



City Council Agenda

April 18, 2022
7:00 p.m.

City Council Chambers
97 N. Broad Street
Hillsdale, MI 49242

- I. Call to Order and Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Public Comments on Agenda Items**
- V. Consent Agenda**
 - A. Approval of Bills
 - 1. City and BPU Claims of March 31, 2022: \$155,828.02
 - 2. Payroll of March 31, 2022: \$163,705.11
 - B. City Council Minutes of April 4, 2022
 - C. Library Minutes of March 17, 2022
 - D. Election Commission Minutes of April 6, 2022
 - E. Hillsdale College Street Closure Agreement- Commencement
 - F. Hillsdale College Request for Alley Closure and Noise Variance – Blue and White
 - G. Weekend Carnival
 - H. Hillsdale College Request for Alley Closure and Noise Variance –Blue and White Tent Party
- VI. Communications/Petitions**
 - A. CAPA 5K Walk/Run
 - B. MRC Newsletter March 2022
 - C. Comcast Letter
 - D. Jansen Letter
 - E. Arbor Day: Tree City USA Email
- VII. Introduction and Adoption of Ordinances/Public Hearing**
- VIII. Old Business**
 - A.
- IX. New Business**
 - A. Set Public Hearing for CBDG Grant Application
 - B. Set Public Hearing for Ordinance Amendment Dogs in Cemeteries
 - C. Resolution to Establish a Policy Regarding the Accessibility of Assessor’s Office to Taxpayers
 - D. Traffic Control Order 2022-06 Sandy Beach Roundabout (Resolution)
 - E. 2022- Uran Street Project Bid Award
 - F. BPU: Mowing Contract Bid Award
 - G. BPU: Purchase of Padmount Transformers for Stock

H. Adopt a Community Development Plan

X. Miscellaneous Reports

- A. Proclamations- Arbor Day
- B. Appointments- None
- C. Other- None

XI. General Public Comment

XII. City Manager's Report

XIII. Council Comment

XIV. Adjournment

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 03/31/2022 - 03/31/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-123.000	COMMERICAL AUTO PREMIUM - ADD'L	VESTED RISK STRATEGIES INC	COMMERICAL AUTO PREMIUM - ADD'L FROM AU	1,930.00	103583
Total For Dept 000.000				1,930.00	
Dept 101.000 CITY COUNCIL					
101-101.000-801.000	LIVESTREAM SUBSCRIPTION	CARD SERVICES CENTER	K.PRICE CREDIT CARD	900.00	198
Total For Dept 101.000 CITY COUNCIL				900.00	
Dept 175.000 ADMINISTRATIVE SERVICES					
101-175.000-801.000	LIVE RADIO INTERVIEW	MCKIBBIN MEDIA GROUP	LIVE INTERVIEW - BPU,ELECTIONS,CEMETER	25.00	103557
101-175.000-956.000	DOT TRAINING - REASONALBE SUSPIC	CE & A PROFESSIONAL SERVI	(DOT DRUG TESTING & DOT TRAINING FOR REF	250.00	103530
Total For Dept 175.000 ADMINISTRATIVE SERVICES				275.00	
Dept 191.000 FINANCE DEPARTMENT					
101-191.000-726.000	NOTE BOOKS, HIGHLIGHTERS	CURRENT OFFICE SOLUTIONS	NOTE BOOKS, HIGHLIGHTERS	28.20	103537
Total For Dept 191.000 FINANCE DEPARTMENT				28.20	
Dept 215.000 CITY CLERK DEPARTMENT					
101-215.000-734.000	POSTAGE	CARD SERVICES CENTER	K.PRICE CREDIT CARD	5.12	198
101-215.000-801.000	PAPER SHREDDING SERVICE	ACCUSHRED	PAPER SHREDDING SERVICE	67.95	103518
Total For Dept 215.000 CITY CLERK DEPARTMENT				73.07	
Dept 265.000 BUILDING AND GROUNDS					
101-265.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	PAPER PRODUCTS BATHROOM	222.50	103537
101-265.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	FORKS	5.01	103537
101-265.000-726.000	WATER - CITY HALL	HEFFERNAN SOFT WATER SERVI	WATER DELIVERY SERVICE	25.89	103549
101-265.000-801.000	QUARTERLY ELEVATOR MAINTENANCE	SCHINDLER ELEVATOR CORPOR	QUARTERLY ELEVATOR MAINTENANCE	966.25	103572
101-265.000-801.000	MATS - CITY HALL	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	15.51	103578
101-265.000-801.000	MATS - CITY HALL	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	15.51	103578
Total For Dept 265.000 BUILDING AND GROUNDS				1,250.67	
Dept 301.000 POLICE DEPARTMENT					
101-301.000-726.000	RETIREMENT PLAQUE/T. HOLTZ	COUNTRY SIDE TROPHIES	RETIREMENT PLAQUE FOR OFFICER TODD HOLI	92.00	103536
101-301.000-726.000	SHIPPING & HANDLING	GALL'S, INC	S/S & L/S TACLITE PDU SHIRTS/OFFICER D.	11.99	103544
101-301.000-726.000	SHIPPING & HANDLING	GALL'S, INC	S/S POLO SHIRTS/DISPATCHER L. BALCOM	8.95	103544
101-301.000-726.000	REIBURSEMENT/GAS PURCHASED	MARTIN BRAD	REIMBURSEMENT FOR GAS PURCHASED - TRIP	21.11	103556
101-301.000-726.000	TISSUE, SWIFFER, CUTLERY, TRASH	WALMART COMMUNITY	TISSUE, SWIFFER, CUTLERY, TRASH BAGS	90.58	103584
101-301.000-726.000	EVIDENCE MAILED TO LAB	CARD SERVICES CENTER	S. HEPHNER CREDIT CARD	5.10	198
101-301.000-726.000	EVIDENCE MAILED TO LAB	CARD SERVICES CENTER	K.PRICE CREDIT CARD	15.30	198
101-301.000-742.000	(2) S/S & (2) L/S TACLITE SHIRTS	GALL'S, INC	S/S & L/S TACLITE PDU SHIRTS/OFFICER D.	238.00	103544
101-301.000-742.000	(2) S/S POLO SHIRTS/L. BALCOM	GALL'S, INC	S/S POLO SHIRTS/DISPATCHER L. BALCOM	83.30	103544
101-301.000-801.000	DISMOUNT/MOUNT & BALANCE 1 TIRE	NORM'S TIRE & SERVICE	DISMOUNT/MOUNT & BALANCE 1 TIRE UNIT 2-	174.75	103560
101-301.000-801.000	BULB	PARNEY'S CAR CARE	BULB UNIT 2-6 (10 IMPALA)	2.99	103562
101-301.000-801.000	INTERSTATE BATTERY UNIT 2-3	PARNEY'S CAR CARE	INTERSTATE BATTERY UNIT 2-3 (20 EXPLORE	202.58	103562
101-301.000-801.000	OIL CHANGE UNIT 2-1	PARNEY'S CAR CARE	OIL CHANGE UNIT 2-1 (19 EXPLORER)	37.00	103562
101-301.000-970.000	SIERRA POWER HARNESS/UNIT 2-7	AMAZON CAPITAL SERVICES, I	SIERRA WIRELESS MODEM DC POWER CABLE FC	23.99	103519
Total For Dept 301.000 POLICE DEPARTMENT				1,007.64	
Dept 336.000 FIRE DEPARTMENT					
101-336.000-726.000	ELECTRODES W/REDI-PAK	EMERGENCY MEDICAL PRODUCT	ELECTRODES W/QUIK-COMBO & REDI-PAK W/EX	32.50	103541
101-336.000-726.000	(6) 24PK BOTTLED WATER	MARKET HOUSE	BOTTLED WATER	23.94	103555
101-336.000-726.000	MINITOR VI BATTERIES/SPEAKER MIC	ROE-COMM., INC.	MINITOR VI BATTERIES/TURBO REMOTE SPEAF	241.00	103570
101-336.000-726.000	MEDICAL SUPPLIES FOR FIRST AID K	WALMART COMMUNITY	MEDICAL SUPPLIES FOR FIRST AID KITS	344.59	103584
101-336.000-726.000	POSTAGE - FIRE PAGER REPAIR	CARD SERVICES CENTER	K.PRICE CREDIT CARD	5.80	198

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 03/31/2022 - 03/31/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 336.000 FIRE DEPARTMENT					
101-336.000-730.000	(3) WINDSHIELD WIPER BLADES	PERFORMANCE AUTOMOTIVE	WINDSHIELD WIPER BLADES ENGINE 332	19.47	103564
101-336.000-730.000	(4) TRUFUEL 50:1 PRE-MIX	PERFORMANCE AUTOMOTIVE	TRUFUEL 50:1 PRE-MIX	19.96	103564
101-336.000-930.000	MINITOR VI PAGER REPAIR/B. BENSO	ROE-COMM., INC.	MINITOR VI PAGER REPAIR/REPLACED VOLUME	187.00	103570
101-336.000-956.000	CONTINUING EDUCATION MEDICAL/TRA	BRAD VANDERLOOVEN	CONTINUING EDUCATION FOR FULL/PART TIME	200.00	103527
Total For Dept 336.000 FIRE DEPARTMENT				1,074.26	
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
101-441.000-726.000	WATER - 149 WATERWORKS	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	5.18	103549
101-441.000-726.000	CORE MANUAL & COMMERCIAL APPL	NPSEC STORE	CORE MANUAL & COMMERCIAL APPLICATOR ADI	38.95	103561
101-441.000-742.000	RUGS & UNIFORM SERVICE - DPS	UNIFIRST CORP	RUGS & UNIFORM SERVICE - DPS	31.67	103578
101-441.000-742.000	RUGS & UNIFORM SERVICE - DPS	UNIFIRST CORP	RUGS & UNIFORM SERVICE - DPS	28.02	103578
101-441.000-801.000		CINTAS CORPORATION	CLEANER & DISPENSER	40.76	103533
101-441.000-801.000	RUGS & UNIFORM SERVICE - DPS	UNIFIRST CORP	RUGS & UNIFORM SERVICE - DPS	28.34	103578
101-441.000-801.000	RUGS & UNIFORM SERVICE - DPS	UNIFIRST CORP	RUGS & UNIFORM SERVICE - DPS	28.34	103578
101-441.000-810.000	2022 MEMEBERSHIP - J. HAMMEL	MICH ASSOC OF MUNICIPAL CF	2022 MEMBERSHIP - J HAMMEL	40.00	103559
101-441.000-810.000	2022 MEMBERSHIP - F. ENGLE	MICH ASSOC OF MUNICIPAL CF	2022 MEMBERSHIP - F. ENGLE	40.00	103559
101-441.000-955.588	DOT DRUG TESTING - LEDYARD WHALE	CE & A PROFESSIONAL SERVIC	DOT DRUG TESTING & DOT TRAINING FOR REF	130.34	103530
101-441.000-955.588	PREEMPLOYMENT DRUG TESTING - LOP	CE & A PROFESSIONAL SERVIC	PREEMPLOYMENT DRUG TESTING - LOPRESTO I	55.00	103530
Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT				466.60	
Dept 567.000 CEMETERIES					
101-567.000-726.000	SNAP, NYLON FLAG & ROPE	GELZER & SON INC	SNAP, NYLON FLAG & ROPE - FOD & CEMETEF	58.78	103545
101-567.000-801.000	3/2022 PORTA JOHN RENTAL - OAK G	THOMAS ALLEN MCNAIR	3/2022 PORTA JOHN RENTAL - OAK GROVE CE	115.00	103552
Total For Dept 567.000 CEMETERIES				173.78	
Dept 571.000 PARKING LOTS					
101-571.000-726.000	SNAP, NYLON FLAG & ROPE	GELZER & SON INC	SNAP, NYLON FLAG & ROPE - FOD & CEMETEF	48.97	103545
Total For Dept 571.000 PARKING LOTS				48.97	
Dept 595.000 AIRPORT					
101-595.000-726.000	FASTNERS & ANCHORS FOR HANGAR DO	GELZER & SON INC	FASTNERS & ANCHORS FOR HANGAR DOOR REPF	3.50	103545
101-595.000-726.000	FASTENERS, ANCHORS, SCREWS FOR HAN	GELZER & SON INC	FASTENERS, ANCHORS, SCREWS FOR HANGAR DOC	14.38	103545
101-595.000-726.000	WATER - AIRPORT	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	5.18	103549
101-595.000-726.000	SODA, ICE, CUPS, WATER, COFFEE, PAPER	MARKET HOUSE	SODA, ICE, CUPS, WATER, COFFEE, PAPER TOWELS	82.14	103555
101-595.000-801.000	JET-A REFUELING TRUCK RENTAL	AVFUEL CORP	JET-A-REFUELING TRUCK RENTAL	950.00	197
101-595.000-801.000	POS PAYMENT PROCESS EQUIP RENTAL	AVFUEL CORP	POS PAYMENT PROCESS EQUIP RENTAL	20.00	197
101-595.000-956.000	FUEL FARM PROCEDURE TRAINING	SPARLING CORPORATION	FUEL FARM PROCEDURE TRAINING	996.12	103573
Total For Dept 595.000 AIRPORT				2,071.32	
Dept 701.000 PLANNING DEPARTMENT					
101-701.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	2ND FLOOR OFFICE SUPPLIES	5.00	103537
101-701.000-905.000	PUBLISHING / NOTICES	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	119.75	198
Total For Dept 701.000 PLANNING DEPARTMENT				124.75	
Dept 756.000 PARKS					
101-756.000-801.000	STUNP GRINDING	LONSBERY, JEFFREY	STUMP GRINDINGS	95.00	103535
Total For Dept 756.000 PARKS				95.00	
Total For Fund 101 GENERAL FUND				9,519.26	
Fund 202 MAJOR ST./TRUNKLINE FUND					
Dept 470.000 TREES					
202-470.000-726.000	GRADE STAKES & FLAGGING TAPE	JONESVILLE LUMBER	GRADE STAKE & FLAGGING TAPE	49.45	103551

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 03/31/2022 - 03/31/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 202 MAJOR ST./TRUNKLINE FUND					
Dept 470.000 TREES					
202-470.000-801.000	STUMP GRINDING	LONSBERY, JEFFREY	STUMP GRINDING	570.00	103535
202-470.000-801.000	STUMP GRINDING	LONSBERY, JEFFREY	STUMP GRINDINGS	95.00	103535
Total For Dept 470.000 TREES				714.45	
Dept 490.000 TRAFFIC					
202-490.000-726.000	BREAK NUTS	DORNBOS SIGN & SAFETY INC	SIGNS SAVE LIVES DECALS 7 BREAK NUTS	63.06	103539
Total For Dept 490.000 TRAFFIC				63.06	
Total For Fund 202 MAJOR ST./TRUNKLINE FUND				777.51	
Fund 203 LOCAL ST. FUND					
Dept 470.000 TREES					
203-470.000-726.000	GRADE STAKE & FLAGGING TAPE	JONESVILLE LUMBER	GRADE STAKE & FLAGGING TAPE	49.45	103551
203-470.000-726.000	OATS	LITCHFIELD GRAIN CO	OATS & CREDIT FOR SALES TAX	89.94	103554
203-470.000-726.000	CREDIT FOR SALES TAX CHARGED	LITCHFIELD GRAIN CO	CREDIT FOR SALES TAX CHARGED	(5.09)	103554
203-470.000-801.000	STUMP GRINDING	LONSBERY, JEFFREY	STUMP GRINDINGS	190.00	103535
203-470.000-801.000	TREE TRIMMING	LONSBERY, JEFFREY	TREE TRIMMING - 40 MARION ST	200.00	103535
203-470.000-801.000	TREE & STUMP REMOVAL	LONSBERY, JEFFREY	TREE & STUMP REMOVAL - 160 N MANNING ST	850.00	103535
203-470.000-801.000	TREE & STUMP REMOVAL	LONSBERY, JEFFREY	TREE & STUMP REMOVAL - 36 GOODRICH AVE	1,100.00	103535
Total For Dept 470.000 TREES				2,474.30	
Dept 490.000 TRAFFIC					
203-490.000-726.000	BREAK NUTS	DORNBOS SIGN & SAFETY INC	SIGNS SAVE LIVES DECALS 7 BREAK NUTS	63.06	103539
Total For Dept 490.000 TRAFFIC				63.06	
Total For Fund 203 LOCAL ST. FUND				2,537.36	
Fund 208 RECREATION FUND					
Dept 751.000 RECREATION DEPARTMENT					
208-751.000-801.000	CONTRACTUAL SERVICES	COMMUNITY HEALTH AGENCY	FOOD SERVICE LICENSE - SANDY BEACH	228.00	103534
208-751.000-801.000	CONTRACTUAL SERVICES	COMMUNITY HEALTH AGENCY	FOOD SERVICE LICENSE - FIELDS OF DREAM	228.00	103534
Total For Dept 751.000 RECREATION DEPARTMENT				456.00	
Total For Fund 208 RECREATION FUND				456.00	
Fund 244 ECONOMIC DEVELOPMENT CORP FUND					
Dept 728.000 ECONOMIC DEVELOPMENT					
244-728.000-970.000	CAPITAL OUTLAY	VALLEY CITY SIGN COMPANY	BALANCE CITY WAYFINDING SIGNS	9,876.00	103582
Total For Dept 728.000 ECONOMIC DEVELOPMENT				9,876.00	
Total For Fund 244 ECONOMIC DEVELOPMENT CORP FUND				9,876.00	
Fund 271 LIBRARY FUND					
Dept 790.000 LIBRARY					
271-790.000-726.000	SUPPLIES	AMAZON CAPITAL SERVICES, I	SUPPLIES	125.67	103519
271-790.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	SUPPLIES - BATHROOMS	178.16	103537
271-790.000-726.000	WATER - LIBRARY - BOTTLE DEPOSIT	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	(11.00)	103549
271-790.000-726.000	LABELS	CARD SERVICES CENTER	B.BARTON CREDIT CARD	194.46	198
271-790.000-750.000	WALL STREET JOURNAL SUBSCRIPTION	CARD SERVICES CENTER	B.BARTON CREDIT CARD	29.99	198
271-790.000-801.000	MARKETING	CARD SERVICES CENTER	B.BARTON CREDIT CARD	119.99	198
271-790.000-982.000	BOOKS-ADULTS	BAKER & TAYLOR COMPANY	BOOKS-ADULTS	53.37	103523
271-790.000-982.000	BOOKS-ADULTS	BAKER & TAYLOR COMPANY	BOOKS-ADULTS	135.53	103523
271-790.000-982.000	BOOKS-ADULTS	BAKER & TAYLOR COMPANY	BOOKS-ADULTS	21.04	103523
271-790.000-982.000	BOOKS-ADULTS	BAKER & TAYLOR COMPANY	BOOKS-ADULTS	15.12	103523

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 03/31/2022 - 03/31/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 271 LIBRARY FUND					
Dept 790.000 LIBRARY					
271-790.000-982.000	BOOKS-ADULTS	BAKER & TAYLOR COMPANY	BOOKS-ADULTS	112.61	103523
271-790.000-982.000	BOOKS-ADULTS	BAKER & TAYLOR COMPANY	BOOKS-ADULTS	118.77	103523
Total For Dept 790.000 LIBRARY				1,093.71	
Dept 792.000 LIBRARY - CHILDREN'S AREA					
271-792.000-726.000	DRINKS - CHILDREN'S SUPPLIES	CARD SERVICES CENTER	B.BARTON CREDIT CARD	27.57	198
271-792.000-982.000	BOOKS-YOUTH	BAKER & TAYLOR COMPANY	BOOKS-YOUTH	14.24	103523
271-792.000-982.000	BOOKS-YOUTH	BAKER & TAYLOR COMPANY	BOOKS-YOUTH	10.79	103523
271-792.000-982.000	BOOKS-YOUTH	BAKER & TAYLOR COMPANY	BOOKS-YOUTH	66.35	103523
271-792.000-982.000	BOOKS-YOUTH	BAKER & TAYLOR COMPANY	BOOKS-YOUTH	9.71	103523
271-792.000-982.000	BOOKS-YOUTH	BAKER & TAYLOR COMPANY	BOOKS-YOUTH	45.31	103523
271-792.000-982.000	BOOKS-YOUTH	BAKER & TAYLOR COMPANY	BOOKS-YOUTH	59.95	103523
Total For Dept 792.000 LIBRARY - CHILDREN'S AREA				233.92	
Total For Fund 271 LIBRARY FUND				1,327.63	
Fund 287 ARPA GRANT FUND					
Dept 447.000 ENGINEERING SERVICES					
287-447.000-801.000	CONTRACTUAL SERVICES - BACON/MAN	TETRA TECH, INC	STORM WATER INVESTIGATIONS - PROF SERVI	15,300.00	103576
Total For Dept 447.000 ENGINEERING SERVICES				15,300.00	
Dept 900.000 CAPITAL OUTLAY					
287-900.000-970.000	CAPITAL OUTLAY	AMAZON CAPITAL SERVICES,	EQUIPMENT FOR THE AIRPORT WIRELESS BRII	472.02	103519
Total For Dept 900.000 CAPITAL OUTLAY				472.02	
Total For Fund 287 ARPA GRANT FUND				15,772.02	
Fund 582 ELECTRIC FUND					
Dept 000.000					
582-000.000-110.000	CLAMP STRAIN DEADEND ALUM STRAIG	POWERLINE SUPPLY	CLAMP STRAIN DEADEND ALUM STRAIGHT SIDE	1,219.05	103566
582-000.000-110.000	PREFORMS - 3/8" GUY	POWERLINE SUPPLY	INVENTORY	127.50	103566
582-000.000-110.000	SOCKET - 2 GANG HORIZONTAL	POWERLINE SUPPLY	SOCKETS 2 POS	895.56	103566
582-000.000-110.000	CLEVIS	POWERLINE SUPPLY	INVENTORY	192.00	103566
582-000.000-110.000	CABINET 3 PHASE SECTIONALIZ	POWERLINE SUPPLY	INVENTORY	754.82	103566
582-000.000-123.000	MEPC CONFERENCE - DEPOSIT FOR HO	CARD SERVICES CENTER	C.MCARTHUR CREDIT CARD	528.46	198
582-000.000-158.000-191006	SERVICES FROM 02/06/22 TO 03/05/	SSEE	SERVICES FROM 02/06/22 TO 03/05/22 - PF	2,547.00	103574
582-000.000-202.100	4CCH	CENTRAL MICHIGAN MANAGEMEN	UB refund for account: 026914	104.17	103531
582-000.000-202.100	4ENBK1	EHLER, GWEN M	UB refund for account: 017439	9.35	103540
582-000.000-202.100	4CCH	ERICKSON, SHELLY J	UB refund for account: 019305	64.00	103542
582-000.000-202.100	4CCH	HAROULAKIS JR, JAMES JAY	UB refund for account: 025299	71.50	103548
582-000.000-202.100	4CCH	LEE, AUSTYN N	UB refund for account: 022667	87.00	103553
582-000.000-202.100	4CCH	TO THE ESTATE OF KENNETH F	UB refund for account: 013376	73.59	103577
Total For Dept 000.000				6,674.00	
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-726.000	2000 #10 ENV/2500 BLANK #10 WIND	ARROW SWIFT PRINTING	2000 #10 ENV/2500 BLANK #10 WINDOW ENV	138.73	103521
582-175.000-726.000	POUCH/LAMINATE/LETTER/5 MIL	CURRENT OFFICE SOLUTIONS	POUCH/LAMINATE/LETTER/5 MIL	23.72	103537
582-175.000-726.000	2PK 12V PHOTO BATTERY	GELZER & SON INC	2PK 12V PHOTO BATTERY	9.98	103545
582-175.000-726.000	SUPPLIES	PITNEY BOWES GLOBAL FIANAM	INK PAD REPLACEMENT KIT	9.77	103565
582-175.000-726.000	WATER - OFFICE	RUPERT'S CULLIGAN	BOTTLED WATER	13.00	103571
582-175.000-726.000	REFUND SALES TAX FROM J.HARLEN	CARD SERVICES CENTER	K.KEASAL CREDIT CARD	(19.48)	198
582-175.000-801.000	DOT DRUG TESTING - BENNETT,SHEFF	CE & A PROFESSIONAL SERVIC	DOT DRUG TESTING & DOT TRAINING FOR REF	171.76	103530
582-175.000-801.200	HGPU DOMAIN RENEWAL	CARD SERVICES CENTER	S.KEISER CREDIT CARD	129.73	198

