



City Council Agenda

June 19, 2023
7:00 p.m.

City Council Chambers
97 N. Broad Street
Hillsdale, MI 49242

- I. Call to Order and Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Public Comments on Agenda Items**
- V. Consent Agenda**
 - A. Approval of Bills
 - 1. City and BPU Claims of June 1, 2023: \$1,237,010.30
 - 2. Payroll of May 25, 2023: \$172,622.05
 - B. City Council Minutes of June 5, 2023
 - C. Library Minutes of April 13, 2023, May 5, 2023
 - D. Right of Way Permit Fee Schedule
 - E. July Parade TCO 2023-18 & Map
 - F. July 3rd Fireworks Application & Noise Variance
 - G. BPU Chlorine and Sulfur Dioxide Feed Equipment
 - H. BPU Sewer Camera
 - I. BPU New Service Truck Body
- VI. Communications/Petitions**
 - A. Indefinite Blocking of Parking Space
 - B. Mitchell Research Center Letter
 - C. July 3rd Parade Flyer
 - D. Jansen Letter
- VII. Introduction and Adoption of Ordinances/Public Hearing**
 - A.
- VIII. Old Business**
 - A.
- IX. New Business**
 - A. FY 2023 Budget Amendments
 - B. GCBG WGI Grant Project Bid Award
 - C. Set Public Hearing for Workforce Housing PILOT Ordinance
 - D. Social District Local Approval for Hillsdale Brewing Company (Resolution)
Social District Local Approval for Pub n Grub (Resolution)
 - E. BPU Board Compensation - Mayor Stockford
 - F. Council Meeting – July 3, 2023

X. Miscellaneous Reports

A. Proclamation- None

B. Appointments –Zoning Board Appeals- Matt Kniffin, Amber Yoder

Library Board – Laura Negus

C. Other- None

XI. General Public Comment

XII. City Manager’s Report

XIII. Council Comment

XIV. Adjournment

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-123.000	MML DUES & LEGAL DEFENSE FUND	MICHIGAN MUNICIPAL LEAGUE	MML DUES & LEGAL DEFENSE FUND	5,789.00	106386
101-000.000-123.000	WORKERS' COMP INSURANCE FY2024	MML WORKERS 'COMP FUND	WORKERS' COMP INSURANCE FY2024	17,905.39	106391
Total For Dept 000.000				23,694.39	
Dept 172.000 CITY MANAGER					
101-172.000-715.000	DENTAL & VISION - CITY MANAGER	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		38.82	573
101-172.000-715.000	HEALTH INSURANCE - JUNE 2023	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - JUNE 2023		703.65	576
101-172.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		6.50	577
101-172.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		6.50	577
101-172.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		15.39	577
101-172.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		15.39	577
Total For Dept 172.000 CITY MANAGER				786.25	
Dept 175.000 ADMINISTRATIVE SERVICES					
101-175.000-715.000	DENTAL & VISION - SAFETY DIRECTO	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		5.59	573
101-175.000-802.000	TREND MICRO SUBSCRIPTION (MONTHL	SONIT SYSTEMS, LLC	TREND MICRO SUBSCRIPTION (MONTHLY) MAY	85.38	106414
101-175.000-802.000	VIPRE EMAIL SECURITY RECURRING (SONIT SYSTEMS, LLC	VIPRE EMAIL SECURITY RECURRING (MAY)	29.42	106414
101-175.000-806.000	LEGAL SERVICES - POAM GRIEVANCE-	MIKA MEYERS BECKET & JONES	LEGAL SERVICES - POAM GRIEVANCE-VOLUNT	2,090.00	106389
101-175.000-806.000	ARBITRATOR'S FEE - POAM GRIEVANC	CARD SERVICES CENTER	D. MACKIE CREDIT CARD	800.00	574
Total For Dept 175.000 ADMINISTRATIVE SERVICES				3,010.39	
Dept 191.000 FINANCE DEPARTMENT					
101-191.000-715.000	DENTAL & VISION - FINANCE	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		38.82	573
101-191.000-715.000	HEALTH INSURANCE - JUNE 2023	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - JUNE 2023		703.65	576
101-191.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		6.50	577
101-191.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		6.50	577
101-191.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		8.66	577
101-191.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		8.66	577
101-191.000-801.000	ACCOUNTING SERVICES - ARPIL 2023	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - ARPIL 2023	3,103.86	106423
101-191.000-801.000	CASH FLOW ANALYSIS	THE WOODHILL GROUP, LLC	CASH FLOW ANALYSIS	3,750.00	106423
Total For Dept 191.000 FINANCE DEPARTMENT				7,626.65	
Dept 215.000 CITY CLERK DEPARTMENT					
101-215.000-715.000	DENTAL & VISION - CITY CLERK	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		97.05	573
101-215.000-715.000	HEALTH INSURANCE - JUNE 2023	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - JUNE 2023		1,759.10	576
101-215.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		16.24	577
101-215.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		16.24	577
101-215.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		16.53	577
101-215.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		16.53	577
101-215.000-734.000	POSTAGE	CARD SERVICES CENTER	M. LOREN CREDIT CARD	378.00	574
101-215.000-734.000	POSTAGE - TREASURER CERT MAIL	CARD SERVICES CENTER	K. PRICE CREDIT CARD	9.24	574
101-215.000-801.000	ORDINANCE SUPPL PAGES ONLINE	CIVICPLUS, LLC	SUPPLEMENTAL PAGES, IMAGES TABLES GRAPHS	2,030.00	106331
101-215.000-905.000	PUBLIC HEARING, PUB HEAR LIB ORD	GATEHOUSE MEDIA MICHIGAN	PUBLIC HEARING, PUB HEAR LIB ORD, BIDS	248.22	106353
Total For Dept 215.000 CITY CLERK DEPARTMENT				4,587.15	
Dept 253.000 CITY TREASURER					
101-253.000-801.000	ACCOUNTING SERVICES - SPECIAL AC	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - ARPIL 2023	1,912.50	106423
Total For Dept 253.000 CITY TREASURER				1,912.50	
Dept 257.000 ASSESSING DEPARTMENT					
101-257.000-715.000	DENTAL & VISION - ASSESSING	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		97.05	573
101-257.000-715.000	HEALTH INSURANCE - JUNE 2023	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - JUNE 2023		1,759.10	576
101-257.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		32.48	577

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 257.000 ASSESSING DEPARTMENT					
101-257.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	32.48	577
101-257.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	47.26	577
101-257.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	47.26	577
101-257.000-726.000	SUPPLIES	GELZER HJ & SON INC	FAN FOR ASSESSING DEPARTMENT	39.99	106437
101-257.000-734.000	POSTAGE	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	63.00	574
101-257.000-810.000	DUES & SUBSCRIPTIONS	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	25.00	574
101-257.000-860.000	TRANSPORTATION & MILEAGE	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	7.00	574
101-257.000-956.200	LODGING & MEALS	KIMBERLY A. THOMAS	MTT CONSULTATION INSPECTION/LUNCH W/ AE	40.00	106424
101-257.000-956.200	LODGING & MEALS	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	139.95	574
Total For Dept 257.000 ASSESSING DEPARTMENT				2,330.57	
Dept 262.000 ELECTIONS					
101-262.000-726.000	ELECTION POSTAGE	CARD SERVICES CENTER	M. LOREN CREDIT CARD	609.00	574
Total For Dept 262.000 ELECTIONS				609.00	
Dept 265.000 BUILDING AND GROUNDS					
101-265.000-726.000	WATER - CITY HALL	HEFFERNAN SOFT WATER SERV\	WATER DELIVERY SERVICE	21.74	106361
101-265.000-726.000	VACUUM FOR CITY HALL - 1ST FLOOR	WALMART COMMUNITY	VACUUM FOR CITY HALL - 1ST FLOOR	59.00	106430
101-265.000-726.000	VACUUM FOR CITY HALL - 2ND FLOOR	WALMART COMMUNITY	VACUUM FOR CITY HALL - 2ND FLOOR	59.00	106430
101-265.000-726.000	WATER,TEA,AIR FRESHENERS	WALMART COMMUNITY	SCOREBOOK,WATER,TEA,AIR FRESHENERS	20.76	106430
101-265.000-726.000	SUPPLIES	GELZER HJ & SON INC	CITY HALL DUPLICATE KEYS	11.16	106437
101-265.000-726.000	FLAG FOR CITY HALL	GELZER HJ & SON INC	FLAG FOR CITY HALL	69.99	106437
101-265.000-726.000	SWEEPER BAGS	CARD SERVICES CENTER	S. HEPHNER CREDIT CARD	18.01	574
101-265.000-801.000	CITY HALL 5.18.23	CINTAS CORPORATION	CITY HALL 5.18.23	15.25	106329
101-265.000-801.000	CITY HALL 5.25	CINTAS CORPORATION	CITY HALL 5.25	15.25	106329
101-265.000-801.000	4/19/23 - STRIP WAX DISPATCH OFF	EAST 2 WEST ENTERPRISES, I	4/19/23 - STRIP WAX DISPATCH OFFICE FLC	95.00	106344
101-265.000-920.000	505431439 - 22 N MANNING - MITCH	MICH GAS UTILITIES	NATURAL GAS UTILITY - 22 N MANNING	181.89	565
101-265.000-920.000	505119616 - 97 N BROAD - CITY HA	MICH GAS UTILITIES	NATURAL GAS UTILITY - 97 N BROAD	422.81	566
101-265.000-930.000	FERTILIZER SPIKES	AMAZON CAPITAL SERVICES, I	FERTILIZER SPIKES	79.38	106312
101-265.000-930.000	PLEAT M6 FILTER FOR MRC BUILDING	GELZER HJ & SON INC	PLEAT M6 FILTER FOR MRC BUILDING	10.58	106437
101-265.000-930.000	CHR LAV FAUCET W/POP UP FOR CITY	GELZER HJ & SON INC	CHR LAV FAUCET W/POP UP FOR CITY HALL	44.99	106437
101-265.000-930.000	GRAY DUCT TAPE MULTI-USE DUCT TA	GELZER HJ & SON INC	GRAY DUCT TAPE MULTI-USE DUCT TAPE AND	52.57	106437
101-265.000-930.000	ANCHORS HEX WASH ELBOWS AND FILM	GELZER HJ & SON INC	ANCHORS HEX WASH ELBOWS AND FILM TAPE F	43.76	106437
101-265.000-970.000	CITY HALL PAINTING	RNC PAINT SYSTEMS	CITY HALL PAINTING	18,138.00	106406
Total For Dept 265.000 BUILDING AND GROUNDS				19,359.14	
Dept 270.000 HUMAN RESOURCES					
101-270.000-715.000	DENTAL & VISION - HUMAN RESOURCE	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	38.82	573
101-270.000-715.000	HEALTH INSURANCE - JUNE 2023	PLANSOURCE BENEFITS ADMIN\	HEALTH INSURANCE - JUNE 2023	703.65	576
101-270.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	6.50	577
101-270.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	6.50	577
101-270.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	12.89	577
101-270.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	12.89	577
Total For Dept 270.000 HUMAN RESOURCES				781.25	
Dept 301.000 POLICE DEPARTMENT					
101-301.000-715.000	DENTAL & VISION - POLICE	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	875.19	573
101-301.000-715.000	DENTAL & VISION - POLICE	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	139.88	573
101-301.000-715.000	HEALTH INSURANCE - JUNE 2023	PLANSOURCE BENEFITS ADMIN\	HEALTH INSURANCE - JUNE 2023	16,318.82	576
101-301.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	203.00	577
101-301.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	251.72	577
101-301.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	274.91	577
101-301.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	333.86	577

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301.000 POLICE DEPARTMENT					
101-301.000-726.000	NEW EVIDENCE CAMERA FOR DETECTIV	AMAZON CAPITAL SERVICES,	1NEW EVIDENCE CAMERA FOR DETECTIVE MARTI	344.52	106312
101-301.000-726.000	EVEIDENCE RECORD BOOK FOR DETECT	AMAZON CAPITAL SERVICES,	1EVEIDENCE RECORD BOOK FOR DETECTIVE MAF	45.97	106312
101-301.000-726.000	3 CAMERAS FOR THE OFFICERS	AMAZON CAPITAL SERVICES,	13 CAMERAS FOR THE OFFICERS	188.10	106312
101-301.000-726.000	500 3 PART CIVIL INFRACTION CITA	STOCKHOUSE CORPORATION	500 3 PART CIVIL INFRACTION CITATIONS	482.20	106419
101-301.000-726.000	POSTAGE-DNA SWABS TO LAB	CARD SERVICES CENTER	S. HEPHNER CREDIT CARD	34.08	574
101-301.000-742.000	STOLL-SHIRTS FOR ACADEMY	CARD SERVICES CENTER	S. HEPHNER CREDIT CARD	60.42	574
101-301.000-801.000	INTERENT SERVICE FOR POLICE UNIT	VERIZON WIRELESS	INTERENT SERVICE FOR POLICE UNIT COMPUTI	160.04	106428
101-301.000-930.000	NEW TIRE FOR UNIT 2-7	NORM'S TIRE & SERVICE	NEW TIRE FOR UNIT 2-7	170.75	106394
101-301.000-930.000	OIL CHANGE UNIT 2.7	PARNEY'S CAR CARE, LLC	OIL CHANGE UNIT 2.7	42.52	106395
101-301.000-930.000	OIL CHANGE AND TIRE ROTATION ON	PARNEY'S CAR CARE, LLC	OIL CHANGE AND TIRE ROTATION ON UNIT 2-	57.52	106395
101-301.000-955.221	POLICE	HILLSDALE HOSPITAL	DRUG SCREEN FOR JAMIE CAMPBELL	52.00	106440
Total For Dept 301.000 POLICE DEPARTMENT				20,035.50	
Dept 336.000 FIRE DEPARTMENT					
101-336.000-715.000	DENTAL & VISION - FIRE	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	319.13	573
101-336.000-715.000	DENTAL & VISION - FIRE	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	27.97	573
101-336.000-715.000	HEALTH INSURANCE - JUNE 2023	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - JUNE 2023	8,371.44	576
101-336.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	73.08	577
101-336.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	73.08	577
101-336.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	93.56	577
101-336.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	93.56	577
101-336.000-726.000	IRON DUCK ULTRA SPACE SAVER CARR	EMERGENCY MEDICAL PRODUCT	IRON DUCK ULTRA SPACE SAVER CARRY CASE	118.85	106345
101-336.000-726.000	GAUZE, PPE, CATHETERS, CO2 DETEC	EMERGENCY MEDICAL PRODUCT	GAUZE, PPE, CATHETERS, CO2 DETECTOR	165.90	106345
101-336.000-726.000	SUPPLIES	MARKET HOUSE	CLEANING PRODUCTS	14.56	106381
101-336.000-726.000	NYLON FLAG	GELZER HJ & SON INC	NYLON FLAG	63.35	106437
101-336.000-726.000	RETURNED GARAGE DOOR REMOTE	GELZER HJ & SON INC	RETURNED GARAGE DOOR REMOTE	(45.99)	106437
101-336.000-920.000	502806085 - 77 E CARLETON - FIRE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 77 E CARLETON	146.39	567
101-336.000-930.000	TIRE REPAIR FOR UNIT 332	NORM'S TIRE & SERVICE	TIRE REPAIR FOR UNIT 332	60.81	106394
101-336.000-955.221	DRUG SCREEN/PHYSICAL FOR CHRIS R	HILLSDALE HOSPITAL	DRUG SCREEN/PHYSICAL FOR CHRIS ROSENBEF	107.00	106440
Total For Dept 336.000 FIRE DEPARTMENT				9,682.69	
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
101-441.000-715.000	DENTAL & VISION - PUBLIC SERVICE	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	108.24	573
101-441.000-715.000	DENTAL & VISION - PUBLIC SERVICE	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	97.05	573
101-441.000-715.000	DENTAL & VISION - PUBLIC SERVICE	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	16.79	573
101-441.000-715.000	HEALTH INSURANCE - JUNE 2023	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - JUNE 2023	3,800.91	576
101-441.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	35.73	577
101-441.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	35.73	577
101-441.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	45.60	577
101-441.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	45.60	577
101-441.000-726.000	SUPPLIES	AMAZON CAPITAL SERVICES,	1MAG NAILS, TRASH BAG BANDS, AND WHITE I	48.43	106312
101-441.000-726.000	MANHOLE HOOK TOOL, D BATTERIES,	AMAZON CAPITAL SERVICES,	1MANHOLE HOOK TOOL, D BATTERIES, TAPE RE	96.18	106312
101-441.000-726.000	CARBONLESS PHONE MESSAGE BOOKS	AMAZON CAPITAL SERVICES,	1CARBONLESS PHONE MESSAGE BOOKS	28.30	106312
101-441.000-726.000	TRASH BAGS AND GLOVES	AMAZON CAPITAL SERVICES,	1TRASH BAGS AND GLOVES	129.35	106312
101-441.000-726.000	8.5X11 COPY PAPER	CURRENT OFFICE SOLUTIONS	8.5X11 COPY PAPER	55.00	106337
101-441.000-726.000	DURA 4 PK D BATTERY AND 8 PK D B	FAMILY FARM & HOME	DURA 4 PK D BATTERY AND 8 PK D BATTERY	103.94	106348
101-441.000-726.000	WATER - 149 WATERWORKS	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	16.26	106361
101-441.000-726.000	SAFETY GLASSES	MORIARTY MACHINERY & SUPPI	SAFETY GLASSES	61.34	106393
101-441.000-726.000	HARD HAT AND VEST	MORIARTY MACHINERY & SUPPI	HARD HAT AND VEST	113.29	106393
101-441.000-726.000	PORTABLE AC	WALMART COMMUNITY	PORTABLE AC	378.00	106430
101-441.000-726.000	MAPP PRO FUEL AND MAPPRO TORCH H	GELZER HJ & SON INC	MAPP PRO FUEL AND MAPPRO TORCH HEAD TOC	67.48	106437
101-441.000-801.000	REPAIR FOR BETTY MACY VEHICLE FR	HILLSDALE BUICK GMC	REPAIR FOR BETTY MACY VEHICLE FROM AARC	3,820.82	106362
101-441.000-930.000	INSTALL NEW WINDOW UNIT AND OPER	G&G GLASS, INC	INSTALL NEW WINDOW UNIT AND OPERATOR AF	496.29	106351

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 06/01/2023 - 06/01/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
101-441.000-930.000	3/8 MX 3/8 PLUG	GELZER HJ & SON INC	3/8 MX 3/8 PLUG	14.58	106437
101-441.000-955.588	DPS	HILLSDALE HOSPITAL	HILLSDALE HOSPITAL RON S AND SALLY M	52.00	106440
Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT				9,666.91	
Dept 447.000 ENGINEERING SERVICES					
101-447.000-715.000	DENTAL & VISION -ENGINEERING	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		125.03	573
101-447.000-715.000	HEALTH INSURANCE - JUNE 2023	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - JUNE 2023		2,387.36	576
101-447.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		16.24	577
101-447.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		32.48	577
101-447.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		38.47	577
101-447.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		66.47	577
101-447.000-726.000	SUPPLIES	AMAZON CAPITAL SERVICES, 1MAG NAILS, TRASH BAG BANDS, AND WHITE E		37.89	106312
101-447.000-726.000	SUPPLIES	AMAZON CAPITAL SERVICES, 1CHAIRS FOR KRISTIN		558.00	106312
101-447.000-726.000	MANHOLE HOOK TOOL, D BATTERIES,	AMAZON CAPITAL SERVICES, 1MANHOLE HOOK TOOL, D BATTERIES, TAPE RE		35.45	106312
Total For Dept 447.000 ENGINEERING SERVICES				3,297.39	
Dept 567.000 CEMETERIES					
101-567.000-801.000	OAK GROVE CEM 1 MAPLE TREE REMOV	LONSBERY, JEFFREY	OAK GROVE CEM 1 MAPLE TREE REMOVED	2,300.00	106333
101-567.000-801.000	MAY PORT A JOHN RENTALS	LAPEW SANITATION - THOMAS MAY PORT A JOHN RENTALS		110.00	106379
101-567.000-801.000	OAK GROVE AND LAKEVIEW CEMETERY	TKC LAWN SNOW AND WOOD LLC	OAK GROVE AND LAKEVIEW CEMETERY MOWING	8,840.00	106426
101-567.000-801.000	LAKEVIEW AND OAKGROVE CEMETERY M	TKC LAWN SNOW AND WOOD LLC	LAKEVIEW AND OAKGROVE CEMETERY MOWING	2,210.00	106426
101-567.000-930.000	NYL TWIST ROAP AND BOLT SNAP FOR	GELZER HJ & SON INC	NYL TWIST ROAP AND BOLT SNAP FOR LAKEVI	21.07	106437
Total For Dept 567.000 CEMETERIES				13,481.07	
Dept 571.000 PARKING LOTS					
101-571.000-726.000	TREE PLANTING PARKING LOTS	LAKE COUNTY NURSERY	SPRING 2023 TREE PLANTING	493.38	106378
Total For Dept 571.000 PARKING LOTS				493.38	
Dept 595.000 AIRPORT					
101-595.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		16.24	577
101-595.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		16.24	577
101-595.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		19.75	577
101-595.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		19.75	577
101-595.000-726.000	CUPS,NAPKINS,BATTERIES,BAKERY,BL	MARKET HOUSE	CUPS,NAPKINS,BATTERIES,BAKERY,BLADES	107.88	106381
101-595.000-740.000	DIESEL FUEL DELIVERY	BRINER OIL CO, INC	DIESEL FUEL DELIVERY	499.50	106322
101-595.000-801.000	REFUELING TRUCK RENTAL BILLING	AVFUEL CORP	REFUELING TRUCK RENTAL BILLING	950.00	572
101-595.000-801.000	MERCHANT EQUIP RENTAL BILLING	AVFUEL CORP	MERCHANT EQUIP RENTAL BILLING	20.00	572
101-595.000-930.000	V-BELT FOR JOHN DEERE TRACTOR RE	GREENMARK EQUIPMENT	V-BELT FOR JOHN DEERE TRACTOR REPAIRS	190.48	106357
101-595.000-930.000	TIRES FOR BATWING MOWER	NORM'S TIRE & SERVICE	TIRES FOR BATWING MOWER	101.01	106394
101-595.000-930.000	SMALL TIRE FOR BATWING MOWER	NORM'S TIRE & SERVICE	SMALL TIRE FOR BATWING MOWER	20.99	106394
101-595.000-930.000	MAIN TIRES FOR BATWING MOWER	NORM'S TIRE & SERVICE	MAIN TIRES FOR BATWING MOWER	276.54	106394
101-595.000-930.000	BEARING FOR CUB CADET MOWER DECK	SPRATT'S	BEARING FOR CUB CADET MOWER DECK	290.38	106415
Total For Dept 595.000 AIRPORT				2,528.76	
Dept 701.000 PLANNING DEPARTMENT					
101-701.000-715.000	DENTAL & VISION - PLANNING	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		97.05	573
101-701.000-715.000	HEALTH INSURANCE - JUNE 2023	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - JUNE 2023		1,759.10	576
101-701.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		16.24	577
101-701.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		16.24	577
101-701.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		19.23	577
101-701.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		19.23	577
101-701.000-801.372	CONTRACTUAL SERVICES - CODE ENFO	PARRISH EXCAVATING, INC.	CODE ENFORCEMENT DEMOLITION 178 N MANNI	27,761.67	106396

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 701.000 PLANNING DEPARTMENT					
Total For Dept 701.000 PLANNING DEPARTMENT				29,688.76	
Dept 728.000 ECONOMIC DEVELOPMENT					
101-728.000-715.000	DENTAL & VISION - ECON DEVEL	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		27.98	573
101-728.000-715.000	HEALTH INSURANCE - JUNE 2023	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - JUNE 2023		628.26	576
101-728.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		16.24	577
101-728.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		16.24	577
101-728.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		19.00	577
101-728.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		19.00	577
Total For Dept 728.000 ECONOMIC DEVELOPMENT				726.72	
Dept 756.000 PARKS					
101-756.000-726.000	SAFETY ORANGE PRO ENAMEL	GELZER HJ & SON INC	SAFETY ORANGE PRO ENAMEL	52.99	106437
101-756.000-726.000	KEYS FOR FOD	GELZER HJ & SON INC	KEYS FOR FOD	2.00	106437
101-756.000-726.470	TREE PLANTING PARKS	LAKE COUNTY NURSERY	SPRING 2023 TREE PLANTING	2,037.38	106378
101-756.000-801.000	STOCKS PARK TREE REMOVAL AND HAN	LONSBERY, JEFFREY	STOCKS PARK TREE REMOVAL AND HANGERS CF	1,850.00	106333
101-756.000-801.000	MAY PORT A JOHN RENTALS	LAPEW SANITATION - THOMAS	MAY PORT A JOHN RENTALS	1,225.00	106379
101-756.000-930.000	CHROME SINK DRAIN AND WASHER FOR AMERICAN COPPER AND BRASS,	CHROME SINK DRAIN AND WASHER FOR FOD		13.49	106435
101-756.000-930.000	CLAMP, TEE-CAST, BUSH-CAST, CORE AMERICAN COPPER AND BRASS,	CLAMP, TEE-CAST, BUSH-CAST, CORED PLUG		53.93	106435
101-756.000-930.000	ANCHORS AND TIE WIRE AND BASKET	GELZER HJ & SON INC	ANCHORS AND TIE WIRE AND BASKETBALL NE	23.94	106437
101-756.000-930.000	FAUCET FCT CONNECTOR BASIN WRENC	GELZER HJ & SON INC	FAUCET FCT CONNECTOR BASIN WRENCH FOR E	77.46	106437
101-756.000-930.000	4X BLK ZMAX 90 ANGLE FOR PARK BE	GELZER HJ & SON INC	4X BLK ZMAX 90 ANGLE FOR PARK BENCH	27.16	106437
Total For Dept 756.000 PARKS				5,363.35	
Total For Fund 101 GENERAL FUND				159,661.82	
Fund 153 R. L. OWEN MEMORIAL FUND					
Dept 265.000 BUILDING AND GROUNDS					
153-265.000-801.000	ELECTRIC SERVICE - OWEN MEMORIAL	CLARK ELECTRIC INC.	ELECTRIC SERVICE - OWEN MEMORIAL DEMOLI	1,890.00	106332
153-265.000-801.000	GROUND RESTORATION - OWEN MEMOR	DRY MAR TRUCKING & DIRTWOF	GROUND RESTORATION - OWEN MEMORIAL DEM	650.00	106343
Total For Dept 265.000 BUILDING AND GROUNDS				2,540.00	
Total For Fund 153 R. L. OWEN MEMORIAL FUND				2,540.00	
Fund 202 MAJOR ST./TRUNKLINE FUND					
Dept 450.000 STREET SURFACE					
202-450.000-725.000	DENTAL & VISION - DPS	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		6.30	573
202-450.000-725.000	HEALTH INSURANCE - JUNE 2023	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - JUNE 2023		159.03	576
202-450.000-725.000	LIFE & DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		4.98	577
202-450.000-725.000	LIFE & DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		4.98	577
202-450.000-726.000	SOY LEASE DW	BEAVER RESEARCH COMPANY	SOY LEASE DW	617.50	106319
202-450.000-726.000	13/13A ASPH CONC	GERKEN MATERIAL, INC	13/13A ASPH CONC	323.38	106355
202-450.000-726.000	HOT PATCH FOR MAJORS	GERKEN MATERIAL, INC	HOT PATCH	615.60	106355
Total For Dept 450.000 STREET SURFACE				1,731.77	
Dept 460.000 R.O.W. MAINTENANCE					
202-460.000-725.000	DENTAL & VISION - DPS	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		6.30	573
202-460.000-725.000	HEALTH INSURANCE - JUNE 2023	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - JUNE 2023		159.03	576
202-460.000-725.000	LIFE & DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		4.98	577
202-460.000-725.000	LIFE & DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		4.98	577
Total For Dept 460.000 R.O.W. MAINTENANCE				175.29	
Dept 470.000 TREES					
202-470.000-726.470	TREE PLANTING MAJOR	LAKE COUNTY NURSERY	SPRING 2023 TREE PLANTING	930.37	106378

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Fund 202 MAJOR ST./TRUNKLINE FUND					
Dept 470.000 TREES					
202-470.000-801.000	50 READING AVE MAPLE TREE REMOVE	LONSBERRY, JEFFREY	50 READING AVE MAPLE TREE REMOVED	1,850.00	106333
202-470.000-801.000	44 READING AVE MAPLE REMOVED	LONSBERRY, JEFFREY	44 READING AVE MAPLE REMOVED	850.00	106333
202-470.000-801.000	90 E HALLET MAPLE TREE REMOVAL.	LONSBERRY, JEFFREY	90 E HALLET MAPLE TREE REMOVAL.	1,500.00	106333
202-470.000-801.000	155 S MANNING 1 MAPLE TREE REMOV	LONSBERRY, JEFFREY	155 S MANNING 1 MAPLE TREE REMOVAL.	900.00	106333
202-470.000-801.000	CONTRACTUAL SERVICES	CRAIG WICKHAM TREE SERVICE	9 FRISBIE TREE REMOVED, N WEST ST STUM	50.00	106335
Total For Dept 470.000 TREES				6,080.37	
Dept 480.000 DRAINAGE					
202-480.000-725.000	DENTAL & VISION - DPS	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		6.29	573
202-480.000-725.000	HEALTH INSURANCE - JUNE 2023	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - JUNE 2023		159.02	576
202-480.000-725.000	LIFE & DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	4.98	577
202-480.000-725.000	LIFE & DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	4.98	577
202-480.000-726.000	70# BAG BLOCK MORTAR TYPE S FOR	JONESVILLE LUMBER	70# BAG BLOCK MORTAR TYPE S FOR FERRIS	42.58	106370
202-480.000-726.000	HEAVY DUTY SERVICE PIT GRATE	MICHIGAN PIPE & VALVE	HEAVY DUTY SERVICE PIT GRATE	41.20	106387
Total For Dept 480.000 DRAINAGE				259.05	
Dept 490.000 TRAFFIC					
202-490.000-725.000	DENTAL & VISION - DPS	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		6.29	573
202-490.000-725.000	HEALTH INSURANCE - JUNE 2023	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - JUNE 2023		159.02	576
202-490.000-725.000	LIFE & DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	4.97	577
202-490.000-725.000	LIFE & DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	4.97	577
Total For Dept 490.000 TRAFFIC				175.25	
Total For Fund 202 MAJOR ST./TRUNKLINE FUND				8,421.73	
Fund 203 LOCAL STREET FUND					
Dept 450.000 STREET SURFACE					
203-450.000-725.000	DENTAL & VISION - DPS	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		6.53	573
203-450.000-725.000	HEALTH INSURANCE - JUNE 2023	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - JUNE 2023		164.92	576
203-450.000-725.000	LIFE & DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	5.17	577
203-450.000-725.000	LIFE & DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	5.17	577
203-450.000-726.000	SOY LEASE DW	BEAVER RESEARCH COMPANY	SOY LEASE DW	617.50	106319
203-450.000-726.000	HOT PATCH FOR LOCALS	GERKEN MATERIAL, INC	HOT PATCH	422.01	106355
Total For Dept 450.000 STREET SURFACE				1,221.30	
Dept 460.000 R.O.W. MAINTENANCE					
203-460.000-725.000	DENTAL & VISION - DPS	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		6.53	573
203-460.000-725.000	HEALTH INSURANCE - JUNE 2023	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - JUNE 2023		164.92	576
203-460.000-725.000	LIFE & DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	5.16	577
203-460.000-725.000	LIFE & DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	5.16	577
203-460.000-726.000	STRAW BLANKET ROLL AND ANCHORS	DOUBLE A LANDSCAPING & SUF	STRAW BLANKET ROLL AND ANCHORS	144.92	106342
Total For Dept 460.000 R.O.W. MAINTENANCE				326.69	
Dept 470.000 TREES					
203-470.000-726.470	TREE PLANTING LOCAL	LAKE COUNTY NURSERY	SPRING 2023 TREE PLANTING	1,597.37	106378
203-470.000-801.000	33 MCCLELLEN ST 1 MAPLE TREE REM	LONSBERRY, JEFFREY	33 MCCLELLEN ST 1 MAPLE TREE REMOVED	950.00	106333
203-470.000-801.000	22 W SHARP ST 1 MAPLE TREE REMOV	LONSBERRY, JEFFREY	22 W SHARP ST 1 MAPLE TREE REMOVED	1,250.00	106333
203-470.000-801.000	REMOVE 2 TREES AND STUMPS AT 178	CRAIG WICKHAM TREE SERVICE	REMOVE 2 TREES AND STUMPS AT 178 N MANN	3,000.00	106335
203-470.000-801.000	CONTRACTUAL SERVICES	CRAIG WICKHAM TREE SERVICE	9 FRISBIE TREE REMOVED, N WEST ST STUM	2,900.00	106335
Total For Dept 470.000 TREES				9,697.37	
Dept 480.000 DRAINAGE					
203-480.000-725.000	DENTAL & VISION - DPS	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		6.52	573

