101-441.000-715.000                         | BLUE CROSS - DENTAL & VISION     | BLUE CROSS & BLUE SHIELD ( | DENTAL & VISION INSURANCE GROUP 0070034 | 154.32    | 176     |
| 101-441.000-715.000                         | HEALTH AND LIFE INSURANCE        | PRIORITY HEALTH            | HEALTH INSURANCE GROUP 791487           | 1,171.78  | 179     |
| 101-441.000-715.000                         | HEALTH AND LIFE INSURANCE        | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE             | 129.92    | 180     |
| 101-441.000-716.000                         | RETIREMENT                       | MERS                       | RETIREMENT CONTRIBUTIONS - 300101       | 1,587.71  | 178     |
| 101-441.000-721.000                         | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE             | 153.95    | 180     |
| 101-441.000-726.000                         | TABLE & STOOLS - DPS             | AMAZON CAPITAL SERVICES, I | TABLE & STOOLS - DPS COMPUTERS          | 347.50    | 103340  |
| 101-441.000-726.000                         | 9 V BATTERIES                    | GELZER & SON INC           | 9 V BATTERIES - DPS                     | 26.97     | 103360  |
| 101-441.000-726.000                         | WATER - 149 WATERWORKS           | HEFFERNAN SOFT WATER SERV  | WATER DELIVERY SERVICE                  | 9.50      | 103366  |
| 101-441.000-726.000                         | GLOVES, POP RIVET, WINTER LINERS | HOWARD T MORIARTY COMPANY  | GLOVES, POP RIVET, WINTER LINERS        | 153.06    | 103371  |

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| GL Number   | Invoice Line Desc                | Vendor  | Invoice Description                     | Amount   | Check # |
|---|----------------------------------|---|---|----------|---------|
| Fund 101 GENERAL FUND                             |                                  |   |   |          |         |
| Dept 441.000 PUBLIC SERVICES DEPARTMENT           |                                  |   |   |          |         |
| 101-441.000-726.000                               | GLOVES                           | CARD SERVICES CENTER  | K. KEASAL CREDIT CARD                   | 106.80   | 177     |
| 101-441.000-742.000                               | RUGS/UNIFORMS - DPS              | UNIFIRST CORP   | CONTRACTUAL MAT & UNIFORM SERVICE       | 116.15   | 103413  |
| 101-441.000-801.000                               | CLEANER & DISP                   | CINTAS CORPORATION  | CLEANER & DISP                          | 40.76    | 103346  |
| 101-441.000-801.000                               | RUGS/UNIFORMS - DPS              | UNIFIRST CORP   | CONTRACTUAL MAT & UNIFORM SERVICE       | 56.68    | 103413  |
| 101-441.000-810.000                               | MEMBERSHIP - STACHOWICZ #7890    | ISA MICHIGAN  | MEMBERSHIP - STACHOWICZ                 | 214.00   | 103374  |
| 101-441.000-920.000                               | 505153845 - 149 WATERWORKS - DPS | MICH GAS UTILITIES  | NATURAL GAS UTILITY - 149 WATERWORKS    | 790.26   | 174     |
| 101-441.000-955.588                               | PHYSICAL - MCCAVIT               | HILLSDALE HOSPITAL  | PHYSICAL - MCCAVIT                      | 103.00   | 103368  |
| Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT |                                  |   |   | 5,162.36 |         |
| Dept 447.000 ENGINEERING SERVICES                 |                                  |   |   |          |         |
| 101-447.000-715.000                               | BLUE CROSS - DENTAL & VISION     | BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034 |   | 97.85    | 176     |
| 101-447.000-715.000                               | HEALTH AND LIFE INSURANCE        | PRIORITY HEALTH   | HEALTH INSURANCE GROUP 791487           | 488.24   | 179     |
| 101-447.000-715.000                               | HEALTH AND LIFE INSURANCE        | SUN LIFE ASSURANCE COMPAN\  | LIFE & DISABILITY INSURANCE             | 16.24    | 180     |
| 101-447.000-721.000                               | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\  | LIFE & DISABILITY INSURANCE             | 38.47    | 180     |
| Total For Dept 447.000 ENGINEERING SERVICES       |                                  |   |   | 640.80   |         |
| Dept 567.000 CEMETERIES                           |                                  |   |   |          |         |
| 101-567.000-801.000                               | TREE & STUMP REMOVED - OG STORM  | LONSBERY, JEFFREY   | TREE & STUMP REMOVED - OG STORM DAMAGE  | 6,100.00 | 103349  |
| 101-567.000-801.000                               | 2/2022 PORTA JOHN RENTAL - OAK G | THOMAS ALLEN MCNAIR   | 2/2022 PORTA JOHN RENTAL - OAK GROVE    | 115.00   | 103378  |
| 101-567.000-801.000                               | CONTRACTUAL SERVICES             | JAMES LITTLE  | COLUMBARIUM SHUTTER ENGRAVING - OAK GRC | 1,075.00 | 103379  |
| Total For Dept 567.000 CEMETERIES                 |                                  |   |   | 7,290.00 |         |
| Dept 595.000 AIRPORT                              |                                  |   |   |          |         |
| 101-595.000-715.000                               | HEALTH AND LIFE INSURANCE        | SUN LIFE ASSURANCE COMPAN\  | LIFE & DISABILITY INSURANCE             | 16.24    | 180     |
| 101-595.000-721.000                               | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\  | LIFE & DISABILITY INSURANCE             | 17.77    | 180     |
| 101-595.000-726.000                               | CHIPS, COFFEE MATE, COFFEE       | MARKET HOUSE  | CHIPS, COFFEE MATE, COFFEE              | 22.47    | 103380  |
| 101-595.000-801.000                               | POS PAYMENT PROCESS EQUIP RENTAL | AVFUEL CORP   | POS PAYMENT PROCESS EQUIP RENTAL        | 970.00   | 175     |
| 101-595.000-850.000                               | INTERENT - AIRPORT               | DMCI BROADBAND, LLC   | INTERENT - AIRPORT                      | 137.75   | 103353  |
| 101-595.000-920.000                               | PROPANE FOR AIRPORT              | SPRATT'S  | PROPANE FOR AIRPORT                     | 950.73   | 103400  |
| 101-595.000-930.000                               | FOUR MODEMS FOR RUNWAY LIGHTS    | CARD SERVICES CENTER  | G. MOORE CREDIT CARD                    | 364.60   | 177     |
| 101-595.000-956.000                               | MILEAGE REIMBURSEMENT - KELLOGG  | GINGER MOORE  | MILEAGE REIMBURSEMENT - KELLOGG CENTER  | 82.54    | 103387  |
| 101-595.000-956.000                               | 2022 MICHIGAN AIRPORT CONFERENCE | CARD SERVICES CENTER  | G. MOORE CREDIT CARD                    | 200.00   | 177     |
| Total For Dept 595.000 AIRPORT                    |                                  |   |   | 2,762.10 |         |
| Dept 701.000 PLANNING DEPARTMENT                  |                                  |   |   |          |         |
| 101-701.000-715.000                               | BLUE CROSS - DENTAL & VISION     | BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034 |   | 97.85    | 176     |
| 101-701.000-715.000                               | HEALTH AND LIFE INSURANCE        | PRIORITY HEALTH   | HEALTH INSURANCE GROUP 791487           | 1,464.72 | 179     |
| 101-701.000-715.000                               | HEALTH AND LIFE INSURANCE        | SUN LIFE ASSURANCE COMPAN\  | LIFE & DISABILITY INSURANCE             | 16.24    | 180     |
| 101-701.000-716.000                               | RETIREMENT                       | MERS  | RETIREMENT CONTRIBUTIONS - 300101       | 674.38   | 178     |
| 101-701.000-721.000                               | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\  | LIFE & DISABILITY INSURANCE             | 19.23    | 180     |
| Total For Dept 701.000 PLANNING DEPARTMENT        |                                  |   |   | 2,272.42 |         |
| Dept 728.000 ECONOMIC DEVELOPMENT                 |                                  |   |   |          |         |
| 101-728.000-715.000                               | HEALTH AND LIFE INSURANCE        | SUN LIFE ASSURANCE COMPAN\  | LIFE & DISABILITY INSURANCE             | 16.24    | 180     |
| 101-728.000-716.000                               | RETIREMENT                       | MERS  | RETIREMENT CONTRIBUTIONS - 300101       | 632.84   | 178     |
| 101-728.000-721.000                               | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\  | LIFE & DISABILITY INSURANCE             | 16.00    | 180     |
| 101-728.000-956.000                               | WEBINAR: REMOTE READY COMMUNITIE | CARD SERVICES CENTER  | T. BUMPUS CREDIT CARD                   | 25.00    | 177     |
| Total For Dept 728.000 ECONOMIC DEVELOPMENT       |                                  |   |   | 690.08   |         |
| Dept 756.000 PARKS                                |                                  |   |   |          |         |
| 101-756.000-726.000                               | LIFE JACKETS - DPS               | AMAZON CAPITAL SERVICES, I  | LIGHT SOCKET & BULBS, TIRE BALANCING BE | 60.99    | 103340  |
| 101-756.000-726.000                               | SIGNS                            | DORNBOS SIGN & SAFETY INC   | BIKE PATH SIGNS & OVER NIGHT PARKING -  | 315.11   | 103354  |
| 101-756.000-801.000                               | FOD 2021 WATER USE REPORTING FEE | STATE OF MICHIGAN EGLE  | FOD 2021 WATER USE REPORTING FEE        | 200.00   | 103402  |

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 03/03/2022 - 03/03/2022  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

| GL Number                           | Invoice Line Desc                | Vendor                     | Invoice Description                           | Amount     | Check # |
|-------------------------------------|----------------------------------|----------------------------|---|------------|---------|
| Fund 101 GENERAL FUND               |                                  |                            |   |            |         |
| Dept 756.000 PARKS                  |                                  |                            |   |            |         |
| 101-756.000-801.000                 | FOD REPAIR VINYL FENCE PANEL     | WATKINS FENCE              | FOD REPAIR VINYL FENCE PANEL AROUND DUM       | 350.00     | 103417  |
|                                     |                                  |                            | Total For Dept 756.000 PARKS                  | 926.10     |         |
|                                     |                                  |                            | Total For Fund 101 GENERAL FUND               | 111,956.42 |         |
| Fund 202 MAJOR ST./TRUNKLINE FUND   |                                  |                            |   |            |         |
| Dept 470.000 TREES                  |                                  |                            |   |            |         |
| 202-470.000-801.000                 | TREE & STUMP REMOVED - STORM DAM | LONSBERY, JEFFREY          | TREE & STUMP REMOVED - 134 S HOWELL ST        | 4,700.00   | 103349  |
|                                     |                                  |                            | Total For Dept 470.000 TREES                  | 4,700.00   |         |
| Dept 490.000 TRAFFIC                |                                  |                            |   |            |         |
| 202-490.000-726.000                 | OVERNIGHT SIGNS                  | DORNBOS SIGN & SAFETY INC  | BIKE PATH SIGNS & OVER NIGHT PARKING -        | 58.13      | 103354  |
|                                     |                                  |                            | Total For Dept 490.000 TRAFFIC                | 58.13      |         |
|                                     |                                  |                            | Total For Fund 202 MAJOR ST./TRUNKLINE FUND   | 4,758.13   |         |
| Fund 203 LOCAL ST. FUND             |                                  |                            |   |            |         |
| Dept 490.000 TRAFFIC                |                                  |                            |   |            |         |
| 203-490.000-726.000                 | OVERNIGHT SIGHs                  | DORNBOS SIGN & SAFETY INC  | BIKE PATH SIGNS & OVER NIGHT PARKING -        | 58.13      | 103354  |
|                                     |                                  |                            | Total For Dept 490.000 TRAFFIC                | 58.13      |         |
|                                     |                                  |                            | Total For Fund 203 LOCAL ST. FUND             | 58.13      |         |
| Fund 208 RECREATION FUND            |                                  |                            |   |            |         |
| Dept 751.000 RECREATION DEPARTMENT  |                                  |                            |   |            |         |
| 208-751.000-715.000                 | BLUE CROSS - DENTAL & VISION     | BLUE CROSS & BLUE SHIELD   | DENTAL & VISION INSURANCE GROUP 0070034       | 56.47      | 176     |
| 208-751.000-715.000                 | HEALTH AND LIFE INSURANCE        | PRIORITY HEALTH            | HEALTH INSURANCE GROUP 791487                 | 1,171.78   | 179     |
| 208-751.000-715.000                 | HEALTH AND LIFE INSURANCE        | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE                   | 16.24      | 180     |
| 208-751.000-716.000                 | RETIREMENT                       | MERS                       | RETIREMENT CONTRIBUTIONS - 300101             | 751.07     | 178     |
| 208-751.000-721.000                 | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE                   | 23.46      | 180     |
| 208-751.000-726.000                 | SUPPLIES                         | GELZER & SON INC           | VOLLEYBALLS AND BALL BAGS - 2022 3-6 VC       | 794.58     | 103360  |
| 208-751.000-726.000                 | SUPPLIES                         | URBAN GRAFFITI             | 2022 3-6 GRADE VOLLEYBALL UNIFORMS            | 1,542.75   | 103415  |
| 208-751.000-726.000                 | POSTAGE FOR DOCK SLIP RENTAL REM | CARD SERVICES CENTER       | M. LOREN CREDIT CARD                          | 40.00      | 177     |
|                                     |                                  |                            | Total For Dept 751.000 RECREATION DEPARTMENT  | 4,396.35   |         |
|                                     |                                  |                            | Total For Fund 208 RECREATION FUND            | 4,396.35   |         |
| Fund 247 TAX INCREMENT FINANCE ATH. |                                  |                            |   |            |         |
| Dept 000.000                        |                                  |                            |   |            |         |
| 247-000.000-692.000                 | DAWN THEATER SPECIAL LIQUOR LICE | CARD SERVICES CENTER       | K. PRICE CREDIT CARD                          | 50.00      | 177     |
|                                     |                                  |                            | Total For Dept 000.000                        | 50.00      |         |
| Dept 900.000 CAPITAL OUTLAY         |                                  |                            |   |            |         |
| 247-900.000-801.006                 | CONTRACTUAL SERVICES - MEDC GRAN | FOULKE CONSTRUCTION        | DAWN THEATER REHABILITATION                   | 14,503.50  | 103358  |
| 247-900.000-920.000                 | 507035798 - 110 N BROAD - DAWN   | MICH GAS UTILITIES         | NATURAL GAS UTILITY - 110 N BROAD             | 739.52     | 169     |
|                                     |                                  |                            | Total For Dept 900.000 CAPITAL OUTLAY         | 15,243.02  |         |
|                                     |                                  |                            | Total For Fund 247 TAX INCREMENT FINANCE ATH. | 15,293.02  |         |
| Fund 271 LIBRARY FUND               |                                  |                            |   |            |         |
| Dept 790.000 LIBRARY                |                                  |                            |   |            |         |
| 271-790.000-715.000                 | BLUE CROSS - DENTAL & VISION     | BLUE CROSS & BLUE SHIELD   | DENTAL & VISION INSURANCE GROUP 0070034       | 28.24      | 176     |
| 271-790.000-715.000                 | HEALTH AND LIFE INSURANCE        | PRIORITY HEALTH            | HEALTH INSURANCE GROUP 791487                 | 488.24     | 179     |
| 271-790.000-715.000                 | HEALTH AND LIFE INSURANCE        | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE                   | 16.24      | 180     |

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 03/03/2022 - 03/03/2022  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

| GL Number  | Invoice Line Desc                | Vendor                     | Invoice Description                     | Amount    | Check # |
|--|----------------------------------|----------------------------|---|-----------|---------|
| Fund 271 LIBRARY FUND                            |                                  |                            |   |           |         |
| Dept 790.000 LIBRARY                             |                                  |                            |   |           |         |
| 271-790.000-721.000                              | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE             | 21.64     | 180     |
| 271-790.000-726.000                              | SUPPLIES                         | AMAZON CAPITAL SERVICES, I | SUPPLIES                                | 135.42    | 103340  |
| 271-790.000-801.000                              | CONTRACTUAL SERVICES             | CURRENT OFFICE SOLUTIONS   | COPIER LEASE                            | 155.85    | 103350  |
| 271-790.000-920.000                              | 503691550 - 12 N MANNING - LIBRA | MICH GAS UTILITIES         | NATURAL GAS UTILITY - 12 N MANNING      | 934.56    | 171     |
| 271-790.000-930.000                              | FLAPPER BLISTER PAK              | AMERICAN COPPER AND BRASS, | FLAPPER BLISTER PAK - LIBRARY           | 5.18      | 103341  |
| 271-790.000-982.000                              | BOOKS                            | BAKER & TAYLOR COMPANY     | BOOKS - ADULTS                          | 363.43    | 103343  |
| 271-790.000-982.000                              | BOOKS                            | CARD SERVICES CENTER       | B. BARTON CREDIT CARD                   | 62.28     | 177     |
| Total For Dept 790.000 LIBRARY                   |                                  |                            |   | 2,211.08  |         |
| Dept 792.000 LIBRARY - CHILDREN'S AREA           |                                  |                            |   |           |         |
| 271-792.000-982.000                              | BOOKS YOUTH                      | BAKER & TAYLOR COMPANY     | BKS YOUTH                               | 124.48    | 103343  |
| Total For Dept 792.000 LIBRARY - CHILDREN'S AREA |                                  |                            |   | 124.48    |         |
| Total For Fund 271 LIBRARY FUND                  |                                  |                            |   | 2,335.56  |         |
| Fund 287 ARPA GRANT FUND                         |                                  |                            |   |           |         |
| Dept 447.000 ENGINEERING SERVICES                |                                  |                            |   |           |         |
| 287-447.000-801.000                              | LEGAL SERVICES - CAPITAL IMPROV  | MIKA MEYERS BECKET & JONES | LEGAL SERVICES - CLIENT# 36694          | 1,603.00  | 103386  |
| 287-447.000-801.000                              | CONTRACTUAL SERVICES - BACON/MAN | TETRA TECH, INC            | STORM WATER INVESTIGATIONS - PROF SERVI | 16,000.00 | 103406  |
| 287-447.000-801.000                              | CONTRACTUAL SERVICES - WESTWOOD  | THE MANNIK & SMITH GROUP,  | ENGINEERING SERVICES - WESTWOOD         | 7,249.00  | 103408  |
| Total For Dept 447.000 ENGINEERING SERVICES      |                                  |                            |   | 24,852.00 |         |
| Total For Fund 287 ARPA GRANT FUND               |                                  |                            |   | 24,852.00 |         |
| Fund 582 ELECTRIC FUND                           |                                  |                            |   |           |         |
| Dept 000.000                                     |                                  |                            |   |           |         |
| 582-000.000-110.000                              | MACHINE BOLT - 5/8 X 14"         | POWERLINE SUPPLY           | INVENTORY                               | 8,353.61  | 103393  |
| 582-000.000-110.000                              | POLE - 30 FOOT CLASS 6           | THOMASSON COMPANY          | POLES                                   | 9,048.00  | 103409  |
| 582-000.000-202.100                              | 4ENBK1                           | BARNETT JR, LARRY D        | UB refund for account: 020859           | 84.60     | 103344  |
| 582-000.000-202.100                              | 4ENBK1                           | COMMUNITY ACTION AGENCY    | UB refund for account: 022670           | 175.00    | 103348  |
| 582-000.000-202.100                              | 4ENBK1                           | FINNEGAN, WILLIAM H        | UB refund for account: 020900           | 146.93    | 103357  |
| 582-000.000-202.100                              | 4ENBK1                           | FRISCH, JOHN N             | UB refund for account: 025318           | 260.13    | 103359  |
| 582-000.000-202.100                              | 4CCH                             | HAHN, MASON A              | UB refund for account: 018125           | 378.08    | 103364  |
| 582-000.000-202.100                              | 4CCH                             | HAYES, ROBERT              | UB refund for account: 011097           | 133.00    | 103365  |
| 582-000.000-202.100                              | 4ENBK1                           | HENSLEY, JAMIE L           | UB refund for account: 030218           | 25.00     | 103367  |
| 582-000.000-202.100                              | 4CCH                             | MULLER, JAMEE L            | UB refund for account: 019294           | 467.50    | 103388  |
| 582-000.000-202.100                              | 4CCH                             | STUCHELL, HOMER            | UB refund for account: 010303           | 306.00    | 103404  |
| 582-000.000-202.100                              | 4CCH                             | TESCH, MORGAN R            | UB refund for account: 025829           | 42.41     | 103405  |
| 582-000.000-202.100                              | 4ENBK1                           | THE ESTATE OF TOWN, MITCHE | UB refund for account: 014398           | 190.00    | 103407  |
| 582-000.000-202.100                              | 4CCH                             | WOELMER, GLENN R           | UB refund for account: 015095           | 37.00     | 103421  |
| Total For Dept 000.000                           |                                  |                            |   | 19,647.26 |         |
| Dept 175.000 ADMINISTRATIVE SERVICES             |                                  |                            |   |           |         |
| 582-175.000-715.000                              | BLUE CROSS - DENTAL & VISIOIN    | BLUE CROSS & BLUE SHIELD ( | DENTAL & VISION INSURANCE GROUP 0070034 | 1,070.74  | 176     |
| 582-175.000-715.000                              | HEALTH AND LIFE INSURANCE        | PRIORITY HEALTH            | HEALTH INSURANCE GROUP 791487           | 16,746.68 | 179     |
| 582-175.000-715.000                              | HEALTH AND LIFE INSURANCE        | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE             | 186.76    | 180     |
| 582-175.000-716.000                              | RETIREMENT                       | MERS                       | RETIREMENT CONTRIBUTIONS - 300101       | 14,529.18 | 178     |
| 582-175.000-721.000                              | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE             | 309.44    | 180     |
| 582-175.000-726.000                              | SUPPLIES                         | AMAZON CAPITAL SERVICES, I | RIGGS WORKWEAR GAITER                   | 179.90    | 103340  |
| 582-175.000-726.000                              | SUPPLIES                         | CURRENT OFFICE SOLUTIONS   | CONTRACT/SUPPLIES                       | 149.04    | 103350  |
| 582-175.000-726.000                              | SUPPLIES                         | GELZER & SON INC           | TAPING KNIFE ERGO                       | 57.93     | 103360  |
| 582-175.000-726.000                              | SUPPLIES                         | PITNEY BOWES GLOBAL FIANAN | LEASE 12/30/2021 - 03/29/2022           | 405.93    | 103392  |
| 582-175.000-726.000                              | WATER - OFFICE                   | RUPERT'S CULLIGAN          | BOTTLED WATER                           | 13.00     | 103396  |

| GL Number                                      | Invoice Line Desc                | Vendor                     | Invoice Description                     | Amount    | Check # |
|--|----------------------------------|----------------------------|---|-----------|---------|
| Fund 582 ELECTRIC FUND                         |                                  |                            |   |           |         |
| Dept 175.000 ADMINISTRATIVE SERVICES           |                                  |                            |   |           |         |
| 582-175.000-726.000                            | GLOVES                           | CARD SERVICES CENTER       | K. KEASAL CREDIT CARD                   | 160.20    | 177     |
| 582-175.000-801.000                            | CONTRACTUAL SERVICES             | CURRENT OFFICE SOLUTIONS   | CONTRACT/SUPPLIES                       | 134.59    | 103350  |
| 582-175.000-801.000                            | CONTRACTUAL SERVICES             | DELAWARE SYSTEMS           | PRINTING/POSTAGE & HANDLING             | 1,383.23  | 103351  |
| 582-175.000-801.000                            | CONTRACTUAL SERVICES             | EAST 2 WEST ENTERPRISES, I | FEBRUARY CLEANING - 2022                | 130.00    | 103355  |
| 582-175.000-930.000                            | REPAIRS & MAINTENANCE            | GELZER & SON INC           | PRIMER/PAINT TRAY/BRUSH                 | 49.63     | 103360  |
| 582-175.000-956.000                            | MICHIGAN SAFETY CONFERENCE       | CARD SERVICES CENTER       | K. KEASAL CREDIT CARD                   | 82.50     | 177     |
| Total For Dept 175.000 ADMINISTRATIVE SERVICES |                                  |                            |   | 35,588.75 |         |
| Dept 543.000 PRODUCTION                        |                                  |                            |   |           |         |
| 582-543.000-726.000                            | ELECTRIC MOTOR                   | AMAZON CAPITAL SERVICES, I | ELECTRIC MOTOR                          | 760.39    | 103340  |
| 582-543.000-726.000                            | SUPPLIES                         | GELZER & SON INC           | TITANIUM BIT                            | 9.78      | 103360  |
| 582-543.000-801.000                            | CSD-1 INSPECTION ON BOILER       | RYAN & BRADSHAW            | CSD-1 INSPECTION ON BOILER              | 200.00    | 103397  |
| 582-543.000-801.000                            | INSPECT 5 CRANES                 | STAR CRANE & HOIST, INC    | CRANE INSPECTION                        | 630.00    | 103401  |
| 582-543.000-920.400                            | 504504154 - 201 WATERWORKS - PP  | MICH GAS UTILITIES         | NATURAL GAS UTILITY - 201 WATERWORKS    | 2,610.20  | 172     |
| 582-543.000-930.000                            | REPAIRS & MAINTENANCE            | GELZER & SON INC           | COUPLING/CLAMP/SUMP PUMP                | 154.94    | 103360  |
| 582-543.000-930.050                            | REPAIRS & MAINT. - ENGINE #5     | FAMILY FARM & HOME         | ENGINE 5 MISC REPAIR                    | 28.76     | 103356  |
| 582-543.000-930.050                            | REPAIRS & MAINT. - ENGINE #5     | PERFORMANCE AUTOMOTIVE     | RTV BLUE SILICON                        | (32.40)   | 103391  |
| 582-543.000-930.050                            | AIR REGULATOR/BRACKET/S & H      | WHEELER WORLD INC          | AIR REGULATOR/BRACKET/S & H             | 133.20    | 103419  |
| Total For Dept 543.000 PRODUCTION              |                                  |                            |   | 4,494.87  |         |
| Dept 544.000 DISTRIBUTION                      |                                  |                            |   |           |         |
| 582-544.000-726.800                            | OFFSET NIPPLE/HANDY BOX/HANDY BO | AMERICAN COPPER AND BRASS, | OFFSET NIPPLE/HANDY BOX/HANDY BOX COVEF | 19.17     | 103341  |
| 582-544.000-726.800                            | METAL CUT-OFF WHEEL              | FAMILY FARM & HOME         | METAL CUT-OFF WHEEL                     | 7.00      | 103356  |
| 582-544.000-726.800                            | SUPPLIES - OPERATIONS            | GELZER & SON INC           | FASTENERS & ANCHORS                     | 48.38     | 103360  |
| 582-544.000-726.800                            | SUPPLIES - OPERATIONS            | SPRATT'S                   | BAR OIL                                 | 27.98     | 103400  |
| 582-544.000-726.800                            | SAFETY GLASSES                   | CARD SERVICES CENTER       | K. KEASAL CREDIT CARD                   | 121.60    | 177     |
| 582-544.000-730.000                            | VEH./EQUIP. MAINT. SUPPLIES      | ALTEC NUECO                | LABOR - PLATFORM ROTATION/ROTATION MOTC | 2,593.73  | 103339  |
| 582-544.000-730.000                            | CREDIT MEMO - CHAINSAW SUPPLIES  | SPRATT'S                   | CREDIT MEMO - CHAINSAW SUPPLIES         | (12.02)   | 103400  |
| 582-544.000-730.000                            | HOSE FOR AUTO REPAIR             | CARD SERVICES CENTER       | K. KEASAL CREDIT CARD                   | 68.71     | 177     |
| 582-544.000-740.000                            | FUEL AND LUBRICANTS              | PERFORMANCE AUTOMOTIVE     | 16G-16FJX                               | 47.59     | 103391  |
| 582-544.000-740.000                            | FUEL AND LUBRICANTS              | WATKINS OIL COMPANY        | FUEL/LUBRICANTS                         | 1,920.07  | 103418  |
| 582-544.000-801.300                            | TREE TRIMMING                    | WRIGHT TREE SERVICE        | TREE TRIMMING W/E 02/05/2022            | 6,369.90  | 103422  |
| 582-544.000-930.546                            | REPAIRS & MAINANCE - SUBSTATIONS | CEM SUPPLY, INC            | 115V 1725RPM 5.3A HVAC                  | 132.50    | 103345  |
| 582-544.000-930.546                            | MAINT OF 2 VOLTAGE BREAKERS      | UTILITIES INSTRUMENTATION  | MAINT OF 2 VOLTAGE BREAKERS             | 1,208.00  | 103416  |
| Total For Dept 544.000 DISTRIBUTION            |                                  |                            |   | 12,552.61 |         |
| Total For Fund 582 ELECTRIC FUND               |                                  |                            |   | 72,283.49 |         |
| Fund 588 DIAL A RIDE                           |                                  |                            |   |           |         |
| Dept 596.000 DIAL-A-RIDE                       |                                  |                            |   |           |         |
| 588-596.000-715.000                            | BLUE CROSS - DENTAL & VISION     | BLUE CROSS & BLUE SHIELD ( | DENTAL & VISION INSURANCE GROUP 0070034 | 169.41    | 176     |
| 588-596.000-715.000                            | HEALTH AND LIFE INSURANCE        | PRIORITY HEALTH            | HEALTH INSURANCE GROUP 791487           | 3,515.34  | 179     |
| 588-596.000-715.000                            | HEALTH AND LIFE INSURANCE        | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE             | 81.20     | 180     |
| 588-596.000-716.000                            | RETIREMENT                       | MERS                       | RETIREMENT CONTRIBUTIONS - 300101       | 574.38    | 178     |
| 588-596.000-721.000                            | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE             | 80.22     | 180     |
| 588-596.000-726.000                            | RIBBON, SERVICE CALL             | CURRENT OFFICE SOLUTIONS   | RIBBON, SERVICE CALL                    | 25.69     | 103350  |
| 588-596.000-730.000                            | TIRES - DART STOCK               | NORM'S TIRE & SERVICE      | TIRES DART STOCK                        | 502.32    | 103390  |
| 588-596.000-730.000                            | OIL FILTER, BRAKE PADS - STOCK   | PERFORMANCE AUTOMOTIVE     | OIL FILTER, BRAKE PADS - STOCK          | 88.29     | 103391  |
| 588-596.000-730.000                            | SPRING AIR RIDE                  | TRI COUNTY INT'L TRUCK INC | SPRING AIR RIDE                         | 325.81    | 103411  |
| 588-596.000-740.000                            | FUEL AND LUBRICANTS - DART       | WATKINS OIL COMPANY        | FEBRUARY FLEET FUEL                     | 2,082.72  | 103418  |
| 588-596.000-801.000                            | HVACR EVALUATION                 | GRIFFITHS MECHANICAL       | DART HVACR EVALUATION                   | 174.00    | 103363  |
| 588-596.000-801.000                            | MATS - DIAL-A-RIDE               | UNIFIRST CORP              | CONTRACTUAL MAT & UNIFORM SERVICE       | 83.50     | 103413  |
| 588-596.000-818.000                            | LIABILITY TRUST FUND             | MICH TRANSIT POOL          | LIABILITY TRUST FUND                    | 2,139.00  | 103383  |



INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
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 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

| GL Number                                      | Invoice Line Desc                | Vendor                     | Invoice Description                     | Amount    | Check # |
|--|----------------------------------|----------------------------|---|-----------|---------|
| Fund 588 DIAL A RIDE                           |                                  |                            |   |           |         |
| Dept 596.000 DIAL-A-RIDE                       |                                  |                            |   |           |         |
| 588-596.000-920.000                            | 507035798 - 981 DEVELOPMENT DR - | MICH GAS UTILITIES         | NATURAL GAS UTILITY - 981 DEVELOPMENT   | 395.06    | 173     |
| 588-596.000-970.000                            | SWITCH - DASH                    | HOEKSTRA TRANSPORTATION,   | 1SWITCH - DASH - DART BUS #60           | 40.50     | 103369  |
| Total For Dept 596.000 DIAL-A-RIDE             |                                  |                            |   | 10,277.44 |         |
| Total For Fund 588 DIAL A RIDE                 |                                  |                            |   | 10,277.44 |         |
| Fund 590 SEWER FUND                            |                                  |                            |   |           |         |
| Dept 000.000                                   |                                  |                            |   |           |         |
| 590-000.000-202.100                            | SCCH                             | FRISCH, JOHN N             | UB refund for account: 025318           | 58.86     | 103359  |
| 590-000.000-202.100                            | SCCH                             | TESCH, MORGAN R            | UB refund for account: 025829           | 38.59     | 103405  |
| Total For Dept 000.000                         |                                  |                            |   | 97.45     |         |
| Dept 175.000 ADMINISTRATIVE SERVICES           |                                  |                            |   |           |         |
| 590-175.000-715.000                            | BLUE CROSS - DENTAL & VISION     | BLUE CROSS & BLUE SHIELD ( | DENTAL & VISION INSURANCE GROUP 0070034 | 347.25    | 176     |
| 590-175.000-715.000                            | HEALTH AND LIFE INSURANCE        | PRIORITY HEALTH            | HEALTH INSURANCE GROUP 791487           | 5,639.16  | 179     |
| 590-175.000-715.000                            | HEALTH AND LIFE INSURANCE        | SUN LIFE ASSURANCE COMPANY | LIFE & DISABILITY INSURANCE             | 52.78     | 180     |
| 590-175.000-716.000                            | RETIREMENT                       | MERS                       | RETIREMENT CONTRIBUTIONS - 300101       | 4,741.35  | 178     |
| 590-175.000-721.000                            | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPANY | LIFE & DISABILITY INSURANCE             | 69.19     | 180     |
| 590-175.000-726.000                            | SUPPLIES                         | AMAZON CAPITAL SERVICES,   | 1OSHA LABELS                            | 9.95      | 103340  |
| 590-175.000-726.000                            | SUPPLIES                         | CURRENT OFFICE SOLUTIONS   | CONTRACT/SUPPLIES                       | 74.52     | 103350  |
| 590-175.000-726.000                            | SUPPLIES                         | PITNEY BOWES GLOBAL FIANAM | LEASE 12/30/2021 - 03/29/2022           | 202.96    | 103392  |
| 590-175.000-726.000                            | WATER - OFFICE                   | RUPERT'S CULLIGAN          | BOTTLED WATER                           | 6.50      | 103396  |
| 590-175.000-801.000                            | CONTRACTUAL SERVICES             | CURRENT OFFICE SOLUTIONS   | CONTRACT/SUPPLIES                       | 67.30     | 103350  |
| 590-175.000-801.000                            | CONTRACTUAL SERVICES             | DELAWARE SYSTEMS           | PRINTING/POSTAGE & HANDLING             | 691.62    | 103351  |
| 590-175.000-801.000                            | CONTRACTUAL SERVICES             | EAST 2 WEST ENTERPRISES,   | 1FEBRUARY CLEANING - 2022               | 65.00     | 103355  |
| 590-175.000-930.000                            | REPAIRS & MAINTENANCE            | MARKET HOUSE               | UPS PACKAGE SHIPMENT                    | 8.48      | 103380  |
| 590-175.000-956.000                            | MICHIGAN SAFETY CONFERENCE       | CARD SERVICES CENTER       | K. KEASAL CREDIT CARD                   | 41.25     | 177     |
| Total For Dept 175.000 ADMINISTRATIVE SERVICES |                                  |                            |   | 12,017.31 |         |
| Dept 546.000 OPERATIONS                        |                                  |                            |   |           |         |
| 590-546.000-930.000                            | REPAIRS & MAINTENANCE            | MICHAEL PEIFFER            | SEWER CLEAN UP                          | 335.00    | 103384  |
| 590-546.000-930.000                            | REPAIRS & MAINTENANCE            | RYAN & BRADSHAW            | SEWER CLEAN UP @ 192 GRACE ST           | 530.00    | 103397  |
| 590-546.000-956.000                            | TRAINING & SEMINARS              | CARD SERVICES CENTER       | J. GIER CREDIT CARD                     | 327.70    | 177     |
| Total For Dept 546.000 OPERATIONS              |                                  |                            |   | 1,192.70  |         |
| Dept 547.000 TREATMENT                         |                                  |                            |   |           |         |
| 590-547.000-726.900                            | WROT SR 90 EL/WROT FEMALE ADPT/G | AMERICAN COPPER AND BRASS, | WROT SR 90 EL/WROT FEMALE ADPT/GALV NIE | 31.36     | 103341  |
| 590-547.000-726.900                            | SUPPLIES - LABORATORY            | GELZER & SON INC           | ACID BRUSH/STRIPPING PAD                | 5.94      | 103360  |
| 590-547.000-726.900                            | VESSELS W/ST & SB/GAMMA IRRAD CO | IDEXX LABORATORIES         | VESSELS W/ST & SB/GAMMA IRRAD COLILERT  | 1,386.79  | 103373  |
| 590-547.000-726.900                            | SUPPLIES - LABORATORY            | MARKET HOUSE               | UPS PACAKAGE SHIPPED                    | 17.32     | 103380  |
| 590-547.000-726.900                            | DISTILLED WATER AT WWTP          | RUPERT'S CULLIGAN          | DISTILLED WATER AT WWTP                 | 26.00     | 103396  |
| 590-547.000-730.039                            | BPU VEHICLE MAINT/SUPPLIES       | PERFORMANCE AUTOMOTIVE     | ICE XTREME BLADE                        | 16.03     | 103391  |
| 590-547.000-730.039                            | BUSHING                          | STILLWELL FORD MERCURY,    | 1BUSHING                                | 8.36      | 103403  |
| 590-547.000-740.000                            | FUEL AND LUBRICANTS              | WATKINS OIL COMPANY        | FUEL/LUBRICANTS                         | 547.56    | 103418  |
| 590-547.000-801.000                            | TROUBLESHOOT MOTOR AT WWTP       | CLARK ELECTRIC INC.        | TROUBLESHOOT MOTOR AT WWTP              | 292.50    | 103347  |
| 590-547.000-801.000                            | MCC 2 YRS 07/21 - 06/23          | HYDROCORP                  | MCC 2 YRS 07/21 - 06/23                 | 1,400.00  | 103372  |
| 590-547.000-801.000                            | DBP 1&2 WSSN 03170               | MERIT LABORATORIES         | DBP 1&2 WSSN 03170                      | 4,337.50  | 103381  |
| 590-547.000-801.000                            | SAMPLES                          | MICH DEPT OF ENVIRONMENTAI | SAMPLES                                 | 350.00    | 103382  |
| 590-547.000-801.000                            | ANNUAL OSHA INSPECT & PM ALL UNI | STAR CRANE & HOIST, INC    | ANNUAL OSHA INSPECT & PM ALL UNITS AT W | 223.00    | 103401  |
| 590-547.000-930.000                            | EXTRA-3P 15A BREAKER FOR SUB BAS | CLARK ELECTRIC INC.        | MCC REPLACEMENT MAIN BUILDING           | 894.82    | 103347  |
| 590-547.000-970.000                            | MCC REPLACEMENT MAIN BUILDING WW | CLARK ELECTRIC INC.        | MCC REPLACEMENT MAIN BUILDING           | 29,175.00 | 103347  |
| Total For Dept 547.000 TREATMENT               |                                  |                            |   | 38,712.18 |         |

| GL Number                                      | Invoice Line Desc                | Vendor                      | Invoice Description                     | Amount    | Check # |
|--|----------------------------------|-----------------------------|---|-----------|---------|
| Fund 590 SEWER FUND                            |                                  |                             |   |           |         |
| Total For Fund 590 SEWER FUND                  |                                  |                             |   | 52,019.64 |         |
| Fund 591 WATER FUND                            |                                  |                             |   |           |         |
| Dept 000.000                                   |                                  |                             |   |           |         |
| 591-000.000-158.000-181005                     | COPPERSETTER                     | SLC METER LLC               | COPPERSETTER                            | 1,381.71  | 103398  |
| 591-000.000-202.100                            | WCCH                             | FRISCH, JOHN N              | UB refund for account: 025318           | 45.01     | 103359  |
| 591-000.000-202.100                            | WCCH                             | TESCH, MORGAN R             | UB refund for account: 025829           | 33.09     | 103405  |
| Total For Dept 000.000                         |                                  |                             |   | 1,459.81  |         |
| Dept 175.000 ADMINISTRATIVE SERVICES           |                                  |                             |   |           |         |
| 591-175.000-715.000                            | BLUE CROSS - DENTAL & VISION     | BLUE CROSS & BLUE SHIELD    | DENTAL & VISION INSURANCE GROUP 0070034 | 347.22    | 176     |
| 591-175.000-715.000                            | HEALTH AND LIFE INSURANCE        | PRIORITY HEALTH             | HEALTH INSURANCE GROUP 791487           | 6,127.40  | 179     |
| 591-175.000-715.000                            | HEALTH AND LIFE INSURANCE        | SUN LIFE ASSURANCE COMPANY  | LIFE & DISABILITY INSURANCE             | 52.78     | 180     |
| 591-175.000-716.000                            | RETIREMENT                       | MERS                        | RETIREMENT CONTRIBUTIONS - 300101       | 4,188.47  | 178     |
| 591-175.000-721.000                            | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPANY  | LIFE & DISABILITY INSURANCE             | 69.16     | 180     |
| 591-175.000-726.000                            | SUPPLIES                         | AMAZON CAPITAL SERVICES,    | IOSHA LABELS                            | 9.95      | 103340  |
| 591-175.000-726.000                            | SUPPLIES                         | CURRENT OFFICE SOLUTIONS    | CONTRACT/SUPPLIES                       | 74.50     | 103350  |
| 591-175.000-726.000                            | SUPPLIES                         | PITNEY BOWES GLOBAL FINANCE | LEASE 12/30/2021 - 03/29/2022           | 202.97    | 103392  |
| 591-175.000-726.000                            | WATER - OFFICE                   | RUPERT'S CULLIGAN           | BOTTLED WATER                           | 6.50      | 103396  |
| 591-175.000-801.000                            | CONTRACTUAL SERVICES             | CURRENT OFFICE SOLUTIONS    | CONTRACT/SUPPLIES                       | 67.30     | 103350  |
| 591-175.000-801.000                            | CONTRACTUAL SERVICES             | DELAWARE SYSTEMS            | PRINTING/POSTAGE & HANDLING             | 691.60    | 103351  |
| 591-175.000-801.000                            | CONTRACTUAL SERVICES             | EAST 2 WEST ENTERPRISES,    | FEBRUARY CLEANING - 2022                | 65.00     | 103355  |
| 591-175.000-930.000                            | REPAIRS & MAINTENANCE            | MARKET HOUSE                | UPS PACKAGE SHIPMENT                    | 8.49      | 103380  |
| 591-175.000-956.000                            | MICHIGAN SAFETY CONFERENCE       | CARD SERVICES CENTER        | K. KEASAL CREDIT CARD                   | 41.25     | 177     |
| Total For Dept 175.000 ADMINISTRATIVE SERVICES |                                  |                             |   | 11,952.59 |         |
| Dept 544.000 DISTRIBUTION                      |                                  |                             |   |           |         |
| 591-544.000-730.039                            | BPU VEHICLE MAINT/SUPPLIES       | PERFORMANCE AUTOMOTIVE      | OIL FILTER/COPPER PLUG                  | 74.80     | 103391  |
| 591-544.000-740.000                            | FUEL AND LUBRICANTS              | WATKINS OIL COMPANY         | FUEL/LUBRICANTS                         | 547.60    | 103418  |
| 591-544.000-930.000                            | REPAIRS & MAINTENANCE            | FAMILY FARM & HOME          | STARTER ROPE 88IN                       | 5.99      | 103356  |
| 591-544.000-930.000                            | REPAIRS & MAINTENANCE            | MARKET HOUSE                | CANOLA OIL                              | 19.98     | 103380  |
| 591-544.000-930.000                            | REPAIR CLAMP                     | MICHIGAN PIPE & VALVE       | REPAIR CLAMP                            | 832.64    | 103385  |
| Total For Dept 544.000 DISTRIBUTION            |                                  |                             |   | 1,481.01  |         |
| Dept 545.000 PURIFICATION                      |                                  |                             |   |           |         |
| 591-545.000-930.000                            | REPAIRS & MAINTENANCE            | AMERICAN COPPER AND BRASS,  | BUSHING-CAST/PRESSURE GAUGE             | 517.18    | 103341  |
| 591-545.000-930.000                            | NUTS/BOLTS/WASHERS               | FAMILY FARM & HOME          | NUTS/BOLTS/WASHERS                      | 8.98      | 103356  |
| Total For Dept 545.000 PURIFICATION            |                                  |                             |   | 526.16    |         |
| Total For Fund 591 WATER FUND                  |                                  |                             |   | 15,419.57 |         |
| Fund 633 PUBLIC SERVICES INV. FUND             |                                  |                             |   |           |         |
| Dept 000.000                                   |                                  |                             |   |           |         |
| 633-000.000-101.000                            | SALT (TONS)                      | DETROIT SALT CO             | ROCK SALT                               | 10,711.64 | 103352  |
| 633-000.000-101.000                            | PERMA- PATCH 60 LB BAGS (PATCHIN | HOME DEPOT                  | PERMA PATCH                             | 1,239.50  | 103370  |
| 633-000.000-101.000                            | COLD PATCH                       | UNIQUE PAVING MATERIALS     | COLD PATCH UPM                          | 5,489.74  | 103414  |
| Total For Dept 000.000                         |                                  |                             |   | 17,440.88 |         |
| Total For Fund 633 PUBLIC SERVICES INV. FUND   |                                  |                             |   | 17,440.88 |         |
| Fund 640 REVOLVING MOBILE EQUIP. FUND          |                                  |                             |   |           |         |
| Dept 443.000 MOBILE EQUIPMENT MAINTENANCE      |                                  |                             |   |           |         |
| 640-443.000-715.000                            | BLUE CROSS - DENTAL & VISION     | BLUE CROSS & BLUE SHIELD    | DENTAL & VISION INSURANCE GROUP 0070034 | 28.24     | 176     |
| 640-443.000-715.000                            | HEALTH AND LIFE INSURANCE        | PRIORITY HEALTH             | HEALTH INSURANCE GROUP 791487           | 488.24    | 179     |

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 BOTH OPEN AND PAID

| GL Number   | Invoice Line Desc                        | Vendor                     | Invoice Description                     | Amount     | Check # |
|---|--|----------------------------|---|------------|---------|
| Fund 640 REVOLVING MOBILE EQUIP. FUND               |  |                            |   |            |         |
| Dept 443.000 MOBILE EQUIPMENT MAINTENANCE           |  |                            |   |            |         |
| 640-443.000-715.000                                 | HEALTH AND LIFE INSURANCE                | SUN LIFE ASSURANCE COMPANY | LIFE & DISABILITY INSURANCE             | 16.24      | 180     |
| 640-443.000-716.000                                 | RETIREMENT                               | MERS                       | RETIREMENT CONTRIBUTIONS - 300101       | 593.41     | 178     |
| 640-443.000-721.000                                 | DISABILITY INSURANCE                     | SUN LIFE ASSURANCE COMPANY | LIFE & DISABILITY INSURANCE             | 19.70      | 180     |
| 640-443.000-726.000                                 | LIGHT SOCKETS & BULBS, TIRE BALANCING BE | AMAZON CAPITAL SERVICES, I | LIGHT SOCKET & BULBS, TIRE BALANCING BE | 394.87     | 103340  |
| 640-443.000-726.000                                 | CONNECTORS                               | GELZER & SON INC           | CONNECTORS                              | 4.99       | 103360  |
| 640-443.000-726.000                                 | ELBOW, ADAPTOR, TUBING                   | PERFORMANCE AUTOMOTIVE     | ELBOW, ADAPTOR, TUBING - HOSE REEL      | 52.33      | 103391  |
| 640-443.000-726.000                                 | STEEL TUBE                               | WHITE'S WELDING SERVICE    | TUBE STEEL                              | 10.00      | 103420  |
| 640-443.000-730.000                                 | OIL & FILTER                             | GREENMARK EQUIPMENT        | OIL FILTER & OIL - STOCK                | 115.40     | 103362  |
| 640-443.000-730.000                                 | FILTER - STOCK                           | JACKSON TRUCK SERVICE INC  | FILTER - STOCK                          | 231.93     | 103375  |
| 640-443.000-730.000                                 | FITTINGS - STOCK                         | PERFORMANCE AUTOMOTIVE     | FITTINGS - STOCK                        | 16.81      | 103391  |
| 640-443.000-730.000                                 | MARKER & CLEARANCE LIGHT                 | TRI COUNTY INT'L TRUCK INC | SPRING AIR RIDE                         | 76.69      | 103411  |
| 640-443.000-730.000                                 | PLOW BOLTS                               | TRUCK & TRAILER SPECIALTIF | PLOW BOLTS                              | 67.00      | 103412  |
| 640-443.000-740.000                                 | FUEL AND LUBRICANTS - DPS                | WATKINS OIL COMPANY        | FEBRUARY FLEET FUEL                     | 4,501.28   | 103418  |
| 640-443.000-742.000                                 | RUGS/UNIFORMS - DPS                      | UNIFIRST CORP              | CONTRACTUAL MAT & UNIFORM SERVICE       | 13.15      | 103413  |
| 640-443.000-801.000                                 | CYLINDER RENTAL                          | PURITY CYLINDER GASES, INC | CYLINDER RENTAL                         | 117.48     | 103395  |
| 640-443.000-801.000                                 | RUGS/UNIFORMS - DPS                      | UNIFIRST CORP              | CONTRACTUAL MAT & UNIFORM SERVICE       | 39.64      | 103413  |
| Total For Dept 443.000 MOBILE EQUIPMENT MAINTENANCE |  |                            |   | 6,787.40   |         |
| Total For Fund 640 REVOLVING MOBILE EQUIP. FUND     |  |                            |   | 6,787.40   |         |
| Fund 663 FIRE VEHICLE & EQUIPMENT FUND              |  |                            |   |            |         |
| Dept 336.000 FIRE DEPARTMENT                        |  |                            |   |            |         |
| 663-336.000-970.000                                 | SITUATIONAL AWARENESS CAMERA             | CARD SERVICES CENTER       | S. HEPHNER CREDIT CARD                  | 499.00     | 177     |
| Total For Dept 336.000 FIRE DEPARTMENT              |  |                            |   | 499.00     |         |
| Total For Fund 663 FIRE VEHICLE & EQUIPMENT FUND    |  |                            |   | 499.00     |         |
| Fund 699 DPS LEAVE AND BENEFITS FUND                |  |                            |   |            |         |
| Dept 441.000 PUBLIC SERVICES DEPARTMENT             |  |                            |   |            |         |
| 699-441.000-715.000                                 | BLUE CROSS - DENTAL & VISION             | BLUE CROSS & BLUE SHIELD ( | DENTAL & VISION INSURANCE GROUP 0070034 | 393.36     | 176     |
| 699-441.000-715.000                                 | HEALTH AND LIFE INSURANCE                | PRIORITY HEALTH            | HEALTH INSURANCE GROUP 791487           | 4,589.46   | 179     |
| 699-441.000-715.000                                 | HEALTH AND LIFE INSURANCE                | SUN LIFE ASSURANCE COMPANY | LIFE & DISABILITY INSURANCE             | 16.24      | 180     |
| 699-441.000-716.000                                 | RETIREMENT                               | MERS                       | RETIREMENT CONTRIBUTIONS - 300101       | 562.31     | 178     |
| 699-441.000-721.000                                 | DISABILITY INSURANCE                     | SUN LIFE ASSURANCE COMPANY | LIFE & DISABILITY INSURANCE             | 18.29      | 180     |
| Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT   |  |                            |   | 5,579.66   |         |
| Total For Fund 699 DPS LEAVE AND BENEFITS FUND      |  |                            |   | 5,579.66   |         |
| Total For All Funds:                                |  |                            |   | 343,956.69 |         |

--- FUND TOTALS BY VENDOR ---

| Fund     | Vendor                         | Amount   |
|----------|--------------------------------|----------|
| Fund 101 | GENERAL FUND                   |          |
| 0002     | - UNIFIRST CORP                | 203.85   |
| 0008     | - ARROW SWIFT PRINTING         | 275.60   |
| 0020     | - CINTAS CORPORATION           | 40.76    |
| 0027     | - GELZER & SON INC             | 129.89   |
| 0033     | - HILLSDALE HOSPITAL           | 103.00   |
| 0035     | - CURRENT OFFICE SOLUTIONS     | 181.28   |
| 0081     | - MICH GAS UTILITIES           | 3,419.46 |
| 0088     | - SPRATT'S                     | 950.73   |
| 0164     | - MARKET HOUSE                 | 22.47    |
| 0277     | - NORM'S TIRE & SERVICE        | 698.00   |
| 1239     | - SUN LIFE ASSURANCE COMPANY   | 1,543.19 |
| 1299     | - EAST 2 WEST ENTERPRISES, INC | 650.00   |

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 BOTH OPEN AND PAID

| GL Number | Invoice Line Desc | Vendor                 | Invoice Description               | Amount     | Check # |
|-----------|-------------------|------------------------|-----------------------------------|------------|---------|
|           |                   | 1633                   | - GINGER MOORE                    | 82.54      |         |
|           |                   | 1640                   | - JAMES LITTLE                    | 1,075.00   |         |
|           |                   | 1642                   | - JC MECHANICAL SERVICES, LLC     | 3,591.28   |         |
|           |                   | 2013                   | - BLUE CROSS & BLUE SHIELD OF MI  | 2,017.39   |         |
|           |                   | 2065                   | - STILLWELL FORD MERCURY, INC     | 3,641.46   |         |
|           |                   | 2119                   | - ISA MICHIGAN                    | 214.00     |         |
|           |                   | 2170                   | - DORNBOS SIGN & SAFETY INC       | 315.11     |         |
|           |                   | 2200                   | - DMCI BROADBAND, LLC             | 137.75     |         |
|           |                   | 2278                   | - WATKINS OIL COMPANY             | 3,000.28   |         |
|           |                   | 2328                   | - PRINTER SOURCE PLUS             | 288.98     |         |
|           |                   | 2359                   | - MERS                            | 50,175.09  |         |
|           |                   | 2413                   | - PRIORITY HEALTH                 | 25,193.20  |         |
|           |                   | 2863                   | - THOMAS ALLEN MCNAIR             | 115.00     |         |
|           |                   | 3248                   | - HEFFERNAN SOFT WATER SERVICE    | 33.25      |         |
|           |                   | 3337                   | - HOWARD T MORIARTY COMPANY INC   | 153.06     |         |
|           |                   | 3736                   | - STATE OF MICHIGAN EGLE          | 200.00     |         |
|           |                   | 4151                   | - ACCUSHRED                       | 67.95      |         |
|           |                   | 4152                   | - WATKINS FENCE                   | 350.00     |         |
|           |                   | 5503                   | - AMAZON CAPITAL SERVICES, INC    | 408.49     |         |
|           |                   | 5518                   | - AVFUEL CORP                     | 970.00     |         |
|           |                   | 5524                   | - MUNICODE                        | 3,675.00   |         |
|           |                   | COMPLETE T             | - LONSBERRY, JEFFREY              | 6,100.00   |         |
|           |                   | KIRSTEN, K             | - KIRSTEN, KYLE                   | 200.00     |         |
|           |                   | MASTERCARD             | - CARD SERVICES CENTER            | 1,558.36   |         |
|           |                   | SMITH                  | - SMITH'S FLOWER SHOP LLC         | 100.00     |         |
|           |                   | TRANSUNION             | - TRANSUNION RISK AND ALTERNATIVE | 75.00      |         |
|           |                   | TOTAL FUND 101         | GENERAL FUND                      | 111,956.42 |         |
|           |                   | Fund 202 MAJOR         | ST./TRUNKLINE FUND                |            |         |
|           |                   | 2170                   | - DORNBOS SIGN & SAFETY INC       | 58.13      |         |
|           |                   | COMPLETE T             | - LONSBERRY, JEFFREY              | 4,700.00   |         |
|           |                   | TOTAL FUND 202         | MAJOR ST./TRUNKLINE FUND          | 4,758.13   |         |
|           |                   | Fund 203 LOCAL         | ST. FUND                          |            |         |
|           |                   | 2170                   | - DORNBOS SIGN & SAFETY INC       | 58.13      |         |
|           |                   | TOTAL FUND 203         | LOCAL ST. FUND                    | 58.13      |         |
|           |                   | Fund 208 RECREATION    | FUND                              |            |         |
|           |                   | 0027                   | - GELZER & SON INC                | 794.58     |         |
|           |                   | 1239                   | - SUN LIFE ASSURANCE COMPANY      | 39.70      |         |
|           |                   | 2013                   | - BLUE CROSS & BLUE SHIELD OF MI  | 56.47      |         |
|           |                   | 2359                   | - MERS                            | 751.07     |         |
|           |                   | 2413                   | - PRIORITY HEALTH                 | 1,171.78   |         |
|           |                   | 553                    | - URBAN GRAFFITI                  | 1,542.75   |         |
|           |                   | MASTERCARD             | - CARD SERVICES CENTER            | 40.00      |         |
|           |                   | TOTAL FUND 208         | RECREATION FUND                   | 4,396.35   |         |
|           |                   | Fund 247 TAX INCREMENT | FINANCE ATH.                      |            |         |
|           |                   | 0081                   | - MICH GAS UTILITIES              | 739.52     |         |
|           |                   | FOULKE CON             | - FOULKE CONSTRUCTION             | 14,503.50  |         |
|           |                   | MASTERCARD             | - CARD SERVICES CENTER            | 50.00      |         |
|           |                   | TOTAL FUND 247         | TAX INCREMENT FINANCE ATH.        | 15,293.02  |         |
|           |                   | Fund 271 LIBRARY       | FUND                              |            |         |
|           |                   | 0011                   | - BAKER & TAYLOR COMPANY          | 487.91     |         |
|           |                   | 0035                   | - CURRENT OFFICE SOLUTIONS        | 155.85     |         |
|           |                   | 0081                   | - MICH GAS UTILITIES              | 934.56     |         |
|           |                   | 1239                   | - SUN LIFE ASSURANCE COMPANY      | 37.88      |         |
|           |                   | 2013                   | - BLUE CROSS & BLUE SHIELD OF MI  | 28.24      |         |

