



City Council Agenda

May 15, 2023
7:00 p.m.

City Council Chambers
97 N. Broad Street
Hillsdale, MI 49242

- I. Call to Order and Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Public Comments on Agenda Items**
- V. Consent Agenda**
 - A. Approval of Bills
 - 1. City and BPU Claims of April 27, 2023: \$832,692.08
 - 2. Payroll of April 27, 2023: \$167,727.81
 - B. City Council Minutes of May 1, 2023
 - C. Finance Minutes of May 1, 2023
 - D. BPU Minutes of April 11, 2023
 - E. Street Closure Request/Train Event
 - F. Hill Pavilion Completion: Dry Mar Trucking Payment
- VI. Communications/Petitions**
 - A. Michigan Balance of State Continuum of Care Letter
 - B. Michigan Coalition Against Homelessness Letter
 - C. Salvation Army No Camping Ordinance Letter
 - D. Elizabeth Schlueter No Camping Ordinance Letter / Survey
 - E. Michelle Hebert No Camping Ordinance Letter
 - F. HIT Team No Camping Ordinance Letter
 - G. Ted Jansen No Camping Ordinance Letter
- VII. Introduction and Adoption of Ordinances/Public Hearing**
 - A. Public Hearing: 2023-24 Proposed Budget
 - B. Public Hearing: No Camping Ordinance
- VIII. Old Business**
- IX. New Business**
 - A. Jansen FOIA Appeal
 - B. 2023 Sanitary Sewer Lining
 - C. Hillsdale County Historical Society Gaming License Approval
 - D. Declare a Local Disaster

X. Miscellaneous Reports

- A. Proclamation- None
- B. Appointments – Shade Tree Commission- Gary Stachowicz
- C. Other- None

XI. General Public Comment

XII. City Manager’s Report

XIII. Council Comment

XIV. Adjournment

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 04/27/2023 - 04/27/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
101-175.000-802.000	RANSOMWARE REVERSAL SOFTWARE	NUBEVA, INC.	RANSOMWARE REVERSAL SOFTWARE	2,400.00	106188
101-175.000-802.000	UNIFI CAMERA UNVR QTY 3	SOUTHERN COMPUTER WAREHOUSE	UNIFI CAMERA UNVR QTY 3	608.48	106202
101-175.000-802.000	GOTO MEETING SUBSCRIPTION	CARD SERVICES CENTER	B. JANES CREDIT CARD	96.00	549
Total For Dept 175.000 ADMINISTRATIVE SERVICES				3,104.48	
Dept 191.000 FINANCE DEPARTMENT					
101-191.000-801.000	ACCOUNTING SERVICES - MARCH 2023	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - MARCH 2023	4,208.10	106210
Total For Dept 191.000 FINANCE DEPARTMENT				4,208.10	
Dept 215.000 CITY CLERK DEPARTMENT					
101-215.000-734.000	POSTAGE	CARD SERVICES CENTER	K. PRICE CREDIT CARD	504.00	549
101-215.000-905.000	CRE 3980 PROPERTY LLC HEARING	GATEHOUSE MEDIA MICHIGAN INC	CRE 3980 PROPERTY LLC HEARING	48.40	106158
101-215.000-956.200	MEAL CREDIT - MAMC CONFERENCE	CARD SERVICES CENTER	K. PRICE CREDIT CARD	667.33	549
Total For Dept 215.000 CITY CLERK DEPARTMENT				1,219.73	
Dept 253.000 CITY TREASURER					
101-253.000-801.000	ACCOUNTING SERVICES - MARCH 2023	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - MARCH 2023	637.50	106210
101-253.000-964.000	BILLBACK FOR PARCEL# 30-006-426-	HILLSDALE CO TREASURER	BILLBACK FOR PARCEL# 30-006-426-451.14	9.70	106163
Total For Dept 253.000 CITY TREASURER				647.20	
Dept 257.000 ASSESSING DEPARTMENT					
101-257.000-734.000	POSTAGE	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	8.37	549
101-257.000-810.000	HILLSDALE DAILY NEW SUBSCRIPTION	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	9.00	549
101-257.000-956.200	MEAL - BOARD OF REVEIW	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	196.14	549
Total For Dept 257.000 ASSESSING DEPARTMENT				213.51	
Dept 265.000 BUILDING AND GROUNDS					
101-265.000-726.000	WATER - CITY HALL	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	22.40	106162
101-265.000-801.000	MATS - CITY HALL	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	17.40	106211
101-265.000-801.000	MATS - CITY HALL	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	17.40	106211
101-265.000-801.000	MATS - CITY HALL	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	17.40	106211
101-265.000-801.000	MATS - CITY HALL	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	17.40	106211
101-265.000-920.000	505119616 - 97 N BROAD - CITY HA	MICH GAS UTILITIES	NATURAL GAS UTILITY - 97 N BROAD	970.32	542
101-265.000-920.000	505431439 - 22 N MANNING - MITCH	MICH GAS UTILITIES	NATURAL GAS UTILITY - 22 N MANNING	522.77	543
Total For Dept 265.000 BUILDING AND GROUNDS				1,585.09	
Dept 270.000 HUMAN RESOURCES					
101-270.000-726.000	CHECKS FOR GENERAL CHECKING	ARROW SWIFT PRINTING	CHECKS FOR GENERAL CHECKING	267.15	106135
Total For Dept 270.000 HUMAN RESOURCES				267.15	
Dept 301.000 POLICE DEPARTMENT					
101-301.000-726.000	22-18 GAUGE TERM	PERFORMANCE AUTOMOTIVE	22-18 GAUGE TERM	4.09	106191
101-301.000-726.000	POSTAGE - BLOOD SWAB	CARD SERVICES CENTER	S. .HEPHNER CREDIT CARD	23.25	549
101-301.000-740.301	REIMBURSEMENT TO KOEL PHILLIPS F	KOEL PHILLIPS	REIMBURSEMENT TO KOEL PHILLIPS FOR GAS	15.00	106174
101-301.000-742.000	2 SS PDU SHIRTS FOR ZIMMERMAN	GALL'S, INC	2 SS PDU SHIRTS FOR ZIMMERMAN	130.99	106157
101-301.000-742.000	\$200 EQUIPMENT ALLOWANCE - DUTY	MATTHEW JUNE	\$200 EQUIPMENT ALLOWANCE - DUTY BOOTS	200.00	106171
101-301.000-742.000	2 SHIRTS AND 2 PANTS FOR SHELBY	NYE UNIFORM COMPANY	2 SHIRTS AND 2 PANTS FOR SHELBY RATHBUN	290.50	106189
101-301.000-930.000	1 GOODYEAR TIRE 255/60R18 FOR SP	NORM'S TIRE & SERVICE	1 GOODYEAR TIRE 255/60R18 FOR SPARE UNI	182.12	106187
101-301.000-930.000	1 LEFT REAR GOODYEAR TIRE 255/60	NORM'S TIRE & SERVICE	1 LEFT REAR GOODYEAR TIRE 255/60R18 UN	182.12	106187
101-301.000-930.000	REPAIRS & MAINTENANCE	STILLWELL FORD MERCURY, INC	REPAIR FROM HITTING A DEER UNIT 2.7	10,316.89	106205
101-301.000-956.000	BLS SKILLS TEST OUT FOR LEVI STO	READING EMERGENCY UNIT, IN	BLS SKILLS TEST OUT FOR LEVI STOLL	30.00	106199
101-301.000-956.000	TEAM SCHOOL - K. KIRSTEN	CARD SERVICES CENTER	S. .HEPHNER CREDIT CARD	850.00	549
Total For Dept 301.000 POLICE DEPARTMENT				12,224.96	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 04/27/2023 - 04/27/2023
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 336.000 FIRE DEPARTMENT					
101-336.000-726.000	LARGE WIRE CONNECTOR	GELZER HJ & SON INC	LARGE WIRE CONNECTOR	1.99	106159
101-336.000-726.000	GARAGE DOOR REMOTE AND SUN AND S	GELZER HJ & SON INC	GARAGE DOOR REMOTE AND SUN AND SHADE SE	60.96	106159
101-336.000-726.000	BLECHE WHT GAL	PERFORMANCE AUTOMOTIVE	BLECHE WHT GAL	24.89	106191
101-336.000-726.000	CLEANER, PIGTAIL, SOCKET, ULTINO	PERFORMANCE AUTOMOTIVE	CLEANER, PIGTAIL, SOCKET, ULTINON LED	54.52	106191
101-336.000-726.000	SUPPLIES	PERFORMANCE AUTOMOTIVE	44PC S/D SET	13.49	106191
101-336.000-726.000	SUPPLIES	PERFORMANCE AUTOMOTIVE	PIGTAIL AND SOCKET	4.19	106191
101-336.000-726.000	PIGTAIL AND SOCKET	PERFORMANCE AUTOMOTIVE	PIGTAIL AND SOCKET	6.79	106191
101-336.000-801.000	SCBA FLOW TEST, SET UP/CLEANUP T	MACQUEEN EMERGENCY GROUP	SCBA FLOW TEST, SET UP/CLEANUP TRAVEL	1,410.00	106175
101-336.000-920.000	502806085 - 77 E CARLETON - FIRE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 77 E CARLETON	414.32	541
101-336.000-930.000	CALIBRATION ASSEMBLY FOR ALTAIR	AMAZON CAPITAL SERVICES, I	CALIBRATION ASSEMBLY FOR ALTAIR	53.69	106131
101-336.000-930.000	DOOR REMOTE/PROGRAMMED	THE DOOR MAN	DOOR REMOTE/PROGRAMMED	50.00	106151
101-336.000-930.000	RTV BLACK SILICONE AND SOCKET	PERFORMANCE AUTOMOTIVE	RTV BLACK SILICONE AND SOCKET	46.48	106191
101-336.000-955.221	PHYSICAL EXAM - C. ROSENBERY	HILLSDALE HOSPITAL	PHYSICALS, DRUG SCREENS	107.00	106165
Total For Dept 336.000 FIRE DEPARTMENT				2,248.32	
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
101-441.000-726.000	DOOR HANGERS YELLOW RES TAG	ARROW SWIFT PRINTING	DOOR HANGERS YELLOW RES TAG	160.00	106135
101-441.000-726.000	SUPPLIES	ARROW SWIFT PRINTING	BUSINESS CARDS JASON SALINA LEWIS	91.00	106135
101-441.000-726.000	FIRST AID REFILLED AT DPS AND CH	CINTAS CORPORATION	FIRST AID REFILLED AT DPS AND CHECKED F	247.28	106140
101-441.000-726.000	CLEANING SUPPLIES	CINTAS CORPORATION	CLEANING SUPPLIES	43.64	106140
101-441.000-726.000	WATER - 149 WATERWORKS	HEFFERNAN SOFT WATER SERVI	WATER DELIVERY SERVICE	5.60	106162
101-441.000-726.000	GLOVES HARD HATS SAFETY VEST	MORIARTY MACHINERY & SUPPI	GLOVES HARD HATS SAFETY VEST	573.95	106186
101-441.000-742.000	CLOTHING / UNIFORMS	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	31.80	106211
101-441.000-742.000	CLOTHING / UNIFORMS	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	31.80	106211
101-441.000-742.000	CLOTHING / UNIFORMS	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	43.99	106211
101-441.000-742.000	CLOTHING / UNIFORMS	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	47.17	106211
101-441.000-801.000	CONTRACTUAL SERVICES	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	32.43	106211
101-441.000-801.000	CONTRACTUAL SERVICES	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	32.43	106211
101-441.000-801.000	CONTRACTUAL SERVICES	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	32.76	106211
101-441.000-801.000	CONTRACTUAL SERVICES	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	33.43	106211
101-441.000-801.000	SOM COMPOST PROGRAM	CARD SERVICES CENTER	J. BLAKE CREDIT CARD	600.00	549
101-441.000-955.588	CDL LICENSING/TESTING - R. SHAW	HILLSDALE HOSPITAL	PHYSICALS, DRUG SCREENS	104.00	106165
101-441.000-956.000	2023 MAMC CONFERENCE REGISTRATIO	MICH ASSOC OF MUNICIPAL CF	2023 MAMC CONFERENCE REGISTRATION AND I	194.00	106180
Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT				2,305.28	
Dept 447.000 ENGINEERING SERVICES					
101-447.000-802.000	AUTOCAD SOFTWARE	CARD SERVICES CENTER	B. JANES CREDIT CARD	862.40	549
101-447.000-955.588	T. PARKER	HILLSDALE HOSPITAL	PHYSICAL, DRUG SCREENS	107.00	106165
101-447.000-955.588	CDL LICENSING/TESTING - E SPAHR	HILLSDALE HOSPITAL	PHYSICALS, DRUG SCREENS	52.00	106165
Total For Dept 447.000 ENGINEERING SERVICES				1,021.40	
Dept 595.000 AIRPORT					
101-595.000-726.000	HAMMER DRILL	CARD SERVICES CENTER	G. MOORE CREDIT CARD	219.95	549
101-595.000-801.000	MERCHANT EQUIP RENTAL BILLING	AVFUEL CORP	MERCHANT EQUIP RENTAL BILLING	20.00	548
101-595.000-801.000	REFUELING TRUCK RENTAL BILLING	AVFUEL CORP	REFUELING TRUCK RENTAL BILLING	950.00	548
101-595.000-930.000	CHAIN FOR CHAINSAW & SHARPENING	SPRATT'S	CHAIN FOR CHAINSAW & SHARPENING	49.99	106203
101-595.000-955.588	CDL LICENSING/TESTING - S. BOYD	HILLSDALE HOSPITAL	PHYSICALS, DRUG SCREENS	103.00	106165
Total For Dept 595.000 AIRPORT				1,342.94	
Dept 701.000 PLANNING DEPARTMENT					
101-701.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	OFFICE SUPPLIES 2ND FLOOR CITY HALL	115.14	106146
101-701.000-810.000	DUES AND SUBSCRIPTIONS	MICH ASSOC OF PLANNING	MIAPA MEMBERSHIP	65.00	106181
101-701.000-905.000	POSTAGE	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	63.00	549

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Fund 101 GENERAL FUND					
Dept 701.000 PLANNING DEPARTMENT					
Total For Dept 701.000 PLANNING DEPARTMENT				243.14	
Dept 756.000 PARKS					
101-756.000-726.000	FASTENERS AND DECKING FOR DOCKS	JONESVILLE LUMBER	FASTENERS AND DECKING FOR DOCKS	49.76	106170
101-756.000-801.000	CONTRACTUAL SERVICES	CARD SERVICES CENTER	J. BLAKE CREDIT CARD	204.00	549
Total For Dept 756.000 PARKS				253.76	
Total For Fund 101 GENERAL FUND				30,885.06	
Fund 208 RECREATION FUND					
Dept 751.000 RECREATION DEPARTMENT					
208-751.000-726.000	PIZZA	CARD SERVICES CENTER	M. LOREN CREDIT CARD	37.48	549
208-751.000-801.000	FOOD LICENSE - FIELDS OF DREAMS	COMMUNITY HEALTH AGENCY	04/30/2024 FOOD LICENSE FIELDS OF DREAM	250.00	106144
208-751.000-801.000	2024 FOOD LICENSE - SANDY BEACH	COMMUNITY HEALTH AGENCY	04/30/2024 FOOD LICENSE - SANDY BEACH	250.00	106144
208-751.000-801.008	COED VOLLEYBALL SUPERVISING/SET	KARA ANNE ALDRICH	COED VOLLEYBALL SUPERVISING/SET UP 4-1E	100.00	106172
208-751.000-801.008	WOMEN'S 4 ON 4 VOLLEYBALL SUPERV	KIERSTYN SHIANNE FRANCIS	WOMEN'S 4 ON 4 VOLLEYBALL SUPERVISING/S	100.00	106173
Total For Dept 751.000 RECREATION DEPARTMENT				737.48	
Total For Fund 208 RECREATION FUND				737.48	
Fund 244 ECONOMIC DEVELOPMENT CORP FUND					
Dept 728.000 ECONOMIC DEVELOPMENT					
244-728.000-801.000	HOLIDAY PACKAGE FOR BUSINESSES	WLNS TV	HOLIDAY PACKAGE FOR BUSINESSES	800.00	106216
Total For Dept 728.000 ECONOMIC DEVELOPMENT				800.00	
Total For Fund 244 ECONOMIC DEVELOPMENT CORP FUND				800.00	
Fund 247 TAX INCREMENT FINANCE ATH.					
Dept 000.000					
247-000.000-300.000	TIFA LOAN PAYMENT - PRINCIPAL	SOUTHERN MI BANK & TRUST	TIFA LOAN PAYMENT	20,000.00	551
Total For Dept 000.000				20,000.00	
Dept 900.000 CAPITAL OUTLAY					
247-900.000-993.000	TIFA LOAN PAYMENT - INTEREST	SOUTHERN MI BANK & TRUST	TIFA LOAN PAYMENT	1,440.00	551
Total For Dept 900.000 CAPITAL OUTLAY				1,440.00	
Total For Fund 247 TAX INCREMENT FINANCE ATH.				21,440.00	
Fund 265 DRUG FORFEITURE/GRANT FUND					
Dept 301.000 POLICE DEPARTMENT					
265-301.000-726.000	SUPPLIES	DECATUR ELECTRONICS, INC.	G3 RADAR, G3 DISPLAY HEAD, ANTENNA CABI	1,885.00	106148
Total For Dept 301.000 POLICE DEPARTMENT				1,885.00	
Total For Fund 265 DRUG FORFEITURE/GRANT FUND				1,885.00	
Fund 271 LIBRARY FUND					
Dept 790.000 LIBRARY					
271-790.000-726.000	PRINTER PAPER - 8.5 X 11	AMAZON CAPITAL SERVICES, I	PRINTER PAPER - 8.5 X 11	39.99	106131
271-790.000-726.000	CUPS, REGISTER RECEIPT PAPER	CARD SERVICES CENTER	J. SPANGLER CREDIT CARD	23.24	549
271-790.000-802.000	UNIFI CAMERA UNVR QTY 3	SOUTHERN COMPUTER WAREHOU	UNIFI CAMERA UNVR QTY 3	304.24	106202
271-790.000-810.000	MLA MEMBERSHIP RENEWAL	MICHIGAN LIBRARY ASSOCIATI	MLA MEMBERSHIP RENEWAL	381.00	106184
271-790.000-880.000	PROMO BOOKS FOR SAUK	AMAZON CAPITAL SERVICES, I	PROMO BOOKS FOR SAUK	96.25	106131
271-790.000-880.000	PROMO LIBRARY MAGNETS	STOCKHOUSE CORPORATION	PROMO LIBRARY MAGNETS	210.98	106206
271-790.000-920.000	503691550 - 12 N MANNING - LIBRA	MICH GAS UTILITIES ⁵	NATURAL GAS UTILITY - 12 N MANNING	832.62	540

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Fund 271 LIBRARY FUND					
Dept 790.000 LIBRARY					
271-790.000-956.200	MEAL - SPRING INSTITUTE	CARD SERVICES CENTER	J. SPANGLER CREDIT CARD	159.39	549
271-790.000-982.000	BOOKS - ADULT	DAN CHERRY	BOOK - ADULT	40.00	106147
271-790.000-982.000	BOOKS - ADULT	INGRAM INDUSTRIES INC.	BOOKS - ADULT	29.99	106168
271-790.000-982.000	BOOKS - ADULT	INGRAM INDUSTRIES INC.	BOOKS - ADULT	16.80	106168
271-790.000-982.000	BOOKS - ADULT	INGRAM INDUSTRIES INC.	BOOKS - ADULT	79.07	106168
271-790.000-982.000	BOOKS - ADULT	INGRAM INDUSTRIES INC.	BOOKS - ADULT	309.05	106168
271-790.000-982.000	BOOKS - ADULT	INGRAM INDUSTRIES INC.	BOOKS - ADULT	16.25	106168
271-790.000-982.000	BOOKS - ADULT	INGRAM INDUSTRIES INC.	BOOKS - ADULT	35.08	106168
271-790.000-982.000	BOOKS - ADULT	INGRAM INDUSTRIES INC.	BOOKS - ADULT	49.46	106168
Total For Dept 790.000 LIBRARY				2,623.41	
Dept 792.000 LIBRARY - CHILDREN'S AREA					
271-792.000-726.000	KIDS WINTER READING GIFT CARD	CARD SERVICES CENTER	J. SPANGLER CREDIT CARD	54.04	549
271-792.000-982.000	BOOKS - CHILDREN	INGRAM INDUSTRIES INC.	BOOKS - CHILDREN	4.39	106168
271-792.000-982.000	BOOKS - CHILDREN	INGRAM INDUSTRIES INC.	BOOKS - CHILDREN	5.63	106168
271-792.000-982.000	BOOKS - CHILDREN	INGRAM INDUSTRIES INC.	BOOKS - CHILDREN	397.59	106168
271-792.000-982.000	BOOKS - CHILDREN	INGRAM INDUSTRIES INC.	BOOKS - CHILDREN	82.81	106168
271-792.000-982.000	BOOKS - CHILDREN	INGRAM INDUSTRIES INC.	BOOKS - CHILDREN	12.60	106168
271-792.000-982.000	BOOKS - CHILDREN	INGRAM INDUSTRIES INC.	BOOKS - CHILDREN	10.57	106168
Total For Dept 792.000 LIBRARY - CHILDREN'S AREA				567.63	
Total For Fund 271 LIBRARY FUND				3,191.04	
Fund 287 ARPA GRANT FUND					
Dept 447.000 ENGINEERING SERVICES					
287-447.000-801.000	WILLOW/OAK STORM DESIGN	TETRA TECH, INC	WILLOW/OAK STORM WATER DESIGN	1,848.00	106207
Total For Dept 447.000 ENGINEERING SERVICES				1,848.00	
Total For Fund 287 ARPA GRANT FUND				1,848.00	
Fund 401 CAPITAL IMPROVEMENT FUND					
Dept 444.000 SIDEWALKS					
401-444.000-801.000	R&R 15 X 4 OF SIDEWALK R&R 15 E	DRY MAR TRUCKING & DIRTWOFR	R&R 15 X 4 OF SIDEWALK R&R 15 E CURB	1,200.00	106152
Total For Dept 444.000 SIDEWALKS				1,200.00	
Total For Fund 401 CAPITAL IMPROVEMENT FUND				1,200.00	
Fund 481 AIRPORT IMPROVEMENT FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
481-175.000-930.000	FASTENERS & ANCHORS FOR HANGAR	D GELZER HJ & SON INC	FASTENERS & ANCHORS FOR HANGAR DOOR REI	12.53	106159
481-175.000-930.000	HANGER REPAIRS	CARD SERVICES CENTER	G. MOORE CREDIT CARD	295.24	549
Total For Dept 175.000 ADMINISTRATIVE SERVICES				307.77	
Total For Fund 481 AIRPORT IMPROVEMENT FUND				307.77	
Fund 582 ELECTRIC FUND					
Dept 000.000					
582-000.000-110.000	METER CL20 C1SX 4S	CANNON TECHNOLOGIES INC	C1SX 4S CL20 240V METERS	2,308.80	106138
582-000.000-110.000	ARRESTER - 10KV POLE RISE	POWERLINE SUPPLY	INVENTORY	12,052.89	106192
582-000.000-110.000	QUICK SLEEVE - GUY WIRE STR	POWERLINE SUPPLY	INVENTORY	847.98	106192
582-000.000-110.000	HOT TAP ALUM C1530A	POWERLINE SUPPLY	INVENTORY	991.72	106192
582-000.000-110.000	CURVED WASHERS - 3 X 3 X 5/	POWERLINE SUPPLY	INVENTORY	68.57	106192
582-000.000-110.000	CONNECTOR WR-399	POWERLINE SUPPLY 6	INVENTORY	245.37	106192
582-000.000-158.000	MISC FOR COLORADO/DIGGER TRUCK	RAYLECOM COMMUNICATIONS,	IMISC FOR COLORADO/DIGGER TRUCK	705.00	106198

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Fund 582 ELECTRIC FUND					
Dept 000.000					
582-000.000-158.000-215016	PHASE 1 UPGRADE ENG AND DESIGN S	S SOE, INC.	PHASE 1 UPGRADE ENG AND DESIGN SERVICES	2,913.00	106204
582-000.000-202.100	4ENBK1	ARBOGAST, JENNIFER A	UB refund for account: 024197	8.04	106134
582-000.000-202.100	4CCH	BEACON HILL PRESERVATION I	UB refund for account: 010832	43.06	106136
582-000.000-202.100	4CCH	BORDNER, KAYLEE J	UB refund for account: 020258	78.36	106137
582-000.000-202.100	4ENBK1	DUVALL, SHAYLA M	UB refund for account: 023011	119.00	106153
582-000.000-202.100	4CCH	MARCH, JULIE K	UB refund for account: 026493	302.96	106176
582-000.000-202.100	4CCH	THE ESTATE OF BATES, TOM F	UB refund for account: 011289	67.00	106208
582-000.000-202.100	4ENBK1	THE ESTATE OF TOWN, MITCH	UB refund for account: 014398	190.00	106209
Total For Dept 000.000				20,941.75	
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-726.000	SHEET PROTECTORS	AMAZON CAPITAL SERVICES, I	SHEET PROTECTORS	7.49	106131
582-175.000-726.000	POSTAGE MACHINE LEASE FOR MAY 18	QUADIANT FINANCE USA, INC.	POSTAGE MACHINE LEASE FOR MAY 18, 2023	234.08	106197
582-175.000-726.000	WATER - OFFICE	RUPERT'S CULLIGAN	WATER/DELIVERY FOR BPU OFFICE	13.50	106200
582-175.000-801.000	PRINTING/INSTERTS/POSTAGE AND HA	DELAWARE SYSTEMS	PRINTING/INSTERTS/POSTAGE AND HANDLING	1,491.08	106149
582-175.000-801.000	DOT PHYSCIAL/TESTING	HILLSDALE HOSPITAL	DOT PHYSCIAL/TESTING	41.00	106165
582-175.000-801.000	ACCOUNTING SERVICES - MARCH 2023	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - MARCH 2023	2,104.06	106210
582-175.000-802.000	RANSOMWARE REVERSAL SOFTWARE	NUBEVA, INC.	RANSOMWARE REVERSAL SOFTWARE	1,200.00	106188
582-175.000-802.000	GOTO MEETING SUBSCRIPTION	CARD SERVICES CENTER	B. JANES CREDIT CARD	48.00	549
582-175.000-956.200	MSCPA LUNCH	CARD SERVICES CENTER	J. HAMMEL CREDIT CARD	45.11	549
Total For Dept 175.000 ADMINISTRATIVE SERVICES				5,184.32	
Dept 543.000 PRODUCTION					
582-543.000-726.000	BUILDING MATERIALS/#162 BOLT SNA	GELZER HJ & SON INC	BUILDING MATERIALS/#162 BOLT SNAP	71.74	106159
582-543.000-726.000	SUPPLIES	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE - 201 WATERWORKS	6.90	106162
582-543.000-739.000	MSCPA MEMBER POWER BILLING - MAR	MICHIGAN SOUTH CENTRAL POW	MSCPA MEMBER POWER BILLING - MARCH 2023	802,882.37	550
582-543.000-740.300	504504154 - 201 WATERWORKS XX - MICH	GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS X	18.49	546
582-543.000-740.400	504504154 - 201 WATERWORKS XX - MICH	GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS X	18.49	546
582-543.000-742.000	SWEATSHIRTS/FLC JACKETS/SHIRTS/J	POWERS CLOTHING, INC.	SWEATSHIRTS/FLC JACKETS/SHIRTS/JEANS	1,797.50	106194
582-543.000-801.000	ENVIRONMENTAL SERVICES	AMERICAN MUNICIPAL POWER,	ENVIRONMENTAL SERVICES	550.00	106133
582-543.000-920.400	504504154 - 201 WATERWORKS - PP	MICH GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS	2,327.24	544
582-543.000-930.000	POSTAGE ANNUAL REPORT	CARD SERVICES CENTER	J. HAMMEL CREDIT CARD	3.72	549
582-543.000-930.050	LABOR & MATERIALS TO INSTALL 2 N	HOWELL'S MECHANICAL SERVI	LABOR & MATERIALS TO INSTALL 2 NEW OIL	8,357.50	106167
582-543.000-930.060	LABOR & MATERIALS TO INSTALL 2 N	HOWELL'S MECHANICAL SERVI	LABOR & MATERIALS TO INSTALL 2 NEW OIL	8,357.50	106167
Total For Dept 543.000 PRODUCTION				824,391.45	
Dept 544.000 DISTRIBUTION					
582-544.000-726.800	PUNCH & CHISEL SET 12 PC	FAMILY FARM & HOME	PUNCH & CHISEL SET 12 PC	9.97	106155
582-544.000-726.800	WATER DELIVERY SERVICE-45 MONROE	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE-45 MONROE ST	6.90	106162
582-544.000-726.800	TESTING PR GLOVES	POWERLINE SUPPLY	TESTING PR GLOVES	448.89	106192
582-544.000-730.000	KLEIN TOOLS HEX WRENCH KEY SET,	AMAZON CAPITAL SERVICES, I	KLEIN TOOLS HEX WRENCH KEY SET, WIHA HE	92.44	106131
582-544.000-730.000	OIL CHANGE FOR 2011 FORD F-150 X	PARNEY'S CAR CARE, LLC	OIL CHANGE FOR 2011 FORD F-150 XLT	42.52	106190
582-544.000-730.000	MISC FOR COLORADO/DIGGER TRUCK	RAYLECOM COMMUNICATIONS, I	MISC FOR COLORADO/DIGGER TRUCK	1,211.00	106198
582-544.000-730.000	FRONT TIRES FOR BUCKET TRUCK	CARD SERVICES CENTER	J. HAMMEL CREDIT CARD	1,822.80	549
582-544.000-742.000	CLOTHING/UNIFORMS	POWERS CLOTHING, INC.	CLOTHING/UNIFORMS	7,997.25	106194
582-544.000-930.000	CLASS RK5 250V TIME	AMERICAN COPPER AND BRASS,	CLASS RK5 250V TIME	15.77	106132
582-544.000-930.000-215015	MUTAL AID FOR FEB ICE STORM	CITY OF NAPOLEON, OHIO	MUTAL AID FOR FEB ICE STORM	25,792.00	106142
582-544.000-930.000-215015	MUTUAL AID FOR FEB ICE STORM	CITY OF STURGIS	MUTUAL AID FOR FEB ICE STORM	42,623.22	106143
582-544.000-930.546	STEEL PROOF COIL CHAIN	AMERICAN COPPER AND BRASS,	STEEL PROOF COIL CHAIN	5.91	106132
582-544.000-930.546-215015	REPLACE HGA RELAY ON FEEDER 11	UTILITIES INSTRUMENTATION	REPLACE HGA RELAY ON FEEDER 11	3,668.84	106214
Total For Dept 544.000 DISTRIBUTION				83,737.51	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 582 ELECTRIC FUND					
Total For Fund 582 ELECTRIC FUND				934,255.03	
Fund 588 DIAL A RIDE					
Dept 596.000 DIAL-A-RIDE					
588-596.000-730.000	AIR FILTER #1 AND FUEL/OIL FILTE	PERFORMANCE AUTOMOTIVE	#1 #7 FILTERS AND DART BUS STANDARD CAE	66.77	106191
588-596.000-801.000	MATS - DIAL-A-RIDE	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	27.27	106211
588-596.000-920.000	507035798 - 981 DEVELOPMENT DR	- MICH GAS UTILITIES	NATURAL GAS UTILITY - 981 DEVELOPMENT I	218.99	547
588-596.000-930.000	REPAIRS & MAINTENANCE	HILLSDALE COMMUNITY SCHOOD	DART #62 REAR RUBBER SPRINGS AND CARRIE	1,013.95	106164
588-596.000-955.588	DRUG TESTING - CHERYL COX - 11/2	CE & A PROFESSIONAL SERVIC	DRUG SCREEN - CHERYL COX - 11/2/2022	55.00	106139
588-596.000-955.588	DRUG TESTING - STEVEN LADD - 1/1	CE & A PROFESSIONAL SERVIC	DRUG TESTING - STEVEN LADD - 1/10/2023	55.00	106139
588-596.000-955.588	CDL LICENSING/TESTING - S. MARVI	HILLSDALE HOSPITAL	PHYSICALS, DRUG SCREENS	52.00	106165
Total For Dept 596.000 DIAL-A-RIDE				1,488.98	
Total For Fund 588 DIAL A RIDE				1,488.98	
Fund 590 SEWER FUND					
Dept 000.000					
590-000.000-158.000-215021	CIP- BARBER LIFT STATION UPGRADE	MICH GAS UTILITIES	COMMERICAL LOAD AND PRESSURE REQUEST FC	200.00	106183
590-000.000-202.100	SBK1	ARBOGAST, JENNIFER A	UB refund for account: 024197	4.59	106134
590-000.000-202.100	SCCH	BORDNER, KAYLEE J	UB refund for account: 020258	74.54	106137
590-000.000-202.100	SBK1	GREGOR, LARRY L	UB refund for account: 026856	36.22	106161
Total For Dept 000.000				315.35	
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-726.000	SHEET PROTECTORS	AMAZON CAPITAL SERVICES, 1	SHEET PROTECTORS	3.75	106131
590-175.000-726.000	POSTAGE MACHINE LEASE FOR MAY 18	QUADIENNT FINANCE USA, INC.	POSTAGE MACHINE LEASE FOR MAY 18, 2023	117.04	106197
590-175.000-726.000	WATER - OFFICE	RUPERT'S CULLIGAN	WATER/DELIVERY FOR BPU OFFICE	6.75	106200
590-175.000-730.039	OIL CHANGE 39-24	CARD SERVICES CENTER	J. GIER CREDIT CARD	113.94	549
590-175.000-801.000	PRINTING/INSTERTS/POSTAGE AND HA	DELAWARE SYSTEMS	PRINTING/INSTERTS/POSTAGE AND HANDLING	745.54	106149
590-175.000-801.000	DOT PHYSICAL/TESTING	HILLSDALE HOSPITAL	DOT PHYSICAL/TESTING	20.50	106165
590-175.000-801.000	ACCOUNTING SERVICES - MARCH 2023	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - MARCH 2023	1,052.02	106210
590-175.000-802.000	RANSOMWARE REVERSAL SOFTWARE	NUBEVA, INC.	RANSOMWARE REVERSAL SOFTWARE	600.00	106188
590-175.000-802.000	GOTO MEETING SUBSCRIPTION	CARD SERVICES CENTER	B. JANES CREDIT CARD	24.00	549
590-175.000-930.000	CYLINDER	CARD SERVICES CENTER	K. KEASAL CREDIT CARD	222.25	549
590-175.000-956.200	HOTEL - MPSI CONFERENCE	CARD SERVICES CENTER	J. GIER CREDIT CARD	867.42	549
Total For Dept 175.000 ADMINISTRATIVE SERVICES				3,773.21	
Dept 546.000 OPERATIONS					
590-546.000-730.039	VACTOR REPAIRS	JACK DOHNEY COMPANIES	VACTOR REPAIRS	5,795.21	106169
590-546.000-930.000	3 GAL STAND-N-SPRAY	GELZER HJ & SON INC	3 GAL STAND-N-SPRAY	43.99	106159
590-546.000-930.000	3/8X100 POLYBRAID ROPE	GELZER HJ & SON INC	3/8X100 POLYBRAID ROPE	15.49	106159
590-546.000-930.000	1/4' GALV ANCHOR SHACKLE/1-1/2'	GELZER HJ & SON INC	1/4' GALV ANCHOR SHACKLE/1-1/2' PVC-DWV	26.16	106159
590-546.000-930.000	BRN PIPE BAND/MASONARY BIT	GELZER HJ & SON INC	BRN PIPE BAND/MASONARY BIT	9.97	106159
590-546.000-930.000	DRK GRAY PRO SPRAY PAINT/3/4X10	GELZER HJ & SON INC	DRK GRAY PRO SPRAY PAINT/3/4X10 GALV SI	25.47	106159
590-546.000-930.000	PUMP/GENERATOR	POWERPLAN	PUMP/GENERATOR	2,806.62	106193
590-546.000-930.950	2X8 BLACK NIPPLE/2 BLK FLANGE/20	AMERICAN COPPER AND BRASS,	2X8 BLACK NIPPLE/2 BLK FLANGE/20A 3PHAS	96.09	106132
590-546.000-930.950	AIR CHUCK/THREADED SCHRADER CONN	MCMASTER - CARR	AIR CHUCK/THREADED SCHRADER CONNECTION	16.22	106178
590-546.000-930.950	PUMP/GENERATOR	POWERPLAN	PUMP/GENERATOR	1,683.33	106193
590-546.000-930.970	DBM3010400000-NP SONIC FLOW SENS	PULSAR MEASUREMENT	RAS PIT SENSOR	770.00	106195
590-546.000-956.000	MEMBER REGISTRATION (ETHAN B AND	MICHIGAN RURAL WATER ASSOC	MEMBER REGISTRATION (ETHAN B AND MIKE F	270.00	106185
Total For Dept 546.000 OPERATIONS				11,558.55	
Dept 547.000 TREATMENT					
590-547.000-726.900	20X25X4MERV8/20X25X2MERV8	AMERICAN COPPER AND BRASS,	20X25X4MERV8/20X25X2MERV8	313.95	106132
590-547.000-726.900	SOFTENER SALT	FAMILY FARM & HOME	SOFTENER SALT	21.96	106155

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Fund 590 SEWER FUND					
Dept 547.000 TREATMENT					
590-547.000-726.900	UPS PACKAGE WWTP	MARKET HOUSE	UPS PACKAGE WWTP	19.55	106177
590-547.000-726.900	WATER/DELIVERY FEE WWTP	RUPERT'S CULLIGAN	WATER/DELIVERY FEE WWTP	27.00	106200
590-547.000-727.500	SUPPLIES - CHLORINE	WATER SOLUTIONS UNLIMITED,	CHLORINE BULK/SULFUR DIOXIDE	2,277.50	106215
590-547.000-727.700	SUPPLIES - DIOXIDE	WATER SOLUTIONS UNLIMITED,	CHLORINE BULK/SULFUR DIOXIDE	862.50	106215
590-547.000-742.000	CLOTHING / UNIFORMS	AMAZON CAPITAL SERVICES, I	DEWALT RAPID FIT SLIP-ON GLOVES/OIL ABS	119.10	106131
590-547.000-801.000	CHRONIC TOXICITY TESTING	GLOBAL ENVIRONMENTAL CONS	CHRONIC TOXICITY TESTING	800.00	106160
590-547.000-801.000	CHRONIC TOXICITY TESTING	GLOBAL ENVIRONMENTAL CONS	CHRONIC TOXICITY TESTING	800.00	106160
590-547.000-801.000	SAMPLE TESTING	MERIT LABORATORIES	SAMPLE TESTING	3,355.00	106179
590-547.000-930.000	REPAIRS & MAINTENANCE	AMAZON CAPITAL SERVICES, I	DEWALT RAPID FIT SLIP-ON GLOVES/OIL ABS	132.27	106131
590-547.000-930.000	CRSHEX CAP SCR W SL/HEX NUT SS/SL	FAMILY FARM & HOME	CRSHEX CAP SCR W SL/HEX NUT SS/SLIP HOK	36.85	106155
590-547.000-930.000	7/32X5/8 SS MINI CLAMP/MALE END	FAMILY FARM & HOME	7/32X5/8 SS MINI CLAMP/MALE END 1/4 ID	29.56	106155
590-547.000-930.000	SCH 80 CPVC FEMALE ADAPTOR/1-1/2	USABLUEBOOK	SCH 80 CPVC FEMALE ADAPTOR/1-1/2' SOCKE	101.94	106213
Total For Dept 547.000 TREATMENT				8,897.18	
Total For Fund 590 SEWER FUND				24,544.29	
Fund 591 WATER FUND					
Dept 000.000					
591-000.000-158.000-181005	CIP - AMI WATER METERS	SLC METER LLC	AMI WATER METERS	726.14	106201
591-000.000-158.000-215006	CDBG SANITARY LIFT STATION DESIG	TETRA TECH, INC	CDBG SANITARY LIFT STATION DESIGN	868.00	106207
591-000.000-202.100	WBK1	ARBOGAST, JENNIFER A	UB refund for account: 024197	3.37	106134
591-000.000-202.100	WCCH	BORDNER, KAYLEE J	UB refund for account: 020258	54.75	106137
591-000.000-202.100	WBK1	GREGOR, LARRY L	UB refund for account: 026856	20.48	106161
Total For Dept 000.000				1,672.74	
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-726.000	SUPPLIES	AMAZON CAPITAL SERVICES, I	DEWALT RAPID FIT SLIP-ON GLOVES/OIL ABS	101.76	106131
591-175.000-726.000	SHEET PROTECTORS	AMAZON CAPITAL SERVICES, I	SHEET PROTECTORS	3.75	106131
591-175.000-726.000	POSTAGE MACHINE LEASE FOR MAY 18	QUADIENT FINANCE USA, INC.	POSTAGE MACHINE LEASE FOR MAY 18, 2023	117.03	106197
591-175.000-726.000	WATER - OFFICE	RUPERT'S CULLIGAN	WATER/DELIVERY FOR BPU OFFICE	6.75	106200
591-175.000-801.000	PRINTING/INSTERTS/POSTAGE AND HA	DELAWARE SYSTEMS	PRINTING/INSTERTS/POSTAGE AND HANDLING	745.55	106149
591-175.000-801.000	DOT PHYSICAL/TESTING	HILLSDALE HOSPITAL	DOT PHYSICAL/TESTING	20.50	106165
591-175.000-801.000	ACCOUNTING SERVICES - MARCH 2023	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - MARCH 2023	1,052.02	106210
591-175.000-802.000	RANSOMWARE REVERSAL SOFTWARE	NUBEVA, INC.	RANSOMWARE REVERSAL SOFTWARE	600.00	106188
591-175.000-802.000	GOTO MEETING SUBSCRIPTION	CARD SERVICES CENTER	B. JANES CREDIT CARD	24.00	549
591-175.000-956.000	REIMBURSEMENT OF STATE EXAM	CRAIG WICKHAM	REIMBURSEMENT OF STATE EXAM	70.00	106145
Total For Dept 175.000 ADMINISTRATIVE SERVICES				2,741.36	
Dept 544.000 DISTRIBUTION					
591-544.000-730.039	VACTOR REPAIRS	JACK DOHNEY COMPANIES	VACTOR REPAIRS	5,795.20	106169
591-544.000-930.000	RED HEAT SHRINK TUBE	GELZER HJ & SON INC	RED HEAT SHRINK TUBE	14.29	106159
591-544.000-930.000	40024-C/26-22 H/S BUTT	HILLSDALE TERMINIAL	40024-C/26-22 H/S BUTT	93.13	106166
591-544.000-930.000	40024/26-22 H/S BUTT	HILLSDALE TERMINIAL	40024/26-22 H/S BUTT	310.42	106166
591-544.000-930.990	MATERIAL PICKED UP AT DPS/TOP SO	CITY OF HILLSDALE	MATERIAL PICKED UP AT DPS/TOP SOIL/COLI	600.28	106141
591-544.000-930.990	R&R 8X9 ON HILLSDALE ST/ATTITUDE	DRY MAR TRUCKING & DIRTWOF	R&R 8X9 ON HILLSDALE ST/ATTITUDES SALON	850.00	106152
591-544.000-930.990	LF 3/4 FIP X CTS PJ 45 BEND	FERGUSON WOLSELEY CO	LF 3/4 FIP X CTS PJ 45 BEND	712.00	106156
Total For Dept 544.000 DISTRIBUTION				8,375.32	
Dept 545.000 PURIFICATION					
591-545.000-727.100	CAIROX KMN04-330.75 LB DRUM/FREI	ENVIRONMENTAL MANAGEMENT &	CAIROX KMN04-330.75 LB DRUM/FREIGHT	3,041.00	106154
591-545.000-727.200	SUPPLIES - SODIUM HYPOCHLORITE	UNIVAR SOLUTIONS USA INC	SOD HYPO LIQUICHLOR	4,619.98	106212
591-545.000-801.000	SAMPLES	MERIT LABORATORIES	SAMPLES	402.00	106179
591-545.000-801.000	WATER TESTING	MICH DEPT OF ENVIRONMENTAI	WATER TESTING	465.00	106182

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Fund 591 WATER FUND					
Dept 545.000 PURIFICATION					
591-545.000-930.000	1/8 TANK VALVES/FUEL LINE HOSE/P	PERFORMANCE AUTOMOTIVE	1/8 TANK VALVES/FUEL LINE HOSE/PIPE CON	181.83	106191
591-545.000-930.000	WALCHEM REPLACEMENT DIAPHRAGM	USABLUBOOK	WALCHEM REPLACEMENT DIAPHRAGM	46.84	106213
Total For Dept 545.000 PURIFICATION				8,756.65	
Total For Fund 591 WATER FUND				21,546.07	
Fund 633 PUBLIC SERVICES INV. FUND					
Dept 000.000					
633-000.000-101.000	SALT (TONS)	DETROIT SALT COMPANY, LLC	46.95 TON SALT	2,823.10	106150
633-000.000-101.000	SALT (TONS)	DETROIT SALT COMPANY, LLC	48.05 TON SALT	2,889.25	106150
Total For Dept 000.000				5,712.35	
Total For Fund 633 PUBLIC SERVICES INV. FUND				5,712.35	
Fund 640 REVOLVING MOBILE EQUIP. FUND					
Dept 443.000 MOBILE EQUIPMENT MAINTENANCE					
640-443.000-726.000	IND GAS, MEDIUM	PURITY CYLINDER GASES, INC	IND GAS, MEDIUM	78.38	106196
640-443.000-730.000	DART STANDARD CAPSULE	PERFORMANCE AUTOMOTIVE	#1 #7 FILTERS AND DART BUS STANDARD CAE	8.49	106191
640-443.000-730.000	5W30 ALL CLIMATE TRUCK #1	PERFORMANCE AUTOMOTIVE	5W30 ALL CLIMATE TRUCK #1	41.34	106191
640-443.000-730.000	NEW RADIO IN SWEEPER AND CHECK D	RAYLECOM COMMUNICATIONS, I	NEW RADIO IN SWEEPER AND CHECK DART #62	515.00	106198
640-443.000-801.000	#43 RIGHT HEADLIGHT AND WIRING,	HILLSDALE COMMUNITY SCHOOI	#43 RIGHT HEADLIGHT AND WIRING, RIGHT F	195.20	106164
640-443.000-801.000	BLEED BRAKES #22	HILLSDALE COMMUNITY SCHOOI	BLEED BRAKES #22	150.00	106164
640-443.000-801.000	#14 LEFT REAR TAIL LIGHT, WIPER	HILLSDALE COMMUNITY SCHOOI	#14 LEFT REAR TAIL LIGHT, WIPER MOTOR P	345.28	106164
640-443.000-801.000	DOT INSPECTION #13	HILLSDALE COMMUNITY SCHOOI	DOT INSPECTION #13	112.50	106164
640-443.000-801.000	DOT INSPECTION #41	HILLSDALE COMMUNITY SCHOOI	DOT INSPECTION #41	112.50	106164
640-443.000-801.000	DOT INSPECTION #29	HILLSDALE COMMUNITY SCHOOI	DOT INSPECTION #29	112.50	106164
640-443.000-801.000	DOT INSPECTION #154	HILLSDALE COMMUNITY SCHOOI	DOT INSPECTION #154	112.50	106164
640-443.000-801.000	DOT INSPECTION #39	HILLSDALE COMMUNITY SCHOOI	DOT INSPECTION #39	112.50	106164
640-443.000-801.000	DOT INSPECTION #15	HILLSDALE COMMUNITY SCHOOI	DOT INSPECTION #15	112.50	106164
640-443.000-801.000	DOT INSPECTION #40	HILLSDALE COMMUNITY SCHOOI	DOT INSPECTION #40	112.50	106164
640-443.000-801.000	DOT INSPECTION #12	HILLSDALE COMMUNITY SCHOOI	DOT INSPECTION #12	112.50	106164
640-443.000-801.000	CONTRACTUAL SERVICES	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	23.91	106211
640-443.000-801.000	CONTRACTUAL SERVICES	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	23.91	106211
640-443.000-801.000	CONTRACTUAL SERVICES	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	11.39	106211
640-443.000-801.000	CONTRACTUAL SERVICES	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	11.39	106211
640-443.000-920.000	505153845 - 149 WATERWORKS - RME	MICH GAS UTILITIES	NATURAL GAS UTILITY - 149 WATERWORKS	688.48	545
Total For Dept 443.000 MOBILE EQUIPMENT MAINTENANCE				2,992.77	
Total For Fund 640 REVOLVING MOBILE EQUIP. FUND				2,992.77	

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Fund Totals:

Fund 101 GENERAL FUND	30,885.06
Fund 208 RECREATION FUNI	737.48
Fund 244 ECONOMIC DEVELC	800.00
Fund 247 TAX INCREMENT I	21,440.00
Fund 265 DRUG FORFEITURI	1,885.00
Fund 271 LIBRARY FUND	3,191.04
Fund 287 ARPA GRANT FUNI	1,848.00
Fund 401 CAPITAL IMPROVI	1,200.00
Fund 481 AIRPORT IMPROVI	307.77
Fund 582 ELECTRIC FUND	934,255.03
Fund 588 DIAL A RIDE	1,488.98
Fund 590 SEWER FUND	24,544.29
Fund 591 WATER FUND	21,546.07
Fund 633 PUBLIC SERVICE	5,712.35
Fund 640 REVOLVING MOBII	2,992.77

Total For All Funds:	<u>1,052,833.84</u>
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CITY COUNCIL MINUTES

City of Hillsdale
May 1, 2023
7:00 P.M.

Regular Meeting

Call to Order and Pledge of Allegiance

Mayor Stockford opened the meeting with the Pledge of Allegiance.

Roll Call

Mayor Stockford called the meeting to order. Clerk Price took roll call.

Council Members present:	Adam Stockford, Mayor Greg Stuchell, Ward 1 Anthony Vear, Ward 1 William Morrissey, Ward 2 Cynthia Pratt, Ward 2 Bruce Sharp, Ward 3 Gary Wolfram, Ward 3 Robert Socha, Ward 4 Joshua Paladino, Ward 4
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Council Members absent:	None
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Also Present: Attorney Tom Thompson, Katy Price (City Clerk), David Mackie (City Manager), Scott Hephner (HCPD/HCFD), Jason Blake (DPS Director), Dan Poole (HCFD), Jim Bowen, George Allen, Leslie Bennett-Granata, Felicia Finch, Brianna Crall, Britt Bays, David Diener, Tom Burke, Elizabeth Burke, Jaminda Springer, Beth Culbert, Ken Culbert, Sheri Ingles, Doug Ingles, Brandon Janes, Liz Webb, Jean Heise, Rev. Steven Allen, Tara Scott, Kent Heise, Dan LaRue, Greg Kurtz, Karen Hill, Barry Hill, Ginger Novak, JoAnne Miller, Linda Fogarty, Jeff Cooley, Jeanette Cooley, Leisha Taylor, Michael Horne, Carolyn Horne, Joe Mason, Dedra Birzer, Louise Worms, Candy Carter, Beth Reamsnyder, Jason Gehrke, Josiah Lippincott, John Brooks, Aaron Johnson, Kristine Johnson, Kelly Franklin, Jonathan Mumme, Elizabeth Schlueter, Nathan Schlueter, Janell Wilson, Laura Negus, Jeremiah Regan, Andrew Gelzer, Michael Jordan, Lindy Jordan, Beth Dobrozsi, Lisa Moreno, Elias McConnell, Carl Young, Lauren Seabolt, Charles Hutchins, Penny Swan, Lee Cole, Kelly Cole, CJ Toncray, Timothy Green and Julie Budd.

Approval of Agenda

Mayor Stockford requested New Business Item C. Jansen FOIA Appeal to be removed from agenda. City Manager Mackie asked to add a Resolution of Appreciation of Years of Service for Cheryl Cox (Retirement) to Miscellaneous Reports Item.

Motion by Council member Morrissey, seconded by Council member Pratt to approve the requested changes. All ayes.

Motion carried unanimously.

Motion by Councilman Morrissey, support by Council member Pratt, to approve the May 1, 2023 Agenda as amended.

By a voice vote, the motion passed unanimously.

Public Comment

No Comment

Consent Agenda

A. Approval of Bills

- 1. City and BPU Claims of April 13, 2023: \$832,692.08
- 2. Payroll of April 13, 2023: \$184,297.53
- B. City Council Minutes of April 17, 2023
- C. BPU Minutes of March 14, 2023
- D. Finance Minutes of April 17, 2023
- E. Community Development Minutes of April 20, 2023
- F. Financial Investment Report as of March 31, 2023

Motion by Council member Morrisey seconded by Council member Pratt to approve the consent agenda as presented.

By a voice vote, the motion passed unanimously.

Communications/Petitions

- A. Grant Finding Opportunity- Optimize Main Street Program
- B. Ted Jansen Letter
- C. MRC Spring 2023 Newsletter
- D. Library Ordinance Amendment- Councilman Paladino

Sam Fry reviewed the grant program with Council.

Council member Paladino read his amendment on the proposed library ordinance amendment.

Information is presented for information only.

Introduction and Adoption of Ordinances/Public Hearings

- A. Public Hearing- **Ordinance 2023-02** Library Ordinance Amendment to amend City Ordinance § 2.48.020, Chapter 2, Article IV, Division 7, Sec. 2-262.

The amended ordinance would read: “The library board shall consist of five directors appointed by the mayor with the approval the city council, the directors to be chosen from the citizens of the city at large with reference to their fitness for office; provided, however, that not more than one member of the city council shall be a member of the library board at any one time.”

Mayor Stockford opened the podium at 7:23 p.m.

Spoke in Favor of the Ordinance: Pastor Steven Allen, Sam Lair, Josiah Lippincott, Jean Heise, Elizabeth Schlueter, Tim Ginger Novak, Patrick Tennis, Nathan Schlueter, George Allen, Jason Gehrke, Jonathan Mumme, David Diener, Jeremiah Regan, Jaminda Springer, Sarah Yacks, Kelly Cole, José Rubilo Calvin Stockdale, Colin Brown, John Brooks, Elias McConnell, Tripp Young, Aaron Johnson.

Spoke in Opposition of the Ordinance: Joe Mason, Dan LaRue, JoAnne Miller, Janelle Wilson, Lauren Seabolt, Karen Hill, Leisha Taylor, Terra Scott, Brianna Crall, Barry Hill, Jeff Cooley, Liz Webb, Candy Carter, Greg Kurtz, Jim Bowen, Mary Forks, Penny Swan, Jack McLain.

Leslie Bennett-Granata, Cambria Twp, stated she is on the Hillsdale Community School board and has no interest in serving on the library board. She mentioned that the McRitchie donors wanted the original ordinance language and if changed she would like to see council reach out to the McRitchie family and explain the reasoning. She hopes to continue to move forward working with council and the community.

Brad Porter, ward three, stated council will vote their conscious and asked to not make it political.

Mayor Stockford closed the public hearing at 8:35 p.m.

Council Comment:

Councilman Sharp asked the attorney to clarify the fitness for office requirement in the proposed language.

Attorney Thompson stated that it is in state statute language and reviewed the statute; it would mirror the state statute.

Councilman Sharp stated that Council terms are term limited, if ordinance changes there is a rotating Mayor’s seat.

Councilman Stuchell thanked the public for attending and all the emails that were sent. He also thanked the Mitchell family for laying the foundation for the City. He stated Hillsdale is one of the strongest communities in the United States with great educational options. He is in favor of the ordinance.

Councilman Vear stated going by current statute, he states the Mayor shall appoint with council approval. Based off that and the school options of today he is in favor of the ordinance.

Mayor Stockford indicated that the ordinance does not say that the school board get to appoint their own representative to the library board. He stated that the two representatives brought forward for the library board from school board were both problematic and discussed the matter further with the Superintendent of school. He discussed the process and other possible options. He apologized for mistakes that were made. He is in favor of changing the ordinance.

Councilman Morrissey mentioned that the school board members have 100% control of their private library and don’t need to represent 20% of the community library in which they do not fund.

Attorney Thompson stated that the ordinance can be approved or denied based on the language that is presented at the meeting proper format can be drafted at a later date.

Motion by Councilman Stuchell, supported by Councilman Vear, to approve **Ordinance 2023-02** to amend City Ordinance § 2.48.020, Chapter 2, Article IV, Division 7, Sec. 2-262.

Roll Call:

Council Member Paladino	Aye
Council Member Pratt	Nay
Council Member Sharp	Nay
Council Member Socha	Aye
Council Member Stuchell	Aye
Council Member Vear	Aye
Council Member Wolfram	Nay
Mayor Stockford	Aye
Council Member Morrissey	Aye

Motion passed 6-3

Old Business

A. Tree Limb Pickup/Street Patching Verbal update

Jason Blake, DPS Director, gave a brief update on the pickup and the street patching.

No action.

