



City Council Agenda

December 5, 2022
7:00 p.m.

City Council Chambers
97 N. Broad Street
Hillsdale, MI 49242

- I. Call to Order and Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Public Comments on Agenda Items**
- V. Consent Agenda**
 - A. Approval of Bills
 - 1. City and BPU Claims of November 17, 2022: \$1,928,978.26
 - 2. Payroll of November 11, 2022: \$185,883.64
 - B. City Council Minutes of November 21, 2022
 - C. Finance Minutes of August 1, 15, September 6, 19, October 3, 17, November 7, 21, 2022
 - D. Public Safety Committee Meeting Minutes of November 29, 2022
 - E. New Year's Eve Bash Closures
 - F. Renewal- Equalization & Land Information Service Agreement with Hillsdale County
- VI. Communications/Petitions**
 - A. Mitchell Research Center Open House
 - B. New Year's Eve Bash
 - C. Comcast Email
 - D. Ted Jansen Letter
- VII. Introduction and Adoption of Ordinances/Public Hearing**
- VIII. Old Business**
 - A. Homeless Taskforce Update
- IX. New Business**
 - A. 2023 Council Meeting Dates
 - B. Annual MDOT Right of Way Application (Resolution)
 - C. CDBG Sanitary Lift Station Design
- X. Miscellaneous Reports**
 - A. Proclamation- General Aviation Appreciation Month
 - B. Appointments- None
 - C. Other- None
- XI. General Public Comment**
- XII. City Manager's Report**

XIII. Council Comment

XIV. Adjournment

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 11/17/2022 - 11/17/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 105084					
101-265.000-850.000	TELEPHONE - CITY HALL	ACD	TELEPHONE - CITY HALL	191.28	105084
101-595.000-850.000	TELEPHONE - AIRPORT	ACD	TELEPHONE - AIRPORT	95.64	105084
271-790.000-850.000	TELEPHONE - LIBRARY	ACD	TELEPHONE - LIBRARY	47.82	105084
582-175.000-801.000	FIBER MAINT - ELECTRIC	ACD	TELEPHONE - 45 MONROE STREET	100.00	105084
582-175.000-850.000	TELEPHONE - ELECTRIC	ACD	TELEPHONE - POWER PLANT	165.93	105084
590-175.000-801.000	FIBER MAINT - SEWER	ACD	TELEPHONE - NOVEMBER 2022 CHARGES WWTP	145.64	105084
590-175.000-850.000	TELEPHONE - SEWER	ACD	TELEPHONE - 45 MONROE STREET	11.96	105084
591-175.000-801.000	FIBER MAINT - WATER	ACD	TELEPHONE - NOVEMBER 2022 CHARGES WT	145.64	105084
591-175.000-850.000	TELEPHONE - WATER	ACD	TELEPHONE - 45 MONROE STREET	11.95	105084
Total For Check 105084				915.86	
Check 105085					
101-595.000-818.000	GENERAL LIABILITY FOR AIRPORT	AEROSPACE RISK MANAGEMENT	GENERAL LIABILITY FOR AIRPORT	4,762.00	105085
Total For Check 105085				4,762.00	
Check 105086					
591-000.000-158.000-213010	UTILITY POTHOLING OCTOBER 2022	ALLEGHENY UTILITY SOLUTION	UTILITY POTHOLING OCTOBER 2022	19,362.99	105086
Total For Check 105086				19,362.99	
Check 105087					
640-443.000-801.000	FILTER PLACARD UPPER CONTROL BUS	ALTEC NUECO	FILTER PLACARD UPPER CONTROL BUSHINGS	1,893.00	105087
Total For Check 105087				1,893.00	
Check 105088					
101-441.000-726.000	SUPPLIES	AMAZON CAPITAL SERVICES, I	SUPPLIES	129.93	105088
582-544.000-726.800	COOL WHITE BULBS	AMAZON CAPITAL SERVICES, I	LED BULBS CHRISTMAS LIGHTS # 112-330908	266.02	105088
Total For Check 105088				395.95	
Check 105089					
582-543.000-726.000	2 SCH 40 PVC CAP	AMERICAN COPPER AND BRASS,	2 SCH 40 PVC CAP	2.34	105089
591-544.000-930.000	SPLICING TAPE	AMERICAN COPPER AND BRASS,	SPLICING TAPE	50.00	105089
Total For Check 105089				52.34	
Check 105090					
204-900.000-801.070	LEGAL ADVERTISING FOR BOND	ARIZENT	LEGAL ADVERTISING FOR BOND	1,705.00	105090
Total For Check 105090				1,705.00	
Check 105091					
101-301.000-900.000	(200) PERMISSION TO SEARCH FORMS	ARROW SWIFT PRINTING	PERMISSION TO SEARCH FORMS	90.80	105091
Total For Check 105091				90.80	
Check 105092					
271-790.000-982.000	BOOKS - CREDIT FROM RETURN	BAKER & TAYLOR COMPANY	BOOKS - CREDIT FROM RETURN	60.71	105092
271-792.000-982.000	BOOKS - CREDIT FROM RETURN	BAKER & TAYLOR COMPANY	BOOKS - CREDIT FROM RETURN	(30.73)	105092
Total For Check 105092				29.98	
Check 105093					
663-336.000-970.000	(5) LEVEL III++ BALLISTIC SHIELD	BAKER BALLISTICS, LLC	LEVEL III++ BALLISTIC SHIELDS W/ACCESSC	31,655.00	105093
Total For Check 105093				31,655.00	
Check 105094					
101-567.000-726.000		BECKER & SCRIVENS	FLAGPOLE	180.00	105094
582-544.000-726.800	2 NS SAND	BECKER & SCRIVENS	2 NS SAND	21.00	105094
591-544.000-726.800	3' CONCRETE BLOCK	BECKER & SCRIVENS	3' CONCRETE BLOCK	40.00	105094

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 105094		Total For Check 105094		241.00	
Check 105095					
582-544.000-730.000	NEW HOLLAND 575E RESEAL BOOM CYL	BLACK FORKLIFT SALES & SEF	NEW HOLLAND 575E RESEAL BOOM CYLINDER	1,861.15	105095
		Total For Check 105095		1,861.15	
Check 105096					
582-000.000-202.100	4ENBK1	BREDBERG, WILLIAM T	UB refund for account: 022009	44.91	105096
590-000.000-202.100	SBK1	BREDBERG, WILLIAM T	UB refund for account: 022009	42.08	105096
591-000.000-202.100	WCCH	BREDBERG, WILLIAM T	UB refund for account: 022009	28.70	105096
		Total For Check 105096		115.69	
Check 105097					
582-000.000-202.100	4CCH	BURGER, LARRY E & ANGELA	UB refund for account: 023348	338.67	105097
		Total For Check 105097		338.67	
Check 105098					
101-262.000-801.000	CONTRACTUAL SERVICES	CHRISTEN VRSEK	11/8/22 ELECTION INSPECTOR	234.00	105098
		Total For Check 105098		234.00	
Check 105099					
101-262.000-801.000	CONTRACTUAL SERVICES	CHRISTINE LEVACK	11/8/22 ELECTION INSPECTOR	227.50	105099
		Total For Check 105099		227.50	
Check 105100					
590-175.000-726.000	FIRST AID SUPPLIES	CINTAS CORPORATION	FIRST AID SUPPLIES	62.57	105100
591-175.000-726.000	FIRST AID SUPPLIES	CINTAS CORPORATION	FIRST AID SUPPLIES	62.56	105100
		Total For Check 105100		125.13	
Check 105101					
101-441.000-801.000	REPAIR SERVICE DUE TO STORM DAMA	CLARK ELECTRIC INC.	REPAIR SERVICE DUE TO STORM DAMAGE	697.93	105101
		Total For Check 105101		697.93	
Check 105102					
582-000.000-249.100	OPERATION ROUND-UP - OCT 2022	COMMUNITY ACTION AGENCY	OPERATION ROUND-UP - OCT 2022	2,670.77	105102
		Total For Check 105102		2,670.77	
Check 105103					
101-567.000-801.000	OAK GROVE	LONSBERY, JEFFREY	OAK GROVE	3,900.00	105103
202-470.000-801.000	30 W SHARP	LONSBERY, JEFFREY	30 W SHARP	3,575.00	105103
203-470.000-801.000	97 N NORWOOD GRIND	LONSBERY, JEFFREY	97 N NORWOOD GRIND	2,900.00	105103
		Total For Check 105103		10,375.00	
Check 105104					
591-544.000-930.000	CRANE TO REPLACE ELECTRIC PUMP M	CRAIG WICKHAM TREE SERVICE	CRANE TO REPLACE ELECTRIC PUMP MOTOR AT	775.00	105104
		Total For Check 105104		775.00	
Check 105105					
582-544.000-730.000	REPAIR ON 2012 RAM DIESEL	CRONIN HILLSDALE	REPAIR ON 2012 RAM DIESEL	802.84	105105
		Total For Check 105105		802.84	
Check 105106					
101-215.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	240.68	105106
101-257.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	95.95	105106
101-301.000-726.000	SHREDDER	CURRENT OFFICE SOLUTIONS	SHREDDER/PAPER	626.45	105106
101-301.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	22.72	105106

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Check 105106					
101-336.000-726.000	TONER CARTRIDGE	CURRENT OFFICE SOLUTIONS	TONER CARTRIDGE	75.84	105106
101-441.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	219.48	105106
101-701.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	95.94	105106
208-751.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	95.94	105106
271-790.000-801.000	ACCOUNT CREDIT	CURRENT OFFICE SOLUTIONS	LIBRARY EQUIP LEASE & PRINTS - OCT 2022	14.56	105106
		Total For Check 105106		1,487.56	
Check 105107					
101-262.000-801.000	ELECTION PAY	DEBRA REISTER	11/8/22 ELECTION INSPECTOR	227.50	105107
		Total For Check 105107		227.50	
Check 105108					
582-175.000-801.000	PRINTING/INSERTS/POSTAGE & HANDL	DELAWARE SYSTEMS	PRINTING/INSERTS/POSTAGE & HANDLING	1,235.76	105108
590-175.000-801.000	PRINTING/INSERTS/POSTAGE & HANDL	DELAWARE SYSTEMS	PRINTING/INSERTS/POSTAGE & HANDLING	617.88	105108
591-175.000-801.000	PRINTING/INSERTS/POSTAGE & HANDL	DELAWARE SYSTEMS	PRINTING/INSERTS/POSTAGE & HANDLING	617.87	105108
		Total For Check 105108		2,471.51	
Check 105109					
203-490.000-726.000	CLEARANCE SIGN	DORNBOS SIGN & SAFETY INC	CLEARANCE 9'8 SIGN	123.25	105109
		Total For Check 105109		123.25	
Check 105110					
204-572.000-801.000	LEAF PICKUP	DRY MAR TRUCKING & DIRTWO	LEAF PICKUP	11,575.00	105110
		Total For Check 105110		11,575.00	
Check 105111					
101-265.000-801.000	STRIP & WAX DISPATCH OFFICE	EAST 2 WEST ENTERPRISES,	1 STRIP & WAX DISPATCH OFFICE	95.00	105111
		Total For Check 105111		95.00	
Check 105112					
101-262.000-801.000	CONTRACTUAL SERVICES	ELIZABETH WILDS	11/8/22 ELECTION INSPECTOR	259.00	105112
		Total For Check 105112		259.00	
Check 105113					
101-301.000-726.000	(2) PHILIPS INFANT/CHILD SMART P	EMERGENCY MEDICAL PRODUCTS	PHILIPS INFANT/CHILD SMART PADS	143.98	105113
		Total For Check 105113		143.98	
Check 105114					
582-543.000-726.000	RODENT/INSECT TRAP 4 PK	FAMILY FARM & HOME	RODENT/INSECT TRAP 4 PK	34.93	105114
590-546.000-930.950	HEATER ELECTRIC MILKHOUSE BLK	FAMILY FARM & HOME	HEATER ELECTRIC MILKHOUSE BLK	29.99	105114
590-547.000-930.000	HEAD RATCHET/DRILLBIT/METAL CUT-	FAMILY FARM & HOME	HEAD RATCHET/DRILLBIT/METAL CUT-OFF WHE	36.97	105114
		Total For Check 105114		101.89	
Check 105115					
591-544.000-930.990	REPAIRS & MAINTERNACE - LEAD SER	FERGUSON WOLSELEY CO	PROGRESS/FORD	1,927.20	105115
		Total For Check 105115		1,927.20	
Check 105116					
101-191.000-801.000	PARTIAL PAYMENT FOR AUDIT 6/30/2	GABRIDGE & COMPANY, PLC	PARTIAL PAYMENT FOR AUDIT 6/30/2022	6,500.00	105116
		Total For Check 105116		6,500.00	
Check 105117					
101-336.000-726.000	(4) ROLLS BARRIER TAPE	GALL'S, INC	BARRIER TAPE	83.39	105117
		Total For Check 105117		83.39	