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 03/31/2022 - 03/31/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 582 ELECTRIC FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-802.000	TECHNICAL SERVICES	AMAZON CAPITAL SERVICES,	1 TONER FOR BPU BREAK ROOM PRINTER	13.00	103519
582-175.000-880.000	MAY/JUNE 2022 SIMPLY HERS - SPON	CHESTNEY PUBLISHING	MAY/JUNE 2022 SIMPLY HERS - SPONSOR	25.00	103532
582-175.000-880.000	MAR/APRL SIMPLY HERS - FULL PAGE	CHESTNEY PUBLISHING	MAR/APRL SIMPLY HERS - FULL PAGE	275.00	103532
582-175.000-880.000	LIVE RADIO INTERVIEW	MCKIBBIN MEDIA GROUP	LIVE INTERVIEW - BPU,ELECTIONS,CEMETERY	12.50	103557
582-175.000-930.000	CEILING TILES	JONESVILLE LUMBER	CEILING TILES	234.27	103551
582-175.000-956.000	AMP MEETING - DINNER	CARD SERVICES CENTER	C.MCARTHUR CREDIT CARD	131.46	198
Total For Dept 175.000 ADMINISTRATIVE SERVICES				1,168.44	
Dept 543.000 PRODUCTION					
582-543.000-726.000	CLASS RK5 600V TIME	AMERICAN COPPER AND BRASS,	CLASS RK5 600V TIME	152.28	103520
582-543.000-726.000	SOCKET CAP X 2	FAMILY FARM & HOME	SOCKET CAP X 2	16.43	103543
582-543.000-726.000	CASTER W/ BRAKE	FAMILY FARM & HOME	CASTER W/ BRAKE	72.96	103543
582-543.000-726.000	WATER DELIVERY SERVICE @ PP	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE @ PP	3.60	103549
582-543.000-930.000	JB WELD SKINCARD	PERFORMANCE AUTOMOTIVE	JB WELD SKINCARD	7.09	103564
Total For Dept 543.000 PRODUCTION				252.36	
Dept 544.000 DISTRIBUTION					
582-544.000-726.800	UNDERGROUND ENCLOSURE COVER	AMAZON CAPITAL SERVICES,	1 UNDERGROUND ENCLOSURE COVER	107.25	103519
582-544.000-726.800	PVC TERM ADAPTER/PLASTIC BUSHING	AMERICAN COPPER AND BRASS,	PVC TERM ADAPTER/PLASTIC BUSHING/LOCKNU	7.94	103520
582-544.000-726.800	3 PVC 90D ELBOW	AMERICAN COPPER AND BRASS,	3 PVC 90D ELBOW	13.18	103520
582-544.000-726.800	SNAP/ANML TIE/RD SWL/3142	FAMILY FARM & HOME	SNAP/ANML TIE/RD SWL/3142	9.99	103543
582-544.000-726.800	FASTENERS & ANCHORS	GELZER & SON INC	FASTENERS & ANCHORS	3.68	103545
582-544.000-726.800	WATER DELIVERY SERVICE	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	7.20	103549
582-544.000-730.000	14 PC TITAN DRILL BIT SET	FAMILY FARM & HOME	14 PC TITAN DRILL BIT SET	25.99	103543
582-544.000-730.000	3/8 MIDLINK	GELZER & SON INC	3/8 MIDLINK	6.79	103545
582-544.000-730.000	KWIK CONN BLADE	PERFORMANCE AUTOMOTIVE	KWIK CONN BLADE	6.49	103564
582-544.000-730.000	GLASS FUSE	PERFORMANCE AUTOMOTIVE	GLASS FUSE	5.36	103564
582-544.000-730.000	CUTTER BOLT FIBERGLASS HANDLE	POWERLINE SUPPLY	CUTTER BOLT FIBERGLASS HANDLE	164.50	103566
582-544.000-801.300	TREE TRIMMING	WRIGHT TREE SERVICE	TREE TRIMMING W/E 03/12/22	2,773.23	103585
582-544.000-930.546	FASTENERS & ANCHORS	GELZER & SON INC	FASTENERS & ANCHORS	2.48	103545
582-544.000-930.546	SERVICES RENDERED THROUGH 03/08/	UTILITIES INSTRUMENTATION	SERVICES RENDERED THROUGH 03/08/2022	3,362.16	103581
582-544.000-970.000-191002	CAPITAL OUTLAY	CANNON TECHNOLOGIES INC	NEW AMI RELAYS FOR COLLECTION	2,544.90	103529
Total For Dept 544.000 DISTRIBUTION				9,041.14	
Total For Fund 582 ELECTRIC FUND				17,135.94	
Fund 588 DIAL A RIDE					
Dept 596.000 DIAL-A-RIDE					
588-596.000-726.007	KLEEN & GLOW-CLEANER/POLISH	BEAVER RESEARCH COMPANY	KLEEN & GLOW-CLEANER/POLISH - BUS CLEAN	184.50	103524
588-596.000-730.000	TIRES - DART STOCK	NORM'S TIRE & SERVICE	TIRES - DART STOCK	1,004.64	103560
588-596.000-730.000	OIL & AIR FILTERS - STOCK - DART	PERFORMANCE AUTOMOTIVE	OIL & AIR FILTERS - STOCK - DART	38.18	103564
588-596.000-730.000	FUEL LINE HOSE - DART #61	PERFORMANCE AUTOMOTIVE	FUEL LINE HOSE - DART #61	6.57	103564
588-596.000-730.000	CLAMPS & HANGERS - DART #61	PERFORMANCE AUTOMOTIVE	CLAMPS & HANGERS - DART #61	49.14	103564
588-596.000-730.000	BOOT KIT, GUIDE PIN - DART #62	PERFORMANCE AUTOMOTIVE	BOOT KIT, GUIDE PIN - DART #62	24.68	103564
588-596.000-730.000	VEH./EQUIP. MAINT. SUPPLIES - DA	CARD SERVICES CENTER	J. HAMMEL CREDIT CARD	138.72	198
588-596.000-740.000	5W20 OIL - DART	BRINER OIL CO, INC	5W20 OIL - DART	85.91	103528
588-596.000-801.000	MATS - DIAL-A-RIDE	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	83.50	103578
588-596.000-930.000	SPING PM - FURNACE & CONDENSER U	GRIFFITHS MECHANICAL	SPING PM - FURNACE & CONDENSER UNIT - I	251.26	103547
588-596.000-955.588	DOT PHYSICAL - DART	VIRGINIA BLAKE	DOT PHYSICAL - DART	75.00	103526
588-596.000-955.588	MISC. - CDL LICENSING/TESTING	HILLSDALE HOSPITAL	RANDOM DRUG TESTING - DART (MARVICSIN)	22.00	103550
Total For Dept 596.000 DIAL-A-RIDE				1,964.10	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 03/31/2022 - 03/31/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 588 DIAL A RIDE					
Total For Fund 588 DIAL A RIDE				1,964.10	
Fund 590 SEWER FUND					
Dept 000.000					
590-000.000-202.100	SCCH	TO THE ESTATE OF KENNETH FUB refund for account: 013376		26.92	103577
Total For Dept 000.000				26.92	
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-726.000	2000 #10 ENV/2500 BLANK #10 WIND	ARROW SWIFT PRINTING	2000 #10 ENV/2500 BLANK #10 WINDOW ENV	69.36	103521
590-175.000-726.000	POUCH/LAMINATE/LETTER/5 MIL	CURRENT OFFICE SOLUTIONS	POUCH/LAMINATE/LETTER/5 MIL	11.86	103537
590-175.000-726.000	SUPPLIES	PITNEY BOWES GLOBAL FIANAM	INK PAD REPLACEMENT KIT	4.88	103565
590-175.000-726.000	WATER - OFFICE	RUPERT'S CULLIGAN	BOTTLED WATER	6.50	103571
590-175.000-801.000	DOT DRUG TESTING - BENNETT,SHEEF	CE & A PROFESSIONAL SERVIC	DOT DRUG TESTING & DOT TRAINING FOR REF	48.87	103530
590-175.000-801.200	SAFETY/BREAKROOM PRINTER	CARD SERVICES CENTER	S.KEISER CREDIT CARD	58.29	198
590-175.000-802.000	TECHNICAL SERVICES	AMAZON CAPITAL SERVICES, I	TONER FOR BPU BREAK ROOM PRINTER	6.49	103519
590-175.000-880.000	MAY/JUNE 2022 SIMPLY HERS - SPON	CHESTNEY PUBLISHING	MAY/JUNE 2022 SIMPLY HERS - SPONSOR	12.50	103532
590-175.000-880.000	MAR/APRL SIMPLY HERS - FULL PAGE	CHESTNEY PUBLISHING	MAR/APRL SIMPLY HERS - FULL PAGE	137.50	103532
590-175.000-880.000	LIVE RADIO INTERVIEW	MCKIBBIN MEDIA GROUP	LIVE INTERVIEW - BPU,ELECTIONS,CEMETERY	6.25	103557
590-175.000-930.000	CEILING TILES	JONESVILLE LUMBER	CEILING TILES	117.13	103551
Total For Dept 175.000 ADMINISTRATIVE SERVICES				479.63	
Dept 546.000 OPERATIONS					
590-546.000-742.000	WATER/SEWER EMPLOYEE WORK CLOTHE	POWERS CLOTHING, INC.	WATER/SEWER EMPLOYEE WORK CLOTHES	1,731.13	103567
590-546.000-970.000	M-99 SS REPAIR	PARRISH EXCAVATING, INC.	M-99 SS REPAIR	64,096.22	103563
Total For Dept 546.000 OPERATIONS				65,827.35	
Dept 547.000 TREATMENT					
590-547.000-726.900	SUPPLIES - LABORATORY	RUPERT'S CULLIGAN	DISTILLED WATER - WWTP	26.00	103571
590-547.000-726.900	HYDROCHLORIC ACID	USABBLUEBOOK	HYDROCHLORIC ACID	74.66	103580
590-547.000-801.000	LOAD/TRANSPORT/LAND APLPLICATION	BIOTECH AGRONOMICS	LOAD/TRANSPORT/LAND APLPLICATION OF BIOS	7,425.60	103525
590-547.000-801.000	BEF COMPLIANCE	MERIT LABORATORIES	BEF COMPLIANCE	3,010.00	103558
590-547.000-930.000	NUTS/BOLTS/WASHERS	FAMILY FARM & HOME	NUTS/BOLTS/WASHERS	35.73	103543
590-547.000-930.000	IMPACT MAG BIT HOLDER/POWER BIT	GELZER & SON INC	IMPACT MAG BIT HOLDER/POWER BIT	12.58	103545
590-547.000-930.000	TUBE DISCH/GLACIER PUMP GEAR CAS	TELEDYNE ISCO	TUBE DISCH/GLACIER PUMP GEAR CASE	1,266.43	103575
590-547.000-956.000	WASTEWATER TRAINING	CARD SERVICES CENTER	J.GIER CREDIT CARD	71.40	198
Total For Dept 547.000 TREATMENT				11,922.40	
Total For Fund 590 SEWER FUND				78,256.30	
Fund 591 WATER FUND					
Dept 000.000					
591-000.000-202.100	WCCH	TO THE ESTATE OF KENNETH FUB refund for account: 013376		23.07	103577
Total For Dept 000.000				23.07	
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-726.000	2000 #10 ENV/2500 BLANK #10 WIND	ARROW SWIFT PRINTING	2000 #10 ENV/2500 BLANK #10 WINDOW ENV	69.36	103521
591-175.000-726.000	POUCH/LAMINATE/LETTER/5 MIL	CURRENT OFFICE SOLUTIONS	POUCH/LAMINATE/LETTER/5 MIL	11.86	103537
591-175.000-726.000	SUPPLIES	PITNEY BOWES GLOBAL FIANAM	INK PAD REPLACEMENT KIT	4.89	103565
591-175.000-726.000	WATER - OFFICE	RUPERT'S CULLIGAN	BOTTLED WATER	6.50	103571
591-175.000-801.000	DOT DRUG TESING - BENNETT,SHEEFE	CE & A PROFESSIONAL SERVIC	DOT DRUG TESTING & DOT TRAINING FOR REF	48.88	103530
591-175.000-801.200	SAFETY/BREAKROOM PRINTER	CARD SERVICES CENTER	S.KEISER CREDIT CARD	58.30	198
591-175.000-802.000	TECHNICAL SERVICES	AMAZON CAPITAL SERVICES, I	TONER FOR BPU BREAK ROOM PRINTER	6.50	103519
591-175.000-806.000	ARBITRATION FOR UNJUST TERMINATI	RANDI E. LOWITT	ARBITRATION FOR UNJUST TERMINATION	2,000.00	103568
591-175.000-880.000	MAY/JUNE 2022 SIMPLY HERS - SPON	CHESTNEY PUBLISHING	MAY/JUNE 2022 SIMPLY HERS - SPONSOR	12.50	103532
591-175.000-880.000	MAR/APRL SIMPLY HERS - FULL PAGE	CHESTNEY PUBLISHING	MAR/APRL SIMPLY HERS - FULL PAGE	137.50	103532

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 03/31/2022 - 03/31/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-880.000	LIVE RADIO INTERVIEW	MCKIBBIN MEDIA GROUP	LIVE INTERVIEW - BPU,ELECTIONS,CEMETERY	6.25	103557
591-175.000-930.000	CEILING TILES	JONESVILLE LUMBER	CEILING TILES	117.13	103551
Total For Dept 175.000 ADMINISTRATIVE SERVICES				2,479.67	
Dept 544.000 DISTRIBUTION					
591-544.000-730.039	SUPER GLUE/12V 1000 CCA/	PERFORMANCE AUTOMOTIVE	SUPER GLUE/12V 1000 CCA	153.98	103564
591-544.000-742.000	WATER/SEWER EMPLOYEE WORK CLOTHE	POWERS CLOTHING, INC.	WATER/SEWER EMPLOYEE WORK CLOTHES	1,731.12	103567
591-544.000-930.000	2 MIP ADPT PVC SCH80	AMERICAN COPPER AND BRASS,	2 MIP ADPT PVC SCH80	26.00	103520
591-544.000-930.990	LEAD WTR SERVICE 2021-2023:SERVI	RJT CONSTRUCTION	LEAD WTR SERVICE 2021-2023:SERVICE COME	6,235.00	103569
591-544.000-956.000	DRINKING WATER TREATMENT TRAININ	CARD SERVICES CENTER	J.GIER CREDIT CARD	150.00	198
Total For Dept 544.000 DISTRIBUTION				8,296.10	
Dept 545.000 PURIFICATION					
591-545.000-727.200	SUPPLIES - SODIUM HYPOCHLORITE	UNIVAR SOLUTIONS USA INC	SOD HYPO LIQUICHLOR	3,313.34	103579
591-545.000-930.000	HANDY BOX COVER FOR 1POLE COMM G	AMERICAN COPPER AND BRASS,	HANDY BOX COVER FOR 1POLE COMM GRADE 15	4.92	103520
Total For Dept 545.000 PURIFICATION				3,318.26	
Total For Fund 591 WATER FUND				14,117.10	
Fund 633 PUBLIC SERVICES INV. FUND					
Dept 000.000					
633-000.000-101.000	SALT (TONS)	DETROIT SALT CO	ROCK SALT	2,750.60	103538
633-000.000-101.000	DECALS SIGN SAVES LIVES	DORNBOS SIGN & SAFETY INC	SIGNS SAVE LIVES DECALS 7 BREAK NUTS	406.12	103539
Total For Dept 000.000				3,156.72	
Total For Fund 633 PUBLIC SERVICES INV. FUND				3,156.72	
Fund 640 REVOLVING MOBILE EQUIP. FUND					
Dept 443.000 MOBILE EQUIPMENT MAINTENANCE					
640-443.000-730.000	ADAPTOR FINISHED, DIRECT DRIVE M	AUTOMOTIVE SERVICE CO, INC	ADAPTOR FINISHED, DIRECT DRIVE MOTORS	578.30	103522
640-443.000-730.000	OIL FILTER	GREENMARK EQUIPMENT	OIL FILTER - #52 STOCK	8.51	103546
640-443.000-730.000	COUPLING & SQ HEAD PLUG - TRUCK	PERFORMANCE AUTOMOTIVE	COUPLING & SQ HEAD PLUG - TRUCK #9	5.08	103564
640-443.000-730.000	HYD HOSE & FITTINGS - TRACTOR #5	PERFORMANCE AUTOMOTIVE	HYD HOSE & FITTINGS - TRACTOR #52	60.46	103564
640-443.000-730.000	COUPLINGS - STOCK	PERFORMANCE AUTOMOTIVE	COUPLINGS - STOCK	101.18	103564
640-443.000-730.000	HYD FITTINGS	PERFORMANCE AUTOMOTIVE	HYD FITTINGS	47.18	103564
640-443.000-730.000	OIL FILTER - BACK HOE #19	PERFORMANCE AUTOMOTIVE	OIL FILTER - BACK HOE #19	56.41	103564
640-443.000-730.000	RAZOR BLADES, CLEANER, DISPENSER	PERFORMANCE AUTOMOTIVE	RAZOR BLADES, CLEANER, DISPENSER - POLI	22.17	103564
640-443.000-742.000	RUGS & UNIFORM SERVICE - DPS	UNIFIRST CORP	RUGS & UNIFORM SERVICE - DPS	6.50	103578
640-443.000-742.000	RUGS & UNIFORM SERVICE - DPS	UNIFIRST CORP	RUGS & UNIFORM SERVICE - DPS	6.65	103578
640-443.000-801.000	RUGS & UNIFORM SERVICE - DPS	UNIFIRST CORP	RUGS & UNIFORM SERVICE - DPS	19.82	103578
640-443.000-801.000	RUGS & UNIFORM SERVICE - DPS	UNIFIRST CORP	RUGS & UNIFORM SERVICE - DPS	19.82	103578
Total For Dept 443.000 MOBILE EQUIPMENT MAINTENANCE				932.08	
Total For Fund 640 REVOLVING MOBILE EQUIP. FUND				932.08	

03/31/2022 12:25 PM
User: RCLARK
DB: Hillsdale

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
EXP CHECK RUN DATES 03/31/2022 - 03/31/2022
BOTH JOURNALIZED AND UNJOURNALIZED
PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
-----------	-------------------	--------	---------------------	--------	---------

Fund Totals:

Fund 101 GENERAL FUND	9,519.26
Fund 202 MAJOR ST./TRUNK	777.51
Fund 203 LOCAL ST. FUND	2,537.36
Fund 208 RECREATION FUNI	456.00
Fund 244 ECONOMIC DEVELC	9,876.00
Fund 271 LIBRARY FUND	1,327.63
Fund 287 ARPA GRANT FUNI	15,772.02
Fund 582 ELECTRIC FUND	17,135.94
Fund 588 DIAL A RIDE	1,964.10
Fund 590 SEWER FUND	78,256.30
Fund 591 WATER FUND	14,117.10
Fund 633 PUBLIC SERVICE	3,156.72
Fund 640 REVOLVING MOBII	932.08
Total For All Funds:	155,828.02

CITY COUNCIL MINUTES

City of Hillsdale

April 4, 2022

7:00 P.M.

Regular Meeting

Call to Order and Pledge of Allegiance

Mayor Adam Stockford opened the meeting with the Pledge of Allegiance.

Roll Call

Mayor Adam Stockford called the meeting to order. Clerk Price took roll call.

Council Members present: Adam Stockford, Mayor
R Greg Stuchell, Ward 1
Anthony Vear, Ward 1
William Morrisey, Ward 2
Cynthia Pratt, Ward 2
Bill Zeiser, Ward 3
Bruce Sharp, Ward 3
Robert Socha, Ward 4
Raymond Briner, Ward 4

Council Members absent: None

Also Present: David Mackie (City Manager), Attorney Tom Thompson, Katy Price (City Clerk), Scott Hephner (HCPD/HCFD), Jake Hammel (DPS Director), Dan Poole (HCFD), Bryonna Barton (Library Director), Penny Swan, Lance Lashaway, Mindi Meyer, Robert Eichler, Ted Jensen, Doug Ingles, Sheri Ingles, Theresa Rutan, Dennis Wainscott, Joseph Hendee, David Hambleton, Eliana Hambleton, Michelle Fonc, Kelly VanBuskirk, Charles Porter, Karla Adams, Dustin Adams and Karlee Adams.

Approval of Agenda

City Manager requested a Traffic Control Order 2022-05 Barber Drive be added as New Business D.

Motion by Council Member Socha, seconded by Council Member Vear to add New Business item D. Traffic Control Order 2022-05.

By a voice vote, the motion passed unanimously.

Motion by Council Member Morrisey, seconded by Council Member Vear to approve the agenda as amended.

By a voice vote, the motion passed unanimously.

Public Comment

Theresa Rutan commented on the 4th of July parade stated she followed up with Hillsdale Hospital and mentioned that the Hospital was going to withdraw their application and reschedule their event. She hopes that everything is settled and she can move forward with the approval of the 4th of July parade.

Jack McLain comment on water retention at Airport asked about the findings through the Planning Commission.

Consent Agenda

- A. Approval of Bills
 - 1. City and BPU Claims of March 17, 2022: \$1,378,682.45
 - 2. Payroll of March 17, 2022: \$164,290.51
- B. City Council Minutes of March 21, 2022
- C. Dane Park Use Agreement – Reception
- D. Hillsdale College Alley Closure- Centralhallapalooza
- E. Hillsdale College Right of Way Closures and Noise Variance – Commencement
- F. Current Offices Solution Printer/Copier Leases
- G. March 2022 Board of Review Minutes
- H. Assessor Annual Report

Motion by Council Member Morrisey, seconded by Council Member Socha to approve the Consent agenda as presented.

Roll call:

Council Member Stuchell	Aye
Council Member Morrisey	Aye
Mayor Stockford	Aye
Council Member Vear	Aye
Council Member Sharp	Aye
Council Member Briner	Aye
Council Member Socha	Aye
Council Member Zeiser	Aye
Council Member Pratt	Aye

Motion passed 9-0

Communications/Petitions

- A. Hillsdale Community Library Newsletter information
- B. Delinquent Personal Property Report
- C. Hillsdale Township Letter
- D. Mindi Meyer Letter – Hope House
- E. Ted Jansen Letter

Bryonna Barton Library Director reported that the Library hours have been extended hours from Monday – Thursday from 10:00 a.m. to 7:00 p.m. and Friday 10:00 a.m. to 5:00 p.m. and will have Saturday hours starting May 7, 2022 from 10:00 a.m. to 2:00 p.m. She also mentioned some events coming up.

Mindi Meyer read her letter aloud and asked for Council’s help with the Hope House and its location and asked about zoning or code ordinances for downtown Hillsdale and stated that having it downtown is not helping other businesses.

Council Member Stuchell spoke on the location and issues of the Hope House and asked the Mayor to remove the owner of the building, TIFA member Lashaway from the TIFA Board.

City Attorney Thompson stated there are TIFA bylaws and rules you need to follow before you can remove someone from the board.

Council Member Socha stated that the location has been an ongoing issue with the Hope House there has been suggestions for a different location that has been turned down. The Hope House is not the best interest for the downtown district.

Mayor Stockford stated that the Planning Commission would be the place to take the issue for the downtown and zoning restrictions, etc.

Charles Porter, Hope House Representative, stated that there is a need for the Hope House and rehabilitation in Hillsdale. He is a part of the group, the men are not intimidating. There is a great epidemic of drugs in today’s time and in the community.

Further Council discussion ensued on Hope House.

Ted Jansen read his letter aloud on the March 21, 2021 Police video that was released. Stated he respects the Police department but thinks that there needs to be an investigation and a de-escalation policy in place for the future and mentioned that the First Amendment right protect those speaking vulgar or profane language.

Council discussed the police incident in length.

All items presented for the purpose of information only.

Introduction and Adoption of Ordinances/Public Hearings

None

Old Business

A. 4th of July Parade Event Right of Way Applications

City Manager Mackie stated that the City has Theresa Rutan’s 4th of July parade permit application. And that the second application was rescinded from the Hillsdale Hospital.

Council Member Stuchell thanked the Republican Party for stepping up and taking on the parade for the last few years but mentioned he would like to see the Hospital do the parade this year as they are pillars in the community. He also entered some pictures into the meeting showing signs of “Hillsdale Republican Party vs. Everybody” and mentioned it puts division in our community.

Council Member Vear mentioned that it wasn’t the Republican Party that submitted the application.

Mayor Stockford stated he doesn’t think Council cannot deny the application for the parade.

Council Member Stuchell asked Theresa Rutan if she would rescind her application to allow the Hospital to move forward with the parade as they planned on honoring fire fighters, police officers, nurses and doctors for all their work during the pandemic.

Rutan stated that she doesn’t plan to rescind the application as she reached out to the Hospital to see if they can move forward together and they withdrew their application.

More Council discussion ensued.

Motion by Council Member Vear, seconded by Council Member Pratt to table the parade application process until the next council meeting.

Roll call:

Council Member Stuchell	Nay
Council Member Morrissey	Aye
Mayor Stockford	Aye
Council Member Vear	Aye
Council Member Sharp	Nay
Council Member Briner	Aye
Council Member Socha	Aye
Council Member Zeiser	Aye
Council Member Pratt	Aye

Motion passed 7-2

New Business

A. Set Public Hearing for Commercial Rehabilitation Exemption- Patillo Family Properties LLC

The clerk’s office is in receipt of an “Application for Commercial Rehabilitation Exemption Certificate” for property located at 3240 W Carleton Rd owned by Patillo Family Properties LLC. The application is for tax abatement on the rehabilitation on the Stadium Roller Rink buildings. The property was originally developed for a roller skating rink and snack bar. The project has an estimated cost of \$608,010 to rehab the building for a family activity center.

Motion by Council Member Socha, seconded by Council Member Sharp to set public hearing for Monday, May 2, 2022.

By a voice vote, the motion passed unanimously.

B. 2022-2023 Proposed Budget and Setting of Public Hearing

City Manager Mackie state the FY22-23 proposed budget document represents the preparation and collaboration of department heads and the City Manager. Revenue and expenditures have been carefully reviewed to meet Council’s expectation of a General Fund balanced operating budget. Fund balance is being used for General Fund capital expenditures. Pursuant to Charter requirements, City Council should set a public hearing for May 16, 2022 at 7:00 p.m. and direct the City Clerk to publish notice of the hearing at least one week in advance.

Mayor Stockford added a Council Budget Workshop on Thursday, April 28, 2022 at 6:00 p.m. in Council Chambers. Public is welcome.

Motion by Council Member Sharp, seconded by Council Member Briner to set public hearing for the 2022-2023 proposed City budget for Monday, May 16, 2022.

By a voice vote, the motion passed unanimously.

C. City Mowing Contract Types A,B,C,D,F,G

Jake Hammel, DPS Director stated the mowing contract covers all city parks, some roadsides, city entrance signs, traffic islands, parking lot borders and cemeteries. The scope of work covers all mowing, string terming, edging and some light landscaping. The total area to be mowed is approximately 175 acres once per week and Fields of Dreams twice per week during peak growth.

Five bids were accepted. Bill’s Lawn Care is the recommended bidder for 2022-2024 mowing seasons in all area, except the cemeteries in the amount of \$232,465.00 for three years.

Motion by Council Member Briner, seconded by Council Member Sharp to approve the 2022-2024 Mowing Seasons contract to Bill’s Lawn Care in the amount of \$232,465.00

Roll call:

Council Member Stuchell	Aye
Council Member Morrissey	Aye
Mayor Stockford	Aye
Council Member Vear	Aye
Council Member Sharp	Aye
Council Member Briner	Aye
Council Member Socha	Aye
Council Member Zeiser	Aye
Council Member Pratt	Aye

Motion passed 9-0

TKC Lawn, Snow & Wood LLC is the recommended bidder for the cemeteries for the 2022-2024 mowing season in the amount of \$165,490.00 for the three years.

Motion by Council Member Sharp, seconded by Council Member Morrissey approve the 2022-2024 Mowing Season contract for cemeteries to TKC Lawn, Snow & Wood LLC in the amount of \$165,490.00 for the three years.

Roll call:

Council Member Stuchell	Aye
Council Member Morrissey	Aye
Mayor Stockford	Aye
Council Member Vear	Aye

Council Member Sharp	Aye
Council Member Briner	Aye
Council Member Socha	Aye
Council Member Zeiser	Aye
Council Member Pratt	Aye

Motion passed 9-0

D. Traffic Control Order 2022-05 No Parking Barber Drive

Chief Hephner stated a joint project between the City of Hillsdale and Hillsdale College on Barber drive has been completed. This included the removal of chain link fencing along the right of way on the south side and the addition of a sidewalk. The ground was improved to the edge of the paved roadway which includes seeding and drainage rocks in some locations. TCO 2022-05 is for no parking at any time commencing 300 feet east of the center of the intersection of Barber Drive and Union Street and continuing for 900 feet east along the south side of Barber Drive.

Motion by Council Member Sharp, seconded by Council Member Socha to approve the Traffic Control Order 2022-05 No Parking on Barber Drive.

By a voice vote, the motion passed unanimously.

Miscellaneous Reports

A. Proclamation – Autism Awareness Month

Mayor Stockford read proclamation aloud and declared the Month of April as Autism Awareness Month in the City of Hillsdale

B. Appointments—Daniel LaRue – Zoning Board of Appeals
Heather Tritchka – Airport Advisory Committee

Motion by Council Member Briner, seconded by Council Member Pratt to appointment both appointments to appropriate boards.

By a voice vote, the motion passed unanimously.

C. Other – None

General Public Comment

Joseph Hendee commented on the Round Up Program at the Board of Public Utilities. He stated that customers are automatically enrolled in the program. There should be a checkbox to say if you wanted to contribute and round up or not to help those in need through the Community Action Agency. It’s a good program but has an issue of how it is implemented.

Dennis Wainscott mentioned that he is having trouble with his Board of Public Utilities accounts. Stated that his check go into the wrong accounts as he has a few he pays on. The Checks should be looked at specifically the “memo” portion to see which account it needs to be credited to.

Jack McLain commented that there is a conflict with some council members and Lance Lashaway. He is a business owner and renting the building to the Hope House. He stated that last week a council member stated he volunteers. Mr. McLain didn’t know how you could volunteer and get paid.

Ted Jansen commented that he ran the 4th of July Parade for four years and one year a previous Mayor cleaned up the horse excrement’s. Good opportunity for anyone running for office. He mentioned about brush pick up and said that DPS didn’t pick up a pile. The Hope House has a stigma, that it’s evil or bad, which is unfortunate.

Karla Adams commented on the Round Up Program at the Board of Public Utilities. She believes there needs to be a checkbox whether or not someone wants to contribute to the program.

Robert Eichler commented that people should have a choice whether or not someone wants to

contribute to the Round Up Program at BPU. Mr. Eichler stated he saw the Police video and stated that it was not good and doesn't see the professionalism that the police should have at most times.

Doug Ingles, County Commissioner, reported the state revenues for Marijuana sales that were collected for 2021. The local distribution for Hillsdale County was \$282,000.00.

Eliana Hambleton commented on the Hope House and suggests that the community help them find a location and support them as it takes a lot of courage to ask for help. Ms. Hambleton commented on the Autism Awareness Proclamation as she is on the autistic spectrum. The proclamation stated that 1 in 44 people are on the spectrum, she mentioned that maybe some of the men at the Hope House are autistic as it is not uncommon for autistic people are more susceptible to drugs. Moving the problem doesn't mean it is solve but it is only displaced.

David Hambleton commented that he as a parent of seven autistic children he thanked the Mayor for the proclamation. He stated that there is a rift between the college and the people. He stated that we can do better and work together. He thanked the police chief for his service. Find solutions and build bridges, we can do better.

Penny Swan commented that Hillsdale is not as safe as it used to be. People can't blame the Hope House for the crime in the community. She thought that a committee to help brainstorm on solutions may be something to look at.

City Manager's Report

Manager Mackie shared April 14th at 6:00 p.m. is the Community Development Committee meeting at the Mitchell Research Building.

The Uran Street project received favorable bids which were under budget. Contract will be approved through State agency that provided the grant.

Brush collection started today and next Monday will start leaf collection.

Audio/Visual bids for Council Chambers are being worked on.

Council Comments

Council Member Morrisey asked about the Round Up Program and what Board needs to discuss it.

Mayor Stockford stated that she spoke with a resident about her family grave was being desiccated and isn't happy and asked about cameras or something that can be done.

Council Member Socha apologized for interrupting Mr. McLain during Public Comment. He stated that he didn't appreciate his slams as he is on Council to do the best for the City. He is not against the Hope House but the location is not correct for Hillsdale. A location was offered and refused. He stated it's not okay to have a grandmother say it isn't safe to walk her grandchild to the Farmer's Market. Socha expressed strong feelings on the police incident and stated he is for the police and commended and appreciates each one of the City's Police officers.

Council Member Briner stated that the Public Safety meeting was earlier today and there are 200 openings in the state with law enforcement and police. City has gone from double digit applications down to 0. As the chair of the Public Safety Committee he supports the police and how they handled the recent situation.

Adjournment

Motion by Council Member Sharp, seconded by Council Member Pratt moved to adjourn the meeting.

By a voice vote, the motion passed unanimously. The meeting adjourned at 9:00 p.m.

Adam L. Stockford, Mayor

Katy Price, City Clerk

Hillsdale Community Library Board of Trustees
Minutes of the Meeting for March 17th, 2022

- I. Call to Order: President Bowen called the meeting to order at 6:01 PM.
- II. Roll Call: Present - Jim Bowen (President), George Allen, Scott Cress (Acting Secretary), Josh Paladino, Bryonna Barton (Director), David Mackie (City Manager), Jack McClain (Community Member); Absent - Karen Hill (participating online)
- III. Approval of Agenda: Allen moved approval. Paladino seconded. Unanimous approval.
- IV. Approval of Minutes: Allen moved the approval of the February minutes. Paladino seconded. Unanimous approval.
- V. Visitor Comments: McClain asked questions or made comments about the following items:
 - Hillsdale Township's agreement with the library
 - The use of the Michigan HOPE Grant to fund staff stipends
 - The process of posting meeting agendas and minutes
- VI. Financial Report: Under Income, it was reported that \$5213 was received in honor of Eric Keiber. Under Expenses, it was noted that invoices from Baker & Taylor (book purchases) are now being received and paid. Cress moved acceptance of the report. Allen seconded. Unanimous approval.
- VII. Statistics Report: Circulation numbers were low for February due to the short month and the early shutdown of in-person services due to COVID diagnosis and staffing constraints. We especially see this downturn in the circulation of juvenile literature. There are suggestions that usage is increasing, however. Mango Languages continues to see significant usage. There was a good turnout for Sit-n-Stitch. Information was reviewed concerning website usage and social media analytics.

