



# City Council Agenda

June 19, 2023  
7:00 p.m.

City Council Chambers  
97 N. Broad Street  
Hillsdale, MI 49242

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- I. Call to Order and Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Public Comments on Agenda Items**
- V. Consent Agenda**
  - A. Approval of Bills
    - 1. City and BPU Claims of June 1, 2023: \$1,237,010.30
    - 2. Payroll of May 25, 2023: \$172,622.05
  - B. City Council Minutes of June 5, 2023
  - C. Library Minutes of April 13, 2023, May 5, 2023
  - D. Right of Way Permit Fee Schedule
  - E. July Parade TCO 2023-18 & Map
  - F. July 3<sup>rd</sup> Fireworks Application & Noise Variance
  - G. BPU Chlorine and Sulfur Dioxide Feed Equipment
  - H. BPU Sewer Camera
  - I. BPU New Service Truck Body
- VI. Communications/Petitions**
  - A. Indefinite Blocking of Parking Space
  - B. Mitchell Research Center Letter
  - C. July 3<sup>rd</sup> Parade Flyer
  - D. Jansen Letter
- VII. Introduction and Adoption of Ordinances/Public Hearing**
  - A.
- VIII. Old Business**
  - A.
- IX. New Business**
  - A. FY 2023 Budget Amendments
  - B. GCBG WGI Grant Project Bid Award
  - C. Set Public Hearing for Workforce Housing PILOT Ordinance
  - D. Social District Local Approval for Hillsdale Brewing Company (Resolution)  
Social District Local Approval for Pub n Grub (Resolution)
  - E. BPU Board Compensation - Mayor Stockford
  - F. Council Meeting – July 3, 2023

**X. Miscellaneous Reports**

A. Proclamation- None

B. Appointments –Zoning Board Appeals- Matt Kniffin, Amber Yoder

Library Board – Laura Negus

C. Other- None

**XI. General Public Comment**

**XII. City Manager’s Report**

**XIII. Council Comment**

**XIV. Adjournment**

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 06/01/2023 - 06/01/2023  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 PAID

| GL Number                                      | Invoice Line Desc                | Vendor  | Invoice Description            | Amount    | Check # |
|--|----------------------------------|---|--------------------------------|-----------|---------|
| Fund 101 GENERAL FUND                          |                                  |   |                                |           |         |
| Dept 000.000                                   |                                  |   |                                |           |         |
| 101-000.000-123.000                            | MML DUES & LEGAL DEFENSE FUND    | MICHIGAN MUNICIPAL LEAGUE   | MML DUES & LEGAL DEFENSE FUND  | 5,789.00  | 106386  |
| 101-000.000-123.000                            | WORKERS' COMP INSURANCE FY2024   | MML WORKERS 'COMP FUND  | WORKERS' COMP INSURANCE FY2024 | 17,905.39 | 106391  |
| Total For Dept 000.000                         |                                  |   |                                | 23,694.39 |         |
| Dept 172.000 CITY MANAGER                      |                                  |   |                                |           |         |
| 101-172.000-715.000                            | DENTAL & VISION - CITY MANAGER   | BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034 |                                | 38.82     | 573     |
| 101-172.000-715.000                            | HEALTH INSURANCE - JUNE 2023     | PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - JUNE 2023            |                                | 703.65    | 576     |
| 101-172.000-715.000                            | LIFE INSURANCE                   | SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE            |                                | 6.50      | 577     |
| 101-172.000-715.000                            | LIFE INSURANCE                   | SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE            |                                | 6.50      | 577     |
| 101-172.000-721.000                            | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE            |                                | 15.39     | 577     |
| 101-172.000-721.000                            | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE            |                                | 15.39     | 577     |
| Total For Dept 172.000 CITY MANAGER            |                                  |   |                                | 786.25    |         |
| Dept 175.000 ADMINISTRATIVE SERVICES           |                                  |   |                                |           |         |
| 101-175.000-715.000                            | DENTAL & VISION - SAFETY DIRECTO | BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034 |                                | 5.59      | 573     |
| 101-175.000-802.000                            | TREND MICRO SUBSCRIPTION (MONTHL | SONIT SYSTEMS, LLC TREND MICRO SUBSCRIPTION (MONTHLY) MAY         |                                | 85.38     | 106414  |
| 101-175.000-802.000                            | VIPRE EMAIL SECURITY RECURRING ( | SONIT SYSTEMS, LLC VIPRE EMAIL SECURITY RECURRING (MAY)           |                                | 29.42     | 106414  |
| 101-175.000-806.000                            | LEGAL SERVICES - POAM GRIEVANCE- | MIKA MEYERS BECKET & JONES\LEGAL SERVICES - POAM GRIEVANCE-VOLUNT |                                | 2,090.00  | 106389  |
| 101-175.000-806.000                            | ARBITRATOR'S FEE - POAM GRIEVANC | CARD SERVICES CENTER D. MACKIE CREDIT CARD                        |                                | 800.00    | 574     |
| Total For Dept 175.000 ADMINISTRATIVE SERVICES |                                  |   |                                | 3,010.39  |         |
| Dept 191.000 FINANCE DEPARTMENT                |                                  |   |                                |           |         |
| 101-191.000-715.000                            | DENTAL & VISION - FINANCE        | BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034 |                                | 38.82     | 573     |
| 101-191.000-715.000                            | HEALTH INSURANCE - JUNE 2023     | PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - JUNE 2023            |                                | 703.65    | 576     |
| 101-191.000-715.000                            | LIFE INSURANCE                   | SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE            |                                | 6.50      | 577     |
| 101-191.000-715.000                            | LIFE INSURANCE                   | SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE            |                                | 6.50      | 577     |
| 101-191.000-721.000                            | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE            |                                | 8.66      | 577     |
| 101-191.000-721.000                            | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE            |                                | 8.66      | 577     |
| 101-191.000-801.000                            | ACCOUNTING SERVICES - ARPIL 2023 | THE WOODHILL GROUP, LLC ACCOUNTING SERVICES - ARPIL 2023          |                                | 3,103.86  | 106423  |
| 101-191.000-801.000                            | CASH FLOW ANALYSIS               | THE WOODHILL GROUP, LLC CASH FLOW ANALYSIS                        |                                | 3,750.00  | 106423  |
| Total For Dept 191.000 FINANCE DEPARTMENT      |                                  |   |                                | 7,626.65  |         |
| Dept 215.000 CITY CLERK DEPARTMENT             |                                  |   |                                |           |         |
| 101-215.000-715.000                            | DENTAL & VISION - CITY CLERK     | BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034 |                                | 97.05     | 573     |
| 101-215.000-715.000                            | HEALTH INSURANCE - JUNE 2023     | PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - JUNE 2023            |                                | 1,759.10  | 576     |
| 101-215.000-715.000                            | LIFE INSURANCE                   | SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE            |                                | 16.24     | 577     |
| 101-215.000-715.000                            | LIFE INSURANCE                   | SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE            |                                | 16.24     | 577     |
| 101-215.000-721.000                            | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE            |                                | 16.53     | 577     |
| 101-215.000-721.000                            | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE            |                                | 16.53     | 577     |
| 101-215.000-734.000                            | POSTAGE                          | CARD SERVICES CENTER M. LOREN CREDIT CARD                         |                                | 378.00    | 574     |
| 101-215.000-734.000                            | POSTAGE - TREASURER CERT MAIL    | CARD SERVICES CENTER K. PRICE CREDIT CARD                         |                                | 9.24      | 574     |
| 101-215.000-801.000                            | ORDINANCE SUPPL PAGES ONLINE     | CIVICPLUS, LLC SUPPLEMENTAL PAGES, IMAGES TABLES GRAPHS           |                                | 2,030.00  | 106331  |
| 101-215.000-905.000                            | PUBLIC HEARING, PUB HEAR LIB ORD | GATEHOUSE MEDIA MICHIGAN \PUBLIC HEARING, PUB HEAR LIB ORD, BIDS  |                                | 248.22    | 106353  |
| Total For Dept 215.000 CITY CLERK DEPARTMENT   |                                  |   |                                | 4,587.15  |         |
| Dept 253.000 CITY TREASURER                    |                                  |   |                                |           |         |
| 101-253.000-801.000                            | ACCOUNTING SERVICES - SPECIAL AC | THE WOODHILL GROUP, LLC ACCOUNTING SERVICES - ARPIL 2023          |                                | 1,912.50  | 106423  |
| Total For Dept 253.000 CITY TREASURER          |                                  |   |                                | 1,912.50  |         |
| Dept 257.000 ASSESSING DEPARTMENT              |                                  |   |                                |           |         |
| 101-257.000-715.000                            | DENTAL & VISION - ASSESSING      | BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034 |                                | 97.05     | 573     |
| 101-257.000-715.000                            | HEALTH INSURANCE - JUNE 2023     | PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - JUNE 2023            |                                | 1,759.10  | 576     |
| 101-257.000-715.000                            | LIFE INSURANCE                   | SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE            |                                | 32.48     | 577     |

| GL Number                                   | Invoice Line Desc                | Vendor                     | Invoice Description                      | Amount    | Check # |
|---|----------------------------------|----------------------------|--|-----------|---------|
| Fund 101 GENERAL FUND                       |                                  |                            |  |           |         |
| Dept 257.000 ASSESSING DEPARTMENT           |                                  |                            |  |           |         |
| 101-257.000-715.000                         | LIFE INSURANCE                   | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE              | 32.48     | 577     |
| 101-257.000-721.000                         | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE              | 47.26     | 577     |
| 101-257.000-721.000                         | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE              | 47.26     | 577     |
| 101-257.000-726.000                         | SUPPLIES                         | GELZER HJ & SON INC        | FAN FOR ASSESSING DEPARTMENT             | 39.99     | 106437  |
| 101-257.000-734.000                         | POSTAGE                          | CARD SERVICES CENTER       | K. THOMAS CREDIT CARD                    | 63.00     | 574     |
| 101-257.000-810.000                         | DUES & SUBSCRIPTIONS             | CARD SERVICES CENTER       | K. THOMAS CREDIT CARD                    | 25.00     | 574     |
| 101-257.000-860.000                         | TRANSPORTATION & MILEAGE         | CARD SERVICES CENTER       | K. THOMAS CREDIT CARD                    | 7.00      | 574     |
| 101-257.000-956.200                         | LODGING & MEALS                  | KIMBERLY A. THOMAS         | MTT CONSULTATION INSPECTION/LUNCH W/ AE  | 40.00     | 106424  |
| 101-257.000-956.200                         | LODGING & MEALS                  | CARD SERVICES CENTER       | K. THOMAS CREDIT CARD                    | 139.95    | 574     |
| Total For Dept 257.000 ASSESSING DEPARTMENT |                                  |                            |  | 2,330.57  |         |
| Dept 262.000 ELECTIONS                      |                                  |                            |  |           |         |
| 101-262.000-726.000                         | ELECTION POSTAGE                 | CARD SERVICES CENTER       | M. LOREN CREDIT CARD                     | 609.00    | 574     |
| Total For Dept 262.000 ELECTIONS            |                                  |                            |  | 609.00    |         |
| Dept 265.000 BUILDING AND GROUNDS           |                                  |                            |  |           |         |
| 101-265.000-726.000                         | WATER - CITY HALL                | HEFFERNAN SOFT WATER SERV\ | WATER DELIVERY SERVICE                   | 21.74     | 106361  |
| 101-265.000-726.000                         | VACUUM FOR CITY HALL - 1ST FLOOR | WALMART COMMUNITY          | VACUUM FOR CITY HALL - 1ST FLOOR         | 59.00     | 106430  |
| 101-265.000-726.000                         | VACUUM FOR CITY HALL - 2ND FLOOR | WALMART COMMUNITY          | VACUUM FOR CITY HALL - 2ND FLOOR         | 59.00     | 106430  |
| 101-265.000-726.000                         | WATER,TEA,AIR FRESHENERS         | WALMART COMMUNITY          | SCOREBOOK,WATER,TEA,AIR FRESHENERS       | 20.76     | 106430  |
| 101-265.000-726.000                         | SUPPLIES                         | GELZER HJ & SON INC        | CITY HALL DUPLICATE KEYS                 | 11.16     | 106437  |
| 101-265.000-726.000                         | FLAG FOR CITY HALL               | GELZER HJ & SON INC        | FLAG FOR CITY HALL                       | 69.99     | 106437  |
| 101-265.000-726.000                         | SWEEPER BAGS                     | CARD SERVICES CENTER       | S. HEPHNER CREDIT CARD                   | 18.01     | 574     |
| 101-265.000-801.000                         | CITY HALL 5.18.23                | CINTAS CORPORATION         | CITY HALL 5.18.23                        | 15.25     | 106329  |
| 101-265.000-801.000                         | CITY HALL 5.25                   | CINTAS CORPORATION         | CITY HALL 5.25                           | 15.25     | 106329  |
| 101-265.000-801.000                         | 4/19/23 - STRIP WAX DISPATCH OFF | EAST 2 WEST ENTERPRISES,   | 14/19/23 - STRIP WAX DISPATCH OFFICE FLC | 95.00     | 106344  |
| 101-265.000-920.000                         | 505431439 - 22 N MANNING - MITCH | MICH GAS UTILITIES         | NATURAL GAS UTILITY - 22 N MANNING       | 181.89    | 565     |
| 101-265.000-920.000                         | 505119616 - 97 N BROAD - CITY HA | MICH GAS UTILITIES         | NATURAL GAS UTILITY - 97 N BROAD         | 422.81    | 566     |
| 101-265.000-930.000                         | FERTILIZER SPIKES                | AMAZON CAPITAL SERVICES,   | 1 FERTILIZER SPIKES                      | 79.38     | 106312  |
| 101-265.000-930.000                         | PLEAT M6 FILTER FOR MRC BUILDING | GELZER HJ & SON INC        | PLEAT M6 FILTER FOR MRC BUILDING         | 10.58     | 106437  |
| 101-265.000-930.000                         | CHR LAV FAUCET W/POP UP FOR CITY | GELZER HJ & SON INC        | CHR LAV FAUCET W/POP UP FOR CITY HALL    | 44.99     | 106437  |
| 101-265.000-930.000                         | GRAY DUCT TAPE MULTI-USE DUCT TA | GELZER HJ & SON INC        | GRAY DUCT TAPE MULTI-USE DUCT TAPE AND   | 52.57     | 106437  |
| 101-265.000-930.000                         | ANCHORS HEX WASH ELBOWS AND FILM | GELZER HJ & SON INC        | ANCHORS HEX WASH ELBOWS AND FILM TAPE F  | 43.76     | 106437  |
| 101-265.000-970.000                         | CITY HALL PAINTING               | RNC PAINT SYSTEMS          | CITY HALL PAINTING                       | 18,138.00 | 106406  |
| Total For Dept 265.000 BUILDING AND GROUNDS |                                  |                            |  | 19,359.14 |         |
| Dept 270.000 HUMAN RESOURCES                |                                  |                            |  |           |         |
| 101-270.000-715.000                         | DENTAL & VISION - HUMAN RESOURCE | BLUE CROSS & BLUE SHIELD ( | DENTAL & VISION INSURANCE GROUP 0070034  | 38.82     | 573     |
| 101-270.000-715.000                         | HEALTH INSURANCE - JUNE 2023     | PLANSOURCE BENEFITS ADMIN\ | HEALTH INSURANCE - JUNE 2023             | 703.65    | 576     |
| 101-270.000-715.000                         | LIFE INSURANCE                   | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE              | 6.50      | 577     |
| 101-270.000-715.000                         | LIFE INSURANCE                   | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE              | 6.50      | 577     |
| 101-270.000-721.000                         | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE              | 12.89     | 577     |
| 101-270.000-721.000                         | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE              | 12.89     | 577     |
| Total For Dept 270.000 HUMAN RESOURCES      |                                  |                            |  | 781.25    |         |
| Dept 301.000 POLICE DEPARTMENT              |                                  |                            |  |           |         |
| 101-301.000-715.000                         | DENTAL & VISION - POLICE         | BLUE CROSS & BLUE SHIELD ( | DENTAL & VISION INSURANCE GROUP 0070034  | 875.19    | 573     |
| 101-301.000-715.000                         | DENTAL & VISION - POLICE         | BLUE CROSS & BLUE SHIELD ( | DENTAL & VISION INSURANCE GROUP 0070034  | 139.88    | 573     |
| 101-301.000-715.000                         | HEALTH INSURANCE - JUNE 2023     | PLANSOURCE BENEFITS ADMIN\ | HEALTH INSURANCE - JUNE 2023             | 16,318.82 | 576     |
| 101-301.000-715.000                         | LIFE INSURANCE                   | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE              | 203.00    | 577     |
| 101-301.000-715.000                         | LIFE INSURANCE                   | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE              | 251.72    | 577     |
| 101-301.000-721.000                         | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE              | 274.91    | 577     |
| 101-301.000-721.000                         | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE              | 333.86    | 577     |

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 06/01/2023 - 06/01/2023  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 PAID

| GL Number                                | Invoice Line Desc                | Vendor                     | Invoice Description                      | Amount    | Check # |
|--|----------------------------------|----------------------------|--|-----------|---------|
| Fund 101 GENERAL FUND                    |                                  |                            |  |           |         |
| Dept 301.000 POLICE DEPARTMENT           |                                  |                            |  |           |         |
| 101-301.000-726.000                      | NEW EVIDENCE CAMERA FOR DETECTIV | AMAZON CAPITAL SERVICES,   | 1NEW EVIDENCE CAMERA FOR DETECTIVE MARTI | 344.52    | 106312  |
| 101-301.000-726.000                      | EVEIDENCE RECORD BOOK FOR DETECT | AMAZON CAPITAL SERVICES,   | 1EVEIDENCE RECORD BOOK FOR DETECTIVE MAF | 45.97     | 106312  |
| 101-301.000-726.000                      | 3 CAMERAS FOR THE OFFICERS       | AMAZON CAPITAL SERVICES,   | 13 CAMERAS FOR THE OFFICERS              | 188.10    | 106312  |
| 101-301.000-726.000                      | 500 3 PART CIVIL INFRACTION CITA | STOCKHOUSE CORPORATION     | 500 3 PART CIVIL INFRACTION CITATIONS    | 482.20    | 106419  |
| 101-301.000-726.000                      | POSTAGE-DNA SWABS TO LAB         | CARD SERVICES CENTER       | S. HEPHNER CREDIT CARD                   | 34.08     | 574     |
| 101-301.000-742.000                      | STOLL-SHIRTS FOR ACADEMY         | CARD SERVICES CENTER       | S. HEPHNER CREDIT CARD                   | 60.42     | 574     |
| 101-301.000-801.000                      | INTERENT SERVICE FOR POLICE UNIT | VERIZON WIRELESS           | INTERENT SERVICE FOR POLICE UNIT COMPUTI | 160.04    | 106428  |
| 101-301.000-930.000                      | NEW TIRE FOR UNIT 2-7            | NORM'S TIRE & SERVICE      | NEW TIRE FOR UNIT 2-7                    | 170.75    | 106394  |
| 101-301.000-930.000                      | OIL CHANGE UNIT 2.7              | PARNEY'S CAR CARE, LLC     | OIL CHANGE UNIT 2.7                      | 42.52     | 106395  |
| 101-301.000-930.000                      | OIL CHANGE AND TIRE ROTATION ON  | PARNEY'S CAR CARE, LLC     | OIL CHANGE AND TIRE ROTATION ON UNIT 2-  | 57.52     | 106395  |
| 101-301.000-955.221                      | POLICE                           | HILLSDALE HOSPITAL         | DRUG SCREEN FOR JAMIE CAMPBELL           | 52.00     | 106440  |
| Total For Dept 301.000 POLICE DEPARTMENT |                                  |                            |  | 20,035.50 |         |
| Dept 336.000 FIRE DEPARTMENT             |                                  |                            |  |           |         |
| 101-336.000-715.000                      | DENTAL & VISION - FIRE           | BLUE CROSS & BLUE SHIELD ( | DENTAL & VISION INSURANCE GROUP 0070034  | 319.13    | 573     |
| 101-336.000-715.000                      | DENTAL & VISION - FIRE           | BLUE CROSS & BLUE SHIELD ( | DENTAL & VISION INSURANCE GROUP 0070034  | 27.97     | 573     |
| 101-336.000-715.000                      | HEALTH INSURANCE - JUNE 2023     | PLANSOURCE BENEFITS ADMINI | HEALTH INSURANCE - JUNE 2023             | 8,371.44  | 576     |
| 101-336.000-715.000                      | LIFE INSURANCE                   | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE              | 73.08     | 577     |
| 101-336.000-715.000                      | LIFE INSURANCE                   | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE              | 73.08     | 577     |
| 101-336.000-721.000                      | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE              | 93.56     | 577     |
| 101-336.000-721.000                      | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE              | 93.56     | 577     |
| 101-336.000-726.000                      | IRON DUCK ULTRA SPACE SAVER CARR | EMERGENCY MEDICAL PRODUCT  | IRON DUCK ULTRA SPACE SAVER CARRY CASE   | 118.85    | 106345  |
| 101-336.000-726.000                      | GAUZE, PPE, CATHETERS, CO2 DETEC | EMERGENCY MEDICAL PRODUCT  | GAUZE, PPE, CATHETERS, CO2 DETECTOR      | 165.90    | 106345  |
| 101-336.000-726.000                      | SUPPLIES                         | MARKET HOUSE               | CLEANING PRODUCTS                        | 14.56     | 106381  |
| 101-336.000-726.000                      | NYLON FLAG                       | GELZER HJ & SON INC        | NYLON FLAG                               | 63.35     | 106437  |
| 101-336.000-726.000                      | RETURNED GARAGE DOOR REMOTE      | GELZER HJ & SON INC        | RETURNED GARAGE DOOR REMOTE              | (45.99)   | 106437  |
| 101-336.000-920.000                      | 502806085 - 77 E CARLETON - FIRE | MICH GAS UTILITIES         | NATURAL GAS UTILITY - 77 E CARLETON      | 146.39    | 567     |
| 101-336.000-930.000                      | TIRE REPAIR FOR UNIT 332         | NORM'S TIRE & SERVICE      | TIRE REPAIR FOR UNIT 332                 | 60.81     | 106394  |
| 101-336.000-955.221                      | DRUG SCREEN/PHYSICAL FOR CHRIS R | HILLSDALE HOSPITAL         | DRUG SCREEN/PHYSICAL FOR CHRIS ROSENBEF  | 107.00    | 106440  |
| Total For Dept 336.000 FIRE DEPARTMENT   |                                  |                            |  | 9,682.69  |         |
| Dept 441.000 PUBLIC SERVICES DEPARTMENT  |                                  |                            |  |           |         |
| 101-441.000-715.000                      | DENTAL & VISION - PUBLIC SERVICE | BLUE CROSS & BLUE SHIELD ( | DENTAL & VISION INSURANCE GROUP 0070034  | 108.24    | 573     |
| 101-441.000-715.000                      | DENTAL & VISION - PUBLIC SERVICE | BLUE CROSS & BLUE SHIELD ( | DENTAL & VISION INSURANCE GROUP 0070034  | 97.05     | 573     |
| 101-441.000-715.000                      | DENTAL & VISION - PUBLIC SERVICE | BLUE CROSS & BLUE SHIELD ( | DENTAL & VISION INSURANCE GROUP 0070034  | 16.79     | 573     |
| 101-441.000-715.000                      | HEALTH INSURANCE - JUNE 2023     | PLANSOURCE BENEFITS ADMINI | HEALTH INSURANCE - JUNE 2023             | 3,800.91  | 576     |
| 101-441.000-715.000                      | LIFE INSURANCE                   | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE              | 35.73     | 577     |
| 101-441.000-715.000                      | LIFE INSURANCE                   | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE              | 35.73     | 577     |
| 101-441.000-721.000                      | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE              | 45.60     | 577     |
| 101-441.000-721.000                      | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE              | 45.60     | 577     |
| 101-441.000-726.000                      | SUPPLIES                         | AMAZON CAPITAL SERVICES,   | 1MAG NAILS, TRASH BAG BANDS, AND WHITE I | 48.43     | 106312  |
| 101-441.000-726.000                      | MANHOLE HOOK TOOL, D BATTERIES,  | AMAZON CAPITAL SERVICES,   | 1MANHOLE HOOK TOOL, D BATTERIES, TAPE RE | 96.18     | 106312  |
| 101-441.000-726.000                      | CARBONLESS PHONE MESSAGE BOOKS   | AMAZON CAPITAL SERVICES,   | 1CARBONLESS PHONE MESSAGE BOOKS          | 28.30     | 106312  |
| 101-441.000-726.000                      | TRASH BAGS AND GLOVES            | AMAZON CAPITAL SERVICES,   | 1TRASH BAGS AND GLOVES                   | 129.35    | 106312  |
| 101-441.000-726.000                      | 8.5X11 COPY PAPER                | CURRENT OFFICE SOLUTIONS   | 8.5X11 COPY PAPER                        | 55.00     | 106337  |
| 101-441.000-726.000                      | DURA 4 PK D BATTERY AND 8 PK D B | FAMILY FARM & HOME         | DURA 4 PK D BATTERY AND 8 PK D BATTERY   | 103.94    | 106348  |
| 101-441.000-726.000                      | WATER - 149 WATERWORKS           | HEFFERNAN SOFT WATER SERV  | WATER DELIVERY SERVICE                   | 16.26     | 106361  |
| 101-441.000-726.000                      | SAFETY GLASSES                   | MORIARTY MACHINERY & SUPPI | SAFETY GLASSES                           | 61.34     | 106393  |
| 101-441.000-726.000                      | HARD HAT AND VEST                | MORIARTY MACHINERY & SUPPI | HARD HAT AND VEST                        | 113.29    | 106393  |
| 101-441.000-726.000                      | PORTABLE AC                      | WALMART COMMUNITY          | PORTABLE AC                              | 378.00    | 106430  |
| 101-441.000-726.000                      | MAPP PRO FUEL AND MAPPRO TORCH H | GELZER HJ & SON INC        | MAPP PRO FUEL AND MAPPRO TORCH HEAD TOC  | 67.48     | 106437  |
| 101-441.000-801.000                      | REPAIR FOR BETTY MACY VEHICLE FR | HILLSDALE BUICK GMC        | REPAIR FOR BETTY MACY VEHICLE FROM AARC  | 3,820.82  | 106362  |
| 101-441.000-930.000                      | INSTALL NEW WINDOW UNIT AND OPER | G&G GLASS, INC             | INSTALL NEW WINDOW UNIT AND OPERATOR AF  | 496.29    | 106351  |

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|---|----------------------------------|---|---|-----------|---------|
| Fund 101 GENERAL FUND                             |                                  |   |   |           |         |
| Dept 441.000 PUBLIC SERVICES DEPARTMENT           |                                  |   |   |           |         |
| 101-441.000-930.000                               | 3/8 MX 3/8 PLUG                  | GELZER HJ & SON INC   | 3/8 MX 3/8 PLUG                         | 14.58     | 106437  |
| 101-441.000-955.588                               | DPS                              | HILLSDALE HOSPITAL  | HILLSDALE HOSPITAL RON S AND SALLY M    | 52.00     | 106440  |
| Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT |                                  |   |   | 9,666.91  |         |
| Dept 447.000 ENGINEERING SERVICES                 |                                  |   |   |           |         |
| 101-447.000-715.000                               | DENTAL & VISION -ENGINEERING     | BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034 |   | 125.03    | 573     |
| 101-447.000-715.000                               | HEALTH INSURANCE - JUNE 2023     | PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - JUNE 2023            |   | 2,387.36  | 576     |
| 101-447.000-715.000                               | LIFE INSURANCE                   | SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE            |   | 16.24     | 577     |
| 101-447.000-715.000                               | LIFE INSURANCE                   | SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE            |   | 32.48     | 577     |
| 101-447.000-721.000                               | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE            |   | 38.47     | 577     |
| 101-447.000-721.000                               | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE            |   | 66.47     | 577     |
| 101-447.000-726.000                               | SUPPLIES                         | AMAZON CAPITAL SERVICES, 1MAG NAILS, TRASH BAG BANDS, AND WHITE E |   | 37.89     | 106312  |
| 101-447.000-726.000                               | SUPPLIES                         | AMAZON CAPITAL SERVICES, 1CHAIRS FOR KRISTIN                      |   | 558.00    | 106312  |
| 101-447.000-726.000                               | MANHOLE HOOK TOOL, D BATTERIES,  | AMAZON CAPITAL SERVICES, 1MANHOLE HOOK TOOL, D BATTERIES, TAPE RE |   | 35.45     | 106312  |
| Total For Dept 447.000 ENGINEERING SERVICES       |                                  |   |   | 3,297.39  |         |
| Dept 567.000 CEMETERIES                           |                                  |   |   |           |         |
| 101-567.000-801.000                               | OAK GROVE CEM 1 MAPLE TREE REMOV | LONSBERY, JEFFREY   | OAK GROVE CEM 1 MAPLE TREE REMOVED      | 2,300.00  | 106333  |
| 101-567.000-801.000                               | MAY PORT A JOHN RENTALS          | LAPEW SANITATION - THOMAS MAY PORT A JOHN RENTALS                 |   | 110.00    | 106379  |
| 101-567.000-801.000                               | OAK GROVE AND LAKEVIEW CEMETERY  | TKC LAWN SNOW AND WOOD LLC  | OAK GROVE AND LAKEVIEW CEMETERY MOWING  | 8,840.00  | 106426  |
| 101-567.000-801.000                               | LAKEVIEW AND OAKGROVE CEMETERY M | TKC LAWN SNOW AND WOOD LLC  | LAKEVIEW AND OAKGROVE CEMETERY MOWING   | 2,210.00  | 106426  |
| 101-567.000-930.000                               | NYL TWIST ROAP AND BOLT SNAP FOR | GELZER HJ & SON INC   | NYL TWIST ROAP AND BOLT SNAP FOR LAKEVI | 21.07     | 106437  |
| Total For Dept 567.000 CEMETERIES                 |                                  |   |   | 13,481.07 |         |
| Dept 571.000 PARKING LOTS                         |                                  |   |   |           |         |
| 101-571.000-726.000                               | TREE PLANTING PARKING LOTS       | LAKE COUNTY NURSERY   | SPRING 2023 TREE PLANTING               | 493.38    | 106378  |
| Total For Dept 571.000 PARKING LOTS               |                                  |   |   | 493.38    |         |
| Dept 595.000 AIRPORT                              |                                  |   |   |           |         |
| 101-595.000-715.000                               | LIFE INSURANCE                   | SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE            |   | 16.24     | 577     |
| 101-595.000-715.000                               | LIFE INSURANCE                   | SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE            |   | 16.24     | 577     |
| 101-595.000-721.000                               | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE            |   | 19.75     | 577     |
| 101-595.000-721.000                               | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE            |   | 19.75     | 577     |
| 101-595.000-726.000                               | CUPS,NAPKINS,BATTERIES,BAKERY,BL | MARKET HOUSE  | CUPS,NAPKINS,BATTERIES,BAKERY,BLADES    | 107.88    | 106381  |
| 101-595.000-740.000                               | DIESEL FUEL DELIVERY             | BRINER OIL CO, INC  | DIESEL FUEL DELIVERY                    | 499.50    | 106322  |
| 101-595.000-801.000                               | REFUELING TRUCK RENTAL BILLING   | AVFUEL CORP   | REFUELING TRUCK RENTAL BILLING          | 950.00    | 572     |
| 101-595.000-801.000                               | MERCHANT EQUIP RENTAL BILLING    | AVFUEL CORP   | MERCHANT EQUIP RENTAL BILLING           | 20.00     | 572     |
| 101-595.000-930.000                               | V-BELT FOR JOHN DEERE TRACTOR RE | GREENMARK EQUIPMENT   | V-BELT FOR JOHN DEERE TRACTOR REPAIRS   | 190.48    | 106357  |
| 101-595.000-930.000                               | TIRES FOR BATWING MOWER          | NORM'S TIRE & SERVICE   | TIRES FOR BATWING MOWER                 | 101.01    | 106394  |
| 101-595.000-930.000                               | SMALL TIRE FOR BATWING MOWER     | NORM'S TIRE & SERVICE   | SMALL TIRE FOR BATWING MOWER            | 20.99     | 106394  |
| 101-595.000-930.000                               | MAIN TIRES FOR BATWING MOWER     | NORM'S TIRE & SERVICE   | MAIN TIRES FOR BATWING MOWER            | 276.54    | 106394  |
| 101-595.000-930.000                               | BEARING FOR CUB CADET MOWER DECK | SPRATT'S  | BEARING FOR CUB CADET MOWER DECK        | 290.38    | 106415  |
| Total For Dept 595.000 AIRPORT                    |                                  |   |   | 2,528.76  |         |
| Dept 701.000 PLANNING DEPARTMENT                  |                                  |   |   |           |         |
| 101-701.000-715.000                               | DENTAL & VISION - PLANNING       | BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034 |   | 97.05     | 573     |
| 101-701.000-715.000                               | HEALTH INSURANCE - JUNE 2023     | PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - JUNE 2023            |   | 1,759.10  | 576     |
| 101-701.000-715.000                               | LIFE INSURANCE                   | SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE            |   | 16.24     | 577     |
| 101-701.000-715.000                               | LIFE INSURANCE                   | SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE            |   | 16.24     | 577     |
| 101-701.000-721.000                               | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE            |   | 19.23     | 577     |
| 101-701.000-721.000                               | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE            |   | 19.23     | 577     |
| 101-701.000-801.372                               | CONTRACTUAL SERVICES - CODE ENFO | PARRISH EXCAVATING, INC.  | CODE ENFORCEMENT DEMOLITION 178 N MANNI | 27,761.67 | 106396  |

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| Fund 101 GENERAL FUND                       |   |   |   |            |         |
| Dept 701.000 PLANNING DEPARTMENT            |   |   |   |            |         |
| Total For Dept 701.000 PLANNING DEPARTMENT  |   |   |   | 29,688.76  |         |
| Dept 728.000 ECONOMIC DEVELOPMENT           |   |   |   |            |         |
| 101-728.000-715.000                         | DENTAL & VISION - ECON DEVEL                                | BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034 |   | 27.98      | 573     |
| 101-728.000-715.000                         | HEALTH INSURANCE - JUNE 2023                                | PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - JUNE 2023            |   | 628.26     | 576     |
| 101-728.000-715.000                         | LIFE INSURANCE  | SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE            |   | 16.24      | 577     |
| 101-728.000-715.000                         | LIFE INSURANCE  | SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE            |   | 16.24      | 577     |
| 101-728.000-721.000                         | DISABILITY INSURANCE  | SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE            |   | 19.00      | 577     |
| 101-728.000-721.000                         | DISABILITY INSURANCE  | SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE            |   | 19.00      | 577     |
| Total For Dept 728.000 ECONOMIC DEVELOPMENT |   |   |   | 726.72     |         |
| Dept 756.000 PARKS                          |   |   |   |            |         |
| 101-756.000-726.000                         | SAFETY ORANGE PRO ENAMEL                                    | GELZER HJ & SON INC   | SAFETY ORANGE PRO ENAMEL                | 52.99      | 106437  |
| 101-756.000-726.000                         | KEYS FOR FOD  | GELZER HJ & SON INC   | KEYS FOR FOD                            | 2.00       | 106437  |
| 101-756.000-726.470                         | TREE PLANTING PARKS   | LAKE COUNTY NURSERY   | SPRING 2023 TREE PLANTING               | 2,037.38   | 106378  |
| 101-756.000-801.000                         | STOCKS PARK TREE REMOVAL AND HAN                            | LONSBERY, JEFFREY   | STOCKS PARK TREE REMOVAL AND HANGERS CF | 1,850.00   | 106333  |
| 101-756.000-801.000                         | MAY PORT A JOHN RENTALS                                     | LAPEW SANITATION - THOMAS   | MAY PORT A JOHN RENTALS                 | 1,225.00   | 106379  |
| 101-756.000-930.000                         | CHROME SINK DRAIN AND WASHER FOR AMERICAN COPPER AND BRASS, | CHROME SINK DRAIN AND WASHER FOR FOD                              |   | 13.49      | 106435  |
| 101-756.000-930.000                         | CLAMP, TEE-CAST, BUSH-CAST, CORE AMERICAN COPPER AND BRASS, | CLAMP, TEE-CAST, BUSH-CAST, CORED PLUG                            |   | 53.93      | 106435  |
| 101-756.000-930.000                         | ANCHORS AND TIE WIRE AND BASKET                             | GELZER HJ & SON INC   | ANCHORS AND TIE WIRE AND BASKETBALL NE  | 23.94      | 106437  |
| 101-756.000-930.000                         | FAUCET FCT CONNECTOR BASIN WRENC                            | GELZER HJ & SON INC   | FAUCET FCT CONNECTOR BASIN WRENCH FOR E | 77.46      | 106437  |
| 101-756.000-930.000                         | 4X BLK ZMAX 90 ANGLE FOR PARK BE                            | GELZER HJ & SON INC   | 4X BLK ZMAX 90 ANGLE FOR PARK BENCH     | 27.16      | 106437  |
| Total For Dept 756.000 PARKS                |   |   |   | 5,363.35   |         |
| Total For Fund 101 GENERAL FUND             |   |   |   | 159,661.82 |         |
| Fund 153 R. L. OWEN MEMORIAL FUND           |   |   |   |            |         |
| Dept 265.000 BUILDING AND GROUNDS           |   |   |   |            |         |
| 153-265.000-801.000                         | ELECTRIC SERVICE - OWEN MEMORIAL                            | CLARK ELECTRIC INC.   | ELECTRIC SERVICE - OWEN MEMORIAL DEMOLI | 1,890.00   | 106332  |
| 153-265.000-801.000                         | GROUND RESTORATION - OWEN MEMOR                             | DRY MAR TRUCKING & DIRTWOF  | GROUND RESTORATION - OWEN MEMORIAL DEM  | 650.00     | 106343  |
| Total For Dept 265.000 BUILDING AND GROUNDS |   |   |   | 2,540.00   |         |
| Total For Fund 153 R. L. OWEN MEMORIAL FUND |   |   |   | 2,540.00   |         |
| Fund 202 MAJOR ST./TRUNKLINE FUND           |   |   |   |            |         |
| Dept 450.000 STREET SURFACE                 |   |   |   |            |         |
| 202-450.000-725.000                         | DENTAL & VISION - DPS                                       | BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034 |   | 6.30       | 573     |
| 202-450.000-725.000                         | HEALTH INSURANCE - JUNE 2023                                | PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - JUNE 2023            |   | 159.03     | 576     |
| 202-450.000-725.000                         | LIFE & DISABILITY INSURANCE                                 | SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE            |   | 4.98       | 577     |
| 202-450.000-725.000                         | LIFE & DISABILITY INSURANCE                                 | SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE            |   | 4.98       | 577     |
| 202-450.000-726.000                         | SOY LEASE DW  | BEAVER RESEARCH COMPANY   | SOY LEASE DW                            | 617.50     | 106319  |
| 202-450.000-726.000                         | 13/13A ASPH CONC  | GERKEN MATERIAL, INC  | 13/13A ASPH CONC                        | 323.38     | 106355  |
| 202-450.000-726.000                         | HOT PATCH FOR MAJORS  | GERKEN MATERIAL, INC  | HOT PATCH                               | 615.60     | 106355  |
| Total For Dept 450.000 STREET SURFACE       |   |   |   | 1,731.77   |         |
| Dept 460.000 R.O.W. MAINTENANCE             |   |   |   |            |         |
| 202-460.000-725.000                         | DENTAL & VISION - DPS                                       | BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034 |   | 6.30       | 573     |
| 202-460.000-725.000                         | HEALTH INSURANCE - JUNE 2023                                | PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - JUNE 2023            |   | 159.03     | 576     |
| 202-460.000-725.000                         | LIFE & DISABILITY INSURANCE                                 | SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE            |   | 4.98       | 577     |
| 202-460.000-725.000                         | LIFE & DISABILITY INSURANCE                                 | SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE            |   | 4.98       | 577     |
| Total For Dept 460.000 R.O.W. MAINTENANCE   |   |   |   | 175.29     |         |
| Dept 470.000 TREES                          |   |   |   |            |         |
| 202-470.000-726.470                         | TREE PLANTING MAJOR   | LAKE COUNTY NURSERY   | SPRING 2023 TREE PLANTING               | 930.37     | 106378  |