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Check 105118					
101-257.000-726.000	SUPPLIES	GELZER & SON INC	SHOP VAC TO BE HOUSED AT FD	89.99	105118
101-336.000-726.000	TAPE HOLDER	GELZER & SON INC	TAPE HOLDER	7.29	105118
101-567.000-726.000	BEDDAR WOOD SHIMS	GELZER & SON INC	BEDDAR WOOD SHIMS	6.49	105118
101-595.000-726.000	ROPES FOR SIGNS	GELZER & SON INC	ROPES FOR SIGNS	103.96	105118
101-595.000-930.000	KNOB FOR OFFICE DOOR	GELZER & SON INC	KNOB FOR OFFICE DOOR	14.97	105118
202-480.000-726.000	NO TRESPASS SIGN	GELZER & SON INC	NO TRESPASS SIGN	15.33	105118
203-490.000-726.000	FAST CONCRETE MIX	GELZER & SON INC	FAST CONCRETE MIX	77.94	105118
582-543.000-726.000	FASTENERS & ANCHORS	GELZER & SON INC	FASTENERS & ANCHORS	31.28	105118
582-544.000-726.800	CLAMP	GELZER & SON INC	CLAMP	9.77	105118
590-546.000-930.950	PASTE/TAPE	GELZER & SON INC	PASTE/TAPE	13.61	105118
590-547.000-930.900	PLUMBING/LABOR/TAP DRILL/ELBOW	GELZER & SON INC	PLUMBING/LABOR/TAP DRILL/ELBOW	36.85	105118
591-544.000-726.800	TOOLS	GELZER & SON INC	TOOLS	35.49	105118
640-443.000-730.000	BLACK VINYL NUMBERS	GELZER & SON INC	BLACK VINYL NUMBERS	16.91	105118
Total For Check 105118				459.88	
Check 105119					
202-450.000-726.000	COMMERCIAL TOP	GERKEN MATERIAL, INC	COMMERCIAL TOP	142.00	105119
203-450.000-726.000	COMMERCIAL TOP	GERKEN MATERIAL, INC	COMMERCIAL TOP	430.26	105119
Total For Check 105119				572.26	
Check 105120					
582-000.000-202.100	4CCH	GREEN, ABBIGAILE L	UB refund for account: 026088	46.00	105120
Total For Check 105120				46.00	
Check 105121					
640-443.000-730.000	TIRE AND WHEEL	GREENMARK EQUIPMENT	TIRE AND WHEEL	646.04	105121
Total For Check 105121				646.04	
Check 105122					
582-000.000-202.100	4ENBK1	HALL, DONNY G	UB refund for account: 024753	94.98	105122
590-000.000-202.100	SCCH	HALL, DONNY G	UB refund for account: 024753	74.58	105122
591-000.000-202.100	WCCH	HALL, DONNY G	UB refund for account: 024753	51.36	105122
Total For Check 105122				220.92	
Check 105123					
101-265.000-726.000	WATER - CITY HALL	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	26.25	105123
101-441.000-726.000	WATER - 149 WATERWORKS	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	5.25	105123
271-790.000-726.000	WATER COOLER RENTAL - LIBRARY NO	HEFFERNAN SOFT WATER SERV	WATER COOLER RENTAL - LIBRARY NOV 2022	12.00	105123
588-596.000-726.000	WATER - DIAL-A-RIDE	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	14.25	105123
Total For Check 105123				57.75	
Check 105124					
101-262.000-801.000	CONTRACTUAL SERVICES	HILARY PLUMMER	11/8/22 ELECTION INSPECTOR	298.00	105124
Total For Check 105124				298.00	
Check 105125					
101-441.000-955.588	MISC. - CDL LICENSING/TESTING	HILLSDALE HOSPITAL	PRE EMPLOYMENT/CDL TESTING	103.00	105125
588-596.000-955.588	MISC. - CDL LICENSING/TESTING	HILLSDALE HOSPITAL	PRE EMPLOYMENT/CDL TESTING	27.00	105125
590-175.000-801.000	CONTRACTUAL SERVICES	HILLSDALE HOSPITAL	PRE EMPLOYMENT/CDL TESTING	35.00	105125
591-175.000-801.000	CONTRACTUAL SERVICES	HILLSDALE HOSPITAL	PRE EMPLOYMENT/CDL TESTING	35.00	105125
Total For Check 105125				200.00	
Check 105126					
582-000.000-202.100	6CCH	HILLSDALE TERMINAL	UB refund for account: 025474	1,270.25	105126

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Check 105126		Total For Check 105126		1,270.25	
Check 105127 204-900.000-801.070	PRELIMINARY & OFFICIAL STATEMENT	IMAGEMASTER LLC	PRELIMINARY & OFFICIAL STATEMENT FOR BC	1,750.00	105127
		Total For Check 105127		1,750.00	
Check 105128 101-441.000-810.000	IMSA MEMBERSHIP	INTERNATIONAL MUNICIPAL SJ	IMSA MEMBERSHIP	100.00	105128
		Total For Check 105128		100.00	
Check 105129 640-443.000-730.000	BELT	JACKSON TRUCK SERVICE INC	BELT	70.83	105129
		Total For Check 105129		70.83	
Check 105130 582-000.000-202.100	4CCH	JENNIFER STEINERT	UB refund for account: 022178	174.03	105130
		Total For Check 105130		174.03	
Check 105131 101-262.000-801.000	ELECTION PAY	JOLIE GRAVES	11/8/22 ELECTION INSPECTOR	234.00	105131
		Total For Check 105131		234.00	
Check 105132 101-756.000-726.000	BAG GRAVEL REDI MIX	JONESVILLE LUMBER	BAG GRAVEL REDI MIX	56.63	105132
		Total For Check 105132		56.63	
Check 105133 101-262.000-801.000	ELECTION PAY	JULIE GAMES	11/8/22 ELECTION INSPECTOR	184.25	105133
		Total For Check 105133		184.25	
Check 105134 202-490.000-801.000	TRAFFIC LONG LINES	JV CONTRACTING, INC.	TRAFFIC LINES	19,521.99	105134
		Total For Check 105134		19,521.99	
Check 105135 591-544.000-930.990	REPAIRS & MAINTERNACE - LEAD SER K & H CONCRETE CUTTING		CURB STOPS	1,705.00	105135
		Total For Check 105135		1,705.00	
Check 105136 101-262.000-801.000	CONTRACTUAL SERVICES	KELLIE HENDERSHOT	11/8/22 ELECTION INSPECTOR	252.00	105136
		Total For Check 105136		252.00	
Check 105137 590-547.000-970.000 590-547.000-970.000-192001	FLYGHT PUMP CHANNEL MONSTER	KENNEDY INDUSTRIES KENNEDY INDUSTRIES	NEW WWTP INFLUENT PUMP AS PASSED BY COU NEW WWTP CHANNEL MONSTER PURCHASE AS AF	32,234.00 26,162.03	105137 105137
		Total For Check 105137		58,396.03	
Check 105138 101-728.000-801.000	SHUTTLE SERVICE FOR TRAIN EVENT	KEY OPPORTUNITIES, INC.	SHUTTLE SERVICE FOR TRAIN EVENT	400.00	105138
		Total For Check 105138		400.00	
Check 105139 582-000.000-249.100	LIEAF-6099 OCTOBER 2022 P.A. 95	LARA - MI PUBLIC SERVICE (LIEAF-6099 OCTOBER 2022 P.A. 95		5,409.26	105139
		Total For Check 105139		5,409.26	
Check 105140					

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Check 105140 101-262.000-801.000	CONTRACTUAL SERVICES	LINDA POTTER	11/8/22 ELECTION INSPECTOR	227.50	105140
		Total For Check 105140		227.50	
Check 105141 208-000.000-004.000	CASH ON HAND	MICHELLE LOREN	RECREATION DEPT CASH ON HAND - BASKETBF	1,465.00	105141
		Total For Check 105141		1,465.00	
Check 105142 101-175.000-806.000	LEGAL SERVICES	LOVINGER & THOMPSON, PC	LEGAL FEES	3,052.50	105142
		Total For Check 105142		3,052.50	
Check 105143 101-262.000-801.000	CONTRACTUAL SERVICES	MARCIA WEYER	11/8/22 ELECTION INSPECTOR	240.50	105143
		Total For Check 105143		240.50	
Check 105144 101-262.000-801.000	ELECTION PAY	MARIA ANSETT	11/8/22 ELECTION INSPECTOR	234.00	105144
		Total For Check 105144		234.00	
Check 105145 101-336.000-726.000 208-751.000-726.000 582-175.000-801.000	KLEENEX, WINDOW CLEANER, SCRUBBE SUPPLIES UPS	MARKET HOUSE MARKET HOUSE MARKET HOUSE	KLEENEX, WINDOW CLEANER, SCRUBBER, SCR COOKIES - 2022 K-2ND BASKETBALL UPS	31.94 89.71 22.63	105145 105145 105145
		Total For Check 105145		144.28	
Check 105146 101-301.000-742.000	2022 EQUIPMENT ALLOWANCE/DUTY BO	MARTIN BRAD	2022 EQUIPMENT ALLOWANCE/BOOTS (PATROL/	200.00	105146
		Total For Check 105146		200.00	
Check 105147 582-000.000-202.100	4CCH	MASON, ASHLEY M	UB refund for account: 030245	171.00	105147
		Total For Check 105147		171.00	
Check 105148 582-175.000-880.000 590-175.000-880.000 591-175.000-880.000	ADVERTISING ADVERTISING ADVERTISING	MCKIBBIN MEDIA GROUP MCKIBBIN MEDIA GROUP MCKIBBIN MEDIA GROUP	SPORTS TEAMS SPORTS TEAMS SPORTS TEAMS	125.00 62.50 62.50	105148 105148 105148
		Total For Check 105148		250.00	
Check 105149 590-547.000-801.000	BEF COMPLIANCE	MERIT LABORATORIES	BEF COMPLIANCE	2,845.00	105149
		Total For Check 105149		2,845.00	
Check 105150 591-544.000-801.000	SAMPLES - NORTH WATER TOWER & 14	MICH DEPT OF ENVIRONMENTAI	SAMPLES - NORTH WATER TOWER & 149 WATEF	350.00	105150
		Total For Check 105150		350.00	
Check 105151 588-596.000-818.000	LIABILITY TRUST FUND	MICH TRANSIT POOL	LIABILITY TRUST FUND	2,048.00	105151
		Total For Check 105151		2,048.00	
Check 105152 202-900.000-970.000 203-900.000-970.000 640-443.000-730.000	GLOBAL MTEC M4HSD MECHANICAL SWE GLOBAL MTEC M\$HSD MECHANICAL SWE EXTRA MAIN BROOM	MTECH COMPANY MTECH COMPANY MTECH COMPANY	GLOBAL MTEC M4HSD MECHANICAL SWEEPER PU GLOBAL MTEC M4HSD MECHANICAL SWEEPER PU EXTRA MAIN BROOM	137,200.00 205,800.00 749.00	105152 105152 105152

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 105152					
			Total For Check 105152	343,749.00	
Check 105153					
101-262.000-801.000	ELECTION PAY	NANCY BURNS	11/8/22 ELLECTION INSPECTOR	227.50	105153
			Total For Check 105153	227.50	
Check 105154					
202-900.000-970.000-215003	HOWELL	NASHVILLE CONSTRUCTION	COM 2022-6 SAD MORRY LYNWOOD HOWELL	107,259.10	105154
203-900.000-970.000-215003	LYNWOOD MORRY	NASHVILLE CONSTRUCTION	COM 2022-6 SAD MORRY LYNWOOD HOWELL	308,110.65	105154
287-900.000-970.000-215003	STORM WATER	NASHVILLE CONSTRUCTION	COM 2022-6 SAD MORRY LYNWOOD HOWELL	43,660.00	105154
			Total For Check 105154	459,029.75	
Check 105155					
101-301.000-726.000	FREIGHT CHARGES	NYE UNIFORM COMPANY	STOCKING CAPS W/HPD EMBROIDERY	6.26	105155
101-301.000-742.000	(4) NAME BARS/A. GIBBONS/K.	PHIL NYE UNIFORM COMPANY	NAME BARS/A. GIBBONS & K. PHILLIPS	179.60	105155
			Total For Check 105155	185.86	
Check 105156					
582-175.000-801.000	UTILITY EXCHANGE REPORT/WEB ACCE	ONLINE INFORMATION SERVICE	UTILITY EXCHANGE REPORT/WEB ACCESS FEE	108.99	105156
590-175.000-801.000	UTILITY EXCHANGE REPORT/WEB ACCE	ONLINE INFORMATION SERVICE	UTILITY EXCHANGE REPORT/WEB ACCESS FEE	54.50	105156
591-175.000-801.000	UTILITY EXCHANGE REPORT/WEB ACCE	ONLINE INFORMATION SERVICE	UTILITY EXCHANGE REPORT/WEB ACCESS FEE	54.49	105156
			Total For Check 105156	217.98	
Check 105157					
582-000.000-202.100	4ENBK1	PARKER, MIRANDA M	UB refund for account: 013659	30.92	105157
590-000.000-202.100	SCCH	PARKER, MIRANDA M	UB refund for account: 013659	12.10	105157
591-000.000-202.100	WCCH	PARKER, MIRANDA M	UB refund for account: 013659	10.89	105157
			Total For Check 105157	53.91	
Check 105158					
101-301.000-930.000	OIL CHANGE/UNIT 2-4 (21 EXPLORER	PARNEY'S CAR CARE	OIL CHANGE/UNIT 2-4 (21 EXPLORER)	38.04	105158
			Total For Check 105158	38.04	
Check 105159					
101-262.000-801.000	CONTRACTUAL SERVICES	PENNY WINGATE	11/8/22 ELECTION INSPECTOR	162.50	105159
			Total For Check 105159	162.50	
Check 105160					
101-336.000-730.000	32OZ BLECHE-WITE TIRE CLEANER	PERFORMANCE AUTOMOTIVE	BLECHE-WITE TIRE CLEANER	9.39	105160
101-595.000-930.000	WHITE GREASE	PERFORMANCE AUTOMOTIVE	WHITE GREASE	8.09	105160
582-544.000-730.000	OIL FILTER/OIL FOR DODGE RAM	PERFORMANCE AUTOMOTIVE	OIL FILTER/OIL FOR DODGE RAM	78.46	105160
588-596.000-730.000	HEATER HOSE	PERFORMANCE AUTOMOTIVE	HEATER HOSE	20.19	105160
590-546.000-730.039	WASHER SOLVENT	PERFORMANCE AUTOMOTIVE	WASHER SOLVENT	9.38	105160
640-443.000-730.000	WEST GUIDE	PERFORMANCE AUTOMOTIVE	WEST GUIDE	16.59	105160
640-443.000-730.039	BPU VEHICLE MAINT/SUPPLIES	PERFORMANCE AUTOMOTIVE	WATER PUMP	93.98	105160
			Total For Check 105160	236.08	
Check 105161					
582-000.000-110.000	WIRE - #2 TRIPLEX (CONCH)	POWERLINE SUPPLY	INVENTORY	13,046.52	105161
582-544.000-730.000	VCFT CRIMPER REPAIR	POWERLINE SUPPLY	TOOL REPAIR	400.60	105161
			Total For Check 105161	13,447.12	
Check 105162					
582-544.000-726.800	CLAMP CLEANING/LABOR	PRIME FLEET SERVICES, LLC	CLAMP CLEANING/LABOR	1,321.85	105162
582-544.000-730.000	DIGGER DERRICK TEST/INSPECTION/P	PRIME FLEET SERVICES, LLC	DIGGER DERRICK TEST/INSPECTION/POLE SAW	4,290.00	105162