VIII. Director's Report

- A. Lauren Jones is adjusting well to her role as Children's Librarian. She is currently working about ten hours a week but will move to approximately twenty hours when school concludes.
- B. Barton reported on a grant from the Hillsdale County Community Foundation. The grant provides \$379 for the creation of escape rooms. As the grant application required board approval, Allen moved approval. Cress seconded. Unanimous approval.
- C. Communication: LifeWays should begin work at the end of the month, providing support groups and clinical support to patrons on Mondays.
- D. Mackie reported on an ongoing review of financial issues related to the tenure of the previous director. He gave assurance that things currently appear in order though more information is forthcoming and review will continue.
- E. Barton's review of staffing and salary issues suggests that Saturday hours of 10 AM to 2 PM could be instituted as early as May 1st.
- F. Barton shared a brief review of the current post-pandemic rules of the Open Meetings Act.
- G. A full or partial re-keying of the building will occur at some time in the near future. Bids for the work are currently being received.

IX. New Business

- A. Budget Approval: Director reallocated some funding from book purchasing to supplies, because we get a lot of donations to cover book purchasing. There is an increase in health and life insurance expenses because the new Director is on the City insurance, and the previous Director was not. The City Manager is to increase the Trusts line in the budget to \$25,775. Allen moved to accept the budget as presented. Paladino seconded. Unanimous approval.
- B. Board Minutes: The Board agreed to post an addendum to the December 2021 minutes clarifying the nature of the "children's librarian grant" funds and how those were used. This grant is to be referred to as the Michigan HOPE Grant henceforth. Though part of the money is being utilized to pay for the salary of the children's

librarian, the grant was never to be restricted solely to that purpose. Hence, the use of excess funds to award stipends to the staff for their exemplary service in a time of transition was within the purview of the grant. The Board requested that the agenda, minutes, and packets from HLC Board meetings be uploaded to the City website. The City Manager agreed. The Library Director will provide those items to the City for upload.

X. Adjournment: The meeting was adjourned at 7:09 PM.

Hillsdale Community Library Board of Trustees
Addendum to the December 2021 Meeting Minutes

All references to the children's librarian grant in these minutes are references to the Michigan HOPE Grant. Henceforth, the Board will only refer to this grant as the Michigan HOPE Grant. Under the terms of the grant, the Library has wide permission to utilize grant funds for various issues related to the operation of the Library. The most significant use of funds is related to the salary of the Children's Librarian. Some of the funds were also used (within the parameters of the grant) to fund staff stipends in recognition of the exemplary service of library staff in a time of transition and hardship. The Board of Trustees hopes that this clarification aids all in understanding the true nature of the Michigan HOPE Grant.

Approved by the Board of Trustees at the meeting on March 17th, 2022.

Hillsdale Community Library
February 2022
INCOME

Name	8-Apr	15-Apr	22-Apr	29-Apr	31-Mar	Month End Total
Taxes						\$ 418.23
Deliquent Taxes						\$ -
State Aid						\$ -
Penal Fines						\$ -
Ordinance Fines						\$ 75.90
Interest						\$ 7.79
Township Agreement						\$ 13,800.00
Amazon Seller	\$ 39.62					\$ 39.62
1-Printing/Coping/Fax	\$ 2.40	\$ 49.85	\$ 54.05	\$ 67.25		\$ 173.55
2-Subscription/Replacment Cards	\$ 3.50	\$ 127.00		\$ 80.40		\$ 210.90
3-Book/DVD Fines	\$ 23.00	\$ 57.60	\$ 5.20	\$ 35.70		\$ 121.50
4-Adult Book Sale		\$ 16.00	\$ 1.00	\$ 5.00		\$ 22.00
5-Children Book Sale						\$ -
6-Lost/Damaged Materials		\$ 16.00				\$ 16.00
7-DVD Rentals		\$ 21.00	\$ 9.00	\$ 7.00		\$ 37.00
8-Meeting Rooms & Other Rent			\$ 25.00			\$ 25.00
9-Children's Donations						\$ -
10-Other Donations		\$ 5,213.00				\$ 5,213.00
11-Summer Reading Program						\$ -
12-Other Revenue		\$ 0.10				\$ 0.10
Misc. Income						
TOTAL	\$ 68.52	\$ 5,500.55	\$ 94.25	\$ 195.35	\$ -	\$ 20,160.59

Income Abnormalities Note:

Recieved generous donation of \$5,000 in honor of Eric T. Kieber

Received Jefferson and Hillsdale Township agreement money in the amount of \$13,800 total

Hillsdale Community Library
February 2022
Expense

Wages

Wages	\$ 6,653.88
Sick Pay	\$ 408.00
Holiday & Other Pay	\$ 211.48
Benefits	\$ 828.22
FICA	\$ 541.47
Total	\$ 8,643.05

Credit Card

Amazon	\$ 62.28
Total	\$ 62.28

Repairs/Maintenance

Control Valve Leak	\$ 275.00
Flapper Blister Pak	\$ 5.18
Total	\$ 280.18

Books

Baker & Taylor - 2036514127	\$ 9.60
Baker & Taylor - 2036476517	\$ 80.79
Baker & Taylor - 20364514130	\$ 145.91
Total	\$ 236.30

Children's Library Expenses

Baker & Taylor - 2036514129	\$ 79.90
Baker & Taylor - 2036476516	\$ 42.08
Baker & Taylor - 2036514128	\$ 19.89
Total	\$ 141.87

Contractual Services

Total \$ -

Supplies

Woodland - Labor Law Poster	\$ 17.00
Demco	\$ 126.91
Heffernon	\$ 12.00
Current Office	\$ 35.42
Amazon - Tech Cable	\$ 9.98
Total	\$ 201.31

Total Rev	\$ 20,160.59
Total Exp	\$ 11,657.97
Net Rev & Exp	\$ 8,502.62

Utilities

Utilities	\$ 1,974.12
Telephone	\$ 118.86
Total	\$ 2,092.98

TOTAL MONTH \$ 11,516.10

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE 02/28/2022	ACTIVITY FOR MONTH 02/28/2022		AVAILABLE BALANCE	% BGD USED
		AMENDED BUDGET	NORMAL		INCREASE (DECREASE)	NORMAL (ABNORMAL)		
Fund 271 - LIBRARY FUND								
Revenues								
Dept 000.000								
271-000.000-402.000	CURRENT TAXES	133,280.00	131,102.68	418.23	2,177.32	98.37		
271-000.000-404.000	SPECIAL ACTS	2,306.00	1,397.67	0.00	908.33	60.61		
271-000.000-411.000	DELINQUENT TAXES	105.00	62.89	0.00	42.11	59.90		
271-000.000-528.000	FEDERAL GRANT - CARES ACT	0.00	130.29	0.00	(130.29)	100.00		
271-000.000-569.000	STATE GRANT	9,600.00	1,972.37	0.00	7,627.63	20.55		
271-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	5,000.00	7,440.45	0.00	(2,440.45)	148.81		
271-000.000-574.000	STATE REVENUE SHARING	8,105.00	0.00	0.00	8,105.00	0.00		
271-000.000-587.000	CONTR./LOCAL UNITS-CULTURE/REC	13,800.00	13,800.00	0.00	0.00	100.00		
271-000.000-588.000	SUBSCRIPTION CARD SALES	1,500.00	1,941.60	0.00	(441.60)	129.44		
271-000.000-629.000	COPIES / DUPLICATING	2,000.00	2,182.50	0.00	(182.50)	109.13		
271-000.000-656.000	PENAL FINES	25,000.00	0.00	0.00	25,000.00	0.00		
271-000.000-657.000	BOOK FINES	500.00	685.22	0.00	(185.22)	137.04		
271-000.000-658.000	ORDINANCE FINES	750.00	454.17	0.00	295.83	60.56		
271-000.000-665.000	INTEREST	400.00	344.54	0.00	55.46	86.14		
271-000.000-667.000	RENTS	200.00	252.00	0.00	(52.00)	126.00		
271-000.000-667.271	RENTS - MEETING ROOMS	2,000.00	6,375.00	0.00	(4,375.00)	318.75		
271-000.000-674.000	CONTRIBUTIONS IN LIEU OF TAX	1,760.00	0.00	0.00	1,760.00	0.00		
271-000.000-675.000	CONTRIBUTIONS AND DONATIONS	2,300.00	7,071.25	0.00	(4,771.25)	307.45		
271-000.000-675.002	CONTR. & DONAT. - TECHNOLOGY	400.00	0.00	0.00	400.00	0.00		
271-000.000-675.790	CONTR. & DONAT. - BOOKS	565.00	931.13	0.00	(366.13)	164.80		
271-000.000-675.792	CONTR. & DONAT. - CHILD. LIBRAR	6,505.00	14.70	0.00	6,490.30	0.23		
271-000.000-692.000	OTHER REVENUE	4,600.00	15,551.06	0.10	(10,951.06)	338.07		
271-000.000-692.006	OTHER REVENUE - COFFEE	400.00	0.00	0.00	400.00	0.00		
271-000.000-692.007	OTHER REVENUE - TRUSTS	25,080.00	26,312.70	0.00	(1,232.70)	104.92		
271-000.000-692.008	OTHER REVENUES - WOODLAND	3,400.00	2,400.00	0.00	1,000.00	70.59		
Total Dept 000.000		249,556.00	220,422.22	20,211.19	29,133.78	88.33		
TOTAL REVENUES								
		249,556.00	220,422.22	20,211.19	29,133.78	88.33		
Expenditures								
Dept 790.000 - LIBRARY								
271-790.000-702.000	WAGES	125,395.00	69,162.35	6,653.88	56,232.65	55.16		
271-790.000-704.000	SICK TIME PAY	3,596.00	2,263.84	408.00	1,332.16	62.95		
271-790.000-705.000	VACATION TIME PAY	2,204.00	641.76	0.00	1,562.24	29.12		
271-790.000-706.000	PERSONAL TIME PAY	2,954.00	0.00	0.00	2,954.00	0.00		
271-790.000-710.000	HOLIDAY AND OTHER PAY	2,204.00	1,521.46	0.00	682.54	69.03		
271-790.000-715.000	HEALTH AND LIFE INSURANCE	1,175.00	1,115.13	0.00	59.87	94.90		
271-790.000-716.000	RETIREMENT	3,830.00	1,947.74	245.62	1,882.26	50.85		
271-790.000-717.000	WORKERS' COMPENSATION	225.00	170.00	0.00	55.00	75.56		
271-790.000-720.000	EMPLOYER'S FICA	10,049.00	5,606.94	541.47	4,442.06	55.80		
271-790.000-726.000	DISABILITY INSURANCE	739.00	91.36	21.64	647.64	12.36		
271-790.000-750.000	SUPPLIES	2,000.00	2,517.47	0.00	(517.47)	125.87		
271-790.000-801.000	PERIODICALS / MAGAZINES	400.00	0.00	0.00	400.00	0.00		
271-790.000-810.000	CONTRACTUAL SERVICES	20,000.00	10,325.52	0.00	9,674.48	51.63		
271-790.000-810.000	DUES AND SUBSCRIPTIONS	500.00	0.00	0.00	500.00	0.00		
271-790.000-850.000	TELEPHONE	2,100.00	876.38	0.00	1,223.62	41.73		
271-790.000-920.000	TRANSPORTATION AND MILEAGE	750.00	0.00	0.00	750.00	0.00		
271-790.000-930.000	UTILITIES	18,500.00	11,387.94	0.00	7,112.06	61.56		
271-790.000-956.000	REPAIRS & MAINTENANCE	5,000.00	1,453.27	280.18	3,546.73	29.07		
271-790.000-970.000	TRAINING & SEMINARS	500.00	0.00	0.00	500.00	0.00		
271-790.000-970.000	CAPITAL OUTLAY	0.00	315.00	0.00	8.68	3.50		
271-790.000-982.000	BOOKS	15,000.00	7,990.34	0.00	7,009.66	53.27		

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 02/28/2022	ACTIVITY FOR MONTH 02/28/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDT USED
Fund 271 - LIBRARY FUND						
Expenditures						
271-790.000-995.101	TRANSFER - GENERAL FUND	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 790.000 - LIBRARY						
		228,121.00	117,386.50	12,290.59	110,734.50	51.46
Dept 792.000 - LIBRARY - CHILDREN'S AREA						
271-792.000-726.000	SUPPLIES	1,000.00	8.46	0.00	991.54	0.85
271-792.000-726.010	SUPPLIES--SUMMER READING	500.00	0.00	0.00	500.00	0.00
271-792.000-982.000	BOOKS	6,500.00	2,009.09	365.76	4,490.91	30.91
Total Dept 792.000 - LIBRARY - CHILDREN'S AREA						
		8,000.00	2,017.55	365.76	5,982.45	25.22
TOTAL EXPENDITURES						
		236,121.00	119,404.05	12,656.35	116,716.95	50.57
Fund 271 - LIBRARY FUND:						
TOTAL REVENUES						
		249,556.00	220,422.22	20,211.19	29,133.78	88.33
TOTAL EXPENDITURES						
		236,121.00	119,404.05	12,656.35	116,716.95	50.57
NET OF REVENUES & EXPENDITURES						
		13,435.00	101,018.17	7,554.84	(87,583.17)	751.90
TOTAL REVENUES - ALL FUNDS						
		249,556.00	220,422.22	20,211.19	29,133.78	88.33
TOTAL EXPENDITURES - ALL FUNDS						
		236,121.00	119,404.05	12,656.35	116,716.95	50.57
NET OF REVENUES & EXPENDITURES						
		13,435.00	101,018.17	7,554.84	(87,583.17)	751.90

	2021-2022	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	TOTAL
AV DVD/Blu-Ray - Fiction		101	145	122	144	123	123	86	92					936
AV DVD/Blu-Ray - Non-Fiction		3	7	-	-	14	15	2	-					41
Juvenile DVDs		6	6	5	3	6	2	1	-					29
Juvenile Non-Fiction DVDs		2	1	-	-	-	-	-	-					3
Juvenile BOCD		45	46	25	29	36	38	26	8					253
Juvenile Playaway		3	4	-	-	-	1	1	-					9
Juvenile Board Books		133	154	188	169	138	171	70	56					1,079
Juvenile Easy		488	624	735	798	695	705	290	214					4,549
Juvenile Easy Kits		7	39	13	16	21	4	6	4					110
Juvenile Easy Readers - Fiction		265	192	237	155	117	82	45	31					1,124
Juvenile Easy Readers - Non-Fiction		33	1	29	5	14	5	2	9					98
Juvenile Rescue Readers		45	23	18	19	15	13	6	4					143
Junior Fiction		956	1,109	637	603	563	623	328	300					5,119
Junior Graphic Novels		92	150	147	75	107	109	56	34					770
Junior Non-Fiction Graphic Novels		10	4	13	8	8	15	3	4					65
Junior Non-Fiction		264	291	216	195	234	182	195	118					1,695
Young Adult - NEW		103	69	45	23	33	62	16	16					367
YA BOCD		2	3	-	1	2	-	2	-					10
Junior/YA Playaway		15	18	6	1	2	3	2	2					49
YA Fiction Graphic Novels		76	82	32	11	13	15	5	3					237
YA Sci-Fi/Fantasy		5	7	9	6	3	4	16	6					56
YA Reference		-	-	3	-	-	-	-	-					3
YA Fiction		190	242	93	86	107	168	110	94					1,090
YA Non-Fiction		18	24	14	19	17	18	6	9					125
Adult Fiction - NEW		804	911	794	94	840	759	437	488					5,127
BOCD - Fiction		63	56	48	43	67	26	49	53					405
BOCD - Non-Fiction		9	1	15	8	9	-	9	10					61
Fiction		1,154	1,245	1,102	1,023	898	1,047	644	561					7,674
Non-Fiction		326	369	323	346	305	310	147	207					2,333
Large Print		234	294	233	241	262	218	95	75					1,652
Paperbacks		69	121	16	115	114	77	72	89					673
Sci-Fi		19	30	13	18	10	15	28	13					146
Western		11	11	7	3	2	8	3	37					82
Reference		-	-	1	3	-	-	-	-					4
Overdrive		404	424	406	428	420	417	436	344					3,279
TOTAL CIRCULATION		5,955	6,703	5,545	4,688	5,195	5,235	3,194	2,881					39,336
Mel Requests		128	161	165	137	152	112	161	144					1,160

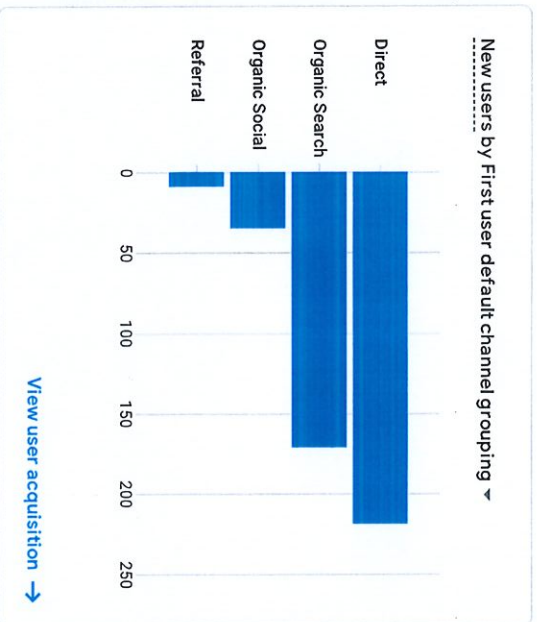
Mel Requests Rec'd	141	171	219	166	169	138	192	158	1,354
Ext Mel Requests	222	451	182	257	173	356	256	288	2,185
Hours Open	141	163	148	155	156	140	123	99	1,125
Patrons	1,723	1,591	1,674	1,811	1,564	1,764	749	1,069	11,945
Wireless Logins	656	672	608	600	552	628	141	216	3,716
Public Computer Usage	50	43	35	35	42	211	141	216	773
1-Printing/Coping/Fax	\$ 286.95	\$ 272.70	\$ 277.40	\$ 431.15	\$ 225.80	\$ 330.55	\$ 184.40	\$ 173.55	\$ 2,182.50
2-Subscription/Replacement Cards	\$ 300.50	\$ 107.90	\$ 384.50	\$ 224.50	\$ 219.30	\$ 247.00	\$ 167.00	\$ 210.90	\$ 1,861.60
3-Book/DVD Fines	\$ 12.35	\$ 95.80	\$ 79.22	\$ 105.00	\$ 62.00	\$ 149.90	\$ 60.65	\$ 121.50	\$ 686.42
4-Adult Book Sale	\$ 12.50	\$ 6.50	\$ 20.00	\$ 36.50	\$ 19.50	\$ 11.50	\$ 39.00	\$ 22.00	\$ 167.50
5-Children Book Sale	\$ 13.05	\$ 0.75	\$ 1.25	\$ 4.00	\$ 0.75	\$ -	\$ 1.50	\$ -	\$ 21.30
6-Lost/Damaged Materials	\$ 21.00	\$ 129.35	\$ 17.50	\$ 73.30	\$ 57.95	\$ -	\$ 14.00	\$ 16.00	\$ 329.10
7-DVD Rentals	\$ 24.00	\$ 27.00	\$ 50.00	\$ 27.00	\$ 24.00	\$ 12.00	\$ 24.00	\$ 37.00	\$ 225.00
8-Meeting Rooms & Other Rent	\$ 50.00	\$ 13.00	\$ 42.00	\$ 6,177.00	\$ 99.00	\$ 123.00	\$ -	\$ 25.00	\$ 6,529.00
9-Children's Donations	\$ -	\$ 1.00	\$ 2.45	\$ 4.00	\$ 0.75	\$ 5.00	\$ -	\$ -	\$ 13.20
10-Other Donations	\$ 137.64	\$ 192.72	\$ 213.64	\$ 113.80	\$ 77.45	\$ 1,253.00	\$ 600.35	\$ 5,213.00	\$ 7,801.60
11-Summer Reading Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
12-Other Revenue	\$ 1.00	\$ -	\$ 4.00	\$ -	\$ -	\$ 10.16	\$ -	\$ 0.10	\$ 15.26
TOTAL	\$ 858.99	\$ 846.72	\$ 1,091.96	\$ 7,196.25	\$ 786.50	\$ 2,142.11	\$ 1,090.90	\$ 5,819.05	\$ -
									\$ 19,832.48

2021-2022	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	TOTAL
LEGO CLUB	NA	NA	NA		17 NA	NA	21	10					48
SCIENCE CLUB	NA	NA	NA		8 NA	NA	10 N/A						18
ARTS AND CRAFTS	NA	NA	NA		6 NA	1 CANCELLED	N/A						7
SIT AND STITCH	NA	26		27	34	31	8	18					185
TUTOR.COM		4		15	18	27	13	9					116
MANGO LANGUAGES		4		1	2	0	13	12					46
STORYTIME		10		10	21	32	32	24					163
ADULT WINTER READING	Completed	32											
	Signed-Up	29											
CRAFT IN A BAG	NA	NA	NA	NA	NA	NA	NA	NA					0

NOTE: Curbside 1/19-2/6

Reports snapshot

All Users [Add comparison +](#)



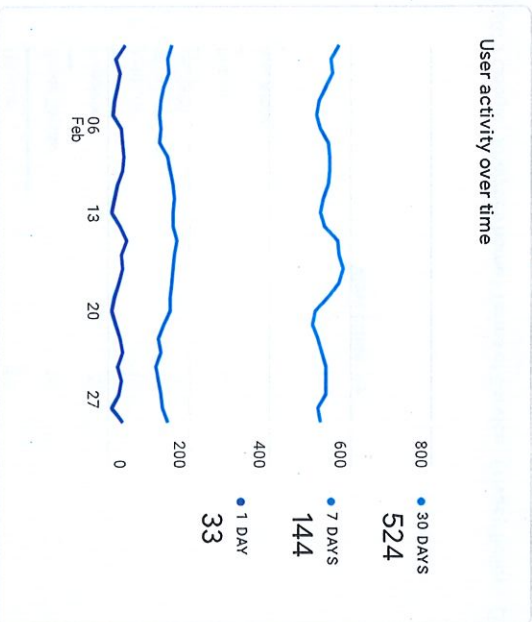
WHAT ARE YOUR TOP CAMPAIGNS?

Sessions by Session default channel grouping

SESSION DEFAULT...	SESSIONS
Direct	373
Organic Search	305
Referral	68
Organic Social	42
Unassigned	2

[View traffic acquisition](#)

HOW ARE ACTIVE USERS TRENDING?



WHICH PAGES AND SCREENS GET THE MOST VIEWS?

Views by Page title and screen class

PAGE TITLE AND SCREE...	VIEWS
Hillsdale Com... SINCE 1908.	830
Library Online...munity Library	65
Events - Hillisd...munity Library	52
Board of Trust...munity Library	44
About - Hillisd...munity Library	43
Contact - Hill...munity Library	42
Employment - H...unity Library	36

[View pages and screens](#)

Audience

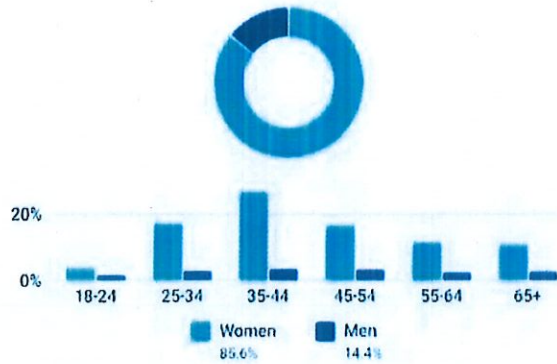
Current audience

Potential audience

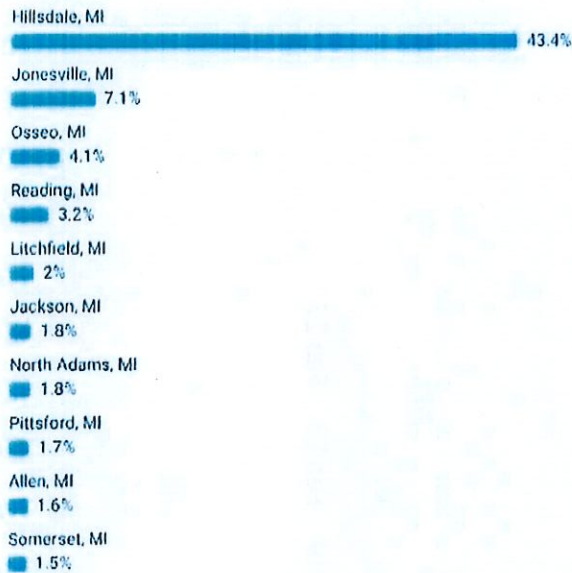
Facebook Page Likes

1.7K

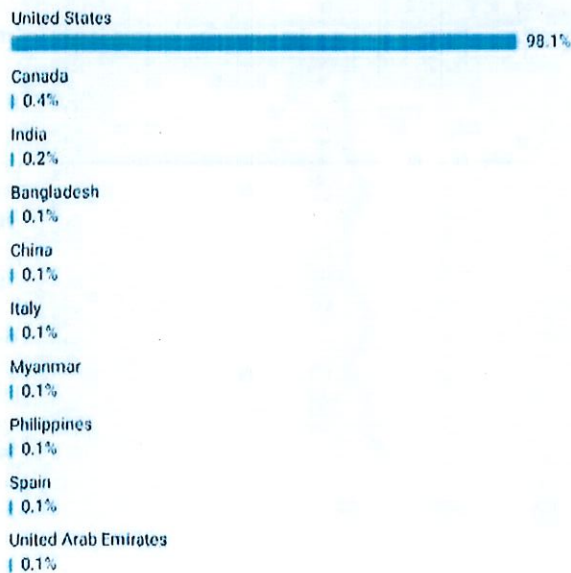
Age & Gender



Top Cities



Top Countries



Instagram Followers

17

Age & Gender



Demographic Data Isn't Available

You can learn more about your audience once your Instagram account has at least 100 followers.

Top Cities



Demographic Data Isn't Available

You can learn more about your audience once your Instagram account has at least 100 followers.

Top Countries



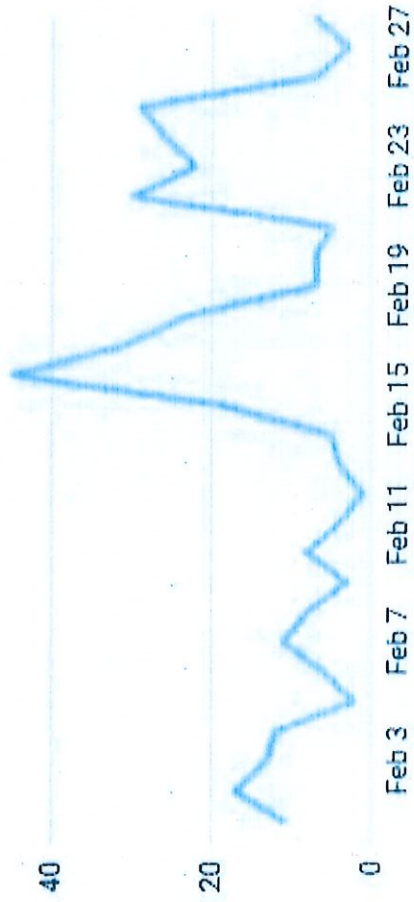
Demographic Data Isn't Available

You can learn more about your audience once your Instagram account has at least 100 followers.

