



# City Council Agenda

October 3, 2022  
7:00 p.m.

City Council Chambers  
97 N. Broad Street  
Hillsdale, MI 49242

---

**I. Call to Order and Pledge of Allegiance**

**II. Roll Call**

**III. Approval of Agenda**

**IV. Public Comments on Agenda Items**

**V. Consent Agenda**

- A. Approval of Bills
  - 1. City and BPU Claims of September 1, 2022: \$1,939,469.22
  - 2. Payroll of September 15, 2022: \$198,333.20
- B. City Council Minutes of September 19, 2022
- C. Special Olympics Area 29 Street Use Agreement – 5k Twilight Twinkle
- D. 2022 Hillsdale College Homecoming Street Use Agreement

**VI. Communications/Petitions**

- A. Leaf & Brush Collection Notice
- B. MRC September 2022 Newsletter
- C. Keefer House Hotel Construction Update
- D. Reading Emergency Unit Letter
- E. Hillsdale Hospital Pregnancy and Infant Loss Remembrance Walk
- F. City of Hillsdale Trick or Treating
- G. Special Assessment District 2023-07 Letters

**VII. Introduction and Adoption of Ordinances/Public Hearing**

- A. Public Hearing: Special Assessment District 2023-07

**VIII. Old Business**

**IX. New Business**

- A. Resolution for 2022 Capital Improvement Bonds
- B. Resolution to Revoke Industrial Facilities Exemption Certificate 2019-045- Central Coasts Designs, Inc.
- C. Resolution to Revoke Industrial Facilities Exemption Certificate 2017-181- Corecoyle Composites LLC
- D. Resolution to Revoke Obsolete Property Rehabilitation Exemption Certificate 3-14-0004- Broad Street Downtown Market
- E. Hillsdale Justice Project Inc Land Division
- F. Set Public Hearing for Obsolete Property Rehabilitation Exemption – JB Office Building, LLC

**X. Miscellaneous Reports**

- A. Proclamations- Domestic Violence Awareness Month  
Pregnancy & Infant Loss Remembrance Day  
BPU Public Power Week 2022
- B. Appointment- TIFA Board – Felicia Finch  
Reappointment – TIFA Board – Mike Clark
- C. Other- None

**XI. General Public Comment**

**XII. City Manager’s Report**

**XIII. Council Comment**

**XIV. Adjournment**

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 08/22/2022 - 09/01/2022  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-040.003	ACCRUED ACCOUNTS RECEIVABLE	HILLSDALE ACRES LLC	REFUND PRORATE LEASE RENT	10,999.52	104597
101-000.000-231.105	DUE TO MMERS-RETIREMENT CONT.	MERS	RETIREMENT CONTRIBUTIONS - 300101	13,154.48	330
Total For Dept 000.000				24,154.00	
Dept 172.000 CITY MANAGER					
101-172.000-715.000	DENTAL & VISION - CITY MANAGER	BLUE CROSS & BLUE SHIELD	DENTAL & VISION INSURANCE GROUP 0070034	39.14	327
101-172.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - SEPT 2022	195.30	332
101-172.000-715.000	HEALTH AND LIFE INSURANCE	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE	6.50	333
101-172.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	785.57	330
101-172.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE	15.39	333
Total For Dept 172.000 CITY MANAGER				1,041.90	
Dept 175.000 ADMINISTRATIVE SERVICES					
101-175.000-802.000	ANNUAL MICROSOFT LICENSING CITY/	SONIT SYSTEMS, LLC	ANNUAL MICROSOFT LICENSING CITY/BPU	4,674.50	104646
101-175.000-802.000	LANSWEEPER SUBSCRIPTION	CARD SERVICES CENTER	S. KEISER CREDIT CARD	247.50	328
Total For Dept 175.000 ADMINISTRATIVE SERVICES				4,922.00	
Dept 191.000 FINANCE DEPARTMENT					
101-191.000-715.000	DENTAL & VISION - FINANCE	BLUE CROSS & BLUE SHIELD	DENTAL & VISION INSURANCE GROUP 0070034	39.14	327
101-191.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - SEPT 2022	585.89	332
101-191.000-715.000	HEALTH AND LIFE INSURANCE	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE	6.50	333
101-191.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE	8.66	333
101-191.000-801.000	ACCOUNTING SERVICES	THE WOODHILL GROUP	ACCOUNT SERVICES	3,662.50	104654
101-191.000-801.000	ACCOUNTING SERVICES	THE WOODHILL GROUP	ACCOUNT SERVICES	1,926.56	104654
101-191.000-956.000	MGFOA CONFERENCE	CARD SERVICES CENTER	T. BUMPUS CREDIT CARD	305.00	328
Total For Dept 191.000 FINANCE DEPARTMENT				6,534.25	
Dept 215.000 CITY CLERK DEPARTMENT					
101-215.000-715.000	DENTAL & VISION - CITY CLERK	BLUE CROSS & BLUE SHIELD	DENTAL & VISION INSURANCE GROUP 0070034	97.85	327
101-215.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - SEPT 2022	1,464.72	332
101-215.000-715.000	HEALTH AND LIFE INSURANCE	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE	16.24	333
101-215.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	898.17	330
101-215.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE	16.53	333
101-215.000-801.000	CONTRACTUAL SERVICES	CIVICPLUS, LLC	ONLINE CODE HOSTING	950.00	104570
101-215.000-801.000	CONTRACTUAL SERVICES	CIVICPLUS, LLC	MUNICODE ADMIN. SUPPORT FEE	275.00	104570
Total For Dept 215.000 CITY CLERK DEPARTMENT				3,718.51	
Dept 253.000 CITY TREASURER					
101-253.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	161.00	330
101-253.000-726.000	TONER	CURRENT OFFICE SOLUTIONS	TONER	91.67	104575
101-253.000-726.000	CASH BAGS	CURRENT OFFICE SOLUTIONS	CASH BAGS	286.56	104575
Total For Dept 253.000 CITY TREASURER				539.23	
Dept 257.000 ASSESSING DEPARTMENT					
101-257.000-715.000	DENTAL & VISION - ASSESSING	BLUE CROSS & BLUE SHIELD	DENTAL & VISION INSURANCE GROUP 0070034	28.24	327
101-257.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - SEPT 2022	488.24	332
101-257.000-715.000	HEALTH AND LIFE INSURANCE	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE	32.48	333
101-257.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,398.88	330
101-257.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE	47.26	333
101-257.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	CITY HALL 2ND FLOOR OFFICE SUPPLIES	52.13	104575
Total For Dept 257.000 ASSESSING DEPARTMENT				2,047.23	
Dept 262.000 ELECTIONS					

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 08/22/2022 - 09/01/2022  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 262.000 ELECTIONS					
101-262.000-726.000	PLATES, CUPS, COFFEE, JUICE, FRU	CARD SERVICES CENTER	K. PRICE CREDIT CARD	55.24	328
101-262.000-801.000	CONTRACTUAL SERVICES	HILLSDALE CO CLERK	PRIMARY ELECTION EXPENSE/EPB LAPTOPS	5,742.95	104598
101-262.000-956.200	LODGING AND MEALS	HILLSDALE FILLING STATION	ELECTION WORKERS LUNCH/DINNER	386.96	104600
Total For Dept 262.000 ELECTIONS				6,185.15	
Dept 265.000 BUILDING AND GROUNDS					
101-265.000-726.000	PORTABLE AC UNITS FOR CITY HALL	AMAZON CAPITAL SERVICES,	PORTABLE AC UNITS FOR CITY HALL	1,639.96	104552
101-265.000-726.000	WATER - CITY HALL	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	20.52	104594
101-265.000-726.000	WATER - CITY HALL	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	20.20	104594
101-265.000-726.000	COFFEE	CARD SERVICES CENTER	K. PRICE CREDIT CARD	17.90	328
101-265.000-801.000	MATS - CITY HALL	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	19.46	104660
101-265.000-801.000	MATS - CITY HALL	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	19.46	104660
101-265.000-801.000	MATS - CITY HALL	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	18.51	104660
101-265.000-920.000	505119616 - 97 N BROAD - CITY HA	MICH GAS UTILITIES	NATURAL GAS UTILITY - 97 N BROAD	36.85	321
101-265.000-920.000	505431439 - 22 N MANNING - MITCH	MICH GAS UTILITIES	NATURAL GAS UTILITY - 22 N MANNING	41.54	323
Total For Dept 265.000 BUILDING AND GROUNDS				1,834.40	
Dept 270.000 HUMAN RESOURCES					
101-270.000-715.000	DENTAL & VISION - HUMAN RESOURCE	BLUE CROSS & BLUE SHIELD (	DENTAL & VISION INSURANCE GROUP 0070034	39.14	327
101-270.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - SEPT 2022	585.89	332
101-270.000-715.000	HEALTH AND LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	6.50	333
101-270.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	12.89	333
Total For Dept 270.000 HUMAN RESOURCES				644.42	
Dept 301.000 POLICE DEPARTMENT					
101-301.000-715.000	DENTAL & VISION - POLICE	BLUE CROSS & BLUE SHIELD (	DENTAL & VISION INSURANCE GROUP 0070034	658.67	327
101-301.000-715.000	DENTAL & VISION - POLICE	BLUE CROSS & BLUE SHIELD (	DENTAL & VISION INSURANCE GROUP 0070034	141.18	327
101-301.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - SEPT 2022	14,842.51	332
101-301.000-715.000	HEALTH AND LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	235.48	333
101-301.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	23,064.86	330
101-301.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	308.81	333
101-301.000-726.000	SHIPPING & HANDLING	CMP DISTRIBUTOR, INC	ARMOR EXPRESS ID TAG/A. NEWELL	6.00	104573
101-301.000-726.000	(1) REAM 8.5X14 PAPER	CURRENT OFFICE SOLUTIONS	1 REAM 8.5X14 PAPER	20.50	104575
101-301.000-726.000	POSTAGE/EVIDENCE MAILED	CARD SERVICES CENTER	S. HEPHNER CREDIT CARD PURCHASES	6.29	328
101-301.000-742.000	CLOTHING / UNIFORMS	CMP DISTRIBUTOR, INC	ARMOR EXPRESS ID TAG/A. NEWELL	14.95	104573
101-301.000-801.000	OIL CHANGE	PARNEY'S CAR CARE	OIL CHANGE	37.00	104628
101-301.000-860.000	MILEAGE REIMBURSEMENT/TRAVEL TO	KOEL A. PHILLIPS	MILEAGE REIMBURSEMENT FOR TRAVEL TO & F	1,012.50	104611
101-301.000-930.000	WINDSHIELD REPLACED UNIT 2-4/21	G&G GLASS, INC	WINDSHIELD REPLACED IN UNIT 2-4 (21 EXE	646.72	104584
101-301.000-930.000	OIL CHANGE	PARNEY'S CAR CARE	OIL CHANGE UNIT 2-6 (10 IMPALA)	34.50	104628
101-301.000-930.000	OIL CHANGE/TIRE ROTATION	PARNEY'S CAR CARE	OL CHANGE/TIRE ROTATION UNIT 2-7 (22 EX	52.04	104628
101-301.000-930.000	OIL CHANGE	PARNEY'S CAR CARE	OIL CHANGE UNIT 2-3 (20 EXPLORER)	37.04	104628
101-301.000-930.000	LBR REPROGRAMMED AWD MODULE	STILLWELL FORD MERCURY, IN	SERVICE CALL MULTIPLE WARNING LIGHTS UN	217.50	104650
Total For Dept 301.000 POLICE DEPARTMENT				41,336.55	
Dept 336.000 FIRE DEPARTMENT					
101-336.000-715.000	DENTAL & VISION - FIRE	BLUE CROSS & BLUE SHIELD (	DENTAL & VISION INSURANCE GROUP 0070034	252.18	327
101-336.000-715.000	DENTAL & VISION - FIRE	BLUE CROSS & BLUE SHIELD (	DENTAL & VISION INSURANCE GROUP 0070034	28.23	327
101-336.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - SEPT 2022	488.24	332
101-336.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - SEPT 2022	4,003.57	332
101-336.000-715.000	HEALTH AND LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	73.08	333
101-336.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	5,853.86	330
101-336.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	93.56	333
101-336.000-726.000	REIMBURSEMENT/PURCHASED MICROWAV	COREY BURKE	REIMBURSEMENT FOR MICROWAVE OVEN PURCH	239.74	104566

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 336.000 FIRE DEPARTMENT					
101-336.000-726.000	(15 FF'S) RESPIRATOR FIT TEST	FIRE DEPARTMENT COMPLIANCE	RESPIRATOR MEDICAL EVALUATION (FIT TEST)	225.00	104583
101-336.000-726.000	(7) FURNACE AIR FILTERS	GELZER & SON INC	FURNACE AIR FILTERS	41.93	104586
101-336.000-726.000	SURGE STRIP	GELZER & SON INC	SURGE STRIP	39.99	104586
101-336.000-726.000	O RINGS FOR PROPANE TANKS	PERFORMANCE AUTOMOTIVE	O RINGS FOR PROPANE TANKS	3.78	104631
101-336.000-726.000	REFLECTIVE NUMBERS FOR FIRE HELM	CARD SERVICES CENTER	S. HEPHNER CREDIT CARD PURCHASES	80.73	328
101-336.000-730.000	DIELECTRIC TUNE-UP GREASE/ENG 33	PERFORMANCE AUTOMOTIVE	DIELECTRIC TUNE-UP GREASE/LONLIFE MINI	9.77	104631
101-336.000-742.000	45YR SVC PINS/D. ELLIS & P. FLYN	CARD SERVICES CENTER	S. HEPHNER CREDIT CARD PURCHASES	81.00	328
101-336.000-920.000	502806085 - 77 E CARLETON - FIRE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 77 E CARLETON	77.15	320
101-336.000-930.000	BODY CAMERA REPAIR/M. JUNE	KUSTOM SIGNALS, INC	BODY CAMERA REPAIR/M. JUNE	257.20	104614
Total For Dept 336.000 FIRE DEPARTMENT				11,849.01	
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
101-441.000-715.000	DENTAL & VISION - PUBLIC SERVICE	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		126.09	327
101-441.000-715.000	DENTAL & VISION - PUBLIC SERVICE	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		97.85	327
101-441.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - SEPT 2022	1,952.96	332
101-441.000-715.000	HEALTH AND LIFE INSURANCE	SUN LIFE ASSURANCE COMPANY\	LIFE & DISABILITY INSURANCE	48.72	333
101-441.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,282.27	330
101-441.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPANY\	LIFE & DISABILITY INSURANCE	68.85	333
101-441.000-726.000	VACUUM & SHOP VAC	AMAZON CAPITAL SERVICES, I	VACUUM & SHOP VAC	142.75	104552
101-441.000-726.000	AIR HORN	AMAZON CAPITAL SERVICES, I	AIR HORN	46.27	104552
101-441.000-726.000	DOORBELLS FOR DPS	AMAZON CAPITAL SERVICES, I	DOORBELLS FOR DPS	75.98	104552
101-441.000-726.000	FLASHLIGHT FOR DPS - FRANK PD CL	AMERICAN COPPER AND BRASS,	FLUSH VALVE KIT FOR SANDY BEACH & FLASH	20.20	104553
101-441.000-726.000	DPS DOOR KEY	GELZER & SON INC	DPS DOOR KEY	2.99	104586
101-441.000-726.000	TORCH FOR CRACKFILLING	GELZER & SON INC	TORCH FOR CRACKFILLING	35.99	104586
101-441.000-726.000	WATER - 149 WATERWORKS	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	15.36	104594
101-441.000-726.000	WATER - 149 WATERWORKS	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	20.20	104594
101-441.000-726.000	BLEACH, SOAP, PAPER TOWEL, BOWL	KSS ENTERPRISES	BLEACH, SOAP, PAPER TOWEL, BOWL CLEANER	98.37	104612
101-441.000-726.000	TSC MEASURERS	TSC STORES	BOOTS, TAPE MEASURERS, HERBICIDE	14.99	104659
101-441.000-742.000	CLOTHING / UNIFORMS	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE - DP	32.38	104660
101-441.000-742.000	CLOTHING / UNIFORMS	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE - DP	34.96	104660
101-441.000-742.000	CLOTHING / UNIFORMS	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE - DP	40.46	104660
101-441.000-801.000	CONTRACTUAL SERVICES	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE - DP	29.84	104660
101-441.000-801.000	CONTRACTUAL SERVICES	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE - DP	32.76	104660
101-441.000-801.000	CONTRACTUAL SERVICES	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE - DP	27.28	104660
101-441.000-801.000	CONTRACTUAL SERVICES	VERIZON WIRELESS	VERIZON WIRELESS BILL BPU 8-16-2022	50.05	104665
101-441.000-955.441	BOOTS FOR R. SHAW	TSC STORES	BOOTS, TAPE MEASURERS, HERBICIDE	144.99	104659
Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT				4,442.56	
Dept 447.000 ENGINEERING SERVICES					
101-447.000-715.000	DENTAL & VISION -ENGINEERING	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		97.85	327
101-447.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - SEPT 2022	1,464.72	332
101-447.000-715.000	HEALTH AND LIFE INSURANCE	SUN LIFE ASSURANCE COMPANY\	LIFE & DISABILITY INSURANCE	16.24	333
101-447.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPANY\	LIFE & DISABILITY INSURANCE	38.47	333
Total For Dept 447.000 ENGINEERING SERVICES				1,617.28	
Dept 567.000 CEMETERIES					
101-567.000-726.000	CEMETERY DISC MARKERS	HOLLAND SUPPLY INC	CEMETERY DISC MARKERS	500.00	104601
101-567.000-726.000	WASP SPRAY FOR CEMETERIES	MORIARTY MACHINERY & SUPPI	ROAD SIGNS, CONES, & WASP SPARY	53.70	104623
101-567.000-801.000	TREE REMOVAL AT OAKGROVE	LONSBERY, JEFFREY	TREE REMOVAL AT OAKGROVE	900.00	104574
101-567.000-801.000	CONTRACTUAL SERVICES	DRY MAR TRUCKING & DIRTWO	F TOPSOIL FOR LAKEVIEW	960.00	104576
101-567.000-801.000	AUGUST 2022 CEMETERY MOWING	TKC LAWN SNOW AND WOOD LL	AUGUST 2022 CEMETERY MOWING	7,700.00	104656
Total For Dept 567.000 CEMETERIES				10,113.70	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 08/22/2022 - 09/01/2022  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 595.000 AIRPORT					
101-595.000-715.000	HEALTH AND LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	16.24	333
101-595.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	17.77	333
101-595.000-726.000	PORTABLE AIR CONDITIONING HOSE -	AMAZON CAPITAL SERVICES, I	PORTABLE AIR CONDITIONING HOSE - AIRPOF	18.99	104552
101-595.000-726.000	PORTABLE AIR CONDITIONER HOSE -	AMAZON CAPITAL SERVICES, I	PORTABLE AIR CONDITIONER HOSE - AIRPORTI	18.99	104552
101-595.000-726.000	HMA 8/1-8/9/22	GERKEN MATERIAL, INC	HMA 8/1-8/9/22	340.09	104588
101-595.000-726.000	WATER - AIRPORT	HEFFERNAN SOFT WATER SERVI	WATER DELIVERY SERVICE	5.12	104594
101-595.000-726.000	WATER - AIRPORT	HEFFERNAN SOFT WATER SERVI	WATER DELIVERY SERVICE	5.05	104594
101-595.000-726.000	MOWER JACK	SPRATT'S	MOWER JACK	100.00	104647
101-595.000-726.000	WEED KILLER	CARD SERVICES CENTER	G. MOORE CREDIT CARD	158.98	328
101-595.000-740.000	DIESEL FUEL DELIVERY - TRACTOR	BRINER OIL CO, INC	DIESEL FUEL DELIVERY - TRACTOR	803.07	104565
101-595.000-801.000	POS PAYMENT PROCESS EQUIP RENTAL	AVFUEL CORP	POS PAYMENT PROCESS EQUIP RENTAL	20.00	326
101-595.000-801.000	JET-A REFUELING TRUCK RENTAL	AVFUEL CORP	JET-A REFUELING TRUCK RENTAL	950.00	326
101-595.000-930.000	PARTS FOR BATWING MOWER	GREENMARK EQUIPMENT	PARTS FOR BATWING MOWER	248.99	104590
101-595.000-930.000	OIL, FILTER	SPRATT'S	OIL, FILTER	25.00	104647
101-595.000-930.000	BATWING MOWER PARTS	CARD SERVICES CENTER	G. MOORE CREDIT CARD	583.70	328
Total For Dept 595.000 AIRPORT				3,311.99	
Dept 701.000 PLANNING DEPARTMENT					
101-701.000-715.000	DENTAL & VISION - PLANNING	BLUE CROSS & BLUE SHIELD C	DENTAL & VISION INSURANCE GROUP 0070034	97.85	327
101-701.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - SEPT 2022	1,464.72	332
101-701.000-715.000	HEALTH AND LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	16.24	333
101-701.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	959.59	330
101-701.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	19.23	333
101-701.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	CITY HALL 2ND FLOOR OFFICE SUPPLIES	101.04	104575
101-701.000-726.000	POSTAGE	CARD SERVICES CENTER	K. PRICE CREDIT CARD	183.04	328
101-701.000-801.372	CONTRACTUAL SERVICES - CODE ENFO	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	23.55	328
101-701.000-860.000	TRANSPORTATION AND MILEAGE	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	7.00	328
Total For Dept 701.000 PLANNING DEPARTMENT				2,872.26	
Dept 728.000 ECONOMIC DEVELOPMENT					
101-728.000-715.000	HEALTH AND LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	16.24	333
101-728.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	918.67	330
101-728.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	23.08	333
101-728.000-726.000	SUPPLIES	URBAN GRAFFITI	SHIRTS FOR ED DEPARTMENT	64.75	104662
101-728.000-801.000	CONTRACTUAL SERVICES	ALL AMERICAN PORTABLE TOII	PORTABLE TOILETS FOR TRAIN EVENT	300.00	104551
101-728.000-801.000	CONTRACTUAL SERVICES	STOCKHOUSE CORPORATION	PARKING SIGNS FOR TRAIN EVENT	110.00	104651
101-728.000-801.000	CONTRACTUAL SERVICES	STOCKHOUSE CORPORATION	FLYERS FOR TRAIN EVENT - MAP	135.00	104651
101-728.000-801.000	HERBICIDE FOR TRAIN TOUR	TSC STORES	BOOTS, TAPE MEASURERS, HERBICIDE	158.98	104659
Total For Dept 728.000 ECONOMIC DEVELOPMENT				1,726.72	
Dept 756.000 PARKS					
101-756.000-726.000	LED HEADLAMP	AMAZON CAPITAL SERVICES, I	LED HEADLAMP	89.97	104552
101-756.000-726.000	BLEACH, SOAP, PAPER TOWEL, BOWL	KSS ENTERPRISES	BLEACH, SOAP, PAPER TOWEL, BOWL CLEANEF	98.37	104612
101-756.000-726.000	WASP SPRAY FOR PARKS	MORIARTY MACHINERY & SUPPI	ROAD SIGNS, CONES, & WASP SPARY	53.70	104623
101-756.000-801.000	FOD FERTILIZING	HOOP LAWN & SNOW, LLC	FOD FERTILIZING	1,436.00	104602
101-756.000-930.000	FLUSH VALVE KIT FOR SANDY BEACH	AMERICAN COPPER AND BRASS,	FLUSH VALVE KIT FOR SANDY BEACH & FLASH	35.56	104553
Total For Dept 756.000 PARKS				1,713.60	
Total For Fund 101 GENERAL FUND				130,604.76	
Fund 202 MAJOR ST./TRUNKLINE FUND					
Dept 450.000 STREET SURFACE					
202-450.000-726.000	07/26/2022 HMA	GERKEN MATERIAL, INC	07/26/2022 HMA	303.38	104588

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 08/22/2022 - 09/01/2022  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 202 MAJOR ST./TRUNKLINE FUND					
Dept 450.000 STREET SURFACE					
202-450.000-726.000	HMA 8/1-8/9/22	GERKEN MATERIAL, INC	HMA 8/1-8/9/22	289.68	104588
202-450.000-726.000	HMA 8/2-8/12/22	GERKEN MATERIAL, INC	HMA 8/2-8/12/22	300.24	104588
202-450.000-726.000	BUNDLE WOOD FOR MORRY/LYNWOOD/HO	JONESVILLE LUMBER	BUNDLE WOOD FOR MORRY/LYNWOOD/HOWELL ST	16.69	104606
Total For Dept 450.000 STREET SURFACE				909.99	
Dept 460.000 R.O.W. MAINTENANCE					
202-460.000-726.000	FERTILIZER SPIKES	AMAZON CAPITAL SERVICES, I	FERTILIZER SPIKES	48.78	104552
Total For Dept 460.000 R.O.W. MAINTENANCE				48.78	
Dept 480.000 DRAINAGE					
202-480.000-801.000	6/1/22-6/30/22 - BRIDGE AND CULV	ROWE PROFESSIONAL SERVICES	6/1/22-6/30/22 - BRIDGE AND CULVERT INS	5,264.00	104640
Total For Dept 480.000 DRAINAGE				5,264.00	
Dept 490.000 TRAFFIC					
202-490.000-726.000	ROAD SIGNS - MAJOR	MORIARTY MACHINERY & SUPPI	ROAD SIGNS, CONES, & WASP SPARY	107.76	104623
202-490.000-726.000	ROAD SIGNS/CONES - MAJOR	MORIARTY MACHINERY & SUPPI	ROAD SIGNS, CONES, & WASP SPARY	1,213.70	104623
202-490.000-801.000	22-23 FY PAVEMENT MARKINGS	JV CONTRACTING, INC.	PAVEMENT MARKINGS	48,317.00	104607
Total For Dept 490.000 TRAFFIC				49,638.46	
Dept 900.000 CAPITAL OUTLAY					
202-900.000-970.000-215002	URAN STREET REHABILITATION BASE	THOMPSON CONSTRUCTION CO.,	URAN STREET REHABILITATION PROJECT	241,535.19	104655
Total For Dept 900.000 CAPITAL OUTLAY				241,535.19	
Total For Fund 202 MAJOR ST./TRUNKLINE FUND				297,396.42	
Fund 203 LOCAL ST. FUND					
Dept 450.000 STREET SURFACE					
203-450.000-726.000	7/20/22-7/21/22 HMA	GERKEN MATERIAL, INC	7/20/22-7/21/22 HMA	270.64	104588
203-450.000-726.000	HMA 8/1-8/9/22	GERKEN MATERIAL, INC	HMA 8/1-8/9/22	106.50	104588
203-450.000-726.000	HMA 8/2-8/12/22	GERKEN MATERIAL, INC	HMA 8/2-8/12/22	858.24	104588
203-450.000-726.000	BUNDLE WOOD FOR MORRY/LYNWOOD/HO	JONESVILLE LUMBER	BUNDLE WOOD FOR MORRY/LYNWOOD/HOWELL ST	33.38	104606
Total For Dept 450.000 STREET SURFACE				1,268.76	
Dept 470.000 TREES					
203-470.000-801.000	TREE REMOVAL ON 171 N MANNING	LONSBERY, JEFFREY	TREE REMOVAL ON 171 N MANNING	1,375.00	104574
203-470.000-801.000	TREE REMOVAL AT 222 N MANNING	LONSBERY, JEFFREY	TREE REMOVAL AT 222 N MANNING	2,800.00	104574
203-470.000-801.000	TREE REMOVAL AT 142 N MANNING	LONSBERY, JEFFREY	TREE REMOVAL AT 142 N MANNING	3,100.00	104574
Total For Dept 470.000 TREES				7,275.00	
Dept 480.000 DRAINAGE					
203-480.000-726.000	TORCH BLADE FOR WESTWOOD DRAIN	GELZER & SON INC	TORCH BLADE FOR WESTWOOD DRAIN	25.99	104586
203-480.000-801.000	6/1/22-6/30/22 - BRIDGE AND CULV	ROWE PROFESSIONAL SERVICES	6/1/22-6/30/22 - BRIDGE AND CULVERT INS	2,256.00	104640
Total For Dept 480.000 DRAINAGE				2,281.99	
Dept 490.000 TRAFFIC					
203-490.000-726.000	ROAD SIGNS - LOCAL	MORIARTY MACHINERY & SUPPI	ROAD SIGNS, CONES, & WASP SPARY	107.76	104623
203-490.000-726.000	ROAD SIGNS/CONES - LOCAL	MORIARTY MACHINERY & SUPPI	ROAD SIGNS, CONES, & WASP SPARY	1,213.70	104623
Total For Dept 490.000 TRAFFIC				1,321.46	
Total For Fund 203 LOCAL ST. FUND				12,147.21	
Fund 208 RECREATION FUND					
Dept 000.000					
208-000.000-692.000	OTHER REVENUE	GORDON LAMBRIGHT	STOCK'S PARK DAMAGE DEPOSIT REFUND	150.00	104589

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
EXP CHECK RUN DATES 08/22/2022 - 09/01/2022  
BOTH JOURNALIZED AND UNJOURNALIZED  
PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 208 RECREATION FUND					
Dept 000.000					
Total For Dept 000.000				150.00	
Dept 751.000 RECREATION DEPARTMENT					
208-751.000-715.000	DENTAL & VISION - RECREATION	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		56.47	327
208-751.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH HEALTH INSURANCE - SEPT 2022		1,171.78	332
208-751.000-715.000	HEALTH AND LIFE INSURANCE	SUN LIFE ASSURANCE COMPANY\ LIFE & DISABILITY INSURANCE		16.24	333
208-751.000-716.000	RETIREMENT	MERS RETIREMENT CONTRIBUTIONS - 300101		1,058.33	330
208-751.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPANY\ LIFE & DISABILITY INSURANCE		28.01	333
208-751.000-726.000	TENNIS RACKETS & BALLS	CARD SERVICES CENTER M. LOREN CREDIT CARD		107.10	328
208-751.000-726.006	CONCESSION SUPPLIES	KUSTER'S DAIRY PRODUCTS 16 OZ. CUPS, SOFT SERVE MIX - SANDY BEA		141.06	104613
208-751.000-726.006	CONCESSION SUPPLIES	KUSTER'S DAIRY PRODUCTS SOFT SERVE MIX - SANDY BEACH		95.87	104613
208-751.000-726.006	CONCESSION SUPPLIES	MARKET HOUSE HOTDOG BUNS, CHIPS - SANDY BEACH CONCE		21.19	104615
208-751.000-726.006	CONCESSION SUPPLIES	CARD SERVICES CENTER M. LOREN CREDIT CARD		686.07	328
208-751.000-801.000	CONTRACTUAL SERVICES	KATY PRICE CARDIO DRUMMING INSTRUCTION		195.00	104608
Total For Dept 751.000 RECREATION DEPARTMENT				3,577.12	
Total For Fund 208 RECREATION FUND				3,727.12	
Fund 244 ECONOMIC DEVELOPMENT CORP FUND					
Dept 728.000 ECONOMIC DEVELOPMENT					
244-728.000-801.000	CONTRACTUAL SERVICES	MCKIBBIN MEDIA GROUP NEWS & VIEWS FOR CITY OF HILLSDALE 11 M		550.00	104616
Total For Dept 728.000 ECONOMIC DEVELOPMENT				550.00	
Total For Fund 244 ECONOMIC DEVELOPMENT CORP FUND				550.00	
Fund 247 TAX INCREMENT FINANCE ATH.					
Dept 900.000 CAPITAL OUTLAY					
247-900.000-801.000-215004	CONTRACTUAL SERVICES	STOCKHOUSE CORPORATION POLE BANNER		918.00	104651
Total For Dept 900.000 CAPITAL OUTLAY				918.00	
Total For Fund 247 TAX INCREMENT FINANCE ATH.				918.00	
Fund 271 LIBRARY FUND					
Dept 790.000 LIBRARY					
271-790.000-715.000	DENTAL & VISION - LIBRARY	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		(56.48)	327
271-790.000-715.000	HEALTH AND LIFE INSURANCE	SUN LIFE ASSURANCE COMPANY\ LIFE & DISABILITY INSURANCE		16.24	333
271-790.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPANY\ LIFE & DISABILITY INSURANCE		21.64	333
271-790.000-801.000	COMPUTER MONITORS - LIBRARY - IT	AMAZON CAPITAL SERVICES, ICOMPUTER MONITORS - LIBRARY - IT GRANT		310.98	104552
271-790.000-726.000	WATER - LIBRARY	HEFFERNAN SOFT WATER SERVI WATER DELIVERY SERVICE		5.05	104594
271-790.000-726.000	CUSTOM TABLE COVER FOR EVENTS	CARD SERVICES CENTER B. BARTON CREDIT CARD		295.92	328
271-790.000-750.000	WALL STREET JOURNAL	CARD SERVICES CENTER B. BARTON CREDIT CARD		29.99	328
271-790.000-801.000	ANNUAL INSPECTION - LIBRARY	JOHNSON CONTROLS FIRE PRO ANNUAL INSPECTION - LIBRARY		720.00	104605
271-790.000-801.000	2021-22 FINAL STATE AID	WOODLANDS LIBRARY COOPERAT 2021-22 FINAL STATE AID		2,856.90	104669
271-790.000-920.000	503691550 - 12 N MANNING - LIBRA	MICH GAS UTILITIES NATURAL GAS UTILITY - 12 N MANNING		38.39	322
271-790.000-982.000	BOOKS	BAKER & TAYLOR COMPANY BOOKS		10.77	104559
271-790.000-982.000	BOOKS	BAKER & TAYLOR COMPANY BOOKS		57.98	104559
271-790.000-982.000	BOOKS	BAKER & TAYLOR COMPANY BOOKS		7.19	104559
271-790.000-982.000	BOOKS	BAKER & TAYLOR COMPANY BOOKS		10.25	104559
271-790.000-982.000	BOOKS	BAKER & TAYLOR COMPANY BOOKS		74.66	104559
271-790.000-982.000	BOOKS	BAKER & TAYLOR COMPANY BOOKS		51.26	104559
271-790.000-982.000	BOOKS	BAKER & TAYLOR COMPANY BOOKS		68.19	104559
271-790.000-982.000	BOOKS	BAKER & TAYLOR COMPANY BOOKS		14.58	104559
271-790.000-982.000	BOOKS	BAKER & TAYLOR COMPANY BOOKS		10.79	104559



INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 08/22/2022 - 09/01/2022  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 271 LIBRARY FUND					
Dept 790.000 LIBRARY					
271-790.000-982.000	BOOKS	BAKER & TAYLOR COMPANY	BOOKS	356.43	104559
271-790.000-982.000	BOOKS	BAKER & TAYLOR COMPANY	BOOKS	32.13	104559
271-790.000-982.000	BOOKS	BAKER & TAYLOR COMPANY	BOOKS	36.63	104559
271-790.000-982.000	BOOKS	BAKER & TAYLOR COMPANY	BOOKS	57.32	104559
271-790.000-982.000	BOOKS	BAKER & TAYLOR COMPANY	BOOKS	124.20	104559
271-790.000-982.000	BOOKS	CENGAGE LEARNING	BOOKS	151.95	104585
271-790.000-982.000	BOOKS	CENGAGE LEARNING	BOOKS	30.39	104585
Total For Dept 790.000 LIBRARY				5,333.35	
Dept 792.000 LIBRARY - CHILDREN'S AREA					
271-792.000-726.010	SUPPLIES-SUMMER READING	CARD SERVICES CENTER	B. BARTON CREDIT CARD	538.44	328
Total For Dept 792.000 LIBRARY - CHILDREN'S AREA				538.44	
Total For Fund 271 LIBRARY FUND				5,871.79	
Fund 287 ARPA GRANT FUND					
Dept 447.000 ENGINEERING SERVICES					
287-447.000-801.000	MORRY ST STORM DESIGN	TETRA TECH, INC	MORRY STREET STORM DESIGN SERVICES	668.97	104652
287-447.000-801.000	WESTWOOD AREA ENGINEERING	THE MANNIK & SMITH GROUP,	ENGINEERING SERVICES WESTWOOD AREA PROJ	7,802.28	104653
Total For Dept 447.000 ENGINEERING SERVICES				8,471.25	
Total For Fund 287 ARPA GRANT FUND				8,471.25	
Fund 401 CAPITAL IMPROVEMENT FUND					
Dept 444.000 SIDEWALKS					
401-444.000-726.000	CONCRETE FOR SIDEWALK @ 150 S MA	BECKER & SCRIVENS	CONCRETE FOR SIDEWALK @ 150 S MANNING	169.50	104562
Total For Dept 444.000 SIDEWALKS				169.50	
Dept 452.000 MAJOR STREET RECONSTRUCTION					
401-452.000-801.000-215001	CONTRACTUAL SERVICES	STATE OF MICHIGAN	W FAYETTE	14,140.71	104648
Total For Dept 452.000 MAJOR STREET RECONSTRUCTION				14,140.71	
Total For Fund 401 CAPITAL IMPROVEMENT FUND				14,310.21	
Fund 408 FIELDS OF DREAMS					
Dept 751.000 RECREATION DEPARTMENT					
408-751.000-801.000	CONTRACTUAL SERVICES	GRIFFITHS MECHANICAL	REPAIR REFRIGERANT LEAK AND RECHARGE CC	445.50	104591
Total For Dept 751.000 RECREATION DEPARTMENT				445.50	
Total For Fund 408 FIELDS OF DREAMS				445.50	
Fund 409 STOCK'S PARK					
Dept 756.000 PARKS					
409-756.000-801.000	SECOND CHEMICAL TREATMENT - STOC	AQUATIC WEED CONTROL	SECOND CHEMICAL TREATMENT - STOCK'S PAF	410.00	104557
Total For Dept 756.000 PARKS				410.00	
Total For Fund 409 STOCK'S PARK				410.00	
Fund 481 AIRPORT IMPROVEMENT FUND					
Dept 900.000 CAPITAL OUTLAY					
481-900.000-740.295	FUEL AND LUBRICANTS - AVIATIO	AVFUEL CORP	JET A FUEL	31,235.88	326
481-900.000-970.000	ZERO TURN MOWER	SPRATT'S	ZERO TURN MOWER	8,595.48	104647
Total For Dept 900.000 CAPITAL OUTLAY				39,831.36	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 481 AIRPORT IMPROVEMENT FUND					
Total For Fund 481 AIRPORT IMPROVEMENT FUND				39,831.36	
Fund 582 ELECTRIC FUND					
Dept 000.000					
582-000.000-110.000	FUSE LINK - 10 AMP T	POWERLINE SUPPLY	10A FUSES	114.60	104635
582-000.000-110.000	ANCHOR HELIX 6IN 3/4"X66" TRIPLE	POWERLINE SUPPLY	FEEDER 16,17,18,19	4,187.84	104635
582-000.000-110.000	GUY DEADENDS	POWERLINE SUPPLY	INVENTORY	1,049.50	104635
582-000.000-110.000	FUSE LINK - 3 AMP T	POWERLINE SUPPLY	INVENTORY	52.30	104635
582-000.000-110.000	DEAD END ASSY 8' X4X6 FIBERGLASS	POWERLINE SUPPLY	FEEDER 16,17,18,19	19,538.04	104635
582-000.000-110.000	WIRE - 2/0 TRIPLEX (RUNCINA	POWERLINE SUPPLY	INVENTORY	2,298.40	104635
582-000.000-110.000	WIRE - 2 STR 7/1 ACSR	POWERLINE SUPPLY	INVENTORY	1,586.48	104635
582-000.000-110.000	CONNECTOR WR-159	POWERLINE SUPPLY	INVENTORY	130.00	104635
582-000.000-110.000	WIRE - 3/8" GUY	POWERLINE SUPPLY	INVENTORY	290.00	104635
582-000.000-158.000	2022 CHEVROLET COLORADO TRUCK MI	BERGER CHEVROLET	2022 CHEVROLET COLORADO ELECTRIC DEPT M	32,330.00	104548
582-000.000-158.000-201011	ARRESTOR 9KV POLY DIST NOR DTY W	POWERLINE SUPPLY	FEEDER 16,17,18,19	5,801.65	104635
582-000.000-158.000-213013	TECHNICAL SERVICES NEW VEHICLE P	BERGER CHEVROLET	TECHNICAL SERVICES NEW VEHICLE PURCHASE	13,163.50	104549
582-000.000-158.000-213013	CONSTRUCTION WORK IN PROGRESS	AMAZON CAPITAL SERVICES, I	NEW TECH SERVICE VEHICLE FLOOR MATS ANI	89.94	104552
582-000.000-202.100	4CCH	ANSEL VENTURES, LLC	UB refund for account: 011178	80.75	104554
582-000.000-202.100	4CCH	BEACON HILL PRESERVATION I	UB refund for account: 010832	43.06	104561
582-000.000-202.100	4ENBK1	BOHANON, SHERRY G	UB refund for account: 014423	43.00	104563
582-000.000-202.100	4ENBK1	BRADLEY, WILLIAM S	UB refund for account: 014398	17.00	104564
582-000.000-202.100	4ENBK1	CLINE, ROBERT J	UB refund for account: 023730	32.00	104572
582-000.000-202.100	4ENBK1	EMENS, GRACE K	UB refund for account: 021053	34.00	104578
582-000.000-202.100	4CCH	HAPP, JERRY T	UB refund for account: 013622	235.91	104593
582-000.000-202.100	4CCH	HILL, JANE E	UB refund for account: 020890	439.88	104595
582-000.000-202.100	4CCH	KENRICK, CINDI M	UB refund for account: 016318	225.75	104609
582-000.000-202.100	4CCH	KENRICK, CINDI M	UB refund for account: 016318	67.00	104610
582-000.000-202.100	4CCH	PEIFFER JR, DARYL	UB refund for account: 025981	356.00	104630
582-000.000-202.100	4ENBK1	PHELPS, MEGAN E	UB refund for account: 012716	44.94	104634
582-000.000-202.100	4CCH	PUTNAM, CRAIG A	UB refund for account: 011592	61.09	104636
582-000.000-202.100	4ENBK1	RICHTER, KATHRYN E	UB refund for account: 030085	87.60	104638
582-000.000-202.100	4ENBK1	SABO EDGE LLC	UB refund for account: 024661	16.00	104643
582-000.000-202.100	4CCH	SLAMKA, HOLLI J	UB refund for account: 026313	116.75	104645
582-000.000-202.100	4CCH	STATE OF MICHIGAN	UB refund for account: 009884	102.90	104649
582-000.000-202.100	4CCH	TO THE ESTATE OF THELMA C	UB refund for account: 013938	14.37	104657
582-000.000-202.100	4CCH	YODER, JULIANNE L	UB refund for account: 009918	210.00	104670
Total For Dept 000.000				82,860.25	
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-715.000	DENTAL & VISION - ELECTRIC	BLUE CROSS & BLUE SHIELD (	DENTAL & VISION INSURANCE GROUP 0070034	483.64	327
582-175.000-715.000	DENTAL & VISION - ELECTRIC	BLUE CROSS & BLUE SHIELD (	DENTAL & VISION INSURANCE GROUP 0070034	489.25	327
582-175.000-715.000	DENTAL & VISION - ELECTRIC	BLUE CROSS & BLUE SHIELD (	DENTAL & VISION INSURANCE GROUP 0070034	88.05	327
582-175.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - SEPT 2022	15,526.08	332
582-175.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - SEPT 2022	1,025.30	332
582-175.000-715.000	HEALTH AND LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	14.64	333
582-175.000-715.000	HEALTH AND LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	203.00	333
582-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	17,591.82	330
582-175.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	27.71	333
582-175.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	319.36	333
582-175.000-726.000	4 CASES OF BLANK PAPER	ARROW SWIFT PRINTING	4 CASES OF BLANK PAPER	127.73	104558
582-175.000-726.000	1 YEAR SUBSCRIPTION	HILLSDALE DAILY NEWS	1 YEAR SUBSCRIPTION	150.50	104599
582-175.000-726.000	DISTILLED WATER AT WWTP	RUPERT'S CULLIGAN	DISTILLED WATER AT WWTP	13.50	104642
582-175.000-726.000	48 BOOKS - 1250 SETS - FUEL TICK	STOCKHOUSE CORPORATION	48 BOOKS - 1250 SETS - FUEL TICKETS	114.72	104651
582-175.000-801.000	MOW/TRIM SUBSTATIONS JULY 2022	BAXTER LAWN AND SNOW SERV\	MOW/TRIM SUBSTATIONS JULY 2022	830.00	104560