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 203 LOCAL STREET FUND					
Dept 480.000 DRAINAGE					
203-480.000-725.000	HEALTH INSURANCE - JUNE 2023	PLANSOURCE BENEFITS ADMIN\	HEALTH INSURANCE - JUNE 2023	164.91	576
203-480.000-725.000	LIFE & DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	5.15	577
203-480.000-725.000	LIFE & DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	5.15	577
Total For Dept 480.000 DRAINAGE				181.73	
Dept 900.000 CAPITAL OUTLAY					
203-900.000-970.000-215005	WESTWOOD MOBILIZATION - ROAD/STO	PARRISH EXCAVATING, INC.	WESTWOOD UTILITY AND ROAD RECONSTRUCTIC	18,074.73	106396
Total For Dept 900.000 CAPITAL OUTLAY				18,074.73	
Total For Fund 203 LOCAL STREET FUND				29,501.82	
Fund 208 RECREATION FUND					
Dept 000.000					
208-000.000-004.000	START UP MONEY SANDY BEACH	MICHELLE LOREN	START UP MONEY FOR SANDY BEACH CONCESSI	300.00	106380
208-000.000-123.000	WORKERS' COMP INSURANCE FY2024	MML WORKERS 'COMP FUND	WORKERS' COMP INSURANCE FY2024	987.87	106391
Total For Dept 000.000				1,287.87	
Dept 751.000 RECREATION DEPARTMENT					
208-751.000-715.000	DENTAL & VISION - RECREATION	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	55.95	573
208-751.000-715.000	HEALTH INSURANCE - JUNE 2023	PLANSOURCE BENEFITS ADMIN\	HEALTH INSURANCE - JUNE 2023	1,413.56	576
208-751.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	16.24	577
208-751.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	16.24	577
208-751.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	28.01	577
208-751.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	28.01	577
208-751.000-726.000	SCOREBOOKS	WALMART COMMUNITY	SCOREBOOK,WATER,TEA,AIR FRESHENERS	19.88	106430
208-751.000-726.000	BASEBALLS	GELZER HJ & SON INC	3 DOZ. BASEBALL PRACTICE BALLS	114.00	106437
208-751.000-726.000	4 DOZEN GAME BALLS	GELZER HJ & SON INC	GAME BALLS - 4 DOZEN	164.00	106437
208-751.000-726.000	5 SCOREBOOKS	GELZER HJ & SON INC	5 SCOREBOOKS	24.95	106437
208-751.000-726.000	UMPIRE KIT	GELZER HJ & SON INC	UMPIRE KIT	21.99	106437
208-751.000-801.000	FIELD MAINTENANCE	WILLIAM J. MULLALY	FIELD MAINTENANCE	130.00	106431
208-751.000-801.008	FFIELD MAINTENANCE	BRUCE ALAN BRITTON	FIELD MAINTENANCE - FIELDS OF DREAMS	130.00	106323
208-751.000-801.008	BASEBALL UMPIRING	CHAD STEVENS	BASEBALL UMPIRING	240.00	106328
208-751.000-801.008	BASEBALL UMPIRING	DEVIN MURRAY	BASEBALL UMPIRE	420.00	106340
208-751.000-801.008	BASEBALL UMPIRING	GARY ALLAN FRANSON	BASEBALL UMPIRING	180.00	106352
208-751.000-801.008	VOLLEYBALL SUPERVISOR/SETUP 6.5	KARA ANNE ALDRICH	COED VOLLEYBALL SUPERVISOR/SETUP 5/18/2	130.00	106371
208-751.000-801.008	COED VOLLEYBALL SUPERVISING/SET	KARA ANNE ALDRICH	COED VOLLEYBALL SUPERVISING/SET UP 4-18	100.00	106371
208-751.000-801.008	VOLLEYBALL SUPERVISOR/NET SET UP	KARA ANNE ALDRICH	VOLLEYBALL SUPERVISOR/ NET SET UP	60.00	106371
208-751.000-801.008	VOLLEYBALL SUPERVISOR/SET UP	KIERSTYN SHIANNE FRANCIS	VOLLEYBALL SUPERVISOR/NET SET UP 6.0 HF	120.00	106374
208-751.000-801.008	VOLLEYBALL SUPERVISOR/SETUP 5.0	KIERSTYN SHIANNE FRANCIS	4 ON 4 VOLLEYBALL SUPERVISOR/SETUP 5/17	100.00	106374
208-751.000-970.000	SHELTER PAD	DRY MAR TRUCKING & DIRTWOF	SHELTER PAD - HILL PAVILION AT SANDY BE	13,800.00	106343
Total For Dept 751.000 RECREATION DEPARTMENT				17,312.83	
Total For Fund 208 RECREATION FUND				18,600.70	
Fund 271 LIBRARY FUND					
Dept 000.000					
271-000.000-123.000	WORKERS' COMP INSURANCE FY2024	MML WORKERS 'COMP FUND	WORKERS' COMP INSURANCE FY2024	126.68	106391
Total For Dept 000.000				126.68	
Dept 790.000 LIBRARY					
271-790.000-715.000	DENTAL & VISION - LIBRARY	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	27.98	573
271-790.000-715.000	HEALTH INSURANCE - JUNE 2023	PLANSOURCE BENEFITS ADMIN\	HEALTH INSURANCE - JUNE 2023	628.26	576
271-790.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	16.24	577

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Fund 271 LIBRARY FUND					
Dept 790.000 LIBRARY					
271-790.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	16.24	577
271-790.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	19.00	577
271-790.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	19.00	577
271-790.000-726.000	HAND SOAP	AMAZON CAPITAL SERVICES, I	HAND SOAP	47.12	106312
271-790.000-726.000	PRINTER PAPER & MEL LABELS	AMAZON CAPITAL SERVICES, I	PRINTER PAPER & MEL LABELS	172.32	106312
271-790.000-726.000	WINDOW ENVELOPES & DISINFECTING	AMAZON CAPITAL SERVICES, I	WINDOW ENVELOPES & DISINFECTING WIPES	50.81	106312
271-790.000-734.000	POSTAGE	CARD SERVICES CENTER	J. SPANGLER CREDIT CARD	76.50	574
271-790.000-801.000	INITIAL STATE AID PAYMENT	WOODLANDS LIBRARY COOPERA	INITIAL STATE AID PAYMENT	2,906.57	106432
271-790.000-802.000	TREND MICRO SUBSCRIPTION (MONTHL	SONIT SYSTEMS, LLC	TREND MICRO SUBSCRIPTION (MONTHLY) MAY	18.98	106414
271-790.000-802.000	VIPRE EMAIL SECURITY RECURRING (SONIT SYSTEMS, LLC	VIPRE EMAIL SECURITY RECURRING (MAY)	6.53	106414
271-790.000-920.000	503691550 - 12 N MANNING - LIBRA	MICH GAS UTILITIES	NATURAL GAS UTILITY - 12 N MANNING	184.79	564
271-790.000-930.000	FIRE SUPPRESSION REPAIRS	REEVES, INC	FIRE SUPPRESSION REPAIRS	3,490.00	106402
271-790.000-930.000	FASTENERS & ANCHORS FOR TABLE CA	GELZER HJ & SON INC	FASTENERS & ANCHORS FOR TABLE CART	2.96	106437
271-790.000-956.000	WEBINAR-PUBLIC RELATIONS,SOCIAL	CARD SERVICES CENTER	J. SPANGLER CREDIT CARD	25.00	574
271-790.000-964.000	AMAZON ITEM RETURN REFUND	CARD SERVICES CENTER	J. SPANGLER CREDIT CARD	60.00	574
271-790.000-982.000	BOOKS - ADULT	AMAZON CAPITAL SERVICES, I	SUMMER READING, & BOOKS	94.81	106312
Total For Dept 790.000 LIBRARY				7,863.11	
Dept 792.000 LIBRARY - CHILDREN'S AREA					
271-792.000-726.000	CRAFT SUPPLIES	CARD SERVICES CENTER	J. SPANGLER CREDIT CARD	51.17	574
271-792.000-726.010	BATH TOYS FOR SUMMER READING PRI	AMAZON CAPITAL SERVICES, I	SUMMER READING, & BOOKS	32.97	106312
271-792.000-982.000	BOOKS - CHILDREN	AMAZON CAPITAL SERVICES, I	SUMMER READING, & BOOKS	15.38	106312
271-792.000-982.000	BOOKS - CHILDREN	INGRAM INDUSTRIES INC.	BOOKS - CHILDREN	11.27	106367
Total For Dept 792.000 LIBRARY - CHILDREN'S AREA				110.79	
Total For Fund 271 LIBRARY FUND				8,100.58	
Fund 287 ARPA GRANT FUND					
Dept 447.000 ENGINEERING SERVICES					
287-447.000-801.000	WILLOW/OAK STORM DESIGN	TETRA TECH, INC	WILLOW/OAK STORM WATER DESIGN	2,253.60	106421
Total For Dept 447.000 ENGINEERING SERVICES				2,253.60	
Total For Fund 287 ARPA GRANT FUND				2,253.60	
Fund 408 FIELDS OF DREAMS					
Dept 751.000 RECREATION DEPARTMENT					
408-751.000-726.000	2 FIELD RAKES	GELZER HJ & SON INC	2 FIELD RAKES - FIELDS OF DREAMS	137.98	106437
Total For Dept 751.000 RECREATION DEPARTMENT				137.98	
Total For Fund 408 FIELDS OF DREAMS				137.98	
Fund 582 ELECTRIC FUND					
Dept 000.000					
582-000.000-110.000	PREFORM DEADEND - 2 STR	POWERLINE SUPPLY	INVENTORY	254.62	106399
582-000.000-110.000	QUICK SLEEVE - #4 STR	POWERLINE SUPPLY	INVENTORY	559.15	106399
582-000.000-123.000	WORKERS' COMP INSURANCE FY2024	MML WORKERS 'COMP FUND	WORKERS' COMP INSURANCE FY2024	6,301.70	106391
582-000.000-158.000-215016	CIP - INDUSTRIAL SUBSTATION CONS	SBOE, INC.	PHASE ONE UPGRADE ENG & DESIGN SERVICES	2,359.00	106416
582-000.000-202.100	4CCH	BABAYAN, DANIEL L	UB refund for account: 026603	6.00	106314
582-000.000-202.100	4TAX	BAKER, KIMBERLY A	UB refund for account: 025451	154.52	106315
582-000.000-202.100	4CCH	BAKER, KIMBERLY A	UB refund for account: 025451	156.00	106316
582-000.000-202.100	4CCH	BEAGLE, TAMMY L	UB refund for account: 030045	65.91	106318
582-000.000-202.100	6CCH	BURGERS UNLOCKED	UB refund for account: 010317	274.67	106324
582-000.000-202.100	4CCH	CARLIN, HANNAH A	UB refund for account: 013342	87.16	106325

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 582 ELECTRIC FUND					
Dept 000.000					
582-000.000-202.100	4CCH	COWLES, DANIELLE N	UB refund for account: 030240	158.00	106334
582-000.000-202.100	4CCH	CRONKHITE, LINDA S	UB refund for account: 025414	103.66	106336
582-000.000-202.100	4CCH	CURTIS, KYLEA C	UB refund for account: 020975	48.00	106338
582-000.000-202.100	4CCH	FOSTER, FAWN M	UB refund for account: 020223	264.00	106349
582-000.000-202.100	4CCH	FRENCH, DOMINIQUE A	UB refund for account: 024029	44.00	106350
582-000.000-202.100	4CCH	GORDON, AMBER M	UB refund for account: 026929	3.00	106356
582-000.000-202.100	4ENBK1	HASTINGS, KEITH E	UB refund for account: 013083	39.19	106358
582-000.000-202.100	4CCH	HAYES, ROBERT	UB refund for account: 011097	133.00	106359
582-000.000-202.100	4CCH	HAYES, ROBERT	UB refund for account: 011097	188.00	106360
582-000.000-202.100	4CCH	HOUGLAND, WALTER R	UB refund for account: 014854	14.00	106365
582-000.000-202.100	4CCH	JACQULYN A ARSYLE RVOC TR	UB refund for account: 009961	163.83	106368
582-000.000-202.100	4CCH	KENDELL, LARRY	UB refund for account: 024783	165.00	106373
582-000.000-202.100	4CCH	KOONTZ, WENDY J	UB refund for account: 025119	64.11	106375
582-000.000-202.100	4CCH	MCCOWAN, MATTHEW J	UB refund for account: 011319	202.84	106382
582-000.000-202.100	4CCH	MILLER, THAD I	UB refund for account: 026484	75.92	106390
582-000.000-202.100	4CCH	RIDDLE, SHADOW D	UB refund for account: 026181	145.30	106404
582-000.000-202.100	4ENBK1	ROE, ANASTASIA V	UB refund for account: 030248	56.00	106407
582-000.000-202.100	4ENBK1	SABO EDGE LLC	UB refund for account: 026584	93.66	106409
582-000.000-202.100	4ENBK1	SALVATION ARMY	UB refund for account: 009905	3.63	106410
582-000.000-202.100	4CCH	SHONK, DAVID E	UB refund for account: 011409	66.00	106411
582-000.000-202.100	4CCH	STEPNOWSKI, DALTON J	UB refund for account: 026741	69.00	106417
582-000.000-202.100	4CCH	STOCKFORD-SHIVELY, THOMAS	UB refund for account: 012266	100.00	106418
582-000.000-202.100	4CCH	TELLER, NATASHA S	UB refund for account: 023708	52.00	106420
582-000.000-202.100	4CCH	THE ESTATE OF ROBERT J MOJ	UB refund for account: 016465	51.75	106422
582-000.000-202.100	4CCH	THOMPSON, FRANK	UB refund for account: 011641	347.67	106425
582-000.000-202.100	4CCH	WYSZYNSKI, WARREN	UB refund for account: 012868	61.16	106433
Total For Dept 000.000				12,931.45	

Dept 175.000 ADMINISTRATIVE SERVICES

582-175.000-715.000	DENTAL & VISION - ELECTRIC	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		87.33	573
582-175.000-715.000	DENTAL & VISION - ELECTRIC	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		412.44	573
582-175.000-715.000	DENTAL & VISION - ELECTRIC	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		485.25	573
582-175.000-715.000	HEALTH INSURANCE - JUNE 2023	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - JUNE 2023		18,938.63	576
582-175.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		22.76	577
582-175.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		203.00	577
582-175.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		22.76	577
582-175.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		162.40	577
582-175.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		39.25	577
582-175.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		323.48	577
582-175.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		39.25	577
582-175.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		255.08	577
582-175.000-726.000	EYEGLOSS CLEANER LENS WIPES - 30	AMAZON CAPITAL SERVICES, I EYEGLOSS CLEANER LENS WIPES - 300 CT		31.56	106312
582-175.000-726.000	TOILET PAPER/MULTIFOLD TOWEL/GLA	KSS ENTERPRISES TOILET PAPER/MULTIFOLD TOWEL/GLASS CLEF		213.88	106376
582-175.000-726.000	WATER - OFFICE	RUPERT'S CULLIGAN WATER - OFFICE		13.50	106408
582-175.000-801.000	MOWING INVOICE FOR APRIL 2023	BAXTER LAWN AND SNOW SERV\ MOWING INVOICE FOR APRIL 2023		622.50	106317
582-175.000-801.000	PRINTING/INSTERTS/POSTAGE AND HA	DELAWARE SYSTEMS PRINTING/INSTERTS/POSTAGE AND HANDLING		1,389.54	106339
582-175.000-801.000	B. JOHNS PREVENTIVE	JONESVILLE HEALTH CARE PLI B. JOHNS PREVENTIVE		100.00	106369
582-175.000-801.000	BPU OFFICE PAINTING WAREHOUSE	RNC PAINT SYSTEMS BPU OFFICE PAINTING WAREHOUSE		975.00	106406
582-175.000-801.000	ACCOUNTING SERVICES - ARPIL 2023	THE WOODHILL GROUP, LLC ACCOUNTING SERVICES - ARPIL 2023		1,551.93	106423
582-175.000-801.000	CASH FLOW ANALYSIS	THE WOODHILL GROUP, LLC CASH FLOW ANALYSIS		1,875.00	106423
582-175.000-802.000	WEBCAM AND MICROPHONES BPU	AMAZON CAPITAL SERVICES, I WEBCAM AND MICROPHONES BPU		29.10	106312
582-175.000-802.000	KEYBOARD MOUSE COMBO X2	AMAZON CAPITAL SERVICES, I KEYBOARD MOUSE COMBO X2		22.98	106312

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Fund 582 ELECTRIC FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-802.000	TREND MICRO SUBSCRIPTION (MONTHLY)	SONIT SYSTEMS, LLC	TREND MICRO SUBSCRIPTION (MONTHLY) MAY	42.68	106414
582-175.000-802.000	VIPRE EMAIL SECURITY RECURRING (MONTHLY)	SONIT SYSTEMS, LLC	VIPRE EMAIL SECURITY RECURRING (MAY)	14.72	106414
582-175.000-880.000	2023 DUCK DERBY SPONSORSHIP	DOMESTIC HARMONY	2023 DUCK DERBY SPONSORSHIP	75.00	106341
582-175.000-880.000	JULY/AUGUST SIMPLY HERS	SIMPLY HERS MAGAZINE	JULY/AUGUST SIMPLY HERS	27.50	106412
582-175.000-930.000	BPU SIGN- 2 SIDED 6'WX4' H SIGN	STOCKHOUSE CORPORATION	BPU SIGN- 2 SIDED 6'WX4' H SIGN	660.00	106419
582-175.000-956.000	FUEL - AMP CONFERENCE	CARD SERVICES CENTER	J. HAMMEL CREDIT CARD	20.00	574
582-175.000-956.200	HOTEL - AMP CONFERENCE	CARD SERVICES CENTER	J. HAMMEL CREDIT CARD	319.00	574
Total For Dept 175.000 ADMINISTRATIVE SERVICES				28,975.52	
Dept 543.000 PRODUCTION					
582-543.000-726.000	1.5"x15' 400# RATCHT STRAP BLK	FAMILY FARM & HOME	1.5"x15' 400# RATCHT STRAP BLK	29.98	106348
582-543.000-726.000	GALLON BOTTLE OIL/11.1 50LB NAT	AMERICAN COPPER AND BRASS	GALLON BOTTLE OIL/11.1 50LB NAT TIE/TOU	53.40	106435
582-543.000-739.000	MSCPA MEMBER POWER BILLING - APR	MICHIGAN SOUTH CENTRAL POW	MSCPA MEMBER POWER BILLING - APRIL 2023	691,334.21	575
582-543.000-740.300	504504154 - 201 WATERWORKS XX -	MICH GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS X	19.12	568
582-543.000-740.400	504504154 - 201 WATERWORKS XX -	MICH GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS X	19.13	568
582-543.000-920.400	504504154 - 201 WATERWORKS - PP	MICH GAS UTILITIES	NATURAL GAS UTILITY - 201 WATEWORKS	1,096.58	569
Total For Dept 543.000 PRODUCTION				692,552.42	
Dept 544.000 DISTRIBUTION					
582-544.000-726.800	KLEIN TOOLS/NAIL EATER EXTREME I	AMAZON CAPITAL SERVICES, I	KLEIN TOOLS/NAIL EATER EXTREME IMPACT P	173.14	106312
582-544.000-726.800	1/" REBAR	BECKER & SCRIVENS	1/" REBAR	22.00	106321
582-544.000-726.800	TESTING PR GLOVES/S	POWERLINE SUPPLY	TESTING PR GLOVES/SLEEVES/BLANKETS	4,782.65	106399
582-544.000-726.800	HV216 HOT STICK	POWERLINE SUPPLY	TOOLS	1,273.19	106399
582-544.000-726.800	3/8" ROPE 14-20	VERMEER OF MICHIGAN, INC	3/8" ROPE 14-20	150.27	106429
582-544.000-730.000	COLORADO-OIL CHANGE	PARNEY'S CAR CARE, LLC	COLORADO-OIL CHANGE	85.39	106395
582-544.000-730.000	SENSOR-PROXIM K3-3-3/SENSOR-PROS	VERMEER OF MICHIGAN, INC	SENSOR-PROXIM K3-3-3/SENSOR-PROSIM-INDU	163.04	106429
582-544.000-740.000	GAS FOR TRUCK REIMBURSEMENT	KEN KEASAL	GAS FOR TRUCK REIMBURSEMENT	18.51	106372
582-544.000-742.000	CLOTHING / UNIFORMS	POWERS CLOTHING, INC.	CLOTHING	527.25	106400
582-544.000-742.000	HARD HATS	CARD SERVICES CENTER	K. KEASAL CREDIT CARD	297.44	574
582-544.000-801.000	401 HILLSDAL ST ROLL OFF - APRIL	MODERN WASTE SYSTEMS	401 HILLSDAL ST ROLL OFF - APRIL 2023	100.00	106392
582-544.000-930.000	4" FIBER EXPANSION JOINT	BECKER & SCRIVENS	4" FIBER EXPANSION JOINT	5.00	106321
582-544.000-930.000	MASON SAND - LOCKWOOD STATE ROAD	DOUBLE A LAWNSCAPING & SU	MASON SAND - LOCKWOOD STATE ROAD	14.28	106342
582-544.000-930.000	ADAPTER GUY ANCHOR 18" TRIPLEYE	POWERLINE SUPPLY	INVENTORY	150.87	106399
582-544.000-930.000	4 PVC FEMALE ADAPTOR/4 2-HOLE RI	AMERICAN COPPER AND BRASS,	4 PVC FEMALE ADAPTOR/4 2-HOLE RIGID/EMI	18.38	106435
582-544.000-930.000	3 PVC COUPLING	AMERICAN COPPER AND BRASS,	3 PVC COUPLING	2.11	106435
582-544.000-930.000	3/4 PVC TERM ADAPTER/3/4PVC 90D	AMERICAN COPPER AND BRASS,	3/4 PVC TERM ADAPTER/3/4PVC 90D ELBOW/3	64.39	106435
582-544.000-930.000	2 LOCKNUT	AMERICAN COPPER AND BRASS,	2 LOCKNUT	8.86	106435
582-544.000-930.000-215015	STORM FEB 2023 MUTUAL AID	CITY OF BOWLING GREEN	STORM FEB 2023 MUTUAL AID	14,990.04	106330
Total For Dept 544.000 DISTRIBUTION				22,846.81	
Total For Fund 582 ELECTRIC FUND				757,306.20	
Fund 588 DIAL A RIDE					
Dept 000.000					
588-000.000-123.000	WORKERS' COMP INSURANCE FY2024	MML WORKERS 'COMP FUND	WORKERS' COMP INSURANCE FY2024	2,101.98	106391
588-000.000-651.000	REFUND OF PREPAID DART FARES-BOD	RENEE YOUNG	REFUND OF PREPAID DART FARES - BODI YOU	22.50	106403
Total For Dept 000.000				2,124.48	
Dept 596.000 DIAL-A-RIDE					
588-596.000-715.000	DENTAL & VISION - DART	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	139.88	573
588-596.000-715.000	HEALTH INSURANCE - JUNE 2023	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - JUNE 2023	2,670.08	576
588-596.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	64.96	577
588-596.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	32.48	577

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 588 DIAL A RIDE					
Dept 596.000 DIAL-A-RIDE					
588-596.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	74.28	577
588-596.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	37.74	577
588-596.000-801.000	#61 CHANGED ACTUATOR MOTOR AND I	HILLSDALE COMMUNITY SCHOOI	#61 CHANGED ACTUATOR MOTOR AND INSTALLE	287.24	106363
588-596.000-801.000	CONTRACTUAL SERVICES	PHAT JAXX AUTOMOTIVE, LLC.	DART BUS #61 HEATER	1,373.75	106398
588-596.000-818.000	ANNUAL TRUST FUND	MICH TRANSIT POOL	LIABILITY TRUST FUND-3RD QUARTER INSTAI	2,048.00	106385
588-596.000-920.000	507035798 - 981 DEVELOPMENT DR -	MICH GAS UTILITIES	NATURAL GAS UTILITY - 981 DEVELOPMENT I	110.30	571
588-596.000-930.000	#62 REPLACE WIPER AND FIXED WHEE	HILLSDALE COMMUNITY SCHOOI	#62 REPLACE WIPER AND FIXED WHEELCHAIR	143.68	106363
588-596.000-955.588	DRUG TEST - LADD	CE & A PROFESSIONAL SERVIC	DRUG TEST - LADD	56.00	106326
588-596.000-955.588	CDL LICENSING/TESTING - S. LADD	HILLSDALE HOSPITAL	PHYSICALS, DRUG SCREENS	(14.00)	106440
588-596.000-955.588	DART	HILLSDALE HOSPITAL	HILLSDALE HOSPITAL RON S AND SALLY M	52.00	106440
Total For Dept 596.000 DIAL-A-RIDE				7,076.39	
Total For Fund 588 DIAL A RIDE				9,200.87	
Fund 590 SEWER FUND					
Dept 000.000					
590-000.000-123.000	WORKERS' COMP INSURANCE FY2024	MML WORKERS 'COMP FUND	WORKERS' COMP INSURANCE FY2024	2,055.81	106391
590-000.000-158.000-215005	WESTWOOD MOBILIZATION - SANITARY	PARRISH EXCAVATING, INC.	WESTWOOD UTILITY AND ROAD RECONSTRUCTIC	6,210.13	106396
590-000.000-158.000-215006	INVITATION FOR BIDS - SEWER/WATE	GATEHOUSE MEDIA MICHIGAN F	INVITATION FOR BIDS - SEWER/WATER	77.50	106353
590-000.000-158.000-215006	PUBLIC NOTICE FOR CDBG GRANT PRO	GATEHOUSE MEDIA MICHIGAN F	PUBLIC NOTICE FOR CDBG GRANT PROJECT	77.50	106353
590-000.000-158.000-215018	2023 GMC SIERRA DOUBLE CAB 5.3 V	HILLSDALE BUICK GMC	2023 GMC SIERRA 1500 DOUBLE CAB	20,998.00	106439
590-000.000-202.100	SCCH	BAKER, KIMBERLY A	UB refund for account: 025451	46.24	106315
590-000.000-202.100	SBK1	HASTINGS, KEITH E	UB refund for account: 013083	19.11	106358
590-000.000-202.100	SCCH	MILLER, THAD I	UB refund for account: 026484	54.78	106390
590-000.000-202.100	SCCH	SALVATION ARMY	UB refund for account: 009905	6.30	106410
Total For Dept 000.000				29,545.37	
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-715.000	DENTAL & VISION - SEWER	BLUE CROSS & BLUE SHIELD C	DENTAL & VISION INSURANCE GROUP 0070034	43.68	573
590-175.000-715.000	DENTAL & VISION - SEWER	BLUE CROSS & BLUE SHIELD C	DENTAL & VISION INSURANCE GROUP 0070034	284.20	573
590-175.000-715.000	DENTAL & VISION - SEWER	BLUE CROSS & BLUE SHIELD C	DENTAL & VISION INSURANCE GROUP 0070034	25.17	573
590-175.000-715.000	HEALTH INSURANCE - JUNE 2023	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - JUNE 2023	8,162.52	576
590-175.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	11.35	577
590-175.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	98.27	577
590-175.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	11.35	577
590-175.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	77.97	577
590-175.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	19.61	577
590-175.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	134.38	577
590-175.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	19.61	577
590-175.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	100.23	577
590-175.000-726.000	EYEGLASS CLEANER LENS WIPES - 30	AMAZON CAPITAL SERVICES, I	EYEGLASS CLEANER LENS WIPES - 300 CT	15.78	106312
590-175.000-726.000	SUPPLIES	CINTAS CORPORATION	SUPPLIES	71.49	106329
590-175.000-726.000	TOILET PAPER/MULTIFOLD TOWEL/GLA	KSS ENTERPRISES	TOILET PAPER/MULTIFOLD TOWEL/GLASS CLEF	106.94	106376
590-175.000-726.000	WATER - OFFICE	RUPERT'S CULLIGAN	WATER - OFFICE	6.75	106408
590-175.000-801.000	MOWING INVOICE FOR APRIL 2023	BAXTER LAWN AND SNOW SERV	MOWING INVOICE FOR APRIL 2023	311.25	106317
590-175.000-801.000	PRINTING/INSTERTS/POSTAGE AND HA	DELAWARE SYSTEMS	PRINTING/INSTERTS/POSTAGE AND HANDLING	694.77	106339
590-175.000-801.000	BPU OFFICE PAINTING WAREHOUSE	RNC PAINT SYSTEMS	BPU OFFICE PAINTING WAREHOUSE	487.50	106406
590-175.000-801.000	ACCOUNTING SERVICES - ARPIL 2023	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - ARPIL 2023	775.97	106423
590-175.000-801.000	CASH FLOW ANALYSIS	THE WOODHILL GROUP, LLC	CASH FLOW ANALYSIS	937.50	106423
590-175.000-802.000	WEBCAM AND MICROPHONES BPU	AMAZON CAPITAL SERVICES, I	WEBCAM AND MICROPHONES BPU	14.55	106312
590-175.000-802.000	KEYBOARD MOUSE COMBO X2	AMAZON CAPITAL SERVICES, I	KEYBOARD MOUSE COMBO X2	11.50	106312
590-175.000-802.000	TREND MICRO SUBSCRIPTION (MONTHL	SONIT SYSTEMS, LLC	TREND MICRO SUBSCRIPTION (MONTHLY) MAY	21.34	106414
590-175.000-802.000	VIPRE EMAIL SECURITY RECURRING (SONIT SYSTEMS, LLC	VIPRE EMAIL SECURITY RECURRING (MAY)	7.36	106414