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|           |                   | 2413           | - PRIORITY HEALTH                     | 488.24           |         |
|           |                   | 2432           | - AMERICAN COPPER AND BRASS, LLC      | 5.18             |         |
|           |                   | 5503           | - AMAZON CAPITAL SERVICES, INC        | 135.42           |         |
|           |                   | MASTERCARD     | - CARD SERVICES CENTER                | 62.28            |         |
|           |                   | TOTAL FUND 271 | LIBRARY FUND                          | <u>2,335.56</u>  |         |
|           |                   | Fund 287       | ARPA GRANT FUND                       |                  |         |
|           |                   | 1889           | - MIKA MEYERS BECKET & JONES PLC      | 1,603.00         |         |
|           |                   | 2526           | - TETRA TECH, INC                     | 16,000.00        |         |
|           |                   | MANNIK/SMI     | - THE MANNIK & SMITH GROUP, INC       | 7,249.00         |         |
|           |                   | TOTAL FUND 287 | ARPA GRANT FUND                       | <u>24,852.00</u> |         |
|           |                   | Fund 582       | ELECTRIC FUND                         |                  |         |
|           |                   | 0027           | - GELZER & SON INC                    | 320.66           |         |
|           |                   | 0035           | - CURRENT OFFICE SOLUTIONS            | 283.63           |         |
|           |                   | 0056           | - RYAN & BRADSHAW                     | 200.00           |         |
|           |                   | 0081           | - MICH GAS UTILITIES                  | 2,610.20         |         |
|           |                   | 0088           | - SPRATT'S                            | 15.96            |         |
|           |                   | 0345           | - CEM SUPPLY, INC                     | 132.50           |         |
|           |                   | 0961           | - PERFORMANCE AUTOMOTIVE              | 15.19            |         |
|           |                   | 1239           | - SUN LIFE ASSURANCE COMPANY          | 496.20           |         |
|           |                   | 1299           | - EAST 2 WEST ENTERPRISES, INC        | 130.00           |         |
|           |                   | 2013           | - BLUE CROSS & BLUE SHIELD OF MI      | 1,070.74         |         |
|           |                   | 2278           | - WATKINS OIL COMPANY                 | 1,920.07         |         |
|           |                   | 2359           | - MERS                                | 14,529.18        |         |
|           |                   | 2413           | - PRIORITY HEALTH                     | 16,746.68        |         |
|           |                   | 2432           | - AMERICAN COPPER AND BRASS, LLC      | 19.17            |         |
|           |                   | 3524           | - ALTEC NUECO                         | 2,593.73         |         |
|           |                   | 5503           | - AMAZON CAPITAL SERVICES, INC        | 940.29           |         |
|           |                   | DELA           | - DELAWARE SYSTEMS                    | 1,383.23         |         |
|           |                   | FAMILY         | - FAMILY FARM & HOME                  | 35.76            |         |
|           |                   | MASTERCARD     | - CARD SERVICES CENTER                | 433.01           |         |
|           |                   | MISC           | - MISC VENDOR                         | 2,245.65         |         |
|           |                   | PITNEY         | - PITNEY BOWES GLOBAL FIANANCIAL SERV | 405.93           |         |
|           |                   | POWER          | - POWERLINE SUPPLY                    | 8,353.61         |         |
|           |                   | RUPERT'S       | - RUPERT'S CULLIGAN                   | 13.00            |         |
|           |                   | STAR           | - STAR CRANE & HOIST, INC             | 630.00           |         |
|           |                   | THOMASSON      | - THOMASSON COMPANY                   | 9,048.00         |         |
|           |                   | UIS            | - UTILITIES INSTRUMENTATION SERVICE   | 1,208.00         |         |
|           |                   | WHEELER        | - WHEELER WORLD INC                   | 133.20           |         |
|           |                   | WRIGHT         | - WRIGHT TREE SERVICE                 | 6,369.90         |         |
|           |                   | TOTAL FUND 582 | ELECTRIC FUND                         | <u>72,283.49</u> |         |
|           |                   | Fund 588       | DIAL A RIDE                           |                  |         |
|           |                   | 0002           | - UNIFIRST CORP                       | 83.50            |         |
|           |                   | 0035           | - CURRENT OFFICE SOLUTIONS            | 25.69            |         |
|           |                   | 0081           | - MICH GAS UTILITIES                  | 395.06           |         |
|           |                   | 0277           | - NORM'S TIRE & SERVICE               | 502.32           |         |
|           |                   | 0961           | - PERFORMANCE AUTOMOTIVE              | 88.29            |         |
|           |                   | 1239           | - SUN LIFE ASSURANCE COMPANY          | 161.42           |         |
|           |                   | 1891           | - GRIFFITHS MECHANICAL                | 174.00           |         |
|           |                   | 2013           | - BLUE CROSS & BLUE SHIELD OF MI      | 169.41           |         |
|           |                   | 2278           | - WATKINS OIL COMPANY                 | 2,082.72         |         |
|           |                   | 2359           | - MERS                                | 574.38           |         |
|           |                   | 2413           | - PRIORITY HEALTH                     | 3,515.34         |         |
|           |                   | 2744           | - TRI COUNTY INT'L TRUCK INC          | 325.81           |         |
|           |                   | 2783           | - MICH TRANSIT POOL                   | 2,139.00         |         |
|           |                   | 3955           | - HOEKSTRA TRANSPORTATION, INC.       | 40.50            |         |
|           |                   | TOTAL FUND 588 | DIAL A RIDE                           | <u>10,277.44</u> |         |

| GL Number | Invoice Line Desc | Vendor                                   | Invoice Description | Amount           | Check # |
|-----------|-------------------|--|---------------------|------------------|---------|
|           |                   | Fund 590 SEWER FUND                      |                     |                  |         |
|           | 0027              | - GELZER & SON INC                       |                     | 5.94             |         |
|           | 0035              | - CURRENT OFFICE SOLUTIONS               |                     | 141.82           |         |
|           | 0056              | - RYAN & BRADSHAW                        |                     | 530.00           |         |
|           | 0164              | - MARKET HOUSE                           |                     | 25.80            |         |
|           | 0961              | - PERFORMANCE AUTOMOTIVE                 |                     | 16.03            |         |
|           | 1239              | - SUN LIFE ASSURANCE COMPANY             |                     | 121.97           |         |
|           | 1299              | - EAST 2 WEST ENTERPRISES, INC           |                     | 65.00            |         |
|           | 2013              | - BLUE CROSS & BLUE SHIELD OF MI         |                     | 347.25           |         |
|           | 2065              | - STILLWELL FORD MERCURY, INC            |                     | 8.36             |         |
|           | 2278              | - WATKINS OIL COMPANY                    |                     | 547.56           |         |
|           | 2359              | - MERS                                   |                     | 4,741.35         |         |
|           | 2413              | - PRIORITY HEALTH                        |                     | 5,639.16         |         |
|           | 2432              | - AMERICAN COPPER AND BRASS, LLC         |                     | 31.36            |         |
|           | 3324              | - CLARK ELECTRIC INC.                    |                     | 30,362.32        |         |
|           | 3549              | - MICH DEPT OF ENVIRONMENTAL             |                     | 350.00           |         |
|           | 5503              | - AMAZON CAPITAL SERVICES, INC           |                     | 9.95             |         |
|           | DELA              | - DELAWARE SYSTEMS                       |                     | 691.62           |         |
|           | HYDROCORP         | - HYDROCORP                              |                     | 1,400.00         |         |
|           | IDEXX             | - IDEXX LABORATORIES                     |                     | 1,386.79         |         |
|           | MASTERCARD        | - CARD SERVICES CENTER                   |                     | 368.95           |         |
|           | MERIT LAB         | - MERIT LABORATORIES                     |                     | 4,337.50         |         |
|           | MISC              | - MISC VENDOR                            |                     | 432.45           |         |
|           | PITNEY            | - PITNEY BOWES GLOBAL FIANANCIAL SERV    |                     | 202.96           |         |
|           | RUPERT'S          | - RUPERT'S CULLIGAN                      |                     | 32.50            |         |
|           | STAR              | - STAR CRANE & HOIST, INC                |                     | 223.00           |         |
|           |                   | TOTAL FUND 590 SEWER FUND                |                     | <u>52,019.64</u> |         |
|           |                   | Fund 591 WATER FUND                      |                     |                  |         |
|           | 0035              | - CURRENT OFFICE SOLUTIONS               |                     | 141.80           |         |
|           | 0164              | - MARKET HOUSE                           |                     | 28.47            |         |
|           | 0961              | - PERFORMANCE AUTOMOTIVE                 |                     | 74.80            |         |
|           | 1239              | - SUN LIFE ASSURANCE COMPANY             |                     | 121.94           |         |
|           | 1299              | - EAST 2 WEST ENTERPRISES, INC           |                     | 65.00            |         |
|           | 2013              | - BLUE CROSS & BLUE SHIELD OF MI         |                     | 347.22           |         |
|           | 2278              | - WATKINS OIL COMPANY                    |                     | 547.60           |         |
|           | 2359              | - MERS                                   |                     | 4,188.47         |         |
|           | 2413              | - PRIORITY HEALTH                        |                     | 6,127.40         |         |
|           | 2432              | - AMERICAN COPPER AND BRASS, LLC         |                     | 517.18           |         |
|           | 5503              | - AMAZON CAPITAL SERVICES, INC           |                     | 9.95             |         |
|           | DELA              | - DELAWARE SYSTEMS                       |                     | 691.60           |         |
|           | FAMILY            | - FAMILY FARM & HOME                     |                     | 14.97            |         |
|           | MASTERCARD        | - CARD SERVICES CENTER                   |                     | 41.25            |         |
|           | MICH              | - MICHIGAN PIPE & VALVE                  |                     | 832.64           |         |
|           | MISC              | - MISC VENDOR                            |                     | 78.10            |         |
|           | PITNEY            | - PITNEY BOWES GLOBAL FIANANCIAL SERV    |                     | 202.97           |         |
|           | RUPERT'S          | - RUPERT'S CULLIGAN                      |                     | 6.50             |         |
|           | SLC               | - SLC METER LLC                          |                     | 1,381.71         |         |
|           |                   | TOTAL FUND 591 WATER FUND                |                     | <u>15,419.57</u> |         |
|           |                   | Fund 633 PUBLIC SERVICES INV. FUND       |                     |                  |         |
|           | 0318              | - UNIQUE PAVING MATERIALS                |                     | 5,489.74         |         |
|           | 2786              | - HOME DEPOT                             |                     | 1,239.50         |         |
|           | 4088              | - DETROIT SALT CO                        |                     | 10,711.64        |         |
|           |                   | TOTAL FUND 633 PUBLIC SERVICES INV. FUND |                     | <u>17,440.88</u> |         |
|           |                   | Fund 640 REVOLVING MOBILE EQUIP. FUND    |                     |                  |         |
|           | 0002              | - UNIFIRST CORP                          |                     | 52.79            |         |

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 03/03/2022 - 03/03/2022  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

| GL Number | Invoice Line Desc | Vendor         | Invoice Description               | Amount          | Check # |
|-----------|-------------------|----------------|-----------------------------------|-----------------|---------|
|           |                   | 0027           | - GELZER & SON INC                | 4.99            |         |
|           |                   | 0086           | - JACKSON TRUCK SERVICE INC       | 231.93          |         |
|           |                   | 0442           | - TRUCK & TRAILER SPECIALTIES     | 67.00           |         |
|           |                   | 0961           | - PERFORMANCE AUTOMOTIVE          | 69.14           |         |
|           |                   | 1136           | - PURITY CYLINDER GASES, INC.     | 117.48          |         |
|           |                   | 1239           | - SUN LIFE ASSURANCE COMPANY      | 35.94           |         |
|           |                   | 2013           | - BLUE CROSS & BLUE SHIELD OF MI  | 28.24           |         |
|           |                   | 2132           | - GREENMARK EQUIPMENT             | 115.40          |         |
|           |                   | 2174           | - WHITE'S WELDING SERVICE         | 10.00           |         |
|           |                   | 2278           | - WATKINS OIL COMPANY             | 4,501.28        |         |
|           |                   | 2359           | - MERS                            | 593.41          |         |
|           |                   | 2413           | - PRIORITY HEALTH                 | 488.24          |         |
|           |                   | 2744           | - TRI COUNTY INT'L TRUCK INC      | 76.69           |         |
|           |                   | 5503           | - AMAZON CAPITAL SERVICES, INC    | 394.87          |         |
|           |                   | TOTAL FUND 640 | REVOLVING MOBILE EQUIP. FU        | <u>6,787.40</u> |         |
|           |                   | Fund 663       | FIRE VEHICLE & EQUIPMENT FUND     |                 |         |
|           |                   |                | MASTERCARD - CARD SERVICES CENTER | 499.00          |         |
|           |                   | TOTAL FUND 663 | FIRE VEHICLE & EQUIPMENT F        | <u>499.00</u>   |         |
|           |                   | Fund 699       | DPS LEAVE AND BENEFITS FUND       |                 |         |
|           |                   | 1239           | - SUN LIFE ASSURANCE COMPANY      | 34.53           |         |
|           |                   | 2013           | - BLUE CROSS & BLUE SHIELD OF MI  | 393.36          |         |
|           |                   | 2359           | - MERS                            | 562.31          |         |
|           |                   | 2413           | - PRIORITY HEALTH                 | 4,589.46        |         |
|           |                   | TOTAL FUND 699 | DPS LEAVE AND BENEFITS FUN        | <u>5,579.66</u> |         |

## CITY COUNCIL MINUTES

City of Hillsdale  
March 7, 2022  
7:00 P.M.

Regular Meeting

### **Call to Order and Pledge of Allegiance**

Mayor Adam Stockford opened the meeting with the Pledge of Allegiance.

### **Roll Call**

Mayor Adam Stockford called the meeting to order. Clerk Price took roll call.

Council Members present: Adam Stockford, Mayor  
R Greg Stuchell, Ward 1  
Anthony Vear, Ward 1  
William Morrissey, Ward 2  
Cynthia Pratt, Ward 2  
Bill Zeiser, Ward 3  
Bruce Sharp, Ward 3  
Raymond Briner, Ward 4

Council Members absent: Robert Socha, Ward 4

Also Present: David Mackie (City Manager), Attorney Tom Thompson, Katy Price (City Clerk), Scott Hephner (HCPD/HCFD), Jake Hammel (DPS Director), Penny Swan, Lance Lashaway, Shawn Vondra, Try Reehl, Dale Linton, Nikki Sobell, Chuck Hoard.

### **Approval of Agenda**

City Manager asked if Communication Item B. Code Enforcement should be table as Council Member Socha was not present. Mayor Stockford stated he was asked to review it at the meeting in Socha's absence.

Motion by Council Member Morrissey, seconded by Council Member Vear to approve the agenda as presented.

By a voice vote, the motion passed unanimously.

### **Public Comment**

Penny Swan, commented on the sounds system for Council. She thanked Councilmen Sharp for getting it added to the agenda.

### **Consent Agenda**

- A. Approval of Bills
  - 1. City and BPU Claims of February 17, 2022: \$1,196,917.41
  - 2. Payroll of February 17, 2022: \$174,966.70
- B. City Council Minutes of February 21, 2022
- C. Finance Minutes of December 27, 2021, January 24, 2022, February 7, 2022 & February 21, 2022
- D. Cemetery Minutes of February 2, 2022
- E. Hillsdale Airport Terminal Study- RS&H Engineering
- F. Hillsdale College Manning St. Closure (Taste of Manning)

Council Member Briner thanked DPS director Hammel and the Cemetery board for looking at the dog issue in the cemeteries and considering to ban domestic animals in the cemeteries.

Motion by Council Member Morrissey, seconded by Council Member Briner to approve the Consent agenda as presented.



Roll call:

|                          |     |
|--------------------------|-----|
| Council Member Stuchell  | Aye |
| Council Member Morrissey | Aye |
| Mayor Stockford          | Aye |
| Council Member Vear      | Aye |
| Council Member Sharp     | Aye |
| Council Member Briner    | Aye |
| Council Member Pratt     | Aye |
| Council Member Zeiser    | Aye |

Motion passed 8-0

**Communications/Petitions**

- A. Hillsdale County ISD: Millage Flyers – Shawn Vondra
- B. Code Enforcement – Council Member Socha

Shawn Vondra, Superintendent of Hillsdale Community Schools and Troy Reehl, Superintendent of Hillsdale County Intermediate School District reviewed the proposed ISD school millage for the May 3, 2022 Special Election. They stated the additional monies will be used for special education programs as it is currently running in the red at about \$700,000 every year. Vondra stated there is a responsibility to educate all children in the school district and provide services. There is a modest increase of services needed for special education as there has been a 25% increase in special education over the past four years. Any student that is in the special education and with an IEP (Individual Education Plan) that doesn't graduate with a diploma the school system is required to educate that student up to 26 years of age. The millage is county wide not just in the City of Hillsdale. Both Vondra and Reehl mentioned that there is a definite need for the funds for special education and that it is a nationwide problem. Vondra and Reehl thanked Council for allowing them to share the proposed ISD Millage information.

Further Council discussion ensued on the Hillsdale County ISD millage proposal.

Mayor Stockford briefly discussed the code enforcement issues in Council Member Socha's ward.

All items presented for the purpose of information only.

**Introduction and Adoption of Ordinances/Public Hearings**

None

**Old Business**

- A. Airport Parallel Taxiway C Additional Services

City Manager Mackie reported last spring the City Council approved a contract with RS&H for the Parallel Taxiway C Extension and Taxiway Connector at the Hillsdale Municipal Airport. The project received 100% funding through the Federal Aviation Administration (FAA). Construction is nearly complete but some additional engineering services are needed by RS&H to complete the project. The Amendment No. 2 provides for those services. MDOT Aero is in agreement with the additional work, which will be at no cost to Hillsdale.

Motion by Council Member Briner, seconded by Council Member Vear to approve the Parallel Taxiway C Additional Services with RS&H in the amount of \$10,718.

Roll call:

|                          |     |
|--------------------------|-----|
| Council Member Stuchell  | Aye |
| Council Member Morrissey | Aye |
| Mayor Stockford          | Aye |
| Council Member Vear      | Aye |
| Council Member Sharp     | Aye |
| Council Member Briner    | Aye |
| Council Member Pratt     | Aye |
| Council Member Zeiser    | Aye |

Motion passed 8-0

**New Business**

A. Bridge Rebuild and Trail Maintenance Agreement

DPS director Hammel stated the North Country Trail Association (NCTA) has approached the City with a desire to rebuild/repair and maintain the old rail bridge located on city owned property in Osseo. It is just east of Blackbridge Rd, between Beecher Rd and Monroe St. The current bridge is in very poor condition and is closed to pedestrians. Replacement of the bridge will allow trail users to stay on the trail all the way into Osseo. Currently pedestrians need to go around the bridge and walk down Beecher Rd. Additionally, the agreement allows the NCTA to help maintain the trail from Osseo to Sandy Beach. This will include minor grooming, trash pickup, removal of fallen limbs, etc. to keep the trail safer and cleaner for all users.

Motion by Council Member Sharp, seconded by Council Member Pratt to approve the Bridge Rebuild and Train Maintenance Agreement with North Country Trail Association.

By a voice vote, the motion passed unanimously.

B. Council Chambers Sound Equipment – Council Member Sharp

Council Member Sharp stated that the sounds system is a goal for the council this year. He wants residents to be able to hear what is being said to continue with transparency.

Manager Mackie stated that it is in the upcoming budget to get the system updated, etc.

Mayor Stockford asked where the funds are located. Mackie stated in an Admin account.

Further council discussion ensued.

No action taken.

C. 4<sup>th</sup> of July Parade & Celebration – Discussion

Mayor Stockford asked if there was a Right of Way application submitted for the parade.

Manager Mackie mentioned that the Clerk’s office received two applications for the event. One from the Republican Party and one from the Hillsdale Hospital/HBA/Hillsdale College. So it was brought to council for review.

Mayor Stockford is thankful that there is a lot of interest in the event and hopes that both groups can collaborate together to have a good event. He doesn’t feel like council should decide who would get to put on the event.

DPS Director Hammel stated that there isn’t enough traffic control for more than the parade that the city owns.

Mayor Stockford stated he would be in discussion with both parties to see if they can work together on the event.

Further council discussion ensued.

**Miscellaneous Reports**

A. Proclamation – None

B. Appointments—Becki Jaeger – Board of Review

Motion by Council Member Briner, seconded by Council Member Vear to appointment Becki Jaeger to the Board of Review.

By a voice vote, the motion passed unanimously.

C. Other – None

**General Public Comment**

Lance Lashaway commented on the parade and asked to have more people involved and not have to have more traffic control to pay for but to have more volunteerism.

Tom Thompson commented on the ISD Millage proposal and stated he is on the Jonesville School Board of Education and wanted to state that the board is in favor of the proposal. It is important to the kids that need the services to receive them. Thompson stated it's tough in rural areas to have services, residents have a legal and moral obligation to education the children and do what we can to help them succeed.

Penny Swan commented that Julie Games put on the parade prior to the Republican Party taking the parade over the last few years, she was also an officer in the party. Everyone is welcome to participate.

Shawn Vondra thanked law enforcement and Chief Hephner in doing a great job in the community. He appreciates the services of all officers.

Jack McLain supplied Clerk Price a letter to give to Council. McLain's daughter submitted a check for the Dawn Theater Fundraiser last month for tickets to the event and check was returned, which was stated in the letter. He suggested a no parking sign in front of the theater. He inquired about how TIFA is being paid back for the Dawn Theater.

Clerk Price mentioned that she is accepting nominating petitions for Council. deadline to submit is April 19, 2022 by 4:00 pm. Petitions and forms can be found in her office during business hours for anyone interested in running for Council.

**City Manager's Report**

Manager Mackie stated that TIFA money was used for the roof repair from the BPU loan.

Budget is being finalized and will be presented to council next month.

The City is currently looking to fill a number of job openings. Visit the website for listing.

The Airport terminal study has been on the ten year plan prior. The state has encouraged grants to get terminals completed.

Public Services have already put out 50 tons of patch and more to come.

Street Improvements for the project design for Westwood is being worked on as well as the Manning St area for the flooding issue.

**Council Comments**

None

**Adjournment**

Motion by Council Member Vear, seconded by Council Member Sharp moved to adjourn the meeting.

By a voice vote, the motion passed unanimously.

The meeting adjourned at 8:10 p.m.

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Adam L. Stockford, Mayor

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Katy Price, City Clerk

## **Minutes – Regular Board Meeting**

**Wednesday 01/19/2022**

### **1. Call to Order:**

Dennis Wainscott, Commissioner Chairman, called the meeting to order at 8:30am

### **2. Roll Call**

#### **Commissioners:**

Dennis Wainscott, Barbara Hamdan, Clint Brugger, Julie Boyce, Mike Prince

#### **Absent:**

#### **Staff:**

Executive Director: Amy Slade  
Maintenance Supervisor: Paul Scriptor  
Administrative Assistant: Tiffany Hall

#### **Additional Present:**

Kelly LoPresto - City of Hillsdale  
Shirley Lopez – Resident Apt. 402  
Verlo Cool – Resident Apt. 101  
Shelly Bentley – Resident Apt. 401  
Joanne Adair – Resident Apt. 108  
David Knowles – Resident Apt. 105

### **3. Additions to Agenda:**

### **4. Minutes from September Meeting:**

Commissioners Clint Brugger made a motion to accept September minutes; and a second by Commissioner Barbara Hamdan. All present Commissioners voted and approved the September minutes.

5. **Maintenance Supervisor's November Report** (see attached report)

Commissioner Clint Brugger made a motion to accept the maintenance report; and a second by Julie Boyce. Commissioners voted and approved the maintenance report.

- Unit 301 Turnover Complete
- 100 % Unit Inspections Completed
- M and S Concrete/Construction completed concrete work and repaired brick work

**Executive Director's Report** (see attached report)

**HUD Reports: Financial Highlights**

**Credit card Expenditures:**

|                         |                  |
|-------------------------|------------------|
| Meeting Supplies:       | \$ 3.06          |
| Maint. Supplies:        | \$1131.54        |
| Postage Supplies:       | \$ 20.45         |
| Invoices – Trash/Phone: | \$1224.68        |
| Intuit Payroll:         | \$ 114.00        |
| <b>Total:</b>           | <b>\$2493.73</b> |

**Funding:** Received \$20,000 for August and September Operating Fund

• **Internal Operations:**

MOVE-INS: 0 (see attached report)

Vacancy History Report: (see attached report)

VACANCIES: 0

Current Move-Out Notices: 0

Current Waiting List Report as listed below:

**1 BEDROOM**

Elderly/Disabled: 15

Near Elderly: 2

Other: 5

**2 BEDROOMS:** 7

• **Community Networking**

• **Request for Board Action:**

**PROJECTS COMPLETED:**

- **Pending Projects:**

- **NEW PROJECTS:**
- **Resident Activities:**

**No Activities – Covid - 19**

Commissioner Clint Brugger made a motion to accept the November Executive Director's Report; and a second by Julie Boyce. All present Commissioners voted and approved the Executive Director's Report.

- **New Business:**
- **Unfinished Business:**
- **Residents and Visitors with Commission Business:**
  - Joanne Adair: Talking about how slow/bad the mail system is, but everything else is great here.
  - Shirley Lopez: Getting more Cameras? We have a couple bids still in progress
- **Adjournment:**

A Motion was made by Commissioner Chairman, Julie Boyce, to adjourn meeting, a second from Clint Brugger, all Commissioners present approved.

The meeting was adjourned at 8:52 am.

**X** \_\_\_\_\_  
**Dennis Wainscott**  
**Chairman**

**X** \_\_\_\_\_  
**Amy Slade**  
**Executive Director**



# CITY OF HILLSDALE

## Tax Increment Finance Authority TIFA Regular Meeting January 18, 2022

### Minutes

#### **I. Call to Order at 7:31 am**

- A. Members Present: Chair Andrew Gelzer, Cindy Bieszk, Lance Lashaway, Mary Wolfram, Chris Bahash, Mike Clark, Mary Spiteri, Councilman Greg Stuchell, Darin Spieth, Margaret Braman
- B. Others present: Jack McLain, Alan Beeker
- C. Members Absent: John Spiteri, Tim Dixon Matthew McLain

- #### **II. Consent Agenda** – Mike Clark moved to accept the consent agenda as presented, Greg Stuchell seconded, motion passed.

#### **III. Public Comment**

No public comment.

#### **IV. Committee Reports**

- A. Program Committee – Cindy Bieszk, Chair
  - 1. General Report – Discussed the changes made to the Program Guidelines. No additional revisions were suggested.
- B. Targeted Development Committee – Mary Wolfram, Chair.
  - 1. General Report – Still negotiating agreements. Most recent version has been sent to attorney and Keefer House LLC for review. The lease is expected to begin on 3/1/2022.
- C. Beautification Committee – Margaret Braman, Chair
  - 1. General Report – Christmas decorations are being removed. Currently discussing what type of plantings to suggest for the spring/summer.
- D. Dawn Theater Governance Committee – Mary Wolfram, Liaison
  - 1. General Report – Working with Targeted Development to complete the Management Agreement.
  - 2. Friends of the Dawn are planning a Grand Opening Fund Raiser on 2/19/2022. They are selling tickets for \$50 each. They are offering complimentary tickets to all of the Board members.

#### **V. Old Business**

No Old Business.

## **VI. New Business**

### **A. 2022 Information Meeting Dates**

1. Mr. Beeker suggested holding the required Information Meetings on 4/19/2022 and 8/16/2022 at 6:00pm. The location would be determined. Board agreed to add them to the calendar.

## **VII. Economic Development Roundtable**

- A. The Board questioned the Mayor's goal of appointing a County Commissioner to the Board. Councilman Stuchell did not think it a good idea to have a County Commissioner seated on any City Board. The Mayor indicated that he would not be renewing Ms. Wolfram's appointment to the Board in exchange for the appointment of County Commissioner Doug Ingles. Chris Bahash moved to present a resolution to Council requesting that Mary Wolfram be re-appointed to the Board for a minimum of two years, through July 2023. Darin Spieth seconded. Motion passed with one abstention.
- B. Chair Gelzer would like to use the next meeting to focus on future goals for TIFA. The Budget would also be discussed.