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 08/22/2022 - 09/01/2022  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 582 ELECTRIC FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-801.000	CONTRACTUAL SERVICES	SAFETY SYSTEMS, INC	ALARM MONITORING ADMIN OFFICE	90.00	104644
582-175.000-801.000	ACCOUNTING SERVICES	THE WOODHILL GROUP	ACCOUNT SERVICES	1,831.26	104654
582-175.000-801.000	ACCOUNTING SERVICES	THE WOODHILL GROUP	ACCOUNT SERVICES	963.29	104654
582-175.000-802.000	TECHNICAL SERVICES	AMAZON CAPITAL SERVICES, I	TECH SERVICES PLOTTER INK	40.00	104552
582-175.000-802.000	ANNUAL MICROSOFT LICENSING CITY/	SONIT SYSTEMS, LLC	ANNUAL MICROSOFT LICENSING CITY/BPU	2,337.25	104646
582-175.000-802.000	ANNUAL SCADA SOFTWARE LICENSING	WONDERWARE NORTH	ANNUAL SCADA SOFTWARE LICENSING AND SUE	4,679.00	104668
582-175.000-802.000	LANSWEEPER SUBSCRIPTION	CARD SERVICES CENTER	S. KEISER CREDIT CARD	123.75	328
582-175.000-850.000	TELEPHONE - ELECTRIC	ACD	TELEPHONE - POWER PLANT POTS LINES	144.18	104550
582-175.000-850.000	TELEPHONE	VERIZON WIRELESS	VERIZON WIRELESS BILL BPU 8-16-2022	612.04	104665
582-175.000-880.000	SEPT/OCT SIMPLY HERS	CHESTNEY PUBLISHING	SEPT/OCT SIMPLY HERS	25.00	104568
582-175.000-956.200	MSCPA LUNCH	CARD SERVICES CENTER	D. MACKIE CREDIT CARD	277.78	328
Total For Dept 175.000 ADMINISTRATIVE SERVICES				48,128.85	
Dept 543.000 PRODUCTION					
582-543.000-726.000	FIRST AID STOCK FOR 45 MONROE &	CINTAS CORPORATION	FIRST AID STOCK FOR 45 MONROE & WWTP	220.27	104569
582-543.000-739.000	MSCPA MEMBER POWER BILLING - JUL	MICHIGAN SOUTH CENTRAL POW	MSCPA MEMBER POWER BILLING - JULY 2022	1,007,037.31	331
582-543.000-740.300	504504154 - 201 WATERWORKS XX -	MICH GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS XX	13.98	319
582-543.000-740.400	504504154 - 201 WATERWORKS XX -	MICH GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS XX	13.98	319
582-543.000-801.000	CONTRACTUAL SERVICES	SAFETY SYSTEMS, INC	ALARM MONITORING POWER PLANT	150.00	104644
582-543.000-920.400	504504154 - 201 WATERWORKS - PP	MICH GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS	34.31	324
582-543.000-930.050	REPAIRS & MAINT. - ENGINE #5	UTILITIES INSTRUMENTATION	SERVICES THROUGH 6/30/22 ENGINE # 5 & €	637.52	104664
582-543.000-930.050	I/O CARD FOR ENGINE #5	CARD SERVICES CENTER	L. SERGENT CREDIT CARD	2,544.00	328
582-543.000-930.060	REPAIRS & MAINT. - ENGINE #6	UTILITIES INSTRUMENTATION	SERVICES THROUGH 6/30/22 ENGINE # 5 & €	637.52	104664
Total For Dept 543.000 PRODUCTION				1,011,288.89	
Dept 544.000 DISTRIBUTION					
582-544.000-726.800	LOCKNUT/OFFSET NIPPLE/BOX COVER	AMERICAN COPPER AND BRASS,	LOCKNUT/OFFSET NIPPLE/BOX COVER	14.07	104553
582-544.000-726.800	4 - 1/0 CU MECH LUG	AMERICAN COPPER AND BRASS,	4 - 1/0 CU MECH LUG	20.28	104553
582-544.000-726.800	BUSHING/LOCKNUT/ADAPTER/CEMENT/W	AMERICAN COPPER AND BRASS,	BUSHING/LOCKNUT/ADAPTER/CEMENT/WIRE	89.54	104553
582-544.000-726.800	1 LB DUCT SEAL	AMERICAN COPPER AND BRASS,	1 LB DUCT SEAL	4.96	104553
582-544.000-726.800	2NS SAND/CONCRETE W/ LIMESTONE/D	BECKER & SCRIVENS	2NS SAND/CONCRETE W/ LIMESTONE/DELIVERY	270.22	104562
582-544.000-726.800	DYNAFLEX 230 SEALANT	GELZER & SON INC	DYNAFLEX 230 SEALANT	11.98	104586
582-544.000-726.800	MARKING PAINT WATER BLUE	POWERLINE SUPPLY	MARKING PAINT	688.32	104635
582-544.000-730.000	NUTS/BOLTS/WASHERS/ROD	FAMILY FARM & HOME	NUTS/BOLTS/WASHERS/ROD	10.95	104581
582-544.000-730.000	BATTERY 950 CCA	PERFORMANCE AUTOMOTIVE	BATTERY 950 CCA	186.80	104631
582-544.000-730.000	BAR OIL	SPRATT'S	BAR OIL	16.99	104647
582-544.000-730.000	WORK ON 2008 INTERNATIONAL	TRI COUNTY INT'L TRUCK INC	WORK ON 2008 INTERNATIONAL	3,368.05	104658
582-544.000-742.000	CLOTHING / UNIFORMS	INTEGRITY APPAREL, LLC	LOGO WEAR	742.37	104603
582-544.000-801.000	FIX UNDERGROUND AT 38 W WARREN A	CLARK ELECTRIC INC.	FIX UNDERGROUND AT 38 W WARREN AVE	1,227.98	104571
582-544.000-930.000	BROKEN POLE DISPOSAL	DRY MAR TRUCKING & DIRTWOF	BROKEN POLE DISPOSAL	1,482.50	104576
582-544.000-930.000	BROKEN POLE DISPOSAL	MODERN WASTE SYSTEMS	BROKEN POLE DISPOSAL	1,790.00	104622
582-544.000-956.000	HOTEL FOR LINEMAN SCHOOL	CARD SERVICES CENTER	J. HAMMEL CREDIT CARD	231.99	328
582-544.000-956.000	HOTEL FOR LINEMAN SCHOOL	CARD SERVICES CENTER	L. SERGENT CREDIT CARD	414.95	328
Total For Dept 544.000 DISTRIBUTION				10,571.95	
Total For Fund 582 ELECTRIC FUND				1,152,849.94	
Fund 588 DIAL A RIDE					
Dept 596.000 DIAL-A-RIDE					
588-596.000-715.000	DENTAL & VISION - DART	BLUE CROSS & BLUE SHIELD (	DENTAL & VISION INSURANCE GROUP 0070034	169.42	327
588-596.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - SEPT 2022	2,831.80	332
588-596.000-715.000	HEALTH AND LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	64.96	333
588-596.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	64.56	333

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 08/22/2022 - 09/01/2022  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 588 DIAL A RIDE					
Dept 596.000 DIAL-A-RIDE					
588-596.000-726.000	SUPPLIES	AMAZON CAPITAL SERVICES, I	TIME CARDS FOR DART	22.67	104552
588-596.000-730.000	FASTENERS & ANCHORS FOR DART #60	GELZER & SON INC	FASTENERS & ANCHORS FOR DART #60	6.58	104586
588-596.000-730.000	STOCK BREAK PADS	PERFORMANCE AUTOMOTIVE	STOCK BREAK PADS	103.39	104631
588-596.000-730.000	DART #62-TIE ROD	PERFORMANCE AUTOMOTIVE	DART #62-TIE ROD	147.59	104631
588-596.000-801.000	UNIFIRST-FLOORMATS	UNIFIRST CORP	UNIFIRST-RUGS & MOPS	29.20	104660
588-596.000-818.000	LIABILITY TRUST FUND	MICH TRANSIT POOL	4TH QUARTER INSTALLMENT	2,139.00	104618
588-596.000-920.000	507035798 - 981 DEVELOPMENT DR -	MICH GAS UTILITIES	NATURAL GAS UTILITY - 981 DEVELOPMENT	43.42	318
588-596.000-955.588	POST-ACCIDENT DRUG TESTING - C.	CE & A PROFESSIONAL SERVIC	POST-ACCIDENT DRUG TESTING - C. COX	55.00	104567
Total For Dept 596.000 DIAL-A-RIDE				5,677.59	
Total For Fund 588 DIAL A RIDE				5,677.59	
Fund 590 SEWER FUND					
Dept 000.000					
590-000.000-158.000-213013	TECHNICAL SERVICES NEW VEHICLE P	BERGER CHEVROLET	TECHNICAL SERVICES NEW VEHICLE PURCHASE	6,581.75	104549
590-000.000-158.000-213013	CONSTRUCTION WORK IN PROGRESS	AMAZON CAPITAL SERVICES, I	NEW TECH SERVICE VEHICLE FLOOR MATS ANI	44.97	104552
590-000.000-202.100	SCCH	MURRAY, ALVIN	UB refund for account: 013435	98.30	104624
590-000.000-202.100	SCCH	PHELPS, MEGAN E	UB refund for account: 012716	20.05	104634
Total For Dept 000.000				6,745.07	
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-715.000	DENTAL & VISION - SEWER	BLUE CROSS & BLUE SHIELD (	DENTAL & VISION INSURANCE GROUP 0070034	320.49	327
590-175.000-715.000	DENTAL & VISION - SEWER	BLUE CROSS & BLUE SHIELD (	DENTAL & VISION INSURANCE GROUP 0070034	25.41	327
590-175.000-715.000	DENTAL & VISION - SEWER	BLUE CROSS & BLUE SHIELD (	DENTAL & VISION INSURANCE GROUP 0070034	44.04	327
590-175.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - SEPT 2022	6,298.27	332
590-175.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - SEPT 2022	512.65	332
590-175.000-715.000	HEALTH AND LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	7.29	333
590-175.000-715.000	HEALTH AND LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	95.00	333
590-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	4,303.88	330
590-175.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	13.84	333
590-175.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	135.46	333
590-175.000-726.000	4 CASES OF BLANK PAPER	ARROW SWIFT PRINTING	4 CASES OF BLANK PAPER	63.86	104558
590-175.000-726.000	FIRST AID STOCK FOR 45 MONROE &	CINTAS CORPORATION	FIRST AID STOCK FOR 45 MONROE & WWTP	110.14	104569
590-175.000-726.000	1 YEAR SUBSCRIPTION	HILLSDALE DAILY NEWS	1 YEAR SUBSCRIPTION	75.25	104599
590-175.000-726.000	DISTILLED WATER AT WWTP	RUPERT'S CULLIGAN	DISTILLED WATER AT WWTP	6.75	104642
590-175.000-726.000	48 BOOKS - 1250 SETS - FUEL TICK	STOCKHOUSE CORPORATION	48 BOOKS - 1250 SETS - FUEL TICKETS	57.36	104651
590-175.000-801.000	MOW/TRIM SUBSTATIONS JULY 2022	BAXTER LAWN AND SNOW SERV\	MOW/TRIM SUBSTATIONS JULY 2022	415.00	104560
590-175.000-801.000	CONTRACTUAL SERVICES	SAFETY SYSTEMS, INC	ALARM MONITORING ADMIN OFFICE	45.00	104644
590-175.000-801.000	ACCOUNTING SERVICES	THE WOODHILL GROUP	ACCOUNT SERVICES	915.62	104654
590-175.000-801.000	ACCOUNTING SERVICES	THE WOODHILL GROUP	ACCOUNT SERVICES	481.64	104654
590-175.000-802.000	TECHNICAL SERVICES	AMAZON CAPITAL SERVICES, I	TECH SERVICES PLOTTER INK	19.99	104552
590-175.000-802.000	ANNUAL MICROSOFT LICENSING CITY/	SONIT SYSTEMS, LLC	ANNUAL MICROSOFT LICENSING CITY/BPU	1,168.62	104646
590-175.000-802.000	ANNUAL SCADA SOFTWARE LICENSING	WONDERWARE NORTH	ANNUAL SCADA SOFTWARE LICENSING AND SUE	2,339.50	104668
590-175.000-802.000	LANSWEEPER SUBSCRIPTION	CARD SERVICES CENTER	S. KEISER CREDIT CARD	61.88	328
590-175.000-810.000	MICH ENVIRON ASSOC DUES	CARD SERVICES CENTER	K. KEASAL CREDIT CARD	40.00	328
590-175.000-850.000	TELEPHONE	VERIZON WIRELESS	VERIZON WIRELESS BILL BPU 8-16-2022	152.25	104665
590-175.000-880.000	SEPT/OCT SIMPLY HERS	CHESTNEY PUBLISHING	SEPT/OCT SIMPLY HERS	12.50	104568
590-175.000-956.000	IPP SEMINAR	MICHIGAN WATER ENVIRONMENT\	IPP SEMINAR	150.00	104621
590-175.000-956.000	MICH PUB SERVICE INSTITIUTE	CARD SERVICES CENTER	J. GIER CREDIT CARD	362.50	328
590-175.000-993.000	INTEREST - SEWER BONDS	U.S. BANK BOND CONTROL	INTEREST - SEWER BONDS	82,750.00	335
Total For Dept 175.000 ADMINISTRATIVE SERVICES				100,984.19	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 08/22/2022 - 09/01/2022  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Dept 546.000 OPERATIONS					
590-546.000-730.039	MINI BULB CARDED/ECON LAMP KIT	PERFORMANCE AUTOMOTIVE	MINI BULB CARDED/ECON LAMP KIT	19.17	104631
590-546.000-742.000	CLOTHING / UNIFORMS	INTEGRITY APPAREL, LLC	LOGO WEAR	371.19	104603
590-546.000-956.000	TRAINING & SEMINARS	MICHIGAN WATER ENVIRONMENT	MAINTENANCE SEMINAR	150.00	104621
590-546.000-956.000	CDL TRAINING - ETHAN BRITTON	PAGIE BAGGETT	CDL TRAINING - ETHAN BRITTON	862.50	104627
590-546.000-956.000	MICHIGAN RURAL WATER TRAINING	CARD SERVICES CENTER	J. GIER CREDIT CARD	140.00	328
Total For Dept 546.000 OPERATIONS				1,542.86	
Dept 547.000 TREATMENT					
590-547.000-726.900	TRASH BAGS	AMAZON CAPITAL SERVICES, I	TRASH BAGS	95.98	104552
590-547.000-726.900	TOTAL RESIDUAL CHLORINE	ENVIRONMENTAL RESOURCES A	TOTAL RESIDUAL CHLORINE	115.35	104579
590-547.000-726.900	COLIFORM MICROBE/PH/DEMAND/COMPL	ENVIRONMENTAL RESOURCES A	COLIFORM MICROBE/PH/DEMAND/COMPLEX NUTF	741.35	104579
590-547.000-726.900	SUPPLIES - LABORATORY	NORTH CENTRAL LABORATORIE	LAB SUPPLIES	6,696.52	104626
590-547.000-726.900	WASH BOTTLE/MALE ADAPTOR/CHLORIN	USABLUEBOOK	WASH BOTTLE/MALE ADAPTOR/CHLORINE/AMMON	230.40	104663
590-547.000-726.900	TELESCOPING POLE/DEBRIS BASKET/P	USABLUEBOOK	TELESCOPING POLE/DEBRIS BASKET/PISTON E	740.06	104663
590-547.000-726.900	ANHYDROUS CASO4 8 MESH	USABLUEBOOK	ANHYDROUS CASO4 8 MESH	121.75	104663
590-547.000-726.900	SUPPLIES - LABORATORY	USABLUEBOOK	WASH BOTTLE/AMONIA TESTS	130.95	104663
590-547.000-726.900	SUPPLIES - LABORATORY	USABLUEBOOK	ABHYDROUS CASO4 8 MESH 1 LB	26.20	104663
590-547.000-726.900	SUPPLIES - LABORATORY	USABLUEBOOK	100 ML 100 TESTS 2122332	6,131.21	104663
590-547.000-726.900	SUPPLIES - LABORATORY	USABLUEBOOK	100 ML 100 TESTS 2122332	162.17	104663
590-547.000-726.900	ANHYDROUS CASO4 8 MESH - ORIGINA	USABLUEBOOK	ANHYDROUS CASO4 8 MESH - ORIGINAL INVOI	(49.52)	104663
590-547.000-726.900	ORIGINAL INVOICE 063045 08/01/2	USABLUEBOOK	ORIGINAL INVOICE 063045 08/01/2022	(26.20)	104663
590-547.000-727.500	SUPPLIES - CHLORINE	WATER SOLUTIONS UNLIMITED,	CHLORINE/SO2JCI-CY150	1,905.50	104667
590-547.000-727.700	SUPPLIES - DIOXIDE	WATER SOLUTIONS UNLIMITED,	CHLORINE/SO2JCI-CY150	422.50	104667
590-547.000-801.000	MONTHLY LOW LEVEL MERCURY	MERIT LABORATORIES	MONTHLY LOW LEVEL MERCURY	270.00	104617
590-547.000-801.000	BEF COMPLIANCE	MERIT LABORATORIES	BEF COMPLIANCE	3,720.00	104617
590-547.000-801.000	MAINT TO CHLORINE/SULFUR DIOXIDE	RS TECHNICAL SERVICES, INC	MAINT TO CHLORINE/SULFUR DIOXIDE GAS FE	3,089.50	104641
590-547.000-801.000	CONTRACTUAL SERVICES	SAFETY SYSTEMS, INC	ALARM MONITORING WWTP	180.00	104644
590-547.000-930.000	DODGE 12HS ELEMENT	APPLIED INDUSTRAIL TECHNOI	DODGE 12HS ELEMENT	2,136.48	104556
590-547.000-930.000	DODGE P2B-EXL-307RE	APPLIED INDUSTRAIL TECHNOI	DODGE P2B-EXL-307RE	3,607.73	104556
590-547.000-930.000	MARTIN 10S 3 3/8	APPLIED INDUSTRAIL TECHNOI	MARTIN 10S 3 3/8	367.42	104556
590-547.000-930.000	DODGE 12SX3 7/16 FLANGE	APPLIED INDUSTRAIL TECHNOI	DODGE 12SX3 7/16 FLANGE	329.34	104556
590-547.000-930.000	SHACKLE/FASTENERS & ANCHORS	GELZER & SON INC	SHACKLE/FASTENERS & ANCHORS	66.18	104586
590-547.000-930.000	WHT WOOD ELG TOILET SEAT FOR WWT	GELZER & SON INC	WHT WOOD ELG TOILET SEAT FOR WWTP	25.49	104586
590-547.000-930.000	EYE BOLT	GELZER & SON INC	EYE BOLT	3.19	104586
590-547.000-930.000	FASTENERS & ANCHORS FOR WWTP	GELZER & SON INC	FASTENERS & ANCHORS FOR WWTP	8.48	104586
590-547.000-930.000	HOUSING/TOP/BENCHTOP	HACH	HOUSING/TOP/BENCHTOP	20.78	104592
590-547.000-956.000	CLASS-ADVANCED WASTEWATER OPERAT	MICHIGAN RURAL WATER ASSOC	CLASS-ADVANCED WASTEWATER OPERATIONS -	320.00	104620
590-547.000-956.000	TRAINING & SEMINARS	MICHIGAN WATER ENVIRONMEN	MAINTENANCE SEMINAR	150.00	104621
Total For Dept 547.000 TREATMENT				31,738.81	
Total For Fund 590 SEWER FUND				141,010.93	
Fund 591 WATER FUND					
Dept 000.000					
591-000.000-158.000-213012	MORRY STREET MAIN	PARRISH EXCAVATING, INC.	MORRY STREET MAIN	9,049.24	104629
591-000.000-158.000-213012	MORRY STREET WATERMAIN	PARRISH EXCAVATING, INC.	MORRY STREET WATERMAIN	7,658.28	104629
591-000.000-158.000-213013	TECHNICAL SERVICES NEW VEHICLE P	BERGER CHEVROLET	TECHNICAL SERVICES NEW VEHICLE PURCHASE	6,581.75	104549
591-000.000-158.000-213013	CONSTRUCTION WORK IN PROGRESS	AMAZON CAPITAL SERVICES, I	NEW TECH SERVICE VEHICLE FLOOR MATS ANI	44.97	104552
591-000.000-202.100	WCCH	HILL, JANE E	UB refund for account: 020892	81.72	104596
591-000.000-202.100	WCCH	MURRAY, ALVIN	UB refund for account: 013435	51.30	104624
591-000.000-202.100	WCCH	PHELPS, MEGAN E	UB refund for account: 012716	17.68	104634
Total For Dept 000.000				23,484.94	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-715.000	DENTAL & VISION - WATER	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		219.65	327
591-175.000-715.000	DENTAL & VISION - WATER	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		59.31	327
591-175.000-715.000	DENTAL & VISION - WATER	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		44.04	327
591-175.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - SEPT 2022	6,200.65	332
591-175.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - SEPT 2022	512.65	332
591-175.000-715.000	HEALTH AND LIFE INSURANCE	SUN LIFE ASSURANCE COMPANY\	LIFE & DISABILITY INSURANCE	7.29	333
591-175.000-715.000	HEALTH AND LIFE INSURANCE	SUN LIFE ASSURANCE COMPANY\	LIFE & DISABILITY INSURANCE	108.00	333
591-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	4,136.66	330
591-175.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPANY\	LIFE & DISABILITY INSURANCE	13.84	333
591-175.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPANY\	LIFE & DISABILITY INSURANCE	153.19	333
591-175.000-726.000	4 CASES OF BLANK PAPER	ARROW SWIFT PRINTING	4 CASES OF BLANK PAPER	63.86	104558
591-175.000-726.000	FIRST AID STOCK FOR 45 MONROE &	CINTAS CORPORATION	FIRST AID STOCK FOR 45 MONROE & WWTP	110.14	104569
591-175.000-726.000	1 YEAR SUBSCRIPTION	HILLSDALE DAILY NEWS	1 YEAR SUBSCRIPTION	75.25	104599
591-175.000-726.000	DISTILLED WATER AT WWTP	RUPERT'S CULLIGAN	DISTILLED WATER AT WWTP	6.75	104642
591-175.000-726.000	48 BOOKS - 1250 SETS - FUEL TICK	STOCKHOUSE CORPORATION	48 BOOKS - 1250 SETS - FUEL TICKETS	57.36	104651
591-175.000-801.000	MOW/TRIM SUBSTATIONS JULY 2022	BAXTER LAWN AND SNOW SERV\	MOW/TRIM SUBSTATIONS JULY 2022	415.00	104560
591-175.000-801.000	CONTRACTUAL SERVICES	SAFETY SYSTEMS, INC	ALARM MONITORING ADMIN OFFICE	45.00	104644
591-175.000-801.000	ACCOUNTING SERVICES	THE WOODHILL GROUP	ACCOUNT SERVICES	915.62	104654
591-175.000-801.000	ACCOUNTING SERVICES	THE WOODHILL GROUP	ACCOUNT SERVICES	481.64	104654
591-175.000-802.000	TECHNICAL SERVICES	AMAZON CAPITAL SERVICES, I	TECH SERVICES PLOTTER INK	20.00	104552
591-175.000-802.000	ANNUAL MICROSOFT LICENSING CITY/	SONIT SYSTEMS, LLC	ANNUAL MICROSOFT LICENSING CITY/BPU	1,168.63	104646
591-175.000-802.000	ANNUAL SCADA SOFTWARE LICENSING	WONDERWARE NORTH	ANNUAL SCADA SOFTWARE LICENSING AND SUE	2,339.50	104668
591-175.000-802.000	LANSWEEPER SUBSCRIPTION	CARD SERVICES CENTER	S. KEISER CREDIT CARD	61.87	328
591-175.000-810.000	MICH ENVIRON ASSOC DUES	CARD SERVICES CENTER	K. KEASAL CREDIT CARD	40.00	328
591-175.000-850.000	TELEPHONE	VERIZON WIRELESS	VERIZON WIRELESS BILL BPU 8-16-2022	152.25	104665
591-175.000-880.000	SEPT/OCT SIMPLY HERS	CHESTNEY PUBLISHING	SEPT/OCT SIMPLY HERS	12.50	104568
591-175.000-930.000	MAGNETIC LOCATOR	AMAZON CAPITAL SERVICES, I	MAGNETIC LOCATOR	549.00	104552
591-175.000-956.000	CLASS-WATER REVIEW S3 & S4-WHITE	MICHIGAN RURAL WATER ASSOC	CLASS-WATER REVIEW S3 & S4-WHITE,BECKEF	640.00	104620
591-175.000-956.000	TRAINING & SEMINARS	MICHIGAN WATER ENVIRONMEN\	MAINTENANCE SEMINAR	150.00	104621
591-175.000-956.000	MICH PUB SERVICE INSTITUTE	CARD SERVICES CENTER	J. GIER CREDIT CARD	362.50	328
Total For Dept 175.000 ADMINISTRATIVE SERVICES				19,122.15	
Dept 543.000 PRODUCTION					
591-543.000-930.000	SWING CHECK VALVE/6 FLG JT ACC S	MICHIGAN PIPE & VALVE	SWING CHECK VALVE/6 FLG JT ACC SET KIT	1,919.07	104619
591-543.000-956.000	CLASS-LIMITED TREATMENT WATER RE	MICHIGAN RURAL WATER ASSOC	CLASS-LIMITED TREATMENT WATER REVIEW -	320.00	104620
591-543.000-956.000	TRAINING & SEMINARS	MICHIGAN WATER ENVIRONMEN\	MAINTENANCE SEMINAR	150.00	104621
591-543.000-956.000	MICHIGAN RURAL WATER TRAINING	CARD SERVICES CENTER	J. GIER CREDIT CARD	140.00	328
Total For Dept 543.000 PRODUCTION				2,529.07	
Dept 544.000 DISTRIBUTION					
591-544.000-730.039	EMERGENCY LIGHT/3 STUD LAMP	PERFORMANCE AUTOMOTIVE	EMERGENCY LIGHT/3 STUD LAMP	225.43	104631
591-544.000-742.000	CLOTHING / UNIFORMS	INTEGRITY APPAREL, LLC	LOGO WEAR	371.19	104603
591-544.000-801.000	WSSN #03170 PB & CU	MERIT LABORATORIES	WSSN #03170 PB & CU	152.00	104617
591-544.000-801.000	WSSN 03170	MERIT LABORATORIES	WSSN 03170	380.00	104617
591-544.000-801.000	WSSN 03170	MERIT LABORATORIES	WSSN 03170	76.00	104617
591-544.000-801.000	WSSN #03170 TAP 1	MERIT LABORATORIES	WSSN #03170 TAP 1	19.00	104617
591-544.000-801.000	WSSN #3170 LEAD & COPPER SAMPLES	MERIT LABORATORIES	WSSN #3170 LEAD & COPPER SAMPLES	304.00	104617
591-544.000-801.000-213011	PEASTONE	DRY MAR TRUCKING & DIRTWOF	PEASTONE	1,310.50	104576
591-544.000-930.000	CHR ANG ST 3/8ODX5/8OD	AMERICAN COPPER AND BRASS,	CHR ANG ST 3/8ODX5/8OD	9.40	104553
591-544.000-930.000	WATER PROOF HEAT SHRINK	AMERICAN COPPER AND BRASS,	WATER PROOF HEAT SHRINK	5.10	104553
591-544.000-930.000	TAPE RULE/RATCHET/DEEP SOCKET/PO	GELZER & SON INC	TAPE RULE/RATCHET/DEEP SOCKET/POWER BI	101.81	104586
591-544.000-930.000	NAILS/CEMENT GROOVER/HAMMER BIT	GELZER & SON INC	NAILS/CEMENT GROOVER/HAMMER BIT	35.77	104586
591-544.000-930.000	HARDWARE	GELZER & SON INC	HARDWARE	7.59	104586

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 08/22/2022 - 09/01/2022  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 544.000 DISTRIBUTION					
591-544.000-930.000	TORCH BLADE/METAL BLADE/FASTENER	GELZER & SON INC	TORCH BLADE/METAL BLADE/FASTENERS & ANC	54.36	104586
591-544.000-930.000	CONES FOR BPU	MORIARTY MACHINERY & SUPPI	ROAD SIGNS, CONES, & WASP SPARY	847.50	104623
591-544.000-930.000	MISCELLANEOUS	PERFORMANCE AUTOMOTIVE	MISCELLANEOUS	74.39	104631
591-544.000-930.000	BUFFALO SOCKET	PERFORMANCE AUTOMOTIVE	BUFFALO SOCKET	26.78	104631
591-544.000-930.000	LEAD SERVICES 2021-2023	RJT CONSTRUCTION	LEAD SERVICES 2021-2023	2,625.00	104639
591-544.000-930.000	LEAD SERVICES 2021-2023	RJT CONSTRUCTION	LEAD SERVICES 2021-2023	10,575.00	104639
591-544.000-930.990	3/4 TYPE L X 10' HARD/1 TYPE L X	AMERICAN COPPER AND BRASS,	3/4 TYPE L X 10' HARD/1 TYPE L X 10' HF	118.52	104553
591-544.000-930.990	PRESS TOOL/BATTERY	AMERICAN COPPER AND BRASS,	PRESS TOOL/BATTERY	4,301.32	104553
591-544.000-930.990	PEA STONE FOR BPU	DRY MAR TRUCKING & DIRTWOF	PEA STONE FOR BPU & TOPSOIL FOR DPS	555.25	104576
591-544.000-930.990	MINN CURB BOX PENTAGON LID	ETNA	MINN CURB BOX PENTAGON LID	645.00	104580
591-544.000-930.990	ADAPTERS/REPAIR LID	FERGUSON WOLSELEY CO	ADAPTERS/REPAIR LID	576.00	104582
591-544.000-930.990	LEAD WATER SERVICE 2021-2023	RJT CONSTRUCTION	LEAD WATER SERVICE 2021-2023	6,299.28	104639
591-544.000-930.990	LEAD SERVICE 2021-2023	RJT CONSTRUCTION	LEAD SERVICE 2021-2023	3,325.00	104639
591-544.000-930.990	LEAD SERVICES 2021-2023	RJT CONSTRUCTION	LEAD SERVICES 2021-2023	2,425.00	104639
591-544.000-930.990	LEAD SERVICES 2021-2023	RJT CONSTRUCTION	LEAD SERVICES 2021-2023	3,685.00	104639
591-544.000-930.990	LEAD SERVICES 2021-0233	RJT CONSTRUCTION	LEAD SERVICES 2021-0233	1,375.00	104639
591-544.000-930.990	LEAD SERVICES 2021-2023	RJT CONSTRUCTION	LEAD SERVICES 2021-2023	5,400.00	104639
591-544.000-930.990	LEAD SERVICES 2021-2023	RJT CONSTRUCTION	LEAD SERVICES 2021-2023	1,575.00	104639
591-544.000-930.990	LEAD SERVICES 2021-2023	RJT CONSTRUCTION	LEAD SERVICES 2021-2023	3,335.00	104639
591-544.000-930.990	LEAD SERVICES 2021-2023	RJT CONSTRUCTION	LEAD SERVICES 2021-2023	3,485.00	104639
591-544.000-930.990	LEAD SERVICES 2021-2023	RJT CONSTRUCTION	LEAD SERVICES 2021-2023	3,850.00	104639
591-544.000-956.000	CDL TRAINING - ETHAN BRITTON	PAGIE BAGGETT	CDL TRAINING - ETHAN BRITTON	862.50	104627
591-544.000-956.000	MICHIGAN RURAL WATER TRAINING	CARD SERVICES CENTER	J. GIER CREDIT CARD	140.00	328
Total For Dept 544.000 DISTRIBUTION				59,153.69	
Dept 545.000 PURIFICATION					
591-545.000-727.200	SUPPLIES - SODIUM HYPOCHLORITE	UNIVAR SOLUTIONS USA INC	SOD HYPO 12.5% LIQUICHLOR	3,098.79	104661
591-545.000-801.000	CONTRACTUAL SERVICES	SAFETY SYSTEMS, INC	ALARM MONITORING WATER PLANT	180.00	104644
591-545.000-930.000	AMMONIA/BULB - WTP	FAMILY FARM & HOME	AMMONIA/BULB - WTP	17.38	104581
Total For Dept 545.000 PURIFICATION				3,296.17	
Total For Fund 591 WATER FUND				107,586.02	
Fund 633 PUBLIC SERVICES INV. FUND					
Dept 000.000					
633-000.000-101.000	TOP SOIL (YARDS)	DRY MAR TRUCKING & DIRTWOF	PEA STONE FOR BPU & TOPSOIL FOR DPS	735.00	104576
633-000.000-101.000	PERMA- PATCH 60 LB BAGS (PATCHIN	MORIARTY MACHINERY & SUPPI	PERMA-PATCH	1,296.75	104623
Total For Dept 000.000				2,031.75	
Total For Fund 633 PUBLIC SERVICES INV. FUND				2,031.75	
Fund 640 REVOLVING MOBILE EQUIP. FUND					
Dept 443.000 MOBILE EQUIPMENT MAINTENANCE					
640-443.000-715.000	DENTAL & VISION - RMEF	BLUE CROSS & BLUE SHIELD (	DENTAL & VISION INSURANCE GROUP 0070034	28.24	327
640-443.000-715.000	DENTAL & VISION - RMEF	BLUE CROSS & BLUE SHIELD (	DENTAL & VISION INSURANCE GROUP 0070034	336.88	327
640-443.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - SEPT 2022	488.24	332
640-443.000-715.000	HEALTH AND LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	16.24	333
640-443.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	852.74	330
640-443.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	19.70	333
640-443.000-726.000	BPU 39-55 TIRE	NORM'S TIRE & SERVICE	BPU 39-55 TIRE	192.24	104625
640-443.000-726.000	CREEPER	PERFORMANCE AUTOMOTIVE	CREEPER & LIGHTER PLUG FOR TRACTOR #46	83.89	104631
640-443.000-730.000	PARTS FOR DPS #71 & BPU'S #44	AMAZON CAPITAL SERVICES, I	PARTS FOR HOT BOX #71 & BPU'S WOOD CHIE	80.76	104552
640-443.000-730.000	55 GAL DEF	BRINER OIL CO, INC	55 GAL DEF	240.35	104565

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 08/22/2022 - 09/01/2022  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 640 REVOLVING MOBILE EQUIP. FUND					
Dept 443.000 MOBILE EQUIPMENT MAINTENANCE					
640-443.000-730.000	STOCK NUTS & WASHERS	ELECTRICAL TERMINAL INC.	STOCK NUTS & WASHERS	64.59	104577
640-443.000-730.000	EXPLORER #150 NUMBERS	GELZER & SON INC	EXPLORER #150 NUMBERS	5.94	104586
640-443.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	GELZER & SON INC	KEY FOR EXPLORER #150	4.29	104586
640-443.000-730.000	NUMBERS FOR TRACTOR #46	GELZER & SON INC	NUMBERS FOR TRACTOR #46	10.68	104586
640-443.000-730.000	TRACTOR #46 & TRACTOR #19	GREENMARK EQUIPMENT	LIGHT KIT FOR TRACTOR #46 & ITEMS FOR T	446.17	104590
640-443.000-730.000	FILTERS FOR TRACTOR #52	GREENMARK EQUIPMENT	FILTERS FOR TRACTOR #52	32.55	104590
640-443.000-730.000	STOCK BEACON LIGHT	JACKSON TRUCK SERVICE INC	STOCK BEACON LIGHT	47.30	104604
640-443.000-730.000	TRUCK #13 BREAK PADS	PERFORMANCE AUTOMOTIVE	TRUCK #13 BREAK PADS	62.89	104631
640-443.000-730.000	TRUCK #15 BREAK PADS	PERFORMANCE AUTOMOTIVE	TRUCK #15 BREAK PADS	46.15	104631
640-443.000-730.000	TRUCK #13 FILTER	PERFORMANCE AUTOMOTIVE	TRUCK #13 FILTER	22.47	104631
640-443.000-730.000	TRACTOR #53 BATTERY	PERFORMANCE AUTOMOTIVE	TRACTOR #53 BATTERY	62.99	104631
640-443.000-730.000	TRUCK #14 HUB ASSEMBLY	PERFORMANCE AUTOMOTIVE	TRUCK #14 HUB ASSEMBLY	325.29	104631
640-443.000-730.000	LIGHTER PLUG TRACTOR #46	PERFORMANCE AUTOMOTIVE	CREEPER & LIGHTER PLUG FOR TRACTOR #46	6.79	104631
640-443.000-730.000	FIRE EXTINGUISHER TRACTOR #46	PERFORMANCE AUTOMOTIVE	FIRE EXTINGUISHER TRACTOR #46	46.93	104631
640-443.000-730.000	TRACTOR #19 POS STRAIGHT&ELBOW,	PERFORMANCE AUTOMOTIVE	POS STRAIGHT&ELBOW, SOLDER, & HEAT SHRI	33.93	104631
640-443.000-730.000	CHIPPER #32 BELT	VERMEER OF MICHIGAN, INC	CHIPPER #32 BELT	220.68	104666
640-443.000-742.000	CLOTHING / UNIFORMS	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE - DPE	6.69	104660
640-443.000-742.000	CLOTHING / UNIFORMS	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE - DPE	7.83	104660
640-443.000-742.000	CLOTHING / UNIFORMS	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE - DPE	7.83	104660
640-443.000-801.000	BALL JOINTS R&R & ALIGNMENT TRUC	PHAT JAXX AUTOMOTIVE	BALL JOINTS R&R & ALIGNMENT TRUCK #11	631.55	104633
640-443.000-801.000	RADIO INSTALLATION FOR TRACTOR #	RAYLECOM COMMUNICATIONS LI	RADIO INSTALLATION FOR TRACTOR #46	217.00	104637
640-443.000-801.000	CONTRACTUAL SERVICES	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE - DPE	21.32	104660
640-443.000-801.000	CONTRACTUAL SERVICES	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE - DPE	24.56	104660
640-443.000-801.000	CONTRACTUAL SERVICES	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE - DPE	19.08	104660
640-443.000-920.000	505153845 - 149 WATERWORKS - RME	MICH GAS UTILITIES	NATURAL GAS UTILITY - 149 WATERWORKS	38.39	325
Total For Dept 443.000 MOBILE EQUIPMENT MAINTENANCE				4,753.17	
Total For Fund 640 REVOLVING MOBILE EQUIP. FUND				4,753.17	
Fund 663 FIRE VEHICLE & EQUIPMENT FUND					
Dept 336.000 FIRE DEPARTMENT					
663-336.000-970.000	TURNOUT GEAR C. BURNS/D. POOLE	APOLLO FIRE EQUIPMENT COMI	GLOBE G-XTREME 3.0 TURNOUT SET (JACKET	4,704.00	104555
Total For Dept 336.000 FIRE DEPARTMENT				4,704.00	
Total For Fund 663 FIRE VEHICLE & EQUIPMENT FUND				4,704.00	
Fund 699 DPS LEAVE AND BENEFITS FUND					
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
699-441.000-715.000	DENTAL & VISION - DPS	BLUE CROSS & BLUE SHIELD C	DENTAL & VISION INSURANCE GROUP 0070034	28.24	327
699-441.000-715.000	HEALTH AND LIFE INSURANCE	PRIORITY HEALTH	HEALTH INSURANCE - SEPT 2022	5,077.70	332
699-441.000-715.000	HEALTH AND LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	113.68	333
699-441.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	831.78	330
699-441.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	120.80	333
Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT				6,172.20	
Total For Fund 699 DPS LEAVE AND BENEFITS FUND				6,172.20	



INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 08/22/2022 - 09/01/2022  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
-----------	-------------------	--------	---------------------	--------	---------

Fund Totals:

Fund 101 GENERAL FUND	130,604.76
Fund 202 MAJOR ST./TRUNK	297,396.42
Fund 203 LOCAL ST. FUND	12,147.21
Fund 208 RECREATION FUNI	3,727.12
Fund 244 ECONOMIC DEVELC	550.00
Fund 247 TAX INCREMENT I	918.00
Fund 271 LIBRARY FUND	5,871.79
Fund 287 ARPA GRANT FUNI	8,471.25
Fund 401 CAPITAL IMPROVI	14,310.21
Fund 408 FIELDS OF DREAM	445.50
Fund 409 STOCK'S PARK	410.00
Fund 481 AIRPORT IMPROVI	39,831.36
Fund 582 ELECTRIC FUND	1,152,849.94
Fund 588 DIAL A RIDE	5,677.59
Fund 590 SEWER FUND	141,010.93
Fund 591 WATER FUND	107,586.02
Fund 633 PUBLIC SERVICES	2,031.75
Fund 640 REVOLVING MOBII	4,753.17
Fund 663 FIRE VEHICLE &	4,704.00
Fund 699 DPS LEAVE AND I	6,172.20

Total For All Funds:	<u>1,939,469.22</u>
----------------------	---------------------

## CITY COUNCIL MINUTES

City of Hillsdale  
September 19, 2022  
7:00 P.M.

Regular Meeting

### Call to Order and Pledge of Allegiance

Mayor Adam Stockford opened the meeting with the Pledge of Allegiance.

### Roll Call

Mayor Adam Stockford called the meeting to order. Clerk Price took roll call.

Council Members present: Adam Stockford, Mayor  
R Greg Stuchell, Ward 1  
Anthony Vear, Ward 1  
Cynthia Pratt, Ward 2  
Bruce Sharp, Ward 3  
Raymond Briner, Ward 4  
Robert Socha, Ward 4

Council Members absent: William Morrisey, Ward 2  
Bill Zeiser, Ward 3

Also Present: Attorney John Lovinger, Katy Price (City Clerk), Jason Blake (DPS Director), Alan Beeker (Planning Administrator), Scott Hephner (HPD/HFD), Penny Swan, Doug Ingles, Sheri Ingles, Dennis Wainscott, Gary Wolfram, Scott Wiseley, Colleen Ladd and Ted Janson.

### Approval of Agenda

Mayor Stockford asked to add Consent item U. Fair Parade to the agenda.

Motion by Council Member Sharp, seconded by Council Member Socha to add Consent item U, Fair Parade to the agenda

By a voice vote, the motion passed unanimously.

Motion by Council Member Socha, seconded by Council Member Pratt to approve the agenda as amended.

By a voice vote, the motion passed unanimously.

### Public Comment

Ted Jansen, 104 Hillsdale St., commented on the Traffic Control Order 1981-1 amendment is in favor of the proposed change. Jansen was in favor of the proposed Recreation Plan as well.

### Consent Agenda

- A. Approval of Bills
  - 1. City and BPU Claims of August 11, 2022: \$442,636.71
  - 2. Payroll of August 18, 2022: \$177,018.32  
September 1, 2022: \$184,397.00
- B. City Council Minutes of August 15, 2022
- C. EDC Minutes of June 21, 2022
- D. Planning Commission Minutes of July 20, 2022
- E. Shade Tree Minutes of August 3, 2022
- F. Cemetery Minutes of August 3, 2022
- G. Expenditure of Public Safety Equipment Millage Funds
- H. 5K Special Olympics Area 29 Street Closures

- I. 5K American Legion Recreational Fun Run Traffic Control Order
- J. Hillsdale Community High School Homecoming Parade
- K. Hillsdale College Homecoming Street Closures
- L. Hillsdale College Noise Variance for Bonfire
- M. Use of Vacant Lot Agreement – Alumni Homecoming Celebration – J. Emery
- N. Noise Variance Request for 120 N. Manning Street – J. Emery
- O. 2022 Special Assessment Installment Report
- P. BPU WWTP Façade Work
- Q. BPU WWTP Vector Dump Station
- R. BPU WWTP Garage Roof Replacement
- S. BPU WWTP Inlet Works MCC Replacement
- T. BPU AMP Efficiency Smart Program
- U. Fair Parade

Motion by Council Member Vear, seconded by Council Member Socha to approve the consent agenda as presented.

Roll call:

Council Member Stuchell	Aye
Council Member Vear	Aye
Mayor Stockford	Aye
Council Member Sharp	Aye
Council Member Pratt	Aye
Council Member Socha	Aye
Council Member Briner	Aye

Motion passed 7-0

**Communications/Petitions**

- A. Public Power Week Coloring Contest
- B. BPU Fire Hydrant Flushing Notice
- C. TIFA Board Resignation- Lance Lashaway
- D. Hillsdale County Road Commission Letter
- E. Ted Jansen Letter – Railroad Train Event

Motion by Council Member Stuchell, seconded by Council Member Socha to accept item C. TIFA Board Resignation of Lance Lashaway

By a voice vote, the motion passed unanimously.

All items presented for the purpose of information only.

**Introduction and Adoption of Ordinances/Public Hearings**

- A. Adoption of Ordinances to Amend Sections 36-150, 36-631, 36-681

Alan Beeker, Zoning Administrator reported to Council that the three ordinance amendments presented for adoption are a result of the Planning Department’s continual review of Chapter 36. Sec. 36-150 Landscape and 36-681 Obscuring walls and fences are both being amended due to zoning district changes that were adopted in 2018. Some of the districts that were removed at that time were still referenced in the aforementioned ordinances. In addition there were some districts that have been added that were not included.

Sec. 36-631 still restricted the height of parking lot light poles. The height restriction is removed.

Mayor Stockford opened podium at 7:16 p.m.

With no public comment Mayor Stockford closed podium at 7:17 p.m.

Motion by Council Member Stuchell, seconded by Council Member Socha to approve **Ordinance 2022-02** to amend Section 36-150.

By a voice vote, the motion passed unanimously.

Motion by Council Member Sharp, seconded by Council Member Vear to approve **Ordinance 2022-03** to amend Section 36-631.

By a voice vote, the motion passed unanimously.

Motion by Council Member Socha, seconded by Council Member Pratt to approve **Ordinance 2022-04** to amend Section 36-681.

By a voice vote, the motion passed unanimously.