New Business

A. Social District Plan

Sam Fry, Marketing and Development Coordinator reviewed that pursuant to MCL 436.1551, the governing body of a local government unit may designate a Social District within its jurisdiction. Qualified licensees whose licensed premises are contiguous to the commons area within the Social District, and that have been approved for and issued a Social District Permit, may sell alcoholic liquor (beer, wine, mixed spirit drinks, spirits, or mixed drinks) on their licensed premises to customers who may then consume the alcoholic liquor within the commons area of the Social District. City staff have prepared a management and maintenance plan for a proposed Social District located in downtown Hillsdale. This plan defines the boundaries of the Social District and commons area, and hours of operation of the Social District, in addition to other necessary policies to ensure that the City of Hillsdale will be maintaining the commons area in a manner that protects the health and safety of the community.

Motion by Councilman Socha, support by Councilman Vear, to adopt the City’s Social District Plan by **Resolution 3549**.

Roll call

Council Member Paladino	Aye
Council Member Pratt	Aye
Council Member Sharp	Nay
Council Member Socha	Aye
Council Member Stuchell	Aye
Council Member Vear	Aye
Council Member Wolfram	Aye
Mayor Stockford	Aye
Council Member Morrissey	Aye

Motion passed 8-1

B. Proposed 2024 Special Assessment District for Street Projects

Kristin Bauer, City Engineer, reported one of City Council’s primary goals is to address the declining quality of the city’s street and infrastructure systems. City staff has utilized the Special Assessment process as delineated in the City of Hillsdale’s Code of Ordinances, Article V.-Finances, Division 3.-Special Assessments and any other applicable sections of the City Charter and/or Code of Ordinances to facilitate these projects.

The Department of Public Services (DPS) Director, City Engineer and City Manager recommend the following streets for inclusion in proposed Special Assessment Districts (SAD) for street rehabilitation projects and potential associated utility work during the 2024 calendar year.

SAD 2024-8 – Arch Avenue – between Carleton Road (M-99) to Mechanic Road
0.34 miles (Estimated 12 parcels in the SAD)

SAD 2024-9 – W. St. Joe Street/Griswold Street – between Bacon Street to Waterworks Avenue
0.92 miles (Estimated 42 parcels in the SAD)

Motion by Councilman Socha, support by Councilman Morrissey, to direct the City Engineer to develop plans, specifications and cost estimates for submittal to City Council on or before July 31, 2023 for consideration of establishment of SAD’s for the Arch Avenue and W. St. Joe/Griswold Street Project areas.

Roll call

Council Member Paladino	Nay
Council Member Pratt	Aye
Council Member Sharp	Aye
Council Member Socha	Aye
Council Member Stuchell	Aye
Council Member Vear	Aye
Council Member Wolfram	Aye
Mayor Stockford	Nay
Council Member Morrissey	Aye

Motion passed 7-2

Miscellaneous Reports

A. Proclamations – Arbor Day Proclamation

Mayor Stockford read the proclamation aloud.

B. Appointments- None

C. Other- Resolution of Appreciation for years of service: Cheryl Cox

Mayor Stockford read the Resolution aloud and thanked Dial-A-Ride driver Cheryl Cox for her many years of service.

Motion by Councilman Socha, support by Councilwoman Pratt to approve Resolution of appreciation for years of service for Cheryl Cox. **Resolution #3550.**

By a voice vote, the motion passed unanimously.

General Public Comment

Karen Hill, stated she was upset with council's decision on the library ordinance amendment change. Historically, the library board hasn't received a lot of applications over the years to serve on the board, there have been vacancies that needed filled.

Timothy Green, Ward 3, thanked Council for their work.

Greg Kurtz, Ward 3, was disappointed on the library ordinance amendment that passed and inquired about the Westwood Street project timeline.

George Allen, Ward 4, extended thanks to Council and thanked them for their votes for the library ordinance amendment.

Sara Yacks, Ward 4, thanked Councilman Paladino for the ordinance amendment.

Rev. Steven Allen, thanked Council for approving the Social District Plan.

Felicia Finch, Hillsdale Brewing Company, thanked council for approving the Social District Plan.

Penny Swan thanked Council members Sharp, Wolfram and Pratt for their no vote on the library ordinance amendment.

City Manager's Report

None

Council Comments

Councilman Paladino inquired about special assessments and state law on the General Law Village Act.

Attorney Thompson reported that the City of Hillsdale is subject to the Home Rule City Act.

Councilman Sharp stated we are fixing the roads by special assessments.

Councilman Morrissey spoke in a vehicle that was removed from a City garage and sked if a GPS can be installed to all in the fleet.

Councilman Paladino mentioned that a general tax spread across the City can assist with road repair instead of the special assessment.

Adjournment

Motion by Council member Sharp, seconded by Council Member Paladino, to adjourn the meeting.

By a voice vote, the motion passed unanimously. The meeting adjourned at 9:51 p.m.

Adam Stockford, Mayor

Katy Price, City Clerk

CITY OF HILLSDALE FINANCE COMMITTEE

Place: City Hall Second Floor Conference Room

Date: May 1, 2023

Time: 6:30 PM

PRESENT:

COMMITTEE: Bruce Sharp, Gary Wolfram, Will Morrissey

STAFF: Scott Hephner (Police and Fire Chief), Jason Blake (Director of Public Services), David Mackie (City Manager)

PUBLIC: None

BOARD OF PUBLIC UTILITIES AND CITY OF HILLSDALE ACCOUNTS PAYABLE
INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE

Questions asked on Invoice Distribution Report by Finance Committee:

Fund 101

Department 301 Repair Police Vehicle from Hitting Deer Insurance payout (\$500 deductible)

Department 301 Team School Training cost for school resource officer

Department 336 Self Contained Breather Apparatus Test

Department 336 Gas Detector calibration

Fund 244

Department 728 EDC Business Promotion WILNS TV

Fund 247

Department 000 TIFA Loan Repayment for Dawn Theater Restoration

Fund 582

Department 543 Oil Injection at power station

Fund 591

Department 000 Pumping sewage uphill

Department 545 Water chemical purification

Motioned by Wolfram and seconded by Morrissey to approve.

Motion passed 3-0.

Public Comment: None

Motioned by Morrissey and seconded by Wolfram to adjourn.

Motion passed 3-0.

ADJOURNMENT: 6:47 PM

Minutes prepared by Gary Wolfram

**Hillsdale Board of Public Utilities
Regular Meeting**

April 11, 2023

The regular Hillsdale Board of Public Utilities meeting was called to order at the BPU Offices, 45 Monroe Street, Hillsdale, Michigan, at 7:00 p.m. by Ms. Lois Howard, Vice President of the Board.

Board Members Present: Ms. Lois Howard—Vice President
Mr. Pete Becker
Mr. Phil McDowell

Board Members Absent: Mr. Bob Batt—President
Mr. Jeremiah Hodshire

Others Present: David Mackie, City Manager & BPU Director; Brandon Janes, Technical Services; Jeff Gier, Water/Wastewater Superintendent; Mr. Potes, Mr. Wells, Kelly LoPresto, BPU Office Manager; Karen Lancaster called in.

APPROVAL OF AGENDA WITH ANY ADDITIONS

Mr. Mackie asked the board to add to the agenda **Review of Utility Bills/Financials Item C. - 23/24 BPU Budget** and **Action Item F. – Board Member Resignation**. Mr. Becker, supported by Mr. McDowell, moved to approve the agenda as presented, with the additions. Motion carried unanimously by voice vote.

PUBLIC COMMENT ON AGENDA ITEMS

Mr. Potes and Mr. Wells introduced themselves and expressed an interest in serving on the board.

PREVIOUS BOARD MINUTES

Mr. McDowell, supported by Mr. Becker, moved to approve with a few changes and place on file the Regular Meeting Minutes of March 14, 2023. Motion carried unanimously by voice vote.

REVIEW OF UTILITY BILLS/FINANCIALS

Mr. McDowell, supported by Mr. Becker, moved to approve and pay the March 2023 bills in the amount of \$1,171,439.91. Motion carried unanimously by voice vote.

Ms. Lancaster provided a brief overview February 2023 Finance Report.

Mr. Becker, supported by Mr. McDowell, moved to approve and place on file the February 2023 Finance Report. Motion carried unanimously by voice vote.

Mr. Mackie handed out the proposed 23/24 BPU Budget. A budget meeting will be set up later in April.

ACTION ITEMS

A. Barber Street Lift Station Standby Generator

BACKGROUND PROVIDED BY: Water/Wastewater Superintendent Jeff Gier

Barber lift station has the highest flows of all our lift stations. During the power outage, this required us to use our vacator truck, as well as, DPS vacator to keep up with the flow. A standby generator would greatly free up staff during these events. This is a liquid cooled, commercial unit with automatic transfer switch. This project is in FYE 2024 capital budget but with the long lead times, we should order now.

RECOMMENDATION:

Staff supports award by the Board for the purchase of this generator from Clark Electric in the amount of \$21,200.00.

Mr. McDowell, supported by Mr. Becker, moved to award the purchase of the generator to Clark Electric in the amount of \$21,200.00. Motion carried unanimously by voice vote.

B. New Doors for Wells and WWTP

BACKGROUND PROVIDED BY: Water/Wastewater Superintendent Jeff Gier

This project is to replace the double doors on the inlet works building at the WWTP and then the remaining three double doors at well houses 4, 5, and 8. Well houses 1, 2, and 3 were replaced in the past couple years. The WWTP doors need a new header plate and brick work done and thus the higher cost. Funds are set aside in the capital improvement budget.

RECOMMENDATION:

Staff supports award by the Board for the replacement of these doors to Foulke Construction Company in the amount of \$21,500.00.

Mr. McDowell, supported by Mr. Becker, moved to award the work to Foulke Construction Company in the amount of \$21,500.00. Motion carried unanimously by voice vote.

C. WWTP Catwalk Grating Replacement

BACKGROUND PROVIDED BY: Water/Wastewater Superintendent Jeff Gier

The catwalk grating at the WWTP is all from the mid 80's era and are fiberglass. They are weathered and are creating a safety issue at this point. Staff would like to replace them all with aluminum grating. This price is for grating only, staff will install. This project is in FYE 2024 capital budget and is expected to arrive around mid-July.

RECOMMENDATION:

Staff supports award by the Board for the purchase of this grating to McNichols in the amount of \$33,888.26.

Mr. Becker, supported by Mr. McDowell, moved to award the purchase of the grating to McNichols in the amount of \$33,888.26. Motion carried unanimously by voice vote.

D. Water Meters

BACKGROUND PROVIDED BY: Water/Wastewater Superintendent Jeff Gier

We have received 140 nodes and have enough registers and bodies to go with those nodes. This order is to have enough registers and bodies to go with the next order of nodes due around July. We will be able to finish all residential meter replacements at that time. SLC is our area supplier for Badger Meter and thus no other quotes are available. Staff has part of the requested funds in this years' capital budget and the remaining in FYE 2024 capital budget.

RECOMMENDATION:

Staff supports award by the Board for the purchase of these registers and bodies from SLC Meter, LLC in the amount of \$27,637.38.

Mr. McDowell, supported by Mr. Becker, moved to award the purchase of the registers and bodies from SLC Meter, LLC in the amount of \$27,637.38. Motion carried unanimously by voice vote.

E. Westwood Reconstruction and Utility Report

BACKGROUND PROVIDED BY: Water/Wastewater Superintendent Jeff Gier and City Engineer, Kristin Bauer

City staff, in conjunction with the Mannik and Smith Group, developed project drawings for the reconstruction of the following city streets: Westwood Drive, Sumac Drive, Picardy Place, Azalea Court, Corona Circle, Scenic Drive and Cold Springs Circle in addition to Westwood Street from Cold Springs Circle to Lewis Street and Highland and Glendale Avenues from Westwood Street to Bacon Street. Associated with this road reconstruction project identified sections of the water main and sanitary sewer system will be reconstructed or receive sewer lining or other localized repairs as needed. Bids were requested for this project in February 2023 with no bids being received on that date. After discussion with several contractors the project completion dates were adjusted and bids were again requested. Four (4) bids were received on March 30, 2023.

RECOMMENDATION:

Funding for this project work was included in bonds sold in 2022 and the project was planned for construction in 2023. Due to factors beyond our control this project is planned for construction beginning in early 2024. Staff recommends the BPU Board support award of this contract to the low bidder, Parrish Excavating, Inc. of Quincy, MI for the base bid amount of \$4,971,525.00 with an additional contingency amount of \$497,152.50 for a total project cost of \$5,468,677.50.

Mr. McDowell, supported by Mr. Becker, moved to award the contract to Parrish Excavating, Inc. of Quincy, MI for the base bid amount of \$4,971,525.00 with an additional contingency amount of \$497,152.50 for a total project cost of \$5,468,677.50 to be completed by the end of 2024. Motion carried unanimously by voice vote.

F. Board Member Resignation

BACKGROUND PROVIDED BY: David Mackie, BPU Director

The April 11, 2023 BPU Board meeting is Ms. Howard’s last meeting serving her term. Ms. Howard brought forward two potential board members that attend the board meeting.

RECOMMENDATION:

Mr. Becker, supported by Mr. McDowell, moved to recommend to City Council Mr. Eric Potes for the nominee to the BPU Board. Motion carried unanimously by voice vote.

DEPARTMENT AND PROJECT REPORTS

Department reports included in the meeting packet for board member review.

MISCELLANEOUS

Safety Department Report update, AMP Powerhouse Interconnection and Land Lease Agreements, City Council minutes, and Electronics Recycling Event flyer included in packet for Board member review. Hydrant flushing will begin on April 17th.

OPPORTUNITY FOR GENERAL PUBLIC TO ADDRESS THE BOARD

None

BOARD MEMBER ROUNDTABLE

Mr. Mackie and the board members thanked Ms. Howard for her years of service on the BPU Board. Board members thanked all for a job well done during the recent storm and thank you to the Water Department and DPS for assistance during the storm.

ADJOURNMENT

Mr. Becker, supported by Mr. McDowell, moved to adjourn the meeting at 8:24 p.m. The motion carried unanimously by voice vote.

Minutes submitted by Kelly LoPresto, BPU Office Manager *Kelly LoPresto*

City of Hillsdale

Agenda Item Summary

Meeting Date: May 15, 2023
Agenda Item: Consent Agenda
Subject: Street Closure Request / Train Event

Background:


Hillsdale Economic Development Office has requested Hillsdale Street between East Carleton Road and Monroe Street be closed to all vehicular traffic for a historic steam passenger train event. Closure is from 7:00 a.m. till 5:00 p.m. on Sunday June 18, 2023.

See attached request, map, and traffic control order.

Recommendation:

Approval is recommended as this is an annual event.

Scott A. Hephner



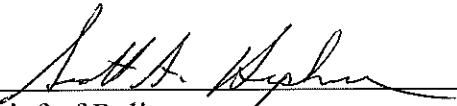
Chief of Police / Fire Chief

**TRAFFIC CONTROL ORDER
2023-12**

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships, and Villages this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

Hillsdale St. between Carleton Rd. and Monroe St. will be closed to all traffic from **7:00 am to 5:00 pm on Sunday, June 18, 2023** for a Historic Steam Powered Passenger Train (Indiana Northeastern) bringing over 400 visitors to downtown Hillsdale.

This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.



Chief of Police

05/02/2023
Date

Received for filing in the office of the City Clerk at _____ p.m. on the _____ day of _____, 2023.

City Clerk

Date

RESOLUTION # _____

IT IS HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this _____ day of _____, 2023.

Adam L. Stockford, Mayor

Attest:

Katy B. Price, City Clerk



CITY OF HILLSDALE

May 1, 2023

Scott A. Hephner
Chief of Police
City of Hillsdale
97 Broad Street
Hillsdale, MI 49242

Chief Hephner:

The City of Hillsdale's Economic Development Office is requesting to close the right of way to all vehicle traffic with the exception of emergency vehicles, along Hillsdale Street from East Carleton Road (M-99) to Monroe Street, on Sunday, June 18, 2023, from 10:30 a.m. to 5 p.m. for a historic steam passenger train event bringing more than 400 visitors to downtown Hillsdale. The attached map shows where vehicle traffic will be routed during this closure.

The City's Department of Public Services will supply all necessary barricades and traffic control signs. City staff and event volunteers will place and remove these devices in a manner consistent with past practices and procedures.

Please let me know if you have any questions.

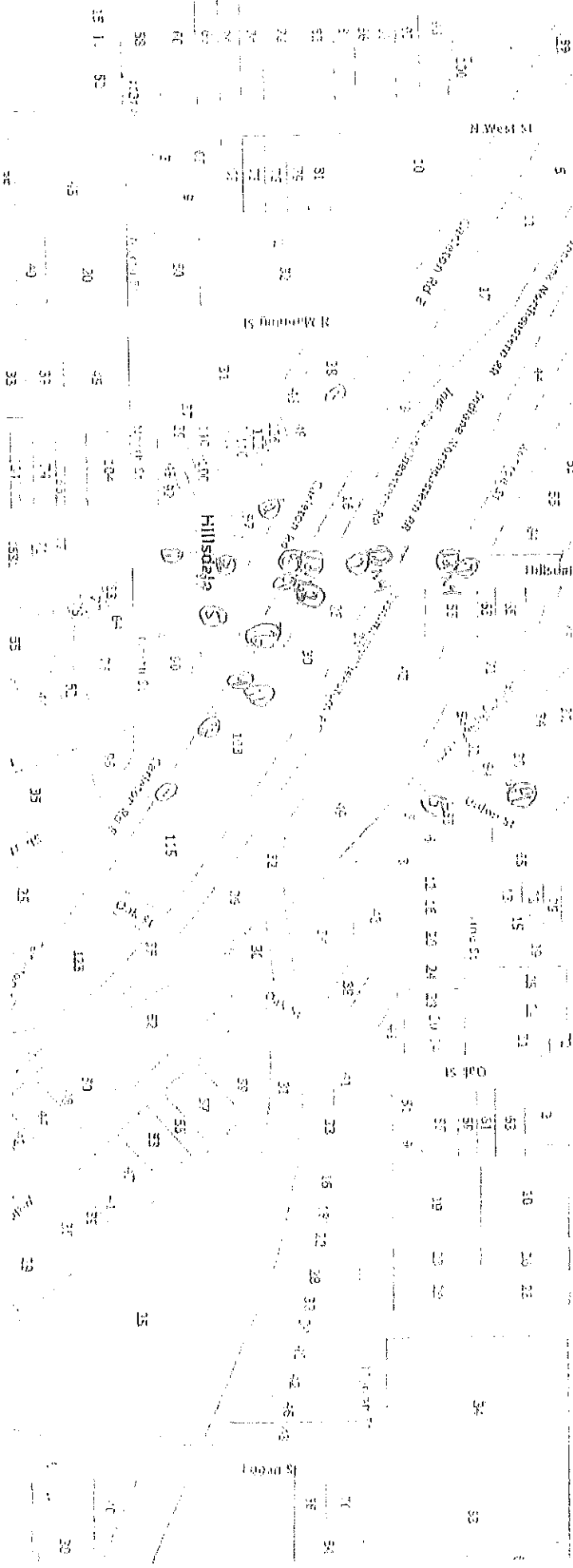
Respectfully submitted,

Sam Fry
Marketing and Development Coordinator
City of Hillsdale
(517) 437-6426
sfry@cityofhillsdale.org

1111 St. George

150	151	152	153	154	155	156	157	158	159	160	161	162	163	164	165	166	167	168	169	170	171	172	173	174	175	176	177	178	179	180	181	182	183	184	185	186	187	188	189	190	191	192	193	194	195	196	197	198	199	200
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The City of
HILLSDALE
 Family • Tradition • Opportunity

Traffic TTC		
Key	Code	Sign
1	W20-3	Road Closed Ahead
2	W20-2	Detour Ahead
3	M4-9 St	Detour Arrow
4	M4-9 Rt	Detour Arrow
5	M4-9 Lt	Detour Arrow
6	M4-8a	Detour Ends
7	R11-2	Road Closed
8	R11-4	Road Closed to Thru Traffic
9	M4-10 Rt	Detour (large)
10	M4-10 Lt	Detour (large)
11	D3-1	Street Name Plaque
12		High Intensity Type III Barricade
13		HIP Sawhorse Type I Barricade
14		Road Work Ahead
15		Right Lane Closed
16		Left Lane Closed
17		One Lane Road
18		Flagger Symbol
19		Be Prepared to Stop

Pedestrian TTC		
Key	Code	Sign
1	R9-11L	Sidewalk Closed Ahead - Cross Here Left
2	R9-11R	Sidewalk Closed Ahead - Cross Here Right
3		Sidewalk Closed Ahead
4	R9-9	Sidewalk Closed
5	M4-9bR	Detour Right Arrow
6	M4-9bL	Detour Left Arrow
7		Pedestrian Barricade



SOLE SOURCE / BEST SOURCE JUSTIFICATION

To be completed by the Department and forwarded to City Manager for Approval

Vendor *Dry Mar Trucking + Dirt Work*

Amount *\$13,800.00*

Department *Recreation – Sandy Beach*

Date *May 4, 2023*

Sole Source – A single vendor is uniquely qualified to meet the City's procurement objective.

Provide an explanation of the need that has to be fulfilled, focusing on the requirements (not a description of the product or service, which satisfies that need). Why is this vendor the only one that can fulfill the need identified? Describe the unique aspects of their product or service or attach letter from vendor:

Check appropriate reason below:

- This is a product manufactured by a single vendor.
- This product or service is sold only through this single distributor.
- This service is unique to a single organization.
- An unusual or compelling urgency exists (explain below).

What activities have already occurred prior to submitting this request? Discuss what other products and services in the market were reviewed and why they didn't fulfill the need. Have you already evaluated products or services available on the market and then made a determination that this product or service is the only one that meets your need? Has the vendor already done any work related to this project or purchase?

Best Source – Does the need meet one of the following “best source” definitions instead of the sole source definition referenced above (explain below):

- The product or service must match or be compatible with current equipment or services; or
- It would not be economically feasible for another vendor to provide the product or service needed; or
- A single vendor is uniquely qualified to fulfill the City's need; or
- An unusual or compelling urgency exists.

The pavilion this concrete pad is being poured for has been donated by the Hill Family in memory of their late mother, Roberta Hill. All expenses are being paid for by the Hill Family through donations by family and friends. The Hills chose the vendors for this project after having researched different vendors and chose Dry Mar for the pad. The Department of Public Services approved of Dry Mar as they use Dry Mar for various City projects.

REQUESTED BY:

Signature Michelle Loren Date 5/4/2023

(Typed Name) Michelle Loren

APPROVALS:

City Manager Daniel Moebel Date 5-5-2023

INVOICE

1155



DRY MAR

TRUCKING + DIRT WORK

105 Union Street • Hillsdale, Michigan 49242

517-610-3248

Date April 12, 2023
 Name City of Hillsdale
 Address 97 N. Broad
 City, State, Zip Hillsdale MI 49242
 Phone _____

Type of Service: Equipment Delivery Limestone Millings Gravel
 Top Soil Sand Trucking Lead Train Labor Hours

TON / YRDS.	PRODUCT DESCRIPTION	PRICE PER TON / YRD	TOTAL PRICE
	Shelter Pod for Larry Hill		\$ 13,800.00
	27' x 22' w/ sidewalk and restoration		
	EGLE Permit Included MOR-2230-SHS 47		
	Deposit Balance 4/13/23		
Invoices Due Upon Receipt		MATERIALS	
		TAX	
		LABOR	
10% will be added to the invoice if not paid within 10 days.		DEPOSIT	\$ 0.00
		TOTAL	\$ 13,800.00



Roberta Hill Pavilion – Sandy Beach, Hillsdale, MI

Katy Price

From: David Mackie
Sent: Wednesday, May 10, 2023 11:01 AM
To: Katy Price
Subject: FW: Letter for City Council
Attachments: Letter to City of Hillsdale.pdf

Communication item.

David E. Mackie
City Manager
97 N. Broad St.
Hillsdale, MI 49242
Phone: (517)437-6444
dmackie@cityofhillsdale.org



From: Brugger, Clint [<mailto:cbrugger@caajlh.org>]
Sent: Wednesday, May 10, 2023 10:58 AM
To: David Mackie <dmackie@cityofhillsdale.org>
Subject: Letter for City Council

Greetings Mr. Mackie,

Please find the attached letter from Hillsdale's Local Planning Body of the Michigan Balance of State Continuum of Care in response to the proposed ordinance that would prohibit camping in public places within the City of Hillsdale. My request is that it be added to the Council's packet for the public hearing regarding the ordinance that will take place on May 15th. I appreciate your attention to this and thank you in advance. Please reach out if you have any questions or concerns. My hope is that it may spark dialog with the Council in the very near future.

All the best,

Clint Brugger
(he, him, his)
Director of Training and Outreach
Community Action Agency
517-416-3220
cbrugger@caajlh.org



Community Action Agency

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May 9, 2023

The Michigan Balance of State Continuum of Care (MiBOSCO) represents 61 of Michigan’s 83 counties to the US Department of Housing and Urban Development as a recognized Continuum of Care (CoC) body. These are 61 of the most rural counties across the State of Michigan, stretching from the western mountains of the Upper Peninsula, across the Thumb, and to the Indiana border. Our goal as a CoC is to work together to end homelessness by sharing best practices and combining efforts to secure more housing resources, working to ensure that homelessness will be rare, brief, and non-recurring.

The Michigan Balance of State Continuum of Care and its Hillsdale Local Planning Body are concerned about recent discussions and the proposed ordinance to prohibit camping on public property within the City of Hillsdale. The MiBOSCO was not previously aware of this issue, and now that it has, is prepared to flex statewide resources to end the homelessness of those in the encampment, negating the need for such drastic measures. MiBOSCO is housed within the Michigan State Housing Development Authority (MSHDA) and has brought this issue to the attention of MSHDA, who stands as a willing partner in developing solutions.

Homelessness is a complex problem that requires a coordinated and proven approach to solve. What we do know is that the more arrests a person has, the harder it is for them to find housing. Jail time and fees move a person further away from housing and make it more likely for them to remain unhoused, exiting jail back to the streets with less hope of a way out. The longer people spend living in unsheltered situations the more they are victimized by violence and crime, their health conditions become chronic and harder to manage or cure, and they are more likely to die. No one wants people to remain unhoused, especially those living in the encampments. With the right approaches, each of these people can be housed. In housing they can heal from the trauma they experienced and begin living their lives as whole and participating citizens.

We invite local policymakers to join us in the proven solutions to homelessness, rather than codify harmful measures to criminalize unhoused people. This harmful approach puts vulnerable people at risk of additional trauma, disrupts relationships and the continuity of care between service providers and encampment residents, furthers the spread of infectious disease, and creates additional barriers to accessing future housing. When encampments are swept, unhoused people lose their personal belongings such as medications, identification papers, etc. making it more difficult for people to exit homelessness.

Making it illegal to camp, sit or lie down on public property makes it harder for individuals to exit homelessness. Because of discrimination by landlords and employers, having a criminal record- including a record related to crimes of poverty – can make it harder for individuals to secure housing and employment. It is important to note that while encampments can provide individuals with some stability, a sense of community, and can serve as outreach sites for service providers, we agree that encampments are not a solution to homelessness and are not an alternative to permanent housing. However, criminalizing encampments has proven to be more harmful than good.


Responses to homelessness that place the well-being of individuals experiencing homelessness front and center are better for both the individual and the community at large. Instead of displacing people from encampments or criminalizing homelessness, communities should provide rental assistance, build homes affordable to people with the lowest incomes, and connect people to healthcare and support services as needed. Communities should invest in evidence-based solutions to address root causes of homelessness, expand housing and service programs to meet the need, and create healthy neighborhoods for all.

Resources provided in the American Rescue Plan Act, including State and Local Fiscal Recovery Funds, Emergency Housing Vouchers, and Home Investment Partnerships (HOME-ARPA) grants, among others, can be used by local governments to address unsheltered homelessness. As we work to bring in housing resources for this encampment, it would be most beneficial for all to work to solve this problem as partners, both bringing resources to the table. A successful partnership would bring Hillsdale the accolades of a town that worked to solve a problem and kept its most vulnerable citizens healthy and safe. Passing laws to criminalize homelessness invites stories of a town locking up disabled and ill people with sad and sympathetic histories.


If the Council will work with the Hillsdale Local Planning Body, MIBOSCOC will gladly provide support to creating an alternative plan to addressing encampments that does not criminalize basic survival functions and can even prevent future encampments from arising. Participation by local municipalities in efforts to end homelessness has been invaluable in other communities to increase housing availability, reduce the number of people entering homelessness, and create thriving communities for all. We look forward to a chance to work together to help our most vulnerable neighbors.

Sincerely,

Clint Brugger
Hillsdale Local Planning Body
Chair



Eva Rohlman
Michigan Balance of State Continuum of Care
Chair



Jessica Mays
Michigan Balance of State Continuum of Care
Coordinator



Comment Regarding "An Ordinance to prohibit camping on public property within the City of Hillsdale"

May 8, 2023

To Whom it May Concern:

Michigan Coalition Against Homelessness is a statewide nonprofit and membership organization that has been in existence 30 years and works with over 600 homeless service providers, & state partners around the state to empower Michigan communities to increase affordable housing and prevent and end homelessness. We are a partner in the statewide Campaign to End Homelessness which has been involved in the development of a plan to end homelessness, as well as promotion of best practices nationally and locally in homeless response, arranging services and development of affordable housing.

We are very concerned about the proposed ordinance in Hillsdale county to ban camping on public land. Unsheltered homelessness has been growing across our country and within our state in the past few years. Persons that are unhoused often choose not to go into shelter (if it is available at all) for a multitude of reasons including not wanting to adhere to rigid rules and timeframes, having the family split up or being in close contact with others and potentially putting children at risk, among others. Often folks have had trauma and bad experiences with public systems and may not have a level of trust with those entities.

Criminalizing homelessness is a punitive measure that will only serve to add additional barriers to the very people that are in need of help. People that are unhoused do not have the resources to pay fines, legal costs and resulting records that a criminal charge would impose. We know from past experience in Michigan and around the country, that successfully working with encampments and persons who are unhoused entails intensive outreach and engagement with people (on an individual level about what they want and need), as well as partnerships with housing providers, community health & behavioral health, homeless response systems, law enforcement, as well as elected leaders and advocates has been a proven strategy. This has been done in Ann Arbor, Lansing and Grand Rapids among other locales over the past 15 years.

In Michigan and likely in Hillsdale, the amount of affordable housing that is available and affordable to persons with very low incomes has not been keeping pace with demand. Michigan is severely lacking in affordable housing stock and has been losing ground for decades. The lack of affordable housing coupled with low incomes and inability to afford rent are the primary driver of homelessness.

- Of all MI housing, just 14% is multi-unit (2-9 units) or single family attached housing such as duplexes.
- Michigan's housing stock is aging. Nearly half (47%) of all housing units in the state were built prior to 1970. Also, 72% of Michigan's total housing stock is single family detached homes.
- Between 2010 and 2019, Michigan's units for rent declined by 40%, compared with a national decline of 15%.
- 66% of those successfully exiting homelessness go into rental units. Rents have increased by 21-36% over the past five years and we know wages have not kept pace.
- The National Low Income Housing Coalition estimates in the 2023 GAP report that Michigan has a shortage of more than 190,000 rental units that are affordable and available for ELI renters. (for context an ELI income in Hillsdale county is \$15,050 for one person and \$27,750 for a Household of four)
- Of the extremely low income renter population in MI, 72% have a severe cost burden, meaning they pay in excess of half of their income toward rent.
- There are 36 available and affordable units for every 100 Households in this extremely low income population in MI.

Efforts to redirect unhoused people from living outside need to be humane and individual, and not impose criminal sanctions resulting in further barriers for people seeking to exit homelessness. Housing that is affordable and attainable is the key, along with services that people want and need.

MCAH is available to meet with interested leaders to discuss alternative methods for working with people that are unhoused in your community.

Lisa Chapman, Dir. of Public Policy

MI Coalition Against Homelessness

lchapman@mihomeless.org



DOING THE MOST GOOD®

The Salvation Army, an international movement, is an evangelical part of the universal Christian church. Its message is based on the Bible. Its ministry is motivated by the love of God. Its mission is to preach the gospel of Jesus Christ and to meet human needs in His name without discrimination.

We have been an active part of Hillsdale County since 1896 providing services for families and individuals that are affected by poverty, homelessness, job loss, disaster, illness, mental health, addiction and so much more. People come to us because they know we will do our best to help them find ways to alleviate whatever is hindering their ability to become self-sufficient. We serve 1800+ hot meals each month. We help with utility payments to keep homes heated in the winter and cool in the summer. We connect people to many area agencies and resources. We offer free youth programs in order to give a safe place for children to learn and play. We help families during the holidays to provide a meal on their table and gifts for their children. If needed we have the trained volunteers and resources to help should a natural or man-made disaster happens in our Community.

There is a nationwide shortage of affordable housing which keeps many from the ability to sustain a healthy lifestyle. The recent pandemic has caused an increase in homelessness due to limited mental health resources, limited addiction recovery centers and loss of jobs. There are many reasons that one may become homeless and many individuals in our community are one paycheck away from becoming homeless. We have seen many of our homeless range in age from minors to the elderly. We have witnessed homeless individuals that have maintained employment and some that cannot find a job. We work with some that are living in their vehicle, a tent and those with absolutely no covering. Those that are trying to maintain their employment struggle because they have no place to shower or wash their clothes. We see beyond the stigma of homelessness and see the individual as a person that is in need of assistance in order to overcome.

HILLSDALE 360 LIFE CENTER

Captains Curtis and Laura Lunnam
160 E. Bacon St.
Hillsdale, Michigan 49242
P: (517) 437-4240 F: (517) 437-0559
SAGreatlakes.org/hillsdale

BRIAN PEDDLE, GENERAL
F. BRADFORD BAILEY, TERRITORIAL COMMANDER
JOHN E. TURNER, DIVISIONAL COMMANDER



DOING
THE MOST
GOOD®

We, as an organization that serves our community on a daily basis, oppose the proposed ordinance to prohibit camping on public property within the City of Hillsdale. This ordinance would criminalize and profile those affected by poverty and homelessness. Therefore, hindering those at risk populations from obtaining employment or housing due to causing a criminal record during their difficult times.

We are asking the City of Hillsdale to find alternative methods to help these individuals with more resources and affordable housing so that they can overcome the obstacles that are holding them back. We also invite the City Council to meet with the Salvation Army representatives and other resource organizations to find a viable alternative to the ordinance.

Sincerely,

Curtis & Laura Lunnam, Captains

Captains Curtis & Laura Lunnam

The Salvation Army 360 Life Center Administrators

Pamela Cobb

Pamela Cobb

The Salvation Army 360 Life Center Director / Case Manager

HILLSDALE 360 LIFE CENTER

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BRIAN PEDDLE, GENERAL
F. BRADFORD BAILEY, TERRITORIAL COMMANDER
JOHN E. TURNER, DIVISIONAL COMMANDER

Katy Price

From: Elizabeth Schlueter <nschlue@gmail.com>
Sent: Wednesday, May 10, 2023 10:58 PM
To: Adam Stockford; Robert Stuchell; William Morrissey; Josh Paladino; Gary Wolfram; Cindy Pratt; brualesharp@gmail.com; Robert Socha; aaavear@comcast.net
Cc: Katy Price
Subject: Homelessness Concern Survey results attached for your review: Please include in the May 15th Council Packet
Attachments: Homelessness Concern Survey_ 2023.pdf

Dear Mayor Stockford, Council Members, Chief Hephner, and Clerk Price,

Please find the results of my "Homelessness Concern Survey" attached for your review.

Clerk Price, would you kindly include the attached survey results in the printed Council packet for the Council Meeting/Public Hearing on May 15th? Let me know if there is something else I need to do to request this. Thank you very much.

This survey is my personal initiative to capture an anecdotal "snapshot" or cross-section of three things:

- the level of concern about homelessness among residents of our city,
- the perceptions and anecdotal observations of residents about it,
- and the current level of support for an ordinance which prevents camping on public lands.

On page 4 you will see that, when asked the question, "Would you be in favor of a city ordinance which prevented camping on public land and in public parks?" the overwhelming majority of respondents, 89.9%, responded "Yes."

As you can see from this survey, there is great concern among residents, combined with a sense that public order is increasingly fragile in our city. I think this concern among residents could be harnessed to support positive efforts to help the homeless directly and indirectly, and I hope the Task Force will develop some recommendations in this regard.

But I also think our residents expect and deserve to be reassured that city leadership is committed to upholding a safe, drug, crime, and trash free environment in our community, especially in our public spaces. Passing this ordinance, and then enforcing it, is one very necessary part of that.

The information in the survey does not only apply to the ordinance, however. Hopefully the information will be useful to the Mayor and Council, as well as the Homeless Task Force, and city Law Enforcement, as we all seek to better address these problems.

Thank you for your service to our city.

Best,

Elizabeth Schlueter

Ward 1, Hillsdale

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Homelessness Concern Survey: 2023

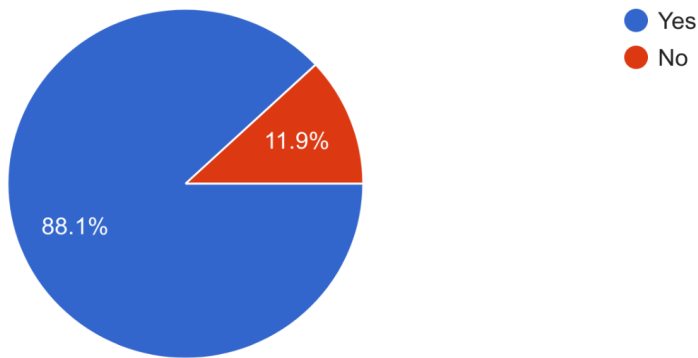
This survey is designed to measure the level of concern among residents regarding homelessness in our city. It is my personal initiative to capture an anecdotal "snapshot" or cross-section of the level of concern about homelessness among residents of the city, the perceptions and anecdotal observations of residents about it, and the current level of support for an ordinance which prevents camping on public lands.

Hopefully this information will be useful to the Mayor and Council, as well as the Homeless Task Force and city law enforcement.

Sincerely,
Elizabeth Schlueter

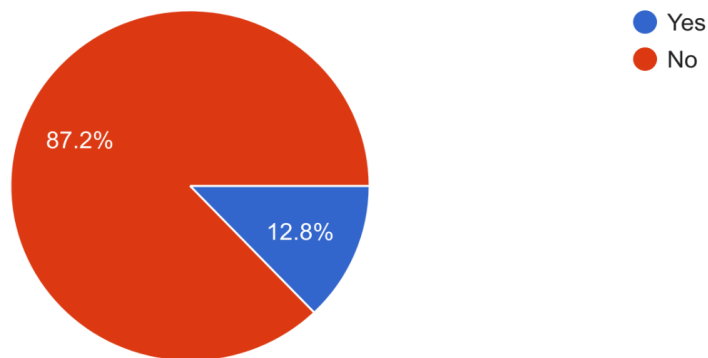
Are you a current resident of Hillsdale?

109 responses



Do you own a business in the Hillsdale area?

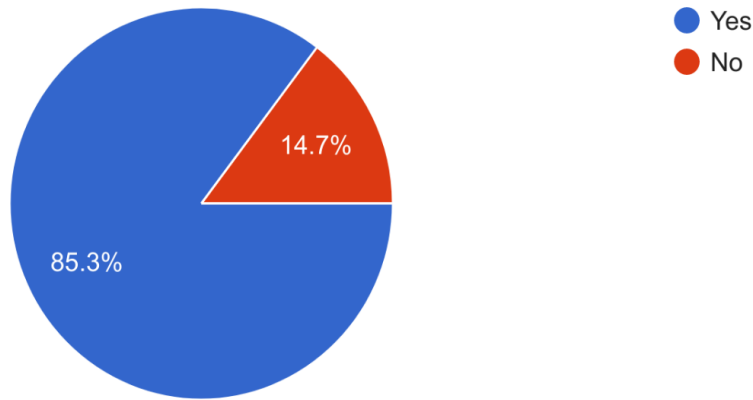
109 responses



Homelessness Concern Survey: 2023

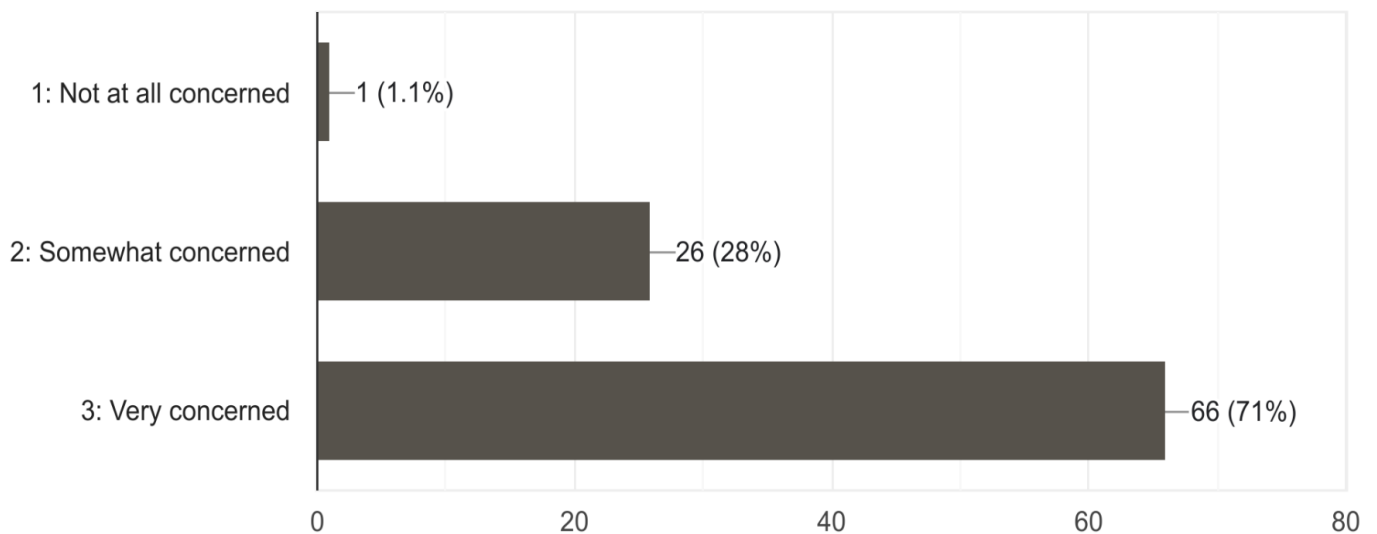
In the past few years, have you noticed a recent increase in the visibility of homelessness in our community?

109 responses



Are you concerned about this increase? How concerned?

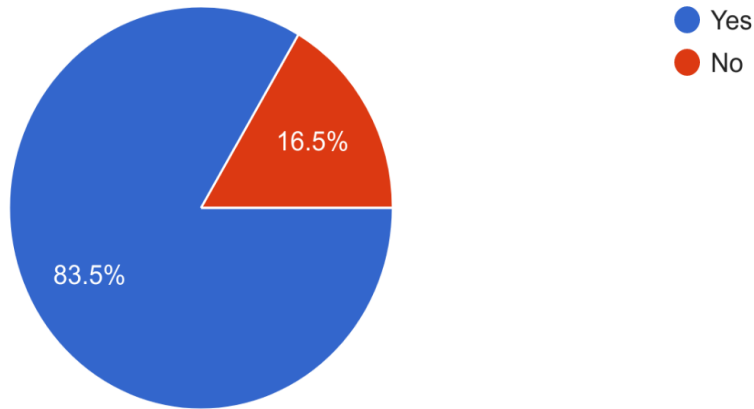
93 responses



Homelessness Concern Survey: 2023

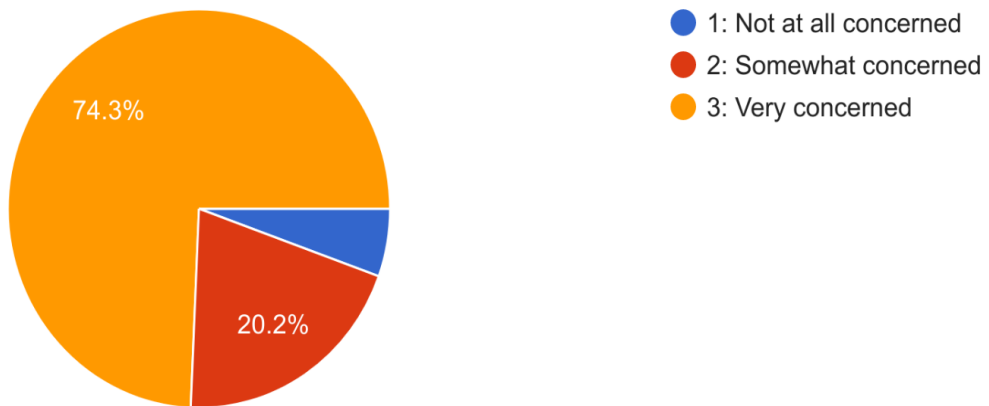
In the past few years, have you seen an increase in encampments on public land, parks, or private land in Hillsdale?

109 responses



Are you concerned about encampments on public land, parks, and private land in our city?

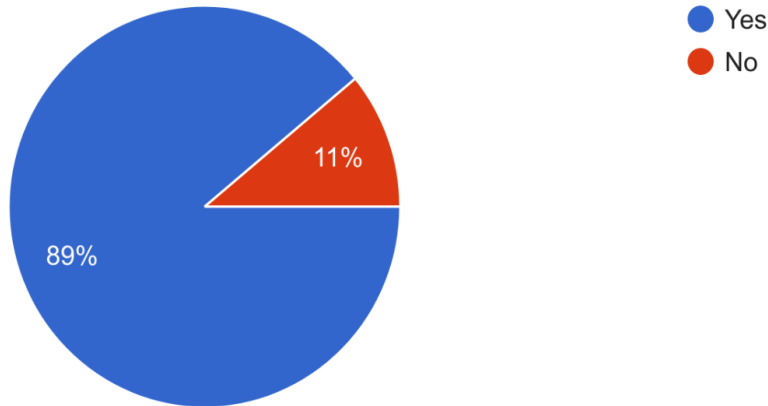
109 responses



Homelessness Concern Survey: 2023

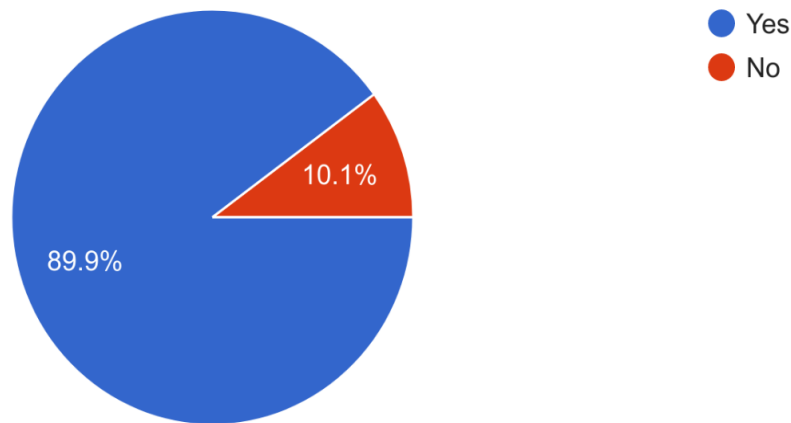
Does the presence of individuals camping on public lands and/or in parks change or inhibit your use of those spaces?

109 responses



Would you be in favor of a city ordinance which prevented camping on public land and in public parks?

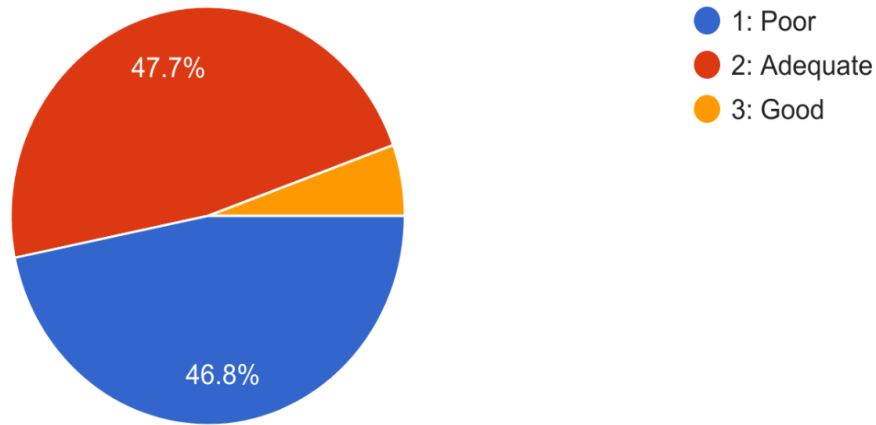
109 responses



Homelessness Concern Survey: 2023

How would you rate current police enforcement related to nuisance and property violations?

109 responses



Long Answer Questions:

Have you or someone you know personally experienced a nuisance that you think is related to homelessness (trash, vandalism, noise violations, drug use, public exposure, etc.)? Please answer "no" or briefly describe.

109 responses

No

no

I've been told about an encounter on the bike trail...the homeless gentleman told the woman he would not recommend she be on the trail alone

x

Yes

Yes to public exposure, attempted breaking and entering, general harassment of kids, etc. none of these things were issues until recently.

Yes, my young neighbor was approached by a naked man on her way home from school--the same path my children take home from school.

Trash, Vandalism, and public loitering at our church's property

Homelessness Concern Survey: 2023

Yes, trash and evidence of drug use as well as evidence of lack of proper toilet facilities. Also a man exposed himself to a child of one of my best friends.

more trash, apparent drug dealing, public exposure, aggressive interaction, but mostly safety concerns

Yes. My daughter came upon the man in the woods, the man who was exposed.

There have been several instances of homeless camping in the woods near our home/Hillsdale Academy where my children play

There have been abusive interactions between folks walking M-99 who are using the Baw Beese Inn as temporary housing.

Found woman's clothing, including under pants, along Baw Beese Trail near the lake.

Yes. Trash, drug use and vandalism of private and public property.

Friends were neighbors to the homeowner on Union street next to Baw Beese trail who died under mysterious circumstances. His home was and has continued to be a landing place for homeless people and appears drug use. We live next to Cold Springs Park and am concerned about people who park there and stay in their cars at odd times of day/night and are walking around

Yes- camping on or near public bike trail-littered with beer bottles and debris .

Yes, a student at the academy encountering a homeless man in the woods. And I have been cat called various times by a particular homeless man.

Yes, some trash in our woods. Honestly, though, I'd prefer designating public lands that are at least 2 miles from residential areas as fair game for encampments. We have lots of forests and open fields; let them live there. If we just move them on to the next community, we're not really helping them.

Stolen tools

Yes, trash, drug use (sale of drugs, I think, as well as needles left on the ground

One issue is homeless people using the library as shelter and playing loud offensive music on their devices

Yes-- I supervised a track practice in Mrs. Stocks park where loitering adult men spoke inappropriately to adolescent girls under my supervision.

Yes. We have a lot of people wandering by our house, and someone with an unleashed dog came up and ran at our toddler last year. If I hadn't picked her up she would have been knocked over and hurt.

I'm fairly certain that the arbitration behind our home has been a camping place for the homeless.

Yes. Trash.

Yes, A daughter of a friend was the victim of exposure.

No. I've personally not noticed any substantial change in the neighborhood where I live or around campus, where I work. I am, however, aware of this growing problem because I volunteer at the Family Center at St. Anthony and meet and talk to a lot of these homeless people there. A lot of them seem to be suffering from drug addiction. I do have doubts that drug dealing is addressed sufficiently in our town. I've had students tell me that there is obvious evidence of drug trafficking

Homelessness Concern Survey: 2023

happening in a house nearby the one they are renting, just a few blocks from the College, and at some point they called the police. The police went to the house, but after a couple of days everything went back to normal and nothing changed.

Lots of trash along the Baw Beese trail, frequent smell of marijuana smoke, lots of yelling from the camps, and rumors/stories of public exposure

Nothing specific

No crime. But the trails do not feel safe.

Friends of mine had a neighbor whose home was taken over by squatters. He passed away from unknown causes and squatters lived next door for months.

Besides what I wrote earlier, no.

Yes, trash and drug paraphernalia (sp?!?) in the areas near the bike path.

I teach women's self-defense classes for students at Hillsdale College. Several times I have heard that my students are scared to exercise or take walks outside for fear of safety.

Yes. A man came up to our front porch and stole a couple of our chargers last night. We do not know him and his trespassing made us very nervous.

Yes, please see my other response.

Yes- meth house at back door, services to homeless population, unsafe to use back driveway // also, cat calls while running on baw beese trail

Yes. State St. encampment in our neighborhood. Attempted violence to kids.

trash, public exposure, drug use

Trash, especially beer bottles are more prevalent

Yes, trash and vandalism

When we were looking for a new home in 2022, and I was driving around a lot looking at properties is when I noticed the homeless, mostly pushing grocery carts along the trail or in the corridor by railroad tracks, or sitting on benches with everything they had in bags. A property came up for sale but the backyard was along the trail. There were aspects of the home that we liked but decided not to tour the home because of the location & what's happening along the trail with the possible safety issues.

Yes, a child I know had an encounter that, I believe, involved exposure.

Yes. Someone stole computer chargers right off our porch when people were in the house

Tents, people sleeping on the loading dock at Gelzers and in Cold Springs park, encampments in the woods off the bike trail, encampments behind Kroger

All the people revving the engines of their janky shitboxes at 2am is quite annoying.

Students at Hillsdale Academy encountered a homeless person in woods on Academy property.

Definitely more trash and using areas less where there are homeless. We see a lot more "rough looking" people walking up and down M-99 (perhaps staying at the Hillsdale Motel?). Did call the police once when a man and woman were walking

Homelessness Concern Survey: 2023

down M-99 screaming profanities, he was threatening violence, and she was carrying a small baby last summer. Also, b/c there is no other space for commenting: I don't really know if I am in favor of the city ordinance. Could certain areas be retained for camping while others are blocked off? And I have no idea what to expect of enforcement related to nuisance violations, but I would tend to think the reponse is poor based on my very limited experience.

Homeless folks loiter in front of the library making it unsafe for children. We deal with constant littering (trash, clothes, a bike) our front of our church. We are nervous about children playing outside after church due to vagrants. I no longer walk the Baw Beese trail by Baw Beese Park because of the homeless encampment by the trail making me concerned for mine and my children's safety. Before we moved out of town there was an increased sense of risk walking through downtown due to homelessness.

much more litter on bacon, peterson, etc

Trash in our adjacent woods.

Yes.

Trash near our local park and around our church. We've also experienced people walking through our neighborhood with loud vulgar music playing.

Yes--my mother has had people camping in her backyard (backs up to Hillsdale Academy, we have friends who live near the Bawbeese trail and have had things stolen from their backyard.

Walking on the baw beese trail

Yes; nude bathing in the river near the trail; entire sections of the walking trail avoided because of homeless, especially at night.

Yes, my neighbor,s garage was broken into. He noticed a homeless man next to his yard earlier in the day.

Yes--unfamiliar man using drugs and trying to enter a neighbor's house. He had to be taken away by the police.

Yes, we have noticed a significant increase in the amount of trash along the Baw Beese trail and surrounding areas.

Yes. We have seen and had unpleasant interactions with homeless people in Stock's Park, and I have had trouble with illegal use of my business dumpster that could be the result of homeless people dwelling in the woods on my business property. I worry about exiting the building after dark and about people using the overhangs and other covered spaces of my building for shelter.

There was an incident of a young girl being exposed in the woods surrounding our neighborhood. I was warned of not bringing my children to a particular park in the city because there were needles found in the grass.

Yes - trash, empty tents, and illegally grown cannabis along the Baw Beese trail

trash, encampments

Not that I am aware of. And in answer to the previous quesiton, I'm not sure it's a clear no vote for me. I think the issue needs discussion and other sollutions potentially could present themselves.

A friend related experience on walking path

Homelessness Concern Survey: 2023

I heard there was a female student who encountered a homeless person on Hillsdale Academy property. My property butts up to HA property.

I no longer feel safe on the Baw Beese trail due to frequent encounters with homeless. Excessive trash in Baw Beese lake area where we spend a lot of time.

Several occurrences of people stuck and needing help, tried to provide it.

Yes, in a forested area near Hillsdale Academy.

Optional Long Answer Question:

Parents or business owners: Please briefly describe how the increase has changed how you parent or run your business.

43 responses

We live on baw beese and are especially concerned about the tent city that is on Peterson rd, not far from sandy beach. As parents, we feel the need to install more security features on our home, and become more guarded.

With two young kids, we are on watch all the time because we know that there was a homeless encampment near our house in the woods behind Hillsdale Academy. We feel less safe playing outside, even in our own yard. When I moved to Hillsdale, I imagined my kids growing up being able to bike to a friend's house or wander around the town freely. I no longer believe that that will be possible. We are thinking of installing a security system on our house, which is something that I never imagined doing when I moved here.

Our adult son and fiancé were chased by a man with a machete during the day last summer. I no longer use the walking trails with my family.

I keep my doors locked in between clients.

There have been multiple incidents of homeless living in the woods surrounding our neighborhood where children will often play or where I will go on walks with my children. Our kids are no longer allowed in these woods and I am careful about what time of day I walk through and am always on alert.

Certain parks and the baw beese bike path no longer feel like safe places to take my kids (or go by myself to run).

I no longer let my kids walk individually to school on a wooded path; they have to go in pairs or with an adult, as a homeless person was encountered in the woods near my kids' school. I don't feel comfortable letting them go anywhere beyond our block on their own anymore.

