



# City Council Agenda

July 17, 2023  
7:00 p.m.

City Council Chambers  
97 N. Broad Street  
Hillsdale, MI 49242

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- I. Call to Order and Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Public Comments on Agenda Items**
- V. Consent Agenda**
  - A. Approval of Bills
    - 1. City and BPU Claims of June 15, 2023: \$265,556.96  
June 29, 2023: \$1,029,634.59
    - 2. Payroll of June 22, 2023: \$182,068.01  
July 6, 2023: \$185,366.49
  - B. City Council Minutes of June 19, 2023
  - C. Finance Minutes of June 19, 2023, July 5, 2023
  - D. Airport Advisory Minutes of April 8, 2023, July 8, 2023
  - E. Community Development Minutes of May 2, 2023
  - F. Operations & Governance Committee Minutes of June 22, 2023
  - G. Hillsdale College Noise Variance Requests for Freshman Festivities
  - H. Park Use Agreement : Ratification of Domestic Harmony Agreement
  - I. BPU: Water and Electric Department John Deere Backhoe Purchase
- VI. Communications/Petitions**
  - A. Share the Warmth Update- Penny Myers
  - B. Keefer House Hotel Construction Update
  - C. Airport Email
- VII. Introduction and Adoption of Ordinances/Public Hearing**
  - A. Public Hearing Ordinance Amendment to sec. 36-143, Rezoning of 440 & 450 Hidden Meadows Drive
  - B. Public Hearing: Workforce Housing PILOT Ordinance
- VIII. Old Business**
  - A. Operations & Governance Committee BPU Board Recommendation
  - B. School Resource Officer Agreement
- IX. New Business**
  - A. Airport/MDOT AWOS Contract
  - B. Airport Terminal Contractor Award
  - C. BPU Industrial Substation Transformer Upgrade
  - D. 2023 Sidewalk Project- North and N. West Street

- E. Social District Local Government Approval (Keefer House Hotel LLC)
- F. Hendee FOIA Appeal Request
- G. Library Cleaning Contract
- X. Miscellaneous Reports**
  - A. Proclamation- None
  - B. Appointments –Economic Development Corporation: Ken Joswiak, Nolan Sullivan  
Gianna Green  
Reappointment- Economic Development Corporation: John Condon
  - C. Other- None
- XI. General Public Comment**
- XII. City Manager’s Report**
- XIII. Council Comment**
- XIV. Adjournment**

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 06/15/2023 - 06/15/2023  
 BOTH JOURNALIZED AND UNJOURNALIZED  
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-123.000	PREPAID EXPENSES	MICHIGAN ASSESSORS ASSOCIATION	ASSESSOR CON ED - 2023 MAA CONFERENCE	275.00	106496
101-000.000-123.000	PROFESSIONAL DEVEL CONF - S. BRO	CARD SERVICES CENTER	J. BLAKE CREDIT CARD	410.00	585
101-000.000-231.105	DUE TO MMERS-RETIREMENT CONT.	MERS	RETIREMENT CONTRIBUTIONS - 300101	11,826.83	586
101-000.000-249.999	INSURANCE REIMBURSEMENT FOR FIRE	DANIEL PANN	INSURANCE REIMBURSEMENT FOR FIRE AT 27	2,493.75	106460
101-000.000-263.000	SALES TAX - MAY 2023	STATE OF MICHIGAN	SALES TAX - MAY 2023	2.26	621
101-000.000-692.000	SALES TAX - MAY 2023	STATE OF MICHIGAN	SALES TAX - MAY 2023	(0.01)	621
Total For Dept 000.000				15,007.83	
Dept 172.000 CITY MANAGER					
101-172.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	831.78	586
Total For Dept 172.000 CITY MANAGER				831.78	
Dept 175.000 ADMINISTRATIVE SERVICES					
101-175.000-802.000	MITEL 6930 TELEPHONE DART	AMAZON CAPITAL SERVICES, INC	MITEL 6930 TELEPHONE DART	181.99	106444
101-175.000-802.000	CLERK OFFICE WINDOWS TABLET	AMAZON CAPITAL SERVICES, INC	CLERK OFFICE WINDOWS TABLET	149.99	106444
101-175.000-802.000	HARD DRIVE STORAGE FOR HCPD BODY	AMAZON CAPITAL SERVICES, INC	HARD DRIVE STORAGE FOR HCPD BODYCAM	796.00	106444
101-175.000-802.000	HPE SOFTWARE TECHNICAL SUPPORT	SONIT SYSTEMS, LLC	HPE SOFTWARE TECHNICAL SUPPORT	540.00	106513
101-175.000-802.000	SONIT NET ADMIN MAY 2023	SONIT SYSTEMS, LLC	SONIT NET ADMIN MAY 2023	862.50	106513
101-175.000-806.000	LEGAL SERVICES	LOVINGER & THOMPSON, PC	LEGAL FEES	1,560.00	106490
Total For Dept 175.000 ADMINISTRATIVE SERVICES				4,090.48	
Dept 215.000 CITY CLERK DEPARTMENT					
101-215.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,310.32	586
101-215.000-726.000	COPY PAPER, BATHROOM SUPPLIES, T	CURRENT OFFICE SOLUTIONS	COPY PAPER, BATHROOM SUPPLIES, TRBAGS,	124.92	106459
101-215.000-801.000	PAPER SHREDDING SERVICE	ACCUSHRED, LLC	PAPER SHREDDING SERVICE	67.95	106441
101-215.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	238.70	106459
101-215.000-905.000	BUDGET, NO CAMPING ORD, LIBR ORD	GATEHOUSE MEDIA MICHIGAN	BUDGET, NO CAMPING ORD, LIBR ORD HEARIN	211.50	106472
Total For Dept 215.000 CITY CLERK DEPARTMENT				1,953.39	
Dept 253.000 CITY TREASURER					
101-253.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	161.00	586
Total For Dept 253.000 CITY TREASURER				161.00	
Dept 257.000 ASSESSING DEPARTMENT					
101-257.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	2,040.80	586
101-257.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	79.43	106459
Total For Dept 257.000 ASSESSING DEPARTMENT				2,120.23	
Dept 265.000 BUILDING AND GROUNDS					
101-265.000-726.000	COPY PAPER, BATHROOM SUPPLIES, T	CURRENT OFFICE SOLUTIONS	COPY PAPER, BATHROOM SUPPLIES, TRBAGS,	492.28	106459
101-265.000-726.000	20IN BOX FAN FOR CITY HALL	GELZER HJ & SON INC	20IN BOX FAN FOR CITY HALL	59.98	106473
101-265.000-726.000	WATER - CITY HALL	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	26.68	106476
101-265.000-801.000	BILL'S LAWN CARE, LLC	MAY MONTHLY MOWING		575.00	106448
101-265.000-801.000	CITY HALL	CINTAS CORPORATION	CITY HALL	15.25	106454
101-265.000-801.000	CITY HALL	CINTAS CORPORATION	CITY HALL	15.25	106454
101-265.000-801.000	CITY HALL	CINTAS CORPORATION	CITY HALL	15.25	106454
101-265.000-801.000	CITY HALL CLEANING - MAY 2023	EAST 2 WEST ENTERPRISES, INC	CITY HALL CLEANING - MAY 2023	650.00	106466
101-265.000-801.000	MOP & BUFF DISPATCH OFFICE	EAST 2 WEST ENTERPRISES, INC	MOP & BUFF DISPATCH OFFICE	40.00	106466
101-265.000-801.000	IRRIGATION TO FLOWER POTS AND RE	HOOP LAWN & SNOW, LLC	IRRIGATION TO FLOWER POTS AND REPAIR	175.00	106479
101-265.000-850.000	TELEPHONE - CITY HALL	ACD.NET	TELEPHONE - CITY HALL	191.32	106442
101-265.000-850.000	ETHERFAX JUNE 2023	BSB COMMUNICATIONS INC	ETHERFAX JUNE 2023	112.00	106452
Total For Dept 265.000 BUILDING AND GROUNDS				2,368.01	

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Fund 101 GENERAL FUND					
Dept 301.000 POLICE DEPARTMENT					
101-301.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	24,969.04	586
101-301.000-740.301	PD	WATKINS OIL COMPANY	PD	2,948.34	106530
101-301.000-742.000	2 SS SHIRTS FOR OFFICER PHILLIPS	GALL'S, INC	2 SS SHIRTS FOR OFFICER PHILLIPS	130.99	106470
101-301.000-742.000	2 SHIRTS, 2 PANTS, STRIPES FOR N	NYE UNIFORM COMPANY	2 SHIRTS, 2 PANTS, STRIPES FOR NEWELL	296.88	106500
101-301.000-801.000	LABOR ON POLICE ADMIN COPIER	CURRENT OFFICE SOLUTIONS	LABOR ON POLICE ADMIN COPIER	175.00	106459
101-301.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	22.00	106459
101-301.000-801.000	USER TOKEN FEES	MICH STATE POLICE	USER TOKEN FEES	99.00	106495
101-301.000-801.000	TRULOOKUP PERSON SEARCH	TRANSUNION RISK AND ALTERN	TRULOOKUP PERSON SEARCH	75.00	106522
101-301.000-801.000	INTERNET FOR POLICE UNITS COMPUT	VERIZON WIRELESS	INTERNET FOR POLICE UNITS COMPUTERS	320.08	106529
101-301.000-930.000	CRACKED WINDSHIELD UNIT 2-8	G&G GLASS, INC	CRACKED WINDSHIELD UNIT 2-8	40.00	106469
101-301.000-930.000	AWD MODULE FAILURE ON UNIT 2-4	STILLWELL FORD MERCURY, IN	AWD MODULE FAILURE ON UNIT 2-4	864.72	106517
101-301.000-930.000	BUMPER REPAIR FOR UNIT 2-8	STILLWELL FORD MERCURY, IN	BUMPER REPAIR FOR UNIT 2-8	1,820.80	106517
101-301.000-955.221	PHYSICAL FOR LEVI STOLL	HILLSDALE HOSPITAL	PHYSICAL FOR LEVI STOLL	55.00	106478
Total For Dept 301.000 POLICE DEPARTMENT				31,816.85	
Dept 336.000 FIRE DEPARTMENT					
101-336.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	6,681.90	586
101-336.000-726.000	CHEVY ORANGE 331 TOOLS	PERFORMANCE AUTOMOTIVE	CHEVY ORANGE 331 TOOLS	13.99	106502
101-336.000-726.000	SUPPLIES	PERFORMANCE AUTOMOTIVE	MIST-N-SHINE	14.29	106502
101-336.000-726.000	RETURN OF PIGTAIL AND SOCKET	PERFORMANCE AUTOMOTIVE	RETURN OF PIGTAIL AND SOCKET	(6.39)	106502
101-336.000-726.000	RETURNED SOCKET	PERFORMANCE AUTOMOTIVE	RETURNED SOCKET	(39.49)	106502
101-336.000-726.000	SOAP	PERFORMANCE AUTOMOTIVE	SOAP	10.39	106502
101-336.000-740.000	FD	WATKINS OIL COMPANY	FD	497.84	106530
101-336.000-930.000	CORD PLUG AND CONNECTOR	GELZER HJ & SON INC	CORD PLUG AND CONNECTOR	11.28	106473
101-336.000-930.000	EXHAUST CLAMP FOR 331	PERFORMANCE AUTOMOTIVE	EXHAUST CLAMP FOR 331	7.89	106502
101-336.000-930.000	REPAIRS & MAINTENANCE	PERFORMANCE AUTOMOTIVE	VALVE CAP	3.89	106502
101-336.000-930.000	BRACKET	PERFORMANCE AUTOMOTIVE	BRACKET	8.17	106502
101-336.000-930.000	FABRICATE BACKUP CAMERA GUARD	WHITE'S WELDING SERVICE	FABRICATE BACKUP CAMERA GUARD	45.00	106531
Total For Dept 336.000 FIRE DEPARTMENT				7,248.76	
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
101-441.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,975.14	586
101-441.000-726.000	BYPASS LOPPR PWRGEAR 32"	FAMILY FARM & HOME	BYPASS LOPPR PWRGEAR 32"	87.98	106467
101-441.000-726.000	SCREWDRIVER FOR DPS	GELZER HJ & SON INC	SCREWDRIVER FOR DPS	6.29	106473
101-441.000-726.000	WATER - 149 WATERWORKS	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	15.99	106476
101-441.000-726.000	TRASH BAGS, PURP CLEANER AND GER	KSS ENTERPRISES	TRASH BAGS, PURP CLEANER AND GERM FOAM	174.93	106485
101-441.000-726.000	HARD HATS AND VEST	MORIARTY MACHINERY & SUPPI	HARD HATS AND VEST	105.15	106498
101-441.000-726.000	POSTAGE - MDOT MAP	CARD SERVICES CENTER	J. BLAKE CREDIT CARD	12.05	585
101-441.000-742.000	DPS	CINTAS CORPORATION	DPS	13.34	106454
101-441.000-742.000	DPS	CINTAS CORPORATION	DPS	24.38	106454
101-441.000-801.000	BILL'S LAWN CARE, LLC	MAY MONTHLY MOWING	MAY MONTHLY MOWING	150.00	106448
101-441.000-801.000	DPS	CINTAS CORPORATION	DPS	33.41	106454
101-441.000-801.000	DPS	CINTAS CORPORATION	DPS	31.37	106454
101-441.000-801.000	DPS	CINTAS CORPORATION	DPS	31.37	106454
101-441.000-801.000	DPS	CINTAS CORPORATION	DPS	34.02	106454
101-441.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	158.28	106459
101-441.000-850.000	MONTHLY VERIZON BILL - JUNE 23	VERIZON WIRELESS	MONTHLY VERIZON BILL - JUNE 23	53.23	106529
101-441.000-930.000	INSTALL NEW SCREEN AT DPS	G&G GLASS, INC	INSTALL NEW SCREEN AT DPS	164.00	106469
101-441.000-930.000	HOSE 3/8X50 PR WASH RUB FOR #134	TSC STORES	HOSE 3/8X50 PR WASH RUB FOR #134	114.99	106524
101-441.000-955.441	WORK BOOTS FOR FRANK E	POWERS CLOTHING, INC.	WORK BOOTS FOR FRANK E	148.45	106504
101-441.000-956.000	BUILDING DEPT REMOTE TRAINING	BS&A SOFTWARE	BUILDING DEPT REMOTE TRAINING	1,000.00	106451
Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT				4,334.37	

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Fund 101 GENERAL FUND					
Dept 447.000 ENGINEERING SERVICES					
101-447.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	79.42	106459
Total For Dept 447.000 ENGINEERING SERVICES				79.42	
Dept 567.000 CEMETERIES					
101-567.000-801.000	KRAUSS SHUTTER LETTERING	JAMES LITTLE	KRAUSS SHUTTER LETTERING	100.00	106488
Total For Dept 567.000 CEMETERIES				100.00	
Dept 571.000 PARKING LOTS					
101-571.000-801.000		BILL'S LAWN CARE, LLC	MAY MONTHLY MOWING	1,275.00	106448
Total For Dept 571.000 PARKING LOTS				1,275.00	
Dept 595.000 AIRPORT					
101-595.000-726.000	WATER - AIRPORT	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	5.33	106476
101-595.000-726.000	TRASH BAGS, ICE, PAPER TOWEL, TO	MARKET HOUSE	TRASH BAGS, ICE, PAPER TOWEL, TOILET P	50.73	106492
101-595.000-850.000	TELEPHONE - AIRPORT	ACD.NET	TELEPHONE - AIRPORT	95.66	106442
101-595.000-930.000	PARTS FOR JOHN DEERE TRACTOR MAI	GREENMARK EQUIPMENT	PARTS FOR JOHN DEERE TRACTOR MAINT.	100.45	106475
101-595.000-930.000	PARTS FOR BATWING MOWER	GREENMARK EQUIPMENT	PARTS FOR BATWING MOWER	595.40	106475
101-595.000-930.000	PARTS FOR JOHN DEERE TRACTOR	GREENMARK EQUIPMENT	PARTS FOR JOHN DEERE TRACTOR	298.18	106475
101-595.000-930.000	PARTS FOR JOHN DEERE TRACTOR	GREENMARK EQUIPMENT	PARTS FOR JOHN DEERE TRACTOR	25.42	106475
101-595.000-930.000	PARTS FOR MOWERS	SPRATT'S	PARTS FOR MOWERS	248.94	106515
Total For Dept 595.000 AIRPORT				1,420.11	
Dept 701.000 PLANNING DEPARTMENT					
101-701.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,399.94	586
101-701.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	79.42	106459
101-701.000-860.000	TRANSPORTATION & MILEAGE	ALAN BEEKER	REGION 2 PC MEETING	41.32	106447
Total For Dept 701.000 PLANNING DEPARTMENT				1,520.68	
Dept 756.000 PARKS					
101-756.000-726.000	TRASH BAGS, PURP CLEANER AND GER	KSS ENTERPRISES	TRASH BAGS, PURP CLEANER AND GERM FOAM	524.78	106485
101-756.000-801.000		BILL'S LAWN CARE, LLC	MAY MONTHLY MOWING	9,520.00	106448
101-756.000-801.000	IRRIGATION START UP AT FOD	HOOP LAWN & SNOW, LLC	IRRIGATION START UP AT FOD	550.00	106479
101-756.000-801.000	FERTILIZING FOD	HOOP LAWN & SNOW, LLC	FERTILIZING FOD	1,436.00	106479
101-756.000-930.000	PARKS VAC BRKR AND SLOTTED DUAL	AMERICAN COPPER AND BRASS,	PARKS VAC BRKR AND SLOTTED DUAL THD BR	25.66	106445
101-756.000-930.000	MANSFIELD #40 TANK LEVER	GELZER HJ & SON INC	MANSFIELD #40 TANK LEVER	9.39	106473
101-756.000-930.000	GFI TESTER FOR PARKS	GELZER HJ & SON INC	GFI TESTER FOR PARKS	13.79	106473
Total For Dept 756.000 PARKS				12,079.62	
Total For Fund 101 GENERAL FUND				86,407.53	
Fund 153 R. L. OWEN MEMORIAL FUND					
Dept 265.000 BUILDING AND GROUNDS					
153-265.000-801.000	GROUND RESTORATION - OWEN MEMOR	DRY MAR TRUCKING & DIRTWO	GROUND RESTORATION - OWEN MEMORIAL DEM	650.00	106465
Total For Dept 265.000 BUILDING AND GROUNDS				650.00	
Total For Fund 153 R. L. OWEN MEMORIAL FUND				650.00	
Fund 202 MAJOR ST./TRUNKLINE FUND					
Dept 450.000 STREET SURFACE					
202-450.000-726.000	.4 HOT PATCH	GERKEN MATERIAL, INC	HOT PATCH FOR MAJOR/LOCAL/BPU	118.80	106474
202-450.000-726.000	MAJOR	GERKEN MATERIAL, INC	HOT PATCH FOR LOCAL/MAJOR/BPU	1,197.99	106474
Total For Dept 450.000 STREET SURFACE				1,316.79	
Dept 460.000 R.O.W. MAINTENANCE					

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Fund 202 MAJOR ST./TRUNKLINE FUND					
Dept 460.000 R.O.W. MAINTENANCE					
202-460.000-801.000		BILL'S LAWN CARE, LLC	MAY MONTHLY MOWING	936.65	106448
		Total For Dept 460.000 R.O.W. MAINTENANCE		936.65	
Dept 460.500 TRUNKLINE R.O.W. MAINTENANCE					
202-460.500-801.000		BILL'S LAWN CARE, LLC	MAY MONTHLY MOWING	345.35	106448
		Total For Dept 460.500 TRUNKLINE R.O.W. MAINTENANCE		345.35	
Dept 470.000 TREES					
202-470.000-801.000	CONTRACTUAL SERVICES	LONSBERY, JEFFREY	106 OAK ST	1,850.00	106457
202-470.000-801.000	148 OAK ST	LONSBERY, JEFFREY	148 OAK ST	1,250.00	106457
		Total For Dept 470.000 TREES		3,100.00	
Dept 480.000 DRAINAGE					
202-480.000-726.000	6'X250' BLACK LANDSCARPING FABRI	DOUBLE A LAWNSCAPING & SUF	6'X250' BLACK LANDSCARPING FABRIC	187.50	106464
202-480.000-726.000	CONCRETE MIX AND MORTAR MIX	GELZER HJ & SON INC	CONCRETE MIX AND MORTAR MIX	51.84	106473
		Total For Dept 480.000 DRAINAGE		239.34	
		Total For Fund 202 MAJOR ST./TRUNKLINE FUND		5,938.13	
Fund 203 LOCAL STREET FUND					
Dept 450.000 STREET SURFACE					
203-450.000-726.000	2.53 HOT PATCH	GERKEN MATERIAL, INC	HOT PATCH FOR MAJOR/LOCAL/BPU	182.16	106474
203-450.000-726.000	LOCAL	GERKEN MATERIAL, INC	HOT PATCH FOR LOCAL/MAJOR/BPU	1,556.82	106474
		Total For Dept 450.000 STREET SURFACE		1,738.98	
Dept 460.000 R.O.W. MAINTENANCE					
203-460.000-801.000		BILL'S LAWN CARE, LLC	MAY MONTHLY MOWING	780.00	106448
		Total For Dept 460.000 R.O.W. MAINTENANCE		780.00	
Dept 470.000 TREES					
203-470.000-801.000	15 ARMSTRONG 114 ORCHARD AND 59	LONSBERY, JEFFREY	15 ARMSTRONG 114 ORCHARD AND 59 WESTWOC	150.00	106457
203-470.000-801.000	BENARD ST	LONSBERY, JEFFREY	BENARD ST	1,000.00	106457
		Total For Dept 470.000 TREES		1,150.00	
		Total For Fund 203 LOCAL STREET FUND		3,668.98	
Fund 208 RECREATION FUND					
Dept 751.000 RECREATION DEPARTMENT					
208-751.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,543.99	586
208-751.000-726.000	SCOREBOOKS	GELZER HJ & SON INC	SOFTBALL SCOREBOOKS	41.94	106473
208-751.000-726.000	2 DOZ 12" SOFTBALLS @ \$57 EA.	GELZER HJ & SON INC	2 DOZ 12" SOFTBALLS 1 DOZ 11" SOFTBALLS	155.00	106473
208-751.000-726.000	2 DOZ GAME BALLS	GELZER HJ & SON INC	2 DOZ GAME BALLS	77.98	106473
208-751.000-726.006	CONCESSION SUPPLIES	KUSTER'S DAIRY PRODUCTS	ICE CREAM MIX, SLUSHIE BASE, SLUSHIE FI	413.63	106486
208-751.000-726.006	ICE CREAM MIX	KUSTER'S DAIRY PRODUCTS	ICE CREAM MIX	93.88	106486
208-751.000-726.006	HOTDOG BUNS - BEACH CONCESSIONS	MARKET HOUSE	HOTDOG BUNS - BEACH CONCESSIONS	5.00	106492
208-751.000-726.006	MUSTARD AND KETCHUP - BEACH CONC	MARKET HOUSE	MUSTARD AND KETCHUP - BEACH CONCESSIONS	3.98	106492
208-751.000-726.006	CHIPS, HOTDOG BUNS - SANDY BEACH	MARKET HOUSE	CHIPS, HOTDOG BUNS - SANDY BEACH	123.13	106492
208-751.000-726.006	PLASTIC SPOONS	MARKET HOUSE	PLASTIC SPOONS - SANDY BEACH CONCESSION	8.97	106492
208-751.000-726.006	BEACH CONCESSION SUPPLIES	MARKET HOUSE	CHIPS, CLOROX WIPES CONDIMENTS, BUNS -	130.53	106492
208-751.000-726.006	DAY AND SEASON PASSES	STOCKHOUSE CORPORATION	DAY AND SEASON PASSES - SANDY BEACH	430.00	106518
208-751.000-801.000	6/2/2023	DANIEL TRUDELL	BASEBALL/SOFTBALL UMPIRING	100.00	106461
208-751.000-801.008	6/5/2023	BRIAN DRAPER	BASEBALL UMPIRE	160.00	106449
208-751.000-801.008	6/2/2023	BRUCE ALAN BRITTON	BASEBALL/SOFTBALL UMPIRING, FIELD GROOM	170.00	106450
208-751.000-801.008	6/13/2023	DANIEL TRUDELL	BASEBALL/SOFTBALL UMPIRING	120.00	106461

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 208 RECREATION FUND					
Dept 751.000 RECREATION DEPARTMENT					
208-751.000-801.008	6/1/2023	GARY ALLAN FRANSON	BASEBALL/SOFTBALL UMPIRING	60.00	106471
208-751.000-801.008	6/6/2023	JACKSON MILLER	BASEBALL UMPIRE	280.00	106481
208-751.000-801.008	6/12/2023	JUSTIN EUGENE SNYDER	BASEBALL UMPIRE	120.00	106482
208-751.000-801.008	6/5/2023	NICKOLAS SCOTT KOPIN	BASEBALL UMPIRE	300.00	106499
208-751.000-801.008	6/5/2023	RANDALL TRUDEL	BASEBALL/SOFTBALL UMPIRING	180.00	106506
208-751.000-801.008	6/12/2023	RICARDO JUAN LERMA	BASEBALL UMPIRE	200.00	106508
208-751.000-801.008	6/5/2023	TYSON GEORG DUFF	FIELD GROOMING	273.00	106525
208-751.000-801.008	6/6/2023	WILLIAM J. MULLALY	BASEBALL UMPIRING	250.00	106532
Total For Dept 751.000 RECREATION DEPARTMENT				5,241.03	
Total For Fund 208 RECREATION FUND				5,241.03	
Fund 271 LIBRARY FUND					
Dept 790.000 LIBRARY					
271-790.000-726.000	WATER DELIVERY SERVICE - LIBRARY HEFFERNAN SOFT WATER SERV		WATER DELIVERY SERVICE - LIBRARY MAY '2	12.00	106476
271-790.000-801.000	LIBRARY EQUIP LEASE & PRINTS - M		CURRENT OFFICE SOLUTIONS LIBRARY EQUIP LEASE & PRINTS - MAY '23	272.36	106459
271-790.000-850.000	TELEPHONE - LIBRARY		ACD.NET TELEPHONE - LIBRARY	47.83	106442
271-790.000-850.000	ETHERFAX JUNE 2023		BSB COMMUNICATIONS INC ETHERFAX JUNE 2023	56.00	106452
271-790.000-982.000	BOOKS - ADULT		INGRAM INDUSTRIES INC. BOOKS - ADULT	364.91	106480
271-790.000-982.000	BOOKS - ADULT		INGRAM INDUSTRIES INC. BOOKS - ADULT	10.87	106480
Total For Dept 790.000 LIBRARY				763.97	
Dept 792.000 LIBRARY - CHILDREN'S AREA					
271-792.000-726.010	BALLOON FILLS @ MARKET HOUSE FOR		HEIDI PRUITT BALLOON FILLS @ MARKET HOUSE FOR SUMMEF	12.50	106477
271-792.000-982.000	BOOKS - CHILDREN		INGRAM INDUSTRIES INC. BOOKS - CHILDREN	435.35	106480
271-792.000-982.000	BOOKS - CHILDREN		INGRAM INDUSTRIES INC. BOOKS - CHILDREN	9.67	106480
Total For Dept 792.000 LIBRARY - CHILDREN'S AREA				457.52	
Total For Fund 271 LIBRARY FUND				1,221.49	
Fund 287 ARPA GRANT FUND					
Dept 447.000 ENGINEERING SERVICES					
287-447.000-801.000	WILLOW/OAK STORM DESIGN		TETRA TECH, INC WILLOW/OAK STORM WATER DESIGN	997.00	106519
Total For Dept 447.000 ENGINEERING SERVICES				997.00	
Total For Fund 287 ARPA GRANT FUND				997.00	
Fund 401 CAPITAL IMPROVEMENT FUND					
Dept 444.000 SIDEWALKS					
401-444.000-801.000	9 FRISBIE AND HILLSDALE ST R+R+R		DRY MAR TRUCKING & DIRTWOF 9 FRISBIE AND HILLSDALE ST R+R+R	725.00	106465
Total For Dept 444.000 SIDEWALKS				725.00	
Total For Fund 401 CAPITAL IMPROVEMENT FUND				725.00	
Fund 409 STOCK'S PARK					
Dept 756.000 PARKS					
409-756.000-801.000	2023 CONCERT IN THE PARK		ROBERT LIVINGSTON 2023 CONCERT IN THE PARK	400.00	106510
Total For Dept 756.000 PARKS				400.00	
Total For Fund 409 STOCK'S PARK				400.00	
Fund 481 AIRPORT IMPROVEMENT FUND					
Dept 000.000					
481-000.000-263.000	SALES TAX - MAY 2023		STATE OF MICHIGAN SALES TAX - MAY 2023	1,200.99	621

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Fund 481 AIRPORT IMPROVEMENT FUND					
Dept 000.000					
481-000.000-687.300	SALES TAX - MAY 2023	STATE OF MICHIGAN	SALES TAX - MAY 2023	(6.00)	621
Total For Dept 000.000				1,194.99	
Total For Fund 481 AIRPORT IMPROVEMENT FUND				1,194.99	
Fund 582 ELECTRIC FUND					
Dept 000.000					
582-000.000-110.000	U-GUARD - 2" PVC	POWERLINE SUPPLY	INVENTORY	3,729.10	106503
582-000.000-110.000	WIRE - #2 TRIPLEX (CONCH)	POWERLINE SUPPLY	INVENTORY	1,569.40	106503
582-000.000-110.000	PREPARATION KITS	POWERLINE SUPPLY	INVENTORY	162.73	106503
582-000.000-123.000	WINDMIL, LIGHTTABLE, LANDBASE SU	MILSOFT	WINDMIL, LIGHTTABLE, LANDBASE SUPPORT &	3,990.00	106528
582-000.000-158.000-215016	PHASE 1 UPGRADE ENG AND DESIGN S	SSEO, INC.	PHASE 1 UPGRADE ENG AND DESIGN SERVICES	858.00	106516
582-000.000-202.100	4ENBK1	CUMMINGS, MEGAN E	UB refund for account: 025794	37.00	106458
582-000.000-202.100	ROUND	KIRKINGBURG, ANDREW C	UB refund for account: 035011	1.64	106484
582-000.000-202.100	4CCH	SAWDEY, BLAKE T	UB refund for account: 012943	187.91	106511
582-000.000-202.100	4CCH	SCHIPPER, JARED F	UB refund for account: 035279	6.00	106512
582-000.000-202.100	4CCH	SPRAGUE, JEROME M	UB refund for account: 025232	30.00	106514
582-000.000-202.100	4CCH	THOMPSON, FRANK	UB refund for account: 011641	247.00	106520
582-000.000-202.100	4CCH	THURSBY, GEORGE E	UB refund for account: 012179	652.84	106521
582-000.000-202.100	4CCH	TREMAINE, DIANA K	UB refund for account: 025519	166.79	106523
582-000.000-249.100	OPERATION ROUND-UP MAY 2023	COMMUNITY ACTION AGENCY	OPERATION ROUND-UP MAY 2023	2,635.27	106456
582-000.000-249.100	LIEAF-6099 MAY 2023 P.A. 95	LARA - MI PUBLIC SERVICE (	LIEAF-6099 MAY 2023 P.A. 95	5,457.95	106487
582-000.000-263.000	SALES TAX - MAY 2023	STATE OF MICHIGAN	SALES TAX - MAY 2023	27,776.70	621
582-000.000-692.200	SALES TAX - MAY 2023	STATE OF MICHIGAN	SALES TAX - MAY 2023	(175.42)	621
Total For Dept 000.000				47,332.91	
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	17,401.68	586
582-175.000-726.000	PLASTIC CUPS	AMAZON CAPITAL SERVICES, I	PLASTIC CUPS	11.87	106444
582-175.000-726.000	PAPER PLATES & BOWLS	AMAZON CAPITAL SERVICES, I	PAPER PLATES & BOWLS	28.02	106444
582-175.000-726.000	COPY PAPER	CURRENT OFFICE SOLUTIONS	COPY PAPER	67.90	106459
582-175.000-726.000	COPIES/CONTRACT BILLING	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING	95.88	106459
582-175.000-801.000	TELEPHONE - FIBER 45 MONROE STRE	ACD.NET	TELEPHONE - FIBER 45 MONROE STREET	100.00	106442
582-175.000-801.000	COPIES/CONTRACT BILLING	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING	133.98	106459
582-175.000-801.000	BPU CLEANING - ELECTRIC	EAST 2 WEST ENTERPRISES, I	CLEANING FOR MAY 2023	130.00	106466
582-175.000-801.000	CREDIT CARD PROCESSING FEES	INVOICE CLOUD	CREDIT CARD PROCESSING FEES	179.50	620
582-175.000-802.000	DOOR HANDLES BPU	AMAZON CAPITAL SERVICES, I	DOOR HANDLES BPU	33.76	106444
582-175.000-802.000	MITEL HANDSET	AMAZON CAPITAL SERVICES, I	MITEL HANDSET	124.95	106444
582-175.000-802.000	CORK BOARD AND STICKY NOTES	AMAZON CAPITAL SERVICES, I	CORK BOARD AND STICKY NOTES	16.28	106444
582-175.000-802.000	TECHNICAL SERVICES	AMAZON CAPITAL SERVICES, I	OFFICE CHAIR TECH SERVICES	69.99	106444
582-175.000-802.000	HPE SOFTWARE TECHNICAL SUPPORT	SONIT SYSTEMS, LLC	HPE SOFTWARE TECHNICAL SUPPORT	270.00	106513
582-175.000-802.000	SONIT NET ADMIN MAY 2023	SONIT SYSTEMS, LLC	SONIT NET ADMIN MAY 2023	431.26	106513
582-175.000-802.000	MILSOFT DISSPATCH LICENSE AND UN	MILSOFT	MILSOFT DISSPATCH LICENSE AND UNPLUGGEI	350.00	106528
582-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUBSCR	MILSOFT	IVR POOLED MONTHLY OUTAGE SUBSCRIPTION	252.24	106528
582-175.000-850.000	TELEPHONE - POWERPLANT ALARM	ACD.NET	TELEPHONE - POWERPLANT ALARM	143.49	106442
582-175.000-850.000	TELEPHONE - FIBER 45 MONROE STRE	ACD.NET	TELEPHONE - FIBER 45 MONROE STREET	23.92	106442
582-175.000-850.000	ETHERFAX JUNE 2023	BSB COMMUNICATIONS INC	ETHERFAX JUNE 2023	28.00	106452
582-175.000-850.000	MONTHLY VERIZON BILL - JUNE 23	VERIZON WIRELESS	MONTHLY VERIZON BILL - JUNE 23	586.58	106529
582-175.000-880.000	ADVERTISING	MCKIBBIN MEDIA GROUP, INC.	SPORTS TEAM -COMMUNITY PROMOTION	125.00	106493
582-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE GEN SET	21.35	579
582-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	28.82	580
582-175.000-920.400	503214966 - 45 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE ST	45.80	582