Page and profile visits

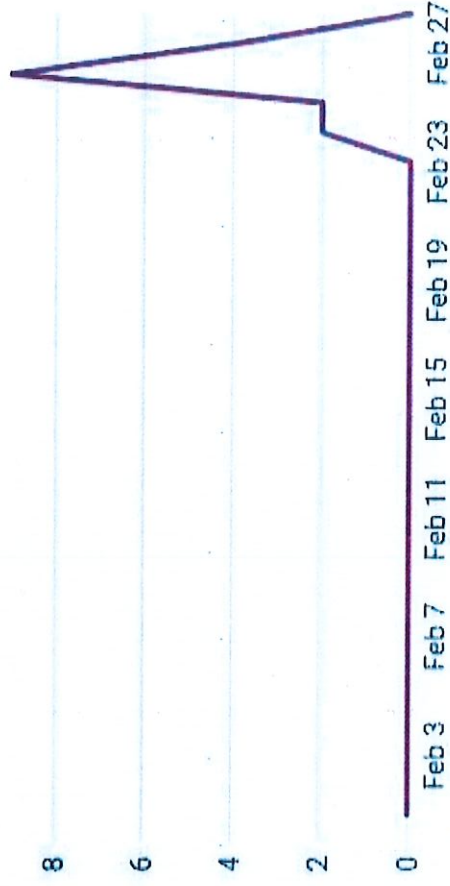
Facebook Page Visits 

366 \uparrow 18.8%



Instagram Profile Visits 

17 \uparrow 100%



BUDGET REPORT FOR CITY OF HILLSDALE
Calculations as of 06/30/2022

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 06/30/22	2021-22 PROJECTED ACTIVITY	2022-23 REQUESTED BUDGET	2022-23 APPROVED BUDGET	2022-23 RECOMMENDED BUDGET
271-000.000-402.000	CURRENT TAXES	126,079	129,807	131,962	133,280	131,602	130	141,000		
271-000.000-404.000	SPECIAL ACTS	3,113	1,358	1,493	2,306	1,398	1,972	2,550		
271-000.000-411.000	DELINQUENT TAXES	107	169	588	105	63		100		
271-000.000-520.000	FEDERAL GRANTS - COMPUTERS									
271-000.000-523.000	FEDERAL GRANTS - REC & CULTUR									
271-000.000-528.000	FEDERAL GRANT - CARES ACT									
271-000.000-569.000	STATE GRANT	9,095	15,906	3,370	9,600	130		7,440		
271-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	9,518	16,271	10,295	5,000	1,972				
271-000.000-574.000	STATE REVENUE SHARING	8,105	8,105	20,523	8,105	7,440				
271-000.000-587.000	CONTR./LOCAL UNITS-CULTURE/REC	2,709	13,800	22,600	13,800	13,800		13,800		
271-000.000-588.000	SUBSCRIPTION CARD SALES	4,813	3,534	2,068	1,500	1,989		2,829		
271-000.000-629.000	COPIES / DUPLICATING	32,203	29,237	2,333	2,000	2,286		3,443		
271-000.000-656.000	PENAL FINES	2,803	1,840	410	500	694		969		
271-000.000-657.000	BOOK FINES	1,481	826	847	750	467		400		
271-000.000-658.000	ORDINANCE FINES	4,816	2,096	272	400	294		240		
271-000.000-665.000	INTEREST	206	301	224	200	261				
271-000.000-667.000	RENTS	6,450	4,826	200	2,000	6,375		6,000		
271-000.000-674.000	RENTS - MEETING ROOMS	1,761	359		1,760					
271-000.000-675.000	CONTRIBUTIONS IN LIEU OF TAX	888	888		2,300	7,071		1,000		
271-000.000-675.002	CONTR. & DONAT. - TECHNOLOGY	401	400		400					
271-000.000-675.471	CONTR. & DONAT. - LIBRARY EXPAN									
271-000.000-675.790	CONTR. & DONAT. - BOOKS	564	326	1,202	565	955		700		
271-000.000-675.791	CONTR. & DONAT. - BIG READ									
271-000.000-675.792	CONTR. & DONAT. - CHILD LIBRAR	6,503	69	611	6,505	15				
271-000.000-675.799	CASH OVER & (SHORT)									
271-000.000-692.000	OTHER REVENUE	33,629	5,185	11,394	4,600	15,551		4,000		
271-000.000-692.002	OTHER REV. - N.B. RESOURCE CNT	8,869	6,404							
271-000.000-692.004	OTHER REVENUES - GEEK THE LIB	123	411	12	400	26,313		200		
271-000.000-692.006	OTHER REVENUE - COFFEE			22,408	3,400	2,400		2,000		
271-000.000-692.007	OTHER REVENUE - TRUSTS			12				1,000		
271-000.000-692.008	OTHER REVENUES - WOODLAND			25,083						
271-000.000-692.009	OTHER REVENUE - AMAZON SALES									
271-790.000-702.000	WAGES	125,245	118,130	99,422	125,395	73,309		119,477		
271-790.000-703.000	OVERTIME PAY		1,094							
271-790.000-704.000	SICK TIME PAY	3,142	3,680	3,389	3,596	2,264				
271-790.000-705.000	VACATION TIME PAY	5,768	4,914	6,700	2,204	642				
271-790.000-706.000	PERSONAL TIME PAY	770	1,187	629	2,954					
271-790.000-707.000	LONGEVITY PAY									
271-790.000-710.000	HOLIDAY AND OTHER PAY	3,146	3,192	2,098	2,204	1,541				
271-790.000-715.000	HEALTH AND LIFE INSURANCE	23,434	22,995	390	1,175	1,648		6,784		
271-790.000-718.000	RETIREMENT	5,920	5,290	4,011	3,830	2,070		3,245		
271-790.000-717.000	WORKERS' COMPENSATION	194	203	169	225	170		170		
271-790.000-720.000	EMPLOYERS FICA	10,428	9,968	8,564	10,049	5,918		9,140		
271-790.000-721.000	DISABILITY INSURANCE	390	393	298	739	113		200		
271-790.000-726.000	SUPPLIES	7,068	3,665	4,426	2,000	2,631		4,500		
271-790.000-726.002	SUPPLIES-N.B. RESOURCE CENTER									
271-790.000-726.003	SUPPLIES - TECHNOLOGY GRANT									
271-790.000-726.004	SUPPLIES - GEEK THE LIBRARY									

move up to 725, 1, 1715



**Election Commission
Minutes**

**Hillsdale City Hall
97 N. Broad Street
Hillsdale, MI 49242**

Wednesday, April 6, 2022

Board members present: Amber Yoder
Jacob Parker
Cathy Kelemen

Board members absent: None

Also present was Katy Price, City Clerk.

Call to Order:

The meeting was called to order by City Clerk Price at 4:07 P.M.

Public Comments

No public comments were offered.

MINUTES

Election Commission meeting minutes of April 13, 2021.

Motioned by Commissioner Parker, seconded by Commissioner Yoder to approve the meeting minutes as presented.

By a voice vote, the motion passed unanimously.

Communications/Petitions

Saturday, April 30, 2022 Clerk office hours 9:00 a.m. – 5:00 p.m. to issue absentee ballots.

Old Business

There was no old business for review

New Business

A. Appointment of Election Inspectors & Receiving Boards for the May 3, 2022 Special Election

City Clerk Price presented a proposed listing of election inspectors for the May 3, 2022 Special Election.

Commissioner Kelemen, seconded by Commissioner Parker, moved to appoint the following individuals to serve as poll workers for the May 3, 2022 election, pending any necessary changes and emergencies:

Poll Workers:

Ward 1: Connie Watkins (Chair), Elizabeth Wilds, Christen Vrsek, George Thursby

Ward 2: Sharon Draper (Chair), Jordan Montgomery, Linda Potter, Kellie Hendershot

Ward 3: Olivia Jones (Chair), Susan Billings, Christine Levack

Ward 4: Penny Wingate (Chair), Hilary Plummer, Roy Bodinus,

RCV Board, Watkins/Wilds, Draper/Montgomery, Jones/Billings, Wingate/Plummer

By a voice vote, the motion passed unanimously.

B. Election Inspector Wages

Clerk Price stated she has been in communication with clerks in other local jurisdictions asking what each of the clerk's pay for inspector wages. In reviewing all communications received; all were higher than the City of Hillsdale. Clerk Price told the Commission that she had a few conversations with inspectors that said it isn't worth the headache to work for \$10.00 an hour and that the interest of being an election inspector has been low. Price would like to retain experienced inspectors and make the pay comparable to other jurisdictions. Jurisdictions were as high as \$15.00 an hour for inspectors, \$20.00 an hour for chairpersons and as low as \$11.00 an hour for inspectors.

Commissioners reviewed the information Price presented.

Motioned by Commission Parker, seconded by Commissioner Kelemen to increase wages for inspectors from \$10.00 an hour to \$13.00 an hour and to keep the flat pay to chairpersons \$25.00 for the day as well as continued pay for training, etc. starting with the upcoming election training on April 29th, 2022 and the special election scheduled for May 3, 2022.

Roll Call:

Commissioner Yoder Aye

Commissioner Parker Aye

Commissioner Kelemen Aye

Motion Passed. 3-0

Commissioners mentioned they would like to review the wages again before the end of the year and see if an additional increase would be warranted. Commissioner Parker mentioned he would like to see a tier system and increase wages by \$1.00 an hour from election to election maxing out

at \$15.00 an hour (third election worked). He stated that being an inspector is an important function and position. Commissioners Yoder and Kelemen agreed.

Adjournment

Commissioner Yoder, seconded by Commissioner Parker, moved to adjourn, by voice vote, the motion passed unanimously.

The meeting adjourned at 4:31 p.m.

Submitted by: Katy Price, City Clerk

DRAFT

City of Hillsdale Agenda Item Summary

Meeting Date: April 18, 2022

Agenda Item: Consent

SUBJECT: Hillsdale College Street Closure Agreement – Commencement

BACKGROUND: Michelle Loren, Recreation Director

Hillsdale College has submitted a Right of Way permit requesting the closure of Hillsdale Street and adjacent sidewalks between Galloway Street and Barber Drive for the 2021 Commencement Ceremony as well as an alternative route closing Oak St. and E. College St. and adjacent sidewalks between Academy Lane and Union St. The closure(s) will take place beginning at 10:00 a.m. and ending at 6:00 p.m. on May 07, 2022 pursuant to TCO #2022-04 approved by Council at a regular meeting held on April 04, 2022.

The agreement has been reviewed and approved by legal counsel.

RECOMMENDATION

I recommend Council approve the agreement as presented and authorize signatures by the Mayor and Clerk.

STREET/SIDEWALK USE AGREEMENT
Hillsdale College
2022 Commencement Ceremony
May 07, 2022

This Agreement is made and entered between the City of Hillsdale, a Michigan municipal corporation, of Hillsdale, Michigan (“Hillsdale”) and Hillsdale College, 33 E. College St., Hillsdale, Michigan 49242.

Preamble

Hillsdale controls the usage of local streets within its jurisdiction. Among other governmental functions, Hillsdale seeks to promote the use of its streets for the use and benefit of its citizens and the general public.

At various times, functions are proposed that involve the use of a portion of a public street to which Hillsdale’s citizens, as well as the public at large, are invited and encouraged to attend. In such instances, when Hillsdale determines that the proposed activity will inure to the economic, cultural and general benefit of its citizens and of the community at large, it has endeavored to cooperate with the activity’s sponsor/promoter. In doing so, Hillsdale is concerned with regulating the use of its streets in order to reasonably assure that they are not used in a manner that exposes persons attending activities as are allowed to take place in or on any portion of its public streets to unreasonable risks of harm, as well as to assure that no damage is done to its street facilities.

Hillsdale College desires to hold an event requiring the closure of Hillsdale Street between College Street and Barber Drive and adjacent sidewalks for the purpose of its Commencement Ceremony on Saturday, May 07, 2022 with the cleanup activities to be conducted and finalized within a specified period following the end of the event. In the event the location needs to be relocated the event will require the closure of Oak Street between E. College Street and Academy Lane.

Hillsdale College has represented that it is a responsible organization and that it has created appropriate regulations and policies by which it will regulate participants in the event it proposes to sponsor. Hillsdale College also represents that participation in its event is and will be open to all on a nondiscriminatory basis.

Hillsdale has determined that it is in its best interests and the interests of the general public to allow Hillsdale College to use the above mentioned streets as the site from which it may conduct its proposed events, and Hillsdale College has agreed to do so, all in accordance with the following terms and conditions.

Agreement

1. In consideration of and reliance on Hillsdale College’s promises and its full compliance with all of the terms and conditions contained in this agreement, Hillsdale agrees to allow Hillsdale College to use the following portions of its streets and adjacent sidewalks during specified periods on May 07, 2022, for the purpose of preparing for and conducting its proposed event and related activities for the use, benefit and enjoyment of the general public during the stated hours and to thereafter restore said streets to a condition fit for public travel that is at least as good as when taken, all as hereinafter provided:

- a. the closure of Hillsdale Street and adjacent sidewalks between E. College Street and Galloway and Barber Drives beginning at 10:00 a.m. and

ending at 6:00 p.m. on May 07, 2022, for the purpose of holding Hillsdale College Commencement Ceremony.

- b. the closure of Oak Street and adjacent sidewalks between Academy Lane and Union Street from 10:00 a.m. until 6:00 p.m. as an alternative to the above should the location change in order to observe social distancing guidelines.

2. Hillsdale further agrees that it shall temporarily close Hillsdale Street and adjacent sidewalks between College Street and Barber Drive by Traffic Control Order 2022-04 passed by City Council on April 04, 2022 between the hours set forth for each area in subparagraph a. of paragraph 1 of this agreement. Hillsdale further agrees that it shall temporarily close Oak Street and adjacent sidewalks between E. College Street and Academy for an alternative commencement location between the hours set forth for the area in subparagraph b. of paragraph 1 of this agreement pursuant to Traffic Control Order 2022-04 passed by City Council on April 04, 2021.

3. The College shall be solely responsible for providing, erecting, maintaining, and tear down of all temporary traffic control devices (TTC) at the ends of the described portion of the above mentioned streets as shown on the attached Exhibit A, in order to close off the streets to motor vehicle traffic and the adjacent sidewalks to pedestrian traffic between 10:00 a.m. and 6:00 p.m. on Saturday, May 7, 2022.

4. Hillsdale College agrees to and shall be solely responsible for obtaining, posting, and paying the fees for all applicable and necessary permits and barricade rental fees, including but not limited to those that might be required by the Federal Highway Administration, the placement of barricades, the posting of signs, as well as any rules, regulations and requirements, or other conditions that might be required by any state, county, or local statute, ordinance, rule or regulation.

5. Hillsdale College agrees that immediately following the end of the events and at its sole expense, it shall promptly remove or cause the removal of all equipment, barricades, signs, and other items pertaining to the closures. Hillsdale College shall notify the Hillsdale City Police and secure its permission to open the street(s) to vehicular traffic before removing the barricades that Hillsdale's Police Department has placed to block Hillsdale Street from the public's vehicular use. Hillsdale's barricades, when removed, shall be placed out of the main traveled portion of the street adjacent to the curbs.

6. Hillsdale College further agrees that the removal of all equipment, barricades, signs, and other items from the Hillsdale Street/Oak Street closure(s) and the surrounding affected areas, and the restoration of the entire area occupied or used by it to a swept and tidy condition shall be completed not later than noon on Monday, May 09, 2022.

7. Hillsdale College agrees to abide by all applicable statutes, ordinances, rules, and regulations pertaining to it and to all provisions of this agreement during its occupancy and use of the described portion of Hillsdale Street.

8. Hillsdale College agrees that it shall not permit any street other than the described portions of Hillsdale Street and Oak street and adjacent sidewalks to be blocked or obstructed. Further, Hillsdale College agrees to and shall confine its proposed event

activities solely to Hillsdale Street between College Street and Barber Drive or Oak Street between E. College Street and Academy Lane.

9. Hillsdale College agrees and understands that it, at its sole expense, is and shall be solely responsible for the repair and restoration of all damage to private or public property, whether real or personal, that results from or because of Hillsdale College's proposed event, and to leave the premises in a condition equal to or better than existed prior to its use, free from all garbage, trash or other items.

10. Hillsdale College represents that it is a valid Michigan corporation and further represents that it possesses or will obtain and provide persons with the skill, experience, competence, and financial ability to carry out and fulfill all of its duties and obligations under this contract in a timely and professional manner.

11. Hillsdale College further represents and covenants that it does not discriminate against any employee, applicant for employment, and shall not discriminate against any general public that will participate in the events it is staging under this agreement or any other member of the public because of race, color, religion, national origin, age, height, weight, marital status or other legally protected class. It is understood and agreed by and between the parties that breach of this covenant may be regarded as a material breach of this agreement.

12. Hillsdale College shall provide City with proof of public liability and property damage insurance with coverage that is satisfactory to Hillsdale and limits of liability of not less than a single limit of Five Hundred Thousand and 00/100 (\$500,000.00) Dollars, with the City of Hillsdale designated therein as a named insured to be and remain in force for the duration of Hillsdale College's presence on and use of Hillsdale's streets, and that such proof is to be provided at the time of execution of this Agreement.

13. Hillsdale College shall carry and provide all workers' compensation insurance coverage at its sole expense for its employees as is required by the laws of the State of Michigan and provide proof thereof to Hillsdale prior to the commencement of any activities under this contract.

14. Hillsdale College represents to Hillsdale that it intends to use the described area for the purpose of conducting Hillsdale College Commencement activities. In reliance on Hillsdale College's representations and its other promises as contained in this agreement, Hillsdale hereby grants and Hillsdale College hereby accepts the exclusive control over the described portion of Hillsdale Street and Oak street and the adjacent sidewalks and the activities therein, it being the intention of the parties that Hillsdale College is and shall be solely responsible for maintaining the described areas and regulating all activities therein so as to keep them in reasonably safe condition, free of unreasonable risk of harm, for the use and benefit of the general public and others using or within said area or any of its facilities, products or activities.

15. Hillsdale College further agrees to and shall defend, indemnify, and hold Hillsdale harmless from any and all damages, claims, demands, causes of action, lawsuits, attorney fees, and related expenses, as a result of actual or claimed personal injury, including

death, property damage, or other damage or loss of any kind or nature which are or are claimed to be a proximate result of:

a. The negligence, gross negligence or intentional acts or omissions of Hillsdale College, its agents, servants, employees, guests, vendors, invitees, event participants or event attendees which arise or are claimed to have arisen as a result or because of Hillsdale College proposed events, its associated activities and events; or

b. All such damages or injuries, including death, whether caused in part by the negligence of Hillsdale, its employees, agents, servants, or representatives; provided, however, that Hillsdale College shall not be obligated to indemnify Hillsdale for any damages or injuries, including death, caused by or resulting from the sole negligence of Hillsdale.

16. Hillsdale College agrees that any and all documents provided to Hillsdale under this agreement are subject to disclosure and hereby expressly consents to Hillsdale's reproduction and release of such documents in response to a request under the Freedom of Information Act.

17. Hillsdale College agrees that Hillsdale may immediately terminate this contract without further obligation or liability to Hillsdale College at its option and without prejudice to any other remedies to which it might be entitled, whether in law, in equity, or under this contract, by giving written notice of termination to Hillsdale College if the latter should:

- (a) be adjudged bankrupt;
- (b) become insolvent or have a receiver of its assets appointed;
- (c) make a general assignment for the benefit of creditors;
- (d) default in the performance of any obligation under this contract;
- (e) breach any covenant under this contract;
- (f) institute or suffer to be instituted any procedures for reorganization of its affairs;
- (g) fail to perform any of its obligations to Hillsdale under this contract to Hillsdale's satisfaction.

Provided, however, that Hillsdale College' indemnification, defense, hold harmless and insurance coverage agreements shall survive any such termination.

Notice of termination pursuant to the forgoing provisions shall be provided to Hillsdale College in writing and shall be delivered by ordinary first-class mail or personal service to the following person at the following address: Hillsdale College, 33 College Street, Hillsdale, Michigan 49242.

18. All notices from Hillsdale College to Hillsdale shall be in writing and shall be delivered by ordinary first-class mail or personal service to the following person at the

following address: David Mackie, Hillsdale City Manager, 97 N. Hillsdale Street, Hillsdale, Michigan 49242.

21. The parties agree that there are no other representations, inducements, promises or agreements between them, whether oral or written.

19. This agreement shall be governed and construed in accordance with the laws of the State of Michigan. Hillsdale and Hillsdale College further agree that in the event of legal action arising from or as a result of this Agreement or its breach, venue and jurisdiction for such action shall be in the Hillsdale County Circuit Court or in the District Court located within the County of Hillsdale, Michigan, whichever has subject matter jurisdiction over any such dispute.

CITY OF HILLSDALE

HILLSDALE COLLEGE

Adam Stockford, Mayor
City of Hillsdale

Richard Pewé,
Chief Administrative Officer
Hillsdale College

Dated: April _____, 2022

Katy Price, Clerk
City of Hillsdale

Dated: April _____, 2022

TRAFFIC CONTROL ORDER
2022-04

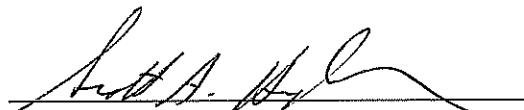
Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships, and Villages this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

Hillsdale St. and adjacent sidewalks between E. College St. and Galloway/Barber Drive will be closed to all traffic from 10:00 am to 6:00 pm on Saturday, May 7, 2022 for the Hillsdale College Commencement ceremony.

IN CASE OF INCLEMENT WEATHER THE FOLLOWING CLOSURE WILL TAKE PLACE:

Oak St and E. College St. and adjacent sidewalks between Academy Lane and Union St. will be closed to all traffic from 10:00 am to 6:00 pm on Saturday, May 7, 2022 for the Hillsdale College Commencement ceremony.

This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.



Chief of Police

03/29/22

Date

Received for filing in the office of the City Clerk at 4:00 p.m. on the 29 day of March, 2022.

City Clerk

03/29/22

Date

RESOLUTION # _____

IT IS HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this _____ day of _____, 2022.

Adam L. Stockford, Mayor

Attest:

Katy B. Price, City Clerk

Received by _____
Date 4/1/22 ^{9B}
Amount Rec' _____
Check # _____



Permit # 4004

CITY OF HILLSDALE

City Hall
97 N. Broad St.
Hillsdale, Michigan 49242
(517) 437-6490
www.cityofhillsdale.org

**APPLICATION FOR PERMIT
OCCUPANCY OF OR WORK WITHIN STREET RIGHT-OF-WAYS**

TYPE:

- APPLICATION FOR PERMIT
 APPLICATION FOR BLANKET ANNUAL PERMIT
 REQUEST TO COMMENCE WORK

**Post a copy of the
Permit on-site**

Hillsdale College 3/22/22

Applicant's Name 33 E College Street		Date	Contractor's Name		Date
Mailing Address Hillsdale MI 49242		49242	Mailing Address		
City 517-607-2597	State	Zip Code	City	State	Zip Code
Telephone Number			Telephone Number		

DESCRIPTION OF WORK OR USE:

Hillsdale Street and the adjacent sidewalks, to include the entire right of way, to be closed between College Street and E Galloway Drive/Barber Drive. Traffic to be routed west on College Street, to north/south on West Street, and then east on Galloway Drive, returning to Hillsdale Street. Detour signs will indicate route.

LOCATION: (Drawing to be provided)

See attached map.

FACILITIES, STRUCTURES, OR EQUIPMENT TO BE INSTALLED:

Stadium III Barricades and Pedestrian Barricades are to be used along with advanced warning signs. All traffic signage is MUTCD compliant.

TIME PERIOD:

COMMENCING DATE: May 7, 2022 TIME: 10 am ENDING DATE: May 7, 2022 TIME: 6 pm

THE FOLLOWING MUST BE SUBMITTED PRIOR TO PERMIT ISSUANCE:

- Certificate of Insurance *City named additional insured* Performance Bond \$ _____
 Construction Plan Subcontractor's Names
 Other *user agreement*

NOTE: THIS APPLICATION BECOMES A VALID PERMIT ONLY UPON APPROVAL BY THE DIRECTOR, DEPARTMENT OF PUBLIC SERVICES AND/OR CHIEF OF CITY POLICE.

Staff Use Only

Recommendation for Issuance

Approved Denied


Director Comments:

Director, Department of Public Services

Recommendation for Issuance

Approved Denied

Chief of Police Comments:



Chief of Police

~~Sidewalks To remain open to public per City Attorney~~
Sidewalks To be closed for security purposes.

Bond Received \$ _____

Fee Received \$ _____

City Clerk

Note: All payments must be received and recorded before permit is valid.

Return Application to:
Department of Public Services
149 Waterworks Drive
Hillsdale, MI 49242

or
City of Hillsdale Clerk
97 N. Broad St.
Hillsdale, MI 49242

Or email to: jhammel@cityofhillsdale.org

**INSPECTIONS MUST BE SCHEDULED
MINIMUM 2 HOURS PRIOR TO
COMMENCEMENT OF WORK.**

TRAFFIC CONTROL ORDER
2022-04

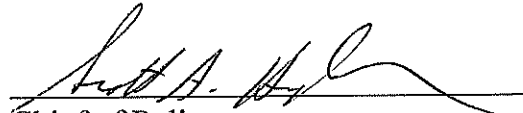
Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships, and Villages this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

Hillsdale St. and adjacent sidewalks between E. College St. and Galloway/Barber Drive will be closed to all traffic from 10:00 am to 6:00 pm on Saturday, May 7, 2022 for the Hillsdale College Commencement ceremony.

IN CASE OF INCLEMENT WEATHER THE FOLLOWING CLOSURE WILL TAKE PLACE:

Oak St and E. College St. and adjacent sidewalks between Academy Lane and Union St. will be closed to all traffic from 10:00 am to 6:00 pm on Saturday, May 7, 2022 for the Hillsdale College Commencement ceremony.

This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.



Chief of Police

03/29/22

Date

Received for filing in the office of the City Clerk at 4:00 p.m. on the 29 day of March, 2022.

City Clerk

03/29/22

Date

RESOLUTION # _____

IT IS HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this _____ day of _____, 2022.

Adam L. Stockford, Mayor

Attest:

Katy B. Price, City Clerk

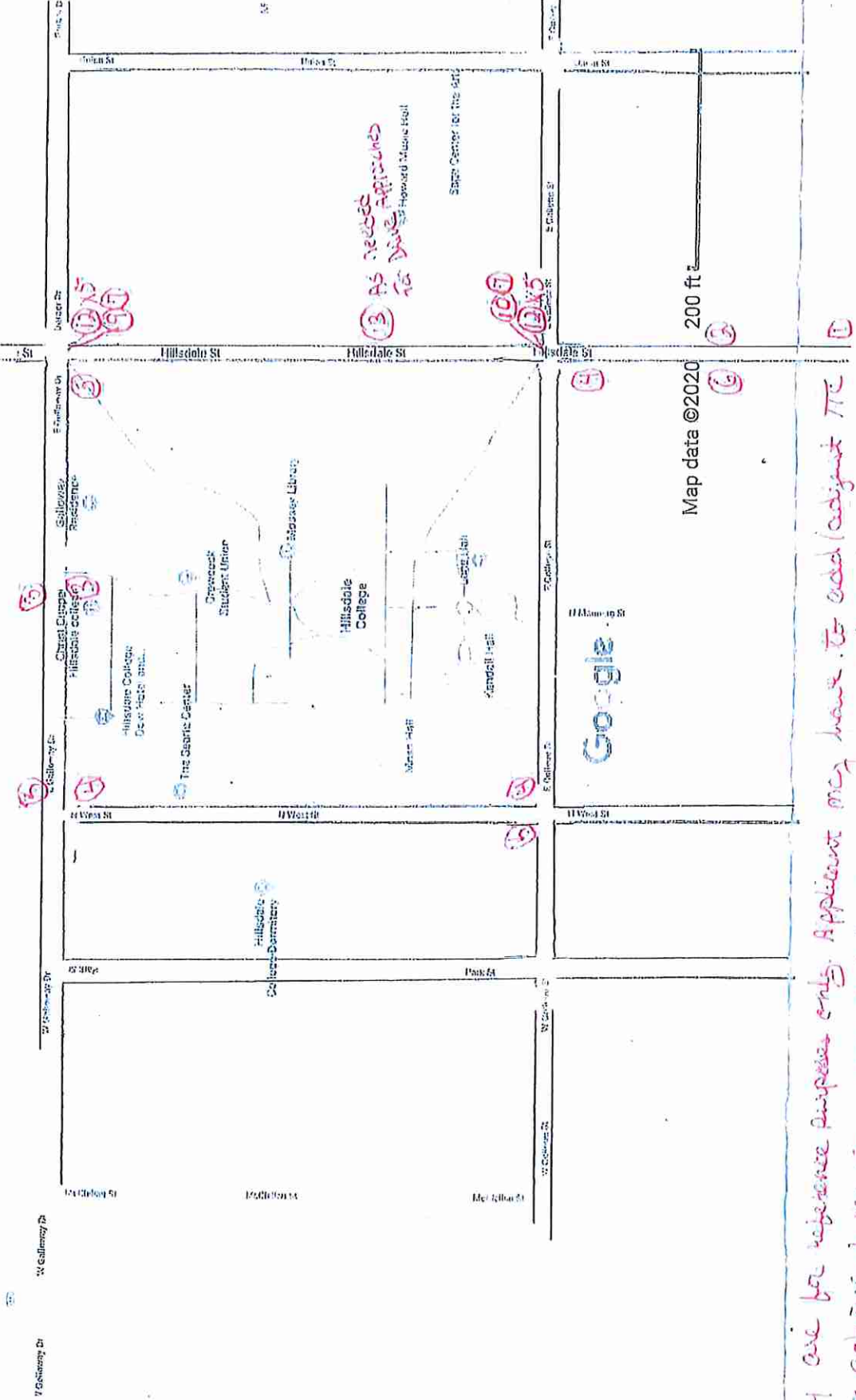
*

Traffic TTC		
Key	Code	Sign
1	W20-3	Road Closed Ahead
2	W20-2	Detour Ahead
3	M4-9 St	Detour Arrow
4	M4-9 Rt	Detour Arrow
5	M4-9 Lt	Detour Arrow
6	M4-8a	Detour Ends
7	R11-2	Road Closed
8	R11-4	Road Closed to Thru Traffic
9	M4-10 Rt	Detour (large)
10	M4-10 Lt	Detour (large)
11	D3-1	Street Name Plaque
12		High Intensity Type III Barricade
13		HIP Sawhorse Type I Barricade
14		Road Work Ahead
15		Right Lane Closed
16		Left Lane Closed
17		One Lane Road
18		Flagger Symbol
19		Be Prepared to Stop

Pedestrian TTC		
Key	Code	Sign
1	R9-11L	Sidewalk Closed Ahead - Cross Here Left
2	R9-11R	Sidewalk Closed Ahead - Cross Here Right
3		Sidewalk Closed Ahead
4	R9-9	Sidewalk Closed
5	M4-9bR	Detour Right Arrow
6	M4-9bL	Detour Left Arrow
7		Pedestrian Barricade

