



# City Council Agenda

June 3, 2024  
7:00 p.m.

City Council Chambers  
97 N. Broad Street  
Hillsdale, MI 49242

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- I. Call to Order and Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Public Comments on Agenda Items**
- V. Consent Agenda**
  - A. Approval of Bills
    - 1. City and BPU Claims of May 16, 2024 - \$848,218.21
    - 2. Payroll of May 23, 2024 - \$193,469.99
  - B. City Council Minutes of May 20, 2024
  - C. Ratification of Signatures Mrs. Stock's Park Use Agreement
- VI. Communications/Petitions**
  - A. CDC Meeting- Richard Smith MRC Suggested Information
  - B. July 3<sup>rd</sup> Parade Participant Registration
  - C. Hillsdale County Commissioner Update – Doug Ingles
- VII. Introduction and Adoption of Ordinances/Public Hearing**
- VIII. Old Business**
  - A. AMP Neer DG Michigan Solar Project Contract (Resolution)
- IX. New Business**
  - B. Q4 Budget Amendments (Resolution)
  - C. Set Public Hearing- Revoke IFT Certificate 2017-181 (Corecoyle Composite LLC)
  - D. CDC Mitchell Building Recommendation
- X. Miscellaneous Reports**
  - A. Proclamation- None
  - B. Appointment – None
  - C. Other- None
- XI. General Public Comment**
- XII. City Manager's Report**
- XIII. Council Comment**
- XIV. Adjournment**