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Fund 590 SEWER FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-810.000	ANNUAL DUES	MICHIGAN RURAL WATER ASSOC	ANNUAL DUES	400.00	106388
590-175.000-880.000	2023 DUCK DERBY SPONSORSHIP	DOMESTIC HARMONY	2023 DUCK DERBY SPONSORSHIP	37.50	106341
590-175.000-880.000	JULY/AUGUST SIMPLY HERS	SIMPLY HERS MAGAZINE	JULY/AUGUST SIMPLY HERS	13.75	106412
590-175.000-930.000	BPU SIGN- 2 SIDED 6'WX4' H SIGN	STOCKHOUSE CORPORATION	BPU SIGN- 2 SIDED 6'WX4' H SIGN	330.00	106419
Total For Dept 175.000 ADMINISTRATIVE SERVICES				13,232.29	
Dept 546.000 OPERATIONS					
590-546.000-742.000	REFLECTIVE VEST HIGH VISIBILITY CLOTHING / UNIFORMS	AMAZON CAPITAL SERVICES, INC.	REFLECTIVE VEST HIGH VISIBILITY VESTS	72.96	106312
590-546.000-742.000	CLOTHING / UNIFORMS	POWERS CLOTHING, INC.	JEANS	95.00	106400
590-546.000-742.000	CLOTHING / UNIFORMS	POWERS CLOTHING, INC.	CARHARTT JEANS	230.00	106400
590-546.000-930.000	GRINDER PUMP WARRANTY	ETNA	GRINDER PUMP WARRANTY	(1,885.00)	106436
590-546.000-930.950	480042Y CABLE 12'	YSI INC.	DO SENSOR CABLE	167.63	106434
Total For Dept 546.000 OPERATIONS				(1,319.41)	
Dept 547.000 TREATMENT					
590-547.000-726.900	COLIFORM MICROBE/PH/DEMAND/COMPL WATER - 101 W GALLOWAY DR	ENVIRONMENTAL RESOURCES AND RUPERT'S CULLIGAN	COLIFORM MICROBE/PH/DEMAND/COMPLEX NUTR WATER - 101 W GALLOWAY DR	785.10	106346
590-547.000-726.900	40LB CUBE SOFTENER SALT	GELZER HJ & SON INC	40LB CUBE SOFTENER SALT	21.00	106408
590-547.000-726.900	3PK 9: SUP/FAB KNIT COVER/LTX ST	GELZER HJ & SON INC	3PK 9: SUP/FAB KNIT COVER/LTX STNBLK PF	35.96	106437
590-547.000-727.800	GAL 24D WEEK KILLER	GELZER HJ & SON INC	GAL 24D WEEK KILLER	62.62	106437
590-547.000-740.000	GAS FOR TRUCK REIMBURSEMENT	KEN KEASAL	GAS FOR TRUCK REIMBURSEMENT	32.99	106437
590-547.000-801.000	GRIT DUMPSTER	MERIT LABORATORIES	GRIT DUMPSTER	9.25	106372
590-547.000-801.000	QUARTLERY INFLUENT	MERIT LABORATORIES	QUARTLERY INFLUENT	274.92	106383
590-547.000-801.000	QUARTERLY LL HG	MERIT LABORATORIES	QUARTERLY LL HG	300.00	106383
590-547.000-801.000	BEF COMPLIANCE	MERIT LABORATORIES	BEF COMPLIANCE	270.00	106383
590-547.000-930.000	HOT SHOT FOGGER 3PK 200Z/GAL MUR	FAMILY FARM & HOME	HOT SHOT FOGGER 3PK 200Z/GAL MURIATIC F	2,511.00	106383
590-547.000-930.000	2/0 PASSING LINK CHAIN/2160BC 5/	FAMILY FARM & HOME	2/0 PASSING LINK CHAIN/2160BC 5/16X3-1/	21.98	106348
590-547.000-930.000	12/2 W/GREN UF/3/4X10' PVC CONDU	AMERICAN COPPER AND BRASS,	12/2 W/GREN UF/3/4X10' PVC CONDUIT/3/4	44.82	106348
590-547.000-930.000	3/4MIPX3/4"GH 1/4TRN	AMERICAN COPPER AND BRASS,	3/4MIPX3/4"GH 1/4TRN	160.32	106435
590-547.000-930.000	15A 125V YELLOW PLASTIC/15A 125V	AMERICAN COPPER AND BRASS,	15A 125V YELLOW PLASTIC/15A 125V 2P 3W	65.64	106435
590-547.000-930.000	1/3 HP SUB SUMP PUMP	AMERICAN COPPER AND BRASS,	1/3 HP SUB SUMP PUMP	12.91	106435
590-547.000-930.000	1/3 HP SUB SUMP PUMP	AMERICAN COPPER AND BRASS,	1/3 HP SUB SUMP PUMP	169.34	106435
590-547.000-930.000	2 SCH80 SOLV WELD BALL	AMERICAN COPPER AND BRASS,	2 SCH80 SOLV WELD BALL	(169.34)	106435
590-547.000-930.000	LIBERTY LSG204M 440-460V GRINDER	ETNA	LIBERTY LSG204M 440-460V GRINDER PMP	206.10	106435
590-547.000-930.000	CONNECTOR STARTER SET2PC MALE QU	GELZER HJ & SON INC	CONNECTOR STARTER SET2PC MALE QUICK CON	1,885.00	106436
590-547.000-930.000	FASTENERS & ANCHORS/2" T30 TORX	GELZER HJ & SON INC	FASTENERS & ANCHORS/2" T30 TORX POWER E	14.97	106437
590-547.000-930.000	PRIMER/INSECT DUST/KNIT RLR COVE	GELZER HJ & SON INC	PRIMER/INSECT DUST/KNIT RLR COVER	9.89	106437
590-547.000-930.000	REPAIRS & MAINTENANCE	GELZER HJ & SON INC	WEED KILLER/BRASS END CAP	54.06	106437
590-547.000-930.000	FLAT POLY BRUSH/BEN EXTERIOR PAI	GELZER HJ & SON INC	FLAT POLY BRUSH/BEN EXTERIOR PAINT	39.68	106437
590-547.000-930.000	BLK FLANGE/FASTENERS & ANCHORS	GELZER HJ & SON INC	BLK FLANGE/FASTENERS & ANCHORS	38.84	106437
590-547.000-970.000	A/C SEWAGE PUMP	CEM SUPPLY, INC	NEW WWTP TERTIARY PUMP AS APPROVED BY C	29.99	106437
Total For Dept 547.000 TREATMENT				31,600.08	106327
Total For Fund 590 SEWER FUND				79,945.37	
Fund 591 WATER FUND					
Dept 000.000					
591-000.000-123.000	WORKERS' COMP INSURANCE FY2024	MML WORKERS 'COMP FUND	WORKERS' COMP INSURANCE FY2024	2,810.47	106391
591-000.000-158.000-181005	2"BRONZE FLANGE KIT/SHP&HANDLING	SLC METER LLC	2"BRONZE FLANGE KIT/SHP&HANDLING	1,103.86	106413
591-000.000-158.000-181005	1" SERIES 43 M STYLE COPPERSETTE	SLC METER LLC	1" SERIES 43 M STYLE COPPERSETTER	5,162.52	106413
591-000.000-158.000-215005	WESTWOOD MOBILIZATION - WATER SHA	PARRISH EXCAVATING, INC.	WESTWOOD UTILITY AND ROAD RECONSTRUCTIO	9,465.14	106396
591-000.000-158.000-215006	INVITATION FOR BIDS - SEWER/WATE	GATEHOUSE MEDIA MICHIGAN F	INVITATION FOR BIDS - SEWER/WATER	77.50	106353
591-000.000-158.000-215006	PUBLIC NOTICE FOR CDBG GRANT PRO	GATEHOUSE MEDIA MICHIGAN F	PUBLIC NOTICE FOR CDBG GRANT PROJECT	77.50	106353

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 000.000					
591-000.000-158.000-215006	CDBG SANITARY LIFT STATION DESIG	TETRA TECH, INC	CDBG SANITARY LIFT STATION DESIGN	1,490.00	106421
591-000.000-158.000-215018	2023 GMC SIERRA DOUBLE CAB 5.3 V	HILLSDALE BUICK GMC	2023 GMC SIERRA 1500 DOUBLE CAB	20,998.00	106439
591-000.000-202.100	WCCH	BAKER, KIMBERLY A	UB refund for account: 025451	37.84	106315
591-000.000-202.100	WCCH	HASTINGS, KEITH E	UB refund for account: 013083	14.78	106358
591-000.000-202.100	WCCH	MILLER, THAD I	UB refund for account: 026484	49.30	106390
591-000.000-202.100	WCCH	SALVATION ARMY	UB refund for account: 009905	4.34	106410
Total For Dept 000.000				41,291.25	
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-715.000	DENTAL & VISION - WATER	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		43.68	573
591-175.000-715.000	DENTAL & VISION - WATER	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		184.14	573
591-175.000-715.000	DENTAL & VISION - WATER	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		58.77	573
591-175.000-715.000	HEALTH INSURANCE - JUNE 2023	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - JUNE 2023		7,823.26	576
591-175.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPANY\LIFE & DISABILITY INSURANCE		11.35	577
591-175.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPANY\LIFE & DISABILITY INSURANCE		104.73	577
591-175.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPANY\LIFE & DISABILITY INSURANCE		11.35	577
591-175.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPANY\LIFE & DISABILITY INSURANCE		84.43	577
591-175.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPANY\LIFE & DISABILITY INSURANCE		19.61	577
591-175.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPANY\LIFE & DISABILITY INSURANCE		145.66	577
591-175.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPANY\LIFE & DISABILITY INSURANCE		19.61	577
591-175.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPANY\LIFE & DISABILITY INSURANCE		111.51	577
591-175.000-726.000	EYEGGLASS CLEANER LENS WIPES - 30	AMAZON CAPITAL SERVICES, I	EYEGGLASS CLEANER LENS WIPES - 300 CT	15.78	106312
591-175.000-726.000	LEAD TEST SWABS/BUSINESS CARD HO	AMAZON CAPITAL SERVICES, I	LEAD TEST SWABS/BUSINESS CARD HOLDER	42.40	106312
591-175.000-726.000	SUPPLIES	CINTAS CORPORATION	SUPPLIES	71.49	106329
591-175.000-726.000	TOILET PAPER/MULTIFOLD TOWEL/GLA	KSS ENTERPRISES	TOILET PAPER/MULTIFOLD TOWEL/GLASS CLEP	106.94	106376
591-175.000-726.000	WATER - OFFICE	RUPERT'S CULLIGAN	WATER - OFFICE	6.75	106408
591-175.000-801.000	MOWING INVOICE FOR APRIL 2023	BAXTER LAWN AND SNOW SERV	MOWING INVOICE FOR APRIL 2023	311.25	106317
591-175.000-801.000	PRINTING/INSTERTS/POSTAGE AND HA	DELAWARE SYSTEMS	PRINTING/INSTERTS/POSTAGE AND HANDLING	694.77	106339
591-175.000-801.000	BPU OFFICE PAINTING WAREHOUSE	RNC PAINT SYSTEMS	BPU OFFICE PAINTING WAREHOUSE	487.50	106406
591-175.000-801.000	ACCOUNTING SERVICES - ARPIL 2023	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - ARPIL 2023	775.97	106423
591-175.000-801.000	CASH FLOW ANALYSIS	THE WOODHILL GROUP, LLC	CASH FLOW ANALYSIS	937.50	106423
591-175.000-802.000	WEBCAM AND MICROPHONES BPU	AMAZON CAPITAL SERVICES, I	WEBCAM AND MICROPHONES BPU	14.55	106312
591-175.000-802.000	KEYBOARD MOUSE COMBO X2	AMAZON CAPITAL SERVICES, I	KEYBOARD MOUSE COMBO X2	11.50	106312
591-175.000-802.000	TREND MICRO SUBSCRIPTION (MONTHL	SONIT SYSTEMS, LLC	TREND MICRO SUBSCRIPTION (MONTHLY) MAY	21.34	106414
591-175.000-802.000	VIPRE EMAIL SECURITY RECURRING (SONIT SYSTEMS, LLC	VIPRE EMAIL SECURITY RECURRING (MAY)	7.36	106414
591-175.000-810.000	MICROBIOLOGY	MICH DEPT OF ENVIRONMENTAI	MICROBIOLOGY	3,180.48	106384
591-175.000-810.000	ANNUAL DUES	MICHIGAN RURAL WATER ASSOC	ANNUAL DUES	400.00	106388
591-175.000-880.000	2023 DUCK DERBY SPONSORSHIP	DOMESTIC HARMONY	2023 DUCK DERBY SPONSORSHIP	37.50	106341
591-175.000-880.000	JULY/AUGUST SIMPLY HERS	SIMPLY HERS MAGAZINE	JULY/AUGUST SIMPLY HERS	13.75	106412
591-175.000-930.000	BPU SIGN- 2 SIDED 6'WX4' H SIGN	STOCKHOUSE CORPORATION	BPU SIGN- 2 SIDED 6'WX4' H SIGN	330.00	106419
Total For Dept 175.000 ADMINISTRATIVE SERVICES				16,084.93	
Dept 544.000 DISTRIBUTION					
591-544.000-726.800	2 PK 2032 3V LTHM BATTERY	GELZER HJ & SON INC	2 PK 2032 3V LTHM BATTERY	8.49	106437
591-544.000-726.800	2.6 OZ 2 CYCLE OIL	GELZER HJ & SON INC	2.6 OZ 2 CYCLE OIL	12.87	106437
591-544.000-726.800	60LB CONCRETE MIX	GELZER HJ & SON INC	60LB CONCRETE MIX	124.35	106437
591-544.000-730.039	6 ROUND TRAILER SIDE/7RV TO 6RD	FAMILY FARM & HOME	6 ROUND TRAILER SIDE/7RV TO 6RD ADAPT-C	26.98	106348
591-544.000-740.000	GAS FOR TRUCK REIMBURSEMENT	KEN KEASAL	GAS FOR TRUCK REIMBURSEMENT	9.25	106372
591-544.000-742.000	REFLECTIVE VEST HIGH VISIBILITY	AMAZON CAPITAL SERVICES, I	REFLECTIVE VEST HIGH VISIBILITY VESTS	72.96	106312
591-544.000-801.000	INSPECTION & REPORTING SERVICES	HYDROCORP	INSPECTION & REPORTING SERVICES - MAY 2	1,400.00	106366
591-544.000-801.000-213011	26.05 TON PEASTONE FOR BPU	DRY MAR TRUCKING & DIRTWOF	26.05 TON PEASTONE FOR BPU	651.25	106343
591-544.000-930.000	MM CASTER/POLY WHEEL	FAMILY FARM & HOME	MM CASTER/POLY WHEEL	29.99	106348
591-544.000-930.000	1 45 ELBOW-PRESS/1 90 ELBOW-PRES	AMERICAN COPPER AND BRASS, I	1 45 ELBOW-PRESS/1 90 ELBOW-PRESS	24.95	106435

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 06/01/2023 - 06/01/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 544.000 DISTRIBUTION					
591-544.000-930.000	2 SCH80 SOLV WELD BALL/2 90 EL P	AMERICAN COPPER AND BRASS,	2 SCH80 SOLV WELD BALL/2 90 EL PVC SCHE	116.16	106435
591-544.000-930.000	3/4X10' PVC PLAIN END/3/4 COUPLI	AMERICAN COPPER AND BRASS,	3/4X10' PVC PLAIN END/3/4 COUPLING PVC/	15.99	106435
591-544.000-930.000	HARDWARE	GELZER HJ & SON INC	HARDWARE	9.99	106437
591-544.000-930.990	12X12.5 SS REPAIR CLAMP/3/4 CORP	MICHIGAN PIPE & VALVE	12X12.5 SS REPAIR CLAMP/3/4 CORP STOP C	2,964.18	106387
591-544.000-930.990	3/7 COMP CPLG CTS PJ 45	MICHIGAN PIPE & VALVE	3/7 COMP CPLG CTS PJ 45	676.00	106387
591-544.000-930.990	REPAIRS & MAINT. - LEAD SERVICES	RJT CONSTRUCTION CO.	LEAD WATER SERVICES COMPLETED THROUGH 5	25,470.00	106405
591-544.000-930.990	REPAIRS & MAINT. - LEAD SERVICES	ETNA	AFC PACER #87 BRONZE COUPLING	437.50	106436
Total For Dept 544.000 DISTRIBUTION				32,050.91	
Dept 545.000 PURIFICATION					
591-545.000-727.200	SOD HYPO 12.5% LIQUICHLOR	UNIVAR SOLUTIONS USA INC	SOD HYPO 12.5% LIQUICHLOR	5,069.83	106427
Total For Dept 545.000 PURIFICATION				5,069.83	
Total For Fund 591 WATER FUND				94,496.92	
Fund 633 PUBLIC SERVICES INV. FUND					
Dept 000.000					
633-000.000-101.000	GRASS SEED EC QUICK 2 GROW	LA CROSSE SEED LLC	EC QUICK 2 GRO MIX	5,580.00	106377
Total For Dept 000.000				5,580.00	
Total For Fund 633 PUBLIC SERVICES INV. FUND				5,580.00	
Fund 640 REVOLVING MOBILE EQUIP. FUND					
Dept 443.000 MOBILE EQUIPMENT MAINTENANCE					
640-443.000-715.000	HEALTH INSURANCE - JUNE 2023	PLANSOURCE BENEFITS ADMIN\	HEALTH INSURANCE - JUNE 2023	628.26	576
640-443.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	(32.48)	577
640-443.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	(39.40)	577
640-443.000-730.000	NEW RADIATOR CAP FOR #6	BECK CHEVROLET	NEW RADIATOR CAP FOR #6	18.16	106320
640-443.000-730.000	FLAIL #50.4 KNIFE RINGS CLIPS AN	GREENMARK EQUIPMENT	FLAIL #50.4 KNIFE RINGS CLIPS AND SCREW	242.57	106357
640-443.000-801.000	BUS #71 OUTLET	HILLSDALE COMMUNITY SCHOOI	#71 OUTLET	121.33	106363
640-443.000-801.000	#72 BATTERY AND SWITCH	HILLSDALE COMMUNITY SCHOOI	#72 BATTERY AND SWITCH	139.66	106363
640-443.000-801.000	#150 POWER STEERING	PARNEY'S CAR CARE, LLC	#150 POWER STEERING	1,621.68	106395
640-443.000-920.000	505153845 - 149 WATERWORKS - RME	MICH GAS UTILITIES	NATURAL GAS UTILITY - 149 WATERWORKS	215.75	570
640-443.000-981.000	2023 GMC SIERRA DOUBLE CAB 5.3 V	HILLSDALE BUICK GMC	2023 GMC SIERRA DOUBLE CAB 5.3 V8	41,996.00	106439
Total For Dept 443.000 MOBILE EQUIPMENT MAINTENANCE				44,911.53	
Total For Fund 640 REVOLVING MOBILE EQUIP. FUND				44,911.53	
Fund 663 FIRE VEHICLE & EQUIPMENT FUND					
Dept 336.000 FIRE DEPARTMENT					
663-336.000-970.000	DROP DOWN NAME PANEL FOR ROSENBE	PREMIER SAFETY	DROP DOWN NAME PANEL FOR ROSENBERG	101.19	106401
Total For Dept 336.000 FIRE DEPARTMENT				101.19	
Total For Fund 663 FIRE VEHICLE & EQUIPMENT FUND				101.19	
Fund 699 DPS LEAVE AND BENEFITS FUND					
Dept 000.000					
699-000.000-123.000	WORKERS' COMP INSURANCE FY2024	MML WORKERS 'COMP FUND	WORKERS' COMP INSURANCE FY2024	10,058.10	106391
Total For Dept 000.000				10,058.10	
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
699-441.000-715.000	DENTAL & VISION - DPS	BLUE CROSS & BLUE SHIELD C	DENTAL & VISION INSURANCE GROUP 0070034	333.98	573
699-441.000-715.000	HEALTH INSURANCE - JUNE 2023	PLANSOURCE BENEFITS ADMIN\	HEALTH INSURANCE - JUNE 2023	5,560.02	576
699-441.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	48.72	577

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 699 DPS LEAVE AND BENEFITS FUND					
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
699-441.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	97.44	577
699-441.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	48.43	577
699-441.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	103.30	577
Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT				<u>6,191.89</u>	
Total For Fund 699 DPS LEAVE AND BENEFITS FUND				<u>16,249.99</u>	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE

EXP CHECK RUN DATES 06/01/2023 - 06/01/2023

BOTH JOURNALIZED AND UNJOURNALIZED

PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101 GENERAL FUND	159,661.82
Fund 153 R. L. OWEN MEMO	2,540.00
Fund 202 MAJOR ST./TRUNK	8,421.73
Fund 203 LOCAL STREET FUND	29,501.82
Fund 208 RECREATION FUNDS	18,600.70
Fund 271 LIBRARY FUND	8,100.58
Fund 287 ARPA GRANT FUNDS	2,253.60
Fund 408 FIELDS OF DREAM	137.98
Fund 582 ELECTRIC FUND	757,306.20
Fund 588 DIAL A RIDE	9,200.87
Fund 590 SEWER FUND	79,945.37
Fund 591 WATER FUND	94,496.92
Fund 633 PUBLIC SERVICES	5,580.00
Fund 640 REVOLVING MOBILITY	44,911.53
Fund 663 FIRE VEHICLE &	101.19
Fund 699 DPS LEAVE AND F	16,249.99

Total For All Funds:	<u>1,237,010.30</u>
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CITY COUNCIL MINUTES

City of Hillsdale
June 5, 2023
7:00 P.M.

Regular Meeting

Call to Order and Pledge of Allegiance

Mayor Stockford opened the meeting with the Pledge of Allegiance.

Roll Call

Mayor Stockford called the meeting to order. Clerk Price took roll call.

Council Members present:	Adam Stockford, Mayor Greg Stuchell, Ward 1 Anthony Vear, Ward 1 William Morrissey, Ward 2 Cynthia Pratt, Ward 2 Bruce Sharp, Ward 3 Robert Socha, Ward 4 Joshua Paladino, Ward 4
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Council Members absent:	Gary Wolfram, Ward 3
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Also Present: Attorney Tom Thompson, Katy Price (City Clerk), David Mackie (City Manager), Jason Blake (DPS Director), Brandon Janes (City Tech Services), Angela Turner, Stephanie Myers, Melissa DesJardin, Dennis Wainscott, Sheri Ingles, Doug Ingles, Ginger Novak, Penny Swan, CJ Toncray, Mark Nichols, Leisha Taylor, Steve Hammett, Tamiyah Jordan, Joseph Hendee and Ted Jansen.

Approval of Agenda

Motion by Councilman Morrissey support by Council member Vear to approve the June 5, 2023 agenda as presented.

By a voice vote, the motion passed unanimously.

Public Comment

Ted Jansen, 104 Hillsdale St., commented on his letter in the packet about the proposed public location for homeless and commented on the Homeless Taskforce.

Steve Hammett, Ward four, commented on the Homeless Taskforce and offered to serve on the Taskforce if needed.

Angela Turner, Ward one, commented on the no camping ordinance and ask that a community service option to be added and thanked Council for their consideration.

Missy DesJardin, Hillsdale Community Thrift, agreed about the community service option for the no camping ordinance and spoke on civil infraction amounts.

Dennis Wainscott, 34 Garden St., commented on the no camping ordinance and stated people don't have money to pay the fines whatever the amount may be.

Robert Eichler, Scipio Twp., stated he has a few rentals and commented on the eviction process. He also commented on the homeless.

Leisha Taylor, Ward four, stated she works with the homeless and mentioned that they do work around the community. They lack the means and resources that they need and asked Council to not criminalize them.

Penny Swan, Ward four, stated she would like the Homeless Taskforce the opportunity to look into the ordinance and process before it's acted on. She mentioned that 13 members on the Taskforce is a large amount for a committee. She stated that people don't have money for fines on the no camping ordinance.

Ginger Novak, Ward four, commented on the no camping ordinance and spoke on Ted Jansen's letter that was included in the packet.

CJ Toncray, Ward three, commented on the no camping ordinance and asked council what their job actually is, public safety, running the City or social issues.

Consent Agenda

- A. Approval of Bills
 - 1. City and BPU Claims of May 11, 2023: \$381,691.46
 - 2. Payroll of May 11, 2023: \$175,801.11
- B. City Council Minutes of May 15, 2023
- C. Finance Minutes of May 15, 2023
- D. Public Safety Committee Minutes of May 23, 2023
- E. Big Truck Day Event: Closure of South Library Lot
- F. Hillsdale County Community Foundation 5K
- G. Financial Reports for the Quarter Ending 3/31/2023
- H. St. Anthony's Church Park Use Agreement
- I. TCO 2023-17 Morry St. Closure

Motion by Council member Morrisey seconded by Council member Socha to approve the consent agenda as presented.

Roll Call:

Council Member Paladino	Aye
Council Member Pratt	Aye
Council Member Sharp	Aye
Council Member Socha	Aye
Council Member Stuchell	Aye
Council Member Vear	Aye
Mayor Stockford	Aye
Council Member Morrisey	Aye

Motion passed 8-0

Communications/Petitions

- A. 2023 Summer Code Enforcement Liens- Assessment Roll
- B. Comcast Letter
- C. July 2021 – June 2022 Annual Library Report
- D. Letter from Ted Jansen
- E. Letter Requesting State of Emergency
- F. Letter of Resignation – Homeless Task Force

Information is presented for information only.

Introduction and Adoption of Ordinances/Public Hearings

- A. Adoption of Ordinance: No Camping Ordinance (2023-03)

The No Camping ordinance was presented at the May 15th, 2023 Council meeting where a public hearing was conducted. After receiving public input and Council discussion, Council approved a motion to send the ordinance back to the Public Safety Committee for amendment. The amended ordinance changes Section 3 Warnings to provide for both “a verbal and written warning to cease the unlawful conduct” and Section 5 Penalty from misdemeanor to a municipal civil infraction.

Council Member Socha asked Attorney Thompson about the Community Service option.

Attorney Thompson gave a brief overview of the court and civil infraction process. The City attorney could make an arrangement on the community service aspect if the City had a structure for tracking the hours done.

Council Member Morrissey stated that public spaces are used for everyone. No one could use it as private property like camping on public property whichever area that may be.

Councilman Paladino asked if the police has a route they use to monitor areas.

Mayor Stockford stated most cases the police department response on a complaint basis.

Motion by Mayor Stockford, supported by Councilman Stuchell, to approve the No Camping Ordinance as presented. **Ordinance 2023-03.**

Roll Call:

Council Member Pratt	Nay
Council Member Sharp	Nay
Council Member Socha	Aye
Council Member Stuchell	Aye
Council Member Vear	Aye
Mayor Stockford	Aye
Council Member Morrissey	Aye
Council Member Paladino	Aye

Motion passed 6-2

Old Business

A. Homeless Task Force Committee - Discussion

Mayor Stockford led discussion on the Task Force. Attendance has been a problem among members and quorum has not been met on most meeting dates.

Mayor Stockford read Mr. Benzing’s resignation letter aloud which stated his frustrations with not meeting quorum to be productive. He thanked all that have been active on the taskforce and wished the group well.

Stephanie Myers, Homeless Taskforce Chairperson spoke on the meeting and membership overview of the taskforce.

Council Member Stuchell commented that public money is at public agencies suggests the community reach out and connect with them to see what can be done with homelessness.

Discussion ensued on eliminating membership to 5-6 people versus 13 so quorum can be met. Along with making sub committees to help with community efforts.

New Business

A. MDOT Aero Contract No. 2023-0514 (Resolution)

City Manager Mackie reported The City is in the process designing the new Airport terminal that will be constructed primarily (est. 88%) with FAA funds. The estimated cost of the terminal and parking lot design is \$309,896. Per the contract FAA will pay \$260,440, MDOT will pay \$6,891 and the City will pay 42,565.

Motion by Councilman Socha, support by Councilman Vear to approve MDOT Contract No. 2023-0514 and authorize the City Manager and City Clerk to execute the contract. **Resolution # 3555.**

Roll Call:

Council Member Pratt	Aye
Council Member Sharp	Aye
Council Member Socha	Aye
Council Member Stuchell	Aye
Council Member Vear	Aye
Mayor Stockford	Aye
Council Member Morrissey	Aye
Council Member Paladino	Aye

Motion passed 8-0

B. Amendment to Traffic Control Order 1981-1 (Resolution)

City Manager Mackie reviewed the amendment to TCO 1981-1. The TCO will give authority to the present stop sign and authorize the replacement of the yield sign with a stop sign on the east side of Charles Street at E. Hallett St.

Motion by Councilman Sharp, support by Councilman Socha, to approve the amendment to TCO 1981-1. **Resolution #3556.**

By a voice vote, the motion passed unanimously.

C TEDF-B Grant 2024 Funds (Resolution)

The Michigan Department of Transportation – Transportation Economic Development Fund (TEDF-B) is providing grant funds to cities and villages of 10,000 or less for road construction work. The program requires a “Resolution of Support” in the form of official action by the Governing Body.

The City is completing this grant application, due on June 15, 2023, for a preventative maintenance project including a leveling slurry seal layer, overlain by a single course chip seal, topped by a Micro-surfacing Cape Seal on approximately 62,000 Square Yards (3.79 miles) of various city streets. Through this grant application, for State of Michigan Fiscal Year (FY) 2024 funds, we are requesting \$250,000 in grants funds together with matching funds of \$367,027.59 for a total estimated project cost of \$617,027.59.

Motion by Councilman Sharp, support by Councilman Socha, to approve the resolution to allow staff to submit the grant application for the maximum amount of \$250,000 for an estimated total project amount of \$617,027.59. **Resolution # 3557.**

By a voice vote, the motion passed unanimously.

D. TEDF – B Grant 2025 Funds (Resolution)

The Michigan Department of Transportation – Transportation Economic Development Fund (TEDF-B) is providing grant funds to cities and villages of 10,000 or less for road construction work. The program requires a “Resolution of Support” in the form of official action by the Governing Body.

The City is completing this grant application, due on June 15, 2023, for a complete reconstruction of Monroe Street between Hillsdale Street and N. West Street, 0.218 miles. Reconstruction will include the removal of the existing Asphalt/Brick roadway and unsuitable base materials followed by the reconstruction including storm sewer upgrades, new concrete curb & gutter, new road base aggregate, new 5” asphalt paving and ADA sidewalk ramp upgrades. Through this grant application, for State of Michigan Fiscal Year (FY) 2025 funds, we are requesting \$250,000 in grants funds together with matching funds of \$480,912.96 for a total estimated project cost of \$730,912.96.

Motion by Councilman Socha, support by Councilman Sharp, to approve the resolution to allow staff to submit the grant application for the maximum amount of \$250,000 for an estimated total project amount of \$730,912.96. **Resolution # 3558.**

By a voice vote, the motion passed unanimously.

Miscellaneous Reports

- A. Proclamations – None
- B. Appointments- None
- C. Other- Assessing Report – 2023 BPU Utility Liens

General Public Comment

Joseph Hendee, 181 Rea St., stated that Mr. Hodshire is in violation serving on the Board of Public Utilities as he is not a City resident. BPU has a Round Up program for residents to donate funds that go to the Community Action Agency to aid those in need.

Melissa DesJardin, Hillsdale Community Thrift, stated she would be happy to help with the community service and volunteer hour sign off sheets discussed during the meeting. She reviewed her plans moving forward with community service and clean up services.

Robert Eichler, Scipio Twp., commented on eviction process and also the Community Action Agency processes.

Leisha Taylor, Ward four, commented on the ordinance and stated it wasn't just about no camping. Homelessness isn't always about bad decisions or bad choices but sometimes about the environment you are in. People fall on hard times. Shared her story.

Penny Swan, Ward four, commented on Mr. Hendee's comments about BPU and other board members. Expressed displeasure on the passed ordinance.

Steve Hammett, Ward four stated he would be interested in serving on the Homeless Task force.

Jack McLain commented that he can't hear all of council and asked about the assisted listening availability. McLain also shared his concern about City Hall not being handicap accessible. No camping is good for public property, but violators need to be addressed across the board.

Ted Jansen, commented on the Homeless Task force; suggested the Mayor dissolve the current one and then start another. Asked Council about profit loss report on the Airport. The No Camping ordinance is against homeless point blank.

City Manager's Report

City Manager Mackie state the City Hall Chiller unit should be installed on Friday, June 9th.

Games at Field of Dreams are going strong, Sandy Beach is up and running, season pass \$50, daily pass \$5 per car collected at stop sign before entering the beach.

The two new pickup trucks were ordered and delivered from Hillsdale GMC.

BPU Power Secure Project is on track the units and should be tested and installed June 2024.

Airport Terminal Bid put out last Friday, June 2.

Council Comments

Council Member Socha commented on the no camping ordinance and sitting is in an exception.

Council Member Paladino asked if Wildlife Drive receive BPU services. Mayor Stockford said yes that area receives electric but not sewer services.

Discussion ensued on BPU Board Members and Charter.

Adjournment

Motion by Mayor Stockford, seconded by Council Member Pratt, to adjourn the meeting.

By a voice vote, the motion passed unanimously. The meeting adjourned at 9:04 p.m.

Adam Stockford, Mayor

Katy Price, City Clerk

Hillsdale Community Library
Board of Trustees Meeting
April 13th, 2023 at 5 p.m.