Topic TPC
Hillside st

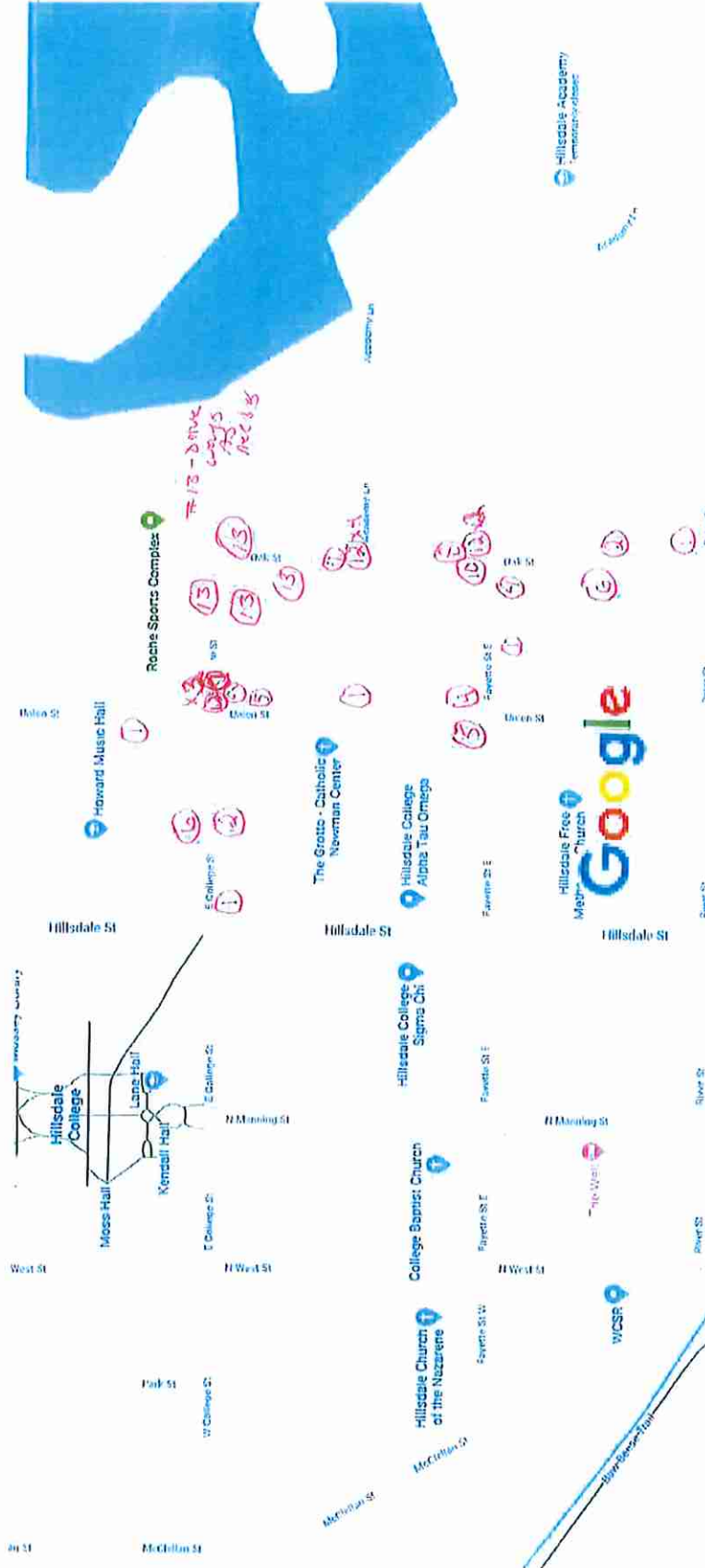
Google Maps



MAP KEY are for reference purposes only. Applicant may have to add additional TPC details to schedule & mention MMOTCD Compliance. By MUTED Point 6

Traffic TTE
Oak/E College St

Google Maps



Map data ©2020 200 ft

Map is key area for historical purposes only. Applicant may have to add/adjust temporary control devices to achieve maintenance.
MUTCO Compliance. 9/5

<https://www.google.com/maps/@41.9301313,-84.6300502,17z>

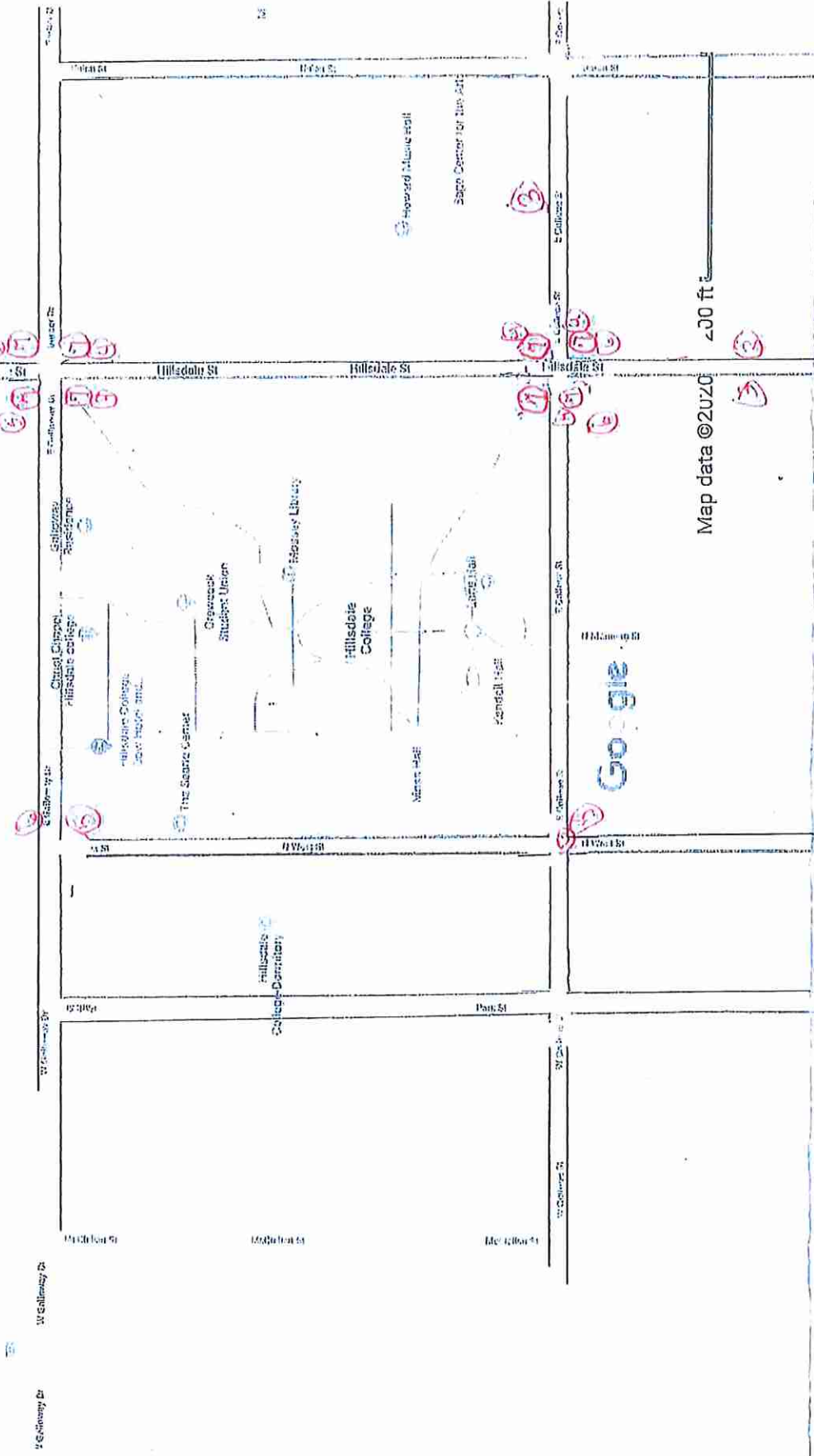
7/1/2020

Pedestrian TIC

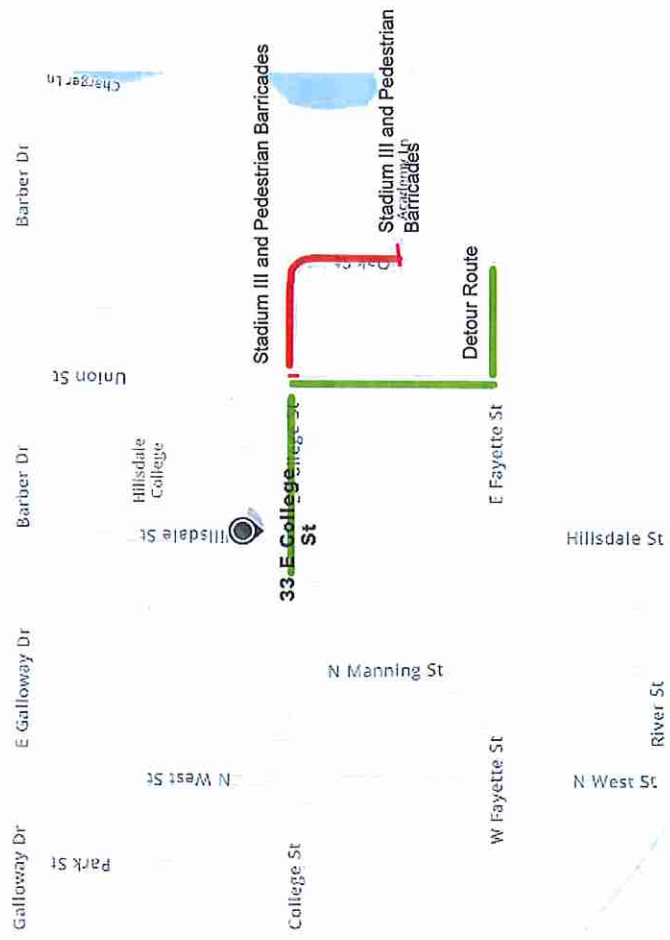
Google Maps

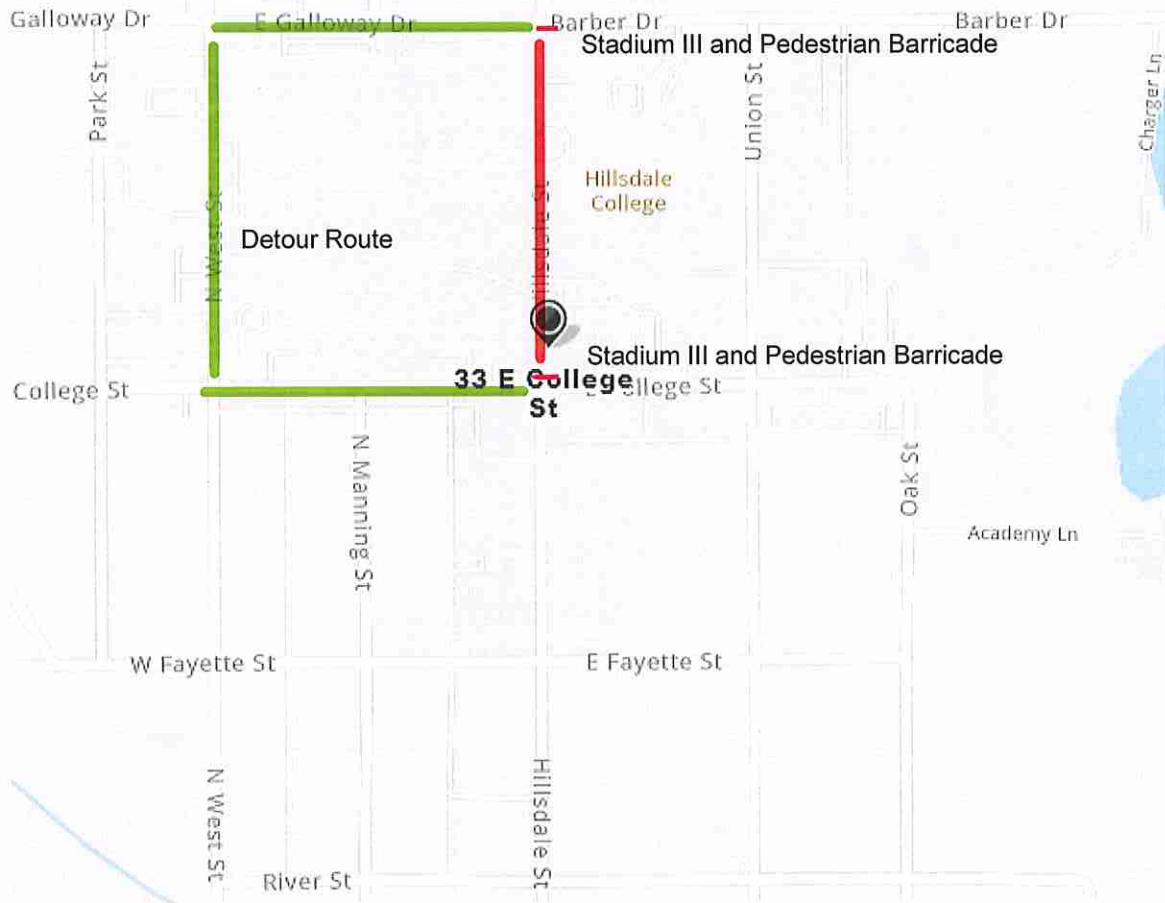
Page 1 of 1

Google Maps



MAP & KEY are for reference purposes only. Applicant may have to add/adjust TIC details to achieve & maintain MINUTED Compliance Ref MINUTED PART 6.







March 22, 2022

Scott A. Hephner
Chief of Police
97 Broad Street
Hillsdale, MI 49242

Dear Chief Hephner:

In accordance with our past practices and procedures, Hillsdale College is requesting to close the right of way, including both the street and sidewalk, along Hillsdale Street from College Street to E. Galloway Drive/Barber Drive on Saturday, May 7, 2022 from 10 a.m. until 6p.m. Vehicular and foot traffic will be routed east along College Street, north or south along West Street, west along Galloway, and back to Hillsdale Street.

In case of inclement weather, the Commencement ceremony will shift to the Margot V. Biermann Center, located at 91 E College Street. In that case, Hillsdale College would close the right of way, including both the street and sidewalk, along Oak Street and College Street between Academy Lane and Union Street on Saturday, May 7, 2022 from 10 a.m. until 6 p.m. Vehicular and foot traffic would be routed from Oak Street onto Fayette Street, then either north or south along Union Street, and west onto College Street.

Hillsdale College Security personnel will place, remove, and attend to all necessary barricades and traffic control signs. If you have any questions, please call me at 517-607-2454.

Respectfully submitted,

William K. Whorley
Director of Security and Emergency Management

WKW/lmm



March 22, 2022

Scott A. Hephner
Chief of Police
97 Broad Street
Hillsdale, MI 49242

Dear Chief Hephner:

Hillsdale College would like to request a noise variance for Saturday, May 7, 2022 from 10:00 a.m. until 6:00 p.m. for Commencement, which is tentatively located on the East Lawn (33 E College Street). In the case of inclement weather, the Biermann Center (91 E College Street) will be used as an alternative location and this variance will not be used.

If you have any questions, please call me at 517-607-2454. Thank you for your assistance.

Respectfully submitted,

William K. Whorley
Director of Security and Emergency Management

WKW/lmm



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/20/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Vested Risk Strategies, Inc. P.O. Box 265 Hillsdale MI 49242	CONTACT NAME: Jenalle Beaman PHONE (A/C, No, Ext): (517) 439-1501 E-MAIL ADDRESS: FAX (A/C, No): (517) 439-4254													
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: National Union Fire Insurance Co</td> <td>19445</td> </tr> <tr> <td>INSURER B: United Educators Insurance</td> <td>10020</td> </tr> <tr> <td>INSURER C: American Casualty Company of R</td> <td>20427</td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: National Union Fire Insurance Co	19445	INSURER B: United Educators Insurance	10020	INSURER C: American Casualty Company of R	20427	INSURER D:		INSURER E:		INSURER F:
INSURER(S) AFFORDING COVERAGE	NAIC #													
INSURER A: National Union Fire Insurance Co	19445													
INSURER B: United Educators Insurance	10020													
INSURER C: American Casualty Company of R	20427													
INSURER D:														
INSURER E:														
INSURER F:														
INSURED Hillsdale College 33 E College Street Hillsdale MI 49242-1205 (517) 607-2239														

COVERAGES

CERTIFICATE NUMBER: Cert ID 2636

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			U75-85D	11/01/2021	11/01/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ Included \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			CA 5425499	10/16/2021	10/16/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ 1,000,000 \$
B	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 1,000,000			U75-85D	11/01/2021	11/01/2022	EACH OCCURRENCE \$ 20,000,000 AGGREGATE \$ 20,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below <input type="checkbox"/> Y/N <input checked="" type="checkbox"/> N/A			WC43172198 / WC43172205	10/16/2021	10/16/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	Liquor Liability			U75-85D	11/01/2021	11/01/2022	Each Occurrence \$ 1,000,000 Aggregate \$ 3,000,000

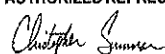
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Hillsdale College Security
 33 E. College Street
 Hillsdale MI 49242

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE


© 1988-2015 ACORD CORPORATION. All rights reserved.

CERTIFICATE COVERAGES OVERFLOW

DATE (MM/DD/YYYY) 01/20/2022

PRODUCER Vested Risk Strategies, Inc. P.O. Box 265 Hillsdale MI 49242	INSURED Hillsdale College 33 E College Street Hillsdale MI 49242-1205	
CONTACT NAME: Jenalle Beaman	PHONE (A/C, No, Ext): (517) 439-1501	PHONE (A/C, No, Ext): (517) 607-2239

ADDITIONAL COVERAGES

CERTIFICATE NUMBER: Cert ID 2636

REVISION NUMBER:

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
C	Intern Professional Liab			644626692	01/16/2022	01/16/2023	\$ 1,000,000
							\$
							\$
							\$
							\$
							\$
							\$
							\$
							\$
							\$
							\$
							\$
							\$
							\$
							\$
							\$
							\$
							\$
							\$
							\$
							\$
							\$

CITY OF HILLSDALE

**RULES AND REGULATIONS
PERMITS FOR OCCUPANCY OF AND WORK WITHIN STREET RIGHT-OF-WAYS**

SECTION 1 – AUTHORITY

- A. These rules and regulations are promulgated pursuant to the provisions of Section 30-55 of Chapter 30 of the Hillsdale Municipal Code.

SECTION 2 – APPLICATION PROCEDURES

- A. Applicants for permits shall complete the permit form provided by the Department of Public Services and shall return the completed form to the **Public Services Building, 149 Waterworks Drive** or the **Clerk's Office, City Hall, 97 N. Broad Street**, together with such additional information which is required pursuant to Chapter 30 of the Hillsdale Municipal Code and these rules and regulations.
- B. Each application shall be reviewed by the Director of Public Services, or his designee, for compliance with the provisions of Chapter 30 and these rules and regulations. In addition, the following persons shall receive written notification that an application has been received and they shall be provided an opportunity to review the application prior to its approval: Director of Utilities, Police Chief, Fire Chief, and City Forester.
- C. If, in the opinion of the Director of Public Services, the application complies with the applicable provisions of Chapter 30 and these rules and regulations, then he shall notify the applicant that the application has been approved. If the application fails to comply with Chapter 30 and these rules and regulations, then the Director shall notify the applicant that the application has been denied. The Director may permit the applicant to submit additional information or to revise information previously submitted so as to cause the application to comply with Chapter 30 and these rules and regulations.
- D. If an application is approved, the Director shall prepare the necessary permit and shall determine the amount of any fees which the applicant must pay. The permit and the statement of fees shall be delivered to the City Clerk.
- E. Upon payment of the fees as determined by the Director of Public Services, the City Clerk shall deliver the permit to the applicant and shall notify the Director of Public Services that the permit has been issued.

SECTION 3 – REQUEST TO COMMENCE WORK

- A. Any person, firm, or corporation to whom an annual blanket permit has been issued shall apply to the Director of Public Services for permission to commence work pursuant to the annual blanket permit by submitting a request to commence work on the forms provided by this purpose. Such request to commence work shall be submitted in accordance with applicable provisions of Chapter 30.
- B. Each request to commence work shall be reviewed by the Director of Public Services to determine its compliance with the provisions of Chapter 30, these rules and regulations, and the annual blanket permit. The Director shall notify the following persons and shall provide them an opportunity to comment upon the request to commence work: Director of Utilities, Police Chief, Fire Chief, and City Forester.
- C. If, in the opinion of the Director, the request to commence work is in compliance with the applicable provisions of Chapter 30, these rules and regulations, and the annual blanket permit, then he shall approve the request and notify the applicant of such approval. If the request is not in compliance, then the request shall be denied and the applicant shall have the opportunity to submit a request to commence work which is in compliance. The Director may permit the applicant to submit additional information or to revise information previously submitted so as to cause the application to comply with Chapter 30 and these rules and regulations.

SECTION 4 – STREET CLOSINGS AND STREET OCCUPANCIES

- A. If an application or request to commence work approved pursuant to these rules and regulations requires the closing of a street to vehicular traffic, then the applicant shall notify the Chief of Police not less than twenty-four (24) hours prior to commencing the work which will necessitate the closing of the street of the dates and times when such street is required to be closed.
- B. Streets shall be closed only pursuant to directives issued by the Chief of Police in accordance with the provisions of the Uniform Traffic Code and shall be evidenced by temporary traffic control orders and/or by the Police Chief's endorsement on the permit, or, in the case of an annual blanket permit, on the request to commence work form.
- C. The Director may issue permits for the temporary occupancy or use of portions of the street right-of-way when such occupancy or use does not significantly impair the utilization of such right-of-way for vehicular or pedestrian traffic or when such occupancy or use is for a short duration. In reviewing applications for such permits, the Director shall consider the public safety and aesthetic considerations associated with such occupancy or use as well as the public benefit which such occupancy or use provides. If such occupancy or use involves a significant restriction on vehicular traffic, other than closing, the permit, or, in the case of an annual blanket permit, the request to commence work form, shall be endorsed by the Police Chief prior to issuance.

SECTION 5 – STREET OPENINGS AND RIGHT-OF-WAY CONSTRUCTION

- A. It shall be the responsibility of the applicant to contact "Miss Dig" prior to commencing any construction activities within the right-of-way so that all public utilities and other facilities can be located.
- B. It shall be the responsibility of the applicant to provide all necessary warning signs, barricades, flagmen and the like in accordance with the current Manual on Uniform Traffic Control Devices (MUTCD) Part 6 to insure that the public is safe from injury or damage to vehicles as a result of the construction activities.
- C. The applicant, upon completion of any construction, shall restore the right-of-way areas to a condition which is as good as or better than the condition which existed prior to the commencement of construction activities.
- D. The applicant shall provide and place the necessary sheeting, shoring and bracing required to prevent caving, loss or settlement of foundation material supporting the pavement, or any other street installation such as sewers, culverts, etc. the applicant shall assume the full responsibility for this protection and shall not proceed with construction or excavation activities prior to receiving the approval of the Department of Public Services for the methods to be used. The applicant shall dispose of all surplus or unsuitable material outside of the limits of the streets.
- E. All trenches, holes and pits shall be filled with gravel, placed in successive layers not more than nine inches in depth, loose measure, and each layer shall be thoroughly compacted by mechanical tamping. Restoration shall be such that it will provide a condition equal to or better than the original condition.
- F. Street openings will be properly maintained by the applicant until the street surface is replaced.
- G. Bituminous surfaces must be replaced with bituminous materials compacted at a minimum of two lifts. Concrete surfaces must be replaced with concrete materials flush with the existing surface and properly finished.
- H. Materials used in construction, backfilling and repair operations shall comply with the State of Michigan, Department of Transportation specifications. These include the following:
 - 1. Aggregate types for backfilling.....22A and 23
 - 2. Asphalt type for replacement of street surface.....20AA
 - 3. Concrete type for replacement of concrete surface....Type 35P
- I. All vegetative areas shall be restored using top soil which is free of weeds and shall be seeded and protected from erosion.
- J. Street openings shall be made in such manner and with such tools as to produce straight edges. All such openings shall be rectangular in shape unless conditions warrant an irregular shape.

SECTION 6 – SIDEWALK CONSTRUCTION, REPAIR, AND REPLACEMENT

- A. All sidewalk work shall consist of constructing the sidewalk in a single course on a prepared subgrade.
- B. All sidewalks shall project one inch above finished grade and shall slope one quarter inch per foot toward the drainage side. Sidewalks shall be four inches thick except at driveway crossings which shall be six inches thick. Sidewalks shall be a minimum of five feet wide and a maximum of six feet wide. All walks shall meet the requirements of the Americans with Disabilities Act (ADA).
- C. All unstable subgrade material shall be removed and replaced with a minimum of four inches granular material or sand, compacted.
- D. Forms shall be clean and straight, composed of wood or metal. The forms shall be staked to line and grade in a manner that will prevent deflection or settlement. Forms shall be oiled before placing concrete. If the line of the sidewalk conflicts with trees adjacent to the sidewalk, the applicant shall notify the City Forester and Director prior to proceeding with the installation of forms.
- E. The base shall be thoroughly wetted and the concrete deposited thereon to the proper depth. It shall be spaded along the forms compressed and struck-off flush with the top of the forms. The surface shall be floated, edges and joints properly tooled, and finished with a brush to provide a non-slip surface.
- F. The applicant shall insure the use of appropriate materials which shall comply with the following specification:
- G. Expansion joints shall be placed every fifty feet or more often if required to prevent cracking of the sidewalk. Grooved joints a minimum of one-half inch in depth shall be placed every five feet.
- H. Sidewalks and sidewalk ramps shall be constructed in accordance with the standard specifications of the Michigan Department of Transportation (MDOT).
- I. Driveway approaches shall be a minimum of ten feet in width and shall be constructed of concrete a minimum of six inches thick. Expansion joints shall be placed where the approach meets a sidewalk or street. Approaches shall be constructed in accordance with standards provided in Section 6E.

SECTION 7 – INSPECTIONS

- A. It shall be the responsibility of the applicant to contact the Department of Public Services at such times as inspections are required pursuant to these rules and regulations and in accordance with sound construction practices.
- B. At a minimum inspections shall be required at the following times"
 - 1. Sidewalks
 - a) After installing forms and prior to pouring concrete.
 - b) Upon completion of work and restoration of the area.
 - 2. Street Openings
 - a) Prior to commencing backfilling.

- b) Prior to commencing restoration of the street surfaces.
- c) Upon completion of work and restoration of the area.
- 3. Other Construction
 - a) Upon completion of work and restoration of the area.
 - b) At such other times as determined by the Director of Public Services.

SECTION 8 – TREES

- A. The applicant shall not remove, trim, cut roots from, or otherwise damage any tree growing within the street right-of-way without first having obtained the endorsement of the City Forester on the permit or, in the case of an annual blanket permit, on the request to commence work form.
- B. If during the course of any activities conducted pursuant to a permit granted in accordance with these rules and regulations the applicant finds that there is the possibility of interference with trees growing in the street right-of-way, the applicant shall immediately contact the Director of Public Services and the City Forester.

SECTION 9 – INSURANCE AND BONDS

- A. Any applicant proposing to conduct any activities involving construction within the right-of-way of streets in the City of Hillsdale shall provide evidence of liability insurance covering personal injury and property damage in the amount of not less than \$1,000,000 combined single limit. The applicant shall provide an endorsement naming the City of Hillsdale as an additional insured.
- B. The applicant shall keep such insurance in effect during all times that the applicant is conducting activities within the street right-of-ways.
- C. If the applicant is self-insured for personal injury and/or property damage risks, the applicant shall provide documentation of such self-insurance program and shall further agree to indemnify and hold the City harmless from any and all liability arising out of any activities conducted pursuant to the permit.
- D. If an applicant utilizes subcontractors in performing some or all of the work which is covered by a permit, each such subcontractor shall be required to comply with the provisions of this Section.
- E. Pursuant to the provisions of Section 30-37 of the Hillsdale Municipal Code, the Director shall determine the amount of the performance bond or cash deposit which shall be provided by the applicant prior to the issuance of the permit. In no case shall the amount of such performance bond or cash deposit required for a permit for construction activities within the traveled portion of any street be less than \$10,000.
- F. If an applicant provides a blanket bond to cover all bond requirements during a specified period of time, the amount of such bond shall be maintained at least equal to the amount required to satisfy the terms of all permits issued during that period of time.

SECTION 10 – FEES

- A. The following schedule shall be the fees as established for permits issued pursuant to these rules and regulations:

Application fee.....	\$10.00
Annual Blanket Permit.....	\$150.00
Sidewalk under 25 square feet.....	\$25.00
Sidewalk over 25 square feet (includes Terrace Preparation).....	\$75.00
Driveway Approach Permit.....	\$50.00
Street Opening.....	\$100.00
Terrace Preparation.....	\$25.00
Storm Sewer Connection fee.....	\$150.00
Curb Cut/Repair/Extension.....	\$50.00

- B. In addition to the fees indicated above, all work requiring inspections after 3:00 p.m. or on Weekends shall be subject to an additional fee of \$75.00 per hour (Minimum 2 hour charge) or portion thereof with personnel availability.
- C. Traffic control measures may incur additional fees.

City of Hillsdale

Agenda Item Summary

Meeting Date: April 18, 2022

Agenda Item: Consent Agenda

Subject: Request for Alley Closure and Noise Variance

Background:

Hillsdale College requests to close the alley west of Hillsdale Street between East Fayette Street and East College Street on Friday May 20, 2022 from 11:00 a.m. till 4:30 p.m. for the Blue and White Weekend Carnival. There will be a food truck luncheon and activities located in a tent on the open lot between 180 and 204 Hillsdale Street.

A noise variance is also requested for this event.

Recommendation:

Approval of this request is recommended as this has become an annual event.

Scott A. Hephner

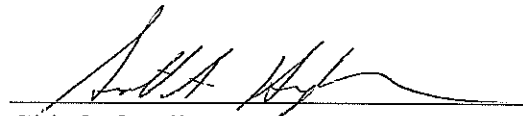
Chief of Police / Fire Chief

TRAFFIC CONTROL ORDER
2022-07

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships, and Villages this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

North/South Alley that is west of Hillsdale St., south of College St., and north of Fayette St. between Hillsdale St. and N. Manning St. will be closed to all traffic from 11:00 am to 4:30 pm on Friday, May 20, 2022 for the Hillsdale College Blue and White Weekend Carnival.

This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.



Chief of Police

04/11/22
Date

Received for filing in the office of the City Clerk at 3:00 p.m. on the 11 day of April, 2022.

City Clerk

04/11/22
Date

RESOLUTION # _____

IT IS HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this _____ day of _____, 2022.

Adam L. Stockford, Mayor

Attest:

Katy B. Price, City Clerk

March 29, 2022

Scott A. Hephner
Chief of Police
97 Broad Street
Hillsdale, MI 49242

Dear Chief Hephner:

Hillsdale College would like to request a noise variance for Friday, May 20 starting at 12:00 p.m. and ending at 4:00 p.m. for the Blue and White Weekend Carnival. There will be a food truck luncheon and a variety of carnival activities in a large tent located on the open lot on Hillsdale Street between 180 Hillsdale Street and 204 Hillsdale Street.

