



City Council Agenda

August 21, 2023
7:00 p.m.

City Council Chambers
97 N. Broad Street
Hillsdale, MI 49242

I. Call to Order and Pledge of Allegiance

II. Roll Call

III. Approval of Agenda

IV. Public Comments on Agenda Items

V. Consent Agenda

- A. Approval of Bills
 - 1. City and BPU Claims of August 3, 2023: \$1,419,468.47
 - 2. Payroll of August 3, 2023: \$197,418.52
- B. City Council Minutes of August 7, 2023
- C. Finance Minutes of August 7, 2023
- D. Cemetery Minutes of August 2, 2023
- E. Public Safety Committee Minutes of August 10, 2023
- F. Cemetery Interment Fee Update
- G. Annual Bow Hunt in City Limits
- H. BPU: Cross Connection Control Contract Extension
- I. BPU: Influent Pump #2
- J. BPU: Sludge Storage Pump
- K. BPU: Tertiary Pump 3 and 4
- L. 2023 Hillsdale College Homecoming Street Use Agreement
- M. Indiana Outboard Racing Agreement
- N. Mrs. Stock's Park Use Agreement- Matthew Carr
- O. Public Services Minutes of August 14, 2023

VI. Communications/Petitions

- A. BPU: Public Power Week Coloring Contest
- B. Adams SAD 2024-08 Letter

VII. Introduction and Adoption of Ordinances/Public Hearing

- A. Public Hearing: Special Assessment District (SAD 2024-08) W. St. Joe/Griswold Street (Resolution)

VIII. Old Business

- A. Temporary Traffic Control Order 2023-19

IX. New Business

- A. WoodHill Group Agreement
- B. Millage Fund Expenditures

X. Miscellaneous Reports

- A. Proclamation- None
- B. Appointments – None
- C. Other- None

XI. General Public Comment

XII. City Manager’s Report

XIII. Council Comment

XIV. Adjournment

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 08/03/2023 - 08/03/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 172.000 CITY MANAGER					
101-172.000-715.000	DENTAL & VISION - CITY MANAGER	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		38.82	621
101-172.000-715.000	HEALTH INSURANCE - AUGUST 2023	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - AUGUST 2023		703.65	624
101-172.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		6.50	625
101-172.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		15.39	625
101-172.000-810.000	INTERNATIONAL ECON DEVEL RENEWAL	CARD SERVICES CENTER	D. MACKIE CREDIT CARD	880.00	622
101-172.000-956.000	MMEA CONFERENCE	CARD SERVICES CENTER	D. MACKIE CREDIT CARD	545.00	622
101-172.000-956.200	HOTEL - MML CONFERENCE	CARD SERVICES CENTER	D. MACKIE CREDIT CARD	134.47	622
Total For Dept 172.000 CITY MANAGER				2,323.83	
Dept 175.000 ADMINISTRATIVE SERVICES					
101-175.000-715.000	DENTAL & VISION - SAFETY	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		5.59	621
101-175.000-726.000	BACKUP PHONE FOR POWER OUTAGES	WALMART COMMUNITY	BACKUP PHONE FOR POWER OUTAGES	81.76	106842
101-175.000-742.000	LOGO APPAREL	INTEGRITY APPAREL, LLC	LOGO APPAREL	220.73	106783
101-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECURRING (163.43	106828
101-175.000-802.000	SONIT NET ADMIN JULY 2023	SONIT SYSTEMS, LLC	SONIT NET ADMIN JULY 2023	745.00	106828
101-175.000-806.000	LEGAL SERVICES	LOVINGER & THOMPSON, PC	LEGAL FEES	2,077.50	106794
101-175.000-955.106	REFUND FUNDS FROM NYE/WINTERFEST	HILLSDALE CO COMM FOUNDAT\	REFUND FUNDS FROM NYE/WINTERFEST GRANT	275.00	106776
Total For Dept 175.000 ADMINISTRATIVE SERVICES				3,569.01	
Dept 191.000 FINANCE DEPARTMENT					
101-191.000-715.000	DENTAL & VISION - FINANCE	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		38.82	621
101-191.000-715.000	HEALTH INSURANCE - AUGUST 2023	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - AUGUST 2023		703.65	624
101-191.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		6.50	625
101-191.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		8.66	625
101-191.000-801.000	SEND AUDIT WORKPAPERS TO YEO & Y	GABRIDGE & COMPANY, PLC	SEND AUDIT WORKPAPERS TO YEO & YEO	187.50	106764
101-191.000-801.000	ACCOUNTING SERVICES - JUNE 2023	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - JUNE 2023	6,854.97	106834
Total For Dept 191.000 FINANCE DEPARTMENT				7,800.10	
Dept 215.000 CITY CLERK DEPARTMENT					
101-215.000-715.000	DENTAL & VISION - CITY CLERK	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		97.05	621
101-215.000-715.000	HEALTH INSURANCE - AUGUST 2023	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - AUGUST 2023		1,759.10	624
101-215.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		16.24	625
101-215.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		16.53	625
101-215.000-726.000	TONER	CURRENT OFFICE SOLUTIONS	TONER	101.46	106754
101-215.000-726.000	CASH TRANSMITTAL BAGS	CARD SERVICES CENTER	K. PRICE CREDIT CARD	221.76	622
101-215.000-734.000	POSTAGE	CARD SERVICES CENTER	K. PRICE CREDIT CARD	396.00	622
101-215.000-801.000	PAPER SHREDDING SERVICE	ACCUSHRED, LLC	PAPER SHREDDING SERVICE	67.95	106729
101-215.000-801.000	ONLINE CODE HOSTING	CIVICPLUS, LLC	ONLINE CODE HOSTING	1,140.00	106748
101-215.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	216.14	106754
101-215.000-905.000	ORD 2023-03 PUBLIC HEARING NOTIC	GATEHOUSE MEDIA MICHIGAN F	ORD 2023-03 PUBLIC HEARING NOTICE	62.70	106767
101-215.000-905.000	DAILY NEWS SUBSCRIPTION	CARD SERVICES CENTER	D. MACKIE CREDIT CARD	29.00	622
Total For Dept 215.000 CITY CLERK DEPARTMENT				4,123.93	
Dept 257.000 ASSESSING DEPARTMENT					
101-257.000-715.000	DENTAL & VISION - ASSESSING	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		97.05	621
101-257.000-715.000	HEALTH INSURANCE - AUGUST 2023	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - AUGUST 2023		1,759.10	624
101-257.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		32.48	625
101-257.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		47.26	625
101-257.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	60.61	106754
101-257.000-810.000	DUES & SUBSCRIPTIONS	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	25.00	622
101-257.000-860.000	TRANSPORTATION & MILEAGE	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	7.00	622
101-257.000-956.000	TRAINING & SEMINARS	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	42.00	622

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
EXP CHECK RUN DATES 08/03/2023 - 08/03/2023
BOTH JOURNALIZED AND UNJOURNALIZED
PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 257.000 ASSESSING DEPARTMENT					
Total For Dept 257.000 ASSESSING DEPARTMENT				2,070.50	
Dept 265.000 BUILDING AND GROUNDS					
101-265.000-726.000	VACUUM BREAKER KIT	AMERICAN COPPER AND BRASS,	VACUUM BREAKER KIT	1,328.70	106732
101-265.000-726.000	SUPPLIES	AMERICAN COPPER AND BRASS,	CIT HALL HOT WATER HEATER	23.28	106732
101-265.000-726.000	SUPPLIES	AMERICAN COPPER AND BRASS,	LIGHT BULBS FOR MITCHELL BUILDING	153.30	106732
101-265.000-726.000	WATER - CITY HALL	HEFFERNAN SOFT WATER SERVI	WATER DELIVERY SERVICE	21.35	106774
101-265.000-726.000	WATER - CITY HALL	HEFFERNAN SOFT WATER SERVI	WATER DELIVERY SERVICE	26.25	106774
101-265.000-801.000	CH	CINTAS CORPORATION	CH	15.25	106747
101-265.000-801.000	CH	CINTAS CORPORATION	CH	15.25	106747
101-265.000-801.000	CITY HALL CLEANING - JULY 2023	EAST 2 WEST ENTERPRISES, I	CITY HALL CLEANING - JULY 2023	650.00	106759
101-265.000-801.000	MOP & BUFF DISPATCH - JUNE 2023	EAST 2 WEST ENTERPRISES, I	MOP & BUFF DISPATCH - JUNE 2023	40.00	106759
101-265.000-801.000	QUARTERLY ELEVATOR MAINTENANCE 8	SCHINDLER ELEVATOR CORPOR	QUARTERLY ELEVATOR MAINTENANCE 8.1 - 10	740.75	106826
101-265.000-850.000	ETHERFAX JULY 2023	BSB COMMUNICATIONS INC	ETHERFAX JULY 2023	112.00	106744
101-265.000-920.000	505119616 - 97 N BROAD - CITY HA	MICH GAS UTILITIES	NATURAL GAS UTILITY - 97 BROAD	39.52	612
101-265.000-920.000	505431439 - 22 N MANNING - MITCH	MICH GAS UTILITIES	NATURAL GAS UTILITY - 22 N MANNING	42.29	613
101-265.000-930.000	PAINT EDGER KIT AND SPRAY PRIMER	GELZER HJ & SON INC	PAINT EDGER KIT AND SPRAY PRIMER	14.28	106768
101-265.000-930.000	CLASSIC PAINT EDGER KIT	GELZER HJ & SON INC	CLASSIC PAINT EDGER KIT	17.94	106768
101-265.000-930.000	REPAIRS & MAINTENANCE	STATE OF MICHIGAN	ELEVATOR CERTIFICATE OF OPERATION RENEW	185.00	106791
Total For Dept 265.000 BUILDING AND GROUNDS				3,425.16	
Dept 270.000 HUMAN RESOURCES					
101-270.000-715.000	DENTAL & VISION - HUMAN RESOURCE	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	38.82	621
101-270.000-715.000	HEALTH INSURANCE - AUGUST 2023	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - AUGUST 2023	703.65	624
101-270.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	6.50	625
101-270.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	12.89	625
Total For Dept 270.000 HUMAN RESOURCES				761.86	
Dept 301.000 POLICE DEPARTMENT					
101-301.000-715.000	DENTAL & VISION - POLICE	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	1,177.74	621
101-301.000-715.000	DENTAL & VISION - POLICE	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	111.91	621
101-301.000-715.000	HEALTH INSURANCE - AUGUST 2023	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - AUGUST 2023	19,491.48	624
101-301.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	251.72	625
101-301.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	333.86	625
101-301.000-726.000	POLICE DAILY LOGS	ARROW SWIFT PRINTING	POLICE DAILY LOGS	364.65	106734
101-301.000-726.000	POSTAGE	CARD SERVICES CENTER	S. HEHPNER CREDIT CARD	5.40	622
101-301.000-742.000	2 S/S UNDERVEST SHIRTS FOR CRATS	NYE UNIFORM COMPANY	2 S/S UNDERVEST SHIRTS FOR CRATSENBURG	93.00	106809
101-301.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	22.00	106754
101-301.000-810.000	MICH ASSOC OF CHIEFS OF POLICE - CARD SERVICES CENTER	CARD SERVICES CENTER	S. HEHPNER CREDIT CARD	100.00	622
101-301.000-930.000	NEW TIRE FOR UNIT 2-7 DUE TO A H	NORM'S TIRE & SERVICE	NEW TIRE FOR UNIT 2-7 DUE TO A HOLE FRC	170.75	106806
101-301.000-930.000	OIL CHANGE AND TIRE ROTATION IN	PARNEY'S CAR CARE, LLC	OIL CHANGE AND TIRE ROTATION IN UNIT 2-	61.00	106811
101-301.000-956.000	POLICE ACADEMY FALL SESSION FOR	WASHTENAW COMM COLLEGE	POLICE ACADEMY FALL SESSION FOR LEVI SI	2,647.00	106843
101-301.000-956.000	TEXTBOOKS FOR LEVI STOLL	WASHTENAW COMM COLLEGE	TEXTBOOKS FOR LEVI STOLL	350.00	106843
101-301.000-956.000	REIMBURSEMENT FOR A GYM MEMBERSH	DUSTIN ZIMMERMAN	REIMBURSEMENT FOR A GYM MEMBERSHIP FOR	100.00	106851
Total For Dept 301.000 POLICE DEPARTMENT				25,280.51	
Dept 336.000 FIRE DEPARTMENT					
101-336.000-715.000	DENTAL & VISION - FIRE	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	319.13	621
101-336.000-715.000	DENTAL & VISION - FIRE	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	27.97	621
101-336.000-715.000	HEALTH INSURANCE - AUGUST 2023	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - AUGUST 2023	7,240.60	624
101-336.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	73.08	625
101-336.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	93.56	625
101-336.000-726.000	6 USB CHARGING CABLES AND 6 WALL	AMAZON CAPITAL SERVICES, I	6 USB CHARGING CABLES AND 6 WALL CHARGE	45.81	106731

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 336.000 FIRE DEPARTMENT					
101-336.000-726.000	9V BATTERIES	BATTERY JUNCTION	9V BATTERIES	31.81	106736
101-336.000-726.000	6 D TANK OXYGEN CONTENTS AND EAS	CARELINC MEDICAL EQUIPMEN	6 D TANK OXYGEN CONTENTS AND EASY MAX T	140.00	106746
101-336.000-726.000	LAUNDRY SOAP FOR THE FIRE DEPART	MARKET HOUSE	LAUNDRY SOAP FOR THE FIRE DEPARTMENT TU	56.92	106796
101-336.000-726.000	3 MINITOR VI BATERRIES	ROE-COMM., INC.	3 MINITOR VI BATERRIES	94.00	106820
101-336.000-742.000	CARGO PANTS - HALLECK, POOLE, HA	GALL'S, INC	CARGO PANTS - HALLECK, POOLE, HAWKINS,	392.93	106765
101-336.000-742.000	5 SAFETY VESTS FOR THE FIRE DEPA	GALL'S, INC	5 SAFETY VESTS FOR THE FIRE DEPARTMENT	121.99	106765
101-336.000-801.000	SEMI ANNUAL PREVENTATIVE MAINTEN	BREATHING AIR SYSTEMS	SEMI ANNUAL PREVENTATIVE MAINTENANCE FC	766.83	106740
101-336.000-920.000	502806085 - 77 E CARLETON - FIRE	MICH GAS UTILITIES	NATURAL GAS UTILITY - 77 E CARELTON	65.63	614
101-336.000-956.000	ELECTRIC EXTRICATION TRAINING FO	WOODBIDGE TWP - HILLSDALF	ELECTRIC EXTRICATION TRAINING FOR M. HF	160.00	106849
Total For Dept 336.000 FIRE DEPARTMENT				9,630.26	
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
101-441.000-715.000	DENTAL & VISION - PUBLIC SERVICE	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	108.24	621
101-441.000-715.000	DENTAL & VISION - PUBLIC SERVICE	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	97.05	621
101-441.000-715.000	DENTAL & VISION - PUBLIC SERVICE	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	16.79	621
101-441.000-715.000	HEALTH INSURANCE - AUGUST 2023	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - AUGUST 2023	3,800.91	624
101-441.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	51.97	625
101-441.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	70.60	625
101-441.000-726.000	SUPPLIES	AMAZON CAPITAL SERVICES, I	FERTILIZER SPIKES, AAA BATTERIES AND BI	30.38	106731
101-441.000-726.000	BUSINESS CARDS FOR KALEB AND GIN	ARROW SWIFT PRINTING	BUSINESS CARDS FOR KALEB AND GINNY	34.63	106734
101-441.000-726.000	5/16 ZN CLOTHESLINE HOOK	GELZER HJ & SON INC	5/16 ZN CLOTHESLINE HOOK	6.58	106768
101-441.000-726.000	SCRUB BRUSH W/SQUEEGEE	GELZER HJ & SON INC	SCRUB BRUSH W/SQUEEGEE	21.49	106768
101-441.000-726.000	MAPP PRO FUEL AND PROPANE CYLIND	GELZER HJ & SON INC	MAPP PRO FUEL AND PROPANE CYLINDER	24.48	106768
101-441.000-726.000	WATER - 149 WATERWORKS	HEFFERNAN SOFT WATER SERVI	WATER DELIVERY SERVICE	10.66	106774
101-441.000-726.000	WATER - 149 WATERWORKS	HEFFERNAN SOFT WATER SERVI	WATER DELIVERY SERVICE	26.25	106774
101-441.000-726.000	ROLL TOWEL 8031300 NATURAL	KSS ENTERPRISES	ROLL TOWEL 8031300 NATURAL	72.00	106788
101-441.000-726.000	CASH TRANSMITTAL BAGS	CARD SERVICES CENTER	K. PRICE CREDIT CARD	60.37	622
101-441.000-742.000	DPS	CINTAS CORPORATION	DPS	21.24	106747
101-441.000-742.000	DPS	CINTAS CORPORATION	DPS	20.07	106747
101-441.000-742.000	LOGO APPAREL	INTEGRITY APPAREL, LLC	LOGO APPAREL	39.80	106783
101-441.000-801.000	DPS	CINTAS CORPORATION	DPS	34.02	106747
101-441.000-801.000	DPS	CINTAS CORPORATION	DPS	32.36	106747
101-441.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	152.10	106754
101-441.000-956.200	ADMINISTRATIVE CONFERENCE HOTEL	COMFORT INN & CONFERENCE (ADMINISTRATIVE CONFERENCE HOTEL - SALIN	218.40	106751
Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT				4,950.39	
Dept 447.000 ENGINEERING SERVICES					
101-447.000-715.000	DENTAL & VISION -ENGINEERING	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	69.07	621
101-447.000-715.000	HEALTH INSURANCE - AUGUST 2023	PLANSOURCE BENEFITS ADMINI	HEALTH INSURANCE - AUGUST 2023	1,759.10	624
101-447.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	32.48	625
101-447.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	66.47	625
101-447.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	60.60	106754
Total For Dept 447.000 ENGINEERING SERVICES				1,987.72	
Dept 567.000 CEMETERIES					
101-567.000-801.000	JULY PORTA JOHN RENTALS	LAPEW SANITATION - THOMAS	JULY PORTA JOHN RENTALS	110.00	106790
101-567.000-801.000	OG AND LV MOWING 6.1. TO 6.30	TKC LAWN SNOW AND WOOD LLC	OG AND LV MOWING 6.1. TO 6.30	11,050.00	106835
101-567.000-801.000	JULY OG AND LV CEM MOWING	TKC LAWN SNOW AND WOOD LLC	JULY OG AND LV CEM MOWING	8,840.00	106835
101-567.000-930.000	REPAIRS & MAINTENANCE	GELZER HJ & SON INC	DUAL FOOT CHUCK AND I/M MALE PLUG	14.67	106768
Total For Dept 567.000 CEMETERIES				20,014.67	
Dept 595.000 AIRPORT					
101-595.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	16.24	625

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 08/03/2023 - 08/03/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 595.000 AIRPORT					
101-595.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	19.75	625
101-595.000-726.000	CABLE HOOK STOPPER,CABLE LUG, WI	AMAZON CAPITAL SERVICES, I	CABLE HOOK STOPPER,CABLE LUG, WIRE	27.75	106731
101-595.000-726.000	DC POWER VOLTAGE CONVERTER	AMAZON CAPITAL SERVICES, I	DC POWER VOLTAGE CONVERTER	39.99	106731
101-595.000-726.000	AIRPORT SIGNS	ARROW SWIFT PRINTING	AIRPORT SIGNS	41.37	106734
101-595.000-726.000	WATER - AIRPORT	HEFFERNAN SOFT WATER SERVI	WATER DELIVERY SERVICE	10.66	106774
101-595.000-726.000	WATER - AIRPORT	HEFFERNAN SOFT WATER SERVI	WATER DELIVERY SERVICE	5.25	106774
101-595.000-726.000	PAPER TOWEL,CLOROX CLEANER,CUPS, MARKET HOUSE		PAPER TOWEL,CLOROX CLEANER,CUPS,SODA, SC	60.47	106796
101-595.000-726.000	WEED KILLER	CARD SERVICES CENTER	G. MOORE CREDIT CARD	84.99	622
101-595.000-740.000	DIESEL FUEL FOR TRACTOR	BRINER OIL CO, INC	DIESEL FUEL FOR TRACTOR	453.00	106741
101-595.000-740.000	FUEL & LUBRICANTS	BRINER OIL CO, INC	DIESEL FUEL FOR TRACTOR	663.94	106741
101-595.000-801.000	AIRPORT WEATHER OBS DATA SYSTEM	STATE OF MICHIGAN	AIRPORT WEATHER OBS DATA SYSTEM	536.72	106832
101-595.000-801.000	MERCHANT EQUIP RENTAL BILLING	AVFUEL CORP	MERCHANT EQUIP RENTAL BILLING	20.00	620
101-595.000-801.000	REFUELING TRUCK RENTAL BILLING	AVFUEL CORP	REFUELING TRUCK RENTAL BILLING	950.00	620
101-595.000-930.000	JOHN DEERE TRACTOR & BATWING MOW	GREENMARK EQUIPMENT	JOHN DEERE TRACTOR & BATWING MOWER REPP	861.05	106772
101-595.000-930.000	TIRE FOR SNOW PLOW	NORM'S TIRE & SERVICE	TIRE FOR SNOW PLOW	229.50	106806
101-595.000-930.000	TIRES FOR CREW CAR	NORM'S TIRE & SERVICE	TIRES FOR CREW CAR	577.64	106806
101-595.000-930.000	CREDIT CARD READER AT AIRPORT	QT PETROLEUM ON DEMAND, LI	CREDIT CARD READER AT AIRPORT	356.91	106817
101-595.000-930.000	INSPECTIONS,CALIBRATIONS,NEW FIL	SPARLING CORPORATION	INSPECTIONS,CALIBRATIONS,NEW FILTERS FC	5,085.03	106829
101-595.000-930.000	WEED TRIMMER REPAIRS	SPRATT'S	WEED TRIMMER REPAIRS	101.09	106830
Total For Dept 595.000 AIRPORT				10,141.35	
Dept 701.000 PLANNING DEPARTMENT					
101-701.000-715.000	DENTAL & VISION - PLANNING	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	97.05	621
101-701.000-715.000	HEALTH INSURANCE - AUGUST 2023	PLANSOURCE BENEFITS ADMIN\	HEALTH INSURANCE - AUGUST 2023	1,759.10	624
101-701.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	16.24	625
101-701.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	19.23	625
101-701.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	60.61	106754
101-701.000-801.372	FIELD INSPECTION SYSTEM ANNUAL S	BS&A SOFTWARE	FIELD INSPECTION SYSTEM ANNUAL SUPPORT	590.00	106743
101-701.000-860.000	TRANSPORTATION & MILEAGE	ALAN BEEKER	REGION 2 PC MEETING	37.99	106738
101-701.000-905.000	PUBLISHING / NOTICES	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	79.26	622
101-701.000-956.200	LODGING & MEALS	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	165.00	622
Total For Dept 701.000 PLANNING DEPARTMENT				2,824.48	
Dept 728.000 ECONOMIC DEVELOPMENT					
101-728.000-715.000	DENTAL & VISION - ECON DEVEL	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	27.98	621
101-728.000-715.000	HEALTH INSURANCE - AUGUST 2023	PLANSOURCE BENEFITS ADMIN\	HEALTH INSURANCE - AUGUST 2023	628.26	624
101-728.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	16.24	625
101-728.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	19.00	625
101-728.000-801.000	ALUMINUM AND CLOROPLAST SIGNS FO	STOCKHOUSE CORPORATION	ALUMINUM AND CLOROPLAST SIGNS FOR SOCI	702.20	106833
101-728.000-810.000	DUES & SUBSCRIPTIONS	MICH ECONOMIC DEVELOPERS I	2023 MEDA MEMBERSHIP - SAM FRY	325.00	106800
Total For Dept 728.000 ECONOMIC DEVELOPMENT				1,718.68	
Dept 756.000 PARKS					
101-756.000-726.000	SUPPLIES	AMAZON CAPITAL SERVICES, I	FERTILIZER SPIKES, AAA BATTERIES AND BI	8.41	106731
101-756.000-726.000	ROLL TOWEL 8031300 NATURAL	KSS ENTERPRISES	ROLL TOWEL 8031300 NATURAL	225.15	106788
101-756.000-726.000	PURPLE CLEANER (BACK ORDER)	KSS ENTERPRISES	PURPLE CLEANER (BACK ORDER)	12.09	106788
101-756.000-726.000	MUTT MITT 800 PER CS 2-PLY	MUTT MITT	MUTT MITT 800 PER CS 2-PLY	172.94	106804
101-756.000-726.000	BEARING FOR PLAYGROUND EQUIP AT	WESLEY WICKHAM	BEARING FOR PLAYGROUND EQUIP AT COLDSPF	78.85	106846
101-756.000-801.000	HOLES DRILLED IN PLEXI/PER HOLE	G&G GLASS, INC	HOLES DRILLED IN PLEXI/PER HOLE	149.74	106763
101-756.000-801.000	FERTILIZING FOD	HOOP LAWN & SNOW, LLC	FERTILIZING FOD	1,436.00	106779
101-756.000-801.000	JULY PORTA JOHN RENTALS	LAPEW SANITATION - THOMAS	JULY PORTA JOHN RENTALS	2,225.00	106790
101-756.000-930.000	FASTENERS AND ANCHORS FOR SB PLA	GELZER HJ & SON INC	FASTENERS AND ANCHORS FOR SB PLAYGROUN	29.22	106768
101-756.000-930.000	LEAK SENTRY BALLCOCK	GELZER HJ & SON INC	LEAK SENTRY BALLCOCK	19.99	106768

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 08/03/2023 - 08/03/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 756.000 PARKS					
101-756.000-930.000	1/2X260 PRFE TAPE	GELZER HJ & SON INC	1/2X260 PRFE TAPE	1.98	106768
101-756.000-930.000	FOD MENS RESTROOM TOILET	RYAN & BRADSHAW, INC.	FOD MENS RESTROOM TOILET	26.00	106823
Total For Dept 756.000 PARKS				4,385.37	
Total For Fund 101 GENERAL FUND				105,007.82	
Fund 202 MAJOR ST./TRUNKLINE FUND					
Dept 450.000 STREET SURFACE					
202-450.000-725.000	DENTAL & VISION - DPS	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		6.30	621
202-450.000-725.000	HEALTH INSURANCE - AUGUST 2023	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - AUGUST 2023		159.03	624
202-450.000-725.000	LIFE & DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\LIFE & DISABILITY INSURANCE		4.98	625
202-450.000-726.000	MAJORS	GERKEN MATERIAL, INC	HOT PATCH	316.40	106769
202-450.000-726.000	MAJOR (BPU) HOT PATCH	GERKEN MATERIAL, INC	HOT PATCH	102.24	106769
202-450.000-726.000	MAJORS (BPU) HOT PATCH	GERKEN MATERIAL, INC	HOT PATCH	744.39	106769
Total For Dept 450.000 STREET SURFACE				1,333.34	
Dept 450.500 TRUNKLINE SURFACE					
202-450.500-726.000	HWY	GERKEN MATERIAL, INC	HOT PATCH	215.26	106769
Total For Dept 450.500 TRUNKLINE SURFACE				215.26	
Dept 460.000 R.O.W. MAINTENANCE					
202-460.000-725.000	DENTAL & VISION - DPS	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		6.30	621
202-460.000-725.000	HEALTH INSURANCE - AUGUST 2023	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - AUGUST 2023		159.03	624
202-460.000-725.000	LIFE & DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\LIFE & DISABILITY INSURANCE		4.98	625
202-460.000-726.000	SUPPLIES	AMAZON CAPITAL SERVICES, \FERTILIZER SPIKES, AAA BATTERIES AND BI		33.64	106731
Total For Dept 460.000 R.O.W. MAINTENANCE				203.95	
Dept 470.000 TREES					
202-470.000-726.000	MAJOR	KALEB DORWEILER	CAB COMMANDER FOR KALEB D - FORESTER	31.50	106786
Total For Dept 470.000 TREES				31.50	
Dept 480.000 DRAINAGE					
202-480.000-725.000	DENTAL & VISION - DPS	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		6.29	621
202-480.000-725.000	HEALTH INSURANCE - AUGUST 2023	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - AUGUST 2023		159.02	624
202-480.000-725.000	LIFE & DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\LIFE & DISABILITY INSURANCE		4.98	625
Total For Dept 480.000 DRAINAGE				170.29	
Dept 490.000 TRAFFIC					
202-490.000-725.000	DENTAL & VISION - DPS	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		6.29	621
202-490.000-725.000	HEALTH INSURANCE - AUGUST 2023	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - AUGUST 2023		159.02	624
202-490.000-725.000	LIFE & DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\LIFE & DISABILITY INSURANCE		4.97	625
202-490.000-726.000	STOP, STATE, N WEST, FAYETTE, E	DORNBOS SIGN & SAFETY INC	30X30 HIP STOP, 30X9 EXT, 36X9 EXT, 24X	183.23	106755
202-490.000-726.000	MAJOR TRAFFIC SIGN SUPPLIES	GELZER HJ & SON INC	SHEET METAL HEX AND BLACK OXIDE BIT FOF	10.00	106768
202-490.000-726.000	60LB CONCRETE MIX	GELZER HJ & SON INC	60LB CONCRETE MIX	99.48	106768
202-490.000-726.000	CARRIAGE BOLT	GELZER HJ & SON INC	CARRIAGE BOLT	38.99	106768
202-490.000-726.000	12X1 COMBO PAN SMS	GELZER HJ & SON INC	12X1 COMBO PAN SMS	8.39	106768
Total For Dept 490.000 TRAFFIC				510.37	
Total For Fund 202 MAJOR ST./TRUNKLINE FUND				2,464.71	
Fund 203 LOCAL STREET FUND					
Dept 450.000 STREET SURFACE					
203-450.000-725.000	DENTAL & VISION - DPS	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		6.53	621
203-450.000-725.000	HEALTH INSURANCE - AUGUST 2023	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - AUGUST 2023		164.92	624