- I. Call to Order: 6:00 p.m.
- II. Roll Call: Karen Hill (Acting President), Stephanie Myers (Trustee), George Allen (Trustee), Joshua Paladino (Secretary), and Jessica Spangler (Director).
- III. Approval of Agenda
 - A. Allen motioned to approve the agenda. Myers seconded the motion. All in favor, 4-0.
- IV. Approval of Minutes for March 9, 2023
 - A. Myers motioned to approve the minutes with a correction on the spelling of "Braman Roofing." Allen seconded the motion. All in favor, 4-0.
- V. Visitor Comments: Maxine Vanlerberg, Ted Jansen, and Jack McClain.
- VI. [Expense and Revenue Report](#)
 - A. Under contractual services, line 801, \$410 came out: mice removal cost \$125, canva subscription cost \$119.99, and printer subscription cost \$165.28.
 - B. Repairs and maintenance: \$263 for roof and toilet repairs.
 - C. HCCF's reimbursement was a revenue line item discussed at the March meeting (funds went into 271-000.000-675.792). The expense for line item 271-792.000-726.001 (the 792 is important as 792 is the category for children's area and 790 is general library) in the amount of \$328.11 was for summer reading supplies that we applied for with the HCCF grant. We won't actually see the grant monies moved to line item 271-792.000-726.001 as the city doesn't make amendments for small dollar amounts such as this.
- VII. [Circulation Report](#)
 - A. Checkouts increased to 4,065, the highest month this calendar year.
 - B. Hoopla went live last month.
- VIII. Director's Report
 - A. [Program Stats](#)
 1. Little Bookworms had the highest attendance of any month at 148.
 - B. [July 2021 - June 2022 Annual Report](#)
 - C. Applied for Dollar General's [Youth Literacy Grant](#). The library applied for a \$2300 grant to purchase literacy backpacks from the Early Childhood Resource Center. Backpacks would be full of learning materials such as books, games, and puzzles geared towards ages 1-8.
 - D. Applied to receive copies of *Firekeeper's Daughter* by Angeline Boulley through Michigan Humanities' Great Michigan Read program.
 - E. The Program Coordinator read to Mary Randall students March 21, 2023.
 - F. The Library provided books for the different City departments to read to students at Gier for March's Reading Month. They read *Owl & Otter & the Big Yard Sale*.
 - G. The Library will open at noon April 19, 2023 for an in house training, closed May 2, 2023 for elections, and opening at noon May 9, 2023 for fire suppression repairs.
 - H. Update on Reconsideration Request
 1. Spangler requested that the board take action on the materials reconsideration request without rendering an individual decision. She

stated that the controversy surrounding the reconsideration request did not cause her to ask the board to render a decision. Instead, Spangler said she received a threat from a patron, which made her want to seek the board's guidance.

2. Allen motioned to let the board consider the matter without the director's review. Myers seconded the motion. All in favor: 4-0.
3. Allen motioned that the director reply to the complainant in writing, notifying the complainant that the board has voted to exempt her from offering an official opinion but that the complainant may still appeal to the Board. Myers seconded the motion. All in favor: 4-0.

IX. Communication

- A. Spangler turned in her self-evaluation. Once Hill has received evaluations from all board members by the end of April, she will compile an overall evaluation, which will be presented in May.

X. Old Business

XI. New Business

- A. Approval to switch from Johnson Controls to Premier Fire Protection for annual sprinkler system inspections - a savings of over \$400.

1. [Premier Fire Protection Quote](#).
2. Myers motioned to approve the quote. Allen seconded the motion. All in favor: 4-0.

- B. Discussion on "Coffee & Conversation" event with one rotating Board Member and the Director.

1. Allen moved to institute this idea. Myers seconded the motion. All in favor: 4-0. Allen will join the first event in April or May, depending on availability.

XII. Board Comments

XIII. Future Business

- A. Review Policy Manual (a couple policies at a time).

- B. Upon Full 5 Person Board:

1. Trustee Training
2. Election of Officers

XIV. Next Meeting Date: May 11, 2023 at 5 p.m.

XV. Myers motioned to adjourn. Allen seconded the motion. All in favor: 4-0. Meeting adjourned at 6:11 p.m.

AGENDA

**Hillsdale Community Library Board of Trustees
Annual Meeting
May 4, 2023 5 pm | HCL Meeting Room**

- I. CALL TO ORDER: Acting President Karen Hill called the meeting to order at 5:00 p.m.
- II. ROLL CALL: Karen Hill (acting president), George Allen (member), Stephanie Myers (member), Joshua Paladino (secretary), and Jessica Spangler (director).
- III. APPROVAL OF AGENDA:
 - A. Upon Spangler's request, Allen moved that the board strike the "Closed session" for XI.C and hold the evaluation in an open meeting. Myers seconded the motion. All in favor: 4-0.
 - B. Myers moved to approve the agenda. Allen seconded the motion. All in favor: 4-0.
- IV. APPROVAL OF MINUTES
 - A. ■ April 13, 2023
 - i. Allen moved that the approval of the April 13th meeting minutes be delayed until the June meeting while awaiting corrections. Myers seconded the motion.
 - ii. Spangler read proposed changes for the April meeting minutes.
 1. To correct the spelling of Braman Roofing
 2. To correct the Expense and Revenue Report.
 3. To clarify on the Circulation Report that March had the most checkouts in the 2023 calendar year, though July 2022 had the most checkouts in the 2022-23 fiscal year.
 4. To add more information about the Dollar General Youth Literacy Grant.
 5. To clarify language about the Update on Reconsideration Request.
 - iii. All in favor: 4-0.
- V. VISITOR COMMENTS
 - A. Bruce Sharp, Jack McClain, Tara Scott, Brianna Crall, and Penny Swan.
- VI. ■ EXPENSE AND REVENUE REPORT
 - A. Under Revenue, Cont./Local Units-Culture/Rec (line 271-000.000-587.000), the library received \$13,800 from local governments: \$8,800 from Hillsdale and \$5,000 for Jefferson Township.
 - B. Under Rents - Meeting Rooms (line 271-000.000-667.271), the library received \$4,875. The library received \$4,850 from the Vita Tax Program's rental.
 - C. Under Contr. & Donat. - Library Expan. (line 271-000.000-675.471), the library received \$143.50 from the jar on the front desk and the dinosaur.
 - D. Under Other Revenue (271-000.000-692.008), Woodlands sent the library \$861.95 for continuing education. \$395.95 was used to send Heidi to Spring

- Institute, and \$466 paid for MLA memberships for Heidi and Jessica.
- E. Under Interest, the library has received \$6,617.10 (line 271-000.000-665.000), far above the projected revenue of \$240.00.
 - F. Under Expenditures, Community Promotion (line 271-790.000-880.000), the library spent \$96.25 for promotional materials at the Dawn Theater from now until the end of the calendar year.
 - G. Under Lodging and Meals (line 271-790.000-956.200), the library paid \$159.39 for Heidi's hotel and meals during Spring Institute.
 - H. Overall, the library is in a good financial state, with revenues projected to exceed expenditures this fiscal year.

VII. **CIRCULATION REPORT**

- A. The library has used Verso through Auto-Graphics as its integrated library service since 2014 or 2015. Before that Follet was used. With the Verso system, the library had a practice of checking in books twice, which had led to artificially increased circulation numbers. Spangler does not have exact numbers about the artificial increase, but she suspects that it did not have a big effect, except perhaps in the children's section. Some older staff members were checking in books twice, while newly hired staff members were not. Stats fell in April because Spangler asked staff to check books in only one time.

VIII. **DIRECTOR'S REPORT**

- A. **Program Stats**
 - a. Overall, attendance stayed consistent.
 - b. Tutor.com had 12 logins in April, though Spangler did not receive the Program Stats in time to include them. Last fiscal year, the service logged 174 sessions.
- B. The Program Coordinator and Director read to 2nd grade students at Gier.
 - a. Jessica and Heidi read *Owl & Otter* and donated the books. They also donated the books to Hillsdale Academy, Hillsdale Preparatory, and Will Carleton Academy.
- C. The Program Coordinator attended Spring Fling hosted by the Great Start Collaborative.
 - a. Jessica and Heidi reached about 120 kids with goodie-bag handouts to 97 kids that included hygiene products, the library's event calendar, and literature about summer reading.
- D. Summer Reading will be June 7, 2023 - July 18, 2023.
 - a. Mark Nussbaum will attend the opening to host a science program. The Hillsdale Art Guild will give away scholarship money. There will be arts and crafts. The theme is All Together Now.
- E. The Library will be opening at noon May 9, 2023 for fire suppression repairs and closed May 27, 2023 and May 29, 2023 in observance of Memorial Day.

IX. **COMMUNICATION**

- A. Woodlands Library Cooperative Advisory Council
 - i. The council met on April 20th via Zoom. They're trying to get discounted exhibit passes and a chartered bus to attend the American Library

Association in June.

- ii. They partnered with other library cooperatives to expand access to content on Libby.

X. OLD BUSINESS

A. Board Email Options

- i. Spangler said the city could provide board emails, but board members would have to complete city security training. The board could also use emails provided by Woodlands Library Cooperative.

XI. NEW BUSINESS

A. Approval of Magic Clean Plus Quote

- i. ProClean provided a quote for carpet cleaning services of about \$5,000, but the company went out of business.
- ii. Allen moved that the board approve Magic Clean's quote to clean the carpet. Myers seconded the motion. All in favor: 4-0.

B. Discussion around Foulke Construction Quote

- i. Spangler presented the board with three construction projects. She recommended that the board approve the first two and pass on the third.
- ii. Allen moved that the board approve \$5,654 dollars in spending to repair soffit panels and the exterior wall. Myers seconded the motion. All in favor: 4-0.
- iii. Myers moved that the board approve \$88 in spending to add weather stripping to the door on the northeastern most conference room. Allen seconded the motion. All in favor: 4-0.
- iv. Allen moved that the board reject an offer to replace the two most northwestern exterior doors. Myers seconded the motion. All in favor: 4-0.

C. Approval of Formal Library Director Performance Evaluation

- i. Allen moved that the board accept the evaluation as written. Paladino seconded the motion. All in favor: 4-0.
- ii. Hill read from the evaluation.

XII. BOARD COMMENTS

XIII. FUTURE BUSINESS

A. Review Policy Manual (a couple policies at a time)

B. Upon Full 5 Person Board:

- i. Trustee Training
- ii. Election of Officers

XIV. NEXT MEETING DATE: June 8, 2023 at 5 p.m.

XV. ADJOURNMENT: 6:40 p.m.

City of Hillsdale Agenda Item Summary

Meeting Date: June 19, 2023

Agenda Item: Consent Agenda

SUBJECT: Right-of-Way Permit Fee Increase

BACKGROUND PROVIDED BY: DPS Director, Jason Blake

Over the past year, staff has identified many areas of the Right-of-Way permit fee schedule that needed to be updated. We reviewed actual cost, demand and researched comparable communities. Attached is the existing and proposed 2023 Right-of-Way permit fee schedule.

RECOMMENDATION:

City staff recommends City Council approve the updated Right-of-Way permit fee schedule.



Hillsdale City Right-of-Way Permit Fees Proposed update 2023

Type	Existing	Proposed
Application	\$20	\$75
Annual Blanket	\$160	\$500
Sidewalk under 25 square feet	\$35	\$50 with terrace
Sidewalk over 25 square feet	\$60	\$75 with terrace
Driveway approach	\$60	\$75 with terrace
Street opening	\$100 plus \$10,000 bond	\$150 plus \$10,000 bond
Terrace	\$35	\$35
Storm sewer connection	\$160	\$160
Use of traffic control*	\$25	\$25 min, up to 3 days. Example: 2 ADA panels or 10 cones or 6 class 1)
(Traffic control fee will be based on number of days required, above 3 days, and amount of traffic control required)		
Curb cut/repair/extension	\$60	\$60 < than 20 liner ft. \$100 > than 20 liner ft.
(Additional Proposed)		
Commence work prior to obtaining permit (ATF Fee = after the fact fee)		\$100
Dumpster in Right-of-Way*		\$25 plus traffic_control
<u>Events</u>		
Parking lot closure*		\$150 traffic control
Single block closure*		\$200 traffic control
Greater than single block closure*		\$325 traffic control



Hillsdale City Right-of-Way Permit Fees Proposed update 2023

Traffic control map, for vehicle and pedestrian closures, to be supplied by applicant. Pending availability DPS will deliver and/or setup required temporary traffic control for the total of 100% of the labor and vehicle rates required for the task

Labor per hour*		Vehicle Rental per Hour*			
DPS	\$33.97	Pickup Truck	\$19.39	Trailer	\$13.42
BPU Water	\$37.19	Pickup Truck	\$19.39		
BPU Electric	\$60.61	Pickup Truck	\$19.39		
Police	\$44.95	Squad Car	\$50/hour or \$200/Day		
Fire Dept.	\$28.09	Fire Truck	75/hour or \$300/day		

\$500 upfront deposit for special events. Once application, permit, temporary traffic control, delivery/setup up and any other additional charges have been covered the applicant will be refunded the remaining balance or be sent an invoice for any charges the deposit didn't cover. This includes going towards covering the cost of any lost or damaged TTC used for the event.

All permit fees are non-refundable.

* If available

City of Hillsdale

Agenda Item Summary

Meeting Date: June 19, 2023
Agenda Item: Consent Agenda
Subject: Fourth of July Parade

Background:

The City of Hillsdale is hosting the annual Fourth of July Parade on July 3, 2023 from 4:00 p.m. till 7:30 p.m. See attached route map, and Temporary Traffic Control Order 2023-18. The parade starts at 6:00 p.m.

Recommendation:

Approval is recommended as this is an annual event.

Scott A. Hephner



Chief of Police / Fire Chief

**TRAFFIC CONTROL ORDER
2023-18**

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships and Villages and the Michigan Motor Vehicle Code this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

On July 3, 2023 from 4:00 pm until 8:00 pm there shall be the following street closures:

- closure** of Howell St. from North St. to South St.;
- closure** of McCollum St. from Manning St. to Broad St.;
- closure** of E. Bacon from Manning St. to Broad St.;
- closure** of Waldron from Manning St. to Budlong St.;
- closure** of Barry from Manning St. to the alley west of Budlong on Barry St.;
- closure** of Midtown alley from North St. to Barry St.;

On July 3, 2023 from 4:00 pm until 8:00 pm there shall be:

- no parking** on Howell St. between McCollum St. & South St.;
- no parking** in Midtown alley between North & Barry St.;
- no parking** on Barry St. from Manning St. to the alley west of Budlong St.

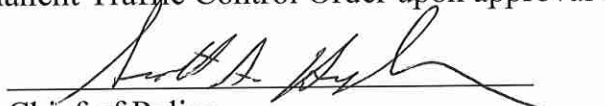
On July 3, 2023 from 4:00 pm until 8:00 pm the following parking lots will be closed:

First United Methodist Church (Lot F), South Library Lot (Lot H) and the Midtown Lot (Lot C).

Fourth of July (July 3, 2023) Parade Route (Parade starts @ 6:00 pm):

Midtown Parking Lot North to McCollum St. then East to Howell St. then S. Howell St. to Barry St. then West on Barry St. to Midtown Alley

This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.



Chief of Police

06/06/2023
Date

Received for filing in the office of the City Clerk at _____ p.m. on the _____ day
of _____, 2023.

City Clerk

Date

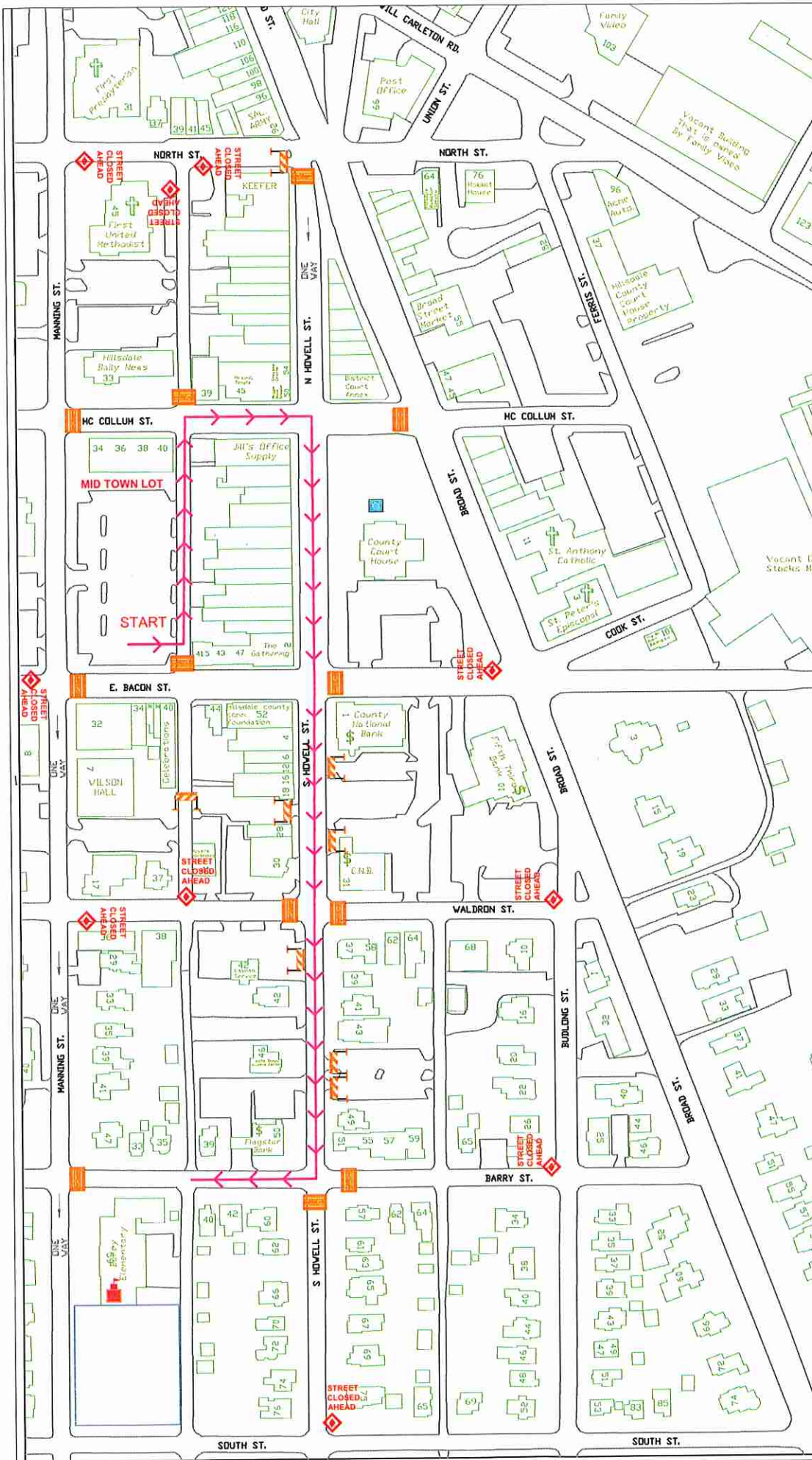
RESOLUTION # _____

IT IS HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this _____ day of _____, 2023.

Attest: _____
Katy B. Price, City Clerk

Adam L. Stockford, Mayor



**TYPE II
BARRICADE
WITH
STREET
CLOSED
AHEAD
SIGN**



**TYPE III
BARRICADE
INCLUDING 4
CLASS I
SAW HORSE
BARRICADES**



**TYPE I
BARRICADE**



**PARADE
ROUTE**

City of Hillsdale

Agenda Item Summary

Meeting Date: June 19, 2023
Agenda Item: Consent Agenda
Subject: Application for July 3rd Fireworks

Background:

Night Magic Displays has submitted a request for Fireworks with the display being on July 3, 2023 at the Hillsdale County Fairgrounds at dusk. Certificate of Liability Insurance holder is American Legion Post #53, Hillsdale MI. See attached insurance documents and agreements.

Corey Murray has requested a noise variance for the Fireworks display taking place within the Fairgrounds on July 3, 2023.

Recommendation:

Approval is recommended as this has been an annual event.

Scott A. Hephner


Chief of Police / Fire Chief

City of Hillsdale
Agenda Item Summary

MEETING DATE: June 19, 2023

AGENDA ITEM #: Consent Agenda

SUBJECT: Chlorine and Sulfur Dioxide Feed Equipment

BACKGROUND PROVIDED BY STAFF: Jeff Gier, Director of Water and Wastewater

Project Background:

The chlorine and SO₂ feed equipment seals and diaphragms are rebuilt by staff yearly and is subject to wear. It is recommended to replace the equipment every ten years. We have now ran this equipment beyond its lifespan as it is 14 years old and it is time to be replaced. This is a sole source item as RS Technical Services is the only distributor in our area. Staff budgeted \$28,000 in the 23-24 capital budget for this purchase. The pricing on the quote is good through July of 2023.

RECOMMENDATION:

BPU Board supports award by the Council for the purchase of this equipment from RS Technical Services, Inc in the amount of \$23,240.00.

QUOTATION

Quote #: **CO- 18336**

RS Technical Services, Inc.

695 Lincoln Lake Ave.
 Lowell, Michigan 49331
 (616)-897-7041 Fax (616)-897-3015

Date: 1/24/2023
 Job No:

To: **HILLSDALE BPU**

Ship To: HILLSDALE BPU

45 MONROE ST
 HILLSDALE MI 49424
 Attn JEFF GIER
 Phone: 517 437 3387 Fax: (517) 437-364

45 MONROE ST
 HILLSDALE MI 49424
 Attn: JEFF GIER

Shipping Options: No Partials Partials FOB SHIPPING POINT

Item#	Qty	Part Number	SAP	Description	Unit Price	Amount
1	2	EQUIPMENT	Equipment	Custom Panel - Includes: (1) RM-701-100 6" 100PPD, remote meter, (1) *VGR-30 0-30" Hg, 2.5" dial, diaphragm protected vacuum gauge, (1) 3/8" tube connection in/out (Gauge installed into high vacuum side/ejector suction.)	1550.00	3100.00
2	2	EQUIPMENT	Equipment	CHLORINE EJECTORS, EJ-1000 w/ UN-102-140F nozzle Build no. EJ-1000-C140F1000	450.00	900.00
3	1	EQUIPMENT	Equipment	701C-VRB-R1-AW0US 700 SERIES VACUUM REGULATOR with ton container actuator mount, drip leg and heater. No rate meter or control valve	2450.00	2450.00
4	2	EQUIPMENT	Equipment	500S-025-0US 500 SERIES VACUUM REGULATORS FOR SULFUR DIOXIDE, with 25 PPD RATE METER AND ADJUSTMENT, 150 # CYLINDER MOUNTING	1300.00	2600.00

TERMS - NET 30 DAYS F.O.B. - SHIPPING POINT

Subtotal: \$11,420.00
 Estimated Shipping Charges: \$200.00
 Salestax: \$0.00
 Total: \$11,620.00

Net 30 Day Customers: Please email / fax us your purchase order or indicate your PO #, SIGN and email sales@rstechncalservices.com or fax back to us so we can proceed with your order.

YOUR PURCHASE ORDER NO.: _____

Visa/MC Customers: Please complete the form below, SIGN, and fax back to us so we can proceed with your order.

Name on Card: _____	3-Digit Security Code: <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/>	<input type="checkbox"/> Visa
Card Number: _____	Exp. Date: _____	<input type="checkbox"/> Master Card

PLEASE REFERENCE THIS CO NUMBER WHEN PLACING ORDER - MINIMUM ORDER \$25.00 - EXCLUDING SHIPPING

This quotation is valid for 30 days and subject to the attached terms and conditions. Thereafter it is subject to change without notice. Quoted pricing and discounts are predicated on receiving a single order for the quantities as listed. Order deviations may result in price or discount changes. All freight is prepaid and added to invoices. "Destination" customers: add freight charge to any parts price before issuing your purchase order. All returns subject to 25% restocking fee. Credit Card Order minimum is \$100.00. Thank you for this opportunity to quote.

The above prices, specifications and conditions are satisfactory and are hereby accepted.

Authorized Signature: _____ Date: _____ Quoted By: PHIL LARSON

QUOTATION

Quote #: **CO- 18336**

RS Technical Services, Inc.

695 Lincoln Lake Ave.
Lowell, Michigan 49331
(616)-897-7041 Fax (616)-897-3015

Date: 1/24/2023
Job No:

To: **HILLSDALE BPU**

45 MONROE ST
HILLSDALE MI 49424
Attn JEFF GIER
Phone: 517 437 3387 Fax: (517) 437-364

Ship To: HILLSDALE BPU

45 MONROE ST
HILLSDALE MI 49424
Attn: JEFF GIER

Shipping Options: No Partial Partial FOB SHIPPING POINT

Item#	Qty	Part Number	SAP	Description	Unit Price	Amount
5	2	EQUIPMENT	Equipment	SO2 EJECTORS, EJ-1000 w/ UN-102-140F nozzle Build no. EJ-1000-S140F1000	450.00	900.00
6	100	P138		3/8" TUBING, (units are in feet)	0.50	50.00
7	10	LABOR		INCLUDES: FIELD SERVICE HOURS, TRAVEL TIME, AND MILEAGE. INSTALLATION OF CHLORINE AND SULFUR DIOXIDE EQUIPMENT LISTED	142.00	1420.00

TERMS - NET 30 DAYS F.O.B. - SHIPPING POINT

Subtotal: \$11,420.00
Estimated Shipping Charges: \$200.00
Salestax: \$0.00
Total: \$11,620.00

Net 30 Day Customers: Please email / fax us your purchase order or indicate your PO #, SIGN and email sales@rstechncalservices.com or fax back to us so we can proceed with your order.

YOUR PURCHASE ORDER NO.: _____

Visa/MC Customers: Please complete the form below, SIGN, and fax back to us so we can proceed with your order.

Name on Card: _____	3-Digit Security Code: <input type="text"/> <input type="text"/> <input type="text"/>	<input type="checkbox"/> Visa
Card Number: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Exp. Date: _____	<input type="checkbox"/> Master Card

PLEASE REFERENCE THIS CO NUMBER WHEN PLACING ORDER - MINIMUM ORDER \$25.00 - EXCLUDING SHIPPING

This quotation is valid for 30 days and subject to the attached terms and conditions. Thereafter it is subject to change without notice. Quoted pricing and discounts are predicated on receiving a single order for the quantities as listed. Order deviations may result in price or discount changes. All freight is prepaid and added to invoices. "Destination" customers: add freight charge to any parts price before issuing your purchase order. All returns subject to 25% restocking fee. Credit Card Order minimum is \$100.00. Thank you for this opportunity to quote.

The above prices, specifications and conditions are satisfactory and are hereby accepted.

Authorized
Signature: _____

Date: _____

Quoted By: _____

City of Hillsdale
Agenda Item Summary

MEETING DATE: June 19, 2023

AGENDA ITEM #: Consent Agenda

SUBJECT: Sewer Camera

BACKGROUND PROVIDED BY STAFF: Jeff Gier, Director of Water and Wastewater

Project Background:

Our existing sewer camera system is no longer supported and in bad shape. After much research, staff found this relatively inexpensive system that is made in Wisconsin. This is a key piece of equipment but not used daily. Staff budgeted \$50,000 in the 23-24 capital budget for this purchase.

RECOMMENDATION:

BPU Board supports award by the Council for the purchase of this camera system from Jack Doheny Company in the amount of \$40,675.00.



Date: 5/18/2023
Branch: 1100

Iris Mainline Camera System



CITY OF HILLSDALE
149 WATERWORKS AVE
HILLSDALE MI 49242

PROPOSAL ID: 18942

DOHENYCOMPANY.COM

PRODUCT DESCRIPTION

Insight Vision IRIS Portable Mainline Crawler System
512Hz Sonde
Pneumatic Tires (1 set of 4)

Sale Price: \$ 40,675.00

**** Sale Price includes freight & training ****

Terms and Conditions

*****Surcharges or rate increases issued by manufacturer that affect this quote following quote acceptance, but prior to order delivery, will be the responsibility of Buyer. Any surcharge or increase that is applied to this purchase will be applied at same cost as issued by manufacturer.*****

- Acceptance of this Proposal is subject to availability of the Equipment listed above.
- Sales Price does not include any applicable sales taxes. Buyer is responsible for and agrees to pay all applicable sales tax.
- The Sale of New Equipment Terms and Conditions are incorporated into and made a part of this Proposal upon acceptance and execution of this Proposal by both parties.
- Execution of this Proposal by Seller and Buyer constitutes a binding agreement between the parties.
- If this Proposal is not executed by both parties within thirty (30) calendar days from the Proposal Date, this Proposal shall become null and void, unless subsequently executed by both Buyer and Seller.

Thank you for your consideration of this proposal.

Sincerely yours,

Adam Mazzara

Adam Mazzara
Regional Sales Representative
608/712-6893
AdamMazzara@teamjdc.com

This proposal becomes a contract for delivery and payment of the merchandise listed above only when signed by the customer or one of its officers.