**Old Business**

None

**New Business**

- A. Resolution to Amend Traffic Control Order 1981-1

Motion by Council Member Sharp, seconded by Council Member Pratt to amend TCO 1981-1 to replace Yield signs with Stop signs in both directions on River St at N. Manning St. intersection. **Resolution #3515.**

By a voice vote, the motion passed unanimously.

- B. Baw Beese System Projects Plan

Alan Beeker mentioned the Recreation Department and the Department of Public Services has turned its focus on the need for revitalization of the City’s parks. Much of the equipment is very outdated, no longer meets playground certification regulations and does not speak to inclusive play needs for our population of people with disabilities. In order to address these issues, we have met with Sinclair Recreation and have developed a plan for removal/replacement of equipment and upgrades to the parks. An exciting piece of the Plan is a proposed 18 hole pro golf course on City property adjacent to Waterworks Park/Lakeview Cemetery.

Once approved, the Plan will then be included in the renewal of the City of Hillsdale-Hillsdale Township 5-Year Joint Recreation Plan for approval on the State Level in 2023. This update will be key in moving forward with revitalizing our parks and securing funding resources.

Council discussion ensued.

Motion by Council Member Vear, seconded by Council Member Briner to approve the Baw Beese Park System Projects Plan as presented.

Roll call:

Council Member Stuchell	Aye
Council Member Vear	Aye
Mayor Stockford	Nay
Council Member Sharp	Aye
Council Member Pratt	Aye
Council Member Socha	Aye
Council Member Briner	Aye

Motion passed 6-1

By a voice vote, the motion passed unanimously.

C. Set Public Hearing for Special Assessment District for SAD 2023-07 (Westwood Area)

Motion by Council Member Stuchell, seconded by Council Member Sharp to set the public hearing for SAD 2023-07 Westwood area for Monday October 3, 2022.

By a voice vote, the motion passed unanimously.

D. Set Public Hearing for Industrial Facilities Tax Exemption Certificate for Cambria Tool

Motion by Council Member Sharp, seconded by Council Member Stuchell to set the public hearing for IFT Exemption Certificate for Cambria Tool on Monday October 17, 2022.

By a voice vote, the motion passed unanimously.

E Public Services Street Sweeper Purchase

Jason Blake, reported the street sweeper is one of the most essential and frequently used pieces of equipment within City’s fleet. It’s used on the highways, major and local street systems in addition to the city parking lots for approximately nine (9) months out of the year.

The proposed purchase of the MTEC M4HSD Mechanical sweeper will replace the 2004 Sterling Vac all Vacuum sweeper. The DPS crewmembers test drove three (3) different mechanical sweepers and found that the MTEC Global M4HSD would serve our needs most efficiently.

Motion by Council Member Sharp, seconded by Council Member Vear to approve the purchase of the MTEC M4HSD Mechanical sweeper at the cost of \$343,000.00.

Roll call:

Council Member Stuchell	Aye
Council Member Vear	Aye
Mayor Stockford	Aye
Council Member Sharp	Aye
Council Member Pratt	Aye
Council Member Socha	Aye
Council Member Briner	Aye

Motion passed 7-0

F Compliance 401K Retirement Plan Agreements

City Manager Mackie reported that on August 15, 2022 the City Council discussed and authorized the City Manager to notify ICMA that the City would be cancelling our current 457 and 401 retirement plans with the organization. That notice was faxed on August 22<sup>nd</sup> and delivered by certified mail on August 25<sup>th</sup>. Additionally, the City Council authorized the City Manager to work with Compliance 401K to prepare replacement plan agreements. Attached are the two agreements with Compliance 401K for consideration. The agreements would go into effect upon the cancellation dates of the ICMA plans.

Motion by Council Member Sharp, seconded by Council Member Vear to authorize the City Manager to execute on behalf of the City of Hillsdale the attached retirement plan agreements with Compliance 401K for 457 and 401 retirement plans.

Roll call:

Council Member Stuchell	Aye
Council Member Vear	Aye

Mayor Stockford	Aye
Council Member Sharp	Aye
Council Member Pratt	Aye
Council Member Socha	Aye
Council Member Briner	Aye

Motion passed 7-0

**Miscellaneous Reports**

A. Proclamation – None

B. Appointments- TIFA Board – Kevin Conant

Motion by Council Member Sharp, seconded by Council Member Briner to approve the appointment of Kevin Conant to the TIFA Board.

By a voice vote, the motion passed unanimously.

C. Other- None

**General Public Comment**

Colleen Ladd commented that Summit street parking is an issue. Hillsdale College parks on the street and creates parking issues. Snow plowing is another issue, Ladd is requesting Council to review the pictures she submitted to clerk Price and see if there is a way to have no parking on one or both sides of the street.

Dennis Wainscott commented on the Baw Beese Park Plan and the Fair Parade.

Jack McLain commented on an article in The Collegian newspaper. He also stated he like the new building colors on the stores in the downtown.

Ted Jansen, commented on the Baw Beese Park Plan. He suggested downtown bathrooms in a plan as it would be a great asset for people visiting the downtown area.

Gary Wolfram commented that Prints in Review ranked Hillsdale College #1 in country for the most engaged in community service.

Scott Wiseley, 40 Glendale Ave, commented on the asked about the leaf pick up going by date or weather. He also commented on the street sweeper.

**City Manager’s Report**

Sound system is being installed later this week.

Train event will be help on Saturday, October 1<sup>st</sup>, 2022.

Construction on Budlong St/Waldron St and open to traffic tomorrow morning. Crack filling will continue on S. Howell, State St, W. Fayette St. this week.

S. Howell St to Lynwood Ave will be closed tomorrow through Friday for construction.

BPU hydrant flushing today through the week.

Fair Parade is on Monday, September 20, 2022 starting at 10:00 a.m.

**Council Comments**

Council Member Sharp commented on the ongoing construction projects and thanked all involved with putting the train event together this month. Sharp mentioned the Dawn Theater looks so amazing and nice.

Council Member Socha thanked the Rotary Club and everyone involved as well with the train event.

Mayor Stockford commented that there will be a City Council candidate debate held at the Dawn Theater soon.

Council Member Briner mentioned the fair is next week.

**Adjournment**

Motion by Council Member Sharp, seconded by Council Member Socha moved to adjourn the meeting.

By a voice vote, the motion passed unanimously. The meeting adjourned at 8:08 p.m.

---

Adam L. Stockford, Mayor

---

Katy Price, City Clerk

# **City of Hillsdale Agenda Item Summary**

**Meeting Date: October 3, 2022**

**Agenda Item: Consent**

**SUBJECT: Special Olympics Area 29 Street Use Agreement – 5K Twilight Twinkle**

**BACKGROUND: Michelle Loren, Recreation Director**

Special Olympics Area 29 has submitted a Right of Way permit requesting a partial street closure of the eastbound lane on E. South St. from S. Broad St. to the bike/walk trail on the east side of St. Joe St. on Saturday, October 9, 2022 for their annual Twilight Twinkle 5K Fundraiser pursuant to TCO No. 2022-40 approved by Council at the September 19, 2022 Council Meeting.

Use of City barricades and signs are part of this request

The agreement has been reviewed and approved by legal counsel.

## **RECOMMENDATION**

I recommend Council approve the agreement and authorize signatures by the Mayor and Clerk.



**STREET USE AGREEMENT**  
**2022 Special Olympics Area 29 5K Twilight Twinkle Fundraiser**

This Agreement is made and entered between the City of Hillsdale, a Michigan municipal corporation, of Hillsdale, Michigan (Hillsdale) and Special Olympics Area 29, 13700 E. Diane Dr., Camden, MI 49232.

**Preamble**

Hillsdale controls the usage of local streets within its jurisdiction. Among other governmental functions, Hillsdale seeks to promote the use of its streets for the use and benefit of its citizens and the general public.

At various times, functions are proposed that involve the use of a portion of a public street to which Hillsdale's citizens, as well as the public at large, are invited and encouraged to attend. In such instances, when Hillsdale determines that the proposed activity will inure to the economic, cultural, and general benefit of its citizens and of the community at large, it has endeavored to cooperate with the activity's sponsor/promoter. In doing so, Hillsdale is concerned with regulating the use of its streets so as to reasonably assure that they are not used in a manner that exposes persons attending activities as are allowed to take place in or on any portion of its public streets to unreasonable risks of harm, as well as to assure that no damage is done to its street facilities.

Special Olympics Area 29 desires to sponsor and promote an event to which the general public is invited that will provide food and non-alcoholic drink concessions as well as other activities. A portion of this event is proposed to take place on E. South Street between S. Broad and W. St. Joe Streets on October 9, 2022, with the cleanup activities to be conducted and finalized within a specified period following the end of the event.

Special Olympics has represented that it is a responsible organization and that it has created appropriate regulations and policies by which it will regulate participants in the event it proposes to promote and sponsor. Special Olympics Area 29 also represents that participation in its event is and will be open to all on a nondiscriminatory basis.

Hillsdale has determined that it is in its best interests and the interests of the general public to allow Special Olympics Area 29 to use McCollum Street east of Howell Street and west of Broad Street as the site from which it may conduct its proposed event, and Special Olympics Area 29 has agreed to do so, all in accordance with the following terms and conditions.

**Agreement**

1. In consideration of and reliance on Special Olympics Area 29's promises and its full compliance with all of the terms and conditions contained in this agreement, Hillsdale agrees to allow Special Olympics Area 29 to use the following portion of its street during specified periods on Sunday, October 9, 2022 for the purpose of preparing for and conducting its proposed event and related activities for the use, benefit and enjoyment of the general public during the stated hours and to thereafter restore said streets to a condition fit for public travel that is at least as good as when taken, all as hereinafter provided:

- a. Closure of the westbound lane on E. South St. from W. St. Joe to S. Broad St. to all traffic and eastbound traffic to be shifted to the westbound lane on E. South St. between the Fairgrounds entrance/exit and W. St. Joe St. on Sunday, October 9, 2022 from 2:00 p.m. to 7:30 p.m. pursuant to TCO No. 2022-40 passed by Council at the September 19, 2022 council meeting.

2. Special Olympics Area 29 agrees to and shall be solely responsible for obtaining, posting and paying the fees for all applicable and necessary permits, including but not limited to those that might be required by the health department, the posting of signs, as well as any rule, regulations and requirements others that might be required by any state, county or local statute, ordinance, rule or regulation.

3. Special Olympics Area 29 further agrees that it shall be solely responsible for obtaining, arranging for and providing all staff, equipment, tents, signs, tables, chairs, port-a-johns, roll-offs, food, beverages, provisions, supplies, goods, entertainment, concessions and other facilities as it or an applicable governmental agency determines necessary to provide for and to the general public in connection with its proposed event, all at its sole expense.

4. Special Olympics Area 29 agrees that immediately following the end of the event and at its sole expense, it shall promptly remove or cause the removal all equipment, tents, signs, tables, chairs, port-a-johns, roll-offs, trash, litter and other items from E. South Street pending their removal from the site in accordance with the schedule hereinafter provided. Special Olympics Area 29 shall notify the Hillsdale City Police and secure its permission to open the street to vehicular traffic before removing the barricades placed to block the described portions of E. South St. from the public's vehicular use. Hillsdale's barricades, when removed, shall be placed out of the main traveled portion of the street adjacent to the curbs (terrace) until returned to the Department of Public Services at 149 Waterworks Dr. no later than 12:00 p.m. on Monday, October 8, 2019.

5. Special Olympics Area 29 further agrees that the removal of all equipment, signs, tables, chairs, trashcans, port-a-johns, roll-offs, trash, litter and other items from E. South Street and the restoration of the entire area occupied or used by it to a swept and tidy condition shall be completed no later than 9:00 p.m. on Saturday, October 9, 2022.

6. Special Olympics Area 29 agrees to abide by all applicable statutes, ordinances, rules and regulations pertaining to it and to all provisions of this agreement during its occupancy and use of the described portion of E. South Street.

7. Special Olympics Area 29 agrees that no attachments for tents or any other facilities will be made to any paved surfaces within any portion of the E. South Street right of way that would cause holes or other damage to the pavement without the prior written consent of the Director of Hillsdale's Department of Public Streets.

8. Special Olympics Area 29 agrees that it shall not permit any street other than the described portion of E. South Street to be blocked or obstructed. Further, Special Olympics Area 29 agrees to and shall confine its proposed event activities solely to the eastbound lane on E. South Street from S. Broad St. to the bike/walk trail on the east side of W. St. Joe Street.

9. Special Olympics Area 29 agrees and understands that it, at its sole expense, is and shall be solely responsible for the repair and restoration of all damage to private or public property that results from or because of Special Olympics Area 29' proposed event, whether real or personal, and to leave the premises in a condition equal to or better than existed prior to its use, free from all garbage, trash or other items.

10. Special Olympics Area 29 represents that it possesses or will obtain and provide persons with the skill, experience, competence, and financial ability to carry out and fulfill all of its duties and obligations under this contract in a timely and professional manner.

11. Special Olympics Area 29 further represents and covenants that it does not discriminate against any employee, applicant for employment, and shall not discriminate against any general public that will participate in the event it is staging under this agreement or any other member of the public because of race, color, religion, national origin, age, height, weight, marital status or other legally protected class. It is understood and agreed by and between the parties that breach of this covenant may be regarded as a material breach of this agreement.

12. Special Olympics Area 29 shall provide City with proof of public liability and property damage insurance with coverage that is satisfactory to Hillsdale and limits of liability of not less than a single limit of Five Hundred Thousand and 00/100 (\$500,000.00) Dollars, with City designated therein as a named insured to be and remain in force for the duration of Special Olympics Area 29's presence on and use of Hillsdale's street; such proof to be provided at the time of execution of this Agreement.

13. Special Olympics Area 29 shall carry and provide all workers' compensation insurance coverage at its sole expense for its employees as is required by the laws of the State of Michigan and provide proof thereof to Hillsdale prior to the commencement of any work under this contract.

14. Special Olympics Area 29 represents to Hillsdale that it intends to use the described area for the purpose of providing a 5K run route within the described area and that the consumption or possession of alcoholic beverages within the described area will not be permitted. In reliance on Special Olympics Area 29, representations and its other promises, as contained in this agreement, Hillsdale hereby grants and Special Olympics Area 29 hereby accepts the exclusive control over the described portion of E. South Street and the activities therein, it being the intention of the parties that Special Olympics Area 29 is and shall be solely responsible for maintaining the described areas and regulating all activities therein so as to keep them in reasonably safe condition, free of unreasonable risk of harm, for the use and benefit of the general public and others using or within said area or any of its facilities, products or activities.

15. Special Olympics Area 29 further agrees to and shall defend, indemnify and hold Hillsdale harmless from any and all damages, claims, demands, causes of action, lawsuits, attorney fees and related expenses, as a result of actual or claimed personal injury, including death, property damage or other damage or loss of any kind or nature which are or are claimed to be a proximate result of:

a. The negligence, gross negligence or intentional acts or omissions of Special Olympics Area 29, its agents, servants, employees, guests, vendors, invitees, event participants or event attendees which arise or are claimed to have arisen as a result or because of Special Olympics Area 29 proposed event, its associated activities and events; or

b. The negligence, gross negligence or intentional acts or omissions of Special Olympics Area 29, its agents, servants, employees, guests, vendors, invitees, event participants or event attendees in the use of or defects in the areas described, or the equipment, tents, signs, tables, chairs, port-a-johns, and roll-offs or other facilities placed

or used by Special Olympics Area 29 or any of agents, servants, employees, guests, vendors, invitees, event participants or event attendees;

c. All such damages or injuries, including death, are whether caused in part by the negligence of Hillsdale, its employees, agents, servants, or representatives; provided, however, that Special Olympics Area 29 shall not be obligated to indemnify Hillsdale for any damages or injuries, including death, caused by or resulting from the sole negligence of Hillsdale.

16. Special Olympics Area 29 agrees that any and all documents provided to Hillsdale under this agreement are subject to disclosure and hereby expressly consents to Hillsdale's reproduction and release of such documents in response to a request under the Freedom of Information Act.

17. Special Olympics Area 29 agrees that Hillsdale may immediately terminate this contract without further obligation or liability to Special Olympics Area 29 at its option and without prejudice to any other remedies to which it might be entitled, whether in law, in equity or under this contract, by giving written notice of termination to Special Olympics Area 29 if the latter should:

- (a) be adjudged bankrupt;
- (b) become insolvent or have a receiver of its assets appointed;
- (c) make a general assignment for the benefit of creditors;
- (d) default in the performance of any obligation under this contract;
- (e) breach any covenant under this contract;
- (f) institute or suffer to be instituted any procedures for reorganization of its affairs;
- (g) fail to perform any of its obligations to Hillsdale under this contract to Hillsdale's satisfaction.

Provided, however, that Special Olympics Area 29' indemnification, defense, hold harmless and insurance coverage agreements shall survive any such termination.

Notice of termination pursuant to the forgoing provisions shall be provided to Special Olympics Area 29 in writing and shall be delivered by ordinary first class mail or personal service to the following person at the following address: Tammy Ryan, Special Olympics Area 29, 13700 E. Diane Dr., Camden, Michigan 49232.

18. All notices from Special Olympics Area 29 to Hillsdale shall be in writing and shall be delivered by ordinary first class mail or personal service to the following person at the following address: David Mackie, Hillsdale City Manager, 97 N. Broad Street, Hillsdale, Michigan 49242.

21. The parties agree that there are no other representations, inducements, promises or agreements between them, whether oral or written.

19. This Agreement shall be governed and construed in accordance with the laws of the State of Michigan. Hillsdale and Special Olympics Area 29 further agree that in the event of legal action arising from or as a result of this Agreement or its breach, venue

and jurisdiction for such action shall be in the Hillsdale County Circuit Court or in the District Court located within the County of Hillsdale, Michigan, whichever has subject matter jurisdiction over any such dispute.

**CITY OF HILLSDALE**

**SPECIAL OLYMPICS AREA 29**

\_\_\_\_\_  
Adam Stockford, Mayor

\_\_\_\_\_  
Tammy Ryan, Special Olympics Area 29

Dated: October \_\_\_\_, 2022

Dated: October \_\_\_\_, 2022

\_\_\_\_\_  
Katy Price, Clerk

Dated: October \_\_\_\_, 2022

# **City of Hillsdale Agenda Item Summary**

**Meeting Date:**       **October 3, 2022**

**Agenda Item:** **Consent**

**SUBJECT:** **2022 Hillsdale College Homecoming Street Use Agreement**

**BACKGROUND:**   **Michelle Loren, Recreation Director**

On September 9, 2022, Hillsdale College submitted a ROW application requesting the closure of E. College St. between Union St. and Oak St. and Oak St. between E. College St. and Academy Lane to all traffic for the Homecoming Parade and events. Oak St. will be open to local traffic only between E. Fayette St. and Academy Lane pursuant to TCO No. 2022-43 approved by Council at the September 19, 2022 council meeting. These closures will be from 2:00 p.m. to 9:00 p.m. on Saturday, October 8, 2022.

The Street Use Agreement has been deemed in proper order for execution by the City Attorney.

**RECOMMENDATION:**

I recommended approval of the agreement and authorization for signature by the Mayor and Clerk.

**STREET USE AGREEMENT**  
**Hillsdale College**  
**2022 Alumni Tailgate Party, Band Concert, and Homecoming Activities**

This Agreement is made and entered between the City of Hillsdale, a Michigan municipal corporation, of Hillsdale, Michigan (“Hillsdale”) and Hillsdale College, 33 E. College St., Hillsdale, Michigan 49242.

**Preamble**

Hillsdale controls the usage of local streets within its jurisdiction. Among other governmental functions, Hillsdale seeks to promote the use of its streets for the use and benefit of its citizens and the general public.

At various times, functions are proposed that involve the use of a portion of a public street to which Hillsdale’s citizens, as well as the public at large, are invited and encouraged to attend. In such instances, when Hillsdale determines that the proposed activity will inure to the economic, cultural and general benefit of its citizens and of the community at large, it has endeavored to cooperate with the activity’s sponsor/promoter. In doing so, Hillsdale is concerned with regulating the use of its streets in order to reasonably assure that they are not used in a manner that exposes persons attending activities as are allowed to take place in or on any portion of its public streets to unreasonable risks of harm, as well as to assure that no damage is done to its street facilities.

Hillsdale College desires to hold an event requiring the closure of E. College St. from Union St. to Oak Street and Oak St. from E. College St. to Academy Lane for the purpose of a College Alumni Tailgate Party, Band Concert and Homecoming Activities on Saturday, October 8, 2022. Traffic will be limited to “local traffic only” on Oak St. from Fayette St. to Academy Lane.

Hillsdale College has represented that it is a responsible organization and that it has created appropriate regulations and policies by which it will regulate participants in the event it proposes to sponsor. Hillsdale College also represents that participation in its event is and will be open to all on a nondiscriminatory basis.

Hillsdale has determined that it is in its best interests and the interests of the general public to allow Hillsdale College to use the above mentioned streets as the site from which it may conduct its proposed events, and Hillsdale College has agreed to do so, all in accordance with the following terms and conditions.

**Agreement**

1. In consideration of and reliance on Hillsdale College’s promises and its full compliance with all of the terms and conditions contained in this agreement, Hillsdale agrees to allow Hillsdale College to use the following portions of its streets during specified periods on October 8, 2022 for the purpose of preparing for and conducting its proposed event and related activities for the use, benefit and enjoyment of the general public during the stated hours and to thereafter restore said streets to a condition fit for public travel that is at least as good as when taken, all as hereinafter provided:

- a. The closure of E. College St. between N. West St. and Oak St. from 2:00 pm to 3:00 pm on Saturday, October 8, 2022 for the Hillsdale College Homecoming Parade pursuant to TCO No. 2022-43 approved by Council at the September 19, 2022 council meeting.
- b. The closure of E. College St. from Union St. to Oak St. and Oak St. from E. College St. to Academy Lane to be closed to all traffic for Hillsdale College’s

Homecoming Parade and activities. Traffic will be limited to “local traffic only”. Pursuant to TCO No. 2022-43 approved by Council at the September 19, 2022 council meeting.

2. Hillsdale College agrees to and shall be solely responsible for obtaining, posting, and paying the fees for all applicable and necessary permits and barricade rental fees, including but not limited to those that might be required by the Federal Highway Administration, the placement of barricades, the posting of signs, as well as any rules, regulations and requirements, or other conditions that might be required by any state, county, or local statute, ordinance, rule or regulation.

3. Hillsdale College shall be solely responsible for providing, erecting, maintaining, and tear down of all temporary traffic control devices (TTC) at the ends of the described portion of the above mentioned streets as shown on the attached Exhibit A, in order to close off the streets to motor vehicle traffic between 2:00 p.m. and 9:00 p.m. on Saturday, October 8, 2022.

4. Hillsdale College agrees that immediately following the end of the events and at its sole expense, it shall promptly remove or cause the removal of all equipment, barricades, signs, and other items pertaining to the closures and properly store such items in Hillsdale College’s parking lot. Hillsdale College shall notify the Hillsdale City Police and secure its permission to open the street(s) to vehicular traffic before removing the barricades that Hillsdale’s Police Department has placed to block the described portions of E. College St., N. West St. and Oak St. from the public’s vehicular use. Barricades, when removed, shall be placed out of the main traveled portion of the street adjacent to the curbs.

5. Hillsdale College further agrees that the removal of all equipment, barricades, signs, and other items from E. College St., N. West St., Union St., and Oak St. closures, and the surrounding affected areas, and the restoration of the entire area occupied or used by it to a swept and tidy condition shall be completed not later than noon on Sunday, October 9, 2022.

6. Hillsdale College agrees to abide by all applicable statutes, ordinances, rules, and regulations pertaining to it and to all provisions of this agreement during its occupancy and use of the described portions of E. College St., N. West St., Union St., and Oak St.

7. Hillsdale College agrees that it shall not permit any street other than the described portions of E. College St., N. West St., Union St., and Oak St. to be blocked or obstructed. Further, Hillsdale College agrees to and shall confine its proposed event activities solely to E. College St. from Union St. to Oak St. and Oak St. from E. College St. to Academy Lane.

8. Hillsdale College agrees and understands that it, at its sole expense, is and shall be solely responsible for the repair and restoration of all damage to private or public property, whether real or personal, that results from or because of Hillsdale College’s proposed event, and to leave the premises in a condition equal to or better than existed prior to its use, free from all garbage, trash or other items.

9. Hillsdale College represents that it is a valid Michigan corporation and further represents that it possesses or will obtain and provide persons with the skill, experience, competence, and financial ability to carry out and fulfill all of its duties and obligations under this contract in a timely and professional manner.



10. Hillsdale College further represents and covenants that it does not discriminate against any employee, applicant for employment, and shall not discriminate against any general public that will participate in the events it is staging under this agreement or any other member of the public because of race, color, religion, national origin, age, height, weight, marital status or other legally protected class. It is understood and agreed by and between the parties that breach of this covenant may be regarded as a material breach of this agreement.

11. Hillsdale College shall provide City with proof of public liability and property damage insurance with coverage that is satisfactory to Hillsdale and limits of liability of not less than a single limit of Five Hundred Thousand and 00/100 (\$500,000.00) Dollars, with the City of Hillsdale designated therein as a named insured to be and remain in force for the duration of Hillsdale College's presence on and use of Hillsdale's streets, and that such proof is to be provided at the time of execution of this Agreement.

12. Hillsdale College shall carry and provide all workers' compensation insurance coverage at its sole expense for its employees as is required by the laws of the State of Michigan and provide proof thereof to Hillsdale prior to the commencement of any activities under this contract.

13. Hillsdale College represents to Hillsdale that it intends to use the described area for the purpose of conducting Hillsdale College Homecoming activities. In reliance on Hillsdale College's representations and its other promises as contained in this agreement, Hillsdale hereby grants and Hillsdale College hereby accepts the exclusive control over the described portions of E. College St. and Oak St. and the activities therein, it being the intention of the parties that Hillsdale College is and shall be solely responsible for maintaining the described areas and regulating all activities therein so as to keep them in reasonably safe condition, free of unreasonable risk of harm, for the use and benefit of the general public and others using or within said area or any of its facilities, products or activities.

14. Hillsdale College further agrees to and shall defend, indemnify, and hold Hillsdale harmless from any and all damages, claims, demands, causes of action, lawsuits, attorney fees, and related expenses, as a result of actual or claimed personal injury, including death, property damage, or other damage or loss of any kind or nature which are or are claimed to be a proximate result of:

a. The negligence, gross negligence or intentional acts or omissions of Hillsdale College, its agents, servants, employees, guests, vendors, invitees, event participants or event attendees which arise or are claimed to have arisen as a result or because of Hillsdale College proposed events, its associated activities and events; or

b. All such damages or injuries, including death, whether caused in part by the negligence of Hillsdale, its employees, agents, servants, or representatives; provided, however, that Hillsdale College shall not be obligated to indemnify Hillsdale for any damages or injuries, including death, caused by or resulting from the sole negligence of Hillsdale.

15. Hillsdale College agrees that any and all documents provided to Hillsdale under this agreement are subject to disclosure and hereby expressly consents to Hillsdale's reproduction and release of such documents in response to a request under the Freedom of Information Act.

16. Hillsdale College agrees that Hillsdale may immediately terminate this contract without further obligation or liability to Hillsdale College at its option and without prejudice to any other remedies to which it might be entitled, whether in law, in equity, or under this contract, by giving written notice of termination to Hillsdale College if the latter should:

- (a) be adjudged bankrupt;
- (b) become insolvent or have a receiver of its assets appointed;
- (c) make a general assignment for the benefit of creditors;
- (d) default in the performance of any obligation under this contract;
- (e) breach any covenant under this contract;
- (f) institute or suffer to be instituted any procedures for reorganization of its affairs;
- (g) fail to perform any of its obligations to Hillsdale under this contract to Hillsdale's satisfaction.

Provided, however, that Hillsdale College's indemnification, defense, hold harmless and insurance coverage agreements shall survive any such termination.

Notice of termination pursuant to the forgoing provisions shall be provided to Hillsdale College in writing and shall be delivered by ordinary first-class mail or personal service to the following person at the following address: Hillsdale College, 33 College Street, Hillsdale, Michigan 49242.

17. All notices from Hillsdale College to Hillsdale shall be in writing and shall be delivered by ordinary first-class mail or personal service to the following person at the following address: David Mackie, Hillsdale City Manager, 97 N. Broad Street, Hillsdale, Michigan 49242.

18. The parties agree that there are no other representations, inducements, promises or agreements between them, whether oral or written.

19. This Agreement shall be governed and construed in accordance with the laws of the State of Michigan. Hillsdale and Hillsdale College further agree that in the event of legal action arising from or as a result of the Agreement or its breach, venue and jurisdiction for such action shall be in the Hillsdale County Circuit Court or in the District Court located within the County of Hillsdale, Michigan, whichever has subject matter jurisdiction over any such dispute.

**CITY OF HILLSDALE**

**HILLSDALE COLLEGE**

\_\_\_\_\_  
Adam Stockford, Mayor

\_\_\_\_\_  
Richard Pewé,  
Chief Administrative Officer

\_\_\_\_\_  
Katy Price, Clerk

Dated: October \_\_\_\_, 2022

Dated: October \_\_\_\_, 2022

# CITY OF HILLSDALE

## LEAF COLLECTION SCHEDULE

**OCTOBER 31 - December 13, 2022**

**Leaf collection is back!** Once again the Hillsdale Public Services Department will be collecting leaves, grass clippings and garden debris from all city streets. The City has been divided into 4 sections (based on ward numbers) with each being assigned a specific collection period. **Please check the map for your neighborhood's collection day** and please use the following guidelines. Your cooperation is greatly appreciated and is essential for the leaf collection process to be successful. If you have questions, don't hesitate to call the Public Services Department at 437-6490.

*Our collection window will consist of two (2) rounds of collection. Starting with ward 1, moving into ward 4, then 3 and finishing in ward 2. This year's collection will follow last year's process, with new equipment that requires leaves to be very clean. DPS will not be responsible for damage to any decorations or unapproved plantings in the terrace. Each property owner will be responsible for the immediate removal of any/all material raked/placed into the street before and/or after the collection period.*

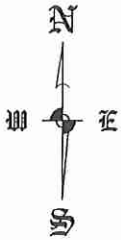
### ALLOWED

1. Rake leaves as close to street without placing into the street.
2. Piles out no sooner than the week before schedule. (Piles out by the 1<sup>st</sup> day of your scheduled pickup)
3. Biodegradable bags are still accepted at the Transfer Station on Carleton Rd.

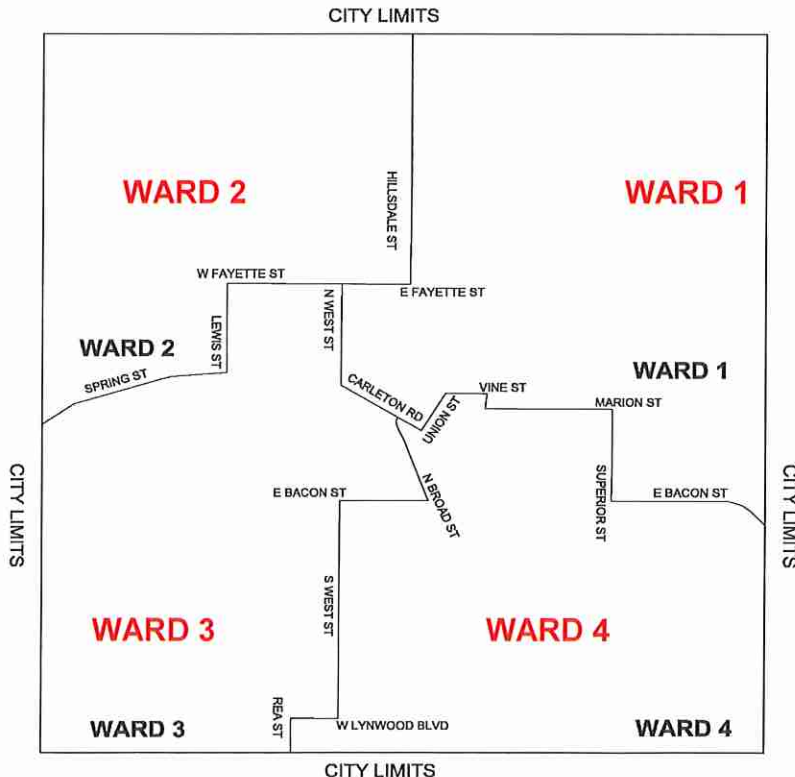
### NOT ALLOWED

1. Piles CANNOT contain
 

A. Brush/limbs/sticks	D. Bricks/Blocks/rocks
B. Trash	E. Plastic or Biodegradable paper bags
C. Construction Materials	
2. DO NOT pile leaves within 2' of all fixed objects..... trees/ hydrants/ poles/ signs/ water valves etc.
3. NO PARKING on the street during your designated collection days.
4. DO NOT place leaves out sooner than one week before your scheduled dates. **Leaves need to be out for pick up on first day of your scheduled date.**
5. Do not place leaves, garden waste etc. in alley's for pickup. Pickup will be from street frontages only.



<b>WARD 2</b>	
ROUND 1	
Monday	11/14
Wednesday	11/16
Thursday	11/17
ROUND 2	
FRIDAY	12/9,
MONDAY	12/12,
Tuesday	12/13
<b>WARD 3</b>	
ROUND 1,	
Tuesday	11/8
Wednesday	11/9
Thursday	11/10
ROUND 2	
Friday	12/2
MONDAY	12/5,
TUESDAY	12/6,
WEDNESDAY	12/7,
THURSDAY	12/8



<b>WARD 1</b>	
ROUND 1	
MONDAY	10/31,
TUESDAY	11/1,
WEDNESDAY	11/2
ROUND 2	
Friday	11/18,
Monday	11/21,
Tuesday	11/22
<b>WARD 4</b>	
ROUND 1	
THURSDAY	11/3,
FRIDAY	11/4,
MONDAY	11/7,
ROUND 2	
Wednesday	11/23,
Monday	11/28,
Tuesday	11/29,
WEDNESDAY	11/30
Thursday	12/1

City Web site listing = [www.cityofhillsdale.org](http://www.cityofhillsdale.org) or check us out on Facebook

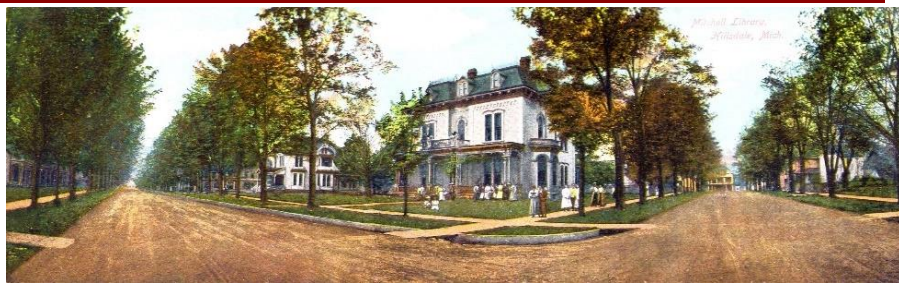


## CITY OF HILLSDALE 2022 RESIDENTIAL BRUSH COLLECTION NOTICE

The City of Hillsdale Department of Public Services will provide a onetime curbside residential collection of brush only. This service is offered to its *residents only* in the month of ***October***. **The City of Hillsdale Brush Site on Waterworks Ave will be open to City Residents (only) for BRUSH (only) through November 15, 2022. (See complete hours below).** Residents are reminded of the following collection requirements:

1. **City crews will collect brush (only) curbside from each city residence 1 time only in the month of October.**
2. **Have brush out to the curb by 7am, Monday, October 17, 2022.**
3. Tree limbs must be stacked with the large end nearest to the curb; **limbs less than 8 feet in length, and up to 8 inches in diameter only will be collected.**
4. No stumps, large trunks, stones or dirt are picked up at the curb.
5. Keep branches and brush piles away from all utility poles, telephone service pedestals, water shut-off valves, fire hydrants, etc.
6. **Do not place items in the street.** This causes additional clean-up problems on the street surface and in storm sewers and may obstruct visibility, or cause traffic- flow problems.
7. **Collection is intended for residential scale only** and is not intended for commercial properties or those clearing vacant or overgrown land.
8. **No brush from outside the city is allowed to be placed at the curb.**
9. **City residents only** may haul their brush only to the Brush Site on Waterworks Ave. **Monday thru Friday 7am to 3pm, Closed from 12:00 pm to 1:00 pm**  
**Closed Saturday and Sunday. Proof of Residency is required.**
10. **NO DUMPING IS PERMITTED AFTER HOURS.**
11. **Violators of any of these regulations may be ticketed.**
12. **Do not place brush piles in alleyways, brush will be picked up from street frontages only.**

Questions regarding Residential Brush Collection should be directed to the Department of Public Services either on the web site [www.cityofhillsdale.org](http://www.cityofhillsdale.org) or by phone 437-6490.



**NEWSLETTER  
MITCHELL RESEARCH  
CENTER**

**22 N. Manning Street  
Hillsdale, MI 49242  
T: 517- 437-6488**

<http://www.mitchellresearchcenter.org/>

Open Monday thru Thursday 10-4



**HORSES STILL A BIG PART OF  
THE HILLSDALE COUNTY FAIR**

By Melanie Shearman

According to Sander van der Linden, PhD., in Psychology Today, competition can be found throughout human history. As far back as 776 B.C., the Ancient Greeks were organizing the Olympic Games. What else is an agricultural Fair but a giant series of competitions?

From Agriculture to Youth Folk Arts, Hillsdale County Fair is full of competition. Since its beginning in 1850, the first fairs in America gave prizes for the best in established categories. We still do. In 1927, Hillsdale County Fair officially added the Pony Pull, then later the horse pull. It quickly became the “Place to Pull” locally and in neighboring states. Some of the local family names active in developing the pulling sports have been Booth, Bump, Champion, Dickey, Gier, Hayes, Jenkins, Kirkenberg, Ledyard, Lashaway, Rininger, Seeley, Schilling, and Torkel. Farmers would bring their teams to the fairgrounds to see whose team could pull the most weight the farthest. In 1965, the Dyanamometer was introduced to the contests for both pony and horse pulling. A Dynamometer is a self-contained scale that attaches between the pulling team and the weight. With time and technological advances, not only have farming methods changed, but so have pulling contests. Now, in addition to, “Who has the best horse”, many farmers now ask, “Who has the best tractor?”

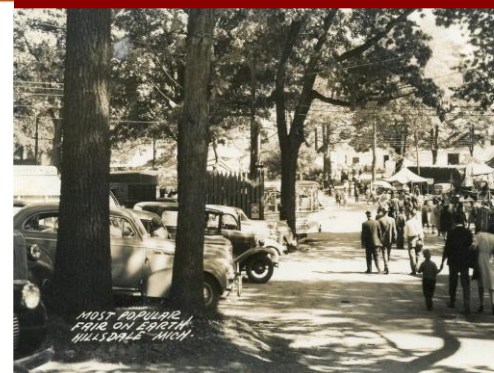
All three competitions and most of their rules can be found in this year’s Open Class Premium Book put out by the Hillsdale County Fair to continue to allow competition through the ages!

As van der Linden said in his article, “Competitions are more fun if you win them!”

Thanks to Cinda Walton for material from her Hillsdale County Fair History.



The fair horse races in 1913 were a huge attraction. today they no longer are run.





Following the Civil War, small railroad companies sprung up everywhere, many resulting in bankruptcy. The year 1870 saw 4,000 men at work on what was to become the Detroit, Hillsdale and Indiana (later known as Southwestern) Railroad. The extensive tracks and trestles had been completed in December and the Hillsdale City Council granted the right-of-way across the Broad Street track the following year.

The Railroad crossed Bacon Street heading southwesterly across Griswold, then East St. Joseph “about seventeen feet below the bridge timber and West St. Joe and on southwest to traverse the span across Broad Street. Proceeding on southwesterly, the early expanse across Broad was so poorly lighted that it caused a near fatal accident to a member of Forepaugh’s Circus when riding on top of a wagon leaving town in the darkness, describing it as “a frightful accident happened one night... well nigh fatal.”

The span of Hallett Street between Howell and Manning was merely a pathway during the 1870s (today just north of the Hospital, at that time the Benjamin Fisher property). Within a dozen years the trestle which spanned Broad and diagonally across Howell Street also had become costly and unsightly.

A small depot which sat along Howell Street was eventually moved out of town to the southwest, today being used as a garage along Bankers Road, west of Bankers. In 1881, the Railroad was absorbed by the Lakeshore and Michigan Southern, appearing two years later filed in Hillsdale’s Register of Deed’s Office. A new connection with the Lake Shore line was built east of town with two new bridges announced to be built by the Lake Shore in 1903. These bridges were to have a 12-foot clearance which would allow farmers with bales of hay to have sufficient clearance underneath.

Known eventually as the “tri-weekly, the former D H & I would come down the tracks one week, then tried weakly to make it back the next!

Written by Carol Lackey

---

## **PRESIDENT'S MESSAGE – From Carol Lackey**

**September 2022**

It seems impossible that we're preparing for the Fair already and even talking about a Christmas Open House! And the possibility of being a part of the 2023 railroad celebration makes the coming year one in which to look forward to!

Yes, there were things which didn't get done. We thought we had significant arrangements made for the restoration of the front doors, but unfortunately, that failed to come about, as well as did exterior brick restoration.

Much has been done in catching up with acquisitions, since so much time was lost during the Covid crisis. Repairs were made and storage set-up was completed on the third floor.

The digitization of the 15 City and County Directories using the equipment on loan from the Library of Michigan will make the directories searchable, which is definitely exciting.

Since we received the significant donation of original Deed books and records from the Wolverine Abstract and Title Company, we're greatly looking forward to establishing a building history and homes division. Having quietly worked with some folks in gaining the pertinent history of their buildings and properties, there is much yet to be accomplished! Please join us!

Carol Lackey  
President

---

## **LIBRARY OF MICHIGAN - DIGITIZATION PROJECT – UPDATE**

Mitchell Research Center The digitization project, with equipment from the Library of Michigan, was completed on August 1 and equipment was returned in good order. We were able to digitize 15 well-used Hillsdale City and County Directories which are now searchable on the computer. We replaced the delicate directories which were on the shelf with paper copies in sheet protectors in 3 ring binders for patron daily use. A total of 15 directories with 2,178 pages were digitized. The process for the project included 83 hours of actual work with the directories and the scanning machine, 34 hours to organize the printed documents into sheet protectors and 24 hours of quality review and ensuring the documents can be searched on the computer.

The Library of Michigan will loan us the equipment again hopefully in late winter, early spring. Anyone who is interested in helping with this project may contact us at 437-6488 or come into the Mitchell Research Center to discuss.

---

## **TEA LEAF COLLECTION AVAILABLE FOR VIEWING AT THE MITCHELL RESEARCH CENTER**



The Janet Lee estate has given her Tea Leaf collection to the MRC as a donation and to sell. From October to December there will be a display of the collection at the MRC and available for purchase with the total donation coming to the MRC. All items will be priced and described. Please enjoy the collection and help the MRC with funds. Thanks to the Janet Lee Family for their contribution.

## Scipio Township, Hillsdale County, Michigan One Room Schools

1. Brown School – S. E. corner of Pope and Jeffery Rds – Section 12
2. Case School – On Hastings Lake Rd. ¼ mi W. of Cranberry Lake Rd – Section 17
3. Granger School – S.E. corner Pope and Hastings Lake Rds. – Section 24
4. Hodges School – on Concord Rd. ½ mi N. of Hastings Lake Rd – Section 15
5. Johnson School – N. W. corner of Concord and Sterling Rds. – Section 21
6. Milnes Stone School – N. W. corner of U.S. 12 and Sterling Rd. – Section 25
7. Mosherville School – N. part of the village of Mosherville
8. Proper School – corner between Borden Rd and M-99 – Section 29



### COMMENT ON THE JUNE NEWSLETTER

From: Grant Wells

Fri, Jul 15, 2022 at 12:10 PM

With regards to the June 2022 Newsletter article on Reading schools I am in accordance with your location of the 11 schools in the township at the beginning of the 20<sup>th</sup> century. However, when I was doing my study a few years ago I came across an additional school site located on the south side of the angling road in section 24 midway between section lines. This site was marked on the large 1857 County plat map and on the 1872 and 1894 County Atlases. Also, in the 1894 atlas the United school site was located on the northeast corner of Lilac and Fowler Roads (southwest corner of section 25).

For convenience, I have tentatively called the school on the angling road Fowler because Fred Fowler owned 448 acres surrounding that school site, and the school site on Lilac and Fowler the Lilac school. I surmise that there was some school reorganization around the end of the 1880's and beginning of the 1890's where the Lilac and Fowler schools were combined, and school facilities relocated at the 20<sup>th</sup> century site. **Does anyone know anything further about the "Fowler" school site?** This school appears to have been in operation for almost 40 years and must have had some impact on the lives of the Fowler family and others living in the area.

This school site is one of at least three in the county that seem to be lost to history. The other two were in Somerset township. These are school sites that were clearly marked on 19<sup>th</sup> century plat maps and atlases but for which I have found no other historical references.

Grant Wells, Oskaloosa, IA, born and raised in Hillsdale County.



**Meet the Volunteer –  
Gloria Triechman**

It seems only appropriate that the volunteer honored in this newsletter should be the descendent of a railroad worker. In the late 1800s and early 1900s the railroad would make Hillsdale the significant

entity it would eventually become!