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 08/03/2023 - 08/03/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 203 LOCAL STREET FUND					
Dept 450.000 STREET SURFACE					
203-450.000-725.000	LIFE & DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE	5.17	625
203-450.000-726.000	HOT PATCH FOR LOCALS	GERKEN MATERIAL, INC	HOT PATCH	291.81	106769
203-450.000-726.000	LOCALS	GERKEN MATERIAL, INC	HOT PATCH	64.80	106769
203-450.000-726.000	LOCAL (BPU) HOT PATCH	GERKEN MATERIAL, INC	HOT PATCH	190.99	106769
203-450.000-726.000	LOCAL HOT PATCH	GERKEN MATERIAL, INC	HOT PATCH	170.15	106769
203-450.000-726.000	LOCALS HOT PATCH	GERKEN MATERIAL, INC	HOT PATCH	333.72	106769
203-450.000-801.000	HOT MIX DELIVERED TO GRISWOLD ST	DUBOIS TRUCKING AND EXCAV	HOT MIX DELIVERED TO GRISWOLD ST FOR BE	100.00	106757
Total For Dept 450.000 STREET SURFACE				1,328.09	
Dept 460.000 R.O.W. MAINTENANCE					
203-460.000-725.000	DENTAL & VISION - DPS	BLUE CROSS & BLUE SHIELD	DENTAL & VISION INSURANCE GROUP 0070034	6.53	621
203-460.000-725.000	HEALTH INSURANCE - AUGUST 2023	PLANSOURCE BENEFITS ADMIN	HEALTH INSURANCE - AUGUST 2023	164.92	624
203-460.000-725.000	LIFE & DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE	5.16	625
203-460.000-726.000	60LB CONCRETE MIX	GELZER HJ & SON INC	60LB CONCRETE MIX	24.87	106768
Total For Dept 460.000 R.O.W. MAINTENANCE				201.48	
Dept 470.000 TREES					
203-470.000-726.000	LOCAL	KALEB DORWEILER	CAB COMMANDER FOR KALEB D - FORESTER	31.50	106786
Total For Dept 470.000 TREES				31.50	
Dept 480.000 DRAINAGE					
203-480.000-725.000	DENTAL & VISION - DPS	BLUE CROSS & BLUE SHIELD	DENTAL & VISION INSURANCE GROUP 0070034	6.52	621
203-480.000-725.000	HEALTH INSURANCE - AUGUST 2023	PLANSOURCE BENEFITS ADMIN	HEALTH INSURANCE - AUGUST 2023	164.91	624
203-480.000-725.000	LIFE & DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE	5.15	625
Total For Dept 480.000 DRAINAGE				176.58	
Dept 490.000 TRAFFIC					
203-490.000-726.000	RIVERDALE, N MANNING, RIPPON, WE	DORNBOS SIGN & SAFETY INC	30X30 HIP STOP, 30X9 EXT, 36X9 EXT, 24X	127.53	106755
203-490.000-726.000	LOCAL TRAFFIC SIGN SUPPLIES	GELZER HJ & SON INC	SHEET METAL HEX AND BLACK OXIDE BIT FOF	2.28	106768
Total For Dept 490.000 TRAFFIC				129.81	
Total For Fund 203 LOCAL STREET FUND				1,867.46	
Fund 208 RECREATION FUND					
Dept 000.000					
208-000.000-653.001	T-BALL REFUND	SARAH PACHOUD	2023 T-BALL REFUND	30.00	106825
208-000.000-692.000	PAVILION RENTAL REFUND	BILL BRANDEBERRY	PAVILION RENTAL REFUND	75.00	106739
Total For Dept 000.000				105.00	
Dept 751.000 RECREATION DEPARTMENT					
208-751.000-715.000	DENTAL & VISION - RECREATION	BLUE CROSS & BLUE SHIELD	DENTAL & VISION INSURANCE GROUP 0070034	55.95	621
208-751.000-715.000	HEALTH INSURANCE - AUGUST 2023	PLANSOURCE BENEFITS ADMIN	HEALTH INSURANCE - AUGUST 2023	1,413.56	624
208-751.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE	16.24	625
208-751.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE	28.01	625
208-751.000-726.000	MEDALS/TROPHIES - 2023 T-BALL/CO	COUNTRY SIDE TROPHIES	MEDALS/TROPHIES - 2023 T-BALL/COACH PI	780.00	106753
208-751.000-726.000	BASEBALL PANTS	GAME ONE	BASEBALL PANTS	372.00	106766
208-751.000-726.000	JERSEYS - TEAM 1	GAME ONE	JERSEYS - TEAM 1	350.00	106766
208-751.000-726.000	JERSEYS - TEAM 2	GAME ONE	JERSEYS - TEAM 2	375.00	106766
208-751.000-726.000	JERSEYS - TEAM 3	GAME ONE	JERSEYS - TEAM 3	350.00	106766
208-751.000-726.000	ADDT'L JERSEYS - TEAM 2	GAME ONE	ADDT'L JERSEYS - TEAM 2	90.00	106766
208-751.000-726.000	JERSEYS - TEAM 4	GAME ONE	JERSEYS - TEAM 4	400.00	106766
208-751.000-726.000	JERSEYS - TEAM 5	GAME ONE	JERSEYS - TEAM 5	450.00	106766
208-751.000-726.000	ADDT'L PANTS	GAME ONE	ADDT'L PANTS	60.00	106766

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 08/03/2023 - 08/03/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 208 RECREATION FUND					
Dept 751.000 RECREATION DEPARTMENT					
208-751.000-726.000	JERSEYS - TEAM 6	GAME ONE	JERSEYS - TEAM 6	400.00	106766
208-751.000-726.000	JERSEYS - TEAM 7	GAME ONE	JERSEYS - TEAM 7	425.00	106766
208-751.000-726.000	ADDT'L PANT	GAME ONE	ADDT'L PANT	28.00	106766
208-751.000-726.000	BASEBALL PANTS - 109 PAIR	GAME ONE	BASEBALL PANTS - 109 PAIR	2,456.00	106766
208-751.000-726.000	JERSEYS - TEAM 8	GAME ONE	JERSEYS - TEAM 8	375.00	106766
208-751.000-726.000	HATS - PLAYERS AND COACHES	GAME ONE	HATS - PLAYERS AND COACHES	2,460.00	106766
208-751.000-726.000	JERSEYS	GAME ONE	JERSEYS	450.00	106766
208-751.000-726.000	T-BALL / COACH PITCH SHIRTS	URBAN GRAFFITI	COACHES SHIRT, PLAYER SHIRT - TABLL/COF	36.85	106838
208-751.000-726.000	T-BALL/COACH PITCH SHIRTS	URBAN GRAFFITI	2023 T-BALL/COACH PITCH PLAYERS AND COF	3,116.85	106838
208-751.000-726.000	BATS	WALMART COMMUNITY	BATS	209.44	106842
208-751.000-726.006	CASH REGISTER TAPE	CURRENT OFFICE SOLUTIONS	CASH REGISTER TAPE - SANDY BEACH	29.88	106754
208-751.000-726.006	T-BALLS, SCOREBOOKS	GELZER HJ & SON INC	T-BALLS, SCOREBOOKS	136.27	106768
208-751.000-726.006	MOP BUCKET, MOP, MOP HEAD - SAND	GELZER HJ & SON INC	MOP BUCKET, MOP, MOP HEAD - SANDY BEACH	110.47	106768
208-751.000-726.006	ICE CREAM MIX	KUSTER'S DAIRY PRODUCTS	SOFT SERVE ICE CREAM MIX - SANDY BEACH	187.28	106789
208-751.000-726.006	WATER - BEACH CONCESSIONS	MARKET HOUSE	WATER - SANDY BEACH CONCESSIONS	13.98	106796
208-751.000-726.006	CHIPS, BLEACH - SANDY BEACH CONC	MARKET HOUSE	CHIPS, BLEACH - SANDY BEACH CONCESSION	140.76	106796
208-751.000-726.006	HOTDOG BUNS - BEACH CONCESSIONS	MARKET HOUSE	HOTDOG BUNS - BEACH CONCESSIONS	8.45	106796
208-751.000-726.006	CONCESSION SUPPLIES	MARKET HOUSE	CHIPS, SPOONS, WIPES - SANDY BEACH	130.26	106796
208-751.000-726.006	CONCESSION SUPPLIES	MARKET HOUSE	CHIPS - SANDY BEACH CONCESSIONS	113.94	106796
208-751.000-726.006	DAY PASSES	STOCKHOUSE CORPORATION	DAY PASSES - SANDY BEACH	130.00	106833
208-751.000-726.006	REGISTER TAPE FOR CASH REGISTER	WALMART COMMUNITY	REGISTER TAPE FOR CASH REGISTER AT SANI	12.20	106842
208-751.000-726.006	HOT DOGS - SANDY BEACH	CARD SERVICES CENTER	M. LOREN CREDIT CARD	519.38	622
208-751.000-726.006	CASH TRANSMITTAL BAGS	CARD SERVICES CENTER	K. PRICE CREDIT CARD	120.74	622
208-751.000-801.008	7/18/2023 2 @ \$20	BRUCE ALAN BRITTON	COACH PITCH UMPIRING	120.00	106742
208-751.000-801.008	7/17/2023 2 @ \$13 - GROOM	TYSON GEORG DUFF	FIELD GROOMING/UMPIRING	460.00	106837
208-751.000-801.008	7/18/2023 1 @ \$20	WILLIAM J. MULLALY	COACH PITCH UMPIRING	60.00	106847
208-751.000-812.000	SUMMER SOFTBALL FEES - 6 TEAMS @	NYKOL RENEE BYRD	SUMMER SOFTBALL FEES - 6 TEAMS @ \$65	390.00	106810
Total For Dept 751.000 RECREATION DEPARTMENT				17,381.51	
Total For Fund 208 RECREATION FUND				17,486.51	
Fund 244 ECONOMIC DEVELOPMENT CORP FUND					
Dept 728.000 ECONOMIC DEVELOPMENT					
244-728.000-801.000	CONTRACTUAL SERVICES	MCKIBBIN MEDIA GROUP, INC.	CITY SPOTLIGHT RADIO INTERVIEWS 2023-20	600.00	106797
Total For Dept 728.000 ECONOMIC DEVELOPMENT				600.00	
Total For Fund 244 ECONOMIC DEVELOPMENT CORP FUND				600.00	
Fund 247 TAX INCREMENT FINANCE ATH.					
Dept 900.000 CAPITAL OUTLAY					
247-900.000-930.000	REPAIRS & MAINTENANCE	GRIFFITHS MECHANICAL CONTF	DAWN THEATER MAINTENANCE	241.00	106773
Total For Dept 900.000 CAPITAL OUTLAY				241.00	
Total For Fund 247 TAX INCREMENT FINANCE ATH.				241.00	
Fund 265 DRUG FORFEITURE/GRANT FUND					
Dept 301.000 POLICE DEPARTMENT					
265-301.000-801.000	SOFTWARE SERVICE MAINTENANCE FEE	HILLSDALE CO CENTRAL DISP	SOFTWARE SERVICE MAINTENANCE FEE FOR 5	557.40	106775
Total For Dept 301.000 POLICE DEPARTMENT				557.40	
Total For Fund 265 DRUG FORFEITURE/GRANT FUND				557.40	
Fund 271 LIBRARY FUND					

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
EXP CHECK RUN DATES 08/03/2023 - 08/03/2023
BOTH JOURNALIZED AND UNJOURNALIZED
PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 271 LIBRARY FUND					
Dept 790.000 LIBRARY					
271-790.000-715.000	DENTAL & VISION - LIBRARY	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		27.98	621
271-790.000-715.000	HEALTH INSURANCE - AUGUST 2023	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - AUGUST 2023		628.26	624
271-790.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	16.24	625
271-790.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	19.00	625
271-790.000-726.000	MINI IRON & THANK YOU CARDS	AMAZON CAPITAL SERVICES, I	MINI IRON & THANK YOU CARDS	32.12	106731
271-790.000-726.000	WATER - LIBRARY	HEFFERNAN SOFT WATER SERV\	WATER DELIVERY SERVICE	5.33	106774
271-790.000-726.000	WATER - LIBRARY	HEFFERNAN SOFT WATER SERV\	WATER DELIVERY SERVICE	5.25	106774
271-790.000-734.000	POSTAGE FOR RETURNED BOOKS	CARD SERVICES CENTER	J. SPANGLER CREDIT CARD	10.55	622
271-790.000-801.000	HOSTING & SSL CERTIFICATE, WEBSI	NET DESIGNS	HOSTING & SSL CERTIFICATE, WEBSITE EDIT	170.00	106805
271-790.000-801.000	ANNUAL SPRINKLER INSPECTION	PREMIER FIRE PROTECTION	ANNUAL SPRINKLER INSPECTION	300.00	106816
271-790.000-801.000	3RD QTR OVERDRIVE	WOODLANDS LIBRARY COOPERA\	3RD QTR OVERDRIVE	237.00	106850
271-790.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECURRING (36.32	106828
271-790.000-802.000	SONIT NET ADMIN JULY 2023	SONIT SYSTEMS, LLC	SONIT NET ADMIN JULY 2023	345.00	106828
271-790.000-802.000	LIBRARY DOMAIN RENEWAL	CARD SERVICES CENTER	B. JANES CREDIT CARD	34.34	622
271-790.000-850.000	ETHERFAX JULY 2023	BSB COMMUNICATIONS INC	ETHERFAX JULY 2023	56.00	106744
271-790.000-920.000	503691550 - 12 N MANNING - LIBRA	MICH GAS UTILITIES	NATURAL GAS UTILITY - 12 N MANNING	36.98	616
271-790.000-930.000	FURNACE FILTERS	AMERICAN COPPER AND BRASS,	FURNACE FILTERS	172.68	106732
271-790.000-956.000	MLA 2023 ANNUAL CONFERENCE	CARD SERVICES CENTER	J. SPANGLER CREDIT CARD	295.00	622
271-790.000-982.000	BOOKS - ADULT	INGRAM INDUSTRIES INC.	BOOKS - ADULT	16.24	106781
271-790.000-982.000	BOOKS - ADULT	INGRAM INDUSTRIES INC.	BOOKS - ADULT	280.91	106781
271-790.000-982.000	BOOKS - ADULT	INGRAM INDUSTRIES INC.	BOOKS - ADULT	268.55	106781
Total For Dept 790.000 LIBRARY				2,993.75	
Dept 792.000 LIBRARY - CHILDREN'S AREA					
271-792.000-726.000	ZIP LOCKS, SNACKS	CARD SERVICES CENTER	J. SPANGLER CREDIT CARD	163.44	622
271-792.000-982.000	BOOKS - CHILDREN	INGRAM INDUSTRIES INC.	BOOKS - CHILDREN	47.53	106781
271-792.000-982.000	BOOKS - CHILDREN	INGRAM INDUSTRIES INC.	BOOKS - CHILDREN	19.39	106781
271-792.000-982.000	BOOKS - CHILDREN	INGRAM INDUSTRIES INC.	BOOKS - CHILDREN	95.02	106781
271-792.000-982.000	BOOKS - CHILDREN	INGRAM INDUSTRIES INC.	BOOKS - CHILDREN	59.89	106781
271-792.000-982.000	BOOKS - CHILDREN	INGRAM INDUSTRIES INC.	BOOKS - CHILDREN	6.34	106781
271-792.000-982.000	BOOKS - CHILDREN	INGRAM INDUSTRIES INC.	BOOKS - CHILDREN	12.39	106781
271-792.000-982.000	BOOKS - CHILDREN	INGRAM INDUSTRIES INC.	BOOKS - CHILDREN	6.34	106781
271-792.000-982.000	BOOKS - CHILDREN	INGRAM INDUSTRIES INC.	BOOKS - CHILDREN	88.24	106781
271-792.000-982.000	BOOKS - CHILDREN	INGRAM INDUSTRIES INC.	BOOKS - CHILDREN	501.53	106781
Total For Dept 792.000 LIBRARY - CHILDREN'S AREA				1,000.11	
Total For Fund 271 LIBRARY FUND				3,993.86	
Fund 408 FIELDS OF DREAMS					
Dept 751.000 RECREATION DEPARTMENT					
408-751.000-801.000	MOSQUITO SPRAY	MOSQUITO SHIELD	MOSQUITO SPRAY - FIELDS OF DREAMS	552.00	106803
Total For Dept 751.000 RECREATION DEPARTMENT				552.00	
Total For Fund 408 FIELDS OF DREAMS				552.00	
Fund 409 STOCK'S PARK					
Dept 756.000 PARKS					
409-756.000-801.000	MOSQUITO SPRAY - MRS. STOCK'S PA	MOSQUITO SHIELD	MOSQUITO SPRAY - MRS. STOCK'S PARK	552.00	106803
Total For Dept 756.000 PARKS				552.00	
Total For Fund 409 STOCK'S PARK				552.00	
Fund 481 AIRPORT IMPROVEMENT FUND					

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
EXP CHECK RUN DATES 08/03/2023 - 08/03/2023
BOTH JOURNALIZED AND UNJOURNALIZED
PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 481 AIRPORT IMPROVEMENT FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
481-175.000-930.000	FASTENERS & ANCHORS, GORILLA TAP	GELZER HJ & SON INC	FASTENERS & ANCHORS, GORILLA TAPE, TUBE	74.64	106768
481-175.000-930.000	LED BULB, LAMPHOLDER - HANGAR RE	GELZER HJ & SON INC	LED BULB, LAMPHOLDER - HANGAR REPAIRS	35.96	106768
Total For Dept 175.000 ADMINISTRATIVE SERVICES				110.60	
Dept 900.000 CAPITAL OUTLAY					
481-900.000-740.295	FUEL & LUBRICANTS - AVIATION	AVFUEL CORP	FUEL & LUBRICANTS - AVIATION	15,031.05	620
Total For Dept 900.000 CAPITAL OUTLAY				15,031.05	
Total For Fund 481 AIRPORT IMPROVEMENT FUND				15,141.65	
Fund 582 ELECTRIC FUND					
Dept 000.000					
582-000.000-110.000	SLIP FIT COUPLING - 2"	POWERLINE SUPPLY	INVENTORY	717.06	106814
582-000.000-110.000	FUSE LINK - 6 AMP T	POWERLINE SUPPLY	INVENTORY	441.00	106814
582-000.000-110.000	GUY DEADENDS	POWERLINE SUPPLY	INVENTORY	1,407.59	106814
582-000.000-110.000	GUY ATTACHMENTS AGX-5	POWERLINE SUPPLY	INVENTORY	447.00	106814
582-000.000-202.100	4CCH	CLEMENT, DOLLY F	UB refund for account: 026105	45.30	106750
582-000.000-202.100	4ENBK1	DUNLEVY-JOHNSON, LAURA E	UB refund for account: 025345	57.00	106758
582-000.000-202.100	4ENBK1	GIBERSON, DEVIN R	UB refund for account: 025740	21.00	106770
582-000.000-202.100	4ENBK1	KELLAM, ELYSSA K	UB refund for account: 030409	57.00	106787
582-000.000-202.100	4CCH	LEWIS, JACOB D	UB refund for account: 021501	40.10	106793
582-000.000-202.100	4ENBK1	MELLORS, WILLIAM H	UB refund for account: 026917	122.70	106798
582-000.000-202.100	4ENBK1	NORTON, MICHELLE L	UB refund for account: 304479	91.00	106808
582-000.000-202.100	4CCH	RUDNICK, DAVID R	UB refund for account: 011767	24.26	106821
582-000.000-202.100	6CCH	SALAZAR, ABEL N	UB refund for account: 012913	240.30	106824
Total For Dept 000.000				3,711.31	
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-715.000	DENTAL & VISION - ELECTRIC	BLUE CROSS & BLUE SHIELD	DENTAL & VISION INSURANCE GROUP 0070034	87.33	621
582-175.000-715.000	DENTAL & VISION - ELECTRIC	BLUE CROSS & BLUE SHIELD	DENTAL & VISION INSURANCE GROUP 0070034	412.44	621
582-175.000-715.000	DENTAL & VISION - ELECTRIC	BLUE CROSS & BLUE SHIELD	DENTAL & VISION INSURANCE GROUP 0070034	485.25	621
582-175.000-715.000	HEALTH INSURANCE - AUGUST 2023	PLANSOURCE BENEFITS ADMIN	HEALTH INSURANCE - AUGUST 2023	19,645.41	624
582-175.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN	LIFE & DISABILITY INSURANCE	22.76	625
582-175.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN	LIFE & DISABILITY INSURANCE	211.12	625
582-175.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN	LIFE & DISABILITY INSURANCE	39.25	625
582-175.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN	LIFE & DISABILITY INSURANCE	330.21	625
582-175.000-726.000	2INCH LETTER STENCILS FOR PAINTI	AMAZON CAPITAL SERVICES, I	2INCH LETTER STENCILS FOR PAINTING ON W	7.99	106731
582-175.000-726.000	ELECTRIC STAPLER	AMAZON CAPITAL SERVICES, I	ELECTRIC STAPLER	88.38	106731
582-175.000-726.000	3 RING BINDERS/FILE FOLDERS, ETC	AMAZON CAPITAL SERVICES, I	3 RING BINDERS/FILE FOLDERS, ETC.- BPU	31.87	106731
582-175.000-726.000	COPIES/CONTRACT BILLING - JULY 2	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - JULY 2023	100.41	106754
582-175.000-726.000	BATTERIES	GELZER HJ & SON INC	BATTERIES	13.97	106768
582-175.000-726.000	POSTAGE MACHINE LEASE 081823 TO	QUADIENT FINANCE USA, INC.	POSTAGE MACHINE LEASE 081823 TO 111723	234.08	106818
582-175.000-726.000	WATER - OFFICE	RUPERT'S CULLIGAN	WATER - OFFICE	13.50	106822
582-175.000-801.000	MOWING SERVICES - JUNE 2023	BAXTER LAWN AND SNOW SERV	MOWING SERVICES - JUNE 2023	830.00	106737
582-175.000-801.000	COPIES/CONTRACT BILLING - JULY 2	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - JULY 2023	133.97	106754
582-175.000-801.000	BPU CLEANING - JULY 2023	EAST 2 WEST ENTERPRISES, I	BPU CLEANING - JULY 2023	195.00	106759
582-175.000-801.000	SEND AUDIT WORKPAPERS TO YEO & Y	GABRIDGE & COMPANY, PLC	SEND AUDIT WORKPAPERS TO YEO & YEO	93.76	106764
582-175.000-801.000	ACCOUNTING SERVICES - JUNE 2023	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - JUNE 2023	3,427.50	106834
582-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECURRING (C	81.71	106828
582-175.000-802.000	SONIT NET ADMIN JULY 2023	SONIT SYSTEMS, LLC	SONIT NET ADMIN JULY 2023	372.50	106828
582-175.000-802.000	MILSOFT DISSPATCH LICENSE AND UN	MILSOFT	MILSOFT DISSPATCH LICENSE AND UNPLUGGEL	350.00	106841
582-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUBSCR	MILSOFT	IVR POOLED MONTHLY OUTAGE SUBSCRIPTION	254.20	106841
582-175.000-850.000	ETHERFAX JULY 2023	BSB COMMUNICATIONS INC	ETHERFAX JULY 2023	28.00	106744