Customer: _____

By: _____

Date: _____

Email: _____

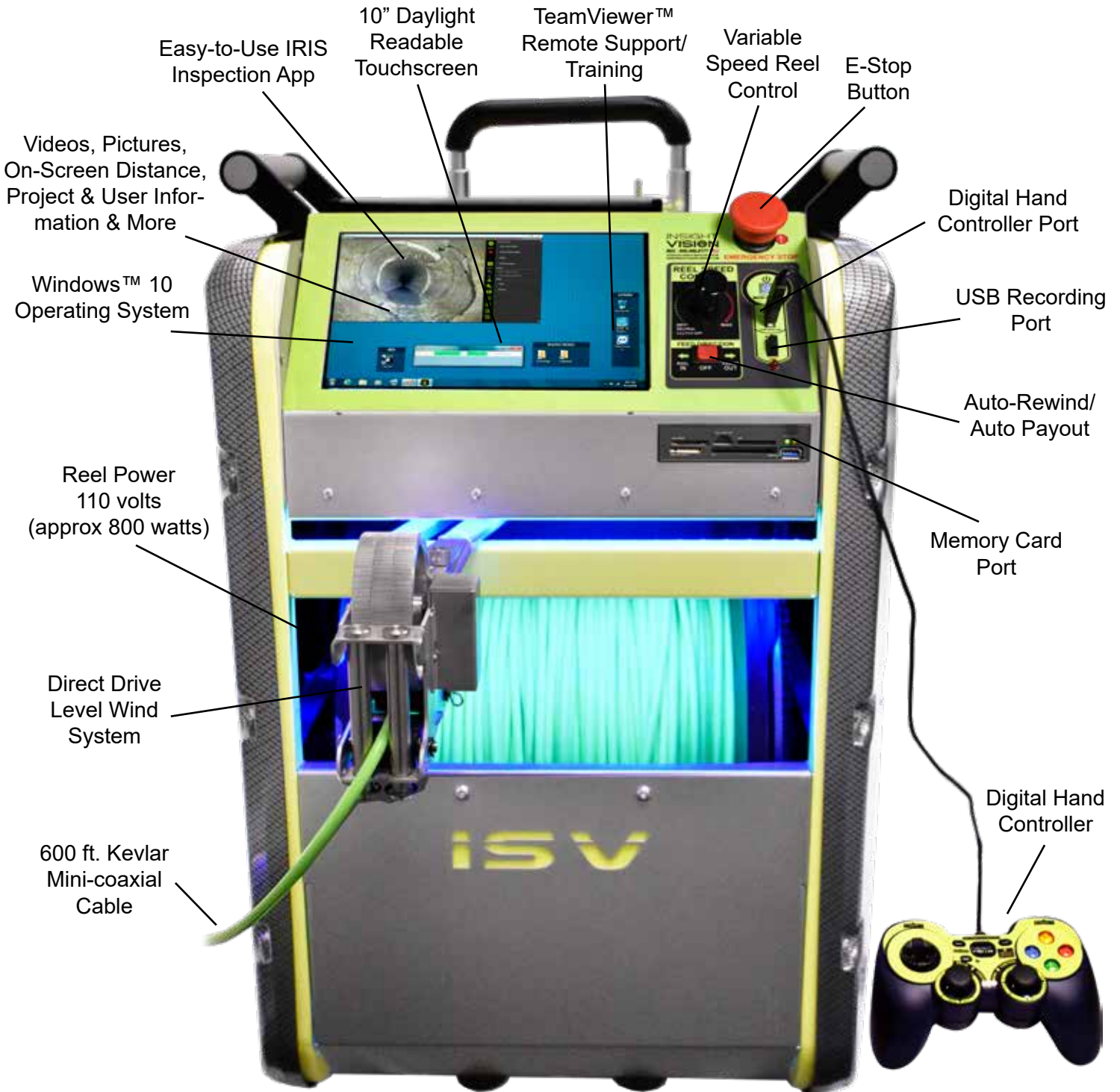
CUSTOMER INITIALS: _____



IRIS MAINLINE CAMERA

MOTORIZED REEL

IRIS SYSTEM & MOTORIZED REEL



MOTORIZED REEL SPECIFICATIONS

	Dimensions	29" H x 20" W x 21" D
	Weight	160 lbs.
	Internal Memory	500 GB Solid State

MOTORIZED CRAWLER SPECIFICATIONS

	Dimensions	3.5" H x 5" W x 19" D
	Weight	35 lbs.
	Drive System	Hardened Helical Drive Gears



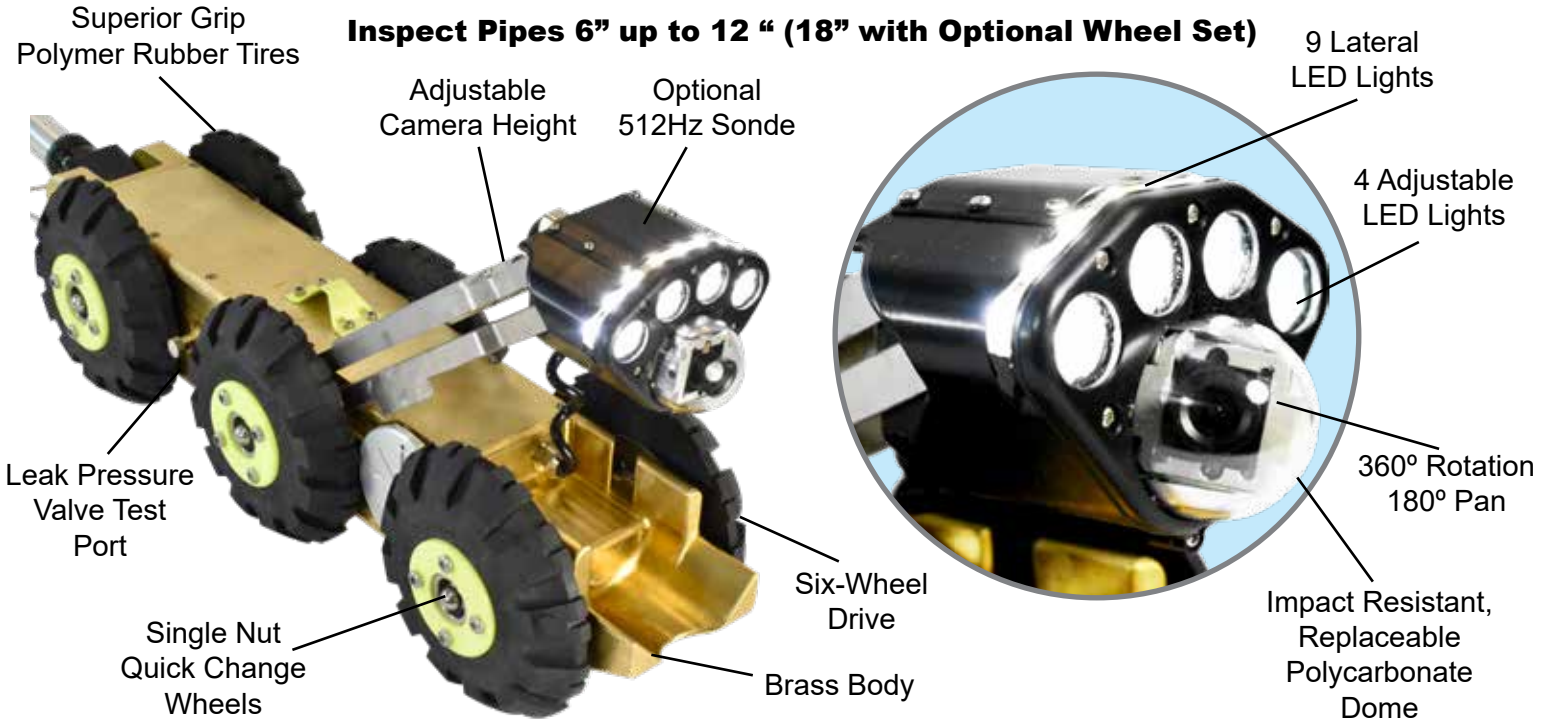
IRIS MAINLINE CAMERA

CRAWLER, CAMERA HEAD, CONTROLLER



IRIS CRAWLER & CAMERA

Inspect Pipes 6" up to 12" (18" with Optional Wheel Set)



DIGITAL CAMERA CRAWLER CONTROLLER



IRIS MAINLINE CAMERA

COMPACT & PORTABLE MAINLINE CRAWLER



WIFI VIDEO STREAMING APP

Now you can stream wireless video of your inspection on your Android or IOS device up to 100 feet away from the IRIS system. Record video, take snapshots, playback and email your inspections to your customers via the Insight Vision App available on Google Play and Apple stores.



INCLUDED WITH SYSTEM



ADDITIONAL ACCESSORIES



BUILD YOUR OWN INSPECTION SYSTEM

Power your IRIS with a 1,000 watt generator, put it in a trailer and hook up an HD monitor, keyboard, mouse and microphone/headset to take your inspections to a whole new level (not included).



ADDITIONAL MAINLINE INSPECTION TOOLS



SALE OF NEW EQUIPMENT TERMS AND CONDITIONS

1. THE AGREEMENT. Jack Doheny Companies, Inc., (the "Seller") agrees to sell, transfer and convey its right, title and interest in the new goods, equipment, vehicles and/or other new items (collectively, the "Equipment") described in Seller's written Invoice for the Sale of New Equipment (the "Invoice") to the Buyer subject to the terms and conditions contained herein, which are incorporated into the Invoice, agreed to by the parties hereto, and together consists of the entire agreement between the Seller and Buyer (collectively, the "Agreement"). The Agreement shall be for the benefit of the Seller and Buyer and not for the benefit of any other person or entity. Prior courses of dealing, trade usage and verbal agreements not reduced to a writing signed by the Seller and Buyer, to the extent they differ from, modify, add to or change from the Agreement shall not be binding on the Seller.
2. TERMS OF PAYMENT.
 - 2.1 Payment Date. All payments for the Equipment are due from Buyer on the date of the invoice unless other terms are agreed to in writing between Seller and Buyer. Payment shall be made to Seller at the address specified in the Agreement, without any offset or deduction for any reason.
 - 2.2 Shipping Delays. If any shipment is delayed at the request of Buyer, payment shall become due based on the date Seller is prepared to make shipment, and Seller may invoice Buyer based on such date. All prices for Equipment are F.O.B. Seller's shipping point.
 - 2.3 Delinquent Payments.
 - 2.3.1 Any payment not made by Buyer on or before its due date shall be subject to a late charge on any unpaid balance at a rate of 18% per annum, or the highest interest rate allowed by law, whichever is greater.
 - 2.3.2 If a payment is not made on or before its due date, Buyer agrees that Seller may elect, in addition to any other remedy at law or in equity, to cease performance under the Agreement and any other agreement between Buyer and Seller until such payment is rendered to Seller.
3. DELIVERY. Seller does not guarantee delivery dates.
4. RISK OF LOSS. Buyer assumes all risk of loss of Equipment upon delivery by Seller to carrier if Equipment is shipped. For Equipment that is shipped, Seller agrees to: (a) prepare the Equipment for shipment to Buyer; (b) deliver custody of the Equipment to carrier; (c) make appropriate arrangements for the transportation to carrier; and deliver documents to enable Buyer to obtain possession of the Equipment. Seller shall not be obligated to obtain insurance or to prepay transportation/carrier costs for the Equipment. Buyer agrees to be responsible for and to timely pay all loading, unloading and other charges incidental to transportation of the Equipment. Whether Seller pays transportation charges or not, risk of loss shall pass to Buyer upon delivery of the Equipment to a carrier.
5. INSPECTION OF EQUIPMENT. Buyer has inspected the Equipment and is satisfied with the Equipment's condition.
6. INDEMNIFICATION. Buyer shall indemnify, hold harmless and release Seller from any and all liabilities, losses, damages, claims, costs and expenses, including attorney fees, arising out of, in whole or in part, from (a) the design, or manufacture of the Equipment; or (b) the use of the Equipment by Buyer and those acting on Buyer's behalf.
7. MISCELLANEOUS.
 - 7.1 No Assignment. There shall be no assignment of the Agreement by Buyer without the prior written approval of Seller. Any assignment of the Agreement shall not relieve Buyer of its obligations under the Agreement.
 - 7.2 Force Majeure. Neither party will be liable for any delay or failure to perform its obligations hereunder, other than a payment obligation, due to any cause beyond its reasonable control including without limitation, acts of God or of the public enemy, including terrorists, acts of the government in its sovereign capacity, fires, floods, epidemic, strikes, picketing or boycotts, or any other circumstances caused by natural occurrences or third party actions beyond the reasonable control and without the fault or negligence of the party whose performance is affected ("Force Majeure Events"); provided that the affected party provides the other party prompt notice of the applicable circumstance and uses commercially reasonable efforts to re-commence performance as promptly as possible; provided, further, that if the duration of such Force Majeure Event exceeds thirty (30) days, the other party may terminate the Agreement upon delivery of written notice to the affected party.
 - 7.3 Venue. The parties agree that any dispute under the Agreement shall be brought in the applicable state or federal court located in the county in which the Originating Branch is located and the parties waive any right to a jury trial.
 - 7.4 Construction and Captions. The parties acknowledge that each has reviewed the Agreement and that the normal rules of construction to the effect that any ambiguities are to be resolved against the drafting party shall not be employed in the interpretation of the Agreement or any exhibits or amendments hereto; and that section headings appearing in the Agreement are for convenience of reference only and they are not intended, to any extent or for any purpose, to limit or define the text of any section or any subsection hereof. In the event any part of the Agreement is found to be ambiguous, such ambiguity shall not be construed against any party.
 - 7.5 Entire Agreement. The Agreement constitutes the sole and entire agreement between the parties and supersedes all prior and contemporaneous statements, promises, understandings or agreements, whether written or oral.
 - 7.6 Amendments. The Agreement may be amended, modified or altered at any time upon the approval of the Seller and Buyer; however, any such amendment must be in writing and signed by the Seller and Buyer in order for such amendment to be of any force and effect.
 - 7.7 Partial Invalidity. In the event that any provision of the Agreement is declared by any court of competent jurisdiction or any administrative judge to be void or otherwise invalid, all of the other terms, conditions and provisions of the Agreement shall remain in full force and effect to the same extent as if that part declared void or invalid had never been incorporated in the Agreement and in such form, the remainder of the Agreement shall continue to be binding upon the parties.
 - 7.8 Counterparts. The Agreement and any amendment thereto may be signed and executed in one or more counterparts, each of which shall be deemed an original and all of which together shall constitute one Agreement. Delivery of an executed counterpart of a signature page of the Agreement by facsimile or email shall be effective as delivery of an originally executed counterpart of the Agreement.
 - 7.9 Authority. Each person(s) executing the Agreement as an agent or in a representative capacity warrants that he or she is duly authorized to do so.

NO WARRANTY. SELLER MAKES NO WARRANTIES OR REPRESENTATIONS EXPRESS OR IMPLIED BY OPERATION OF LAW OR OTHERWISE, INCLUDING WITHOUT LIMITATION, ANY IMPLIED WARRANTY OF MARKETABILITY OR FITNESS FOR PARTICULAR PURPOSE, ALL OF WHICH ARE SPECIFICALLY HEREBY DISCLAIMED. To the extent allowed by law and those agreements, Seller transfers and assigns to Buyer the Equipment manufacturer's warranties, if any such warranty is provided by the Equipment manufacturer. In no event shall Seller be liable to Buyer for any incidental, consequential, special, exemplary, and/or punitive damages, including without limitations, loss of revenue or profit.



Invoice Information Form

*Document must be complete for processing

Sold to:

Name _____

Address _____

Contact _____

Phone # _____

Email Address: _____

Ship to:

Name _____

Address _____

Contact _____

Phone # _____

Email Address _____

PLEASE SELECT TYPE OF BUSINESS

Environmental _____ Petro Chemical _____ Gas & Oil _____ Sewer & Water _____
Industrial Plant _____ Utility _____ Municipal _____ Other _____

Customer Signature: _____



Title Information Form

Must be typed. Please ensure accurate information provided with the submission of this document. Any re-issuance of title resulting from inaccurate information may be subject to a \$250.00 processing fee.

Title Assigned to:

(In MI, OH & IN: Must be Physical Address)

(Name and information for purchaser of the unit)

Name _____

Address _____

Contact _____

Phone # _____

Email Address _____

County: _____

Fed ID# _____

Title Mailed to:

(Must be Physical Address)

(Company or business that will be registering the unit)

Name _____

Address _____

Contact _____

Phone # _____

Email Address _____

Lienholder:

(If no lienholder exists, 'Not Applicable' must be notated in Name field)

Name _____

Address _____

Contact _____

Phone # _____

Email Address _____

Customer Signature:

City of Hillsdale
Agenda Item Summary

MEETING DATE: June 19, 2023

AGENDA ITEM #: Consent Agenda

SUBJECT: New Service Truck Body

BACKGROUND PROVIDED BY STAFF: Jeff Gier, Director of Water and Wastewater

Project Background:

This service body is to be installed on our GMC 2500 truck chassis to become our primary service truck. Ideally, we would like to have two trucks set up with basic tools to minimize down time for each team. Funds for this body were carried over from the 2022 capital budget due to the length of time to get the chassis.

RECOMMENDATION:

BPU Board supports award by the Council for the purchase of this service body from Knapheide Truck Equipment in the amount of \$13,495.90.



Knapheide Truck Equipment - Flint
 1200 S. Averill Ave.
 Flint MI 48503
 Phone: 810-744-0295
 Fax: 855-629-4643
 www.flint.knapheide.com

QUOTATION

Quote ID: SE00006337

Page 1 of 3

Customer: HILLSDALE BPU
 HILLSDALE MI

Quote Number: SE00006337
Quote Date: 5/24/2023
Quote valid until: 6/23/2023

Contact: MARK BECKER
 Phone:
 Fax:

By: Prepared seastman
Salesperson: JIM OTT
PO#:

Enduser:

<i>Make:</i> CHEVROLET	<i>Model:</i> SILVERADO 2500	<i>Year:</i> 2021	<i>Single/Dual:</i> SRW
<i>Cab Type:</i> CREW	<i>Wheelbase:</i> 159.0	<i>Cab-to-Axle:</i> 42.0	<i>VIN:</i>

QTY	PART NUMBER	DESCRIPTION	UNIT PRICE	AMOUNT
1	KNAP A584	PRICES INCLUDE THE FOLLOWING STANDARD FEATURES: 40" HIGH SIDE PACKS AEROSPACE DESIGN AND ASSEMBLY 6061 T6 EXTRUSION UNDERSTRUCTURE EXCLUSIVE "RETURN FLANGE" FLOOR DESIGN RUGGED 6"X 1-1/2" INTERLOCKING EXTRUSION FLOOR INSET DOUBLE TRAY DOOR DESIGN NEOPRENE COMPARTMENT DOOR SEALS CONTINUOUS ALUMINUM DOOR HINGE WITH STAINLESS STEEL RODS AUTOMOTIVE QUALITY ROTARY-STYLE LATCHES ADJUSTABLE SECURITY DOOR RING STRIKERS NITROGEN STRUT DOOR RETAINERS TPO FENDER SKIRTS ALUMINUM CONSTRUCTION SLAM LOCK TAILGATE OEM SPECIFIC QUICK MOUNT-(MUST BE ORDERED SEPERATELY) INTERIOR LIGHT GUARDS SURFACE MOUNT REAR LIGHTS, LED S/T/T, B/U, BUILT IN REFLECTIVITY, UPGRADABLE (8) PATTERN STROBES-(MUST BE ORDERED SEPERATELY) ALUMINUM ETCHING PRIMER PAINT * TWO (2) ADJUSTABLE DIVIDER SHELVES & DIVIDERS, STREET & CURB SIDE FRONT VERTICAL COMP. * ONE (1) ADJUSTABLE DIVIDER SHELF & DIVIDERS, STREET AND CURB SIDE FULL HEIGHT REAR VERTICAL COMPARTMENT * ONE (1) ADJUSTABLE DIVIDER SHELF & DIVIDERS, CURB SIDE HORIZONTAL COMPARTMENT * AUTOMOTIVE STYLE ROTARY LATCHES & GAS SPRING DOOR RETAINERS ON ALL VERTICAL DOORS, ONE (1) 12" SLAM TAILGATE		
4	SS WHITE PAINT MAT	Single Stage White Paint		
1	KNAP 20158840	LED SURFACE MOUNT STOP/TURN/TAIL LIGHTS FOR ALUMINUM SERVICE BODY		
1	KNAP 34522790	Installation Kit for Aluminum Service Body 2020 & Newer GM 2500HD/3500HD 42" CA Without Factory Hitch		
1	LAB 60I	HOOK UP OEM CAMERA		
2	CENT 33764871	SPACER, BACK UP CAMERA MT GM20		



Knapheide Truck Equipment - Flint
 1200 S. Averill Ave.
 Flint MI 48503
 Phone: 810-744-0295
 Fax: 855-629-4643
 www.flint.knapheide.com

QUOTATION

Quote ID: SE00006337

Page 2 of 3

QTY	PART NUMBER	DESCRIPTION	UNIT PRICE	AMOUNT
1	KNAP 26201095	ALUMINUM FUEL FILL CUP GM 42 DEGREE		
1	KNAP 34447029	78" W KNAPLINED GG BUMP W/HITCH REC FOR ALUM UB W 49" W FLR,		
1	KNAP 34280398	KIT AFT CAB DEF BRCKT GM 20+		

Quote Total: \$13,495.90

Discount: \$0.00

Total Due(Sales tax not included): \$13,495.90

The following options may be added:

QUANTITY	DESCRIPTION	PRICE EACH	AMOUNT	ADD TO QUOTE
1	CLASS V RECEIVER HITCH FOR UTILITY BODY, 12,000 LBS	\$696.70	\$696.70	Yes / No
1	OEM-STYLE 7-WAY "RV" TRAILER PLUG.	\$158.80	\$158.80	Yes / No

Notes:

Lead time is approximately 23-24 weeks from receipt of order/chassis.
 FOB FLINT, MI

This Quote is subject to the following terms and conditions:

Credit Card Policy

We do not accept credit cards for payment of any order in excess of \$10,000.00. For other orders, we do accept MasterCard, American Express, Visa and Discover cards for payment.

Pricing Policy

- Price Quotation is good on orders received through the expiration date.
- Pricing quoted applies to chassis make/model originally provided and quantity quoted. Any change may result in price change.
- Orders are subject to all applicable state, local and federal excise taxes. Applicable taxes will be applied on final billing to customer upon completion of order.
- Knapheide Truck Equipment must be in possession of the vehicle for this order within 90 days of quote acceptance or the order can be subject to price adjustments due to cost increases for materials, labor, and shop supplies.

Payment Policy

- Payment Terms are due upon receipt of signed quote unless prior credit agreement has been established at the time of order.
- Payment terms for customers with an established credit account will be Net 30 from date of invoice.
- Knapheide has right to assess late charges at 1.5% per month on all invoices that are 60 days or more past due.

Return Policy

- All sales are final. Purchased parts or products are non returnable.

Cancellation Policy

- Payment is due in full upon cancellation of any orders for non-stocked parts or products (provided part/product has been ordered by Knapheide) and upon cancellation of installation orders, once product installation has begun.

Customer agrees and understands this Quote is an offer to sell subject to the terms and conditions above and any additional terms or modifications are hereby objected to, unless mutually agreed upon in writing by Customer and Knapheide. The undersigned represents and warrants that he/she is duly authorized to sign below on behalf of Customer and thereby accepts offer and Knapheide will begin processing the order.

Knapheide Truck Equipment Center is not responsible for loss of or damage to the vehicle due to or arising from fire, weather, theft or any other cause except the sole negligence of Knapheide Truck Equipment Center. Knapheide Truck Equipment Center is not responsible for any loss or damage to articles of personal property that have been left in the vehicle or for loss or damage to bodies, trailers or special equipment, including any cargo, materials or supplies carried on or in such bodies, trailers or special equipment, whatever the cause.

Customer must fill out the information below before the order can be processed...



Knapheide Truck Equipment - Flint
1200 S. Averill Ave.
Flint MI 48503
Phone: 810-744-0295
Fax: 855-629-4643
www.flint.knapheide.com

QUOTATION

Quote ID: SE00006337

Page 3 of 3

<i>Signature & Print Accepted by:</i>	
<i>Date:</i>	
<i>P.O. number:</i>	Dealer Code:



DAN CHARLEBOIS
 DCharlebois@readingtruck.com
 317-376-3724

QUOTATION ID: **JNS00013**
 DATE: 6/5/2023

Bill To: HILLSDALE BPU

Description: CLA82ASW

End User: HILLSDALE BPU

Customer #: 82065
 45 MONROE ST
 HILLSDALE, MI 49242

Ship To: HILLSDALE BPU
 45 MONROE ST
 HILLSDALE, MI 49242

Total Units: 1
Quote valid until: 8/4/2023

Contact: FOREMAN
Phone: 517-437-3387

Contact: FOREMAN
Phone: 517-437-3387

Entered By: JOSEPH SUMLER

Upfit Branch: PONTIAC, MI

Fax:

Lead Time: SEE NOTES

Email: MBECKER@HILLSDALEBPU.COM

Customer PO:

Terms: N30

Chassis Location: CUSTOMER SUPPLIED

RFQ/Spec#:

Ship Via: CUSTOMER PICKUP

Dealer Code:

CUSTOMER SUPPLIED CHASSIS: ANY MODIFICATION(S) REQUIRED DUE TO UNSPECIFIED EQUIPMENT, OPTIONS OR CONFIGURATIONS ORDERED FROM THE OEM AND NOT PROVIDED TO RTE AT THE TIME OF ORDER WILL BE THE FINANCIAL RESPONSIBILITY OF THE CUSTOMER AND MAY RESULT IN INCREASED LEAD TIME.

Make: GMC	Vehicle Code: TK20743-02	CA: 42.0	Engine Type: GAS
Model: SIERRA 2500	Cab Type: CREW	WB: 158.0	Engine Model:
Year: 2022	Single/Dual RW: SRW	Drive: 4X4	Fuel Tanks:
GVWR: 10650	Paint Code/Color:	Desc:	Bed Length:
VIN:		FO:	

ITEM	QUANT/UOM	DESCRIPTION	PRICE EACH	AMOUNT
1	1 EA	FURNISH AND INSTALL	\$15,595.00	\$15,595.00
1	1 EA	DUE TO SUPPLY CHAIN VOLATILITY, READING RESERVES THE RIGHT TO ADJUST PRICING TO COVER SUPPLIER INCREASES & COMMODITY SURCHARGES THAT MAY OCCUR AFER THE RECEIPT OF A PURCHASE ORDER & BEFORE FINAL DELIVERY. IF THE VEHICLE INCLUDED IN THE QUOTE IS NOT ON GROUND/AVAILABLE ON RECEIPT OF AN ORDER, A REQUOTE MAY BE REQUIRED WHEN THE VEHICLE IS ASSIGNED A BUILD DATE.		
1	1 EA	QUOTE BASED ON THE REMOVAL OF A PICKUP BED. Note - Bed removal is not recommended for any pickup with Blind Spot Monitoring/360 Camera install. Reference vehicle specs to confirm inclusion of these or any other OEM upgrades that may prohibit the removal of a pickup bed. If a pickup does arrive with any these OEM upgrades, Engineering will determine if the body install can proceed, if the upgrades will still be viable and what the additional cost will be to make the necessary modifications.		
1	1 EA	READING TO REMOVE PICKUP BED AND BUMPER. CUSTOMER WILL BE NOTIFIED IF THE REMOVAL OF THE PICKUP BED CREATES ANY ISSUES WITH THE NEW BODY INSTALL THAT RESULT IN ADDITIONAL COST.		
1	1 EA	OEM HITCH IS NOT COMPATIBLE WITH BODY/LIFTGATE INSTALL. AFTERMARKET HITCH IS REQUIRED FOR TOWING. OEM HITCH WILL BE RETURNED WITH COMPLETED UNIT.		
1	1 EA	AFTER THE BED IS REMOVED, BEFORE FINAL DELIVERY, THE		

ITEM	QUANT/UOM	DESCRIPTION	PRICE EACH	AMOUNT
		COMPLETED VEHICLE WILL BE TRANSPORTED TO A LOCAL DEALER TO RECALIBRATE THE TURN SIGNAL FAST FLASH.		
1	1 EA	READING CLA82ASW, 6.8' CLASSIC II ALL ALUMINUM SERVICE BODY. 82" L X 77 1/2" W X 40" H, W/48 1/2" W FLOOR. "A" COMPARTMENT LAYOUT- R/S & C/S. PATENTED HIDDEN HINGES. STAINLESS STEEL ROTARY PADDLE LATCHES. NITROGEN STRUT DOOR HOLDERS. (2) ADJ SHELVES, EACH FRONT VERT COMPT, (1) ADJ SHELF EACH HORZ & EACH REAR VERT. 20 DIVIDERS ALUM TP FLOOR - SLAM ACTION TAILGATE. 6" UNDERSTRUCTURE. VEHICLE SPECIFIC WHEELHOUSE PANEL. LED COMBO REAR LIGHTS. ONE (1) FUEL FILL - R/S FRONT. SPRING MOUNTING KIT. PC WHITE FINISH. 10 YEAR LIMITED WARRANTY.		
1	1 EA	LED FLEX ADHESIVE STRIP LIGHTING, INSTALLED IN ALL COMPARTMENTS - HINGED SIDE OF VERT DOORS & EACH SIDE OF HORZ DOORS W/SWITCH ON DOOR.		
1	1 EA	RECESSED POOCHED BUMPER - PC WHITE.		
1	1 EA	CURT 15007, CLASS V FRAME MOUNT HITCH W/2" RECEIVER. 17,000# WD, 2550# TW. (NEVER EXCEED OEM RECOMMENDED TOWING LIMITS)		
1	1 EA	HOPPY #40959, 7/4 WAY TRAILER RECEPTACLE.		
1	1 EA	ECCO #510 BACK-UP ALARM.		
1	1 EA	RELOCATE OEM PROVIDED BACK UP CAMERA. TEST TO FMVSS111 REQUIREMENTS.		
1	1 EA	IF APPLICABLE, RTE TO MOUNT GM OPTION 9L7, UPFITTER SWITCH MODULE, PER GM INSTRUCTIONS.		
1	1 EA	READING REMOVABLE TWO BOW OVERHEAD LADDER RACK, WITH LADDER GUIDES, PC WHITE FINISH.		
1	1 EA	GENERATE CERTIFICATION/ALTERATION LABEL AND/OR COMPLETE THE MSO WHEN APPLICABLE.		
1	1 EA	GENERATE A WEIGHT SLIP FOR COMPLETED UNIT.		

Quote Total does not include any applicable taxes or transportation charges unless specifically noted herein:	Quote Total:	\$15,595.00
	Sales Tax:	\$0.00
	Total Due:	\$15,595.00

The following items are optional:

Be sure to check the options desired when signing the quotation to include them with the order.

ITEM	QUANT/UOM	DESCRIPTION	PRICE EACH	AMOUNT	Add to Order
2	1 EA	RELOCATE OEM 110 OUTLET TO THE INSIDE OF THE C/S REAR COMPARTMENT.	\$125.00	\$125.00	<input type="checkbox"/>
3	1 EA	MASTERLOCKING, SPRING LOADED LOCKING SYSTEM.	\$540.00	\$540.00	<input type="checkbox"/>



DAN CHARLEBOIS
DCharlebois@readingtruck.com
317-376-3724

QUOTATION ID: **JNS00013**
DATE: 6/5/2023
Page 3 of 5

ITEM	QUANT/UOM	DESCRIPTION	PRICE EACH	AMOUNT	Add to Order
4	1 EA	INSTALL TRAILER RECEPTACLE IN BUMPER RECESS, ILO STANDARD LOCATION.	\$144.00	\$144.00	<input type="checkbox"/>

Notes:

LEAD TIME TBD BY BODY AVAILABILITY AT TIME OF ORDER

CURRENT ESTIMATED COMPLETION APPROX 22 WEEKS FROM RECIEPT OF ORDER
(SUBJECT TO CHANGE WITHOUT NOTICE)



DAN CHARLEBOIS
DCharlebois@readingtruck.com
317-376-3724

QUOTATION ID: JNS00013
DATE: 6/5/2023
Page 4 of 5

READING TRUCK EQUIPMENT (DBA READING TRUCK) TERMS AND CONDITIONS

- Prices quoted herein will be in effect for thirty (30) days...
Reading Truck Equipment ("RTE") ensures all completed vehicles conform to applicable U.S. Federal Motor Vehicle Safety Standards (FMVSS) in effect at time of manufacture.
RTE will not be held financially liable for delay in delivery resulting from supply constraints from the chassis and/or equipment manufacturer, labor strikes, carrier delays, or any delays in RTE's performance due to acts of public enemies, industrial, or civil disturbances, orders of any governmental or military entity, or natural disaster.
RTE will provide Customer a notice of release ("Release Notice") of Customer's unit(s) ("Vehicle(s)") and Customer will remove, or authorize RTE to remove, the Vehicle(s) from RTE's lot within five (5) calendar days of the date thereof.
Upon the earlier of (i) five (5) days following a Release Notice or (ii) Customer's receipt of the Vehicle(s), RTE will be entitled to issue an invoice to Customer.
Delivery to and acceptance by Customer shall be F.O.B. RTE's final assembly location. Customer is responsible for any freight, shipping, insurance and handling charges for such Vehicle(s) unless otherwise specified in the RTE quotation.
Any modifications to the order requested by the Customer must be provided in writing and received by RTE within 30 days of the Order Submission Date.
Approved Changes to an Order will be subject to any charges related to the price of goods or additional labor required to implement the change.
Cancelled orders regardless of reason are subject to a charge for time and material incurred by RTE plus any costs or fees related to returning or disposing of product acquired for the order.
In addition, Customer agrees to reimburse RTE's current lot lease expenses for every month past fourteen (14) calendar days of the date of the Release Notice that the Vehicle(s) remain on RTE's lot.
See quote for payment terms. COD customers require a 25% deposit at time of order and balance due upon completion.
All balances over 30 days old are subject to a 1 1/2% monthly service charge (18% per annum)
Remit Deposits to: Reading Truck Equipment, LLC
(Please label envelope - Deposit) PO Box 21051
New York, NY 10087-1051

By signing and accepting this quotation, Customer agrees to accept Reading Truck Equipment terms and conditions as stated above and as stated on the website https://www.readingequipment.com/terms-and-conditions/

Customer Signature Print Name Title PO# Date

Customer must fill out the information below before the order can be processed:

VIN and/or FO #: Chassis ETA:

REMIT ALL PURCHASE ORDERS TO: orders@readingequipment.com

	FORD POOL/ DROP SHIP CODE	DROP SHIP CODE	CHEVY POOL CODE	CHEVY BAC (DROP SHIP CODE)	GMC POOL CODE	GMC BAC (DROP SHIP CODE)	RAM POOL CODE	RAM DROP SHIP	NISSAN DROP SHIP	ISUZU DROP SHIP	NAVISTAR/ INTERNATIONAL DROP SHIP
Anchia (Houston TX)		88RVC3									
Bowmansville PA	860440/ F86440 88DW02-Transit Connect Only	88DW02	59626	132042	56243	132042	16541	T7582	X3698	2165S	B02363
Caldwell ID	N/A	88UTZ5	59741	314195	56741	314195	16550	T2633	N/A	N/A	N/A
Chesapeake VA	860267/ F86267		59981	211728	56317	211728	16540	T8840	N/A	X10218	B02366
Claremore OK	860800/ F86800		59363	311241	56363	311241	16334	T9489	X3296	X10094	B04354
Clinton MD	860915/ F86915		59594	132036	56232	132036	N/A	T8696	N/A	2273S	B04349
Columbus OH	860914/ F86914		59424	145084	56949	145084	16544	T9163	N/A	R0005	B04352
Council Bluffs IA	860242/ F86242	88NEB8	N/A	134459	N/A	134459	16326	T8460	X2465	X10219	B02361
Indianapolis IN	860442/ F86442	88MX96	59362	311240	56362	311240	16325	T6201	N/A	X10220	B01077
Kansas City MO	860441/ F86441	88QPM8	N/A	293844	N/A	293844	N/A	N/A	X3284	X10221	B04356
Louisville KY	860504/ F86504	88LZ97	59984	213444	56319	213444	N/A	T3688	X2466	X10222	B04350
Nashville TN	860385/ F86385	88LW27	59910	158619	56153	158619	16324	T6080	N/A	X10223	B04357
Oklahoma City OK	860801/ F86801	88RMP5	59364	311242	56364	311242	16335	T1693	X3295	S10224	B04355
Phoenix AZ	860079/ F86079	88SU02	59104	235571	56125	235571	16470	T6875	N/A	N/A	N/A
Pontiac MI	860309/ F86309		59994	226217	56336	226217	N/A	T8568	X2467	1884S	B04351
Reading PA	860448/ F86448	88DX99	59686	132053	56141	132053	N/A	T5306	N/A	R0009	B03108
Salt Lake City UT	860294/ F86294		59951	172587	56247	172587	16551	T8253	N/A	N/A	N/A
Tarpon Springs FL	860241/ F86241	88JV81	59135	287952	56459	287952	N/A	T6983	X3488	0199C	N/A
Tucson AZ	N/A	88SMR7	N/A	183478	N/A	183478	N/A	N/A	N/A	N/A	N/A
Wentzville MO	N/A	88Q449	59110	257624	56428	257624	N/A	T2849	N/A	N/A	B04353
West Palm Beach FL	860431/ F86431		N/A	299099	N/A	299099	16340	T5962	N/A	N/A	N/A

City of Hillsdale

Agenda Item Summary

Meeting Date: June 19, 2023
Agenda Item: Communications / Petitions
Subject: Indefinite Blocking of Parking Space

Background:

The Department of Public Services has requested to close the southern parking space on the west side of Hillsdale Street in front of 78 Hillsdale Street due to a damaged culvert which cannot be repaired. Attached Traffic Control Order 2023-19 is in effect and will be renewed as needed until the culvert is replaced.