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Fund 582 ELECTRIC FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
Total For Dept 175.000 ADMINISTRATIVE SERVICES				20,700.27	
Dept 543.000 PRODUCTION					
582-543.000-726.000	WATER DELIVERY SERVICE - 201 WAT	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE - 201 WATERWORKS	4.60	106476
582-543.000-726.000	WATER DELIVERY SERVICE - 201 WAT	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE - 201 WATERWORKS	12.00	106476
582-543.000-930.000	BALLCOCK-FLDMASTER (400)	AMERICAN COPPER AND BRASS,	BALLCOCK-FLDMASTER (400)	14.85	106445
Total For Dept 543.000 PRODUCTION				31.45	
Dept 544.000 DISTRIBUTION					
582-544.000-726.800	3/4" 3/8DR DEEP SOCKET/6" 3/8DR	GELZER HJ & SON INC	3/4" 3/8DR DEEP SOCKET/6" 3/8DR WOBL EX	19.28	106473
582-544.000-726.800	48" MAG HD I-BEAM LEVEL	GELZER HJ & SON INC	48" MAG HD I-BEAM LEVEL	49.99	106473
582-544.000-726.800	9" 18T SAWZALL BLADE	GELZER HJ & SON INC	9" 18T SAWZALL BLADE	17.99	106473
582-544.000-726.800	9OZ TREE PRUNING SEAL	GELZER HJ & SON INC	9OZ TREE PRUNING SEAL	9.89	106473
582-544.000-726.800	WATER DELIVERY SERVICE- 45 MONRO	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE- 45 MONROE	9.20	106476
582-544.000-726.800	SAW	SPRATT'S	SAW	800.00	106515
582-544.000-730.000	SENSORS/SWITCHES FOR BORING MACH	KENDALL ELECTRIC	SENSORS/SWITCHES FOR BORING MACHINE	201.85	106483
582-544.000-730.000	REMOVE/REPLACE TRAILER SUSPENSIO	WHITE'S WELDING SERVICE	REMOVE/REPLACE TRAILER SUSPENSION	2,050.00	106531
582-544.000-740.000	FUEL & LUBRICANTS	WATKINS OIL COMPANY	FUEL	2,079.87	106530
582-544.000-740.000	FUEL & LUBRICANTS	WATKINS OIL COMPANY	FUEL	89.38	106530
582-544.000-742.000	SHIRTS/STOCKING CAPS/SWEAT SHIRT	POWERS CLOTHING, INC.	SHIRTS/STOCKING CAPS/SWEAT SHIRTS	297.00	106504
582-544.000-801.000	ROLL OFF MAY 2023 - 401 HILLSDAL	MODERN WASTE SYSTEMS	ROLL OFF MAY 2023 - 401 HILLSDALE ST	100.00	106497
582-544.000-930.000	PLASTIC BUSHING/PVC METER OFFSET	AMERICAN COPPER AND BRASS,	PLASTIC BUSHING/PVC METER OFFSET ADPT/F	153.47	106445
582-544.000-930.000	250MCM-2/0AWG ALUM/COPP	AMERICAN COPPER AND BRASS,	250MCM-2/0AWG ALUM/COPP	228.20	106445
582-544.000-930.000	2 GROUND BUSHING	AMERICAN COPPER AND BRASS,	2 GROUND BUSHING	12.15	106445
582-544.000-930.000	4 PVC 36"R ELBOW	AMERICAN COPPER AND BRASS,	4 PVC 36"R ELBOW	70.96	106445
582-544.000-930.000	4 PVC 36"R ELBOW	AMERICAN COPPER AND BRASS,	4 PVC 36"R ELBOW	141.92	106445
582-544.000-930.000	4" SCH40 BLK STL USA T&C/CUT AND	CEM SUPPLY, INC	4" SCH40 BLK STL USA T&C/CUT AND THREAI	83.98	106453
582-544.000-930.000	MUTUAL AID ON 5/25/23	COLDWATER BOARD OF PUBLIC	MUTUAL AID ON 5/25/23	189.64	106455
582-544.000-930.000	FASTENERS & ANCHORS	GELZER HJ & SON INC	FASTENERS & ANCHORS	26.32	106473
582-544.000-930.000	FASTENERS & ANCHORS	GELZER HJ & SON INC	FASTENERS & ANCHORS	2.00	106473
582-544.000-930.000-215015	TREE TRIMMING/GRINDING	LONSBERY, JEFFREY	TREE TRIMMING/GRINDING	600.00	106457
582-544.000-930.546	FBRGL AIR FILTER/PLEAT M6 FILTER	GELZER HJ & SON INC	FBRGL AIR FILTER/PLEAT M6 FILTER	67.08	106473
582-544.000-930.546	14.1OZ MAPP PRO FUEL	GELZER HJ & SON INC	14.1OZ MAPP PRO FUEL	17.49	106473
582-544.000-930.546	#5 SLIDE MINI LAMP	KENDALL ELECTRIC	#5 SLIDE MINI LAMP	37.98	106483
Total For Dept 544.000 DISTRIBUTION				7,355.64	
Total For Fund 582 ELECTRIC FUND				75,420.27	
Fund 588 DIAL A RIDE					
Dept 596.000 DIAL-A-RIDE					
588-596.000-725.000	LUNCHEON - C. COX RETIREMENT	CARD SERVICES CENTER	J. BLAKE CREDIT CARD	130.71	585
588-596.000-730.000	V-BELT RETURN	STILLWELL FORD MERCURY,	INV-BELT RETURN	(64.60)	106517
588-596.000-730.000	V-BELT FOR #62	STILLWELL FORD MERCURY,	INV-BELT FOR #62	64.60	106517
588-596.000-740.000	DART	WATKINS OIL COMPANY	DART	2,442.11	106530
588-596.000-801.000	TOWING OF DART BUS	AFFORDABLE TOWING & AUTO C	TOWING OF DART BUS	230.00	106443
588-596.000-801.000	BILL'S LAWN CARE, LLC	MAY MONTHLY MOWING		500.00	106448
588-596.000-801.000	CONTRACTUAL SERVICES	CINTAS CORPORATION	DART	17.54	106454
588-596.000-801.000	DART	CINTAS CORPORATION	DART	15.95	106454
588-596.000-801.000	SERVICE CALL AND REPLACEMENT OPE	THE DOOR MAN	SERVICE CALL AND REPLACEMENT OPENERS	150.00	106462
Total For Dept 596.000 DIAL-A-RIDE				3,486.31	
Total For Fund 588 DIAL A RIDE				3,486.31	
Fund 590 SEWER FUND					

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Fund 590 SEWER FUND					
Dept 000.000					
590-000.000-123.000	WINDMIL, LIGHTTABLE, LANDBASE SU	MILSOFT	WINDMIL, LIGHTTABLE, LANDBASE SUPPORT &	1,995.00	106528
590-000.000-123.000	SCADA VOICE SOFTWARE ANNUAL SUPP	WIN - 911	SCADA VOICE SOFTWARE ANNUAL SUPPORT	800.00	106533
590-000.000-158.000-213017	MASONRY REPAIRS AT WWTP	FOULKE CONSTRUCTION	WWTP FACADE WORK AS APPROVED BY BOARD/C	8,300.00	106468
590-000.000-202.100	SBK1	KIRKINGBURG, ANDREW C	UB refund for account: 035011	69.41	106484
Total For Dept 000.000				11,164.41	
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	4,420.07	586
590-175.000-726.000	PLASTIC CUPS	AMAZON CAPITAL SERVICES, I	PLASTIC CUPS	5.94	106444
590-175.000-726.000	PAPER PLATES & BOWLS	AMAZON CAPITAL SERVICES, I	PAPER PLATES & BOWLS	14.00	106444
590-175.000-726.000	COPY PAPER	CURRENT OFFICE SOLUTIONS	COPY PAPER	33.95	106459
590-175.000-726.000	COPIES/CONTRACT BILLING	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING	47.94	106459
590-175.000-730.039	FLOOR MATS/TONNEAU COVER/RUNNING	AMAZON CAPITAL SERVICES, I	FLOOR MATS/TONNEAU COVER/RUNNING BOARDS	284.74	106444
590-175.000-801.000	TELEPHONE - FIBER 45 MONROE STRE	ACD.NET	TELEPHONE - FIBER 45 MONROE STREET	50.00	106442
590-175.000-801.000	COPIES/CONTRACT BILLING	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING	66.98	106459
590-175.000-801.000	BPU CLEANING - SEWER	EAST 2 WEST ENTERPRISES, I	CLEANING FOR MAY 2023	65.00	106466
590-175.000-801.000	CREDIT CARD PROCESSING FEES	INVOICE CLOUD	CREDIT CARD PROCESSING FEES	89.75	620
590-175.000-802.000	DOOR HANDLES BPU	AMAZON CAPITAL SERVICES, I	DOOR HANDLES BPU	16.89	106444
590-175.000-802.000	CORK BOARD AND STICKY NOTES	AMAZON CAPITAL SERVICES, I	CORK BOARD AND STICKY NOTES	8.14	106444
590-175.000-802.000	TECHNICAL SERVICES	AMAZON CAPITAL SERVICES, I	OFFICE CHAIR TECH SERVICES	35.00	106444
590-175.000-802.000	HPE SOFTWARE TECHNICAL SUPPORT	SONIT SYSTEMS, LLC	HPE SOFTWARE TECHNICAL SUPPORT	135.00	106513
590-175.000-802.000	SONIT NET ADMIN MAY 2023	SONIT SYSTEMS, LLC	SONIT NET ADMIN MAY 2023	215.62	106513
590-175.000-802.000	MILSOFT DISSPATCH LICENSE AND UN	MILSOFT	MILSOFT DISSPATCH LICENSE AND UNPLUGGEL	175.00	106528
590-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUBSCR	MILSOFT	IVR POOLED MONTHLY OUTAGE SUBSCRIPTION	126.12	106528
590-175.000-850.000	TELEPHONE - WWTP	ACD.NET	TELEPHONE - WWTP	95.66	106442
590-175.000-850.000	TELEPHONE - FIBER 45 MONROE STRE	ACD.NET	TELEPHONE - FIBER 45 MONROE STREET	11.95	106442
590-175.000-850.000	ETHERFAX JUNE 2023	BSB COMMUNICATIONS INC	ETHERFAX JUNE 2023	14.00	106452
590-175.000-850.000	MONTHLY VERIZON BILL - JUNE 23	VERIZON WIRELESS	MONTHLY VERIZON BILL - JUNE 23	139.86	106529
590-175.000-880.000	ADVERTISING	MCKIBBIN MEDIA GROUP, INC.	SPORTS TEAM -COMMUNITY PROMOTION	62.50	106493
590-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE GEN SEI	10.68	579
590-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	14.40	580
590-175.000-920.400	503214966 - 45 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE ST	22.89	582
Total For Dept 175.000 ADMINISTRATIVE SERVICES				6,162.08	
Dept 547.000 TREATMENT					
590-547.000-726.900	COILTAGE COMPARATOR	USABLUBOOK	COILTAGE COMPARATOR	55.22	106527
590-547.000-740.000	FUEL & LUBRICANTS	WATKINS OIL COMPANY	FUEL	876.59	106530
590-547.000-740.000	FUEL & LUBRICANTS	WATKINS OIL COMPANY	FUEL	38.35	106530
590-547.000-801.000	MI0022136 AMR WASTER WATER	MERIT LABORATORIES	MI0022136 AMR WASTER WATER	1,171.00	106494
590-547.000-801.000	SAMPLES/INFLUENT AMR M10022136 W	MERIT LABORATORIES	SAMPLES/INFLUENT AMR M10022136 WASTE WF	426.00	106494
590-547.000-920.400	504756735 - W GALLOWAY GR	MICH GAS UTILITIES	NATURAL GAS UTILITY - W GALLOWAY GR	42.60	578
590-547.000-920.400	505161747 - 101 W GALLOWAY MN	MICH GAS UTILITIES	NATURAL GAS UTILITY - 101 W GALLOWAY MN	379.92	581
590-547.000-920.400	504904602 - 101 W GALLOWAY	MICH GAS UTILITIES	NATURAL GAS UTILITY - 101 W GALLOWAY	1,283.72	583
590-547.000-930.000	COUPLING PVC SCH80/1X3/4 SPIGXFI	AMERICAN COPPER AND BRASS,	COUPLING PVC SCH80/1X3/4 SPIGXFIP BUSHI	27.24	106445
590-547.000-930.000	HI-POWER II BELT	PERFORMANCE AUTOMOTIVE	HI-POWER II BELT	114.36	106502
590-547.000-930.000	SERVICES RENDERED THROUGH 5/25/2	UIS SCADA, INC.	SERVICES RENDERED THROUGH 5/25/23	1,040.00	106526
Total For Dept 547.000 TREATMENT				5,455.00	
Total For Fund 590 SEWER FUND				22,781.49	
Fund 591 WATER FUND					
Dept 000.000					
591-000.000-123.000	WINDMIL, LIGHTTABLE, LANDBASE SU	MILSOFT	WINDMIL, LIGHTTABLE, LANDBASE SUPPORT &	1,995.00	106528

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 000.000					
591-000.000-123.000	SCADA VOICE SOFTWARE ANNUAL SUPP	WIN - 911	SCADA VOICE SOFTWARE ANNUAL SUPPORT	800.00	106533
591-000.000-158.000-213002	DOOR REPLACEMENTS	FOULKE CONSTRUCTION	NEW DOORS ON WELLS 4, 5, 8-APPROVED BY	4,500.00	106468
591-000.000-202.100	WCCH	KIRKINGBURG, ANDREW C	UB refund for account: 035011	55.95	106484
Total For Dept 000.000				7,350.95	
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	4,279.92	586
591-175.000-726.000	PLASTIC CUPS	AMAZON CAPITAL SERVICES,	PLASTIC CUPS	5.94	106444
591-175.000-726.000	PAPER PLATES & BOWLS	AMAZON CAPITAL SERVICES,	PAPER PLATES & BOWLS	14.00	106444
591-175.000-726.000	JEFF GIER BUSINSS CARDS	ARROW SWIFT PRINTING	JEFF GIER BUSINSS CARDS	79.50	106446
591-175.000-726.000	COPY PAPER	CURRENT OFFICE SOLUTIONS	COPY PAPER	33.95	106459
591-175.000-726.000	COPIES/CONTRACT BILLING	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING	47.94	106459
591-175.000-730.039	FLOOR MATS/TONNEAU COVER/RUNNING	AMAZON CAPITAL SERVICES,	FLOOR MATS/TONNEAU COVER/RUNNING BOARDS	284.74	106444
591-175.000-801.000	TELEPHONE - FIBER 45 MONROE STRE	ACD.NET	TELEPHONE - FIBER 45 MONROE STREET	50.00	106442
591-175.000-801.000	COPIES/CONTRACT BILLING	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING	66.98	106459
591-175.000-801.000	BPU CLEANING - WATER	EAST 2 WEST ENTERPRISES,	CLEANING FOR MAY 2023	65.00	106466
591-175.000-801.000	CREDIT CARD PROCESSING FEES	INVOICE CLOUD	CREDIT CARD PROCESSING FEES	89.75	620
591-175.000-802.000	DOOR HANDLES BPU	AMAZON CAPITAL SERVICES,	DOOR HANDLES BPU	16.89	106444
591-175.000-802.000	CORK BOARD AND STICKY NOTES	AMAZON CAPITAL SERVICES,	CORK BOARD AND STICKY NOTES	8.14	106444
591-175.000-802.000	TECHNICAL SERVICES	AMAZON CAPITAL SERVICES,	OFFICE CHAIR TECH SERVICES	35.00	106444
591-175.000-802.000	HPE SOFTWARE TECHNICAL SUPPORT	SONIT SYSTEMS, LLC	HPE SOFTWARE TECHNICAL SUPPORT	135.00	106513
591-175.000-802.000	SONIT NET ADMIN MAY 2023	SONIT SYSTEMS, LLC	SONIT NET ADMIN MAY 2023	215.62	106513
591-175.000-802.000	MILSOFT DISSPATCH LICENSE AND UN	MILSOFT	MILSOFT DISSPATCH LICENSE AND UNPLUGGEL	175.00	106528
591-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUBSCR	MILSOFT	IVR POOLED MONTHLY OUTAGE SUBSCRIPTION	126.12	106528
591-175.000-850.000	TELEPHONE - WTP	ACD.NET	TELEPHONE - WTP	95.66	106442
591-175.000-850.000	TELEPHONE - FIBER 45 MONROE STRE	ACD.NET	TELEPHONE - FIBER 45 MONROE STREET	11.96	106442
591-175.000-850.000	ETHERFAX JUNE 2023	BSB COMMUNICATIONS INC	ETHERFAX JUNE 2023	14.00	106452
591-175.000-850.000	MONTHLY VERIZON BILL - JUNE 23	VERIZON WIRELESS	MONTHLY VERIZON BILL - JUNE 23	139.86	106529
591-175.000-880.000	ADVERTISING	MCKIBBIN MEDIA GROUP, INC.	SPORTS TEAM -COMMUNITY PROMOTION	62.50	106493
591-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE GEN SET	10.68	579
591-175.000-920.400	504504154 - 37 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	14.40	580
591-175.000-920.400	503214966 - 45 MONROE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE ST	22.89	582
Total For Dept 175.000 ADMINISTRATIVE SERVICES				6,101.44	
Dept 544.000 DISTRIBUTION					
591-544.000-726.800	SHUT OFF TOOL FOR SOFT COPPER PI	AMAZON CAPITAL SERVICES,	SHUT OFF TOOL FOR SOFT COPPER PIPE	282.68	106444
591-544.000-726.800	10PC SAWZALL BLDE SET	GELZER HJ & SON INC	10PC SAWZALL BLDE SET	19.47	106473
591-544.000-726.800	2PK LG COLDTEMP GLUETRAP/VICTOR	GELZER HJ & SON INC	2PK LG COLDTEMP GLUETRAP/VICTOR METAL F	18.07	106473
591-544.000-726.800	3/4"-1-3/4" CLAMP/11/16"-1-1/2"	GELZER HJ & SON INC	3/4"-1-3/4" CLAMP/11/16"-1-1/2" CLAMP	8.76	106473
591-544.000-726.800	NITRILE, EXAM GRADE, POWDER-FREE	LOU'S GLOVES, INC	NITRILE, EXAM GRADE, POWDER-FREE, BLACK	382.00	106489
591-544.000-730.039	BPU VEHICLE MAINT/SUPPLIES	PERFORMANCE AUTOMOTIVE	MIS MPR318 MISC	48.89	106502
591-544.000-730.039	BPU VEHICLE MAINT/SUPPLIES	PERFORMANCE AUTOMOTIVE	MISC/BILL FIX	(48.89)	106502
591-544.000-740.000	FUEL & LUBRICANTS	WATKINS OIL COMPANY	FUEL	876.60	106530
591-544.000-740.000	FUEL & LUBRICANTS	WATKINS OIL COMPANY	FUEL	38.35	106530
591-544.000-801.000-213011	PEASTONE FOR JEFF AT BPU	DRY MAR TRUCKING & DIRTWOF	PEASTONE FOR JEFF AT BPU	1,053.00	106465
591-544.000-801.000-213011	26.05 TON PEASTONE FOR BPU	DRY MAR TRUCKING & DIRTWOF	26.05 TON PEASTONE FOR BPU	651.25	106465
591-544.000-930.000	1X3"PIPE REPAIR COUP	AMERICAN COPPER AND BRASS,	1X3"PIPE REPAIR COUP	6.85	106445
591-544.000-930.000	3/4X3"PIPE REPAIR COUP	AMERICAN COPPER AND BRASS,	3/4X3"PIPE REPAIR COUP	5.54	106445
591-544.000-930.000	3/4 90 ELBOW-PRESS/3/4 ST 90 ELB	AMERICAN COPPER AND BRASS,	3/4 90 ELBOW-PRESS/3/4 ST 90 ELBOW-PRES	10.56	106445
591-544.000-930.000	CLEAR POLY 4 MIL 12'X100'	FAMILY FARM & HOME	CLEAR POLY 4 MIL 12'X100'	49.99	106467
591-544.000-930.990	11/4 GALV COMP COUPLING	AMERICAN COPPER AND BRASS,	11/4 GALV COMP COUPLING	66.44	106445
591-544.000-930.990	11/4 GALV COMP COUPLING	AMERICAN COPPER AND BRASS,	11/4 GALV COMP COUPLING	33.22	106445
591-544.000-930.990	PEASTONE FOR BPU	DRY MAR TRUCKING & DIRTWOF	PEASTONE FOR BPU	499.75	106465

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 544.000 DISTRIBUTION					
591-544.000-930.990	REMOVE COLD PATCH/POUR DRIVEWAY	DRY MAR TRUCKING & DIRTWO	REMOVE COLD PATCH/POUR DRIVEWAY MIX	200.00	106465
591-544.000-930.990	HOWEL STREET/FRISBIE/ST JOE - FL	DRY MAR TRUCKING & DIRTWO	HOWEL STREET/FRISBIE/ST JOE - FLAGS	890.00	106465
591-544.000-930.990	LEAD WATER SERVICES COMPLETED TH	RJT CONSTRUCTION CO.	LEAD WATER SERVICES COMPLETED THROUGH 5	9,645.00	106509
591-544.000-930.990	LEAD WATER SERVICES THRU 6/2/23	RJT CONSTRUCTION CO.	LEAD WATER SERVICES THRU 6/2/23	11,372.50	106509
Total For Dept 544.000 DISTRIBUTION				26,110.03	
Dept 545.000 PURIFICATION					
591-545.000-801.000	SERVICES RENDERED AT WTP THROUGH	UIS SCADA, INC.	SERVICES RENDERED AT WTP THROUGH 5/25/2	240.00	106526
591-545.000-920.400	504558065 - 401 HILLSDALE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 401 HILLSDALE	142.80	584
591-545.000-930.000	SWITCHES	PERFORMANCE AUTOMOTIVE	SWITCHES	6.29	106502
Total For Dept 545.000 PURIFICATION				389.09	
Total For Fund 591 WATER FUND				39,951.51	
Fund 633 PUBLIC SERVICES INV. FUND					
Dept 000.000					
633-000.000-101.000	STOP (36X36)	DORNBOS SIGN & SAFETY INC	36"STOP, 30" ALL WAY, 36" STOP AHEAD	624.47	106463
633-000.000-101.000	GRAVEL - 21 AA	DRY MAR TRUCKING & DIRTWO	21AA 19.87 TONS	675.58	106465
Total For Dept 000.000				1,300.05	
Total For Fund 633 PUBLIC SERVICES INV. FUND				1,300.05	
Fund 640 REVOLVING MOBILE EQUIP. FUND					
Dept 443.000 MOBILE EQUIPMENT MAINTENANCE					
640-443.000-726.000	IND GAS, MEDIUM	PURITY CYLINDER GASES, INC	IND GAS, MEDIUM	78.38	106505
640-443.000-730.000	RING FOR #50.4	GREENMARK EQUIPMENT	RING FOR #50.4	17.56	106475
640-443.000-730.000	10W30 ALL CLIMATE FOR #24	PERFORMANCE AUTOMOTIVE	10W30 ALL CLIMATE FOR #24	13.78	106502
640-443.000-730.000	FUEL FILTER FOR #41	PERFORMANCE AUTOMOTIVE	FUEL FILTER FOR #41	19.50	106502
640-443.000-730.000	SWITCHES FOR HORN ON #73	PERFORMANCE AUTOMOTIVE	SWITCHES FOR HORN ON #73	14.39	106502
640-443.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	PERFORMANCE AUTOMOTIVE	OIL FOR #11	38.37	106502
640-443.000-730.000	FUEL FILTER	PERFORMANCE AUTOMOTIVE	FUEL FILTER AND RETURN FOR #41	50.76	106502
640-443.000-730.000	CONV SYNBL 5W30 FOR #5/#6 AND AI	PERFORMANCE AUTOMOTIVE	CONV SYNBL 5W30 FOR #5/#6 AND AIR FILTE	96.92	106502
640-443.000-730.000	FUEL FILTER FOR #51	PERFORMANCE AUTOMOTIVE	FUEL FILTER FOR #51	4.28	106502
640-443.000-740.000	DPS	WATKINS OIL COMPANY	DPS	2,904.34	106530
640-443.000-801.000	DPS	CINTAS CORPORATION	DPS	10.00	106454
640-443.000-801.000	DPS	CINTAS CORPORATION	DPS	10.00	106454
640-443.000-801.000	DPS	CINTAS CORPORATION	DPS	10.00	106454
640-443.000-801.000	DPS	CINTAS CORPORATION	DPS	10.00	106454
640-443.000-801.000	BALL JOINTS REPLACED ON #11	PARNEY'S CAR CARE, LLC	BALL JOINTS REPLACED ON #11	1,246.04	106501
Total For Dept 443.000 MOBILE EQUIPMENT MAINTENANCE				4,524.32	
Total For Fund 640 REVOLVING MOBILE EQUIP. FUND				4,524.32	
Fund 663 FIRE VEHICLE & EQUIPMENT FUND					
Dept 336.000 FIRE DEPARTMENT					
663-336.000-970.000	TURNOUT GEAR FOR FIRE DEPARTMENT	MACQUEEN EMERGENCY GROUP	TURNOUT GEAR FOR FIRE DEPARTMENT	11,393.87	106491
663-336.000-970.000	SUPERCLIP RESCUE W/ 18FT POLE AN	RESCUE DIRECT	SUPERCLIP RESCUE W/ 18FT POLE AND CARAE	254.99	106507
Total For Dept 336.000 FIRE DEPARTMENT				11,648.86	
Total For Fund 663 FIRE VEHICLE & EQUIPMENT FUND				11,648.86	

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Fund Totals:

Fund 101 GENERAL FUND	86,407.53
Fund 153 R. L. OWEN MEMO	650.00
Fund 202 MAJOR ST./TRUNK	5,938.13
Fund 203 LOCAL STREET FUND	3,668.98
Fund 208 RECREATION FUNDS	5,241.03
Fund 271 LIBRARY FUND	1,221.49
Fund 287 ARPA GRANT FUNDS	997.00
Fund 401 CAPITAL IMPROVEM	725.00
Fund 409 STOCK'S PARK	400.00
Fund 481 AIRPORT IMPROVEM	1,194.99
Fund 582 ELECTRIC FUND	75,420.27
Fund 588 DIAL A RIDE	3,486.31
Fund 590 SEWER FUND	22,781.49
Fund 591 WATER FUND	39,951.51
Fund 633 PUBLIC SERVICES	1,300.05
Fund 640 REVOLVING MOBILI	4,524.32
Fund 663 FIRE VEHICLE &	11,648.86

Total For All Funds:	<u>265,556.96</u>
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-123.000	PUBWORKS ANNUAL SUPPORT - PREPAI	GWORKS	PUBWORKS ANNUAL SUPPORT	1,016.50	106567
101-000.000-123.000	DENTAL & VISION - POLICE	BLUE CROSS & BLUE SHIELD	DENTAL & VISION INSURANCE GROUP 0070034	1,166.34	596
101-000.000-123.000	DENTAL & VISION - FIRE	BLUE CROSS & BLUE SHIELD	DENTAL & VISION INSURANCE GROUP 0070034	319.13	596
101-000.000-123.000	DENTAL & VISION	BLUE CROSS & BLUE SHIELD	DENTAL & VISION INSURANCE GROUP 0070034	731.35	596
101-000.000-123.000	DENTAL & VISION	BLUE CROSS & BLUE SHIELD	DENTAL & VISION INSURANCE GROUP 0070034	97.05	596
101-000.000-123.000	DENTAL & VISION	BLUE CROSS & BLUE SHIELD	DENTAL & VISION INSURANCE GROUP 0070034	50.36	596
101-000.000-123.000	HEALTH INSURANCE - JULY 2023	PLANSOURCE BENEFITS ADMIN	HEALTH INSURANCE - JULY 2023	40,936.86	599
101-000.000-222.100	DUE TO COUNTY - TRAILER FEES	HILLSDALE CO TREASURER	TRAILER FEES	4,845.00	106571
101-000.000-249.999	FIRE PROCEEDS FOR 83 UNION ST	GREG STUCHELL	FIRE PROCEEDS FOR 83 UNION ST	15,009.00	106566
Total For Dept 000.000				64,171.59	
Dept 175.000 ADMINISTRATIVE SERVICES					
101-175.000-802.000	USB A-C CABLES FOR HCPD SQUAD PR	AMAZON CAPITAL SERVICES, I	USB A-C CABLES FOR HCPD SQUAD PRINTERS	21.18	106535
101-175.000-802.000	UBIQUITI CAMERAS AND CANON SCANN	AMAZON CAPITAL SERVICES, I	UBIQUITI CAMERAS AND CANON SCANNER	597.00	106535
101-175.000-802.000	ADJUSTABLE DESK AND MONITOR MOUN	AMAZON CAPITAL SERVICES, I	ADJUSTABLE DESK AND MONITOR MOUNT	209.42	106535
101-175.000-802.000	PUBWORKS ANNUAL SUPPORT	GWORKS	PUBWORKS ANNUAL SUPPORT	1,016.50	106567
101-175.000-880.000	JOB FAIR PROMO ITEMS-PENS, POWER	CARD SERVICES CENTER	L. SERGENT CREDIT CARD	326.35	597
Total For Dept 175.000 ADMINISTRATIVE SERVICES				2,170.45	
Dept 191.000 FINANCE DEPARTMENT					
101-191.000-801.000	ACCOUNTING SERVICES - MAY 2023	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - MAY 2023	2,018.75	106611
Total For Dept 191.000 FINANCE DEPARTMENT				2,018.75	
Dept 215.000 CITY CLERK DEPARTMENT					
101-215.000-734.000	POSTAGE	CARD SERVICES CENTER	K. PRICE CREDIT CARD	8.61	597
Total For Dept 215.000 CITY CLERK DEPARTMENT				8.61	
Dept 253.000 CITY TREASURER					
101-253.000-964.000	2022 MHSDA ANNUAL PILOT DISTRIBU	HILLSDALE CO ISD	2022 MHSDA ANNUAL PILOT DISTRIBUTION	10,368.19	106570
101-253.000-964.000	2022 MSHDA ANNUAL PILOT DISTRIBU	HILLSDALE CO TREASURER	2022 MSHDA ANNUAL PILOT DISTRIBUTION	18,246.45	106571
101-253.000-964.000	BILLBACK 30-006-126-127-20	HILLSDALE CO TREASURER	BILLBACK 30-006-126-127-20 & 30-06-227-	147.41	106571
101-253.000-964.000	2022 MHSDA ANNUAL PILOT DISTRIBU	HILLSDALE COMMUNITY SCHOOI	2022 MHSDA ANNUAL PILOT DISTRIBUTION	4,859.12	106572
101-253.000-964.000	2022 MSHDA ANNUAL PILOT DISTRIBU	STATE OF MICHIGAN	2022 MSHDA ANNUAL PILOT DISTRIBUTION	70,767.57	106608
Total For Dept 253.000 CITY TREASURER				104,388.74	
Dept 257.000 ASSESSING DEPARTMENT					
101-257.000-810.000	DUES & SUBSCRIPTIONS	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	25.00	597
101-257.000-860.000	TRANSPORTATION & MILEAGE	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	7.00	597
Total For Dept 257.000 ASSESSING DEPARTMENT				32.00	
Dept 265.000 BUILDING AND GROUNDS					
101-265.000-801.000	CH	CINTAS CORPORATION	CH	15.25	106549
101-265.000-801.000	CITY HALL	CINTAS CORPORATION	CITY HALL	15.25	106549
101-265.000-801.000	BACK FLOW TEST CH	SCOTT A DOLETZKY	BACK FLOW TEST	325.00	106556
101-265.000-850.000	VOIP PHONE SYSTEM	HILLSDALE COUNTY DEPT OF T	VOIP PHONE SYSTEM	2,497.03	106573
101-265.000-920.000	505119616 - 97 N BROAD - CITY HA	MICH GAS UTILITIES	NATURAL GAS UTILITY - 97 N BROAD	111.39	588
101-265.000-920.000	505431439 - 22 N MANNING - MITCH	MICH GAS UTILITIES	NATURAL GAS UTILITY - 22 N MANNING	60.28	590
Total For Dept 265.000 BUILDING AND GROUNDS				3,024.20	
Dept 301.000 POLICE DEPARTMENT					
101-301.000-726.000	SD CARD	CARD SERVICES CENTER	S. HEPHNER CREDIT CARD	27.67	597
101-301.000-742.000	REIMBURSEMENT FOR A WORK BLAZER	MARTIN BRAD	REIMBURSEMENT FOR A WORK BLAZER FOR DEI	127.19	106584
101-301.000-930.000	OIL CHANGE UNIT 2-4	PARNEY'S CAR CARE, LLC	OIL CHANGE UNIT 2-4	42.52	106592