Hillsdale College would also like to request a noise variance for Saturday, May 21 starting at 12:00 p.m. and ending at midnight for the Blue and White Tent Party. There will be a luncheon, bbq dinner, and a live band in a large tent located on the open lot on Hillsdale Street between 180 Hillsdale Street and 204 Hillsdale Street. As well as a noise variance from 2:00 p.m. until 5:00 p.m. for an outdoor social hour in the Quad – located north of 33 E. Street.

If you have any questions, please call me at 607-2454, or Ashley Sallows at 607-2461. Thank you for your assistance.

Respectfully submitted,



William K. Whorley
Director of Security and Emergency Management

WKW/lmm

Received by Chief Hephner
 Date 03/30/22
 Amount Rec' _____
 Check # _____
 Permit # _____



CITY OF HILLSDALE
 City Hall
 97 N. Broad St.
 Hillsdale, Michigan 49242
 (517) 437-6490
 www.cityofhillsdale.org
APPLICATION FOR PERMIT
OCCUPANCY OF OR WORK WITHIN STREET RIGHT-OF-WAYS

TYPE:

- APPLICATION FOR PERMIT
- APPLICATION FOR BLANKET ANNUAL PERMIT
- REQUEST TO COMMENCE WORK

**Post a copy of the
Permit on-site**

Hillsdale College 3/29/2022

Applicant's Name 33 E College Street		Date 3/29/2022	Contractor's Name		Date
Mailing Address Hillsdale, MI 49242			Mailing Address		
City 517	State -607	Zip Code -2597	City	State	Zip Code
Telephone Number			Telephone Number		

DESCRIPTION OF WORK OR USE: Request permission to close alley's right of way and pedestrian access between E. College Street and Fayette Street from 11:00 am through 4:30 pm on Friday, May 20, 2022.

LOCATION: (Drawing to be provided)

See attached map

FACILITIES, STRUCTURES, OR EQUIPMENT TO BE INSTALLED: Stadium Type III Barricades and pedestrian barricades to be used. All traffic signage is MUTCD compliant.

TIME PERIOD:

COMMENCING DATE: **May 20, 2022** TIME: **11 am** ENDING DATE: **May 20, 2022** TIME: **4:30 pm**

THE FOLLOWING MUST BE SUBMITTED PRIOR TO PERMIT ISSUANCE:

- Certificate of Insurance
- Performance Bond \$ _____
- Construction Plan
- Subcontractor's Names
- Other

NOTE: THIS APPLICATION BECOMES A VALID PERMIT ONLY UPON APPROVAL BY THE DIRECTOR, DEPARTMENT OF PUBLIC SERVICES AND/OR CHIEF OF CITY POLICE.

Staff Use Only

Recommendation for Issuance

Approved Denied

Director Comments:

Director, Department of Public Services

Recommendation for Issuance

Approved Denied

Chief of Police Comments:



Chief of Police

Bond Received \$ _____

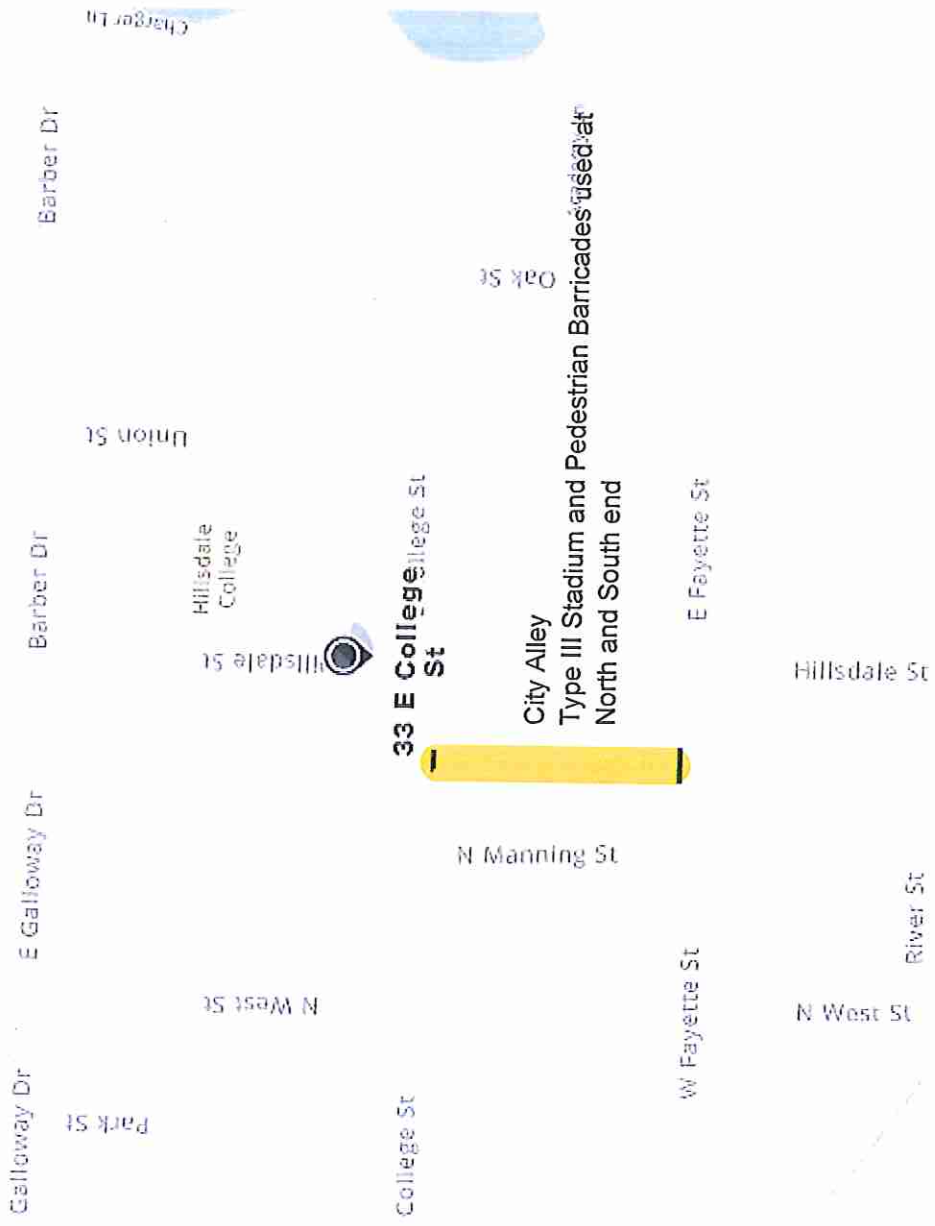
Fee Received \$ _____

City Clerk

Note: All payments must be received and recorded before permit is valid.

Return Application to:
Department of Public Services
149 Waterworks Drive
Hillsdale, MI 49242
or
City of Hillsdale Clerk
97 N. Broad St.
Hillsdale, MI 49242
Or email to: jhammel@cityofhillsdale.org

**INSPECTIONS MUST BE SCHEDULED
MINIMUM 2 HOURS PRIOR TO
COMMENCEMENT OF WORK.**



33 E College St

City Alley
Type III Stadium and Pedestrian Barricades used at
North and South end

Hillsdale College

Barber Dr

Union St

Oak St

N Manning St

N West St

E Fayette St

Hillsdale St

E Galloway Dr

Galloway Dr

Park St

College St

W Fayette St

N West St

River St

Charger Ln



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/20/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Vested Risk Strategies, Inc. P.O. Box 265 Hillsdale MI 49242	CONTACT NAME: Jenalle Beaman PHONE (A/C, No, Ext): (517) 439-1501 E-MAIL ADDRESS: FAX (A/C, No): (517) 439-4254													
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: National Union Fire Insurance Co</td> <td>19445</td> </tr> <tr> <td>INSURER B: United Educators Insurance</td> <td>10020</td> </tr> <tr> <td>INSURER C: American Casualty Company of R</td> <td>20427</td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: National Union Fire Insurance Co	19445	INSURER B: United Educators Insurance	10020	INSURER C: American Casualty Company of R	20427	INSURER D:		INSURER E:		INSURER F:
INSURER(S) AFFORDING COVERAGE	NAIC #													
INSURER A: National Union Fire Insurance Co	19445													
INSURER B: United Educators Insurance	10020													
INSURER C: American Casualty Company of R	20427													
INSURER D:														
INSURER E:														
INSURER F:														
INSURED Hillsdale College 33 E College Street Hillsdale MI 49242-1205 (517) 607-2239														

COVERAGES

CERTIFICATE NUMBER: Cert ID 2636

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			U75-85D	11/01/2021	11/01/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ Included
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			CA 5425499	10/16/2021	10/16/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ 1,000,000
B	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 1,000,000			U75-85D	11/01/2021	11/01/2022	EACH OCCURRENCE \$ 20,000,000 AGGREGATE \$ 20,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WC43172198 / WC43172205	10/16/2021	10/16/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	Liquor Liability			U75-85D	11/01/2021	11/01/2022	Each Occurrence \$ 1,000,000 Aggregate \$ 3,000,000

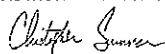
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Hillsdale College Security
 33 E. College Street
 Hillsdale MI 49242

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE


© 1988-2015 ACORD CORPORATION. All rights reserved.

City of Hillsdale

Agenda Item Summary

Meeting Date: April 18, 2022
Agenda Item: Consent Agenda
Subject: Request for Alley Closure and Noise Variance

Background:

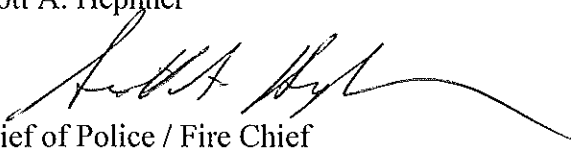
Hillsdale College requests to close the right of way access to the alley west of Hillsdale Street between East Fayette Street and East College Street on Saturday May 21 at 11:00 a.m. till Sunday May 22, 2022 at 12:30 a.m. for the Blue and White tent party. There will be a dinner and live band in a large tent on the open lot between 180 and 204 Hillsdale Street.

A noise variance is also requested for this event.

Recommendation:

Approval of this request is recommended as this has become an annual event.

Scott A. Hephner



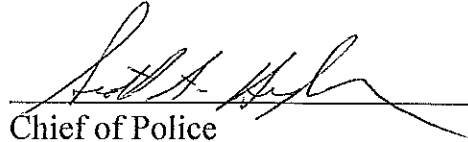
Chief of Police / Fire Chief

TRAFFIC CONTROL ORDER
2022-08

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships, and Villages this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

North/South Alley that is west of Hillsdale St., south of College St., and north of Fayette St. between Hillsdale St. and N. Manning St. will be closed to all traffic from 11:00 am on Saturday, May 21, 2022 to 12:30 am on Sunday, May 22, 2022 for the Hillsdale College Blue and White Tent Party.

This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.



Chief of Police

04/11/22
Date

Received for filing in the office of the City Clerk at 3:00 p.m. on the 11 day of April, 2022.

City Clerk

04/11/22
Date

RESOLUTION # _____

IT IS HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this _____ day of _____, 2022.

Adam L. Stockford, Mayor

Attest:

Katy B. Price, City Clerk

Received by Chief Aggeler
 Date 03/30/22
 Amount Rec' _____
 Check # _____
 Permit # _____



CITY OF HILLSDALE
 City Hall
 97 N. Broad St.
 Hillsdale, Michigan 49242
 (517) 437-6490
 www.cityofhillsdale.org
APPLICATION FOR PERMIT
OCCUPANCY OF OR WORK WITHIN STREET RIGHT-OF-WAYS

TYPE:

- APPLICATION FOR PERMIT
- APPLICATION FOR BLANKET ANNUAL PERMIT
- REQUEST TO COMMENCE WORK

**Post a copy of the
Permit on-site**

Hillsdale College 3/29/2022

Applicant's Name 33 E College Street	Date	Contractor's Name	Date
Mailing Address Hillsdale, MI 49242		Mailing Address	
City State Zip Code 517-607-2597		City State Zip Code	
Telephone Number		Telephone Number	

DESCRIPTION OF WORK OR USE: Request permission to close alley's right of way and pedestrian access between E. College Street and Fayette Street from 11:00 am on Saturday, May 21 through 12:30 am on Sunday, May 22.

LOCATION: (Drawing to be provided)

See attached map

FACILITIES, STRUCTURES, OR EQUIPMENT TO BE INSTALLED: Stadium Type III Barricades and pedestrian barricades to be used. All traffic signage is MUTCD compliant.

TIME PERIOD:

COMMENCING DATE: **May 21, 2022** TIME: **11 am** ENDING DATE: **May 22, 2022** TIME: **12:30 am**

THE FOLLOWING MUST BE SUBMITTED PRIOR TO PERMIT ISSUANCE:

- Certificate of Insurance Performance Bond \$ _____
- Construction Plan Subcontractor's Names
- Other

NOTE: THIS APPLICATION BECOMES A VALID PERMIT ONLY UPON APPROVAL BY THE DIRECTOR, DEPARTMENT OF PUBLIC SERVICES AND/OR CHIEF OF CITY POLICE.

Staff Use Only

Recommendation for Issuance

Approved Denied

Director Comments:

Director, Department of Public Services

Recommendation for Issuance

Approved Denied

Chief of Police Comments:



Chief of Police

Bond Received \$ _____

Fee Received \$ _____

City Clerk

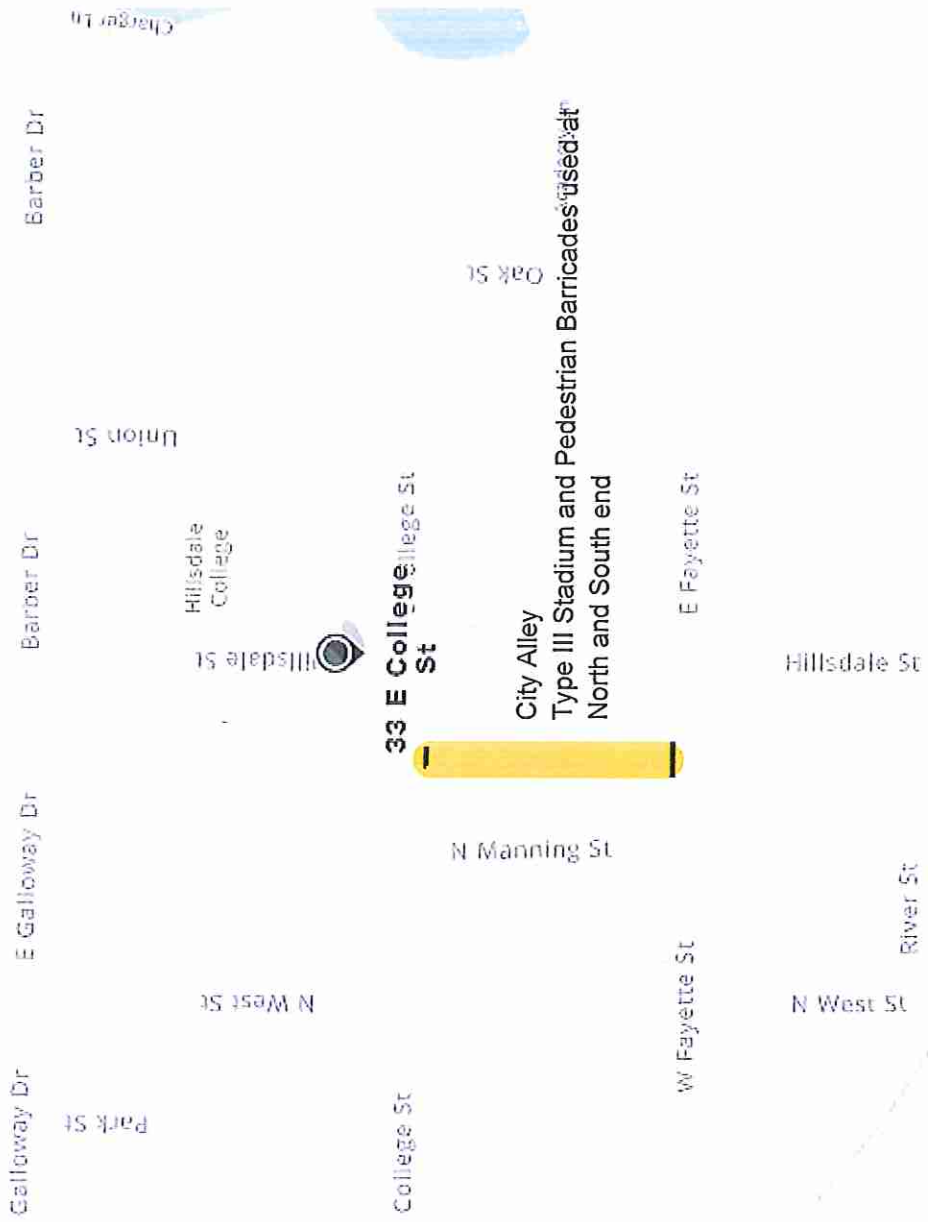
Note: All payments must be received and recorded before permit is valid.

Return Application to:
Department of Public Services
149 Waterworks Drive
Hillsdale, MI 49242

or
City of Hillsdale Clerk
97 N. Broad St.
Hillsdale, MI 49242

Or email to: jhammel@cityofhillsdale.org

**INSPECTIONS MUST BE SCHEDULED
MINIMUM 2 HOURS PRIOR TO
COMMENCEMENT OF WORK.**





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/20/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Vested Risk Strategies, Inc. P.O. Box 265 Hillsdale MI 49242	CONTACT NAME: Jenalle Beaman PHONE (A/C, No, Exl): (517) 439-1501 E-MAIL ADDRESS:		FAX (A/C, No): (517) 439-4254
	INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED Hillsdale College 33 E College Street Hillsdale MI 49242-1205	(517) 607-2239		INSURER A: National Union Fire Insurance Co INSURER B: United Educators Insurance INSURER C: American Casualty Company of R INSURER D: INSURER E: INSURER F:
			19445
			10020
			20427

COVERAGES **CERTIFICATE NUMBER:** Cert ID 2636 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			U75-85D	11/01/2021	11/01/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ Included
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			CA 5425499	10/16/2021	10/16/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ 1,000,000
B	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTIONS \$ 1,000,000			U75-85D	11/01/2021	11/01/2022	EACH OCCURRENCE \$ 20,000,000 AGGREGATE \$ 20,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WC43172198 / WC43172205	10/16/2021	10/16/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	Liquor Liability			U75-85D	11/01/2021	11/01/2022	Each Occurrence \$ 1,000,000 Aggregate \$ 3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Hillsdale College Security
 33 E. College Street
 Hillsdale MI 49242

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

CAPA

5K Walk/Run



"RUNNING LOW ON FUMES"

CAPA is bringing a new 5K to town this year! Who loves food trucks?

Our CAPA "Running Low on Fumes" 5k Run/Walk is going to be a great event for families to support a great cause and enjoy some yummy food.

This walk/run never ceases to bring out local supporters and those who travel considerable distances to be a part of eliminating child abuse and neglect in Hillsdale County. We are so thankful for all of our supporters!

Please register by April 14th at 11:59pm to ensure you get the swag.

Individual pricing- \$25 for an individual

Family Pricing- \$65 when you register 4 family members at the same time.

Kids Fun Run- free, kids will receive a goodie bag for participating.

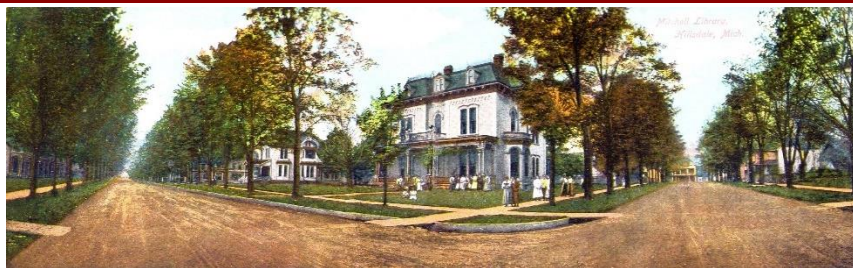
Registration ends at 4:30pm on April 30th. Please register by April 14th to guarantee yourself a shirt.

Race Day Info: Location of the even will be at the Hillsdale County Fairgrounds.

5K will start at 5pm.

Maria's Tacos, Chubby's BBQ, Kona Ice and Baxter's Dawgs will be there!

The food trucks will be available from 3pm-7pm.



World War II Story of Edgar J. Ferguson

By Lori Zeiler as shared by William VanSickle (nephew of E. John Ferguson)

Hillsdale County had many young men that fought in WWII. This Memorial Day we would like to remember Edgar John Ferguson of North Adams. Edgar John was the son of E. J. and Ada (Hammill) Ferguson. He attended Hoxie School and graduated from Hillsdale High School. Edgar J. married Alma Jean Milnor in 1942. John wanted to be a pilot so while working at a tool & die factory he took flying lessons. In 1942 Lt. E. J. Ferguson answered the nation's call for pilots and spent the next year and a half learning to fly beginning with a small, single-engine "trainer aircraft. He then moved up to a 2-engine aircraft. The next step was the 4-engine B-24 Bomber with a crew of ten. Each of the crew learned their skills separately, then they learned to fly and fight as a team. The crew was expected to stick together as a group right up to the end of the 50-mission combat rotation required by the U. S. Army Air Force. The crew ranged in age from about 18 to 30.

In early April 1944 Lt. Ferguson and his crew flew their plane 10,000 miles to their Theater of Operation, Guilia Field in southeastern Italy. This was the Head Quarters of the 459th Bombardment Group (Heavy) of the 304th Wing of the 15th U. S. Army Air Force. Lt. Ferguson wrote a letter home in late May where he described what it was like living at Guilia Field. They spent their time, when not flying, slogging through mud, rain, & snow to the communal latrines and showers, they huddled in their tents around a crude heater, trying to keep their uniforms presentable the whole time. Continued page 2



NEWSLETTER MITCHELL RESEARCH CENTER

22 N. Manning Street
Hillsdale, MI 49242
T: 517- 437-6488

<http://www.mitchellresearchcenter.org/>

Open Monday thru Thursday 10-4



THE AMERICAN LEGION



THANK YOU TO THE LOCAL
ORGANIZATIONS THAT SUPPORT
OUR MILITARY AND VETERANS!!



"I live in a tent with a dirt floor. We have a homemade stove which is a round 5-gal. oil can with a pipe running into it from a supply tank of gasoline. Holes in the bottom for draft and some tin cans wired together for stove-pipe. I got ahold of some boards and I have some of the floor under my cot and in front of it covered over. My bed is an army cot with blankets, no sheets, no pillow, I fold up my jacket or an old dirty towel for a pillow."

Flying the B-24 Liberator for 6 to 8 hours per flight was not a cakewalk either. The bomber was designed to carry heavy payloads. The cabin space was not heated or pressurized. Oxygen was supplied via a mask and the crew connected heaters in their flight suits to the ship's electrical power. The catwalk between the racks of 500 lb bombs was about 6 inches wide. When the bomb bay doors opened you could look 30,000 feet down to the ground.

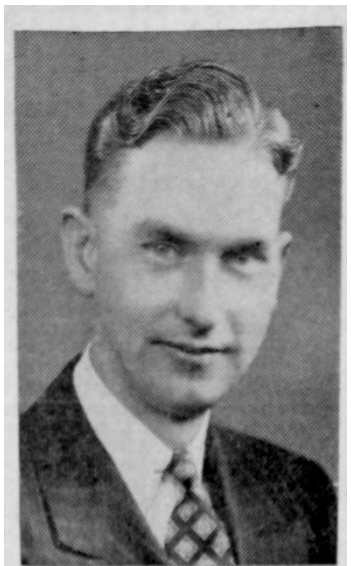
On Friday June 9th, 1944, 1st Lt. Edgar "John" Ferguson Jr. started his day before dawn with a light breakfast and coffee. With his co-pilot and navigator, they attended a briefing on the days target. This is the 14th mission for the crew. Their regular ship, the Devastatin' Kid was in for repairs, and they were given a plane from the pool named Slightly Eager. On the way north they were joined by fighter escorts, including the 322 Fighter Group: The Tuskegee Airmen.

They crossed the Alps on the way to the target in Munich. The Slightly Eager was struggling to keep up with the first attack unit. This forced 1st Lt. Ferguson to drop back with the 2nd attack unit. Unable to keep up with them he turned back over the Alps. By this time enemy fighters were attacking the bombers. Because the Slightly Eager had left the groups of bombers it became a target for the enemy. On the first pass the Messerschmidt pilots killed 2 of the crew. Others received bullet wounds as well. Lt. Ferguson ordered his surviving crew to bail out as he and his co-pilot tried to bring the plane down for a crash-landing. The plane was attacked again, and the overhead wing fuel tanks exploded blowing the co-pilot clear of the plane. He parachuted to the ground. Lt E. J. Ferguson and the 2 dead crew members went down with the plane near the highway called Autobahn 8, at the foot of the Bavarian Alps, about 35 miles from Salzburg, Austria.

After the war several of the crew members got together and came to North Adams to visit with Lt. Ferguson's parents where they spoke of his heroism, friendship, and care for his crew.



E.J. Ferguson Service Medals
Courtesy of RS Lacefield



Lieut. Edgar J. Ferguson

CONFIRM DEATH OF FERGUSON

Local Lieutenant Missing Almost Year Listed as Killed in Action

Official notice from the War department was received Thursday by Pvt. Alma J. Ferguson at Fort Ogelthorpe, Ga., that her husband, Lt. Edgar John Ferguson, 27, was killed in action over Austria, June 9, 1944. At that time the family was notified that Lt. Ferguson was missing in action, but it was not until yesterday that his death was verified.

On October 3, 1942, Ferguson married Alma Jean Milnor, daughter of Mr. and Mrs. George G. Milnor, of Hillsdale. The ceremony took place in the chapel of the San Antonio, Texas Aviation Cadet Center.

Ferguson was an alumnus of the North Adams high school and was employed in the Richard Brothers defense plant in Hillsdale at the time he enlisted in the Army Air Corps.

Pilot on a B-24 Bomber, Ferguson had completed 14 missions when he was killed, and had been awarded the Distinguished Unit Badge, the highest award in the 15th A. A. F. He enlisted in the U. S. Army Air Corps in April 1942, and received basic training at Jones Field, Bonham, Tex., Sherman, Tex., Wendover Field, Utah, and at Boise, Idaho.

Surviving beside the wife are his parents, Mr. and Mrs. E. J. Ferguson of North Adams, a sister, Arlene Ferguson, at home, and a brother, Harold of North Adams.



Star Laundry and the Lovejoy Family

Two children - Owen D. on February 7, 1886 and Guy F. Lovejoy on August 5, 1892 - were born to Wilford and C. and Amelia A. Lovejoy in Cedar Springs and left in 1894 to come to Camden, where the railroad was to go. After a year they moved to 40 E. South Street in Hillsdale, where they lived for eight years.

In 1890 and 1900 the two-story part of what became the Star Laundry building was the Cottage Hotel and was used by railroad men for overnight lodging.

In 1904, Lovejoy leased the building on the corner of Manning and Carleton Road (then Railroad Street) and added wood construction for washroom, boiler and a steam engine room. Laundry equipment was also moved to 32 E. Railroad Street in 1904. Three years later he purchased the property from Lenora Abbey. In 1909, Mr. Lovejoy purchased the first dry cleaning plant in Hillsdale owned by Dick Hallock and located in a home on the corner of S. Howell and Barry Streets. By 1924 a rug cleaning plant and garage had been built and all the buildings made fireproof.

During World War I, Guy attended Business College associated with Hillsdale College, then worked with his father and brother until time to go to war. After the war he returned to Hillsdale to take over more management and improvement of the dry cleaning department. Early films share the Lovejoy family and friends using the large buildings for boat storage and other such things! On November 1, 1977, after 74 years in the same family, the Star Laundry shut down.



Just a year and a half earlier, the Sanderson Hotel, formerly the Hillsdale Hospital and before that the William Waldron home burned. After much ado - including an old building that was not to be easily destroyed - the old cleaners was replaced by a nine story apartment building where it stands tall today!

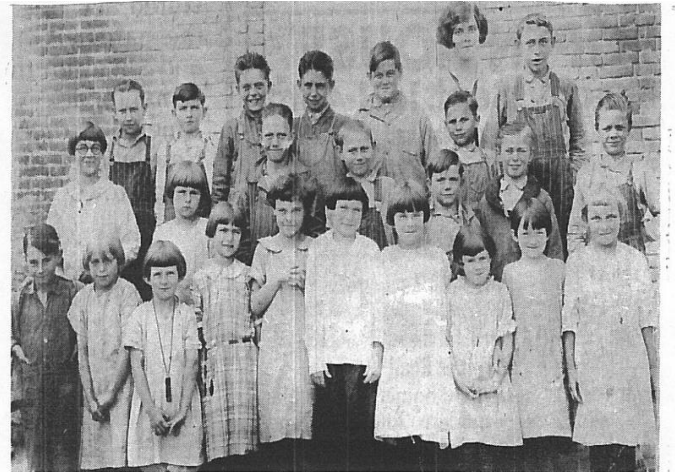
By Carol Lackey

Ransom Township, Hillsdale County, Michigan One Room Schools

1. Burt School – S.E. corner of Gilbert and Burt Rd.
2. Banner School – E. Side of Gilbert Rd ¼ mile N. of Pleasant View Rd.
3. Crampton School – E. Side of Crampton Rd. ½ mile N. of Camden Rd.
4. Doty School – N. Side of Tamarack Rd. W. of Lake Pleasant Rd.
5. Hammond School – S. side of Tamarack Rd. ½ mile E. of Bird Lake Rd.
6. Ransom School – W. side of Bird Lake Rd. in village of Ransom S. of Ransom Rd.
7. Union School – W. side of Gilbert Rd. ½ mile S. of Squawfield Rd.
8. Webster school – W. side of Bird Lake Rd. ¼ mile N. of Pleasant View Rd.