## **VIII. Public Comment**

- A. Jack McLain asked if TIFA would be repaid for their investment in the Dawn Theater project. He thinks that "new blood" on the TIFA Board would be a good thing. He does not think that the Friends of the Dawn should be hosting a Grand Opening event at the Dawn.

## **IX. Adjournment** – Lance Lashaway moved to adjourn, Mike Clark seconded. Meeting adjourned at 8:27 am.

**Next Meeting: March 15, 2022 at 7:30 am.**



**CITY OF HILLSDALE**  
**Tax Increment Finance Authority TIFA**  
**Targeted Development Committee**  
**February 8, 2022**

**Minutes**

**I. Call to Order at 5:32 pm**

**Targeted Development Committee:**

- Members Present: Mary Wolfram (Chair), Lance Lashaway, Andrew Gelzer, Tim Dixon, Chris Bahash
- Other Present: Alan Beeker, Jack McLain

**II. Consent Agenda**

Andrew Gelzer requested an amendment to the agenda in order to address the Mary Wolfram's membership change. Tim Dixon seconded. Motion passed with Lance Lashaway abstaining. Andrew moved to accept minutes from the 1/11/2022 meeting as presented. Tim seconded. Motion passed.

**III. Membership**

Due to the membership changes made at the previous Council meeting, Mary Wolfram is no longer a TIFA Board member and so is no longer on the Committee. Andrew Gelzer, TIFA Chair, made a motion to appoint Mary Wolfram to the Dawn Theater Governance Board and to make Chris Bahash Chair of the Targeted Development Committee. Tim Dixon seconded. Motion passed.

**IV. Old Business**

**A. Dawn Theater Agreements – Final Review**

- The Agreements, dated 1/11/2022 have both been send to Lovinger and Thompson and the CL Real Estate's attorneys for review.
- Tim Dixon requested that a better definition for "Habitual Default" be added to Sec. 15 in the Lease Agreement. The definition needs to define how many defaults in a definitive timeline are allowed before the lease becomes null and void.
- Tim also requested that the X-rated rules be consistently worded in both of the agreements.

Lance Lashaway moved that the Agreements with the revisions listed above be approved for signatures. Tim Dixon seconded. Motion passed.

**B. Dawn Theater Landlord Representative/Contact**

- Now that the Dawn Theater will be leased, there should be a TIFA person to act as emergency contact.

Tim Dixon made the motion to designate the TIFA Board Chair as the landlord emergency contact, Andrew Gelzer seconded. Motion passed.

**C. Grand Opening Fundraiser, hosted by Friends of the Dawn Theater would be on February 19, 2022. Cost of each ticket is \$50**

D. Public Open House, hosted by Keefer House LLC will be held on March 2, 2022. Rod Beach is handling the concessions and there will be a ribbon cutting.

**V. New Business**

A. Targeted Development Committee Goals and Future Projects

- Return to original facade programs.
- Parking
- Help City promote the development of 23 N. Broad
- Discuss refunding annual capture

**VI. Public Comment**

Jack McLain suggested the Mitchell Research Center renovation as a goal. He also complained that the City boards focus too much on Hillsdale College. He feels that the Dawn Theater Governance Board does not have enough TIFA involvement. He would also like to see DART more accessible to the community. He would like to see the community involved more in the goals of TIFA.

**VII. Adjournment** – Andrew Gelzer moved to adjourn, Tim Dixon seconded. Meeting adjourned at 6:33 pm.

**CITY OF HILLSDALE**  
**Tax Increment Finance Authority TIFA**  
**Targeted Development Committee**  
**March 8, 2022**

**Minutes**

**I. Call to Order at 5:30 pm**

- Members Present: Chris Bahash (Chair), Lance Lashaway, Andrew Gelzer, Tim Dixon
- Other Present: Alan Beeker, Jack McLain, Penny Swan, Dustin Adams, Karla Adams, Kelly Mapes, County Commissioner Doug Ingles
- Members Absent: Tim Dixon

**II. Consent Agenda**

Chair asked that the Complaint be moved after New Business. Andrew moved to accept the consent agenda as amended. Lance seconded. Motion passed.

**III. Old Business**

- A. No Old Business

**IV. New Business**

- A. Mission Statement – refine and focus mission
- Focus should be on large projects
  - Focus on projects listed in the Placemaking Study
    - Parking
    - Existing infrastructure
  - Extend one-way traffic on N. Howell St. from McCollum to E. Bacon
  - Return the annual capture to property owners
  - Focus on paying loan to BPU
  - Improve transition from Ferris St. to N. Broad St.
  - Actively look for new projects but wait to act

**V. Complaint**

Jack McLain had a complaint about how the Dawn Theater Gala hosted by “Friends of the Dawn Theater and how the fund-raising ticket sales were handled.

- Out of town daughter sent a \$300 donation for 6 tickets and asked that the tickets be left at the door for “Will Call” attendees.
- Daughter received a letter and her cashier check back stating that the policy for the event did not include “Will Call” tickets. Tickets had to be assigned.
- Further complaint was an email that was sent to Mr. McLain’s grandson, who is a TIFA Board Member re: his complimentary ticket.
- Mr. McLain couriered the ticket to his grandson.
- The email questioned whether the complimentary ticket was given to someone else and addressed the assigned ticket policy and stated that the tickets were not transferrable.

- Mr. McLain questions whether there is enough TIFA oversight of the “Friends” group.

## **VI. Commissioner Comment**

- Lance Lashaway suggested that Mr. McLain bring his grievance to the TIFA Board meeting on March 15.

## **VII. Public Comment**

Doug. Ingles disagreed with the pursuing the extension of N. Howell St. as one-way to Bacon St.

Karla Adams expressed her concern that Keefer House LLC will not be paying property taxes on the Dawn Theater. She agreed with the Committee’s goal of addressing parking in the downtown.

Jack McLain suggested that TIFA offer to purchase the Mitchell building and renovate it.

## **VIII. Adjournment** – Lance Lashaway moved to adjourn, Andrew Gelzer seconded. Meeting adjourned at 6:10 pm.

**Planning Commission Meeting Minutes**  
**Hillsdale City Hall**  
**Council Chambers**  
**February 16<sup>th</sup>, 2022**  
**5:30 pm**

**I. Call to Order**

Meeting opened at 5:30 pm followed by the Pledge of Allegiance, and Roll Call.

**II. Members Present**

- A. Members Present: Secretary Jacob Parker, Commissioner Kerry Laycock, Commissioner William Morrissey, Commissioner Swan
- B. Members Absent: Chairman Eric Moore, Vice Chairman Ron Scholl, Commissioner McConnell
- C. Public Present: Zoning Administrator Alan Beeker, Jack McLain.

**III. Consent Agenda and Minutes**

Motion to approve the Consent items as amended, Communications, and Minutes from January 19, 2022 meeting made by Commissioner Swan, seconded by Commissioner Morrissey, motion approved unanimously.

**IV. Public Comment**

No public comment

**V. Site Plan Review**

**A. 203 Development**

- a. Mr. Beeker gave a brief description of the project. The proposed project is to build a new structure in the industrial park for CS Roofing.
- b. Mr. Beeker communicated that all items in the preliminary site review by department heads had been addressed.
- c. Commissioner Laycock moved to approved, Commissioner Swan seconded. Motion passed unanimously.

**VI. Old Business**

No Old Business

**VII. New Business**

The commission reviewed the form-based code put into place by Lansing for their industrial park. Discussion ensued with the consensus being to float the idea by council before too much time is spent by the commission or Mr. Beeker on developing form-based code for the industrial park.

**VIII. Zoning Administrator Report**

No report

**IX. Commissioner's Comments**

No comments

**X. Public Comment**

Jack McLain gave detail on the origin of the industrial park which used to serve as the City airport and asked a question regarding the size of the address numbers on the Dawn Theatre.

**XI. Adjournment**

Commissioner Parker moved adjourn the meeting, Commissioner Swan seconded. Motion passed unanimously. Meeting adjourned at 6:02 pm.

**XII. Next meeting: March 16, 2022 at 5:30 pm.**

# **City of Hillsdale Agenda Item Summary**

**Meeting Date: March 21, 2022**

**Agenda Item: Consent Agenda**

**SUBJECT: Purchase for the Replacement of 5 AMI Gateway's**

**BACKGROUND PROVIDED BY STAFF:**

The replacement of 5 AMI Gateway's has been budgeted for due to some of the units starting to fail. This will be a four year project with 17 Gateway's in our system. This has been budgeted for in the 2022 Budget and approved by the BPU Board.

**RECOMMENDATION:** Staff recommends replacing five AMI Gateway's from Eaton for the amount of \$11,220.



Powering Business Worldwide

# Customer Quotation

Cannon Technologies, Inc.  
3033 Campus Drive - Suite 350N  
Minneapolis, MN 55441  
Phone: (763)-595-7777  
Fax: (763)-543-7777

|  |                   |              |
|--|-------------------|--------------|
| Quotation Number                       | Date              |              |
| <b>22964629</b>                        | <b>02/02/2022</b> |              |
| Cust. purchase order no.               |                   | Cust. no.    |
| <b>02/02/2022 - JRS (4)</b>            |                   | <b>60938</b> |
| Prepared By                            |                   |              |
| <b>Jill Skarsten</b>                   |                   |              |
| Validity period                        |                   |              |
| <b>02/02/2022 to 02/28/2022</b>        |                   |              |
| Sales Representative                   |                   |              |
| <b>900007966 / DAN SCRIMA</b>          |                   |              |
| Customer Service Contact               |                   |              |
| <b>ROCHELLE FILIOWICH 763-543-7796</b> |                   |              |

**Sold-to address**  
HILLSDALE BOARD OF PUBLIC UTILITIES  
ATTN ACCOUNTS PAYABLE  
45 MONROE STREET  
HILLSDALE MI 49242-1236  
US

**Ship-to address**  
HILLSDALE BOARD OF PUBLIC UTILITIES  
45 MONROE STREET  
HILLSDALE MI 49242-1236  
US

**Incoterms:** Pre-Paid FOB PLANT  
**Payment Terms:** Net 30 Days

THIS DOCUMENT INCORPORATES AND IS SUBJECT TO THE ATTACHED TERMS AND CONDITIONS.

| Item                            | Quantity | UOM | Description   | Material No | Price    | Ext. Value                      |
|---------------------------------|----------|-----|---|-------------|----------|---------------------------------|
| <b>Cust.item Catalog Number</b> |          |     |   |             |          |                                 |
| <b>Cust.Material Number</b>     |          |     |   |             |          |                                 |
| 10                              | 5        | EA  | GATEWAY 801<br>LEAD TIME 10 WEEKS, ARO<br>Commodity code 8517620050<br>Customer needs Yukon v7.5.1+ and RF Release Pkg FW v9.0+ | 32801X42G55 | 2,200.00 | 11,000.00                       |
| <b>Product Subtotal</b>         |          |     |   |             |          | <b>11,000.00</b>                |
| <b>Cannon Frt Chg</b>           |          |     |   |             |          | <b>2.000 %</b><br><b>220.00</b> |
| <b>Final amount in USD</b>      |          |     |   |             |          | <b>11,220.00</b>                |





SOLE SOURCE / BEST SOURCE JUSTIFICATION

To be completed by the Department and forwarded to City Manager for Approval

Vendor Eaton Cannon Technologies

Amount \$ 11,220

Department Electric

Date 3/8/2022

Sole Source – A single vendor is uniquely qualified to meet the City's procurement objective.

Provide an explanation of the need that has to be fulfilled, focusing on the requirements (not a description of the product or service, which satisfies that need). Why is this vendor the only one that can fulfill the need identified? Describe the unique aspects of their product or service or attach letter from vendor:

Eaton is the only manufacturer of our AMI metering system.

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Check appropriate reason below:

- This is a product manufactured by a single vendor.
- This product or service is sold only through this single distributor.
- This service is unique to a single organization.
- An unusual or compelling urgency exists (explain below).

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What activities have already occurred prior to submitting this request? Discuss what other products and services in the market were reviewed and why they didn't fulfill the need. Have you already evaluated products or services available on the market and then made a determination that this product or service is the only one that meets your need? Has the vendor already done any work related to this project or purchase?

The metering system was purchased with Eaton being the only supplier of parts.

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Best Source – Does the need meet one of the following “best source” definitions instead of the sole source definition referenced above (explain below):

- The product or service must match or be compatible with current equipment or services; or
- It would not be economically feasible for another vendor to provide the product or service needed; or
- A single vendor is uniquely qualified to fulfill the City's need; or
- An unusual or compelling urgency exists.

REQUESTED BY:

Signature Chris McArthur Date 3/8/2022

(Typed Name) Chris McArthur

APPROVALS:

City Manager Dave J. Alvarado Date 3-14-22

# **City of Hillsdale BPU Agenda Item Summary**

**Meeting Date: March 21, 2022**

**Agenda Item: Consent Agenda**

**SUBJECT: Engine #6 Intake Cooler Replacement**

**BACKGROUND PROVIDED BY STAFF:**

The Intake Cooler on Engine #6 is leaking and in need of replacement. This cooler has been previously repaired and is recommended for replacement by our engine repairman. This has been budgeted for in the 2022 Budget and approved by the BPU Board.

**RECOMMENDATION:** Staff recommends replacing the intake cooler on Engine #6 for an amount not to exceed \$55,000.

# Wheeler World Inc.

3071 Martinsburg Road  
Gambier OH 43022-2870  
www.wheelerworldinc.com

Phone #: 800-499-4906

Fax #: 808-825-6511

# Estimate

Date Estimate #

2/22/2022 12198

A/P - A/R: tina@wheelerworldinc.com Sales: nola@wheelerworldinc.com Service: larry@wheelerworldinc.com  
President: tina@wheelerworldinc.com

### Name / Address

Hillsdale Board of Public Utilities  
45 Monroe Street  
Hillsdale, MI 49242

### **Project/Engine**

P.O. No.

Estimated lead time

| Item          | Description   | Qty  | Rate      | Total     |
|---------------|---|------|-----------|-----------|
| 2-02H-894-001 | INNERCOOLER -NEW CONSTRUCTION DELIVERY:16 - 18 WEEKS 50% DOWN WITH APPROVED ORDER | 1.00 | 53,838.46 | 53,838.46 |

***\$ DOES NOT INCLUDE SHIPPING \$*** Subtotal: \$53,838.46  
***Estimates good for 30 days. Billing will be based on time and material*** Sales Tax: (0.0%) \$0.00  
**Total:** \$53,838.46

Please provide PO number with your order Thank You , Wheeler World Inc.



SOLE SOURCE / BEST SOURCE JUSTIFICATION

To be completed by the Department and forwarded to City Manager for Approval

Vendor Wheeler World

Amount \$ 55,000

Department Electric

Date 3/8/2022

Sole Source – A single vendor is uniquely qualified to meet the City's procurement objective.

Provide an explanation of the need that has to be fulfilled, focusing on the requirements (not a description of the product or service, which satisfies that need). Why is this vendor the only one that can fulfill the need identified? Describe the unique aspects of their product or service or attach letter from vendor:

Wheeler World is the only uniquely qualified company to work on the Cities engines.

Check appropriate reason below:

- This is a product manufactured by a single vendor.
- This product or service is sold only through this single distributor.
- This service is unique to a single organization.
- An unusual or compelling urgency exists (explain below).

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What activities have already occurred prior to submitting this request? Discuss what other products and services in the market were reviewed and why they didn't fulfill the need. Have you already evaluated products or services available on the market and then made a determination that this product or service is the only one that meets your need? Has the vendor already done any work related to this project or purchase?

Unique part, no other products were reviewed.

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Best Source – Does the need meet one of the following “best source” definitions instead of the sole source definition referenced above (explain below):

- The product or service must match or be compatible with current equipment or services; or
- It would not be economically feasible for another vendor to provide the product or service needed; or
- A single vendor is uniquely qualified to fulfill the City's need; or
- An unusual or compelling urgency exists.

REQUESTED BY:

Signature Chris McArthur Date 3/8/2022

(Typed Name) Chris McArthur

APPROVALS:

City Manager Daniel S. Mochel Date 3-14-22

# **City of Hillsdale BPU Agenda Item Summary**

**Meeting Date: March 21, 2022**

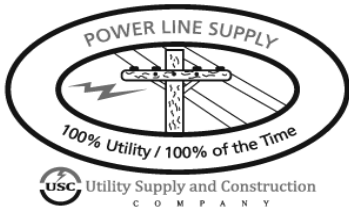
**Agenda Item: Consent Agenda**

**SUBJECT: Construction of Four Feeder Circuits from Industrial Substation**

**BACKGROUND PROVIDED BY STAFF:**

This project engineered as part of the Voltage Upgrade project will construct four feeders which will join the four feeders from the power plant. This will allow for division of the system allowing for more options for restoration during power outages. Running four feeders from the Industrial Substation will also allow for better utilization of that asset. Currently only one feeder comes from that Substation feeding 54 customers. This will allow the town to be fed from two different locations improving redundancy. Power Line Supply is the only quote received as they are our inventory supplier per our purchasing agreement. This is part of the 2022 Capital Budget and approved by the BPU Board.

**RECOMMENDATION:** Staff recommends purchasing materials for the Construction of Four Feeder Circuits from the Industrial Substation from Powerline Supply, our inventory supplier, in the amount not to exceed \$400,000.



Power Line Supply  
 420 Roth Street Suite A  
 Reed City, MI 49677  
 US  
 231-832-2297

# QUOTATION

|                    |        |
|--------------------|--------|
| Order Number       |        |
| 12599961           |        |
| Order Date         | Page   |
| 2/10/2022 09:05:00 | 1 of 7 |

**Bill To:**

Hillsdale - Board of Public Utilities  
 45 Monroe Street  
 Hillsdale, MI 49242  
 US

**Ship To:**

Hillsdale - Board of Public Utilities  
 45 Monroe St.  
 Hillsdale, MI 49242  
 US

517-437-3387

Attn: Accounts Payable

Requested By: Mr. Eric Sheffer

**Customer ID:** 100327

| PO Number     | Freight          | Carrier | Taker       |
|---------------|------------------|---------|-------------|
| Born 01202022 | Bill to Customer |         | VICKY_SMITH |

| Quantities |           |           |                  |       | Item ID<br>Item Description | Pricing<br>UOM/Size | Unit<br>Price | Extended<br>Price |
|------------|-----------|-----------|------------------|-------|-----------------------------|---------------------|---------------|-------------------|
| Ordered    | Allocated | Remaining | UOM<br>Unit Size | Disp. |                             |                     |               |                   |

**Order Note:** \* Freight is prepaid + ADD  
 \* Quoted lead times are subject to adjustment based on customer requirements at time of order placement.  
 \* Material in stock is subject to prior sale. In stock price is valid only while supplies last.  
 \* QUOTED PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE IN THE EVENT OF ANY INCREASE IN RAW MATERIAL OR ENERGY COSTS. ALL CLERICAL, TYPOGRAPHICAL AND MATHEMATICAL ERRORS ARE SUBJECT TO CORRECTION

**Order Note:** \* Prices valid through 02/27/2022 unless otherwise noted  
 \* This quote is for Budgetary reference only. Prices will have to be re-quoted at time of sale

|          |        |          |     |                                       |    |     |         |                               |
|----------|--------|----------|-----|---------------------------------------|----|-----|---------|-------------------------------|
| 170.0000 | 0.0000 | 170.0000 | EA  | (001) 4010150215                      | EA | 1.0 | 11.3800 | 1,934.60                      |
|          |        |          | 1.0 | Insulator Deadend 15kV Polymer 12.5in |    |     |         | <b>Lead Time Days ARO: 20</b> |

**Order Line Notes:** PLS Stock, All stock items are subject to prior sale.  
 Lead Time: 1-2wks, ARO

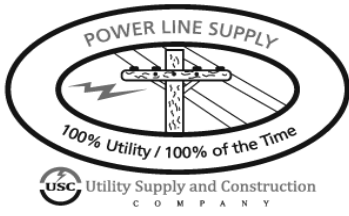
|         |        |         |     |                     |    |     |          |                               |
|---------|--------|---------|-----|---------------------|----|-----|----------|-------------------------------|
| 15.0000 | 0.0000 | 15.0000 | EA  | (002) G3MAA14813ADB | EA | 1.0 | 175.4200 | 2,631.30                      |
|         |        |         | 1.0 | Mount Equipment     |    |     |          | <b>Lead Time Days ARO: 84</b> |

**Order Line Notes:** Lead Time: 11-12wks, ARO  
 Std Pk 10  
 Price valid through 03/11/2022

|         |        |         |    |              |    |     |          |           |
|---------|--------|---------|----|--------------|----|-----|----------|-----------|
| 60.0000 | 0.0000 | 60.0000 | EA | (003) M3D66B | EA | 1.0 | 274.2300 | 16,453.80 |
|---------|--------|---------|----|--------------|----|-----|----------|-----------|







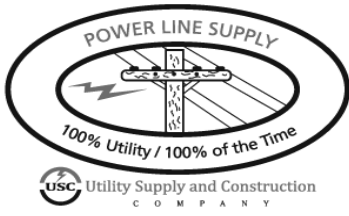
Power Line Supply  
 420 Roth Street Suite A  
 Reed City, MI 49677  
 US  
 231-832-2297

# QUOTATION

|                    |        |
|--------------------|--------|
| Order Number       |        |
| 12599961           |        |
| Order Date         | Page   |
| 2/10/2022 09:05:00 | 2 of 7 |

| Quantities  |           |             |     |           | Item ID   | Pricing  | Unit     | Extended   |
|-------------|-----------|-------------|-----|-----------|---|----------|----------|------------|
| Ordered     | Allocated | Remaining   | UOM | Unit Size | Item Description  | UOM/Size | Price    | Price      |
|             |           |             |     | 1.0       | Switch M3 600A 15kV 110kVBil Poly 8in Serrated Slots  |          |          |            |
|             |           |             |     |           | <b>Order Line Notes:</b> Factory stock, subject to prior sales, ship approx 2-3 wks, ARO.             |          |          |            |
| 35.0000     | 0.0000    | 35.0000     | EA  | 1.0       | (004) HVT-153-SG Termination Kit Heat 15kV Outdoor 400-1000Awg  | EA 1.0   | 244.7000 | 8,564.50   |
|             |           |             |     |           | <b>Order Line Notes:</b> Lead Time: 4wks, ARO   |          |          |            |
| 25.0000     | 0.0000    | 25.0000     | EA  | 1.0       | (005) 6-CSO-24 Bracket Standoff Cond Al 2Way T 6in 24in Long  | EA 1.0   | 72.1200  | 1,803.00   |
|             |           |             |     |           | <b>Order Line Notes:</b> Lead Time: 19-20wks, ARO   |          |          |            |
| 20.0000     | 0.0000    | 20.0000     | EA  | 1.0       | (006) GH286AL Clamp Stirrup Al 4/0ACSR-795 .563-1.081 Std Pk 25                                       | EA 1.0   | 27.0600  | 541.20     |
|             |           |             |     |           | <b>Order Line Notes:</b> Lead Time: 4-6wks, ARO   |          |          |            |
| 12.0000     | 0.0000    | 12.0000     | EA  | 1.0       | (007) HPI-LP-11C Insulator Line Post 25kV C-Neck Std Pk 6   | EA 1.0   | 26.7200  | 320.64     |
|             |           |             |     |           | <b>Order Line Notes:</b> PLS Stock, All stock items are subject to prior sale. Lead Time: 1-2wks, ARO |          |          |            |
| 200.0000    | 0.0000    | 200.0000    | EA  | 1.0       | (008) 8918 Bolt Machine 3/4in x 18in with (1) square nut assembled                                    | EA 1.0   | 5.0400   | 1,008.00   |
|             |           |             |     |           | <b>Order Line Notes:</b> PLS Stock, All stock items are subject to prior sale. Lead Time: 1-2wks, ARO |          |          |            |
| 45.0000     | 0.0000    | 45.0000     | EA  | 1.0       | (009) 8814 Bolt Machine 5/8in x 14in Galv with (1) square nut assembled                               | EA 1.0   | 1.7700   | 79.65      |
|             |           |             |     |           | <b>Order Line Notes:</b> PLS Stock, All stock items are subject to prior sale. Lead Time: 1-2wks, ARO |          |          |            |
| 52,020.0000 | 0.0000    | 52,020.0000 | FT  | 1.0       | (010) 477 HAWK Wire Hawk 477-26/7 ACSR OH Reel size is 5780ft   | FT 1.0   | 2.1100   | 109,762.20 |
|             |           |             |     |           | <b>Order Line Notes:</b> Lead Time: 32wks, ARO Subject to escalation/De-escalation at time of invoice |          |          |            |
| 17,203.0000 | 0.0000    | 17,203.0000 | FT  | 1.0       | (011) 38GCEX7363R05000 Wire Shield GalV Steel 3/8in EHS 7Strnd  | FT 1.0   | 1.0800   | 18,579.24  |





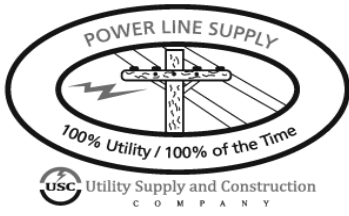
Power Line Supply  
 420 Roth Street Suite A  
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# QUOTATION

|                    |        |
|--------------------|--------|
| Order Number       |        |
| 12599961           |        |
| Order Date         | Page   |
| 2/10/2022 09:05:00 | 3 of 7 |

| Quantities |           |            |     |           | Item ID   | Pricing  | Unit    | Extended |
|------------|-----------|------------|-----|-----------|---|----------|---------|----------|
| Ordered    | Allocated | Remaining  | UOM | Unit Size | Item Description  | UOM/Size | Price   | Price    |
|            |           |            |     |           | Class C ASTM A363 5000FT on NR Wood Reel  |          |         |          |
|            |           |            |     |           | <b>Order Line Notes:</b> Lead Time: 12-16wks, ARO<br>Freight allowed Subject to<br>escalation/De-escalation at time of invoice              |          |         |          |
| 500.0000   | 0.0000    | 500.0000   | FT  | 1.0       | (012) NERITINA CP 0500<br>Wire Neritina 1/0-7 ACSR OH Poly 500Ft C<br>Neutral: 1/0-6/1 ACSR   | FT 1.0   | 3.0800  | 1,540.00 |
|            |           |            |     |           | <b>Lead Time Days ARO: 237</b>  |          |         |          |
|            |           |            |     |           | <b>Order Line Notes:</b> Lead Time: 34wks, ARO<br>Prices valid through 02/28/2022 Subject to<br>escalation/De-escalation at time of invoice |          |         |          |
| 2,500.0000 | 0.0000    | 2,500.0000 | FT  | 1.0       | (013a) 7563ST<br>Tinned CU #2 7 strand soft drawn   | FT 1.0   | 2.8700  | 7,175.00 |
|            |           |            |     |           | <b>Lead Time Days ARO: 64</b>   |          |         |          |
|            |           |            |     |           | <b>Order Line Notes:</b> Lead Time: 6-8wks, ARO<br>Subject to escalation/de-escalation at time of<br>invoice. Price for budget only         |          |         |          |
| 300.0000   | 0.0000    | 300.0000   | FT  | 1.0       | (014) 3/C PLEX #4 CLASS B CU<br>Wire Cu Triplex 2kV #4Awg blk/wht/grn   | FT 1.0   | 8.1700  | 2,451.00 |
|            |           |            |     |           | <b>Lead Time Days ARO: 64</b>   |          |         |          |
|            |           |            |     |           | <b>Order Line Notes:</b> Lead Time: 6-8wks, ARO<br>Prepaid shipping to Hillsdale Subject to<br>escalation/De-escalation at time of invoice  |          |         |          |
| 215.0000   | 0.0000    | 215.0000   | EA  | 1.0       | (015) HPI-15VTM<br>Insulator Pin Poly 15kV Vise-Top C Neck  | EA 1.0   | 27.4100 | 5,893.15 |
|            |           |            |     |           | <b>Lead Time Days ARO: 35</b>   |          |         |          |
|            |           |            |     |           | <b>Order Line Notes:</b> Lead Time: 2-4wks, ARO<br>Std Pk 20  |          |         |          |
| 135.0000   | 0.0000    | 135.0000   | EA  | 1.0       | (016) ASOD3981N<br>Clamp Strain Deadend Alum Straight<br>Side Opening .19in To .48in Dia Conducto   | EA 1.0   | 10.1600 | 1,371.60 |
|            |           |            |     |           | <b>Lead Time Days ARO: 15</b>   |          |         |          |
|            |           |            |     |           | <b>Order Line Notes:</b> PLS Stock, All stock items are subject to prior<br>sale.<br>Lead Time: 1-2wks, ARO                                 |          |         |          |
| 95.0000    | 0.0000    | 95.0000    | EA  | 1.0       | (017) 2172587224<br>Arrester 9kV Poly Dist NorDty W/Bracket<br>Nut&Wire Clamp W/ Xarm Mounting Bracket                                      | EA 1.0   | 61.0700 | 5,801.65 |
|            |           |            |     |           | <b>Lead Time Days ARO: 153</b>  |          |         |          |
|            |           |            |     |           | <b>Order Line Notes:</b> Lead Time: 20-22wks, ARO   |          |         |          |
| 80.0000    | 0.0000    | 80.0000    | EA  | 1.0       | (018) 6812<br>Washer Square 2inx2inx1/8in 5/8in Bolt  | EA 1.0   | 0.3100  | 24.80    |
|            |           |            |     |           | <b>Lead Time Days ARO: 15</b>   |          |         |          |
|            |           |            |     |           | <b>Order Line Notes:</b> PLS Stock, All stock items are subject to prior<br>sale.<br>Lead Time: 1-2wks, ARO                                 |          |         |          |
| 250.0000   | 0.0000    | 250.0000   | EA  | 1.0       | (019) 6816  | EA 1.0   | 2.1000  | 525.00   |