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Check 105162					
		Total For Check 105162		<u>5,611.85</u>	
Check 105163					
101-336.000-930.000	PORTABLE RADIO REPAIR/LBR & MATE	ROE-COMM., INC.	XPR 6550 PORTABLE RADIO REPAIR	113.00	105163
		Total For Check 105163		<u>113.00</u>	
Check 105164					
101-262.000-801.000	ELECTION PAY	RONALD GROSSHEIM	11/8/22 ELECTION INPSECTOR AV	217.75	105164
		Total For Check 105164		<u>217.75</u>	
Check 105165					
101-262.000-801.000	CONTRACTUAL SERVICES	ROY BODINUS	11/8/22 ELECTION INSPECTOR	227.50	105165
		Total For Check 105165		<u>227.50</u>	
Check 105166					
590-547.000-726.900	DISTILLED WATER WWTP	RUPERT'S CULLIGAN	DISTILLED WATER WWTP	15.00	105166
		Total For Check 105166		<u>15.00</u>	
Check 105167					
204-900.000-801.070	ANALYTICAL SERVICES FOR BOND	S&P GLOBAL RATINGS	ANALYTICAL SERVICES FOR BOND	16,250.00	105167
		Total For Check 105167		<u>16,250.00</u>	
Check 105168					
582-175.000-801.000	CONTRACTUAL SERVICES	SAFETY SYSTEMS, INC	QUARTERLY SECURITY ALARM SYSTEM POWER E	240.00	105168
590-175.000-801.000	CONTRACTUAL SERVICES	SAFETY SYSTEMS, INC	QUARTERLY SECURITY ALARM BPU OFFICE	225.00	105168
591-175.000-801.000	CONTRACTUAL SERVICES	SAFETY SYSTEMS, INC	QUARTERLY SECURITY ALARM SYSTEM WATER E	225.00	105168
		Total For Check 105168		<u>690.00</u>	
Check 105169					
101-265.000-801.000	QUARTERLY ELEVATOR MAINTENANCE	SCHINDLER ELEVATOR CORPORA	QUARTERLY ELEVATOR MAINTENANCE	716.72	105169
		Total For Check 105169		<u>716.72</u>	
Check 105170					
588-596.000-801.000	DEDUCTIBLE FOR EMPLOYMENT PRACTI	SEDGWICK	DEDUCTIBLE FOR EMPLOYMENT PRACTICES LIF	772.00	105170
		Total For Check 105170		<u>772.00</u>	
Check 105171					
101-262.000-801.000	CONTRACTUAL SERVICES	SHARON DRAPER	11/8/22 ELECTION INSPECTOR	234.00	105171
		Total For Check 105171		<u>234.00</u>	
Check 105172					
591-544.000-930.000-181005	COMPOUND METER/FLANGE KIT	SLC METER LLC	COMPOUND METER/FLANGE KIT	3,591.00	105172
		Total For Check 105172		<u>3,591.00</u>	
Check 105173					
582-000.000-202.100	4CCH	SMYK, EMILIYA T	UB refund for account: 026791	124.00	105173
		Total For Check 105173		<u>124.00</u>	
Check 105174					
101-175.000-802.000	TECHNICAL SERVICES	SONIT SYSTEMS, LLC	NET ADMIN SERVICES AUG 2022	847.00	105174
582-175.000-802.000	TECHNICAL SERVICES	SONIT SYSTEMS, LLC	NET ADMIN SERVICES AUG 2022	786.50	105174
590-175.000-802.000	TECHNICAL SERVICES	SONIT SYSTEMS, LLC	NETWORK SWITCHES FOR WWTP & WTP BPU	1,598.40	105174
591-175.000-802.000	TECHNICAL SERVICES	SONIT SYSTEMS, LLC	NETWORK SWITCHES FOR WWTP & WTP BPU	1,598.40	105174
		Total For Check 105174		<u>4,830.30</u>	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 105175					
101-756.000-801.000	CONTRACTUAL SERVICES	STATE OF MICHIGAN EGLE	2023 ANNUAL WATER SUPPLY FEE - SANDY BE	161.70	105175
408-751.000-801.000	CONTRACTUAL SERVICES	STATE OF MICHIGAN EGLE	2023 ANNUAL WATER SUPPLY FEE - FIELDS C	161.70	105175
		Total For Check 105175		323.40	
Check 105176					
101-301.000-930.000	LESS CHECK REC'D ARGONAUT INS.	STILLWELL FORD MERCURY, I	NAUTO DAMAGE REPAIRS - CAR/DEER INCIDENTI	4,719.80	105176
640-443.000-730.000	KEYS	STILLWELL FORD MERCURY, I	KEYS	212.40	105176
		Total For Check 105176		4,932.20	
Check 105177					
101-175.000-955.106	MISC. - NEW YEAR'S EVE EVENT	STOCKHOUSE CORPORATION	COPIES OF FLYERS/POSTERS	150.00	105177
582-000.000-158.000	BPU TRUCK STICKER FOR CHEVY COLO	STOCKHOUSE CORPORATION	BPU TRUCK STICKER FOR CHEVY COLORADO	55.00	105177
		Total For Check 105177		205.00	
Check 105178					
582-175.000-801.000	45 MONROE STREET - KOHLER 125 -	SUPERIOR INDUSTRIAL SALES	45 MONROE STREET - KOHLER 125 - YEARLY	270.00	105178
590-175.000-801.000	45 MONROE STREET - KOHLER 125 -	SUPERIOR INDUSTRIAL SALES	45 MONROE STREET - KOHLER 125 - YEARLY	135.00	105178
591-175.000-801.000	45 MONROE STREET - KOHLER 125 -	SUPERIOR INDUSTRIAL SALES	45 MONROE STREET - KOHLER 125 - YEARLY	135.00	105178
591-544.000-801.000	YEARLY OIL CHANGE	SUPERIOR INDUSTRIAL SALES	YEARLY OIL CHANGE	685.00	105178
		Total For Check 105178		1,225.00	
Check 105179					
101-262.000-801.000	CONTRACTUAL SERVICES	SUSAN BILLINGS	11/8/22 ELECTION INSPECTOR	104.00	105179
		Total For Check 105179		104.00	
Check 105180					
101-262.000-801.000	ELECTION PAY	SUSAN BURNS	11/8/22 ELECTION INSPECTOR AV	217.75	105180
		Total For Check 105180		217.75	
Check 105181					
101-262.000-801.000	CONTRACTUAL SERVICES	TERESA DYE	11/8/22 ELECTION INSPECTOR	227.50	105181
		Total For Check 105181		227.50	
Check 105182					
101-262.000-801.000	ELECTION PAY	TONYA MCCALLISTER	11/8/22 ELECTION INSPECTOR	240.50	105182
		Total For Check 105182		240.50	
Check 105183					
101-265.000-801.000	MATS - CITY HALL	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	38.92	105183
101-441.000-742.000	CLOTHING / UNIFORMS	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	69.92	105183
101-441.000-801.000	CONTRACTUAL SERVICES	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	65.52	105183
588-596.000-801.000	MATS - DIAL-A-RIDE	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	31.46	105183
640-443.000-742.000	CLOTHING / UNIFORMS	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	14.76	105183
640-443.000-801.000	CONTRACTUAL SERVICES	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	49.32	105183
		Total For Check 105183		269.90	
Check 105184					
591-545.000-727.200	SUPPLIES - SODIUM HYPOCHLORITE	UNIVAR SOLUTIONS USA INC	SOD HYPO 12.5% LIQUICHLOR	4,863.48	105184
		Total For Check 105184		4,863.48	
Check 105185					
208-751.000-726.000	SUPPLIES	URBAN GRAFFITI	K-2ND BASKETBALL SHIRTS	864.50	105185
		Total For Check 105185		864.50	
Check 105186					

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Check 105186					
590-547.000-930.000	KOPKIT FOR CHEM-TECH XP	USABBLUEBOOK	KOPKIT FOR CHEM-TECH XP	372.56	105186
590-547.000-930.900	DIGITAL INCUBATOR/PRECISION BOD	USABBLUEBOOK	DIGITAL INCUBATOR/PRECISION BOD INCUBAI	5,927.85	105186
Total For Check 105186				6,300.41	
Check 105187					
101-301.000-801.000	NETWORK ACCESS FEE	VERIZON WIRELESS	NETWORK ACCESS FEE FOR IN-CAR MOBILE DF	160.04	105187
101-441.000-801.000	CONTRACTUAL SERVICES	VERIZON WIRELESS	MONTHLY VERIZON BILL	50.04	105187
582-175.000-850.000	TELEPHONE	VERIZON WIRELESS	MONTHLY VERIZON BILL	616.58	105187
590-175.000-850.000	TELEPHONE	VERIZON WIRELESS	MONTHLY VERIZON BILL	154.52	105187
591-175.000-850.000	TELEPHONE	VERIZON WIRELESS	MONTHLY VERIZON BILL	154.52	105187
Total For Check 105187				1,135.70	
Check 105188					
582-544.000-730.000	LOCATOR REPAIR/SHIPPING & HANDLI	VERMEER OF MICHIGAN, INC	LOCATOR REPAIR/SHIPPING & HANDLING	625.31	105188
Total For Check 105188				625.31	
Check 105189					
208-751.000-726.000	LABELS FOR K-2ND NAME TAGS	WALMART COMMUNITY	LABELS FOR K-2ND NAME TAGS	9.92	105189
Total For Check 105189				9.92	
Check 105190					
590-547.000-727.500	SUPPLIES - CHLORINE	WATER SOLUTIONS UNLIMITED,CHLORINE/SULFUR DIOXIDE		2,166.32	105190
590-547.000-727.700	SUPPLIES - DIOXIDE	WATER SOLUTIONS UNLIMITED,CHLORINE/SULFUR DIOXIDE		802.50	105190
Total For Check 105190				2,968.82	
Check 105191					
582-000.000-202.100	4CCH	WEBER, AMY L	UB refund for account: 016898	28.00	105191
Total For Check 105191				28.00	
Check 105192					
640-443.000-730.000	P/C CUB CADET	WELLS EQUIPMENT SALES, INC	P/C CUB CADET	82.46	105192
Total For Check 105192				82.46	
Check 105193					
582-543.000-930.050	REPAIRS & MAINT. - ENGINE #5	WHEELER WORLD INC	COUPLING SLEEVE STEEL/SHIPPING & HANDLI	190.33	105193
582-543.000-930.060	REPAIRS & MAINT. - ENGINE #6	WHEELER WORLD INC	COUPLING SLEEVE STEEL/SHIPPING & HANDLI	190.32	105193
Total For Check 105193				380.65	
Check 386					
582-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	65.78	386
590-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	32.89	386
591-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	32.89	386
Total For Check 386				131.56	
Check 387					
591-545.000-920.400	504558065 - 401 HILLSDALE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 401 HILLSDALE	341.09	387
Total For Check 387				341.09	
Check 388					
582-175.000-920.400	503214966 - 45 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE	51.27	388
590-175.000-920.400	503214966 - 45 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE	25.64	388
591-175.000-920.400	503214966 - 45 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE	25.64	388
Total For Check 388				102.55	
Check 389					

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Check 389					
582-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	20.33	389
590-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	10.17	389
591-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	10.17	389
		Total For Check 389		40.67	
Check 390					
101-265.000-920.000	505431439 - 22 N MANNING - MITCH	MICH GAS UTILITIES	NATURAL GAS UTILITY - 22 MANNING	251.16	390
		Total For Check 390		251.16	
Check 391					
101-265.000-920.000	505119616 - 97 N BROAD - CITY HA	MICH GAS UTILITIES	NATURAL GAS UTILITY - 97 BROAD	735.24	391
		Total For Check 391		735.24	
Check 392					
101-336.000-920.000	502806085 - 77 E CARLETON - FIRE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 77 CARLETON	177.49	392
		Total For Check 392		177.49	
Check 393					
590-547.000-920.400	505161747 - 101 W GALLOWAY MN	MICH GAS UTILITIES	NATURAL GAS UTILITY - 101 W GALLOWAY MN	830.73	393
		Total For Check 393		830.73	
Check 394					
590-547.000-920.400	504756735 - W GALLOWAY GR	MICH GAS UTILITIES	NATURAL GAS UTILITY - W GALLOWAY GR	75.45	394
		Total For Check 394		75.45	
Check 395					
590-547.000-920.400	504904602 - 101 W GALLOWAY	MICH GAS UTILITIES	NATURAL GAS UTILITY - 101 W GALLOWAY	1,597.72	395
		Total For Check 395		1,597.72	
Check 396					
271-790.000-920.000	503691550 - 12 N MANNING - LIBRA	MICH GAS UTILITIES	NATURAL GAS UTILITY - 12 N MANNING	323.87	396
		Total For Check 396		323.87	
Check 397					
481-900.000-740.295	FUEL AND LUBRICANTS - AVIATIO	AVFUEL CORP	JET-A FUEL	27,529.43	397
		Total For Check 397		27,529.43	
Check 398					
101-000.000-231.105	DUE TO MMERS-RETIREMENT CONT.	MERS	RETIREMENT CONTRIBUTIONS - 300101	13,579.01	398
101-172.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	785.57	398
101-215.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	897.88	398
101-253.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	161.00	398
101-257.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,398.44	398
101-301.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	24,035.51	398
101-336.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	6,174.77	398
101-441.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,281.87	398
101-701.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	959.29	398
101-728.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	918.38	398
208-751.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,058.00	398
582-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	17,524.80	398
590-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	4,355.34	398
591-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	4,152.22	398
640-443.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	852.47	398
699-441.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	825.07	398

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Check 398					
		Total For Check 398		78,959.62	
Check 399					
582-543.000-739.000	MSCPA MEMBER POWER BILLING - OCT	MICHIGAN SOUTH CENTRAL POW	MSCPA MEMBER POWER BILLING - OCT 2022	705,376.92	399
		Total For Check 399		705,376.92	
Check 604					
582-175.000-801.000	CREDIT CARD PROCESSING FEES	INVOICE CLOUD	CREDIT CARD PROCESSING FEES	159.32	604
590-175.000-801.000	CREDIT CARD PROCESSING FEES	INVOICE CLOUD	CREDIT CARD PROCESSING FEES	79.66	604
591-175.000-801.000	CREDIT CARD PROCESSING FEES	INVOICE CLOUD	CREDIT CARD PROCESSING FEES	79.67	604
		Total For Check 604		318.65	
Check 605					
481-000.000-263.000	SALES TAX - OCT 2022	STATE OF MICHIGAN	SALES TAX - OCT 2022	1,982.31	605
481-000.000-687.300	SALES TAX - OCT 2022	STATE OF MICHIGAN	SALES TAX - OCT 2022	(9.91)	605
582-000.000-263.000	SALES TAX - OCT 2022	STATE OF MICHIGAN	SALES TAX - OCT 2022	27,063.75	605
582-000.000-692.200	SALES TAX - OCT 2022	STATE OF MICHIGAN	SALES TAX - OCT 2022	(171.18)	605
		Total For Check 605		28,864.97	
				Total For All Funds:	1,928,978.26