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 08/03/2023 - 08/03/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 582 ELECTRIC FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-880.000	SPONSOR - COMMUNITY PROMOTION	SIMPLY HERS MAGAZINE	SPONSOR - COMMUNITY PROMOTION	27.50	106827
582-175.000-930.000	NEW WTR HEATER FOR MAIN OFFICE 4	AMERICAN COPPER AND BRASS,	NEW WTR HEATER FOR MAIN OFFICE 45 MONRC	402.99	106732
582-175.000-955.000	BOARD MEMBER MEETING DONATION -	COMMUNITY ACTION AGENCY	BOARD MEMBER MEETING DONATION - JULY 20	50.00	106752
582-175.000-956.000	TRAINING FEE	BATCO, INC	TRAINING FEE	200.00	106735
582-175.000-956.000	STUDENT TRAINING FEE - MAY 5TH	BATCO, INC	STUDENT TRAINING FEE - MAY 5TH	250.00	106735
582-175.000-956.000	TRAINING IN AUGUST 2023 - KELLY	LEWIS G. BENDER	TRAINING IN AUGUST 2023 - KELLY LOPREST	197.50	106792
582-175.000-956.000	2023 FALL MPSI INSTITUTE REGISTR	LEWIS G. BENDER	2023 FALL MPSI INSTITUTE REGISTRATION -	725.00	106792
582-175.000-956.000	REIMBURSEMENT - FLIGHT FOR QUANT	PHIL MCDOWELL	REIMBURSEMENT - FLIGHT FOR QUANTUM ENF	203.08	106813
582-175.000-956.200	MSCPA LUNCH	CARD SERVICES CENTER	J. HAMMEL CREDIT CARD	39.20	622
Total For Dept 175.000 ADMINISTRATIVE SERVICES				29,585.88	
Dept 543.000 PRODUCTION					
582-543.000-726.000	EYE WASH STATION/PORTABLE EYE WA	AMAZON CAPITAL SERVICES, I	EYE WASH STATION/PORTABLE EYE WAS STATI	184.82	106731
582-543.000-726.000	FIRST AID SUPPLIES	CINTAS CORPORATION	FIRST AID SUPPLIES	118.76	106747
582-543.000-726.000	WATER DELIVERY SERVICE-201 WATER	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE-201 WATERWORKS	12.00	106774
582-543.000-726.000	NLG12 ULTRASUPREME	PERFORMANCE AUTOMOTIVE	NLG12 ULTRASUPREME	32.46	106812
582-543.000-739.000	MSCPA MEMBER POWER BILLING - JUN	MICHIGAN SOUTH CENTRAL POW	MSCPA MEMBER POWER BILLING - JUNE 2023	792,378.25	623
582-543.000-740.300	504504154 - 201 WATERWORKS XX -	MICH GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS X	17.85	617
582-543.000-740.400	504504154 - 201 WATERWORKS XX -	MICH GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS X	17.86	617
582-543.000-920.400	504504154 - 201 WATERWORKS - PP	MICH GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS	38.25	618
Total For Dept 543.000 PRODUCTION				792,800.25	
Dept 544.000 DISTRIBUTION					
582-544.000-726.800	TRAFFIC SAFETY CONES	AMAZON CAPITAL SERVICES, I	TRAFFIC SAFETY CONES	896.28	106731
582-544.000-726.800	MECH LUG/COMP LUG X 6	AMERICAN COPPER AND BRASS,	MECH LUG/COMP LUG X 6	29.38	106732
582-544.000-726.800	RUBBER CORD/6" REVERSIBLE DRIVER	AMERICAN COPPER AND BRASS,	RUBBER CORD/6" REVERSIBLE DRIVER	59.53	106732
582-544.000-726.800	50W MED BASE CLEAR HPS	AMERICAN COPPER AND BRASS,	50W MED BASE CLEAR HPS	18.00	106732
582-544.000-726.800	2 SCH 40 PVC CAP	AMERICAN COPPER AND BRASS,	2 SCH 40 PVC CAP	4.68	106732
582-544.000-726.800	2PC MAGNET HOOK/KEY	GELZER HJ & SON INC	2PC MAGNET HOOK/KEY	10.57	106768
582-544.000-726.800	3/16X6 HAMMERDRILL BIT	GELZER HJ & SON INC	3/16X6 HAMMERDRILL BIT	6.99	106768
582-544.000-726.800	FASTENERS & ANCHORS	GELZER HJ & SON INC	FASTENERS & ANCHORS	6.84	106768
582-544.000-726.800	SBG94K2V-BL	POWERLINE SUPPLY	CLIMBING GEAR	3,782.00	106814
582-544.000-726.800	NUT/BRUSH KNIFE 250X25.4 MM/WASH	SPRATT'S	NUT/BRUSH KNIFE 250X25.4 MM/WASHER/RIDE	59.96	106830
582-544.000-730.000	REPAIR OF RYCOM	BATCO, INC	REPAIR OF RYCOM	143.95	106735
582-544.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	BATCO, INC	REPAIR OF RYCOM/CLEANING OF UNIT AND AI	93.50	106735
582-544.000-730.000	BLADE FUSES	PERFORMANCE AUTOMOTIVE	BLADE FUSES	6.09	106812
582-544.000-740.000	FUEL & LUBRICANTS - JULY 2023	WATKINS OIL COMPANY	FUEL & LUBRICANTS - JULY 2023	1,892.06	106845
582-544.000-742.000	LOGO APPAREL	INTEGRITY APPAREL, LLC	LOGO APPAREL	554.92	106783
582-544.000-742.000	CLOTHING / UNIFORMS	POWERS CLOTHING, INC.	CLOTHING - ETHAN WHITE	956.50	106815
582-544.000-930.000	2PVC LB/3X2 PVC BUSHING	AMERICAN COPPER AND BRASS,	2PVC LB/3X2 PVC BUSHING	34.80	106732
582-544.000-930.000	3 PVC TERM ADAPTER	AMERICAN COPPER AND BRASS,	3 PVC TERM ADAPTER	2.58	106732
582-544.000-930.000	12THHN SOLD ONLY IN CUT	AMERICAN COPPER AND BRASS,	12THHN SOLD ONLY IN CUT	28.13	106732
582-544.000-930.000	3/4 X 10'PVC CONDUIT	AMERICAN COPPER AND BRASS,	3/4 X 10'PVC CONDUIT	11.27	106732
582-544.000-930.000	2 STRUT CLAMP FOR IMC/3/16 X 3/4	AMERICAN COPPER AND BRASS,	2 STRUT CLAMP FOR IMC/3/16 X 3/4 HEX HE	13.88	106732
582-544.000-930.546	MONTHLY INSPECTION OF POWER PLAN	UTILITIES INSTRUMENTATION	MONTHLY INSPECTION OF POWER PLANT, ETC.	2,415.00	106840
582-544.000-956.000	FUEL REIMBURSEMENT FOR TRAINING/	JOSH REICHHART	FUEL REIMBURSEMENT FOR TRAINING/JOSH -	66.21	106785
582-544.000-956.000	MEAL REIMBURSEMENT FOR TRAINING/	JOSH REICHHART	MEAL REIMBURSEMENT FOR TRAINING/JOSH -	199.42	106785
582-544.000-956.000	WHITE, ETHAN: Y1W1 & Y1W2	WOLVERINE POWER COOPERATI	WHITE, ETHAN: Y1W1 & Y1W2	6,000.00	106848
Total For Dept 544.000 DISTRIBUTION				17,292.54	
Total For Fund 582 ELECTRIC FUND				843,389.98	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 588 DIAL A RIDE					
Dept 000.000					
588-000.000-651.000	USE & ADMISSION FEES	MALLORY DASCH	REFUND OF PREPAID FARES - CLARK DASCH	31.00	106795
Total For Dept 000.000				31.00	
Dept 596.000 DIAL-A-RIDE					
588-596.000-715.000	DENTAL & VISION - DART	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		231.28	621
588-596.000-715.000	HEALTH INSURANCE - AUGUST 2023	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - AUGUST 2023		3,926.60	624
588-596.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		64.96	625
588-596.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		70.77	625
588-596.000-726.000	BUSINESS CARDS FOR KALEB AND GIN	ARROW SWIFT PRINTING	BUSINESS CARDS FOR KALEB AND GINNY	34.62	106734
588-596.000-726.000	12.5OZ MORNG LYSOL SPRAY	GELZER HJ & SON INC	12.5OZ MORNG LYSOL SPRAY	4.97	106768
588-596.000-730.000	SUPER DUTY BATTERY AND CORE RETU	PERFORMANCE AUTOMOTIVE	SUPER DUTY BATTERY AND CORE RETURN	182.99	106812
588-596.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	PERFORMANCE AUTOMOTIVE	F/R SEVERE DUTY PADS #61, FUEL CAP #13	9.39	106812
588-596.000-801.000	DART BUS #62 SEALER, BELT AND FR	HILLSDALE COMMUNITY SCHOOI	DART BUS #62 SEALER, BELT AND FREIGHT	635.74	106777
588-596.000-801.000	DART BUS 63 REPAIRS	JACKSON TRUCK SERVICE INC	DART BUS 63 REPAIRS	1,741.85	106784
588-596.000-818.000	LIABILITY TRUST FUND INVOICE 4TH MICH	TRANSIT POOL	LIABILITY TRUST FUND INVOICE 4TH QUARTE	2,048.00	106801
588-596.000-920.000	507035798 - 981 DEVELOPMENT DR -	MICH GAS UTILITIES	NATURAL GAS UTILITY - 981 DEVELOPMENT	40.31	619
Total For Dept 596.000 DIAL-A-RIDE				8,991.48	
Total For Fund 588 DIAL A RIDE				9,022.48	
Fund 590 SEWER FUND					
Dept 000.000					
590-000.000-158.000-202001	2023 SEWER LINING PROJECT - APPR	INSITUFORM TECHNOLOGIES US	2023 SEWER LINING PROJECT - APPROVED BY	200,574.61	106782
590-000.000-158.000-213017	MASONRY REPAIRS AT WWTP	FOULKE CONSTRUCTION	WWTP FACADE WORK AS APPROVED BY BOARD/C	23,085.00	106762
590-000.000-158.000-215019	INLET DOOR REPLACEMENT	FOULKE CONSTRUCTION	INLET BLD DOOR REPLACEMENT-APPROVED BY	5,400.00	106762
590-000.000-158.000-215021	STANDBY GENERATOR SET UP	CLARK ELECTRIC INC.	STANDBY GENERATOR FOR BARBER DR LIFT SI	21,200.00	106749
590-000.000-158.000-215023	CIP-INSIGHT VISION IRIS MAINLINE	AMAZON CAPITAL SERVICES, I	PORTABLE INVERTER/WALL LIGHTS	925.94	106731
590-000.000-202.100	SCCH	CLEMENT, DOLLY F	UB refund for account: 026105	10.57	106750
590-000.000-202.100	SCCH	RUDNICK, DAVID R	UB refund for account: 011767	23.13	106821
Total For Dept 000.000				251,219.25	
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-715.000	DENTAL & VISION - SEWER	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		43.68	621
590-175.000-715.000	DENTAL & VISION - SEWER	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		284.20	621
590-175.000-715.000	DENTAL & VISION - SEWER	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		65.46	621
590-175.000-715.000	HEALTH INSURANCE - AUGUST 2023	PLANSOURCE BENEFITS ADMIN\HEALTH INSURANCE - AUGUST 2023		7,809.13	624
590-175.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		11.35	625
590-175.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		94.21	625
590-175.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		19.61	625
590-175.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\ LIFE & DISABILITY INSURANCE		127.96	625
590-175.000-726.000	ELECTRIC STAPLER	AMAZON CAPITAL SERVICES, I	ELECTRIC STAPLER	44.18	106731
590-175.000-726.000	3 RING BINDERS/FILE FOLDERS, ETC	AMAZON CAPITAL SERVICES, I	3 RING BINDERS/FILE FOLDERS, ETC.- BPU	15.94	106731
590-175.000-726.000	FIRST AID SUPPLIES	CINTAS CORPORATION	FIRST AID SUPPLIES	59.38	106747
590-175.000-726.000	COPIES/CONTRACT BILLING - JULY 2	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - JULY 2023	50.20	106754
590-175.000-726.000	POSTAGE MACHINE LEASE 081823 TO	QUADIENT FINANCE USA, INC.	POSTAGE MACHINE LEASE 081823 TO 111723	117.04	106818
590-175.000-726.000	WATER - OFFICE	RUPERT'S CULLIGAN	WATER - OFFICE	6.75	106822
590-175.000-801.000	MOWING SERVICES - JUNE 2023	BAXTER LAWN AND SNOW SERV	MOWING SERVICES - JUNE 2023	415.00	106737
590-175.000-801.000	COPIES/CONTRACT BILLING - JULY 2	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - JULY 2023	66.99	106754
590-175.000-801.000	BPU CLEANING - JULY 2023	EAST 2 WEST ENTERPRISES, I	BPU CLEANING - JULY 2023	97.50	106759
590-175.000-801.000	SEND AUDIT WORKPAPERS TO YEO & Y	GABRIDGE & COMPANY, PLC	SEND AUDIT WORKPAPERS TO YEO & YEO	46.87	106764
590-175.000-801.000	ACCOUNTING SERVICES - JUNE 2023	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - JUNE 2023	1,713.74	106834
590-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECURRING (40.86	106828
590-175.000-802.000	SONIT NET ADMIN JULY 2023	SONIT SYSTEMS, LLC	SONIT NET ADMIN JULY 2023	186.25	106828

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-802.000	MILSOFT DISSPATCH LICENSE AND UNMILSOFT	MILSOFT	MILSOFT DISSPATCH LICENSE AND UNPLUGGEL	175.00	106841
590-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUBSCR MILSOFT	MILSOFT	IVR POOLED MONTHLY OUTAGE SUBSCRIPTION	127.11	106841
590-175.000-850.000	ETHERFAX JULY 2023	BSB COMMUNICATIONS INC	ETHERFAX JULY 2023	14.00	106744
590-175.000-880.000	SPONSOR - COMMUNITY PROMOTION	SIMPLY HERS MAGAZINE	SPONSOR - COMMUNITY PROMOTION	13.75	106827
590-175.000-930.000	NEW WTR HEATER FOR MAIN OFFICE 4	AMERICAN COPPER AND BRASS,	NEW WTR HEATER FOR MAIN OFFICE 45 MONRC	201.49	106732
590-175.000-955.000	BOARD MEMBER MEETING DONATION -	COMMUNITY ACTION AGENCY	BOARD MEMBER MEETING DONATION - JULY 2C	25.00	106752
590-175.000-955.588	PHYSICALS, DRUG SCREEN- ANDREW C	HILLSDALE HOSPITAL	PHYSICALS, DRUG SCREEN- ANDREW CRAVEN	53.50	106778
590-175.000-956.000	MI-ACE FULL CONFERENCE - JEFF GI	AMERICAN WATER WORKS ASSOC	MI-ACE FULL CONFERENCE - JEFF GIER	300.00	106733
590-175.000-956.000	TRAINING IN AUGUST 2023 - KELLY	LEWIS G. BENDER	TRAINING IN AUGUST 2023 - KELLY LOPRESI	98.75	106792
Total For Dept 175.000 ADMINISTRATIVE SERVICES				12,324.90	
Dept 546.000 OPERATIONS					
590-546.000-726.800	GENERATOR SILICONE TUBING EXHAUS	AMAZON CAPITAL SERVICES, I	GENERATOR SILICONE TUBING EXHAUST/MUFFI	62.30	106731
590-546.000-726.800	40LB PELLETT SOFTENER SALT/16OZ W	GELZER HJ & SON INC	40LB PELLETT SOFTENER SALT/16OZ WD & GRF	60.44	106768
590-546.000-730.039	WELDING SERVICES	ECKELBERRY'S WELDING	WELDING SERVICES	250.00	106760
590-546.000-742.000	LOGO APPAREL	INTEGRITY APPAREL, LLC	LOGO APPAREL	277.44	106783
590-546.000-930.960	1GAL HYDRAULIC CEMENT	GELZER HJ & SON INC	1GAL HYDRAULIC CEMENT	36.99	106768
Total For Dept 546.000 OPERATIONS				687.17	
Dept 547.000 TREATMENT					
590-547.000-726.900	SUPPLIES - LABORATORY	MARKET HOUSE	DISTILL WATER	3.58	106796
590-547.000-726.900	50 PK HACH 14160 BOD NUTRIENT	NORTH CENTRAL LABORATORIES	50 PK HACH 14160 BOD NUTRIENT	952.28	106807
590-547.000-726.900	SUPPLIES - LABORATORY	NORTH CENTRAL LABORATORIES	SUPPLIES	3,441.23	106807
590-547.000-726.900	WATER DELIVERY - 101 W GALLOWAY	RUPERT'S CULLIGAN	WATER DELIVERY - 101 W GALLOWAY DR	27.00	106822
590-547.000-726.900	(OR)HACH FLOURIDE SPADNS 2 ARSEN	USABLUEBOOK	(OR)HACH FLOURIDE SPADNS 2 ARSENIC FREE	130.47	106839
590-547.000-726.900	SUPPLIES - LABORATORY	USABLUEBOOK	SUPPLIES	4,383.76	106839
590-547.000-727.500	SUPPLIES - CHLORINE	WATER SOLUTIONS UNLIMITED,	CHLORINE/SULFER DIOXIDE	2,166.32	106844
590-547.000-727.700	SUPPLIES - DIOXIDE	WATER SOLUTIONS UNLIMITED,	CHLORINE/SULFER DIOXIDE	862.50	106844
590-547.000-730.039	MAG 1 OIL 5W20 5QT	FAMILY FARM & HOME	MAG 1 OIL 5W20 5QT	99.95	106761
590-547.000-730.039	AIR FILTER	PERFORMANCE AUTOMOTIVE	AIR FILTER	17.16	106812
590-547.000-740.000	FUEL & LUBRICANTS	BRINER OIL CO, INC	DIESEL FUEL DELIVERY	163.90	106741
590-547.000-740.000	FUEL & LUBRICANTS - JULY 2023	WATKINS OIL COMPANY	FUEL & LUBRICANTS - JULY 2023	946.03	106845
590-547.000-801.000	CHRONIC TOXICITY TESTE CERIODAPH	GLOBAL ENVIRONMENTAL CONSU	CHRONIC TOXICITY TESTE CERIODAPHNIA DUE	750.00	106771
590-547.000-801.000	ACT QUARTERLY SAMPLES JULY 2023	MERIT LABORATORIES	ACT QUARTERLY SAMPLES JULY 2023	478.00	106799
590-547.000-801.000	QUARTERLY L.L. HG JULY 2023	MERIT LABORATORIES	QUARTERLY L.L. HG JULY 2023	270.00	106799
590-547.000-801.000	COPPER & LEAD WSSN 03170 JULY 20	MERIT LABORATORIES	COPPER & LEAD WSSN 03170 JULY 2023	38.00	106799
590-547.000-801.000	COPPERT & LEAD TESTING WSSN 0317	MERIT LABORATORIES	COPPERT & LEAD TESTING WSSN 03170 - SUE	152.00	106799
590-547.000-801.000	BEF COMPLIANCE - JUNE 2023	MERIT LABORATORIES	BEF COMPLIANCE - JUNE 2023	4,952.00	106799
590-547.000-801.000	BOB EVANS QUARTERLY - JULY 2023	MERIT LABORATORIES	BOB EVANS QUARTERLY - JULY 2023	204.00	106799
590-547.000-801.000	QUARTERLY WASTE WATER - JULY 202	MERIT LABORATORIES	QUARTERLY WASTE WATER - JULY 2023	77.00	106799
590-547.000-801.000	OSHA INSPECT & PM ALL UNITS	STAR CRANE & HOIST, INC	OSHA INSPECT & PM ALL UNITS	235.00	106831
590-547.000-930.000	1/3 HP CI SUPERIOR X 2	AMERICAN COPPER AND BRASS,	1/3 HP CI SUPERIOR X 2	385.11	106732
590-547.000-930.000	3PK HOT SHOT FOGGER/20OZ WASP&HO	GELZER HJ & SON INC	3PK HOT SHOT FOGGER/20OZ WASP&HORNET SE	57.96	106768
590-547.000-930.000	14 OZ WASP&HORNET KILLER	GELZER HJ & SON INC	14 OZ WASP&HORNET KILLER	9.88	106768
590-547.000-930.000	3PK HOT SHOT FOGGER	GELZER HJ & SON INC	3PK HOT SHOT FOGGER	19.98	106768
590-547.000-930.000	1G SS MGN BLANK WALLPLATE/2G GR	GELZER HJ & SON INC	1G SS MGN BLANK WALLPLATE/2G GR WP BLAN	10.38	106768
590-547.000-930.000	40K 2 LED UTILITY LIGHT/16/2 OUT	GELZER HJ & SON INC	40K 2 LED UTILITY LIGHT/16/2 OUTDOOR CC	45.98	106768
590-547.000-930.000	HI POWER II BELT/NON CHOLOR BK C	PERFORMANCE AUTOMOTIVE	HI POWER II BELT/NON CHOLOR BK CLN	339.68	106812
590-547.000-930.000	100 GPD; 25 PSI CHEM-TECH XPV	USABLUEBOOK	100 GPD; 25 PSI CHEM-TECH XPV	1,149.95	106839
590-547.000-930.000	BLUE-WHITE MICRO-FL FLOWMETER; 4	USABLUEBOOK	BLUE-WHITE MICRO-FL FLOWMETER; 47-4.7 C	434.95	106839
Total For Dept 547.000 TREATMENT				22,804.05	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Total For Fund 590 SEWER FUND				287,035.37	
Fund 591 WATER FUND					
Dept 000.000					
591-000.000-110.000	SLEEVE - 6 X 24" REPAIR	MICHIGAN PIPE & VALVE	INVENTORY	1,466.92	106802
591-000.000-110.000	SADDLE - 4" TAPPING WITH 1"	MICHIGAN PIPE & VALVE	INVENTORY	239.35	106802
591-000.000-158.000-213002	CIP - 2023 WELL MAINTENANCE	MICHIGAN PIPE & VALVE	DEZURIK MANUAL GEAR HANDWHEEL	278.33	106802
591-000.000-158.000-213010	DWAM GRANT LSL POTHOLING	ALLEGHENY UTILITY SOLUTION	2021-2022 DWAM UTILITY POT HOLING LSL I	9,424.98	106730
591-000.000-158.000-213010	DWAM GRANT LSL POTHOLING	ALLEGHENY UTILITY SOLUTION	2021-2022 DWAM UTILITY POT HOLING LSL I	31,665.60	106730
591-000.000-202.100	WCCH	CLEMENT, DOLLY F	UB refund for account: 026105	9.72	106750
591-000.000-202.100	WCCH	RUDNICK, DAVID R	UB refund for account: 011767	21.11	106821
Total For Dept 000.000				43,106.01	
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-715.000	DENTAL & VISION - WATER	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		43.68	621
591-175.000-715.000	DENTAL & VISION - WATER	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		184.14	621
591-175.000-715.000	DENTAL & VISION - WATER	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034		152.76	621
591-175.000-715.000	HEALTH INSURANCE - AUGUST 2023	PLANSOURCE BENEFITS ADMIN	HEALTH INSURANCE - AUGUST 2023	7,469.87	624
591-175.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE	11.35	625
591-175.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE	100.67	625
591-175.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE	19.61	625
591-175.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE	139.77	625
591-175.000-726.000	ELECTRIC STAPLER	AMAZON CAPITAL SERVICES,	ELECTRIC STAPLER	44.18	106731
591-175.000-726.000	3 RING BINDERS/FILE FOLDERS, ETC	AMAZON CAPITAL SERVICES,	3 RING BINDERS/FILE FOLDERS, ETC.- BPU	15.94	106731
591-175.000-726.000	FIRST AID SUPPLIES	CINTAS CORPORATION	FIRST AID SUPPLIES	59.39	106747
591-175.000-726.000	COPIES/CONTRACT BILLING - JULY 2	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - JULY 2023	50.21	106754
591-175.000-726.000	POSTAGE MACHINE LEASE 081823 TO	QUADIANT FINANCE USA, INC.	POSTAGE MACHINE LEASE 081823 TO 111723	117.03	106818
591-175.000-726.000	WATER - OFFICE	RUPERT'S CULLIGAN	WATER - OFFICE	6.75	106822
591-175.000-801.000	MOWING SERVICES - JUNE 2023	BAXTER LAWN AND SNOW SERV	MOWING SERVICES - JUNE 2023	415.00	106737
591-175.000-801.000	COPIES/CONTRACT BILLING - JULY 2	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - JULY 2023	66.98	106754
591-175.000-801.000	BPU CLEANING - JULY 2023	EAST 2 WEST ENTERPRISES,	BPU CLEANING - JULY 2023	97.50	106759
591-175.000-801.000	SEND AUDIT WORKPAPERS TO YEO & Y	GABRIDGE & COMPANY, PLC	SEND AUDIT WORKPAPERS TO YEO & YEO	46.87	106764
591-175.000-801.000	ACCOUNTING SERVICES - JUNE 2023	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - JUNE 2023	1,713.74	106834
591-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECURRING (40.86	106828
591-175.000-802.000	SONIT NET ADMIN JULY 2023	SONIT SYSTEMS, LLC	SONIT NET ADMIN JULY 2023	186.25	106828
591-175.000-802.000	MILSOFT DISSPATCH LICENSE AND UN	MILSOFT	MILSOFT DISSPATCH LICENSE AND UNPLUGGEI	175.00	106841
591-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUBSCR	MILSOFT	IVR POOLED MONTHLY OUTAGE SUBSCRIPTION	127.11	106841
591-175.000-850.000	ETHERFAX JULY 2023	BSB COMMUNICATIONS INC	ETHERFAX JULY 2023	14.00	106744
591-175.000-880.000	SPONSOR - COMMUNITY PROMOTION	SIMPLY HERS MAGAZINE	SPONSOR - COMMUNITY PROMOTION	13.75	106827
591-175.000-930.000	NEW WTR HEATER FOR MAIN OFFICE 4	AMERICAN COPPER AND BRASS,	NEW WTR HEATER FOR MAIN OFFICE 45 MONRC	201.49	106732
591-175.000-955.000	BOARD MEMBER MEETING DONATION -	COMMUNITY ACTION AGENCY	BOARD MEMBER MEETING DONATION - JULY 20	25.00	106752
591-175.000-955.588	PHYSICALS, DRUG SCREEN- ANDREW C	HILLSDALE HOSPITAL	PHYSICALS, DRUG SCREEN- ANDREW CRAVEN	53.50	106778
591-175.000-956.000	MI-ACE FULL CONFERENCE - JEFF GI	AMERICAN WATER WORKS ASSOC	MI-ACE FULL CONFERENCE - JEFF GIER	300.00	106733
591-175.000-956.000	TRAINING IN AUGUST 2023 - KELLY	LEWIS G. BENDER	TRAINING IN AUGUST 2023 - KELLY LOPRESI	98.75	106792
Total For Dept 175.000 ADMINISTRATIVE SERVICES				11,991.15	
Dept 544.000 DISTRIBUTION					
591-544.000-726.800	25' NEON TAPE RULE	GELZER HJ & SON INC	25' NEON TAPE RULE	14.58	106768
591-544.000-730.039	REPAIR TIRE PLUG- LITTLE DUMP TR	PARNEY'S CAR CARE, LLC	REPAIR TIRE PLUG- LITTLE DUMP TRUCK	10.00	106811
591-544.000-730.039	OIL FILTERS	PERFORMANCE AUTOMOTIVE	OIL FILTERS	10.83	106812
591-544.000-740.000	FUEL & LUBRICANTS - JULY 2023	WATKINS OIL COMPANY	FUEL & LUBRICANTS - JULY 2023	946.03	106845
591-544.000-742.000	TROY SAFETY RAIN SUITS	AMAZON CAPITAL SERVICES,	TROY SAFETY RAIN SUITS	215.56	106731
591-544.000-742.000	LOGO APPAREL	INTEGRITY APPAREL, LLC	LOGO APPAREL	277.44	106783
591-544.000-801.000	CROSS CONNECTION CONTROL PROGRAM	HYDROCORP	CROSS CONNECTION CONTROL PROGRAM INSPEC	1,400.00	106780

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 08/03/2023 - 08/03/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 544.000 DISTRIBUTION					
591-544.000-930.000	WALKER ST 10 BLK	FAMILY FARM & HOME	WALKER ST 10 BLK	34.99	106761
591-544.000-930.000	NUT DRIVER/FASTENERS & ANCHORS	GELZER HJ & SON INC	NUT DRIVER/FASTENERS & ANCHORS	34.05	106768
591-544.000-930.000	BLK TAPE	GELZER HJ & SON INC	BLK TAPE	61.51	106768
591-544.000-930.000	OURDOOR CLEANER HOSE ENDS/OUTDOO	TSC STORES	OURDOOR CLEANER HOSE ENDS/OUTDOOR CLEAN	40.97	106836
591-544.000-930.000	WALCHEM REPAIR KIT/1/4" TUBE X 1	USABLUEBOOK	WALCHEM REPAIR KIT/1/4" TUBE X 1/4" NPI	141.44	106839
591-544.000-930.000-181005	NODES FOR WATER METERS	CANNON TECHNOLOGIES INC	15 NODES FOR WATER METERS	1,514.70	106745
591-544.000-930.000-181005	NODES FOR WATER METERS	CANNON TECHNOLOGIES INC	115 NODES FOR WATER METERS	11,612.70	106745
591-544.000-930.000-181005	NODES FOR WATER METERS	CANNON TECHNOLOGIES INC	NODES FOR WATER METERS	2,019.60	106745
591-544.000-930.990	PEASTONE FOR BPU	DRY MAR TRUCKING & DIRTWOF	PEASTONE FOR BPU	500.25	106756
591-544.000-930.990	1 45 FIP/CTS JP	MICHIGAN PIPE & VALVE	1 45 FIP/CTS JP	1,308.40	106802
591-544.000-930.990	CONTRACTED LSL REPLACEMENTS	RJT CONSTRUCTION CO.	LEAD SERVICE LINE REPLACEMENTS FYE 2023	14,265.00	106819
591-544.000-930.990	CONTRACTED LSL REPLACEMENTS	RJT CONSTRUCTION CO.	LEAD SERVICE LINE REPLACEMENTS FYE 2023	10,122.50	106819
591-544.000-930.990	CONTRACTED LSL REPLACEMENTS	RJT CONSTRUCTION CO.	LEAD SERVICE LINE REPLACEMENTS FYE 2023	9,720.00	106819
591-544.000-930.990	CONTRACTED LSL REPLACEMENTS	RJT CONSTRUCTION CO.	LEAD SERVICE LINE REPLACEMENTS FYE 2023	13,222.50	106819
Total For Dept 544.000 DISTRIBUTION				67,473.05	
Dept 545.000 PURIFICATION					
591-545.000-930.000	1 BLK COUPLING/NIPPLE	AMERICAN COPPER AND BRASS,	1 BLK COUPLING/NIPPLE	6.87	106732
591-545.000-930.000	SXS UNION PVC SCH80/PLAIN END/AD	AMERICAN COPPER AND BRASS,	SXS UNION PVC SCH80/PLAIN END/ADPT	79.35	106732
591-545.000-930.000	GAL MURIATIC ACID	FAMILY FARM & HOME	GAL MURIATIC ACID	23.98	106761
591-545.000-930.000	12OZ GAP FILR FM SEALANT	GELZER HJ & SON INC	12OZ GAP FILR FM SEALANT	8.29	106768
591-545.000-930.000	CLR W/D SILICONE SEALANT	GELZER HJ & SON INC	CLR W/D SILICONE SEALANT	95.64	106768
Total For Dept 545.000 PURIFICATION				214.13	
Total For Fund 591 WATER FUND				122,784.34	
Fund 633 PUBLIC SERVICES INV. FUND					
Dept 000.000					
633-000.000-101.000	STOP (30X30)	DORNBOS SIGN & SAFETY INC	30X30 HIP STOP SIGNS	397.00	106755
633-000.000-101.000	GRAVEL - 21 AA	DRY MAR TRUCKING & DIRTWOF	20.83 T 21AA, 20 T CLASS 2 SAND 20 T AN	1,748.22	106756
Total For Dept 000.000				2,145.22	
Total For Fund 633 PUBLIC SERVICES INV. FUND				2,145.22	
Fund 640 REVOLVING MOBILE EQUIP. FUND					
Dept 443.000 MOBILE EQUIPMENT MAINTENANCE					
640-443.000-726.000	1/8 1/2 DR SKT SOCKET FOR SHOP	PERFORMANCE AUTOMOTIVE	1/8 1/2 DR SKT SOCKET FOR SHOP	16.79	106812
640-443.000-730.000	MAXMATE OVAL NERF BAR SIDE STEPS	AMAZON CAPITAL SERVICES,	MAXMATE OVAL NERF BAR SIDE STEPS	169.00	106731
640-443.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	PERFORMANCE AUTOMOTIVE	F/R SEVERE DUTY PADS #61, FUEL CAP #13	202.02	106812
640-443.000-801.000	DPS	CINTAS CORPORATION	DPS	5.00	106747
640-443.000-801.000	DPS	CINTAS CORPORATION	DPS	5.00	106747
640-443.000-801.000	WIDE FORMAT CUT/VINYL CITY LOGO	STOCKHOUSE CORPORATION	WIDE FORMAT CUT/VINYL CITY LOGO	90.00	106833
640-443.000-920.000	505153845 - 149 WATERWORKS - RME	MICH GAS UTILITIES	NATURAL GAS UTILITY - 149 WATERWORKS	44.12	615
Total For Dept 443.000 MOBILE EQUIPMENT MAINTENANCE				531.93	
Total For Fund 640 REVOLVING MOBILE EQUIP. FUND				531.93	
Fund 699 DPS LEAVE AND BENEFITS FUND					
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
699-441.000-715.000	DENTAL & VISION - DPS	BLUE CROSS & BLUE SHIELD (DENTAL & VISION INSURANCE GROUP 0070034	333.98	621
699-441.000-715.000	HEALTH INSURANCE - AUGUST 2023	PLANSOURCE BENEFITS ADMIN\	HEALTH INSURANCE - AUGUST 2023	5,560.02	624
699-441.000-715.000	LIFE INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	97.44	625
699-441.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	103.30	625

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 699 DPS LEAVE AND BENEFITS FUND Dept 441.000 PUBLIC SERVICES DEPARTMENT					
		Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT		6,094.74	
		Total For Fund 699 DPS LEAVE AND BENEFITS FUND		6,094.74	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
-----------	-------------------	--------	---------------------	--------	---------

Fund Totals:

Fund 101 GENERAL FUND	105,007.82
Fund 202 MAJOR ST./TRUNK	2,464.71
Fund 203 LOCAL STREET FUND	1,867.46
Fund 208 RECREATION FUND	17,486.51
Fund 244 ECONOMIC DEVELOPMENT	600.00
Fund 247 TAX INCREMENT REVENUE	241.00
Fund 265 DRUG FORFEITURE FUND	557.40
Fund 271 LIBRARY FUND	3,993.86
Fund 408 FIELDS OF DREAMS	552.00
Fund 409 STOCK'S PARK	552.00
Fund 481 AIRPORT IMPROVEMENT	15,141.65
Fund 582 ELECTRIC FUND	843,389.98
Fund 588 DIAL A RIDE	9,022.48
Fund 590 SEWER FUND	287,035.37
Fund 591 WATER FUND	122,784.34
Fund 633 PUBLIC SERVICE CENTER	2,145.22
Fund 640 REVOLVING MOBILITY	531.93
Fund 699 DPS LEAVE AND BENEFIT	6,094.74

Total For All Funds:	<u>1,419,468.47</u>
----------------------	---------------------

CITY COUNCIL MINUTES

City of Hillsdale
August 7, 2023
7:00 P.M.