Recommendation:

Support is recommended as this is a safety hazard to the public.

Scott A. Hephner



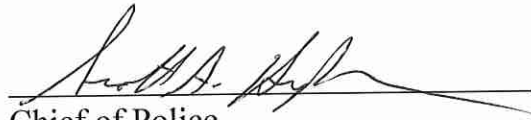
Chief of Police / Fire Chief

**TRAFFIC CONTROL ORDER
2023-19**

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships, and Villages this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

Due to the culvert condition located at 78 Hillsdale St., there will be no parking on the south side of the inset parking area (last 13ft, west side of the street) effective indefinitely until the culvert is repaired.

This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.



Chief of Police

06/09/2023
Date

Received for filing in the office of the City Clerk at _____ p.m. on the _____ day of _____, 2023.

City Clerk

Date

RESOLUTION # _____

IT IS HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this _____ day of _____, 2023.

Adam L. Stockford, Mayor

Attest:

Katy B. Price, City Clerk

Jamie Campbell

From: Jason Blake
Sent: Friday, June 9, 2023 8:38 AM
To: Police
Cc: Kristin Bauer
Subject: FW: Message from "RNP5838798E3A3E"
Attachments: 20230609083110003.pdf

Scott, per our conversation at the Dept. Head Meeting, due to the culvert condition located at 78 Hillsdale St., I would like to obtain a TCO for No Parking on the south side of the inset parking area (last 13'). This TCO would be in effect indefinitely until the culvert is repaired. Upon approval of the TCO, Kristin will send a notice to the business owner prior to DPS crews installing concrete bunkers in the no parking area. Please find attached a map with the area that is referenced above.

Thank you,

Jason Blake

Jason Blake, Director
City of Hillsdale
Department of Public Services
149 Waterworks Ave
Hillsdale, MI 49242
517-437-6492
jblake@cityofhillsdale.org

-----Original Message-----

From: noreply@dpsprinter.org [mailto:noreply@dpsprinter.org]
Sent: Friday, June 9, 2023 8:31 AM
To: Jason Blake <jblake@cityofhillsdale.org>
Subject: Message from "RNP5838798E3A3E"

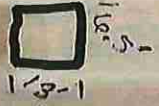
This E-mail was sent from "RNP5838798E3A3E" (IM C2500).

Scan Date: 06.09.2023 08:31:09 (-0400)

Queries to: noreply@dpsprinter.org

CONFIDENTIALITY NOTICE: This communication and any attachments may contain confidential and privileged information for the use of the designated recipient named above. If you are not the designated recipient, an employee, or agent responsible for delivering this message to the intended recipient, you are hereby notified that you have received this communication in error and that any review, disclosure, dissemination, distribution, or copying of it or its contents is strictly prohibited. If you receive this communication in error, please destroy all copies of this communication and any attachments and notify the sender immediately via phone, fax, or electronic mail. Thank you.

78 Hillside
Hudson



↑ NO PARKING

Saint

May 22, 2023

Dear Mr. Mackie;

I recently visited the Mitchell Research Library in Hillsdale and I am writing to say that I am very impressed with this wonderful library! It is a true asset to Hillsdale, researchers and historians. My sister accompanied me on this visit and she was impressed as well. The building is also a great piece of architecture and really adds to the charm of your downtown area.

On our visit we were helped by the gracious volunteers at the Mitchell Library. The volunteers were busy but they took the time to offer help and showed us the many collections they have and were very helpful. The volunteers are very proud of this library and it shows. My sister is researching an abolitionist family that was in Waldron, MI and found some very helpful information from the Mitchell Library. My sister was actually referred to the Mitchell Library by a historian in PA. I am doing some genealogy work and hope to return to this wonderful library again soon.

You have a true gem in the Mitchell Library and the collections it has and the wonderful volunteers working there! I hope Hillsdale will continue to support this very valuable historic asset.

Sincerely;


Kellie Batshon

8909 N. Meridian RD
Pleasant Lake, MI 49272

THE CITY OF HILLSDALE'S

FOURTH
of
JULY



INDEPENDENCE DAY PARADE

6PM, MON. JULY 3

DOWNTOWN HILLSDALE

**PRESENTED BY:
HILLSDALE ROTARY**



**PARADE LINEUP BEGINS AT 5PM AT THE MIDTOWN PARKING
LOT. TO REGISTER A GROUP OR FLOAT, PLEASE CALL
517-437-6426 OR EMAIL SFRY@CITYOFHILLSDALE.ORG.**

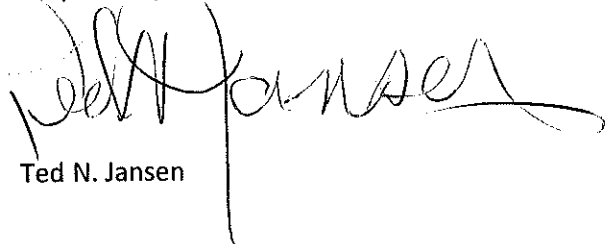
6/14/23 11:11

June 14, 2023

Mayor Stockford and Members of the Hillsdale City Council,

Attached is a copy of a contract between the City of Hillsdale and the Hillsdale Community School District. This contract states that there will be a School Board member on the Library Board as well as, other specified individuals. The argument may be made that this contract only pertains to the Mitchell building when it was the City Library. Included in the Mitchell Public Library at the time this contract was signed were thousands of books. These books and other property were partially funded by the Charles Mitchell Will and was considered to be 'part and parcel' of the Mitchell Public Library. The city moved this property to the new library building and in doing so, the contract signed on June 3, 1976 is still in force. Please honor this contract.

Respectfully Yours,



Ted N. Jansen

104 Hillsdale St.

June 3, 1976

A G R E E M E N T

WHEREAS, the CITY OF HILLSDALE, hereinafter called city, received under the terms of the Last Will and Testament of Charles Mitchell, Deceased, certain real estate for the purpose of establishing and maintaining thereon a public library, and

WHEREAS, the City has established and maintains said library out of funds bequeathed for that purpose by the Charles Mitchell, Deceased, funds appropriated therefor by the said City and from such other revenue sources as are available, to said library, and

WHEREAS, said library is presently known as Mitchell Public Library, and

WHEREAS, the Board of Education of the Hillsdale Community Schools, hereinafter called the Board of Education as successor to the school board in existence at the time of the probating of the Last Will and Testament of Charles Mitchell, Deceased, is in charge of the graded public schools in the City of Hillsdale and is charged with managing and controlling said public library under the terms of said Last Will and Testament, and

WHEREAS, the parties hereto believe it to be desirable and advantageous to the continued efficient operation and maintenance of said library to unite as closely as possible the management and control of said library with the financing and maintenance of the library premises and operation,

NOW, THEREFORE, the parties to hereby agree as follows:
1. The Board of Education does hereby appoint, designate and constitute the City as its agent for the purpose of managing and controlling the library and library building and to otherwise fulfill its obligations as provided and required by the terms and provisions of the Last Will and Testament of Charles Mitchell,

2. The City hereby agrees to act as the agent of the Board of Education for the above purposes and further agrees as a condition of its appointment as agent that the Mayor shall appoint a five-person library board consisting of one resident of the City of Hillisdale not a member of either the Hillisdale City Council or the Board of Education, one member of the Board of Education of the Hillisdale Community Schools, two members of the Hillisdale City Council and one resident of the area served by the Hillisdale Community Schools who is neither a member of the Hillisdale City Council nor the Board of Education of the Hillisdale Community Schools. The members of the library board so designated by the Mayor shall be subject to the approval of the Hillisdale City Council and said library board shall be charged with the responsibility of fulfilling the obligations of the City as agent for the Board of Education as hereinbefore provided.

3. It is further agreed by and between the parties that the present library board members shall, unless their terms are otherwise earlier terminated, serve out the balance of the term for which they were respectively appointed and shall constitute the interim library board to fulfill the obligations of the City as agent of the Board of Education pending the appointment of the library board members contemplated by Paragraph 2 hereof.

4. This agreement shall continue in full force and effect by and between the parties until terminated by either party hereto upon sixty (60) days written notice to the opposite party; provided, however, that this agreement may be terminated by the Board of Education only for good cause shown.

5. The City hereby agrees to and does hold the Board of Education of the Hillisdale Community Schools harmless from any and all liability which might be incurred as a result of the manage-

ment and control of the library and library building by the City of Hillsdale in connection with the operation of the Mitchell Public Library.

IN WITNESS WHEREOF, the parties have hereunto affixed their hands and seals this 1st day of June, 1976.

CITY OF HILLSDALE

Signed in the presence of:

Robert H. Hine
Robert C. Iverson

BY Herbert H. Hine
Herbert H. Hine, Mayor
BY Robert C. Iverson
Robert C. Iverson, Clerk

HILLSDALE COMMUNITY SCHOOLS

Signed in the presence of:

Thomas J. ...
...

BY ...
LES President
BY ...
LES Secretary

**City of Hillsdale
Agenda Item Summary**

Meeting Date: June 19, 2023

Agenda Item #: New Business

SUBJECT: Budget Amendments for the FY2023 Budget

BACKGROUND PROVIDED BY STAFF

The Uniform Budget and Accounting Act of 1968, as amended, requires the City to make amendments to the budget when appropriations exceed the current budget. These amendments must be approved by the City Council. This is also a great opportunity for Council to review the types of items that may impact the budget.

In the General Fund, the City Council adopts a budget for each department so the amendments address any budget needs by department, rather than by fund total. For all non-General Funds, a budget amendment is only necessary if the City finds the total fund appropriation will exceed the budget adopted by Council.

RECOMMENDATION:

City staff recommends City Council approve the budget resolution.

Attachment
6/19/2023 Hillsdale Budget Amendment Resolution
Fiscal Year 2022-2023 Proposed Budget Amendments

General Fund (Fund 101)

		<u>Current Budget</u>	<u>Proposed Budget Amendment</u>	<u>New Budget</u>
Summary				
Revenues		5,009,677	14,022	5,023,699
Expenditures:		5,162,035	206,422	5,368,457
Excess Revenues/(Expenditures)		(152,358)	(192,400)	(344,758)
Beginning Fund Balance 6/30/2022		3,303,761		3,303,761
Ending Fund Balance 6/30/2023 (budget)		3,151,403	(192,400)	2,959,003
Detail		Increase	Decrease	
Revenue:				
101-000.000-692.174	Increase Economic Development General Fund Revenues for Donations for Events Other Revenues - Economic Development	10,500		
101-000.000-687.262	Increase Elections General Fund Revenues for Reimbursement for May Election Other Revenues - elections	3,522		
Expenditure:				
101-262.000-801.000	Increase Elections expenditures for the addition of the special election in May Contractual Services	3,522		
101-301.000-702.000	Increase Police expenditures for new police academy program and higher expenditures for wages and fringes Severances and Other Payouts	23,000		
101-301.000-703.000	Overtime Pay	10,000		
101-301.000-716.000	Retirement	44,000		
101-301.000-860.000	Transportation and Mileage	3,000		
101-301.000-956.000	Training and Seminars	20,000		
	Increase Fire expenditures due to an increase in structure fires and a mandatory training on confined space rescue			
101-336.000-702.336	Wages - Part-time Firefighter	6,000		
101-336.000-703.000	Overtime Pay	5,000		
101-301.000-715.000	Health & Life Insurance	21,000		
101-301.000-801.000	Contractual Services	5,000		
101-301.000-956.000	Training and Seminars	1,500		
	Increase Public Services expenditures due to a retirement payout and re-allocation of activities from other cost centers			
101-441.000-702.000	Wages	15,000		
	Increase Engineering expenditures due increased wage allocation to General Fund			
101-447.000-702.000	Wages	6,000		
	Increase Street Lighting expenditures due to higher than budgeted utility costs			
101-448.000-920.202	Utilities - Major Streets	1,900		
	Increase Airport expenditures due to higher than budgeted part-time staff			
101-595.000-702.000	Wages	16,000		
	Increase Economic Development expenditures for donations for event			
101-728.000-801.000	Contractual Services	10,500		
	Increase Transfer to Recreation Fund due to Revenue Shortfall			
101-965.000-995.208	Transfer Out	15,000		

Cemetery Trust Fund (Fund 151)

		<u>Current Budget</u>	<u>Proposed Budget Amendment</u>	<u>New Budget</u>
Summary				
Revenues		21,000		21,000
Expenditures:		20,000	375	20,375
Excess Revenues/(Expenditures)		1,000	(375)	625
Beginning Fund Balance 6/30/2022		734,256		734,256
Ending Fund Balance 6/30/2023 (budget)		735,256	(375)	734,881
Detail		Increase	Decrease	
Expenditure:				
151-175.000-960.000	Increase Cemetery Trust Fund Expenditures for unbudgeted bank fees Bank Fees	375		

R. L. Owen Memorial Fund (Fund 153)

		<u>Current Budget</u>	<u>Proposed Budget Amendment</u>	<u>New Budget</u>
Summary				
Revenues		5,000		5,000
Expenditures:		100	27,433	27,533
Excess Revenues/(Expenditures)		4,900	(27,433)	(22,533)
Beginning Fund Balance 6/30/2022		58,765		58,765
Ending Fund Balance 6/30/2023 (budget)		63,665	(27,433)	36,232
Detail		Increase	Decrease	
Expenditure:				
153-265.000-801.000	Increase Owen Memorial Fund Expenditures for demolition project at 280 Waterwork Dr and construction of a shed, approved December 19 City Council meeting Contractual Services	27,433		

Attachment
6/19/2023 Hillsdale Budget Amendment Resolution
Fiscal Year 2022-2023 Proposed Budget Amendments

Major Streets Fund (Fund 202)

<u>Summary</u>	<u>Current Budget</u>	<u>Proposed Budget Amendment</u>	<u>New Budget</u>
Revenues	1,421,006	-	1,421,006
Expenditures:	1,735,993	200,000	1,935,993
Excess Revenues/(Expenditures)	(314,987)	(200,000)	(514,987)
Beginning Fund Balance 6/30/2022	1,112,340		1,112,340
Ending Fund Balance 6/30/2023 (budget)	797,353	(200,000)	597,353
<u>Detail</u>	<u>Increase</u>	<u>Decrease</u>	
Expenditure: 202-175.000-995.203			
Provide more funding to local Transfer Out	200,000		

Local Streets Fund (Fund 203)

<u>Summary</u>	<u>Current Budget</u>	<u>Proposed Budget Amendment</u>	<u>New Budget</u>
Revenues	1,012,430	-	1,012,430
Expenditures:	1,071,896	-	1,071,896
Excess Revenues/(Expenditures)	(59,466)	-	(59,466)
Beginning Fund Balance 6/30/2022	410,704		410,704
Ending Fund Balance 6/30/2023 (budget)	351,238	-	351,238
<u>Detail</u>	<u>Increase</u>	<u>Decrease</u>	
Revenue: 203-000.000-699.204			
Change funding source for capital projects Transfer In	-200,000		
203-000.000-699.202			
Transfer In	200,000		

Recreation Fund (Fund 208)

<u>Summary</u>	<u>Current Budget</u>	<u>Proposed Budget Amendment</u>	<u>New Budget</u>
Revenues	180,287	26,970	207,257
Expenditures:	180,287	12,299	192,586
Excess Revenues/(Expenditures)	-	14,671	14,671
Beginning Fund Balance 6/30/2022	7,306		7,306
Ending Fund Balance 6/30/2023 (budget)	7,306	14,671	21,977
<u>Detail</u>	<u>Increase</u>	<u>Decrease</u>	
Revenue: 208-000.000-675.409			
Increased Donations for Project Contributions and Donations	11,970		
208-000.000-699.101			
Higher Transfer In from General Fund Needed due to revenue shortfall Transfer In	15,000		
Expenditure: 208-751.000-970.000			
Capital Project Higher than Anticipated Capital Outlay	12,299		

TIFA Fund (Fund 247)

<u>Summary</u>	<u>Current Budget</u>	<u>Proposed Budget Amendment</u>	<u>New Budget</u>
Revenues	129,617	-	129,617
Expenditures:	102,149	6,000	108,149
Excess Revenues/(Expenditures)	27,468	(6,000)	21,468
Beginning Fund Balance 6/30/2022	2,025,755		2,025,755
Ending Fund Balance 6/30/2023 (budget)	2,053,223	(6,000)	2,047,223
<u>Detail</u>	<u>Increase</u>	<u>Decrease</u>	
Expenditure: 247-900.000-801.247			
Increase expenditures for the TIFA grant programs Contractual Services	6,000		

Drug Forfeiture/Grant Fund (Fund 265)

<u>Summary</u>	<u>Current Budget</u>	<u>Proposed Budget Amendment</u>	<u>New Budget</u>
Revenues	1,000	-	1,000
Expenditures:	2,500	2,500	5,000
Excess Revenues/(Expenditures)	(1,500)	(2,500)	(4,000)
Beginning Fund Balance 6/30/2022	8,895		8,895
Ending Fund Balance 6/30/2023 (budget)	7,395	(2,500)	4,895
<u>Detail</u>			
Expenditure: 265-301.000-726.000			
Increase Drug Forfeiture expenditure funds for higher than anticipated supply costs Supplies	2,500		

Attachment
6/19/2023 Hillsdale Budget Amendment Resolution
Fiscal Year 2022-2023 Proposed Budget Amendments

Fields of Dreams (Fund 408)

<u>Summary</u>	<u>Current Budget</u>	<u>Proposed Budget Amendment</u>	<u>New Budget</u>
Revenues	5,000	-	5,000
Expenditures:	1,000	6,000	7,000
Excess Revenues/(Expenditures)	4,000	(6,000)	(2,000)
Beginning Fund Balance 6/30/2022	5,128		5,128
Ending Fund Balance 6/30/2023 (budget)	9,128	(6,000)	3,128
<u>Detail</u>			
Expenditure:			
408-751.000-726.000			
Increase Fields of Dreams expenditure funds for the purchase of trash receptacles and picnic tables			
Supplies	6,000		

Airport (Fund 481)

<u>Summary</u>	<u>Current Budget</u>	<u>Proposed Budget Amendment</u>	<u>New Budget</u>
Revenues	258,000	60,000	318,000
Expenditures:	160,596	63,000	223,596
Excess Revenues/(Expenditures)	97,404	(3,000)	94,404
Beginning Fund Balance 6/30/2022	537,230		537,230
Ending Fund Balance 6/30/2023 (budget)	634,634	(3,000)	631,634
<u>Detail</u>			
Revenue:			
481-000.000-692.295			
Increase Airport Fund revenues due to increase in fuel costs			
Other Revenues - Fuel Sales	60,000		
Expenditure:			
481-900.000-740.295			
Increase Airport Fund expenditures due to increase in fuel costs			
Fuel and Lubricants - Aviation	60,000		
481-900.000-801.000			
Contractual Services	3,000		

Fire Vehicle & Equipment Fund (Fund 663)

<u>Summary</u>	<u>Current Budget</u>	<u>Proposed Budget Amendment</u>	<u>New Budget</u>
Revenues	144,071	-	144,071
Expenditures:	45,000	342,442	387,442
Excess Revenues/(Expenditures)	99,071	(342,442)	(243,371)
Beginning Fund Balance 6/30/2022	328,810		328,810
Ending Fund Balance 6/30/2023 (budget)	427,881	(342,442)	85,439
<u>Detail</u>			
	Increase	Decrease	
Expenditure:			
663-336.000-970.000			
Increase Fire Vehicle & Equipment Fund expenditures due to purchase of 2023 Chevy Tahoe for Police, approved March 20 City Council meeting			
Capital Outlay	52,442		
Increase Fire Vehicle & Equipment Fund expenditures due to purchase of new mini-pumper for fire, approved December 19 City Council meeting			
663-336.000-970.000	290,000		
Capital Outlay			

CITY OF HILLSDALE, MICHIGAN
 RESOLUTION NO. _____
AMENDED GENERAL APPROPRIATION ACT RESOLUTION
July 1, 2022 – June 30, 2023

A RESOLUTION TO AMEND THE FISCAL YEAR 2023 BUDGET

WHEREAS, City Council approved the General Appropriation Act Resolution when the FY23 budget was approved in June of 2022;

WHEREAS, pursuant to the Uniform Budgeting and Accounting Act of 1968, as amended, the legislative body shall adopt a balanced budget including all supplemental appropriation approvals; and

WHEREAS, pursuant to the Uniform Budgeting and Accounting Act of 1968, as amended, a balanced budget is defined as estimated total expenditures including an accrued deficit shall not exceed estimated total revenues including a surplus;

NOW, THEREFORE, BE IT RESOLVED that the revenues and expenditures for the fiscal year, commencing July 1, 2022, and ending June 30, 2023, are hereby amended on a departmental and fund total basis as follows:

	Revenues	Expenditures
General (Fund 101)	14,022	206,422
Elections	3,522	3,522
Police		100,000
Fire		38,500
Engineering		15,000
Public Services		6,000
Street Lighting		1,900
Airport		16,000
Economic Development	10,500	10,500
Transfers		15,000
Cemetery Trust (Fund 151)		375
Owen Memorial (Fund 153)		27,433
Major Streets (Fund 203)		200,000
Recreation (Fund 208)	26,970	12,299
TIFA (Fund 247)		6,000
Drug Forfeiture (Fund 265)		2,500
Field of Dreams (Fund 408)		6,000
Airport (Fund 481)	60,000	63,000
Fire Vehicle & Equipment (Fund 663)		342,442

PASSED IN OPEN COUNCIL MEETING THIS 19TH DAY OF JUNE, 2023.

Adam L. Stockford, Mayor

Attest:

Katy Price, City Clerk

City of Hillsdale Agenda Item Summary

Meeting Date: June 19, 2023

Agenda Item #: New Business

SUBJECT: CDBG-WRI Grant Project and Funding

BACKGROUND PROVIDED BY STAFF: Jeff Gier, Superintendent of Water and Sewer
Kristin Bauer, City Engineer

PROJECT BACKGROUND:

In 2022 the City applied for a Community Development Block Grant (CDBG) – Water-Related Infrastructure (WRI) funding. We were successful in receiving this grant with the below proposed budget, based on a 2022 engineers estimate.

ACTIVITY COSTS	CDBG GRANT FUND REQUEST	PROJECT CONTINGENCY	PROPOSED CITY MATCH FUNDS	TOTAL
Water Valve Project	\$ 650,000	\$ 90,000	\$ 250,000	\$ 990,000
Sanitary Sewer Project	\$ 1,053,000	\$ 207,000	\$ 420,000	\$ 1,680,000
Environment Assessment			\$ 10,000	\$ 10,000
GRAND TOTAL	\$ 1,703,000	\$ 297,000	\$ 680,000	\$ 2,680,000

On May 23, 2023 we received 3 bids in response to our advertised Request for Bids for both the Water Valve and Sanitary Sewer projects, the bids are as presented below:

BIDDER	WATER VALVE PROJECT	SANITARY SEWER PROJECT
Concord Excavating & Grading, Inc.	\$ 1,142,649.75	\$ 2,010,048.40
Bailey Excavating, Inc.	\$ 1,961,971.25	No Bid
Mead Brothers Excavating	\$ 2,379,170.00	\$ 2,375,785.50
Dunigan Bros., Inc.	No Bid	\$ 2,810,863.70

These estimates exceeded our engineer estimates. Talking with bidders they noted that, industry wide, they have seen large increases in prices of materials since 2022. Additionally the bidders noted that, due to increased infrastructure funding, there is a large number of available projects and they can be selective with the projects they choose to bid.

As a result of these higher bids the city will be required to cover the additional costs for this work. The impacts of these higher bids are shown in the table below:

ACTIVITY COSTS	PROJECT BID	PROJECT CONTINGENCY AMOUNT	LESS GRANT AMOUNT	REQUIRED CITY MATCH
Water Valve Project (Water Fund)	\$ 1,142,649.75	\$ 114,264.98	(\$ 740,000.00)	\$ 516,914.73
Sanitary Sewer Project (Sewer Fund)	\$ 2,010,048.40	\$ 201,004.84	(\$ 1,260,000.00)	\$ 951,053.24
GRAND TOTAL	\$ 3,152,698.15	\$ 315,269.82	\$ 2,000,000.00	\$ 1,467,967.97

City staff, in conjunction with the Finance Department, BPU Board and City Manager, have reviewed the BPU's finances and believe sufficient funds are available to proceed with these projects. It's important to note, the Water Department will be utilizing a portion of their cash reserves. Attached is a detailed cash analysis for the Water and Sewer Departments.

Our infrastructure has been neglected for so long that it's imperative we complete these projects, at this time, utilizing available grant funding. Attached are some pictures of sewer pipe issues that will be addressed with this project.

RECOMMENDATION:

City Staff and the BPU Board support award by City Council of this contract to the low bidder, Concord Excavating & Grading, Inc. of Concord, MI, for both projects contingent on approvals from the CDBG-WRI grant administrators at the Michigan Economic Development Corporation (MEDC).

The Water Valve project award will be in the amount of \$1,142,649.75 plus a contingency amount of \$114,264.98 for a total contract amount of \$1,256,914.73

The Sanitary Sewer project award will be in the amount of \$2,010,048.40 plus a contingency amount of \$201,004.84 for a contract amount of \$2,211,053.24.