--- FUND TOTALS BY VENDOR ---

Fund	Description	Amount
Fund 101	GENERAL FUND	
0002	- UNIFIRST CORP	174.36
0008	- ARROW SWIFT PRINTING	90.80
0027	- GELZER & SON INC	222.70
0033	- HILLSDALE HOSPITAL	103.00
0035	- CURRENT OFFICE SOLUTIONS	1,377.06
0061	- SCHINDLER ELEVATOR CORPORATION	716.72
0081	- MICH GAS UTILITIES	1,163.89
0092	- NYE UNIFORM COMPANY	185.86
0111	- STOCKHOUSE CORPORATION	150.00
0164	- MARKET HOUSE	31.94
0233	- INTERNATIONAL MUNICIPAL SIGNAL	100.00
0378	- BECKER & SCRIVENS	180.00
0635	- HILARY PLUMMER	298.00
0961	- PERFORMANCE AUTOMOTIVE	17.48
1164	- EMERGENCY MEDICAL PRODUCTS INC	143.98
1299	- EAST 2 WEST ENTERPRISES, INC	95.00
1535	- AEROSPACE RISK MANAGEMENT	4,762.00
1783	- ROE-COMM., INC.	113.00
1808	- LOVINGER & THOMPSON, PC	3,052.50
2065	- STILLWELL FORD MERCURY, INC	4,719.80
2158	- GALL'S, INC	83.39
2326	- JONESVILLE LUMBER	56.63
2359	- MERS	50,191.72
2412	- PARNEY'S CAR CARE	38.04
2791	- KEY OPPORTUNITIES, INC.	400.00
2831	- VERIZON WIRELESS	210.08
2937	- MARTIN BRAD	200.00
3248	- HEFFERNAN SOFT WATER SERVICE	31.50
3324	- CLARK ELECTRIC INC.	697.93
3736	- STATE OF MICHIGAN EGLE	161.70
5210	- SUSAN BILLINGS	104.00
5503	- AMAZON CAPITAL SERVICES, INC	129.93
5531	- SONIT SYSTEMS, LLC	847.00
5548	- ROY BODINUS	227.50

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
		6440	- PENNY WINGATE	162.50	
		6441	- KELLIE HENDERSHOT	252.00	
		6442	- LINDA POTTER	227.50	
		6444	- TERESA DYE	227.50	
		6445	- ELIZABETH WILDS	259.00	
		6529	- TONYA MCCALLISTER	240.50	
		6530	- SUSAN BURNS	217.75	
		6531	- RONALD GROSSHEIM	217.75	
		6532	- JOLIE GRAVES	234.00	
		6533	- DEBRA REISTER	227.50	
		6534	- JULIE GAMES	184.25	
		6535	- NANCY BURNS	227.50	
		6536	- MARIA ANSETT	234.00	
		ACD	- ACD	286.92	
		COMPLETE T	- LONSBERY, JEFFREY	3,900.00	
		DRAPER	- SHARON DRAPER	234.00	
		GABRIDGE	- GABRIDGE & COMPANY, PLC	6,500.00	
		LEVACK	- CHRISTINE LEVACK	227.50	
		VRSEK	- CHRISTEN VRSEK	234.00	
		WEYER	- MARCIA WEYER	240.50	
		TOTAL FUND 101	GENERAL FUND	85,612.18	
		Fund 202	MAJOR ST./TRUNKLINE FUND		
		0027	- GELZER & SON INC	15.33	
		0384	- GERKEN MATERIAL, INC	142.00	
		1848	- NASHVILLE CONSTRUCTION COMPANY	107,259.10	
		6522	- MTECH COMPANY	137,200.00	
		COMPLETE T	- LONSBERY, JEFFREY	3,575.00	
		JV CONTRAC	- JV CONTRACTING, INC.	19,521.99	
		TOTAL FUND 202	MAJOR ST./TRUNKLINE FUND	267,713.42	
		Fund 203	LOCAL ST. FUND		
		0027	- GELZER & SON INC	77.94	
		0384	- GERKEN MATERIAL, INC	430.26	
		1848	- NASHVILLE CONSTRUCTION COMPANY	308,110.65	
		2170	- DORNBOS SIGN & SAFETY INC	123.25	
		6522	- MTECH COMPANY	205,800.00	
		COMPLETE T	- LONSBERY, JEFFREY	2,900.00	
		TOTAL FUND 203	LOCAL ST. FUND	517,442.10	
		Fund 204	MUNICIPAL STREET FUND		
		6527	- ARIZENT	1,705.00	
		6537	- IMAGEMASTER LLC	1,750.00	
		6538	- S&P GLOBAL RATINGS	16,250.00	
		DRY MAR TR	- DRY MAR TRUCKING & DIRTWORKS	11,575.00	
		TOTAL FUND 204	MUNICIPAL STREET FUND	31,280.00	
		Fund 208	RECREATION FUND		
		0035	- CURRENT OFFICE SOLUTIONS	95.94	
		0164	- MARKET HOUSE	89.71	
		1423	- MICHELLE LOREN	1,465.00	
		2359	- MERS	1,058.00	
		3104	- WALMART COMMUNITY	9.92	
		553	- URBAN GRAFFITI	864.50	
		TOTAL FUND 208	RECREATION FUND	3,583.07	
		Fund 271	LIBRARY FUND		
		0011	- BAKER & TAYLOR COMPANY	29.98	
		0035	- CURRENT OFFICE SOLUTIONS	14.56	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
		0081	- MICH GAS UTILITIES	323.87	
		3248	- HEFFERNAN SOFT WATER SERVICE	12.00	
		ACD	- ACD	47.82	
		TOTAL FUND 271	LIBRARY FUND	<u>428.23</u>	
		Fund 287	ARPA GRANT FUND		
		1848	- NASHVILLE CONSTRUCTION COMPANY	43,660.00	
		TOTAL FUND 287	ARPA GRANT FUND	<u>43,660.00</u>	
		Fund 408	FIELDS OF DREAMS		
		3736	- STATE OF MICHIGAN EGLE	161.70	
		TOTAL FUND 408	FIELDS OF DREAMS	<u>161.70</u>	
		Fund 481	AIRPORT IMPROVEMENT FUND		
		2840	- STATE OF MICHIGAN	1,972.40	
		5518	- AVFUEL CORP	27,529.43	
		TOTAL FUND 481	AIRPORT IMPROVEMENT FUND	<u>29,501.83</u>	
		Fund 582	ELECTRIC FUND		
		0027	- GELZER & SON INC	41.05	
		0081	- MICH GAS UTILITIES	137.38	
		0111	- STOCKHOUSE CORPORATION	55.00	
		0164	- MARKET HOUSE	22.63	
		0378	- BECKER & SCRIVENS	21.00	
		0961	- PERFORMANCE AUTOMOTIVE	78.46	
		2359	- MERS	17,524.80	
		2432	- AMERICAN COPPER AND BRASS, LLC	2.34	
		2715	- VERMEER OF MICHIGAN, INC	625.31	
		2831	- VERIZON WIRELESS	616.58	
		2840	- STATE OF MICHIGAN	26,892.57	
		3816	- BLACK FORKLIFT SALES & SERVICE	1,861.15	
		5503	- AMAZON CAPITAL SERVICES, INC	266.02	
		5531	- SONIT SYSTEMS, LLC	786.50	
		6479	- INVOICE CLOUD	159.32	
		ACD	- ACD	265.93	
		CAA	- COMMUNITY ACTION AGENCY	2,670.77	
		CHILLSDALE	- CRONIN HILLSDALE	802.84	
		DELA	- DELAWARE SYSTEMS	1,235.76	
		FAMILY	- FAMILY FARM & HOME	34.93	
		LARA	- LARA - MI PUBLIC SERVICE COMMISSION	5,409.26	
		MISC	- MISC VENDOR	2,322.76	
		MMG	- MCKIBBIN MEDIA GROUP	125.00	
		MSCPA	- MICHIGAN SOUTH CENTRAL POWER AGENCY	705,376.92	
		ONLINE	- ONLINE INFORMATION SERVICES	108.99	
		POWER	- POWERLINE SUPPLY	13,447.12	
		PRIME	- PRIME FLEET SERVICES, LLC	5,611.85	
		SAFETY	- SAFETY SYSTEMS, INC	240.00	
		SUPERIOR	- SUPERIOR INDUSTRIAL SALES & SERVICE	270.00	
		WHEELER	- WHEELER WORLD INC	380.65	
		TOTAL FUND 582	ELECTRIC FUND	<u>787,392.89</u>	
		Fund 588	DIAL A RIDE		
		0002	- UNIFIRST CORP	31.46	
		0033	- HILLSDALE HOSPITAL	27.00	
		0961	- PERFORMANCE AUTOMOTIVE	20.19	
		2783	- MICH TRANSIT POOL	2,048.00	
		3248	- HEFFERNAN SOFT WATER SERVICE	14.25	
		6539	- SEDGWICK	772.00	
		TOTAL FUND 588	DIAL A RIDE	<u>2,912.90</u>	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
		Fund 590 SEWER FUND			
	0020	- CINTAS CORPORATION		62.57	
	0027	- GELZER & SON INC		50.46	
	0033	- HILLSDALE HOSPITAL		35.00	
	0081	- MICH GAS UTILITIES		2,572.60	
	0961	- PERFORMANCE AUTOMOTIVE		9.38	
	2359	- MERS		4,355.34	
	2831	- VERIZON WIRELESS		154.52	
	5531	- SONIT SYSTEMS, LLC		1,598.40	
	6479	- INVOICE CLOUD		79.66	
	6484	- WATER SOLUTIONS UNLIMITED, IN		2,968.82	
	ACD	- ACD		157.60	
	DELA	- DELAWARE SYSTEMS		617.88	
	FAMILY	- FAMILY FARM & HOME		66.96	
	KENNEDY	- KENNEDY INDUSTRIES		58,396.03	
	MERIT LAB	- MERIT LABORATORIES		2,845.00	
	MISC	- MISC VENDOR		128.76	
	MMG	- MCKIBBIN MEDIA GROUP		62.50	
	ONLINE	- ONLINE INFORMATION SERVICES		54.50	
	RUPERT'S	- RUPERT'S CULLIGAN		15.00	
	SAFETY	- SAFETY SYSTEMS, INC		225.00	
	SUPERIOR	- SUPERIOR INDUSTRIAL SALES & SERVICE		135.00	
	USABLUEBOO	- USABLUEBOOK		6,300.41	
	TOTAL FUND 590 SEWER FUND			80,891.39	
		Fund 591 WATER FUND			
	0020	- CINTAS CORPORATION		62.56	
	0027	- GELZER & SON INC		35.49	
	0033	- HILLSDALE HOSPITAL		35.00	
	0081	- MICH GAS UTILITIES		409.79	
	0378	- BECKER & SCRIVENS		40.00	
	0517	- K & H CONCRETE CUTTING		1,705.00	
	2359	- MERS		4,152.22	
	2432	- AMERICAN COPPER AND BRASS, LLC		50.00	
	2831	- VERIZON WIRELESS		154.52	
	3549	- MICH DEPT OF ENVIRONMENTAL		350.00	
	5531	- SONIT SYSTEMS, LLC		1,598.40	
	6479	- INVOICE CLOUD		79.67	
	ACD	- ACD		157.59	
	ALLEGHENY	- ALLEGHENY UTILITY SOLUTIONS LLC		19,362.99	
	DELA	- DELAWARE SYSTEMS		617.87	
	FERGUSON	- FERGUSON WOLSELEY CO		1,927.20	
	MISC	- MISC VENDOR		90.95	
	MMG	- MCKIBBIN MEDIA GROUP		62.50	
	ONLINE	- ONLINE INFORMATION SERVICES		54.49	
	SAFETY	- SAFETY SYSTEMS, INC		225.00	
	SLC	- SLC METER LLC		3,591.00	
	SUPERIOR	- SUPERIOR INDUSTRIAL SALES & SERVICE		820.00	
	UNIVAR	- UNIVAR SOLUTIONS USA INC		4,863.48	
	WICKHAMC	- CRAIG WICKHAM TREE SERVICE		775.00	
	TOTAL FUND 591 WATER FUND			41,220.72	
		Fund 640 REVOLVING MOBILE EQUIP. FUND			
	0002	- UNIFIRST CORP		64.08	
	0027	- GELZER & SON INC		16.91	
	0086	- JACKSON TRUCK SERVICE INC		70.83	
	0961	- PERFORMANCE AUTOMOTIVE		110.57	
	2065	- STILLWELL FORD MERCURY, INC		212.40	

11/17/2022 02:34 PM
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DB: Hillsdale

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
		2132	- GREENMARK EQUIPMENT	646.04	
		2359	- MERS	852.47	
		2372	- WELLS EQUIPMENT SALES, INC	82.46	
		3524	- ALTEC NUECO	1,893.00	
		6522	- MTECH COMPANY	749.00	
		TOTAL FUND 640	REVOLVING MOBILE EQUIP. FU	<u>4,697.76</u>	
		Fund 663	FIRE VEHICLE & EQUIPMENT FUND		
		6528	- BAKER BALLISTICS, LLC	31,655.00	
		TOTAL FUND 663	FIRE VEHICLE & EQUIPMENT F	<u>31,655.00</u>	
		Fund 699	DPS LEAVE AND BENEFITS FUND		
		2359	- MERS	825.07	
		TOTAL FUND 699	DPS LEAVE AND BENEFITS FUN	<u>825.07</u>	

CITY COUNCIL MINUTES

City of Hillsdale
November 21, 2022
7:00 P.M.

Regular Meeting

Call to Order and Pledge of Allegiance

Mayor Adam Stockford opened the meeting with the Pledge of Allegiance.

Roll Call

Mayor Adam Stockford called the meeting to order. Clerk Price took roll call.

Council Members present: Adam Stockford, Mayor
Greg Stuchell, Ward 1
Anthony Vear, Ward 1
Cynthia Pratt, Ward 2
Bruce Sharp, Ward 3
Gary Wolfram, Ward 3
Josh Paladino, Ward 4

Council Members absent: William Morrisey, Ward 2
Robert Socha, Ward 4

Also Present: Attorney Tom Thompson, Katy Price (City Clerk), Jason Blake, Scott Hephner (HPD/HFD), Penny Swan, Doug Ingles, Jeremy Kreffler, Cody Cratzenberg, Kara Mayer, Chanitty Brouse, Stephanie Myers, Caroline Wells, Holly Carpenter, Melissa DesJardin and Michelle Hebert.

Approval of Agenda

Council Member Stuchell asked to add Old Business item Update on Howder and Union Street and Mayor Stockford asked to add Miscellaneous item under, Proclamation, Homeless Youth Awareness Month.

Motion by Council Member Sharp, seconded by Council Member Vear to approve the agenda as amended.

By a voice vote, the motion passed unanimously.

Public Comment

Holly Carpenter, commented on the homeless proclamation, McKinney-Vento Homeless Assistance Act and gave homeless student statistics.

Melissa DesJardin, Hillsdale Community Thrift executive director, commented on the homeless population in Hillsdale and gave statistics and shared her own dealings with homeless youth and young adults. These individuals are in need of services and help.

Michelle Hebert, commented on homelessness in Hillsdale and asked Council to help find resources needed and asked them for action.

David Morris, commented on the homeless population in Hillsdale and stated that there are homeless that are mistreated, harassed and being burglarized in the City. He is concerned with the drug paraphernalia in the homeless camps among other things. Morris stated he isn't talking about homeless individuals trying to better themselves; transient homeless need to be help but intransient permanent homeless need to be dealt with in a matter that removes them from the public.