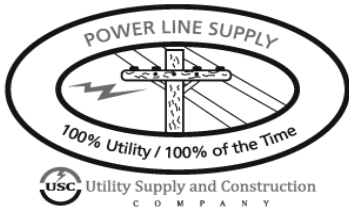
Power Line Supply  
 420 Roth Street Suite A  
 Reed City, MI 49677  
 US  
 231-832-2297

# QUOTATION

|                    |        |
|--------------------|--------|
| Order Number       |        |
| 12599961           |        |
| Order Date         | Page   |
| 2/10/2022 09:05:00 | 4 of 7 |

| Quantities |           |           |     |               | Item ID   | Pricing                    | Unit       | Extended  |
|------------|-----------|-----------|-----|---------------|---|----------------------------|------------|-----------|
| Ordered    | Allocated | Remaining | UOM | Unit Size     | Item Description  | UOM/Size                   | Price      | Price     |
|            |           |           |     |               | 1.0 Washer Square 3inx3inx3/16in 3/4in Bolt   |                            |            |           |
|            |           |           |     |               | <b>Order Line Notes:</b> Factory stock, subject to prior sales, ship approx 2-3 wks, ARO. Std Pk 100  |                            |            |           |
|            |           |           |     |               |   | <b>Lead Time Days ARO:</b> | <b>22</b>  |           |
| 370.0000   | 0.0000    | 370.0000  | EA  | (020) 680912  |   | EA 1.0                     | 2.6900     | 995.30    |
|            |           |           |     |               | 1.0 Washer Curved 4inx4inx1/4in 7/8in Bolt  |                            |            |           |
|            |           |           |     |               | <b>Order Line Notes:</b> PLS Stock, All stock items are subject to prior sale. Lead Time: 1-2wks, ARO |                            |            |           |
|            |           |           |     |               |   | <b>Lead Time Days ARO:</b> | <b>15</b>  |           |
| 92.0000    | 0.0000    | 92.0000   | EA  | (021) 12697   |   | EA 1.0                     | 142.3400   | 13,095.28 |
|            |           |           |     |               | 1.0 Rod Anchor Extension 1-1/4in x 5ft Round Galv Steel   |                            |            |           |
|            |           |           |     |               | <b>Order Line Notes:</b> Factory stock, subject to prior sales, ship approx 2-3 wks, ARO.             |                            |            |           |
|            |           |           |     |               |   | <b>Lead Time Days ARO:</b> | <b>22</b>  |           |
| 80.0000    | 0.0000    | 80.0000   | EA  | (022) 70-7Y   |   | EA 1.0                     | 3.8700     | 309.60    |
|            |           |           |     |               | 1.0 Marker Guy Y1 Plastic 8ft   |                            |            |           |
|            |           |           |     |               | <b>Order Line Notes:</b> PLS Stock, All stock items are subject to prior sale. Lead Time: 1-2wks, ARO |                            |            |           |
|            |           |           |     |               |   | <b>Lead Time Days ARO:</b> | <b>11</b>  |           |
| 200.0000   | 0.0000    | 200.0000  | EA  | (023) 468     |   | EA 1.0                     | 7.6300     | 1,526.00  |
|            |           |           |     |               | 1.0 Clevis Ins 3-1/2inx4in 5/8inCb 53-2   |                            |            |           |
|            |           |           |     |               | <b>Order Line Notes:</b> Lead Time: 10-11wks,ARO Std Pk 35  |                            |            |           |
|            |           |           |     |               |   | <b>Lead Time Days ARO:</b> | <b>75</b>  |           |
| 540.0000   | 0.0000    | 540.0000  | FT  | (024) 36783   |   | FT 1.0                     | 84.9000    | 45,846.00 |
|            |           |           |     |               | 1.0 Conduit 6in Galvanized Rigid  |                            |            |           |
|            |           |           |     |               | <b>Order Line Notes:</b> Stock in Illinois, freight allowed Price valid through 02/15/2022            |                            |            |           |
|            |           |           |     |               |   | <b>Lead Time Days ARO:</b> | <b>32</b>  |           |
| 370.0000   | 0.0000    | 370.0000  | EA  | (025) 680912  |   | EA 1.0                     | 2.6900     | 995.30    |
|            |           |           |     |               | 1.0 Washer Curved 4inx4inx1/4in 7/8in Bolt  |                            |            |           |
|            |           |           |     |               | <b>Order Line Notes:</b> PLS Stock, All stock items are subject to prior sale. Lead Time: 1-2wks, ARO |                            |            |           |
|            |           |           |     |               |   | <b>Lead Time Days ARO:</b> | <b>20</b>  |           |
| 2.0000     | 0.0000    | 2.0000    | EA  | (026) BD-35   |   | EA 1.0                     | 377.6200   | 755.24    |
|            |           |           |     |               | 1.0 Deadend Bracket Hendrix C Brkt W/Tee Angle  |                            |            |           |
|            |           |           |     |               | <b>Order Line Notes:</b> Price is valid until 03/17/2022  |                            |            |           |
|            |           |           |     |               |   | <b>Lead Time Days ARO:</b> | <b>33</b>  |           |
| 90.0000    | 0.0000    | 90.0000   | EA  | (027) GCS8-36 |   | EA 1.0                     | 55.8800    | 5,029.20  |
|            |           |           |     |               | 1.0 Suspension Insulator Mid-Span Spacer  |                            |            |           |
|            |           |           |     |               | <b>Order Line Notes:</b> Lead Time: 23-25wks, ARO   |                            |            |           |
|            |           |           |     |               |   | <b>Lead Time Days ARO:</b> | <b>174</b> |           |





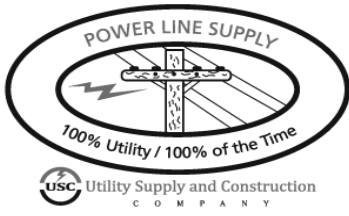
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|                    |        |
|--------------------|--------|
| Order Number       |        |
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| Order Date         | Page   |
| 2/10/2022 09:05:00 | 5 of 7 |

| Quantities                     |           |           |                  |       | Item ID   | Pricing  | Unit    | Extended                      |
|--------------------------------|-----------|-----------|------------------|-------|---|----------|---------|-------------------------------|
| Ordered                        | Allocated | Remaining | UOM<br>Unit Size | Disp. | Item Description  | UOM/Size | Price   | Price                         |
| Price valid through 03/11/2022 |           |           |                  |       |   |          |         |                               |
| 170.0000                       | 0.0000    | 170.0000  | EA               |       | (028) 508754  | EA 1.0   | 0.9600  | 163.20                        |
|                                |           |           |                  | 1.0   | Screw Lag Fetter-Drive Pt 1/2in x 4in<br>W/Regular Point Galvanized Steel 3/4i                              |          |         | <b>Lead Time Days ARO: 20</b> |
|                                |           |           |                  |       | <b>Order Line Notes:</b> Factory stock, subject to prior sales, ship approx<br>2-3 wks, ARO.                |          |         |                               |
| 250.0000                       | 0.0000    | 250.0000  | FT               |       | (029) 716BEHS7-C-0250-CE  | FT 0.004 | 0.9100  | 227.50                        |
|                                |           |           |                  | 0.004 | Wire Guy 7/16in CIB EHS 7Strnd 250Ft  |          |         | <b>Lead Time Days ARO: 20</b> |
|                                |           |           |                  |       | <b>Order Line Notes:</b> PLS Stock, All stock items are subject to prior<br>sale.<br>Lead Time: 1-2wks, ARO |          |         |                               |
| 350.0000                       | 0.0000    | 350.0000  | EA               |       | (030) GDE-2108  | EA 1.0   | 6.9100  | 2,418.50                      |
|                                |           |           |                  | 1.0   | Grip Guy Deadend 7/16in CIC 38in Green  |          |         | <b>Lead Time Days ARO: 20</b> |
|                                |           |           |                  |       | <b>Order Line Notes:</b> Lead Time: 1-2wks, ARO<br>Price valid through 02/28/2022                           |          |         |                               |
| 92.0000                        | 0.0000    | 92.0000   | EA               |       | (031) 012904  | EA 1.0   | 54.2600 | 4,991.92                      |
|                                |           |           |                  | 1.0   | Anchor Screw PISA 2hIx-8in/8in1-3/8inH  |          |         | <b>Lead Time Days ARO: 20</b> |
|                                |           |           |                  |       | <b>Order Line Notes:</b> PLS Stock, All stock items are subject to prior<br>sale.<br>Lead Time: 1-2wks, ARO |          |         |                               |
| 92.0000                        | 0.0000    | 92.0000   | EA               |       | (032) 6346  | EA 1.0   | 51.2100 | 4,711.32                      |
|                                |           |           |                  | 1.0   | Anchor Helix 6in 3/4in x 66in Tripleye<br>Galv Rod No Wrench Screw Anchor                                   |          |         | <b>Lead Time Days ARO: 5</b>  |
|                                |           |           |                  |       | <b>Order Line Notes:</b> Lead Time: 10-12wks, ARO   |          |         |                               |
| 92.0000                        | 0.0000    | 92.0000   | EA               |       | (033) ZZ588   | EA 1.0   | 9.4800  | 872.16                        |
|                                |           |           |                  | 1.0   | Rod Ground 5/8in x 8ft Galv Steel<br>Pointed  |          |         | <b>Lead Time Days ARO: 4</b>  |
|                                |           |           |                  |       | <b>Order Line Notes:</b> PLS Stock, All stock items are subject to prior<br>sale.<br>Lead Time: 1-2wks, ARO |          |         |                               |
| 92.0000                        | 0.0000    | 92.0000   | EA               |       | (034) 8580  | EA 1.0   | 36.6300 | 3,369.96                      |
|                                |           |           |                  | 1.0   | Rod Ground 5/8in x 10ft Galv Steel  |          |         | <b>Lead Time Days ARO: 83</b> |
|                                |           |           |                  |       | <b>Order Line Notes:</b> Lead Time: 18-20wks, ARO<br>Std Pk 5   |          |         |                               |
| 92.0000                        | 0.0000    | 92.0000   | EA               |       | (035) G5  | EA 1.0   | 1.4000  | 128.80                        |
|                                |           |           |                  | 1.0   | Clamp Grnd Rod 5/8 Cu 2str-10sol  |          |         | <b>Lead Time Days ARO: 20</b> |
|                                |           |           |                  |       | <b>Order Line Notes:</b> PLS Stock, All stock items are subject to prior<br>sale.<br>Lead Time: 1-2wks, ARO |          |         |                               |





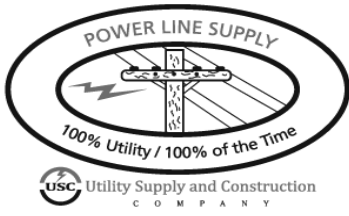
Power Line Supply  
 420 Roth Street Suite A  
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|--------------------|--------|
| Order Number       |        |
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| Quantities   |           |           |                  |       | Item ID<br>Item Description  | Pricing<br>UOM/Size | Unit<br>Price | Extended<br>Price             |
|--|-----------|-----------|------------------|-------|--|---------------------|---------------|-------------------------------|
| Ordered  | Allocated | Remaining | UOM<br>Unit Size | Disp. |  |                     |               |                               |
| 210.0000   | 0.0000    | 210.0000  | EA               |       | (036) YAV10BOX   | EA 1.0              | 0.3400        | 71.40                         |
|  |           |           |                  | 1.0   | Connector 12-10 Awg Term Ring  |                     |               | <b>Lead Time Days ARO: 20</b> |
| <i>Order Line Notes:</i> PLS Stock, All stock items are subject to prior sale.<br>Lead Time: 1-2wks, ARO |           |           |                  |       |  |                     |               |                               |
| 50.0000  | 0.0000    | 50.0000   | EA               |       | (037) J8583  | EA 1.0              | 0.3000        | 15.00                         |
|  |           |           |                  | 1.0   | Nut Lock M-F 5/8   |                     |               | <b>Lead Time Days ARO: 20</b> |
| <i>Order Line Notes:</i> PLS Stock, All stock items are subject to prior sale.<br>Lead Time: 1-2wks, ARO |           |           |                  |       |  |                     |               |                               |
| 72.0000  | 0.0000    | 72.0000   | EA               |       | (038) PTB55L   | EA 1.0              | 22.9300       | 1,650.96                      |
|  |           |           |                  | 1.0   | Bracket Poletop Mount.<br>13-1/8In Steel                               |                     |               | <b>Lead Time Days ARO: 20</b> |
| <i>Order Line Notes:</i> Lead Time: 2-3wks, ARO<br>Std Pk 8  |           |           |                  |       |  |                     |               |                               |
| 75.0000  | 0.0000    | 75.0000   | EA               |       | (052) PY08SD0032ESM  | EA 1.0              | 321.7800      | 24,133.50                     |
|  |           |           |                  | 1.0   | Deadend Assy 8Ft X 4 X 6<br>Fiberglass 10000#                          |                     |               | <b>Lead Time Days ARO: 0</b>  |
| <i>Order Line Notes:</i> Lead time 20 weeks  |           |           |                  |       |  |                     |               |                               |
| 70.0000  | 0.0000    | 70.0000   | EA               |       | (051) FTA25-4-96-A-IP  | EA 1.0              | 173.2900      | 12,130.30                     |
|  |           |           |                  | 1.0   | Arm Tangent 8ft Heavy Duty 4 Pin Bracele<br>ss Open Holes with Inserts |                     |               | <b>Lead Time Days ARO: 0</b>  |
| <i>Order Line Notes:</i> Lead time 14 weeks  |           |           |                  |       |  |                     |               |                               |
| 11.0000  | 0.0000    | 11.0000   | EA               |       | (042) 1/45 NP-C60/NA N PNF-CE  | EA 1.0              | 652.0000      | 7,172.00                      |
|  |           |           |                  | 1.0   | Pole Wood 45/1 Mrp Ce Cca<br>Red .60 Cca Plan Fl Blank Ce              |                     |               | <b>Lead Time Days ARO: 55</b> |
| <i>Order Line Notes:</i> Lead Time: 7-8wks, ARO  |           |           |                  |       |  |                     |               |                               |
| 16.0000  | 0.0000    | 16.0000   | EA               |       | (043) 3/45 NP-C60/NA N PSF-CE  | EA 1.0              | 514.0000      | 8,224.00                      |
|  |           |           |                  | 1.0   | Pole Wood 45/3 Mrp Ce Cca<br>Red .60 Cca Plan Fl Framed Ce             |                     |               | <b>Lead Time Days ARO: 55</b> |
| <i>Order Line Notes:</i> Lead Time: 7-8wks, ARO  |           |           |                  |       |  |                     |               |                               |
| 18.0000  | 0.0000    | 18.0000   | EA               |       | (044) 1/50 NP-C60/NA N PNF-CE  | EA 1.0              | 593.0000      | 10,674.00                     |
|  |           |           |                  | 1.0   | Pole Wood 50/1 Mrp Ce Cca<br>Red .60 Cca Plan Fl Blank Ce              |                     |               | <b>Lead Time Days ARO: 55</b> |
| <i>Order Line Notes:</i> Lead Time 7-8wks, ARO   |           |           |                  |       |  |                     |               |                               |
| 3.0000   | 0.0000    | 3.0000    | EA               |       | (045) 1/55 NP-C60/NA N PNF-CE  | EA 1.0              | 995.0000      | 2,985.00                      |
|  |           |           |                  | 1.0   | Pole Wood 55/1 Mrp-C60 Pn-Ce   |                     |               | <b>Lead Time Days ARO: 55</b> |
| <i>Order Line Notes:</i> Lead Time: 7-8wks, ARO  |           |           |                  |       |  |                     |               |                               |





Power Line Supply  
 420 Roth Street Suite A  
 Reed City, MI 49677  
 US  
 231-832-2297

# QUOTATION

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| Order Number       |        |
| 12599961           |        |
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| <i>Quantities</i>                               |                  |                  |            |                  | <i>Item ID</i>  | <i>Pricing</i>  |     | <i>Unit</i>  | <i>Extended</i>               |
|---|------------------|------------------|------------|------------------|---|-----------------|-----|--------------|-------------------------------|
| <i>Ordered</i>                                  | <i>Allocated</i> | <i>Remaining</i> | <i>UOM</i> | <i>Unit Size</i> | <i>Item Description</i>                               | <i>UOM/Size</i> |     | <i>Price</i> | <i>Price</i>                  |
| 1.0000  | 0.0000           | 1.0000           | EA         |                  | (046) H2/70 DF-P60/NA I PNF-RA                        | EA              | 1.0 | 5,864.0000   | 5,864.00                      |
|   |                  |                  |            | 1.0              | Pole Wood 70/H2 Doug Fir Penta Treated<br>No Drilling |                 |     |              | <b>Lead Time Days ARO: 55</b> |
| <i>Order Line Notes:</i> Lead Time: 7-8wks, ARO |                  |                  |            |                  |   |                 |     |              |                               |
| 1.0000  | 0.0000           | 1.0000           | EA         |                  | (047) H2/75 DF-P60/NA N INF-RA                        | EA              | 1.0 | 6,565.0000   | 6,565.00                      |
|   |                  |                  |            | 1.0              | Pole Wood 75/H2 DF-P60 In                             |                 |     |              | <b>Lead Time Days ARO: 55</b> |
| <i>Order Line Notes:</i> Lead Time: 7-8wks, ARO |                  |                  |            |                  |   |                 |     |              |                               |
| 3.0000  | 0.0000           | 3.0000           | EA         |                  | (050) AR113FF   | EA              | 1.0 | 7,367.4000   | 22,102.20                     |
|   |                  |                  |            | 1.0              | Switch AR Hz 15kV 110kVbil Poly FG Vent               |                 |     |              | <b>Lead Time Days ARO: 11</b> |
| <i>Order Line Notes:</i> 16 - 18 week led time  |                  |                  |            |                  |   |                 |     |              |                               |

*Total Lines: 47* THIS QUOTATION AND/OR ACKNOWLEDGEMENT ARE SUBJECT TO OUR  
 STANDARD TERMS OF SALE WHICH CAN BE ACCESSED AT:  
[HTTPS://WWW.USCCO.COM/TERMS/TACA.ASPX](https://www.uscco.com/terms/taca.aspx) OR WE WILL SEND YOU A  
 COPY UPON YOUR REQUEST BY CALLING 1-800-832-2297

**SUB-TOTAL:** 373,482.97  
**TAX:** 0.00

Please note: Due to extreme market volatility surrounding Sections 232 and 301 tariffs, all quoted prices are  
 subject to confirmation at time of order shipment. We continue to monitor the changing market conditions and  
 appreciate your understanding during these unprecedented times.

**AMOUNT DUE:** 373,482.97  
 U.S. Dollars





SOLE SOURCE / BEST SOURCE JUSTIFICATION

To be completed by the Department and forwarded to City Manager for Approval

Vendor Powerline Supply

Amount \$ 400,000

Department Electric

Date 3/8/2022

Sole Source – A single vendor is uniquely qualified to meet the City's procurement objective.

Provide an explanation of the need that has to be fulfilled, focusing on the requirements (not a description of the product or service, which satisfies that need). Why is this vendor the only one that can fulfill the need identified? Describe the unique aspects of their product or service or attach letter from vendor:

Power Line Supply is our supplier for distribution parts per our vendor managed inventory agreement.

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Check appropriate reason below:

- This is a product manufactured by a single vendor.
- This product or service is sold only through this single distributor.
- This service is unique to a single organization.
- An unusual or compelling urgency exists (explain below).

Power Line Supply is our sole source supplier for distribution parts per our vendor managed inventory agreement.

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What activities have already occurred prior to submitting this request? Discuss what other products and services in the market were reviewed and why they didn't fulfill the need. Have you already evaluated products or services available on the market and then made a determination that this product or service is the only one that meets your need? Has the vendor already done any work related to this project or purchase?

Different vendors were evaluated in 2020 and it was determined that Power Line Supply offered the best solution for our vendor managed inventory.

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Best Source – Does the need meet one of the following “best source” definitions instead of the sole source definition referenced above (explain below):

- The product or service must match or be compatible with current equipment or services; or
- It would not be economically feasible for another vendor to provide the product or service needed; or
- A single vendor is uniquely qualified to fulfill the City's need; or
- An unusual or compelling urgency exists.

REQUESTED BY:

Signature Chris McArthur Date 3/8/2022

(Typed Name) Chris McArthur

APPROVALS:

City Manager Dan Mockel Date 3-14-22



# City of Hillsdale

## Agenda Item Summary

**Meeting Date:** March 21, 2022  
**Agenda Item:** Consent Agenda  
**Subject:** Request for Alley Closure and Noise Variance

**Background:**

Hillsdale College requests to close the north / south Alley between E. College Street and Fayette Street, west of Hillsdale Street for their annual Centralhallapalooza event. This request is for Saturday, April 23, 2022 between 4:00 p.m. and midnight.

Hillsdale College also requests a noise variance for the same date starting at 2:00 p.m. and ending at midnight for the Centralhallapalooza Party to be held on the open lot between 180 and 204 Hillsdale Street. There will be a large tent and live band at this location.

**Recommendation:**

Approval of these requests is recommended as this is an annual event.

Scott A. Hephner



Chief of Police / Fire Chief



March 3, 2022

Scott A. Hephner  
Chief of Police  
97 Broad Street  
Hillsdale, MI 49242

Dear Chief Hephner:

In accordance with our past policies and procedures, Hillsdale College is requesting to close the right of way and pedestrian access to the alley between E. College Street and Fayette Street from 4:00 pm until midnight on Saturday, April 23, 2022 for Centralhallapolooza. Closing the alley will allow for the safety of students during a live music event.

We would reroute foot and vehicular traffic from the alley to Hillsdale Street. Hillsdale College Security personnel will place, remove, and attend to all necessary barricades and traffic control signs.

If you have any questions, please call me at 517-607-2454, or Zane Mabry at 607-2714. Thank you for your assistance.

Respectfully submitted,

William K. Whorley  
Director of Security and Emergency Management

WKW/lmm



# HILLSDALE COLLEGE

PURSuing TRUTH · DEFENDING LIBERTY SINCE 1844

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March 3, 2022

Scott A. Hephner  
Chief of Police  
97 Broad Street  
Hillsdale, MI 49242

Dear Chief Hephner:

Hillsdale College would like to request a noise variance for Saturday, April 23, 2022 starting at 2:00 p.m. and ending at midnight for the Centralhallapalooza Party. There will be a live band, in a large tent located on the open lot on Hillsdale Street between 180 Hillsdale Street and 204 Hillsdale Street.

If you have any questions, please call me at 607-2454, or Zane Mabry at 607-2625. Thank you for your assistance.

Respectfully submitted,

William K. Whorley  
Director of Security and Emergency Management


WKW/lmm

**TRAFFIC CONTROL ORDER  
2022-03**

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships, and Villages this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

**North/South Alley that is west of Hillsdale St., south of College St., and north of Fayette St. between Hillsdale St. and N. Manning St. will be closed to all traffic from 4:00 pm to 12:00 midnight on Saturday, April 23, 2022 for the Hillsdale College Centralhallapalooza Party.**

This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.

  
\_\_\_\_\_  
Chief of Police

\_\_\_\_\_  
03/08/22  
Date

Received for filing in the office of the City Clerk at 1:00 p.m. on the 8 day of March, 2022.

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
03/08/22  
Date

**RESOLUTION # \_\_\_\_\_**

IT IS HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Adam L. Stockford, Mayor

Attest:

\_\_\_\_\_  
Katy B. Price, City Clerk

Received by \_\_\_\_\_  
 Date \_\_\_\_\_  
 Amount Rec' \_\_\_\_\_  
 Check # \_\_\_\_\_  
 Permit # \_\_\_\_\_



**CITY OF HILLSDALE**

City Hall  
 97 N. Broad St.  
 Hillsdale, Michigan 49242  
 (517) 437-6490  
 www.cityofhillsdale.org

**APPLICATION FOR PERMIT  
 OCCUPANCY OF OR WORK WITHIN STREET RIGHT-OF-WAYS**

**TYPE:**

- APPLICATION FOR PERMIT
- APPLICATION FOR BLANKET ANNUAL PERMIT
- REQUEST TO COMMENCE WORK

**Post a copy of the  
 Permit on-site**

**Hillsdale College                      3/03/2022**

|  |       |                          |                   |       |          |
|--|-------|--------------------------|-------------------|-------|----------|
| Applicant's Name<br><b>33 E College Street</b> |       | Date<br><b>3/03/2022</b> | Contractor's Name |       | Date     |
| Mailing Address<br><b>Hillsdale, MI 49242</b>  |       |                          | Mailing Address   |       |          |
| City<br><b>517-607-2597</b>                    | State | Zip Code                 | City              | State | Zip Code |
| Telephone Number                               |       |                          | Telephone Number  |       |          |

DESCRIPTION OF WORK OR USE: Request permission to close alley's right of way and pedestrian access between E. College Street and Fayette Street from 4:00 pm on Saturday, April 23, 2022 until midnight.

LOCATION: (Drawing to be provided)

**See attached map**

FACILITIES, STRUCTURES, OR EQUIPMENT TO BE INSTALLED: Stadium Type III Barricades and pedestrian barricades to be used.

TIME PERIOD:

COMMENCING DATE: **April 23, 2022**      TIME: **4 pm**      ENDING DATE: **April 24, 2022**      TIME: **12:00 am**

THE FOLLOWING MUST BE SUBMITTED PRIOR TO PERMIT ISSUANCE:

- Certificate of Insurance
- Performance Bond \$ \_\_\_\_\_
- Construction Plan
- Subcontractor's Names
- Other

**NOTE: THIS APPLICATION BECOMES A VALID PERMIT ONLY UPON APPROVAL BY THE DIRECTOR, DEPARTMENT OF PUBLIC SERVICES AND/OR CHIEF OF CITY POLICE.**

**Staff Use Only**

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Recommendation for Issuance

Approved  Denied

Director Comments:

\_\_\_\_\_  
Director, Department of Public Services

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Recommendation for Issuance

Approved  Denied

Chief of Police Comments:

  
\_\_\_\_\_  
Chief of Police

*Alley to be barricaded - TCC will not deny  
pedestrian traffic*

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Bond Received \$ \_\_\_\_\_

Fee Received \$ \_\_\_\_\_

\_\_\_\_\_  
City Clerk

Note: All payments must be received and recorded before permit is valid.