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 05/16/2024 - 05/16/2024  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-123.000	PREPAID EXPENSES	MICH ASSOC OF PLANNING	MAP ANUAL MEMBERSHIP RENEWAL	65.00	108502
101-000.000-692.000	PEDDLERS PERMIT/NOTARY REFUND	MARY STEIGHT	PEDDLERS PERMIT/NOTARY REFUND	60.00	108499
Total For Dept 000.000				125.00	
Dept 172.000 CITY MANAGER					
101-172.000-956.000	MI ADVANCED PUBLIC SERVICE/MI MU	DAVID MACKIE	MI ADVANCED PUBLIC SERVICE/MI MUN EXEC	350.00	108497
101-172.000-956.200	MI ADVANCED PUBLIC SERVICE/MI MU	DAVID MACKIE	MI ADVANCED PUBLIC SERVICE/MI MUN EXEC	431.46	108497
Total For Dept 172.000 CITY MANAGER				781.46	
Dept 175.000 ADMINISTRATIVE SERVICES					
101-175.000-802.000	PRONTO ID CARD PRINTER	AMAZON CAPITAL SERVICES, I	PRONTO ID CARD PRINTER	467.50	108455
101-175.000-802.000	UBIQUITI G5 CAMERAS	AMAZON CAPITAL SERVICES, I	UBIQUITI G5 CAMERAS	346.86	108455
101-175.000-802.000	SONIT NET ADMIN APRIL 2024	SONIT SYSTEMS, LLC	SONIT NET ADMIN APRIL 2024	431.25	108527
101-175.000-806.000	LEGAL SERVICES	LOVINGER & THOMPSON, PC	LEGAL FEES	3,120.00	108495
Total For Dept 175.000 ADMINISTRATIVE SERVICES				4,365.61	
Dept 215.000 CITY CLERK DEPARTMENT					
101-215.000-801.000	PAPER SHREDDING SERVICE	ACCUSHRED, LLC	PAPER SHREDDING SERVICE	70.95	108451
101-215.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	237.46	108466
101-215.000-905.000	ORD 24-03, NOMIN PETITIONS, 24-2	GANNETT MICHIGAN LOCALIQ	ORD 24-03, NOMIN PETITIONS, 24-25 BUDGE	250.50	108480
Total For Dept 215.000 CITY CLERK DEPARTMENT				558.91	
Dept 257.000 ASSESSING DEPARTMENT					
101-257.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	74.96	108466
101-257.000-850.000	MONTHLY VERIZON BILL - MAY 24	VERIZON WIRELESS	MONTHLY VERIZON BILL - MAY 24	40.01	108537
Total For Dept 257.000 ASSESSING DEPARTMENT				114.97	
Dept 265.000 BUILDING AND GROUNDS					
101-265.000-726.000	WATER - CITY HALL	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	20.00	108483
101-265.000-801.000	MATS FOR CITY HALL	CINTAS CORPORATION	MATS FOR CITY HALL	15.74	108462
101-265.000-801.000	MATS FOR CITY HALL	CINTAS CORPORATION	MATS FOR CITY HALL	15.74	108462
101-265.000-801.000	CITY HALL CLEANING - APRIL 2024	EAST 2 WEST ENTERPRISES, I	CITY HALL CLEANING - APRIL 2024	650.00	108472
101-265.000-801.000	MOP & BUFF DISPATCH	EAST 2 WEST ENTERPRISES, I	MOP & BUFF DISPATCH	40.00	108472
101-265.000-850.000	TELEPHONE - CITY HALL	ACD.NET	TELEPHONE - CITY HALL	193.56	108452
101-265.000-850.000	OOMA FAXING EQUIP APR 24	OOMA, INC.	OOMA FAXING EQUIP APR 24	129.36	108509
101-265.000-850.000	OOMA FAXING EQUIP MAY 24	OOMA, INC.	OOMA FAXING EQUIP MAY 24	123.36	108509
Total For Dept 265.000 BUILDING AND GROUNDS				1,187.76	
Dept 301.000 POLICE DEPARTMENT					
101-301.000-726.000	POST IT NOTES FOR DISPATCH	CURRENT OFFICE SOLUTIONS	POST IT NOTES FOR DISPATCH	30.70	108466
101-301.000-726.000	EXPENSE ALLOWANCE FOR SGT. PRATT	GALL'S, INC	EXPENSE ALLOWANCE FOR SGT. PRATT CUFF C	37.95	108479
101-301.000-726.000	EXPENSES ALLOWANCE FOR OFC. RATH	GALL'S, INC	EXPENSES ALLOWANCE FOR OFC. RATHBUN (BE	54.99	108479
101-301.000-726.000	4 CASES OF AMMO	KIESLER'S POLICE SUPPLY, I	4 CASES OF AMMO	1,430.12	108489
101-301.000-726.000	REIMBURSEMENT TO DET. MARTIN FOR	MARTIN BRAD	REIMBURSEMENT TO DET. MARTIN FOR MAILIN	5.70	108498
101-301.000-740.301	APRIL 2024 FUEL FOR POLICE	WATKINS TRANSPORT INC	APRIL 2024 FUEL FOR POLICE	2,871.16	108540
101-301.000-742.000	2021 EQUIPMENT ALLOWANCE BOOTS/H	ERIC GIACOBONE	2021 EQUIPMENT ALLOWANCE - BOOTS/HANDCU	173.35	108474
101-301.000-742.000	SHIRTS AND PANTS FOR OFFICERS SI	GALL'S, INC	SHIRTS AND PANTS FOR OFFICERS SIMS AND	407.93	108479
101-301.000-742.000	PANTS FOR LT. DOTY	GALL'S, INC	PANTS FOR LT. DOTY	154.35	108479
101-301.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	29.78	108466
101-301.000-801.000	TRU PEOPLE LOOKUP	TRANSUNION RISK AND ALTERN	TRU PEOPLE LOOKUP	75.00	108532
101-301.000-801.000	INTERNET FOR THE POLICE UNITS	VERIZON WIRELESS	INTERNET FOR THE POLICE UNITS	160.04	108537
101-301.000-930.000	TIRE REPAIR UNIT 2-9	NORM'S TIRE & SERVICE	TIRE REPAIR UNIT 2-9	25.00	108507
101-301.000-930.000	TIRE REPAIR UNIT 2-4	NORM'S TIRE & SERVICE	TIRE REPAIR UNIT 2-4	25.00	108507