Regular Meeting

Call to Order and Pledge of Allegiance

Mayor Stockford opened the meeting with the Pledge of Allegiance.

Roll Call

Mayor Stockford called the meeting to order. Clerk Price took roll call.

Council Members present:	Adam Stockford, Mayor Anthony Vear, Ward 1 Greg Stuchell, Ward 1 Bruce Sharp, Ward 3 Gary Wolfram, Ward 3 Robert Socha, Ward 4 Joshua Paladino, Ward 4
--------------------------	--

Council Members absent:	William Morrissey, Ward 2 Cynthia Pratt, Ward 2
-------------------------	--

Also Present: David Mackie (City Manager), Attorney Tom Thomson, Katy Price (City Clerk), Jason Blake (DPS Director), Scott Hephner (HCPD/HCFD), Sam Fry (Marketing Coordinator), Kristin Bauer (City Engineer), Rick Roth, Gary Barber, Mark Nichols, Chris Fund, Jennifer Weil, Jerry Wilhelm, Shane Spahr, Sheri Ingles, Doug Ingles, Shane Miller, Jennifer Miller, Andrew Gelzer, Jon Beckwith and Robert Eichler.

Approval of Agenda

Mayor Stockford requested the Potawatomi Hills Correspondence letter be added to Communications/Petitions.

Motion by Councilman Vear support by Council member Paladino to add Communications item G. Potawatomi Hills Letter.

By a voice vote, the motion passed unanimously.

Motion by Councilman Sharp support by Councilmember Vear to approve the August 7, 2023 agenda as amended.

By a voice vote, the motion passed unanimously.

Public Comment

Jennifer Weil, 2635 Winona Dr., commented on the Potawatomi Hills Letter and Waterworks Park and Sandy Beach traffic and other issues after dark.

Consent Agenda

- A. Approval of Bills
 - 1. City and BPU Claims of July 13, 2023: \$455,652.64
 - 2. Payroll of July 20, 2023: \$195,156.09
- B. City Council Minutes of July 17, 2023
- C. Finance Minutes of July 17, 2023
- D. Workforce Housing Development Application Revised Fee Schedule
- E. Hillsdale Business Association Summer in the City Street Closure
- F. Hillsdale College Freshman Convocation
- G. Hillsdale College Homecoming Right of Way/Noise Variance
- H. Hillsdale College Noise Variance Request

- I. Sozo Church Parking Lot Closure Request for Children’s Event
- J. July 2023 Board of Review

Council Member Socha asked about the revised fee schedule. He inquired about park fees and adding food trucks to the fee schedule.

Motion by Council member Socha seconded by Council member Sharp to approve the consent agenda as presented.

Roll Call:

Council Member Paladino	Aye
Council Member Vear	Aye
Council Member Sharp	Aye
Council Member Wolfram	Aye
Council Member Stuchell	Aye
Council Member Socha	Aye
Mayor Stockford	Aye

Motion passed 7-0

Communications/Petitions

- A. Hillsdale Senior Center Services
- B. Airport Fly-in Event
- C. Leaf Collection
- D. BPU Customer Survey
- E. TIFA Letter
- F. Jansen Letter
- G. Potawatomi Hill Letter- Jennifer Weil

Shane Spahr representative from Perennial Park shared about services offered through the Senior Center and gave a brief overview of last year’s successes. He included a packet for council members of all the services and senior information.

Andrew Gelzer TIFA Chairman, spoke on the TIFA letter pertaining to the Hillsdale College Communications Center building located at the corner of Howell and McCollum St. and their tax exempt status. The TIFA purpose is to increase the taxable value of the properties within the TIFA district. Gelzer reported he reached out to the College for discussion and suggested adding possible retail options to their operations such a satellite bookstore.

Mayor Stockford mentioned that he was in process of drafting a letter to the Hillsdale College asking for more retail opportunity in the Communication Center to help with the loss of tax revenue that can’t be capture. He also asked Council to review and sign the letter.

Council discussion ensued on a possible pilot with Hillsdale College and taxes not captured on their many properties.

Jennifer Weil reported on the Potawatomi Hills information letter and the traffic and public safety at Sandy Beach.

Information is presented for information only.

Introduction and Adoption of Ordinances/Public Hearings

Old Business

New Business

- A. NEZ Application- Commonwealth Developments

Sam Fry, Economic & Marketing Coordinator reported eight applications dated July 5, 2023 requesting Neighborhood Enterprise Zone Certificates were submitted to the City Clerk’s Office by Commonwealth Developments for proposed new facilities to be built on property the developer owns at 232, 233, 234, 235, 242, 243, 244, and 245 Auseon Court, located within NEZ #4, which was established by City Council resolution on November 18, 2019.

Motion by Councilman Socha support by Councilmember Sharp to approve the NEZ application for 232 Auseon Ct from Commonwealth Developments. **Resolution # 3564.**

By a voice vote, the motion passed unanimously.

Motion by Councilman Socha support by Councilmember Sharp to approve the NEZ application for 233 Auseon Ct from Commonwealth Developments. **Resolution # 3565.**

By a voice vote, the motion passed unanimously.

Motion by Councilman Socha support by Councilmember Vear to approve the NEZ application for 234 Auseon Ct from Commonwealth Developments. **Resolution # 3566.**

By a voice vote, the motion passed unanimously.

Motion by Councilman Socha support by Councilmember Vear to approve the NEZ application for 235 Auseon Ct from Commonwealth Developments. **Resolution # 3567.**

By a voice vote, the motion passed unanimously.

Motion by Councilman Socha support by Councilmember Vear to approve the NEZ application for 242 Auseon Ct from Commonwealth Developments. **Resolution # 3568.**

By a voice vote, the motion passed unanimously.

Motion by Councilman Socha support by Councilmember Vear to approve the NEZ application for 243 Auseon Ct from Commonwealth Developments. **Resolution # 3569.**

By a voice vote, the motion passed unanimously.

Motion by Councilman Socha support by Councilmember Vear to approve the NEZ application for 244 Auseon Ct from Commonwealth Developments. **Resolution # 3570.**

By a voice vote, the motion passed unanimously.

Motion by Councilman Socha support by Councilmember Sharp to approve the NEZ application for 245 Auseon Ct from Commonwealth Developments. **Resolution # 3571.**

By a voice vote, the motion passed unanimously.

B. Willow-Oak Storm Water Project

City Engineer Bauer stated in 2021 the City contracted with Tetra Tech, Inc. to complete an investigation of the storm water system in the area of the Willow and Oak Intersection. The existing building on the NE corner of this intersection was constructed over the storm sewer system. The study included re-routing the storm sewer around the building with options for increasing pipe sizes in an effort to increase the margin of safety to pass a larger storm event as this storm system carries water from a 113.4 acre drainage area. Designs and estimates were completed in early 2023 and bids were received on July 27, 2023 from 5 bidders to complete this construction project before June 30, 2024.

Motion by Councilman Sharp support by Councilmember Wolfram to award the bid to Parrish Excavating. Inc in the amount of 4144,240.00 with an additional contingency amount of \$10,760.00 for a total project cost of \$155,000.00.

Roll Call:

Council Member Socha	Aye
Council Member Stuchell	Aye
Council Member Vear	Aye
Council Member Wolfram	Aye
Mayor Stockford	Aye
Council Member Paladino	Aye
Council Member Sharp	Aye

Motion passed 7-0

C City of Hillsdale Section 3 Policy

The City of Hillsdale was awarded a grant from Michigan Economic Development Corporation (MEDC) for a water valve and sanitary improvement project. On March, 3, 2014, Council adopted a previous Section 3 Policy. This policy needs to be updated to align with revisions made by the MEDC in 2022 prior to the release of the grant funds.

Motion by Councilman Socha, support by Councilman Sharp, to approve the Section 3 Policy as presented.

By a voice vote, the motion passed unanimously.

D. Set Public Hearing for Special Assessment District 2024-08 (St Joe/Griswold)

Kristin Bauer, City Engineer stated City Charter requires that once City Council directs the City Engineer to prepare plans, specifications and cost estimates for a proposed special assessment district and said project documents are completed a public hearing shall be set to hear support or objections for said project.

The Special Assessment District (SAD# 2024-08) estimated cost for the overall construction project of W. St. Joe/Griswold Street is \$1,281,411.43. City funds will cover an estimated amount of \$1,118,911.43 (87%) of project costs with an estimated \$178,300.00 (14%) being covered through the special assessment to property owners, there are 44 parcels currently associated with this SAD. The project cost split is in accordance with the City's Policy on Special Assessment Districts for Street Projects presented to the City Council on February 1, 2021. It is important to note that the total assessed cost to the affected property owners will not go above the policy maximum assessment limit of \$5,000 per parcel or 25% of the property value per Hillsdale Ordinance Chapter 2, Article V, Section 2-335, whichever is the lesser amount.

According to the City Charter, Sec. 2-335 Hearing procedure, "If more than 50% of the number of owners of privately owned real property to be assessed for such improvement shall object **in writing** to the proposed improvement, the improvement shall not be made without the affirmative vote of seven of the members of the council."

Motion by Councilman Socha, support by Councilman Sharp, to set public hearing for Special Assessment District (SAD 2024-08) for Monday, August 21, 2023.

By a voice vote, the motion passed unanimously.

Miscellaneous Reports

A. Proclamations – None

B. Appointments- Brownfield Redevelopment Authority: John Condon

Motion by Councilman Socha, support by Council Member Vear, to approve the appointment as presented.

By a voice vote, the motion passed unanimously.

C. Other- None

General Public Comment

Jon Beckwith, Lake Wilson Rd, commented on the Meijer Store and creating an ice cream plant, development of partnership to produce and sell product. Beckwith added he would like to see life guard at Sandy Beach.

Robert Eichler, Scipio Twp., commented on the bike path and observed some poor road and sidewalk conditions.

City Manager's Report

City Manager Mackie reported social district launch on Friday, August 11, 2023.

City Staff is working with the Mitchell Research Center grant for a community building space.

BPU board will be paid as employees \$25 per meeting and BPU board is also working on a strategic plan for the electric department.

Sandy Beach will be closed after this weekend. Recreation Football registration is open and Recreation Coach Pitch and T-ball concluded with 240 children. September 8-10, 2023 Indiana Outboard Races will be on Baw Beese Lake. Hillsdale High School will host an 11 City Cross Country Run at Owen Memorial Park on August 30, 2023.

Council Comments

Adjournment

Motion by Council Member Sharp, seconded by Council Member Socha, to adjourn the meeting.

By a voice vote, the motion passed unanimously. The meeting adjourned at 8:46 p.m.

Adam Stockford, Mayor

Katy Price, City Clerk

CITY OF HILLSDALE FINANCE COMMITTEE

Place: City Hall Second Floor Conference Room

Date: August 7, 2023

Time: 6:30 PM

PRESENT:

COMMITTEE: Bruce Sharp, Gary Wolfram

STAFF: Jason Blake (Director of Public Services), David Mackie (City Manager), Scott Hephner (Police and Fire Chief)

PUBLIC: None

BOARD OF PUBLIC UTILITIES AND CITY OF HILLSDALE ACCOUNTS PAYABLE

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE

Questions asked on Invoice Distribution Report by Finance Committee:

Fund 101

Department 336: Woodbridge Twp hosted training for electric vehicle fire extraction process

Department 728: Stockhouse provided signs for social district

Fund 208

Department 751: Team Jerseys are provided as part of registration fee

Fund 265

Department 301: Police Department spent money from the forfeiture fund

Fund 582

Department 544: Inspection of diesel power plants that are switching to natural gas

Fund 590

Department 547: Chemical treatment pumps for waste water treatment plant

Fund 591

Department 000: Potholing to find out what type of water sewer lines are in parts of city

Motioned by Wolfram and seconded by Sharp to approve.

Motion passed 2-0.

Public Comment: None

Motioned by Wolfram and seconded by Sharp to adjourn.

Motion passed 2-0.

ADJOURNMENT: 6:52 PM

Minutes prepared by Gary Wolfram



Cemetery Board Minutes

**2nd Floor Conference Room
City Hall**

August 2, 2023
4:15p.m.

Call to Order:

The meeting was called to order by Jason Blake at 4:15 p.m.

Board members present:

DPS Director Jason Blake, Carol Lackey, Richard Smith, John Barrett.

Board members absent:

None

Also present were:

Cemetery Sexton Frank Engle, City Clerk Katy Price

The Board thanked Vicki Ladd for her service as a board member. Ladd's term expired in May 2023.

Board discussion ensued on a candidate to replace Ladd.

APPROVAL OF MINUTES

Motion by Barrett, seconded by Smith, to approve the August 2, 2022 Cemetery Board Minutes.

All ayes, motion passed.

PUBLIC COMMENT

None

OLD BUSINESS

A. Lakeview Expansion

Cemetery Sexton, Frank Engle reported estimate opening date would be mid-late September for the estimate opening of the Lakeview expansion. Engle mentioned there was around 10 graves left that are available in the old section.

Engle proposed a ribbon lengthened over 20 graves instead of having individual ribbons.

Discussion ensued on the ribbon and specifics on it.

Board Member Blake stated he would have the expansion advertised for a September 5th, 2023 opening and have it heavily promoted through various media sources.

B. Animal Ordinance

The Board discussed the need for a Public Services Committee meeting and requested that one be set so the board can receive directive to the animal issue. Board Member Blake advised he would reach out to the City Manager and the Committee and see if it can be arranged soon and get back with the Board.

Further board discussion ensued.

C. New Entry Signs

Signs are put off until the Animal ordinance is addressed.

No action taken.

***Additional information**

Sexton Engle stated that the Wreaths Across America Program went well, this past year. He was impressed with the program. They would like to do the event next year.

Discussion ensued on the program.

Motion by Smith, seconded by Lackey, to approve the Wreaths Across America program for next year.

All ayes, motion passed.

NEW BUSINESS

A. MAMC Conference in Traverse City, Michigan, August 16-18, 2023

Sexton Engle discussed the conference with the board.

B. Election/Appointment of New Board Member(s)

Member Blake led discussion on the appointment. There are two candidates interested in serving. Waiting to receive their applications to discuss the position further. Once received Board will review at their October 4th, 2023 meeting and make a recommendation to the Mayor for appointment.

C. Specify Wording in Rules/Regulations regarding after-hour Burial Rates

Sexton Engle stated he has had a few families request burials after 3pm on weekdays and asked the board how they would like that addressed. Currently the rules state burial times weekdays 8:00 a.m.– 3:00 p.m..

Discussion ensued on whether to state in rules/regulations that Saturday burial rate(s) applies after 3:00 p.m. or to not allow burial after 3:00 p.m. on weekdays.

Motion by Barrett, seconded by Smith, to send the amended fee language to council which includes “On weekdays the Saturday rate charges will apply outside of the listed burial times: 8:00a.m.- 3:00 p.m.” for their approval.

All ayes, motion passed.

ADJOURNMENT

Motion by Lackey, supported by Smith to adjourn.

By a voice vote, the motion passed unanimously.

The meeting adjourned at 4:55 p.m.

Respectfully submitted,

Katy Price, City Clerk

Public Safety Committee Meeting
City Council Chamber
Thursday, August 10th at 6 p.m.

1. Roll call
 - a. Councilman Rob Socha (chairman), Councilman Greg Stuchell, Councilman Joshua Paladino (secretary), City Manager David Mackie, and Police & Fire Chief Scott Hephner.
2. Pledge of Allegiance
3. Approval of Agenda
 - a. Socha moved to approve the agenda. Stuchell seconded the motion. All in favor: 3-0.
4. Public Comment
 - a. Gary Barber and Bruce Sharp
5. New Business
 - a. Residents' concerns about Potawatomi Hills, Baw Beese Lake, and Sandy Beach
 - i. Township residents who live on or near the Baw Beese trail raised concerns about the amount of noise and light coming from the park late at night. They have noted increased trespassing and vagrancy on their properties. They suspect criminal activity in the park.
 - ii. Hephner said the police are patrolling the area. His officers have reported that the late-night activity is not criminal, but they will continue to patrol the area and tell people to leave when the park is closed from 12 a.m. to 4 a.m. He said residents should continue to call the police for trespassing, suspicious activity, and loitering in the park after it closes. They should provide detailed descriptions in their calls.
 - iii. The committee members and Mackie agreed that the city will install a light near the Sandy Beach concessions stand to deter crime.
 - b. Fire Department Roof Replacement
 - i. Hephner said the fire department has had to fix leaks in the roof multiple times this year, so it is time to replace the roof.
 - ii. Stuchell motioned to approve a quote from Braman Roofing for \$22,819.00. Paladino seconded the motion. All in favor: 3-0.
 - c. Tablets with LTE for Inspection
 - i. Stuchell motioned to approve the purchase of a tablet model EIV-00001 from CDW-G for up to \$1,707.61, depending on availability. Paladino seconded the motion. All in favor: 3-0.
 - d. Body Camera Equipment
 - i. Hephner presented two quotes for replacement body camera equipment from Kustom Signals for \$25,730, which includes a 2-year extended warranty, and Axon Enterprise for \$87,066.37.
 - ii. Stuchell moved to approve the purchase from Kustom Signals for \$25,730. Paladino seconded the motion. All in favor: 3-0.
 - e. Electric Vehicle Fire Suppression Nozzle
 - i. The fire department does not have an effective method to contain electric vehicle fires, which cannot be extinguished. A fire suppression nozzle will help contain an EV fire by pouring water directly onto the car's battery.

- ii. Stuchell motioned to approve the purchase of \$4,500 from Turtle Fire Systems. Paladino seconded the motion. All in favor: 3-0.
- 6. Adjournment: Stuchell motioned to adjourn the meeting. Paladino seconded the motion. All in favor: 3-0. The meeting adjourned at 7:15 p.m.

City of Hillsdale

Agenda Item Summary

Meeting Date: August 21, 2023

Agenda Item: Consent Agenda

SUBJECT: Cemetery Interment Fees

BACKGROUND PROVIDED BY: DPS Director, Jason Blake

Over the last year the City has had various request for Interments at Oak Grove and Lakeview Cemetery that are scheduled outside of the current 7:00am thru 3:00pm as stated in our current Cemetery Rules and Regulations. To better accommodate the need for afterhours interments, the Cemetery Board has recommended that any prior-approved afterhours interment, Monday thru Friday, be charged at the current Saturday Rate of \$650 burials, \$350 for cremation and \$275 for Columbarium services. This increase from regular scheduled \$500 for burials, \$275 cremations and \$200 Columbarium services would allow for extended interment times outside of the current Cemetery Rules and Regulations and to cover overtime staff cost.

RECOMMENDATION:

City staff recommends City Council approve the addition of afterhours charge to our current Fee Schedule.

City of Hillsdale

Agenda Item Summary

Meeting Date: August 21, 2023
Agenda Item: Consent Agenda
Subject: Annual Bow Hunt within City Limits

Background:

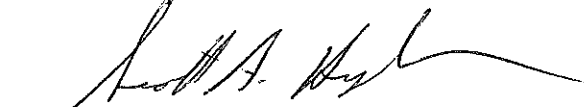
Approval is requested for the City of Hillsdale to allow permitted hunters to hunt deer within the City Limits for the upcoming 2023 State of Michigan Archery Deer Season. The administration of this hunt will be handled by the Police Department. All licenses are required to be purchased through the Michigan DNR and hunters are required to follow all State Laws pertaining to the Archery Deer Season.

This hunt is private property with owner permission only.

Recommendation:

Approval of this request is recommended as this has been approved since 2010.

Scott A. Hephner



Chief of Police / Fire Chief

City of Hillsdale
Agenda Item Summary

MEETING DATE: August 21, 2023

AGENDA ITEM #: Consent

SUBJECT: Cross Connection Control Contract Extension

BACKGROUND PROVIDED BY STAFF: Jeff Gier, Director of Water and Wastewater

Project Background:

Hydrocorp has been contracted since January of 2017 to run our State mandated cross connection control program. They handle mailing, scheduling, and testing of backflow protection equipment at all non-residential buildings in the City. They have fulfilled the requirements of the State every year and have maintained great communication with us. Current contract is \$1,400.00 per month, Hydrocorp is offering a two year extension at \$1,564.50 per month.

RECOMMENDATION:

Board supports award by the Council for the two year contract extension at a total cost of \$37,548.00.

**Cross Connection Control Program Summary Report
Hillsdale Board of Public Utilities
Facility Type: Non-Residential**

Quarterly Report	Qtr 1 Jan - Mar	Qtr 2 Apr - Jun	Qtr 3 Jul - Sep	Qtr 4 Oct - Dec	YTD 2023	Program Total
Facilities	465	465			465	465
Facilities Inspected	45	39			84	465
Facilities in Compliance	30	27			57	374
Facilities Not in Compliance	15	12			27	91
* Inspections Conducted	45	39			84	2584
Inspection Notices Sent	66	73			139	4542
** Testable Backflow Assemblies	273	279			279	279
** Backflow Assemblies Tested	1	206			207	2479
Testing Notices Sent	107	21			128	2860

Current Contract Period: 07/01/2021 - 06/30/2023	
Contract Inspections Required	260
Contract Inspections Completed	264

**Inspections Conducted may be greater than Facilities Inspected due to multiple inspections taking place at the same facility within a given period.*

**Inspections Conducted includes all inspection activity, including inspections that didn't require an actual site visit by a HydroCorp inspector. These inspections do not count towards the total number of Contract Inspections Conducted.*

*** The total number of assemblies and assemblies tested may vary from past reports due to continuous receipt of test results.*

Hillsdale Board of Public Utilities
Facilities Inspected
Criteria:4/1/2023 - 6/30/2023

Inspection Summary:

Facilities Inspected:	39	Compliant:	27	Photo Compliance:	0
Inspections Conducted:	39	Not Compliant:	12	Inspector Municipality	0

Inspection Detail:

Facility Name	Service Address	Status	Initial Date	Site Visit #2	Site Visit #3	Site Visit #4	Compliance Date
A C T Test Panels	273 Industrial Drive	Compliant	5/4/2023				5/4/2023
Bahashm & Company	77 N. Howell Street	Compliant	5/4/2023				5/4/2023
Becker & Scrivens	3340 Beck Road	Compliant	5/5/2023				5/5/2023
Best American Car Wash	60 W. Carleton Road	Compliant	5/5/2023				5/5/2023
Blade And Bones	63 N. Howell Street	Compliant	5/4/2023				5/4/2023
Board of Public Utilities	201 Waterworks Dr.	Compliant	5/3/2023				5/3/2023
Bob Evans Farms	200 N. Wolcott Street	Compliant	5/4/2023				5/4/2023
Clark Electric Inc.	187 Uran Street	Compliant	5/5/2023				5/5/2023
Dayco	215 Industrial Drive	Compliant	5/5/2023				5/5/2023
De La Cueva	10 Budlong Street	Reschedule	5/3/2023				
Don Cascarelli	86 N. Howell Street	Compliant	5/4/2023				5/4/2023
Dow Chemical	165 Mechanic Street	Reschedule	5/5/2023				
Dow Chemical	186 Uran Street	Reschedule	5/5/2023				
Dow Chemical	195 Mechanic Street	Reschedule	5/5/2023				
Dr. Owusu	17 S Manning St.	Compliant	5/3/2023				5/3/2023
Essential Massage	75 N Howell Street	Reschedule	5/4/2023				

Hillsdale Board of Public Utilities
Facilities Inspected
Criteria:4/1/2023 - 6/30/2023

Facility Name	Service Address	Status	Initial Date	Site Visit #2	Site Visit #3	Site Visit #4	Compliance Date
First United Methodist Church	45 N. Manning Street	Compliant	5/4/2023				5/4/2023
Highfields Incorporated	51 S. Howell Street	Reschedule	5/3/2023				
Hillsdale City Church	322 Hillsdale Street	Compliant	12/19/2022	5/3/2023			5/3/2023
Hillsdale CO Historical SOC	180 N. Wolcott Street	Reschedule	5/4/2023				
Hillsdale Hospital	168 S. Howell Street	Compliant	5/5/2023				5/5/2023
Hillsdale Medical Care Facility	140 W Mechanic Street	Compliant	5/4/2023				5/4/2023
Hillsdale Properties Inc.	200 Industrial Dr.	Vacant	5/5/2023				
Holy Trinity Parish	263 Spring St.	Reschedule	12/19/2022	5/4/2023			
Hospice of Hillsdale County	124 S. Howell Street	Compliant	5/3/2023				5/3/2023
Life Challenge of Michigan	3380 Beck Rd.	Compliant	5/5/2023				5/5/2023
Mane Street Salon	41 McCollum	Reschedule	5/4/2023				
Moore Insurance Services	67 N. Howell Street	Compliant	5/4/2023				5/4/2023
Nature's Call Pet Shop, LLC	76 N. Howell Street	Compliant	5/4/2023				5/4/2023
Oasis Car Wash	3295 W. Carleton Road	Compliant	5/5/2023				5/5/2023
Paragon Metals	3010 Mechanic Street	Compliant	5/5/2023				5/5/2023
Public Title Company	25 Budlong Street	Compliant	5/3/2023				5/3/2023
Shyroze Rehemtulla	1 Budlong Street	Compliant	5/3/2023				5/3/2023
Sozo Church	7 S. Manning Street	Reschedule	5/3/2023				
Toasted Mud LLC	74 N. Howell Street	Compliant	5/4/2023				5/4/2023
Todd H. Ryan, D D S	57 N. Howell Street	Compliant	5/4/2023				5/4/2023
USA Cable Company Inc.	100 Waterworks Drive	Compliant	5/3/2023				5/3/2023
Vanhorn-Eagle	40 S. Manning Street	Compliant	5/3/2023				5/3/2023



Hillsdale Board of Public Utilities
Facilities Inspected
Criteria:4/1/2023 - 6/30/2023



Facility Name	Service Address	Status	Initial Date	Site Visit #2	Site Visit #3	Site Visit #4	Compliance Date
Woodko Properties Group, LLC	2450 W. Mechanic Road	Vacant	11/23/2022	5/5/2023			



Hillsdale
Violations
Criteria:4/1/2023 - 6/30/2023



Violation Summary:

Total Violations: 0
Total Facilities with Violations: 0

Violation Details:

Facility Name	Service Address	Order #	Location/Comments
---------------	-----------------	---------	-------------------

PROPOSAL

DEVELOPED FOR

Jeff Gier

Hillsdale Board of Public Utilities

45 Monroe Street

Hillsdale, MI 49242

July 13, 2023

KEEPING DRINKING WATER SAFE FOR INDUSTRIES AND MUNICIPALITIES

For over 30 years, HydroCorp™ has been dedicated to safe drinking water for companies and communities across North America. Fortune 500 firms, metropolitan centers, utilities, small towns and businesses – all rely on HydroCorp to protect their water systems, averting backflow contamination and the acute health risks and financial liabilities it incurs.