Homelessness Concern Survey: 2023

Personally, I feel very uneasy about walking on the Baw Beese trail by myself and also alone with my children. The presence of homeless camps along in the area means that I do not permit my children to the parks or walking by the lake by themselves. This is upsetting because in a small town, I'd like to allow my children more independence of movement within reason.

I no longer allow my children to play or run at Stock's Park. I personally no longer feel safe running or walking along the bike trail section that runs from the cemetery on Montgomery St. to the old train station. I will still walk or run this section with my husband, but I used to do this alone all the time. I will not allow my children to bike on that section at all.

We live close to the Bawbeese Trail and so I will not allow my middle school kids to bike the trail or go the basketball/volleyball courts on their own--they're only allowed in pair. Also, when my 13 year old bikes to his friends in-town, I give him pretty strict instructions to avoid any incidents.

My daughter is only allowed to play in our fenced back yard outside, not the open front yard. I no longer take her for bike rides or berry picking on the trail next to the St. Joe river: we've come across people sleeping, tents pitched, and potted cannabis being illegally grown - all right next to that trail. I no longer take her to Stocks Park. It's a real shame that we cannot safely enjoy the few naturally beautiful PUBLIC areas in our own town.

After our teen daughter was followed by a group of men while she was walking to church, we have laid down stricter rules for her about where and when she may walk or run alone. Essentially, she must almost always be in company.

There are portions of the bike trail that we do not want our daughter walking alone, and that wasn't always the case.

More caution sending my kids out alone. Can't do photography in certain places/parks.

We moved into town and have access to a Baw Beese trail head. After walking it once or twice, and seeing all the suitcases of dumped clothes and after walking past clearly homeless people, not only have we never used the trail again, but feel that the encampment up the trailhead is encouraging more homeless to settle in the area. I am walking distance to downtown and the amount of homeless people hanging around with strange social behavior, like not registering that people walking along the side walk should have right of way (a few situations on different days where the homeless folks just plopped right down in the center of the sidewalk and stared us down as we walked weirdly around them and past them), have made me not stop in at several shops because the situation felt unnatural and made me uneasy with my young kids in tow. I definitely walk into downtown less because of the runs-ins with homeless people.

I am concerned about homeless people dwelling in the woods on and behind my property. This could lead to crime and or destruction of property. I know that people have been illegally using my dumpster and leaving garbage and debris near it and in the woods. I wonder if it is being used by homeless people in the woods.

I used to allow my children to bike and walk to many locations across town, as close as the woods by the Academy, and as far as downtown businesses and the library. I have now reigned in the boundary of where they may go, and have sometimes not allowed venturing out altogether. I would like to be able to allow them to bike even to Baw Beese (this would be new territory for them), but do not plan to now that I know of the encampments along the path.

Homelessness Concern Survey: 2023

I went to drop off items at the thrift store for donation and normally I don't think twice of leaving my car running, my kids in the car, as I park in the back and unload my car to where donations go; all during store hours. However, today I noticed several tents and some people and I was immediately unsettled dropping off donations with my car running and children in the car.

Then I went downtown to the coffee shop and noted signs "restrooms for patrons only, no soliciting, no outside food/drink". Signs that were not needed until recently. I've noticed groups of loiters downtown that makes me not want to take evening walks with my children without my husband.

The community should change anything that affects the joyful childhoods of our community children--anything that would prohibit our kids from riding their bikes through the neighborhoods to the ice cream store, or to the library, or to the grocery store unmolested, in peace and safety.

It influences the amount of freedom that I'm willing to give my younger children, when they play in the yard, and my older children, when they are with friends off of our property. We also talk about the increase of homelessness and drug use during family conversations.

I am no longer comfortable letting my children go anywhere alone in the city. Since the recent assault of two Hillsdale College students on Mauck Rd., I am even nervous about my teenage boy. Last year, a homeless man reportedly accosted a middle school girl in the woods behind Hillsdale Academy. An acquaintance of mine who has visited the encampments reports seeing evidence of drug use.

I am not as comfortable with using the paths and with allowing my daughters to run by themselves. We have also had to increase security and insure locking systems on our rental properties in town.

I talk to my kids about the problem and caution them to be aware of their surroundings.

I am less likely to let me kids walk around town on their own and won't let them visit Stocks Park without any supervision.

I have become grateful for the fence we have in the back yard. I also don't let the kids out of my sight when they are out of it unless it is to go to our neighbors. Right now that seems developmentally appropriate, but as they get older and want more freedom I'm going to have to take this issue into greater account. I also don't feel entirely comfortable walking downtown anymore (although I haven't noticed that large smoking group much of late. Maybe they have moved on). Nothing has happened yet, but I'm a small person and I have young children. I tend to be naturally on the defensive. Unfortunately I don't have any recommendations for a solution that takes the dignity of all persons into account. This is just how I feel about it.

My children often run on the bike path along the river and I've been concerned for their safety.. This is a concern that I've never had in the twenty-seven years I've lived here.

I'm not so care free about where my kids can go unescorted anymore.

I scan the woods frequently and am wary of anyone staying out.

Homelessness Concern Survey: 2023

I am much more careful about my grandchildren in parks and even on the city sidewalks. My daughter-in-law and I are not planning to walk the trail at Baw Beese until we know the tent dwellers have been moved out. We used to walk there 3 days a week.

Increased concern about using the bike trail and allowing my children to bike to and from friends' houses. I am also concerned about even allowing them to play in the front yard because of the people who walk past the house

Much more cautious and don't walk in certain areas of town. Are there resources to house people?

I have to warn my children to be careful around certain parts of town when they are riding bikes or walking.

Have put up cameras and signs at business to deter snooping or theft.

I run an Airbnb at my house, backs up to Hillsdale Academy. I am concerned for myself and want to ensure guests are safe. It's scary wondering if there are people roaming the woods in my back yard or setting up camp.

I have told my sons not to go to Dollar General alone

I don't allow my children to ride bikes or run on the Baw Beese trail without an adult and the dog. I now lock my house and cars, which I rarely did before the homeless camps moved into the woods along the Baw Beese trail between Fayette Street and Carleton Road. Our daily walks along there became marred by the constant smell of marijuana smoke and the piles of trash, along with frequent loud arguments and yelling from the camps. That has all subsided in the past few months and the trash has been picked up. Very grateful for that.

As a parent, I am more wary about visiting public places as well as entrusting my children with other families, due mostly to the fact that there are increasing reports of squatters and reports of indecent exposure. These incidents have occurred in or near family neighborhoods, which is deeply troubling.

There are trails that we do not let our kids go on anymore. There are businesses that I do not frequent at certain times of the day because of the situation. After being involved in the community for decades it is depressing to face this reality. We have obvious economic challenges to our downtown and we need to do whatever is necessary to make it friendly and safe.

I've stopped walking on Baw Beese trail by myself now that I am pushing my baby in a stroller and feel more vulnerable.

I do not feel as comfortable allowing my children to head into town without parent supervision.

I don't feel safe so we no longer frequent public parks, utilize the walking path, or walk alone in the neighborhood.

I no longer take my children to Mrs. Stocks Park because of several unpleasant interactions with people who are often camped out in the pavilion—their topics of conversation and manner of addressing the children were inappropriate and unsettling. I also have concerns about letting my children go very far ahead of me when we are biking or walking on the BawBeese trail as I am not sure if they will encounter adults who are not safe to be around. I do not wish for my children to be sheltered from the knowledge that needy people exist and need our compassion and help, but these situations put the

Homelessness Concern Survey: 2023

average citizen at a disadvantage if we cannot expect public spaces to be safe, and free from hazardous materials like used needles, etc.

We have had to remove needles off of our property which has never been an issue in the past and now we have to turn away people who want to come in just to use our restroom or telephone. I would never have turned down someone to use the restroom before but with the drug use, I'm afraid of having someone overdose or leave needles in my business. They also have asked my clients coming and leaving my business for money and cigarettes or going through the cigarette collector out front during the day while we are inside and have to be asked to leave.



Honorable Mayor and members of the City Council,

My response to the Family Rights Action Group on the No-Camping Ordinance

Elizabeth,

I read your email regarding the ordinance,

Just exactly what resources are going to be provided to them? Do you know what resources Hillsdale even offers?

To start I would like to express how upsetting it is to me that you and others who support the ordinance like to compare this ordinance to the practices of the city of Adrian . It only works for Adrian because they have a full-time shelter, and they also provide a general area that they (the city) provide for those struggling with homelessness to reside.

Solve the problem of their needs before you think you have a solution. I read in your email that you want to get this solved so you can take a little rest.....

I challenge you to become an advocate to a few of them, even just 1 and you will soon realize resources are very difficult to navigate. If you have done your research, you will realize that this is even more difficult because Hillsdale lacks major resources. So not only are they difficult to navigate, but they also don't exist in Hillsdale.

I have personally been advocating for multiple people all with different stories and needs but one common connector, they struggle with homelessness.

Without ever needing these public services personally in my life, I can tell you firsthand they are difficult to manage. Making it difficult to use the benefit they offer.

Below are a few examples of people I have advocated for:

1. A homeless 73-year-old lady. Stayed in the warming center for the winter. Then over to the Baw Beese Inn until all her monthly money ran out. Got a ride to the PS station and stayed standing there until police

threatened her with Jail as a solution. Which in some opinions isn't a terrible solution. As they say "3 hots and a cot"

2. A 19-year-old being sex trafficked right here in Hillsdale (you read that right! Happening right here in Hillsdale) and learning of other victims like her. This crime takes place in homes, and not just with victims that are homeless. With our help and advocating she is now at a 2-year residential program out of the county (another resource Hillsdale does not offer or have connections to, I found the program, not the social works in Hillsdale)

3. A 50 some year-old man that was homeless. Now has housing but is incapable of getting to a DR appointment for an open wound on the bottom of his foot. He cannot walk long enough to even go get his food, so obviously walking to Dr./ social service appointments is out of the question. Although he puts in great effort to try.

4. A 26-year-old lady that is homeless and struggling with a very serious drug issue and a victim of sex trafficking. When she came to us, we called Hope House. It took them 5 days to admit her, only later that day to have the director (yes, the director) actually drive her to a very well-known drug house, that is not on the trail. She agreed to go to Henry Ford in Jackson to get their help. Only to leave again, we were in contact with Jackson police all day looking for her. I personally went to the shelter and took her to a temporary facility where they can stay until they find treatment. To our disappointment she left again and is now roaming Jackson.

These are just to identify a few I have personally helped.

Maybe consider, when you are looking for and implementing solutions, get in and work with the people you are making these solutions for. Your inconvenience of their presence does not qualify you to make changes or come up with solutions.

When you are ready, and your heart is open to learning the real facts of homelessness. I'm happy to share more stories I have heard and maybe introduce you to some who are in desperate need of an advocate.

Using the highly recommended 12 step program for reference, One of the most famous used lines is "Walk the walk. Not talk the talk" Try walking with them instead of Talking!

Let's identify the resources Hillsdale is lacking that would help these individuals!

- The hospital doesn't have a detox unit.
- We don't have a full-time shelter.
- We don't have a long-term sober living facility.
- We don't have transitional housing for youth.
- Lifeways checks on a client once a month .
- Counseling takes weeks if not longer to get into.
- DHS is for getting a food card and getting signed up for Medicare.
- Last, but not least CAA is for housing, which now has lost their full-time advocate because CAA has determined he needs to work in Jackson.

Thank you,

Michelle Hebert

Honorable Mayor and members of the City Council,

This statement is to address the proposed ordinance to prohibit camping on public property in Hillsdale. First, let us introduce ourselves, we are the Hillsdale Impact Team. We are a local non-profit organization that is committed to the mission of using compassion-fueled action to advocate for the dignity and respect of all people in Hillsdale, support self-sufficiency, and empower individuals toward stable living.

We agree that there is an issue concerning homelessness in our community, that encampments on public property are not a solution for anyone and can pose significant health and safety concerns for all. We want to work alongside the City Council to find a positive and lasting solution that addresses homelessness with respect, dignity, and compassion.

We ask the City Council to halt this ordinance process and allow for collaboration between government, community, and agencies to provide lasting solutions for those experiencing homelessness. There are established coalitions, funding avenues, and resources that have not been explored. It is our goal to see a solution-minded approach be given ample time and consideration before moving forward with a punitive and potentially harmful ordinance.

As mentioned by others previously, the United States Ninth Circuit Court of Appeals affirms the opinion of the lower court in the case of *Martin v City of Boise*, which upheld that criminalizing those experiencing homelessness for camping when there are no other alternatives, is cruel and unusual punishment. Consideration by City Council to postpone further action on this ordinance would allow for further collaboration for possible changes to this ordinance. This could alleviate any further issues that could

arise like those in *Martin v City of Boise*. These changes do not dismiss accountability but provide lasting solutions that better serve the community while not creating barriers to those experiencing homelessness.

Two changes we propose are in Section 5 (Penalty) of the ordinance. We propose decriminalizing homelessness by changing this violation from a misdemeanor to a civil infraction, with fines of not more than \$500.00, or community service in lieu. These changes bring the ordinance in line with penalties associated with most of our ordinances. This change will not put an individual's current and future employment at risk, and will not jeopardize future housing opportunities. Consideration of these changes still provides accountability while creating a more equitable solution for individuals and our community.

We also propose change within Section 3 (Warnings; Removal and Confiscation of Debris and Personal Property). We ask the City Council to consider changing the requirement from "a verbal or written warning" to "a verbal and written warning", and that all referrals be provided verbally and in writing. These changes aid in the comprehension and retention of information provided. Having this information delivered both verbally and written is especially important for referrals which are a proactive step toward self-sufficiency and permanent housing.

Last, we ask this City Council to acknowledge and support the fact that the City of Hillsdale needs a full-time shelter that is always in operation. A full-time shelter is essential for serving our entire community. Postponing further action on this ordinance gives time and opportunity for collaboration for funding and establishing a full-time shelter while providing additional services to better serve our community. Currently, we

do not have a way to meet the needs of Hillsdale County families who find themselves without housing due to emergencies, housing crisis, or other extenuating circumstances. Access to safe and stable shelter is a basic human right that, when not met, further disrupts a person's ability to reach sufficiency and thriving. The provision of a full-time shelter is a proactive step in preventing and disrupting patterns of homelessness.

Hillsdale Impact Team is working to provide City Council with other possible solutions to eliminate encampments on public property. We look forward to the opportunity to work with the City Council, and other agencies, in finding more equitable solutions that better serve our community.

Thank you for listening and your consideration.

Members of the Hillsdale Impact Team



Katy Price

From: ted jansen <tedjansenhillsdale@gmail.com>
Sent: Thursday, May 11, 2023 9:59 AM
To: Katy Price
Subject: Camping Ordinance

Honorable Mayor Stockford and Members of the Hillsdale City Council

I am in agreement that a camping ordinance needs to be in place to control unauthorized camping on our public lands. I also believe that this should be done in such a way that does not violate the constitutional rights of any individual. Violation of such rights would create unnecessary substantial litigation - a very costly, financial mistake.

Thank You,
Ted N. Jansen

I am requesting that the following be added to the proposed ordinance. This is from the Boise Idaho Camping Ordinance.

B. Enforcement: Law enforcement officers shall not enforce this camping section when the individual is on public property and there is no available overnight shelter.

1. The term "available overnight shelter" is a public or private shelter, with an available overnight space, for an individual experiencing homelessness, at no charge, as defined in subsection B.2.

2. The term "available overnight shelter" shall not include the following:

a. Shelter space where an individual cannot stay because the individual has exceeded a shelter's maximum stay rule or because shelter is unavailable due to the individual's sex or sexual orientation.

b. Shelter space that cannot reasonably accommodate the individual's mental or physical needs or disabilities.

c. Shelter space that does not permit a minor child to be housed in the same facility with at least one parent or legal guardian.

d. Shelter space for which an individual is required to attend or participate in religious activities or programs as a condition of utilizing the shelter space.

3. Police or their designee shall initiate contact with the shelters after eleven o'clock (11.00) P.M. daily to determine whether the shelters have available space and, if so, the number of available sleeping spaces. Prior to issuing any citation, a police officer shall also confirm that a shelter has available space that can be utilized by that particular individual. No police officer shall issue a citation to a homeless person sleeping, lying, sitting, or camping outdoors unless the officer first confirms the shelter has available space that can be utilized by the individual.

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

City of Hillsdale

Agenda Item Summary

Meeting Date: May 15, 2023

Agenda Item: Public Hearing

SUBJECT: FY2023-24 Budget Public Hearing

BACKGROUND PROVIDED BY: David Mackie, City Manager

On April 3, 2023 Council and the public received the proposed 2023-24 fiscal year budget covering the period from July 1, 2023 – June 30, 2024. Attached is the City's Budget, Budget Resolution and Tax Levy Resolution. After the public hearing the final budget and associated resolutions may be passed.

In accordance with Section 8.3 of the City Charter, a public hearing must be held prior to the budget's final adoption. The Public Hearing is the time set aside for members of the public to express their opinions regarding the budget, which has been available on the City's website and with the City Clerk since April 3rd.

RECOMMENDATION:

Upon completion of the Public Hearing, Council may approve the Budget and two resolutions presented or delay action until the June 5, 2023 meeting.



Proposed Budget 2023 - 2024



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June 5, 2023

Mayor Stockford and City Council Members
City of Hillsdale
97 N. Broad Street
Hillsdale, MI 49242

Dear Mayor, City Council and Hillsdale Residents,

Attached is the City of Hillsdale 2023-24 Annual Budget. This year's General Fund budget seeks to address the top priorities discussed by the Mayor and City Council for the upcoming year.

The City's 2023-24 fiscal year appropriations are \$17,831,597 which is up \$5,990,718 from the 2022-23 amended budget. The Hillsdale Board of Public Utilities Operations and Maintenance expenditure appropriations are \$25,368,294 for the Electric, Water and Sewer Funds combined. Between the City and BPU the use of \$7,498,135 in Fund Balance is proposed.

Major Priorities for fiscal year 2023-24:

1. Street / Infrastructure Repair and Reconstruction/Maintenance
 - This budget includes \$5.5M for Westwood and \$2.7M for CDBG grant Water/Sewer reconstruction projects
2. New Airport Terminal
 - City received up to a \$2.5M grant from the FAA to construct a new airport terminal
3. Dilapidated structure demolition
 - This budget includes \$100,000 in funding to demolish condemned structures
4. Mitchell Research Center – continue working on long-term plan for the building
 - The Council's Community Development Committee and staff are working on this item.
5. School Resource Officer (SRO)
 - This budget includes funding for a SRO (50% State grant, 25% School District and 25% City)
6. Economic Development
 - See Meijer Store and Keefer House Hotel completed and progress on the build out of the Three Meadows Subdivision
7. Backup Power Generation
 - Install 15 MW of backup power generation between the Industrial Park and DPS Building sites

General Fund Revenues

This budget shows General Fund revenues increasing by over five percent (5.74%) from the prior year's estimates. Property taxes, state revenue sharing, payments in lieu of taxes, grants and donations, and a variety of miscellaneous revenues are the major sources of income for this fund. Approximately thirty-seven percent (37%) of all General Fund's revenue comes from property taxes. The budget reflects a five percent (5.00%) increase in projected property tax revenue.

Payments in lieu of taxes (PILOT) are payments made to the City instead of paying property taxes. The City receives these payments from five housing developments located in the City. The City's utility department (Hillsdale Board of Public Utilities – HBPU) pays six percent (6%) of its gross receipts to the General Fund. This makes up twenty-three percent (23%) of total General Fund Revenues. State shared revenues make up twenty-two percent (22%) of the General Fund funding. The remaining eighteen percent (18%) of General Fund's revenue comes from miscellaneous other revenue sources and transfers in from other funds.

General Fund Expenditures

From fiscal year 2023-2024, the General Fund expenditures are up two percent (2%) from the prior year with sixty percent (60%) of the increase attributed to increased contractual services for demolition of blighted properties. The City and the Hillsdale Board of Public Utilities (BPU) continue to share staff. The City Manager/BPU Director, Human Resources, Engineering, Finance and Technical Services are split between the City and the BPU. The combined City Manager/BPU Director position is saving the General Fund about \$148,000 per year.

The City's pension program is managed by the Municipal Employees Retirement System (MERS) of Michigan. The City's pension is currently funded at around 80%. As of July 1, 2023 the defined benefit program will be closed to all new hires. All new employees are placed in a defined contribution plan administered by MERS, with the City contributing seven percent (7%) and the employee contributing five percent (5%) of wages.

Other Funds

This document contains budgets for the City's twenty-four (24) funds, plus three (3) utility funds. The utilities puts together its own budget reports, but the numbers are included here for reference purposes. The General Fund is the City's largest governmental fund but there are several other funds that are noteworthy.

There are now three funds that contain appropriations for the streets: Major Street Fund (202), Local Street Fund (203) and Municipal Streets (204). The 202 and 203 funds receive their revenue, in part from gasoline taxes collected by the State and can only be used for road maintenance. The 204 Fund was added last year to account for the Road Reconstruction and Leaf Collection millage. Charter allows Street Maintenance funds and other road related funding. This budget contains \$70,000 for Major Streets and an additional \$3,000,000 for Local Streets in Special Assessment Districts.

There are two large capital expenditure funds: Fund 401 and Fund 481. The Capital Improvement Fund (401) is used for capital outlay throughout the City. Included in Capital Improvement Fund for this year is \$47,500 for projects. The Airport Capital Improvement Fund (481) is dedicated solely for Airport related improvements. The Airport's next project is the construction of a new terminal accomplished with Federal Aviation Administration grant funding in 2023-24.

The Library Fund (271) revenues come from two primary sources: a one mill property tax levy and penal fines from the county court system. There is no appropriation or subsidy given to them from the General Fund.

The remaining City funds receive their revenue directly or indirectly from the General Fund, from charges for services, contributions and donations, and/or grants. Some have a special purpose (Special Revenue Funds) such as the Recreation Fund which provides recreational activities for City residents. Other funds (Internal Service Funds) are used to service other departments of the City, such as the Revolving Mobile Equipment Fund (640). That fund maintains, purchases and repairs Department of Public Services vehicles.

Continued Challenges

As in the last few years, our most difficult issues tend to be funding large projects and equipment purchases, addressing and improving uncertain revenue streams, keeping our facilities in good repair, recruiting and retaining staff, order lead times for equipment and supplies and paying down our unfunded pension liabilities. Solutions to these issues are a work in progress but we continue to make positive strides on a daily basis.

Additional projects we are targeting over the next several years include: Construction of a new DPS/joint use building, Reconstruction of Arch Avenue, W. St. Joe, Griswold and Monroe Streets and a Marion Street solution.

Conclusion

The Finance Director and I are very pleased with the proposed budget. We've done our best to address the City goals by looking at ways to be more efficient, improve services and create revenue streams. The revenue streams and savings that we've put in place over the last several years are starting to pay off. This budget continues to make measurable improvements in the City based on these principles.

CITY OF HILLSDALE

David E. Mackie

City Manager

**CITY OF HILLSDALE, MICHIGAN
RESOLUTION NO. _____**

BE IT RESOLVED, that the following sums shall be approved as budgeted and appropriated to meet the expenses of the several funds and activities of the City of Hillsdale for the fiscal year beginning July 1, 2023 and ending June 30, 2024.

Revenues:

Property Taxes.....	\$ 3,618,106
Payment in Lieu of Taxes.....	1,213,828
Grants & Donations.....	4,074,601
State Revenue Sharing.....	1,149,572
Internal Transfers.....	3,535,923
Miscellaneous Other Revenues.....	2,235,252

Total Revenues City at Large	\$15,827,282
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General Fund Expenditures:

City Council.....	\$ 23,600
City Manager.....	106,126
Administrative Services.....	260,539
Finance.....	98,478
City Clerk.....	110,811
City Treasurer.....	176,856
Assessing Department.....	224,501
Elections.....	13,650
Building & Grounds.....	198,027
Human Resources.....	48,114
Police Department.....	1,832,754
Fire Department.....	591,477
Public Services.....	475,960
Engineering Services.....	37,041
Street Lighting.....	53,750
Cemeteries.....	133,181
Parking Lots.....	61,248
Airport.....	131,238
Planning Department.....	217,958
Economic Development.....	71,463
Parks.....	203,748
Transfers to Other Funds.....	197,923

Total General Fund	\$5,268,443
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Major Streets/Trunkline Fund.....	\$ 995,239
Local Streets Fund.....	3,487,135
Municipal Street Fund.....	3,351,770
Recreation Fund.....	160,991
Economic Development Corp. Fund.....	51,700
Tax Increment Finance Authority Fund.....	101,410
Contributions & Donations Fund.....	5,000
Drug Forfeiture Fund.....	3,000
Library Fund.....	238,591
Police OWI Enforcement Fund.....	500
Capital Improvement Fund.....	47,500
Field of Dreams.....	2,500
Mrs. Stock's Park Fund.....	7,500

Airport Improvement Fund.....	2,798,200
Dial-a-Ride Transportation Fund	412,595
DPS Inventory Fund	9,000
Revolving Mobile Equipment Fund.....	582,092
Fire Vehicle & Equipment Fund	120,500
DPS Leave & Fringe Benefits Fund.....	167,381
Cemetery Perpetual Care Fund	20,350
Stock's Park Perpetual Maintenance Fund	100
R.L. Owens Memorial Fund.....	100

Total Expenditures City at Large

\$17,831,597

BE IT FURTHER RESOLVED, that pursuant to Section 13.7 of the City Charter, the budgets for the Hillsdale Board of Public Utilities are hereby approved as follows:

Revenues:

Electric Fund	\$14,709,727
Sewer Fund	2,891,063
Water Fund.....	2,273,684

Expenditures:

Electric Fund	\$17,025,642
Sewer Fund	4,083,240
Water Fund.....	4,259,412

Capital Projects

Administrative Services	\$ 66,000
Electric.....	2,592,208
Sewer.....	2,032,000
Water.....	2,256,500

BE IT FURTHER RESOLVED, that pursuant to Section 13.6 of the City Charter, those projects which are to begin in fiscal year 2023-2024 as indicated on the report the Board of Utilities presented to Council are hereby approved for the fiscal year 2023-2024.

Adam L. Stockford, Mayor

ATTEST:

Katy Price, City Clerk

CITY OF HILLSDALE, MICHIGAN
RESOLUTION NO. _____

WHEREAS, the Hillsdale City Council has held a public hearing pursuant to Public Act 5 of 1982, as amended, being 211.24e of the Michigan Compiled Laws; and

WHEREAS, the Council finds it necessary to levy the City's full available millage rate with rollback caused by PA 5 of 1982;

THEREFORE, BE IT RESOLVED, that pursuant to Hillsdale City Charter Section 8.4, for the purpose of defraying the **general expenses and liabilities of the City**, the sum of **\$1,932,977** shall be raised by a general tax of **twelve and 1479 hundredths** mills (**\$12.1479** per \$1,000 of taxable valuation) upon the ad valorem real and personal property in the City; and

BE IT FURTHER RESOLVED, that pursuant to Hillsdale City Charter Section 8.4, for the purpose of defraying the **expenses of working upon, improving, and repairing and cleaning the streets of the City**, the sum of **\$386,599** shall be raised by a general tax of **two and 4296 hundredths** mills (**\$2.4296** per \$1,000 of taxable valuation) upon the ad valorem real and personal property in the City; and

BE IT FURTHER RESOLVED, that pursuant to Hillsdale City Charter Section 2.4, and Hillsdale Municipal Code Section 2-265, for the purposes of defraying the **expenses of the City's Public Library**, the sum of **\$154,633** shall be raised by a general tax of **9718 hundredths** of a mill (**\$0.9718** per \$1,000 of taxable valuation) upon the ad valorem real and personal property in the City; and

BE IT FURTHER RESOLVED, that pursuant to Hillsdale City Charter Section 8.4, and Hillsdale Municipal Code Section 2-265, for the purposes of Fire Department and Public Safety acquisition and replacement of equipment, vehicle and capital improvement (building and facilities) only, the sum of **\$155,460** shall be raised by a general tax of **9770 hundredths** of a mill (**\$0.9770** per \$1,000 of taxable valuation) upon the ad valorem real and personal property in the City; and

BE IT FURTHER RESOLVED, that pursuant to Hillsdale City Charter Section 8.4, for the purpose of defraying the **expenses of working upon, improving, and repairing and cleaning the streets of the City**, the additional sum of **\$548,408** shall be raised by a general tax of **three and 4465 hundredths** mills (**\$3.4465** per \$1,000 of taxable valuation) upon the ad valorem real and personal property in the City; and

BE IT FURTHER RESOLVED, that pursuant to Hillsdale City Charter Section 8.4, for the purpose of defraying the **expenses of leaf collection of the City**, the additional sum of **\$78,335** shall be raised by a general tax of **4923 hundredths** mills (**\$0.4923** per \$1,000 of taxable valuation) upon the ad valorem real and personal property in the City; and

BE IT FURTHER RESOLVED, that pursuant to Public Act 88 of 1983, as amended, the City Treasurer is hereby authorized and directed to impose and collect such property tax administration fees, collection fees, and late payment charges as are authorized by law and charter.

PASSED IN OPEN COUNCIL MEETING THIS 5th DAY OF JUNE, 2023.

Adam L. Stockford, Mayor

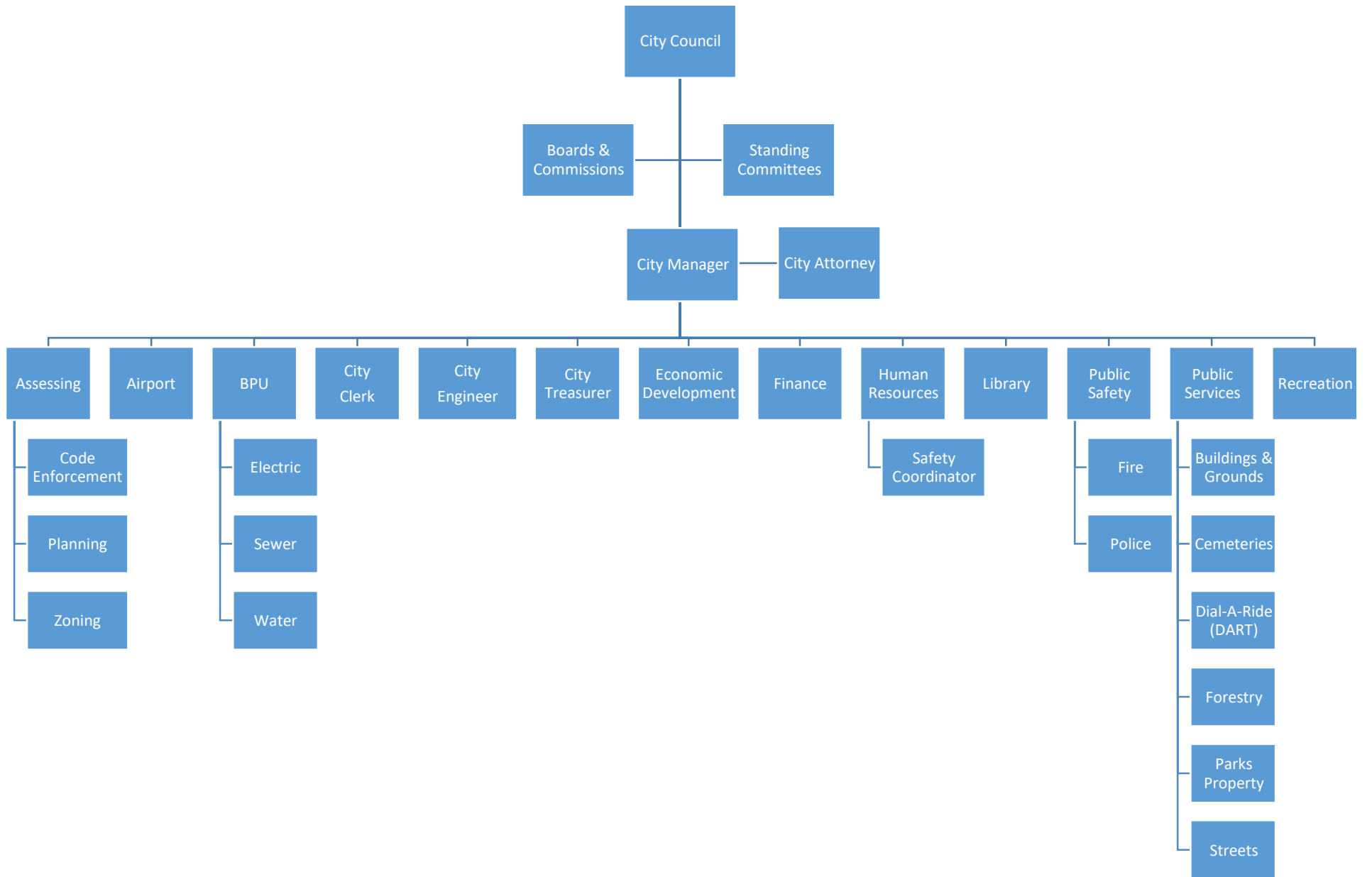
ATTEST:

Katy Price, City Clerk



2023 – 2024 BUDGETING SCHEDULE

January 12	Budget Kickoff
February 9	All Department's budget numbers entered into BS&A software; Capital projects, expense sheets and supporting documentation turned in to Finance Department.
February 16 – February 23	Department Heads meetings begin with City Manager and Finance Director after departmental budgets are ready for review. (See Sec. 8.2 Charter of the City of Hillsdale, MI)
February 27 - March 10	City Manager and Finance Department prepare Manager's recommended budget. (See Sec. 8.2 Charter of the City of Hillsdale, MI)
March 13- March 24	Finance Department updates/edits final budget documents.
March 27 – March 30	Final budget prepared for distribution to Council.
April 3	Council receives the budget document and sets the public hearing for May 15. (See Sec. 8.3 Charter of the City of Hillsdale, MI)
April 3 – May 1	Set Council work sessions to review budgets with staff.
May 1	Notice of public hearing published in the newspaper and the Proposed Budget placed on file for public inspection. (See Section 8.3 Charter of the City of Hillsdale, MI)
May 15	Council holds Budget Hearing. (See Sec. 8.3 Charter of the City of Hillsdale, MI)
June 5	Council approves the budget, and millage rate authorizing the City Treasurer to levy the taxes. (See Sec. 8.4 Charter of the City of Hillsdale, MI)





Full-Time Employees by Department

Department	19-20	20-21	21-22	22-23	23-24
General Government	10	11	11	9	9
Dial-A-Ride	4	4	4	4	4
Police	15	16	16	16	17
Fire	3	3	4	4	4
Public Services	12	12	12	12	14
Library	2	2	1	1	1
Recreation	1	1	1	1	1
Technical Services	2	2	2	3	3
BPU Management	1	3	3	3	3
BPU Administration/Office	3	3	3	4	4
Electric	8	7	9	9	9
Water/Sewer	9	9	9	9	9
Totals	71	74	76	75	78

Part-time/temporary employees are utilized at various times throughout the year in the following departments: Dial-A-Ride; Recreation; Fire; Library; Public Services; and BPU.



Fund Structure

The accounts of the City are organized by funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts which are comprised of each fund's assets, liabilities, fund equity, revenues and expenditures or expenses, as appropriated. Government resources are allocated to and accounted for individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds in this report are grouped into four (4) categories: Governmental funds, Proprietary funds, Fiduciary funds and Component Units.

Governmental Funds

The governmental fund category includes the General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Funds.

The *General Fund* is used to account for all financial transactions not accounted for in another fund. This fund contains the general operating expenditures of the local unit including general government services, public safety (police and fire protection), assessing, building inspection, and general maintenance for the parks, cemeteries, parking lots, street lights, and city buildings expenditures. Revenues are derived primarily from property taxes, and State and Federal distributions, grant and other intergovernmental revenues.

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes:

- The **Major Street Fund** derives its revenue from the State Gas & Weight taxes and is used for the maintenance and repair of the major streets and the state highway (M-99) that runs through the City.
- The **Local Street Fund** also gets its revenue from the State Gas & Weight taxes and is used to maintain the neighborhood streets in the City.
- The **Municipal Street Fund** accounts for the tax millage funds for the construction of roads.
- The **Recreation Fund** gets its revenue from the various sporting and athletic program fees it offers residents and non-residents. It also receives money from the General Fund.
- Revenue for the **Library Fund** comes from a dedicated millage, court fines, state aid, and charges for services.
- The **Police Operating While Intoxicated Enforcement (OWI) Fund** generates its revenue from fines paid by those convicted of driving while intoxicated. The money is used to further the enforcement of the intoxicated driving laws.
- The **American Rescue Plan Act Fund** accounts for the Federal grant funds and related expenditures.



Fund Structure

- The **Contributions and Donations Fund** accounts for donations for public spaces such as parks. Expenditures are for items such as park benches.

The *Debt Service Fund* is used to record the funding and payment of principal and interest on all debt of the City lasting longer than one year. The City does not currently have a debt service fund.

Capital Projects Funds are used to account for financial resources to be used for the acquisition and construction of major capital facilities other than those financed by Proprietary and Trust Funds:

- **Capital Improvement Fund** expenditures are for major City capital projects. Revenues come from federal, state and local grants and the General Fund.
- **Fields of Dreams Fund** is used to track construction of Fields of Dreams Park which provides baseball/softball fields and other athletic activities. Its revenues come from grants and community fundraisers.
- **Mrs. Stock's Park Fund** was created to renovate a City park by that name. Its revenue comes from grants and community donations.
- **Airport Improvement Fund** receives revenue from hanger rentals, fuel flowage fees, and land leases. The expenditures in this fund are for capital improvements to the airport.

Proprietary Funds (Enterprise/Internal Service Funds)

The proprietary fund category includes the Enterprise and Internal Service Funds.

Enterprise Funds are used to account for operations (a) that are financed and operated similarly to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes:

- The Board of Public Utilities provides water, sewer and electric services in and outside of the City. Its revenues come from customer charges.
- The **Dial-A-Ride Fund** receives its revenues from Federal and State operating grants, user fees, and the General Fund. These funds are used to provide public transportation to handicapped, disabled, and senior citizens of the City.



Fund Structure

Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies within the city on a cost-reimbursement basis. The City of Hillsdale maintains five such funds:

- **Department of Public Service Leave & Benefits Fund** is used to record and distribute fringe benefit costs of the Public Services staff to different funds based on the tasks they are performing and where the work was done (i.e., General, Streets, Capital, etc.)
- **Public Service Inventory Fund** purchases materials used in the general maintenance of the City. Its revenues come from the departments/funds that used the material.
- **Revolving Mobile Equipment Fund** derives its revenues from rents charged to the various departments for the use of city owned vehicles. Those funds are used to operate and maintain those vehicles and to purchase new equipment as needed.
- **Fire Vehicle and Equipment Fund** was established to purchase vehicles and equipment for the Fire Department. Revenues in this fund are from the General Fund.

Custodial Funds

The Custodial Funds are used to account for assets held by the city in a trustee capacity. The City utilizes three such Funds at this time:

- **R.L. Owen Memorial Park Trust Fund** was established to make improvements to the R.L. Owen Memorial Park.
- **Cemetery Perpetual Care Fund** gets its revenue from the sale of cemetery lots and interest earned on investments. These funds are used to help offset the costs of maintaining the cemeteries and for capital improvements.
- **Stocks Park Maintenance Fund** was established to help offset the cost of maintaining the new renovations in that park. This fund gets its revenues from donations and interest earned on those monies.

Component Units

The City has two component units as follows:

- **Economic Development Fund** is responsible for granting loans to business operating within the City. The members of the governing Board are appointed by City Council and their budgets must be approved by the Council.
- **Tax Increment Finance Authority Fund** is responsible for directing improvements to a district in the City using funds derived from the capturing of real and personal property taxes within the district. The members of the governing Board are appointed by City Council and their budgets must be approved by the Council.



Budget Summary by Fund

REVENUES	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL 2021-22	ACTUAL THRU 02/28/2023	BUDGETS CURRENT 2022-2023	BUDGETS PROPOSED 2023-2024	% OF CHANGE
Governmental Funds:							
General Fund (101)	4,983,548	5,491,950	5,786,583	4,577,520	5,009,677	5,297,328	5.74%
Major St. Fund (202)	826,371	910,777	953,854	577,659	1,421,006	967,645	-31.90%
Local St. Fund (203)	413,267	337,291	350,146	145,732	1,012,430	3,428,993	238.69%
Municipal Street Fund (204)			1,079,921	3,452,601	3,485,423	1,130,994	-67.55%
Recreation Fund (208)	131,148	91,093	162,499	89,963	180,287	160,991	-10.70%
E.D.C. Fund (244)	2,644	214	30,879	643	22,550	121,150	437.25%
T.I.F.A. Fund (247)	223,763	1,293,221	214,974	118,136	129,617	129,000	-0.48%
Contributions & Donations Fund (252)					5,000	5,000	0.00%
Drug Forfeiture Fund (265)	1,151	7,241	71	169	1,000		-100.00%
Library Fund (271)	265,753	262,681	298,655	191,142	234,734	238,591	1.64%
Police OWI Enforcement Fund (274)	1,625	1,193	210	91	1,000		-100.00%
American Rescue Plan Act Fund (287)			401,522	442,366	751,831	500	-99.93%
Capital Improvement (401)	2,080,023	216,245	1,121,859	(1,583)	65,000	8,000	-87.69%
Fields of Dreams (408)	1,031	10	5,773	1,427	5,000	5,000	0.00%
Stock's Park (409)	11,254	25,545	32,259	7,357	10,200	11,000	7.84%
Airport Improvement (481)	180,519	898,201	263,859	222,705	258,000	2,899,200	1023.72%
Proprietary Funds:							
Electric (582)	12,552,311	13,747,910	12,964,384	9,085,594	13,484,766	14,709,727	9.08%
Dial-A-Ride (588)	391,591	487,243	348,551	149,233	379,189	412,595	8.81%
Sewer (590)	2,392,935	2,427,351	2,523,505	1,941,207	2,727,996	2,891,063	5.98%
Water (591)	1,704,276	1,753,496	1,948,052	1,524,574	2,217,744	2,273,684	2.52%
Public Services Inventory (633)	4,950	6,139	(2,205)	8,483	9,000	9,000	0.00%
Revolving Mobile Equipment Fund (640)	266,861	351,125	275,961	190,768	386,046	632,592	63.86%
Fire Equipment & Vehicle Fund (663)	130,540	138,998	291,871	144,111	144,071	160,322	100.00%
DPS Leave & Benefits (699)	174,823	147,074	161,201	58,391	245,451	167,381	-31.81%
Fiduciary Funds:							
Cemetery Perpetual Care (151)	38,547	31,592	8,441	17,891	21,000	29,500	40.48%
Stock's Park Perpetual Maint. Fund (152)	4,340	15,225	(411)	1,903	7,000	4,500	-35.71%
R.L.Owens Memorial Park (153)	4,518	4,986	2,954	3,791	5,000	8,000	60.00%
TOTAL REVENUES	\$ 26,787,789	\$ 28,646,801	\$ 29,225,368	\$ 22,951,874	\$ 32,220,018	\$ 35,701,756	10.81%



Budget Summary by Fund

<u>EXPENDITURES</u>	ACTUAL			ACTUAL	BUDGETS		% OF CHANGE
	2019-20	2020-21	2021-22	THRU 02/28/2023	CURRENT 2022-2023	PROPOSED 2023-2024	
GOVERNMENTAL FUNDS:							
General Fund (101)							
City Council	24,599	21,485	21,939	11,868	23,660	23,600	-0.25%
City Manager	155,878	180,790	119,723	69,250	111,796	106,126	-5.07%
Administrative Services	224,258	202,067	246,110	210,988	342,200	260,539	-23.86%
Finance Department	196,440	270,491	107,507	81,362	159,732	98,478	-38.35%
City Clerk	91,670	95,641	89,510	64,418	102,398	110,811	8.22%
City Treasurer	152,949	171,059	178,783	53,871	165,329	176,856	6.97%
Assessing Department	141,379	159,061	163,936	115,104	202,964	224,501	10.61%
Elections	7,937	21,050	8,013	20,609	22,309	13,650	-38.81%
Building & Grounds	134,516	105,858	101,758	78,094	257,479	198,027	-23.09%
Human Resources	128,289	96,725	65,023	33,967	102,909	48,114	-53.25%
Police Department	1,415,787	1,535,151	1,637,169	1,117,753	1,651,713	1,832,754	10.96%
Fire Department	419,042	517,174	521,617	382,830	557,007	591,477	6.19%
Code Enforcement	18,879	1,515					-
Public Services	259,475	311,354	313,845	278,389	423,339	475,960	12.43%
City Engineer	3,634	38,848	42,080	38,434	41,231	37,041	-10.16%
Street Lighting	56,354	56,419	57,450	36,952	53,750	53,750	0.00%
Cemeteries	94,189	106,535	144,903	91,888	169,076	133,181	-21.23%
Parking Lots	21,016	19,850	19,765	12,508	25,076	61,248	144.25%
Airport	138,251	142,119	164,339	97,143	132,741	131,238	-1.13%
Planning	81,295	86,603	158,721	86,976	156,207	217,958	100.00%
Economic Development	59,091	58,176	63,801	50,639	64,566	71,463	10.68%
Parks	172,106	175,882	218,144	112,546	170,206	203,748	19.71%
Transfers Out	852,405	161,445	64,054		226,347	197,923	-12.56%
Total General Fund (101)	\$ 4,849,439	\$ 4,535,298	\$ 4,508,190	\$ 3,045,589	\$ 5,162,035	\$ 5,268,443	2.06%



Budget Summary by Fund

EXPENDITURES	ACTUAL			ACTUAL	BUDGETS			% OF CHANGE
	2019-20	2020-21	2021-22	THRU 02/28/2023	CURRENT 2022-2023	PROPOSED 2023-2024		
GOVERNMENTAL FUNDS:								
Major Street Fund (202)								
Administrative Services	223,559	263,015	141,143	47,953	188,000	317,000	68.62%	
Administrative Services - Trunkline	5,522							
Sidewalks				1,380		29,473	-	
Street Surface	149,870	90,057	92,301	76,235	160,839	218,505	35.85%	
Trunkline Surface	25,276	3,821	17,145	6,030	13,463	10,302	-23.48%	
R.O.W. Maintenance	60,151	52,222	47,012	29,103	85,404	79,476	-6.94%	
Trunkline R.O.W.	4,362	7,719	4,923	3,174	5,517	6,372	15.50%	
Trees	37,791	31,783	67,455	39,826	39,817	54,102	35.88%	
Trunkline Trees	2,124	853	6,247	1,067	1,481	2,482	67.59%	
R.O.W. Drainage	64,012	28,941	41,867	16,226	46,903	45,937	-2.06%	
Trunkline Drainage	6,333	18,432	2,764	1,502	3,960	3,508	-11.41%	
Traffic	64,619	66,312	83,815	141,036	159,397	72,722	-54.38%	
Trunkline Traffic	5,388	5,800	8,705	2,745	6,547	5,525	-15.61%	
Winter Maintenance	56,726	67,228	67,406	29,506	66,929	63,455	-5.19%	
Trunkline Winter Maint.	14,823	18,431	13,415	10,667	16,144	16,380	1.46%	
Capital Outlay				503,073	941,592	70,000	-92.57%	
Total Major Street Fund (202)	\$ 720,556	\$ 654,614	\$ 594,198	\$ 909,523	\$ 1,735,993	\$ 995,239	-42.67%	
Local Street Fund (203)								
Administrative Services	24,192	26,044	27,205	14,113	26,000	26,100	0.38%	
Sidewalks				1,650		20,114	-	
Street Surface	150,307	109,304	85,941	72,301	165,121	210,453	27.45%	
R.O.W. Maintenance	52,658	32,253	60,658	24,360	47,311	55,813	17.97%	
Trees	53,779	47,530	78,951	71,533	65,144	65,177	0.05%	
R.O.W. Drainage	38,047	25,965	44,188	24,534	41,237	54,396	31.91%	
Traffic	19,391	29,678	11,486	6,650	25,968	15,253	-41.26%	
Winter Maintenance	33,954	39,124	36,844	19,717	41,115	39,829	-3.13%	
Capital Outlay				568,030	660,000	3,000,000	354.55%	
Total Local Street Fund (203)	\$ 372,328	\$ 309,898	\$ 345,273	\$ 802,888	\$ 1,071,896	\$ 3,487,135	225.32%	



Budget Summary by Fund

<u>EXPENDITURES</u>	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL 2021-22	ACTUAL THRU 02/28/2023	BUDGETS		% OF CHANGE
					CURRENT 2022-2023	PROPOSED 2023-2024	
GOVERNMENTAL FUNDS:							
Municipal Street Fund (204)			751,337	158,379	1,071,246	3,351,770	212.89%
Recreation Fund (208)	126,471	91,130	164,908	101,587	180,287	160,991	-10.70%
E.D.C. Fund (244)	16,362	31,958	25,066	4,342	34,642	51,700	49.24%
T.I.F.A. Fund (247)	73,675	54,315	293,345	7,295	102,149	101,410	-0.72%
Contributions & Donations Fund (252)					5,000	5,000	0.00%
Drug Forfeiture Fund (265)	215	6,504	1,356	2,183	2,500	3,000	20.00%
Library Fund (271)	333,118	207,677	199,243	129,707	237,214	238,591	0.58%
Police OWI Enforcement Fund (274)		11,346	425		1,500	500	-66.67%
American Rescue Plan Act Fund (287)			400,664	302,333	750,000		-100.00%
Capital Improvement Fund (401)	1,693,805	946,336	458,266	369	458,875	47,500	-89.65%
Fields of Dreams (408)		513	2,713	622	1,000	2,500	150.00%
Stock's Park (409)	4,400	23,944	7,912	28,541	31,675	7,500	-76.32%
Airport Improvement Fund (481)	1,914	821,956	156,305	133,626	160,596	2,798,200	1642.38%



Budget Summary by Fund

<u>EXPENDITURES</u>	ACTUAL			ACTUAL	BUDGETS		% OF CHANGE
	2019-20	2020-21	2021-22	THRU 02/28/2023	CURRENT 2022-2023	PROPOSED 2023-2024	
PROPRIETARY FUNDS:							
Electric Fund (582)	12,260,084	12,766,571	13,737,382	9,430,959	15,554,596	17,025,642	9.46%
Dial-A-Ride Fund (588)	414,005	420,542	411,157	197,500	379,694	412,595	8.67%
Sewer Fund (590)	1,488,095	1,818,596	2,027,407	1,297,748	2,416,346	4,083,240	68.98%
Water Fund (591)	1,272,160	1,566,338	1,639,451	1,148,237	2,519,171	4,259,412	69.08%
DPS Inventory Fund (633)	11,074	10,480	33,908	2,817	135,619	9,000	-93.36%
Revolving Mobile Equipment Fund (640)	392,755	342,544	306,892	162,804	302,468	582,092	92.45%
Fire Vehicle & Equipment Fund (663)	45,362	1,333	200,350	43,817	45,000	120,500	100.00%
DPS Leave & Benefits (699)	174,824	169,653	161,026	57,834	245,451	167,381	-31.81%
FIDUCIARY FUNDS:							
Cemetery Perpetual Care (151)		20,000	20,302	241	20,000	20,350	1.75%
Stock's Park Perpetual Maint. Fund (152)			55	44	100	100	0.00%
R.L. Owens Memorial Fund (153)			45	15,752	100	100	0.00%
TOTAL EXPENDITURES	\$ 24,250,642	\$ 24,811,546	\$ 26,447,176	\$ 17,984,737	\$ 32,625,153	\$ 43,199,891	32.41%



Fund Balances

Fund	Fund Name	2022-2023				2023-2024			Percent Changed	Change in Fund Balance
		Begin. Fund Bal.	Est. Revenues	Est. Expend.	Est. Ending Bal.	Revenues	Expend.	Ending Fund Bal.		
101	General Fund	\$ 3,303,757	\$ 5,009,677	\$ 5,162,035	\$ 3,151,399	\$ 5,297,328	\$ 5,268,443	3,180,284	0.92%	28,885
151	Cemetery Perpetual Care Fund	734,256	21,000	20,000	735,256	29,500	20,350	744,406	1.24%	9,150
152	Stock's Park Perpetual Maintenance	83,993	7,000	100	90,893	4,500	100	95,293	4.84%	4,400
153	R.L. Owen Memorial Fund	58,765	5,000	100	63,665	8,000	100	71,565	12.41%	7,900
202	Major St./Trunkline Fund	1,112,342	1,421,006	1,735,993	797,355	967,645	995,239	769,761	-3.46%	(27,594)
203	Local St. Fund	410,703	1,012,430	1,071,896	351,237	3,428,993	3,487,135	293,095	-16.55% *	(58,142)
204	Municipal Street Fund	328,584	3,485,423	1,071,246	2,742,761	1,130,994	3,351,770	521,985	-80.97% *	(2,220,776)
208	Recreation Fund	7,307	180,287	180,287	7,307	160,991	160,991	7,307	0.00%	-
244	Economic Development Corp. Fund	249,570	22,550	34,642	237,478	121,150	51,700	306,928	29.24% *	69,450
247	Tax Increment Finance Authority Fund	2,025,756	129,617	102,149	2,053,224	129,000	101,410	2,080,814	1.34%	27,590
252	Contributions & Donations	-	5,000	5,000	-	5,000	5,000	0	-	-
265	Drug Foreiture/Grant Fund	8,895	1,000	2,500	7,395	-	3,000	4,395	-40.57%	(3,000)
271	Library Fund	263,629	234,734	237,214	261,149	238,591	238,591	261,149	0.00%	-
274	Police OWI Enforcement	1,556	1,000	1,500	1,056	-	500	556	-47.35%	(500)
287	American Rescue Plan Act Fund	858	751,831	750,000	2,689	500	-	3,189	18.59%	500
401	Capital Improvement Fund	664,142	65,000	458,875	270,267	8,000	47,500	230,767	-14.62% *	(39,500)
408	Fields of Dreams Fund	5,127	5,000	1,000	9,127	5,000	2,500	11,627	27.39%	2,500
409	Mrs. Stock's Park Fund	80,597	10,200	31,675	59,122	11,000	7,500	62,622	5.92%	3,500
481	Airport Improvement Fund	537,229	258,000	160,596	634,633	2,899,200	2,798,200	735,633	15.91% *	101,000
582	Electric	26,451,590	13,484,766	15,554,596	24,381,760	14,709,727	17,025,642	22,065,845	-9.50%	(2,315,915)
588	Dial-A-Ride Fund	770,803	379,189	379,694	770,298	412,595	412,595	770,298	0.00%	-
590	Sewer Fund	8,766,206	2,727,996	2,416,346	9,077,856	2,891,063	4,083,240	7,885,679	-13.13%	(1,192,177)
591	Water Fund	6,794,536	2,217,744	2,519,171	6,493,109	2,273,684	4,259,412	4,507,381	-30.58%	(1,985,728)
633	Public Services Inv. Fund	129,920	9,000	135,619	3,301	9,000	9,000	3,301	0.00%	-
640	Revolving Mobile Equipment Fund	637,038	386,046	302,468	720,616	632,592	582,092	771,116	7.01%	50,500
663	Fire Vehicle & Equipment Fund	328,811	144,071	45,000	427,882	160,322	120,500	467,704	9.31%	39,822
699	DPS Leave and Benefits Fund	175	245,451	245,451	175	167,381	167,381	175	-	-
		\$ 53,756,145	\$ 32,220,018	\$ 32,625,153	\$ 53,351,010	\$ 35,701,756	\$ 43,199,891	\$ 45,852,875	-14.05%	(7,498,135)



Significant changes in Fund Balance

Notes for fluctuations of 10% and \$10,000 or greater:

Local Street Fund (203)

Fund Balance Reduction of \$58,142

The anticipated decrease in fund balance is intentional due to increased capital projects related to local streets.

Municipal Street Fund (204)

Fund Balance Reduction of \$2,220,776

The anticipated decrease in fund balance is due to the timing of projects for the municipal street fund.

Economic Development Fund (244)

Fund Balance Increase of \$69,450

The anticipated increase in fund balance is due to the planned sale of City property.

Capital Improvements Fund (401)

Fund Balance Reduction of \$39,500

The anticipated decrease in fund balance is intentional. The nature of this fund is to use available fund balance on capital improvements until the fund is spent.

Airport Improvements Fund (481)

Fund Balance Addition of \$101,000

The anticipated increase in fund balance is intentional. Fuel sales and hangar rents are contributing to the growth of this fund. The operating expenditures for airport are paid for in the General Fund.

Electric Fund (582)

Use of Net Assets of \$2,315,915

The Electric Fund has several capital projects planned for fiscal year 2024. Please see page 126 for details.

Sewer Fund (590)

Use of Net Assets of \$1,192,177

The Sewer Fund has several capital projects planned for fiscal year 2024. Please see page 127.

Water Fund (591)

Use of Net Assets of \$1,985,728

The Water Fund has several capital projects planned for fiscal year 2024. Please see page 129.



