



City Council Agenda

June 5, 2023
7:00 p.m.

City Council Chambers
97 N. Broad Street
Hillsdale, MI 49242

- I. Call to Order and Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Public Comments on Agenda Items**
- V. Consent Agenda**
 - A. Approval of Bills
 - 1. City and BPU Claims of May 11, 2023: \$381,691.46
 - 2. Payroll of May 11, 2023: \$175,801.11
 - B. City Council Minutes of May 15, 2023
 - C. Finance Minutes of May 15, 2023
 - D. Public Safety Committee Minutes of May 23, 2023
 - E. Big Truck Day Event: Closure of South Library Lot
 - F. Hillsdale County Community Foundation 5K
 - G. Financial Reports for the Quarter Ending 3/31/2023
 - H. St. Anthony's Church Park Use Agreement
 - I. TCO 2023-17 Morry St. Closure
- VI. Communications/Petitions**
 - A. 2023 Summer Code Enforcement Liens- Assessment Roll
 - B. Comcast Letter
 - C. July 2021 – June 2022 Annual Library Report
 - D. Letter from Ted Jansen
 - E. Letter Requesting State of Emergency
 - F. Letter of Resignation – Homeless Task Force
- VII. Introduction and Adoption of Ordinances/Public Hearing**
 - A. Amended No Camping Ordinance (2023-03)
- VIII. Old Business**
 - A. Homeless Task Force Committee - Discussion
- IX. New Business**
 - A. MDOT Aero Contract No. 2023-0514 (Resolution)
 - B. Amendment to Traffic Control Order 1981-1 (Resolution)
 - C. TEDF-B Grant 2024 Funds (Resolution)
 - D. TEDF-B Grant 2025 Funds (Resolution)

X. Miscellaneous Reports

- A. Proclamation- None
- B. Appointments –None
- C. Assessing Department Report - 2023 BPU Utility Liens

XI. General Public Comment

XII. City Manager’s Report

XIII. Council Comment

XIV. Adjournment

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 05/11/2023 - 05/11/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-123.000	GL, AP, CR, PO, PR, TS, AS, TX S	BS&A SOFTWARE	GL, AP, CR, PO, PR, TS, AS, TX SOFTWARE	4,206.72	106231
101-000.000-231.105	DUE TO MMERS-RETIREMENT CONT.	MERS	RETIREMENT CONTRIBUTIONS - 300101	12,756.55	561
Total For Dept 000.000				16,963.27	
Dept 172.000 CITY MANAGER					
101-172.000-715.000	DENTAL & VISION - CITY MANAGER	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	38.82	560
101-172.000-715.000	HEALTH INSURANCE	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - MAY 2023	703.65	563
101-172.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	831.78	561
Total For Dept 172.000 CITY MANAGER				1,574.25	
Dept 175.000 ADMINISTRATIVE SERVICES					
101-175.000-802.000	TONER ECON DEV PRINTER	AMAZON CAPITAL SERVICES, I	TONER ECON DEV PRINTER	55.15	106219
101-175.000-802.000	TREND MICRO SUBSCRIPTION (MONTHL	SONIT SYSTEMS, LLC	TREND MICRO SUBSCRIPTION (MONTHLY) APR	88.72	106297
101-175.000-802.000	SONIT NET ADMIN APR 2023	SONIT SYSTEMS, LLC	SONIT NET ADMIN APR 2023	891.25	106297
101-175.000-806.000	LEGAL SERVICES	LOVINGER & THOMPSON, PC	LEGAL FEES	2,092.50	106273
Total For Dept 175.000 ADMINISTRATIVE SERVICES				3,127.62	
Dept 191.000 FINANCE DEPARTMENT					
101-191.000-715.000	DENTAL & VISION - FINANCE	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	38.82	560
101-191.000-715.000	HEALTH INSURANCE	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - MAY 2023	703.65	563
101-191.000-801.000	GL, AP, CR, PO, PR, TS, AS, TX S	BS&A SOFTWARE	GL, AP, CR, PO, PR, TS, AS, TX SOFTWARE	243.84	106231
Total For Dept 191.000 FINANCE DEPARTMENT				986.31	
Dept 215.000 CITY CLERK DEPARTMENT					
101-215.000-715.000	DENTAL & VISION - CITY CLERK	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	97.05	560
101-215.000-715.000	HEALTH INSURANCE	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - MAY 2023	1,759.10	563
101-215.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,130.60	561
101-215.000-801.000	PAPER SHREDDING SERVICE	ACCUSHRED, LLC	PAPER SHREDDING SERVICE	67.95	106217
101-215.000-801.000	COPIER LEASE - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASE - CITY	206.03	106239
Total For Dept 215.000 CITY CLERK DEPARTMENT				3,260.73	
Dept 253.000 CITY TREASURER					
101-253.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	161.00	561
101-253.000-801.000	GL, AP, CR, PO, PR, TS, AS, TX S	BS&A SOFTWARE	GL, AP, CR, PO, PR, TS, AS, TX SOFTWARE	204.00	106231
101-253.000-964.000	BILLBACK 30-006-426-451-31	HILLSDALE CO TREASURER	BILLBACK 30-006-426-451-31	1.53	106253
Total For Dept 253.000 CITY TREASURER				366.53	
Dept 257.000 ASSESSING DEPARTMENT					
101-257.000-715.000	DENTAL & VISION - ASSESSING	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	97.05	560
101-257.000-715.000	HEALTH INSURANCE	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - MAY 2023	1,759.10	563
101-257.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,760.89	561
101-257.000-801.000	GL, AP, CR, PO, PR, TS, AS, TX S	BS&A SOFTWARE	GL, AP, CR, PO, PR, TS, AS, TX SOFTWARE	228.64	106231
101-257.000-801.000	COPIER LEASE - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASE - CITY	74.93	106239
Total For Dept 257.000 ASSESSING DEPARTMENT				3,920.61	
Dept 262.000 ELECTIONS					
101-262.000-726.000	FOOD FOR ELECTION INSPECTORS	WALMART COMMUNITY	FOOD FOR ELECTION INSPECTORS	43.34	106310
101-262.000-801.000	ELECTION INSPECTOR PAY	CHRISTINE LEVACK	SPECIAL ELECTION INSPECTOR	117.00	106233
101-262.000-801.000	ELECTION PAY	DEBRA REISTER	SPECIAL ELECTION INSPECTOR	204.75	106241
101-262.000-801.000	ELECTION INSPECTOR PAY	ELIZABETH WILDS	SPECIAL ELECTION INSPECTOR CHAIRPERSON	242.75	106245
101-262.000-801.000	SPECIAL ELECTION INSPECTOR	HILARY PLUMMER	SPECIAL ELECTION INSPECTOR - CHAIRPERS	246.00	106252
101-262.000-801.000	ELECTION INSPECTOR PAY	KELLIE HENDERSHOT	SPECIAL ELECTION INSPECTOR	198.25	106267
101-262.000-801.000	ELECTION INSPECTOR PAY	PENNY WINGATE	SPECIAL ELECTION INSPECTOR	175.50	106283

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 262.000 ELECTIONS					
101-262.000-801.000	ELECTION INSPECTOR PAY	RONALD GROSSHEIM	SPECIAL ELECTION INSPECTOR AV PROC	107.25	106291
101-262.000-801.000	ELECTION INSPECTOR PAY	ROY BODINUS	SPECIAL ELECTION INSPECTOR	201.50	106292
101-262.000-801.000	ELECTION INSPECTOR PAY	SHERI L. INGLES	SPECIAL ELECTION INSPECTOR	201.50	106295
101-262.000-801.000	ELECTION INSPECTOR PAY	SUSAN BILLINGS	SPECIAL ELECTION INSPECTOR	204.75	106301
101-262.000-801.000	ELECTION INSPECTOR PAY	SUSAN BURNS	SPECIAL ELECTION INSPECTOR AV PROC	104.00	106302
101-262.000-801.000	ELECTION INSPECTOR PAY	TERESA DYE	SPECIAL ELECTION INSPECTOR	201.50	106303
101-262.000-956.200	INSPECTOR LUNCH/DINNER	HILLSDALE FILLING STATION	ELECTION INSPECTOR LUNCH/DINNER	337.00	106255
Total For Dept 262.000 ELECTIONS				2,585.09	
Dept 265.000 BUILDING AND GROUNDS					
101-265.000-726.000	FD 60LB CONCRETE MIX	GELZER HJ & SON INC	FD 60LB CONCRETE MIX	16.58	106249
101-265.000-726.000	WATER - CITY HALL	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	16.32	106251
101-265.000-801.000		BILL'S LAWN CARE, LLC	MOWING MONTH OF APRIL	115.00	106225
101-265.000-801.000	CITY HALL CLEANING - APRIL 2023	EAST 2 WEST ENTERPRISES, I	CITY HALL CLEANING - APRIL 2023	650.00	106244
101-265.000-801.000	QUARTERLY ELEVATOR MAINTENANCE	SCHINDLER ELEVATOR CORPOR	QUARTERLY ELEVATOR MAINTENANCE	740.75	106294
101-265.000-850.000	TELEPHONE - CITY HALL	ACD.NET	TELEPHONE - CITY HALL	191.32	106218
101-265.000-850.000	ETHERFAX MAY 2023	BSB COMMUNICATIONS INC	ETHERFAX MAY 2023	112.00	106232
Total For Dept 265.000 BUILDING AND GROUNDS				1,841.97	
Dept 270.000 HUMAN RESOURCES					
101-270.000-715.000	DENTAL & VISION - HUMAN RESOURCE	BLUE CROSS & BLUE SHIELD	DENTAL & VISION INSURANCE GROUP 0070034	38.82	560
101-270.000-715.000	HEALTH INSURANCE	PLANSOURCE BENEFITS ADMIN	HEALTH INSURANCE - MAY 2023	703.65	563
101-270.000-801.000	GL, AP, CR, PO, PR, TS, AS, TX S	BS&A SOFTWARE	GL, AP, CR, PO, PR, TS, AS, TX SOFTWARE	124.80	106231
Total For Dept 270.000 HUMAN RESOURCES				867.27	
Dept 301.000 POLICE DEPARTMENT					
101-301.000-715.000	DENTAL & VISION - POLICE	BLUE CROSS & BLUE SHIELD	DENTAL & VISION INSURANCE GROUP 0070034	875.19	560
101-301.000-715.000	DENTAL & VISION - POLICE	BLUE CROSS & BLUE SHIELD	DENTAL & VISION INSURANCE GROUP 0070034	139.88	560
101-301.000-715.000	HEALTH INSURANCE	PLANSOURCE BENEFITS ADMIN	HEALTH INSURANCE - MAY 2023	17,386.84	563
101-301.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	26,490.37	561
101-301.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	FILE FOLDERS, PENS	139.86	106239
101-301.000-726.000	STORAGE BOXES	CURRENT OFFICE SOLUTIONS	STORAGE BOXES	124.62	106239
101-301.000-726.000	COMMAND PICTURE HANGING STRIPS	GELZER HJ & SON INC	COMMAND PICTURE HANGING STRIPS	34.14	106249
101-301.000-726.000	ANCHORS FOR WHITE BOARD INSTALLA	GELZER HJ & SON INC	ANCHORS FOR WHITE BOARD INSTALLATION	9.37	106249
101-301.000-726.000	TISSUE, WALL CLOCK, AIR FRESHENE	WALMART COMMUNITY	TISSUE, WALL CLOCK, AIR FRESHENER	61.98	26
101-301.000-740.301	FUEL & LUBRICANTS - POLICE	WATKINS OIL COMPANY	PD GAS	2,451.16	106311
101-301.000-742.000	L/S TACLITE PDU SHIRT FOR SGT NE	GALL'S, INC	L/S TACLITE PDU SHIRT FOR SGT NEWELL	139.99	106248
101-301.000-742.000	2 TDU SHIRT AND PANTS, CUFF KEY,	PRIORITY ONE EMERGENCY INC	2 TDU SHIRT AND PANTS, CUFF KEY, BELT,	482.93	106287
101-301.000-801.000	COPIER LEASE - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASE - CITY	22.00	106239
101-301.000-801.000	CONTRACTUAL SERVICES	TRANSUNION RISK AND ALTERN	TRULOOKUP PERSON SEARCH	75.00	106304
101-301.000-930.000	2 GOODYEAR TIRES 255/60R18 FOR U	NORM'S TIRE & SERVICE	2 GOODYEAR TIRES 255/60R18 FOR UNIT 2.3	370.74	106279
101-301.000-930.000	OIL CHANGE UNIT 2.3	PARNEY'S CAR CARE, LLC	OIL CHANGE UNIT 2.3	42.52	106281
101-301.000-930.000	CHECKED RADIO POWER CONNECTORS A	RAYLECOM COMMUNICATIONS, I	CHECKED RADIO POWER CONNECTORS AND REPF	150.00	106290
101-301.000-930.000	BRAKES AND ROTORS UNIT 2.4	STILLWELL FORD MERCURY, I	BRAKES AND ROTORS UNIT 2.4	473.60	106299
101-301.000-930.000	OIL CHANGE FROM MARCH FOR UNIT 2	STILLWELL FORD MERCURY, I	OIL CHANGE FROM MARCH FOR UNIT 2-7	64.95	106299
101-301.000-956.005	SOUTHER MI CRIMINAL JUSTICE TRAI	CITY OF JACKSON	SOUTHER MI CRIMINAL JUSTICE TRAINING CC	972.36	106235
Total For Dept 301.000 POLICE DEPARTMENT				50,507.50	
Dept 336.000 FIRE DEPARTMENT					
101-336.000-715.000	DENTAL & VISION - FIRE	BLUE CROSS & BLUE SHIELD	DENTAL & VISION INSURANCE GROUP 0070034	319.13	560
101-336.000-715.000	DENTAL & VISION - FIRE	BLUE CROSS & BLUE SHIELD	DENTAL & VISION INSURANCE GROUP 0070034	27.97	560
101-336.000-715.000	HEALTH INSURANCE	PLANSOURCE BENEFITS ADMIN	HEALTH INSURANCE - MAY 2023	8,371.44	563
101-336.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	6,126.18	561

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
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Fund 101 GENERAL FUND					
Dept 336.000 FIRE DEPARTMENT					
101-336.000-726.000	PHILIPS ADULT SMART PADS CARTRID	EMERGENCY MEDICAL PRODUCTS	PHILIPS ADULT SMART PADS CARTRIDGE	83.98	106246
101-336.000-726.000	SUPPLIES FOR THE NEW FIRE TRUCK	EMERGENCY MEDICAL PRODUCTS	SUPPLIES FOR THE NEW FIRE TRUCK	776.80	106246
101-336.000-740.000	FUEL & LUBRICANTS	WATKINS OIL COMPANY	FD GAS	544.43	106311
101-336.000-742.000	CLOTHING / UNIFORMS	GALL'S, INC	MENS TWILL PDU CARGO PANT FOR BURKE	75.48	106248
101-336.000-742.000	(2) PR PANTS/M. HAWKINS - RETURN	GALL'S, INC	PANTS RETURNED (M. HAWKINS)	126.98	27
Total For Dept 336.000 FIRE DEPARTMENT				16,452.39	
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
101-441.000-715.000	DENTAL & VISION - PUBLIC SERVICE	BLUE CROSS & BLUE SHIELD	DENTAL & VISION INSURANCE GROUP 0070034	108.24	560
101-441.000-715.000	DENTAL & VISION - PUBLIC SERVICE	BLUE CROSS & BLUE SHIELD	DENTAL & VISION INSURANCE GROUP 0070034	97.05	560
101-441.000-715.000	HEALTH INSURANCE	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - MAY 2023	3,800.91	563
101-441.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,681.81	561
101-441.000-726.000	SUPPLIES	AMAZON CAPITAL SERVICES, I	OFFICE SUPPLIES JUMP-N-CARRY	82.33	106219
101-441.000-726.000	DPS KEYS	GELZER HJ & SON INC	DPS KEYS	6.87	106249
101-441.000-726.000	WATER - 149 WATERWORKS	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	10.84	106251
101-441.000-726.000	TOILET PAPER, ROLL TOWEL, BLEACH	KSS ENTERPRISES	TOILET PAPER, ROLL TOWEL, BLEACH GALLON	52.94	106270
101-441.000-742.000	CLOTHING / UNIFORMS	UNIFIRST CORP	CONTRACTUAL MAT & UNIFORM SERVICE	27.60	106306
101-441.000-742.000	CLOTHING / UNIFORMS	UNIFIRST CORP	DPS 5-8-23	94.28	106306
101-441.000-801.000		BILL'S LAWN CARE, LLC	MOWING MONTH OF APRIL	30.00	106225
101-441.000-801.000	COPIER LEASE - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASE - CITY	174.19	106239
101-441.000-850.000	MONTHLY VERIZON BILL - APR 23	VERIZON WIRELESS	MONTHLY VERIZON BILL - APR 23	53.23	106308
101-441.000-850.000	MONTHLY VERIZON BILL - MAY 23	VERIZON WIRELESS	MONTHLY VERIZON BILL - MAY 23	53.23	106308
101-441.000-930.000	REPAIRS & MAINTENANCE	THE DOOR MAN	REPROGRAM GARAGE DOOR REMOTES	75.00	106242
101-441.000-930.000	REPAIRS & MAINTENANCE	GELZER HJ & SON INC	SCREWS FOR BACK GARAGE DOOR WALL	43.99	106249
101-441.000-955.441	COLE MCCAVITS CLOTHING ALLOWANCE	POWERS CLOTHING, INC.	COLE MCCAVITS CLOTHING ALLOWANCE	250.00	106286
101-441.000-956.000	TRAINING & SEMINARS	ARBORIST SKILLS, INC	CHAIN SAW, CHIPPER AND AERIAL LIFT TRAI	800.00	106223
Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT				7,442.51	
Dept 447.000 ENGINEERING SERVICES					
101-447.000-715.000	DENTAL & VISION -ENGINEERING	BLUE CROSS & BLUE SHIELD	DENTAL & VISION INSURANCE GROUP 0070034	153.01	560
101-447.000-715.000	HEALTH INSURANCE	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - MAY 2023	3,015.62	563
101-447.000-801.000	COPIER LEASE - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASE - CITY	74.95	106239
Total For Dept 447.000 ENGINEERING SERVICES				3,243.58	
Dept 567.000 CEMETERIES					
101-567.000-726.000	FOUNDATIONS FOR LAKEVIEW AND OAK	PASCHAL BURIAL VAULT SERV	FOUNDATIONS FOR LAKEVIEW AND OAKGROVE	1,275.00	106282
101-567.000-801.000	CONTRACTUAL SERVICES	LAPEW SANITATION - THOMAS	APRIL PORTA JOHN FEES	110.00	106271
101-567.000-930.000	OG 2 COUPLING PVC AND PLUMBERS F	AMERICAN COPPER AND BRASS,	OG 2 COUPLING PVC AND PLUMBERS FAUCET	13.98	106220
Total For Dept 567.000 CEMETERIES				1,398.98	
Dept 571.000 PARKING LOTS					
101-571.000-801.000		BILL'S LAWN CARE, LLC	MOWING MONTH OF APRIL	255.00	106225
Total For Dept 571.000 PARKING LOTS				255.00	
Dept 595.000 AIRPORT					
101-595.000-726.000	KEY CABINET	AMAZON CAPITAL SERVICES, I	KEY CABINET	39.98	106219
101-595.000-726.000	SHARPIE	CURRENT OFFICE SOLUTIONS	SHARPIE	15.72	106239
101-595.000-726.000	GREASE GUN, EXTENSION	GREENMARK EQUIPMENT	SHEAVE ASSEMBLY,SCREWS/WASHERS,GREASE C	54.67	106250
101-595.000-726.000	WATER - AIRPORT	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	5.42	106251
101-595.000-726.000	WATER, SODA, CORRECTION TAPE, PA	MARKET HOUSE	WATER, SODA, CORRECTION TAPE, PAPER CLI	47.12	106274
101-595.000-740.000	DIESEL FUEL DELIVERY	BRINER OIL CO, INC	DIESEL FUEL DELIVERY	492.00	106229
101-595.000-801.000	AWOS CONTRACT	STATE OF MICHIGAN	AWOS CONTRACT	434.18	106298
101-595.000-850.000	TELEPHONE - AIRPORT	ACD.NET	TELEPHONE - AIRPORT	95.66	106218

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Fund 101 GENERAL FUND					
Dept 595.000 AIRPORT					
101-595.000-930.000	HAMMER DRILL BIT	GELZER HJ & SON INC	HAMMER DRILL BIT	4.69	106249
101-595.000-930.000	WHEEL FOR BATWING MOWER	GREENMARK EQUIPMENT	WHEEL FOR BATWING MOWER	181.32	106250
101-595.000-930.000	V-BELT FOR BATWING MOWER	GREENMARK EQUIPMENT	V-BELT FOR BATWING MOWER	91.84	106250
101-595.000-930.000	SHEAVE ASSEMBLY, SCREWS/WASHERS	GREENMARK EQUIPMENT	SHEAVE ASSEMBLY, SCREWS/WASHERS, GREASE C	66.36	106250
101-595.000-930.000	TIRE FOR TRACTOR	NORM'S TIRE & SERVICE	TIRE FOR TRACTOR	48.45	106279
Total For Dept 595.000 AIRPORT				1,577.41	
Dept 701.000 PLANNING DEPARTMENT					
101-701.000-715.000	DENTAL & VISION - PLANNING	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		97.05	560
101-701.000-715.000	HEALTH INSURANCE	PLANSOURCE BENEFITS ADMIN HEALTH INSURANCE - MAY 2023		1,759.10	563
101-701.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,207.93	561
101-701.000-801.000	COPIER LEASE - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASE - CITY	74.93	106239
Total For Dept 701.000 PLANNING DEPARTMENT				3,139.01	
Dept 728.000 ECONOMIC DEVELOPMENT					
101-728.000-715.000	DENTAL & VISION - ECON DEVEL	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		27.98	560
101-728.000-715.000	HEALTH INSURANCE	PLANSOURCE BENEFITS ADMIN HEALTH INSURANCE - MAY 2023		628.26	563
101-728.000-801.000	3 18X42 POLE BANNERS	STOCKHOUSE CORPORATION	3 18X42 POLE BANNERS	283.50	106300
Total For Dept 728.000 ECONOMIC DEVELOPMENT				939.74	
Dept 756.000 PARKS					
101-756.000-726.000	KEYS FOR BUILDINGS AND GROUNDS	GELZER HJ & SON INC	KEYS FOR BUILDINGS AND GROUNDS	12.96	106249
101-756.000-726.000	TOILET PAPER, ROLL TOWEL, BLEACH	KSS ENTERPRISES	TOILET PAPER, ROLL TOWEL, BLEACH GALLON	843.37	106270
101-756.000-801.000		BILL'S LAWN CARE, LLC	MOWING MONTH OF APRIL	2,312.00	106225
101-756.000-801.000	3 MAPLES AT WATERWORKS PARK	LONSBERY, JEFFREY	3 MAPLES AT WATERWORKS PARK	3,500.00	106237
101-756.000-801.000	CONTRACTUAL SERVICES	LAPEW SANITATION - THOMAS	APRIL PORTA JOHN FEES	1,225.00	106271
101-756.000-930.000	SANDY BEACH WATER VALVE REPAIR	AMERICAN COPPER AND BRASS,	SANDY BEACH - PVC COUPLING PLUG ALL PUF	30.57	106220
101-756.000-930.000	REPAIRS & MAINTENANCE	GELZER HJ & SON INC	HARDWARE FOR OWENS DOCKS	4.99	106249
101-756.000-930.000	REPAIRS & MAINTENANCE	GELZER HJ & SON INC	CONCRETE MIX FOR PARKS	16.58	106249
101-756.000-930.000	6 PK UNIVERSAL AERATOR LIQUID CH	GELZER HJ & SON INC	6 PK UNIVERSAL AERATOR LIQUID CHLORINE	59.96	106249
Total For Dept 756.000 PARKS				8,005.43	
Total For Fund 101 GENERAL FUND				128,455.20	
Fund 153 R. L. OWEN MEMORIAL FUND					
Dept 265.000 BUILDING AND GROUNDS					
153-265.000-801.000	REPLACE/RELOCATE WELL BLADDER OW	AQUA FLOW TREATMENTS & PUM	REPLACE AND RELOCATION WELL BLADDER - C	3,101.04	106222
Total For Dept 265.000 BUILDING AND GROUNDS				3,101.04	
Total For Fund 153 R. L. OWEN MEMORIAL FUND				3,101.04	
Fund 202 MAJOR ST./TRUNKLINE FUND					
Dept 450.000 STREET SURFACE					
202-450.000-725.000	DENTAL & VISION - DPS	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		6.30	560
202-450.000-725.000	HEALTH INSURANCE	PLANSOURCE BENEFITS ADMIN HEALTH INSURANCE - MAY 2023		159.03	563
Total For Dept 450.000 STREET SURFACE				165.33	
Dept 460.000 R.O.W. MAINTENANCE					
202-460.000-725.000	DENTAL & VISION - DPS	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		6.30	560
202-460.000-725.000	HEALTH INSURANCE	PLANSOURCE BENEFITS ADMIN HEALTH INSURANCE - MAY 2023		159.03	563
202-460.000-801.000		BILL'S LAWN CARE, LLC	MOWING MONTH OF APRIL	135.33	106225
Total For Dept 460.000 R.O.W. MAINTENANCE				300.66	
Dept 460.500 TRUNKLINE R.O.W. MAINTENANCE					

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Fund 202 MAJOR ST./TRUNKLINE FUND					
Dept 460.500 TRUNKLINE R.O.W. MAINTENANCE					
202-460.500-801.000		BILL'S LAWN CARE, LLC	MOWING MONTH OF APRIL	38.67	106225
		Total For Dept 460.500 TRUNKLINE R.O.W. MAINTENANCE		38.67	
Dept 470.000 TREES					
202-470.000-801.000	MAJOR ST HANGER REMOVED	CRAIG WICKHAM	9 FRISBEE, N WEST ST TREE AND HANGER	50.00	106238
		Total For Dept 470.000 TREES		50.00	
Dept 480.000 DRAINAGE					
202-480.000-725.000	DENTAL & VISION - DPS	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		6.29	560
202-480.000-725.000	HEALTH INSURANCE	PLANSOURCE BENEFITS ADMIN HEALTH INSURANCE - MAY 2023		159.02	563
		Total For Dept 480.000 DRAINAGE		165.31	
Dept 490.000 TRAFFIC					
202-490.000-725.000	DENTAL & VISION - DPS	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		6.29	560
202-490.000-725.000	HEALTH INSURANCE	PLANSOURCE BENEFITS ADMIN HEALTH INSURANCE - MAY 2023		159.02	563
		Total For Dept 490.000 TRAFFIC		165.31	
		Total For Fund 202 MAJOR ST./TRUNKLINE FUND		885.28	
Fund 203 LOCAL STREET FUND					
Dept 450.000 STREET SURFACE					
203-450.000-725.000	DENTAL & VISION - DPS	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		6.53	560
203-450.000-725.000	HEALTH INSURANCE	PLANSOURCE BENEFITS ADMIN HEALTH INSURANCE - MAY 2023		164.92	563
		Total For Dept 450.000 STREET SURFACE		171.45	
Dept 460.000 R.O.W. MAINTENANCE					
203-460.000-725.000	DENTAL & VISION - DPS	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		6.53	560
203-460.000-725.000	HEALTH INSURANCE	PLANSOURCE BENEFITS ADMIN HEALTH INSURANCE - MAY 2023		164.92	563
203-460.000-801.000		BILL'S LAWN CARE, LLC	MOWING MONTH OF APRIL	116.00	106225
		Total For Dept 460.000 R.O.W. MAINTENANCE		287.45	
Dept 470.000 TREES					
203-470.000-801.000	LOCAL ST TREE REMOVAL	CRAIG WICKHAM	9 FRISBEE, N WEST ST TREE AND HANGER	2,900.00	106238
203-470.000-801.000	CONTRACTUAL SERVICES	CRAIG WICKHAM	178 N MANNING ST TREE REMOVAL	3,000.00	106238
		Total For Dept 470.000 TREES		5,900.00	
Dept 480.000 DRAINAGE					
203-480.000-725.000	DENTAL & VISION - DPS	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		6.52	560
203-480.000-725.000	HEALTH INSURANCE	PLANSOURCE BENEFITS ADMIN HEALTH INSURANCE - MAY 2023		164.91	563
		Total For Dept 480.000 DRAINAGE		171.43	
		Total For Fund 203 LOCAL STREET FUND		6,530.33	
Fund 204 MUNICIPAL STREET FUND					
Dept 900.000 CAPITAL OUTLAY					
204-900.000-801.070	LEGAL SERVICES - FILING OF BOND	MIKA MEYERS BECKET & JONES	LEGAL SERVICES - FILING OF BOND	1,029.71	106277
		Total For Dept 900.000 CAPITAL OUTLAY		1,029.71	
		Total For Fund 204 MUNICIPAL STREET FUND		1,029.71	
Fund 208 RECREATION FUND					
Dept 000.000					
208-000.000-653.001	SOFTBALL REFUND	NICOLE YOUNG	SOFTBALL REFUND	25.00	106278

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Fund 208 RECREATION FUND					
Dept 000.000					
Total For Dept 000.000				25.00	
Dept 751.000 RECREATION DEPARTMENT					
208-751.000-715.000	DENTAL & VISION - RECREATION	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		55.95	560
208-751.000-715.000	HEALTH INSURANCE	PLANSOURCE BENEFITS ADMINJHEALTH INSURANCE - MAY 2023		1,413.56	563
208-751.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,332.21	561
208-751.000-726.000	SUPPLIES	GELZER HJ & SON INC	SNAP LINK FOR VOLLEYBALL NET	5.79	106249
208-751.000-726.000	FILE FOLDERS	WALMART COMMUNITY	MAILING SUPPLES FOR FUNDRAISING LETTERS	7.22	26
208-751.000-801.008	COED VOLLEYBALL SUPERVISOR/NET S	KARA ANNE ALDRICH	4 ON 4 COED VOLLEYBALL SUPERVISOR/NET S	20.00	106266
208-751.000-801.008	VOLLEYBALL SUPERVISOR/NET SET U	KIERSTYN SHIANNE FRANCIS	WOMEN'S 4 ON 4 VOLLEYBALL SUPERVISOR/SE	70.00	106269
208-751.000-970.000	CAPITAL OUTLAY	DRY MAR TRUCKING & DIRTWOF	SHELTER PAD - HILL PAVILION	13,800.00	106243
208-751.000-970.000	PAVILION AT SANDY BEACH	JIM'S AMISH STRUCTURES, L	IPAVILION - SANDY BEACH	29,548.64	106263
Total For Dept 751.000 RECREATION DEPARTMENT				46,253.37	
Total For Fund 208 RECREATION FUND				46,278.37	
Fund 252 CONTRIBUTIONS & DONATIONS					
Dept 175.000 ADMINISTRATIVE SERVICES					
252-175.000-726.000	MEMORIAL BENCH PAD AT SANDY BEAC	DRY MAR TRUCKING & DIRTWOF	MEMORIAL BENCH PAD AT SANDY BEACH BP	553.00	106243
Total For Dept 175.000 ADMINISTRATIVE SERVICES				553.00	
Total For Fund 252 CONTRIBUTIONS & DONATIONS				553.00	
Fund 271 LIBRARY FUND					
Dept 000.000					
271-000.000-249.999	REFUND OF OVERPAYMENT - CANCELLE	HILLSDALE COMMUNITY SCHOOI	REFUND OF OVERPAYMENT - CANCELLED MEETI	25.00	106254
Total For Dept 000.000				25.00	
Dept 790.000 LIBRARY					
271-790.000-715.000	DENTAL & VISION - LIBRARY	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		27.98	560
271-790.000-715.000	HEALTH INSURANCE	PLANSOURCE BENEFITS ADMINJHEALTH INSURANCE - MAY 2023		628.26	563
271-790.000-726.000	DUSTERS & RECEIPT PAPER	AMAZON CAPITAL SERVICES, I	DUSTERS & RECEIPT PAPER	34.38	106219
271-790.000-726.000	WATER - LIBRARY	HEFFERNAN SOFT WATER SERVI	WATER DELIVERY SERVICE	5.42	106251
271-790.000-726.000	WATER DELIVERY SERVICE - LIBRARY	HEFFERNAN SOFT WATER SERVI	WATER DELIVERY SERVICE - LIBRARY APR 23	12.00	106251
271-790.000-801.000	LIBRARY EQUIP LEASE & PRINTS - A	CURRENT OFFICE SOLUTIONS	LIBRARY EQUIP LEASE & PRINTS - APR 23	201.85	106239
271-790.000-802.000	TREND MICRO SUBSCRIPTION (MONTHL	SONIT SYSTEMS, LLC	TREND MICRO SUBSCRIPTION (MONTHLY) APR	19.72	106297
271-790.000-850.000	TELEPHONE - LIBRARY	ACD.NET	TELEPHONE - LIBRARY	47.83	106218
271-790.000-850.000	ETHERFAX MAY 2023	BSB COMMUNICATIONS INC	ETHERFAX MAY 2023	56.00	106232
271-790.000-930.000	REPAIRED TREE DAMAGE TO LIBRARY	BRAMAN ROOFING	REPAIRED TREE DAMAGE TO LIBRARY	1,210.00	106226
271-790.000-982.000	BOOKS - ADULT	BAKER & TAYLOR COMPANY	BOOKS - ADULT	25.16	106224
271-790.000-982.000	BOOKS - ADULT	BAKER & TAYLOR COMPANY	BOOKS - ADULT	10.19	106224
271-790.000-982.000	BOOKS - ADULT	BAKER & TAYLOR COMPANY	BOOKS - ADULT & TEEN	422.58	106224
271-790.000-982.000	BOOK - ADULT	BAKER & TAYLOR COMPANY	BOOK - ADULT	16.20	106224
271-790.000-982.000	BOOKS - ADULT	BAKER & TAYLOR COMPANY	BOOKS - ADULT	106.13	106224
271-790.000-982.000	BOOK - ADULT	BAKER & TAYLOR COMPANY	BOOKS - ADULT & KIDS	18.90	106224
271-790.000-982.000	BOOKS - ADULT	BAKER & TAYLOR COMPANY	BOOKS - ADULTS	42.10	106224
271-790.000-982.000	BOOKS - ADULT	BAKER & TAYLOR COMPANY	BOOKS - ADULT & KIDS	22.88	106224
271-790.000-982.000	BOOKS - ADULT	BAKER & TAYLOR COMPANY	BOOKS - ADULT	30.77	106224
271-790.000-982.000	BOOKS - ADULT	BAKER & TAYLOR COMPANY	BOOKS - ADULT	15.11	106224
271-790.000-982.000	BOOKS - ADULT	BAKER & TAYLOR COMPANY	BOOKS - ADULT	37.26	106224
271-790.000-982.000	BOOKS - ADULT	BAKER & TAYLOR COMPANY	BOOKS - ADULT	190.35	106224
271-790.000-982.000	BOOKS - ADULT	BAKER & TAYLOR COMPANY	BOOKS - ADULT	18.90	106224
271-790.000-982.000	BOOKS - ADULT	BAKER & TAYLOR COMPANY	BOOKS - ADULT	30.23	106224
271-790.000-982.000	BOOKS - ADULT	BAKER & TAYLOR COMPANY	BOOKS - ADULT	36.25	106224

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Fund 271 LIBRARY FUND					
Dept 790.000 LIBRARY					
271-790.000-982.000	BOOKS - ADULT	BAKER & TAYLOR COMPANY	BOOKS - ADULT	16.20	106224
271-790.000-982.000	BOOKS - ADULT	BAKER & TAYLOR COMPANY	BOOKS - ADULT	33.48	106224
271-790.000-982.000	BOOKS - ADULT	INGRAM INDUSTRIES INC.	BOOKS - ADULT	68.84	106260
Total For Dept 790.000 LIBRARY				3,384.97	
Dept 792.000 LIBRARY - CHILDREN'S AREA					
271-792.000-982.000	BOOKS - TEEN	BAKER & TAYLOR COMPANY	BOOKS - ADULT & TEEN	17.10	106224
271-792.000-982.000	BOOKS - KIDS	BAKER & TAYLOR COMPANY	BOOKS - KIDS	43.35	106224
271-792.000-982.000	BOOKS - KIDS	BAKER & TAYLOR COMPANY	BOOKS - ADULT & KIDS	28.48	106224
271-792.000-982.000	BOOKS - KIDS	BAKER & TAYLOR COMPANY	BOOKS - ADULT & KIDS	25.64	106224
271-792.000-982.000	BOOKS - KIDS	BAKER & TAYLOR COMPANY	BOOKS - KIDS	72.49	106224
271-792.000-982.000	BOOKS - KIDS	BAKER & TAYLOR COMPANY	BOOKS - KIDS	18.95	106224
271-792.000-982.000	BOOKS - CHILDREN	BAKER & TAYLOR COMPANY	BOOKS - CHILDREN	58.15	106224
271-792.000-982.000	BOOKS - CHILDREN	INGRAM INDUSTRIES INC.	BOOKS - CHILDREN	11.29	106260
Total For Dept 792.000 LIBRARY - CHILDREN'S AREA				275.45	
Total For Fund 271 LIBRARY FUND				3,685.42	
Fund 409 STOCK'S PARK					
Dept 756.000 PARKS					
409-756.000-726.000	MAILING SUPPLES FOR FUNDRAISING	WALMART COMMUNITY	MAILING SUPPLES FOR FUNDRAISING LETTERS	22.75	26
Total For Dept 756.000 PARKS				22.75	
Total For Fund 409 STOCK'S PARK				22.75	
Fund 481 AIRPORT IMPROVEMENT FUND					
Dept 000.000					
481-000.000-263.000	SALES TAX - APRIL 2023	STATE OF MICHIGAN	SALES TAX - APRIL 2023	1,230.48	619
481-000.000-687.300	SALES TAX - APRIL 2023	STATE OF MICHIGAN	SALES TAX - APRIL 2023	(6.15)	619
Total For Dept 000.000				1,224.33	
Dept 175.000 ADMINISTRATIVE SERVICES					
481-175.000-930.000	SUPPLIES FOR HANGAR REPAIRS	HOME DEPOT	HANGAR REPAIRSSUPPLIES FOR HANGAR REPAI	263.06	106256
Total For Dept 175.000 ADMINISTRATIVE SERVICES				263.06	
Dept 900.000 CAPITAL OUTLAY					
481-900.000-740.295	FUEL & LUBRICANTS - AVIATION	AVFUEL CORP	JET-A-FUEL	20,248.84	559
Total For Dept 900.000 CAPITAL OUTLAY				20,248.84	
Total For Fund 481 AIRPORT IMPROVEMENT FUND				21,736.23	
Fund 582 ELECTRIC FUND					
Dept 000.000					
582-000.000-110.000	CUTOUT - 100 AMP 14.4KV	POWERLINE SUPPLY	INVENTORY	2,523.97	106285
582-000.000-110.000	BULB - 70 WATT HPS MOGUL BA	POWERLINE SUPPLY	INVENTORY	152.02	106285
582-000.000-123.000	GL, AP, CR, PO, PR, TS, AS, TX S	BS&A SOFTWARE	GL, AP, CR, PO, PR, TS, AS, TX SOFTWARE	967.68	106231
582-000.000-249.100	OPERATION ROUND-UP - APRIL 2023	COMMUNITY ACTION AGENCY	OPERATION ROUND-UP - APRIL 2023	2,632.37	106236
582-000.000-249.100	LIEAF-6099 APRIL 2023 P.A. 95	LARA - MI PUBLIC SERVICE (LIEAF-6099 APRIL 2023 P.A. 95	5,433.35	106272
582-000.000-249.999	REFUND OVERPAYMENT	BRYCE STOCKFORD	REFUND OVERPAYMENT	27.21	106230
582-000.000-263.000	SALES TAX - APRIL 2023	STATE OF MICHIGAN	SALES TAX - APRIL 2023	29,449.48	619
582-000.000-692.200	SALES TAX - APRIL 2023	STATE OF MICHIGAN	SALES TAX - APRIL 2023	(186.75)	619
Total For Dept 000.000				40,999.33	
Dept 175.000 ADMINISTRATIVE SERVICES					

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Fund 582 ELECTRIC FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-715.000	DENTAL & VISION - ELECTRIC	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		87.33	560
582-175.000-715.000	DENTAL & VISION - ELECTRIC	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		401.30	560
582-175.000-715.000	DENTAL & VISION - ELECTRIC	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		485.25	560
582-175.000-715.000	HEALTH INSURANCE	PLANSOURCE BENEFITS ADMIN	HEALTH INSURANCE - MAY 2023	18,938.63	563
582-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	17,686.84	561
582-175.000-726.000	TOILET PAPER, HAND SOAP, SHEET P	AMAZON CAPITAL SERVICES, I	TOILET PAPER, HAND SOAP, SHEET PROTECTC	109.08	106219
582-175.000-726.000	NAME PLATE FOR ERIC POTES	CURRENT OFFICE SOLUTIONS	NAME PLATE FOR ERIC POTES	8.99	106239
582-175.000-726.000	COPY PAPER	CURRENT OFFICE SOLUTIONS	COPY PAPER	67.90	106239
582-175.000-726.000	COPIES/CONTRACT BILLING	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING	131.61	106239
582-175.000-726.000	POSTAGE MACHINE LEASE 06/05/23-0	QUADIENT FINANCE USA, INC.	POSTAGE MACHINE LEASE 06/05/23-09/04/23	266.98	106289
582-175.000-801.000	FIBER MAINT - ELECTRIC	ACD.NET	TELEPHONE FIBER - 45 MONROE ST	100.00	106218
582-175.000-801.000	COPIES/CONTRACT BILLING	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING	133.97	106239
582-175.000-801.000	BPU CLEANING - ELECTRIC	EAST 2 WEST ENTERPRISES, I	BPU CLEANING FOR APRIL 2023	130.00	106244
582-175.000-801.000	S. PLAYFORD/J. REICHHART PREVENT	JONESVILLE HEALTH CARE PLIS.	S. PLAYFORD/J. REICHHART PREVENTIVE	200.00	106264
582-175.000-801.000	COLLECTIONS EARNED/APRIL 2023	ONLINE INFORMATION SERVICE	COLLECTIONS EARNED/APRIL 2023	84.00	106280
582-175.000-801.000	WEB ACCESS/UTILITY EXCHANGE REPOR	ONLINE INFORMATION SERVICE	WEB ACCESS/UTILITY EXCHANGE REPORT	50.52	106280
582-175.000-801.000	QUARTERLY SECURITY ALARM SYSTEM	SAFETY SYSTEMS, INC	QUARTERLY SECURITY ALARM SYSTEM POWER I	150.00	106293
582-175.000-801.000	QUARTERLY SECURITY ALARM BPU OFF	SAFETY SYSTEMS, INC	QUARTERLY SECURITY ALARM BPU OFFICE	90.00	106293
582-175.000-801.000	MPPA COMMITTEE INVOICE	MICHIGAN PUBLIC POWER AGEN	MPPA COMMITTEE INVOICE	62.26	562
582-175.000-801.000	CREDIT CARD PROCESSING FEES - AP INVOICE CLOUD		CREDIT CARD PROCESSING FEES - APRIL 202	186.33	618
582-175.000-802.000	OUTLETS ORGANIZERS TECH SERVICES	AMAZON CAPITAL SERVICES, I	OUTLETS ORGANIZERS TECH SERVICES	74.67	106219
582-175.000-802.000	GL, AP, CR, PO, PR, TS, AS, TX S	BS&A SOFTWARE	GL, AP, CR, PO, PR, TS, AS, TX SOFTWARE	184.32	106231
582-175.000-802.000	TREND MICRO SUBSCRIPTION (MONTHL	SONIT SYSTEMS, LLC	TREND MICRO SUBSCRIPTION (MONTHLY) APR	44.36	106297
582-175.000-802.000	SONIT NET ADMIN APR 2023	SONIT SYSTEMS, LLC	SONIT NET ADMIN APR 2023	445.63	106297
582-175.000-802.000	MILSOFT DISSPATCH LICENSE AND UN	MILSOFT	MILSOFT DISSPATCH LICENSE AND UNPLUGGEI	350.00	106307
582-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUBSCR	MILSOFT	IVR POOLED MONTHLY OUTAGE SUBSCRIPTION	262.75	106307
582-175.000-850.000	TELEPHONE - ELECTRIC	ACD.NET	TELEPHONE FIBER - 45 MONROE ST	23.91	106218
582-175.000-850.000	TELEPHONE - POWER PLANT	ACD.NET	TELEPHONE - POWER PLANT	143.49	106218
582-175.000-850.000	ETHERFAX MAY 2023	BSB COMMUNICATIONS INC	ETHERFAX MAY 2023	28.00	106232
582-175.000-850.000	MONTHLY VERIZON BILL - APR 23	VERIZON WIRELESS	MONTHLY VERIZON BILL - APR 23	586.58	106308
582-175.000-850.000	MONTHLY VERIZON BILL - MAY 23	VERIZON WIRELESS	MONTHLY VERIZON BILL - MAY 23	586.58	106308
582-175.000-880.000	SPORTS TEAM-COMMUNITY PROMOTION	MCKIBBIN MEDIA GROUP, INC.	SPORTS TEAM-COMMUNITY PROMOTION	125.00	106275
582-175.000-880.000	SPRING/SUMMER EVERYTHING MEN 202	SIMPLY HERS MAGAZINE	SPRING/SUMMER EVERYTHING MEN 2023	27.50	106296
582-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	53.91	555
582-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	22.49	556
582-175.000-920.400	503214966 - 45 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE	88.95	558
582-175.000-930.000	BACK DUMPSTER DOOR SERVICE CALL	THE DOOR MAN	BACK DUMPSTER DOOR SERVICE CALL	130.00	106242
582-175.000-930.000	UPS PACKAGE	MARKET HOUSE	UPS PACKAGE	17.51	106274
582-175.000-956.000	TECH SERVICE CONFERENCE	AMERICAN MUNICIPAL POWER,	TECH SERVICE CONFERENCE	550.00	106221
Total For Dept 175.000 ADMINISTRATIVE SERVICES				43,116.64	
Dept 543.000 PRODUCTION					
582-543.000-726.000	WATER DELIVERY SERVICE - 201 WAT	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE - 201 WATERWORKS	12.00	106251
582-543.000-930.000	4 MINI	AMERICAN COPPER AND BRASS,	4 MINI	5.46	106220
582-543.000-930.000	FNMI BUS 250V FUSE TRIM 1/BUS FU	KENDALL ELECTRIC	FNMI BUS 250V FUSE TRIM 1/BUS FUSE 600V	282.78	106268
582-543.000-930.050	MIDGET 250V TIME DELAY	AMERICAN COPPER AND BRASS,	MIDGET 250V TIME DELAY	4.96	106220
582-543.000-930.050	25A 120V CONTACTOR	AMERICAN COPPER AND BRASS,	25A 120V CONTACTOR	176.38	106220
582-543.000-930.050	REPAIRS & MAINT. - ENGINE #5	HOWELL'S MECHANICAL SERVIC	INSPECTION&CERT ON 5 AIR STORAGE TANKS/	8,401.50	106257
582-543.000-930.050	AF30-30-00-13 ABB AF30 3P CONTR/	KENDALL ELECTRIC	AF30-30-00-13 ABB AF30 3P CONTR/CAL4-11	108.27	106268
582-543.000-930.060	REPAIRS & MAINT. - ENGINE #6	HOWELL'S MECHANICAL SERVIC	INSPECTION&CERT ON 5 AIR STORAGE TANKS/	8,401.50	106257
Total For Dept 543.000 PRODUCTION				17,392.85	

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Fund 582 ELECTRIC FUND					
Dept 544.000 DISTRIBUTION					
582-544.000-726.800	REIMBURSE FROM ELEC SUPPLIES - \$	BRANDON E JANES	REIMBURSE FROM ELEC SUPPLIES - \$100 CAM	100.00	106227
582-544.000-726.800	FIRST AID SUPPLIES	CINTAS CORPORATION	FIRST AID SUPPLIES	89.52	106234
582-544.000-726.800	FASTENERS & ANCHORS	GELZER HJ & SON INC	FASTENERS & ANCHORS	5.84	106249
582-544.000-726.800	FASTENERS & ANCHORS	GELZER HJ & SON INC	FASTENERS & ANCHORS	1.44	106249
582-544.000-726.800	CAMO DECK SCREW/2X6-10' T&G PRES	JONESVILLE LUMBER	CAMO DECK SCREW/2X6-10' T&G PRESSURE TF	271.94	106265
582-544.000-726.800	PROTECTOR GOATSKIN 14OAL SZ9-9H	POWERLINE SUPPLY	PROTECTOR GOATSKIN 14OAL SZ9-9H	816.00	106285
582-544.000-726.800	1802-30SSR BLOCK TACKLE WITH SNA	POWERLINE SUPPLY	TOOLS	135.00	106285
582-544.000-730.000	LABOR/SUPPLIES FOR BPU VEHICLES	CUSTOM TRUCK ONE SOURCE, I	LABOR/SUPPLIES FOR BPU VEHICLES	4,148.97	106240
582-544.000-730.000	OIL CHANGE 2019 FORD F-450 SUPER	PARNEY'S CAR CARE, LLC	OIL CHANGE 2019 FORD F-450 SUPER DUTY	43.24	106281
582-544.000-730.000	TIRE REPAIR - 2022 CHEVY COLORAD	PARNEY'S CAR CARE, LLC	TIRE REPAIR - 2022 CHEVY COLORADO	10.00	106281
582-544.000-730.000	12V 350 CCA	PERFORMANCE AUTOMOTIVE	12V 350 CCA	257.98	106284
582-544.000-730.000	SENSOR/PROXIM K3-3-3/SENSOR PROX	VERMEER OF MICHIGAN, INC	SENSOR/PROXIM K3-3-3/SENSOR PROXIMITY -	163.04	106309
582-544.000-740.000	APRIL 2023 FUEL	WATKINS OIL COMPANY	APRIL 2023 FUEL	1,882.51	106311
582-544.000-801.000	UPS PACKAGE	MARKET HOUSE	UPS PACKAGE	350.30	106274
582-544.000-801.300	PROTECTIVE CHAIN SAW PANTS	AMAZON CAPITAL SERVICES, I	PROTECTIVE CHAIN SAW PANTS	59.99	106219
582-544.000-930.000	4"SCH 40 PVC CAP/2 2H RIGID STRA	AMERICAN COPPER AND BRASS,4"	4"SCH 40 PVC CAP/2 2H RIGID STRAP	86.26	106220
582-544.000-930.000	MC STR CONN/HANDY BOX/RESI DUPL	AMERICAN COPPER AND BRASS,MC	MC STR CONN/HANDY BOX/RESI DUPLEX/PLAS	54.02	106220
582-544.000-930.000	HANDY BOX BLANK COVER	AMERICAN COPPER AND BRASS,	HANDY BOX BLANK COVER	0.74	106220
582-544.000-930.000	4 MINI/6 INSZMETAL BL/HEX NUT/TH	AMERICAN COPPER AND BRASS,4	MINI/6 INSZMETAL BL/HEX NUT/THREADED	464.53	106220
582-544.000-930.000	OXIDATION GARD 4 OZ	AMERICAN COPPER AND BRASS,	OXIDATION GARD 4 OZ	7.23	106220
582-544.000-930.000	4 OCTAGON EXTENSTION/#10X3/4 HEX	AMERICAN COPPER AND BRASS,4	OCTAGON EXTENSTION/#10X3/4 HEX HEAD T	14.82	106220
582-544.000-930.000	120-277VAC PHOTOCELL	AMERICAN COPPER AND BRASS,	120-277VAC PHOTOCELL	53.27	106220
582-544.000-930.000	REPAIRS & MAINTENANCE	GELZER HJ & SON INC	BARREL BOLT/SN BRD HINGE	18.16	106249
582-544.000-930.000	3/81-1/2 WOOD SHIMS	GELZER HJ & SON INC	3/81-1/2 WOOD SHIMS	4.58	106249
582-544.000-930.000	4-1/2" ZINC SAFETY HASP	GELZER HJ & SON INC	4-1/2" ZINC SAFETY HASP	6.49	106249
582-544.000-930.000	200 AMP LOADBREAK CUTOUT	POWERLINE SUPPLY	INVENTORY	3,992.64	106285
582-544.000-956.000	EXPENSES FOR LINEMAN SCHOOL WEEK	BRANDON JOHNS	EXPENSES FOR LINEMAN SCHOOL WEEK OF 4/1	187.82	106228
582-544.000-956.000	EXPENSES FOR LINEMAN SCHOOL WEEK	BRANDON JOHNS	EXPENSES FOR LINEMAN SCHOOL WEEK OF 4/2	182.81	106228
Total For Dept 544.000 DISTRIBUTION				13,409.14	
Total For Fund 582 ELECTRIC FUND				114,917.96	
Fund 588 DIAL A RIDE					
Dept 596.000 DIAL-A-RIDE					
588-596.000-715.000	DENTAL & VISION - DART	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		139.88	560
588-596.000-715.000	HEALTH INSURANCE	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - MAY 2023	1,071.44	563
588-596.000-726.000	WATER - DIAL-A-RIDE	HEFFERNAN SOFT WATER SERVI	WATER DELIVERY SERVICE	15.00	106251
588-596.000-740.000	FUEL & LUBRICANTS	WATKINS OIL COMPANY	DART GAS	2,264.06	106311
588-596.000-801.000		BILL'S LAWN CARE, LLC	MOWING MONTH OF APRIL	100.00	106225
Total For Dept 596.000 DIAL-A-RIDE				3,590.38	
Total For Fund 588 DIAL A RIDE				3,590.38	
Fund 590 SEWER FUND					
Dept 000.000					
590-000.000-123.000	GL, AP, CR, PO, PR, TS, AS, TX S	BS&A SOFTWARE	GL, AP, CR, PO, PR, TS, AS, TX SOFTWARE	483.84	106231
Total For Dept 000.000				483.84	
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-715.000	DENTAL & VISION - SEWER	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		43.68	560
590-175.000-715.000	DENTAL & VISION - SEWER	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		278.65	560
590-175.000-715.000	DENTAL & VISION - SEWER	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		25.17	560
590-175.000-715.000	HEALTH INSURANCE	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - MAY 2023	8,162.52	563

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	4,314.06	561
590-175.000-726.000	TOILET PAPER, HAND SOAP, SHEET P	AMAZON CAPITAL SERVICES, I	TOILET PAPER, HAND SOAP, SHEET PROTECT	54.54	106219
590-175.000-726.000	NAME PLATE FOR ERIC POTES	CURRENT OFFICE SOLUTIONS	NAME PLATE FOR ERIC POTES	4.50	106239
590-175.000-726.000	COPY PAPER	CURRENT OFFICE SOLUTIONS	COPY PAPER	33.95	106239
590-175.000-726.000	COPIES/CONTRACT BILLING	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING	65.81	106239
590-175.000-726.000	AA ALKALINE BATTERY/AAA ALKALINE	GELZER HJ & SON INC	AA ALKALINE BATTERY/AAA ALKALINE BATTEF	40.48	106249
590-175.000-726.000	POSTAGE MACHINE LEASE 06/05/23-0	QUADIENT FINANCE USA, INC.	POSTAGE MACHINE LEASE 06/05/23-09/04/23	133.49	106289
590-175.000-730.039	PINTLE MOUNT PLATE/2-5/16' BALL	GELZER HJ & SON INC	PINTLE MOUNT PLATE/2-5/16' BALL & PINTI	136.49	106249
590-175.000-801.000	FIBER MAINT - SEWER	ACD.NET	TELEPHONE FIBER - 45 MONROE ST	50.00	106218
590-175.000-801.000	COPIES/CONTRACT BILLING	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING	66.98	106239
590-175.000-801.000	BPU CLEANING - SEWER	EAST 2 WEST ENTERPRISES, I	BPU CLEANING FOR APRIL 2023	65.00	106244
590-175.000-801.000	COLLECTIONS EARNED/APRIL 2023	ONLINE INFORMATION SERVICE	COLLECTIONS EARNED/APRIL 2023	42.00	106280
590-175.000-801.000	WEB ACCESS/UTILITY EXCHANGE REPOR	ONLINE INFORMATION SERVICE	WEB ACCESS/UTILITY EXCHANGE REPORT	25.26	106280
590-175.000-801.000	QUARTERLY SECURITY ALARM BPU OFF	SAFETY SYSTEMS, INC	QUARTERLY SECURITY ALARM BPU OFFICE	45.00	106293
590-175.000-801.000	QUARTERLY SECURITY ALARM WWTP	SAFETY SYSTEMS, INC	QUARTERLY SECURITY ALARM WWTP	180.00	106293
590-175.000-801.000	CREDIT CARD PROCESSING FEES - AP	INVOICE CLOUD	CREDIT CARD PROCESSING FEES - APRIL 202	93.16	618
590-175.000-802.000	OUTLETS ORGANIZERS TECH SERVICES	AMAZON CAPITAL SERVICES, I	OUTLETS ORGANIZERS TECH SERVICES	37.34	106219
590-175.000-802.000	GL, AP, CR, PO, PR, TS, AS, TX S	BS&A SOFTWARE	GL, AP, CR, PO, PR, TS, AS, TX SOFTWARE	92.16	106231
590-175.000-802.000	TREND MICRO SUBSCRIPTION (MONTHL	SONIT SYSTEMS, LLC	TREND MICRO SUBSCRIPTION (MONTHLY) APR	22.18	106297
590-175.000-802.000	SONIT NET ADMIN APR 2023	SONIT SYSTEMS, LLC	SONIT NET ADMIN APR 2023	222.81	106297
590-175.000-802.000	MILSOFT DISSPATCH LICENSE AND UN	MILSOFT	MILSOFT DISSPATCH LICENSE AND UNPLUGGEI	175.00	106307
590-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUBSCR	MILSOFT	IVR POOLED MONTHLY OUTAGE SUBSCRIPTION	131.37	106307
590-175.000-850.000	TELEPHONE - SEWER	ACD.NET	TELEPHONE FIBER - 45 MONROE ST	11.96	106218
590-175.000-850.000	TELEPHONE - WWTP	ACD.NET	TELEPHONE - WWTP	95.66	106218
590-175.000-850.000	ETHERFAX MAY 2023	BSB COMMUNICATIONS INC	ETHERFAX MAY 2023	14.00	106232
590-175.000-850.000	MONTHLY VERIZON BILL - APR 23	VERIZON WIRELESS	MONTHLY VERIZON BILL - APR 23	139.86	106308
590-175.000-850.000	MONTHLY VERIZON BILL - MAY 23	VERIZON WIRELESS	MONTHLY VERIZON BILL - MAY 23	139.86	106308
590-175.000-880.000	SPORTS TEAM-COMMUNITY PROMOTION	MCKIBBIN MEDIA GROUP, INC.	SPORTS TEAM-COMMUNITY PROMOTION	62.50	106275
590-175.000-880.000	SPRING/SUMMER EVERYTHING MEN 202	SIMPLY HERS MAGAZINE	SPRING/SUMMER EVERYTHING MEN 2023	13.75	106296
590-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	26.96	555
590-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	11.24	556
590-175.000-920.400	503214966 - 45 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE	44.48	558
Total For Dept 175.000 ADMINISTRATIVE SERVICES				15,101.87	
Dept 546.000 OPERATIONS					
590-546.000-726.800	7.5 50LB BLACK TIE	AMERICAN COPPER AND BRASS,	7.5 50LB BLACK TIE	14.75	106220
590-546.000-726.800	FIRST AID SUPPLIES	CINTAS CORPORATION	FIRST AID SUPPLIES	44.76	106234
590-546.000-726.800	3/8 DR PLST SOCKET RAIL/1/2 DR P	GELZER HJ & SON INC	3/8 DR PLST SOCKET RAIL/1/2 DR PLST SOC	31.48	106249
590-546.000-726.800	HEX CAP SCREW SS/FLAT WASHER SS/	GELZER HJ & SON INC	HEX CAP SCREW SS/FLAT WASHER SS/FASTERN	45.33	106249
590-546.000-726.800	PENTRO 90	PERFORMANCE AUTOMOTIVE	PENTRO 90	17.16	106284
590-546.000-742.000	ANSI CLASS 3 RAIN JACKET	USABLUEBOOK	ANSI CLASS 3 RAIN JACKET	130.95	29
590-546.000-930.000	3 PC COLD CHIS SET	FAMILY FARM & HOME	3 PC COLD CHIS SET	16.99	106247
Total For Dept 546.000 OPERATIONS				301.42	
Dept 547.000 TREATMENT					
590-547.000-726.900	SUPER HARDSHELL	PERFORMANCE AUTOMOTIVE	SUPER HARDSHELL	8.29	106284
590-547.000-726.900	SUPPLIES - LABORATORY	USABLUEBOOK	THERMOMETER - 20 TO 150C	42.13	29
590-547.000-740.000	APRIL 2023 FUEL	WATKINS OIL COMPANY	APRIL 2023 FUEL	614.29	106311
590-547.000-801.000	AV-CN QUARTERLY	MERIT LABORATORIES	AV-CN QUARTERLY	77.00	106276
590-547.000-801.000	BEF QUARTERLY	MERIT LABORATORIES	BEF QUARTERLY	204.00	106276
590-547.000-801.000	BEF COMPLIANCE	MERIT LABORATORIES	BEF COMPLIANCE	1,970.00	106276
590-547.000-920.400	504756735 - W GALLOWAY GR	MICH GAS UTILITIES	NATURAL GAS UTILITY - W GALLOWAY GR	87.72	553
590-547.000-920.400	505161747 - 101 W GALLOWAY MN	MICH GAS UTILITIES	NATURAL GAS UTILITY - 101 W GALLOWAY MN	884.65	554

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Dept 547.000 TREATMENT					
590-547.000-920.400	504904602 - 101 W GALLOWAY	MICH GAS UTILITIES	NATURAL GAS UTILITY - 101 W GALLOWAY	1,809.35	557
590-547.000-930.000	1 GLAV FLANGE/2X6 GALV NIPPLE	AMERICAN COPPER AND BRASS,	1 GLAV FLANGE/2X6 GALV NIPPLE	10.60	106220
Total For Dept 547.000 TREATMENT				5,708.03	
Total For Fund 590 SEWER FUND				21,595.16	
Fund 591 WATER FUND					
Dept 000.000					
591-000.000-123.000	GL, AP, CR, PO, PR, TS, AS, TX S	BS&A SOFTWARE	GL, AP, CR, PO, PR, TS, AS, TX SOFTWARE	483.84	106231
Total For Dept 000.000				483.84	
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-715.000	DENTAL & VISION - WATER	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	43.68	560
591-175.000-715.000	DENTAL & VISION - WATER	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	178.59	560
591-175.000-715.000	DENTAL & VISION - WATER	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	58.77	560
591-175.000-715.000	HEALTH INSURANCE	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - MAY 2023	7,823.26	563
591-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	4,100.76	561
591-175.000-726.000	TOILET PAPER, HAND SOAP, SHEET P	AMAZON CAPITAL SERVICES, I	TOILET PAPER, HAND SOAP, SHEET PROTECTC	54.54	106219
591-175.000-726.000	NAME PLATE FOR ERIC POTES	CURRENT OFFICE SOLUTIONS	NAME PLATE FOR ERIC POTES	4.50	106239
591-175.000-726.000	COPY PAPER	CURRENT OFFICE SOLUTIONS	COPY PAPER	33.95	106239
591-175.000-726.000	COPIES/CONTRACT BILLING	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING	65.82	106239
591-175.000-726.000	POSTAGE MACHINE LEASE 06/05/23-0	QUADIENT FINANCE USA, INC.	POSTAGE MACHINE LEASE 06/05/23-09/04/23	133.50	106289
591-175.000-730.039	PINTLE MOUNT PLATE/2-5/16' BALL	GELZER HJ & SON INC	PINTLE MOUNT PLATE/2-5/16' BALL & PINTI	136.48	106249
591-175.000-801.000	FIBER MAINT - WATER	ACD.NET	TELEPHONE FIBER - 45 MONROE ST	50.00	106218
591-175.000-801.000	COPIES/CONTRACT BILLING	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING	66.97	106239
591-175.000-801.000	BPU CLEANING - WATER	EAST 2 WEST ENTERPRISES, I	BPU CLEANING FOR APRIL 2023	65.00	106244
591-175.000-801.000	COLLECTIONS EARNED/APRIL 2023	ONLINE INFORMATION SERVICE	COLLECTIONS EARNED/APRIL 2023	42.01	106280
591-175.000-801.000	WEB ACCESS/UTILITY EXCHANGE REPOR	ONLINE INFORMATION SERVICE	WEB ACCESS/UTILITY EXCHANGE REPORT	25.26	106280
591-175.000-801.000	QUARTERLY SECURITY ALARM SYSTEM	SAFETY SYSTEMS, INC	QUARTERLY SECURITY ALARM SYSTEM WATER I	180.00	106293
591-175.000-801.000	QUARTERLY SECURITY ALARM BPU OFF	SAFETY SYSTEMS, INC	QUARTERLY SECURITY ALARM BPU OFFICE	45.00	106293
591-175.000-801.000	CREDIT CARD PROCESSING FEES - AP	INVOICE CLOUD	CREDIT CARD PROCESSING FEES - APRIL 202	93.16	618
591-175.000-802.000	OUTLETS ORGANIZERS TECH SERVICES	AMAZON CAPITAL SERVICES, I	OUTLETS ORGANIZERS TECH SERVICES	37.34	106219
591-175.000-802.000	GL, AP, CR, PO, PR, TS, AS, TX S	BS&A SOFTWARE	GL, AP, CR, PO, PR, TS, AS, TX SOFTWARE	92.16	106231
591-175.000-802.000	TREND MICRO SUBSCRIPTION (MONTHL	SONIT SYSTEMS, LLC	TREND MICRO SUBSCRIPTION (MONTHLY) APR	22.18	106297
591-175.000-802.000	SONIT NET ADMIN APR 2023	SONIT SYSTEMS, LLC	SONIT NET ADMIN APR 2023	222.81	106297
591-175.000-802.000	MILSOFT DISSPATCH LICENSE AND UN	MILSOFT	MILSOFT DISSPATCH LICENSE AND UNPLUGGEI	175.00	106307
591-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUBSCR	MILSOFT	IVR POOLED MONTHLY OUTAGE SUBSCRIPTION	131.37	106307
591-175.000-850.000	TELEPHONE - WATER	ACD.NET	TELEPHONE FIBER - 45 MONROE ST	11.96	106218
591-175.000-850.000	TELEPHONE - WTP	ACD.NET	TELEPHONE - WTP	95.66	106218
591-175.000-850.000	ETHERFAX MAY 2023	BSB COMMUNICATIONS INC	ETHERFAX MAY 2023	14.00	106232
591-175.000-850.000	MONTHLY VERIZON BILL - APR 23	VERIZON WIRELESS	MONTHLY VERIZON BILL - APR 23	139.86	106308
591-175.000-850.000	MONTHLY VERIZON BILL - MAY 23	VERIZON WIRELESS	MONTHLY VERIZON BILL - MAY 23	139.86	106308
591-175.000-880.000	SPORTS TEAM-COMMUNITY PROMOTION	MCKIBBIN MEDIA GROUP, INC.	SPORTS TEAM-COMMUNITY PROMOTION	62.50	106275
591-175.000-880.000	SPRING/SUMMER EVERYTHING MEN 202	SIMPLY HERS MAGAZINE	SPRING/SUMMER EVERYTHING MEN 2023	13.75	106296
591-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	26.96	555
591-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	11.24	556
591-175.000-920.400	503214966 - 45 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE	44.48	558
Total For Dept 175.000 ADMINISTRATIVE SERVICES				14,442.38	
Dept 543.000 PRODUCTION					
591-543.000-726.000	FIRST AID SUPPLIES	CINTAS CORPORATION	FIRST AID SUPPLIES	44.77	106234
Total For Dept 543.000 PRODUCTION				44.77	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 05/11/2023 - 05/11/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 544.000 DISTRIBUTION					
591-544.000-726.800	3" TEST PLUG	GELZER HJ & SON INC	3" TEST PLUG	4.49	106249
591-544.000-740.000	APRIL 2023 FUEL	WATKINS OIL COMPANY	APRIL 2023 FUEL	614.29	106311
591-544.000-742.000	PROTECTIVE CHAIN SAW PANTS	AMAZON CAPITAL SERVICES, I	PROTECTIVE CHAIN SAW PANTS	59.99	106219
591-544.000-801.000	CROSS CONNECTION CONTROL PROGRAM	HYDROCORP	CROSS CONNECTION CONTROL PROGRAM INSPEC	1,400.00	106258
591-544.000-930.000	BULLDOG JACK 2K A-FAME SIDEWIND/	FAMILY FARM & HOME	BULLDOG JACK 2K A-FAME SIDEWIND/MM CASI	99.98	106247
591-544.000-930.000	COLD CHISELS	GELZER HJ & SON INC	COLD CHISELS	11.78	106249
Total For Dept 544.000 DISTRIBUTION				2,190.53	
Dept 545.000 PURIFICATION					
591-545.000-920.400	504558065 - 401 HILLSDALE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 401 HILLSDALE	341.76	552
Total For Dept 545.000 PURIFICATION				341.76	
Total For Fund 591 WATER FUND				17,503.28	
Fund 633 PUBLIC SERVICES INV. FUND					
Dept 000.000					
633-000.000-263.000	SALES TAX - APRIL 2023	STATE OF MICHIGAN	SALES TAX - APRIL 2023	8.15	619
633-000.000-687.999	SALES TAX - APRIL 2023	STATE OF MICHIGAN	SALES TAX - APRIL 2023	(0.03)	619
Total For Dept 000.000				8.12	
Total For Fund 633 PUBLIC SERVICES INV. FUND				8.12	
Fund 640 REVOLVING MOBILE EQUIP. FUND					
Dept 443.000 MOBILE EQUIPMENT MAINTENANCE					
640-443.000-715.000	DENTAL & VISION - RMEF	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		(81.14)	560
640-443.000-715.000	HEALTH INSURANCE	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - MAY 2023	628.26	563
640-443.000-726.000	IND GAS, MEDIUM ACETYLENE	PURITY CYLINDER GASES, INC	IND GAS, MEDIUM ACETYLENE	76.11	106288
640-443.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	AMAZON CAPITAL SERVICES, I	OFFICE SUPPLIES JUMP-N-CARRY	412.53	106219
640-443.000-730.000	DELCO REMY STARTER	JACKSON TRUCK SERVICE INC	DELCO REMY STARTER FOR 43	364.62	106261
640-443.000-730.000	TRUCK #12 OIL FILTER 5W30	PERFORMANCE AUTOMOTIVE	TRUCK #12 OIL FILTER 5W30	49.99	106284
640-443.000-740.000	FUEL & LUBRICANTS	WATKINS OIL COMPANY	DPS GAS	3,116.20	106311
640-443.000-801.000	CONTRACTUAL SERVICES	JEFFERSON TOWNSHIP	TIRE RECYCLING	549.00	106262
Total For Dept 443.000 MOBILE EQUIPMENT MAINTENANCE				5,115.57	
Total For Fund 640 REVOLVING MOBILE EQUIP. FUND				5,115.57	
Fund 663 FIRE VEHICLE & EQUIPMENT FUND					
Dept 336.000 FIRE DEPARTMENT					
663-336.000-970.000	CHEVY TAHOE GPS, ATENAS, CABLES	INDUSTRIAL NETWORKING SOLU	CHEVY TAHOE GPS, ATENAS, CABLES	429.03	106259
663-336.000-970.000	RADIO INSTALLATION IN NEW FIRE T	RAYLECOM COMMUNICATIONS, I	RADIO INSTALLATION IN NEW FIRE TRUCK	441.52	106290
Total For Dept 336.000 FIRE DEPARTMENT				870.55	
Total For Fund 663 FIRE VEHICLE & EQUIPMENT FUND				870.55	
Fund 677 UNEMPLOYMENT INSURANCE FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
677-175.000-964.000	BENEFIT CHARGES	UNEMPLOYMENT INSURANCE AG	BENEFIT CHARGES	2.12	106305
Total For Dept 175.000 ADMINISTRATIVE SERVICES				2.12	
Total For Fund 677 UNEMPLOYMENT INSURANCE FUND				2.12	
Fund 699 DPS LEAVE AND BENEFITS FUND					
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
699-441.000-715.000	DENTAL & VISION - DPS	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		(83.01)	560

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 699 DPS LEAVE AND BENEFITS FUND					
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
699-441.000-715.000	DENTAL & VISION - DPS	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		333.98	560
699-441.000-715.000	HEALTH INSURANCE	PLANSOURCE BENEFITS ADMINIHEALTH INSURANCE - MAY 2023		5,560.02	563
Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT				5,810.99	
Total For Fund 699 DPS LEAVE AND BENEFITS FUND				5,810.99	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 05/11/2023 - 05/11/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101	GENERAL FUND	128,455.20
Fund 153	R. L. OWEN MEMO	3,101.04
Fund 202	MAJOR ST./TRUNK	885.28
Fund 203	LOCAL STREET FU	6,530.33
Fund 204	MUNICIPAL STREE	1,029.71
Fund 208	RECREATION FUNI	46,278.37
Fund 252	CONTRIBUTIONS &	553.00
Fund 271	LIBRARY FUND	3,685.42
Fund 409	STOCK'S PARK	22.75
Fund 481	AIRPORT IMPROVE	21,736.23
Fund 582	ELECTRIC FUND	114,917.96
Fund 588	DIAL A RIDE	3,590.38
Fund 590	SEWER FUND	21,595.16
Fund 591	WATER FUND	17,503.28
Fund 633	PUBLIC SERVICES	8.12
Fund 640	REVOLVING MOBIL	5,115.57
Fund 663	FIRE VEHICLE &	870.55
Fund 677	UNEMPLOYMENT IN	2.12
Fund 699	DPS LEAVE AND I	5,810.99

Total For All Funds:	<u>381,691.46</u>
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CITY COUNCIL MINUTES

City of Hillsdale
May 15, 2023
7:00 P.M.