CROSS-CONNECTION
CONTROL / BACKFLOW
PREVENTION

WATER SYSTEM
SURVEYS / AUDITS

PIPE SYSTEM MAPPING
AND LABELING

WATER SAMPLING
AND ANALYSIS / RISK
ASSESSMENTS

PROGRAM
AND PROJECT
MANAGEMENT

COMPLIANCE
ASSISTANCE /
DOCUMENTATION



MICHIGAN CORPORATE OFFICE

5700 Crooks Road, Suite 100

Troy, MI 48098

800.690.6651 TOLL FREE

248.250.5000 PHONE

248.786.1788 FAX GENERAL

info@hydrocorpinc.com EMAIL



SCOPE OF WORK3

PROFESSIONAL SERVICE AGREEMENT..... 4-10

QUALIFICATIONS 11



SCOPE OF WORK

Based on our conversations, HydroCorp™ will provide the following services to the Hilldale Board of Public Utilities. This project is a continued effort for an ongoing Cross-Connection Control Program and will provide the City with the necessary data and information to maintain compliance with the Michigan Department of Environment, Great Lakes, and Energy (EGLE) Water Bureau Cross Connection Control Regulations. Once this project has been approved and accepted by the City and HydroCorp, you may expect completion of the following elements within a two (2) year period. The components of the project include:

1. Annually, perform a minimum of 133 initial inspections, compliance inspections, and re-inspections at individual industrial, commercial, and institutional facilities and miscellaneous water users within the City served by the public water supply for cross-connections. Inspections will be conducted in accordance with the EGLE Water Bureau Cross Connection Control regulations.
2. Generate all backflow prevention assembly test notices, non-compliance notices and coordinate/monitor backflow prevention assembly testing compliance for all backflow prevention assemblies.
3. Perform administrative functions including: answering water user telephone calls, scheduling of inspections, mailing of all notices, verification of backflow prevention assembly tester credentials & proper testing results and general customer service and program education inquiries.
4. Generate and document the required program data for the facilities using the HydroCorp Software Data Management Program.
5. Submit comprehensive management reports on a quarterly basis.
6. Conduct an annual review meeting to discuss the overall program status and recommendations.
7. Provide up to six- (6) ASSE-approved hose bibb vacuum breakers or anti-frost hose bibb vacuum breakers, (i.e. combination) per facility as required, in order to place a facility into immediate compliance at the time of inspection.
8. Prepare the annual State of Michigan, EGLE Water Bureau Cross Connection Report.
9. Assist the City with a community-wide public relations program including general awareness brochures and customized website cross-connection control program overview content and resources.
10. Provide ongoing support via phone, fax, internet, text, or email.

The above services will be provided for:

Monthly Amount: \$ 1,564.50	Annual Amount: \$ 18,774.00	Contract Total: \$ 37,548.00
------------------------------------	------------------------------------	-------------------------------------

Contract Amount is based upon a 24-month period. HydroCorp will invoice in 24 equal amounts of \$ 1,564.50.

PROFESSIONAL SERVICE AGREEMENT

This agreement, made and entered into this INSERT DATE by and between the Hillsdale Board of Public Utilities, organized and existing under the laws of the State of Michigan, referred to as “Utility”, and HydroCorp™ a Michigan Corporation, referred to as “HydroCorp”.

WHEREAS, the Utility supplies potable water throughout its corporate boundary to property owners; and desires to enter into a professional services contract for cross-connection control program inspection, reporting, and management services.

WHEREAS, HydroCorp is experienced in and capable of supplying professional inspection of potable water distribution systems and cross-connection control program management to the Utility, and the Utility desires to engage HydroCorp to act as its independent contractor in its cross-connection control program.

WHEREAS, the Utility has the authority under the laws of the State of Michigan and its local governing body to enter into this professional services contract.

NOW THEREFORE, in consideration of the mutual agreements herein contained, and subject to the terms and conditions herein stated, the parties agree as follows:

ARTICLE I. Purpose

During the term of this Agreement, the Utility agrees to engage HydroCorp as an independent contractor to inspect and document its findings on its potable water distribution system in public, commercial and industrial facilities within the community. Each party to this Agreement agrees that it will cooperate in good faith with the other, its agents, and subcontractors to facilitate the performance of the mutual obligations set forth in this Agreement. Both Parties to this Agreement recognize and acknowledge that the information presented to them is complete and accurate, yet due to the inaccessible nature of water piping or due to access constraints within water users’ facilities, complete and accurate data is not always available.

ARTICLE II. Scope of Services

The scope of services to be provided by HydroCorp under this Agreement will include the inspections/surveys, program administration, answering telephone call inquires, scheduling of inspections, program compliance review, public education materials, preparation of quarterly management reports, and annual cross connection reports with respect to the facilities to the extent specifically set forth in this Article II (hereinafter the “Scope of Services”). Should other reports/services be included within the Scope of Services, the same shall be appended to this Agreement as Exhibit 1.

2.1 PROGRAM REVIEW/PROGRAM START-UP MEETING. HydroCorp will conduct a Program Startup Meeting for the Cross-Connection Control/Backflow Prevention Program. Items for discussion/review will include the following:

- Review state & local regulations
- Review and/or provide assistance in establishing local Cross-Connection Control Ordinance
- Review/establish wording and timeliness for program notifications including:
 - Inspection Notice
 - Compliance Notice
 - Non-Compliance Notices 1-2, Penalty Notices
- Special Program Notices
- Electronic use of notices/program information
- Obtain updated facility listing, address information, and existing program data from Utility.
- Prioritize Inspections (Utility owned buildings, schools, high-hazard facilities, special circumstances.)
- Review/establish procedures for vacant facilities.



- Establish facility inspection schedule.
- Review/establish procedures and protocols for addressing specific hazards.
- Review/establish high-hazard, complex facilities and large industrial facility inspection/containment procedures including supplemental information/notification that may be requested from these types of facilities to achieve program compliance.
- Review/establish program reporting procedures including electronic reporting tools.
- Review/establish educational and public awareness brochures.

2.2 INSPECTIONS. HydroCorp will perform initial inspections, compliance inspections, and re-inspections at individual industrial, commercial, institutional facilities, and miscellaneous water users within the utility served by the public water supply for cross-connections. Inspections will be conducted in accordance with the Department of Environment, Great Lakes, and Energy Cross Connection Control Rules.

- *Initial Inspection* – the first time a HydroCorp representative inspects a facility for cross-connections. The degree of Hazard will be assigned and/or verified during this facility visit. The Degree of Hazard will dictate future re-inspection frequency/schedule of the facility, (the facility will be either compliant or non-compliant after this inspection).
- *Compliance Inspection* – subsequent visit by a HydroCorp representative to a facility that was non-compliant during the *Initial Inspection* to verify that corrective action was completed and meets the program requirements.
- *Re-Inspection* – Revisit by a HydroCorp representative to a facility that was previously inspected. The re-inspection frequency/schedule is based on the degree of hazard assigned to the facility during the initial inspection (one or five-year re-inspection cycle, as agreed to by the parties).

2.3 INSPECTION SCHEDULE. HydroCorp shall determine and coordinate the inspection schedule. Inspection personnel will check in/out on a daily basis with the Utility’s designated contact person. The initial check-in will include a list of inspections scheduled. An exit interview will include a list of inspections completed.

2.4 PROGRAM DATA. HydroCorp will generate and document the required program data for the Facility Types listed in the Scope of Services using the HydroCorp Software Data Management Program. Program Data shall remain the property of the Utility; however, the HydroCorp Software Data Management program shall remain the property of HydroCorp and can be purchased for an additional fee. Data services will include:

- Prioritize and schedule inspections.
- Notify users of inspections, backflow device installation, and testing requirements if applicable.
- Monitor inspection compliance using the HydroCorp online software management program.
- Maintain the program to comply with all EGLE regulations.

2.5 MANAGEMENT REPORTS. HydroCorp will submit comprehensive management reports in electronic, downloadable format on a quarterly & annual basis to the Utility. Reports to include the following information:

- Name, location, and date of inspections
- Number of facilities inspected/surveyed
- Number of facilities compliant/non-compliant

2.6 REVIEW OF CROSS-CONNECTION CONTROL ORDINANCE. HydroCorp will review or assist in the development of a cross-connection control ordinance. Items for review include:

- Code adoption references, standard operational procedures, program notice documentation, reporting procedures, and preference standards.
- Penalties for noncompliance.



- 2.7 VACUUM BREAKERS.** HydroCorp will provide up to six (6) ASSE-approved hose bibb vacuum breakers or anti-frost hose bibb vacuum breakers per facility as required, in order to place a facility into immediate compliance at the time of inspection if no other cross-connections are identified.
- 2.8 PUBLIC RELATIONS PROGRAM.** HydroCorp will assist the Utility with a community-wide public relations program including general awareness brochures and website cross-connection control program content.
- 2.9 SUPPORT.** HydroCorp will provide ongoing support via phone, fax, text, website, or email for the contract period.
- 2.10 FACILITY TYPES.** The facility types included in the program are as follows:
- Industrial
 - Institutional
 - Commercial
 - Miscellaneous Water users
 - Multifamily
- Complex Facilities.** Large industrial and high-hazard complexes or facilities may require inspection/survey services outside the scope of this Agreement. (HydroCorp typically allows a maximum of up to three (3) hours of inspection time per facility.) An independent cross-connection control survey (at the business owner's expense) may be required at these larger/complex facilities and the results submitted to the Utility to help verify program compliance.
- 2.11 INSPECTION TERMS.** HydroCorp will perform a minimum of 267 inspections over a two-year period. The total inspections include all initial inspections, compliance, and re-inspections. *Vacant facilities that have been provided to HydroCorp, scheduled no show or refusal of inspection will count as an inspection/site visit for purposes of the contract.*
- 2.12 COMPLIANCE WITH DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY (EGLE).** HydroCorp will assist in compliance with EGLE and Michigan Plumbing Code cross-connection control program requirements for all commercial, industrial, institutional, residential, multifamily, and public authority facilities.
- 2.13 POLICY MANUAL.** HydroCorp will review and/or develop a comprehensive cross-connection control policy manual/plan and submit to the appropriate regulatory agency for approval on behalf of the Utility.
- 2.14 INVENTORY.** HydroCorp shall inventory all accessible (ground level) backflow prevention assemblies and devices. Documentation will include: location, size, make, model, and serial number if applicable.
- 2.15 DATA MANAGEMENT.** HydroCorp shall provide data management and program notices for all inspection services throughout the contract period.
- 2.16 ANNUAL YEAR-END REVIEW.** HydroCorp will conduct an on-site annual year-end review meeting to discuss the overall program status and specific program recommendations.
- 2.17 CROSS-CONNECTION CONTROL BROCHURES.** HydroCorp will provide approximately 539 cross-connection control educational brochures for the duration of the Agreement.
- 2.18 INSURANCE.** HydroCorp will provide all required copies of general liability, workers' compensation, and errors and omissions insurance naming the Utility as an additional insured if required.



ARTICLE III. Responsibilities of the Utility

- 3.1 UTILITY'S REPRESENTATIVE.** On or before the date services are to commence under this Agreement, the Utility shall designate an authorized representative ("Authorized Representative") to administer this Agreement.
- 3.2 COMPLIANCE WITH LAWS.** The Utility, with the technical and professional assistance of HydroCorp, shall comply with all applicable local, state, and federal laws, codes, ordinances, and regulations as they pertain to the water inspection and testing, and shall pay for any capital improvements needed to bring the water treatment and delivery system into compliance with the aforementioned laws.
- 3.3 NOTICE OF LITIGATION.** In the event that the Utility or HydroCorp has or receives notice of or undertakes the prosecution of any actions, claims, suits, administrative proceedings, investigations or other proceedings in connection with this Agreement, the party receiving such notice or undertaking of such prosecution shall give the other party timely notice of such proceedings and will inform the other party in advance of all hearings regarding such proceedings.
- 3.4 FACILITY LISTING.** The Utility must provide HydroCorp with a complete list of facilities to be inspected, including facility name, type of service connection, address, contact person, and phone number, (if available). *Electronic file format such as Microsoft Excel, etc. is required. An additional one-time fee to manually enter the facility listing will be charged at the rate of \$80.00 per hour. Incorrect facility addresses will be returned to the Utility contact and corrected address will be requested.*
- 3.5 LETTERHEAD/LOGO.** The Utility will provide HydroCorp with an electronic file copy of the utility logo or utility letterhead and all envelopes for the mailing of all official program correspondence only. (300 dpi in either .eps, or other high-quality image format for printing.)

ARTICLE IV. Term, Compensation and Changes in Scope of Services

- 4.1 TERM AND TERMINATION TERM.** Services by HydroCorp under this Agreement shall commence on July 1, 2023, and end two- (2) years from such date, unless this Agreement is renewed or terminated as provided herein. The terms of this Agreement shall be valid only upon the execution of this Agreement within ninety (90) days of its receipt. Failure to execute this Agreement within the ninety (90) day period shall deem the proposed terms void.
- 4.2 RENEWAL.** Upon the expiration of this two-year agreement, unless either party provides written notice of termination not less than 60 days prior to the expiration of the initial term (or any such renewal term) this agreement will automatically renew in (1) year term increments. Inflationary adjustments to each renewal term will be equal to the annual Consumer Price Index as measured in the Utility's local/regional area at the time of renewal.
- 4.3 TERMINATION.** The Utility or HydroCorp may terminate this Agreement at any time and on any date in the initial and renewal terms of this Agreement, with or without any cause, by giving written notice of such intent to terminate to the other party at least thirty (30) days prior to the effective date of termination. Notice of the intent to terminate shall be given in writing by personal service, by an authorized agent, or by certified mail, return receipt requested. The Utility shall pay the balance of any outstanding accounts for work performed by HydroCorp.
- 4.4 BASE COMPENSATION.** The Utility shall pay HydroCorp as compensation ("Base Compensation") for labor, equipment, material, supplies, and utilities provided and the services performed pursuant to this Agreement, \$1,564.50 per month, \$18,774.00 annually, for a two-year contract total of \$37,548.00. Completed inspections shall consist of all initial inspections, re-inspections, and compliance inspections as defined in section 2.2.



- 4.5 PAYMENT OF INVOICES.** Upon presentation of invoices by HydroCorp, all payments including base and other compensation shall be due and payable on the first day of each month (due date) after the month for which services have been rendered. All such payments shall be made no later than thirty (30) days after the due date. Failure to pay shall be deemed a default under this Agreement. For any payment to HydroCorp which is not made within thirty (30) calendar days after the due date, HydroCorp, shall receive interest at one and one-half (1½) percent per month on the unpaid balance.
- 4.6 CHANGES IN SCOPE OF SERVICES.** In the event that the Utility requests and HydroCorp consents to perform additional work or services involving the consulting, management, operation, maintenance, and repair of the Utility's water delivery system where such services or work exceeds or changes the Scope of Services contemplated under this Agreement, HydroCorp shall be provided additional compensation. Within thirty (30) calendar days from the date of notice of such additional work or services, the parties shall mutually agree upon an equitable sum for additional compensation. This amount shall be added to the monthly sum effective at the time of change in scope. Changes in the Scope of Service include, but are not limited to, requests for additional service by the Utility or additional costs incurred in meeting new or changed government regulations or reporting requirements.
- 4.7 CLIENT CONFIDENTIALITY.** Disclosure of all communications between HydroCorp and the Utility regarding business practices and other methods and forms of doing business is subject to the provisions of Michigan Freedom of Information Act. HydroCorp agrees to make available for inspection and copying all records in its possession created, produced, collected, or otherwise related to this Agreement to the same extent as if the records were maintained by the Utility. HydroCorp expressly acknowledges and agrees that its obligations concerning the Freedom of Information Act and compliance regarding records related to this Agreement should not be limited by copyright, license, privacy, and/or confidentiality except as authorized under the Freedom of Information Act.
- 4.8 ACCESSIBILITY.** Backflow prevention device information will be completed in full only when the identifying information (i.e. data plate, brass tag, etc.) is accessible and visible from ground level or from a fixed platform/mezzanine.
- 4.9 CONFINED SPACES.** – HydroCorp personnel will not enter confined spaces.

ARTICLE V. Risk Management and General Provisions

- 5.1 INFORMATION.** Both Parties to this Agreement recognize and acknowledge that the information presented to them is complete to the best of their knowledge, yet due to the inaccessible nature of water piping or lack of access provided by property owner/water user, complete accurate data is not always available. Cross-connection control inspection and results are documented as of a specific date. The property owner and/or water user may make modifications to the potable water system after the inspection date that may impact compliance with the program.
- 5.2 LIMITATION OF LIABILITY.** HydroCorp's liability to the Utility for any loss, damage, claim, or expense of any kind or nature caused directly or indirectly by the performance or non-performance of obligations pursuant to this Agreement shall be limited to general money damages in an amount not to exceed or within the limits of the insurance coverage provided hereunder. HydroCorp shall in no event be liable for indirect or consequential damages, including but not limited to, loss of profits, loss of revenue, or loss of facilities, based upon contract, negligence, or any other cause of action.



5.3 HYDROCORP INSURANCE. HydroCorp currently maintains the following insurance coverages and limits:

	<u>Occurrence</u>	<u>Aggregate</u>
Comprehensive General Liability	\$1 Million	\$2 Million
Excess Umbrella Liability	\$5 Million	\$5 Million
Automobile Liability (Combined Single Limit)	\$1 Million	
Worker's Compensation/ Employer's Liability	\$1 Million	
Errors and Omissions	\$2 Million	\$2 Million

Within thirty (30) calendar days of the start of the project, HydroCorp shall furnish the Utility with satisfactory proof of such insurance, and each policy will require a 30-day notice of cancellation to be given to the Utility while this Agreement is in effect. The Utility shall be named as an additional insured according to its interest under the general liability policy during the term of this Agreement.

5.4 UTILITY INSURANCE. The Utility will maintain liability insurance on an all-risk basis and including extended coverage for matters set forth in this Agreement.

5.5 RELATIONSHIP. The relationship of HydroCorp to the Utility is that of an independent contractor and not one of employment. None of the employees or agents of HydroCorp shall be considered employees of the Utility. For the purposes of all state, local, and federal laws and regulations, the Utility shall exercise primary management, and operational and financial decision-making authority.

5.6 ENTIRE AGREEMENT AMENDMENTS. This Agreement contains the entire Agreement between the Utility and HydroCorp, and supersedes all prior or contemporaneous communications, representations, understandings, or agreements. This Agreement may be modified only by a written amendment signed by both parties.

5.7 HEADINGS, ATTACHMENTS, AND EXHIBITS. The heading contained in this Agreement is for reference only and shall not in any way affect the meaning or interpretation of this Agreement. The Attachments and Exhibits to this Agreement shall be construed as integral parts of this Agreement.

5.8 WAIVER. The failure on the part of either party to enforce its rights as to any provision of this Agreement shall not be construed as a waiver of its rights to enforce such provisions in the future.

5.9 ASSIGNMENT. This Agreement shall not be assigned by either party without the prior written consent of the other unless such assignment shall be to the affiliate or successor of either party.

5.10 FORCE MAJEURE. A party's performance under this Agreement shall be excused if, and to the extent that, the party is unable to perform because of actions due to causes beyond its reasonable control such as, but not limited to, Acts of God, the acts of civil or military authority, loss of potable water sources, water system contamination, floods, quarantine restrictions, riot, strikes, commercial impossibility, fires, explosions, bombing, and all such interruptions of business, casualties, events, or circumstances reasonably beyond the control of the party obligated to perform, whether such other causes are related or unrelated, similar or dissimilar, to any of the foregoing. In the event of any such force majeure, the party unable to perform shall promptly notify the other party of the existence of such force majeure and shall be required to resume the performance of its obligations under this Agreement upon the termination of the aforementioned force majeure.

5.11 AUTHORITY TO CONTRACT. Each party warrants and represents that it has the authority to enter into this Agreement and to perform the obligations, including any payment obligations, under this Agreement.

5.12 GOVERNING LAW AND VENUE. This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan, regardless of the fact that any of the parties hereto may be or may become a resident of a different state or jurisdiction. Any dispute between the parties, with both parties' consent, may be settled by arbitration in accordance with the applicable rules of the American Arbitration Association. Any



arbitration award or determination shall be final and binding and any court of competent jurisdiction may enter a judgment on such award which shall be enforceable in the same manner as any other judgment of the such court. Any suit or action arising shall be filed in a court of competent jurisdiction within the State of Michigan, venue by the presiding County. The parties hereby consent to the personal jurisdiction of said court within the State of Michigan.

5.13 COUNTERPARTS. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original and all of which together shall be deemed to be one and the same instrument.

5.14 NOTICES. All notices, requests, demands, payments, and other communications which are required or may be given under this Agreement shall be in writing and shall be deemed to have been duly given if delivered personally or sent by a nationally recognized overnight carrier, or mailed by certified mail, postage prepaid, return receipt requested, as follows:

If to HydroCorp:

HydroCorp
c/o Mark Martin
5700 Crooks Road, Ste. 100
Troy, MI 48337
(248) 250-5005

If to Utility:

Hillsdale BPU
c/o Jeff Gier
45 Monroe Street
Hillsdale, MI 49242
(517) 610-4342

5.15 SEVERABILITY. Should any part of this Agreement for any reason, be declared invalid or void, such declaration will not affect the remaining portion, which will remain in full force and effect as if the Agreement has been executed with the invalid portion eliminated.

SIGNATURES

IN WITNESS WHEREOF, the parties have duly executed this Agreement effective as of the date first above written.

Hillsdale Board of Public Utilities

By: Jeff Gier
Title: Water Dist. Superintendent

HydroCorp



By: Paul M. Patterson
Its: Senior Vice President



Appendix

Specific Qualifications & Experience

HydroCorp™ is a professional service organization that specializes in Cross Connection Control Programs. Cross Connection Control Program Management & Training is the main core and focus of our business. We are committed to providing water utilities and local communities with a cost effective and professionally managed cross connection control program in order to assist in protecting the public water supply.

- HydroCorp conducts over 70,000 Cross Connection Control Inspections **annually**.
- HydroCorp tracks and manages over 135,000+ backflow prevention assemblies for our Municipal client base.
- Our highly trained staff works in an efficient manner in order to achieve maximum productivity and keep program costs affordable. We have a detailed **system** and **process** that each of our field inspectors follow in order to meet productivity and quality assurance goals.
- Our municipal inspection team is committed to providing outstanding customer service to the water users in each of the communities we serve. We teach and train customer service skills in addition to the technical skills since our team members act as representatives of the community that we service.
- Our municipal inspection team has attended training classes and received certification from the following recognized Cross Connection Control Programs: UF TREEO, UW-Madison, and USC – Foundation for Cross Connection Control and Hydraulic Research, American Backflow Prevention Association (ABPA), American Society for Sanitary Engineering (ASSE). HydroCorp recognizes the importance of Professional Development and Learning. We invest heavily in internal and external training with our team members to ensure that each Field Service and Administrative team member has the skills and abilities to meet the needs of our clients.
- We have a trained administrative staff to handle client needs, water user questions and answer telephone calls in a professional, timely, and courtesy manner. Our administrative staff can answer most technical calls related to the cross-connection control program and have attended basic cross-connection control training classes.
- HydroCorp currently serves over 370 communities in Michigan, Wisconsin, Maryland, Delaware, Virginia & Florida. We still have our first customer!
- HydroCorp and its' staff are active members in many water industry associations including: National Rural Water Association, State Rural Water Associations, National AWWA, State AWWA Groups, HydroCorp is committed to assisting these organizations by providing training classes, seminars and assistance in the area of Cross Connection Control.
- Several Fortune 500 companies have relied on HydroCorp to provide Cross Connection Control Surveys, Program Management & Reporting to assist in meeting state/local regulations as well as internal company guidelines.



City of Hillsdale
Agenda Item Summary

MEETING DATE: August 21, 2023

AGENDA ITEM #: Consent

SUBJECT: Influent Pump #2

BACKGROUND PROVIDED BY STAFF: Jeff Gier, Director of Water and Wastewater

Project Background:

The WWTP utilizes four influent pumps that handle every gallon that flows into the plant. This is to replace pump 2 which is an old Fairbanks Morse pump. The other three pumps are currently this proposed model of Flygt pump. Staff budgeted \$34,000 in this year's capital budget for this item. Staff attempted to get three quotes, Detroit Pump failed to provide pricing but historically has been significantly higher in their pricing.

RECOMMENDATION:

Board supports award by the Council to purchase this pump from Kennedy Industries in the amount of \$34,530.00.



QUOTATION		
DATE	NUMBER	PAGE
7/31/2023	0052568	1 of 1

B HIL100
I HILLSDALE BOARD OF PUBLIC WORK
L 45 MONROE STREET
T HILLSDALE, MI 49242
O

Accepted By: _____

Date: _____

PO#: _____

Ship To: _____

ATTENTION:
CRAIG WICKHAM 517-437-3648 cwickham@hillsdalebpu.com

WE ARE PLEASED TO PROPOSE THE FOLLOWING FOR YOUR CONSIDERATION:

CUSTOMER REF/PO#	JOB TITLE	SLP	SHIPPING TYPE
	FLYGT PUMP, WASTE WATER	REA/JAR	FREIGHT ALLOWED
QTY	DESCRIPTION		

(1) FLYGT EXPLOSION PROOF, SUBMERSIBLE SEWAGE PUMP, MODEL NP3153.095-414 WITH HIGH CHROME IMPELLER AND INSERT RING. RATED FOR 1587 GPM @ 29' TDH, 20 HP, 3 PHASE, 460 VOLT WITH 8" DISCHARGE AND 50 FT. MOTOR AND SENSOR CABLE. PUMP EQUIPPED WITH SEAL FAIL/HIGH TEMP CABLE.

NET PRICE INCLUDING FREIGHT, BUT NO TAXES: --- \$34,530.00

** PRICING AND LEAD TIME ARE BASED ON CURRENT MARKET PRICE AND AVAILABILITY AND ARE SUBJECT TO CHANGE. PLEASE NOTE QUOTE IS VALID FOR 30 DAYS **

DELIVERY: APPROXIMATELY 14-18 WEEKS AFTER RECEIPT OF ORDER.

UPON ORDER - PLEASE CONFIRM VOLTAGE AND CABLE LENGTH REQUIRED

WE DO NOT INCLUDE: INSTALLATION, SITE WORK, CONCRETE, ANCHOR BOLTS, PIPING, VALVES, COVER, STARTERS, CONTROLS, CONDUIT, WIRING, JUNCTION BOXES OR START-UP UNLESS LISTED ABOVE.

WE APPRECIATE THIS OPPORTUNITY TO QUOTE AND LOOK FORWARD TO BEING OF FUTURE SERVICE.

SINCERELY,
JESSICA RIVARD

This quote is subject to and incorporates by reference Kennedy Industries, Inc.'s ("Kennedy") Terms & Conditions (Rev'd 6/2023) and Customer Warranty available at www.kennedyind.com which will be provided by email upon written request. Kennedy reserves the right to change the Terms & Conditions and Customer Warranty for future orders. By accepting this quote and/or issuing a purchase order relative to this quote, buyer expressly agrees to the provisions set forth in the Terms & Conditions and Customer Warranty posted on Kennedy's website.

QUOTE VALID FOR 30 DAYS. CREDIT CARD PAYMENTS ARE SUBJECT TO AN ADDITIONAL 3% CHARGE NO TAXES OF ANY KIND ARE INCLUDED IN THIS PROPOSAL. PAYMENT TERMS: NET 30



CEM SUPPLY, INC. CUST #054537
178 W. GARFIELD AVENUE
COLDWATER, MI 49036
CEMPURCHASING@GMAIL.COM
PHONE: (517) 278-2611

CUST NO: 49	JOB NO: 000	PURCHASE ORDER:	REFERENCE: FLYGT PUMP QUOTE	TERMS: NET 10TH	CLERK: SHG	DATE / TIME: 7/5/23 3:02
-----------------------	-----------------------	------------------------	---------------------------------------	---------------------------	----------------------	------------------------------------

TERMINAL: 551

SOLD TO:
HILLSDALE B.P.U.

97 W. BROAD ST
HILLSDALE MI 49242
517-437-3387

SHIP TO:

EXP. DATE: 7/4/25

SALESPERSON: JH JEFF HAYES
TAX: G GOVERNMENT

ESTIMATE: 609729/1

LINE	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE/ PER	EXTENSION
1		1	EA	SO609729001	SEWAGE PUMP		1	37129.00 /EA	37,129.00 *N
2					*				
3					FLYGT EXPLOSION PROOF				
4					SUBMERSIBLE SEWAGE PUMP, MODEL				
5					#NP3153.095-414, WITH HIGH				
6					CHROME IMPELLER AND INSERT RING,				
7					RATED FOR 1587 GPM @ 29 FT OF				
8					HEAD, 20 HP, 3 PHASE, 460 VOLT,				
9					W/ 8" DISCHARGE AND 50 FT OF				
10					MOTOER AND SENSOR CABLE, PUMP				
11					EQUIPED WITH SEAL FAIL AND HIGH				
12					TEMP CABLE.				
13					*				
14					LEAD TIME IS 14-15 WEEKS				
15					*				
16					*QUOTE GOOD FOR 30 DAYS				
17					*				
18					UPON ORDER PLEASE CONFIRM				
19					VOLTAGE AND CABLE LENTH				
20					*				
21					INCLUDES DELIVERY				

(C WICKHAM -)

TAXABLE 0.00
NON-TAXABLE 37129.00
SUBTOTAL 37129.00

TAX AMOUNT 0.00

TOTAL 37129.00

q^bAAA49000609729E31001x₅

TOT WT: 0.00

X _____
Received By

City of Hillsdale
Agenda Item Summary

MEETING DATE: August 21, 2023

AGENDA ITEM #: Consent

SUBJECT: Sludge Storage Pump

BACKGROUND PROVIDED BY STAFF: Jeff Gier, Director of Water and Wastewater

Project Background:

The pump in our sludge storage tank has quit due to many issues and is not worth rebuilding. The replacement pump can be purchased from KSB for \$12,081.72. KSB is the dealer for the tristate area and thus offers the best pricing. Staff budgeted \$35,000 for this in the 2024 CIP budget.