The Triechman family originally emigrated to the United States from Germany. When the family came to Hillsdale, Frederick E. Triechman would become Hillsdale's Superintendent of Tracks, with his office located in what was known as the Railroad Office. As a little girl, Gloria loved going to the office with Grandpa. Sadly, F.E. died when Gloria was quite young.

While still in school, Gloria went to work at Binder Motor Sales. After graduation she would work the next 43 years at the Hillsdale State Savings Bank. Over the years, Gloria was active as a volunteer in many organizations. For many years she served as financial advisor for the Pi Phi sorority at Hillsdale College, has been a long-time "money counter" at St. Anthony's Catholic Church. Gloria served on the March of Dimes Board in earlier years, as well as on the Hospice Board. She assisted with cashiering at the Women's Commissioners Rummage sales and was always held in highest regard by those in need of assistance figuring out their financial affairs.

Glo enjoys research with the City and County Directories when at "the Mitchell." And her memory is amazing when working out locations of many early folks!

- Daniel Stewart Diaries
- Sauk Trail Academy 5<sup>th</sup> grade Picture 1997-98
- John J. Bumpus memory card
- 1924 Pittsford High School Year Book
- Ohio Genealogy Society Quarterlys 2021-2022
- 1879 History of Hillsdale County
- Elsie Kline funeral bulletin
- Jack David Oliver Funeral Card
- Abstracts - Litchfield
- Hillsdale College Herald 1894-95
- Maps of Randolph Cemetery – Moscow Twp.
- Hillsdale County Road Maps 1987-88
- Abstract Jefferson Twp
- In Search of the 116 Lost Pages – of Book of Mo
- Hillsdale Community Schools Annual Rept 1995
- Map of Banker
- Ardath Gillette
- Painting by P.T. Mosley, Co. Courthouse Fountai
- Cogswells of America
- Descendants of Enos & Barbara Michael
- 3 piece parlor set and 3 piece 1900's nightgown

---

**HILLSDALE COUNTY FAIR!!**

---

## 2023 CALENDAR

### 1923 BUSINESS ADS - HILLSDALE COUNTY

#### Friends of the Mitchell Research Center Calendar – NOW AVAILABLE

Pick it up at the Mitchell Research Center!!!  
Business ads from various county newspapers available at that time in Hillsdale County.

---

#### HOW YOU CAN DONATE TO THE FRIENDS OF THE MITCHELL RESEARCH CENTER (MRC)

MRC is a nonprofit organization (401c3) welcoming donations for the ongoing functions to keep the history of Hillsdale County and surrounding counties and states. If you are interested in supporting MRC there are several ways to do it:

1. Cash donation – write a check to Mitchell Research Center, 22 N. Manning St., Hillsdale, MI 49242
2. AmazonSmile is a program that **donates 0.5%** of your eligible purchases on Amazon to a charity of your choice. All you need to do is start your shopping at smile.amazon.com and recognize Friends of Mitchell Research Center as the charity.
3. Through estate planning – writing a donation into your will.
4. We have an account at Edward Jones - Send a check made out to Edward Jones, with note for **Friends of Mitchell Research Center**, address below.



---

#### VOLUNTEER at the MITCHELL RESEARCH CENTER

Do you enjoy history?

Do you want to learn more about your genealogy?

Please volunteer at the historic Mitchell Research Center!!

You will be oriented to the facilities, processes and procedures, as well as learn about your community!

Work hours are negotiable, from 2 to 6 hours any day of the week.

Please call: 517 437-6488 TODAY!

---

## INFORMATION

---

#### MRC 2022 3rd Qtr. STATS

June - August 2022  
Volunteer Hours – 1314  
Total Visitors – 94

---

#### WEBSITE ANNUAL STATS

June - August 2022  
# Visitors –585  
#Pages Viewed – 1106  
Popular – Homes, School Yearbooks, Family,  
Cemetery Maps  
**Facebook Stats**  
Likes - 554

---

#### NEW MEMBERS

---

#### MITCHELL RESEARCH CENTER OFFICERS

2022-2024

President – Carol Lackey  
Vice President – Lori Zeiler  
Secretary – Melanie Shearman  
Treasurer – Richard Jones

---

#### BECOME A MEMBER OF MRC:

Go to the MRC website

<http://www.mitchellresearchcenter.org/> -  
complete the online form under the VISIT US  
Tab.

The September 2022 Mitchell Research Center  
Newsletter is now available at the link below:

<http://www.mitchellresearchcenter.org/September-2022-news-letter/>

The newsletter will not be distributed in hard copy. Please let us know if you have a problem finding or opening the website or link.

Regards,  
Communications Committee



September 19, 2022

City of Hillsdale

ATTN: Hillsdale City Manager's Office

97 N. Broad Street

Hillsdale, MI 49242

SUBJECT: Keefer House Hotel Construction Update

Dear Mr. Mackie,

I would like to provide you with a status update on the construction of the Keefer House Hotel. While COVID and the mandated shutdowns are behind us, we are grappling with the aftermath of its effects on the labor market, material costs, and supply issues. This is not unique to this project; developers and projects across the country are facing the same challenges. Through the summer, physical progress on the Keefer House Hotel's interior demolition slowed as we navigated the shortage in labor needed for specific portions of the project that must be completed before transitioning into full construction. Working tirelessly, our General Contractor and their Project Superintendent are managing these hurdles and anticipate we should be able to get past them soon. It is never our hope to come across unintended delays, but we know that very rarely can they be avoided, nor can they be planned for in advance; the best we can do is solve them and continue forward. Our commitment to completing the Keefer House Hotel is still as strong as it was on day one. This project remains fully funded even as we incur significant cost increases in materials and supplies. While physical work appeared to slow down, we made great progress in ordering materials, equipment, finishes, and furnishings to mitigate supply delays and cost increases. Our development team and hotel operator are working behind the scenes to prepare the business operations of the hotel for opening and will continue to do so as we get closer to completion.

I will provide you with a status update on a bi-weekly basis. As always, feel free to reach out with any questions or concerns.

Best regards,

Brant Cohen

*CLRED Michigan, Suburban Chicago, and Aviation Development Associate*

CC: Adam Stockford; Drew Gelzer; Alan Beeker

## Katy Price

---

**From:** David Mackie  
**Sent:** Wednesday, September 28, 2022 8:59 AM  
**To:** Katy Price  
**Subject:** FW: Reading Emergency Unit Information

Please place this under Communication.

David E. Mackie  
City Manager  
97 N. Broad St.  
Hillsdale, MI 49242  
Phone: (517)437-6444  
[dmackie@cityofhillsdale.org](mailto:dmackie@cityofhillsdale.org)



**From:** O'Neil, Keith [mailto:keitho@readingemergency.com]  
**Sent:** Sunday, September 25, 2022 9:07 AM  
**To:** northadamsvillageoffice@gmail.com; mjcrow@frontiernet.net; clerk.montgomeryvillage@gmail.com; villageofcamden@dmcibb.net; villageofallen.clerk@gmail.com; scipioclerk@att.net; kathyflaughter2017@gmail.com; tlthompsonsr@me.com; kym@reading.mi.us; cheryl@reading.mi.us; manager@cityoflitchfield.org; clerk@cityoflitchfield.org; clerk@jonesville.org; jgray@jonesville.org; garno@jonesville.org; tbowman@jonesville.org; bguyse@jonesville.org; ghumphries@jonesville.org; jdrake@jonesville.org; dpadula@jonesville.org; apenrose@jonesville.org; financedirector@jonesville.org; Katy Price <clerk@cityofhillsdale.org>; dkdewey@frontiernet.net; rosalescarol20@gmail.com; stephiedscott@gmail.com; David Mackie <dmackie@cityofhillsdale.org>; adamlstockford@gmail.com; rgstuchell@outlook.com; aaavear@comcast.net; wmorrisey@outlook.com; picardygirl96@yahoo.com; brualesharp@gmail.com; zeiserforhillsdale@gmail.com; sochaforhillsdale@gmail.com; rbrinerward4@gmail.com; councilwomanjmbills24@yahoo.com; n6crv@charter.net; rseibert@chartermi.net; landomom@gmail.com; oops5012000@yahoo.com; steveschlumm@yahoo.com; kevincollins960@gmail.com  
**Subject:** Reading Emergency Unit Information

City Council, Township Board, and Village Board members,

I am sending this email to you, to keep you all informed. Please Share with all of your elected officials, as I do not have everyone's email address.

You are all aware that your community pays a portion of monies for the Ambulance Millage Contract.

Since I became the Executive Director of Reading Emergency Unit; I have been going to meetings introducing myself to you, answering questions, and changing our ambulance service operational practices to ensure you have an ambulance when 911 is called. These operational changes were a direct result from meeting with all of you. One of the biggest complaints received, was that Reading Emergency Unit was never available and other ambulance agencies were being called in for 911 calls. That was the direct result of Reading Emergency Unit sending all of our ambulances out of the county on Hillsdale Hospital Transfers.

What you may not be aware of, is that Hillsdale Hospital Administrators meet with Hillsdale County Commissioners to discuss the needs of the hospital. One of those Hospital needs is having an ambulance service that will perform transfers for Hillsdale Hospital to other hospitals outside the county or state. This has been an issue that my predecessor was dealing with, and I continue to have discussions on it.

Years past, my predecessor had to seek legal counsel to stop Hillsdale County Commissioners from illegally adding language into the Ambulance Millage Contract that would have benefited Hillsdale Hospital. The County Commissioners at that time was manipulating the Ambulance Millage Contract, by adding contract language that would tie Hillsdale Hospital transfers into the approved Ambulance Millage Contract. The ambulance millage ballot language in which your community voted for, does not mention hospital transfers. The Ambulance Millage Contract is to ensure Emergency Medical Services when 911 is activated.

Currently, Commissioner Benzing and Commissioner Leininger have been working on re-writing the Hillsdale County Ambulance Millage Contract language. I have not seen this new ambulance contract yet, as it has not been released to me. I have been advised through off the record conversations, that a commissioner has said "the contract does not have to be with Reading Emergency Unit, as it can be with whoever they choose". There has been other off the record conversations amongst Fire Chiefs that run ambulance services within our county that have mentioned "the commissioners are up to no good again".

Furthermore, I want to share with you. Reading Emergency Unit statistically takes 500 plus transfers per year out of Hillsdale Hospital. Then Somerset, Addison, Hudson, and Waldron EMS also take transfers out of Hillsdale Hospital. Yet, this is still not enough, as Hillsdale Hospital calls in ambulances from outside our county to move more patients that Hillsdale Hospital cannot care for. These transfers are to move patients to a "Higher Level of Care". Maybe our County Commissioners should be asking Hillsdale Hospital Administrators what they are doing to keep patients at Hillsdale Hospital? If Hillsdale Hospital offered a Higher Level of Care, then there would be less ambulance transfers and more ambulances available for 911 calls.

If you as a Representative from your City, Township, or Village have concerns about what Hillsdale County Commissioners are doing with the Ambulance Millage Contract Language. I would recommend you personally questioning the County Commissioners from the stance of what's best for your community. The Commissioners report to you monthly, but they leave out dealings like this. Please start asking question.

Please reach out, if you have any questions for me.

Sincerely,

Keith O'Neil,  
Executive Director  
Reading Emergency Unit  
30 Monroe Street  
Hillsdale, MI 49242

517-283-2856, Ext 27  
517-260-1650, Mobile  
517-283-3809, Fax

email: [keitho@readingemergency.com](mailto:keitho@readingemergency.com)

Website: [www.readingemergency.org](http://www.readingemergency.org)

**CONFIDENTIALITY NOTICE:** This communication may contain confidential and privileged information for the use of the designated recipient named above. If you are not the designated recipient, an employee, or agent responsible for delivering this message to the intended recipient, you are hereby notified that any review, disclosure, dissemination, distribution, or copying of it or its contents is prohibited. If you receive this communication in error, please notify the sender immediately via electronic mail and destroy all copies of this communication and any documents attached. Thank you for your assistance.

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

**15TH ANNUAL**  
*Walk of  
Remembrance*



*Remembering  
Lives Gone  
Too Soon*

**Sunday, October 16, 1 pm**

Owens Park Pavilion, Baw Beese Lake

If you would like to participate in this year's ceremony, please RSVP to either Hillary Zimmerman or Brittany Schutte at (517) 437-5280 by October 13 at noon. Each participant will have their loved one's name listed in the program and receive a red rose in their honor.



Dr. Alfred K. Bediako  
**Birthing Center**

(517) 437-5280  
hillsdalehospital.com

RESOLUTION NO. 2069

WHEREAS, the City of Hillsdale wishes to support the recommendation of the Public Safety Department to adopt the following Resolution to allow trick or treating each year in the City of Hillsdale on October thirty-first between 6:00 p.m. and 8:00 p.m.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Hillsdale hereby sets October thirty-first between 6:00 p.m. and 8:00 p.m. as trick or treat time in the City of Hillsdale this year and each year henceforth.

Passed in open Council session this October 20, 2008.



Michael S. Sessions, Mayor



Parke Hayes, Clerk



CITY OF HILLSDALE  
97 N. Broad Street  
Hillsdale, MI 49242

September 29, 2022

**RE: SAD 2023-07 LETTERS**

Mayor Stockford and Council,

Attached you will find the Special Assessment 2023-07 District letters in support and/or in opposition for the proposed project in the Westwood Area (Westwood Drive, Sumac Drive, Picardy Place, Azalea Court, Corona Circle, Scenic Drive, Cold Springs Circle in addition to Westwood Street from Cold Springs Circle to Lewis Street and Highland Avenue and Glendale Avenue from Westwood Street to Bacon Street.

Notice of the meeting was published once each week for two successive weeks in the Hillsdale Daily Newspaper.

According to the City Charter, Sec. 2-335 Hearing procedure, "If more than 50% of the number of owners of privately owned real property to be assessed for such improvement shall object **in writing** to the proposed improvement, the improvement shall not be made without the affirmative vote of seven of the members of the council."

Sincerely,

A handwritten signature in black ink, appearing to be "Katy Price".

Katy Price  
City Clerk



## Katy Price

---

**From:** Ben Cuthbert <cuthbertben1@hotmail.com>  
**Sent:** Monday, September 26, 2022 9:42 PM  
**To:** adamlstockford@gmail.com; rgstuchell@outlook.com; aaavear@comcast.net; wmorrisey@outlook.com; picardygirl96@yahoo.com; brualessharp@gmail.com; zeiserforhillsdale@gmail.com; sochaforhillsdale@gmail.com; rbrinerward4@gmail.com  
**Cc:** Katy Price; David Mackie; Alan Beeker; Kristin Bauer  
**Subject:** Special Assessment District #23-07

Dear Mayor Stockford and City Council Members,

Thank you for your sacrificial service to our city. My name is Ben Cuthbert; and I am a resident at 115 Cold Springs Circle, which is located in Special Assessment District #23-07. **I am writing to invite you to take a drive through our neighborhood prior to the public hearing scheduled for October 3 at 7:00 PM, which I plan to attend in support of the project.**

I am confident that after experiencing the "roads" on which my vehicles take a beating every day and which require substantial amounts of city funds to maintain on an annual basis, you will vote in support of the absolutely necessary improvements. **Please make sure to drive all the way up Westwood and around the cul-de-sac at the end of Cold Springs Circle in order to understand the magnitude of the need. While the special assessment will certainly be a sacrifice for our family, I am ready to make our fair contribution as an investment in our community if city funding cannot cover the entire cost of the project.**

Should you have any questions or if you would welcome further perspectives, please contact me at this email address OR on my cell phone at 574-612-2585.

Sincerely,  
Reverend Ben Cuthbert  
Pastor, College Baptist Church

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

## Katy Price

---

**From:** David Mackie  
**Sent:** Wednesday, September 28, 2022 8:57 AM  
**To:** Katy Price  
**Subject:** FW: Results of water line inspection

Katy,

Below is an email in support of the SAD. Please include with the other one. Maybe we should do a cover sheet for Letters of Support.

David E. Mackie  
City Manager  
97 N. Broad St.  
Hillsdale, MI 49242  
Phone: (517)437-6444  
[dmackie@cityofhillsdale.org](mailto:dmackie@cityofhillsdale.org)



---

**From:** Kristin Bauer  
**Sent:** Wednesday, September 28, 2022 8:01 AM  
**To:** David Mackie <[dmackie@cityofhillsdale.org](mailto:dmackie@cityofhillsdale.org)>  
**Subject:** FW: Results of water line inspection

Here you go

***Kristin L. Bauer, P.E.***

City of Hillsdale  
City Engineer  
97 N. Broad St.  
Hillsdale, MI 49242  
(517) 437-6479

**From:** Sarah Eckhardt [<mailto:eckhardtsarah2@gmail.com>]  
**Sent:** Thursday, September 22, 2022 1:45 PM  
**To:** Kristin Bauer <[kbauer@cityofhillsdale.org](mailto:kbauer@cityofhillsdale.org)>  
**Subject:** Results of water line inspection

We hope to attend the meeting October 3rd and will be a positive vote on street improvements. We are wondering about the water pipe inspection from the street to the house that was done awhile ago. Do you have the results because we don't. Appreciate your reply

Thank you  
Sarah and Jim Eckhardt  
3 Sumac Drive

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

CONFIDENTIALITY NOTICE: This communication and any attachments may contain confidential and privileged information for the use of the designated recipient named above. If you are not the designated recipient, an employee, or agent responsible for delivering this message to the intended recipient, you are hereby notified that you have received this communication in error and that any review, disclosure, dissemination, distribution, or copying of it or its contents is strictly prohibited. If you receive this communication in error, please destroy all copies of this communication and any attachments and notify the sender immediately via phone, fax, or electronic mail. Thank you.

CONFIDENTIALITY NOTICE: This communication and any attachments may contain confidential and privileged information for the use of the designated recipient named above. If you are not the designated recipient, an employee, or agent responsible for delivering this message to the intended recipient, you are hereby notified that you have received this communication in error and that any review, disclosure, dissemination, distribution, or copying of it or its contents is strictly prohibited. If you receive this communication in error, please destroy all copies of this communication and any attachments and notify the sender immediately via phone, fax, or electronic mail. Thank you.

September 26, 2022

Attention City Council and City Manager:

I am unable to attend the October 3, 2022 meeting, but would like to express my views;

To the City Assessor concerning the Westwood Area project;

I totally support the intention of the City Council to carry out this project for the safety for our citizens and for the well-being of our city.

After living on Scenic Drive for over 28 years, I am absolutely thrilled for this long-needed improvement to begin.

If there is any way I can be of help, please notify me. I reside at 304 Scenic Drive, and you can reach me by phone at (517) 437-7302.

Sincerely,

M. Suzanne Darnaw

full name: Mary Suzanne Darnaw



MS. M. SUZANNE DUMAW  
304 SCENIC DR  
HILLSDALE, MI 49242-1541

METROPLEX MI 480  
26 SEP 2022 PM 1 L



The City of Hillsdale  
97 North Broad Street  
Hillsdale, MI 49242-1695

49242-1695

POSTNET  
492421695

## Katy Price

---

**From:** Kristin Bauer  
**Sent:** Thursday, September 29, 2022 2:36 PM  
**To:** David Mackie; Katy Price  
**Subject:** Fwd: 006-227-154-05

FYI

Begin forwarded message:

**From:** Leola Hammond <leolahammond@att.net>  
**Date:** September 29, 2022 at 1:17:46 PM EDT  
**To:** Kim Thomas <kthomas@cityofhillsdale.org>, Kristin Bauer <kbauer@cityofhillsdale.org>  
**Subject:** 006-227-154-05

Hammond, Arthur L & Leola M.  
203 W. Bacon St.  
Hillsdale, MI 49242

We wish our support for the reconstruction of Sumac St.

Arthur L. Hammond YES

Leola M. Hammond YES

9/29/2022

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

**CONFIDENTIALITY NOTICE:** This communication and any attachments may contain confidential and privileged information for the use of the designated recipient named above. If you are not the designated recipient, an employee, or agent responsible for delivering this message to the intended recipient, you are hereby notified that you have received this communication in error and that any review, disclosure, dissemination, distribution, or copying of it or its contents is strictly prohibited. If you receive this communication in error, please destroy all copies of this communication and any attachments and notify the sender immediately via phone, fax, or electronic mail. Thank you.

SEP 28 2022

RECEIVED

September 26, 2022

The City of Hillsdale  
City Assessor/City Hall  
City Clerk's Office  
97 N. Broad Street  
1<sup>st</sup> Floor  
Hillsdale, MI 49242

Re: SAD #23-07 – Special Assessment Property – Intention to improve Westwood Dr., Sumac Drive, Picardy Place, Azalea court, Corona Circle, Scenic Drive, Cold Springs Circle, Westwood St., Highland and Glendale

Property ID - 006-227-178-22 32 Glendale Ave Estimated Assessment: \$5,000

I received the notice sent by the City of Hillsdale on September 24, 2022, of the proposed assessment for the subject parcel. My purpose in this writing is to make an objection and record statement regarding my position on the proposed assessment. I ask that this statement be included on the record of the City Council in connection with the hearing and the Council's determination regarding this assessment.

I, Pamela J. Manor, property owner of the above property, formally and respectfully requests that the City Council, pursuant to the provision of Section 2-334 Determination of Notice and of the Hillsdale City Charter and Public Act No. 162 of 1962 (MCL 211.741 et seq.), rescind and cancel the proposed assessments as to the above parcel.

Respectfully submitted,



Pamela J Manor

989-758-2009

# City of Hillsdale

## Agenda Item Summary

**Meeting Date:** October 3, 2022

**Agenda Item:** Public Hearing

**SUBJECT:** 2023 Special Assessment District - SAD# 22-07, Westwood Area  
Public Hearing and Resolution

### **BACKGROUND PROVIDED BY STAFF: Kristin Bauer, City Engineer**

At the September 19, 2022 City Council meeting a public hearing date of October 3, 2022 was set to consider comments on the creation of the Westwood Area Special Assessment District (SAD# 22-07) which includes the full extents of Westwood Drive, Sumac Drive, Picardy Place, Azalea Court, Corona Circle, Scenic Drive and Cold Springs Circle in addition to Westwood Street from Cold Springs Circle to Lewis Street and Highland and Glendale Avenues from Westwood Street to Bacon Street. The total estimated cost for this project, including utility work, is \$5,852,465 with the Special Assessment portion of the work for street reconstruction and storm sewer estimated at \$2,681,664. City Funds will cover an estimated amount of \$2,260,914 (84%) of the eligible project costs with approximately \$420,750 (16%) being covered through special assessment to the 89 parcels currently identified in the Special Assessment District (SAD).

The project cost split is in accordance with the City's Policy on Special Assessment Districts for Street Projects presented to the City Council at their February 1, 2021 meeting. It is important to note that the total assessed cost to the affected property owners will not go above the policy maximum assessment limit of \$5,000 per parcel or 25% of the property value per Hillsdale Ordinance Chapter 2, Article V, Section 2-335, whichever is the lesser amount. Notice of the meeting was published once each week for two successive weeks in the local newspaper. Affected property owners were mailed information on the proposed district on September 20, 2022.

According to the City Charter, Sec. 2-335 Hearing procedure, "If more than 50% of the number of owners of privately owned real property to be assessed for such improvement shall object **in writing** to the proposed improvement, the improvement shall not be made without the affirmative vote of seven of the members of the council."

### **RECOMMENDATION:**

City staff recommends City Council hold the public hearing regarding the creation of the Westwood Area Special Assessment District (SAD# 22-07) and consider adopting the attached resolution to move forward in establishing said district.



**CITY OF HILLSDALE**

**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION TO APPROVE ESTABLISHMENT OF THE WESTWOOD AREA SPECIAL ASSESSMENT DISTRICT (SAD# 22-07).

Minutes of a regular meeting of the City Council of the City of Hillsdale, Hillsdale County Michigan, held in the City Hall, City Council Chambers, 97 North Broad Street, Hillsdale, Michigan, in said City, on October 3, 2022 at 7:00 p.m.

PRESENT: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The following preamble and resolution were offered by Councilperson \_\_\_\_\_ and supported by Councilperson \_\_\_\_\_.

WHEREAS, the City Council, by resolution \_\_\_\_\_ at its October 3, 2022 regular meeting, deemed it necessary and declared its intention to construct improvements, including road reconstruction and other appurtenances for the full extents of Westwood Drive, Sumac Drive, Picardy Place, Azalea Court, Corona Circle, Scenic Drive and Cold Springs Circle in addition to Westwood Street from Cold Springs Circle to Lewis Street and Highland and Glendale Avenues from Westwood Street to Bacon Street, and did provide a public hearing; and

NOW, THEREFORE, BE IT RESOLVED THAT,

1. That said public improvements be made and the City Manager be directed to proceed with the same.
2. That the plans, specifications and detailed estimates relating to said improvements be hereby approved and adopted and the City Manager is directed to take action necessary to accomplish the said improvements.
3. That the estimated total cost of said improvement is estimated to be \$5,852,465 with the Special Assessment portion of the work for street reconstruction and storm sewer construction estimated at \$2,681,664.
4. That \$420,750 of said estimated cost shall be defrayed by special assessment and \$2,260,914 shall be paid by local street funds.

5. That the said special assessment may be paid in ten (10) installments. The first installment shall be due and payable on or before August 31<sup>st</sup>, following the confirmation of said special assessment roll, and one installment shall be due annually thereafter until paid in full. Interest shall be charged at a rate of six (6%) percent per annum on all unpaid installments after the initial due date. The balance, including interest, can be paid off at any time.
  
6. That the premiums upon which special assessments shall be levied, and which shall be hereafter known and designated as Special Assessment District #22-07, are described as follows:

Special Assessment Properties  
 Westwood Drive – Full Extent  
 Sumac Drive – Full Extent  
 Picardy Place – Full Extent  
 Azalea Court – Full Extent  
 Corona Circle – Full Extent  
 Scenic Drive – Full Extent  
 Cold Springs Circle – Full Extent  
 Westwood Street – Cold springs Circle to Lewis Street  
 Highland Avenue – Westwood Street to Bacon Street  
 Glendale Avenue – Westwood Street to Bacon Street

7. That the City Assessor is directed to prepare a Special Assessment Roll in accordance with this resolution.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

PASSED IN OPEN COUNCIL MEETING THIS 3rd DAY OF OCTOBER 2022.

\_\_\_\_\_  
Adam Stockford, Mayor

ATTEST:

\_\_\_\_\_  
Katy Price, Clerk

# City of Hillsdale

## Agenda Item Summary

**Meeting Date:**           **October 3, 2022**

**Agenda Item:**           **New Business**

**SUBJECT:**               **Authorizing Resolution for 2022 Capital Improvement Bonds**

**BACKGROUND PROVIDED BY:** David Mackie, City Manager

On August 1<sup>st</sup> the City Council approved Resolution 3512 (attached) to Acquire and Construct Capital Improvements, To Publish Notice of Intent to Issue Capital Improvement Bonds, and to Declare Office Intent to Reimburse Expenditures with Bond Proceeds. The bond revenue will be used to pay for the 2023 Westwood Area infrastructure project and other water/sewer capital expenditures. According to Act 34 of Public Acts of Michigan of 2001, as amended (“Act 34”) once the public is officially noticed they have a 45-day “right of referendum” period. The 45-day right of referendum period has expired. The City may proceed with the sale of bonds. Without bond revenue the Westwood Area project will not be able to proceed.

Attached is the September 22, 2022 letter from our bond Attorney Mark Nettleton and the Bond Authorizing Resolution for Not-to-exceed \$6,500,000 2022 Capital Improvement Bonds (General Obligation Limited Tax) for City of Hillsdale Capital Improvement Projects.

**RECOMMENDATION:**

Approve Resolution \_\_\_\_\_ to Authorize Issuance of Capital Improvement Bonds for City Sewer, Water and Streets project.

**CITY OF HILLSDALE**  
**COUNTY OF HILLSDALE, MICHIGAN**

At a regular meeting of the City Council of the City of Hillsdale, held at the City Hall, 97 North Broad Street, Hillsdale, Michigan, on Monday, the 1<sup>st</sup> day of August, 2022, at 7:00 p.m., Local Time.

PRESENT: Members: SOLTA, BRINER, VEAR, SHARP, STVHELL,  
PRATT, ZEISER, STOCKFORD

ABSENT: Members: MORRISEY

The following resolution was offered by Member SHARP and supported by Member PRATT:

**RESOLUTION NO. 3512**

**RESOLUTION TO ACQUIRE AND CONSTRUCT CAPITAL IMPROVEMENTS, TO PUBLISH NOTICE OF INTENT TO ISSUE CAPITAL IMPROVEMENT BONDS, AND TO DECLARE OFFICIAL INTENT TO REIMBURSE EXPENDITURES WITH BOND PROCEEDS**

WHEREAS, it is necessary for the public health, safety and welfare of the City of Hillsdale (the "City") to issue and sell capital improvement bonds pursuant to Section 517(1) of Act 34 of the Public Acts of Michigan of 2001, as amended ("Act 34"), to pay part of the cost of capital improvements within the City of Hillsdale consisting of improvements to the City's public sanitary sewer system, public water system, public street system and public storm sewer system and related engineering, project contingency, financing costs, and related appurtenances (together, the "Project"); and

WHEREAS, the current pre-bid estimate of cost of the Project, including construction, legal, financial, administrative, and contingency costs, is \$5,852,463; and

WHEREAS, it is necessary and in the best interest of the City, to authorize the publication of a Notice of Intent to Issue Bonds in one or more series in the not-to-exceed amount of

\$6,500,000 (the "Notice of Intent"), and to set forth the City Council's intent with respect to the issuance of capital improvement bonds, in one or more series, in the not-to-exceed aggregate amount of \$6,500,000 for the Project; and

WHEREAS, Section 517(3) of Act 34 provides that the debt limit for bonds issued in accordance with Section 517(1) of Act 34 is five percent (5%) of the City's state equalized valuation; and

WHEREAS, Section 517(1) of the Act provides that:

"the amount of taxes necessary to pay the principal and interest on that municipal security, together with the taxes levied for the same year, shall not exceed the limits authorized by law."

WHEREAS, it is anticipated that the City will advance a portion of the cost of the Project prior to issuance of the bonds, such advance to be reimbursed, without interest, to the City from proceeds of the bonds upon the issuance thereof; and

WHEREAS, Section 1.150-2 of the Treasury Regulations on Income Tax (the "Reimbursement Regulations") specifies conditions under which a reimbursement allocation may be treated as an expenditure of financing proceeds, and the City intends by this resolution to qualify monies advanced by the City to the Project for reimbursement from proceeds of the bonds in accordance with the requirements of the Reimbursement Regulations.

NOW, THEREFORE, BE IT HEREBY RESOLVED:

1. The City hereby determines to acquire and construct the Project and to pay for part of the costs of the Project by the issuance of capital improvement bonds in one or more series pursuant to Section 517(1) of Act 34 in the maximum principal amount of \$6,500,000. The balance of the costs of the Project shall be paid from City funds on hand, investment earnings, if any, on bond proceeds, and other legally available funds.

2. The City hereby determines that, based upon the City's 2022 state equalized value of \$190,878,500 the City's debt limit for bonds issued in accordance with Section 517(1) of Act 34 is \$9,543,925, and the City further determines that the bonds proposed for the Project in the maximum amount of \$6,500,000 may be issued by the City within the aforestated debt limit.

3. The City Council does not expect that it will be necessary to levy any additional taxes to pay the principal and interest on the proposed bonds and, in no event, will any taxes necessary to pay the principal of and interest on the bonds, together with other taxes levied for the same year, exceed the limits authorized by law.

4. A notice of intent to issue capital improvement bonds in substantially the form attached hereto as Exhibit A (the "Notice") shall be published in accordance with Section 517(2) of Act 34 in the *Hillsdale Daily News*, a newspaper of general circulation in the City and determined to be the newspaper reaching the largest number of persons to whom the Notice is directed. The Notice shall not be less than 1/4 page in size in the newspaper.

5. The City Council does hereby determine that the form of Notice and the manner of publication directed is the method best calculated to give notice to the City's electors of this City's intent to issue the capital improvement bonds, the maximum amount of the bonds, the purpose of the bonds, the source of payment and security for the bonds, the right of referendum on the issuance of the bonds and such other information as this City Council determines necessary to adequately inform the City's electors of the nature of the issue.


6. It is reasonably expected that the City has advanced or will advance funds for the Project prior to issuance of the capital improvement bonds, including items exempt from the Reimbursement Regulations, from monies on hand in the City's General, Streets and/or Sewer and Water Funds in the estimated amount of \$150,000 for the Project.

7. The City hereby declares its official intent, and reasonable expectation, to reimburse all or a portion of the amounts so advanced by the City to the Project from the proceeds of the capital improvement bonds.

8. All resolutions or portions thereof inconsistent with the provisions of this resolution are hereby rescinded.

YEAS: Members: SDCHA, BRINGER, VEAK, SHARP, SUTTELL, PRATT, ZEISER, STOCKFORD  
NAYS: Members: Ø  
ABSENT: Members: MORRISEY

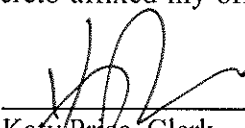
RESOLUTION DECLARED ADOPTED.

  
\_\_\_\_\_  
Katy Price, Clerk  
City of Hillsdale

STATE OF MICHIGAN            )  
  ) ss.  
COUNTY OF HILLSDALE        )

I, Katy Price, the duly qualified and acting Clerk of the City of Hillsdale, Hillsdale County, Michigan (the "City") do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a regular meeting held on the 1st day of August, 2022, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting, notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have hereto affixed my official signature this 1st day of August, 2022.

  
\_\_\_\_\_  
Katy Price, Clerk  
City of Hillsdale

## **EXHIBIT A**

### **NOTICE TO ELECTORS OF THE CITY OF HILLSDALE OF THE CITY'S INTENT TO ISSUE CAPITAL IMPROVEMENT BONDS AND THE RIGHT OF REFERENDUM RELATING THERETO**

PLEASE TAKE NOTICE THAT THE CITY OF HILLSDALE intends to issue Capital Improvement Bonds in one or more series in a maximum amount which shall not exceed \$6,500,000.

#### **PURPOSE**

The Bonds shall be issued for the purpose of defraying part of the cost of capital improvements within the City of Hillsdale consisting of improvements to the City's public sanitary sewer system, public water system, public street system and public storm sewer system and related engineering, project contingency, financing costs, and related appurtenances (together, the "Project").

#### **ESTIMATED PROJECT COST**

The total pre-bid estimated cost of the proposed Project is \$5,852,463. The costs of the Project shall be paid from bond proceeds, investment earnings, if any, on bond proceeds, and other legally available funds.

#### **MAXIMUM AMOUNT AND TERMS OF REPAYMENT**

The Bonds shall be issued in one or more series in a maximum aggregate amount not to exceed \$6,500,000, shall mature serially with interest on the unpaid balance at a rate not to exceed the maximum rate of interest allowed by law and shall be repaid over a term not to exceed the maximum term permitted by law. The Bonds shall be issued pursuant to Act 34 of the Public Acts of Michigan of 2001, as amended.

#### **SOURCE OF PAYMENT AND SECURITY FOR THE BONDS**

The principal of and interest on the Bonds shall be payable from revenues of the City's sewer and water funds, proceeds of the City's street improvement millage, and other legally available funds or a combination thereof and shall be a general obligation of the City secured by the City's full faith and credit and limited tax pledge, within applicable statutory and constitutional tax limitations applicable to the City. THE CITY DOES NOT REASONABLY EXPECT THAT IT WILL BE NECESSARY TO LEVY ANY ADDITIONAL TAXES TO PAY THE PRINCIPAL OF AND INTEREST ON THE PROPOSED BONDS AND FURTHER THE CITY WILL NOT HAVE THE AUTHORITY TO LEVY ADDITIONAL TAXES TO PAY THE PRINCIPAL OF AND INTEREST ON THE BONDS OVER PRESENTLY EXISTING CITY MILLAGE LIMITS WITHOUT A FURTHER VOTE OF CITY ELECTORS.



## RIGHT OF REFERENDUM

THE BONDS WILL BE ISSUED WITHOUT A VOTE OF CITY ELECTORS APPROVING THE BONDS, UNLESS, WITHIN 45 DAYS FROM THE DATE OF PUBLICATION OF THIS NOTICE OF INTENT, A PETITION, SIGNED BY NOT LESS THAN 10% OF THE REGISTERED ELECTORS RESIDING WITHIN THE LIMITS OF THE CITY OF HILLSDALE, SHALL BE FILED WITH THE CITY COUNCIL REQUESTING A REFERENDUM UPON THE QUESTION OF THE ISSUANCE OF THE BONDS. IF PETITIONS ARE SO FILED, THE BONDS SHALL NOT BE ISSUED UNTIL APPROVED BY THE VOTE OF A MAJORITY OF THE ELECTORS OF THE CITY QUALIFIED TO VOTE AND VOTING ON THE QUESTION OF ISSUING THE BONDS AT A GENERAL OR SPECIAL ELECTION.

This Notice is published pursuant to the requirements of Section 517 of Act 34 of the Public Acts of Michigan of 2001, as amended, and was approved by the City Council of the City of Hillsdale on August 1, 2022.

Katy Price, City Clerk  
City of Hillsdale



900 MONROE AVE NW  
GRAND RAPIDS, MI 49503

PHONE (616) 632-8000  
FAX (616) 632-8002  
MIKAMEYERS.COM

**Mark E. Nettleton**

Direct Dial/Fax (616) 632-8048

E-mail [mnettleton@mikameyers.com](mailto:mnettleton@mikameyers.com)

September 22, 2022

Mr. David Mackie  
City Manager  
City of Hillsdale  
97 North Broad Street  
Hillsdale, MI 49242

Re: Bond Authorizing Resolution for Not-to-exceed \$6,500,000 2022 Capital Improvement Bonds (General Obligation Limited Tax) for City of Hillsdale Capital Improvement Projects

Dear David:

I have prepared and enclose a resolution to authorize the issuance of the City's not-to-exceed \$6,500,000 2022 Capital Improvement Bonds (General Obligation Limited Tax) (the "Bonds"). The enclosed resolution should be included in the City Council's October 3, 2022 agenda packet. The resolution, if adopted by the City Council, authorizes the issuance of the City's Bonds under the provisions of the Revised Municipal Finance Act, Act 34 of the Public Acts of Michigan of 2001, as amended ("Act 34").

The resolution has been prepared in accordance with the bond specifications prepared by the City's Registered Municipal Advisor, Paul Stauder of PFM Financial Advisors LLC ("PFM").

The resolution includes the pre-bid estimated cost of the project in the amount of \$6,437,710. This estimate is derived from the City's pre-bid project estimate of \$5,852,463 (from July 2022), plus an additional 10% contingency. I understand the City intends to obtain construction bids for the project following the October 3 meeting. Once bids are received, we are able to adjust the principal amount of the Bonds to be issued if bids come in less than estimated, however the City will not be able to increase the principal amount of the Bonds greater than \$6,500,000.

In accordance with Act 34, the City previously adopted a resolution of intent with respect to the Bonds, published the required Notice of Intent and completed the 45-day "right of referendum" period on the issuance of the Bonds pursuant to Act 34. The 45-day right of referendum period expires tomorrow, September 23, 2022. We assume that no petitions will be filed by tomorrow and, if that is the case, the City may proceed with the sale of the Bonds. If petitions are filed tomorrow, please let me know.

Mr. David Mackie  
City Manager  
City of Hillsdale  
September 22, 2022  
Page 2

The Bonds, when issued, will be backed by the City's general obligation, limited tax full faith and credit pledge. Consistent with the materials previously provided by PFM, the City will utilize general fund, street, and sewer and water funds to pay the principal of and interest on the Bonds.

The Bonds will be dated as of the date of delivery. Principal of the Bonds will be payable each April 1, beginning April 1, 2024. Interest will be payable semi-annually, each April 1 and October 1, with the first interest payment due April 1, 2023.

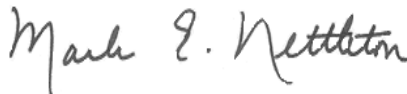
Once the resolution is adopted, we will finalize and make arrangements for the publication of the Official Notice of Sale in the October 27, 2022 edition of *The Bond Buyer*. The form of that notice is attached to the resolution as Exhibit B. Publication of the notice will inform prospective underwriters and financial institutions of the City's bond sale.

Following the publication of the Official Notice of Sale, the City will receive bids for the purchase of the bonds on Monday, November 7, 2022. On that date and following receipt of bids, the Mayor and Treasurer can award the sale of the Bonds, as permitted under the provisions of Act 34 and paragraph 15 of the resolution. As noted in the financing timetable previously circulated by Paul Stauder's office, closing on the Bonds is tentatively scheduled for Tuesday, November 22, 2022.

Once the enclosed bond authorizing resolution is adopted, please have the City Clerk sign and certify five originals of the resolution. She only needs to sign on pages 14 and 15 of the resolution. There is no need for the Clerk (or any City official) to sign or do anything with the exhibits attached to the resolution. The exhibits will be finalized and executed by necessary City officials prior to the closing on the Bonds. Once signed, she should send four originals to me for inclusion in the transcript for the Bonds. She should retain one signed original for the City's records.

Please let me know if you have any questions.

Very truly yours,



Mark E. Nettleton

sgc  
By *E-mail Only*  
cc: Paul Stauder

**CITY OF HILLSDALE**

**COUNTY OF HILLSDALE, MICHIGAN**

At a regular meeting of the City Council of the City of Hillsdale, held at the City Hall, 97 North Broad Street, Hillsdale, Michigan, on Monday, the 3rd day of October 2022, at 7:00 p.m., Local Time.

PRESENT: Members: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: Members: \_\_\_\_\_

The following resolution was offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

**RESOLUTION NO. 22-\_\_\_\_\_**

**RESOLUTION TO AUTHORIZE ISSUANCE OF CAPITAL IMPROVEMENT BONDS FOR CITY SEWER, WATER AND STREETS PROJECT**

WHEREAS, on August 1, 2022, the City of Hillsdale (the “City”) adopted a resolution of intent (the “Resolution of Intent”) to issue and sell capital improvement bonds in one or more series in the maximum principal amount of \$6,500,000 pursuant to Section 517(1) of Act 34 of the Public Acts of Michigan of 2001, as amended (“Act 34”) to pay part of the cost of capital improvements within the City consisting of improvements to the City’s public sanitary sewer system, public water system, public street system and public storm sewer system and related engineering, project contingency, financing costs, and related appurtenances (together, the “Project”); and

WHEREAS, a Notice of Intent to Issue Bonds was published pursuant to Section 517(2) of Act 34 and no petitions for referendum upon the question of issuing the Bonds were filed with the City during the 45-day period which commenced with the date of such publication; and

WHEREAS, to finance the costs of the Project, in accordance with Act 34, the City Council deems it necessary to borrow the not to exceed sum of Six Million Five Hundred Thousand Dollars (\$6,500,000) and to issue its capital improvement bonds therefore.

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. **Necessity; Estimated Cost of the Project; Findings.** It is necessary for the public health, safety and welfare of the City to undertake the Project and issue capital improvement bonds of the City for a portion of the cost of the Project pursuant to Act 34. The current pre-bid estimated cost of the Project, including bond issuance expenses and contingency, in the amount of \$6,437,710 is hereby approved and shall be paid from the proceeds of the bonds authorized by this resolution, investment earnings on bond proceeds, funds on hand in the City's General, Streets and/or Sewer and Water Funds, and other legally available funds. No capitalized interest shall be paid from proceeds of the bonds. The City Council makes the following findings:

a. The Project is comprised of capital improvement items within the meaning of Act 34.

b. The period of usefulness of the capital improvement items which comprise the Project is hereby determined to be not less than twenty (20) years.

c. The City hereby determines that, based upon the City's 2022 state equalized value of \$190,878,500, the City's debt limit for bonds issued in accordance with Section 517(1) of Act 34 is \$9,543,925 and the City further determines that the bonds authorized by this resolution in the amount of \$6,500,000, taking into account outstanding bonds of the City issued in accordance with Section 517(1) of Act 34, may be issued by the City within the aforestated debt limit.

d. The principal and interest on the bonds proposed for the Project shall be paid from the City's General, Streets and/or Sewer and Water Funds, other legally available funds or a combination thereof, and accordingly, the City Council does not expect that it will be necessary to levy any additional taxes to pay the principal and interest on the proposed bonds, and in no event will any taxes necessary to pay the principal of and interest on the bonds, together with other taxes levied by the City for the same year, exceed the limits authorized by law.

2. **Authorization of Bonds; Security.** The City shall borrow money and issue bonds known as 2022 CAPITAL IMPROVEMENT BONDS (GENERAL OBLIGATION LIMITED TAX) (the "Bonds") in the not-to-exceed principal sum of Six Million Five Hundred Thousand Dollars (\$6,500,000) pursuant to the provisions of Act 34 for the purpose of defraying all or part of the cost of the Project. It is the intent of the City to pay the principal of and interest on the Bonds from the City's General, Streets and/or Sewer and Water Funds, other legally available funds, or a combination thereof. The Bonds shall be a general obligation of the City secured by the City's full faith and credit and limited tax pledge, within applicable statutory and constitutional tax limitations applicable to the City. The City is obligated to make such payments as a first budget obligation, including any collections of ad valorem taxes it may be authorized to levy. The City shall not have the authority to levy additional taxes to pay the principal of and interest on the Bonds over presently existing City millage limits without a vote of City electors.