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301.000 POLICE DEPARTMENT					
101-301.000-930.000	NEW TIRES ON UNIT 2-7	NORM'S TIRE & SERVICE	NEW TIRES ON UNIT 2-7	687.00	108507
101-301.000-930.000	2-4 WINDOW REPAIR, ALIGNMENT, TI	STILLWELL FORD MERCURY, IN	2-4 WINDOW REPAIR, ALIGNMENT, TIRE REPF	879.84	108528
Total For Dept 301.000 POLICE DEPARTMENT				7,047.91	
Dept 336.000 FIRE DEPARTMENT					
101-336.000-726.000	EXPENSE ALLOWANCE FOR SGT. PRATT	GALL'S, INC	EXPENSE ALLOWANCE FOR SGT. PRATT CUFF C	30.21	108479
101-336.000-740.000	APRIL 2024 FUEL FOR FIRE	WATKINS TRANSPORT INC	APRIL 2024 FUEL FOR FIRE	460.45	108540
Total For Dept 336.000 FIRE DEPARTMENT				490.66	
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
101-441.000-726.000	COPY PAPER, KEY TAGS AND STAPLES	AMAZON CAPITAL SERVICES, I	COPY PAPER, KEY TAGS AND STAPLES	97.19	108455
101-441.000-726.000	DPS FIRST AID SUPPLIES	CINTAS CORPORATION	FIRST AID SUPPLIES	98.64	108462
101-441.000-726.000	WATER - 149 WATERWORKS	HEFFERNAN SOFT WATER SERVI	WATER DELIVERY SERVICE	15.00	108483
101-441.000-726.000	CLEAR SAFETY GLASSES	MORIARTY MACHINERY & SUPPI	60LB BAGS OF PERMA PATCH, GLASSES AND S	47.76	108506
101-441.000-742.000	UNIFORMS	CINTAS CORPORATION	MATS, UNIFORMS AND RAGS FOR DPS	25.65	108462
101-441.000-742.000	UNIFORMS	CINTAS CORPORATION	MATS, UNIFORMS AND RAGS FOR DPS	25.65	108462
101-441.000-801.000	MATS	CINTAS CORPORATION	MATS, UNIFORMS AND RAGS FOR DPS	37.26	108462
101-441.000-801.000	MATS	CINTAS CORPORATION	MATS, UNIFORMS AND RAGS FOR DPS	37.26	108462
101-441.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	136.72	108466
101-441.000-850.000	MONTHLY VERIZON BILL - MAY 24	VERIZON WIRELESS	MONTHLY VERIZON BILL - MAY 24	45.82	108537
101-441.000-955.441	SAFETY ALLOWANCE - BOOTS AND HAT	FRANK ENGLE	SAFETY ALLOWANCE - BOOTS AND HAT	118.70	108473
Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT				685.65	
Dept 447.000 ENGINEERING SERVICES					
101-447.000-726.000	KEY FOR ENGINEER TECH OFFICE	GELZER HJ & SON INC	OFFICE KEY AT CITY HALL	3.29	108481
101-447.000-726.000	PINK SPRAY PAINT FOR ENG DEPT	MORIARTY MACHINERY & SUPPI	60LB BAGS OF PERMA PATCH, GLASSES AND S	118.80	108506
101-447.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	74.95	108466
Total For Dept 447.000 ENGINEERING SERVICES				197.04	
Dept 595.000 AIRPORT					
101-595.000-726.000	WATER - AIRPORT	HEFFERNAN SOFT WATER SERVI	WATER DELIVERY SERVICE	5.00	108483
101-595.000-726.000	COFFEE, CRACKERS, CREAMER, CUPS, WA	HILLSDALE MARKET HOUSE, IN	COFFEE, CRACKERS, CREAMER, CUPS, WATER, PAE	136.07	108485
101-595.000-850.000	TELEPHONE - AIRPORT	ACD.NET	TELEPHONE - AIRPORT	96.78	108452
Total For Dept 595.000 AIRPORT				237.85	
Dept 701.000 PLANNING DEPARTMENT					
101-701.000-801.000	COPIER LEASES - CITY	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY	74.95	108466
Total For Dept 701.000 PLANNING DEPARTMENT				74.95	
Dept 756.000 PARKS					
101-756.000-726.000	30PK 6-WAY TEST STRIPS FOR WATER	GELZER HJ & SON INC	30PK 6-WAY TEST STRIPS FOR WATER TESTIN	18.99	108481
101-756.000-726.000	FOD PLASTIC J BENDS FOR WATER RE	GELZER HJ & SON INC	FOD PLASTIC J BENDS FOR WATER REPAIR	(4.00)	108481
101-756.000-726.000	FOD TUBE, J BEND, CLEANER FOR WA	GELZER HJ & SON INC	FOD TUBE, J BEND, CLEANER FOR WATER REI	83.24	108481
101-756.000-726.000	FOD LIQUID KEEPERS AND SCOUR PAD	GELZER HJ & SON INC	FOD LIQUID KEEPERS AND SCOUR PAD FOR CI	8.08	108481
101-756.000-726.000	SB GAL LIQUID CHLORINE	GELZER HJ & SON INC	SB GAL LIQUID CHLORINE	7.99	108481
101-756.000-726.000	FLAT WASH, HEX WASH, HEX NUT AND	GELZER HJ & SON INC	FLAT WASH, HEX WASH, HEX NUT AND SCREWS	49.56	108481
101-756.000-726.000	FLAT WASH, HEX NUT AND CAP FOR D	GELZER HJ & SON INC	FLAT WASH, HEX NUT AND CAP FOR DOCKS	40.07	108481
101-756.000-801.000	RELIEF VALVE, BRASS TEE, BRASS N	AQUA FLOW TREATMENTS & PUM	RELIEF VALVE, BRASS TEE, BRASS NIP AND	187.24	108457
Total For Dept 756.000 PARKS				391.17	
Total For Fund 101 GENERAL FUND				16,258.94	