Regular Meeting

Call to Order and Pledge of Allegiance

Mayor Stockford opened the meeting with the Pledge of Allegiance.

Roll Call

Mayor Stockford called the meeting to order. Clerk Price took roll call.

Council Members present: Adam Stockford, Mayor
Greg Stuchell, Ward 1
Anthony Vear, Ward 1
Cynthia Pratt, Ward 2
Bruce Sharp, Ward 3
Gary Wolfram, Ward 3
Robert Socha, Ward 4

Council Members absent: William Morrisey, Ward 2
Joshua Paladino, Ward 4

Also Present: Attorney Tom Thompson, Katy Price (City Clerk), David Mackie (City Manager), Scott Hephner (HCPD/HCFD), Mark Hawkins (HCFD), Jason Blake (DPS Director), Brandon Janes (City Tech Services), Angela Turner, David Turner, Barb Dennis, Elizabeth Wilson, Pamela Cobb, Angie Kratzer, Melaney Wells, Deb Wascnich, Lori Alder, Barb Handyside, Cody Strecker, Cindy Eckhardt, Josie Eckhardt, Kay Freese, Bethany Karn, Joseph Caudill, Cornell Sample II, James Wolodkin, Tami Wolodkin, Pam Dobson, Judy Ford, Casey Sullivan, Brad Benzing, Pam Benzing, D. Morris, Andrew Kuiper, George Allen, Stephanie Myers, Melissa DesJardin, Penny Myers, Corinna Lewis, Eric Lewis, Cristino, Lori Way, Mark Cousino, Ashlynn Moore, Caroline Wells, Karl Raines Hermann, Lindy Jordan, Dennis Wainscott, James Galloway, Alex Roback, Kyra Roback, John Brooks, Jaminda Springer, Sheri Ingles, Doug Ingles, Jean Heise, Rev. Steven Allen, Kent Heise, Ginger Novak, Josiah Lippincott, John Brooks, D. Gelzer, Elizabeth Schlueter, Keri Stewart, Bryan Clark, Liz Burr, Spencer Pibbles, Jack Mosley, Linda Mosley, José Rublio, Laura Rahe, Bill Zeiser, Jarrod Collison, Vanessa Collison, Michael Jordan, Lindy Jordan, Beth Dobrozsi, Penny Swan, CJ Toncray, Victoria Titus, Ken Calvert, Katy Caspar, Timothy Caspar, Gerry Brown and Lisa Moreno.

Approval of Agenda

Motion by Councilman Vear support by Council member Pratt to approve the May 15, 2023 agenda as presented.

By a voice vote, the motion passed unanimously.

Public Comment

David Turner, ward one, thanked council for what they do for the City as a whole. He spoke on the Homeless Taskforce and the formation of the ordinance, he suggested Council table the ordinance so the Taskforce can review it and come up with a better solution.

Consent Agenda

- A. Approval of Bills
 - 1. City and BPU Claims of April 27, 2023: \$832,692.08
 - 2. Payroll of April 27, 2023: \$167,727.81
- B. City Council Minutes of May 1, 2023
- C. Finance Minutes of May 1, 2023

- D. BPU Minutes of April 11, 2023
- E. Street Closure Request/Train Event
- F. Hill Pavilion Completion: Dry Mar Trucking Payment

Motion by Council member Socha seconded by Council member Vear to approve the consent agenda as presented.

By a voice vote, the motion passed unanimously.

Communications/Petitions

- A. Michigan Balance of State Continuum of Care Letter
- B. Michigan Coalition Against Homelessness Letter
- C. Salvation Army No Camping Ordinance Letter
- D. Elizabeth Schlueter No Camping Ordinance Letter / Survey
- E. Michelle Hebert No Camping Ordinance Letter
- F. HIT Team No Camping Ordinance Letter
- G. Ted Jansen No Camping Ordinance Letter

Information is presented for information only.

Introduction and Adoption of Ordinances/Public Hearings

A. Public Hearing- FY 2023-24 City Budget

On April 3, 2023 Council and the public received the proposed 2023-24 fiscal year budget covering the period from July 1, 2023 – June 30, 2024 In accordance with Section 8.3 of the City Charter, a public hearing must be held prior to the budget’s final adoption.

Mayor Stockford opened the podium at 7:17 p.m.

Ted Jansen, ward one, asked council to review and give a cost of living increase to all city staff.

James Galloway, spoke on no camping ordinance and unfunded mandates not budgeted in the proposed budget if the ordinance passes.

Mayor Stockford closed the podium at 7:20 p.m.

Councilman Stuchell thanked City Manager Mackie and staff for the well put together proposed budget.

Motion by Councilman Socha, supported by Councilman Sharp, to the approve FY 2023-24 City Budget as presented. **Resolution # 3551.**

Roll Call:

Council Member Pratt	Aye
Council Member Sharp	Aye
Council Member Socha	Aye
Council Member Stuchell	Aye
Council Member Vear	Aye
Council Member Wolfram	Aye
Mayor Stockford	Aye

Motion passed 7-0

Motion by Councilman Sharp, supported by Councilman Socha, to approve the budget levy resolution as presented. **Resolution # 3552.**

Roll Call:

Council Member Sharp	Aye
Council Member Socha	Aye
Council Member Stuchell	Aye
Council Member Vear	Aye
Council Member Wolfram	Aye

Mayor Stockford Aye
Council Member Pratt Aye

Motion passed 7-0

B. Public Hearing- Ordinance for No Camping

The proposed ordinance was presented at the April 17, 2023 Council meeting by the Public Safety Committee for review and consideration.

Mayor Stockford opened the podium at 7:37 p.m.

Spoke in Favor of the Ordinance: Elizabeth Schlueter, Dave Morris, José Rublio, George Allen, Jean Heise, Michael Jordan, Josiah Lippincott, Ginger Novak, Laura Rahe, James Thomas III, Katy Caspar, CJ Toncray, Jaminda Springer, John Brooks, Bill Zeiser, Rev. Steven Allen.

Spoke in Opposition of the Ordinance: Ashlynn Moore, Andrew Kiebert, Elizabeth Wilson, Cody Strecker, Bethany Karn, Ted Jansen, Holly Carpenter, Jerry Brown, Cindy Eckhardt, Josie Eckhardt, Crisanto, Penny Swan, James Wolodkin, James Galloway, Angie Kratzer, Deb Wascnich.

Stephanie Myers, Homeless Taskforce Chair, would like more time to review ordinance on a committee level and mentioned about the lack of funding options.

Pamela Cobbs, Salvation Army Representative, reviewed court cases against ordinances like the one proposed. Cobbs shared stats of homeless, asked for a better solution.

Bryan, commented on the lack of funding options for homelessness. He inquire about how the airport is being funded for the improvements in the upcoming budget.

Rev. Catherine Shively, Kings Cupboard Representative, shared stats on food panty and how many homeless they served last year. Shively asked council to lend support and help during their distribution.

Melissa DesJardin, Hillsdale Impact Team Representative, asked council to work with other agencies and organizations to find better solutions to the homeless issues. DesJardin stated Hillsdale needs a full time shelter and asked council to table the ordinance.

Angela Turner, Hillsdale Impact Team Representative/Homeless Taskforce, agrees that encampments on public property is not a solution for homelessness but asked council to not pass the ordinance so that agencies, committees and organizations can help find better solutions.

Sarah Yacks, ward four, stated it's okay to pull back and review the ordinance and do more research and take more time.

Cornell Sample, works with homeless and shared his experiences with them. This ordinance creates fear. The population of the homeless are not all bad as portrayed.

Jimmy Herman, homeless, shared his story of trying to obtain employment and housing.

Elijah, stated investing in a homeless person is a good thing. He was homeless and changed his life. He was given a chance and now is working full time and has a home in Reading, MI. Thanked Councilman Socha for helping him with funds in the past. He hopes to pay it forward and invest in Hillsdale in the future.

Joseph Caudill, shared his story as a homeless man. He was given a change and it has changed his life working two jobs and has housing and is thankful for the help.

Dennis Wainscott, asked council not to make a decision on the ordinance, take it back, review it and make changes.

Mayor Stockford closed the public hearing at 9:17 p.m.

Council Comment:

Council Member Sharp commented on homelessness and stated the City needs to have signage on what is Public property; he doesn't agree with the penalty being a misdemeanor and isn't in support of the ordinance as it stands.

Council Member Stuchell stated the homeless isn't slated in the budget presented for the following year but public safety is. This ordinance would help in the grand scheme of things it doesn't stop doesn't limit and doesn't stop all the great work going on in the community. Community Action Agency and other organizations are going to look at more funding options to help with the homelessness.

Mayor Stockford stated that Council's goal was to look at the public safety aspect of homelessness and as a whole.

Council Member Wolfram would like to delay the ordinance and amend the penalty to a civil infraction instead of a misdemeanor.

Council Member Socha stated he is amenable to the change from a misdemeanor to a civil infraction in section five of the ordinance. This City is responsible for the City, the public is responsible for the people. There isn't money in the budget for homelessness or people that have fallen on hard times, it the responsibility of the community to help others and thanked Hillsdale Community Thrift and the other great organizations locally. Taxpayers pay taxes to the City and deserve to feel safe and have public safety.

Further Council discussion ensued.

Motion by Councilman Stuchell, supported by Councilman Sharp, to send ordinance to Public Safety Committee for revision to Section 5 to change the violation from a misdemeanor charge to a civil infraction.

Roll Call:

Council Member Socha	Nay
Council Member Stuchell	Aye
Council Member Vear	Nay
Council Member Wolfram	Aye
Mayor Stockford	Aye
Council Member Pratt	Aye
Council Member Sharp	Aye

Motion passed 5-2

Old Business

None.

New Business

A. Jansen FOIA Appeal

City Manager Mackie reported that Mr. Jansen's FOIA appeal letter was attached to the packet, his original FOIA request and copies of correspondence he indicates were not provided to him by Councilman Paladino in his original FOIA request. Mr. Jansen is asking City Council to direct Councilman Paladino to provide him with all correspondence as requested in his original FOIA as required by law.

Mayor Stockford requesting direction from Attorney Thompson as Council member Paladino was absent.

City Manager Mackie suggested Council to have Council member Paladino review and examine the emails again to see if any were missed as there was quite a few emails requested.

Further council discussion ensued.

Motion by Councilman Socha, support by Councilman Sharp, to sustain the appeal and request Council member Paladino to review and examine the emails again.

Roll call

Council Member Stuchell	Nay
Council Member Vear	Aye
Council Member Wolfram	Nay
Mayor Stockford	Nay
Council Member Pratt	Aye
Council Member Sharp	Aye
Council Member Socha	Nay

Motion failed 3-4

B. 2023 Sanitary Sewer Lining

Kristin Bauer, City Engineer, reported in 2021 the City had completed a video evaluation of the entire sanitary sewer system. Following these video evaluations each section of the sanitary system was rated utilizing the Pipeline Assessment Certification Program (PACP) which assigns a numerical value to the pipe based on the defects found in the pipe section. Some sections of sanitary sewer have already been addressed following this evaluation. Additional sections are planned to be addressed with a project currently being bid associated with grant funds the city received. City staff has budgeted funds to address additional sections of the sanitary sewer system utilizing the Cured-in-Place Pipe Lining (CIPP) process. This process allows us to rehabilitate a sewer pipe by placing a resin impregnated liner into the pipe. This liner is then expanded and cured to create a new pipe within the existing sewer section with very little loss in pipe capacity. This process is widely used and less costly than direct sewer replacement. On April 18, 2023 we received 4 bids in response to our advertised Request for Bids to provide 5,600 LF of CIPP lining throughout the city.

Motion by Councilman Socha, support by Councilman Sharp, to approve and award contract to the low bidder, Insituform Technologies of Indianapolis, IN in the amount of \$255,753.90 plus a contingency amount of \$19,246.10 for a total contract amount of \$275,000.00.

Roll call

Council Member Vear	Aye
Council Member Wolfram	Aye
Mayor Stockford	Aye
Council Member Pratt	Aye
Council Member Sharp	Aye
Council Member Socha	Aye
Council Member Stuchell	Aye

Motion passed 7-0

C Hillsdale County Historical Society Gaming License Approval (Resolution)

The Hillsdale County Historical Society, a domestic nonprofit corporation operating in the State of Michigan, desires to request a Charitable Gaming License from the State in order to hold raffles in the future to raise money for their organization. In order to apply for a license, it is required that they submit as part of their qualification information a resolution passed by the local body of government stating their organization is a recognized nonprofit organization in the community.

Motion by Councilman Socha, support by Councilman Wolfram, to approve the Hillsdale County Historical Society Gaming License. **Resolution # 3553.**

By a voice vote, the motion passed unanimously.

Miscellaneous Reports

- A. Proclamations – Arbor Day Proclamation

Mayor Stockford read the proclamation aloud.

- B. Appointments- Shade Tree Commission –Gary Stachowicz

Motion by Councilman Socha, support by Councilman Sharp, to approve Gary Stachowicz to the Shade Tree Commission.

By a voice vote, the motion passed unanimously.

- C. Other- None

***Motion by Councilman Sharp, support by Councilman Vear, to extend the council meeting passed 10:00 p.m.**

By a voice vote, the motion passed unanimously.

General Public Comment

Jaminda Springer, ward four, asked about the civil infraction process.

James Thomas III, commented on the school resource officer and asked about installing a trash can over at Davis Middle School and A/C unit in the Council Chambers.

David Turner, thanked council for their service and understands it's a tough position.

James Galloway, stated he enjoys camping and hard work. He believes the ordinance came forth to protect the city but suggests council make places in the city more useful.

City Manager's Report

None

Council Comments

None

Adjournment

Motion by Mayor Stockford, seconded by Council Member Pratt, to adjourn the meeting.

By a voice vote, the motion passed unanimously. The meeting adjourned at 10:08 p.m.

Adam Stockford, Mayor

Katy Price, City Clerk

CITY OF HILLSDALE FINANCE COMMITTEE

Place: City Hall Second Floor Conference Room

Date: May 15, 2023

Time: 6:30 PM

PRESENT:

COMMITTEE: Bruce Sharp, Gary Wolfram

STAFF: Scott Hephner (Police and Fire Chief), Jason Blake (Director of Public Services), David Mackie (City Manager), Peter Merritt (City Treasurer)

PUBLIC: None

BOARD OF PUBLIC UTILITIES AND CITY OF HILLSDALE ACCOUNTS PAYABLE
INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE

Questions asked on Invoice Distribution Report by Finance Committee:

Fund 208

Department 751 Expenses at Sandy Beach for Shelter Pad and Hill Pavilion Funds were donated
by Hill Family

Fund 582

Department 000 Helps pay electric bill for low income residents

Department 543 Tests of air storage tanks used to start generators

Fund 590

Department 547 Test sewage from Bob Evans Farms. Bob Evans reimburses

Fund 591

Department 544 Inspection of back flow prevention

Motioned by Sharp and seconded by Wolfram to approve.

Motion passed 2-0

The City Treasurer discussed the collection of lot payments that were due from Hillsdale Mobile Park LLC. Payment was delayed and the City did receive the late payment and interest in the amount of \$6324. The City Attorney advised that the state statute language requires that "the licensee shall be liable for a civil fine of not more than \$10 per occupied trailer coach for each month the licensee does not remit the specific tax..." The attorney advised that the municipality can determine the amount of the fine, but cannot exceed \$10. But the fine has to be greater than zero. Mr. Merritt wanted to bring the issue to the attention of the Finance Committee as \$10 would be a civil fine of more than \$200,000.

Public Comment: None

Motioned by Wolfram and seconded by Sharp to adjourn.

Motion passed 2-0.

ADJOURNMENT: 6:46 PM

Minutes prepared by Gary Wolfram

Public Safety - Agenda

May 23, 2023
6:00 pm

City Council Chambers

1. Call to Order & Pledge of Allegiance
2. The meeting was called to order at 6:00 p.m.
3. Roll Call
 - a. Councilman Rob Socha (Chair), Councilman Greg Stuchell, and Councilman Joshua Paladino.
4. Approval of Agenda
 - a. Stuchell motioned to approve the agenda. Paladino seconded the motion. All in favor: 3-0.
5. Public Comments
 - a. Jack McClain asked the committee to investigate parking on Union St., to make City Hall more handicap accessible, and to cut off public traffic in the one-way street next to City Hall.
 - b. Missy DesJardin asked the committee to amend the No Camping Ordinance so that police would have to provide both a verbal and written warning. She discussed her rehabilitation efforts.
 - c. Joseph Hamel asked the committee to consider mass casualty insurance for the city.
6. Agenda
 - a. Learnings from May 15th Public Hearing
 - b. Taskforce Involvement - Additional Time
 - c. No Camping Ordinance Letter/Survey
 - d. No Camping Ordinance: Reducing violations from criminal infraction to a civil infraction.
 - e. No Camping Ordinance: Changing the first sentence of Section 3 to read “verbal and written warning” instead of “verbal or written warning” in both references.
 - f. Stuchell motioned to approve both changes and to send it back to the full city council as amended. Paladino seconded the motion. All in favor: 3-0.
7. Adjournment: The meeting was adjourned at 6:27 p.m.

City of Hillsdale

Agenda Item Summary

Meeting Date: June 5, 2023
Agenda Item: Consent Agenda
Subject: Closure of south Library Lot for Big Truck Day

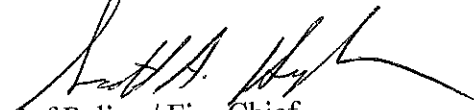
Background:

The Hillsdale Community Library has requested to close the south (lower) parking lot on Tuesday July 11, 2023 from 3:00 p.m. till 7:00 p.m. for their "Big Truck Day" event as part of their summer reading program.

Recommendation:

Approval of this request is recommended as this is an annual event.

Scott A. Hephner



Chief of Police / Fire Chief

Received by _____
 Date _____
 Amount Rec' _____
 Check # _____
 Permit # _____



CITY OF HILLSDALE

City Hall
 97 N. Broad St.
 Hillsdale, Michigan 49242
 (517) 437-6490
 www.cityofhillsdale.org

**APPLICATION FOR PERMIT
 OCCUPANCY OF OR WORK WITHIN STREET RIGHT-OF-WAYS**

TYPE:

- APPLICATION FOR PERMIT
- APPLICATION FOR BLANKET ANNUAL PERMIT
- REQUEST TO COMMENCE WORK

Post a copy of the
 Permit on-site

Applicant's Name <i>Hillsdale Community Library</i>		Date <i>5/8/23</i>	Contractor's Name <i>N/A</i>		Date
Mailing Address <i>11 E Bacon St</i>			Mailing Address		
City <i>Hillsdale</i>	State <i>MI</i>	Zip Code <i>49242</i>	City	State	Zip Code
Telephone Number <i>517-437-6470</i>			Telephone Number		

DESCRIPTION OF WORK OR USE:

*Lower Parking lot @ HCL for "Big Truck Day" (Summer Reading Program)
 (event will run from 4pm-6pm)*

LOCATION: (Drawing to be provided)

FACILITIES, STRUCTURES, OR EQUIPMENT TO BE INSTALLED:

TIME PERIOD:

COMMENCING DATE: *7/11/23* TIME: *3pm* ENDING DATE: *7/11/23* TIME: *7pm*

THE FOLLOWING MUST BE SUBMITTED PRIOR TO PERMIT ISSUANCE:

- Certificate of Insurance
- Performance Bond \$ _____
- Construction Plan
- Subcontractor's Names
- Other

NOTE: THIS APPLICATION BECOMES A VALID PERMIT ONLY UPON APPROVAL BY THE DIRECTOR, DEPARTMENT OF PUBLIC SERVICES AND/OR CHIEF OF CITY POLICE.

Staff Use Only

Recommendation for Issuance

Approved Denied

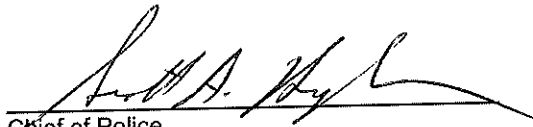
Director Comments:

Director, Department of Public Services

Recommendation for Issuance

Approved Denied

Chief of Police Comments:



Chief of Police

Bond Received \$ _____

Fee Received \$ _____

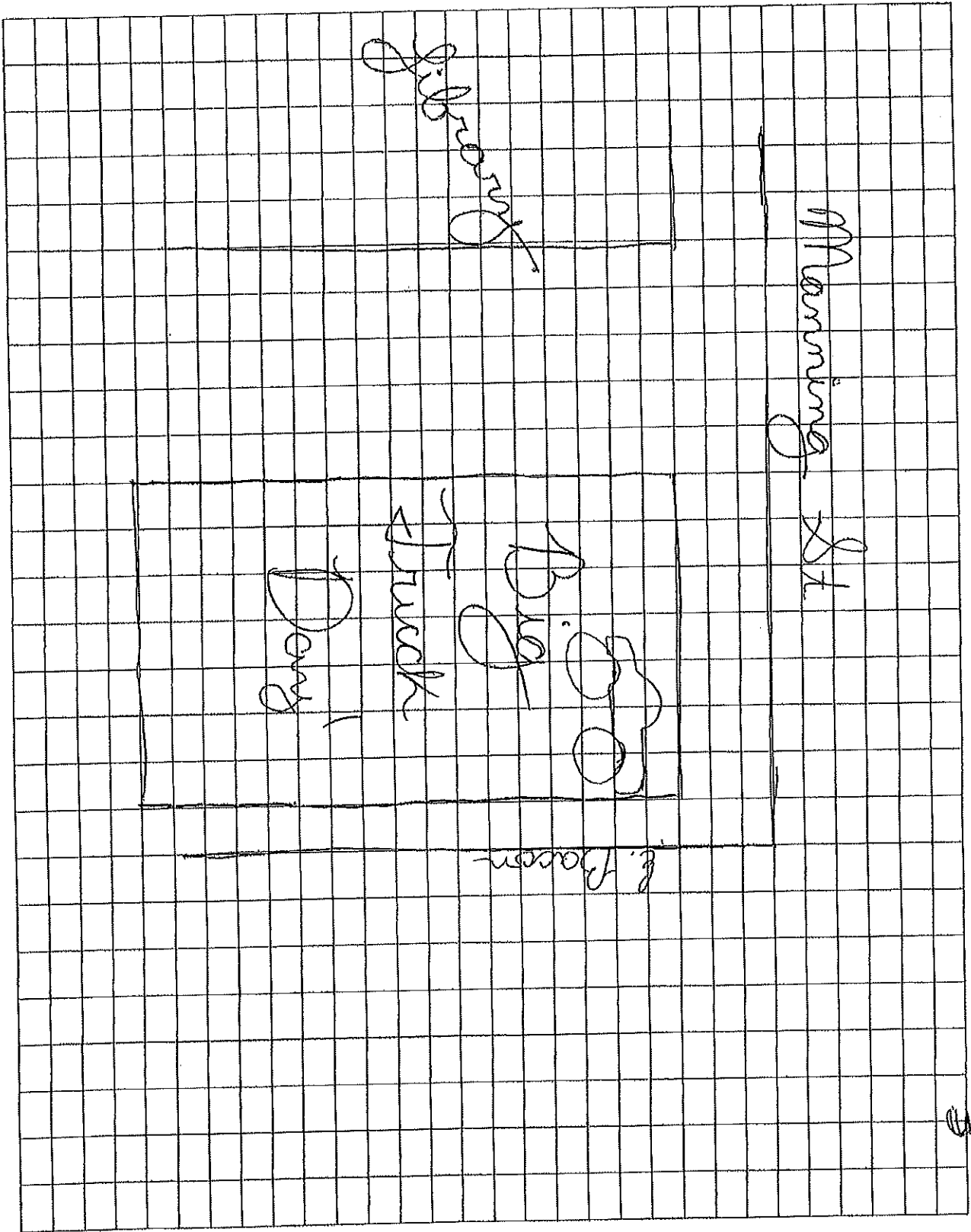
City Clerk

Note: All payments must be received and recorded before permit is valid.

Return Application to:
Department of Public Services
149 Waterworks Drive
Hillsdale, MI 49242
or
City of Hillsdale Clerk
97 N. Broad St.
Hillsdale, MI 49242
or email to: publicservices@cityofhillsdale.org

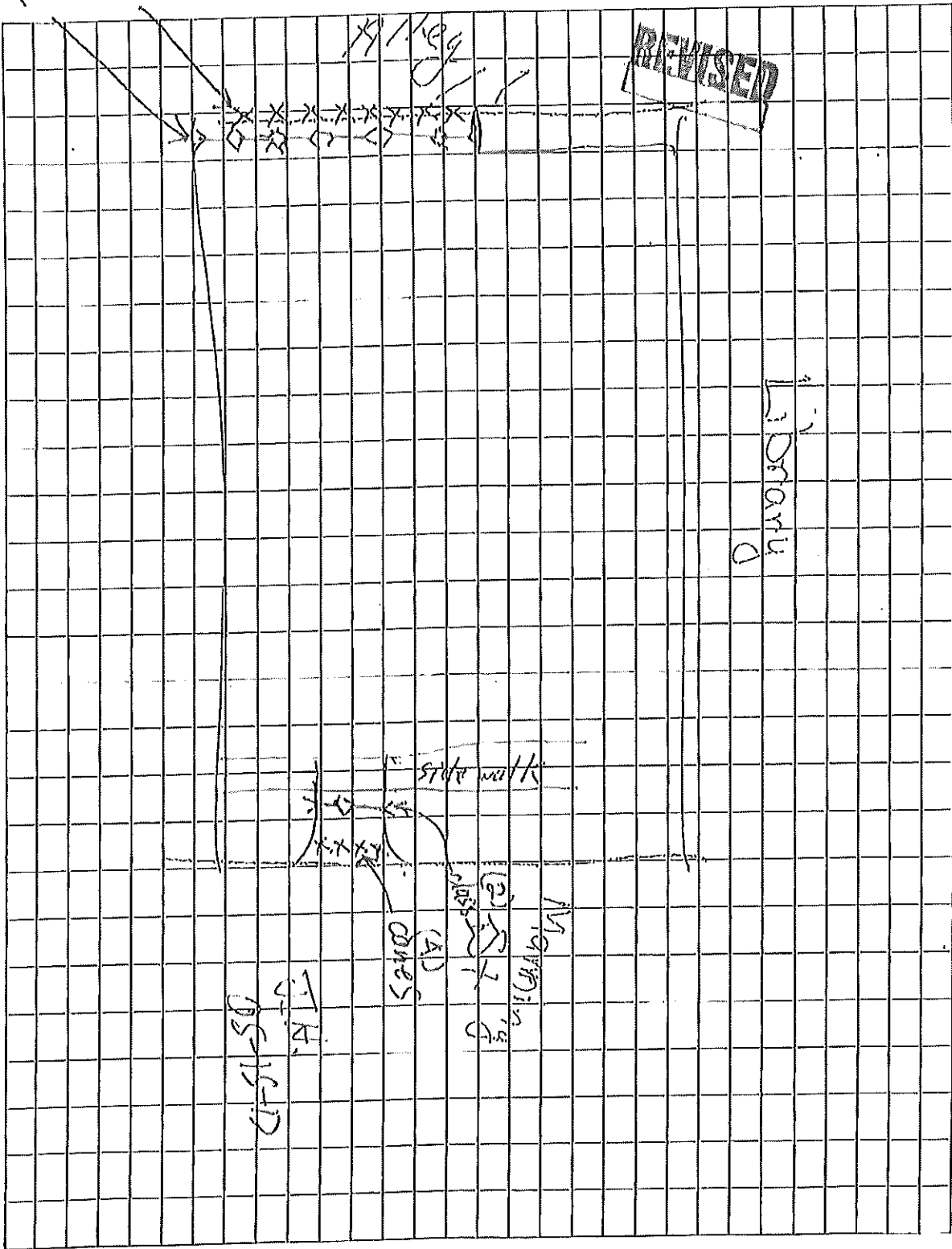
**INSPECTIONS MUST BE SCHEDULED
MINIMUM 2 HOURS PRIOR TO
COMMENCEMENT OF WORK.**

PROJECT PLAN (Attach additional sheets, as necessary)



W
N
S
E

Class (A)
cones



PROJECT PLAN (Attach additional sheets, as necessary)

PROJECT PLAN (Attach additional sheets, as necessary)

A large grid of graph paper, consisting of 20 columns and 25 rows of small squares, intended for project planning. The grid is empty and occupies the majority of the page below the title.

CITY OF HILLSDALE

**RULES AND REGULATIONS
PERMITS FOR OCCUPANCY OF AND WORK WITHIN STREET RIGHT-OF-WAYS**

SECTION 1 – AUTHORITY

- A. These rules and regulations are promulgated pursuant to the provisions of Section 30-55 of Chapter 30 of the Hillsdale Municipal Code.

SECTION 2 – APPLICATION PROCEDURES

- A. Applicants for permits shall complete the permit form provided by the Department of Public Services and shall return the completed form to the **Public Services Building, 149 Waterworks Drive** or the **Clerk's Office, City Hall, 97 N. Broad Street**, together with such additional information which is required pursuant to Chapter 30 of the Hillsdale Municipal Code and these rules and regulations.
- B. Each application shall be reviewed by the Director of Public Services, or his designee, for compliance with the provisions of Chapter 30 and these rules and regulations. In addition, the following persons shall receive written notification that an application has been received and they shall be provided an opportunity to review the application prior to its approval: Director of Utilities, Police Chief, Fire Chief, and City Forester.
- C. If, in the opinion of the Director of Public Services, the application complies with the applicable provisions of Chapter 30 and these rules and regulations, then he shall notify the applicant that the application has been approved. If the application fails to comply with Chapter 30 and these rules and regulations, then the Director shall notify the applicant that the application has been denied. The Director may permit the applicant to submit additional information or to revise information previously submitted so as to cause the application to comply with Chapter 30 and these rules and regulations.
- D. If an application is approved, the Director shall prepare the necessary permit and shall determine the amount of any fees which the applicant must pay. The permit and the statement of fees shall be delivered to the City Clerk.
- E. Upon payment of the fees as determined by the Director of Public Services, the City Clerk shall deliver the permit to the applicant and shall notify the Director of Public Services that the permit has been issued.

SECTION 3 – REQUEST TO COMMENCE WORK

- A. Any person, firm, or corporation to whom an annual blanket permit has been issued shall apply to the Director of Public Services for permission to commence work pursuant to the annual blanket permit by submitting a request to commence work on the forms provided by this purpose. Such request to commence work shall be submitted in accordance with applicable provisions of Chapter 30.
- B. Each request to commence work shall be reviewed by the Director of Public Services to determine its compliance with the provisions of Chapter 30, these rules and regulations, and the annual blanket permit. The Director shall notify the following persons and shall provide them an opportunity to comment upon the request to commence work: Director of Utilities, Police Chief, Fire Chief, and City Forester.
- C. If, in the opinion of the Director, the request to commence work is in compliance with the applicable provisions of Chapter 30, these rules and regulations, and the annual blanket permit, then he shall approve the request and notify the applicant of such approval. If the request is not in compliance, then the request shall be denied and the applicant shall have the opportunity to submit a request to commence work which is in compliance. The Director may permit the applicant to submit additional information or to revise information previously submitted so as to cause the application to comply with Chapter 30 and these rules and regulations.

SECTION 4 – STREET CLOSINGS AND STREET OCCUPANCIES

- A. If an application or request to commence work approved pursuant to these rules and regulations requires the closing of a street to vehicular traffic, then the applicant shall notify the Chief of Police not less than twenty-four (24) hours prior to commencing the work which will necessitate the closing of the street of the dates and times when such street is required to be closed.
- B. Streets shall be closed only pursuant to directives issued by the Chief of Police in accordance with the provisions of the Uniform Traffic Code and shall be evidenced by temporary traffic control orders and/or by the Police Chief's endorsement on the permit, or, in the case of an annual blanket permit, on the request to commence work form.
- C. The Director may issue permits for the temporary occupancy or use of portions of the street right-of-way when such occupancy or use does not significantly impair the utilization of such right-of-way for vehicular or pedestrian traffic or when such occupancy or use is for a short duration. In reviewing applications for such permits, the Director shall consider the public safety and aesthetic considerations associated with such occupancy or use as well as the public benefit which such occupancy or use provides. If such occupancy or use involves a significant restriction on vehicular traffic, other than closing, the permit, or, in the case of an annual blanket permit, the request to commence work form, shall be endorsed by the Police Chief prior to issuance.

SECTION 5 – STREET OPENINGS AND RIGHT-OF-WAY CONSTRUCTION

- A. It shall be the responsibility of the applicant to contact "Miss Dig" prior to commencing any construction activities within the right-of-way so that all public utilities and other facilities can be located.
- B. It shall be the responsibility of the applicant to provide all necessary warning signs, barricades, flagmen and the like in accordance with the current Manual on Uniform Traffic Control Devices (MUTCD) Part 6 to insure that the public is safe from injury or damage to vehicles as a result of the construction activities.
- C. The applicant, upon completion of any construction, shall restore the right-of-way areas to a condition which is as good as or better than the condition which existed prior to the commencement of construction activities.
- D. The applicant shall provide and place the necessary sheeting, shoring and bracing required to prevent caving, loss or settlement of foundation material supporting the pavement, or any other street installation such as sewers, culverts, etc. the applicant shall assume the full responsibility for this protection and shall not proceed with construction or excavation activities prior to receiving the approval of the Department of Public Services for the methods to be used. The applicant shall dispose of all surplus or unsuitable material outside of the limits of the streets.
- E. All trenches, holes and pits shall be filled with gravel, placed in successive layers not more than nine inches in depth, loose measure, and each layer shall be thoroughly compacted by mechanical tamping. Restoration shall be such that it will provide a condition equal to or better than the original condition.
- F. Street openings will be properly maintained by the applicant until the street surface is replaced.
- G. Bituminous surfaces must be replaced with bituminous materials compacted at a minimum of two lifts. Concrete surfaces must be replaced with concrete materials flush with the existing surface and properly finished.
- H. Materials used in construction, backfilling and repair operations shall comply with the State of Michigan, Department of Transportation specifications. These include the following:
 - 1. Aggregate types for backfilling.....22A and 23
 - 2. Asphalt type for replacement of street surface.....20AA
 - 3. Concrete type for replacement of concrete surface....Type 35P
- I. All vegetative areas shall be restored using top soil which is free of weeds and shall be seeded and protected from erosion.
- J. Street openings shall be made in such manner and with such tools as to produce straight edges. All such openings shall be rectangular in shape unless conditions warrant an irregular shape.

SECTION 6 – SIDEWALK CONSTRUCTION, REPAIR, AND REPLACEMENT

- A. All sidewalk work shall consist of constructing the sidewalk in a single course on a prepared subgrade.
- B. All sidewalks shall project one inch above finished grade and shall slope one quarter inch per foot toward the drainage side. Sidewalks shall be four inches thick except at driveway crossings which shall be six inches thick. Sidewalks shall be a minimum of five feet wide and a maximum of six feet wide. All walks shall meet the requirements of the Americans with Disabilities Act (ADA).
- C. All unstable subgrade material shall be removed and replaced with a minimum of four inches granular material or sand, compacted.
- D. Forms shall be clean and straight, composed of wood or metal. The forms shall be staked to line and grade in a manner that will prevent deflection or settlement. Forms shall be oiled before placing concrete. If the line of the sidewalk conflicts with trees adjacent to the sidewalk, the applicant shall notify the City Forester and Director prior to proceeding with the installation of forms.
- E. The base shall be thoroughly wetted and the concrete deposited thereon to the proper depth. It shall be spaded along the forms compressed and struck-off flush with the top of the forms. The surface shall be floated, edges and joints properly tooled, and finished with a brush to provide a non-slip surface.
- F. The applicant shall insure the use of appropriate materials which shall comply with the following specification:
- G. Expansion joints shall be placed every fifty feet or more often if required to prevent cracking of the sidewalk. Grooved joints a minimum of on-half inch in depth shall be placed every five feet.
- H. Sidewalks and sidewalk ramps shall be constructed in accordance with the standard specifications of the Michigan Department of Transportation (MDOT).
- I. Driveway approaches shall be a minimum of ten feet in width and shall be constructed of concrete a minimum of six inches thick. Expansion joints shall be placed where the approach meets a sidewalk or street. Approaches shall be constructed in accordance with standards provided in Section 6E.

SECTION 7 – INSPECTIONS

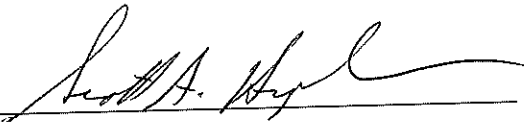
- A. It shall be the responsibility of the applicant to contact the Department of Public Services at such times as inspections are required pursuant to these rules and regulations and in accordance with sound construction practices.
- B. At a minimum inspections shall be required at the following times"
 - 1. Sidewalks
 - a) After installing forms and prior to pouring concrete.
 - b) Upon completion of work and restoration of the area.
 - 2. Street Openings
 - a) Prior to commencing backfilling.

**TRAFFIC CONTROL ORDER
2023-14**

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships, and Villages this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

On Tuesday, July 11, 2023 from 3:00 p.m. – 7:00 p.m. the Hillsdale Community Library's south lower parking lot will be closed for the "Big Truck Day" part of the Summer Reading Program.

This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.



Chief of Police

05/18/2023

Date

Received for filing in the office of the City Clerk at _____ p.m. on the _____ day
of _____,

City Clerk

Date

RESOLUTION # _____

IT IS HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this _____ day of _____,

Adam L. Stockford, Mayor

Attest:

Katy B. Price, City Clerk

City of Hillsdale

Agenda Item Summary

Meeting Date: June 5, 2023
Agenda Item: Consent Agenda
Subject: Hillsdale County Community Foundation 5K

Background:

The Hillsdale County Community Foundation is requesting approval for their 5K race to be held on Saturday August 5, 2023 between 9:00 a.m. and 11:00 a.m. The Recreation Department has worked with the applicant regarding the route and time frame. The route begins near Sandy Beach and travels Waterworks Drive, Griswold, Steamburg, Lakeview, then onto the bike path returning to Sandy Beach. The Police Department will monitor and assist as needed. See attached application, route map, and potential volunteer list.

Recommendation:

Approval of this request is recommended as this route is utilized in most approved 5K events.

Scott A. Hephner



Chief of Police / Fire Chief

Received by
Date
Amount Rec'
Check #

K. Price
01/04/23



Permit #

4131

CITY OF HILLSDALE

City Hall
97 N. Broad St.
Hillsdale, Michigan 49242
(517) 437-6490
www.cityofhillsdale.org

**APPLICATION FOR PERMIT
OCCUPANCY OF OR WORK WITHIN STREET RIGHT-OF-WAYS**

TYPE:

- APPLICATION FOR PERMIT
- APPLICATION FOR BLANKET ANNUAL PERMIT
- REQUEST TO COMMENCE WORK

**Post a copy of the
Permit on-site**

HCCF YOUTH 5K **01/03/23**

Applicant's Name 2 S HOWELL STREET PO BOX 276		Date 01/03/23	Contractor's Name		Date
Mailing Address HILLSDALE MI 49242			Mailing Address HILLSDALE MI 49242		
City 517.439.5101	State	Zip Code	City 517.439.5101	State	Zip Code
Telephone Number			Telephone Number		

DESCRIPTION OF WORK OR USE:

5K RACE

LOCATION: (Drawing to be provided)

CITY OF HILLSDALE - SEE DRAWING

FACILITIES, STRUCTURES, OR EQUIPMENT TO BE INSTALLED:

N/A

TIME PERIOD:

COMMENCING DATE: **August 5, 2023**

9:00 am
~~TIME: 11:00 am~~

ENDING DATE: **August 5, 2023**

TIME: **11:00 am**

THE FOLLOWING MUST BE SUBMITTED PRIOR TO PERMIT ISSUANCE:

- Certificate of Insurance
- Performance Bond \$ _____
- Construction Plan
- Subcontractor's Names
- Other *Use Agreement*

NOTE: THIS APPLICATION BECOMES A VALID PERMIT ONLY UPON APPROVAL BY THE DIRECTOR, DEPARTMENT OF PUBLIC SERVICES AND/OR CHIEF OF CITY POLICE.

Staff Use Only

Recommendation for Issuance

Approved Denied

Jason Blake 2/3/23
Director, Department of Public Services

Director Comments:

Runners/participants to utilize one lane of traffic during event and utilize Orville Meyers Parkway while running on Steamburg Rd.
City police will assist event volunteers/staff with traffic control to ensure participants safety. Participants should utilize edge/shoulder
of road for safety and to minimize traffic disruption.

Recommendation for Issuance

Approved Denied

Chief of Police Comments:

Chief of Police

Bond Received \$ _____

Fee Received \$ 20 pd receipt #58644

City Clerk

Note: All payments must be received and recorded before permit is valid.

Return Application to:
Department of Public Services
149 Waterworks Drive
Hillsdale, MI 49242
or
City of Hillsdale Clerk
97 N. Broad St.
Hillsdale, MI 49242
or email to: publicservices@cityofhillsdale.org

**INSPECTIONS MUST BE SCHEDULED
MINIMUM 2 HOURS PRIOR TO
COMMENCEMENT OF WORK.**


Distance: 3.10 miles / 4.98 km


Location: Start: Sandy Beach
Baw Beese Lake - Hillsdale, MI, US


Attributes: loop, mostly flat, roads

Description: This route starts out at the Sandy Beach recreation area, on paved roads around Baw Beese Lake, and the last stretch is along the paved Hillsdale Rotary bike path, ending at the Sandy Beach recreation area.

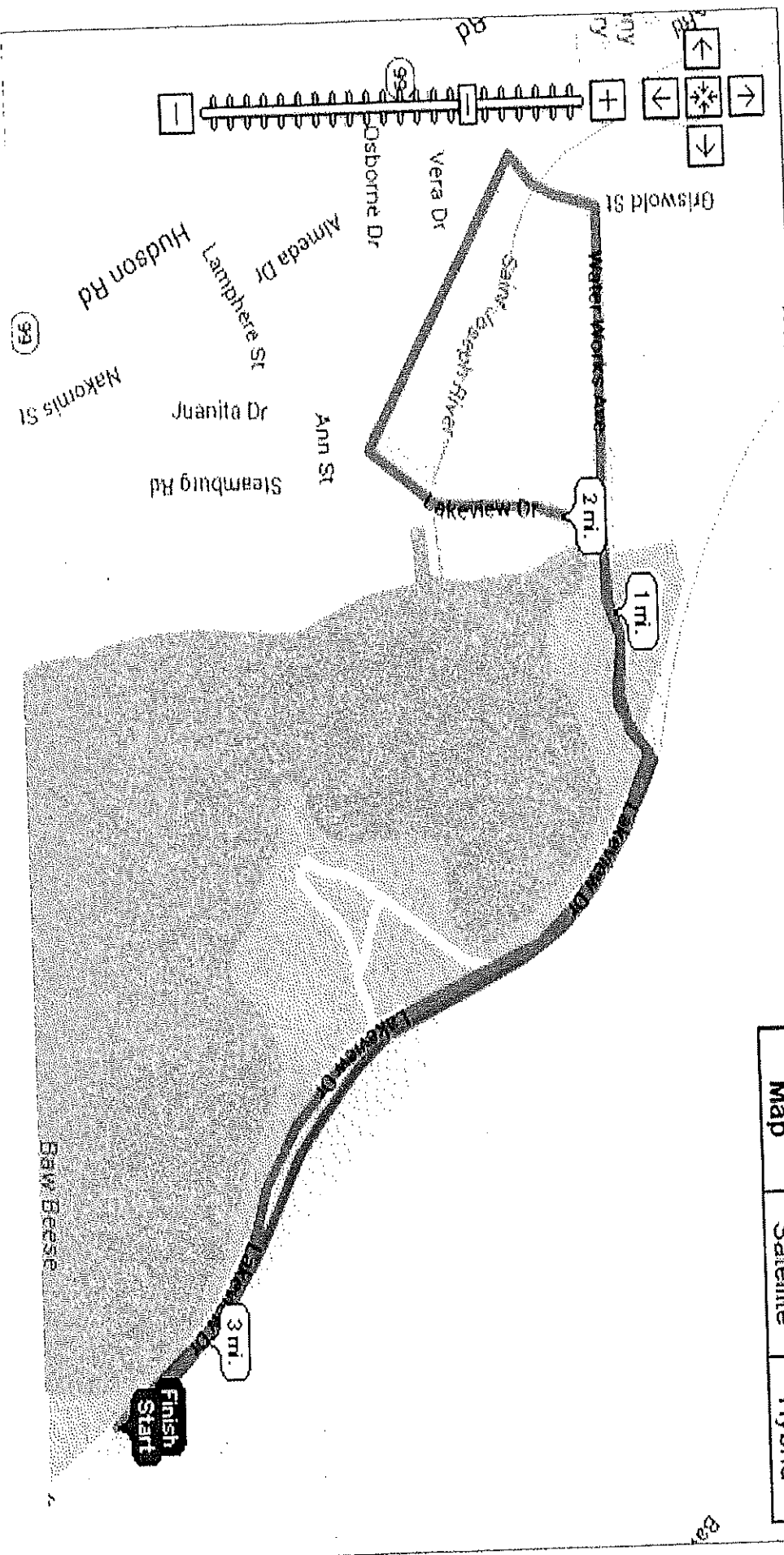
Route Markers:
 miles
 km
 none

 [Print map](#)

 [Read reviews](#)

 [Rate this route](#)

[Map](#) [Satellite](#) [Hybrid](#)



Hillsdale County Community Foundation

2 S Howell Street
Hillsdale MI 49242
517.439.5101

M.Eggleston@aboutthecf.org

5K Potential Volunteer List

Staff:

- Sharon Bisher, President/CEO
- Mindy Eggleston, Program Director
- Susan Stout, Director of Programming

Board of Trustees:

- Gary Beach
- Kimberly Blythe
- Shea Dow
- Joe Draper
- Pat Flannery
- Karlye Horton
- Jared Jordan
- Kelly Lantis
- Zack Miller
- Trent Morris
- Laura Nevins
- Chuck North
- Mike Roberts
- Mike Smith
- Maxine Vanlerberg

Potential Community Volunteers:

- Josh Perrin, HHS Principal
- Clay Schiman, HHS Track Coach

YOUTH MEMBERSHIP 2022-2023			
	First	Last	School
1	Eliza	Alvarez	Litchfield
2	Carly	Beach	North-Adams Jerome
3	Sam	Brown	Camden-Frontier
4	Tydann	Cooney	Camden-Frontier
5	Riley	Coupland	Hillsdale Academy
6	Jena	Fellabaum	Waldron
7	Clemmie	Gadwood	Will Carleton Academy
8	Eve	Goodlife	Homeschool
9	Hallie	James	Jonesville
10	Ava	Mallar	Pittsford
11	Maria	Mandrelle	Jonesville
12	Riley	McCumber	Pittsford
13	Keturah	Neukom	Hillsdale Academy
14	Abigail	Nevins	Jonesville
15	Kate	Nolan	Hillsdale
16	Keegan	Oxley	Hillsdale
17	Ava	Potter	Reading
18	Luke	Potter	Reading
19	Caroline	Roberts	Hillsdale Academy
20	Damion	Scharer	Jonesville
21	Jack	Thielen	Will Carleton Academy
22	Emily	Toner	Jonesville
23	James	VanCamp	Will Carleton Academy
24	Cheyenne	Welch	North-Adams Jerome
25	Emma	Wines	Waldron

SECTION 5 – STREET OPENINGS AND RIGHT-OF-WAY CONSTRUCTION

- A. It shall be the responsibility of the applicant to contact "Miss Dig" prior to commencing any construction activities within the right-of-way so that all public utilities and other facilities can be located.
- B. It shall be the responsibility of the applicant to provide all necessary warning signs, barricades, flagmen and the like in accordance with the current Manual on Uniform Traffic Control Devices (MUTCD) Part 6 to insure that the public is safe from injury or damage to vehicles as a result of the construction activities.
- C. The applicant, upon completion of any construction, shall restore the right-of-way areas to a condition which is as good as or better than the condition which existed prior to the commencement of construction activities.
- D. The applicant shall provide and place the necessary sheeting, shoring and bracing required to prevent caving, loss or settlement of foundation material supporting the pavement, or any other street installation such as sewers, culverts, etc. the applicant shall assume the full responsibility for this protection and shall not proceed with construction or excavation activities prior to receiving the approval of the Department of Public Services for the methods to be used. The applicant shall dispose of all surplus or unsuitable material outside of the limits of the streets.
- E. All trenches, holes and pits shall be filled with gravel, placed in successive layers not more than nine inches in depth, loose measure, and each layer shall be thoroughly compacted by mechanical tamping. Restoration shall be such that it will provide a condition equal to or better than the original condition.
- F. Street openings will be properly maintained by the applicant until the street surface is replaced.
- G. Bituminous surfaces must be replaced with bituminous materials compacted at a minimum of two lifts. Concrete surfaces must be replaced with concrete materials flush with the existing surface and properly finished.
- H. Materials used in construction, backfilling and repair operations shall comply with the State of Michigan, Department of Transportation specifications. These include the following:
 - 1. Aggregate types for backfilling.....22A and 23
 - 2. Asphalt type for replacement of street surface.....20AA
 - 3. Concrete type for replacement of concrete surface....Type 35P
- I. All vegetative areas shall be restored using top soil which is free of weeds and shall be seeded and protected from erosion.
- J. Street openings shall be made in such manner and with such tools as to produce straight edges. All such openings shall be rectangular in shape unless conditions warrant an irregular shape.

SECTION 6 – SIDEWALK CONSTRUCTION, REPAIR, AND REPLACEMENT

- A. All sidewalk work shall consist of constructing the sidewalk in a single course on a prepared subgrade.
- B. All sidewalks shall project one inch above finished grade and shall slope one quarter inch per foot toward the drainage side. Sidewalks shall be four inches thick except at driveway crossings which shall be six inches thick. Sidewalks shall be a minimum of five feet wide and a maximum of six feet wide. All walks shall meet the requirements of the Americans with Disabilities Act (ADA).
- C. All unstable subgrade material shall be removed and replaced with a minimum of four inches granular material or sand, compacted.
- D. Forms shall be clean and straight, composed of wood or metal. The forms shall be staked to line and grade in a manner that will prevent deflection or settlement. Forms shall be oiled before placing concrete. If the line of the sidewalk conflicts with trees adjacent to the sidewalk, the applicant shall notify the City Forester and Director prior to proceeding with the installation of forms.
- E. The base shall be thoroughly wetted and the concrete deposited thereon to the proper depth. It shall be spaded along the forms compressed and struck-off flush with the top of the forms. The surface shall be floated, edges and joints properly tooled, and finished with a brush to provide a non-slip surface.
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- G. Expansion joints shall be placed every fifty feet or more often if required to prevent cracking of the sidewalk. Grooved joints a minimum of one-half inch in depth shall be placed every five feet.
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- I. Driveway approaches shall be a minimum of ten feet in width and shall be constructed of concrete a minimum of six inches thick. Expansion joints shall be placed where the approach meets a sidewalk or street. Approaches shall be constructed in accordance with standards provided in Section 6E.

SECTION 7 – INSPECTIONS

- A. It shall be the responsibility of the applicant to contact the Department of Public Services at such times as inspections are required pursuant to these rules and regulations and in accordance with sound construction practices.
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 - a) Prior to commencing backfilling.



CITY OF HILLSDALE
97 N. BROAD ST
HILLSDALE, MI 49242
(517) 437-6441

WWW.CITYOFHILLSDALE.ORG

Receipt: 58644 01/04/23
Cashier: KATY
Received of: HILLSDALE COUNTY COMMUNITY FOUND

The sum of: 20.00

2 S HOWELL ST
HILLSDALE MI 49242
ROW PERMIT APPLICATION
YOUTH RACE 5K

<u>Receipt Code:</u>	<u>Description:</u>	<u>Distribution:</u>	
PT	RIGHT OF WAY PERMIT APPLI	101-000.000-476.000	20.00
			<u>20.00</u>
			Total

TENDERED: Cash

Signed: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/03/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Moore Insurance Services, Inc. 67 N. Howell P.O. Box 207 Hillsdale MI 49242	CONTACT NAME: Richard Moore PHONE (A/C, No, Ext): (517) 439-9345 E-MAIL ADDRESS: rmoore@mooreinsuranceservices.com FAX (A/C, No): (517) 439-5536																				
	<table border="1"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A:</td> <td>Home-Owners Insurance Company</td> <td>26638</td> </tr> <tr> <td>INSURER B:</td> <td></td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Home-Owners Insurance Company	26638	INSURER B:			INSURER C:			INSURER D:			INSURER E:			INSURER F:	
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INSURER D:																					
INSURER E:																					
INSURER F:																					
INSURED Hillsdale Co Community Foundation 2 S. Howell Street Hillsdale MI 49242-0276																					

COVERAGES	CERTIFICATE NUMBER: CL2283003810	REVISION NUMBER:
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THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		Y	4784235900	10/01/2022	10/01/2023	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ Included GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/>			4784235900	10/01/2022	10/01/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			5058384000	10/01/2022	10/01/2023	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	06172653	10/01/2022	10/01/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Hillsdale is listed as additional insured with regard to general liability.

CERTIFICATE HOLDER**CANCELLATION**
 City of Hillsdale
 97 N Broad Street
 Hillsdale MI 49242

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**City of Hillsdale
Agenda Item Summary**

Meeting Date: June 5, 2023

Agenda Item #: Consent

SUBJECT: Financial Reports for the Quarter Ending 3/31/2023

BACKGROUND PROVIDED BY STAFF

The following financial reports are submitted to Council for the 3rd quarter ending March 31, 2023. The statements cover the period beginning July 1, 2022 and ending March 31, 2023. Highlights of the financial statements follow.

Note: References to funds being over or below budget are based upon three quarters of the fiscal year being completed; hence an assumption is made that 75% of the line item should be realized. This assumption does not apply in all cases, as revenues and expenditures may be seasonal. At this stage of the budget year, a 10% variance is considered a normal occurrence.

The Revenue and Expenditure Report is designed to show the status of the current year sources and uses of revenue, including a comparison to the annual budget. The difference between the revenues and expenditures is reflected as the net effect; a positive would reflect a net income/surplus for the year, and a negative would reflect an over budget for the year.

General Fund

- As of March 31, 2023, the City had collected approximately 94% of its anticipated General Fund revenue. This is in large part due to the receipt of General Fund Operating summer tax revenue, and the sale of city property, an unbudgeted revenue in the amount of \$866,000.
- As of March 31, 2023, overall General Fund expenditures are at 67%. Specific General Fund expenditure highlights are below:
 - City Treasurer is at 34% of budget. This is due to most refunds and rebates typically being processed in the 4th quarter.
 - Elections is at 99.8% of budget due to August and November elections. The addition of the May special election will need a budget amendment as part of the June budget amendments prepared for Council approval.
 - Building and Grounds is at 33% of budget. This is due in large part to limited expenses on capital outlay year-to-date.

- Human Resources is at 38% of budget due to a change in wage allocation for fiscal year 2023.
- Police is at 79% of budget. Expenses are higher in training and seminars and transportation because of a new program that sponsors individuals traveling to and taking part in the police academy, in an effort to increase the number of applicants for police positions. The overtime budget is at 107% and contractual services is at 95% expended. These accounts will be monitored for year-end budget adjustments.
- Fire is at 81% of budget. The overtime budget is at 98% and wages for part-time firefighters is at 95%. Contractual services are at 120% expended. In this fiscal year, the City has seen an increase in structure fires. Also, a 32 hour mandatory training class was held on confined space rescue. These accounts will be monitored for year-end budget adjustments.
- Public Services is at 72% of budget, but wages are at 112% primarily due to a retirement payout and re-allocation of activities from other cost centers, such as Building and Grounds. This is partially offset by contractual services only being 22% expended and Building and Grounds wage expenditures being under budget. These expenses will be monitored, and a year-end adjustment may be needed.
- Engineering Services is at 80% of budget. This is due to the timing of vacation time and other non-billable time for the City Engineer. This will be reviewed prior to the close of the fiscal year to ensure Engineering Services is allocated as needed.
- Airport is at 81% of budget. Wages are at 98% due to higher than budgeted part-time staff. This department will be monitored, and a year-end adjustment performed if necessary.
- Economic Development is at 89% of budget due to the train event and other unbudgeted expenditures for the *Christmas In the City* event. A budget amendment will be needed to increase the budget for the donation revenue and increase the budget for the expenditure in the amount of \$9,900 as part of the June budget amendments prepared for Council approval.

Non-General Funds

R.L. Owen Memorial Fund (Fund 153): An expenditure budget will need to be established for this fund's share of the demolition of 280 Waterworks Dr. as well as the construction of a shed. This will be amended as part of the June budget amendments prepared for Council approval.

Major Streets (Fund 202): Revenues are only at 46%, but this is primarily due to 25% of the budgeted revenue coming from transfers that are done later in the fiscal year, and because State Gas and Weight tax revenues are reported two months after the fact. Expenditures are at 57%.

Local Street Fund (Fund 203): Through the third quarter only 16% of revenues have been recognized. This is due to 70% of the budgeted revenue coming from transfers that are made near the end of the fiscal year, and that State Gas and Weight tax revenues are reported two months after the fact. Expenditures are at 79%, mostly due to the capital outlay budget being 86% spent as a project is near completion.

Municipal Street Fund (Fund 204): Revenues are at 101% of budget due to the timing of tax receipts and proceeds from the sale of bonds. Expenses are at 19% as the Municipal Street Fund is contributing to projects in the Major and Local Street Funds and will complete transfers when final costs are known.

Library Fund (Fund 271): Revenues are at 85%, primarily due to the receipt of summer tax revenue and revenue from trusts. Expenditures are at 63%.

Capital Improvements Fund (Fund 401): This fund was mostly replaced by the Municipal Street Fund (Fund 204), so the revenue budget is now made up of two small transfers that happen later in the fiscal year, so revenues are at -2% due to a negative change in investments. Expenditures are also at less than 1% as the capital project transfer has not yet happened. This will occur upon project completion.

Field of Dreams Fund (Fund 408): An expenditure budget will need to be established for this fund for the purchase of trash receptacles and picnic tables. This will be amended as part of the June budget amendments prepared for Council approval.

Airport Improvement Fund (Fund 481): Revenues are at 95% of budget. Expenditures at 102% primarily due to the high cost of fuel. A budget amendment will be necessary but will wait until closer to the end of the year to get the most accurate figures on fuel costs. This will be amended as part of the June budget amendments prepared for Council approval.

Electric Fund (Fund 582): Revenues are at 80% and expenditures are at 65% primarily due to not yet receiving the March MSCPA invoice.

Dial A Ride (Fund 588): Revenues are at 45%, due to the timing of the receipt of grant funds. Expenditures are at 60% primarily due to the transfer out to the General Fund which is recorded in the 4th quarter each year.

Sewer Fund (Fund 590): Revenues are at 81% and expenditures are at 66% lower than budgeted expenses for Sewer Main repair and maintenance.

Water Fund (Fund 591): Revenues are at 77%. Expenditures are only at 53%, primarily due to lower than budgeted expenses for Lead Services and other repair and maintenance.

Fire Vehicle & Equipment Fund (Fund 663): Revenues are at 101% due to the receipt of taxes early in the fiscal year. Expenditures are at 188% due to the purchase of the 2023 Chevy Tahoe vehicle for Police. A budget amendment will be needed. This will be amended as part of the June budget amendments prepared for Council approval.

RECOMMENDATION:

City staff recommends City Council accept the report.