**Analysis of Available Cash for Capital Projects
W&S CDBG Grant
6/13/2023**

<u>PROJECT</u>	<u>Sewer</u>	<u>Water</u>	
2023 Capital Projects	\$ 482,771	\$ 216,697	
2024 Capital Projects	\$ 688,500	\$ 581,500	
Westwood Area	\$ 1,006,258	\$ 1,533,683	
CDBG (includes 10% contingency)	\$ 2,211,000	\$ 1,256,915	
Less Grant Award	\$ (1,260,000)	\$ (740,000)	
Total BPU Project Costs	\$ 3,128,530	\$ 2,848,794	
Cash Available for Capital	\$ 3,422,898	\$ 2,250,306	As of 04-30-23
Additional Cash Needed from Reserves	\$ -	\$ 598,488	
Cash Reserves	\$ 1,236,324	\$ 1,014,581	

<u>2023 WATER CAPITAL ITEMS:</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance</u>	
Well & HS pump Maintenance	\$ 45,000	\$ 9,900	\$ 15,098	
Distribution System Improvements Mains, valves, hydrants, inserta valves	\$ 300,000	\$ 20,000	\$ 280,000	*Reserved for grant and Westwood projects
Morry water main	\$ 50,000	\$ 95,000	\$ (45,000)	
Replacement water meters/nodes	\$ 20,000	\$ 25,443	\$ (5,443)	
5 yard dump truck	\$ 75,000		\$ 75,000	*Cannot find a truck so postponed
Service Truck up ¾ Ton 50%	\$ 30,000	\$ 34,500	\$ (4,500)	
Engineering for WTP BW ponds	\$ 44,000		\$ 44,000	*Not needed at this time
Automatic Transfer Switch WTP Generator (in addition to the carry over)	\$ 30,000	\$ 31,854	\$ (1,854)	
Clean/line backwash ponds	\$ 125,000		\$ 125,000	*Saved by cleaning in house. Will see how it works in future.
Totals FYE 2023	\$ 719,000	\$ 216,697	\$ 482,301	

<u>2023 SEWER CAPITAL ITEMS:</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance</u>
New Channel Monster	\$ 30,000.00	\$ 26,162	\$ 3,838
Tertiary Pump 2 of 4	\$ 30,000.00	\$ 26,077	\$ 3,923
New RAS pump 1 of 2	\$ 22,500.00	\$ 19,947	\$ 2,553
New influent pump 3 of 4	\$ 32,000.00	\$ 33,161	\$ (1,161)
Digester Drive Wheel Replacement	\$ 10,000.00		\$ 10,000 *Not needed yet
Brick Façade Repair WWTP	\$ 90,000.00	\$ 62,770	\$ 27,230
Replace MCC in Influent Building	\$ 30,000.00	\$ 20,700	*Installation costs coming
5 yard Dump Truck	\$ 75,000.00		\$ 75,000 *Cannot find a truck so postponed
Service Truck up ¾ Ton 50%	\$ 30,000.00	\$ 21,000	\$ 9,000
Funds for sewer main lining/fix RTF areas	\$ 250,000.00	\$ 225,000	\$ 25,000
redo dump station	\$ 30,000.00	\$ 28,907	\$ 1,093
Upgrade liftstations to new Wavestart system	\$ 15,000.00	\$ 19,048	\$ (4,048)
Stantec Engineering for WTP Back Wash and Lift Station 50%	\$ 44,000.00		*Not needed at this time
Totals FYE 2023	\$ 688,500.00	\$482,771	\$152,429

Counter:215.4

Code:B

Percent:

02:23

13.10.70

LC1: 215.40 ft

Counter 9.3
Code B
Percent
From: 07
To: 05
Remarks:



23:21

05.05.94

LC1: 009.30 ft

City:Hillsdale Street:W Bacon St
From MH:3454 Dir:D To MH:3453
Mat:VCP Size:8ins

14:40

09.14.21

LC1: +0010.90 ft

Counter: 70.6

Code: B

Percent:

From: 12

To: 12

Remarks:

05:43

05.06.15

LC1: 070.60 ft

City:HILLSDALE Street:HEATHCLIFF DR
From MH:3340 Dir:D To MH:3455
Mat:VCP Size:ins




03:32

01.01.94

LC1: 169.40 ft

Counter: 90.9
Code: B (Broken)
Percent:
From: 07
To: 05
Remarks:

10:22 am 04/30/21 0090.9 ft



Counter:259.2

Code:B

Percent:

From:12

To:12

11:07

08.20.21

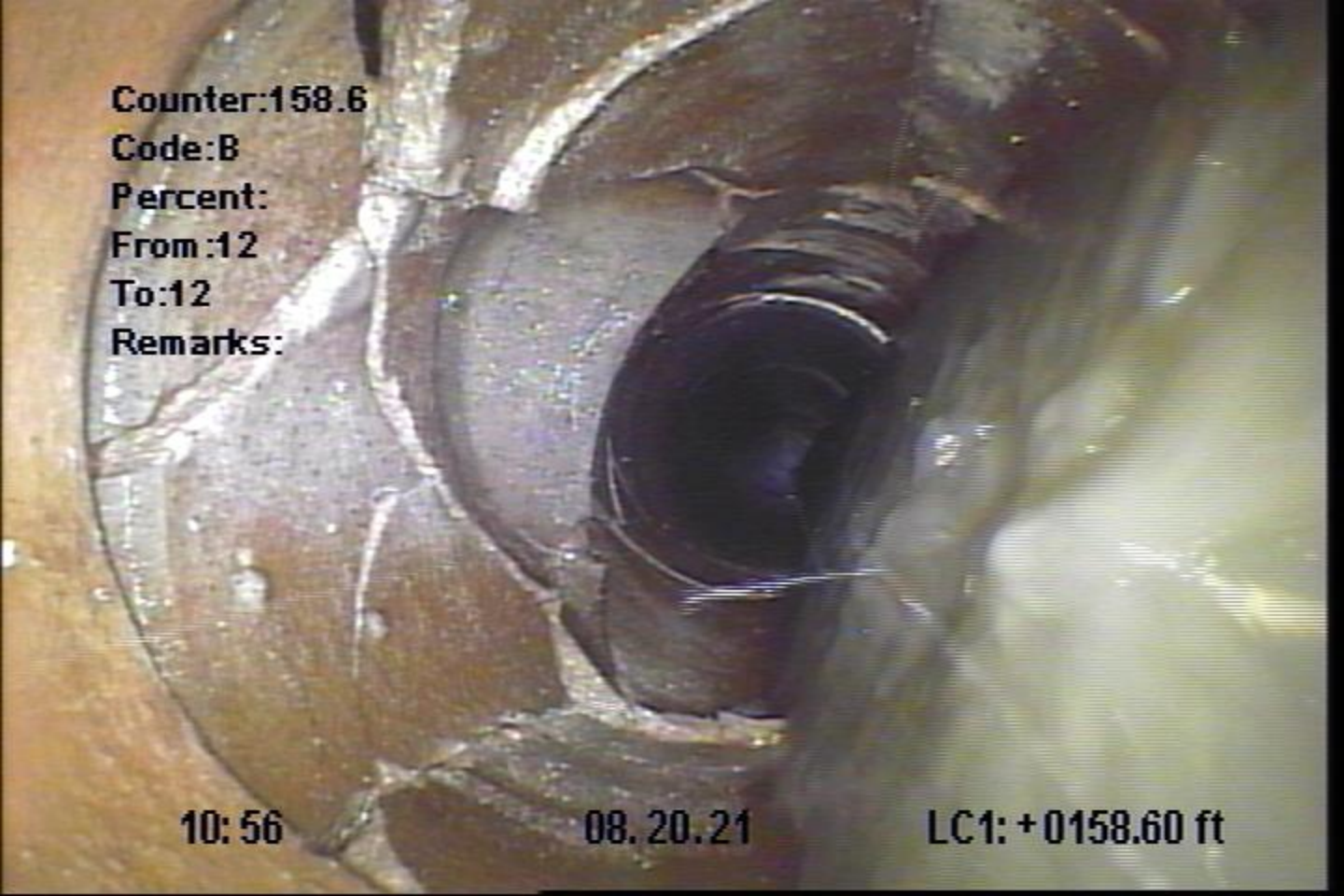
LC1: + 0259.20 ft

City:HILLSDALE Street:WILLOW
From MH:2016 Dir:D To MH:2018
Mat:VCP Size:8ins

11:08

08.20.21

LC1: +0259.80 ft



Counter:158.6

Code:B

Percent:

From :12

To:12

Remarks:

10:56

08.20.21

LC1: +0158.60 ft

City of Hillsdale

Agenda Item Summary

Meeting Date: June 19, 2023

Agenda Item: New Business

SUBJECT: Set Public Hearing – Workforce Housing PILOT Ordinance

BACKGROUND PROVIDED BY: David Mackie, City Manager

The City of Hillsdale’s Economic Development Corporation (EDC) signed a purchase agreement with Green Development Ventures, LLC, on March 21, 2023, to sell the EDC’s remaining land (approximately 25.75 acres) located in the Three Meadows Subdivision. The developer, Allen Edwin Homes, has proposed constructing workforce housing targeted at middle-income families. To keep the rents in these new single-family homes affordable for middle-income families, they are seeking to utilize legislation which enables developers of workforce housing projects to enter into PILOT (payment in lieu of taxes) agreements with local governing units. The City of Hillsdale needs to first adopt a workforce housing PILOT ordinance in order to allow the developer to apply for a workforce housing PILOT tax exemption.

RECOMMENDATION:

Set a public hearing for 7:00 p.m. July 17, 2023, to consider the adoption of a workforce housing PILOT ordinance.

ORDINANCE NO. ____

An ordinance providing for the approval of an exemption from ad valorem property taxes for housing being developed or rehabilitated for workforce housing under the authority of the State Housing Development Authority Act of 1966, Public Act 346 of 1966, as amended

WORKFORCE HOUSING PILOT ORDINANCE

THE CITY OF HILLSDALE, COUNTY OF HILLSDALE, STATE OF MICHIGAN, ORDAINS:

SECTION 1. Title. This Ordinance shall be known and cited as the "Hillsdale Workforce Housing PILOT Ordinance."

SECTION 2. Preamble.

It is a proper public purpose for the City of Hillsdale to provide for and encourage the development or rehabilitation of such housing by exempting workforce housing from all ad valorem property taxes imposed by any taxing jurisdiction and providing for payment of an annual service charge for public services in lieu of all such taxes. A PILOT, or service charge payment in lieu of taxes, is an effective means of incentivizing the construction of workforce house. The City is authorized by section 15a of Public Act 346 of 1966, as amended, MCL 125.1415a, to establish a service charge to be paid in lieu of taxes with respect to new or rehabilitated workforce housing in an amount it chooses, but not an amount that exceeds the taxes that would be paid but for this section. Workforce housing is also a public necessity, and as the City will be benefited and improved by such housing, encouraging the same through ad valorem property tax exemption is a valid public purpose. Additionally, the stability and predictability of the service charge paid in lieu of all ad valorem property taxes during the periods as contemplated by this ordinance is essential to the determination of economic feasibility of workforce housing projects that are developed or rehabilitated in reliance on such tax exemption.

SECTION 3. Definitions.

(A) "Area median income" means the median income for the area as determined under section 8 of the United States housing act of 1937, 42 USC 1437F, adjusted for family size.

(B) "Authority" means the Michigan State Housing Development Authority.

(C) "Shelter Rent" means the rental or carrying charges established for occupancy in housing projects, exclusive of payments for taxes and charges for heat, light, water, cooking fuel, and other necessary utilities.

(D) "Taxable value" means taxable value as calculated under section 27a of the general property tax act, 1893 PA 206, MCL 211.27a.

SECTION 4. Authorization and Establishment of Workforce Housing PILOT.

(A) The class of housing projects to which the tax exemption shall apply and for which a service charge may be paid in lieu of all ad valorem property taxes are housing projects being developed or rehabilitated for workforce housing. "Workforce housing" means rental units or other housing options that are reasonably affordable to, and occupied by, a household whose total household income is not

greater than 120% of the area median income published by the United States Department of Housing and Urban Development.

(B) Workforce housing and the property on which such housing is or will be located shall be exempt from all ad valorem property taxes from and after the commencement of construction or rehabilitation. Construction must start within one year of the date of the Authority's notification of exemption.

(C) In lieu of payment of ad valorem property taxes, City will accept payment of an annual service charge in lieu of all ad valorem property taxes for public services from the owner of a housing project having a certified notification of exemption in accordance with the following:

(1) Subject to subsections (D), (E) and (F), for a new construction project, an amount that is the greater of the tax on the property on which the project is located for the tax year proceeding the date on which the construction is commenced or 10% of the annual Shelter Rents obtained from the project.

(2) Subject to subsections (D), (E) and (F), for a rehabilitation project, an amount that is the lesser of the tax on the property on which the project is located for the tax year proceeding the date on which rehabilitation is commenced or 10% of the annual Shelter Rents obtained from the project.

(3) The service charge paid in lieu of taxes shall not exceed the amount in ad valorem taxes that an owner would have otherwise paid if the workforce housing project were not tax exempt.

(D) Notwithstanding the provisions of MCL 125.1415a(3)(b) and 125.1415a(7) to the contrary, a contract shall be deemed effected between the City and the owner of the workforce housing to provide a tax exemption and accept service charge payments in lieu of taxes as previously described by this section upon the adoption of a project-specific resolution by the City Council.

(E) Notwithstanding subsection (C), the service charge paid each year in lieu of taxes for that part of a Workforce housing project that is tax exempt under this Ordinance but not used for workforce housing must be equal to the full amount of the taxes that would be paid on that portion of the project as if the project were not tax exempt. The owner of the project shall allocate the benefits of any tax exemption granted pursuant to this Ordinance exclusively to workforce housing or to the maintenance and preservation of the housing project as a safe, decent, and sanitary workforce housing.

(F) The annual service charge under subsection (C) for a workforce housing project that is tax exempt under this Ordinance must be increased by the additional amount if both of the following requirements are met:

(1) Not later than 45 days after the county treasurer's receipt of the certified notification of the exemption, the Hillsdale County Board of Commissioners passes a resolution, by majority vote, that provides that the additional amount must be paid.

(2) The approval of the resolution described in subparagraph (1) is in accordance with an ordinance or resolution adopted by the Hillsdale County Board of Commissioners concerning the factors to be considered when assessing whether the additional amount must be paid.

(3) “Additional amount” means an amount equal to the difference between the following:

(a) The millage rate levied for operating purposes by the county in which the housing project is located multiplied by the current taxable value of that housing project.

(b) The amount of the annual service charge paid in lieu of ad valorem property taxes by the housing project under subsection (4)(C) that is distributed to the county in which the housing project is located pursuant to MCL 125.1415a(5).

SECTION 5. Workforce Housing PILOT Application, Review and Approval Process.

(A) An applicant for a workforce PILOT must own the property that is the subject of the application or must be the purchaser under a purchaser or option agreement. The property that is the subject of the application must be zoned for the use at the time of applicant.

(B) Prior to applying for a workforce housing PILOT, the applicant is encouraged to meet with the Mayor or City Manager, Treasurer, and Assessor and any other person as may be designated by the Mayor or City Manager and present the proposed workforce housing project. The presentation may include a description of the applicant’s organizational structure, describe the applicant’s development experience, describe the scope of the workforce housing project, including location, number of units and types of units, and typical floor plans and exterior elevations, schedule with projected milestones, and estimated shelter rents.

(C) The applicant shall submit its request using for a PILOT using the form provided by City assessor and include the information identified in subsection (B) above together with a zoning compliance letter.

(D) If a complete application is received no less than 20 days prior to the next regularly scheduled City Council meeting, city clerk will place the request on the agenda of the next regularly scheduled meeting. If the application is received less than 20 days prior to the next regularly scheduled City Council meeting, the application shall be placed on the agenda of the regular meeting that follows the next regularly scheduled meeting or the agenda for a special meeting scheduled by the City Council at the request of the applicant.

(E) When reviewing an application for a workforce housing PILOT, the decision to approve or deny the request shall be guided by the City Council consideration of the following factors:

- (1) Whether the PILOT will increase the number of available workforce housing units in the city.
- (2) Whether the PILOT will reduce the functional obsolescence of an existing building or housing unit(s).
- (3) Whether the PILOT is likely to encourage expansion of the population of city.

- (4) Whether the location of the workforce housing is consistent with the goals and objectives of the city Master Plan.
- (5) Whether the development or rehabilitation of the workforce housing requires zoning variances and results in the continuation of a nonconforming use.
- (6) Whether the PILOT will result in the provision of housing amenities.
- (7) Whether the PILOT will facilitate provision of an attractive, viable housing units

(F) Approval of a PILOT for workforce housing requires passage of a resolution of approval by a majority vote of the City Council that includes the findings with respect to the standards of subsection (E) above.

(G) If the PILOT application is approved, the city clerk will deliver to the applicant a certified copy of the resolution approving the application.

(H) To defray the administrative cost of processing an applicant for a workforce housing PILOT, the City Council shall include a workforce housing application fee in its annually adopted fee schedule.

SECTION 6. Authority Affidavit and Assessor Notification.

(A) Upon receipt of the certified PILOT approval resolution, the applicant must submit an affidavit to the Authority in the form required by the Authority for certification by the Authority that the project is eligible for a PILOT.

(B) Upon receipt of notification from the Authority that the project is eligible for a PILOT, the applicant must file the notification of exemption with the city assessor before November 1 of the year preceding the tax year in which the exemption is to begin.

(C) Not later than 5 business days after receipt of the certified notification of the exemption, the assessor shall provide a copy of the certified notification of the exemption to the county treasurer.

SECTION 7. Payment of PILOT.

(A) The owner of the workforce housing shall remit the annual PILOT payment to the city treasurer no later than [insert date]. Any PILOT payment or portion of PILOT payment remaining unpaid as of the due date shall bear interest at 1% per month and require payment of a 3% penalty fee. The PILOT payment shall be accompanied by an estimate of shelter rents for the current calendar year and a certified roll of shelter rents for the preceding calendar year.

(B) Except as otherwise provided in this section and section 4, any payments for public services under this Ordinance shall be distributed to the governmental units levying the general property tax in the same proportion as prevailed with the general property tax in the previous calendar year. The distribution to those governmental units shall be made as if the number of mills levied for local school district operating purposes were equal to the number of mills levied for the purposes in 1993 minus the

number of mills levied under the state education tax act, 1993 PA 331, MCL 211.901 to 211.906, for the year for which the distribution is calculated. The amount of payments in lieu of taxes to be distributed to a local school district for operating purposes under this subsection must not be distributed to the local school district but instead must be paid to the state treasury and credited to the state school aid fund established by section 11 of article IX of the state constitution of 1963.

SECTION 8. Duration.

The tax-exempt status of a housing project approved as workforce housing by resolution of the City Council shall be encumbered by a covenant running with the land that restricts the use of the housing project to workforce housing for a period not to exceed 15 years or such greater or lesser period of time as may be authorized by state law and as may be approved by the PILOT resolution passed by majority vote of the City Council.

SECTION 9. Severability.

The provisions of this Ordinance shall be deemed to be severable, and should any provision be declared by any court of competent jurisdiction to be unconstitutional or invalid, the same shall not affect the validity of this Ordinance as a whole or provision of this Ordinance, other than the provision so declared to be unconstitutional or invalid.

SECTION 10. Inconsistent Ordinances.

All ordinances or parts of ordinances inconsistent or in conflict with the provisions of this Ordinance are repealed to the extent necessary to give this ordinance full force and effect.

SECTION 11. Effective Date.

This Ordinance shall become effective on **[insert effective date]**.

At a regular meeting held on _____, 2023, on motion made by _____ and supported by _____, this Ordinance was adopted on by a ___ vote.

AYES:

NAYS:

ORDINANCE 2023-___ IS ENACTED.

CITY CLERK

City of Hillsdale

Agenda Item Summary

Meeting Date: June 19, 2023

Agenda Item: New Business

SUBJECT: Resolution – Local Government Approval for Social District Permits:
Hillsdale Brewing Company, Here's To You Pub and Grub

BACKGROUND PROVIDED BY: Sam Fry, Marketing and Development Coordinator

City Council approved the establishment of a social district in Hillsdale on May 1, 2023. City staff have since been informed by the Michigan Liquor Control Commission (MLCC) that they have approved the district management and maintenance plan the City of Hillsdale filed, and the City can now begin installing signage. Qualified licensees may now apply to the MLCC for a Social District Permit. In order to do so, the qualified licensees are required to first obtain local government approval. Two qualified licensees — **Happy Pants, LLC (dba Hillsdale Brewing Company)** and **Skin of My Teeth, LLC (dba Here's To You Pub and Grub)** — have submitted to the City proof of liability insurance, as required, and now they need the Hillsdale City Council to adopt the attached resolutions so they can apply to the MLCC for their Social District Permit.

RECOMMENDATION:

Adopt the two attached local government approval resolutions for Hillsdale Brewing Company and Here's To You Pub and Grub.



Local Governmental Unit Approval For Social District Permit

Instructions for Governing Body of Local Governmental Unit:

A qualified licensee that wishes to apply for a Social District Permit must first obtain approval from the governing body of the local governmental unit where the licensee is located and for which the local governmental unit has designated a social district with a commons area that is clearly marked and shared by and contiguous to the licensed premises of at least two (2) qualified licensees, pursuant to MCL 436.1551. Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a REGULAR meeting of the CITY OF HILLSDALE council/board
(regular or special) (name of city, township, or village)

called to order by _____ on JUNE 19, 2023 at 7:00 PM
(date) (time)

the following resolution was offered:

Moved by _____ and supported by _____

that the application from HAPPY PANTS, LLC (dba Hillsdale Brewing Company)
(name of licensee - if a corporation or limited liability company, please state the company name)

for a **Social District Permit** is RECOMMENDED by this body for consideration for approval by the
(recommended/not recommended)

Michigan Liquor Control Commission.

If not recommended, state the reason: _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the CITY OF HILLSDALE
council/board at a REGULAR meeting held on JUNE 19, 2023
(regular or special) (date) (name of city, township, or village)

I further certify that the licensed premises of the aforementioned licensee are contiguous to the commons area designated by the council/board as part of a social district pursuant to MCL 436.1551.

KATY PRICE

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.



Local Governmental Unit Approval For Social District Permit

Instructions for Governing Body of Local Governmental Unit:

A qualified licensee that wishes to apply for a Social District Permit must first obtain approval from the governing body of the local governmental unit where the licensee is located and for which the local governmental unit has designated a social district with a commons area that is clearly marked and shared by and contiguous to the licensed premises of at least two (2) qualified licensees, pursuant to MCL 436.1551. Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a REGULAR meeting of the CITY OF HILLSDALE council/board
(regular or special) (name of city, township, or village)

called to order by _____ on JUNE 19, 2023 at 7:00 PM
(date) (time)

the following resolution was offered:

Moved by _____ and supported by _____

that the application from SKIN OF MY TEETH, LLC (dba Here's To You Pub and Grub)
(name of licensee - if a corporation or limited liability company, please state the company name)

for a **Social District Permit** is RECOMMENDED by this body for consideration for approval by the
(recommended/not recommended)

Michigan Liquor Control Commission.

If not recommended, state the reason: _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the CITY OF HILLSDALE
council/board at a REGULAR meeting held on JUNE 19, 2023
(regular or special) (date) (name of city, township, or village)

I further certify that the licensed premises of the aforementioned licensee are contiguous to the commons area designated by the council/board as part of a social district pursuant to MCL 436.1551.

KATY PRICE

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

City of Hillsdale

Agenda Item Summary

Meeting Date: **June 19, 2023**

Agenda Item: **New Business**

SUBJECT: **BPU Board Compensation – Mayor Stockford**

BACKGROUND PROVIDED BY: David Mackie, City Manager

At the June 5th council meeting a member of the public brought up, during public comment, non-residents serving on the BPU Board. Attached are the June 5th, 19th and July 17th, 2000 City Council meeting minutes discussing and approving a \$25 per meeting payment to the BPU Board, which based on state statute and legal opinion allows non-residents to serve on the Board. Additionally, attached are minutes from the June 27th, 2000 O&G Committee meeting further discussing the matter. The intent of the City Council in approving the compensation was to broaden the Board member pool.

Historically, all members of the BPU Board have either been residents, customers or employees of customers within the BPU service area. Additionally, the BPU Board donates their compensation to the Community Action Agency (CAA) which uses the funds to assist BPU customers, who have fallen on hard times, to pay their BPU utility bills.

RECOMMENDATION:

Discuss and decide if any changes should be made to the BPU Board compensation/residency policy.

June 5, 2000
 7:04 p.m.
 Council Chambers
 City Hall
 Hillsdale, Michigan

Hillsdale City Council in regular session, Honorable Gregory J. Bailey, Mayor presiding.

Pledge of Allegiance.

Present were Councilpersons Dorothy Bildner, Michael Parney, Chris VanOrman, Jack Vettel, Daniel Watkins and Glen Ziegler.

Absent: Councilperson Douglas Ingles.

Also present were City Manager Tim Vagle; Assistant City Manager Linda Brown; City Clerk Audrey Dunten; City Attorney Lewis Loren; Rick Rose; Wes Kelley; David Williams; Craig Keefer; and Parke Hayes, W.C.S.R.

Moved by Councilperson Ziegler, seconded by Councilperson Watkins to approve the minutes of the May 15, 2000 regular Council meeting as recorded in the Official Minute Book. Motion carried.

Councilperson Ingles arrived at 7:05 p.m.

Public comments regarding agenda items:
 Craig Keefer, Buffalo Productions, spoke to Council regarding a "Big Band Under the Stars III" Concert to be held July 22nd.

Craig
 Keefer

Mayor Bailey mentioned this item is under New Business for Council's consideration.

Consent Agenda:

Consent
 Agenda

A. Approval of Bills:

The following claims and payroll were presented by the Finance Committee:

BILLS APPROVED MAY 25, 2000	
Able Equipment, Inc.	\$468.61
ABS Service, Inc.	1,065.00
Dr. Harvey Ager	250.00
The American Legion	650.10
American Office Solutions	352.92
Arrow Swift Printing	448.05
Associated Fence Specialist	475.50
Auto Parts Center	44.94
Automotive Service Co., Inc.	36.51
Baker & Taylor Entertain.	1,194.57
Beck Chevrolet	887.41
Becker & Scrivens	976.00
Bell Equipment Co.	1,768.10
Blue Cross & Blue Shield	33,866.40
Board of Public Utilities	1,826.76
Brewer Cote of Michigan	6,480.00
Judy Buzo	40.00
Cintas Corporation	76.24
City of Hillsdale	916.99
Coldwater Bd of Publ Util.	214.01
D.A.R.E. America	246.40
Dally Tire Co.	144.54
Data Mgt. Consult.	72.52
Discover Card	11.98
DuBois Trucking & Excav.	929.25
Edward D Jones	90,918.75
Farm Plan	17.56
Fortis Benefits	1,355.89

Fry Mechanical	1,240.00
Gall's Inc.	155.74
Gelzer & Son Inc.	741.63
Godfrey Brothers, Inc.	6.24
Grand Hotel	500.00
Grolier Publishing	133.54
Christopher Gutowski	118.50
Heffernan Soft Water Svc.	36.00
Scott Hephner	138.19
Hillsdale Daily News	83.70
Hillsdale Office Supply	26.99
Jackson Truck Svc., Inc.	204.91
Jill's Office Supply	125.55
Jonesville Asphalt	82.23
Loren & Shirk	5,660.46
Mac Tools	42.90
Manpower of Lansing	858.40
McCall's Home Center	100.82
MFPA	55.00
Mich. Dept of Transp.	72.80
Mich. Municipal League	99.00
Mich. Police Equipment	46.90
MMFOA	210.00
Moore Medical Corp.	21.00
Nye Uniform Co.	292.08
Oasis Car Wash	48.00
Parney's Car Care	303.04
Lee Paschal	150.00
Chuck Pelham	100.00
Performance Automotive	66.99
Positive Promotions	235.85
Public Safety Publication	139.90
Quill Corporation	235.58
Regional Fire Training Ctr	71.00
Royal Productions, Inc.	500.70
James Scheibner	1,791.66
Jim Shewman	80.00
Snap-On Tools	8.44
Spratt's	167.45
State of Michigan	22,800.00
State of Michigan	575.00
Stepp Mfg. Co., Inc.	555.00
Stillwell Ford Mercury	114.36
Sud-Z Cleaners	16.20
Terminal Supply Co.	164.68
Terminix	388.80
James Thorp	40.00
Time Industrial Inc.	470.40
Tom's Small Engine Repair	527.32
Van Creations	645.00
Voyager.Net	145.40
White's Welding Service	432.00
Sandra Wildridge	39.00
Williams County Landfill	5,406.24
XPEDX	53.17
Total	\$193,058.76
Payroll	\$83,762.40

B. Committee Reports:

1. Planning Commission of 5/10/00
2. Finance Committees of 5/15/00 & 5/30/00
3. B.P.U. of 5/16/00
4. Z.B.A. of 5/16/00
5. Cable Television Commission of 5/24/00

Moved by Councilperson Vettel, seconded by Councilperson Bildner to approve the Consent Agenda, as presented. Roll call: Mayor Bailey - yes. Councilpersons Bildner - yes. Ingles - yes. Parney - yes. VanOrman - yes. Vettel - yes. Watkins - yes. Ziegler - yes. Passed unanimously.

Communications: There were none.

Public Hearings: There were no Public Hearings.

New Business:

Moved by Councilperson Ingles, seconded by Councilperson Parney to adopt Resolution #1655 Re: Approval of 2000-2001 City Budget. Roll call: Councilpersons Bildner - yes. Ingles - yes. Parney - yes. VanOrman - yes. Vettel - yes. Watkins - yes. Ziegler - yes. Mayor Bailey - yes. Passed unanimously.

Resolution #1655

Moved by Councilperson Ziegler, seconded by Councilperson Vettel to adopt Resolution #1656 Re: Establish Millage Rate and Levy Taxes for 2000-2001. Roll call: Councilpersons Ingles - yes. Parney - yes. VanOrman - yes. Vettel - yes. Watkins - yes. Ziegler - yes. Mayor Bailey - yes. Councilperson Bildner - yes. Passed unanimously.

Resolution #1656

Bids for the 2000 Seal Coat Program were received from the following:

Bid

C & C Service	\$34,900.00
Highway Maintenance & Constr.	\$36,000.00
D & D Contracting	\$36,225.00
Fahrner Asphalt Sealers	\$41,800.00
Wood Construction & Maint.	\$49,070.00

City Manager Vagle said staff's recommendation is to award the bid to C & C Service, the low bidder.

Moved by Councilperson Vettel, seconded by Councilperson Watkins to award the bid for the 2000 Seal Coat Program to C & C Service, in the amount of \$34,900.00, the low bid. Roll call: Councilpersons Parney - yes. VanOrman - yes. Vettel - yes. Watkins - yes. Ziegler - yes. Mayor Bailey - yes. Councilpersons Bildner - yes. Ingles - yes. Passed unanimously.

The next item was regarding payment to BPU Board members. City Manager Vagle stated that City Charter stipulates that BPU Board members must be City residents, but recently the State passed a law that outlaws residency requirements. He said it is the City attorneys' opinion that if BPU Board members were paid, the new law would over ride charter residency requirements. He asked that Council address this issue as two board members are in the process of moving out of the City and also this would give a broader selection of Board members in the future.

Discussion Regarding Payment to BPU Board Members

After discussion, Council decided to reconsider this issue at the next Council meeting.

Moved by Councilperson VanOrman, seconded by Councilperson Bildner to set a Public Hearing for June 19, 2000 for Foamade Industries Industrial Facilities Tax exemption request. Motion carried.

Public Hearing Set

Moved by Councilperson Parney, seconded by Councilperson Watkins to approve the Buffalo Productions' "Big Band Under the Stars III" Concert to be held Saturday, July 22, 2000 in the block between Bacon and McCollum Streets, subject to final approval by staff. Motion carried.

Concert Approved

Moved by Councilperson Ingles, seconded by Councilperson Ziegler to appoint David Williams as First Ward Councilperson, as recommended by Mayor Bailey. Motion carried.

First Ward Councilperson Appointment

Moved by Councilperson Vettel, seconded by Councilperson Watkins to approve the following appointments, as of June 5, 2000, as recommended by Mayor Bailey:

Standing
Committee
Appointments

STANDING COMMITTEES:

PUBLIC SERVICES: VanOrman, Watkins, Williams.
COMMUNITY DEVELOPMENT: Bildner, Ingles, Ziegler.
FINANCE: Parney, VanOrman, Vettel.
OPERATIONS & GOVERNANCE: Ingles, Watkins, Ziegler.
PUBLIC SAFETY: Bildner, Parney, Watkins

EDC/TIFA: Glen Ziegler
Library Board: Jack Vettel
Z.B.A.: David Williams
Planning Commission: Douglas Ingles
Motion carried.

City Clerk Dunten swore in David Williams as First Ward Councilperson.

Moved by Councilperson Ingles, seconded by Councilperson Parney to reappoint David Burgee to the Board of Public Utilities, term to expire 2005, as recommended by Mayor Bailey. Motion carried.

BPU
Appointment

Moved by Councilperson Vettel, seconded by Councilperson Bildner to appoint Rebecca Miller to the Hillsdale Cable Television Commission, to replace David Stewart who has resigned, as recommended by Mayor Bailey. Motion carried.

Cable TV
Commission
Appointment

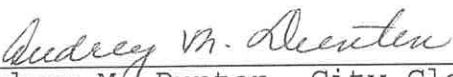
Moved by Councilperson Bildner, seconded by Councilperson Williams to adjourn. Motion carried.

Council adjourned at 7:59 p.m.



Gregory J. Bailey, Mayor

ATTEST:



Audrey M. Dunten, City Clerk

June 19, 2000
 7:02 p.m.
 Council Chambers
 City Hall
 Hillsdale, Michigan

Hillsdale City Council in regular session, Honorable Gregory J. Bailey, Mayor presiding.

Pledge of Allegiance.

Present were Councilpersons Dorothy Bildner, Douglas Ingles, Michael Parney, Chris VanOrman, Jack Vettel, Daniel Watkins, David Williams and Glen Ziegler.

Also present were City Manager Tim Vagle; City Clerk Audrey Dunten; City Attorney Kevin Shirk; Christopher Gutowski; Rick Rose; Wes Kelley; Tom and Ilene Gaskell; Terri Vear; Alice Britton; Sheila Kovalchik; Jeff Emery; and Parke Hayes, W.C.S.R.

Moved by Councilperson VanOrman, seconded by Councilperson Ziegler to approve the minutes of the June 5, 2000 regular Council meeting as recorded in the Official Minute Book. Motion carried.

Public comments regarding agenda items:

Sheila Kovalchik, 1255 Hideway Lane, informed Council that she is running for State Representative in the 58th District and asked for Council's support at the August 8th Primary Election.

Sheila
Kovalchik

Terri Vear, 209 S. Howell St., Director of Hillsdale County Senior Services Center, spoke to Council regarding the 425 Negotiating Team. She was concerned that it has taken so long to get a 425 agreement going with Hillsdale Township for the proposed new senior center.

Terri
Vear

Alice Britton, a member of Hillsdale County Board of Commissioners, urged the City and Hillsdale Township to move forward with this agreement for the County's senior citizens.