**Return Application to:**  
Department of Public Services  
149 Waterworks Drive  
Hillsdale, MI 49242

or  
City of Hillsdale Clerk  
97 N. Broad St.  
Hillsdale, MI 49242

Or email to: [jhammel@cityofhillsdale.org](mailto:jhammel@cityofhillsdale.org)

**INSPECTIONS MUST BE SCHEDULED  
MINIMUM 2 HOURS PRIOR TO  
COMMENCEMENT OF WORK.**



City Alley  
Type III Stadium and  
Pedestrian Barricades used  
at North and South end



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
01/20/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

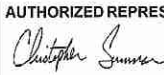
|   |  |                                      |
|---|--|--------------------------------------|
| <b>PRODUCER</b><br>Vested Risk Strategies, Inc.<br>P.O. Box 265<br><br>Hillsdale MI 49242     | <b>CONTACT NAME:</b> Jenalle Beaman<br><b>PHONE (A/C, No, Ext):</b> (517) 439-1501<br><b>E-MAIL ADDRESS:</b> | <b>FAX (A/C, No):</b> (517) 439-4254 |
|   | <b>INSURER(S) AFFORDING COVERAGE</b>   |                                      |
| <b>INSURED</b><br>Hillsdale College<br><br>33 E College Street<br><br>Hillsdale MI 49242-1205 | <b>INSURER A:</b> National Union Fire Insurance Co   |                                      |
|   | <b>INSURER B:</b> United Educators Insurance   |                                      |
|   | <b>INSURER C:</b> American Casualty Company of R   |                                      |
|   | <b>INSURER D:</b>  |                                      |
|   | <b>INSURER E:</b>  |                                      |
|   | <b>INSURER F:</b>  |                                      |

**COVERAGES**                      **CERTIFICATE NUMBER:** Cert ID 2636                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE   | ADDL SUBR INSD WVD                  | POLICY NUMBER           | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS   |
|----------|---|-------------------------------------|-------------------------|-------------------------|-------------------------|--|
| B        | <input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b><br><br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br>OTHER: |                                     | U75-85D                 | 11/01/2021              | 11/01/2022              | EACH OCCURRENCE \$ 1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000<br>MED EXP (Any one person) \$ 5,000<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 3,000,000<br>PRODUCTS - COMP/OP AGG \$ <b>Included</b><br>\$ |
| A        | <b>AUTOMOBILE LIABILITY</b><br><input checked="" type="checkbox"/> ANY AUTO<br><input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY  |                                     | CA 5425499              | 10/16/2021              | 10/16/2022              | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$ 1,000,000<br>\$  |
| B        | <input type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR<br><input checked="" type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE<br>DED <input checked="" type="checkbox"/> RETENTION \$ 1,000,000  |                                     | U75-85D                 | 11/01/2021              | 11/01/2022              | EACH OCCURRENCE \$ 20,000,000<br>AGGREGATE \$ 20,000,000<br>\$   |
| A        | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below   | Y/N<br><input type="checkbox"/> N/A | WC43172198 / WC43172205 | 10/16/2021              | 10/16/2022              | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER<br>E.L. EACH ACCIDENT \$ 1,000,000<br>E.L. DISEASE - EA EMPLOYEE \$ 1,000,000<br>E.L. DISEASE - POLICY LIMIT \$ 1,000,000  |
| B        | <b>Liquor Liability</b>   |                                     | U75-85D                 | 11/01/2021              | 11/01/2022              | Each Occurrence \$ 1,000,000<br>Aggregate \$ 3,000,000   |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

|   |   |
|---|---|
| <b>CERTIFICATE HOLDER</b><br><br>Hillsdale College Security<br><br>33 E. College Street<br><br>Hillsdale MI 49242 | <b>CANCELLATION</b><br><br>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. |
|   | AUTHORIZED REPRESENTATIVE<br>  |





# City of Hillsdale

## Agenda Item Summary

**Meeting Date:** March 21, 2022  
**Agenda Item:** Consent Agenda  
**Subject:** Request for Noise Variance

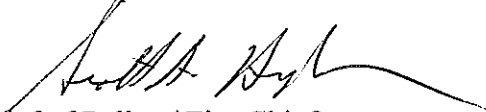
**Background:**

Hillsdale College requests a noise variance for a live music event to be held on Thursday, April 7, 2022 from 2:00 p.m. till midnight. Event will be located on the patio of the Knorr Student Center located at 303 N. West Street.

**Recommendation:**

Approval of this request is recommended as this is an annual event.

Scott A. Hephner



Chief of Police / Fire Chief

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**HILLSDALE COLLEGE**  
PURSUING TRUTH • DEFENDING LIBERTY SINCE 1844

---

March 3, 2022

Scott A. Hephner  
Chief of Police  
97 Broad Street  
Hillsdale, MI 49242

Dear Chief Hephner:

Hillsdale College would like to request a noise variance for Thursday, April 7, 2021 starting at 2:00 p.m. and ending at 12:00 a.m. on Friday, April 9 for a live music event. This event will be located on the patio of the Knorr Student Center located at 303 N West Street.

If you have any questions, please call me at 517-607-2454, or Zane Mabry at 517-607-2714. Thank you for your assistance.

Respectfully submitted,

William K. Whorley  
Director of Security and Emergency Management

WKW/lmm

# City of Hillsdale

## Agenda Item Summary

**Meeting Date:** March 21, 2022  
**Agenda Item:** Consent Agenda  
**Subject:** Request for Noise Variance

**Background:**

Hillsdale College requests a noise variance for a Line Dancing event to be held on Tuesday April 12, 2022 from 6:00 p.m. till 8:00 p.m. This event will be held on the quad behind Central Hall.

**Recommendation:**

Approval of this request is recommended.

Scott A. Hephner

Chief of Police / Fire Chief

---



March 3, 2022

Scott A. Hephner  
Chief of Police  
97 Broad Street  
Hillsdale, MI 49242

Dear Chief Hephner:

Hillsdale College would like to request a noise variance for Tuesday, April 12, 2022 starting at 6:00 p.m. and ending at 8:00 p.m. for a line dancing event. This event will be located on the quad at behind Central Hall, located at 33 E. College Street.

If you have any questions, please call me at 517-607-2454, or Zane Mabry at 517-607-2714. Thank you for your assistance.

Respectfully submitted,

William K. Whorley  
Director of Security and Emergency Management

WKW/lmm



## CITY OF HILLSDALE 2022 RESIDENTIAL BRUSH & LEAF COLLECTION NOTICE

The City of Hillsdale Department of Public Services will provide a onetime curbside residential collection of brush & leaves. This service is offered to its *residents only*.

Residents are reminded of the following collection requirements:



**Brush Collection:** *Brush is defined as any large enough woody material that would be chipped.*

Spring Brush collection will begin at **7:00 am** on **Monday, April 4<sup>th</sup>**, crews cannot return to pick up material set out late. Therefore it is very important to have material at the curb by 7:00 am, on Monday. Material needs to be placed at the curb with the cut end facing the street. Limbs less than 8 feet in length and up to 8 inches in diameter only will be collected.

No stumps, large trunks, stones or dirt are picked up and keep branches and brush piles away from all utility poles, telephone service pedestals, water shut-off valves, fire hydrants, etc. Also do not place items in the street. This causes additional clean-up problems on the street surface, in storm sewers and may obstruct visibility or cause traffic flow problems.

Collection is intended for residential scale only and is not intended for commercial properties or those clearing vacant or overgrown land. No brush from outside the city is allowed to be placed at the curb.



**Yard Waste Collection:** *Piles of Grass clippings, leaves, garden waste, small shrub clippings, weeds and other small items will be collected* starting at 7:00 am on Monday, **April 11<sup>th</sup>**, crews cannot return to pick up material set out late. Therefore it is very important to have material at the curb by 7:00 am on Monday. Piles can be placed at the curb no earlier than April 1<sup>st</sup>. Material must be placed in loose piles, no paper bags or plastic bags will be accepted. *DO NOT pile leaves within 2' of all fixed objects..... trees/ hydrants/ poles/ signs/ water valves etc. This collection has a new process with new equipment that requires leaves to be very clean. DPS will not be responsible for damage to any decorations*

*or unapproved plantings in the terrace.*

**Brush Site:** The City of Hillsdale will also open the Brush Site on Waterworks Ave to City Residents (only) for **BRUSH** (only) beginning April 4<sup>th</sup>. Hours are 7:00 am to 3:00 pm Monday – Friday. Closed Saturday and Sunday. **NO DUMPING IS PERMITTED AFTER HOURS.**

**Violators of any of these regulations may be ticketed.**

Questions regarding Residential Brush & Leaf Collection should be directed to the Department of Public Services either on the web site [www.cityofhillsdale.org](http://www.cityofhillsdale.org) or by phone 517-437-6490

## 2022 City Council Election



City General Election- November 8, 2022

Notice for Filing Petitions for City Offices

**To the Qualified Electors of the City of Hillsdale: Notice is hereby given**, Nominating petitions will be received at the office of the City Clerk, Hillsdale, Michigan until the deadline of 4 p.m., Tuesday, April 19, 2022, for the following offices:

- Mayor
- Council Member First (1) Ward
- Council Member Second (2) Ward
- Council Member Third (3) Ward
- Council Member Fourth (4) Ward

Nomination petition forms and supplemental information must be obtained from the City Clerks Office, City Hall, 97 N. Broad Street, Hillsdale, Michigan during normal business hours, Monday through Friday, from 8 a.m. to 5 p.m.

Candidates for City Office must be: a US citizen, a qualified elector and be a resident of the City of Hillsdale for three (3) years, as well as residing in the Ward they will represent (for Wards 1, 2, 3 ,4), for six (6) months prior to the date of the election (sec.5-1), and shall not be in default to the City.

Petitions for Mayor and Council Members require not less than 25 signatures of qualified electors and not more than 50 qualified electors signatures.

If there are more than two candidates for the same office, candidates will be placed on the Primary Election ballot for August 2, 2022 where the top two candidates receiving votes will qualify for the General Election on November 8, 2022. If there are not more than two candidates for the same office there will not be an August Primary for council and all qualified candidates will appear on the November ballot.

For more information please contact the City Clerk at 517-437-6441.



**FOR IMMEDIATE RELEASE**  
Thursday, March 10, 2022

**Media Contact:** Sam Fry, Marketing & Communications Coordinator  
(517) 437-6431 (office), (517) 320-0513 (cell), [sfry@hillsdalebpu.com](mailto:sfry@hillsdalebpu.com)

## **Hillsdale Board of Public Utilities to Start Spring Hydrant Flushing on March 28**

**HILLSDALE, Mich.** — The Hillsdale Board of Public Utilities will perform the spring flushing of fire hydrants within the City of Hillsdale beginning Monday, March 28, and continuing through Thursday, March 31, weather permitting.

Crews will flush hydrants daily from 8 a.m. to 2 a.m. the next day, until the flushing program has been completed. It is anticipated that flushing the entire system will take less than a week to complete.

### **What does “hydrant flushing” mean?**

The hydrant network provides fire protection to homes and businesses. Keeping each hydrant in proper working order calls for regular maintenance. Each spring and fall, BPU performs a preventative action known as hydrant flushing, which verifies the system has adequate water flow. It also serves a secondary purpose in removing sediment that naturally accumulates in water mains. Flushing it out of the system helps uphold the high water standards the city strives to maintain.

### **Will I see a drop in water pressure due to the flushing?**

Most customers will not see a drop in water pressure. If a change in water pressure occurs, it usually lasts for only a short time.

### **Will hydrant flushing in my area cause cloudiness or sediment in my water?**

The flushing process can stir up sediments and minerals in the water mains, which could occasionally result in some short-term cloudy water conditions. The temporary discoloration only affects the appearance of the water and does not pose any health risk. If you experience discolored water, flushing cold water from the tap for a few minutes until the water is clear again should alleviate this condition.

### **When will you flush the hydrant near my home or business?**

Due to crews working in multiple areas, it is not possible to provide a detailed schedule of when each hydrant will be flushed.

For more information, visit [www.cityofhillsdale.org/bpu/page/hydrant-flushing](http://www.cityofhillsdale.org/bpu/page/hydrant-flushing).

###

Questions or concerns regarding hydrant flushing can be directed to the Hillsdale Board of Public Utilities by calling (517) 437-3387.



## Katy Price

---

**From:** David Mackie  
**Sent:** Friday, March 11, 2022 1:43 PM  
**To:** Katy Price  
**Subject:** FW: The Mitchell Building, 22 N. Broad Street, Hillsdale, Michigan

Katy,

For Communication on the next agenda.

David E. Mackie  
City Manager  
97 N. Broad St.  
Hillsdale, MI 49242  
Phone: (517)437-6444  
[dmackie@cityofhillsdale.org](mailto:dmackie@cityofhillsdale.org)



---

**From:** Carol Lackey [mailto:calackey@comcast.net]  
**Sent:** Thursday, March 10, 2022 4:32 PM  
**To:** adamlstockford@gmail.com; rgstuchell@outlook.com; aaavear@comcast.net; wmorrisey@outlook.com; picardygirl96@yahoo.com; brualesharp@gmail.com; zeiserforhillsdale@gmail.com; sochaforhillsdale@gmail.com; rbrinerward4@gmail.com; David Mackie <dmackie@cityofhillsdale.org>; Kelly LoPresto <klopresto@cityofhillsdale.org>; mitchellresearchcenter@gmail.com  
**Subject:** The Mitchell Building, 22 N. Broad Street, Hillsdale, Michigan

The Friends of the Mitchell Research Center, hereinafter referred to as “Friends” regarding the Mitchell Building, 22 North Manning Street, Hillsdale, Michigan 49242 hereinafter referred to as the “Mitchell” propose that they pay the monthly payment of Five Hundred dollars (\$500) due and payable the first day of each month, to be credited toward the cost of utilities. Efforts to obtain utility figures for the Mitchell building by the Friends have proved unsuccessful until recently.

The Friends agree to continue to offer volunteer historic informational services in Hillsdale to those visiting Hillsdale County, as well as to public

entities in need of local information from the site at 22 North Manning Street, Hillsdale, Michigan, for a period of ten years, subject to renewal.

Conditions will include access to thermostats currently secured by lock and key by the city, as well as permission to improve said building through grants and such through outside sources. The Friends shall retain books, furniture, documents and other related ephemera pertaining to the services they provide.

An agreement shall be drawn, with the first payment due and payable on Monday, May 2, 2022, with payment due the first day of each month from there forward.

Respectfully submitted,

Carol A. Lackey  
President  
Friends of the Mitchell Research Center  
22 N. Manning Street  
Hillsdale, MI 49242  
517-437-6488  
[mitchellresearchcenter@gmail.com](mailto:mitchellresearchcenter@gmail.com)

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

CONFIDENTIALITY NOTICE: This communication and any attachments may contain confidential and privileged information for the use of the designated recipient named above. If you are not the designated recipient, an employee, or agent responsible for delivering this message to the intended recipient, you are hereby notified that you have received this communication in error and that any review, disclosure, dissemination, distribution, or copying of it or its contents is strictly prohibited. If you receive this communication in error, please destroy all copies of this communication and any attachments and notify the sender immediately via phone, fax, or electronic mail. Thank you.

# **City of Hillsdale Communication Memo**

**Meeting Date:** March 21, 2022

**Agenda Item #:** Communication

**SUBJECT:** Hillsdale Hospital's Future Road Projects Contribution

**BACKGROUND PROVIDED BY STAFF:** David Mackie, City Manager

**PROJECT BACKGROUND:**

On February 21, 2022 when City Council held its public hearing for the Lynwood, Howell and Morry Streets special assessment district Councilmember Briner asked if Hillsdale Hospital would contribute more towards road work. I indicated that I would contact Jeremiah Hodshire the President & CEO of the Hospital and ask him about the request. Based on that discussion, Mr. Hodshire has committed to an additional \$25,000 contribution for future road projects.

# **City of Hillsdale Agenda Item Summary**

**Meeting Date:** March 21, 2022

**Agenda Item #:** Old Business

**SUBJECT:** 4<sup>th</sup> of July ROW/Parade Applications

**BACKGROUND PROVIDED BY STAFF:** David Mackie, City Manager

## **PROJECT BACKGROUND:**

Attached are two applications, project plans and fee receipts for this year's 4<sup>th</sup> of July Parade. The first request was submitted by Theresa Rutan and the second by Hillsdale Hospital. The City has never had or needed a policy for deciding between competing parade applications and would like City Council's direction on how to handle the matter.

## **RECOMMENDATION:**

City Council discuss and provide guidance to staff on the matter.

Received by KP  
 Date 2/24/22  
 Amount Rec' 110.00 CASH  
 Check # \_\_\_\_\_  
 Permit # 3995



**RECEIVED**

FEB 24 2022

**CITY OF HILLSDALE  
 CITY CLERK'S OFFICE**

**CITY OF HILLSDALE**  
 City Hall  
 97 N. Broad St.  
 Hillsdale, Michigan 49242  
 (517) 437-6490  
 www.cityofhillsdale.org

**APPLICATION FOR PERMIT  
 OCCUPANCY OF OR WORK WITHIN STREET RIGHT-OF-WAYS**

**TYPE:**

- APPLICATION FOR PERMIT
- APPLICATION FOR BLANKET ANNUAL PERMIT
- REQUEST TO COMMENCE WORK

**Post a copy of the  
 Permit on-site**

|                       |       |                   |      |
|-----------------------|-------|-------------------|------|
| <i>Theresa Rutan</i>  |       |                   |      |
| Applicant's Name      | Date  | Contractor's Name | Date |
| 2228 Pondbrooke Drive |       |                   |      |
| Mailing Address       |       | Mailing Address   |      |
| Hillsdale             | mi    | 49242             |      |
| City                  | State | Zip Code          |      |
| 517-320-0760          |       |                   |      |
| Telephone Number      |       | Telephone Number  |      |

**DESCRIPTION OF WORK OR USE:**

*4th July Parade*

**LOCATION: (Drawing to be provided)**

*City of Hillsdale*

**FACILITIES, STRUCTURES, OR EQUIPMENT TO BE INSTALLED:**

*Per Policy Road Barriers*

**TIME PERIOD:**

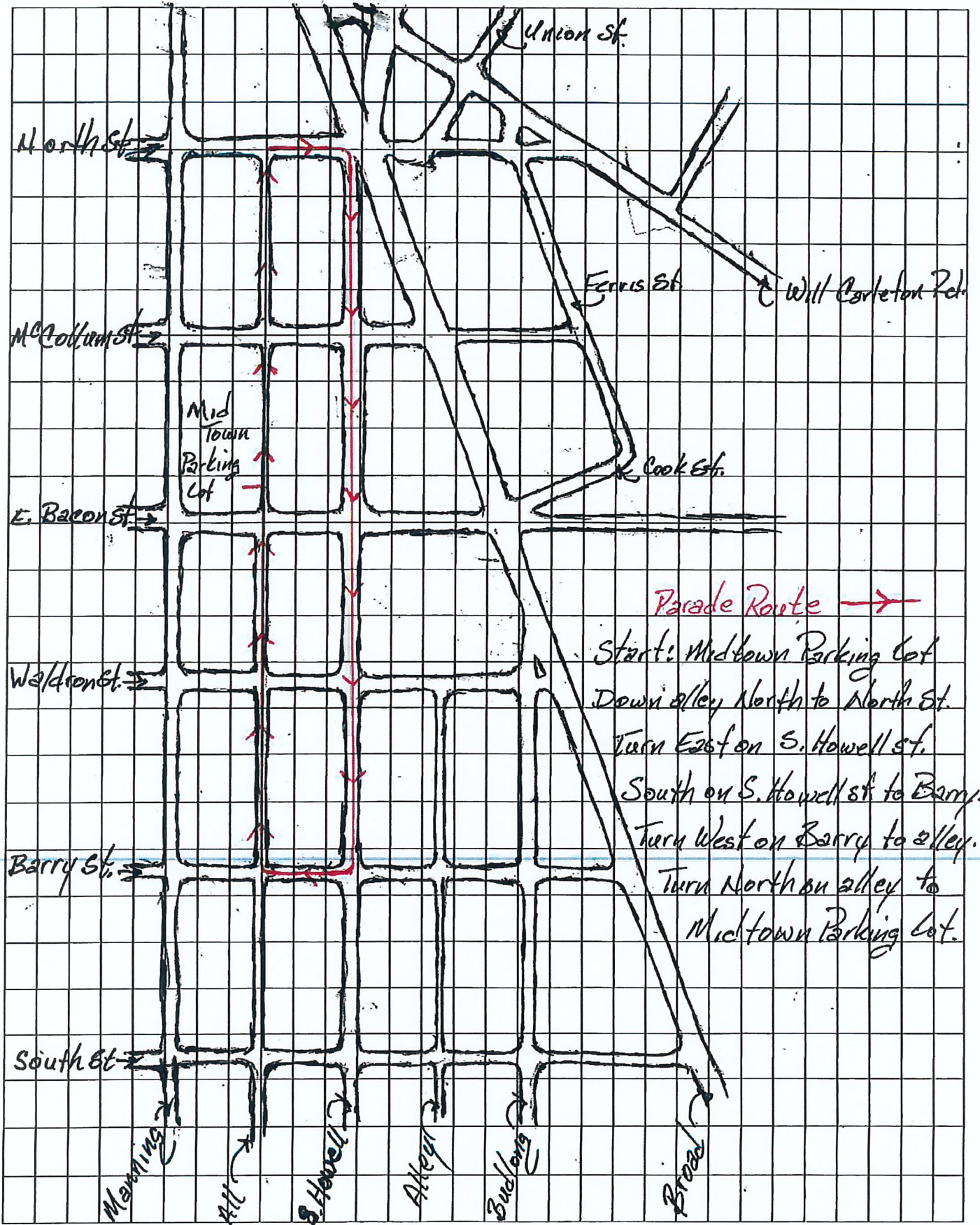
COMMENCING DATE: *July 3rd* TIME: *4/15pm* ENDING DATE: *July 3rd* TIME: *7:30pm*

**THE FOLLOWING MUST BE SUBMITTED PRIOR TO PERMIT ISSUANCE:**

- Certificate of Insurance *COI w/ City named additionally insured*
- Performance Bond \$ \_\_\_\_\_
- Construction Plan
- Subcontractor's Names
- Other user agreement

**NOTE: THIS APPLICATION BECOMES A VALID PERMIT ONLY UPON APPROVAL BY THE DIRECTOR, DEPARTMENT OF PUBLIC SERVICES AND/OR CHIEF OF CITY POLICE.**

PROJECT PLAN (Attach additional sheets, as necessary)





**CITY OF HILLSDALE**  
97 N. BROAD ST  
HILLSDALE, MI 49242  
(517) 437-6441

[WWW.CITYOFHILLSDALE.ORG](http://WWW.CITYOFHILLSDALE.ORG)

---

Receipt: 53352                      02/24/22  
Cashier: KATY  
Received Of: THERESA RUTAN  
                  JOHN RUTAN  
                  2228 PONDBROOKE DR  
                  HILLSDALE MI 49242  
                  RIGHT OF WAY PERMIT  
                  4TH OF JULY PARADE

The sum of:                      10.00

| <u>Receipt Code:</u> | <u>Description:</u>        | <u>Distribution:</u> |                    |
|----------------------|----------------------------|----------------------|--------------------|
| PT                   | RIGHT OF WAY 4TH OF JULY A | 101-000.000-476.000  | 10.00              |
|                      |                            |                      | Total <u>10.00</u> |
|                      | TENDERED:                  | Cash                 |                    |

Signed: \_\_\_\_\_

Received by \_\_\_\_\_  
Date 3/3/22  
Amount Rec' 410.00  
Check # \_\_\_\_\_



**RECEIVED**

MAR 03 2022

**CITY OF HILLSDALE  
CITY CLERK'S OFFICE**

Permit # \_\_\_\_\_

**CITY OF HILLSDALE**

City Hall  
97 N. Broad St.  
Hillsdale, Michigan 49242  
(517) 437-6490  
www.cityofhillsdale.org

**APPLICATION FOR PERMIT  
OCCUPANCY OF OR WORK WITHIN STREET RIGHT-OF-WAYS**

**TYPE:**

- APPLICATION FOR PERMIT
- APPLICATION FOR BLANKET ANNUAL PERMIT
- REQUEST TO COMMENCE WORK

**Post a copy of the  
Permit on-site**

**Hillsdale Hospital                      3/3/2022    n/a    n/a**

|   |       |                         |                                 |       |                    |
|---|-------|-------------------------|---------------------------------|-------|--------------------|
| Applicant's Name<br><b>168 S. Howell Street</b> |       | Date<br><b>3/3/2022</b> | Contractor's Name<br><b>n/a</b> |       | Date<br><b>n/a</b> |
| Mailing Address<br><b>n/a</b>                   |       |                         | Mailing Address<br><b>n/a</b>   |       |                    |
| City<br><b>n/a</b>                              | State | Zip Code                | City<br><b>n/a</b>              | State | Zip Code           |
| Telephone Number                                |       |                         | Telephone Number                |       |                    |

**DESCRIPTION OF WORK OR USE:**

**All-American Parade & Celebration: A Tribute to Our Healthcare & First Responder Heroes**

**LOCATION: (Drawing to be provided)**

**East on McCollum Street , South on S. Howell Street, West on Barry Street**

**FACILITIES, STRUCTURES, OR EQUIPMENT TO BE INSTALLED:**

**n/a**

**TIME PERIOD:**

COMMENCING DATE: **07/03/2022**                      TIME: **5 pm**                      ENDING DATE: **07/03/2022**                      TIME: **~6 pm**

**THE FOLLOWING MUST BE SUBMITTED PRIOR TO PERMIT ISSUANCE:**

- Certificate of Insurance                       Performance Bond \$ \_\_\_\_\_
- Construction Plan                                       Subcontractor's Names
- Other

**NOTE: THIS APPLICATION BECOMES A VALID PERMIT ONLY UPON APPROVAL BY THE DIRECTOR, DEPARTMENT OF PUBLIC SERVICES AND/OR CHIEF OF CITY POLICE.**





**Hillsdale Hospital**  
 168 S. Howell Street  
 Hillsdale, Michigan 49242  
 (517) 437-4451  
[www.hillsdalehospital.com](http://www.hillsdalehospital.com)

## All-American Parade & Celebration: A Tribute to Our Healthcare & First Responder Heroes

### Sponsoring Organizations

Hillsdale Hospital, Hillsdale Business Association & Hillsdale College

### Schedule

| Event            | Time  | Location  |
|------------------|---|---|
| Parade Lineup    | 4 pm  | Midtown Lot   |
| Parade Start     | 5 pm  | East on McCollum Street, south on S. Howell Street  |
| Parade End       | 6 pm <i>(estimated)</i>                       | West on Barry Street                                |
| Celebration Meal | 6 pm <i>(or immediately after the parade)</i> | Hillsdale Hospital Front Lawn, 168 S. Howell Street |
| Live Music       | 7 pm  | Hillsdale Hospital Front Steps (historic entrance)  |

### Parade Route



### About the Event

- Hillsdale Hospital, the Hillsdale Business Association and Hillsdale College are partnering to put on a July 3<sup>rd</sup> parade honoring, recognizing and celebrating the hard work, resilience and determination of our community's healthcare workers and first responders.
- In recognition of their partnership and support over the past two years, Hillsdale Hospital will make a \$1000 donation each to the Hillsdale City Police and Hillsdale County Sheriff's Office Reserve Units.
- The Grand Marshall will be shared between a healthcare representative and a first responder representative (yet to be named).
- After the parade, Hillsdale Hospital will host a meal on the front lawn for the entire community/general public, providing free hot dogs and sides. The food will be catered from local businesses in the community. This meal will honor the heroes with "Thank You" yard signs highlighting the various healthcare and first responder divisions, roles, organizations, etc. Purchasing the meal from local businesses will also serve to honor and recognize the hardships they faced to stay open during the pandemic.
- A musical ensemble (yet to be announced) will perform live music on the front steps of the historic hospital entrance during the meal, followed by a brief patriotic concert.
- Hillsdale Hospital administrative staff and HBA volunteers will assist on the grounds at the hospital to run the event.

### Event Contact

Rachel Lott, *Director of Marketing, Development, Community Outreach & Governmental Affairs*  
 Hillsdale Hospital  
 (517) 437-5236, [rlott@hillsdalehospital.com](mailto:rlott@hillsdalehospital.com)



**CITY OF HILLSDALE**  
 97 N. BROAD ST  
 HILLSDALE, MI 49242  
 (517) 437-6441

WWW.CITYOFHILLSDALE.ORG

Receipt: 53445 03/03/22

Cashier: KATY

The sum of: 10.00

Received Of: HILLSDALE HOSPITAL  
 RACHEL LOTT  
 168 S HOWELL ST  
 HILLSDALE MI 49242

ROW PERMIT  
 ALL AMERICAN PARADE/CELEBRATION  
 JULY 3, 2022

| <u>Receipt Code:</u> | <u>Description:</u> | <u>Distribution:</u> |                           |              |
|----------------------|---------------------|----------------------|---------------------------|--------------|
| PT                   | ROW PERMIT APP      | 101-000.000-476.000  |                           | 10.00        |
|                      |                     |                      | Total                     | <u>10.00</u> |
|                      | TENDERED:           | CREDIT CARD          | a76ec387-81b0-4cc4-946e-f |              |
|                      |                     | Credit Card Fee      | a76ec387-81b0-4cc4-946e-f |              |

Signed: \_\_\_\_\_

# **City of Hillsdale Agenda Item Summary**

**Meeting Date:**           **March 21, 2022**

**Agenda Item # :**       **New Business**

**SUBJECT:**               **Contract for Cleaning City Hall and Hillsdale Board of Public Utilities (BPU)**

**BACKGROUND PROVIDED BY STAFF:**   **Kelly LoPresto, Economic Development Coordinator**

City staff put out a Cleaning RFP on February 15, 2019. Four companies submitted bids at the time. East 2 West Enterprises, Inc. was awarded the contract for three years. The agreement will expire on April 30, 2022 and may be extended for additional two (1) year periods. Both parties would like to extend the agreement for the same amount.