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| Fund 202 MAJOR ST./TRUNKLINE FUND           |                                  |   |   |          |         |
| Dept 470.000 TREES                          |                                  |   |   |          |         |
| 202-470.000-801.000                         | 50 READING AVE MAPLE TREE REMOVE | LONSBERY, JEFFREY   | 50 READING AVE MAPLE TREE REMOVED       | 1,850.00 | 106333  |
| 202-470.000-801.000                         | 44 READING AVE MAPLE REMOVED     | LONSBERY, JEFFREY   | 44 READING AVE MAPLE REMOVED            | 850.00   | 106333  |
| 202-470.000-801.000                         | 90 E HALLET MAPLE TREE REMOVAL.  | LONSBERY, JEFFREY   | 90 E HALLET MAPLE TREE REMOVAL.         | 1,500.00 | 106333  |
| 202-470.000-801.000                         | 155 S MANNING 1 MAPLE TREE REMOV | LONSBERY, JEFFREY   | 155 S MANNING 1 MAPLE TREE REMOVAL.     | 900.00   | 106333  |
| 202-470.000-801.000                         | CONTRACTUAL SERVICES             | CRAIG WICKHAM TREE SERVICE  | 9 FRISBIE TREE REMOVED, N WEST ST STUM  | 50.00    | 106335  |
| Total For Dept 470.000 TREES                |                                  |   |   | 6,080.37 |         |
| Dept 480.000 DRAINAGE                       |                                  |   |   |          |         |
| 202-480.000-725.000                         | DENTAL & VISION - DPS            | BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034 |   | 6.29     | 573     |
| 202-480.000-725.000                         | HEALTH INSURANCE - JUNE 2023     | PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - JUNE 2023            |   | 159.02   | 576     |
| 202-480.000-725.000                         | LIFE & DISABILITY INSURANCE      | SUN LIFE ASSURANCE COMPAN\  | LIFE & DISABILITY INSURANCE             | 4.98     | 577     |
| 202-480.000-725.000                         | LIFE & DISABILITY INSURANCE      | SUN LIFE ASSURANCE COMPAN\  | LIFE & DISABILITY INSURANCE             | 4.98     | 577     |
| 202-480.000-726.000                         | 70# BAG BLOCK MORTAR TYPE S FOR  | JONESVILLE LUMBER   | 70# BAG BLOCK MORTAR TYPE S FOR FERRIS  | 42.58    | 106370  |
| 202-480.000-726.000                         | HEAVY DUTY SERVICE PIT GRATE     | MICHIGAN PIPE & VALVE   | HEAVY DUTY SERVICE PIT GRATE            | 41.20    | 106387  |
| Total For Dept 480.000 DRAINAGE             |                                  |   |   | 259.05   |         |
| Dept 490.000 TRAFFIC                        |                                  |   |   |          |         |
| 202-490.000-725.000                         | DENTAL & VISION - DPS            | BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034 |   | 6.29     | 573     |
| 202-490.000-725.000                         | HEALTH INSURANCE - JUNE 2023     | PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - JUNE 2023            |   | 159.02   | 576     |
| 202-490.000-725.000                         | LIFE & DISABILITY INSURANCE      | SUN LIFE ASSURANCE COMPAN\  | LIFE & DISABILITY INSURANCE             | 4.97     | 577     |
| 202-490.000-725.000                         | LIFE & DISABILITY INSURANCE      | SUN LIFE ASSURANCE COMPAN\  | LIFE & DISABILITY INSURANCE             | 4.97     | 577     |
| Total For Dept 490.000 TRAFFIC              |                                  |   |   | 175.25   |         |
| Total For Fund 202 MAJOR ST./TRUNKLINE FUND |                                  |   |   | 8,421.73 |         |
| Fund 203 LOCAL STREET FUND                  |                                  |   |   |          |         |
| Dept 450.000 STREET SURFACE                 |                                  |   |   |          |         |
| 203-450.000-725.000                         | DENTAL & VISION - DPS            | BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034 |   | 6.53     | 573     |
| 203-450.000-725.000                         | HEALTH INSURANCE - JUNE 2023     | PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - JUNE 2023            |   | 164.92   | 576     |
| 203-450.000-725.000                         | LIFE & DISABILITY INSURANCE      | SUN LIFE ASSURANCE COMPAN\  | LIFE & DISABILITY INSURANCE             | 5.17     | 577     |
| 203-450.000-725.000                         | LIFE & DISABILITY INSURANCE      | SUN LIFE ASSURANCE COMPAN\  | LIFE & DISABILITY INSURANCE             | 5.17     | 577     |
| 203-450.000-726.000                         | SOY LEASE DW                     | BEAVER RESEARCH COMPANY   | SOY LEASE DW                            | 617.50   | 106319  |
| 203-450.000-726.000                         | HOT PATCH FOR LOCALS             | GERKEN MATERIAL, INC  | HOT PATCH                               | 422.01   | 106355  |
| Total For Dept 450.000 STREET SURFACE       |                                  |   |   | 1,221.30 |         |
| Dept 460.000 R.O.W. MAINTENANCE             |                                  |   |   |          |         |
| 203-460.000-725.000                         | DENTAL & VISION - DPS            | BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034 |   | 6.53     | 573     |
| 203-460.000-725.000                         | HEALTH INSURANCE - JUNE 2023     | PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - JUNE 2023            |   | 164.92   | 576     |
| 203-460.000-725.000                         | LIFE & DISABILITY INSURANCE      | SUN LIFE ASSURANCE COMPAN\  | LIFE & DISABILITY INSURANCE             | 5.16     | 577     |
| 203-460.000-725.000                         | LIFE & DISABILITY INSURANCE      | SUN LIFE ASSURANCE COMPAN\  | LIFE & DISABILITY INSURANCE             | 5.16     | 577     |
| 203-460.000-726.000                         | STRAW BLANKET ROLL AND ANCHORS   | DOUBLE A LAWNSCAPING & SUF  | STRAW BLANKET ROLL AND ANCHORS          | 144.92   | 106342  |
| Total For Dept 460.000 R.O.W. MAINTENANCE   |                                  |   |   | 326.69   |         |
| Dept 470.000 TREES                          |                                  |   |   |          |         |
| 203-470.000-726.470                         | TREE PLANTING LOCAL              | LAKE COUNTY NURSERY   | SPRING 2023 TREE PLANTING               | 1,597.37 | 106378  |
| 203-470.000-801.000                         | 33 MCCLELLEN ST 1 MAPLE TREE REM | LONSBERY, JEFFREY   | 33 MCCLELLEN ST 1 MAPLE TREE REMOVED    | 950.00   | 106333  |
| 203-470.000-801.000                         | 22 W SHARP ST 1 MAPLE TREE REMOV | LONSBERY, JEFFREY   | 22 W SHARP ST 1 MAPLE TREE REMOVED      | 1,250.00 | 106333  |
| 203-470.000-801.000                         | REMOVE 2 TREES AND STUMPS AT 178 | CRAIG WICKHAM TREE SERVICE  | REMOVE 2 TREES AND STUMPS AT 178 N MANN | 3,000.00 | 106335  |
| 203-470.000-801.000                         | CONTRACTUAL SERVICES             | CRAIG WICKHAM TREE SERVICE  | 9 FRISBIE TREE REMOVED, N WEST ST STUM  | 2,900.00 | 106335  |
| Total For Dept 470.000 TREES                |                                  |   |   | 9,697.37 |         |
| Dept 480.000 DRAINAGE                       |                                  |   |   |          |         |
| 203-480.000-725.000                         | DENTAL & VISION - DPS            | BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034 |   | 6.52     | 573     |



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| Fund 203 LOCAL STREET FUND                   |                                  |                            |   |           |         |
| Dept 480.000 DRAINAGE                        |                                  |                            |   |           |         |
| 203-480.000-725.000                          | HEALTH INSURANCE - JUNE 2023     | PLANSOURCE BENEFITS ADMIN\ | HEALTH INSURANCE - JUNE 2023              | 164.91    | 576     |
| 203-480.000-725.000                          | LIFE & DISABILITY INSURANCE      | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE               | 5.15      | 577     |
| 203-480.000-725.000                          | LIFE & DISABILITY INSURANCE      | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE               | 5.15      | 577     |
| Total For Dept 480.000 DRAINAGE              |                                  |                            |   | 181.73    |         |
| Dept 900.000 CAPITAL OUTLAY                  |                                  |                            |   |           |         |
| 203-900.000-970.000-215005                   | WESTWOOD MOBILIZATION - ROAD/STO | PARRISH EXCAVATING, INC.   | WESTWOOD UTILITY AND ROAD RECONSTRUCTIC   | 18,074.73 | 106396  |
| Total For Dept 900.000 CAPITAL OUTLAY        |                                  |                            |   | 18,074.73 |         |
| Total For Fund 203 LOCAL STREET FUND         |                                  |                            |   | 29,501.82 |         |
| Fund 208 RECREATION FUND                     |                                  |                            |   |           |         |
| Dept 000.000                                 |                                  |                            |   |           |         |
| 208-000.000-004.000                          | START UP MONEY SANDY BEACH       | MICHELLE LOREN             | START UP MONEY FOR SANDY BEACH CONCESSI   | 300.00    | 106380  |
| 208-000.000-123.000                          | WORKERS' COMP INSURANCE FY2024   | MML WORKERS 'COMP FUND     | WORKERS' COMP INSURANCE FY2024            | 987.87    | 106391  |
| Total For Dept 000.000                       |                                  |                            |   | 1,287.87  |         |
| Dept 751.000 RECREATION DEPARTMENT           |                                  |                            |   |           |         |
| 208-751.000-715.000                          | DENTAL & VISION - RECREATION     | BLUE CROSS & BLUE SHIELD ( | DENTAL & VISION INSURANCE GROUP 0070034   | 55.95     | 573     |
| 208-751.000-715.000                          | HEALTH INSURANCE - JUNE 2023     | PLANSOURCE BENEFITS ADMIN\ | HEALTH INSURANCE - JUNE 2023              | 1,413.56  | 576     |
| 208-751.000-715.000                          | LIFE INSURANCE                   | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE               | 16.24     | 577     |
| 208-751.000-715.000                          | LIFE INSURANCE                   | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE               | 16.24     | 577     |
| 208-751.000-721.000                          | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE               | 28.01     | 577     |
| 208-751.000-721.000                          | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE               | 28.01     | 577     |
| 208-751.000-726.000                          | SCOREBOOKS                       | WALMART COMMUNITY          | SCOREBOOK,WATER,TEA,AIR FRESHENERS        | 19.88     | 106430  |
| 208-751.000-726.000                          | BASEBALLS                        | GELZER HJ & SON INC        | 3 DOZ. BASEBALL PRACTICE BALLS            | 114.00    | 106437  |
| 208-751.000-726.000                          | 4 DOZEN GAME BALLS               | GELZER HJ & SON INC        | GAME BALLS - 4 DOZEN                      | 164.00    | 106437  |
| 208-751.000-726.000                          | 5 SCOREBOOKS                     | GELZER HJ & SON INC        | 5 SCOREBOOKS                              | 24.95     | 106437  |
| 208-751.000-726.000                          | UMPIRE KIT                       | GELZER HJ & SON INC        | UMPIRE KIT                                | 21.99     | 106437  |
| 208-751.000-801.000                          | FIELD MAINTENANCE                | WILLIAM J. MULLALY         | FIELD MAINTENANCE                         | 130.00    | 106431  |
| 208-751.000-801.008                          | FFIELD MAINTENANCE               | BRUCE ALAN BRITTON         | FIELD MAINTENANCE - FIELDS OF DREAMS      | 130.00    | 106323  |
| 208-751.000-801.008                          | BASEBALL UMPIRING                | CHAD STEVENS               | BASEBALL UMPIRING                         | 240.00    | 106328  |
| 208-751.000-801.008                          | BASEBALL UMPIRING                | DEVIN MURRAY               | BASEBALL UMPIRE                           | 420.00    | 106340  |
| 208-751.000-801.008                          | BASEBALL UMPIRING                | GARY ALLAN FRANSON         | BASEBALL UMPIRING                         | 180.00    | 106352  |
| 208-751.000-801.008                          | VOLLEYBALL SUPERVISOR/SETUP 6.5  | KARA ANNE ALDRICH          | COED VOLLEYBALL SUPERVISOR/SETUP 5/18/2   | 130.00    | 106371  |
| 208-751.000-801.008                          | COED VOLLEYBALL SUPERVISING/SET  | KARA ANNE ALDRICH          | COED VOLLEYBALL SUPERVISING/SET UP 4-18   | 100.00    | 106371  |
| 208-751.000-801.008                          | VOLLEYBALL SUPERVISOR/NET SET UP | KARA ANNE ALDRICH          | VOLLEYBALL SUPERVISOR/ NET SET UP         | 60.00     | 106371  |
| 208-751.000-801.008                          | VOLLEYBALL SUPERVISOR/SET UP     | KIERSTYN SHIANNE FRANCIS   | VOLLEYBALL SUPERVISOR/NET SET UP 6.0 HF   | 120.00    | 106374  |
| 208-751.000-801.008                          | VOLLEYBALL SUPERVISOR/SETUP 5.0  | KIERSTYN SHIANNE FRANCIS   | 4 ON 4 VOLLEYBALL SUPERVISOR/SETUP 5/17   | 100.00    | 106374  |
| 208-751.000-970.000                          | SHELTER PAD                      | DRY MAR TRUCKING & DIRTWO  | F SHELTER PAD - HILL PAVILION AT SANDY BE | 13,800.00 | 106343  |
| Total For Dept 751.000 RECREATION DEPARTMENT |                                  |                            |   | 17,312.83 |         |
| Total For Fund 208 RECREATION FUND           |                                  |                            |   | 18,600.70 |         |
| Fund 271 LIBRARY FUND                        |                                  |                            |   |           |         |
| Dept 000.000                                 |                                  |                            |   |           |         |
| 271-000.000-123.000                          | WORKERS' COMP INSURANCE FY2024   | MML WORKERS 'COMP FUND     | WORKERS' COMP INSURANCE FY2024            | 126.68    | 106391  |
| Total For Dept 000.000                       |                                  |                            |   | 126.68    |         |
| Dept 790.000 LIBRARY                         |                                  |                            |   |           |         |
| 271-790.000-715.000                          | DENTAL & VISION - LIBRARY        | BLUE CROSS & BLUE SHIELD ( | DENTAL & VISION INSURANCE GROUP 0070034   | 27.98     | 573     |
| 271-790.000-715.000                          | HEALTH INSURANCE - JUNE 2023     | PLANSOURCE BENEFITS ADMIN\ | HEALTH INSURANCE - JUNE 2023              | 628.26    | 576     |
| 271-790.000-715.000                          | LIFE INSURANCE                   | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE               | 16.24     | 577     |

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 06/01/2023 - 06/01/2023  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 PAID

| GL Number  | Invoice Line Desc                | Vendor                     | Invoice Description                     | Amount   | Check # |
|--|----------------------------------|----------------------------|---|----------|---------|
| Fund 271 LIBRARY FUND                            |                                  |                            |   |          |         |
| Dept 790.000 LIBRARY                             |                                  |                            |   |          |         |
| 271-790.000-715.000                              | LIFE INSURANCE                   | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE             | 16.24    | 577     |
| 271-790.000-721.000                              | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE             | 19.00    | 577     |
| 271-790.000-721.000                              | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE             | 19.00    | 577     |
| 271-790.000-726.000                              | HAND SOAP                        | AMAZON CAPITAL SERVICES, I | HAND SOAP                               | 47.12    | 106312  |
| 271-790.000-726.000                              | PRINTER PAPER & MEL LABELS       | AMAZON CAPITAL SERVICES, I | PRINTER PAPER & MEL LABELS              | 172.32   | 106312  |
| 271-790.000-726.000                              | WINDOW ENVELOPES & DISINFECTING  | AMAZON CAPITAL SERVICES, I | WINDOW ENVELOPES & DISINFECTING WIPES   | 50.81    | 106312  |
| 271-790.000-734.000                              | POSTAGE                          | CARD SERVICES CENTER       | J. SPANGLER CREDIT CARD                 | 76.50    | 574     |
| 271-790.000-801.000                              | INITIAL STATE AID PAYMENT        | WOODLANDS LIBRARY COOPERA  | INITIAL STATE AID PAYMENT               | 2,906.57 | 106432  |
| 271-790.000-802.000                              | TREND MICRO SUBSCRIPTION (MONTHL | SONIT SYSTEMS, LLC         | TREND MICRO SUBSCRIPTION (MONTHLY) MAY  | 18.98    | 106414  |
| 271-790.000-802.000                              | VIPRE EMAIL SECURITY RECURRING ( | SONIT SYSTEMS, LLC         | VIPRE EMAIL SECURITY RECURRING (MAY)    | 6.53     | 106414  |
| 271-790.000-920.000                              | 503691550 - 12 N MANNING - LIBRA | MICH GAS UTILITIES         | NATURAL GAS UTILITY - 12 N MANNING      | 184.79   | 564     |
| 271-790.000-930.000                              | FIRE SUPPRESSION REPAIRS         | REEVES, INC                | FIRE SUPPRESSION REPAIRS                | 3,490.00 | 106402  |
| 271-790.000-930.000                              | FASTENERS & ANCHORS FOR TABLE CA | GELZER HJ & SON INC        | FASTENERS & ANCHORS FOR TABLE CART      | 2.96     | 106437  |
| 271-790.000-956.000                              | WEBINAR-PUBLIC RELATIONS,SOCIAL  | CARD SERVICES CENTER       | J. SPANGLER CREDIT CARD                 | 25.00    | 574     |
| 271-790.000-964.000                              | AMAZON ITEM RETURN REFUND        | CARD SERVICES CENTER       | J. SPANGLER CREDIT CARD                 | 60.00    | 574     |
| 271-790.000-982.000                              | BOOKS - ADULT                    | AMAZON CAPITAL SERVICES, I | SUMMER READING, & BOOKS                 | 94.81    | 106312  |
| Total For Dept 790.000 LIBRARY                   |                                  |                            |   | 7,863.11 |         |
| Dept 792.000 LIBRARY - CHILDREN'S AREA           |                                  |                            |   |          |         |
| 271-792.000-726.000                              | CRAFT SUPPLIES                   | CARD SERVICES CENTER       | J. SPANGLER CREDIT CARD                 | 51.17    | 574     |
| 271-792.000-726.010                              | BATH TOYS FOR SUMMER READING PRI | AMAZON CAPITAL SERVICES, I | SUMMER READING, & BOOKS                 | 32.97    | 106312  |
| 271-792.000-982.000                              | BOOKS - CHILDREN                 | AMAZON CAPITAL SERVICES, I | SUMMER READING, & BOOKS                 | 15.38    | 106312  |
| 271-792.000-982.000                              | BOOKS - CHILDREN                 | INGRAM INDUSTRIES INC.     | BOOKS - CHILDREN                        | 11.27    | 106367  |
| Total For Dept 792.000 LIBRARY - CHILDREN'S AREA |                                  |                            |   | 110.79   |         |
| Total For Fund 271 LIBRARY FUND                  |                                  |                            |   | 8,100.58 |         |
| Fund 287 ARPA GRANT FUND                         |                                  |                            |   |          |         |
| Dept 447.000 ENGINEERING SERVICES                |                                  |                            |   |          |         |
| 287-447.000-801.000                              | WILLOW/OAK STORM DESIGN          | TETRA TECH, INC            | WILLOW/OAK STORM WATER DESIGN           | 2,253.60 | 106421  |
| Total For Dept 447.000 ENGINEERING SERVICES      |                                  |                            |   | 2,253.60 |         |
| Total For Fund 287 ARPA GRANT FUND               |                                  |                            |   | 2,253.60 |         |
| Fund 408 FIELDS OF DREAMS                        |                                  |                            |   |          |         |
| Dept 751.000 RECREATION DEPARTMENT               |                                  |                            |   |          |         |
| 408-751.000-726.000                              | 2 FIELD RAKES                    | GELZER HJ & SON INC        | 2 FIELD RAKES - FIELDS OF DREAMS        | 137.98   | 106437  |
| Total For Dept 751.000 RECREATION DEPARTMENT     |                                  |                            |   | 137.98   |         |
| Total For Fund 408 FIELDS OF DREAMS              |                                  |                            |   | 137.98   |         |
| Fund 582 ELECTRIC FUND                           |                                  |                            |   |          |         |
| Dept 000.000                                     |                                  |                            |   |          |         |
| 582-000.000-110.000                              | PREFORM DEADEND - 2 STR          | POWERLINE SUPPLY           | INVENTORY                               | 254.62   | 106399  |
| 582-000.000-110.000                              | QUICK SLEEVE - #4 STR            | POWERLINE SUPPLY           | INVENTORY                               | 559.15   | 106399  |
| 582-000.000-123.000                              | WORKERS' COMP INSURANCE FY2024   | MML WORKERS 'COMP FUND     | WORKERS' COMP INSURANCE FY2024          | 6,301.70 | 106391  |
| 582-000.000-158.000-215016                       | CIP - INDUSTRIAL SUBSTATION CONS | SBOE, INC.                 | PHASE ONE UPGRADE ENG & DESIGN SERVICES | 2,359.00 | 106416  |
| 582-000.000-202.100                              | 4CCH                             | BABAYAN, DANIEL L          | UB refund for account: 026603           | 6.00     | 106314  |
| 582-000.000-202.100                              | 4TAX                             | BAKER, KIMBERLY A          | UB refund for account: 025451           | 154.52   | 106315  |
| 582-000.000-202.100                              | 4CCH                             | BAKER, KIMBERLY A          | UB refund for account: 025451           | 156.00   | 106316  |
| 582-000.000-202.100                              | 4CCH                             | BEAGLE, TAMMY L            | UB refund for account: 030045           | 65.91    | 106318  |
| 582-000.000-202.100                              | 6CCH                             | BURGERS UNLOCKED           | UB refund for account: 010317           | 274.67   | 106324  |
| 582-000.000-202.100                              | 4CCH                             | CARLIN, HANNAH A           | UB refund for account: 013342           | 87.16    | 106325  |

| GL Number              | Invoice Line Desc | Vendor                     | Invoice Description           | Amount    | Check # |
|------------------------|-------------------|----------------------------|-------------------------------|-----------|---------|
| Fund 582 ELECTRIC FUND |                   |                            |                               |           |         |
| Dept 000.000           |                   |                            |                               |           |         |
| 582-000.000-202.100    | 4CCH              | COWLES, DANIELLE N         | UB refund for account: 030240 | 158.00    | 106334  |
| 582-000.000-202.100    | 4CCH              | CRONKHITE, LINDA S         | UB refund for account: 025414 | 103.66    | 106336  |
| 582-000.000-202.100    | 4CCH              | CURTIS, KYLEA C            | UB refund for account: 020975 | 48.00     | 106338  |
| 582-000.000-202.100    | 4CCH              | FOSTER, FAWN M             | UB refund for account: 020223 | 264.00    | 106349  |
| 582-000.000-202.100    | 4CCH              | FRENCH, DOMINIQUE A        | UB refund for account: 024029 | 44.00     | 106350  |
| 582-000.000-202.100    | 4CCH              | GORDON, AMBER M            | UB refund for account: 026929 | 3.00      | 106356  |
| 582-000.000-202.100    | 4ENBK1            | HASTINGS, KEITH E          | UB refund for account: 013083 | 39.19     | 106358  |
| 582-000.000-202.100    | 4CCH              | HAYES, ROBERT              | UB refund for account: 011097 | 133.00    | 106359  |
| 582-000.000-202.100    | 4CCH              | HAYES, ROBERT              | UB refund for account: 011097 | 188.00    | 106360  |
| 582-000.000-202.100    | 4CCH              | HOUGLAND, WALTER R         | UB refund for account: 014854 | 14.00     | 106365  |
| 582-000.000-202.100    | 4CCH              | JACQULYN A ARSYLE RVOC TR  | UB refund for account: 009961 | 163.83    | 106368  |
| 582-000.000-202.100    | 4CCH              | KENDELL, LARRY             | UB refund for account: 024783 | 165.00    | 106373  |
| 582-000.000-202.100    | 4CCH              | KOONTZ, WENDY J            | UB refund for account: 025119 | 64.11     | 106375  |
| 582-000.000-202.100    | 4CCH              | MCCOWAN, MATTHEW J         | UB refund for account: 011319 | 202.84    | 106382  |
| 582-000.000-202.100    | 4CCH              | MILLER, THAD I             | UB refund for account: 026484 | 75.92     | 106390  |
| 582-000.000-202.100    | 4CCH              | RIDDLE, SHADOW D           | UB refund for account: 026181 | 145.30    | 106404  |
| 582-000.000-202.100    | 4ENBK1            | ROE, ANASTASIA V           | UB refund for account: 030248 | 56.00     | 106407  |
| 582-000.000-202.100    | 4ENBK1            | SABO EDGE LLC              | UB refund for account: 026584 | 93.66     | 106409  |
| 582-000.000-202.100    | 4ENBK1            | SALVATION ARMY             | UB refund for account: 009905 | 3.63      | 106410  |
| 582-000.000-202.100    | 4CCH              | SHONK, DAVID E             | UB refund for account: 011409 | 66.00     | 106411  |
| 582-000.000-202.100    | 4CCH              | STEPNOWSKI, DALTON J       | UB refund for account: 026741 | 69.00     | 106417  |
| 582-000.000-202.100    | 4CCH              | STOCKFORD-SHIVELY, THOMAS  | UB refund for account: 012266 | 100.00    | 106418  |
| 582-000.000-202.100    | 4CCH              | TELLER, NATASHA S          | UB refund for account: 023708 | 52.00     | 106420  |
| 582-000.000-202.100    | 4CCH              | THE ESTATE OF ROBERT J MOJ | UB refund for account: 016465 | 51.75     | 106422  |
| 582-000.000-202.100    | 4CCH              | THOMPSON, FRANK            | UB refund for account: 011641 | 347.67    | 106425  |
| 582-000.000-202.100    | 4CCH              | WYSZYNSKI, WARREN          | UB refund for account: 012868 | 61.16     | 106433  |
| Total For Dept 000.000 |                   |                            |                               | 12,931.45 |         |

Dept 175.000 ADMINISTRATIVE SERVICES

|                     |                                  |   |  |           |        |
|---------------------|----------------------------------|---|--|-----------|--------|
| 582-175.000-715.000 | DENTAL & VISION - ELECTRIC       | BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034 |  | 87.33     | 573    |
| 582-175.000-715.000 | DENTAL & VISION - ELECTRIC       | BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034 |  | 412.44    | 573    |
| 582-175.000-715.000 | DENTAL & VISION - ELECTRIC       | BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034 |  | 485.25    | 573    |
| 582-175.000-715.000 | HEALTH INSURANCE - JUNE 2023     | PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - JUNE 2023            |  | 18,938.63 | 576    |
| 582-175.000-715.000 | LIFE INSURANCE                   | SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE            |  | 22.76     | 577    |
| 582-175.000-715.000 | LIFE INSURANCE                   | SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE            |  | 203.00    | 577    |
| 582-175.000-715.000 | LIFE INSURANCE                   | SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE            |  | 22.76     | 577    |
| 582-175.000-715.000 | LIFE INSURANCE                   | SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE            |  | 162.40    | 577    |
| 582-175.000-721.000 | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE            |  | 39.25     | 577    |
| 582-175.000-721.000 | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE            |  | 323.48    | 577    |
| 582-175.000-721.000 | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE            |  | 39.25     | 577    |
| 582-175.000-721.000 | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE            |  | 255.08    | 577    |
| 582-175.000-726.000 | EYEGLOSS CLEANER LENS WIPES - 30 | AMAZON CAPITAL SERVICES, I EYEGLOSS CLEANER LENS WIPES - 300 CT   |  | 31.56     | 106312 |
| 582-175.000-726.000 | TOILET PAPER/MULTIFOLD TOWEL/GLA | KSS ENTERPRISES TOILET PAPER/MULTIFOLD TOWEL/GLASS CLEF           |  | 213.88    | 106376 |
| 582-175.000-726.000 | WATER - OFFICE                   | RUPERT'S CULLIGAN WATER - OFFICE                                  |  | 13.50     | 106408 |
| 582-175.000-801.000 | MOWING INVOICE FOR APRIL 2023    | BAXTER LAWN AND SNOW SERV\ MOWING INVOICE FOR APRIL 2023          |  | 622.50    | 106317 |
| 582-175.000-801.000 | PRINTING/INSTERTS/POSTAGE AND HA | DELAWARE SYSTEMS PRINTING/INSTERTS/POSTAGE AND HANDLING           |  | 1,389.54  | 106339 |
| 582-175.000-801.000 | B. JOHNS PREVENTIVE              | JONESVILLE HEALTH CARE PLI B. JOHNS PREVENTIVE                    |  | 100.00    | 106369 |
| 582-175.000-801.000 | BPU OFFICE PAINTING WAREHOUSE    | RNC PAINT SYSTEMS BPU OFFICE PAINTING WAREHOUSE                   |  | 975.00    | 106406 |
| 582-175.000-801.000 | ACCOUNTING SERVICES - ARPIL 2023 | THE WOODHILL GROUP, LLC ACCOUNTING SERVICES - ARPIL 2023          |  | 1,551.93  | 106423 |
| 582-175.000-801.000 | CASH FLOW ANALYSIS               | THE WOODHILL GROUP, LLC CASH FLOW ANALYSIS                        |  | 1,875.00  | 106423 |
| 582-175.000-802.000 | WEBCAM AND MICROPHONES BPU       | AMAZON CAPITAL SERVICES, I WEBCAM AND MICROPHONES BPU             |  | 29.10     | 106312 |
| 582-175.000-802.000 | KEYBOARD MOUSE COMBO X2          | AMAZON CAPITAL SERVICES, I KEYBOARD MOUSE COMBO X2                |  | 22.98     | 106312 |

| GL Number                                      | Invoice Line Desc                        | Vendor                     | Invoice Description                     | Amount     | Check # |
|--|--|----------------------------|---|------------|---------|
| Fund 582 ELECTRIC FUND                         |  |                            |   |            |         |
| Dept 175.000 ADMINISTRATIVE SERVICES           |  |                            |   |            |         |
| 582-175.000-802.000                            | TREND MICRO SUBSCRIPTION (MONTHLY)       | SONIT SYSTEMS, LLC         | TREND MICRO SUBSCRIPTION (MONTHLY) MAY  | 42.68      | 106414  |
| 582-175.000-802.000                            | VIPRE EMAIL SECURITY RECURRING (MONTHLY) | SONIT SYSTEMS, LLC         | VIPRE EMAIL SECURITY RECURRING (MAY)    | 14.72      | 106414  |
| 582-175.000-880.000                            | 2023 DUCK DERBY SPONSORSHIP              | DOMESTIC HARMONY           | 2023 DUCK DERBY SPONSORSHIP             | 75.00      | 106341  |
| 582-175.000-880.000                            | JULY/AUGUST SIMPLY HERS                  | SIMPLY HERS MAGAZINE       | JULY/AUGUST SIMPLY HERS                 | 27.50      | 106412  |
| 582-175.000-930.000                            | BPU SIGN- 2 SIDED 6'WX4' H SIGN          | STOCKHOUSE CORPORATION     | BPU SIGN- 2 SIDED 6'WX4' H SIGN         | 660.00     | 106419  |
| 582-175.000-956.000                            | FUEL - AMP CONFERENCE                    | CARD SERVICES CENTER       | J. HAMMEL CREDIT CARD                   | 20.00      | 574     |
| 582-175.000-956.200                            | HOTEL - AMP CONFERENCE                   | CARD SERVICES CENTER       | J. HAMMEL CREDIT CARD                   | 319.00     | 574     |
| Total For Dept 175.000 ADMINISTRATIVE SERVICES |  |                            |   | 28,975.52  |         |
| Dept 543.000 PRODUCTION                        |  |                            |   |            |         |
| 582-543.000-726.000                            | 1.5"x15' 400# RATCHT STRAP BLK           | FAMILY FARM & HOME         | 1.5"x15' 400# RATCHT STRAP BLK          | 29.98      | 106348  |
| 582-543.000-726.000                            | GALLON BOTTLE OIL/11.1 50LB NAT          | AMERICAN COPPER AND BRASS  | GALLON BOTTLE OIL/11.1 50LB NAT TIE/TOU | 53.40      | 106435  |
| 582-543.000-739.000                            | MSCPA MEMBER POWER BILLING - APR         | MICHIGAN SOUTH CENTRAL POW | MSCPA MEMBER POWER BILLING - APRIL 2023 | 691,334.21 | 575     |
| 582-543.000-740.300                            | 504504154 - 201 WATERWORKS XX -          | MICH GAS UTILITIES         | NATURAL GAS UTILITY - 201 WATERWORKS X  | 19.12      | 568     |
| 582-543.000-740.400                            | 504504154 - 201 WATERWORKS XX -          | MICH GAS UTILITIES         | NATURAL GAS UTILITY - 201 WATERWORKS X  | 19.13      | 568     |
| 582-543.000-920.400                            | 504504154 - 201 WATERWORKS - PP          | MICH GAS UTILITIES         | NATURAL GAS UTILITY - 201 WATEWORKS     | 1,096.58   | 569     |
| Total For Dept 543.000 PRODUCTION              |  |                            |   | 692,552.42 |         |
| Dept 544.000 DISTRIBUTION                      |  |                            |   |            |         |
| 582-544.000-726.800                            | KLEIN TOOLS/NAIL EATER EXTREME I         | AMAZON CAPITAL SERVICES, I | KLEIN TOOLS/NAIL EATER EXTREME IMPACT F | 173.14     | 106312  |
| 582-544.000-726.800                            | 1/" REBAR                                | BECKER & SCRIVENS          | 1/" REBAR                               | 22.00      | 106321  |
| 582-544.000-726.800                            | TESTING PR GLOVES/S                      | POWERLINE SUPPLY           | TESTING PR GLOVES/SLEEVES/BLANKETS      | 4,782.65   | 106399  |
| 582-544.000-726.800                            | HV216 HOT STICK                          | POWERLINE SUPPLY           | TOOLS                                   | 1,273.19   | 106399  |
| 582-544.000-726.800                            | 3/8" ROPE 14-20                          | VERMEER OF MICHIGAN, INC   | 3/8" ROPE 14-20                         | 150.27     | 106429  |
| 582-544.000-730.000                            | COLORADO-OIL CHANGE                      | PARNEY'S CAR CARE, LLC     | COLORADO-OIL CHANGE                     | 85.39      | 106395  |
| 582-544.000-730.000                            | SENSOR-PROXIM K3-3-3/SENSOR-PROS         | VERMEER OF MICHIGAN, INC   | SENSOR-PROXIM K3-3-3/SENSOR-PROSIM-INDU | 163.04     | 106429  |
| 582-544.000-740.000                            | GAS FOR TRUCK REIMBURSEMENT              | KEN KEASAL                 | GAS FOR TRUCK REIMBURSEMENT             | 18.51      | 106372  |
| 582-544.000-742.000                            | CLOTHING / UNIFORMS                      | POWERS CLOTHING, INC.      | CLOTHING                                | 527.25     | 106400  |
| 582-544.000-742.000                            | HARD HATS                                | CARD SERVICES CENTER       | K. KEASAL CREDIT CARD                   | 297.44     | 574     |
| 582-544.000-801.000                            | 401 HILLSDAL ST ROLL OFF - APRIL         | MODERN WASTE SYSTEMS       | 401 HILLSDAL ST ROLL OFF - APRIL 2023   | 100.00     | 106392  |
| 582-544.000-930.000                            | 4" FIBER EXPANSION JOINT                 | BECKER & SCRIVENS          | 4" FIBER EXPANSION JOINT                | 5.00       | 106321  |
| 582-544.000-930.000                            | MASON SAND - LOCKWOOD STATE ROAD         | DOUBLE A LAWNSCAPING & SU  | MASON SAND - LOCKWOOD STATE ROAD        | 14.28      | 106342  |
| 582-544.000-930.000                            | ADAPTER GUY ANCHOR 18" TRIPLEYE          | POWERLINE SUPPLY           | INVENTORY                               | 150.87     | 106399  |
| 582-544.000-930.000                            | 4 PVC FEMALE ADAPTOR/4 2-HOLE RI         | AMERICAN COPPER AND BRASS, | 4 PVC FEMALE ADAPTOR/4 2-HOLE RIGID/EMI | 18.38      | 106435  |
| 582-544.000-930.000                            | 3 PVC COUPLING                           | AMERICAN COPPER AND BRASS, | 3 PVC COUPLING                          | 2.11       | 106435  |
| 582-544.000-930.000                            | 3/4 PVC TERM ADAPTER/3/4PVC 90D          | AMERICAN COPPER AND BRASS, | 3/4 PVC TERM ADAPTER/3/4PVC 90D ELBOW/3 | 64.39      | 106435  |
| 582-544.000-930.000                            | 2 LOCKNUT                                | AMERICAN COPPER AND BRASS, | 2 LOCKNUT                               | 8.86       | 106435  |
| 582-544.000-930.000-215015                     | STORM FEB 2023 MUTUAL AID                | CITY OF BOWLING GREEN      | STORM FEB 2023 MUTUAL AID               | 14,990.04  | 106330  |
| Total For Dept 544.000 DISTRIBUTION            |  |                            |   | 22,846.81  |         |
| Total For Fund 582 ELECTRIC FUND               |  |                            |   | 757,306.20 |         |
| Fund 588 DIAL A RIDE                           |  |                            |   |            |         |
| Dept 000.000                                   |  |                            |   |            |         |
| 588-000.000-123.000                            | WORKERS' COMP INSURANCE FY2024           | MML WORKERS 'COMP FUND     | WORKERS' COMP INSURANCE FY2024          | 2,101.98   | 106391  |
| 588-000.000-651.000                            | REFUND OF PREPAID DART FARES-BOD         | RENEE YOUNG                | REFUND OF PREPAID DART FARES - BODI YOU | 22.50      | 106403  |
| Total For Dept 000.000                         |  |                            |   | 2,124.48   |         |
| Dept 596.000 DIAL-A-RIDE                       |  |                            |   |            |         |
| 588-596.000-715.000                            | DENTAL & VISION - DART                   | BLUE CROSS & BLUE SHIELD ( | DENTAL & VISION INSURANCE GROUP 0070034 | 139.88     | 573     |
| 588-596.000-715.000                            | HEALTH INSURANCE - JUNE 2023             | PLANSOURCE BENEFITS ADMINI | HEALTH INSURANCE - JUNE 2023            | 2,670.08   | 576     |
| 588-596.000-715.000                            | LIFE INSURANCE                           | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE             | 64.96      | 577     |
| 588-596.000-715.000                            | LIFE INSURANCE                           | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE             | 32.48      | 577     |