General Fund Revenues

		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2018-19	2019-20	2020-21	2021-22	THRU	CURRENT	PROPOSED	CHANGE
						2022-23	2022-23	2023-24	
101-000.000-402.000	CURRENT TAXES	1,540,506	1,599,976	1,620,853	1,657,596	1,648,485	1,769,000	1,826,000	3.22%
101-000.000-402.050	CURRENT TAXES - STREET MAINT.	308,166	300,634	324,169	10,520	0	0	0	-
101-000.000-404.000	SPECIAL ACTS	56,078	20,369	37,852	39,893	0	39,856	37,720	-5.36%
101-000.000-411.000	DELINQUENT TAXES	1,156	2,567	9,662	7,535	1,924	2,000	2,000	0.00%
101-000.000-434.000	TRAILER FEES	2,544	2,496	2,400	0	0	2,400	2,400	0.00%
101-000.000-437.000	INDUSTRIAL FACILITIES TAX - CLAWBACKS	0	0	0	9	0	0	0	-
101-000.000-445.000	DELQ TAXES - PENALTIES & INTEREST	25,505	27,924	32,768	24,018	9,651	25,000	25,000	0.00%
101-000.000-447.000	PROPERTY TAX ADMIN. FEE	62,766	66,625	69,185	72,049	69,977	74,000	74,000	0.00%
101-000.000-451.000	SPECIAL ASSESSMENTS	18,559	20,743	11,478	7,343	26,994	10,000	5,000	-50.00%
101-000.000-476.000	PERMITS	15,065	18,726	15,119	20,445	17,875	18,000	18,000	0.00%
101-000.000-477.000	C.A.T.V. FRANCHISE FEES	82,708	78,273	75,622	73,201	35,287	75,000	73,000	-2.67%
101-000.000-480.000	DOG LICENSES	17	12	5	16	65	0	0	-
101-000.000-490.000	LICENSE FEES	6,691	6,438	6,723	6,925	7,015	6,700	7,000	4.48%
101-000.000-505.000	FEDERAL GRANT - PUBLIC SAFETY	0	0	2,861	0	0	0	0	-
101-000.000-528.000	FEDERAL GRANT - CARES ACT	0	0	248,051	0	0	0	0	-
101-000.000-529.000	FEDERAL GRANT	0	0	0	0	9,000	4,179	0	-100.00%
101-000.000-558.000	ACT 302 POLICE TRAINING FUNDS	2,144	2,025	1,338	1,570	795	0	0	-
101-000.000-569.000	STATE GRANT	0	4,427	951	0	0	0	0	-
101-000.000-569.372	STATE GRANT - MSHDA GRANT - CODE ENFORCEMENT	0	0	0	14,825	0	0	0	-
101-000.000-569.600	STATE GRANT - DISASTER REIMBURSEMENT	0	0	0	34,718	0	0	0	-
101-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARING	80,141	166,964	209,335	210,908	88,285	150,000	200,000	33.33%
101-000.000-574.000	STATE REVENUE SHARING	914,714	941,982	943,695	1,090,037	766,679	1,000,000	1,149,572	14.96%
101-000.000-602.000	INTERMENT FEES	15,816	13,577	20,480	20,464	12,077	18,000	20,000	11.11%
101-000.000-602.001	INTERMENT FEES - ST ANTHONY'S	2,170	1,400	4,050	4,975	1,750	3,000	4,000	33.33%
101-000.000-629.000	COPIES / DUPLICATING	0	150	566	700	0	300	300	0.00%
101-000.000-632.000	FIRE CALLS - STRUCTURE FIRES	(1,500)	0	0	0	0	0	0	-
101-000.000-633.000	ABATEMENT FEES	1,200	600	300	900	900	600	600	0.00%
101-000.000-658.000	ORDINANCE FINES	1,481	826	847	706	326	1,000	700	-30.00%
101-000.000-658.001	PARKING FINES	1,160	240	470	1,020	80	0	0	-
101-000.000-665.000	INTEREST	20,330	27,921	13,945	16,703	60,195	20,000	108,000	440.00%
101-000.000-665.100	INTEREST INCOME-LEASES (GASB 87)	0	0	0	4,790	0	0	0	-
101-000.000-667.000	RENT	15,632	15,632	22,632	23,028	0	24,000	23,000	-4.17%
101-000.000-667.200	LEASE AGREEMENT - AT&T	14,300	15,600	14,300	10,992	10,400	15,600	15,600	0.00%
101-000.000-667.517	RENT - TRANSFER FACILITY	38,600	48,000	48,000	26,676	16,000	48,000	0	-100.00%
101-000.000-668.528	ROYALTIES - TRANSFER FACILITY	20,559	16,833	20,969	19,061	2,883	20,000	0	-100.00%
101-000.000-669.000	CHANGE IN INVESTMENTS	2,218	2,981	(841)	(22,887)	(17,176)	0	0	-
101-000.000-673.000	SALE OF CITY PROPERTY	0	32	1,536	856,221	866,407	0	0	-
101-000.000-674.000	CONTRIBUTIONS IN LIEU OF TAX	1,069,882	1,078,649	1,141,170	1,149,607	733,178	1,100,000	1,213,828	10.35%



General Fund Revenues

		ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL 2021-22	ACTUAL THRU 2022-23	BUDGETS CURRENT 2022-23	BUDGETS PROPOSED 2023-24	% OF CHANGE
101-000.000-675.247	CONTRIBUTIONS & DONATIONS- TIFA	10,000	10,000	0	0	0	0	0	-
101-000.000-675.595	CONTRIBUTIONS & DONATIONS - AIRPORT	0	0	0	0	100	0	0	-
101-000.000-675.756	CONTRIBUTIONS & DONATIONS - PARKS	0	0	0	6,649	0	0	0	-
101-000.000-687.262	OTHER REFUNDS - ELECTIONS	0	0	0	3,506	0	0	0	-
101-000.000-687.300	OTHER REFUNDS	158,091	168,094	199,547	170,496	115,955	200,000	175,000	-12.50%
101-000.000-689.000	CASH OVER & (SHORT)	(42)	0	0	0	0	0	0	-
101-000.000-692.000	OTHER REVENUE	10,438	10,659	20,878	17,972	5,840	10,000	10,000	0.00%
101-000.000-692.010	OTHER REVENUE - MITCHELL BLDG RENT	0	0	0	0	1,000	0	0	-
101-000.000-692.050	OTHER REVENUE - FOIA	0	0	0	210	534	0	0	-
101-000.000-692.106	OTHER REVENUE - NEW YEAR'S EVE EVENT	17,475	18,977	1,500	10,400	11,900	18,000	12,000	-33.33%
101-000.000-692.174	OTHER REVENUE - ECONOMIC DEVELOPMENT	0	0	0	0	10,500	3,042	13,000	327.35%
101-000.000-692.247	OTHER REVENUE - TIFA FUND	0	0	0	0	0	3,000	3,000	0.00%
101-000.000-692.301	OTHER REVENUE-POLICE DEPT	715	1,529	550	1,749	588	500	75,608	15021.60%
101-000.000-692.336	OTHER REVENUE-LOCAL FIRE GRANT	1,000	3,412	2,000	0	0	0	0	-
101-000.000-692.470	OTHER REVENUE-TREES	0	100	0	2,500	0	0	0	-
101-000.000-692.595	OTHER REVENUE-AIRPORT T-SHIRTS	0	0	0	57	132	0	0	-
101-000.000-699.151	TRANSFER IN - CEMETERY CARE	15,500	0	20,000	20,000	0	20,000	20,000	0.00%
101-000.000-699.174	TRANSFER IN - BPU	20,000	123,309	141,538	0	0	140,000	0	-100.00%
101-000.000-699.202	TRANSFER IN - MAJOR STREETS	74,920	79,081	88,015	91,006	47,843	88,000	92,000	4.55%
101-000.000-699.203	TRANSFER IN - LOCAL STREETS	28,652	24,192	26,044	27,159	14,076	26,000	26,000	0.00%
101-000.000-699.271	TRANSFER IN - LIBRARY	2,000	2,000	2,000	2,000	0	2,000	0	-100.00%
101-000.000-699.481	TRANSFER IN - AIRPORT IMPROVEMENT	0	0	0	0	0	7,500	0	-100.00%
101-000.000-699.588	TRANSFER IN - DIAL-A-RIDE	61,660	59,573	68,781	48,315	0	65,000	65,000	0.00%
101-000.000-699.699	TRANSFER IN - DPS LEAVE & BENEFITS	0	0	20,606	0	0	0	0	-
	TOTAL GENERAL FUND REVENUE	4,719,017	4,983,548	5,491,950	5,786,583	4,577,520	5,009,677	5,297,328	5.74%



City Council

Adam Stockford – Mayor

adamstockford@gmail.com

517-320-0543

Council Members

Greg Stuchell – Council Member Ward 1

Cindy Pratt – Council Member Ward 2

Bruce Sharp – Council Member Ward 3

Robert Socha – Council Member Ward 4

Tony Vear – Council Member Ward 1

Will Morrissey – Council Member Ward 2

Gary Wolfram – Council Member Ward 3

Joshua Paladino – Council Member Ward 4

Department Summary

The City of Hillsdale has a Council/Manager form of government; the manager is appointed by the elected City Council members. The City Council is elected by the voters of the City of Hillsdale to four year terms. The City is divided into four (4) wards, each with two (2) representatives. Elections are held every other year, on the even-numbered years (2022, 2024 etc.), with each ward having one (1) expiring term per election. Term limits prohibit more than two (2) consecutive four (4) year terms as a Councilperson or Mayor. The next election will be held November 5, 2024 when there will be the four (4) Councilpersons' terms expiring, one from each ward.

Department Goals

- Street repair and reconstruction
- Dilapidated structure demolition
- Mitchell Research Center
- School Resource Officer
- Economic Development

Budget Summary

1. Personnel expenses consist of payments to Council based on meetings and committee meetings attended, as authorized by the Officers Compensation Commission.
2. Operating expenses include Council training, membership dues in the Michigan Municipal League, auditing and legal services, technology and repair services for computer equipment and engineering reviews of site plans.



CITY COUNCIL - 101		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	Change
101-101.000-702.000	WAGES	15,849	17,066	19,072	19,080	10,868	15,597	15,597	0.00%
101-101.000-717.000	WORKERS' COMPENSATION	87	66	44	44	10	70	10	-85.71%
101-101.000-720.000	EMPLOYER'S FICA	1,212	1,305	1,459	1,460	831	1,193	1,193	0.00%
101-101.000-726.000	SUPPLIES	9	96	10	0	64	200	200	0.00%
101-101.000-801.000	CONTRACTUAL SERVICES	900	0	0	900	95	100	100	0.00%
101-101.000-810.000	DUES & SUBSCRIPTIONS	5,045	5,166	0	455	0	5,250	5,250	0.00%
101-101.000-955.200	MISC. - COMMUNICATIONS	0	900	900	0	0	1,000	1,000	0.00%
101-101.000-956.000	TRAINING & SEMINARS	100	0	0	0	0	250	250	0.00%
TOTAL CITY COUNCIL APPROPRIATIONS		23,202	24,599	21,485	21,939	11,868	23,660	23,600	-0.25%



City Manager

David Mackie

dmackie@cityofhillsdale.org

517-437-6444

Department Summary

The City Manager is the Chief Administrative Office (CAO) and reports to the Hillsdale City Council and Board of Public Utilities (BPU). The position of City Manager carries a broad range of responsibilities which include appointment and supervision of department heads; coordination of all city and utility departments; and the preparation and maintenance of the annual budget. The City Manager's position was combined with the BPU Director's position in October 2021 to reduce expenses in the General Fund.

Department Goals

- Provide and maintain effective and efficient City government.
- Improve quality of life for the City's residents.
- Continue to integrate the City and BPU into one cohesive government entity.
- Maintain a staff review/development process.
- Oversee annual strategic planning process.
- Foster transparency and effective public communication.

Budget Summary

1. City Manager's budget covers 40% of the combined position expenses.
2. Savings to the General Fund is approximately \$148,000 per year.
3. The City Manager has an office on the third floor of City Hall and a shared office at the BPU.
4. Departmental expenses include supplies, training, seminars, and professional subscriptions.
5. Contractual services for the City Hall office are: copier repair.
6. No capital outlay expenditures are planned for this fiscal year.



		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	Change
CITY MANAGER - 172									
101-172.000-702.000	WAGES	117,985	108,552	102,100	75,592	35,428	67,519	70,069	3.78%
101-172.000-703.000	OVERTIME PAY	138	0	0	0	0	0	0	-
101-172.000-704.000	SICK TIME PAY	718	0	0	103	1,673	0	0	-
101-172.000-705.000	VACATION TIME PAY	792	0	10,483	4,711	3,933	0	0	-
101-172.000-706.000	PERSONAL TIME PAY	1,375	1,601	2,184	454	900	0	0	-
101-172.000-707.000	LONGEVITY PAY	240	240	240	0	0	0	0	-
101-172.000-710.000	HOLIDAY & OTHER PAY	18,552	16,938	16,176	3,632	5,707	0	0	-
101-172.000-715.000	HEALTH & LIFE INSURANCE	8,285	6,860	7,554	3,771	2,944	3,048	5,139	68.60%
101-172.000-716.000	RETIREMENT	17,549	10,656	30,957	23,443	13,039	28,389	18,906	-33.40%
101-172.000-717.000	WORKERS' COMPENSATION	371	164	205	170	33	200	43	-78.50%
101-172.000-718.000	UNEMPLOYMENT INSURANCE	0	100	0	0	0	0	0	-
101-172.000-720.000	EMPLOYER'S FICA	7,470	6,618	8,658	5,657	3,369	5,165	5,199	0.66%
101-172.000-721.000	DISABILITY INSURANCE	466	910	462	277	123	475	270	-43.16%
101-172.000-726.000	SUPPLIES	563	858	591	107	299	1,000	1,000	0.00%
101-172.000-801.000	CONTRACTUAL SERVICES	286	0	110	10	1,109	500	500	0.00%
101-172.000-810.000	DUES & SUBSCRIPTIONS	135	140	450	770	325	1,000	1,000	0.00%
101-172.000-860.000	TRANSPORTATION & MILEAGE	0	0	0	0	0	500	0	-100.00%
101-172.000-956.000	TRAINING & SEMINARS	2,240	1,685	620	588	347	2,500	2,500	0.00%
101-172.000-956.200	LODGING & MEALS	1,635	556	0	438	21	1,500	1,500	0.00%
TOTAL CITY MANAGER APPROPRIATIONS		178,800	155,878	180,790	119,723	69,250	111,796	106,126	-5.07%



		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
ADMINISTRATIVE SERVICES - 175		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	Change
101-175.000-702.000	WAGES	0	46,173	54,749	46,680	21,835	55,426	28,686	-48.24%
101-175.000-703.000	OVERTIME PAY	0	131	345	0	0	0	0	-
101-175.000-705.000	VACATION TIME PAY	0	1,308	2,189	0	0	0	0	-
101-175.000-710.000	HOLIDAY & OTHER PAY	(1,218)	1,167	310	233	136	0	50	-
101-175.000-715.000	HEALTH & LIFE INSURANCE	0	0	32	0	0	11,796	5,054	-57.15%
101-175.000-716.000	RETIREMENT	549	3,729	1,827	1,271	1,026	13,593	5,596	-58.83%
101-175.000-717.000	WORKERS' COMPENSATION	0	0	0	159	173	200	190	-5.00%
101-175.000-720.000	EMPLOYER'S FICA	0	3,508	2,464	3,293	1,534	4,240	2,168	-48.87%
101-175.000-721.000	DISABILITY INSURANCE	0	0	77	0	0	0	0	-
101-175.000-726.000	SUPPLIES	0	505	732	1,910	805	1,500	1,500	0.00%
101-175.000-726.007	SUPPLIES - COVID	0	0	1,092	127	0	500	0	-100.00%
101-175.000-801.000	CONTRACTUAL SERVICES	27,066	23,340	19,765	24,165	30,044	25,000	25,000	0.00%
101-175.000-802.000	TECHNICAL SERVICES	0	0	0	4,515	20,146	44,995	56,045	24.56%
101-175.000-806.000	LEGAL SERVICES	62,211	17,559	24,676	50,132	21,202	35,000	35,000	0.00%
101-175.000-806.002	LEGAL SERVICES - TAX CASES	150	24,407	6,250	0	0	0	0	-
101-175.000-807.000	ENGINEERING SERVICES - CONTRACT	1,233	894	0	0	0	0	0	-
101-175.000-808.000	AUDITING SERVICES	16,065	16,510	16,700	28,160	0	25,000	0	-100.00%
101-175.000-810.000	DUES & SUBSCRIPTIONS	585	210	663	435	90	1,200	750	-37.50%
101-175.000-818.000	INSURANCE	55,318	59,436	64,196	70,270	77,678	72,500	78,500	8.28%
101-175.000-955.000	MISCELLANEOUS	0	0	0	1,314	0	0	0	-
101-175.000-955.025	MISC. - HOLIDAY RECEPTION	408	422	0	499	489	500	500	0.00%
101-175.000-955.101	MISC. - DOMESTIC HARMONY	6,000	6,000	6,000	0	6,000	6,000	6,000	0.00%
101-175.000-955.106	MISC. - NEW YEAR'S EVE EVENT	14,725	17,582	0	12,188	12,321	13,000	13,000	0.00%
101-175.000-956.000	TRAINING & SEMINARS	1,218	1,377	0	250	1,000	1,000	1,000	0.00%
101-175.000-956.200	LODGING & MEALS	0	0	0	0	0	500	500	0.00%
101-175.000-960.000	BANK FEES	0	0	0	509	883	250	1,000	300.00%
101-175.000-970.000	CAPITAL OUTLAY	0	0	0	0	15,626	30,000	0	-100.00%
TOTAL ADMINISTRATIVE SERVICES APPROPRIATIONS		184,310	224,258	202,067	246,110	210,988	342,200	260,539	-23.86%



Finance

Karen Lancaster – Interim Finance Director

finance@cityofhillsdale.org

517-437-6446

Department Summary

The Finance Department is responsible for maintaining a system of accounts which shall conform to the uniform system established by the State and is consistent with generally accepted accounting principles. The department is responsible for the collection of all monies, other than property taxes, received by the City, for maintaining the financial records of the City and the Board of Public Utilities, including records of property owned by and belonging to the City, for issuance of purchase orders for goods and services requisitioned by the various administrative departments and for providing assistance to the City Clerk and City Treasurer in carrying out the duties and functions of their respective offices. It is the Finance Department's responsibility to maintain the finances of both the Board of Public Utilities and the City. The two major functions of the department are to facilitate the audits and assist the City Manager and Director of Public Utilities in the preparation of the annual budget. In addition, this department prepares and files all necessary intergovernmental reports; assists other departments with cost analysis, purchasing and capital improvement planning; and performs analysis of various financial and non-financial issues as requested by the City Manager, Board of Public Utilities and the City Council.

Department Goals

- Provide useful and timely financial information to City and BPU staff, various City Boards, BPU Board and Commissions, as well as city residents in an appropriate format, maximizing the usefulness of the data.
- To provide safety, liquidity and yield in all investments.
- Work with the new audit firm to ensure a timely and accurate audit.
- Work with City Manager and department heads to ensure a balanced budget.

Department Objectives

- Implement GASB 96, *Subscription-Based Information Technology Arrangements*.
- Review financial system software to ensure efficient and effective use.
- Continue implementation of the adopted grant policy, moderating and reporting American Rescue Plan funding per federal grant guidelines.

Budget Summary

1. Personnel consist of one (1) full-time employee and one (1) contracted Finance Director.
2. Operating expenses include general office supplies, training and dues for Michigan Government Finance Officers Association (MGFOA), the national Government Finance Officers Association (GFOA) and the Michigan Municipal Treasurer's Association (MMTA).
3. Contractual services consists of accounting software support.
4. No capital purchases are planned for the fiscal year.



FINANCE - 191		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	Change
101-191.000-702.000	WAGES	54,755	117,348	154,828	55,688	15,651	60,770	25,037	-58.80%
101-191.000-703.000	OVERTIME PAY	2,735	2,567	0	78	0	0	0	-
101-191.000-704.000	SICK TIME PAY	1,333	3,385	10,785	2,643	935	0	0	-
101-191.000-705.000	VACATION TIME PAY	5,000	5,852	19,184	6,764	584	0	0	-
101-191.000-706.000	PERSONAL TIME PAY	906	1,168	1,871	1,085	150	0	0	-
101-191.000-707.000	LONGEVITY PAY	550	1,100	1,100	0	0	0	0	-
101-191.000-710.000	HOLIDAY & OTHER PAY	2,528	5,907	5,661	2,943	1,179	0	0	-
101-191.000-715.000	HEALTH & LIFE INSURANCE	14,685	32,952	43,393	19,058	5,287	20,509	7,630	-62.80%
101-191.000-716.000	RETIREMENT	3,360	10,775	13,373	4,743	1,168	4,254	1,753	-58.79%
101-191.000-717.000	WORKERS' COMPENSATION	109	220	249	209	33	210	43	-79.52%
101-191.000-718.000	UNEMPLOYMENT INSURANCE	0	200	782	0	0	0	0	-
101-191.000-720.000	EMPLOYER'S FICA	4,814	9,386	13,683	4,637	1,123	4,649	1,915	-58.81%
101-191.000-721.000	DISABILITY INSURANCE	301	582	791	337	69	340	150	-55.88%
101-191.000-724.000	PAYROLL ALLOCATION	0	0	0	(36,097)	0	0	0	-
101-191.000-726.000	SUPPLIES	985	702	415	181	38	0	500	-
101-191.000-801.000	CONTRACTUAL SERVICES	1,953	2,367	3,353	43,950	50,295	69,000	60,000	-13.04%
101-191.000-810.000	DUES & SUBSCRIPTIONS	340	0	432	120	120	0	200	100.00%
101-191.000-860.000	TRANSPORTATION & MILEAGE	222	606	0	0	150	0	250	100.00%
101-191.000-956.000	TRAINING & SEMINARS	123	840	591	0	305	0	500	100.00%
101-191.000-956.200	LODGING & MEALS	0	483	0	0	517	0	500	100.00%
101-191.000-960.000	BANK FEES	0	0	0	1,168	970	0	0	-
TOTAL FINANCE APPROPRIATIONS		94,699	196,440	270,491	107,507	78,574	159,732	98,478	-38.35%



City Clerk

Katy Price – City Clerk

kprice@cityofhillsdale.org

517-437-6441

Department Summary

The City Clerk's office duties include maintaining the official City records, administering elections, administering the City's account receivables and creating the daily cash receipting deposits. Updating and monitoring the City Clerk webpage, as well as adding City notices and City news items to the City website. Administers the bidding process for the City of Hillsdale. The office also provides general information to the public. The City Clerk is the official custodian of the City seal and other papers, documents or records pertaining to the City.

Department Goals

- Verification that all records maintained match all retention requirements, the records are stored in an appropriate fashion and can be retrieved in an efficient manner.
- Maintain electronic files and work towards getting previous hard files switched over to become electronic files, as appropriate.
- Continue to improve the audio/visual delivery of Council meeting.
- Administer all municipal elections and maintain an accurate voter file database utilizing the Qualified Voter File (QVF).
- Complete the three (3) year MAMC Institute program and receive certification.
- Work with the County clerk's office in an Election Outreach program for High School Civics' classes.
- Navigate, Implement and collaborate with the County Clerk's office on the State of Michigan's nine day early voting.

Department Objectives

- Continue the program to electronically scan and catalogue all City Council minutes.
- Provide updated information for the City ordinance code books and the electronic code book on the City's website, as necessary.
- Maintain a friendly, courteous manner toward the public on the phone and as a first point of contact for visitors to City Hall.
- Continue to improve delivery of the election process. Maintain on-going training to the City's poll workers.

Budget Summary

1. Personnel consist of one (1) full-time Clerk.
2. Operating expenses are supplies, training, publishing and general maintenance.
3. Contractual services are for copier expenses, website assistance, code book maintenance, election coding and supplies, election AV county board, early voting, and monthly on-site record shredding services.
4. No capital outlay expenditures are planned for this budget year.



CITY CLERK - 215		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	Change
101-215.000-702.000	WAGES	50,162	39,843	39,916	42,004	31,811	50,432	51,945	3.00%
101-215.000-703.000	OVERTIME PAY	691	90	0	0	0	0	0	-
101-215.000-704.000	SICK TIME PAY	1,221	1,434	1,978	1,201	0	0	0	-
101-215.000-705.000	VACATION TIME PAY	5,149	3,765	3,139	989	0	0	0	-
101-215.000-706.000	PERSONAL TIME PAY	217	538	1,108	0	0	0	0	-
101-215.000-707.000	LONGEVITY PAY	300	600	600	600	600	600	600	0.00%
101-215.000-710.000	HOLIDAY & OTHER PAY	2,012	2,517	2,407	2,177	290	500	500	0.00%
101-215.000-715.000	HEALTH & LIFE INSURANCE	11,700	18,270	20,056	17,484	13,218	20,509	19,075	-6.99%
101-215.000-716.000	RETIREMENT	5,007	4,082	6,213	6,761	6,887	6,749	12,327	82.65%
101-215.000-717.000	WORKERS' COMPENSATION	190	58	91	75	94	100	100	0.00%
101-215.000-718.000	UNEMPLOYMENT INSURANCE	0	100	0	0	0	0	0	-
101-215.000-720.000	EMPLOYER'S FICA	4,172	3,252	3,266	3,220	2,293	3,858	3,974	3.01%
101-215.000-721.000	DISABILITY INSURANCE	253	193	198	198	132	200	290	45.00%
101-215.000-726.000	SUPPLIES	3,146	1,465	2,425	2,366	832	3,000	3,000	0.00%
101-215.000-734.000	POSTAGE	3,884	2,828	2,797	1,045	723	3,000	3,500	16.67%
101-215.000-801.000	CONTRACTUAL SERVICES	10,663	10,945	9,785	10,414	5,881	8,400	10,000	19.05%
101-215.000-810.000	DUES & SUBSCRIPTIONS	0	20	0	0	81	500	500	0.00%
101-215.000-860.000	TRANSPORTATION & MILEAGE	126	0	0	0	0	250	300	20.00%
101-215.000-905.000	PUBLISHING / NOTICES	2,590	1,670	1,220	976	926	2,500	2,500	0.00%
101-215.000-956.000	TRAINING & SEMINARS	7	0	0	0	650	1,000	1,200	20.00%
101-215.000-956.200	LODGING & MEALS	8	0	442	0	0	800	1,000	25.00%
TOTAL CITY CLERK APPROPRIATIONS		101,498	91,670	95,641	89,510	64,418	102,398	110,811	8.22%



ELECTIONS - 262		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF Change
		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	
101-262.000-702.000	WAGES	7,028	5,224	9,423	2,876	241	8,900	0	-100.00%
101-262.000-703.000	OVERTIME PAY	0	0	0	184	0	0	0	-
101-262.000-710.000	HOLIDAY & OTHER PAY	3	7	6	0	0	0	0	-
101-262.000-716.000	RETIREMENT	15	42	38	0	19	0	0	-
101-262.000-720.000	EMPLOYER'S FICA	103	83	89	30	18	0	0	-
101-262.000-726.000	SUPPLIES	913	661	5,696	2,312	1,371	3,000	3,000	0.00%
101-262.000-801.000	CONTRACTUAL SERVICES	11,653	1,223	5,496	2,314	18,069	9,659	10,000	3.53%
101-262.000-905.000	PUBLISHING / NOTICES	0	79	0	0	0	100	0	-100.00%
101-262.000-956.200	LODGING & MEALS	486	618	302	297	891	650	650	0.00%
TOTAL ELECTIONS APPROPRIATIONS		20,201	7,937	21,050	8,013	20,609	22,309	13,650	-38.81%



Treasurer

Peter Merritt – City Treasurer

treasurer@cityofhillsdale.org

517-437-6454

Department Summary

The Treasurer's Office is responsible for collecting and disbursing funds collected through property taxes for the City of Hillsdale. Taxes are collected two (2) times a year for the City, the Hillsdale Community Library, Hillsdale Community Schools, Hillsdale County Intermediate School District and the State of Michigan. Reports are filed with the State of Michigan at the end of each tax season for all tax abatements issued to businesses in the City of Hillsdale.

Department Goals

- Get the Delinquent Personal Property System cleaned up by the end of the fiscal year.
- Document all Treasury processes in the Treasurer's Journal by the end of the fiscal year.
- Set up a Treasury Annual Time Line.
- Provide an annual report for Delinquent Personal Property and identify the entities that need to be written off by the end of the fiscal year.
- Set up an annual series of charts that reflect Taxes Collected by each Taxing Entity, the breakdown of the Taxes Collected for the City of Hillsdale by Millage and a chart reflecting Taxes Billed and Taxes Paid.
- Get delinquent personal property taxes up-to-date.
- Develop written policies and procedures for tax collections.
- Develop written policies and procedures for cash handling.

Budget Summary

1. Personnel consist of one (1) part-time, appointed Treasurer.
2. Operating expenses are supplies, postage, training, publishing, dues and subscriptions, printing and tax refunds and rebates (425 Area and PILOT disbursements to other jurisdictions).
3. Contractual services are for tax software support.
4. No capital items are planned for the year.



CITY TREASURER - 253		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	Change
101-253.000-702.000	WAGES	18,510	19,434	20,244	17,477	12,594	20,192	21,000	4.00%
101-253.000-716.000	RETIREMENT	276	504	924	1,512	1,288	1,932	2,100	8.70%
101-253.000-717.000	WORKERS' COMPENSATION	54	24	35	29	23	35	24	-31.43%
101-253.000-720.000	EMPLOYER'S FICA	1,416	1,487	1,549	1,337	963	1,545	1,607	4.01%
101-253.000-726.000	SUPPLIES	343	582	527	630	531	625	625	0.00%
101-253.000-734.000	POSTAGE	1,083	3,147	2,511	1,254	0	3,000	2,500	-16.67%
101-253.000-801.000	CONTRACTUAL SERVICES	2,968	2,925	3,740	9,988	3,334	4,000	4,000	0.00%
101-253.000-810.000	DUES & SUBSCRIPTIONS	0	150	538	150	198	0	0	-
101-253.000-860.000	TRANSPORTATION & MILEAGE	170	106	0	0	0	0	0	-
101-253.000-900.000	PRINTING	520	0	0	0	0	0	0	-
101-253.000-956.000	TRAINING & SEMINARS	205	0	0	0	0	0	0	-
101-253.000-956.200	LODGING & MEALS	1,910	0	0	0	0	0	0	-
101-253.000-964.000	REFUNDS & REBATES	118,013	124,590	140,991	146,406	34,940	134,000	145,000	8.21%
TOTAL CITY TREASURER APPROPRIATIONS		145,468	152,949	171,059	178,783	53,871	165,329	176,856	6.97%



Assessing, Code Enforcement & Planning

Kimberly Thomas, Michigan Advanced Assessing Officer (MAAO) – City Assessor

Assessor@cityofhillsdale.org

codeenforcement@cityofhillsdale.org

517 437-6440

Department Summary

The Assessing Department's primary responsibility is to review and update the annual assessment roll for changes or corrections to property classification (determined by current use), description (land divisions and combinations), physical characteristics of the land and improvements, true cash value, transfers of ownership, and exemption status. Assisted by staff Appraiser Olivia Jones, Michigan Certified Assessing Officer (MCAO), the Assessor is required to certify the assessment roll by the first Monday in March, at which time it is turned over to the Board of Review to hear taxpayer appeals. The assessor also represents the City in appeals filed with the Michigan Tax Tribunal.

Planning, Zoning and Code Enforcement Administrator Alan Beeker, MSU Certified Zoning Administrator, is primarily charged with enforcement and administration of the City's property maintenance and zoning codes. Alan works with the Fire Department, Police Department, County Building Inspection Department, IPMC Board of Appeals, Planning Commission and Zoning Board of Appeals to ensure that these codes are developed and enforced fairly and in keeping with the objectives for which the codes were adopted. Our office is also responsible for issuance of Use and Occupancy, Sign, Fence, and Zoning Compliance Permits. Alan also provides assistance to the City's Tax Increment Finance Authority (TIFA).

Department Goals

- Physically inspect 20% of properties annually for assessment review and data verification.
- Continue to implement CAMA data standards and take other steps as needed to meet or maintain compliance with standards set by the State Tax Commission Audit of Minimum Assessing Requirements and Michigan's Property Assessing Reform Act, P.A. 660 of 2018.
- Complete steps to renew RRC Certification.
- Work with the Planning Commission to review and update current ordinances. Develop City-wide Form-based Zoning code, intended to create uniform streetscapes and improve walkability.

Department Objectives

- Accurately identify and equitably assess properties in compliance with Michigan statute.
- Work with boards and commissions to improve City Codes to better meet stated City objectives.
- Better the quality of life for residents and visitors through effective code enforcement.



Assessing, Code Enforcement & Planning

Budget Summary

1. Personnel Services cover wages and benefits for three (3) full time employees.
2. Operating expenses are for supplies, postage, transportation, training, and publishing of notices.
3. Contractual services include software maintenance agreements, parcel mapping, appraisals for Tax Tribunal appeals, office equipment leases, and repair and maintenance of blighted properties (reimbursed through tax liens).



ASSESSING - 257		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	Change
101-257.000-702.000	WAGES	77,595	88,182	101,591	107,578	77,722	120,424	125,635	4.33%
101-257.000-703.000	OVERTIME PAY	120	319	313	138	0	0	0	-
101-257.000-704.000	SICK TIME PAY	2,353	2,699	2,960	1,839	0	500	0	-100.00%
101-257.000-705.000	VACATION TIME PAY	4,130	3,818	4,868	3,179	0	0	0	-
101-257.000-706.000	PERSONAL TIME PAY	1,809	350	1,782	1,308	0	860	0	-100.00%
101-257.000-707.000	LONGEVITY PAY	780	480	480	480	480	480	0	-100.00%
101-257.000-710.000	HOLIDAY & OTHER PAY	5,301	9,238	6,613	6,231	882	0	0	-
101-257.000-715.000	HEALTH & LIFE INSURANCE	8,959	3,351	7,122	6,105	6,933	6,784	7,732	13.97%
101-257.000-716.000	RETIREMENT	7,902	8,387	10,534	15,022	13,073	13,824	22,643	63.79%
101-257.000-717.000	WORKERS' COMPENSATION	584	386	237	219	279	220	300	36.36%
101-257.000-718.000	UNEMPLOYMENT INSURANCE	0	200	0	0	0	0	0	-
101-257.000-720.000	EMPLOYER'S FICA	6,952	7,915	8,811	9,043	5,883	9,212	9,611	4.33%
101-257.000-721.000	DISABILITY INSURANCE	448	532	378	567	378	600	830	38.33%
101-257.000-726.000	SUPPLIES	1,058	626	922	623	821	1,000	2,000	100.00%
101-257.000-734.000	POSTAGE	1,129	1,506	1,150	2,070	1,411	2,000	2,000	0.00%
101-257.000-801.000	CONTRACTUAL SERVICES	7,119	10,236	8,341	7,705	5,900	12,250	19,000	55.10%
101-257.000-806.002	LEGAL SERVICES - TAX CASES	0	0	864	0	0	30,000	15,000	-50.00%
101-257.000-810.000	DUES & SUBSCRIPTIONS	490	515	475	654	588	1,060	750	-29.25%
101-257.000-860.000	TRANSPORTATION & MILEAGE	333	446	12	21	28	500	500	0.00%
101-257.000-900.000	PRINTING	450	0	0	0	0	0	0	-
101-257.000-905.000	PUBLISHING / NOTICES	119	585	460	450	521	500	500	0.00%
101-257.000-930.000	REPAIRS & MAINTENANCE	6	0	61	0	0	0	0	-
101-257.000-956.000	TRAINING & SEMINARS	713	1,510	669	552	205	1,500	1,500	0.00%
101-257.000-956.200	LODGING & MEALS	1,129	98	418	152	0	1,250	1,500	20.00%
101-257.000-970.000	CAPITAL OUTLAY	0	0	0	0	0	0	15,000	100.00%
TOTAL ASSESSING APPROPRIATIONS		129,479	141,379	159,061	163,936	115,104	202,964	224,501	10.61%



		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
Planning - 701		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	Change
101-701.000-702.000	WAGES	52,076	43,492	46,391	46,657	33,985	53,881	55,498	3.00%
101-701.000-703.000	OVERTIME PAY	15	0	0	0	0	0	0	-
101-701.000-704.000	SICK TIME PAY	1,276	191	246	949	0	700	0	-100.00%
101-701.000-705.000	VACATION TIME PAY	2,955	1,340	2,666	3,546	0	0	0	-
101-701.000-706.000	PERSONAL TIME PAY	910	503	838	226	0	226	0	-100.00%
101-701.000-707.000	LONGEVITY PAY	480	480	480	480	480	480	0	-100.00%
101-701.000-710.000	HOLIDAY & OTHER PAY	4,019	2,394	2,634	2,614	290	500	500	0.00%
101-701.000-715.000	HEALTH & LIFE INSURANCE	17,606	18,350	20,100	17,484	13,218	20,509	19,075	-6.99%
101-701.000-716.000	RETIREMENT	5,203	4,091	5,154	8,000	7,307	7,209	13,170	82.69%
101-701.000-717.000	WORKERS' COMPENSATION	265	262	173	167	98	170	105	-38.24%
101-701.000-718.000	UNEMPLOYMENT INSURANCE	0	100	0	0	0	0	0	-
101-701.000-720.000	EMPLOYER'S FICA	4,390	3,399	3,734	3,837	2,450	4,122	4,246	3.01%
101-701.000-721.000	DISABILITY INSURANCE	304	310	279	231	154	280	264	-5.71%
101-701.000-726.000	SUPPLIES	342	540	111	328	439	500	500	0.00%
101-701.000-801.000	CONTRACTUAL SERVICES	855	1,499	698	1,252	715	2,200	3,200	45.45%
101-701.000-801.372	CONTRACTUAL SERVICES - CODE ENFORCEMENT	0	0	0	69,930	25,364	60,000	100,000	66.67%
101-701.000-810.000	DUES & SUBSCRIPTIONS	2,487	2,242	2,487	2,400	2,170	2,560	2,400	-6.25%
101-701.000-860.000	TRANSPORTATION & MILEAGE	461	139	0	184	138	500	500	0.00%
101-701.000-905.000	PUBLISHING / NOTICES	1	211	612	436	79	500	1,000	100.00%
101-701.000-956.000	TRAINING & SEMINARS	703	790	0	0	89	870	1,500	72.41%
101-701.000-956.200	LODGING & MEALS	950	962	0	0	0	1,000	1,000	0.00%
101-701.000-970.000	CAPITAL OUTLAY	0	0	0	0	0	0	15,000	100.00%
TOTAL PLANNING APPROPRIATIONS		95,298	81,295	86,603	158,721	86,976	156,207	217,958	39.53%



Human Resources

Laura Sergent – Director

lsergent@cityofhillsdale.org

517-437-6443

Department Summary

The Human Resources Department is responsible for payroll, Federal and State tax reporting, workers' compensation, Federal and State unemployment reporting, Freedom of Information, hiring process, employee relations, and bargaining unit negotiations. Also, administrating three (3) retirement plans with the Municipal Employees (MERS) and two (2) with the International City Managers Association (ICMA), health insurance and other fringe benefits.

Department Goals

- Continue researching revenue saving alternatives for fringe benefits.
- Work on getting personnel documents in compliance with federal and state laws.
- Utilize more technology to make efficiencies.
- Develop a new hire orientation including training.

Department Objectives

- Update existing policies and create new ones.
- Insure compliance with Federal and State laws.
- Coordinate activities with other Department Directors and provide individual services for all employees.
- Work on position pay scales.

Budget Summary

1. Personnel consist of one (1) full-time Director.
2. Operating expenses are for office supplies and training.
3. Contractual services is for payroll software support.
4. No capital expenditures are planned for this budget year.



HUMAN RESOURCES - 270		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	Change
101-270.000-702.000	WAGES	29,828	71,524	58,277	55,997	23,026	69,010	30,666	-55.56%
101-270.000-704.000	SICK TIME PAY	772	10,053	1,000	580	0	0	0	-
101-270.000-705.000	VACATION TIME PAY	2,832	15,036	1,817	4,194	(199)	0	0	-
101-270.000-706.000	PERSONAL TIME PAY	386	173	727	773	0	0	0	-
101-270.000-707.000	LONGEVITY PAY	550	1,100	0	0	0	0	0	-
101-270.000-710.000	HOLIDAY & OTHER PAY	2,923	4,860	2,998	3,727	(198)	0	0	-
101-270.000-715.000	HEALTH & LIFE INSURANCE	1,956	8,404	19,966	17,484	5,287	20,509	8,622	-57.96%
101-270.000-716.000	RETIREMENT	3,078	7,440	4,909	4,672	1,530	5,331	2,277	-57.29%
101-270.000-717.000	WORKERS' COMPENSATION	86	133	135	112	97	115	103	-10.43%
101-270.000-718.000	UNEMPLOYMENT INSURANCE	0	100	0	0	0	0	0	-
101-270.000-720.000	EMPLOYER'S FICA	2,656	7,643	4,396	4,233	1,476	5,279	2,270	-57.00%
101-270.000-721.000	DISABILITY INSURANCE	159	0	346	356	103	365	226	-38.08%
101-270.000-724.000	PAYROLL ALLOCATION	0	0	0	(30,131)	0	0	0	-
101-270.000-726.000	SUPPLIES	694	355	654	567	913	500	1,000	100.00%
101-270.000-801.000	CONTRACTUAL SERVICES	1,468	1,468	1,500	1,125	274	800	1,200	50.00%
101-270.000-810.000	DUES & SUBSCRIPTIONS	0	0	0	0	229	0	0	-
101-270.000-860.000	TRANSPORTATION & MILEAGE	0	0	0	0	188	500	500	0.00%
101-270.000-956.000	TRAINING & SEMINARS	0	0	0	590	590	500	500	0.00%
101-270.000-956.200	LODGING & MEALS	0	0	0	744	651	0	750	100.00%
TOTAL HUMAN RESOURCES APPROPRIATIONS		47,388	128,289	96,725	65,023	33,967	102,909	48,114	-53.25%



Police

Scott A. Hephner – Chief

shephner@cityofhillsdale.org

517.437.6460

Department Summary

The Hillsdale City Police Department consists of a Chief, one (1) Lieutenant, three (3) Sergeants, one (1) Detective, eight (8) Patrol Officers, one (1) Administrative Assistant, one (1) Records Manager/Dispatcher, one (1) school resource officer, one (1) part time Police Officer and five (5) Reserve Officers

Department Accomplishment

The Hillsdale City Police Department entered into an agreement with the Hillsdale Community School District and received grant funding for a School Resource Officer.

Department Goals

- Maintain a presence inside our local schools and foster positive contacts with the students through utilization of a trained School Resource Officer.
- Provide additional training to staff in areas of specialized response.
- Achieve a level of policy accreditation.

Department Objectives

- To have a method of sustained contact with our communities youth to further our Community Oriented Policing strategy.
- To provide the best response to protect our community.

Budget Summary

1. Personnel services reflects fifteen (15) full time Police Officers, one (1) part time Police Officer and two (2) full time support staff.
2. Operating expenses include supplies, training/education, vehicle operation and uniforms.
3. Contractual services consist of: Network Access Fee for In-Car Mobile Data Terminals, Service Agreement/Lease Fax Machine, Software License Fees, Range Fees, M.D.T Fees and Program Use Fees, Policy update service with Daily Training Bulletins, Online Investigation System and Michigan Criminal Justice Information Network (MICJIN) access forensic advantage.
4. No capital outlay expenditures are planned for this fiscal year.



		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
POLICE - 301		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	Change
101-301.000-702.000	WAGES	641,243	675,726	703,452	741,867	562,070	765,824	1,008,309	31.66%
101-301.000-702.100	WAGES-PART-TIME	0	0	0	0	0	0	5,000	100.00%
101-301.000-703.000	OVERTIME PAY	52,536	44,036	55,250	48,957	49,035	50,000	50,000	0.00%
101-301.000-704.000	SICK TIME PAY	29,854	26,756	31,904	35,166	0	21,232	9,957	-53.10%
101-301.000-705.000	VACATION TIME PAY	50,359	46,716	55,355	50,408	0	63,904	0	-100.00%
101-301.000-706.000	PERSONAL TIME PAY	10,478	9,442	9,038	8,735	0	9,056	0	-100.00%
101-301.000-707.000	LONGEVITY PAY	12,765	11,380	10,650	12,800	9,600	9,050	9,150	1.10%
101-301.000-710.000	HOLIDAY & OTHER PAY	47,424	50,384	51,342	57,000	14,267	63,936	22,400	-64.96%
101-301.000-710.001	OTHER - HAZARD PAY	0	0	17,000	0	0	0	0	-
101-301.000-715.000	HEALTH & LIFE INSURANCE	194,314	194,809	206,284	183,062	130,926	207,641	211,172	1.70%
101-301.000-716.000	RETIREMENT	214,374	211,599	247,057	295,768	222,713	302,114	334,883	10.85%
101-301.000-717.000	WORKERS' COMPENSATION	12,956	9,540	8,953	9,050	7,219	10,580	7,500	-29.11%
101-301.000-718.000	UNEMPLOYMENT INSURANCE	0	1,450	0	0	0	0	0	-
101-301.000-720.000	EMPLOYER'S FICA	14,451	15,450	16,557	16,876	11,255	18,096	20,333	12.36%
101-301.000-721.000	DISABILITY INSURANCE	3,539	3,697	3,899	4,145	2,470	5,000	4,200	-16.00%
101-301.000-726.000	SUPPLIES	40,427	7,888	5,601	14,510	6,349	9,000	9,000	0.00%
101-301.000-730.000	POLICE VEH/EQUIP MAIN SUPPLIES	0	0	0	45	0	1,000	1,000	0.00%
101-301.000-740.301	FUEL & LUBRICANTS - POLICE	0	0	0	30,622	17,440	25,000	30,000	20.00%
101-301.000-742.000	CLOTHING / UNIFORMS	8,968	10,632	10,274	7,461	5,499	10,000	10,000	0.00%
101-301.000-801.000	CONTRACTUAL SERVICES	13,488	13,645	14,423	47,958	15,877	17,000	17,000	0.00%
101-301.000-810.000	DUES & SUBSCRIPTIONS	404	385	190	385	385	400	400	0.00%
101-301.000-818.301	INSURANCE - POLICE	12,944	14,230	14,316	19,332	21,044	21,000	25,000	19.05%
101-301.000-850.000	TELEPHONE	0	0	0	0	0	1,980	0	-100.00%
101-301.000-860.000	TRANSPORTATION & MILEAGE	578	181	188	0	3,399	500	750	50.00%
101-301.000-900.000	PRINTING	393	561	908	185	831	1,000	1,000	0.00%
101-301.000-905.000	PUBLISHING / NOTICES	0	78	0	0	0	0	0	-
101-301.000-930.000	REPAIRS & MAINTENANCE	2,890	889	1,562	1,143	14,099	28,000	35,000	25.00%
101-301.000-940.000	EQUIPMENT RENTAL	65,302	62,188	66,151	0	0	0	0	-
101-301.000-955.221	MISC - PHYSICAL EXAMINATIONS	671	1,366	1,472	374	0	2,000	1,500	-25.00%
101-301.000-955.222	MISC - SHOTS & TRAINING	0	0	0	0	0	200	200	0.00%
101-301.000-955.301	LOCAL GRANT PURCHASES - POLICE	430	169	0	0	0	0	0	-
101-301.000-956.000	TRAINING & SEMINARS	1,683	450	613	3,010	21,253	4,200	15,000	257.14%
101-301.000-956.005	STATE TRAINING FUNDS	2,735	1,845	2,585	500	1,720	3,000	3,000	0.00%
101-301.000-956.200	LODGING & MEALS	523	295	127	866	302	1,000	1,000	0.00%
101-301.000-970.000	CAPITAL OUTLAY	0	0	0	46,944	0	0	0	-
TOTAL POLICE APPROPRIATIONS		1,435,729	1,415,787	1,535,151	1,637,169	1,117,753	1,651,713	1,832,754	10.96%



Fire

Scott A. Hephner – Chief

shephner@cityofhillsdale.org

517-437-6460

Department Summary

The City Fire Department consists of a Chief, one (1) Deputy Chief, one (1) Lieutenant, two (2) Engineers and twelve (12) part time (on-call) firefighters. The department is licensed as a medical first responder agency and staff is trained in ice rescue, hazardous materials operations, confined space rescue, vehicle extrications as well as up to date firefighting tactics.

Department Accomplishments

The Hillsdale City Fire Department obtained an inflatable Zodiac watercraft for waterway and flood rescue incidents. Received 32 hours of up to date Confined Space Rescue Training.

Department Goals

- To acquire and maintain needed equipment to enhance our rescue readiness initiative.
- Continue to allow personnel to train to the medical level of EMT.
- Cross train with the Police Department.

Department Objectives

- To be able to ensure the safety of fire personnel and utilize equipment to life expectancy.
- To provide the community with a higher level of medical first response.
- To have a working strategy for responding to mass casualty events in a hazardous environment, along with initiating fire suppression tactics with available personnel.

Budget Summary

1. Personnel service reflects four (4) full time employees, one (1) shared Chief with Police Department and twelve (12) part time on-call firefighters.
2. Operating expenses include supplies, vehicle repairs and maintenance, utilities, fuel, training, uniform replacement and medical exams including immunizations.
3. Contractual services consist of; software licensing, Lexipol managed policies, compressed breathing air testing and annual maintenance of the air purification system, Hurst rescue tools, annual pump testing, aerial and ground ladder testing, Department of Transportation Inspection/Preventative Maintenance, SCBA Harness System inspection and testing and bottles hydro tested. All of which are required by OSHA and NFPA.
4. No capital outlay expenditures are planned for this fiscal year.



		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
FIRE - 336		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	Change
101-336.000-702.000	WAGES	165,036	168,781	215,078	218,535	159,618	229,039	273,971	19.62%
101-336.000-702.336	WAGES - PART-TIME FIREFIGHTER	36,087	43,265	33,180	37,794	28,279	35,000	45,000	28.57%
101-336.000-703.000	OVERTIME PAY	52,754	45,482	33,722	38,649	24,238	28,508	32,000	12.25%
101-336.000-704.000	SICK TIME PAY	4,387	2,203	4,245	3,500	0	3,452	0	-100.00%
101-336.000-705.000	VACATION TIME PAY	13,099	14,789	18,241	11,815	2,575	16,242	0	-100.00%
101-336.000-706.000	PERSONAL TIME PAY	5,044	4,406	4,943	4,779	537	6,006	0	-100.00%
101-336.000-707.000	LONGEVITY PAY	2,200	2,200	2,750	1,100	1,100	1,650	1,650	0.00%
101-336.000-710.000	HOLIDAY & OTHER PAY	8,753	6,667	9,002	11,728	1,847	13,158	13,382	1.70%
101-336.000-710.001	HAZARD PAY	0	0	17,000	0	0	0	0	-
101-336.000-715.000	HEALTH & LIFE INSURANCE	29,595	30,410	52,228	46,746	50,173	60,897	64,471	5.87%
101-336.000-716.000	RETIREMENT	27,181	35,045	49,461	62,948	52,696	75,823	72,475	-4.42%
101-336.000-717.000	WORKERS' COMPENSATION	5,951	4,397	4,604	4,762	5,406	5,650	5,600	-0.88%
101-336.000-718.000	UNEMPLOYMENT INSURANCE	0	350	0	0	0	0	0	-
101-336.000-720.000	EMPLOYER'S FICA	6,502	6,627	7,627	6,614	4,717	6,918	3,873	-44.02%
101-336.000-721.000	DISABILITY INSURANCE	737	718	1,018	947	748	1,489	1,500	0.74%
101-336.000-726.000	SUPPLIES	7,225	7,951	4,569	6,537	3,887	8,000	8,000	0.00%
101-336.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	511	907	1,242	1,283	458	1,000	1,000	0.00%
101-336.000-740.000	FUEL & LUBRICANTS	5,353	3,907	4,296	8,050	5,491	7,500	7,500	0.00%
101-336.000-742.000	CLOTHING / UNIFORMS	454	716	2,717	2,022	921	3,000	3,000	0.00%
101-336.000-801.000	CONTRACTUAL SERVICES	3,691	2,718	6,163	6,028	10,830	9,000	16,000	77.78%
101-336.000-810.000	DUES & SUBSCRIPTIONS	0	0	200	375	175	375	250	-33.33%
101-336.000-818.000	INSURANCE	10,295	12,478	12,162	5,973	3,665	13,000	7,700	-40.77%
101-336.000-860.000	TRANSPORTATION & MILEAGE	0	0	68	234	0	200	200	0.00%
101-336.000-920.000	UTILITIES	10,431	10,507	10,592	11,142	9,246	10,500	12,000	14.29%
101-336.000-930.000	REPAIRS & MAINTENANCE	7,907	2,022	9,329	20,639	8,268	10,000	10,000	0.00%
101-336.000-955.221	MISC - PHYSICAL EXAMINATIONS	53	35	279	309	0	400	400	0.00%
101-336.000-955.222	MISC - SHOTS & TRAINING	395	0	0	0	0	800	800	0.00%
101-336.000-955.336	LOCAL GRANT PURCHASES - FIRE	1,750	1,912	3,340	160	0	0	0	-
101-336.000-956.000	TRAINING & SEMINARS	956	554	295	1,330	3,945	2,500	5,000	100.00%
101-336.000-956.200	LODGING & MEALS	0	0	0	0	663	300	600	100.00%
101-336.000-993.000	INTEREST EXPENSE	11,135	9,995	8,823	7,618	3,347	6,600	5,105	-22.65%
	TOTAL FIRE APPROPRIATIONS	417,482	419,042	517,174	521,617	382,830	557,007	591,477	6.19%



Economic Development

econdev@cityofhillsdale.org

517-437-6426

Department Summary

The Office of Economic Development is staffed by Sam Fry, Alan Beeker, and David Mackie. This office provides support to the City's Economic Development Corporation (EDC), Tax Increment Finance Authority (TIFA), the Office of Planning and Zoning, City Council and all City departments as needed for economic development.

Department Goals

- Promote retention, growth, and attraction of all types of businesses – retail, commercial, industrial, technology and tourism related industries.
- Promote development of Three Meadows Subdivision.
- Promote revitalization and occupancy of buildings in downtown Hillsdale.
- Assist in the development of the following site: 23/25 North Broad Street.
- Promote Fiber Options and seek ways to expand fiber throughout the City.

Department Objectives

- Partner with local economic development entities, local businesses and other community organizations to achieve economic development.
- Seek out and administer grants, investment financing and other funding opportunities that support economic development activities.
- Work with realtors to market the vacant land in Three Meadows Subdivision.
- Encourage development and seek out developers for vacant land at Three Meadows.
- Assist building owners to rehabilitate historical and blighted properties to include rental rehabilitation on the upper floors.
- Pursue funding opportunities for site assessment and remediation of contamination at industrial facilities.
- Encourage downtown development and seek out developers for 23/25 North Broad Street by working with MEDC.
- Work with local internet providers to promote availability and continue to pursue funding for fiber expansion in the City.

Budget Summary

1. Personnel covers wages and benefits for one full-time employee. A small amount is reimbursed from the Economic Development Corporation Fund for the staff support that is provided.
2. Operating expenses are supplies, publishing of notices, training and seminars, and professional subscriptions.
3. Contractual services are for copier expenses and materials.
4. No capital outlay expenditures are planned for this fiscal year.



ECONOMIC DEVELOPMENT - 728		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS	% OF	
		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23		PROPOSED 2023-24
101-728.000-702.000	WAGES	14,160	39,866	42,223	43,731	31,492	49,447	43,242	-12.55%
101-728.000-703.000	OVERTIME PAY	229	191	0	0	0	0	0	-
101-728.000-704.000	SICK TIME PAY	718	1,505	175	692	88	0	0	-
101-728.000-705.000	VACATION TIME PAY	792	1,251	1,550	1,662	0	0	0	-
101-728.000-706.000	PERSONAL TIME PAY	163	509	524	554	88	0	0	-
101-728.000-707.000	LONGEVITY PAY	480	480	480	480	480	0	0	-
101-728.000-710.000	HOLIDAY & OTHER PAY	835	3,316	3,459	3,702	882	500	0	-100.00%
101-728.000-715.000	HEALTH & LIFE INSURANCE	55	94	136	195	130	0	7,212	100.00%
101-728.000-716.000	RETIREMENT	1,712	3,962	4,317	7,460	7,148	6,616	2,993	-54.76%
101-728.000-717.000	WORKERS' COMPENSATION	45	125	85	71	70	75	75	0.00%
101-728.000-718.000	UNEMPLOYMENT INSURANCE	0	100	0	0	0	0	0	-
101-728.000-720.000	EMPLOYER'S FICA	1,314	3,522	3,598	3,621	2,367	3,783	3,271	-13.53%
101-728.000-721.000	DISABILITY INSURANCE	51	100	128	213	185	195	240	23.08%
101-728.000-726.000	SUPPLIES	258	651	510	22	115	1,000	1,000	0.00%
101-728.000-801.000	CONTRACTUAL SERVICES	927	0	230	0	7,073	0	10,130	100.00%
101-728.000-810.000	DUES & SUBSCRIPTIONS	620	910	490	340	350	350	400	14.29%
101-728.000-860.000	TRANSPORTATION & MILEAGE	0	86	57	36	0	300	100	-66.67%
101-728.000-900.000	PRINTING	0	0	0	932	0	0	1,000	100.00%
101-728.000-905.000	PUBLISHING / NOTICES	80	80	0	50	0	100	0	-100.00%
101-728.000-956.000	TRAINING & SEMINARS	609	1,772	214	40	171	1,500	1,200	-20.00%
101-728.000-956.200	LODGING & MEALS	30	571	0	0	0	700	600	-14.29%
TOTAL ECONOMIC DEVELOPMENT APPROPRIATIONS		23,078	59,091	58,176	63,801	50,639	64,566	71,463	10.68%



Airport

Ginger Moore – Director

Hillsdale_Airport@cityofhillsdale.org

517-797-4833

Department Summary

The City of Hillsdale employs Ginger Moore as the Airport Manager and Stephen Boyd as the Assistant Manager. The Airport continues to serve the community as an important component of the transportation infrastructure and economic development of the City, as well as the entire County. It is the responsibility of management to assure that the airport meets or exceeds all State and Federal regulations. Keeping the facility in excellent condition is crucial to attracting tenants and supporters as well as gaining local, State and Federal funding for needed improvements.