RECOMMENDATION:

Board supports award by the Council for the purchase of this pump to KSB SupremeServ at a cost of \$12,081.72.



MICHIGAN PIPE & VALVE

PRICE QUOTE

FOR ALL YOUR WATER, STORM AND SEWER NEEDS

Michigan Pipe & Valve, Inc
3604 Page Avenue
Jackson, MI 49203

Phone (517) 764-9151
Fax (517) 764-9155

Page 1

Printed 07/25/23 CW

Quoted

HILLSDALE BPU
45 MONROE ST
HILLSDALE MI 49242
Buyer: CRAIG
Tel:517-610-4342 Fax:517-437-3388

Ship To

HILLSDALE BPU
PICKED UP AT MPV-JACKSON
3604 PAGE AVE
JACKSON MI 49203

Quote # QJ15537	Quote Date 07/25/2023	Exp Date 08/04/2023	Customer # 0001161	Customer P/O #	Ship Via CUSTOMER P/U	Writer CW
Job ID			Customer Terms NET 30 DAYS		Salesman XXX	

Product	Description	UM	Quant	Unit Price	Extension
SP*00014252	***** * LEAD TIME IS 8-10 WEEKS * ***** KEEN 4" CHOPPER PUMP EA K4CH250M4-43 25HP 3PH 460V 6-4 CORD 40' CORD		1	29753.15	29753.15

X: _____ (Accepted by)	Sub Total	\$29,753.15	T o t a l \$29,753.15
	Freight	\$0.00	
	Misc Charges	\$0.00	
	Tax Amount	\$0.00	

MESSAGE

TERMS



BURT | PROCESS EQUIPMENT

FLUID HANDLING EQUIPMENT SINCE 1970

525 Winzeler Drive Unit #2, Bryan, OH 43506
ph: 567-215-6646 www.burtprocess.com

Attn: Craig Wicham
Hillsdale BPU
45 Monroe Street
Hillsdale, MI 49242
cwickham@hillsdalebpu.com

Date: 7/26/23

Re: Hillsdale Board of Public Utilities

Per your request, we are pleased to offer the following proposal:

EQUIPMENT DESCRIPTION

- 1 - KSB KRT K100-316/224XEG-S w/ 30 HP, 460V/3PH, 32 ft Cable
Includes Cast Iron Casing Wear Ring - Pump Safe Monitoring Relay (Module A)

Optional: Adapter claw for 4inch elbow (\$400.00 Deduct if not needed)

Net Total for All Pump Related \$24,506.93

Notes: This quote and the price provided are **valid for 90 days** from the date of submission.

Delivery: 13- 15 Weeks from receipt of PO (Note: delivery times for submittals and production quoted are based upon current engineering and production backlog. **Please check at time of order for current delivery time frame**).

Terms: TBD

Incoterms: FOB Factory

Sincerely,

Jason Schuttera
Outside Sales
Eastern OH, Western PA, WV
Burt Process Equipment www.burtprocess.com
525 Winzeler Drive Unit #2, Bryan, OH 43506
Cell 567-215-6646 | Office 419-518-8003

Visit our website www.burtprocess.com

Quote

Quote Number: AEP06142023
Quote Date: Wednesday, June 14, 2023
Quote Expiration Date: Friday, July 14, 2023
Minimum Order: \$200 or \$100 small package fee required.

Contact: Craig Wickham
Customer Name: Hillsdale BPU
Phone: 517-437-3648
Email: cwickham@hillsdalebpu.com
Address: 45 Monroe St
 Hillsdale MI 49242
Quote Based on SN#: 5M0773058172

Sales Contact

Amy Posh
 Account Manager
 (248) 416-0539
amy.veselsky@ksb.com

Application Code: 71 70

Notes:

No.	Identification #*	Part #	Description	Qty.	Lead Time	Price	Line Total
001			F 100-254/154XEG -S (249) 20.00hp	1	2-3 Weeks ARO	\$ 12,081.72	\$ 12,081.72
002			403 GPM @ 90' TDH				
003			Comes equipped with cables and shackles			\$ -	\$ -
004			4" DN WoWi Claw			\$ -	\$ -
005			No elbow			\$ -	\$ -
006						\$ -	\$ -
007						\$ -	\$ -
008						\$ -	\$ -
009						\$ -	\$ -
010						\$ -	\$ -
011						\$ -	\$ -
012						\$ -	\$ -
013						\$ -	\$ -
014						\$ -	\$ -
015						\$ -	\$ -
016						\$ -	\$ -
017						\$ -	\$ -
018						\$ -	\$ -
019						\$ -	\$ -
020						\$ -	\$ -
021						\$ -	\$ -
022						\$ -	\$ -
023						\$ -	\$ -
024						\$ -	\$ -
025						\$ -	\$ -
026						\$ -	\$ -
027						\$ -	\$ -
028						\$ -	\$ -
029						\$ -	\$ -
030						\$ -	\$ -
031						\$ -	\$ -
032						\$ -	\$ -
033						\$ -	\$ -
034						\$ -	\$ -
035						\$ -	\$ -
036						\$ -	\$ -
037						\$ -	\$ -
038						\$ -	\$ -
039						\$ -	\$ -
Total							\$ 12,081.72

* Use the identification number when ordering

General Notes:

Please send all quotes and purchase orders to dubric-sales@ksb.com. Rush orders may be subject to an expedite and/or drop shipment fee. Freight terms are FOB ship point & prepaid & add or FOB ship point collect. Payment terms are net 30 days. Credit card payments will be charged a 4% fee. Returns are subject to a restock and or freight fees (custom items are not returnable). Lead time based on stock/shipping availability at the time of the quote. Buyer responsible to review data sheet provided for accuracy. Application and end user is required at the time of order.

City of Hillsdale
Agenda Item Summary

MEETING DATE: August 21, 2023

AGENDA ITEM #: Consent

SUBJECT: Tertiary Pump 3 and 4

BACKGROUND PROVIDED BY STAFF: Jeff Gier, Director of Water and Wastewater

Project Background:

The WWTP utilizes four tertiary pumps. We have replaced two out of four of these so far. This is to replace the last two pumps. Staff budgeted \$60,000 in this year's capital budget for these pumps. Staff attempted to get three quotes, Detroit Pump failed to provide pricing but historically has been significantly higher in their pricing.

RECOMMENDATION:

Board supports award by the Council to purchase these two pumps from Kennedy Industries in the amount of \$60,614.00.



QUOTATION		
DATE	NUMBER	PAGE
7/31/2023	0052572	1 of 1

B HIL100
I HILLSDALE BOARD OF PUBLIC WORK
L 45 MONROE STREET
T HILLSDALE, MI 49242
O

Accepted By: _____
Date: _____
PO#: _____
Ship To: _____

ATTENTION:
CRAIG WICKHAM 517-437-3648 cwickham@hillsdalebpu.com

WE ARE PLEASED TO PROPOSE THE FOLLOWING FOR YOUR CONSIDERATION:

CUSTOMER REF/PO#	JOB TITLE	SLP	SHIPPING TYPE
22-16106	XYLEM AC, PUMP, S/N 74290-1-1, WASTE WATER	REA/JAR	FREIGHT ALLOWED

QTY	DESCRIPTION
-----	-------------

(1) XYLEM AC 6X6X12SC MODEL 300, CAST IRON CONSTRUCTION, IMPELLER CAST IRON CW ROTATION, 410 STAINLESS STEEL WEARPLATE, 304 STAINLESS STEEL SHAFT SLEEVE, 1045 STEEL SHAFT, JOHN CRANE DOUBLE MECHANICAL SEAL

NET PRICE INCLUDING FREIGHT, BUT NO TAXES: \$ 22,615.00 TOTAL FOR (1) PUMP

(1) 10HP, ODP MOTOR, 3 PHASE, 480 VOLT, 256VP FRAME, 1200 RPM.

NET PRICE INCLUDING FREIGHT, BUT NO TAXES: \$ 7,692.00 TOTAL FOR (1) MOTOR

SHIPMENT: 32-34 WEEKS AFTER RECEIPT OF ORDER.

WE DO NOT INCLUDE INSTALLATION, SITE WORK, CONCRETE, ANCHOR BOLTS, PIPING, VALVES, COVER, CONDUIT, WIRING, JUNCTION BOXES, PADLOCKS, KEYS OR START-UP, UNLESS LISTED ABOVE

WE APPRECIATE THIS OPPORTUNITY TO QUOTE AND LOOK FORWARD TO BEING OF FUTURE SERVICE.

SINCERELY - JESSICA RIVARD

This quote is subject to and incorporates by reference Kennedy Industries, Inc.'s ("Kennedy") Terms & Conditions (Rev'd 6/2023) and Customer Warranty available at www.kennedyind.com which will be provided by email upon written request. Kennedy reserves the right to change the Terms & Conditions and Customer Warranty for future orders. By accepting this quote and/or issuing a purchase order relative to this quote, buyer expressly agrees to the provisions set forth in the Terms & Conditions and Customer Warranty posted on Kennedy's website.

QUOTE VALID FOR 30 DAYS. CREDIT CARD PAYMENTS ARE SUBJECT TO AN ADDITIONAL 3% CHARGE NO TAXES OF ANY KIND ARE INCLUDED IN THIS PROPOSAL. PAYMENT TERMS: NET 30



CEM SUPPLY, INC. CUST #054537
178 W. GARFIELD AVENUE
COLDWATER, MI 49036
CEMPURCHASING@GMAIL.COM
PHONE: (517) 278-2611

CUST NO: 49	JOB NO: 000	PURCHASE ORDER:	REFERENCE: AC PUMP 300 PUMP #2	TERMS: NET 10TH	CLERK: SHG	DATE / TIME: 7/5/23 10:53
-----------------------	-----------------------	------------------------	--	---------------------------	----------------------	-------------------------------------

TERMINAL: 551

SOLD TO:

HILLSDALE B.P.U.

97 W. BROAD ST
HILLSDALE MI 49242

517-437-3387

SHIP TO:

EXP. DATE: 6/1/25

SALESPERSON: JH JEFF HAYES
TAX: G GOVERNMENT

ESTIMATE: 604735/1

LINE	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE/ PER	EXTENSION
1		1	EA	SO536083001	A/C SEWAGE PUMP	36554.48	1	29479.49 /EA	29,479.49 *N
2		1	EA	SO536083010	10HP 3PH 460V 1180RPM 256VP	6867.99	1	3948.45 /EA	3,948.45 *N
3		1	EA	FRT	SHIPPING CHARGE		1	400.00 /EA	400.00 *N
4									
5					CURRENT LEADTIME				
6					34-36 WEEKS				
7									
8					QUOTE VALID FOR 30 DAYS				
9									
10					IDENTICAL MATCH TO EXISTING				
11					PUMPS AND THE ONE YOU RECENTLY				
12					PURCHASED				

REPRINT

TAXABLE 0.00
NON-TAXABLE 33827.94
SUBTOTAL 33827.94

(C WICKHAM -)

TAX AMOUNT 0.00
TOTAL 33827.94

^bAAA49000604735E31001e_s

TOT WT: 0.00

X _____
Received By



CEM SUPPLY, INC. CUST #054537
178 W. GARFIELD AVENUE
COLDWATER, MI 49036
CEMPURCHASING@GMAIL.COM
PHONE: (517) 278-2611

CUST NO: 49	JOB NO: 000	PURCHASE ORDER:	REFERENCE: AC PUMP 300 PUMP #2	TERMS: NET 10TH	CLERK: SHG	DATE / TIME: 7/5/23 10:53
-----------------------	-----------------------	------------------------	--	---------------------------	----------------------	-------------------------------------

TERMINAL: 551

SOLD TO:

HILLSDALE B.P.U.

97 W. BROAD ST
HILLSDALE MI 49242

517-437-3387

SHIP TO:

EXP. DATE: 6/1/25

SALESPERSON: JH JEFF HAYES
TAX: G GOVERNMENT

ESTIMATE: 604735/1

LINE	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE/ PER	EXTENSION
1		1	EA	SO536083001	A/C SEWAGE PUMP	36554.48	1	29479.49 /EA	29,479.49 *N
2		1	EA	SO536083010	10HP 3PH 460V 1180RPM 256VP	6867.99	1	3948.45 /EA	3,948.45 *N
3		1	EA	FRT	SHIPPING CHARGE		1	400.00 /EA	400.00 *N
4									
5					CURRENT LEADTIME				
6					34-36 WEEKS				
7									
8					QUOTE VALID FOR 30 DAYS				
9									
10					IDENTICAL MATCH TO EXISTING				
11					PUMPS AND THE ONE YOU RECENTLY				
12					PURCHASED				

REPRINT

TAXABLE 0.00
NON-TAXABLE 33827.94
SUBTOTAL 33827.94

(C WICKHAM -)

TAX AMOUNT 0.00
TOTAL 33827.94

^bAAA49000604735E31001e_s

TOT WT: 0.00

X _____
Received By

City of Hillsdale Agenda Item Summary

Meeting Date: August 21, 2023

Agenda Item: Consent

SUBJECT: 2023 Hillsdale College Homecoming Street Use Agreement

BACKGROUND: Michelle Loren, Recreation Director

On July 25, 2023, Hillsdale College submitted a ROW application requesting the closure of E. College St. between Union St. and Oak St. and Oak St. between E. College St. and Academy Lane to all traffic for the Homecoming Parade and events. Oak St. will be open to local traffic only between E. Fayette St. and Academy Lane pursuant to TCO No. 2023-30 approved by Council at the August 21, 2023 council meeting. These closures will be from 6:00 a.m. to 11:30 p.m. on Saturday, September 23, 2023.

The Street Use Agreement has been deemed in proper order for execution by the City Attorney.

RECOMMENDATION:

I recommended approval of the agreement and authorization for signature by the Mayor and Clerk.

STREET USE AGREEMENT
Hillsdale College
2023 Homecoming Activities

This Agreement is made and entered between the City of Hillsdale, a Michigan municipal corporation, of Hillsdale, Michigan (“Hillsdale”) and Hillsdale College, 33 E. College St., Hillsdale, Michigan 49242.

Preamble

Hillsdale controls the usage of local streets within its jurisdiction. Among other governmental functions, Hillsdale seeks to promote the use of its streets for the use and benefit of its citizens and the general public.

At various times, functions are proposed that involve the use of a portion of a public street to which Hillsdale’s citizens, as well as the public at large, are invited and encouraged to attend. In such instances, when Hillsdale determines that the proposed activity will inure to the economic, cultural and general benefit of its citizens and of the community at large, it has endeavored to cooperate with the activity’s sponsor/promoter. In doing so, Hillsdale is concerned with regulating the use of its streets in order to reasonably assure that they are not used in a manner that exposes persons attending activities as are allowed to take place in or on any portion of its public streets to unreasonable risks of harm, as well as to assure that no damage is done to its street facilities.

Hillsdale College desires to hold an event requiring the closure of E. College St. from Union St. to Oak Street and Oak St. from E. College St. to Academy Lane for the purpose of a College Alumni Tailgate Party, Band Concert and Homecoming Activities on Saturday, September 23, 2023. Traffic will be limited to “local traffic only” on Oak St. from Fayette St. to Academy Lane.

Hillsdale College has represented that it is a responsible organization and that it has created appropriate regulations and policies by which it will regulate participants in the event it proposes to sponsor. Hillsdale College also represents that participation in its event is and will be open to all on a nondiscriminatory basis.

Hillsdale has determined that it is in its best interests and the interests of the general public to allow Hillsdale College to use the above mentioned streets as the site from which it may conduct its proposed events, and Hillsdale College has agreed to do so, all in accordance with the following terms and conditions.

Agreement

1. In consideration of and reliance on Hillsdale College’s promises and its full compliance with all of the terms and conditions contained in this agreement, Hillsdale agrees to allow Hillsdale College to use the following portions of its streets during specified periods on September 23, 2023 for the purpose of preparing for and conducting its proposed event and related activities for the use, benefit and enjoyment of the general public during the stated hours and to thereafter restore said streets to a condition fit for public travel that is at least as good as when taken, all as hereinafter provided:

- a. The closure of E. College St. from Union St. to Oak St. and Oak St. from E. College St. to Academy Lane to be closed to all traffic for Hillsdale College’s Homecoming Parade and activities beginning at 6:00 a.m. and ending at 11:30 p.m. on Saturday, September 23, 2023. Traffic will be limited to “local traffic only”. Pursuant to TCO No. 2023-34 approved by Council at the August 7, 2023 council meeting.

2. Hillsdale College agrees to and shall be solely responsible for obtaining, posting, and paying the fees for all applicable and necessary permits and barricade rental fees, including but not limited to those that might be required by the Federal Highway Administration, the placement of barricades, the posting of signs, as well as any rules, regulations and requirements, or other conditions that might be required by any state, county, or local statute, ordinance, rule or regulation.

3. Hillsdale College shall be solely responsible for providing, erecting, maintaining, and tear down of all temporary traffic control devices (TTC) at the ends of the described portion of the above mentioned streets as shown on the attached Exhibit A, in order to close off the streets to motor vehicle traffic between 6:00 p.m. and 11:30 p.m. on Saturday, September 23, 2023.

4. Hillsdale College agrees that immediately following the end of the events and at its sole expense, it shall promptly remove or cause the removal of all equipment, barricades, signs, and other items pertaining to the closures and properly store such items in Hillsdale College's parking lot. Hillsdale College shall notify the Hillsdale City Police and secure its permission to open the street(s) to vehicular traffic before removing the barricades that Hillsdale's Police Department has placed to block the described portions of E. College St., N. West St. and Oak St. from the public's vehicular use. Barricades, when removed, shall be placed out of the main traveled portion of the street adjacent to the curbs.

5. Hillsdale College further agrees that the removal of all equipment, barricades, signs, and other items from E. College St., N. West St., Union St., and Oak St. closures, and the surrounding affected areas, and the restoration of the entire area occupied or used by it to a swept and tidy condition shall be completed not later than noon on Sunday, September 24, 2023.

6. Hillsdale College agrees to abide by all applicable statutes, ordinances, rules, and regulations pertaining to it and to all provisions of this agreement during its occupancy and use of the described portions of E. College St., N. West St., Union St., and Oak St.

7. Hillsdale College agrees that it shall not permit any street other than the described portions of E. College St., N. West St., Union St., and Oak St. to be blocked or obstructed. Further, Hillsdale College agrees to and shall confine its proposed event activities solely to E. College St. from Union St. to Oak St. and Oak St. from E. College St. to Academy Lane.

8. Hillsdale College agrees and understands that it, at its sole expense, is and shall be solely responsible for the repair and restoration of all damage to private or public property, whether real or personal, that results from or because of Hillsdale College's proposed event, and to leave the premises in a condition equal to or better than existed prior to its use, free from all garbage, trash or other items.

9. Hillsdale College represents that it is a valid Michigan corporation and further represents that it possesses or will obtain and provide persons with the skill, experience, competence, and financial ability to carry out and fulfill all of its duties and obligations under this contract in a timely and professional manner.

10. Hillsdale College further represents and covenants that it does not discriminate against any employee, applicant for employment, and shall not discriminate against any general public that will participate in the events it is staging under this agreement or any other member of

the public because of race, color, religion, national origin, age, height, weight, marital status or other legally protected class. It is understood and agreed by and between the parties that breach of this covenant may be regarded as a material breach of this agreement.

11. Hillsdale College shall provide City with proof of public liability and property damage insurance with coverage that is satisfactory to Hillsdale and limits of liability of not less than a single limit of Five Hundred Thousand and 00/100 (\$500,000.00) Dollars, with the City of Hillsdale designated therein as a named insured to be and remain in force for the duration of Hillsdale College' presence on and use of Hillsdale's streets, and that such proof is to be provided at the time of execution of this Agreement.

12. Hillsdale College shall carry and provide all workers' compensation insurance coverage at its sole expense for its employees as is required by the laws of the State of Michigan and provide proof thereof to Hillsdale prior to the commencement of any activities under this contract.

13. Hillsdale College represents to Hillsdale that it intends to use the described area for the purpose of conducting Hillsdale College Homecoming activities. In reliance on Hillsdale College's representations and its other promises as contained in this agreement, Hillsdale hereby grants and Hillsdale College hereby accepts the exclusive control over the described portions of E. College St. and Oak St. and the activities therein, it being the intention of the parties that Hillsdale College is and shall be solely responsible for maintaining the described areas and regulating all activities therein so as to keep them in reasonably safe condition, free of unreasonable risk of harm, for the use and benefit of the general public and others using or within said area or any of its facilities, products or activities.

14. Hillsdale College further agrees to and shall defend, indemnify, and hold Hillsdale harmless from any and all damages, claims, demands, causes of action, lawsuits, attorney fees, and related expenses, as a result of actual or claimed personal injury, including death, property damage, or other damage or loss of any kind or nature which are or are claimed to be a proximate result of:

a. The negligence, gross negligence or intentional acts or omissions of Hillsdale College, its agents, servants, employees, guests, vendors, invitees, event participants or event attendees which arise or are claimed to have arisen as a result or because of Hillsdale College proposed events, its associated activities and events; or

b. All such damages or injuries, including death, whether caused in part by the negligence of Hillsdale, its employees, agents, servants, or representatives; provided, however, that Hillsdale College shall not be obligated to indemnify Hillsdale for any damages or injuries, including death, caused by or resulting from the sole negligence of Hillsdale.

15. Hillsdale College agrees that any and all documents provided to Hillsdale under this agreement are subject to disclosure and hereby expressly consents to Hillsdale's reproduction and release of such documents in response to a request under the Freedom of Information Act.

16. Hillsdale College agrees that Hillsdale may immediately terminate this contract without further obligation or liability to Hillsdale College at its option and without prejudice to any other remedies to which it might be entitled, whether in law, in equity, or under this contract, by giving written notice of termination to Hillsdale College if the latter should:

- (a) be adjudged bankrupt;
- (b) become insolvent or have a receiver of its assets appointed;
- (c) make a general assignment for the benefit of creditors;
- (d) default in the performance of any obligation under this contract;
- (e) breach any covenant under this contract;
- (f) institute or suffer to be instituted any procedures for reorganization of its affairs;
- (g) fail to perform any of its obligations to Hillsdale under this contract to Hillsdale's satisfaction.

Provided, however, that Hillsdale College's indemnification, defense, hold harmless and insurance coverage agreements shall survive any such termination.

Notice of termination pursuant to the forgoing provisions shall be provided to Hillsdale College in writing and shall be delivered by ordinary first-class mail or personal service to the following person at the following address: Hillsdale College, 33 College Street, Hillsdale, Michigan 49242.

17. All notices from Hillsdale College to Hillsdale shall be in writing and shall be delivered by ordinary first-class mail or personal service to the following person at the following address: David Mackie, Hillsdale City Manager, 97 N. Broad Street, Hillsdale, Michigan 49242.

18. The parties agree that there are no other representations, inducements, promises or agreements between them, whether oral or written.

19. This Agreement shall be governed and construed in accordance with the laws of the State of Michigan. Hillsdale and Hillsdale College further agree that in the event of legal action arising from or as a result of the Agreement or its breach, venue and jurisdiction for such action shall be in the Hillsdale County Circuit Court or in the District Court located within the County of Hillsdale, Michigan, whichever has subject matter jurisdiction over any such dispute.

CITY OF HILLSDALE

HILLSDALE COLLEGE

Adam Stockford, Mayor

Richard Pewé,
Chief Administrative Officer

Katy Price, Clerk

Dated: August ____, 2023

Dated: August ____, 2023

City of Hillsdale Agenda Item Summary

Meeting Date: August 21, 2023

Agenda Item : Consent

SUBJECT: Indiana Outboard Races – Owen Memorial Park

BACKGROUND: Michelle Loren, Recreation Director

Indiana Outboard Racing Association requests the use of the Owen Memorial shoreline to stage an annual national outboard boating race. The Association wishes to use the shoreline of the park to launch their boats and camp again in 2023 as they have done for years. This is a three day event that is open to the public and serves as a great event, free of charge. Racers and their families welcome others to drop in take a look at the boats and enjoy the racing experience.

Proper permitting with the DNR and Sheriff's Dept. and Health Agency has been obtained as well as insurance naming the City as an additional named insured.

A Park Use Agreement has been reviewed and approved by the City Attorney for execution.

RECOMMENDATION:

I recommend Council's approval and authorization of signatures by the Mayor and Clerk.

**AGREEMENT FOR USE OF PARK
INDIANA OUTBOARD ASSOCIATION
September, 2023**

This Agreement is made and entered between the City of Hillsdale, a Michigan municipal corporation, of Hillsdale, Michigan (Hillsdale) and Indiana Outboard Association, 2121 N. Vermont Ave., Royal Oak, MI 48073.

Preamble

Hillsdale owns and operates a series of parks for the use and benefit of its citizens and members of the general public. Among other things, Hillsdale seeks to promote the use of its parks by providing for and encouraging activities within them that increase their usage by its citizens, as well as bring members of the public from other areas into Hillsdale for the potential economic benefit of the community at large. In doing so, Hillsdale is concerned with regulating the use of its parks so as to reasonably assure that they are not used in a manner that either exposes persons attending activities or who are otherwise present within its parks to unreasonable risks of harm or causes damage to the parks and park facilities.

The Association is an Indiana corporation that promotes and sponsors outboard boat races for its members and authorized participants. The Association has represented that it is a responsible organization and that it has created appropriate regulations and policies by which it regulates participants in the events it promotes and sponsors. The Association also represents that participation in its events is open to all on a nondiscriminatory basis.

Hillsdale has determined that it is in its best interests and the interests of the general public to allow the Association to use Owen Memorial Park as the site from which it may conduct outboard boat races on Baw Beese Lake and the Association has agreed to do so, all in accordance with the following terms and conditions.

Agreement

1. In consideration of the Association's following promises and agreements, Hillsdale agrees to allow the Association to use Owen Memorial Park as a staging site from which it may conduct outboard boat races for its members and other authorized participants on September 8, 9 and 10, 2023, subject to the Association's full compliance with the following terms and conditions.

2. Hillsdale and the Association agree that:
- a. the September, 2023 event shall commence not earlier than 7:00 a.m. and end at or before 8:00 p.m. on September 8, 9 and 10, 2023; and

3. The Association agrees to abide by all applicable rules and regulations pertaining to use of parks, inclusive of park closing times, as described in Chapter 24 of the Code of the City of Hillsdale, all restrictions contained in the deed from the Baw Beese Memorial Association and the Last Will and Testament of R. L. Owen, as well as the legal opinion of Lewis I. Loren, attorney at law, dated January 13, 2003, copies of which are attached hereto and incorporated herein by reference.

4. It is further agreed, pursuant to the action of the Hillsdale City Council on August 21, 2023, that on the date of the permitted event, but not otherwise:

a. The Association may erect and use an officials' tent for the purpose of staging, regulating and directing the races and associated activities such as registration of participants, the making of announcements and awards, provided that no attachments of any facilities, tents or other equipment will be made to any paved surfaces within the park; and

b. Parking shall be permitted on the grass during the event times.

c. The Association may occupy twenty (20) campsites during the event pursuant to the terms of a Permit for Temporary Campsite issued by the State of Michigan Department of Environmental Quality and those occupying the campsites are prohibited from disposing or dumping any waste water or sewage. All recreation vehicles must be completely self-contained. Campfires of any type whether on ground or in portable fire pits or other structures are strictly forbidden. All campsites shall be completely vacated and cleaned of all trash and debris no later than 12:00 noon on September 11, 2023.

5. The Association acknowledges that there are no available restroom facilities at Owen Memorial Park during the time of the scheduled events. Accordingly, the Association represents and agrees that, at its sole expense and as a condition precedent to the commencement of either event, it will provide and have in place portable restroom facilities that comply with all applicable health and sanitation codes for each scheduled event in full working order and sufficient quantity to accommodate the needs of its participants and the general public.

6. The Association agrees that it shall remove or cause the removal of any tent or restroom facilities placed by it or on its behalf within the reserved area as soon as possible following the event but in no case later than 12:00 noon on September 11, 2023. The Association further agrees that no attachments for tents or any other facilities will be made to any paved surfaces within the park.

7. The Association agrees that it shall not permit any street or road within Hillsdale's park system at or adjacent to Baw Beese Lake to be blocked or obstructed, nor shall it undertake or permit the obstruction of or interference with members of the general public from the lawful use of any park facilities with the exception of those that the Association specifically and directly occupies under this agreement. Further, the Association agrees to and shall confine its activities solely to Owen Memorial Park.

8. The Association agrees and understands that it, at its sole expense, is and shall be solely responsible for the repair and restoration of any damage caused by it and/or its employees, servants or agents to private or public property, whether real or personal, and to leave the premises in a condition equal to or better than existed prior to its use, free from all garbage, trash or other items which are placed or left in the park in conjunction with or as a result of the Association's event.

9. The Association represents that it is a valid Michigan corporation, which is and has been actively engaged in the field of outboard boat racing and the staging of racing events and further represents that it possesses the skill, experience, competence and financial ability to carry out and fulfill all of its duties and obligations under this contract in a timely and professional manner.

10. The Association further represents and covenants that it shall not discriminate against any employee, applicant for employment, any participant in the events it is staging under this agreement or any member of the public because of race, color, religion, national origin, age, height, weight, marital status or other legally protected class. It is understood and agreed by and between the parties that breach of this covenant may be regarded as a material breach of this agreement.