3. **Terms of Bonds.** The Bonds shall be dated as of the date of delivery to the initial purchaser thereof, shall bear interest at a rate or rates not to exceed 6% per annum, expressed in multiples of 1/8 or 1/100 of 1% or both, to be determined upon the sale thereof, payable on April 1, 2023, and semi-annually thereafter on each October 1 and April 1 until payment of the

principal hereof has been made or duly provided for. The Bonds shall be issued in substantially the form and tenor as set forth in Exhibit A attached hereto, shall be in denominations of \$5,000 or any multiple thereof up to the amount of a single maturity, shall be issued in one or more series, shall be numbered from 1 upwards in order of authentication of each series, shall be fully registered and shall be due and payable on April 1 each year and in the amounts as follows:

<b>Maturity</b>	<b>Principal Amount</b>	<b>Maturity</b>	<b>Principal Amount</b>
2024	\$400,000	2034	\$225,000
2025	\$420,000	2035	\$235,000
2026	\$435,000	2036	\$245,000
2027	\$450,000	2037	\$255,000
2028	\$465,000	2038	\$265,000
2029	\$490,000	2039	\$275,000
2030	\$505,000	2040	\$285,000
2031	\$530,000	2041	\$295,000
2032	\$205,000	2042	\$305,000
2033	\$215,000		

The Bonds shall not be sold for less than 99% of par value or more than 110% of par value.

The Bonds may be issued as serial bonds or term bonds, or both, in the manner described in the section entitled Term Bond Option in the Official Notice of Sale attached hereto as Exhibit B. In the event any portion of the Bonds are to be issued as term bonds, such bonds shall be subject to such additional terms as shall be consistent with the Official Notice of Sale, designated by the successful bidder for the purchase of the Bonds and approved by the City Mayor and City Treasurer in conjunction with the sale of the Bonds as set forth in Paragraphs 14 and 15 of this Resolution.

Notwithstanding the foregoing or any other provision of this resolution, the City Mayor and the City Treasurer, acting on the written recommendation of PFM Financial Advisors LLC, as municipal advisor to the City (the “Municipal Advisor”) with respect to the Bonds, are hereby authorized to adjust the final bond terms set forth herein to the extent necessary or convenient to

complete the transactions authorized herein, and in pursuance of the foregoing are authorized to exercise the authority and make the determinations authorized pursuant to Section 315(1)(d) of Act 34 including, but not limited to, determinations regarding maximum interest rates, prices, discounts, maturities, principal amounts, denominations, dated dates, dates of issuance, principal and interest payment dates, redemption rights, designation of series, use of premium, if any, received at the time of delivery of the Bonds, and other matters, it being understood that any such adjustment in the final bond terms made by the City Mayor and the City Treasurer shall be made in anticipation of and preparation for the competitive sale, that the rates of interest payable on the Bonds shall be determined upon the competitive sale, that any provisions relating to the term bonds and mandatory redemption shall be established in accordance with the preceding paragraph, and that the principal amount of the Bonds, as adjusted shall not in the aggregate exceed \$6,500,000, that the true interest cost of the Bonds shall not exceed 6%, the purchase price of the Bonds shall not be less than 99%, and the term of the Bonds shall not exceed 20 years.

The Bonds shall be issued in book-entry only form as one bond per maturity fully registered in the name of Cede & Co., as bondholder and nominee for The Depository Trust Company (“DTC”), New York, New York. DTC will act as securities depository for the Bonds, purchase of the Bonds will be made in book-entry only form in the denomination of \$5,000 or any integral multiple thereof, and purchasers will not receive certificates representing their interest in bonds purchased. If the Bonds are issued in book-entry only form, provisions in this resolution to the contrary shall be of no force or effect unless and until the suspension of the book-entry only system. The City Treasurer is hereby authorized to execute such documents as may be required to enable the Bonds to be so issued. The depository trustee may be the same as



the Bond Registrar and the Bonds may be transferred in part by depository trust and in part by transfer of physical bonds as the City may determine.

4. **Payment of Principal and Interest.** The Bonds and the interest thereon shall be paid in lawful money of the United States of America by the Bond Registrar, as defined in Paragraph 7, below. Interest shall be paid when due by check or draft drawn on the Bond Registrar and mailed by first class mail or other acceptable method to the registered owners of record as of each March 15 with respect to payments due and payable on the immediately succeeding April 1, and as of each September 15 with respect to payments due and payable on the immediately succeeding October 1. Principal shall be payable at the principal office of the Bond Registrar upon presentation and surrender of the corresponding bond certificate.

5. **Redemption of Bonds Prior to Maturity.** Principal of the Bonds designated by the original purchaser of the Bonds as a term maturity shall be subject to mandatory redemption, in part, by lot, at par and accrued interest on the redemption dates and in the principal amounts corresponding to the scheduled maturities. When term bonds are purchased by the City and delivered to the Bond Registrar for cancellation or are redeemed in a manner other than by mandatory redemption, the principal amount of the term bonds affected shall be reduced by the principal amount of the Bonds so redeemed or purchased in the order determined by the City.

Notwithstanding the mandatory redemption of term bonds, if any, the Bonds maturing in the years 2024 through 2032, inclusive, shall not be subject to optional redemption prior to maturity.

The Bonds maturing in the years 2033 to 2042, both inclusive, shall be subject to redemption prior to maturity, at the option of the City, in whole or in part in increments of \$5,000 in such order of maturity as the City may determine and within any maturity by lot on

any date on or after April 1, 2032, at par and accrued interest to the date fixed for redemption, without premium.

Notice of the call of any Bonds for redemption shall be given by first-class mail by the Bond Registrar, no less than thirty (30) days prior to the date fixed for redemption, to the registered owners of record at the registered addresses shown on the registration books kept by the Bond Registrar. Bonds shall be called for redemption in multiples of \$5,000 and Bonds of denominations of greater than \$5,000 shall be treated as representing the number of Bonds obtained by dividing the denomination of the Bond by \$5,000 and such Bonds may be redeemed in part. The notice of redemption for Bonds redeemed in part shall state that upon surrender of the Bond to be redeemed a new Bond or Bonds in aggregate principal amount equal to the unredeemed portion of the bond surrendered shall be issued to the registered owner thereof. No further interest payment on the Bonds or portions of the Bonds called for redemption shall accrue after the date fixed for redemption, whether or not the Bond is presented for redemption, provided funds are on hand with the Bond Registrar to redeem the same.

6. **Registration.** The Bonds shall be registered both as to principal and interest in substantially the form and tenor as set forth in Exhibit A attached hereto. Any individual bond shall be transferable on the bond register maintained with respect to the Bonds upon the surrender of the individual bond together with an assignment executed by the registered owner or his or her duly authorized attorney in form satisfactory to the Bond Registrar. Upon receipt of a properly assigned Bond, the Bond Registrar shall authenticate and deliver a new bond or bonds in equal aggregate principal amount and like interest rate and maturity to the designated transferee or transferees. Any individual bond may likewise be exchanged for one or more other bonds with the same interest rate and maturity in authorized denominations aggregating the same principal amount as the bond being exchanged. Such exchange shall be effected by surrender of

the individual bond to be exchanged to the Bond Registrar with written instructions signed by the registered owner of the individual bond or his or her attorney in form satisfactory to the Bond Registrar. Upon receipt of an individual bond with proper written instructions the Bond Registrar shall authenticate and deliver a new bond or bonds to the registered owner of the Bond or his or her properly designated transferee or transferees or attorney. A transfer, exchange and registration of Bonds shall be without expense or service charge to the registered holder except for any tax or other governmental charge required to be paid with respect to such transfer, exchange or registration. The Bond Registrar shall not be required to transfer or exchange Bonds or parts of Bonds which have been selected for redemption.

7. **Duties of Bond Registrar.** The City Mayor and the City Treasurer are hereby authorized to designate the City Treasurer or a bank or trust company qualified to serve as bond registrar, paying agent and transfer agent in the State of Michigan as paying, registration and transfer agent (the "Bond Registrar") with respect to the Bonds. The Bond Registrar shall, upon receipt of sufficient funds from the City, make timely payments of principal and interest on the Bonds, authenticate the Bonds upon their initial issuance and subsequent transfer to successive holders, act as registrar of the Bonds including the preparation and maintenance of a current register of registered owners of the Bonds, coordinate the transfer of individual bonds between successive holders, including printing and transferring new certificates, and all other duties set forth in this Resolution or otherwise normally performed by paying, registration and transfer agents. All reasonable fees and expenses of the Bond Registrar shall be paid by the City. The City reserves the right to designate an alternate financial institution, which is a bank or trust company qualified to act as paying agent and registrar in the State of Michigan to act as Bond Registrar for the Bonds and in such event the City shall mail notice to all registered owners of the Bonds not less than 60 days prior to the effective date of said change in Bond Registrar.

8. **Replacement of Bonds.** Upon receipt by the Bond Registrar of proof of ownership of an unmatured bond, or satisfactory evidence that the bond has been lost, apparently destroyed or wrongfully taken and of security or indemnity which complies with applicable law and is satisfactory to the Bond Registrar, the Bond Registrar may deliver a new executed bond to replace the bond lost, apparently destroyed or wrongfully taken in compliance with applicable law. In the event an outstanding matured bond is lost, apparently destroyed or wrongfully taken, the Bond Registrar may pay the bond without presentation upon the receipt of the same documentation required for the delivery of a replacement bond. The Bond Registrar for each new bond delivered or paid without presentation as provided above, shall require the payment by the bondholder of expenses, including counsel fees, which may be incurred by the Bond Registrar and the City in connection therewith. Any bond delivered pursuant to the provisions of this Paragraph 8 in lieu of any bond lost, apparently destroyed or wrongfully taken shall be of the same form and tenor and be secured in the same manner as the bond originally issued.

9. **Debt Service Fund.** There shall be established and maintained on the books of the City Treasurer a fund to be designated “2022 CAPITAL IMPROVEMENT BONDS DEBT SERVICE FUND” (the “Debt Service Fund”) for the Bonds. Into said fund there shall be placed (i) the accrued interest, if any, from the date of the Bonds to the date of delivery thereof, and (ii) capitalized interest on the Bonds, if any, from the date of delivery of the Bonds. As part of the Debt Service Fund, there shall be established and maintained such subaccounts as are deemed necessary and appropriate for the proper administration of the Debt Service Fund and compliance with the requirements of Section 148 of the Internal Revenue Code of 1986, as amended (the “Code”). The principal of, premium, if any, and interest on the Bonds together with the Registrar’s fee and the cost of continuing disclosure, if any, for the term of the Bonds, when due shall be paid directly out of the Debt Service Fund or its subaccounts. All amounts

hereby pledged to the prompt payment of the principal of and interest on the Bonds shall be kept and maintained in the Debt Service Fund so long as there are any of the Bonds, or interest thereon, outstanding and unpaid. After payment in full of the Bonds and the interest thereon, or after provision has been made for the payment in full of the Bonds and the interest thereon in the manner provided in Paragraph 21, the surplus remaining in the Debt Service Fund shall be used for such purposes as required or permitted by law.

10. **Construction Fund.** Prior to delivery and sale of the Bonds, there shall be established and maintained on the books of the City Treasurer a separate account designated “2022 CAPITAL IMPROVEMENT BONDS – CONSTRUCTION FUND” (the “Construction Fund”) for the Bonds. After deducting a sum equal to the amount of any (i) accrued interest from the date of the Bonds to the date of delivery thereof, and (ii) capitalized interest on the Bonds, if any, from the date of delivery of the Bonds, the balance of the proceeds of the Bonds, including premium, if any, shall be deposited into the Construction Fund. The monies on deposit in the Construction Fund from time to time shall be used solely for the purpose for which the Bonds were issued. No proceeds of the Bonds shall be used to pay any cost not related to the Project. Any unexpended balance remaining after payment of the cost of the Project or other expenses of the Project as described in the Resolution of Intent shall be used for such purposes as required or permitted by law including, without limitation, transfer to the Debt Service Fund for payment of principal, premium, if any, and interest on the Bonds at maturity or by redemption. After disposition of remaining Bond proceeds, if any, pursuant to the provisions of this Paragraph, the Construction Fund shall be closed.

11. **Investment of Funds.** The City Treasurer shall keep full and complete records of all deposits to and withdrawals from the Debt Service Fund and the Construction Fund and of all investments of monies in such accounts and other transactions relating thereto. The Treasurer is

authorized to invest the monies in said accounts in any one or more lawful investments authorized for cities by law and consistent with the City investment policy.

12. **Covenant Regarding Tax Exempt Status of the Bonds.** The City covenants to comply with all requirements of the Code necessary to assure that the interest on the Bonds will be and will remain excludable from gross income for federal income taxation (as opposed to alternative minimum or other indirect taxation). The City hereby designates the Bonds as “qualified tax exempt obligations” for purposes of deduction of interest expense by financial institutions under the provisions of Section 265(b)(3) of the Code, it being reasonably anticipated that the aggregate amount of tax exempt obligations which will be issued by the City and all subordinate entities to the City shall not exceed \$10,000,000 during calendar year 2022. The City hereby covenants that the City will make no use of the proceeds of the Bonds which, if such use had been reasonably expected on the date of issuance of the Bonds, would have caused the Bonds to be “arbitrage bonds,” as defined in Section 148 of the Code. In addition, the City covenants to comply with all applicable provisions of the Code that must be satisfied subsequent to the issuance of the Bonds in order that the interest on the Bonds be excluded (or continue to be excluded) from gross income within the meaning of Section 103(a) of the Code.

13. **Revised Municipal Finance Act.** The City currently meets the requirements of qualified status under Section 303(3) of Act 34, and shall comply with all applicable requirements of Act 34, including the filing of a security report and the payment of the filing fee required by Section 319 of Act 34.

14. **Sale of Bonds.** The Bonds shall be sold at a competitive sale, in accordance with the Official Notice of Sale referenced in Paragraph 16, below and applicable state law. Sealed bids for the purchase of the Bonds shall be received up to such time as shall later be determined by the City Mayor.

15. **Award of Sale of Bonds.** In accordance with Section 315(1)(d) of Act 34 and Paragraph 14 of this Resolution, the City Mayor and City Treasurer are hereby authorized and directed to award the sale of the Bonds to the bidder whose bid produces the lowest true interest cost to the City to be determined as set forth in the Official Notice of Sale attached hereto as Exhibit B.

16. **Official Notice of Sale.** An Official Notice of Sale, substantially in the form set forth in Exhibit B, attached hereto, with such additions or deletions as shall be approved by the City Mayor and Treasurer, shall be published once in accordance with the law in *The Bond Buyer*, which is a publication printed in the English language and circulated in the State of Michigan, which carries as a part of its regular service notices of the sale of municipal bonds and notes, at least seven (7) days before the date fixed for sale of the Bonds.

17. **Execution and Delivery of Bonds.** The City Mayor and City Clerk are authorized and directed to execute the Bonds in substantially the form approved with such necessary variations, omissions, corrections and insertions as they deem appropriate and are required for and on behalf of the City, manually or by facsimile signature for and on behalf of the City, and, if the City has a seal, to place thereon the City Seal or a facsimile thereof; provided that the Bonds shall be executed by the facsimile signatures of the said Mayor and City Clerk only if the bonds are thereafter manually authenticated by the Bond Registrar. The City Mayor, Clerk and Treasurer are authorized and directed to execute and deliver on behalf of the City such other certificates, affidavits, investment agreements or other documents or other instruments, including applications for ratings or municipal bond insurance, as may be required by the initial purchaser of the Bonds (the "Purchaser"), Bond Counsel (as defined below) or the Municipal Advisor or convenient to effectuate the execution and delivery of the Bonds. Upon execution of the Bonds, the City Treasurer is hereby authorized and directed to deliver or cause to be

delivered the Bonds to the Purchaser, upon receipt of the purchase price therefor less any discount and plus any premium and accrued interest, if any, to the date of delivery. The City shall furnish the Bonds ready for execution without expense to the Purchaser. The City shall also furnish without expense to the Purchaser at the time of delivery of the Bonds, the approving opinion of Mika Meyers PLC, Attorneys (“Bond Counsel”), Grand Rapids, Michigan, approving the legality of the Bonds. The Bonds will be delivered at the expense of the City in such place as agreed upon with the Purchaser. The proceeds of the Bonds shall be deposited into the Debt Service Fund and the Construction Fund, as provided in Paragraphs 9 and 10, above.

18. **Official Statement.** The City Mayor is authorized to cause the preparation of a near final official statement and a final official statement for the Bonds for the purpose of enabling compliance with SEC Rule 15c2-12 (the “Rule”), if required, and to do all other things necessary to enable compliance with the Rule, if necessary. After the award of the Bonds, the City will provide an electronic copy of the final official statement at its expense (and such additional copies of the final official statement as reasonably requested by, and at the expense of, the successful bidder or bidders) to enable the successful bidder or bidders to comply with the Rule and the rules of the Municipal Securities Rulemaking Board.

19. **Continuing Disclosure.** The City hereby covenants and agrees, for the benefit of the holders of the Bonds to execute a Continuing Disclosure Undertaking in substantially the form attached hereto as Exhibit C, as the written undertaking of the City (the “Undertaking”) required by the Rule and to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. This Undertaking shall be enforceable by the holders of the Bonds in the manner set forth therein and any failure by the City to comply with the provisions of the Undertaking shall not be an event of default with respect to the Bonds. The Undertaking is hereby approved in the form



attached and the Mayor and City Clerk are hereby authorized and directed to execute the Undertaking and deliver the same for and on behalf of the City in conjunction with the delivery of the Bonds in the form approved by this Resolution together with such additions and deletions as said officers deem to be appropriate and in the best interest of the City (in such number of counterparts as may be desirable).

20. **Reservation of Rights.** The City reserves the right to refund the Bonds, in whole or in part, prior to maturity, subject to the requirements of the Code and Act 34.

21. **Defeasance.** In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay at maturity or such earlier date, if any, as the Bonds are subject to redemption in full, the principal of and interest on the Bonds, shall have been deposited in trust, this Bond Resolution shall be defeased and the owners of the Bonds shall have no further rights under this Bond Resolution except to receive payment of the principal of and interest on the Bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange Bonds as provided herein.

22. **Authorized Officers.** In the event of the absence or disability of the Mayor, the Mayor Pro-Tempore shall act in his stead. In the event of the absence or disability of the City Clerk, the Deputy Clerk shall act in her stead. In the absence or disability of the City Treasurer, the Deputy City Treasurer shall act in his stead.

23. **Conflicts.** All resolutions or portions thereof inconsistent with the provisions of this resolution are hereby rescinded.

YEAS:           Members: \_\_\_\_\_

NAYS:           Members: \_\_\_\_\_

ABSENT:    Members: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Katy Price, Clerk  
City of Hillsdale

STATE OF MICHIGAN            )  
  ) ss.  
COUNTY OF HILLSDALE        )

I, Katy Price, the duly qualified and acting Clerk of the City of Hillsdale, Hillsdale County, Michigan (the “City”) do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a regular meeting held on the 3rd day of October 2022, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting, notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have hereto affixed my official signature this \_\_\_\_ day of October 2022.

\_\_\_\_\_  
Katy Price, Clerk  
City of Hillsdale

**EXHIBIT A**

[Legend

Unless this certificate is presented by an authorized representative of The Depository Trust Company, a New York corporation (“DTC”), to the City or its agent for registration of transfer, exchange, or payment, and any certificate issued is registered in the name of Cede & Co. or in such other name as is requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other entity as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE, OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL inasmuch as the registered owner, Cede & Co., has an interest herein.]

REGISTERED                                      UNITED STATES OF AMERICA                                      REGISTERED  
  
STATE OF MICHIGAN  
  
COUNTY OF HILLSDALE  
  
CITY OF HILLSDALE

2022 CAPITAL IMPROVEMENT BONDS  
(GENERAL OBLIGATION LIMITED TAX)

No.

Rate                      Maturity                      Date of Original Issue                      CUSIP  
  
\_\_\_\_\_, 2022

Registered Owner:

Principal Amount:

KNOW ALL MEN BY THESE PRESENTS, that the City of Hillsdale (the “City”), acknowledges itself indebted and for value received hereby promises to pay on the date specified above to the owner specified above or its registered assigns shown as the owner of record of this bond on the books of \_\_\_\_\_, \_\_\_\_\_, Michigan, as bond registrar (the “Bond Registrar”), on the applicable date of record, the principal sum specified above in lawful money of the United States of America, upon presentation and surrender of this bond at the principal office of the Bond Registrar, together with interest thereon at the rate per annum specified above payable on April 1, 2023, and semi-annually thereafter on the first day of October and April of each year from the October 1 or April 1 next preceding the Date of Authentication hereof, unless such Date of Authentication is a date to which interest has been paid or duly provided for, in which case from the Date of Authentication hereof, unless interest on this bond has not been paid in full or duly provided for, in which case from the date to which interest has been paid in full, or if no interest has been paid on this bond, from the Date of Original Issue specified above, until payment of the principal hereof has been made or duly provided for. Payment of interest shall be paid to the registered owner hereof by the Bond Registrar by first class mail. The date of record shall be each March 15 and September 15 with respect to the payments due on each April 1 and October 1, respectively.

This bond is one of a series of bonds of like date and tenor except as to date of maturity and rate of interest aggregating the principal sum of \$6,500,000 (the “Bonds”) issued by the City, under and pursuant to and in full conformity with the Constitution and statutes of Michigan (especially Act 34 of the Public Acts of Michigan of 2001, as amended), and a bond authorizing resolution adopted by the City Council (the “Bond Authorizing Resolution”) for the purpose of defraying all or part of the cost of qualifying capital improvements in the City and related improvements, appurtenances, easements and interests in land, and professional services.

The bonds of this series are a general obligation of the City secured by the City’s full faith and credit, which shall include the City’s limited tax obligation, within applicable constitutional and statutory limits, and its general funds. The City is obligated to make such payments as a first budget obligation, including any collections of ad valorem taxes it may be authorized to levy. Taxes levied by the City to pay the principal of and interest on the bonds of this series are subject to constitutional and statutory limitations.

The Bonds maturing in the years 2024 through 2032, both inclusive, shall not be subject to optional redemption prior to maturity.

**[MANDATORY REDEMPTION**

The Bonds maturing April 1, 20\_\_ and April 1, 20\_\_ (the “Term Bonds”) are subject to mandatory redemption, in part, by lot, on the redemption dates and in the principal amounts set forth below and at a redemption price equal to the principal amount thereof, without premium, together with interest thereon to the date fixed for redemption. When a Term Bond is purchased by the City and delivered to the Bond Registrar for cancellation or is redeemed in a manner other than by mandatory redemption, the principal amount of the Term Bond, to be so redeemed shall be reduced by the principal amount of the Term Bond so redeemed or purchased in the order determined by the City.

<u>Redemption Date</u>	<u>Principal Amount</u>
April 1, 20__	\$ _____
April 1, 20__	\$ _____ (Term Bond Maturity)
April 1, 20__	\$ _____
April 1, 20__	\$ _____ (Term Bond Maturity)]

**OPTIONAL REDEMPTION**

Bonds maturing in the years 2033 to 2042, both inclusive, shall be subject to redemption prior to maturity, at the option of the City, in whole or in part in increments of \$5,000 in such order of maturity as the City may determine and within any maturity by lot on any date on or after April 1, 2032, at par and accrued interest to the date fixed for redemption, without premium.

Notice of the call of any Bonds for redemption shall be given by first-class mail by the Bond Registrar, no less than thirty (30) days prior to the date fixed for redemption, to the registered owners of record at the registered addresses shown on the registration books kept by the Bond Registrar. Bonds shall be called for redemption in multiples of \$5,000 and Bonds of denominations of greater than \$5,000 shall be treated as representing the number of Bonds

obtained by dividing the denomination of the Bond by \$5,000 and such Bonds may be redeemed in part. The notice of redemption for Bonds redeemed in part shall state that upon surrender of the Bond to be redeemed a new Bond or Bonds in aggregate principal amount equal to the unredeemed portion of the bond surrendered shall be issued to the registered owner thereof. No further interest payment on the Bonds or portions of the Bonds called for redemption shall accrue after the date fixed for redemption, whether or not the Bond is presented for redemption, provided funds are on hand with the Bond Registrar to redeem the same.

This bond is transferable as provided in the Bond Authorizing Resolution, on the bond registration books of the Bond Registrar upon surrender of this bond together with an assignment executed by the registered owner or his or her duly authorized attorney in form satisfactory to the Bond Registrar. Upon such transfer, one or more fully registered bonds with denominations of \$5,000 or such larger denomination in the same aggregate principal amount and the same maturity and interest rate, will be issued to the designated transferee or transferees.

It is hereby certified and recited that all acts, conditions and things required by law precedent to and in the issuance of the Bonds have been done, exist and have happened in due time and form as required by law, and that the total indebtedness of the City, including the series of bonds of which this bond is one, does not exceed any constitutional or statutory limitations.

This bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Bond Authorizing Resolution until the Certification of Registration and Authentication hereon shall have been manually signed by the Bond Registrar.

IN WITNESS WHEREOF, the City of Hillsdale, Michigan, by its City Council, has caused this bond to be executed in its name by the manual or facsimile signature of its City Mayor and its City Clerk, to be sealed in its name manually by the City Clerk or by facsimile and to be authenticated by the Bond Registrar as the City's duly appointed authenticating agent for the Bonds.

CITY OF HILLSDALE

[SEAL]

By: \_\_\_\_\_  
Adam Stockford, Mayor

By: \_\_\_\_\_  
Katy Price, Clerk

CERTIFICATION OF REGISTRATION AND AUTHENTICATION

This Bond is one of the Bonds described in the within mentioned Bond Authorizing Resolution and has been registered in the name of the payee designated on the face hereof in the Register maintained for the Issuer thereof.

[ \_\_\_\_\_ ]  
As Bond Registrar

Date of  
Authentication: \_\_\_\_\_, 2022 By: \_\_\_\_\_

Its: Authorized Representative

**ASSIGNMENT**

For value received, the undersigned sells, assigns and transfers unto \_\_\_\_\_

\_\_\_\_\_ the within Bond and all rights thereunder and hereby irrevocably constitutes and appoints \_\_\_\_\_ attorney to transfer the within Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Signature Guaranteed:

\_\_\_\_\_  
NOTICE: The signature(s) to this assignment must correspond with the name as it appears on the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

\_\_\_\_\_  
Signature(s) must be guaranteed by an eligible guarantor institution participating in a Securities Transfer Association recognized signature guarantee program

The Bond Registrar will not effect transfer of this Bond unless the information concerning the transferee requested below is provided.

Name and Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Include information for all joint owners if this Bond is held by joint account)

PLEASE INSERT SOCIAL SECURITY NUMBER OR OTHER IDENTIFYING NUMBER OF TRANSFEREE

\_\_\_\_\_  
(Insert number for first-named transferee if held by joint account)

**EXHIBIT B**

OFFICIAL  
NOTICE OF SALE

CITY OF HILLSDALE  
COUNTY OF HILLSDALE  
STATE OF MICHIGAN

\$6,500,000\*

2022 CAPITAL IMPROVEMENT BONDS  
(GENERAL OBLIGATION LIMITED TAX)

\*subject to adjustment as described below

**E-MAILED BIDS:** Bids may be submitted until the time and date of the bid opening shown above by fax ((313) 963-0943) or e-mail to the office of the Municipal Advisory Council of Michigan ([munibids@macmi.com](mailto:munibids@macmi.com)); provided that all bids must arrive before the time of sale and the bidder bears all risks of transmission failure.

**ELECTRONIC BIDS:** Electronic bids will also be received in the same date and until the same time by Bidcomp/Parity as agent of the undersigned. Further information about Bidcomp/Parity, including any fee charged, may be obtained from Bidcomp/Parity, CLIENT SERVICES, 1359 Broadway, Second Floor, New York, New York 10018, (212) 849-5021. IF ANY PROVISION OF THIS NOTICE OF SALE SHALL CONFLICT WITH INFORMATION PROVIDED BY BIDCOMP/PARITY, AS THE APPROVED PROVIDER OF ELECTRONIC BIDDING SERVICES, THIS NOTICE SHALL CONTROL.

Bidders may choose either means to present bids but a bidder may not present a bid in more than one location or by more than one means.

**AWARD OF THE BONDS** will be made to the successful bidder at a proceeding to be held at the Hillsdale City Hall no later than 4:00 p.m. on November 7, 2022.

**BOND DETAILS:** The Bonds will be in fully registered form and in \$5,000 denominations or such multiples thereof up to the amount of a single maturity; will bear interest from their date payable on April 1, 2023, and semi-annually thereafter, will be dated the date of delivery, will be numbered in direct order of maturity from 1 upwards, and will mature serially on April 1 in the years and amounts as follows:



<b>Maturity</b>	<b>Principal Amount</b>	<b>Maturity</b>	<b>Principal Amount</b>
2024	\$400,000	2034	\$225,000
2025	\$420,000	2035	\$235,000
2026	\$435,000	2036	\$245,000
2027	\$450,000	2037	\$255,000
2028	\$465,000	2038	\$265,000
2029	\$490,000	2039	\$275,000
2030	\$505,000	2040	\$285,000
2031	\$530,000	2041	\$295,000
2032	\$205,000	2042	\$305,000
2033	\$215,000		

**INTEREST RATE AND BIDDING DETAILS:** The Bonds shall bear interest at a rate or rates not exceeding 6% per annum, to be fixed by the bids therefore, expressed in multiples of 1/8 or 1/100 of 1%, or both. The interest on any one Bond shall be at one rate only and all Bonds maturing in any one year must carry the same interest rate. The difference between the highest and lowest interest rates bid shall not exceed three percent (3%) per annum. The interest rate on the Bonds shall not be in descending order. No proposal for the purchase of less than all of the Bonds or at a price less than 99% or more than 110% of their par value will be considered.

**MATURITY ADJUSTMENT:** The aggregate principal amount of this issue is believed to be the amount necessary to provide adequate funds to pay costs of the project and to pay transactional costs. The Issuer reserves the right to decrease the aggregate principal amount of the Bonds after receipt of the bids and prior to final award. Such adjustment, if necessary, will be made in increments of \$5,000 and may be made in any maturity.

**ADJUSTMENT TO PURCHASE PRICE:** The purchase price of the Bonds will be adjusted proportionately to the adjustment in principal amount of the Bonds and in such manner as to maintain as comparable an underwriter spread as possible to that bid.

**BOOK-ENTRY ELIGIBLE:** The Bonds will be issued in book-entry only form as one bond per maturity fully registered in the name of Cede & Co., as bondholder and nominee for The Depository Trust Company (“DTC”), New York, New York. DTC will act as securities depository for the Bonds. Purchase of the Bonds will be made in book-entry only form, in the denomination of \$5,000 or any integral multiple thereof, and purchasers will not receive certificates representing their interest in bonds purchased. The book-entry-only system is described further in the preliminary Official Statement for the Bonds.

**GOOD FAITH:** A wire transfer in an amount equal to 1% (\$65,000) of the face amount of the Bonds, to the City of Hillsdale will be required of the successful bidder as a guarantee of good faith on the part of the bidder, to be forfeited as liquidated damages if such bid be accepted and the bidder fails to take up and pay for the Bonds. The successful bidder shall wire the good faith deposit not later than twelve o’clock noon, Local Time, on the next business day following the sale using the wire instructions provided by PFM Financial Advisors LLC. The good faith deposit will be applied to the purchase price of the Bonds. No interest shall be allowed on the good faith deposits. The wire transfer of funds of the successful bidder will be applied

immediately, in which event, payment of the balance of the purchase price of the Bonds shall be made at the closing.

**TERM BOND OPTION:** Bidders shall have the option of designating any one or more maturities of Bonds maturing in the years 2024 through 2042, inclusive, as serial bonds or term bonds, or both. A term bond may consist of bonds subject to optional redemption or bonds not subject to optional redemption but may not consist of both types of bonds. There may be more than one term bond maturity. The bid must designate whether each of the principal amounts shown above for the years 2024 through 2042, inclusive, represent a serial maturity, a mandatory redemption requirement for a term bond or a term bond maturity. Any such designation must be made within 24 hours of the Bond sale.

**PRIOR REDEMPTION:** In addition to mandatory redemption of term bonds, if any, Bonds maturing in the years 2033 to 2042, both inclusive, shall be subject to redemption prior to maturity, at the option of the City, in whole or in part in increments of \$5,000 in such order of maturity as the City may determine and within any maturity by lot on any date on or after April 1, 2032, at par and accrued interest to the date fixed for redemption, without premium.

Notice of the call of any Bonds for redemption shall be given by first-class mail by the Bond Registrar, no less than thirty (30) days prior to the date fixed for redemption, to the registered owners of record at the registered addresses shown on the registration books kept by the Bond Registrar. Bonds shall be called for redemption in multiples of \$5,000 and Bonds of denominations of greater than \$5,000 shall be treated as representing the number of Bonds obtained by dividing the denomination of the Bond by \$5,000 and such Bonds may be redeemed in part. The notice of redemption for Bonds redeemed in part shall state that upon surrender of the Bond to be redeemed a new Bond or Bonds in aggregate principal amount equal to the unredeemed portion of the Bond surrendered shall be issued to the registered owner thereof. No further interest payment on the Bonds or portions of the Bonds called for redemption shall accrue after the date fixed for redemption, whether or not the Bond is presented for redemption, provided funds are on hand with the Bond Registrar to redeem the same.

**REGISTRATION, TRANSFER AGENT AND PAYING AGENT:** Principal (April 1) shall be payable at \_\_\_\_\_, \_\_\_\_\_, Michigan, or such other transfer agent as the City may hereafter designate by notice mailed to the registered owners not less than 60 days prior to any change in transfer agent. Interest (October 1 and April 1) shall be paid by check mailed to the owner as shown on the registration books of the City on March 15 with respect to payments due on the immediately succeeding April 1 and on September 15 with respect to payments due on the immediately succeeding October 1. The Bonds will be transferable only upon the registration books of the City kept by the transfer agent. The first interest payment will be due April 1, 2023.

**PURPOSE AND SECURITY:** The Bonds are issued to pay the cost of certain capital improvements in the City. The Bonds shall be a general obligation of the City secured by the City's full faith and credit and limited tax pledge, within applicable statutory and constitutional tax limitations applicable to the City. The City is obligated to make such payments as a first budget obligation, including any collections of ad valorem taxes it may be authorized to levy.

The City shall not have the authority to levy additional taxes to pay the principal of and interest on the Bonds over presently existing City millage limits without a vote of City electors.

The rights and remedies of bondholders may be affected by bankruptcy and other laws and equitable remedies of general application now existing or hereafter enacted relating to or affecting the enforcement of the rights and remedies of bondholders.

**MUNICIPAL BOND INSURANCE:** The City will not provide municipal bond insurance for the Bonds. If the Bonds qualify for issuance of any policy of municipal bond insurance or commitment therefor at the option of the bidder/purchaser, the purchase of any such insurance policy or the issuance of any such commitment shall be at the option and expense of the purchaser of the Bonds. Any and all increased costs of issuance of the Bonds resulting from such purchase of insurance shall be paid by the purchaser, except that if the City has requested and received a rating on the Bonds from a rating agency, the City shall pay the fee for the requested rating. Any other rating agency fees shall be the responsibility of the purchaser. **FAILURE OF THE MUNICIPAL BOND INSURER TO ISSUE THE POLICY AFTER THE BONDS HAVE BEEN AWARDED TO THE PURCHASER SHALL NOT CONSTITUTE CAUSE FOR FAILURE OR REFUSAL BY THE PURCHASER TO ACCEPT DELIVERY OF THE BONDS FROM THE CITY.**

**AWARD OF BONDS - TRUE INTEREST COST:** The Bonds will be awarded to the bidder whose bid produces the lowest true interest cost determined in the following manner: the lowest true interest cost will be the single interest rate (compounded on April 1, 2023 and semi-annually thereafter) necessary to discount the debt service payments from their respective payment date to November 22, 2022, the anticipated delivery date of the Bonds, in an amount equal to the price bid, excluding accrued interest.

**LEGAL OPINION:** Bids shall be conditioned upon the approving opinion of Mika Meyers PLC, Attorneys of Grand Rapids, Michigan, approving the legality of the Bonds and the original of the opinion will be delivered without expense to the purchaser of the Bonds at the delivery thereof.

The fees of Mika Meyers PLC, for services rendered in connection with such approving opinion are expected to be paid from Bond proceeds. Except to the extent necessary to issue their approving opinion as to the validity of the above bonds, Mika Meyers PLC, has not been requested to examine or review and has not examined or reviewed any financial documents, statements or materials that have been or may be furnished in connection with the authorization, issuance or marketing of the Bonds, and accordingly, will not express any opinion with respect to the accuracy or completeness of any such financial documents, statements or materials.

**TAX MATTERS:** The approving opinion of bond counsel will include an opinion to the effect that under existing law, the interest on the Bonds is excluded from gross income for federal income tax purposes, and is not an item of tax preference for purposes of the federal alternative minimum tax; however, for tax years beginning after December 31, 2022, such interest is taken into account for applicable corporations in determining the corporation's average annual financial statement income, as defined in Section 59(k) of the Internal Revenue Code of 1986, as amended (the "Code"). The opinion set forth above will be subject to the condition that the City

comply with all requirements of the Code, that must be satisfied subsequent to the issuance of the Bonds in order that interest thereon be (or continue to be) excluded from gross income for federal income tax purposes. Failure to comply with certain of such requirements could cause the interest on the Bonds to be included in gross income retroactive to the date of issuance of the Bonds. The City has covenanted to comply with all such requirements. Bond counsel will express no opinion regarding other federal tax consequences arising with respect to the Bonds.

In addition, the approving opinion of bond counsel will include an opinion to the effect that under existing law, the Bonds and the interest thereon are exempt from all taxation in the State of Michigan except inheritance and estate taxes, and taxes on gains realized from the sale, payment or other disposition thereof.

**CERTIFICATE REGARDING “ISSUE PRICE”:** The successful bidder must assist the City in establishing the issue price of the Bonds and will be required to furnish prior to the delivery of the Bonds, a certificate in a form acceptable to bond counsel as to the “issue price” of the Bonds within the meaning of Section 1273 of the Internal Revenue Code of 1986, as amended.

The certificate will set forth the reasonably expected initial offering price to the public or the sales price or prices of the Bonds, together with the supporting pricing wires or equivalent communications with such modifications as may be appropriate or necessary in the sole judgment of bond counsel. The City intends that the provisions of Treasury Regulation Section 1.148-1(f)(3)(i) (defining “competitive sale” for purposes of establishing the issue price of the Bonds) will apply to the initial sale of the Bonds (the “competitive sale requirements”) because:

- (i) the City is disseminating this Notice of Sale to potential underwriters in a manner that is reasonably designed to reach potential underwriters;
- (ii) all bidders shall have an equal opportunity to bid;
- (iii) the City anticipates receiving bids from at least three underwriters of municipal bonds who have established industry reputations for underwriting new issuances of municipal bonds; and
- (iv) the City anticipates awarding the sale of the Bonds to the bidder who submits a firm offer to purchase the Bonds at the highest price (or lowest interest cost), as set forth in this Notice of Sale.

Any bid submitted pursuant to this Notice of Sale shall be considered a firm offer for the purchase of the Bonds, as specified in the bid. Unless the bidder intends to hold the Bonds for its own account with no intention to offer the Bonds to the public, the bidder, by submitting a bid, represents to the City that the bidder has an established industry reputation for underwriting new issuances of municipal bonds.

In the event that the competitive sale requirements are not satisfied, the City shall so advise the winning bidder. The City will not require bidders to comply with the “hold-the-offering price rule,” and therefore does not intend to use the initial offering price to the public as of the sale date of any maturity of the Bonds as the issue price of that maturity, though the winning bidder,

in consultation with the City, may elect to apply the “hold-the-offering price rule” (as described below). Bids will not be subject to cancellation in the event the competitive sale requirements are not satisfied. Unless a bidder intends to apply the “hold-the-offering price rule” (as described below), bidders should prepare their bids on the assumption that all of the maturities of the Bonds will be subject to the 10% Test (as described below). The winning bidder must notify the City of its intention to apply either the “hold-the-price rule” or the 10% Test at or prior to the time the Bonds are awarded.

If the winning bidder does not request that the “hold-the-offering price rule” apply to determine the issue price of the Bonds, then the following two paragraphs shall apply:

a. The City shall treat the first price at which 10% of a maturity of the Bonds (the “10% Test”) is sold to the public as the issue price of that maturity, applied on a maturity-by-maturity basis. The winning bidder shall advise the City if any maturity of the Bonds satisfies the 10% Test as of the date and time of the award of the Bonds; and

b. Until the 10% Test has been satisfied as to each maturity of the Bonds, the winning bidder agrees to promptly report to the City the prices at which the unsold Bonds of that maturity have been sold to the public. That reporting obligation shall continue, whether or not the closing date has occurred, until either (i) all Bonds of that maturity have been sold or (ii) the 10% Test has been satisfied as to the Bonds of that maturity, provided that, the winning bidder’s reporting obligation after the closing date may be at reasonable periodic intervals or otherwise upon request of the City or bond counsel.

If the winning bidder does request that the “hold-the-offering price rule” apply to determine the issue price of the Bonds, then the following three paragraphs shall apply:

a. The winning bidder, in consultation with the City, may determine to treat (i) pursuant to the 10% Test, the first price at which 10% of a maturity of the Bonds is sold to the public as the issue price of that maturity and/or (ii) the initial offering price to the public as of the sale date of any maturity of the Bonds as the issue price of that maturity (the “hold-the-offering price rule”), in each case applied on a maturity-by-maturity basis. The winning bidder shall advise the City if any maturity of the Bonds satisfies the 10% Test as of the date and time of the award of the Bonds. The winning bidder shall promptly advise the City, at or before the time of award of the Bonds, which maturities of the Bonds shall be subject to the 10% Test or shall be subject to the hold-the-offering price rule or both.

b. By submitting a bid, the winning bidder shall (i) confirm that the underwriters have offered or will offer the Bonds to the public on or before the date of the award at the offering price or prices (the “initial offering price”), or at the corresponding yield or yields, set forth in the bid submitted by the winning bidder, and (ii) if the hold-the-offering price rule applies, agree, on behalf of the underwriters participating in the purchase of the Bonds, that the underwriters will neither offer nor sell unsold Bonds of any maturity to which the hold-the-offering price rule shall apply to any person at a price that is higher than the initial offering price to the public during the period starting on the sale date and ending on the earlier of the following:

(i) the close of the fifth (5th) business day after the sale date; or (ii) the date on which the underwriters have sold at least 10% of that maturity of the Bonds to the public at a price that is no higher than the initial offering price to the public. The winning bidder shall promptly advise the City when the underwriters have sold 10% of that maturity of the Bonds to the public at a price that is no higher than the initial offering price to the public, if that occurs prior to the close of the fifth (5th) business day after the sale date.

c. The City acknowledges that, in making the representation set forth above, the winning bidder will rely on (i) the agreement of each underwriter to comply with the requirements for establishing issue price of the Bonds, including, but not limited to, its agreement to comply with the hold-the-offering price rule, if applicable to the Bonds, as set forth in an agreement among underwriters and the related pricing wires, (ii) in the event a selling group has been created in connection with the initial sale of the Bonds to the public, the agreement of each dealer who is a member of the selling group to comply with the requirements for establishing issue price of the Bonds, including, but not limited to, its agreement to comply with the hold-the-offering price rule, if applicable to the Bonds, as set forth in a selling group agreement and the related pricing wires, and (iii) in the event that an underwriter or dealer who is a member of the selling group is a party to a third-party distribution agreement that was employed in connection with the initial sale of the Bonds to the public, the agreement of each broker-dealer that is a party to such agreement to comply with the requirements for establishing issue price of the Bonds, including, but not limited to, its agreement to comply with the hold-the-offering price rule, if applicable to the Bonds, as set forth in the third-party distribution agreement and the related pricing wires. The City further acknowledges that each underwriter shall be solely liable for its failure to comply with its agreement regarding the requirements for establishing issue price of the Bonds, including, but not limited to, its agreement to comply with the hold-the-offering price rule, if applicable to the Bonds, and that no underwriter shall be liable for the failure of any other underwriter, or of any dealer who is a member of a selling group, or of any broker-dealer that is a party to a third-party distribution agreement to comply with its corresponding agreement to comply with the requirements for establishing issue price of the Bonds, including, but not limited to, its agreement to comply with the hold-the-offering price rule, if applicable to the Bonds.