Consent Agenda

- A. Approval of Bills
 - 1. City and BPU Claims of November 3, 2022: \$1,263,754.38
 - 2. Payroll of October 27, 2022: \$182,156.41
- B. City Council Minutes of November 7 & November 14, 2022
- C. Library Minutes of September 8, 2022
- D. Housing Commission Minutes of September 21, 2022
- E. Christmas in the City Parking Space Closure
- F. 2022 Christmas Light Up Parade
- G. BPU WWTP Replacement Valves and Piping

Motion by Council Member Sharp, seconded by Council Member Vear to approve the consent agenda as presented.

Roll call:

Council Member Paladino	Aye
Council Member Pratt	Aye
Council Member Sharp	Aye
Council Member Stuchell	Aye
Council Member Vear	Aye
Council Member Wolfram	Aye
Mayor Stockford	Aye

Motion passed 7-0

Communications/Petitions

- A. 2022 The Great Give
- B. Winter Newsletter
- C. Key Opportunity Business After Hours
- D. Christmas in the City
- E. Leaf Collection Update

Jason Blake, DPS Director gave update on the leaf collection.

All items presented for the purpose of information only.

Introduction and Adoption of Ordinances/Public Hearings

Old Business

- A. Howder Street/Union Street Code Enforcement Update

City Attorney Thompson gave an update on the code enforcement process and stated the Code Enforcement officer has pointed the owner towards available assistance and resources and owner has declined those services. Owner was to immediately vacate the premises on August 17, 2022 and the Council has approved demolition of the property, stated the police were to enforce the order from the judge.

Mayor Stockford corresponded with the owner as well.

Council Member Stuchell asked about the safety issues for the neighbors and city for not enforcing the judge’s order.

City Attorney and Police Chief gave an update on the order.

No action taken.

New Business

A. Health Insurance Pool

City Manager Mackie reported this fall the City was notified by its health insurance provider, Priority Health, that we would be seeing a 27% increase in premiums starting January 1st. Upon this notification the staff started looking at various options with the hope of saving money and improving our plan options. To this end we received a number of proposals from the Burgee Agency (current broker), the Western Michigan Health Insurance Pool (the Pool) and from the Teamsters.

After careful consideration, the staff would like to propose switching over to the Pool. The Pool is made up of over 120 organizations with over 13,000 thousand employees and 36,000 enrollees. Price wise most of the proposals are fairly comparable. Where the Pool shines is with long-term affordability/stability in rates and quality plan options. The City would initially propose two options to the employees (attached). The first is a Health Savings Account (HAS - Plan 166) and the second is a traditional Preferred Provider Organization (PPO - Plan 005) through Blue Cross Blue Shield (BCBS). Premiums are split between the City 80% and employees 20%. In considering this change nonunion and union staff members were consulted.

Public Entity Membership in the Pool and the Business Associate Agreement that City Council needs to approve. Upon joining the Pool the City is agreeing to be a member for at least three years. Additionally, the City is able to appoint a representative to the Pool to assist in governance of the organization.

Motion by Council Member Vear, seconded by Council Member Pratt to approve the Public Entity Membership in the Pool along with the Business Associate Agreement for three years and the resolution appointing the Human Resource Director as the representative from the City. **Resolution #3525.**

By a voice vote, the motion passed.

B. Traffic Control Order for Marked Pedestrian Crossing

Police Chief Hephner, stated in conjunction with the road construction project on Lynwood Street, a marked and signed pedestrian crosswalk connects parking lots on the north and south side of Lynwood Street east of Walnut Street. There shall be "No Parking" twenty five (25) feet on each side of the crosswalk on the north side of Lynwood Street.

Motion by Council Member Sharp, seconded by Council Member Pratt to approve Traffic Control Order 2022-54. **Resolution #3526.**

By a voice vote, the motion passed.

C. Council Standing Committee Appointments

Mayor Stockford reviewed the appointments with Council.

Finance- Gary Wolfram, Will Morrissey, Bruce Sharp
 Public Safety- Greg Stuchell, Rob Socha, Josh Paladino
 Community Development- Cindy Pratt, Tony Vear, Gary Wolfram
 Public Services- Tony Vear, Rob Socha, Josh Paladino
 Operations & Governance- Will Morrissey, Bruce Sharp, Greg Stuchell

Motion by Council Member Stuchell, seconded by Council Member Sharp to approve the appointments for the Standing Committees.

By a voice vote, the motion passed.

Miscellaneous Reports

- A. Proclamation – Homelessness Youth Awareness Month
- B. Reappointments- Library Board – George Allen

Motion by Council Member Pratt, seconded by Council Member Vear to approve the Library Board appointment (George Allen).

By a voice vote, the motion passed.

C. Other- None

General Public Comment

Holly Carpenter, thanked Council for the Proclamation and shared information on the homeless.

Jack McLain, commented on the code enforcement at Howder Street property and another specific property. McLain mentioned he had a letter from 1961 about the drainage at the Airport. Had some questions about zoning permits for City property in other townships.

Melissa DesJardin, commented on the property at Howder and Union St that was discussed in the meeting.

Penny Swan commented on an email Council Member Paladino made about a few books at the library that he thinks isn't acceptable for children. Asked Paladino to stick to the truth.

Michelle Hebert inquired about the Homeless Taskforce and the Public Safety meeting.

City Manager's Report

Airport was built in 1963.

Closing on the bond tomorrow on the Westwood area project.

Westwood project out to bid estimated first of the year, 2023.

Public Service Committee need to meet to discuss cemeteries and the Mitchell Research Building on the lease or other options.

Mr. Mackie wished everyone a Happy Thanksgiving, City offices will be closed Thursday and Friday.

Council Comments

Council Member Sharp welcomed new Council Members Wolfram and Paladino.

Adjournment

Motion by Council Member Sharp, seconded by Council Member Pratt moved to adjourn the meeting.

By a voice vote, the motion passed unanimously. The meeting adjourned at 8: 16 p.m.

Adam L. Stockford, Mayor

Katy Price, City Clerk

CITY OF HILLSDALE FINANCE COMMITTEE

PLACE: CITY HALL CONFERENCE ROOM

DATE: AUGUST 1, 2022

TIME: 6:30 PM

PRESENT:

COMMITTEE: Bruce Sharp, Ray Briner and Tony Vear

STAFF: David Mackie, City Manager and BPU Director and Jason Blake, Director of Public Services.

PUBLIC: Penny Swan

BOARD OF PUBLIC UTILITIES AND THE CITY OF HILLSDALE ACCOUNTS PAYABLES

Fund 101 Maintenance required by My OSHA on air tanks.

Department 441 Erratic driver caused the fence repair.

Department 595 Testing required by OSHA.

Department 756 Dumpster pad was paid for by the Rotary.

Fund 101 For the 9 Porta Johns, 3 of which are Handicapped.

Fund 202 Needed to hold a drive approach in place.

Department 490 These markings have a 5-8 year life.

Department 470 First was for a large 40" Tree and the second was for a tree in the new catch basin on Rea Street.

Fund 591 Checking for Lead Lines.

Department 175 The mapping software is an Annual Fee.

Fund 663 Equipping a new Police Unit approved by council.

Motioned by Vear and seconded by Briner. Passed 3-0

Public Comment: None

Motion by Vear and seconded by Briner to adjourn. Passed 3-0

ADJOURNMENT: 6:51PM

Next Meeting

August 15, 2022

6:30PM

City Hall Conference Room

Minutes prepared by Tony Vear acting secretary.

CITY OF HILLSDALE FINANCE COMMITTEE

PLACE: CITY HALL CONFERENCE ROOM

DATE: AUGUST 15, 2022

TIME: 6:30 PM

PRESENT:

COMMITTEE: Bruce Sharp, Ray Briner and Tony Vear

STAFF: David Mackie, City Manager and BPU Director and Jason Blake, Director of Public Services.

PUBLIC: Penny Swan

BOARD OF PUBLIC UTILITIES AND THE CITY OF HILLSDALE ACCOUNTS PAYABLES

Department 172 Correction on an overpayment copier lease.

Department 301 Current funding for a three year average to get funding to the required percentage of future distributions for the Police Department.

Department 336 Current funding for a three year average to get funding to a required percentage of future distributions for the Fire Department.

Fund 101 Credit card was for a 2 night stay at a hotel for a conference.

Department 567 Mowing for 2 cemeteries for the month of July.

Department 595 Required compliance testing for fuel.

Fund 244 Internet meeting with the County.

Fund 265 Replacing 3 units, car links for lap tops.

Department 543 One month for a circuit board.

Fund 582 Weed killing around Power Stations and Transformers. Hotel stay of a week towards certification.

Department 546 Charges are for emergency repairs.

Department 547 Dealer only item and was for valve gaskets. (\$6075.32)

Fund 591 Replaced block water main.

Department 545 Required safeguards for chemical retainments.

Motioned by Vear and seconded by Briner. Passed 3-0

Public Comment: None

Motion by Vear and seconded by Briner to adjourn. Passed 3-0

ADJOURNMENT: 6:56PM

Next Meeting

September 6, 2022

5:15PM

City Hall Conference Room

Minutes prepared by Tony Vear acting secretary.

CITY OF HILLSDALE FINANCE COMMITTEE

PLACE: CITY HALL CONFERENCE ROOM

DATE: SEPTEMBER 6, 2022

TIME: 5:16 PM

PRESENT:

COMMITTEE: Bruce Sharp, Ray Briner and Tony Vear

STAFF: David Mackie, City Manager and BPU Director, Scott Hepner, Police and Fire Chief, Jason Blake, Director of Public Services

PUBLIC: None

BOARD OF PUBLIC UTILITIES AND THE CITY OF HILLSDALE ACCOUNTS PAYABLES

Fund 101 Resulting from the sold land in the Industrial Park and a partial refund of leased land for the year.

Department 265 Extra portable AC units used for emergencies.

Department 301 Personal vehicle used for attending Police Academy School. Mileage reimbursement.

Fund 101 Body Camera should have been under the Police Department.

Department 441 Air Horn for the all clear notification.

Department 567 Was for 700 markers.

Department 480 Culvert work on Hillsdale Street by Handmade.

Department 480 Culvert work on Willow and Oak, by Lucas 300.

Fund 247 The Banners were for the upcoming Train Event.

Fund 287 Engineering was for the preliminary plans for the upcoming Street Project to begin next year.

Department 452 Payment for the Fayette Street Project.

Fund 481 For about 7300 gallons.

Fund 582 Mackie's card included attending a conference.

Department 543 Hillsdale produces about ½ our energy needs and the remainder we purchase from the Grid.

Fund 591 Completion of the Morrey Street Project.

Fund 591 Lead services were done on Lynwood and Morrey Streets.

Fund 663 Ordered October of 2021 approved from Millage Funds.

Motioned by Vear and seconded by Briner. Passed 3-0

Public Comment: None

Motion by Briner and seconded by Vear to adjourn. Passed 3-0

ADJOURNMENT: 6:53PM

Next Meeting

September 19, 2022

6:30PM

City Hall Conference Room

Minutes prepared by Tony Vear acting secretary.

CITY OF HILLSDALE FINANCE COMMITTEE

PLACE: CITY HALL CONFERENCE ROOM

DATE: SEPTEMBER 19, 2022

TIME: 6:30 PM

PRESENT:

COMMITTEE: Bruce Sharp, Ray Briner and Tony Vear

STAFF: David Mackie, City Manager and BPU Director, Scott Hepner, Police and Fire Chief, Jason Blake, Director of Public Services.

PUBLIC: None

BOARD OF PUBLIC UTILITIES AND THE CITY OF HILLSDALE ACCOUNTS PAYABLES

Department 728 Porta Pots were paid for by Hillsdale Business Association.

Department 756 Contracted mowing agreement.

Department 546 Budgeted Capital Improvements.

Department 543 For 5 wells the cCity operates.

Department 544 Potholing paid by Grant funding.

Motioned by Vear and seconded by Briner. Passed 3-0

David Mackie spoke on checking into a new Insurance Pool for the City which would allow for more options for City and Employees. The possible purchase of a Flag Pole by the Power Plant by an individual.

Public Comment: None

Motion by Vear and seconded by Briner to adjourn. Passed 3-0

ADJOURNMENT: 6:43PM

Next Meeting

October 3, 2022

6:30PM

City Hall Conference Room

Minutes prepared by Tony Vear acting secretary.

CITY OF HILLSDALE FINANCE COMMITTEE

PLACE: CITY HALL CONFERENCE ROOM

DATE: OCTOBER 3, 2022

TIME: 6:30 PM

PRESENT:

COMMITTEE: Bruce Sharp, Ray Briner and Tony Vear

STAFF: David Mackie, City Manager and BPU Director, Scott Hepner, Police and Fire Chief, Jason Blake, Director of Public Services and Michelle Loren, Recreation Director.

PUBLIC: Penny Swan and Kim Thomas

BOARD OF PUBLIC UTILITIES AND THE CITY OF HILLSDALE ACCOUNTS PAYABLES

Fund 101 Mileage reimbursement was for using own vehicles and reimbursed at 65 cents per mile.

Department 336 Motor rebuilt and accessories.

Fund 101 1 month rental.

Department 756 Hooks and new swings for Parks.

Fund 287 There were no surprises on initial engineering.

Fund 582 Replacement of Transformer at Hillsdale College.

Department 543 Bulk oil for BPU Engines.

Fund 582 It allows us to troubleshoot systems and determine where the problem is.

Motioned by Vear and seconded by Briner. Passed 3-0

Michelle discussed and presented Admissions, Concessions, Expenditures and Wages for the preceding 7 years. These had to do with the Sandy Beach operations.

Public Comment: None

Motion by Vear and seconded by Briner to adjourn. Passed 3-0

ADJOURNMENT: 6:54PM

Next Meeting

October 17, 2022

6:30PM

City Hall Conference Room

Minutes prepared by Tony Vear acting secretary.

CITY OF HILLSDALE FINANCE COMMITTEE

PLACE: CITY HALL CONFERENCE ROOM

DATE: OCTOBER 17, 2022

TIME: 6:31 PM

PRESENT:

COMMITTEE: Bruce Sharp, Ray Briner and Tony Vear

STAFF: David Mackie, City Manager and BPU Director, Scott Hepner, Police and Fire Chief, Jason Blake, Director of Public Services.

PUBLIC: None

BOARD OF PUBLIC UTILITIES AND THE CITY OF HILLSDALE ACCOUNTS PAYABLES

Department 175 New PA System for Council Chambers to present and remote attendees to hear the Council proceedings.

Fund 101 New Police Officers Training costing more.

Department 567 Monthly weed whipping and mowing at the cemeteries.

Department 756 Parks, Field of Dreams, Building and Grounds mowing for the month.

Department 175 Mowing around BPU Substations.

Department 544 Repair from Storm damage driveway access and repair of downed power lines.

Fund 590 In front of BPU cost split between departments.