11. The Association shall provide Hillsdale with proof of public liability and property damage insurance with coverage that is satisfactory to Hillsdale and limits of liability of not less than a single limit of Five Hundred Thousand and 00/100 (\$500,000.00) Dollars, with Hillsdale, its elected officials, officers, employees designated therein as a named insured, which coverage shall be primary coverage rather than any policies and insurance or self-insurance retention that Hillsdale owns or maintains to be and remain in force for the duration of the Associations' presence on and use of Hillsdale's park, such proof to be provided at the time of execution of this Agreement.

12. The Association shall carry and provide all workers' compensation insurance coverage at its sole expense for its employees as is required by the laws of the State of Michigan and provide proof thereof to Hillsdale prior to the commencement of any activities under this Agreement.

13. The Association further agrees to and shall defend, indemnify and hold Hillsdale, its elected officials, officers, employees harmless from any and all damages, claims, demands, causes of action, lawsuits, attorney fees and related expenses, as a result of actual or claimed personal injury, including death, property damage or other damage or loss of any kind or nature which are or are claimed to be a proximate result of the negligence, gross negligence or intentional acts or omissions of the Association, its agents, servants, employees, guests, invitees and event attendees which otherwise arise or are claimed to have arisen as a result of the use by the Association of such reserved area or any other area of Hillsdale's parks or roads within them (inclusive of tents or portable bathroom facilities placed by the Association), whether or not such damages or injuries, including death, are caused in part by the negligence of Hillsdale, its elected officials, officers, employees; provided, however, that the Association shall not be obligated to indemnify Hillsdale for any damages or injuries, including death, caused by or resulting from the sole negligence of Hillsdale.

14. The Association agrees that any and all documents provided to Hillsdale under this agreement are subject to disclosure and hereby expressly consents to Hillsdale's reproduction and release of such documents in response to a request under the Freedom of Information Act.

15. The Association agrees that Hillsdale may immediately terminate this contract without further obligation or liability to the Association at its option and without prejudice to any other remedies to which it might be entitled, whether in law, in equity or under this contract, by giving written notice of termination to the Association if the latter should:

- (a) be adjudged bankrupt;
- (b) become insolvent or have a receiver of its assets appointed;
- (c) make a general assignment for the benefit of creditors;
- (d) default in the performance of any obligation under this contract;

- (e) breach any covenant under this contract;
- (f) institute or suffer to be instituted any procedures for reorganization of its affairs;
- (g) fail to perform any of its obligations to Hillsdale under this contract to Hillsdale's satisfaction.

Provided, however, that the Association's indemnification, defense, hold harmless and insurance coverage agreements shall survive any such termination.

16. Notice of termination pursuant to the forgoing provisions shall be provided to the Association in writing and shall be delivered by ordinary first class mail or personal service to the following person at the following address: Frank Dodge, Indiana Outboard Association, 2121 N. Vermont Ave. All notices from the Association to Hillsdale shall be in writing and shall be delivered by ordinary first class mail or personal service to the following person at the following address: David Mackie, Hillsdale City Manager, 97 N. Howell Street, Hillsdale, Michigan 49242.

17. The parties agree that there are no other representations, inducements, promises or agreements between them, whether oral or written, except as provided in the attached Exhibit A.

18. This Agreement shall be governed and construed in accordance with the laws of the State of Michigan. Hillsdale and the Association further agree that in the event of legal action arising from or as a result of this Agreement or its breach, venue and jurisdiction for such action shall be in the Hillsdale County Circuit Court or in the District Court located within the County of Hillsdale, Michigan, whichever has subject matter jurisdiction over any such dispute.

City of Hillsdale

Indiana Outboard Association

Adam Stockford, Mayor
Dated: August ____, 2023

Frank Dodge, Board Member
Dated: August ____, 2023

Katy Price, Clerk
Dated: August ____, 2023

City of Hillsdale

Agenda Item Summary

MEETING DATE: August 21, 2023

AGENDA ITEM: Consent

SUBJECT: Matthew Carr Park Use Agreement – Stock’s Park Wedding and Reception

BACKGROUND: Michelle Loren, Recreation Director

Matthew Carr has requested use of Mrs. Stock’s Park for a wedding ceremony and reception on Saturday, September 23, 2023. The use agreement has been approved by the City Attorney.

RECOMMENDATION:

I recommend Council approve the Park Use Agreement as presented and authorize signatures by the Mayor and Clerk.

**AGREEMENT FOR USE OF PARK
MRS. STOCK'S PARK**

This Agreement is made and entered between the City of Hillsdale, a Michigan municipal corporation, of Hillsdale, Michigan (City) and Matthew Carr, of 9027 Watson Rd., Hanover, MI 49241 (Renter) this ____ day of September, 2023.

Preamble

The City owns, regulates and is responsible for the use, care and maintenance of parks within its corporate boundaries and otherwise under its jurisdiction. Renter is desirous of utilizing Mrs. Stock's Park for and in connection with a wedding ceremony and reception. Approximately 100 people are expected to attend or participate. The event is to take place on Saturday; September 23, 2023 and Renter shall have nonexclusive access to the park commencing at 7:00 a.m. and ending at 11:59 p.m. on that date. Renter shall be solely responsible for the provision of a tent, tables and chairs for the use of attendees and participants at her sole expense. To that end, Renter will be solely responsible for contracting or otherwise providing any tent, tables and chairs that they intend to use. Renter shall also be solely responsible for the provision of any food and drink for her guests' consumption. Renter shall be solely responsible for the quality and safety of each of the foregoing at her sole expense and on the terms and conditions hereinafter set forth:

Agreement

1. In consideration of the payment of a Park Usage Fee of \$400.00 and the posting of a \$150.00 damage deposit, receipt of which is hereby acknowledged, City agrees to allow Renter to use Mrs. Stock's Park on a nonexclusive basis on September 23, 2023 commencing at 7:00 a.m. and ending at 11:59 p.m. on that date solely for the purposes and on the terms and conditions stated in the Preamble and herein, all of which the Renter acknowledges, accepts and agrees are binding on him..
2. Renter hereby assumes, agrees to be and shall be solely responsible for the control and supervision of the proposed event and all associated activities within Mrs. Stock's Park during the term of the usage agreement.
3. Renter acknowledges the pristine nature of the park, and the fragility, delicateness, and vulnerability to damage of many of the features within the park, including but not limited to the structures, statuary, flowerbeds, flowers and other plantings within it; Renter assumes responsibility for the protection of such improvements from damage during its presence in the park under the agreement.
4. Renter acknowledges that that there are no restroom facilities at Mrs. Stock's Park other than a single portable unit, and that the City does not and will not provide tents, tables, chairs or other equipment for use by Renter, his agents, servants, employees, guests, invitees, event attendees or participants during the time of the scheduled event. Renter further acknowledges that he, at his sole expense, shall provide additional portable restroom facilities as are necessary to meet the needs of those in attendance, as well as any a tents, tables, chairs and related equipment as she may require for use during the scheduled event; provided that no attachments of any facilities, tents or other equipment will be made to any paved surfaces within the park.
5. Renter agrees that she shall, at his sole expense, remove or cause the removal all portable restroom facilities, tents, tables, chairs and other items that he places or causes to be placed in Mrs. Stock's Park as soon as possible following the event but, in no case later than 12:00 p.m. on September 24, 2023 Renter further agrees that he, at his sole expense,

is and shall be solely responsible and liable for the repair and restoration of any damage caused by his and/or her agents, servants, employees, guests, invitees and event attendees and participants to private or public property, including the park or any part thereof, as well as all costs associated therewith.

6. Renter agrees to and shall, at the conclusion of his event and at his sole expense, clean up and remove or cause the clean up and removal of all garbage, trash, litter and other items that are placed or left in the park by him, his agents, servants, employees, guests, invitees and event attendees and participants.

- A. Renter shall complete or cause the completion of the cleanup and restoration no later than 12:00 p.m. on September 24, 2023 and leave the park in a condition equal to or better than existed immediately prior to his event; provided, that should Renter fail to complete or cause the completion of all such cleanup and restoration as provided herein, the City may, if it so elects, complete the cleanup and restoration at Renter's expense.

- B. In the event the City completes the cleanup and restoration by reason of Renter's failure to do so, Renter agrees and acknowledges his responsibility and liability for the payment of an amount equal to the labor and equipment costs that the City incurs in completing or contracting for the cleanup and restoration of the property to a condition that is equal to that which existed immediately prior to the event, plus an administrative charge of 10%. All such costs and expenses shall be charged against and deducted from the \$150.00 damage deposit that Renter has posted, and in the event such damage deposit is not sufficient to cover all such costs and expenses, Renter hereby agrees to promptly pay any deficiency.

7. Renter represents that the name, address and telephone number of Renter's authorized representatives are as follows:

Matthew Carr

Address: 9027 Watson Rd.
Hanover, MI 49241

Telephone Number: 517-612-5070

8. At the time of execution of this Agreement and as a condition precedent to its effectiveness, Renter shall provide City with proof of public liability and property damage insurance with a single limit of liability for bodily injury and property damage of not less than Five Hundred Thousand and 00/100 (\$500,000.00 each), with City designated therein as a named insured.
9. Renter agrees to and shall defend, indemnify and hold City harmless from any and all damages, claims, demands, causes of action, lawsuits, attorney fees and related expenses resulting from actual or claimed personal injury, including death, property damage or other damage or loss of any kind or nature that are or are claimed to be a proximate result of the Renter's negligence, gross negligence or intentional acts or omissions and/or the negligence, gross negligence or intentional acts or omissions of his agents, servants, employees, guests, invitees, event attendees or participants that occur because of, during, or that otherwise arise or are claimed to have arisen as a result of Renter's use of such

reserved area and/or the use of any portable restroom facilities, tents, tables, chairs, other equipment, food or drink placed or provided by Renter or any of his agents, servants, employees, guests, invitees, event attendees or participants, whether or not such damages or injuries, including death, are claimed or proven to have been caused in part by the alleged or actual negligence, gross negligence or intentional acts or omissions of Hillsdale, its employees, agents, servants, or representatives; provided, however, that Renter shall not be obligated to indemnify the City of Hillsdale for any damages or injuries, including death, caused by or resulting from the sole negligence, gross negligence or intentional acts or omissions of the City of Hillsdale, its employees, agents, servants, or representatives.

10. Renter further represents and covenants that he does not discriminate against any employee or applicant for employment, and shall not discriminate against any member of the general public that will participate in the event it is staging under the agreement or any other member of the public because of race, color, religion, national origin, age, height, weight, marital status or other legally protected class. It is understood and agreed by and between the parties that breach of the covenant may be regarded as a material breach of the agreement.
11. Renter acknowledges and agrees that all documents he has provided or hereafter provides to City of Hillsdale in connection with or regarding the contract, its performance and compensation are subject to disclosure under the Freedom of Information Act and Renter hereby expressly consents to the City's reproduction and release of such documents, in whole or in part, in response to a Freedom of Information Act request, a court or administrative order, or as the City, in its sole discretion, elects.
12. The parties agree that there are no other representations, inducements, promises or agreements between him, whether oral or written.
13. This Agreement shall be governed and construed in accordance with the laws of the State of Michigan. City and Renter further agrees that in the event of legal action arising from or as a result of the Agreement, venue and jurisdiction for such action shall be in the Hillsdale County Circuit Court or in the District Court located within the County of Hillsdale, Michigan, whichever has subject matter jurisdiction over any such dispute.

CITY OF HILLSDALE

RENTER

Adam Stockford, Mayor
August _____, 2023

Matthew Carr
August _____, 2023

Katy Price, City Clerk
August _____, 2023

Public Service Committee Meeting

2nd Floor Meeting Room, City Hall

Monday, August 14, 2023 at 6:00 PM

1. Roll call
 - a. Councilman Rob Socha, Councilman Tony Vear, Councilman Josh Paladino, Jason Blake
Department of Public Services, Frank Engle City of Hillsdale
2. Pledge of Allegiance
3. Appointment of Chair and Secretary
 - a. Vear nominated Paladino for Committee Chair, seconded by Socha. All in favor, 3-0.
 - b. Vear nominated Socha for Committee Secretary, seconded by Paladino. All in favor, 3-0.
4. Approval of Agenda
 - a. Agenda
 - i. Food Trucks
 - ii. Pets in Cemetery
 - iii. Fee Schedule
 - b. Socha moved to approve the agenda, Vear seconded the motion. All in favor, 3-0.
5. Public Comment
 - a. None
6. New Business
 - a. Food Trucks
 - i. Blake stated that to be on city property a Right-of-Way permit is required
 1. \$75 Application Fee – open ended
 2. Private property is exempt
 - ii. Paladino stated different communities' assessments
 1. Albion – 1 week permit for \$30 Resident, \$45 non-resident
 2. Toledo – annual \$350 resident, \$500 non-resident
 3. Grand Rapids - \$289 resident
 - iii. Discussion about Blanket permit \$150/calendar year plus \$75 administrative fee
 - iv. Discussion about Peddler's License requirement
 1. In master fee schedule
 - b. Pets in Cemetery
 - i. Discussion of dogs' excrement not being cleaned up after. Regular ongoing occurrence. The city has plenty of parks for residents and non-residents to walk their dogs. See attachment from Jason Blake.
 1. Cemetery Board sent this to council on May 4, 2022
 2. Council sent this to Public Services Committee on May 16, 2022
 - ii. Vear nominated to set up Public Hearing for Amendment to Ordinance No 2017-01 #7 – see attached language.
 - c. Fee Schedule
 - i. Brief overview of Fee Schedule
 - ii. Set up meeting on September 11, 2023 @ 6PM to discuss fee schedule.
 - d. Public Services committed to regular meetings moving forward to address multiple areas of responsibility as listed in standing committees document on City website.

7. Old Business
 - a. None
8. Adjournment: Socha motioned to adjourn the meeting, Vear seconded the motion. All in favor:
3-0. The meeting adjourned at 7:21 P.M.

ORDINANCE NO. 2017-01

AN ORDINANCE TO ADOPT SPECIFIC RULES REGARDING CONDUCT WITHIN, AND THE USE OF THE GROUNDS OF, CEMETERIES OWNED OR CONTROLLED BY THE CITY OF HILLSDALE, AND TO ESTABLISH THAT THE VIOLATION OF SUCH RULES SHALL CONSTITUTE A MUNICIPAL CIVIL INFRACTION.

THE CITY OF HILLSDALE ORDAINS THAT:

Section 10-10 shall be added to Chapter 10 of the Hillsdale City Code, and shall provide as follows:

Sec. 10-10. – Conduct on cemetery grounds.

The following rules shall apply to all individuals present on the grounds of any cemetery owned or controlled by the City of Hillsdale:

1. **Hours of Operation** – All cemeteries will be open to the general public from sun up until sun down, Sunday through Saturday. No person shall be allowed in any cemetery outside of these hours without first securing permission from the Department of Public Service.
2. **Vehicles** – All motorized and non-motorized modes of transportation shall travel on designated roads, except those vehicles which are being used in the maintenance of the cemeteries, are present for attendance at a funeral, or are engaged in authorized cemetery business.
3. **Speed Limits** – All vehicles shall obey the posted speed limit at all times.
4. **Advertisement** – The placing of signs, notices, or advertisements of any kind is prohibited.
5. **Peddling and Soliciting** – Peddling or soliciting, as defined in Section 8-381 of the Hillsdale City Code, and/or the sale of any commodity within the cemetery grounds, is prohibited.
6. **Business Activities** – Except as otherwise expressly permitted by this Ordinance, no person may conduct any business or commercial activities in any cemetery, nor engage in any conduct or activity that is unrelated to a burial, burial ceremony, or the care, beautification, adornment, and improvement of a burial lot or place of actual interment, except and unless authorized in advance by the City Council.
7. **Pets** – All domestic animals shall be confined at all times to designated roads, avenues, and walkways and must at all times be on a leash with a maximum length of six (6) feet. At no time shall a domestic animal be allowed to roam free within the cemetery grounds. All individuals accompanying domestic animals on cemetery grounds shall be subject to the requirements of Section 4-34 of the Hillsdale City Code.
8. **Consumption of Alcohol** – Alcoholic beverages are prohibited within the cemetery grounds. No person shall consume any alcoholic beverage while on cemetery grounds.

9. **Use of Cemetery Grounds** – Cemetery grounds shall be used solely for the burial of deceased humans in burial lots, and related burial and memorial services, for the care, beautification, adornment, and improvement of a burial lot or place of actual interment, or to express affection and respect for the dead, and for no other purposes, subject to the rules set forth herein and such additional rules and regulations as are adopted by the Cemetery Board of Trustees and approved by the City Council. Notwithstanding the prohibitions and restrictions otherwise set forth in these rules, members of the general public may enter a cemetery at any time during the cemetery's hours of operation to conduct historical or other research or to engage in non-competitive recreational activities such as walking, jogging, or the general enjoyment of the cemetery's landscaping, serenity, and peaceful environment.

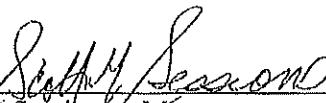
A person who violates any of the rules set forth in this Section shall be responsible for a municipal civil infraction under Article II of Chapter 20 of the Hillsdale City Code.

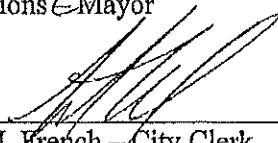
This ordinance and/or a summary of its regulatory effect and its effective date shall be published within fifteen (15) days from the date of its passage as required by law.

Subject to said publication having occurred as above provided, this ordinance shall become effective fifteen (15) days from the date of its passage.

Passed at a regular meeting of the Council of the City of Hillsdale held on the 19th day of June, 2017.

CITY OF HILLSDALE

By 
Scott Sessions – Mayor

By: 
Stephen M. French – City Clerk

Date Passed: 6/19/2017
Date Published as Passed: 6/23/2017
Effective Date: 7/4/2017

ANNA M PEYER



NOV 16 1924

OCT 3 2012

City of Hillsdale

Agenda Item Summary

Meeting Date: May 16, 2022

Agenda Item: Public Hearing

SUBJECT: Ordinance Amendment- Cemetery Animal Ban

BACKGROUND PROVIDED BY STAFF:

Dogs in city cemeteries has been an ongoing concern for some time now. Owners use the cemeteries as dog runs, allowing their pets to run unleashed throughout the premises. Ordinance No. 2017-01 is currently in place allowing animals as long as they are leashed/controlled and also limiting them to the roadways within. The ordinance has consistently been ignored. As expected, animals are relieving themselves on head stones and various other places within the cemeteries whether leashed or unleashed. Not only is this very disrespectful to the deceased, but their families as well. In an attempt to remedy the situation, the Cemetery Board has requested the City Attorney draft an amended ordinance prohibiting all animals from being in the cemeteries.

RECOMMENDATION:

The Cemetery Board and Staff request the ordinance amendment be reviewed and adopted.

AMENDMENT TO ORDINANCE NO. 2017-01

AMENDMENT TO AN ORDINANCE No. 2017-01 TO PROHIBIT PERSONS FROM BRINGING OR MAINTAINING ANIMALS WITHIN CEMETERIES OWNED OR CONTROLLED BY THE CITY OF HILLSDALE, MICHIGAN.

WHEREAS the City of Hillsdale Ordinance 2017-01 sets forth rules regarding conduct within, and the use of the grounds of, cemeteries owned or controlled by the City of Hillsdale; and

WHEREAS the Hillsdale City Council has determined, at the recommendation of the City of Hillsdale Cemetery Board, that it would be in the best interest of the City and the citizens thereof if persons were prohibited from bringing to, possessing, or leading any animal, fowl, or reptile, whether leashed or not, on the grounds of any cemetery owned or controlled by the City of Hillsdale, Michigan in order to maintain the sanctity and peace at such cemeteries

NOW, THEREFORE, THE CITY OF HILLSDALE ORDAINS THAT:

CITY OF HILLSDALE, MICHIGAN ORDINANCE NO. 2017-01 shall be amended as follows:

Sec. 10-10.- Conduct on cemetery grounds.

. . .

7. No person shall bring to, possess, permit, or lead any animal, fowl, or reptile, whether leashed or not, on the grounds of any cemetery owned or controlled by the City of Hillsdale, Michigan, provided however, that this prohibition shall not apply to or prohibit the use of trained guide dogs, hearing dogs, signal dogs, mobility assistance dogs, seizure or medical alert dogs, psychiatric service dogs, or other dogs or animals trained to provide assistance to persons with disabilities. The Cemetery rules and Regulations shall be amended to reflect the prohibition contained herein.

Passed at a regular meeting of the Council of the City of Hillsdale held on the 16th day of May, 2022.

CITY OF HILLSDALE

BY _____
Adam Stockford – Mayor

By _____
Katy Price –City Clerk

Date Proposed: 4/4/2022
Date Published as Proposed: 4/22/2022
Date Enacted:
Date Published as Enacted:
Effective Date:



Public Power Coloring Contest



The Hillsdale Board of Public Utilities invites you to join us in celebrating Public Power Week, Oct. 1-7, along with more than 2,000 other community-powered, not-for-profit electric utilities that collectively provide electricity to 49 million Americans.

Through the Public Power Coloring Contest, we wish to engage students and the community in a way that will enhance interest and understanding of the role that efficient, safe, reliable, and affordable electricity plays in powering our community.

What Are the Rules?

1. This contest is open to participants in 1st- 4th grade for Fall of 2023.
2. Contestants may only submit one entry.
3. Submissions will be accepted through Friday, September 22nd.
4. The winner will be announced the week of October 1st and notified by email.

**The contest winner will receive a \$50 Amazon gift card
& may be featured in MMEA’s Currents magazine!
Check it out at MIpublicpower.org**

Please provide the following information and submit this form with the completed coloring sheet.

First Name: _____ Last Name: _____

Grade: _____ School Name: _____

Parent/Guardian Name: _____

Parent/Guardian Phone #: _____

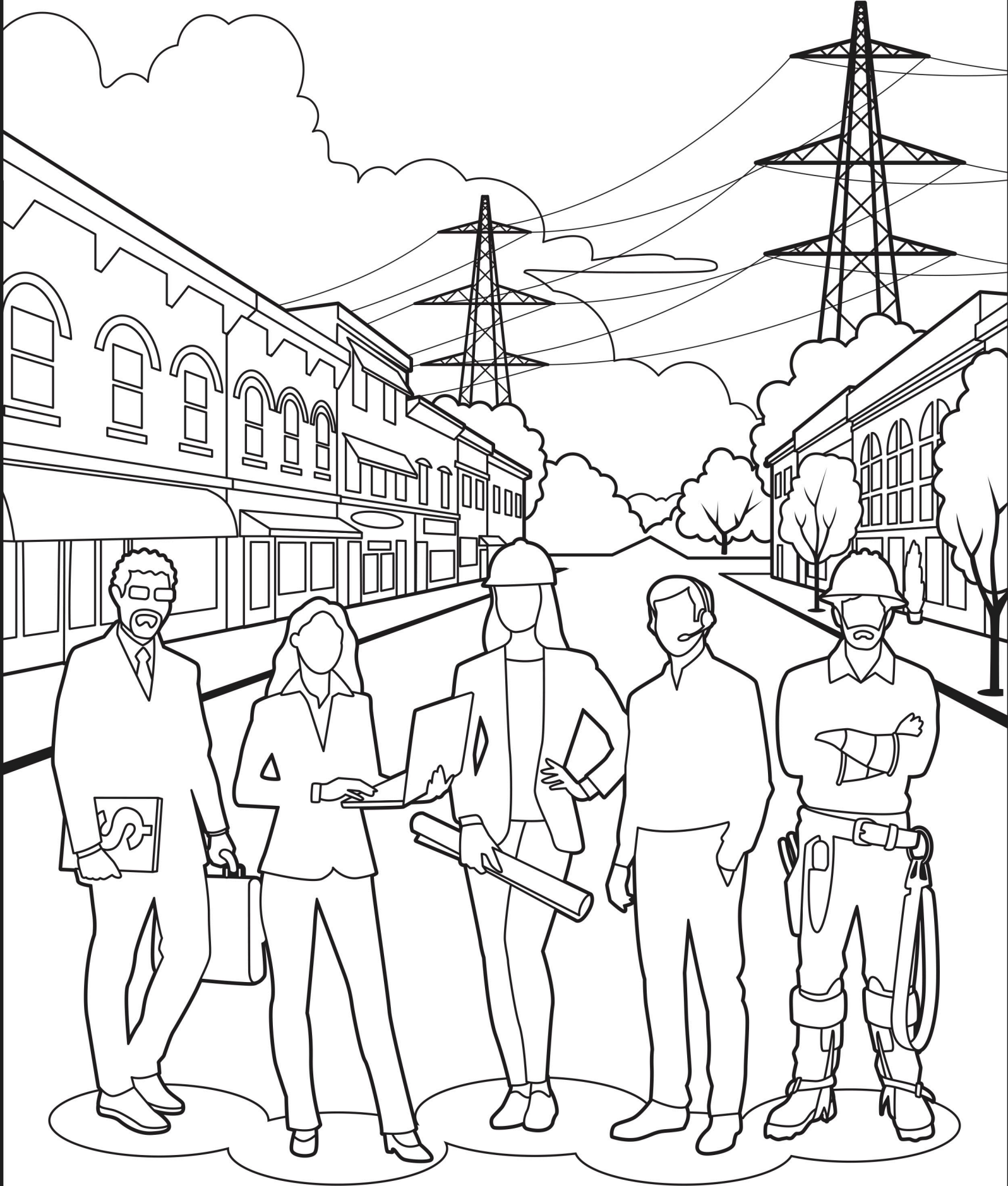
Parent/Guardian Email: _____

Parent/Guardian: I hereby grant the right to use, publish, and display this artwork for promotional purposes.

Parent/Guardian Signature: _____

Submission must be received by Friday, September 22nd. Mail or drop off this form with the completed coloring sheet during business hours to 45 Monroe Street, Hillsdale, MI, 49242.

The People Behind Public Power



City of Hillsdale
City Clerk's Office
97 N Broad Street
Hillsdale, MI 49242

August 16, 2023

Dear City

It is the settled law that special assessments may be sustained upon the theory that the property assessed receives some special benefit from the improvement differing from the benefit that the general public enjoys. This is the foundation of the right to levy special assessments and without such foundation the right must fail. City of Lansing v. Jenison, 1918

In what way would we benefit from the Special Assessment? If the answer is less vehicle maintenance, then that is a biased opinion as all of Hillsdale, Hillsdale County and Michigan State would also need to have perfect new pavement with no potholes on which roads we drive. If the property value was to increase, then so do City Taxes and we Hillsdale County have a large portion of under poverty taxpaying citizens already burdened. There is a very high percentage of taxes already in place by the City of Hillsdale. Based on [Hillsdale, Michigan Population 2023 \(worldpopulationreview.com\)](https://www.worldpopulationreview.com/cities-rankings/hillsdale-michigan-population-2023) Hillsdale City of Hillsdale has a population of 8,123 of which 22.46% are suffering in poverty. I believe it is obvious to say that paying a higher tax bill with interest would not help taxpayers in the City of Hillsdale. It would surely overburden our family. Based on meetings at Hillsdale County Road Commission alternative pavement choices are available. Since a Special Assessment is to be vote by property owners with homes on W ST Joe St Hillsdale, MI then I believe we should also vote on the best cost-effective plans, and have legal terms as partial owners to W St Joe St Hillsdale, MI.

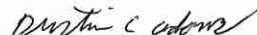
I/WE :KARLA-L:ADAMS, :DUSTIN-C:ADAMS property owners of 60 W ST Joe St Hillsdale, MI 49242 006-426-326-19 do not wish to participate in the paying repaying of 5,000.00\$ plus 6% interest for street repair, re-pavement, or any type of road repair on W ST Joe St Hillsdale, MI 49242.

The Officials in Lansing are the ones you need to ask to pay the State of Michigan has already allocated road funds from gas, tags, and Federal allocations. The burden is not ours to carry. There are plenty of other resources available should you ask; and search wholeheartedly I assume you would find them. Tax money from Marijuana Dispensaries seem to work well in other areas for Government funding thus relieving some burdens on taxpayers.