Department Accomplishments

- Received \$2.5 million Terminal Grant from the FAA to build new terminal building.
- All hangers are occupied. One (1) terminal hanger, two (2) corporate hangars, and seventeen (17) t-hangers.
- Terminal building has been refurbished. New flooring, blinds and fresh paint.
- Received an A+ Inspection by MDOT.

Department Goals

- Create development opportunities with direct access to the airfield for parties interested in growing with the Airport. Currently working with private individuals to build hangars.
- Design and start construction on the new Airport Terminal.
- Continue to improve local and community participation at the airport through education, flying events and keeping the public informed on current events.

Department Objectives

- Maintain efficiency on ground maintenance and building maintenance.
- Maintaining a safe and quality fuel facility and fueling truck.
- Attend Aviation conferences and maintaining a close relationship with Michigan Aeronautics and the FAA. Promoting our airport and competing for State and Federal airport grants.



Airport

Budget Summary

1. Personnel consist of Airport Manager, Assistant Airport Manager and part-time "at will" employees for busy times.
2. Operating expenses are fuel and lubricants, supplies, utilities, repairs and maintenance, insurance, telephone, due and subscriptions.
3. Contractual services are Fuel truck, Avfuel Hub, garbage pick-up and MDOT for Automated Weather observation station (AWOS).
4. Capital Outlay items are appropriated through the Airport Improvement Fund (481).
5. Revenues consist of landing fees, fuel sales and hangar rents.



		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	Change
AIRPORT - 595									
101-595.000-702.000	WAGES	57,697	59,453	56,363	64,906	47,133	58,414	62,579	7.13%
101-595.000-703.000	OVERTIME PAY	5,034	3,957	4,672	5,160	1,738	0	0	-
101-595.000-704.000	SICK TIME PAY	411	1,082	2,229	124	0	0	0	-
101-595.000-705.000	VACATION TIME PAY	263	676	1,115	809	146	0	0	-
101-595.000-706.000	PERSONAL TIME PAY	132	676	527	0	0	0	0	-
101-595.000-710.000	HOLIDAY & OTHER PAY	1,708	1,856	2,235	4,623	802	0	0	-
101-595.000-715.000	HEALTH & LIFE INSURANCE	13,559	14,337	15,830	5,574	130	6,784	1,000	-85.26%
101-595.000-716.000	RETIREMENT	3,005	2,733	2,940	3,083	2,010	2,665	2,962	11.14%
101-595.000-717.000	WORKERS' COMPENSATION	1,790	469	644	641	531	650	540	-16.92%
101-595.000-720.000	EMPLOYER'S FICA	4,857	4,979	4,886	5,712	3,808	4,468	4,787	7.14%
101-595.000-721.000	DISABILITY INSURANCE	48	192	198	189	144	200	240	20.00%
101-595.000-725.000	FRINGE BENEFITS - ALLOCATED	128	59	10	111	58	160	0	-100.00%
101-595.000-726.000	SUPPLIES	2,280	2,654	1,786	4,615	3,441	2,500	5,000	100.00%
101-595.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	0	0	903	291	0	0	0	-
101-595.000-740.000	FUEL & LUBRICANTS	7,215	2,742	2,753	3,185	2,285	3,000	3,000	0.00%
101-595.000-801.000	CONTRACTUAL SERVICES	10,562	16,274	15,670	18,268	12,747	16,000	18,000	12.50%
101-595.000-810.000	DUES & SUBSCRIPTIONS	584	105	307	107	120	300	400	33.33%
101-595.000-818.000	INSURANCE	4,416	4,849	5,444	5,604	4,762	5,000	5,200	4.00%
101-595.000-850.000	TELEPHONE	1,819	2,366	2,604	2,425	758	3,000	1,430	-52.33%
101-595.000-860.000	TRANSPORTATION & MILEAGE	87	82	37	70	0	100	100	0.00%
101-595.000-920.000	UTILITIES	10,663	12,554	9,556	15,540	9,301	13,000	15,000	15.38%
101-595.000-930.000	REPAIRS & MAINTENANCE	5,285	5,092	11,400	20,495	5,280	8,000	10,000	25.00%
101-595.000-940.000	EQUIPMENT RENTAL	918	803	10	1,528	1,518	500	500	0.00%
101-595.000-956.000	TRAINING & SEMINARS	422	261	0	1,279	431	8,000	500	-93.75%
101-595.000-956.200	LODGING & MEALS	31	0	0	0	0	0	0	-
TOTAL AIRPORT APPROPRIATIONS		132,914	138,251	142,119	164,339	97,143	132,741	131,238	-1.13%



Engineering Services

Kristin Bauer – Engineer

kbauer@cityofhillsdale.org

517-437-6479

Department Summary

This Engineering Department was established in 2020 with one employee who is a Licensed Professional Engineer. This position was established to assist multiple departments with a varied number of construction projects and long term asset management planning efforts. Prior to the addition of this department the operations handled by the City Engineer were carried out by various different Consulting Engineering firms. The City Engineer will take an active role with the Public Services, Water, Wastewater and Electric Departments as well as utilizing their knowledge for assistance with Facilities Maintenance, Site Plan Reviews and any other applicable projects.

Department Goals

- Support to the City's various departments with an eye to long term infrastructure needs, planning and increased coordination citywide.

Department Objectives

- To develop long term asset management plans for city wide infrastructure projects.
- Develop long term funding models to support the infrastructure needs, per the developed plans.
- Provide construction project management and oversight.
- Assist in grant research and applications.
- Develop systems and ordinances that support good engineering practices and sustainability of the infrastructure and support the long term plans and asset maintenance.

Budget Summary

1. Personnel consist of one (1) full-time Engineer and one (1) Engineering Technician.
2. Operating expenses are for office supplies and training.
3. No contractual services has been budgeted.
4. No capital expenditures are planned for this budget year.



		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
ENGINEERING SERVICES - 447		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	Change
101-447.000-702.000	WAGES	0	1,650	16,298	16,063	20,974	28,791	23,858	-17.13%
101-447.000-702.100	WAGES - PART-TIME	0	0	0	0	0	0	905	100.00%
101-447.000-704.000	SICK TIME PAY	0	0	168	2,536	0	0	0	-
101-447.000-705.000	VACATION TIME PAY	0	0	5,472	5,549	0	0	0	-
101-447.000-706.000	PERSONAL TIME PAY	0	0	1,010	1,040	0	0	0	-
101-447.000-710.000	HOLIDAY & OTHER PAY	0	0	3,509	3,793	217	0	0	-
101-447.000-715.000	HEALTH & LIFE INSURANCE	0	1,653	7,521	8,622	13,218	6,358	6,094	-4.15%
101-447.000-716.000	RETIREMENT	0	0	1,724	1,923	1,313	2,015	1,644	-18.41%
101-447.000-717.000	WORKERS' COMPENSATION	0	0	162	8	299	0	315	100.00%
101-447.000-720.000	EMPLOYER'S FICA	0	121	1,856	2,084	1,503	2,202	1,797	-18.39%
101-447.000-721.000	DISABILITY INSURANCE	0	115	385	462	308	465	528	13.55%
101-447.000-726.000	SUPPLIES	0	0	0	0	0	0	500	100.00%
101-447.000-801.000	CONTRACTUAL SERVICES	0	0	663	0	0	0	0	-
101-447.000-810.000	DUES & SUBSCRIPTIONS	0	0	80	0	582	700	700	0.00%
101-447.000-956.000	TRAINING & SEMINARS	0	95	0	0	20	200	200	0.00%
101-447.000-956.200	LODGING & MEALS	0	0	0	0	0	500	500	0.00%
TOTAL ENGINEERING SERVICES APPROPRIATIONS		0	3,634	38,848	42,080	38,434	41,231	37,041	-10.16%



Public Services

Jason Blake – Director

jblake@cityofhillsdale.org

517-437-6491

Department Summary

The Public Services Department consists of a Director, Administrative Assistant, Sexton, Forester, Foreman, seven (7) Service employees, and three (3) seasonal/intern employees that provide services to the general public, businesses, and other government agencies. This department is responsible for a number of budgets including; Administration, Major/Trunkline & Local Streets, Parks, Forestry, Cemeteries, Building & Grounds, Parking Lots, Sidewalk Replacement, Inventory, DART, and RMEF (Fleet Vehicles). This department provides information services as well as maintains records, writes grants, administers street and right-of-way permits, building demolitions, select inspections and other planning activities. This department also provides support to the Airport, Dial-A-Ride, BPU and a number of Capital Improvement Projects.

Department Goals

- An infrastructure system that is designed to be functional, is well constructed and properly maintained to serve the people now and into the future.

Department Objectives

- Repave/Rehab Westwood Dr., Sumac, Picardy, Corona and Azalea Ct. in addition to Glendale, Highland, Cold Springs Circle, and Westwood Dr. from Highland to Lewis St.
- Complete repaving of BPU water and sewer projects.
- Continue to maintain and elevate the condition of all city streets.

Budget Summary

1. Personnel consist of a Director, Secretary, full time and seasonal employees totaling 9,104.5 personnel hours.
2. Operating expenses include; supplies, employee training, uniforms, publishing, utilities, CDL licensing, repairs and maintenance, drug and alcohol testing, solid waste bags, equipment rental and professional dues and subscriptions.
3. Contractual services consist of; engineering, lawn maintenance, compost site maintenance (brush grinding), City Hall cleaning, maintenance, and library maintenance.
4. Capital outlay requests for Public Services are as follows; carpet replacement on 3rd floor council chambers in addition to 2nd floor conference room at City Hall. Additional request for City Call is to upgrade the entrance doors with ADA push buttons. Capital Outlay expenditures for Public Services, Parks and Cemeteries are appropriated through the Capital Improvement fund.



		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
PUBLIC SERVICES - 441		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	Change
101-441.000-702.000	WAGES	119,715	129,440	128,352	157,899	141,236	140,573	164,334	16.90%
101-441.000-702.019	OVERTIME PAY	0	0	33,469	0	0	0	0	-
101-441.000-703.000	OVERTIME PAY	1,591	507	39	233	393	1,000	1,000	0.00%
101-441.000-704.000	SICK TIME PAY	1,491	4,021	1,778	5,107	5,283	1,808	0	-100.00%
101-441.000-705.000	VACATION TIME PAY	7,643	5,201	8,418	8,982	1,022	10,096	0	-100.00%
101-441.000-706.000	PERSONAL TIME PAY	1,120	1,281	1,735	2,191	0	904	0	-100.00%
101-441.000-707.000	LONGEVITY PAY	1,100	2,100	2,100	2,100	1,100	2,200	2,300	4.55%
101-441.000-710.000	HOLIDAY & OTHER PAY	5,379	6,039	9,413	13,994	4,470	5,078	650	-87.20%
101-441.000-715.000	HEALTH & LIFE INSURANCE	31,320	27,087	17,447	17,633	22,603	21,508	41,976	95.16%
101-441.000-716.000	RETIREMENT	10,120	10,325	13,703	22,234	15,337	20,330	21,287	4.71%
101-441.000-717.000	WORKERS' COMPENSATION	148	337	255	234	1,356	235	1,380	487.23%
101-441.000-718.000	UNEMPLOYMENT INSURANCE	0	200	0	0	0	0	0	-
101-441.000-720.000	EMPLOYER'S FICA	9,617	10,562	13,303	13,312	11,446	10,830	12,572	16.08%
101-441.000-721.000	DISABILITY INSURANCE	531	537	510	549	424	2,035	660	-67.57%
101-441.000-725.000	FRINGE BENEFITS - ALLOCATED	12,082	14,532	25,395	11,402	9,573	65,932	47,768	-27.55%
101-441.000-726.000	SUPPLIES	9,415	6,509	8,687	8,931	3,113	8,000	8,000	0.00%
101-441.000-742.000	CLOTHING / UNIFORMS	1,939	1,329	1,756	1,813	1,723	2,000	2,000	0.00%
101-441.000-801.000	CONTRACTUAL SERVICES	22,880	23,717	33,257	30,961	6,299	30,328	48,045	58.42%
101-441.000-810.000	DUES & SUBSCRIPTIONS	1,000	1,444	1,832	1,591	712	2,316	2,144	-7.43%
101-441.000-850.000	TELEPHONE	0	0	0	0	160	1,448	1,448	0.00%
101-441.000-860.000	TRANSPORTATION & MILEAGE	136	506	0	405	0	500	500	0.00%
101-441.000-905.000	PUBLISHING / NOTICES	244	0	0	0	0	0	0	-
101-441.000-920.000	UTILITIES	5,566	5,791	4,150	5,667	2,649	5,500	5,500	0.00%
101-441.000-930.000	REPAIRS & MAINTENANCE	1,812	0	1,503	175	106	1,000	1,000	0.00%
101-441.000-940.000	EQUIPMENT RENTAL	1,051	612	863	768	236	1,500	15,000	900.00%
101-441.000-941.000	RMEF REPLACEMENT CHARGE	0	0	0	0	43,689	65,533	82,766	26.30%
101-441.000-955.441	MISC. - SHOE ALLOWANCE	2,000	1,890	1,661	2,376	1,190	2,000	2,750	37.50%
101-441.000-955.588	MISC. - CDL LICENSING/TESTING	970	970	981	2,159	3,423	15,000	7,500	-50.00%
101-441.000-956.000	TRAINING & SEMINARS	2,025	2,808	747	2,113	846	3,935	3,275	-16.77%
101-441.000-956.200	LODGING & MEALS	304	1,730	0	1,016	0	1,750	2,105	20.29%
TOTAL PUBLIC SERVICES APPROPRIATIONS		251,199	259,475	311,354	313,845	278,389	423,339	475,960	12.43%



		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
BUILDINGS AND GROUNDS - 265		2018-19	2019-20	2020-21	2021-22	THRU	CURRENT	PROPOSED	Change
						2/28/2023	2022-23	2023-24	
101-265.000-702.000	WAGES	41,246	48,310	13,996	12,340	9,315	24,077	39,512	64.11%
101-265.000-703.000	OVERTIME PAY	1,601	1,309	127	124	681	500	500	0.00%
101-265.000-716.000	RETIREMENT	144	89	264	348	311	0	0	-
101-265.000-717.000	WORKERS' COMPENSATION	978	874	272	276	1,084	280	1,150	310.71%
101-265.000-720.000	EMPLOYER'S FICA	3,097	3,634	1,313	912	701	1,880	3,022	60.74%
101-265.000-725.000	FRINGE BENEFITS - ALLOCATED	11,592	8,232	8,665	6,374	2,599	11,446	11,560	1.00%
101-265.000-726.000	SUPPLIES	4,051	6,412	6,452	7,657	8,719	5,500	7,325	33.18%
101-265.000-801.000	CONTRACTUAL SERVICES	22,830	15,945	29,464	26,796	23,679	33,176	46,638	40.58%
101-265.000-801.790	CONTRACTUAL SRV-MITCHELL BLDG	25	2,751	441	174	0	0	0	-
101-265.000-850.000	TELEPHONE	13,420	10,563	5,961	6,154	2,522	6,620	6,620	0.00%
101-265.000-860.000	TRANSPORTATION & MILEAGE	162	20	0	0	0	0	0	-
101-265.000-920.000	UTILITIES	28,040	23,974	25,630	27,919	19,690	28,000	28,500	1.79%
101-265.000-930.000	REPAIRS & MAINTENANCE	11,839	6,541	5,379	8,401	1,774	10,000	10,000	0.00%
101-265.000-940.000	EQUIPMENT RENTAL	4,328	3,710	7,639	4,065	3,689	5,000	5,000	0.00%
101-265.000-957.000	PROPERTY TAXES	3,861	2,152	255	218	1,155	1,000	1,200	20.00%
101-265.000-970.000	CAPITAL OUTLAY	0	0	0	0	2,175	130,000	37,000	-71.54%
TOTAL BUILDINGS AND GROUNDS APPROPRIATIONS		147,214	134,516	105,858	101,758	78,094	257,479	198,027	-23.09%



PARKING LOTS - 571		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	Change
101-571.000-702.000	WAGES	4,844	3,199	3,063	3,766	1,672	4,639	4,427	-4.57%
101-571.000-703.000	OVERTIME PAY	757	731	977	1,110	197	1,000	1,000	0.00%
101-571.000-716.000	RETIREMENT	80	56	121	222	93	0	0	-
101-571.000-720.000	EMPLOYER'S FICA	389	282	293	351	137	431	415	-3.71%
101-571.000-725.000	FRINGE BENEFITS - ALLOCATED	3,484	2,341	1,969	2,637	527	2,626	1,568	-40.29%
101-571.000-726.000	SUPPLIES	1,425	1,550	1,961	1,363	3,008	1,000	2,035	103.50%
101-571.000-801.000	CONTRACTUAL SERVICES	28,983	7,687	6,831	5,673	4,853	8,880	46,803	427.06%
101-571.000-920.000	UTILITIES	2,404	2,464	1,843	1,336	860	2,500	2,000	-20.00%
101-571.000-940.000	EQUIPMENT RENTAL	4,207	2,706	2,792	3,307	1,138	4,000	3,000	-25.00%
101-571.000-970.000	CAPITAL OUTLAY	828	0	0	0	0	0	0	-
TOTAL PARKING LOTS APPROPRIATIONS		47,401	21,016	19,850	19,765	12,485	25,076	61,248	144.25%

PARKS - 756

101-756.000-702.000	WAGES	44,080	31,221	38,928	49,826	19,558	33,461	27,581	-17.57%
101-756.000-703.000	OVERTIME PAY	375	317	826	731	227	750	750	0.00%
101-756.000-716.000	RETIREMENT	354	163	1,134	1,581	460	0	0	-
101-756.000-720.000	EMPLOYER'S FICA	3,118	2,243	2,888	3,688	1,436	2,617	2,167	-17.20%
101-756.000-725.000	FRINGE BENEFITS - ALLOCATED	27,229	18,596	16,748	26,859	5,236	15,933	8,185	-48.63%
101-756.000-726.000	SUPPLIES	5,905	10,176	6,844	16,897	7,845	7,500	10,000	33.33%
101-756.000-726.470	SUPPLIES - REPLACEMENT TREES	0	351	0	3,181	0	0	2,300	100.00%
101-756.000-801.000	CONTRACTUAL SERVICES	75,585	84,254	82,128	80,889	59,422	80,445	121,265	50.74%
101-756.000-920.000	UTILITIES	7,490	6,936	8,561	7,457	5,449	7,000	7,000	0.00%
101-756.000-930.000	REPAIRS & MAINTENANCE	2,787	1,199	1,420	2,024	216	2,500	2,500	0.00%
101-756.000-940.000	EQUIPMENT RENTAL	19,109	16,650	16,405	25,011	12,552	20,000	22,000	10.00%
TOTAL PARKS APPROPRIATIONS		186,032	172,106	175,882	218,144	112,401	170,206	203,748	19.71%



		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
STREET LIGHTING - 448		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	Change
101-448.000-920.202	UTILITIES - MAJOR STREETS	51,917	52,556	52,836	53,122	34,771	50,000	50,000	0.00%
101-448.000-920.203	UTILITIES - LOCAL STREETS	3,560	3,798	3,583	4,328	2,181	3,750	3,750	0.00%
TOTAL STREET LIGHTING APPROPRIATIONS		55,477	56,354	56,419	57,450	36,952	53,750	53,750	0.00%
CEMETERIES - 567									
101-567.000-702.000	WAGES	30,363	29,120	39,499	31,236	15,081	35,911	25,566	-28.81%
101-567.000-703.000	OVERTIME PAY	907	598	1,203	3,033	647	1,500	1,500	0.00%
101-567.000-716.000	RETIREMENT	118	306	700	950	537	0	0	-
101-567.000-717.000	WORKERS' COMPENSATION	(82)	1,233	364	370	66	370	70	-81.08%
101-567.000-720.000	EMPLOYER'S FICA	2,221	2,149	2,961	2,513	1,132	2,862	2,070	-27.67%
101-567.000-725.000	FRINGE BENEFITS - ALLOCATED	19,376	16,718	19,220	19,865	4,078	17,423	7,820	-55.12%
101-567.000-726.000	SUPPLIES	3,244	3,414	2,856	5,952	1,961	3,250	3,500	7.69%
101-567.000-801.000	CONTRACTUAL SERVICES	36,568	18,241	5,651	59,215	59,080	61,860	71,255	15.19%
101-567.000-920.000	UTILITIES	902	909	943	749	337	900	900	0.00%
101-567.000-930.000	REPAIRS & MAINTENANCE	52	446	0	0	0	500	500	0.00%
101-567.000-940.000	EQUIPMENT RENTAL	24,197	21,055	33,138	21,020	8,969	25,000	20,000	-20.00%
101-567.000-970.000	CAPITAL OUTLAY	0	0	0	0	0	19,500	0	-100.00%
TOTAL CEMETERIES APPROPRIATIONS		117,866	94,189	106,535	144,903	91,888	169,076	133,181	-21.23%



		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
TRANSFERS TO OTHER FUNDS - 965		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	Change
101-965.000-995.203	TRANSFER OUT - LOCAL STREETS	45,440	125,000	0	0	0	0	0	-
101-965.000-995.208	TRANSFER OUT - RECREATION	62,100	77,405	26,830	64,054	0	43,073	47,291	9.79%
101-965.000-995.401	TRANSFER OUT - CAPITAL IMPROVEMENT	615,000	600,000	0	0	0	50,000	0	-100.00%
101-965.000-995.408	TRANSFER OUT - FIELDS OF DREAMS	10,000	0	0	0	0	0	0	-
101-965.000-995.588	TRANSFER OUT - DIAL-A-RIDE	89,665	50,000	94,615	0	0	133,274	150,632	13.02%
101-965.000-995.633	TRANSFER OUT - PUBLIC SERVICES INVENTORY	30,000	0	0	0	0	0	0	-
101-965.000-995.640	TRANSFER OUT - RMEF	0	0	40,000	0	0	0	0	-
TOTAL TRANSFERS TO OTHER FUNDS APPROPRIATIONS		852,205	852,405	161,445	64,054	0	226,347	197,923	-12.56%
TOTAL APPROPRIATIONS - FUND 101		4,702,867	4,849,439	4,535,298	4,508,190	3,042,633	5,162,035	5,268,443	2.06%
NET OF REVENUES / APPROPRIATIONS - FUND 101		16,150	134,109	956,652	1,278,393	1,534,887	(152,358)	28,885	-118.96%



Major/Trunkline & Local Streets

Jason Blake – Director

jblake@cityofhillsdale.org

517-437-6492

Department Summary

The Public Services Department is responsible for the maintenance and repair of a large portion of infrastructure found along 20.15 miles of major streets, 3.03 miles of State trunk line, and 24.25 miles of local streets within the City of Hillsdale. These areas of responsibility include surface, right-of-way, forestry, traffic, storm drains, and winter maintenance. Maintenance tasks include street sweeping, asphalt patching, crack sealing, curb & gutter replacement, catch basin repairs, storm sewer repairs, pavement markings, tree trimming, removal and replacement, brush pickup, issuance and inspection of right-of-way permits, road condition surveys, traffic counts, snow removal, and any other work done within the street right-of-way. In addition, this department maintains a state trunk line (M-99) under a state contract where, with few exceptions, the City is reimbursed dollar for dollar for any maintenance work done along this portion of highway.

Department Goals

- An infrastructure system that is designed to be functional, is well constructed and properly maintained to serve the people now and into the future.

Department Objectives

- Assist in the completion of the update process of identifying and maintaining a Capital Improvement Plan requested by City Council. This will first require the establishment of a long term funding stream for local streets by City Council and the citizens of Hillsdale. Staff continues to seek grant funding for major streets such as, we have successfully done in the past with the State of Michigan Small Urban Grant. In each of the following years up to \$375,000 was awarded to the City of Hillsdale, when combined with matching funds, allowed for the rehabilitation or reconstruction of various major streets: \$375,000 for W. Fayette in 20-21, \$315,300 for a small portion of State Street and storm water lift station in 2016, a large segment of State Street in 2012, and \$212,200 for two blocks of E. Fayette Street [E. of Hillsdale Street] in 2010.
- Completed grant applications include an infrastructure grant awarded through the MEDC (ICE Grant) for \$1,900,000 for reconstruction on Garden, Mead, Vine, and Rippon Streets. Small Urban was used for E Fayette Street in summer of 2020.
- Obtain grants (B Grant) to assist with surface maintenance of various local streets.
- Identify and repair various sidewalk issues throughout the City.

Budget Summary

1. Personnel consist of 9,029 personnel hours plus fringe benefits.
2. Operating expenses include supplies (asphalt, road salt, signs, etc.), equipment rental, and general maintenance activities.
3. Contractual services include lawn maintenance, tree trimming, tree removal, pavement marking, and railroad signal maintenance, televising and cleaning storm sewers, traffic signal maintenance and street light maintenance.



MAJOR STREETS / TRUNKLINE - 202 REVENUE		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	CHANGE
202-000.000-529.000	FEDERAL GRANT	0	0	0	0	86,953	127,194	0	-100.00%
202-000.000-546.000	STATE GRANT - GAS & WEIGHT TAX	704,064	735,586	832,352	869,535	451,783	893,774	897,145	0.38%
202-000.000-546.048	STATE GRANT - METRO ROW ACT	15,621	17,261	18,250	18,418	0	18,000	18,000	0.00%
202-000.000-548.000	STATE GRANT - TRUNKLINE MAINT	45,140	55,223	49,912	40,530	26,646	51,538	40,000	-22.39%
202-000.000-569.600	STATE GRANT - DISASTER REIMBURSEMENT	0	0	0	12,499	0	0	0	-
202-000.000-665.000	INTEREST	3,922	5,683	3,302	4,717	8,163	3,000	10,000	233.33%
202-000.000-669.000	CHANGE IN INVESTMENTS	715	962	(271)	(6,572)	(2,134)	0	0	0.00%
202-000.000-692.000	OTHER REVENUE	5,335	5,942	4,422	4,936	2,913	0	0	0.00%
202-000.000-692.039	OTHER REVENUE - BPU	1,380	4,878	2,710	9,530	3,335	2,500	2,500	0.00%
202-000.000-692.470	OTHER REVENUE - TREES	2,395	836	100	261	0	0	0	0.00%
202-000.000-699.204	TRANSFER IN - MUNICIPAL STREETS	0	0	0	0	0	325,000	0	-100.00%
TOTAL MAJOR STREETS / TRUNKLINE REVENUE		778,572	826,371	910,777	953,854	577,659	1,421,006	967,645	-31.90%

**MAJOR STREETS / TRUNKLINE - 202
APPROPRIATIONS**

ADMINISTRATIVE SERVICES - 175

202-175.000-960.000	BANK FEES	0	0	0	137	110	0	0	-
202-175.000-995.101	TRANSFER OUT - GENERAL FUND	70,901	73,559	88,015	91,006	47,843	88,000	92,000	4.55%
202-175.000-995.203	TRANSFER OUT - LOCAL STREETS	150,000	0	50,000	50,000	0	100,000	225,000	125.00%
202-175.000-995.401	TRANSFER OUT - CAPITAL IMPROVEMENT	0	150,000	125,000	0	0	0	0	-
TOTAL ADMINISTRATIVE SERVICES APPROPRIATIONS		220,901	223,559	263,015	141,143	47,953	188,000	317,000	68.62%

ADMINISTRATIVE SERVICES TRUNKLINE - 175.500

202-175.500-995.101	TRANSFER OUT - GENERAL FUND	4,019	5,522	0	0	0	0	0	-
TOTAL ADMINISTRATIVE SERVICES TRUNKLINE APPROPRIATIONS		4,019	5,522	0	0	0	0	0	0.00%



MAJOR STREETS / TRUNKLINE - 202 APPROPRIATIONS		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	CHANGE
SIDEWALKS - 444									
202-444.000-702.000	WAGES	0	0	0	0	0	0	1,833	100.00%
202-444.000-720.000	EMPLOYER'S FICA	0	0	0	0	0	0	140	100.00%
202-444.000-726.000	SUPPLIES	0	0	0	0	170	0	500	100.00%
202-444.000-801.000	CONTRACTUAL SERVICES	0	0	0	0	1,210	0	27,000	100.00%
TOTAL SIDEWALK APPROPRIATIONS		0	0	0	0	1,380	0	29,473	100.00%
STREET SURFACE - 450									
202-450.000-702.000	WAGES	23,310	28,376	28,518	39,593	38,034	32,635	55,020	68.59%
202-450.000-702.100	WAGES - PART TIME	0	0	0	0	0	0	905	100.00%
202-450.000-703.000	OVERTIME PAY	2,201	3,581	630	373	334	3,500	2,500	-28.57%
202-450.000-710.000	HOLIDAY AND OTHER PAY	0	0	11	58	58	0	0	-
202-450.000-716.000	RETIREMENT	116	221	514	1,590	1,952	0	2,173	100.00%
202-450.000-720.000	EMPLOYER'S FICA	1,815	2,258	1,989	2,898	2,682	2,764	4,209	52.28%
202-450.000-725.000	FRINGE BENEFITS - ALLOCATED	15,745	18,244	12,939	9,246	6,638	16,829	16,618	-1.25%
202-450.000-726.000	SUPPLIES	4,839	67,044	10,561	15,755	10,544	12,500	13,158	5.26%
202-450.000-801.000	CONTRACTUAL SERVICES	187,365	11,524	7,885	5,000	1,100	7,200	7,200	0.00%
202-450.000-940.000	EQUIPMENT RENTAL	13,336	18,622	27,010	17,788	14,893	18,000	21,000	16.67%
202-450.000-941.000	RMEF REPLACEMENT CHARGE	0	0	0	0	0	67,411	95,722	42.00%
TOTAL STREET SURFACE APPROPRIATIONS		248,727	149,870	90,057	92,301	76,235	160,839	218,505	35.85%
TRUNKLINE SURFACE - 450.500									
202-450.500-702.000	WAGES	6,927	4,093	820	4,213	2,025	2,968	1,689	-43.09%
202-450.500-703.000	OVERTIME PAY	14	0	0	349	78	250	250	0.00%
202-450.500-716.000	RETIREMENT	31	23	18	96	58	0	0	-
202-450.500-720.000	EMPLOYER'S FICA	488	287	58	324	148	246	148	-39.84%
202-450.500-725.000	FRINGE BENEFITS - ALLOCATED	4,168	2,587	405	2,308	431	1,499	560	-62.64%
202-450.500-726.000	SUPPLIES	1,790	6,286	2,202	5,109	1,150	4,000	3,655	-8.63%
202-450.500-801.000	CONTRACTUAL SERVICES	37	9,442	0	0	0	500	500	0.00%
202-450.500-940.000	EQUIPMENT RENTAL	5,557	2,558	318	4,746	2,140	4,000	3,500	-12.50%
TOTAL TRUNKLINE SURFACE APPROPRIATIONS		19,012	25,276	3,821	17,145	6,030	13,463	10,302	-23.48%





MAJOR STREETS / TRUNKLINE - 202 APPROPRIATIONS		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	CHANGE
R.O.W. MAINTENANCE - 460									
202-460.000-702.000	WAGES	22,254	16,502	17,563	13,021	10,165	20,001	22,859	14.29%
202-460.000-703.000	OVERTIME PAY	286	485	19	2,075	3	800	700	-12.50%
202-460.000-716.000	RETIREMENT	55	62	225	696	372	0	528	100.00%
202-460.000-720.000	EMPLOYER'S FICA	1,579	1,210	1,257	1,582	631	1,591	1,748	9.87%
202-460.000-725.000	FRINGE BENEFITS - ALLOCATED	14,103	9,738	7,565	8,167	2,244	9,687	6,807	-29.73%
202-460.000-726.000	SUPPLIES	1,371	1,349	3,574	1,451	2,345	2,500	2,500	0.00%
202-460.000-801.000	CONTRACTUAL SERVICES	23,839	22,670	10,873	7,460	4,962	25,825	31,834	23.27%
202-460.000-940.000	EQUIPMENT RENTAL	24,092	8,135	11,146	12,560	8,381	25,000	12,500	-50.00%
TOTAL R.O.W. MAINTENANCE APPROPRIATIONS		87,579	60,151	52,222	47,012	29,103	85,404	79,476	-6.94%
TRUNKLINE R.O.W MAINTENANCE - 460.500									
202-460.500-702.000	WAGES	703	914	692	954	712	850	625	-26.47%
202-460.500-703.000	OVERTIME PAY	0	19	0	90	0	75	90	20.00%
202-460.500-716.000	RETIREMENT	7	7	19	41	16	0	0	-
202-460.500-720.000	EMPLOYER'S FICA	48	68	50	91	51	71	55	-22.54%
202-460.500-725.000	FRINGE BENEFITS - ALLOCATED	428	542	338	715	176	431	207	-51.97%
202-460.500-726.000	SUPPLIES	0	40	0	4	0	0	0	-
202-460.500-801.000	CONTRACTUAL SERVICES	1,725	2,114	6,226	1,213	1,606	2,590	3,995	54.25%
202-460.500-940.000	EQUIPMENT RENTAL	1,204	658	394	1,815	613	1,500	1,400	-6.67%
TOTAL TRUNKLINE R.O.W. MAINTENANCE APPROPRIATIONS		4,115	4,362	7,719	4,923	3,174	5,517	6,372	15.50%



MAJOR STREETS / TRUNKLINE - 202 APPROPRIATIONS		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	CHANGE
TREES - 470									
202-470.000-702.000	WAGES	13,568	12,884	12,012	17,050	6,830	12,986	11,992	-7.65%
202-470.000-703.000	OVERTIME PAY	112	371	335	1,223	98	350	350	0.00%
202-470.000-716.000	RETIREMENT	36	43	119	241	70	0	0	-
202-470.000-720.000	EMPLOYER'S FICA	947	926	864	1,269	471	1,020	944	-7.45%
202-470.000-725.000	FRINGE BENEFITS - ALLOCATED	8,616	8,347	5,203	10,844	1,678	6,211	3,566	-42.59%
202-470.000-726.000	SUPPLIES	356	3,114	246	2,202	396	750	750	0.00%
202-470.000-726.470	SUPPLIES - REPLACEMENT TREES	3,490	0	850	526	0	0	750	100.00%
202-470.000-801.000	CONTRACTUAL SERVICES	10,546	9,300	10,450	23,316	28,675	15,000	32,250	115.00%
202-470.000-940.000	EQUIPMENT RENTAL	4,183	2,806	1,704	10,784	1,608	3,500	3,500	0.00%
TOTAL TREES APPROPRIATIONS		41,854	37,791	31,783	67,455	39,826	39,817	54,102	35.88%
TRUNKLINE TREES - 470.500									
202-470.500-702.000	WAGES	283	806	339	855	283	356	459	28.93%
202-470.500-703.000	OVERTIME PAY	0	105	65	235	10	150	150	0.00%
202-470.500-716.000	RETIREMENT	1	8	5	14	5	0	0	-
202-470.500-720.000	EMPLOYER'S FICA	19	64	27	76	20	39	47	20.51%
202-470.500-725.000	FRINGE BENEFITS - ALLOCATED	177	605	192	462	103	236	176	-25.42%
202-470.500-726.000	SUPPLIES	0	11	0	488	26	0	50	100.00%
202-470.500-801.000	CONTRACTUAL SERVICES	425	100	50	3,645	350	350	1,250	257.14%
202-470.500-940.000	EQUIPMENT RENTAL	132	425	175	472	270	350	350	0.00%
TOTAL TRUNKLINE TREES APPROPRIATIONS		1,037	2,124	853	6,247	1,067	1,481	2,482	67.59%



MAJOR STREETS / TRUNKLINE - 202 APPROPRIATIONS		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	CHANGE
DRAINAGE - 480									
202-480.000-702.000	WAGES	11,456	18,877	15,031	17,823	7,292	14,999	18,109	20.73%
202-480.000-703.000	OVERTIME PAY	489	462	243	599	343	500	500	0.00%
202-480.000-716.000	RETIREMENT	36	67	242	468	335	0	528	100.00%
202-480.000-720.000	EMPLOYER'S FICA	838	1,374	1,096	1,330	453	1,186	1,424	20.07%
202-480.000-725.000	FRINGE BENEFITS - ALLOCATED	7,134	11,811	6,509	6,117	1,578	7,218	5,376	-25.52%
202-480.000-726.000	SUPPLIES	10,406	13,856	(4,189)	1,914	199	4,000	3,500	-12.50%
202-480.000-801.000	CONTRACTUAL SERVICES	12,802	3,633	4,339	5,795	1,480	11,000	8,500	-22.73%
202-480.000-940.000	EQUIPMENT RENTAL	14,236	13,932	5,670	7,821	4,546	8,000	8,000	0.00%
TOTAL DRAINAGE APPROPRIATIONS		57,397	64,012	28,941	41,867	16,226	46,903	45,937	-2.06%
TRUNKLINE R.O.W. DRAINAGE - 480.500									
202-480.500-702.000	WAGES	669	1,493	1,419	1,147	756	747	492	-34.14%
202-480.500-703.000	OVERTIME PAY	0	0	149	24	0	100	100	0.00%
202-480.500-716.000	RETIREMENT	7	0	35	46	37	0	0	-
202-480.500-720.000	EMPLOYER'S FICA	47	108	114	85	56	65	45	-30.77%
202-480.500-725.000	FRINGE BENEFITS - ALLOCATED	357	953	609	697	195	348	171	-50.86%
202-480.500-726.000	SUPPLIES	0	242	156	0	0	200	200	0.00%
202-480.500-801.000	CONTRACTUAL SERVICES	141	2,749	14,374	0	0	1,500	1,500	0.00%
202-480.500-940.000	EQUIPMENT RENTAL	317	788	1,576	765	458	1,000	1,000	0.00%
TOTAL TRUNKLINE R.O.W. DRAINAGE APPROPRIATIONS		1,538	6,333	18,432	2,764	1,502	3,960	3,508	-11.41%



MAJOR STREETS / TRUNKLINE - 202 APPROPRIATIONS		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	CHANGE
TRAFFIC - 490									
202-490.000-702.000	WAGES	13,515	18,001	17,035	11,710	7,566	15,003	17,176	14.48%
202-490.000-703.000	OVERTIME PAY	687	1,769	175	495	299	750	750	0.00%
202-490.000-716.000	RETIREMENT	67	66	206	185	214	0	528	100.00%
202-490.000-720.000	EMPLOYER'S FICA	1,002	1,412	1,233	878	461	1,205	1,372	13.86%
202-490.000-725.000	FRINGE BENEFITS - ALLOCATED	8,874	12,458	6,694	2,548	1,728	7,337	5,179	-29.41%
202-490.000-726.000	SUPPLIES	20,305	10,432	13,112	1,880	49,518	52,602	25,000	-52.47%
202-490.000-801.000	CONTRACTUAL SERVICES	19,042	10,404	18,730	61,482	77,403	72,000	14,217	-80.25%
202-490.000-920.000	UTILITIES	4,500	4,596	3,732	2,896	1,942	4,500	3,500	-22.22%
202-490.000-940.000	EQUIPMENT RENTAL	5,770	5,481	5,395	1,741	1,905	6,000	5,000	-16.67%
TOTAL TRAFFIC APPROPRIATIONS		73,762	64,619	66,312	83,815	141,036	159,397	72,722	-54.38%
TRUNKLINE TRAFFIC - 490.500									
202-490.500-702.000	WAGES	478	138	29	1,654	437	349	111	-68.19%
202-490.500-703.000	OVERTIME PAY	27	0	0	219	0	200	200	0.00%
202-490.500-716.000	RETIREMENT	10	2	0	85	15	0	0	-
202-490.500-720.000	EMPLOYER'S FICA	36	9	2	138	31	42	24	-42.86%
202-490.500-725.000	FRINGE BENEFITS - ALLOCATED	306	103	558	871	129	256	90	-64.84%
202-490.500-726.000	SUPPLIES	99	32	49	355	0	250	250	0.00%
202-490.500-801.000	CONTRACTUAL SERVICES	60	0	62	332	423	700	100	-85.71%
202-490.500-920.000	UTILITIES	5,271	5,064	5,095	4,721	1,577	4,500	4,500	0.00%
202-490.500-940.000	EQUIPMENT RENTAL	157	40	5	330	133	250	250	0.00%
TOTAL TRUNKLINE TRAFFIC APPROPRIATIONS		6,444	5,388	5,800	8,705	2,745	6,547	5,525	-15.61%



MAJOR STREETS / TRUNKLINE - 202 APPROPRIATIONS		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	CHANGE
WINTER MAINTENANCE - 500									
202-500.000-702.000	WAGES	9,588	6,970	9,699	9,121	4,353	10,016	10,213	1.97%
202-500.000-703.000	OVERTIME PAY	4,751	4,184	4,375	5,304	2,367	5,500	5,500	0.00%
202-500.000-716.000	RETIREMENT	80	74	351	409	369	0	0	-
202-500.000-720.000	EMPLOYER'S FICA	996	794	1,013	1,063	489	1,187	1,202	1.26%
202-500.000-725.000	FRINGE BENEFITS - ALLOCATED	8,819	6,687	9,899	8,580	1,700	7,226	4,540	-37.17%
202-500.000-726.000	SUPPLIES	17,981	21,335	21,215	20,969	12,546	20,000	20,000	0.00%
202-500.000-801.000	CONTRACTUAL SERVICES	1,358	166	0	0	0	1,000	1,000	0.00%
202-500.000-940.000	EQUIPMENT RENTAL	19,457	16,516	20,676	21,960	7,682	22,000	21,000	-4.55%
TOTAL WINTER MAINTENANCE APPROPRIATIONS		63,030	56,726	67,228	67,406	29,506	66,929	63,455	-5.19%
TRUNKLINE WINTER MAINTENANCE - 500.500									
202-500.500-702.000	WAGES	1,392	1,077	1,185	1,052	636	2,497	2,477	-0.80%
202-500.500-703.000	OVERTIME PAY	870	918	2,111	1,061	1,135	1,000	1,500	50.00%
202-500.500-716.000	RETIREMENT	6	0	34	52	68	0	0	-
202-500.500-720.000	EMPLOYER'S FICA	160	138	230	154	128	268	304	13.43%
202-500.500-725.000	FRINGE BENEFITS - ALLOCATED	1,394	877	1,691	1,232	457	1,629	1,149	-29.47%
202-500.500-726.000	SUPPLIES	4,543	6,777	6,414	5,146	6,046	6,000	6,200	3.33%
202-500.500-801.000	CONTRACTUAL SERVICES	17	133	0	0	0	250	250	0.00%
202-500.500-940.000	EQUIPMENT RENTAL	4,520	4,903	6,766	4,718	2,197	4,500	4,500	0.00%
TOTAL TRUNKLINE WINTER MAINTENANCE APPROPRIATIONS		12,902	14,823	18,431	13,415	10,667	16,144	16,380	1.46%
CAPITAL OUTLAY-900.000									
202-900.000-970.000	CAPITAL OUTLAY	0	0	0	0	503,073	941,592	70,000	-92.57%
TOTAL CAPITAL OUTLAY APPROPRIATIONS		0	0	0	0	503,073	941,592	70,000	-92.57%
TOTAL APPROPRIATIONS - FUND 202		842,317	720,556	654,614	594,198	909,523	1,735,993	995,239	-42.67%
NET OF REVENUES / APPROPRIATIONS - FUND 202		(63,745)	105,815	256,163	359,656	(331,864)	(314,987)	(27,594)	-91.24%



LOCAL STREET - 203 REVENUE		ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL 2021-22	ACTUAL	BUDGETS		% OF CHANGE
						THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	
203-000.000-546.000	STATE GRANT - GAS & WEIGHT TAX	318,868	241,921	260,436	271,589	140,757	279,430	280,493	0.38%
203-000.000-546.048	STATE GRANT - METRO ROW ACT	38,147	17,261	18,250	18,418	0	18,000	18,000	0.00%
203-000.000-569.600	STATE GRANT - DISASTER REIMBURSEMENT	0	0	0	7,749	0	0	0	-
203-000.000-665.000	INTEREST	(1)	944	1,296	1,736	1,625	1,000	3,000	200.00%
203-000.000-669.000	CHANGE IN INVESTMENTS	238	321	(91)	(2,191)	(711)	0	0	-
203-000.000-692.000	OTHER REVENUE	39,497	1,803	0	1,119	3,373	0	0	-
203-000.000-692.039	OTHER REVENUE - BPU	1,922	12,191	3,944	1,626	188	2,000	1,500	-25.00%
203-000.000-692.470	OTHER REVENUE - TREES	0	13,826	3,456	100	500	2,000	1,000	-50.00%
203-000.000-699.101	TRANSFER IN - GENERAL FUND	45,440	125,000	0	0	0	0	0	-
203-000.000-699.202	TRANSFER IN - MAJOR STREETS	150,000	0	50,000	50,000	0	100,000	225,000	125.00%
203-000.000-699.204	TRANSFER IN - MUNICIPAL STREETS	0	0	0	0	0	610,000	2,900,000	375.41%
TOTAL LOCAL STREET REVENUE		594,111	413,267	337,291	350,146	145,732	1,012,430	3,428,993	238.69%

**LOCAL STREET - 203
APPROPRIATIONS**

ADMINISTRATIVE SERVICES - 175

203-175.000-960.000	BANK FEES	0	0	0	46	37	0	100	100.00%
203-175.000-995.101	TRANSFER OUT - GENERAL FUND	28,652	24,192	26,044	27,159	14,076	26,000	26,000	0.00%
TOTAL ADMINISTRATIVE SERVICES APPROPRIATIONS		28,652	24,192	26,044	27,205	14,113	26,000	26,100	0.38%



LOCAL STREET - 203 APPROPRIATIONS		ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL 2021-22	ACTUAL THRU 2/28/2023	BUDGETS CURRENT 2022-23	PROPOSED 2023-24	% OF CHANGE
SIDEWALKS - 444									
203-444.000-702.000	WAGES	0	0	0	0	0	0	1,360	100.00%
203-444.000-703.000	OVERTIME PAY	0	0	0	0	0	0	100	100.00%
203-444.000-720.000	EMPLOYER'S FICA	0	0	0	0	0	0	104	100.00%
203-444.000-726.000	SUPPLIES	0	0	0	0	0	0	300	100.00%
203-444.000-801.000	CONTRACTUAL SERVICES	0	0	0	0	1,650	0	18,000	100.00%
203-444.000-940.000	EQUIPMENT RENTAL	0	0	0	0	0	0	250	100.00%
TOTAL SIDEWALKS APPROPRIATIONS		0	0	0	0	1,650	0	20,114	100.00%
STREET SURFACE - 450									
203-450.000-702.000	WAGES	19,220	30,463	45,353	46,506	32,562	54,142	74,747	38.06%
203-450.000-702.100	WAGES - PART TIME	0	0	0	0	0	0	5,426	100.00%
203-450.000-703.000	OVERTIME PAY	556	444	16	217	139	500	300	-40.00%
203-450.000-710.000	HOLIDAY & OTHER PAY	0	0	61	107	49	0	0	-
203-450.000-716.000	RETIREMENT	167	220	1,527	2,214	1,805	0	3,288	100.00%
203-450.000-720.000	EMPLOYER'S FICA	1,389	2,186	3,260	3,401	2,265	4,180	6,156	47.27%
203-450.000-725.000	FRINGE BENEFITS - ALLOCATED	12,544	16,647	11,312	7,648	5,643	25,447	21,682	-14.80%
203-450.000-726.000	SUPPLIES	18,353	70,854	17,881	861	14,238	20,000	20,000	0.00%
203-450.000-801.000	CONTRACTUAL SERVICES	76,137	6,957	4,041	9,521	2,992	7,750	7,750	0.00%
203-450.000-940.000	EQUIPMENT RENTAL	13,481	22,536	25,853	15,466	12,608	15,000	17,000	13.33%
203-450.000-941.000	CONTRACTUAL SERVICES	0	0	0	0	0	38,102	54,104	42.00%
TOTAL STREET SURFACE APPROPRIATIONS		141,847	150,307	109,304	85,941	72,301	165,121	210,453	27.45%
R.O.W. MAINTENANCE - 460									
203-460.000-702.000	WAGES	16,843	12,399	12,740	15,634	8,271	14,995	21,279	41.91%
203-460.000-703.000	OVERTIME PAY	349	73	10	1,258	8	250	250	0.00%
203-460.000-716.000	RETIREMENT	53	73	137	749	346	0	548	100.00%
203-460.000-720.000	EMPLOYER'S FICA	1,204	893	905	1,715	494	1,166	1,646	41.17%
203-460.000-725.000	FRINGE BENEFITS - ALLOCATED	10,772	4,620	2,951	8,896	1,614	7,100	6,220	-12.39%
203-460.000-726.000	SUPPLIES	1,042	500	837	838	275	1,200	1,000	-16.67%
203-460.000-801.000	CONTRACTUAL SERVICES	10,725	27,019	7,168	11,234	4,764	12,600	12,870	2.14%
203-460.000-940.000	EQUIPMENT RENTAL	21,233	7,081	7,505	20,334	8,588	10,000	12,000	20.00%
TOTAL R.O.W. MAINTENANCE APPROPRIATIONS		62,221	52,658	32,253	60,658	24,360	47,311	55,813	17.97%



LOCAL STREET - 203 APPROPRIATIONS		ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL 2021-22	ACTUAL THRU 2/28/2023	BUDGETS CURRENT 2022-23	PROPOSED 2023-24	% OF CHANGE
TREES - 470									
203-470.000-702.000	WAGES	18,605	18,631	16,248	18,753	9,667	15,998	12,986	-18.83%
203-470.000-703.000	OVERTIME PAY	80	474	488	306	82	500	400	-20.00%
203-470.000-716.000	RETIREMENT	14	65	183	274	128	0	0	-
203-470.000-720.000	EMPLOYER'S FICA	1,298	1,338	1,171	1,315	669	1,262	1,024	-18.86%
203-470.000-725.000	FRINGE BENEFITS - ALLOCATED	11,348	11,740	7,317	10,281	2,472	7,684	3,867	-49.67%
203-470.000-726.000	SUPPLIES	1,827	3,776	3,968	4,114	1,109	2,000	2,000	0.00%
203-470.000-726.470	SUPPLIES - REPLACEMENT TREES	500	0	3,097	1,673	0	0	2,650	100.00%
203-470.000-801.000	CONTRACTUAL SERVICES	10,291	11,557	11,501	33,689	54,238	32,700	37,250	13.91%
203-470.000-940.000	EQUIPMENT RENTAL	7,744	6,198	3,557	8,546	3,168	5,000	5,000	0.00%
	TOTAL TREES APPROPRIATIONS	51,707	53,779	47,530	78,951	71,533	65,144	65,177	0.05%
DRAINAGE - 480									
203-480.000-702.000	WAGES	18,464	14,395	10,521	18,287	11,042	9,996	16,371	63.78%
203-480.000-703.000	OVERTIME PAY	1,690	77	273	259	67	500	400	-20.00%
203-480.000-716.000	RETIREMENT	28	84	93	410	488	0	548	100.00%
203-480.000-720.000	EMPLOYER'S FICA	1,426	1,025	774	1,337	704	803	1,282	59.65%
203-480.000-725.000	FRINGE BENEFITS - ALLOCATED	12,812	7,673	4,912	5,584	2,332	4,888	4,845	-0.88%
203-480.000-726.000	SUPPLIES	5,926	1,445	1,174	5,890	2,046	7,000	6,000	-14.29%
203-480.000-801.000	CONTRACTUAL SERVICES	2,906	2,501	1,924	2,500	480	9,500	15,500	63.16%
203-480.000-920.000	UTILITIES	631	548	355	342	191	550	450	-18.18%
203-480.000-940.000	EQUIPMENT RENTAL	18,544	10,299	5,939	9,579	7,184	8,000	9,000	12.50%
	TOTAL DRAINAGE APPROPRIATIONS	62,427	38,047	25,965	44,188	24,534	41,237	54,396	31.91%



LOCAL STREET - 203 APPROPRIATIONS		ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL 2021-22	ACTUAL THRU 2/28/2023	BUDGETS CURRENT 2022-23	PROPOSED 2023-24	% OF CHANGE
TRAFFIC - 490									
203-490.000-702.000	WAGES	5,438	3,880	5,770	3,917	1,757	3,994	2,965	-25.76%
203-490.000-703.000	OVERTIME PAY	138	180	29	135	0	200	150	-25.00%
203-490.000-716.000	RETIREMENT	19	4	102	138	76	0	0	-
203-490.000-720.000	EMPLOYER'S FICA	394	294	415	297	127	321	238	-25.86%
203-490.000-725.000	FRINGE BENEFITS - ALLOCATED	2,227	6,059	4,551	1,924	453	1,953	900	-53.92%
203-490.000-726.000	SUPPLIES	13,819	2,664	12,301	1,858	2,825	10,000	8,000	-20.00%
203-490.000-801.000	CONTRACTUAL SERVICES	8,127	4,235	4,020	2,478	1,145	7,500	2,000	-73.33%
203-490.000-940.000	EQUIPMENT RENTAL	2,574	2,075	2,490	739	267	2,000	1,000	-50.00%
TOTAL TRAFFIC APPROPRIATIONS		32,736	19,391	29,678	11,486	6,650	25,968	15,253	-41.26%
WINTER MAINTENANCE - 500									
203-500.000-702.000	WAGES	11,420	6,628	7,833	7,086	4,207	7,990	8,212	2.78%
203-500.000-703.000	OVERTIME PAY	1,683	843	699	843	593	1,000	1,000	0.00%
203-500.000-716.000	RETIREMENT	77	66	265	310	248	0	0	-
203-500.000-720.000	EMPLOYER'S FICA	915	537	618	581	350	688	705	2.47%
203-500.000-725.000	FRINGE BENEFITS - ALLOCATED	8,179	4,388	4,181	4,870	1,209	4,187	2,662	-36.42%
203-500.000-726.000	SUPPLIES	11,050	12,257	14,956	11,565	6,922	15,000	15,000	0.00%
203-500.000-801.000	CONTRACTUAL SERVICES	681	149	0	0	0	250	250	0.00%
203-500.000-940.000	EQUIPMENT RENTAL	15,089	9,086	10,572	11,589	6,188	12,000	12,000	0.00%
TOTAL WINTER MAINTENANCE APPROPRIATIONS		49,094	33,954	39,124	36,844	19,717	41,115	39,829	-3.13%
CAPITAL OUTLAY-900.000									
203-900.000-970.000	CAPITAL OUTLAY	0	0	0	0	568,030	660,000	3,000,000	354.55%
TOTAL CAPITAL OUTLAY APPROPRIATIONS		0	0	0	0	568,030	660,000	3,000,000	354.55%
TOTAL APPROPRIATIONS - FUND 203		428,684	372,328	309,898	345,273	802,888	1,071,896	3,487,135	225.32%
NET OF REVENUES / APPROPRIATIONS - FUND 203		165,427	40,939	27,393	4,873	(657,156)	(59,466)	(58,142)	-2.23%



MUNICIPAL STREETS - 204 REVENUE		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	CHANGE
204-000.000-402.050	CURRENT TAXES - STREET MAINT.	0	0	0	320,997	329,691	353,842	365,000	3.15%
204-000.000-402.060	CURRENT TAXES - 2021 LEAF	0	0	0	67,172	66,795	71,697	74,000	3.21%
204-000.000-402.070	CURRENT TAXES - 2021 STREET RECONSTRUCTION	0	0	0	470,264	467,686	501,926	518,000	3.20%
204-000.000-404.000	SPECIAL ACTS	0	0	0	6,398	0	10,443	19,194	83.80%
204-000.000-411.000	DELINQUENT TAXES	0	0	0	952	244	0	0	-
204-000.000-451.000	SPECIAL ASSESSMENTS	0	0	0	194,556	53,825	100,000	106,800	6.80%
204-000.000-573.000	LOCAL COMMUNITY STABILIZATION TAX	0	0	0	0	47,648	0	48,000	100.00%
204-000.000-665.000	INTEREST INCOME	0	0	0	1,493	39,697	1,000	0	-100.00%
204-000.000-674.000	OTHER REVENUE	0	0	0	12,589	0	0	0	-
204-000.000-692.000	CONTRIBUTIONS IN LIEU OF TAX	0	0	0	5,500	500	0	0	-
204-000.000-696.000	BOND PROCEEDS	0	0	0	0	2,300,000	2,300,000	0	-100.00%
204-000.000-697.000	BOND PREMIUM	0	0	0	0	146,515	146,515	0	-100.00%
TOTAL MUNICIPAL STREETS REVENUE		0	0	0	1,079,921	3,452,601	3,485,423	1,130,994	-67.55%

**MUNICIPAL STREETS - 204
APPROPRIATIONS**

ADMINISTRATIVE SERVICES - 175

204-175.000-995.202	TRANSFER OUT - MAJOR STREETS	0	0	0	0	0	325,000	0	-100.00%
204-175.000-995.203	TRANSFER OUT - LOCAL STREETS	0	0	0	0	0	610,000	2,900,000	375.41%
TOTAL ADMINISTRATIVE SERVICES APPROPRIATIONS		0	0	0	0	0	935,000	2,900,000	210.16%

ROADS, STREETS, BRIDGES (NOT ACT 51) - 446

204-446.000-970.000	CAPITAL OUTLAY	0	0	0	673,420	0	0	0	-
TOTAL ROADS, STREETS, BRIDGES (NON ACT 51) APPROPRIATIONS		0	0	0	673,420	0	0	0	-

LEAF COLLECTION - 572

204-572.000-702.000	WAGES	0	0	0	17,319	13,622	20,791	16,297	-21.62%
204-572.000-703.000	OVERTIME PAY	0	0	0	0	4,322	1,000	4,000	300.00%
204-572.000-716.000	RETIREMENT	0	0	0	230	931	0	0	-



MUNICIPAL STREETS - 204 REVENUE		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	CHANGE
204-572.000-720.000	EMPLOYER'S FICA	0	0	0	268	1,323	1,667	1,552	-6.90%
204-572.000-725.000	FRINGE BENEFITS - ALLOCATED	0	0	0	1,131	4,466	0	5,864	100.00%
204-572.000-726.000	SUPPLIES	0	0	0	0	0	200	200	0.00%
204-572.000-801.000	CONTRACTUAL SERVICES	0	0	0	23,822	25,995	36,000	38,857	7.94%
204-572.000-940.000	EQUIPMENT RENTAL	0	0	0	35,147	28,932	0	30,000	100.00%
TOTAL LEAF COLLECTION APPROPRIATIONS		0	0	0	77,917	79,591	59,658	96,770	62.21%
DEBT SERVICE - 905									
204-900.000-801.070	CONTRACTUAL SERVICES - BOND COSTS	0	0	0	0	78,788	76,588	0	-100.00%
204-905.000-991.000	DEBT SERVICE - PRINCIPAL	0	0	0	0	0	0	240,000	100.00%
204-905.000-993.000	INTEREST EXPENSE	0	0	0	0	0	0	115,000	100.00%
TOTAL DEBT SERVICE APPROPRIATIONS		0	0	0	0	78,788	76,588	355,000	363.52%
TOTAL APPROPRIATIONS - FUND 204		0	0	0	751,337	158,379	1,071,246	3,351,770	212.89%
TOTAL NET OF REVENUE / APPROPRIATIONS - FUND 204		0	0	0	328,584	3,294,222	2,414,177	(2,220,776)	-191.99%



Recreation

Michelle Loren – Director

recreation@cityofhillsdale.org

517-437-6457

Department Summary

The City of Hillsdale Recreation Department provides City and County residents with leisure and competitive recreation programs, activities, and facilities enhancing quality of life for community members. The Recreation Department serves as the events coordinator and planner for recreational programs such as baseball/softball, basketball, football, and volleyball for youth and adults. Parks programming for the various parks and outdoor facilities also falls under the scope of the Recreation Department. Mrs. Stock's Park, Waterworks Park, Owen Memorial Park, Rotary Park at Sandy Beach, Cold Springs Park, Fields of Dreams, the Baw Beese Trail, and dock slips along Baw Beese Lake are some of the most frequented parks and facilities serving residents throughout the County. The Department continually works to further improve and develop each facility. While maintenance expenses fall within the Parks Maintenance Fund, the Department continues to develop ways for the facilities to generate revenues in order to offset these expenses whenever possible.