Fund 640 John Deere Compact Tractor approved by Council.

Motioned by Vear and seconded by Briner. Passed 3-0

Public Comment: None

Motion by Vear and seconded by Briner to adjourn. Passed 3-0

ADJOURNMENT: 6:51PM

Next Meeting

November 7, 2022

6:30PM

City Hall Conference Room

Minutes prepared by Tony Vear acting secretary.

CITY OF HILLSDALE FINANCE COMMITTEE

PLACE: CITY HALL CONFERENCE ROOM

DATE: NOVEMBER 7, 2022

TIME: 6:31 PM

PRESENT:

COMMITTEE: Bruce Sharp, Ray Briner and Tony Vear

STAFF: Karen Lancaster Interim Finance Director, Scott Hepner, Police and Fire Chief, Jason Blake, Director of Public Services.

PUBLIC: Penny Swan

BOARD OF PUBLIC UTILITIES AND THE CITY OF HILLSDALE ACCOUNTS PAYABLES

Department 175 Any E-Mails by City Staff are archived for a time.

Department 191 The MGFOA stands for Michigan Government Finance Officers Association.

Department 265 The \$5410.10 was reimbursed from Covid Relief Funds.

Department 336 Coil and springs, rods and gears replaced garage doors.

Department 441 Dust control at Parks and Marion Street.

Department 756 Dust control at Parks and Marion Street.

Department 460 Did Uran Street edges with our material.

Department 470 Removed large Maple at corner of State and Oak.

Department 470 Removal of multiple trees.

Department 447 Initial Engineering Services for Westwood Area with no surprises.

Fund 582 Outfitting Lighting and Racks for new BPU Truck.

Department 175 Personal Voltage Detector gives BPU personnel awareness of a live wire down. Asked Staff if something could be done to avoid any future late fees.

Department 544 Special disposal is required for old pole disposals because of chemicals on them.

Department 547 The large amount of \$50,888.57 was for removal and disposal of sludge from the Wastewater Treatment Plant.

Department 545 Was approved by Council 2/8/2022.

Motioned by Vear and seconded by Briner. Passed 3-0

Public Comment: None

Motion by Briner and seconded by Vear to adjourn. Passed 3-0

ADJOURNMENT: 6:50PM

Next Meeting

November 21, 2022

6:30PM

City Hall Conference Room

Minutes prepared by Tony Vear acting secretary.

CITY OF HILLSDALE FINANCE COMMITTEE

PLACE: CITY HALL CONFERENCE ROOM

DATE: NOVEMBER 21, 2022

TIME: 6:30 PM

PRESENT:

COMMITTEE: Bruce Sharp and Tony Vear.

STAFF: David Mackie, City Manager and BPU Director, Scott Hepner, Police and Fire Chief and Jason Blake, Director of Public Services.

PUBLIC: Penny Swan and Jack McLain

BOARD OF PUBLIC UTILITIES AND THE CITY OF HILLSDALE ACCOUNTS PAYABLES

Check 105085 Annual Fee for Airport.

Check 105093 Approved by Council and was for 5 Shields.

Check 105103 These tree removals were from storm damage.

Check 105110 Charges are from Private Contractor used for leaf removal from the City and its disposal. Two trucks for 5 days and 12 hours per day.

Check 105127 For the Electric Department.

Check 105134 The life of these traffic lanes is about 2 years.

Check 105154 These costs were on time and within the budget.

Check 105167 Rating came back very favorable for the City at a AA- Bond Rating.

Check 105176 The auto repair will be reimbursed less than the \$500 deductible.

Check 398 On these MERS Contributions the Employee contributes 5% with the City putting in 7%. These Plans include both Defined Contribution and Defined Benefit.

Motioned by Vear and seconded by Sharp. Passed 2-0

David Mackie spoke on the advantages going forward with the Health Pool and the savings for the City as well as the Employees.

Public Comment: Jack McLain had a question on the mowing charge behind the Dawn as there is no grass. Jason explained that it was actually for removal of overgrown vines and hedge rows going towards the Church.

Motion by Sharp and seconded by Vear to adjourn. Passed 2-0

ADJOURNMENT: 6:46PM

Next Meeting

December 5, 2022

6:30PM

City Hall Conference Room

Minutes prepared by Tony Vear acting secretary.

Public Safety Committee
97 N. Broad St. Hillsdale, MI 49242

November 29, 2022 6:00 p.m.

1. Call to order: Councilman Greg Stuchell called the meeting to order at 6:00 p.m.
2. Roll call: Stuchell, councilman Joshua Paladino, and councilman Rob Socha all present.
3. Election of Chairperson: Stuchell moved to elect Socha as Public Safety Committee Chairperson. Paladino seconded the motion. All in favor, 3-0.
4. Discussion of Homeless Taskforce Plan: Stuchell discussed the homeless taskforce plan, and the committee agreed to add the report to the council's agenda for the meeting on December 5. (see attached)
5. Miscellaneous Committee Member Items: The committee did not discuss any other matters.
6. Public comment. Speakers: George Allen, Tracy Fowler, Deborah Connors, Chris Wingate, Corey Murray, Melissa Desjardin, Elizabeth Schlueter, Penny Myers, Sandra Rancourt, Brandon Hadlock, Michelle Hebert, Rick Myers, Sara Yacks, Joseph Blankenship, Crisanto Escaboseta, Ted Jansen.
7. Adjournment: The meeting adjourned at 6:57 p.m.

Submitted by Josh Paladino

City of Hillsdale
Homeless Task Force – Step 1 Collect Data
~ Two Parallel Resolutions ~

Frist Parallel – Objective Public Safety

City Government Action Steps

- Develop Citizens Homeless Task Force
 - City Council members combined with city residences
- Task Force Action Items – Data Collection
 - **Hillsdale Hospital – 3 year Homeless Trend Usage of E.R.**
 - Male vs female
 - Age
 - Dates of treatment
 - Ailments
 - **Prosecutor Office – 3 year Homeless Trend Usage of Court System**
 - Male vs female
 - Age
 - Dates & Number of Hearings
 - Dates & Number of Convections
 - **City Police Department – 3 year Homeless Trend Usage of Public Safety Resources**
 - Male vs female
 - Age
 - Number of encounters
 - Number of Arrest
 - Types of violations

Objective for this data - determine trends; determine required resources; where to focus resources; drive homeless trends downward. **Timeline:** Present data to City Council on February 6, 2023

Second Parallel – Objective Support & Control Homeless Population

Support Agencies Action Steps

- Develop Support Agencies Homeless Task Force –
 - Recommend Council person Cindy Pratt as Chairperson for the Second Parallel
- Task Force Action Items – Data Collection
 - When Homeless utilizes support resources
 - Conduct a Street Survey Census
 - Name
 - Male vs Female
 - Age
 - Last Address

- How long been homeless
- Cause of being homeless
- Vet *
- Under 18 *
- Parent with child and/or children *

*Vets, Under 18 or parent with children receive priority support

Objective for this data: Understand the scope and demographics of homeless population – fast-track support for Vets and children – control homeless population. **Timeline:** Present census data to City Council on February 6, 2023

City Council Actions:

- Determine what recourses and/or Ordinances are required for City Police to successfully deter the homeless
- Review and/or Develop City Ordinances to:
 - Eliminate open camping
 - Protect the Northern Trail System
 - Proper City Park Usage
 - Sanitary Concerns – Health Department Regulations
 - Drug Enforcement Actions
 - Existing and/or Future Sleeping Centers / Warming Centers
 - Ensure Public Safety 24/7

Questions/Comments:

- Currently 770 warrants not served. How many are within the City Limits?
- Removal of homeless encampments determined unconstitutional in 1972 by the SCOUS, therefore;
 - What are the available action steps to eliminate homeless encampment with the objective of ensuring public safety.

Resource Options:

- Deputize
 - Fire Department Officers
 - Private Security Teams
 - Citizen Watch Groups

Step 1 Collect Data
Step 5 Reevaluate

Step 2 Analyze Data

Step 3 Develop Action Plan

Step 4 Take Action

CITY OF HILLSDALE
PUBLIC SAFETY COMMITTEE
SIGN IN SHEET
DATE: November 29, 2022

PRINT NAME:	ADDRESS:
Penny Swain	Ward 4
Corinna Lewis	
Penny Myers	
Eric Myers	
SARA YACIS	Ward 4
Scott Hepburn	HCPD / HCFD
Joan Hawkins	HCFD
THAD DOTY	HCPD
Sue Postle	Ward 1
Luigi [unclear]	Ward 1 & 5
Chris [unclear]	
Rev. [unclear]	34 Greenwood
George Allen	52 Charles St
ed JANSER	Ward 1
Jacmiah Regan	36 Glendole Av
Derek Spiteri	Ward 4
Mary Margaret Spiteri	Ward 4
Corey Murray	HCPD

City of Hillsdale

Agenda Item Summary

Meeting Date: December 5, 2022
Agenda Item: Consent Agenda
Subject: New Year's Eve Bash Closures

Background:

The New Year's Eve event will be in the Elks parking lot again this year. The event time is 1:00 p.m. till 5:00 p.m. on Saturday December 31, 2022. Tents and lighting will arrive on Friday afternoon in the parking lot. Traffic Control Order 2022-57 is for the closure of Parking Lot "K" beginning at 12:00 noon on Friday December 30, 2022 till 7:00 p.m. Saturday December 31, 2022 for the placement of an Ice Rink, Inflatable Alpine Slide, event tents and lighting.

North Street between N. Manning Street and the alley on the west side of the Elks Lodge will be closed to all traffic from 12:00 noon till 6:00 p.m. on Saturday December 31, 2022 for the event.

Recommendation:

Approval is recommended as this is an annual event and the second year at this venue.

Scott A. Hephner



Chief of Police / Fire Chief

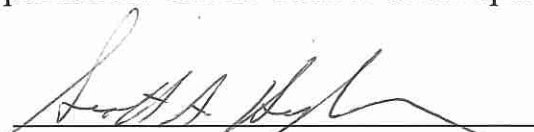
TRAFFIC CONTROL ORDER
2022-57

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships, and Villages this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

Elk's Lodge (Lot K) will be closed to all traffic and there shall be no parking beginning 12:00 noon Friday, December 30, 2022 to 7:00 pm on Saturday, December 31, 2022 for Hillsdale's 4th annual New Year's Event.

North St. between N. Manning St. and the alley on the west side of the Elk's Lodge will be closed to all traffic from 12:00 noon to 6:00 pm on Saturday, December 31, 2022 for Hillsdale's 4th annual New Year's Event.

This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.



Chief of Police

11/28/22
Date

Received for filing in the office of the City Clerk at 1:00 p.m. on the 28 day of November, 2022.

City Clerk

11/28/22
Date

RESOLUTION # _____

IT IS HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this _____ day of _____, 2022.

Adam L. Stockford, Mayor

Attest:

Katy B. Price, City Clerk



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
9/30/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hummel Group Inc dba Hummel Insurance Agency 148 Main Street Wadsworth OH 44281	CONTACT NAME: Julie Piazza CISR
	PHONE (A/C No. Ext): (330) 335-2521 FAX (A/C. No): (330) 335-2524
	E-MAIL ADDRESS: jpiazza@hummelgrp.com
	INSURER(S) AFFORDING COVERAGE
	INSURER A: The Cincinnati Specialty Underwriters I
	INSURER B: The Cincinnati Insurance Company
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

COVERAGES CERTIFICATE NUMBER: Master Liab. 2022-2023 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			CSU0150061	4/28/2022	4/28/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 Employee Benefits \$ 1,000,000
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			ENP0665944	9/24/2022	9/24/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Rented Vehicle (Estimated Annual F) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			CSU0150059	4/28/2022	4/28/2023	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 The certificate holder, City of Hillsdale, has been listed as an additional insured on the policy.

CERTIFICATE HOLDER City of Hillsdale 97 N. Broad St. Hillsdale, MI 49242	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE P Teague Jr. CIC CRM/

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City of Hillsdale Agenda Item Summary

Meeting Date: December 5, 2022

Agenda Item: Consent Agenda

SUBJECT: Renewal - Equalization & Land Information Service Agreement –
County of Hillsdale, Michigan

BACKGROUND PROVIDED BY STAFF (Kimberly Thomas, Assessor)

The City of Hillsdale has been contracting with the Hillsdale County Equalization & Land Information Department for parcel mapping and other services as detailed on the attached service agreement (Option 1). The term of the current agreement runs through December 31, 2022. The proposal is for renewal of the contract with an updated fee of \$1.20/parcel, or an approximate annual cost of \$4,300.

RECOMMENDATION:

Staff recommends that Council approve renewal of the service agreement, Option 1, and authorize the Mayor and Clerk to sign.

EQUALIZATION & LAND INFORMATION
HILLSDALE COUNTY, MICHIGAN

33 McCollum St. - Suite 223
Hillsdale MI 49242-1688
Phone: (517) 439-9166
Email: nwheeler@co.hillsdale.mi.us



Rec'd
11/15/22

November 8, 2022

City of Hillsdale
Katy Price, Clerk
City Hall
97 N Broad St
Hillsdale MI 49242

Dear Clerk,

This letter is regarding the agreement for various services provided by the Hillsdale County Equalization Department in assisting local assessing units in the property tax administration process. Enclosed is a renewal of the current agreement that expires at the end of 2022 and is for a period of three (3) years commencing January 1, 2023 and ending December 31, 2025.

At their November 8, 2022 meeting the Hillsdale County Board of Commissioners approved an update to the fee schedule and while there were no increases in cost there is one additional item that will require action by the local unit in certain circumstances. Beginning with this agreement we are requiring all local units that choose the option in which the County processes and prints the tax bills and tax rolls to make a declaration as to the source of certain data utilized in the processing and printing. ***It is highly recommended that when considering the source of the data to be utilized for the printing of tax bills and tax rolls that you discuss this with your assessor prior to making the declaration to be included in the agreement.***

I ask that you please review, sign the enclosed agreements, return one original to this office and retain the other for your records. We look forward to continuing the excellent relationship that we have enjoyed with the City and if you should have any questions or concerns, I would be more than happy to address them. Please call me at (517) 439-9166 or e-mail at nwheeler@co.hillsdale.mi.us.

Sincerely,



Nicolas L. Wheeler, Director
Hillsdale County Equalization

Enclosures

EQUALIZATION & LAND INFORMATION SERVICE AGREEMENT COUNTY OF HILLSDALE, MICHIGAN

This agreement dated November 8, 2022 between Hillsdale County (*hereinafter referred to as the County*) and the City of Hillsdale (*hereinafter referred to as the City*) is to provide various services for a period of three (3) years commencing January 1, 2023 through December 31, 2025.

The County will provide all services for the option chosen below in accordance with Michigan Property Tax Law and the Michigan State Tax Commission Assessor's Manual. The County shall incur all normal expenses necessary while performing the services provided to the City under this agreement.