| GL Number                            | Invoice Line Desc                | Vendor                     | Invoice Description                     | Amount    | Check # |
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| Fund 588 DIAL A RIDE                 |                                  |                            |   |           |         |
| Dept 596.000 DIAL-A-RIDE             |                                  |                            |   |           |         |
| 588-596.000-721.000                  | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE             | 74.28     | 577     |
| 588-596.000-721.000                  | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE             | 37.74     | 577     |
| 588-596.000-801.000                  | #61 CHANGED ACTUATOR MOTOR AND I | HILLSDALE COMMUNITY SCHOOI | #61 CHANGED ACTUATOR MOTOR AND INSTALLE | 287.24    | 106363  |
| 588-596.000-801.000                  | CONTRACTUAL SERVICES             | PHAT JAXX AUTOMOTIVE, LLC. | DART BUS #61 HEATER                     | 1,373.75  | 106398  |
| 588-596.000-818.000                  | ANNUAL TRUST FUND                | MICH TRANSIT POOL          | LIABILITY TRUST FUND-3RD QUARTER INSTAI | 2,048.00  | 106385  |
| 588-596.000-920.000                  | 507035798 - 981 DEVELOPMENT DR - | MICH GAS UTILITIES         | NATURAL GAS UTILITY - 981 DEVELOPMENT I | 110.30    | 571     |
| 588-596.000-930.000                  | #62 REPLACE WIPER AND FIXED WHEE | HILLSDALE COMMUNITY SCHOOI | #62 REPLACE WIPER AND FIXED WHEELCHAIR  | 143.68    | 106363  |
| 588-596.000-955.588                  | DRUG TEST - LADD                 | CE & A PROFESSIONAL SERVIC | DRUG TEST - LADD                        | 56.00     | 106326  |
| 588-596.000-955.588                  | CDL LICENSING/TESTING - S. LADD  | HILLSDALE HOSPITAL         | PHYSICALS, DRUG SCREENS                 | (14.00)   | 106440  |
| 588-596.000-955.588                  | DART                             | HILLSDALE HOSPITAL         | HILLSDALE HOSPITAL RON S AND SALLY M    | 52.00     | 106440  |
| Total For Dept 596.000 DIAL-A-RIDE   |                                  |                            |   | 7,076.39  |         |
| Total For Fund 588 DIAL A RIDE       |                                  |                            |   | 9,200.87  |         |
| Fund 590 SEWER FUND                  |                                  |                            |   |           |         |
| Dept 000.000                         |                                  |                            |   |           |         |
| 590-000.000-123.000                  | WORKERS' COMP INSURANCE FY2024   | MML WORKERS 'COMP FUND     | WORKERS' COMP INSURANCE FY2024          | 2,055.81  | 106391  |
| 590-000.000-158.000-215005           | WESTWOOD MOBILIZATION - SANITARY | PARRISH EXCAVATING, INC.   | WESTWOOD UTILITY AND ROAD RECONSTRUCTIC | 6,210.13  | 106396  |
| 590-000.000-158.000-215006           | INVITATION FOR BIDS - SEWER/WATE | GATEHOUSE MEDIA MICHIGAN F | INVITATION FOR BIDS - SEWER/WATER       | 77.50     | 106353  |
| 590-000.000-158.000-215006           | PUBLIC NOTICE FOR CDBG GRANT PRO | GATEHOUSE MEDIA MICHIGAN F | PUBLIC NOTICE FOR CDBG GRANT PROJECT    | 77.50     | 106353  |
| 590-000.000-158.000-215018           | 2023 GMC SIERRA DOUBLE CAB 5.3 V | HILLSDALE BUICK GMC        | 2023 GMC SIERRA 1500 DOUBLE CAB         | 20,998.00 | 106439  |
| 590-000.000-202.100                  | SCCH                             | BAKER, KIMBERLY A          | UB refund for account: 025451           | 46.24     | 106315  |
| 590-000.000-202.100                  | SBK1                             | HASTINGS, KEITH E          | UB refund for account: 013083           | 19.11     | 106358  |
| 590-000.000-202.100                  | SCCH                             | MILLER, THAD I             | UB refund for account: 026484           | 54.78     | 106390  |
| 590-000.000-202.100                  | SCCH                             | SALVATION ARMY             | UB refund for account: 009905           | 6.30      | 106410  |
| Total For Dept 000.000               |                                  |                            |   | 29,545.37 |         |
| Dept 175.000 ADMINISTRATIVE SERVICES |                                  |                            |   |           |         |
| 590-175.000-715.000                  | DENTAL & VISION - SEWER          | BLUE CROSS & BLUE SHIELD C | DENTAL & VISION INSURANCE GROUP 0070034 | 43.68     | 573     |
| 590-175.000-715.000                  | DENTAL & VISION - SEWER          | BLUE CROSS & BLUE SHIELD C | DENTAL & VISION INSURANCE GROUP 0070034 | 284.20    | 573     |
| 590-175.000-715.000                  | DENTAL & VISION - SEWER          | BLUE CROSS & BLUE SHIELD C | DENTAL & VISION INSURANCE GROUP 0070034 | 25.17     | 573     |
| 590-175.000-715.000                  | HEALTH INSURANCE - JUNE 2023     | PLANSOURCE BENEFITS ADMINI | HEALTH INSURANCE - JUNE 2023            | 8,162.52  | 576     |
| 590-175.000-715.000                  | LIFE INSURANCE                   | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE             | 11.35     | 577     |
| 590-175.000-715.000                  | LIFE INSURANCE                   | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE             | 98.27     | 577     |
| 590-175.000-715.000                  | LIFE INSURANCE                   | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE             | 11.35     | 577     |
| 590-175.000-715.000                  | LIFE INSURANCE                   | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE             | 77.97     | 577     |
| 590-175.000-721.000                  | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE             | 19.61     | 577     |
| 590-175.000-721.000                  | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE             | 134.38    | 577     |
| 590-175.000-721.000                  | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE             | 19.61     | 577     |
| 590-175.000-721.000                  | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE             | 100.23    | 577     |
| 590-175.000-726.000                  | EYEGLOSS CLEANER LENS WIPES - 30 | AMAZON CAPITAL SERVICES, I | EYEGLOSS CLEANER LENS WIPES - 300 CT    | 15.78     | 106312  |
| 590-175.000-726.000                  | SUPPLIES                         | CINTAS CORPORATION         | SUPPLIES                                | 71.49     | 106329  |
| 590-175.000-726.000                  | TOILET PAPER/MULTIFOLD TOWEL/GLA | KSS ENTERPRISES            | TOILET PAPER/MULTIFOLD TOWEL/GLASS CLEF | 106.94    | 106376  |
| 590-175.000-726.000                  | WATER - OFFICE                   | RUPERT'S CULLIGAN          | WATER - OFFICE                          | 6.75      | 106408  |
| 590-175.000-801.000                  | MOWING INVOICE FOR APRIL 2023    | BAXTER LAWN AND SNOW SERV  | MOWING INVOICE FOR APRIL 2023           | 311.25    | 106317  |
| 590-175.000-801.000                  | PRINTING/INSTERTS/POSTAGE AND HA | DELAWARE SYSTEMS           | PRINTING/INSTERTS/POSTAGE AND HANDLING  | 694.77    | 106339  |
| 590-175.000-801.000                  | BPU OFFICE PAINTING WAREHOUSE    | RNC PAINT SYSTEMS          | BPU OFFICE PAINTING WAREHOUSE           | 487.50    | 106406  |
| 590-175.000-801.000                  | ACCOUNTING SERVICES - ARPIL 2023 | THE WOODHILL GROUP, LLC    | ACCOUNTING SERVICES - ARPIL 2023        | 775.97    | 106423  |
| 590-175.000-801.000                  | CASH FLOW ANALYSIS               | THE WOODHILL GROUP, LLC    | CASH FLOW ANALYSIS                      | 937.50    | 106423  |
| 590-175.000-802.000                  | WEBCAM AND MICROPHONES BPU       | AMAZON CAPITAL SERVICES, I | WEBCAM AND MICROPHONES BPU              | 14.55     | 106312  |
| 590-175.000-802.000                  | KEYBOARD MOUSE COMBO X2          | AMAZON CAPITAL SERVICES, I | KEYBOARD MOUSE COMBO X2                 | 11.50     | 106312  |
| 590-175.000-802.000                  | TREND MICRO SUBSCRIPTION (MONTHL | SONIT SYSTEMS, LLC         | TREND MICRO SUBSCRIPTION (MONTHLY) MAY  | 21.34     | 106414  |
| 590-175.000-802.000                  | VIPRE EMAIL SECURITY RECURRING ( | SONIT SYSTEMS, LLC         | VIPRE EMAIL SECURITY RECURRING (MAY)    | 7.36      | 106414  |

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 06/01/2023 - 06/01/2023  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 PAID

| GL Number                                      | Invoice Line Desc  | Vendor  | Invoice Description   | Amount     | Check # |
|--|--|---|---|------------|---------|
| Fund 590 SEWER FUND                            |  |   |   |            |         |
| Dept 175.000 ADMINISTRATIVE SERVICES           |  |   |   |            |         |
| 590-175.000-810.000                            | ANNUAL DUES  | MICHIGAN RURAL WATER ASSOC                    | ANNUAL DUES   | 400.00     | 106388  |
| 590-175.000-880.000                            | 2023 DUCK DERBY SPONSORSHIP                                | DOMESTIC HARMONY                              | 2023 DUCK DERBY SPONSORSHIP                                       | 37.50      | 106341  |
| 590-175.000-880.000                            | JULY/AUGUST SIMPLY HERS                                    | SIMPLY HERS MAGAZINE                          | JULY/AUGUST SIMPLY HERS   | 13.75      | 106412  |
| 590-175.000-930.000                            | BPU SIGN- 2 SIDED 6'WX4' H SIGN                            | STOCKHOUSE CORPORATION                        | BPU SIGN- 2 SIDED 6'WX4' H SIGN                                   | 330.00     | 106419  |
| Total For Dept 175.000 ADMINISTRATIVE SERVICES |  |   |   | 13,232.29  |         |
| Dept 546.000 OPERATIONS                        |  |   |   |            |         |
| 590-546.000-742.000                            | REFLECTIVE VEST HIGH VISIBILITY CLOTHING / UNIFORMS        | AMAZON CAPITAL SERVICES, INC.                 | REFLECTIVE VEST HIGH VISIBILITY VESTS                             | 72.96      | 106312  |
| 590-546.000-742.000                            | CLOTHING / UNIFORMS  | POWERS CLOTHING, INC.                         | JEANS   | 95.00      | 106400  |
| 590-546.000-742.000                            | CLOTHING / UNIFORMS  | POWERS CLOTHING, INC.                         | CARHARTT JEANS  | 230.00     | 106400  |
| 590-546.000-930.000                            | GRINDER PUMP WARRANTY                                      | ETNA  | GRINDER PUMP WARRANTY   | (1,885.00) | 106436  |
| 590-546.000-930.950                            | 480042Y CABLE 12'  | YSI INC.                                      | DO SENSOR CABLE   | 167.63     | 106434  |
| Total For Dept 546.000 OPERATIONS              |  |   |   | (1,319.41) |         |
| Dept 547.000 TREATMENT                         |  |   |   |            |         |
| 590-547.000-726.900                            | COLIFORM MICROBE/PH/DEMAND/COMPL WATER - 101 W GALLOWAY DR | ENVIRONMENTAL RESOURCES AND RUPERT'S CULLIGAN | COLIFORM MICROBE/PH/DEMAND/COMPLEX NUTR WATER - 101 W GALLOWAY DR | 785.10     | 106346  |
| 590-547.000-726.900                            | 40LB CUBE SOFTENER SALT                                    | GELZER HJ & SON INC                           | 40LB CUBE SOFTENER SALT   | 21.00      | 106408  |
| 590-547.000-726.900                            | 3PK 9: SUP/FAB KNIT COVER/LTX ST                           | GELZER HJ & SON INC                           | 3PK 9: SUP/FAB KNIT COVER/LTX STNBLK PF                           | 35.96      | 106437  |
| 590-547.000-727.800                            | GAL 24D WEEK KILLER  | GELZER HJ & SON INC                           | GAL 24D WEEK KILLER   | 62.62      | 106437  |
| 590-547.000-740.000                            | GAS FOR TRUCK REIMBURSEMENT                                | KEN KEASAL                                    | GAS FOR TRUCK REIMBURSEMENT                                       | 32.99      | 106437  |
| 590-547.000-801.000                            | GRIT DUMPSTER  | MERIT LABORATORIES                            | GRIT DUMPSTER   | 9.25       | 106372  |
| 590-547.000-801.000                            | QUARTLERY INFLUENT   | MERIT LABORATORIES                            | QUARTLERY INFLUENT  | 274.92     | 106383  |
| 590-547.000-801.000                            | QUARTERLY LL HG  | MERIT LABORATORIES                            | QUARTERLY LL HG   | 300.00     | 106383  |
| 590-547.000-801.000                            | BEF COMPLIANCE   | MERIT LABORATORIES                            | BEF COMPLIANCE  | 270.00     | 106383  |
| 590-547.000-930.000                            | HOT SHOT FOGGER 3PK 200Z/GAL MUR                           | FAMILY FARM & HOME                            | HOT SHOT FOGGER 3PK 200Z/GAL MURIATIC F                           | 2,511.00   | 106383  |
| 590-547.000-930.000                            | 2/0 PASSING LINK CHAIN/2160BC 5/                           | FAMILY FARM & HOME                            | 2/0 PASSING LINK CHAIN/2160BC 5/16X3-1/                           | 21.98      | 106348  |
| 590-547.000-930.000                            | 12/2 W/GREN UF/3/4X10' PVC CONDU                           | AMERICAN COPPER AND BRASS,                    | 12/2 W/GREN UF/3/4X10' PVC CONDUIT/3/4                            | 44.82      | 106348  |
| 590-547.000-930.000                            | 3/4MIPX3/4"GH 1/4TRN                                       | AMERICAN COPPER AND BRASS,                    | 3/4MIPX3/4"GH 1/4TRN  | 160.32     | 106435  |
| 590-547.000-930.000                            | 15A 125V YELLOW PLASTIC/15A 125V                           | AMERICAN COPPER AND BRASS,                    | 15A 125V YELLOW PLASTIC/15A 125V 2P 3W                            | 65.64      | 106435  |
| 590-547.000-930.000                            | 1/3 HP SUB SUMP PUMP                                       | AMERICAN COPPER AND BRASS,                    | 1/3 HP SUB SUMP PUMP  | 12.91      | 106435  |
| 590-547.000-930.000                            | 1/3 HP SUB SUMP PUMP                                       | AMERICAN COPPER AND BRASS,                    | 1/3 HP SUB SUMP PUMP  | 169.34     | 106435  |
| 590-547.000-930.000                            | 2 SCH80 SOLV WELD BALL                                     | AMERICAN COPPER AND BRASS,                    | 2 SCH80 SOLV WELD BALL  | (169.34)   | 106435  |
| 590-547.000-930.000                            | LIBERTY LSG204M 440-460V GRINDER                           | ETNA  | LIBERTY LSG204M 440-460V GRINDER PMP                              | 206.10     | 106435  |
| 590-547.000-930.000                            | CONNECTOR STARTER SET2PC MALE QU                           | GELZER HJ & SON INC                           | CONNECTOR STARTER SET2PC MALE QUICK CON                           | 1,885.00   | 106436  |
| 590-547.000-930.000                            | FASTENERS & ANCHORS/2" T30 TORX                            | GELZER HJ & SON INC                           | FASTENERS & ANCHORS/2" T30 TORX POWER E                           | 14.97      | 106437  |
| 590-547.000-930.000                            | PRIMER/INSECT DUST/KNIT RLR COVE                           | GELZER HJ & SON INC                           | PRIMER/INSECT DUST/KNIT RLR COVER                                 | 9.89       | 106437  |
| 590-547.000-930.000                            | REPAIRS & MAINTENANCE                                      | GELZER HJ & SON INC                           | WEED KILLER/BRASS END CAP   | 54.06      | 106437  |
| 590-547.000-930.000                            | FLAT POLY BRUSH/BEN EXTERIOR PAI                           | GELZER HJ & SON INC                           | FLAT POLY BRUSH/BEN EXTERIOR PAINT                                | 39.68      | 106437  |
| 590-547.000-930.000                            | BLK FLANGE/FASTENERS & ANCHORS                             | GELZER HJ & SON INC                           | BLK FLANGE/FASTENERS & ANCHORS                                    | 38.84      | 106437  |
| 590-547.000-970.000                            | A/C SEWAGE PUMP  | CEM SUPPLY, INC                               | NEW WWTP TERTIARY PUMP AS APPROVED BY C                           | 29.99      | 106437  |
| Total For Dept 547.000 TREATMENT               |  |   |   | 31,600.08  | 106327  |
| Total For Fund 590 SEWER FUND                  |  |   |   | 79,945.37  |         |
| Fund 591 WATER FUND                            |  |   |   |            |         |
| Dept 000.000                                   |  |   |   |            |         |
| 591-000.000-123.000                            | WORKERS' COMP INSURANCE FY2024                             | MML WORKERS 'COMP FUND                        | WORKERS' COMP INSURANCE FY2024                                    | 2,810.47   | 106391  |
| 591-000.000-158.000-181005                     | 2"BRONZE FLANGE KIT/SHP&HANDLING                           | SLC METER LLC                                 | 2"BRONZE FLANGE KIT/SHP&HANDLING                                  | 1,103.86   | 106413  |
| 591-000.000-158.000-181005                     | 1" SERIES 43 M STYLE COPPERSETTE                           | SLC METER LLC                                 | 1" SERIES 43 M STYLE COPPERSETTER                                 | 5,162.52   | 106413  |
| 591-000.000-158.000-215005                     | WESTWOOD MOBILIZATION - WATER SHA                          | PARRISH EXCAVATING, INC.                      | WESTWOOD UTILITY AND ROAD RECONSTRUCTIO                           | 9,465.14   | 106396  |
| 591-000.000-158.000-215006                     | INVITATION FOR BIDS - SEWER/WATE                           | GATEHOUSE MEDIA MICHIGAN F                    | INVITATION FOR BIDS - SEWER/WATER                                 | 77.50      | 106353  |
| 591-000.000-158.000-215006                     | PUBLIC NOTICE FOR CDBG GRANT PRO                           | GATEHOUSE MEDIA MICHIGAN F                    | PUBLIC NOTICE FOR CDBG GRANT PROJECT                              | 77.50      | 106353  |

| GL Number                                      | Invoice Line Desc                | Vendor  | Invoice Description                     | Amount    | Check # |
|--|----------------------------------|---|---|-----------|---------|
| Fund 591 WATER FUND                            |                                  |   |   |           |         |
| Dept 000.000                                   |                                  |   |   |           |         |
| 591-000.000-158.000-215006                     | CDBG SANITARY LIFT STATION DESIG | TETRA TECH, INC   | CDBG SANITARY LIFT STATION DESIGN       | 1,490.00  | 106421  |
| 591-000.000-158.000-215018                     | 2023 GMC SIERRA DOUBLE CAB 5.3 V | HILLSDALE BUICK GMC   | 2023 GMC SIERRA 1500 DOUBLE CAB         | 20,998.00 | 106439  |
| 591-000.000-202.100                            | WCCH                             | BAKER, KIMBERLY A   | UB refund for account: 025451           | 37.84     | 106315  |
| 591-000.000-202.100                            | WCCH                             | HASTINGS, KEITH E   | UB refund for account: 013083           | 14.78     | 106358  |
| 591-000.000-202.100                            | WCCH                             | MILLER, THAD I  | UB refund for account: 026484           | 49.30     | 106390  |
| 591-000.000-202.100                            | WCCH                             | SALVATION ARMY  | UB refund for account: 009905           | 4.34      | 106410  |
| Total For Dept 000.000                         |                                  |   |   | 41,291.25 |         |
| Dept 175.000 ADMINISTRATIVE SERVICES           |                                  |   |   |           |         |
| 591-175.000-715.000                            | DENTAL & VISION - WATER          | BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034 |   | 43.68     | 573     |
| 591-175.000-715.000                            | DENTAL & VISION - WATER          | BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034 |   | 184.14    | 573     |
| 591-175.000-715.000                            | DENTAL & VISION - WATER          | BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034 |   | 58.77     | 573     |
| 591-175.000-715.000                            | HEALTH INSURANCE - JUNE 2023     | PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - JUNE 2023            |   | 7,823.26  | 576     |
| 591-175.000-715.000                            | LIFE INSURANCE                   | SUN LIFE ASSURANCE COMPANY\LIFE & DISABILITY INSURANCE            |   | 11.35     | 577     |
| 591-175.000-715.000                            | LIFE INSURANCE                   | SUN LIFE ASSURANCE COMPANY\LIFE & DISABILITY INSURANCE            |   | 104.73    | 577     |
| 591-175.000-715.000                            | LIFE INSURANCE                   | SUN LIFE ASSURANCE COMPANY\LIFE & DISABILITY INSURANCE            |   | 11.35     | 577     |
| 591-175.000-715.000                            | LIFE INSURANCE                   | SUN LIFE ASSURANCE COMPANY\LIFE & DISABILITY INSURANCE            |   | 84.43     | 577     |
| 591-175.000-721.000                            | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPANY\LIFE & DISABILITY INSURANCE            |   | 19.61     | 577     |
| 591-175.000-721.000                            | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPANY\LIFE & DISABILITY INSURANCE            |   | 145.66    | 577     |
| 591-175.000-721.000                            | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPANY\LIFE & DISABILITY INSURANCE            |   | 19.61     | 577     |
| 591-175.000-721.000                            | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPANY\LIFE & DISABILITY INSURANCE            |   | 111.51    | 577     |
| 591-175.000-726.000                            | EYEGLOSS CLEANER LENS WIPES - 30 | AMAZON CAPITAL SERVICES, I  | EYEGLOSS CLEANER LENS WIPES - 300 CT    | 15.78     | 106312  |
| 591-175.000-726.000                            | LEAD TEST SWABS/BUSINESS CARD HO | AMAZON CAPITAL SERVICES, I  | LEAD TEST SWABS/BUSINESS CARD HOLDER    | 42.40     | 106312  |
| 591-175.000-726.000                            | SUPPLIES                         | CINTAS CORPORATION  | SUPPLIES                                | 71.49     | 106329  |
| 591-175.000-726.000                            | TOILET PAPER/MULTIFOLD TOWEL/GLA | KSS ENTERPRISES   | TOILET PAPER/MULTIFOLD TOWEL/GLASS CLEP | 106.94    | 106376  |
| 591-175.000-726.000                            | WATER - OFFICE                   | RUPERT'S CULLIGAN   | WATER - OFFICE                          | 6.75      | 106408  |
| 591-175.000-801.000                            | MOWING INVOICE FOR APRIL 2023    | BAXTER LAWN AND SNOW SERV   | MOWING INVOICE FOR APRIL 2023           | 311.25    | 106317  |
| 591-175.000-801.000                            | PRINTING/INSTERTS/POSTAGE AND HA | DELAWARE SYSTEMS  | PRINTING/INSTERTS/POSTAGE AND HANDLING  | 694.77    | 106339  |
| 591-175.000-801.000                            | BPU OFFICE PAINTING WAREHOUSE    | RNC PAINT SYSTEMS   | BPU OFFICE PAINTING WAREHOUSE           | 487.50    | 106406  |
| 591-175.000-801.000                            | ACCOUNTING SERVICES - ARPIL 2023 | THE WOODHILL GROUP, LLC   | ACCOUNTING SERVICES - ARPIL 2023        | 775.97    | 106423  |
| 591-175.000-801.000                            | CASH FLOW ANALYSIS               | THE WOODHILL GROUP, LLC   | CASH FLOW ANALYSIS                      | 937.50    | 106423  |
| 591-175.000-802.000                            | WEBCAM AND MICROPHONES BPU       | AMAZON CAPITAL SERVICES, I  | WEBCAM AND MICROPHONES BPU              | 14.55     | 106312  |
| 591-175.000-802.000                            | KEYBOARD MOUSE COMBO X2          | AMAZON CAPITAL SERVICES, I  | KEYBOARD MOUSE COMBO X2                 | 11.50     | 106312  |
| 591-175.000-802.000                            | TREND MICRO SUBSCRIPTION (MONTHL | SONIT SYSTEMS, LLC  | TREND MICRO SUBSCRIPTION (MONTHLY) MAY  | 21.34     | 106414  |
| 591-175.000-802.000                            | VIPRE EMAIL SECURITY RECURRING ( | SONIT SYSTEMS, LLC  | VIPRE EMAIL SECURITY RECURRING (MAY)    | 7.36      | 106414  |
| 591-175.000-810.000                            | MICROBIOLOGY                     | MICH DEPT OF ENVIRONMENTAI  | MICROBIOLOGY                            | 3,180.48  | 106384  |
| 591-175.000-810.000                            | ANNUAL DUES                      | MICHIGAN RURAL WATER ASSOC  | ANNUAL DUES                             | 400.00    | 106388  |
| 591-175.000-880.000                            | 2023 DUCK DERBY SPONSORSHIP      | DOMESTIC HARMONY  | 2023 DUCK DERBY SPONSORSHIP             | 37.50     | 106341  |
| 591-175.000-880.000                            | JULY/AUGUST SIMPLY HERS          | SIMPLY HERS MAGAZINE  | JULY/AUGUST SIMPLY HERS                 | 13.75     | 106412  |
| 591-175.000-930.000                            | BPU SIGN- 2 SIDED 6'WX4' H SIGN  | STOCKHOUSE CORPORATION  | BPU SIGN- 2 SIDED 6'WX4' H SIGN         | 330.00    | 106419  |
| Total For Dept 175.000 ADMINISTRATIVE SERVICES |                                  |   |   | 16,084.93 |         |
| Dept 544.000 DISTRIBUTION                      |                                  |   |   |           |         |
| 591-544.000-726.800                            | 2 PK 2032 3V LTHM BATTERY        | GELZER HJ & SON INC   | 2 PK 2032 3V LTHM BATTERY               | 8.49      | 106437  |
| 591-544.000-726.800                            | 2.6 OZ 2 CYCLE OIL               | GELZER HJ & SON INC   | 2.6 OZ 2 CYCLE OIL                      | 12.87     | 106437  |
| 591-544.000-726.800                            | 60LB CONCRETE MIX                | GELZER HJ & SON INC   | 60LB CONCRETE MIX                       | 124.35    | 106437  |
| 591-544.000-730.039                            | 6 ROUND TRAILER SIDE/7RV TO 6RD  | FAMILY FARM & HOME  | 6 ROUND TRAILER SIDE/7RV TO 6RD ADAPT-C | 26.98     | 106348  |
| 591-544.000-740.000                            | GAS FOR TRUCK REIMBURSEMENT      | KEN KEASAL  | GAS FOR TRUCK REIMBURSEMENT             | 9.25      | 106372  |
| 591-544.000-742.000                            | REFLECTIVE VEST HIGH VISIBILITY  | AMAZON CAPITAL SERVICES, I  | REFLECTIVE VEST HIGH VISIBILITY VESTS   | 72.96     | 106312  |
| 591-544.000-801.000                            | INSPECTION & REPORTING SERVICES  | HYDROCORP   | INSPECTION & REPORTING SERVICES - MAY 2 | 1,400.00  | 106366  |
| 591-544.000-801.000-213011                     | 26.05 TON PEASTONE FOR BPU       | DRY MAR TRUCKING & DIRTWOF  | 26.05 TON PEASTONE FOR BPU              | 651.25    | 106343  |
| 591-544.000-930.000                            | MM CASTER/POLY WHEEL             | FAMILY FARM & HOME  | MM CASTER/POLY WHEEL                    | 29.99     | 106348  |
| 591-544.000-930.000                            | 1 45 ELBOW-PRESS/1 90 ELBOW-PRES | AMERICAN COPPER AND BRASS,1                                       | 45 ELBOW-PRESS/1 90 ELBOW-PRESS         | 24.95     | 106435  |

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
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 BOTH JOURNALIZED AND UNJOURNALIZED  
 PAID

| GL Number   | Invoice Line Desc                | Vendor                     | Invoice Description                     | Amount    | Check # |
|---|----------------------------------|----------------------------|---|-----------|---------|
| Fund 591 WATER FUND                                 |                                  |                            |   |           |         |
| Dept 544.000 DISTRIBUTION                           |                                  |                            |   |           |         |
| 591-544.000-930.000                                 | 2 SCH80 SOLV WELD BALL/2 90 EL P | AMERICAN COPPER AND BRASS, | 2 SCH80 SOLV WELD BALL/2 90 EL PVC SCHE | 116.16    | 106435  |
| 591-544.000-930.000                                 | 3/4X10' PVC PLAIN END/3/4 COUPLI | AMERICAN COPPER AND BRASS, | 3/4X10' PVC PLAIN END/3/4 COUPLING PVC/ | 15.99     | 106435  |
| 591-544.000-930.000                                 | HARDWARE                         | GELZER HJ & SON INC        | HARDWARE                                | 9.99      | 106437  |
| 591-544.000-930.990                                 | 12X12.5 SS REPAIR CLAMP/3/4 CORP | MICHIGAN PIPE & VALVE      | 12X12.5 SS REPAIR CLAMP/3/4 CORP STOP C | 2,964.18  | 106387  |
| 591-544.000-930.990                                 | 3/7 COMP CPLG CTS PJ 45          | MICHIGAN PIPE & VALVE      | 3/7 COMP CPLG CTS PJ 45                 | 676.00    | 106387  |
| 591-544.000-930.990                                 | REPAIRS & MAINT. - LEAD SERVICES | RJT CONSTRUCTION CO.       | LEAD WATER SERVICES COMPLETED THROUGH 5 | 25,470.00 | 106405  |
| 591-544.000-930.990                                 | REPAIRS & MAINT. - LEAD SERVICES | ETNA                       | AFC PACER #87 BRONZE COUPLING           | 437.50    | 106436  |
| Total For Dept 544.000 DISTRIBUTION                 |                                  |                            |   | 32,050.91 |         |
| Dept 545.000 PURIFICATION                           |                                  |                            |   |           |         |
| 591-545.000-727.200                                 | SOD HYPO 12.5% LIQUICHLOR        | UNIVAR SOLUTIONS USA INC   | SOD HYPO 12.5% LIQUICHLOR               | 5,069.83  | 106427  |
| Total For Dept 545.000 PURIFICATION                 |                                  |                            |   | 5,069.83  |         |
| Total For Fund 591 WATER FUND                       |                                  |                            |   | 94,496.92 |         |
| Fund 633 PUBLIC SERVICES INV. FUND                  |                                  |                            |   |           |         |
| Dept 000.000  |                                  |                            |   |           |         |
| 633-000.000-101.000                                 | GRASS SEED EC QUICK 2 GROW       | LA CROSSE SEED LLC         | EC QUICK 2 GRO MIX                      | 5,580.00  | 106377  |
| Total For Dept 000.000                              |                                  |                            |   | 5,580.00  |         |
| Total For Fund 633 PUBLIC SERVICES INV. FUND        |                                  |                            |   | 5,580.00  |         |
| Fund 640 REVOLVING MOBILE EQUIP. FUND               |                                  |                            |   |           |         |
| Dept 443.000 MOBILE EQUIPMENT MAINTENANCE           |                                  |                            |   |           |         |
| 640-443.000-715.000                                 | HEALTH INSURANCE - JUNE 2023     | PLANSOURCE BENEFITS ADMIN\ | HEALTH INSURANCE - JUNE 2023            | 628.26    | 576     |
| 640-443.000-715.000                                 | LIFE INSURANCE                   | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE             | (32.48)   | 577     |
| 640-443.000-721.000                                 | DISABILITY INSURANCE             | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE             | (39.40)   | 577     |
| 640-443.000-730.000                                 | NEW RADIATOR CAP FOR #6          | BECK CHEVROLET             | NEW RADIATOR CAP FOR #6                 | 18.16     | 106320  |
| 640-443.000-730.000                                 | FLAIL #50.4 KNIFE RINGS CLIPS AN | GREENMARK EQUIPMENT        | FLAIL #50.4 KNIFE RINGS CLIPS AND SCREW | 242.57    | 106357  |
| 640-443.000-801.000                                 | BUS #71 OUTLET                   | HILLSDALE COMMUNITY SCHOOI | #71 OUTLET                              | 121.33    | 106363  |
| 640-443.000-801.000                                 | #72 BATTERY AND SWITCH           | HILLSDALE COMMUNITY SCHOOI | #72 BATTERY AND SWITCH                  | 139.66    | 106363  |
| 640-443.000-801.000                                 | #150 POWER STEERING              | PARNEY'S CAR CARE, LLC     | #150 POWER STEERING                     | 1,621.68  | 106395  |
| 640-443.000-920.000                                 | 505153845 - 149 WATERWORKS - RME | MICH GAS UTILITIES         | NATURAL GAS UTILITY - 149 WATERWORKS    | 215.75    | 570     |
| 640-443.000-981.000                                 | 2023 GMC SIERRA DOUBLE CAB 5.3 V | HILLSDALE BUICK GMC        | 2023 GMC SIERRA DOUBLE CAB 5.3 V8       | 41,996.00 | 106439  |
| Total For Dept 443.000 MOBILE EQUIPMENT MAINTENANCE |                                  |                            |   | 44,911.53 |         |
| Total For Fund 640 REVOLVING MOBILE EQUIP. FUND     |                                  |                            |   | 44,911.53 |         |
| Fund 663 FIRE VEHICLE & EQUIPMENT FUND              |                                  |                            |   |           |         |
| Dept 336.000 FIRE DEPARTMENT                        |                                  |                            |   |           |         |
| 663-336.000-970.000                                 | DROP DOWN NAME PANEL FOR ROSENBE | PREMIER SAFETY             | DROP DOWN NAME PANEL FOR ROSENBERG      | 101.19    | 106401  |
| Total For Dept 336.000 FIRE DEPARTMENT              |                                  |                            |   | 101.19    |         |
| Total For Fund 663 FIRE VEHICLE & EQUIPMENT FUND    |                                  |                            |   | 101.19    |         |
| Fund 699 DPS LEAVE AND BENEFITS FUND                |                                  |                            |   |           |         |
| Dept 000.000  |                                  |                            |   |           |         |
| 699-000.000-123.000                                 | WORKERS' COMP INSURANCE FY2024   | MML WORKERS 'COMP FUND     | WORKERS' COMP INSURANCE FY2024          | 10,058.10 | 106391  |
| Total For Dept 000.000                              |                                  |                            |   | 10,058.10 |         |
| Dept 441.000 PUBLIC SERVICES DEPARTMENT             |                                  |                            |   |           |         |
| 699-441.000-715.000                                 | DENTAL & VISION - DPS            | BLUE CROSS & BLUE SHIELD C | DENTAL & VISION INSURANCE GROUP 0070034 | 333.98    | 573     |
| 699-441.000-715.000                                 | HEALTH INSURANCE - JUNE 2023     | PLANSOURCE BENEFITS ADMIN\ | HEALTH INSURANCE - JUNE 2023            | 5,560.02  | 576     |
| 699-441.000-715.000                                 | LIFE INSURANCE                   | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE             | 48.72     | 577     |



| GL Number   | Invoice Line Desc    | Vendor                     | Invoice Description         | Amount                  | Check # |
|---|----------------------|----------------------------|-----------------------------|-------------------------|---------|
| Fund 699 DPS LEAVE AND BENEFITS FUND              |                      |                            |                             |                         |         |
| Dept 441.000 PUBLIC SERVICES DEPARTMENT           |                      |                            |                             |                         |         |
| 699-441.000-715.000                               | LIFE INSURANCE       | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE | 97.44                   | 577     |
| 699-441.000-721.000                               | DISABILITY INSURANCE | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE | 48.43                   | 577     |
| 699-441.000-721.000                               | DISABILITY INSURANCE | SUN LIFE ASSURANCE COMPAN\ | LIFE & DISABILITY INSURANCE | 103.30                  | 577     |
| Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT |                      |                            |                             | <u>6,191.89</u>         |         |
| Total For Fund 699 DPS LEAVE AND BENEFITS FUND    |                      |                            |                             | <u><u>16,249.99</u></u> |         |

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
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 PAID

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|-----------|-------------------|--------|---------------------|--------|---------|
|-----------|-------------------|--------|---------------------|--------|---------|

Fund Totals:

|                                  |            |
|----------------------------------|------------|
| Fund 101 GENERAL FUND            | 159,661.82 |
| Fund 153 R. L. OWEN MEMO         | 2,540.00   |
| Fund 202 MAJOR ST./TRUNK         | 8,421.73   |
| Fund 203 LOCAL STREET FUND       | 29,501.82  |
| Fund 208 RECREATION FUNDS        | 18,600.70  |
| Fund 271 LIBRARY FUND            | 8,100.58   |
| Fund 287 ARPA GRANT FUNDS        | 2,253.60   |
| Fund 408 FIELDS OF DREAM         | 137.98     |
| Fund 582 ELECTRIC FUND           | 757,306.20 |
| Fund 588 DIAL A RIDE             | 9,200.87   |
| Fund 590 SEWER FUND              | 79,945.37  |
| Fund 591 WATER FUND              | 94,496.92  |
| Fund 633 PUBLIC SERVICES         | 5,580.00   |
| Fund 640 REVOLVING MOBILITY      | 44,911.53  |
| Fund 663 FIRE VEHICLE &          | 101.19     |
| Fund 699 DPS LEAVE AND INDEMNITY | 16,249.99  |

|                      |                     |
|----------------------|---------------------|
| Total For All Funds: | <u>1,237,010.30</u> |
|----------------------|---------------------|

## CITY COUNCIL MINUTES

City of Hillsdale  
June 5, 2023  
7:00 P.M.

Regular Meeting

### **Call to Order and Pledge of Allegiance**

Mayor Stockford opened the meeting with the Pledge of Allegiance.

### **Roll Call**

Mayor Stockford called the meeting to order. Clerk Price took roll call.

|                          |  |
|--------------------------|--|
| Council Members present: | Adam Stockford, Mayor<br>Greg Stuchell, Ward 1<br>Anthony Vear, Ward 1<br>William Morrissey, Ward 2<br>Cynthia Pratt, Ward 2<br>Bruce Sharp, Ward 3<br>Robert Socha, Ward 4<br>Joshua Paladino, Ward 4 |
|--------------------------|--|

|                         |                      |
|-------------------------|----------------------|
| Council Members absent: | Gary Wolfram, Ward 3 |
|-------------------------|----------------------|

Also Present: Attorney Tom Thompson, Katy Price (City Clerk), David Mackie (City Manager), Jason Blake (DPS Director), Brandon Janes (City Tech Services), Angela Turner, Stephanie Myers, Melissa DesJardin, Dennis Wainscott, Sheri Ingles, Doug Ingles, Ginger Novak, Penny Swan, CJ Toncray, Mark Nichols, Leisha Taylor, Steve Hammett, Tamiyah Jordan, Joseph Hendee and Ted Jansen.

### **Approval of Agenda**

Motion by Councilman Morrissey support by Council member Vear to approve the June 5, 2023 agenda as presented.