In 2022 a Baw Beese Parks Improvement Plan was developed and adopted by City Council in a continued effort to improve the park system. The Plan outlines parks improvements such as equipment replacement focusing on inclusive and sensory play. The spring of 2023 will bring improvements to Waterworks Park with the addition of a fishing pier and new swing set equipment in a collaborative effort with the Hillsdale Exchange Club.

The house at Owen Memorial Park has been an eyesore and sanitation concern for several years. In a joint effort between the Recreation Department, Code Enforcement, the Department of Public Services, the building has been abated and demolished. A new storage building will be installed in its place, housing the well and electric for the park. In addition, plans are being made for the installation of a self-serve kayak rental kiosk. This will not only add something of recreational value to the community, but will generate revenue for future park improvements.

Department Goals

- Provide and develop a diverse range of quality programs and facilities to serve the community adding to quality of life in Hillsdale.
- Continually utilize and improve the community's existing resources.
- Create self-sustainability within the park system.

Department Objectives

- Continue to improve website and social media capabilities in order to provide the community with current program and event information in order to broaden the participation base.
- Continue working with area service organizations on community park renovations.
- Improve park standards in order to be inclusive of the many needs and challenges of members of the community.
- Organize events in parks in order to generate funds for future capital outlay and to assist in offsetting park maintenance expense.



Recreation

Budget Summary

1. Department Personnel consists of one (1) full-time director and several part-time/seasonal staff (beach staff, referees, program supervisors, officials).
2. Operating expenses include: supplies, concession supplies, dues and subscription and outside program fees.
3. Contractual services include: equipment rental, cleaning services, various maintenance.



RECREATION - 208 REVENUE		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	CHANGE
208-000.000-644.000	CONCESSION SALES	7,715	4,591	1,374	5,237	4,436	9,000	7,000	-22.22%
208-000.000-651.000	USE & ADMISSION FEES	17,825	9,269	6,800	13,519	8,811	25,000	20,000	-20.00%
208-000.000-653.000	TEAM & EVENT FEES	5,800	3,615	545	4,445	2,035	4,775	4,000	-16.23%
208-000.000-653.001	YOUTH PROGRAM FEES	28,794	13,453	21,455	36,555	18,484	28,390	42,000	47.94%
208-000.000-665.000	INTEREST	0	0	84	28	1	0	0	-
208-000.000-667.000	RENTS	16,776	19,084	27,515	26,605	18,520	33,000	33,000	0.00%
208-000.000-675.000	CONTRIBUTIONS & DONATIONS	1,855	200	175	4,404	0	0	0	-
208-000.000-675.409	CONTRIBUTIONS & DONATIONS - PAVILION	0	0	0	0	10,000	6,874	0	-100.00%
208-000.000-692.000	OTHER REVENUE	5,545	3,531	6,315	7,652	3,501	6,000	7,700	28.33%
208-000.000-699.101	TRANSFER IN - GENERAL FUND	62,100	77,405	26,830	64,054	0	43,073	47,291	9.79%
208-000.000-699.409	TRANSFER IN - STOCKS PARK FUND	0	0	0	0	24,175	24,175	0	-100.00%
TOTAL RECREATION REVENUE		146,410	131,148	91,093	162,499	89,963	180,287	160,991	-10.70%



RECREATION - 208 APPROPRIATIONS	ACTUAL 2017-18	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL	BUDGETS		% OF CHANGE	
					THRU 3/31/2022	CURRENT 2021-22	PROPOSED 2022-23		
RECREATION - 751									
208-751.000-702.000	WAGES	77,214	66,692	39,272	79,480	54,101	86,650	61,208	-29.36%
208-751.000-702.100	WAGES - PART TIME	0	0	0	0	0	0	14,439	100.00%
208-751.000-704.000	SICK TIME PAY	1,245	1,120	0	1,344	0	1,400	0	-100.00%
208-751.000-705.000	VACATION TIME PAY	4,980	4,106	3,515	5,826	0	0	0	-
208-751.000-706.000	PERSONAL TIME PAY	623	640	659	672	0	700	0	-100.00%
208-751.000-707.000	LONGEVITY PAY	1,100	1,100	1,100	1,100	1,100	1,100	1,100	0.00%
208-751.000-710.000	HOLIDAY & OTHER PAY	2,574	2,879	2,586	2,854	290	0	0	-
208-751.000-715.000	HEALTH & LIFE INSURANCE	13,798	14,389	15,830	13,788	10,438	16,145	15,062	-6.71%
208-751.000-716.000	RETIREMENT	4,974	4,955	5,909	9,530	8,440	8,029	14,525	80.91%
208-751.000-717.000	WORKERS' COMPENSATION	1,867	1,707	1,523	1,586	814	1,600	875	-45.31%
208-751.000-718.000	UNEMPLOYMENT INSURANCE	0	100	0	0	0	0	0	-
208-751.000-720.000	EMPLOYER'S FICA	6,354	5,540	3,282	6,637	4,026	6,629	4,682	-29.37%
208-751.000-721.000	DISABILITY INSURANCE	271	274	282	295	224	275	400	45.45%
208-751.000-726.000	SUPPLIES	20,364	17,402	13,006	28,645	15,157	18,000	25,000	38.89%
208-751.000-726.006	SUPPLIES - CONCESSIONS	6,125	2,855	2,458	5,223	2,333	5,000	5,000	0.00%
208-751.000-801.000	CONTRACTUAL SERVICES	2,819	2,221	1,193	7,002	1,550	2,500	2,500	0.00%
208-751.000-801.008	CONTRACTUAL SERVICES - OFFICIATING	0	0	0	0	3,025	0	15,000	100.00%
208-751.000-810.000	DUES & SUBSCRIPTIONS	550	350	0	0	0	500	600	20.00%
208-751.000-812.000	OUTSIDE PROGRAM FEES	570	0	420	835	0	600	600	0.00%
208-751.000-850.000	TELEPHONE	227	141	95	91	0	110	0	-100.00%
208-751.000-956.000	TRAINING	0	0	0	0	89	0	0	-
208-751.000-956.200	LODGING & MEALS	40	0	0	0	0	0	0	-
208-751.000-970.000	CAPITAL OUTLAY	0	0	0	0	0	31,049	0	-100.00%
TOTAL RECREATION APPROPRIATIONS		145,695	126,471	91,130	164,908	101,587	180,287	160,991	-10.70%
TOTAL APPROPRIATIONS - FUND 208		145,695	126,471	91,130	164,908	101,587	180,287	160,991	-10.70%
NET OF REVENUE / APPROPRIATIONS - FUND 208		715	4,677	(37)	(2,409)	(11,624)	0	0	-



Economic Development Corporation

Sam Fry – Staff Liaison

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517-437-6426

Department Summary

The City of Hillsdale Economic Development Corporation (EDC) was incorporated in 1978 to undertake projects relative to the economic development of the City of Hillsdale. The EDC can function much like any private corporation and may make loans, grants, transfers, or conveyance of funds and property; it may create subsidiary neighborhood development corporations; it may receive funds and property. EDC funds may be used to support a broad range of economic development activities. The EDC currently owns Three Meadows Subdivision and takes an active role in the oversight of the Hillsdale Manufacturing & Technology Park.

Department Goals

- Attract new business to the Hillsdale Manufacturing & Technology Park
- Promote further development of Three Meadows Subdivision
- Encourage economic development and community revitalization activities
- Provide support for existing, expanding or new business
- Market the City of Hillsdale as an attractive place to live, work and play
- Provide support for workforce training

Department Objectives

- Promote the new fiber optic network that makes Hillsdale one of the best connected communities in the country.
- Populate vacant buildings and reduce the number of obsolete properties.
- Pursue funding opportunities for site assessment and remediation of contamination at industrial facilities.
- Work with the City of Hillsdale Office of Economic Development in the implementation of business retention and attraction plans and marketing strategy.
- Partner with other organizations and institutions such as Tax Increment Finance Authority (TIFA), and Hillsdale City Planning Commission, the Michigan Economic Development Corporation (MEDC), Hillsdale College and Jackson College in marketing and promotion efforts for the City of Hillsdale.
- Plan and support local events or festivals designed to promote Hillsdale as a tourist destination.

Budget Summary

1. There is no personnel budget within this fund.
2. Operating expenses include fees for permits, applications and real estate transactions along with marketing expenses and materials.
3. Contractual services include legal, engineering, marketing and planning work necessary to encourage development activities and marketing efforts.
4. Capital outlay includes branding and way finding opportunities.



ECONOMIC DEVELOPMENT CORP - 244 REVENUE		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	CHANGE
244-000.000-665.000	INTEREST	2,957	2,258	323	396	1,425	2,200	2,200	0.00%
244-000.000-669.000	CHANGE IN INVESTMENTS	286	385	(109)	(2,605)	(782)	350	150	-57.14%
244-000.000-673.000	SALE OF CITY PROPERTY	14,416	1	0	24,340	0	20,000	108,800	444.00%
244-000.000-692.000	OTHER REVENUE	0	0	0	8,748	0	0	0	-
244-000.000-699.401	TRANSFER IN - CAPITAL IMPROVEMENT	0	0	0	0	0	0	10,000	100.00%
TOTAL ECONOMIC DEVELOPMENT CORP REVENUE		17,659	2,644	214	30,879	643	22,550	121,150	437.25%
ECONOMIC DEVELOPMENT CORP - 244 APPROPRIATIONS									
ECONOMIC DEVELOPMENT - 174									
244-728.000-726.000	SUPPLIES	0	0	9,539	12,672	0	100	30,100	30000.00%
244-728.000-801.000	CONTRACTUAL SERVICES	6,694	5,292	12,696	12,340	4,150	18,042	20,000	10.85%
244-728.000-806.000	LEGAL SERVICES	150	591	388	0	113	1,000	1,000	0.00%
244-728.000-810.000	DUES & SUBSCRIPTIONS	0	800	350	0	0	500	500	0.00%
244-728.000-955.000	MISCELLANEOUS	80	0	0	0	39	0	100	100.00%
244-728.000-957.000	PROPERTY TAXES	0	9,679	(1,015)	0	0	0	0	-
244-728.000-960.000	BANK FEES	0	0	0	54	40	0	0	-
244-728.000-995.401	TRANSFER OUT - CAPITAL IMPROVEMENT	0	0	10,000	0	0	15,000	0	-100.00%
TOTAL ECONOMIC DEVELOPMENT APPROPRIATIONS		6,924	16,362	31,958	25,066	4,342	34,642	51,700	49.24%
TOTAL APPROPRIATIONS - FUND 244		6,924	16,362	31,958	25,066	4,342	34,642	51,700	49.24%
TOTAL NET OF REVENUE / APPROPRIATIONS - FUND 244		10,735	(13,718)	(31,744)	5,813	(3,699)	(12,092)	69,450	674.35%



Tax Increment Finance Authority

Alan Beeker – Staff Liaison

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517-437-6449

Department Summary

The City of Hillsdale Tax Increment Finance Authority (TIFA) was established in 1984 to facilitate the redevelopment, re-use and economic viability of Downtown Hillsdale. Financing for projects within the approximate 22 block TIFA district is derived from incremental property taxes that are in excess of a base year amount set when the district was established in 1984. These revenues can only be expended on projects within the geographical boundaries.

Department Goals

- Prevent the further deterioration of the infrastructure within the TIFA district.
- Prevent the further deterioration of the building stock within the TIFA district.
- Encourage building preservation and rehabilitation in keeping with the historic character of the TIFA district, especially the downtown area.
- Encourage economic development of the TIFA district.
- Provide entrepreneurial support for existing, expanding, or new businesses.
- Market the TIFA district as an attractive place to live, work, and play.

Department Objectives

- Provide funds for the acquisition of buildings in order to facilitate redevelopment.
- Continue financial support for long-term infrastructure improvements.
- Encourage the rehabilitation of the building facades through the TIFA Façade Improvement and Historic Building Improvement/Special Project Programs.
- Encourage new full-service restaurants in the downtown through the Restaurant Attraction Program.
- Encourage new businesses to locate in the downtown through the Business Attraction Program.
- Encourage existing businesses to expand through the Business Expansion Program.
- Seek out and apply for funding opportunities that support economic development activities, such as the MEDC Community Assistance programs and the CDBG Blight Elimination program. Develop targeted marketing programs for specific businesses desired in Hillsdale's downtown that would be an asset to the TIFA district.
- Support local beautification, marketing and promotional efforts.
- Implement the projects outlined in the Place Making Study.



Tax Increment Finance Authority

Budget Summary

1. There is no personnel budgeted within this fund.
2. Staff from the Planning Office provides support for TIFA.
3. Contractual services include legal services.
4. Dawn Theater operating revenue and expenses.



TAX INCREMENT FINANCE AUTHORITY - 247 REVENUE		ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL 2021-22	ACTUAL	BUDGETS		% OF CHANGE
						THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	
247-000.000-402.000	CURRENT TAXES	73,116	85,427	87,112	91,195	79,582	90,000	108,000	20.00%
247-000.000-406.000	TAXES - PA 86 SEC. 17 PPT REPLACEMENT	31,810	26,741	0	0	0	0	0	-
247-000.000-529.000	FEDERAL GRANT - CDBG	83,800	109,175	1,173,354	48,671	0	0	0	-
247-000.000-573.000	LOCAL COMMUNITY STABILIZATION AGENCY	0	0	31,208	33,570	34,285	33,000	16,000	-51.52%
247-000.000-665.000	INTEREST	3,231	2,020	1,547	1,363	936	1,200	0	-100.00%
247-000.000-665.100	INTEREST - LEASES	0	0	0	856	0	0	0	-
247-000.000-667.002	RENTS - DAWN THEATER	0	0	0	3,019	3,333	5,417	5,000	-7.70%
247-000.000-673.001	SALE OF CITY PROPERTY	13,002	0	0	0	0	0	0	-
247-000.000-675.005	CONTRIBUTIONS & DONATIONS - DAWN THEATER	12	0	0	1,300	0	0	0	-
247-000.000-687.247	OTHER REVENUE	900	400	0	0	0	0	0	-
247-000.000-692.005	OTHER REVENUE - DAWN THEATER	2,434	0	0	35,000	0	0	0	-
TOTAL TAX INCREMENT FINANCE AUTHORITY REVENUE		208,305	223,763	1,293,221	214,974	118,136	129,617	129,000	-0.48%



TAX INCREMENT FINANCE AUTHORITY - 247 APPROPRIATIONS		ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL 2021-22	ACTUAL	BUDGETS		% OF CHANGE
						THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	
CAPITAL OUTLAY - 900.000									
247-900.000-726.000	SUPPLIES	4,033	660	356	0	0	0	0	-
247-900.000-801.000	CONTRACTUAL SERVICES	24,013	13,205	10,700	1,065	918	6,000	6,000	0.00%
247-900.000-801.005	CONTRACTUAL SERVICES - DAWN THEATER	0	0	2,300	0	0	85,070	80,000	-5.96%
247-900.000-801.006	CONTRACTUAL SERVICES - MEDC GRANT	4,800	425	0	0	0	0	0	-
247-900.000-801.247	CONTRACTUAL SERVICES - FACADE GRANT	28,169	35,687	19,748	10,000	0	0	6,000	100.00%
247-900.000-801.248	CONTRACTUAL SERVICES - BUS ATTRACTION	0	10,000	0	0	0	0	0	-
247-900.000-801.249	CONTRACTUAL SERVICES - BUS EXPANSION	10,000	0	0	0	0	0	0	-
247-900.000-801.251	CONTRACTUAL SERVICES - HISTORIC PROJECTS	10,000	0	0	0	0	0	0	-
247-900.000-806.000	LEGAL SERVICES	2,070	750	2,438	1,313	0	1,000	1,000	0.00%
247-900.000-817.000	ECONOMIC DEVELOPMENT GRANT EX	14,511	0	0	0	0	1,000	1,000	0.00%
247-900.000-818.000	INSURANCE	(184)	7,424	7,393	1,711	0	2,109	1,800	-14.65%
247-900.000-920.000	UTILITIES	1,539	1,295	1,554	2,445	0	0	0	-
247-900.000-930.000	REPAIRS & MAINTENANCE	1,580	0	0	145	847	0	0	-
247-900.000-955.000	MISCELLANEOUS	0	0	0	265,000	0	0	0	-
247-900.000-968.000	DEPRECIATION	14,226	4,229	4,229	4,229	0	0	0	-
247-900.000-993.000	DEBT SERVICE - INTEREST	0	0	5,597	7,437	5,530	6,970	5,610	-19.51%
TOTAL CAPITAL OUTLAY APPROPRIATIONS		114,757	73,675	54,315	293,345	7,295	102,149	101,410	-0.72%
TOTAL APPROPRIATIONS - FUND 247		114,757	73,675	54,315	293,345	7,295	102,149	101,410	-0.72%
TOTAL NET OF REVENUE / APPROPRIATIONS - FUND 247		93,548	150,088	1,238,906	(78,371)	110,841	27,468	27,590	0.44%



Library

Jessica Spangler – Director

director@hillsdale-library.org

517-437-6472

Department Summary

The Hillsdale Community Library serves the Hillsdale City, Hillsdale Township and half of Jefferson Township (11,546 total population serves) with 17,060 square feet and 1,811 service hours per year.

In 2021/2022, the library had 21,428 visits. The library circulated 51,032 physical items and 4,916 items electronically. We loaned 1,832 items to other libraries and borrowed 3,097 items from other libraries for our patrons.

The public computers were used 2,064 times and 9,042 wireless internet logins. Our active registered borrowers were 1,655. We have nearly 48,000 print materials, over 9,000 audio (physical and downloadable) materials, and over 22,000 e-books, bringing our total collection to 82,702 library materials.

Department Goals

- To provide responsive service that meets the community's needs and interests.
- To increase staff productivity and ensure the delivery of library services to the community.
- To update and expand the library's collection both in house and electronically.
- To increase community awareness regarding the vital role of the library and all we have to offer.
- To educate the community on the challenges of funding.
- To seek funding opportunities.
- To increase programming to serve all ages and interests.

Department Objective

- Continue to update public access computers for greater productivity and patron's ease of use.
- Provide opportunities for staff development.
- Continue to collaborate with the Woodlands Library Cooperative to offer the most up-to-date electronic material available and obtain discounts on vendor services, supplies and MEL delivery.
- Continue to collaborate with other Hillsdale County libraries.
- Continue our Early Literacy outreach to the community.
- Continue to offer after school and summer reading activities for children of our community.



Library

Budget Summary

1. Personnel services cover the cost of wages and benefits for one (1) full-time, and six (6) part-time staff members.
2. Operating expenses include those things essential for operations such as non-print materials, supplies, staff training and building maintenance.
3. Contractual services include payments for equipment upkeep, computer maintenance, membership payment to Woodlands Library Cooperative, service contracts for the fire alarm system, the library automation system, and Sonit for technical help with our computers.
4. Capital outlay items are for bathroom fixes including new tile and countertops in the men's, women's and children's restrooms.



LIBRARY - 271 REVENUE		ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL 2021-22	ACTUAL	BUDGETS		% OF CHANGE
						THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	
271-000.000-402.000	CURRENT TAXES	126,079	129,807	131,962	135,809	135,222	142,288	137,000	-3.72%
271-000.000-404.000	SPECIAL ACTS	3,113	1,358	1,493	1,579	0	2,550	1,800	-29.41%
271-000.000-411.000	DELINQUENT TAXES	107	169	588	502	85	100	400	300.00%
271-000.000-528.000	FEDERAL GRANT - CARES ACT	0	0	3,370	130	0	0	0	-
271-000.000-569.000	STATE GRANT	9,095	15,906	10,295	28,320	0	0	10,000	100.00%
271-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	9,518	16,271	20,523	21,480	7,271	7,440	7,270	-2.28%
271-000.000-574.000	STATE REVENUE SHARING	8,105	8,105	0	0	0	0	0	-
271-000.000-587.000	CONT./LOCAL UNITS-CULTURE/REC	0	13,800	22,600	13,800	0	13,800	13,800	0.00%
271-000.000-588.000	SUBSCRIPTION CARD SALES	2,709	2,115	2,068	2,838	1,974	2,829	2,700	-4.56%
271-000.000-629.000	COPIES / DUPLICATING	4,813	3,534	2,333	3,308	2,273	3,443	3,750	8.92%
271-000.000-656.000	PENAL FINES	32,203	29,237	27,194	29,284	0	20,000	20,000	0.00%
271-000.000-657.000	BOOK FINES	2,803	1,840	410	1,393	769	969	1,000	3.20%
271-000.000-658.000	ORDINANCE FINES	1,481	826	847	643	193	400	400	0.00%
271-000.000-665.000	INTEREST	4,816	2,096	272	844	4,995	240	500	108.33%
271-000.000-667.000	RENTS	206	301	224	413	365	0	400	100.00%
271-000.000-667.271	RENTS - MEETING ROOMS	6,450	4,826	200	11,675	575	6,000	6,000	0.00%
271-000.000-674.000	CONTRIBUTIONS IN LIEU OF TAX	1,761	0	0	1,921	0	0	1,760	100.00%
271-000.000-675.000	CONTRIBUTIONS & DONATIONS	888	359	0	7,622	2,564	1,000	1,000	0.00%
271-000.000-675.002	CONTRIBUTIONS & DONATIONS - TECHNOLOGY	401	400	0	0	0	0	0	-
271-000.000-675.471	CONTRIBUTIONS & DONATIONS - LIBRARY EXPAN	0	0	0	48	0	0	0	-
271-000.000-675.790	CONTRIBUTIONS & DONTIONS - BOOKS	564	326	1,202	2,101	1,073	0	1,000	100.00%
271-000.000-675.792	CONTRIBUTIONS & DONTIONS- CHILDREN'S LIBRARY	6,503	69	611	184	902	700	200	-71.43%
271-000.000-692.000	OTHER REVENUE	33,629	5,185	11,394	2,873	4,102	4,000	2,000	-50.00%
271-000.000-692.003	OTHER REVENUE - E-RATE	8,869	6,404	0	0	0	0	0	-
271-000.000-692.006	OTHER REVENUE - COFFEE	123	411	12	0	0	200	0	-100.00%
271-000.000-692.007	OTHER REVENUE - TRUSTS	0	22,408	25,083	26,313	27,743	25,775	24,111	-6.46%
271-000.000-692.008	OTHER REVENUE - TRUSTS	0	0	0	4,400	0	2,000	2,000	0.00%
271-000.000-692.009	OTHER REVENUE - AMAZON SALES	0	0	0	1,175	1,036	1,000	1,500	50.00%
	TOTAL LIBRARY REVENUE	264,236	265,753	262,681	298,655	191,142	234,734	238,591	1.64%



LIBRARY - 271 APPROPRIATIONS		ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL 2021-22	ACTUAL THRU 2/28/2023	BUDGETS CURRENT 2022-23	PROPOSED 2023-24	% OF CHANGE
LIBRARY - 790									
271-790.000-702.000	WAGES	125,245	118,130	99,422	106,307	61,712	119,477	49,447	-58.61%
271-790.000-702.100	WAGES - PART TIME	0	0	0	0	6,072	0	73,830	100.00%
271-790.000-703.000	OVERTIME PAY	0	1,094	0	0	141	0	0	-
271-790.000-704.000	SICK TIME PAY	3,142	3,680	3,389	1,922	0	0	0	-
271-790.000-705.000	VACATION TIME PAY	5,768	4,914	6,700	1,907	785	0	0	-
271-790.000-706.000	PERSONAL TIME PAY	770	1,187	629	0	0	0	0	-
271-790.000-710.000	HOLIDAY & OTHER PAY	3,146	3,192	2,098	1,762	182	0	500	100.00%
271-790.000-715.000	HEALTH & LIFE INSURANCE	23,434	22,995	390	3,246	2,943	6,784	7,567	11.54%
271-790.000-716.000	RETIREMENT	5,920	5,290	4,011	2,808	1,384	3,245	3,461	6.66%
271-790.000-717.000	WORKERS' COMPENSATION	194	203	169	170	57	170	60	-64.71%
271-790.000-720.000	EMPLOYER'S FICA	10,428	9,968	8,564	8,478	5,079	9,140	9,431	3.18%
271-790.000-721.000	DISABILITY INSURANCE	390	393	298	178	95	200	200	0.00%
271-790.000-726.000	SUPPLIES	7,068	3,665	4,426	10,283	2,217	4,500	3,389	-24.69%
271-790.000-734.000	POSTAGE	88	68	0	0	71	0	240	100.00%
271-790.000-750.000	PERIODICALS / MAGAZINES	428	441	231	421	210	0	300	100.00%
271-790.000-801.000	CONTRACTUAL SERVICES	28,469	25,977	20,469	16,871	13,124	22,480	18,537	-17.54%
271-790.000-802.000	TECHNICAL SERVICES	0	0	0	2,081	4,655	12,350	13,682	10.79%
271-790.000-810.000	DUES & SUBSCRIPTIONS	661	850	370	510	85	500	510	2.00%
271-790.000-815.000	LIBRARY GRANT EXPENDITURES	465	3,131	0	0	0	0	0	-
271-790.000-850.000	TELEPHONE	2,388	2,333	1,382	1,815	887	2,118	2,287	7.98%
271-790.000-860.000	TRANSPORTATION & MILEAGE	598	280	74	0	0	750	250	-66.67%
271-790.000-880.000	COMMUNITY PROMOTIONS	0	0	0	0	29	0	750	100.00%
271-790.000-920.000	UTILITIES	19,981	16,683	15,561	16,917	14,553	18,500	20,000	8.11%
271-790.000-930.000	REPAIRS & MAINTENANCE	959	8,017	18,685	3,092	677	5,000	5,000	0.00%
271-790.000-956.000	TRAINING & SEMINARS	430	169	60	0	250	500	750	50.00%
271-790.000-956.200	LODGING & MEALS	37	92	0	0	0	0	500	100.00%
271-790.000-964.000	REFUNDS & REBATES	0	0	0	0	48	0	50	100.00%
271-790.000-970.000	CAPITAL OUTLAY	43,663	85,262	0	0	2,652	9,000	7,000	-22.22%
271-790.000-982.000	BOOKS	10,049	8,917	11,247	12,908	7,378	12,500	12,500	0.00%
271-790.000-982.001	BOOKS - FROM DONATION MONIES	1,173	0	0	0	0	0	0	-
271-790.000-995.101	TRANSFER OUT - GENERAL FUND	2,000	2,000	2,000	2,000	0	2,000	0	-100.00%
TOTAL LIBRARY APPROPRIATIONS		296,894	328,931	200,175	193,676	125,286	229,214	230,241	0.45%



LIBRARY - 271 APPROPRIATIONS		ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL 2021-22	ACTUAL THRU 2/28/2023	BUDGETS CURRENT 2022-23	PROPOSED 2023-24	% OF CHANGE
LIBRARY CHILDREN'S AREA - 792									
271-792.000-726.000	SUPPLIES	572	(732)	0	538	670	1,000	850	-15.00%
271-792.000-726.001	SUPPLIES - GRANTS	3,065	0	500	0	0	0	0	-
271-792.000-726.010	SUPPLIES - SUMMER READING	578	893	(315)	985	574	500	1,000	100.00%
271-792.000-982.000	BOOKS	6,012	4,026	7,317	4,044	3,177	6,500	6,500	0.00%
TOTAL LIBRARY CHILDREN'S AREA APPROPRIATIONS		10,227	4,187	7,502	5,567	4,421	8,000	8,350	4.38%
TOTAL APPROPRIATIONS - FUND 271		307,121	333,118	207,677	199,243	129,707	237,214	238,591	0.58%
NET OF REVENUE / APPROPRIATIONS - FUND 271		(42,885)	(67,365)	55,004	99,412	61,435	(2,480)	0	-100.00%



Capital Improvements

GENERAL CAPITAL PROJECTS

General Fund (Fund 101)

City Hall - \$37,000

The carpet in the 3rd Council Chambers in addition to the 2nd floor conference room is in need of repair due to age related distresses. The carpet adhesive is loosening and deteriorating, causing the carpet to delaminate causing excessive tearing, wearing and possible trip issues.

Capital Improvement Fund (Fund 401)

Mill Pond Dam Repair – \$37,500

This expenditure will be used to grade the earthen embankment and create an auxiliary spillway. This will reduce the city's risk associated with the aging structure. Ultimately, we will remove the Dam and spill way returning the river to its natural flow. This is the next step in the process of lowering the level and addressing the contaminants in the pond. The bypass pipe and control structure have been grouted shut and sealed.



CAPITAL IMPROVEMENT - 401 REVENUE		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	CHANGE
401-000.000-529.000	FEDERAL GRANT	532,970	479,991	0	0	0	0	0	-
401-000.000-569.000	STATE GRANT	0	350,000	0	0	0	0	0	-
401-000.000-569.600	STATE GRANT - DISASTER REIMBURSEMENT	0	0	0	12,552	0	0	0	-
401-000.000-665.000	INTEREST	0	0	1,245	4,485	5,430	0	8,000	100.00%
401-000.000-669.000	CHANGE IN INVESTMENTS	0	0	0	(21,123)	(7,195)	0	0	-
401-000.000-669.363	TRANSFER IN - DEBT SERVICE	0	500,000	80,000	0	0	0	0	-
401-000.000-692.000	OTHER REVENUE	143	32	0	6,354	182	0	0	-
401-000.000-699.101	TRANSFER IN - GENERAL FUND	615,000	600,000	0	0	0	50,000	0	-100.00%
401-000.000-699.202	TRANSFER IN - MAJOR STREETS	0	150,000	125,000	0	0	0	0	-
401-000.000-699.244	TRANSFER IN - EDC FUND	0	0	0	0	0	15,000	0	-100.00%
401-000.000-699.363	TRANSFER IN - DEBT SERVICE	0	0	0	1,119,591	0	0	0	-
401-000.000-699.401	TRANSFER IN - CAPITAL IMPROVEMENT	0	0	10,000	0	0	0	0	-
TOTAL CAPITAL IMPROVEMENT REVENUE		1,148,113	2,080,023	216,245	1,121,859	(1,583)	65,000	8,000	-87.69%

**CAPTIAL IMPROVEMENT - 401
APPROPRIATIONS**

ADMINISTRATION - 175

401-175.000-960.000	BANK FEES	0	0	0	420	370	0	0	-
TOTAL SIDEWALKS APPROPRIATIONS		0	0	0	420	370	0	0	0.00%

SIDEWALKS - 444

401-444.000-702.000	WAGES	0	0	0	1,817	0	2,408	0	-100.00%
401-444.000-703.000	OVERTIME PAY	0	0	0	58	0	100	0	-100.00%
401-444.000-716.000	RETIREMENT	0	0	0	63	0	0	0	-
401-444.000-720.000	EMPLOYER'S FICA	0	0	0	137	0	192	0	-100.00%
401-444.000-725.000	FRINGE BENEFITS - ALLOCATED	0	0	0	1,163	0	1,168	0	-100.00%
401-444.000-726.000	SUPPLIES	0	0	0	609	(1)	500	0	-100.00%
401-444.000-801.000	CONTRACTUAL SERVICES	0	0	0	37,677	0	45,000	0	-100.00%
401-444.000-940.000	EQUIPMENT RENTAL	0	0	0	730	0	500	0	-100.00%
TOTAL SIDEWALKS APPROPRIATIONS		0	0	0	42,254	(1)	49,868	0	0.00%



CAPTIAL IMPROVEMENT - 401 APPROPRIATIONS		ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL 2021-22	ACTUAL	BUDGETS		% OF CHANGE
						THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	
MAJOR STREET RECONSTRUCTION - 452									
401-452.000-702.000	WAGES	0	0	32,208	1,056	0	977	0	-100.00%
401-452.000-710.000-215	HOLIDAY AND OTHER PAY	0	0	105	6	0	0	0	-
401-452.000-716.000-215	RETIREMENT	0	0	1,326	71	0	0	0	-
401-452.000-720.000	EMPLOYER'S FICA	0	0	2,400	77	0	75	0	-100.00%
401-452.000-725.000	FRINGE BENEFITS - ALLOCATED	0	0	1,165	0	0	455	0	-100.00%
401-452.000-801.000	CONTRACTUAL SERVICES	60,740	61,000	634,743	40,463	0	0	0	-
401-452.000-905.000	PUBLISHING/NOTICES	0	0	13,274	0	0	0	0	-
TOTAL MAJOR STREET RECONSTRUCTION APPROPRIATIONS		60,740	61,000	685,221	41,673	0	1,507	0	-
LOCAL STREET RECONSTRUCTION - 453									
401-453.000-801.000	CONTRACTUAL SERVICES	1,075,018	1,102,666	38,161	0	0	0	0	-
TOTAL LOCAL STREETS RECONSTRUCTION APPROPRIATIONS		1,075,018	1,102,666	38,161	0	0	0	0	-
STREET SEALING CURRENT YEAR - 454									
401-454.000-801.000	CONTRACTUAL SERVICES	3,343	491,986	157,221	0	0	0	0	-
TOTAL STREET SEALING CURRENT YEAR APPROPRIATIONS		3,343	491,986	157,221	0	0	0	0	-
PARKS - 756									
401-756.000-801.000	CONTRACTUAL SERVICES	0	0	0	0	0	28,000	0	-100.00%
TOTAL PARKS APPROPRIATIONS		0	0	0	0	0	28,000	0	-100.00%



CAPITAL IMPROVEMENT - 401 APPROPRIATIONS		ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL 2021-22	ACTUAL THRU 2/28/2023	BUDGETS CURRENT 2022-23	BUDGETS PROPOSED 2023-24	% OF CHANGE
CAPITAL OUTLAY - 900									
401-900.000-802.000	TECHNICAL SERVICES	0	0	0	16,267	0	0	0	-
401-900.000-975.009	TELEPHONE EQUIPMENT	15,725	0	0	0	0	0	0	-
401-900.000-975.018	MILLPOND DAM REPAIRS	0	0	0	0	0	37,500	37,500	0.00%
401-900.000-975.038	CITY HALL RENOVATION	47,648	6,450	35,749	0	0	0	0	-
401-900.000-975.040	COMPREHENSIVE COMPUTER UPDATE	32,007	17,476	9,984	0	0	10,000	0	-100.00%
401-900.000-975.044	FACILITIES IMPROVEMENT	9,832	2,852	0	347,642	0	0	0	-
401-900.000-975.057	23 & 25 N. BROAD ST BUILDING	168,835	11,375	0	0	0	0	0	-
401-900.000-993.000	INTEREST EXPENSE	0	0	0	10,010	0	0	0	-
TOTAL CAPITAL OUTLAY APPROPRIATIONS		274,047	38,153	45,733	373,919	0	47,500	37,500	-21.05%
DEBT SERVICE - 905									
401-905.000-993.000	INTEREST EXPENSE	0	0	20,000	0	0	0	0	-
TOTAL DEBT SERVICE APPROPRIATIONS		0	0	20,000	0	0	0	0	-
TRANSFERS TO OTHERS - 965									
401-965.000-995.244	TRANSFER OUT - ECON DEVELP CORP	0	0	0	0	0	0	10,000	100.00%
401-965.000-995.287	TRANSFER OUT- ARPA FUND	0	0	0	0	0	332,000	0	-100.00%
401-965.000-995.640	TRANSFER OUT - RMEF	362,500	0	0	0	0	0	0	-
TOTAL TRANSFERS TO OTHERS APPROPRIATIONS		362,500	0	0	0	0	332,000	10,000	-96.99%
TOTAL APPROPRIATIONS - FUND 401		1,775,648	1,693,805	946,336	458,266	369	458,875	47,500	-89.65%
TOTAL NET OF REVENUE / APPROPRIATIONS - FUND 401		(627,535)	386,218	(730,091)	663,593	(1,952)	(393,875)	(39,500)	-89.97%



FIELDS OF DREAMS - 408 REVENUE		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF CHANGE
		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	
408-000.000-665.000	INTEREST	380	0	10	23	56	0	0	-
408-000.000-692.000	OTHER REVENUES	0	0	0	0	536	0	0	-
408-000.000-692.408	OTHER REVENUES - TOURNAMENTS	8,422	1,031	0	5,750	835	5,000	5,000	0.00%
408-000.000-699.101	TRANSFER IN - GENERAL FUND	10,000	0	0	0	0	0	0	-
TOTAL FIELDS OF DREAMS REVENUE		18,802	1,031	10	5,773	1,427	5,000	5,000	0.00%
FIELDS OF DREAMS - 408 APPROPRIATIONS									
RECREATION DEPARTMENT - 751									
408-751.000-702.000	WAGES	0	0	477	0	0	0	0	-
408-751.000-720.000	EMPLOYER'S FICA	0	0	36	0	0	0	0	-
408-751.000-726.000	SUPPLIES	0	0	0	168	15	0	0	-
408-751.000-801.000	CONTRACTUAL SERVICES	4,050	0	0	2,545	607	0	2,500	100.00%
408-751.000-900.000	PRINTING	0	0	0	0	0	1,000	0	-100.00%
408-751.000-975.408	CAPITAL OUTLAY - FOOD STORAGE BLDG	33,391	0	0	0	0	0	0	-
TOTAL RECREATION DEPARTMENT APPROPRIATIONS		37,441	0	513	2,713	622	1,000	2,500	150.00%
TOTAL APPROPRIATIONS - FUND 408		37,441	0	513	2,713	622	1,000	2,500	150.00%
TOTAL NET OF REVENUE / APPROPRIATIONS - FUND 408		(18,639)	1,031	(503)	3,060	805	4,000	2,500	-37.50%



STOCK'S PARK - 409 REVENUE		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF CHANGE
		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	
409-000.000-665.000	INTEREST	887	872	177	313	776	200	1,000	400.00%
409-000.000-669.000	CHANGE IN INVESTMENTS	167	224	(63)	(1,535)	(497)	0	0	-
409-000.000-675.000	CONTRIBUTIONS & DONATIONS	10,100	9,908	10,791	8,976	7,078	10,000	10,000	0.00%
409-000.000-675.003	CONTRIBUTIONS & DONATIONS - SALLY FALLON	0	250	13,290	0	0	0	0	-
409-000.000-675.409	CONTRIBUTIONS & DONATIONS - PAVILION	0	0	1,350	24,505	0	0	0	-
TOTAL STOCK'S PARK REVENUE		11,154	11,254	25,545	32,259	7,357	10,200	11,000	7.84%
STOCK'S PARK - 409 APPROPRIATIONS									
<hr/>									
PARKS - 756									
409-756.000-726.000	SUPPLIES	1,092	340	19,884	880	679	1,500	1,500	0.00%
409-756.000-801.000	CONTRACTUAL SERVICES	5,821	4,060	4,060	7,000	3,661	6,000	6,000	0.00%
409-756.000-960.000	BANK FEES	0	0	0	32	26	0	0	-
409-756.000-995.208	TRANSFER OUT - RECREATION	0	0	0	0	24,175	24,175	0	-100.00%
TOTAL PARKS APPROPRIATIONS		6,913	4,400	23,944	7,912	28,541	31,675	7,500	-76.32%
TOTAL APPROPRIATIONS - FUND 409		6,913	4,400	23,944	7,912	28,541	31,675	7,500	-6.25%
TOTAL NET OF REVENUE / APPROPRIATIONS - FUND 409		4,241	6,854	1,601	24,347	(21,184)	(21,475)	3,500	-34.55%



AIRPORT IMPROVEMENT - 481 REVENUE		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	CHANGE
481-000.000-515.000	FEDERAL GRANT - AIRPORT	0	0	20,000	0	0	0	2,564,250	100.00%
481-000.000-569.000	STATE GRANT	0	0	0	0	0	0	65,750	100.00%
481-000.000-665.000	INTEREST	(2)	1,416	1,552	2,491	5,271	2,000	0	-100.00%
481-000.000-667.000	RENTS	21,332	21,332	15,632	31,428	32,211	32,000	32,200	0.63%
481-000.000-667.481	RENTS - AIRPORT HANGARS	16,150	22,675	21,255	21,525	18,150	22,000	30,000	36.36%
481-000.000-669.000	CHANGE IN INVESTMENTS	358	481	(311)	(7,540)	(2,448)	0	0	-
481-000.000-675.000	CONTRIBUTION & DONATIONS	0	0	0	20,000	0	0	0	-
481-000.000-675.006	CONTRIBUTED CAPITAL	0	0	680,933	0	0	0	0	-
481-000.000-687.300	OTHER REFUNDS	0	0	22,964	89	36	0	0	-
481-000.000-687.481	OTHER REFUNDS - USER FEES	1,165	1,785	3,785	7,902	3,050	5,000	5,000	0.00%
481-000.000-692.000	OTHER REVENUE	115	579	61	51	203	0	0	-
481-000.000-692.295	OTHER REVENUE - FUEL SALES	133,839	60,789	60,073	128,662	118,994	125,000	130,000	4.00%
481-000.000-692.296	OTHER REVENUE - TAX EXEMPT SALES	49,481	71,462	72,257	59,251	47,238	72,000	72,000	0.00%
TOTAL AIRPORT IMPROVEMENT REVENUE		222,438	180,519	898,201	263,859	222,705	258,000	2,899,200	1023.72%
AIRPORT IMPROVEMENT - 481 APPROPRIATIONS									
CAPITAL OUTLAY - 900									
481-175.000-960.000	BANK FEES	0	0	0	158	126	0	200	100.00%
481-900.000-726.000	SUPPLIES	0	0	0	0	578	0	0	-
481-900.000-740.295	FUEL & LUBRICANTS - AVIATION	140,532	78,549	111,287	148,968	119,807	140,000	160,000	14.29%
481-900.000-801.000	CONTRACTUAL SERVICES	6,731	10,842	2,669	7,179	4,520	4,500	8,000	77.78%
481-900.000-957.000	PROPERTY TAXES	2,705	0	0	0	0	0	0	-
481-900.000-970.000	CAPITAL OUTLAY	0	1,075,372	708,000	0	8,595	8,596	2,630,000	30495.63%
481-900.000-975.481	AIRPORT RUNWAY PROJECT	0	(1,162,849)	0	0	0	0	0	-
481-900.000-995.101	TRANSFEROUT - GENERAL FUND	0	0	0	0	0	7,500	0	-100.00%
TOTAL CAPITAL OUTLAY APPROPRIATIONS		149,968	1,914	821,956	156,305	133,626	160,596	2,798,200	1642.38%
TOTAL APPROPRIATIONS - FUND 481		149,968	1,914	821,956	156,305	133,626	160,596	2,798,200	1642.38%
TOTAL NET OF REVENUE / APPROPRIATIONS - FUND 481		72,470	178,605	76,245	107,554	89,079	97,404	101,000	3.69%



Miscellaneous Funds

Special Revenue Funds

Contributions and Donations Fund

This fund receives its revenue from donations. The donations are used to build park benches or other requests.

Police OWI Enforcement Fund

This fund receives its revenue from fines paid by drivers convicted of Operating While Intoxicated (OWI). The law mandates that these funds be used to further enforce intoxicated driving laws.

Drug Forfeiture/Grant Fund

This fund is used to account for all money and property seized by police during a drug investigation. It must be used to pay expenses of processing the forfeiture and sale, as well as enhance law enforcement efforts pertaining to drug law enforcement.

American Rescue Plan Act Fund

This fund is used to account for all federal money received from the American Rescue Plan. It must be used to pay expenditures as outlined in the Final Rule of the American Rescue Plan.

Internal Service Funds

Public Services Inventory

This fund tracks the purchase and use of inventory items such as salt and asphalt. Departments purchase goods from this fund as necessary to support operations.

DPS Leave & Benefits

This fund accounts for all leave-time pay and other benefits associated with personnel in the Department of Public Safety. Operating funds for which services are rendered pay charges into this fund on a pay-for-use basis.



Miscellaneous Funds

Fiduciary Funds

Cemetery Perpetual Care

This fiduciary fund is primarily funded by portions of the fees charged for services at the Lakeview and Oak Grove Cemeteries. Funds are used to provide for the perpetual upkeep of the cemeteries.

Stock's Park Perpetual Maintenance

A citizen initiative group has worked to raise money to renovate Mrs. Stock's Park. In 2006, this committee received designated donations for the expressed purpose of establishing an endowment fund to help with future maintenance costs of this park. The earnings from these investments will be used to maintain the park.

R.L. Owen Park Memorial

Owen Park was created with donated funds and property and is maintained with the interest and principal in this fiduciary funds.



CEMETERY PERPETUAL CARE - 151 REVENUE		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	CHANGE
151-000.000-642.100	SALE OF CEMETERY LOTS-LAKEVIEW	2,135	7,225	8,000	4,250	3,900	4,000	4,500	12.50%
151-000.000-642.200	SALE OF CEMETERY LOTS-OAKGROVE	5,050	13,113	13,425	8,713	11,125	7,000	10,000	42.86%
151-000.000-665.000	INTEREST	14,242	16,222	10,763	9,910	7,552	10,000	15,000	50.00%
151-000.000-669.000	CHANGE IN INVESTMENTS	1,479	1,987	(596)	(14,432)	(4,686)	0	0	-
TOTAL CEMETERY PERPETUAL CARE REVENUE		22,906	38,547	31,592	8,441	17,891	21,000	29,500	40.48%
CEMETERY PERPETUAL CARE - 151 APPROPRIATIONS									
ADMINISTRATIVE SERVICES - 175									
151-175.000-960.000	BANK FEES	0	0	0	302	241	0	350	100.00%
TOTAL TRANSFERS TO OTHERS APPROPRIATIONS		0	0	0	302	241	0	350	-
TRANSFERS TO OTHERS - 965									
151-965.000-995.101	TRANSFER - GENERAL FUND	15,500	0	20,000	20,000	0	20,000	20,000	100.00%
TOTAL TRANSFERS TO OTHERS APPROPRIATIONS		15,500	0	20,000	20,000	0	20,000	20,000	0.00%
TOTAL APPROPRIATIONS - FUND 151		15,500	0	20,000	20,302	241	20,000	20,350	0.00%
TOTAL NET OF REVENUE / APPROPRIATIONS - FUND 151		7,406	38,547	11,592	(11,861)	17,650	1,000	9,150	815.00%



STOCK'S PARK PERPETUAL MAINTENANCE - 152 REVENUE		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	CHANGE
152-000.000-665.000	INTEREST	836	1,228	292	346	938	1,000	1,500	50.00%
152-000.000-669.000	CHANGE IN INVESTMENTS	286	385	(109)	(2,627)	(853)	0	0	100.00%
152-000.000-675.000	CONTRIBUTIONS AND DONATIONS	6,013	2,727	15,042	1,870	1,818	6,000	3,000	-50.00%
TOTAL STOCK'S PARK PERPETUAL MAINTENANCE REVENUE		7,135	4,340	15,225	(411)	1,903	7,000	4,500	-35.71%
STOCK'S PARK PERPETUAL MAINTENANCE - 152 APPROPRIATIONS									
PARKS-756									
152-756.000-960.000	BANK FEES	0	0	0	55	44	100	100	100.00%
TOTAL PARKS APPROPRIATIONS		0	0	0	55	44	100	100	0.00%
TOTAL APPROPRIATIONS - FUND 152		0	0	0	55	44	100	100	0.00%
TOTAL NET OF REVENUE / APPROPRIATIONS - FUND 152		7,135	4,340	15,225	(466)	1,859	6,900	4,400	-36.23%



R.L. OWEN MEMORIAL - 153 REVENUE		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	CHANGE
153-000.000-665.000	INTEREST	4,069	4,230	5,075	5,116	4,493	5,000	8,000	60.00%
153-000.000-669.000	CHANGE IN INVESTMENTS	215	288	(89)	(2,162)	(702)	0	0	100.00%
TOTAL R.L. OWEN MEMORIAL REVENUE		4,284	4,518	4,986	2,954	3,791	5,000	8,000	60.00%
R.L. OWEN MEMORIAL - 153 APPROPRIATIONS									
BUILDINGS AND GROUNDS - 265									
153-265.000-801.000	CONTRACTUAL SERVICES	0	0	0	0	15,716	0	0	0.00%
153-265.000-960.000	BANK FEES	0	0	0	45	36	100	100	0.00%
TOTAL BUILDINGS AND GROUNDS APPROPRIATIONS		0	0	0	45	15,752	100	100	0.00%
TOTAL APPROPRIATIONS - FUND 153		0	0	0	45	15,752	100	100	0.00%
TOTAL NET OF REVENUE / APPROPRIATIONS - FUND 153		4,284	4,518	4,986	2,909	(11,961)	4,900	7,900	61.22%



DRUG FORFEITURE - 265 REVENUE		ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL 2021-22	ACTUAL	BUDGETS		% OF CHANGE
						THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	
265-000.000-659.000	DRUG FORFEITURES	2,986	1,151	3,164	0	100	1,000	0	-100.00%
265-000.000-665.000	INTEREST	0	0	43	71	69	0	0	-
265-000.000-692.000	OTHER REVENUE	0	0	4,034	0	0	0	0	100.00%
TOTAL DRUG FORFEITURE REVENUE		2,986	1,151	7,241	71	169	1,000	0	-100.00%

**DRUG FORFEITURE - 265
APPROPRIATIONS**

POLICE DEPARTMENT - 301

265-301.000-726.000	SUPPLIES	228	215	6,504	1,356	2,183	2,500	3,000	20.00%
TOTAL POLICE DEPARTMENT APPROPRIATIONS		228	215	6,504	1,356	2,183	2,500	3,000	20.00%
TOTAL APPROPRIATIONS - FUND 265		228	215	6,504	1,356	2,183	2,500	3,000	0.00%
TOTAL NET OF REVENUE / APPROPRIATIONS - FUND 265		2,758	936	737	(1,285)	(2,014)	(1,500)	(3,000)	100.00%



POLICE OWI ENFORCEMENT - 274 REVENUE		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF CHANGE
		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	
274-000.000-665.000	INTEREST INCOME	0	0	20	10	16	0	0	0.00%
274-000.000-692.301	OTHER REVENUES - POLICE DEPT	359	1,625	1,173	200	75	1,000	0	-100.00%
TOTAL POLICE OWI ENFORCEMENT REVENUE		359	1,625	1,193	210	91	1,000	0	-100.00%
POLICE OWI ENFORCEMENT - 274 APPROPRIATIONS									
POLICE DEPARTMENT - 301									
274-301.000-726.000	SUPPLIES	1,920	0	11,346	425	0	1,500	500	-66.67%
TOTAL POLICE DEPARTMENT APPROPRIATIONS		1,920	0	11,346	425	0	1,500	500	-66.67%
TOTAL APPROPRIATIONS - FUND 274		1,920	0	11,346	425	0	1,500	500	0.00%
TOTAL NET OF REVENUE / APPROPRIATIONS - FUND 274		(1,561)	1,625	(10,153)	(215)	91	(500)	(500)	0.00%



ARPA GRANT FUND - 287 REVENUE		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	CHANGE
287-000.000-529.000	FEDERAL GRANTS	0	0	0	400,664	439,931	418,831	0	-100.00%
287-000.000-665.000	INTEREST INCOME	0	0	0	858	2,435	1,000	500	-50.00%
287-000.000-699.401	TRANSFER IN-CAPITAL IMPROVEMENT FUND	0	0	0	0	0	332,000	0	-100.00%
TOTAL ARPA GRANT REVENUE		0	0	0	401,522	442,366	751,831	500	-99.93%
ARPA GRANT FUND - 287 APPROPRIATIONS									
ENGINEERING SERVICES - 447									
287-447.000-801.000	CONTRACTUAL SERVICES	0	0	0	25,450	94,609	0	0	-
TOTAL ENGINEERING SREVICES APPROPRIATIONS		0	0	0	25,450	94,609	0	0	0.00%
CAPITAL OUTLAY - 900									
287-900.000-970.000	CAPITAL OUTLAY	0	0	0	375,214	207,724	750,000	0	-100.00%
TOTAL CAPITAL OUTLAY APPROPRIATIONS		0	0	0	375,214	207,724	750,000	0	-100.00%
TOTAL APPROPRIATIONS - FUND 287		0	0	0	400,664	302,333	750,000	0	0.00%
TOTAL NET OF REVENUE / APPROPRIATIONS - FUND 287		0	0	0	858	140,033	1,831	500	-72.69%



PUBLIC SERVICE INVENTORY - 633 REVENUE		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	CHANGE
633-000.000-650.000	SALE OF MATERIALS	7,195	5,694	5,901	12,411	8,476	9,000	9,000	0.00%
633-000.000-665.000	INTEREST INCOME	0	0	124	129	7	0	0	-
633-000.000-680.000	INVENTORY ADJUSTMENT	0	(744)	0	(14,745)	0	0	0	-
633-000.000-687.999	OTHER REFUNDS	0	0	114	0	0	0	0	-
633-000.000-699.101	TRANSFERS IN - GENERAL FUND	30,000	0	0	0	0	0	0	-
TOTAL PUBLIC SERVICE INVENTORY REVENUE		37,195	4,950	6,139	(2,205)	8,483	9,000	9,000	0.00%
PUBLIC SERVICE INVENTORY - 633 APPROPRIATIONS									
PUBLIC SERVICES INVENTORY - 236									
633-236.000-702.000	WAGES	4,145	474	0	21	0	0	0	-
633-236.000-703.000	OVERTIME PAY	38	0	0	122	0	0	0	-
633-236.000-716.000	RETIREMENT	41	7	0	0	0	0	0	-
633-236.000-720.000	EMPLOYER'S FICA	295	35	0	10	0	0	0	-
633-236.000-725.000	FRINGE BENEFITS - ALLOCATED	2,849	150	0	0	0	0	0	-
633-236.000-726.000	SUPPLIES	9,383	86,604	2,678	12,327	2,817	132,969	6,500	-95.11%
633-236.000-771.000	INVENTORY ADJUSTMENT	5,731	(76,353)	5,875	20,896	0	0	0	-
633-236.000-801.000	CONTRACTUAL SERVICES	2,120	43	1,927	532	0	2,650	2,500	-5.66%
633-236.000-940.000	EQUIPMENT RENTAL	2,964	114	0	0	0	0	0	-
TOTAL PUBLIC SERVICE INVENTORY APPROPRIATIONS		27,566	11,074	10,480	33,908	2,817	135,619	9,000	-93.36%
TOTAL APPROPRIATIONS - FUND 633		27,566	11,074	10,480	33,908	2,817	135,619	9,000	-93.36%
TOTAL NET OF REVENUE / APPROPRIATIONS - FUND 633		9,629	(6,124)	(4,341)	(36,113)	5,666	(126,619)	0	-100.00%



UNEMPLOYMENT INSURANCE - 677 REVENUE		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF CHANGE
		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	
677-000.000-665.000	INTEREST	0	0	1,333	23,315	0	0	0	-
677-000.000-669.000	CHANGE IN INVESTMENTS	0	0	1,333	23,315	0	0	0	-
677-000.000-692.000	OTHER REVENUE	0	0	1,333	23,315	0	0	0	-
TOTAL UNEMPLOYMENT INSURANCE REVENUE		0	0	3,999	69,945	0	0	0	-
UNEMPLOYMENT INSURANCE - 677 APPROPRIATIONS									
ADMINISTRATIVE SERVICES - 175									
677-175.000-960.000	BANK FEES	0	0	1,333	23,315	0	0	0	-
677-175.000-964.000	REFUNDS AND REBATES	0	0	1,333	23,315	0	0	0	-
TOTAL ADMINISTRATIVE SERVICES APPROPRIATIONS		0	0	2,666	46,630	0	0	0	-
TOTAL APPROPRIATIONS - FUND 677		0	0	2,666	46,630	0	0	0	-
TOTAL NET OF REVENUE / APPROPRIATIONS - FUND 677		0	0	1,333	23,315	0	0	0	-



DPS LEAVE AND BENEFITS - 699 REVENUE		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	CHANGE
699-000.000-665.000	INTEREST	0	0	134	175	556	0	0	-
699-000.000-687.300	OTHER REFUNDS	194,818	174,823	146,940	161,026	57,835	245,451	167,381	-31.81%
TOTAL DPS LEAVE AND BENEFITS REVENUE		194,818	174,823	147,074	161,201	58,391	245,451	167,381	-31.81%
DPS LEAVE AND BENEFITS - 699 APPROPRIATIONS									
PUBLIC SERVICES DEPARTMENT - 441									
699-441.000-704.000	SICK TIME PAY	17,423	6,509	5,648	8,164	0	6,322	11,263	78.16%
699-441.000-705.000	VACATION TIME PAY	18,485	14,874	14,328	12,015	0	27,736	16,090	-41.99%
699-441.000-706.000	PERSONAL TIME PAY	4,079	3,060	3,763	3,446	0	3,692	0	-100.00%
699-441.000-707.000	LONGEVITY PAY	4,240	4,240	5,580	3,400	1,700	3,400	0	-100.00%
699-441.000-710.000	HOLIDAY AND OTHER PAY	13,949	14,170	13,178	11,959	0	18,437	16,895	-8.36%
699-441.000-714.000	COMPENSATED ABSENCES	0	0	0	31,216	0	0	0	-
699-441.000-715.000	HEALTH AND LIFE INSURANCE	110,943	115,181	86,899	67,862	45,694	134,427	71,505	-46.81%
699-441.000-716.000	RETIREMENT	4,710	3,981	4,670	7,638	6,141	40,167	48,968	21.91%
699-441.000-717.000	WORKERS' COMPENSATION	15,825	7,609	10,853	11,023	3,169	11,050	2,100	-81.00%
699-441.000-718.000	UNEMPLOYMENT INSURANCE	0	800	0	0	0	0	0	-
699-441.000-720.000	EMPLOYER'S FICA	3,716	2,875	2,490	2,574	130	0	0	-
699-441.000-721.000	DISABILITY INSURANCE	1,446	1,525	1,638	1,729	1,000	220	560	154.55%
699-441.000-995.101	TRANSFER-GENERAL FUND	0	0	20,606	0	0	0	0	-
TOTAL PUBLIC SERVICES DEPARTMENT APPROPRIATIONS		194,816	174,824	169,653	161,026	57,834	245,451	167,381	-31.81%
TOTAL APPROPRIATIONS - FUND 699		194,816	174,824	169,653	161,026	57,834	245,451	167,381	-1.43%
TOTAL NET OF REVENUE / APPROPRIATIONS - FUND 699		2	(1)	(22,579)	175	557	0	0	-



Board of Public Utilities

David E. Mackie - Director

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Bob Batt – President

Phil McDowell – Board Member

Eric Potes – Board Member

Pete Becker – Vice President

Jeremiah Hodshire – Board Member

Karen Lancaster – Finance Director

Jake Hammel – Electric Department Superintendent

Ken Keasal – Safety Coordinator

Jeff Gier – Water/Sewer Distribution Supervisor

Brandon Janes – Technology Director

Kelly LoPresto – Office Manager

Department Summary

Since 1893, the Board of Public Utilities has provided electric power to our community with 6,021 customers. Over the last 130 years the landscape has changed dramatically. Over the years, the utility has expanded to also include a wastewater system and a municipal water system. The sewer system has 42.4 miles of intertwining pipes that feed into our waste water treatment plant. Once treated, the clean water is then discharged into the St. Joe River. All the solid waste are captured, digested, and disposed of as fertilizer on farmland. Water is pumped from our local wells, to our water treatment plant, through our 54.33 miles of water mains with two water towers, then to our customers. The Hillsdale BPU has seen a number of changes and improvements over the past several years. The BPU continues to collaborate with the City through shared staff and capital projects. Shared staff include: City Manager/BPU Director, Finance Department, Human Resource Director, Engineer, Safety Coordinator, Forester, Mechanic and IT Department.