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGDG USED
		AMENDED BUDGET	NORMAL	03/31/2023 (ABNORMAL)	MONTH 03/31/2023 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE		
Fund 101 - GENERAL FUND									
Revenues									
Dept 000.000									
101-000.000-402.000	CURRENT TAXES	1,769,000.00		1,654,038.89		5,554.22		114,961.11	93.50
101-000.000-404.000	SPECIAL ACTS	39,856.00		0.00		0.00		39,856.00	0.00
101-000.000-411.000	DELINQUENT TAXES	2,000.00		1,924.41		0.00		75.59	96.22
101-000.000-434.000	TRAILER FEES	2,400.00		0.00		0.00		2,400.00	0.00
101-000.000-445.000	DEL. TAXES-PENALTIES AND INT.	25,000.00		10,923.72		1,272.40		14,076.28	43.69
101-000.000-447.000	PROPERTY TAX ADMIN. FEE	74,000.00		70,412.05		434.88		3,587.95	95.15
101-000.000-451.000	SPECIAL ASSESSMENTS	10,000.00		2,437.51		(24,556.77)		7,562.49	24.38
101-000.000-476.000	PERMITS	18,000.00		19,635.00		1,760.00		(1,635.00)	109.08
101-000.000-477.000	C.A.T.V. FRANCHISE FEES	75,000.00		35,287.32		0.00		39,712.68	47.05
101-000.000-480.000	DOG LICENSES	0.00		0.00		(65.00)		0.00	0.00
101-000.000-490.000	LICENSE FEES	6,700.00		7,014.70		0.00		(314.70)	104.70
101-000.000-529.000	FEDERAL GRANT	4,179.00		31,000.00		22,000.00		(26,821.00)	741.80
101-000.000-558.000	ACT 302 POLICE TRAINING FUNDS	0.00		794.56		0.00		(794.56)	100.00
101-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	150,000.00		88,284.80		0.00		61,715.20	58.86
101-000.000-574.000	STATE REVENUE SHARING	1,000,000.00		766,679.00		0.00		233,321.00	76.67
101-000.000-602.000	INTERMENT FEES	18,000.00		13,177.00		1,100.00		4,823.00	73.21
101-000.000-602.001	INTERMENT FEES- ST ANTHONYS	3,000.00		1,750.00		0.00		1,250.00	58.33
101-000.000-629.000	COPIES / DUPLICATING	300.00		0.00		0.00		300.00	0.00
101-000.000-633.000	ABATEMENT FEES	600.00		900.00		0.00		(300.00)	150.00
101-000.000-658.000	ORDINANCE FINES	1,000.00		436.11		110.55		563.89	43.61
101-000.000-658.001	PARKING FINES	0.00		150.00		70.00		(150.00)	100.00
101-000.000-665.000	INTEREST	20,000.00		64,729.86		4,535.31		(44,729.86)	323.65
101-000.000-667.000	RENTS	24,000.00		0.00		0.00		24,000.00	0.00
101-000.000-667.200	LEASE AGREEMENT - AT&T	15,600.00		11,700.00		1,300.00		3,900.00	75.00
101-000.000-667.517	RENTS - TRANSFER FACILITY	48,000.00		16,000.00		0.00		32,000.00	33.33
101-000.000-668.528	ROYALTIES-TRANSFER FACILITY	20,000.00		2,882.55		0.00		17,117.45	14.41
101-000.000-669.000	CHANGE IN INVESTMENTS	0.00		(17,175.99)		0.00		17,175.99	100.00
101-000.000-673.000	SALE OF CITY PROPERTY	0.00		866,407.19		0.00		(866,407.19)	100.00
101-000.000-674.000	CONTRIBUTIONS IN LIEU OF TAX	1,100,000.00		835,294.62		102,116.99		264,705.38	75.94
101-000.000-675.595	DONATION & CONTRIBUTIONS - AIRPORT	0.00		100.00		0.00		(100.00)	100.00
101-000.000-687.300	OTHER REFUNDS	200,000.00		140,866.75		24,911.31		59,133.25	70.43
101-000.000-692.000	OTHER REVENUE	10,000.00		9,249.84		3,410.00		750.16	92.50
101-000.000-692.010	MITCHELL BLDG RENT	0.00		2,000.00		1,000.00		(2,000.00)	100.00
101-000.000-692.050	OTHER REVENUE - FOIA	0.00		592.98		58.62		(592.98)	100.00
101-000.000-692.106	OTHER REVENUE - NEW YEAR'S EVE EVENT	18,000.00		11,900.00		0.00		6,100.00	66.11
101-000.000-692.174	OTHER REVENUES-ECONOMIC DEVLV	3,042.00		10,500.00		0.00		(7,458.00)	345.17
101-000.000-692.247	OTHER REVENUES - TIFA	3,000.00		0.00		0.00		3,000.00	0.00
101-000.000-692.301	OTHER REVENUES - POLICE DEPT	500.00		688.00		100.00		(188.00)	137.60
101-000.000-692.595	OTHER REVENUE - AIRPORT T-SHIRTS	0.00		132.09		0.00		(132.09)	100.00
101-000.000-699.151	TRANSFERS IN - CEMETERY CARE	20,000.00		0.00		0.00		20,000.00	0.00
101-000.000-699.174	TRANSFER IN - BPU	140,000.00		0.00		0.00		140,000.00	0.00
101-000.000-699.202	TRANSFERS IN - MAJOR STREETS	88,000.00		55,070.08		7,227.13		32,929.92	62.58
101-000.000-699.203	TRANSFERS IN - LOCAL STREETS	26,000.00		16,335.28		2,259.57		9,664.72	62.83
101-000.000-699.271	TRANSFER IN - LIBRARY	2,000.00		0.00		0.00		2,000.00	0.00
101-000.000-699.481	TRANSFERS IN - AIRPORT IMPRVMT	7,500.00		0.00		0.00		7,500.00	0.00
101-000.000-699.588	TRANSFER IN - DIAL-A-RIDE	65,000.00		0.00		0.00		65,000.00	0.00
Total Dept 000.000		5,009,677.00		4,732,118.32		154,599.21		277,558.68	94.46
TOTAL REVENUES		5,009,677.00		4,732,118.32		154,599.21		277,558.68	94.46

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2023 (ABNORMAL)	MONTH 03/31/2023 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 101 - GENERAL FUND									
Expenditures									
Dept 101.000 - CITY COUNCIL									
101-101.000-702.000	WAGES	15,597.00		12,787.22		1,919.31		2,809.78	81.99
101-101.000-717.000	WORKERS' COMPENSATION	70.00		10.09		0.00		59.91	14.41
101-101.000-720.000	EMPLOYER'S FICA	1,193.00		978.21		146.82		214.79	82.00
101-101.000-726.000	SUPPLIES	200.00		63.98		0.00		136.02	31.99
101-101.000-801.000	CONTRACTUAL SERVICES	100.00		95.36		0.00		4.64	95.36
101-101.000-810.000	DUES AND SUBSCRIPTIONS	5,250.00		0.00		0.00		5,250.00	0.00
101-101.000-955.200	MISC. - COMMUNICATIONS	1,000.00		0.00		0.00		1,000.00	0.00
101-101.000-956.000	TRAINING & SEMINARS	250.00		0.00		0.00		250.00	0.00
Total Dept 101.000 - CITY COUNCIL		23,660.00		13,934.86		2,066.13		9,725.14	58.90
Dept 172.000 - CITY MANAGER									
101-172.000-702.000	WAGES	67,519.00		43,490.47		8,061.98		24,028.53	64.41
101-172.000-704.000	SICK TIME PAY	0.00		1,673.19		0.00		(1,673.19)	100.00
101-172.000-705.000	VACATION TIME PAY	0.00		3,932.62		0.00		(3,932.62)	100.00
101-172.000-706.000	PERSONAL TIME PAY	0.00		899.71		0.00		(899.71)	100.00
101-172.000-710.000	HOLIDAY AND OTHER PAY	0.00		5,738.73		31.38		(5,738.73)	100.00
101-172.000-715.000	HEALTH AND LIFE INSURANCE	3,048.00		3,692.55		748.97		(644.55)	121.15
101-172.000-716.000	RETIREMENT	28,389.00		15,091.31		2,052.63		13,297.69	53.16
101-172.000-717.000	WORKERS' COMPENSATION	200.00		32.98		0.00		167.02	16.49
101-172.000-720.000	EMPLOYER'S FICA	5,165.00		3,953.51		584.97		1,211.49	76.54
101-172.000-721.000	DISABILITY INSURANCE	475.00		138.51		15.39		336.49	29.16
101-172.000-726.000	SUPPLIES	1,000.00		299.43		0.00		700.57	29.94
101-172.000-801.000	CONTRACTUAL SERVICES	500.00		1,108.69		0.00		(608.69)	221.74
101-172.000-810.000	DUES AND SUBSCRIPTIONS	1,000.00		325.00		0.00		675.00	32.50
101-172.000-860.000	TRANSPORTATION AND MILEAGE	500.00		26.00		26.00		474.00	5.20
101-172.000-956.000	TRAINING & SEMINARS	2,500.00		346.50		0.00		2,153.50	13.86
101-172.000-956.200	LODGING AND MEALS	1,500.00		21.00		0.00		1,479.00	1.40
Total Dept 172.000 - CITY MANAGER		111,796.00		80,770.20		11,521.32		31,025.80	72.25
Dept 175.000 - ADMINISTRATIVE SERVICES									
101-175.000-702.000	WAGES	55,426.00		25,934.72		4,099.58		29,491.28	46.79
101-175.000-710.000	HOLIDAY AND OTHER PAY	0.00		139.40		3.84		(139.40)	100.00
101-175.000-715.000	HEALTH AND LIFE INSURANCE	11,796.00		0.00		0.00		11,796.00	0.00
101-175.000-716.000	RETIREMENT	13,593.00		1,290.43		264.70		12,302.57	9.49
101-175.000-717.000	WORKERS' COMPENSATION	200.00		173.14		0.00		26.86	86.57
101-175.000-720.000	EMPLOYER'S FICA	4,240.00		1,835.61		301.81		2,404.39	43.29
101-175.000-726.000	SUPPLIES	1,500.00		805.23		0.00		694.77	53.68
101-175.000-726.007	SUPPLIES - COVID 19	500.00		0.00		0.00		500.00	0.00
101-175.000-801.000	CONTRACTUAL SERVICES	25,000.00		30,943.81		900.00		(5,943.81)	123.78
101-175.000-802.000	TECHNICAL SERVICES	44,995.00		22,555.74		2,409.67		22,439.26	50.13
101-175.000-806.000	LEGAL SERVICES	35,000.00		24,747.50		3,090.00		10,252.50	70.71
101-175.000-808.000	AUDITING SERVICES	25,000.00		0.00		0.00		25,000.00	0.00
101-175.000-810.000	DUES AND SUBSCRIPTIONS	1,200.00		89.50		0.00		1,110.50	7.46
101-175.000-818.000	INSURANCE	72,500.00		77,678.44		0.00		(5,178.44)	107.14
101-175.000-955.000	MISCELLANEOUS	0.00		395.74		395.74		(395.74)	100.00
101-175.000-955.025	MISC. - HOLIDAY RECEPTION	500.00		488.83		0.00		11.17	97.77
101-175.000-955.101	MISC. - DOMESTIC HARMONY	6,000.00		6,000.00		0.00		0.00	100.00
101-175.000-955.106	MISC. - NEW YEAR'S EVE EVENT	13,000.00		12,520.50		200.00		479.50	96.31
101-175.000-956.000	TRAINING & SEMINARS	1,000.00		1,000.00		0.00		0.00	100.00

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2023 (ABNORMAL)	MONTH 03/31/2023 INCREASE (DECREASE)	BALANCE (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-175.000-956.200	LODGING AND MEALS	500.00	0.00	0.00	500.00	0.00
101-175.000-960.000	BANK FEES	250.00	882.85	0.00	(632.85)	353.14
101-175.000-970.000	CAPITAL OUTLAY	30,000.00	15,626.16	0.00	14,373.84	52.09
Total Dept 175.000 - ADMINISTRATIVE SERVICES		342,200.00	223,107.60	11,665.34	119,092.40	65.20
Dept 191.000 - FINANCE DEPARTMENT						
101-191.000-702.000	WAGES	60,770.00	18,805.90	3,155.37	41,964.10	30.95
101-191.000-704.000	SICK TIME PAY	0.00	934.96	0.00	(934.96)	100.00
101-191.000-705.000	VACATION TIME PAY	0.00	934.91	350.59	(934.91)	100.00
101-191.000-706.000	PERSONAL TIME PAY	0.00	149.60	0.00	(149.60)	100.00
101-191.000-710.000	HOLIDAY AND OTHER PAY	0.00	1,198.49	19.20	(1,198.49)	100.00
101-191.000-715.000	HEALTH AND LIFE INSURANCE	20,509.00	6,036.09	748.97	14,472.91	29.43
101-191.000-716.000	RETIREMENT	4,254.00	1,413.60	245.42	2,840.40	33.23
101-191.000-717.000	WORKERS' COMPENSATION	210.00	32.76	0.00	177.24	15.60
101-191.000-720.000	EMPLOYER'S FICA	4,649.00	1,355.82	233.05	3,293.18	29.16
101-191.000-721.000	DISABILITY INSURANCE	340.00	77.94	8.66	262.06	22.92
101-191.000-726.000	SUPPLIES	0.00	37.63	0.00	(37.63)	100.00
101-191.000-801.000	CONTRACTUAL SERVICES	69,000.00	53,082.87	0.00	15,917.13	76.93
101-191.000-810.000	DUES AND SUBSCRIPTIONS	0.00	120.00	0.00	(120.00)	100.00
101-191.000-860.000	TRANSPORTATION AND MILEAGE	0.00	149.54	0.00	(149.54)	100.00
101-191.000-956.000	TRAINING & SEMINARS	0.00	305.00	0.00	(305.00)	100.00
101-191.000-956.200	LODGING AND MEALS	0.00	516.71	0.00	(516.71)	100.00
101-191.000-960.000	BANK FEES	0.00	1,095.16	125.32	(1,095.16)	100.00
Total Dept 191.000 - FINANCE DEPARTMENT		159,732.00	86,246.98	4,886.58	73,485.02	53.99
Dept 215.000 - CITY CLERK DEPARTMENT						
101-215.000-702.000	WAGES	50,432.00	37,630.17	5,819.10	12,801.83	74.62
101-215.000-707.000	LONGEVITY PAY	600.00	600.00	0.00	0.00	100.00
101-215.000-710.000	HOLIDAY AND OTHER PAY	500.00	289.92	0.00	210.08	57.98
101-215.000-715.000	HEALTH AND LIFE INSURANCE	20,509.00	15,090.03	1,872.39	5,418.97	73.58
101-215.000-716.000	RETIREMENT	6,749.00	7,864.48	977.89	(1,115.48)	116.53
101-215.000-717.000	WORKERS' COMPENSATION	100.00	94.14	0.00	5.86	94.14
101-215.000-720.000	EMPLOYER'S FICA	3,858.00	2,698.81	405.74	1,159.19	69.95
101-215.000-721.000	DISABILITY INSURANCE	200.00	148.77	16.53	51.23	74.39
101-215.000-726.000	SUPPLIES	3,000.00	1,133.87	302.20	1,866.13	37.80
101-215.000-734.000	POSTAGE	3,000.00	722.51	0.00	2,277.49	24.08
101-215.000-801.000	CONTRACTUAL SERVICES	8,400.00	6,181.29	299.83	2,218.71	73.59
101-215.000-810.000	DUES AND SUBSCRIPTIONS	500.00	81.00	0.00	419.00	16.20
101-215.000-860.000	TRANSPORTATION AND MILEAGE	250.00	174.24	174.24	75.76	69.70
101-215.000-905.000	PUBLISHING / NOTICES	2,500.00	1,398.08	472.10	1,101.92	55.92
101-215.000-956.000	TRAINING & SEMINARS	1,000.00	650.00	0.00	350.00	65.00
101-215.000-956.200	LODGING AND MEALS	800.00	0.00	0.00	800.00	0.00
Total Dept 215.000 - CITY CLERK DEPARTMENT		102,398.00	74,757.31	10,340.02	27,640.69	73.01
Dept 253.000 - CITY TREASURER						
101-253.000-702.000	WAGES	20,192.00	14,694.00	2,100.00	5,498.00	72.77
101-253.000-716.000	RETIREMENT	1,932.00	1,449.00	161.00	483.00	75.00

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GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2023 (ABNORMAL)	MONTH 03/31/2023 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 101 - GENERAL FUND									
Expenditures									
101-253.000-717.000	WORKERS' COMPENSATION	35.00		22.84		0.00		12.16	65.26
101-253.000-720.000	EMPLOYER'S FICA	1,545.00		1,124.09		160.65		420.91	72.76
101-253.000-726.000	SUPPLIES	625.00		530.70		0.00		94.30	84.91
101-253.000-734.000	POSTAGE	3,000.00		0.00		0.00		3,000.00	0.00
101-253.000-801.000	CONTRACTUAL SERVICES	4,000.00		3,334.11		0.00		665.89	83.35
101-253.000-810.000	DUES AND SUBSCRIPTIONS	0.00		198.00		0.00		(198.00)	100.00
101-253.000-964.000	REFUNDS AND REBATES	134,000.00		34,940.48		0.00		99,059.52	26.07
Total Dept 253.000 - CITY TREASURER		165,329.00		56,293.22		2,421.65		109,035.78	34.05
Dept 257.000 - ASSESSING DEPARTMENT									
101-257.000-702.000	WAGES	120,424.00		91,795.75		14,074.17		28,628.25	76.23
101-257.000-704.000	SICK TIME PAY	500.00		0.00		0.00		500.00	0.00
101-257.000-706.000	PERSONAL TIME PAY	860.00		0.00		0.00		860.00	0.00
101-257.000-707.000	LONGEVITY PAY	480.00		480.00		0.00		0.00	100.00
101-257.000-710.000	HOLIDAY AND OTHER PAY	0.00		1,003.29		121.73		(1,003.29)	100.00
101-257.000-715.000	HEALTH AND LIFE INSURANCE	6,784.00		8,959.65		2,026.77		(2,175.65)	132.07
101-257.000-716.000	RETIREMENT	13,824.00		14,917.11		1,843.87		(1,093.11)	107.91
101-257.000-717.000	WORKERS' COMPENSATION	220.00		279.34		0.00		(59.34)	126.97
101-257.000-720.000	EMPLOYER'S FICA	9,212.00		6,909.92		1,027.11		2,302.08	75.01
101-257.000-721.000	DISABILITY INSURANCE	600.00		425.34		47.26		174.66	70.89
101-257.000-726.000	SUPPLIES	1,000.00		870.45		49.01		129.55	87.05
101-257.000-734.000	POSTAGE	2,000.00		1,988.46		577.11		11.54	99.42
101-257.000-801.000	CONTRACTUAL SERVICES	12,250.00		5,994.29		94.65		6,255.71	48.93
101-257.000-806.002	LEGAL SERVICES - TAX CASES	30,000.00		0.00		0.00		30,000.00	0.00
101-257.000-810.000	DUES AND SUBSCRIPTIONS	1,060.00		606.37		18.00		453.63	57.20
101-257.000-860.000	TRANSPORTATION AND MILEAGE	500.00		28.00		0.00		472.00	5.60
101-257.000-905.000	PUBLISHING / NOTICES	500.00		521.30		0.00		(21.30)	104.26
101-257.000-956.000	TRAINING & SEMINARS	1,500.00		235.00		30.00		1,265.00	15.67
101-257.000-956.200	LODGING AND MEALS	1,250.00		0.00		0.00		1,250.00	0.00
Total Dept 257.000 - ASSESSING DEPARTMENT		202,964.00		135,014.27		19,909.68		67,949.73	66.52
Dept 262.000 - ELECTIONS									
101-262.000-702.000	WAGES	8,900.00		240.75		0.00		8,659.25	2.71
101-262.000-716.000	RETIREMENT	0.00		19.22		0.00		(19.22)	100.00
101-262.000-720.000	EMPLOYER'S FICA	0.00		17.82		0.00		(17.82)	100.00
101-262.000-726.000	SUPPLIES	3,000.00		2,975.74		1,604.81		24.26	99.19
101-262.000-801.000	CONTRACTUAL SERVICES	9,659.00		18,121.32		52.00		(8,462.32)	187.61
101-262.000-905.000	PUBLISHING / NOTICES	100.00		0.00		0.00		100.00	0.00
101-262.000-956.200	LODGING AND MEALS	650.00		890.79		0.00		(240.79)	137.04
Total Dept 262.000 - ELECTIONS		22,309.00		22,265.64		1,656.81		43.36	99.81
Dept 265.000 - BUILDING AND GROUNDS									
101-265.000-702.000	WAGES	24,077.00		10,410.91		1,096.13		13,666.09	43.24
101-265.000-703.000	OVERTIME PAY	500.00		802.55		121.50		(302.55)	160.51
101-265.000-716.000	RETIREMENT	0.00		372.38		61.67		(372.38)	100.00
101-265.000-717.000	WORKERS' COMPENSATION	280.00		1,084.00		0.00		(804.00)	387.14
101-265.000-720.000	EMPLOYER'S FICA	1,880.00		789.01		87.76		1,090.99	41.97

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GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	03/31/2023 (ABNORMAL)	MONTH 03/31/2023 INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)		
Fund 101 - GENERAL FUND									
Expenditures									
101-265.000-725.000	FRINGE BENEFITS - ALLOCATED	11,446.00		2,599.36		0.00		8,846.64	22.71
101-265.000-726.000	SUPPLIES	5,500.00		9,092.35		373.33		(3,592.35)	165.32
101-265.000-801.000	CONTRACTUAL SERVICES	33,176.00		23,765.58		86.46		9,410.42	71.63
101-265.000-801.790	CONTRACTUAL SRV-MITCHELL BLDG	0.00		1,234.74		1,234.74		(1,234.74)	100.00
101-265.000-850.000	TELEPHONE	6,620.00		3,049.68		528.00		3,570.32	46.07
101-265.000-920.000	UTILITIES	28,000.00		22,325.43		2,635.66		5,674.57	79.73
101-265.000-930.000	REPAIRS & MAINTENANCE	10,000.00		1,952.46		178.89		8,047.54	19.52
101-265.000-940.000	EQUIPMENT RENTAL	5,000.00		4,314.77		625.28		685.23	86.30
101-265.000-957.000	PROPERTY TAXES	1,000.00		1,155.40		0.00		(155.40)	115.54
101-265.000-970.000	CAPITAL OUTLAY	130,000.00		2,175.00		0.00		127,825.00	1.67
Total Dept 265.000 - BUILDING AND GROUNDS		257,479.00		85,123.62		7,029.42		172,355.38	33.06
Dept 270.000 - HUMAN RESOURCES									
101-270.000-702.000	WAGES	69,010.00		27,181.78		4,155.32		41,828.22	39.39
101-270.000-705.000	VACATION TIME PAY	0.00		(199.45)		0.00		199.45	100.00
101-270.000-710.000	HOLIDAY AND OTHER PAY	0.00		(197.67)		0.00		197.67	100.00
101-270.000-715.000	HEALTH AND LIFE INSURANCE	20,509.00		6,036.09		748.97		14,472.91	29.43
101-270.000-716.000	RETIREMENT	5,331.00		1,853.04		322.59		3,477.96	34.76
101-270.000-717.000	WORKERS' COMPENSATION	115.00		96.88		0.00		18.12	84.24
101-270.000-720.000	EMPLOYER'S FICA	5,279.00		1,760.18		284.65		3,518.82	33.34
101-270.000-721.000	DISABILITY INSURANCE	365.00		116.01		12.89		248.99	31.78
101-270.000-726.000	SUPPLIES	500.00		953.38		40.00		(453.38)	190.68
101-270.000-801.000	CONTRACTUAL SERVICES	800.00		273.57		0.00		526.43	34.20
101-270.000-810.000	DUES AND SUBSCRIPTIONS	0.00		229.00		0.00		(229.00)	100.00
101-270.000-860.000	TRANSPORTATION AND MILEAGE	500.00		188.00		0.00		312.00	37.60
101-270.000-956.000	TRAINING & SEMINARS	500.00		590.00		0.00		(90.00)	118.00
101-270.000-956.200	LODGING AND MEALS	0.00		651.04		0.00		(651.04)	100.00
Total Dept 270.000 - HUMAN RESOURCES		102,909.00		39,531.85		5,564.42		63,377.15	38.41
Dept 301.000 - POLICE DEPARTMENT									
101-301.000-702.000	WAGES	765,824.00		663,721.02		101,650.86		102,102.98	86.67
101-301.000-703.000	OVERTIME PAY	50,000.00		53,649.90		4,615.02		(3,649.90)	107.30
101-301.000-704.000	SICK TIME PAY	21,232.00		0.00		0.00		21,232.00	0.00
101-301.000-705.000	VACATION TIME PAY	63,904.00		8,660.80		8,660.80		55,243.20	13.55
101-301.000-706.000	PERSONAL TIME PAY	9,056.00		0.00		0.00		9,056.00	0.00
101-301.000-707.000	LONGEVITY PAY	9,050.00		9,600.00		0.00		(550.00)	106.08
101-301.000-710.000	HOLIDAY AND OTHER PAY	63,936.00		16,873.82		2,606.72		47,062.18	26.39
101-301.000-715.000	HEALTH AND LIFE INSURANCE	207,641.00		149,563.15		18,637.39		58,077.85	72.03
101-301.000-716.000	RETIREMENT	302,114.00		263,590.33		40,877.36		38,523.67	87.25
101-301.000-717.000	WORKERS' COMPENSATION	10,580.00		7,218.68		0.00		3,361.32	68.23
101-301.000-720.000	EMPLOYER'S FICA	18,096.00		13,800.88		2,545.88		4,295.12	76.26
101-301.000-721.000	DISABILITY INSURANCE	5,000.00		2,779.29		308.81		2,220.71	55.59
101-301.000-726.000	SUPPLIES	9,000.00		7,463.81		1,114.72		1,536.19	82.93
101-301.000-730.000	PLICE VEH/EQUIP MAINT SUPPLIES	1,000.00		12.87		12.87		987.13	1.29
101-301.000-740.301	FUEL AND LUBRICANTS-POLICE	25,000.00		19,762.66		2,322.75		5,237.34	79.05
101-301.000-742.000	CLOTHING / UNIFORMS	10,000.00		6,575.83		1,077.13		3,424.17	65.76
101-301.000-801.000	CONTRACTUAL SERVICES	17,000.00		16,233.13		356.04		766.87	95.49
101-301.000-810.000	DUES AND SUBSCRIPTIONS	400.00		384.50		0.00		15.50	96.13
101-301.000-818.301	INSURANCE - POLICE	21,000.00		21,044.01		0.00		(44.01)	100.21

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GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2023 (ABNORMAL)	MONTH 03/31/2023 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 101 - GENERAL FUND									
Expenditures									
101-301.000-850.000	TELEPHONE	1,980.00		0.00		0.00		1,980.00	0.00
101-301.000-860.000	TRANSPORTATION AND MILEAGE	500.00		3,399.38		0.00		(2,899.38)	679.88
101-301.000-900.000	PRINTING	1,000.00		830.65		0.00		169.35	83.07
101-301.000-930.000	REPAIRS & MAINTENANCE	28,000.00		15,149.12		1,049.67		12,850.88	54.10
101-301.000-955.221	MISC - PHYSICAL EXAMINATIONS	2,000.00		0.00		0.00		2,000.00	0.00
101-301.000-955.222	MISC - SHOTS & TRAINING	200.00		0.00		0.00		200.00	0.00
101-301.000-956.000	TRAINING & SEMINARS	4,200.00		21,353.25		100.00		(17,153.25)	508.41
101-301.000-956.005	STATE TRAINING FUNDS	3,000.00		1,720.00		0.00		1,280.00	57.33
101-301.000-956.200	LODGING AND MEALS	1,000.00		302.26		0.00		697.74	30.23
Total Dept 301.000 - POLICE DEPARTMENT		1,651,713.00		1,303,689.34		185,936.02		348,023.66	78.93
Dept 336.000 - FIRE DEPARTMENT									
101-336.000-702.000	WAGES	229,039.00		189,764.86		30,146.55		39,274.14	82.85
101-336.000-702.336	WAGES - PART-TIME FIREFIGHTER	35,000.00		33,414.38		5,135.01		1,585.62	95.47
101-336.000-703.000	OVERTIME PAY	28,508.00		27,819.48		3,581.01		688.52	97.58
101-336.000-704.000	SICK TIME PAY	3,452.00		0.00		0.00		3,452.00	0.00
101-336.000-705.000	VACATION TIME PAY	16,242.00		2,575.38		0.00		13,666.62	15.86
101-336.000-706.000	PERSONAL TIME PAY	6,006.00		536.54		0.00		5,469.46	8.93
101-336.000-707.000	LONGEVITY PAY	1,650.00		1,100.00		0.00		550.00	66.67
101-336.000-710.000	HOLIDAY AND OTHER PAY	13,158.00		7,447.04		5,600.00		5,710.96	56.60
101-336.000-715.000	HEALTH AND LIFE INSURANCE	60,897.00		60,723.96		10,550.72		173.04	99.72
101-336.000-716.000	RETIREMENT	75,823.00		61,404.84		8,708.36		14,418.16	80.98
101-336.000-717.000	WORKERS' COMPENSATION	5,650.00		5,405.59		0.00		244.41	95.67
101-336.000-720.000	EMPLOYER'S FICA	6,918.00		5,620.04		903.47		1,297.96	81.24
101-336.000-721.000	DISABILITY INSURANCE	1,489.00		842.04		93.56		646.96	56.55
101-336.000-726.000	SUPPLIES	8,000.00		4,328.77		441.45		3,671.23	54.11
101-336.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	1,000.00		479.16		21.55		520.84	47.92
101-336.000-740.000	FUEL AND LUBRICANTS	7,500.00		6,144.69		653.83		1,355.31	81.93
101-336.000-742.000	CLOTHING / UNIFORMS	3,000.00		1,054.79		133.92		1,945.21	35.16
101-336.000-801.000	CONTRACTUAL SERVICES	9,000.00		10,829.59		0.00		(1,829.59)	120.33
101-336.000-810.000	DUES AND SUBSCRIPTIONS	375.00		175.00		0.00		200.00	46.67
101-336.000-818.000	INSURANCE	13,000.00		3,664.99		0.00		9,335.01	28.19
101-336.000-860.000	TRANSPORTATION AND MILEAGE	200.00		0.00		0.00		200.00	0.00
101-336.000-920.000	UTILITIES	10,500.00		10,328.99		1,083.35		171.01	98.37
101-336.000-930.000	REPAIRS & MAINTENANCE	10,000.00		8,562.17		294.50		1,437.83	85.62
101-336.000-955.221	MISC - PHYSICAL EXAMINATIONS	400.00		0.00		0.00		400.00	0.00
101-336.000-955.222	MISC - SHOTS & TRAINING	800.00		0.00		0.00		800.00	0.00
101-336.000-956.000	TRAINING & SEMINARS	2,500.00		3,945.15		0.00		(1,445.15)	157.81
101-336.000-956.200	LODGING AND MEALS	300.00		662.95		0.00		(362.95)	220.98
101-336.000-993.000	INTEREST EXPENSE	6,600.00		3,346.52		0.00		3,253.48	50.70
Total Dept 336.000 - FIRE DEPARTMENT		557,007.00		450,176.92		67,347.28		106,830.08	80.82
Dept 441.000 - PUBLIC SERVICES DEPARTMENT									
101-441.000-702.000	WAGES	140,573.00		157,364.30		16,128.40		(16,791.30)	111.94
101-441.000-703.000	OVERTIME PAY	1,000.00		393.00		0.00		607.00	39.30
101-441.000-704.000	SICK TIME PAY	1,808.00		7,319.17		2,036.02		(5,511.17)	404.82
101-441.000-705.000	VACATION TIME PAY	10,096.00		1,391.45		368.98		8,704.55	13.78
101-441.000-706.000	PERSONAL TIME PAY	904.00		0.00		0.00		904.00	0.00
101-441.000-707.000	LONGEVITY PAY	2,200.00		1,100.00		0.00		1,100.00	50.00

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GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGDG USED
		AMENDED BUDGET	NORMAL	03/31/2023 (ABNORMAL)	MONTH 03/31/2023 INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)		
Fund 101 - GENERAL FUND									
Expenditures									
101-441.000-710.000	HOLIDAY AND OTHER PAY	5,078.00		4,809.65	339.91		268.35		94.72
101-441.000-715.000	HEALTH AND LIFE INSURANCE	21,508.00		23,627.18	1,024.32		(2,119.18)		109.85
101-441.000-716.000	RETIREMENT	20,330.00		16,202.49	865.44		4,127.51		79.70
101-441.000-717.000	WORKERS' COMPENSATION	235.00		1,356.35	0.00		(1,121.35)		577.17
101-441.000-720.000	EMPLOYER'S FICA	10,830.00		11,964.10	517.89		(1,134.10)		110.47
101-441.000-721.000	DISABILITY INSURANCE	2,035.00		417.55	(6.00)		1,617.45		20.52
101-441.000-725.000	FRINGE BENEFITS - ALLOCATED	65,932.00		9,573.17	0.00		56,358.83		14.52
101-441.000-726.000	SUPPLIES	8,000.00		3,187.87	74.39		4,812.13		39.85
101-441.000-742.000	CLOTHING / UNIFORMS	2,000.00		1,939.49	216.55		60.51		96.97
101-441.000-801.000	CONTRACTUAL SERVICES	30,328.00		6,725.04	425.97		23,602.96		22.17
101-441.000-810.000	DUES AND SUBSCRIPTIONS	2,316.00		712.00	0.00		1,604.00		30.74
101-441.000-850.000	TELEPHONE	1,448.00		213.08	53.27		1,234.92		14.72
101-441.000-860.000	TRANSPORTATION AND MILEAGE	500.00		0.00	0.00		500.00		0.00
101-441.000-920.000	UTILITIES	5,500.00		3,003.45	353.98		2,496.55		54.61
101-441.000-930.000	REPAIRS & MAINTENANCE	1,000.00		105.99	0.00		894.01		10.60
101-441.000-940.000	EQUIPMENT RENTAL	1,500.00		281.98	46.09		1,218.02		18.80
101-441.000-941.000	RMEF REPLACEMENT CHARGE	65,533.00		49,150.00	5,461.00		16,383.00		75.00
101-441.000-955.441	MISCELLANEOUS - SHOE ALLOWANC	2,000.00		1,189.58	0.00		810.42		59.48
101-441.000-955.588	MISC. - CDL LICENSING/TESTING	15,000.00		3,644.00	221.00		11,356.00		24.29
101-441.000-956.000	TRAINING & SEMINARS	3,935.00		885.82	40.00		3,049.18		22.51
101-441.000-956.200	LODGING AND MEALS	1,750.00		0.00	0.00		1,750.00		0.00
Total Dept 441.000 - PUBLIC SERVICES DEPARTMENT		423,339.00		306,556.71	28,167.21		116,782.29		72.41
Dept 447.000 - ENGINEERING SERVICES									
101-447.000-702.000	WAGES	28,791.00		24,939.11	3,965.01		3,851.89		86.62
101-447.000-710.000	HOLIDAY AND OTHER PAY	0.00		262.87	45.89		(262.87)		100.00
101-447.000-715.000	HEALTH AND LIFE INSURANCE	6,358.00		15,090.03	1,872.39		(8,732.03)		237.34
101-447.000-716.000	RETIREMENT	2,015.00		1,603.36	290.78		411.64		79.57
101-447.000-717.000	WORKERS' COMPENSATION	0.00		298.77	0.00		(298.77)		100.00
101-447.000-720.000	EMPLOYER'S FICA	2,202.00		1,787.55	284.83		414.45		81.18
101-447.000-721.000	DISABILITY INSURANCE	465.00		346.23	38.47		118.77		74.46
101-447.000-725.000	FRINGE BENEFITS - ALLOCATED	0.00		(11,936.60)	(11,936.60)		11,936.60		100.00
101-447.000-726.000	SUPPLIES	0.00		117.95	117.95		(117.95)		100.00
101-447.000-810.000	DUES AND SUBSCRIPTIONS	700.00		582.00	0.00		118.00		83.14
101-447.000-956.000	TRAINING & SEMINARS	200.00		20.00	0.00		180.00		10.00
101-447.000-956.200	LODGING AND MEALS	500.00		0.00	0.00		500.00		0.00
Total Dept 447.000 - ENGINEERING SERVICES		41,231.00		33,111.27	(5,321.28)		8,119.73		80.31
Dept 448.000 - STREET LIGHTING									
101-448.000-920.202	UTILITIES - MAJOR STREETS	50,000.00		39,028.79	4,258.05		10,971.21		78.06
101-448.000-920.203	UTILITIES - LOCAL STREETS	3,750.00		2,451.77	270.75		1,298.23		65.38
Total Dept 448.000 - STREET LIGHTING		53,750.00		41,480.56	4,528.80		12,269.44		77.17
Dept 567.000 - CEMETERIES									
101-567.000-702.000	WAGES	35,911.00		18,256.12	3,175.30		17,654.88		50.84
101-567.000-703.000	OVERTIME PAY	1,500.00		726.86	79.93		773.14		48.46
101-567.000-716.000	RETIREMENT	0.00		729.37	191.98		(729.37)		100.00

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GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2023 (ABNORMAL)	MONTH 03/31/2023 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 101 - GENERAL FUND									
Expenditures									
101-567.000-717.000	WORKERS' COMPENSATION	370.00		66.00		0.00		304.00	17.84
101-567.000-720.000	EMPLOYER'S FICA	2,862.00		1,371.15		238.92		1,490.85	47.91
101-567.000-725.000	FRINGE BENEFITS - ALLOCATED	17,423.00		4,077.67		0.00		13,345.33	23.40
101-567.000-726.000	SUPPLIES	3,250.00		2,593.71		632.65		656.29	79.81
101-567.000-801.000	CONTRACTUAL SERVICES	61,860.00		62,030.00		2,950.00		(170.00)	100.27
101-567.000-920.000	UTILITIES	900.00		355.86		18.39		544.14	39.54
101-567.000-930.000	REPAIRS & MAINTENANCE	500.00		0.00		0.00		500.00	0.00
101-567.000-940.000	EQUIPMENT RENTAL	25,000.00		10,521.11		1,552.60		14,478.89	42.08
101-567.000-970.000	CAPITAL OUTLAY	19,500.00		0.00		0.00		19,500.00	0.00
Total Dept 567.000 - CEMETERIES		169,076.00		100,727.85		8,839.77		68,348.15	59.58
Dept 571.000 - PARKING LOTS									
101-571.000-702.000	WAGES	4,639.00		2,078.70		406.97		2,560.30	44.81
101-571.000-703.000	OVERTIME PAY	1,000.00		522.00		324.99		478.00	52.20
101-571.000-716.000	RETIREMENT	0.00		139.79		47.02		(139.79)	100.00
101-571.000-720.000	EMPLOYER'S FICA	431.00		192.86		55.47		238.14	44.75
101-571.000-725.000	FRINGE BENEFITS - ALLOCATED	2,626.00		526.77		0.00		2,099.23	20.06
101-571.000-726.000	SUPPLIES	1,000.00		3,233.17		225.29		(2,233.17)	323.32
101-571.000-801.000	CONTRACTUAL SERVICES	8,880.00		4,876.03		0.00		4,003.97	54.91
101-571.000-920.000	UTILITIES	2,500.00		967.23		107.50		1,532.77	38.69
101-571.000-940.000	EQUIPMENT RENTAL	4,000.00		1,668.71		531.07		2,331.29	41.72
Total Dept 571.000 - PARKING LOTS		25,076.00		14,205.26		1,698.31		10,870.74	56.65
Dept 595.000 - AIRPORT									
101-595.000-702.000	WAGES	58,414.00		57,173.34		10,040.27		1,240.66	97.88
101-595.000-703.000	OVERTIME PAY	0.00		1,737.60		0.00		(1,737.60)	100.00
101-595.000-705.000	VACATION TIME PAY	0.00		146.40		0.00		(146.40)	100.00
101-595.000-710.000	HOLIDAY AND OTHER PAY	0.00		886.34		84.51		(886.34)	100.00
101-595.000-715.000	HEALTH AND LIFE INSURANCE	6,784.00		146.16		16.24		6,637.84	2.15
101-595.000-716.000	RETIREMENT	2,665.00		2,516.02		505.57		148.98	94.41
101-595.000-717.000	WORKERS' COMPENSATION	650.00		530.66		0.00		119.34	81.64
101-595.000-720.000	EMPLOYER'S FICA	4,468.00		4,581.02		773.28		(113.02)	102.53
101-595.000-721.000	DISABILITY INSURANCE	200.00		163.89		19.75		36.11	81.95
101-595.000-725.000	FRINGE BENEFITS - ALLOCATED	160.00		57.83		0.00		102.17	36.14
101-595.000-726.000	SUPPLIES	2,500.00		3,591.22		150.67		(1,091.22)	143.65
101-595.000-740.000	FUEL AND LUBRICANTS	3,000.00		2,982.69		697.90		17.31	99.42
101-595.000-801.000	CONTRACTUAL SERVICES	16,000.00		11,590.65		(1,156.82)		4,409.35	72.44
101-595.000-810.000	DUES AND SUBSCRIPTIONS	300.00		(80.00)		(200.00)		380.00	(26.67)
101-595.000-818.000	INSURANCE	5,000.00		5,663.00		901.00		(663.00)	113.26
101-595.000-850.000	TELEPHONE	3,000.00		853.84		96.00		2,146.16	28.46
101-595.000-860.000	TRANSPORTATION AND MILEAGE	100.00		0.00		0.00		100.00	0.00
101-595.000-920.000	UTILITIES	13,000.00		10,859.39		1,558.32		2,140.61	83.53
101-595.000-930.000	REPAIRS & MAINTENANCE	8,000.00		2,259.95		(3,020.07)		5,740.05	28.25
101-595.000-940.000	EQUIPMENT RENTAL	500.00		1,517.56		0.00		(1,017.56)	303.51
101-595.000-956.000	TRAINING & SEMINARS	8,000.00		430.62		0.00		7,569.38	5.38
Total Dept 595.000 - AIRPORT		132,741.00		107,608.18		10,466.62		25,132.82	81.07

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2023 (ABNORMAL)	MONTH 03/31/2023 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 101 - GENERAL FUND									
Expenditures									
Dept 701.000 - PLANNING DEPARTMENT									
101-701.000-702.000	WAGES	53,881.00		40,202.23		6,217.08		13,678.77	74.61
101-701.000-704.000	SICK TIME PAY	700.00		0.00		0.00		700.00	0.00
101-701.000-706.000	PERSONAL TIME PAY	226.00		0.00		0.00		226.00	0.00
101-701.000-707.000	LONGEVITY PAY	480.00		480.00		0.00		0.00	100.00
101-701.000-710.000	HOLIDAY AND OTHER PAY	500.00		328.32		38.40		171.68	65.66
101-701.000-715.000	HEALTH AND LIFE INSURANCE	20,509.00		15,090.03		1,872.39		5,418.97	73.58
101-701.000-716.000	RETIREMENT	7,209.00		8,290.68		983.23		(1,081.68)	115.00
101-701.000-717.000	WORKERS' COMPENSATION	170.00		97.51		0.00		72.49	57.36
101-701.000-720.000	EMPLOYER'S FICA	4,122.00		2,889.33		439.12		1,232.67	70.10
101-701.000-721.000	DISABILITY INSURANCE	280.00		173.07		19.23		106.93	61.81
101-701.000-726.000	SUPPLIES	500.00		438.92		0.00		61.08	87.78
101-701.000-801.000	CONTRACTUAL SERVICES	2,200.00		810.05		94.65		1,389.95	36.82
101-701.000-801.372	CONTRACTUAL SERVICES - CODE ENFORCEMENT	60,000.00		28,257.53		2,894.00		31,742.47	47.10
101-701.000-810.000	DUES AND SUBSCRIPTIONS	2,560.00		2,169.72		0.00		390.28	84.75
101-701.000-860.000	TRANSPORTATION AND MILEAGE	500.00		137.63		0.00		362.37	27.53
101-701.000-905.000	PUBLISHING / NOTICES	500.00		124.50		45.80		375.50	24.90
101-701.000-956.000	TRAINING & SEMINARS	870.00		389.00		300.00		481.00	44.71
101-701.000-956.200	LODGING AND MEALS	1,000.00		0.00		0.00		1,000.00	0.00
Total Dept 701.000 - PLANNING DEPARTMENT		156,207.00		99,878.52		12,903.90		56,328.48	63.94
Dept 728.000 - ECONOMIC DEVELOPMENT									
101-728.000-702.000	WAGES	49,447.00		36,673.94		5,181.56		12,773.06	74.17
101-728.000-704.000	SICK TIME PAY	0.00		175.64		87.82		(175.64)	100.00
101-728.000-706.000	PERSONAL TIME PAY	0.00		87.82		0.00		(87.82)	100.00
101-728.000-707.000	LONGEVITY PAY	0.00		480.00		0.00		(480.00)	100.00
101-728.000-710.000	HOLIDAY AND OTHER PAY	500.00		959.97		78.40		(459.97)	191.99
101-728.000-715.000	HEALTH AND LIFE INSURANCE	0.00		1,458.64		1,328.72		(1,458.64)	100.00
101-728.000-716.000	RETIREMENT	6,616.00		6,702.15		(446.10)		(86.15)	101.30
101-728.000-717.000	WORKERS' COMPENSATION	75.00		70.10		0.00		4.90	93.47
101-728.000-720.000	EMPLOYER'S FICA	3,783.00		2,762.06		395.20		1,020.94	73.01
101-728.000-721.000	DISABILITY INSURANCE	195.00		199.56		14.92		(4.56)	102.34
101-728.000-726.000	SUPPLIES	1,000.00		115.12		0.00		884.88	11.51
101-728.000-801.000	CONTRACTUAL SERVICES	0.00		7,072.77		0.00		(7,072.77)	100.00
101-728.000-810.000	DUES AND SUBSCRIPTIONS	350.00		350.00		0.00		0.00	100.00
101-728.000-860.000	TRANSPORTATION AND MILEAGE	300.00		0.00		0.00		300.00	0.00
101-728.000-905.000	PUBLISHING / NOTICES	100.00		0.00		0.00		100.00	0.00
101-728.000-956.000	TRAINING & SEMINARS	1,500.00		170.68		0.00		1,329.32	11.38
101-728.000-956.200	LODGING AND MEALS	700.00		0.00		0.00		700.00	0.00
Total Dept 728.000 - ECONOMIC DEVELOPMENT		64,566.00		57,278.45		6,640.52		7,287.55	88.71
Dept 756.000 - PARKS									
101-756.000-702.000	WAGES	33,461.00		25,149.35		5,591.58		8,311.65	75.16
101-756.000-703.000	OVERTIME PAY	750.00		227.13		0.00		522.87	30.28
101-756.000-716.000	RETIREMENT	0.00		763.08		302.75		(763.08)	100.00
101-756.000-720.000	EMPLOYER'S FICA	2,617.00		1,846.35		410.60		770.65	70.55
101-756.000-725.000	FRINGE BENEFITS - ALLOCATED	15,933.00		5,236.47		0.00		10,696.53	32.87
101-756.000-726.000	SUPPLIES	7,500.00		7,964.44		119.37		(464.44)	106.19
101-756.000-801.000	CONTRACTUAL SERVICES	80,445.00		63,992.07		4,425.00		16,452.93	79.55

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	03/31/2023	MONTH 03/31/2023	BALANCE	
Fund 101 - GENERAL FUND						
Expenditures						
101-756.000-920.000	UTILITIES	7,000.00	5,844.42	395.91	1,155.58	83.49
101-756.000-930.000	REPAIRS & MAINTENANCE	2,500.00	215.75	0.00	2,284.25	8.63
101-756.000-940.000	EQUIPMENT RENTAL	20,000.00	15,389.23	2,836.82	4,610.77	76.95
Total Dept 756.000 - PARKS		170,206.00	126,628.29	14,082.03	43,577.71	74.40
Dept 965.000 - TRANSFERS TO OTHER FUNDS						
101-965.000-995.208	TRANSFER OUT - RECREATION	43,073.00	0.00	0.00	43,073.00	0.00
101-965.000-995.401	TRANSFER OUT - CAPITAL IMPROVEMENT	50,000.00	0.00	0.00	50,000.00	0.00
101-965.000-995.588	TRANSFER OUT - DIAL-A-RIDE	133,274.00	0.00	0.00	133,274.00	0.00
Total Dept 965.000 - TRANSFERS TO OTHER FUNDS		226,347.00	0.00	0.00	226,347.00	0.00
TOTAL EXPENDITURES		5,162,035.00	3,458,386.90	412,350.55	1,703,648.10	67.00
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		5,009,677.00	4,732,118.32	154,599.21	277,558.68	94.46
TOTAL EXPENDITURES		5,162,035.00	3,458,386.90	412,350.55	1,703,648.10	67.00
NET OF REVENUES & EXPENDITURES		(152,358.00)	1,273,731.42	(257,751.34)	(1,426,089.42)	836.01
BEG. FUND BALANCE		3,303,761.27	3,303,761.27			
END FUND BALANCE		3,151,403.27	4,577,492.69			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	03/31/2023 (NORMAL (ABNORMAL))	MONTH 03/31/2023 (INCREASE (DECREASE))	BALANCE (NORMAL (ABNORMAL))	
Fund 151 - CEMETERY TRUST FUND						
Revenues						
Dept 000.000						
151-000.000-642.100	SALE OF CEMETERY LOTS-LAKEVIE	4,000.00	4,650.00	750.00	(650.00)	116.25
151-000.000-642.200	SALE OF CEMETERY LOTS-OAKGROV	7,000.00	11,125.00	0.00	(4,125.00)	158.93
151-000.000-665.000	INTEREST	10,000.00	7,552.22	0.00	2,447.78	75.52
151-000.000-669.000	CHANGE IN INVESTMENTS	0.00	(4,686.17)	0.00	4,686.17	100.00
Total Dept 000.000		21,000.00	18,641.05	750.00	2,358.95	88.77
TOTAL REVENUES		21,000.00	18,641.05	750.00	2,358.95	88.77
Expenditures						
Dept 175.000 - ADMINISTRATIVE SERVICES						
151-175.000-960.000	BANK FEES	0.00	240.89	0.00	(240.89)	100.00
Total Dept 175.000 - ADMINISTRATIVE SERVICES		0.00	240.89	0.00	(240.89)	100.00
Dept 965.000 - TRANSFERS TO OTHER FUNDS						
151-965.000-995.101	TRANSFER OUT - GENERAL FUND	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 965.000 - TRANSFERS TO OTHER FUNDS		20,000.00	0.00	0.00	20,000.00	0.00
TOTAL EXPENDITURES		20,000.00	240.89	0.00	19,759.11	1.20
Fund 151 - CEMETERY TRUST FUND:						
TOTAL REVENUES		21,000.00	18,641.05	750.00	2,358.95	88.77
TOTAL EXPENDITURES		20,000.00	240.89	0.00	19,759.11	1.20
NET OF REVENUES & EXPENDITURES		1,000.00	18,400.16	750.00	(17,400.16)	1,840.02
BEG. FUND BALANCE		734,256.23	734,256.23			
END FUND BALANCE		735,256.23	752,656.39			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	03/31/2023 NORMAL (ABNORMAL)	MONTH 03/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 152 - STOCK'S PARK PERPETUAL MAINT.						
Revenues						
Dept 000.000						
152-000.000-665.000	INTEREST	1,000.00	1,027.08	88.90	(27.08)	102.71
152-000.000-669.000	CHANGE IN INVESTMENTS	0.00	(852.84)	0.00	852.84	100.00
152-000.000-675.000	CONTRIBUTIONS AND DONATIONS	6,000.00	1,838.00	20.00	4,162.00	30.63
Total Dept 000.000		7,000.00	2,012.24	108.90	4,987.76	28.75
TOTAL REVENUES		7,000.00	2,012.24	108.90	4,987.76	28.75
Expenditures						
Dept 756.000 - PARKS						
152-756.000-960.000	BANK FEES	100.00	43.85	0.00	56.15	43.85
Total Dept 756.000 - PARKS		100.00	43.85	0.00	56.15	43.85
TOTAL EXPENDITURES		100.00	43.85	0.00	56.15	43.85
Fund 152 - STOCK'S PARK PERPETUAL MAINT.:						
TOTAL REVENUES		7,000.00	2,012.24	108.90	4,987.76	28.75
TOTAL EXPENDITURES		100.00	43.85	0.00	56.15	43.85
NET OF REVENUES & EXPENDITURES		6,900.00	1,968.39	108.90	4,931.61	28.53
BEG. FUND BALANCE		83,992.72	83,992.72			
END FUND BALANCE		90,892.72	85,961.11			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	03/31/2023 (ABNORMAL)	MONTH 03/31/2023 (DECREASE)	NORMAL	(ABNORMAL)	
Fund 153 - R. L. OWEN MEMORIAL FUND								
Revenues								
Dept 000.000								
153-000.000-665.000	INTEREST	5,000.00		4,493.30	0.00		506.70	89.87
153-000.000-669.000	CHANGE IN INVESTMENTS	0.00		(702.35)	0.00		702.35	100.00
Total Dept 000.000		5,000.00		3,790.95	0.00		1,209.05	75.82
TOTAL REVENUES		5,000.00		3,790.95	0.00		1,209.05	75.82
Expenditures								
Dept 265.000 - BUILDING AND GROUNDS								
153-265.000-801.000	CONTRACTUAL SERVICES	0.00		15,716.25	0.00		(15,716.25)	100.00
153-265.000-960.000	BANK FEES	100.00		36.11	0.00		63.89	36.11
153-265.000-970.000	CAPITAL OUTLAY	0.00		5,023.76	5,023.76		(5,023.76)	100.00
Total Dept 265.000 - BUILDING AND GROUNDS		100.00		20,776.12	5,023.76		(20,676.12)	100.00
TOTAL EXPENDITURES		100.00		20,776.12	5,023.76		(20,676.12)	100.00
Fund 153 - R. L. OWEN MEMORIAL FUND:								
TOTAL REVENUES		5,000.00		3,790.95	0.00		1,209.05	75.82
TOTAL EXPENDITURES		100.00		20,776.12	5,023.76		(20,676.12)	100.00
NET OF REVENUES & EXPENDITURES		4,900.00		(16,985.17)	(5,023.76)		21,885.17	346.64
BEG. FUND BALANCE		58,764.83		58,764.83				
END FUND BALANCE		63,664.83		41,779.66				

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2023	MONTH 03/31/2023	BALANCE	
Fund 202 - MAJOR ST./TRUNKLINE FUND						
Revenues						
Dept 000.000						
202-000.000-529.000	FEDERAL GRANT	127,194.00	86,952.67	0.00	40,241.33	68.36
202-000.000-546.000	STATE GRANT - GAS & WEIGHT TA	893,774.00	524,054.80	72,271.32	369,719.20	58.63
202-000.000-546.048	STATE GRANT-METRO ROW ACT	18,000.00	0.00	0.00	18,000.00	0.00
202-000.000-548.000	STATE GRANT - TRUNKLINE MAINT	51,538.00	26,646.14	0.00	24,891.86	51.70
202-000.000-665.000	INTEREST	3,000.00	8,240.41	77.50	(5,240.41)	274.68
202-000.000-669.000	CHANGE IN INVESTMENTS	0.00	(2,133.57)	0.00	2,133.57	100.00
202-000.000-692.000	OTHER REVENUE	0.00	3,160.82	247.39	(3,160.82)	100.00
202-000.000-692.039	OTHER REVENUE - BPU	2,500.00	3,977.87	643.29	(1,477.87)	159.11
202-000.000-699.204	TRANSFER IN - MUNICIPAL STREETS	325,000.00	0.00	0.00	325,000.00	0.00
Total Dept 000.000		1,421,006.00	650,899.14	73,239.50	770,106.86	45.81
TOTAL REVENUES		1,421,006.00	650,899.14	73,239.50	770,106.86	45.81
Expenditures						
Dept 175.000 - ADMINISTRATIVE SERVICES						
202-175.000-960.000	BANK FEES	0.00	109.67	0.00	(109.67)	100.00
202-175.000-995.101	TRANSFER OUT - GENERAL FUND	88,000.00	55,070.08	7,227.13	32,929.92	62.58
202-175.000-995.203	TRANSFER OUT - LOCAL STREETS	100,000.00	0.00	0.00	100,000.00	0.00
Total Dept 175.000 - ADMINISTRATIVE SERVICES		188,000.00	55,179.75	7,227.13	132,820.25	29.35
Dept 444.000 - SIDEWALKS						
202-444.000-726.000	SUPPLIES	0.00	170.00	0.00	(170.00)	100.00
202-444.000-801.000	CONTRACTUAL SERVICES	0.00	1,210.00	0.00	(1,210.00)	100.00
Total Dept 444.000 - SIDEWALKS		0.00	1,380.00	0.00	(1,380.00)	100.00
Dept 450.000 - STREET SURFACE						
202-450.000-702.000	WAGES	32,635.00	44,255.99	6,222.24	(11,620.99)	135.61
202-450.000-703.000	OVERTIME PAY	3,500.00	333.93	0.00	3,166.07	9.54
202-450.000-710.000	HOLIDAY AND OTHER PAY	0.00	64.57	6.80	(64.57)	100.00
202-450.000-716.000	RETIREMENT	0.00	2,331.52	379.11	(2,331.52)	100.00
202-450.000-720.000	EMPLOYER'S FICA	2,764.00	3,250.06	568.08	(486.06)	117.59
202-450.000-725.000	FRINGE BENEFITS - ALLOCATED	16,829.00	10,296.28	3,657.80	6,532.72	61.18
202-450.000-726.000	SUPPLIES	12,500.00	25,163.88	14,620.31	(12,663.88)	201.31
202-450.000-801.000	CONTRACTUAL SERVICES	7,200.00	1,100.00	0.00	6,100.00	15.28
202-450.000-940.000	EQUIPMENT RENTAL	18,000.00	16,083.64	1,190.47	1,916.36	89.35
202-450.000-941.000	RMEF REPLACEMENT CHARGE	67,411.00	0.00	0.00	67,411.00	0.00
Total Dept 450.000 - STREET SURFACE		160,839.00	102,879.87	26,644.81	57,959.13	63.96
Dept 450.500 - TRUNKLINE SURFACE						
202-450.500-702.000	WAGES	2,968.00	3,429.80	1,404.62	(461.80)	115.56
202-450.500-703.000	OVERTIME PAY	250.00	78.11	0.00	171.89	31.24
202-450.500-716.000	RETIREMENT	0.00	124.85	66.81	(124.85)	100.00
202-450.500-720.000	EMPLOYER'S FICA	246.00	250.95	102.64	(4.95)	102.01
202-450.500-725.000	FRINGE BENEFITS - ALLOCATED	1,499.00	430.83	0.00	1,068.17	28.74

PERIOD ENDING 03/31/2023

% Fiscal Year Completed: 75.07

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGDG USED
		AMENDED BUDGET	NORMAL	03/31/2023 (ABNORMAL)	MONTH	03/31/2023 (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 202 - MAJOR ST./TRUNKLINE FUND									
Expenditures									
202-450.500-726.000	SUPPLIES	4,000.00		2,838.93		1,688.85		1,161.07	70.97
202-450.500-801.000	CONTRACTUAL SERVICES	500.00		0.00		0.00		500.00	0.00
202-450.500-940.000	EQUIPMENT RENTAL	4,000.00		2,794.39		654.43		1,205.61	69.86
Total Dept 450.500 - TRUNKLINE SURFACE		13,463.00		9,947.86		3,917.35		3,515.14	73.89
Dept 460.000 - R.O.W. MAINTENANCE									
202-460.000-702.000	WAGES	20,001.00		11,661.40		1,496.12		8,339.60	58.30
202-460.000-703.000	OVERTIME PAY	800.00		3.34		0.00		796.66	0.42
202-460.000-716.000	RETIREMENT	0.00		437.42		65.54		(437.42)	100.00
202-460.000-720.000	EMPLOYER'S FICA	1,591.00		847.65		216.44		743.35	53.28
202-460.000-725.000	FRINGE BENEFITS - ALLOCATED	9,687.00		3,015.69		772.04		6,671.31	31.13
202-460.000-726.000	SUPPLIES	2,500.00		2,412.43		67.48		87.57	96.50
202-460.000-801.000	CONTRACTUAL SERVICES	25,825.00		4,961.86		0.00		20,863.14	19.21
202-460.000-940.000	EQUIPMENT RENTAL	25,000.00		8,536.41		155.56		16,463.59	34.15
Total Dept 460.000 - R.O.W. MAINTENANCE		85,404.00		31,876.20		2,773.18		53,527.80	37.32
Dept 460.500 - TRUNKLINE R.O.W. MAINTENANCE									
202-460.500-702.000	WAGES	850.00		711.68		0.00		138.32	83.73
202-460.500-703.000	OVERTIME PAY	75.00		0.00		0.00		75.00	0.00
202-460.500-716.000	RETIREMENT	0.00		15.76		0.00		(15.76)	100.00
202-460.500-720.000	EMPLOYER'S FICA	71.00		50.95		0.00		20.05	71.76
202-460.500-725.000	FRINGE BENEFITS - ALLOCATED	431.00		175.99		0.00		255.01	40.83
202-460.500-801.000	CONTRACTUAL SERVICES	2,590.00		1,605.53		0.00		984.47	61.99
202-460.500-940.000	EQUIPMENT RENTAL	1,500.00		612.59		0.00		887.41	40.84
Total Dept 460.500 - TRUNKLINE R.O.W. MAINTENANCE		5,517.00		3,172.50		0.00		2,344.50	57.50
Dept 470.000 - TREES									
202-470.000-702.000	WAGES	12,986.00		8,944.48		2,114.73		4,041.52	68.88
202-470.000-703.000	OVERTIME PAY	350.00		475.15		377.36		(125.15)	135.76
202-470.000-716.000	RETIREMENT	0.00		206.53		136.04		(206.53)	100.00
202-470.000-720.000	EMPLOYER'S FICA	1,020.00		653.06		182.28		366.94	64.03
202-470.000-725.000	FRINGE BENEFITS - ALLOCATED	6,211.00		1,677.90		0.00		4,533.10	27.01
202-470.000-726.000	SUPPLIES	750.00		438.49		42.92		311.51	58.47
202-470.000-801.000	CONTRACTUAL SERVICES	15,000.00		31,525.00		2,850.00		(16,525.00)	210.17
202-470.000-940.000	EQUIPMENT RENTAL	3,500.00		3,775.60		2,167.65		(275.60)	107.87
Total Dept 470.000 - TREES		39,817.00		47,696.21		7,870.98		(7,879.21)	119.79
Dept 470.500 - TRUNKLINE TREES									
202-470.500-702.000	WAGES	356.00		368.85		85.76		(12.85)	103.61
202-470.500-703.000	OVERTIME PAY	150.00		9.71		0.00		140.29	6.47
202-470.500-716.000	RETIREMENT	0.00		4.95		0.00		(4.95)	100.00
202-470.500-720.000	EMPLOYER'S FICA	39.00		25.97		5.87		13.03	66.59
202-470.500-725.000	FRINGE BENEFITS - ALLOCATED	236.00		103.05		0.00		132.95	43.67
202-470.500-726.000	SUPPLIES	0.00		25.66		0.00		(25.66)	100.00
202-470.500-801.000	CONTRACTUAL SERVICES	350.00		350.00		0.00		0.00	100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2023	MONTH 03/31/2023	BALANCE	
Fund 202 - MAJOR ST./TRUNKLINE FUND						
Expenditures						
202-470.500-940.000	EQUIPMENT RENTAL	350.00	276.45	6.17	73.55	78.99
Total Dept 470.500 - TRUNKLINE TREES		1,481.00	1,164.64	97.80	316.36	78.64
Dept 480.000 - DRAINAGE						
202-480.000-702.000	WAGES	14,999.00	8,697.82	1,405.60	6,301.18	57.99
202-480.000-703.000	OVERTIME PAY	500.00	790.98	447.62	(290.98)	158.20
202-480.000-716.000	RETIREMENT	0.00	426.68	91.61	(426.68)	100.00
202-480.000-720.000	EMPLOYER'S FICA	1,186.00	697.69	245.07	488.31	58.83
202-480.000-725.000	FRINGE BENEFITS - ALLOCATED	7,218.00	2,350.37	772.03	4,867.63	32.56
202-480.000-726.000	SUPPLIES	4,000.00	198.71	0.00	3,801.29	4.97
202-480.000-801.000	CONTRACTUAL SERVICES	11,000.00	1,480.00	0.00	9,520.00	13.45
202-480.000-940.000	EQUIPMENT RENTAL	8,000.00	5,199.13	653.25	2,800.87	64.99
Total Dept 480.000 - DRAINAGE		46,903.00	19,841.38	3,615.18	27,061.62	42.30
Dept 480.500 - TRUNKLINE R.O.W. DRAINAGE						
202-480.500-702.000	WAGES	747.00	952.31	196.25	(205.31)	127.48
202-480.500-703.000	OVERTIME PAY	100.00	0.00	0.00	100.00	0.00
202-480.500-716.000	RETIREMENT	0.00	50.74	13.73	(50.74)	100.00
202-480.500-720.000	EMPLOYER'S FICA	65.00	70.04	14.21	(5.04)	107.75
202-480.500-725.000	FRINGE BENEFITS - ALLOCATED	348.00	194.89	0.00	153.11	56.00
202-480.500-726.000	SUPPLIES	200.00	0.00	0.00	200.00	0.00
202-480.500-801.000	CONTRACTUAL SERVICES	1,500.00	0.00	0.00	1,500.00	0.00
202-480.500-940.000	EQUIPMENT RENTAL	1,000.00	546.43	88.33	453.57	54.64
Total Dept 480.500 - TRUNKLINE R.O.W. DRAINAGE		3,960.00	1,814.41	312.52	2,145.59	45.82
Dept 490.000 - TRAFFIC						
202-490.000-702.000	WAGES	15,003.00	9,044.35	1,478.14	5,958.65	60.28
202-490.000-703.000	OVERTIME PAY	750.00	422.85	123.93	327.15	56.38
202-490.000-716.000	RETIREMENT	0.00	299.00	85.28	(299.00)	100.00
202-490.000-720.000	EMPLOYER'S FICA	1,205.00	687.95	227.01	517.05	57.09
202-490.000-725.000	FRINGE BENEFITS - ALLOCATED	7,337.00	2,499.55	772.03	4,837.45	34.07
202-490.000-726.000	SUPPLIES	52,602.00	52,806.38	3,288.83	(204.38)	100.39
202-490.000-801.000	CONTRACTUAL SERVICES	72,000.00	77,402.96	0.00	(5,402.96)	107.50
202-490.000-920.000	UTILITIES	4,500.00	2,166.41	224.59	2,333.59	48.14
202-490.000-940.000	EQUIPMENT RENTAL	6,000.00	1,996.18	90.93	4,003.82	33.27
Total Dept 490.000 - TRAFFIC		159,397.00	147,325.63	6,290.74	12,071.37	92.43
Dept 490.500 - TRUNKLINE TRAFFIC						
202-490.500-702.000	WAGES	349.00	436.67	0.00	(87.67)	125.12
202-490.500-703.000	OVERTIME PAY	200.00	0.00	0.00	200.00	0.00
202-490.500-716.000	RETIREMENT	0.00	14.75	0.00	(14.75)	100.00
202-490.500-720.000	EMPLOYER'S FICA	42.00	31.30	0.00	10.70	74.52
202-490.500-725.000	FRINGE BENEFITS - ALLOCATED	256.00	128.86	0.00	127.14	50.34
202-490.500-726.000	SUPPLIES	250.00	0.00	0.00	250.00	0.00
202-490.500-801.000	CONTRACTUAL SERVICES	700.00	423.16	0.00	276.84	60.45

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2023 (ABNORMAL)	MONTH 03/31/2023 INCREASE (DECREASE)	NORMAL	ABNORMAL	
Fund 202 - MAJOR ST./TRUNKLINE FUND								
Expenditures								
202-490.500-920.000	UTILITIES	4,500.00		1,576.93	0.00		2,923.07	35.04
202-490.500-940.000	EQUIPMENT RENTAL	250.00		132.74	0.00		117.26	53.10
Total Dept 490.500 - TRUNKLINE TRAFFIC		6,547.00		2,744.41	0.00		3,802.59	41.92
Dept 500.000 - WINTER MAINTENANCE								
202-500.000-702.000	WAGES	10,016.00		6,273.86	1,921.22		3,742.14	62.64
202-500.000-703.000	OVERTIME PAY	5,500.00		3,968.45	1,601.51		1,531.55	72.15
202-500.000-716.000	RETIREMENT	0.00		557.20	187.99		(557.20)	100.00
202-500.000-720.000	EMPLOYER'S FICA	1,187.00		746.31	256.98		440.69	62.87
202-500.000-725.000	FRINGE BENEFITS - ALLOCATED	7,226.00		1,699.53	0.00		5,526.47	23.52
202-500.000-726.000	SUPPLIES	20,000.00		15,845.83	3,300.14		4,154.17	79.23
202-500.000-801.000	CONTRACTUAL SERVICES	1,000.00		0.00	0.00		1,000.00	0.00
202-500.000-940.000	EQUIPMENT RENTAL	22,000.00		12,678.39	4,996.55		9,321.61	57.63
Total Dept 500.000 - WINTER MAINTENANCE		66,929.00		41,769.57	12,264.39		25,159.43	62.41
Dept 500.500 - TRUNKLINE WINTER MAINTENANCE								
202-500.500-702.000	WAGES	2,497.00		807.75	171.52		1,689.25	32.35
202-500.500-703.000	OVERTIME PAY	1,000.00		1,690.95	556.15		(690.95)	169.10
202-500.500-716.000	RETIREMENT	0.00		109.82	41.92		(109.82)	100.00
202-500.500-720.000	EMPLOYER'S FICA	268.00		181.45	53.37		86.55	67.71
202-500.500-725.000	FRINGE BENEFITS - ALLOCATED	1,629.00		456.52	0.00		1,172.48	28.02
202-500.500-726.000	SUPPLIES	6,000.00		7,844.98	1,798.59		(1,844.98)	130.75
202-500.500-801.000	CONTRACTUAL SERVICES	250.00		0.00	0.00		250.00	0.00
202-500.500-940.000	EQUIPMENT RENTAL	4,500.00		3,499.17	1,302.58		1,000.83	77.76
Total Dept 500.500 - TRUNKLINE WINTER MAINTENANCE		16,144.00		14,590.64	3,924.13		1,553.36	90.38
Dept 900.000 - CAPITAL OUTLAY								
202-900.000-970.000	CAPITAL OUTLAY	941,592.00		503,072.59	0.00		438,519.41	53.43
Total Dept 900.000 - CAPITAL OUTLAY		941,592.00		503,072.59	0.00		438,519.41	53.43
TOTAL EXPENDITURES		1,735,993.00		984,455.66	74,938.21		751,537.34	56.71
Fund 202 - MAJOR ST./TRUNKLINE FUND:								
TOTAL REVENUES		1,421,006.00		650,899.14	73,239.50		770,106.86	45.81
TOTAL EXPENDITURES		1,735,993.00		984,455.66	74,938.21		751,537.34	56.71
NET OF REVENUES & EXPENDITURES		(314,987.00)		(333,556.52)	(1,698.71)		18,569.52	105.90
BEG. FUND BALANCE		1,112,339.95		1,112,339.95				
END FUND BALANCE		797,352.95		778,783.43				

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	03/31/2023 (ABNORMAL)	MONTH 03/31/2023 INCREASE (DECREASE)	BALANCE (ABNORMAL)	
Fund 203 - LOCAL ST. FUND						
Revenues						
Dept 000.000						
203-000.000-546.000	STATE GRANT - GAS & WEIGHT TA	279,430.00	163,352.92	22,595.73	116,077.08	58.46
203-000.000-546.048	STATE GRANT-METRO ROW ACT	18,000.00	0.00	0.00	18,000.00	0.00
203-000.000-665.000	INTEREST	1,000.00	1,702.96	77.53	(702.96)	170.30
203-000.000-669.000	CHANGE IN INVESTMENTS	0.00	(711.20)	0.00	711.20	100.00
203-000.000-692.000	OTHER REVENUE	0.00	3,373.23	0.00	(3,373.23)	100.00
203-000.000-692.039	OTHER REVENUE - BPU	2,000.00	188.16	0.00	1,811.84	9.41
203-000.000-692.470	OTHER REVENUE - TREES	2,000.00	500.00	0.00	1,500.00	25.00
203-000.000-699.202	TRANSFERS IN - MAJOR STREETS	100,000.00	0.00	0.00	100,000.00	0.00
203-000.000-699.204	TRANSFER IN - MUNICIPAL STREETS	610,000.00	0.00	0.00	610,000.00	0.00
Total Dept 000.000		1,012,430.00	168,406.07	22,673.26	844,023.93	16.63
TOTAL REVENUES		1,012,430.00	168,406.07	22,673.26	844,023.93	16.63
Expenditures						
Dept 175.000 - ADMINISTRATIVE SERVICES						
203-175.000-960.000	BANK FEES	0.00	36.57	0.00	(36.57)	100.00
203-175.000-995.101	TRANSFER OUT - GENERAL FUND	26,000.00	16,335.28	2,259.57	9,664.72	62.83
Total Dept 175.000 - ADMINISTRATIVE SERVICES		26,000.00	16,371.85	2,259.57	9,628.15	62.97
Dept 444.000 - SIDEWALKS						
203-444.000-801.000	CONTRACTUAL SERVICES	0.00	1,650.00	0.00	(1,650.00)	100.00
Total Dept 444.000 - SIDEWALKS		0.00	1,650.00	0.00	(1,650.00)	100.00
Dept 450.000 - STREET SURFACE						
203-450.000-702.000	WAGES	54,142.00	38,160.02	5,598.13	15,981.98	70.48
203-450.000-703.000	OVERTIME PAY	500.00	138.58	0.00	361.42	27.72
203-450.000-710.000	HOLIDAY AND OTHER PAY	0.00	54.51	5.19	(54.51)	100.00
203-450.000-716.000	RETIREMENT	0.00	2,159.91	354.92	(2,159.91)	100.00
203-450.000-720.000	EMPLOYER'S FICA	4,180.00	2,784.99	520.34	1,395.01	66.63
203-450.000-725.000	FRINGE BENEFITS - ALLOCATED	25,447.00	9,399.13	3,756.11	16,047.87	36.94
203-450.000-726.000	SUPPLIES	20,000.00	15,220.92	983.25	4,779.08	76.10
203-450.000-801.000	CONTRACTUAL SERVICES	7,750.00	2,992.00	0.00	4,758.00	38.61
203-450.000-940.000	EQUIPMENT RENTAL	15,000.00	13,296.41	687.98	1,703.59	88.64
203-450.000-941.000	RMEF REPLACEMENT CHARGE	38,102.00	0.00	0.00	38,102.00	0.00
Total Dept 450.000 - STREET SURFACE		165,121.00	84,206.47	11,905.92	80,914.53	51.00
Dept 460.000 - R.O.W. MAINTENANCE						
203-460.000-702.000	WAGES	14,995.00	9,756.10	1,485.52	5,238.90	65.06
203-460.000-703.000	OVERTIME PAY	250.00	8.23	0.00	241.77	3.29
203-460.000-716.000	RETIREMENT	0.00	411.92	65.57	(411.92)	100.00
203-460.000-720.000	EMPLOYER'S FICA	1,166.00	714.23	220.01	451.77	61.25
203-460.000-725.000	FRINGE BENEFITS - ALLOCATED	7,100.00	2,430.55	816.96	4,669.45	34.23
203-460.000-726.000	SUPPLIES	1,200.00	310.09	34.85	889.91	25.84
203-460.000-801.000	CONTRACTUAL SERVICES	12,600.00	4,763.92	0.00	7,836.08	37.81

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2023 (NORMAL (ABNORMAL))	MONTH 03/31/2023 (INCREASE (DECREASE))	BALANCE (NORMAL (ABNORMAL))	
Fund 203 - LOCAL ST. FUND						
Expenditures						
203-460.000-940.000	EQUIPMENT RENTAL	10,000.00	8,723.42	135.32	1,276.58	87.23
Total Dept 460.000 - R.O.W. MAINTENANCE		47,311.00	27,118.46	2,758.23	20,192.54	57.32
Dept 470.000 - TREES						
203-470.000-702.000	WAGES	15,998.00	12,069.50	2,402.50	3,928.50	75.44
203-470.000-703.000	OVERTIME PAY	500.00	414.35	332.07	85.65	82.87
203-470.000-716.000	RETIREMENT	0.00	257.82	129.98	(257.82)	100.00
203-470.000-720.000	EMPLOYER'S FICA	1,262.00	868.00	198.90	394.00	68.78
203-470.000-725.000	FRINGE BENEFITS - ALLOCATED	7,684.00	2,471.74	0.00	5,212.26	32.17
203-470.000-726.000	SUPPLIES	2,000.00	1,428.11	319.37	571.89	71.41
203-470.000-801.000	CONTRACTUAL SERVICES	32,700.00	61,487.50	7,250.00	(28,787.50)	188.04
203-470.000-940.000	EQUIPMENT RENTAL	5,000.00	4,778.08	1,609.91	221.92	95.56
Total Dept 470.000 - TREES		65,144.00	83,775.10	12,242.73	(18,631.10)	128.60
Dept 480.000 - DRAINAGE						
203-480.000-702.000	WAGES	9,996.00	13,461.86	2,419.99	(3,465.86)	134.67
203-480.000-703.000	OVERTIME PAY	500.00	66.84	0.00	433.16	13.37
203-480.000-716.000	RETIREMENT	0.00	618.93	131.27	(618.93)	100.00
203-480.000-720.000	EMPLOYER'S FICA	803.00	996.41	292.06	(193.41)	124.09
203-480.000-725.000	FRINGE BENEFITS - ALLOCATED	4,888.00	3,132.40	800.62	1,755.60	64.08
203-480.000-726.000	SUPPLIES	7,000.00	2,046.09	0.00	4,953.91	29.23
203-480.000-801.000	CONTRACTUAL SERVICES	9,500.00	480.00	0.00	9,020.00	5.05
203-480.000-920.000	UTILITIES	550.00	258.18	67.34	291.82	46.94
203-480.000-940.000	EQUIPMENT RENTAL	8,000.00	8,051.78	867.85	(51.78)	100.65
Total Dept 480.000 - DRAINAGE		41,237.00	29,112.49	4,579.13	12,124.51	70.60
Dept 490.000 - TRAFFIC						
203-490.000-702.000	WAGES	3,994.00	2,022.80	266.16	1,971.20	50.65
203-490.000-703.000	OVERTIME PAY	200.00	0.00	0.00	200.00	0.00
203-490.000-716.000	RETIREMENT	0.00	94.46	18.62	(94.46)	100.00
203-490.000-720.000	EMPLOYER'S FICA	321.00	146.48	19.11	174.52	45.63
203-490.000-725.000	FRINGE BENEFITS - ALLOCATED	1,953.00	452.82	0.00	1,500.18	23.19
203-490.000-726.000	SUPPLIES	10,000.00	5,007.82	2,183.27	4,992.18	50.08
203-490.000-801.000	CONTRACTUAL SERVICES	7,500.00	2,395.44	1,250.00	5,104.56	31.94
203-490.000-940.000	EQUIPMENT RENTAL	2,000.00	287.01	20.18	1,712.99	14.35
Total Dept 490.000 - TRAFFIC		25,968.00	10,406.83	3,757.34	15,561.17	40.08
Dept 500.000 - WINTER MAINTENANCE						
203-500.000-702.000	WAGES	7,990.00	5,639.73	1,432.33	2,350.27	70.58
203-500.000-703.000	OVERTIME PAY	1,000.00	1,392.58	799.54	(392.58)	139.26
203-500.000-716.000	RETIREMENT	0.00	375.36	127.80	(375.36)	100.00
203-500.000-720.000	EMPLOYER'S FICA	688.00	512.20	162.56	175.80	74.45
203-500.000-725.000	FRINGE BENEFITS - ALLOCATED	4,187.00	1,209.49	0.00	2,977.51	28.89
203-500.000-726.000	SUPPLIES	15,000.00	8,503.33	1,581.77	6,496.67	56.69
203-500.000-801.000	CONTRACTUAL SERVICES	250.00	0.00	0.00	250.00	0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2023 NORMAL (ABNORMAL)	MONTH 03/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 203 - LOCAL ST. FUND						
Expenditures						
203-500.000-940.000	EQUIPMENT RENTAL	12,000.00	9,240.85	3,052.59	2,759.15	77.01
Total Dept 500.000 - WINTER MAINTENANCE		41,115.00	26,873.54	7,156.59	14,241.46	65.36
Dept 900.000 - CAPITAL OUTLAY						
203-900.000-970.000	CAPITAL OUTLAY	660,000.00	568,029.77	0.00	91,970.23	86.07
Total Dept 900.000 - CAPITAL OUTLAY		660,000.00	568,029.77	0.00	91,970.23	86.07
TOTAL EXPENDITURES		1,071,896.00	847,544.51	44,659.51	224,351.49	79.07
Fund 203 - LOCAL ST. FUND:						
TOTAL REVENUES		1,012,430.00	168,406.07	22,673.26	844,023.93	16.63
TOTAL EXPENDITURES		1,071,896.00	847,544.51	44,659.51	224,351.49	79.07
NET OF REVENUES & EXPENDITURES		(59,466.00)	(679,138.44)	(21,986.25)	619,672.44	1,142.06
BEG. FUND BALANCE		410,704.03	410,704.03			
END FUND BALANCE		351,238.03	(268,434.41)			