Under this agreement the City shall select one (1) of the following two (2) options and shall be billed annually the associated fee(s) for the option chosen:

Note: Services offered in the option chosen by the City but not utilized by the City does not affect the fee charged for that option except for a reduction to the number of copies of tax bills printed noted below.

Fee Schedule for Services to Townships and Cities
--

Option 1		
- Parcel Mapping		
- Process Approved Land Divisions (GIS & Assessing Software)		
- Name & Address Changes (Township/City Provided, Deeds and other sources)*		
- Availability of a mapping/description analyst to: Township/City Officials, Tax Payers & General Public		
- Property tax description audits (generally from deeds)*		
- Millage Request Forms (L-4029) Filled out with Truth in Taxation Hearing Information supplied		
- Personal Property Statements		
- Assessment Rolls	\$1.20	/ Parcel

Option 2		
- Includes all services in Option 1 plus	\$1.20	/ Parcel
- Summer Tax Bills & Tax Rolls (w/ alpha listings)**	\$0.50	/ Parcel
- Winter Tax Bills & Tax Rolls (w/ alpha listings)**	<u>\$0.50</u>	/ Parcel
	\$2.20	/ Parcel

* The City Council must indicate whether the name, addresses and tax descriptions utilized in the printing of tax bills and tax rolls will be from either the City Assessor or the County maintained database.

** Tax Bills & Receipts are currently printed on 3 separate pieces of paper 1- (Green for Summer Bills & Pink for Winter Bills) 1-Yellow (Treasurer Copy) 1-White (Pre-Printed Receipt). Any units that do not have all three printed may deduct 5 cents a parcel for each form not used. Summer tax billing will be billed following the completion of printing the summer tax bills and tax rolls at the rate of \$0.50 per parcel. Winter tax billing will be billed following the completion of printing the winter tax bills and tax rolls at the rate of \$0.50 per parcel along with the additional service charge for the option chosen.

Parcel count is based on the post March Board of Review parcel count each year. Tax exempt parcels will not be charged a per parcel fee.

Either party may cancel this agreement with a Ninety (90) day written notice should it be determined to not be in their best interest. The Ninety (90) day notice may be waived with the concurrence of both parties should the City elect to change options at any time during the three (3) year period.

Under the agreement, the City of Hillsdale confirms by council resolution its selection of option 1, and agrees to pay the fees associated with this option within 30 days of billing.
(1 or 2)

If option 2 is selected, the City further states that tax bills and tax rolls will be printed utilizing the City Assessor maintained database.
(City Assessor or County)

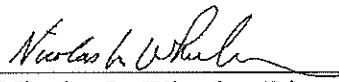
Authorized Signatures:

City of Hillsdale Mayor

Dated

City of Hillsdale Clerk

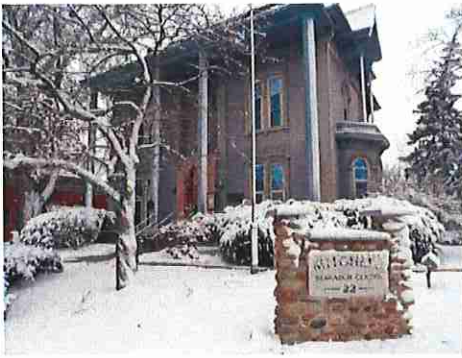
Dated



Nicolas L. Wheeler, Director
Hillsdale County Equalization

11/8/2022

Dated



Hear Ye! Hear Ye!
Come One! Come All!

*To the
Historic Mitchell Building*

Holiday Open House

Saturday, December 10, 2022

10 AM – 2 PM

*HISTORICAL TEA LEAF & MOSS ROSE CHINA COLLECTION
DONATED BY JANET LEE WILL BE AVAILABLE FOR PURCHASE.
ALL MONIES WILL BE DONATED TO SUPPORT THE MITCHELL
RESEARCH CENTER.*



Special Events Planned:



Special Christmas Musical Entertainment provided by Michael Lackey -after Noon

*Museum artifacts including the 1908 Foote Family Parlor Set and Victorian
Moss Ross Christmas Dinner Table Display*

*2023 MRC Calendar featuring 1923 Hillsdale County Ads from local
newspapers available for purchase*

The opportunity will be available to tour the MRC's vast historical accumulation

Refreshments of Punch and Cookies will be available.

*Hosted by Friends of Mitchell Research Center
22 N. Manning St.
Hillsdale, NJ*

Donations Welcome!

The City of Hillsdale, CAPA, & Elks Lodge 1575 Present

Hillsdale's 4th Annual

NEW YEAR'S

EVE BASH

December 31, 1-5PM

Elks Lodge, 60 N. Manning St., Hillsdale

FREE EVENT!

- Ice Skating Rink + Skates Provided
- 22-ft. Alpine Tubing Slide
- Horse & Carriage Rides
- Face Painting | 1-4PM
- Character Drawing | 1-4PM
- Photos with Edwin the Penguin
- Food & Refreshments Available for Purchase



Thank you to all of our event sponsors!

City of Hillsdale EDC, Hillsdale Board of Public Utilities, CAPA, Elks Lodge 1575, Hillsdale Hospital, Hillsdale Community Foundation, Comcast, Michigan Gas Utilities, Point Rental and Sales

For more information visit www.cityofhillsdale.org, check us out on Facebook, or call (517) 437-6426.

The City of
HILLSDALE
MICHIGAN

David Mackie

From: Comcast Heartland <Comcast_Heartland@comcast.com>
Sent: Wednesday, November 30, 2022 11:51 AM
Cc: Woody, Eric
Subject: Comcast Programming Advisory

Good morning,

As part of our ongoing commitment to keep you informed about changes to Xfinity TV services, we wanted to update you that effective December 31, 2022, Comcast will sunset programming on CN900- Comcast Network channel 900.

Please feel free to contact me at 248-924-4917 if you have any questions.

Sincerely,

Eric Woody
Manager, External Affairs
Comcast, Heartland Region
41112 Concept Dr.
Plymouth, MI 48170

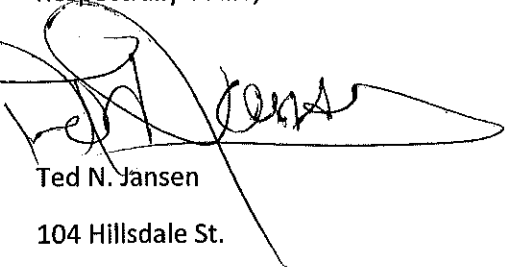
CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

December 1, 2022

Honorable Mayor Adam Stockford and Members of Council

The Public Safety Committee held a meeting on Tuesday, December 6 concerning the homeless. The comments made by some of the Hillsdale 'Elite' were disgusting in their presumption that homeless individuals are a great source of lawlessness and should be feared. These comments had no factual basis but spoke of the prejudice these 'shirt sleeve Christians' have toward those of a different class. There were calls to develop a stronger vagrancy ordinance to address the need to control the homeless population. Attached is a decision concerning vagrancy ordinances from the Ninth Circuit Court of Appeals and a decision from the Supreme court affirming that decision. Housing, not handcuffs, will be the only solution.

Respectfully Yours,

A handwritten signature in black ink, appearing to read 'Ted N. Jansen', is written over a horizontal line. The signature is stylized and somewhat cursive.

Ted N. Jansen

104 Hillsdale St.

Supreme Court Upholds Ruling, Homeless People Cannot Be Criminally Punished for Sleeping Outside if No Alternatives Exist

Dec 23, 2019

The U.S. Supreme Court rejected a petition to review *Martin v. Boise* on December 16, upholding the Ninth Circuit Court ruling that people experiencing homelessness cannot be criminally punished for sleeping outside on public property if there are no available alternatives. The Supreme Court's decision makes the Ninth Circuit Court ruling binding for states in the Court's jurisdiction: Alaska, Arizona, California, Hawaii, Idaho, Montana, Nevada, Oregon, and Washington. It also sets an influential national precedent.

The lawsuit, led by the National Law Center on Homelessness and Poverty (NLCHP), Idaho Legal Aid Services, and Latham & Watkins LLP, challenged enforcement of Boise's Camping and Disorderly Conduct Ordinances, which allow people experiencing homelessness to be ticketed or otherwise criminally punished for sleeping in public spaces. The Ninth Circuit Court ruled that, in the absence of adequate alternatives, criminalizing people experiencing homelessness for sleeping in public constitutes "cruel and unusual punishment" and therefore violates their Eighth Amendment rights.

Some city officials in California and other Western states expressed disapproval of the Supreme Court's decision, stating the *Boise* ruling makes it more difficult to provide services to those in need and poses a public health and safety hazard. NLIHC and other advocates for the homeless, however, lauded the Supreme Court's decision noting that criminalizing people experiencing homelessness does not address the underlying causes of homelessness, does nothing to solve the homelessness crisis, and violates the civil rights of people experiencing homelessness.

In a statement on the decision, NLIHC president and CEO Diane Yentel said, “cities must stop attempting to criminalize and hide their communities’ homeless people and instead work toward providing real solutions, starting with the only thing that truly ends homelessness: access to safe, affordable, accessible homes.”

The Supreme Court’s decision may complicate anticipated efforts by the Trump administration to incentivize the use of local law enforcement in response to homelessness. Robert Marbut, the recently confirmed executive director of the United States Interagency Council on Homelessness (USICH), has in the past endorsed expanding law enforcement’s authority to arrest people experiencing homelessness for violating minor local ordinances (see *Memo*, [12/9 \(https://nlihc.org/resource/trump-appoints-robert-marbut-executive-director-united-states-interagency-council\)](https://nlihc.org/resource/trump-appoints-robert-marbut-executive-director-united-states-interagency-council)).

While the *Boise* ruling is critical to ensuring the rights of people experiencing homelessness are preserved, it remains imperative to continue pushing for solutions to homelessness, including increasing the supply of deeply affordable housing.

More about *Martin v. Boise* is at: <https://bit.ly/2S3exxD> (<https://bit.ly/2S3exxD>)

Statement from Diane Yentel, NLIHC President and CEO: <https://bit.ly/34PLgck> (<https://bit.ly/34PLgck>)

More about the criminalization of homelessness is at: <https://bit.ly/2s6ukRJ> (<https://bit.ly/2s6ukRJ>)

NLCHP’s recent report on efforts to criminalize homelessness is at: <https://bit.ly/2M8nXEg> (<https://bit.ly/2M8nXEg>)

New Ninth Circuit Ruling Addresses Anti-Camping Ordinances

October 17, 2022 by [Oskar Rey](#)

Category: [Court Decisions and AGO Opinions](#), [Homelessness](#)



Last month, the federal Ninth Circuit Court of Appeals issued a decision that provides clarification and guidance on anti-camping ordinances to municipalities in the Ninth Circuit (which includes Washington). The case, *Johnson v. City of Grants Pass*, is a follow-up to the *Martin v. City of Boise* case, which was originally decided in 2018.

The court in *Martin* ruled that enforcement of anti-camping ordinances against individuals

experiencing homelessness violates the Eighth Amendment of the U.S. Constitution if no alternatives to sleeping in public are available. For background, see MRSC's webpage [Regulation of Unauthorized Camping, Loitering, and Solicitation of Aid](#) and the blog articles, [Is Your Camping Ordinance Constitutional?](#) and [What Are Local Governments Doing in Response to *Martin v. City of Boise*?](#)

Factual Background

The underlying facts of *Johnson* are quite similar to *Martin*. The Oregon city of Grants Pass had a series of ordinances that prohibited sleeping and camping in public. Taken as a whole, those ordinances prohibited sleeping and camping in public places throughout the city. Initial violations of the ordinances resulted in a civil citation and monetary fine. However, two or more violations of the anti-camping ordinances could give rise to a "park exclusion order," which, if violated, would serve as a basis for a criminal trespass citation.

In 2013, the Grants Pass City Council convened a community roundtable to "identify solutions to the current vagrancy problem." One of the planned actions from the roundtable was increased enforcement of the anti-camping ordinances. Between 2014 and 2018, the city issued a total of 574 tickets under its anti-camping and anti-sleeping ordinances.

The parties disagreed on how many involuntary homeless individuals lived in the city, but point-in-time counts for 2018 and 2019 indicated there were at least 600. And there was no dispute that Grants Pass had far more homeless individuals than available shelter beds.

After the 2018 initial decision in *Martin*, homeless individuals in Grants Pass filed a class action complaint against the city seeking a declaration that enforcement of anti-camping ordinances against them was unconstitutional and sought an injunction to prevent the city from continuing to enforce the laws. Thereafter, Grants Pass amended its anti-camping ordinance to exclude “sleeping” from the definition of camping. The city’s position was that by removing involuntary conduct (sleeping) from the definition of camping (which included use of bedding and tents), the ordinance complied with the court’s holding in *Martin*. The *Johnson* court disagreed.

Key Takeaways

The *Johnson* court noted that the core issues involving enforcement of anti-camping ordinances is governed in large part by *Martin*. Still, several aspects of the case are noteworthy and worth reviewing in more detail.

Class actions are an option for plaintiffs seeking to challenge laws that disproportionately impact homeless individuals.

Martin involved civil rights act claims asserted by individual plaintiffs — it was not a class action. In *Johnson*, the City of Grants Pass argued that the trial court erred in certifying a class defined as:

All involuntarily homeless individuals living in Grants Pass, Oregon, including homeless individuals who sometimes sleep outside city limits to avoid harassment and punishment by [the City] as addressed in this lawsuit.

Class certification is a complex topic, often used to compile many small claims into a single case for financial efficiencies, and there are several requirements that must be met to successfully certify a class. Analysis of class certification is beyond the scope of this article but suffice it to say that the Court of Appeals in *Johnson* upheld its use in the challenge to the enforcement practices of the City of Grants Pass.

The ruling in *Martin v. City of Boise* is not limited to criminal citations.

The *Martin* case involved the issuance of criminal citations for violating the City of Boise’s anti-camping ordinances. The City of Grants Pass argued that its enforcement practices did not violate the Eighth Amendment because the issuance of civil citations is not “punishment.” The *Johnson* court disagreed, since the civil citations could eventually lead to criminal punishment:

The anti-camping ordinances prohibit Plaintiffs from engaging in activity they cannot avoid. The civil citations issued for behavior Plaintiffs cannot avoid are then followed by a civil park exclusion order and, eventually, prosecutions for criminal trespass. Imposing a few extra steps before criminalizing the very acts *Martin* explicitly says cannot be criminalized does not cure the anti-camping ordinances’ Eighth Amendment infirmity.

The court clarified that “our decision does not address a regime of purely civil infractions, nor does it prohibit the City from attempting other solutions to the homelessness issue.”

Ordinances must allow homeless individuals to take “the most rudimentary precautions” against the elements.