Ransom Country School, about 1925. #1 Wilma Webster Fitzgerald



Union School — Florine Demongeot, of Osseo, shared this picture of the Union School, Hillsdale, taken in 1925 or 1926. First row: Claude Adams, Elmer Julian, Walter Adams, Eileen Julian, Veryl Julian, Aldrey Neil the teacher, Robert Teachout. Second row: Vera Lickley, ?, George Julian, Eddie Teachout, Glen Kick, Berard Julian, Henry Fish, LeRoy Lickley. Third row: Clair McArthur, May Teachout, Ethel Hile, Helen Adams, Elmer Julian, Forrest Demongeot, Dale Armstrong, Glendening, Anna Armstrong, Genevieve Hile, Margaret Greenfield.
9-15-84

PRESIDENT'S MESSAGE – From Carol Lackey
President's Report First quarter 2022

We need your Help! Today, the Mitchell Research Center, whose volunteers maintain historic records of the City, County, and State, are used by a plethora of individuals, organizations and businesses, and continues to serve our community. It is a vibrant, growing resource and is open to the public during regular hours. We're constantly adding new information to share with the public.

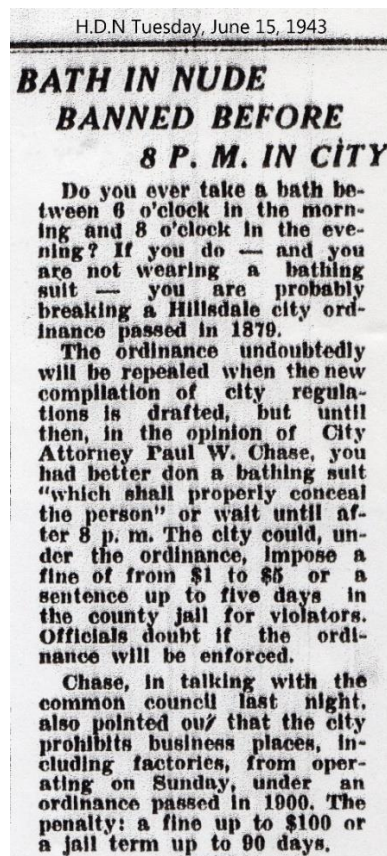
And this is exactly the reason we need your help! We *donate* our time to do research and help the public. While we find it fascinating, it also does take time – to learn and appreciate all that's out there, and the vast opportunities to learn more!

A few years ago, when a local title company closed due to retirement, the Friends of the Mitchell Research Center received a donation of a large amount of early title and deed information. We're continuing to film these records for further use. What I also find fascinating include the early pictures that continue to appear! Label those pictures, folks!

I could go on and on, but, needless to say, the Pandemic put us even more behind! So, if you have some extra time, come and see us! We need your help!

Respectfully,
Carol Lackey, President

- Jonesville Independent 1942-1990
- Hillsdale County Plat books 1959 & 1973
- Neil Diamond, John Denver Poster
- Robins Family photos
- Hillsdale HS class of 1953 reunion photos
- Life Magazine - article about Dr. Ted Diethrick
- Lape Mortgage, Sweeny Deed, Fielding Estate
- Various Genealogic Newsletters
- Lenawee Co. Hist Soc. Calendar 1982, 1984
- 150-year Commemoration Hillsdale Co. Fair
- U.B. Camp Meeting panoramic 1932
- Mayflower Descendent, Puritan Fathers
- How to Shoot the U.S. Army Rifle Book.
- Extension Family Living Program
- Certificate of Contribution to Athletic Field
- Michigan Pioneer Collection 1901
- Sally Fallon collection
- Ernest Ingles Letters from WWII
- 150 yrs of Mission & Ministry of Trinity Lutheran
- Ohio Genealogy Society Quarterly 2020-2021
- Robinson's Directories - City 1972-1986
- Shoppers Guides, The Country Press
- Michigan Sultana Memorial, blueprint
- That's a Matter of Opinion by James P. Tuttle
- To know where I came from - Peters
- Farm Ballads by Will Carlton
- Peter/Peters Family genealogy
- Scrapbook - Commencement programs - HHS



Thanks to our local leprechaun, Jeff Francis for brightening our community
St. Patrick's Day!



Meet the Volunteer – Carol Shearman

Carol was born in Toledo, Ohio and moved to Pittsford at age 3, then transferred to Hillsdale in the 9th grade.

She has been married for 58 ½ years and has three children (Melanie, Kathleen and David). She has four granddaughters, Natalie, Bethany, Lisa and Emma. Her work background includes: wife, mother, grandmother, teacher, tutor, and Girl Scout Leader.

Carol began volunteering with the Mitchell Research Center about 5 years ago. She likes to help patron's with their research projects. She enjoys studying family histories and historical files.



Thanks to a Few Good Men from Hillsdale College for lending a hand to reorganize items at MRC.

VOLUNTEER at the MITCHELL RESEARCH CENTER

Do you enjoy history?

Do you want to learn more about your genealogy?
Please volunteer at the historic Mitchell Research Center!!

You will be oriented to the facilities, processes and procedures, as well as learn about your community!

Work hours are negotiable, from 2 to 6 hours any day of the week.

Please call: 517 437-6488 TODAY!

INFORMATION

MRC 2022 1st Qtr. STATS

January – February 2022

Volunteer Hours – 380.5

Total Visitors – 25

WEBSITE ANNUAL STATS

January - February 2022

Visitors – 406

#Pages Viewed – 710

Popular – Homes, School Yearbooks, Family, Cemetery Maps

Facebook Stats

Likes -16

NEW MEMBER

Jim Rodesiler

In Memoriam of:

Janet Lee

Don Lovejoy

MITCHELL RESEARCH CENTER

OFFICERS

2022-2024

President – Carol Lackey

Vice President – Lori Zeiler

Secretary – Melanie Shearman

Treasurer – Richard Jones

BECOME A MEMBER OF MRC:

Go to the MRC website

<http://www.mitchellresearchcenter.org/> - complete the online form under the VISIT US Tab.

The March 2022 Mitchell Research Center Newsletter is now available at the link below:

<http://www.mitchellresearchcenter.org/March-2022-news-letter/>

The newsletter will not be distributed in hard copy. Please let us know if you have a problem finding or opening the website or link.

Regards,

Communications Committee

Mitchell Research Center



April 7, 2022

Mr. Dave Mackie, Senior Manager
City of Hillsdale
97 North Broad Street
Hillsdale, MI 49242

RE: Programming Advisory

Dear Mr. Mackie:

As part of our ongoing commitment to keep you and our customers informed about changes to Xfinity TV services, we wanted to inform you of the following changes:

Effective May 12, 2022, Fox Sports 1 will no longer be offered as part of Digital Economy. These channels are available as part of Popular TV, Sports & News, and Digital Starter.

Please feel free to contact me at 616-560-1922 if you have any questions.

Sincerely,

Jeffrey Snyder
Senior Manager, External Affairs
Comcast, Heartland Region
5300 Patterson Ave SE Ste. 230
Grand Rapids, MI 49512

April 14, 2022

Honorable Mayor Stockford and Esteemed Council Members,

At the last council meeting, I had stated in a letter and in person that language that was profane and/or vulgar directed at a Law enforcement Officer was considered to be Protected Speech under the First Amendment. I am glad to say that I was wrong in that assertion. After a brief statement to City Attorney Thompson and he giving me 'the look', I researched this more and discovered my error. This verbal abuse of a LEO is NOT protected speech. I would like to sincerely apologize to the Council and the People of Hillsdale for that misinformation.

Respectfully yours,



Ted Jansen

104 Hillsdale St. Hillsdale

Katy Price

From: Gary Stachowicz
Sent: Monday, April 4, 2022 11:54 AM
To: Katy Price
Subject: FW: 2021 Tree City USA application approved, awards coming

[Here you go hugo!](#)

From: Sayers, Kevin (DNR) <SAYERSK@michigan.gov>
Sent: Monday, April 4, 2022 11:18 AM
To: Sayers, Kevin (DNR) <SAYERSK@michigan.gov>
Subject: 2021 Tree City USA application approved, awards coming

Good morning,

Congratulations! Your community's 2021 Tree City USA application has been fully approved by the Michigan DNR and Arbor Day Foundation. Awards materials are now being shipped out to the City Forestry contact listed on your application. Look for those to begin arriving over the next week or so. Let me know if you have not received anything by the third week of the month and I'll try to track it down.

Also, I am preparing the annual DNR press release announcing this year's recipients. It should be posted in the next couple weeks but feel free to do your own local release as well.

As always, I appreciate your time and work in completing the annual requirements and application to be recognized as a Tree City USA. It's an important goal for many communities and is one of the most visible indications of your community's commitment and achievement in the care of public trees. Don't forget, this is an annual certification so hopefully you're all planning your Arbor Day event (Friday April 29th) and companion Arbor Day proclamation so you can easily include them with your 2022 application, which is due at the end of this year.

If you have any questions, please feel free to contact me. Thanks again!

Kevin Sayers

Michigan Urban Forestry Coordinator

Phone: 517-582-3209

Email: sayersk@michigan.gov

www.mi.gov/ucf



CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

CONFIDENTIALITY NOTICE: This communication and any attachments may contain confidential and privileged information for the use of the designated recipient named above. If you are not the designated recipient, an employee, or agent responsible for delivering this message to the intended recipient, you are hereby notified that you have received this communication in error and that any review, disclosure, dissemination, distribution, or copying of it or its contents is strictly prohibited. If you receive this communication in error, please destroy all copies of this communication and any attachments and notify the sender immediately via phone, fax, or electronic mail. Thank you.

City of Hillsdale

Agenda Item Summary

Meeting Date: April 18, 2022

Agenda Item #: New Business

SUBJECT: Set Public Hearing for CBDG Grant Application

BACKGROUND PROVIDED BY STAFF: Kristin Bauer, City Engineer

PROJECT BACKGROUND:

The Michigan Economic Development Corporation (MEDC) on behalf of the Michigan Strategic Fund (MSF) has invited Units of General Local Governments (UGLG) to apply for its Water-Related Infrastructure (WRI) Grant. This grant is specifically noted to assist UGLGs in making necessary improvements to existing public infrastructure systems.

The City of Hillsdale is proposing application for grant funds to assist with the following infrastructure project scope of work:

The proposed project will address critical infrastructure maintenance/improvements required throughout the City of Hillsdale on the water main and sanitary sewer systems. The proposed grant project would include the following items:

Water System: Replacement of approximately 75 (12%) of the in-line shut off valves in the water main system. This work will include the installation of new valves and removal of the failed valves.

Sanitary Sewer System: Replacement and/or cured-in-place lining of approximately 1.01 miles of sanitary sewer within the city.

A public hearing is required by the MEDC to adhere to the public participation provisions set forth in Title I of the Housing and Community Development Act of 1974, as amended and an authorizing resolution.

RECOMMENDATION:

City staff recommends that City Council should set a public hearing to occur at the May 2, 2022 meeting at 7:00 pm to review the grant documents and consider supporting submittal of the grant application via an authorizing resolution.

City of Hillsdale Agenda Item Summary

Meeting Date: April 18, 2022

Agenda Item: New Business

SUBJECT: Ordinance Amendment – Set Public Hearing

BACKGROUND: Jake Hammel, DPS Director

Dogs in city cemeteries has been an ongoing concern for some time now. Owners use the cemeteries as dog runs, allowing their pets to run unleashed throughout the premises. Ordinance No. 2017-01 is currently in place allowing animals as long as they are leashed/controlled and also limiting them to the roadways within. The ordinance has consistently been ignored. As expected, animals are relieving themselves on head stones and various other places within the cemeteries whether leashed or unleashed. Not only is this very disrespectful to the deceased, but their families as well. In an attempt to remedy the situation, the Cemetery Board has requested the City Attorney draft an amended ordinance prohibiting all animals from being in the cemeteries. The ordinance is attached for review and adoption after a public hearing is held.

RECOMMENDATION

I recommend Council set a public hearing for May 16, 2022 to receive public input.

AMENDMENT TO ORDINANCE NO. 2017-01

AMENDMENT TO AN ORDINANCE No. 2017-01 TO PROHIBIT PERSONS FROM BRINGING OR MAINTAINING ANIMALS WITHIN CEMETERIES OWNED OR CONTROLLED BY THE CITY OF HILLSDALE, MICHIGAN.

WHEREAS the City of Hillsdale Ordinance 2017-01 sets forth rules regarding conduct within, and the use of the grounds of, cemeteries owned or controlled by the City of Hillsdale; and

WHEREAS the Hillsdale City Council has determined, at the recommendation of the City of Hillsdale Cemetery Board, that it would be in the best interest of the City and the citizens thereof if persons were prohibited from bringing to, possessing, or leading any animal, fowl, or reptile, whether leashed or not, on the grounds of any cemetery owned or controlled by the City of Hillsdale, Michigan in order to maintain the sanctity and peace at such cemeteries

NOW, THEREFORE, THE CITY OF HILLSDALE ORDAINS THAT:

CITY OF HILLSDALE, MICHIGAN ORDINANCE NO. 2017-01 shall be amended as follows:

Sec. 10-10.- Conduct on cemetery grounds.

. . .

7. No person shall bring to, possess, permit, or lead any animal, fowl, or reptile, whether leashed or not, on the grounds of any cemetery owned or controlled by the City of Hillsdale, Michigan, provided however, that this prohibition shall not apply to or prohibit the use of trained guide dogs, hearing dogs, signal dogs, mobility assistance dogs, seizure or medical alert dogs, psychiatric service dogs, or other dogs or animals trained to provide assistance to persons with disabilities. The Cemetery rules and Regulations shall be amended to reflect the prohibition contained herein.



**City of Hillsdale
Agenda Item Summary**

Meeting Date: April 18, 2022

Agenda Item: New Business

Subject: Resolution to Establish a Policy Regarding the Accessibility of the Assessor's Office to Taxpayers

BACKGROUND PROVIDED BY STAFF (Kimberly Thomas, Assessor)

Michigan's Public Act 660 of 2018, the Property Assessing Reform Act, amended the General Property Tax Act (GPTA), 1893 PA 206, to add audit procedures and minimum specific requirements for local governmental units and assessors. One of the requirements added was for each assessing district to "have and follow a published policy under which its assessor's office reasonably accessible to taxpayers." The State Tax Commission is required under the act to audit each assessing district. As part of the audit they will verify that this and other required policies are in place and being followed.

Assessing department staff drafted the attached resolution for the purpose of establishing a formal written policy in compliance with this part of the act and other related requirements. Nothing in this policy changes how the City Assessor and the assessing department have been conducting business. Instead, this is just adoption of a formal policy specifying that these practices should continue for the benefit of the taxpayers.

RECOMMENDATION:

Council should carefully review the resolution language presented, and:

1. Pass the resolution to adopt the policy as presented; or
2. Amend the resolution to adopt alternative policies, paying attention to the requirements contained within the statute; or
3. Table the matter and refer the resolution back to the Assessor with recommended changes for consideration at the next regular meeting.

RESOLUTION NO. _____
CITY OF HILLSDALE, MICHIGAN

**RESOLUTION TO ESTABLISH A POLICY REGARDING THE ACCESSIBILITY OF THE
CITY OF HILLSDALE ASSESSOR'S OFFICE TO THE CITY TAXPAYERS
PUBLIC ACT 660 OF 2018**

Adopted: _____, 2022

At a regular meeting, properly noticed, of the City Council of the City of Hillsdale, Hillsdale County, Michigan held in the City Hall Council Chambers, 97 North Broad Street, Hillsdale, Michigan at 7:00 p.m.

WHEREAS Public Act 660 of 2018 was approved by Governor Snyder on December 28, 2018 amending Michigan's General Property Tax Act (GPTA), Act 206 of 1893, to provide a statutory framework to guarantee the highest quality assessments for taxpayers as well as local units; and

WHEREAS the Act defines the requirements for substantial compliance with the GPTA, provides timelines for audits and follow-up audits, and details a process for bringing a local unit into compliance if they remain non-compliant after a follow-up review; and

WHEREAS local units are required to ensure that certain requirements are being met beginning in the 2022 tax year.

THEREFORE BE IT RESOLVED that the City of Hillsdale establishes the following policy and provides the following information in connection with the City Assessor's office:

1. PURPOSE - to create, publish, and retain "substantial compliance" with State Tax Commission guidelines and the GPTA.
2. SCOPE – This policy shall be followed by all officials and employees of the City Assessor's office.
3. POLICY
 - 3.1 All property assessment rolls and property appraisal cards shall be available for inspection and copying in the City Assessor's office during the customary business hours.
 - i. The City Assessor's office is located on the 2nd floor of City Hall, 97 North Broad Street, Hillsdale, Michigan 49242.
 - ii. Customary business hours are Monday thru Friday, 8:00 a.m. to 5:00 p.m.
 - iii. The above-listed hours are subject to closure for observed holidays and may change without notice with prior approval from the City Manager and/or City Council.
 - iv. Reasonable effort will be made to post any closures or changes to office hours on the City's website, www.cityofhillsdale.org, and/or the City's Facebook page, <https://www.facebook.com/CityofHillsdale>.
 - v. Taxpayers may annually request one copy of the property appraisal card at no charge for property that they own or for which they are responsible for payment of the taxes;
 - vi. Additional copies, copies of appraisal cards for which the persons requesting are not the taxpayer, assessment roll copies, and any other records requested in any format shall be provided subject to the Freedom of Information Act (FOIA) policy and published fee schedule on file with the City Clerk.
 - vii. Property appraisal cards for the current tax year shall also be available on the internet at www.bsaonline.com.
 - viii. The assessor shall also make available current year land value studies, economic condition factor (ECF) studies, and the assessment roll certified by the board of review at their March meeting online at www.cityofhillsdale.org/cityassessor.

- 3.2 The City Assessor's office shall be reasonably accessible to taxpayers during the above-listed customary business hours.
- i. Taxpayer inquiries may be submitted directly to:
 - a. Assessor, Kimberly Thomas (MAAO) or Appriaser, Olivia Jones (MCAO)
 - b. By Mail: Hillsdale City Assessor
97 N Broad St
Hillsdale, MI 49242
 - c. By Phone: (517)437-6440
 - d. By Email: assessor@cityofhillsdale.org
 - e. The above-listed contact information shall be included in notices to taxpayers concerning assessment changes and exemption determinations.
 - ii. Taxpayer inquiries submitted by phone or email to the designated individual(s) listed above shall receive a response within 7 business days.
 - iii. Taxpayers may arrange a meeting in person with an official or employee of the assessor's office by contacting the designated individual(s) listed above.
 - iv. Requests for inspection and/or production of records maintained by the the assessor's office should be made by contacting the designated individual(s) listed above or by submitted a written request in compliance with the City's FOIA policy.
 - v. Taxpayer requests for informal hearing and assessment dispute resolution:
 - a. Taxpayers may contact the designated individual(s) listed above to request an informal hearing for review of the current year assessment prior to the first Monday in March.
 - i. The informal hearing may include submission of documentation by the taxpayer, or physical inspection of the property by the assessor or the assessor's designee to verify any claims made by the taxpayer.
 - ii. Any changes made by the assessor or the assessor's designee as a result of this informal review shall be verified by issuance of an amended form L-4400, *Notice of Assessment, Taxable Valuation, and Property Classification* clearly marked "REVISED," dated, and initialed by the individual making the change.
 - b. Taxpayers may also submit documentation or request a physical inspection and in-person review of their property at any time following adjournment of the March meeting of the board of review.
 - i. Changes made as a result of this review will be shown on the following year property appraisal card.
 - ii. Taxpayers may submit a written request to the board of review prior to their December meeting if they believe that the information contained in the current and/or prior year property appraisal card contains qualified errors subject to correction under MCL 211.53b.

BE IT FURTHER RESOLVED that this policy shall take effect as of the date set forth below.

Upon roll call, the vote in favor of the resolution being as follows:

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED. Passed this ____ day of _____, 2022, by the City Council of the City of Hillsdale.

Adam Stockford, Mayor

Katy Price, Clerk

City of Hillsdale

Agenda Item Summary

Meeting Date: April 18, 2022
Agenda Item: New Business
Subject: TCO 2022-06 Sandy Beach Roundabout

Background:

The attached Traffic Control Order, 2022-06 is for the planned signage for the improved Sandy Beach parking lot entrance and roundabout. See attached TCO for signage details.

Recommendation:

Approval of TCO 2022-06 is recommended as this is required signage for safe motor vehicle operation in the improved area.

Scott A. Hephner



Chief of Police / Fire Chief

TRAFFIC CONTROL ORDER
2022-06

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships, and Villages this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

The following **signage** is for the **Sandy Beach roundabout** and **parking area**:

For southeast bound traffic on waterworks drive approaching roundabout;

- One STOP AHEAD sign
- One STOP sign with ROUNDABOUT sign

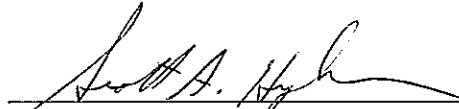
For northbound traffic leaving parking area;

- Two YIELD signs with TURN RIGHT ONLY sign

For northwest bound traffic on Waterworks Drive approaching Roundabout;

- One YIELD AHEAD sign
- One YIELD sign with ROUNDABOUT sign

This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.



Chief of Police

04/11/22
Date

Received for filing in the office of the City Clerk at 1:00 p.m. on the 11 day of April, 2022.



City Clerk

04/11/22
Date

RESOLUTION # _____

IT IS HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this _____ day of _____, 2022.

Attest:

Adam L. Stockford, Mayor

Katy B. Price, City Clerk

City of Hillsdale

Agenda Item Summary

Meeting Date: April 18, 2022

Agenda Item #: New Business

SUBJECT: 2022 - Uran Street Project

BACKGROUND PROVIDED BY STAFF: Kristin Bauer, City Engineer
Jake Hammel, Dir. Of Public Services

PROJECT BACKGROUND:

The United States Department of Agriculture (USDA) through the Rural Business Development Grant (RBDG) program awarded grant funds to the city for improvements to Uran Street from Arch Drive to Industrial Drive. The project includes pulverizing the existing street surface, miscellaneous concrete curbing, culvert work, reshaping the pulverized material and repaving.

City staff developed and requested bids for this work. Four (4) bids were received on March 22, 2022 as a result of our advertisement and are presented below:

CONTRACTOR	BID TOTALS
Thompson Construction Co., LLC	\$246,120.28
Michigan Paving and Materials Co.	\$257,822.62
Parrish Excavating, Inc.	\$262,816.00
Gerken Paving, Inc.	\$269,447.10

RECOMMENDATION:

Staff recommends City Council award the bid for the Uran Street project to Thompson Construction of Coldwater, MI in the amount of \$246,120.28 with an additional contingency amount of \$28,879.72 for a total project cost of \$275,000.00.

City of Hillsdale BPU Agenda Item Summary

Meeting Date: April 18, 2022

Agenda Item: New Business

SUBJECT: BPU Mowing Bid

BACKGROUND PROVIDED BY STAFF:

The BPU went out to bid with the City for the mowing of 8 lots around the City that the BPU is responsible for. The only mowing company to bid on these sites was Baxter Lawn for the amounts in the bid sheet. This is a three year agreement with the option for a fourth year. This price is cheaper than the current contractor. This bid has been approved by the BPU Board.

RECOMMENDATION: Staff and the BPU Board recommends awarding the mowing bid to Baxter lawn for the amounts attached on the bid sheet.

Lawn Maintenance

Bid Description

3/28/2022 - 10:00:00 AM

Date

Time

BID RESULT SHEET

Company	Total 2022			Total 2023			Total 2024		
	Type: A, B, C, D & F	Type: G	Type: H	Type: A, B, C, D & F	Type: G	Type: H	Type: A, B, C, D & F	Type: G	Type: H
TKC Lawn		\$50,050.00			\$57,460.00			\$57,980.00	
Baxter Lawn	\$194,590.00	\$222,560.00	\$10,790.00	\$220,725.00	\$225,420.00	\$11,830.00	\$245,030.00	\$233,480.00	\$12,870.00
Borcks Outdoor		\$61,000.00			\$62,000.00			\$62,300.00	
Kleencut Lawn									
Bills Lawn Care	\$75,824.00	\$69,992.00		\$75,824.00	\$69,992.00		\$80,871.00	\$74,204.00	

CITY OF HILLSDALE

LAWN MAINTENANCE - BID FORM

Type "H" Lawn Maintenance (Board of Public Utilities)

Unit cost per mowing

Cost per mowing

Location	2022	2023	2024
60 Greenwood Ave (Just north of Barnard St)			
Total approximate acres – .347735	<u>35⁰⁰</u>	<u>\$40⁰⁰</u>	<u>\$45⁰⁰</u>

Location	2022	2023	2024
15 N. Wolcott St (North of E Bacon St)			
Total approximate acres – .331671	<u>\$20⁰⁰</u>	<u>\$25⁰⁰</u>	<u>\$30⁰⁰</u>

Location	2022	2023	2024
3070 N Hillsdale Rd (F.O.D.) 5 locations behind park			
Total approximate acres – .984628	<u>\$25⁰⁰</u>	<u>\$30⁰⁰</u>	<u>\$35⁰⁰</u>

Location	2022	2023	2024
201 Waterworks Ave Power Plant			
Total approximate acres – 3.4979	<u>\$80⁰⁰</u>	<u>\$85⁰⁰</u>	<u>\$90⁰⁰</u>

Location	2022	2023	2024
60 Griswold St (Corner of E South St)			
Total approximate acres – .739329	<u>\$35⁰⁰</u>	<u>\$40⁰⁰</u>	<u>\$45⁰⁰</u>

Location	2022	2023	2024
531 Uran St (Corner of Hine Dr., Industrial Park)			
Total approximate acres – 2.004779	<u>\$60⁰⁰</u>	<u>\$65⁰⁰</u>	<u>\$70⁰⁰</u>

CITY OF HILLSDALE

LAWN MAINTENANCE - BID FORM

Type "H" Lawn Maintenance (Board of Public Utilities) (continued)

Unit cost per mowing

Location	2022	2023	2024
401 N Hillsdale Rd Water Treatment Plant Total approximate acres – 2.797469	<u>\$80.00</u>	<u>\$85.00</u>	<u>\$90.00</u>

Location	2022	2023	2024
101 W Galloway Dr. Waste Water Treatment Plant Total approximate acres – 3.689401	<u>\$80.00</u>	<u>\$85.00</u>	<u>\$90.00</u>

	<u>\$415.00</u>		
Total Type "H" Mowing	<u>\$150.00</u>	<u>\$455.00</u>	<u>\$495.00</u>
	2022	2023	2024

CITY OF HILLSDALE
LAWN MAINTENANCE - BID FORM
 Cumulative Total Cost per Season (26 weeks, FOD 27 weeks)

	2022	2023	2024	Total Contract Cost
Type "A" Maintenance (Totals from page 12 x 26 weeks)	\$5850 \$5850	\$6630 \$6630	\$7410 \$7410	\$19,890 \$19,890
Type "B" Maintenance (Totals from page 13 x 26 weeks)	\$10,400 ⁰⁰	\$12,220 ⁰⁰	\$14,040 ⁰⁰	\$36,660 ⁰⁰
Type "C" Maintenance (Totals from page 14 X 26 weeks)	\$157,040 \$157,040	\$178,100 ⁰⁰	\$197,600 ⁰⁰	\$532,740 ⁰⁰
Type "F" Maintenance (Totals from page 16 x 27 weeks)(Possible 2 time a week) See Specifications	\$10,800 ⁰⁰	\$11,475 ⁰⁰	\$11,880 ⁰⁰	\$34,155 ⁰⁰
Type "G" Maintenance (Totals from page 17 x 26 weeks)	\$222,560 ⁰⁰	\$225,420 ⁰⁰	\$233,480 ⁰⁰	\$681,460 ⁰⁰
Type "H" Maintenance (Totals from page 19 x 26 weeks)	\$10,790 ⁰⁰	\$11,830 ⁰⁰	\$12,870 ⁰⁰	\$35,490 ⁰⁰

Cumulative Total Cost per Season (6 months)

Type "D" Maintenance
(Totals from page 15 x 6 months)

	\$10,500 ⁰⁰	\$12,300 ⁰⁰	\$14,100 ⁰⁰	\$36,900 ⁰⁰
--	------------------------	------------------------	------------------------	------------------------

Total Type A, B, C, D, F, G
Lawn Maintenance

	\$417,150 ⁰⁰	\$446,145 ⁰⁰	\$478,510 ⁰⁰	\$1,341,805 ⁰⁰
	2022	2023	2024	

Cost per acre/location for additional mowing \$600⁰⁰

***Note: Partial bids allowed would be the following types only**

1. Types: A, B, C, & F only
2. Types: G only
3. Types: H only

CITY OF HILLSDALE
LAWN MAINTENANCE - BID FORM
Cumulative Total Cost per Season (26 weeks, FOD 27 weeks)

Submitted by: Robert Baxter Jr

Company Name: Baxter Lawn & Snow

Address: PO Box 925
Hillside, ME. 49242

Telephone number: 517 932 8508

Tax ID / Social Security Number: ~~87-2952712~~ 87-2952712

Certificate of Insurance: GRANGE INS.

The bidder hereby affirms that he or she has the authority to submit this bid on behalf of the above referenced company and that unless specifically noted; the bid conforms to all respects to the attached specifications.

Bidder's name: ROBERT BAXTER JR.