By a voice vote, the motion passed unanimously.

### **Public Comment**

Ted Jansen, 104 Hillsdale St., commented on his letter in the packet about the proposed public location for homeless and commented on the Homeless Taskforce.

Steve Hammett, Ward four, commented on the Homeless Taskforce and offered to serve on the Taskforce if needed.

Angela Turner, Ward one, commented on the no camping ordinance and ask that a community service option to be added and thanked Council for their consideration.

Missy DesJardin, Hillsdale Community Thrift, agreed about the community service option for the no camping ordinance and spoke on civil infraction amounts.

Dennis Wainscott, 34 Garden St., commented on the no camping ordinance and stated people don't have money to pay the fines whatever the amount may be.

Robert Eichler, Scipio Twp., stated he has a few rentals and commented on the eviction process. He also commented on the homeless.

Leisha Taylor, Ward four, stated she works with the homeless and mentioned that they do work around the community. They lack the means and resources that they need and asked Council to not criminalize them.

Penny Swan, Ward four, stated she would like the Homeless Taskforce the opportunity to look into the ordinance and process before it's acted on. She mentioned that 13 members on the Taskforce is a large amount for a committee. She stated that people don't have money for fines on the no camping ordinance.

Ginger Novak, Ward four, commented on the no camping ordinance and spoke on Ted Jansen's letter that was included in the packet.

CJ Toncray, Ward three, commented on the no camping ordinance and asked council what their job actually is, public safety, running the City or social issues.

**Consent Agenda**

- A. Approval of Bills
  - 1. City and BPU Claims of May 11, 2023: \$381,691.46
  - 2. Payroll of May 11, 2023: \$175,801.11
- B. City Council Minutes of May 15, 2023
- C. Finance Minutes of May 15, 2023
- D. Public Safety Committee Minutes of May 23, 2023
- E. Big Truck Day Event: Closure of South Library Lot
- F. Hillsdale County Community Foundation 5K
- G. Financial Reports for the Quarter Ending 3/31/2023
- H. St. Anthony's Church Park Use Agreement
- I. TCO 2023-17 Morry St. Closure

Motion by Council member Morrisey seconded by Council member Socha to approve the consent agenda as presented.

Roll Call:

|                         |     |
|-------------------------|-----|
| Council Member Paladino | Aye |
| Council Member Pratt    | Aye |
| Council Member Sharp    | Aye |
| Council Member Socha    | Aye |
| Council Member Stuchell | Aye |
| Council Member Vear     | Aye |
| Mayor Stockford         | Aye |
| Council Member Morrisey | Aye |

Motion passed 8-0

**Communications/Petitions**

- A. 2023 Summer Code Enforcement Liens- Assessment Roll
- B. Comcast Letter
- C. July 2021 – June 2022 Annual Library Report
- D. Letter from Ted Jansen
- E. Letter Requesting State of Emergency
- F. Letter of Resignation – Homeless Task Force

Information is presented for information only.

**Introduction and Adoption of Ordinances/Public Hearings**

- A. Adoption of Ordinance: No Camping Ordinance (2023-03)

The No Camping ordinance was presented at the May 15<sup>th</sup>, 2023 Council meeting where a public hearing was conducted. After receiving public input and Council discussion, Council approved a motion to send the ordinance back to the Public Safety Committee for amendment. The amended ordinance changes Section 3 Warnings to provide for both “a verbal and written warning to cease the unlawful conduct” and Section 5 Penalty from misdemeanor to a municipal civil infraction.

Council Member Socha asked Attorney Thompson about the Community Service option.

Attorney Thompson gave a brief overview of the court and civil infraction process. The City attorney could make an arrangement on the community service aspect if the City had a structure for tracking the hours done.

Council Member Morrissey stated that public spaces are used for everyone. No one could use it as private property like camping on public property whichever area that may be.

Councilman Paladino asked if the police has a route they use to monitor areas.

Mayor Stockford stated most cases the police department response on a complaint basis.

Motion by Mayor Stockford, supported by Councilman Stuchell, to approve the No Camping Ordinance as presented. **Ordinance 2023-03.**

Roll Call:

|                          |     |
|--------------------------|-----|
| Council Member Pratt     | Nay |
| Council Member Sharp     | Nay |
| Council Member Socha     | Aye |
| Council Member Stuchell  | Aye |
| Council Member Vear      | Aye |
| Mayor Stockford          | Aye |
| Council Member Morrissey | Aye |
| Council Member Paladino  | Aye |

Motion passed 6-2

**Old Business**

A. Homeless Task Force Committee - Discussion

Mayor Stockford led discussion on the Task Force. Attendance has been a problem among members and quorum has not been met on most meeting dates.

Mayor Stockford read Mr. Benzing’s resignation letter aloud which stated his frustrations with not meeting quorum to be productive. He thanked all that have been active on the taskforce and wished the group well.

Stephanie Myers, Homeless Taskforce Chairperson spoke on the meeting and membership overview of the taskforce.

Council Member Stuchell commented that public money is at public agencies suggests the community reach out and connect with them to see what can be done with homelessness.

Discussion ensued on eliminating membership to 5-6 people versus 13 so quorum can be met. Along with making sub committees to help with community efforts.

**New Business**

A. MDOT Aero Contract No. 2023-0514 (Resolution)

City Manager Mackie reported The City is in the process designing the new Airport terminal that will be constructed primarily (est. 88%) with FAA funds. The estimated cost of the terminal and parking lot design is \$309,896. Per the contract FAA will pay \$260,440, MDOT will pay \$6,891 and the City will pay 42,565.

Motion by Councilman Socha, support by Councilman Vear to approve MDOT Contract No. 2023-0514 and authorize the City Manager and City Clerk to execute the contract. **Resolution # 3555.**

Roll Call:

|                          |     |
|--------------------------|-----|
| Council Member Pratt     | Aye |
| Council Member Sharp     | Aye |
| Council Member Socha     | Aye |
| Council Member Stuchell  | Aye |
| Council Member Vear      | Aye |
| Mayor Stockford          | Aye |
| Council Member Morrissey | Aye |
| Council Member Paladino  | Aye |

Motion passed 8-0

B. Amendment to Traffic Control Order 1981-1 (Resolution)

City Manager Mackie reviewed the amendment to TCO 1981-1. The TCO will give authority to the present stop sign and authorize the replacement of the yield sign with a stop sign on the east side of Charles Street at E. Hallett St.

Motion by Councilman Sharp, support by Councilman Socha, to approve the amendment to TCO 1981-1. **Resolution #3556.**

By a voice vote, the motion passed unanimously.

C TEDF-B Grant 2024 Funds (Resolution)

The Michigan Department of Transportation – Transportation Economic Development Fund (TEDF-B) is providing grant funds to cities and villages of 10,000 or less for road construction work. The program requires a “Resolution of Support” in the form of official action by the Governing Body.

The City is completing this grant application, due on June 15, 2023, for a preventative maintenance project including a leveling slurry seal layer, overlain by a single course chip seal, topped by a Micro-surfacing Cape Seal on approximately 62,000 Square Yards (3.79 miles) of various city streets. Through this grant application, for State of Michigan Fiscal Year (FY) 2024 funds, we are requesting \$250,000 in grants funds together with matching funds of \$367,027.59 for a total estimated project cost of \$617,027.59.

Motion by Councilman Sharp, support by Councilman Socha, to approve the resolution to allow staff to submit the grant application for the maximum amount of \$250,000 for an estimated total project amount of \$617,027.59. **Resolution # 3557.**

By a voice vote, the motion passed unanimously.

D. TEDF – B Grant 2025 Funds (Resolution)

The Michigan Department of Transportation – Transportation Economic Development Fund (TEDF-B) is providing grant funds to cities and villages of 10,000 or less for road construction work. The program requires a “Resolution of Support” in the form of official action by the Governing Body.

The City is completing this grant application, due on June 15, 2023, for a complete reconstruction of Monroe Street between Hillsdale Street and N. West Street, 0.218 miles. Reconstruction will include the removal of the existing Asphalt/Brick roadway and unsuitable base materials followed by the reconstruction including storm sewer upgrades, new concrete curb & gutter, new road base aggregate, new 5” asphalt paving and ADA sidewalk ramp upgrades. Through this grant application, for State of Michigan Fiscal Year (FY) 2025 funds, we are requesting \$250,000 in grants funds together with matching funds of \$480,912.96 for a total estimated project cost of \$730,912.96.

Motion by Councilman Socha, support by Councilman Sharp, to approve the resolution to allow staff to submit the grant application for the maximum amount of \$250,000 for an estimated total project amount of \$730,912.96. **Resolution # 3558.**

By a voice vote, the motion passed unanimously.

**Miscellaneous Reports**

- A. Proclamations – None
- B. Appointments- None
- C. Other- Assessing Report – 2023 BPU Utility Liens

**General Public Comment**

Joseph Hendee, 181 Rea St., stated that Mr. Hodshire is in violation serving on the Board of Public Utilities as he is not a City resident. BPU has a Round Up program for residents to donate funds that go to the Community Action Agency to aid those in need.

Melissa DesJardin, Hillsdale Community Thrift, stated she would be happy to help with the community service and volunteer hour sign off sheets discussed during the meeting. She reviewed her plans moving forward with community service and clean up services.

Robert Eichler, Scipio Twp., commented on eviction process and also the Community Action Agency processes.

Leisha Taylor, Ward four, commented on the ordinance and stated it wasn't just about no camping. Homelessness isn't always about bad decisions or bad choices but sometimes about the environment you are in. People fall on hard times. Shared her story.

Penny Swan, Ward four, commented on Mr. Hendee's comments about BPU and other board members. Expressed displeasure on the passed ordinance.

Steve Hammett, Ward four stated he would be interested in serving on the Homeless Task force.

Jack McLain commented that he can't hear all of council and asked about the assisted listening availability. McLain also shared his concern about City Hall not being handicap accessible. No camping is good for public property, but violators need to be addressed across the board.

Ted Jansen, commented on the Homeless Task force; suggested the Mayor dissolve the current one and then start another. Asked Council about profit loss report on the Airport. The No Camping ordinance is against homeless point blank.

**City Manager's Report**

City Manager Mackie state the City Hall Chiller unit should be installed on Friday, June 9<sup>th</sup>.

Games at Field of Dreams are going strong, Sandy Beach is up and running, season pass \$50, daily pass \$5 per car collected at stop sign before entering the beach.

The two new pickup trucks were ordered and delivered from Hillsdale GMC.

BPU Power Secure Project is on track the units and should be tested and installed June 2024.

Airport Terminal Bid put out last Friday, June 2.

**Council Comments**

Council Member Socha commented on the no camping ordinance and sitting is in an exception.

Council Member Paladino asked if Wildlife Drive receive BPU services. Mayor Stockford said yes that area receives electric but not sewer services.

Discussion ensued on BPU Board Members and Charter.

**Adjournment**

Motion by Mayor Stockford, seconded by Council Member Pratt, to adjourn the meeting.

By a voice vote, the motion passed unanimously. The meeting adjourned at 9:04 p.m.

---

Adam Stockford, Mayor

---

Katy Price, City Clerk

Hillsdale Community Library  
Board of Trustees Meeting  
April 13th, 2023 at 5 p.m.

- I. Call to Order: 6:00 p.m.
- II. Roll Call: Karen Hill (Acting President), Stephanie Myers (Trustee), George Allen (Trustee), Joshua Paladino (Secretary), and Jessica Spangler (Director).
- III. Approval of Agenda
  - A. Allen motioned to approve the agenda. Myers seconded the motion. All in favor, 4-0.
- IV. Approval of Minutes for March 9, 2023
  - A. Myers motioned to approve the minutes with a correction on the spelling of "Braman Roofing." Allen seconded the motion. All in favor, 4-0.
- V. Visitor Comments: Maxine Vanlerberg, Ted Jansen, and Jack McClain.
- VI. [Expense and Revenue Report](#)
  - A. Under contractual services, line 801, \$410 came out: mice removal cost \$125, canva subscription cost \$119.99, and printer subscription cost \$165.28.
  - B. Repairs and maintenance: \$263 for roof and toilet repairs.
  - C. HCCF's reimbursement was a revenue line item discussed at the March meeting (funds went into 271-000.000-675.792). The expense for line item 271-792.000-726.001 (the 792 is important as 792 is the category for children's area and 790 is general library) in the amount of \$328.11 was for summer reading supplies that we applied for with the HCCF grant. We won't actually see the grant monies moved to line item 271-792.000-726.001 as the city doesn't make amendments for small dollar amounts such as this.
- VII. [Circulation Report](#)
  - A. Checkouts increased to 4,065, the highest month this calendar year.
  - B. Hoopla went live last month.
- VIII. Director's Report
  - A. [Program Stats](#)
    1. Little Bookworms had the highest attendance of any month at 148.
  - B. [July 2021 - June 2022 Annual Report](#)
  - C. Applied for Dollar General's [Youth Literacy Grant](#). The library applied for a \$2300 grant to purchase literacy backpacks from the Early Childhood Resource Center. Backpacks would be full of learning materials such as books, games, and puzzles geared towards ages 1-8.
  - D. Applied to receive copies of *Firekeeper's Daughter* by Angeline Boulley through Michigan Humanities' Great Michigan Read program.
  - E. The Program Coordinator read to Mary Randall students March 21, 2023.
  - F. The Library provided books for the different City departments to read to students at Gier for March's Reading Month. They read *Owl & Otter & the Big Yard Sale*.
  - G. The Library will open at noon April 19, 2023 for an in house training, closed May 2, 2023 for elections, and opening at noon May 9, 2023 for fire suppression repairs.
  - H. Update on Reconsideration Request
    1. Spangler requested that the board take action on the materials reconsideration request without rendering an individual decision. She



stated that the controversy surrounding the reconsideration request did not cause her to ask the board to render a decision. Instead, Spangler said she received a threat from a patron, which made her want to seek the board's guidance.

2. Allen motioned to let the board consider the matter without the director's review. Myers seconded the motion. All in favor: 4-0.
3. Allen motioned that the director reply to the complainant in writing, notifying the complainant that the board has voted to exempt her from offering an official opinion but that the complainant may still appeal to the Board. Myers seconded the motion. All in favor: 4-0.

IX. Communication

- A. Spangler turned in her self-evaluation. Once Hill has received evaluations from all board members by the end of April, she will compile an overall evaluation, which will be presented in May.

X. Old Business

XI. New Business

- A. Approval to switch from Johnson Controls to Premier Fire Protection for annual sprinkler system inspections - a savings of over \$400.
  1. [Premier Fire Protection Quote](#).
  2. Myers motioned to approve the quote. Allen seconded the motion. All in favor: 4-0.
- B. Discussion on "Coffee & Conversation" event with one rotating Board Member and the Director.
  1. Allen moved to institute this idea. Myers seconded the motion. All in favor: 4-0. Allen will join the first event in April or May, depending on availability.

XII. Board Comments

XIII. Future Business

- A. Review Policy Manual (a couple policies at a time).
- B. Upon Full 5 Person Board:
  1. Trustee Training
  2. Election of Officers

XIV. Next Meeting Date: May 11, 2023 at 5 p.m.

XV. Myers motioned to adjourn. Allen seconded the motion. All in favor: 4-0. Meeting adjourned at 6:11 p.m.

## AGENDA

### Hillsdale Community Library Board of Trustees Annual Meeting May 4, 2023 5 pm | HCL Meeting Room

- I. CALL TO ORDER: Acting President Karen Hill called the meeting to order at 5:00 p.m.
- II. ROLL CALL: Karen Hill (acting president), George Allen (member), Stephanie Myers (member), Joshua Paladino (secretary), and Jessica Spangler (director).
- III. APPROVAL OF AGENDA:
  - A. Upon Spangler's request, Allen moved that the board strike the "Closed session" for XI.C and hold the evaluation in an open meeting. Myers seconded the motion. All in favor: 4-0.
  - B. Myers moved to approve the agenda. Allen seconded the motion. All in favor: 4-0.
- IV. APPROVAL OF MINUTES
  - A. ■ April 13, 2023
    - i. Allen moved that the approval of the April 13th meeting minutes be delayed until the June meeting while awaiting corrections. Myers seconded the motion.
    - ii. Spangler read proposed changes for the April meeting minutes.
      1. To correct the spelling of Braman Roofing
      2. To correct the Expense and Revenue Report.
      3. To clarify on the Circulation Report that March had the most checkouts in the 2023 calendar year, though July 2022 had the most checkouts in the 2022-23 fiscal year.
      4. To add more information about the Dollar General Youth Literacy Grant.
      5. To clarify language about the Update on Reconsideration Request.
    - iii. All in favor: 4-0.
- V. VISITOR COMMENTS
  - A. Bruce Sharp, Jack McClain, Tara Scott, Brianna Crall, and Penny Swan.
- VI. ■ EXPENSE AND REVENUE REPORT
  - A. Under Revenue, Cont./Local Units-Culture/Rec (line 271-000.000-587.000), the library received \$13,800 from local governments: \$8,800 from Hillsdale and \$5,000 for Jefferson Township.
  - B. Under Rents - Meeting Rooms (line 271-000.000-667.271), the library received \$4,875. The library received \$4,850 from the Vita Tax Program's rental.
  - C. Under Contr. & Donat. - Library Expan. (line 271-000.000-675.471), the library received \$143.50 from the jar on the front desk and the dinosaur.
  - D. Under Other Revenue (271-000.000-692.008), Woodlands sent the library \$861.95 for continuing education. \$395.95 was used to send Heidi to Spring

- Institute, and \$466 paid for MLA memberships for Heidi and Jessica.
- E. Under Interest, the library has received \$6,617.10 (line 271-000.000-665.000), far above the projected revenue of \$240.00.
  - F. Under Expenditures, Community Promotion (line 271-790.000-880.000), the library spent \$96.25 for promotional materials at the Dawn Theater from now until the end of the calendar year.
  - G. Under Lodging and Meals (line 271-790.000-956.200), the library paid \$159.39 for Heidi's hotel and meals during Spring Institute.
  - H. Overall, the library is in a good financial state, with revenues projected to exceed expenditures this fiscal year.

## VII. **CIRCULATION REPORT**

- A. The library has used Verso through Auto-Graphics as its integrated library service since 2014 or 2015. Before that Follet was used. With the Verso system, the library had a practice of checking in books twice, which had led to artificially increased circulation numbers. Spangler does not have exact numbers about the artificial increase, but she suspects that it did not have a big effect, except perhaps in the children's section. Some older staff members were checking in books twice, while newly hired staff members were not. Stats fell in April because Spangler asked staff to check books in only one time.

## VIII. **DIRECTOR'S REPORT**

- A. **Program Stats**
  - a. Overall, attendance stayed consistent.
  - b. Tutor.com had 12 logins in April, though Spangler did not receive the Program Stats in time to include them. Last fiscal year, the service logged 174 sessions.
- B. The Program Coordinator and Director read to 2nd grade students at Gier.
  - a. Jessica and Heidi read *Owl & Otter* and donated the books. They also donated the books to Hillsdale Academy, Hillsdale Preparatory, and Will Carleton Academy.
- C. The Program Coordinator attended Spring Fling hosted by the Great Start Collaborative.
  - a. Jessica and Heidi reached about 120 kids with goodie-bag handouts to 97 kids that included hygiene products, the library's event calendar, and literature about summer reading.
- D. Summer Reading will be June 7, 2023 - July 18, 2023.
  - a. Mark Nussbaum will attend the opening to host a science program. The Hillsdale Art Guild will give away scholarship money. There will be arts and crafts. The theme is All Together Now.
- E. The Library will be opening at noon May 9, 2023 for fire suppression repairs and closed May 27, 2023 and May 29, 2023 in observance of Memorial Day.

## IX. **COMMUNICATION**

- A. Woodlands Library Cooperative Advisory Council
  - i. The council met on April 20th via Zoom. They're trying to get discounted exhibit passes and a chartered bus to attend the American Library

Association in June.

- ii. They partnered with other library cooperatives to expand access to content on Libby.

X. OLD BUSINESS

A. Board Email Options

- i. Spangler said the city could provide board emails, but board members would have to complete city security training. The board could also use emails provided by Woodlands Library Cooperative.

XI. NEW BUSINESS

A. Approval of ■ Magic Clean Plus Quote

- i. ProClean provided a quote for carpet cleaning services of about \$5,000, but the company went out of business.
- ii. Allen moved that the board approve Magic Clean's quote to clean the carpet. Myers seconded the motion. All in favor: 4-0.

B. Discussion around ■ Foulke Construction Quote

- i. Spangler presented the board with three construction projects. She recommended that the board approve the first two and pass on the third.
- ii. Allen moved that the board approve \$5,654 dollars in spending to repair soffit panels and the exterior wall. Myers seconded the motion. All in favor: 4-0.
- iii. Myers moved that the board approve \$88 in spending to add weather stripping to the door on the northeastern most conference room. Allen seconded the motion. All in favor: 4-0.
- iv. Allen moved that the board reject an offer to replace the two most northwestern exterior doors. Myers seconded the motion. All in favor: 4-0.

C. Approval of Formal Library Director Performance Evaluation

- i. Allen moved that the board accept the evaluation as written. Paladino seconded the motion. All in favor: 4-0.
- ii. Hill read from the evaluation.

XII. BOARD COMMENTS

XIII. FUTURE BUSINESS

A. Review Policy Manual (a couple policies at a time)

B. Upon Full 5 Person Board:

- i. Trustee Training
- ii. Election of Officers

XIV. NEXT MEETING DATE: June 8, 2023 at 5 p.m.

XV. ADJOURNMENT: 6:40 p.m.

# **City of Hillsdale Agenda Item Summary**

**Meeting Date:** June 19, 2023

**Agenda Item:** Consent Agenda

**SUBJECT:** Right-of-Way Permit Fee Increase

**BACKGROUND PROVIDED BY:** DPS Director, Jason Blake

Over the past year, staff has identified many areas of the Right-of-Way permit fee schedule that needed to be updated. We reviewed actual cost, demand and researched comparable communities. Attached is the existing and proposed 2023 Right-of-Way permit fee schedule.

**RECOMMENDATION:**

City staff recommends City Council approve the updated Right-of-Way permit fee schedule.



## Hillsdale City Right-of-Way Permit Fees Proposed update 2023

| Type   | Existing                 | Proposed  |
|--|--------------------------|---|
| Application  | \$20                     | \$75  |
| Annual Blanket   | \$160                    | \$500   |
| Sidewalk under 25 square feet  | \$35                     | \$50 with terrace   |
| Sidewalk over 25 square feet   | \$60                     | \$75 with terrace   |
| Driveway approach  | \$60                     | \$75 with terrace   |
| Street opening   | \$100 plus \$10,000 bond | \$150 plus \$10,000 bond  |
| Terrace  | \$35                     | \$35  |
| Storm sewer connection   | \$160                    | \$160   |
| Use of traffic control*  | \$25                     | \$25 min, up to 3 days.<br><br>Example: 2 ADA panels or<br>10 cones or 6 class 1) |
| (Traffic control fee will be based on number of days required, above 3 days, and amount of traffic control required) |                          |   |
| Curb cut/repair/extension  | \$60                     | \$60 < than 20 liner ft.<br><br>\$100 > than 20 liner ft.                         |
| <b>(Additional Proposed)</b>   |                          |   |
| Commence work prior to obtaining permit (ATF Fee = after the fact fee)   |                          | \$100   |
| Dumpster in Right-of-Way*  |                          | \$25 plus traffic_control   |
| <b><u>Events</u></b>   |                          |   |
| Parking lot closure*   |                          | \$150 traffic control   |
| Single block closure*  |                          | \$200 traffic control   |
| Greater than single block closure*   |                          | \$325 traffic control   |



## Hillsdale City Right-of-Way Permit Fees Proposed update 2023

Traffic control map, for vehicle and pedestrian closures, to be supplied by applicant. Pending availability DPS will deliver and/or setup required temporary traffic control for the total of 100% of the labor and vehicle rates required for the task

| <b>Labor per hour*</b> |         | <b>Vehicle Rental per Hour*</b> |                        |         |         |
|------------------------|---------|---------------------------------|------------------------|---------|---------|
| DPS                    | \$33.97 | Pickup Truck                    | \$19.39                | Trailer | \$13.42 |
| BPU Water              | \$37.19 | Pickup Truck                    | \$19.39                |         |         |
| BPU Electric           | \$60.61 | Pickup Truck                    | \$19.39                |         |         |
| Police                 | \$44.95 | Squad Car                       | \$50/hour or \$200/Day |         |         |
| Fire Dept.             | \$28.09 | Fire Truck                      | 75/hour or \$300/day   |         |         |

\$500 upfront deposit for special events. Once application, permit, temporary traffic control, delivery/setup up and any other additional charges have been covered the applicant will be refunded the remaining balance or be sent an invoice for any charges the deposit didn't cover. This includes going towards covering the cost of any lost or damaged TTC used for the event.

All permit fees are non-refundable.

\* If available

# City of Hillsdale

## Agenda Item Summary

**Meeting Date:** June 19, 2023  
**Agenda Item:** Consent Agenda  
**Subject:** Fourth of July Parade

**Background:**

The City of Hillsdale is hosting the annual Fourth of July Parade on July 3, 2023 from 4:00 p.m. till 7:30 p.m. See attached route map, and Temporary Traffic Control Order 2023-18. The parade starts at 6:00 p.m.

**Recommendation:**

Approval is recommended as this is an annual event.

Scott A. Hephner



Chief of Police / Fire Chief



**TRAFFIC CONTROL ORDER  
2023-18**

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships and Villages and the Michigan Motor Vehicle Code this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

**On July 3, 2023 from 4:00 pm until 8:00 pm there shall be the following street closures:**

- closure** of Howell St. from North St. to South St.;
- closure** of McCollum St. from Manning St. to Broad St.;
- closure** of E. Bacon from Manning St. to Broad St.;
- closure** of Waldron from Manning St. to Budlong St.;
- closure** of Barry from Manning St. to the alley west of Budlong on Barry St.;
- closure** of Midtown alley from North St. to Barry St.;

**On July 3, 2023 from 4:00 pm until 8:00 pm there shall be:**

- no parking** on Howell St. between McCollum St. & South St.;
- no parking** in Midtown alley between North & Barry St.;
- no parking** on Barry St. from Manning St. to the alley west of Budlong St.

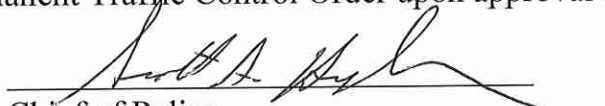
**On July 3, 2023 from 4:00 pm until 8:00 pm the following parking lots will be closed:**

First United Methodist Church (Lot F), South Library Lot (Lot H) and the Midtown Lot (Lot C).

**Fourth of July (July 3, 2023) Parade Route (Parade starts @ 6:00 pm):**

Midtown Parking Lot North to McCollum St. then East to Howell St. then S. Howell St. to Barry St. then West on Barry St. to Midtown Alley

This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.

  
\_\_\_\_\_  
Chief of Police

\_\_\_\_\_  
06/06/2023  
Date

Received for filing in the office of the City Clerk at \_\_\_\_\_ p.m. on the \_\_\_\_\_ day  
of \_\_\_\_\_, 2023.

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Date

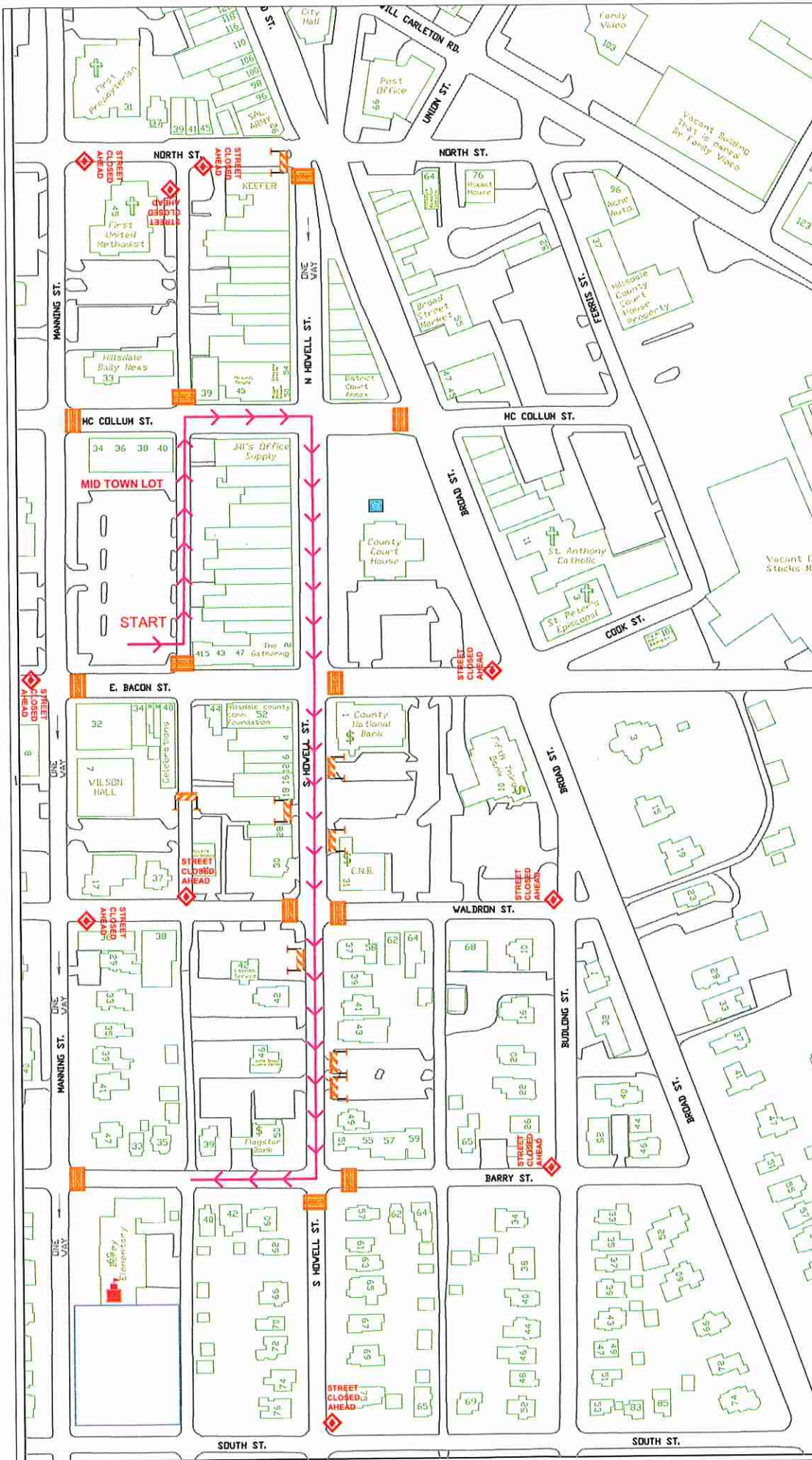
**RESOLUTION # \_\_\_\_\_**

IT IS HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

Attest: \_\_\_\_\_  
Katy B. Price, City Clerk

\_\_\_\_\_  
Adam L. Stockford, Mayor



**TYPE II  
BARRICADE  
WITH  
STREET  
CLOSED  
AHEAD  
SIGN**



**TYPE III  
BARRICADE  
INCLUDING 4  
CLASS I  
SAW HORSE  
BARRICADES**



**TYPE I  
BARRICADE**



**PARADE  
ROUTE**

# City of Hillsdale

## Agenda Item Summary

**Meeting Date:** June 19, 2023  
**Agenda Item:** Consent Agenda  
**Subject:** Application for July 3<sup>rd</sup> Fireworks

**Background:**

Night Magic Displays has submitted a request for Fireworks with the display being on July 3, 2023 at the Hillsdale County Fairgrounds at dusk. Certificate of Liability Insurance holder is American Legion Post #53, Hillsdale MI. See attached insurance documents and agreements.

Corey Murray has requested a noise variance for the Fireworks display taking place within the Fairgrounds on July 3, 2023.

**Recommendation:**

Approval is recommended as this has been an annual event.

Scott A. Hephner

  
Chief of Police / Fire Chief

**City of Hillsdale**  
**Agenda Item Summary**

**MEETING DATE:** June 19, 2023

**AGENDA ITEM #:** Consent Agenda

**SUBJECT:** Chlorine and Sulfur Dioxide Feed Equipment

**BACKGROUND PROVIDED BY STAFF:** Jeff Gier, Director of Water and Wastewater

**Project Background:**

The chlorine and SO<sub>2</sub> feed equipment seals and diaphragms are rebuilt by staff yearly and is subject to wear. It is recommended to replace the equipment every ten years. We have now ran this equipment beyond its lifespan as it is 14 years old and it is time to be replaced. This is a sole source item as RS Technical Services is the only distributor in our area. Staff budgeted \$28,000 in the 23-24 capital budget for this purchase. The pricing on the quote is good through July of 2023.

**RECOMMENDATION:**

BPU Board supports award by the Council for the purchase of this equipment from RS Technical Services, Inc in the amount of \$23,240.00.

# QUOTATION

Quote #: **CO- 18336**

## RS Technical Services, Inc.

695 Lincoln Lake Ave.  
 Lowell, Michigan 49331  
 (616)-897-7041 Fax (616)-897-3015

Date: 1/24/2023  
 Job No:

To: **HILLSDALE BPU**

Ship To: HILLSDALE BPU

45 MONROE ST  
 HILLSDALE MI 49424  
 Attn JEFF GIER  
 Phone: 517 437 3387 Fax: (517) 437-364

45 MONROE ST  
 HILLSDALE MI 49424  
 Attn: JEFF GIER

Shipping Options:  No Partials  Partials  FOB SHIPPING POINT

| Item# | Qty | Part Number | SAP       | Description  | Unit Price | Amount  |
|-------|-----|-------------|-----------|--|------------|---------|
| 1     | 2   | EQUIPMENT   | Equipment | Custom Panel - Includes: (1) RM-701-100 6" 100PPD, remote meter, (1) *VGR-30 0-30" Hg, 2.5" dial, diaphragm protected vacuum gauge, (1) 3/8" tube connection in/out (Gauge installed into high vacuum side/ejector suction.) | 1550.00    | 3100.00 |
| 2     | 2   | EQUIPMENT   | Equipment | CHLORINE EJECTORS, EJ-1000 w/ UN-102-140F nozzle Build no. EJ-1000-C140F1000   | 450.00     | 900.00  |
| 3     | 1   | EQUIPMENT   | Equipment | 701C-VRB-R1-AW0US 700 SERIES VACUUM REGULATOR with ton container actuator mount, drip leg and heater. No rate meter or control valve   | 2450.00    | 2450.00 |
| 4     | 2   | EQUIPMENT   | Equipment | 500S-025-0US 500 SERIES VACUUM REGULATORS FOR SULFUR DIOXIDE, with 25 PPD RATE METER AND ADJUSTMENT, 150 # CYLINDER MOUNTING   | 1300.00    | 2600.00 |

TERMS - NET 30 DAYS F.O.B. - SHIPPING POINT

Subtotal: \$11,420.00  
 Estimated Shipping Charges: \$200.00  
 Salestax: \$0.00  
 Total: \$11,620.00

**Net 30 Day Customers: Please email / fax us your purchase order or indicate your PO #, SIGN and email sales@rstechinc.com or fax back to us so we can proceed with your order.**

YOUR PURCHASE ORDER NO.: \_\_\_\_\_

**Visa/MC Customers: Please complete the form below, SIGN, and fax back to us so we can proceed with your order.**

|                     |  |                                      |
|---------------------|--|--------------------------------------|
| Name on Card: _____ | 3-Digit Security Code: <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> | <input type="checkbox"/> Visa        |
| Card Number: _____  | Exp. Date: _____   | <input type="checkbox"/> Master Card |

PLEASE REFERENCE THIS CO NUMBER WHEN PLACING ORDER - MINIMUM ORDER \$25.00 - EXCLUDING SHIPPING  
 This quotation is valid for 30 days and subject to the attached terms and conditions. Thereafter it is subject to change without notice. Quoted pricing and discounts are predicated on receiving a single order for the quantities as listed. Order deviations may result in price or discount changes. All freight is prepaid and added to invoices. "Destination" customers: add freight charge to any parts price before issuing your purchase order. All returns subject to 25% restocking fee. Credit Card Order minimum is \$100.00. Thank you for this opportunity to quote.

The above prices, specifications and conditions are satisfactory and are hereby accepted.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Quoted By: PHIL LARSON

# QUOTATION

Quote #: **CO- 18336**

## RS Technical Services, Inc.

695 Lincoln Lake Ave.  
Lowell, Michigan 49331  
(616)-897-7041 Fax (616)-897-3015

Date: 1/24/2023  
Job No:

To: **HILLSDALE BPU**  
45 MONROE ST  
HILLSDALE MI 49424  
Attn JEFF GIER  
Phone: 517 437 3387 Fax: (517) 437-364

Ship To: HILLSDALE BPU  
45 MONROE ST  
HILLSDALE MI 49424  
Attn: JEFF GIER

Shipping Options:  No Partial  Partial  FOB SHIPPING POINT

| Item# | Qty | Part Number | SAP       | Description   | Unit Price | Amount  |
|-------|-----|-------------|-----------|---|------------|---------|
| 5     | 2   | EQUIPMENT   | Equipment | SO2 EJECTORS, EJ-1000 w/ UN-102-140F nozzle Build no. EJ-1000-S140F1000   | 450.00     | 900.00  |
| 6     | 100 | P138        |           | 3/8" TUBING, (units are in feet)  | 0.50       | 50.00   |
| 7     | 10  | LABOR       |           | INCLUDES: FIELD SERVICE HOURS, TRAVEL TIME, AND MILEAGE. INSTALLATION OF CHLORINE AND SULFUR DIOXIDE EQUIPMENT LISTED | 142.00     | 1420.00 |

TERMS - NET 30 DAYS F.O.B. - SHIPPING POINT

Subtotal: \$11,420.00  
Estimated Shipping Charges: \$200.00  
Salestax: \$0.00  
Total: \$11,620.00

**Net 30 Day Customers: Please email / fax us your purchase order or indicate your PO #, SIGN and email sales@rstechincalservices.com or fax back to us so we can proceed with your order.**

YOUR PURCHASE ORDER NO.: \_\_\_\_\_

**Visa/MC Customers: Please complete the form below, SIGN, and fax back to us so we can proceed with your order.**

|  |   |                                      |
|--|---|--------------------------------------|
| Name on Card: _____  | 3-Digit Security Code: <input type="text"/> <input type="text"/> <input type="text"/> | <input type="checkbox"/> Visa        |
| Card Number: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> | Exp. Date: _____  | <input type="checkbox"/> Master Card |

PLEASE REFERENCE THIS CO NUMBER WHEN PLACING ORDER - MINIMUM ORDER \$25.00 - EXCLUDING SHIPPING

This quotation is valid for 30 days and subject to the attached terms and conditions. Thereafter it is subject to change without notice. Quoted pricing and discounts are predicated on receiving a single order for the quantities as listed. Order deviations may result in price or discount changes. All freight is prepaid and added to invoices. "Destination" customers: add freight charge to any parts price before issuing your purchase order. All returns subject to 25% restocking fee. Credit Card Order minimum is \$100.00. Thank you for this opportunity to quote.