As part of the Council goals for 2024 and as seen in the capital improvement sections of the budget the BPU continues to make improvements to its infrastructure. Electric Department capital projects for 2023 include: industrial substation and monitoring upgrades, power plant improvements and PowerSecure 15MW backup power project. The Water and Sewer Departments received a \$2M CDBG grant to replace 75 water shutoff valves and over 1 mile sewer main costing about \$2.9 million. Additionally, the Westwood reconstruction project will be starting in the spring of 2024 that includes substantial Water and Sewer improvements. Water Department capital projects include: water main replacement, Case 580 N Extendahoe (split), pull behind compressor, 50% of a 5-yard dump truck (split) and well/pump maintenance. Sewer Department capital projects include: waste water treatment plant equipment upgrades, lift station improvements and new sewer main camera. The BPU continues to work proactively with the City to plan for infrastructure projects and improve customer service.



Board of Public Utilities

Department Goals

- Work with existing and potential customers to foster economic development.
- Maintain a responsible rate structure that includes a combination of energy alternatives.
- Continue to improve customer service and communication.
- Provide a safe work environment, promoting workforce diversity and equal opportunity, and encouraging professional growth for all employees.
- Maintain a continuous staff review and development process.
- Prepare strategic plan for the Electric Department.
- Perform a customer service satisfaction survey.

Budget Summary

- City Manager/BPU Director position is split 60/40 with the City.
- Technical Services is split out by City department for transparency.
 - Electric, Water and Sewer rate increases as previously approved by City Council.
 - Electric 2%, Sewer 5% and Water 10%.
- Increase 2% late fee charge to 4%.
- Purchased Power cost projections are up 9.6% or \$901,879.
- Water and Sewer bond proceeds of \$2.070M and \$2.389M respectively.
- PILOT costs are 6% of sales in each fund.
- Retirement costs are based on MERS estimates.



ELECTRIC - 582 REVENUES	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF CHANGE
		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	
582-000.000-546.019	STATE GRANT-COVID 19	0	0	3,121	0	0	0	0	-
582-000.000-569.000	STATE GRANT	0	0	713	0	0	0	0	-
582-000.000-569.600	STATE GRANT - DISASTER REIMBURSEMENT	0	0	0	37,918	0	0	0	-
582-000.000-593.000	INTERDEPARTMENTAL REVENUE	93,005	230,765	236,609	212,027	150,730	239,076	242,550	1.45%
582-000.000-613.000	RESIDENTIAL SALES	4,604,839	4,783,104	4,815,292	4,920,119	3,501,628	5,011,719	5,472,553	9.20%
582-000.000-614.000	BUSINESS SALES	1,338,477	1,352,308	1,346,806	1,407,527	1,047,951	1,522,175	1,662,296	9.21%
582-000.000-615.000	COMMERCIAL SALES	3,217,263	3,095,464	3,103,427	3,156,050	2,157,419	3,196,370	3,489,822	9.18%
582-000.000-616.000	INDUSTRY SALES	3,062,876	3,076,834	3,335,640	3,173,849	2,082,644	3,187,031	3,480,347	9.20%
582-000.000-617.000	STREET LIGHT SALES	52,026	53,309	54,196	52,492	34,056	68,395	69,389	1.45%
582-000.000-665.000	INTEREST	270	136,550	72,312	67,331	84,284	70,000	100,000	42.86%
582-000.000-669.000	CHANGE IN INVESTMENTS	67,674	34,502	(11,815)	(249,636)	(101,440)	0	0	-
582-000.000-669.001	GAIN (LOSS) ON MSCPA INVESTMENT	2,869,918	(371,938)	607,780	78,527	0	0	0	-
582-000.000-673.001	GAIN ON SALE OF PROPERTY	(1)	9,918	13,325	(2,575)	0	0	0	-
582-000.000-679.000	LATE CHARGES	36,833	21,679	29,476	34,496	20,277	40,000	45,000	12.50%
582-000.000-680.000	INVENTORY ADJUSTMENT	0	0	(3,466)	(40,314)	(8,190)	0	0	-
582-000.000-689.000	CASH OVER & (SHORT)	(165)	(113)	134	162	21	0	0	-
582-000.000-692.001	OTHER REVENUE - MISC OPERATING	121,546	85,874	127,161	104,457	106,384	120,000	122,770	2.31%
582-000.000-692.200	OTHER REVENUE - MISC NON-OPERATING	23,316	44,055	17,199	11,954	9,661	30,000	25,000	-16.67%
	TOTAL ELECTRIC REVENUES	15,487,877	12,552,311	13,747,910	12,964,384	9,085,425	13,484,766	14,709,727	9.08%



ELECTRIC - 582 APPROPRIATIONS	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL 2021-22	ACTUAL	BUDGETS		% OF CHANGE	
					THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24		
ADMINISTRATIVE SERVICES - 175									
582-175.000-702.000	WAGES	276,996	280,575	270,325	337,037	281,076	350,587	441,494	25.93%
582-175.000-703.000	OVERTIME PAY	4,967	12,155	8,364	1,807	1,161	6,000	0	-100.00%
582-175.000-704.000	SICK TIME PAY	22,348	24,548	21,873	47,535	5,140	0	0	-
582-175.000-705.000	VACATION TIME PAY	57,408	63,253	60,294	68,159	14,212	0	0	-
582-175.000-706.000	PERSONAL TIME PAY	8,899	11,263	10,462	11,326	1,661	0	0	-
582-175.000-707.000	LONGEVITY PAY	12,870	8,780	10,600	7,800	9,780	7,800	0	-100.00%
582-175.000-710.000	HOLIDAY & OTHER PAY	34,012	38,483	41,381	42,752	14,648	400	400	0.00%
582-175.000-714.000	COMPENSATED ABSENCES	0	0	0	47,940	0	0	0	-
582-175.000-715.000	HEALTH & LIFE INSURANCE	162,362	183,684	185,090	209,646	147,907	238,436	202,082	-15.25%
582-175.000-716.000	RETIREMENT	305,661	395,475	260,831	531,983	152,812	223,813	96,264	-56.99%
582-175.000-717.000	WORKERS' COMPENSATION	8,513	7,262	6,167	6,332	8,090	7,500	8,300	10.67%
582-175.000-718.000	UNEMPLOYMENT INSURANCE	0	2,500	0	0	0	0	0	-
582-175.000-720.000	EMPLOYER'S FICA	29,424	30,190	28,519	36,570	22,888	26,820	33,320	24.24%
582-175.000-721.000	DISABILITY INSURANCE	3,222	4,470	3,962	4,428	3,270	6,000	5,000	-16.67%
582-175.000-724.000	PAYROLL ALLOCATION	0	0	0	33,114	0	0	0	-
582-175.000-725.100	MICELLANEOUS FRINGE EXPENSE	(269,985)	(302,100)	(311,369)	(389,688)	(204,700)	0	0	-
582-175.000-725.200	EDUCATION (TRAINING & SEMINARS)	29	0	0	0	0	0	0	-
582-175.000-726.000	SUPPLIES	16,821	14,511	14,562	20,364	10,337	23,500	20,000	-14.89%
582-175.000-726.007-CVE	OFFICE SUPPLIES - COVID	0	911	6,786	146	0	0	0	-
582-175.000-726.200	OFFICE SUPPLIES	1,582	52	0	0	0	0	0	-
582-175.000-726.202	SUPPLIES - COMPUTER	74	465	164	0	0	0	0	-
582-175.000-801.000	CONTRACTUAL SERVICES	35,693	65,249	78,817	94,580	63,581	84,600	100,000	18.20%
582-175.000-801.200	COMPUTER	41,238	31,318	29,475	32,849	6,671	0	14,050	100.00%
582-175.000-802.000	TECHNICAL SERVICES	0	0	0	16,115	42,797	97,295	96,285	-1.04%
582-175.000-803.000	ENERGY OPTIMIZATION	0	0	0	0	0	180,000	185,000	2.78%
582-175.000-805.000	ACCOUNTING SERVICES	416	0	0	0	0	0	0	-
582-175.000-806.000	LEGAL SERVICES	2,285	738	328	75	0	1,500	1,500	0.00%
582-175.000-808.000	AUDITING SERVICES	5,788	6,038	5,740	0	0	6,000	0	-100.00%
582-175.000-810.000	DUES & SUBSCRIPTIONS	27,419	26,251	32,039	18,887	17,826	35,000	27,500	-21.43%
582-175.000-818.000	INSURANCE	20,056	22,273	25,228	63,114	103,170	32,000	105,000	228.13%
582-175.000-820.000	PILOT	740,075	732,462	761,430	761,640	529,422	778,110	790,464	1.59%



ELECTRIC - 582 APPROPRIATIONS	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL 2021-22	ACTUAL	BUDGETS		% OF CHANGE
					THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	
ADMINISTRATIVE SERVICES - 175								
582-175.000-850.000 TELEPHONE	14,537	14,398	12,365	10,903	5,996	13,537	13,537	0.00%
582-175.000-860.000 TRANSPORTATION & MILEAGE	0	12	0	0	0	0	0	-
582-175.000-880.000 COMMUNITY PROMOTION	5,487	12,164	4,841	3,620	2,083	5,000	5,000	0.00%
582-175.000-905.000 PUBLISHING / NOTICES	0	0	(54)	46	0	0	0	-
582-175.000-906.000 SPONSORSHIPS	0	0	0	150	7,500	1,000	7,500	650.00%
582-175.000-920.300 UTILITIES - ELECTRIC	1,905	0	0	0	0	0	0	-
582-175.000-920.400 UTILITIES - GAS	2,579	2,227	4,626	3,714	1,896	2,500	4,000	60.00%
582-175.000-930.000 REPAIRS & MAINTENANCE	8,555	5,401	3,567	8,029	2,406	10,000	10,000	0.00%
582-175.000-955.000 MISCELLANEOUS	0	(12)	(113)	0	0	0	0	-
582-175.000-956.000 TRAINING & SEMINARS	4,681	5,677	10,696	3,361	2,627	10,000	13,000	30.00%
582-175.000-956.100 TRAINING & SEMINARS-EXTERNAL	0	325	0	0	0	3,000	0	-100.00%
582-175.000-956.200 LODGING & MEALS	0	151	216	1,060	2,247	2,000	2,500	25.00%
582-175.000-957.000 PROPERTY TAXES	22	0	22	0	0	0	0	-
582-175.000-960.000 BANK FEES	0	0	0	6,477	6,246	0	7,000	100.00%
582-175.000-963.000 WRITE OFF BAD DEBT(S)	47,743	96,578	263	7,360	613	0	0	-
582-175.000-968.000 DEPRECIATION	100,628	95,610	70,201	62,528	35,022	0	0	-
582-175.000-968.100 AMORTIZATION	0	0	0	8,483	0	0	0	-
582-175.000-969.000 INTERDEPARTMENTAL EXPENSE	4,451	6,789	6,438	6,248	4,825	7,000	7,000	0.00%
582-175.000-970.000 CAPITAL OUTLAY	0	0	0	0	0	33,000	33,000	0.00%
582-175.000-993.000 DEBT SERVICE - INTEREST	17,509	3,929	0	0	0	0	0	-
582-175.000-993.100 LEASE INTEREST PAID	0	0	0	21	0	0	0	-
582-175.000-995.000 TRANSFER OUT - GENERAL FUND	10,000	61,655	70,769	0	0	70,000	0	-100.00%
TOTAL ADMINISTRATIVE SERVICES APPROPRIATIONS	1,766,270	1,965,710	1,734,905	2,126,511	1,303,210	2,262,398	2,229,196	-1.47%



ELECTRIC - 582 APPROPRIATIONS		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF CHANGE
		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	
PRODUCTION - 543									
582-543.000-702.000	WAGES	41,758	48,108	27,697	42,504	29,940	207,319	215,954	4.17%
582-543.000-703.000	OVERTIME PAY	2,013	1,309	4,351	10,625	3,091	5,000	0	-100.00%
582-543.000-704.000	SICK TIME PAY	176	561	25	0	0	0	0	-
582-543.000-705.000	VACATION TIME PAY	880	963	392	0	0	0	0	-
582-543.000-706.000	PERSONAL TIME PAY	616	390	0	0	0	0	0	-
582-543.000-710.000	HOLIDAY & OTHER PAY	1,848	3,286	395	(15)	0	0	0	-
582-543.000-716.000	RETIREMENT	0	0	880	0	348	0	49,840	100.00%
582-543.000-720.000	EMPLOYER'S FICA	3,421	3,864	2,388	3,545	2,152	15,860	16,520	4.16%
582-543.000-725.100	MICELLANEOUS FRINGE EXPENSE	22,027	24,128	13,690	31,559	17,299	0	57,224	100.00%
582-543.000-726.000	SUPPLIES	847	2,480	2,709	4,378	6,710	4,000	4,000	0.00%
582-543.000-739.000	PURCHASED POWER	8,607,248	8,324,832	8,743,721	9,019,300	6,763,782	9,385,308	10,287,187	9.61%
582-543.000-739.001	PURCHASED POWER - RATE STABILIZATION	0	39,176	16,923	0	0	0	0	-
582-543.000-740.000	FUEL & LUBRICANTS	1,285	904	23,247	2,950	3,301	15,000	15,000	0.00%
582-543.000-740.100	FUEL OIL - ENGINE #5	5,637	1,844	6,904	7,668	0	13,000	15,000	15.38%
582-543.000-740.200	FUEL OIL - ENGINE #6	9,366	2,355	20,085	10,559	0	14,000	15,000	7.14%
582-543.000-740.300	NATURAL GAS - ENGINE #5	5,205	4,381	9,934	30,425	14,705	20,000	20,000	0.00%
582-543.000-740.400	NATURAL GAS - ENGINE #6	5,529	5,412	31,479	30,038	14,705	20,000	20,000	0.00%
582-543.000-742.000	CLOTHING / UNIFORMS	924	1,556	1,285	1,144	15	2,000	2,000	0.00%
582-543.000-771.000	INVENTORY ADJUSTMENT	0	(5,413)	426	0	0	0	0	-
582-543.000-801.000	CONTRACTUAL SERVICES	21,011	36,943	21,488	15,087	26,487	40,000	40,000	0.00%
582-543.000-818.000	INSURANCE	62,732	64,756	69,502	35,467	0	0	0	-
582-543.000-850.000	TELEPHONE	330	789	279	124	0	0	0	-
582-543.000-920.400	UTILITIES - GAS	11,316	9,633	13,403	16,171	13,683	14,000	14,000	0.00%
582-543.000-930.000	REPAIRS & MAINTENANCE	3,626	10,540	15,910	24,914	5,963	25,000	30,000	20.00%
582-543.000-930.050	REPAIRS & MAINT. - ENGINE #5	4,833	4,314	17,279	60,180	6,100	20,000	20,000	0.00%
582-543.000-930.060	REPAIRS & MAINT. - ENGINE #6	19,947	4,153	7,949	13,233	2,544	20,000	20,000	0.00%
582-543.000-956.000	TRAINING & SEMINARS	133	189	76	0	0	1,000	1,000	0.00%
582-543.000-968.000	DEPRECIATION	185,656	178,229	168,912	151,690	99,948	0	0	-
582-543.000-969.000	INTERDEPARTMENTAL EXPENSE	17,801	39,570	38,362	30,856	17,105	40,000	40,000	0.00%
582-543.000-970.000	CAPITAL OUTLAY	0	0	0	0	0	30,000	50,000	66.67%
TOTAL PRODUCTION APPROPRIATIONS		9,036,165	8,809,252	9,259,691	9,542,402	7,027,878	9,891,487	10,932,725	10.53%



ELECTRIC - 582 APPROPRIATIONS	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL 2021-22	ACTUAL	BUDGETS		% OF CHANGE	
					THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24		
DISTRIBUTION - 544									
582-544.000-702.000 WAGES	302,803	281,410	371,475	406,158	282,599	430,758	379,134	-11.98%	
582-544.000-702.019 WAGES-COVID	0	0	39,227	0	0	0	0	-	
582-544.000-703.000 OVERTIME PAY	33,879	42,030	55,798	91,552	50,997	60,000	70,000	16.67%	
582-544.000-704.000 SICK TIME PAY	0	0	243	0	0	0	0	-	
582-544.000-705.000 VACATION TIME PAY	0	1,106	442	7,119	0	0	0	-	
582-544.000-706.000 PERSONAL TIME PAY	0	0	0	498	0	0	0	-	
582-544.000-710.000 HOLIDAY AND OTHER PAY	0	398	196	0	0	0	0	-	
582-544.000-715.000 HEALTH INSURANCE	2,088	0	0	0	0	0	0	-	
582-544.000-716.000 RETIREMENT	0	0	1,525	6,188	5,845	0	109,824	100.00%	
582-544.000-717.000 WORKERS' COMP	0	0	242	0	0	0	0	-	
582-544.000-720.000 EMPLOYER'S FICA	23,917	23,009	33,181	35,243	23,323	32,953	28,985	-12.04%	
582-544.000-721.000 DISABILITY INSURANCE	927	0	0	0	0	0	0	-	
582-544.000-725.100 MICELLANEOUS FRINGE EXPENSE	209,745	182,386	240,741	313,999	172,710	0	84,070	100.00%	
582-544.000-726.800 SUPPLIES - OPERATIONS	32,355	20,882	27,235	32,633	8,420	30,000	30,000	0.00%	
582-544.000-730.000 VEH./EQUIP. MAINT. SUPPLIES	42,180	26,316	20,328	37,921	29,228	40,000	40,000	0.00%	
582-544.000-740.000 FUEL AND LUBRICANTS	16,714	14,982	17,481	25,842	16,269	20,000	25,000	25.00%	
582-544.000-742.000 CLOTHING / UNIFORMS	8,442	10,106	14,003	13,010	3,196	15,000	16,500	10.00%	
582-544.000-771.000 INVENTORY ADJUSTMENT	(12,273)	13,637	5	0	0	0	0	-	
582-544.000-801.000 CONTRACTUAL SERVICES	17,688	31,952	31,241	68,095	5,358	5,000	8,000	60.00%	
582-544.000-801.200 COMPUTER	11,697	8,675	0	0	0	0	0	-	
582-544.000-801.300 TREE TRIMMING	209,457	196,368	189,268	200,302	15,376	750,000	250,000	-66.67%	
582-544.000-818.000 INSURANCE	31,997	34,065	38,856	21,133	0	40,000	0	-100.00%	
582-544.000-850.000 TELEPHONE	1,967	0	0	0	0	0	0	-	
582-544.000-920.500 UTILITIES - REFUSE	682	0	0	0	0	0	0	-	
582-544.000-920.600 UTILITIES - OTHER	0	518	0	0	0	0	0	-	
582-544.000-930.000 REPAIRS & MAINTENANCE	54,723	53,105	144,819	199,051	64,555	150,000	150,000	0.00%	
582-544.000-930.546 REPAIRS & MAINANCE - SUBSTATIONS	19,347	61,822	20,075	40,852	14,495	97,500	97,500	0.00%	
582-544.000-956.000 TRAINING & SEMINARS	4,867	10,204	5,200	34,580	23,844	20,000	23,000	15.00%	
582-544.000-968.000 DEPRECIATION	440,239	463,263	511,464	525,426	375,627	0	0	-	
582-544.000-969.000 INTERDEPARTMENTAL EXPENSE	8,721	8,888	8,930	8,867	6,635	9,500	9,500	0.00%	
582-544.000-970.000 CAPITAL OUTLAY	0	0	0	0	0	1,700,000	2,542,208	49.54%	
TOTAL DISTRIBUTION APPROPRIATIONS	1,462,162	1,485,122	1,771,975	2,068,469	1,098,477	3,400,711	3,863,721	13.62%	
TOTAL APPROPRIATIONS - FUND 582	12,264,597	12,260,084	12,766,571	13,737,382	9,429,565	15,554,596	17,025,642	9.46%	
NET OF REVENUE / APPROPRIATIONS - FUND 582	3,223,280	292,227	981,339	(772,998)	(344,140)	(2,069,830)	(2,315,915)	11.89%	



SEWER - 590 REVENUES	DESCRIPTION	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL 2021-22	ACTUAL	BUDGETS		% OF CHANGE
						THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	
590-000.000-529.000	FEDERAL GRANT	156,145	178,430	0	0	0	0	0	-
590-000.000-569.000	STATE GRANT	0	0	357	0	0	0	0	-
590-000.000-593.000	INTERDEPARTMENTAL REVENUE	52,246	6,009	5,706	5,678	4,281	4,198	8,400	100.10%
590-000.000-613.000	RESIDENTIAL SALES	852,934	927,939	976,269	1,018,509	706,149	1,117,179	1,173,037	5.00%
590-000.000-614.000	BUSINESS SALES	159,234	168,248	174,098	197,223	149,230	196,068	205,871	5.00%
590-000.000-615.000	COMMERCIAL SALES	378,705	371,690	410,304	466,533	360,391	457,854	480,746	5.00%
590-000.000-616.000	INDUSTRY SALES	261,348	300,749	399,378	436,289	304,713	451,610	474,220	5.01%
590-000.000-619.000	APARTMENT SALES	323,657	361,331	367,497	375,774	277,634	415,038	435,789	5.00%
590-000.000-665.000	INTEREST	1,660	1,609	1,988	5,354	41,873	2,000	50,000	2400.00%
590-000.000-669.000	CHANGE IN INVESTMENTS	0	0	(49)	(24,819)	3,174	0	0	-
590-000.000-673.001	GAIN (LOSS) ON SALE OF PROPERTY	0	101	525	(96,633)	300	0	0	-
590-000.000-679.000	LATE CHARGES	6,985	4,207	5,517	6,285	4,489	4,249	7,000	64.74%
590-000.000-680.000	INVENTORY ADJUSTMENTS	0	57	61	3,172	0	0	0	-
590-000.000-692.001	OTHER REVENUE - MISC OPERATING REVENUE	76,254	66,531	81,460	108,280	44,210	79,800	16,000	-79.95%
590-000.000-692.200	MISC NON-OPERATING INCOME	11,461	6,034	4,240	21,860	44,763	0	40,000	100.00%
TOTAL SEWER REVENUES		2,280,629	2,392,935	2,427,351	2,523,505	1,941,207	2,727,996	2,891,063	5.98%



SEWER - 590 APPROPRIATIONS		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	CHANGE
ADMINISTRATIVE SERVICES -175									
590-175.000-702.000	WAGES	131,240	122,191	142,361	147,520	138,921	183,587	238,727	30.03%
590-175.000-702.100	WAGES-PART-TIME	0	0	0	0	0	0	5,426	100.00%
590-175.000-703.000	OVERTIME PAY	2,228	774	387	780	31	0	0	-
590-175.000-704.000	SICK TIME PAY	10,983	7,184	4,778	7,280	2,570	0	0	-
590-175.000-705.000	VACATION TIME PAY	21,476	15,224	20,146	12,441	7,264	0	0	-
590-175.000-706.000	PERSONAL TIME PAY	4,120	3,562	3,837	2,052	831	0	0	-
590-175.000-707.000	LONGEVITY PAY	875	2,620	3,100	360	360	0	0	-
590-175.000-710.000	HOLIDAY AND OTHER PAY	16,288	16,417	16,298	15,044	7,545	2,375	450	-81.05%
590-175.000-714.000	COMPENSATED ABSENCES	0	0	0	25,557	0	0	0	-
590-175.000-715.000	HEALTH AND LIFE INSURANCE	81,068	79,976	79,073	78,042	56,652	37,874	100,527	165.42%
590-175.000-716.000	RETIREMENT	156,690	47,743	51,912	53,852	41,642	37,063	47,212	27.38%
590-175.000-717.000	WORKERS' COMPENSATION	3,015	2,010	2,135	2,100	2,162	4,000	2,300	-42.50%
590-175.000-718.000	UNEMPLOYMENT INSURANCE	0	650	0	0	0	0	0	-
590-175.000-720.000	EMPLOYER'S FICA	12,824	11,646	13,811	12,714	10,956	14,044	17,994	28.13%
590-175.000-721.000	DISABILITY INSURANCE	1,263	1,431	1,461	1,467	1,319	1,400	1,600	14.29%
590-175.000-724.000	PAYROLL ALLOCATION	0	0	0	16,557	0	0	0	-
590-175.000-725.100	MISCELLANEOUS FRINGE EXPENSE	(130,368)	(111,361)	(116,150)	(91,228)	(52,501)	0	0	-
590-175.000-726.000	SUPPLIES	8,186	7,260	6,506	8,953	4,688	12,000	12,000	0.00%
590-175.000-726.200	OFFICE SUPPLIES	1,108	0	0	56	0	0	0	-
590-175.000-726.007-CVI	SUPPLIES-COVID	0	159	1,055	48	0	0	0	-
590-175.000-726.202	SUPPLIES - COMPUTER	0	80	82	0	0	0	0	-
590-175.000-730.039	BPU VEHICLE MAINT/SUPPLIES	937	1,177	1,813	83	0	3,000	3,500	16.67%
590-175.000-801.000	CONTRACTUAL SERVICES	10,171	26,421	38,215	44,429	27,564	30,000	40,000	33.33%
590-175.000-801.070	BOND COSTS	0	0	0	0	19,156	0	0	-
590-175.000-801.200	COMPUTER	14,315	15,819	15,557	17,077	3,336	15,000	7,025	-53.17%
590-175.000-802.000	TECHNICAL SERVICES	0	0	0	2,999	17,555	35,215	38,047	8.04%
590-175.000-805.000	ACCOUNTING SERVICES	208	0	0	0	0	0	0	-
590-175.000-806.000	LEGAL SERVICES	490	346	505	223	518	2,000	2,000	0.00%
590-175.000-808.000	AUDITING SERVICES	2,894	3,019	2,870	0	0	3,500	0	-100.00%
590-175.000-810.000	DUES AND SUBSCRIPTIONS	7,126	11,210	4,674	2,024	6,244	10,000	10,000	0.00%
590-175.000-818.000	INSURANCE	10,130	10,497	10,545	21,663	35,108	11,361	35,500	212.47%
590-175.000-820.000	PILOT	118,570	124,467	139,695	149,261	107,887	146,000	152,949	4.76%
590-175.000-850.000	TELEPHONE	7,047	6,319	4,167	3,919	2,014	4,219	4,219	0.00%



SEWER - 590 APPROPRIATIONS	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL 2021-22	ACTUAL	BUDGETS		% OF CHANGE
					THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	
ADMINISTRATIVE SERVICES -175								
590-175.000-860.000	0	6	0	0	0	0	0	-
590-175.000-880.000	2,006	5,857	2,392	1,810	1,083	2,500	2,500	0.00%
590-175.000-905.000	134	279	(27)	47	49	0	0	-
590-175.000-906.000	0	0	0	75	3,750	0	3,750	100.00%
590-175.000-920.100	953	0	0	0	0	0	0	-
590-175.000-920.400	1,290	1,114	2,335	1,904	948	1,100	1,100	0.00%
590-175.000-930.000	5,028	1,629	1,870	5,523	553	5,000	5,000	0.00%
590-175.000-955.000	0	(169)	0	0	0	0	0	-
590-175.000-956.000	636	1,686	744	678	1,130	3,000	4,500	50.00%
590-175.000-956.100	0	163	0	0	0	1,500	0	-100.00%
590-175.000-956.200	0	47	14	504	54	200	200	0.00%
590-175.000-957.000	83	0	0	0	0	0	0	-
590-175.000-960.000	0	0	0	1,661	1,389	0	2,000	100.00%
590-175.000-963.000	1,855	6,823	131	1,535	306	0	0	-
590-175.000-968.000	14,849	15,736	8,735	8,738	7,881	0	0	-
590-175.000-968.100	0	0	0	119	0	0	0	-
590-175.000-969.000	1,998	3,178	3,003	2,930	2,301	3,500	3,500	0.00%
590-175.000-970.000	0	0	0	0	0	16,500	16,500	0.00%
590-175.000-993.000	183,290	189,149	188,231	175,492	82,750	165,500	259,927	57.06%
590-175.000-993.100	0	0	0	11	0	0	0	-
590-175.000-995.000	5,000	30,827	35,385	0	0	35,000	0	-100.00%
TOTAL ADMINISTRATIVE SERVICES APPROPRIATIONS	710,006	663,166	691,646	736,300	544,016	786,438	1,018,453	29.50%



SEWER - 590 APPROPRIATIONS		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF CHANGE
		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	
OPERATIONS - 546									
590-546.000-702.000	WAGES	46,008	57,573	47,015	67,090	50,314	74,523	74,347	-0.24%
590-546.000-702.019	WAGES-COVID	0	0	2,064	163	0	0	0	-
590-546.000-703.000	OVERTIME PAY	7,695	7,048	2,503	5,861	1,591	0	0	-
590-546.000-715.000	HEALTH AND LIFE INSURANCE	148	0	0	0	0	14,782	0	-100.00%
590-546.000-716.000	RETIREMENT	0	0	371	2,819	2,351	11,369	13,087	15.11%
590-546.000-717.000	WORKERS' COMPENSATION	0	0	70	0	0	0	0	-
590-546.000-720.000	EMPLOYER'S FICA	3,875	4,653	3,736	5,323	3,762	5,701	5,678	-0.40%
590-546.000-721.000	DISABILITY INSURANCE	215	0	0	0	0	0	0	-
590-546.000-725.100	MICELLANEOUS FRINGE EXPENSE	46,797	35,127	30,302	36,788	23,105	0	16,962	100.00%
590-546.000-726.800	SUPPLIES - OPERATIONS	1,421	1,374	1,497	848	431	2,000	2,500	25.00%
590-546.000-730.039	BPU VEHICLE MAINT/SUPPLIES	1,375	3,494	3,976	1,488	2,333	5,500	5,750	4.55%
590-546.000-742.000	CLOTHING / UNIFORMS	1,814	3,056	2,192	2,963	1,556	4,000	4,250	6.25%
590-546.000-771.000	INVENTORY ADJUSTMENT	1,225	699	287	0	0	0	0	-
590-546.000-801.000	CONTRACTUAL SERVICES	3,063	2,943	5,380	1,461	300	5,000	5,000	0.00%
590-546.000-801.200	CONTRACTUAL SERVICES - COMPUTER	601	0	0	0	0	0	0	-
590-546.000-818.000	INSURANCE	13,073	14,178	13,417	6,055	0	15,069	0	-100.00%
590-546.000-850.000	TELEPHONE	75	0	0	0	0	0	0	-
590-546.000-920.500	UTILITIES - REFUSE	596	0	0	0	0	0	0	-
590-546.000-930.000	REPAIRS & MAINTENANCE	11,901	11,257	5,168	3,762	3,860	15,000	16,000	6.67%
590-546.000-930.950	REPAIRS & MAINT. - LIFT STATIONS	5,126	7,454	1,883	4,515	190	8,000	8,500	6.25%
590-546.000-930.960	REPAIRS & MAINT. - SEWER MAINS	3,193	5,793	131,897	240,229	4,438	225,000	250,000	11.11%
590-546.000-930.970	REPIARS & MAINT. - MANHOLES	343	1,455	321	385	480	5,000	5,000	0.00%
590-546.000-930.980	REPIARS & MAINT. - SERVICE LINES	200	67	836	0	0	1,000	1,000	0.00%
590-546.000-956.000	TRAINING & SEMINARS	737	709	365	508	1,153	2,000	3,000	50.00%
590-546.000-968.000	DEPRECIATION	81,550	71,708	74,571	75,431	52,475	0	0	-
590-546.000-969.000	INTERDEPARTMENTAL EXPENSE	7,034	6,856	6,442	6,888	5,064	6,000	6,500	8.33%
590-546.000-970.000	CAPITAL OUTLAY	0	0	0	0	0	445,750	1,764,000	295.74%
TOTAL OPERATIONS APPROPRIATIONS		238,065	235,444	334,293	462,577	153,403	845,694	2,181,574	157.96%



SEWER - 590 APPROPRIATIONS		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	CHANGE
TREATMENT - 547									
590-547.000-702.000	WAGES	136,072	117,549	112,013	84,346	54,761	100,719	128,478	27.56%
590-547.000-702.019	WAGES-COVID	0	0	15,303	0	0	0	0	-
590-547.000-703.000	OVERTIME PAY	20,880	20,517	20,661	18,695	10,835	0	0	-
590-547.000-710.000	HOLIDAY AND OTHER PAY	0	0	0	0	51	1,050	1,050	0.00%
590-547.000-715.000	HEALTH AND LIFE INSURANCE	80	0	0	0	0	40,361	0	-100.00%
590-547.000-716.000	RETIREMENT	0	0	536	4,448	2,982	16,210	18,258	12.63%
590-547.000-720.000	EMPLOYER'S FICA	10,857	9,653	10,030	7,041	4,602	7,705	9,829	27.57%
590-547.000-721.000	DISABILITY INSURANCE	116	0	0	0	0	0	0	-
590-547.000-725.100	MISCELLANEOUS FRINGE EXPENSE	83,571	76,234	85,848	54,440	29,397	0	37,948	100.00%
590-547.000-726.900	SUPPLIES - LABORATORY	15,585	17,771	23,801	29,257	28,197	32,000	34,000	6.25%
590-547.000-727.500	SUPPLIES - CHLORINE	3,185	3,805	2,355	10,919	6,238	9,200	11,400	23.91%
590-547.000-727.600	SUPPLIES - FERROUS CHLORIDE	16,969	8,623	15,292	7,167	11,016	20,000	21,000	5.00%
590-547.000-727.700	SUPPLIES - DIOXIDE	2,460	3,060	2,380	4,028	1,883	3,400	4,000	17.65%
590-547.000-727.800	SUPPLIES - MISC. CHEMICALS	6	315	0	0	18	1,000	1,000	0.00%
590-547.000-730.039	BPU VEHICLE MAINT/SUPPLIES	1,031	2,563	70	190	11	3,000	3,500	16.67%
590-547.000-740.000	FUEL AND LUBRICANTS	2,236	2,359	3,565	8,367	6,277	4,000	7,500	87.50%
590-547.000-742.000	CLOTHING / UNIFORMS	345	280	293	730	494	1,500	2,250	50.00%
590-547.000-801.000	CONTRACTUAL SERVICES	125,616	78,270	128,312	128,750	111,135	115,000	135,000	17.39%
590-547.000-801.200	COMPUTER	3,816	1,194	0	1,010	0	0	0	-
590-547.000-818.000	INSURANCE	13,194	14,178	13,417	6,055	0	15,069	0	-100.00%
590-547.000-850.000	TELEPHONE	0	0	185	0	0	0	0	-
590-547.000-920.000	UTILITIES	509	0	0	0	0	0	0	-
590-547.000-920.400	UTILITIES - GAS	11,969	9,538	30,365	41,153	29,376	32,000	35,000	9.38%
590-547.000-930.000	REPAIRS & MAINTENANCE	25,444	49,644	29,393	26,324	28,154	40,000	47,500	18.75%
590-547.000-930.900	REPAIRS & MAINT - LABORATORY	3,388	2,760	1,950	875	5,991	6,000	25,000	316.67%
590-547.000-956.000	TRAINING & SEMINARS	624	355	453	143	2,129	1,500	2,500	66.67%
590-547.000-968.000	DEPRECIATION	96,675	98,022	216,828	311,221	208,633	0	0	-
590-547.000-969.000	INTERDEPARTMENTAL EXPENSE	44,735	72,795	79,607	83,371	57,452	90,000	90,000	0.00%
590-547.000-970.000	CAPITAL OUTLAY	0	0	0	0	0	244,500	268,000	9.61%
	TOTAL TREATMENT APPROPRIATIONS	619,363	589,485	792,657	828,530	599,632	784,214	883,213	12.62%
	TOTAL APPROPRIATIONS - FUND 590	1,567,434	1,488,095	1,818,596	2,027,407	1,297,051	2,416,346	4,083,240	68.98%
	NET OF REVENUE / APPROPRIATIONS - FUND 590	713,195	904,840	608,755	496,098	644,156	311,650	(1,192,177)	-482.54%



WATER - 591 REVENUES	DESCRIPTION	ACTUAL					BUDGETS		% OF CHANGE
		ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL 2021-22	ACTUAL THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	
591-000.000-529.000	FEDERAL GRANT	234,660	106,205	0	0	0	0	0	-
591-000.000-569.000	STATE GRANT	0	0	357	59,917	98,980	241,000	0	-100.00%
591-000.000-593.000	INTERDEPARTMENTAL EXPENSE	73,469	11,202	11,382	12,009	7,598	10,631	14,000	31.69%
591-000.000-613.000	RESIDENTIAL SALES	616,695	669,851	713,681	747,883	536,362	826,239	908,863	10.00%
591-000.000-614.000	BUSINESS SALES	133,747	150,550	160,431	170,777	140,790	184,877	203,365	10.00%
591-000.000-615.000	COMMERCIAL SALES	275,581	285,381	338,818	369,794	291,019	386,607	425,268	10.00%
591-000.000-616.000	INDUSTRY SALES	150,065	173,902	232,992	259,557	187,744	267,720	294,492	10.00%
591-000.000-619.000	APARTMENT SALES	230,595	255,954	259,516	265,852	202,767	297,746	343,896	15.50%
591-000.000-665.000	INTEREST	2,039	14,604	3,875	3,408	34,193	0	40,000	100.00%
591-000.000-669.000	CHANGE IN INVESTMENTS	15,645	2,495	(2,558)	(29,664)	(6,725)	0	0	-
591-000.000-673.001	GAIN ON SALE OF PROPERTY	0	2,858	525	(1,214)	300	0	0	-
591-000.000-679.000	LATE CHARGES	4,886	2,924	3,842	4,370	3,244	2,924	6,800	132.56%
591-000.000-680.000	INVENTORY ADJUSTMENT	0	(3,729)	274	30,573	0	0	0	-
591-000.000-692.001	OTHER REVENUE - MISC OPERATING REVENUE	19,816	25,615	24,216	31,890	11,499	0	15,000	100.00%
591-000.000-692.200	MISC NON-OPERATING INCOME	5,531	3,391	6,145	22,900	16,803	0	22,000	100.00%
591-000.000-692.300	MISC NON-OPERATING INCOME-WELLHEAD	2,054	3,073	0	0	0	0	0	-
	TOTAL WATER REVENUES	1,764,783	1,704,276	1,753,496	1,948,052	1,524,574	2,217,744	2,273,684	2.52%



WATER - 591 APPROPRIATIONS	DESCRIPTION	ACTUAL				ACTUAL	BUDGETS		% OF CHANGE
		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	
ADMINISTRATIVE SERVICES -175									
591-175.000-702.000	WAGES	130,549	120,368	157,447	158,050	121,431	193,177	262,585	35.93%
591-175.000-702.100	WAGES-PART-TIME	0	0	0	0	0	0	5,426	100.00%
591-175.000-703.000	OVERTIME PAY	2,226	773	387	795	243	0	0	-
591-175.000-704.000	SICK TIME PAY	8,977	5,671	8,743	7,522	2,570	0	0	-
591-175.000-705.000	VACATION TIME PAY	16,114	11,450	11,029	14,800	7,106	0	0	-
591-175.000-706.000	PERSONAL TIME PAY	4,352	4,225	3,292	2,853	831	0	0	-
591-175.000-707.000	LONGEVITY PAY	1,975	1,880	1,160	0	0	0	0	-
591-175.000-710.000	HOLIDAY AND OTHER PAY	14,310	16,496	16,523	8,588	7,146	375	450	20.00%
591-175.000-714.000	COMPENSATED ABSENCES	0	0	0	16,814	0	0	0	-
591-175.000-715.000	HEALTH AND LIFE INSURANCE	76,862	64,727	75,592	78,559	55,483	39,925	121,447	204.19%
591-175.000-716.000	RETIREMENT	137,909	45,121	33,929	46,603	40,073	37,734	48,856	29.47%
591-175.000-717.000	WORKERS' COMPENSATION	3,280	5,635	2,561	2,802	1,823	3,000	1,950	-35.00%
591-175.000-718.000	UNEMPLOYMENT INSURANCE	0	1,050	0	0	0	0	0	-
591-175.000-720.000	EMPLOYER'S FICA	12,510	11,096	14,164	13,356	9,714	14,778	19,790	33.92%
591-175.000-721.000	DISABILITY INSURANCE	1,317	1,325	1,419	1,466	1,469	1,400	1,600	14.29%
591-175.000-724.000	PAYROLL ALLOCATION	0	0	0	16,557	0	0	0	-
591-175.000-725.100	MICELLANEOUS FRINGE EXPENSE	(94,411)	(90,133)	(86,299)	(75,189)	(55,054)	0	0	-
591-175.000-726.000	SUPPLIES	7,823	6,890	7,246	8,934	5,002	12,000	12,000	0.00%
591-175.000-726.007-CVD	SUPPLIES-COVID	0	174	541	47	0	0	0	-
591-175.000-726.200	OFFICE SUPPLIES	728	0	0	0	0	0	0	-
591-175.000-726.202	SUPPLIES - COMPUTER	0	80	94	0	0	0	0	-
591-175.000-726.591	SUPPLIES-WELLHEAD PROTECTION	2,377	1,647	0	0	0	0	0	-
591-175.000-730.039	BPU VEHICLE MAINT/SUPPLIES	3,731	2,288	2,570	0	0	3,000	3,000	0.00%
591-175.000-801.000	CONTRACTUAL SERVICES	9,986	30,145	46,000	46,211	27,873	40,000	46,000	15.00%
591-175.000-801.070	CONTRACTUAL SERVICES-BOND COSTS	0	0	0	0	22,103	0	0	-
591-175.000-801.200	COMPUTER	14,032	15,074	15,928	18,032	3,335	10,000	7,025	-29.75%
591-175.000-802.000	TECHNICAL SERVICES	0	0	0	3,144	17,578	35,215	38,047	8.04%
591-175.000-805.000	ACCOUNTING SERVICES	208	0	0	0	0	0	0	-
591-175.000-806.000	LEGAL SERVICES	1,480	196	70	2,223	0	2,000	0	-100.00%
591-175.000-808.000	AUDITING SERVICES	2,894	3,019	2,870	0	0	3,000	0	-100.00%
591-175.000-810.000	DUES AND SUBSCRIPTIONS	6,486	6,518	5,522	1,927	6,434	6,500	6,500	0.00%
591-175.000-818.000	INSURANCE	7,684	7,246	7,331	20,587	35,130	7,272	35,500	388.17%



WATER - 591 APPROPRIATIONS	DESCRIPTION	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL 2021-22	ACTUAL	BUDGETS		% OF CHANGE
						THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	
ADMINISTRATIVE SERVICES -175									
591-175.000-820.000	PILOT	85,299	89,512	102,337	108,292	81,521	106,706	123,681	15.91%
591-175.000-850.000	TELEPHONE	6,992	5,894	4,356	3,736	2,014	4,219	4,219	0.00%
591-175.000-860.000	TRANSPORTATION & MILEAGE	0	6	0	0	0	0	0	-
591-175.000-880.000	COMMUNITY PROMOTION	2,006	5,857	2,392	1,810	1,083	2,500	2,500	0.00%
591-175.000-905.000	PUBLISHING / NOTICES	724	571	457	775	0	750	750	0.00%
591-175.000-906.000	SPONSORSHIPS	0	0	0	75	3,750	0	3,750	100.00%
591-175.000-920.200	UTILITIES - WATER	953	0	0	0	0	0	0	-
591-175.000-920.400	UTILITIES - GAS	1,289	1,114	3,917	1,904	948	1,200	1,200	0.00%
591-175.000-930.000	REPAIRS & MAINTENANCE	3,716	2,468	2,416	5,399	1,106	5,000	5,000	0.00%
591-175.000-955.000	MISCELLANEOUS	0	162	0	0	0	0	0	-
591-175.000-956.000	TRAINING & SEMINARS	1,365	2,040	200	223	2,318	2,500	4,000	60.00%
591-175.000-956.100	TRAINING & SEMINARS-EXTERNAL	0	163	0	0	0	1,500	0	-100.00%
591-175.000-956.200	LODGING AND MEALS	0	79	14	0	54	0	0	-
591-175.000-957.000	PROPERTY TAXES	0	0	0	178	0	0	0	-
591-175.000-960.000	BANK FEES	0	0	0	1,199	861	0	1,200	100.00%
591-175.000-963.000	WRITE OFF BAD DEBTS	3,617	7,149	131	1,535	306	0	0	-
591-175.000-968.000	DEPRECIATION	15,334	16,388	9,307	9,309	8,222	0	0	-
591-175.000-968.100	AMORTIZATION OF LEASED ASSETS	0	0	0	119	0	0	0	-
591-175.000-969.000	INTERDEPARTMENTAL EXPENSE	2,002	3,178	3,003	2,930	2,301	3,500	3,500	0.00%
591-175.000-970.000	CAPITAL OUTLAY	0	0	0	0	0	16,500	16,500	0.00%
591-175.000-993.000	INTEREST EXPENSE	2,553	1,515	449	0	0	0	112,500	100.00%
591-175.000-993.100	LEASE INTEREST PAID	0	0	0	11	0	0	0	-
591-175.000-995.000	TRANSFER OUT TO CITY	5,000	30,827	35,385	0	0	35,000	0	-100.00%
TOTAL ADMINISTRATIVE SERVICES APPROPRIATIONS		504,249	439,884	492,483	532,176	414,774	588,751	888,976	50.99%



WATER - 591 APPROPRIATIONS	DESCRIPTION	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL 2021-22	ACTUAL	BUDGETS		% OF CHANGE
						THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	
PRODUCTION - 543									
591-543.000-702.000	WAGES	4,208	5,048	5,279	6,870	5,852	0	0	-
591-543.000-702.019	WAGES-COVID	0	0	688	122	0	0	0	-
591-543.000-703.000	OVERTIME PAY	2,658	2,247	2,125	1,572	1,443	0	0	-
591-543.000-715.000	HEALTH INSURANCE	26	0	0	0	0	0	0	-
591-543.000-716.000	RETIREMENT	0	0	51	573	411	0	0	-
591-543.000-717.000	WORKERS' COMPENSATION	0	0	90	0	0	0	0	-
591-543.000-720.000	EMPLOYER'S FICA	476	511	551	601	522	0	0	-
591-543.000-721.000	DISABILITY INSURANCE	31	0	0	0	0	0	0	-
591-543.000-725.100	MICELLANEOUS FRINGE EXPENSE	4,046	4,134	3,906	4,388	3,302	0	0	-
591-543.000-726.000	SUPPLIES	0	0	38	0	0	0	0	-
591-543.000-801.000	CONTRACTUAL SERVICES	1,800	5,022	694	3,443	3,436	4,000	4,800	20.00%
591-543.000-818.000	INSURANCE	6,863	6,334	6,254	3,423	0	6,121	0	-100.00%
591-543.000-930.000	REPAIRS & MAINTENANCE	1,671	1,452	3,278	5,712	5,039	5,000	5,600	12.00%
591-543.000-930.400	MAINTENANCE - WELL #4	144	0	0	0	0	0	0	-
591-543.000-930.800	MAINTENANCE - WELL #8	0	0	1,083	0	0	0	0	-
591-543.000-956.000	TRAINING & SEMINARS	896	188	70	120	2,408	1,000	2,500	150.00%
591-543.000-968.000	DEPRECIATION	30,733	26,344	26,881	28,118	19,005	0	0	-
591-543.000-969.000	INTERDEPARTMENTAL EXPENSE	40,753	29,453	31,804	24,740	18,583	30,000	30,000	0.00%
591-543.000-970.000	CAPITAL OUTLAY	0	0	0	0	0	45,000	97,500	116.67%
TOTAL PRODUCTION APPROPRIATIONS		94,305	80,733	82,792	79,682	60,001	91,121	140,400	54.08%



WATER - 591 APPROPRIATIONS	DESCRIPTION	ACTUAL					BUDGETS		% OF CHANGE
		ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL 2021-22	ACTUAL THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	
DISTRIBUTION - 544									
591-544.000-702.000	WAGES	103,292	88,244	98,409	98,644	76,774	170,836	226,849	32.79%
591-544.000-702.019	WAGES-COVID	0	0	7,826	0	0	0	0	-
591-544.000-703.000	OVERTIME PAY	24,597	13,029	15,161	6,908	5,418	0	0	-
591-544.000-704.000	SICK TIME PAY	0	0	0	297	0	0	0	-
591-544.000-705.000	VACATION TIME PAY	0	0	0	658	0	0	0	-
591-544.000-706.000	PERSONAL TIME PAY	0	0	0	426	0	0	0	-
591-544.000-710.000	HOLIDAY AND OTHER PAY	500	1,000	722	6,584	0	0	0	-
591-544.000-715.000	HEALTH AND LIFE INSURANCE	102	0	0	0	0	35,262	0	-100.00%
591-544.000-716.000	RETIREMENT	0	0	862	4,538	3,773	26,365	48,708	84.74%
591-544.000-720.000	EMPLOYER'S FICA	9,275	7,341	8,984	8,216	5,891	13,069	17,345	32.72%
591-544.000-721.000	DISABILITY INSURANCE	92	0	0	0	0	0	0	-
591-544.000-725.100	MICELLANEOUS FRINGE EXPENSE	70,770	55,712	58,278	47,688	37,290	0	53,472	100.00%
591-544.000-726.800	SUPPLIES - OPERATIONS	6,258	4,675	4,093	6,939	1,000	8,000	8,500	6.25%
591-544.000-730.039	BPU VEHICLE MAINT/SUPPLIES	0	2,210	2,534	3,045	590	2,500	2,800	12.00%
591-544.000-740.000	FUEL AND LUBRICANTS	6,830	4,717	4,841	8,406	5,763	5,500	5,750	4.55%
591-544.000-742.000	CLOTHING / UNIFORMS	2,555	1,898	1,563	3,164	918	3,000	3,500	16.67%
591-544.000-771.000	INVENTORY ADJUSTMENT	5,039	2,761	(2,652)	0	0	0	0	-
591-544.000-801.000	CONTRACTUAL SERVICES	16,872	18,484	34,110	149,627	76,599	276,000	37,500	-86.41%
591-544.000-801.200	COMPUTER	4,362	1,732	0	1,049	0	0	0	-
591-544.000-818.000	INSURANCE	13,725	14,143	15,062	8,109	0	14,947	0	-100.00%
591-544.000-850.000	TELEPHONE	75	0	0	0	0	0	0	-
591-544.000-920.400	UTILITIES - GAS	0	311	0	0	0	0	0	-
591-544.000-920.500	UTILITIES - REFUSE	341	0	0	0	0	0	0	-
591-544.000-930.000	REPAIRS & MAINTENANCE	74,716	104,093	86,577	56,810	54,576	70,000	75,600	8.00%
591-544.000-930.990	REPAIRS & MAINTENANCE - LEAD SERVICES	1,390	5,346	205,025	157,236	51,425	300,000	320,000	6.67%
591-544.000-956.000	TRAINING & SEMINARS	1,668	1,360	50	1,174	1,213	1,500	2,000	33.33%
591-544.000-968.000	DEPRECIATION	121,208	126,803	132,185	137,135	113,945	0	0	-
591-544.000-969.000	INTERDEPARTMENTAL EXPENSE	2,279	2,246	2,699	3,656	2,977	2,500	3,000	20.00%
591-544.000-970.000	CAPITAL OUTLAY	0	0	0	0	1,035	476,750	2,117,000	344.05%
TOTAL DISTRIBUTION APPROPRIATIONS		465,946	456,105	676,329	710,309	439,187	1,406,229	2,922,024	107.79%



WATER - 591 APPROPRIATIONS	DESCRIPTION	ACTUAL				ACTUAL	BUDGETS		% OF CHANGE
		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	
PURIFICATION - 545									
591-545.000-702.000	WAGES	26,220	45,181	41,499	33,228	25,190	27,740	55,062	98.49%
591-545.000-702.019	WAGES-COVID	0	0	190	0	632	0	0	-
591-545.000-703.000	OVERTIME PAY	5,250	8,176	7,668	7,092	6,291	0	0	-
591-545.000-710.000	HOLIDAY AND OTHER PAY	0	0	0	0	9	0	450	100.00%
591-545.000-715.000	HEALTH AND LIFE INSURANCE	44	0	0	0	0	11,145	0	-100.00%
591-545.000-716.000	RETIREMENT	0	0	531	1,898	1,663	1,942	7,825	302.94%
591-545.000-720.000	EMPLOYER'S FICA	2,217	3,705	3,357	2,698	2,209	2,122	4,212	98.49%
591-545.000-721.000	DISABILITY INSURANCE	82	0	0	0	0	0	0	-
591-545.000-725.100	MISCELLANEOUS FRINGE EXPENSE	19,595	30,288	24,115	21,628	14,462	0	16,263	100.00%
591-545.000-726.000	SUPPLIES	0	761	4,198	0	0	0	0	-
591-545.000-727.100	SUPPLIES - POTASSIUM PERMAGANATE	22,476	3,565	3,565	0	5,442	17,000	20,000	17.65%
591-545.000-727.200	SUPPLIES - SODIUM HYPOCHLORITE	11,865	15,863	34,381	34,508	34,000	25,000	38,000	52.00%
591-545.000-727.300	SUPPLIES - FLOURIDE	3,356	4,084	2,998	3,138	1,298	4,500	4,500	0.00%
591-545.000-727.400	SUPPLIES - PHOSPHATE	16,201	21,052	12,970	13,909	12,254	18,000	18,000	0.00%
591-545.000-801.000	CONTRACTUAL SERVICES	903	2,488	1,797	2,645	688	2,500	2,500	0.00%
591-545.000-801.200	CONTRACTUAL SERVICES - COMPUTER	106	0	0	0	0	0	0	-
591-545.000-818.000	INSURANCE	6,863	6,334	6,254	3,423	0	6,121	0	-100.00%
591-545.000-850.000	TELEPHONE	0	0	92	0	0	0	0	-
591-545.000-920.400	UTILITIES - GAS	3,414	2,363	484	3,996	3,060	3,000	3,000	0.00%
591-545.000-930.000	REPAIRS & MAINTENANCE	10,051	14,874	11,588	15,523	8,710	15,000	16,200	8.00%
591-545.000-968.000	DEPRECIATION	60,926	62,097	77,858	109,865	73,165	0	0	-
591-545.000-969.000	INTERDEPARTMENTAL EXPENSE	85,135	74,607	81,189	63,733	44,504	100,000	80,000	-20.00%
591-545.000-970.000	CAPITAL OUTLAY	0	0	0	0	0	199,000	42,000	-78.89%
	TOTAL PURIFICATION APPROPRIATIONS	274,704	295,438	314,734	317,284	233,577	433,070	308,012	-28.88%
	TOTAL APPROPRIATIONS - FUND 591	1,339,204	1,272,160	1,566,338	1,639,451	1,147,539	2,519,171	4,259,412	69.08%
	NET OF REVENUE / APPROPRIATIONS - FUND 591	425,579	432,116	187,158	308,601	377,035	(301,427)	(1,985,728)	558.78%

FYE 2024 Proposed Electric Capital Projects

Distribution Automation and Monitoring - \$50,000

- This is used to improve the distribution system's technical components.
- The AMI, OMS, fiber loop and SCADA systems provide a data for adjustments, switching, power restoration and billing.
- This helps to improve restoration times, efficiency and accuracy of the electric system.