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
 PERIOD ENDING 03/31/2023
 % Fiscal Year Completed: 75.07

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2023 (ABNORMAL)	MONTH 03/31/2023	INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 204 - MUNICIPAL STREET FUND									
Revenues									
Dept 000.000									
204-000.000-402.050	CURRENT TAXES - STREET MAINT.	353,842.00		330,801.31		1,110.79		23,040.69	93.49
204-000.000-402.060	TAXES-2021 LEAF	71,697.00		67,019.58		225.03		4,677.42	93.48
204-000.000-402.070	TAXES-2021 STREET RECONST	501,926.00		469,261.68		1,575.75		32,664.32	93.49
204-000.000-404.000	SPECIAL ACTS	10,443.00		0.00		0.00		10,443.00	0.00
204-000.000-411.000	DELINQUENT TAXES	0.00		243.86		0.00		(243.86)	100.00
204-000.000-451.000	SPECIAL ASSESSMENTS	100,000.00		95,526.52		41,701.77		4,473.48	95.53
204-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	0.00		47,647.75		0.00		(47,647.75)	100.00
204-000.000-665.000	INTEREST	1,000.00		49,892.83		10,195.43		(48,892.83)	4,989.28
204-000.000-692.000	OTHER REVENUE	0.00		500.00		0.00		(500.00)	100.00
204-000.000-696.000	PROCEEDS-SALE OF BONDS/NOTES	2,300,000.00		2,300,000.00		0.00		0.00	100.00
204-000.000-697.000	PREMIUM ON SALE OF BONDS	146,515.00		146,515.45		0.00		(0.45)	100.00
Total Dept 000.000		3,485,423.00		3,507,408.98		54,808.77		(21,985.98)	100.63
TOTAL REVENUES		3,485,423.00		3,507,408.98		54,808.77		(21,985.98)	100.63
Expenditures									
Dept 175.000 - ADMINISTRATIVE SERVICES									
204-175.000-995.202	TRANSFER OUT - MAJOR STREETS	325,000.00		0.00		0.00		325,000.00	0.00
204-175.000-995.203	TRANSFER OUT - LOCAL STREETS	610,000.00		0.00		0.00		610,000.00	0.00
Total Dept 175.000 - ADMINISTRATIVE SERVICES		935,000.00		0.00		0.00		935,000.00	0.00
Dept 572.000 - LEAF COLLECTION									
204-572.000-702.000	WAGES	20,791.00		13,622.42		0.00		7,168.58	65.52
204-572.000-703.000	OVERTIME PAY	1,000.00		4,321.76		0.00		(3,321.76)	432.18
204-572.000-716.000	RETIREMENT	0.00		931.23		0.00		(931.23)	100.00
204-572.000-720.000	EMPLOYER'S FICA	1,667.00		1,323.23		0.00		343.77	79.38
204-572.000-725.000	FRINGE BENEFITS - ALLOCATED	0.00		4,465.87		0.00		(4,465.87)	100.00
204-572.000-726.000	SUPPLIES	200.00		0.00		0.00		200.00	0.00
204-572.000-801.000	CONTRACTUAL SERVICES	36,000.00		25,994.50		0.00		10,005.50	72.21
204-572.000-940.000	EQUIPMENT RENTAL	0.00		28,932.25		0.00		(28,932.25)	100.00
Total Dept 572.000 - LEAF COLLECTION		59,658.00		79,591.26		0.00		(19,933.26)	133.41
Dept 900.000 - CAPITAL OUTLAY									
204-900.000-801.070	CONTRACTUAL SERVICES - BOND COSTS	76,588.00		78,787.51		0.00		(2,199.51)	102.87
Total Dept 900.000 - CAPITAL OUTLAY		76,588.00		78,787.51		0.00		(2,199.51)	102.87
Dept 905.000 - DEBT SERVICE									
204-905.000-993.000	INTEREST EXPENSE	0.00		41,208.34		41,208.34		(41,208.34)	100.00
Total Dept 905.000 - DEBT SERVICE		0.00		41,208.34		41,208.34		(41,208.34)	100.00
TOTAL EXPENDITURES		1,071,246.00		199,587.11		41,208.34		871,658.89	18.63

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
 PERIOD ENDING 03/31/2023
 % Fiscal Year Completed: 75.07

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2023 NORMAL (ABNORMAL)	MONTH 03/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 204 - MUNICIPAL STREET FUND						
Fund 204 - MUNICIPAL STREET FUND:						
	TOTAL REVENUES	3,485,423.00	3,507,408.98	54,808.77	(21,985.98)	100.63
	TOTAL EXPENDITURES	1,071,246.00	199,587.11	41,208.34	871,658.89	18.63
	NET OF REVENUES & EXPENDITURES	2,414,177.00	3,307,821.87	13,600.43	(893,644.87)	137.02
	BEG. FUND BALANCE	328,584.27	328,584.27			
	END FUND BALANCE	2,742,761.27	3,636,406.14			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2023 (ABNORMAL)	MONTH 03/31/2023	INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)	
Fund 208 - RECREATION FUND									
Revenues									
Dept 000.000									
208-000.000-644.000	CONCESSION SALES	9,000.00		4,435.80		0.00		4,564.20	49.29
208-000.000-651.000	USE AND ADMISSION FEES	25,000.00		8,811.29		0.00		16,188.71	35.25
208-000.000-653.000	TEAM AND EVENT FEES	4,775.00		2,120.00		85.00		2,655.00	44.40
208-000.000-653.001	YOUTH PROGRAM FEES	28,390.00		25,709.00		7,225.00		2,681.00	90.56
208-000.000-665.000	INTEREST	0.00		0.90		0.08		(0.90)	100.00
208-000.000-667.000	RENTS	33,000.00		22,115.00		3,595.00		10,885.00	67.02
208-000.000-675.000	CONTRIBUTIONS AND DONATIONS	0.00		1,000.00		1,000.00		(1,000.00)	100.00
208-000.000-675.409	CONTR. & DONT. - PAVILION	6,874.00		10,000.00		0.00		(3,126.00)	145.48
208-000.000-692.000	OTHER REVENUE	6,000.00		4,276.33		775.00		1,723.67	71.27
208-000.000-699.101	TRANSFER IN - GENERAL FUND	43,073.00		0.00		0.00		43,073.00	0.00
208-000.000-699.409	TRANSFER IN - STOCKS PARK FUND	24,175.00		24,175.00		0.00		0.00	100.00
Total Dept 000.000		180,287.00		102,643.32		12,680.08		77,643.68	56.93
TOTAL REVENUES		180,287.00		102,643.32		12,680.08		77,643.68	56.93
Expenditures									
Dept 751.000 - RECREATION DEPARTMENT									
208-751.000-702.000	WAGES	86,650.00		60,957.88		6,856.80		25,692.12	70.35
208-751.000-704.000	SICK TIME PAY	1,400.00		0.00		0.00		1,400.00	0.00
208-751.000-706.000	PERSONAL TIME PAY	700.00		0.00		0.00		700.00	0.00
208-751.000-707.000	LONGEVITY PAY	1,100.00		1,100.00		0.00		0.00	100.00
208-751.000-710.000	HOLIDAY AND OTHER PAY	0.00		289.92		0.00		(289.92)	100.00
208-751.000-715.000	HEALTH AND LIFE INSURANCE	16,145.00		11,924.19		1,485.75		4,220.81	73.86
208-751.000-716.000	RETIREMENT	8,029.00		9,581.63		1,142.00		(1,552.63)	119.34
208-751.000-717.000	WORKERS' COMPENSATION	1,600.00		814.04		0.00		785.96	50.88
208-751.000-720.000	EMPLOYER'S FICA	6,629.00		4,506.30		479.94		2,122.70	67.98
208-751.000-721.000	DISABILITY INSURANCE	275.00		252.09		28.01		22.91	91.67
208-751.000-726.000	SUPPLIES	18,000.00		15,328.57		172.00		2,671.43	85.16
208-751.000-726.006	CONCESSION SUPPLIES	5,000.00		2,333.22		0.00		2,666.78	46.66
208-751.000-801.000	CONTRACTUAL SERVICES	2,500.00		1,644.54		94.65		855.46	65.78
208-751.000-801.008	CONTRACTUAL SERVICES - OFFICIATING	0.00		4,165.00		1,140.00		(4,165.00)	100.00
208-751.000-810.000	DUES AND SUBSCRIPTIONS	500.00		0.00		0.00		500.00	0.00
208-751.000-812.000	OUTSIDE PROGRAM FEES	600.00		0.00		0.00		600.00	0.00
208-751.000-850.000	TELEPHONE	110.00		0.00		0.00		110.00	0.00
208-751.000-956.000	TRAINING & SEMINARS	0.00		89.00		0.00		(89.00)	100.00
208-751.000-970.000	CAPITAL OUTLAY	31,049.00		0.00		0.00		31,049.00	0.00
Total Dept 751.000 - RECREATION DEPARTMENT		180,287.00		112,986.38		11,399.15		67,300.62	62.67
TOTAL EXPENDITURES		180,287.00		112,986.38		11,399.15		67,300.62	62.67
Fund 208 - RECREATION FUND:									
TOTAL REVENUES		180,287.00		102,643.32		12,680.08		77,643.68	56.93
TOTAL EXPENDITURES		180,287.00		112,986.38		11,399.15		67,300.62	62.67
NET OF REVENUES & EXPENDITURES		0.00		(10,343.06)		1,280.93		10,343.06	100.00
BEG. FUND BALANCE		7,306.24		7,306.24					

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
 PERIOD ENDING 03/31/2023
 % Fiscal Year Completed: 75.07

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2023	(ABNORMAL)	MONTH 03/31/2023	INCREASE (DECREASE)	NORMAL	(ABNORMAL)	
Fund 208 - RECREATION FUND										
END FUND BALANCE		7,306.24		(3,036.82)						

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	03/31/2023 NORMAL (ABNORMAL)	MONTH 03/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 244 - ECONOMIC DEVELOPMENT CORP FUND						
Revenues						
Dept 000.000						
244-000.000-665.000	INTEREST	2,200.00	1,619.59	194.65	580.41	73.62
244-000.000-669.000	CHANGE IN INVESTMENTS	350.00	(782.02)	0.00	1,132.02	(223.43)
244-000.000-673.000	SALE OF CITY PROPERTY	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 000.000		22,550.00	837.57	194.65	21,712.43	3.71
TOTAL REVENUES		22,550.00	837.57	194.65	21,712.43	3.71
Expenditures						
Dept 728.000 - ECONOMIC DEVELOPMENT						
244-728.000-726.000	SUPPLIES	100.00	0.00	0.00	100.00	0.00
244-728.000-801.000	CONTRACTUAL SERVICES	18,042.00	5,500.00	1,350.00	12,542.00	30.48
244-728.000-806.000	LEGAL SERVICES	1,000.00	525.00	412.50	475.00	52.50
244-728.000-810.000	DUES AND SUBSCRIPTIONS	500.00	0.00	0.00	500.00	0.00
244-728.000-955.000	MISCELLANEOUS	0.00	38.58	0.00	(38.58)	100.00
244-728.000-960.000	BANK FEES	0.00	40.20	0.00	(40.20)	100.00
244-728.000-995.401	TRANSFER OUT - CAPITAL IMPROVEMENT	15,000.00	0.00	0.00	15,000.00	0.00
Total Dept 728.000 - ECONOMIC DEVELOPMENT		34,642.00	6,103.78	1,762.50	28,538.22	17.62
TOTAL EXPENDITURES		34,642.00	6,103.78	1,762.50	28,538.22	17.62
Fund 244 - ECONOMIC DEVELOPMENT CORP FUND:						
TOTAL REVENUES		22,550.00	837.57	194.65	21,712.43	3.71
TOTAL EXPENDITURES		34,642.00	6,103.78	1,762.50	28,538.22	17.62
NET OF REVENUES & EXPENDITURES		(12,092.00)	(5,266.21)	(1,567.85)	(6,825.79)	43.55
BEG. FUND BALANCE		249,569.80	249,569.80			
END FUND BALANCE		237,477.80	244,303.59			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	03/31/2023 (NORMAL (ABNORMAL))	MONTH 03/31/2023 (INCREASE (DECREASE))	BALANCE (NORMAL (ABNORMAL))	
Fund 247 - TAX INCREMENT FINANCE ATH.						
Revenues						
Dept 000.000						
247-000.000-402.000	CURRENT TAXES	90,000.00	95,626.21	16,043.84	(5,626.21)	106.25
247-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	33,000.00	34,284.51	0.00	(1,284.51)	103.89
247-000.000-665.000	INTEREST	1,200.00	1,132.14	196.31	67.86	94.35
247-000.000-667.002	RENTS - DAWN THEATER	5,417.00	3,333.36	0.00	2,083.64	61.54
Total Dept 000.000		129,617.00	134,376.22	16,240.15	(4,759.22)	103.67
TOTAL REVENUES		129,617.00	134,376.22	16,240.15	(4,759.22)	103.67
Expenditures						
Dept 900.000 - CAPITAL OUTLAY						
247-900.000-801.000	CONTRACTUAL SERVICES	6,000.00	918.00	0.00	5,082.00	15.30
247-900.000-801.005	CONTRACTUAL SERVICES - DAWN THEATER	85,070.00	0.00	0.00	85,070.00	0.00
247-900.000-806.000	LEGAL SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
247-900.000-817.000	ECONOMIC DEVELOPMENT GRANT EX	1,000.00	0.00	0.00	1,000.00	0.00
247-900.000-818.000	INSURANCE	2,109.00	0.00	0.00	2,109.00	0.00
247-900.000-930.000	REPAIRS & MAINTENANCE	0.00	846.69	0.00	(846.69)	100.00
247-900.000-993.000	INTEREST EXPENSE	6,970.00	5,530.00	0.00	1,440.00	79.34
Total Dept 900.000 - CAPITAL OUTLAY		102,149.00	7,294.69	0.00	94,854.31	7.14
TOTAL EXPENDITURES		102,149.00	7,294.69	0.00	94,854.31	7.14
Fund 247 - TAX INCREMENT FINANCE ATH.:						
TOTAL REVENUES		129,617.00	134,376.22	16,240.15	(4,759.22)	103.67
TOTAL EXPENDITURES		102,149.00	7,294.69	0.00	94,854.31	7.14
NET OF REVENUES & EXPENDITURES		27,468.00	127,081.53	16,240.15	(99,613.53)	462.65
BEG. FUND BALANCE		2,025,755.86	2,025,755.86			
END FUND BALANCE		2,053,223.86	2,152,837.39			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	03/31/2023	MONTH 03/31/2023	BALANCE	
Fund 252 - CONTRIBUTIONS & DONATIONS						
Revenues						
Dept 000.000						
252-000.000-675.000	CONTRIBUTIONS AND DONATIONS	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 000.000		5,000.00	0.00	0.00	5,000.00	0.00
TOTAL REVENUES		5,000.00	0.00	0.00	5,000.00	0.00
Expenditures						
Dept 175.000 - ADMINISTRATIVE SERVICES						
252-175.000-726.000	SUPPLIES	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 175.000 - ADMINISTRATIVE SERVICES		5,000.00	0.00	0.00	5,000.00	0.00
TOTAL EXPENDITURES		5,000.00	0.00	0.00	5,000.00	0.00
Fund 252 - CONTRIBUTIONS & DONATIONS:						
TOTAL REVENUES		5,000.00	0.00	0.00	5,000.00	0.00
TOTAL EXPENDITURES		5,000.00	0.00	0.00	5,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00
BEG. FUND BALANCE						
END FUND BALANCE						

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	03/31/2023	MONTH 03/31/2023	BALANCE	
Fund 265 - DRUG FORFEITURE/GRANT FUND						
Revenues						
Dept 000.000						
265-000.000-659.000	DRUG FORFEITURES	1,000.00	100.00	0.00	900.00	10.00
265-000.000-665.000	INTEREST	0.00	69.36	0.00	(69.36)	100.00
Total Dept 000.000		1,000.00	169.36	0.00	830.64	16.94
TOTAL REVENUES		1,000.00	169.36	0.00	830.64	16.94
Expenditures						
Dept 301.000 - POLICE DEPARTMENT						
265-301.000-726.000	SUPPLIES	2,500.00	2,182.95	0.00	317.05	87.32
Total Dept 301.000 - POLICE DEPARTMENT		2,500.00	2,182.95	0.00	317.05	87.32
TOTAL EXPENDITURES		2,500.00	2,182.95	0.00	317.05	87.32
Fund 265 - DRUG FORFEITURE/GRANT FUND:						
TOTAL REVENUES		1,000.00	169.36	0.00	830.64	16.94
TOTAL EXPENDITURES		2,500.00	2,182.95	0.00	317.05	87.32
NET OF REVENUES & EXPENDITURES		(1,500.00)	(2,013.59)	0.00	513.59	134.24
BEG. FUND BALANCE		8,894.68	8,894.68			
END FUND BALANCE		7,394.68	6,881.09			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	03/31/2023 (ABNORMAL)	MONTH	03/31/2023 (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 271 - LIBRARY FUND									
Revenues									
Dept 000.000									
271-000.000-402.000	CURRENT TAXES	142,288.00		135,666.00		444.27		6,622.00	95.35
271-000.000-404.000	SPECIAL ACTS	2,550.00		0.00		0.00		2,550.00	0.00
271-000.000-411.000	DELINQUENT TAXES	100.00		84.68		0.00		15.32	84.68
271-000.000-569.000	STATE GRANT	0.00		5,813.14		5,813.14		(5,813.14)	100.00
271-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	7,440.00		7,270.93		0.00		169.07	97.73
271-000.000-587.000	CONT./LOCAL UNITS-CULTURE/REC	13,800.00		0.00		0.00		13,800.00	0.00
271-000.000-588.000	SUBSCRIPTION CARD SALES	2,829.00		2,268.40		294.00		560.60	80.18
271-000.000-629.000	COPIES / DUPLICATING	3,443.00		2,569.30		296.55		873.70	74.62
271-000.000-656.000	PENAL FINES	20,000.00		0.00		0.00		20,000.00	0.00
271-000.000-657.000	BOOK FINES	969.00		926.45		157.45		42.55	95.61
271-000.000-658.000	ORDINANCE FINES	400.00		303.11		110.55		96.89	75.78
271-000.000-665.000	INTEREST	240.00		5,629.51		634.73		(5,389.51)	2,345.63
271-000.000-667.000	RENTS	0.00		418.50		53.50		(418.50)	100.00
271-000.000-667.271	RENTS - MEETING ROOMS	6,000.00		575.00		0.00		5,425.00	9.58
271-000.000-675.000	CONTRIBUTIONS AND DONATIONS	1,000.00		2,577.50		14.00		(1,577.50)	257.75
271-000.000-675.790	CONTR. & DONT. - BOOKS	0.00		1,225.71		152.80		(1,225.71)	100.00
271-000.000-675.792	CONTR. & DONT.- CHILD. LIBRAR	700.00		901.74		0.00		(201.74)	128.82
271-000.000-692.000	OTHER REVENUE	4,000.00		4,103.97		2.45		(103.97)	102.60
271-000.000-692.006	OTHER REVENUE - COFFEE	200.00		0.00		0.00		200.00	0.00
271-000.000-692.007	OTHER REVENUE - TRUSTS	25,775.00		27,742.70		0.00		(1,967.70)	107.63
271-000.000-692.008	OTHER REVENUES - WOODLAND	2,000.00		0.00		0.00		2,000.00	0.00
271-000.000-692.009	OTHER REVENUE - AMAZON SALES	1,000.00		1,136.90		101.30		(136.90)	113.69
Total Dept 000.000		234,734.00		199,213.54		8,074.74		35,520.46	84.87
TOTAL REVENUES		234,734.00		199,213.54		8,074.74		35,520.46	84.87
Expenditures									
Dept 790.000 - LIBRARY									
271-790.000-702.000	WAGES	119,477.00		67,610.14		5,898.13		51,866.86	56.59
271-790.000-702.100	WAGES - PART TIME	0.00		13,721.16		7,648.95		(13,721.16)	100.00
271-790.000-703.000	OVERTIME PAY	0.00		140.63		0.00		(140.63)	100.00
271-790.000-705.000	VACATION TIME PAY	0.00		877.02		92.32		(877.02)	100.00
271-790.000-710.000	HOLIDAY AND OTHER PAY	0.00		220.01		38.40		(220.01)	100.00
271-790.000-715.000	HEALTH AND LIFE INSURANCE	6,784.00		3,615.60		672.48		3,168.40	53.30
271-790.000-716.000	RETIREMENT	3,245.00		1,771.95		387.75		1,473.05	54.61
271-790.000-717.000	WORKERS' COMPENSATION	170.00		57.22		0.00		112.78	33.66
271-790.000-720.000	EMPLOYER'S FICA	9,140.00		6,108.86		1,030.28		3,031.14	66.84
271-790.000-721.000	DISABILITY INSURANCE	200.00		114.00		19.00		86.00	57.00
271-790.000-726.000	SUPPLIES	4,500.00		2,487.19		269.97		2,012.81	55.27
271-790.000-734.000	POSTAGE	0.00		70.60		0.00		(70.60)	100.00
271-790.000-750.000	PERIODICALS / MAGAZINES	0.00		209.93		0.00		(209.93)	100.00
271-790.000-801.000	CONTRACTUAL SERVICES	22,480.00		13,783.49		422.27		8,696.51	61.31
271-790.000-802.000	TECHNICAL SERVICES	12,350.00		4,706.02		50.96		7,643.98	38.11
271-790.000-810.000	DUES AND SUBSCRIPTIONS	500.00		85.00		0.00		415.00	17.00
271-790.000-850.000	TELEPHONE	2,118.00		1,103.05		216.00		1,014.95	52.08
271-790.000-860.000	TRANSPORTATION AND MILEAGE	750.00		0.00		0.00		750.00	0.00
271-790.000-880.000	COMMUNITY PROMOTION	0.00		45.36		15.99		(45.36)	100.00
271-790.000-920.000	UTILITIES	18,500.00		16,629.08		2,076.37		1,870.92	89.89
271-790.000-930.000	REPAIRS & MAINTENANCE	5,000.00		939.90		262.75		4,060.10	18.80
271-790.000-956.000	TRAINING & SEMINARS	500.00		250.00		0.00		250.00	50.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2023	MONTH 03/31/2023	BALANCE	
Fund 271 - LIBRARY FUND						
Expenditures						
271-790.000-964.000	REFUNDS AND REBATES	0.00	47.89	0.00	(47.89)	100.00
271-790.000-970.000	CAPITAL OUTLAY	9,000.00	2,652.00	0.00	6,348.00	29.47
271-790.000-982.000	BOOKS	12,500.00	7,804.28	426.20	4,695.72	62.43
271-790.000-995.101	TRANSFER OUT - GENERAL FUND	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 790.000 - LIBRARY		229,214.00	145,050.38	19,527.82	84,163.62	63.28
Dept 792.000 - LIBRARY - CHILDREN'S AREA						
271-792.000-726.000	SUPPLIES	1,000.00	705.06	35.50	294.94	70.51
271-792.000-726.010	SUPPLIES-SUMMER READING	500.00	902.57	328.11	(402.57)	180.51
271-792.000-982.000	BOOKS	6,500.00	3,428.48	251.39	3,071.52	52.75
Total Dept 792.000 - LIBRARY - CHILDREN'S AREA		8,000.00	5,036.11	615.00	2,963.89	62.95
TOTAL EXPENDITURES		237,214.00	150,086.49	20,142.82	87,127.51	63.27
Fund 271 - LIBRARY FUND:						
TOTAL REVENUES		234,734.00	199,213.54	8,074.74	35,520.46	84.87
TOTAL EXPENDITURES		237,214.00	150,086.49	20,142.82	87,127.51	63.27
NET OF REVENUES & EXPENDITURES		(2,480.00)	49,127.05	(12,068.08)	(51,607.05)	1,980.93
BEG. FUND BALANCE		263,628.49	263,628.49			
END FUND BALANCE		261,148.49	312,755.54			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	03/31/2023	MONTH 03/31/2023	BALANCE	
Fund 274 - POLICE - OWI ENFORCEMENT						
Revenues						
Dept 000.000						
274-000.000-665.000	INTEREST	0.00	15.69	0.00	(15.69)	100.00
274-000.000-692.301	OTHER REVENUES - POLICE DEPT	1,000.00	75.00	0.00	925.00	7.50
Total Dept 000.000		1,000.00	90.69	0.00	909.31	9.07
TOTAL REVENUES		1,000.00	90.69	0.00	909.31	9.07
Expenditures						
Dept 301.000 - POLICE DEPARTMENT						
274-301.000-726.000	SUPPLIES	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 301.000 - POLICE DEPARTMENT		1,500.00	0.00	0.00	1,500.00	0.00
TOTAL EXPENDITURES		1,500.00	0.00	0.00	1,500.00	0.00
Fund 274 - POLICE - OWI ENFORCEMENT:						
TOTAL REVENUES		1,000.00	90.69	0.00	909.31	9.07
TOTAL EXPENDITURES		1,500.00	0.00	0.00	1,500.00	0.00
NET OF REVENUES & EXPENDITURES		(500.00)	90.69	0.00	(590.69)	18.14
BEG. FUND BALANCE		1,556.01	1,556.01			
END FUND BALANCE		1,056.01	1,646.70			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	03/31/2023 (ABNORMAL)	MONTH 03/31/2023 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 287 - ARPA GRANT FUND								
Revenues								
Dept 000.000								
287-000.000-529.000	FEDERAL GRANT	418,831.00		439,930.60	0.00	(21,099.60)		105.04
287-000.000-665.000	INTEREST	1,000.00		2,435.37	0.00	(1,435.37)		243.54
287-000.000-699.401	TRANSFERS IN - CAPITAL IMPROVEMENT	332,000.00		0.00	0.00	332,000.00		0.00
Total Dept 000.000		<u>751,831.00</u>		<u>442,365.97</u>	<u>0.00</u>	<u>309,465.03</u>		<u>58.84</u>
TOTAL REVENUES		<u>751,831.00</u>		<u>442,365.97</u>	<u>0.00</u>	<u>309,465.03</u>		<u>58.84</u>
Expenditures								
Dept 447.000 - ENGINEERING SERVICES								
287-447.000-801.000	CONTRACTUAL SERVICES	0.00		10,691.00	(83,918.43)	(10,691.00)		100.00
Total Dept 447.000 - ENGINEERING SERVICES		<u>0.00</u>		<u>10,691.00</u>	<u>(83,918.43)</u>	<u>(10,691.00)</u>		<u>100.00</u>
Dept 900.000 - CAPITAL OUTLAY								
287-900.000-970.000	CAPITAL OUTLAY	750,000.00		318,797.51	111,074.01	431,202.49		42.51
Total Dept 900.000 - CAPITAL OUTLAY		<u>750,000.00</u>		<u>318,797.51</u>	<u>111,074.01</u>	<u>431,202.49</u>		<u>42.51</u>
TOTAL EXPENDITURES		<u>750,000.00</u>		<u>329,488.51</u>	<u>27,155.58</u>	<u>420,511.49</u>		<u>43.93</u>
Fund 287 - ARPA GRANT FUND:								
TOTAL REVENUES		751,831.00		442,365.97	0.00	309,465.03		58.84
TOTAL EXPENDITURES		750,000.00		329,488.51	27,155.58	420,511.49		43.93
NET OF REVENUES & EXPENDITURES		1,831.00		112,877.46	(27,155.58)	(111,046.46)		6,164.80
BEG. FUND BALANCE		857.64		857.64				
END FUND BALANCE		2,688.64		113,735.10				

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2023 (ABNORMAL)	MONTH 03/31/2023 (DECREASE)	BALANCE (ABNORMAL)	
Fund 401 - CAPITAL IMPROVEMENT FUND						
Revenues						
Dept 000.000						
401-000.000-665.000	INTEREST	0.00	5,602.74	172.83	(5,602.74)	100.00
401-000.000-669.000	CHANGE IN INVESTMENTS	0.00	(7,194.75)	0.00	7,194.75	100.00
401-000.000-692.000	OTHER REVENUE	0.00	237.00	55.00	(237.00)	100.00
401-000.000-699.101	TRANSFERS IN - GENERAL FUND	50,000.00	0.00	0.00	50,000.00	0.00
401-000.000-699.244	TRANSFER IN - EDC FUND	15,000.00	0.00	0.00	15,000.00	0.00
Total Dept 000.000		65,000.00	(1,355.01)	227.83	66,355.01	(2.08)
TOTAL REVENUES		65,000.00	(1,355.01)	227.83	66,355.01	(2.08)
Expenditures						
Dept 175.000 - ADMINISTRATIVE SERVICES						
401-175.000-960.000	BANK FEES	0.00	369.86	0.00	(369.86)	100.00
Total Dept 175.000 - ADMINISTRATIVE SERVICES		0.00	369.86	0.00	(369.86)	100.00
Dept 444.000 - SIDEWALKS						
401-444.000-702.000	WAGES	2,408.00	0.00	0.00	2,408.00	0.00
401-444.000-703.000	OVERTIME PAY	100.00	0.00	0.00	100.00	0.00
401-444.000-720.000	EMPLOYER'S FICA	192.00	0.00	0.00	192.00	0.00
401-444.000-725.000	FRINGE BENEFITS - ALLOCATED	1,168.00	0.00	0.00	1,168.00	0.00
401-444.000-726.000	SUPPLIES	500.00	(0.50)	0.00	500.50	(0.10)
401-444.000-801.000	CONTRACTUAL SERVICES	45,000.00	2,445.00	2,445.00	42,555.00	5.43
401-444.000-940.000	EQUIPMENT RENTAL	500.00	0.00	0.00	500.00	0.00
Total Dept 444.000 - SIDEWALKS		49,868.00	2,444.50	2,445.00	47,423.50	4.90
Dept 452.000 - MAJOR STREET RECONSTRUCTION						
401-452.000-702.000	WAGES	977.00	0.00	0.00	977.00	0.00
401-452.000-720.000	EMPLOYER'S FICA	75.00	0.00	0.00	75.00	0.00
401-452.000-725.000	FRINGE BENEFITS - ALLOCATED	455.00	0.00	0.00	455.00	0.00
Total Dept 452.000 - MAJOR STREET RECONSTRUCTION		1,507.00	0.00	0.00	1,507.00	0.00
Dept 756.000 - PARKS						
401-756.000-801.000	CONTRACTUAL SERVICES	28,000.00	0.00	0.00	28,000.00	0.00
Total Dept 756.000 - PARKS		28,000.00	0.00	0.00	28,000.00	0.00
Dept 900.000 - CAPITAL OUTLAY						
401-900.000-975.018	MILLPOND DAM REPAIRS	37,500.00	0.00	0.00	37,500.00	0.00
401-900.000-975.040	COMPREHENSIVE COMPUTER UPDATE	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 900.000 - CAPITAL OUTLAY		47,500.00	0.00	0.00	47,500.00	0.00
Dept 965.000 - TRANSFERS TO OTHER FUNDS						

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2023 NORMAL (ABNORMAL)	MONTH 03/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 401 - CAPITAL IMPROVEMENT FUND						
Expenditures						
401-965.000-995.287	TRANSFER OUT - ARPA FUND	332,000.00	0.00	0.00	332,000.00	0.00
Total Dept 965.000 - TRANSFERS TO OTHER FUNDS		332,000.00	0.00	0.00	332,000.00	0.00
TOTAL EXPENDITURES		458,875.00	2,814.36	2,445.00	456,060.64	0.61
Fund 401 - CAPITAL IMPROVEMENT FUND:						
TOTAL REVENUES		65,000.00	(1,355.01)	227.83	66,355.01	2.08
TOTAL EXPENDITURES		458,875.00	2,814.36	2,445.00	456,060.64	0.61
NET OF REVENUES & EXPENDITURES		(393,875.00)	(4,169.37)	(2,217.17)	(389,705.63)	1.06
BEG. FUND BALANCE		664,140.24	664,140.24			
END FUND BALANCE		270,265.24	659,970.87			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	03/31/2023 NORMAL (ABNORMAL)	MONTH 03/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 408 - FIELDS OF DREAMS						
Revenues						
Dept 000.000						
408-000.000-665.000	INTEREST	0.00	56.05	0.00	(56.05)	100.00
408-000.000-675.000	CONTRIBUTIONS AND DONATIONS	0.00	5,320.67	5,320.67	(5,320.67)	100.00
408-000.000-692.000	OTHER REVENUE	0.00	535.76	0.00	(535.76)	100.00
408-000.000-692.408	OTHER REVENUES - TOURNAMENTS	5,000.00	835.00	0.00	4,165.00	16.70
Total Dept 000.000		5,000.00	6,747.48	5,320.67	(1,747.48)	134.95
TOTAL REVENUES		5,000.00	6,747.48	5,320.67	(1,747.48)	134.95
Expenditures						
Dept 751.000 - RECREATION DEPARTMENT						
408-751.000-726.000	SUPPLIES	0.00	5,335.64	5,320.67	(5,335.64)	100.00
408-751.000-801.000	CONTRACTUAL SERVICES	0.00	607.20	0.00	(607.20)	100.00
408-751.000-900.000	PRINTING	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 751.000 - RECREATION DEPARTMENT		1,000.00	5,942.84	5,320.67	(4,942.84)	594.28
TOTAL EXPENDITURES		1,000.00	5,942.84	5,320.67	(4,942.84)	594.28
Fund 408 - FIELDS OF DREAMS:						
TOTAL REVENUES		5,000.00	6,747.48	5,320.67	(1,747.48)	134.95
TOTAL EXPENDITURES		1,000.00	5,942.84	5,320.67	(4,942.84)	594.28
NET OF REVENUES & EXPENDITURES		4,000.00	804.64	0.00	3,195.36	20.12
BEG. FUND BALANCE		5,128.30	5,128.30			
END FUND BALANCE		9,128.30	5,932.94			

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
 PERIOD ENDING 03/31/2023
 % Fiscal Year Completed: 75.07

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	03/31/2023 NORMAL (ABNORMAL)	MONTH 03/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 409 - STOCK'S PARK						
Revenues						
Dept 000.000						
409-000.000-665.000	INTEREST	200.00	834.43	58.17	(634.43)	417.22
409-000.000-669.000	CHANGE IN INVESTMENTS	0.00	(497.25)	0.00	497.25	100.00
409-000.000-675.000	CONTRIBUTIONS AND DONATIONS	10,000.00	7,108.10	30.00	2,891.90	71.08
Total Dept 000.000		10,200.00	7,445.28	88.17	2,754.72	72.99
TOTAL REVENUES		10,200.00	7,445.28	88.17	2,754.72	72.99
Expenditures						
Dept 756.000 - PARKS						
409-756.000-726.000	SUPPLIES	1,500.00	678.81	0.00	821.19	45.25
409-756.000-801.000	CONTRACTUAL SERVICES	6,000.00	3,661.44	0.00	2,338.56	61.02
409-756.000-960.000	BANK FEES	0.00	25.57	0.00	(25.57)	100.00
409-756.000-995.208	TRANSFER OUT - RECREATION	24,175.00	24,175.00	0.00	0.00	100.00
Total Dept 756.000 - PARKS		31,675.00	28,540.82	0.00	3,134.18	90.11
TOTAL EXPENDITURES		31,675.00	28,540.82	0.00	3,134.18	90.11
Fund 409 - STOCK'S PARK:						
TOTAL REVENUES		10,200.00	7,445.28	88.17	2,754.72	72.99
TOTAL EXPENDITURES		31,675.00	28,540.82	0.00	3,134.18	90.11
NET OF REVENUES & EXPENDITURES		(21,475.00)	(21,095.54)	88.17	(379.46)	98.23
BEG. FUND BALANCE		80,597.19	80,597.19			
END FUND BALANCE		59,122.19	59,501.65			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	03/31/2023 (ABNORMAL)	MONTH 03/31/2023 INCREASE (DECREASE)	BALANCE (ABNORMAL)	
Fund 481 - AIRPORT IMPROVEMENT FUND						
Revenues						
Dept 000.000						
481-000.000-665.000	INTEREST	2,000.00	5,279.91	8.64	(3,279.91)	264.00
481-000.000-667.000	RENTS	32,000.00	32,211.32	0.00	(211.32)	100.66
481-000.000-667.481	RENTS - AIRPORT HANGARS	22,000.00	21,925.00	3,775.00	75.00	99.66
481-000.000-669.000	CHANGE IN INVESTMENTS	0.00	(2,447.84)	0.00	2,447.84	100.00
481-000.000-687.300	OTHER REFUNDS	0.00	38.99	3.22	(38.99)	100.00
481-000.000-687.481	OTHER REFUNDS-USER FEES	5,000.00	4,375.00	1,325.00	625.00	87.50
481-000.000-692.000	OTHER REVENUE	0.00	203.16	0.00	(203.16)	100.00
481-000.000-692.295	OTHER REVENUES - FUEL SALES	125,000.00	129,713.42	10,719.70	(4,713.42)	103.77
481-000.000-692.296	OTHER REVENUE-TAX EXEMPT SALES	72,000.00	52,746.81	5,508.86	19,253.19	73.26
Total Dept 000.000		258,000.00	244,045.77	21,340.42	13,954.23	94.59
TOTAL REVENUES		258,000.00	244,045.77	21,340.42	13,954.23	94.59
Expenditures						
Dept 175.000 - ADMINISTRATIVE SERVICES						
481-175.000-801.000	CONTRACTUAL SERVICES	0.00	3,071.82	3,071.82	(3,071.82)	100.00
481-175.000-930.000	REPAIRS & MAINTENANCE	0.00	4,065.02	4,065.02	(4,065.02)	100.00
481-175.000-960.000	BANK FEES	0.00	125.83	0.00	(125.83)	100.00
Total Dept 175.000 - ADMINISTRATIVE SERVICES		0.00	7,262.67	7,136.84	(7,262.67)	100.00
Dept 900.000 - CAPITAL OUTLAY						
481-900.000-726.000	SUPPLIES	0.00	577.50	0.00	(577.50)	100.00
481-900.000-740.295	FUEL AND LUBRICANTS - AVIATIO	140,000.00	142,508.83	22,702.11	(2,508.83)	101.79
481-900.000-801.000	CONTRACTUAL SERVICES	4,500.00	5,006.51	486.48	(506.51)	111.26
481-900.000-970.000	CAPITAL OUTLAY	8,596.00	8,595.48	0.00	0.52	99.99
481-900.000-995.101	TRANSFER OUT - GENERAL FUND	7,500.00	0.00	0.00	7,500.00	0.00
Total Dept 900.000 - CAPITAL OUTLAY		160,596.00	156,688.32	23,188.59	3,907.68	97.57
TOTAL EXPENDITURES		160,596.00	163,950.99	30,325.43	(3,354.99)	102.09
Fund 481 - AIRPORT IMPROVEMENT FUND:						
TOTAL REVENUES		258,000.00	244,045.77	21,340.42	13,954.23	94.59
TOTAL EXPENDITURES		160,596.00	163,950.99	30,325.43	(3,354.99)	102.09
NET OF REVENUES & EXPENDITURES		97,404.00	80,094.78	(8,985.01)	17,309.22	82.23
BEG. FUND BALANCE		537,229.52	537,229.52			
END FUND BALANCE		634,633.52	617,324.30			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2023	MONTH 03/31/2023	BALANCE	
Fund 582 - ELECTRIC FUND						
Revenues						
Dept 000.000						
582-000.000-593.000	INTERDEPARTMENTAL REVENUE	239,076.00	175,558.52	24,828.40	63,517.48	73.43
582-000.000-613.000	RESIDENTIAL SALES	5,011,719.00	3,887,045.67	385,418.12	1,124,673.33	77.56
582-000.000-614.000	BUSINESS SALES	1,522,175.00	1,171,884.05	123,932.98	350,290.95	76.99
582-000.000-615.000	COMMERCIAL SALES	3,196,370.00	2,419,798.76	262,379.92	776,571.24	75.70
582-000.000-616.000	INDUSTRY SALES	3,187,031.00	2,585,707.04	503,063.52	601,323.96	81.13
582-000.000-617.000	STREET LIGHT SALES	68,395.00	38,310.33	4,253.92	30,084.67	56.01
582-000.000-665.000	INTEREST	70,000.00	87,903.66	3,619.21	(17,903.66)	125.58
582-000.000-669.000	CHANGE IN INVESTMENTS	0.00	(101,440.33)	0.00	101,440.33	100.00
582-000.000-679.000	LATE CHARGES	40,000.00	23,619.16	3,342.10	16,380.84	59.05
582-000.000-680.000	INVENTORY ADJUSTMENT	0.00	(8,647.14)	(457.03)	8,647.14	100.00
582-000.000-689.000	CASH OVER & (SHORT)	0.00	21.32	0.00	(21.32)	100.00
582-000.000-692.001	OTHER REVENUE - MISC OPERATING REVENUE	120,000.00	446,840.44	340,287.91	(326,840.44)	372.37
582-000.000-692.200	MISC NON-OPERATING INCOME	30,000.00	10,575.15	914.08	19,424.85	35.25
Total Dept 000.000		13,484,766.00	10,737,176.63	1,651,583.13	2,747,589.37	79.62
TOTAL REVENUES		13,484,766.00	10,737,176.63	1,651,583.13	2,747,589.37	79.62
Expenditures						
Dept 175.000 - ADMINISTRATIVE SERVICES						
582-175.000-702.000	WAGES	350,587.00	326,525.94	45,449.66	24,061.06	93.14
582-175.000-703.000	OVERTIME PAY	6,000.00	1,160.53	0.00	4,839.47	19.34
582-175.000-704.000	SICK TIME PAY	0.00	5,280.15	139.70	(5,280.15)	100.00
582-175.000-705.000	VACATION TIME PAY	0.00	16,284.83	2,072.89	(16,284.83)	100.00
582-175.000-706.000	PERSONAL TIME PAY	0.00	2,009.07	347.90	(2,009.07)	100.00
582-175.000-707.000	LONGEVITY PAY	7,800.00	9,780.00	0.00	(1,980.00)	125.38
582-175.000-710.000	HOLIDAY AND OTHER PAY	400.00	14,915.42	267.25	(14,515.42)	3,728.86
582-175.000-715.000	HEALTH AND LIFE INSURANCE	238,436.00	167,502.83	19,596.26	70,933.17	70.25
582-175.000-716.000	RETIREMENT	223,813.00	173,739.41	20,926.99	50,073.59	77.63
582-175.000-717.000	WORKERS' COMPENSATION	7,500.00	8,089.77	0.00	(589.77)	107.86
582-175.000-720.000	EMPLOYER'S FICA	26,820.00	26,300.43	3,412.88	519.57	98.06
582-175.000-721.000	DISABILITY INSURANCE	6,000.00	3,244.12	(25.91)	2,755.88	54.07
582-175.000-725.100	MISCELLANEOUS FRINGE EXPENSE	0.00	(204,700.19)	0.00	204,700.19	100.00
582-175.000-726.000	SUPPLIES	23,500.00	12,140.71	1,803.26	11,359.29	51.66
582-175.000-801.000	CONTRACTUAL SERVICES	84,600.00	67,062.15	2,087.41	17,537.85	79.27
582-175.000-801.200	CONTRACTUAL SERVICES - COMPUTER	0.00	6,670.99	0.00	(6,670.99)	100.00
582-175.000-802.000	TECHNICAL SERVICES	97,295.00	50,024.04	7,227.14	47,270.96	51.41
582-175.000-803.000	ENERGY OPTIMIZATION	180,000.00	0.00	0.00	180,000.00	0.00
582-175.000-806.000	LEGAL SERVICES	1,500.00	0.00	0.00	1,500.00	0.00
582-175.000-808.000	AUDITING SERVICES	6,000.00	0.00	0.00	6,000.00	0.00
582-175.000-810.000	DUES AND SUBSCRIPTIONS	35,000.00	17,826.09	0.00	17,173.91	50.93
582-175.000-818.000	INSURANCE	32,000.00	103,169.62	0.00	(71,169.62)	322.41
582-175.000-820.000	PILOT	778,110.00	606,164.76	76,742.91	171,945.24	77.90
582-175.000-850.000	TELEPHONE	13,537.00	6,836.79	840.52	6,700.21	50.50
582-175.000-880.000	COMMUNITY PROMOTION	5,000.00	2,488.14	404.80	2,511.86	49.76
582-175.000-906.000	SPONSORSHIPS	1,000.00	7,500.00	0.00	(6,500.00)	750.00
582-175.000-920.400	UTILITIES - GAS	2,500.00	2,726.61	830.42	(226.61)	109.06
582-175.000-930.000	REPAIRS & MAINTENANCE	10,000.00	3,033.72	627.59	6,966.28	30.34
582-175.000-956.000	TRAINING & SEMINARS	10,000.00	2,658.30	30.84	7,341.70	26.58
582-175.000-956.100	TRAINING & SEMINARS - EXTERNAL	3,000.00	22.50	22.50	2,977.50	0.75
582-175.000-956.200	LODGING AND MEALS	2,000.00	4,423.66	2,177.07	(2,423.66)	221.18

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGDG USED
		AMENDED BUDGET	NORMAL	03/31/2023 (ABNORMAL)	MONTH 03/31/2023 INCREASE (DECREASE)	NORMAL	ABNORMAL	BALANCE	
Fund 582 - ELECTRIC FUND									
Expenditures									
582-175.000-960.000	BANK FEES	0.00		6,375.41		129.87		(6,375.41)	100.00
582-175.000-963.000	WRITE OFF BAD DEBT(S)	0.00		617.13		4.39		(617.13)	100.00
582-175.000-968.000	DEPRECIATION	0.00		39,426.31		4,404.13		(39,426.31)	100.00
582-175.000-969.000	INTERDEPARTMENTAL EXPENSE	7,000.00		5,531.00		706.00		1,469.00	79.01
582-175.000-970.000	CAPITAL OUTLAY	33,000.00		0.00		0.00		33,000.00	0.00
582-175.000-995.000	TRANSFER OUT - GENERAL FUND	70,000.00		0.00		0.00		70,000.00	0.00
Total Dept 175.000 - ADMINISTRATIVE SERVICES		2,262,398.00		1,494,830.24		190,226.47		767,567.76	66.07
Dept 543.000 - PRODUCTION									
582-543.000-702.000	WAGES	207,319.00		34,979.56		5,040.00		172,339.44	16.87
582-543.000-703.000	OVERTIME PAY	5,000.00		12,513.70		9,422.35		(7,513.70)	250.27
582-543.000-716.000	RETIREMENT	0.00		835.60		487.90		(835.60)	100.00
582-543.000-720.000	EMPLOYER'S FICA	15,860.00		3,160.93		1,008.80		12,699.07	19.93
582-543.000-725.100	MISCELLANEOUS FRINGE EXPENSE	0.00		17,299.47		0.00		(17,299.47)	100.00
582-543.000-726.000	SUPPLIES	4,000.00		6,721.69		12.00		(2,721.69)	168.04
582-543.000-739.000	PURCHASED POWER	9,385,308.00		6,763,781.56		0.00		2,621,526.44	72.07
582-543.000-740.000	FUEL AND LUBRICANTS	15,000.00		3,300.70		0.00		11,699.30	22.00
582-543.000-740.100	FUEL OIL - ENGINE #5	13,000.00		0.00		0.00		13,000.00	0.00
582-543.000-740.200	FUEL OIL - ENGINE #6	14,000.00		0.00		0.00		14,000.00	0.00
582-543.000-740.300	NATURAL GAS - ENGINE #5	20,000.00		14,723.22		18.49		5,276.78	73.62
582-543.000-740.400	NATURAL GAS - ENGINE #6	20,000.00		14,723.23		18.49		5,276.77	73.62
582-543.000-742.000	CLOTHING / UNIFORMS	2,000.00		15.01		0.00		1,984.99	0.75
582-543.000-801.000	CONTRACTUAL SERVICES	40,000.00		26,486.75		0.00		13,513.25	66.22
582-543.000-920.400	UTILITIES - GAS	14,000.00		17,218.09		3,534.87		(3,218.09)	122.99
582-543.000-930.000	REPAIRS & MAINTENANCE - BLDG	25,000.00		6,038.87		75.89		18,961.13	24.16
582-543.000-930.050	REPAIRS & MAINT. - ENGINE #5	20,000.00		7,595.31		1,495.03		12,404.69	37.98
582-543.000-930.060	REPAIRS & MAINT. - ENGINE #6	20,000.00		2,544.26		0.00		17,455.74	12.72
582-543.000-956.000	TRAINING & SEMINARS	1,000.00		0.00		0.00		1,000.00	0.00
582-543.000-968.000	DEPRECIATION	0.00		112,441.35		12,493.50		(112,441.35)	100.00
582-543.000-969.000	INTERDEPARTMENTAL EXPENSE	40,000.00		23,022.00		5,917.00		16,978.00	57.56
582-543.000-970.000	CAPITAL OUTLAY	30,000.00		0.00		0.00		30,000.00	0.00
Total Dept 543.000 - PRODUCTION		9,891,487.00		7,067,401.30		39,524.32		2,824,085.70	71.45
Dept 544.000 - DISTRIBUTION									
582-544.000-702.000	WAGES	430,758.00		337,290.11		54,691.11		93,467.89	78.30
582-544.000-703.000	OVERTIME PAY	60,000.00		112,274.62		61,278.04		(52,274.62)	187.12
582-544.000-716.000	RETIREMENT	0.00		7,662.97		1,817.84		(7,662.97)	100.00
582-544.000-720.000	EMPLOYER'S FICA	32,953.00		31,627.56		8,304.28		1,325.44	95.98
582-544.000-725.100	MISCELLANEOUS FRINGE EXPENSE	0.00		172,709.63		0.00		(172,709.63)	100.00
582-544.000-726.800	SUPPLIES - OPERATIONS	30,000.00		10,253.23		1,832.96		19,746.77	34.18
582-544.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	40,000.00		31,371.28		2,143.69		8,628.72	78.43
582-544.000-740.000	FUEL AND LUBRICANTS	20,000.00		20,772.01		4,503.42		(772.01)	103.86
582-544.000-742.000	CLOTHING / UNIFORMS	15,000.00		3,195.77		0.00		11,804.23	21.31
582-544.000-801.000	CONTRACTUAL SERVICES	5,000.00		5,458.28		100.00		(458.28)	109.17
582-544.000-801.300	TREE TRIMMING	750,000.00		25,512.28		10,136.14		724,487.72	3.40
582-544.000-818.000	INSURANCE	40,000.00		0.00		0.00		40,000.00	0.00
582-544.000-930.000	REPAIRS & MAINTENANCE	150,000.00		273,213.34		208,657.89		(123,213.34)	182.14
582-544.000-930.546	REPAIRS & MAINANCE - SUBSTATIONS	97,500.00		19,458.50		4,963.50		78,041.50	19.96
582-544.000-956.000	TRAINING & SEMINARS	20,000.00		23,844.32		0.00		(3,844.32)	119.22
582-544.000-968.000	DEPRECIATION	0.00		422,580.18		46,953.31		(422,580.18)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
 PERIOD ENDING 03/31/2023
 % Fiscal Year Completed: 75.07

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	03/31/2023 NORMAL (ABNORMAL)	MONTH 03/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 582 - ELECTRIC FUND						
Expenditures						
582-544.000-969.000	INTERDEPARTMENTAL EXPENSE	9,500.00	7,634.00	999.00	1,866.00	80.36
582-544.000-970.000	CAPITAL OUTLAY	1,700,000.00	0.00	0.00	1,700,000.00	0.00
Total Dept 544.000 - DISTRIBUTION		3,400,711.00	1,504,858.08	406,381.18	1,895,852.92	44.25
TOTAL EXPENDITURES		15,554,596.00	10,067,089.62	636,131.97	5,487,506.38	64.72
Fund 582 - ELECTRIC FUND:						
TOTAL REVENUES		13,484,766.00	10,737,176.63	1,651,583.13	2,747,589.37	79.62
TOTAL EXPENDITURES		15,554,596.00	10,067,089.62	636,131.97	5,487,506.38	64.72
NET OF REVENUES & EXPENDITURES		(2,069,830.00)	670,087.01	1,015,451.16	(2,739,917.01)	32.37
BEG. FUND BALANCE		26,451,591.13	26,451,591.13			
END FUND BALANCE		24,381,761.13	27,121,678.14			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2023 (ABNORMAL)	MONTH 03/31/2023 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 588 - DIAL A RIDE									
Revenues									
Dept 000.000									
588-000.000-529.000	FEDERAL GRANT	68,254.00		29,271.00		0.00		38,983.00	42.89
588-000.000-569.000	STATE GRANT	132,661.00		98,009.00		10,929.00		34,652.00	73.88
588-000.000-569.019	STATE GRANT - 2019 SETTLEMENT	0.00		9,021.00		9,021.00		(9,021.00)	100.00
588-000.000-651.000	USE AND ADMISSION FEES	45,000.00		32,560.50		4,860.50		12,439.50	72.36
588-000.000-665.000	INTEREST	0.00		1,654.89		0.00		(1,654.89)	100.00
588-000.000-692.000	OTHER REVENUE	0.00		3,527.06		0.00		(3,527.06)	100.00
588-000.000-699.101	TRANSFER IN - GENERAL FUND	133,274.00		0.00		0.00		133,274.00	0.00
Total Dept 000.000		379,189.00		174,043.45		24,810.50		205,145.55	45.90
TOTAL REVENUES		379,189.00		174,043.45		24,810.50		205,145.55	45.90
Expenditures									
Dept 175.000 - ADMINISTRATIVE SERVICES									
588-175.000-995.101	TRANSFER OUT - GENERAL FUND	65,000.00		0.00		0.00		65,000.00	0.00
Total Dept 175.000 - ADMINISTRATIVE SERVICES		65,000.00		0.00		0.00		65,000.00	0.00
Dept 596.000 - DIAL-A-RIDE									
588-596.000-702.000	WAGES	175,725.00		124,713.61		14,995.85		51,011.39	70.97
588-596.000-703.000	OVERTIME PAY	1,000.00		2,457.47		2,288.52		(1,457.47)	245.75
588-596.000-705.000	VACATION TIME PAY	0.00		676.40		231.40		(676.40)	100.00
588-596.000-707.000	LONGEVITY PAY	2,560.00		2,200.00		0.00		360.00	85.94
588-596.000-710.000	HOLIDAY AND OTHER PAY	0.00		1,003.27		121.73		(1,003.27)	100.00
588-596.000-714.000	COMPENSATED ABSENCES	0.00		3,102.96		3,102.96		(3,102.96)	100.00
588-596.000-715.000	HEALTH AND LIFE INSURANCE	46,564.00		28,691.82		3,660.22		17,872.18	61.62
588-596.000-716.000	RETIREMENT	6,000.00		4,167.66		671.89		1,832.34	69.46
588-596.000-717.000	WORKERS' COMPENSATION	2,600.00		1,456.88		0.00		1,143.12	56.03
588-596.000-720.000	EMPLOYER'S FICA	13,715.00		9,292.63		1,453.22		4,422.37	67.76
588-596.000-721.000	DISABILITY INSURANCE	835.00		581.04		64.56		253.96	69.59
588-596.000-725.000	FRINGE BENEFITS - ALLOCATED	3,295.00		1,311.21		0.00		1,983.79	39.79
588-596.000-726.000	SUPPLIES	1,500.00		1,106.11		247.30		393.89	73.74
588-596.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	5,000.00		3,001.00		376.13		1,999.00	60.02
588-596.000-740.000	FUEL AND LUBRICANTS	16,000.00		20,101.47		2,329.00		(4,101.47)	125.63
588-596.000-801.000	CONTRACTUAL SERVICES	12,500.00		14,471.26		27.27		(1,971.26)	115.77
588-596.000-818.000	INSURANCE	20,000.00		3,763.51		0.00		16,236.49	18.82
588-596.000-850.000	TELEPHONE	300.00		0.00		0.00		300.00	0.00
588-596.000-905.000	PUBLISHING / NOTICES	0.00		283.98		0.00		(283.98)	100.00
588-596.000-920.000	UTILITIES	5,100.00		4,610.22		718.21		489.78	90.40
588-596.000-930.000	REPAIRS & MAINTENANCE	500.00		118.14		0.00		381.86	23.63
588-596.000-940.000	EQUIPMENT RENTAL	1,000.00		484.44		54.25		515.56	48.44
588-596.000-955.588	MISC. - CDL LICENSING/TESTING	500.00		247.00		0.00		253.00	49.40
Total Dept 596.000 - DIAL-A-RIDE		314,694.00		227,842.08		30,342.51		86,851.92	72.40
TOTAL EXPENDITURES		379,694.00		227,842.08		30,342.51		151,851.92	60.01

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
 PERIOD ENDING 03/31/2023
 % Fiscal Year Completed: 75.07

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2023 (ABNORMAL)	MONTH	03/31/2023 (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 588 - DIAL A RIDE									
Fund 588 - DIAL A RIDE:									
TOTAL REVENUES		379,189.00		174,043.45		24,810.50		205,145.55	45.90
TOTAL EXPENDITURES		379,694.00		227,842.08		30,342.51		151,851.92	60.01
NET OF REVENUES & EXPENDITURES		(505.00)		(53,798.63)		(5,532.01)		53,293.63	0,653.19
BEG. FUND BALANCE		770,801.00		770,801.00					
END FUND BALANCE		770,296.00		717,002.37					

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGDG USED
		AMENDED BUDGET	NORMAL	03/31/2023 (ABNORMAL)	MONTH	03/31/2023 (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 590 - SEWER FUND									
Revenues									
Dept 000.000									
590-000.000-593.000	INTERDEPARTMENTAL REVENUE	4,198.00		4,904.12		622.66		(706.12)	116.82
590-000.000-613.000	RESIDENTIAL SALES	1,117,179.00		788,261.33		82,111.92		328,917.67	70.56
590-000.000-614.000	BUSINESS SALES	196,068.00		167,693.76		18,463.88		28,374.24	85.53
590-000.000-615.000	COMMERCIAL SALES	457,854.00		417,009.42		56,618.13		40,844.58	91.08
590-000.000-616.000	INDUSTRY SALES	451,610.00		359,550.92		54,837.72		92,059.08	79.62
590-000.000-619.000	APARTMENT SALES	415,038.00		312,215.80		34,581.52		102,822.20	75.23
590-000.000-665.000	INTEREST	2,000.00		50,625.79		8,752.61		(48,625.79)	2,531.29
590-000.000-669.000	CHANGE IN INVESTMENTS	0.00		3,174.23		0.00		(3,174.23)	100.00
590-000.000-673.001	GAIN ON SALE OF PROPERTY	0.00		300.00		0.00		(300.00)	100.00
590-000.000-679.000	LATE CHARGES	4,249.00		5,235.40		746.74		(986.40)	123.21
590-000.000-692.001	OTHER REVENUE - MISC OPERATING REVENUE	79,800.00		45,153.37		943.75		34,646.63	56.58
590-000.000-692.200	MISC NON-OPERATING INCOME	0.00		58,513.24		13,750.37		(58,513.24)	100.00
Total Dept 000.000		2,727,996.00		2,212,637.38		271,429.30		515,358.62	81.11
TOTAL REVENUES		2,727,996.00		2,212,637.38		271,429.30		515,358.62	81.11
Expenditures									
Dept 175.000 - ADMINISTRATIVE SERVICES									
590-175.000-702.000	WAGES	183,587.00		165,240.80		26,319.88		18,346.20	90.01
590-175.000-703.000	OVERTIME PAY	0.00		30.84		0.00		(30.84)	100.00
590-175.000-704.000	SICK TIME PAY	0.00		2,640.30		69.88		(2,640.30)	100.00
590-175.000-705.000	VACATION TIME PAY	0.00		7,732.25		467.89		(7,732.25)	100.00
590-175.000-706.000	PERSONAL TIME PAY	0.00		1,004.60		173.96		(1,004.60)	100.00
590-175.000-707.000	LONGEVITY PAY	0.00		360.00		0.00		(360.00)	100.00
590-175.000-710.000	HOLIDAY AND OTHER PAY	2,375.00		7,732.86		188.32		(5,357.86)	325.59
590-175.000-715.000	HEALTH AND LIFE INSURANCE	37,874.00		64,794.22		8,142.69		(26,920.22)	171.08
590-175.000-716.000	RETIREMENT	37,063.00		47,990.87		6,348.64		(10,927.87)	129.48
590-175.000-717.000	WORKERS' COMPENSATION	4,000.00		2,161.65		0.00		1,838.35	54.04
590-175.000-720.000	EMPLOYER'S FICA	14,044.00		12,878.79		1,922.41		1,165.21	91.70
590-175.000-721.000	DISABILITY INSURANCE	1,400.00		1,309.99		(9.00)		90.01	93.57
590-175.000-725.100	MISCELLANEOUS FRINGE EXPENSE	0.00		(50,025.17)		2,476.04		50,025.17	100.00
590-175.000-726.000	SUPPLIES	12,000.00		5,869.04		1,180.59		6,130.96	48.91
590-175.000-730.039	BPU VEHICLE MAINT/SUPPLIES	3,000.00		0.00		0.00		3,000.00	0.00
590-175.000-801.000	CONTRACTUAL SERVICES	30,000.00		29,338.03		1,077.50		661.97	97.79
590-175.000-801.070	CONTRACTUAL SERVICES - BOND COSTS	0.00		19,155.95		0.00		(19,155.95)	100.00
590-175.000-801.200	CONTRACTUAL SERVICES - COMPUTER	15,000.00		3,335.78		0.00		11,664.22	22.24
590-175.000-802.000	TECHNICAL SERVICES	35,215.00		18,757.06		1,202.37		16,457.94	53.26
590-175.000-806.000	LEGAL SERVICES	2,000.00		518.00		0.00		1,482.00	25.90
590-175.000-808.000	AUDITING SERVICES	3,500.00		0.00		0.00		3,500.00	0.00
590-175.000-810.000	DUES AND SUBSCRIPTIONS	10,000.00		6,244.05		0.00		3,755.95	62.44
590-175.000-818.000	INSURANCE	11,361.00		35,108.30		0.00		(23,747.30)	309.02
590-175.000-820.000	PILOT	146,000.00		122,683.87		14,796.79		23,316.13	84.03
590-175.000-850.000	TELEPHONE	4,219.00		2,304.73		290.85		1,914.27	54.63
590-175.000-880.000	COMMUNITY PROMOTION	2,500.00		1,285.73		202.40		1,214.27	51.43
590-175.000-905.000	PUBLISHING / NOTICES	0.00		49.00		0.00		(49.00)	100.00
590-175.000-906.000	SPONSORSHIPS	0.00		3,750.00		0.00		(3,750.00)	100.00
590-175.000-920.400	UTILITIES - GAS	1,100.00		1,363.22		415.18		(263.22)	123.93
590-175.000-930.000	REPAIRS & MAINTENANCE	5,000.00		882.32		329.58		4,117.68	17.65
590-175.000-956.000	TRAINING & SEMINARS	3,000.00		1,130.37		0.00		1,869.63	37.68
590-175.000-956.100	TRAINING & SEMINARS - EXTERNAL	1,500.00		11.25		11.25		1,488.75	0.75

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2023 (ABNORMAL)	MONTH 03/31/2023 INCREASE (DECREASE)	BALANCE (ABNORMAL)	
Fund 590 - SEWER FUND						
Expenditures						
590-175.000-956.200	LODGING AND MEALS	200.00	54.23	0.00	145.77	27.12
590-175.000-960.000	BANK FEES	0.00	1,453.61	64.93	(1,453.61)	100.00
590-175.000-963.000	WRITE OFF BAD DEBT(S)	0.00	308.56	2.19	(308.56)	100.00
590-175.000-968.000	DEPRECIATION	0.00	8,914.99	1,033.72	(8,914.99)	100.00
590-175.000-969.000	INTERDEPARTMENTAL EXPENSE	3,500.00	2,639.50	339.00	860.50	75.41
590-175.000-970.000	CAPITAL OUTLAY	16,500.00	0.00	0.00	16,500.00	0.00
590-175.000-993.000	INTEREST EXPENSE	165,500.00	200,437.50	117,687.50	(34,937.50)	121.11
590-175.000-995.000	TRANSFER OUT - GENERAL FUND	35,000.00	0.00	0.00	35,000.00	0.00
Total Dept 175.000 - ADMINISTRATIVE SERVICES		786,438.00	729,447.09	184,734.56	56,990.91	92.75
Dept 546.000 - OPERATIONS						
590-546.000-702.000	WAGES	74,523.00	60,383.24	10,069.65	14,139.76	81.03
590-546.000-703.000	OVERTIME PAY	0.00	2,296.54	705.64	(2,296.54)	100.00
590-546.000-715.000	HEALTH AND LIFE INSURANCE	14,782.00	0.00	0.00	14,782.00	0.00
590-546.000-716.000	RETIREMENT	11,369.00	2,865.18	514.18	8,503.82	25.20
590-546.000-720.000	EMPLOYER'S FICA	5,701.00	4,547.60	785.86	1,153.40	79.77
590-546.000-725.100	MISCELLANEOUS FRINGE EXPENSE	0.00	23,104.68	0.00	(23,104.68)	100.00
590-546.000-726.800	SUPPLIES - OPERATIONS	2,000.00	491.18	59.88	1,508.82	24.56
590-546.000-730.039	BPU VEHICLE MAINT/SUPPLIES	5,500.00	2,371.76	39.15	3,128.24	43.12
590-546.000-742.000	CLOTHING / UNIFORMS	4,000.00	2,837.05	1,281.00	1,162.95	70.93
590-546.000-801.000	CONTRACTUAL SERVICES	5,000.00	300.00	0.00	4,700.00	6.00
590-546.000-818.000	INSURANCE	15,069.00	0.00	0.00	15,069.00	0.00
590-546.000-930.000	REPAIRS & MAINTENANCE	15,000.00	4,561.56	701.38	10,438.44	30.41
590-546.000-930.950	REPAIRS & MAINT. - LIFT STATIONS	8,000.00	5,066.46	4,876.61	2,933.54	63.33
590-546.000-930.960	REPAIRS & MAINT. - SEWER MAINS	225,000.00	5,638.68	1,200.41	219,361.32	2.51
590-546.000-930.970	REPAIRS & MAINT. - MANHOLES	5,000.00	479.99	0.00	4,520.01	9.60
590-546.000-930.980	REPIARS & MAINT. - SERVICE LINES	1,000.00	0.00	0.00	1,000.00	0.00
590-546.000-956.000	TRAINING & SEMINARS	2,000.00	1,292.50	140.00	707.50	64.63
590-546.000-968.000	DEPRECIATION	0.00	59,078.01	6,603.35	(59,078.01)	100.00
590-546.000-969.000	INTERDEPARTMENTAL EXPENSE	6,000.00	5,915.00	851.00	85.00	98.58
590-546.000-970.000	CAPITAL OUTLAY	445,750.00	0.00	0.00	445,750.00	0.00
Total Dept 546.000 - OPERATIONS		845,694.00	181,229.43	27,828.11	664,464.57	21.43
Dept 547.000 - TREATMENT						
590-547.000-702.000	WAGES	100,719.00	69,555.86	14,795.26	31,163.14	69.06
590-547.000-703.000	OVERTIME PAY	0.00	15,116.35	4,281.65	(15,116.35)	100.00
590-547.000-710.000	HOLIDAY AND OTHER PAY	1,050.00	137.77	87.14	912.23	13.12
590-547.000-715.000	HEALTH AND LIFE INSURANCE	40,361.00	0.00	0.00	40,361.00	0.00
590-547.000-716.000	RETIREMENT	16,210.00	3,898.49	916.08	12,311.51	24.05
590-547.000-720.000	EMPLOYER'S FICA	7,705.00	5,936.72	1,334.76	1,768.28	77.05
590-547.000-725.100	MISCELLANEOUS FRINGE EXPENSE	0.00	29,396.53	0.00	(29,396.53)	100.00
590-547.000-726.900	SUPPLIES - LABORATORY	32,000.00	28,539.53	342.96	3,460.47	89.19
590-547.000-727.500	SUPPLIES - CHLORINE	9,200.00	8,404.46	2,166.32	795.54	91.35
590-547.000-727.600	SUPPLIES - FERROUS CHLORIDE	20,000.00	17,474.80	6,458.72	2,525.20	87.37
590-547.000-727.700	SUPPLIES - DIOXIDE	3,400.00	2,950.00	1,067.50	450.00	86.76
590-547.000-727.800	SUPPLIES - MISC. CHEMICALS	1,000.00	17.97	0.00	982.03	1.80
590-547.000-730.039	BPU VEHICLE MAINT/SUPPLIES	3,000.00	173.69	162.35	2,826.31	5.79
590-547.000-740.000	FUEL AND LUBRICANTS	4,000.00	7,945.80	1,669.06	(3,945.80)	198.65
590-547.000-742.000	CLOTHING / UNIFORMS	1,500.00	1,500.09	1,006.00	(0.09)	100.01
590-547.000-801.000	CONTRACTUAL SERVICES	115,000.00	118,869.58	7,735.00	(3,869.58)	103.36