The above prices, specifications and conditions are satisfactory and are hereby accepted.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Quoted By: \_\_\_\_\_

**City of Hillsdale**  
**Agenda Item Summary**

**MEETING DATE:** June 19, 2023

**AGENDA ITEM #:** Consent Agenda

**SUBJECT:** Sewer Camera

**BACKGROUND PROVIDED BY STAFF:** Jeff Gier, Director of Water and Wastewater

**Project Background:**

Our existing sewer camera system is no longer supported and in bad shape. After much research, staff found this relatively inexpensive system that is made in Wisconsin. This is a key piece of equipment but not used daily. Staff budgeted \$50,000 in the 23-24 capital budget for this purchase.

**RECOMMENDATION:**

BPU Board supports award by the Council for the purchase of this camera system from Jack Doheny Company in the amount of \$40,675.00.



Date: 5/18/2023  
Branch: 1100

Iris Mainline Camera System



CITY OF HILLSDALE  
149 WATERWORKS AVE  
HILLSDALE MI 49242

PROPOSAL ID: 18942

[DOHENYCOMPANY.COM](http://DOHENYCOMPANY.COM)



**PRODUCT DESCRIPTION**

Insight Vision IRIS Portable Mainline Crawler System  
512Hz Sonde  
Pneumatic Tires (1 set of 4)

**Sale Price: ..... \$ 40,675.00**

**\*\* Sale Price includes freight & training \*\***

**Terms and Conditions**

**\*\*\*Surcharges or rate increases issued by manufacturer that affect this quote following quote acceptance, but prior to order delivery, will be the responsibility of Buyer. Any surcharge or increase that is applied to this purchase will be applied at same cost as issued by manufacturer.\*\*\***

- Acceptance of this Proposal is subject to availability of the Equipment listed above.
- Sales Price does not include any applicable sales taxes. Buyer is responsible for and agrees to pay all applicable sales tax.
- The Sale of New Equipment Terms and Conditions are incorporated into and made a part of this Proposal upon acceptance and execution of this Proposal by both parties.
- Execution of this Proposal by Seller and Buyer constitutes a binding agreement between the parties.
- If this Proposal is not executed by both parties within thirty (30) calendar days from the Proposal Date, this Proposal shall become null and void, unless subsequently executed by both Buyer and Seller.

Thank you for your consideration of this proposal.

Sincerely yours,

*Adam Mazzara*

Adam Mazzara  
Regional Sales Representative  
608/712-6893  
[AdamMazzara@teamjdc.com](mailto:AdamMazzara@teamjdc.com)

***This proposal becomes a contract for delivery and payment of the merchandise listed above only when signed by the customer or one of its officers.***

Customer: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Email: \_\_\_\_\_

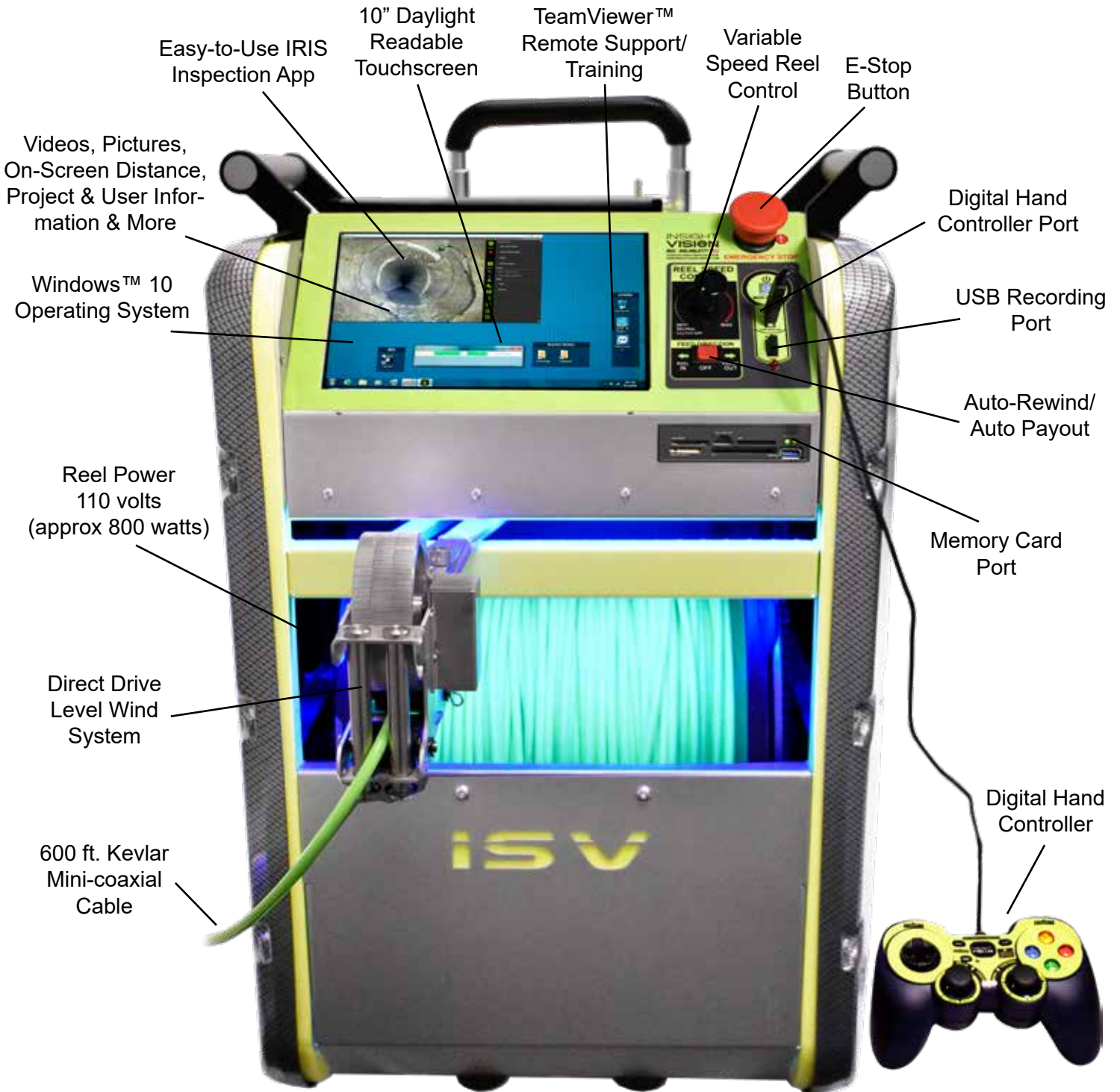
CUSTOMER INITIALS: \_\_\_\_\_



# IRIS MAINLINE CAMERA

## MOTORIZED REEL

# IRIS SYSTEM & MOTORIZED REEL



**MOTORIZED REEL SPECIFICATIONS**

|  |                 |                       |
|--|-----------------|-----------------------|
|  | Dimensions      | 29" H x 20" W x 21" D |
|  | Weight          | 160 lbs.              |
|  | Internal Memory | 500 GB Solid State    |

**MOTORIZED CRAWLER SPECIFICATIONS**

|  |              |                              |
|--|--------------|------------------------------|
|  | Dimensions   | 3.5" H x 5" W x 19" D        |
|  | Weight       | 35 lbs.                      |
|  | Drive System | Hardened Helical Drive Gears |



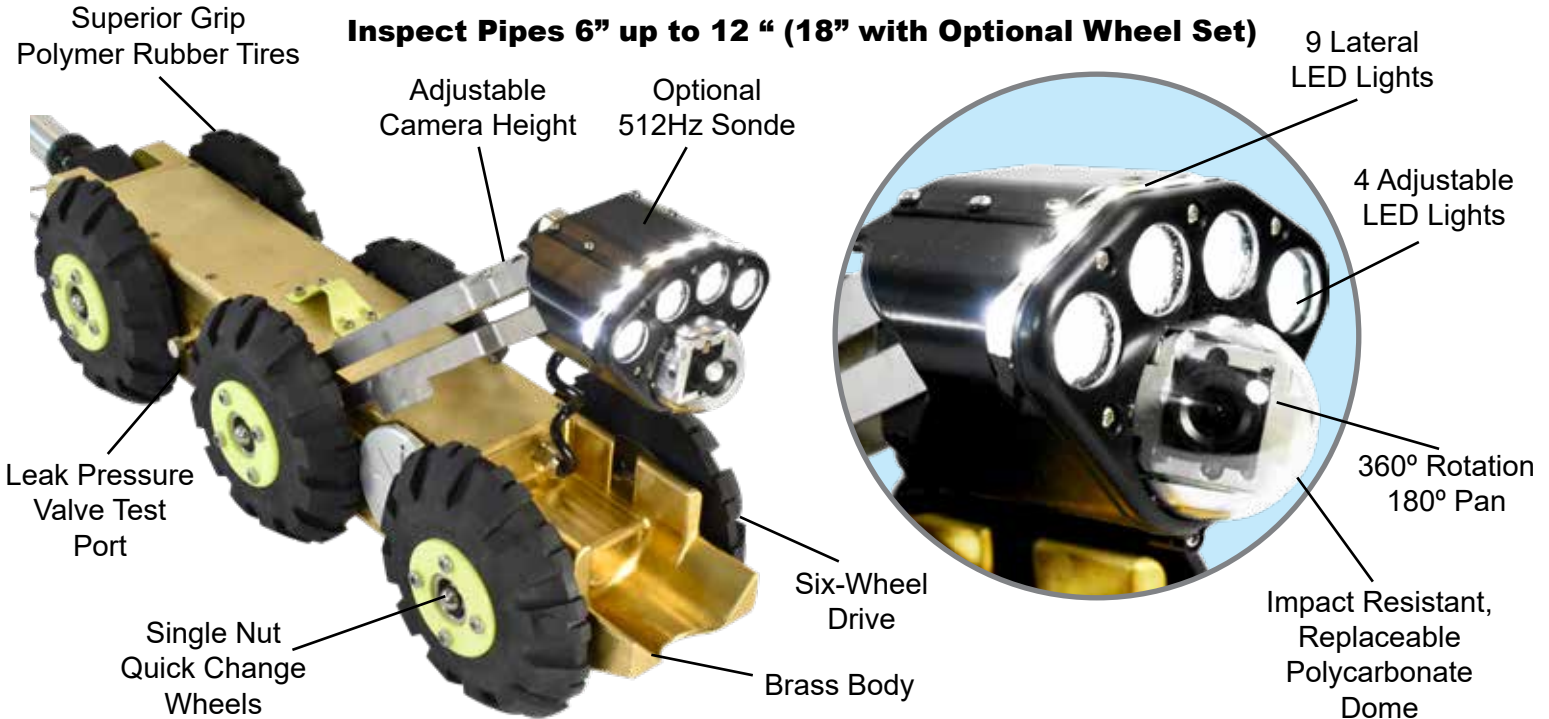
# IRIS MAINLINE CAMERA

CRAWLER, CAMERA HEAD, CONTROLLER



## IRIS CRAWLER & CAMERA

Inspect Pipes 6" up to 12" (18" with Optional Wheel Set)



## DIGITAL CAMERA CRAWLER CONTROLLER



# IRIS MAINLINE CAMERA

## COMPACT & PORTABLE MAINLINE CRAWLER



### WIFI VIDEO STREAMING APP

Now you can stream wireless video of your inspection on your Android or IOS device up to 100 feet away from the IRIS system. Record video, take snapshots, playback and email your inspections to your customers via the Insight Vision App available on Google Play and Apple stores.



### INCLUDED WITH SYSTEM



### ADDITIONAL ACCESSORIES



## BUILD YOUR OWN INSPECTION SYSTEM

Power your IRIS with a 1,000 watt generator, put it in a trailer and hook up an HD monitor, keyboard, mouse and microphone/headset to take your inspections to a whole new level (not included).



### ADDITIONAL MAINLINE INSPECTION TOOLS



## SALE OF NEW EQUIPMENT TERMS AND CONDITIONS

1. THE AGREEMENT. Jack Doheny Companies, Inc., (the "Seller") agrees to sell, transfer and convey its right, title and interest in the new goods, equipment, vehicles and/or other new items (collectively, the "Equipment") described in Seller's written Invoice for the Sale of New Equipment (the "Invoice") to the Buyer subject to the terms and conditions contained herein, which are incorporated into the Invoice, agreed to by the parties hereto, and together consists of the entire agreement between the Seller and Buyer (collectively, the "Agreement"). The Agreement shall be for the benefit of the Seller and Buyer and not for the benefit of any other person or entity. Prior courses of dealing, trade usage and verbal agreements not reduced to a writing signed by the Seller and Buyer, to the extent they differ from, modify, add to or change from the Agreement shall not be binding on the Seller.
2. TERMS OF PAYMENT.
  - 2.1 Payment Date. All payments for the Equipment are due from Buyer on the date of the invoice unless other terms are agreed to in writing between Seller and Buyer. Payment shall be made to Seller at the address specified in the Agreement, without any offset or deduction for any reason.
  - 2.2 Shipping Delays. If any shipment is delayed at the request of Buyer, payment shall become due based on the date Seller is prepared to make shipment, and Seller may invoice Buyer based on such date. All prices for Equipment are F.O.B. Seller's shipping point.
  - 2.3 Delinquent Payments.
    - 2.3.1 Any payment not made by Buyer on or before its due date shall be subject to a late charge on any unpaid balance at a rate of 18% per annum, or the highest interest rate allowed by law, whichever is greater.
    - 2.3.2 If a payment is not made on or before its due date, Buyer agrees that Seller may elect, in addition to any other remedy at law or in equity, to cease performance under the Agreement and any other agreement between Buyer and Seller until such payment is rendered to Seller.
3. DELIVERY. Seller does not guarantee delivery dates.
4. RISK OF LOSS. Buyer assumes all risk of loss of Equipment upon delivery by Seller to carrier if Equipment is shipped. For Equipment that is shipped, Seller agrees to: (a) prepare the Equipment for shipment to Buyer; (b) deliver custody of the Equipment to carrier; (c) make appropriate arrangements for the transportation to carrier; and deliver documents to enable Buyer to obtain possession of the Equipment. Seller shall not be obligated to obtain insurance or to prepay transportation/carrier costs for the Equipment. Buyer agrees to be responsible for and to timely pay all loading, unloading and other charges incidental to transportation of the Equipment. Whether Seller pays transportation charges or not, risk of loss shall pass to Buyer upon delivery of the Equipment to a carrier.
5. INSPECTION OF EQUIPMENT. Buyer has inspected the Equipment and is satisfied with the Equipment's condition.
6. INDEMNIFICATION. Buyer shall indemnify, hold harmless and release Seller from any and all liabilities, losses, damages, claims, costs and expenses, including attorney fees, arising out of, in whole or in part, from (a) the design, or manufacture of the Equipment; or (b) the use of the Equipment by Buyer and those acting on Buyer's behalf.
7. MISCELLANEOUS.
  - 7.1 No Assignment. There shall be no assignment of the Agreement by Buyer without the prior written approval of Seller. Any assignment of the Agreement shall not relieve Buyer of its obligations under the Agreement.
  - 7.2 Force Majeure. Neither party will be liable for any delay or failure to perform its obligations hereunder, other than a payment obligation, due to any cause beyond its reasonable control including without limitation, acts of God or of the public enemy, including terrorists, acts of the government in its sovereign capacity, fires, floods, epidemic, strikes, picketing or boycotts, or any other circumstances caused by natural occurrences or third party actions beyond the reasonable control and without the fault or negligence of the party whose performance is affected ("Force Majeure Events"); provided that the affected party provides the other party prompt notice of the applicable circumstance and uses commercially reasonable efforts to re-commence performance as promptly as possible; provided, further, that if the duration of such Force Majeure Event exceeds thirty (30) days, the other party may terminate the Agreement upon delivery of written notice to the affected party.
  - 7.3 Venue. The parties agree that any dispute under the Agreement shall be brought in the applicable state or federal court located in the county in which the Originating Branch is located and the parties waive any right to a jury trial.
  - 7.4 Construction and Captions. The parties acknowledge that each has reviewed the Agreement and that the normal rules of construction to the effect that any ambiguities are to be resolved against the drafting party shall not be employed in the interpretation of the Agreement or any exhibits or amendments hereto; and that section headings appearing in the Agreement are for convenience of reference only and they are not intended, to any extent or for any purpose, to limit or define the text of any section or any subsection hereof. In the event any part of the Agreement is found to be ambiguous, such ambiguity shall not be construed against any party.
  - 7.5 Entire Agreement. The Agreement constitutes the sole and entire agreement between the parties and supersedes all prior and contemporaneous statements, promises, understandings or agreements, whether written or oral.
  - 7.6 Amendments. The Agreement may be amended, modified or altered at any time upon the approval of the Seller and Buyer; however, any such amendment must be in writing and signed by the Seller and Buyer in order for such amendment to be of any force and effect.
  - 7.7 Partial Invalidity. In the event that any provision of the Agreement is declared by any court of competent jurisdiction or any administrative judge to be void or otherwise invalid, all of the other terms, conditions and provisions of the Agreement shall remain in full force and effect to the same extent as if that part declared void or invalid had never been incorporated in the Agreement and in such form, the remainder of the Agreement shall continue to be binding upon the parties.
  - 7.8 Counterparts. The Agreement and any amendment thereto may be signed and executed in one or more counterparts, each of which shall be deemed an original and all of which together shall constitute one Agreement. Delivery of an executed counterpart of a signature page of the Agreement by facsimile or email shall be effective as delivery of an originally executed counterpart of the Agreement.
  - 7.9 Authority. Each person(s) executing the Agreement as an agent or in a representative capacity warrants that he or she is duly authorized to do so.

NO WARRANTY. SELLER MAKES NO WARRANTIES OR REPRESENTATIONS EXPRESS OR IMPLIED BY OPERATION OF LAW OR OTHERWISE, INCLUDING WITHOUT LIMITATION, ANY IMPLIED WARRANTY OF MARKETABILITY OR FITNESS FOR PARTICULAR PURPOSE, ALL OF WHICH ARE SPECIFICALLY HEREBY DISCLAIMED. To the extent allowed by law and those agreements, Seller transfers and assigns to Buyer the Equipment manufacturer's warranties, if any such warranty is provided by the Equipment manufacturer. In no event shall Seller be liable to Buyer for any incidental, consequential, special, exemplary, and/or punitive damages, including without limitations, loss of revenue or profit.



## Invoice Information Form

\*Document must be complete for processing

**Sold to:**

Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact \_\_\_\_\_

Phone # \_\_\_\_\_

Email Address: \_\_\_\_\_

**Ship to:**

Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact \_\_\_\_\_

Phone # \_\_\_\_\_

Email Address \_\_\_\_\_

**PLEASE SELECT TYPE OF BUSINESS**

Environmental \_\_\_\_\_ Petro Chemical \_\_\_\_\_ Gas & Oil \_\_\_\_\_ Sewer & Water \_\_\_\_\_  
Industrial Plant \_\_\_\_\_ Utility \_\_\_\_\_ Municipal \_\_\_\_\_ Other \_\_\_\_\_

**Customer Signature:** \_\_\_\_\_



## Title Information Form

**Must be typed.** Please ensure accurate information provided with the submission of this document. Any re-issuance of title resulting from inaccurate information may be subject to a \$250.00 processing fee.

**Title Assigned to:**

*(In MI, OH & IN: Must be Physical Address)*

**(Name and information for purchaser of the unit)**

**Name** \_\_\_\_\_

**Address** \_\_\_\_\_  
\_\_\_\_\_

**Contact** \_\_\_\_\_

**Phone #** \_\_\_\_\_

**Email Address** \_\_\_\_\_

**County:** \_\_\_\_\_

**Fed ID#** \_\_\_\_\_

**Title Mailed to:**

*(Must be Physical Address)*

**(Company or business that will be registering the unit)**

**Name** \_\_\_\_\_

**Address** \_\_\_\_\_  
\_\_\_\_\_

**Contact** \_\_\_\_\_

**Phone #** \_\_\_\_\_

**Email Address** \_\_\_\_\_

**Lienholder:**

**(If no lienholder exists, 'Not Applicable' must be notated in Name field)**

**Name** \_\_\_\_\_

**Address** \_\_\_\_\_  
\_\_\_\_\_

**Contact** \_\_\_\_\_

**Phone #** \_\_\_\_\_

**Email Address** \_\_\_\_\_

**Customer Signature:**

**DOHENYCOMPANY.COM**

**City of Hillsdale**  
**Agenda Item Summary**

**MEETING DATE:** June 19, 2023

**AGENDA ITEM #:** Consent Agenda

**SUBJECT:** New Service Truck Body

**BACKGROUND PROVIDED BY STAFF:** Jeff Gier, Director of Water and Wastewater

**Project Background:**

This service body is to be installed on our GMC 2500 truck chassis to become our primary service truck. Ideally, we would like to have two trucks set up with basic tools to minimize down time for each team. Funds for this body were carried over from the 2022 capital budget due to the length of time to get the chassis.

**RECOMMENDATION:**

BPU Board supports award by the Council for the purchase of this service body from Knapheide Truck Equipment in the amount of \$13,495.90.





**Knapheide Truck Equipment - Flint**  
 1200 S. Averill Ave.  
 Flint MI 48503  
 Phone: 810-744-0295  
 Fax: 855-629-4643  
 www.flint.knapheide.com

**QUOTATION**

Quote ID: SE00006337

Page 1 of 3

**Customer:** HILLSDALE BPU  
 HILLSDALE MI

**Quote Number:** SE00006337  
**Quote Date:** 5/24/2023  
**Quote valid until:** 6/23/2023

**Contact:** MARK BECKER  
 Phone:  
 Fax:

**By:** Prepared seastman  
**Salesperson:** JIM OTT  
**PO#:**

**Enduser:**

|                        |                              |                          |                         |
|------------------------|------------------------------|--------------------------|-------------------------|
| <i>Make:</i> CHEVROLET | <i>Model:</i> SILVERADO 2500 | <i>Year:</i> 2021        | <i>Single/Dual:</i> SRW |
| <i>Cab Type:</i> CREW  | <i>Wheelbase:</i> 159.0      | <i>Cab-to-Axle:</i> 42.0 | <i>VIN:</i>             |

| QTY | PART NUMBER        | DESCRIPTION  | UNIT PRICE | AMOUNT |
|-----|--------------------|--|------------|--------|
| 1   | KNAP A584          | PRICES INCLUDE THE FOLLOWING STANDARD FEATURES:<br>40" HIGH SIDE PACKS<br>AEROSPACE DESIGN AND ASSEMBLY<br>6061 T6 EXTRUSION UNDERSTRUCTURE<br>EXCLUSIVE "RETURN FLANGE" FLOOR DESIGN<br>RUGGED 6"X 1-1/2" INTERLOCKING EXTRUSION FLOOR<br>INSET DOUBLE TRAY DOOR DESIGN<br>NEOPRENE COMPARTMENT DOOR SEALS<br>CONTINUOUS ALUMINUM DOOR HINGE WITH STAINLESS STEEL RODS<br>AUTOMOTIVE QUALITY ROTARY-STYLE LATCHES<br>ADJUSTABLE SECURITY DOOR RING STRIKERS<br>NITROGEN STRUT DOOR RETAINERS<br>TPO FENDER SKIRTS<br>ALUMINUM CONSTRUCTION SLAM LOCK TAILGATE<br>OEM SPECIFIC QUICK MOUNT-(MUST BE ORDERED SEPERATELY)<br>INTERIOR LIGHT GUARDS<br>SURFACE MOUNT REAR LIGHTS, LED S/T/T, B/U, BUILT IN REFLECTIVITY, UPGRADABLE (8) PATTERN STROBES-(MUST BE ORDERED SEPERATELY)<br>ALUMINUM ETCHING PRIMER PAINT<br><br>* TWO (2) ADJUSTABLE DIVIDER SHELVES & DIVIDERS, STREET & CURB SIDE<br>FRONT VERTICAL COMP.<br>* ONE (1) ADJUSTABLE DIVIDER SHELF & DIVIDERS, STREET AND CURB SIDE<br>FULL HEIGHT REAR VERTICAL COMPARTMENT<br>* ONE (1) ADJUSTABLE DIVIDER SHELF & DIVIDERS, CURB SIDE HORIZONTAL COMPARTMENT<br>* AUTOMOTIVE STYLE ROTARY LATCHES & GAS SPRING DOOR RETAINERS ON ALL VERTICAL DOORS, ONE (1) 12" SLAM TAILGATE |            |        |
| 4   | SS WHITE PAINT MAT | Single Stage White Paint   |            |        |
| 1   | KNAP 20158840      | LED SURFACE MOUNT STOP/TURN/TAIL LIGHTS FOR ALUMINUM SERVICE BODY  |            |        |
| 1   | KNAP 34522790      | Installation Kit for Aluminum Service Body 2020 & Newer GM 2500HD/3500HD 42" CA Without Factory Hitch  |            |        |
| 1   | LAB 60I            | HOOK UP OEM CAMERA   |            |        |
| 2   | CENT 33764871      | SPACER, BACK UP CAMERA MT GM20   |            |        |



**Knapheide Truck Equipment - Flint**  
 1200 S. Averill Ave.  
 Flint MI 48503  
 Phone: 810-744-0295  
 Fax: 855-629-4643  
 www.flint.knapheide.com

**QUOTATION**

Quote ID: SE00006337

Page 2 of 3

| QTY | PART NUMBER   | DESCRIPTION  | UNIT PRICE | AMOUNT |
|-----|---------------|--|------------|--------|
| 1   | KNAP 26201095 | ALUMINUM FUEL FILL CUP GM 42 DEGREE                          |            |        |
| 1   | KNAP 34447029 | 78" W KNAPLINED GG BUMP W/HITCH REC FOR ALUM UB W 49" W FLR, |            |        |
| 1   | KNAP 34280398 | KIT AFT CAB DEF BRCKT GM 20+                                 |            |        |

**Quote Total: \$13,495.90**

**Discount: \$0.00**

**Total Due(Sales tax not included): \$13,495.90**

**The following options may be added:**

| QUANTITY | DESCRIPTION   | PRICE EACH | AMOUNT          | ADD TO QUOTE |
|----------|---|------------|-----------------|--------------|
| 1        | CLASS V RECEIVER HITCH FOR UTILITY BODY, 12,000 LBS | \$696.70   | <b>\$696.70</b> | Yes / No     |
| 1        | OEM-STYLE 7-WAY "RV" TRAILER PLUG.                  | \$158.80   | <b>\$158.80</b> | Yes / No     |

**Notes:**

Lead time is approximately 23-24 weeks from receipt of order/chassis.  
 FOB FLINT, MI

This Quote is subject to the following terms and conditions:

**Credit Card Policy**

We do not accept credit cards for payment of any order in excess of \$10,000.00. For other orders, we do accept MasterCard, American Express, Visa and Discover cards for payment.

**Pricing Policy**

- Price Quotation is good on orders received through the expiration date.
- Pricing quoted applies to chassis make/model originally provided and quantity quoted. Any change may result in price change.
- Orders are subject to all applicable state, local and federal excise taxes. Applicable taxes will be applied on final billing to customer upon completion of order.
- Knapheide Truck Equipment must be in possession of the vehicle for this order within 90 days of quote acceptance or the order can be subject to price adjustments due to cost increases for materials, labor, and shop supplies.

**Payment Policy**

- Payment Terms are due upon receipt of signed quote unless prior credit agreement has been established at the time of order.
- Payment terms for customers with an established credit account will be Net 30 from date of invoice.
- Knapheide has right to assess late charges at 1.5% per month on all invoices that are 60 days or more past due.

**Return Policy**

- All sales are final. Purchased parts or products are non returnable.

**Cancellation Policy**

- Payment is due in full upon cancellation of any orders for non-stocked parts or products (provided part/product has been ordered by Knapheide) and upon cancellation of installation orders, once product installation has begun.

Customer agrees and understands this Quote is an offer to sell subject to the terms and conditions above and any additional terms or modifications are hereby objected to, unless mutually agreed upon in writing by Customer and Knapheide. The undersigned represents and warrants that he/she is duly authorized to sign below on behalf of Customer and thereby accepts offer and Knapheide will begin processing the order.

*Knapheide Truck Equipment Center is not responsible for loss of or damage to the vehicle due to or arising from fire, weather, theft or any other cause except the sole negligence of Knapheide Truck Equipment Center. Knapheide Truck Equipment Center is not responsible for any loss or damage to articles of personal property that have been left in the vehicle or for loss or damage to bodies, trailers or special equipment, including any cargo, materials or supplies carried on or in such bodies, trailers or special equipment, whatever the cause.*

Customer must fill out the information below before the order can be processed...



Knapheide Truck Equipment - Flint  
1200 S. Averill Ave.  
Flint MI 48503  
Phone: 810-744-0295  
Fax: 855-629-4643  
www.flint.knapheide.com

**QUOTATION**

Quote ID: SE00006337

Page 3 of 3

|   |              |
|---|--------------|
| <i>Signature &amp; Print<br/>Accepted by:</i> |              |
| <i>Date:</i>                                  |              |
| <i>P.O. number:</i>                           | Dealer Code: |



**DAN CHARLEBOIS**  
 DCharlebois@readingtruck.com  
 317-376-3724

QUOTATION ID: **JNS00013**  
 DATE: 6/5/2023

**Bill To: HILLSDALE BPU**

**Description: CLA82ASW**

**End User: HILLSDALE BPU**

|  |                                  |  |
|--|----------------------------------|--|
| <b>Customer #:</b> 82065               | <b>Ship To:</b> HILLSDALE BPU    | <b>Total Units:</b> 1                      |
| 45 MONROE ST                           | 45 MONROE ST                     | <b>Quote valid until:</b> 8/4/2023         |
| HILLSDALE, MI 49242                    | HILLSDALE, MI 49242              | <b>Entered By:</b> JOSEPH SUMLER           |
| <b>Contact:</b> FOREMAN                | <b>Contact:</b> FOREMAN          | <b>Upfit Branch:</b> PONTIAC, MI           |
| <b>Phone:</b> 517-437-3387             | <b>Phone:</b> 517-437-3387       | <b>Lead Time:</b> SEE NOTES                |
| <b>Fax:</b>                            |                                  | <b>Customer PO:</b>                        |
| <b>Email:</b> MBECKER@HILLSDALEBPU.COM |                                  | <b>Chassis Location:</b> CUSTOMER SUPPLIED |
| <b>Terms:</b> N30                      |                                  | <b>Dealer Code:</b>                        |
| <b>RFQ/Spec#:</b>                      | <b>Ship Via:</b> CUSTOMER PICKUP |  |

**CUSTOMER SUPPLIED CHASSIS:** ANY MODIFICATION(S) REQUIRED DUE TO UNSPECIFIED EQUIPMENT, OPTIONS OR CONFIGURATIONS ORDERED FROM THE OEM AND NOT PROVIDED TO RTE AT THE TIME OF ORDER WILL BE THE FINANCIAL RESPONSIBILITY OF THE CUSTOMER AND MAY RESULT IN INCREASED LEAD TIME.

|                           |                                 |                   |                         |
|---------------------------|---------------------------------|-------------------|-------------------------|
| <b>Make:</b> GMC          | <b>Vehicle Code:</b> TK20743-02 | <b>CA:</b> 42.0   | <b>Engine Type:</b> GAS |
| <b>Model:</b> SIERRA 2500 | <b>Cab Type:</b> CREW           | <b>WB:</b> 158.0  | <b>Engine Model:</b>    |
| <b>Year:</b> 2022         | <b>Single/Dual RW:</b> SRW      | <b>Drive:</b> 4X4 | <b>Fuel Tanks:</b>      |
| <b>GVWR:</b> 10650        | <b>Paint Code/Color:</b>        | <b>Desc:</b>      | <b>Bed Length:</b>      |
| <b>VIN:</b>               |                                 | <b>FO:</b>        |                         |

| ITEM | QUANT/UOM | DESCRIPTION   | PRICE EACH         | AMOUNT             |
|------|-----------|---|--------------------|--------------------|
| 1    | 1 EA      | <b>FURNISH AND INSTALL</b>  | <b>\$15,595.00</b> | <b>\$15,595.00</b> |
| 1    | 1 EA      | DUE TO SUPPLY CHAIN VOLATILITY, READING RESERVES THE RIGHT TO ADJUST PRICING TO COVER SUPPLIER INCREASES & COMMODITY SURCHARGES THAT MAY OCCUR AFER THE RECEIPT OF A PURCHASE ORDER & BEFORE FINAL DELIVERY. IF THE VEHICLE INCLUDED IN THE QUOTE IS NOT ON GROUND/AVAILABLE ON RECEIPT OF AN ORDER, A REQUOTE MAY BE REQUIRED WHEN THE VEHICLE IS ASSIGNED A BUILD DATE.   |                    |                    |
| 1    | 1 EA      | QUOTE BASED ON THE REMOVAL OF A PICKUP BED.<br>Note - Bed removal is not recommended for any pickup with Blind Spot Monitoring/360 Camera install. Reference vehicle specs to confirm inclusion of these or any other OEM upgrades that may prohibit the removal of a pickup bed. If a pickup does arrive with any these OEM upgrades, Engineering will determine if the body install can proceed, if the upgrades will still be viable and what the additional cost will be to make the necessary modifications. |                    |                    |
| 1    | 1 EA      | READING TO REMOVE PICKUP BED AND BUMPER.<br><br>CUSTOMER WILL BE NOTIFIED IF THE REMOVAL OF THE PICKUP BED CREATES ANY ISSUES WITH THE NEW BODY INSTALL THAT RESULT IN ADDITIONAL COST.   |                    |                    |
| 1    | 1 EA      | OEM HITCH IS NOT COMPATIBLE WITH BODY/LIFTGATE INSTALL. AFTERMARKET HITCH IS REQUIRED FOR TOWING. OEM HITCH WILL BE RETURNED WITH COMPLETED UNIT.   |                    |                    |
| 1    | 1 EA      | AFTER THE BED IS REMOVED, BEFORE FINAL DELIVERY, THE  |                    |                    |

| ITEM | QUANT/UOM | DESCRIPTION   | PRICE EACH | AMOUNT |
|------|-----------|---|------------|--------|
|      |           | COMPLETED VEHICLE WILL BE TRANSPORTED TO A LOCAL DEALER TO RECALIBRATE THE TURN SIGNAL FAST FLASH.  |            |        |
| 1    | 1 EA      | READING CLA82ASW, 6.8' CLASSIC II ALL ALUMINUM SERVICE BODY. 82" L X 77 1/2" W X 40" H, W/48 1/2" W FLOOR. "A" COMPARTMENT LAYOUT- R/S & C/S. PATENTED HIDDEN HINGES. STAINLESS STEEL ROTARY PADDLE LATCHES. NITROGEN STRUT DOOR HOLDERS. (2) ADJ SHELVES, EACH FRONT VERT COMPT, (1) ADJ SHELF EACH HORZ & EACH REAR VERT. 20 DIVIDERS ALUM TP FLOOR - SLAM ACTION TAILGATE. 6" UNDERSTRUCTURE. VEHICLE SPECIFIC WHEELHOUSE PANEL. LED COMBO REAR LIGHTS. ONE (1) FUEL FILL - R/S FRONT. SPRING MOUNTING KIT. PC WHITE FINISH. 10 YEAR LIMITED WARRANTY. |            |        |
| 1    | 1 EA      | LED FLEX ADHESIVE STRIP LIGHTING, INSTALLED IN ALL COMPARTMENTS - HINGED SIDE OF VERT DOORS & EACH SIDE OF HORZ DOORS W/SWITCH ON DOOR.   |            |        |
| 1    | 1 EA      | RECESSED POOCHED BUMPER - PC WHITE.   |            |        |
| 1    | 1 EA      | CURT 15007, CLASS V FRAME MOUNT HITCH W/2" RECEIVER. 17,000# WD, 2550# TW. (NEVER EXCEED OEM RECOMMENDED TOWING LIMITS)   |            |        |
| 1    | 1 EA      | HOPPY #40959, 7/4 WAY TRAILER RECEPTACLE.   |            |        |
| 1    | 1 EA      | ECCO #510 BACK-UP ALARM.  |            |        |
| 1    | 1 EA      | RELOCATE OEM PROVIDED BACK UP CAMERA. TEST TO FMVSS111 REQUIREMENTS.  |            |        |
| 1    | 1 EA      | IF APPLICABLE, RTE TO MOUNT GM OPTION 9L7, UPFITTER SWITCH MODULE, PER GM INSTRUCTIONS.   |            |        |
| 1    | 1 EA      | READING REMOVABLE TWO BOW OVERHEAD LADDER RACK, WITH LADDER GUIDES, PC WHITE FINISH.  |            |        |
| 1    | 1 EA      | GENERATE CERTIFICATION/ALTERATION LABEL AND/OR COMPLETE THE MSO WHEN APPLICABLE.  |            |        |
| 1    | 1 EA      | GENERATE A WEIGHT SLIP FOR COMPLETED UNIT.  |            |        |

|   |              |             |
|---|--------------|-------------|
| Quote Total does not include any applicable taxes or transportation charges unless specifically noted herein: | Quote Total: | \$15,595.00 |
|   | Sales Tax:   | \$0.00      |
|   | Total Due:   | \$15,595.00 |

**The following items are optional:**

Be sure to check the options desired when signing the quotation to include them with the order.

| ITEM | QUANT/UOM | DESCRIPTION  | PRICE EACH | AMOUNT   | Add to Order             |
|------|-----------|--|------------|----------|--------------------------|
| 2    | 1 EA      | RELOCATE OEM 110 OUTLET TO THE INSIDE OF THE C/S REAR COMPARTMENT. | \$125.00   | \$125.00 | <input type="checkbox"/> |
| 3    | 1 EA      | MASTERLOCKING, SPRING LOADED LOCKING SYSTEM.                       | \$540.00   | \$540.00 | <input type="checkbox"/> |



**DAN CHARLEBOIS**  
DCharlebois@readingtruck.com  
317-376-3724

QUOTATION ID: **JNS00013**  
DATE: 6/5/2023  
Page 3 of 5

| ITEM | QUANT/UOM | DESCRIPTION  | PRICE EACH | AMOUNT          | Add to Order             |
|------|-----------|--|------------|-----------------|--------------------------|
| 4    | 1 EA      | INSTALL TRAILER RECEPTACLE IN BUMPER RECESS,<br>ILO STANDARD LOCATION. | \$144.00   | <b>\$144.00</b> | <input type="checkbox"/> |

**Notes:**

LEAD TIME TBD BY BODY AVAILABILITY AT TIME OF ORDER

CURRENT ESTIMATED COMPLETION APPROX 22 WEEKS FROM RECEIPT OF ORDER  
(SUBJECT TO CHANGE WITHOUT NOTICE)