## **RECOMMENDATION**

Staff recommends Council approve extending the contract with East to West for an additional two (1) year periods.

## CONTRACT

THIS AGREEMENT made and entered into the day and year set forth below by and between THE CITY OF HILLSDALE, a Municipality, hereinafter referred to as the "CITY" and East 2 West Enterprises, Inc., doing business as EAST 2 WEST ENTERPRISES, INC., hereinafter referred to as "Contractor".

WITNESSETH:

In consideration of the mutual covenants and obligation herein expressed, it is agreed by and between the parties hereto as follows:

1. Scope of Services. The Contractor agrees to provide services in accordance with that certain Request For Proposals ("RFP") dated March 15, 2019 regarding custodial and janitorial services for the City Hall building and the Board of Public Utilities.
2. The Work Schedule. The services to be performed pursuant to this Agreement shall be performed in accordance with the Schedules stated in the RFP.
3. Time of Commencement and Completion of Services. The services to be performed pursuant to this Agreement shall be initiated as specified in the RFP.
4. Contract Period. This Agreement shall commence May 1, 2019, and shall continue in full force and effect until April 30, 2022, unless sooner terminated as herein provided. In addition, at the option of the City, the Agreement may be extended for additional two (1) year periods. Pricing changes shall be negotiated by and agreed to by both parties. Written notice of renewal shall be provided to the Contractor and mailed no later than ninety (90) days prior to the contract expiration date.

5. Early Termination by City/Notice. Notwithstanding the time periods contained herein, the CITY may terminate this Agreement at any time without cause by providing written notice of termination to the Contractor. Such notice shall be delivered at least thirty (30) days prior to the termination date contained in said notice unless otherwise agreed in writing by the parties. All notices provided under this Agreement shall be effective when mailed, postage prepaid and sent to the following address:

| <u>Contractor</u>                    | <u>City</u>         |
|--------------------------------------|---------------------|
| <u>East 2 West Enterprises, Inc.</u> | City of Hillsdale   |
| <u>9598 Milnes Road</u>              | Clerk's Office      |
| <u>Jonesville, MI 49250</u>          | 97 N. Broad Street  |
|                                      | Hillsdale, MI 49242 |

In the event of any such early termination by the CITY, the Contractor shall be paid for services rendered prior to the date of termination subject only to the satisfactory performance of the Contractor's obligations under this Agreement. Such payment shall be the Contractor's sole right and remedy in the event of such termination.

6. Insurance and Insurance Responsibility. The Contractor shall be responsible for the timely completion and the coordination of all services rendered by the Contractor, and shall, without additional compensation, promptly remedy and correct any errors, omissions, or other deficiencies. The Contractor shall indemnify, save and hold harmless the City, its officers and employees, in accordance with Michigan law, from all damages whatsoever claimed by third parties against the City, and for the City's costs and reasonable attorney's fees arising directly or indirectly out of the Contractor's neglect performance of any of the services furnished under this Agreement. The Contractor shall maintain liability insurance

coverage of \$500,000 General Liability, statutorily required Worker's Compensation coverage as required by Michigan law.

7. Compensation. In consideration of services to be performed pursuant to this Agreement, the City agrees to pay the Contractor the sum of \$650.00 per month and BPU agrees to pay the Contractor the sum of \$140.00 per month (\$70 per cleaning).

8. City Representative. The City hereby designates the City Manager as its representative to whom the Contractor shall communicate regarding all necessary and proper decisions with reference to this Agreement. All requests for contract interpretations and other clarification or instruction shall be directed to the City Manager.

9. Independent Contractor. The services to be performed by Contractor are those of an independent contractor and no member, official or employee of the City of Hillsdale. The City shall not be responsible for withholding any portion of Contractor's compensation hereunder for the payment of FICA, Workers' Compensation, other taxes or benefits or for any other purpose.

9. Personal Services. It is understood that the City enters into this Agreement based on the special abilities of the Contractor and that this Agreement shall be considered as an Agreement for personal services. Accordingly, the Contractor shall neither assign any responsibilities nor delegate any duties arising under this Agreement without the prior written consent of the City.

10. Acceptance Not Waiver. The City's approval of work or materials furnished hereunder shall not in any way relieve the Contractor of responsibility for the quality of the work. The City's approval or acceptance of, or payment for, any of the services shall not be construed to operate as a waiver of any rights or benefits provided to the City

under this Agreement.

11. Compliance with Laws and Regulations. Contractor shall, at its own expense, comply with all requirements, regulations, statutes, and acts promulgated by federal, state, local, or other governmental authority and applicable to the work under this Agreement, including all successors and amendments thereto that may be promulgated during performance of the work including, but not limited to those requirements, regulations, statutes, and acts related to safety, equal employment opportunity, wage and hours including prevailing wage laws, environment, and hazardous/toxic material. The Contractor, as part of the Contractor's compliance, shall be aware of, and readily comply with, any notification and/or reporting requirements of these regulations, statutes, acts, and the associated penalties and deductions for failure to comply therewith. The Contractor shall ensure and be responsible for similar compliance by all those working under the Contractor in performance of the work called for under this Agreement. The Contractor shall promptly cure, pay, remedy, or otherwise cause to be removed any violation, citation, fine, penalty, or claim by any governmental entity due to the failure of the Contractor, or anyone working under it, to so comply. The Contractor shall comply with the DRUG FREE WORKPLACE ACT, to create a drug free workplace and prevent the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance by anyone while involved in the performance of a contract for the City. ((41 U.S.C. 81).

12. Indemnification. In addition to the general commercial liability insurance required by this Agreement and to the greatest extent permitted by law, the Contractor shall defend, indemnify and hold The City of Hillsdale and its employees and agents

harmless from any loss, damage, injury, assessment, penalty, fine, forfeiture, or claim to, by or against the Contractor and/or the City, which results directly or indirectly from the breach or failure by the Contractor, regardless of the fault or neglect of a party indemnified hereunder, save and except the sole negligence or willful misconduct of such party.

13. Liquidated Damages. Failure of Contractor, or anyone working under it, to comply with the requirements, regulations, statutes, or acts, as described in paragraph above, shall constitute a material breach of this Agreement by the Contractor, and the City may, in its discretion, exercise all of the rights and remedies provided by law or under the terms of this Agreement, including, but not limited to, withholding of a sum of \$1500 to cover the amount the City reasonably believes it may be damaged by reason of such breach.

14. Default. Each and every term and condition hereof shall be deemed to be a material element of this Agreement. In the event either party should fail or refuse to perform according to the terms of this Agreement, such party may be declared in default.

15. Remedies. In the event a party has been declared in default, such defaulting party shall be allowed a period of ten (10) days within which to cure said default. In the event the default remains uncorrected, the party declaring default may elect to (a) terminate the Agreement and seek damages; (b) treat the Agreement as continuing and require specific performance; or (c) avail himself or any other remedy at law or equity. If the non-defaulting party commences legal or equitable actions against the defaulting party, the defaulting party shall be liable to the non-defaulting party for the non-defaulting party's reasonable attorney's fees and costs incurred because of the default.



16. Binding Effect. This writing, together with the exhibits hereto, constitutes the entire Agreement between the parties and shall be binding upon said parties, their officers, employees, agents and assigns and shall inure to the benefit of the respective survivors, heirs, personal representatives, successors and assigns of said parties.

17. Law/Severability. The laws of the State of Michigan shall govern the construction, interpretation, execution, and enforcement of this Agreement. The Parties agree that any court action on any dispute arising from the construction, interpretation, execution, and enforcement of this Agreement shall be commenced in the Circuit Court of Hillsdale County, Michigan. In the event any provision of this Agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision of this Agreement.

18. Countersigned copies: This Agreement may be countersigned by each respective parties with no binding effect on the commencement date of the Agreement.

WITNESS WHEREOF, the parties hereto have set their hands and seals.

Witnessed by:

CITY OF HILLSDALE

\_\_\_\_\_

Adam Stockford

By: Adam Stockford, Mayor

Peter R. Merritt

Katy Price  
By: Katy Price, Clerk

STATE OF MICHIGAN )

) ss:

County OF Hillsdale )

On this 26 day of April 2019 before me a Notary Public within and for said County and State, personally appeared Adam Stockford, Mayor of the City of Hillsdale, and Katy Price, Clerk of the City of Hillsdale, to me known to be the same persons described in and who executed the within instrument, who acknowledged the same to be their free act and deed.

Yvonne M. Strauss

YVONNE M. STRAUSS Notary Public

Commissioned and Acting in

Hillsdale County, Michigan

My commission expires: JUNE 14, 2023

YVONNE M STRAUSS  
NOTARY PUBLIC - STATE OF MICHIGAN  
COUNTY OF HILLSDALE  
My Commission Expires June 14, 2023  
Acting in the County of Hillsdale

Witnessed by:  
INC.

COMPANY: EAST 2 WEST ENTERPRISES,

Kelly Lepato

Michael R. West

(signature)

By: Michael West

Its: President

STATE OF MICHIGAN )

) ss:

County of Hillsdale )

On this 30 day of April, 2019 before me a Notary Public within and for said County and State, personally came the above named Michael West to me known to be the same persons described in and who executed the within instrument, who acknowledged the same to be their free act and deed.

Yvonne M. Strauss

Yvonne M. Strauss, Notary Public

Commissioned and Acting in

Hillsdale County, Michigan

My commission expires: June 14, 2023

YVONNE M STRAUSS  
NOTARY PUBLIC - STATE OF MICHIGAN  
COUNTY OF HILLSDALE  
My Commission Expires June 14, 2023  
Acting In the County of Hillsdale

# ADDENDUM TO CONTRACT

This addendum is to extend the cleaning contract between THE CITY OF HILLSDALE and EAST 2 WEST ENTERPRISES, INC. for an additional two (1) year periods from May 1, 2022 effect until April 30, 2024. Per discussion between East 2 West Enterprises, Inc. and the City of Hillsdale both parties agree to extend the contract for the same amount of money. (Contract attached)

Date: \_\_\_\_\_

Date: \_\_\_\_\_

City of Hillsdale

East 2 West Enterprises, Inc.

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(signature)

By: David Mackie, City Manager

By: Michael West, President

# **City of Hillsdale Agenda Item Summary**

**Meeting Date:**       **March 21, 2022**

**Agenda Item:**       **New Business**

**SUBJECT:**           **Land Division 237 E. South St.**

## **BACKGROUND PROVIDED BY STAFF (Zoning Administrator)**

The owner of parcel number 006-426-402-07 located at 237 E. South St. would like to divide and sell the rear of the lot. Hillsdale Municipal Code, Chapter 18, Division 3 outlines the procedure required to divide a platted parcel in the City. The owner submitted the application to divide the parent parcel on March 3, 2022. The Ordinance dictates that the application must be approved by the Planning Commission and recommended to City Council for final approval. The Planning Commission reviewed the application at their regular meeting on March 16, 2022.

## **RECOMMENDATION:**

Refer to the meeting minutes from the Planning Commission meeting held on March 16, 2022.

Parent Parcel Number:  
006-426-402-07

Owner:  
Palen/Mills/mills


Date: 3-3-2022



**Land Division Review Checklist (to be completed by Assessor and Zoning Administrator)**

1. **Administrative Review** for determination of authority to approve or deny application
  - a. Is the property in question part of a **recorded plat**?
    - i.  Yes – Planning Commission Review and Council Approval Required
      1. Does the proposed division result in more than 4 parcels split out of a single platted lot?
        - a.  Yes – Recommend denial (HMC 18-82(b))
        - b.  No
    - ii.  No
      1. Does the proposed Division involve **dedication of a new street**?
        - a.  Yes – Planning Commission Review and Council Approval Required
        - b.  No – Approval/Disapproval may be made by Assessor

**2. Zoning Review – Zoning District(s) of the parcel or tract to be divided: RD-1**

- a. Do all of the parcels resulting from this proposed division (including the remainder parcel) meet or exceed the minimum area required for the zoning district in which they are located?
  - i.  Yes
  - ii.  No – recommend application be DENIED (HMC 18-82; 36-411)
- b. Do all of the parcels resulting from this proposed division (including the remainder parcel) meet or exceed the minimum lot width for the zoning district in which they are located?
  - i.  Yes
  - ii.  No – recommend application be DENIED (HMC 18-82; 36-411)
- c. For existing improvements:
  - i. Do all of the parcel boundaries for this proposed division (including the remainder parcel) allow for minimum yard setbacks from existing improvements?
    1.  Yes
    2.  No – recommend application be DENIED (HMC 18-82; 36-411)
  - ii. Do all of the parcels resulting from this proposed division (including the remainder parcel) allow for maximum percentage of lot are covered by all existing buildings?
    1.  Yes
    2.  No – recommend application be DENIED (HMC 18-82; 36-411)
- d. Zoning Administrator Signature: 
- e. Date Reviewed: 3/3/2022

**3. Planning Commission Review & Council Approval Required under item 1?**

- a. Yes
  - i. Date of Planning Commission Meeting (attach minutes):  
3/16/2022

ii. Date of Council Meeting (attach minutes):

3/21/2022

b. No – Skip to Assessor Review

**4. Assessor Review (Skip to item 5 if Council Approval Required under item 1)**

a. Is the parcel to be divided part of a larger **parent tract** as defined by MCL 560.102(h) (based on ownership as of March 31, 1997)?

i.  Yes – total acreage of tract: \_\_\_\_\_ (For Table 1 calculations)

ii.  No – total acreage of parcel: \_\_\_\_\_ (For Table 1 calculations)

b. **Number of resulting parcels allowed (including remainder) under MCL**

**560.108** - Do the boundaries of the parcel or tract to be divided match the parcel or tract in existence on March 31, 1997?

i.  Yes – Refer to Table 1 below:

**Table 1 – Total number of resulting parcels allowed under MCL 560.108(2) and (3) based on total Acreage of parent parcel or tract as it existed on March 31, 1997:**

|   |  |         |
|---|--|---------|
| First 10 Acres                                    |  | 4       |
| 20 acres or more:                                 | +1 for each additional whole 10 acres up to 120 total acres (maximum of 11)  | + _____ |
|   | +2 if both of the following statements are true:<br><ul style="list-style-type: none"> <li>• The proposed division includes establishment of 1 or more new roads so that there are no new driveway accesses to an existing public road for any of the resulting parcels.</li> <li>• One of the resulting parcels comprises not less than 60% of the area of the parent parcel or tract.</li> </ul> | + _____ |
| 120 acres or more:                                | +1 for each additional whole 40 acres  | + _____ |
| <b>Total number of Resulting Parcels Allowed:</b> |  | _____   |

ii.  No - Parcel or tract to be divided was created by an exempt split or a division (after March 31, 1997)

1. Have 10 years or more elapsed since the parcel or tract to be divided was created?

a.  No – Is the parcel or tract to be divided a “new parent”/remainder parcel from a prior division?

i. Yes – How many unallocated divisions were retained for this parcel (refer to deeds and/or form 3278 NOTICE TO ASSESSOR OF TRANSFER OF THE RIGHT TO MAKE A DIVISION OF LAND for any resulting “child” parcels)?

ii. No - Were any unallocated divisions transferred to this parcel from the parent parcel or tract (refer to deeds and/or form 3278 NOTICE TO ASSESSOR OF TRANSFER OF THE RIGHT TO MAKE A DIVISION OF LAND for this parcel)?

1. Yes – How many? \_\_\_\_\_

2. No - Application is DENIED (MCL 560.108(5)(a))

b.  Yes – Refer to Table 2 below:

**Table 2 – Total number of resulting parcels allowed under MCL 560.108(5) based on total acreage of parcel or tract created by exempt split or division occurring 10 years or more before current request:**

|  |  |         |
|--|--|---------|
| First 10 Acres   |  | 2       |
| 20 acres or more:<br>+1 for each additional whole 10 acres           | up to 5 additional   | + _____ |
|  | Up to 8 additional if one of the resulting parcels from the proposed division comprises not less than 60% of the parcel or tract to be divided |         |
| <b>Total number of Resulting Parcels Allowed (not more than 10):</b> |  |         |

c. **Total number of resulting parcels** – does this number exceed the number of parcels allowed?

i.  No

ii.  Yes – application is DENIED (MCL 560.108)

**Table 3 – Divisions of original parent parcel or tract - total number of parcels created since 1997 with proposed division:**

|  |         |
|--|---------|
| Number of new parcels created by prior divisions (since March 31, 1997 for parent or remainder of parent parcel or tract; since creation of this parcel or tract for exempt split or child parcel or tract): | _____   |
| Number of parcels (including remainder) created under proposed division:   | _____   |
| -1 for each resulting parcel of 40 acres or more if it is accessible:  | - _____ |
| <b>Total number of resulting parcels created:</b>  | _____   |

**5. Application is**

a.  Approved

b.  Approved with Condition(s):

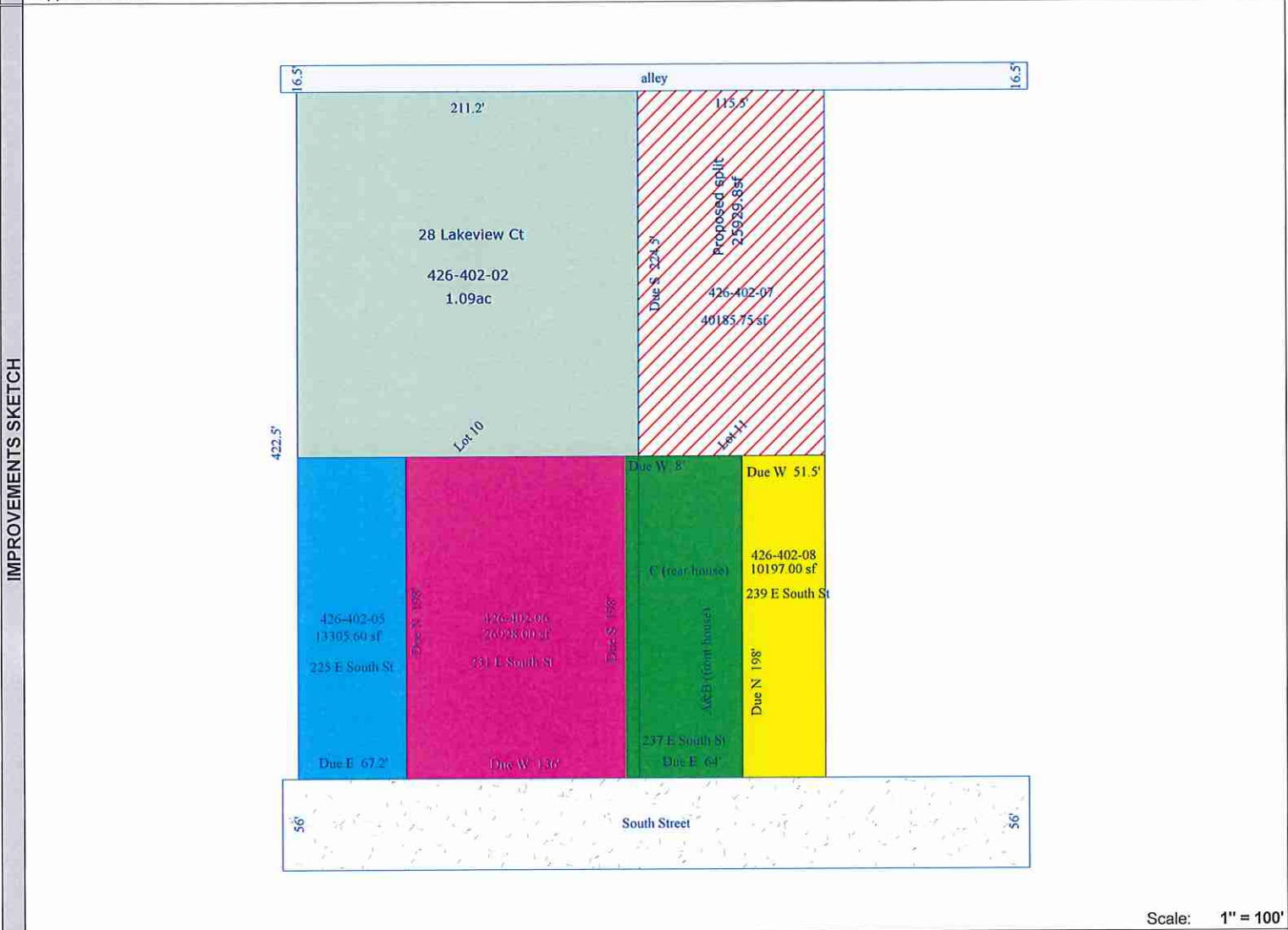
c.  Denied – explain reason(s):



# SKETCH/AREA TABLE ADDENDUM

Parcel No 006-426-402-02

|         |                                    |                  |          |           |
|---------|------------------------------------|------------------|----------|-----------|
| SUBJECT | Property Address 28 LAKEVIEW CT    | County HILLSDALE | State MI | Zip 49242 |
|         | City HILLSDALE                     |                  |          |           |
|         | Owner BEARD, MICHAEL E & DEBORAH K |                  |          |           |
|         | Client                             |                  |          |           |
|         | Appraiser Name                     |                  |          |           |



Scale: 1" = 100'

AREA CALCULATIONS

| AREA CALCULATIONS SUMMARY |                |        |          |           |            |
|---------------------------|----------------|--------|----------|-----------|------------|
| Code                      | Description    | Factor | Net Size | Perimeter | Net Totals |
| LAND                      | alley          | 1.00   | 7623.00  | 957.0     | 171525.75  |
|                           | South Street   | 1.00   | 25872.00 | 1036.0    |            |
|                           | Lot 11         | 1.00   | 48798.75 | 1076.0    |            |
|                           | Lot 10         | 1.00   | 89232.00 | 1267.4    |            |
| SITE                      | 426-402-08     | 1.00   | 10197.00 | 499.0     | 3.76*      |
|                           | 426-402-07     | 1.00   | 40185.75 | 1092.0    |            |
|                           | 426-402-06     | 1.00   | 26928.00 | 668.0     |            |
|                           | 426-402-05     | 1.00   | 13305.60 | 530.4     |            |
|                           | 426-402-02     | 1.00   | 1.09*    | 871.4     |            |
|                           | Proposed split | 1.00   | 25929.75 | 680.0     |            |
| Net SITE Area ( Acres )   |                |        |          |           | 3.76       |

|                 |                 |
|-----------------|-----------------|
| Comment Table 1 |                 |
|                 |                 |
| Comment Table 2 | Comment Table 3 |
|                 |                 |



## General Property Information

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map and report is a compilation of records, information and data provided by various township, city, village, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The user of this map and report acknowledges that the Township/City/County shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the Township/City/County from any and all claims brought by the User, its employees or agents, or third parties which arise out of the User's access or use of the data provided.

Report and Property Data compiled as of December 11, 2021



Parcel ID: 30 006-426-402-07  
 Property Address: 237 E SOUTH ST  
 City/Twp/Village: CITY OF HILLSDALE

Assessor Acreage: 0.92  
 Property Class: 401  
 School District: HILLSDALE COMM PUBLIC SCHS

### Tax Description

W4 LOT 11, EXC 198 FT NandS BY 51 1/2 FT EandW IN SE COR THEREOF. MCCOLLUMS SE ADD FOURTH WARD.

### Tax Information

|                         |  |                            |
|-------------------------|--|----------------------------|
| PRE/Qual Ag %: 0        | 2021 SEV: 47,900                                 | 2020 SEV: 39,800           |
| Land Value: 17,392      | 2021 Taxable Value: 27,104                       | 2020 Taxable Value: 26,730 |
| Land Imp Value: 0       | Liber/Page(1-2-3): 811/964 - 605/364             |                            |
| Building Value: 78,449  | ECF Table: 4N4SE.WARD 4 NEZ 4 SOUTHEAST ADDITION |                            |
| True Cash Value: 95,841 | Land Table: 4N4SE.WARD 4 NEZ 4 SOUTHEAST         |                            |

|               | Summer Taxes<br>2021 | Winter Taxes<br>2021 | Village Taxes<br>2021 |
|---------------|----------------------|----------------------|-----------------------|
| Base Tax:     | \$ 1,193.01          | \$ 426.89            | 0                     |
| Special Asmt: | 0                    | 0                    | 0                     |
| Admin Fee:    | \$ 11.93             | \$ 4.27              | 0                     |
| Total Tax:    | \$ 1,204.94          | \$ 431.16            | 0                     |
| Amount Paid:  | \$ 1,204.94          | 0                    | 0                     |
| Interest:     | 0                    | 0                    | 0                     |
| Paid Date:    | 08/30/2021           | *                    | *                     |
| Balance Due:  | 0                    | \$ 431.16            | 0                     |

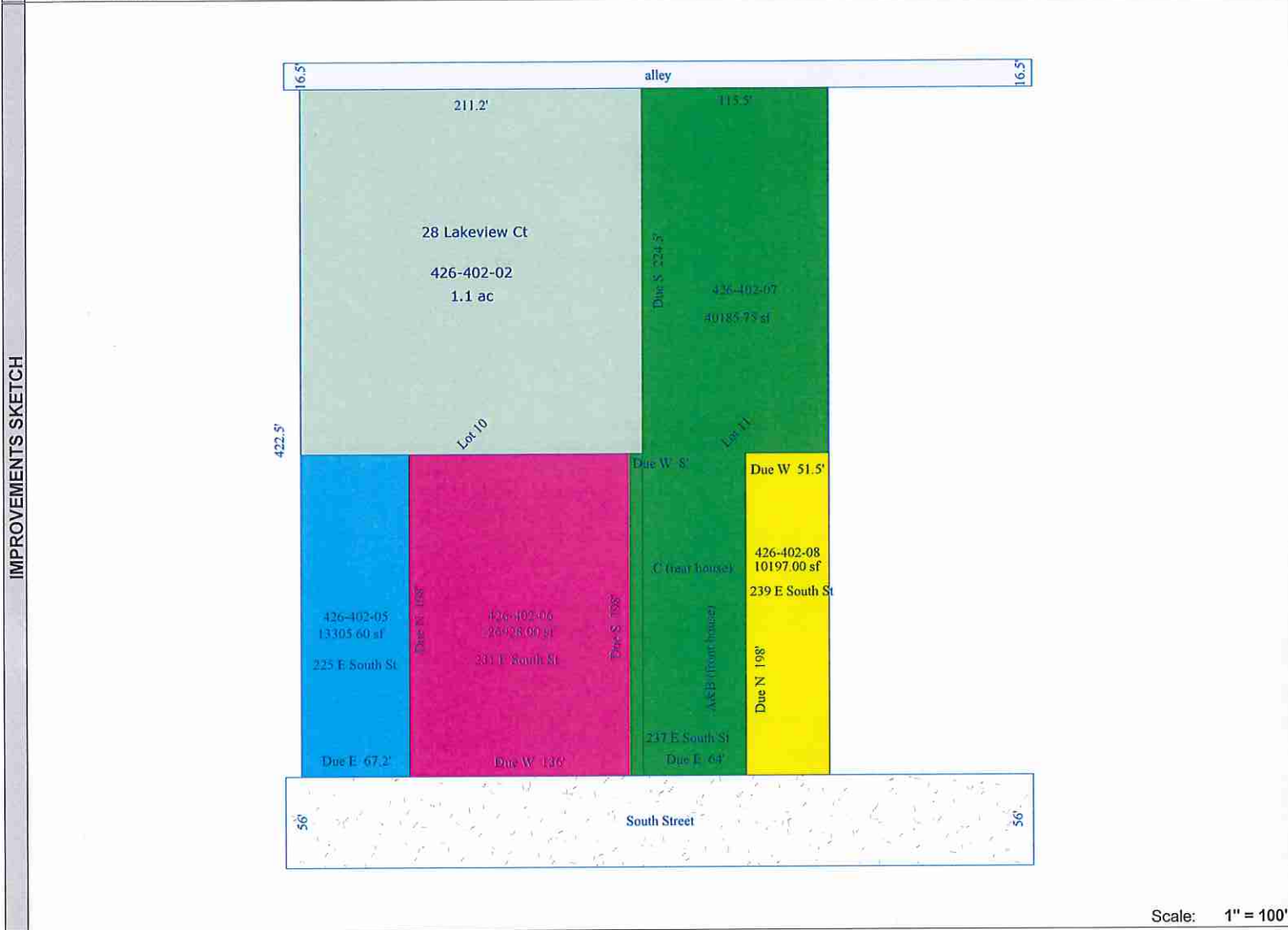
Total Delinquent Tax: \$0.00

\* Tax Payment data is provided by some, but not all local Treasurers and is current with data provided as of Report Date above  
 \* Please contact the appropriate City/Village/Township Treasurer for up to date information.  
 \* For payoff amounts or a breakdown of delinquent taxes contact the County Treasurer's office at (517) 437-4700

# SKETCH/AREA TABLE ADDENDUM

Parcel No 006-426-402-02

|         |                  |                              |        |           |       |    |     |       |
|---------|------------------|------------------------------|--------|-----------|-------|----|-----|-------|
| SUBJECT | Property Address | 28 LAKEVIEW CT               |        |           |       |    |     |       |
|         | City             | HILLSDALE                    | County | HILLSDALE | State | MI | Zip | 49242 |
|         | Owner            | BEARD, MICHAEL E & DEBORAH K |        |           |       |    |     |       |
|         | Client           |                              |        |           |       |    |     |       |
|         | Appraiser Name   |                              |        |           |       |    |     |       |



Scale: 1" = 100'

AREA CALCULATIONS

| AREA CALCULATIONS SUMMARY |                                |        |          |           |            |
|---------------------------|--------------------------------|--------|----------|-----------|------------|
| Code                      | Description                    | Factor | Net Size | Perimeter | Net Totals |
| LAND                      | alley                          | 1.00   | 7623.00  | 957.0     |            |
|                           | South Street                   | 1.00   | 25872.00 | 1036.0    |            |
|                           | Lot 11                         | 1.00   | 48798.75 | 1076.0    |            |
|                           | Lot 10                         | 1.00   | 89232.00 | 1267.4    | 171525.75  |
|                           | 426-402-08                     | 1.00   | 10197.00 | 499.0     |            |
| SITE                      | 426-402-07                     | 1.00   | 40185.75 | 1092.0    |            |
|                           | 426-402-06                     | 1.00   | 26928.00 | 668.0     |            |
|                           | 426-402-05                     | 1.00   | 13305.60 | 530.4     |            |
|                           | 426-402-02                     | 1.00   | 1.09*    | 871.4     | 3.17*      |
|                           | <b>Net SITE Area ( Acres )</b> |        |          |           |            |

Comment Table 1

---

Comment Table 2      Comment Table 3

- Approved
- Approved with Conditions
- Denied

\* Please refer to the attached sheet for explanation behind the decision.