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Fund 101 GENERAL FUND					
Dept 301.000 POLICE DEPARTMENT					
101-301.000-930.000	OIL CHANGE AND TIRE ROTATION ON	PARNEY'S CAR CARE, LLC	OIL CHANGE AND TIRE ROTATION ON UNIT 2-	55.03	106592
101-301.000-930.000	OIL CHANGE AND TIRE ROTATION UNI	PARNEY'S CAR CARE, LLC	OIL CHANGE AND TIRE ROTATION UNIT 2-1	57.52	106592
101-301.000-930.000	OIL CHANGE FOR UNIT 2-7	PARNEY'S CAR CARE, LLC	OIL CHANGE FOR UNIT 2-7	42.52	106592
101-301.000-930.000	REPLACED CABIN AIR FILTER UNIT 2	STILLWELL FORD MERCURY, IN	REPLACED CABIN AIR FILTER UNIT 2-3	110.02	106609
101-301.000-956.000	LAW ENFORCEMENT TRAINING FOR LEV	WASHTENAW COMM COLLEGE	LAW ENFORCEMENT TRAINING FOR LEVI STOLI	5,293.00	106615
Total For Dept 301.000 POLICE DEPARTMENT				5,755.47	
Dept 336.000 FIRE DEPARTMENT					
101-336.000-726.000	PEDIATRIC DEFIBRILLATION ELECTRO	EMERGENCY MEDICAL PRODUCTS	PEDIATRIC DEFIBRILLATION ELECTRODES	107.38	106558
101-336.000-801.000	BACK FLOW TEST FD	SCOTT A DOLETZKY	BACK FLOW TEST	100.00	106556
101-336.000-920.000	502806085 - 77 E CARLETON - FIRE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 77 E CARLETON	68.27	591
101-336.000-930.000	WATER FOR FIRE EXTINGUISHERS	ANYTIME FIRE PROTECTION LI	WATER FOR FIRE EXTINGUISHERS	226.85	106538
101-336.000-956.000	CONTINUING EDUCATION-ENVIRONMENT	BRAD VANDERLOOVEN	CONTINUING EDUCATION-ENVIRONMENTAL EMEF	300.00	106546
Total For Dept 336.000 FIRE DEPARTMENT				802.50	
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
101-441.000-726.000	SUPPLIES	AMAZON CAPITAL SERVICES, I	DEPOSIT BAGS AND COUNTERFEIT PEN FOR DE	27.19	106535
101-441.000-726.000	HIGHLIGHTERS FOR DPS	AMAZON CAPITAL SERVICES, I	HIGHLIGHTERS FOR DPS	25.99	106535
101-441.000-726.000	SAFETY GLASSES, DRY ERASE MARKER	AMAZON CAPITAL SERVICES, I	SUPPLIES FOR DART AND DPS	44.15	106535
101-441.000-726.000	20 GALLON TREE WATERING BAGS	AMAZON CAPITAL SERVICES, I	20 GALLON TREE WATERING BAGS	219.98	106535
101-441.000-726.000	COME-A-LONG	BECKER & SCRIVENS	COME-A-LONG	30.00	106542
101-441.000-726.000	FIRST AID SUPPLIES	CINTAS CORPORATION	FIRST AID SUPPLIES	254.54	106549
101-441.000-726.000	GARDEN CUP AND PAINT DEPT	GELZER HJ & SON INC	GARDEN CUP AND PAINT DEPT	4.48	106562
101-441.000-726.000	WATER - 149 WATERWORKS	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	19.50	106568
101-441.000-726.000	GERM FOAM CLEANING SUPPLIES	KSS ENTERPRISES	GERM FOAM CLEANING SUPPLIES	35.39	106580
101-441.000-742.000		CINTAS CORPORATION	DPS	19.40	106549
101-441.000-742.000		CINTAS CORPORATION	DPS	24.38	106549
101-441.000-742.000		CINTAS CORPORATION	DPS	24.38	106549
101-441.000-801.000		CINTAS CORPORATION	DPS	34.02	106549
101-441.000-801.000		CINTAS CORPORATION	DPS	34.02	106549
101-441.000-801.000		CINTAS CORPORATION	DPS	34.02	106549
101-441.000-801.000	BACK FLOW TEST DPS	SCOTT A DOLETZKY	BACK FLOW TEST	100.00	106556
101-441.000-801.000	REPLACED BACK GARAGE DOOR AT DPS	THE DOOR MAN	REPLACED BACK GARAGE DOOR AT DPS	4,700.00	106557
101-441.000-955.588	DPS	HILLSDALE HOSPITAL	BAYLEE G, GARY S, AARON C, STEVE L, DAM	156.00	106574
Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT				5,787.44	
Dept 447.000 ENGINEERING SERVICES					
101-447.000-955.588	ENG	HILLSDALE HOSPITAL	BAYLEE G, GARY S, AARON C, STEVE L, DAM	52.00	106574
Total For Dept 447.000 ENGINEERING SERVICES				52.00	
Dept 595.000 AIRPORT					
101-595.000-726.000	FASTNERS&ANCHORS, BATTERIES, HAN	GELZER HJ & SON INC	FASTNERS&ANCHORS, BATTERIES, HAND SOAP	67.05	106562
101-595.000-726.000	WATER - AIRPORT	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	6.50	106568
101-595.000-726.000	CHIPS,SODA,CREAMER,COFFEE,ICE,PA	MARKET HOUSE	CHIPS,SODA,CREAMER,COFFEE,ICE,PAPER TOW	93.39	106583
101-595.000-801.000	MERCHANT EQUIP RENTAL BILLING	AVFUEL CORP	MERCHANT EQUIP RENTAL BILLING	20.00	595
101-595.000-801.000	REFUELING TRUCK RENTAL BILLING	AVFUEL CORP	REFUELING TRUCK RENTAL BILLING	950.00	595
101-595.000-930.000	BUSHING FOR TRACTOR	GREENMARK EQUIPMENT	BUSHING FOR TRACTOR	117.03	106565
101-595.000-930.000	PARTS FOR JOHN DEERE TRACTOR	GREENMARK EQUIPMENT	PARTS FOR JOHN DEERE TRACTOR	5.41	106565
101-595.000-930.000	RENTAL-BULL DOZER TO CLEAR TREES	SPRATT'S	RENTAL-BULL DOZER TO CLEAR TREES AT AIF	1,940.00	106606
101-595.000-930.000	HARTMAN BATTERY FOR WEED SPRAYER	CARD SERVICES CENTER	G. MOORE CREDIT CARD	83.74	597
Total For Dept 595.000 AIRPORT				3,283.12	
Dept 701.000 PLANNING DEPARTMENT					

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Fund 101 GENERAL FUND					
Dept 701.000 PLANNING DEPARTMENT					
101-701.000-801.372	CONTRACTUAL SERVICES - CODE ENFO	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	308.52	597
Total For Dept 701.000 PLANNING DEPARTMENT				308.52	
Dept 756.000 PARKS					
101-756.000-726.000	GERM FOAM CLEANING SUPPLIES	KSS ENTERPRISES	GERM FOAM CLEANING SUPPLIES	30.00	106580
101-756.000-726.000	SILT FENCE	MORIARTY MACHINERY & SUPPI	SILT FENCE, SAFETY FENCE AND DELIVERY F	75.66	106589
101-756.000-801.000	BACK FLOW TEST FOD	SCOTT A DOLETZKY	BACK FLOW TEST	100.00	106556
101-756.000-801.000	FERTILIZING OF FOD	HOOP LAWN & SNOW, LLC	FERTILIZING OF FOD	1,436.00	106576
101-756.000-930.000	ZURN FLUSH VALVE KIT FOR SB	AMERICAN COPPER AND BRASS,	ZURN FLUSH VALVE KIT FOR SB	27.86	106536
101-756.000-930.000	FOD PAINT SUPPLIES	GELZER HJ & SON INC	FOD PAINT SUPPLIES	121.23	106562
101-756.000-930.000	PAINT SUPPLIES FOR SANDY BEACH	GELZER HJ & SON INC	PAINT SUPPLIES FOR SANDY BEACH	229.85	106562
101-756.000-930.000	REPAIRS & MAINTENANCE	GELZER HJ & SON INC	ADHESIVE, WASHER, HEX NUTS, ETC FOR PIC	112.90	106562
101-756.000-930.000	CARTRIDGE ASSEMBLY REPAIR KIT	MID-CITY SUPPLY CO. INC	CARTRIDGE ASSEMBLY REPAIR KIT	69.25	106587
101-756.000-930.000	REPAIRS & MAINTENANCE	MID-CITY SUPPLY CO. INC	SENSOR KIT FOR SB TOILET	280.79	106587
Total For Dept 756.000 PARKS				2,483.54	
Total For Fund 101 GENERAL FUND				194,286.93	
Fund 202 MAJOR ST./TRUNKLINE FUND					
Dept 000.000					
202-000.000-123.000	DENTAL & VISION	BLUE CROSS & BLUE SHIELD (	DENTAL & VISION INSURANCE GROUP 0070034	25.18	596
202-000.000-123.000	HEALTH INSURANCE - JULY 2023	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - JULY 2023	636.10	599
Total For Dept 000.000				661.28	
Dept 460.000 R.O.W. MAINTENANCE					
202-460.000-726.000	ORANGE FENCE	MORIARTY MACHINERY & SUPPI	SILT FENCE, SAFETY FENCE AND DELIVERY F	95.66	106589
Total For Dept 460.000 R.O.W. MAINTENANCE				95.66	
Dept 470.000 TREES					
202-470.000-801.000	245 HILLSDALE STUMP	CRAIG WICKHAM TREE SERVICE	119 ORCHARD ST REMOVAL AND 245 HILLSDAI	100.00	106552
Total For Dept 470.000 TREES				100.00	
Dept 480.000 DRAINAGE					
202-480.000-726.000	MAJOR HOT PATCH	GERKEN MATERIAL, INC	HOT PATCH FOR MAJORS AND LOCALS	247.86	106563
Total For Dept 480.000 DRAINAGE				247.86	
Dept 900.000 CAPITAL OUTLAY					
202-900.000-970.000-215003	HOWELL	NASHVILLE CONSTRUCTION COM	2022-6 SAD MORRY LYNWOOD HOWELL	1,517.20	106590
Total For Dept 900.000 CAPITAL OUTLAY				1,517.20	
Total For Fund 202 MAJOR ST./TRUNKLINE FUND				2,622.00	
Fund 203 LOCAL STREET FUND					
Dept 000.000					
203-000.000-123.000	DENTAL & VISION	BLUE CROSS & BLUE SHIELD (	DENTAL & VISION INSURANCE GROUP 0070034	19.58	596
203-000.000-123.000	HEALTH INSURANCE - JULY 2023	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - JULY 2023	494.75	599
Total For Dept 000.000				514.33	
Dept 450.000 STREET SURFACE					
203-450.000-726.000	HOT PATCH FROM JONESVILLE	GERKEN MATERIAL, INC	HOT PATCH FROM JONESVILLE	479.25	106563
203-450.000-726.000	LOCAL HOT PATCH	GERKEN MATERIAL, INC	HOT PATCH FOR MAJORS AND LOCALS	83.43	106563
Total For Dept 450.000 STREET SURFACE				562.68	
Dept 460.000 R.O.W. MAINTENANCE					



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Fund 203 LOCAL STREET FUND					
Dept 460.000 R.O.W. MAINTENANCE					
203-460.000-726.000	ORANGE FENCE	MORIARTY MACHINERY & SUPPISILT FENCE, SAFETY FENCE AND DELIVERY E		95.68	106589
Total For Dept 460.000 R.O.W. MAINTENANCE				95.68	
Dept 470.000 TREES					
203-470.000-801.000	119 ORCHARD ST REMOVAL	CRAIG WICKHAM TREE SERVICE	119 ORCHARD ST REMOVAL AND 245 HILLSDAI	1,800.00	106552
Total For Dept 470.000 TREES				1,800.00	
Dept 900.000 CAPITAL OUTLAY					
203-900.000-970.000-215003	LYNWOOD MORRY	NASHVILLE CONSTRUCTION COM	2022-6 SAD MORRY LYNWOOD HOWELL	30,365.20	106590
Total For Dept 900.000 CAPITAL OUTLAY				30,365.20	
Total For Fund 203 LOCAL STREET FUND				33,337.89	
Fund 208 RECREATION FUND					
Dept 000.000					
208-000.000-123.000	DENTAL & VISION	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		55.95	596
208-000.000-123.000	HEALTH INSURANCE - JULY 2023	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - JULY 2023	1,413.56	599
Total For Dept 000.000				1,469.51	
Dept 751.000 RECREATION DEPARTMENT					
208-751.000-726.000	SOFTBALL	GELZER HJ & SON INC	SOFTBALLS	44.99	106562
208-751.000-726.000	SOFTBALLS	GELZER HJ & SON INC	SOFTBALLS	52.00	106562
208-751.000-726.000	SCORBOOK	GELZER HJ & SON INC	SCOREBOOK	6.99	106562
208-751.000-726.006	1 CASE NEUTRAL SLUCH BASE - BEAC	KUSTER'S DAIRY PRODUCTS	1 CASE NEUTRAL SLUSH BASE - BEACH CONCE	143.66	106581
208-751.000-726.006	CONCESSION SUPPLIES	MARKET HOUSE	POP, CLEANING PRODUCTS, BUNS, GLOVES -	135.88	106583
208-751.000-726.006	CONCESSION SUPPLIES	MARKET HOUSE	CHIPS, BUNS, MARKERS, BLEACH, NAPKINS,	73.96	106583
208-751.000-726.006	PEPSI PRODUCTS - SANDY BEACH	PEPSI BEVERAGE'S COMPANY	SANDY BEACH CONCESSIONS - PEPSI BEVERAG	800.50	106593
208-751.000-726.006	CONCESSION SUPPLIES	CARD SERVICES CENTER	K. PRICE CREDIT CARD	183.84	597
208-751.000-850.000	VOIP PHONE SYSTEM	HILLSDALE COUNTY DEPT OF	VOIP PHONE SYSTEM	83.40	106573
Total For Dept 751.000 RECREATION DEPARTMENT				1,525.22	
Total For Fund 208 RECREATION FUND				2,994.73	
Fund 271 LIBRARY FUND					
Dept 000.000					
271-000.000-123.000	DENTAL & VISION	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		27.98	596
271-000.000-123.000	HEALTH INSURANCE - JULY 2023	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - JULY 2023	628.26	599
Total For Dept 000.000				656.24	
Dept 790.000 LIBRARY					
271-790.000-801.000	BACK FLOW TEST LIBRARY	SCOTT A DOLETZKY	BACK FLOW TEST	100.00	106556
271-790.000-802.000	BROTHER PRINTER LIBRARY EMPLOYEE	AMAZON CAPITAL SERVICES, I	BROTHER PRINTER LIBRARY EMPLOYEE	549.99	106535
271-790.000-850.000	VOIP PHONE SYSTEM	HILLSDALE COUNTY DEPT OF	VOIP PHONE SYSTEM	582.81	106573
271-790.000-920.000	503691550 - 12 N MANNING - LIBRA	MICH GAS UTILITIES	NATURAL GAS UTILITY - 12 N MANNING	49.51	587
Total For Dept 790.000 LIBRARY				1,282.31	
Total For Fund 271 LIBRARY FUND				1,938.55	
Fund 287 ARPA GRANT FUND					
Dept 900.000 CAPITAL OUTLAY					
287-900.000-970.000-215003	STORM WATER	NASHVILLE CONSTRUCTION COM	2022-6 SAD MORRY LYNWOOD HOWELL	11,200.00	106590
Total For Dept 900.000 CAPITAL OUTLAY				11,200.00	

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Fund 287 ARPA GRANT FUND					
Total For Fund 287 ARPA GRANT FUND				11,200.00	
Fund 409 STOCK'S PARK					
Dept 000.000					
409-000.000-123.000	CONCERT IN THE PARK SERIES	BRYAN HUTSON	CONCERT IN THE PARK SERIES	400.00	106547
Total For Dept 000.000				400.00	
Dept 756.000 PARKS					
409-756.000-801.000	POND TREATMENT	AQUATIC WEED CONTROL	POND TREATMENT 4/21/2023	605.00	106539
Total For Dept 756.000 PARKS				605.00	
Total For Fund 409 STOCK'S PARK				1,005.00	
Fund 582 ELECTRIC FUND					
Dept 000.000					
582-000.000-110.000	WIRE - URD - 4/0 TRIPLEX (	POWERLINE SUPPLY	INVENTORY	4,840.00	106596
582-000.000-110.000	SOCKET - 4 TERMINAL 200 AMP URD	POWERLINE SUPPLY	INVENTORY	2,200.00	106596
582-000.000-123.000	PUBWORKS ANNUAL SUPPORT - PREPAI	GWORKS	PUBWORKS ANNUAL SUPPORT	508.26	106567
582-000.000-123.000	DENTAL & VISION	BLUE CROSS & BLUE SHIELD (	DENTAL & VISION INSURANCE GROUP 0070034	87.33	596
582-000.000-123.000	DENTAL & VISION	BLUE CROSS & BLUE SHIELD (	DENTAL & VISION INSURANCE GROUP 0070034	412.44	596
582-000.000-123.000	DENTAL & VISION	BLUE CROSS & BLUE SHIELD (	DENTAL & VISION INSURANCE GROUP 0070034	485.25	596
582-000.000-123.000	HEALTH INSURANCE - JULY 2023	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - JULY 2023	16,111.51	599
582-000.000-202.100	4ENBK1	BOLENBAUGH, JAMES E	UB refund for account: 016216	77.00	106545
582-000.000-202.100	4CCH	FRANSON, JACOB D	UB refund for account: 026396	268.88	106561
582-000.000-202.100	4CCH	HOFHEINZ, JULIE A	UB refund for account: 014958	79.00	106575
582-000.000-202.100	4CCH	JOHNSON, KEITH W	UB refund for account: 012865	211.41	106578
582-000.000-202.100	4ENBK1	LEON, JAVIER J.L.	UB refund for account: 012115	3.19	106582
582-000.000-202.100	4CCH	MIDTGARD, GABRIELLE A	UB refund for account: 025346	372.00	106588
Total For Dept 000.000				25,656.27	
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-726.000	SWINGLINE ELECTRIC STAPLER	AMAZON CAPITAL SERVICES, I	SWINGLINE ELECTRIC STAPLER	88.37	106535
582-175.000-726.000	29 CFT 1926 OSHA CONSTRUCTION IN	AMAZON CAPITAL SERVICES, I	29 CFT 1926 OSHA CONSTRUCTION INDUSTRY	79.99	106535
582-175.000-726.000	SUPPLIES	ARROW SWIFT PRINTING	BUSINESS CARDS - ELECTRIC FOREMAN	45.00	106540
582-175.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	OFFICE SUPPLIES BPU OFFICE	9.44	106553
582-175.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	OFFICE SUPPLIES BPU OFFICE	6.47	106553
582-175.000-726.000	POSTAGE	QUADIENT FINANCE USA, INC.	POSTAGE & POSTAGE SUPPLIES	1,340.63	106598
582-175.000-801.000	MOWING AND TRIMMING	BAXTER LAWN AND SNOW SERVI	MOWING AND TRIMMING FOR MAY 2023	1,037.50	106541
582-175.000-801.000	PRINTING/INSTERTS/POSTAGE AND HA	DELAWARE SYSTEMS	PRINTING/INSTERTS/POSTAGE AND HANDLING	1,224.06	106555
582-175.000-801.000	WEB ACCESS/UTILITY EXCHANGE REPOR	ONLINE INFORMATION SERVICE	WEB ACCESS/UTILITY EXCHANGE REPORT	74.20	106591
582-175.000-801.000	COMMISSION PAID FOR COLLECTIONS	ONLINE INFORMATION SERVICE	COMMISSION PAID FOR COLLECTIONS MAY 202	91.82	106591
582-175.000-801.000	ACCOUNTING SERVICES - MAY 2023	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - MAY 2023	1,009.37	106611
582-175.000-802.000	24' ASUS MONITORS	AMAZON CAPITAL SERVICES, I	24' ASUS MONITORS	198.00	106535
582-175.000-802.000	HDMI CABLE BPU BREAKROOM	AMAZON CAPITAL SERVICES, I	HDMI CABLE BPU BREAKROOM	8.97	106535
582-175.000-802.000	24" MONITORS AND CABLES	AMAZON CAPITAL SERVICES, I	24" MONITORS AND CABLES	232.74	106535
582-175.000-802.000	UBIQUITI CAMERAS AND CANON SCANN	AMAZON CAPITAL SERVICES, I	UBIQUITI CAMERAS AND CANON SCANNER	162.99	106535
582-175.000-802.000	LOCKING DOOR HANDLES 3 PACK	AMAZON CAPITAL SERVICES, I	LOCKING DOOR HANDLES 3 PACK	34.23	106535
582-175.000-802.000	TV WALL MOUNT	AMAZON CAPITAL SERVICES, I	TV WALL MOUNT	24.99	106535
582-175.000-802.000	BACKLIT KEYBOARD/CASES FOR BPU T	AMAZON CAPITAL SERVICES, I	BACKLIT KEYBOARD/CASES FOR BPU TABLETS	70.49	106535
582-175.000-802.000	ADJUSTABLE DESK AND MONITOR MOUN	AMAZON CAPITAL SERVICES, I	ADJUSTABLE DESK AND MONITOR MOUNT	104.70	106535
582-175.000-802.000	3-MICROSOFT SURFACE TABLETS BPU	CDW-G COMPUTER CENTERS	3-MICROSOFT SURFACE TABLETS BPU	2,221.68	106548
582-175.000-802.000	ESRI TRAINING PASS 7-DAYS TECH S	ENVIRONMENTAL SYSTEMS RESE	ESRI TRAINING PASS 7-DAYS TECH SERV	2,978.50	106559
582-175.000-802.000	PUBWORKS ANNUAL SUPPORT	GWORKS	PUBWORKS ANNUAL SUPPORT	508.26	106567
582-175.000-802.000	TV & COMMAND STRIPS	WALMART COMMUNITY	TV & COMMAND STRIPS	151.00	106614
582-175.000-850.000	VOIP PHONE SYSTEM	HILLSDALE COUNTY DEPT OF I	VOIP PHONE SYSTEM	790.56	106573

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Fund 582 ELECTRIC FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-880.000	HILLSDALE COUNTY VISITOR/RELOCAT	SIMPLY HERS MAGAZINE	HILLSDALE COUNTY VISITOR/RELOCATION GUI	400.00	106605
582-175.000-880.000	JOB FAIR PROMO ITEMS-PENS, POWER	CARD SERVICES CENTER	L. SERGENT CREDIT CARD	285.66	597
582-175.000-930.000	TECH SERVICES OIL CHANGE	ADKINS AUTOMOTIVE LLC	TECH SERVICES OIL CHANGE	21.42	106534
582-175.000-955.000	BOARD MEMBER MEETING DONATION -	COMMUNITY ACTION AGENCY	BOARD MEMBER MEETING DONATION - JUNE 20	62.50	106551
582-175.000-956.200	MSCPA LUNCH	CARD SERVICES CENTER	J. HAMMEL CREDIT CARD	203.97	597
Total For Dept 175.000 ADMINISTRATIVE SERVICES				13,467.51	
Dept 543.000 PRODUCTION					
582-543.000-726.000	FIRST AID SUPPLIES	CINTAS CORPORATION	FIRST AID SUPPLIES	254.53	106549
582-543.000-726.000	PVC ELBOW/BUSHING/ADAPTOR/PVC PI	GELZER HJ & SON INC	PVC ELBOW/BUSHING/ADAPTOR/PVC PIPE/ADPT	17.63	106562
582-543.000-726.000	PVC MXS ADAPTER/1-3/4" CLAMP	GELZER HJ & SON INC	PVC MXS ADAPTER/1-3/4" CLAMP	7.87	106562
582-543.000-739.000	MSCPA MEMBER POWER BILLING - MAY	MICHIGAN SOUTH CENTRAL POW	MSCPA MEMBER POWER BILLING - MAY 2023	652,363.24	598
582-543.000-740.300	504504154 - 201 WATERWORKS XX -	MICH GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS X	21.03	593
582-543.000-740.400	504504154 - 201 WATERWORKS XX -	MICH GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS X	21.03	593
582-543.000-801.000	BACKFLOW TESTS	SCOTT A DOLETZKY	BACKFLOW TESTS	400.00	106556
582-543.000-920.400	504504154 - 201 WATERWORKS - PP	MICH GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS	40.79	592
Total For Dept 543.000 PRODUCTION				653,126.12	
Dept 544.000 DISTRIBUTION					
582-544.000-726.800	2X6-8' #2 CONST. SPF	JONESVILLE LUMBER	2X6-8' #2 CONST. SPF	23.36	106579
582-544.000-726.800	PM27D	PERFORMANCE AUTOMOTIVE	PM27D	411.79	106594
582-544.000-726.800	HOT STICK 20' TELE HD (003) SH-	POWERLINE SUPPLY	HOT STICK	402.88	106596
582-544.000-726.800	AEROSOL CAN ATTACHMENT	POWERLINE SUPPLY	MARKING PAINT & EQUIPMENT	451.83	106596
582-544.000-726.800	SAFETY GLASSES, GLOVES	CARD SERVICES CENTER	K. KEASAL CREDIT CARD	228.72	597
582-544.000-730.000	GREENLEE HD ELECTRIC VW-20H V-WA	AMAZON CAPITAL SERVICES, 1	GREENLEE HD ELECTRIC VW-20H V-WATCH PEF	879.80	106535
582-544.000-730.000	NEW HOLLAND 575E LAODER/BACKHOE	BLACK FORKLIFT SALES & SEF	NEW HOLLAND 575E LAODER/BACKHOE REMOVE	735.59	106544
582-544.000-730.000	DIGGER TRUCK REPAIR	CUSTOM TRUCK ONE SOURCE, I	DIGGER TRUCK REPAIR	7,496.32	106554
582-544.000-742.000	CLOTHING / UNIFORMS	POWERS CLOTHING, INC.	CLOTHING	388.50	106597
582-544.000-801.000	WEED CONTROL SPRAYING	RIGHT WAY CONTROL, LLC	WEED CONTROL	3,830.00	106601
582-544.000-930.000	4" SCH 40 PVC CAP/2 SCH 40 PVC C	AMERICAN COPPER AND BRASS,	4" SCH 40 PVC CAP/2 SCH 40 PVC CAP	80.97	106536
582-544.000-930.000	1/2L.D.X5/80.D. CLEAR	AMERICAN COPPER AND BRASS,	1/2L.D.X5/80.D. CLEAR	62.00	106536
582-544.000-930.000	120-277 VAC PHOTOCELL	AMERICAN COPPER AND BRASS,	120-277 VAC PHOTOCELL	71.03	106536
582-544.000-930.000	70W METAL HALIDE MEDIUM	AMERICAN COPPER AND BRASS,	70W METAL HALIDE MEDIUM	25.81	106536
582-544.000-930.000	2X3 REED, COUPLING	AMERICAN COPPER AND BRASS,	2X3 REED, COUPLING	4.60	106536
582-544.000-930.000	4000 PSI CONCRETE W/LIMESTONE AE	BECKER & SCRIVENS	4000 PSI CONCRETE W/LIMESTONE AE/FUEL S	796.13	106542
582-544.000-930.000	FASTENERS AND ANCHORS	GELZER HJ & SON INC	FASTENERS AND ANCHORS	10.12	106562
582-544.000-930.000	VEHICLE #20830/SPECIAL WASTE SOL	WM CORPORATE SERVICES, INC	VEHICLE #20830/SPECIAL WASTE SOLID OTH	227.20	106616
582-544.000-930.000	WIRE	CARD SERVICES CENTER	J. HAMMEL CREDIT CARD	1,203.52	597
582-544.000-930.546	FILTER REPLACEMENT CART	AMERICAN COPPER AND BRASS,	FILTER REPLACEMENT CART	33.08	106536
Total For Dept 544.000 DISTRIBUTION				17,363.25	
Total For Fund 582 ELECTRIC FUND				709,613.15	
Fund 588 DIAL A RIDE					
Dept 000.000					
588-000.000-123.000	DENTAL & VISION	BLUE CROSS & BLUE SHIELD (	DENTAL & VISION INSURANCE GROUP 0070034	139.88	596
588-000.000-123.000	HEALTH INSURANCE - JULY 2023	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - JULY 2023	2,670.08	599
Total For Dept 000.000				2,809.96	
Dept 596.000 DIAL-A-RIDE					
588-596.000-726.000	SUPPLIES	AMAZON CAPITAL SERVICES, 1	DEPOSIT BAGS AND COUNTERFEIT PEN FOR DE	32.96	106535
588-596.000-726.000	MOP/BROOM CLIPS, ERASERS, HOOKS,	AMAZON CAPITAL SERVICES, 1	SUPPLIES FOR DART AND DPS	38.08	106535
588-596.000-726.000	WATER - DIAL-A-RIDE	HEFFERNAN SOFT WATER SERVI	WATER DELIVERY SERVICE	15.00	106568

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Fund 588 DIAL A RIDE					
Dept 596.000 DIAL-A-RIDE					
588-596.000-730.000	DART	PERFORMANCE AUTOMOTIVE	FILTERS FOR 5, 6, 42, 41, 43, 73, 26 AN	11.46	106594
588-596.000-730.000	DART	PERFORMANCE AUTOMOTIVE	FILTER FOR 61 DART	5.73	106594
588-596.000-730.000	OIL FILTER #63	PERFORMANCE AUTOMOTIVE	OIL FILTER #63	53.95	106594
588-596.000-801.000	BACK FLOW TEST DART	SCOTT A DOLETZKY	BACK FLOW TEST	100.00	106556
588-596.000-801.000	DART BUS #62 FREON	PHAT JAXX AUTOMOTIVE, LLC.	DART BUS #62 FREON	1,076.82	106595
588-596.000-850.000	VOIP PHONE SYSTEM	HILLSDALE COUNTY DEPT OF T	VOIP PHONE SYSTEM	166.30	106573
588-596.000-920.000	507035798 - 981 DEVELOPMENT DR -	MICH GAS UTILITIES	NATURAL GAS UTILITY - 981 DEVELOPMENT I	52.71	594
588-596.000-955.588	DART	HILLSDALE HOSPITAL	BAYLEE G, GARY S, AARON C, STEVE L, DAM	145.00	106574
588-596.000-955.588	REIMBURSEMENT FOR DOT PHYSICAL-S	SANDRA LADD	REIMBURSEMENT FOR DOT PHYSICAL-SANDRALF	100.00	106604
Total For Dept 596.000 DIAL-A-RIDE				1,798.01	
Total For Fund 588 DIAL A RIDE				4,607.97	
Fund 590 SEWER FUND					
Dept 000.000					
590-000.000-123.000	PUBWORKS ANNUAL SUPPORT - PREPAID	WORKS	PUBWORKS ANNUAL SUPPORT	254.12	106567
590-000.000-123.000	DENTAL & VISION	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		43.68	596
590-000.000-123.000	DENTAL & VISION	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		284.20	596
590-000.000-123.000	DENTAL & VISION	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		25.17	596
590-000.000-123.000	HEALTH INSURANCE - JULY 2023	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - JULY 2023	6,748.96	599
590-000.000-202.100	SBK1	LEON, JAVIER J.L.	UB refund for account: 012115	3.97	106582
Total For Dept 000.000				7,360.10	
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-726.000	SWINGLINE ELECTRIC STAPLER	AMAZON CAPITAL SERVICES, I	SWINGLINE ELECTRIC STAPLER	44.18	106535
590-175.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	OFFICE SUPPLIES BPU OFFICE	4.72	106553
590-175.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	OFFICE SUPPLIES BPU OFFICE	3.23	106553
590-175.000-726.000	POSTAGE	QUADIENT FINANCE USA, INC.	POSTAGE & POSTAGE SUPPLIES	670.32	106598
590-175.000-801.000	MOWING AND TRIMMING	BAXTER LAWN AND SNOW SERVI	MOWING AND TRIMMING FOR MAY 2023	518.75	106541
590-175.000-801.000	PRINTING/INSTERTS/POSTAGE AND HA	DELAWARE SYSTEMS	PRINTING/INSTERTS/POSTAGE AND HANDLING	612.03	106555
590-175.000-801.000	WEB ACCESS/UTILITY EXCHANGE REPOR	ONLINE INFORMATION SERVICE	WEB ACCESS/UTILITY EXCHANGE REPORT	37.10	106591
590-175.000-801.000	COMMISSION PAID FOR COLLECTIONS	ONLINE INFORMATION SERVICE	COMMISSION PAID FOR COLLECTIONS MAY 202	45.91	106591
590-175.000-801.000	ACCOUNTING SERVICES - MAY 2023	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - MAY 2023	504.69	106611
590-175.000-802.000	24' ASUS MONITORS	AMAZON CAPITAL SERVICES, I	24' ASUS MONITORS	99.00	106535
590-175.000-802.000	HDMI CABLE BPU BREAKROOM	AMAZON CAPITAL SERVICES, I	HDMI CABLE BPU BREAKROOM	4.49	106535
590-175.000-802.000	24" MONITORS AND CABLES	AMAZON CAPITAL SERVICES, I	24" MONITORS AND CABLES	116.37	106535
590-175.000-802.000	UBIQUITI CAMERAS AND CANON SCANN	AMAZON CAPITAL SERVICES, I	UBIQUITI CAMERAS AND CANON SCANNER	81.50	106535
590-175.000-802.000	LOCKING DOOR HANDLES 3 PACK	AMAZON CAPITAL SERVICES, I	LOCKING DOOR HANDLES 3 PACK	17.12	106535
590-175.000-802.000	TV WALL MOUNT	AMAZON CAPITAL SERVICES, I	TV WALL MOUNT	12.50	106535
590-175.000-802.000	BACKLIT KEYBOARD/CASES FOR BPU T	AMAZON CAPITAL SERVICES, I	BACKLIT KEYBOARD/CASES FOR BPU TABLETS	35.24	106535
590-175.000-802.000	ADJUSTABLE DESK AND MONITOR MOUN	AMAZON CAPITAL SERVICES, I	ADJUSTABLE DESK AND MONITOR MOUNT	52.36	106535
590-175.000-802.000	3-MICROSOFT SURFACE TABLETS BPU	CDW-G COMPUTER CENTERS	3-MICROSOFT SURFACE TABLETS BPU	1,110.84	106548
590-175.000-802.000	ESRI TRAINING PASS 7-DAYS TECH S	ENVIRONMENTAL SYSTEMS RESE	ESRI TRAINING PASS 7-DAYS TECH SERV	1,489.25	106559
590-175.000-802.000	PUBWORKS ANNUAL SUPPORT	WORKS	PUBWORKS ANNUAL SUPPORT	254.12	106567
590-175.000-802.000	KENWOOD RADIO INSTALL 23 GMC	RAYLECOM COMMUNICATIONS, I	KENWOOD RADIO INSTALL 23 GMC	575.00	106599
590-175.000-802.000	TV & COMMAND STRIPS	WALMART COMMUNITY	TV & COMMAND STRIPS	75.49	106614
590-175.000-810.000	AWWA MEMBERSHIP - JEFF GIER	AMERICAN WATER WORKS ASSOC	AWWA MEMBERSHIP - JEFF GIER	400.00	106537
590-175.000-850.000	VOIP PHONE SYSTEM	HILLSDALE COUNTY DEPT OF T	VOIP PHONE SYSTEM	395.28	106573
590-175.000-880.000	HILLSDALE COUNTY VISITOR/RELOCAT	SIMPLY HERS MAGAZINE	HILLSDALE COUNTY VISITOR/RELOCATION GUI	200.00	106605
590-175.000-880.000	JOB FAIR PROMO ITEMS-PENS, POWER	CARD SERVICES CENTER	L. SERGENT CREDIT CARD	142.82	597
590-175.000-930.000	TECH SERVICES OIL CHANGE	ADKINS AUTOMOTIVE LLC	TECH SERVICES OIL CHANGE	10.71	106534
590-175.000-930.000	MOTORIZED SMART SAMPLING (PUMP O	GFG INSTRUMENTATION	MOTORIZED SMART SAMPLING (PUMP ONLY)/BF	205.14	106564
590-175.000-955.000	BOARD MEMBER MEETING DONATION -	COMMUNITY ACTION AGENCY	BOARD MEMBER MEETING DONATION - JUNE 20	31.25	106551