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
 PERIOD ENDING 03/31/2023
 % Fiscal Year Completed: 75.07

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2023	MONTH 03/31/2023	BALANCE	
Fund 590 - SEWER FUND						
Expenditures						
590-547.000-818.000	INSURANCE	15,069.00	0.00	0.00	15,069.00	0.00
590-547.000-920.400	UTILITIES - GAS	32,000.00	34,920.31	5,544.58	(2,920.31)	109.13
590-547.000-930.000	REPAIRS & MAINTENANCE	40,000.00	31,795.45	3,641.68	8,204.55	79.49
590-547.000-930.900	REPAIRS & MAINT - LABORATORY	6,000.00	5,991.02	0.00	8.98	99.85
590-547.000-956.000	TRAINING & SEMINARS	1,500.00	2,128.90	0.00	(628.90)	141.93
590-547.000-968.000	DEPRECIATION	0.00	235,503.84	26,871.32	(235,503.84)	100.00
590-547.000-969.000	INTERDEPARTMENTAL EXPENSE	90,000.00	65,039.00	7,587.00	24,961.00	72.27
590-547.000-970.000	CAPITAL OUTLAY	244,500.00	0.00	0.00	244,500.00	0.00
Total Dept 547.000 - TREATMENT		784,214.00	685,296.16	85,667.38	98,917.84	87.39
TOTAL EXPENDITURES		2,416,346.00	1,595,972.68	298,230.05	820,373.32	66.05
Fund 590 - SEWER FUND:						
TOTAL REVENUES		2,727,996.00	2,212,637.38	271,429.30	515,358.62	81.11
TOTAL EXPENDITURES		2,416,346.00	1,595,972.68	298,230.05	820,373.32	66.05
NET OF REVENUES & EXPENDITURES		311,650.00	616,664.70	(26,800.75)	(305,014.70)	197.87
BEG. FUND BALANCE		8,766,208.97	8,766,208.97			
END FUND BALANCE		9,077,858.97	9,382,873.67			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGDG USED
		AMENDED BUDGET	NORMAL	03/31/2023 (ABNORMAL)	MONTH	03/31/2023 (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 591 - WATER FUND									
Revenues									
Dept 000.000									
591-000.000-569.000	STATE GRANT	241,000.00		98,979.98		0.00		142,020.02	41.07
591-000.000-593.000	INTERDEPARTMENTAL REVENUE	10,631.00		8,596.80		998.91		2,034.20	80.87
591-000.000-613.000	RESIDENTIAL SALES	826,239.00		598,540.60		62,178.51		227,698.40	72.44
591-000.000-614.000	BUSINESS SALES	184,877.00		156,227.39		15,436.93		28,649.61	84.50
591-000.000-615.000	COMMERCIAL SALES	386,607.00		330,320.16		39,300.80		56,286.84	85.44
591-000.000-616.000	INDUSTRY SALES	267,720.00		221,738.48		33,994.80		45,981.52	82.82
591-000.000-619.000	APARTMENT SALES	297,746.00		228,144.21		25,377.05		69,601.79	76.62
591-000.000-665.000	INTEREST	0.00		44,063.84		9,870.72		(44,063.84)	100.00
591-000.000-669.000	CHANGE IN INVESTMENTS	0.00		(6,725.30)		0.00		6,725.30	100.00
591-000.000-673.001	GAIN ON SALE OF PROPERTY	0.00		300.00		0.00		(300.00)	100.00
591-000.000-679.000	LATE CHARGES	2,924.00		3,765.13		521.16		(841.13)	128.77
591-000.000-692.001	OTHER REVENUE - MISC OPERATING REVENUE	0.00		12,443.05		943.75		(12,443.05)	100.00
591-000.000-692.200	MISC NON-OPERATING INCOME	0.00		20,158.29		3,355.31		(20,158.29)	100.00
Total Dept 000.000		2,217,744.00		1,716,552.63		191,977.94		501,191.37	77.40
TOTAL REVENUES		2,217,744.00		1,716,552.63		191,977.94		501,191.37	77.40
Expenditures									
Dept 175.000 - ADMINISTRATIVE SERVICES									
591-175.000-702.000	WAGES	193,177.00		143,299.87		21,869.00		49,877.13	74.18
591-175.000-703.000	OVERTIME PAY	0.00		242.95		0.00		(242.95)	100.00
591-175.000-704.000	SICK TIME PAY	0.00		2,639.91		69.86		(2,639.91)	100.00
591-175.000-705.000	VACATION TIME PAY	0.00		7,257.61		151.86		(7,257.61)	100.00
591-175.000-706.000	PERSONAL TIME PAY	0.00		1,004.48		173.94		(1,004.48)	100.00
591-175.000-710.000	HOLIDAY AND OTHER PAY	375.00		7,218.96		72.96		(6,843.96)	1,925.06
591-175.000-715.000	HEALTH AND LIFE INSURANCE	39,925.00		63,349.14		7,865.78		(23,424.14)	158.67
591-175.000-716.000	RETIREMENT	37,734.00		45,574.60		5,501.47		(7,840.60)	120.78
591-175.000-717.000	WORKERS' COMPENSATION	3,000.00		1,822.65		0.00		1,177.35	60.76
591-175.000-720.000	EMPLOYER'S FICA	14,778.00		11,288.45		1,574.63		3,489.55	76.39
591-175.000-721.000	DISABILITY INSURANCE	1,400.00		1,473.80		5.22		(73.80)	105.27
591-175.000-725.100	MISCELLANEOUS FRINGE EXPENSE	0.00		(51,451.34)		3,603.00		51,451.34	100.00
591-175.000-726.000	SUPPLIES	12,000.00		5,886.90		885.39		6,113.10	49.06
591-175.000-730.039	BPU VEHICLE MAINT/SUPPLIES	3,000.00		0.00		0.00		3,000.00	0.00
591-175.000-801.000	CONTRACTUAL SERVICES	40,000.00		29,647.00		1,077.50		10,353.00	74.12
591-175.000-801.070	CONTRACTUAL SERVICES - BOND COSTS	0.00		22,103.02		0.00		(22,103.02)	100.00
591-175.000-801.200	CONTRACTUAL SERVICES - COMPUTER	10,000.00		3,335.39		0.00		6,664.61	33.35
591-175.000-802.000	TECHNICAL SERVICES	35,215.00		19,127.97		1,549.65		16,087.03	54.32
591-175.000-806.000	LEGAL SERVICES	2,000.00		0.00		0.00		2,000.00	0.00
591-175.000-808.000	AUDITING SERVICES	3,000.00		0.00		0.00		3,000.00	0.00
591-175.000-810.000	DUES AND SUBSCRIPTIONS	6,500.00		6,434.24		0.00		65.76	98.99
591-175.000-818.000	INSURANCE	7,272.00		35,130.30		0.00		(27,858.30)	483.09
591-175.000-820.000	PILOT	106,706.00		92,098.26		10,577.29		14,607.74	86.31
591-175.000-850.000	TELEPHONE	4,219.00		2,304.69		290.85		1,914.31	54.63
591-175.000-880.000	COMMUNITY PROMOTION	2,500.00		1,285.73		202.40		1,214.27	51.43
591-175.000-905.000	PUBLISHING / NOTICES	750.00		0.00		0.00		750.00	0.00
591-175.000-906.000	SPONSORSHIPS	0.00		3,750.00		0.00		(3,750.00)	100.00
591-175.000-920.400	UTILITIES - GAS	1,200.00		1,363.22		415.18		(163.22)	113.60
591-175.000-930.000	REPAIRS & MAINTENANCE	5,000.00		1,419.84		313.82		3,580.16	28.40
591-175.000-956.000	TRAINING & SEMINARS	2,500.00		2,318.37		0.00		181.63	92.73
591-175.000-956.100	TRAINING & SEMINARS - EXTERNAL	1,500.00		11.25		11.25		1,488.75	0.75

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2023 (ABNORMAL)	MONTH 03/31/2023 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 591 - WATER FUND									
Expenditures									
591-175.000-956.200	LODGING AND MEALS	0.00		54.22		0.00		(54.22)	100.00
591-175.000-960.000	BANK FEES	0.00		926.17		64.93		(926.17)	100.00
591-175.000-963.000	WRITE OFF BAD DEBT(S)	0.00		308.57		2.20		(308.57)	100.00
591-175.000-968.000	DEPRECIATION	0.00		9,262.87		1,040.94		(9,262.87)	100.00
591-175.000-969.000	INTERDEPARTMENTAL EXPENSE	3,500.00		2,639.50		339.00		860.50	75.41
591-175.000-970.000	CAPITAL OUTLAY	16,500.00		0.00		0.00		16,500.00	0.00
591-175.000-993.000	INTEREST EXPENSE	0.00		40,312.50		40,312.50		(40,312.50)	100.00
591-175.000-995.000	TRANSFER OUT - GENERAL FUND	35,000.00		0.00		0.00		35,000.00	0.00
Total Dept 175.000 - ADMINISTRATIVE SERVICES		588,751.00		513,441.09		97,970.62		75,309.91	87.21
Dept 543.000 - PRODUCTION									
591-543.000-702.000	WAGES	0.00		7,187.29		1,335.67		(7,187.29)	100.00
591-543.000-703.000	OVERTIME PAY	0.00		1,668.06		224.92		(1,668.06)	100.00
591-543.000-710.000	HOLIDAY AND OTHER PAY	0.00		4.61		3.29		(4.61)	100.00
591-543.000-716.000	RETIREMENT	0.00		493.42		82.33		(493.42)	100.00
591-543.000-720.000	EMPLOYER'S FICA	0.00		634.38		112.62		(634.38)	100.00
591-543.000-725.100	MISCELLANEOUS FRINGE EXPENSE	0.00		3,302.42		0.00		(3,302.42)	100.00
591-543.000-801.000	CONTRACTUAL SERVICES	4,000.00		3,436.00		0.00		564.00	85.90
591-543.000-818.000	INSURANCE	6,121.00		0.00		0.00		6,121.00	0.00
591-543.000-930.000	REPAIRS & MAINTENANCE	5,000.00		5,039.49		0.00		(39.49)	100.79
591-543.000-956.000	TRAINING & SEMINARS	1,000.00		2,407.50		0.00		(1,407.50)	240.75
591-543.000-968.000	DEPRECIATION	0.00		21,478.16		2,473.11		(21,478.16)	100.00
591-543.000-969.000	INTERDEPARTMENTAL EXPENSE	30,000.00		20,945.00		2,362.00		9,055.00	69.82
591-543.000-970.000	CAPITAL OUTLAY	45,000.00		0.00		0.00		45,000.00	0.00
Total Dept 543.000 - PRODUCTION		91,121.00		66,596.33		6,593.94		24,524.67	73.09
Dept 544.000 - DISTRIBUTION									
591-544.000-702.000	WAGES	170,836.00		89,465.47		12,691.94		81,370.53	52.37
591-544.000-703.000	OVERTIME PAY	0.00		5,471.65		53.63		(5,471.65)	100.00
591-544.000-715.000	HEALTH AND LIFE INSURANCE	35,262.00		0.00		0.00		35,262.00	0.00
591-544.000-716.000	RETIREMENT	26,365.00		4,352.00		579.00		22,013.00	16.51
591-544.000-720.000	EMPLOYER'S FICA	13,069.00		6,808.66		917.66		6,260.34	52.10
591-544.000-725.100	MISCELLANEOUS FRINGE EXPENSE	0.00		37,290.41		0.00		(37,290.41)	100.00
591-544.000-726.800	SUPPLIES - OPERATIONS	8,000.00		1,270.16		269.76		6,729.84	15.88
591-544.000-730.039	BPU VEHICLE MAINT/SUPPLIES	2,500.00		932.50		342.63		1,567.50	37.30
591-544.000-740.000	FUEL AND LUBRICANTS	5,500.00		6,786.74		1,023.51		(1,286.74)	123.40
591-544.000-742.000	CLOTHING / UNIFORMS	3,000.00		3,944.20		3,025.75		(944.20)	131.47
591-544.000-801.000	CONTRACTUAL SERVICES	276,000.00		79,398.69		2,800.00		196,601.31	28.77
591-544.000-818.000	INSURANCE	14,947.00		0.00		0.00		14,947.00	0.00
591-544.000-930.000	REPAIRS & MAINTENANCE	70,000.00		60,259.64		5,683.75		9,740.36	86.09
591-544.000-930.990	REPAIRS & MAINTENANCE - LEAD SERVICES	300,000.00		57,971.93		6,547.17		242,028.07	19.32
591-544.000-956.000	TRAINING & SEMINARS	1,500.00		1,212.50		0.00		287.50	80.83
591-544.000-968.000	DEPRECIATION	0.00		128,146.11		14,200.73		(128,146.11)	100.00
591-544.000-969.000	INTERDEPARTMENTAL EXPENSE	2,500.00		3,356.00		379.00		(856.00)	134.24
591-544.000-970.000	CAPITAL OUTLAY	476,750.00		1,035.00		0.00		475,715.00	0.22
Total Dept 544.000 - DISTRIBUTION		1,406,229.00		487,701.66		48,514.53		918,527.34	34.68
Dept 545.000 - PURIFICATION									

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
 PERIOD ENDING 03/31/2023
 % Fiscal Year Completed: 75.07

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2023	MONTH 03/31/2023	BALANCE	
Fund 591 - WATER FUND						
Expenditures						
591-545.000-702.000	WAGES	27,740.00	29,900.28	4,710.46	(2,160.28)	107.79
591-545.000-702.019	WAGES - COVID	0.00	632.00	0.00	(632.00)	100.00
591-545.000-703.000	OVERTIME PAY	0.00	6,875.79	584.31	(6,875.79)	100.00
591-545.000-710.000	HOLIDAY AND OTHER PAY	0.00	19.50	10.03	(19.50)	100.00
591-545.000-715.000	HEALTH AND LIFE INSURANCE	11,145.00	0.00	0.00	11,145.00	0.00
591-545.000-716.000	RETIREMENT	1,942.00	2,041.32	378.71	(99.32)	105.11
591-545.000-720.000	EMPLOYER'S FICA	2,122.00	2,579.35	370.14	(457.35)	121.55
591-545.000-725.100	MISCELLANEOUS FRINGE EXPENSE	0.00	14,461.51	0.00	(14,461.51)	100.00
591-545.000-727.100	SUPPLIES - POTASSIUM PERMANGANATE	17,000.00	5,442.00	0.00	11,558.00	32.01
591-545.000-727.200	SUPPLIES - SODIUM HYPOCHLORITE	25,000.00	37,798.14	3,798.48	(12,798.14)	151.19
591-545.000-727.300	SUPPLIES - FLOURIDE	4,500.00	1,298.00	0.00	3,202.00	28.84
591-545.000-727.400	SUPPLIES - PHOSPHATE	18,000.00	12,254.40	0.00	5,745.60	68.08
591-545.000-801.000	CONTRACTUAL SERVICES	2,500.00	688.12	0.00	1,811.88	27.52
591-545.000-818.000	INSURANCE	6,121.00	0.00	0.00	6,121.00	0.00
591-545.000-920.400	UTILITIES - GAS	3,000.00	3,634.15	574.04	(634.15)	121.14
591-545.000-930.000	REPAIRS & MAINTENANCE	15,000.00	8,901.86	192.05	6,098.14	59.35
591-545.000-968.000	DEPRECIATION	0.00	82,310.58	9,145.62	(82,310.58)	100.00
591-545.000-969.000	INTERDEPARTMENTAL EXPENSE	100,000.00	51,446.00	6,942.00	48,554.00	51.45
591-545.000-970.000	CAPITAL OUTLAY	199,000.00	0.00	0.00	199,000.00	0.00
Total Dept 545.000 - PURIFICATION		433,070.00	260,283.00	26,705.84	172,787.00	60.10
TOTAL EXPENDITURES		2,519,171.00	1,328,022.08	179,784.93	1,191,148.92	52.72
Fund 591 - WATER FUND:						
TOTAL REVENUES		2,217,744.00	1,716,552.63	191,977.94	501,191.37	77.40
TOTAL EXPENDITURES		2,519,171.00	1,328,022.08	179,784.93	1,191,148.92	52.72
NET OF REVENUES & EXPENDITURES		(301,427.00)	388,530.55	12,193.01	(689,957.55)	128.90
BEG. FUND BALANCE		6,794,531.10	6,794,531.10			
END FUND BALANCE		6,493,104.10	7,183,061.65			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2023 NORMAL (ABNORMAL)	MONTH 03/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 633 - PUBLIC SERVICES INV. FUND						
Revenues						
Dept 000.000						
633-000.000-643.000	SALE OF MATERIALS	9,000.00	8,512.02	35.90	487.98	94.58
633-000.000-665.000	INTEREST	0.00	25.94	19.39	(25.94)	100.00
633-000.000-687.999	OTHER REFUNDS	0.00	0.01	0.00	(0.01)	100.00
Total Dept 000.000		9,000.00	8,537.97	55.29	462.03	94.87
TOTAL REVENUES		9,000.00	8,537.97	55.29	462.03	94.87
Expenditures						
Dept 236.000 - PUBLIC SERVICES INVENTORY						
633-236.000-726.000	SUPPLIES	132,969.00	2,817.25	0.00	130,151.75	2.12
633-236.000-801.000	CONTRACTUAL SERVICES	2,650.00	0.00	0.00	2,650.00	0.00
Total Dept 236.000 - PUBLIC SERVICES INVENTORY		135,619.00	2,817.25	0.00	132,801.75	2.08
TOTAL EXPENDITURES		135,619.00	2,817.25	0.00	132,801.75	2.08
Fund 633 - PUBLIC SERVICES INV. FUND:						
TOTAL REVENUES		9,000.00	8,537.97	55.29	462.03	94.87
TOTAL EXPENDITURES		135,619.00	2,817.25	0.00	132,801.75	2.08
NET OF REVENUES & EXPENDITURES		(126,619.00)	5,720.72	55.29	(132,339.72)	4.52
BEG. FUND BALANCE		129,920.97	129,920.97			
END FUND BALANCE		3,301.97	135,641.69			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2023 (ABNORMAL)	MONTH 03/31/2023 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 640 - REVOLVING MOBILE EQUIP. FUND									
Revenues									
Dept 000.000									
640-000.000-665.000	INTEREST	0.00		1,386.55		0.00		(1,386.55)	100.00
640-000.000-667.000	RENTS	215,000.00		162,344.76		23,325.86		52,655.24	75.51
640-000.000-667.001	RENTS - REPLACEMENT	171,046.00		49,150.00		5,461.00		121,896.00	28.73
640-000.000-673.000	SALE OF CITY PROPERTY	0.00		3,585.00		0.00		(3,585.00)	100.00
640-000.000-692.000	OTHER REVENUE	0.00		814.33		0.00		(814.33)	100.00
640-000.000-692.039	OTHER REVENUE - BPU	0.00		2,273.82		0.00		(2,273.82)	100.00
Total Dept 000.000		386,046.00		219,554.46		28,786.86		166,491.54	56.87
TOTAL REVENUES		386,046.00		219,554.46		28,786.86		166,491.54	56.87
Expenditures									
Dept 443.000 - MOBILE EQUIPMENT MAINTENANCE									
640-443.000-702.000	WAGES	35,684.00		39,236.23		585.81		(3,552.23)	109.95
640-443.000-703.000	OVERTIME PAY	500.00		0.00		0.00		500.00	0.00
640-443.000-704.000	SICK TIME PAY	1,050.00		0.00		0.00		1,050.00	0.00
640-443.000-705.000	VACATION TIME PAY	3,541.00		0.00		0.00		3,541.00	0.00
640-443.000-706.000	PERSONAL TIME PAY	531.00		0.00		0.00		531.00	0.00
640-443.000-707.000	LONGEVITY PAY	600.00		1,200.00		0.00		(600.00)	200.00
640-443.000-710.000	HOLIDAY AND OTHER PAY	2,036.00		0.00		0.00		2,036.00	0.00
640-443.000-715.000	HEALTH AND LIFE INSURANCE	6,784.00		6,552.58		1,006.46		231.42	96.59
640-443.000-716.000	RETIREMENT	6,159.00		8,454.49		40.99		(2,295.49)	137.27
640-443.000-717.000	WORKERS' COMPENSATION	1,250.00		325.84		0.00		924.16	26.07
640-443.000-720.000	EMPLOYER'S FICA	2,768.00		2,661.55		43.34		106.45	96.15
640-443.000-721.000	DISABILITY INSURANCE	240.00		177.30		19.70		62.70	73.88
640-443.000-726.000	SUPPLIES	4,500.00		2,854.51		71.58		1,645.49	63.43
640-443.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	40,000.00		17,331.12		347.82		22,668.88	43.33
640-443.000-730.039	BPU VEHICLE MAINT/SUPPLIES	0.00		361.20		0.00		(361.20)	100.00
640-443.000-740.000	FUEL AND LUBRICANTS	32,000.00		28,865.43		2,163.50		3,134.57	90.20
640-443.000-742.000	CLOTHING / UNIFORMS	750.00		270.95		34.96		479.05	36.13
640-443.000-801.000	CONTRACTUAL SERVICES	22,075.00		14,640.94		871.45		7,434.06	66.32
640-443.000-818.000	INSURANCE	40,000.00		15,105.00		0.00		24,895.00	37.76
640-443.000-920.000	UTILITIES	6,500.00		7,998.72		1,422.22		(1,498.72)	123.06
640-443.000-940.000	EQUIPMENT RENTAL	250.00		153.54		0.00		96.46	61.42
640-443.000-955.588	MISC. - CDL LICENSING/TESTING	7,500.00		0.00		0.00		7,500.00	0.00
640-443.000-956.000	TRAINING & SEMINARS	750.00		0.00		0.00		750.00	0.00
640-443.000-968.000	DEPRECIATION	87,000.00		0.00		0.00		87,000.00	0.00
640-443.000-981.000	CAPITAL OUTLAY - VEHICLES	0.00		23,222.30		0.00		(23,222.30)	100.00
Total Dept 443.000 - MOBILE EQUIPMENT MAINTENANCE		302,468.00		169,411.70		6,607.83		133,056.30	56.01
TOTAL EXPENDITURES		302,468.00		169,411.70		6,607.83		133,056.30	56.01
Fund 640 - REVOLVING MOBILE EQUIP. FUND:									
TOTAL REVENUES		386,046.00		219,554.46		28,786.86		166,491.54	56.87
TOTAL EXPENDITURES		302,468.00		169,411.70		6,607.83		133,056.30	56.01
NET OF REVENUES & EXPENDITURES		83,578.00		50,142.76		22,179.03		33,435.24	60.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
 PERIOD ENDING 03/31/2023
 % Fiscal Year Completed: 75.07

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2023 (ABNORMAL)	MONTH 03/31/2023	INCREASE (DECREASE)	NORMAL	(ABNORMAL)	
Fund 640 - REVOLVING MOBILE EQUIP. FUND									
BEG. FUND BALANCE		637,037.86		637,037.86					
END FUND BALANCE		720,615.86		687,180.62					

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2023	MONTH 03/31/2023	BALANCE	
Fund 663 - FIRE VEHICLE & EQUIPMENT FUND						
Revenues						
Dept 000.000						
663-000.000-402.150	CURRENT TAXES - FIRE CAPITAL	141,531.00	133,016.11	446.64	8,514.89	93.98
663-000.000-404.000	SPECIAL ACTS	2,540.00	0.00	0.00	2,540.00	0.00
663-000.000-411.000	DELINQUENT TAXES	0.00	74.88	0.00	(74.88)	100.00
663-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	0.00	6,772.42	0.00	(6,772.42)	100.00
663-000.000-665.000	INTEREST	0.00	3,846.14	0.00	(3,846.14)	100.00
663-000.000-669.000	CHANGE IN INVESTMENTS	0.00	(1,270.39)	0.00	1,270.39	100.00
663-000.000-687.300	OTHER REFUNDS	0.00	2,618.71	500.00	(2,618.71)	100.00
Total Dept 000.000		144,071.00	145,057.87	946.64	(986.87)	100.68
TOTAL REVENUES		144,071.00	145,057.87	946.64	(986.87)	100.68
Expenditures						
Dept 336.000 - FIRE DEPARTMENT						
663-336.000-960.000	BANK FEES	0.00	65.30	0.00	(65.30)	100.00
663-336.000-970.000	CAPITAL OUTLAY	45,000.00	84,371.07	40,619.00	(39,371.07)	187.49
Total Dept 336.000 - FIRE DEPARTMENT		45,000.00	84,436.37	40,619.00	(39,436.37)	187.64
TOTAL EXPENDITURES		45,000.00	84,436.37	40,619.00	(39,436.37)	187.64
Fund 663 - FIRE VEHICLE & EQUIPMENT FUND:						
TOTAL REVENUES		144,071.00	145,057.87	946.64	(986.87)	100.68
TOTAL EXPENDITURES		45,000.00	84,436.37	40,619.00	(39,436.37)	187.64
NET OF REVENUES & EXPENDITURES		99,071.00	60,621.50	(39,672.36)	38,449.50	61.19
BEG. FUND BALANCE		328,809.85	328,809.85			
END FUND BALANCE		427,880.85	389,431.35			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	03/31/2023 NORMAL (ABNORMAL)	MONTH 03/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 677 - UNEMPLOYMENT INSURANCE FUND						
Revenues						
Dept 000.000						
677-000.000-665.000	INTEREST	200.00	530.48	11.58	(330.48)	265.24
677-000.000-669.000	CHANGE IN INVESTMENTS	0.00	(929.56)	0.00	929.56	100.00
Total Dept 000.000		200.00	(399.08)	11.58	599.08	(199.54)
TOTAL REVENUES		200.00	(399.08)	11.58	599.08	(199.54)
Expenditures						
Dept 175.000 - ADMINISTRATIVE SERVICES						
677-175.000-960.000	BANK FEES	100.00	47.79	0.00	52.21	47.79
677-175.000-964.000	REFUNDS AND REBATES	15,000.00	6,097.96	0.00	8,902.04	40.65
Total Dept 175.000 - ADMINISTRATIVE SERVICES		15,100.00	6,145.75	0.00	8,954.25	40.70
TOTAL EXPENDITURES		15,100.00	6,145.75	0.00	8,954.25	40.70
Fund 677 - UNEMPLOYMENT INSURANCE FUND:						
TOTAL REVENUES		200.00	(399.08)	11.58	599.08	199.54
TOTAL EXPENDITURES		15,100.00	6,145.75	0.00	8,954.25	40.70
NET OF REVENUES & EXPENDITURES		(14,900.00)	(6,544.83)	11.58	(8,355.17)	43.93
BEG. FUND BALANCE		67,614.55	67,614.55			
END FUND BALANCE		52,714.55	61,069.72			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	03/31/2023 (NORMAL (ABNORMAL))	MONTH 03/31/2023 (INCREASE (DECREASE))	BALANCE (NORMAL (ABNORMAL))	
Fund 699 - DPS LEAVE AND BENEFITS FUND						
Revenues						
Dept 000.000						
699-000.000-665.000	INTEREST	0.00	555.97	0.00	(555.97)	100.00
699-000.000-687.300	OTHER REFUNDS	245,451.00	57,835.04	0.00	187,615.96	23.56
Total Dept 000.000		245,451.00	58,391.01	0.00	187,059.99	23.79
TOTAL REVENUES		245,451.00	58,391.01	0.00	187,059.99	23.79
Expenditures						
Dept 441.000 - PUBLIC SERVICES DEPARTMENT						
699-441.000-704.000	SICK TIME PAY	6,322.00	0.00	0.00	6,322.00	0.00
699-441.000-705.000	VACATION TIME PAY	27,736.00	0.00	0.00	27,736.00	0.00
699-441.000-706.000	PERSONAL TIME PAY	3,692.00	0.00	0.00	3,692.00	0.00
699-441.000-707.000	LONGEVITY PAY	3,400.00	1,700.00	0.00	1,700.00	50.00
699-441.000-710.000	HOLIDAY AND OTHER PAY	18,437.00	0.00	0.00	18,437.00	0.00
699-441.000-715.000	HEALTH AND LIFE INSURANCE	134,427.00	50,702.94	5,008.46	83,724.06	37.72
699-441.000-716.000	RETIREMENT	40,167.00	6,141.00	0.00	34,026.00	15.29
699-441.000-717.000	WORKERS' COMPENSATION	11,050.00	3,169.12	0.00	7,880.88	28.68
699-441.000-720.000	EMPLOYER'S FICA	0.00	130.05	0.00	(130.05)	100.00
699-441.000-721.000	DISABILITY INSURANCE	220.00	1,057.15	56.75	(837.15)	480.52
Total Dept 441.000 - PUBLIC SERVICES DEPARTMENT		245,451.00	62,900.26	5,065.21	182,550.74	25.63
TOTAL EXPENDITURES		245,451.00	62,900.26	5,065.21	182,550.74	25.63
Fund 699 - DPS LEAVE AND BENEFITS FUND:						
TOTAL REVENUES		245,451.00	58,391.01	0.00	187,059.99	23.79
TOTAL EXPENDITURES		245,451.00	62,900.26	5,065.21	182,550.74	25.63
NET OF REVENUES & EXPENDITURES		0.00	(4,509.25)	(5,065.21)	4,509.25	100.00
BEG. FUND BALANCE		174.71	174.71			
END FUND BALANCE		174.71	(4,334.54)			
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		32,220,218.00	25,491,409.26	2,539,947.59	6,728,808.74	79.12
TOTAL EXPENDITURES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		32,640,253.00	19,865,064.64	1,873,513.02	12,775,188.36	60.86
NET OF REVENUES & EXPENDITURES		(420,035.00)	5,626,344.62	666,434.57	(6,046,379.62)	1,339.49
BEG. FUND BALANCE - ALL FUNDS		53,823,757.41	53,823,757.41			
END FUND BALANCE - ALL FUNDS		53,403,722.41	59,450,102.03			

Fund 101 GENERAL FUND

GL Number	Description	Balance
*** Assets ***		
Cash		
101-000.000-001.000	CHECKING ACCOUNT - COMMON	1,642,891.17
101-000.000-001.002	CHECKING ACCT - ACCT PAYABLE	7,017.89
101-000.000-017.110	INVESTMENTS - HUNTINGTON	1,188,701.73
101-000.000-017.700	INVESTMENTS - MBIA/CLASS	1,963,817.60
Cash		<u>4,802,428.39</u>
Accounts Receivable		
101-000.000-040.001	M/R ACCOUNTS RECEIVABLE	300.00
Accounts Receivable		<u>300.00</u>
Fixed Assets		
101-000.000-189.000	LEASE RECEIVABLE-LONG-TERM	260,489.68
Fixed Assets		<u>260,489.68</u>
Other Assets		
101-000.000-004.000	CASH ON HAND	400.00
101-000.000-040.000	ACCOUNTS RECEIVABLE	439.00
101-000.000-049.000	SPECIAL ASSESSMENTS DEFERRED	2,588.81
101-000.000-123.000	PREPAID EXPENSES	77,241.76
Other Assets		<u>80,669.57</u>
Due From Other Funds		
101-000.000-084.588	DUE FROM DIAL-A-RIDE	48,314.85
101-000.000-084.703	DUE FROM CURRENT TAX ACCOUNT	3,881.51
Due From Other Funds		<u>52,196.36</u>
Total Assets		<u>5,196,084.00</u>
*** Liabilities ***		
Accounts Payable		
101-000.000-202.000	ACCOUNTS PAYABLE	86,189.79
Accounts Payable		<u>86,189.79</u>
Liabilities-ST		
101-000.000-228.000	DUE TO STATE-TAXES	339.79
101-000.000-231.018	DUE TO - MMERS 457	19.20
101-000.000-231.108	DUE TO ALLERUS - DC CONTRIBUTIONS	12,005.43
101-000.000-231.109	DUE TO ALLERUS - DC CONTRIBUTIONS	157.51
Liabilities-ST		<u>12,521.93</u>
Liabilities-LT (under 1 year)		
101-000.000-229.001	DUE TO FED. GOVT.-TAXES & FICA	1,098.76
101-000.000-231.003	DUE TO ICMA-RETIREMENT CONT.	(235.00)
101-000.000-231.105	DUE TO MMERS-RETIREMENT CONT.	17,136.04
101-000.000-231.106	DUE TO MMERS-HCSA	868.30
101-000.000-231.107	DUE TO-CNB POLICE HSA	10.00
101-000.000-231.214	DUE TO UNIONS-UNION DUES	396.36
101-000.000-249.999	DUE TO OTHERS - MISCELLANEOUS	18,879.22
101-000.000-339.443	DEFERRED REV - SPECIAL ASSMNT	2,588.81
Liabilities-LT (under 1 year)		<u>40,742.49</u>
Liabilities-LT (over 1 year)		
101-000.000-360.100	DEFERRED INFLOW-LEASES	262,536.00
Liabilities-LT (over 1 year)		<u>262,536.00</u>
Due To Other Funds		

Fund 101 GENERAL FUND

GL Number	Description	Balance
*** Liabilities ***		
101-000.000-214.151	DUE TO CEMETERY PERPET. CARE	216,601.10
	Due To Other Funds	216,601.10
	Total Liabilities	618,591.31
*** Fund Balance ***		
101-000.000-390.000	FUND BALANCE	3,303,761.27
	Unassigned	3,303,761.27
	Total Fund Balance	3,303,761.27
	Beginning Fund Balance	3,303,761.27
	Net of Revenues VS Expenditures	1,273,731.42
	Ending Fund Balance	4,577,492.69
	Total Liabilities And Fund Balance	5,196,084.00

Fund 151 CEMETERY TRUST FUND

GL Number	Description	Balance
*** Assets ***		
Cash		
151-000.000-001.000	CHECKING ACCOUNT - COMMON	15,760.62
151-000.000-001.100	LAKEVIEW - TO BE INVESTED	85,505.39
151-000.000-001.200	OAKGROVE - TO BE INVESTED	110,469.98
151-000.000-017.110	INVESTMENTS - HUNTINGTON	324,319.30
	Cash	<u>536,055.29</u>
Accounts Receivable		
	Accounts Receivable	<u>0.00</u>
Other Assets		
	Other Assets	<u>0.00</u>
Due From Other Funds		
151-000.000-084.101	DUE FROM GENERAL FUND	216,601.10
	Due From Other Funds	<u>216,601.10</u>
	Total Assets	<u>752,656.39</u>
*** Liabilities ***		
Accounts Payable		
	Accounts Payable	<u>0.00</u>
	Total Liabilities	<u>0.00</u>
*** Fund Balance ***		
Unassigned		
151-000.000-390.000	FUND BALANCE	734,256.23
	Unassigned	<u>734,256.23</u>
	Total Fund Balance	<u>734,256.23</u>
	Beginning Fund Balance	734,256.23
	Net of Revenues VS Expenditures	18,400.16
	Ending Fund Balance	752,656.39
	Total Liabilities And Fund Balance	752,656.39

Fund 152 STOCK'S PARK PERPETUAL MAINT.

GL Number	Description	Balance
*** Assets ***		
Cash		
152-000.000-001.000	CHECKING ACCOUNT - COMMON	5,271.90
152-000.000-017.110	INVESTMENTS - HUNTINGTON	59,074.18
152-000.000-017.700	INVESTMENTS - MBIA/CLASS	21,615.03
	Cash	<u>85,961.11</u>
Accounts Receivable		
	Accounts Receivable	<u>0.00</u>
Other Assets		
	Other Assets	<u>0.00</u>
	Total Assets	<u>85,961.11</u>
*** Liabilities ***		
Accounts Payable		
	Accounts Payable	<u>0.00</u>
Due To Other Funds		
	Due To Other Funds	<u>0.00</u>
	Total Liabilities	<u>0.00</u>
*** Fund Balance ***		
Unassigned		
152-000.000-390.000	Fund Balance	83,992.72
	Unassigned	<u>83,992.72</u>
	Total Fund Balance	<u>83,992.72</u>
	Beginning Fund Balance	83,992.72
	Net of Revenues VS Expenditures	1,968.39
	Ending Fund Balance	85,961.11
	Total Liabilities And Fund Balance	85,961.11

Fund 153 R. L. OWEN MEMORIAL FUND

GL Number	Description	Balance
*** Assets ***		
Cash		
153-000.000-001.000	CHECKING ACCOUNT - COMMON	(6,826.33)
153-000.000-017.110	INVESTMENTS - HUNTINGTON	48,605.99
	Cash	<u>41,779.66</u>
Accounts Receivable		
	Accounts Receivable	<u>0.00</u>
Other Assets		
	Other Assets	<u>0.00</u>
	Total Assets	<u>41,779.66</u>
*** Liabilities ***		
Accounts Payable		
	Accounts Payable	<u>0.00</u>
Liabilities-LT (under 1 year)		
	Liabilities-LT (under 1 year)	<u>0.00</u>
Due To Other Funds		
	Due To Other Funds	<u>0.00</u>
	Total Liabilities	<u>0.00</u>
*** Fund Balance ***		
Unassigned		
153-000.000-390.000	FUND BALANCE	58,764.83
	Unassigned	<u>58,764.83</u>
	Total Fund Balance	<u>58,764.83</u>
	Beginning Fund Balance	58,764.83
	Net of Revenues VS Expenditures	(16,985.17)
	Ending Fund Balance	41,779.66
	Total Liabilities And Fund Balance	41,779.66

Fund 202 MAJOR ST./TRUNKLINE FUND

GL Number	Description	Balance
*** Assets ***		
Cash		
202-000.000-001.000	CHECKING ACCOUNT - COMMON	611,148.54
202-000.000-001.002	CHECKING ACCT - ACCT PAYABLE	18.09
202-000.000-017.110	INVESTMENTS - HUNTINGTON	147,677.77
202-000.000-017.700	INVESTMENTS - MBIA/CLASS	18,822.76
	Cash	<u>777,667.16</u>
Accounts Receivable		
202-000.000-040.001	M/R ACCOUNTS RECEIVABLE	247.39
	Accounts Receivable	<u>247.39</u>
Other Assets		
202-000.000-040.000	ACCOUNTS RECEIVABLE	567.46
	Other Assets	<u>567.46</u>
Due From Other Funds		
202-000.000-084.000	DUE FROM OTHER FUNDS	301.42
	Due From Other Funds	<u>301.42</u>
	Total Assets	<u>778,783.43</u>
*** Liabilities ***		
Accounts Payable		
	Accounts Payable	<u>0.00</u>
Liabilities-ST		
	Liabilities-ST	<u>0.00</u>
Liabilities-LT (under 1 year)		
	Liabilities-LT (under 1 year)	<u>0.00</u>
Due To Other Funds		
	Due To Other Funds	<u>0.00</u>
	Total Liabilities	<u>0.00</u>
*** Fund Balance ***		
Unassigned		
202-000.000-381.203	RESERVED FUND BALANCE/STREETS	67,411.00
202-000.000-390.000	FUND BALANCE	1,044,928.95
	Unassigned	<u>1,112,339.95</u>
	Total Fund Balance	<u>1,112,339.95</u>
	Beginning Fund Balance	1,112,339.95
	Net of Revenues VS Expenditures	(333,556.52)
	Ending Fund Balance	778,783.43
	Total Liabilities And Fund Balance	778,783.43

Fund 203 LOCAL ST. FUND

GL Number	Description	Balance
*** Assets ***		
Cash		
203-000.000-001.000	CHECKING ACCOUNT - COMMON	(338,489.38)
203-000.000-001.002	CHECKING ACCT - ACCT PAYABLE	28.53
203-000.000-017.110	INVESTMENTS - HUNTINGTON	49,226.23
203-000.000-017.700	INVESTMENTS - MBIA/CLASS	18,822.77
	Cash	<u>(270,411.85)</u>
Accounts Receivable		
	Accounts Receivable	<u>0.00</u>
Other Assets		
203-000.000-040.000	ACCOUNTS RECEIVABLE	1,977.44
	Other Assets	<u>1,977.44</u>
Due From Other Funds		
	Due From Other Funds	<u>0.00</u>
	Total Assets	<u>(268,434.41)</u>
*** Liabilities ***		
Accounts Payable		
	Accounts Payable	<u>0.00</u>
Liabilities-ST		
	Liabilities-ST	<u>0.00</u>
Liabilities-LT (under 1 year)		
	Liabilities-LT (under 1 year)	<u>0.00</u>
Due To Other Funds		
	Due To Other Funds	<u>0.00</u>
	Total Liabilities	<u>0.00</u>
*** Fund Balance ***		
Unassigned		
203-000.000-381.203	RESERVED FUND BALANCE/STREETS	38,102.00
203-000.000-390.000	FUND BALANCE	372,602.03
	Unassigned	<u>410,704.03</u>
	Total Fund Balance	<u>410,704.03</u>
	Beginning Fund Balance	410,704.03
	Net of Revenues VS Expenditures	(679,138.44)
	Ending Fund Balance	(268,434.41)
	Total Liabilities And Fund Balance	(268,434.41)

Fund 204 MUNICIPAL STREET FUND

GL Number	Description	Balance
*** Assets ***		
Cash		
204-000.000-001.000	CHECKING ACCOUNT - COMMON	1,124,962.59
204-000.000-001.002	CHECKING ACCT - ACCT PAYABLE	(1,000.00)
204-000.000-017.700	INVESTMENTS - MBIA/CLASS	2,512,443.55
	Cash	<u>3,636,406.14</u>
Accounts Receivable		
	Accounts Receivable	<u>0.00</u>
Other Assets		
204-000.000-049.000	SPECIAL ASSESSMENTS DEFERRED	451,249.97
	Other Assets	<u>451,249.97</u>
Due From Other Funds		
	Due From Other Funds	<u>0.00</u>
	Total Assets	<u>4,087,656.11</u>
*** Liabilities ***		
Accounts Payable		
	Accounts Payable	<u>0.00</u>
Liabilities-LT (under 1 year)		
204-000.000-339.443	DEFERRED REV - SPECIAL ASSMNTS	451,249.97
	Liabilities-LT (under 1 year)	<u>451,249.97</u>
Due To Other Funds		
	Due To Other Funds	<u>0.00</u>
	Total Liabilities	<u>451,249.97</u>
*** Fund Balance ***		
Unassigned		
204-000.000-390.000	FUND BALANCE	328,584.27
	Unassigned	<u>328,584.27</u>
	Total Fund Balance	<u>328,584.27</u>
	Beginning Fund Balance	328,584.27
	Net of Revenues VS Expenditures	3,307,821.87
	Ending Fund Balance	3,636,406.14
	Total Liabilities And Fund Balance	4,087,656.11

Fund 208 RECREATION FUND

GL Number	Description	Balance
*** Assets ***		
Cash		
208-000.000-001.000	CHECKING ACCOUNT - COMMON	(2,602.16)
208-000.000-001.002	CHECKING ACCT - ACCT PAYABLE	24.73
	Cash	<u>(2,577.43)</u>
Accounts Receivable		
208-000.000-040.001	M/R ACCOUNTS RECEIVABLE	350.00
	Accounts Receivable	<u>350.00</u>
Other Assets		
208-000.000-040.000	ACCOUNTS RECEIVABLE	425.00
	Other Assets	<u>425.00</u>
Due From Other Funds		
	Due From Other Funds	<u>0.00</u>
	Total Assets	<u>(1,802.43)</u>
*** Liabilities ***		
Accounts Payable		
208-000.000-202.000	ACCOUNTS PAYABLE	1,234.40
	Accounts Payable	<u>1,234.40</u>
Liabilities-ST		
208-000.000-263.000	ACCRUED SALES TAX	(0.01)
	Liabilities-ST	<u>(0.01)</u>
Liabilities-LT (under 1 year)		
	Liabilities-LT (under 1 year)	<u>0.00</u>
Due To Other Funds		
	Due To Other Funds	<u>0.00</u>
	Total Liabilities	<u>1,234.39</u>
*** Fund Balance ***		
Unassigned		
208-000.000-390.000	FUND BALANCE	7,306.24
	Unassigned	<u>7,306.24</u>
	Total Fund Balance	<u>7,306.24</u>
	Beginning Fund Balance	7,306.24
	Net of Revenues VS Expenditures	(10,343.06)
	Ending Fund Balance	(3,036.82)
	Total Liabilities And Fund Balance	(1,802.43)

Fund 244 ECONOMIC DEVELOPMENT CORP FUND

GL Number	Description	Balance
*** Assets ***		
Cash		
244-000.000-001.000	CHECKING ACCOUNT - COMMON	(4,803.67)
244-000.000-001.002	CHECKING ACCT - ACCT PAYABLE	1.26
244-000.000-017.110	INVESTMENTS - HUNTINGTON	54,135.61
244-000.000-017.700	INVESTMENTS - MBIA/CLASS	47,316.13
	Cash	<u>96,649.33</u>
Accounts Receivable		
	Accounts Receivable	<u>0.00</u>
Other Assets		
244-000.000-130.000	LAND	148,066.76
	Other Assets	<u>148,066.76</u>
	Total Assets	<u>244,716.09</u>
*** Liabilities ***		
Accounts Payable		
244-000.000-202.000	ACCOUNTS PAYABLE	412.50
	Accounts Payable	<u>412.50</u>
Due To Other Funds		
	Due To Other Funds	<u>0.00</u>
	Total Liabilities	<u>412.50</u>
*** Fund Balance ***		
Unassigned		
244-000.000-390.000	FUND BALANCE	249,569.80
	Unassigned	<u>249,569.80</u>
	Total Fund Balance	<u>249,569.80</u>
	Beginning Fund Balance	249,569.80
	Net of Revenues VS Expenditures	(5,266.21)
	Ending Fund Balance	244,303.59
	Total Liabilities And Fund Balance	244,716.09

Fund 247 TAX INCREMENT FINANCE ATH.

GL Number	Description	Balance
*** Assets ***		
Cash		
247-000.000-001.000	CHECKING ACCOUNT - COMMON	32,533.45
247-000.000-001.002	CHECKING ACCT - ACCT PAYABLE	1,244.86
247-000.000-017.700	INVESTMENTS - MBIA/CLASS	46,724.05
	Cash	<u>80,502.36</u>
Accounts Receivable		
247-000.000-041.000	PROVISION FOR BAD DEBTS	(265,000.00)
247-000.000-082.001	DUE FROM OTHERS - BRIDGE LOANS	265,000.00
	Accounts Receivable	<u>0.00</u>
Fixed Assets		
247-000.000-189.000	LEASE RECEIVABLE-LONG-TERM	102,250.00
	Fixed Assets	<u>102,250.00</u>
Other Assets		
247-000.000-130.000	LAND	65,000.00
247-000.000-136.000	PLANT AND EQUIPMENT	2,468,124.48
247-000.000-137.000	ACCUMULATED DEPRECIATION-EQUI	(401,243.12)
247-000.000-159.000	INFRASTRUCTURE	381,672.00
	Other Assets	<u>2,513,553.36</u>
Due From Other Funds		
	Due From Other Funds	<u>0.00</u>
	Total Assets	<u>2,696,305.72</u>
*** Liabilities ***		
Accounts Payable		
	Accounts Payable	<u>0.00</u>
Liabilities-ST		
247-000.000-251.000	ACCRUED INTEREST	3,843.33
	Liabilities-ST	<u>3,843.33</u>
Liabilities-LT (under 1 year)		
247-000.000-250.000	BONDS PAYABLE - CURRENT	40,000.00
247-000.000-300.000	BONDS PAYABLE - LONG TERM	280,000.00
	Liabilities-LT (under 1 year)	<u>320,000.00</u>
Liabilities-LT (over 1 year)		
247-000.000-360.100	DEFERRED INFLOW-LEASES	99,625.00
	Liabilities-LT (over 1 year)	<u>99,625.00</u>
Due To Other Funds		
247-000.000-214.582	DUE TO ELECTRIC	120,000.00
	Due To Other Funds	<u>120,000.00</u>
	Total Liabilities	<u>543,468.33</u>

*** Fund Balance ***

Unassigned

Fund 247 TAX INCREMENT FINANCE ATH.

GL Number	Description	Balance
*** Fund Balance ***		
247-000.000-381.247	RESTRICTED FUND BALANCE-TIFA	1,494,058.00
247-000.000-390.000	FUND BALANCE	531,697.86
	Unassigned	<u>2,025,755.86</u>
	Total Fund Balance	<u>2,025,755.86</u>
	Beginning Fund Balance	2,025,755.86
	Net of Revenues VS Expenditures	127,081.53
	Ending Fund Balance	2,152,837.39
	Total Liabilities And Fund Balance	2,696,305.72

Fund 265 DRUG FORFEITURE/GRANT FUND

GL Number	Description	Balance
*** Assets ***		
Cash		
265-000.000-001.000	CHECKING ACCOUNT - COMMON	6,881.09
Cash		<u>6,881.09</u>
Accounts Receivable		
Accounts Receivable		<u>0.00</u>
Other Assets		
Other Assets		<u>0.00</u>
Total Assets		<u>6,881.09</u>
*** Liabilities ***		
Accounts Payable		
Accounts Payable		<u>0.00</u>
Total Liabilities		<u>0.00</u>
*** Fund Balance ***		
Unassigned		
265-000.000-390.000	FUND BALANCE	8,894.68
Unassigned		<u>8,894.68</u>
Total Fund Balance		<u>8,894.68</u>
Beginning Fund Balance		8,894.68
Net of Revenues VS Expenditures		(2,013.59)
Ending Fund Balance		6,881.09
Total Liabilities And Fund Balance		6,881.09

Fund 271 LIBRARY FUND

GL Number	Description	Balance
*** Assets ***		
Cash		
271-000.000-001.000	CHECKING ACCOUNT - COMMON	151,565.16
271-000.000-001.002	CHECKING ACCT - ACCT PAYABLE	1,420.22
271-000.000-017.700	INVESTMENTS - MBIA/CLASS	160,501.81
	Cash	<u>313,487.19</u>
Accounts Receivable		
	Accounts Receivable	<u>0.00</u>
Other Assets		
271-000.000-004.000	CASH ON HAND	50.00
	Other Assets	<u>50.00</u>
Due From Other Funds		
	Due From Other Funds	<u>0.00</u>
	Total Assets	<u>313,537.19</u>
*** Liabilities ***		
Accounts Payable		
271-000.000-202.000	ACCOUNTS PAYABLE	781.65
	Accounts Payable	<u>781.65</u>
Liabilities-ST		
	Liabilities-ST	<u>0.00</u>
Liabilities-LT (under 1 year)		
	Liabilities-LT (under 1 year)	<u>0.00</u>
Due To Other Funds		
	Due To Other Funds	<u>0.00</u>
	Total Liabilities	<u>781.65</u>
*** Fund Balance ***		
Unassigned		
271-000.000-390.000	FUND BALANCE	263,628.49
	Unassigned	<u>263,628.49</u>
	Total Fund Balance	<u>263,628.49</u>
	Beginning Fund Balance	263,628.49
	Net of Revenues VS Expenditures	49,127.05
	Ending Fund Balance	312,755.54
	Total Liabilities And Fund Balance	313,537.19

Fund 274 POLICE - OWI ENFORCEMENT

GL Number	Description	Balance
*** Assets ***		
Cash		
274-000.000-001.000	CHECKING ACCOUNT - COMMON	1,646.70
Cash		<u>1,646.70</u>
Accounts Receivable		
Accounts Receivable		<u>0.00</u>
Other Assets		
Other Assets		<u>0.00</u>
Total Assets		<u>1,646.70</u>
*** Liabilities ***		
Accounts Payable		
Accounts Payable		<u>0.00</u>
Liabilities-LT (under 1 year)		
Liabilities-LT (under 1 year)		<u>0.00</u>
Total Liabilities		<u>0.00</u>
*** Fund Balance ***		
Unassigned		
274-000.000-390.000	FUND BALANCE	1,556.01
Unassigned		<u>1,556.01</u>
Total Fund Balance		<u>1,556.01</u>
Beginning Fund Balance		1,556.01
Net of Revenues VS Expenditures		90.69
Ending Fund Balance		1,646.70
Total Liabilities And Fund Balance		1,646.70

Fund 287 ARPA GRANT FUND

GL Number	Description	Balance
*** Assets ***		
Cash		
287-000.000-001.000	CHECKING ACCOUNT - COMMON	114,164.82
287-000.000-001.002	CHECKING ACCT - ACCT PAYABLE	0.28
	Cash	<u>114,165.10</u>
Accounts Receivable		
	Accounts Receivable	<u>0.00</u>
	Total Assets	<u>114,165.10</u>
*** Liabilities ***		
Accounts Payable		
	Accounts Payable	<u>0.00</u>
Liabilities-LT (under 1 year)		
287-000.000-339.000	DEFERRED REVENUES	430.00
	Liabilities-LT (under 1 year)	<u>430.00</u>
	Total Liabilities	<u>430.00</u>
*** Fund Balance ***		
Unassigned		
287-000.000-390.000	FUND BALANCE	857.64
	Unassigned	<u>857.64</u>
	Total Fund Balance	<u>857.64</u>
	Beginning Fund Balance	857.64
	Net of Revenues VS Expenditures	112,877.46
	Ending Fund Balance	113,735.10
	Total Liabilities And Fund Balance	114,165.10

Fund 401 CAPITAL IMPROVEMENT FUND

GL Number	Description	Balance
*** Assets ***		
Cash		
401-000.000-001.000	CHECKING ACCOUNT - COMMON	118,487.45
401-000.000-001.002	CHECKING ACCT - ACCT PAYABLE	7,474.65
401-000.000-017.110	INVESTMENTS - HUNTINGTON	498,003.90
401-000.000-017.700	INVESTMENTS - MBIA/CLASS	36,004.87
	Cash	<u>659,970.87</u>
Accounts Receivable		
	Accounts Receivable	<u>0.00</u>
Other Assets		
	Other Assets	<u>0.00</u>
Due From Other Funds		
	Due From Other Funds	<u>0.00</u>
	Total Assets	<u>659,970.87</u>
*** Liabilities ***		
Accounts Payable		
	Accounts Payable	<u>0.00</u>
Liabilities-ST		
	Liabilities-ST	<u>0.00</u>
Liabilities-LT (under 1 year)		
	Liabilities-LT (under 1 year)	<u>0.00</u>
Due To Other Funds		
	Due To Other Funds	<u>0.00</u>
	Total Liabilities	<u>0.00</u>
*** Fund Balance ***		
Unassigned		
401-000.000-390.000	FUND BALANCE	664,140.24
	Unassigned	<u>664,140.24</u>
	Total Fund Balance	<u>664,140.24</u>
	Beginning Fund Balance	664,140.24
	Net of Revenues VS Expenditures	(4,169.37)
	Ending Fund Balance	659,970.87
	Total Liabilities And Fund Balance	659,970.87

Fund 408 FIELDS OF DREAMS

GL Number	Description	Balance
*** Assets ***		
Cash		
408-000.000-001.000	CHECKING ACCOUNT - COMMON	5,932.94
Cash		<u>5,932.94</u>
Accounts Receivable		
Accounts Receivable		<u>0.00</u>
Other Assets		
Other Assets		<u>0.00</u>
Total Assets		<u>5,932.94</u>
*** Liabilities ***		
Accounts Payable		
Accounts Payable		<u>0.00</u>
Total Liabilities		<u>0.00</u>
*** Fund Balance ***		
Unassigned		
408-000.000-390.000	Fund Balance	5,128.30
Unassigned		<u>5,128.30</u>
Total Fund Balance		<u>5,128.30</u>
Beginning Fund Balance		5,128.30
Net of Revenues VS Expenditures		804.64
Ending Fund Balance		5,932.94
Total Liabilities And Fund Balance		5,932.94

Fund 409 STOCK'S PARK

GL Number	Description	Balance
*** Assets ***		
Cash		
409-000.000-001.000	CHECKING ACCOUNT - COMMON	10,854.50
409-000.000-001.002	CHECKING ACCT - ACCT PAYABLE	248.21
409-000.000-017.110	INVESTMENTS - HUNTINGTON	34,457.41
409-000.000-017.700	INVESTMENTS - MBIA/CLASS	13,941.53
	Cash	<u>59,501.65</u>
Accounts Receivable		
	Accounts Receivable	<u>0.00</u>
Other Assets		
	Other Assets	<u>0.00</u>
Due From Other Funds		
	Due From Other Funds	<u>0.00</u>
	Total Assets	<u>59,501.65</u>
*** Liabilities ***		
Accounts Payable		
	Accounts Payable	<u>0.00</u>
	Total Liabilities	<u>0.00</u>
*** Fund Balance ***		
Unassigned		
409-000.000-390.000	Fund Balance	80,597.19
	Unassigned	<u>80,597.19</u>
	Total Fund Balance	<u>80,597.19</u>
	Beginning Fund Balance	80,597.19
	Net of Revenues VS Expenditures	(21,095.54)
	Ending Fund Balance	59,501.65
	Total Liabilities And Fund Balance	59,501.65

Fund 481 AIRPORT IMPROVEMENT FUND

GL Number	Description	Balance
*** Assets ***		
Cash		
481-000.000-001.000	CHECKING ACCOUNT - COMMON	469,729.27
481-000.000-001.002	CHECKING ACCT - ACCT PAYABLE	2,909.16
481-000.000-017.110	INVESTMENTS - HUNTINGTON	169,420.71
	Cash	<u>642,059.14</u>
Accounts Receivable		
	Accounts Receivable	<u>0.00</u>
Fixed Assets		
481-000.000-189.000	LEASE RECEIVABLE-LONG-TERM	62,084.68
	Fixed Assets	<u>62,084.68</u>
Other Assets		
	Other Assets	<u>0.00</u>
	Total Assets	<u>704,143.82</u>
*** Liabilities ***		
Accounts Payable		
481-000.000-202.000	ACCOUNTS PAYABLE	23,952.07
	Accounts Payable	<u>23,952.07</u>
Liabilities-ST		
481-000.000-263.000	ACCRUED SALES TAX	(0.55)
	Liabilities-ST	<u>(0.55)</u>
Liabilities-LT (under 1 year)		
	Liabilities-LT (under 1 year)	<u>0.00</u>
Liabilities-LT (over 1 year)		
481-000.000-360.100	DEFERRED INFLOW-LEASES	62,868.00
	Liabilities-LT (over 1 year)	<u>62,868.00</u>
	Total Liabilities	<u>86,819.52</u>
*** Fund Balance ***		
Unassigned		
481-000.000-390.000	FUND BALANCE	537,229.52
	Unassigned	<u>537,229.52</u>
	Total Fund Balance	<u>537,229.52</u>
	Beginning Fund Balance	537,229.52
	Net of Revenues VS Expenditures	80,094.78
	Ending Fund Balance	617,324.30
	Total Liabilities And Fund Balance	704,143.82

Fund 582 ELECTRIC FUND

GL Number	Description	Balance
*** Assets ***		
Cash		
582-000.000-001.000	CHECKING ACCOUNT - COMMON	206,203.12
582-000.000-001.002	CHECKING ACCT - ACCT PAYABLE	495,860.56
582-000.000-004.001	CASH DRAWER & PETTY CASH	600.00
582-000.000-017.110	INVESTMENTS - HUNTINGTON	7,021,005.76
582-000.000-123.100	PREPAID EXPENSES - DARK FIBER LEAS	52,917.80
582-000.000-181.000	INVESTMENT IN MSCPA	4,279,153.00
582-000.000-181.001	INVESTMENT IN MSCPA - RATE STABILI	492,069.09
Cash		<u>12,547,809.33</u>
Accounts Receivable		
582-000.000-040.001	M/R ACCOUNTS RECEIVABLE	346,866.66
582-000.000-040.003	ACCRUED ACCOUNTS RECEIVABLE	522,730.60
582-000.000-041.000	PROVISION FOR BAD DEBTS	(8,204.57)
Accounts Receivable		<u>861,392.69</u>
Fixed Assets		
582-000.000-147.000	ACCUMULATED DEPRECIATON	(27,196,289.81)
582-000.000-161.000	PLANT, SYSTEMS, AND EQUIPMENT	39,712,813.29
582-000.000-182.000	LEASED ASSET-RIGHT TO USE	115,328.50
582-000.000-183.000	ACCUMULATED AMORTIZATION ON RIGHT	(8,482.50)
582-000.000-195.000	DEFERRED OUTFLOW - PENSION	680,874.00
Fixed Assets		<u>13,304,243.48</u>
Other Assets		
582-000.000-040.000	ACCOUNTS RECEIVABLE	913,377.40
582-000.000-056.000	ACCRUED INTEREST RECEIVABLE	3,750.00
582-000.000-110.000	INVENTORY	364,894.62
582-000.000-110.001	POWER PLANT INVENTORY - POWER PLAN	96,945.94
582-000.000-123.000	PREPAID EXPENSES	63,040.70
582-000.000-123.200	PREPAID FUTURE STRANDED COSTS	32,239.00
582-000.000-130.000	LAND	181,108.27
582-000.000-158.000	CONSTRUCTION WORK IN PROGRESS	1,834,962.32
Other Assets		<u>3,490,318.25</u>
Due From Other Funds		
582-000.000-084.247	DUE FROM T.I.F.A FUND	120,000.00
582-000.000-084.590	DUE FROM SEWER	200,000.00
Due From Other Funds		<u>320,000.00</u>
Total Assets		<u>30,523,763.75</u>
*** Liabilities ***		
Accounts Payable		
582-000.000-202.000	ACCOUNTS PAYABLE	98,440.40
582-000.000-202.100	ACCOUNTS PAYABLE-UB REFUNDS	(771.75)
Accounts Payable		<u>97,668.65</u>
Liabilities-ST		
582-000.000-248.000	ENERGY OPTIMIZE	31.75
582-000.000-255.000	CUSTOMER DEPOSITS	94,626.50
582-000.000-360.000	DEFERRED INFLOW - PENSION	761,712.00
Liabilities-ST		<u>856,370.25</u>
Liabilities-LT (under 1 year)		
582-000.000-343.000	ACCRUED VAC/SICK	175,278.71
Liabilities-LT (under 1 year)		<u>175,278.71</u>

Fund 582 ELECTRIC FUND

GL Number	Description	Balance
*** Liabilities ***		
Liabilities-LT (over 1 year)		
582-000.000-304.000	LEASE PAYABLE	9,294.00
582-000.000-334.000	NET PENSION LIABILITY	2,263,474.00
	Liabilities-LT (over 1 year)	<u>2,272,768.00</u>
Due To Other Funds		
	Due To Other Funds	<u>0.00</u>
	Total Liabilities	<u>3,402,085.61</u>
*** Fund Balance ***		
Unassigned		
582-000.000-399.000	NET POSITION - UNRESTRICTED	26,451,591.13
	Unassigned	<u>26,451,591.13</u>
	Total Fund Balance	<u>26,451,591.13</u>
	Beginning Fund Balance	26,451,591.13
	Net of Revenues VS Expenditures	670,087.01
	Fund Balance Adjustments	0.00
	Ending Fund Balance	27,121,678.14
	Total Liabilities And Fund Balance	30,523,763.75

Fund 588 DIAL A RIDE

GL Number	Description	Balance
*** Assets ***		
Cash		
588-000.000-001.000	CHECKING ACCOUNT - COMMON	184,625.78
	Cash	<u>184,625.78</u>
Accounts Receivable		
588-000.000-040.003	ACCRUED ACCOUNTS RECEIVABLE	(26,418.00)
	Accounts Receivable	<u>(26,418.00)</u>
Other Assets		
588-000.000-040.000	ACCOUNTS RECEIVABLE	2,727.75
588-000.000-078.000	DUE FROM STATE	2,985.75
588-000.000-130.000	LAND	7,419.13
588-000.000-136.000	PLANT AND EQUIPMENT	685,613.00
588-000.000-137.000	ACCUMULATED DEPRECIATION-EQUI	(311,720.29)
588-000.000-137.136	ACCUM. DEPRECIATION - PLANT	(164,546.88)
588-000.000-146.000	EQUIPMENT	421,907.16
	Other Assets	<u>644,385.62</u>
Due From Other Funds		
588-000.000-084.000	DUE FROM OTHER FUNDS	0.01
	Due From Other Funds	<u>0.01</u>
	Total Assets	<u>802,593.41</u>
*** Liabilities ***		
Accounts Payable		
	Accounts Payable	<u>0.00</u>
Liabilities-ST		
588-000.000-230.010	2021 FEDERAL 5311 PAYABLE	7,400.00
588-000.000-230.011	2021 FEDERAL FLEX PAYABLE	1,676.00
588-000.000-230.012	2022 STATE LBO PAYABLE	1,034.00
588-000.000-230.013	2019 STATE SETTLEMENT PAYABLE	7,253.00
	Liabilities-ST	<u>17,363.00</u>
Liabilities-LT (under 1 year)		
588-000.000-230.000	DUE TO OTHER UNITS OF GOV'T.	(0.36)
588-000.000-343.000	ACCRUED VAC/SICK	19,913.55
	Liabilities-LT (under 1 year)	<u>19,913.19</u>
Due To Other Funds		
588-000.000-214.101	DUE TO GENERAL FUND	48,314.85
	Due To Other Funds	<u>48,314.85</u>
	Total Liabilities	<u>85,591.04</u>
*** Fund Balance ***		
Unassigned		
588-000.000-390.000	FUND BALANCE	770,801.00
	Unassigned	<u>770,801.00</u>
	Total Fund Balance	<u>770,801.00</u>

Fund 588 DIAL A RIDE

GL Number	Description	Balance
	Beginning Fund Balance	770,801.00
	Net of Revenues VS Expenditures	(53,798.63)
	Ending Fund Balance	717,002.37
	Total Liabilities And Fund Balance	802,593.41

Fund 590 SEWER FUND

GL Number	Description	Balance
*** Assets ***		
Cash		
590-000.000-001.000	CHECKING ACCOUNT - COMMON	1,221,491.96
590-000.000-001.002	CHECKING ACCT - ACCT PAYABLE	61,370.28
590-000.000-016.101	RESTRICTED FUNDS- DEBT SERVICE	589,900.64
590-000.000-016.102	RESTRICTED FUNDS - BOND RESERVES	594,208.02
590-000.000-017.700	INVESTMENTS - MBIA/CLASS	2,085,126.53
Cash		<u>4,552,097.43</u>
Accounts Receivable		
590-000.000-040.001	M/R ACCOUNTS RECEIVABLE	13,750.38
590-000.000-040.003	ACCRUED ACCOUNTS RECEIVABLE	121,584.35
590-000.000-041.000	PROVISION FOR BAD DEBTS	(3,715.67)
Accounts Receivable		<u>131,619.06</u>
Fixed Assets		
590-000.000-147.000	ACCUMULATED DEPRECIATON	(11,332,841.74)
590-000.000-161.000	PLANT, SYSTEMS, AND EQUIPMENT	24,536,086.21
590-000.000-182.000	LEASED ASSET-RIGHT TO USE	4,814.25
590-000.000-183.000	ACCUMULATED AMORTIZATION ON RIGHT	(119.25)
590-000.000-195.000	DEFERRED OUTFLOW - PENSION	75,653.00
Fixed Assets		<u>13,283,592.47</u>
Other Assets		
590-000.000-040.000	ACCOUNTS RECEIVABLE	146,340.92
590-000.000-110.000	INVENTORY	6,928.69
590-000.000-123.000	PREPAID EXPENSES	22,233.85
590-000.000-130.000	LAND	122,902.00
590-000.000-158.000	CONSTRUCTION WORK IN PROGRESS	64,886.16
Other Assets		<u>363,291.62</u>
Due From Other Funds		
Due From Other Funds		<u>0.00</u>
Total Assets		<u>18,330,600.58</u>
*** Liabilities ***		
Accounts Payable		
590-000.000-202.000	ACCOUNTS PAYABLE	14,080.35
590-000.000-202.100	ACCOUNTS PAYABLE-UB REFUNDS	48.70
Accounts Payable		<u>14,129.05</u>
Liabilities-ST		
590-000.000-251.000	ACCRUED INTEREST	39,460.92
590-000.000-255.000	CUSTOMER DEPOSITS	6,801.25
590-000.000-289.000	UNAMORTIZED PREMIUM ON BONDS SOLD	120,773.11
590-000.000-360.000	DEFERRED INFLOW - PENSION	84,634.00
Liabilities-ST		<u>251,669.28</u>
Liabilities-LT (under 1 year)		
590-000.000-300.000	BONDS PAYABLE - LONG TERM	6,250,000.00
590-000.000-343.000	ACCRUED VAC/SICK	41,622.58
Liabilities-LT (under 1 year)		<u>6,291,622.58</u>
Liabilities-LT (over 1 year)		
590-000.000-300.010	BONDS PAYABLE-2022 GENERAL OBLIGAT	1,950,000.00
590-000.000-304.000	LEASE PAYABLE	4,647.00
590-000.000-334.000	NET PENSION LIABILITY	235,659.00

Fund 590 SEWER FUND

GL Number	Description	Balance
*** Liabilities ***		
	Liabilities-LT (over 1 year)	<u>2,190,306.00</u>
	Due To Other Funds	
590-000.000-214.582	DUE TO ELECTRIC	<u>200,000.00</u>
	Due To Other Funds	<u>200,000.00</u>
	Total Liabilities	<u>8,947,726.91</u>
*** Fund Balance ***		
	Unassigned	
590-000.000-399.000	NET POSITION - UNRESTRICTED	<u>8,766,208.97</u>
	Unassigned	<u>8,766,208.97</u>
	Total Fund Balance	<u>8,766,208.97</u>
	Beginning Fund Balance	8,766,208.97
	Net of Revenues VS Expenditures	616,664.70
	Ending Fund Balance	9,382,873.67
	Total Liabilities And Fund Balance	18,330,600.58

Fund 591 WATER FUND

GL Number	Description	Balance
*** Assets ***		
Cash		
591-000.000-001.000	CHECKING ACCOUNT - COMMON	341,848.52
591-000.000-001.002	CHECKING ACCT - ACCT PAYABLE	1,640.78
591-000.000-017.110	INVESTMENTS - HUNTINGTON	465,476.62
591-000.000-017.700	INVESTMENTS - MBIA/CLASS	2,405,917.90
Cash		<u>3,214,883.82</u>
Accounts Receivable		
591-000.000-040.001	M/R ACCOUNTS RECEIVABLE	1,500.00
591-000.000-040.003	ACCRUED ACCOUNTS RECEIVABLE	98,529.43
591-000.000-041.000	PROVISION FOR BAD DEBTS	(2,745.23)
Accounts Receivable		<u>97,284.20</u>
Fixed Assets		
591-000.000-147.000	ACCUMULATED DEPRECIATON	(7,525,232.34)
591-000.000-161.000	PLANT, SYSTEMS, AND EQUIPMENT	13,520,462.66
591-000.000-182.000	LEASED ASSET-RIGHT TO USE	4,814.25
591-000.000-183.000	ACCUMULATED AMORTIZATION ON RIGHT	(119.25)
591-000.000-195.000	DEFERRED OUTFLOW - PENSION	75,653.00
Fixed Assets		<u>6,075,578.32</u>
Other Assets		
591-000.000-040.000	ACCOUNTS RECEIVABLE	103,931.34
591-000.000-110.000	INVENTORY	123,478.54
591-000.000-123.000	PREPAID EXPENSES	22,281.35
591-000.000-130.000	LAND	49,613.00
591-000.000-158.000	CONSTRUCTION WORK IN PROGRESS	256,816.96
Other Assets		<u>556,121.19</u>
Due From Other Funds		
Due From Other Funds		<u>0.00</u>
Total Assets		<u>9,943,867.53</u>
*** Liabilities ***		
Accounts Payable		
591-000.000-202.000	ACCOUNTS PAYABLE	8,425.90
591-000.000-202.100	ACCOUNTS PAYABLE-UB REFUNDS	41.73
Accounts Payable		<u>8,467.63</u>
Liabilities-ST		
591-000.000-255.000	CUSTOMER DEPOSITS	7,173.25
591-000.000-289.000	UNAMORTIZED PREMIUM ON BONDS SOLD	139,353.59
591-000.000-360.000	DEFERRED INFLOW - PENSION	84,634.00
Liabilities-ST		<u>231,160.84</u>
Liabilities-LT (under 1 year)		
591-000.000-343.000	ACCRUED VAC/SICK	30,871.41
Liabilities-LT (under 1 year)		<u>30,871.41</u>
Liabilities-LT (over 1 year)		
591-000.000-300.010	BONDS PAYABLE-2022 GENERAL OBLIGAT	2,250,000.00
591-000.000-304.000	LEASE PAYABLE	4,647.00
591-000.000-334.000	NET PENSION LIABILITY	235,659.00
Liabilities-LT (over 1 year)		<u>2,490,306.00</u>
Due To Other Funds		

Fund 591 WATER FUND

GL Number	Description	Balance
*** Liabilities ***		
	Due To Other Funds	<u>0.00</u>
	Total Liabilities	<u>2,760,805.88</u>
*** Fund Balance ***		
Unassigned		
591-000.000-399.000	NET POSITION - UNRESTRICTED	<u>6,794,531.10</u>
	Unassigned	<u>6,794,531.10</u>
	Total Fund Balance	<u>6,794,531.10</u>
	Beginning Fund Balance	6,794,531.10
	Net of Revenues VS Expenditures	388,530.55
	Ending Fund Balance	7,183,061.65
	Total Liabilities And Fund Balance	9,943,867.53

Fund 633 PUBLIC SERVICES INV. FUND

GL Number	Description	Balance
*** Assets ***		
Cash		
633-000.000-001.000	CHECKING ACCOUNT - COMMON	(14,899.06)
633-000.000-001.002	CHECKING ACCT - ACCT PAYABLE	5,862.82
	Cash	<u>(9,036.24)</u>
Accounts Receivable		
633-000.000-040.001	M/R ACCOUNTS RECEIVABLE	35.90
	Accounts Receivable	<u>35.90</u>
Other Assets		
633-000.000-040.000	ACCOUNTS RECEIVABLE	159.81
633-000.000-101.000	INVENTORY - MAT. AND SUPPLIES	144,139.27
	Other Assets	<u>144,299.08</u>
Due From Other Funds		
633-000.000-084.000	DUE FROM OTHER FUNDS	646.53
	Due From Other Funds	<u>646.53</u>
	Total Assets	<u>135,945.27</u>
*** Liabilities ***		
Accounts Payable		
	Accounts Payable	<u>0.00</u>
Liabilities-ST		
633-000.000-263.000	ACCRUED SALES TAX	2.15
	Liabilities-ST	<u>2.15</u>
Liabilities-LT (under 1 year)		
	Liabilities-LT (under 1 year)	<u>0.00</u>
Due To Other Funds		
633-000.000-214.000	DUE TO OTHER FUNDS	301.43
	Due To Other Funds	<u>301.43</u>
	Total Liabilities	<u>303.58</u>
*** Fund Balance ***		
Unassigned		
633-000.000-390.000	FUND BALANCE	129,920.97
	Unassigned	<u>129,920.97</u>
	Total Fund Balance	<u>129,920.97</u>
	Beginning Fund Balance	129,920.97
	Net of Revenues VS Expenditures	5,720.72
	Ending Fund Balance	135,641.69
	Total Liabilities And Fund Balance	135,945.27

Fund 640 REVOLVING MOBILE EQUIP. FUND

GL Number	Description	Balance
*** Assets ***		
Cash		
640-000.000-001.000	CHECKING ACCOUNT - COMMON	160,896.19
640-000.000-001.002	CHECKING ACCT - ACCT PAYABLE	0.39
	Cash	<u>160,896.58</u>
Accounts Receivable		
	Accounts Receivable	<u>0.00</u>
Other Assets		
640-000.000-123.000	PREPAID EXPENSES	9,106.50
640-000.000-136.000	PLANT AND EQUIPMENT	2,360,814.42
640-000.000-137.000	ACCUMULATED DEPRECIATION-EQUI	(1,835,761.01)
	Other Assets	<u>534,159.91</u>
Due From Other Funds		
	Due From Other Funds	<u>0.00</u>
	Total Assets	<u>695,056.49</u>
*** Liabilities ***		
Accounts Payable		
	Accounts Payable	<u>0.00</u>
Liabilities-ST		
	Liabilities-ST	<u>0.00</u>
Liabilities-LT (under 1 year)		
640-000.000-343.000	ACCRUED VAC/SICK	7,875.87
	Liabilities-LT (under 1 year)	<u>7,875.87</u>
Due To Other Funds		
	Due To Other Funds	<u>0.00</u>
	Total Liabilities	<u>7,875.87</u>
*** Fund Balance ***		
Unassigned		
640-000.000-390.000	FUND BALANCE	637,037.86
	Unassigned	<u>637,037.86</u>
	Total Fund Balance	<u>637,037.86</u>
	Beginning Fund Balance	637,037.86
	Net of Revenues VS Expenditures	50,142.76
	Ending Fund Balance	687,180.62
	Total Liabilities And Fund Balance	695,056.49

Fund 663 FIRE VEHICLE & EQUIPMENT FUND

GL Number	Description	Balance
*** Assets ***		
Cash		
663-000.000-001.000	CHECKING ACCOUNT - COMMON	294,723.37
663-000.000-017.110	INVESTMENTS - HUNTINGTON	87,935.56
663-000.000-017.700	INVESTMENTS - MBIA/CLASS	6,772.42
Cash		<u>389,431.35</u>
Accounts Receivable		
Accounts Receivable		<u>0.00</u>
Other Assets		
Other Assets		<u>0.00</u>
Total Assets		<u>389,431.35</u>
*** Liabilities ***		
Accounts Payable		
Accounts Payable		<u>0.00</u>
Total Liabilities		<u>0.00</u>
*** Fund Balance ***		
Unassigned		
663-000.000-390.000	FUND BALANCE	328,809.85
Unassigned		<u>328,809.85</u>
Total Fund Balance		<u>328,809.85</u>
Beginning Fund Balance		328,809.85
Net of Revenues VS Expenditures		60,621.50
Ending Fund Balance		389,431.35
Total Liabilities And Fund Balance		389,431.35

Fund 677 UNEMPLOYMENT INSURANCE FUND

GL Number	Description	Balance
*** Assets ***		
Cash		
677-000.000-001.000	CHECKING ACCOUNT - COMMON	(6,041.23)
677-000.000-017.110	INVESTMENTS - HUNTINGTON	64,292.96
677-000.000-017.700	INVESTMENTS - MBIA/CLASS	2,817.99
	Cash	<u>61,069.72</u>
Accounts Receivable		
	Accounts Receivable	<u>0.00</u>
	Total Assets	<u>61,069.72</u>
*** Liabilities ***		
Accounts Payable		
	Accounts Payable	<u>0.00</u>
	Total Liabilities	<u>0.00</u>
*** Fund Balance ***		
Unassigned		
677-000.000-390.000	Fund Balance	67,614.55
	Unassigned	<u>67,614.55</u>
	Total Fund Balance	<u>67,614.55</u>
	Beginning Fund Balance	67,614.55
	Net of Revenues VS Expenditures	(6,544.83)
	Ending Fund Balance	61,069.72
	Total Liabilities And Fund Balance	61,069.72

Fund 699 DPS LEAVE AND BENEFITS FUND

GL Number	Description	Balance
*** Assets ***		
Cash		
699-000.000-001.000	CHECKING ACCOUNT - COMMON	56,632.72
Cash		<u>56,632.72</u>
Accounts Receivable		
Accounts Receivable		<u>0.00</u>
Other Assets		
Other Assets		<u>0.00</u>
Due From Other Funds		
Due From Other Funds		<u>0.00</u>
Total Assets		<u>56,632.72</u>
*** Liabilities ***		
Accounts Payable		
Accounts Payable		<u>0.00</u>
Liabilities-ST		
Liabilities-ST		<u>0.00</u>
Liabilities-LT (under 1 year)		
699-000.000-343.000	ACCRUED VAC/SICK	60,967.26
Liabilities-LT (under 1 year)		<u>60,967.26</u>
Due To Other Funds		
Due To Other Funds		<u>0.00</u>
Total Liabilities		<u>60,967.26</u>
*** Fund Balance ***		
Unassigned		
699-000.000-390.000	FUND BALANCE	174.71
Unassigned		<u>174.71</u>
Total Fund Balance		<u>174.71</u>
Beginning Fund Balance		174.71
Net of Revenues VS Expenditures		(4,509.25)
Ending Fund Balance		(4,334.54)
Total Liabilities And Fund Balance		56,632.72

Fund 703 TREASURER'S TAX COLLECTION FD.