Sales of any Bonds to any person who is a related party to an underwriter shall not constitute sales to the public for purposes of this Notice of Sale. Further, for purposes of this Notice of Sale:

- (i) “public” means any person other than an underwriter or a related party,
- (ii) “underwriter” means (A) any person who agrees pursuant to a written contract with the City (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the Bonds to the public and (B) any person who agrees pursuant to a written contract directly or indirectly with a person described in clause (A) to participate in the initial sale of the Bonds to the public (including a member of a selling group or a party to a retail distribution agreement participating in the initial sale of the Bonds to the public),

(iii) a purchaser of any of the Bonds is a “related party” to an underwriter if the underwriter and the purchaser are subject, directly or indirectly, to (i) at least 50% common ownership of the voting power or the total value of their stock, if both entities are corporations (including direct ownership by one corporation of another), (ii) more than 50% common ownership of their capital interests or profit interests, if both entities are partnerships (including direct ownership by one partnership of another), or (iii) more than 50% common ownership of the value of the outstanding stock of the corporation or the capital interests or profit interests of the partnership, as applicable, if one entity is a corporation and the other entity is a partnership (including direct ownership of the applicable stock or interests by one entity of the other), and

(iv) “sale date” means the date that the Bonds are awarded by the City to the winning bidder.

In addition, if the successful bidder obtains a municipal bond insurance policy or other credit enhancement for the Bonds in connection with their original issuance, the successful bidder will be required, as a condition of delivery of the Bonds, to certify whether the premium therefor will be less than the present value of the interest expected to be saved as a result of such insurance or other credit enhancement.

**QUALIFIED TAX EXEMPT OBLIGATIONS:** The Bonds have been designated as “qualified tax exempt obligations” for purposes of deduction of interest by financial institutions.

**OFFICIAL STATEMENT:** The City’s Preliminary Official Statement, dated \_\_\_\_\_, 2022, including the Official Notice of Sale and the Bid Form, may be obtained by contacting the City’s Registered Municipal Advisor whose address and telephone number is set forth below. The Preliminary Official Statement is in a form “deemed final” as of its date by the City for purposes of Securities and Exchange Commission Rule 15c2-12(b)(1) but is subject to revision, amendment and completion in a final Official Statement. The successful bidder shall supply to the City within twenty-four (24) hours after the award of the Bonds all necessary pricing and other information necessary to complete the final Official Statement.

The City will furnish the successful bidder a final Official Statement relating to the Bonds, in electronic format only, within seven (7) business days from the date of the sale so as to permit the successful bidder to comply with Securities and Exchange Commission Rule 15c2-12. A reasonable number of printed copies of the final Official Statement will be supplied by the City’s Registered Municipal Advisor upon the purchaser’s request and agreement to pay the costs of those copies. The City agrees to provide to the successful bidder at closing a certificate executed by appropriate officers of the City acting in their official capacities, to the effect that as of the date of delivery the information contained in the Official Statement, and any supplement to the Official Statement, relating to the City and the Bonds are true and correct in all material respects, and that the Official Statement does not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements therein, in light of the circumstances under which they were made, not misleading.

**CONTINUING DISCLOSURE:** In order to assist bidders in complying with SEC Rule 15c2-12, as amended, the City will undertake to provide certain annual financial information and

notices of the occurrence of certain events, if material for the benefit of the holders of the Bonds. The details and terms of the undertaking are set forth in a Continuing Disclosure Undertaking to be executed and delivered by the City, a form of which is included in the Preliminary Official Statement and will also be included in the final Official Statement.

**DELIVERY OF BONDS:** The City will furnish Bonds ready for execution at its expense at such location as approved by the City. The usual Closing documents, including a continuing disclosure undertaking and a certificate that no litigation is pending affecting the issuance of the Bonds, will be delivered at the time of the delivery of the Bonds. If the Bonds are not tendered for delivery by twelve noon, prevailing Eastern Time, on the 45th day following the date of sale, or the first business day thereafter if said 45th day is not a business day, the successful bidder may on that day, or any time thereafter until delivery of the Bonds, withdraw his proposal by serving notice of cancellation, in writing, on the undersigned in which event the City shall promptly return the good faith deposit without interest. Payment for the Bonds shall be made in Federal Reserve Funds. Accrued interest to the date of delivery of the Bonds shall be paid by the purchaser at the time of delivery.

**CUSIP NUMBER:** CUSIP numbers will be printed on the Bonds at the Purchaser's expense. The printing of incorrect CUSIP numbers or the failure to print the CUSIP numbers on the Bonds shall not constitute cause for the purchaser to refuse delivery of the Bonds.

**REGISTERED MUNICIPAL ADVISORS:** Further information, including a copy of the Official Statement prepared for the Bonds, may be obtained from the City's Registered Municipal Advisor, PFM Financial Advisors LLC, 555 Briarwood Circle, Suite 333, Ann Arbor, Michigan 48108, Telephone (734) 994-9700, Facsimile (734) 994-9710.

**BIDDER CERTIFICATION:** By submitting a bid, the bidder shall be deemed to have certified that it is not an "Iran-linked Business" as defined in Act 517 of the Public Acts of Michigan of 2012, being MCL 129.311 et seq., and bidder may be required to execute and deliver a certificate, in a form prepared by Bond Counsel, to that effect.

**THE RIGHT IS RESERVED TO REJECT ANY OR ALL BIDS.**

Adam Stockford, Mayor  
City of Hillsdale



## EXHIBIT C

### CONTINUING DISCLOSURE UNDERTAKING (ISSUER)

**\$6,500,000**  
**CITY OF HILLSDALE**  
**COUNTY OF HILLSDALE**  
**STATE OF MICHIGAN**  
**2022 CAPITAL IMPROVEMENT BONDS**  
**(GENERAL OBLIGATION LIMITED TAX)**

This Continuing Disclosure Undertaking (the “Undertaking”) is executed and delivered by the City of Hillsdale, County of Hillsdale, Michigan (the “Issuer”), pursuant to a resolution adopted \_\_\_\_\_, 2022, by the Issuer’s City Council in connection with the issuance by the Issuer of its \$6,500,000 2022 Capital Improvement Bonds (General Obligation Limited Tax), dated as of \_\_\_\_\_, 2022 (the “Bonds”). The Issuer covenants and agrees as follows:

#### **SECTION 1. PURPOSE OF THE DISCLOSURE UNDERTAKING.**

(a) This Undertaking is being executed and delivered by the Issuer with respect to the Bonds for the benefit of the Bondholders and in order to assist the Participating Underwriters in complying with the Rule.

(b) In consideration of the purchase and acceptance of any and all of the Bonds by those who shall hold the same or shall own beneficial ownership interests therein from time to time, this Undertaking shall be deemed to be and shall constitute a contract between the Issuer and the Bondholders from time to time, and the covenants and agreements herein set forth to be performed on behalf of the Issuer shall be for the benefit of the Bondholders of any and all of the Bonds.

(c) The Issuer acknowledges that this Undertaking does not address the scope of any application of Rule 10b-5 promulgated by the SEC pursuant to the 1934 Act to the Annual Financial Information or notices of the Listed Events provided or required to be provided by the Issuer pursuant to this Undertaking.

(d) As of the date of delivery of the Bonds to the initial purchaser thereof, the Issuer is an obligated person (within the meaning of the Rule) with respect to less than \$10,000,000 in aggregate amount of outstanding municipal securities, including the Bonds and excluding those securities permitted to be exempted pursuant to Section (d)(2)(i) of the Rule.

**SECTION 2. DEFINITIONS.** In addition to the capitalized terms defined elsewhere in this Undertaking, the following capitalized terms shall have the following meanings in this Undertaking:

“Annual Financial Information” shall mean any Annual Financial Information provided by the Issuer pursuant to, and as described in, Sections 3 and 4 of this Undertaking.

“Bond Counsel” shall mean nationally recognized legal counsel in municipal securities law.

“Bond Resolution” shall mean collectively the resolutions duly adopted by the governing board of the Issuer authorizing the issuance, sale and delivery of the Bonds.

“Bondholder” means the registered owner of a Bond or any person which (a) has the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of, any Bonds (including any person holding Bonds through nominees, depositories or other intermediaries), or (b) is treated as the owner of any Bond for federal income tax purposes.

“Dissemination Agent” shall mean the Issuer, or any successor Dissemination Agent designated as such in writing by the Issuer and which has filed with the Issuer a written acceptance of such designation, and such agent’s successors and assigns.

“EMMA” shall mean the Electronic Municipal Market Access system maintained by the MSRB for purposes of the Rule.

“GAAP” shall mean generally accepted accounting principles, as such principles are prescribed, in part, by the Financial Accounting Standards Board and modified by the Government Accounting Standards Board and Act 2 of the Public Acts of Michigan of 1968, as amended, in effect from time to time.

“Listed Events” shall mean any of the events listed in Section 5(a) of this Undertaking.

“MSRB” shall mean the Municipal Securities Rulemaking Board.

“1934 Act” shall mean the Securities Exchange Act of 1934, as amended.

“Official Statement” shall mean the final Official Statement for the Bonds dated \_\_\_\_\_, 2022.

“Participating Underwriter” shall mean any of the original underwriters of the Bonds required to comply with the Rule in connection with the offering of the Bonds.

“Rule” shall mean Rule 15c2-12 promulgated by the SEC pursuant to the 1934 Act, as the same may be amended from time to time, together with all interpretive guidances or other official interpretations or explanations thereof that are promulgated by the SEC.

“SEC” shall mean the Securities and Exchange Commission.

“State” shall mean the State of Michigan.

### **SECTION 3. PROVISION OF ANNUAL FINANCIAL INFORMATION.**

(a) Each year, the Issuer shall provide, or shall cause the Dissemination Agent to provide, not later than six months after the last day of the Issuer’s fiscal year, commencing with the Issuer’s Annual Financial Information for the Issuer’s fiscal year ending June 30, 2022, after such materials are available, to the MSRB, Annual Financial Information for the preceding fiscal year which is consistent with the requirements of Section 4(a) of this Undertaking, and in the event of an amendment or waiver, the requirements of Section 8 of this Undertaking. Not later than fifteen (15) business days prior to said date, the Issuer shall provide the Annual Financial

Information to the Dissemination Agent (if other than the Issuer). In each case, the Annual Financial Information may be submitted as a single document or as separate documents comprising a package, and may include by specific reference other information as provided in Section 4 of this Undertaking; provided, however, that if the audited financial statements of the Issuer are not available by the respective deadlines for filing the Annual Financial Information, they shall be provided when and if available, and unaudited financial statements in a format similar to the audited financial statements most recently prepared for the Issuer shall be included in the Annual Financial Information.

(b) If the Issuer is unable to provide to the MSRB Annual Financial Information by the dates required in subsection (a), the Issuer shall send a notice in a timely manner to the MSRB in accordance with Section 14 of this Undertaking.

(c) As of the date of this Undertaking, the fiscal year of the Issuer commences on April 1 and ends on March 31. If the fiscal year of the Issuer changes after the date of this Undertaking, the Issuer shall send a notice of such change to the MSRB in accordance with Section 14 of this Undertaking. If such change will result in the Issuer's fiscal year ending on a date later than the ending date prior to such change, the Issuer shall provide notice of such change to the MSRB on or prior to the deadline for filing the Annual Financial Information in effect when the Issuer operated under its prior fiscal year. Such notice may be provided along with the Annual Financial Information, provided that it is filed at or prior to the deadline described above.

(d) The Dissemination Agent shall:

(1) determine each year prior to the dates for providing the Annual Financial Information the address of the MSRB; and

(2) if the Dissemination Agent is other than the Issuer, file a report with the Issuer certifying that the Annual Financial Information has been provided pursuant to this Undertaking, stating the date it was provided to the MSRB and other persons, if any, to which it was provided.

(e) In connection with providing the Annual Financial Information, the Dissemination Agent (if other than the Issuer) is not obligated or responsible under this Undertaking to determine the sufficiency of the content of the Annual Financial Information for purposes of the Rule or any other state or federal securities law, rule, regulation or administrative order.

#### **SECTION 4. CONTENT OF ANNUAL FINANCIAL INFORMATION.**

(a) The Issuer's Annual Financial Information shall include, at a minimum, that financial information and operating data which is customarily prepared by the Issuer and is publicly available, and shall contain or include by reference the following:

(1) Audited financial statements of the Issuer for its most recently completed fiscal year, prepared in accordance with GAAP with such changes as may be required from time to time in accordance with state law; and

(2) The most recent financial information and operating data relating to the Issuer contained in the Official Statement under the following captions:

- [(i) Total Taxable Value
- (ii) Taxable Value by Use and Class
- (iii) State Equalized Valuation
- (iv) Total SEV by Use and Class
- (v) Property Tax Rates
- (vi) Principal Residence Property Tax Rates by Governmental Unit
- (vii) Non-Principal Residence Property Tax Rates by Governmental Unit
- (viii) Property Tax Collections
- (ix) Ten Largest Taxpayers
- (x) Debt Statement]

Any or all of the items listed above may be included by specific reference to other documents available to the public through EMMA or filed with the SEC.

#### **SECTION 5. REPORTING OF SIGNIFICANT EVENTS.**

(a) The Issuer covenants to provide, or cause to be provided, notice of the occurrence of any of the following events with respect to the Bonds in a timely manner and not in excess of ten (10) business days after the occurrence of the event in accordance with the Rule:

- (1) principal and interest payment delinquencies;
- (2) non-payment related defaults, if material;
- (3) unscheduled draws on debt service reserves reflecting financial difficulties;
- (4) unscheduled draws on credit enhancements reflecting financial difficulties;
- (5) substitution of credit or liquidity providers, or their failure to perform;
- (6) adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the security, or other material events affecting the tax status of the security;
- (7) modifications to rights of Bondholders, if material;
- (8) bond calls, if material;
- (9) defeasances;
- (10) release, substitution, or sale of property securing repayment of the securities, if material;
- (11) rating changes;
- (12) bankruptcy, insolvency, receivership or similar event of the Issuer;
- (13) the consummation of a merger, consolidation, or acquisition involving an obligated person or the sale of all or substantially all of the assets of the obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination

of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;

- (14) appointment of a successor or additional trustee or the change of name of a trustee, if material;
- (15) incurrence of a material financial obligation of the Issuer, or agreement to covenants, events of default, remedies, priority rights or other similar terms of a financial obligation of the Issuer, any of which affect security holders, if material; or
- (16) default, event of acceleration, termination event, modification of terms or other similar events under the terms of a financial obligation of the Issuer, any of which reflect financial difficulties.

(b) Whenever the Issuer obtains knowledge of the occurrence of a Listed Event described in Section 5(a)(2), (7), (8), (10), (12), (14), (15) or (16), the Issuer shall as soon as possible determine if such event would be material under applicable federal securities laws.

(c) If the Issuer determines in the exercise of its best judgment in good faith that the occurrence of a Listed Event would be material under applicable federal securities laws, the Issuer shall promptly cause a notice of the occurrence of a Listed Event, determined to be material in accordance with the Rule, to be filed with the MSRB. In connection with providing a notice of the occurrence of a Listed Event described in Section 5(a)(9) above, the Issuer shall include in the notice explicit disclosure as to whether the Bonds have been escrowed to maturity or escrowed to call, as well as appropriate disclosure of the timing of maturity or call.

(d) The Issuer acknowledges that the “rating changes” referred to above in Section 5(a)(11) of this Undertaking may include, without limitation, any change in any rating on the Bonds or other indebtedness for which the Issuer is liable, or on any indebtedness for which the State is liable.

(e) The Issuer acknowledges that it is not required to provide a notice of a Listed Event with respect to credit enhancement when the credit enhancement is added after the primary offering of the Bonds, the Issuer neither applied for nor participated in obtaining such credit enhancement, and such credit enhancement is not described in the Official Statement.

(f) For the purposes of an event identified in Section 5(a)(12), the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for the Issuer in a proceeding under a U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the Issuer, or if such jurisdiction has been assumed by leaving the existing governing body and officers or officials of the Issuer in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the Issuer.

(g) For the purposes of an event identified in Section 5(a)(15), the term “financial obligation” is defined as a (i) debt obligation; (ii) derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt

obligation; or (iii) guarantee of (i) or (ii), but such definition does not include municipal securities as to which a final official statement has been provided to the MSRB, consistent with the Rule.

#### **SECTION 6. TERMINATION OF REPORTING OBLIGATION.**

(a) The Issuer's obligations under this Undertaking shall terminate upon the legal defeasance of the Bond Resolution or by the prior redemption or payment in full of all of the Bonds.

(b) This Undertaking, or any provision hereof, shall be null and void in the event that the Issuer (i) receives an opinion of Bond Counsel, addressed to the Issuer, to the effect that those portions of the Rule, which require such provisions of this Undertaking, do not or no longer apply to the Bonds, whether because such portions of the Rule are invalid, have been repealed, amended or modified, or are otherwise deemed to be inapplicable to the Bonds, as shall be specified in such opinion, and (ii) delivers notice to such effect with the MSRB in accordance with Section 14 of this Undertaking.

**SECTION 7. DISSEMINATION AGENT.** The Issuer, from time to time, may appoint or engage a Dissemination Agent to assist it in carrying out its obligations under this Undertaking, and may discharge any such Dissemination Agent, with or without appointing a successor Dissemination Agent.

**SECTION 8. AMENDMENT.** Notwithstanding any other provision of this Undertaking, this Undertaking may be amended, and any provision of this Undertaking may be waived to the effect that:

- (i) If the amendment relates to the provisions of Section 3(a), 3(b), 3(c), 4 or 5(a), it may only be made in connection with a change in circumstances that arises from a change in legal requirements, a change in law or a change in the identity, nature or status of the Issuer or the types of business in which the Issuer is engaged;
- (ii) this Undertaking as so amended or taking into account such waiver, would have complied with the requirements of the Rule at the time of the primary offering of the Bonds, after taking into account any amendments or interpretations of the Rule, as well as any change in circumstances, in the opinion of Bond Counsel; and
- (iii) such amendment or waiver does not materially impair the interests of the Bondholders, in the opinion of Bond Counsel.

In the event of any amendment to, or waiver of a provision of, this Undertaking, the Issuer shall describe such amendment or waiver in the next Annual Financial Information, and shall include a narrative explanation of the reason for the amendment or waiver. In particular, if the amendment or waiver results in a change to the annual financial information required to be included in the Annual Financial Information pursuant to Section 4 of this Undertaking, the first Annual Financial Information that contains the amended operating data or financial information shall explain, in narrative form, the reasons for the amendment and the impact of such change in the type of operating data or financial information being provided. In addition, if the annual

financial information required to be provided in the Annual Financial Information can no longer be generated because the operations to which it related have been materially changed or discontinued, a statement to that effect shall be included in the first Annual Financial Information that does not include such information. If the amendment or waiver involves a change in the accounting principles to be followed in preparing financial statements as set forth in Section 4, the Annual Financial Information for the year in which the change is made shall present a comparison between the financial statements or information prepared based on the new accounting principles and those prepared based on the former accounting principles. The comparison shall include a qualitative discussion of such differences and the impact of the changes on the presentation of the financial information. To the extent reasonably feasible, the comparison shall also be quantitative. A notice of the change in the accounting principles shall be sent by the Issuer to the MSRB. All explanations, statements, notices and other filings to be made under this Section 8 shall be made in accordance with Section 14 of this Undertaking.

**SECTION 9. ADDITIONAL INFORMATION.** Nothing in this Undertaking shall be deemed to prevent the Issuer from disseminating any other information, using the means of dissemination set forth in this Undertaking or any other means of communication, or including any other information in any Annual Financial Information or notice of occurrence of a Listed Event, in addition to that which is required by this Undertaking. If the Issuer chooses to include any information in any Annual Financial Information or notice of occurrence of a Listed Event in addition to that which is specifically required by this Undertaking, the Issuer shall have no obligation under this Undertaking to update such information or include it in any future Annual Financial Information or notice of occurrence of a Listed Event.

**SECTION 10. DEFAULT.** In the event of a failure of the Issuer or the Dissemination Agent (if other than the Issuer) to comply with any provision of this Undertaking, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandamus or specific performance by court order, to cause the Issuer to comply with its obligations under this Undertaking, but no person or entity shall be entitled to recover monetary damages under any circumstances. A default under this Undertaking shall not be deemed an event of default under the Bond Resolution or the Bonds, and the sole remedy under this Undertaking in the event of any failure of the Issuer to comply with the Undertaking shall be an action to compel performance.

**SECTION 11. DUTIES OF DISSEMINATION AGENT.** The Dissemination Agent shall have only such duties as are specifically set forth in this Undertaking.

**SECTION 12. BENEFICIARIES.** This Undertaking shall inure solely to the benefit of the Issuer, the Dissemination Agent, the Participating Underwriters, and the Bondholders and shall create no rights in any other person or entity.

**SECTION 13. ADDITIONAL DISCLOSURE OBLIGATIONS.** The Issuer acknowledges and understands that other state and federal laws, including, without limitation, the Securities Act of 1933, as amended, and Rule 10b-5 promulgated by the SEC pursuant to the 1934 Act, may apply to the Issuer, and that under some circumstances compliance with this Undertaking, without additional disclosures or other action, may not fully discharge all duties and obligations of the Issuer under such laws.

**SECTION 14. COMPLIANCE WITH MSRB FILING REQUIREMENTS.** All filings required to be made to the MSRB shall be made only in an electronic format prescribed by the MSRB and all documents provided to the MSRB as part of any such filing shall be accompanied by identifying information as prescribed by the MSRB. Until otherwise designated by the MSRB or the SEC, filings with the MSRB are to be made through the EMMA website of the MSRB, currently located at <http://emma.msrb.org>.

**SECTION 15. OBLIGATED PERSONS.** The Issuer is the only obligated person (within the meaning of the Rule) with respect to the Bonds.

**SECTION 16. GOVERNING LAW.** This Undertaking shall be construed and interpreted in accordance with the laws of the State, and any suits and actions arising out of this Undertaking shall be instituted in a court of competent jurisdiction in the State. Notwithstanding the foregoing, to the extent this Undertaking addresses matters of federal securities laws, including the Rule, this Undertaking shall be construed and interpreted in accordance with such federal securities laws and official interpretations thereof.

CITY OF HILLSDALE

By: \_\_\_\_\_  
Adam Stockford, Mayor

By: \_\_\_\_\_  
Katy Price, Clerk

Dated: \_\_\_\_\_, 2022





# City of Hillsdale Agenda Item Summary

**MEETING DATE:** October 3, 2022

**AGENDA ITEM #10:** New Business

**SUBJECT:** Resolution to Revoke Industrial Facilities Exemption Certificate Number 2019-045, issued to 245 Mechanic – Central Coast Designs, Inc.

**BACKGROUND PROVIDED BY STAFF (Kelly LoPresto, Economic Development Coordinator)**

On January 13, 1975, Council adopted Resolution #574 to establish Hillsdale Industrial Development District I, encompassing all the lands included in the plats for Hillsdale Industrial Park No. 1, No. 2 & No. 3. On April 15, 2019, Council adopted Resolution 3373 approving an IFT application of Central Coast Designs, Inc. for building and real property improvements at 245 Mechanic Street in the amount of \$98,450.00. Certificate number 2019-045 was issued by the State Tax Commission with an expiration of December 30, 2029.

To revoke the certificate, Council would need to pass a resolution to be forwarded to the State Tax Commission. The State Tax Commission is required to give written notice to the certificate holder and afford them an opportunity for a hearing prior to issuing an official order.

**RECOMMENDATION:**

It is the recommendation of the city staff that council pass the attached resolution revoking Industrial Facilities Exemption Certificate Number 2019-045. It is further recommended that council direct the city manager, upon receipt of an order from the State Tax Commission revoking the certificate, to invoke the clawback provision contained within item number of 7 of the agreement between the City of Hillsdale and Central Coast Designs, Inc.

**CITY OF HILLSDALE**

**RESOLUTION: \_\_\_\_\_**

**RESOLUTION REVOKING AN IFE CERTIFICATE**

Minutes of a regular meeting of the City Council of Hillsdale, held October 3, 2022, at City Hall, 97 North Broad Street, Hillsdale, Michigan at 7:00 p.m.

PRESENT: \_\_\_\_\_

\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following preamble and resolution were offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

**Resolution \_\_\_\_\_ Revoking the Industrial Facilities Exemption Certificate 2019-045 for Central Coast Designs, Inc.**

WHEREAS, pursuant to P.A. 198 of 1974, M.C.L. 207.551 *et seq.*, after a duly noticed public hearing held on January 13, 1975, this Council by resolution established Hillsdale Industrial Development District #1; and

WHEREAS, the City of Hillsdale approved an application from Central Coast Designs, Inc. requesting an Industrial Facilities Exemption Certificate 2019-045 for real property of \$98,450.00 investments located at 245 Mechanic, Hillsdale, Michigan; and

WHEREAS, Central Coast Designs, Inc. has failed to proceed in good faith operation of the facility for the New Facility with respect to real property located at Central Coast Designs, Inc. at 245 Mechanic, Hillsdale, Michigan. The City of Hillsdale may request that the State Tax Commission revoke the remaining term of the IFT; and

NOW, THEREFORE, BE IT RESOLVED BY the Council of the City of Hillsdale that the Council hereby revokes Industrial Facilities Exemption Certificate number 2019-045 for Central Coast Designs, Inc. for real property with \$98,450.00 original amount approved property located at 245 Mechanic, Hillsdale, Michigan.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Council of City of Hillsdale, County of Hillsdale, Michigan, at a regular meeting held on October 3, 2022.

---

Adam L Stockford, Mayor

---

Katy Price, City Clerk

<b>IFT Certificate #:</b> 2019-045													
<b>Certificate Holder:</b> Central Coast Designs, Inc													
		2020				2021				2022			
		Ad Valorem Rate: 59.0802			Ad Valorem Rate: 59.7707			Ad Valorem Rate: 59.2323		winter rate tentative			
<b>Parcel #</b>	<b>Taxable Value</b>	<b>Ad Valorem Taxes</b>	<b>IFT Taxes Paid</b>	<b>Difference</b>	<b>Taxable Value</b>	<b>Ad Valorem Taxes</b>	<b>IFT Taxes Paid</b>	<b>Difference</b>	<b>Taxable Value</b>	<b>Ad Valorem Taxes</b>	<b>IFT Taxes Paid</b>	<b>Difference</b>	
006-919-045-00	49,200	\$ 2,935.81	\$ 1,616.87	\$ 1,318.94	49,200	\$ 2,970.13	\$ 1,633.98	\$ 1,336.15	49,200	\$ 2,943.37	\$ 1,231.92	\$ 1,711.45	
<b>Total Abated Taxes:</b>		\$ 4,366.54		<b>Clawback if revoked by STC - Add interest of 1% over the adjusted prime rate (MCL 205.737, section 37(4))</b>									

**INDUSTRIAL FACILITIES EXEMPTION (IFE) CERTIFICATE – LETTER OF**  
**AGREEMENT**  
P.A. 334 OF 1993

This Agreement between \_\_ Central Coast Designs, Inc. \_\_ (the Company) and the City of Hillsdale (Hillsdale) is for the purpose of fulfilling the requirements of P.A. 198, as amended, in P.A. 224, Section 22. In consideration of approval of the IFE requested by the Company's application received by the City Clerk on February 28, 2019, the Company understands that through its investment of \$98,450.00, and the City of Hillsdale by its investment of the IFE, are mutually investing in and benefitting from this economic development project, and, furthermore, agree to the following:

1. The number of new jobs created or existing jobs retained by the Company will be no fewer than the number set forth in the application.
2. The Company will accomplish the creation and/or retention of such jobs through the construction and/or expansion project described in the Application.
3. The Company will pay all taxes on taxable personal or real property to which the IFE is applicable when and as due (which shall not be construed as a limitation or prohibition on Company filing an appropriate challenge, claim or appeal as it relates to assessed value, taxable value, method of valuation, classification or any other matter as may be provided for under Michigan law).
4. The Company will provide Hillsdale with written reports verifying that the terms of the agreement have been and continue to be met until expiration of the Certificate. The report shall contain the following information:
  - a. In the first year following issuance of the certificate, if any existing jobs were identified on the application, the nature, number and extent, including pay rates and benefits of the existing jobs as of the date of application.
  - b. Upon completion of the project, the actual cost of the project. If the actual project costs differ substantially from the project costs represented or projected in the application, a statement detailing and explaining the divergence and setting forth the reasons and cash amount thereof. [NOTE: FOR PURPOSES OF THIS SUBSECTION E "DIFFER SUBSTANTIALLY" SHALL MEAN A DIVERGENCE OF 10% OR MORE.]
  - c. Annually by January 31 of each year for which the Certificate remains in effect, the nature, number and extent, including pay rates and benefits, of existing jobs as of December 31 of the prior year. If the projection for the creation and/or retention of jobs was not reached, a detailed statement of the shortfall or failure and the reasons for such shortfall or failure shall be included.
5. Each of the parties to this agreement acknowledge that certain economic conditions beyond the control of the Company might impair the Company's ability to meet or

maintain its promised increased employment levels within the Company's Hillsdale facility and/or the maintenance of its present employment levels in said facility, or its ability to meet its other promises and covenants to Hillsdale under this Agreement.

- a. In the event such conditions exist at the time of any reports required to be provided by the Company to Hillsdale pursuant to this Agreement, the Company shall provide detailed information and documentation of the circumstances claimed to account for any default in or other failure to meet any of its promises or covenants to Hillsdale under this Agreement.
  - b. After receipt of such information, Hillsdale shall notify the Company in writing as to whether Hillsdale intends to find the Company in default under this Agreement.
  - c. Upon receipt of written notice of any alleged default under this Agreement delivered to the Company in person or by certified mail, return receipt requested, at the address set forth above, Company shall have not less than thirty (30) days to cure the default.
6. As specific inducement to Hillsdale to grant the IFE and as part of the consideration therefore, the Company agrees to maintain the facility for which the IFE is requested within the industrial development district or plant rehabilitation district in which it is located at the time the IFE is granted, unless such industrial development district or plant rehabilitation district is expanded, in which case the facility, or any portion thereof, may be maintained within that expanded district. If the Company relocates the facility during the period the IFE is in effect to a location that is outside of the industrial development district or plant rehabilitation district in which it is located at the time the IFE is granted, the Company acknowledges and agrees that it shall be liable to and shall forthwith pay Hillsdale an amount that is equal to the difference between the industrial facilities tax to be paid by the Company for the tax years remaining under the IFE that is in effect and the general ad valorem property tax that the Company would have paid if the Company did not have the IFE in effect for those years; provided, however, that the Company shall only be liable for payment of taxes on personal property in those tax years that the ad valorem personal property tax is in effect in the State of Michigan; provided, further, that in the event of the Company's relocation of the facility outside of the industrial development district or plant rehabilitation district in which it is located at the time the IFE is granted, Hillsdale may forgive the Company's tax liability if Hillsdale determines that it is in its best interest to do so.
7. Should the Company default under this Agreement or fail to remain in operation in Hillsdale, Hillsdale may, but shall not be required to, request that the State Tax Commission revoke the remaining term of the IFE and seek to enforce all remedies at law that Hillsdale may have available to it.
- a. In the event the State Tax Commission revokes the IFE prior to the IFE expiring, the Company agrees to reimburse Hillsdale and all affected taxing jurisdictions the full amount of the taxes, whether real or personal property in nature, that would actually have been abated during the term that the IFE was actually in effect, plus interest of 1% over the adjusted prime rate as determined by the Michigan Department of Treasury under MCL 205.737, section 37(4) of the Tax Tribunal Act PA 186 of 1973; to wit: After June 30, 2012, interest shall accrue at 1 percentage point above the adjusted prime rate. As used in this section, "adjusted prime rate" means the average predominant prime rate quoted by not

fewer than 3 commercial banks to large businesses, as determined by the Department of Treasury. The Company shall be liable for reimbursement of taxes on personal property only for those years that the ad valorem personal property tax is in effect in the State of Michigan.

- b. The transfer to another entity of the facility, or a portion thereof, alone shall not constitute failure to remain in operation under this Agreement so long as the transfer certificate transferring all or a portion of the IFE to the other entity is approved by Hillsdale and the State Tax Commission.
8. Hillsdale agrees to supply the Company at the Hillsdale location described in its application for an IFE during the term of such IFE with the full range of municipal services as are offered by it to its industrial citizens on such rates and terms as are then approved and declared effective by Hillsdale's City Council.

This agreement is assignable and transferable by either party with advance written consent. The agreement may only be altered upon mutual consent of both parties.


IN WITNESS WHEREOF the parties hereto have set their hands and seals.

Witnessed by:

\_\_\_\_\_  
\_\_\_\_\_

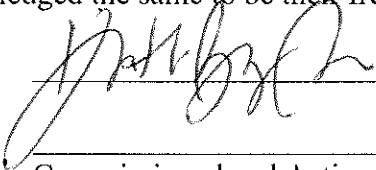
CITY OF HILLSDALE

  
By: Adam Stockford, Mayor

  
By: Katy Price, Clerk

STATE OF MICHIGAN     )  
  ) ss:  
County OF Hillsdale     )

On this 7<sup>th</sup> day of April 2019 before me a Notary Public within and for said County and State, personally appeared Adam Stockford, Mayor of the City of Hillsdale, and Katy Price, Clerk of the City of Hillsdale, to me known to be the same persons described in and who executed the within instrument, who acknowledged the same to be their free act and deed.

  
\_\_\_\_\_, Notary Public  
Commissioned and Acting in

HILLSDALE County, Michigan  
My commission expires:

**KATHERINE BONNEY PRICE**  
**NOTARY PUBLIC - STATE OF MICHIGAN**  
**COUNTY OF HILLSDALE**  
My Commission Expires June 1, 2019  
Acting in the County of Hillsdale



Witnessed by:

Jim Kast

COMPANY: PRECISION METAL ART

Alan Russell

(signature)

By: Alan Russell

Its: President

STATE OF MICHIGAN )

) ss:

County of Hillsdale )

On this 16 day of April 2019 before me a Notary Public within and for said County and State, personally came the above named Alan Russell to me known to be the same persons described in and who executed the within instrument, who acknowledged the same to be their free act and deed.

Yvonne M. Strauss

Hillsdale, Notary Public

Commissioned and Acting in

June 14, 2023 County, Michigan

My commission expires:

**YVONNE M STRAUSS  
NOTARY PUBLIC - STATE OF MICHIGAN  
COUNTY OF HILLSDALE  
My Commission Expires June 14, 2023  
Acting in the County of Hillsdale**



# City of Hillsdale Agenda Item Summary

**MEETING DATE:** October 3, 2022

**AGENDA ITEM #10:** New Business

**SUBJECT:** Resolution to Revoke Industrial Facilities Exemption Certificate Number 2017-181, issued to 221 Industrial Drive – Corecoyle Composites LLC.

**BACKGROUND PROVIDED BY STAFF (Kelly LoPresto, Economic Development Coordinator, with the assistance of Kimberly Thomas, Assessor)**

On January 4, 2016, Council adopted Resolution #3258 to establish a Plant Rehabilitation District encompassing the property located at 221 Industrial Drive, which had been vacant for approximately 10 years. The property was purchased by Two2One LLC on December 15, 2016, for occupation by Corecoyle Composites LLC. On July 26, 2017, Corecoyle Composites LLC submitted an application for an [Industrial Facilities Tax Exemption Certificate](#) for their rehabilitation project, started March 1, 2017 with a projected end date of December 15, 2020. The total cost of the building and improvements reported by the applicant was \$1,308,638. On September 5, 2017 Council adopted Resolution #3319 approving the application. Certificate number 2017-181 was issued on December 12, 2017 by the State Tax Commission with an expiration of December 30, 2032.

[Public Act 198 of 1974](#), as amended, sets requirements for the application process for Industrial Facilities Tax Exemption Certificates.

To revoke the certificate, Council would need to pass a resolution to be forwarded to the State Tax Commission. The State Tax Commission is required to give written notice to the certificate holder and afford them an opportunity for a hearing prior to issuing an official order.

**RECOMMENDATION:**

It is the recommendation of the city staff that council pass the attached resolution revoking Industrial Facilities Exemption Certificate Number 2017-181. It is further recommended that council direct the city manager, upon receipt of an order from the State Tax Commission revoking the certificate, to invoke the clawback provision contained within item number of 1 and that Corecoyle did not start the operation and production at 221 Industrial Drive of the agreement between the City of Hillsdale and Corecoyle Composites LLC.

**CITY OF HILLSDALE**

**RESOLUTION: \_\_\_\_\_**

**RESOLUTION REVOKING AN IFE CERTIFICATE**

Minutes of a regular meeting of the City Council of Hillsdale, held October 3, 2022, at City Hall, 97 North Broad Street, Hillsdale, Michigan at 7:00 p.m.

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following preamble and resolution were offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

**Resolution \_\_\_\_\_ Revoking the Industrial Facilities Exemption Certificate 2017-181 for Corecoyle Composites LLC.**

WHEREAS, pursuant to P.A. 198 of 1974, M.C.L. 207.551 *et seq.*, after a duly noticed public hearing held on January 4, 2016, this Council by resolution established Hillsdale Plant Rehabilitation District #2016-1; and

WHEREAS, the City of Hillsdale approved an application from Corecoyle Composites LLC requesting an Industrial Facilities Exemption Certificate 2017-181 for real property of \$1,093,907 investments located at 221 Industrial Drive, Hillsdale, Michigan; and

WHEREAS, Corecoyle Composites LLC has failed to proceed in good faith with the operation of the facility for the Rehabilitation Facility with respect to real property located at Corecoyle Composites LLC – 221 Industrial Drive, Hillsdale, Michigan.

NOW, THEREFORE, BE IT RESOLVED BY the Council of the City of Hillsdale that the Council hereby revokes Industrial Facilities Exemption Certificate number 2017-181 for Corecoyle Composites LLC for real property with \$1,093,907.00 original amount approved property located at 221 Industrial Drive, Hillsdale, Michigan.

AYES:\_\_\_\_\_

NAYS:\_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Council of City of Hillsdale, County of Hillsdale, Michigan, at a regular meeting held on October 3, 2022.

---

Adam L Stockford, Mayor

---

Katy Price, City Clerk

Industrial Facilities Exemption Certificate #: 2017-181

Certificate Holder: Corecoyle Composites LLC

REHABILITATED FACILITY Frozen Taxable Value:

93,800

Rehabilitation Value: 1,093,907

Taxable Value Additions Abated: 547,000

Tax Year	Ad Valorem Rate in mills	Inflation Rate Multiplier	Taxable Value w/o abatement	Ad Valorem taxes w/o abatement	IFT Taxes Paid	Abated Taxes
2018	56.9013	1.021	642,769	\$ 36,940.13	\$ 5,390.66	\$ 31,549.47
2019	58.6949	1.024	658,195	\$ 39,019.01	\$ 5,560.58	\$ 33,458.43
2020	59.0802	1.019	670,700	\$ 40,021.34	\$ 5,597.01	\$ 34,424.33
2021	59.7706	1.014	680,089	\$ 41,055.82	\$ 5,662.47	\$ 35,393.35
2022	59.2323	1.033	702,531	\$ 42,028.65	\$ 5,611.41	\$ 36,417.24
<u>Clawback if revoked by STC - Add interest of 1% over the adjusted prime rate</u> <u>(MCL 205.737, section 37(4))</u>				<u>Total Abated Taxes:</u>		<u>\$ 171,242.82</u>

2022 Winter rate tentative

JOHN P. LOVINGER\*  
\*ALSO ADMITTED IN ARIZONA

LAW OFFICE  
**LOVINGER & THOMPSON P.C.**  
91 SOUTH BROAD STREET, P.O. BOX 358  
HILLSDALE, MICHIGAN 49242

THOMAS L. THOMPSON

OFFICE 517.437.7210  
517.439.1421

OF COUNSEL TO:  
MARCOUX, ALLEN, BOWER,  
NICHOLS & KENDALL, P.C.

August 25, 2022

Corecoyle Composites, LLC  
Attn: Drew Homovec  
6496 W. Oaks Drive  
West Bloomfield, MI 48324

Dear Mr. Homovec:

In 2017 Corecoyle Composites, LLC entered into a certain Industrial Facilities Exemption (IFE) Certificate – Letter of Agreement. This IFE Agreement was executed pursuant to an application that your entity submitted to the City of Hillsdale on July 26, 2017. A copy of the IFE Agreement is enclosed herewith. The application indicated that you would invest significant sums of money into the rehabilitation of property located at 221 Industrial Dr., Hillsdale, MI 49242, and that you would commence production within such facility and would hire a minimum number of new employees in connection with such activity.

A significant period has passed since the execution of the IFE Agreement. Unfortunately, information received by the City does not indicate that production has commenced within the subject facility nor that your entity has hired any new employees in connection with such production. In correspondence to the city, you have indicated that certain delays in commencement of your production activities and corresponding hiring of employees was caused by the Covid 19 pandemic. However, there is little evidence that progress has been attained in the last twelve months since Covid 19 related restrictions have been lifted. Although the IFE Agreement contains provisions that may excuse certain defaults in the timing of commencement of production activities and corresponding hiring of employees, the City may not excuse such defaults absent detailed information that the delays in fact were caused by unforeseen economic conditions.

On behalf of the City of Hillsdale, demand is hereby made that you provide detailed explanations and projections with regard to the time frame when your entity will commence production activities within the subject property and hire the minimum number of new employees set forth in the application. Please be advised that if the information that you provide in response to this correspondence is not satisfactory to the City of Hillsdale, steps may be taken to terminate the IFE which would have significant financial consequences for you and your entity.

Corecoyle Composites, LLC

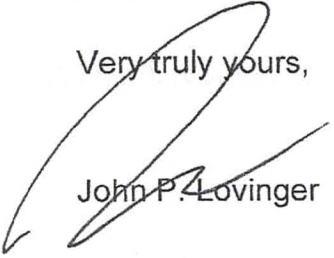
Attn: Drew Homovec

August 25, 2022

Page Two

If you have questions with regard to this matter, please contact myself or Kelly LoPresto at the City of Hillsdale. Your attention to this matter is expected within 30 days.

Very truly yours, c



John P. Lovinger

JPL/ch

Cc: City of Hillsdale



**CORECOYLE  
COMPOSITES LLC**

**Manufacturing Operations  
and Warehouse**  
221 Industrial Drive  
Hillsdale, MI 49242

**Lovinger & Thompson PC**

91 South Broad Street, PO Box 358  
Hillsdale, MI 49242

September 20, 2022

Copy: Ms. Kelly LoPresto—City of Hillsdale

Re: Response Cause and Status      Corecoyle Composites LLC   IFE Letter of Agreement

Dear Mr. John P. Lovinger,

Please accept this letter and supporting binder with documents in response to your correspondence dated 8/25/2022 pertaining to claim of default of subject IFE agreement terms. **This binder has not been duplicated**, therefore upon completion of your review please promptly deliver to Ms. Kelly LoPresto at the City of Hillsdale per your letter.

Included you will find verification that financial investment commitment of \$1,308,638 had been exceeded prior the end of 2020 and currently exceeds the target by over \$30,400.00. The project is on-going, with additional restoration activities in process that will further exceed the commitment objectives.

You will also find documents that provide detailed events, description of efforts, activity and commitment by Corecoyle Composites to prepare for manufacturing and production of their proprietary extruded polymer substrate prior to June 2018. We had customer commitments to deliver production intent samples, as well as production schedules in 2018, 2019 and beyond. Samples of the production intent product have been included in this binder as well as photos and descriptions of the process equipment as it is installed at the 221 Industrial Drive location.

Hillsdale's Assessor Kim Thomas has been provided "Annual Reports" (years 2018, 2019, 2020, and 2021) that specifically reference the cause of the production delay and include, but not limited to the 2018 windstorm, incomplete restoration, installer's noncompliance of specifications, breach of contracts and contractor negligence, building code violations by contractor and civil litigation. A complete summary of improper commercial roof installation is included.

These claims and more are summarized in the 27 page legal document prepared by my attorney Mrs. Jennifer M. Grieco, Altior Law PC for the County of Hillsdale Circuit Court and Judge Sara Lisznyai. Litigation for case 2020-031-CH was initiated in January 2020 and due to Covid19 and other challenges has been delayed 4 times and finally scheduled for trial October 18, 2022. Remitted 8/31/2022 to retired Judge James Rashid, designated mediator per Judge Lisznyai's request, was the 3rd attempt of a mediated settlement before trial. Opposing counsel representing their insurance carriers are denying and delaying resolution, so this recent effort failed. Review of this case clearly validates our claims of breach of contracts, negligence, illegitimate construction lien, slander and explains our inability to proceed with production and related damages. Nobody desires to move forward with production, grow the business and contribute to the Hillsdale community more than I do. I have explained to Kelly LoPresto in person and via emails (included) the status and frustrations of the delays and failed attempts to resolve. My "good faith effort" to continue operations in Hillsdale is undisputed. Despite the windstorm, negligence, delays and hardships of the pandemic, loss of loved ones, global supply shortages, and other economic factors, I am committed to the agreement, my business neighbors, and should not be deemed in default of the IFE agreement. I am confident in a favorable judgment that will remove the lien, enabling or effort to proceed with restoration of the roof system and continued launch activities. If further unanticipated delays, challenges or other complications, our efforts would only be delayed never abandoned.



Lovinger & Thompson PC  
Re: Response, Cause and Status

September 20, 2022

Page 2 of 2

The City of Hilldale has been provided detailed reports and routine "Checking In" status updates of the situation, therefore I'm disappointed to have received your letter and allegations. Hopefully your review of the included materials will provide explanation and validation the delay in our production progress is unfortunate, justified and most important temporary. It would be appreciated if perhaps an IFE extension of completion or similar solution as consideration by the City of Hilldale, given these circumstances and delay has been beyond my control. If you have suggestions, comments or recommendations upon your review I am willing to discuss.