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
Total For Dept 175.000 ADMINISTRATIVE SERVICES				7,749.41	
Dept 546.000 OPERATIONS					
590-546.000-930.960	SEWER MAIN REPAIR ON FAYETTE ST	RJT CONSTRUCTION CO.	SEWER MAIN REPAIR ON FAYETTE ST	2,675.00	106602
Total For Dept 546.000 OPERATIONS				2,675.00	
Dept 547.000 TREATMENT					
590-547.000-726.900	GE LED 4PK 10W A19 DAY MD BS/SOF	FAMILY FARM & HOME	GE LED 4PK 10W A19 DAY MD BS/SOFTSOAP 7	13.57	106560
590-547.000-726.900	2" T20 TORX POWER BLT/HAND SOAP/	GELZER HJ & SON INC	2" T20 TORX POWER BLT/HAND SOAP/FOAM GF	33.73	106562
590-547.000-726.900	SUPPLIES - LABORATORY	IDEXX LABORATORIES	WP2001 GAMMA IRRAD COLILERT 100ML 200PF	1,537.28	106577
590-547.000-726.900	WATER - 101 GALLOWAY DR	RUPERT'S CULLIGAN	WATER - 101 GALLOWAY DR	21.00	106603
590-547.000-801.000	BACKFLOW TESTS	SCOTT A DOLETZKY	BACKFLOW TESTS	100.00	106556
590-547.000-801.000	WSSN SAMPLES	MERIT LABORATORIES	WSSN SAMPLES	1,162.92	106585
590-547.000-930.000	MATERIAL AND LABOR TO REPLACE SI	CLARK ELECTRIC INC.	MATERIAL AND LABOR TO REPLACE SIZE 2 ST	850.00	106550
590-547.000-930.000	KNIT RLR COVER	GELZER HJ & SON INC	KNIT RLR COVER	17.37	106562
590-547.000-930.000	BEN EXTERIOR PAINT	GELZER HJ & SON INC	BEN EXTERIOR PAINT	34.97	106562
590-547.000-930.000	TG/GRV PLIERS/DIAGONAL CUT PLIER	GELZER HJ & SON INC	TG/GRV PLIERS/DIAGONAL CUT PLIERS/SECUF	68.21	106562
590-547.000-930.000	9" 10T TORCH BLADE/M18SAWZALL BA	GELZER HJ & SON INC	9" 10T TORCH BLADE/M18SAWZALL BARE TOOL	179.98	106562
590-547.000-930.000	WALCHEM 5-PIN CONNECTOR FOR EW-Y	USABLUBOOK	WALCHEM 5-PIN CONNECTOR FOR EW-Y AND EW	34.00	106613
Total For Dept 547.000 TREATMENT				4,053.03	
Total For Fund 590 SEWER FUND				21,837.54	
Fund 591 WATER FUND					
Dept 000.000					
591-000.000-123.000	PUBWORKS ANNUAL SUPPORT - PREPAI	GWORKS	PUBWORKS ANNUAL SUPPORT	254.12	106567
591-000.000-123.000	DENTAL & VISION	BLUE CROSS & BLUE SHIELD (	DENTAL & VISION INSURANCE GROUP 0070034	43.68	596
591-000.000-123.000	DENTAL & VISION	BLUE CROSS & BLUE SHIELD (	DENTAL & VISION INSURANCE GROUP 0070034	184.14	596
591-000.000-123.000	DENTAL & VISION	BLUE CROSS & BLUE SHIELD (	DENTAL & VISION INSURANCE GROUP 0070034	58.77	596
591-000.000-123.000	HEALTH INSURANCE - JULY 2023	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - JULY 2023	6,409.70	599
591-000.000-158.000-213002	CIP - 2023 WELL MAINTENANCE	RIGHT WAY CONTROL, LLC	WEED CONTROL	650.00	106601
591-000.000-202.100	WCCH	LEON, JAVIER J.L.	UB refund for account: 012115	2.84	106582
Total For Dept 000.000				7,603.25	
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-726.000	SWINGLINE ELECTRIC STAPLER	AMAZON CAPITAL SERVICES, 1	SWINGLINE ELECTRIC STAPLER	44.19	106535
591-175.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	OFFICE SUPPLIES BPU OFFICE	4.72	106553
591-175.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	OFFICE SUPPLIES BPU OFFICE	3.24	106553
591-175.000-726.000	POSTAGE	QUADIENT FINANCE USA, INC.	POSTAGE & POSTAGE SUPPLIES	670.31	106598
591-175.000-730.039	FEETUO FRP HARD TRI-FOLD TONNEAU	AMAZON CAPITAL SERVICES, 1	FEETUO FRP HARD TRI-FOLD TONNEAU COVER	499.00	106535
591-175.000-730.039	SPORD BEZEL	HILLSDALE BUICK GMC	SPORD BEZEL	42.17	106569
591-175.000-730.039	SPORD BEZEL	HILLSDALE BUICK GMC	SPORD BEZEL	(40.21)	106569
591-175.000-730.039	WIDE FORMAT CUT/VINYL - 2 BLUE 2	STOCKHOUSE CORPORATION	WIDE FORMAT CUT/VINYL - 2 BLUE 20X14	90.00	106610
591-175.000-801.000	MOWING AND TRIMMING	BAXTER LAWN AND SNOW SERV	MOWING AND TRIMMING FOR MAY 2023	518.75	106541
591-175.000-801.000	PRINTING/INSTERTS/POSTAGE AND HA	DELAWARE SYSTEMS	PRINTING/INSTERTS/POSTAGE AND HANDLING	612.02	106555
591-175.000-801.000	WEB ACCESS/UTILITY EXCHANGE REPOR	ONLINE INFORMATION SERVICE	WEB ACCESS/UTILITY EXCHANGE REPORT	37.10	106591
591-175.000-801.000	COMMISSION PAID FOR COLLECTIONS	ONLINE INFORMATION SERVICE	COMMISSION PAID FOR COLLECTIONS MAY 202	45.90	106591
591-175.000-801.000	ACCOUNTING SERVICES - MAY 2023	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - MAY 2023	504.69	106611
591-175.000-802.000	24' ASUS MONITORS	AMAZON CAPITAL SERVICES, 1	24' ASUS MONITORS	99.00	106535
591-175.000-802.000	HDMI CABLE BPU BREAKROOM	AMAZON CAPITAL SERVICES, 1	HDMI CABLE BPU BREAKROOM	4.49	106535
591-175.000-802.000	24" MONITORS AND CABLES	AMAZON CAPITAL SERVICES, 1	24" MONITORS AND CABLES	116.37	106535
591-175.000-802.000	UBIQUITI CAMERAS AND CANON SCANN	AMAZON CAPITAL SERVICES, 1	UBIQUITI CAMERAS AND CANON SCANNER	81.50	106535
591-175.000-802.000	LOCKING DOOR HANDLES 3 PACK	AMAZON CAPITAL SERVICES, 1	LOCKING DOOR HANDLES 3 PACK	17.12	106535

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-802.000	TV WALL MOUNT	AMAZON CAPITAL SERVICES,	1TV WALL MOUNT	12.50	106535
591-175.000-802.000	BACKLIT KEYBOARD/CASES FOR BPU T	AMAZON CAPITAL SERVICES,	1BACKLIT KEYBOARD/CASES FOR BPU TABLETS	35.24	106535
591-175.000-802.000	ADJUSTABLE DESK AND MONITOR MOUN	AMAZON CAPITAL SERVICES,	1ADJUSTABLE DESK AND MONITOR MOUNT	52.36	106535
591-175.000-802.000	3-MICROSOFT SURFACE TABLETS BPU	CDW-G COMPUTER CENTERS	3-MICROSOFT SURFACE TABLETS BPU	1,110.84	106548
591-175.000-802.000	ESRI TRAINING PASS 7-DAYS TECH S	ENVIRONMENTAL SYSTEMS RESF	ESRI TRAINING PASS 7-DAYS TECH SERV	1,489.25	106559
591-175.000-802.000	PUBWORKS ANNUAL SUPPORT	GWORKS	PUBWORKS ANNUAL SUPPORT	254.12	106567
591-175.000-802.000	KENWOOD RADIO INSTALL 23 GMC	RAYLECOM COMMUNICATIONS,	1KENWOOD RADIO INSTALL 23 GMC	575.00	106599
591-175.000-802.000	TV & COMMAND STRIPS	WALMART COMMUNITY	TV & COMMAND STRIPS	75.49	106614
591-175.000-850.000	VOIP PHONE SYSTEM	HILLSDALE COUNTY DEPT OF I	1VOIP PHONE SYSTEM	395.28	106573
591-175.000-880.000	HILLSDALE COUNTY VISITOR/RELOCAT	SIMPLY HERS MAGAZINE	HILLSDALE COUNTY VISITOR/RELOCATION GUI	200.00	106605
591-175.000-880.000	JOB FAIR PROMO ITEMS-PENS, POWER	CARD SERVICES CENTER	L. SERGENT CREDIT CARD	142.82	597
591-175.000-930.000	TECH SERVICES OIL CHANGE	ADKINS AUTOMOTIVE LLC	TECH SERVICES OIL CHANGE	10.71	106534
591-175.000-930.000	MOTORIZED SMART SAMPLING (PUMP O	GFG INSTRUMENTATION	MOTORIZED SMART SAMPLING (PUMP ONLY)/B	205.14	106564
591-175.000-955.000	BOARD MEMBER MEETING DONATION -	COMMUNITY ACTION AGENCY	BOARD MEMBER MEETING DONATION - JUNE 20	31.25	106551
Total For Dept 175.000 ADMINISTRATIVE SERVICES				7,940.36	
Dept 544.000 DISTRIBUTION					
591-544.000-726.800	14.1 50 LB BLACK TIES	AMERICAN COPPER AND BRASS,	14.1 50 LB BLACK TIES	5.67	106536
591-544.000-726.800	GRIP TAPE MEASURE 25' AUTO LOCK	FAMILY FARM & HOME	GRIP TAPE MEASURE 25' AUTO LOCK	23.96	106560
591-544.000-726.800	12 OZ FOAM GAP FILL	GELZER HJ & SON INC	12 OZ FOAM GAP FILL	20.37	106562
591-544.000-730.039	2010 FORD F350 SUPER DUTY P/U V8	PERFORMANCE AUTOMOTIVE	2010 FORD F350 SUPER DUTY P/U V8-91 BAI	401.98	106594
591-544.000-930.000	10PC MET. SKT. SETS	PERFORMANCE AUTOMOTIVE	10PC MET. SKT. SETS	27.79	106594
591-544.000-930.990	90 ELBOW-PRESS	AMERICAN COPPER AND BRASS,	90 ELBOW-PRESS	62.30	106536
591-544.000-930.990	1/2" REBAR/4000 PSI CONCRETE W/L	BECKER & SCRIVENS	1/2" REBAR/4000 PSI CONCRETE W/LIMESTON	64.53	106542
591-544.000-930.990	LFC4-34-Q-NL 3/4"XS LEAD CORP BY	MICHIGAN PIPE & VALVE	LFC4-34-Q-NL 3/4"XS LEAD CORP BY 1" Q C	134.02	106586
591-544.000-930.990	16X12.5 SS REPAIR CLAMP FORD	MICHIGAN PIPE & VALVE	16X12.5 SS REPAIR CLAMP FORD	742.81	106586
591-544.000-930.990	LEAD SERVICE - 88' OF 12" ASPHAL	RJT CONSTRUCTION CO.	LEAD SERVICE - 88' OF 12" ASPHALT SAW C	300.00	106602
591-544.000-930.990	LEAD WATER SERVICE	RJT CONSTRUCTION CO.	LEAD WATER SERVICE	9,110.00	106602
Total For Dept 544.000 DISTRIBUTION				10,893.43	
Dept 545.000 PURIFICATION					
591-545.000-727.200	SOD HYPO 12.5% LIQUICHLOR	UNIVAR SOLUTIONS USA INC	SOD HYPO 12.5% LIQUICHLOR	3,649.98	106612
591-545.000-801.000	BACKFLOW TESTS	SCOTT A DOLETZKY	BACKFLOW TESTS	100.00	106556
591-545.000-930.000	LITTLE GIANT SERIES PUMP/SHIPPIN	AMAZON CAPITAL SERVICES,	1LITTLE GIANT SERIES PUMP/SHIPPING & HAN	1,046.00	106535
591-545.000-930.000	16 OZ RAIN R SHINE-BLUE/16 OZ PU	AMERICAN COPPER AND BRASS,	16 OZ RAIN R SHINE-BLUE/16 OZ PURPLE PF	35.23	106536
591-545.000-930.000	GRADE 8 NUTS/BOLTS/WASHERS/PERM	FAMILY FARM & HOME	GRADE 8 NUTS/BOLTS/WASHERS/PERM ANTI SE	43.98	106560
591-545.000-930.000	PLUMBING SUPPLIES	GELZER HJ & SON INC	PLUMBING SUPPLIES	150.47	106562
Total For Dept 545.000 PURIFICATION				5,025.66	
Total For Fund 591 WATER FUND				31,462.70	
Fund 640 REVOLVING MOBILE EQUIP. FUND					
Dept 000.000					
640-000.000-123.000	HEALTH INSURANCE - JULY 2023	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - JULY 2023	(1,884.78)	599
Total For Dept 000.000				(1,884.78)	
Dept 443.000 MOBILE EQUIPMENT MAINTENANCE					
640-443.000-730.000	PARTS FOR #16 TRACKLESS	BELL EQUIPMENT COMPANY	PARTS FOR #16 TRACKLESS	4,713.48	106543
640-443.000-730.000	BALL BEARING FOR #51	GREENMARK EQUIPMENT	BALL BEARING FOR #51	17.60	106565
640-443.000-730.000	FILTERS FOR 5, 6, 42, 41, 43, 73	PERFORMANCE AUTOMOTIVE	FILTERS FOR 5, 6, 42, 41, 43, 73, 26 AN	163.46	106594
640-443.000-730.000	FILTERS FOR 5, 6, 42, 41, 43, 73	PERFORMANCE AUTOMOTIVE	#2 DECALS	21.41	106594
640-443.000-730.000	CARBURETOR FOR 67	PERFORMANCE AUTOMOTIVE	CARBURETOR FOR 67	51.39	106594
640-443.000-730.000	INSTALL FRONT MOUNT RADIO IN #2	RAYLECOM COMMUNICATIONS,	1INSTALL FRONT MOUNT RADIO IN #2	350.00	106599

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Fund 640 REVOLVING MOBILE EQUIP. FUND					
Dept 443.000 MOBILE EQUIPMENT MAINTENANCE					
640-443.000-730.000	CLAW BUCKET BLADES	ST. REGIS CULVERT, INC.	CLAW BUCKET BLADES	3,768.00	106607
640-443.000-801.000		CINTAS CORPORATION	DPS	5.00	106549
640-443.000-801.000		CINTAS CORPORATION	DPS	5.00	106549
640-443.000-801.000		CINTAS CORPORATION	DPS	5.00	106549
640-443.000-801.000	LABOR FOR #51	GREENMARK EQUIPMENT	LABOR FOR #51	62.00	106565
640-443.000-801.000	CHANGED FILTER AND OIL PRESSURE	HILLSDALE COMMUNITY SCHOOI	CHANGED FILTER AND OIL PRESSURE SENSOR	566.78	106572
640-443.000-801.000	REPLACED STARTER IN 43	HILLSDALE COMMUNITY SCHOOI	REPLACED STARTER IN 43	225.00	106572
640-443.000-801.000	#78 CHANGED STARTER SWITCH	HILLSDALE COMMUNITY SCHOOI	#78 CHANGED STARTER SWITCH	130.56	106572
640-443.000-801.000	A/C MISC REPAIR ON #12	STILLWELL FORD MERCURY, IMA	A/C MISC REPAIR ON #12	361.94	106609
640-443.000-850.000	VOIP PHONE SYSTEM	HILLSDALE COUNTY DEPT OF T	VOIP PHONE SYSTEM	83.40	106573
640-443.000-920.000	505153845 - 149 WATERWORKS - RME	MICH GAS UTILITIES	NATURAL GAS UTILITY - 149 WATERWORKS	38.90	589
Total For Dept 443.000 MOBILE EQUIPMENT MAINTENANCE				10,568.92	
Total For Fund 640 REVOLVING MOBILE EQUIP. FUND				8,684.14	
Fund 663 FIRE VEHICLE & EQUIPMENT FUND					
Dept 336.000 FIRE DEPARTMENT					
663-336.000-970.000	1" TUBULAR WEBBING 300FT	RESCUE DIRECT	1" TUBULAR WEBBING 300FT	149.99	106600
Total For Dept 336.000 FIRE DEPARTMENT				149.99	
Total For Fund 663 FIRE VEHICLE & EQUIPMENT FUND				149.99	
Fund 699 DPS LEAVE AND BENEFITS FUND					
Dept 000.000					
699-000.000-123.000	DENTAL & VISION	BLUE CROSS & BLUE SHIELD (	DENTAL & VISION INSURANCE GROUP 0070034	333.98	596
699-000.000-123.000	HEALTH INSURANCE - JULY 2023	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - JULY 2023	5,560.02	599
Total For Dept 000.000				5,894.00	
Total For Fund 699 DPS LEAVE AND BENEFITS FUND				5,894.00	

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Fund Totals:

Fund 101 GENERAL FUND	194,286.93
Fund 202 MAJOR ST./TRUNK	2,622.00
Fund 203 LOCAL STREET FUND	33,337.89
Fund 208 RECREATION FUND	2,994.73
Fund 271 LIBRARY FUND	1,938.55
Fund 287 ARPA GRANT FUND	11,200.00
Fund 409 STOCK'S PARK	1,005.00
Fund 582 ELECTRIC FUND	709,613.15
Fund 588 DIAL A RIDE	4,607.97
Fund 590 SEWER FUND	21,837.54
Fund 591 WATER FUND	31,462.70
Fund 640 REVOLVING MOBILITY	8,684.14
Fund 663 FIRE VEHICLE & EQUIPMENT	149.99
Fund 699 DPS LEAVE AND BENEFITS	5,894.00

Total For All Funds:	<u>1,029,634.59</u>
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## CITY COUNCIL MINUTES

City of Hillsdale  
June 19, 2023  
7:00 P.M.

Regular Meeting

### **Call to Order and Pledge of Allegiance**

Mayor Stockford opened the meeting with the Pledge of Allegiance.

### **Roll Call**

Mayor Stockford called the meeting to order. Clerk Price took roll call.

Council Members present:	Adam Stockford, Mayor Greg Stuchell, Ward 1 Anthony Vear, Ward 1 William Morrissey, Ward 2 Cynthia Pratt, Ward 2 Bruce Sharp, Ward 3 Gary Wolfram, Ward 3 Joshua Paladino, Ward 4
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Council Members absent:	Robert Socha, Ward 4
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Also Present: David Mackie (City Manager), Attorney Tom Thomson, Katy Price (City Clerk), Jason Blake (DPS Director), Kristin Bauer (City Engineer), Jeff Gier (Water/Sewer Director), Karen Lancaster (Finance), Tara Scott, Jaminda Springer, Rev. Steven Allen, Ginger Novak, Jean Heise, Doug Ingles, Sheri Ingles, Dennis Wainscott, Stephanie Myers, Linda Fogarty, Laura Negus, John Brooks, Mark Nichols, George Allen, Kathryn Watkins, Jeremiah Regan, Lindy Jordan, Elizabeth Schleuter, Catherine Timmis, Joseph Hendee.

### **Approval of Agenda**

Councilman Vear requested Consent item D. Right of Way Permit Fee Schedule be moved to New Business G. to discuss.

Motion by Councilman Paladino support by Council member Vear to move Consent items D. Right of Way Permit Fee Schedule to New Business G.

By a voice vote, the motion passed unanimously.

Motion by Councilman Vear support by Councilmember Pratt to approve the June 19, 2023 agenda as amended.

By a voice vote, the motion passed unanimously.

### **Public Comment**

Ginger Novak, thanked Council for bringing Library Board Appointment to be acted on. In support of Laura Negus to board.

Sara Yacks Ward four, is in support of Library Board Appointment Laura Negus and thanked Council for their work.

Missy DesJardin, Ward three, commented on the Library Board and asked Council for diversity on the board and for all the boards to work together as a community.

Jean Heise, Ward four, is in support of Laura Negus to the Library Board she has the experience in Library science and is a great candidate for the position.

Jaminda Springer, Ward 4, is in support of Laura Negus knows her personally and would be a great

applicant for the board.

Kathryn Watkins, is not in favor of the candidate for the Library Board candidate and expressed concern over potential lawsuits.

Tara Scott, Ward two, asked council about the selection process for the Library Board. Spoke on banning books and curation process that could create potential costly lawsuits for the City she cautioned Council.

George Allen, Ward four, stated he was pleased to see Laura Negus on the agenda as a potential appointment for the Library board as she has library science knowledge.

Elizabeth Schleuter, Ward one, is in favor of Laura Negus to the Library board. Spoke on Hillsdale College and community.

Jack McLain commented on the assisted hearing devices from sound system.

Catherine Timmis, Ward one was pleased to see Laura Negus on the agenda for the Library board appointment.

Rev. Steven Allen, Ward four, state that Mrs. Negus was qualified to sit on the library board and approves of the appointment.

**Consent Agenda**

- A. Approval of Bills
  - 1. City and BPU Claims of June 1, 2023: \$1,237,010.30
  - 2. Payroll of May 25, 2023: \$172,622.05
- B. City Council Minutes of June 5, 2023
- C. Library Minutes of April 13, 2023, May 5, 2023
- D. July Parade TCO 2023-18 & Map
- E. July 3<sup>rd</sup> Fireworks Application & Noise Variance
- F. BPU Chlorine and Sulfur Dioxide Feed Equipment
- G. BPU Sewer Camera
- H. BPU New Service Truck Body

Motion by Council member Morrisey seconded by Council member Vear to approve the consent agenda as presented.

Roll Call:

Council Member Paladino	Aye
Council Member Pratt	Aye
Council Member Sharp	Aye
Council Member Wolfram	Aye
Council Member Stuchell	Aye
Council Member Vear	Aye
Mayor Stockford	Aye
Council Member Morrisey	Aye

Motion passed 8-0

**Communications/Petitions**

- A. Indefinite Blocking of Parking Space
- B. Mitchell Research Center Letter
- C. July 3<sup>rd</sup> Parade Flyer
- D. Jansen Letter

Information is presented for information only.

**Introduction and Adoption of Ordinances/Public Hearings**

**Old Business**

**New Business**

A. FY 2023 Budget Amendments

Karen Lancaster, Finance Director reported the Uniform Budget and Accounting Act of 1968, as amended, requires the City to make amendments to the budget when appropriations exceed the current budget. These amendments must be approved by the City Council.

In the General Fund, the City Council adopts a budget for each department so the amendments address any budget needs by department, rather than by fund total. For all non-General Funds, a budget amendment is only necessary if the City finds the total fund appropriation will exceed the budget adopted by Council.

Motion by Councilman Stuchell, support by Councilman Vear to approve FY 2023 Budget Amendments as presented **Resolution # 3559**.

Roll Call:

Council Member Pratt	Aye
Council Member Sharp	Aye
Council Member Wolfram	Aye
Council Member Stuchell	Aye
Council Member Vear	Aye
Mayor Stockford	Aye
Council Member Morrissey	Aye
Council Member Paladino	Aye

Motion passed 8-0

B. CDBG-WRI Grant Project and Funding

Kristin Bauer, reported in 2022 the City applied for a Community Development Block Grant (CDBG) – Water-Related Infrastructure (WRI) funding. We were successful in receiving this grant with the below proposed budget, based on a 2022 engineers estimate.

Activity Costs	CDBG Grant Fund Request	Project Contingency	Proposed City Match Funds	Total
Water Valve Project	\$ 650,000	\$ 90,000	\$ 250,000	\$ 990,000
Sanitary Sewer Project	\$ 1,053,000	\$ 207,000	\$ 420,000	\$ 1,680,000
Environment Assessment			\$ 10,000	\$ 10,000
<b>Grand Total</b>	<b>\$ 1,703,000</b>	<b>\$ 297,000</b>	<b>\$ 680,000</b>	<b>\$ 2,680,000</b>

On May 23, 2023 we received 3 bids in response to our advertised Request for Bids for both the Water Valve and Sanitary Sewer projects, the bids are as presented below:

<b>Bidder</b>	<b>Water Valve Project</b>	<b>Sanitary Sewer Project</b>
Concord Excavating & Grading, Inc.	\$ 1,142,649.75	\$ 2,010,048.40
Bailey Excavating, Inc.	\$ 1,961,971.25	No Bid
Mead Brothers Excavating	\$ 2,379,170.00	\$ 2,375,785.50
Dunigan Bros., Inc.	No Bid	\$ 2,810,863.70

These estimates exceeded our engineer estimates. Talking with bidders they noted that, industry wide, they have seen large increases in prices of materials since 2022. Additionally the bidders noted that, due to increased infrastructure funding, there is a large number of available projects and they can be selective with the projects they choose to bid.

As a result of these higher bids the city will be required to cover the additional costs for this work the impacts of these higher bids are shown in the table below:

Activity Costs	Project Bid	Project Contingency Amount	Less Grant Amount	New Required City Match
Water Valve Project	\$ 1,142,649.75	\$ 114,264.98	(\$ 740,000.00)	\$ 516,914.73

(Water Fund)				
Sanitary Sewer Project	\$ 2,010,048.40	\$ 201,004.84	(\$ 1,260,000.00)	\$ 951,053.24
(Sewer Fund)				
<b>GRAND TOTAL</b>	<b>\$ 3,152,698.15</b>	<b>\$ 315,269.82</b>	<b>\$ 2,000,000.00</b>	<b>\$ 1,467,967.97</b>

Motion by Council Member Morrissey, seconded by Council Member Pratt to award the contract to the lowest bidder, Concord Excavating & Grading, Inc of Concord, MI for both projects contingent on approvals from the CDBG-WRI grant administrators at the Michigan Economic Development Corporation (MEDC) in the amount of Water Project \$1,142,649.75 plus contingency amount of \$114, 264.98 for total amount of \$1,256,914.73 and Sanitary Sewer Project in the amount of \$2,010,048.40 plus contingency amount of \$201,004.84 for total amount of \$2,211,053.24.

Roll call:

Council Member Sharp	Aye
Council Member Stuchell	Aye
Council Member Vear	Aye
Council Member Wolfram	Aye
Mayor Stockford	Aye
Council Member Morrissey	Aye
Council Member Paladino	Aye
Council Member Pratt	Aye

Motion passed 8-0

C Set Public Hearing for Workforce Housing PILOT Ordinance

Sam Fry, Marketing Coordinator, reported the City of Hillsdale’s Economic Development Corporation (EDC) signed a purchase agreement with Green Development Ventures, LLC, on March 21, 2023, to sell the EDC’s remaining land (approximately 25.75 acres) located in the Three Meadows Subdivision. The developer, Allen Edwin Homes, has proposed constructing workforce housing targeted at middle-income families. To keep the rents in these new single-family homes affordable for middle-income families, they are seeking to utilize legislation which enables developers of workforce housing projects to enter into PILOT (payment in lieu of taxes) agreements with local governing units. The City of Hillsdale needs to first adopt a workforce housing PILOT ordinance in order to allow the developer to apply for a workforce housing PILOT tax exemption.

Motion by Councilman Sharp, support by Councilman Socha, to set a public hearing on Monday, July 17, 2023 at 7:00 p.m. for the Workforce Housing PILOT ordinance.

By a voice vote, the motion passed unanimously.

D. Social District Local Approval

Sam Fry, Marketing Coordinator, reported City Council approved the establishment of a social district in Hillsdale on May 1, 2023. City staff have since been informed by the Michigan Liquor Control Commission (MLCC) that they have approved the district management and maintenance plan the City of Hillsdale filed, and the City can now begin installing signage. Qualified licensees may now apply to the MLCC for a Social District Permit. In order to do so, the qualified licensees are required to first obtain local government approval. Two qualified licensees — **Happy Pants, LLC (dba Hillsdale Brewing Company)** and **Skin of My Teeth, LLC (dba Here’s To You Pub and Grub)**.

Motion by Councilman Vear, support by Councilman Stuchell, to approve the social district resolution for Happy Pants, LLC, Hillsdale Brewing Company. **Resolution # 3560.**

By a voice vote, the motion passed unanimously.

Motion by Councilman Vear, support by Councilman Stuchell, to approve the social district resolution for Skin of My Teeth, LLC, Here’s To You Pub and Grub. **Resolution # 3561.**

By a voice vote, the motion passed unanimously.

E. BPU Board Discussion – Mayor Stockford

Mayor Stockford led discussion on the BPU Board compensation and qualifications.

Council discussed sending the item to the Operations and Governance Committee to review and bring back to Council.

No action taken.

F. Council Meeting – July 3, 2023

Mayor Stockford led discussion about canceling the meeting on July 3, 2023 due to the holiday and the parade on that day.

Council agreed.

Motion by Councilman Stuchell, support by Councilmember Pratt, to cancel the July 3, 2023 meeting due to the Holiday and Parade.

By a voice vote, the motion passed unanimously.

**Miscellaneous Reports**

A. Proclamations – None

B. Appointments- Zoning Board of Appeals: Matt Kniffin, Amber Yoder  
Library Board: Laura Negus

Motion by Councilman Morrissey, support by Councilman Vear, to approve the Zoning Board of Appeal candidates (Matt Kniffin and Amber Yoder) as presented.

By a voice vote, the motion passed unanimously.

Motion by Councilman Stuchell, support by Councilman Morrissey, to approve the Library Board candidate (Laura Negus) as presented.

Roll Call:

Council Member Pratt	Nay
Council Member Sharp	Nay
Council Member Wolfram	Aye
Council Member Stuchell	Aye
Council Member Vear	Aye
Mayor Stockford	Aye
Council Member Morrissey	Aye
Council Member Paladino	Aye

Motion passed 6-2

C. Other- None

**General Public Comment**

Doug Ingles, County Commissioner reported that the County received notice back for the State Disaster director on the damage of the ice storm that Hillsdale County had. The letter mentioned that the County will not be receiving aid for that disaster, the state didn't see it as a state of emergency. Ingles thanked the City for their cooperative support and work in this.

Joseph Hendee, 181 Rea St., stated that Mr. Hodshire is in violation serving on the Board of Public Utilities as he is not a City resident, and mentioned that he could be negotiating the electric rates.

**City Manager's Report**

City Manager Mackie thanked all that were involved and volunteered on the successful train event.

July 3<sup>rd</sup> parade is Monday, asked for participants to email or submit registration to Sam Fry. Will also have onsite registration.

Public Services Department along with Key Opportunities are doing work to the Concession stand at Sandy Beach.

Recreation Department has a full season for T-ball and Coach Pitch teams, registered 250 children.

Exchange Club is looking to install fishing dock at Baw Beese Lake.

BPU Board members do not negotiates rates. There is a third party that handles that.

**Council Comments**

Council Member Stuchell thanked all that were involved in the Train event it was a great day for the event, specifically thanked Sam Fry from the Economic Development office.

Mayor Stockford apologized to Dan LaRue, Stephanie Myers and Laura Negus for all the personal negative comments against them for the Library board appointment.

**Adjournment**

Motion by Council Member Sharp, seconded by Council Member Pratt, to adjourn the meeting.

By a voice vote, the motion passed unanimously. The meeting adjourned at 8:36 p.m.

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Adam Stockford, Mayor

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Katy Price, City Clerk

## CITY OF HILLSDALE FINANCE COMMITTEE

Place: City Hall Second Floor Conference Room

Date: June 19, 2023

Time: 6:30 PM

## PRESENT:

COMMITTEE: Bruce Sharp, Gary Wolfram, Will Morrisey

STAFF: Jason Blake (Director of Public Services), David Mackie (City Manager)

PUBLIC: None

## BOARD OF PUBLIC UTILITIES AND CITY OF HILLSDALE ACCOUNTS PAYABLE

## INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE

Questions asked on Invoice Distribution Report by Finance Committee:

## Fund 101

Department 000: Insurance reimbursement for completing fire damage repair

Department 301: gasoline for police vehicles

## Fund 401

Department 444: A city tree at Stock's Park, \$400 came from Friends of Mrs. Stock's Park fundraiser

## Fund 582

Department 000: Windmill is software package used by the electric department

Department 544: repair for trailer used by electric service department

## Fund 590

Department 547: UIS Scada troubleshoots controls at wastewater treatment facility

## Fund 591

Department 000: Replace doors on wells near Field of Dreams

Department 544: Replace Water Lines. Had grant of \$10,000

Motioned by Morrisey and seconded by Wolfram to approve.

Motion passed 3-0.

Public Comment: None

Motioned by Wolfram and seconded by Morrisey to adjourn.

Motion passed 3-0.

ADJOURNMENT: 6:50 PM

Minutes prepared by Gary Wolfram

## CITY OF HILLSDALE FINANCE COMMITTEE

Place: City Hall Second Floor Conference Room

Date: July 5, 2023

Time: 5:00 PM

## PRESENT:

COMMITTEE: Bruce Sharp, Will Morrisey

STAFF: Scott Hephner (Police &amp; Fire Chief), Jason Blake (Director of Public Services), David Mackie (City Manager)

PUBLIC: None

BOARD OF PUBLIC UTILITIES AND CITY OF HILLSDALE ACCOUNTS PAYABLE  
INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE

## Questions asked on the Invoice Distribution Report by Finance Committee:

Fund 101	General	Trailer park fees paid to County
Fund 271	Library	VOIP phone payment to County
Fund 582	Electric	Mapping software training
Fund 588	DART	Backflow preventer testing fee
Fund 591	Water	Truck Tri-fold Tonneau Cover

Motioned by Morrisey seconded by Sharp to approve.

Motion passed 2-0.

Public Comment: None

Motioned by Morrisey and seconded by Sharp to adjourn.

Motion passed 2-0.

ADJOURNMENT: 5:20 PM

Minutes prepared by David Mackie

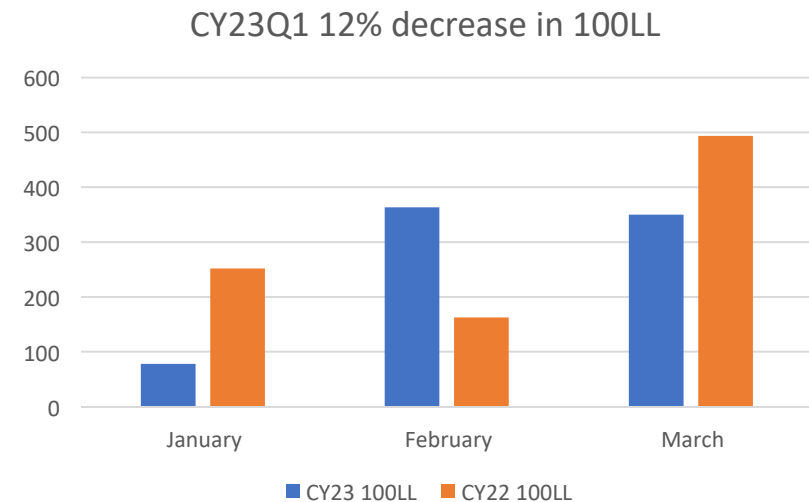
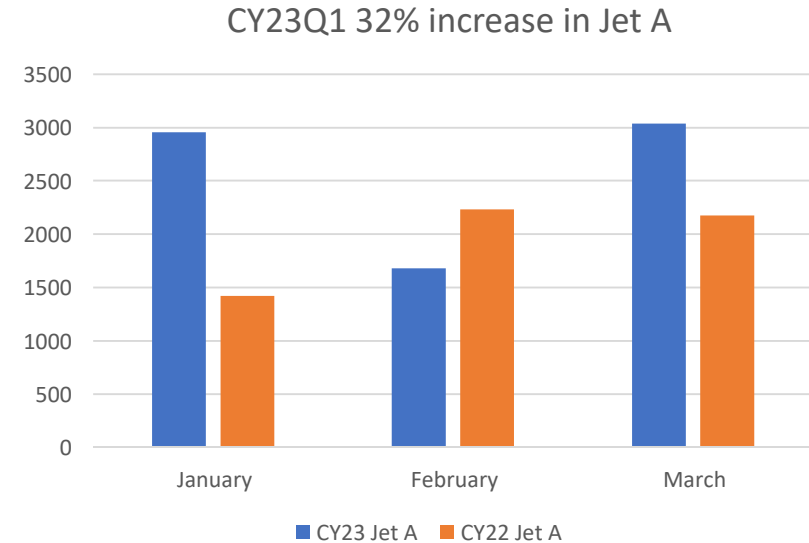


# CY23Q1 Hillsdale Advisory Board meeting

- Date: 04/08/2023
- Attendees: Marty B., Matt C., Heather T., Kent, Troy B., Ginger M.
- Topics:
  - **Terminal Grant:**
    - Hillsdale Airport (JYM) was selected for a \$2.5M grant from the FAA for a new Terminal Bld.
    - Layout bids due on or before July 1.
    - Hillsdale City to release a “notice for Bid”
  - **New Business**
    - Steve Boyd hired as new line manager
    - Marty B. elected as new advisory board chairman
    - Hanger Lease Rules
      - Do we update rules to address un-used hangers and or non-airworthy planes occupying T-hangers
    - Deer culling
      - AP community wants a reduction in herd size, hunting community wants a healthy herd size.
  - **September 2023 fly in**
    - Young Eagles – Do we offer as part of the Fly-In?
  - **Development / investment in new hangers:**
    - Land Lease for new T-hanger construction
      - Possible to offer \$0.25 per sqft for 30 years

# Jet A and 100LL Fuel Usage at Hillsdale (JYM)

- CY23 Q2 JetA sales 32% increase vs. CY22 Q2
- 100LL decrease attributed to Adrian (ADG) runway closure for re-paving.