**DAN CHARLEBOIS**  
 DCharlebois@readingtruck.com  
 317-376-3724

QUOTATION ID: **JNS00013**  
 DATE: 6/5/2023  
 Page 4 of 5

**READING TRUCK EQUIPMENT (DBA READING TRUCK) TERMS AND CONDITIONS**

- Prices quoted herein will be in effect for thirty (30) days (unless specifically noted on the quotation). However, during this time, prices may be increased according to, but not to exceed, the producer's price index (PPI) change for steel and/or aluminum between the date of the quotation and the date of the shipment. Commodity data may be used in conjunction with industry data to determine the increase.
- Reading Truck Equipment ("RTE") ensures all completed vehicles conform to applicable U.S. Federal Motor Vehicle Safety Standards (FMVSS) in effect at time of manufacture. Customer/end-user is responsible for ensuring this vehicle, when operated, meets all applicable federal, state and local rules, regulations and statutes, including, but not limited to, those governing safety equipment, cargo securement, and accessories.
- RTE will not be held financially liable for delay in delivery resulting from supply constraints from the chassis and/or equipment manufacturer, labor strikes, carrier delays, or any delays in RTE's performance due to acts of public enemies, industrial, or civil disturbances, orders of any governmental or military entity, or natural disaster.
- RTE will provide Customer a notice of release ("Release Notice") of Customer's unit(s) ("Vehicle(s)") and Customer will remove, or authorize RTE to remove, the Vehicle(s) from RTE's lot within five (5) calendar days of the date thereof. After which time, RTE will not be responsible for any loss or damage thereto, for any reason including, but not limited to, such loss or damage caused by fire, flood, storm, act of God, rodent damage, vandalism, accident, explosion, war, strike, civil or military authority, or any other similar causes.
- Upon the earlier of (i) five (5) days following a Release Notice or (ii) Customer's receipt of the Vehicle(s), RTE will be entitled to issue an invoice to Customer.
- Delivery to and acceptance by Customer shall be F.O.B. RTE's final assembly location. Customer is responsible for any freight, shipping, insurance and handling charges for such Vehicle(s) unless otherwise specified in the RTE quotation. RTE shall have no liability whatsoever for damage, loss or deterioration of the Products after delivery of the units to a common carrier, regardless of whether RTE charges Customer for freight. Customer acknowledges that all claims for losses caused by the carrier, including those for inconvenience, delay or expense, shall only be made against the carrier. In no event shall Customer deduct any amount for damage in transit from the amount due hereunder.
- Any modifications to the order requested by the Customer must be provided in writing and received by RTE within 30 days of the Order Submission Date. Approved changes must be signed by the Customer using RTE Change Order form with the additional cost. In addition, approved changes may be billed on a separate invoice after the original order has been completed and invoiced in accordance with the process described above.
- Approved Changes to an Order will be subject to any charges related to the price of goods or additional labor required to implement the change. Additionally any delivery timing implications that occur for such change will be estimated by RTE at the time of the change. Customer may be subject to any costs or fees related to any product or material rendered unnecessary after the change.
- Cancelled orders regardless of reason are subject to a charge for time and material incurred by RTE plus any costs or fees related to returning or disposing of product acquired for the order.
- In addition, Customer agrees to reimburse RTE's current lot lease expenses for every month past fourteen (14) calendar days of the date of the Release Notice that the Vehicle(s) remain on RTE's lot. Customer also agrees to pay RTE for all costs incurred after fourteen (14) calendar days of the date of the Release Notice, to maintain the Vehicles in satisfactory (road-worthy) working condition.
- See quote for payment terms. COD customers require a 25% deposit at time of order and balance due upon completion. Payment arrangements regarding the balance shall be: ACH, wire transfer, certified check, or money order. Balance must be paid in full prior to release of product to Customer. A 5% surcharge shall apply to any credit card payment.
- All balances over 30 days old are subject to a 1½% monthly service charge (18% per annum)  
 Remit Deposits to: Reading Truck Equipment, LLC  
 (Please label envelope - Deposit) PO Box 21051  
 New York, NY 10087-1051

By signing and accepting this quotation, Customer agrees to accept Reading Truck Equipment terms and conditions as stated above and as stated on the website <https://www.readingequipment.com/terms-and-conditions/>

|                    |            |       |     |      |
|--------------------|------------|-------|-----|------|
| Customer Signature | Print Name | Title | PO# | Date |
|--------------------|------------|-------|-----|------|

Customer must fill out the information below before the order can be processed:

|                  |  |              |  |
|------------------|--|--------------|--|
| VIN and/or FO #: |  | Chassis ETA: |  |
|------------------|--|--------------|--|

**REMIT ALL PURCHASE ORDERS TO: [orders@readingequipment.com](mailto:orders@readingequipment.com)**

|                        | FORD POOL/<br>DROP SHIP<br>CODE                  | DROP<br>SHIP<br>CODE | CHEVY<br>POOL<br>CODE | CHEVY<br>BAC<br>(DROP<br>SHIP<br>CODE) | GMC<br>POOL<br>CODE | GMC<br>BAC<br>(DROP<br>SHIP<br>CODE) | RAM<br>POOL<br>CODE | RAM<br>DROP<br>SHIP | NISSAN<br>DROP<br>SHIP | ISUZU<br>DROP<br>SHIP | NAVISTAR/<br>INTERNATIONAL<br>DROP SHIP |
|------------------------|--|----------------------|-----------------------|--|---------------------|--------------------------------------|---------------------|---------------------|------------------------|-----------------------|---|
| Anchia<br>(Houston TX) |  | 88RVC3               |                       |  |                     |                                      |                     |                     |                        |                       |   |
| Bowmansville<br>PA     | 860440/ F86440<br>88DW02-Transit<br>Connect Only | 88DW02               | 59626                 | 132042                                 | 56243               | 132042                               | 16541               | T7582               | X3698                  | 2165S                 | B02363                                  |
| Caldwell ID            | N/A  | 88UTZ5               | 59741                 | 314195                                 | 56741               | 314195                               | 16550               | T2633               | N/A                    | N/A                   | N/A                                     |
| Chesapeake VA          | 860267/ F86267                                   |                      | 59981                 | 211728                                 | 56317               | 211728                               | 16540               | T8840               | N/A                    | X10218                | B02366                                  |
| Claremore OK           | 860800/ F86800                                   |                      | 59363                 | 311241                                 | 56363               | 311241                               | 16334               | T9489               | X3296                  | X10094                | B04354                                  |
| Clinton<br>MD          | 860915/ F86915                                   |                      | 59594                 | 132036                                 | 56232               | 132036                               | N/A                 | T8696               | N/A                    | 2273S                 | B04349                                  |
| Columbus<br>OH         | 860914/ F86914                                   |                      | 59424                 | 145084                                 | 56949               | 145084                               | 16544               | T9163               | N/A                    | R0005                 | B04352                                  |
| Council Bluffs IA      | 860242/ F86242                                   | 88NEB8               | N/A                   | 134459                                 | N/A                 | 134459                               | 16326               | T8460               | X2465                  | X10219                | B02361                                  |
| Indianapolis IN        | 860442/ F86442                                   | 88MX96               | 59362                 | 311240                                 | 56362               | 311240                               | 16325               | T6201               | N/A                    | X10220                | B01077                                  |
| Kansas City MO         | 860441/ F86441                                   | 88QPM8               | N/A                   | 293844                                 | N/A                 | 293844                               | N/A                 | N/A                 | X3284                  | X10221                | B04356                                  |
| Louisville KY          | 860504/ F86504                                   | 88LZ97               | 59984                 | 213444                                 | 56319               | 213444                               | N/A                 | T3688               | X2466                  | X10222                | B04350                                  |
| Nashville TN           | 860385/ F86385                                   | 88LW27               | 59910                 | 158619                                 | 56153               | 158619                               | 16324               | T6080               | N/A                    | X10223                | B04357                                  |
| Oklahoma City<br>OK    | 860801/ F86801                                   | 88RMP5               | 59364                 | 311242                                 | 56364               | 311242                               | 16335               | T1693               | X3295                  | S10224                | B04355                                  |
| Phoenix AZ             | 860079/ F86079                                   | 88SU02               | 59104                 | 235571                                 | 56125               | 235571                               | 16470               | T6875               | N/A                    | N/A                   | N/A                                     |
| Pontiac<br>MI          | 860309/ F86309                                   |                      | 59994                 | 226217                                 | 56336               | 226217                               | N/A                 | T8568               | X2467                  | 1884S                 | B04351                                  |
| Reading PA             | 860448/ F86448                                   | 88DX99               | 59686                 | 132053                                 | 56141               | 132053                               | N/A                 | T5306               | N/A                    | R0009                 | B03108                                  |
| Salt Lake City<br>UT   | 860294/ F86294                                   |                      | 59951                 | 172587                                 | 56247               | 172587                               | 16551               | T8253               | N/A                    | N/A                   | N/A                                     |
| Tarpon Springs<br>FL   | 860241/ F86241                                   | 88JV81               | 59135                 | 287952                                 | 56459               | 287952                               | N/A                 | T6983               | X3488                  | 0199C                 | N/A                                     |
| Tucson AZ              | N/A  | 88SMR7               | N/A                   | 183478                                 | N/A                 | 183478                               | N/A                 | N/A                 | N/A                    | N/A                   | N/A                                     |
| Wentzville MO          | N/A  | 88Q449               | 59110                 | 257624                                 | 56428               | 257624                               | N/A                 | T2849               | N/A                    | N/A                   | B04353                                  |
| West Palm<br>Beach FL  | 860431/ F86431                                   |                      | N/A                   | 299099                                 | N/A                 | 299099                               | 16340               | T5962               | N/A                    | N/A                   | N/A                                     |



# City of Hillsdale

## Agenda Item Summary

**Meeting Date:** June 19, 2023  
**Agenda Item:** Communications / Petitions  
**Subject:** Indefinite Blocking of Parking Space

**Background:**

The Department of Public Services has requested to close the southern parking space on the west side of Hillsdale Street in front of 78 Hillsdale Street due to a damaged culvert which cannot be repaired. Attached Traffic Control Order 2023-19 is in effect and will be renewed as needed until the culvert is replaced.

**Recommendation:**

Support is recommended as this is a safety hazard to the public.

Scott A. Hephner



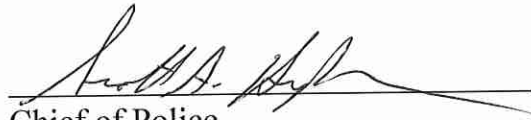
Chief of Police / Fire Chief

**TRAFFIC CONTROL ORDER  
2023-19**

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships, and Villages this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

Due to the culvert condition located at 78 Hillsdale St., there will be no parking on the south side of the inset parking area (last 13ft, west side of the street) effective indefinitely until the culvert is repaired.

This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.

  
\_\_\_\_\_  
Chief of Police

06/09/2023  
\_\_\_\_\_  
Date

Received for filing in the office of the City Clerk at \_\_\_\_\_ p.m. on the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Date

**RESOLUTION # \_\_\_\_\_**

IT IS HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Adam L. Stockford, Mayor

Attest:

\_\_\_\_\_  
Katy B. Price, City Clerk

## Jamie Campbell

---

**From:** Jason Blake  
**Sent:** Friday, June 9, 2023 8:38 AM  
**To:** Police  
**Cc:** Kristin Bauer  
**Subject:** FW: Message from "RNP5838798E3A3E"  
**Attachments:** 20230609083110003.pdf

Scott, per our conversation at the Dept. Head Meeting, due to the culvert condition located at 78 Hillsdale St., I would like to obtain a TCO for No Parking on the south side of the inset parking area (last 13'). This TCO would be in effect indefinitely until the culvert is repaired. Upon approval of the TCO, Kristin will send a notice to the business owner prior to DPS crews installing concrete bunkers in the no parking area. Please find attached a map with the area that is referenced above.

Thank you,

Jason Blake

Jason Blake, Director  
City of Hillsdale  
Department of Public Services  
149 Waterworks Ave  
Hillsdale, MI 49242  
517-437-6492  
jblake@cityofhillsdale.org

-----Original Message-----

From: noreply@dpsprinter.org [mailto:noreply@dpsprinter.org]  
Sent: Friday, June 9, 2023 8:31 AM  
To: Jason Blake <jblake@cityofhillsdale.org>  
Subject: Message from "RNP5838798E3A3E"

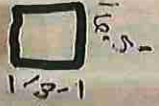
This E-mail was sent from "RNP5838798E3A3E" (IM C2500).

Scan Date: 06.09.2023 08:31:09 (-0400)

Queries to: noreply@dpsprinter.org

CONFIDENTIALITY NOTICE: This communication and any attachments may contain confidential and privileged information for the use of the designated recipient named above. If you are not the designated recipient, an employee, or agent responsible for delivering this message to the intended recipient, you are hereby notified that you have received this communication in error and that any review, disclosure, dissemination, distribution, or copying of it or its contents is strictly prohibited. If you receive this communication in error, please destroy all copies of this communication and any attachments and notify the sender immediately via phone, fax, or electronic mail. Thank you.

78 Hillside  
Hudson



↑ NO PARKING

Saint

May 22, 2023

Dear Mr. Mackie;

I recently visited the Mitchell Research Library in Hillsdale and I am writing to say that I am very impressed with this wonderful library! It is a true asset to Hillsdale, researchers and historians. My sister accompanied me on this visit and she was impressed as well. The building is also a great piece of architecture and really adds to the charm of your downtown area.

On our visit we were helped by the gracious volunteers at the Mitchell Library. The volunteers were busy but they took the time to offer help and showed us the many collections they have and were very helpful. The volunteers are very proud of this library and it shows. My sister is researching an abolitionist family that was in Waldron, MI and found some very helpful information from the Mitchell Library. My sister was actually referred to the Mitchell Library by a historian in PA. I am doing some genealogy work and hope to return to this wonderful library again soon.

You have a true gem in the Mitchell Library and the collections it has and the wonderful volunteers working there! I hope Hillsdale will continue to support this very valuable historic asset.

Sincerely;

  
Kellie Batshon

8909 N. Meridian RD  
Pleasant Lake, MI 49272

**THE CITY OF HILLSDALE'S**

**FOURTH**  
*of*  
**JULY**



**INDEPENDENCE DAY PARADE**

**6PM, MON. JULY 3**

**DOWNTOWN HILLSDALE**

**PRESENTED BY:  
HILLSDALE ROTARY**



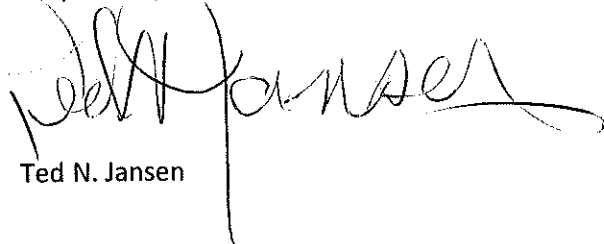
**PARADE LINEUP BEGINS AT 5PM AT THE MIDTOWN PARKING  
LOT. TO REGISTER A GROUP OR FLOAT, PLEASE CALL  
517-437-6426 OR EMAIL [SFRY@CITYOFHILLSDALE.ORG](mailto:SFRY@CITYOFHILLSDALE.ORG).**

June 14, 2023

Mayor Stockford and Members of the Hillsdale City Council,

Attached is a copy of a contract between the City of Hillsdale and the Hillsdale Community School District. This contract states that there will be a School Board member on the Library Board as well as, other specified individuals. The argument may be made that this contract only pertains to the Mitchell building when it was the City Library. Included in the Mitchell Public Library at the time this contract was signed were thousands of books. These books and other property were partially funded by the Charles Mitchell Will and was considered to be 'part and parcel' of the Mitchell Public Library. The city moved this property to the new library building and in doing so, the contract signed on June 3, 1976 is still in force. Please honor this contract.

Respectfully Yours,

A handwritten signature in black ink, appearing to read "Ted N. Jansen". The signature is written in a cursive style with a long, sweeping underline that extends to the right.

Ted N. Jansen

104 Hillsdale St.

June 3, 1976

A G R E E M E N T

WHEREAS, the CITY OF HILLSDALE, hereinafter called city, received under the terms of the Last Will and Testament of Charles Mitchell, Deceased, certain real estate for the purpose of establishing and maintaining thereon a public library, and

WHEREAS, the City has established and maintains said library out of funds bequeathed for that purpose by the Charles Mitchell, Deceased, funds appropriated therefor by the said City and from such other revenue sources as are available, to said library, and

WHEREAS, said library is presently known as Mitchell Public Library, and

WHEREAS, the Board of Education of the Hillsdale Community Schools, hereinafter called the Board of Education as successor to the school board in existence at the time of the probating of the Last Will and Testament of Charles Mitchell, Deceased, is in charge of the graded public schools in the City of Hillsdale and is charged with managing and controlling said public library under the terms of said Last Will and Testament, and

WHEREAS, the parties hereto believe it to be desirable and advantageous to the continued efficient operation and maintenance of said library to unite as closely as possible the management and control of said library with the financing and maintenance of the library premises and operation,

NOW, THEREFORE, the parties to hereby agree as follows:  
1. The Board of Education does hereby appoint, designate and constitute the City as its agent for the purpose of managing and controlling the library and library building and to otherwise fulfill its obligations as provided and required by the terms and provisions of the Last Will and Testament of Charles Mitchell,



2. The City hereby agrees to act as the agent of the Board of Education for the above purposes and further agrees as a condition of its appointment as agent that the Mayor shall appoint a five-person library board consisting of one resident of the City of Hillisdale not a member of either the Hillisdale City Council or the Board of Education, one member of the Board of Education of the Hillisdale Community Schools, two members of the Hillisdale City Council and one resident of the area served by the Hillisdale Community Schools who is neither a member of the Hillisdale City Council nor the Board of Education of the Hillisdale Community Schools. The members of the library board so designated by the Mayor shall be subject to the approval of the Hillisdale City Council and said library board shall be charged with the responsibility of fulfilling the obligations of the City as agent for the Board of Education as hereinbefore provided.

3. It is further agreed by and between the parties that the present library board members shall, unless their terms are otherwise earlier terminated, serve out the balance of the term for which they were respectively appointed and shall constitute the interim library board to fulfill the obligations of the City as agent of the Board of Education pending the appointment of the library board members contemplated by Paragraph 2 hereof.

4. This agreement shall continue in full force and effect by and between the parties until terminated by either party hereto upon sixty (60) days written notice to the opposite party; provided, however, that this agreement may be terminated by the Board of Education only for good cause shown.

5. The City hereby agrees to and does hold the Board of Education of the Hillisdale Community Schools harmless from any and all liability which might be incurred as a result of the manage-

ment and control of the library and library building by the City of Hillsdale in connection with the operation of the Mitchell Public Library.

IN WITNESS WHEREOF, the parties have hereunto affixed their hands and seals this 1st day of June, 1976.

CITY OF HILLSDALE

Signed in the presence of:

Robert H. Hine  
Robert C. Iverson

BY Herbert H. Hine  
Herbert H. Hine, Mayor  
BY Robert C. Iverson  
Robert C. Iverson, Clerk

HILLSDALE COMMUNITY SCHOOLS

Signed in the presence of:

Thomas J. ...  
...

BY ...  
LES President  
BY ...  
LES Secretary

**City of Hillsdale  
Agenda Item Summary**

**Meeting Date:**       **June 19, 2023**

**Agenda Item #:**      **New Business**

**SUBJECT:**           **Budget Amendments for the FY2023 Budget**

**BACKGROUND PROVIDED BY STAFF**

The Uniform Budget and Accounting Act of 1968, as amended, requires the City to make amendments to the budget when appropriations exceed the current budget. These amendments must be approved by the City Council. This is also a great opportunity for Council to review the types of items that may impact the budget.

In the General Fund, the City Council adopts a budget for each department so the amendments address any budget needs by department, rather than by fund total. For all non-General Funds, a budget amendment is only necessary if the City finds the total fund appropriation will exceed the budget adopted by Council.

**RECOMMENDATION:**

City staff recommends City Council approve the budget resolution.

Attachment  
6/19/2023 Hillsdale Budget Amendment Resolution  
Fiscal Year 2022-2023 Proposed Budget Amendments

**General Fund (Fund 101)**

| <u>Summary</u>                                | <u>Current Budget</u> | <u>Proposed Budget<br/>Amendment</u> | <u>New Budget</u> |
|---|-----------------------|--------------------------------------|-------------------|
| Revenues                                      | 5,009,677             | 14,022                               | 5,023,699         |
| Expenditures:                                 | 5,162,035             | 206,422                              | 5,368,457         |
| <b>Excess Revenues/(Expenditures)</b>         | <b>(152,358)</b>      | <b>(192,400)</b>                     | <b>(344,758)</b>  |
| <b>Beginning Fund Balance 6/30/2022</b>       | <b>3,303,761</b>      |                                      | <b>3,303,761</b>  |
| <b>Ending Fund Balance 6/30/2023 (budget)</b> | <b>3,151,403</b>      | <b>(192,400)</b>                     | <b>2,959,003</b>  |
| <u>Detail</u>                                 | <u>Increase</u>       | <u>Decrease</u>                      |                   |
| <b>Revenue:</b>                               |                       |                                      |                   |
| 101-000.000-692.174                           | 10,500                |                                      |                   |
|   |                       |                                      |                   |
| 101-000.000-687.262                           | 3,522                 |                                      |                   |
| <b>Expenditure:</b>                           |                       |                                      |                   |
| 101-262.000-801.000                           | 3,522                 |                                      |                   |
|   |                       |                                      |                   |
| 101-301.000-702.000                           | 23,000                |                                      |                   |
| 101-301.000-703.000                           | 10,000                |                                      |                   |
| 101-301.000-716.000                           | 44,000                |                                      |                   |
| 101-301.000-860.000                           | 3,000                 |                                      |                   |
| 101-301.000-956.000                           | 20,000                |                                      |                   |
|   |                       |                                      |                   |
| 101-336.000-702.336                           | 6,000                 |                                      |                   |
| 101-336.000-703.000                           | 5,000                 |                                      |                   |
| 101-301.000-715.000                           | 21,000                |                                      |                   |
| 101-301.000-801.000                           | 5,000                 |                                      |                   |
| 101-301.000-956.000                           | 1,500                 |                                      |                   |
|   |                       |                                      |                   |
| 101-441.000-702.000                           | 15,000                |                                      |                   |
| 101-447.000-702.000                           | 6,000                 |                                      |                   |
| 101-448.000-920.202                           | 1,900                 |                                      |                   |
| 101-595.000-702.000                           | 16,000                |                                      |                   |
| 101-728.000-801.000                           | 10,500                |                                      |                   |
| 101-965.000-995.208                           | 15,000                |                                      |                   |

**Cemetery Trust Fund (Fund 151)**

| <u>Summary</u>                                | <u>Current Budget</u> | <u>Proposed Budget<br/>Amendment</u> | <u>New Budget</u> |
|---|-----------------------|--------------------------------------|-------------------|
| Revenues                                      | 21,000                |                                      | 21,000            |
| Expenditures:                                 | 20,000                | 375                                  | 20,375            |
| <b>Excess Revenues/(Expenditures)</b>         | <b>1,000</b>          | <b>(375)</b>                         | <b>625</b>        |
| <b>Beginning Fund Balance 6/30/2022</b>       | <b>734,256</b>        |                                      | <b>734,256</b>    |
| <b>Ending Fund Balance 6/30/2023 (budget)</b> | <b>735,256</b>        | <b>(375)</b>                         | <b>734,881</b>    |
| <u>Detail</u>                                 | <u>Increase</u>       | <u>Decrease</u>                      |                   |
| <b>Expenditure:</b>                           |                       |                                      |                   |
| 151-175.000-960.000                           | 375                   |                                      |                   |

**R. L. Owen Memorial Fund (Fund 153)**

| <u>Summary</u>                                | <u>Current Budget</u> | <u>Proposed Budget<br/>Amendment</u> | <u>New Budget</u> |
|---|-----------------------|--------------------------------------|-------------------|
| Revenues                                      | 5,000                 |                                      | 5,000             |
| Expenditures:                                 | 100                   | 27,433                               | 27,533            |
| <b>Excess Revenues/(Expenditures)</b>         | <b>4,900</b>          | <b>(27,433)</b>                      | <b>(22,533)</b>   |
| <b>Beginning Fund Balance 6/30/2022</b>       | <b>58,765</b>         |                                      | <b>58,765</b>     |
| <b>Ending Fund Balance 6/30/2023 (budget)</b> | <b>63,665</b>         | <b>(27,433)</b>                      | <b>36,232</b>     |
| <u>Detail</u>                                 | <u>Increase</u>       | <u>Decrease</u>                      |                   |
| <b>Expenditure:</b>                           |                       |                                      |                   |
| 153-265.000-801.000                           | 27,433                |                                      |                   |

Attachment  
6/19/2023 Hillsdale Budget Amendment Resolution  
Fiscal Year 2022-2023 Proposed Budget Amendments

**Major Streets Fund (Fund 202)**

| <u>Summary</u>                                | <u>Current Budget</u> | <u>Proposed Budget<br/>Amendment</u> | <u>New Budget</u> |
|---|-----------------------|--------------------------------------|-------------------|
| Revenues                                      | 1,421,006             | -                                    | 1,421,006         |
| Expenditures:                                 | 1,735,993             | 200,000                              | 1,935,993         |
| <b>Excess Revenues/(Expenditures)</b>         | <b>(314,987)</b>      | <b>(200,000)</b>                     | <b>(514,987)</b>  |
| <b>Beginning Fund Balance 6/30/2022</b>       | <b>1,112,340</b>      |                                      | <b>1,112,340</b>  |
| <b>Ending Fund Balance 6/30/2023 (budget)</b> | <b>797,353</b>        | <b>(200,000)</b>                     | <b>597,353</b>    |
| <u>Detail</u>                                 | <u>Increase</u>       | <u>Decrease</u>                      |                   |
| Expenditure: 202-175.000-995.203              |                       |                                      |                   |
| Provide more funding to local Transfer Out    | 200,000               |                                      |                   |

**Local Streets Fund (Fund 203)**

| <u>Summary</u>   | <u>Current Budget</u> | <u>Proposed Budget<br/>Amendment</u> | <u>New Budget</u> |
|--|-----------------------|--------------------------------------|-------------------|
| Revenues   | 1,012,430             | -                                    | 1,012,430         |
| Expenditures:  | 1,071,896             | -                                    | 1,071,896         |
| <b>Excess Revenues/(Expenditures)</b>                  | <b>(59,466)</b>       | <b>-</b>                             | <b>(59,466)</b>   |
| <b>Beginning Fund Balance 6/30/2022</b>                | <b>410,704</b>        |                                      | <b>410,704</b>    |
| <b>Ending Fund Balance 6/30/2023 (budget)</b>          | <b>351,238</b>        | <b>-</b>                             | <b>351,238</b>    |
| <u>Detail</u>  | <u>Increase</u>       | <u>Decrease</u>                      |                   |
| Revenue: 203-000.000-699.204                           |                       |                                      |                   |
| Change funding source for capital projects Transfer In | -200,000              |                                      |                   |
| 203-000.000-699.202                                    |                       |                                      |                   |
| Transfer In  | 200,000               |                                      |                   |

**Recreation Fund (Fund 208)**

| <u>Summary</u>   | <u>Current Budget</u> | <u>Proposed Budget<br/>Amendment</u> | <u>New Budget</u> |
|--|-----------------------|--------------------------------------|-------------------|
| Revenues   | 180,287               | 26,970                               | 207,257           |
| Expenditures:  | 180,287               | 12,299                               | 192,586           |
| <b>Excess Revenues/(Expenditures)</b>  | <b>-</b>              | <b>14,671</b>                        | <b>14,671</b>     |
| <b>Beginning Fund Balance 6/30/2022</b>  | <b>7,306</b>          |                                      | <b>7,306</b>      |
| <b>Ending Fund Balance 6/30/2023 (budget)</b>                                    | <b>7,306</b>          | <b>14,671</b>                        | <b>21,977</b>     |
| <u>Detail</u>  | <u>Increase</u>       | <u>Decrease</u>                      |                   |
| Revenue: 208-000.000-675.409   |                       |                                      |                   |
| Increased Donations for Project Contributions and Donations                      | 11,970                |                                      |                   |
| 208-000.000-699.101  |                       |                                      |                   |
| Higher Transfer In from General Fund Needed due to revenue shortfall Transfer In | 15,000                |                                      |                   |
| Expenditure: 208-751.000-970.000   |                       |                                      |                   |
| Capital Project Higher than Anticipated Capital Outlay                           | 12,299                |                                      |                   |

**TIFA Fund (Fund 247)**

| <u>Summary</u>   | <u>Current Budget</u> | <u>Proposed Budget<br/>Amendment</u> | <u>New Budget</u> |
|--|-----------------------|--------------------------------------|-------------------|
| Revenues   | 129,617               | -                                    | 129,617           |
| Expenditures:  | 102,149               | 6,000                                | 108,149           |
| <b>Excess Revenues/(Expenditures)</b>                                  | <b>27,468</b>         | <b>(6,000)</b>                       | <b>21,468</b>     |
| <b>Beginning Fund Balance 6/30/2022</b>                                | <b>2,025,755</b>      |                                      | <b>2,025,755</b>  |
| <b>Ending Fund Balance 6/30/2023 (budget)</b>                          | <b>2,053,223</b>      | <b>(6,000)</b>                       | <b>2,047,223</b>  |
| <u>Detail</u>  | <u>Increase</u>       | <u>Decrease</u>                      |                   |
| Expenditure: 247-900.000-801.247                                       |                       |                                      |                   |
| Increase expenditures for the TIFA grant programs Contractual Services | 6,000                 |                                      |                   |

**Drug Forfeiture/Grant Fund (Fund 265)**

| <u>Summary</u>   | <u>Current Budget</u> | <u>Proposed Budget<br/>Amendment</u> | <u>New Budget</u> |
|--|-----------------------|--------------------------------------|-------------------|
| Revenues   | 1,000                 | -                                    | 1,000             |
| Expenditures:  | 2,500                 | 2,500                                | 5,000             |
| <b>Excess Revenues/(Expenditures)</b>  | <b>(1,500)</b>        | <b>(2,500)</b>                       | <b>(4,000)</b>    |
| <b>Beginning Fund Balance 6/30/2022</b>  | <b>8,895</b>          |                                      | <b>8,895</b>      |
| <b>Ending Fund Balance 6/30/2023 (budget)</b>  | <b>7,395</b>          | <b>(2,500)</b>                       | <b>4,895</b>      |
| <u>Detail</u>  |                       |                                      |                   |
| Expenditure: 265-301.000-726.000   |                       |                                      |                   |
| Increase Drug Forfeiture expenditure funds for higher than anticipated supply costs Supplies | 2,500                 |                                      |                   |

Attachment  
6/19/2023 Hillsdale Budget Amendment Resolution  
Fiscal Year 2022-2023 Proposed Budget Amendments

**Fields of Dreams (Fund 408)**

| <u>Summary</u>  | <u>Current Budget</u> | <u>Proposed Budget<br/>Amendment</u> | <u>New Budget</u> |
|---|-----------------------|--------------------------------------|-------------------|
| Revenues  | 5,000                 | -                                    | 5,000             |
| Expenditures:   | 1,000                 | 6,000                                | 7,000             |
| <b>Excess Revenues/(Expenditures)</b>   | <b>4,000</b>          | <b>(6,000)</b>                       | <b>(2,000)</b>    |
| <b>Beginning Fund Balance 6/30/2022</b>   | <b>5,128</b>          |                                      | <b>5,128</b>      |
| <b>Ending Fund Balance 6/30/2023 (budget)</b>   | <b>9,128</b>          | <b>(6,000)</b>                       | <b>3,128</b>      |
| <u>Detail</u>   |                       |                                      |                   |
| <b>Expenditure:</b>   |                       |                                      |                   |
| 408-751.000-726.000   |                       |                                      |                   |
| Increase Fields of Dreams expenditure funds for the purchase of trash receptacles and picnic tables |                       |                                      |                   |
| Supplies  | 6,000                 |                                      |                   |

**Airport (Fund 481)**

| <u>Summary</u>   | <u>Current Budget</u> | <u>Proposed Budget<br/>Amendment</u> | <u>New Budget</u> |
|--|-----------------------|--------------------------------------|-------------------|
| Revenues   | 258,000               | 60,000                               | 318,000           |
| Expenditures:  | 160,596               | 63,000                               | 223,596           |
| <b>Excess Revenues/(Expenditures)</b>                            | <b>97,404</b>         | <b>(3,000)</b>                       | <b>94,404</b>     |
| <b>Beginning Fund Balance 6/30/2022</b>                          | <b>537,230</b>        |                                      | <b>537,230</b>    |
| <b>Ending Fund Balance 6/30/2023 (budget)</b>                    | <b>634,634</b>        | <b>(3,000)</b>                       | <b>631,634</b>    |
| <u>Detail</u>  |                       |                                      |                   |
| <b>Revenue:</b>  |                       |                                      |                   |
| 481-000.000-692.295  |                       |                                      |                   |
| Increase Airport Fund revenues due to increase in fuel costs     |                       |                                      |                   |
| Other Revenues - Fuel Sales                                      | 60,000                |                                      |                   |
| <b>Expenditure:</b>  |                       |                                      |                   |
| 481-900.000-740.295  |                       |                                      |                   |
| Increase Airport Fund expenditures due to increase in fuel costs |                       |                                      |                   |
| Fuel and Lubricants - Aviation                                   | 60,000                |                                      |                   |
| 481-900.000-801.000  |                       |                                      |                   |
| Contractual Services   | 3,000                 |                                      |                   |

**Fire Vehicle & Equipment Fund (Fund 663)**

| <u>Summary</u>   | <u>Current Budget</u> | <u>Proposed Budget<br/>Amendment</u> | <u>New Budget</u> |
|--|-----------------------|--------------------------------------|-------------------|
| Revenues   | 144,071               | -                                    | 144,071           |
| Expenditures:  | 45,000                | 342,442                              | 387,442           |
| <b>Excess Revenues/(Expenditures)</b>  | <b>99,071</b>         | <b>(342,442)</b>                     | <b>(243,371)</b>  |
| <b>Beginning Fund Balance 6/30/2022</b>  | <b>328,810</b>        |                                      | <b>328,810</b>    |
| <b>Ending Fund Balance 6/30/2023 (budget)</b>  | <b>427,881</b>        | <b>(342,442)</b>                     | <b>85,439</b>     |
| <u>Detail</u>  |                       |                                      |                   |
|  | Increase              | Decrease                             |                   |
| <b>Expenditure:</b>  |                       |                                      |                   |
| 663-336.000-970.000  |                       |                                      |                   |
| Increase Fire Vehicle & Equipment Fund expenditures due to purchase of 2023 Chevy Tahoe for Police, approved March 20 City Council meeting |                       |                                      |                   |
| Capital Outlay   | 52,442                |                                      |                   |
| Increase Fire Vehicle & Equipment Fund expenditures due to purchase of new mini-pumper for fire, approved December 19 City Council meeting |                       |                                      |                   |
| Capital Outlay   | 290,000               |                                      |                   |

CITY OF HILLSDALE, MICHIGAN  
 RESOLUTION NO. \_\_\_\_\_  
**AMENDED GENERAL APPROPRIATION ACT RESOLUTION**  
**July 1, 2022 – June 30, 2023**

A RESOLUTION TO AMEND THE FISCAL YEAR 2023 BUDGET

WHEREAS, City Council approved the General Appropriation Act Resolution when the FY23 budget was approved in June of 2022;

WHEREAS, pursuant to the Uniform Budgeting and Accounting Act of 1968, as amended, the legislative body shall adopt a balanced budget including all supplemental appropriation approvals; and

WHEREAS, pursuant to the Uniform Budgeting and Accounting Act of 1968, as amended, a balanced budget is defined as estimated total expenditures including an accrued deficit shall not exceed estimated total revenues including a surplus;

NOW, THEREFORE, BE IT RESOLVED that the revenues and expenditures for the fiscal year, commencing July 1, 2022, and ending June 30, 2023, are hereby amended on a departmental and fund total basis as follows:

|                                     | <b>Revenues</b> | <b>Expenditures</b> |
|-------------------------------------|-----------------|---------------------|
| General (Fund 101)                  | 14,022          | 206,422             |
| Elections                           | 3,522           | 3,522               |
| Police                              |                 | 100,000             |
| Fire                                |                 | 38,500              |
| Engineering                         |                 | 15,000              |
| Public Services                     |                 | 6,000               |
| Street Lighting                     |                 | 1,900               |
| Airport                             |                 | 16,000              |
| Economic Development                | 10,500          | 10,500              |
| Transfers                           |                 | 15,000              |
| Cemetery Trust (Fund 151)           |                 | 375                 |
| Owen Memorial (Fund 153)            |                 | 27,433              |
| Major Streets (Fund 203)            |                 | 200,000             |
| Recreation (Fund 208)               | 26,970          | 12,299              |
| TIFA (Fund 247)                     |                 | 6,000               |
| Drug Forfeiture (Fund 265)          |                 | 2,500               |
| Field of Dreams (Fund 408)          |                 | 6,000               |
| Airport (Fund 481)                  | 60,000          | 63,000              |
| Fire Vehicle & Equipment (Fund 663) |                 | 342,442             |

PASSED IN OPEN COUNCIL MEETING THIS 19TH DAY OF JUNE, 2023.

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Adam L. Stockford, Mayor

Attest:

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Katy Price, City Clerk



# City of Hillsdale Agenda Item Summary

**Meeting Date:** June 19, 2023

**Agenda Item #:** New Business

**SUBJECT:** CDBG-WRI Grant Project and Funding

**BACKGROUND PROVIDED BY STAFF:** Jeff Gier, Superintendent of Water and Sewer  
Kristin Bauer, City Engineer

**PROJECT BACKGROUND:**

In 2022 the City applied for a Community Development Block Grant (CDBG) – Water-Related Infrastructure (WRI) funding. We were successful in receiving this grant with the below proposed budget, based on a 2022 engineers estimate.

| ACTIVITY COSTS         | CDBG GRANT FUND REQUEST | PROJECT CONTINGENCY | PROPOSED CITY MATCH FUNDS | TOTAL               |
|------------------------|-------------------------|---------------------|---------------------------|---------------------|
| Water Valve Project    | \$ 650,000              | \$ 90,000           | \$ 250,000                | \$ 990,000          |
| Sanitary Sewer Project | \$ 1,053,000            | \$ 207,000          | \$ 420,000                | \$ 1,680,000        |
| Environment Assessment |                         |                     | \$ 10,000                 | \$ 10,000           |
| <b>GRAND TOTAL</b>     | <b>\$ 1,703,000</b>     | <b>\$ 297,000</b>   | <b>\$ 680,000</b>         | <b>\$ 2,680,000</b> |

On May 23, 2023 we received 3 bids in response to our advertised Request for Bids for both the Water Valve and Sanitary Sewer projects, the bids are as presented below:

| BIDDER                             | WATER VALVE PROJECT | SANITARY SEWER PROJECT |
|------------------------------------|---------------------|------------------------|
| Concord Excavating & Grading, Inc. | \$ 1,142,649.75     | \$ 2,010,048.40        |
| Bailey Excavating, Inc.            | \$ 1,961,971.25     | No Bid                 |
| Mead Brothers Excavating           | \$ 2,379,170.00     | \$ 2,375,785.50        |
| Dunigan Bros., Inc.                | No Bid              | \$ 2,810,863.70        |

These estimates exceeded our engineer estimates. Talking with bidders they noted that, industry wide, they have seen large increases in prices of materials since 2022. Additionally the bidders noted that, due to increased infrastructure funding, there is a large number of available projects and they can be selective with the projects they choose to bid.