Bidder's title: OWNER

Bidder's signature: 

Date: 3-28-22

BAXTER LAWN & SNOW
PO BOX 925
HILLSDALE, MI 49242

REFERENCE LIST

American 1 Federal Credit Union – Hillsdale 517-780-4139 Liz

Omega Physical Thereapy – Hillsdale 517-279-9599 Kristy

Mayco Industries – Hillsdale 586-803-6000 Jordan

Cherry Tree Apartments – Hillsdale 517-437-7788 Amanda

Heath Electric – Jonesville 517-849-7621 Karl

All Seasons Storage – Hillsdale 269-832-1919 Dave

Jeff

Drews Place Assisted Living – Hillsdale/Coldwater 517-398-5333

Walgreens – Hillsdale 517-439-4255 Mike

Taco Bell – Hillsdale 517-437-1290 Manager

Carriage Park Apartments – Hillsdale 269-224-8321 Manager

Superior Auto – Hillsdale 517-437-0602 Manager

AT&T Hillsdale/Jonesville 810-798-2215 Peggy

Village of North Adams- Matt 517-358-2824

Golden Years AFC Homes – JoAnn 616-795-2433

Brett Boyd – Market House 517-398-0451

BAXTER LAWN & SNOW
PO BOX 925
HILLSDALE, MI 49242
(517)932-8508

EQUIPMENT & PERSONNEL LIST

(5) Gravely 60" Zero Turn Mowers – 3 with bagger systems

(1) 48" John Deere stand on mower

Multiple Echo & Husquvarna trimmers (8) , (6) blowers, (3) edgers,
(2) rollers

Multiple trucks and trailers

Trucks – (4) F250 (1) F450 (3) Chevy/Gmc 2500hd (1) Chevy
4500 (3) Chevy 1500

Trailers – (2) sure-trac 20ft Landscape trailers (1) sure-trac 16ft
Landscape trailer (1) sure-trac 20ft Dump trailer

(7) Full Time employees

City of Hillsdale BPU Agenda Item Summary

Meeting Date: April 18, 2022

Agenda Item: New Business

SUBJECT: Purchase of Padmount Transformers for Stock

BACKGROUND PROVIDED BY STAFF:

We would like to order 63 pad mount transformers to replenish our stock. New transformer pricing was obtained from three suppliers as well as reconditioned transformer pricing from two additional suppliers. The best price was provided by T & R Electric at a cost of \$243,374 total for the list attached. Sunbelt Solomon had the best price on the 100KVA dual voltage and 12,470/7200 cans but only have 2 of each available. This purchase has been approved by the BPU Board.

RECOMMENDATION: Staff and the BPU Board recommends purchasing 59 pad mount transformers from T & R Electric for the amount not to exceed \$275,000.00 and purchase 4 pad mount transformers from Sunbelt Solomon for the amount not to exceed \$40,000.



"The Transformer People"

When Every Minute Counts

Call Toll Free 800-843-7994
 (Outside U.S.) 605-534-3555
 FAX 605-534-3861
 Website <http://t-r.com>

Quote Rev. 93105-1

Contact: Eric Sheffer

Phone: 517-437-3387

Date: 03/11/2022

Company: Hillsdale Board of Public Utilities

Fax: 517-437-3388

Email: electricdistribution@hillsdalebpu.com

Quote Summary

#	Item	Type	Qty	Category	Ph	KVA	Primary	Secondary	Price	Total
1	0	RW	10	PAD MOUNT	1	25	4160Y/2400 X 13200Y/7620	240/120	\$5,197.00 USD	\$51,970.00 USD
2	0	RC	10	PAD MOUNT	1	50	4160Y/2400 X 13200Y/7620	240/120	\$3,417.00 USD	\$34,170.00 USD
3	0	RW	5	PAD MOUNT	1	100	4160Y/2400 X 13200Y/7620	240/120	\$9,244.00 USD	\$46,220.00 USD
4	0	RC	5	PAD MOUNT	1	25	12470Y/7200	240/120	\$3,134.00 USD	\$15,670.00 USD
5	0	RC	2	PAD MOUNT	1	50	12470Y/7200	240/120	\$3,417.00 USD	\$6,834.00 USD
6	0	RC	2	PAD MOUNT	1	100	12470Y/7200	240/120	\$4,575.00 USD	\$9,150.00 USD
7	0	RC	10	PAD MOUNT	1	25	13200Y/7620	240/120	\$3,134.00 USD	\$31,340.00 USD
8	0	RC	10	PAD MOUNT	1	50	13200Y/7620	240/120	\$2,902.00 USD	\$29,020.00 USD
9	0	RC	5	PAD MOUNT	1	100	13200Y/7620	240/120	\$3,800.00 USD	\$19,000.00 USD
Grand Total										\$243,374.00 USD

Additional Notes

1. All quotes are subject to the "Standard Terms and Conditions of Sale".
2. This quote is valid for 15 days.
3. Estimated manufacturing lead-time is a best estimate at time of quotation and may vary.
4. Upon completion of order, immediate shipment is available plus freight on a common carrier. Unless otherwise specified, freight on quotes is prepaid and allowed in the contiguous US on our next available truck going to your area.
5. Electrical Test reports available upon request.
6. Prices subject to change. Due to the current volatility of the transformer components market (including copper), prices are subject to change in the event a rapid or extreme fluctuation in price occurs between the time of order placement and sourcing of materials. A rapid or extreme fluctuation occurs when a component part increases by more than 5% from the time the order is placed, and the time materials are ordered. T&R Electric agrees to use its best efforts to obtain advantageous pricing from materials

suppliers. In the event there is a price increase through no fault of T&R Electric, we will notify the customer as soon as practicable.

7. Note: In order for a Purchase Order to be entered into the work queue and receive a designated time slot for production, these conditions must be accepted, and a note of acknowledgement must be present on said purchase order.

If you have any questions or need any additional information please call me at 800-843-7994. You may also email me at **bill.hawkins@trelectric.com**.

Sincerely,
Bill Hawkins
Sales Representative




SUNBELT SOLOMON
UNPARALLELED POWER SOLUTIONS

Quote: Q-56913 | Sale
Date: March 23, 2022
Change Order: No | Revision: 0
Project: Inventory Stock


Eric Scheffer
Hillsdale Board of Public Utilities
esheffer@hillsdalebpu.com


Bryan Kroeker
Territory Manager
bkroeker@solomoncorp.com | +1 7858224445


PRODUCT	QTY	EACH
Single Phase Pad Mount 25 KVA KVA: 25 @ 65°C 60Hz Impedance: Standard HV: 4160GY/2400 x 13200GY/7620 (95 KV BIL) Loop Feed LV: 240/120 (30 KV BIL) Primary Taps: No Taps Primary Bushings: 2) Dead Front Wells & 15 KV Inserts Secondary Bushings: 4-Hole Spades Bayonet Fusing Dual Voltage Switch IFD Device Non-PCB Mineral Oil	1	\$5,475


PRODUCT	QTY	EACH
 Single Phase Pad Mount 100 KVA KVA: 100 @ 65°C 60Hz Impedance: Standard HV: 4160GY/2400 x 13200GY/7620 (95 KV BIL) Loop Feed LV: 240/120 (30 KV BIL) Primary Taps: No Taps Primary Bushings: 2) Dead Front Wells & 15 KV Inserts Secondary Bushings: 4-Hole Spades Bayonet Fusing Dual Voltage Switch IFD Device Non-PCB Mineral Oil	2	\$7,595

PRODUCT	QTY	EACH
Single Phase Pad Mount 50 KVA KVA: 50 @ 65°C 60Hz Impedance: Standard HV: 12470GY/7200 (95 KV BIL) Loop Feed LV: 240/120 (30 KV BIL) Primary Taps: No Taps Primary Bushings: 2) Dead Front Wells & 15 KV Inserts Secondary Bushings: 4-Hole Spades Bayonet Fusing IFD Device Non-PCB Mineral Oil	2	\$5,850

PRODUCT	QTY	EACH
 Single Phase Pad Mount 100 KVA KVA: 100 @ 65°C 60Hz Impedance: Standard HV: 12470GY/7200 (95 KV BIL) Loop Feed LV: 240/120 (30 KV BIL) Primary Taps: No Taps Primary Bushings: 2) Dead Front Wells & 15 KV Inserts Secondary Bushings: 4-Hole Spades Bayonet Fusing IFD Device Non-PCB Mineral Oil	2	\$7,535

 1922 S. MLK Jr. Drive
Temple, TX 76504

 +01 800.433.3128

 info@sunbeltsolomon.com
sunbeltsolomon.com



PRODUCT	QTY	EACH
Single Phase Pad Mount 50 KVA KVA: 50 @ 65°C 60Hz Impedance: Standard HV: 13200GY/7620 (95 KV BIL) Loop Feed LV: 240/120 (30 KV BIL) Primary Taps: No Taps Primary Bushings: 2) Dead Front Wells & 15 KV Inserts Secondary Bushings: 4-Hole Spades Bayonet Fusing IFD Device Non-PCB Mineral Oil	6	\$5,850

PRODUCT	QTY	EACH
Single Phase Pad Mount 100 KVA KVA: 100 @ 65°C 60Hz Impedance: Standard HV: 13200GY/7620 (95 KV BIL) Loop Feed LV: 240/120 (30 KV BIL) Primary Taps: No Taps Primary Bushings: 2) Dead Front Wells & 15 KV Inserts Secondary Bushings: 4-Hole Spades Bayonet Fusing IFD Device Non-PCB Mineral Oil	2	\$7,535

All REMAN Units are Completely Reconditioned to Nameplate Specifications

Destination: Hillsdale, MI | **FOB:** Origin | **Shipping & Handling:** Prepaid & Allowed
Shipment: 32-36 Weeks ARO | **Warranty:** 3 Years | **Terms:** Net 30 with approved credit.

Offer to sell valid for 30 days. Price is subject to re-evaluation after 15 days. Units subject to availability.

Please note any changes to the specifications on this quotation form and reference the quotation number on your Purchase Order. Sunbelt Solomon ("Supplier") will use your Purchase Order to proceed with manufacturing when terms and conditions are finalized. Please note that changes made after the manufacturing process begins may result in additional charges and potential delays in production. Production of units that are contingent on the approval/receipt of drawings will begin the manufacturing process after the final sign off on the specified drawings by the customer. Please allow up to 4 weeks for the receipt of requested preliminary, construction, or approval drawings from the signed formal submittal date.

All sales, rental and services are subject to Supplier's Terms and Conditions for Sales and Rentals of Equipment and/or Services ("Terms and Conditions") unless otherwise mutually agreed in writing by officer of Supplier as evidenced by such officer's signature. Acceptance of a Buyer purchase order by Supplier does not constitute acceptance of Buyer terms and conditions. As orders are time sensitive and it is cost prohibitive to review and negotiate terms and conditions between parties, Supplier Terms and Conditions apply to quotes/orders: 1) with a value before tax of \$25,000 or less, 2) emergency services or services completed before issuance of a purchase order, and 3) rush orders for sales and rental that are to ship within three (3) days regardless of submission of terms and conditions by Buyer. If the Quotation is for Company to perform evaluation services on Customer-owned equipment (e.g. for Company to determine how/if the piece of equipment failed and/or whether it can be repaired), then the provisions of terms and conditions will apply which include (among other provisions) risk of loss remaining with Customer and Company only being liable for damage to this equipment to the extent of its gross negligence or willful misconduct. In no event does Supplier accept consequential damages or agree to Prime/Owner contract terms and conditions.

Price does not include tax. If applicable, tax will be added to the invoice. If order is tax exempt, please provide a copy of your exemption certificate. Unit(s) quoted are for normal service conditions as defined by ANSI/IEEE Standards. Notify Supplier at time of quotation should the unit(s) be subject to harmonics, motor starting, shovel duty, or other special service

City of Hillsdale

Agenda Item Summary

Meeting Date: April 18, 2022

Agenda Item: New Business

SUBJECT: Adoption of a Community Development Plan

BACKGROUND PROVIDED BY STAFF

Each CDBG application requires the adoption of a Community Development Plan that addresses community development and housing needs in accordance with the provisions set forth in Title 1 of the federal Housing and Community Development Act of 1974, as amended. The adopted plan must include:

1. A statement assessing the needs and problems of the community, including the needs of low and moderate income persons. In all applications, the assessment must address both overall community development and housing needs regardless of the category under which funding is requested.
2. A summary of possible long-term activities (two years or more) to address the identified needs and problems.
3. A summary of contemplated Short-term activities (one to two years) to address the identified needs and problems.
4. A description of the effect the proposed CDBG project will have on the community.
5. A plan for minimizing the displacement of persons as a result of grant assisted activities and to assist persons actually displaced by such activities.

This is the same Community Development Plan that was adopted on Adopted August 20, 2018 in preparation for the Dawn Theater Blight Elimination Grant application, with modifications for the Water-Related Infrastructure grant application May 17, 2021 and April 18, 2022.

RECOMMENDATION:

Staff recommends that Council adopt the Community Development Plan as modified and authorize submission with the CDBG grant application for Water-Related Infrastructure for utility projects to include *Water System: Replacement of approximately 75 (12%) of the in-line shut off valves in the water main system. This work will include the installation of new valves and removal of the failed valves. Sanitary Sewer System: Replacement and/or cured-in-place lining of approximately 1.40 miles of sanitary sewer within the city.*

City of Hillsdale

Community Development Plan Adopted May 17, 2021

This is a summary of the Community Development Plan within the City of Hillsdale Master Plan adopted July 31, 2021. Unless otherwise noted, information provided can be found on the indicated page of the 2021 Master Plan.

SUMMARY

From 2015 to 2018, the City of Hillsdale participated in Governor Snyder's Project Rising Tide (PRT) initiative. Hillsdale was chosen as the Region 9 Community based on having a higher poverty rate and lower building occupancy rate than the state.

Several focus groups and public meetings were held during the Project Rising Tide process. S.W.O.T. analyses indicate that citizens perceive Hillsdale's Historic Downtown as a Strength, but that some of Hillsdale's weaknesses include blight, a lack of community pride, a lack of nightlife, a lack of entertainment for teens, along with empty store fronts. Opportunities suggested the elimination of blight along with leveraging recreational and cultural assets. Perceived threats included a decline in employment opportunities for unskilled labor.

NEEDS AND PROBLEMS

Background research for the Hillsdale's 2021 Master Plan indicated that the City's **median household income of \$30,968** is lower in the City than in the County (\$48,392), the state or the nation. Overall, 19.8% of City households make less than \$15,000 a year (26). While well-paying jobs are needed, **over 12.5% of City residents do not have a high school diploma** (19). So, there is still a need for low skilled employment opportunities, skills training and improved general education.

In 2014, the Average Taxable Value for a principal residence in the City of Hillsdale was \$34,069 with an estimated annual tax bill of \$1,220. **Slow housing growth** has created a great need for renovations as a number of issues and problems, such as blight, are associated with an **aging housing stock**. Along with the maintenance needs of aging housing structures, there comes increased maintenance of **aging infrastructure** to support housing such as **water lines, sanitary sewers and roads**.

A significant portion (57.3%) of the city's **housing stock was built prior to 1960** (32) Housing stock built before 1960 will be at an age where major renovations may be necessary. In many cases, occupants of this housing stock are the original owners who are now elderly, often on fixed incomes and are financially incapable of making necessary repairs. Others have been sold to first time buyers who are usually young and lack financial resources to make major structural repairs. The existing housing stock is in a state of decline.

In general, the older a structure is, the more likely the need for major repairs and improvements to make it marketable. Because major repairs and improvements are often very costly, older housing is at greater risk of decline. If this issue is ignored, structures may decline to the point that they are converted to multiple units or even need to be demolished, thereby contributing to the blight of a neighborhood.

The City needs new residential developments of all types. There is a need for more senior residential developments in the City. Certain residential properties and areas of the City continue to lack proper maintenance which threatens property values of surrounding properties and neighborhoods.

Jobs created by commercial and industrial land users make possible the survival of a community as dollars generated from employment filter down through the local economy. However, industrial land use has declined relative to residential land use. **Vacant industrial structures** that become available outside the industrial park will be encouraged to be reused for an industrial purpose whenever feasible. When it is not feasible for these structures to be reused for an industrial purpose, adaptive reuse to another use or multiple uses will be considered for review as a mixed development. Reuse of a vacant industrial structures or land must be made compatible in design and character with the surrounding land uses.

Central Business Districts (CBD) across the country have experienced serious difficulties remaining viable. In some areas of Hillsdale's CBD, businesses are economically marginal. Many businesses are not capable of providing the consumer one-stop-shopping which is available from competitors along the M-99 commercial strip.

The **older age of the Central Business District structures** along with the capital required to renovate these properties make it difficult for the building owner to rehabilitate a structure inside and out. Consequently, some buildings will decline until a profitable venture comes along in the future with a plan to efficiently utilize available space or the structure continues to decline until it becomes unsafe and is torn down. **Probably the most critical issue facing the CBD is the lack of a use of second and third floors.**

Master Plan for Community Development

I. Long Term Goals

1. Establish vibrant corridor businesses.
2. Establish a vibrant downtown.
3. Strengthen and promote the manufacturing park.
4. Increase drivability and walkability safely wishing the City.
5. Promote and maintain historic architecture.
6. Develop existing water and waterway access.
7. Improve utilities, including fiber optic cable.

II. Long Term Action Steps

1. Encourage efficient, clear, consistent development plan review process.
 - a. Regular update of City Master Plan (City Planning Commission)
 - b. Regular update of City Capital Improvement Plan (City Planning Commission)

- c. Regular review and update of City ordinances (City Staff)
- d. Promote abatement and grant programs (Assessor and Economic Development)
- 2. Create and strengthen relationships with County and State agencies (City Manager)
- 3. Promote programs to attract new development (Economic Development, TIFA)
- 4. Develop river, lake, and park resources
- 5. Develop long-range plans for infrastructure improvements (DPS, City Engineer)
- 6. Study transportation system (Planning, DART)
- 7. Increase Drivability
- 8. Promote Fiber optic Cable

INDEX:

- A. Citywide Economic Development**
- B. Improved Drivability, Walkability and Safety**
- C. Support Neighborhood Revitalization**
- D. Promote and Maintain Historic Architecture**
- E. Develop Existing Water and Waterway Access**
- F. Improve Utilities**

III. Short Term Goals

A. CITYWIDE ECONOMIC DEVELOPMENT

- a. Commercial Development: Encourage the development of commercial uses to support the needs of the City of Hillsdale and the surrounding area, providing convenient shopping and related services to area residents and assuring compatibility of commercial areas with residential and other areas.
 - 1. Goals**
 - (1) Encourage clustered commercial development rather than ‘sprawl’ or strip development.
 - (2) Locate commercial establishments for access to efficient transportation systems and for the convenience of residents.
 - (3) Locate commercial uses to avoid incompatible adjacent uses.
 - (4) Encourage diversification in the type of commercial and business establishments in order to meet a greater range of citizen needs.
 - (5) Develop commercial businesses that enable residents to spend locally.
 - (6) Preserve the architectural integrity of older commercial areas as they are redeveloped and restored.
 - 2. Action Steps**
 - (1) Utilize current tools to ensure greater green space and better landscaping.
 - (2) Review zoning ordinance safeguards to minimize the negative impacts of commercial activities on roads, adjacent land uses, and the environment.
 - (3) Evaluate the expansion of Form-Based Zoning ordinances in commercial areas

- (4) Industrial Development: Foster industrial development and redevelopment, with emphasis on the development of light, clean industry that will diversify the local economy, strengthen the City tax base, and protect the local environment from degradation.

3. Goals

- (1) Encourage commercial/residential mixed use redevelopment of abandoned industrial sites outside of industrial parks.
- (2) Redevelop existing abandoned industrial sites.
- (3) Support grant request for Brownfield redevelopment support and blight elimination.
- (4) Leverage high-speed internet infrastructure to attract technology-related businesses. (EDC)
- (5) Support start-up industries to locate in redeveloped sites. (EDC)
- (6) Monitor and update zoning ordinances to remain current with needs and trends of industry.
- (7) Assure industrial sites' access to major thoroughfares without disrupting secondary and tertiary roadways.
- (8) Encourage industrial development in areas where soils are suitable, minimizing potential for groundwater contamination; favor uses that do not pollute the air, soil, water, or compromise the quality of life of residents; this includes appropriate buffering, including landscaping, of each new or expanding site.
- (9) Promote and find technology-based companies, especially data storage.

4. Action Steps

- b. Development Regions: The City has established three main development regions, each with its own characteristics and needs.

· **Vibrant M-99 Corridor Businesses**

1. Goals

- (1) Encourage walkability and limit the number of automobile access points in M-99 redevelopment projects.
- (2) Encourage a uniform streetscape and the development of attractive gateways to the community.
- (3) Extend and develop pedestrian and bike paths
- (4) Extend and develop pedestrian and bike paths

2. Action Steps

- (1) Develop Form-Based zoning to create a uniform streetscape for the Corridor.
- (2) Extend and maintain bike lanes
- (3) Continue Wayfinding Signs plan.
- (4) Remove Blight
- (5) Support Fairgrounds restoration

· Prosperous Industrial Park

a. Goals

- (1) Encourage commercial/residential, mixed-use redevelopment of abandoned industrial sites outside of industrial parks.
- (2) Support industrial development
- (3) Encourage the development of light, clean industry clustered in industrial parks that will diversify the local economy, provide a stable tax base and will protect the local environment from degradation
- (4) Redevelop existing abandoned industrial sites.
- (5) Allow light industrial uses that provide economic benefit to the community and that do not result in negative consequences to bordering neighborhoods.
- (6) Provide high-quality business locations with existing essential infrastructure
- (7) Increase local employment opportunities
- (8) Assure industrial uses have access to major thoroughfares and do not disrupt secondary and tertiary roadways.
- (9) Encourage industrial development in areas where soils are suitable and potential for groundwater contamination is minimized.

b. Action Steps

- (1) Support grant requests for Brownfield redevelopment support. – Ongoing
- (2) Encourage industrial development to locate in well planned locations where these uses can be clustered and assure a high degree of compatibility with surrounding land uses. – Ongoing
- (3) Encourage location of industrial uses where sufficient infrastructure can support these uses. - Ongoing
- (4) Buffer industrial uses from residential uses. - Ongoing
- (5) Favor uses that do not pollute the air, soil, water, or are offensive to neighboring land uses because of noise, sight, or odor. - Ongoing
- (6) Research and write grants for blight elimination
- (7) Industrial Facilities Tax Exemption (IFT)
- (8) Brownfield Redevelopment Authority (BRA)
- (9) Leverage high-speed internet infrastructure to attract technology related businesses. (EDC)
- (10) Support start-up businesses to locate in redeveloped sites.
(EDC)
- (11) Partner with BPU to attract new business
- (12) Promote and find technology-based companies, especially data storage

c. Downtown Revitalization

a. Goals

- (1) Foster redevelopment and restoration of existing commercial areas
- (2) Preserve the historical character of the downtown business district centered on the architectural style most common in the area
- (3) Enhance the unique qualities of the downtown business district with flexibility in zoning and land use

- (4) Encourage redevelopment and use of second and third floors of buildings to include residential and other uses
- (5) Concentrate on redevelopment and restoration of existing commercial areas rather than promoting new commercial development in fringe or strip areas.
- (6) Preserve the historic character of the downtown business district centered on a historic theme and architectural style most common in the area.
- (7) Enhance the unique qualities of the downtown business district by creating flexibility in zoning and land use.
- (8) Encourage the redevelopment and use of second and third floor buildings in the downtown business district to include residential and other uses.
- (9) Support continued rehabilitation of the Hillsdale
- (10) County offices and the Post office within the downtown business district.
- (11) Support the downtown business district property owners with assistance for the review and improvement of the building façades.
- (12) Encourage alternate forms of transportation
- (13) Develop resources for electric vehicles

b. Action Steps

- (1) Amend Parking Ordinance to allow more on-street overnight parking
- (2) Create bike lanes along major streets.
- (3) Install bike racks in highly visible areas
- (4) Continue and promote the TIFA façade program and restoration grants (TIFA Board)
- (5) Enforce existing code (City Code Enforcement Office)
- (6) Seek programs and grants for Blight Removal
- (7) Encourage non-profit involvement especially the arts
- (8) Obsolete Property Rehabilitation Abatement (OPRA)
- (9) Rental Rehabilitation Grants
- (10) Redevelopment Ready Communities Program (RRC)
- (11) TIFA Business incentive programs
- (12) Creation of Local Historic District

B. IMPROVED DRIVABILITY, WALKABILITY, AND SAFETY

- a. Improve Paser ratings on City streets
- b. Expand and improve walking trail facilities and security
 - 1. Install Call boxes along trail
 - 2. Expand parking facilities
- c. Reconfigure M-99 (Broad St.) to better manage traffic, support economic development and improve walkability.
 - 1. Work with MDOT to design road alterations
- d. Require sidewalks in new development projects
 - 1. Create streetscape ordinances

C. NEIGHBORHOOD REVITALIZATION:

The City of Hillsdale features a high percentage of older stock, most of it well worth preserving and rehabilitating in order to enhance the quality of life of residents and increase property values.

- a. **Goals**
 - 1. Support neighborhood revitalization
 - 2. Encourage a variety of new residential development that will assure safe and sanitary housing to meet the needs of existing and future residents
 - 3. Provide affordable housing for working families and senior residents
- b. **Action Steps**
 - 1. Adoption of form-based code and historic preservation tools.
 - 2. Consider zoning changes that better manage multi-family housing and work to preserve single-family housing where appropriate.
 - 3. Analyze & Recommend Neighborhoods for future Neighborhood Enterprise Zone (NEZ)
 - 4. Zone for appropriate mixed-use in residential neighborhoods that encourages redevelopment, walkability and small business development.
 - 5. Locate new residential development in areas where potential conflicts with incompatible land uses can be avoided.
 - 6. Amend ordinances that allow for variable density of residential uses to be mixed with commercial uses.
 - 7. Creation of Local Historic Districts
 - 8. Increase Neighborhood involvement through competition
 - 9. Research Adopt-A-Neighborhood and implement with non-profits
 - 10. Seek programs and grants for Blight Removal
 - 11. Create neighborhood pocket parks or gardens on empty lots
 - 12. Neighborhood Enterprise Zones (NEZ)
 - 13. Market Hillsdale as a great place to live

D. DEVELOP EXISTING WATER AND WATERWAY ACCESS

- a. Study potential hazards, water quality and natural features of the St. Joseph River
 - 1. Remove dam and drain Millpond
 - 2. Organize annual cleanup of trash
 - 3. Clear riverbanks of brush, invasive plants and fallen trees
- b. Evaluate existing, select parks as potential nature preserves
- c. Expand amenities in Waterworks, Owens and Sandy Beach parks
 - 1. Plant large, native species trees
 - 2. Build new indoor/outdoor facility for gatherings in Owens park
 - 3. Build storage facilities for dock renters in Owens or Sandy Beach parks
 - 4. Replace existing boat launch in Waterworks park
 - 5. Install new breakwater along park road

E. IMPROVE UTILITIES

- a. Evaluate and upgrade Electric, Water and Wastewater infrastructure
- b. Improve Storm Water control
 - 1. Create storm water ordinance
 - 2. Replace or install new storm water infrastructure in conjunction with other projects

EFFECT OF PROPOSED CDBG PROJECT

The project area is city-wide and includes neighborhoods of low to moderate income households with the benefit of the projects impacting the entire City of Hillsdale through improved reliability of the water distribution and sanitary sewer collection systems.

The City of Hillsdale proposes to request up to \$2,000,000 in CDBG funds to address critical infrastructure maintenance/improvements required throughout the city on the water main and sanitary sewer systems. The proposed grant project would include the following items:

Water System: Replacement of approximately 75 (12%) of the in-line shut off valves in the water main system. This work will include the installation of new valves and removal of the failed valves.

Sanitary Sewer System: Replacement and/or cured-in-place lining of approximately 1.40 miles of sanitary sewer within the city.

ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN

Minimize Displacement

Consistent with the goals and objectives of activities assisted under the Act, the City of Hillsdale will take the following steps to minimize the displacement of persons from their homes:

- Coordinate code enforcement with rehabilitation and housing assistance programs.
- Evaluate housing codes and rehabilitation standards in reinvestment areas to prevent their placing undue financial burden on long-established owners or tenants of multi-family buildings.
- Stage rehabilitation of apartment units to allow tenants to remain during and after rehabilitation by working with empty units or buildings first.
- Establish facilities to house persons who must be relocated temporarily during rehabilitation.
- Adopt public policies to identify and mitigate displacement resulting from intensive public investment in neighborhoods.
- Adopt policies which provide reasonable protections for tenants faced with conversion to a condominium or cooperative.
- Adopt tax assessment policies such as deferred tax payment plans to reduce impact or rapidly increasing assessments on low income owner occupants or tenants in revitalizing areas.
- Establish counseling centers to provide homeowners and renters with information on the assistance available to help them remain in their neighborhood in the face of revitalization pressures.

Relocation Assistance to Displaced Persons

The City of Hillsdale will provide relocation assistance for lower-income tenants who, in connection with an activity assisted under the CDBG Program, move permanently or move personal property from real property as a direct result of the demolition of any dwelling unit or the conversion of a lower-income dwelling unit in accordance with the requirements of 24 CFR 42.350. A displaced person who is not a lower-income tenant, will be provided relocation assistance in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR Part 24.



*** OFFICIAL PROCLAMATION ***

WHEREAS in 1872, the Nebraska Board of Agriculture established a special day to be set aside for the planting of trees, *and*

WHEREAS this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, *and*

WHEREAS Arbor Day is now observed throughout the nation and the world, *and*

WHEREAS trees can be a solution to combating climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife, *and*

WHEREAS trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products, *and*

WHEREAS trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, *and*

WHEREAS trees — wherever they are planted — are a source of joy and spiritual renewal.

NOW, THEREFORE, I, Adam L. Stockford, Mayor of the City of Hillsdale, do hereby proclaim April 18, 2022 as **ARBOR DAY**

In the City of Hillsdale, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, *and*

FURTHER, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

DATED THIS 18 day of April, 2022

Mayor _____