The Hillsdale Municipal Airport is a State of Michigan licensed "Public Use-General Utility Airport". The runway is 5000 feet long, with crowned and grooved construction for superior drainage and excellent braking/steering characteristics. The weight bearing capacity rating has been increased up to the "Gulfstream" category of business aircraft. Recent updates include fuel farm and full length taxiway. Future development includes a new terminal building/parking area, hangars.



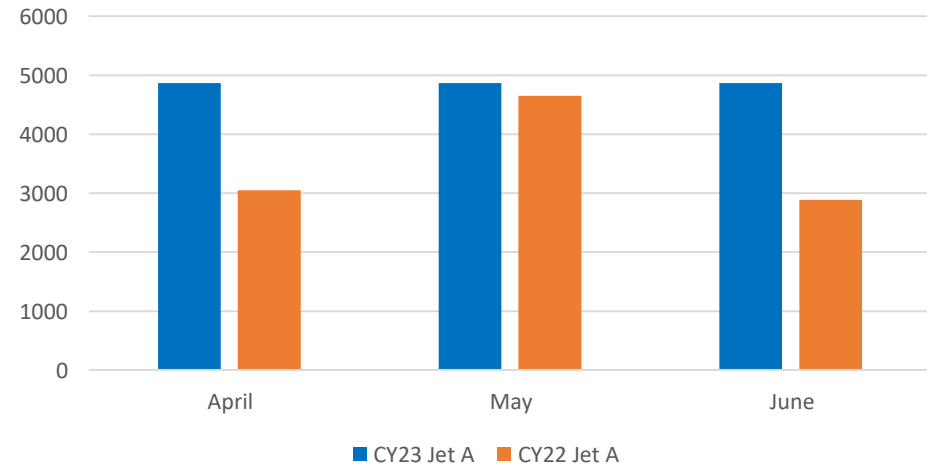
# CY23Q2 Hillsdale Advisory Board meeting

- Date: 07/08/2023
- Attendees: Marty B., Matt C., Kent H., Troy B., Tom S., Jacob B, David M., Ginger M.
- Topics:
  - **Terminal Grant:**
    - FAA grant is to cover 95% of the 88% eligible space. Airport improvement fund recommended to cover gap between final cost and FAA grant funding.
    - Recommendation to award Kalleward with construction bid.
    - Hillsdale to work with Kalleward on “value engineering” to reduce costs.
      - Accelerated bid request limited time for sub contractor and material bidding. Opportunity to improve cost going forward.
    - Break ground on new construction October CY23, target completion Q4CY24
    - Recommendation to be presented July 17, 2023 to Hillsdale City Counsel (97 N Broad St, Hillsdale, MI 49242) @ ~7pm
  - **New Business**
    - Ginger spoke on behalf of Hillsdale Airport @
      - Litchfiled, Gier, Rotary and GOP
    - East end of runway being cleared of brush and trees
    - Update hanger agreement: Hanger must house an airplane with a valid airworthiness certificate and a valid annual inspection no older than 24 months. Hanger with an active airplane build project must demonstrate activity in the build log within the preceding 6 months. In active hanger rates will be set by the rate schedule, available @ the airport office.
    - What are the zoning rules for airport construction?
      - New construction need to comply with FAA, Hillsdale, or Township zoning rules?
  - **September 2023 fly in**
    - Young Eagles – Flights to be provided by Marty as an Eligible Pilot
  - **Development / investment in new hangers:**
    - Land Lease for new T-hanger construction to be offered @ \$0.30 per sqft for 30 years with three 5 year extensions available (totaling 50 years).
    - Aprox cost from Full Fab in Canton OH: 320K for a block of five T-hangers, with 42’x12’ doors.

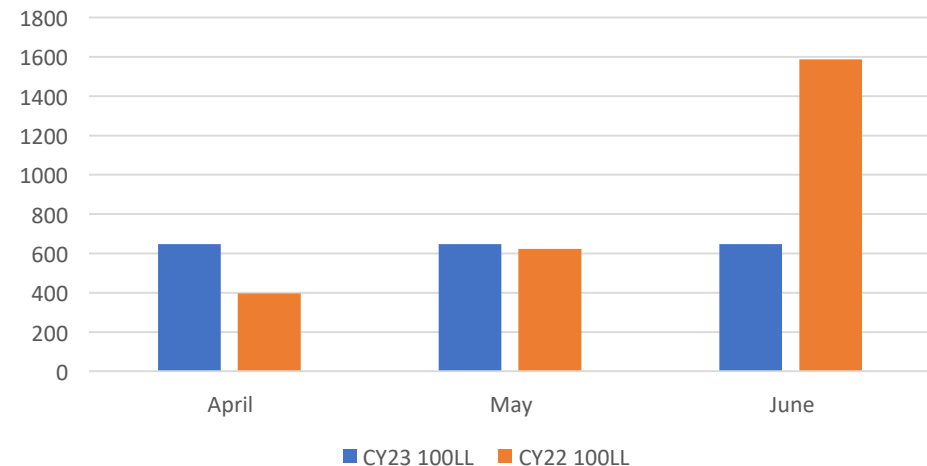
# Jet A and 100LL Fuel Usage at Hillsdale (JYM)

- CY23 Q2 JetA sales 38% increase vs. CY22 Q2
- CY23 Q2 decrease in 100LL sales vs. CY22 attributed to Adrian (ADG) runway closure for re-paving.

CY23Q2 38% increase in Jet A



CY23Q2 25% decrease in 100LL



# COMMUNITY DEVELOPMENT COMMITTEE

PLACE: CITY HALL CONFERENCE ROOM

DATE: May 2, 2023

TIME: 6:00 PM

PRESENT: Tony Vear and Gary Wolfram.

ABSENT: Cindy Pratt

STAFF: David Mackie, City Manager and BPU Director and Jason Blake, Director of Public Services.

PUBLIC: Carol Lackey, Richard D. Smith and Lori Zeiler on behalf of the Friends of the Mitchell.

Discussion was about the City's offer to do a long term lease with the Friends of the Mitchell that would enable them to procure grant funding. The Friends expressed hesitations with this arrangement due to the fact that they would not own the building. Their future would be dependent on future Councils. Gary said we could give the Friends the right of first refusal to address some of their concerns. Even after addressing these concerns and putting them in the agreement the discussion went to the purchase of the Mitchell by the Friends.

Another concern by the Friends and City are some maintenance issues that will need to be addressed in the near future.

The Friends were unable to give an amount they would be able to purchase the Mitchell for. The City as well was unable to give a price it could sell the Mitchell for. The City is required to get a fair and equitable price when selling assets of the City to a third party.

The Friends as well as the City will research what each is able to do before this matter is resolved.

No Miscellaneous Committee Items

Public Comment:

None

Motion by Gary, seconded by Tony to adjourn. Passed 2-0

ADJOURNMENT: 6:50PM

At this time the next meeting has not been scheduled.

Minutes prepared by Tony Vear, Chair

O&G Committee  
97 N. Broad St. Hillsdale, MI 49242

Meeting Date: June 22, 2023

## Meeting Minutes

1. Call to Order: Councilman Morrissey called the meeting to order at 5:00 pm.
2. Roll Call: Council members Will Morrissey, Bruce Sharp & Greg Stuchell all present.
  - a. City Manager/BPU Director David Mackie was also present.
3. Opening Public Comments: Jack McClain, and Penny Swan.
4. Discussions related to requirements for BPU board membership:
  - Current BPU board has four non-city residents with one city resident.
  - City Charter requires BPU board members to be city residents.
  - Council member Morrissey stated Michigan State law does override City Charters - *Reference Memo to the Mayor and Council from O&G Chair Will Morrissey.*
  - Questions concerning payroll of BPU board members.
    - Action Item: David Mackie to determine if the salaries and benefits of BPU board members comply with State law; if not request to make required adjustments.
5. Motion from Bruce Sharp, seconded by Greg Stuchell to recommend to Council an informal policy for the BPU board members to comprise of three city rate paying members with two non-city rating paying members.
  - a. Motion carried 3 - 0.
6. Closing Public comments: Council member, Joshua Paladino stated council should consider adjusting the City Charter to be in alignment with the informal policy.
7. Meeting adjournment at 5:40 pm

Meeting minutes submitted by: Greg Stuchell

## MEMO TO OPERATIONS AND GOVERNANCE COMMITTEE

FROM: Will Morrissey, Chairman

**Before we address the matter of residency requirements for Board of Public Utility members, it will be useful to clarify two matters that have come up in previous discussions:**

1. The relationship of the City Charter to State of Michigan statutes.
2. The definition of the term 'representation.'

### **City Charter, State Statutes**

A municipal charter is the equivalent of a 'constitution' in the sense that it provides a legal framework for all municipal ordinances. Similarly, the United States Constitution provides the legal framework for all federal laws and the Michigan State Constitution provides the legal framework for all State statutes.

But a city charter differs from the U.S. Constitution in one key respect. There is no set of human laws 'above' the U.S. Constitution. The American people are the sovereigns; they govern themselves. Even international law, including treaties, can be 'opted out of' by a sovereign country. The only enforcement for violations of treaties are sanctions imposed by other sovereign countries or by organizations representing those countries, up to and sometimes including war. There is no 'world government' that is juridically superior to the United States or any other sovereign country.

A city charter, however, exists only after it has been submitted to the State of Michigan for approval. Municipal government in Michigan are in effect political subdivisions of the State, even though many municipalities predate the State. Charters are authorized by the State under the Home Rule Cities Act, which governs the required and permissible contents of a city charter.

Therefore, if a state statute is enacted that contradicts or restricts a provision in a city charter, the State statute overrides the charter provision, even if the charter provision was legal under State law at the time the charter was enacted. That is, local governments in Michigan cannot adopt or enforce charter provisions or ordinances consistent with charter provisions if those provision or ordinances conflict with State law.

The Hillsdale Charter provision stipulating that all BPU members shall be City residents is overridden *if* the BPU member is an employee of the City. This does not mean that the City *must* make BPU members City employees, but it is legal to do so. It is a policy decision.

The question before the Committee is whether the City *should* continue to classify BPU members as City employees, thus enabling them to live outside the City limits.

The rationale for doing so seems to be, as Councilman Sharp stated at our last City Council meeting, that a substantial number of BPU customers live outside the City limits, and therefore it is good to have persons living outside the City on the Board, in order to *represent* those customers.



## Representation

It should be noted that such terms as ‘representation,’ ‘representative,’ and ‘represent’ have at least two meanings: one, strict and legal; the other, general and a matter of policy, not of law.

We saw this in the recent dispute over the Library Board. Residents of Hillsdale Township and Jefferson Township claimed that if a local school board member was not on the board, they would no longer be *represented* on the board. This, they said, would be taxation without representation.

This claim was false. The townships’ governing bodies are the legal representatives of the townships’ residents. The governing bodies have entered into contracts with the City of Hillsdale in which the townships exchange taxpayer-supplied revenues with the City in return for library privileges for the residents of the townships. Thus, the townships’ residents are taxed, but they are fully represented in the strict, legal sense, by their township councils.

They are *not* represented in the much looser or general sense that there is a person residing in each township on the Library Board, but Hillsdale City is under no legal obligation to follow this general sense of “representation,” and never intended to place Board of Education members on the Library Board for that purpose, in the first place. The library belongs to the City. Had the City intended to place township representatives on the Library Board, the City would have done so with that express purpose in mind.

With regard to the BPU, state statute permits its employees to live outside the City limits. It does not *require* the City to appoint “representatives” from outside those limits to serve on the Board.

This is because the BPU is a publicly owned utility—owned wholly by the City of Hillsdale. It is not a corporation owned by stockholders. If it were, the stockholders would have the legal right to vote for the members of the BPU in proportion to the number of shares each stockholder would hold. BPU has no stockholders; it has *ratepayers*. Similarly, if I pay money to a company that sells propane gas, I pay for the gas and the services provided by the company, but I have no legal right to any ‘say’ in how the company is governed or in who runs the company.

Therefore, the status of BPU members who live outside the City limits as “representatives” of ratepayers who live outside those limits is *not* a legal claim, a claim to representation in the strict sense. “Representative” in this case is meant in the loose and general sense.

We are therefore discussing a matter of City *policy*, not a City obligation. As a matter of policy, should we continue our practice of classifying BPU members as employees—thus enabling members of the Board to live outside City limits, or should we return to following the Charter provision which prohibits that? The Charter provision no longer has the absolute legal authority it had at one time, on this matter because state statute now permits us to do otherwise, *if* we so choose.

# City of Hillsdale

## Agenda Item Summary

**Meeting Date:** July 17, 2023  
**Agenda Item:** Consent Agenda  
**Subject:** Noise Variance Requests

**Background:**

Hillsdale College requests the following noise variances in conjunction with their Freshman festivities.

Sunday August 20, 2023 3:00 p.m. till 6:00 p.m. The College Choir will be singing on the East Lawn for Freshman Convocation.

Sunday August 20, 2023 6:00 p.m. till 8:00 p.m. There will be a sound system playing music in Slayton Arboretum for the Freshman Celebration.

Monday August 21, 2023 1:00 p.m. till midnight. There will be a live band in a large tent located on the empty lot between 180 and 204 Hillsdale Street for their Welcome Party Event.

Tuesday August 22, 2023 10:00 a.m. till 1:00 p.m. There will be a sound system playing music in a large tent located on the open lot between 180 and 204 Hillsdale Street for The Source.

**Recommendation:**

Approval is recommended as this is an annual request.

Scott A. Hephner



Chief of Police / Fire Chief



# HILLSDALE COLLEGE

PURSuing TRUTH · DEPENDING LIBERTY SINCE 1844

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June 13<sup>th</sup> 2023

Chief Scott A. Hephner  
Hillsdale Police Department  
Hillsdale City Hall  
Hillsdale, MI 49242

Dear Chief Hephner:

Hillsdale College would like to request a noise variance on Sunday, August 20<sup>th</sup> starting at 3:00 p.m. until 6:00 p.m. for Freshman Convocation. The College Choir will be singing, and will take place on the East Lawn (33 E. College Street) or in case of rain, the Biermann Athletic Center (91 E. College Street).

Hillsdale College would also like to request a noise variance for Sunday, August 20<sup>th</sup> starting at 6:00 p.m. and ending at 8:00 p.m. for the Freshman Celebration. There will be big a sound system playing music. This will take place at Slayton Arboretum, adjacent Barber Dr.

If you have any questions, please call me at 607-2454. Thank you for your assistance.

Thank you for your assistance.

Respectfully submitted,

William K. Whorley  
Director of Security

WKW/kbl



# HILLSDALE COLLEGE

PURSuing TRUTH · DEPENDING LIBERTY SINCE 1844

---

June 13<sup>th</sup>, 2023

Chief Scott A. Hephner  
Hillsdale Police Department  
Hillsdale City Hall  
Hillsdale, MI 49242

Dear Chief Hephner:

Hillsdale College would like to request a noise variance for Monday, August 21<sup>st</sup> 2023 starting at 1:00 p.m. and ending at 12: 00 a.m. for our Welcome Party Event. There will be a live band, in a large tent, located on the open lot between 180 Hillsdale Street and 204 Hillsdale Street.

If you have any questions, please call me at 517-607-2597

Respectfully submitted,

William K. Whorley  
Director of Security

WKW/kbl

June 13<sup>th</sup>, 2023

Chief Scott A. Hephner  
Hillsdale Police Department  
Hillsdale City Hall  
Hillsdale, MI 49242

Dear Chief Hephner:

Hillsdale College would like to request a noise variance for Tuesday, August 22<sup>nd</sup> 2023 starting at 10:00 a.m. and ending at 1:00 p.m. for The Source. There will be a sound system playing music in a large tent, located on the open lot between 180 Hillsdale Street and 204 Hillsdale Street.

If you have any questions, please call me at 517-607-2597

Respectfully submitted,



William K. Whorley  
Director of Security

WKW/kbl

# **City of Hillsdale Agenda Item Summary**

**Meeting Date:** July 17, 2023

**Agenda Item:** Consent

**SUBJECT:** Park Use Agreement – Domestic Harmony Kristin Lucas Duck Derby

**BACKGROUND:** Michelle Loren, Recreation Director

Domestic Harmony held its Annual Duck Derby at Mrs. Stock's Park Saturday, July 9, 2023. Due to the meeting cancellation in observance of the July 4<sup>th</sup> holiday, City Manager David Mackie and City Clerk Katy Price signed the Park Use Agreement on behalf of the City after its approval by legal counsel.

**RECOMMENDATION:**

I recommend Council authorize ratification of signature by the Mayor.

Signatures approved for ratification of above agreement by City Council on July 17, 2023.

**CITY OF HILLSDALE**

**DOMESTIC HARMONY**

\_\_\_\_\_  
Adam Stockford, Mayor  
City of Hillsdale

\_\_\_\_\_  
Hannah Jordan, Director

Dated: July \_\_\_\_, 2023

Dated: July \_\_\_\_, 2023

\_\_\_\_\_  
Katy Price, Clerk  
City of Hillsdale

Dated: July \_\_\_\_, 2023

# City of Hillsdale

## Agenda Item Summary

**MEETING DATE:** July 17, 2023

**AGENDA ITEM #:** Consent Agenda

**SUBJECT:** Water and Electric Backhoe

**BACKGROUND PROVIDED BY STAFF:** Jeff Gier, Director of Water and Wastewater/ Jake Hammel, Director of Electric

**Project Background:**

Electric, water, and sewer would like to purchase a new John Deere 320P backhoe, trade in the water/sewer 2001 Case backhoe, and keep the electric’s New Holland hoe for a backup machine. Staff foresees no issue in sharing the use of the new backhoe. Both departments budgeted for this purchase in the 2024 capital budgets. AIS is a State of Michigan contract dealer for the Wisconsin made John Deere backhoe. AIS just delivered two JD backhoes and a JD loader to Hillsdale County Road Commission.

**RECOMMENDATION:**

Board supports award by Council for the purchase of this John Deere backhoe from AIS Construction Equipment in the amount of \$152,799.00.

Price breakdown:

	Electric		Sewer		Water	
Machine	50%	\$67,699.00	25%	\$33,849.50	25%	\$33,849.50
Forks	50%	\$2,750.00	25%	\$1,375.00	25%	\$1,375.00
Breaker			50%	\$7,830.00	50%	\$7,830.00
Compactor			50%	\$5,488.50	50%	\$5,488.50
Load Tires	50%	\$445.00	25%	\$222.50	25%	\$222.50
Frost Tooth			50%	\$1,192.00	50%	\$1,192.00
18" Bucket	100%	\$2,990.00				
Trade In			50%	-\$10,500.00	50%	-\$10,500.00
<b>Totals</b>		<b>\$73,884.00</b>		<b>\$39,457.50</b>		<b>\$39,457.50</b>





AIS Construction Equipment  
 3690 Grand River Ave  
 Lansing, MI 48906  
 PHONE 517-321-8000 Fax 517-321-6275



**STATE CONTRACT 071B770090**

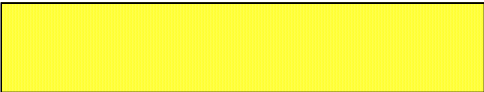
<b>Customer</b>	City of Hillsdale		
Name	Jacob Hammel		
City	Hillsdale	State	MI
Phone		ZIP	

<b>Misc</b>	
Date	6/30/2023
Attn	Jacob
Rep	Jeff Ely
Cell.	517-204-2127

Qty	Description	LIST PRICE	TOTAL
1	John Deere 320P Backhoe		\$ 218,830.00
	MIDEAL Discount		\$ (85,344.00)
	Delivery		\$ 400.00
	Standard Warranty 12 Month Full Comprehensive No Travel Charges		\$ -
	Extended Warranty 36 Month 2000 Hour Power Train and Hydraulic Forks		\$ 1,512.00
	NPK Breaker PH3		\$ 5,500.00
	NPK Compactor w/ Backfill Blade C3D		\$ 10,977.00
	Loaded Rear Tires w/ Rimguard non-corrosive		\$ 890.00
	Frost Tooth Bucket		\$ 2,384.00
	18" Trenching Bucket		\$ 2,990.00
	Trade in value of Case 580 Super L		\$ (21,000.00)
	<b>Surcharge</b> buyer agrees that if the operating costs of AIS and/or its product manufactures are affected as a result of significant regional or national economic fluctuations, AIS may add a surcharge to the price of the Goods to compensate for such cost variance.		

Subtotal	\$ 152,799.00
Shipping	Included
MI Sales Tax	Exempt
<b>TOTAL NET DUE</b>	<b>\$ 152,799.00</b>

<p>TERMS: AIS agrees to State of Michigan terms and conditions commodities          To place an order submit your PO to jely@aisequip.com or Fax to 517-321-6275</p>
--



**QUOTED PRICES FIRM FOR 30 DAYS. ALL QUOTES SUBJECT TO AVAILABILITY.**





ISSUED: 6/21/2023

## The Keefer House Hotel

QUARTERLY CONSTRUCTION UPDATE

City of Hillsdale  
ATTN: Hillsdale City Manager's Office  
97 N. Broad Street  
Hillsdale, MI 49242

Dear Mr. Mackie,

This letter is to update the city on the construction status of the Keefer House Hotel. At the time of the last update, we were reviewing the full waterproofing report and determining the best option to solve this major issue. As of today, waterproofing the basement is complete. This included tuckpointing the foundation walls, installing a waterproof membrane, and installing drain tiles. The process of drying out the basement is underway. Additional work is ongoing to clean-out and reconnect the on-site stormwater catch basin behind the hotel. Once the basin is fully assessed and connected, we will regrade the back lot to direct the water away from the building and into the basin.

Excavating the basement was not a cosmetic or elective decision. The basement is vital to the operations of the hotel since space is very limited on this parcel and ceiling heights were too short. More importantly, the original structural timber and the old, deteriorating underground plumbing needed to be replaced. These reasons required us to remove the basement slab and excavate the soil. Once we encountered significant water, it became evident to us as owner that this was a long-time issue that required addressing. Without being mitigated, the water would jeopardize the hotel's structural integrity.

At the start of construction, we emphasized that the nature of renovating historic buildings brings unexpected issues. The water issue was not inconsequential, nor could a solution be rushed without proper due diligence and assessment. Our new projected timeline for completion is late spring 2024. Throughout this project, CLRED remains committed to the Keefer House Hotel completion. We want to thank the City for its continued cooperation and patience as we diligently work toward the restoration and reopening of the historic Keefer House Hotel.

Regards,

Brant Cohen  
*Development Associate, CLRED*

CC: Nathan Watson, Mayor Stockford, Chairman Gelzer, Alan Beeker

## Katy Price

---

**From:** David Mackie  
**Sent:** Monday, July 10, 2023 8:29 AM  
**To:** Katy Price  
**Subject:** FW: Flying Juliet

Please put this email under Communication on the agenda.

David E. Mackie  
City Manager / BPU Director  
97 N. Broad St.  
Hillsdale, MI 49242  
Phone: (517)437-6444  
[dmackie@cityofhillsdale.org](mailto:dmackie@cityofhillsdale.org)



**From:** Mel Chapman [<mailto:mjchapman2@gmail.com>]  
**Sent:** Sunday, June 25, 2023 5:23 PM  
**To:** Hillsdale Airport <[Hillsdale\\_Airport@cityofhillsdale.org](mailto:Hillsdale_Airport@cityofhillsdale.org)>  
**Subject:** Fwd: Flying Juliet

Hi Ms. Ginger!

Thanks very much for setting aside your courtesy car for my daughter and me during our quick visit to Hillsdale last Wednesday. We greatly enjoyed your town and our walk around Hillsdale College. We had a great chat with Mr Stephen, and we sure enjoyed meeting Lucy prior to our departure. Looking forward to coming back to Hillsdale again soon.

Here is my blog post about our trip. If there is anything that you would like to have edited, please let me know. And feel free to share the blog link as you see fit with others in town or at the College. If you have any local events coming up, we just might fly back over

[Flying with Juliet – Daytrips and Weekend jaunts in a Piper Cherokee \(wordpress.com\)](#)

Cheers!

Mel

--

Mel Chapman  
Juliet's Pilot  
Mishawaka, IN

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

CONFIDENTIALITY NOTICE: This communication and any attachments may contain confidential and privileged information for the use of the designated recipient named above. If you are not the designated recipient, an employee, or agent responsible for delivering this message to the intended recipient, you are hereby notified that you have received this communication in error and that any review, disclosure, dissemination, distribution, or copying of it or its contents is strictly prohibited. If you receive this communication in error, please destroy all copies of this communication and any attachments and notify the sender immediately via phone, fax, or electronic mail. Thank you.

CONFIDENTIALITY NOTICE: This communication and any attachments may contain confidential and privileged information for the use of the designated recipient named above. If you are not the designated recipient, an employee, or agent responsible for delivering this message to the intended recipient, you are hereby notified that you have received this communication in error and that any review, disclosure, dissemination, distribution, or copying of it or its contents is strictly prohibited. If you receive this communication in error, please destroy all copies of this communication and any attachments and notify the sender immediately via phone, fax, or electronic mail. Thank you.

# **City of Hillsdale**

## **Agenda Item Summary**

**Meeting Date:** July 17, 2023

**Agenda Item:** Ordinance Adoption

**SUBJECT:** Amendment to Sec. 36-143, Rezoning of 440 & 450 Hidden Meadows Drive

**BACKGROUND PROVIDED BY STAFF (Alan Beeker, Zoning Administrator):**

The property located at 440 & 450 Hidden Meadows Drive is vacant property currently owned by the City of Hillsdale Economic Development Corporation (EDC). It is bordered on two sides by public streets to the south and east. The west side of the parcel is the City limit and is bordered by agricultural property. The north side is adjacent to the Three Meadows sub-division which is zoned R-1, Single-Family. The EDC currently has a purchase agreement with Green Ventures, LLC. As a requirement of the agreement, Green Ventures, LLC applied for the rezoning of the property from R-1, Single-Family Residential District to RM-1 Multi-Family Residential District.

The Planning Commission held a public hearing at the June 21, 2023 meeting. The Commission moved to recommend the rezoning of the property as requested by Green Ventures, LLC.

**RECOMMENDATION:**

It is the recommendation of the City Planning Commission by unanimous vote that City Council adopt the resolution to amend the Zoning Ordinance, Section 36-143, Division 1, Article 3.

**ORDINANCE #2023-04**

AN ORDINANCE TO AMEND SECTION 36-143 OF DIVISION 1, OF ARTICLE III OF CHAPTER 36 OF THE CODE OF THE CITY OF HILLSDALE.

THE CITY OF HILLSDALE ORDAINS that the zoning classification of the following described property should be and is hereby changed from R-1, Single-Family Residential District to RM-1 Multiple-Family Residential District:

A parcel of land being a part of the southwest of Section 27, Town 6 South, Range 3 West, City of Hillsdale, Hillsdale County, Michigan. Said parcel being bounded and described as follows:

Beginning at the southwest corner of Section 27, Town 6 South, Range 3 West; thence North 89°53'24" East, along the South Range 3 West; thence North 89°53'24" East, along the south line of the southwest of said Section 27, 369.68 feet; thence North 00°07'22" West, along the westerly line of Hidden Meadows Drive, according to the recorded plat of Three Meadows No. 1, as recorded in Liber 11 of Plats, pages 5 and 6, Hillsdale County Records, 454.23 feet; thence northeasterly along said westerly line of Hidden Meadows Drive, along an arc of curve to the right an arc distance of 183.95 feet (said curve having a radius of 383.00 feet, a central angle of 27°31'08", a chord bearing and distance of North 13°38'11" East 182.19 feet) to the southeast corner of Lot 1 of said plat of Three Meadows No. 1; thence North 62°36'16" West, along the south line of Lot 1 and Lot 2 of said plat of Three Meadows No. 1, 205.93 feet; thence South 89°53'24" West, parallel with the south line of the southwest of said Section 27, 230.23 feet to the intersection of the west line of the southwest of said Section 27; thence South 00°06'38" East, along said west line, 726.31 feet to the point of beginning.

THE CITY OF HILLSDALE FURTHER ORDAINS that Section 36-143 of Division 1 of Article III of Chapter 36 of the Code of the City of Hillsdale and the zoning boundaries of R-1 Single Family Residential District and RM-1 Multiple-Family Residential District referenced herein should be and are hereby amended so as to comport with and reflect the changes in the zoning classification above provided.

Except as hereinbefore specifically amended, Chapter 36 of the Code of the City of Hillsdale and all articles, divisions, and sections contained therein are hereby ratified and affirmed.

This ordinance and/or a summary of its regulatory effect and its effective date shall be published within fifteen (15) days from the date of its passage as required by law.

Subject to said publication having occurred as above provided, this ordinance shall become effective fifteen (15) days from the date of its passage.

Passed at a regular meeting of the Council of the City of Hillsdale held on the seventeenth day of July 2023.

CITY OF HILLSDALE

By \_\_\_\_\_  
Adam Stockford – Mayor

By: \_\_\_\_\_  
Katy Price – Clerk

Date Proposed: 5/17/2023  
Date Published as Proposed: 6/1/2023  
Date Passed: \_\_\_\_\_  
Date Published as Passed: \_\_\_\_\_  
Effective Date: \_\_\_\_\_

# City of Hillsdale

## Agenda Item Summary

**Meeting Date:** July 17, 2023

**Agenda Item:** Introduction and Adoption of Ordinances/Public Hearing

**SUBJECT:** Workforce Housing PILOT Ordinance

**BACKGROUND PROVIDED BY:** Sam Fry, Marketing & Development Coordinator

The City of Hillsdale's Economic Development Corporation (EDC) signed a purchase agreement with Green Development Ventures, LLC, on March 21, 2023, with the objective of selling the EDC's remaining land (approximately 25.75 acres) located in the Three Meadows Subdivision. The developer, Allen Edwin Homes, has proposed constructing workforce housing targeted at middle-income families. To keep the rents in these new single-family homes affordable for middle-income families, they are seeking to utilize legislation which enables developers of workforce housing projects to enter into PILOT (Payment in Lieu of Taxes) agreements with local governing units. This proposed ordinance would establish the framework for the developer to apply to the City for this tax exemption.

### **RECOMMENDATION:**

Staff recommends the adoption of the following workforce housing PILOT ordinance, which will allow the developer to apply for a workforce housing PILOT tax exemption. This ordinance is modeled after what other communities pursuing similar developments, such as Jackson and White Cloud, have adopted and it has been reviewed by our City attorney.



**ORDINANCE NO. 2023-05**

An ordinance providing for the approval of an exemption from ad valorem property taxes for housing being developed or rehabilitated for workforce housing under the authority of the State Housing Development Authority Act of 1966, Public Act 346 of 1966, as amended.

**WORKFORCE HOUSING PILOT ORDINANCE**

WHEREAS, the City Council of the City of Hillsdale has determined that it is in the best interests of the City to provide for and encourage the development or rehabilitation of workforce housing by exempting such housing from all ad valorem property taxes imposed by any taxing jurisdiction and providing for payment of an annual service charge for public services in lieu of all such taxes, the City Council having determined that Workforce housing is a public necessity, that the City will be benefited and improved by such housing, and that, therefore, encouraging the development or rehabilitation of the same through ad valorem property tax exemption is a valid public purpose, and

WHEREAS, the City Council has further determined that A PILOT, or service charge payment in lieu of taxes, is an effective means of incentivizing the construction of workforce housing within the City of Hillsdale, and

WHEREAS, The City is authorized by section 15a of Public Act 346 of 1966, as amended, MCL 125.1415a, to establish a service charge to be paid in lieu of taxes with respect to new or rehabilitated workforce housing in an amount it chooses, but not an amount that exceeds the taxes that would be paid but for that statutory section, and

WHEREAS, the City Council has further determined that the stability and predictability of the service charge paid in lieu of all ad valorem property taxes during the periods as contemplated by this ordinance is essential to the determination of economic feasibility of workforce housing projects that are developed or rehabilitated in reliance on such tax exemption,

NOW, THEREFORE, THE CITY OF HILLSDALE ORDAINS:

**SECTION 1. Title.** This Ordinance shall be known and cited as the "Hillsdale Workforce Housing PILOT Ordinance."

**SECTION 2. Definitions.**

(A) "Area median income" means the median income for the area as determined under section 8 of the United States housing act of 1937, 42 USC 1437F, adjusted for family size.

(B) "Authority" means the Michigan State Housing Development Authority.

(C) "Shelter Rent" means the rental or carrying charges established for occupancy in housing projects, exclusive of payments for taxes and charges for heat, light, water, cooking fuel, and other necessary utilities.

(D) "Taxable value" means taxable value as calculated under section 27a of the general property tax act, 1893 PA 206, MCL 211.27a.

(E) “Workforce housing” means rental units or other housing options that are reasonably affordable to, and occupied by, a household whose total household income is not greater than 120% of the area median income published by the United States Department of Housing and Urban Development.

**SECTION 3. Authorization and Establishment of Workforce Housing PILOT.**

(A) The class of housing projects to which the tax exemption shall apply and for which a service charge may be paid in lieu of all ad valorem property taxes are housing projects being developed or rehabilitated for workforce housing, as defined in this ordinance.

(B) Workforce housing and the property on which such housing is or will be located shall be exempt from all ad valorem property taxes from and after the commencement of construction or rehabilitation of such housing. Construction must start within one year of the date of the Authority’s notification of exemption.

(C) In lieu of payment of ad valorem property taxes, City will accept payment of an annual service charge in lieu of all ad valorem property taxes for public services from the owner of a housing project having a certified notification of exemption in accordance with the following:

(1) Subject to subsections (D), (E) and (F), for a new construction project, an amount that is the greater of the tax on the property on which the project is located for the tax year proceeding the date on which the construction is commenced or 10% of the annual Shelter Rents obtained from the project.

(2) Subject to subsections (D), (E) and (F), for a rehabilitation project, an amount that is the lesser of the tax on the property on which the project is located for the tax year proceeding the date on which rehabilitation is commenced or 10% of the annual Shelter Rents obtained from the project.

(3) The service charge paid in lieu of taxes shall not exceed the amount in ad valorem taxes that an owner would have otherwise paid if the workforce housing project were not tax exempt.