Date: \_\_\_\_\_



Application Fee: \$75.00

Receipt #: ck# 107

Signature: RECEIVED

Date Received: \_\_\_\_\_  
(by City Clerk or City Treasurer) FEB 16 2022

## LAND DIVISION APPLICATION

HILLSDALE CITY ASSESSOR

You **MUST** answer all questions and include all attachments or **this application will be returned to you.**

**Bring or mail to:** City of Hillsdale  
City Clerk/Treasurer  
97 N Broad St  
Hillsdale, MI 49242

**Questions:** Hillsdale City Assessor  
(517) 437-6456  
[assessor@cityofhillsdale.org](mailto:assessor@cityofhillsdale.org)

This form is designed to comply with Sections 18-82 and 18-83 of the City of Hillsdale Land Division Ordinance and Section 109 of the Michigan Land Division Act (formerly the Subdivision Control Act), P.A. 288 of 1967, as amended (particularly by P.A. 591 of 1996) MCL 560.101 et seq. Land in the City of Hillsdale shall not be divided without the prior review and approval by the City Council or their designated agent, in accordance with the City of Hillsdale Land Division Ordinance and the State of Michigan Land Division Act.

**Approval of a division is not a determination that the resulting parcels comply with other ordinances or regulations.**

1. **LOCATION** of Parent Parcel or Tract to be split:

*“Tract” means two (2) or more parcels that share a common property line and are under the same ownership.*

- a. Primary Address: 237 E South Street, Hillsdale MI 49242
- b. Parent Parcel Number: 30 - 006 - 426-402-07
- c. Attach Additional Sheets (**if more than one parent parcel in the tract**)

2. **PROPERTY OWNER** Information:

- a. Name: Glenda Palen, Tim Mills and Glenn Mills
- b. Phone Number: (517-607-9169)
- c. Address: 231 E South St  
Hillsdale MI 49242  
City: \_\_\_\_\_ Zip Code: \_\_\_\_\_
- d. Email: gspalen1@gmail.com and lhayes@c21affiliated.com

3. **PROPOSAL** – Describe the Division(s) being proposed:

a. Reason for proposed division (i.e. sale, lease greater than one year, development, etc.):

Selling PARCEL A to neighbor Michael Beard.

b. Number of New Parcels: 2 (this should include parcel(s) retained by the owner)

c. Intended Use (i.e. Residential, Commercial, etc.): personal enjoyment

*\* Note: All resulting parcel must meet the minimum size requirements of the zoning district in which the parcel is located (refer to Hillsdale Municipal Code Section 36-411)*

d. Access (check one):

No Each new division has frontage on an existing public street.

       A new public street, proposed name: \_\_\_\_\_ (street name cannot duplicate existing street)

       A private street or easement, proposed name: \_\_\_\_\_ (street name cannot duplicate existing street)

       A recorded easement (driveway)

e. The proposed division will be added to an existing parcel (**complete below only if true**)

Parcel Address: 28 LAKEVIEW CT., HILLSDALE MI 49242

Parcel Number: 30 - 006 - 426-402-02

Legal Description (attach extra sheets as needed):

|   |
|---|
| Lot 11, McCollum's Plat of Southeast Addition, Village, now City of Hillsdale, being part of the Southeast 1/4 of Section 26, Township 6 South, Range 3 West, according to the Plat thereof as recorded in Liber AP of Deeds, Pago O, Hillsdale County Records. EXCEPTING THEREFROM the south 198 feet. |
|---|

*\* If approved, combination will be processed upon receipt of deed establishing identical ownership.*

4. **ATTACHMENTS** (all attachments **MUST** be included) *Letter each attachment as shown:*

A. A scale drawing or survey that complies with the requirements of P.A. 591 of 1996 as amended for the proposed division(s) of the parent parcel showing:

a) Current **boundaries**;

b) All previous divisions **made after** March 31, 1997 (indicate when made or none);

c) **Dimensions** of the proposed divisions;

- d) **Any existing improvements** (building, wells, septic system, driveways, house, garage, etc.) and setback(s) from proposed parcel lines, and
- e) Proof of fee ownership (**most recent deed of parcel to be divided**)
- B. A **certificate from the County Treasurer** that complies with the requirement of P.A. 23 of 2019, establishing that all property taxes and special assessments due on the parcel or tract subject to the proposed divisions for the 5 years preceding the date of the application have been paid.
- C. Indication of approval, or **permit from City of Hillsdale Department of Public Services** that a proposed easement provides vehicular access to an existing road or street and meets applicable location standards (Right of Way permit). (if applicable)
- D. A copy of any transferred division rights (§109(2) of the Act) of the parent parcel (**Form L-4260a**)
- E. A **\$75.00\*** application fee.
  - \* *Checks should be made payable to the City of Hillsdale*

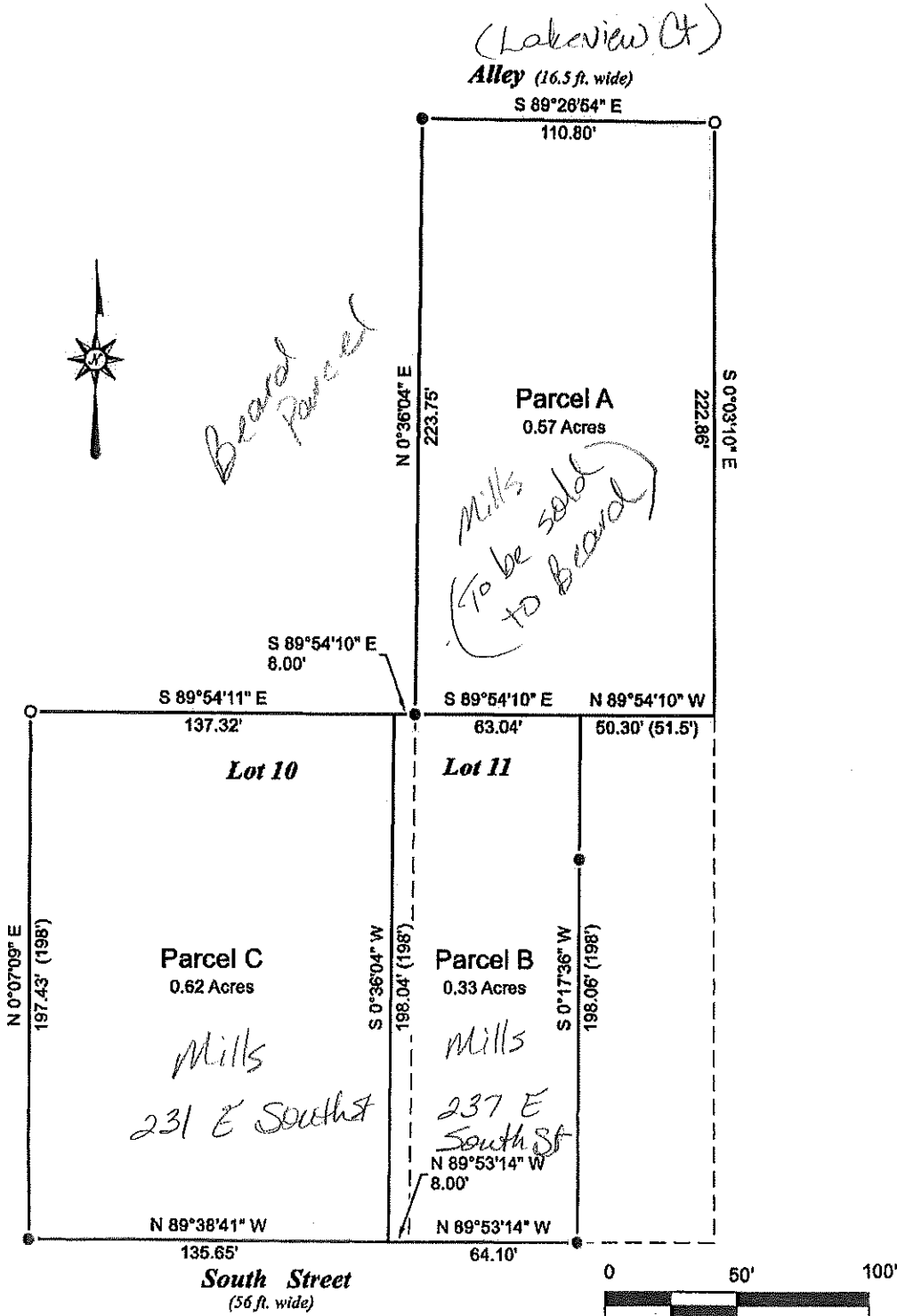
**5. ACKNOWLEDGMENT**

The undersigned acknowledges that any approval of the within application is not a determination that the resulting parcels comply with other ordinances, rules, or regulations which may control the use or development of the parcels. Finally, even if this division is approved, I understand ordinances, laws, and regulations are subject to change and that any approved parcel division is subject to such changes that may occur before the recording of the division or the development of the parcel.

PROPERTY OWNER'S SIGNATURE: *Glenda Palen* dotloop verified  
02/09/22 5:32 PM EST  
BYWB-OW2M-LW29-EG3S      DATE: \_\_\_\_\_

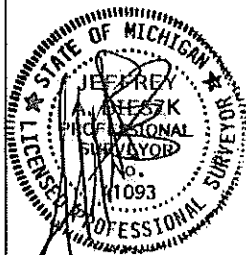
**All complete application packages will be acted upon within 45 days of receipt. If the application package does not conform to the City of Hillsdale Land Division Ordinance requirements and/or the State of Michigan Land Division Act, the administrator shall return the same to the applicant for completion and refiling in accordance with same.**

# MAP OF SURVEY



**DUE NORTH SURVEYING, INC.**  
 6316 Kirsch Drive  
 Jonesville, MI 49250  
 (517) 849-9677 fax (517) 439-1858  
 email: duenorth@dmcibb.net

I, Jeffrey A. Bieszk, Professional Surveyor, hereby certify that I have surveyed and mapped the parcel (s) herein described and the relative positional precision on each corner is within the limits accepted by the practice of Professional Surveying and that all requirements of P.A. 132 of 1970, as amended, have been complied with.



SHEET 1 OF 2  
 JOB# 124-17  
 SCALE 1" = 50'  
 DATE: 11-19-2021  
 Glen Mills

- Set iron w/cap #41093
- Found iron
- Found Monument
- ⊙ Section Corner (xx.xx) recorded measurement

# MAP OF SURVEY

**PARCEL A:**



*Lot 11, McCollum's Plat of Southeast Addition, Village, now City of Hillsdale, being part of the Southeast 1/4 of Section 26, Township 6 South, Range 3 West, according to the Plat thereof as recorded in Liber AP of Deeds, Page O, Hillsdale County Records.  
EXCEPTING THEREFROM the South 198 feet.*

**PARCEL B:**

*The South 198 feet of Lot 11 and the East 8 feet of the South 198 feet of Lot 10, McCollum's Plat of Southeast Addition, Village, now City of Hillsdale, being part of the Southeast 1/4 of Section 26, Township 6 South, Range 3 West, according to the Plat thereof as recorded in Liber AP of Deeds, Page O, Hillsdale County Records.  
EXCEPTING the East 51.5 feet thereof.*

**PARCEL C:**

*The South 198 feet of the East 144 feet of Lot 10, McCollum's Plat of Southeast Addition, Village, now City of Hillsdale, being part of the Southeast 1/4 of Section 26, Township 6 South, Range 3 West, according to the Plat thereof as recorded in Liber AP of Deeds, Page O, Hillsdale County Records.  
EXCEPTING the East 8 feet thereof.*

|  |  |   |  |
|--|--|---|--|
|  | <p><b>DUE NORTH SURVEYING, INC.</b><br/>6316 Kirsch Drive<br/>Jonesville, MI 49250<br/>(517) 849-9677 fax (517) 439-1858<br/>email: duenorth@dmcibb.net</p>                      | <p>I, Jeffrey A. Bleszk, Professional Surveyor, hereby certify that I have surveyed and mapped the parcel (s) herein described and the relative positional precision on each corner is within the limits accepted by the practice of Professional Surveying and that all requirements of P.A. 132 of 1970, as amended, have been complied with.</p> |  |
| <p>SHEET 2 OF 2</p>  | <ul style="list-style-type: none"> <li>○ Set iron w/cap #41093</li> <li>● Found iron</li> <li>■ Found Monument</li> <li>⊙ Section Corner (xx.xx) recorded measurement</li> </ul> |   |  |
| <p>JOB# 124-17</p>   |  |   |  |
| <p>SCALE 1" =</p>  |  |   |  |
| <p>DATE: 11-19-2021</p>  |  |   |  |
| <p>Glen Mills</p>  |  |   |  |





**CITY OF HILLSDALE**

97 N. BROAD ST

HILLSDALE, MI 49242

(517) 437-6441

**WWW.CITYOFHILLSDALE.ORG**

Receipt: 53411 03/01/22

Cashier: KATY

The sum of: 75.00

Received Of: PALEN, GLENDA

18349 RAVINA WAY  
NEW BUFFALO MI 49117

LAND DIVISION APPLICATION  
237 E SOUTH ST / 231 E SOUTH ST

Receipt Code:

Description:

Distribution:

XX

LAND DIVISION APP

101-000.000-692.000

75.00

Total 75.00

TENDERED:

CHECK

107

Signed: \_\_\_\_\_

**Planning Commission Meeting Minutes**  
**Hillsdale City Hall**  
**Council Chambers**  
**March 16<sup>th</sup>, 2022**  
**5:30 pm**

**I. Call to Order**

Meeting opened at 5:30 pm followed by the Pledge of Allegiance, and Roll Call.

**II. Members Present**

- A. Members Present: Vice Chairman Ron Scholl, Secretary Jacob Parker, Commissioner William Morrissey, Commissioner Swan
- B. Members Absent: Chairman Eric Moore, Commissioner Kerry Laycock, Commissioner Elias McConnell
- C. Public Present: Zoning Administrator Alan Beeker, Tim Mills, Michael Beard, Rick Jenkins, Matt Taylor, Steve Stoll

**III. Consent Agenda and Minutes**

Motion to approve the Consent items, Communications, and Minutes from February 16th, 2022 as amended meeting made by Commissioner Morrissey, seconded by Commissioner Morrissey, motion approved unanimously.

**IV. Public Comment**

No public comment

**V. Site Plan Review**

**A. 101 Hillsdale St.**

- a. Mr. Beeker gave a brief description of the project. The proposed project is to add on to the existing Edward Jones building on Hillsdale St.
- b. Commissioner Parker moved to approve, Commissioner Morrissey seconded, motion passed unanimously.

**B. 183 Hillsdale St.**

- a. Mr. Beeker gave a brief description of the project. The proposed project is to add on to the existing Health and Wellness building at Hillsdale College on Hillsdale St.
- b. Commissioner Scholl asked about the possibility of burying the low hanging powerlines in the back. Mr. Beeker said that was the intent.
- c. Commissioner Parker moved to approve, Commissioner Swan seconded, motion passed unanimously.

**VI. Old Business**

- a. Mr. Beeker included the brief one page that is going to council explaining what form-based code is.

- b. Commissioner Morrisey asked for clarification that we are not completely doing away with separation of uses.

**VII. New Business**

**A. 901 Development Drive**

- a. Commonwealth Developments, LLC has entered into a purchase agreement with the City for 30 acres in the industrial park. They are looking for the land to be rezoned from I-1 to R-1 to allow for the development of single-family residential units.
- b. Discussion ensued about the positive benefits to the city and how this fit into the master plan.
- c. Commissioner Morrisey made a motion to hold a public hearing at the April 20<sup>th</sup>, 2022 meeting on changing the zoning, seconded by Commissioner Swan, motion carried unanimously.

**B. Land Division – 237 E. South St.**

- a. The owner of the parcel at 237 E. South St would like to divide and sell the rear of the lot.
- b. Mr. Beeker explained that there are several “No’s” on the application simply due to a legal non-conforming residence on the lot that has been there for over 50 years.
- c. Commissioner Parker moved to recommend the parcel split to council, Commissioner Swan seconded, motion carried unanimously.

**VIII. Zoning Administrator Report**

No report

**IX. Commissioner’s Comments**

No comments

**X. Public Comment**

None

**XI. Adjournment**

Commissioner Swan moved adjourn the meeting, Commissioner Parker seconded. Motion passed unanimously. Meeting adjourned at 6:07 pm.

**XII. Next meeting: April 20, 2022 at 5:30 pm.**

# **City of Hillsdale Agenda Item Summary**

**Meeting Date:** March 21, 2022

**Agenda Item #:** New Business

**SUBJECT:** Hendee FOIA Appeal

**BACKGROUND PROVIDED BY STAFF:** David Mackie, City Manager

**PROJECT BACKGROUND:**

Attached is Mr. Hendee's FOIA appeal letter and invoice associated with the FOIA he's appealing. Additionally, I've attached and highlighted the two FOIA requests mentioned in his letter. In response to the current FOIA, Mr. Hendee was provided everything the City received from Plante Moran. Processing the FOIA included work by the City Clerk, HR Director, City Attorney, Plante Moran, IT Department and City Manager. Mr. Hendee was invoiced for 5 hours at \$18 per hour and 800 copy pages at .10 per copy for a total of \$170. Based on the FOIA statute the City can only charge our lowest administrative wage for FOIA processing work, which is \$18 per hour.

**RECOMMENDATION:**

City Council consider Mr. Hendee's FOIA appeal and make a decision on the cost of the FOIA produced.

## David Mackie

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**From:** Joseph Hendee <josephhendee@yahoo.com>  
**Sent:** Wednesday, February 2, 2022 8:50 AM  
**To:** David Mackie  
**Subject:** Re: Keefer

Joseph Hendee  
181 Rea St  
Hillsdale MI 49242

David,

Under the Freedom of Information Act I would like the Plante Moran audit Un redacted. I want to see their names, their personal information can be redacted but I'm entitled to see their names.

Joseph Hendee

On Feb 2, 2022, at 8:43 AM, David Mackie <dmackie@cityofhillsdale.org> wrote:

Joe,

Thanks for sending me the FOIA link. Based on the Act your request is not valid and will not be processed. That is why I asked you to fill out the City's form, because it provides the information required by the Act. However, If you still want to email me your request, please provide the information required by the Act.

David E. Mackie

City Manager

97 N. Broad St.

Hillsdale, MI 49242

Phone: (517)437-6444

dmackie@cityofhillsdale.org <mailto:dmackie@cityofhillsdale.org>

City Personnel Fees  
request and provide copy of  
request, along with the  
public comment to request  
if available

City of Hillsdale, Michigan  
Office of the City Manager  
FOIA Coordinator  
97 N. Grand Street, Hillsdale, MI 49242  
(313) 431-6444

Request Form  
This Requester will not  
provide to the City. The  
City may request the  
information first.

### FOIA Request for Public Records

Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, et seq.

Request No. \_\_\_\_\_ Date Received \_\_\_\_\_ Check if received via:  Email  Fax  Other Electronic Method  
Date delivered to jurisdiction folder: \_\_\_\_\_  
Date deposited in jurisdiction folder: \_\_\_\_\_

Name: Joseph Robert Hendee Phone: XXXXXXXXXXXXXXXXXXXX  
Address: 181 Rea St Phone: XXXXXXXXXXXXXXXXXXXX  
City: Hillsdale State: MI Zip: 49242

Request for:  Copy  Certified copy  Record inspection  Subscription to record issued on regular basis  
Delivery Method:  Will pick up  Will mail over copies gratis  Mail to address above  Email to address above  
 Deliver on digital media provided by the City.

Note: The City is not required to provide records in a digital format or on digital media if the City does not already have the technological capability to do so.

Describe the public record(s) as specifically as possible. You may use this form or attach additional sheets:

a copy of The Hillsdale Policy Groups Agreement or Contract  
a copy of the Plant Moran Report BPU Redacted

#### Consent to Non-Statutory Extension of the City's Response Time

I have requested a copy of records or a subscription to records or the opportunity to inspect records, pursuant to the Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, et seq. I understand that the City must respond to this request within five (5) business days after receiving it, and that response may include taking a 10-business day extension. However, I hereby agree and stipulate to extend the City's response time to this request to: \_\_\_\_\_ (month, day, year)

Requester's Signature: Joseph R. Hendee

Date: 7-3-19  
(Date must be typed)

03/13/2022  
Joseph Hendee  
181 Rea St  
Hillsdale MI 49242

Mayor and Council

I'm appealing my foia request to you today on the basis that the charges are unreasonable and City Manager David Mackie withheld 744 pages from me the first time I foia'd the Plante Moran audit "redacted" version which David may or may not of violated the foia laws. I also believe the hours involved are unreasonable unless BPU is still in disarray.

The Plante Morans investigation was over. I foia'd only what I knew and received from David the first time I foia'd the Plante Moran audit redacted. I later found out by reading the foia laws that I was entitled to see the names of these people that were named in the audit. So I foia'd the audit again un redacted. Instead of David giving me what I asked for the first time I foia'd the Plante Moran audit he gave me all of it this time which I didn't need and the first foia request for the Plante Moran audit was all I knew.

As you may know, the Michigan Freedom of Information Act permits you to reduce or waive all search and/or copying fees when release of the requested information would be "in the public interest" MCLA Section 15.234(1). I believe that this request fits that category and I, therefore, ask that you waive all fees or reduce them to the first invoice of the redacted version. I also believe it's in the best interest of BPU which is owned by the taxpayers to be transparent. I've sent along with this letter a copy of the first foia or version of the Plante Moran audit as a exhibit and the invoice of the second foia request that David Mackie presented me with.

Thank you for your time and consideration.

Respectfully,

Joseph Hendee

# City of Hillsdale

# INVOICE

97 North Broad Street  
Hillsdale, MI 49242  
Phone 517.437.6441 Fax 517.437.6448

DATE:  
February 11, 2022

Bill To:  
Joseph Hendee

For:  
FOIA Request

| DESCRIPTION  | AMOUNT    |
|--|-----------|
| Freedom of Information Act Request                       |           |
| Labor for searching and examining records 5 hour @ 18.00 | \$ 90.00  |
| Fee for copies 800 pages at \$0.10                       | \$ 80.00  |
| Balance Due  | \$ 170.00 |

Make all checks payable to City of Hillsdale  
Terms: Due In 30 Days

THANK YOU FOR YOUR BUSINESS!





Describe any previous activities related to government: The Jonseville Downtown Development Authority. I served as a general member and on the budget and planning committees.

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Please explain why you would be interested in serving on the council or committee: \_\_\_\_\_  
I believe in investing in my community. Even if it is the community in which I work. I have worked for CNB for over 18 years working in the Jonesville Community. I recently accepted the Retail Management of our Corporate Office here in Hillsdale.

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Please explain your understanding of the City of Hillsdale: \_\_\_\_\_  
I have a base knowledge of the City of Hillsdale and have not taken the deep dive into all of the operations or committee assignments. I have been working in and around the Hillsdale area since 1995 when I moved here from Ohio.

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Additional comments: \_\_\_\_\_  
I have enjoyed my investments into the various groups, organizations, committees, and Boards. I do invest my time and talent when asked and appreciate the opportunity to engage.

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Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street, Hillsdale, MI 49242.

  
\_\_\_\_\_  
Applicant Signature

3-8-2022  
Date

(OVER)

2



# CITY OF HILLSDALE

97 NORTH BROAD STREET  
HILLSDALE, MICHIGAN 49242-1695  
(517) 437-6442 FAX: (517) 437-6448  
cityofhillsdale.org

BOARD: AIRPORT ADVISORY COMMITTEE

Name: Martin Joseph Beeker Jr

Address: XXXXXXXXXXXX Plymouth Township 48170  
XXXXXXXXXXXX  
Street City Zip

Phone: Home \_\_\_\_\_ Work XXXXXXXXXXXX

E-Mail XXXXXXXXXXXX

Are you a resident of City of Hillsdale? Yes \_\_\_\_\_ No X

Occupation: (if retired, former occupation) Automotive Test Engineer

Please check the expertise and skills you can contribute:

- Accounting
- Fund Raising
- Marketing
- Advocacy
- Human Resources
- Planning
- Computers
- Knowledge of the Cause
- Public Relations
- Legal
- Community Relations
- Public Speaking
- Finance
- Management
- Other \_\_\_\_\_

Brief Educational Background:

Technical background with skills in Mechanical & Electrical (DC & AC) primarily in the Automotive Industry  
Graduated Ferris State University Class of 1990

What charitable or community activities have you **actively** participated in? Please describe any leadership role(s) you have (had) in the organization(s) if any:

FIRST Robotics program for 20+ years, Corporate Lead of team 548 Robostangs -Northville, MI & team 862 Lighting Robotics, Plymouth/Canton HS . Still active with FIRST Robotics program as Head Referee at various events in Michigan.

What other volunteer boards/committees have you served? \_\_\_\_\_

Served 3 years on Leadership board at DFMC (Dearborn Free Methodist Church)

Served 5 years as Leader of Properties Team at DFMC

Describe any previous activities related to government: \_\_\_\_\_

None

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Please explain why you would be interested in serving on the committee: \_\_\_\_\_

I am a private Pilot of 24 years and very interested in the long term success of Hillsdale airport.

I am currently a "resident" of the airport with the rental of Hanger 14

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Please explain your understanding of the City of Hillsdale:

Hillsdale is a "small town" feel with a long history of successful partnership with the Hillsdale College.

Hillsdale is my "home away from home" for 2 -3 months of the year.

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Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street, Hillsdale, MI 49242.

*Martin J Becker Jr*

Applicant Signature

02/02/2022

Date

RECEIVED



CITY OF HILLSDALE CITY OF HILLSDALE CITY CLERK'S OFFICE

MAR 14 2022

97 NORTH BROAD STREET HILLSDALE, MICHIGAN 49242-1695 (517) 437-6441 FAX: (517) 437-6448 cityofhillsdale.org

What Board/Commission would you like to serve? Zoning Board

Name: Jacob Bruns

Address: [redacted] Hillsdale MI Street City Zip

Phone: Home [redacted] Work

E-Mail [redacted]

Residency is required for most Boards & Commissions. Are you a resident of City of Hillsdale? Yes No If so, for how long? 2 years

Occupation: (if retired, former occupation) graduate student, writer

Please check the expertise and skills you can contribute:

- Accounting, Fund Raising, Marketing, Advocacy, Human Resources, Planning, Computers, Knowledge of the Cause, Public Relations, Legal, Community Relations, Public Speaking, Finance, Management, Other

Brief Educational Background: BA Business MA Politics MA Education

What charitable or community activities have you actively participated in? Please describe any leadership role(s) you have (had) in the organization(s): High School Baseball coach (head coach) School teacher

On what other volunteer boards/committees have you served? none

Describe any previous activities related to government: city council meeting attendance

Please explain why you would be interested in serving on the council or committee: to aid Hillsdale against the state, federal governments

Please explain your understanding of the City of Hillsdale: It is an independent community opposed to being commanded by Lansing and D.

Additional comments: \_\_\_\_\_

Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street, Hillsdale, MI 49242.

  
Applicant Signature

3/14/22  
Date