As a result of these higher bids the city will be required to cover the additional costs for this work. The impacts of these higher bids are shown in the table below:

| <b>ACTIVITY COSTS</b>                  | <b>PROJECT BID</b>     | <b>PROJECT CONTINGENCY AMOUNT</b> | <b>LESS GRANT AMOUNT</b> | <b>REQUIRED CITY MATCH</b> |
|--|------------------------|-----------------------------------|--------------------------|----------------------------|
| Water Valve Project<br>(Water Fund)    | \$ 1,142,649.75        | \$ 114,264.98                     | (\$ 740,000.00)          | \$ 516,914.73              |
| Sanitary Sewer Project<br>(Sewer Fund) | \$ 2,010,048.40        | \$ 201,004.84                     | (\$ 1,260,000.00)        | \$ 951,053.24              |
| <b>GRAND TOTAL</b>                     | <b>\$ 3,152,698.15</b> | <b>\$ 315,269.82</b>              | <b>\$ 2,000,000.00</b>   | <b>\$ 1,467,967.97</b>     |

City staff, in conjunction with the Finance Department, BPU Board and City Manager, have reviewed the BPU's finances and believe sufficient funds are available to proceed with these projects. It's important to note, the Water Department will be utilizing a portion of their cash reserves. Attached is a detailed cash analysis for the Water and Sewer Departments.

Our infrastructure has been neglected for so long that it's imperative we complete these projects, at this time, utilizing available grant funding. Attached are some pictures of sewer pipe issues that will be addressed with this project.

**RECOMMENDATION:**

City Staff and the BPU Board support award by City Council of this contract to the low bidder, Concord Excavating & Grading, Inc. of Concord, MI, for both projects contingent on approvals from the CDBG-WRI grant administrators at the Michigan Economic Development Corporation (MEDC).

The Water Valve project award will be in the amount of \$1,142,649.75 plus a contingency amount of \$114,264.98 for a total contract amount of \$1,256,914.73

The Sanitary Sewer project award will be in the amount of \$2,010,048.40 plus a contingency amount of \$201,004.84 for a contract amount of \$2,211,053.24.

**Analysis of Available Cash for Capital Projects  
W&S CDBG Grant  
6/13/2023**

| <u>PROJECT</u>                       | <u>Sewer</u>        | <u>Water</u>        |                |
|--------------------------------------|---------------------|---------------------|----------------|
| 2023 Capital Projects                | \$ 482,771          | \$ 216,697          |                |
| 2024 Capital Projects                | \$ 688,500          | \$ 581,500          |                |
| Westwood Area                        | \$ 1,006,258        | \$ 1,533,683        |                |
| CDBG (includes 10% contingency)      | \$ 2,211,000        | \$ 1,256,915        |                |
| Less Grant Award                     | \$ (1,260,000)      | \$ (740,000)        |                |
| <b>Total BPU Project Costs</b>       | <b>\$ 3,128,530</b> | <b>\$ 2,848,794</b> |                |
| Cash Available for Capital           | \$ 3,422,898        | \$ 2,250,306        | As of 04-30-23 |
| Additional Cash Needed from Reserves | <b>\$ -</b>         | <b>\$ 598,488</b>   |                |
| Cash Reserves                        | \$ 1,236,324        | \$ 1,014,581        |                |

| <u>2023 WATER CAPITAL ITEMS:</u>  | <u>Budgeted</u>   | <u>Spent</u>      | <u>Balance</u>    |   |
|---|-------------------|-------------------|-------------------|---|
| Well & HS pump Maintenance  | \$ 45,000         | \$ 9,900          | \$ 15,098         |   |
| Distribution System Improvements<br>Mains, valves, hydrants, inserta valves | \$ 300,000        | \$ 20,000         | \$ 280,000        | *Reserved for grant and Westwood projects                     |
| Morry water main  | \$ 50,000         | \$ 95,000         | \$ (45,000)       |   |
| Replacement water meters/nodes  | \$ 20,000         | \$ 25,443         | \$ (5,443)        |   |
| 5 yard dump truck   | \$ 75,000         |                   | \$ 75,000         | *Cannot find a truck so postponed                             |
| Service Truck up ¾ Ton 50%  | \$ 30,000         | \$ 34,500         | \$ (4,500)        |   |
| Engineering for WTP BW ponds  | \$ 44,000         |                   | \$ 44,000         | *Not needed at this time                                      |
| Automatic Transfer Switch WTP Generator<br>(in addition to the carry over)  | \$ 30,000         | \$ 31,854         | \$ (1,854)        |   |
| Clean/line backwash ponds   | \$ 125,000        |                   | \$ 125,000        | *Saved by cleaning in house. Will see how it works in future. |
| <b>Totals FYE 2023</b>  | <b>\$ 719,000</b> | <b>\$ 216,697</b> | <b>\$ 482,301</b> |   |

| <u>2023 SEWER CAPITAL ITEMS:</u>                              | <u>Budgeted</u>      | <u>Spent</u>     | <u>Balance</u>                              |
|---|----------------------|------------------|---|
| New Channel Monster   | \$ 30,000.00         | \$ 26,162        | \$ 3,838                                    |
| Tertiary Pump 2 of 4  | \$ 30,000.00         | \$ 26,077        | \$ 3,923                                    |
| New RAS pump 1 of 2   | \$ 22,500.00         | \$ 19,947        | \$ 2,553                                    |
| New influent pump 3 of 4                                      | \$ 32,000.00         | \$ 33,161        | \$ (1,161)                                  |
| Digester Drive Wheel Replacement                              | \$ 10,000.00         |                  | \$ 10,000 *Not needed yet                   |
| Brick Façade Repair WWTP                                      | \$ 90,000.00         | \$ 62,770        | \$ 27,230                                   |
| Replace MCC in Influent Building                              | \$ 30,000.00         | \$ 20,700        | *Installation costs coming                  |
| 5 yard Dump Truck   | \$ 75,000.00         |                  | \$ 75,000 *Cannot find a truck so postponed |
| Service Truck up ¾ Ton 50%                                    | \$ 30,000.00         | \$ 21,000        | \$ 9,000                                    |
| Funds for sewer main lining/fix RTF areas                     | \$ 250,000.00        | \$ 225,000       | \$ 25,000                                   |
| redo dump station   | \$ 30,000.00         | \$ 28,907        | \$ 1,093                                    |
| Upgrade liftstations to new Wavestart system                  | \$ 15,000.00         | \$ 19,048        | \$ (4,048)                                  |
| Stantec Engineering for WTP Back Wash<br>and Lift Station 50% | \$ 44,000.00         |                  | *Not needed at this time                    |
| <b>Totals FYE 2023</b>  | <b>\$ 688,500.00</b> | <b>\$482,771</b> | <b>\$152,429</b>                            |

Counter:215.4

Code:B

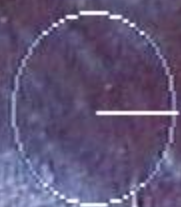
Percent:

02:23

13.10.70

LC1: 215.40 ft

Counter 9.3  
Code B  
Percent  
From: 07  
To: 05  
Remarks:



23:21

05.05.94

LC1: 009.30 ft

City:Hillsdale Street:W Bacon St  
From MH:3454 Dir:D To MH:3453  
Mat:VCP Size:8ins

14:40

09.14.21

LC1: +0010.90 ft

Counter: 70.6

Code: B

Percent:

From: 12

To: 12

Remarks:

05:43

05.06.15

LC1: 070.60 ft



City:HILLSDALE Street:HEATHCLIFF DR  
From MH:3340 Dir:D To MH:3455  
Mat:VCP Size:ins




03:32

01.01.94

LC1: 169.40 ft

Counter: 90.9  
Code: B (Broken)  
Percent:  
From: 07  
To: 05  
Remarks:

10:22 am 04/30/21 0090.9 ft



Counter:259.2

Code:B

Percent:

From:12

To:12

11:07

08.20.21

LC1: + 0259.20 ft

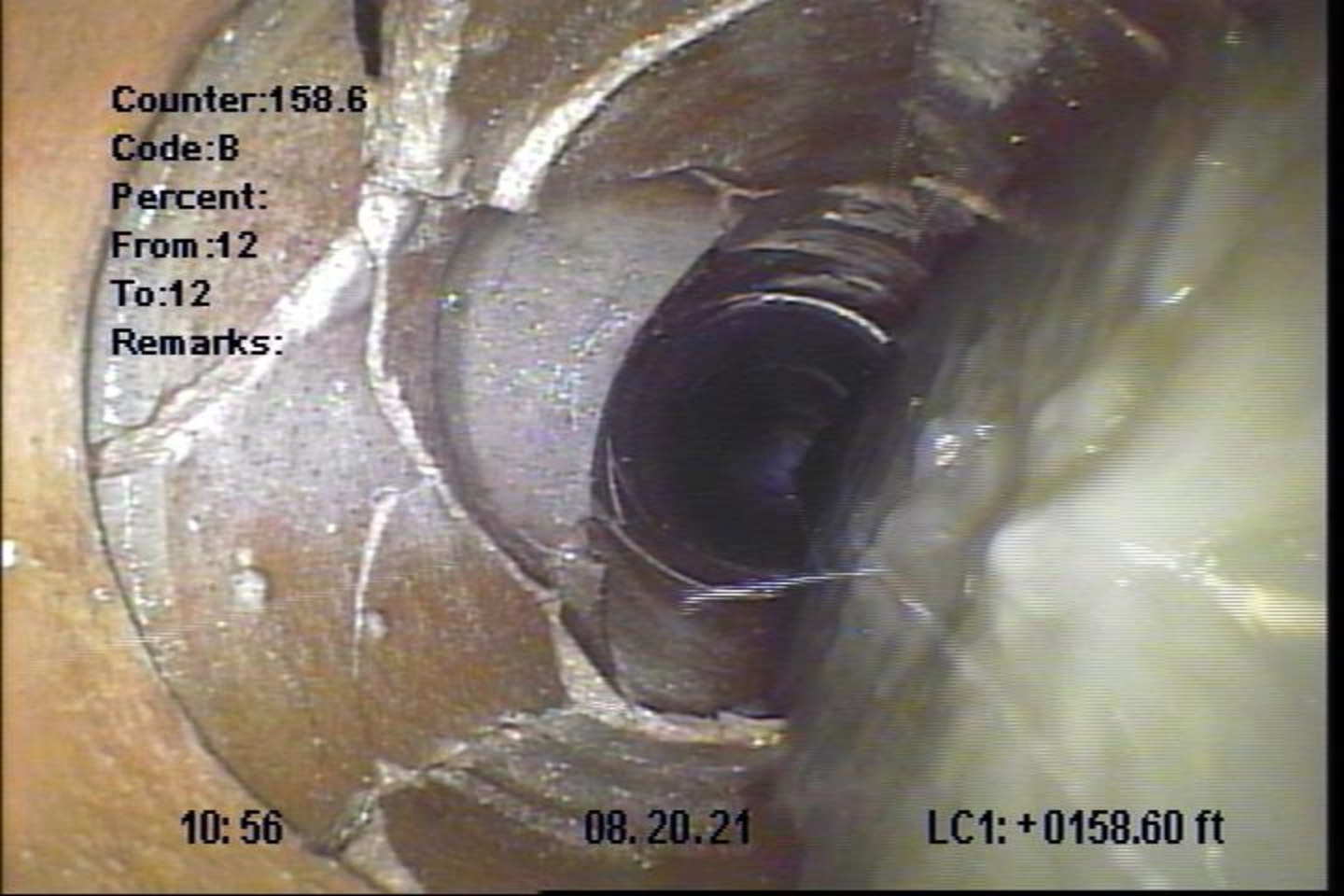


City:HILLSDALE Street:WILLOW  
From MH:2016 Dir:D To MH:2018  
Mat:VCP Size:8ins

11:08

08.20.21

LC1: +0259.80 ft



Counter:158.6

Code:B

Percent:

From :12

To:12

Remarks:

10:56

08.20.21

LC1: +0158.60 ft

# City of Hillsdale

## Agenda Item Summary

**Meeting Date:** June 19, 2023

**Agenda Item:** New Business

**SUBJECT:** Set Public Hearing – Workforce Housing PILOT Ordinance

**BACKGROUND PROVIDED BY:** David Mackie, City Manager

The City of Hillsdale's Economic Development Corporation (EDC) signed a purchase agreement with Green Development Ventures, LLC, on March 21, 2023, to sell the EDC's remaining land (approximately 25.75 acres) located in the Three Meadows Subdivision. The developer, Allen Edwin Homes, has proposed constructing workforce housing targeted at middle-income families. To keep the rents in these new single-family homes affordable for middle-income families, they are seeking to utilize legislation which enables developers of workforce housing projects to enter into PILOT (payment in lieu of taxes) agreements with local governing units. The City of Hillsdale needs to first adopt a workforce housing PILOT ordinance in order to allow the developer to apply for a workforce housing PILOT tax exemption.

### **RECOMMENDATION:**

Set a public hearing for 7:00 p.m. July 17, 2023, to consider the adoption of a workforce housing PILOT ordinance.

**ORDINANCE NO. \_\_\_\_**

An ordinance providing for the approval of an exemption from ad valorem property taxes for housing being developed or rehabilitated for workforce housing under the authority of the State Housing Development Authority Act of 1966, Public Act 346 of 1966, as amended.

**WORKFORCE HOUSING PILOT ORDINANCE**

WHEREAS, the City Council of the City of Hillsdale has determined that it is in the best interests of the City to provide for and encourage the development or rehabilitation of workforce housing by exempting such housing from all ad valorem property taxes imposed by any taxing jurisdiction and providing for payment of an annual service charge for public services in lieu of all such taxes, the City Council having determined that Workforce housing is a public necessity, that the City will be benefited and improved by such housing, and that, therefore, encouraging the development or rehabilitation of the same through ad valorem property tax exemption is a valid public purpose, and

WHEREAS, the City Council has further determined that A PILOT, or service charge payment in lieu of taxes, is an effective means of incentivizing the construction of workforce housing within the City of Hillsdale, and

WHEREAS, The City is authorized by section 15a of Public Act 346 of 1966, as amended, MCL 125.1415a, to establish a service charge to be paid in lieu of taxes with respect to new or rehabilitated workforce housing in an amount it chooses, but not an amount that exceeds the taxes that would be paid but for that statutory section, and

WHEREAS, the City Council has further determined that the stability and predictability of the service charge paid in lieu of all ad valorem property taxes during the periods as contemplated by this ordinance is essential to the determination of economic feasibility of workforce housing projects that are developed or rehabilitated in reliance on such tax exemption,

NOW, THEREFORE, THE CITY OF HILLSDALE ORDAINS:

**SECTION 1. Title.** This Ordinance shall be known and cited as the "Hillsdale Workforce Housing PILOT Ordinance."

**SECTION 2. Definitions.**

(A) "Area median income" means the median income for the area as determined under section 8 of the United States housing act of 1937, 42 USC 1437F, adjusted for family size.

(B) "Authority" means the Michigan State Housing Development Authority.

(C) "Shelter Rent" means the rental or carrying charges established for occupancy in housing projects, exclusive of payments for taxes and charges for heat, light, water, cooking fuel, and other necessary utilities.

(D) "Taxable value" means taxable value as calculated under section 27a of the general property tax act, 1893 PA 206, MCL 211.27a.

(E) “Workforce housing” means rental units or other housing options that are reasonably affordable to, and occupied by, a household whose total household income is not greater than 120% of the area median income published by the United States Department of Housing and Urban Development.

**SECTION 3. Authorization and Establishment of Workforce Housing PILOT.**

(A) The class of housing projects to which the tax exemption shall apply and for which a service charge may be paid in lieu of all ad valorem property taxes are housing projects being developed or rehabilitated for workforce housing, as defined in this ordinance.

(B) Workforce housing and the property on which such housing is or will be located shall be exempt from all ad valorem property taxes from and after the commencement of construction or rehabilitation of such housing. Construction must start within one year of the date of the Authority’s notification of exemption.

(C) In lieu of payment of ad valorem property taxes, City will accept payment of an annual service charge in lieu of all ad valorem property taxes for public services from the owner of a housing project having a certified notification of exemption in accordance with the following:

(1) Subject to subsections (D), (E) and (F), for a new construction project, an amount that is the greater of the tax on the property on which the project is located for the tax year proceeding the date on which the construction is commenced or 10% of the annual Shelter Rents obtained from the project.

(2) Subject to subsections (D), (E) and (F), for a rehabilitation project, an amount that is the lesser of the tax on the property on which the project is located for the tax year proceeding the date on which rehabilitation is commenced or 10% of the annual Shelter Rents obtained from the project.

(3) The service charge paid in lieu of taxes shall not exceed the amount in ad valorem taxes that an owner would have otherwise paid if the workforce housing project were not tax exempt.

(D) Notwithstanding the provisions of MCL 125.1415a(3)(b) and 125.1415a(7) to the contrary, a contract shall be deemed effected between the City and the owner of the workforce housing to provide a tax exemption and accept service charge payments in lieu of taxes as previously described by this section upon the adoption of a project-specific resolution by the City Council.

(E) Notwithstanding subsection (C), the service charge paid each year in lieu of taxes for that part of a Workforce housing project that is tax exempt under this Ordinance but not used for workforce housing must be equal to the full amount of the taxes that would be paid on that portion of the project as if the project were not tax exempt. The owner of the project shall allocate the benefits of any tax exemption granted pursuant to this Ordinance exclusively to workforce housing or to the maintenance and preservation of the housing project as safe, decent, and sanitary workforce housing.

(F) The annual service charge under subsection (C) for a workforce housing project that is tax exempt under this Ordinance must be increased by an additional amount, as defined in subsection (F)(3) below, if both of the following requirements are met:



(1) Not later than 45 days after the County Treasurer’s receipt of the certified notification of the exemption, the Hillsdale County Board of Commissioners passes a resolution, by majority vote, that provides that the additional amount must be paid.

(2) The approval of the resolution described in subparagraph (F)(1) above, is in accordance with an ordinance or resolution adopted by the Hillsdale County Board of Commissioners concerning the factors to be considered when assessing whether the additional amount must be paid.

(3) “Additional amount” means an amount equal to the difference between the following:

(a) The millage rate levied for operating purposes by Hillsdale County, multiplied by the current taxable value of that housing project.

(b) The amount of the annual service charge paid in lieu of ad valorem property taxes by the housing project under subsection (C) that is distributed to Hillsdale County pursuant to MCL 125.1415a(5).

**SECTION 4. Workforce Housing PILOT Application, Review and Approval Process.**

(A) An applicant for a workforce housing PILOT must own the property that is the subject of the application or must be the purchaser under a purchaser or option agreement. The property that is the subject of the application must be zoned for the use at the time of application.

(B) Prior to applying for a workforce housing PILOT, the applicant is encouraged to meet with the City Manager, Treasurer, and Assessor and any other person as may be designated by the Mayor or City Manager and present the proposed workforce housing project. The presentation may include a description of the applicant’s organizational structure, describe the applicant’s development experience, describe the scope of the workforce housing project, including location, number of units and types of units, and typical floor plans and exterior elevations, schedule with projected milestones, and estimated shelter rents.

(C) The applicant shall submit its request for a workforce housing PILOT using the form provided by City Assessor and include the information identified in subsection (B) above together with a zoning compliance letter.

(D) If a complete application is received no less than 20 days prior to the next regularly scheduled City Council meeting, the City Clerk will place the request on the agenda of the next regularly scheduled meeting. If the application is received less than 20 days prior to the next regularly scheduled City Council meeting, the application shall be placed on the agenda of the regular meeting that follows the next regularly scheduled meeting or the agenda for a special meeting scheduled by the City Council at the request of the applicant.

(E) When reviewing an application for a workforce housing PILOT, the decision to approve or deny the request shall be guided by the City Council’s consideration of the following factors:

- (1) Whether the proposed PILOT will increase the number of available workforce housing units in the City.
- (2) Whether the proposed PILOT will reduce the functional obsolescence of an existing building or housing unit(s).
- (3) Whether the proposed PILOT is likely to encourage expansion of the population of City.
- (4) Whether the location of the workforce housing is consistent with the goals and objectives of the City's Master Plan.
- (5) Whether the development or rehabilitation of the workforce housing requires zoning variances or results in the continuation of a nonconforming use.
- (6) Whether the proposed PILOT will result in the provision of housing amenities.
- (7) Whether the proposed PILOT will facilitate provision of attractive, viable housing units.

(F) Approval of a PILOT for workforce housing requires passage of a resolution of approval by a majority vote of the City Council that includes the findings with respect to the standards of subsection (E) above.

(G) If the PILOT application is approved, the City Clerk will deliver to the applicant a certified copy of the resolution approving the application.

(H) To defray the administrative cost of processing an application for a workforce housing PILOT, the City Council shall include a workforce housing application fee in its annually adopted fee schedule, which fee must be paid in full by an applicant at the time its application is submitted, as a condition precedent to consideration of the application by the City Council.

**SECTION 5. Authority Affidavit and Assessor Notification.**

(A) Upon receipt of a certified copy of the resolution approving the PILOT application, the applicant must submit an affidavit to the Authority in the form required by the Authority for certification by the Authority that the project is eligible for a PILOT.

(B) Upon receipt of notification from the Authority that the project is eligible for a PILOT, the applicant must file the notification of exemption with the City Assessor before November 1 of the year preceding the tax year in which the exemption is to begin.

(C) Not later than 5 business days after receipt of the certified notification of the exemption, the City Assessor shall provide a copy of the certified notification of the exemption to the Hillsdale County Treasurer.

**SECTION 6. Payment of PILOT.**

(A) The owner of the workforce housing shall remit the annual PILOT payment to the City Treasurer no later than [insert date]. Any PILOT payment or portion of PILOT payment remaining unpaid as of the due date shall bear interest at 1% per month and require payment of a 3% penalty fee. The PILOT payment shall be accompanied by an estimate of shelter rents for the current calendar year and a certified roll of shelter rents for the preceding calendar year.

(B) Except as otherwise provided in this Section and Section 3, any payments for public services under this Ordinance shall be distributed to the governmental units levying the general property tax in the same proportion as prevailed with the general property tax in the previous calendar year. The distribution to those governmental units shall be made as if the number of mills levied for local school district operating purposes were equal to the number of mills levied for the purposes in 1993 minus the number of mills levied under the state education tax act, 1993 PA 331, MCL 211.901 to 211.906, for the year for which the distribution is calculated. The amount of payments in lieu of taxes to be distributed to a local school district for operating purposes under this subsection must not be distributed to the local school district but instead must be paid to the state treasury and credited to the state school aid fund established by section 11 of article IX of the state constitution of 1963.

**SECTION 7. Duration.**

The tax-exempt status of a housing project approved as workforce housing by resolution of the City Council shall be encumbered by a covenant running with the land that restricts the use of the housing project to workforce housing for a period not to exceed 15 years or such greater or lesser period of time as may be authorized by state law and as may be approved by the PILOT resolution passed by majority vote of the City Council.

**SECTION 8. Severability.**

The provisions of this Ordinance shall be deemed to be severable, and should any provision be declared by any court of competent jurisdiction to be unconstitutional or invalid, the same shall not affect the validity of this Ordinance as a whole or any provision of this Ordinance, other than the provision so declared to be unconstitutional or invalid.

**SECTION 9. Inconsistent Ordinances.**

All ordinances or parts of ordinances inconsistent or in conflict with the provisions of this Ordinance are repealed to the extent necessary to give this ordinance full force and effect.

**SECTION 10. Effective Date.**

This Ordinance shall become effective on [insert effective date].

At a regular meeting held on \_\_\_\_\_, 2023, on motion made by \_\_\_\_\_ and supported by \_\_\_\_\_, this Ordinance was adopted on by a \_\_\_ vote.

AYES:

NAYS:

ORDINANCE 2023-\_\_\_ IS ENACTED.

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CITY CLERK

# City of Hillsdale

## Agenda Item Summary

**Meeting Date:** June 19, 2023

**Agenda Item:** New Business

**SUBJECT:** Resolution – Local Government Approval for Social District Permits:  
Hillsdale Brewing Company, Here's To You Pub and Grub

**BACKGROUND PROVIDED BY:** Sam Fry, Marketing and Development Coordinator

City Council approved the establishment of a social district in Hillsdale on May 1, 2023. City staff have since been informed by the Michigan Liquor Control Commission (MLCC) that they have approved the district management and maintenance plan the City of Hillsdale filed, and the City can now begin installing signage. Qualified licensees may now apply to the MLCC for a Social District Permit. In order to do so, the qualified licensees are required to first obtain local government approval. Two qualified licensees — **Happy Pants, LLC (dba Hillsdale Brewing Company)** and **Skin of My Teeth, LLC (dba Here's To You Pub and Grub)** — have submitted to the City proof of liability insurance, as required, and now they need the Hillsdale City Council to adopt the attached resolutions so they can apply to the MLCC for their Social District Permit.

### **RECOMMENDATION:**

Adopt the two attached local government approval resolutions for Hillsdale Brewing Company and Here's To You Pub and Grub.



### Local Governmental Unit Approval For Social District Permit

**Instructions for Governing Body of Local Governmental Unit:**

A qualified licensee that wishes to apply for a Social District Permit must first obtain approval from the governing body of the local governmental unit where the licensee is located and for which the local governmental unit has designated a social district with a commons area that is clearly marked and shared by and contiguous to the licensed premises of at least two (2) qualified licensees, pursuant to MCL 436.1551. Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a REGULAR meeting of the CITY OF HILLSDALE council/board  
(regular or special) (name of city, township, or village)

called to order by \_\_\_\_\_ on JUNE 19, 2023 at 7:00 PM  
(date) (time)

the following resolution was offered:

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_

that the application from HAPPY PANTS, LLC (dba Hillsdale Brewing Company)  
(name of licensee - if a corporation or limited liability company, please state the company name)

for a **Social District Permit** is RECOMMENDED by this body for consideration for approval by the  
(recommended/not recommended)

Michigan Liquor Control Commission.

If not recommended, state the reason: \_\_\_\_\_

**Vote**

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the CITY OF HILLSDALE  
council/board at a REGULAR meeting held on JUNE 19, 2023  
(regular or special) (date) (name of city, township, or village)

I further certify that the licensed premises of the aforementioned licensee are contiguous to the commons area designated by the council/board as part of a social district pursuant to MCL 436.1551.

KATY PRICE

\_\_\_\_\_  
Print Name of Clerk

\_\_\_\_\_  
Signature of Clerk

\_\_\_\_\_  
Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.



### Local Governmental Unit Approval For Social District Permit

**Instructions for Governing Body of Local Governmental Unit:**

A qualified licensee that wishes to apply for a Social District Permit must first obtain approval from the governing body of the local governmental unit where the licensee is located and for which the local governmental unit has designated a social district with a commons area that is clearly marked and shared by and contiguous to the licensed premises of at least two (2) qualified licensees, pursuant to MCL 436.1551. Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a REGULAR meeting of the CITY OF HILLSDALE council/board  
(regular or special) (name of city, township, or village)

called to order by \_\_\_\_\_ on JUNE 19, 2023 at 7:00 PM  
(date) (time)

the following resolution was offered:

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_

that the application from SKIN OF MY TEETH, LLC (dba Here's To You Pub and Grub)  
(name of licensee - if a corporation or limited liability company, please state the company name)

for a **Social District Permit** is RECOMMENDED by this body for consideration for approval by the  
(recommended/not recommended)

Michigan Liquor Control Commission.

If not recommended, state the reason: \_\_\_\_\_

**Vote**

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the CITY OF HILLSDALE  
council/board at a REGULAR meeting held on JUNE 19, 2023  
(regular or special) (date) (name of city, township, or village)

I further certify that the licensed premises of the aforementioned licensee are contiguous to the commons area designated by the council/board as part of a social district pursuant to MCL 436.1551.

KATY PRICE

\_\_\_\_\_  
Print Name of Clerk

\_\_\_\_\_  
Signature of Clerk

\_\_\_\_\_  
Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

# **City of Hillsdale**

## **Agenda Item Summary**

**Meeting Date:**       **June 19, 2023**

**Agenda Item:**       **New Business**

**SUBJECT:**           **BPU Board Compensation – Mayor Stockford**

**BACKGROUND PROVIDED BY:** David Mackie, City Manager

At the June 5<sup>th</sup> council meeting a member of the public brought up, during public comment, non-residents serving on the BPU Board. Attached are the June 5<sup>th</sup>, 19<sup>th</sup> and July 17<sup>th</sup>, 2000 City Council meeting minutes discussing and approving a \$25 per meeting payment to the BPU Board, which based on state statute and legal opinion allows non-residents to serve on the Board. Additionally, attached are minutes from the June 27<sup>th</sup>, 2000 O&G Committee meeting further discussing the matter. The intent of the City Council in approving the compensation was to broaden the Board member pool.

Historically, all members of the BPU Board have either been residents, customers or employees of customers within the BPU service area. Additionally, the BPU Board donates their compensation to the Community Action Agency (CAA) which uses the funds to assist BPU customers, who have fallen on hard times, to pay their BPU utility bills.

**RECOMMENDATION:**

Discuss and decide if any changes should be made to the BPU Board compensation/residency policy.



June 5, 2000  
 7:04 p.m.  
 Council Chambers  
 City Hall  
 Hillsdale, Michigan

Hillsdale City Council in regular session, Honorable Gregory J. Bailey, Mayor presiding.

Pledge of Allegiance.

Present were Councilpersons Dorothy Bildner, Michael Parney, Chris VanOrman, Jack Vettel, Daniel Watkins and Glen Ziegler.

Absent: Councilperson Douglas Ingles.

Also present were City Manager Tim Vagle; Assistant City Manager Linda Brown; City Clerk Audrey Dunten; City Attorney Lewis Loren; Rick Rose; Wes Kelley; David Williams; Craig Keefer; and Parke Hayes, W.C.S.R.

Moved by Councilperson Ziegler, seconded by Councilperson Watkins to approve the minutes of the May 15, 2000 regular Council meeting as recorded in the Official Minute Book. Motion carried.

Councilperson Ingles arrived at 7:05 p.m.

Public comments regarding agenda items:

Craig Keefer, Buffalo Productions, spoke to Council regarding a "Big Band Under the Stars III" Concert to be held July 22nd.

Craig  
Keefer

Mayor Bailey mentioned this item is under New Business for Council's consideration.

Consent Agenda:

Consent  
Agenda

A. Approval of Bills:

The following claims and payroll were presented by the Finance Committee:

| BILLS APPROVED MAY 25, 2000  |           |
|------------------------------|-----------|
| Able Equipment, Inc.         | \$468.61  |
| ABS Service, Inc.            | 1,065.00  |
| Dr. Harvey Ager              | 250.00    |
| The American Legion          | 650.10    |
| American Office Solutions    | 352.92    |
| Arrow Swift Printing         | 448.05    |
| Associated Fence Specialist  | 475.50    |
| Auto Parts Center            | 44.94     |
| Automotive Service Co., Inc. | 36.51     |
| Baker & Taylor Entertain.    | 1,194.57  |
| Beck Chevrolet               | 887.41    |
| Becker & Scrivens            | 976.00    |
| Bell Equipment Co.           | 1,768.10  |
| Blue Cross & Blue Shield     | 33,866.40 |
| Board of Public Utilities    | 1,826.76  |
| Brewer Cote of Michigan      | 6,480.00  |
| Judy Buzo                    | 40.00     |
| Cintas Corporation           | 76.24     |
| City of Hillsdale            | 916.99    |
| Coldwater Bd of Publ Util.   | 214.01    |
| D.A.R.E. America             | 246.40    |
| Dally Tire Co.               | 144.54    |
| Data Mgt. Consult.           | 72.52     |
| Discover Card                | 11.98     |
| DuBois Trucking & Excav.     | 929.25    |
| Edward D Jones               | 90,918.75 |
| Farm Plan                    | 17.56     |
| Fortis Benefits              | 1,355.89  |

|                            |              |
|----------------------------|--------------|
| Fry Mechanical             | 1,240.00     |
| Gall's Inc.                | 155.74       |
| Gelzer & Son Inc.          | 741.63       |
| Godfrey Brothers, Inc.     | 6.24         |
| Grand Hotel                | 500.00       |
| Grolier Publishing         | 133.54       |
| Christopher Gutowski       | 118.50       |
| Heffernan Soft Water Svc.  | 36.00        |
| Scott Hephner              | 138.19       |
| Hillsdale Daily News       | 83.70        |
| Hillsdale Office Supply    | 26.99        |
| Jackson Truck Svc., Inc.   | 204.91       |
| Jill's Office Supply       | 125.55       |
| Jonesville Asphalt         | 82.23        |
| Loren & Shirk              | 5,660.46     |
| Mac Tools                  | 42.90        |
| Manpower of Lansing        | 858.40       |
| McCall's Home Center       | 100.82       |
| MFPA                       | 55.00        |
| Mich. Dept of Transp.      | 72.80        |
| Mich. Municipal League     | 99.00        |
| Mich. Police Equipment     | 46.90        |
| MMFOA                      | 210.00       |
| Moore Medical Corp.        | 21.00        |
| Nye Uniform Co.            | 292.08       |
| Oasis Car Wash             | 48.00        |
| Parney's Car Care          | 303.04       |
| Lee Paschal                | 150.00       |
| Chuck Pelham               | 100.00       |
| Performance Automotive     | 66.99        |
| Positive Promotions        | 235.85       |
| Public Safety Publication  | 139.90       |
| Quill Corporation          | 235.58       |
| Regional Fire Training Ctr | 71.00        |
| Royal Productions, Inc.    | 500.70       |
| James Scheibner            | 1,791.66     |
| Jim Shewman                | 80.00        |
| Snap-On Tools              | 8.44         |
| Spratt's                   | 167.45       |
| State of Michigan          | 22,800.00    |
| State of Michigan          | 575.00       |
| Stepp Mfg. Co., Inc.       | 555.00       |
| Stillwell Ford Mercury     | 114.36       |
| Sud-Z Cleaners             | 16.20        |
| Terminal Supply Co.        | 164.68       |
| Terminix                   | 388.80       |
| James Thorp                | 40.00        |
| Time Industrial Inc.       | 470.40       |
| Tom's Small Engine Repair  | 527.32       |
| Van Creations              | 645.00       |
| Voyager.Net                | 145.40       |
| White's Welding Service    | 432.00       |
| Sandra Wildridge           | 39.00        |
| Williams County Landfill   | 5,406.24     |
| XPEDX                      | 53.17        |
| Total                      | \$193,058.76 |
| Payroll                    | \$83,762.40  |

B. Committee Reports:

1. Planning Commission of 5/10/00
2. Finance Committees of 5/15/00 & 5/30/00
3. B.P.U. of 5/16/00
4. Z.B.A. of 5/16/00
5. Cable Television Commission of 5/24/00

Moved by Councilperson Vettel, seconded by Councilperson Bildner to approve the Consent Agenda, as presented. Roll call: Mayor Bailey - yes. Councilpersons Bildner - yes. Ingles - yes. Parney - yes. VanOrman - yes. Vettel - yes. Watkins - yes. Ziegler - yes. Passed unanimously.

Communications: There were none.

Public Hearings: There were no Public Hearings.

New Business:

Moved by Councilperson Ingles, seconded by Councilperson Parney to adopt Resolution #1655 Re: Approval of 2000-2001 City Budget. Roll call: Councilpersons Bildner - yes. Ingles - yes. Parney - yes. VanOrman - yes. Vettel - yes. Watkins - yes. Ziegler - yes. Mayor Bailey - yes. Passed unanimously.

Resolution #1655

Moved by Councilperson Ziegler, seconded by Councilperson Vettel to adopt Resolution #1656 Re: Establish Millage Rate and Levy Taxes for 2000-2001. Roll call: Councilpersons Ingles - yes. Parney - yes. VanOrman - yes. Vettel - yes. Watkins - yes. Ziegler - yes. Mayor Bailey - yes. Councilperson Bildner - yes. Passed unanimously.

Resolution #1656

Bids for the 2000 Seal Coat Program were received from the following:

Bid

|                               |             |
|-------------------------------|-------------|
| C & C Service                 | \$34,900.00 |
| Highway Maintenance & Constr. | \$36,000.00 |
| D & D Contracting             | \$36,225.00 |
| Fahrner Asphalt Sealers       | \$41,800.00 |
| Wood Construction & Maint.    | \$49,070.00 |

City Manager Vagle said staff's recommendation is to award the bid to C & C Service, the low bidder.

Moved by Councilperson Vettel, seconded by Councilperson Watkins to award the bid for the 2000 Seal Coat Program to C & C Service, in the amount of \$34,900.00, the low bid. Roll call: Councilpersons Parney - yes. VanOrman - yes. Vettel - yes. Watkins - yes. Ziegler - yes. Mayor Bailey - yes. Councilpersons Bildner - yes. Ingles - yes. Passed unanimously.

The next item was regarding payment to BPU Board members. City Manager Vagle stated that City Charter stipulates that BPU Board members must be City residents, but recently the State passed a law that outlaws residency requirements. He said it is the City attorneys' opinion that if BPU Board members were paid, the new law would over ride charter residency requirements. He asked that Council address this issue as two board members are in the process of moving out of the City and also this would give a broader selection of Board members in the future.

Discussion Regarding Payment to BPU Board Members

After discussion, Council decided to reconsider this issue at the next Council meeting.

Moved by Councilperson VanOrman, seconded by Councilperson Bildner to set a Public Hearing for June 19, 2000 for Foamade Industries Industrial Facilities Tax exemption request. Motion carried.

Public Hearing Set

Moved by Councilperson Parney, seconded by Councilperson Watkins to approve the Buffalo Productions' "Big Band Under the Stars III" Concert to be held Saturday, July 22, 2000 in the block between Bacon and McCollum Streets, subject to final approval by staff. Motion carried.

Concert Approved

Moved by Councilperson Ingles, seconded by Councilperson Ziegler to appoint David Williams as First Ward Councilperson, as recommended by Mayor Bailey. Motion carried.

First Ward Councilperson Appointment

Moved by Councilperson Vettel, seconded by Councilperson Watkins to approve the following appointments, as of June 5, 2000, as recommended by Mayor Bailey:

Standing Committee Appointments

STANDING COMMITTEES:

PUBLIC SERVICES: VanOrman, Watkins, Williams.  
COMMUNITY DEVELOPMENT: Bildner, Ingles, Ziegler.  
FINANCE: Parney, VanOrman, Vettel.  
OPERATIONS & GOVERNANCE: Ingles, Watkins, Ziegler.  
PUBLIC SAFETY: Bildner, Parney, Watkins

EDC/TIFA: Glen Ziegler  
Library Board: Jack Vettel  
Z.B.A.: David Williams  
Planning Commission: Douglas Ingles  
Motion carried.

City Clerk Dunten swore in David Williams as First Ward Councilperson.

Moved by Councilperson Ingles, seconded by Councilperson Parney to reappoint David Burgee to the Board of Public Utilities, term to expire 2005, as recommended by Mayor Bailey. Motion carried.

BPU Appointment

Moved by Councilperson Vettel, seconded by Councilperson Bildner to appoint Rebecca Miller to the Hillsdale Cable Television Commission, to replace David Stewart who has resigned, as recommended by Mayor Bailey. Motion carried.

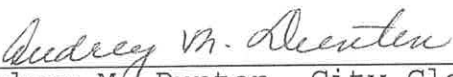
Cable TV Commission Appointment

Moved by Councilperson Bildner, seconded by Councilperson Williams to adjourn. Motion carried.

Council adjourned at 7:59 p.m.

  
Gregory J. Bailey, Mayor

ATTEST:

  
Audrey M. Dunten, City Clerk

June 19, 2000  
 7:02 p.m.  
 Council Chambers  
 City Hall  
 Hillsdale, Michigan

Hillsdale City Council in regular session, Honorable Gregory J. Bailey, Mayor presiding.