(D) Notwithstanding the provisions of MCL 125.1415a(3)(b) and 125.1415a(7) to the contrary, a contract shall be deemed effected between the City and the owner of the workforce housing to provide a tax exemption and accept service charge payments in lieu of taxes as previously described by this section upon the adoption of a project-specific resolution by the City Council.

(E) Notwithstanding subsection (C), the service charge paid each year in lieu of taxes for that part of a Workforce housing project that is tax exempt under this Ordinance but not used for workforce housing must be equal to the full amount of the taxes that would be paid on that portion of the project as if the project were not tax exempt. The owner of the project shall allocate the benefits of any tax exemption granted pursuant to this Ordinance exclusively to workforce housing or to the maintenance and preservation of the housing project as safe, decent, and sanitary workforce housing.

(F) The annual service charge under subsection (C) for a workforce housing project that is tax exempt under this Ordinance must be increased by an additional amount, as defined in subsection (F)(3) below, if both of the following requirements are met:

(1) Not later than 45 days after the County Treasurer’s receipt of the certified notification of the exemption, the Hillsdale County Board of Commissioners passes a resolution, by majority vote, that provides that the additional amount must be paid.

(2) The approval of the resolution described in subparagraph (F)(1) above, is in accordance with an ordinance or resolution adopted by the Hillsdale County Board of Commissioners concerning the factors to be considered when assessing whether the additional amount must be paid.

(3) “Additional amount” means an amount equal to the difference between the following:

(a) The millage rate levied for operating purposes by Hillsdale County, multiplied by the current taxable value of that housing project.

(b) The amount of the annual service charge paid in lieu of ad valorem property taxes by the housing project under subsection (C) that is distributed to Hillsdale County pursuant to MCL 125.1415a(5).

**SECTION 4. Workforce Housing PILOT Application, Review and Approval Process.**

(A) An applicant for a workforce housing PILOT must own the property that is the subject of the application or must be the purchaser under a purchaser or option agreement. The property that is the subject of the application must be zoned for the use at the time of application.

(B) Prior to applying for a workforce housing PILOT, the applicant is encouraged to meet with the City Manager, Treasurer, and Assessor and any other person as may be designated by the Mayor or City Manager and present the proposed workforce housing project. The presentation may include a description of the applicant’s organizational structure, describe the applicant’s development experience, describe the scope of the workforce housing project, including location, number of units and types of units, and typical floor plans and exterior elevations, schedule with projected milestones, and estimated shelter rents.

(C) The applicant shall submit its request for a workforce housing PILOT using the form provided by City Assessor and include the information identified in subsection (B) above together with a zoning compliance letter.

(D) If a complete application is received no less than 20 days prior to the next regularly scheduled City Council meeting, the City Clerk will place the request on the agenda of the next regularly scheduled meeting. If the application is received less than 20 days prior to the next regularly scheduled City Council meeting, the application shall be placed on the agenda of the regular meeting that follows the next regularly scheduled meeting or the agenda for a special meeting scheduled by the City Council at the request of the applicant.

(E) When reviewing an application for a workforce housing PILOT, the decision to approve or deny the request shall be guided by the City Council’s consideration of the following factors:

- (1) Whether the proposed PILOT will increase the number of available workforce housing units in the City.
- (2) Whether the proposed PILOT will reduce the functional obsolescence of an existing building or housing unit(s).
- (3) Whether the proposed PILOT is likely to encourage expansion of the population of City.
- (4) Whether the location of the workforce housing is consistent with the goals and objectives of the City's Master Plan.
- (5) Whether the development or rehabilitation of the workforce housing requires zoning variances or results in the continuation of a nonconforming use.
- (6) Whether the proposed PILOT will result in the provision of housing amenities.
- (7) Whether the proposed PILOT will facilitate provision of attractive, viable housing units.

(F) Approval of a PILOT for workforce housing requires passage of a resolution of approval by a majority vote of the City Council that includes the findings with respect to the standards of subsection (E) above.

(G) If the PILOT application is approved, the City Clerk will deliver to the applicant a certified copy of the resolution approving the application.

(H) To defray the administrative cost of processing an application for a workforce housing PILOT, the City Council shall include a workforce housing application fee in its annually adopted fee schedule, which fee must be paid in full by an applicant at the time its application is submitted, as a condition precedent to consideration of the application by the City Council.

**SECTION 5. Authority Affidavit and Assessor Notification.**

(A) Upon receipt of a certified copy of the resolution approving the PILOT application, the applicant must submit an affidavit to the Authority in the form required by the Authority for certification by the Authority that the project is eligible for a PILOT.

(B) Upon receipt of notification from the Authority that the project is eligible for a PILOT, the applicant must file the notification of exemption with the City Assessor before November 1 of the year preceding the tax year in which the exemption is to begin.

(C) Not later than 5 business days after receipt of the certified notification of the exemption, the City Assessor shall provide a copy of the certified notification of the exemption to the Hillsdale County Treasurer.

**SECTION 6. Payment of PILOT.**

(A) The owner of the workforce housing shall remit the annual PILOT payment to the City Treasurer on or before May 31 of the following year. Any PILOT payment or portion of PILOT payment remaining unpaid as of the due date shall bear interest at 1% per month and require payment of a 3% penalty fee. The PILOT payment shall be accompanied by an estimate of shelter rents for the current calendar year and a certified roll of shelter rents for the preceding calendar year.

(B) Except as otherwise provided in this Section and Section 3, any payments for public services under this Ordinance shall be distributed to the governmental units levying the general property tax in the same proportion as prevailed with the general property tax in the previous calendar year. The distribution to those governmental units shall be made as if the number of mills levied for local school district operating purposes were equal to the number of mills levied for the purposes in 1993 minus the number of mills levied under the state education tax act, 1993 PA 331, MCL 211.901 to 211.906, for the year for which the distribution is calculated. The amount of payments in lieu of taxes to be distributed to a local school district for operating purposes under this subsection must not be distributed to the local school district but instead must be paid to the state treasury and credited to the state school aid fund established by section 11 of article IX of the state constitution of 1963.

**SECTION 7. Duration.**

The tax-exempt status of a housing project approved as workforce housing by resolution of the City Council shall be encumbered by a covenant running with the land that restricts the use of the housing project to workforce housing for a period not to exceed 15 years or such greater or lesser period of time as may be authorized by state law and as may be approved by the PILOT resolution passed by majority vote of the City Council.

**SECTION 8. Severability.**

The provisions of this Ordinance shall be deemed to be severable, and should any provision be declared by any court of competent jurisdiction to be unconstitutional or invalid, the same shall not affect the validity of this Ordinance as a whole or any provision of this Ordinance, other than the provision so declared to be unconstitutional or invalid.

**SECTION 9. Inconsistent Ordinances.**

All ordinances or parts of ordinances inconsistent or in conflict with the provisions of this Ordinance are repealed to the extent necessary to give this ordinance full force and effect.

**SECTION 10. Effective Date.**

This Ordinance shall become effective on August 1, 2023.

At a regular meeting held on \_\_\_\_\_, 2023, on motion made by \_\_\_\_\_ and supported by \_\_\_\_\_, this Ordinance was adopted on by a \_\_\_ vote.

AYES:

NAYS:

ORDINANCE 2023-\_\_\_ IS ENACTED.

---

CITY CLERK

# **City of Hillsdale Agenda Item Summary**

**Meeting Date:** July 17, 2023

**Agenda Item:** Old Business

**SUBJECT:** O&G's BPU Board Recommendation

**BACKGROUND PROVIDED BY: BPU Director Dave Mackie**

On June 26<sup>th</sup> the O&G Committee met to discuss how BPU Board appointments should be handled. Attached is the memo from the O&G Committee with their recommendation and a memo from Councilman Morrisey with additional information.

**RECOMMENDATION:**

Consider the O&G Committee's recommendation on how BPU Board appointments should be handled.

MEMO

FROM: Will Morrisey, Chair, Operations and Government Committee

TO: Mayor and City Council

The Operations and Government Committee met on June 26 to discuss Mayor Stockford's request regarding residency requirements for members of the Board of Public Utilities.

Mayor Stockford addressed the Committee, saying that he would like to see more City residents on the Board. Currently, four of five members reside outside the City limits. This is disproportionate to the BPU's customer base, which has approximately 3,850 City residents and 2,100 residents of outlying municipalities.

Chairman Morrisey read a statement clarifying the relationship of the City Charter to State statutes and the meaning of the term 'representative.' Both of these issues have been raised in prior discussion of the BPU membership issue. With the concurrence of his colleagues on the Committee, this statement will be included in the Council meeting packet.

The Committee unanimously voted to recommend, but not require, the Mayor appoint subsequent members with a view toward bringing the ratio of City residents and out-of-city residents on the Board more nearly in line with the customer base. Currently, four out of five members are out-of-city residents.

The Committee requested that BPU Director Mackie establish whether the salaries and benefits, if any, of Board members need to be adjusted to bring them into conformity with State statutes.

Respectfully,

Will Morrisey



## MEMO TO OPERATIONS AND GOVERNANCE COMMITTEE

FROM: Will Morrissey, Chairman

**Before we address the matter of residency requirements for Board of Public Utility members, it will be useful to clarify two matters that have come up in previous discussions:**

1. The relationship of the City Charter to State of Michigan statutes.
2. The definition of the term 'representation.'

### **City Charter, State Statutes**

A municipal charter is the equivalent of a 'constitution' in the sense that it provides a legal framework for all municipal ordinances. Similarly, the United States Constitution provides the legal framework for all federal laws and the Michigan State Constitution provides the legal framework for all State statutes.

But a city charter differs from the U.S. Constitution in one key respect. There is no set of human laws 'above' the U.S. Constitution. The American people are the sovereigns; they govern themselves. Even international law, including treaties, can be 'opted out of' by a sovereign country. The only enforcement for violations of treaties are sanctions imposed by other sovereign countries or by organizations representing those countries, up to and sometimes including war. There is no 'world government' that is juridically superior to the United States or any other sovereign country.

A city charter, however, exists only after it has been submitted to the State of Michigan for approval. Municipal government in Michigan are in effect political subdivisions of the State, even though many municipalities predate the State. Charters are authorized by the State under the Home Rule Cities Act, which governs the required and permissible contents of a city charter.

Therefore, if a state statute is enacted that contradicts or restricts a provision in a city charter, the State statute overrides the charter provision, even if the charter provision was legal under State law at the time the charter was enacted. That is, local governments in Michigan cannot adopt or enforce charter provisions or ordinances consistent with charter provisions if those provision or ordinances conflict with State law.

The Hillsdale Charter provision stipulating that all BPU members shall be City residents is overridden *if* the BPU member is an employee of the City. This does not mean that the City *must* make BPU members City employees, but it is legal to do so. It is a policy decision.

The question before the Committee is whether the City *should* continue to classify BPU members as City employees, thus enabling them to live outside the City limits.

The rationale for doing so seems to be, as Councilman Sharp stated at our last City Council meeting, that a substantial number of BPU customers live outside the City limits, and therefore it is good to have persons living outside the City on the Board, in order to *represent* those customers.

## Representation

It should be noted that such terms as ‘representation,’ ‘representative,’ and ‘represent’ have at least two meanings: one, strict and legal; the other, general and a matter of policy, not of law.

We saw this in the recent dispute over the Library Board. Residents of Hillsdale Township and Jefferson Township claimed that if a local school board member was not on the board, they would no longer be *represented* on the board. This, they said, would be taxation without representation.

This claim was false. The townships’ governing bodies are the legal representatives of the townships’ residents. The governing bodies have entered into contracts with the City of Hillsdale in which the townships exchange taxpayer-supplied revenues with the City in return for library privileges for the residents of the townships. Thus, the townships’ residents are taxed, but they are fully represented in the strict, legal sense, by their township councils.

They are *not* represented in the much looser or general sense that there is a person residing in each township on the Library Board, but Hillsdale City is under no legal obligation to follow this general sense of “representation,” and never intended to place Board of Education members on the Library Board for that purpose, in the first place. The library belongs to the City. Had the City intended to place township representatives on the Library Board, the City would have done so with that express purpose in mind.

With regard to the BPU, state statute permits its employees to live outside the City limits. It does not *require* the City to appoint “representatives” from outside those limits to serve on the Board.

This is because the BPU is a publicly owned utility—owned wholly by the City of Hillsdale. It is not a corporation owned by stockholders. If it were, the stockholders would have the legal right to vote for the members of the BPU in proportion to the number of shares each stockholder would hold. BPU has no stockholders; it has *ratepayers*. Similarly, if I pay money to a company that sells propane gas, I pay for the gas and the services provided by the company, but I have no legal right to any ‘say’ in how the company is governed or in who runs the company.

Therefore, the status of BPU members who live outside the City limits as “representatives” of ratepayers who live outside those limits is *not* a legal claim, a claim to representation in the strict sense. “Representative” in this case is meant in the loose and general sense.

We are therefore discussing a matter of City *policy*, not a City obligation. As a matter of policy, should we continue our practice of classifying BPU members as employees—thus enabling members of the Board to live outside City limits, or should we return to following the Charter provision which prohibits that? The Charter provision no longer has the absolute legal authority it had at one time, on this matter because state statute now permits us to do otherwise, *if* we so choose.

# City of Hillsdale

## Agenda Item Summary

**Meeting Date:** July 17, 2023  
**Agenda Item:** Old Business  
**Subject:** Memorandum of Agreement / School Resource Officer

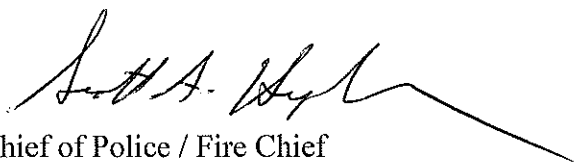
**Background:**

Attached is a memorandum of agreement between the City of Hillsdale Police Department and the Hillsdale Community School District pertaining to the School Resource Officer. This agreement is required by the State for grant purposes and contains required sections and specified language. The parties collaborated on this agreement and it has been reviewed by the City Attorney and the Attorney for the School District.

**Recommendation:**

Approval of this agreement is recommended as this is a required component of implementation of the School Resource Officer program.

Scott A. Hephner



Chief of Police / Fire Chief

**School Resource Officer  
Memorandum of Agreement**

This Memorandum of Agreement (the “Agreement”) is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2023, by and between **HILLSDALE COMMUNITY SCHOOLS**, a Michigan general powers school district, whose address is 30 S. Norwood Avenue, Hillsdale, Michigan 49242 (“District”) and the **CITY OF HILLSDALE**, a Michigan municipal corporation, through the City of Hillsdale Police Department Police Department, whose address is 97 N. Broad Street, Hillsdale, Michigan 49242 (“City”) (individually, a “Party” and collectively, the “Parties”).

**WHEREAS**, municipal corporations, such as the Parties, are authorized to contract with each other for services pursuant to the Intergovernmental Contracts Between Municipal Corporations Act, MCL 124.1 et seq.; and

**WHEREAS**, a general powers school district, such as the District, is further authorized to enter into agreements with public entities as part of performing the functions of the school district, pursuant to the Revised School Code, MCL 380.11a(4);

**WHEREAS**, the District is desirous of engaging the services of a school resource officer (“SRO”), who will assist the District with school safety and crisis prevention, but not discipline, and in accordance with the School Resource Officer Grant Program Award; and

**WHEREAS**, the City is willing to provide one (1) City police officer to provide SRO services under the following terms and conditions; and

**NOW, THEREFORE**, the Parties agree as follows:

1. **Term.** This Agreement will be effective for a three-year term, commencing July 1, 2023 and ending July 1, 2026. Either party may terminate this Agreement at any time, with or without cause, by providing at least sixty (60) days’ advance written notice of termination to the other party.
2. **SRO Selection.** The City will assign one (1) City police officer to the District to serve as an SRO. The City will ensure that any person appointed to serve as an SRO is fully trained, certified, and licensed to serve in that role. District and City mutually acknowledge and agree that the training of an officer to serve as an SRO involves extensive training sessions for the officer that will take a matter of weeks to complete and that will involve significant expense to the City. Accordingly, if an SRO is no longer employed by the City, it may take several weeks to replace such officer and in such instance, the consideration by District to City as set forth in Paragraph 6 of this Agreement may be suspended or prorated as the case may be to reflect any time periods wherein a SRO officer is not available for assignment. The District and City further acknowledge and agree that the replacement of an officer at the request of the District will result in delay of assignment and significant cost to the City and, accordingly, the District shall not have the right to request replacement of reassignment of the designated SRO without first engaging in Program Evaluation as set forth in Paragraph 17 of this Agreement, and providing City with at least Forty Five (45) days written notice of its request to replace or reassign the designated SRO and District further acknowledges that there may be a delay in the assignment of an officer in which case, the compensation by District to City may be suspended or prorated as the case may be to reflect any time periods wherein a SRO officer is not available for assignment.

3. **Duties.** The SRO will perform the following duties for the District:
- a. Assist District administration in ensuring the physical safety of District buildings;
  - b. Wear his or her City-approved uniform at all times while performing services at the District or acting in an official capacity;
  - c. Speak to classes on law enforcement, and other topics when assigned by the superintendent (or designee);
  - d. Work with District administration to develop and update safety procedures (e.g., emergency operation plan) for potential threats to District buildings;
  - e. Contact and update the building principal about safety-related concerns;
  - f. Aid in crisis prevention at school and help de-escalate aggression that occurs between students, staff, and any outside parties;
  - g. Use a City vehicle for transportation between school buildings and events; and
  - h. Perform such other duties as mutually agreed upon the Superintendent and the SRO, so long as such duties are legitimately and reasonably related to the SRO program, and so long as such duties are consistent with local, state, and federal law and City Police Department policies.

The SRO will not be responsible for requests to resolve or enforce routine discipline problems involving students. The administration of student discipline, including student code of conduct violations and student misbehavior, is the responsibility of District administrators unless the violation or misbehavior involves criminal conduct.

4. **Hours.** The SRO will be scheduled for a minimum of forty (40) hours per week in accordance with the District's academic calendar. The City will determine the SRO's work schedule after consultation with District officials. Hours may be reduced while school is not in session. During the holidays and breaks in the school year (winter, mid-winter, spring break, summer) while school is not in session, the SRO will provide services to the City of Hillsdale Police Department as assigned.
5. **Contractor Status.** The City will remain the sole and exclusive employer of the SRO for all purposes, including hiring, directing, discharge, compensation, overtime wages, fringe benefits, pension or retirement benefits, travel expenses, mileage allowances, transportation costs, and other allowances or reimbursements of any kind, including, but not limited to, workers' disability compensation, unemployment compensation, Social Security Act protections and benefits, retirement and pension, any employment taxes, and any other statutory or contractual right or benefit based on any employment status. The District is not responsible for the direct payment of the SRO's wages or benefit, and the SRO shall not be entitled to benefits provided to District employees.

6. **Consideration.** In consideration for the SROs services provided, the District will pay to the City the amount equal to 75% of the actual cost of the SRO's wages, benefits, and training, as calculated in the payment breakdown attached as Exhibit "A". Payment will be made on or before the 1<sup>st</sup> day of each month. In the event this Agreement is terminated pursuant to Paragraph 1, all costs referenced in this Paragraph will be prorated based on the number of days the SRO actually worked in the District prior to termination, and each Party will promptly issue any payment or refund to the other Party as applicable.
7. **Training.** The SRO will receive such training as is necessary to permit the SRO to effectively advance the District's educational mission in the context of his or her duties as SRO. Training topics, goals, objectives, and attendance will be determined jointly by representatives of the District and the City. Despite the foregoing, any formal SRO training at the District's expense will require the District's advance written authorization.
8. **Compliance with District Board Policies.** The SRO will abide by District policies that are applicable to the Agreement, such as:
  - a. Anti-Harassment (Board Policy 5517);
  - b. Control of Casual-Contact Communicable Diseases (Board Policy 8450);
  - c. Drug Prevention (Board Policy 5530);
  - d. Emergency Situations at Schools (Board Policy 8420);
  - e. Interrogation of Students (Board Policy 5540);
  - f. Search and Seizure (Board Policy 5771);
  - g. Student Abuse and Neglect (Board Policy 8462);
  - h. Student Records (Board Policy 8330);
  - i. Use of Medications (Board Policy 5330);
  - j. Use of Tobacco on School Premises (Board Policy 7434); and
  - k. Weapons (Board Policy 5772).

Upon both Parties' execution of this Agreement, the District will provide the City's Chief of Police with a copy of those board policies.

9. **Other Costs.** The City is responsible for the costs of any other resources necessary for the SRO to satisfy the obligations of this Agreement, including, without limitation, the costs of uniforms, special equipment, and vehicles.
10. **School Building Space and Computer Access.** Upon the SRO's request, the District will provide the SRO with an individual work station and computer with internet access. The SRO may only use District computers, internet, equipment, and supplies for purposes directly related to implementation of this Agreement. The District will provide the SRO with all pertinent District personnel phone numbers and emergency contacts.

11. **Criminal Background Checks.** The City will ensure that a criminal history check through the Michigan State Police and the Federal Bureau of Investigation has been conducted for the SRO and any others assigned to regularly and continuously work at the District. Accordingly, the City, at its expense, will take all necessary steps to ensure criminal background checks are initiated. The City will not assign any of its employees, agents, or other person(s) to perform any services under this Agreement where the person(s) would regularly and continuously work in the District’s facilities or program sites if the person(s) has been convicted of any of the following offenses:
- a. Any “listed offense” as defined under Section 2 of the Sex Offenders Registration Act, MCL 28.722;
  - b. Any offense enumerated in Sections 1535a or 1539b of the Revised School Code;
  - c. Any felony; provided however, that with prior written approval of the District’s Board of Education and Superintendent, a person who has been convicted of a felony (other than a “listed offense” as defined above) and who is regularly and continuously providing services under this Agreement at school facilities may be permitted to perform such services when, in the judgment of the District’s Board of Education, that person’s presence will not pose a danger to the safety or security of students or personnel;
  - d. Any misdemeanor conviction involving sexual or physical abuse as those terms are defined in Revised School Code Sections 1230(10) and 1230a(8);
  - e. Any offense of a substantially similar enactment to those enumerated in a. through d. above of the United States or another State; or
  - f. Any other offense that would, in the judgment of the District, create a potential risk to the safety and security of students serviced by the District or employees of the District.
12. **FERPA.** The SRO performing services under this Agreement will be deemed a part of the City’s “law enforcement unit,” as defined by the Family Educational Rights and Privacy Act (“FERPA”). 34 CFR § 99.8(a). Moreover, the SRO will be considered a “school official determined to have a legitimate educational interest” in accordance with FERPA, 34 CFR § 99.31(a)(1). To that end, the City represents that the SRO (A) is performing an institutional function or service that the District has outsourced and which would otherwise be performed by the District’s personnel; (B) has a legitimate educational interest in the FERPA-protected information; (C) is under the direct control of the District with respect to the use and maintenance of education records; and (D) will comply with the re-disclosure limitations set forth in FERPA, including but not limited to the requirement before any re-disclosure to (i) obtain written permission from the student’s parent/guardian; (ii) obtain a lawfully issued subpoena or court order; or (iii) articulate a health or safety emergency during the limited period of the emergency.

The parties acknowledge that any records that are both created and maintained by the City for a law enforcement purpose are considered records of a law enforcement unit and are therefore excluded from the definition of “education records” under FERPA. 34

CFR § 99.8(b)(1). Records of a law enforcement unit do not include those records created and maintained by a law enforcement unit exclusively for a non-law enforcement purpose, such as a disciplinary action or proceeding conducted by the District. 34 CFR § 99.8(b)(2). Additionally, “education records,” including video surveillance, do not lose their status as education records and remain subject to FERPA while in possession of the City. 34 CFR § 99.8(c)(2).

13. **Insurance.** The City will maintain, at its own expense during the term of this Agreement, the following insurances:
- a. Worker’s compensation insurance with Michigan statutory limits and employer’s liability insurance with a minimum limit of One Hundred Thousand Dollars (\$100,000) each occurrence for any employee;
  - b. Comprehensive/commercial general liability insurance with a combined single limit of Two Million Dollars (\$2,000,000) each occurrence for bodily injury and property damage. Policy includes personal injury coverage;
  - c. Automobile liability insurance covering all owned, hired and non-owned vehicles with personal protection insurance to comply with provisions of the Michigan No Fault insurance law including residual liability insurance with a minimum combined single limit of Two Million Dollars (\$2,000,000) each occurrence for bodily injury and property damage;
  - d. Police professional liability coverage with a minimum limit of Five Hundred Thousand Dollars (\$500,000) each occurrence.

The City will name the “Hillsdale Community Schools” as an additional insured on its general liability insurances and other insurance as is reasonably necessary to insure the District from any liability as a result of any act or omission of the SRO.

14. **Governmental Immunity.** Neither the District nor the City will waive its governmental immunity nor any defense available to them or their officers, agents, or employees under the Michigan Governmental Immunity Act, or any other defenses which may be available to each governmental entity, or its officers, agents, and employees. The District and the City are solely responsible for the acts, errors, or omissions of its respective officers, agents, and employees.
15. **Non-Discrimination.** The Parties covenant that they will not discriminate against an employee or applicant of employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, sexual orientation, gender identity or expression, marital status, disability, or any other protected class that is unrelated to the individual’s ability to perform the duties of a particular job or position. Breach of this covenant may be regarded as a material breach of the contract. This provision required by law, MCL 37.2209.
16. **Notices and Point Of Contact**



The points of contact for the administration of this Agreement are indicated below. All notices or other written communications shall be addressed as indicated below or as specified by a subsequent written notice delivered by the party whose address or authorized representative has changed.

Notices or other written communications required by or related to this Agreement shall be in writing and shall be delivered in one of the following manners:

1. In person;
2. By certified registered mail, return receipt requested, with all postage or charges prepaid; or
3. By electronic mail from an e-mail account for a point of contact indicated below to an e-mail account for a point of contact indicated below.

**For the District:**

Shawn Vondra  
Superintendent  
30 S. Norwood St.  
Hillsdale, MI 49242  
[shawn.vondra@hillsdaleschools.org](mailto:shawn.vondra@hillsdaleschools.org)  
517.437.4401

**For the City:**

Scott Hephner  
Chief of Police  
97 N. Broad St.  
Hillsdale, MI 49242  
[shephner@cityofhillsdale.org](mailto:shephner@cityofhillsdale.org)  
517.437.6460

**17. Program Assessment**

The SRO activities will be assessed as needed or upon request of one or both Parties. The assessment will be conducted jointly between HCPD and District. The following areas will be used by the Parties to evaluate the program:

1. Number of student referrals, number of student suspensions, number of student contacts for counseling/mentoring, number of law enforcement and safety classes facilitated.
  2. Feedback from staff/parents/students including concerns bt District regarding the suitability of the assigned SRO to srev in the designated apacity.
18. **Dispute Resolution.** Disputes arising from or relating to this Agreement must be presented to the District or the City, in writing, for discussion and informal resolution. Disputes must identify the provision(s) in dispute, the full relief requested, and all the facts and circumstances supporting the requested relief, including the names of all witnesses and relevant documents. If the issues cannot be resolved between the District and the City, then the dispute may be submitted to the appropriate Michigan state court.
19. **Governing Law.** This Agreement will be construed in accordance with and governed by the laws of the State of Michigan.
20. **Construction of Agreement.** This Agreement will be deemed to have been jointly drafted by both parties. Any asserted ambiguity may not be construed against either party.

21. **Counterparts.** This Agreement may be executed in one or more counterparts, including facsimile copies, each of which shall be deemed an original, but all of which shall together constitute one and the same instrument
22. **Severability.** If any provision of this Agreement is held invalid by any other applicable statute or regulation or by a decision of a court of competent jurisdiction, the invalidity will not affect any other provision of this Agreement that is severable and can be given effect without the invalid provision.
23. **Entire Agreement.** This document represents the Parties' entire Agreement, and supersedes all prior negotiations, representations, or contracts, either written or oral related to the subject matter of this Agreement. Modification to this Agreement, including to this paragraph, may only be made by a writing signed by both parties.

**IN WITNESS WHEREOF**, each person's signature below represents and warrants that he or she is the signatory authorized to execute this Agreement on behalf of the District or the City.

**DISTRICT:**

**CITY:**

**HILLSALE COMMUNITY SCHOOLS,  
a Michigan general powers school district**

**CITY OF HILLSDALE,  
a Michigan municipal corporation**

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By: Shawn Vondra  
Its: Superintendent

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By: Scott A. Hephner  
Its: Chief of Police

**Exhibit "A"**

**PAYMENT BREAKDOWN**

	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>
<b>Base Wages</b>			
<b>Fringes</b>			
<b>Training</b>			
<b>Total</b>			

\* The District is only responsible for 75% of the above total for each year.

# **City of Hillsdale Agenda Item Summary**

**Meeting Date:** July 17, 2023

**Agenda Item:** New Business

**SUBJECT:** Airport/MDOT AWOS Contract

**BACKGROUND PROVIDED BY:** David Mackie, City Manager

The attached 5-year contract is for the operation and maintenance of the Automated Weather Observation System (AWOS) utilized by the Airport to enhance aviation safety and efficiency. The contract costs the Airport less than \$2,000 per year.

**RECOMMENDATION:**

Approve resolution \_\_\_\_\_ MDOT Contract 2023-0456 and authorize the City Manager and City Clerk, on behalf of the City of Hillsdale, to enter into the AWOS operation and maintenance contract.

CITY OF HILLSDALE, MICHIGAN  
RESOLUTION NO. \_\_\_\_\_

A RESOLUTION TO APPROVE CONTRACT NO. 2023-0456 WITH MICHIGAN DEPARTMENT OF TRANSPORTATION

WHEREAS, the City of Hillsdale has the authority to contract with the Michigan Department of Transportation for State and/or Federal funds for operation and maintenance of the Automated Weather Observation System (AWOS); and

WHEREAS, the City Manager and Clerk of the City of Hillsdale are authorized to enter into and execute on behalf of the City of Hillsdale with the Michigan Department of Transportation to operate and maintain AWOS for the contract period.

WHEREAS, the City of Hillsdale does hereby approve Contract Number 2023-0456; and,

WHEREAS, this resolution shall also approve execution by the City Manager and Clerk of Project Authorizations for any programs designated by the City of Hillsdale and /or Project Authorizations for any amount determined by the City of Hillsdale with the Michigan Department of Transportation which are issued under Contract Number 2023-0456; and,

NOW, THEREFORE, BE IT RESOLVED, that the City Manager and City Clerk of the City of Hillsdale are hereby authorized and directed to execute said Contract for, and on belief of, the City of Hillsdale.

PASSED IN OPEN COUNCIL MEETING THIS 17th DAY OF July, 2023.

\_\_\_\_\_  
Adam L. Stockford, Mayor

Attest:

\_\_\_\_\_  
Katy Price, City Clerk

**MICHIGAN DEPARTMENT OF TRANSPORTATION**

**CITY OF HILLSDALE**

**CONTRACT**

This Contract is made and entered into between the Michigan Department of Transportation (MDOT) and the City of Hillsdale (AGENCY) for the purpose of setting forth the obligations and intent of MDOT and the AGENCY as they pertain to the continued operation and maintenance of a Weather Observation and Data Dissemination System (SYSTEM) at the Hillsdale Municipal Airport in Hillsdale, Michigan, to enhance aviation safety and efficiency.

Recital:

The SYSTEM is made up of two components or subsystems, commonly known as (a) the Automated Weather Observation System (AWOS) and (b) a system to collect the AWOS data for national dissemination (Data Collection System).

The parties agree that:

THE AGENCY WILL:

1. Retain ownership of all components of the AWOS but not the Data Collection System.
2. Continue to provide the following:
  - a. For the AWOS component:
    - i. A suitable location within the airport's boundaries that meets the installation requirements of the current version of Federal Aviation Administration (FAA) Order 6560.20.
    - ii. A location within the terminal building for the AWOS data display. Access by pilots to this location will be at the discretion of the AGENCY.
  - b. For the Data Collection System component: A location within the terminal building for the computer.
3. Provide a local telephone line and electrical power in accordance with the following:
  - a. The telephone line must be a single party line dedicated to the AWOS component.

- b. Electrical power requirements:
  - i. 240V, 60Hz, 15 amps, or greater circuit dedicated to the AWOS component.
  - ii. 120V, 60Hz, 15 amps, or greater circuit for the Data Collection System component.
  - iii. Pumps, motors, and similar units must be on a separate circuit.
- 4. Not charge for direct or telephone dial-up access to the AWOS.
- 5. Provide MDOT, its maintenance representative, and/or the Data Collection System service provider (Provider) with access to the SYSTEM upon advance notice for maintenance and for installation, if necessary.
- 6. Pay one hundred percent (100%) of the operational costs for electrical power usage and the telephone line. These costs cannot be applied as credit toward the AGENCY's fifty percent (50%) share of the maintenance costs and service charges.
- 7. Pay MDOT fifty percent (50%) of the maintenance costs and SYSTEM service charges incurred by MDOT, including administrative costs and costs of scheduled and unscheduled work performed under this Contract, upon being invoiced by MDOT. (See Attachment 1 for AWOS maintenance costs that could be incurred by MDOT.) Maintenance costs incurred by the AGENCY will not be included in the total costs incurred by MDOT, nor will they be applied as credit toward the AGENCY's fifty percent (50%) share of the maintenance costs and service charges.
- 8. Pay one hundred percent (100%) of the costs to repair damaged underground AWOS cables. If MDOT conducts these repairs, the AGENCY will be invoiced for one hundred percent (100%) of the costs. The AGENCY may pay MDOT directly for reimbursement of these repair costs or may file a claim with its insurance company for reimbursement. The AGENCY will not be liable for any costs for repairs to any AWOS cable damaged by MDOT.
- 9. Perform at its sole expense the following maintenance activities:
  - a. Keep the area within one hundred (100) feet of the AWOS mowed to a height not to exceed ten (10) inches.
  - b. Protect the integrity of any underground cables by preventing any trenching or tilling over them.

- c. Protect the area within one thousand (1,000) feet of the AWOS wind sensors by preventing any construction, clearing those trees identified by MDOT, and controlling the growth of all trees and vegetation in the area, including preventing the growth of any vegetation within the stone pad area around the AWOS and removing any vegetation that grows within this pad.
  - d. Provide assistance to MDOT and the Provider for minor troubleshooting, such as checking telephone circuits for dial tone, making visual inspections of sensors, resetting circuit breakers and equipment, making display and equipment checks, replacing units, and resolving telecommunication/internet connection issues.
  - e. Clear the AWOS access road, as necessary.
- 10. Not modify the SYSTEM in any way without the express written consent of MDOT, the FAA, and/or the Provider.
  - 11. Allow MDOT to review all new construction plans for compliance with current AWOS siting standards as set forth in the latest version of FAA Order 6560.20.
  - 12. Comply with any and all federal, state, and local statutes, ordinances, and regulations and obtain all permits that are applicable to the entry into and the performance of this Contract.