The *Johnson* court was not impressed with the city's argument that amending the anti-camping ordinances to allow individuals experiencing homelessness to sleep in parks complied with the *Martin* case. Although sleeping was technically allowed, the amended ordinance continued to prohibit the use of "bedding, sleeping bag[s], or other material used for bedding purposes." Noting that "Grants Pass is cold in the winter," the court ruled that, "the City cannot enforce its anti-camping ordinances to the extent they prohibit 'the most rudimentary precautions' a homeless person might take against the elements."

The court was careful to note that its ruling did not necessarily extend beyond the most rudimentary precautions:

Our holding that the City's interpretation of the anti-camping ordinances is counter to *Martin* is not to be interpreted to hold that the anti-camping ordinances were properly enjoined in their entirety. Beyond prohibiting bedding, the ordinances also prohibit the use of stoves or fires, as well as the erection of any structures. The record has not established the fire, stove, and structure prohibitions deprive homeless persons of sleep or "the most rudimentary precautions" against the elements. Moreover, the record does not explain the City's interest in these prohibitions. Consistent with *Martin*, these prohibitions may or may not be permissible.

Conclusion

The *Johnson* court noted that its decision, like *Martin*, is "narrow." The Grants Pass ordinances were similar to the Boise ordinances in that they prohibited sleeping and camping in public places on a citywide basis. Neither *Johnson* or *Martin* prevent a jurisdiction from prohibiting lying or sleeping outside at particular times or in particular locations, obstructing the right-of-way, or erecting certain structures.

Johnson is likely the first in a series of post-*Martin* Ninth Circuit cases in which the constitutionality of enforcement of anti-camping ordinances is tested. It will take time to define the scope of municipal regulatory authority in this developing area of law.

MRSC is a private nonprofit organization serving local governments in Washington State. Eligible government agencies in Washington State may use our free, one-on-one [Ask MRSC service](#) to get answers to legal, policy, or financial questions.



About Oskar Rey

Oskar Rey has practiced municipal law since 1995 and served as Assistant City Attorney for the City of Kirkland from 2005 to 2016, where he worked on a wide range of municipal topics, including land use, public records, and public works. Oskar is a life-long resident of Washington and graduated from the University of Washington School of Law in 1992.

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Follow us:

City of Hillsdale
Homeless Task Force – Step 1 Collect Data
~ Two Parallel Resolutions ~

Frist Parallel – Objective Public Safety

City Government Action Steps

- Develop Citizens Homeless Task Force
 - City Council members combined with city residences
- Task Force Action Items – Data Collection
 - **Hillsdale Hospital – 3 year Homeless Trend Usage of E.R.**
 - Male vs female
 - Age
 - Dates of treatment
 - Ailments
 - **Prosecutor Office – 3 year Homeless Trend Usage of Court System**
 - Male vs female
 - Age
 - Dates & Number of Hearings
 - Dates & Number of Convections
 - **City Police Department – 3 year Homeless Trend Usage of Public Safety Resources**
 - Male vs female
 - Age
 - Number of encounters
 - Number of Arrest
 - Types of violations

Objective for this data - determine trends; determine required resources; where to focus resources; drive homeless trends downward. **Timeline:** Present data to City Council on February 6, 2023

Second Parallel – Objective Support & Control Homeless Population

Support Agencies Action Steps

- Develop Support Agencies Homeless Task Force –
 - Recommend Council person Cindy Pratt as Chairperson for the Second Parallel
- Task Force Action Items – Data Collection
 - When Homeless utilizes support resources
 - Conduct a Street Survey Census
 - Name
 - Male vs Female
 - Age
 - Last Address

- How long been homeless
- Cause of being homeless
- Vet *
- Under 18 *
- Parent with child and/or children *

*Vets, Under 18 or parent with children receive priority support

Objective for this data: Understand the scope and demographics of homeless population – fast-track support for Vets and children – control homeless population. **Timeline:** Present census data to City Council on February 6, 2023

City Council Actions:

- Determine what recourses and/or Ordinances are required for City Police to successfully deter the homeless
- Review and/or Develop City Ordinances to:
 - Eliminate open camping
 - Protect the Northern Trail System
 - Proper City Park Usage
 - Sanitary Concerns – Health Department Regulations
 - Drug Enforcement Actions
 - Existing and/or Future Sleeping Centers / Warming Centers
 - Ensure Public Safety 24/7

Questions/Comments:

- Currently 770 warrants not served. How many are within the City Limits?
- Removal of homeless encampments determined unconstitutional in 1972 by the SCOUS, therefore;
 - What are the available action steps to eliminate homeless encampment with the objective of ensuring public safety.

Resource Options:

- Deputize
 - Fire Department Officers
 - Private Security Teams
 - Citizen Watch Groups

Step 1 Collect Data
Step 5 Reevaluate

Step 2 Analyze Data

Step 3 Develop Action Plan

Step 4 Take Action

City of Hillsdale Agenda Item Summary

Meeting Date: December 5, 2022
Agenda Item: New Business
SUBJECT: 2023 Council Meeting Dates

BACKGROUND PROVIDED BY STAFF (Katy Price, City Clerk)

Attached are the recommended regular meeting dates for the Hillsdale City Council for 2023.

The January 3 & 17 and September 5, 2023 council meetings would be held on Tuesday following the New Year, Martin Luther King and Labor Day holidays unless Council decides to cancel these dates, this could also include July 3rd.

January	3 & 17
February	6 & 20
March	6 & 20
April	3 & 17
May	1 & 15
June	5 & 19
July	3 & 17
August	7 & 21
September	5 & 18
October	2 & 16
November	6 & 20
December	4 & 18

RECOMMENDATION:

I recommend Council discuss if any dates should be canceled and then approve the meeting dates.

City of Hillsdale

Agenda Item Summary

Meeting Date: December 5th, 2022
Agenda Item: New Business
SUBJECT: Application for Annual ROW Permit from MDOT (Resolution)

BACKGROUND PROVIDED BY STAFF

Each year it is necessary for the City to adopt a resolution which is required by the Michigan Department of Transportation for purposes of issuing individual permits to use its M-99 right-of-way within the City boundaries. Use of the right-of-way is required from time to time by the Department of Public Services, the Board of Public Utilities, the Police Department and the Fire Department. I have enclosed a proposal for submission to MDOT. As you can see from the resolution, it authorizes the Directors of the DPS and BPU, and Scott Hephner to apply for permits for various uses throughout the year.

RECOMMENDATION:

Staff recommends that Council adopt the attached Resolution to approve an application for Annual ROW Permit from MDOT

CITY OF HILLSDALE, HILLSDALE, MI
**PERFORMANCE RESOLUTION FOR
MUNICIPALITIES**

This Performance Resolution (Resolution) is required by the Michigan Department of Transportation for purposes of issuing to a Municipality an "Individual Permit for Use of State Highway Right of Way", and/or an "Annual Application and Permit for Miscellaneous Operations within State Highway Right of Way".

RESOLVED WHEREAS, the _____ City of Hillsdale
(County, City, Village, Township, etc.)

hereinafter referred to as the "MUNICIPALITY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the MUNICIPALITY agrees that:

1. Each party to this *Resolution* shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this *Resolution*, as provided by law. This *Resolution* is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.
2. If any of the work performed for the MUNICIPALITY is performed by a contractor, the MUNICIPALITY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor achieves final acceptance of the MUNICIPALITY. Failure of the MUNICIPALITY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to the DEPARTMENT.
3. Any work performed for the MUNICIPALITY by a contractor or subcontractor will be solely as a contractor for the MUNICIPALITY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the MUNICIPALITY, or their subcontractors or any other person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the MUNICIPALITY.
4. The MUNICIPALITY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.
5. The MUNICIPALITY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the MUNICIPALITY'S facilities according to a PERMIT issued by the DEPARTMENT.

- 6. With respect to any activities authorized by a PERMIT, when the MUNICIPALITY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.
- 7. The incorporation by the DEPARTMENT of this *Resolution* as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.
- 8. This *Resolution* shall continue in force from this date until cancelled by the MUNICIPALITY or the DEPARTMENT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the MUNICIPALITY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the MUNICIPALITY.

Title and/or Name:

JASON BLAKE, DIRECTOR OF PUBLIC SERVICES

DAVID MACKIE, DIRECTOR OF BOARD OF PUBLIC UTILITIES

SCOTT HEPHNER, CHIEF OF POLICE & FIRE

I HEREBY CERTIFY that the foregoing is a true copy of a resolution adopted by

the CITY COUNCIL

(Name of Board, etc.)

of the CITY OF HILLSDALE of HILLSDALE

(Name of MUNICIPALITY)

(County)

at a REGULAR meeting held on the 5TH day

of DECEMBER A.D. 2022.

Signed

MAYOR

Title

ADAM STOCKFORD

Print Signed Name

Signed

Clerk

Title

Katy Price

Printed Signed Name

City of Hillsdale

Agenda Item Summary

Meeting Date: December 5, 2022

Agenda Item #: New Business

SUBJECT: CDBG Sanitary Lift Station Design

BACKGROUND PROVIDED BY STAFF: Kristin Bauer, City Engineer

PROJECT BACKGROUND:

Associated with the Community Development Block Grant (CDBG) Application submitted earlier in 2022 city staff proposed construction of a new lift station and force main on Marion Street. This will allow for the abandonment of an existing sanitary sewer running through wetland areas that are in an advanced state of disrepair and difficult to access. The lift station requires a third party design and due to the quick design time required by the granting agency city staff approached Tetra Tech to provide a proposal and assistance to the city for this design work, see attached. Construction documents are due to the granting agency in the near future and design needs to start immediately.

RECOMMENDATION:

Staff recommends City Council approve acceptance of this design proposal, by the City Manger, as presented by Tetra Tech, Inc. of Ann Arbor, MI in the not to exceed amount of \$32,500. Tetra Tech recently successfully completed design services for several projects and has the knowledge base to assist staff with this project.



November 30, 2022

Ms. Kris Bauer, PE
City Engineer
City of Hillsdale
97 N. Broad St.
Hillsdale, MI 49242

**Re: Marion Ellen Pump Station
Proposal for Engineering Services**

Dear Ms. Bauer:

At your request, Tetra Tech is pleased to present the following proposal for Engineering Services for the new Marion Ellen Pump Station. Based on the information gathered on the pump station is as follows:

1. The submersible pump station will serve the area an eastern portion of the City approximately bounded to the west by Wolcott Street, to the north by Hillcrest Drive, to the south by Fairfield Street and to the east by Salem Street.
2. The anticipated location for the pump station is at the northeast corner of the intersection of Marion Street and Ellen Street.
3. The force main discharge from the pump station would run due west and discharge to Manhole #2013 within the Marion Street right-of-way. The manhole location is in front of 40 Marion Street.
4. The force main would discharge into an existing 8-inch sanitary sewer which goes into the 30-inch interceptor further west. Tetra Tech will provide nominal assistance in confirming this sewer has adequate capacity.
5. Pump sizing would be based on the current service area.

SCOPE OF SERVICES

The City would like to install a new pump station to serve the area described above. We propose to provide the following engineering services:

Design Phase

1. Prepare plans and specifications (bidding documents) for the new pump station and equipment including:
 - a) New pumps and ancillary equipment to be located in a new wet well.
 - b) New control panel and backup generator
 - c) Emergency by-pass pumping connection with quick disconnect
 - d) New discharge check valves and isolation valves in a new valve vault.
 - e) Wet well pump access hatch to meet OSHA safety standards.
 - f) Installation of a new electrical and instrumentation to service the pump station .
2. Participate in two or three electronic conferences with City staff to review the design and receive your comments.
3. Assist the City in applying for an EGLE Part 41 permit.

Bid Phase

1. Answer bidder questions, review bids and prepare a recommendation of award letter.

Construction Engineering Phase

- 1. These services will be budgeted after receipt of bids.

ASSUMPTIONS

The following assumptions were made in preparation of the scope and are required to complete the elements of the above scope of services:

- 1. The City will verify if 240 volt or 480 volt 3 phase power is available at the site.
- 2. No easements will be needed.
- 3. No flow monitoring will be needed to confirm the design flows.
- 4. Required meetings will be conducted via teleconference.
- 5. Tetra Tech will not prepare front end specifications.
- 6. Services are limited to the scope above. Items not included in above scope are considered additional services subject to additional compensation and time.

SCHEDULE

We are prepared to start work upon receipt of your authorization and will complete the design work effort within 45 days. Bidding and Construction schedule to be further determined.

COMPENSATION

Compensation will be based on our standard hourly rates. We propose a budget of \$32,500 for the work of this proposal. This budget will not be exceeded without your prior written authorization. Our Standard Terms and Conditions are attached and considered a part of this proposal.

CONCLUSION

If you concur with our proposal, please sign in the area below and return a copy for our records. We appreciate the opportunity to continue providing our services to the City of Hillsdale.

Sincerely,

John Y. Barber, P.E.
Project Manager

Brian M. Rubel, P.E.
Sr. Vice President

Encl.: Standard Terms and Conditions

PROPOSAL ACCEPTED BY _____

TITLE _____ **DATE** _____



Official Proclamation

General Aviation Appreciation Month

WHEREAS, Hillsdale in the state of Michigan has a significant interest in the continued vitality of general aviation, aircraft manufacturing, aviation educational institutions, aviation organizations, and community airports; and

WHEREAS, general aviation and the Hillsdale Municipal Airport have an immense economic impact on the City of Hillsdale; and

WHEREAS, according to the 2017 Michigan Aviation System Plan, general aviation in Michigan generates an estimated \$5.2 billion in business revenues to the state's economy each year and supports more than 33,000 jobs and a payroll of \$1.4 billion annually; and

WHEREAS, general aviation not only supports Michigan's economy, it improves overall quality of life by supporting emergency medical and healthcare services, law enforcement, firefighting and disaster relief, investments in sustainable fuels and technologies, and investments in innovative experimental technology like Vertical Takeoff and Landing vehicles, and by transporting business travelers to their destinations quickly and safely; and

WHEREAS, these aircraft and our network of airports represent a national public benefit, and Congressional oversight should be in place of this system to ensure that it remains a public system and serves communities of all sizes; and

WHEREAS, general aviation has been deeply impacted by the COVID-19 pandemic, causing an impact on operations, jobs, and dependent industries, sectors, and communities; and

WHEREAS, general aviation stands to be at the forefront of the overall economic recovery; and

WHEREAS, the United States faces a shortage of aviation professionals, leaders should invest in this critical infrastructure to ensure future economic growth and our next generation of aviation professionals and pilots; and

NOW THEREFORE, I, Adam Stockford, Mayor of the City of Hillsdale, do hereby proclaim general aviation a vital strategic asset to the City of Hillsdale and declare December as

GENERAL AVIATION APPRECIATION MONTH in the City of Hillsdale.

Dated this 5th day of December, 2022.

Adam L. Stockford, Mayor