We do not wish to have a special assessment district for road funding, nor do we have the means to pay for it at all. This would be an overwhelming expense placed upon our family, resulting in massive debt that would not be feasible or realistic considering household income is well below poverty. Please use other resources, and call Joe Lethtec @ (517)206-1178 for a substantially lower costing, more durable pavement choice please see the attached documentation regarding a cost effect alternative

Sincerely

:KARLA-L:ADAMS


:DUSTIN-C:ADAMS


CITY OF HILLSDALE
CITY CLERK'S OFFICE

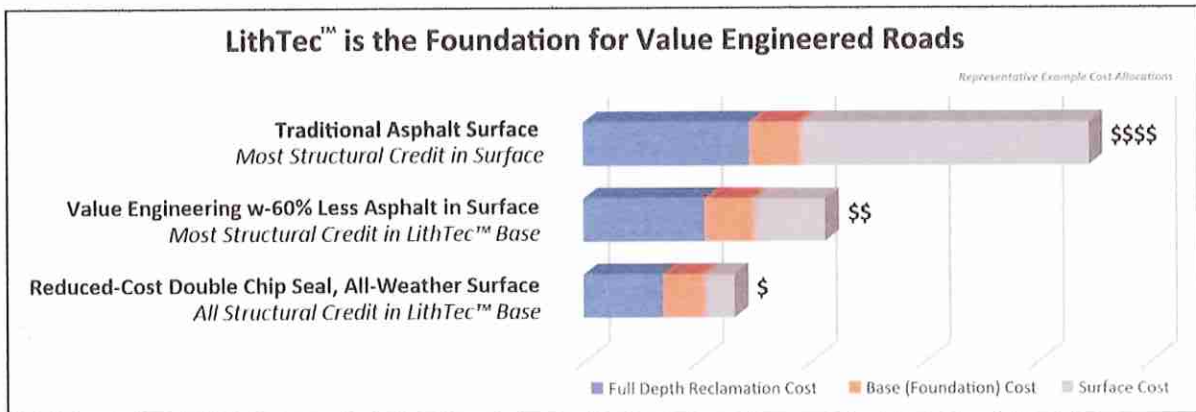
AUG 18 2023
7/11/23

RECEIVED



Actual, Untouched Photo of a LithTec™ Foundation with Low-Cost Chip Seal All-Weather Surface Airport Road, Quay County, New Mexico

Inverted Pavement Design - Transferring Structural Credits From The Traditional Asphalt Surface To Just Below Value Engineered Road



Traditional road designs that have been the accepted standard for years place a significant part of the structural credit (and consequently cost) for the components needed to build the road on the surface, i.e., the asphalt or concrete top layer that you drive on. These traditional designs also limit the consideration for the structural credit for the road base and give no credit for the permeability of the foundation or account for the effects of water re-entering the road base and it becoming dispersive. From a cost standpoint, asphalt and concrete are the most expensive components compared to the base course and soil-cement materials under them, and as such, most of the budget for the total road expense has typically been allocated to the cost of the asphalt or concrete surface in traditional designs.

Using LithTec's™ unique combination of strength, elasticity, and non-dispersive properties in your road's foundation, roads can now be value-engineered so that more of the structural credit goes to the road base. This reduces the amount of asphalt or concrete necessary in the surface for structural integrity, and because LithTec™ is carrying

Why is LithTec's™ Accelerated Lithification™ process better than a standard pozzolan or pozzolanic reaction in Ordinary Portland Cement, Portland Pozzolana Cement, etc.?

In the LithTec's™ Accelerated Lithification™ process, the pores in the chemically modified and bonded permanent matrix are significantly reduced compared to soil-cement, which yields an unprecedented combination of benefits of strength, ductility, and permeability.

In addition to LithTec™ besting Portland Cement in road base foundations by being non-dispersive and having higher elasticity at the strengths required for designs, LithTec™ differentiates and separates itself from cement in strength at various times to compaction. Specifically, LithTec™ treated soil retain:



Lithified Technologies US, LLC | 218 Camino la Tierra | [Santa Fe, New Mexico 87506](#)

US Sales, Lab & Corporate Home Office - Santa Fe, New Mexico USA: Off [\(877\) 437-9468](#) toll free or [\(505\) 982-7444](#)

Lithified Technologies US, LLC owns the Exclusive Licensing and Distribution Rights for the United States and its 16 Protectorates through an Exclusive License Agreement with Lithified Technologies Group, LLC.

© 2023 Lithified Technologies US, LLC, All Rights Reserved

[Home](#) | [Technology Summary](#) | [Value Engineered Roads](#) | [Projects](#) | [Installation](#) | [Downloads](#) | [Executive Summary](#) | [FAQ's](#)
| [In The News](#) | [Videos](#) | [BDR](#) | [Invest](#)

© 2023, Lithified Technologies US. All Rights Reserved.

GODADDY
DESIGN SERVICES



WILSON
& COMPANY

4401 Masthead Street NE Suite 150,
Albuquerque, NM 87109
505-348-4000 phone
505-348-4055 fax

January 5, 2018

Federal Highway Administration
1200 New Jersey Avenue, SE
Washington, DC 20590
202-366-4000

Re: Every Day Counts "Call for Innovative Technologies"

To Whom It May Concern,

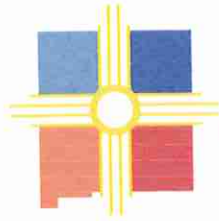
At Wilson & Company, we have been very pleased with the Lithified Technologies product as solution for a road project engineering design. Not only did the Lithtec product perform well in laboratory testing, but the installation and field results exceeded expectation. The installation time for the product is a great benefit. It was definitely a successful implementation for our client and our firm. We are excited about the quality and cost-efficiency of the Lithified Technologies total road solution and we anticipate many future opportunities for Lithified Technologies as a part of our engineering options.

If you have any questions please contact me at Claudia.Diaz@wilsonco.com.

Sincerely,



Claudia Diaz, EI



New Mexico DEPARTMENT OF
TRANSPORTATION
MOBILITY FOR EVERYONE

On behalf of the New Mexico Department of Transportation, I am pleased to introduce to the FHWA "Every Day Counts Program" what appears to be a significant breakthrough and alternative to Cement Treated Base (CTB). It has been successfully used in new construction and Full Depth Reclamation (FDR) projects with New Mexico Counties for over four years.

It is a high ductile, customizable cement that achieves unprecedented geotechnical numbers across a wide spectrum of soil classifications. Because of the high ductility, unlike traditional cement, micro fracturing is not recommended, which eliminates the cracks and openings for water to enter the base. The load bearing capacity and resilient modulus numbers for high ductile cement achieves the same structural numbers as asphalt for a fraction of the price, without the risk of becoming brittle, resulting in shrinkage cracks and reflective cracking in the surface.

Each of the NM Counties that used it, applied a chip seal surface on top of the treated base due to the budget constraints, however it has provided them with a long lasting, affordable paved road.

Case Installations: Quay County, Tucumcari New Mexico installed 4 miles with this material on Airport Road, which is the access road to I-40. Previously they did a FDR with 3' of asphalt on this road that failed in less than one year, due to the high number of 40-ton trucks that use this road. After 4 years +, with only a chip seal surface, Airport Road remains in very good condition even after a semi turned over damaging the chip surface, yet didn't damage the road's treated base.

Chavez County, Roswell, New Mexico did a FDR with this material on Omaha Road, where Ruan Transport is based. Each day, over 450 40-ton trucks drive on this road and after 4 years, there is no evidence of potholes nor cracks in the chip seal surface on Omaha road. The Road Operations Director, Joe West said the only maintenance that has been done on the road was to install a concrete apron at the two entrances leading in and out of the trucking company's dirt parking lot, as the chip seal was getting torn up in those areas. He also stated that they had 15" of rain as the road was completely under water for several days, yet still held it's excellent condition.

We are aware of the number of FDR and new products and materials coming on the market to meet our reconstruction needs and we are encouraging EDC to select this category as an innovative topic. We feel that this high ductile, customizable lithification is worthy of review by FHWA and EDC for all the reasons stated above. We at NMDOT, support this initiative.

Sincerely,

Mike Sandoval
Cabinet Secretary, NMDOT
Email: Michael.Sandoval1@state.nm.us
Phone: (505) 827-5258

**Michelle Lujan
Grisham**
Governor

Michael R. Sandoval
Cabinet Secretary

Commissioners

Jennifer Sandoval
Commissioner, Vice-Chairman
District 1

Bruce Ellis
Commissioner
District 2

Hilma E. Chynoweth
Commissioner
District 3

Walter G. Adams
Commissioner, Chairman
District 4

Thomas C. Taylor
Commissioner
District 5

Charles Lundstrom
Commissioner, Secretary
District 6

FHWA Response

1. Innovation category or name:

An innovative process and material for treatment of road base for Full Depth Reclamation (FDR) and new road construction. Category Name: Portland and Blended Cement Category (PBC)

2. Brief description of the proven innovation or process:

High strength and high ductility have never coexisted before in Cement Treated Base (CTB). The process produces a fully customizable high ductile cement that can be used in a wide spectrum of soil classifications, to optimize the performance in road base materials and in situ soils ranging from a zero Plasticity Index (PI) such as blow sand to expansive clays. The high ductility in this material achieves extreme strength in the treated base course and keeps the water from entering. As a result you can match the strength asphalt without the risk of being too brittle which causes reflective cracking and shrinkage cracks. With this material, micro-fracturing is not recommended, which eliminates creating all of the openings for water to infiltrate into the base.

3. National Impact: How will it benefit the transportation system nationally?

This innovative material and process is an alternative to Cement Treated Base (CTB), as it provides a much higher load bearing capacity without causing cracking in the asphalt surface and it is an alternative to mill and overlay projects that are a short-term cosmetic solutions as the same issues in the base that caused the asphalt to fail will resurface within a few years until the problems have not been addressed in the road's foundation. The life cycle of this type of "perpetual road base" eliminates the need to reconstruct the base in the future and the maintenance will be limited to maintaining the surface. A base that has high strength, high ductility and is resistant to water addresses the top two reasons that roads fail, which are the result of an insufficient loadbearing capacity and or water infiltration into the base of the road, causing erosion, cracks, potholes, frost heave and freeze thaw.

4. Game Changing: How is it transformative in making our transportation system adaptable, sustainable, resilient, equitable, and safer for all?

A high ductile, high strength customizable cement treated base increases the resilient modulus of untreated base course from 25,000 psi modulus to 500,000 psi modulus, which is the same strength as asphalt. Through Value Engineering the structural credits can be transferred from the asphalt surface into the base layer for a fraction of the cost of asphalt and the pavement design thickness can be reduced by 50% to 67%. This saves the entire project a minimum of 25% to 50% and also reduces the carbon footprint road construction dramatically. The efficiency of the new innovation is safer, allowing traffic to get on the road twice as fast, resulting in less traffic disruption, and getting road construction crews in and out twice as fast, reducing the risk of an safety incident. This combination of factors produces a longer lasting, safer road, that cost less to build and maintain.

5. Urgency and Scale: How will it positively impact the environment, safety, congestion, freight movement, construction techniques, contracting methods, maintenance, preservation, or emergency response?

The customizable high strength, high ductile cement is very effective in in situ soils and pulverized base course which can greatly reduce or even eliminate the need to import and export materials to a project, saving money and the fuel required in hauling. The result is dramatically reduced carbon emissions and greenhouse gases. With FDR projects the customized formulations encapsulate the oils in recycled asphalt (RAP) preventing oils from leaching into the environmental. In place recycling of the failing asphalt eliminating the need to haul it away to a recycle plant or landfill. This new innovation uses an average of 7 truckloads (175 tons) per mile, saving transportation costs and fuel from what traditionally would be 180 truckloads of base course per mile x 24' wide x 6" deep, saving time, money and fuel.

6. Identify locations where the innovation was successfully applied in a transportation application and a description of the quantifiable performance benefits of the innovation in those applications.

The new innovation of high ductile customizable cement completed a one-year independent study with extensive testing by Los Alamos National Laboratory (LANL). A 38-page white paper is available upon request. The material has already been approved by UDOT as an alternative to FDR and CMT.

NMDOT will be installing it in Santa Rosa NM in the 1st or 2nd quarter of 2023. The geotechnical test results after treatment of the base course show an Unconfined Compressive Strength (UCS) of 1000.6 psi and a Resilient Modulus of 889,772 psi, using only a 3% dosage of this material. (See attached test results).

A number of Counties and private sector companies have also used this material over the past four years and have testimonies to their results. Below are just a few that have used this material and most have done multiple projects as they are happy with the results.

Sandoval County, NM, Quay County, NM, Chaves County, NM, San Juan County UT, Archuleta County CO, Stanislaus County CA, Union Pacific Railroad CA, North American Coal Farmington NM, Rio Tinto – Kennecott, Magna UT and the Southern Ute Tribe, Ignacio CO.

Responders are encouraged to comment on the EDC-7 Innovations of Interest if applicable
The proposed solution addresses 13 of the 15 FHWA's EDC-7 Innovations of Interest points, as articulated below.

1. Accelerating the Deployment of Electric Vehicle, Alternative Fuel, and Renewable Energy Infrastructure

The proposed process uses approximately 7 truckloads (175 tons) of material per mile, while traditional methods use 187 truckloads of base course per mile, saving the fuel emissions of 180 truckloads.

2. Complete Streets - Safety Transformations

The improved process installs roads in half the time, improving traffic flow and reducing time onsite of installation crews, lessening the risk of a safety incident and creating quicker completed streets.

3. Enhanced Visibility for Safety

Dirt and gravel roads can be treated using the new innovative material and FDR process with a chip seal or asphalt surface, eliminating dust, improving visibility and creating a safer, high quality, longer lasting road.

4. Environmental Product Declarations for Sustainable Pavements

The proposed material can be used in new construction or FDR treating native soils and base course reducing the need to import and export along with an innovative approach through value engineering to reduces the thickness of an asphalt overlay by 50% to 67% and therefore a significant reduction in greenhouse gas emissions.

5. Digital Twins: Leveraging Digital As-builts, GIS, and Enterprise Data for Asset Management and Improved Decision-Making - N/A.

6. Integrating Greenhouse Gas Analysis and Targets in Transportation Planning

This new process reduces the quantities of asphalt and cement used for pavement overlays, while achieving required road base strength, load bearing capacity and ductility. These major reductions in materials used minimizes material truckload trips, reducing greenhouse gas emissions.

7. Internal Curing for Concrete Bridge Decks, Pavements, and Repairs

NA

8. Level Up in the Digital A-GaME

Certified technicians perform geotechnical testing on every project and utilize computerized systems to monitor spread rate, moisture content, and lab testing of the road material using the proposed process.

9. Next Generation TIM: Technology to Transform Response

This innovative process is a next-generation approach used in new construction and Full Depth Reclamation to create a base layer with the same strength as surface asphalt, saving time, money and fuel through value engineering.

10. Preserving and Reconnecting Communities

Yes, through significant savings of our core state of good repair road preservation, significant budget dollars can be repurposed to address community reconnection.

11. Putting Work Zones on the Map

The improved process creates a safer work zone and enables the job to be done faster.

12. Reduce Wildlife-Vehicle Conflicts - N/A

13. River and Road Connections

This new process for treating bases greatly improves our road network's ability to minimize pavement damage caused by increasing water and flooding impacts in a cost-effective way.

14. Strategic Workforce Development

This new, straight forward construction process does not require an extensively experienced workforce to successfully execute an FDR/new construction project.

15. Supporting Equity in Federal Contracts: Effective DBE Program Practices in Design-Build

Given the opportunity to do more projects better, faster and cheaper, the improved process and standardized, simple method will create the opportunity for new DBE's to enter the market and create a new, successful business in partnership with public road agencies.

City of Hillsdale

Agenda Item Summary

Meeting Date: August 21, 2023

Agenda Item: Public Hearing

SUBJECT: 2024 Special Assessment District - SAD# 2024-08, W. St Joe/Griswold Public Hearing and Resolution

BACKGROUND PROVIDED BY STAFF: Kristin Bauer, City Engineer

At the August 7, 2023 City Council meeting a public hearing date of August 21, 2023 was set to consider comments on the creation of the W. St. Joe/Griswold Special Assessment District (SAD# 2024-08) which includes W. St. Joe Street from Bacon Street to Barnard Street and Griswold Street from Barnard Street to Waterworks Avenue. The total estimated cost for this project is \$1,281,411.43. City Funds will cover an estimated amount of \$1,118,911.43 (87%) of the project costs with approximately \$178,300.00 (13%) being covered through special assessment to the 44 parcels currently identified in the Special Assessment District (SAD).

The project cost split is in accordance with the City's Policy on Special Assessment Districts for Street Projects presented to the City Council at their February 1, 2021 meeting. It is important to note that the total assessed cost to the affected property owners will not go above the policy maximum assessment limit of \$5,000 per parcel or 25% of the property value per Hillsdale Ordinance Chapter 2, Article V, Section 2-335, whichever is the lesser amount. Notice of the meeting was published once each week for two successive weeks in the local newspaper. Affected property owners were mailed information on the proposed district on August 8, 2023.

According to the City Charter, Sec. 2-335 Hearing procedure, "If more than 50% of the number of owners of privately owned real property to be assessed for such improvement shall object **in writing** to the proposed improvement, the improvement shall not be made without the affirmative vote of seven of the members of the council."

RECOMMENDATION:

City staff recommends City Council hold the public hearing regarding the creation of the W. St. Joe/Griswold Special Assessment District (SAD# 2024-08) and consider adopting the attached resolution to move forward in establishing said district.

CITY OF HILLSDALE
RESOLUTION NO. _____

A RESOLUTION TO APPROVE ESTABLISHMENT OF THE W. ST JOE/GRISWOLD SPECIAL ASSESSMENT DISTRICT (SAD# 2024-08).

Minutes of a regular meeting of the City Council of the City of Hillsdale, Hillsdale County Michigan, held in the City Hall, City Council Chambers, 97 North Broad Street, Hillsdale, Michigan, in said City, on August 21, 2023 at 7:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by Councilperson _____ and supported by Councilperson _____.

WHEREAS, the City Council, by resolution _____ at its August 7, 2023 regular meeting, deemed it necessary and declared its intention to construct improvements, including road reconstruction and other appurtenances of W. St Joe Street from Bacon Street to South Street and crush, shaping and paving of W. St. Joe Street from South Street to Barnard Street and Griswold Street from Barnard Street to Waterworks Avenue, and did provide a public hearing; and

NOW, THEREFORE, BE IT RESOLVED,

1. That said public improvements be made and the City Manager be directed to proceed with the same.
2. That the plans, specifications and detailed estimates relating to said improvements be hereby approved and adopted and the City Manager is directed to take action necessary to accomplish the said improvements.
3. That the total cost of this project is estimated to be \$1,281,411.43 with the Special Assessment portion of the work for said improvements estimated at \$178,300.00.
4. That \$178,300.00 of said estimated cost shall be defrayed by special assessment and \$1,118,911.43 shall be paid by major street funds.
5. That the said special assessment may be paid in ten (10) installments. The first installment shall be due and payable on or before August 31st, following the confirmation of said special assessment roll, and one installment shall be due annually thereafter until paid in

full. Interest shall be charged at a rate of six (6%) percent per annum on all unpaid installments after the initial due date. The balance, including interest, can be paid off at any time.

6. That the premiums upon which special assessments shall be levied, and which shall be hereafter known and designated as Special Assessment District #2024-08, are described as follows:

Special Assessment Properties

W. St Joe Street – Bacon Street to Barnard Street
Griswold Street – Barnard Street to Waterworks Avenue

7. That the City Assessor is directed to prepare a Special Assessment Roll in accordance with this resolution.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

PASSED IN OPEN COUNCIL MEETING THIS 21st DAY OF AUGUST 2023.

Adam Stockford, Mayor

ATTEST:

Katy Price, Clerk

Amortization Table
 Special Assessment: 2024-8 ST JOE & GRISWOLD. Year Started: 2024
 Info for 30006-*Sample* Declining Balance Method
 Current Principal: 5,000.00, APR Interest: 6.00000000

Period	Payment	Toward Interest	Toward Principal	Outstanding
2024	500.00	0.00	500.00	4,500.00
2025	770.00	270.00	500.00	4,000.00
2026	740.00	240.00	500.00	3,500.00
2027	710.00	210.00	500.00	3,000.00
2028	680.00	180.00	500.00	2,500.00
2029	650.00	150.00	500.00	2,000.00
2030	620.00	120.00	500.00	1,500.00
2031	590.00	90.00	500.00	1,000.00
2032	560.00	60.00	500.00	500.00
2033	530.00	30.00	500.00	0.00
	6,350.00	1,350.00	5,000.00	

** THIS AMORTIZATION TABLE DISPLAYS A SCHEDULE OF PAYMENTS BASED ON THE NUMBER OF YEARS,
 ** STARTING YEAR, AND INTEREST RATE OF SPECIAL ASSESSMENT DISTRICT 2024-8 (ST JOE & GRISWOLD).
 ** IT DOES NOT TAKE INTO CONSIDERATION PAYOFFS OR ADVANCE PAYMENTS

City of Hillsdale

Agenda Item Summary

Meeting Date: August 21, 2023
Agenda Item: Old Business
Subject: Temporary TCO 2023-19

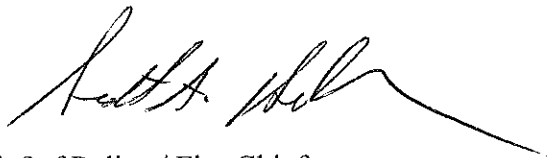
Background:

A Temporary Traffic Control Order was issued on June 9, 2023 authorizing the closure of the southern parking space on the west side of Hillsdale Street in front of 78 Hillsdale Street due to a damaged culvert which cannot be repaired. Council approval is needed after 60 days to extend the order. No date has been established for this replacement.

Recommendation:

The extension of TCO 2023-19 until the culvert is replaced.

Scott A. Hephner



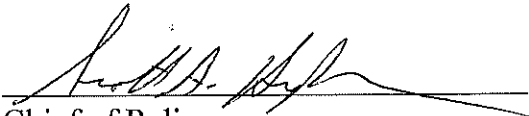
Chief of Police / Fire Chief

TRAFFIC CONTROL ORDER
2023-19

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships, and Villages this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

Due to the culvert condition located at 78 Hillsdale St., there will be no parking on the south side of the inset parking area (last 13ft, west side of the street) effective indefinitely until the culvert is repaired.

This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.



Chief of Police

06/09/2023
Date

Received for filing in the office of the City Clerk at _____ p.m. on the _____ day
of _____, 2023.

City Clerk

Date

RESOLUTION # _____

IT IS HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this _____ day of _____, 2023.

Adam L. Stockford, Mayor

Attest:

Katy B. Price, City Clerk

City of Hillsdale

Agenda Item Summary

Meeting Date: August 21, 2023

Agenda Item: New Business

SUBJECT: WoodHill Group Contract

BACKGROUND PROVIDED BY STAFF: David Mackie, City Manager

In November of 2022 the City Council approved extending the contract with Karen Lancaster (WoodHill Group) for Finance Director services. Mrs. Lancaster and WoodHill are doing a good job for the City. WoodHill and the City's staff would like to continue the relationship. Attached is the updated contract to extend services for another year. The maximum total compensation amount will remain at \$120,000.

RECOMMENDATION:

City Council approve the WoodHill Group contract and authorize the City Manager to sign the document on behalf of the City.

Amendment of Agreement

This amendment to Services Agreement between City of Hillsdale, ("**the City**") and The WoodHill Group, ("**WHG**"). The City and the WoodHill Group are parties to the Services Agreement dated 08/10/2021 (the "**Original Agreement**").

Pursuant to section 11 of the Original Agreement relating to amendments, the parties wish to amend the Original Agreement.

1. PURPOSE.

This amendment is the second amendment to the Original Agreement.

The purpose of this amendment is to extend the terms of the Original Agreement, and to amend the hourly rates that WHG charges. The total compensation amount for the agreement shall remain \$120,000 for the year.

2. AMENDED PROVISIONS.

The Original Agreement is amended and supplemented as follows:

3. Term. This agreement shall expire one (1) year from the effective date of August 10, 2023, provided either party may terminate this agreement at any time with or without cause, for any reason or no reason, at the sole discretion of either party by providing the other party with ten (10) days advance written notice of intent to terminate. The parties may extend the term of this agreement beyond the term by written agreement of the parties.
- (a) Compensation. WHG shall be paid by the City for the services provided under this Agreement in the amount not to exceed \$120,000 for an additional year.

WHG shall be paid by the City for services provided under this Agreement in the amount of two hundred (\$200.00) dollars per hour for principal and senior members, one hundred and seventy-five (\$175.00) dollars per hour for program managers, and one hundred fifty to sixty-five (\$150.00-\$65.00) dollars per hour for other staff assignments. In addition, the City shall reimburse WHG for any reasonable time costs incurred for travel, which will be itemized and passed through to the City at half-time. Mileage to/from the client shall be reimbursed per the standard IRS rate. WHG may consider future rate increases under the Agreement and will provide the City with a 60-day notice in that event.

4. INCONSISTENCY.

If there is a conflict between this amendment and the Original Agreement, the terms of this amendment will govern.

5. AGREEMENT CONTINUANCE.

Except as expressly modified and supplemented by this amendment, all other terms and conditions in the Original Agreement remain in full effect and continue to bind the parties.

6. AMENDMENTS.

No amendment to this amendment will be effective unless it is in writing and signed by a party or its authorized representative.

7. COUNTERPARTS; ELECTRONIC SIGNATURES.

(a) Counterparts. The parties may execute this amendment in any number of counterparts, each of which is an original but all of which constitute one and the same instrument.

(b) Electronic Signatures. This amendment, agreements ancillary to this amendment, and related documents entered into in connection with this amendment are signed when a party's signature is delivered by facsimile, email, or other electronic medium. These signatures must be treated in all respects as having the same force and effect as original signatures.

8. SEVERABILITY.

If any provision contained in this amendment is, for any reason, held to be invalid, illegal, or unenforceable in any respect, that invalidity, illegality, or unenforceability will not affect any other provisions of this amendment, but this amendment will be construed as if the invalid, illegal, or unenforceable provisions had never been contained in it, unless the deletion of those provisions would result in such a material change so as to cause completion of the transactions contemplated by this amendment to be unreasonable.

9. WAIVER.

No waiver of a breach, failure of any condition, or any right or remedy contained in or granted by the provisions of this amendment will be effective unless it is in writing and signed by the party waiving the breach, failure, right, or remedy. No waiver of any breach, failure, right, or remedy will be deemed a waiver of any other breach, failure, right, or remedy, whether or not similar, and no waiver will constitute a continuing waiver, unless the writing so specifies.

10. ENTIRE AGREEMENT.

This amendment, together with the Original Agreement, constitutes the final agreement of the parties. It is the complete and exclusive expression of the parties' agreement with respect to its

subject matter. All prior and contemporaneous communications, negotiations, and agreements between the parties relating to the subject matter of this amendment are expressly merged into and superseded by this amendment. The provisions of this amendment may not be explained, supplemented, or qualified by evidence of trade usage or a prior course of dealings. Neither party was induced to enter this amendment by, and neither party is relying on, any statement, representation, warranty, or agreement of the other party except those set forth expressly in this amendment. Except as set forth expressly in this amendment, there are no conditions precedent to this amendment's effectiveness.

11. HEADINGS.

The descriptive headings of the sections and subsections of this amendment are for convenience only, and do not affect this amendment's construction or interpretation.

12. EFFECTIVENESS.

This amendment will become effective when all parties have signed it. The date this amendment is signed by the last party to sign it (as indicated by the date associated with that party's signature) will be deemed the date of this amendment.

13. NECESSARY ACTS; FURTHER ASSURANCES.

Each party shall use all reasonable efforts to take, or cause to be taken, all actions necessary or desirable to consummate and make effective the transactions this amendment contemplates or to evidence or carry out the intent and purposes of this amendment.

[SIGNATURE PAGE FOLLOWS]

On behalf of:	City of Hillsdale
Name:	David Mackie
Signature:	
Designation:	City Manager
Date:	/ /

On behalf of:	The WoodHill Group, LLC.
Name:	Karen M. Lancaster
Signature:	
Designation:	President
Date:	/ /

City of Hillsdale

Agenda Item Summary

Meeting Date: August 21, 2023
Agenda Item: New Business
Subject: Millage Fund Expenditures

Background:

The Public Safety Committee met on Thursday August 10, 2023 to review requested expenditures from the millage fund that includes a roof replacement at the fire department, a new tablet with LTE to be utilized for inspections and CAD for the fire department, new upgraded body worn cameras including new storage computer for the police department, a nozzle to combat electric vehicle fires for the fire department. Needs, specifications and quotes were all discussed and reviewed. The Public Safety Committee approved the following purchases.

Flat roof replacement – Braman Roofing \$22,819.00

Microsoft Surface Pro 8 Tablet – CDW-G \$1,707.61

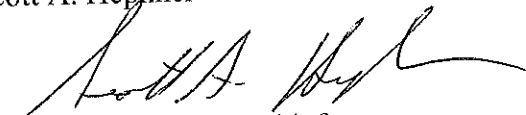
Body Worn Cameras with computer – Kustom Signals \$25,730.00

Electric Vehicle Fire Nozzle – Turtle Fire Systems up to \$5,000.00 with shipping

Recommendation:

Approval is requested.

Scott A. Hephner



Chief of Police / Fire Chief



City of Hillsdale, Michigan

QUOTE SHEET

Project: Tablet Per Inspections + CAD with LTE Five Dept

Date: 1/10/23

MI - Deal contract Pricing

Company/Person					TOTAL:
CDW-B	FIG - 00017				\$1,416.68
CDW-B	EIV - 00001				\$1,707.9461

City of Hillsdale, Michigan QUOTE SHEET

Project # _____

Project: Body Worn Camera Replacement

Date: 11/11/23

Company/Person				TOTAL:
Kustom Signals	Local Storage			\$23,705.00
11	extended warranty	Year 2		\$25,730
Arcen Enterprise	Cloud Storage	1st quote		\$130,000
Digital Ally	2 of 3 models end of life	2023		latest requires cloud storage