MDOT WILL:

- 13. Arrange with the Provider for the installation of the Data Collection System, if necessary.
- 14. Pay all invoices associated with the operation and maintenance of the SYSTEM except the invoices for electrical power and the telephone line.
- 15. Bill the AGENCY for fifty percent (50%) of the service charges and maintenance costs incurred by MDOT for providing management of the SYSTEM and the entire weather network and for conducting scheduled and unscheduled maintenance of the AWOS. (See Attachment 1 for AWOS maintenance costs that could be incurred by MDOT.)
- 16. Bill the AGENCY for one hundred percent (100%) of the costs incurred by MDOT for repairing damaged AWOS cables. MDOT will not bill the AGENCY for costs incurred to repair any AWOS cables damaged by MDOT.
- 17. Perform the FAA-required scheduled and unscheduled maintenance of the AWOS. MDOT will provide the FAA Form 6030-1 logbook for entry of all maintenance activities.
- 18. Replace defective boards and components with serviceable spare items from MDOT's inventory of spare items. In addition, MDOT will make necessary arrangements for the



purchase of replacement items or for factory repairs when necessary and will pay the factory for those purchases and repairs and for shipping. MDOT will bill the AGENCY for these costs in accordance with Section 15 above.

19. Provide the AGENCY with advance notice of intent to perform scheduled and unscheduled maintenance to allow satisfactory arrangements to be made for access to the SYSTEM.
20. Train AGENCY personnel on proper procedures for making entries in the FAA Form 6030-1 logbook and the AWOS equipment logbook.
21. Act as the AGENCY's representative regarding compliance with FAA rules, regulations, advisory circulars, and directives pertaining to the maintenance and operation of the AWOS.
22. Act as the AGENCY's representative regarding compliance with Federal Communications Commission (FCC) rules and regulations, including modification and renewal of the FCC license for the AWOS transmitter.
23. Discontinue the data collection services in the event of the following:
  - a. The AGENCY does not comply with the provisions of this Contract; or
  - b. The AGENCY no longer wishes to participate in the program.

#### GENERAL CONDITIONS:

24. The Provider will retain ownership of the Data Collection System.
25. The AGENCY (hereinafter in Appendix A referred to as the "contractor") will comply with the State of Michigan provisions for "Prohibition of Discrimination in State Contracts," as set forth in Appendix A, dated June 2011, attached hereto and made a part hereof. This provision will be included in all subcontracts relating to this Contract.
26. In accordance with 1980 PA 278, MCL 423.321 *et seq.*, the AGENCY, in performance of this Contract, will not enter into a contract with a subcontractor, manufacturer, or supplier listed in the register maintained by the United States Department of Labor of employers who have been found in contempt of court by a federal court of appeals on not less than three (3) occasions involving different violations during the preceding seven (7) years for failure to correct unfair labor practices, as prohibited by Section 8 of Chapter 372 of the National Labor Relations Act, 29 USC 158. MDOT may void this Contract if the name of the AGENCY or the name of a subcontractor, manufacturer, or supplier utilized by the AGENCY in the performance of this Contract subsequently appears in the register during the performance period of this Contract.

27. Each party to this Contract will remain responsible for any claims arising out of that party's performance of this Contract, as provided by this Contract or by law.

This Contract is not intended to increase or decrease either party's liability for or immunity from tort claims.

This Contract is not intended to give, nor will it be interpreted as giving, either party a right of indemnification, either by contract or by law, for claims arising out of the performance of this Contract.

28. MDOT will not be subject to any obligations or liabilities by contractors of the AGENCY or their subcontractors or any other person not a party to this Contract without its specific consent and notwithstanding its concurrence in or approval of the award of any contract or subcontract or the solicitation thereof.

29. With regard to claims based on goods or services that were used to meet the AGENCY's obligation to MDOT under this Contract, the AGENCY hereby irrevocably assigns its right to pursue any claims for relief or causes of action for damages sustained by the State of Michigan or MDOT due to any violation of 15 USC, Sections 1 - 15, and/or 1984 PA 274, MCL 445.771 - 445.788, excluding Section 4a, to the State of Michigan or MDOT.

The AGENCY shall require any subcontractors to irrevocably assign their rights to pursue any claims for relief or causes of action for damages sustained by the State of Michigan or MDOT with regard to claims based on goods or services that were used to meet the AGENCY's obligation to MDOT under this Contract due to any violation of 15 USC, Sections 1 - 15, and/or 1984 PA 274, MCL 445.771 - 445.788, excluding Section 4a, to the State of Michigan or MDOT as a third-party beneficiary.

The AGENCY shall notify MDOT if it becomes aware that an antitrust violation with regard to claims based on goods or services that were used to meet the AGENCY's obligation to MDOT under this Contract may have occurred or is threatened to occur. The AGENCY shall also notify MDOT if it becomes aware of any person's intent to commence, or of commencement of, an antitrust action with regard to claims based on goods or services that were used to meet the AGENCY's obligation to MDOT under this Contract.

30. Either party may terminate this Contract upon sixty (60) days written notice to the other party.
31. The parties agree that this Contract constitutes the entire contract between the parties and supersedes any and all prior contracts or oral understandings.
32. This Contract will be in effect from the date of award through five (5) years, unless it is terminated by either party in accordance with Section 30.

33. This Contract will become binding on the parties and of full force and effect upon signing by the duly authorized representatives of the AGENCY and MDOT and upon adoption of a resolution approving said Contract and authorizing the signature(s) thereto of the respective representative(s) of the AGENCY, a certified copy of which resolution will be sent to MDOT with this Contract, as applicable.

CITY OF HILLSDALE

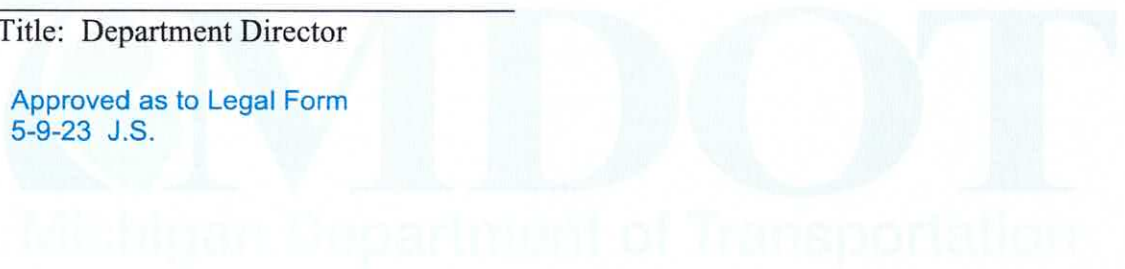
E-SIGNED by David Mackie  
on 2023-06-27 08:55:17 EDT

By: \_\_\_\_\_  
Authorized Signer

MICHIGAN DEPARTMENT OF TRANSPORTATION

By: \_\_\_\_\_  
Title: Department Director

Approved as to Legal Form  
5-9-23 J.S.



## ATTACHMENT 1

### **Items Included in AWOS Maintenance Expenses That Could Be Incurred by MDOT**

#### Scheduled Maintenance

- Inspections     FAA-required annual and two tri-annual inspections in accordance with the FAA-approved AWOS Manufacturer's Logbook. Expenses include labor and travel.
- Preventative     May include, but is not limited to, such items as testing and servicing of uninterruptible power supply (UPS) and batteries, cleaning aspirator fan and tube, measuring processor and ceilometer battery levels, overall cleaning and checking condition of all components. Expenses may include labor, travel, and materials.

#### Unscheduled Maintenance

- Outages     Includes troubleshooting and repairs and may include replacement of defective components with MDOT serviceable spares. May also include the costs to repair defective items by outside facilities and/or the purchase of new replacement items. Expenses include labor, travel, materials, outside vendor repairs and purchases, and shipping.

#### Administration

Involves a share of the oversight of the entire weather network, and includes activities that are not location-specific but are general in nature to all locations. Expenses include, but are not limited to, contract administration and compliance, system monitoring, calibration and repair of required test equipment and standards, items and supplies purchased that will be used for all locations, and time spent to arrange and coordinate inspection schedules with the FAA and to review Miss Dig tickets.

**APPENDIX A**  
**PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS**

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Public Act 453 of 1976 (Elliott-Larsen Civil Rights Act), the contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, treatment, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, or marital status. A breach of this covenant will be regarded as a material breach of this contract. Further, in accordance with Public Act 220 of 1976 (Persons with Disabilities Civil Rights Act), as amended by Public Act 478 of 1980, the contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants will be regarded as a material breach of this contract.
2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.
3. The contractor will take affirmative action to ensure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status, or any disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment; treatment; upgrading; demotion or transfer; recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
4. The contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.
5. The contractor or its collective bargaining representative shall send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding a notice advising such labor union or workers' representative of the contractor's commitments under this Appendix.
6. The contractor shall comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission that may be in effect prior to the taking of bids for any individual state project.

7. The contractor shall furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission; said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor, as well as the contractor itself, and said contractor shall permit access to the contractor's books, records, and accounts by the Michigan Civil Rights Commission and/or its agent for the purposes of investigation to ascertain compliance under this contract and relevant rules, regulations, and orders of the Michigan Civil Rights Commission.
8. In the event that the Michigan Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this contract, the Michigan Civil Rights Commission may, as a part of its order based upon such findings, certify said findings to the State Administrative Board of the State of Michigan, which State Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, including the governing boards of institutions of higher education, until the contractor complies with said order of the Michigan Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Michigan Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Michigan Civil Rights Commission to participate in such proceedings.
9. The contractor shall include or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Michigan Civil Rights Commission; all subcontracts and purchase orders will also state that said provisions will be binding upon each subcontractor or supplier.

Revised June 2011

# **City of Hillsdale**

## **Agenda Item Summary**

**Meeting Date:** July 7, 2023

**Agenda Item:** New Business

**SUBJECT:** Airport Terminal Contractor Award

**BACKGROUND PROVIDED BY: City Manager / BPU Director Mackie**

Attached are elevations/floor plans for the new airport terminal, the engineer's award recommendation letter, bid tabulation summary, bid breakdown, cost share analysis and the Fund Balances report from the adopted 23-24 City Budget. The City was placed on a very tight design and bidding schedule by the Federal Aviation Administration (FAA) to receive the \$2.5M grant awarded to Hillsdale in February of this year. The terminal was designed around the building being a multi-purpose community space that will secondarily serve as an economic development tool to showcase the community.

The City received four bids for terminal construction. The low bidder is Kalleward Group, LLC in the amount of \$2,972,478. The bids were reviewed by the City's engineer RS&H and they recommend award to Kalleward. The City's share of the full \$3.2M project is tentatively \$633,467. Staff believes this number can be negotiated down. The Airport Improvement Fund (AIFund) has an estimated \$635,000 in it as of June 30<sup>th</sup>. The AIFund has accumulated these funds, over 7 years, by increasing and saving fuel sales revenue and hangar rental fees and by instituting landing and other appropriate fees.

The Airport Advisory Committee met on July 8<sup>th</sup> to review the project. The Committee unanimously voted to recommend, to the City Council, moving forward with the project as presented.

**RECOMMENDATION:**

Award the terminal construction contract to Kalleward Group, LLC (low bidder).

2023 04-03  
RSH22-076 HILLSDALE AIRPORT  
EXTERIOR DESIGN CONCEPT  
WITH GENERAL MATERIAL INTENT

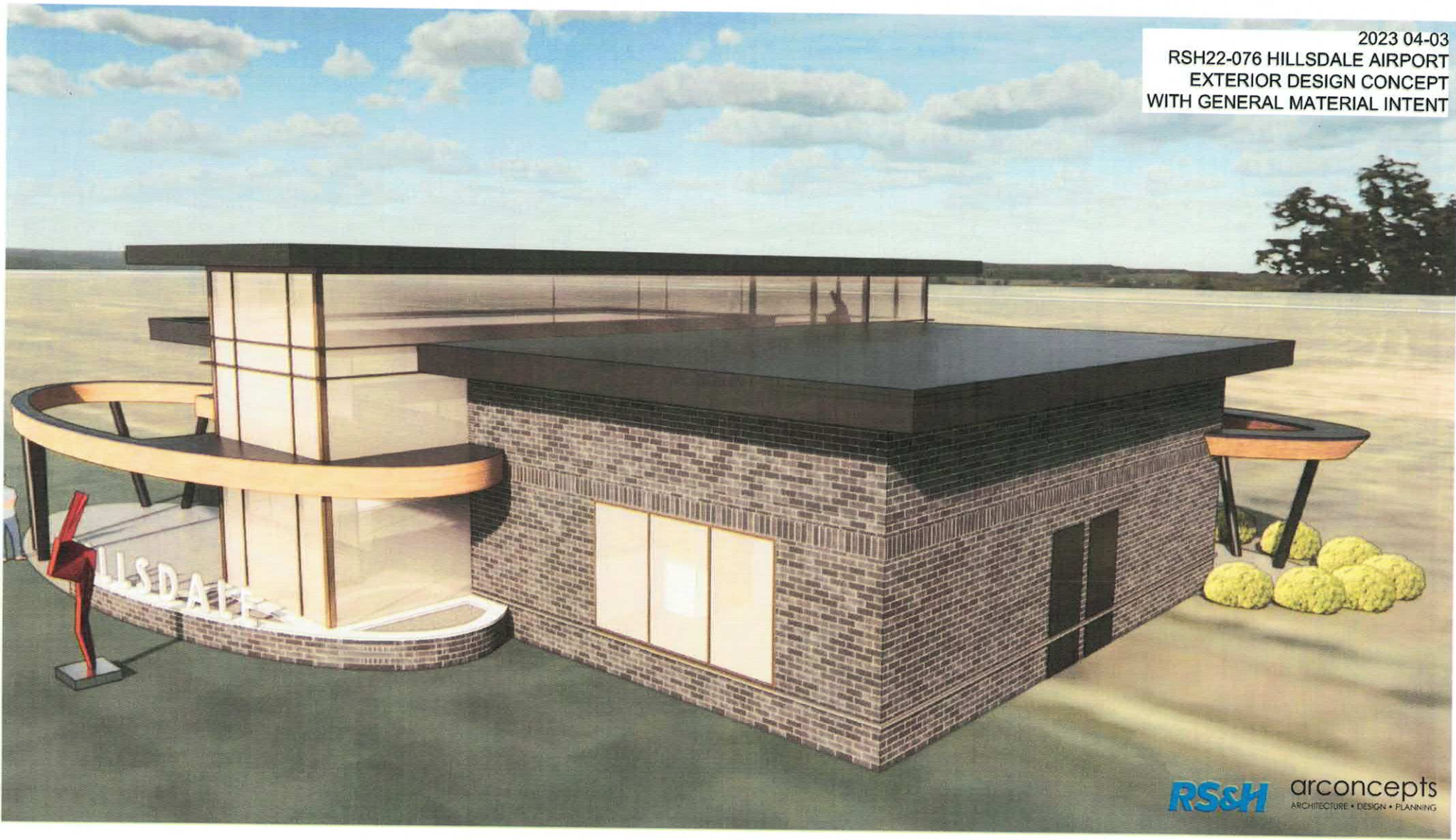


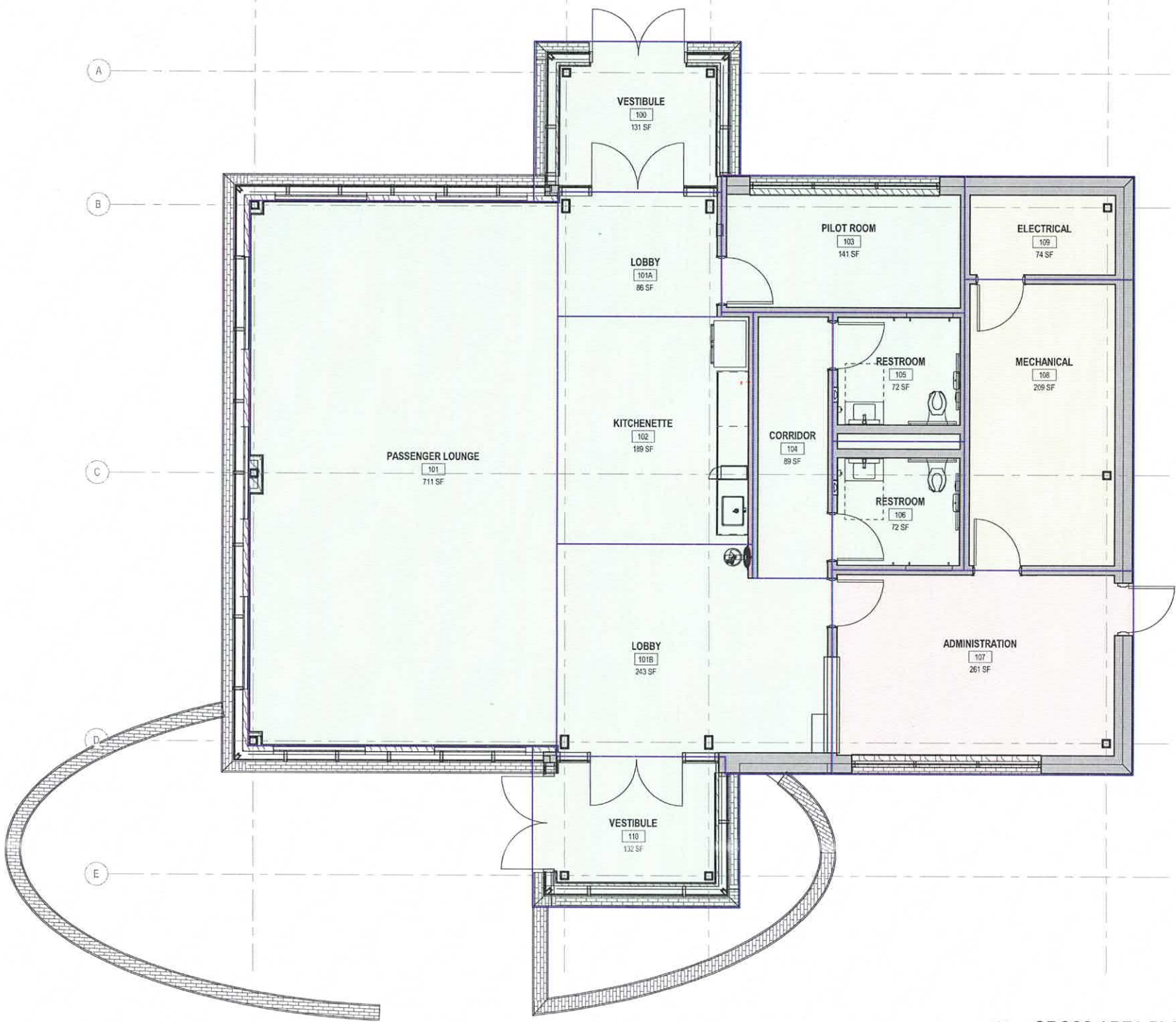


2023 04-03  
RSH22-076 HILLSDALE AIRPORT  
EXTERIOR DESIGN CONCEPT  
WITH GENERAL MATERIAL INTENT



2023 04-03  
RSH22-076 HILLSDALE AIRPORT  
EXTERIOR DESIGN CONCEPT  
WITH GENERAL MATERIAL INTENT





1 GROSS AREA PLAN  
 SCALE: 1/4" = 1'-0"



436 S Main St.  
Plymouth, Michigan 48170

743-456-7060  
[rsandh.com](http://rsandh.com)

June 30, 2023

Ms. Ginger Moore  
1727 Airport Rd,  
Hillsdale, MI 49242

Re: Hillsdale Municipal Airport  
Construct Terminal Building  
FAA AIP No. 3-26-SBGP-1XX-2023  
RS&H Project No. 2010-0080-000

Dear Ms. Moore:

Please find enclosed the Tabulation of Bids from Thursday, June 29, 2023, bid opening for the referenced project. **Four (4) contractors** submitted competitive bid proposals of which all were found to be responsive.

**Kalleward Group, LLC submitted a bid for a total cost of \$2,972,478.00** which was the lowest bid and includes all items listed in the bid proposal form.

**RS&H recommends Kalleward Group, LLC be awarded the contract for this project in the amount of \$2,972,478.00, subject to legal review, board approval, and procurement of funding.**

Feel free to contact us with any questions or concerns.

Sincerely,  
RS&H MICHIGAN, INC.

Michael J. Rudzinski, AIA, NCARB, CM  
Project Manager

Enc.

Cc: Dave Mackie, City of Hillsdale, File: 20100080.000– 6.00

**Bid Tabulation Summary**

BIDDER	BASE BID	Deduct Option #1	Deduct Option #2	TOTAL
Engineer's Estimate	\$ 2,426,072.00	\$ (280,000.00)	\$ (9,016.00)	\$ 2,137,056.00
Owen Ames Kimball	\$ 3,456,218.00	\$ (290,000.00)	\$ -	\$ 3,166,218.00
LaSalle	\$ 3,001,569.00	\$ (310,727.00)	\$ (12,847.00)	\$ 2,677,995.00
The Alan Group	\$ 3,394,150.00	\$ (357,116.00)	\$ (13,410.32)	\$ 3,023,623.68
Kalleward Group, LLC	\$ 2,972,478.00	\$ (306,812.00)	\$ 1,960.00	\$ 2,667,626.00

**Bid Tabulation Errors**

BIDDER	TABULATION ERRORS	NET EFFECT ON GRAND TOTALS
Owen Ames Kimball	Read bid price is \$3,373,612.00 with deduct options. Total of all line items including deduct options is \$3,166,218.00.	Total bid reduced by \$207,394
LaSalle	Read bid price is \$2,776,426.00 with deduct options. Total of all line items including deduct options is \$2,677,995.00.	Total bid reduced by \$98,431
The Alan Group	Read bid price is \$3,028,316.00 with deduct options. Total of all line items including deduct options is \$3,023,623.68.	Total bid reduced by \$4,692.32
Kalleward Group, LLC	Read bid price is \$2,650,148.00 with deduct options. Total of all line items including deduct options is \$2,667,626.00	Total bid increased by \$17,478

**Bid Requirement Checklist**

Bid Requirement	BIDDER			
	Owen Ames Kimball	LaSalle	The Alan Group	Kalleward Group, LLC
1.) Proposal Form (P-1-3)	✓	✓	✓	✓
2.) Proposal Affidavit (P-4)	✓	✓	✓	✓
3.) Proposal Guaranty (P-5)	✓	✓	✓	✓
4.) Surety's Bond Affidavit (P-6)	✓	✓	✓	✓
5.) EEO Report Statement (P-7)	✓	✓	✓	✓
6.) Non-Collusion Affidavit (P-8)	✓	✓	✓	✓
7.) Iran Economic Sanction Act (P-9)	✓	✓	✓	✓
8.) Bidder's Qualifications (P-10)	✓	✓		✓
9.) DBE Assurance (P-11)	✓	✓	✓	✓
10.) DBE Participation Form (P-12-13)		✓		✓
11.) Buy American Certification (P-14-15)	✓	✓	✓	✓
12.) Bid Schedule (P-16-20)	✓	✓	✓	✓
<b>Responsive Bid?</b>	<b>No</b>	<b>Yes</b>	<b>No</b>	<b>Yes</b>



ITEM NO.	WORK ITEM DESCRIPTION	UNIT	QUANTITY	Engineer's Estimate		Owen Ames Kimball		LaSalle		The Alan Group		Kalleward Group, LLC	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
<b>Base Bid</b>													
000101	Mobilization and General Conditions, Max (10% Max)	LSUM	1	\$ 218,000.00	\$ 218,000.00	\$ 308,540.00	\$ 308,540.00	\$ 209,200.00	\$ 209,200.00	\$ 320,411.00	\$ 320,411.00	\$ 246,555.00	\$ 246,555.00
G-102-11.1	Safety and Security	LSUM	1	\$ 42,000.00	\$ 42,000.00	\$ 243,000.00	\$ 243,000.00	\$ 16,287.00	\$ 16,287.00	\$ 19,351.00	\$ 19,351.00	\$ 31,294.00	\$ 31,294.00
G-102-11.2	Safety Plan Compliance Document (SPCD)	LSUM	1	\$ 5,000.00	\$ 5,000.00	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -	\$ 2,750.00	\$ 2,750.00	\$ 2,750.00	\$ 2,750.00
012102	Reimbursed Permit Fees	ALLOW	1	\$ 17,300.00	\$ 17,300.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 223,138.00	\$ 223,138.00	\$ 90,000.00	\$ 90,000.00
030000	Reimbursed Utility Provider Installation and Integration Fees	ALLOW	1	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00	\$ 156,776.00	\$ 156,776.00	\$ 123,805.00	\$ 123,805.00
040000	Concrete, Building	LSUM	1	\$ 94,190.00	\$ 94,190.00	\$ 146,800.00	\$ 146,800.00	\$ 124,650.00	\$ 124,650.00	\$ 223,138.00	\$ 223,138.00	\$ 130,790.00	\$ 130,790.00
050000	Masonry	LSUM	1	\$ 74,496.00	\$ 74,496.00	\$ 142,550.00	\$ 142,550.00	\$ 93,800.00	\$ 93,800.00	\$ 156,776.00	\$ 156,776.00	\$ 123,805.00	\$ 123,805.00
060000	Metals	LSUM	1	\$ 232,786.00	\$ 232,786.00	\$ 259,850.00	\$ 259,850.00	\$ 220,750.00	\$ 220,750.00	\$ 297,975.00	\$ 297,975.00	\$ 249,535.00	\$ 249,535.00
070000	Wood, Plastics and Composites	LSUM	1	\$ 254,010.00	\$ 254,010.00	\$ 304,338.00	\$ 304,338.00	\$ 555,797.00	\$ 555,797.00	\$ 583,555.00	\$ 583,555.00	\$ 448,174.00	\$ 448,174.00
080000	Thermal and Moisture Protection	LSUM	1	\$ 94,854.00	\$ 94,854.00	\$ 304,338.00	\$ 304,338.00	\$ 227,469.00	\$ 227,469.00	\$ 378,061.00	\$ 378,061.00	\$ 241,722.00	\$ 241,722.00
090000	Doors and Windows	LSUM	1	\$ 325,490.00	\$ 325,490.00	\$ 258,000.00	\$ 258,000.00	\$ 294,216.00	\$ 294,216.00	\$ 365,383.00	\$ 365,383.00	\$ 258,742.00	\$ 258,742.00
100000	Finishes	LSUM	1	\$ 184,870.00	\$ 184,870.00	\$ 246,810.00	\$ 246,810.00	\$ 210,635.00	\$ 210,635.00	\$ 43,646.00	\$ 43,646.00	\$ 43,646.00	\$ 43,646.00
120000	Specialties	LSUM	1	\$ 2,280.00	\$ 2,280.00	\$ 11,300.00	\$ 11,300.00	\$ 7,528.00	\$ 7,528.00	\$ 28,055.00	\$ 28,055.00	\$ 225,082.00	\$ 225,082.00
220000	Milwork	LSUM	1	\$ 12,000.00	\$ 12,000.00	\$ 25,491.00	\$ 25,491.00	\$ 15,040.00	\$ 15,040.00	\$ -	\$ -	\$ 18,802.00	\$ 18,802.00
230000	Plumbing	LSUM	1	\$ 81,970.00	\$ 81,970.00	\$ 91,180.00	\$ 91,180.00	\$ 91,180.00	\$ 91,180.00	\$ 94,422.00	\$ 94,422.00	\$ 102,298.00	\$ 102,298.00
240000	Mechanical	LSUM	1	\$ 116,390.00	\$ 116,390.00	\$ 75,690.00	\$ 75,690.00	\$ 75,960.00	\$ 75,960.00	\$ 99,265.00	\$ 99,265.00	\$ 98,265.00	\$ 98,265.00
270000	Electrical	LSUM	1	\$ 197,720.00	\$ 197,720.00	\$ 247,752.00	\$ 247,752.00	\$ 225,632.00	\$ 225,632.00	\$ 187,370.00	\$ 187,370.00	\$ 102,174.00	\$ 102,174.00
280000	Communications, Interior	LSUM	1	\$ 27,190.00	\$ 27,190.00	\$ 4,982.00	\$ 4,982.00	\$ 4,982.00	\$ 4,982.00	\$ 5,153.00	\$ 5,153.00	\$ 5,458.00	\$ 5,458.00
310000	Fire Alarm and Security Systems	LSUM	1	\$ 13,632.00	\$ 13,632.00	\$ 27,022.00	\$ 27,022.00	\$ 27,022.00	\$ 27,022.00	\$ 28,265.00	\$ 28,265.00	\$ 29,724.00	\$ 29,724.00
320001	Earthwork	LSUM	1	\$ 67,000.00	\$ 67,000.00	\$ 199,029.00	\$ 199,029.00	\$ 368,700.00	\$ 368,700.00	\$ 269,973.00	\$ 269,973.00	\$ 248,050.00	\$ 248,050.00
320002	Exterior Improvements	LFT	100	\$ 22,900.00	\$ 2,290,000.00	\$ 445,117.00	\$ 44,511,700.00	\$ 102,715.00	\$ 10,271,500.00	\$ 61,667.00	\$ 6,166,700.00	\$ 38,500.00	\$ 3,850,000.00
320003	Commercial Wall and Pump, Contractor Designed and Installed	LSUM	1	\$ 185.00	\$ 185.00	\$ 200.00	\$ 200.00	\$ -	\$ -	\$ 144.03	\$ 144.03	\$ 319.00	\$ 319.00
320004	Commercial Septic and Drainfield, Contractor Designed and Installed	SFT	2,500	\$ 10.00	\$ 25,000.00	\$ 6.57	\$ 16,435.00	\$ -	\$ -	\$ 12.80	\$ 32,008.00	\$ 13.46	\$ 33,650.00
320005	Soil Erosion Planter Beds, Including Plants	ACRE	1	\$ 48,000.00	\$ 48,000.00	\$ 85,000.00	\$ 85,000.00	\$ -	\$ -	\$ 36,610.00	\$ 36,610.00	\$ 13,013.00	\$ 13,013.00
320006	Topsoil (Obtained from on-site cut)	ACRE	1	\$ 6,500.00	\$ 6,500.00	\$ 20,000.00	\$ 20,000.00	\$ -	\$ -	\$ 23,012.00	\$ 23,012.00	\$ -	\$ -
320007	Seeding, Hydrosed with Fertilizer and Mulch	ACRE	1	\$ 4,000.00	\$ 4,000.00	\$ 20,000.00	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ 13,860.00	\$ 13,860.00
	AMOS System Relocation, Including Ductbank and Junction Structures	LSUM	1	\$ 62,000.00	\$ 62,000.00	\$ 28,048.00	\$ 28,048.00	\$ 28,048.00	\$ 28,048.00	\$ 25,650.00	\$ 25,650.00	\$ 30,653.00	\$ 30,653.00
<b>Deduct Option 1</b>													
	Exterior Canopy Structures	LSUM	2	\$ (120,000.00)	\$ (240,000.00)	\$ (145,000.00)	\$ (290,000.00)	\$ (155,363.50)	\$ (310,727.00)	\$ (178,558.00)	\$ (357,116.00)	\$ (153,406.00)	\$ (306,812.00)
	Curved Partial Height Walls	LSUM	2	\$ (20,000.00)	\$ (40,000.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Deduct Option 2</b>													
	Metal Slat Ceiling Finish and Replace with 5/8" Painted Gyp Board	SFT	392	\$ (23.00)	\$ (9,018.00)	\$ -	\$ -	\$ -	\$ -	\$ (34.21)	\$ (13,410.32)	\$ 5.00	\$ 1,950.00
<b>BASE BID TOTAL</b>					\$ 2,137,056.00	\$ 3,166,218.00	\$ 2,677,995.00	\$ 3,023,623.68	\$ 2,667,626.00				

**Hillsdale New  
Airport Terminal  
Cost Share**

One Canopy

Two Canopies

Construction Fee	\$2,667,626.00	\$2,972,478.00
CA fees	\$226,779.00	\$226,779.00

<b>Total</b>	<b>\$2,894,405.00</b>	<b>\$3,199,257.00</b>
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FAA Contribution	(\$2,500,000.00)	(\$2,500,000.00)
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MDOT Contribution	(\$65,790.00)	(\$65,790.00)
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Local Contribution	\$507,248.00	\$633,467.00
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### Fund Balances

Fund	Fund Name	2022-2023			2023-2024			Percent Changed	Change in Fund Balance
		Begin. Fund Bal.	Est. Revenues	Est. Expend.	Est. Ending Bal.	Est. Revenues	Est. Expend.		
101	General Fund	\$ 3,303,757	\$ 5,009,677	\$ 5,162,035	\$ 3,151,399	\$ 5,297,328	\$ 5,268,443	0.92%	28,885
151	Cemetery Perpetual Care Fund	734,256	21,000	20,000	735,256	29,500	20,350	1.24%	9,150
152	Stock's Park Perpetual Maintenance	83,993	7,000	100	90,893	4,500	100	4.84%	4,400
153	R.L. Owen Memorial Fund	58,765	5,000	100	63,665	8,000	100	12.41%	7,900
202	Major St./Trunkline Fund	1,112,342	1,421,006	1,735,993	797,355	967,645	995,239	-3.46%	(27,594)
203	Local St. Fund	410,703	1,012,430	1,071,896	351,237	3,428,993	3,487,135	-16.55%	(58,142)
204	Municipal Street Fund	328,584	3,485,423	1,071,246	2,742,761	1,130,994	3,351,770	-80.97%	(2,220,776)
208	Recreation Fund	7,307	180,287	180,287	7,307	160,991	160,991	0.00%	-
244	Economic Development Corp. Fund	249,570	22,550	34,642	237,478	121,150	51,700	29.24%	69,450
247	Tax Increment Finance Authority Fund	2,025,756	129,617	102,149	2,053,224	129,000	101,410	1.34%	27,590
252	Contributions & Donations	-	5,000	5,000	-	5,000	5,000	-	-
265	Drug Foreiture/Grant Fund	8,895	1,000	2,500	7,395	-	3,000	-40.57%	(3,000)
271	Library Fund	263,629	234,734	237,214	261,149	238,591	238,591	0.00%	-
274	Police OVI Enforcement	1,556	1,000	1,500	1,056	-	500	-47.35%	(500)
287	American Rescue Plan Act Fund	858	751,831	750,000	2,689	500	-	18.59%	500
401	Capital Improvement Fund	664,142	65,000	458,875	270,267	8,000	47,500	-14.62%	(39,500)
408	Fields of Dreams Fund	5,127	5,000	1,000	9,127	5,000	2,500	27.39%	2,500
409	Mrs. Stock's Park Fund	80,597	10,200	31,675	59,122	11,000	7,500	5.92%	3,500
481	Airport Improvement Fund	537,229	258,000	160,596	634,633	2,899,200	2,798,200	15.91%*	101,000
582	Electric	26,451,590	13,484,766	15,554,596	24,381,760	14,709,727	17,025,642	-9.50%	(2,315,915)
588	Dial-A-Ride Fund	770,803	379,189	379,694	770,298	412,595	770,298	0.00%	-
590	Sewer Fund	8,766,206	2,727,996	2,416,346	9,077,856	2,891,063	7,885,679	-13.13%	(1,192,177)
591	Water Fund	6,794,536	2,217,744	2,519,171	6,493,109	2,273,684	4,259,412	-30.58%	(1,985,728)
633	Public Services Inv. Fund	129,920	9,000	135,619	3,301	9,000	9,000	0.00%	-
640	Revolving Mobile Equipment Fund	637,038	386,046	302,468	720,616	632,592	582,092	7.01%	50,500
663	Fire Vehicle & Equipment Fund	328,811	144,071	45,000	427,882	160,322	120,500	9.31%	39,822
699	DPS Leave and Benefits Fund	175	245,451	245,451	175	167,381	167,381	-14.05%	(7,498,135)



**City of Hillsdale BPU**  
**Agenda Item Summary**

**MEETING DATE:** July 17, 2023  
**AGENDA ITEM #:** New Business  
**SUBJECT:** Industrial Substation Transformer Upgrade  
**BACKGROUND PROVIDED BY STAFF:** Jake Hammel, Director of Electric

**Project Background:**

The electric department has recognized the need to upgrade the Industrial Substation. After consulting with SSOE and AMP engineers it has been determined that the best long term course of action is replace the transformer. The new unit will be built to match the impedance, voltage and LTC of the existing transformers at the power plant. This will allow us to extend the feeders to the Industrial sub and “hot switch” any of the feeders together or apart as needed. The transformer was bid as a 25MVA which is appropriate for the current system load. It was also bid as a 30 MVA which would allow for future growth. The transformer purchase and installation would be one of three parts to complete the upgrade for maximum reliability, protection, and redundancy. The remaining items are feeder breakers and feeder builds to properly protect and connect the new transformer. The engineers estimate for the breaker build and associated costs is \$2,070,000 (includes 20% contingency). The feeder builds we believe we can handle a portion of with our own crews.