Pledge of Allegiance.

Present were Councilpersons Dorothy Bildner, Douglas Ingles, Michael Parney, Chris VanOrman, Jack Vettel, Daniel Watkins, David Williams and Glen Ziegler.

Also present were City Manager Tim Vagle; City Clerk Audrey Dunten; City Attorney Kevin Shirk; Christopher Gutowski; Rick Rose; Wes Kelley; Tom and Ilene Gaskell; Terri Vear; Alice Britton; Sheila Kovalchik; Jeff Emery; and Parke Hayes, W.C.S.R.

Moved by Councilperson VanOrman, seconded by Councilperson Ziegler to approve the minutes of the June 5, 2000 regular Council meeting as recorded in the Official Minute Book. Motion carried.

Public comments regarding agenda items:

Sheila Kovalchik, 1255 Hideway Lane, informed Council that she is running for State Representative in the 58<sup>th</sup> District and asked for Council's support at the August 8<sup>th</sup> Primary Election.

Sheila  
Kovalchik

Terri Vear, 209 S. Howell St., Director of Hillsdale County Senior Services Center, spoke to Council regarding the 425 Negotiating Team. She was concerned that it has taken so long to get a 425 agreement going with Hillsdale Township for the proposed new senior center.

Terri  
Vear

Alice Britton, a member of Hillsdale County Board of Commissioners, urged the City and Hillsdale Township to move forward with this agreement for the County's senior citizens.

Alice  
Britton

Consent Agenda:

Consent  
Agenda

A. Approval of Bills:

The following claims and payroll were presented by the Finance Committee:

| BILLS APPROVED JUNE 8, 2000 |            |
|-----------------------------|------------|
| Adrian Communications       | \$1,771.00 |
| Alpha Software              | 240.00     |
| American Office Solutions   | 264.12     |
| Ameritech                   | 1,861.20   |
| Appraisal Assoc. Seminar    | 1,200.00   |
| APWA - Michigan Chapter     | 495.00     |
| Arch Paging                 | 28.56      |
| Lisa Arnett                 | 39.20      |
| Arrow Swift Printing        | 259.35     |
| Audio Editions              | 567.03     |
| Auto Parts Center           | 34.73      |
| Automotive Service Co.      | 134.57     |
| Baker & Taylor Entertain.   | 248.22     |
| Bob Bates                   | 30.00      |
| Beck Chevrolet              | 278.31     |
| Becker & Scrivens           | 2,784.48   |
| Bell Equipment Co.          | 2,016.61   |
| Board of Public Util.       | 6,077.72   |
| Bob's Lawn Care             | 4,967.16   |
| Books on Tape, Inc.         | 409.50     |
| Breton Group                | 6,300.00   |

|                                |           |
|--------------------------------|-----------|
| BSN Sports                     | 180.60    |
| Callender & Dornbos, Inc.      | 174.04    |
| Capital City International     | 555.28    |
| Centennial Wireless            | 128.36    |
| Century Tel                    | 40.06     |
| Cintas Corporation             | 86.21     |
| City of Hillsdale              | 274.08    |
| Dennis Clark                   | 110.00    |
| Collegiate Pacific             | 150.70    |
| Comfort Inn                    | 420.00    |
| Complete Janitorial            | 1,695.00  |
| D.A.R.E. America               | 21.75     |
| Dally Tire Co.                 | 615.16    |
| Dow Conference Center          | 297.70    |
| DuBois Trucking & Excav.       | 252.75    |
| Feller, Finch & Assoc.         | 6,518.00  |
| Fortis Benefits                | 1,378.34  |
| Frontier                       | 5.25      |
| Tom Gaskell                    | 301.87    |
| Gelzer & Son Inc.              | 155.00    |
| Glei's, Inc.                   | 104.06    |
| Godfrey Brothers, Inc.         | 82.20     |
| Jerid Gordon                   | 70.00     |
| H & S Fire Protection          | 79.32     |
| Heffernan Soft Water Svc.      | 54.00     |
| Hillsdale Comm Health Ctr      | 55.00     |
| Hills. Cnty. Sheriff's Dept.   | 500.00    |
| Hillsdale County Treasurer     | 1,500.00  |
| Hillsdale Daily News           | 841.08    |
| Hillsdale Office Supply        | 11.34     |
| IAAO                           | 130.00    |
| Inland Waters                  | 344.00    |
| Jackson Truck Service          | 596.43    |
| Jill's Office Supply           | 183.17    |
| Johnston Supply                | 36.98     |
| Jonesville Asphalt             | 1,125.17  |
| Joseph A. Young & Assoc        | 393.34    |
| Robert Kies                    | 2,000.00  |
| Layman's Marathon Service      | 268.48    |
| Leutheuser                     | 162.50    |
| Manpower of Lansing            | 2,575.20  |
| Andy Matko                     | 90.00     |
| Jason Maurer                   | 35.00     |
| McCall's Home Center           | 311.89    |
| MI Society Planning Offic.     | 55.00     |
| Michigan CAT                   | 37.99     |
| Michigan Gas Utilities         | 732.40    |
| Michigan Library Assoc.        | 220.00    |
| Mich Municipal WC Fund         | 12,747.00 |
| Michigan Roads & Constr.       | 59.80     |
| Susan Moore, CSR-RPR           | 85.00     |
| Bill Mullaly                   | 25.00     |
| Nash Drugs                     | 420.57    |
| Performance Automotive         | 114.65    |
| Michael Pilarski               | 291.85    |
| Printing Systems               | 37.11     |
| Quality Computing              | 180.00    |
| Quarter Master                 | 58.85     |
| Recorded Books, Inc.           | 11.90     |
| Richard W. Butler Jr.          | 480.00    |
| Ringenberg Engineering         | 3,354.15  |
| Mike Risk                      | 101.25    |
| Rite Aid                       | 18.14     |
| Ryan & Bradshaw                | 689.00    |
| S & S Trophy                   | 446.00    |
| Savarinos Next Door            | 756.70    |
| Schindler Elevator Corp.       | 480.00    |
| Jim Shewman                    | 80.00     |
| Koning, Marguio, Smith, VanWag | 4,745.35  |
| Spratt's                       | 14.95     |
| Stepp Mfg. Co., Inc.           | 559.07    |
| Stillwell Ford Mercury         | 59.95     |

|                             |             |
|-----------------------------|-------------|
| Stoneco                     | 188.72      |
| Sud-Z Cleaners              | 228.94      |
| Teleglobe Business Sol.     | 26.23       |
| Jeramie Tew                 | 45.00       |
| James Thorp                 | 40.00       |
| Time Industrial Inc.        | 1,034.88    |
| Top Quality Chemicals       | 114.70      |
| Troup Electronics           | 268.50      |
| TSC Stores                  | 11.38       |
| United Parcel Svc.          | 22.75       |
| Valley Industrial Prod.     | 68.01       |
| VISA                        | 1,762.09    |
| Watkins Oil Co.             | 4,568.80    |
| Larry Webb                  | 45.00       |
| Western Mich. Fire Ch Assoc | 50.00       |
| White's Welding Svc.        | 86.00       |
| Winder Police Equipment     | 140.50      |
| Wise International Trucks   | 750.11      |
| Total                       | \$91,229.36 |
| Payroll                     | \$88,453.81 |

## B. Committee Reports:

1. Library Board of 5/18/00
2. Z.B.A. of 6/6/00
3. Finance Committee of 6/12/00
4. Public Safety of 6/15/00

C. Resolution #1657 Re: Amendment to City of Hillsdale Depositories.

Resolution  
#1657

D. Budget Amendments dated June 19, 2000.

Budget Amendments

E. Bids for the Sale of Excess City Equipment.

Bids

Mayor Bailey requested that the budget amendment regarding the airport parking lot be removed from the Consent Agenda and discussed under New Business in conjunction with Airport Parking Lot Repairs.

Moved by Councilperson Ingles, seconded by Councilperson Bildner to approve the Consent Agenda, as amended. Roll call: Mayor Bailey - yes. Councilpersons Bildner - yes. Ingles - yes. Parney - yes. VanOrman - yes. Vettel - yes. Watkins - yes. Williams - yes. Ziegler - yes. Passed unanimously.

Communications: There were none.

## Public Hearings:

Public  
Hearing

Mayor Bailey stated this is the time and place for the Public Hearing regarding and industrial facilities tax exemption request from Foamade Industries. He said the EDC has reviewed this request and recommended approving it for 11 years.

Moved by Councilperson Ziegler, seconded by Councilperson Parney to adopt Resolution #1658 Re: Foamade Industries Industrial Facilities Tax Exemption, for 11 years. Roll call: Councilpersons Bildner - yes. Ingles - yes. Parney - yes. VanOrman - yes. Vettel - yes. Watkins - yes. Williams - yes. Ziegler - yes. Mayor Bailey - yes. Passed unanimously.

Resolution  
#1658

## Old Business:

Mayor Bailey stated this item, Payment for BPU Board Members, was brought up at the last Council meeting. He gave his thoughts on whether or not these board members should be paid, but concluded that paying them would be the right thing to do.

Payment  
for BPU  
Board  
Members

Moved by Mayor Bailey, seconded by Councilperson VanOrman to pay B.P.U. Board Members per diem comparable to Council Committee members, effective as soon as possible.

Council discussed the possibility of paying other city board and commission members if this motion is adopted. Roll call: Councilpersons Ingles - yes. Parney - yes. VanOrman - yes. Vettel - yes. Watkins - yes. Williams - yes. Ziegler - yes. Mayor Bailey - yes. Councilperson Bildner - yes. Passed unanimously

New Business:

Moved by Councilperson Ziegler, seconded by Councilperson Vettel to approve the Three Meadows Subdivision Final Plat One. Roll call: Councilpersons Parney - yes. VanOrman - yes. Vettel - yes. Watkins - yes. Williams - yes. Ziegler - yes. Mayor Bailey - yes. Councilpersons Bildner - yes. Ingles - yes. Passed unanimously.

Three Meadows  
Subdivision  
Final Plat  
One

Moved by Councilperson Williams, seconded by Councilperson Watkins to waive the formal bidding procedure as it would not be advantageous to the City, and approve the expenditure from Thompson-McCully to repair the airport parking lot, and also amend the budget in the amount of \$13,000 to cover this expenditure. Roll call: Councilpersons VanOrman - yes. Vettel - yes. Watkins - yes. Williams - yes. Ziegler - yes. Mayor Bailey - yes. Councilpersons Bildner - yes. Ingles - yes. Parney - yes. Passed unanimously.

Airport  
Parking Lot  
Repair

Moved by Councilperson Vettel, seconded by Councilperson Ingles to appoint Mayor Gregory Bailey and City Manager Tim Vagle to the 425 Negotiation Team to negotiate with Hillsdale Township officials for a 425 Agreement to allow city services to the Hillsdale County Senior Services Center. Motion carried.

Appointments  
to 425 Negotiation  
Team

The next item was regarding DARE funding and Mayor Bailey mentioned the Public Safety Committee met recently and discussed this program. Councilperson Bildner, a member of that committee said they recommended this program be continued.

DARE  
Funding  
Discussion

Officer Tom Gaskell and Christopher Gutowski, Public Safety Director spoke on behalf of the DARE program.

It was Council's consensus that the DARE program was important and the City should continue to fund it, but no formal motion was made. They also discussed contacting service clubs to help fund the program.

Mayor Bailey asked that Item F. Liquor License Transfer be discussed at this time.

Liquor License  
Transfer

Jeff Emery, a member of H.E.H. Development, LLC, explained that they are requesting this license be transferred from Reading to Hillsdale and also that the City of Hillsdale waive the returnable fee for this licensing year.

Jeff  
Emery

Moved by Councilperson Ingles, seconded by Councilperson Watkins to adopt Resolution #1659 Re: Waiver of returnable fee for the current licensing year in conjunction with the request as made by the H.E.H. Development, LLC to transfer 2000 Class C and SDM licensed business from Reading to Hillsdale. Roll call: Councilpersons Vettel - yes. Watkins - yes. Williams - yes. Ziegler - yes. Mayor Bailey - yes. Councilpersons Bildner - yes. Ingles - yes. Parney - yes. VanOrman - yes. Passed unanimously.

Resolution  
#1659

Moved by Councilperson Ingles, seconded by Councilperson Parney to approve the Third Amendment to Public Safety Director Christopher Gutowski's Employment Agreement. Roll call: Councilpersons

Amendment to  
Public Safety  
Director's  
Employment Agreement



Watkins - yes. Williams - yes. Ziegler - yes. Mayor Bailey - yes. Councilpersons Bildner - yes. Ingles - yes. Parney - yes. VanOrman - yes. Vettel - yes. Passed unanimously.

Moved by Councilperson Ziegler, seconded by Councilperson Watkins to cancel the July 3, 2000 Council meeting. Motion carried.

Council Meeting Canceled

Moved by Councilperson Watkins, seconded by Councilperson Vettel to grant permission to the American Legion to hold their fireworks displays on July 1<sup>st</sup> and July 4<sup>th</sup>, 2000 in the City of Hillsdale. Motion carried.

July 4th Fireworks Displays

Moved by Councilperson Vettel, seconded by Councilperson VanOrman to approve the Temporary Construction and Permanent Underground Easement Agreement with Ameritech Michigan, and authorize appropriate signatures on the agreement. Roll call: Councilpersons Williams - yes. Ziegler - yes. Mayor Bailey - yes. Councilpersons Bildner - yes. Ingles - yes. Parney - yes. VanOrman - yes. Vettel - yes. Watkins - yes. Passed unanimously.

Ameritech Agreement

Moved by Councilperson Bildner, seconded by Councilperson Watkins to adjourn. Motion carried.

Council adjourned at 8:35 p.m.

  
 Gregory J. Bailey, Mayor

ATTEST:

  
 Audrey M. Dunten, City Clerk

July 17, 2000  
 7:00 p.m.  
 Council Chambers  
 City Hall  
 Hillsdale, Michigan

Hillsdale City Council in regular session, Honorable Gregory J. Bailey, Mayor presiding.

Pledge of Allegiance.

Present were Councilpersons Dorothy Bildner, Douglas Ingles, Michael Parney, Chris VanOrman, Jack Vettel, Daniel Watkins, David Williams and Glen Ziegler.

Also present were City Manager Tim Vagle; Assistant City Manager Linda Brown; City Clerk Audrey Dunten; City Attorney Lewis Loren; Rick Rose; Wes Kelley; Jacie Morris; J. R. Carson; Bambi Somerlott; Jeff Emery; Rosemary Burke; Irving Strong; Ralph Heibutzki, Hillsdale Daily News; and Parke Hayes, W.C.S.R.

Moved by Councilperson Ziegler, seconded by Councilperson Parney to approve the minutes of the June 19, 2000 regular Council meeting as recorded in the Official Minute Book. Motion carried.

Public comments regarding agenda items:

Bambi Somerlott, 4333 Dawn Drive, Hillsdale, stated she is running for the office of Register of Deeds in the August Primary.

Bambi  
 Somerlott

Jacie Morris, Librarian of Mitchell Public Library, spoke to Council about raising money for the new library. She reported on the capital campaign and the project costs.

Jacie Morris

J. R. Carson, 1491 Bridge Road, Hillsdale, the library Campaign Chairman, asked for Council's support in this project.

J. R. Carson

Consent Agenda:

A. Approval of Bills:

The following claims and payroll were presented by the Finance Committee:

Consent  
 Agenda

| BILLS APPROVED JUNE 22, 2000 |           |
|------------------------------|-----------|
| ABS Service, Inc.            | \$660.00  |
| Adrian Communications        | 56.60     |
| AGA Gas, Inc.                | 200.19    |
| American Copper and Brass    | 107.51    |
| APWA Registration            | 395.00    |
| Arch Paging                  | 34.79     |
| Arrow Swift Printing         | 254.10    |
| Associated Fence Spec.       | 5,000.00  |
| Audio Editions               | 75.88     |
| Auto Parts Center            | 44.91     |
| Baker & Taylor Entertain.    | 1,753.32  |
| Barrett Monument Co.         | 526.00    |
| Bob Bates                    | 15.00     |
| Beaver Research Co.          | 76.75     |
| Becker & Scrivens            | 1,750.26  |
| Bell Equipment Co.           | 39.36     |
| The New Blossom Shop         | 35.00     |
| Blue Cross/Blue Shield       | 31,252.50 |
| Bob's Lawn Care              | 2,426.08  |
| BOCA International           | 20.00     |
| Books On Tape, Inc.          | 5.00      |
| Brewer Cote of Michigan      | 6,480.00  |
| Briner Oil Co., Inc.         | 466.13    |
| Art Brown                    | 45.00     |

|                             |           |
|-----------------------------|-----------|
| Carpenter Deliver Serv.     | 135.30    |
| Scott Chase                 | 45.00     |
| Cintas Corporation          | 594.29    |
| City of Hillsdale           | 1,182.84  |
| Dennis Clark                | 20.00     |
| Dave Clason                 | 78.96     |
| Coldwater Bd. Of Publ. Util | 190.51    |
| Confection Connection       | 40.00     |
| Dally Tire Co.              | 849.66    |
| Deerfield Publishing        | 12.50     |
| East Jordan Iron Works      | 1,453.26  |
| Farm Plan                   | 64.09     |
| Foulke Constr. Co.          | 399.00    |
| The Gale Group              | 474.61    |
| Gelzer & Son                | 405.08    |
| Jerid Gordon                | 65.00     |
| Christopher Gutowski        | 84.00     |
| Jeff Hankins                | 60.00     |
| Heffernan Soft Water Svc.   | 45.00     |
| Hillsdale Aero Inc.         | 1,149.02  |
| Hillsdale Car Wash          | 51.00     |
| Hillsdale Office Supply     | 70.49     |
| Gerald Hinds                | 80.00     |
| Historical Society of Mich. | 65.00     |
| Indiana Northeastern RR     | 1,645.93  |
| Industrial Tool Box         | 26.46     |
| Interstate Battery System   | 293.80    |
| Jackson Truck Service       | 117.35    |
| Jill's Office Supply        | 74.25     |
| Jonesville Asphalt          | 4,369.60  |
| Jonesville Lumber           | 387.20    |
| Roger Karr                  | 37.00     |
| Tuson Knuth                 | 20.00     |
| The Kroger Co.              | 48.13     |
| Louie Kroul                 | 432.00    |
| Victoria Ladd               | 36.00     |
| Nathan Lambright            | 60.00     |
| Lansing Community College   | 820.00    |
| Lucas 300 Supply Co.        | 844.94    |
| Manpower of Lansing         | 772.56    |
| Andy Matko                  | 70.00     |
| Jason Maurer                | 35.00     |
| McCall's Home Center        | 318.49    |
| MI Assoc of Municipal       | 25.00     |
| Michigan Gas Utilities      | 140.36    |
| Michigan Graphic Arts       | 1,056.60  |
| Michigan State University   | 325.00    |
| Nat'l Automobile Dealers    | 55.00     |
| Nye Uniform Co.             | 304.46    |
| Oasis Car Wash              | 52.00     |
| Parney's Car Care           | 190.62    |
| Performance Automotive      | 98.21     |
| PM Environmental            | 170.00    |
| Prompt Care Plus            | 122.00    |
| Recorded Books, Inc.        | 5.95      |
| Rice Tree Svc.              | 15,213.00 |
| Mike Risk                   | 30.00     |
| Rite Aid                    | 13.99     |
| James Scheibner             | 1,791.66  |
| Debra Sikorski              | 240.42    |
| Spratt's                    | 130.00    |
| State of Michigan           | 110.00    |
| State of Michigan           | 458.00    |
| State of Michigan           | 1,080.00  |
| Sud-z Cleaners              | 10.80     |
| Bonnie Tew                  | 10.00     |
| Doug Tew                    | 20.00     |
| Jeramie Tew                 | 30.00     |
| Time Industrial Inc.        | 846.72    |
| Tom's Small Engine          | 49.95     |
| Top Quality Chemicals       | 164.95    |
| TSC Stores                  | 126.43    |

|                           |             |
|---------------------------|-------------|
| Valley Industrial Prod.   | 38.76       |
| Larry Webb                | 70.00       |
| Wise International Trucks | 465.28      |
| Woodlands Library Coop.   | 1,268.30    |
| XPEDX                     | 56.20       |
| Total                     | \$94,512.36 |
| Payroll                   | \$84,120.28 |

## BILLS APPROVED JUNE 30, 2000

|                              |            |
|------------------------------|------------|
| American Copper and Brass    | \$27.36    |
| Ameritech                    | 64.24      |
| Baker & Taylor Entertain.    | 178.96     |
| Bob Bates                    | 56.25      |
| Beck Chevrolet               | 2,961.22   |
| Becker & Scrivens            | 1,383.38   |
| Board of Public Util.        | 11,551.81  |
| Bob's Lawn Care              | 2,541.08   |
| Ted Brendel                  | 1,300.00   |
| Breton Group                 | 6,427.20   |
| Art Brown                    | 130.00     |
| BSN Sports                   | 293.60     |
| Joel Buckhart                | 35.00      |
| Carr Brothers & Son          | 5,002.00   |
| Centennial Wireless          | 55.03      |
| Scott Chase                  | 85.00      |
| Cintas Corp.                 | 77.34      |
| City of Hillsdale            | 627.60     |
| Dennis Clark                 | 50.00      |
| Confection Connection        | 22.00      |
| Contractors Equip. & Sply.   | 363.00     |
| Craig Wickham Tree Svc.      | 3,260.00   |
| Dally Tire Co.               | 297.17     |
| Demco, Inc.                  | 165.60     |
| Double A Landscaping & Sply  | 19.17      |
| DuBois Trucking & Excav      | 150.00     |
| Epstein Industrial Supply    | 838.91     |
| Frontier                     | 5.25       |
| Gelzer & Son Inc.            | 129.40     |
| Jerid Gordon                 | 87.50      |
| Chris Gravel                 | 500.00     |
| Christopher Gutowski         | 42.50      |
| Hali-Brite, Inc.             | 153.87     |
| Jeff Hankins                 | 100.00     |
| Heffernan Soft Water Svc.    | 45.00      |
| Highway Maintenance & Const. | 40.00      |
| Hillsdale College Volleyball | 170.00     |
| Hillsdale Office Supply      | 132.94     |
| ICS of America, Inc.         | 265.70     |
| Rob Isaacs                   | 20.00      |
| Jackson Truck Svc.           | 131.99     |
| Jill's Office Supply         | 94.38      |
| Kelly Kerr                   | 52.50      |
| Nathan Lambright             | 175.00     |
| Manpower of Lansing          | 316.54     |
| Andrew Martin                | 15.00      |
| Andy Matko                   | 120.00     |
| Jason Maurer                 | 20.00      |
| McCall's Home Center         | 192.24     |
| McMaster-Carr Supply Co.     | 936.28     |
| Menco Abp                    | 100.00     |
| Michigan Airgas              | 283.92     |
| Michigan CAT                 | 424.26     |
| Michigan Gas Utilities       | 46.85      |
| Mich. Rec & Parks Assoc.     | 3,611.50   |
| Murray Hotel                 | 1,085.44   |
| Nash Drugs                   | 365.87     |
| Nye Uniform Co               | 280.64     |
| Parney's Car Care            | 680.47     |
| Parrish Excav., Inc.         | 100,000.00 |
| Jeremy Paukin                | 65.00      |
| Performance Automotive       | 141.08     |

|                              |           |
|------------------------------|-----------|
| Purdy Ford Tractor Sales     | 1,545.00  |
| Quality Computing            | 426.50    |
| Reading Emergency Unit       | 130.00    |
| Recorded Books, Inc.         | 500.40    |
| Ringenberg Engineering       | 6,347.70  |
| Mike Risk                    | 45.00     |
| Rite Aid                     | 47.15     |
| Safety-Kleen Corp.           | 161.70    |
| Madison Sands                | 9.95      |
| James Scheibner              | 24.99     |
| Schichtel's Nursery Inc.     | 6,853.00  |
| Spratt's                     | 261.08    |
| State of Michigan            | 55.00     |
| State of Michigan            | 862.50    |
| Teleglobe Business Solutions | 20.37     |
| Doug Tew                     | 60.00     |
| Jeramie Tew                  | 90.00     |
| Thompson-McCully, Co.        | 18,864.00 |
| Time Industrial Inc.         | 470.40    |
| Tom's Small Engine Repair    | 45.48     |
| Trevathan's Sew-Vac Ctr      | 2.13      |
| Tim Vagle                    | 70.00     |
| VISA                         | 1,059.00  |
| Mike Wertz                   | 95.00     |
| West Publishing Co.          | 504.50    |
| XPEDX                        | 120.93    |

Total Claims \$187,465.82

BILLS APPROVED JULY 6, 2000

|                         |            |
|-------------------------|------------|
| Ameritech               | \$1,835.50 |
| Amway Grand Plaza Hotel | 184.00     |
| MI Assoc of Clerks      | 175.00     |
| Michigan Gas Utilities  | 71.26      |

|         |             |
|---------|-------------|
| Total   | \$2,265.76  |
| Payroll | \$88,788.58 |

|                        |              |
|------------------------|--------------|
| Grand Totals - Claims  | \$284,243.94 |
| Grand Totals - Payroll | \$172,908.86 |

B. Committee Reports:

1. Cable Television Commissions of 6/14/00, 6/28/00 and 7/12/00
2. Library Board of 6/22/00
3. B.P.U. of 6/20/00 and 7/11/00
4. Finance Committees of 6/26/00 and 7/10/00
5. Operations & Governance of 6/27/00
6. Planning Commission of 6/28/00

C. Payment #1 to Parrish Excavating, Inc. for Three Meadows - Plat One in the amount of \$167,181.53.

D. 15 day contract extension for Parrish Excavating, Inc. for Three Meadows project.

Payment #1 to Parrish Excav. 15 day contract extension.

Wes Kelley, Superintendent of Communications Utility, gave an update on the progress of the BPU Communications project.

Wes Kelley

City Manager Vagle mentioned the Operations and Governance Committee made a recommendation in their last meeting that members of other boards and commissions, besides the B.P.U., should not be paid at this time.

Moved by Councilperson VanOrman, seconded by Councilperson Vettel to approve the Consent Agenda, as presented. Roll call: Mayor Bailey - yes. Councilpersons Bildner - yes. Ingles - yes. Parney - yes. VanOrman - yes. Vettel - yes. Watkins - yes. Williams - yes. Ziegler - yes. Passed unanimously.

Communications: There were none.

Public Hearings: There were no public hearings.

New Business:

Moved by Councilperson Ingles, seconded by Councilperson Watkins to adopt Resolution #1660 Re: Approval of request from H.E.H. Development, LLC to transfer ownership of 2000 Class C licensed business with Entertainment Permit, from T.C. BOOKERS, INC; transfer location to 110 N. Broad St., Hillsdale; and a new Dance Permit. Roll call: Councilpersons Bildner - yes. Ingles - yes. Parney - yes. VanOrman - yes. Vettel - yes. Watkins - yes. Williams - yes. Ziegler - yes. Mayor Bailey - yes. Passed unanimously.

Resolution #1660

City Manager Vagle stated the Public Safety Director has requested the purchase of a new vehicle for the Police Department to replace the 10 year old vehicle presently driven by the detective. He said the Director received proposals from three local car dealers and recommended the purchase of a 2000 Mercury Sable at a cost of \$20,384. The City Manager recommended Council waive the formal bidding procedure and approve this purchase.

Police vehicle purchase discussion

Council discussed this purchase and some members felt uncomfortable that the Director had not gone through the formal bidding process.

Moved by Councilperson Ingles, seconded by Councilperson Ziegler to direct staff to solicit bids for a new vehicle for the Police Department. Roll call: Councilpersons Ingles - yes. Parney - yes. VanOrman - yes. Vettel - yes. Watkins - yes. Williams - yes. Ziegler - yes. Mayor Bailey - yes. Councilperson Bildner - yes. Passed unanimously.

Motion to solicit bids

Rick Rose, Director of Public Utilities, gave Council an explanation of the BPU's request for a power cost adjustment.

Rick Rose

Moved by Councilperson Vettel, seconded by Councilperson Parney to adopt Resolution #1661 Re: Amendment to B.P.U. Power Cost Adjustment, Schedule PCA. Roll call: Councilpersons Parney - yes. VanOrman - yes. Vettel - yes. Watkins - yes. Williams - yes. Ziegler - yes. Mayor Bailey - yes. Councilpersons Bildner - yes. Ingles - yes. Passed unanimously.

Resolution #1661

Moved by Councilperson Ziegler, seconded by Councilperson Bildner to increase the City's mileage reimbursement rate to \$.30 per mile. Roll call: Councilpersons VanOrman - yes. Vettel - yes. Watkins - yes. Williams - yes. Ziegler - yes. Mayor Bailey - yes. Councilpersons Bildner - yes. Ingles - yes. Parney - yes. Passed unanimously.

Mileage Reimbursement Rate Increase

Moved by Councilperson Ziegler, seconded by Councilperson Williams to approve the Hillsdale County Solid Waste Management Plan update. Motion carried.

County Solid Waste Management Plan Approved

The next item was regarding a Michigan Gas Utility Franchise Agreement which Council discussed briefly. Mayor Bailey asked that Council review the proposed agreement and stated it will be brought up again at a future Council meeting.

Michigan Gas Utility Franchise Agreement Discussion

Moved by Mayor Bailey, seconded by Councilperson Parney to set the Community Goal Session for November 18, 2000 at Hillsdale College's Dow Center. Motion carried.

Community Goal Session Set

Moved by Councilperson Vettel, seconded by Councilperson Watkins to set public hearings for August 7, 2000 for Eagle-Picher, Hillsdale Tool's three industrial facilities tax exemption requests. Motion carried.

Public  
Hearings Set

Rosemary Burke, 154 S. Manning St., spoke to Council about the noise problem at the Winners' Circle race track on Reading Avenue. She said she has made complaints with the City police, the sheriff's department and also Hillsdale Township. Apparently part of the property is in the City and part is in the County and she feels everyone is passing the buck.

Rosemary Burke

City Manager Vagle said it appears the noise does not go over the decibel limit and the sound may not be in violation of the City's noise ordinance, even though it is annoying. The City Manager stated the track owner is trying to restrict the hours that the motorcyclists use the track.

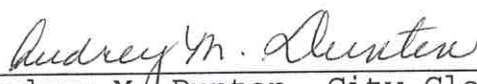
Mayor Bailey said someone from the City will meet with the owner to see what is going on.

Moved by Councilperson Bildner, seconded by Councilperson Williams to adjourn. Motion carried.

Council adjourned at 8:40 p.m.

  
\_\_\_\_\_  
Gregory J. Bailey, Mayor

ATTEST:

  
\_\_\_\_\_  
Audrey M. Dunten, City Clerk

Operations and Governance Committee  
June 27, 2000

The meeting began at approximately 9:08 a.m. with Council Members Ingles and Watkins present, as well as City Manager Vagle. Council Member Ziegler was absent.

The City Manager's annual evaluation was discussed. Last year a new, shorter form was utilized instead of the longer form utilized in previous years. Ingles requested that Vagle produce copies of both the long and shorter forms for the committee's review.

The committee then discussed the issue of whether city boards and commissions should be paid for services. The various boards and commissions were identified as follows:

Board of Public Utilities, Board of Special Assessors, Board of Review (paid), Brownfield Redevelopment Authority, Building Authority, Cemetery Board, Dial-a-ride Advisory Board, Economic Development Corporation (EDC), Election Commission, Existing Structures Appeal Board, Hospital Finance Authority, Housing Commission, Library Board, Officers Compensation, Planning Commission, Shade Tree Commission, Tax Increment Financing Authority (TIFA) Board, Zoning Board of Appeals (ZBA).

The key issues regarding the payment of these members included:

Frequency of meetings (monthly, quarterly, etc.)  
Special skills/training/background required  
Attendance/quorum issues  
Potential difficulty in recruiting members  
City residency requirements

The committee believed that whenever possible, residents should serve on these boards to reflect local values as stakeholders in the issues presented in each of the boards. Payment to the BPU Board was discussed again, and the committee agreed with Council's rationale in allowing payment for those members. The committee believed that Council should clarify that the \$25/meeting was for BPU Board meetings, not for BPU committee meetings.

Presently we have not had difficulty in finding volunteers to serve on the various boards, but the presenting issues for paying the BPU were somewhat different. Various benefits and impact of paying vs. not paying the members were discussed.

Ingles motioned that Council should not pay members of the other board and commission members at this time. Watkins seconded the motion.

The meeting was adjourned at 10:30 a.m.



## Katy Price

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**From:** Adam Stockford <adamstockford@gmail.com>  
**Sent:** Tuesday, June 13, 2023 12:48 PM  
**To:** Bruce Sharp (brualesharp@gmail.com); Cindy Pratt; David Mackie; Joshua Paladino; Katy Price; Robert Socha; Robert Stuchell; SHERRY VEAR; William Morrissey; gleewolfram@gmail.com  
**Subject:** Council meeting, July 3

Team,

I'd like to cancel the council meeting for July 3rd if you're all in agreement. I'll add it to the agenda for Monday. The reason I'm suggesting this is because our Independence Day parade is July 3 at 6 pm, which does not allow council members to attend. It's a community tradition and I think it's important council members are able to show, especially since the city played a much bigger hand in the parade this year. Please let me know if you've any objections. Thank you,

Adam

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



# CITY OF HILLSDALE

97 NORTH BROAD STREET  
HILLSDALE, MICHIGAN 49242-1695  
(517) 437-6441 FAX: (517) 437-6448  
cityofhillsdale.org

What Board/Commission would you like to serve? # Library or others

Name: Matthew Kniffin

Address: [Redacted] Hillsdale 49242  
Street City Zip

Phone: Home [Redacted] Work \_\_\_\_\_

E-Mail [Redacted]

Residency is required for most Boards & Commissions.

Are you a resident of City of Hillsdale? Yes No \_\_\_\_\_ If so, for how long? 21 months

Occupation: (if retired, former occupation) Account Management

Please check the expertise and skills you can contribute:

- Accounting
- Fund Raising
- Marketing
- Advocacy
- Human Resources
- Planning
- Computers
- Knowledge of the Cause
- Public Relations
- Legal
- Community Relations
- Public Speaking
- Finance
- Management
- Other \_\_\_\_\_

Brief Educational Background:

BA. in History

What charitable or community activities have you actively participated in? Please describe any leadership role(s) you have (had) in the organization(s):

- Baseball Coach for Hillsdale Rec  
- I helped my wife raise money for our library in our former town

On what other volunteer boards/committees have you served? n/a

Describe any previous activities related to government: \_\_\_\_\_

\_\_\_\_\_

Please explain why you would be interested in serving on the council or committee: To encourage literacy and Reading among the people of Hillsdale.

\_\_\_\_\_

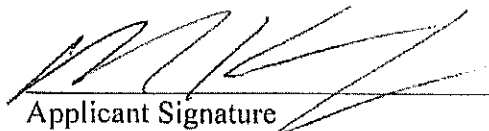
Please explain your understanding of the City of Hillsdale:

The City of Hillsdale is in Southern Michigan. The mayor and City Council designate the City Manager to run daily operations.

Additional comments: I would be interested in serving on any board.

\_\_\_\_\_

Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street, Hillsdale, MI 49242.

  
Applicant Signature

5/25/23  
Date



# CITY OF HILLSDALE

97 NORTH BROAD STREET  
HILLSDALE, MICHIGAN 49242-1695  
(517) 437-6441 FAX: (517) 437-6448  
cityofhillsdale.org

What Board/Commission would you like to serve? ZBA

Name: Amber Yoder \_\_\_\_\_

Address: \_\_\_\_\_ Hillsdale 49242  
Street City Zip

Phone: Home \_\_\_\_\_ Work \_\_\_\_\_

E-Mail \_\_\_\_\_

Residency is required for most Boards & Commissions.  
Are you a resident of City of Hillsdale? Yes  No \_\_\_\_\_ If so, for how long? 14 years

Occupation: (if retired, former occupation) Marketing/Communications, County National Bank

Please check the expertise and skills you can contribute:

- Accounting
- Fund Raising
- Marketing
- Advocacy
- Human Resources
- Planning
- Computers
- Knowledge of the Cause
- Public Relations
- Legal
- Community Relations
- Public Speaking
- Finance
- Management
- Other \_\_\_\_\_

Brief Educational Background:  
B.S. in Journalism (advertising concentration), minor in Communications from Central Michigan University

What charitable or community activities have you **actively** participated in? Please describe any leadership role(s) you have (had) in the organization(s):  
Junior Achievement (classroom teaching and fundraising); cheer coach for North Adams-Jerome;  
St. Peter's Free Clinic (Treasurer)

On what other volunteer boards/committees have you served? \_\_\_\_\_  
City of Hillsdale Planning Commission (chair), City of Hillsdale Election Commission

Describe any previous activities related to government: \_\_\_\_\_

City of Hillsdale Planning Commission (chair), City of Hillsdale Election Commission

\_\_\_\_\_

Please explain why you would be interested in serving on the council or committee: \_\_\_\_\_

I would like to continue my involvement with the City, after terming out of my previous committees.

\_\_\_\_\_

Please explain your understanding of the City of Hillsdale:

The City of Hillsdale is the largest city and the county seat of Hillsdale County, known for a historic downtown and several parks and recreational opportunities.

\_\_\_\_\_

Additional comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street, Hillsdale, MI 49242.

Amber L. Yoder

Applicant Signature

6/5/23

Date



CITY OF HILLSDALE

97 NORTH BROAD STREET
HILLSDALE, MICHIGAN 49242-1695
(517) 437-6441 FAX: (517) 437-6448
cityofhillsdale.org

What Board/Commission would you like to serve? Library

Name: Laura Negus

Address: [Redacted] Hillsdale 49242
Street City Zip

Phone: Home [Redacted] Work [Redacted]

E-Mail

Residency is required for most Boards & Commissions.
Are you a resident of City of Hillsdale? Yes X No If so, for how long?

Occupation: (if retired, former occupation) library technician

Please check the expertise and skills you can contribute:

- Accounting, Fund Raising, Marketing, Advocacy, Human Resources, Planning, Computers, Knowledge of the Cause, Public Relations, Legal, Community Relations, Public Speaking, Finance, Management, Other

Brief Educational Background:
public school education 7-12 in Norman, OK. Bach. of Fine Arts from U of Oklahoma, Masters of Lib Sci from U of N. TX 2012.

What charitable or community activities have you actively participated in? Please describe any leadership role(s) you have (had) in the organization(s):
Active participant in ~~char~~ every church I've attended. Mainly singing in choir and children's education. Most recently @ Holy Trinity Parish of Hillsdale.

On what other volunteer boards/committees have you served? none.

Describe any previous activities related to government: Interest in local and larger elections, regular voter, previously worked at Hillsdale Community Library (2015-2016)

Please explain why you would be interested in serving on the council or committee: As a former employee of the library and a librarian by training, I am interested in helping the HCL thrive.

Please explain your understanding of the City of Hillsdale:

I don't have intimate understanding, but know the City of Hillsdale serves the people of the county seat of Hillsdale County. I am familiar with the website to find information I need about the City.

Additional comments: I look forward to serving my city in this capacity. I love Hillsdale, am happy to be living here again after a hiatus and think I bring a balanced perspective to the board as a librarian and former employee.

Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street, Hillsdale, MI 49242.

Laura D. Negus

Applicant Signature

10/17/22

Date