GL Number	Description	Balance
*** Assets ***		
Cash		
703-000.000-001.001	CHECKING ACCOUNT - SEPARATE	211,477.34
	Cash	<u>211,477.34</u>
Accounts Receivable		
	Accounts Receivable	<u>0.00</u>
Other Assets		
703-000.000-004.000	CASH ON HAND	400.00
	Other Assets	<u>400.00</u>
	Total Assets	<u>211,877.34</u>
*** Liabilities ***		
Accounts Payable		
	Accounts Payable	<u>0.00</u>
Liabilities-ST		
703-000.000-273.000	DELINQUENT PERSONAL PROPERTY TAXES	7,365.43
703-000.000-274.100	CURRENT YEAR PROPERTY TAXES	200,805.15
	Liabilities-ST	<u>208,170.58</u>
Liabilities-LT (under 1 year)		
	Liabilities-LT (under 1 year)	<u>0.00</u>
Due To Other Funds		
703-000.000-214.692	DUE TO CITY - MISCELLANEOUS	3,706.76
	Due To Other Funds	<u>3,706.76</u>
	Total Liabilities	<u>211,877.34</u>
*** Fund Balance ***		
Unassigned		
	Unassigned	<u>0.00</u>
	Total Fund Balance	<u>0.00</u>
	Beginning Fund Balance	0.00
	Net of Revenues VS Expenditures	0.00
	Ending Fund Balance	0.00
	Total Liabilities And Fund Balance	211,877.34

City of Hillsdale Agenda Item Summary

Meeting Date: June 5, 2023

Agenda Item: Consent

SUBJECT: St. Anthony Catholic Church Parish Picnic– Owen Memorial Park

BACKGROUND: Michelle Loren, Recreation Director

St. Anthony Catholic Church desires to hold its Annual Parish Picnic at Owen Memorial Park on Sunday, June 11, 2023. This will include a tent, tables, chairs, food, and beverages for its parishioners.

RECOMMENDATION:

I recommend Council's approval and authorization of signatures by the Mayor and Clerk

.

AGREEMENT FOR USE OF PARK
2023 St. Anthony Catholic Church Parish Picnic

This Agreement is made and entered between the City of Hillsdale, a Michigan municipal corporation, of Hillsdale, Michigan (City) and St. Anthony Church, of 11 N. Broad St., Hillsdale, MI 49242 (Renter) this ____ day of June, 2023.

Preamble

The City owns, regulates and is responsible for the use, care and maintenance of parks within its corporate boundaries. St. Anthony's Church is interested in conducting a Parish Picnic within the confines of Owen Memorial Park. Approximately 300 people are expected to attend or participate. The event is to take place on June 11, 2023 and Renter shall have nonexclusive access to the park commencing at 7:00 a.m. and ending at 10:00 p.m. on that date. Renter shall be solely responsible for the provision of a tent, tables and chairs for the use of attendees and participants at their sole expense. To that end, Renter will be solely responsible for contracting or otherwise providing any tent, tables and chairs that they intend to use. Renter shall also be solely responsible for the provision of any food and drink for its guests' consumption. Renter shall be solely responsible for the quality and safety of each of the foregoing at their sole expense and on the terms and conditions hereinafter set forth:

Agreement

1. City agrees to allow Renter to use of Pavilions 1 and 2 of Owen Memorial Park on a nonexclusive basis on June 11, 2023 commencing at 7:00 a.m. and ending at 10:00 p.m. on that date solely for the purposes and on the terms and conditions stated in the Preamble and herein, all of which the Renter acknowledge, accept and agree are binding on them.
2. Renter hereby assumes, agrees to be and shall be solely responsible for the control and supervision of the proposed event and all associated activities within Owen Memorial Park during the term of this usage agreement.
3. Renter acknowledges that that there are no restroom facilities at Owen Memorial Park other than a single portable unit, and that the City does not and will not provide tents, tables, chairs or other equipment for use by Renter, its agents, servants, employees, guests, invitees, event attendees or participants during the time of the scheduled event. Renter further acknowledges that it, at its sole expense, shall provide additional portable restroom facilities as are necessary to meet the needs of those in attendance, as well as any a tents, tables, chairs, and related equipment as it may require for use during the scheduled event; provided that no attachments of any facilities, tents or other equipment will be made to any paved surfaces within the park.
4. Renter agrees that it shall, at its sole expense, remove or cause the removal all portable restroom facilities, tents, tables, chairs and other items that it places or causes to be placed in Owen Memorial Park as soon as possible following the event

but, in no case later than 12:00 p.m. on June 12, 2023. Renter further agrees that it, at its sole expense, is and shall be solely responsible and liable for the repair and restoration of any damage caused by it and/or its agents, servants, employees, guests, invitees and event attendees and participants to private or public property, including the park or any part thereof, as well as all costs associated therewith.

5. Renter agrees to and shall, at the conclusion of its event and at its sole expense, clean up and remove or cause the clean up and removal of all garbage, trash, litter and other items that are placed or left in the park by them, their agents, servants, employees, guests, invitees and event attendees and participants.

- A. Renter shall complete or cause the completion of the cleanup and restoration no later than 12:00 p.m. on June 12, 2023 and leave the park in a condition equal to or better than existed immediately prior to its event; provided, that should Renter fail to complete or cause the completion of all such cleanup and restoration as provided herein, the City may, if it so elects, complete the cleanup and restoration at Renter's expense.

- B. In the event the City completes the cleanup and restoration by reason of Renter's failure to do so, Renter agrees and acknowledges their responsibility and liability for the payment of an amount equal to the labor and equipment costs that the City incurs in completing or contracting for the cleanup and restoration of the property to a condition that is equal to that which existed immediately prior to the event, plus an administrative charge of 10%.

6. Renter represents that the name, address and telephone number of Renter's authorized representatives are as follows:

St. Anthony Church, Christine Levack

Address: 11 N. Broad St., Hillsdale, MI 49242

Telephone Number: 517-437-0662

7. At the time of execution of this Agreement and as a condition precedent to its effectiveness, Renter shall provide City with proof of public liability and property damage insurance with a single limit of liability for bodily injury and property damage of not less than Five Hundred Thousand and 00/100 (\$500,000.00 each), with City designated therein as a named insured.
8. Renter agrees to and shall defend, indemnify and hold City harmless from any and all damages, claims, demands, causes of action, lawsuits, attorney fees and related expenses resulting from actual or claimed personal injury, including death, property damage or other damage or loss of any kind or nature that are or are claimed to be a proximate result of the Renter's negligence, gross negligence or intentional acts or

- omissions and/or the negligence, gross negligence or intentional acts or omissions of its agents, servants, employees, guests, invitees, event attendees or participants that occur because of, during, or that otherwise arise or are claimed to have arisen as a result of Renter's use of such reserved area and/or the use of any portable restroom facilities, tents, tables, chairs, other equipment, food or drink placed or provided by Renter or any of their agents, servants, employees, guests, invitees, event attendees or participants, whether or not such damages or injuries, including death, are claimed or proven to have been caused in part by the alleged or actual negligence, gross negligence or intentional acts or omissions of Hillsdale, its employees, agents, servants, or representatives; provided, however, that Renter shall not be obligated to indemnify the City of Hillsdale for any damages or injuries, including death, caused by or resulting from the sole negligence, gross negligence or intentional acts or omissions of the City of Hillsdale, its employees, agents, servants, or representatives.
9. Renter further represents and covenants that it does not discriminate against any employee or applicant for employment, and shall not discriminate against any member of the general public that will participate in the event it is staging under this agreement or any other member of the public because of race, color, religion, national origin, age, height, weight, marital status or other legally protected class. It is understood and agreed by and between the parties that breach of this covenant may be regarded as a material breach of this agreement.
 10. Renter acknowledges and agrees that all documents they have provided or hereafter provides to City of Hillsdale in connection with or regarding this contract, its performance and compensation are subject to disclosure under the Freedom of Information Act and Renter hereby expressly consents to the City's reproduction and release of such documents, in whole or in part, in response to a Freedom of Information Act request, a court or administrative order, or as the City, in its sole discretion, elects.
 11. The parties agree that there are no other representations, inducements, promises or agreements between them, whether oral or written.
 12. This Agreement shall be governed and construed in accordance with the laws of the State of Michigan. City and Renter further agree that in the event of legal action arising from or as a result of this Agreement, venue and jurisdiction for such action shall be in the Hillsdale County Circuit Court or in the District Court located within the County of Hillsdale, Michigan, whichever has subject matter jurisdiction over any such dispute.

CITY OF HILLSDALE

RENTER

Adam Stockford, Mayor
June ____, 2023

Christine Levack, St. Anthony Church
June ____, 2023

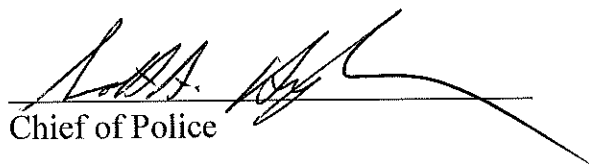
Katy Price, City Clerk
June ____, 2023

TRAFFIC CONTROL ORDER
2023-17

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships, and Villages this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

Morry St. will be temporarily closed to all traffic from **7:00 a.m. – 5:00 p.m.** on **Thursday, June 1, 2023**, for a lead line water service replacement at **36 Morry St.**

This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.



Chief of Police

5-31-23
Date

Received for filing in the office of the City Clerk at _____ p.m. on the _____ day of _____, 2023.

City Clerk

Date

RESOLUTION # _____

IT IS HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this _____ day of _____, 2023

Adam L. Stockford, Mayor

Attest:

Katy B. Price, City Clerk

Jamie Campbell

From: Jason Blake
Sent: Wednesday, May 31, 2023 11:55 AM
To: Police
Cc: Jeff Gier; Sam Fry
Subject: Traffic Control Order

Good afternoon, the BPU is requesting to close Morry St. tomorrow, Thursday, June 1, 2023 to all traffic for a lead line water service replacement. . The closure would be from 7am thru 5pm. The work will take place at 36 Morry St.

Please contact me if there are any questions or concerns.

Jason Blake

Jason Blake, Director
City of Hillsdale
Department of Public Services
149 Waterworks Ave
Hillsdale, MI 49242
517-437-6492
jblake@cityofhillsdale.org

CONFIDENTIALITY NOTICE: This communication and any attachments may contain confidential and privileged information for the use of the designated recipient named above. If you are not the designated recipient, an employee, or agent responsible for delivering this message to the intended recipient, you are hereby notified that you have received this communication in error and that any review, disclosure, dissemination, distribution, or copying of it or its contents is strictly prohibited. If you receive this communication in error, please destroy all copies of this communication and any attachments and notify the sender immediately via phone, fax, or electronic mail. Thank you.

05/26/2023
04:10 PM

SPECIAL ASSESSMENT ROLL
All Records
All Special Assessments
SUMMER SEASON

Page: 1/2
DB: 2023 HILLSDALE CITY CURREN

Parcel No	Owners Name	Sp. Assessment	Amount	Taxable Value
30-006-126-162-01	MILLIES, ROBERT 41 N BROAD ST HILLSDALE MI 49242	CODENF: CODE ENFORCEMENT	3,225.00	21,367
BEG NW COR LOT 36 TH S ALG E LN BROAD ST 27 FT TH E AT R/A 44 FT 8 IN TH N PAR W/ BROAD ST TO S LN MCCOLLUM ST TH W TO POB 0.03A M/L PRT LOT 36 BLK L OLD PLAT (VILLAGE OF HILLSDALE) SEC 26 T6S R3W FOURTH WARD (REDISTRICTED FROM FIRST WARD)				
30-006-222-480-14	ROBERTS, ANTHONY A 178 N MANNING ST HILLSDALE MI 49242	CODENF: CODE ENFORCEMENT	27,787.00	11,373
LOT 33 ALSO S-1/5 LOT 34 BLACKMAR & BEEBE'S ADD'N SECOND WARD AS OF 12/31/2018 - WARD 1				
30-006-334-204-06	HILLSDALE COUNTY TREASURE 50 GOODRICH AVE HILLSDALE MI 49242	CODENF: CODE ENFORCEMENT	2,419.00	12,802
. W3 LOT 64, LYNWOOD PARKWAY THIRD WARD. AS OF 12/31/2018 - WARD 3				
30-006-334-204-06	HILLSDALE COUNTY TREASURE 50 GOODRICH AVE HILLSDALE MI 49242	CODENF: CODE ENFORCEMENT	855.00	12,802
. W3 LOT 64, LYNWOOD PARKWAY THIRD WARD. AS OF 12/31/2018 - WARD 3				
30-006-426-451-11	BACHMANN, EDUARD 141.5 GRISWOLD ST HILLSDALE MI 49242	CODENF: CODE ENFORCEMENT	125.00	22,400
. W4 S 106.45 FT OF W 209.5 FT OF LOT 26 EXC PCL 120 FT E & W BY 40 FT N & S IN SW CORNER THEREOF. MCCOLLUM'S S E ADD'N FOURTH WARD. AS OF 12/31/2018 - WARD 4				
30-006-427-435-03	SCOTT, TARA 61 S HOWELL ST HILLSDALE MI 49242	CODENF: CODE ENFORCEMENT	1,825.00	2,386
. W-4 COM AT SW COR OF LOT 70; RUNNING TH N 45FT 3 IN; TH E 88 FT 9 IN; TH S 45 FT 5 IN; TH W 88 FT 9 IN TO POB, SOUTH ADDN FOURTH WARD AS OF 12/31/2018 - WARD 4				
30-006-427-435-03	SCOTT, TARA 61 S HOWELL ST HILLSDALE MI 49242	CODENF: CODE ENFORCEMENT	525.00	2,386
. W-4 COM AT SW COR OF LOT 70; RUNNING TH N 45FT 3 IN; TH E 88 FT 9 IN; TH S 45 FT 5 IN; TH W 88 FT 9 IN TO POB, SOUTH ADDN FOURTH WARD AS OF 12/31/2018 - WARD 4				

05/26/2023
04:10 PM

SPECIAL ASSESSMENT ROLL
All Records
All Special Assessments
SUMMER SEASON

Page: 2/2
DB: 2023 HILLSDALE CITY CURREN

Parcel No	Owners Name	Sp. Assessment	Amount	Taxable Value
Totals for CODENF CODE ENFORCEMENT		Count: 7	36,761.00	85,516
Grand Totals		Count: 7	36,761.00	85,516



May 16, 2023

Mr. Dave Mackie, Manager
City of Hillsdale
97 North Broad Street
Hillsdale, MI 49242

Dear Mr. Mackie:

RE: Important Information—Update Regarding Price Changes

Due to a reduction in the 2023 costs associated with providing certain broadcast stations, the overall monthly charge for the Broadcast TV Fee will be lowered for customers in your community from \$21.40 to \$21.30. We are providing notice to customers through bill messages, and their billing statements will reflect the decrease in the monthly fee.

Please feel free to contact me at 248-924-4917 if you have any questions.

Sincerely,

Eric Woody
Manager, Government & Regulatory Affairs
Comcast, Heartland Region
41112 Concept Drive
Plymouth, MI 48170

Hillsdale Community Library

Annual Report July 2021 – June 2022



11 E Bacon St
Hillsdale, MI 49242
517-437-6470
hillsdale-library.org

Mon - Tue: 10am-6pm
Wed - Fri: 10am-5pm
Saturday: 10am-1pm
Sunday: Closed

OUR MISSION

Hillsdale Community Library is dedicated to serving the informational, educational, and recreational needs of the citizens of Hillsdale. As a public agency, the library is maintained as a service to the community and the people who support it. Service of the library is not limited to individuals but extends to support the civic, educational and cultural activities of groups and organizations. The library cooperates with other organizations, agencies, and institutions to provide library service.

OUR VISION

The vision for this library builds on the strengths and achievements of the past and envisions a future in which the library reflects the changing needs and desires of those who use it and reaches out in a creative way to attract new users. The library provides a welcoming environment to all, makes the best technology available to serve the information needs of the community, and encourages lifelong learning.

Current Staff Members:

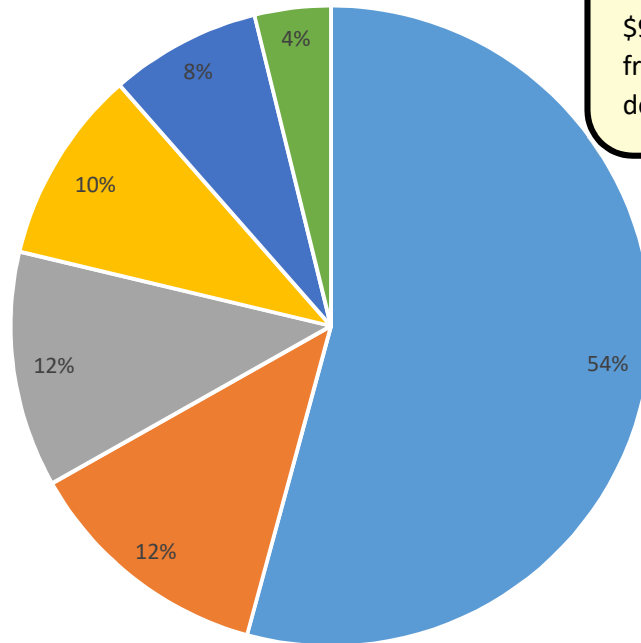
Jessica Spangler, Library Director
Heidi Pruitt, Programs Coordinator
Liz Cole, Interlibrary Loan Librarian
Sierra Smith, Librarian Aide
Andrea Gier, Librarian Aide
Dakota Swafford, Page
Liz Voorheis, Page

Current Board Members:

Karen Hill, Acting President
Joshua Paladino, Secretary
George Allen, Trustee
Stephanie Myers, Trustee
Vacant, Trustee

July 2021 – June 2022 Financials

Revenues

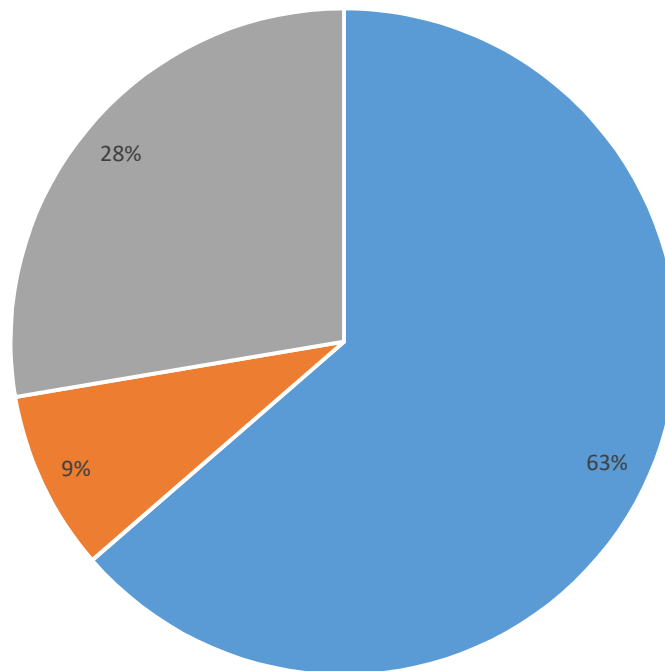


- Local Funds (\$161,933.54)
- Donations, Trusts, & Endowments (\$37,632.49)
- Library Fees & Amazon (\$35,572.46)
- Penal Fines (29,284.12)
- Grants & Woodlands (\$22,753.93)
- State Aid (\$11,477.98)

Donations

HCL received total donations of \$9,955.45 during the FY 2021-2022 from local individuals. Want to donate? Contact the Library today.

Expenses



- Salary & Benefits (\$126,778)
- Collection Expenses (\$17,372.82)
- Other Operation Expenses (\$55,091.95)

Hillsdale Community Library

by the **numbers**



Total Collection of 82,702 items
including:

- nearly 48,000 print
- over 2,000 video
- over 9,000 audio
- over 22,000 e-books

Total Circulation
of **55,948**

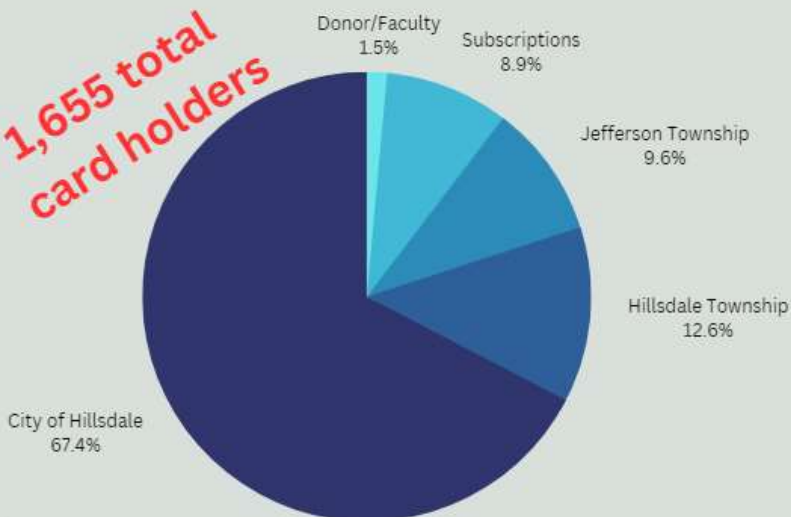
- 51,032 physical items
- 4,916 electronic items

Interlibrary Loan

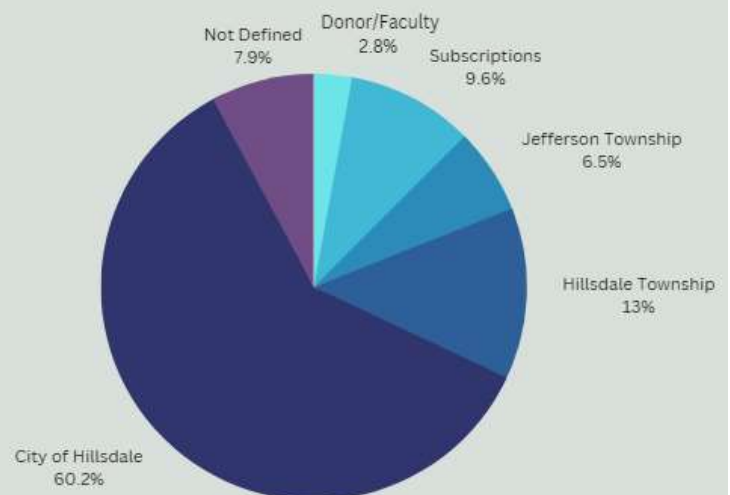
- 1,832 loaned out
- 3,097 borrowed

Patron Card Holders

1,655 total card holders



Patron Card Holder Activity



Hillsdale Community Library

by the **numbers** continued



21,428
visitors



9,042
WiFi
usages



1,503
reference
questions



2,064
computer
usages



62,391 reaches
on social media



4,889
website
visits

114 programs
for kids, teens &
adults

1,257 program
participants



MAY 31, 2023

May 31, 2023

Mayor Stockford and Members of the Hillsdale City Council,

With the imminent passing of the city's Anti-Camping ordinance and the possible citations for violating such ordinance, there could arise legal action similar to MARTIN V BOISE. I would like to propose that the ordinance be modified to allow camping on a parcel owned by the City (parcel 30 006-222-251-04). This is at 75 Galloway Drive which is 4.83 acres. In this parcel is a dump site for DPS excess materials. The site I propose is out of sight of the general public and in an area where there would not possibly be an issue with noise. As Jesus has stated, "The poor will always be with you", homeless individuals will always be with us so why not provide a legal space for them to temporarily live while various social services can assist them to get back on their feet and become productive citizens. Yes, I am aware that there are those who prefer to live in this manner and that there may be substance abusers or CSC offenders but then again these same people may be patronizing our parks or walking the streets of Hillsdale. There are also many substance abusers and CSC offenders who do live in various residences throughout the city. I have attached a GIS printout of the property in question.

I request that this be added to the June 5, 2023 City council agenda for further discussion.

Respectfully Yours,

Ted N. Jansen

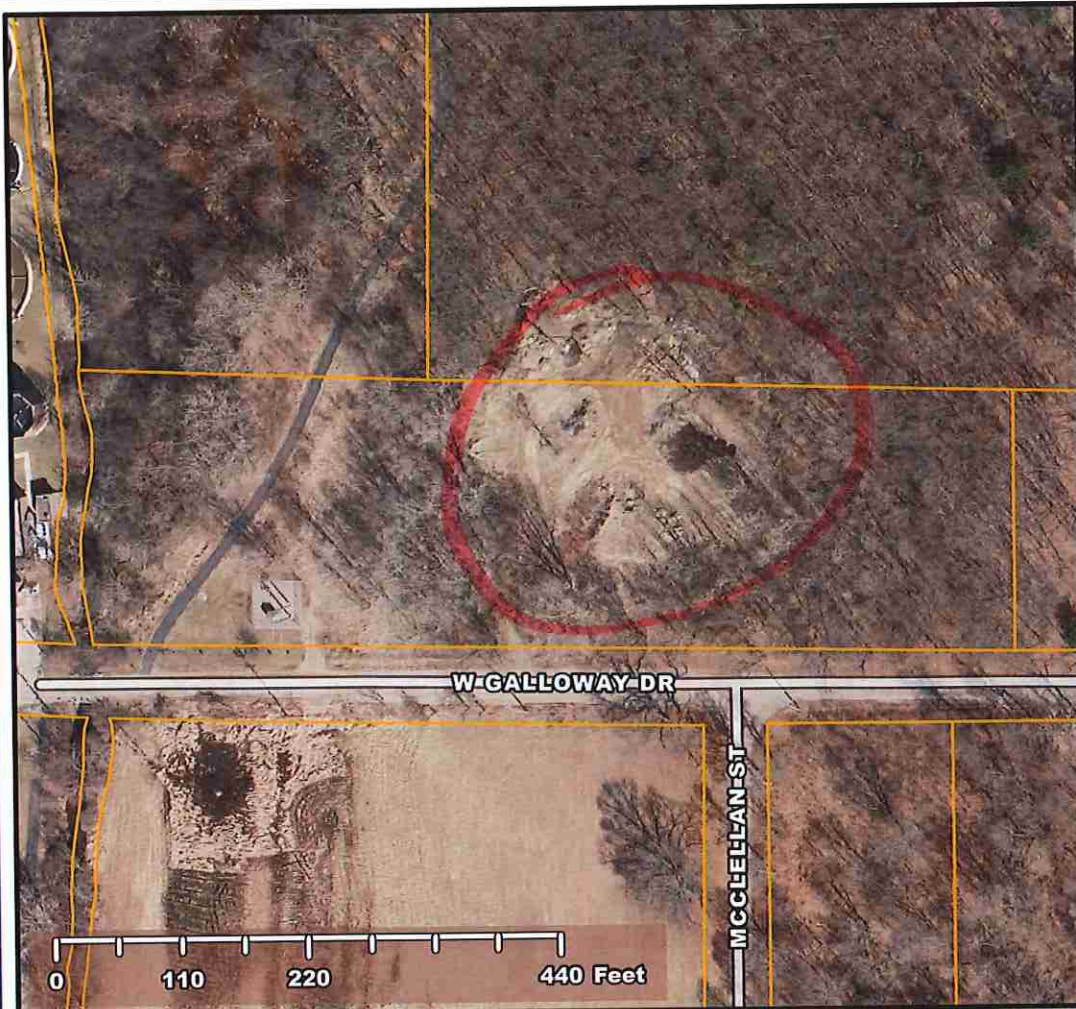
104 Hillsdale St.



General Property Information

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map and report is a compilation of records, information and data provided by various township, city, village, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The user of this map and report acknowledges that the Township/City/County shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the Township/City/County from any and all claims brought by the User, its employees or agents, or third parties which arise out of the User's access or use of the data provided.

Report and Property Data compiled as of December 16, 2022



Parcel ID: 30 006-222-251-04
 Property Address: 75 W GALLOWAY DR
 City/Twp/Village: CITY OF HILLSDALE

Assessor Acreage: 4.83
 Property Class: 301
 School District: HILLSDALE COMM PUBLIC SCHS

Tax Description

W2 COM AT A PT 247.5 MIN W OF THE SE COR OF THE W 1/2 OF THE NE 1/4 OF SEC 22 T6S R3W SAME BEING ON THE QUARTER LN WHICH IS THE CENT OF MECHANIC ST AND RUNG TH N 264 MIN THW 797.45 MIN , TH S 264 MIN TO THE QUARTER LN AT THE CENT OF MECHANIC ST, TH E ALG THE QUARTER LN TO THE POB UNPLATTED SECOND WARD AS OF 12/31/2018 - WARD 2

Tax Information

PRE/Qual Ag %: 0	2022 SEV: 0	2021 SEV: 0
Land Value: 28,217	2022 Taxable Value: 0	2021 Taxable Value: 0
Land Imp Value: 0	Liber/Page(1-2-3):	
Building Value: 0	ECF Table: IND.INDUSTRIAL	
True Cash Value: 28,217	Land Table: INDUSTRIAL LAND	

	Summer Taxes 2022	Winter Taxes 2022	Village Taxes 2022
Base Tax:	0	0	0
Special Asmt:	0	0	0
Admin Fee:	0	0	0
Total Tax:	0	0	0
Amount Paid:	0	0	0
Interest:	0	0	0
Paid Date:	*	*	*
Balance Due:	0	0	0

Total Delinquent Tax: \$0.00

* Tax Payment data is provided by some, but not all local Treasurers and is current with data provided as of Report Date above
 * Please contact the appropriate City/Village/Township Treasurer for up to date information.
 * For payoff amounts or a breakdown of delinquent taxes contact the County Treasurer's office at (517) 437-4700



CITY OF HILLSDALE

May 24, 2023

The Honorable Gretchen Whitmer
Governor of Michigan
P.O. Box 30013
Lansing, MI 48909

RE: Declaring a State of Emergency in Hillsdale County

Dear Governor Whitmer,

On behalf of the City of Hillsdale, I am requesting that you declare a state of emergency in Hillsdale County to ensure that we can get the resources we need to recover from the devastating ice storm which impacted our area on February 22, 2023. This extreme weather event caused the temporary failure of our municipal utility's electrical distribution system, leading to a loss of power for all of our 6,000 plus Hillsdale Board of Public Utilities' (BPU) electric customers. Although we managed to restore power to 99 percent of our customers within four days of the event, we are still feeling the financial strain of the storm's impact to our city.

We have determined that the February 22, 2023 winter storm was the most devastating and expensive severe weather event in the BPU's 130-year history, based on cost estimates in excess of \$547,000 in damages and expenses directly related to this event. For a community the size of ours, this presents an extreme financial hardship. As such, we are requesting an emergency declaration to help us access greater assistance from the State.

Mr. Thomas Whittaker, Hillsdale County's emergency management director, has submitted the necessary information through the MI-CIMS portal in order for a determination to be made. We believe this information will demonstrate that our request has sufficient merit to be approved.

Please contact my office if you have any questions about our request or our community. Thank you in advance for your consideration.

Sincerely,

A handwritten signature in blue ink that reads "David Mackie".

David Mackie
Hillsdale City Manager
(517) 437-6444
dmackie@cityofhillsdale.org

Commissioner Bradford Benzing
33 McCollum St, Room 211
Hillsdale, MI 49242

May 31, 2023

Mayor Adam Stockford
Hillsdale City Hall
97 N Broad Street
Hillsdale, MI 49242

Mayor Stockford,

I wanted to thank you for the opportunity of serving on the City of Hillsdale's Homeless Taskforce. It has been an honor to be a part of this group, appointed by yourself to gather information and to recommend possible pathways to reducing the population of unhoused individuals living within the borders of our county's largest city.

However, it is time to resign from the taskforce. At today's meeting, we were unable to muster a quorum so that we might conduct business as well as move forward with the mission to which we have been appointed. While I understand that the taskforce is comprised of busy, as well as motivated individuals, even after being given a month's notice of today's meeting date, it appears that not all members share the commitment to the task at hand. As my time is likely better offered to those who truly seek solutions to the issue of housing insecurity in our community, as well as the myriad other issues our county is challenged with, today I tender my resignation from the Hillsdale City Homeless Taskforce.

I wish to thank and recognize my fellow taskforce members who have made their attendance a priority and who have been attentive in seeking solutions to the problem.

Would you please see that this letter is included in the next Council packet under correspondence.

Sincerely,

Bradford Benzing
County Commission Vice Chair
Public Safety and Judiciary Chair

City of Hillsdale

Agenda Item Summary

Meeting Date: June 5, 2023

Agenda Item : Introduction and Adoption of Ordinances

SUBJECT: No Camping Ordinance

BACKGROUND PROVIDED BY STAFF (Katy Price, City Clerk)

The No Camping ordinance was presented at the May 15th, 2023 Council meeting where a public hearing was conducted. After receiving public input and Council discussion, Council approved a motion to send the ordinance back to the Public Safety Committee for amendment. The amended ordinance changes Section 3 Warnings to provide for both “a verbal and written warning to cease the unlawful conduct” and Section 5 Penalty from misdemeanor to a municipal civil infraction.

The Public Safety Committee recommends the Council pass the ordinance as amended.

RECOMMENDATION:

Council review the amended ordinance and make a decision on adoption.

ORDINANCE NO. 2023- 03

AN ORDINANCE TO PROHIBIT CAMPING ON
PUBLIC PROPERTY WITHIN THE CITY OF HILLSDALE

WHEREAS, the City of Hillsdale has determined that camping or engaging in activities associated with human habitation on or near public trails, public parks, public streets, and other areas of public property within the City of Hillsdale has a tendency to cause interference with the public's ability to utilize and enjoy those public assets, has a tendency to interfere with the City's ability to maintain such areas of public property, and has a tendency to cause significant damage to such areas of public property; and

WHEREAS, the City of Hillsdale has determined that camping or engaging in activities associated with human habitation on or near public trails, public parks, public streets and other areas of public property within the City of Hillsdale that are not equipped with appropriate facilities to support such activities has the potential to and does create unsanitary conditions and other conditions that present a substantial risk of danger to the health and safety of those engaging in such activities, to neighboring property owners, to others attempting to utilize such areas of public property, and to the general public;

NOW, THEREFORE, the City of Hillsdale hereby ordains as follows:

Section 1. Definitions.

The following words, terms and phrases, when used in this ordinance, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Bridge means a structure, including the approaches thereto, erected in order to afford passage over any obstruction in any public road, railroad, or other right-of-way, or to afford passage under or over existing public roads, railroads, or other rights-of-way.

Camp or *camping* means the use of any public property or public facility for living accommodations, such as sleeping activities or making preparations to sleep, storing personal property, or using a tent or other structure for habitation for more than one hour at a time. *Camp* or *camping* does not include the use of public property or public facilities for recreational use or for authorized public or private events that involve the use of tents, awnings, or other structures in connection with such recreational use or authorized public or private event.

Public property or *public facility* means, without limitation, all parks, streets (including adjacent shoulders, medians, and terrace areas), sidewalks, parking areas, picnic shelters, recreational and athletic fields and appurtenances, buildings, public transportation vehicles, greenspaces, playgrounds, benches, rights-of-way, and any area underneath a bridge, that is owned, operated, maintained, or under the custody and control of the City of Hillsdale.

Store or storing means leaving one's personal property such as, without limitation, clothing, bedrolls, cookware, sleeping bags, luggage, shopping carts, knapsacks, or backpacks, unattended for more than one hour.

Section 2. Prohibited Acts.

(a). It is unlawful to camp or to engage in the activity of camping as defined in Section 1 of this ordinance within the City of Hillsdale.

(b). It is unlawful to camp or to engage in the activity of camping as defined in Section 1 of this ordinance, or to sit or lie down on any public property or private property so as to interfere with the ingress or egress from buildings or to interfere with the public's use and enjoyment of any public property or public facility.

Section 3. Warnings; Removal and Confiscation of Debris and Personal Property.

No person may be arrested for violating this ordinance without having first received a verbal and written warning to cease such unlawful conduct and a verbal or written referral for available services such as, without limitation, transportation, shelter, and/or an agency referral. Regardless of whether an individual is arrested for a violation of this ordinance, where a violation of this ordinance is observed, City officials shall have the right to remove any debris or personal property that creates a legitimate health and safety concern, or that creates an immediate and substantial danger to the environment. In addition, where a person has stored personal property in violation of this ordinance, the City of Hillsdale Police Department may deem the personal property to be abandoned and may confiscate it. No warning is required prior to the confiscation. The Department shall retain the confiscated personal property in a manner consistent with the handling of other confiscated property.

Section 4. Exceptions.

The following shall not be treated as a violation of this ordinance:

- (a). Persons sitting or lying down as a result of a medical emergency;
- (b). Persons sitting in wheelchairs or on mobility scooters while using sidewalks;
- (c). Persons sitting down while attending parades;
- (d). Persons sitting down while patronizing outdoor cafes;
- (e). Persons sitting down while attending performances, festivals, concerts, fireworks, parades, or other special events taking place on any public property or in any public facility;
- (f). Persons sitting on chairs or benches supplied by a public agency or abutting private property owner;

(g). Persons sitting or lying down while waiting in an orderly line outside a box office to purchase tickets to any sporting event, concert, performance, or other special event, or waiting outside a business premises to enter the premises to conduct business or commerce;

(h). Persons sitting or lying down in an orderly line awaiting entry to any building, including shelters, or awaiting social services, such as the provision of food, supplies, or meals; or

(i). Children under the age of 13 years sleeping anywhere while being accompanied by a supervising adult or while sitting or lying in a stroller or baby carriage;

(j). Contractors or subcontractors engaging in activities that would otherwise constitute a violation of this ordinance where said activities are associated and performed in conjunction with the scope of work set forth in a contract with the City of Hillsdale.

Section 5. Penalty.

A violation of this ordinance is a municipal civil infraction subject to a fine of not less than \$100.00 nor more than \$500.00 in the discretion of the Court.

This ordinance shall take effect 15 days from the date of its passage and after publication as provided by Charter.

The foregoing ordinance was duly adopted at a regular meeting of the Hillsdale City Council held on the ____ day of _____, 2023.

Adam Stockford, Mayor

Katy Price, City Clerk

City of Hillsdale

Agenda Item Summary

Meeting Date: June 5, 2023

Agenda Item: New Business

SUBJECT: Airport/MDOT Terminal and Parking Lot Design Contract

BACKGROUND PROVIDED BY: Ginger Moore, Airport Manager

The City is in the process designing the new Airport terminal that will be constructed primarily (est. 88%) with FAA funds. The estimated cost of the terminal and parking lot design is \$309,896. Per the contract FAA will pay \$260,440, MDOT will pay \$6,891 and the City will pay 42,565. Attached is the resolution approving Contract 2023-0514 and authorizing the City Manager to execute the contract on behalf of the City.

RECOMMENDATION:

Approve resolution #3555 approving MDOT Contract 2023-0514 and authorizing the City Manager and City Clerk, on behalf of the City of Hillsdale, to enter into the terminal design contract.

CITY OF HILLSDALE, MICHIGAN
RESOLUTION NO. 3555

A RESOLUTION TO APPROVE CONTRACT NO. 2023-05014 WITH MICHIGAN DEPARTMENT OF TRANSPORTATION

WHEREAS, the City of Hillsdale has the authority to contract with the Michigan Department of Transportation for State and/or Federal funds for Terminal Building and Parking Lot Design; and

WHEREAS, the City Manager and Clerk of the City of Hillsdale are authorized to enter into and execute on behalf of the City of Hillsdale with the Michigan Department of Transportation for the Terminal Building and Parking Lot Design for the contract period.

WHEREAS, the City of Hillsdale does hereby approve Contract Number 2023-0514; and,

WHEREAS, this resolution shall also approve execution by the City Manager and Clerk of Project Authorizations for any programs designated by the City of Hillsdale and /or Project Authorizations for any amount determined by the City of Hillsdale with the Michigan Department of Transportation which are issued under Contract Number 2023-0514; and,

NOW, THEREFORE, BE IT RESOLVED, that the City Manager and City Clerk of the City of Hillsdale are hereby authorized and directed to execute said Contract for, and on belief of, the City of Hillsdale.

PASSED IN OPEN COUNCIL MEETING THIS 5th DAY OF June, 2023.

Adam L. Stockford, Mayor

Attest:

Katy Price, City Clerk

MICHIGAN DEPARTMENT OF TRANSPORTATION
CITY OF HILLSDALE
CONTRACT FOR A FEDERAL/STATE/LOCAL
AIRPORT PROJECT
UNDER THE BLOCK GRANT PROGRAM

This Contract is made and entered into between the Michigan Department of Transportation (MDOT) and City of Hillsdale (SPONSOR) for the purpose of fixing the rights and obligations of the parties in agreeing to the following undertaking at the Hillsdale Municipal Airport, whose associated city is Hillsdale, Michigan, such undertaking (PROJECT) estimated in detail in Exhibit 1, dated May 25, 2023, attached hereto and made a part hereof.

PROJECT DESCRIPTION: CONSTRUCT TERMINAL BLDG (STANDARDS)-& NON-REV PARKING LOT - DESIGN

Recitals:

The PROJECT is eligible for federal funding under the federal Airport Improvement Program, pursuant to 49 USC 47101 *et seq.*, including 47128; and

MDOT has received a block grant from the Federal Aviation Administration (FAA) for airport development projects; and

MDOT is responsible for the allocation and management of block grant funds pursuant to the above noted act; and

Information required by 2 CFR Part 200 is attached to this Contract as Attachment X.

The parties agree that:

1. The term “PROJECT COST,” as used herein, is defined in Attachment(s) 9, attached hereto and made a part hereof. The PROJECT COST may also include administrative costs incurred by MDOT in connection with the PROJECT.

THE SPONSOR WILL:

2. Enter into a contract with a consultant for each element of the PROJECT that requires expertise. The consultant will be selected in conformity with FAA Advisory Circular 150/5100-14. MDOT will select the consultant for each element of the PROJECT that involves preparation of environmental documentation. The SPONSOR will select the consultant for all other aspects of the PROJECT. All consultant contracts will be submitted to MDOT for review and approval. Any such approvals will not be construed as a warranty of the consultant's qualifications, professional standing, ability to perform the work being subcontracted, or financial integrity. The SPONSOR will neither award a consultant contract nor authorize the consultant to proceed prior to receiving written approval of the contract from MDOT. Any change to the consultant contract will require prior written approval from MDOT. In the event that the consultant contract is terminated, the SPONSOR will give immediate written notice to MDOT.
3. Make payment to MDOT for the SPONSOR's share of the PROJECT COSTS within thirty (30) days of the billing date. MDOT will not make payments for any PROJECT work prior to receipt of payment from the SPONSOR for the SPONSOR's share of that item of the PROJECT work.

Eligible PROJECT COSTS that are paid by the SPONSOR may be submitted for credit toward the SPONSOR's share of the PROJECT COST provided that they are submitted within one hundred eighty (180) days of the date the costs were incurred or within one hundred eighty (180) days of the date of award of this Contract by the parties, whichever is later. Documentation of the PROJECT COST will include copies of the invoices on which the SPONSOR will write the amounts paid, the check numbers, the voucher numbers, and the dates of the checks. Each invoice will be signed by an official of the SPONSOR as proof of payment. The amount of the SPONSOR billing will be reduced by the amount of the eligible credit, based on documentation submitted, provided it is submitted prior to the date of the billing. Should it be determined that the SPONSOR has been given credit for payment of ineligible items of work, the SPONSOR will be billed an amount to ensure that the SPONSOR share of PROJECT COSTS is covered.

The SPONSOR pledges sufficient funds to meet its obligations under this Contract.

4. With regard to audits and record-keeping:
 - a. The SPONSOR will establish and maintain accurate records, in accordance with generally accepted accounting principles, of all expenses incurred for which payment is sought or made under this Contract (RECORDS). Separate accounts will be established and maintained for all costs incurred under this Contract.
 - b. The SPONSOR will maintain the RECORDS for at least six (6) years from the date of final payment made by MDOT under this Contract. In the event of a dispute with regard to allowable expenses or any other issue under this Contract, the SPONSOR will thereafter continue to maintain the RECORDS at least until

that dispute has been finally decided and the time for all available challenges or appeals of that decision has expired.

- c. MDOT or its representative may inspect, copy, scan, or audit the RECORDS at any reasonable time after giving reasonable notice.
 - d. If any part of the work is subcontracted, the SPONSOR will assure compliance with subsections (a), (b), and (c) above for all subcontracted work.
5. Provide and will require its subcontractors to provide access by MDOT or its representatives to all technical data, accounting records, reports, and documents pertaining to this Contract. Copies of technical data, reports, and other documents will be provided by the SPONSOR or its subcontractors to MDOT upon request. The SPONSOR agrees to permit representatives of MDOT to inspect the progress of all PROJECT work at any reasonable time. Such inspections are for the exclusive use of MDOT and are not intended to relieve or negate any of the SPONSOR's obligations and duties contained in this Contract. All technical data, reports, and documents will be maintained for a period of six (6) years from the date of final payment.
 6. In the performance of the PROJECT herein enumerated, by itself, by a subcontractor, or by anyone acting on its behalf, comply with any and all applicable state, federal, and local statutes, ordinances, and regulations. The SPONSOR further agrees to obtain all permits that are applicable to the entry into and the performance of this Contract.

The SPONSOR agrees to comply with the General Conditions and Special Conditions set forth in Appendix F, the FAA Assurances, and the FAA Advisory Circulars, attached hereto and made part hereof.

In addition, the SPONSOR agrees to accomplish the PROJECT in compliance with all applicable FAA Sponsor Certifications.

7. The SPONSOR agrees that the costs reported to MDOT for this Contract will represent only those items that are properly chargeable in accordance with this Contract. The SPONSOR also certifies that it has read the Contract terms and has made itself aware of the applicable laws, regulations, and terms of this Contract that apply to the reporting of costs incurred under the terms of this Contract.

MDOT WILL:

8. Bill the SPONSOR for the SPONSOR's share of the estimated PROJECT COST.
9. Upon receipt of payment requests approved by the SPONSOR, make payment for eligible PROJECT COSTS. MDOT will seek reimbursement from the FAA through the block grant issued to MDOT for funds expended on eligible PROJECT COSTS.

MDOT will not make payment for any PROJECT work prior to receipt of payment from the SPONSOR for the SPONSOR's share of that item of PROJECT work.

10. Make final accounting to the SPONSOR upon completion of the PROJECT, payment of all PROJECT COSTS, and completion of necessary audits. Any excesses or deficiencies will be returned or billed to the SPONSOR.

IT IS FURTHER AGREED THAT:

11. The PROJECT COST participation is estimated to be as shown below and as shown in the attached Exhibit 1. The PROJECT COST participation shown in Exhibit 1 is to be considered an estimate. The actual MDOT, FAA, and SPONSOR shares of the PROJECT COST will be determined at the time of financial closure of the FAA grant.

Federal Share	\$260,440
Maximum MDOT Share	\$6,891
SPONSOR Share	\$42,565
<i>Estimated</i> PROJECT COST	\$309,896

12. The PROJECT COST may be met in part with federal funds granted to MDOT by the FAA through the block grant program and in part with MDOT funds. Upon final settlement of the costs, the federal funds will be applied to the federally-funded parts of this Contract at a rate not to exceed ninety-five percent (95%) up to and not to exceed the maximum federal obligation shown in Section 11 or the revised maximum federal obligation set forth in a budget letter, as set forth in Section 13. Those parts beyond the federal funding maximum may be eligible for state funds at a rate not to exceed ninety percent (90%) up to and not to exceed the maximum MDOT obligation shown in Section 11.

For portions of the PROJECT for which only MDOT and SPONSOR funds will be applied to the final settlement, MDOT funds will be at a rate not to exceed ninety percent (90%), and the total MDOT funds applied toward the PROJECT COST may be up to but will not exceed the maximum MDOT obligation shown in Section 11 or the revised maximum MDOT obligation set forth in a budget letter, as set forth in Section 13. Any items of PROJECT COST not funded by FAA or MDOT funds will be the sole responsibility of the SPONSOR.

Alternatively, the PROJECT COST may be met in whole with federal funds granted to MDOT by the FAA through the block grant program. Upon final settlement of the costs, the federal funds will be applied to one hundred percent (100%) of the PROJECT COSTS up to and not to exceed the maximum federal obligation shown in Section 11 or the revised maximum federal obligation set forth in a budget letter, as set forth in Section 13.

MDOT funds in this Contract made available through legislative appropriation are based on projected revenue estimates. MDOT may reduce the amount of this Contract if the revenue actually received is insufficient to support the appropriation under which this Contract is made.

13. The PROJECT COST shown in Section 11 is the maximum obligation of MDOT and federal funds under this Contract. The maximum obligation of MDOT and federal funds may be adjusted to an amount less than the maximums shown in Section 11 through a budget letter issued by MDOT. A budget letter will be used when updated cost estimates for the PROJECT reflect a change in the amount of funds needed to fund all PROJECT COSTS. The budget letter will be signed by the Manager of the Airport Development Section of the Office of Aeronautics.

A budget letter will also be used to add or delete work items from the PROJECT description, provided that the costs do not exceed the maximum obligations shown in Section 11. If the total amount of the PROJECT COST exceeds the maximum obligations shown in Section 11, the PROJECT scope will have to be reduced or a written amendment to this Contract to provide additional funds will have to be awarded by the parties before the work is started.

14. In the event it is determined by MDOT that there will be either insufficient funds or insufficient time to properly administer such funds for the entire PROJECT or portions thereof, MDOT, prior to advertising or authorizing work performance, may cancel the PROJECT or any portion thereof by giving written notice to the SPONSOR. In the event this occurs, this Contract will be void and of no effect with respect to the canceled portion of the PROJECT. Any SPONSOR deposits on the canceled portion less PROJECT COSTS incurred on the canceled portions will be refunded following receipt of a letter from the SPONSOR requesting that excess funds be returned or at the time of financial closure, whichever comes first.
15. In the event that an audit performed by or on behalf of MDOT indicates an adjustment to the costs reported under this Contract or questions the allowability of an item of expense, MDOT will promptly submit to the SPONSOR a Notice of Audit Results and a copy of the audit report, which may supplement or modify any tentative findings verbally communicated to the SPONSOR at the completion of an audit.

Within sixty (60) days after the date of the Notice of Audit Results, the SPONSOR will (a) respond in writing to the responsible Bureau of MDOT indicating whether or not it concurs with the audit report, (b) clearly explain the nature and basis for any disagreement as to a disallowed item of expense, and (c) submit to MDOT a written explanation as to any questioned or no opinion expressed item of expense (RESPONSE). The RESPONSE will be clearly stated and will provide any supporting documentation necessary to resolve any disagreement or questioned or no opinion expressed item of expense. Where the documentation is voluminous, the SPONSOR may supply appropriate excerpts and make alternate arrangements to conveniently and reasonably make that documentation available for review by MDOT. The RESPONSE will refer to and apply the language of the Contract. The SPONSOR agrees that failure to submit a RESPONSE within the sixty (60) day period constitutes agreement with any disallowance of an item of expense and authorizes MDOT to finally disallow any items of questioned or no opinion expressed cost.

MDOT will make its decision with regard to any Notice of Audit Results and RESPONSE within one hundred twenty (120) days after the date of the Notice of Audit Results. If MDOT determines that an overpayment has been made to the SPONSOR, the SPONSOR will repay that amount to MDOT or reach agreement with MDOT on a repayment schedule within thirty (30) days after the date of an invoice from MDOT. If the SPONSOR fails to repay the overpayment or reach agreement with MDOT on a repayment schedule within the thirty (30) day period, the SPONSOR agrees that MDOT will deduct all or a portion of the overpayment from any funds then or thereafter payable by MDOT to the SPONSOR under this Contract or any other agreement or payable to the SPONSOR under the terms of 1951 PA 51, as applicable. Interest will be assessed on any partial payments or repayment schedules based on the unpaid balance at the end of each month until the balance is paid in full. The assessment of interest will begin thirty (30) days from the date of the invoice. The rate of interest will be based on the Michigan Department of Treasury common cash funds interest earnings. The rate of interest will be reviewed annually by MDOT and adjusted as necessary based on the Michigan Department of Treasury common cash funds interest earnings. The SPONSOR expressly consents to this withholding or offsetting of funds under those circumstances, reserving the right to file a lawsuit in the Court of Claims to contest MDOT's decision only as to any item of expense the disallowance of which was disputed by the SPONSOR in a timely filed RESPONSE.

16. Failure on the part of the SPONSOR to comply with any of the conditions of this Contract may be considered cause for placing the SPONSOR in a state of noncompliance, thereby making the SPONSOR ineligible for future federal and/or state funds until such time as the noncompliance issues are resolved. In addition, this failure may constitute grounds for cancellation of the PROJECT and/or repayment of all grant amounts on a pro rata basis, if the PROJECT has begun. In this section, pro rata means proration of the cost of the PROJECT over twenty (20) years if the PROJECT has not yet begun.
17. Any approvals, acceptances, reviews, and/or inspections of any nature by MDOT will not be construed as warranties or assumptions of liability on the part of MDOT. It is expressly understood and agreed that any such approvals, acceptances, reviews, and/or inspections are for the sole and exclusive purposes of MDOT, which is acting in a governmental capacity under this Contract, and that such approvals, acceptances, reviews, and/or inspections are a governmental function incidental to the PROJECT under this Contract.

Any approvals, acceptances, reviews, and/or inspections by MDOT will not relieve the SPONSOR of its obligations hereunder, nor are such approvals, acceptances, reviews, and/or inspections by MDOT to be construed as warranties as to the propriety of the SPONSOR's performance but are undertaken for the sole use and information of MDOT.

18. With regard to nondiscrimination and Disadvantaged Business Enterprise (DBE) requirements:

- a. In connection with the performance of PROJECT work under this Contract, the SPONSOR (hereinafter in Appendix A referred to as the “contractor”) agrees to comply with the State of Michigan provisions for “Prohibition of Discrimination in State Contracts,” as set forth in Appendix A, dated June 2011, attached hereto and made a part hereof. The SPONSOR (hereinafter in Appendix B referred to as the “contractor”) further agrees to comply with the Civil Rights Act of 1964, being P.L. 88-352, 78 Stat. 241, as amended, being Title 42 USC Sections 1971, 1975a-1975d, and 2000a-2000h-6, and the Regulations of the United States Department of Transportation (49 CFR Part 21) issued pursuant to said Act, including Appendix B, attached hereto and made a part hereof. These provisions will be included in all subcontracts relating to this Contract.
 - b. The SPONSOR will carry out the applicable requirements of MDOT’s DBE program and 49 CFR Part 26, including, but not limited to, those requirements set forth in Appendix C, dated October 1, 2005, attached hereto and made a part hereof.
19. The SPONSOR agrees to require all prime contractors to pay each subcontractor for the satisfactory completion of work associated with the subcontract no later than ten (10) calendar days from the receipt of each payment the prime contractor receives from MDOT or the SPONSOR. The prime contractor also is required to return retainage payments to each subcontractor within ten (10) calendar days after the subcontractor’s work is satisfactorily completed. Any delay or postponement of payment from these time frames may occur only upon receipt of written approval from MDOT. These requirements are also applicable to all sub-tier subcontractors and will be made a part of all subcontract agreements.

This prompt payment provision is a requirement of 49 CFR, Part 26, as amended, and does not confer third-party beneficiary right or other direct right to a subcontractor against MDOT. This provision applies to both DBE and non-DBE subcontractors.

The SPONSOR further agrees that it will comply with 49 CFR, Part 26, as amended, and will report any and all DBE subcontractor payments to MDOT with each invoice in the format set forth in Appendix G, dated September 2015, attached hereto and made a part hereof, or any other format acceptable to MDOT.

20. In accordance with 1980 PA 278, MCL 423.321 *et seq.*, the SPONSOR, in the performance of this Contract, will not enter into a contract with a subcontractor, manufacturer, or supplier listed in the register maintained by the United States Department of Labor of employers who have been found in contempt of court by a federal court of appeals on not less than three (3) separate occasions involving different violations during the preceding seven (7) years for failure to correct an unfair labor practice, as prohibited by Section 8 of Chapter 372 of the National Labor Relations Act, 29 USC 158. MDOT may void this Contract if the name of the SPONSOR or the name of a subcontractor, manufacturer, or supplier utilized by the SPONSOR in the

performance of this Contract subsequently appears in the register during the performance period of this Contract.

21. With regard to claims based on goods or services that were used to meet the SPONSOR's obligation to MDOT under this Contract, the SPONSOR hereby irrevocably assigns its right to pursue any claims for relief or causes of action for damages sustained by the State of Michigan or MDOT due to any violation of 15 USC, Sections 1 - 15, and/or 1984 PA 274, MCL 445.771 - 445.788, excluding Section 4a, to the State of Michigan or MDOT.

The SPONSOR shall require any subcontractors to irrevocably assign their rights to pursue any claims for relief or causes of action for damages sustained by the State of Michigan or MDOT with regard to claims based on goods or services that were used to meet the SPONSOR's obligation to MDOT under this Contract due to any violation of 15 USC, Sections 1 - 15, and/or 1984 PA 274, MCL 445.771 - 445.788, excluding Section 4a, to the State of Michigan or MDOT as a third-party beneficiary.

The SPONSOR shall notify MDOT if it becomes aware that an antitrust violation with regard to claims based on goods or services that were used to meet the SPONSOR's obligation to MDOT under this Contract may have occurred or is threatened to occur. The SPONSOR shall also notify MDOT if it becomes aware of any person's intent to commence, or of commencement of, an antitrust action with regard to claims based on goods or services that were used to meet the SPONSOR's obligation to MDOT under this Contract.

22. In any instance of dispute and/or litigation concerning the PROJECT, the resolution thereof will be the sole responsibility of the party/parties to the contract that is/are the subject of the controversy. It is understood and agreed that any legal representation of the SPONSOR in any dispute and/or litigation will be the financial responsibility of the SPONSOR.
23. MDOT and the FAA will not be subject to any obligations or liabilities by contractors of the SPONSOR or their subcontractors or any other person not a party to this Contract without its specific consent and notwithstanding its concurrence in or approval of the award of any contract or subcontract or the solicitation thereof.
24. Each party to this Contract will remain responsible for any claims arising out of that party's performance of this Contract, as provided by this Contract or by law.

This Contract is not intended to increase or decrease either party's liability for or immunity from tort claims.

This Contract is not intended to give, nor will it be interpreted as giving, either party a right of indemnification, either by Contract or at law, for claims arising out of the performance of this Contract.

25. This Contract will be in effect from the date of award (the date of the final signature) through twenty (20) years.
26. In case of any discrepancies between the body of this Contract and any exhibit hereto, the body of the Contract will govern.



27. This Contract will become binding on the parties and of full force and effect upon signing by the duly authorized representatives of the SPONSOR and MDOT and upon adoption of a resolution approving said Contract and authorizing the signature(s) thereto of the respective representative(s) of the SPONSOR, a certified copy of which resolution will be sent to MDOT with this Contract, as applicable.

CITY OF HILLSDALE

By: _____
Authorized Signer

MICHIGAN DEPARTMENT OF TRANSPORTATION

By: _____
Title: Department Director

The logo for the Michigan Department of Transportation (MDOT) is displayed in a light blue and green color scheme. It features a stylized map of Michigan on the left, followed by the letters "MDOT" in a large, bold, serif font. Below "MDOT" is the full name "Michigan Department of Transportation" in a smaller, sans-serif font.

EXHIBIT 1

**HILLSDALE MUNICIPAL AIRPORT
HILLSDALE, MICHIGAN**

Project No. B-26-0044-3422
Job No. 217682PE

May 25, 2023

	Federal	State	Local	Total
PLANNING	\$0	\$0	\$0	\$0
DESIGN	\$260,440	\$6,891	\$42,565	\$309,896
Construct Terminal Building (AIP Eligible portion) - 100% Fed	\$136,394	\$0	\$0	\$136,394
Construct Terminal Building (AIP Eligible portion) - 90% Fed	\$59,178	\$3,287	\$3,288	\$65,753
Construct Terminal Building (100% Local - Ineligible portion)	\$0	\$0	\$35,673	\$35,673
Construct Terminal Parking Lot (Non-Revenue) - 90% Fed	\$64,868	\$3,604	\$3,604	\$72,076
CONSTRUCTION	\$0	\$0	\$0	\$0
TOTAL PROJECT BUDGET	\$260,440	\$6,891	\$42,565	\$309,896

Federal Billing Breakdown:

Bill #1	\$28,779	SBGP 10719	Grant Award Date: 9/24/19
Bill #2	\$136,394	SBGP 12321	Grant Award Date: 8/9/21
Bill #3	\$95,267	SBGP 14423	Grant Award Date: x/xx/23

Bid Date & Type: N/A

Period of Performance End Date: 09/23/23 **FY 19 NPEs expiration date**

MAC Approval: 05/24/23

Terminal Building design - 85% eligible portion (contract amt \$202,147)

Terminal Building design - 15% ineligible (Local only contract amt \$35,673)

**ATTACHMENT X
REQUIRED FOR ALL PROJECTS
Notification of Required Federal Program Information to
Sub-recipients for Federal Funding**

1. Does this project receive Federal funds? Yes
2. Recipient's Name: CITY OF HILLSDALE
3. Recipient's DUNS Number: DUNS 07-756-3401 / UEI KK7MQVKBC424
4. Amount of Federal funds: 260,440
5. Federal Grant Number(s): SBGP 10719; SBGP 12321; SBGP 14423
6. Grant Award Date(s): 9/4/2019; 8/09/2021; x/xx/2023
7. MDOT Project Number: B-26-0044-3422
8. Project Description: See Project Description on page one (1) of this contract.
9. CFDA Number, Federal Agency, Program Title: CFDA 20.106
Federal Aviation Administration
Airport Improvement Program
10. Federal Award Identification Number (FAIN): 3-26-SBGP-107-2019; 3-26-SBGP-123-2021;
3-26-SBGP-144-2023
11. Federal Award Date: 9/4/2019; 8/09/2021; x/xx/2023
12. Period of Performance Start Date: Award Date of MDOT Contract
13. Period of Performance End Date: 09/23/2023
14. Amount of Federal Funds obligated by this action: 260,440
15. Total amount of Federal Funds obligated: 260,440
16. Total amount of the Federal award: 260,440
17. Budget Approved Cost sharing or matching, where applicable: N/A
18. Name of Federal awarding agency and contact information for awarding official:

Acting Director Bradley C. Wieferich, P.E., Michigan Department of Transportation
425 West Ottawa Street, Lansing, MI 48909
19. Is this a Research and Development award? No
20. Indirect cost rate for the Federal award (if applicable): N/A

ATTACHMENT 9

SUPPLEMENTAL PROVISIONS FOR FEDERAL/STATE/LOCAL CONTRACTS INVOLVING ONLY PRELIMINARY/DESIGN ENGINEERING AT ALL CLASSIFICATIONS OF AIRPORTS

1. The PROJECT COST will include the cost of the consultant hired to do preliminary/design engineering for the PROJECT.
2. The SPONSOR agrees that it will maintain the airport in full operating condition on a year-round basis for a period of twenty (20) years, in accordance with the general utility licensing requirements set forth by the Michigan Aeronautics Commission in its rules and regulations. During this period, the airport will not be abandoned or permanently closed without the express written permission of the DEPARTMENT.
3. In addition to the requirements of paragraph 2 of these supplemental provisions, and not in lieu thereof, should the SPONSOR desire to abandon, close, sell, or otherwise divest itself of the airport or any portion thereof, the SPONSOR agrees to provide the DEPARTMENT prior written notice of such intent giving the DEPARTMENT, for a period of one hundred eighty (180) days after receipt of such notice, a first right to purchase at fair market value the airport and all facilities thereon. Fair market value will be determined by an independent appraisal of such properties prepared by an appraiser on the DEPARTMENT's list of approved appraisers.