**RECOMMENDATION:**

Staff and SSOE supports award by the Board for the purchase of the 30MVA transformer from the low bidder, OTC services Inc. in the amount of \$2,080,784 (\$1,891,622 + 10% contingency). This price also includes alternate 1, spare parts-\$8450 and alternate 2, 5 year warranty-\$0. Reference attached SSOE review for full pricing and evaluation details.

June 26, 2023

Mr. Jacob Hammel  
Electric Superintendent,  
Board of Public Utilities  
City of Hillsdale, Ohio  
45 Monroe Street,  
Hillsdale, MI 49242

RE: Review of Transformer Bids -  
Industrial Substation  
Power Transformer  
SSOE Project No. 020-00414-01

Dear Mr. Hammel:

Sealed bids were received and opened by the City of Hillsdale BPU on June 15, 2023, for one (1) 46 to 13.8 kV, 30/40/50/56 MVA, Power Transformer. The base scope of work for this contract consists of constructing and delivering one (1) 46 to 13.8 kV, 30/40/50/56 MVA, Power Transformer. Also included is the installation on the foundation, testing and making ready to energize the equipment supplied under this contract by this transformer vendor.

Sealed bids were received from the following Vendors: Power Line Supply (Niagara Transformer), OTC Services Inc., and Virginia - Georgia Transformer.

The bidding documents included pricing for the general scope of work includes the furnishing of all labor, materials, apparatus, expendable tools and equipment, and all other services required for the design, fabrication, delivery f.o.b. job site and setting and field construction on foundations of one (1) 46 to 13.8 kV, 30/40/50/56 MVA, Power Transformer. In addition, the bidding documents included one (1) Mandatory alternate of one (1) 46 to 13.8 kV, 25/33/41/46.5 MVA, Power Transformer, along with multiple alternates which are considered enhancements to the base bid. The bidders provided pricing for these alternates for consideration by the City of Hillsdale.

The alternates within the bid document were selected to provide options to the City of Hillsdale to tailor the base bid. The alternates could increase the overall value received by the City of Hillsdale within the Power Transformer purchase. Since the alternates are considered enhancements, the alternates were not used in the technical evaluation. Therefore, the technical evaluation was conducted on the contents and merits of the base bid, along with the stated loss evaluation within the bid specification.

All bidders are recognized suppliers of Power Transformers. All bidders provided a completed Non-Collusion Affidavit, a completed Affidavit in compliance with Sections of the Michigan Revised Code and of the Michigan Administrative Code and a bid bond.

A summary of the base bids and the alternates are provided in the following Table 1.

Table 1					
City of Hillsdale, MI					
Summary of Transformer Bids					
				Power Line	Virginia - Georgia
<b>Bidder</b>		<b>OTC Services Inc.</b>		<b>Supply</b>	<b>Transformer</b>
Manufacturer		OTC		Niagara Transformer	Virginia Transformer Corp.
Base bid 30/40/50/56 MVA		\$1,883,172		\$2,052,641	\$2,779,569
Alt 1 - Spare Parts		\$8,450		\$16,150	\$17,900
Alt 2 - 5 Year Warranty		\$0		\$0	\$0
Mandatory Alternate 25/33/41/46.5 MVA		\$1,769,504		\$1,990,527	\$2,569,156
Field Service and Commissioning		Included		\$2,500 per day	Not Included \$2750/Day
Shipping and delivery		Included		Included	\$95,000 Estimated
Schedule					
Shop Drawings - Days		154-175 Days		182 Days	98-112 Days
Delivery After Shop Drawings		910-954 Days		833 Days	560-588 Days

**EVALUATION**

Table No. 2 provides a comparison of the proposals on the evaluated basis of complying with the base bid scope of work. Also, the no load losses, load losses and auxiliary load losses were factored into the technical evaluation. The base scope of work includes design, fabrication, delivery f.o.b. job site and setting and field construction on owner provided foundation for the one (1) Power Transformer.

Table No.2 provides rankings of all the vendors based on the conducted technical evaluation. Examination of the three bidders in additional detail was conducted based on these rankings. The Overview of Bids section provides a detailed review of the Table No.2 summary.

Table 2 Transformer Loss Evaluation																					
Vendor	Impedance	No Load Losses		Load Losses @ 30MVA		Aux system Losses		No Load \$/KW	Total No Load \$/KW	Load Losses \$/KW	Total Load \$/KW	Aux System Losses	Total Aux Losses	Total Losses (1 unit)	Base Bid (1 unit)	Cost of transformer with losses (1 unit)	Ranking with losses No Alternates	Alt 1 - Spare Parts	Alt+5:Wt 2 - 5 Year Warranty	Shipping and Delivery	Total Base Cost with all Alt (No Losses)
VA transformer 30MVA BASE	7.30%	21	kw	71	kw	10	kw		8936	5526		1000		\$590,002	\$2,779,569	\$3,369,571	3	\$17,900	\$0	\$95,000	\$2,892,469
Power Line Supply Niagara Transformer 30MVA BASE	7.30%	18.4	kw	115.4	kw	8.4	kw		\$164,422		\$637,700		\$8,400	\$810,523	\$2,052,641	\$2,863,164	2	\$16,150	\$0	\$0	\$2,068,791
OTC Services 30MVA BASE	7.30%	19.8	kw	82.5	kw	2.2	kw		\$176,933		\$455,895		\$2,200	\$635,028	\$1,883,172	\$2,518,200	1	\$8,450	\$0	\$0	\$1,891,622
VA transformer 25 MVA ALTE	7.30%	21	kw	71	kw	10	kw		\$187,656		\$392,346		\$10,000	\$590,002	\$2,569,156	\$3,159,158	3	\$17,900	\$0	\$95,000	\$2,682,056
Power Line Supply Niagara Transformer 25 MVA ALT	7.30%	18.4	kw	115.4	kw	8.4	kw		\$164,422		\$637,700		\$8,400	\$810,523	\$1,990,527	\$2,801,050	2	\$16,150	\$0	\$0	\$2,006,677
OTC Services 25 MVA ALT	7.30%	19.8	kw	82.5	kw	2.2	kw		\$176,933		\$455,895		\$0	\$632,828	\$1,769,504	\$2,402,332	1	\$8,450	\$0	\$0	\$1,777,954
* Losses not provided will use highest value																					

## OVERVIEW OF BIDS

The following paragraphs provides a detailed review that reflect the overview summary of the three bids proposals based on the base bid along with the overall loss evaluation.

### OTC Services Inc.

OTC has provided a bid for one (1) power transformer with RMV-II LTCs. The transformers are Core type, Three Legs Wound, Disk and Helical Construction manufactured by OTC. Total weight is 150,500 pounds. The Physical Dimensions are 240" in Length, 185" in Width and 185" in High. Therefore, the existing foundations and containment area will need to be modified to allow installation. High side surge arresters are Ohio Brass EVP/48kV MCOV rated. High side bushings are ABB 046W0412AU type. The Low side bushings are ABB type 015J0300AQ. The Load Tap Changer (LTC) is a Reinhausen RMV-II Vacuum Reactive type. The SEL-2414 will be used to control the LTC. The insulating oil is Calumet Mineral type. Cooling equipment is two stages with 9 fans total. All proposed equipment is industry recognized. Transformer impedance is 7.3% which matches existing power plant transformers. Items shipped separately for field installation include high side bushings, arresters, radiators, and fans. Transformer construction will occur at a plant in Louisville, Ohio. Delivery schedule is 35 to 37 months which places delivery between July, 2026 and September, 2026 when ordered by August, 2023. The included warranty is standard 60/60 months with in and out coverage at 100% during the first year of operation. Offloading is by crane with one pick and one drop. Hillsdale BPU needs to ensure 50 feet clearance around the transformer foundation along with proper site access road. Pricing does not include any applicable taxes or fees. The Price is subject to escalation based on the Bureau of Labor Statistics (series ID: PCU335311335311). Escalation cost will be calculated from the date the order is released for shipment. Shock recorders must be returned to avoid charges. Total cost of ownership for the 30 MVA base offering and 25 MVA mandatory alternate were determined by base bid and losses. Refer to Table 2 for values.

### Power Line Supply (Niagara Transformers)

Power Line Supply (Niagara Transformers) has provided a bid for one (1) power transformer with RMV LTCs. The transformer construction is Circular step lap core with LV Helical/HV Disc windings. copper construction Class II manufactured by Niagara Transformers. Total weight is 170,018 pounds. The Physical Dimensions are 280" in Length, 161" in Width and 198" in High. Therefore, the existing foundations and containment area will need to be modified to allow installation. High side surge arresters are Hitachi/ABB 60/48 kV (MCOV). High side bushings are ABB Condenser/T069Z0412AN type. The Low side bushings are ABB Condenser/025W3000BF type. Load Tap Changer (LTC) is a Reinhausen RMV-II MR 1000 Amp type. The insulating oil is Calumet mineral oil type II. Cooling equipment is two stages with 24 fans total. All proposed equipment is industry recognized. Transformer impedance is 7.3% which matches the existing power plant transformers. Items shipped separately for field installation include high and low side bushings, high side arresters, radiators, fans, and top off mineral oil. Transformer construction will occur at a plant in Buffalo, New York. The delivery schedule will be approximately 33 months for a March 2026 delivery after order confirmation. The Warranty is standard with a 60/66 months with in and out coverage for the first year after energizing or 18 months from acceptance date. Offloading is by crane with one pick and one drop. Hillsdale BPU needs to ensure transporter can be positioned next to foundation with 25 feet crane radius to each transformer foundation along with proper site access road. Jack and slide equipment not included in this scope. The overall price is subject to escalation based on prices listed within this proposal. Total cost of ownership for the 30 MVA base offering and 25 MVA alternate were determined by base bid and losses. Refer to Table 2 for values.

### Virginia - Georgia Transformer

Virginia - Georgia Transformer has provided a bid for two (2) power transformers with RMV LTCs. The transformer construction is Circular Helical or Disc Winding or equal Grade manufactured by Virginia - Georgia Transformer. Total weight is 201,700 pounds. The Physical Dimensions are 256" in Length, 194" in Width and 196" in High. Therefore, the existing foundations and containment area will need to be modified to allow installation. The High side surge arresters are ABB Standard class polymer. High side bushings are Hitachi/ABB PCORE or equal porcelain oil filled type. Low side bushings are Hitachi/ABB PCORE or equal porcelain oil filled type. Load tap changer is a Reinhausen RMV type. The Insulating oil is mineral oil type II SJR or equal. Cooling equipment is two stages with 24 fans total. All proposed equipment is industry recognized. Transformer impedance is 7.3% which matches the power plant transformers. Items shipped separately for field installation include high side bushings, arresters, radiators, fans and transformer oil. The transformer construction proposed site is the plant in Pocatello, Idaho. The delivery schedule will be 23 months after order confirmation which would have an approximate delivery date of July 2025. The Warranty is standard with a 60/60 months with in and out coverage but only includes the Core and Coil after the first 12 months. To maintain the warranty, a DGA is required on an annual basis. Offloading is by a crane with one pick and one drop. Hillsdale BPU needs to ensure that the transporter can be positioned within a 28 foot radius of the transformer foundation along with proper site access road. No jack and slide equipment quoted. Total cost of ownership for the 30 MVA base offering and 25 MVA alternate were determined by base bid and losses. Refer to Table 2 for values.

## **RECOMMENDATION**

The OTC Services Inc. power transformer proposal with RMV-II LTC has the lowest evaluated pricing for both the 30 MVA base bid and the 25 MVA Mandatory Alternate. The difference in maximum capacity between these two units is 9.4 MVA, (56 MVA - 46.6 MVA).

OTC Services Inc. has stated the proposal is based on the standard OTC Services Inc. terms and conditions, but they are willing to negotiate to make changes to better suit all parties prior to signing an agreement. These terms and conditions will need to be reviewed and negotiated by the Hillsdale Purchasing Agent and City Law Director to reach an acceptable conclusion.

OTC Services Inc. has provided a warranty within the base bid proposal for one (1) power transformer with RMV-II LTC. The Power Transformer has a limited 5-year warranty that provides adequate coverage for the service life. The stated no load and low load losses indicate the power transformer performance should be efficient over the service lifetime. All bidders have delivery schedules in excess of two years. The OTC delivery schedule is approximately three years (September 2026).

SSOE recommends that the City of Hillsdale BPU award the Power Transformer Contract No. 020-00414-01 to OTC Services Inc. 1776 Constitution Ave. PO Box 188 Louisville, Ohio 44641, once Terms and Conditions are agreeable to all parties.

OTC Services Inc. has provided alternates for the Power Transformer proposal.

- Alternate No.1 is an adder of \$8,450 for spare parts.
- Alternate No.2 is an extended 5-year warranty which is included in the base bid.

The inclusion of Alternate No.2 which is the 5-year warranty in the base bid did not impact the evaluated rankings of the vendor bids.

SSOE does recommend consideration be given to the spare parts Alternate which is Alternate No.1, acceptance of this alternate will not change the evaluated rankings of the bidders.

Therefore, SSOE recommends that Hillsdale BPU accepts Alternates No.1 and No.2.

The review of both the Base bid 30 MVA transformer and the Mandatory Alternate 25 MVA unit indicate the both options will meet the requirements of Hillsdale BPU. Below are the costs for both options. The decision for Hillsdale BPU is to either accept higher capacity or lower cost. As stated, both options will work for the existing load on the electrical system today. Choosing the 25 MVA base unit has a cost savings of \$113,668 at a loss of 9.4 MVA maximum capacity.

Based on our analysis the recommended contract price for the 30 MVA Base bid \$1,891,622 broken down as follows:

Base Bid	\$1,883,172
Alternates No.1 and No.2	<u>\$8,450</u>
Total Recommended Contract Price	\$1,891,622

Mr. Jacob Hammel  
Electric Superintendent,  
June 26, 2023  
Page 6 of 6

Based on our analysis the recommended contract price for the 25 MVA Base bid \$1,777,954 broken down as follows:

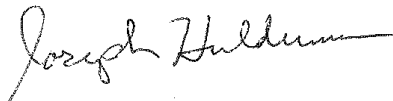
Base Bid	\$1,769,504
Alternates No.1 and No.2	<u>\$8,450</u>
Total Recommended Contract Price	\$1,777,954

Should Hillsdale concur with SSOE's recommendation and award the Contract to OTC Services Inc, once agreeable terms and conditions are negotiated, please proceed with the Notice of Award along with the preparation of the Contract Documents.

Please contact this office should you have any questions or require any further information.

Sincerely,

SSOE Group



Joe Hulderman, PE  
Section Manager

Cc: Nick Hamilton

2023 -



# City of Hillsdale, Michigan BID SHEET

Project: BVD IMPROVEMENTS TO MUNICIPAL ELECTRIC SYSTEM

Date: 6/15/23 2pm

MANDATORY

Company	Base	MANATORY ALT.	TOTAL:
DTC SERVICES	1,883,100.00	1,769,504.00	
POWERLINE SUPPLY	2,052,641.00	1,990,527.00	
VIRGINIA TRANSFORMER COMPANY	2,779,569.00	2,569,156.00	



# **City of Hillsdale**

## **Agenda Item Summary**

**Meeting Date:** July 17, 2023

**Agenda Item #:** New Business

**SUBJECT:** 2023 Sidewalk Project – North and N West Street

**BACKGROUND PROVIDED BY STAFF:** Kristin Bauer, City Engineer  
Jason Blake, Dir. Of Public Services

### **PROJECT BACKGROUND:**

City staff developed and requested bids for completing sidewalk work around the intersections of N West Street at Westwood Street and North Street at West Street intersections. The purpose of the project is to remove the Americans with Disabilities Act (ADA) non-compliant stairs from the public right-of-way (ROW), reconstruction of sidewalk on the Hilltop Apartment frontage and upgrades to the sidewalk ramps at the aforementioned intersections to current ADA standards.

Bids were requested to be received on July 10, 2023. At bid time we received no bids for this project. We believe this to be due to current contractor workloads. After the bid deadline we were contacted by a local contractor who had been intending to bid but missed the deadline as they were otherwise occupied on an emergency project. We requested they submit their bid documents to the City for our review. Upon review of their pricing we found their bid to be within 5% of our Engineering Estimate.

Costs for this project will be shared by the City and the Hilltop Apartments. The Hilltop Apartment governing body has committed \$23,187.26 for their portion of this sidewalk work. The city will be covering the costs for ramp work at the intersections, removal of stairs within the ROW and construction of the new ADA compliant ramp at North at West Street.

One of the requirements of Act 51 of 1951, which established the Michigan Transportation Fund (MTF), is to utilize not less than 1% of the allocated MTF funds averaged over 10 years for “construction or improvement of nonmotorized services and facilities”. The city’s cost for this sidewalk project will be reported to the State of Michigan as part of our yearly ACT 51 Report.

### **RECOMMENDATION:**

Funds for sidewalk work is budgeted in the current budget within the Major Street Fund. Staff recommends City Council award this unit price project to Drymar, LLC of Hillsdale, MI in the estimated amount of \$69,800.00 with an additional contingency amount of \$5,200.00 for a total estimated project cost of \$75,000.00.

# City of Hillsdale

## Agenda Item Summary

**Meeting Date:** July 17, 2023

**Agenda Item:** New Business

**SUBJECT:** Resolution — Local Government Approval for Social District Permit:  
Dawn Theater

**BACKGROUND PROVIDED BY:** Sam Fry, Marketing and Development Coordinator

City Council approved the establishment of a social district in Hillsdale on May 1, 2023. City staff have since been informed by the Michigan Liquor Control Commission (MLCC) that they have approved the district management and maintenance plan the City of Hillsdale filed, and the City can now begin installing signage. Qualified licensees may now apply to the MLCC for a Social District Permit. In order to do so, the qualified licensees are required to first obtain local government approval.

Keefer House Hotel, LLC (dba Dawn Theater) has submitted proof of liability insurance, as required, and now they need the Hillsdale City Council to adopt the attached resolution so they can apply to the MLCC for their Social District Permit.

**RECOMMENDATION:**

Adopt the attached local government approval resolution for Keefer House Hotel, LLC.



### Local Governmental Unit Approval For Social District Permit

**Instructions for Governing Body of Local Governmental Unit:**

A qualified licensee that wishes to apply for a Social District Permit must first obtain approval from the governing body of the local governmental unit where the licensee is located and for which the local governmental unit has designated a social district with a commons area that is clearly marked and shared by and contiguous to the licensed premises of at least two (2) qualified licensees, pursuant to MCL 436.1551. Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a \_\_\_\_\_ REGULAR \_\_\_\_\_ meeting of the \_\_\_\_\_ CITY OF HILLSDALE \_\_\_\_\_ council/board  
(regular or special) (name of city, township, or village)

called to order by \_\_\_\_\_ on \_\_\_\_\_ JULY 17, 2023 \_\_\_\_\_ at \_\_\_\_\_  
(date) (time)

the following resolution was offered:

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_

that the application from THE KEEFER HOUSE HOTEL LLC  
(name of licensee - if a corporation or limited liability company, please state the company name)

for a **Social District Permit** is RECOMMENDED \_\_\_\_\_ by this body for consideration for approval by the  
(recommended/not recommended)

Michigan Liquor Control Commission.

If not recommended, state the reason: \_\_\_\_\_

**Vote**

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the \_\_\_\_\_ CITY OF HILLSDALE \_\_\_\_\_  
council/board at a \_\_\_\_\_ REGULAR \_\_\_\_\_ meeting held on \_\_\_\_\_ JULY 17, 2023 \_\_\_\_\_  
(regular or special) (date) (name of city, township, or village)

I further certify that the licensed premises of the aforementioned licensee are contiguous to the commons area designated by the council/board as part of a social district pursuant to MCL 436.1551.

KATY PRICE

\_\_\_\_\_  
Print Name of Clerk

\_\_\_\_\_  
Signature of Clerk

\_\_\_\_\_  
Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

# **City of Hillsdale Agenda Item Summary**

**Meeting Date:** July 17, 2023

**Agenda Item #:** New Business

**SUBJECT:** Hendee FOIA Appeal

**BACKGROUND PROVIDED BY STAFF:** David Mackie, City Manager

## **PROJECT BACKGROUND:**

Attached is Mr. Hendee's FOIA appeal letter. In response to the FOIA, Mr. Hendee was provided the BPU Board member's Council Committee Applications. The City does not have employment contracts, W-2s, or paystubs for the Board.

## **RECOMMENDATION:**

City Council consider Mr. Hendee's FOIA appeal.

## David Mackie

---

**From:** Joseph Hendee <josephhendee@yahoo.com>  
**Sent:** Wednesday, June 21, 2023 1:31 PM  
**To:** Adam Stockford; William Morrissey; joshuapaladino4hillsdale@gmail.com; David Mackie; Laura Sergent  
**Subject:** Fwd: Foia  
**Attachments:** Hendee FOIA.pdf

Adam~

I wish to appeal this foia denial in part please put it on the next agenda. Mackie is obstructing my investigation as a taxpayer. The City has to prove they made them employees. I asked for employment contract and paystubs proving they were employees. O&G should also ask to see their employment contracts and paystubs to prove they are employees of the City to legally be able to sit on the BPU board. The City is lying Adam

Joseph Hendee

Begin forwarded message:

**From:** Joseph Hendee <josephhendee@yahoo.com>  
**Date:** June 21, 2023 at 1:02:51 PM EDT  
**To:** Laura Sergent <lsergent@cityofhillsdale.org>  
**Subject: Re: Foia**

I believe your late you had to ask for an extension within 5 days I believe and you never did.

Joseph Hendee

On Jun 21, 2023, at 10:17 AM, Laura Sergent <lsergent@cityofhillsdale.org> wrote:

Joseph,

Please find your FOIA request attached as well as an invoice for services.

Thank you,

Laura Sergent  
Human Resources Director  
97 N. Broad St.  
Hillsdale, MI 49242  
517-437- 6443  
lsergent@cityofhillsdale.org

# **City of Hillsdale**

## **Agenda Item Summary**

**Meeting Date:** July 17, 2023

**Agenda Item:** New Business

**SUBJECT:** Addendum for Cleaning Services Contract – Inclusion of Library

### **BACKGROUND PROVIDED BY STAFF: Jessica Spangler, Library Director**

The City of Hillsdale currently holds a contract with East 2 West Enterprises, Inc. for the cleaning of City Hall and the Board of Public Utilities, dated April 26, 2019. To further enhance the maintenance and cleanliness of public facilities, it is being proposed to extend these cleaning services to include the Library. The proposed addendum outlines the provision of professional cleaning services to the Library, effective from August 1, 2023, until June 30, 2024.

The Library has been devoid of regular professional cleaning services for over a decade when internal staff took over the cleaning responsibilities. Considering the Library's role as a public building attracting 34,682 patrons and visitors from July 1, 2022 – June 30, 2023, ensuring a clean and sanitary environment becomes imperative.

The Library Board and City Council have accounted for and sanctioned these services within the 2023-2024 fiscal year budget. Additionally, the Library Board granted approval for the proposed addendum on 7/13/23.

### **RECOMMENDATION:**

It is recommend council review and approve the enclosed addendum to facilitate the extension of cleaning services to the Library.

## **ADDENDUM TO CONTRACT**

### **(Library Building Cleaning)**

This addendum to that certain Contract between THE CITY OF HILLSDALE and EAST 2 WEST ENTERPRISES, INC. dated April 26, 2019, regarding cleaning services to be provided by EAST 2 WEST ENTERPRISES, INC. is based upon the following:

**WHEREAS** the original contract between the City of Hillsdale and EAST 2 WEST ENTERPRISES, INC. Involved cleaning of certain city buildings including, City Hall, and the board of public utilities offices. ; and

**WHEREAS** the City now wishes to extend the cleaning services to be provided by EAST 2 WEST ENTERPRISES, INC. to the city Library Building for the time period commencing August 1, 2023 until June 30 , 2024 based upon the following fee schedule:

1. Cleaning women's, men's, and children's bathrooms located in the Library building twice per week for the sum of \$45.00 per cleaning;
2. Cleaning foyer of the Library building once per month for the sum of \$40.00 per cleaning.

All sums charged in connection with the above described Library cleaning services shall be invoiced by EAST 2 WEST ENTERPRISES, INC. pursuant to its existing billing practices.

**NOW THEREFORE**, in consideration of the above premises:

**IT IS HEREBY AGREED** that the Contract between THE CITY OF HILLSDALE and EAST 2 WEST ENTERPRISES, INC. dated April 26, 2019, regarding cleaning services to be provided by EAST 2 WEST ENTERPRISES, INC., is hereby amended as follows:

EAST 2 WEST ENTERPRISES, INC. shall provide cleaning services for the city of Hillsdale Library Building based upon the following fee schedule:

1. Cleaning women's, men's, and children's bathrooms located in the Library building twice per week for the sum of \$45.00 per cleaning;
2. Cleaning foyer of the Library building once per month for the sum of \$40.00 per cleaning.

All sums charged in connection with the above described Library building cleaning services shall be invoiced by EAST 2 WEST ENTERPRISES, INC. pursuant to its existing billing practices.

Date: \_\_\_\_\_

Date: \_\_\_\_\_

City of Hillsdale

East 2 West Enterprises, Inc.

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(signature)

By: David Mackie, City Manager

By: Michael West, President





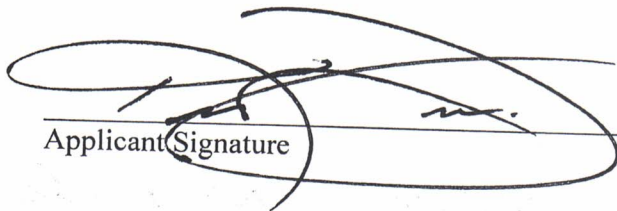
Describe any previous activities related to government: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please explain why you would be interested in serving on the council or committee:  
*AS A BUSINESS OWNER I WOULD LIKE TO HELP  
THE CITY PROSPER AND GROW.*

Please explain your understanding of the City of Hillsdale:  
*IT'S A RICH HISTORY THAT NEEDS TO BE  
PRESERVED BUT CONTINUE INTO THE FUTURE*

Additional comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street, Hillsdale, MI 49242.

  
Applicant Signature

*6/12/23*  
Date



# CITY OF HILLSDALE

97 NORTH BROAD STREET  
HILLSDALE, MICHIGAN 49242-1695  
(517) 437-6441 FAX: (517) 437-6448  
cityofhillsdale.org

What Board/Commission would you like to serve? Economic Development Corporation (EDC)

Name: Nolan James Sullivan

Address: ~~711 N Howell St~~ Hillsdale 49242  
Street City Zip

Phone: Home ~~517-328-0774~~ Work ~~517-487-1300~~

E-Mail ~~nsullivan@hillsdale.org~~

Residency is required for most Boards & Commissions.  
Are you a resident of City of Hillsdale? Yes \_\_\_\_\_ No \_\_\_\_\_ If so, for how long? \_\_\_\_\_  
X 5 years

Occupation: (if retired, former occupation) \_\_\_\_\_  
Branch Office Administrator at Edward Jones

Please check the expertise and skills you can contribute:

- Accounting
- Fund Raising
- Marketing
- Advocacy
- Human Resources
- Planning
- Computers
- Knowledge of the Cause
- Public Relations
- Legal
- Community Relations
- Public Speaking
- Finance
- Management
- Other \_\_\_\_\_

Brief Educational Background:  
I grew up in Hillsdale Township and attended Hillsdale Academy. After I graduated in 2018, I enrolled at Hillsdale College, where I graduated in 2022 with a B.A. in Financial Management.

What charitable or community activities have you **actively** participated in? Please describe any leadership role(s) you have (had) in the organization(s):  
I have been the assistant coach of Hillsdale Academy's Varsity Soccer Team since 2020 and the Head Coach of their Junior High Basketball Team since 2019.

On what other volunteer boards/committees have you served? \_\_\_\_\_  
I have served on the Board of Directors for Domestic Harmony since the Fall of 2022

Describe any previous activities related to government: No previous government-related activities

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Please explain why you would be interested in serving on the council or committee: I would like to offer a hand in the maintenance and development of the economic well-being of the city I love dearly. The actualization of Hillsdale's economic potential is a noble undertaking in which I would like to have an official role. I believe I have an economic and financial background that would augment the abilities of the EDC.

Please explain your understanding of the City of Hillsdale:

I understand the City of Hillsdale as a community which is rich in history and values its liberties. It is not a big city; therefore, there is a tone of familiarity in the city, making it conducive to tight-knit relationships between peers that last a lifetime. As in any city, its citizens come from varying backgrounds, but there is often a common thread of values held by each individual, resulting in an altogether strong community.

Additional comments: \_\_\_\_\_

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Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street, Hillsdale, MI 49242.

Molan Sullivan  
Applicant Signature

6/12/2023  
Date



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cityofhillsdale.org

What Board/Commission would you like to serve? The Economic Development Corporation

Name: Gianna Green

Address: \_\_\_\_\_ Hillsdale 49242  
Street City Zip

Phone: Hom \_\_\_\_\_ Work \_\_\_\_\_

E-Mail \_\_\_\_\_

Residency is required for most Boards & Commissions.

Are you a resident of City of Hillsdale? Yes X No \_\_\_\_\_ If so, for how long? 10 yrs

General Manager of the Dawn Theater, Communities Manager for CL Real

Occupation: (if retired, former occupation) Estate Development

Please check the expertise and skills you can contribute:

- |  |  |   |
|--|--|---|
| <input type="radio"/> Accounting                 | <input checked="" type="checkbox"/> Planning               | <input checked="" type="checkbox"/> Community Relations |
| <input checked="" type="checkbox"/> Fund Raising | <input checked="" type="checkbox"/> Computers              | <input checked="" type="checkbox"/> Public Speaking     |
| <input checked="" type="checkbox"/> Marketing    | <input checked="" type="checkbox"/> Knowledge of the Cause | <input type="radio"/> Finance                           |
| <input type="radio"/> Advocacy                   | <input checked="" type="checkbox"/> Public Relations       | <input checked="" type="checkbox"/> Management          |
| <input type="radio"/> Human Resources            | <input type="radio"/> Legal                                | <input type="radio"/> Other _____                       |

Brief Educational Background:

I graduated from Hillsdale College in 2017 with a degree in Marketing and Management. I spent a summer abroad in Oxford, England completing a summer course at the graduate level of the economic impact of businesses in small towns and how they can thrive while also serving the community around them. Post graduation, I worked for Hillsdale College for 4 years as the Social Media Manager for all their associated brands across all channels. I also was the Editor in Chief for the student blog.

What charitable or community activities have you **actively** participated in? Please describe any leadership role(s) you have (had) in the organization(s):

While I was in college, I started an charitable organization called Liberty Princess Co. where volunteers from the College dressed as Princesses and other characters and did public appearances and parties for free, teaching young children important values and morals and providing them with role models. I am actively involved in the Hillsdale Arts Chorale and the Sauk Theatre.

On what other volunteer boards/committees have you served?

I currently serve as the Vice President of the Sauk Theatre Board of Directors, I am a member of the Artworks board, and am an ex-officio member of the Friends of the Dawn Theater board. I advise 8 women in my sorority, Kappa Kappa Gamma assisting with external affairs and philanthropy and serve on their House Management board.

**Describe any previous activities related to government:**

When the train activities first began, I realized that Hillsdale had an incredible opportunity to engage with 400+ tourists every time the train pulled into Hillsdale. I reached out to our Mayor asking if we were planning on doing anything as a city to capitalize on the boom in tourism and "The Train Committee" was born! Our committee has assisted with 4 train events, making sure local businesses are prepared to welcome tourists into town, arranging for special makers marts and including the farmer's market community, providing shuttles and amenities for our guests, bringing in food trucks, and showcasing our local artists. Our Train Committee has also jumped into plan the Christmas in the City celebration where we've brought back the Sleigh Scavenger hunt free of charge to local businesses to encourage patronage, welcomed Santa to Hillsdale, and hosted an artisan makers mart in the Dawn Theater.

**Please explain why you would be interested in serving on the council or committee:**

Since I arrived as a student nearly 10 years ago, I have been involved in the civic and social life of our town. From promoting literacy at local schools with my sorority, providing positive female role models to young children with my Liberty Princess Company, and sharing my Italian culture with local Hillsdale residents through my pop-up bakery, Mangia, at the Farmer's Market, I have dedicated myself to bettering our community and staying involved to keep small businesses alive and shop local. Even during my studies during my summer abroad at Oxford, my research was focused on the impact of large businesses on small towns and examining the ways that these businesses could contribute to a healthy relationship between town and corporation. I have very much enjoyed my time at CLRED, shaping not only our community, but communities like ours across the Midwest by transforming forgotten historical buildings into beautiful, functional parts of our town once again, is an incredibly worthy and rewarding endeavor. Hillsdale has so much potential both in its entrepreneurs and in the community surrounding us. I have enjoyed discovering new and exciting ways to showcase the attractive parts of our community to not only visitors to our area but the people who call Hillsdale County home. Having the opportunity to serve on a board with like-minded individuals who also want to see our community prosper would be an honor.

**Please explain your understanding of the City of Hillsdale:**

Hillsdale has such a rich history. Much of that history, we get to interact with every day. Whether it's the buildings built long before our time still standing and serving our community today, the legacies other Hillsdalians have left before us carried out through service organizations and clubs, or long-standing Hillsdale traditions. While our town has undergone its fair share of change and transformation, the thing that has never left our city is its drive. Born out of nothing, Hillsdale has put her own name on the map through the hard work and determination of her people. Unlike many rural towns similar in nature, Hillsdale has persisted through good times and bad, earning our place on the map. Could our founders have ever imagined a steam engine coming back into Hillsdale nearly 100 years later carrying *tourists* to our little town? Thanks to our community, we have a town to be proud of. However, we have never been a town to rest on our laurels. There is much work to be done to grow our town so that our legacy is preserved for many generations of Hillsdalians to come. And I'm here to help.

*Gianna Green*

6-18-23

Applicant Signature

Date

Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street, Hillsdale, MI 49242.