Industrial Substation Construction - \$2,000,000

- The 46kv to 13.8kv transformer will be replaced to match system voltage, with additional capacity.
- Currently one feeder comes out of this sub – five feeders will be able to be fed after this replacement.
- Will add system redundancy to improve balance, uptime and efficiency.

Small Bucket Truck (4x4) - \$275,000

- This is the most maneuverable truck in our fleet, it is used to service lines in back yards, tight spaces and rough terrain.
- The current truck is 13 years old, and the boom was transferred from the previous truck and is over 20 years old.

Power Plant Engine Hydronic System Replacement - \$50,000

- The hydronic system circulates warm water through engines 5 & 6 to keep them ready to run during cold temperatures.

Distribution expansion and upgrade - \$50,000

- Used to replace trans-closures, line extensions and underground conversions.

Backyard Machine - \$100,000

- This machine will be utilized to replace poles and conductors in backyards, where trucks do not fit.
- It can also be utilized in very wet, muddy, rough terrain where trucks cannot travel.
- Currently poles are carried in by hand and set by hand in these locations.

BPU Warehouse Roof - \$33,000

- The roof on this building is 25+ years old and in need of replacement.
- This is the Electric Departments share of the cost, 50%.

Backhoe - \$67,208

- This will be a shared piece of equipment with Sewer and Water Departments.
- This the Electric Departments share of the cost, 50%.

Total Proposed Electric Capital Project Costs - \$2,625,208

FYE 2024 Proposed Sewer Capital Projects

WWTP:

New influent pump 4 of 4	\$34,000.00
Tertiary Building Roof	\$10,000.00
New RAS pump 2 of 2	\$26,000.00
Inline Primary Sludge Grinder Rebuild/Replacement	\$10,000.00
1 of 2 Sludge Rotary Lobe Pumps Rebuild/Replacement	\$10,000.00
Tertiary Pump #1	\$30,000.00
Tertiary Pump #4	\$30,000.00
Aerator Gear Box (1 of 4)	\$10,000.00
Aerator Gear Box (2 of 4)	\$10,000.00
N. Sludge Storage Replacement Pump	\$35,000.00
Inlet building door replacement	\$10,000.00
All new cat walk treads	\$25,000.00
Replace Cl2 equipment	\$14,000.00
Replace SO2 equipment	\$14,000.00

Collections:

Barber lift station (new pumps, controls, piping)	\$170,000.00
New camera installed in van	\$50,000.00
Enclosed trailer for camera	\$10,000.00

Case 580 Super N Extindahoe 50, 25, 25%	\$40,000.00
1/2 pickup	\$20,000.00
Small dump truck 50% X2	\$104,000.00
Warehouse roof	\$16,500.00
New trailer for trench boxes 50%	\$10,000.00
Westwood Project (actual 1.006)	\$940,000.00
CDBG project	\$420,000.00

Total Sewer Capital Project Costs - \$2,048,500

FYE 2024 Proposed Water Capital Project

PRODUCTION

Well & HS pump Maintenance	\$47,500.00
Engineering for well standby generator	\$50,000.00

DISTRIBUTION

Westwood project	\$1,925,000.00
CDBG Project	\$250,000.00
20' trailer (trench boxes, etc) 50%	\$10,000.00
1/2 pickup	\$20,000.00
Small dump truck 50% X2	\$104,000.00
Case 580 Super N Extendahoe 50, 25, 25%	\$40,000.00
Replacement water meters/nodes	\$45,000.00
Pull behind compressor	\$48,000.00

PURIFICATION

New effluent mag meter	\$30,000.00
HS VFD	\$12,000.00
Warehouse Roof	\$16,500.00

Total Water Capital Project Costs – \$2,598,000

FYE 2024 Proposed Technical Services Capital Projects

GPS Software & Trimble GPS - \$13,000

- Replace software and trimble.
- Software allows us to create accurate maps and GIS projects for the BPU and the City.
- 50% BPU Costs (Electric - 50%, Sewer – 25% & Water – 25%) and 50% City Costs.

AMI Gateway Replacement - \$30,000

- The Gateways are the key component for collecting all utility meter reads. We would like to replace twelve of the Gateways this year.
- 100% BPU Costs (Electric – 50%, Sewer – 25% & Water – 25%) included with another project.

Alarm System - \$12,000

- The Power Plant needs to have the smoke detection updated to better communicate with the current security system.
- 100% BPU Cost (Electric – 100%).

Total Proposed Technical Services Project Costs - \$55,000

City – \$6,500

Electric - \$30,250

Sewer – \$9,125

Water - \$9,125



Dial-A-Ride

Jason Blake – Director

jblake@cityofhillsdale.org

517-437-6491

Department Summary

Dial-A-Ride provides “on demand-response” public transportation service to City of Hillsdale residents. They transport a wide variety of people to & from school, work, appointments, shopping facilities, and various other sites located within the City limits. The system does not run regular routes, services are provided upon request between the hours of 7:15 a.m. and 4:15 p.m. Monday through Friday. The bus fleet consists of four (4) buses, with wheelchair lifts, which are purchased with federal and state grant funding. Three (3) of these buses are in use daily and one is used as a standby or back-up bus. On average 115 people ride our buses each day annually. The summer months of June to August, when school is not in session are the slowest months. Adults pay \$3.00 per ride, with children and senior/disabled passengers paying \$1.50 per ride. Dial-A-Ride is funded from federal sources (18%), state sources (34.5849%), fares (13.35%) and a local subsidy from general fund (34.0651%). Funding for capital outlay items comes 100% from federal and state grant sources.

Department Goals

- Provide safe and efficient transportation for residents of the City.
- Maintain a courteous and professional attitude at all times.

Department Objectives

- Maintain a well-trained courteous staff.
- Increase operating revenues by 5%.
- Decrease operating costs 5%.

Budget Summary

1. Personnel costs cover wages and benefits for three full-time drivers and one dispatcher.
2. Operating expenses include everything essential for daily operations (supplies, fuel, parts, etc.), building utilities/maintenance, and administrative services.
3. Contractual services consist of bus repairs not done by the City mechanics and Mobility Management Services provided in partnership with Key Opportunities which is funded by federal and state grants.
4. One bus replacement through Federal and State funding.



DIAL-A-RIDE - 588 REVENUE		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF
		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	CHANGE
588-000.000-528.000	FEDERAL GRANT-CARES ACT	0	0	0	6,591	0	0	0	-
588-000.000-529.000	FEDERAL GRANT	71,083	59,532	149,229	111,775	29,271	68,254	74,267	8.81%
588-000.000-529.021	FEDERAL GRANT - 2021 FUNDING	0	0	0	31,114	0	0	0	-
588-000.000-529.100	FEDERAL GRANT - MOBILITY MANAGEMENT	0	28,000	19,773	0	0	0	0	-
588-000.000-538.000	FEDERAL GRANT - CAPITAL	0	76,824	47,246	5,000	0	0	0	-
588-000.000-569.000	STATE GRANT	123,132	121,363	134,164	987	87,080	132,661	142,696	7.56%
588-000.000-569.018	FEDERAL GRANT - MOBILITY MANAGEMENT	0	(10,246)	0	0	0	0	0	-
588-000.000-569.019	STATE GRANT - 2019 SETTLEMENT	0	1,772	(3,183)	(325)	0	0	0	-
588-000.000-569.030	PRIOR YEAR ACTIVITY	0	0	0	(1,583)	0	0	0	-
588-000.000-569.021	STATE GRANT - 2021 REDISTRIBUTION	0	0	0	54,387	0	0	0	-
588-000.000-569.022	STATE OPERATING REVENUE-21-22	0	0	0	98,342	0	0	0	-
588-000.000-569.100	STATE GRANT - MOBILITY MANAGEMENT	0	7,000	4,943	0	0	0	0	-
588-000.000-569.588	STATE GRANT - CAPITAL	(58)	19,206	0	1,250	0	0	0	-
588-000.000-651.000	USE AND ADMISSION FEES	47,216	38,140	34,405	39,899	27,700	45,000	45,000	0.00%
588-000.000-665.000	INTEREST INCOME	0	0	351	1,114	1,655	0	0	-
588-000.000-673.000	SALE OF CITY PROPERTY	11,400	0	5,700	0	0	0	0	-
588-000.000-692.000	OTHER REVENUE	0	0	0	0	3,527	0	0	-
588-000.000-699.101	TRANSFERS IN - GENERAL FUND	89,665	50,000	94,615	0	0	133,274	150,632	13.02%
TOTAL DIAL-A-RIDE REVENUE		342,438	391,591	487,243	348,551	149,233	379,189	412,595	8.81%



DIAL-A-RIDE - 588 APPROPRIATIONS		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		% OF CHANGE
		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	
ADMINISTRATIVE SERVICES - 175									
588-175.000-999.101	TRANSFER - GENERAL FUND	61,660	59,573	68,781	48,315	0	65,000	65,000	0.00%
TOTAL ADMINISTRATIVE SERVICES APPROPRIATIONS		61,660	59,573	68,781	48,315	0	65,000	65,000	0.00%
DIAL-A-RIDE - 596									
588-596.000-702.000	WAGES	130,146	137,022	134,595	141,516	109,718	175,725	173,567	-1.23%
588-596.000-703.000	OVERTIME PAY	856	1,786	100	645	169	1,000	1,000	0.00%
588-596.000-704.000	SICK TIME PAY	4,376	4,463	4,962	4,725	0	0	0	-
588-596.000-705.000	VACATION TIME PAY	8,553	10,699	12,042	9,002	445	0	0	-
588-596.000-706.000	PERSONAL TIME PAY	1,638	1,708	2,211	2,182	0	0	1,500	100.00%
588-596.000-707.000	LONGEVITY PAY	2,560	2,560	2,560	2,440	2,200	2,560	2,200	-14.06%
588-596.000-710.000	HOLIDAY AND OTHER PAY	9,718	7,537	7,302	7,789	882	0	0	-
588-596.000-714.000	COMPENSATED ABSENCES	0	0	0	4,280	0	0	0	-
588-596.000-715.000	HEALTH AND LIFE INSURANCE	30,359	36,321	47,579	39,152	25,032	46,564	37,856	-18.70%
588-596.000-716.000	RETIREMENT	3,636	3,694	4,778	8,726	3,496	6,000	24,510	308.50%
588-596.000-717.000	WORKERS' COMPENSATION	3,235	2,198	2,093	2,063	1,457	2,600	2,400	-7.69%
588-596.000-718.000	UNEMPLOYMENT INSURANCE	0	400	0	0	0	0	0	-
588-596.000-720.000	EMPLOYER'S FICA	11,209	10,533	10,438	10,750	7,839	13,715	13,637	-0.57%
588-596.000-721.000	DISABILITY INSURANCE	692	744	783	821	516	835	835	0.00%
588-596.000-725.000	FRINGE BENEFITS - ALLOCATED	2,906	1,944	2,039	2,128	1,311	3,295	2,790	-15.33%
588-596.000-726.000	SUPPLIES	1,320	1,917	2,081	1,466	859	1,500	1,500	0.00%
588-596.000-726.007	SUPPLIES-COVID	0	0	170	962	0	0	0	-
588-596.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	6,807	7,615	3,942	12,636	2,625	5,000	20,000	300.00%
588-596.000-740.000	FUEL AND LUBRICANTS	20,250	14,665	15,767	27,875	17,772	16,000	30,000	87.50%



DIAL-A-RIDE - 588 APPROPRIATIONS	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL 2021-22	ACTUAL	BUDGETS		% OF CHANGE	
					THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24		
DIAL-A-RIDE - 596									
588-596.000-742.000	CLOTHING / UNIFORMS	243	0	0	452	0	0	0	-
588-596.000-801.000	CONTRACTUAL SERVICES	47,661	35,636	28,383	15,193	14,444	12,500	12,500	0.00%
588-596.000-818.000	INSURANCE	5,931	18,207	14,201	6,057	3,764	20,000	10,000	-50.00%
588-596.000-850.000	TELEPHONE	1,644	283	189	181	0	300	300	0.00%
588-596.000-905.000	PUBLISHING / NOTICES	80	78	79	100	284	0	0	-
588-596.000-920.000	UTILITIES	4,755	4,956	4,933	5,589	3,892	5,100	6,000	17.65%
588-596.000-930.000	REPAIRS & MAINTENANCE	315	1,358	1,839	862	118	500	1,000	100.00%
588-596.000-940.000	EQUIPMENT RENTAL	761	522	848	596	430	1,000	1,000	0.00%
588-596.000-955.000	MISCELLANEOUS	0	0	277	0	0	0	0	-
588-596.000-955.588	MISC. - CDL LICENSING/TESTING	779	625	676	901	247	500	5,000	900.00%
588-596.000-956.000	TRAINING & SEMINARS	0	67	0	0	0	0	0	-
588-596.000-968.000	DEPRECIATION	57,531	46,894	46,894	53,753	0	0	0	-
TOTAL DIAL-A-RIDE APPROPRIATIONS		357,961	354,432	351,761	362,842	197,500	314,694	347,595	10.45%
TOTAL APPROPRIATIONS - FUND 588		419,621	414,005	420,542	411,157	197,500	379,694	412,595	8.67%
NET OF REVENUE / APPROPRIATIONS - FUND 588		(77,183)	(22,414)	66,701	(62,606)	(48,267)	(505)	0	-100.00%



Revolving Mobile Equipment Fund

Jason Blake – Director

jblake@cityofhillsdale.org

517-437-6491

Department Summary

The Revolving Mobile Equipment Fund (RMEF) consists of (1) full-time mechanic that is responsible for the maintenance and repair of more than 130 city owned vehicles and pieces of equipment from Public Services, BPU, and Dial-A-Ride. In addition, this fund allocates money used for purchase of vehicles/ equipment used by the Public Services Department including tools and equipment needed to maintain these vehicles, purchase of fuel used by these vehicles, maintenance of the repair facility, as well as funds for the labor costs of our mechanic. This department is self-supporting in that it generates its revenues from rent charged through the use of any equipment, interest and the sale of used vehicles/ equipment.

Department Goals

- Keep City owned vehicles and equipment in a functional and presentable condition that best represents the City of Hillsdale by repairing, maintaining, and replacing these vehicles or equipment when needed.
- Seek grant opportunities to offset the cost of replacing our aged fleet.

Department Objectives

- Make repairs on DPS vehicles and equipment to maximize reliability, safety, and usable life.
- Replace aged/worn equipment before maintenance costs become unjustified.

Budget Summary

1. Personnel consist of one (1) full-time mechanic totaling 1650 personnel hours.
2. Operating expenses are supplies, equipment rental, and general maintenance activities.
3. Contractual Services includes various types of repairs, recycling of waste oil, antifreeze and tires, parts cleaner service, uniforms, and computer software (Fleet Management) maintenance and upgrades.
4. The Capital Equipment requests for RMEF are as follows: Purchase one 4wd 2500 series Pickup Truck. This trucks will be a shared work truck from to be utilized in Right-of-Way permit inspections, Paser Ratings, Installing traffic counters and for hauling trailers for street maintenance operations.



REVOLVING MOBILE EQUIPMENT FUND - 640		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		
REVENUE		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	% OF CHANGE
640-000.000-529.000	FEDERAL GRANT	107,006	0	0	0	0	0	0	-
640-000.000-569.600	STATE FUNDS - DISASTER REIMBURSEMENT	0	0	0	5,828	0	0	0	-
640-000.000-665.000	INTEREST	1,869	7,083	1,910	744	1,387	0	0	-
640-000.000-667.000	RENTS	228,688	177,830	198,625	242,623	139,019	215,000	400,000	86.05%
640-000.000-667.001	RENTS - REPLACEMENT COST	0	0	0	0	43,689	171,046	232,592	35.98%
640-000.000-667.301	RENTS - POLICE VEHICLES	65,302	62,188	66,151	0	0	0	0	-
640-000.000-673.000	SALE OF CITY PROPERTY	11,153	0	(1,325)	4,050	3,585	0	0	-
640-000.000-692.000	OTHER REVENUE	16,595	12,018	36,620	12,511	814	0	0	-
640-000.000-692.039	OTHER REVENUE - BPU	3,234	7,742	9,144	10,205	2,274	0	0	-
640-000.000-699.101	TRANSFERS IN - GENERAL FUND	0	0	40,000	0	0	0	0	-
640-000.000-699.401	TRANSFERS IN - CAPITAL IMPROVEMENT	362,500	0	0	0	0	0	0	-
TOTAL REVOLVING MOBILE EQUIPMENT FUND REVENUE		796,347	266,861	351,125	275,961	190,768	386,046	632,592	63.86%



REVOLVING MOBILE EQUIPMENT FUND - 640		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		
APPROPRIATIONS		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	% OF CHANGE
MOBILE EQUIPMENT MAINTENANCE - 443									
640-443.000-702.000	WAGES	51,141	51,985	38,935	38,374	38,650	35,684	57,845	62.10%
640-443.000-702.019	WAGES-COVID	0	0	8,259	0	0	0	0	-
640-443.000-703.000	OVERTIME PAY	0	174	31	446	0	500	500	0.00%
640-443.000-704.000	SICK TIME PAY	1,923	1,789	1,858	941	0	1,050	0	-100.00%
640-443.000-705.000	VACATION TIME PAY	4,421	5,338	6,298	2,390	0	3,541	0	-100.00%
640-443.000-706.000	PERSONAL TIME PAY	926	999	1,043	531	0	531	0	-100.00%
640-443.000-707.000	LONGEVITY PAY	1,700	1,700	0	600	1,200	600	0	-100.00%
640-443.000-710.000	HOLIDAY AND OTHER PAY	3,405	3,745	3,395	2,066	0	2,036	0	-100.00%
640-443.000-714.000	COMPENSATED ABSENCES	0	0	0	(1,058)	0	0	0	-
640-443.000-715.000	HEALTH AND LIFE INSURANCE	23,499	24,522	18,782	5,814	5,546	6,784	19,075	181.18%
640-443.000-716.000	RETIREMENT	3,837	3,843	4,555	7,058	8,414	6,159	4,049	-34.26%
640-443.000-717.000	WORKERS' COMPENSATION	1,866	1,730	1,232	1,250	326	1,250	350	-72.00%
640-443.000-718.000	UNEMPLOYMENT INSURANCE	0	200	0	0	0	0	0	-
640-443.000-720.000	EMPLOYER'S FICA	4,477	4,495	4,069	3,181	2,618	2,768	4,425	59.86%
640-443.000-721.000	DISABILITY INSURANCE	437	432	399	236	158	240	250	4.17%
640-443.000-726.000	SUPPLIES	6,030	2,253	2,496	2,533	2,783	4,500	4,500	0.00%
640-443.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	41,936	46,046	31,884	49,268	16,983	40,000	40,000	0.00%
640-443.000-730.039	BPU VEHICLE MAINT/SUPPLIES	0	0	0	0	361	0	0	-
640-443.000-730.301	POLICE VEH/EQUP MAINT SUPPLIES	29	54	65	0	0	0	0	-
640-443.000-740.000	FUEL AND LUBRICANTS	35,382	20,697	23,557	41,486	26,702	32,000	32,000	0.00%
640-443.000-740.301	FUEL AND LUBRICANTS-POLICE	21,509	17,112	18,981	0	0	0	0	-
640-443.000-742.000	CLOTHING / UNIFORMS	681	689	673	334	236	750	750	0.00%
640-443.000-801.000	CONTRACTUAL SERVICES	11,319	40,597	18,077	9,303	13,769	22,075	29,652	34.32%
640-443.000-801.301	POLICE VEHICLE REPAIR	25,426	8,707	20,523	(295)	0	0	0	-
640-443.000-818.000	INSURANCE	33,855	35,557	40,395	30,063	15,105	40,000	15,300	-61.75%



REVOLVING MOBILE EQUIPMENT FUND - 640		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETS		
APPROPRIATIONS		2018-19	2019-20	2020-21	2021-22	THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	% OF CHANGE
MOBILE EQUIPMENT MAINTENANCE - 444									
640-443.000-818.301	INSURANCE-POLICE	9,856	7,697	4,016	0	0	0	0	-
640-443.000-850.000	POLICE VEHICLE REPAIR	0	141	95	91	0	0	0	-
640-443.000-920.000	UTILITIES	6,035	5,207	5,268	6,106	6,577	6,500	6,300	-3.08%
640-443.000-940.000	EQUIPMENT RENTAL	301	59	182	178	154	250	250	0.00%
640-443.000-955.441	MISCELLANEOUS - SHOE ALLOWANCE	368	250	720	250	0	0	250	100.00%
640-443.000-955.588	MISC. - CDL LICENSING/TESTING	235	118	100	0	0	7,500	5,000	-33.33%
640-443.000-956.000	TRAINING & SEMINARS	0	0	0	0	0	750	750	0.00%
640-443.000-968.000	DEPRECIATION	57,694	104,792	86,642	105,746	0	87,000	87,000	0.00%
640-443.000-981.000	CAPITAL OUTLAY-VEHICLES	0	0	0	0	23,222	0	273,846	100.00%
640-443.000-983.000	CAPITAL OUTLAY-SMALL EQUIP	4,478	1,827	14	0	0	0	0	-
TOTAL MOBILE EQUIPMENT MAINTENANCE APPROPRIATIONS		352,766	392,755	342,544	306,892	162,804	302,468	582,092	92.45%
TOTAL APPROPRIATIONS - FUND 640		352,766	392,755	342,544	306,892	162,804	302,468	582,092	92.45%
NET OF REVENUE / APPROPRIATIONS - FUND 640		443,581	(125,894)	8,581	(30,931)	27,964	83,578	50,500	-39.58%



FIRE VEHICLE & EQUIPMENT - 663 REVENUE	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	ACTUAL 2021-22	ACTUAL	BUDGETS		% OF CHANGE
					THRU 2/28/2023	CURRENT 2022-23	PROPOSED 2023-24	
663-000.000-402.150	0	127,375	129,445	133,304	132,569	141,531	147,000	3.86%
663-000.000-404.000	0	1,365	1,501	1,587	0	2,540	2,822	11.10%
663-000.000-411.000	0	0	0	285	75	0	0	-
663-000.000-505.000	0	0	0	140,000	0	0	0	-
663-000.000-573.000	0	0	6,712	5,934	6,772	0	6,500	100.00%
663-000.000-632.000	3,000	0	0	0	0	0	0	-
663-000.000-665.000	0	0	926	1,738	3,846	0	4,000	100.00%
663-000.000-669.000	0	0	(162)	(3,913)	(1,270)	0	0	-
663-000.000-673.000	8,300	0	0	0	0	0	0	-
663-000.000-687.000	0	0	0	1,931	0	0	0	-
663-000.000-687.300	0	1,800	576	11,005	2,119	0	0	-
TOTAL FIRE VEHICLE & EQUIPMENT REVENUE	11,300	130,540	138,998	291,871	144,111	144,071	160,322	11.28%

**FIRE VEHICLE & EQUIPMENT - 663
APPROPRIATIONS**

FIRE DEPARTMENT - 336

663-336.000-960.000	0	0	0	82	65	0	0	-
663-336.000-970.000	0	45,362	0	176,953	43,752	45,000	120,500	167.78%
663-336.000-983.000	0	0	1,333	23,315	0	0	0	-
TOTAL FIRE DEPARTMENT APPROPRIATIONS	0	45,362	1,333	200,350	43,817	45,000	120,500	167.78%
TOTAL APPROPRIATIONS - FUND 663	0	45,362	1,333	200,350	43,817	45,000	120,500	167.78%
TOTAL NET OF REVENUE / APPROPRIATIONS - FUND 663	11,300	85,178	137,665	91,521	100,294	99,071	39,822	-59.80%

**CITY OF HILLSDALE, MICHIGAN
RESOLUTION NO. _____**

BE IT RESOLVED, that the following sums shall be approved as budgeted and appropriated to meet the expenses of the several funds and activities of the City of Hillsdale for the fiscal year beginning July 1, 2023 and ending June 30, 2024.

Revenues:

Property Taxes.....	\$ 3,618,106
Payment in Lieu of Taxes.....	1,213,828
Grants & Donations.....	4,074,601
State Revenue Sharing.....	1,149,572
Internal Transfers.....	3,535,923
Miscellaneous Other Revenues.....	2,235,252

Total Revenues City at Large	\$15,827,282
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General Fund Expenditures:

City Council.....	\$ 23,600
City Manager.....	106,126
Administrative Services.....	260,539
Finance.....	98,478
City Clerk.....	110,811
City Treasurer.....	176,856
Assessing Department.....	224,501
Elections.....	13,650
Building & Grounds.....	198,027
Human Resources.....	48,114
Police Department.....	1,832,754
Fire Department.....	591,477
Public Services.....	475,960
Engineering Services.....	37,041
Street Lighting.....	53,750
Cemeteries.....	133,181
Parking Lots.....	61,248
Airport.....	131,238
Planning Department.....	217,958
Economic Development.....	71,463
Parks.....	203,748
Transfers to Other Funds.....	197,923

Total General Fund	\$5,268,443
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Major Streets/Trunkline Fund.....	\$ 995,239
Local Streets Fund.....	3,487,135
Municipal Street Fund.....	3,351,770
Recreation Fund.....	160,991
Economic Development Corp. Fund.....	51,700
Tax Increment Finance Authority Fund.....	101,410
Contributions & Donations Fund.....	5,000
Drug Forfeiture Fund.....	3,000
Library Fund.....	238,591
Police OWI Enforcement Fund.....	500
Capital Improvement Fund.....	47,500
Field of Dreams.....	2,500
Mrs. Stock's Park Fund.....	7,500

Airport Improvement Fund.....	2,798,200
Dial-a-Ride Transportation Fund	412,595
DPS Inventory Fund	9,000
Revolving Mobile Equipment Fund.....	582,092
Fire Vehicle & Equipment Fund	120,500
DPS Leave & Fringe Benefits Fund.....	167,381
Cemetery Perpetual Care Fund	20,350
Stock's Park Perpetual Maintenance Fund	100
R.L. Owens Memorial Fund.....	100

Total Expenditures City at Large

\$17,831,597

BE IT FURTHER RESOLVED, that pursuant to Section 13.7 of the City Charter, the budgets for the Hillsdale Board of Public Utilities are hereby approved as follows:

Revenues:

Electric Fund	\$14,709,727
Sewer Fund	2,891,063
Water Fund	2,273,684

Expenditures:

Electric Fund	\$17,025,642
Sewer Fund	4,083,240
Water Fund	4,259,412

Capital Projects

Administrative Services	\$ 66,000
Electric	2,592,208
Sewer	2,032,000
Water	2,256,500

BE IT FURTHER RESOLVED, that pursuant to Section 13.6 of the City Charter, those projects which are to begin in fiscal year 2023-2024 as indicated on the report the Board of Utilities presented to Council are hereby approved for the fiscal year 2023-2024.

Adam L. Stockford, Mayor

ATTEST:

Katy Price, City Clerk

CITY OF HILLSDALE, MICHIGAN
RESOLUTION NO. _____

WHEREAS, the Hillsdale City Council has held a public hearing pursuant to Public Act 5 of 1982, as amended, being 211.24e of the Michigan Compiled Laws; and

WHEREAS, the Council finds it necessary to levy the City's full available millage rate with rollback caused by PA 5 of 1982;

THEREFORE, BE IT RESOLVED, that pursuant to Hillsdale City Charter Section 8.4, for the purpose of defraying the **general expenses and liabilities of the City**, the sum of **\$1,932,977** shall be raised by a general tax of **twelve and 1479 hundredths** mills (**\$12.1479** per \$1,000 of taxable valuation) upon the ad valorem real and personal property in the City; and

BE IT FURTHER RESOLVED, that pursuant to Hillsdale City Charter Section 8.4, for the purpose of defraying the **expenses of working upon, improving, and repairing and cleaning the streets of the City**, the sum of **\$386,599** shall be raised by a general tax of **two and 4296 hundredths** mills (**\$2.4296** per \$1,000 of taxable valuation) upon the ad valorem real and personal property in the City; and

BE IT FURTHER RESOLVED, that pursuant to Hillsdale City Charter Section 2.4, and Hillsdale Municipal Code Section 2-265, for the purposes of defraying the **expenses of the City's Public Library**, the sum of **\$154,633** shall be raised by a general tax of **9718 hundredths** of a mill (**\$0.9718** per \$1,000 of taxable valuation) upon the ad valorem real and personal property in the City; and

BE IT FURTHER RESOLVED, that pursuant to Hillsdale City Charter Section 8.4, and Hillsdale Municipal Code Section 2-265, for the purposes of Fire Department and Public Safety acquisition and replacement of equipment, vehicle and capital improvement (building and facilities) only, the sum of **\$155,460** shall be raised by a general tax of **9770 hundredths** of a mill (**\$0.9770** per \$1,000 of taxable valuation) upon the ad valorem real and personal property in the City; and

BE IT FURTHER RESOLVED, that pursuant to Hillsdale City Charter Section 8.4, for the purpose of defraying the **expenses of working upon, improving, and repairing and cleaning the streets of the City**, the additional sum of **\$548,408** shall be raised by a general tax of **three and 4465 hundredths** mills (**\$3.4465** per \$1,000 of taxable valuation) upon the ad valorem real and personal property in the City; and

BE IT FURTHER RESOLVED, that pursuant to Hillsdale City Charter Section 8.4, for the purpose of defraying the **expenses of leaf collection of the City**, the additional sum of **\$78,335** shall be raised by a general tax of **4923 hundredths** mills (**\$0.4923** per \$1,000 of taxable valuation) upon the ad valorem real and personal property in the City; and

BE IT FURTHER RESOLVED, that pursuant to Public Act 88 of 1983, as amended, the City Treasurer is hereby authorized and directed to impose and collect such property tax administration fees, collection fees, and late payment charges as are authorized by law and charter.

PASSED IN OPEN COUNCIL MEETING THIS 5th DAY OF JUNE, 2023.

Adam L. Stockford, Mayor

ATTEST:

Katy Price, City Clerk

City of Hillsdale Agenda Item Summary

Meeting Date: May 15, 2023

Agenda Item : Public Hearing

SUBJECT: Public Hearing – Ordinance for No Camping

BACKGROUND PROVIDED BY STAFF (Katy Price, City Clerk)

The proposed ordinance was presented at the April 17, 2023 Council meeting by the Public Safety Committee for review and consideration. The ordinance is attached for the public hearing.

RECOMMENDATION:

Hold the public hearing to receive public input regarding the adoption of the No Camping Ordinance.

ORDINANCE NO. 2023-_____

AN ORDINANCE TO PROHIBIT CAMPING ON
PUBLIC PROPERTY WITHIN THE CITY OF HILLSDALE

WHEREAS, the City of Hillsdale has determined that camping or engaging in activities associated with human habitation on or near public trails, public parks, public streets, and other areas of public property within the City of Hillsdale has a tendency to cause interference with the public's ability to utilize and enjoy those public assets, has a tendency to interfere with the City's ability to maintain such areas of public property, and has a tendency to cause significant damage to such areas of public property; and

WHEREAS, the City of Hillsdale has determined that camping or engaging in activities associated with human habitation on or near public trails, public parks, public streets and other areas of public property within the City of Hillsdale that are not equipped with appropriate facilities to support such activities has the potential to and does create unsanitary conditions and other conditions that present a substantial risk of danger to the health and safety of those engaging in such activities, to neighboring property owners, to others attempting to utilize such areas of public property, and to the general public;

NOW, THEREFORE, the City of Hillsdale hereby ordains as follows:

Section 1. Definitions.

The following words, terms and phrases, when used in this ordinance, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Bridge means a structure, including the approaches thereto, erected in order to afford passage over any obstruction in any public road, railroad, or other right-of-way, or to afford passage under or over existing public roads, railroads, or other rights-of-way.

Camp or *camping* means the use of any public property or public facility for living accommodations, such as sleeping activities or making preparations to sleep, storing personal property, or using a tent or other structure for habitation for more than one hour at a time. *Camp* or *camping* does not include the use of public property or public facilities for recreational use or for authorized public or private events that involve the use of tents, awnings, or other structures in connection with such recreational use or authorized public or private event.

Public property or *public facility* means, without limitation, all parks, streets (including adjacent shoulders, medians, and terrace areas), sidewalks, parking areas, picnic shelters, recreational and athletic fields and appurtenances, buildings, public transportation vehicles, greenspaces, playgrounds, benches, rights-of-way, and any area underneath a bridge, that is owned, operated, maintained, or under the custody and control of the City of Hillsdale.

Store or storing means leaving one's personal property such as, without limitation, clothing, bedrolls, cookware, sleeping bags, luggage, shopping carts, knapsacks, or backpacks, unattended for more than one hour.

Section 2. Prohibited Acts.

(a). It is unlawful to camp or to engage in the activity of camping as defined in Section 1 of this ordinance within the City of Hillsdale.

(b). It is unlawful to camp or to engage in the activity of camping as defined in Section 1 of this ordinance, or to sit or lie down on any public property or private property so as to interfere with the ingress or egress from buildings or to interfere with the public's use and enjoyment of any public property or public facility.

Section 3. Warnings; Removal and Confiscation of Debris and Personal Property.

No person may be arrested for violating this ordinance without having first received a verbal or written warning to cease such unlawful conduct and a verbal or written referral for available services such as, without limitation, transportation, shelter, and/or an agency referral. Regardless of whether an individual is arrested for a violation of this ordinance, where a violation of this ordinance is observed, City officials shall have the right to remove any debris or personal property that creates a legitimate health and safety concern, or that creates an immediate and substantial danger to the environment. In addition, where a person has stored personal property in violation of this ordinance, the City of Hillsdale Police Department may deem the personal property to be abandoned and may confiscate it. No warning is required prior to the confiscation. The Department shall retain the confiscated personal property in a manner consistent with the handling of other confiscated property.

Section 4. Exceptions.

The following shall not be treated as a violation of this ordinance:

- (a). Persons sitting or lying down as a result of a medical emergency;
- (b). Persons sitting in wheelchairs or on mobility scooters while using sidewalks;
- (c). Persons sitting down while attending parades;
- (d). Persons sitting down while patronizing outdoor cafes;
- (e). Persons sitting down while attending performances, festivals, concerts, fireworks, parades, or other special events taking place on any public property or in any public facility;
- (f). Persons sitting on chairs or benches supplied by a public agency or abutting private property owner;

(g). Persons sitting or lying down while waiting in an orderly line outside a box office to purchase tickets to any sporting event, concert, performance, or other special event, or waiting outside a business premises to enter the premises to conduct business or commerce;

(h). Persons sitting or lying down in an orderly line awaiting entry to any building, including shelters, or awaiting social services, such as the provision of food, supplies, or meals; or

(i). Children under the age of 13 years sleeping anywhere while being accompanied by a supervising adult or while sitting or lying in a stroller or baby carriage;

(j). Contractors or subcontractors engaging in activities that would otherwise constitute a violation of this ordinance where said activities are associated and performed in conjunction with the scope of work set forth in a contract with the City of Hillsdale.

Section 5. Penalty.

A violation of this ordinance is a misdemeanor punishable by a fine of not less than \$100.00 nor more than \$500.00 or up to 90 days imprisonment, or both in the discretion of the court.

Passed at a regular meeting of the Council of the City of Hillsdale held on the _____ day of May 2023.

CITY OF HILLSDALE

By _____
Adam L Stockford , Mayor

By _____
Katy Price, City Clerk

City of Hillsdale Agenda Item Summary

Meeting Date: May 15, 2023

Agenda Item #: New Business

SUBJECT: Jansen FOIA Appeal

BACKGROUND PROVIDED BY STAFF: David Mackie, City Manager

PROJECT BACKGROUND:

Attached is Mr. Jansen's FOIA appeal letter, his original FOIA request and copies of correspondence he indicates were not provided to him by Councilman Paladino in his original FOIA request. Mr. Jansen is asking City Council to direct Councilman Paladino to provide him with all correspondence as requested in his original FOIA as required by law.

RECOMMENDATION:

City Council consider Mr. Jansen's FOIA appeal and make a decision tonight or at the June 5th meeting.

City Personnel: Keep original and provide copy of both sides, along with the Public Summary, to requestor at no charge.

City of Hillsdale, Michigan
 Office of the City Manager
 FOIA Coordinator
 97 N. Broad Street, Hillsdale, MI 49242
 (517) 437-6444

Request Form
 Note: Requestors are not required to use this form. The City may complete one for recordkeeping if not used.

* APPEAL FORM *

FOIA Request for Public Records

Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, et seq.

Request No.: _____ Date Received: _____ Check if received via: " Email " Fax " Other Electronic Method
 Date delivered to junk/spam folder: _____
 Date discovered in junk/spam folder: _____

(Please Print or Type)

Name	TED JANSEN	Phone	517 825 0539
Firm/Organization		Fax	
Street	101 Hillsdale St	Email	tedjansen@hillsdale.org
City	HILLSDALE	State	MI
		Zip	49242

Request for: " Copy " Certified copy " Record Inspection " Subscription to record issued on regular basis

Delivery Method: " Will pick up " Will make own copies onsite " Mail to address above " Email to address above
 " Deliver on digital media provided by the City: _____

Note: The City is not required to provide records in a digital format or on digital media if the City does not already have the technological capability to do so.

Describe the public record(s) as specifically as possible. You may use this form or attach additional sheets:

This is an Appeal for further documentation that Joshua Palamino failed to provide as required by law. Attached is a copy of his correspondence that was not provided which provides a reasonable belief that other requested information has been withheld.

Consent to Non-Statutory Extension of the City's Response Time

I have requested a copy of records or a subscription to records or the opportunity to inspect records, pursuant to the Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, et seq. I understand that the City must respond to this request within five (5) business days after receiving it, and that response may include taking a 10-business day extension. However, I hereby agree and stipulate to extend the City's response time for this request until: _____ (month, day, year).

Requestor's Signature: *[Signature]*

Date: 1/2/23
 (Complete both sides)

March 23, 2023

FOIA REQUEST

I am requesting a copy of all correspondence sent and received by JOSHUA PALADINO as a Library Community Board Member (Trustee) and as a Council person concerning the library operations, Library Board matters, city ordinances, and appointments. Basically, any correspondence about the library. Please feel free to contact me if you need more clarification of what is requested.



Ted Jansen

104 Hillsdale St, Hillsdale, mi 49242

517-825-0539

RECEIVED

MAR 23 2023

CITY OF HILLSDALE
CITY CLERK'S OFFICE

ML



CRJ, LGBT, or sexually promiscuous books and plays. Here are a few examples:

• <https://www.simonandschuster.com/books/All-oms/Sarah-Kate-Ellis/9781499812633>

• [https://www.goodreads.com/book/show/18465566-this-one-summer?](https://www.goodreads.com/book/show/18465566-this-one-summer?from_search=true&from_srp=true&qid=nPy5ItHk2n&rank=1)

rank=1

• https://www.amazon.com/How-Fight-Racism-Young-Readers/dp/0310751047/ref=sr_1_1?crid=26FR37U0BRB9C&keywords=how+to+fight+racism+young+readers+edition&qid=1652975357&s=books&prefix=how+to+fight+racism+%2Cstripbooks%2C85&sr=1-1

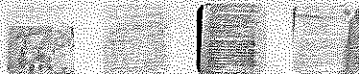
• <https://www.facebook.com/HillsdaleCommunityLibrary/photos/pcb.5049550015101667/5049546608435341>

I am a member of the Hillsdale Community Library Board. I wrote an amendment to the library's policy manual to restrict the library director from purchasing these books for children. She opposes the amendment on the grounds that I am "censoring" books. I want age-appropriate curation practices, meaning no politics, activism, or sexual content in the children's section. The board hired her before I became a member, and, as far as I can tell, she has the board's support.

The amendment will be considered at the next meeting, which is Friday, May 20th, at 5 p.m. I will not be able to attend.

[Redacted signature]

I need the most intelligent people I know to go to the





meeting and speak for a minute in support of the amendment! Please spread the word. I know I have forgotten a hundred people.

Those opposed to the amendment will turn out: Activists have scheduled a pro-LGBT protest: <https://www.facebook.com/events/1086307895431784>

The library director notified the Michigan Library Association, which threatened us with legal action.

Here is the relevant text of the amendment: "The library shall not purchase materials for children under age 18 that discuss sexually explicit themes including but not limited to sex acts, sexual activity, sexual abuse, sexual perversions, sex-based classifications, sexual preferences or aversions, sexual identity, gender identity, or other topics of a sexual nature. This shall not be misconstrued to exclude children aged 10 years and older from materials that contain educational, non-erotic, and age-appropriate references to the biological aspects of reproduction. Materials that glorify or normalize gender dysphoria, often called transgenderism, shall be prohibited under all circumstances. Materials that help children fight against feelings of gender dysphoria and feel comfortable in their own bodies should not be excluded."

"The library shall not purchase materials that promote political activism among children aged 18 years and younger. All children's materials should be non-partisan, with reference to contemporary American and international political parties, and



...and international political parties, and
 political, with reference to contemporary American
 and international political ideologies. Children's
 materials should not promote, denigrate, or refer to
 contemporary political movements, including but not
 limited to Black Lives Matter, LGBTQIA+, Critical Race
 Theory, and QAnon."

Thank you for your help,

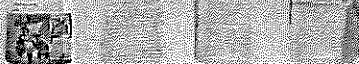
Joshua



Like

Comment

Send



From: [Joshua Paladino](#)
To: [George Allen](#)
Subject: RE: Motion at Next Meeting
Date: Monday, May 16, 2022 11:35:30 AM

Hi George,

I've been trying to figure that out.

Now that someone at the library has contacted the MI Library Association, a policy change no longer seems like the best option.

Thank you for your prayers.

Joshua

From: George Allen <gallen@hillsdale.edu>
Sent: Monday, May 16, 2022 10:08 AM
To: Joshua Paladino <jpaladino@hillsdale.edu>
Subject: RE: Motion at Next Meeting

Josh, are you still planning on being at the meeting this week?

I'd completely understand if circumstances prevent. We're remembering you in our prayers.

GPA

From: George Allen <>
Sent: Wednesday, April 27, 2022 8:35 AM
To: Joshua Paladino <jpaladino@hillsdale.edu>
Subject: RE: Motion at Next Meeting

Ahh, got it.

We'll be out of town Thursday, I'm afraid, but I can pass the word along to some friends.

Will also start networking re: the next library meeting.

GPA

From: Joshua Paladino <jpaladino@hillsdale.edu>
Sent: Tuesday, April 26, 2022 3:42 PM
To: George Allen <gallen@hillsdale.edu>

Subject: RE: Motion at Next Meeting

The county's intermediate school district. I'm not sure why they call it that. It is simply the board of education that oversees the county's school districts.

From: George Allen <gallen@hillsdale.edu>
Sent: Tuesday, April 26, 2022 3:40 PM
To: Joshua Paladino <jpaladino@hillsdale.edu>
Subject: RE: Motion at Next Meeting

I've never even heard of an ISD - what is that?

GPA

George Allen | Public Services Librarian | Hillsdale College
33 E. College St. | Hillsdale, MI 49242 | Office: 517-607-4370 | lib.hillsdale.edu

From: Joshua Paladino <jpaladino@hillsdale.edu>
Sent: Tuesday, April 26, 2022 3:39 PM
To: George Allen <gallen@hillsdale.edu>
Subject: RE: Motion at Next Meeting

Hi George,

That would be great. I'm trying to tell friends, so I'd appreciate the additional support. We're also dealing with the Hillsdale ISD's efforts to adopt a social-emotional learning "universal screener" that will evaluate all students according to international SEL guidelines. That meeting is on Thursday if you can spread the word: <https://www.hillsdale-isd.org/article/724264>

Thanks,

Joshua

From: George Allen <gallen@hillsdale.edu>
Sent: Tuesday, April 26, 2022 1:09 PM
To: Joshua Paladino <jpaladino@hillsdale.edu>
Subject: Motion at Next Meeting

Josh,

We shouldn't discuss the matter much because Board members aren't supposed to talk business outside of meetings, but do you want me to recruit people to show up to the next meeting to speak in support of your motion?

City of Hillsdale

Agenda Item Summary

Meeting Date: May 15, 2023

Agenda Item #: New Business

SUBJECT: 2023 Sanitary Sewer Lining

BACKGROUND PROVIDED BY STAFF: Jeff Gier, Superintendent of Water and Sewer
Kristin Bauer, City Engineer

PROJECT BACKGROUND:

In 2021 the City had completed a video evaluation of the entire sanitary sewer system. Following these video evaluations each section of the sanitary system was rated utilizing the Pipeline Assessment Certification Program (PACP) which assigns a numerical value to the pipe based on the defects found in the pipe section. Some sections of sanitary sewer have already been addressed following this evaluation. Additional sections are planned to be addressed with a project currently being bid associated with grant funds the city received.

City staff has budgeted funds to address additional sections of the sanitary sewer system utilizing the Cured-in-Place Pipe Lining (CIPP) process. This process allows us to rehabilitate a sewer pipe by placing a resin impregnated liner into the pipe. This liner is then expanded and cured to create a new pipe within the existing sewer section with very little loss in pipe capacity. This process is widely used and less costly than direct sewer replacement.

On April 18, 2023 we received 4 bids in response to our advertised Request for Bids to provide 5,600 LF of CIPP lining throughout the city, below are the results from the bid opening:

BIDDER	SEWER LINING
Insituform Technologies USA, LLC	\$ 255,753.90
Visu-Sewer Inc.	\$ 266,255.00
SAK Construction, LLC	\$ 282,125.00
D.V.M. Utilities, Inc.	\$ 432,727.50

RECOMMENDATION:

Staff and the BPU Board support award by City Council of this contract to the low bidder, Insituform Technologies of Indianapolis, IN in the amount of \$255,753.90 plus a contingency amount of \$19,246.10 for a total contract amount of \$275,000.00. City staff has worked with Insituform previously and utilized this lining technology and we are confident in the satisfactory completion of this project by this contractor.

City of Hillsdale

Agenda Item Summary

Meeting Date: May 15, 2023

Agenda Item: New Business

SUBJECT: Hillsdale County Historical Society Gaming License Approval

BACKGROUND PROVIDED BY: Sam Fry, Marketing and Development Coordinator

The Hillsdale County Historical Society, a domestic nonprofit corporation operating in the State of Michigan, desires to request a Charitable Gaming License from the State in order to hold raffles in the future to raise money for their organization. In order to apply for a license, it is required that they submit as part of their qualification information a resolution passed by the local body of government stating their organization is a recognized nonprofit organization in the community.

RECOMMENDATION:

City Council review and approve the attached resolution.



Charitable Gaming Division
 Box 30023, Lansing, MI 48909
 OVERNIGHT DELIVERY:
 101 E. Hillside, Lansing MI 48933
 (517) 335-5780
 www.michigan.gov/cg

RESOLUTION # _____

CITY OF HILLSDALE, MICHIGAN

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES
 (Required by MCL.432.103(K)(ii))

At a REGULAR meeting of the HILLSDALE CITY COUNCIL
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by MAYOR ADAM STOCKFORD on MAY 15, 2023
DATE

at 7:00 a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from HILLSDALE COUNTY HISTORICAL SOCIETY of HILLSDALE,
NAME OF ORGANIZATION CITY

county of HILLSDALE, asking that they be recognized as a
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for APPROVAL.
APPROVAL/DISAPPROVAL

APPROVAL

DISAPPROVAL

Yeas: _____

Yeas: _____

Nays: _____

Nays: _____

Absent: _____

Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the HILLSDALE CITY COUNCIL at a REGULAR
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on MAY 15, 2023.
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

COMPLETION: Required.
 PENALTY: Possible denial of application.
 BSL-CG-1153(R6/09)

City of Hillsdale Agenda Item Summary

Meeting Date: May 15, 2023

Agenda Item: New Business

SUBJECT: Declaring a Local Disaster (Resolution)

BACKGROUND PROVIDED BY: David Mackie, City Manager & BPU Director

The City of Hillsdale is making an attempt to seek reimbursement from the State of Michigan for some of the costs incurred due to the extensive damage of the February 22, 2023 winter storm. The Hillsdale Board of Public Utilities adopted a resolution at their May 9, 2023, meeting calling upon the City Council to pass a resolution declaring a state of local disaster. This resolution would then be forwarded on to the Hillsdale County Board of Commissioners in the hope that they will adopt a similar resolution to be sent to the State.

RECOMMENDATION:

City Council review and adopt the attached resolution.

CITY OF HILLSDALE, MICHIGAN

RESOLUTION NO. _____

A RESOLUTION CALLING UPON THE HILLSDALE COUNTY BOARD OF COMMISSIONERS TO DECLARE A STATE OF LOCAL DISASTER DUE TO THE FEBRUARY 22, 2023 WINTER STORM EVENT

WHEREAS, the City of Hillsdale, Michigan was incorporated in 1869, and is the largest city and county seat of Hillsdale County, with a population of 8,036; and

WHEREAS, the City of Hillsdale's municipally-owned utility, the Hillsdale Board of Public Utilities (BPU), presently serves more than 6,000 residents in central Hillsdale County with reliable electric power and nearly 4,000 homes and businesses within the city limits with quality electric, water and wastewater services; and

WHEREAS, on February 22, 2023, a major winter storm impacted Southeast Michigan during the daytime and evening hours, and Hillsdale County saw a mix of snow, sleet and freezing rain which caused widespread ice accumulations of a quarter to half an inch; and

WHEREAS, the impacts from the icing caused extensive damage to the BPU's electric distribution system, including the complete failure of both transmission lines bringing power into the City of Hillsdale, which caused a power outage for 100 percent of BPU's electric customers until the transmission lines could be repaired; and

WHEREAS, the widespread nature of the damage required the BPU to request mutual aid from fellow public power utilities, bringing in nine (9) outside crews to supplement the BPU's personnel alongside the City of Hillsdale's Department of Public Services (DPS), Hillsdale City Police Department, Hillsdale City Fire Department, and Hillsdale Township Fire Department, to assist in recovery efforts; and

WHEREAS, it took the BPU's crews and mutual aid partners four (4) days to restore power to 99 percent of electric customers; and

WHEREAS, the February 22, 2023 winter storm was determined to be the most devastating severe weather event in the BPU's 130-year history, based on cost estimates of nearly \$500,000 in damages and expenses directly related to the winter storm; and

WHEREAS, storm cleanup and recovery operations remain ongoing, including the removal of more than 3,143 cubic yards of brush and fallen tree limbs, an amount which is expected to increase as the City's DPS crews continue cleanup efforts over the coming weeks; and

NOW, THEREFORE, BE IT RESOLVED that the Hillsdale City Council hereby declares that a state of local disaster has existed in the City of Hillsdale since the February 22, 2023 winter storm, and continues to exist to the present day, and further calls upon the Hillsdale County Board of Commissioners to adopt a resolution affirming the same, with a copy to be transmitted to the State of Michigan.

AYES: _____

NAYS: _____

ABSENT: _____

Adam Stockford, Mayor

Katy Price, City Clerk

CERTIFICATION

I hereby certify the above to be a true and accurate copy of a resolution adopted by the City Council of the City of Hillsdale on May 15, 2023.

Katy Price, City Clerk



CITY OF HILLSDALE

97 NORTH BROAD STREET
HILLSDALE, MICHIGAN 49242-1695
(517) 437-6441 FAX: (517) 437-6448
cityofhillsdale.org

What Board/Commission would you like to serve? Shade Tree Committee

Name: Gary T Stachowicz

Address: ~~XX~~ Jackson MI 49201
Street City Zip

Phone: Home ~~XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX~~ Work _____

E-Mail None

Residency is required for most Boards & Commissions.
Are you a resident of City of Hillsdale? Yes _____ No If so, for how long? _____

Occupation: (if retired, former occupation) Hillsdale City Forester

Please check the expertise and skills you can contribute:

- | | | |
|---|---|---|
| <input type="radio"/> Accounting | <input checked="" type="radio"/> Planning | <input checked="" type="radio"/> Community Relations |
| <input checked="" type="radio"/> Fund Raising | <input checked="" type="radio"/> Computers | <input checked="" type="radio"/> Public Speaking |
| <input checked="" type="radio"/> Marketing | <input checked="" type="radio"/> Knowledge of the Cause | <input type="radio"/> Finance |
| <input type="radio"/> Advocacy | <input checked="" type="radio"/> Public Relations | <input checked="" type="radio"/> Management |
| <input type="radio"/> Human Resources | <input type="radio"/> Legal | <input checked="" type="radio"/> Other <u>last tree knowledge</u> |

Brief Educational Background:
High School Diploma, 4 year degree in Forestry from Michigan State University

What charitable or community activities have you **actively** participated in? Please describe any leadership role(s) you have (had) in the organization(s):
As city forester I worked with MDOT (MDMP) groups, worked with local Hillsdale Garden Club. Also worked w/ members of other Hillsdale City Dept. heads.

On what other volunteer boards/committees have you served? Shade Tree Committee

Describe any previous activities related to government: Hillsdale City Forester From
January 2006 - January 2023

Please explain why you would be interested in serving on the council or committee: To Fill
the vacancy when Bud Helmeuski passed away in Feb 2023
and to help the newly hired City Forester transition into
the job

Please explain your understanding of the City of Hillsdale:
17 years experience as city forester and working along with
and in conjunction with members (employees) of other departments

Additional comments: _____

Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street, Hillsdale, MI 49242.

Layla Stachowicz
Applicant Signature

4-20-2023
Date