In closing, the demand for Corecoyle Composites products remains strong with existing and new customers, offering exciting high volume applications. It would be a further disappointment to dismantle the operation to seek an alternative location as the Hilldale business community needs the draw of a differentiated product like our composite core substrate and it's attraction of new businesses that will gravitate here for use in their applications. My RV customer acquired a 60+ acre building site within an hour of Hilldale, moving up from Elkhart IN to enable daily just in time truck load deliveries of our products.

Looking forward to your favorable review.

Very truly yours,



Drew Homovec

Managing Member

Enclosed Binder contents: reports, proprietary samples and other materials

**INDUSTRIAL FACILITIES EXEMPTION (IFE) CERTIFICATE – LETTER OF AGREEMENT**

P.A. 334 OF 1993

This Agreement between Corecoyle Composites LLC (the Company) and the City of Hillsdale (Hillsdale) is for the purpose of fulfilling the requirements of P.A. 198, as amended, in P.A. 224, Section 22. In consideration of approval of the IFE requested by the Company's application received by the City Clerk July 26, 2017, the Company understands that through its investment of \$1,308,638 for rehabilitation of the obsolete facility located at 221 Industrial Drive, and the City of Hillsdale ("221 Industrial Drive") by its investment of the IFE, are mutually investing in and benefitting from this economic development project, and, furthermore, agree to the following:

1. The number of new jobs created or existing jobs retained by the Company will be no fewer than the number set forth in the application. The number of jobs created by the Company shall include persons employed by the Company, its affiliates, contractors, co-tenants and other occupants of 221 Industrial Drive. Employed persons will include persons who are direct employees, independent contractors, leased employees and/or employees retained through staffing services.
2. The Company will accomplish the creation and/or retention of such jobs through the construction and/or expansion project described in the Application.
3. The Company will pay all taxes on taxable personal or real property to which the IFE is applicable when and as due (which shall not be construed as a limitation or prohibition on Company filing an appropriate challenge, claim or appeal as it relates to assessed value, taxable value, method of valuation, classification or any other matter as may be provided for under Michigan law).
4. The Company will provide Hillsdale with written reports verifying that the terms of the agreement have been and continue to be met until expiration of the Certificate. The report shall contain the following information:
  - a. In the first year following issuance of the certificate, if any existing jobs were identified on the application, the nature, number and extent, including pay rates and benefits of the existing jobs as of the date of application.
  - b. Upon completion of the project, the actual cost of the project. If the actual project costs differ substantially from the project costs represented or projected in the application, a statement detailing and explaining the divergence and setting forth the reasons and cash amount thereof. [NOTE: FOR PURPOSES OF THIS SUBSECTION E "DIFFER SUBSTANTIALLY" SHALL MEAN A DIVERGENCE OF 10% OR MORE.] The actual cost of the project shall include all improvements to the 221 Industrial Drive, whether made by or for the Company or any affiliate, contractor, cotenant or other user or occupant of 221 Industrial Drive.
  - c. Annually by January 31 of each year for which the Certificate remains in effect, the nature, number and extent, including pay rates and benefits, of existing jobs as of December 31 of the prior year. If the projection for the creation and/or retention of jobs was not reached, a detailed statement of the shortfall or failure and the reasons for such shortfall or failure shall be included.
5. Each of the parties to this agreement acknowledge that certain economic conditions beyond the control of the Company might impair the Company's ability to meet or maintain its promised increased employment levels within the Company's Hillsdale facility and/or the maintenance of its present employment levels in said facility, or its ability to meet its other promises and covenants to Hillsdale under this Agreement.
  - a. In the event such conditions exist at the time of any reports required to be provided by the Company to Hillsdale pursuant to this Agreement, the Company shall provide detailed information and documentation of the circumstances claimed to account for any default in or other failure to meet any of its promises or covenants to Hillsdale under this Agreement.
  - b. After receipt of such information, Hillsdale shall notify the Company in writing as to whether Hillsdale intends to find the Company in default under this Agreement.

- c. Upon receipt of written notice of any alleged default under this Agreement delivered to the Company in person or by certified mail, return receipt requested, at the address set forth above, Company shall have not less than thirty (30) days to cure the default.
    - d. It is acknowledged by the parties that the Company will make improvements to 221 Industrial Drive on an as needed basis to support the business and operational requirements of the Company. The Company will make such improvements as economically as possible by value-engineering, seeking competitive bids and by self-performing certain improvements where possible. In addition, the Company may elect to postpone certain improvements and/or to make repairs to certain components of 221 Industrial Drive to extend useful life, rather than fully replacing such components (most notably the roof). The Company will not be deemed in default of this agreement for failing to spend on improvements the amount set forth in the application, provided the Company makes such improvements as are necessary for the Company to reasonably operate its business.
    - e. It is acknowledged by the parties that the expected number of jobs set forth in the application is based on projections of future business activities of the Company. It is further acknowledged that the actual number of jobs created could vary from the number set forth in the application as a result of a host of factors including without limitation increased productivity, automation, sales fluctuations, outside competition, declining demand, declining profitability and industry changes. The Company will not be deemed in default of this agreement for failing to create and maintain the number of jobs set forth in the application, provided the Company makes a good faith effort continue operating the Company at 221 Industrial Drive.
6. As specific inducement to Hillsdale to grant the IFE and as part of the consideration therefore, the Company agrees to maintain the facility for which the IFE is requested within the industrial development district or plant rehabilitation district in which it is located at the time the IFE is granted, unless such industrial development district or plant rehabilitation district is expanded, in which case the facility, or any portion thereof, may be maintained within that expanded district. If the Company relocates the facility during the period the IFE is in effect to a location that is outside of the industrial development district or plant rehabilitation district in which it is located at the time the IFE is granted, the Company acknowledges and agrees that it shall be liable to and shall forthwith pay Hillsdale an amount that is equal to the difference between the industrial facilities tax to be paid by the Company for the tax years remaining under the IFE that is in effect and the general ad valorem property tax that the Company would have paid if the Company did not have the IFE in effect for those years; provided, however, that the Company shall only be liable for payment of taxes on personal property in those tax years that the ad valorem personal property tax is in effect in the State of Michigan; provided, further, that in the event of the Company's relocation of the facility outside of the industrial development district or plant rehabilitation district in which it is located at the time the IFE is granted, Hillsdale may forgive the Company's tax liability if Hillsdale determines that it is in its best interest to do so.
7. Should the Company default under this Agreement or fail to remain in operation in Hillsdale, Hillsdale may, but shall not be required to, request that the State Tax Commission revoke the remaining term of the IFE and seek to enforce all remedies at law that Hillsdale may have available to it.
  - a. In the event the State Tax Commission revokes the IFE prior to the IFE expiring, the Company agrees to reimburse Hillsdale and all affected taxing jurisdictions the full amount of the taxes, whether real or personal property in nature, that would actually have been abated during the term that the IFE was actually in effect, plus interest of 1% over the adjusted prime rate as determined by the Michigan Department of Treasury under MCL 205.737, section 37(4) of the Tax Tribunal Act PA 186 of 1973; to wit: After June 30, 2012, interest shall accrue at 1 percentage point above the adjusted prime rate. As used in this section, "adjusted prime rate" means the average predominant prime rate quoted by not fewer than 3 commercial banks to large businesses, as determined by the Department of Treasury. The Company shall be liable for reimbursement of taxes on personal property only for those years that the ad valorem personal property tax is in effect in the State of Michigan.
  - b. The transfer to another entity of the facility, or a portion thereof, alone shall not constitute failure to remain in operation under this Agreement so long as the transfer certificate transferring all or a portion of the IFE to the other entity is approved by Hillsdale and the State Tax Commission.
8. Hillsdale agrees to supply the Company at the Hillsdale location described in its application for an IFE during the term of such IFE with the full range of municipal services as are offered by it to its industrial citizens on such rates and terms as are then approved and declared effective by Hillsdale's City Council.

This agreement is assignable and transferable by either party with advance written consent. The agreement may only be altered upon mutual consent of both parties.

IN WITNESS WHEREOF the parties hereto have set their hands and seals.

*(Signatures on following pages)*



Witnessed by:

*Nancy Holstrom*

COMPANY: CORECOYLE COMPOSITES LLC

*Drew Homovec*  
(signature)

By: DREW HOMOVEC  
(print name)

Its: Managing Member

STATE OF MICHIGAN )  
  ) ss:  
County of Hillsdale )

On this 25 day of OCTOBER 2017 before me a Notary Public within and for said County and State, personally came the above named Drew Homovec to me known to be the same persons described in and who executed the within instrument, who acknowledged the same to be their free act and deed.

*Katherine Bonney Price*  
KATHERINE BONNEY PRICE Notary Public  
Commissioned and Acting in

**KATHERINE BONNEY PRICE**  
**NOTARY PUBLIC - STATE OF MICHIGAN**  
**COUNTY OF HILLSDALE**  
**My Commission Expires June 1, 2019**  
**Acting in the County of Hillsdale**

JUNE 01, 2019 County, Michigan  
My commission expires:



# City of Hillsdale Agenda Item Summary

**MEETING DATE:** October 3, 2022

**AGENDA ITEM #10:** New Business

**SUBJECT:** Resolution to revoke Obsolete Property Rehabilitation Exemption Certificate Number 3-14-0004, issued to Broad Street Downtown Market located at 55 N Broad Street, Hillsdale, Michigan.

**BACKGROUND PROVIDED BY STAFF (Kelly LoPresto, Economic Development Coordinator, with the assistance of Kimberly Thomas, Assessor)**

On July 15, 2013, Council adopted Resolution #3143 to establish Obsolete Property Rehabilitation District 2013-01. On May 5, 2014, Council adopted Resolution 3168 approving an OPRA application of Broad Street Downtown Market for real property improvements at 55 N Broad Street in the amount of \$418,746. Certificate number 3-14-0004 was issued by the State Tax Commission with an expiration of December 30, 2024.

To revoke the certificate, Council would need to pass a resolution to be forwarded to the State Tax Commission. The State Tax Commission is required to give written notice to the certificate holder and afford them an opportunity for a hearing prior to issuing an official order.

**RECOMMENDATION:**

It is the recommendation of the city staff that council pass the attached resolution revoking Obsolete Property Rehabilitation Exemption Certificate Number 3-14-0004.

**CITY OF HILLSDALE**

**RESOLUTION: \_\_\_\_\_**

**RESOLUTION REVOKING AN OPRA CERTIFICATE**

Minutes of a regular meeting of the City Council of the City of Hillsdale, held on October 3, 2022, at City Hall, 97 North Broad Street, Hillsdale, Michigan at 7:00 p.m.

PRESENT: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The following preamble and resolution were offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

**Resolution \_\_\_\_\_ Revoking Obsolete Property Rehabilitation Act (OPRA) Exemption Certificate 3-14-0004 For Broad Street Downtown Market.**

WHEREAS, pursuant to P.A. 146 of 2000, as amended, after a duly noticed public hearing held on July 15, 2013, this Council of the City of Hillsdale by resolution established the Obsolete Property Rehabilitation District 2013-01; and

WHEREAS, the City of Hillsdale approved an OPRA application for Broad Street Downtown Market, certificate number 3-14-0004 for property located at 55 N Broad Street, Hillsdale, Michigan in the amount of \$418,746; and

WHEREAS, Broad Street Downtown Market has failed in good faith with the operation of the facility; and

NOW, THEREFORE, BE IT RESOLVED BY the Council of the City of Hillsdale that the Council hereby revokes Obsolete Property Rehabilitation Exemption Certificate number 3-14-0004 for Broad Street Downtown Market for property located at 55 N Broad Street, Hillsdale, Michigan.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_



RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Council of the City of Hillsdale, County of Hillsdale, Michigan, at a regular meeting held on October 3, 2022.

---

Adam L Stockford, Mayor

---

Katy Price, City Clerk

RECEIVED  
MAR 24 2014  
HILLSDALE CITY CLERK  
TIME: 4:15PM - KP

*Original*

## Application for Obsolete Property Rehabilitation Exemption Certificate

This form is issued as provided by Public Act 146 of 2000, as amended. This application should be filed after the district is established. This project will not receive tax benefits until approved by the State Tax Commission. Applications received after October 31 may not be acted upon in the current year. This application is subject to audit by the State Tax Commission.

**INSTRUCTIONS:** File the original and two copies of this form and the required attachments with the clerk of the local government unit. (The State Tax Commission requires two copies of the Application and attachments. The original is retained by the clerk.) Please see State Tax Commission Bulletin 9 of 2000 for more information about the Obsolete Property Rehabilitation Exemption. The following must be provided to the local government unit as attachments to this application: (a) General description of the obsolete facility (year built, original use, most recent use, number of stories, square footage); (b) General description of the proposed use of the rehabilitated facility, (c) Description of the general nature and extent of the rehabilitation to be undertaken, (d) A descriptive list of the fixed building equipment that will be a part of the rehabilitated facility, (e) A time schedule for undertaking and completing the rehabilitation of the facility, (f) A statement of the economic advantages expected from the exemption. A statement from the assessor of the local unit of government, describing the required obsolescence has been met for this building, is required with each application. Rehabilitation may commence after establishment of district.


Applicant (Company) Name (applicant must be the OWNER of the facility) <b>Broad Street Downtown Market</b>		
Company Mailing address (No. and street, P.O. Box, City, State, ZIP Code) <b>55 N. Broad Street</b>		
Location of obsolete facility (No. and street, City, State, ZIP Code) <b>55 N. Broad Street</b>		
City, Township, Village (indicate which) <b>Hillsdale</b>	County <b>Hillsdale</b>	
Date of Commencement of Rehabilitation (mm/dd/yyyy) <b>03/21/2014</b>	Planned date of Completion of Rehabilitation (mm/dd/yyyy) <b>05/01/2014</b>	School District where facility is located (include school code) <b>Hillsdale</b>
Estimated Cost of Rehabilitation <b>\$418,746.00</b>	Number of years exemption requested <b>10</b>	Attach Legal description of Obsolete Property on separate sheet
Expected project likelihood (check all that apply):		
<input checked="" type="checkbox"/> Increase Commercial activity	<input checked="" type="checkbox"/> Retain employment	<input checked="" type="checkbox"/> Revitalize urban areas
<input checked="" type="checkbox"/> Create employment	<input type="checkbox"/> Prevent a loss of employment	<input type="checkbox"/> Increase number of residents in the community in which the facility is situated
Indicate the number of jobs to be retained or created as a result of rehabilitating the facility, including expected construction employment <b>6</b>		
Each year, the State Treasurer may approve 25 additional reductions of half the school operating and state education taxes for a period not to exceed six years. Check the following box if you wish to be considered for this exclusion. <input checked="" type="checkbox"/>		

### APPLICANT'S CERTIFICATION

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all of the information is truly descriptive of the property for which this application is being submitted. Further, the undersigned is aware that, if any statement or information provided is untrue, the exemption provided by Public Act 146 of 2000 may be in jeopardy.

The applicant certifies that this application relates to a rehabilitation program that, when completed, constitutes a rehabilitated facility, as defined by Public Act 146 of 2000, as amended, and that the rehabilitation of the facility would not be undertaken without the applicant's receipt of the exemption certificate.

It is further certified that the undersigned is familiar with the provisions of Public Act 146 of 2000, as amended, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Obsolete Property Rehabilitation Exemption Certificate by the State Tax Commission.

Name of Company Officer (no authorized agents) <b>Michael Ritter</b>	Telephone Number <b>(517) 439-1921</b>	Fax Number <b>(517) 439-1922</b>
Mailing Address <b>55 N. Broad Street, Hillsdale, MI 49242</b>		Email Address <b>mritter@dmcibb.net</b>
Signature of Company Officer (no authorized agents) 		Title <b>Owner</b>

### LOCAL GOVERNMENT UNIT CLERK CERTIFICATION

The Clerk must also complete Parts 1, 2 and 4 on Page 2. Part 3 is to be completed by the Assessor.

Signature	Date application received
-----------	---------------------------

FOR STATE TAX COMMISSION USE		
Application Number	Date Received	LUCI Code

**LOCAL GOVERNMENT ACTION**

This section is to be completed by the clerk of the local governing unit before submitting the application to the State Tax Commission. Include a copy of the resolution which approves the application and instruction items (a) through (f) on page 1, and a separate statement of obsolescence from the assessor of record with the State Assessor's Board. All sections must be completed in order to process.

**PART 1: ACTION TAKEN**

Action Date: _____		
<input type="checkbox"/> Exemption Approved for _____ Years, ending December 30, _____ (not to exceed 12 years)		
<input type="checkbox"/> Denied		
Date District Established	LUCI Code	School Code

**PART 2: RESOLUTIONS (the following statements must be included in resolutions approving)**

<p>A statement that the local unit is a Qualified Local Governmental Unit.</p> <p>A statement that the Obsolete Property Rehabilitation District was legally established including the date established and the date of hearing as provided by section 3 of Public Act 146 of 2000.</p> <p>A statement indicating whether the taxable value of the property proposed to be exempt plus the aggregate taxable value of property already exempt under Public Act 146 of 2000 and under Public Act 198 of 1974 (IFT's) exceeds 5% of the total taxable value of the unit.</p> <p>A statement of the factors, criteria and objectives, if any, necessary for extending the exemption, when the certificate is for less than 12 years.</p> <p>A statement that a public hearing was held on the application as provided by section 4(2) of Public Act 146 of 2000 including the date of the hearing.</p> <p>A statement that the applicant is not delinquent in any taxes related to the facility.</p> <p>If it exceeds 5% (see above), a statement that exceeding 5% will not have the effect of substantially impeding the operation of the Qualified Local Governmental Unit or of impairing the financial soundness of an affected taxing unit.</p> <p>A statement that all of the items described under "Instructions" (a) through (f) of the Application for Obsolete Property Rehabilitation Exemption Certificate have been provided to the Qualified Local Governmental Unit by the applicant.</p>	<p>A statement that the application is for obsolete property as defined in section 2(h) of Public Act 146 of 2000.</p> <p>A statement that the commencement of the rehabilitation of the facility did not occur before the establishment of the Obsolete Property Rehabilitation District.</p> <p>A statement that the application relates to a rehabilitation program that when completed constitutes a rehabilitated facility within the meaning of Public Act 146 of 2000 and that is situated within an Obsolete Property Rehabilitation District established in a Qualified Local Governmental Unit eligible under Public Act 146 of 2000 to establish such a district.</p> <p>A statement that completion of the rehabilitated facility is calculated to, and will at the time of issuance of the certificate, have the reasonable likelihood to, increase commercial activity, create employment, retain employment, prevent a loss of employment, revitalize urban areas, or increase the number of residents in the community in which the facility is situated. The statement should indicate which of these the rehabilitation is likely to result in.</p> <p>A statement that the rehabilitation includes improvements aggregating 10% or more of the true cash value of the property at commencement of the rehabilitation as provided by section 2(l) of Public Act 146 of 2000.</p> <p>A statement of the period of time authorized by the Qualified Local Governmental Unit for completion of the rehabilitation.</p>
--	---

**PART 3: ASSESSOR RECOMMENDATIONS**

Provide the Taxable Value and State Equalized Value of the Obsolete Property, as provided in Public Act 146 of 2000, as amended, for the tax year immediately preceding the effective date of the certificate (December 31st of the year approved by the STC).

	Taxable Value	State Equalized Value (SEV)
Building(s)		
Name of Governmental Unit	Date of Action on application	Date of Statement of Obsolescence

**PART 4: CLERK CERTIFICATION**

The undersigned clerk certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way. Further, the undersigned is aware that if any information provided is untrue, the exemption provided by Public Act 146 of 2000 may be in jeopardy.

Name of Clerk	Clerk Signature	Date	
Clerk's Mailing Address	City	State	ZIP Code
	Telephone Number	Fax Number	Email Address

Mail completed application and attachments to: Michigan Department of Treasury  
 State Tax Commission  
 P.O. Box 30471  
 Lansing, Michigan 48909-7971

If you have any questions, call (517) 373-2408.

For guaranteed receipt by the State Tax Commission, it is recommended that applications and attachments are sent by certified mail.

## Broad Street Downtown Market (BSDM) Application for Obsolete Property Rehabilitation Exemption

- (a) General description of the obsolete facility (year built, original use, most recent use, number of stories, square footage)
- a. BSDM was originally built in 1921. Its original use was a dealership and is currently being used as a market, tavern and eatery. The market is 1 story approximately 6,065 square feet with a full basement approximately 7,110 square feet.
- (b) General description of the proposed use of the rehabilitated facility
- a. BSDM will be finishing out the basement of the property to be an underground entertainment venue with a bar, stage, dance floor, game area (pool tables, shuffleboard, darts, etc.) and traditional American bar foods.
- (c) Description of the general nature and extent of the rehabilitation to be undertaken
- a. BSDM needs to completely rebuild the basement, including but not limited to:
    - i. Repairing crumbling ceiling supports
    - ii. Repairing and sealing/painting concrete floors and walls
    - iii. Building new men's and women's handicapped accessible restrooms
    - iv. Building a stage and dance floor
    - v. Building a Green room
    - vi. Building a bar
    - vii. Installing a new tap system
    - viii. Updating current stairs and exterior doors
    - ix. Installing new lighting, electrical, HVAC systems
    - x. Finishing out with decorations, tables, chairs, games, etc.
- (d) A descriptive list of the fixed building equipment that will be a part of the rehabilitated facility
- a. All current equipment for the present market, tavern and eatery will continue to be utilized.
- (e) A time schedule for undertaking and completing the rehabilitation of the facility.
- a. We propose to begin construction on March 21, 2014 and be finished on May 1, 2014.
  - b. All preliminary work has been done, the bank has approved the loan and the contractor has been chosen, we are waiting to begin construction until we begin this process
- (f) A statement of the economic advantages expected from the exemption
- a. It is our belief that the economic advantages expected from the exemption will be at least 6 positions of 30 hours per week plus an additional full time chef, with the forecast that the added entertainment in our finished basement will increase volume to every area of our business with the potential to add additional job opportunities in the future.

## Broad Street Downtown Market Itemized Estimates

<b>Basement Renovations</b>	
Demolition	\$ -
Concrete Block Walls	\$ 14,000.00
Steel Stairs	\$ -
Windows/Doors	\$ 18,000.00
Wood Service Stairs	\$ 3,000.00
HVAC with Exposed Duct and Exhaust	\$ 68,000.00
Plumbing	\$ 16,000.00
Electrical	\$ 27,000.00
Bar	\$ 20,000.00
Floors	\$ 14,000.00
Steel Ceilings	\$ 9,000.00
Painting	\$ 11,000.00
Addition - for stairs	\$ 17,000.00
Dance Floor & Stage	\$ 3,500.00
Beam, and drop ceiling for restrooms	\$ 2,000.00
Insulation	\$ 1,500.00
Permits, fees, overhead, & profit	\$ 26,000.00
<b>TOTAL BASEMENT RENOVATIONS</b>	<b>\$ 250,000.00</b>
<b>Refrigeration &amp; Systems</b>	
2 New Reach-in 2 Door Refrigerators for Restaurant Upstairs (replace Michigan Den)	\$ -
Move Michigan Den into Beer Cooler Room in Basement (increase upstairs space)	\$ -
Glycol Beer Tap System (8 taps Tavern, 24 taps Underground)	\$ 21,000.00
iTouch POS system	\$ 18,000.00
Upgrade Kitchen Exhaust	\$ 7,300.00
New 12' Meat Case Display Cooler	\$ 17,934.00
New 12' Deli/Dairy Case Display Cooler	\$ 18,357.00
Island Merchandiser	\$ 6,155.00
Remove all items/trash from Basement	\$ 1,500.00
Install and Connect Power	\$ 3,500.00
<b>TOTAL REFRIGERATION UPDATES AND RENOVATIONS</b>	<b>\$ 93,746.00</b>
<b>Fascia and Finish Out</b>	
Updated Fascia: Signs and Lighting	\$ -
Updated Rear Paving and Stairs	\$ -
Sound System and Lighting	\$ 15,000.00
Furniture and Fixtures: TVs, Tables, Chairs, Barstools, Couches, Pool Tables, Etc.	\$ 40,000.00
<b>TOTAL FACIA AND FINISH OUT</b>	<b>\$ 55,000.00</b>
<b>Cash Flow Advance</b>	
CASH FLOW ADVANCE	\$ 20,000.00
<b>TOTAL CASH FLOW ADVANCE</b>	<b>\$ 20,000.00</b>
<b>Total Cost of Renovation</b>	
<b>TOTAL ALL COSTS</b>	<b>\$ 418,746.00</b>

State of Mich. Co. of Hillsdale S.S. No. 558 I hereby  
certify that there are no tax liens, tax titles or unpaid  
taxes against said lands for five years preceding the date  
of said deed. This does not apply to taxes in process of  
collection by Twp., City or Village Officers.

7-24-09  
Hiedi Ovinger Co. Treas.

**WARRANTY DEED**

The Grantor, City of Hillsdale Tax Increment Finance Authority, 97 North Broad Street, Hillsdale, Michigan 49242, conveys and warrants to Grantee, Broad Street Downtown Market LLC, 240 South Broad Street, Hillsdale, Michigan 49242 the following described premises situated in the City of Hillsdale, County of Hillsdale and State of Michigan:

000-126-160-24

Lots 32 & 33 Old or First Plat of the Village, now City of Hillsdale, as recorded in Liber E of Deeds, Page 380, Hillsdale County Records.

ALSO, a parcel commencing at the Southwest corner of Lot 31, Old or First Plat of the Village, now City of Hillsdale, as recorded in Liber E of Deeds, Page 380, Hillsdale County Records; thence northerly on the east line of Broad Street 20 feet; thence easterly at right angles, 8 rods; thence southerly at right angles, 20 feet; thence westerly at right angles, to the Place of beginning, being the south part of lot 31.

Also, a non exclusive easement for ingress and egress over the easterly 29 feet of Lots 34 and 35 Old or First Plat of the Village, now City of Hillsdale.

Also, a non exclusive easement for ingress and egress over the northerly 8 feet of Lot 34 of Old or First Plat of the Village, now City of Hillsdale.

Also, a non exclusive easement for vehicle parking over the south 19.5 feet of the north 27.5 feet of Lot 34 of Old or First Plat of the Village, now City of Hillsdale.

Reserving a non exclusive easement for ingress and egress over the southerly 8 feet of Lot 33 of Old or First Plat of the Village, now City of Hillsdale.

Subject to restrictions, reservations, conditions and easements of record. Also, subject to 2009 property taxes and assessments.

This is exempt from State and County Transfer Fees in accordance with MCL 207.505 (a) and MCL 207.526 (a).

FOR THE SUM OF ONE (\$1.00) Dollar

Signed: July 24, 2009

City of Hillsdale Tax Increment Finance Authority

By: Christopher Sumnar  
CHRISTOPHER SUMNAR  
Its, Chairperson

STATE OF MICHIGAN )  
                                  )SS:  
COUNTY OF HILLSDALE )

The foregoing instrument was acknowledged before me on July 24, 2009, by Christopher Sumnar, who (is)are known to me or has/have produced \_\_\_\_\_ as identification.

Leslie B. Keeling  
Leslie B. Keeling, Notary Public  
Hillsdale County, Michigan  
My Commission Expires: 10/22/12  
Acting in the County of Hillsdale

Prepared By:  
WELPER LAW OFFICE, P.C.  
F. E. Welper, Jr.  
10 Budlong Street  
Hillsdale, Michigan 49242  
(517) 437-7391

**RESOLUTION TO APPROVE AN OBSOLETE PROPERTY REHABILITATION  
EXEMPTION CERTIFICATE APPLICATION  
PA 146 OF 2000 AS AMENDED**

Minutes of a regular meeting of the common council of the City of Hillsdale, held on May 5, 2014, at City Hall Council Chambers, 97 N Broad Street in Hillsdale at 7:00 p.m.

PRESENT: MAYOR SESSIONS, COUNCIL PERSONS: WATKINS, STOCKFORD,  
KINNEY, STACK-DAVIS, BAIL, FLANNERY  
ABSENT: ~~Ø~~

The following preamble and resolution were offered by Councilperson Flannery and supported by Councilperson Kinney.

**Resolution number 3168 Approving Obsolete Property Rehabilitation  
Exemption Certificate Application for Broad Street Downtown Market, Located at  
55 North Broad Street**

WHEREAS, pursuant to PA 146 of 2000, the City of Hillsdale is a Qualified Local Governmental Unit eligible to establish one or more Obsolete Property Rehabilitation Districts; and

WHEREAS, the City of Hillsdale legally established the Obsolete Property Rehabilitation District 2013-01 on July 15, 2013, after a public hearing held on July 15, 2013; and

WHEREAS, the taxable value of the property proposed to be exempt plus the aggregate taxable value of property already exempt under Public Act 146 of 2000 and under Public Act 198 of 1974 (IFT's) does not exceed 5% of the total taxable value of the City of Hillsdale; and

WHEREAS, the application was approved at a public hearing as provided by section 4(2) of Public Act 146 of 2000 on May 5, 2014; and

WHEREAS, Broad Street Downtown Market is not delinquent in any taxes related to the facility; and

WHEREAS, the application was approved for less than 12 years and will not be extended; and

WHEREAS, the application is for obsolete property as defined in section 2(h) of Public Act 146 of 2000; and

WHEREAS, the applicant Broad Street Downtown Market has provided answers to all required questions under the application instructions to the City of Hillsdale; and



WHEREAS, the City of Hillsdale requires that rehabilitation of the facility shall be completed by May 1, 2015; and

WHEREAS, the commencement of the rehabilitation of the facility did not occur before the establishment of the Obsolete Property Rehabilitation District; and

WHEREAS, the application relates to a rehabilitation program that when completed constitutes a rehabilitated facility within the meaning of Public Act 146 of 2000 and that is situated within an Obsolete Property Rehabilitation District established in the City of Hillsdale eligible under Public Act 146 of 2000 to establish such a district; and

WHEREAS, completion of the rehabilitated facility is calculated to, and will at the time of issuance of the certificate, have the reasonable likelihood to, increase commercial activity, create employment, retain employment, and revitalize urban areas in which the facility is situated; and

WHEREAS, the rehabilitation includes improvements aggregating 10% or more of the true cash value of the property at commencement of the rehabilitation as provided by section 2(l) of Public Act 146 of 2000.

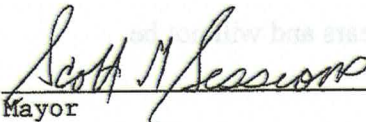
NOW, THEREFORE, BE IT RESOLVED by the common council of the City of Hillsdale


Be and hereby is granted an Obsolete Property Rehabilitation Exemption for the real property, excluding land, located in Obsolete Property Rehabilitation District 2013-01 at 55 North Broad Street for a period of 10 years, beginning December 31, 2014, and ending December 30, 2024, pursuant to the provisions of PA 146 of 2000, as amended.

AYES: 7

NAYS: 0

RESOLUTION DECLARED ADOPTED.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the common council of the City of Hillsdale, County of Hillsdale, Michigan at a regular meeting held on May 5, 2014.



STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

RICK SNYDER  
GOVERNOR

R. KEVIN CLINTON  
STATE TREASURER

September 4, 2014

RECEIVED

SEP 19 2014

HILLSDALE CITY

Michael Ritter  
Broad Street Downtown Market  
55 N Broad Street  
Hillsdale, MI 49242

Dear Mr. Ritter:

At their August 26, 2014 meeting the State Tax Commission considered and approved your application for an obsolete property rehabilitation project, in accordance with Public Act 146 of 2000, as amended. Enclosed is certificate number 3-14-0004, issued to Broad Street Downtown Market for the project located at 55 N Broad Street, City of Hillsdale, Hillsdale County.

If you have any questions regarding this exemption please contact the Property Services Division at (517) 373-0675.

Sincerely,

Kelli Sobel, Executive Director  
State Tax Commission

Enclosure  
By Certified Mail  
cc: Kimberly A. Thomas, Assessor, City of Hillsdale  
Clerk, City of Hillsdale



## Obsolete Property Rehabilitation Exemption Certificate

Certificate No. 3-14-0004

Pursuant to the provisions of Public Act 146 of 2000, as amended, the State Tax Commission hereby issues an Obsolete Property Rehabilitation Exemption Certificate for the commercial property, as described in the approved application, owned by **Broad Street Downtown Market**, and located at **55 N Broad Street, City of Hillsdale**, County of Hillsdale, Michigan.

This certificate provides the authority for the assessor to exempt the commercial property for which this Obsolete Property Rehabilitation Exemption Certificate is in effect, but not the land on which the rehabilitated facility is located or the personal property, from ad valorem taxation. This certificate further provides the authority to levy a specific tax known as the Obsolete Properties tax.

This certificate, unless revoked as provided by Public Act 146 of 2000, as amended, shall remain in force for a period of **10 year(s)**;

**Beginning December 31, 2014, and ending December 30, 2024.**

The real property investment amount for this obsolete facility is **\$418,746**.

The frozen taxable value of the real property related to this certificate is **\$113,811**.

The State Treasurer has excluded from the specific tax **one-half of the mills levied for local school operating purposes and one-half of the state education tax** to be levied for this certificate for a period of six years, beginning **December 31, 2014** and ending **December 30, 2020**.

This Obsolete Property Rehabilitation Exemption Certificate is issued on **August 26, 2014**.



Douglas B. Roberts, Chairperson  
State Tax Commission

A TRUE COPY  
ATTEST:

Heather Cole  
Michigan Department of Treasury

# **City of Hillsdale Agenda Item Summary**

**Meeting Date:**           **October 3, 2022**

**Agenda Item:**           **New Business**

**SUBJECT:**               **Hillsdale Justice Project Inc Land Division**

**BACKGROUND PROVIDED BY STAFF (Kimberly Thomas, Assessor with assistance from Alan Becker, Zoning Administrator)**

The owner of parcel number 30-006-126-160-23, located at 75 N Broad St. would like to divide the property for potential sale of the 2-story section of the building. The property in question is separately described as 2 parcels on the deed, and has historically been separately occupied, but was combined for assessment purposes prior to 1976. The 2-story section of the building sustained significant fire damage in 1997 and has remained unoccupied since that time.

Hillsdale City Code Section 18-82 requires application to council requesting approval to divide platted lots, with automatic referral to the planning commission for input, review and recommendation. The Zoning Administrator and Assessor have reviewed the request for compliance with the Zoning Ordinance and Michigan Land Division Act and recommend approval as requested. The Planning Commission reviewed the application at their regular meeting on September 21, 2022.

## **RECOMMENDATION:**

Refer to the meeting minutes from the Planning Commission meeting held on September 21, 2022.

Approved  
 Approved with Conditions  
 Denied

\* Please refer to the attached sheet for explanation behind the decision.

Date: \_\_\_\_\_



Application Fee: \$75.00

Receipt #: 57091

Signature: OCG

Date Received: 09/22/2022  
(by City Clerk or City Treasurer)

## LAND DIVISION APPLICATION

You **MUST** answer all questions and include all attachments or **this application will be returned to you.**

**Bring or mail to:** City of Hillsdale  
City Clerk/Treasurer  
97 N Broad St  
Hillsdale, MI 49242

**Questions:** Hillsdale City Assessor  
(517) 437-6456  
[assessor@cityofhillsdale.org](mailto:assessor@cityofhillsdale.org)

This form is designed to comply with Sections 18-82 and 18-83 of the City of Hillsdale Land Division Ordinance and Section 109 of the Michigan Land Division Act (formerly the Subdivision Control Act), P.A. 288 of 1967, as amended (particularly by P.A. 591 of 1996) MCL 560.101 et seq. Land in the City of Hillsdale shall not be divided without the prior review and approval by the City Council or their designated agent, in accordance with the City of Hillsdale Land Division Ordinance and the State of Michigan Land Division Act.

**Approval of a division is not a determination that the resulting parcels comply with other ordinances or regulations.**

1. **LOCATION** of Parent Parcel or Tract to be split:

*“Tract” means two (2) or more parcels that share a common property line and are under the same ownership.*

- a. Primary Address: 75 N. BROAD STREET
- b. Parent Parcel Number: 30 - 006 - 126 - 160 - 23
- c. Attach Additional Sheets (if more than one parent parcel in the tract)

2. **PROPERTY OWNER** Information:

- a. Name: Hillsdale Justice Project
- b. Phone Number: (517) 485-2759 (Rick Roth)
- c. Address: P.O. Box 130  
City: Hillsdale State: MI Zip Code: 49242
- d. Email: Rick Roth Sells @ Yahoo.com

3. **PROPOSAL** – Describe the Division(s) being proposed:

a. Reason for proposed division (i.e. sale, lease greater than one year, development, etc.):

SALE

b. Number of New Parcels: 2 (this should include parcel(s) retained by the owner)

c. Intended Use (i.e. Residential, Commercial, etc.): Commercial

*\* Note: All resulting parcel must meet the minimum size requirements of the zoning district in which the parcel is located (refer to Hillsdale Municipal Code Section 36-411)*

d. Access (check one):

Each new division has frontage on an existing public street.

A new public street, proposed name: \_\_\_\_\_ (street name cannot duplicate existing street)

A private street or easement, proposed name: \_\_\_\_\_ (street name cannot duplicate existing street)

A recorded easement (driveway)

e. The proposed division will be added to an existing parcel (**complete below only if true**)

Parcel Address: \_\_\_\_\_

Parcel Number: 30 - 006 - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Legal Description (attach extra sheets as needed): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

*\* If approved, combination will be processed upon receipt of deed establishing identical ownership.*

4. **ATTACHMENTS** (all attachments **MUST** be included) *Letter each attachment as shown:*

A. A scale drawing or survey that complies with the requirements of P.A. 591 of 1996 as amended for the proposed division(s) of the parent parcel showing:

a) Current **boundaries**;

b) All previous divisions **made after** March 31, 1997 (indicate when made or none);

None

c) **Dimensions** of the proposed divisions;

- d) **Any existing improvements** (building, wells, septic system, driveways, house, garage, etc.) and setback(s) from proposed parcel lines, and
- e) Proof of fee ownership (**most recent deed of parcel to be divided**)
- B. A **certificate from the County Treasurer** that complies with the requirement of P.A. 23 of 2019, establishing that all property taxes and special assessments due on the parcel or tract subject to the proposed divisions for the 5 years preceding the date of the application have been paid.
- C. Indication of approval, or **permit from City of Hillsdale Department of Public Services** that a proposed easement provides vehicular access to an existing road or street and meets applicable location standards (Right of Way permit). (if applicable)
- D. A copy of any transferred division rights (§109(2) of the Act) of the parent parcel (**Form L-4260a**)
- E. A **\$75.00\*** application fee.

*\* Checks should be made payable to the City of Hillsdale*

---

## 5. ACKNOWLEDGMENT

The undersigned acknowledges that any approval of the within application is not a determination that the resulting parcels comply with other ordinances, rules, or regulations which may control the use or development of the parcels. Finally, even if this division is approved, I understand ordinances, laws, and regulations are subject to change and that any approved parcel division is subject to such changes that may occur before the recording of the division or the development of the parcel.

PROPERTY OWNER'S SIGNATURE: \_\_\_\_\_

*Lee Rotan*

DATE: \_\_\_\_\_

*9-16-2022*

**All complete application packages will be acted upon within 45 days of receipt. If the application package does not conform to the City of Hillsdale Land Division Ordinance requirements and/or the State of Michigan Land Division Act, the administrator shall return the same to the applicant for completion and refiling in accordance with same.**

## 75 N. Broad St.

### Descriptions

Current description of 75 N Broad St. Tax Parcel 30 006 126 160 23

Lands in the County of Hillsdale, City of Hillsdale Michigan (in Block M of the first plot of the Village of Hillsdale):

Commencing Southwest corner of Lot 31 thence North 20 degrees 32 minutes West along the Easterly line of Broad St. 83 feet to the Point of Beginning, thence continuing North 20 degrees 32 minutes West 39.5 feet along said line of Broad St, thence North 69 degrees 34 minutes 24 seconds East 97 feet to the West line of Lot 28 thence South 0 degrees 05 minutes 28 seconds West 42.18 feet along said West line of Lot 28, Thence South 69 degrees 34 minutes 24 seconds West 81.88 feet to the Point of Beginning.

#### Description of Parent Parcel after split

(may be known as 75 N Broad St)

Tax Parcel # TBD

Commencing Southwest corner of Lot 31 thence North 20 degrees 32 minutes West along the Easterly line of Broad St. 83.0 feet to the Point of Beginning, thence continuing North 20 degrees 32 minutes West 16.5 feet along said line of Broad St, thence North 69 degrees 34 minutes 24 seconds East 88.7 feet to the West line of Lot 28 thence South 0 degrees 05 minutes 28 seconds West 17.62 feet along said West line of Lot 28, Thence South 69 degrees 34 minutes 24 seconds West 81.88 feet to the Point of Beginning.

#### Description of land split of Parent Parcel

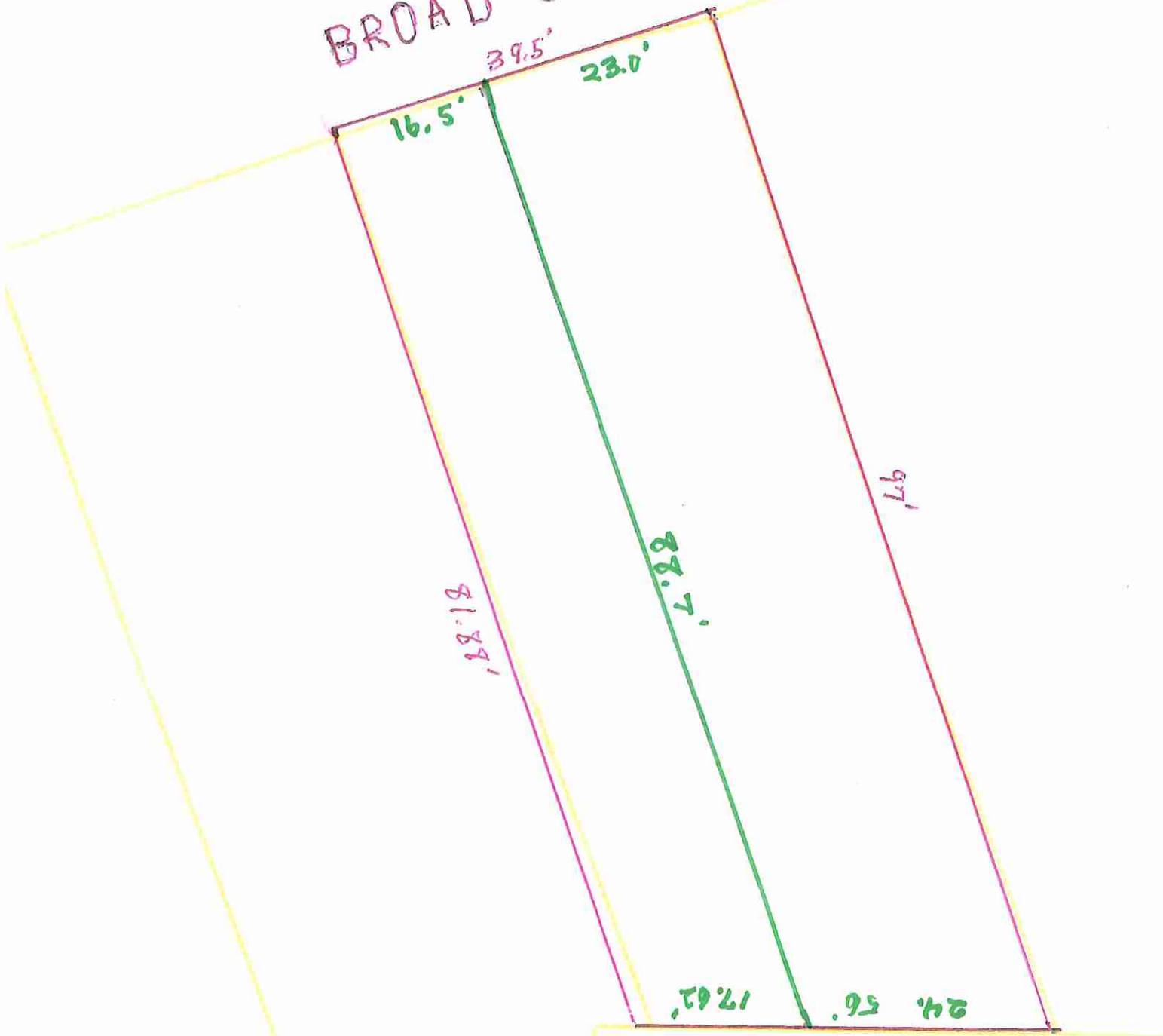
(may be known as 75 ½ N Broad St. after split)

Tax Parcel # TBD

Commencing Southwest corner of Lot 31 thence North 20 degrees 32 minutes West along the Easterly line of Broad St. 99.5 feet to the Point of Beginning, thence continuing North 20 degrees 32 minutes West 23.0 feet along said line of Broad St, thence North 69 degrees 34 minutes 24 seconds East 97 feet to the West line of Lot 28 thence South 0 degrees 05 minutes 28 seconds West 24.56 feet along said West line of Lot 28, Thence South 69 degrees 34 minutes 24 seconds West 88.7 feet to the Point of Beginning.