Alice
Britton

Consent Agenda:

A. Approval of Bills:

The following claims and payroll were presented by the Finance Committee:

Consent
Agenda

BILLS APPROVED JUNE 8, 2000	
Adrian Communications	\$1,771.00
Alpha Software	240.00
American Office Solutions	264.12
Ameritech	1,861.20
Appraisal Assoc. Seminar	1,200.00
APWA - Michigan Chapter	495.00
Arch Paging	28.56
Lisa Arnett	39.20
Arrow Swift Printing	259.35
Audio Editions	567.03
Auto Parts Center	34.73
Automotive Service Co.	134.57
Baker & Taylor Entertain.	248.22
Bob Bates	30.00
Beck Chevrolet	278.31
Becker & Scrivens	2,784.48
Bell Equipment Co.	2,016.61
Board of Public Util.	6,077.72
Bob's Lawn Care	4,967.16
Books on Tape, Inc.	409.50
Breton Group	6,300.00

BSN Sports	180.60
Callender & Dornbos, Inc.	174.04
Capital City International	555.28
Centennial Wireless	128.36
Century Tel	40.06
Cintas Corporation	86.21
City of Hillsdale	274.08
Dennis Clark	110.00
Collegiate Pacific	150.70
Comfort Inn	420.00
Complete Janitorial	1,695.00
D.A.R.E. America	21.75
Dally Tire Co.	615.16
Dow Conference Center	297.70
DuBois Trucking & Excav.	252.75
Feller, Finch & Assoc.	6,518.00
Fortis Benefits	1,378.34
Frontier	5.25
Tom Gaskell	301.87
Gelzer & Son Inc.	155.00
Glei's, Inc.	104.06
Godfrey Brothers, Inc.	82.20
Jerid Gordon	70.00
H & S Fire Protection	79.32
Heffernan Soft Water Svc.	54.00
Hillsdale Comm Health Ctr	55.00
Hills. Cnty. Sheriff's Dept.	500.00
Hillsdale County Treasurer	1,500.00
Hillsdale Daily News	841.08
Hillsdale Office Supply	11.34
IAAO	130.00
Inland Waters	344.00
Jackson Truck Service	596.43
Jill's Office Supply	183.17
Johnston Supply	36.98
Jonesville Asphalt	1,125.17
Joseph A. Young & Assoc	393.34
Robert Kies	2,000.00
Layman's Marathon Service	268.48
Leutheuser	162.50
Manpower of Lansing	2,575.20
Andy Matko	90.00
Jason Maurer	35.00
McCall's Home Center	311.89
MI Society Planning Offic.	55.00
Michigan CAT	37.99
Michigan Gas Utilities	732.40
Michigan Library Assoc.	220.00
Mich Municipal WC Fund	12,747.00
Michigan Roads & Constr.	59.80
Susan Moore, CSR-RPR	85.00
Bill Mullaly	25.00
Nash Drugs	420.57
Performance Automotive	114.65
Michael Pilarski	291.85
Printing Systems	37.11
Quality Computing	180.00
Quarter Master	58.85
Recorded Books, Inc.	11.90
Richard W. Butler Jr.	480.00
Ringenberg Engineering	3,354.15
Mike Risk	101.25
Rite Aid	18.14
Ryan & Bradshaw	689.00
S & S Trophy	446.00
Savarinos Next Door	756.70
Schindler Elevator Corp.	480.00
Jim Shewman	80.00
Koning, Marguio, Smith, VanWag	4,745.35
Spratt's	14.95
Stepp Mfg. Co., Inc.	559.07
Stillwell Ford Mercury	59.95

Stoneco	188.72
Sud-Z Cleaners	228.94
Teleglobe Business Sol.	26.23
Jeramie Tew	45.00
James Thorp	40.00
Time Industrial Inc.	1,034.88
Top Quality Chemicals	114.70
Troup Electronics	268.50
TSC Stores	11.38
United Parcel Svc.	22.75
Valley Industrial Prod.	68.01
VISA	1,762.09
Watkins Oil Co.	4,568.80
Larry Webb	45.00
Western Mich. Fire Ch Assoc	50.00
White's Welding Svc.	86.00
Winder Police Equipment	140.50
Wise International Trucks	750.11
Total	\$91,229.36
Payroll	\$88,453.81

B. Committee Reports:

1. Library Board of 5/18/00
2. Z.B.A. of 6/6/00
3. Finance Committee of 6/12/00
4. Public Safety of 6/15/00

C. Resolution #1657 Re: Amendment to City of Hillsdale Depositories.

Resolution #1657

D. Budget Amendments dated June 19, 2000.

Budget Amendments

E. Bids for the Sale of Excess City Equipment.

Bids

Mayor Bailey requested that the budget amendment regarding the airport parking lot be removed from the Consent Agenda and discussed under New Business in conjunction with Airport Parking Lot Repairs.

Moved by Councilperson Ingles, seconded by Councilperson Bildner to approve the Consent Agenda, as amended. Roll call: Mayor Bailey - yes. Councilpersons Bildner - yes. Ingles - yes. Parney - yes. VanOrman - yes. Vettel - yes. Watkins - yes. Williams - yes. Ziegler - yes. Passed unanimously.

Communications: There were none.

Public Hearings:

Public Hearing

Mayor Bailey stated this is the time and place for the Public Hearing regarding and industrial facilities tax exemption request from Foamade Industries. He said the EDC has reviewed this request and recommended approving it for 11 years.

Moved by Councilperson Ziegler, seconded by Councilperson Parney to adopt Resolution #1658 Re: Foamade Industries Industrial Facilities Tax Exemption, for 11 years. Roll call: Councilpersons Bildner - yes. Ingles - yes. Parney - yes. VanOrman - yes. Vettel - yes. Watkins - yes. Williams - yes. Ziegler - yes. Mayor Bailey - yes. Passed unanimously.

Resolution #1658

Old Business:

Mayor Bailey stated this item, Payment for BPU Board Members, was brought up at the last Council meeting. He gave his thoughts on whether or not these board members should be paid, but concluded that paying them would be the right thing to do.

Payment for BPU Board Members

Moved by Mayor Bailey, seconded by Councilperson VanOrman to pay B.P.U. Board Members per diem comparable to Council Committee members, effective as soon as possible.

Council discussed the possibility of paying other city board and commission members if this motion is adopted. Roll call: Councilpersons Ingles - yes. Parney - yes. VanOrman - yes. Vettel - yes. Watkins - yes. Williams - yes. Ziegler - yes. Mayor Bailey - yes. Councilperson Bildner - yes. Passed unanimously

New Business:

Moved by Councilperson Ziegler, seconded by Councilperson Vettel to approve the Three Meadows Subdivision Final Plat One. Roll call: Councilpersons Parney - yes. VanOrman - yes. Vettel - yes. Watkins - yes. Williams - yes. Ziegler - yes. Mayor Bailey - yes. Councilpersons Bildner - yes. Ingles - yes. Passed unanimously.

Three Meadows
Subdivision
Final Plat
One

Moved by Councilperson Williams, seconded by Councilperson Watkins to waive the formal bidding procedure as it would not be advantageous to the City, and approve the expenditure from Thompson-McCully to repair the airport parking lot, and also amend the budget in the amount of \$13,000 to cover this expenditure. Roll call: Councilpersons VanOrman - yes. Vettel - yes. Watkins - yes. Williams - yes. Ziegler - yes. Mayor Bailey - yes. Councilpersons Bildner - yes. Ingles - yes. Parney - yes. Passed unanimously.

Airport
Parking Lot
Repair

Moved by Councilperson Vettel, seconded by Councilperson Ingles to appoint Mayor Gregory Bailey and City Manager Tim Vagle to the 425 Negotiation Team to negotiate with Hillsdale Township officials for a 425 Agreement to allow city services to the Hillsdale County Senior Services Center. Motion carried.

Appointments
to 425 Negotiation
Team

The next item was regarding DARE funding and Mayor Bailey mentioned the Public Safety Committee met recently and discussed this program. Councilperson Bildner, a member of that committee said they recommended this program be continued.

DARE
Funding
Discussion

Officer Tom Gaskell and Christopher Gutowski, Public Safety Director spoke on behalf of the DARE program.

It was Council's consensus that the DARE program was important and the City should continue to fund it, but no formal motion was made. They also discussed contacting service clubs to help fund the program.

Mayor Bailey asked that Item F. Liquor License Transfer be discussed at this time.

Liquor License
Transfer

Jeff Emery, a member of H.E.H. Development, LLC, explained that they are requesting this license be transferred from Reading to Hillsdale and also that the City of Hillsdale waive the returnable fee for this licensing year.

Jeff
Emery

Moved by Councilperson Ingles, seconded by Councilperson Watkins to adopt Resolution #1659 Re: Waiver of returnable fee for the current licensing year in conjunction with the request as made by the H.E.H. Development, LLC to transfer 2000 Class C and SDM licensed business from Reading to Hillsdale. Roll call: Councilpersons Vettel - yes. Watkins - yes. Williams - yes. Ziegler - yes. Mayor Bailey - yes. Councilpersons Bildner - yes. Ingles - yes. Parney - yes. VanOrman - yes. Passed unanimously.

Resolution
#1659

Moved by Councilperson Ingles, seconded by Councilperson Parney to approve the Third Amendment to Public Safety Director Christopher Gutowski's Employment Agreement. Roll call: Councilpersons

Amendment to
Public Safety
Director's
Employment Agreement

Watkins - yes. Williams - yes. Ziegler - yes. Mayor Bailey - yes. Councilpersons Bildner - yes. Ingles - yes. Parney - yes. VanOrman - yes. Vettel - yes. Passed unanimously.

Moved by Councilperson Ziegler, seconded by Councilperson Watkins to cancel the July 3, 2000 Council meeting. Motion carried.

Council Meeting Canceled

Moved by Councilperson Watkins, seconded by Councilperson Vettel to grant permission to the American Legion to hold their fireworks displays on July 1st and July 4th, 2000 in the City of Hillsdale. Motion carried.

July 4th Fireworks Displays

Moved by Councilperson Vettel, seconded by Councilperson VanOrman to approve the Temporary Construction and Permanent Underground Easement Agreement with Ameritech Michigan, and authorize appropriate signatures on the agreement. Roll call: Councilpersons Williams - yes. Ziegler - yes. Mayor Bailey - yes. Councilpersons Bildner - yes. Ingles - yes. Parney - yes. VanOrman - yes. Vettel - yes. Watkins - yes. Passed unanimously.

Ameritech Agreement

Moved by Councilperson Bildner, seconded by Councilperson Watkins to adjourn. Motion carried.

Council adjourned at 8:35 p.m.


 Gregory J. Bailey, Mayor

ATTEST:


 Audrey M. Dunten, City Clerk

July 17, 2000
 7:00 p.m.
 Council Chambers
 City Hall
 Hillsdale, Michigan

Hillsdale City Council in regular session, Honorable Gregory J. Bailey, Mayor presiding.

Pledge of Allegiance.

Present were Councilpersons Dorothy Bildner, Douglas Ingles, Michael Parney, Chris VanOrman, Jack Vettel, Daniel Watkins, David Williams and Glen Ziegler.

Also present were City Manager Tim Vagle; Assistant City Manager Linda Brown; City Clerk Audrey Dunten; City Attorney Lewis Loren; Rick Rose; Wes Kelley; Jacie Morris; J. R. Carson; Bambi Somerlott; Jeff Emery; Rosemary Burke; Irving Strong; Ralph Heibutzki, Hillsdale Daily News; and Parke Hayes, W.C.S.R.

Moved by Councilperson Ziegler, seconded by Councilperson Parney to approve the minutes of the June 19, 2000 regular Council meeting as recorded in the Official Minute Book. Motion carried.

Public comments regarding agenda items:

Bambi Somerlott, 4333 Dawn Drive, Hillsdale, stated she is running for the office of Register of Deeds in the August Primary.

Bambi
 Somerlott

Jacie Morris, Librarian of Mitchell Public Library, spoke to Council about raising money for the new library. She reported on the capital campaign and the project costs.

Jacie Morris

J. R. Carson, 1491 Bridge Road, Hillsdale, the library Campaign Chairman, asked for Council's support in this project.

J. R. Carson

Consent Agenda:

A. Approval of Bills:

The following claims and payroll were presented by the Finance Committee:

Consent
 Agenda

BILLS APPROVED JUNE 22, 2000	
ABS Service, Inc.	\$660.00
Adrian Communications	56.60
AGA Gas, Inc.	200.19
American Copper and Brass	107.51
APWA Registration	395.00
Arch Paging	34.79
Arrow Swift Printing	254.10
Associated Fence Spec.	5,000.00
Audio Editions	75.88
Auto Parts Center	44.91
Baker & Taylor Entertain.	1,753.32
Barrett Monument Co.	526.00
Bob Bates	15.00
Beaver Research Co.	76.75
Becker & Scrivens	1,750.26
Bell Equipment Co.	39.36
The New Blossom Shop	35.00
Blue Cross/Blue Shield	31,252.50
Bob's Lawn Care	2,426.08
BOCA International	20.00
Books On Tape, Inc.	5.00
Brewer Cote of Michigan	6,480.00
Briner Oil Co., Inc.	466.13
Art Brown	45.00

Carpenter Deliver Serv.	135.30
Scott Chase	45.00
Cintas Corporation	594.29
City of Hillsdale	1,182.84
Dennis Clark	20.00
Dave Clason	78.96
Coldwater Bd. Of Publ. Util	190.51
Confection Connection	40.00
Dally Tire Co.	849.66
Deerfield Publishing	12.50
East Jordan Iron Works	1,453.26
Farm Plan	64.09
Foulke Constr. Co.	399.00
The Gale Group	474.61
Gelzer & Son	405.08
Jerid Gordon	65.00
Christopher Gutowski	84.00
Jeff Hankins	60.00
Heffernan Soft Water Svc.	45.00
Hillsdale Aero Inc.	1,149.02
Hillsdale Car Wash	51.00
Hillsdale Office Supply	70.49
Gerald Hinds	80.00
Historical Society of Mich.	65.00
Indiana Northeastern RR	1,645.93
Industrial Tool Box	26.46
Interstate Battery System	293.80
Jackson Truck Service	117.35
Jill's Office Supply	74.25
Jonesville Asphalt	4,369.60
Jonesville Lumber	387.20
Roger Karr	37.00
Tuson Knuth	20.00
The Kroger Co.	48.13
Louie Kroul	432.00
Victoria Ladd	36.00
Nathan Lambright	60.00
Lansing Community College	820.00
Lucas 300 Supply Co.	844.94
Manpower of Lansing	772.56
Andy Matko	70.00
Jason Maurer	35.00
McCall's Home Center	318.49
MI Assoc of Municipal	25.00
Michigan Gas Utilities	140.36
Michigan Graphic Arts	1,056.60
Michigan State University	325.00
Nat'l Automobile Dealers	55.00
Nye Uniform Co.	304.46
Oasis Car Wash	52.00
Parney's Car Care	190.62
Performance Automotive	98.21
PM Environmental	170.00
Prompt Care Plus	122.00
Recorded Books, Inc.	5.95
Rice Tree Svc.	15,213.00
Mike Risk	30.00
Rite Aid	13.99
James Scheibner	1,791.66
Debra Sikorski	240.42
Spratt's	130.00
State of Michigan	110.00
State of Michigan	458.00
State of Michigan	1,080.00
Sud-z Cleaners	10.80
Bonnie Tew	10.00
Doug Tew	20.00
Jeramie Tew	30.00
Time Industrial Inc.	846.72
Tom's Small Engine	49.95
Top Quality Chemicals	164.95
TSC Stores	126.43

Valley Industrial Prod.	38.76
Larry Webb	70.00
Wise International Trucks	465.28
Woodlands Library Coop.	1,268.30
XPEDX	56.20
Total	\$94,512.36
Payroll	\$84,120.28

BILLS APPROVED JUNE 30, 2000

American Copper and Brass	\$27.36
Ameritech	64.24
Baker & Taylor Entertain.	178.96
Bob Bates	56.25
Beck Chevrolet	2,961.22
Becker & Scrivens	1,383.38
Board of Public Util.	11,551.81
Bob's Lawn Care	2,541.08
Ted Brendel	1,300.00
Breton Group	6,427.20
Art Brown	130.00
BSN Sports	293.60
Joel Buckhart	35.00
Carr Brothers & Son	5,002.00
Centennial Wireless	55.03
Scott Chase	85.00
Cintas Corp.	77.34
City of Hillsdale	627.60
Dennis Clark	50.00
Confection Connection	22.00
Contractors Equip. & Sply.	363.00
Craig Wickham Tree Svc.	3,260.00
Dally Tire Co.	297.17
Demco, Inc.	165.60
Double A Landscaping & Sply	19.17
DuBois Trucking & Excav	150.00
Epstein Industrial Supply	838.91
Frontier	5.25
Gelzer & Son Inc.	129.40
Jerid Gordon	87.50
Chris Gravel	500.00
Christopher Gutowski	42.50
Hali-Brite, Inc.	153.87
Jeff Hankins	100.00
Heffernan Soft Water Svc.	45.00
Highway Maintenance & Const.	40.00
Hillsdale College Volleyball	170.00
Hillsdale Office Supply	132.94
ICS of America, Inc.	265.70
Rob Isaacs	20.00
Jackson Truck Svc.	131.99
Jill's Office Supply	94.38
Kelly Kerr	52.50
Nathan Lambright	175.00
Manpower of Lansing	316.54
Andrew Martin	15.00
Andy Matko	120.00
Jason Maurer	20.00
McCall's Home Center	192.24
McMaster-Carr Supply Co.	936.28
Menco Abp	100.00
Michigan Airgas	283.92
Michigan CAT	424.26
Michigan Gas Utilities	46.85
Mich. Rec & Parks Assoc.	3,611.50
Murray Hotel	1,085.44
Nash Drugs	365.87
Nye Uniform Co	280.64
Parney's Car Care	680.47
Parrish Excav., Inc.	100,000.00
Jeremy Paukin	65.00
Performance Automotive	141.08

Purdy Ford Tractor Sales	1,545.00
Quality Computing	426.50
Reading Emergency Unit	130.00
Recorded Books, Inc.	500.40
Ringenberg Engineering	6,347.70
Mike Risk	45.00
Rite Aid	47.15
Safety-Kleen Corp.	161.70
Madison Sands	9.95
James Scheibner	24.99
Schichtel's Nursery Inc.	6,853.00
Spratt's	261.08
State of Michigan	55.00
State of Michigan	862.50
Teleglobe Business Solutions	20.37
Doug Tew	60.00
Jeramie Tew	90.00
Thompson-McCully, Co.	18,864.00
Time Industrial Inc.	470.40
Tom's Small Engine Repair	45.48
Trevathan's Sew-Vac Ctr	2.13
Tim Vagle	70.00
VISA	1,059.00
Mike Wertz	95.00
West Publishing Co.	504.50
XPEDX	120.93

Total Claims \$187,465.82

BILLS APPROVED JULY 6, 2000

Ameritech	\$1,835.50
Amway Grand Plaza Hotel	184.00
MI Assoc of Clerks	175.00
Michigan Gas Utilities	71.26

Total	\$2,265.76
Payroll	\$88,788.58

Grand Totals - Claims	\$284,243.94
Grand Totals - Payroll	\$172,908.86

B. Committee Reports:

1. Cable Television Commissions of 6/14/00, 6/28/00 and 7/12/00
2. Library Board of 6/22/00
3. B.P.U. of 6/20/00 and 7/11/00
4. Finance Committees of 6/26/00 and 7/10/00
5. Operations & Governance of 6/27/00
6. Planning Commission of 6/28/00

C. Payment #1 to Parrish Excavating, Inc. for Three Meadows - Plat One in the amount of \$167,181.53.

D. 15 day contract extension for Parrish Excavating, Inc. for Three Meadows project.

Payment #1 to Parrish Excav. 15 day contract extension.

Wes Kelley, Superintendent of Communications Utility, gave an update on the progress of the BPU Communications project.

Wes Kelley

City Manager Vagle mentioned the Operations and Governance Committee made a recommendation in their last meeting that members of other boards and commissions, besides the B.P.U., should not be paid at this time.

Moved by Councilperson VanOrman, seconded by Councilperson Vettel to approve the Consent Agenda, as presented. Roll call: Mayor Bailey - yes. Councilpersons Bildner - yes. Ingles - yes. Parney - yes. VanOrman - yes. Vettel - yes. Watkins - yes. Williams - yes. Ziegler - yes. Passed unanimously.

Communications: There were none.

Public Hearings: There were no public hearings.

New Business:

Moved by Councilperson Ingles, seconded by Councilperson Watkins to adopt Resolution #1660 Re: Approval of request from H.E.H. Development, LLC to transfer ownership of 2000 Class C licensed business with Entertainment Permit, from T.C. BOOKERS, INC; transfer location to 110 N. Broad St., Hillsdale; and a new Dance Permit. Roll call: Councilpersons Bildner - yes. Ingles - yes. Parney - yes. VanOrman - yes. Vettel - yes. Watkins - yes. Williams - yes. Ziegler - yes. Mayor Bailey - yes. Passed unanimously.

Resolution #1660

City Manager Vagle stated the Public Safety Director has requested the purchase of a new vehicle for the Police Department to replace the 10 year old vehicle presently driven by the detective. He said the Director received proposals from three local car dealers and recommended the purchase of a 2000 Mercury Sable at a cost of \$20,384. The City Manager recommended Council waive the formal bidding procedure and approve this purchase.

Police vehicle purchase discussion

Council discussed this purchase and some members felt uncomfortable that the Director had not gone through the formal bidding process.

Moved by Councilperson Ingles, seconded by Councilperson Ziegler to direct staff to solicit bids for a new vehicle for the Police Department. Roll call: Councilpersons Ingles - yes. Parney - yes. VanOrman - yes. Vettel - yes. Watkins - yes. Williams - yes. Ziegler - yes. Mayor Bailey - yes. Councilperson Bildner - yes. Passed unanimously.

Motion to solicit bids

Rick Rose, Director of Public Utilities, gave Council an explanation of the BPU's request for a power cost adjustment.

Rick Rose

Moved by Councilperson Vettel, seconded by Councilperson Parney to adopt Resolution #1661 Re: Amendment to B.P.U. Power Cost Adjustment, Schedule PCA. Roll call: Councilpersons Parney - yes. VanOrman - yes. Vettel - yes. Watkins - yes. Williams - yes. Ziegler - yes. Mayor Bailey - yes. Councilpersons Bildner - yes. Ingles - yes. Passed unanimously.

Resolution #1661

Moved by Councilperson Ziegler, seconded by Councilperson Bildner to increase the City's mileage reimbursement rate to \$.30 per mile. Roll call: Councilpersons VanOrman - yes. Vettel - yes. Watkins - yes. Williams - yes. Ziegler - yes. Mayor Bailey - yes. Councilpersons Bildner - yes. Ingles - yes. Parney - yes. Passed unanimously.

Mileage Reimbursement Rate Increase

Moved by Councilperson Ziegler, seconded by Councilperson Williams to approve the Hillsdale County Solid Waste Management Plan update. Motion carried.

County Solid Waste Management Plan Approved

The next item was regarding a Michigan Gas Utility Franchise Agreement which Council discussed briefly. Mayor Bailey asked that Council review the proposed agreement and stated it will be brought up again at a future Council meeting.

Michigan Gas Utility Franchise Agreement Discussion

Moved by Mayor Bailey, seconded by Councilperson Parney to set the Community Goal Session for November 18, 2000 at Hillsdale College's Dow Center. Motion carried.

Community Goal Session Set

Moved by Councilperson Vettel, seconded by Councilperson Watkins to set public hearings for August 7, 2000 for Eagle-Picher, Hillsdale Tool's three industrial facilities tax exemption requests. Motion carried.

Public
Hearings Set

Rosemary Burke, 154 S. Manning St., spoke to Council about the noise problem at the Winners' Circle race track on Reading Avenue. She said she has made complaints with the City police, the sheriff's department and also Hillsdale Township. Apparently part of the property is in the City and part is in the County and she feels everyone is passing the buck.

Rosemary Burke

City Manager Vagle said it appears the noise does not go over the decibel limit and the sound may not be in violation of the City's noise ordinance, even though it is annoying. The City Manager stated the track owner is trying to restrict the hours that the motorcyclists use the track.

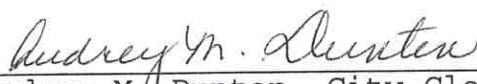
Mayor Bailey said someone from the City will meet with the owner to see what is going on.

Moved by Councilperson Bildner, seconded by Councilperson Williams to adjourn. Motion carried.

Council adjourned at 8:40 p.m.


Gregory J. Bailey, Mayor

ATTEST:


Audrey M. Dunten, City Clerk

Operations and Governance Committee
June 27, 2000

The meeting began at approximately 9:08 a.m. with Council Members Ingles and Watkins present, as well as City Manager Vagle. Council Member Ziegler was absent.

The City Manager's annual evaluation was discussed. Last year a new, shorter form was utilized instead of the longer form utilized in previous years. Ingles requested that Vagle produce copies of both the long and shorter forms for the committee's review.

The committee then discussed the issue of whether city boards and commissions should be paid for services. The various boards and commissions were identified as follows:

Board of Public Utilities, Board of Special Assessors, Board of Review (paid), Brownfield Redevelopment Authority, Building Authority, Cemetery Board, Dial-a-ride Advisory Board, Economic Development Corporation (EDC), Election Commission, Existing Structures Appeal Board, Hospital Finance Authority, Housing Commission, Library Board, Officers Compensation, Planning Commission, Shade Tree Commission, Tax Increment Financing Authority (TIFA) Board, Zoning Board of Appeals (ZBA).

The key issues regarding the payment of these members included:

Frequency of meetings (monthly, quarterly, etc.)
Special skills/training/background required
Attendance/quorum issues
Potential difficulty in recruiting members
City residency requirements

The committee believed that whenever possible, residents should serve on these boards to reflect local values as stakeholders in the issues presented in each of the boards. Payment to the BPU Board was discussed again, and the committee agreed with Council's rationale in allowing payment for those members. The committee believed that Council should clarify that the \$25/meeting was for BPU Board meetings, not for BPU committee meetings.

Presently we have not had difficulty in finding volunteers to serve on the various boards, but the presenting issues for paying the BPU were somewhat different. Various benefits and impact of paying vs. not paying the members were discussed.

Ingles motioned that Council should not pay members of the other board and commission members at this time. Watkins seconded the motion.

The meeting was adjourned at 10:30 a.m.

Katy Price

From: Adam Stockford <adamstockford@gmail.com>
Sent: Tuesday, June 13, 2023 12:48 PM
To: Bruce Sharp (brualesharp@gmail.com); Cindy Pratt; David Mackie; Joshua Paladino; Katy Price; Robert Socha; Robert Stuchell; SHERRY VEAR; William Morrissey; gleewolfram@gmail.com
Subject: Council meeting, July 3

Team,

I'd like to cancel the council meeting for July 3rd if you're all in agreement. I'll add it to the agenda for Monday. The reason I'm suggesting this is because our Independence Day parade is July 3 at 6 pm, which does not allow council members to attend. It's a community tradition and I think it's important council members are able to show, especially since the city played a much bigger hand in the parade this year. Please let me know if you've any objections. Thank you,

Adam

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CITY OF HILLSDALE

97 NORTH BROAD STREET
HILLSDALE, MICHIGAN 49242-1695
(517) 437-6441 FAX: (517) 437-6448
cityofhillsdale.org

What Board/Commission would you like to serve? # Library or others

Name: Matthew Kniffin

Address: [Redacted] Hillsdale 49242
Street City Zip

Phone: Home [Redacted] Work _____

E-Mail [Redacted]

Residency is required for most Boards & Commissions.
Are you a resident of City of Hillsdale? Yes No _____ If so, for how long? 21 months

Occupation: (if retired, former occupation) Account Management

Please check the expertise and skills you can contribute:

- Accounting
- Fund Raising
- Marketing
- Advocacy
- Human Resources
- Planning
- Computers
- Knowledge of the Cause
- Public Relations
- Legal
- Community Relations
- Public Speaking
- Finance
- Management
- Other _____

Brief Educational Background:
BA. in History

What charitable or community activities have you actively participated in? Please describe any leadership role(s) you have (had) in the organization(s):
- Baseball Coach for Hillsdale Rec
- I helped my wife raise money for our library in our former town

On what other volunteer boards/committees have you served? n/a

Describe any previous activities related to government: _____

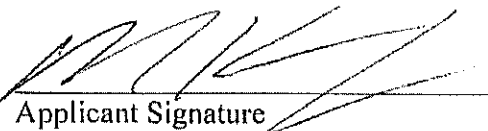
Please explain why you would be interested in serving on the council or committee: To encourage literacy and Reading among the people of Hillsdale.

Please explain your understanding of the City of Hillsdale:

The City of Hillsdale is in Southern Michigan. The mayor and City Council designate the City Manager to run daily operations.

Additional comments: I would be interested in serving on any board.

Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street, Hillsdale, MI 49242.


Applicant Signature

5/25/23
Date



CITY OF HILLSDALE

97 NORTH BROAD STREET
HILLSDALE, MICHIGAN 49242-1695
(517) 437-6441 FAX: (517) 437-6448
cityofhillsdale.org

What Board/Commission would you like to serve? ZBA

Name: Amber Yoder _____

Address: _____ Hillsdale 49242
Street City Zip

Phone: Home _____ Work _____

E-Mail _____

Residency is required for most Boards & Commissions.
Are you a resident of City of Hillsdale? Yes No _____ If so, for how long? 14 years

Occupation: (if retired, former occupation) Marketing/Communications, County National Bank

Please check the expertise and skills you can contribute:

- Accounting
- Fund Raising
- Marketing
- Advocacy
- Human Resources
- Planning
- Computers
- Knowledge of the Cause
- Public Relations
- Legal
- Community Relations
- Public Speaking
- Finance
- Management
- Other _____

Brief Educational Background:
B.S. in Journalism (advertising concentration), minor in Communications from Central Michigan University

What charitable or community activities have you **actively** participated in? Please describe any leadership role(s) you have (had) in the organization(s):
Junior Achievement (classroom teaching and fundraising); cheer coach for North Adams-Jerome;
St. Peter's Free Clinic (Treasurer)

On what other volunteer boards/committees have you served? _____
City of Hillsdale Planning Commission (chair), City of Hillsdale Election Commission

Describe any previous activities related to government: _____

City of Hillsdale Planning Commission (chair), City of Hillsdale Election Commission

Please explain why you would be interested in serving on the council or committee: _____

I would like to continue my involvement with the City, after terming out of my previous committees.

Please explain your understanding of the City of Hillsdale:

The City of Hillsdale is the largest city and the county seat of Hillsdale County, known for a historic downtown and several parks and recreational opportunities.

Additional comments: _____

Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street, Hillsdale, MI 49242.

Amber L. Yoder

Applicant Signature

6/5/23

Date



CITY OF HILLSDALE

97 NORTH BROAD STREET
HILLSDALE, MICHIGAN 49242-1695
(517) 437-6441 FAX: (517) 437-6448
cityofhillsdale.org

What Board/Commission would you like to serve? Library

Name: Laura Negus

Address: [Redacted] Hillsdale 49242
Street City Zip

Phone: Home [Redacted] Work [Redacted]

E-Mail

Residency is required for most Boards & Commissions.
Are you a resident of City of Hillsdale? Yes X No If so, for how long?

Occupation: (if retired, former occupation) library technician

Please check the expertise and skills you can contribute:

- Accounting, Fund Raising, Marketing, Advocacy, Human Resources, Planning, Computers, Knowledge of the Cause, Public Relations, Legal, Community Relations, Public Speaking, Finance, Management, Other

Brief Educational Background:
public school education 7-12 in Norman, OK. Bach. of Fine Arts from U of Oklahoma, Masters of Lib Sci from U of N. TX 2012.

What charitable or community activities have you actively participated in? Please describe any leadership role(s) you have (had) in the organization(s):
Active participant in ~~char~~ every church I've attended. Mainly singing in choir and children's education. Most recently @ Holy Trinity Parish of Hillsdale.

On what other volunteer boards/committees have you served? none.

Describe any previous activities related to government: Interest in local and larger elections, regular voter, previously worked at Hillsdale Community Library (2015-2016)

Please explain why you would be interested in serving on the council or committee: As a former employee of the library and a librarian by training, I am interested in helping the HCL thrive.

Please explain your understanding of the City of Hillsdale:

I don't have intimate understanding, but know the City of Hillsdale serves the people of the county seat of Hillsdale County. I am familiar with the website to find information I need about the City.

Additional comments: I look forward to serving my city in this capacity. I love Hillsdale, am happy to be living here again after a hiatus and think I bring a balanced perspective to the board as a librarian and former employee.

Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street, Hillsdale, MI 49242.

Laura D. Negus

Applicant Signature

10/17/22

Date