The notice of intent and first right to purchase will be provided via registered or certified mail, return receipt, postage prepaid, addressed to the Executive Administrator of the Office of Aeronautics, Michigan Department of Transportation.

4. The SPONSOR will operate and maintain in a safe and serviceable condition the airport and all facilities thereon and connected therewith that are necessary to serve the aeronautical users of the airport, other than facilities owned or controlled by the United States or the State of Michigan, and will not permit any activity thereon that would interfere with its use for airport purposes, provided, however, that nothing herein will be construed as requiring the maintenance, repair, restoration, or replacement of any structure or facility that is substantially damaged or destroyed due to any act of God or other condition or circumstance beyond the control of the SPONSOR.
5. The SPONSOR will, either by the acquisition and retention of easements or other interests in or rights for the use of land or airspace or by the adoption and enforcement of zoning regulations, prevent the construction, erection, alteration, or growth of any structure, tree, or other object in the approach areas of the runways of the airport that would constitute an obstruction to air navigation according to the criteria or standards prescribed in the FAA Advisory Circulars.

APPENDIX A
PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Public Act 453 of 1976 (Elliott-Larsen Civil Rights Act), the contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, treatment, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, or marital status. A breach of this covenant will be regarded as a material breach of this contract. Further, in accordance with Public Act 220 of 1976 (Persons with Disabilities Civil Rights Act), as amended by Public Act 478 of 1980, the contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants will be regarded as a material breach of this contract.
2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.
3. The contractor will take affirmative action to ensure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status, or any disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment; treatment; upgrading; demotion or transfer; recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
4. The contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.
5. The contractor or its collective bargaining representative shall send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding a notice advising such labor union or workers' representative of the contractor's commitments under this Appendix.
6. The contractor shall comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission that may be in effect prior to the taking of bids for any individual state project.

7. The contractor shall furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission; said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor, as well as the contractor itself, and said contractor shall permit access to the contractor's books, records, and accounts by the Michigan Civil Rights Commission and/or its agent for the purposes of investigation to ascertain compliance under this contract and relevant rules, regulations, and orders of the Michigan Civil Rights Commission.
8. In the event that the Michigan Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this contract, the Michigan Civil Rights Commission may, as a part of its order based upon such findings, certify said findings to the State Administrative Board of the State of Michigan, which State Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, including the governing boards of institutions of higher education, until the contractor complies with said order of the Michigan Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Michigan Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Michigan Civil Rights Commission to participate in such proceedings.
9. The contractor shall include or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Michigan Civil Rights Commission; all subcontracts and purchase orders will also state that said provisions will be binding upon each subcontractor or supplier.

Revised June 2011

Appendix B

(Aeronautics)

CIVIL RIGHTS ACT OF 1964, TITLE VI - 49 CFR PART 21 CONTRACTUAL REQUIREMENTS

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the “contractor”) agrees as follows:

1. **Compliance with Regulations.** The contractor will comply with the Regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation (hereinafter “DOT”) Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
2. **Nondiscrimination.** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The contractor will not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
3. **Solicitation for Subcontracts, Including Procurement of Materials and Equipment.** In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurement of materials of leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor’s obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. **Information and Reports.** The contractor will provide all information and reports required by the Regulations or directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Sponsor or the Federal Aviation Administration (FAA) to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor will so certify to the sponsor of the FAA, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance.** In the event of the contractor’s noncompliance with the nondiscrimination provisions of this contract, the sponsor will impose such contract sanctions as it or the FAA may determine to be appropriate, including, but not limited to:

- a. Withholding of payments to the contractor under the contract until the contractor complies, and/or
 - b. Cancellation, termination, or suspension of the contract, in whole or in part.
6. Incorporation of Provisions. The contractor will include the provisions of paragraphs 1 through 5 in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations or directive issued pursuant thereto. The contractor will take such action with respect to any subcontract or procurement as the sponsor or the FAA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the Sponsor to enter into such litigation to protect the interests of the sponsor and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

APPENDIX C
Assurances that Recipients and Contractors Must Make
(Excerpts from US DOT Regulation 49 CFR § 26.13)

- A. Each financial assistance agreement signed with a DOT operating administration (or a primary recipient) must include the following assurance:

The recipient shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The recipient shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR Part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

- B. Each contract MDOT signs with a contractor (and each subcontract the prime contractor signs with a subcontractor) must include the following assurance:

The contractor, subrecipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of US DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate, which may include, but is not limited to:

- (1) Withholding monthly progress payments;
- (2) Assessing sanction;
- (3) Liquidated damages; and/or
- (4) Disqualifying the contractor from future bidding as non-responsible.

APPENDIX F

GENERAL CONDITIONS

(Any Reference to FAA includes MDOT where applicable.)

1. **Ineligible or Unallowable Costs.** The Sponsor must not include any costs in the project that the FAA/MDOT has determined to be ineligible or unallowable.
2. **Determining the Final Federal Share of Costs.** The United States' share of allowable project costs will be made in accordance with the regulations, policies and procedures of the Secretary. Final determination of the United States' share will be based upon the final audit of the total amount of allowable project costs and settlement will be made for any upward or downward adjustments to the Federal share of costs.
3. **Completing the Project Without Delay and in Conformance with Requirements.** The Sponsor must carry out and complete the project without undue delays and in accordance with this agreement, and the regulations, policies and procedures of the Secretary. The Sponsor also agrees to comply with the assurances which are part of this agreement.
4. **Improper Use of Federal Funds.** The Sponsor must take all steps, including litigation if necessary, to recover Federal funds spent fraudulently, wastefully, or in violation of Federal antitrust statutes, or misused in any other manner in any project upon which Federal funds have been expended. For the purposes of this grant agreement, the term "Federal funds" means funds however used or dispersed by the Sponsor that were originally paid pursuant to this or any other Federal grant agreement. The Sponsor must obtain the approval of the Secretary as to any determination of the amount of the Federal share of such funds. The Sponsor must return the recovered Federal share, including funds recovered by settlement, order, or judgment, to the Secretary. The Sponsor must furnish to the Secretary, upon request, all documents and records pertaining to the determination of the amount of the Federal share or to any settlement, litigation, negotiation, or other efforts taken to recover such funds. All settlements or other final positions of the Sponsor, in court or otherwise, involving the recovery of such Federal share require advance approval by the Secretary.
5. **United States Not Liable for Damage or Injury.** The United States is not be responsible or liable for damage to property or injury to persons which may arise from, or be incident to, compliance with this subgrant agreement.
6. **Air and Water Quality.** The Sponsor is required to comply with all applicable air and water quality standards for all projects in this subgrant. If the Sponsor fails to comply with this requirement, the FAA/MDOT may suspend, cancel, or terminate this subgrant.
7. **Financial Reporting and Payment Requirements.** The Sponsor will comply with all federal financial reporting requirements and payment requirements, including submittal of timely and accurate reports.
8. **Buy American.** Unless otherwise approved in advance by the FAA/MDOT, the Sponsor will not acquire or permit any contractor or subcontractor to acquire any steel or manufactured products produced outside the United States to be used for any project for which funds are provided under this subgrant. The Sponsor will include a provision implementing Buy American in every contract.

APPENDIX F

9. Suspension or Debarment.

The State must:

- A. Immediately disclose to the FAA whenever the State:
 - 1. Learns a sub-recipient has entered into a covered transaction with an ineligible entity;
 - 2. Suspends or debars a contractor, person or entity.

The Subgrantee must:

- B. When entering into “covered transactions”, as defined by 2 CFR 180.200:
 - 1. Verify the non-federal entity is eligible to participate in this Federal program by:
 - a. Checking the excluded parties list system (EPLS) as maintained within the System for Award Management (SAM) to determine if non-federal entity is excluded or disqualified; or
 - b. Collecting a certification statement from the non-federal entity attesting they are not excluded or disqualified from participating; or
 - c. Adding a clause or condition to covered transactions attesting individual or firm are not excluded or disqualified from participating.
 - 2. Require prime contractors to comply with 2 CFR 180.330 when entering into lower-Tier transactions (e.g. Sub-contracts).

10. Ban on Texting When Driving.

- a. In accordance with Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving, October 1, 2009, and DOT Order 3902.10, Text Messaging While Driving, December 30, 2009, the Sponsor is encouraged to:
 - i. Adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers including policies to ban text messaging while driving when performing any work for, or on behalf of, the Federal government, including work relating to a grant or subgrant.
 - ii. Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as:
 - 1. Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and
 - 2. Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.
- b. The Sponsor must insert the substance of this clause on banning texting when driving in all subgrants, contracts and subcontracts.

APPENDIX F

11. Trafficking in Persons.

- a. Prohibitions: The prohibitions against trafficking in persons (Prohibitions) that apply to any entity other than a State, local government, Indian tribe, or foreign public entity. This includes private Sponsors, public Sponsor employees, subrecipients of private or public Sponsors (private entity) are:
 - 1. Engaging in severe forms of trafficking in persons during the period of time that the agreement is in effect;
 - 2. Procuring a commercial sex act during the period of time that the agreement is in effect; or
 - 3. Using forced labor in the performance of the agreement, including subcontracts or sub-agreements under the agreement.
- b. In addition to all other remedies for noncompliance that are available to the FAA, Section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. 7104(g)), allows the FAA/MDOT to unilaterally terminate this agreement, without penalty, if a private entity –
 - i. Is determined to have violated the Prohibitions; or
 - ii. Has an employee who the FAA/MDOT determines has violated the Prohibitions through conduct that is either—
 - 1. Associated with performance under this agreement; or
 - 2. Imputed to the Sponsor or subrecipient using 2 CFR part 180, “OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement),” as implemented by the FAA at 49 CFR Part 29.

12. Exhibit A Included with Grant Application. The Exhibit “A” updated on the date shown on the Exhibit A, submitted with the project application, is made a part of this grant agreement.

13. Co-Sponsor.

The Co-Sponsors understand and agree that they jointly and severally adopt and ratify the representations and assurances contained therein and that the word "Sponsor" as used in the application and other assurances is deemed to include all co-sponsors.

14. Audits for Public Sponsors.

A subgrantee expending \$750,000 or more of Federal awards in a fiscal year must conduct a single or program specific audit in accordance with 2 CFR part 200 part 200.

APPENDIX F

15. System for Award Management (SAM) Registration and Universal Identifier.

A. Requirement for System for Award Management (SAM): Unless the subgrantee is exempted from this requirement under 2 CFR 25.110, the subgrantee must maintain the currency of its information in the SAM until the State submits the final financial report required under this grant, or receives the final payment, whichever is later. This requires that the State review and update the information at least annually after the initial registration and more frequently if required by changes in information or another award term. Additional information about registration procedures may be found at the SAM website (currently at <http://www.sam.gov>).

B. Requirement for Data Universal Numbering System (DUNS) Numbers:

1. The State must notify a potential subrecipient that it cannot receive a subgrant unless it has provided its DUNS number to the State.
2. The State may not make a subgrant to a subrecipient unless the subrecipient has provided its DUNS number to the State.
3. Data Universal Numbering System: DUNS number means the nine-digit number Established and assigned by Dun and Bradstreet, Inc. (D&B) to uniquely identify business entities. A DUNS number may be obtained from D&B by telephone (866-606-8220) or on the web at <http://fedgov.dnb.com/webform>).

16. Employee Protection from Reprisal.

A. Prohibition of Reprisals-

1. In accordance with 41U.S.C. § 4712, an employee of a grantee or subgrantee may not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing to a person or body described in sub-paragraph (A)(2), information that the employee reasonably believes is evidence of:
 - i. Gross mismanagement of a Federal grant;
 - ii. Gross waste of Federal funds;
 - iii. An abuse of authority relating to implementation or use of Federal funds;
 - iv. A substantial and specific danger to public health or safety; or v. A violation of law, rule, or regulation related to a Federal grant.
2. Persons and bodies covered: The persons and bodies to which a disclosure by an employee is covered are as follows:
 - i. A member of Congress or a representative of a committee of Congress;
 - ii. An Inspector General;
 - iii. The Government Accountability Office;
 - iv. A Federal office or employee responsible for oversight of a grant program;
 - v. A court or grand jury;
 - vi. A management office of the grantee or subgrantee; or vii. A Federal or State regulatory enforcement agency.

APPENDIX F

- B. Submission of Complaint- A person who believes that they have been subjected to a reprisal prohibited by paragraph A of this grant term may submit a complaint regarding the reprisal to the Office of Inspector General {OIG} for the U.S. Department of Transportation.
- C. Time Limitation for Submittal of a Complaint- A complaint may not be brought under this subsection more than three years after the date on which the alleged reprisal took place.
- D. Required Actions of the Inspection General- Actions, limitations and exceptions of the Inspector General's office are established under 41U.S.C. § 4712{b}.
- E. Assumption of Rights to Civil Remedy- Upon receipt of an explanation of a decision not to conduct or continue an investigation by the Office of Inspector General, the person submitting a complaint assumes the right to a civil remedy under 41U.S.C. § 4712(c).

17. Land Acquisition.

- A. "The Sponsor agrees that no payments will be made on the grant until the Sponsor has presented evidence to the State that it has recorded the grant agreement, including the grant assurances, in the public land records of the county courthouse. The Sponsor understands and agrees that recording the grant agreement legally enforces these requirements, encumbrances and restrictions on the obligated land."

APPENDIX F

Special Conditions

Note: Any reference to FAA includes MDOT, where applicable.

Sponsor Type ¹	Type of Project	Special Conditions
Airport	ARFF and SRE : Equipment Acquisition	<u>ARFF and SRE EQUIPMENT AND VEHICLES:</u> The Sponsor agrees that it will: 1) house and maintain the equipment in a state of operational readiness on and for the airport; 2) provide the necessary staffing and training to maintain and operate the vehicle and equipment; 3) restrict the vehicle to on-airport use only; 4) restrict the vehicle to the use for which it was intended; and 5) amend the Airport Emergency Plan and/or Snow and Ice Control Plan to reflect the acquisition of the vehicle and equipment. (Applicable only for Part 139 Airports).
Airport	Equipment Replacement such as ARFF and SRE	<u>EQUIPMENT OR VEHICLE REPLACEMENT:</u> The Sponsor agrees that because the Fair Market Value is \$5,000 or more and the equipment/vehicle will not be retained by the Sponsor for airport purposes (or donated to another eligible/justified Sponsor), the Sponsor will use the Fair Market Value of equipment being replaced by this project to reduce the total project costs.
Airport	ARFF Equipment - Off-Airport Storage	<u>OFF-AIRPORT STORAGE OF ARFF VEHICLE:</u> The Sponsor agrees that it will: 1) house and maintain the vehicle in a state of operational readiness for the airport; 2) provide the necessary staffing and training to maintain and operate the vehicle; 3) restrict the vehicle to airport use only; 4) amend the Airport Emergency Plan to reflect the acquisition of the vehicle ; 5) within 60 days, execute an agreement with local government including the above provisions and a provision that violation of agreement could require repayment of subgrant funding; and 6) submit a copy of the executed agreement to the FAA.
Airport	AWOS	<u>AUTOMATED WEATHER OBSERVING SYSTEMS (AWOS):</u> The Sponsor agrees that it will: 1) within 60 calendar days of subgrant acceptance, establish a Memorandum of Agreement (MOA) with the FAA; 2) develop an Operations Maintenance Manual to more specifically describe the operational, maintenance, and documentation

¹ Sponsor types include Airport Sponsor (Public and Private), Airport Sponsor (Private Only), Noise, and State or Local Government

APPENDIX F

Special Conditions

Note: Any reference to FAA includes MDOT, where applicable.

Sponsor Type ¹	Type of Project	Special Conditions
		<p>requirements for the AWOS; 3) within 60 calendar days of installation, take the necessary actions to initiate the AWOS commissioning by the FAA; and 4) provide for the installation, commissioning, continuous operation, and maintenance of any Non-Federal AWOS funded under this grant for the useful life of the equipment.</p> <p>The Sponsor further understands that the FAA will not take over the ownership, operation, or maintenance of any Sponsor-acquired equipment.</p>
Airport	ALP & AIP Funded Construction	AIRPORT LAYOUT PLAN: The Sponsor understands and agrees to update the Airport Layout Plan to reflect the construction to standards satisfactory to the FAA and submit it in final form to the FAA. It is further mutually agreed that the reasonable cost of developing said Airport Layout Plan Map is an allowable cost within the scope of this project.
Airport	Lighting - Operation and Maintenance	LIGHTING: The Sponsor must operate and maintain the lighting system during the useful life of the system in accordance with applicable FAA standards.
Airport	Temporary NAVAIDS	TEMPORARY NAVAIDS: The Sponsor agrees that this equipment is being acquired for temporary use to minimize disruptions to the airport during construction. The Sponsor further agrees that upon construction completion of this project or at the point when this equipment is no longer needed for its intended use (but no later than the construction completion of the project), that the Sponsor will house this equipment in an interior enclosure. The Sponsor further agrees to make this equipment available, without cost, to be transferred to another airport or as directed by the FAA.
Airport	Construction on land not yet acquired/ Good Title	NOTICE TO PROCEED - PROPERTY INTEREST ACQUIRED: The Sponsor understands and agrees that the FAA authorization for the Sponsor to issue a notice to proceed with construction work will not be given until the Sponsor has adequately certified that good title will be acquired on the land on which construction is to be performed.
Airport	Construction on land not yet acquired/ Good Title	TITLE EVIDENCE: The Sponsor understands and agrees that the FAA will not make nor be obligated to make any payments involving Parcel(s) N/A until title evidence has been submitted to, and found satisfactory by the FAA, subject to no liens, encumbrances, reservations or exceptions which in the opinion of the FAA might create an undue risk or interference with the use and operation of the airport.

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Special Conditions

Note: Any reference to FAA includes MDOT, where applicable.

Sponsor Type ¹	Type of Project	Special Conditions
Airport	DBE Plan	DBE PLAN: The Sponsor understands and agrees that the FAA will not make nor be obligated to make any payments on this subgrant until the Sponsor has received approval of its DBE Plan from the FAA Office of Civil Rights.
Airport	Environmental (Required for All Projects)	ENVIRONMENTAL: The environmental approval for this project was issued on the date/s shown in Aeronautics' Michigan Department of Transportation's computer program AeroPM. This project includes the following mitigation measures: Please refer directly to CATEX and all additional environmental documentation for impact considerations and mitigation measures. The Sponsor understands and agrees to complete the above-listed mitigation measures to standards satisfactory to the FAA. It is further mutually agreed that the reasonable cost of completing these mitigation measures is an allowable cost within the scope of this project.
Airport	EMAS	EMAS BLOCK PRE-PURCHASE: The Sponsor understands that it may request reimbursement for payment made by the Sponsor to the EMAS manufacturer for up to 90% of the cost of EMAS block manufacturing costs of EMAS blocks that remain in the manufacturer's care, custody and control provided that the Sponsor has provided a certification to the FAA as to quantity and condition of the EMAS blocks. The remaining payment may be made after delivery to the Sponsor's location and acceptance by the Sponsor.
Airport	Equipment	EQUIPMENT ACQUISITION: The Sponsor understands and agrees that any equipment acquired through this subgrant is considered a <i>facility</i> as that term is used in the Grant Assurances. Further, the equipment must be only operated by the Sponsor. The Sponsor agrees that it will maintain the equipment and use it exclusively at the airport for airport purposes.
Airport	Equipment - Friction Measuring Device	FRICTION MEASURING DEVICES: The Sponsor agrees that it will properly calibrate, operate, and maintain the friction measuring equipment. The friction measuring equipment and tow vehicle (if applicable) must not be used for any other purpose other than for conducting friction measuring tests on airport pavement surfaces and directly related activities.

APPENDIX F

Special Conditions

Note: Any reference to FAA includes MDOT, where applicable.

Sponsor Type ¹	Type of Project	Special Conditions
Airport	<p>NAVAIDS - ILS</p> <p>Note that in general, Category I ILS are no longer being installed. Instead, RNAV approaches provide equivalent approach minima. Installation of a new ILS must follow the ILS policy and must have APP-1 approval.</p>	<p><u>INSTRUMENT LANDING SYSTEM AND ASSOCIATED EQUIPMENT IN PROJECT:</u> The Sponsor agrees that it will:</p> <p>1) Prior to commissioning, assure the equipment meets the FAA's standards; and</p> <p>2) Remove, relocate, lower, mark, or light each obstruction to obtain a clear approach as indicated in the 14 CFR part 77 aeronautical survey.</p>
Airport	<p>Fence - Wildlife</p>	<p><u>WILDLIFE FENCE:</u> The Sponsor understands that the fence is being installed to prevent wildlife from entering the airfield. The Sponsor agrees that it will maintain the integrity of the fence for its useful life, but no less than 20 years from the date of the subgrant was issued. The Sponsor understands that maintenance of the fence includes repair of damage to the fence or gates due to any purpose.</p>
Airport	<p>Land - Revise Exhibit "A" Property Map</p>	<p><u>UPDATE APPROVED EXHIBIT "A" PROPERTY MAP FOR LAND IN PROJECT:</u> The Sponsor understands and agrees to update the Exhibit "A" Property Map to standards satisfactory to the FAA and submit it in final form to the FAA. It is further mutually agreed that the reasonable cost of developing said Exhibit "A" Property Map is an allowable cost within the scope of this project.</p>
Airport	<p>Land acquisition -Future Land</p>	<p><u>FUTURE DEVELOPMENT LAND:</u> The Sponsor agrees to perform the airport development which requires this land acquisition within 10 years of this subgrant agreement, and further agrees not to dispose of the land by sale or lease without prior consent and approval of the FAA. In the event the land is not used within 10 years for the purpose for which it was acquired, the Sponsor will refund the Federal and State share of acquisition cost or the current fair market value of the land, whichever is greater.</p>
Airport	<p>Master Plan - Coordination</p>	<p><u>COORDINATION:</u> The Sponsor agrees to coordinate this master planning study with the metropolitan planning organizations, other local planning agencies, and with the State Airport System Plan prepared by the State's Department of Transportation and consider any pertinent information, data, projections, and forecasts which are currently available or as will become available. The Sponsor agrees to consider any State Clearinghouse comments and to furnish a copy of the final report to the State's Department of Transportation.</p>

APPENDIX F

Special Conditions

Note: Any reference to FAA includes MDOT, where applicable.

Sponsor Type ¹	Type of Project	Special Conditions
Airport	NAVAIDS -Operations and maintenance	<u>AIRPORT-OWNED VISUAL OR ELECTRONIC NAVIGATION AIDS IN PROJECT:</u> The Sponsor agrees that it will: 1) Provide for the continuous operation and maintenance of any navigational aid funded under this subgrant agreement during the useful life of the equipment; 2) Prior to commissioning, assure the equipment meets the FAA's standards; and 3) Remove, relocate, lower, mark, or light each obstruction to obtain a clear approach as indicated in the 14 CFR part 77 aeronautical survey.
Airport	New or Replacement Airport	<u>SITE SELECTION:</u> The Sponsor understands and agrees that the Project cannot proceed beyond the site selection study until the Sponsor has received formal approval from the FAA to proceed.
Airport	Non-AIP Utility Proration (Refer to AIP Handbook –Ch. 3, Sec. 11, Par. 3-98)	<u>UTILITIES PRORATION:</u> For purposes of computing the United States' share of the allowable project costs, the allowable cost of the utilities specified in the Engineering Plans and Proposal included in the project must not exceed costs agreed upon in the Plans, Proposal, and Contract Changes and then calculated in total as a percent.
Airport	Utility Relocation	<u>UTILITY RELOCATION IN PROJECT:</u> The Sponsor understands and agrees that: 1) the United States will not participate in the cost of any utility relocation unless and until the Sponsor has submitted evidence satisfactory to the FAA that the Sponsor is legally responsible for payment of such costs; 2) FAA participation is limited to those utilities located on-airport or off-airport only where the Sponsor has an easement for the utility; and 3) the utilities exclusively serve the Airport;
Airport	Obstruction Removal	<u>OBSTRUCTION REMOVAL:</u> The Sponsor agrees to clear Parcel(s) as identified on the Engineering Plans, Proposal, and Contract Changes, as shown on Exhibit "A" Property Map, of the following obstructions: Obstructions as identified and called out on the Engineer Plans, as identified in the field, and as directed by the Engineer and then documented in the As-Built Plans at construction completion prior to final payment under the project. The Sponsor also agrees that it will not erect, nor permit the erection of any permanent structures or obstructions on the airport except those required for aids to air navigation or those which have been specifically approved by the FAA.

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Note: Any reference to FAA includes MDOT, where applicable.

Sponsor Type ¹	Type of Project	Special Conditions
Airport	Pavement	<p>PAVEMENT MAINTENANCE MANAGEMENT PROGRAM: The Sponsor agrees that it will implement an effective airport pavement maintenance management program as required by Subgrant Assurance Pavement Preventive Management. The Sponsor agrees that it will use the program for the useful life of any pavement constructed, reconstructed, or repaired with federal financial assistance at the airport. The Sponsor further agrees that the program will</p> <ol style="list-style-type: none"> 1. follow FAA Advisory Circular 150/5380-6, "Guidelines and Procedures for Maintenance of Airport Pavements," for specific guidelines and procedures for maintaining airport pavements, establishing an effective maintenance program, specific types of distress and its probable cause, inspection guidelines, and recommended methods of repair; 2. detail the procedures to be followed to assure that proper pavement maintenance, both preventive and repair, is performed; 3. include a Pavement Inventory, Inspection Schedule, Record Keeping, Information Retrieval, and Reference, meeting the following requirements: <ol style="list-style-type: none"> a. Pavement Inventory. The following must be depicted in an appropriate form and level of detail: <ol style="list-style-type: none"> 1) location of all runways, taxiways, and aprons; 2) dimensions; 3) type of pavement, and; 4) year of construction or most recent major rehabilitation. b. Inspection Schedule. <ol style="list-style-type: none"> 1) Detailed Inspection. A detailed inspection must be performed at least once a year. If a history of recorded pavement deterioration is available, i.e., Pavement Condition Index (PCI) survey as set forth in the Advisory Circular 150/5380-6, the frequency of inspections may be extended to three years. 2) Drive-By Inspection. A drive-by inspection must be performed a minimum of once per month to detect unexpected changes in the pavement condition. For drive-by inspections, the date of inspection and any maintenance performed must be recorded. 4. Record Keeping. Complete information on the findings of all detailed inspections and on the maintenance performed must be recorded and kept on file for a minimum of five years. The type of distress, location, and remedial action, scheduled or performed, must be documented. The minimum information is:

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Note: Any reference to FAA includes MDOT, where applicable.

Sponsor Type ¹	Type of Project	Special Conditions
		<ul style="list-style-type: none"> a. inspection date; b. location; c. distress types; and d. maintenance scheduled or performed. <p>Information Retrieval System. The Sponsor must be able to retrieve the information and records produced by the pavement survey to provide a report to the FAA as may be required.</p>
Airport	Pavement Exceeding \$500,000	<p><u>PROJECTS WHICH CONTAIN PAVING WORK IN EXCESS OF \$500,000:</u> The Sponsor agrees to:</p> <ul style="list-style-type: none"> a. Furnish a construction management program to the FAA prior to the start of construction which details the measures and procedures to be used to comply with the quality control provisions of the construction contract, including, but not limited to, all quality control provisions and tests required by the Federal and State specifications. The program must include as a minimum: <ul style="list-style-type: none"> (1) The name of the person representing the Sponsor who has overall responsibility for contract administration for the project and the authority to take necessary actions to comply with the contract. (2) Names of testing laboratories and consulting engineer firms with quality control responsibilities on the project, together with a description of the services to be provided. (3) Procedures for determining that the testing laboratories meet the requirements of the American Society of Testing and Materials standards on laboratory evaluation referenced in the contract specifications (D 3666, C 1077). (4) Qualifications of engineering supervision and construction inspection personnel. (5) A listing of all tests required by the contract specifications, including the type and frequency of tests to be taken, the method of sampling, the applicable test standard, and the acceptance criteria or tolerances permitted for each type of test. (6) Procedures for ensuring that the tests are taken in accordance with the program, that they are documented daily, and that the proper corrective actions, where necessary, are undertaken.

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Note: Any reference to FAA includes MDOT, where applicable.

Sponsor Type ¹	Type of Project	Special Conditions
		<ul style="list-style-type: none"> <li data-bbox="646 417 1471 659">b. Submit at completion of the project, a final test and quality control report documenting the results of all tests performed, highlighting those tests that failed or that did not meet the applicable test standard. The report must include the pay reductions applied and the reasons for accepting any out-of-tolerance material. An interim test and quality control report must be submitted, if requested by the FAA. <li data-bbox="646 680 1471 995">c. Failure to provide a complete report as described in paragraph b, or failure to perform such tests, will, absent any compelling justification; result in a reduction in Federal participation for costs incurred in connection with construction of the applicable pavement. Such reduction will be at the discretion of the FAA and will be based on the type or types of required tests not performed or not documented and will be commensurate with the proportion of applicable pavement with respect to the total pavement constructed under the subgrant agreement. <li data-bbox="646 1016 1471 1150">d. The FAA, at its discretion, reserves the right to conduct independent tests and to reduce subgrant payments accordingly if such independent tests determine that sponsor test results are inaccurate.
Airport	Pavement maintenance	<p data-bbox="630 1163 1471 1520"><u>MAINTENANCE PROJECT LIFE:</u> The Sponsor agrees that pavement maintenance is limited to those aircraft pavements that are in sufficiently sound condition that they do not warrant more extensive work, such as reconstruction or overlays in the immediate or near future. The Sponsor further agrees that AIP funding for the pavements maintained under this project will not be requested for more substantial type rehabilitation (more substantial than periodic maintenance) for a 5-year period following the completion of this project unless the FAA determines that the rehabilitation or reconstruction is required for safety reasons.</p>
Airport	RPZ Acquisition	<p data-bbox="630 1541 1471 1822"><u>PROTECTION OF RUNWAY PROTECTION ZONE:</u> The Sponsor agrees to prevent the erection or creation of any structure, place of public assembly, or other use in the runway protection zone, as depicted on the Exhibit "A": Property Map, except for NAVAIDS that are fixed by their functional purposes or any other structure permitted by the FAA. The Sponsor further agrees that any existing structures or uses within the Runway Protection Zone will be cleared or discontinued by the Sponsor unless approved by the FAA.</p>

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Note: Any reference to FAA includes MDOT, where applicable.

Sponsor Type ¹	Type of Project	Special Conditions
Airport	RPZ Acquisition	PROTECTION OF RUNWAY PROTECTION ZONE: The Sponsor agrees to take any and all steps necessary to ensure that the owner of the land within the designated Runway Protection Zone will not build any structure in the Runway Protection Zone that is an airport hazard or which might create glare or misleading lights or lead to the construction of residences, fuel handling and storage facilities, smoke generating activities, or places of public assembly, such as churches, schools, office buildings, shopping centers, and stadiums.
Airport	RPZ Future Acquisition (This special condition should be used if any of the following items are part of the grant: 1) An airfield project that impacts the runway threshold, 2) A change in the design critical aircraft that increases the RPZ dimensions, or 3) A new or revised instrument approach procedure that increases the RPZ dimensions).	ACQUISITION OF THE RUNWAY PROTECTION ZONE: Future Interest in the Runway Protection Zone: The Sponsor agrees that it will acquire the Fee Title or Easement as called out by legal description in signed, applicable agreements separate from this one, as appropriate, in the Runway Protection Zones for runways that presently are not under its control within a reasonable number of years of this Subgrant Agreement. The Sponsor further agrees to prevent the erection or creation of any structure or place of public assembly in the Runway Protection Zone, except for NAVAIDS that are fixed by their functional purposes or any other structure approved by the FAA. The Sponsor further agrees that any existing structures or uses within the Runway Protection Zone will be cleared or discontinued by the Sponsor unless approved by the FAA.
Airport	VALE equipment	LOW EMISSION SYSTEMS: The Sponsor agrees that vehicles and equipment included in this subgrant: 1) will be maintained and used at the airport for which they were purchased ; 2) will not be transferred, relocated, or used at another airport without the advance consent of the FAA; 3) will be clearly labeled using the FAA-designed VALE program emblem; 4) will be replaced, at the Sponsor’s own cost, any disabled or seriously damaged vehicle or equipment at any time during its useful life, with an equivalent vehicle or unit that produces an equal or lower level of emissions for the useful life of the vehicle or equipment, or life of Airport Emission Reduction Credits, whichever is longer. The Sponsor further agrees that it will maintain annual records on individual vehicles and equipment, project expenditures, cost effectiveness, and emission reductions.

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Note: Any reference to FAA includes MDOT, where applicable.

Sponsor Type ¹	Type of Project	Special Conditions
Airport	VALE Recharging System	<u>RECHARGING SYSTEM VALE– USE AND OPERATION REQUIREMENTS:</u> The Sponsor understands that it is obligated to earn emissions credits from the state air quality agency on a yearly basis for the use of this recharging system and the use of electric ground support equipment at the airport. The Sponsor understands and agrees that the Sponsor may be obligated to repay to the FAA some or all of the federal share of the recharging project if Sponsor does not earn the emissions credits that the Sponsor estimated in the project application.
Airport or Noise	Building Allowable Costs (Prorate)	<u>BUILDING AIP PRORATION:</u> For purposes of computing the United States’ share of the allowable project costs of the project, the allowable cost of the items called out in the Project Plans and Proposal, Contract Changes, Amendments, and agreed upon grant increases included in the project must not exceed costs agreed upon in the Exhibit 1 of this contract and any amendments to this contract calculated as a percent of the actual cost of the entire building.
Airport or Noise	Noise Land	<u>ACQUISITION OF NOISE LAND:</u> The Sponsor agrees that as part of the land acquisition in this project, it will prepare or update a Noise Land Inventory Map and Reuse Plan to standards satisfactory to the FAA and submit said documentation in final form to the FAA. It is further mutually agreed that the reasonable cost of developing or updating a Noise Land Inventory Map and Disposal Plan is an allowable cost within the scope of this project.
Airport or Noise	Noise - Annual Report	<u>ANNUAL NOISE REPORT:</u> As a condition of this Airport Improvement Program (AIP) subgrant, the Sponsor agrees to provide to the FAA, an annual report of funds expended and actions associated with this subgrant within 90 days following the end of each Federal fiscal year the subgrant remains open. The report must provide the following information: <ol style="list-style-type: none"> 1) Total noise subgrant funds expended during the fiscal year. 2) Amount of funds expended by Program Element(s) as identified in the Sponsor’s Noise Compatibility Program (NCP). 3) Number of parcels mitigated by DNL contour and Program Element as identified in the Sponsor’s NCP. 4) Total number of people impacted by the Sponsor’s NCP (by DNL contour) and total number of people mitigated during the fiscal year by DNL contour and Program Element as identified in the Sponsor’s NCP. 5) A graphic (map) depicting DNL contours and the location of mitigation action as defined by the Program Element(s) of the Sponsor’s NCP, including a list by address for mitigation actions shown on the map.

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Note: Any reference to FAA includes MDOT, where applicable.

Sponsor Type ¹	Type of Project	Special Conditions
		<p>6) A written plan outlining actions being planned for the next year based on the Sponsor's priorities and the NCP.</p> <p>7) Other information as required by the FAA.</p>
All Sponsor Types	Plans and Specifications	PLANS AND SPECIFICATIONS PRIOR TO BIDDING: The Sponsor agrees that it will submit plans and specifications for FAA review and approval prior to advertising for bids.
All Sponsor Types	Plans and Specifications Certification	<p>PLANS & SPECIFICATIONS APPROVAL BASED UPON CERTIFICATION: The FAA and the Sponsor agree that the FAA approval of the Sponsor's Plans and Specification is based primarily upon the Sponsor's certification to carry out the project in accordance with policies, standards, and specifications approved by the FAA. The Sponsor understands that:</p> <p>1)The Sponsor's certification does not relieve the Sponsor of the requirement to obtain prior FAA approval for modifications to any AIP standards or to notify the FAA of any limitations to competition within the project;</p> <p>2)The FAA's acceptance of a Sponsor's certification does not limit the FAA from reviewing appropriate project documentation for the purpose of validating the certification statements;</p> <p>3) if the FAA determines that the Sponsor has not complied with their certification statements, the FAA will review the associated project costs to determine whether such costs are allowable under AIP.</p>
All Sponsor Types	Design-Only Subgrants	DESIGN SUBGRANT: This subgrant agreement is being issued in order to complete the design of the project. The Sponsor understands and agrees that within 2 years after the design is completed that the Sponsor will accept, subject to the availability of the amount of federal funding identified in the Airport Capital Improvement Plan (ACIP), a subgrant to complete the construction of the project in order to provide a useful and useable unit of work. The Sponsor also understands that if the FAA has provided federal funding to complete the design for the project, and the Sponsor has not completed the design within four (4) years from the execution of this subgrant agreement, the FAA may suspend or terminate subgrants related to the design.
All Sponsor Types	Force account	FORCE ACCOUNT: The Sponsor agrees that proposals to accomplish construction or engineering with the Sponsor's own personnel must receive approval from the FAA prior to Sponsor incurring costs and that no reimbursement payments will be made on that portion of this subgrant until the Sponsor has received FAA approval for the force account information.

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Sponsor Type ¹	Type of Project	Special Conditions
All Sponsor Types	Land Acquisition - Revenue and Program Income	<p><u>PROGRAM INCOME AND REVENUE FROM REAL PROPERTY:</u> The Sponsor understands that all program income produced from real property purchased in part with Federal funds in this subgrant received while the subgrant is open will be deducted from the total cost of that project for determining the net costs on which the maximum United States' obligation will be based. The Sponsor further agrees that once the subgrant is closed, all net revenues produced from real property purchased in part with Federal funds in this subgrant must be used on the airport for airport planning, development, or operating expenses. This income may not be used for the Sponsor's matching share of any subgrant. The Sponsor's fiscal and accounting records must clearly identify actual sources and uses of these funds.</p>
All Sponsor Types	Land acquisition - Relocation	<p><u>UNIFORM RELOCATION ACT:</u> The Sponsor understands and agrees that all acquisition of real property under this project will be in accordance with the 49 Code of Federal Regulations Part 24, Uniform Relocation Assistance And Real Property Acquisition For Federal And Federally Assisted Programs.</p>
All Sponsor Types	Noise - mitigation	<p><u>INELIGIBILITY OF PREVIOUSLY INSULATED STRUCTURES:</u> The Sponsor understands and agrees that AIP funds may only be applied to noise insulate structures under 14 Code of Federal Regulations Part 150 one single time and that no structures in this subgrant have been previously noise insulated using AIP funds.</p>
All Sponsor Types	Noise Mitigation – Private Land	<p><u>NOISE PROJECTS ON PRIVATELY OWNED PROPERTY:</u> The Sponsor understands and agrees that no payment will be made under the terms of this Subgrant Agreement for work accomplished on privately owned land until the Sponsor submits the agreement with the owner of the property required by the Subgrant Assurance Number 5: Preserving Rights and Powers, and the FAA has determined that the agreement is satisfactory. As a minimum, the agreement with the private owner must contain the following provisions:</p> <ol style="list-style-type: none"> 1) The property owner must inspect and approve or disapprove the work on the project during and after completion of the measures as the FAA or Sponsor reasonably requests. 2) The property owner is responsible for maintenance and operation of the items installed, purchased, or constructed under this Subgrant Agreement. Neither the FAA nor the Sponsor bears any responsibility for the maintenance, operation, or replacement of these items.

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Note: Any reference to FAA includes MDOT, where applicable.

Sponsor Type ¹	Type of Project	Special Conditions
		<p>3) If the Sponsor transfers Federal funds for the noise compatibility measures to a private property owner or agent, the property owner must agree to keep records and make those records available to the FAA and the Sponsor about the amount of funds received and the disposition of the funds.</p> <p>4) The property owner's right to sue for adverse noise impacts will be abrogated if the property owner deliberately or willfully reduces the effectiveness of the noise compatibility measures during the useful life of such measures. This obligation will remain in effect throughout the useful life of the noise compatibility measures, but not to exceed 20 years from the date of the Sponsor's acceptance of federal aid for the project.</p>
<p>All Sponsor Types</p>	<p>Non AIP work in project</p>	<p><u>NON-AIP WORK IN APPLICATION:</u> The Sponsor understands and agrees that:</p> <p>1) the Project includes the planning and/or construction of any items specified in the Plans, Proposal, and Contract Changes that is not being funded with any Federal funding in this project;</p> <p>2) although the Sponsor has estimated a total project cost of Costs shown in the Attached Exhibit 1 of this Contract, the total allowable cost for purposes of determining federal participation will not exceed Costs agreed upon as specified in the Plans, Proposal, and Contract Changes;</p> <p>3) it must maintain separate cost records for the AIP and non-AIP work;</p> <p>4) all cost records must be made available for inspection and audit by the FAA;</p> <p>5) the Sponsor understands that all non-AIP work is the sole responsibility of the Sponsor; and</p> <p>6) the amount of allowable cost that will be used for purposes of determining an increase in the maximum obligation of the United States will not exceed Costs agreed upon as specified in the Plans, Proposal, and Contract Changes, which is the total allowable cost for purposes of determining federal participation in 2) of this special condition.</p>
<p>All Sponsor Types</p>	<p>Planning Scope of Work</p>	<p><u>PRELIMINARY SCOPE OF WORK:</u> This Subgrant is made and accepted upon the basis of a preliminary scope of work. The parties agree that within 30 days from the date of acceptance of this Subgrant Offer, the</p>

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Sponsor Type ¹	Type of Project	Special Conditions
		Sponsor will furnish a final scope of work to the FAA and that no work will commence, nor will there be any contract signed for accomplishment of such work, until the final scope of work has been approved by the FAA. The Sponsor and the FAA further agree that any reference to the scope of work made in the Subgrant Offer or in the project application is in respect to the final scope of work.
Airport - Non-primary	Fuel farms	FUELING SYSTEM – USE AND OPERATION REQUIREMENTS: This project includes the installation of a new aviation fuel system. All revenue generated by this fueling system must be used for the operation and maintenance of the Airport in accordance with the subgrant assurances. The fueling system established under this subgrant, will be operated solely by the Sponsor and/or the Sponsor’s employees. The Sponsor is further obligated to operate and maintain the fueling system for the 20-year subgrant expected life, including meeting all local, state, and federal regulations related to the fuel system.
Airport - Non-primary	Revenue Producing Project	REVENUE PRODUCING PROJECT: The Sponsor agrees and understands that the Sponsor has certified to the FAA that it has made adequate provisions for financing its airside needs. Further, the Sponsor agrees it will not seek AIP discretionary subgrant funds for the airside needs of the airport for the three fiscal years following the fiscal year in which this subgrant is issued. All revenue generated by this project must be used for the operation and maintenance of the Airport in accordance with the subgrant assurances.
Airport	Land Acquisition	LAND ACQUISITION: The Sponsor agrees that no payments will be made on the subgrant until the Sponsor has presented evidence to the FAA that it has recorded the subgrant agreement, including the subgrant assurances in the public land records of the county courthouse. The Sponsor understands and agrees that recording the subgrant agreement legally enforces these requirements, encumbrances and restrictions on the obligated land.

INSTRUCTIONS

PRIME CONSULTANT OR AUTHORIZED REPRESENTATIVE:

This statement reports the actual dollar amounts of the project cost earned by and paid to DBE subconsultants. Complete and submit to the Payment Analyst with each billing and within 20 days of receipt of final payment. Some forms may be blank if no payment was made since the previous billing.

For "Contract No., Authorization No.," and "Job No." as appropriate, use the numbers assigned by MOOT.

For "Period Covered," report the calendar days covered by the billing.

For "Services Work Performed" report the main service performed by the subconsultant during the reporting period.

For "Total Contract Amount" report the total amount of the contract between the prime consultant and the subconsultant.

For "Cumulative Dollar Value of Services Completed" report the total amount the subconsultant has earned since beginning this project.

For "Deductions," report deductions made by the prime consultant to the subconsultant's "Cumulative Dollar Value of Services Completed" for retainage, bond or other fees, materials, services or equipment provided to the subconsultant according to mutual, prior agreement (documentation of such agreement may be required by MDOT).

For "Actual Amount Paid to Date," report cumulative actual payments made to the subconsultant for services completed.

For "Actual Amount Paid During this Report Period" report actual payments made to the subcontractor for services during this reporting period.

"Provide "DBE Authorized Signature" for final payment only.

Be sure to sign, title and date this statement.

MDOT PAYMENT ANALYST:

Complete "Comments" if necessary, sign date and forward to the Office of Business Development within seven (7) days of receipt.

MDOT Office of Business Development
P.O. Box 30050
Lansing, Michigan 48909
Questions about this form? Call Toll-free, 1-866-DBE-1264



**FAA
Airports**

ASSURANCES AIRPORT SPONSORS

A. General.

1. These assurances shall be complied with in the performance of grant agreements for airport development, airport planning, and noise compatibility program grants for airport sponsors.
2. These assurances are required to be submitted as part of the project application by sponsors requesting funds under the provisions of Title 49, U.S.C., subtitle VII, as amended. As used herein, the term "public agency sponsor" means a public agency with control of a public-use airport; the term "private sponsor" means a private owner of a public-use airport; and the term "sponsor" includes both public agency sponsors and private sponsors.
3. Upon acceptance of this grant offer by the sponsor, these assurances are incorporated in and become part of this Grant Agreement.

B. Duration and Applicability.

1. Airport development or Noise Compatibility Program Projects Undertaken by a Public Agency Sponsor.

The terms, conditions and assurances of this Grant Agreement shall remain in full force and effect throughout the useful life of the facilities developed or equipment acquired for an airport development or noise compatibility program project, or throughout the useful life of the project items installed within a facility under a noise compatibility program project, but in any event not to exceed twenty (20) years from the date of acceptance of a grant offer of Federal funds for the project. However, there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport. There shall be no limit on the duration of the terms, conditions, and assurances with respect to real property acquired with federal funds. Furthermore, the duration of the Civil Rights assurance shall be specified in the assurances.

2. Airport Development or Noise Compatibility Projects Undertaken by a Private Sponsor.

The preceding paragraph (1) also applies to a private sponsor except that the useful life of project items installed within a facility or the useful life of the facilities developed or equipment acquired under an airport development or noise compatibility program project shall be no less than ten (10) years from the date of acceptance of Federal aid for the project.

3. Airport Planning Undertaken by a Sponsor.

Unless otherwise specified in this Grant Agreement, only Assurances 1, 2, 3, 5, 6, 13, 18, 23, 25, 30, 32, 33, 34, and 37 in Section C apply to planning projects. The terms, conditions, and

assurances of this Grant Agreement shall remain in full force and effect during the life of the project; there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport.

C. Sponsor Certification.

The sponsor hereby assures and certifies, with respect to this grant that:

1. General Federal Requirements

It will comply with all applicable Federal laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the application, acceptance, and use of Federal funds for this Grant including but not limited to the following:

FEDERAL LEGISLATION

- a. 49 U.S.C. subtitle VII, as amended.
- b. Davis-Bacon Act, as amended — 40 U.S.C. §§ 3141-3144, 3146, and 3147, et seq.¹
- c. Federal Fair Labor Standards Act – 29 U.S.C. § 201, et seq.
- d. Hatch Act – 5 U.S.C. § 1501, et seq.²
- e. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, 42 U.S.C. § 4601, et seq.^{1, 2}
- f. National Historic Preservation Act of 1966 – Section 106 – 54 U.S.C. § 306108.¹
- g. Archeological and Historic Preservation Act of 1974 – 54 U.S.C. § 312501, et seq.¹
- h. Native Americans Grave Repatriation Act – 25 U.S.C. § 3001, et seq.
- i. Clean Air Act, P.L. 90-148, as amended – 42 U.S.C. § 7401, et seq.
- j. Coastal Zone Management Act, P.L. 92-583, as amended – 16 U.S.C. § 1451, et seq.
- k. Flood Disaster Protection Act of 1973 – Section 102(a) - 42 U.S.C. § 4012a.¹
- l. 49 U.S.C. § 303, (formerly known as Section 4(f)).
- m. Rehabilitation Act of 1973 – 29 U.S.C. § 794.
- n. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252) (prohibits discrimination on the basis of race, color, national origin).
- o. Americans with Disabilities Act of 1990, as amended, (42 U.S.C. § 12101 et seq.) (prohibits discrimination on the basis of disability).
- p. Age Discrimination Act of 1975 – 42 U.S.C. § 6101, et seq.
- q. American Indian Religious Freedom Act, P.L. 95-341, as amended.
- r. Architectural Barriers Act of 1968, as amended – 42 U.S.C. § 4151, et seq.¹
- s. Powerplant and Industrial Fuel Use Act of 1978 – Section 403 – 42 U.S.C. § 8373.¹
- t. Contract Work Hours and Safety Standards Act – 40 U.S.C. § 3701, et seq.¹
- u. Copeland Anti-kickback Act – 18 U.S.C. § 874.¹

- v. National Environmental Policy Act of 1969 – 42 U.S.C. § 4321, et seq.¹
- w. Wild and Scenic Rivers Act, P.L. 90-542, as amended – 16 U.S.C. § 1271, et seq.
- x. Single Audit Act of 1984 – 31 U.S.C. § 7501, et seq.²
- y. Drug-Free Workplace Act of 1988 – 41 U.S.C. §§ 8101 through 8105.
- z. The Federal Funding Accountability and Transparency Act of 2006, as amended (P.L. 109-282, as amended by section 6202 of P.L. 110-252).
- aa. Civil Rights Restoration Act of 1987, P.L. 100-259.
- bb. Build America, Buy America Act, P.L. 117-58, Title IX.

EXECUTIVE ORDERS

- a. Executive Order 11246 – Equal Employment Opportunity¹
- b. Executive Order 11990 – Protection of Wetlands
- c. Executive Order 11998 – Flood Plain Management
- d. Executive Order 12372 – Intergovernmental Review of Federal Programs
- e. Executive Order 12699 – Seismic Safety of Federal and Federally Assisted New Building Construction¹
- f. Executive Order 12898 – Environmental Justice
- g. Executive Order 13166 – Improving Access to Services for Persons with Limited English Proficiency
- h. Executive Order 13985 – Executive Order on Advancing Racial Equity and Support for Underserved Communities Through the Federal Government
- i. Executive Order 13988 – Preventing and Combating Discrimination on the Basis of Gender Identity or Sexual Orientation
- j. Executive Order 14005 – Ensuring the Future is Made in all of America by All of America’s Workers
- k. Executive Order 14008 – Tackling the Climate Crisis at Home and Abroad

FEDERAL REGULATIONS

- a. 2 CFR Part 180 – OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement).
- b. 2 CFR Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. ^{4,5}
- c. 2 CFR Part 1200 – Nonprocurement Suspension and Debarment.
- d. 14 CFR Part 13 – Investigative and Enforcement Procedures.
- e. 14 CFR Part 16 – Rules of Practice for Federally-Assisted Airport Enforcement Proceedings.
- f. 14 CFR Part 150 – Airport Noise Compatibility Planning.

- g. 28 CFR Part 35 – Nondiscrimination on the Basis of Disability in State and Local Government Services.
- h. 28 CFR § 50.3 – U.S. Department of Justice Guidelines for the Enforcement of Title VI of the Civil Rights Act of 1964.
- i. 29 CFR Part 1 – Procedures for Predetermination of Wage Rates.¹
- j. 29 CFR Part 3 – Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States.¹
- k. 29 CFR Part 5 – Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction (Also Labor Standards Provisions Applicable to Nonconstruction Contracts Subject to the Contract Work Hours and Safety Standards Act).¹
- l. 41 CFR Part 60 – Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and Federally-assisted contracting requirements).¹
- m. 49 CFR Part 20 – New Restrictions on Lobbying.
- n. 49 CFR Part 21 – Nondiscrimination in Federally-Assisted Programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964.
- o. 49 CFR Part 23 – Participation by Disadvantage Business Enterprise in Airport Concessions.
- p. 49 CFR Part 24 – Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally-Assisted Programs.^{1, 2}
- q. 49 CFR Part 26 – Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs.
- r. 49 CFR Part 27 – Nondiscrimination on the Basis of Disability in Programs or Activities Receiving Federal Financial Assistance.¹
- s. 49 CFR Part 28 – Enforcement of Nondiscrimination on the Basis of Handicap in Programs or Activities Conducted by the Department of Transportation.
- t. 49 CFR Part 30 – Denial of Public Works Contracts to Suppliers of Goods and Services of Countries That Deny Procurement Market Access to U.S. Contractors.
- u. 49 CFR Part 32 – Governmentwide Requirements for Drug-Free Workplace (Financial Assistance).
- v. 49 CFR Part 37 – Transportation Services for Individuals with Disabilities (ADA).
- w. 49 CFR Part 38 – Americans with Disabilities Act (ADA) Accessibility Specifications for Transportation Vehicles.
- x. 49 CFR Part 41 – Seismic Safety.

FOOTNOTES TO ASSURANCE (C)(1)

¹ These laws do not apply to airport planning sponsors.

² These laws do not apply to private sponsors.

³ 2 CFR Part 200 contains requirements for State and Local Governments receiving Federal assistance. Any requirement levied upon State and Local Governments by this regulation shall

apply where applicable to private sponsors receiving Federal assistance under Title 49, United States Code.

- ⁴ Cost principles established in 2 CFR part 200 subpart E must be used as guidelines for determining the eligibility of specific types of expenses.
- ⁵ Audit requirements established in 2 CFR part 200 subpart F are the guidelines for audits.

SPECIFIC ASSURANCES

Specific assurances required to be included in grant agreements by any of the above laws, regulations or circulars are incorporated by reference in this Grant Agreement.

2. Responsibility and Authority of the Sponsor.

a. Public Agency Sponsor:

It has legal authority to apply for this Grant, and to finance and carry out the proposed project; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

b. Private Sponsor:

It has legal authority to apply for this Grant and to finance and carry out the proposed project and comply with all terms, conditions, and assurances of this Grant Agreement. It shall designate an official representative and shall in writing direct and authorize that person to file this application, including all understandings and assurances contained therein; to act in connection with this application; and to provide such additional information as may be required.

3. Sponsor Fund Availability.

It has sufficient funds available for that portion of the project costs which are not to be paid by the United States. It has sufficient funds available to assure operation and maintenance of items funded under this Grant Agreement which it will own or control.

4. Good Title.

- a. It, a public agency or the Federal government, holds good title, satisfactory to the Secretary, to the landing area of the airport or site thereof, or will give assurance satisfactory to the Secretary that good title will be acquired.
- b. For noise compatibility program projects to be carried out on the property of the sponsor, it holds good title satisfactory to the Secretary to that portion of the property upon which Federal funds will be expended or will give assurance to the Secretary that good title will be obtained.

5. Preserving Rights and Powers.

- a. It will not take or permit any action which would operate to deprive it of any of the rights and powers necessary to perform any or all of the terms, conditions, and assurances in this Grant Agreement without the written approval of the Secretary, and will act promptly to acquire, extinguish or modify any outstanding rights or claims of right of others which would interfere

with such performance by the sponsor. This shall be done in a manner acceptable to the Secretary.

- b. Subject to the FAA Act of 2018, Public Law 115-254, Section 163, it will not sell, lease, encumber, or otherwise transfer or dispose of any part of its title or other interests in the property shown on Exhibit A to this application or, for a noise compatibility program project, that portion of the property upon which Federal funds have been expended, for the duration of the terms, conditions, and assurances in this Grant Agreement without approval by the Secretary. If the transferee is found by the Secretary to be eligible under Title 49, United States Code, to assume the obligations of this Grant Agreement and to have the power, authority, and financial resources to carry out all such obligations, the sponsor shall insert in the contract or document transferring or disposing of the sponsor's interest, and make binding upon the transferee all of the terms, conditions, and assurances contained in this Grant Agreement.
- c. For all noise compatibility program projects which are to be carried out by another unit of local government or are on property owned by a unit of local government other than the sponsor, it will enter into an agreement with that government. Except as otherwise specified by the Secretary, that agreement shall obligate that government to the same terms, conditions, and assurances that would be applicable to it if it applied directly to the FAA for a grant to undertake the noise compatibility program project. That agreement and changes thereto must be satisfactory to the Secretary. It will take steps to enforce this agreement against the local government if there is substantial non-compliance with the terms of the agreement.
- d. For noise compatibility program projects to be carried out on privately owned property, it will enter into an agreement with the owner of that property which includes provisions specified by the Secretary. It will take steps to enforce this agreement against the property owner whenever there is substantial non-compliance with the terms of the agreement.
- e. If the sponsor is a private sponsor, it will take steps satisfactory to the Secretary to ensure that the airport will continue to function as a public-use airport in accordance with these assurances for the duration of these assurances.
- f. If an arrangement is made for management and operation of the airport by any agency or person other than the sponsor or an employee of the sponsor, the sponsor will reserve sufficient rights and authority to ensure that the airport will be operated and maintained in accordance with Title 49, United States Code, the regulations and the terms, conditions and assurances in this Grant Agreement and shall ensure that such arrangement also requires compliance therewith.
- g. Sponsors of commercial service airports will not permit or enter into any arrangement that results in permission for the owner or tenant of a property used as a residence, or zoned for residential use, to taxi an aircraft between that property and any location on airport. Sponsors of general aviation airports entering into any arrangement that results in permission for the owner of residential real property adjacent to or near the airport must comply with the requirements of Sec. 136 of Public Law 112-95 and the sponsor assurances.

6. Consistency with Local Plans.

The project is reasonably consistent with plans (existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

7. Consideration of Local Interest.

It has given fair consideration to the interest of communities in or near where the project may be located.

8. Consultation with Users.

In making a decision to undertake any airport development project under Title 49, United States Code, it has undertaken reasonable consultations with affected parties using the airport at which project is proposed.

9. Public Hearings.

In projects involving the location of an airport, an airport runway, or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

10. Metropolitan Planning Organization.

In projects involving the location of an airport, an airport runway, or a major runway extension at a medium or large hub airport, the sponsor has made available to and has provided upon request to the metropolitan planning organization in the area in which the airport is located, if any, a copy of the proposed amendment to the airport layout plan to depict the project and a copy of any airport master plan in which the project is described or depicted.

11. Pavement Preventive Maintenance-Management.

With respect to a project approved after January 1, 1995, for the replacement or reconstruction of pavement at the airport, it assures or certifies that it has implemented an effective airport pavement maintenance-management program and it assures that it will use such program for the useful life of any pavement constructed, reconstructed or repaired with Federal financial assistance at the airport. It will provide such reports on pavement condition and pavement management programs as the Secretary determines may be useful.

12. Terminal Development Prerequisites.

For projects which include terminal development at a public use airport, as defined in Title 49, it has, on the date of submittal of the project grant application, all the safety equipment required for certification of such airport under 49 U.S.C. § 44706, and all the security equipment required by rule or regulation, and has provided for access to the passenger enplaning and deplaning area of such airport to passengers enplaning and deplaning from aircraft other than air carrier aircraft.

13. Accounting System, Audit, and Record Keeping Requirements.

- a. It shall keep all project accounts and records which fully disclose the amount and disposition by the recipient of the proceeds of this Grant, the total cost of the project in connection with which this Grant is given or used, and the amount or nature of that portion of the cost of the project supplied by other sources, and such other financial records pertinent to the project. The

accounts and records shall be kept in accordance with an accounting system that will facilitate an effective audit in accordance with the Single Audit Act of 1984.

- b. It shall make available to the Secretary and the Comptroller General of the United States, or any of their duly authorized representatives, for the purpose of audit and examination, any books, documents, papers, and records of the recipient that are pertinent to this Grant. The Secretary may require that an appropriate audit be conducted by a recipient. In any case in which an independent audit is made of the accounts of a sponsor relating to the disposition of the proceeds of a grant or relating to the project in connection with which this Grant was given or used, it shall file a certified copy of such audit with the Comptroller General of the United States not later than six (6) months following the close of the fiscal year for which the audit was made.

14. Minimum Wage Rates.

It shall include, in all contracts in excess of \$2,000 for work on any projects funded under this Grant Agreement which involve labor, provisions establishing minimum rates of wages, to be predetermined by the Secretary of Labor under 40 U.S.C. §§ 3141-3144, 3146, and 3147, Public Building, Property, and Works), which contractors shall pay to skilled and unskilled labor, and such minimum rates shall be stated in the invitation for bids and shall be included in proposals or bids for the work.

15. Veteran's Preference.

It shall include in all contracts for work on any project funded under this Grant Agreement which involve labor, such provisions as are necessary to insure that, in the employment of labor (except in executive, administrative, and supervisory positions), preference shall be given to Vietnam era veterans, Persian Gulf veterans, Afghanistan-Iraq war veterans, disabled veterans, and small business concerns owned and controlled by disabled veterans as defined in 49 U.S.C. § 47112. However, this preference shall apply only where the individuals are available and qualified to perform the work to which the employment relates.

16. Conformity to Plans and Specifications.

It will execute the project subject to plans, specifications, and schedules approved by the Secretary. Such plans, specifications, and schedules shall be submitted to the Secretary prior to commencement of site preparation, construction, or other performance under this Grant Agreement, and, upon approval of the Secretary, shall be incorporated into this Grant Agreement. Any modification to the approved plans, specifications, and schedules shall also be subject to approval of the Secretary, and incorporated into this Grant Agreement.

17. Construction Inspection and Approval.

It will provide and maintain competent technical supervision at the construction site throughout the project to assure that the work conforms to the plans, specifications, and schedules approved by the Secretary for the project. It shall subject the construction work on any project contained in an approved project application to inspection and approval by the Secretary and such work shall be in accordance with regulations and procedures prescribed by the Secretary. Such regulations and procedures shall require such cost and progress reporting by the sponsor or sponsors of such project as the Secretary shall deem necessary.

18. Planning Projects.

In carrying out planning projects:

- a. It will execute the project in accordance with the approved program narrative contained in the project application or with the modifications similarly approved.
- b. It will furnish the Secretary with such periodic reports as required pertaining to the planning project and planning work activities.
- c. It will include in all published material prepared in connection with the planning project a notice that the material was prepared under a grant provided by the United States.
- d. It will make such material available for examination by the public, and agrees that no material prepared with funds under this project shall be subject to copyright in the United States or any other country.
- e. It will give the Secretary unrestricted authority to publish, disclose, distribute, and otherwise use any of the material prepared in connection with this grant.
- f. It will grant the Secretary the right to disapprove the sponsor's employment of specific consultants and their subcontractors to do all or any part of this project as well as the right to disapprove the proposed scope and cost of professional services.
- g. It will grant the Secretary the right to disapprove the use of the sponsor's employees to do all or any part of the project.
- h. It understands and agrees that the Secretary's approval of this project grant or the Secretary's approval of any planning material developed as part of this grant does not constitute or imply any assurance or commitment on the part of the Secretary to approve any pending or future application for a Federal airport grant.

19. Operation and Maintenance.

- a. The airport and all facilities which are necessary to serve the aeronautical users of the airport, other than facilities owned or controlled by the United States, shall be operated at all times in a safe and serviceable condition and in accordance with the minimum standards as may be required or prescribed by applicable Federal, state, and local agencies for maintenance and operation. It will not cause or permit any activity or action thereon which would interfere with its use for airport purposes. It will suitably operate and maintain the airport and all facilities thereon or connected therewith, with due regard to climatic and flood conditions. Any proposal to temporarily close the airport for non-aeronautical purposes must first be approved by the Secretary. In furtherance of this assurance, the sponsor will have in effect arrangements for:
 1. Operating the airport's aeronautical facilities whenever required;
 2. Promptly marking and lighting hazards resulting from airport conditions, including temporary conditions; and
 3. Promptly notifying pilots of any condition affecting aeronautical use of the airport. Nothing contained herein shall be construed to require that the airport be operated for aeronautical use during temporary periods when snow, flood, or other climatic conditions interfere with such operation and maintenance. Further, nothing herein shall be construed as requiring the maintenance, repair, restoration, or replacement of any structure or

facility which is substantially damaged or destroyed due to an act of God or other condition or circumstance beyond the control of the sponsor.

- b. It will suitably operate and maintain noise compatibility program items that it owns or controls upon which Federal funds have been expended.

20. Hazard Removal and Mitigation.

It will take appropriate action to assure that such terminal airspace as is required to protect instrument and visual operations to the airport (including established minimum flight altitudes) will be adequately cleared and protected by removing, lowering, relocating, marking, or lighting or otherwise mitigating existing airport hazards and by preventing the establishment or creation of future airport hazards.

21. Compatible Land Use.

It will take appropriate action, to the extent reasonable, including the adoption of zoning laws, to restrict the use of land adjacent to or in the immediate vicinity of the airport to activities and purposes compatible with normal airport operations, including landing and takeoff of aircraft. In addition, if the project is for noise compatibility program implementation, it will not cause or permit any change in land use, within its jurisdiction, that will reduce its compatibility, with respect to the airport, of the noise compatibility program measures upon which Federal funds have been expended.

22. Economic Nondiscrimination.

- a. It will make the airport available as an airport for public use on reasonable terms and without unjust discrimination to all types, kinds and classes of aeronautical activities, including commercial aeronautical activities offering services to the public at the airport.
- b. In any agreement, contract, lease, or other arrangement under which a right or privilege at the airport is granted to any person, firm, or corporation to conduct or to engage in any aeronautical activity for furnishing services to the public at the airport, the sponsor will insert and enforce provisions requiring the contractor to:
 - 1. Furnish said services on a reasonable, and not unjustly discriminatory, basis to all users thereof, and
 - 2. Charge reasonable, and not unjustly discriminatory, prices for each unit or service, provided that the contractor may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers.
- c. Each fixed-based operator at the airport shall be subject to the same rates, fees, rentals, and other charges as are uniformly applicable to all other fixed-based operators making the same or similar uses of such airport and utilizing the same or similar facilities.
- d. Each air carrier using such airport shall have the right to service itself or to use any fixed-based operator that is authorized or permitted by the airport to serve any air carrier at such airport.
- e. Each air carrier using such airport (whether as a tenant, non-tenant, or subtenant of another air carrier tenant) shall be subject to such nondiscriminatory and substantially comparable rules, regulations, conditions, rates, fees, rentals, and other charges with respect to facilities directly and substantially related to providing air transportation as are applicable to all such air carriers which make similar use of such airport and utilize similar facilities, subject to reasonable

classifications such as tenants or non-tenants and signatory carriers and non-signatory carriers. Classification or status as tenant or signatory shall not be unreasonably withheld by any airport provided an air carrier assumes obligations substantially similar to those already imposed on air carriers in such classification or status.

- f. It will not exercise or grant any right or privilege which operates to prevent any person, firm, or corporation operating aircraft on the airport from performing any services on its own aircraft with its own employees (including, but not limited to maintenance, repair, and fueling) that it may choose to perform.
- g. In the event the sponsor itself exercises any of the rights and privileges referred to in this assurance, the services involved will be provided on the same conditions as would apply to the furnishing of such services by commercial aeronautical service providers authorized by the sponsor under these provisions.
- h. The sponsor may establish such reasonable, and not unjustly discriminatory, conditions to be met by all users of the airport as may be necessary for the safe and efficient operation of the airport.
- i. The sponsor may prohibit or limit any given type, kind or class of aeronautical use of the airport if such action is necessary for the safe operation of the airport or necessary to serve the civil aviation needs of the public.

23. Exclusive Rights.

It will permit no exclusive right for the use of the airport by any person providing, or intending to provide, aeronautical services to the public. For purposes of this paragraph, the providing of the services at an airport by a single fixed-based operator shall not be construed as an exclusive right if both of the following apply:

- a. It would be unreasonably costly, burdensome, or impractical for more than one fixed-based operator to provide such services, and
- b. If allowing more than one fixed-based operator to provide such services would require the reduction of space leased pursuant to an existing agreement between such single fixed-based operator and such airport. It further agrees that it will not, either directly or indirectly, grant or permit any person, firm, or corporation, the exclusive right at the airport to conduct any aeronautical activities, including, but not limited to charter flights, pilot training, aircraft rental and sightseeing, aerial photography, crop dusting, aerial advertising and surveying, air carrier operations, aircraft sales and services, sale of aviation petroleum products whether or not conducted in conjunction with other aeronautical activity, repair and maintenance of aircraft, sale of aircraft parts, and any other activities which because of their direct relationship to the operation of aircraft can be regarded as an aeronautical activity, and that it will terminate any exclusive right to conduct an aeronautical activity now existing at such an airport before the grant of any assistance under Title 49, United States Code.

24. Fee and Rental Structure.

It will maintain a fee and rental structure for the facilities and services at the airport which will make the airport as self-sustaining as possible under the circumstances existing at the particular airport, taking into account such factors as the volume of traffic and economy of collection. No part of the Federal share of an airport development, airport planning or noise compatibility project for

which a Grant is made under Title 49, United States Code, the Airport and Airway Improvement Act of 1982, the Federal Airport Act or the Airport and Airway Development Act of 1970 shall be included in the rate basis in establishing fees, rates, and charges for users of that airport.