BROAD ST.



— # CURRENT PARCEL

— # SPLIT LINE

17.62' 24.56'

15.18'

16.5'

39.5'

23.0'

81.87'

87.7'

97'

LIBER 1724 PAGE 001  
STATE OF MICHIGAN - HILLSDALE COUNTY  
Received 05/28/2019 04:01:02 PM 50135E  
RECORDED 05/28/2019 04:01:58 PM 1 of 5  
BAMBI SOMERLOTT, REGISTER OF DEEDS

**CONTRACT FOR DEED**

THIS CONTRACT FOR DEED (this "Agreement") dated this 29th day of December, 2018

**BETWEEN:**

James E. Daniels, Trustee of The James E. Daniels Living Trust, Married, of 2344 Ashe-Te-Wette Beach Drive, Hillsdale, Michigan 49242

and Partner

Tom M. Walworth of 73 South Broad Street, Hillsdale, Michigan 49242

From hereforth shall be known as the "Seller" or the party of the first part.

**AND**

Hillsdale Justice Project Inc. a 501(c)3 not for profit corporation, C/O Jon-Paul Rutan, of 98 N. Broad Street, Hillsdale, Michigan 49242

From hereforth shall be known as the "Purchaser" or the party of the second part.

IN CONSIDERATION OF the covenants and agreements contained in this Agreement and other good and valuable consideration, the receipt of which is hereby acknowledged, the parties to this agreement agree as follows:

**SALE OF PROPERTY**

1. On the 29<sup>th</sup> day of December, 2018, the seller, for and in consideration of the sum of \$75,000.00, does hereby convey and grant with warranty covenants to the Purchaser, all of the following lands and property, together with all improvements located on the property:

**PARCEL I:**

Land in the City of Hillsdale, County of Hillsdale, Michigan, described as: Parts of Lots 29, 30 and 31 of Block "M" of the Old or First Plat of the Village, now City of Hillsdale, Michigan, described as: Commencing at the Southwest corner of Lot 31, thence North 20°32' West along the Easterly line of Broad Street, a distance of 99.5 feet to the point of beginning; thence North 69°34'24" East a distance of 88.36 feet to the West line of Lot 31, thence North 0°05'28" East along the West line of said Lot 28 a distance 24.56 feet; thence South 69°34'24" West a distance of 97.00 feet to the Easterly line of Broad Street; thence South 20°32' East a distance of 23.00 feet to the point of beginning.

**PARCEL II:**

Part of Lots 29, 30 and 31 of Block "M" of Old, First Plat of the Village (now City) of Hillsdale, Michigan, described as: Commencing at the Southwest corner of Lot 31 of said First Plat, thence, North 20°32' West along the Easterly line of Broad Street a distance of 83.0 feet to the point of beginning; thence continuing North 20°32' West a distance of 16.5 feet; thence North 69°34'24" East a distance of 88.36 feet to the West line of Lot 28; thence South 0°05'28" West along the West line of Lot 28 a distance of 17.62 feet; thence South 69°34'24" West a distance of 81.88 feet to the point of beginning.


Subject to easements and building and use restrictions of record. (the "Premises") State of Mich. Co. Hillsdale S.S. No. 511 I hereby certify that there are no tax liens, tax titles or unpaid taxes against said lands for five years preceding the date of said deed. This does not apply to taxes in process of collection by Twp., City or Village Officers.

Dated 5-28-19  
John D. Baker Deputy Co. Treas.

Parent Parcel Number:  
 006-126-160-23  
 Owner:  
Hillsdale Justice Project  
 Date: 9-19-2022



**Land Division Review Checklist (to be completed by Assessor and Zoning Administrator)**

1. **Administrative Review** for determination of authority to approve or deny application
  - a. Is the property in question part of a **recorded plat**?
    - i.  Yes – Planning Commission Review and Council Approval Required
      1. Does the proposed division result in more than 4 parcels split out of a single platted lot?
        - a.  Yes – Recommend denial (HMC 18-82(b))
        - b.  No
      - ii.  No
        1. Does the proposed Division involve **dedication of a new street**?
          - a.  Yes – Planning Commission Review and Council Approval Required
          - b.  No – Approval/Disapproval may be made by Assessor
2. **Zoning Review – Zoning District(s)** of the parcel or tract to be divided: \_\_\_\_\_
  - a. Do all of the parcels resulting from this proposed division (including the remainder parcel) meet or exceed the minimum area required for the zoning district in which they are located?
    - i.  Yes
    - ii.  No – recommend application be DENIED (HMC 18-82; 36-411)
  - b. Do all of the parcels resulting from this proposed division (including the remainder parcel) meet or exceed the minimum lot width for the zoning district in which they are located?
    - i.  Yes
    - ii.  No – recommend application be DENIED (HMC 18-82; 36-411)
  - c. For existing improvements:
    - i. Do all of the parcel boundaries for this proposed division (including the remainder parcel) allow for minimum yard setbacks from existing improvements?
      1.  Yes
      2.  No – recommend application be DENIED (HMC 18-82; 36-411)
    - ii. Do all of the parcels resulting from this proposed division (including the remainder parcel) allow for maximum percentage of lot are covered by all existing buildings?
      1.  Yes
      2.  No – recommend application be DENIED (HMC 18-82; 36-411)
  - d. Zoning Administrator Signature: 
  - e. Date Reviewed: 9/20/2022
3. **Planning Commission Review & Council Approval** Required under item 1?
  - a.  Yes
    - i. Date of Planning Commission Meeting (attach minutes):  
9/21/2022

ii. Date of Council Meeting (attach minutes): 10/3/2022

b. No – Skip to Assessor Review

**4. Assessor Review (Skip to item 5 if Council Approval Required under item 1)**

a. Is the parcel to be divided part of a larger **parent tract** as defined by MCL 560.102(h) (based on ownership as of March 31, 1997)?

- i.  Yes – total acreage of tract: \_\_\_\_\_ (For Table 1 calculations)
- ii.  No – total acreage of parcel: \_\_\_\_\_ (For Table 1 calculations)

b. **Number of resulting parcels allowed (including remainder) under MCL**

**560.108** - Do the boundaries of the parcel or tract to be divided match the parcel or tract in existence on March 31, 1997?

- i.  Yes – Refer to Table 1 below:

**Table 1 – Total number of resulting parcels allowed under MCL 560.108(2) and (3) based on total Acreage of parent parcel or tract as it existed on March 31, 1997:**

First 10 Acres		4
20 acres or more:	+1 for each additional whole 10 acres up to 120 total acres (maximum of 11)	+
	+2 if both of the following statements are true: <ul style="list-style-type: none"> <li>• The proposed division includes establishment of 1 or more new roads so that there are no new driveway accesses to an existing public road for any of the resulting parcels.</li> <li>• One of the resulting parcels comprises not less than 60% of the area of the parent parcel or tract.</li> </ul>	+ _____
120 acres or more:	+1 for each additional whole 40 acres	+ _____
<b>Total number of Resulting Parcels Allowed:</b>		

ii.  No - Parcel or tract to be divided was created by an exempt split or a division (after March 31, 1997)

1. Have 10 years or more elapsed since the parcel or tract to be divided was created?

a.  No – Is the parcel or tract to be divided a “new parent”/remainder parcel from a prior division?

i. Yes – How many unallocated divisions were retained for this parcel (refer to deeds and/or form 3278 NOTICE TO ASSESSOR OF TRANSFER OF THE RIGHT TO MAKE A DIVISION OF LAND for any resulting “child” parcels)?

ii. No - Were any unallocated divisions transferred to this parcel from the parent parcel or tract (refer to deeds and/or form 3278 NOTICE TO ASSESSOR OF TRANSFER OF THE RIGHT TO MAKE A DIVISION OF LAND for this parcel)?

1. Yes – How many? \_\_\_\_\_

2. No - Application is DENIED (MCL 560.108(5)(a))

b.  Yes – Refer to Table 2 below:

**Table 2 – Total number of resulting parcels allowed under MCL 560.108(5) based on total acreage of parcel or tract created by exempt split or division occurring 10 years or more before current request:**

First 10 Acres		2
20 acres or more: +1 for each additional whole 10 acres	up to 5 additional	+ _____
	Up to 8 additional if one of the resulting parcels from the proposed division comprises not less than 60% of the parcel or tract to be divided	
<b>Total number of Resulting Parcels Allowed (not more than 10):</b>		

c. **Total number of resulting parcels** – does this number exceed the number of parcels allowed?

i.  No

ii.  Yes – application is DENIED (MCL 560.108)

**Table 3 – Divisions of original parent parcel or tract - total number of parcels created since 1997 with proposed division:**

Number of new parcels created by prior divisions (since March 31, 1997 for parent or remainder of parent parcel or tract; since creation of this parcel or tract for exempt split or child parcel or tract):	_____
Number of parcels (including remainder) created under proposed division:	_____
-1 for each resulting parcel of 40 acres or more if it is accessible:	- _____
<b>Total number of resulting parcels created:</b>	_____

5. Application is

a.  Approved

b.  Approved with Condition(s):

c.  Denied – explain reason(s):

**Planning Commission Meeting Minutes**  
**Hillsdale City Hall**  
**Council Chambers**  
**September 27, 2022**  
**5:30 pm**

**I. Call to Order**

Meeting opened at 5:30 pm followed by the Pledge of Allegiance, and Roll Call.

**II. Members Present**

- A. Members Present: Chairman Eric Moore, Vice Chairman Ron Scholl, Secretary Jacob Parker, Commissioner William Morrissey, Commissioner Swan, Commissioner Kerry Laycock, Commissioner Elias McConnell
- B. Members Absent:
- C. Public Present: Zoning Administrator Alan Beeker, representatives from Meijer's, and representatives from College Baptist Church

**III. Consent Agenda and Minutes**

Motioned by Commissioner Laycock, seconded by Commissioner Swan to amend the Consent items as follows:

- A. Add the parcel split at 75 N. Broad St to the agenda before the site plan reviews due to a prior commitment of the owner

Motioned by Commissioner Laycock and seconded by Commissioner Morrissey to approve the prior minutes and communications. Motion passed unanimously.

**IV. Public Comment**

None

**V. Parcel Split**

**A. 75 N. Broad St.**

- a. Mr. Beeker gave a brief description of the proposed split at 75 N Broad. St which currently host the Hillsdale Justice Project and desires to sell the second parcel. Mr. Beeker indicated that all requirements were met.
- b. Motioned by Commissioner Laycock, seconded by Commissioner McConnell to recommend to council to approve the split.

**VI. Site Plan Review**

**A. 3600 W. Carleton - Meijer**

- a. Mr. Beeker gave a brief description of the project. The proposed project is to construct a new Meijer store location at 3600 W Carleton.
- b. Mr. Beeker further explained that due to two variances, the approval of the Zoning Board of Appeals would be required.

- c. Representatives from Meijer were on hand to answer questions about distance from the road, the proposed traffic light at Moore Rd. and projected additional traffic.
- d. Commissioner Parker moved to provide conditional approval pending ZBA approval of the required variances and permit acquirement, Commissioner Swan seconded, motion passed unanimously.

**B. 200 N. Manning – College Baptist Church**

- a. Mr. Beeker gave a brief recap of the project to construct an addition onto College Baptist Church at 200 N. Manning.
- b. Commissioner Swan moved to approve, Commissioner Parker seconded, motion passed unanimously.

**VII. Old Business**

None

**VIII. New Business**

**A. Ordinance Review – Secs. 36-431 and 36-432**

- a. Mr. Beeker gave a brief recap of the proposed ordinance changes primarily surrounded around renewable energy projects in the City. These would primarily fall under the regulation for accessory structures.
- b. The commission discussed the proposed changes and Commissioner Laycock asked Alan for copies of the sample ordinances to be reviewed.
- c. The commission set a timeline of reviewing the ordinance language at the October meeting with the plan to set a public hearing in November so the ordinance change could go to city council for approval in December.

**IX. Zoning Administrator Report**

Alan discussed the Keefer and the inability to find excavators to dig out the basement.

**X. Commissioner's Comments**

No comments

**XI. Public Comment**

None

**XII. Adjournment**

Commissioner Swan moved adjourn the meeting, Commissioner McConnell seconded. Motion passed unanimously. Meeting adjourned at 6:17 pm.

**XIII. Next meeting: October 19, 2022 at 5:30 pm.**

# City of Hillsdale

## Agenda Item Summary

**Meeting Date:**           **October 3, 2022**

**Agenda Item :**           **New Business**

**SUBJECT:**               **Set Public Hearing - Application for OPRA Exemption Certificate –30  
& 32 North Howell Street**

**BACKGROUND PROVIDED BY STAFF (Kimberly Thomas, Assessor with assistance from Kelly LoPresto)**

The clerk’s office is in receipt of an “Application for Obsolete Property Rehabilitation Exemption Certificate” for property located at 30 & 32 North Howell Street owned by JB Office Building, LLC. The application is for tax abatement on the rehabilitation of the former Nash Drugs building. The project has an estimated cost of \$97,500.00 for new bathroom on 2<sup>nd</sup> floor, new ceiling, resurface walls, HVAC, painting, repair multiple roof leaks, repair plumbing leaks, seal brick on the exterior in back of building, rehabilitate entire blighted space on 2<sup>nd</sup> floor and convert to office and living space.

The property in question lies within an OPRA district created in 2013.

Property	2022 State Equalized Value	Taxable Value of Building (to be frozen)
30 N Howell St	71,900	51,100
32 N Howell St	68,300	50,200

**RECOMMENDATION:**

Council is required to hold a public hearing and act on the application within 60 days of receipt. Staff recommends council set a public hearing for October 17, 2022.



RECEIVED

SEP 28 2022

# Application for Obsolete Property Rehabilitation Exemption Certificate

Issued under authority of Public Act 146 of 2000, as amended.

This application should be filed after the district is established. This project will not receive tax benefits until approved by the State Tax Commission. Applications received after October 31 may not be acted upon in the current year. This application is subject to audit by the State Tax Commission.

CITY OF HILLSDALE  
CITY CLERK'S OFFICE

**INSTRUCTIONS:** File the completed application and the required attachments with the clerk of the local government unit. (The State Tax Commission requires two copies of the Application and attachments. The original is retained by the clerk.) See State Tax Commission Bulletin 9 of 2000 for more information about the Obsolete Property Rehabilitation Exemption. The following must be provided to the local government unit as attachments to this application: (a) General description of the obsolete facility (year built, original use, most recent use, number of stories, square footage); (b) General description of the proposed use of the rehabilitated facility, (c) Description of the general nature and extent of the rehabilitation to be undertaken, (d) A descriptive list of the fixed building equipment that will be a part of the rehabilitated facility, (e) A time schedule for undertaking and completing the rehabilitation of the facility, (f) A statement of the economic advantages expected from the exemption. A statement from the assessor of the local unit of government, describing the required obsolescence has been met for this building, is required with each application. Rehabilitation may commence after establishment of district.

Applicant (Company) Name (applicant must be the OWNER of the facility) <b>JB Office Building, LLC</b>		
Company Mailing Address (Number and Street, P.O. Box, City, State, ZIP Code) <b>30 N Howell St Hillsdale, MI 49242</b>		
Location of obsolete facility (Number and Street, City, State, ZIP Code) <b>30 N Howell St &amp; 32 N Howell St. Hillsdale, MI 49242</b>		
City, Township, Village (Indicate which) <b>Hillsdale</b>	County <b>Hillsdale</b>	
Date of Commencement of Rehabilitation (mm/dd/yyyy) <b>10/1/22</b>	Planned date of Completion of Rehabilitation (mm/dd/yyyy) <b>10/1/24</b>	School District where facility is located (include school code) <b>Hillsdale 30020</b>
Estimated Cost of Rehabilitation <b>\$97,500.00</b>	Number of years exemption requested <b>10</b>	
Attach legal description of obsolete property on separate sheet.		
Expected Project Outcomes (Check all that apply)		
<input checked="" type="checkbox"/> Increase commercial activity	<input checked="" type="checkbox"/> Retain employment	<input checked="" type="checkbox"/> Revitalize urban areas
<input checked="" type="checkbox"/> Create employment	<input type="checkbox"/> Prevent a loss of employment	<input type="checkbox"/> Increase number of residents in the community in which the facility is situated
Indicate the number of jobs to be retained or created as a result of rehabilitating the facility, including expected construction employment. _____		
<input checked="" type="checkbox"/> Each year, the State Treasurer may approve 25 additional reductions of half the school operating and state education taxes for a period not to exceed six years. Check the box at left if you wish to be considered for this exclusion.		

## APPLICANT CERTIFICATION

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all of the information is truly descriptive of the property for which this application is being submitted. Further, the undersigned is aware that, if any statement or information provided is untrue, the exemption provided by Public Act 146 of 2000 may be in jeopardy.

**The applicant certifies that this application relates to a rehabilitation program that, when completed, constitutes a rehabilitated facility, as defined by Public Act 146 of 2000, as amended, and that the rehabilitation of the facility would not be undertaken without the applicant's receipt of the exemption certificate.**

It is further certified that the undersigned is familiar with the provisions of Public Act 146 of 2000, as amended, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Obsolete Property Rehabilitation Exemption Certificate by the State Tax Commission.

Name of Company Officer (No authorized agents) <b>Jill Hardway</b>	Telephone Number <b>(517) 320-5384</b>	Fax Number
Mailing Address <b>157 Oak St. Hillsdale, MI 49242</b>	E-mail Address <b>jillhardway@yahoo.com</b>	
Signature of Company Officer (no authorized agents) <i>Jill Hardway</i>	Title <b>CO-OWNER</b>	

## LOCAL GOVERNMENT UNIT CLERK CERTIFICATION

The Clerk must also complete Parts 1, 2 and 4 on page 2. Part 3 is to be completed by the Assessor.

Signature	Date Application Received
-----------	---------------------------

## FOR STATE TAX COMMISSION USE

Application Number	Date Received	LUCI Code
--------------------	---------------	-----------

<b>LOCAL GOVERNMENT ACTION</b>		
This section is to be completed by the clerk of the local governing unit before submitting the application to the State Tax Commission. Include a copy of the resolution which approves the application and Instruction items (a) through (f) on page 1, and a separate statement of obsolescence from the assessor of record with the State Assessor's Board. All sections must be completed in order to process.		
<b>PART 1: ACTION TAKEN</b>		
Action Date _____		
<input type="checkbox"/> Exemption Approved for _____ Years, ending December 30, _____ (not to exceed 12 years)		
<input type="checkbox"/> Denied		
Date District Established _____	LUCI Code _____	School Code _____
<b>PART 2: RESOLUTIONS (the following statements must be included in resolutions approving)</b>		
<p>A statement that the local unit is a Qualified Local Governmental Unit.</p> <p>A statement that the Obsolete Property Rehabilitation District was legally established including the date established and the date of hearing as provided by section 3 of Public Act 146 of 2000.</p> <p>A statement indicating whether the taxable value of the property proposed to be exempt plus the aggregate taxable value of property already exempt under Public Act 146 of 2000 and under Public Act 198 of 1974 (IFT's) exceeds 5% of the total taxable value of the unit.</p> <p>A statement of the factors, criteria and objectives, if any, necessary for extending the exemption, when the certificate is for less than 12 years.</p> <p>A statement that a public hearing was held on the application as provided by section 4(2) of Public Act 146 of 2000 including the date of the hearing.</p> <p>A statement that the applicant is not delinquent in any taxes related to the facility.</p> <p>If it exceeds 5% (see above), a statement that exceeding 5% will not have the effect of substantially impeding the operation of the Qualified Local Governmental Unit or of impairing the financial soundness of an affected taxing unit.</p> <p>A statement that all of the items described under "Instructions" (a) through (f) of the Application for Obsolete Property Rehabilitation Exemption Certificate have been provided to the Qualified Local Governmental Unit by the applicant.</p>	<p>A statement that the application is for obsolete property as defined in section 2(h) of Public Act 146 of 2000.</p> <p>A statement that the commencement of the rehabilitation of the facility did not occur before the establishment of the Obsolete Property Rehabilitation District.</p> <p>A statement that the application relates to a rehabilitation program that when completed constitutes a rehabilitated facility within the meaning of Public Act 146 of 2000 and that is situated within an Obsolete Property Rehabilitation District established in a Qualified Local Governmental Unit eligible under Public Act 146 of 2000 to establish such a district.</p> <p>A statement that completion of the rehabilitated facility is calculated to, and will at the time of issuance of the certificate, have the reasonable likelihood to, increase commercial activity, create employment, retain employment, prevent a loss of employment, revitalize urban areas, or increase the number of residents in the community in which the facility is situated. The statement should indicate which of these the rehabilitation is likely to result in.</p> <p>A statement that the rehabilitation includes improvements aggregating 10% or more of the true cash value of the property at commencement of the rehabilitation as provided by section 2(l) of Public Act 146 of 2000.</p> <p>A statement of the period of time authorized by the Qualified Local Governmental Unit for completion of the rehabilitation.</p>	
<b>PART 3: ASSESSOR RECOMMENDATIONS</b>		
Provide the Taxable Value and State Equalized Value of the Obsolete Property, as provided in Public Act 146 of 2000, as amended, for the tax year immediately preceding the effective date of the certificate (December 31 of the year approved by the STC)		
Building Taxable Value		Building State Equalized Value
\$ _____		\$ _____
Name of Government Unit _____	Date of Action Application _____	Date of Statement of Obsolescence _____
<b>PART 4: CLERK CERTIFICATION</b>		
The undersigned clerk certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way. Further, the undersigned is aware that if any information provided is untrue, the exemption provided by Public Act of 2000 may be in jeopardy.		
Name of Clerk _____	Telephone Number _____	
Clerk Mailing Address _____		
Mailing Address _____		
Telephone Number _____	Fax Number _____	E-mail Address _____
Clerk Signature _____	Date _____	

**For faster service, email completed application and attachments to [PTE@michigan.gov](mailto:PTE@michigan.gov).** An additional submission option is to mail the completed application and attachments to Michigan Department of Treasury, State Tax Commission, PO Box 30471, Lansing, MI 48909. If you have any questions, call 517-335-7491.

Tax description 32 N Howell: W-2 COM 13.5 FT S OF NE COR LOT 48, TH W 60 FT, TH N .5 FT, TH W 30 FT, TH S .5 FT, TH W 83.25 FT TO W LN OF LOT 48, TH S 19.5 FT, TH E 173.25 FT TO W LN HOWELL ST, TH N 19.5 FT TO POB. PART LOT 48 OLD PLAT SECOND WARD.

Tax description 30 N Howell: W-2 N 7.5 FT OF LOT 47 and S 16.5 FT OF LOT 48 OLD PLAT SECOND WARD

**General description of building:**

- 30 & 32 N Howell St. Hillsdale, MI 49242
- Parcel number 30 006-227-285-20, and Parcel number 30 006-227-285-21

**PARCEL 1:**

The South 16 1/2 feet in width of Lot 48 and the North 7 1/2 feet in width of Lot 47, Block H of the Old, First or Original Plat of the Village, Now City, of Hillsdale, Michigan, according to the recorded plat thereof, as recorded in Liber E of Deeds, Page 380, Hillsdale County Records.

**PARCEL 2:**

That part of Lot 48, Block H of the Old, First or Original Plat of the Village, Now City, of Hillsdale, Michigan, according to the recorded plat thereof, as recorded in Liber E of Deeds, Page 380, Hillsdale County Records, described as follows:

The North 29 feet in width of said Lot 48, and extending back of equal width from Howell Street to the alley in the rear thereof.

- Original use: 1<sup>st</sup> floor- retail, 2<sup>nd</sup> floor- apartments/storage, 3<sup>rd</sup> floor- apartment/storage.
- Most recent use: 1<sup>st</sup> floor retail, 2<sup>nd</sup> floor- office space, 3<sup>rd</sup> floor- recreation/fitness.
- Proposed use: First floor retail, 2<sup>nd</sup> floor- expanded office space/apartment, 3<sup>rd</sup> floor- recreation/fitness.
- Number of stories: 3
- Square footage: 15,650
- CONSTRUCTED AFTER 1863 FIRE DESTROYED BLOCK. THEN AGAIN AFTER FIRE IN EARLY 80'S

**Detailed description of rehabilitation to be undertaken:** New bathroom on 2<sup>nd</sup> floor, new ceiling, resurface walls, HVAC, painting, repair multiple roof leaks, repair plumbing leaks, seal brick on the exterior in back of building, rehabilitate entire blighted space on 2<sup>nd</sup> floor and convert to office and living space.

**Time schedule:** October, 2022- October, 2024.

**Statement of economic development advantage expected:** Employment opportunities, additional office space directly across from courthouse, and living space.

	A	B
1	Estimated costs to repair/renovate JB Office Building	/
2		
3	Flooring	\$32,000
4	Roof repairs	\$3,000
5	Walls	\$10,000
6	Lighting/electric	\$6,500
7	HVAC	\$10,000
8	Demolition	\$4,000
9	Ceiling	\$11,000
10	Facia/signs	\$5,000
11	Plumbing/bathroom addition	\$6,000
12	kitchen	\$10,000
13		
14	TOTAL	\$97,500
15		
16		



**CITY OF HILLSDALE**

97 N. BROAD ST

HILLSDALE, MI 49242

(517) 437-6441

**WWW.CITYOFHILLSDALE.ORG**

Receipt: 57161 09/28/22

Cashier: KATY

The sum of: 300.00

Received Of: JB OFFICE BUILDING LLC

30 N HOWELL ST  
HILLSDALE MI 49242

OPRA TAX ABATEMENT APPLICATION  
30 N. HOWELL ST.

Receipt Code:

Description:

Distribution:

XX

OPRA APPLICATION

101-000.000-633.000

300.00

Total 300.00

TENDERED:

CHECK

1008

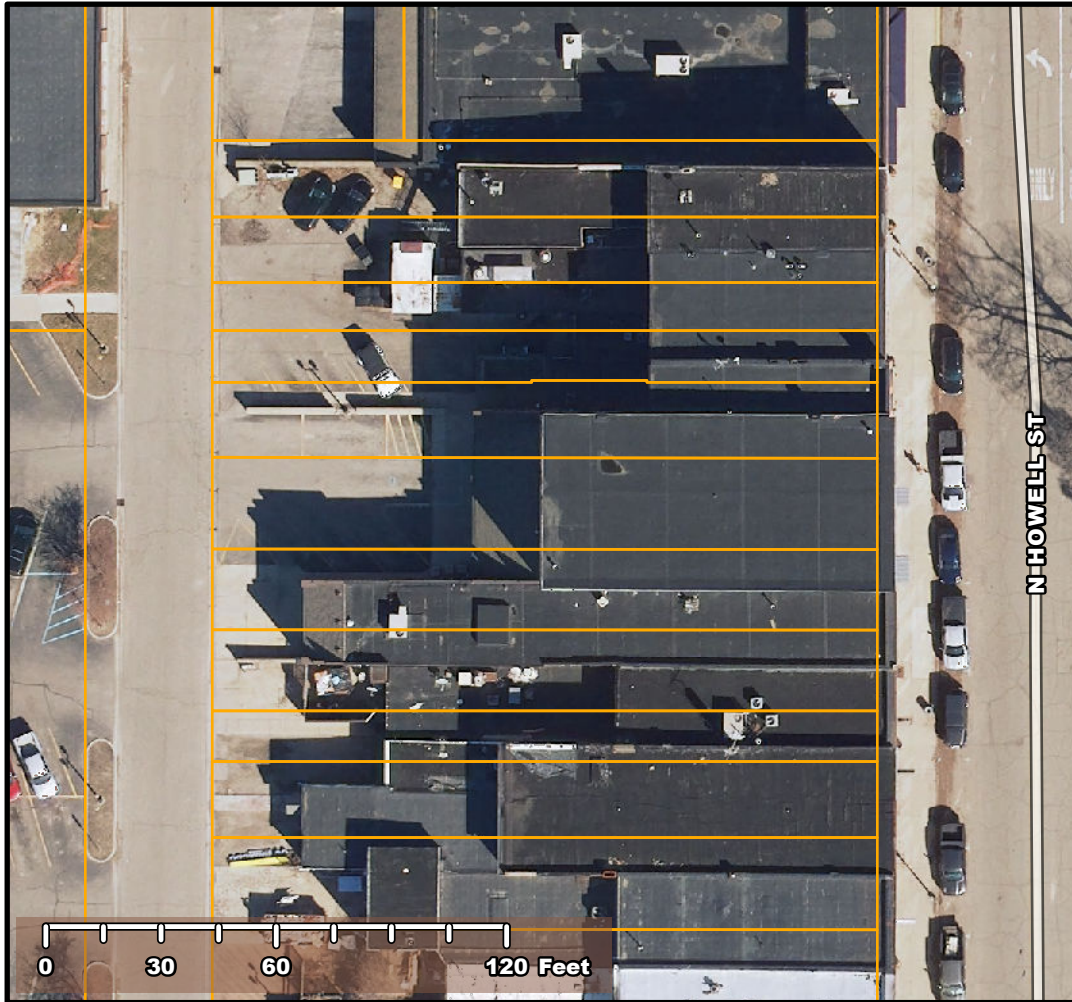
Signed: \_\_\_\_\_



## General Property Information

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map and report is a compilation of records, information and data provided by various township, city, village, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The user of this map and report acknowledges that the Township/City/County shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the Township/City/County from any and all claims brought by the User, its employees or agents, or third parties which arise out of the User's access or use of the data provided.

**Report and Property Data compiled as of December 11, 2021**



**Parcel ID:** 30 006-227-285-21  
**Property Address:** 30 N HOWELL ST ETAL  
**City/Twp/Village:** CITY OF HILLSDALE

**Assessor Acreage:** 0.10  
**Property Class:** 201  
**School District:** HILLSDALE COMM PUBLIC SCHS

### Tax Description

W-2 N 7.5 FT OF LOT 47 and S 16.5 FT OF LOT 48 OLD PLAT SECOND WARD

### Tax Information

<b>PRE/Qual Ag %:</b> 0	<b>2021 SEV:</b> 65,400	<b>2020 SEV:</b> 69,300
<b>Land Value:</b> 36,466	<b>2021 Taxable Value:</b> 65,400	<b>2020 Taxable Value:</b> 65,297
<b>Land Imp Value:</b> 0	<b>Liber/Page(1-2-3):</b> 523/930	
<b>Building Value:</b> 94,373	<b>ECF Table:</b> TIFA.TIFA DISTRICT	
<b>True Cash Value:</b> 130,839	<b>Land Table:</b> TIFA.CENTRAL BUSINESS DISTRICT	

	Summer Taxes 2021	Winter Taxes 2021	Village Taxes 2021
<b>Base Tax:</b>	\$ 2,878.73	\$ 1,030.14	0
<b>Special Asmt:</b>	0	0	0
<b>Admin Fee:</b>	\$ 28.79	\$ 10.30	0
<b>Total Tax:</b>	\$ 2,907.52	\$ 1,040.44	0
<b>Amount Paid:</b>	\$ 2,907.52	0	0
<b>Interest:</b>	0	0	0
<b>Paid Date:</b>	08/05/2021	*	*
<b>Balance Due:</b>	0	\$ 1,040.44	0

**Total Delinquent Tax: \$0.00**

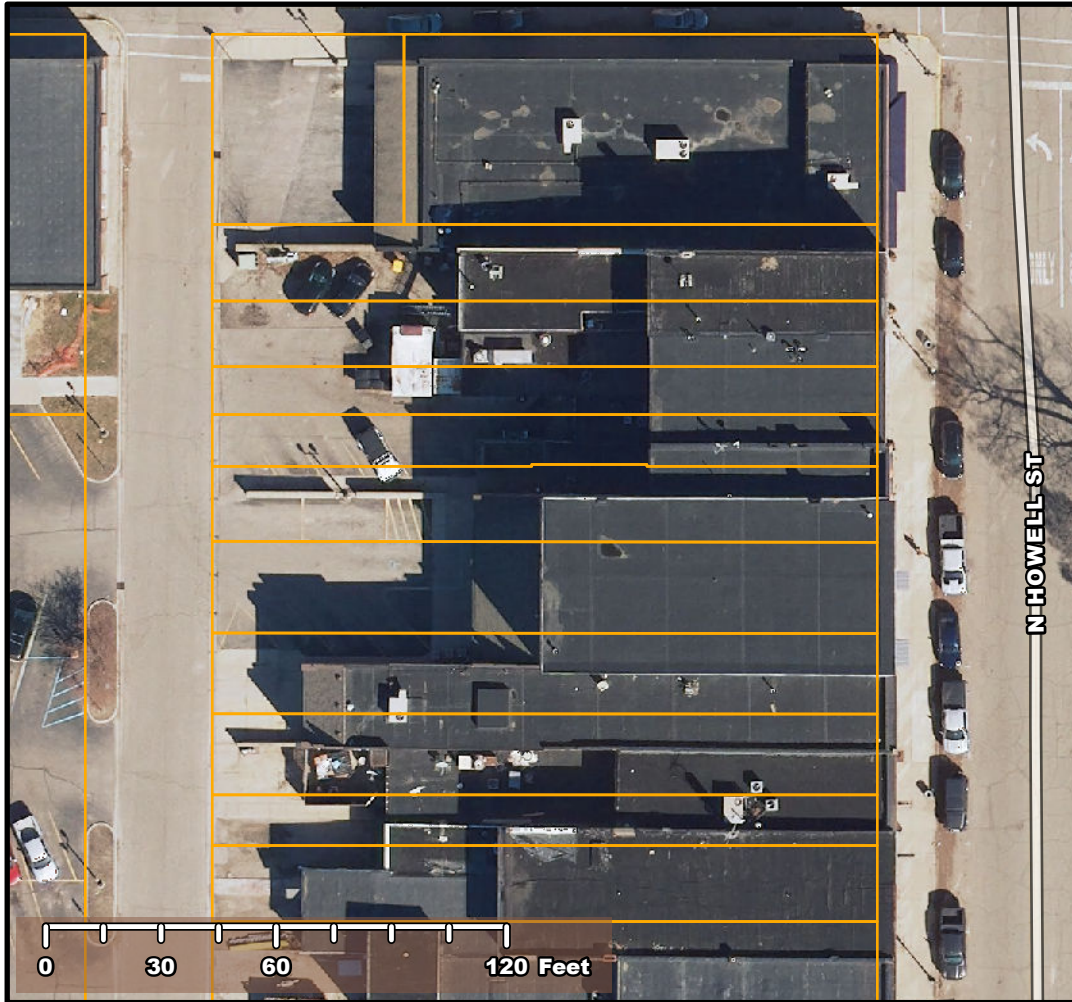
\* Tax Payment data is provided by some, but not all local Treasurers and is current with data provided as of Report Date above  
 \* Please contact the appropriate City/Village/Township Treasurer for up to date information.  
 \* For payoff amounts or a breakdown of delinquent taxes contact the County Treasurer's office at (517) 437-4700



## General Property Information

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map and report is a compilation of records, information and data provided by various township, city, village, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The user of this map and report acknowledges that the Township/City/County shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the Township/City/County from any and all claims brought by the User, its employees or agents, or third parties which arise out of the User's access or use of the data provided.

**Report and Property Data compiled as of December 11, 2021**



**Parcel ID:** 30 006-227-285-20  
**Property Address:** 32 N HOWELL ST  
**City/Twp/Village:** CITY OF HILLSDALE

**Assessor Acreage:** 0.08  
**Property Class:** 201  
**School District:** HILLSDALE COMM PUBLIC SCHS

### Tax Description

W-2 COM 13.5 FT S OF NE COR LOT 48, TH W 60 FT, TH N .5 FT, TH W 30 FT, TH S .5 FT, TH W 83.25 FT TO W LN OF LOT 48, TH S 19.5 FT, TH E 173.25 FT TO W LN HOWELL ST, TH N 19.5 FT TO POB. PART LOT 48 OLD PLAT SECOND WARD

### Tax Information

<b>PRE/Qual Ag %:</b> 0	<b>2021 SEV:</b> 61,200	<b>2020 SEV:</b> 66,200
<b>Land Value:</b> 29,633	<b>2021 Taxable Value:</b> 61,200	<b>2020 Taxable Value:</b> 65,466
<b>Land Imp Value:</b> 0	<b>Liber/Page(1-2-3):</b> 523/930	
<b>Building Value:</b> 92,806	<b>ECF Table:</b> TIFA.TIFA DISTRICT	
<b>True Cash Value:</b> 122,439	<b>Land Table:</b> TIFA.CENTRAL BUSINESS DISTRICT	

	Summer Taxes 2021	Winter Taxes 2021	Village Taxes 2021
<b>Base Tax:</b>	\$ 2,693.84	\$ 963.99	0
<b>Special Asmt:</b>	0	0	0
<b>Admin Fee:</b>	\$ 26.94	\$ 9.64	0
<b>Total Tax:</b>	\$ 2,720.78	\$ 973.63	0
<b>Amount Paid:</b>	\$ 2,720.78	0	0
<b>Interest:</b>	0	0	0
<b>Paid Date:</b>	08/05/2021	*	*
<b>Balance Due:</b>	0	\$ 973.63	0

**Total Delinquent Tax: \$0.00**

\* Tax Payment data is provided by some, but not all local Treasurers and is current with data provided as of Report Date above  
 \* Please contact the appropriate City/Village/Township Treasurer for up to date information.  
 \* For payoff amounts or a breakdown of delinquent taxes contact the County Treasurer's office at (517) 437-4700



# Official Proclamation

## Domestic Violence Awareness Month

**WHEREAS**, domestic violence perpetrators intentionally use a pattern of physical, emotional, sexual, psychological, and/or economic coercion and abuse to control their intimate partners, violating their dignity, security, and both psychological and physical well-being; and,

**WHEREAS**, domestic violence perpetrators cause significant and long-lasting trauma to countless individuals and families; and,

**WHEREAS**, Violence against women is the seed to so many other forms of violence, and a shift in our conversation must happen because violence against women continues to have devastating effects on entire communities, including our own, and;

**WHEREAS**, when children are involved, domestic violence perpetrators' choices to be violent and abusive are parenting choices that often have devastating and far-reaching adverse impacts on the safety and well-being of children and their non-offending parents; and,

**WHEREAS**, the 2021 Michigan State Police's Incident Crime Report indicated there were 42,241 domestic violence offenses committed by current or former intimate partners reported to Michigan law enforcement during the year; and,

**WHEREAS**, the City of Hillsdale is committed to holding domestic violence perpetrators accountable, employing interventions to reduce the risk and harm to all victims, as well as providing victims the resources and support they deserve to enhance their safety and well-being; and,

**WHEREAS**, Domestic Harmony is to protect, shelter and empower people impacted by domestic violence. Domestic Harmony is the only agency in providing emergency shelter, free and confidential advocacy to survivors 24/7/365 in Hillsdale County; and,

**WHEREAS**, Effective domestic violence prevention strategies succeed because of partnerships created among citizens, human service agencies, school, faith communities, health care providers, civic organizations, law enforcement agencies and the business community; and,

**WHEREAS**, Domestic Violence Awareness Month provides an important opportunity to learn more about domestic violence and to demonstrate support for the organization and individuals who engage in advocacy, provide services, and offer assistance to victims; and,

**WHEREAS**, Domestic Violence Awareness Month is an opportunity to recognize the strength and courage of those currently surviving abuse as well as to honor those who were murdered or harmed at the hands of their current or former partners;

**NOW, THEREFORE**, I, Adam Stockford, Mayor of the City of Hillsdale, do hereby proclaim October 2022 as Domestic Violence Awareness Month in the City of Hillsdale.

Dated this 3rd day of October, 2022

---

Adam L. Stockford, Mayor





## *Official Proclamation*

**WHEREAS** In 1988, US President Ronald Reagan declared October as a month to recognize the unique grief of bereaved parents in an effort to demonstrate support to the many families who have suffered such a tragic loss;

**WHEREAS** Pregnancy and Infant Loss is such a common occurrence, one that is usually not recognized and rarely acknowledged;

**WHEREAS** 1 in 4 women will lose a baby during pregnancy, delivery or infancy;

**WHEREAS** this devastating tragedy often occurs suddenly, without warning, as a result of miscarriage, stillbirth, preterm birth, Sudden Infant Death Syndrome (SIDS), accident, or other causes or complications;

**AND WHEREAS** increased awareness of the causes and impacts surrounding pregnancy and infant loss may lead to greater understanding, support and resources in communities across the United States;

**AND WHEREAS** in 2002, the 15th day of October Pregnancy and Infant Loss Remembrance Day Campaign began and is recognized in parts of the United States and in many other jurisdictions around the world, as a day of remembrance and awareness of pregnancy and infant loss where many participate in the **International Wave of Light** by lighting a candle at 7:00 p.m. local time to honor all babies gone too soon;

**AND WHEREAS** on October 16, 2022 the Hillsdale Hospital will hold their **15<sup>th</sup> Annual Remembrance Walk** at Owen Memorial Park, Baw Beese Lake at 1:00 p.m. for parents and families to remember the lives gone too soon;

**AND WHEREAS** we recognize and acknowledge the unique grief of bereaved parents of pregnancy and infant loss;

**AND WHEREAS** we demonstrate our support for the many families affected by such loss;

**NOW, THEREFORE**, I, Adam L. Stockford, Mayor of the City of Hillsdale, Michigan, do hereby proclaim October 15<sup>th</sup> 2022 as Pregnancy and Infant Loss Remembrance Day in the City of Hillsdale and encourage parents, caregivers and all residents to become educated in opportunities to prevent pregnancy and infant loss and support bereaved families when prevention is not possible.

## **Pregnancy & Infant Loss Remembrance Day October 15, 2022**

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the City of Hillsdale to be affixed this 3<sup>th</sup> day of October 2022

---

Adam L. Stockford, Mayor



## PROCLAMATION

### RECOGNIZING PUBLIC POWER WEEK, OCTOBER 2 – OCTOBER 8, 2022

**WHEREAS**, the City of Hillsdale places high value on the benefits of local control of utility services and therefore operates a community-owned, not-for-profit electric utility;

**WHEREAS**, because, we are customers and owners of Hillsdale Board of Public Utilities and have a direct say in utility operations and policies;

**WHEREAS**, Hillsdale Board of Public Utilities provides our homes, businesses, farms, social service and local government agencies with safe, reliable and efficient electricity and employs sound business practices designed to ensure the best possible service at not-for-profit rates;

**WHEREAS**, Hillsdale Board of Public Utilities is a valuable community asset that contributes to the well-being of local citizens through energy efficiency, customer service, economic development and safety awareness;

**WHEREAS**, Hillsdale Board of Public Utilities is a dependable and trustworthy institution whose local operation provides many consumer protections and continues to make our community a better place to live and work, and contributes to a sustainable environment;

**NOW, THEREFORE BE IT RESOLVED**, that Hillsdale Board of Public Utilities will continue to work to bring safe, reliable electricity to community homes and businesses just as it has since 1892, the year when the utility was created to serve all the citizens of the City of Hillsdale; and

**BE IT FURTHER RESOLVED**, that the week of Oct. 2-8 be designated Public Power Week to recognize Hillsdale Board of Public Utilities for its contributions to the community and to educate customer-owners, policy makers, and employees on the benefits of public power;

**BE IT FURTHER RESOLVED**, that our community joins hands with more than 2,000 other public power systems in the United States in this celebration of public power, which is best for consumers, business, the community and the nation.

**NOW, THEREFORE, I, Adam L. Stockford**, Mayor of the City of Hillsdale, do recognize the week of October 2 through October 8, 2022, as Public Power Week, a weeklong celebration of Hillsdale Board of Public Utilities' year-round service to the City of Hillsdale.

---

Adam L. Stockford, Mayor

---

Date

RECEIVED

SEP 23 2021



CITY OF HILLSDALE

CITY OF HILLSDALE CITY CLERK'S OFFICE

97 NORTH BROAD STREET HILLSDALE, MICHIGAN 49242-1695 (517) 437-6441 FAX: (517) 437-6448 cityofhillsdale.org

What Board/Commission would you like to serve? TIFA

Name: Felicia Ray-Finch

Address: [Redacted] Hillsdale MI 49242

Phone: Home [Redacted] Work [Redacted]

E-Mail [Redacted]

Residency is required for most Boards & Commissions. Are you a resident of City of Hillsdale? Yes No X If so, for how long?

Occupation: (if retired, former occupation) Owner - self employed

Please check the expertise and skills you can contribute:

- Accounting, Fund Raising, Marketing, Advocacy, Human Resources, Planning, Computers, Knowledge of the Cause, Public Relations, Legal, Community Relations, Public Speaking, Finance, Management, Other bits of many areas

Brief Educational Background: Associates Applied Science (Occupational) Therapy

What charitable or community activities have you actively participated in? Please describe any leadership role(s) you have (had) in the organization(s): Hillsdale Foodie Walk, participate in business & heritage association act, put on events at own business

On what other volunteer boards/committees have you served? None


Describe any previous activities related to government: None

Please explain why you would be interested in serving on the council or committee: Bring a impartial business mind & community support to the board

Please explain your understanding of the City of Hillsdale: Knowledge of some history met with several board committees & council during business start up

Additional comments: \_\_\_\_\_

Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street, Hillsdale, MI 49242.

  
Applicant Signature

9/23/21  
Date