25. Airport Revenues.

- a. All revenues generated by the airport and any local taxes on aviation fuel established after December 30, 1987, will be expended by it for the capital or operating costs of the airport; the local airport system; or other local facilities which are owned or operated by the owner or operator of the airport and which are directly and substantially related to the actual air transportation of passengers or property; or for noise mitigation purposes on or off the airport. The following exceptions apply to this paragraph:
 1. If covenants or assurances in debt obligations issued before September 3, 1982, by the owner or operator of the airport, or provisions enacted before September 3, 1982, in governing statutes controlling the owner or operator's financing, provide for the use of the revenues from any of the airport owner or operator's facilities, including the airport, to support not only the airport but also the airport owner or operator's general debt obligations or other facilities, then this limitation on the use of all revenues generated by the airport (and, in the case of a public airport, local taxes on aviation fuel) shall not apply.
 2. If the Secretary approves the sale of a privately owned airport to a public sponsor and provides funding for any portion of the public sponsor's acquisition of land, this limitation on the use of all revenues generated by the sale shall not apply to certain proceeds from the sale. This is conditioned on repayment to the Secretary by the private owner of an amount equal to the remaining unamortized portion (amortized over a 20-year period) of any airport improvement grant made to the private owner for any purpose other than land acquisition on or after October 1, 1996, plus an amount equal to the federal share of the current fair market value of any land acquired with an airport improvement grant made to that airport on or after October 1, 1996.
 3. Certain revenue derived from or generated by mineral extraction, production, lease, or other means at a general aviation airport (as defined at 49 U.S.C. § 47102), if the FAA determines the airport sponsor meets the requirements set forth in Section 813 of Public Law 112-95.
- b. As part of the annual audit required under the Single Audit Act of 1984, the sponsor will direct that the audit will review, and the resulting audit report will provide an opinion concerning, the use of airport revenue and taxes in paragraph (a), and indicating whether funds paid or transferred to the owner or operator are paid or transferred in a manner consistent with Title 49, United States Code and any other applicable provision of law, including any regulation promulgated by the Secretary or Administrator.
- c. Any civil penalties or other sanctions will be imposed for violation of this assurance in accordance with the provisions of 49 U.S.C. § 47107.

26. Reports and Inspections.

It will:

- a. submit to the Secretary such annual or special financial and operations reports as the Secretary may reasonably request and make such reports available to the public; make available to the

public at reasonable times and places a report of the airport budget in a format prescribed by the Secretary;

- b. for airport development projects, make the airport and all airport records and documents affecting the airport, including deeds, leases, operation and use agreements, regulations and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request;
- c. for noise compatibility program projects, make records and documents relating to the project and continued compliance with the terms, conditions, and assurances of this Grant Agreement including deeds, leases, agreements, regulations, and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request; and
- d. in a format and time prescribed by the Secretary, provide to the Secretary and make available to the public following each of its fiscal years, an annual report listing in detail:
 1. all amounts paid by the airport to any other unit of government and the purposes for which each such payment was made; and
 2. all services and property provided by the airport to other units of government and the amount of compensation received for provision of each such service and property.

27. Use by Government Aircraft.

It will make available all of the facilities of the airport developed with Federal financial assistance and all those usable for landing and takeoff of aircraft to the United States for use by Government aircraft in common with other aircraft at all times without charge, except, if the use by Government aircraft is substantial, charge may be made for a reasonable share, proportional to such use, for the cost of operating and maintaining the facilities used. Unless otherwise determined by the Secretary, or otherwise agreed to by the sponsor and the using agency, substantial use of an airport by Government aircraft will be considered to exist when operations of such aircraft are in excess of those which, in the opinion of the Secretary, would unduly interfere with use of the landing areas by other authorized aircraft, or during any calendar month that:

- a. Five (5) or more Government aircraft are regularly based at the airport or on land adjacent thereto; or
- b. The total number of movements (counting each landing as a movement) of Government aircraft is 300 or more, or the gross accumulative weight of Government aircraft using the airport (the total movement of Government aircraft multiplied by gross weights of such aircraft) is in excess of five million pounds.

28. Land for Federal Facilities.

It will furnish without cost to the Federal Government for use in connection with any air traffic control or air navigation activities, or weather-reporting and communication activities related to air traffic control, any areas of land or water, or estate therein as the Secretary considers necessary or desirable for construction, operation, and maintenance at Federal expense of space or facilities for such purposes. Such areas or any portion thereof will be made available as provided herein within four months after receipt of a written request from the Secretary.

29. Airport Layout Plan.

- a. Subject to the FAA Reauthorization Act of 2018, Public Law 115-254, Section 163, it will keep up to date at all times an airport layout plan of the airport showing:
 1. boundaries of the airport and all proposed additions thereto, together with the boundaries of all offsite areas owned or controlled by the sponsor for airport purposes and proposed additions thereto;
 2. the location and nature of all existing and proposed airport facilities and structures (such as runways, taxiways, aprons, terminal buildings, hangars and roads), including all proposed extensions and reductions of existing airport facilities;
 3. the location of all existing and proposed non-aviation areas and of all existing improvements thereon; and
 4. all proposed and existing access points used to taxi aircraft across the airport's property boundary.

Such airport layout plans and each amendment, revision, or modification thereof, shall be subject to the approval of the Secretary which approval shall be evidenced by the signature of a duly authorized representative of the Secretary on the face of the airport layout plan. The sponsor will not make or permit any changes or alterations in the airport or any of its facilities which are not in conformity with the airport layout plan as approved by the Secretary and which might, in the opinion of the Secretary, adversely affect the safety, utility or efficiency of the airport.

- b. Subject to the FAA Reauthorization Act of 2018, Public Law 115-254, Section 163, if a change or alteration in the airport or the facilities is made which the Secretary determines adversely affects the safety, utility, or efficiency of any federally owned, leased, or funded property on or off the airport and which is not in conformity with the airport layout plan as approved by the Secretary, the owner or operator will, if requested, by the Secretary:
 1. eliminate such adverse effect in a manner approved by the Secretary; or
 2. bear all costs of relocating such property (or replacement thereof) to a site acceptable to the Secretary and all costs of restoring such property (or replacement thereof) to the level of safety, utility, efficiency, and cost of operation existing before the unapproved change in the airport or its facilities except in the case of a relocation or replacement of an existing airport facility due to a change in the Secretary's design standards beyond the control of the airport sponsor.

30. Civil Rights.

It will promptly take any measures necessary to ensure that no person in the United States shall, on the grounds of race, color, and national origin (including limited English proficiency) in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4); creed and sex (including sexual orientation and gender identity) per 49 U.S.C. § 47123 and related requirements; age per the Age Discrimination Act of 1975 and related requirements; or disability per the Americans with Disabilities Act of 1990 and related requirements, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in any program and activity conducted with, or benefiting from, funds received from this Grant.

- a. Using the definitions of activity, facility, and program as found and defined in 49 CFR §§ 21.23(b) and 21.23(e), the sponsor will facilitate all programs, operate all facilities, or conduct all programs in compliance with all non-discrimination requirements imposed by or pursuant to these assurances.
- b. Applicability
 - 1. Programs and Activities. If the sponsor has received a grant (or other federal assistance) for any of the sponsor's program or activities, these requirements extend to all of the sponsor's programs and activities.
 - 2. Facilities. Where it receives a grant or other federal financial assistance to construct, expand, renovate, remodel, alter, or acquire a facility, or part of a facility, the assurance extends to the entire facility and facilities operated in connection therewith.
 - 3. Real Property. Where the sponsor receives a grant or other Federal financial assistance in the form of, or for the acquisition of real property or an interest in real property, the assurance will extend to rights to space on, over, or under such property.
- c. Duration.

The sponsor agrees that it is obligated to this assurance for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the assurance obligates the sponsor, or any transferee for the longer of the following periods:

- 1. So long as the airport is used as an airport, or for another purpose involving the provision of similar services or benefits; or
 - 2. So long as the sponsor retains ownership or possession of the property.
- d. Required Solicitation Language. It will include the following notification in all solicitations for bids, Requests For Proposals for work, or material under this Grant Agreement and in all proposals for agreements, including airport concessions, regardless of funding source:

"The (**[Selection Criteria: Sponsor Name]**), in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, [select businesses, or disadvantaged business enterprises or airport concession disadvantaged business enterprises] will be afforded full and fair opportunity to submit bids in response to this invitation and no businesses will be discriminated against on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability in consideration for an award."

- e. Required Contract Provisions.
 - 1. It will insert the non-discrimination contract clauses requiring compliance with the acts and regulations relative to non-discrimination in Federally-assisted programs of the Department of Transportation (DOT), and incorporating the acts and regulations into the contracts by reference in every contract or agreement subject to the non-discrimination in Federally-assisted programs of the DOT acts and regulations.

2. It will include a list of the pertinent non-discrimination authorities in every contract that is subject to the non-discrimination acts and regulations.
3. It will insert non-discrimination contract clauses as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a sponsor.
4. It will insert non-discrimination contract clauses prohibiting discrimination on the basis of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability as a covenant running with the land, in any future deeds, leases, license, permits, or similar instruments entered into by the sponsor with other parties:
 - a. For the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
 - b. For the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
- f. It will provide for such methods of administration for the program as are found by the Secretary to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the acts, the regulations, and this assurance.
- g. It agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the acts, the regulations, and this assurance.

31. Disposal of Land.

- a. For land purchased under a grant for airport noise compatibility purposes, including land serving as a noise buffer, it will dispose of the land, when the land is no longer needed for such purposes, at fair market value, at the earliest practicable time. That portion of the proceeds of such disposition which is proportionate to the United States' share of acquisition of such land will be, at the discretion of the Secretary, (1) reinvested in another project at the airport, or (2) transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order:
 1. Reinvestment in an approved noise compatibility project;
 2. Reinvestment in an approved project that is eligible for grant funding under 49 U.S.C. § 47117(e);
 3. Reinvestment in an approved airport development project that is eligible for grant funding under 49 U.S.C. §§ 47114, 47115, or 47117;
 4. Transfer to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport; or
 5. Payment to the Secretary for deposit in the Airport and Airway Trust Fund.

If land acquired under a grant for noise compatibility purposes is leased at fair market value and consistent with noise buffering purposes, the lease will not be considered a disposal of the land. Revenues derived from such a lease may be used for an approved airport development

project that would otherwise be eligible for grant funding or any permitted use of airport revenue.

- b. For land purchased under a grant for airport development purposes (other than noise compatibility), it will, when the land is no longer needed for airport purposes, dispose of such land at fair market value or make available to the Secretary an amount equal to the United States' proportionate share of the fair market value of the land. That portion of the proceeds of such disposition which is proportionate to the United States' share of the cost of acquisition of such land will, upon application to the Secretary, be reinvested or transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order:
 - 1. Reinvestment in an approved noise compatibility project;
 - 2. Reinvestment in an approved project that is eligible for grant funding under 49 U.S.C. § 47117(e);
 - 3. Reinvestment in an approved airport development project that is eligible for grant funding under 49 U.S.C. §§ 47114, 47115, or 47117;
 - 4. Transfer to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport; or
 - 5. Payment to the Secretary for deposit in the Airport and Airway Trust Fund.
- c. Land shall be considered to be needed for airport purposes under this assurance if (1) it may be needed for aeronautical purposes (including runway protection zones) or serve as noise buffer land, and (2) the revenue from interim uses of such land contributes to the financial self-sufficiency of the airport. Further, land purchased with a grant received by an airport operator or owner before December 31, 1987, will be considered to be needed for airport purposes if the Secretary or Federal agency making such grant before December 31, 1987, was notified by the operator or owner of the uses of such land, did not object to such use, and the land continues to be used for that purpose, such use having commenced no later than December 15, 1989.
- d. Disposition of such land under (a), (b), or (c) will be subject to the retention or reservation of any interest or right therein necessary to ensure that such land will only be used for purposes which are compatible with noise levels associated with operation of the airport.

32. Engineering and Design Services.

If any phase of such project has received Federal funds under Chapter 471 subchapter 1 of Title 49 U.S.C., it will award each contract, or sub-contract for program management, construction management, planning studies, feasibility studies, architectural services, preliminary engineering, design, engineering, surveying, mapping or related services in the same manner as a contract for architectural and engineering services is negotiated under Chapter 11 of Title 40 U.S.C., or an equivalent qualifications-based requirement prescribed for or by the sponsor of the airport.

33. Foreign Market Restrictions.

It will not allow funds provided under this Grant to be used to fund any project which uses any product or service of a foreign country during the period in which such foreign country is listed by

the United States Trade Representative as denying fair and equitable market opportunities for products and suppliers of the United States in procurement and construction.

34. Policies, Standards, and Specifications.

It will carry out any project funded under an Airport Improvement Program Grant in accordance with policies, standards, and specifications approved by the Secretary including, but not limited to, current FAA Advisory Circulars (<https://www.faa.gov/airports/aip/media/aip-pfc-checklist.pdf>) for AIP projects as of [Selection Criteria: Project Application Date].

35. Relocation and Real Property Acquisition.

- a. It will be guided in acquiring real property, to the greatest extent practicable under State law, by the land acquisition policies in Subpart B of 49 CFR Part 24 and will pay or reimburse property owners for necessary expenses as specified in Subpart B.
- b. It will provide a relocation assistance program offering the services described in Subpart C of 49 CFR Part 24 and fair and reasonable relocation payments and assistance to displaced persons as required in Subpart D and E of 49 CFR Part 24.
- c. It will make available within a reasonable period of time prior to displacement, comparable replacement dwellings to displaced persons in accordance with Subpart E of 49 CFR Part 24.

36. Access By Intercity Buses.

The airport owner or operator will permit, to the maximum extent practicable, intercity buses or other modes of transportation to have access to the airport; however, it has no obligation to fund special facilities for intercity buses or for other modes of transportation.

37. Disadvantaged Business Enterprises.

The sponsor shall not discriminate on the basis of race, color, national origin, or sex, in the award and performance of any DOT-assisted contract covered by 49 CFR Part 26, or in the award and performance of any concession activity contract covered by 49 CFR Part 23. In addition, the sponsor shall not discriminate on the basis of race, color, national origin or sex in the administration of its Disadvantaged Business Enterprise (DBE) and Airport Concessions Disadvantaged Business Enterprise (ACDBE) programs or the requirements of 49 CFR Parts 23 and 26. The sponsor shall take all necessary and reasonable steps under 49 CFR Parts 23 and 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts, and/or concession contracts. The sponsor's DBE and ACDBE programs, as required by 49 CFR Parts 26 and 23, and as approved by DOT, are incorporated by reference in this agreement. Implementation of these programs is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the sponsor of its failure to carry out its approved program, the Department may impose sanctions as provided for under Parts 26 and 23 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. § 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. §§ 3801-3809, 3812).

38. Hangar Construction.

If the airport owner or operator and a person who owns an aircraft agree that a hangar is to be constructed at the airport for the aircraft at the aircraft owner's expense, the airport owner or operator will grant to the aircraft owner for the hangar a long term lease that is subject to such terms and conditions on the hangar as the airport owner or operator may impose.

39. Competitive Access.

- a. If the airport owner or operator of a medium or large hub airport (as defined in 49 U.S.C. § 47102) has been unable to accommodate one or more requests by an air carrier for access to gates or other facilities at that airport in order to allow the air carrier to provide service to the airport or to expand service at the airport, the airport owner or operator shall transmit a report to the Secretary that:
 1. Describes the requests;
 2. Provides an explanation as to why the requests could not be accommodated; and
 3. Provides a time frame within which, if any, the airport will be able to accommodate the requests.
- b. Such report shall be due on either February 1 or August 1 of each year if the airport has been unable to accommodate the request(s) in the six month period prior to the applicable due date.



U.S. Department
of Transportation

**Federal Aviation
Administration**

FAA Form 5100-135, Certification and Disclosure Regarding Potential Conflicts of Interest – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

Certification and Disclosure Regarding Potential Conflicts of Interest Airport Improvement Program Sponsor Certification

Sponsor:

Airport:

Project Number:

Description of Work:

Application

Title 2 CFR § 200.112 and § 1201.112 address Federal Aviation Administration (FAA) requirements for conflict of interest. As a condition of eligibility under the Airport Improvement Program (AIP), sponsors must comply with FAA policy on conflict of interest. Such a conflict would arise when any of the following have a financial or other interest in the firm selected for award:

- a) The employee, officer or agent,
- b) Any member of his immediate family,
- c) His or her partner, or
- d) An organization which employs, or is about to employ, any of the above.

Selecting “yes” represents sponsor or sub-recipient acknowledgement and confirmation of the certification statement. Selecting “No” represents sponsor or sub-recipient disclosure that it cannot fully comply with the certification statement. If “No” is selected, provide support information explaining the negative response as an attachment to this form. This includes whether the sponsor has established standards for financial interest that are not substantial or unsolicited gifts are of nominal value (2 CFR § 200.318(c)). The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance.

Certification Statements

1. The sponsor or sub-recipient maintains a written standards of conduct governing conflict of interest and the performance of their employees engaged in the award and administration of contracts (2 CFR § 200.318(c)). To the extent permitted by state or local law or regulations, such standards of conduct provide for penalties, sanctions, or other disciplinary actions for violations of such standards by the sponsor’s and sub-recipient’s officers, employees, or agents, or by contractors or their agents.

Yes No

2. The sponsor’s or sub-recipient’s officers, employees or agents have not and will not solicit or accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to sub-agreements (2 CFR § 200.318(c)).

Yes No

3. The sponsor or sub-recipient certifies that is has disclosed and will disclose to the FAA any known potential conflict of interest (2 CFR § 1200.112).

Yes No

Attach documentation clarifying any above item marked with "no" response.

<p>Sponsor's Certification</p> <p>I certify, for the project identified herein, responses to the forgoing items are accurate as marked and have the explanation for any item marked "no" is correct and complete.</p> <p>Executed on this _____ day of _____, <u>2023</u>. (Day) (Month)</p> <p>Name of Sponsor: _____</p> <p>Printed/Typed Name of Sponsor's Authorized Official: _____</p> <p>Printed/Typed Title of Sponsor's Authorized Official: _____</p> <p>Signature of Sponsor's Authorized Official: _____</p> <p>I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.</p>

U.S. Department
of Transportation

**Federal Aviation
Administration**

FAA Form 5100-130, Drug-Free Workplace – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

Drug-Free Workplace Airport Improvement Program Sponsor Certification

Sponsor:

Airport:

Project Number:

Description of Work:

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements on the drug-free workplace within federal grant programs are described in 2 CFR part 182. Sponsors are required to certify they will be, or will continue to provide, a drug-free workplace in accordance with the regulation. The AIP project grant agreement contains specific assurances on the Drug-Free Workplace Act of 1988.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting "yes" represents sponsor acknowledgement and confirmation of the certification statement. The term "will" means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. A statement has been or will be published prior to commencement of project notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the sponsor's workplace, and specifying the actions to be taken against employees for violation of such prohibition (2 CFR § 182.205).

Yes No N/A

2. An ongoing drug-free awareness program (2 CFR § 182.215) has been or will be established prior to commencement of project to inform employees about:

- a. The dangers of drug abuse in the workplace;
- b. The sponsor's policy of maintaining a drug-free workplace;
- c. Any available drug counseling, rehabilitation, and employee assistance programs; and
- d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

Yes No N/A

3. Each employee to be engaged in the performance of the work has been or will be given a copy of the statement required within item 1 above prior to commencement of project (2 CFR § 182.210).

Yes No N/A

4. Employees have been or will be notified in the statement required by item 1 above that, as a condition employment under the grant (2 CFR § 182.205(c)), the employee will:

a. Abide by the terms of the statement; and

b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

Yes No N/A

5. The Federal Aviation Administration (FAA) will be notified in writing within 10 calendar days after receiving notice under item 4b above from an employee or otherwise receiving actual notice of such conviction (2 CFR § 182.225). Employers of convicted employees must provide notice, including position title of the employee, to the FAA (2 CFR § 182.300).

Yes No N/A

6. One of the following actions (2 CFR § 182.225(b)) will be taken within 30 calendar days of receiving a notice under item 4b above with respect to any employee who is so convicted:

a. Take appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; and

b. Require such employee to participate satisfactorily in drug abuse assistance or rehabilitation programs approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

Yes No N/A

7. A good faith effort will be made, on a continuous basis, to maintain a drug-free workplace through implementation of items 1 through 6 above (2 CFR § 182.200).

Yes No N/A

Site(s) of performance of work (2 CFR § 182.230):

Location 1

Name of Location:

Address:

Location 2 (if applicable)

Name of Location:

Address:

Location 3 (if applicable)

Name of Location:

Address:

Attach documentation clarifying any above item marked with "no" response.

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

Executed on this _____ day of _____, 2023.
(Day) (Month)

Name of Sponsor: _____

Printed/Typed Name of Sponsor's Authorized Official: _____

Printed/Typed Title of Sponsor's Authorized Official: _____

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.



U.S. Department of
Transportation

**Federal Aviation
Administration**

FAA Form 5100-134, Selection of Consultants – Airport Improvement Program Sponsor Certification

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

Selection of Consultants

Airport Improvement Program Sponsor Certification

Sponsor:

Airport:

Project Number:

Description of Work:

Application

49 USC § 47105(d) authorizes the Secretary to require certification from the sponsor that it will comply with the statutory and administrative requirements in carrying out a project under the Airport Improvement Program (AIP). General requirements for selection of consultant services within federal grant programs are described in 2 CFR §§ 200.317-200.326. Sponsors may use other qualifications-based procedures provided they are equivalent to standards of Title 40 chapter 11 and FAA Advisory Circular 150/5100-14, Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects.

Certification Statements

Except for certification statements below marked as not applicable (N/A), this list includes major requirements of the construction project. Selecting “yes” represents sponsor acknowledgement and confirmation of the certification statement. The term “will” means Sponsor action taken at appropriate time based on the certification statement focus area, but no later than the end of the project period of performance. This list is not comprehensive and does not relieve the sponsor from fully complying with all applicable statutory and administrative standards. The source of the requirement is referenced within parenthesis.

1. Sponsor acknowledges their responsibility for the settlement of all contractual and administrative issues arising out of their procurement actions (2 CFR § 200.318(k)).
 Yes No N/A
2. Sponsor procurement actions ensure or will ensure full and open competition that does not unduly limit competition (2 CFR § 200.319).
 Yes No N/A
3. Sponsor has excluded or will exclude any entity that develops or drafts specifications, requirements, or statements of work associated with the development of a request-for-qualifications (RFQ) from competing for the advertised services (2 CFR § 200.319).
 Yes No N/A
4. The advertisement describes or will describe specific project statements-of-work that provide clear detail of required services without unduly restricting competition (2 CFR § 200.319).
 Yes No N/A

5. Sponsor has publicized or will publicize a RFQ that:
- a. Solicits an adequate number of qualified sources (2 CFR § 200.320(d)); and
 - b. Identifies all evaluation criteria and relative importance (2 CFR § 200.320(d)).
- Yes No N/A
6. Sponsor has based or will base selection on qualifications, experience, and disadvantaged business enterprise participation with price not being a selection factor (2 CFR § 200.320(d)).
- Yes No N/A
7. Sponsor has verified or will verify that agreements exceeding \$25,000 are not awarded to individuals or firms suspended, debarred or otherwise excluded from participating in federally assisted projects (2 CFR §180.300).
- Yes No N/A
8. A/E services covering multiple projects: Sponsor has agreed to or will agree to:
- a. Refrain from initiating work covered by this procurement beyond five years from the date of selection (AC 150/5100-14); and
 - b. Retain the right to conduct new procurement actions for projects identified or not identified in the RFQ (AC 150/5100-14).
- Yes No N/A
9. Sponsor has negotiated or will negotiate a fair and reasonable fee with the firm they select as most qualified for the services identified in the RFQ (2 CFR § 200.323).
- Yes No N/A
10. The Sponsor's contract identifies or will identify costs associated with ineligible work separately from costs associated with eligible work (2 CFR § 200.302).
- Yes No N/A
11. Sponsor has prepared or will prepare a record of negotiations detailing the history of the procurement action, rationale for contract type and basis for contract fees (2 CFR §200.318(i)).
- Yes No N/A
12. Sponsor has incorporated or will incorporate mandatory contract provisions in the consultant contract for AIP-assisted work (49 U.S.C. Chapter 471 and 2 CFR part 200 Appendix II)
- Yes No N/A
13. For contracts that apply a time-and-material payment provision (also known as hourly rates, specific rates of compensation, and labor rates), the Sponsor has established or will establish:
- a. Justification that there is no other suitable contract method for the services (2 CFR §200.318(j));
 - b. A ceiling price that the consultant exceeds at their risk (2 CFR §200.318(j)); and
 - c. A high degree of oversight that assures consultant is performing work in an efficient manner with effective cost controls in place 2 CFR §200.318(j)).
- Yes No N/A

14. Sponsor is not using or will not use the prohibited cost-plus-percentage-of-cost (CPPC) contract method. (2 CFR § 200.323(d)).

Yes No N/A

Sponsor's Certification

I certify, for the project identified herein, responses to the forgoing items are accurate as marked and additional documentation for any item marked "no" is correct and complete.

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Executed on this _____ day of _____, 2023.
(Day) (Month)

Name of Sponsor: _____

Printed/Typed Name of Sponsor's Authorized Official: _____

Printed/Typed Title of Sponsor's Authorized Official: _____

Signature of Sponsor's Authorized Official: _____

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

City of Hillsdale

Agenda Item Summary

Meeting Date: June 5, 2023
Agenda Item: New Business
Subject: Amendment to Traffic Control Order 1981-1

Background:

I was requested to review the Yield Sign for north bound Charles Street at E. Hallett Street noting that south bound Charles has a Stop Sign at this intersection. I have confirmed the Yield Sign and Stop Sign and observed a Stop Sign for north bound Charles Street at Sharp Street. A review of Traffic Control Order 1981-1 indicates there is to be a Yield Sign on the West side of Charles Street at Hallett Street and Yield Signs on the east side of Charles Street at Sharp Street and at Hallett Street.

I was unable to locate any Traffic Control Orders since 1981-1 that amended the above listed Yield Sign designations. A Temporary TCO was located for the Charles Street reconstruction project in 2013 but only restricted parking. It is possible that the Stop Signs replaced the Yield signs as part of this project.

The attached TCO 1981-1 (amended) will give authority to the present stop signs and authorize the replacement of the Yield Sign with a Stop Sign on the east side of Charles Street at E. Hallett Street.

Recommendation:

Approval of this request is recommended as Stop Signs on Charles Street should provide a safer traffic solution due to the close proximity to Broad Street.

Scott A. Hephner

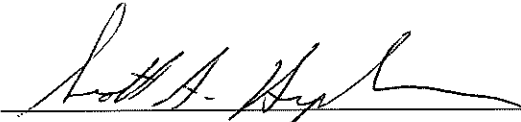
Chief of Police / Fire Chief

TRAFFIC CONTROL ORDER
1981-1
(AMENDED)

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships, and Villages this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

This traffic control order is hereby amended as follows: **Stop signs will replace the Yield Signs for northbound/southbound traffic at the intersection of Charles Street and Hallett Street. Stop sign will replace the Yield sign for northbound traffic on Charles Street at Sharp Street.**

This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.



Chief of Police

05/16/23
Date

Received for filing in the office of the City Clerk at 4:00 p.m. on the 16 day of May, 2023.

City Clerk

05/16/23
Date

RESOLUTION # 3556

IT IS HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this _____ day of _____, 2023.

Adam L. Stockford, Mayor

Attest:

Katy B. Price, City Clerk

N/S W. Carleton Road - 1/SC, 1/NPA - Spring Street intersects
 2/SL (30), 5/NPA, 3/RR, 1/RRL, 1/TL at
 Fayette, 1/NRR - Fayette Street intersects
 2/SL (40), 3/SL (45), 14/NPA - North City Limits

Charles Street - South from Sharp Street:
 W/S Charles Street - 1/Y at Hallett Street - Hallett Street intersects
 No traffic control signs - Elm Hill intersects
 E/S Charles Street - 1/Y at Sharp Street - Hallett Street intersects
 1/Y at Hallett Street - Elm Hill intersects

Cold Springs Circle - South from Westwood:
 No traffic control signs.

E. College Street - East from West Street:
 N/S E. College Street - 1/S at West Street, 6/NPA - Hillsdale St. intersects
 1/S at Hillsdale Street, 5/NPA - Union St. intersects
 1/S at Union Street, 4/NPA - Oak Street intersects
 S/S E. College Street - No traffic control signs - Manning Street intersects
 1/S at Hillsdale Street - Hillsdale Street intersects
 1/S at Union Street - Union Street intersects
 No traffic control signs - Oak Street intersects

W. College Street - West from West Street:
 N/S W. College Street - 1/S at Park Street - Park Street intersects
 1/S at McClellan Street - McClellan St. intersects
 S/S W. College Street - 1/S at West Street - Park Street intersects
 1/S at Park Street - McClellan Street intersects

Cook Street - East from Broad Street:
 N/S Cook Street - 2/OW, 2/NPT (weekdays), 1/NPL - Ferris Street intersects
 S/S Cook Street - 2/OW, 1/S at Ferris Street - Ferris Street intersects

Corona Circle - North from Westwood - No traffic control signs.

Crescent Court - North off Hillcrest Drive - No traffic control signs.

Dickerson Street - South from Marion Street:
 E/S Dickerson Street - 1/S at Marion Street - Fairfield St. intersects
 W/S Dickerson Street - No traffic control signs - Fairfield St. intersects

Division Street - East from West Street:
 N/W Division Street - 1/S at West Street - Summit Street intersects
 No traffic control signs - Hillsdale St. intersects
 S/S Division Street - No traffic control signs - Summit Street intersects
 1/S at Hillsdale Street - Hillsdale Street intersects

Ellen Street - South from State Street;
 E/S Ellen Street - 1/S at State Street - Marion Street intersects
 W/S Ellen Street - 1/Y at Marion Street - Marion Street intersects

Elm Court - West from Howell;
 N/S Elm Court - No traffic control signs - Dead End.
 S/S Elm Court - 1/DE, 1/S at Howell - Dead End.

Elm Hill - East from Budlong Street:
 No traffic control signs - Charles Street intersects

Elm Street - South from Lynwood;
 E/S Elm Street - 1/Y at Lynwood - Morry Street intersects
 W/S Elm Street - 1/S at Morry - Morry Street intersects

Fairfield Street - West from Wolcott Street:
 N/S Fairfield Street - No traffic control signs - Lombard St. intersects
 No traffic control signs - Dickerson St. intersects
 S/S Fairfield Street - 1/S at Wolcott Street - Dickerson Street intersects

Fairview Street - North from Spring Street;
 W/S Fairview Street - 1/DE
 E/S Fairview Street - 1/S

W. Fayette Street - West from Barr Street:
 S/S W. Fayette Street - 1/TL at Carleton Road, 3/NPA, 1/RRL,
 3/NPA, 1/S - West Street intersects
 N/S W. Fayette Street - 1/S, 1/SL, 1/TL - Carleton Road intersects
 2/NPA, 1/RRL, 4/NPA - McClellan Street intersects
 1/NPA - Park Street intersects
 2/NPA - West Street intersects

City of Hillsdale

Agenda Item Summary

Meeting Date: June 5, 2023

Agenda Item #: New Business

SUBJECT: Resolution of Support for submission of a Grant application for funds from the Transportation Economic Development Fund

BACKGROUND PROVIDED BY STAFF: Jason Blake, Dir. Of Public Services
Kristin Bauer, City Engineer

PROJECT BACKGROUND:

The Michigan Department of Transportation – Transportation Economic Development Fund (TEDF-B) is providing grant funds to cities and villages of 10,000 or less for road construction work. The program requires a “Resolution of Support” in the form of official action by the Governing Body.

The City is completing this grant application, due on June 15, 2023, for a preventative maintenance project including a leveling slurry seal layer, overlain by a single course chip seal, topped by a Micro-surfacing Cape Seal on approximately 62,000 Square Yards (3.79 miles) of various city streets.

Through this grant application, for State of Michigan Fiscal Year (FY) 2024 funds, we are requesting \$250,000 in grants funds together with matching funds of \$367,027.59 for a total estimated project cost of \$617,027.59.

Approval of this resolution will allow staff to submit the grant application for consideration.

RECOMMENDATION:

Staff recommends Council adopt the attached resolution supporting the TEDF - B FY 2024 grant request for the maximum amount of \$250,000 for an estimated total project amount of \$617,027.59.

**CITY OF HILLSDALE
RESOLUTION NO. –**

A RESOLUTION TO ESTABLISH A REQUEST FOR FUNDING, DESIGNATE AN AGENT, ATTEST TO THE EXISTENCE OF FUNDS AND COMMIT TO IMPLEMENTING A MAINTENANCE PROGRAM FOR CITY MAJOR AND LOCAL STREETS FUNDED BY THE TRANSPORTATION ECONOMIC DEVELOPMENT FUND CATEGORY B GRANT PROGRAM.

Minutes of a regular meeting of the City Council of the City of Hillsdale, Hillsdale County Michigan, held in the City Hall, City Council Chambers, 97 North Broad Street, Hillsdale, Michigan, in said City, on June 5, 2023 at 7:00 p.m.

PRESENT: COUNCILPERSONS:

ABSENT: COUNCILPERSONS:

The following preamble and resolution were offered by Councilperson _____ and supported by Councilperson _____.

WHEREAS, the City of Hillsdale is applying for \$250,000 in funding through MDOT's Transportation Economic Development Category B Program for the State's 2024 Fiscal Year to complete a preventative maintenance project including a leveling slurry seal layer, overlain by a single course chip seal, topped by a Microsurfacing Cape Seal on approximately 62,000 Square Yards (3.79 miles) of city streets noted below:

<u>STREET NAME & LIMITS</u>	<u>PROJECT LENGTH (MILES)</u>
Budlong (Local) - Hallett to Elm Hill	0.202
Charles (Local) - Hallett to Elm Hill	0.194
Elm Hill (Local) - Charles to Budlong	0.060
Griswold (Local) - South to Barnard	0.237
S. Manning (Local) - Hallett to Lynwood	0.134
Marion (Local) - Oak to Wolcott	0.542
N. Norwood (Local - Major Collector) - Spring to Bacon	0.374
W. South (Local) - Norwood to dead-end	0.174
W. South (Major - Major Collector) - Norwood to Reading	0.097
Union (Local) - Barber to College	0.210
S. West (Local) - South to Warren	0.533
N. West (Local) - Montgomery to Galloway	0.372
N. West (Major - Minor Arterial) - Fayette to College	0.156
S. Wolcott (Local) - Bacon to Barnard	0.505

WHEREAS, MDOT requires formal commitment from the public agency that will be receiving these funds and will be implementing and maintaining these infrastructure projects.

NOW, THEREFORE, BE IT RESOLVED THAT, the City has authorized Kristin Bauer, City Engineer under direction of David Mackie, City Manager, to act as agent on behalf of the City to request Transportation Economic Development Fund Category B Grant Program funding, to act as the applicant's agent during the project development, and to sign a project agreement upon receipt of a funding award.

BE IT FURTHER RESOLVED THAT, the City attests to the existence of, and commits to, provide at least \$367,027.59 toward the construction costs of the project(s) and all costs for design, permit fees, administration, and cost overruns.

BE IT FURTHER RESOLVED THAT, the City commits to owning, operating, funding and implementing a maintenance program over the design life of the facilities constructed with Transportation Economic Development Fund Category B Program funding.

AYES: COMMISSIONERS:

NAYS: COMMISSIONERS:

ABSENT: COMMISSIONERS:

RESOLUTION DECLARED ADOPTED.

Adam L. Stockford, Mayor

CERTIFICATION

The foregoing resolution was certified at a regular meeting of the City Council of the City of Hillsdale held on June 5, 2023.

Ms. Katy Price
City Clerk

DATE: _____

City of Hillsdale

Agenda Item Summary

Meeting Date: June 5, 2023

Agenda Item #: New Business

SUBJECT: Resolution of Support for submission of a Grant application for funds from the Transportation Economic Development Fund

BACKGROUND PROVIDED BY STAFF: Jason Blake, Dir. Of Public Services
Kristin Bauer, City Engineer

PROJECT BACKGROUND:

The Michigan Department of Transportation – Transportation Economic Development Fund (TEDF-B) is providing grant funds to cities and villages of 10,000 or less for road construction work. The program requires a “Resolution of Support” in the form of official action by the Governing Body.

The City is completing this grant application, due on June 15, 2023, for a complete reconstruction of Monroe Street between Hillsdale Street and N. West Street, 0.218 miles. Reconstruction will include the removal of the existing Asphalt/Brick roadway and unsuitable base materials followed by the reconstruction including storm sewer upgrades, new concrete curb & gutter, new road base aggregate, new 5” asphalt paving and ADA sidewalk ramp upgrades.

Through this grant application, for State of Michigan Fiscal Year (FY) 2025 funds, we are requesting \$250,000 in grants funds together with matching funds of \$480,912.96 for a total estimated project cost of \$730,912.96.

Approval of this resolution will allow staff to submit the grant application for consideration.

RECOMMENDATION:

Staff recommends Council adopt the attached resolution supporting the TEDF - B FY 2025 grant request for the maximum amount of \$250,000 for an estimated total project amount of \$730,912.96.

**CITY OF HILLSDALE
RESOLUTION NO. –**

A RESOLUTION TO ESTABLISH A REQUEST FOR FUNDING, DESIGNATE AN AGENT, ATTEST TO THE EXISTENCE OF FUNDS AND COMMIT TO IMPLEMENTING A RECONSTRUCTION PROJECT OF A CITY LOCAL STREET FUNDED BY THE TRANSPORTATION ECONOMIC DEVELOPMENT FUND CATEGORY B GRANT PROGRAM.

Minutes of a regular meeting of the City Council of the City of Hillsdale, Hillsdale County Michigan, held in the City Hall, City Council Chambers, 97 North Broad Street, Hillsdale, Michigan, in said City, on June 5, 2023 at 7:00 p.m.

PRESENT: COUNCILPERSONS:

ABSENT: COUNCILPERSONS:

The following preamble and resolution were offered by Councilperson _____ and supported by Councilperson _____.

WHEREAS, the City of Hillsdale is applying for \$250,000 in funding through MDOT's Transportation Economic Development Category B Program for the State's 2025 Fiscal Year to complete a reconstruction project of Monroe Street from Hillsdale Street to N. West Street which includes the removal of the existing roadway and unsuitable base materials. The reconstruction will include storm sewer upgrades, new concrete curb & gutter, new road base materials, ADA sidewalk upgrades and a new 5" asphalt roadway.

WHEREAS, MDOT requires formal commitment from the public agency that will be receiving these funds and will be implementing and maintaining these infrastructure projects.

NOW, THEREFORE, BE IT RESOLVED THAT, the City has authorized Kristin Bauer, City Engineer under direction of David Mackie, City Manager, to act as agent on behalf of the City to request Transportation Economic Development Fund Category B Grant Program funding, to act as the applicant's agent during the project development, and to sign a project agreement upon receipt of a funding award.

BE IT FURTHER RESOLVED THAT, the City attests to the existence of, and commits to, provide at least \$480,912.96 toward the construction costs of the project(s) and all costs for design, permit fees, administration, and cost overruns.

BE IT FURTHER RESOLVED THAT, the City commits to owning, operating, funding and implementing a maintenance program over the design life of the facilities constructed with Transportation Economic Development Fund Category B Grant Program funding.

AYES: COMMISSIONERS:

NAYS: COMMISSIONERS:

ABSENT: COMMISSIONERS:

RESOLUTION DECLARED ADOPTED.

Adam L. Stockford, Mayor

CERTIFICATION

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Ms. Katy Price
City Clerk

DATE: _____

City of Hillsdale

Agenda Item Summary

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ABSENT: COUNCILPERSONS:

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AYES: COMMISSIONERS:

NAYS: COMMISSIONERS:

ABSENT: COMMISSIONERS:

RESOLUTION DECLARED ADOPTED.

Adam L. Stockford, Mayor

CERTIFICATION

The foregoing resolution was certified at a regular meeting of the City Council of the City of Hillsdale held on June 5, 2023.

Ms. Katy Price
City Clerk


DATE: _____

**Hillsdale Board of Public Utilities
Delinquent Utility Bill Liens
At Lease Six Months Delinquent
Without Landlord Tenant Agreement
Certified May 1, 2023**

<u>ACCOUNT #</u>	<u>ACCOUNT BALANCE</u>	<u>CUSTOMER NAME</u>	<u>ACCOUNT ADDRESS</u>	<u>PARCEL #</u>	<u>DATE FINALED</u>
009801	989.23	BARRETT, AUSTIN T	59 OAK ST	006-126-128-08	08/10/2022
009829	79.90	FALATER, LAWRENCE B	14 CARRIAGE PARK BLD A	006-126-130-01	07/11/2022
010018	14.48	MAK GARDEN PROPERTIES CORP	125 OAK ST	006-123-377-08	05/02/2022
010170	1,160.18	CARPENTER, TIM D	9 MEAD ST	006-126-103-14	02/02/2022
010351	139.77	CARROL, THERESA J	152 HILLSDALE ST	006-222-481-14	07/12/2022
011036	61.00	DESJARDIN, MELISSA D	27 RIPPON AVE	006-227-255-12	01/21/2022
011141	491.80	DILLON, SEAN B	52 W BACON ST	006-327-401-15	07/27/2022
011200	39.01	BASTIEN, KYLE	68 S WEST ST	006-327-426-45	07/01/2022
011200	304.00	TRESSLER, CHELSEA M	68 S WEST ST	006-327-426-45	04/25/2022
011556	99.97	WILLIAMS, KIRK D	86 S HOWELL ST DN	006-327-478-15	08/26/2022
012117	67.00	GIBBONS, THOMAS D	150 S BROAD ST	006-426-356-20	06/13/2022
012405	88.00	CORNILA, MICHAEL S	370 BARBER DR	006-123-426-04	02/18/2022
019546	177.85	BAKER, PAYTON L	15 CARRIAGE PARK BLD A	006-126-130-01	04/19/2022
020121	42.00	SMITH, BRAXTON D	9 WHITNEY ESTATES BLVD	006-222-301-05	02/15/2022
020795	180.01	MONTY'S CHOP SHOP	43 E BACON ST	006-227-285-18	07/19/2022
020931	198.96	VILVENS, CHARLENE T	6 CARRIAGE PARK BLD A	006-126-130-01	06/28/2022
021944	44.00	THEISEN, GORDON J	4 E WARREN AVE	006-334-276-06	10/26/2021
022382	68.50	LOPRESTO, TAMMY R	164 GRISWOLD ST	006-435-127-15	08/05/2022
022606	704.82	ADAMS, JAMES P	35 HIGHLAND AVE	006-227-131-05	07/15/2022
022606	463.00	H&H MICHIGAN HOMES, LLC	35 HIGHLAND AVE	006-227-131-05	10/06/2021
023341	79.00	CHARBONEAU, RAYMOND E	44 W BACON ST	006-327-401-18	01/03/2022
023661	67.00	THOMAS, BRANDON M	55 CARRIAGE PARK BLD C	006-126-130-12	07/28/2022
023951	166.28	ELLSWORTH, CYRUS B	140 SPRING ST	006-227-132-02	10/05/2021
024189	23.00	MCDANIEL, MATTHEW M	22 WHITNEY ESTATES BLVD	006-222-301-05	03/10/2022
024455	22.00	PARMENTER, DAMON B	44 WHITNEY ESTATES BLVD	006-222-301-05	05/25/2022
024894	55.00	MAK GARDEN PROPERTIES CORP	125 OAK ST	006-123-377-08	05/02/2022
024997	219.27	WICKHAM, PAUL C	65 CARRIAGE PARK BLD D	006-126-130-12	07/01/2022
025071	1,042.79	FRANCIS, JACOB A	50 GOODRICH AVE	006-334-204-06	05/31/2022
025245	107.35	OSMUN, HEATHER R	11 WHITNEY ESTATES BLVD	006-222-301-05	10/13/2021
025277	306.72	CALDWELL, SHELLY R	6 S WEST ST	006-327-426-27	04/22/2022
025403	343.53	TRACEY, MOLLY ANN	70 S MANNING ST 70.5	006-327-433-12	11/01/2021
025458	468.87	PATTERSON, TIFFANY A	160 UNION ST	006-123-353-14	08/03/2022

**Hillsdale Board of Public Utilities
 Delinquent Utility Bill Liens
 At Lease Six Months Delinquent
 Without Landlord Tenant Agreement
 Certified May 1, 2023**

025553	283.49	BLANK, KERI M	18 GARDEN ST	006-126-105-08	10/21/2021
025553	683.13	GOEBLE, BRANDON M	18 GARDEN ST	006-126-105-08	09/20/2022
025681	404.00	HOWELL STREET PROPERTIES LLC	36 N HOWELL ST	006-227-285-08	08/03/2022
025803	1,618.17	STRAHAN, SUSAN K	204 E BACON ST	006-426-327-07	04/05/2022
025988	160.00	KINCAID, KEVIN E	3560 BECK RD	006-016-100-20	11/29/2021
026183	37.00	LIN, YULING	30 CARRIAGE PARK BLD A	006-126-130-01	07/01/2022
026406	326.76	GOULD, SERENA B	13 MEDALLION CIR	006-227-128-02	10/08/2021
026502	833.34	STRAHAN, SUSAN K	202 E BACON ST	006-426-327-07	04/07/2022
026547	367.15	BROWN, NICOLE M	24 WHITNEY ESTATES BLVD	006-222-301-05	08/22/2022
026593	93.00	MASON, ZACHARY L	40 MEDALLION CIR	006-227-128-02	11/30/2021
026620	60.00	SANTORA, JOANN M	32 WHITNEY ESTATES BLVD	006-222-301-05	08/09/2022
026623	473.25	WALKER, ISSAC J	148 OAK ST	006-123-354-13	03/23/2022
026891	81.85	OSMUN, PAMELA A	11 MEDALLION CIR	006-227-128-02	12/01/2021
030313	1,887.92	LABANI, WILLIAM J	14 LOGAN ST	006-126-181-20	03/01/2022
	15,623.35				

Sign: 
 David Mackie, BPU Director, May 1, 2023

Subscribed and sworn to before me on May 1, 2023, Hillsdale County, Michigan

 5/1/2023

Notary

BRANDON JANES
 NOTARY PUBLIC - STATE OF MICHIGAN
 COUNTY OF HILLSDALE
 My Commission Expires July 28, 2025

7/28/2025

06/01/2023
08:54 AM

SPECIAL ASSESSMENT ROLL
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Parcel No	Owners Name	Sp. Assessment	Amount	Taxable Value
30-006-126-128-08	DSR ENTERPRISES LLC 59 OAK ST HILLSDALE MI 49242	BPU: UTILITY LIENS	989.23	56,805
S 24.75 FT LOT 259 AND N 16.5 FT LOT 260 W/ AND SUBJ TO 8 FT WIDE DR ESMT OVER N 4 FT THEREOF AND S 4 FT PCL ADJ TO N 0.16A M/L MCCOLLUMS N ADDN SEC 26 T6S R3W FIRST WARD				
30-006-126-130-01	CARRIAGE PARK INVESTORS L 34 STATE ST HILLSDALE MI 49242	BPU: UTILITY LIENS	79.90	468,510
COM INT S LN STATE ST W/ W LN ELLEN ST AS RELOCATED AND BLT TH W 539 FT FOR POB TH CONT W ALG S LN STATE ST TO E LN SALEM ST TH S ALG E LN SALEM ST TO N LN MARION ST TH E ALG N LN MARION ST TO PT 539 FT W OF W LN ELLEN ST TH N 397.5 TO POB 2.92A M/L PRT LOTS 63-65 BLK I FOWLERS ADDN SEC 26 T6S R3W FIRST WARD				
30-006-123-377-08	MAKGARDEN PROPERTIES CORP 125 OAK ST & 127 HILLSDALE MI 49242	BPU: UTILITY LIENS	14.48	80,325
LOT 156 0.46A M/L	BLK M BLACKMAR AND GALLAHERS ADDN	SEC 23 T6S R3W FIRST WARD		
30-006-126-103-14	101 E BACON LLC 9 MEAD ST HILLSDALE MI 49242	BPU: UTILITY LIENS	1,160.18	35,700
W 48 FT LOT 237 0.18A M/L	BLK 1 MCCOLLUMS N ADDN	SEC 26 T6S R3W FIRST WARD		
30-006-222-481-14	WILHELM, JERRY & JENNIFER 152 HILLSDALE ST HILLSDALE MI 49242	BPU: UTILITY LIENS	139.77	57,953
. W2 THE N 49.5 FT OF LOT 6, AND THE S 16.5 FT OF LOT 7 BLACKMAR & BEEBE'S ADD'N. SECOND WARD. AS OF 12/31/2018 - WARD 1				
30-006-227-255-12	KAST, JULIE ANN 27 RIPPON AVE HILLSDALE MI 49242	BPU: UTILITY LIENS	61.00	21,815
LOT 9 EXC E 66 FT THEREOF 0.15A+/- RIPPONS ADDN SEC 27 T6S R3W THIRD WARD (REDISTRICTED FROM SECOND WARD) AS OF 12/31/2018 - WARD 3				

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Parcel No	Owners Name	Sp. Assessment	Amount	Taxable Value
30-006-327-401-15	TONER, THOMAS LEROY 52 W BACON ST HILLSDALE MI 49242	BPU: UTILITY LIENS	491.80	28,457
COM NW COR SE¼ SEC 27 TH E 767.25 FT FOR POB TH S 206.25 FT TH E 53.625 FT TH N 206.25 FT TH W 53.625 FT TO POB 0.25A+/- UNPLATTED SEC 27 T6S R3W THIRD WARD				
30-006-327-426-45	BASTIEN, KYLE 68 S WEST ST HILLSDALE MI 49242	BPU: UTILITY LIENS	39.01	39,153
COM NE COR INT SOUTH ST W/ WEST ST TH W 66 FT TH N 99 FT TO PT ON W LN WEST ST FOR POB TH N 66 FT TH W 165 FT TO UNPLATTED ALLEY TH S 66 FT TH E 165 FT TO POB 0.25A M/L PRT LOT 13 BLK 12 SOUTH ADDN SEC 27 T6S R3W THIRD WARD				
30-006-327-426-45	BASTIEN, KYLE 68 S WEST ST HILLSDALE MI 49242	BPU: UTILITY LIENS	304.00	39,153
COM NE COR INT SOUTH ST W/ WEST ST TH W 66 FT TH N 99 FT TO PT ON W LN WEST ST FOR POB TH N 66 FT TH W 165 FT TO UNPLATTED ALLEY TH S 66 FT TH E 165 FT TO POB 0.25A M/L PRT LOT 13 BLK 12 SOUTH ADDN SEC 27 T6S R3W THIRD WARD				
30-006-327-478-15	TRI-CITY FAMILY HOMES LLC 86 S HOWELL ST DUPLEX HILLSDALE MI 49242	BPU: UTILITY LIENS	99.97	36,202
. W3 N 42 FT OF LOT 2, COOK'S ADD THIRD WARD. AS OF 12/31/2018 - WARD 4				
30-006-426-356-20	GILLETTE, ELIZABETH 150 S BROAD ST HILLSDALE MI 49242	BPU: UTILITY LIENS	67.00	62,200
. W4 COM AT THE NE COR LOT 48, RUNG TH W ALG THE N LN OF SD LOT 103 FT, TH S PARL WITH CHARLES ST 55 FT TH E & PARL WITH THE N LN OF SD LOT TO THE W LN OF BROAD ST TH N'LY & ALG THE SD W LN OF BROAD ST TO THE POB PART LOT 48 FERRIS ADDN FOURTH WARD AS OF 12/31/2018 - WARD 4				
30-006-123-426-04	NORTON, ROBERT E II 370 BARBER DR HILLSDALE MI 49242	BPU: UTILITY LIENS	88.00	35,302
BEG INT E SEC LN W/ C/L BARBER DR (FKA MECHANIC ST) TH W 320 FT FOR POB TH CONT W ALG SD C/L 127.7 FT TH S 160 FT TH E 131 FT TH NWLY TO POB N 33 FT BARBER DR R/W 0.48A M/L UNPLATTED SEC 23 T6S R3W FIRST WARD SPLIT 04/10/2012 - 006-123-426-10 ADDED (PARENT PARCEL 006-123-426-04 RETAINED);				

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Parcel No	Owners Name	Sp. Assessment	Amount	Taxable Value
30-006-126-130-01	CARRIAGE PARK INVESTORS L 34 STATE ST HILLSDALE MI 49242	BPU: UTILITY LIENS	177.85	468,510
COM INT S LN STATE ST W/ W LN ELLEN ST AS RELOCATED AND BLT TH W 539 FT FOR POB TH CONT W ALG S LN STATE ST TO E LN SALEM ST TH S ALG E LN SALEM ST TO N LN MARION ST TH E ALG N LN MARION ST TO PT 539 FT W OF W LN ELLEN ST TH N 397.5 TO POB 2.92A M/L PRT LOTS 63-65 BLK I FOWLERS ADDN SEC 26 T6S R3W FIRST WARD				
30-006-222-301-05	HILLSDALE PLACE APARTMENT 180 MECHANIC ST HILLSDALE MI 49242	BPU: UTILITY LIENS	42.00	438,966
. W-2 COM AT THE W 1/4 POST OF SEC 22, T6S R3W, CITY OF HILLSDALE. THE E 642.92 FT TH S 435.6 FT, TH E 500 FT. TH S 199.4 FT, TH W 1142.92 FT, TH N 635 FT TO POB 11.66 ACRES M/L UNPLATTED SECOND WARD AS OF 12/31/2018 - WARD 2				
30-006-227-285-18	HILLSDALE RENAISSANCE LLC 2 N HOWELL ST ETAL HILLSDALE MI 49242	BPU: UTILITY LIENS	180.01	125,000
LOT 43 AND S 7 FT 11 IN M/L LOT 44 LYING S OF S WALL OF BLDG TO N EXT TO ALLEY 0.23A M/L BLK H OLD PLAT SEC 27 T6S R3W THIRD WARD (REDISTRICTED FROM SECOND WARD)				
30-006-126-130-01	CARRIAGE PARK INVESTORS L 34 STATE ST HILLSDALE MI 49242	BPU: UTILITY LIENS	198.96	468,510
COM INT S LN STATE ST W/ W LN ELLEN ST AS RELOCATED AND BLT TH W 539 FT FOR POB TH CONT W ALG S LN STATE ST TO E LN SALEM ST TH S ALG E LN SALEM ST TO N LN MARION ST TH E ALG N LN MARION ST TO PT 539 FT W OF W LN ELLEN ST TH N 397.5 TO POB 2.92A M/L PRT LOTS 63-65 BLK I FOWLERS ADDN SEC 26 T6S R3W FIRST WARD				
30-006-334-276-06	HERBENER, SEIBRA S LIVING 4 E WARREN AVE HILLSDALE MI 49242	BPU: UTILITY LIENS	44.00	65,849
. W-3 LOTS 23, 24 AND THE E 42 FT OF LOT 22 WARREN HEIGHTS THIRD WARD 1991 SPLIT NOW 334 276 06 AND 07 AS OF 12/31/2018 - WARD 4				
30-006-435-127-15	SAGER, AMANDA 162 GRISWOLD ST & 164 HILLSDALE MI 49242	BPU: UTILITY LIENS	68.50	102,900
. W-4 COM AT INT W LN GRISWOLD ST WITH N LN SEC 35 TH S ALG W LN GRISWOLD ST 120 FT TH W 148.5 FT TH S 177 FT TH E 148.5 FT TH S 274.6 FT TH W 528 FT TO E LN OF MILL POND TH N ALG E LN OF MILL POND TO N LN OF SEC 35 TH E 371.25 FT TO POB. UNPLATTED FOURTH WARD AS OF 12/31/2018 - WARD 4				

06/01/2023
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Parcel No	Owners Name	Sp. Assessment	Amount	Taxable Value
30-006-227-131-05	H&H MICHIGAN HOMES LLC 35 HIGHLAND AVE HILLSDALE MI 49242	BPU: UTILITY LIENS	704.82	42,334
LOT 45 KENSINGTON HEIGHTS SECOND WARD. AS OF 12/31/2018 - WARD 3				
30-006-227-131-05	H&H MICHIGAN HOMES LLC 35 HIGHLAND AVE HILLSDALE MI 49242	BPU: UTILITY LIENS	463.00	42,334
LOT 45 KENSINGTON HEIGHTS SECOND WARD. AS OF 12/31/2018 - WARD 3				
30-006-327-401-18	PETRIE, DUSTIN G 44 W BACON ST HILLSDALE MI 49242	BPU: UTILITY LIENS	79.00	34,900
COM NW COR SE¼ SEC 27 TH E ALG ¼LN (AKA CEN LN BACON ST) 874.5 FT FOR POB TH CONT E 53.5 FT TH S 231 FT TH W 53.5 FT N 231 FT TO POB 0.3A+/- UNPLATTED SEC 27 T6S R3W THIRD WARD				
30-006-126-130-12	CARRIAGE PARK INVESTORS L 63 MARION ST HILLSDALE MI 49242	BPU: UTILITY LIENS	67.00	530,800
E 142.5 FT LOT 64 AND E 142.5 FT S PRT LOT 65 LYING S OF STATE ST ALSO COM SE COR ABV DESC PCL ON N LN MARION ST TH E ALG N LN MARION ST 41 FT TH N PAR TO W LN ABV DESC PCL 165 FT TH W TO W LN ABV PCL TH S ALG SD W LN TO POB 1.46A M/L PRT LOTS 64-65 BLK I AND VAC ELLEN ST FOWLERS ADDN SEC 26 T6S R3W FIRST WARD				
30-006-227-132-02	DONIHUE, SCOTT & DEBORAH 140 SPRING ST HILLSDALE MI 49242	BPU: UTILITY LIENS	166.28	38,535
. W2 LOTS 5 & 6 KENSINGTON HEIGHTS SECOND WARD. AS OF 12/31/2018 - WARD 3				
30-006-222-301-05	HILLSDALE PLACE APARTMENT 180 MECHANIC ST HILLSDALE MI 49242	BPU: UTILITY LIENS	23.00	438,966
. W-2 COM AT THE W 1/4 POST OF SEC 22, T6S R3W, CITY OF HILLSDALE. THE E 642.92 FT TH S 435.6 FT, TH E 500 FT. TH S 199.4 FT, TH W 1142.92 FT, TH N 635 FT TO POB 11.66 ACRES M/L UNPLATTED SECOND WARD AS OF 12/31/2018 - WARD 2				

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30-006-222-301-05	HILLSDALE PLACE APARTMENT 180 MECHANIC ST HILLSDALE MI 49242	BPU: UTILITY LIENS	22.00	438,966
. W-2 COM AT THE W 1/4 POST OF SEC 22, T6S R3W, CITY OF HILLSDALE. THE E 642.92 FT TH S 435.6 FT, TH E 500 FT. TH S 199.4 FT, TH W 1142.92 FT, TH N 635 FT TO POB 11.66 ACRES M/L UNPLATTED SECOND WARD AS OF 12/31/2018 - WARD 2				
30-006-123-377-08	MAKGARDEN PROPERTIES CORP 125 OAK ST & 127 HILLSDALE MI 49242	BPU: UTILITY LIENS	55.00	80,325
LOT 156 0.46A M/L WARD	BLK M BLACKMAR AND GALLAHERS ADDN	SEC 23 T6S R3W FIRST		
30-006-126-130-12	CARRIAGE PARK INVESTORS L 63 MARION ST HILLSDALE MI 49242	BPU: UTILITY LIENS	219.27	530,800
E 142.5 FT LOT 64 AND E 142.5 FT S PRT LOT 65 LYING S OF STATE ST ALSO COM SE COR ABV DESC PCL ON N LN MARION ST TH E ALG N LN MARION ST 41 FT TH N PAR TO W LN ABV DESC PCL 165 FT TH W TO W LN ABV PCL TH S ALG SD W LN TO POB 1.46A M/L PRT LOTS 64-65 BLK I AND VAC ELLEN ST FOWLERS ADDN SEC 26 T6S R3W FIRST WARD				
30-006-334-204-06	HILLSDALE COUNTY TREASURE 50 GOODRICH AVE HILLSDALE MI 49242	BPU: UTILITY LIENS	1,042.79	12,802
. W3 LOT 64, LYNWOOD PARKWAY THIRD WARD. AS OF 12/31/2018 - WARD 3				
30-006-222-301-05	HILLSDALE PLACE APARTMENT 180 MECHANIC ST HILLSDALE MI 49242	BPU: UTILITY LIENS	107.35	438,966
. W-2 COM AT THE W 1/4 POST OF SEC 22, T6S R3W, CITY OF HILLSDALE. THE E 642.92 FT TH S 435.6 FT, TH E 500 FT. TH S 199.4 FT, TH W 1142.92 FT, TH N 635 FT TO POB 11.66 ACRES M/L UNPLATTED SECOND WARD AS OF 12/31/2018 - WARD 2				
30-006-327-426-27	TAIPALUS, JIM 4 S WEST ST & 6 HILLSDALE MI 49242	BPU: UTILITY LIENS	306.72	34,404
COM NE COR LOT 3 TH S 49.5 FT FOR POB TH W 92 FT TH S 49.5 FT TH E 92 FT TO W LN WEST ST TH N 49.5 FT TO POB 0.1A+/- PRT LOT 3 SOUTH ADDN SEC 27 T6S R3W THIRD WARD AS OF 12/31/2018 - WARD 3				

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30-006-327-433-12	101 E BACON LLC 70 S MANNING ST DUPLEX HILLSDALE MI 49242	BPU: UTILITY LIENS	343.53	48,061
. W3 L 355-509 S 57.75 FT OF LOT 39 SOUTH ADDN THIRD WARD. AS OF 12/31/2018 - WARD 4				
30-006-126-105-08	LASHAWAY, PERRY A & DONA 18 GARDEN ST HILLSDALE MI 49242	BPU: UTILITY LIENS	283.49	30,000
COM INT SWLY LN GARDEN ST W/ WLY LN UNION ST TH NWLY ALG SD GARDEN ST 396 FT TO WLY LN LD FORMERLY OWNED BY CAROLINE FORESTER FOR POB TH CONT NWLY ALG SD GARDEN ST 30 FT (PT ALSO DESC COM INT E LN HILLSDALE ST W/ S LN GARDEN ST TH E ALG SD S LN 51.57 FT TH CONT ALG SWLY LN SD GARDEN ST 202.93 FT) TH S42°12'29"W 120.17 FT TO FENCE LN (S BANK OLD MILL RACE) TH SELY ALG SD MILL RACE TO PT AT R/A TO POB TH NELY TO POB W/				
30-006-126-105-08	LASHAWAY, PERRY A & DONA 18 GARDEN ST HILLSDALE MI 49242	BPU: UTILITY LIENS	683.13	30,000
COM INT SWLY LN GARDEN ST W/ WLY LN UNION ST TH NWLY ALG SD GARDEN ST 396 FT TO WLY LN LD FORMERLY OWNED BY CAROLINE FORESTER FOR POB TH CONT NWLY ALG SD GARDEN ST 30 FT (PT ALSO DESC COM INT E LN HILLSDALE ST W/ S LN GARDEN ST TH E ALG SD S LN 51.57 FT TH CONT ALG SWLY LN SD GARDEN ST 202.93 FT) TH S42°12'29"W 120.17 FT TO FENCE LN (S BANK OLD MILL RACE) TH SELY ALG SD MILL RACE TO PT AT R/A TO POB TH NELY TO POB W/				
30-006-227-285-08	HILLSDALE RENAISSANCE LLC 36 N HOWELL ST HILLSDALE MI 49242	BPU: UTILITY LIENS	404.00	54,000
S 12.5 FT LOT 49 EXC S 0.5 FT THEREOF ALSO 2ND & 3RD FLRS OF BLDG ON N 17 FT S 29.5 FT SD LOT 49 0.05A M/L W/ AND SUBJ TO ESMT FRONT ENTRANCE AND STAIRWAY TO UPPER FLOORS ON N 20 FT BLK 49 BLK H OLD PLAT (VILLAGE OF HILLSDALE) SEC 27 T6S R3W THIRD WARD (REDISTRICTED FROM SECOND WARD)				
30-006-426-327-07	STRAHAN, SUSAN K ESTATE 202 E BACON ST & 204 HILLSDALE MI 49242	BPU: UTILITY LIENS	1,618.17	44,700
. W4 LOT 145 AND E 9 FT LOT 144 SOUTH ADDN FOURTH WARD AS OF 12/31/2018 - WARD 4				

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30-006-016-100-20	MEIJER INC 3600 W CARLETON RD HILLSDALE MI 49242	BPU: UTILITY LIENS	160.00	214,700
SE¼ NW¼ AND ALL SW¼ NE¼ S AND W OF M-99 R/W (REC W OF M-99) AND W OF C/L BECK RD (FKA M-99) ALSO DESC BEG CEN SEC 16 TH N89°59'06"W 1306.43 FT ALG E-W¼ LN TH N00°07'39"E 916.72 FT TO PT 59 FT M/L SLY OF WATERS EDGE BULLHEAD LK TH S52°01'55"E 455.61 FT TO PT 97 FT M/L SLY OF SD WATERS EDGE TH N59°38'22"E 188.78 FT TO PT 37 FT M/L SLY OF SD WATERS EDGE TH N12°08'56"W 607.83 FT TO N LN S¼ NW¼ SEC 16 SD PT 55 FT				
30-006-126-130-01	CARRIAGE PARK INVESTORS L 34 STATE ST HILLSDALE MI 49242	BPU: UTILITY LIENS	37.00	468,510
COM INT S LN STATE ST W/ W LN ELLEN ST AS RELOCATED AND BLT TH W 539 FT FOR POB TH CONT W ALG S LN STATE ST TO E LN SALEM ST TH S ALG E LN SALEM ST TO N LN MARION ST TH E ALG N LN MARION ST TO PT 539 FT W OF W LN ELLEN ST TH N 397.5 TO POB 2.92A M/L PRT LOTS 63-65 BLK I FOWLERS ADDN SEC 26 T6S R3W FIRST WARD				
30-006-227-128-02	HILLSDALE/OTSEGO HOUSING 165 SPRING ST HILLSDALE MI 49242	BPU: UTILITY LIENS	326.76	479,747
COM NE COR NW¼ SEC 27 TH W 546.645 FT ALG N LN SD SEC FOR POB TH W ALG SD N LN 202.125 FT TH S TO N LN SPRING ST TH ELY ALG SD N LN TO A PT S OF POB TH N TO POB EXC PRT E 1/2 NW 1/4 SEC 27 T6S R3W UNPLATTED SECOND WARD AS OF 12/31/2018 - WARD 2				
30-006-426-327-07	STRAHAN, SUSAN K ESTATE 202 E BACON ST & 204 HILLSDALE MI 49242	BPU: UTILITY LIENS	833.34	44,700
. W4 LOT 145 AND E 9 FT LOT 144 SOUTH ADDN FOURTH WARD AS OF 12/31/2018 - WARD 4				
30-006-222-301-05	HILLSDALE PLACE APARTMENT 180 MECHANIC ST HILLSDALE MI 49242	BPU: UTILITY LIENS	367.15	438,966
. W-2 COM AT THE W 1/4 POST OF SEC 22, T6S R3W, CITY OF HILLSDALE. THE E 642.92 FT TH S 435.6 FT, TH E 500 FT. TH S 199.4 FT, TH W 1142.92 FT, TH N 635 FT TO POB 11.66 ACRES M/L UNPLATTED SECOND WARD AS OF 12/31/2018 - WARD 2				

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30-006-227-128-02	HILLSDALE/OTSEGO HOUSING 165 SPRING ST HILLSDALE MI 49242	BPU: UTILITY LIENS	93.00	479,747
COM NE COR NW¼ SEC 27 TH W 546.645 FT ALG N LN SD SEC FOR POB TH W ALG SD N LN 202.125 FT TH S TO N LN SPRING ST TH ELY ALG SD N LN TO A PT S OF POB TH N TO POB EXC PRT E 1/2 NW 1/4 SEC 27 T6S R3W UNPLATTED SECOND WARD AS OF 12/31/2018 - WARD 2				
30-006-222-301-05	HILLSDALE PLACE APARTMENT 180 MECHANIC ST HILLSDALE MI 49242	BPU: UTILITY LIENS	60.00	438,966
. W-2 COM AT THE W 1/4 POST OF SEC 22, T6S R3W, CITY OF HILLSDALE. THE E 642.92 FT TH S 435.6 FT, TH E 500 FT. TH S 199.4 FT, TH W 1142.92 FT, TH N 635 FT TO POB 11.66 ACRES M/L UNPLATTED SECOND WARD AS OF 12/31/2018 - WARD 2				
30-006-123-354-13	BARKE FAMILY TRUST 148 OAK ST HILLSDALE MI 49242	BPU: UTILITY LIENS	473.25	32,292
LOT 105 0.38A M/L	BLK L BLACKMAR AND GALLAHERS ADDN	SEC 23 T6S R3W FIRST WARD		
30-006-227-128-02	HILLSDALE/OTSEGO HOUSING 165 SPRING ST HILLSDALE MI 49242	BPU: UTILITY LIENS	81.85	479,747
COM NE COR NW¼ SEC 27 TH W 546.645 FT ALG N LN SD SEC FOR POB TH W ALG SD N LN 202.125 FT TH S TO N LN SPRING ST TH ELY ALG SD N LN TO A PT S OF POB TH N TO POB EXC PRT E 1/2 NW 1/4 SEC 27 T6S R3W UNPLATTED SECOND WARD AS OF 12/31/2018 - WARD 2				
30-006-126-181-20	LABANI, WILLIAM J 14 LOGAN ST HILLSDALE MI 49242	BPU: UTILITY LIENS	1,887.92	75,087
LOT 41 BLK F FOWLERS ADDN ALSO BEG NE COR SD LOT 41 TH N0°34'10"E ALG E LN SD LOT EXT 148.5 FT TH W TO E LN LOGAN ST TH SWLY ALG SD E LN TO NW CR LOT 41 TH E TO POB UNPLATTED 1.55A M/L SEC 26 T6S R3W FOURTH WARD (REDISTRICTED FROM FIRST WARD)				

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30-006-123-353-14	MELDEW'S INVESTMENT PROPE 160 UNION ST HILLSDALE MI 49242	BPU: UTILITY LIENS	468.87	21,840
COM SW COR LOT 50 TH E 186 FT TH N 45 FT FOR POB TH N 37 FT M/L TO N LN SD LOT 50 TH E 49.5 FT TH N 8 FT TH E TO W LN UNION ST TH S ALG SD W LN 45 FT TH W TO POB 0.1A M/L PRT LOTS 50-51 BLK F BLACKMAR AND GALLAHERS ADDN SEC 23 T6S R3W FIRST WARD				
Totals for BPU UTILITY LIENS		Count: 46	15,623.35	8,676,505
Grand Totals		Count: 46	15,623.35	8,676,505