05/16/2024 12:00 PM  
 User: tbumpus  
 DB: Hillsdale

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Fund 202 MAJOR ST./TRUNKLINE FUND					
Dept 450.000 STREET SURFACE					
202-450.000-726.000	1 TON HOT PATCH	MICHIGAN PAVING & MATERIAI	2.03 TON HOT PATCH	82.00	108503
Total For Dept 450.000 STREET SURFACE				82.00	
Total For Fund 202 MAJOR ST./TRUNKLINE FUND				82.00	
Fund 203 LOCAL STREET FUND					
Dept 450.000 STREET SURFACE					
203-450.000-726.000	TWISTED MASON LINE AND BRD PINK	GELZER HJ & SON INC	TWISTED MASON LINE AND BRD PINK MASON I	28.48	108481
203-450.000-726.000	BUDNLE WOOD 4' LATHE AND GRADE S	JONESVILLE LUMBER	BUDNLE WOOD 4' LATHE AND GRADE STAKES	174.72	108487
203-450.000-726.000	1.03 TON HOT PATCH	MICHIGAN PAVING & MATERIAI	2.03 TON HOT PATCH	84.46	108503
Total For Dept 450.000 STREET SURFACE				287.66	
Dept 460.000 R.O.W. MAINTENANCE					
203-460.000-801.000	R/R SIDEWALK ON WEST AND HALLETT	CONCORD EXCAVATING & GRADJ	R/R SIDEWALK ON WEST AND HALLETT ST	1,100.00	108465
Total For Dept 460.000 R.O.W. MAINTENANCE				1,100.00	
Dept 480.000 DRAINAGE					
203-480.000-801.000	HMA FOR DIVISION ST DRAIN REPAIR	CONCORD EXCAVATING & GRADJ	HMA FOR DIVISION ST DRAIN REPAIR	4,225.83	108465
Total For Dept 480.000 DRAINAGE				4,225.83	
Dept 900.000 CAPITAL OUTLAY					
203-900.000-970.000-215005	WESTWOOD PROJECT - ROAD/STORM	PARRISH EXCAVATING, INC.	WESTWOOD UTILITY AND ROAD RECONSTRUCTIC	63,363.55	108511
Total For Dept 900.000 CAPITAL OUTLAY				63,363.55	
Total For Fund 203 LOCAL STREET FUND				68,977.04	
Fund 208 RECREATION FUND					
Dept 000.000					
208-000.000-667.000	DOCK SLIP 36 RENTAL CREDIT	DEWEY ROGERS	DOCK SLIP 36 RENTAL CREDIT	50.00	108468
208-000.000-692.000	PAVILION RENTAL REFUND	BRITTANY BARRY	PAVILION RENTAL REFUND	75.00	108459
208-000.000-692.000	PAVILION RENTAL REFUND	LINDA-LOU HUNTER	PAVILION RENTAL REFUND - STOCK'S PARK	100.00	108492
Total For Dept 000.000				225.00	
Total For Fund 208 RECREATION FUND				225.00	
Fund 271 LIBRARY FUND					
Dept 790.000 LIBRARY					
271-790.000-801.000	PRINTER/LEASE	CURRENT OFFICE SOLUTIONS	PRINTER/LEASE	203.96	108466
271-790.000-801.000	BATHROOM/FOYER CLEANING APRIL	EAST 2 WEST ENTERPRISES, I	BATHROOM/FOYER CLEANING APRIL	445.00	108472
271-790.000-801.000	MONTHLY WATER COOLER RENTAL	TRI-COUNTY WATER CONDITION	MONTHLY WATER COOLER RENTAL	12.00	108533
271-790.000-850.000	TELEPHONE - LIBRARY	ACD.NET	TELEPHONE - LIBRARY	48.39	108452
271-790.000-850.000	OOMA FAXING EQUIP APR 24	OOMA, INC.	OOMA FAXING EQUIP APR 24	64.68	108509
271-790.000-850.000	OOMA FAXING EQUIP MAY 24	OOMA, INC.	OOMA FAXING EQUIP MAY 24	61.68	108509
271-790.000-982.000	BOOKS - ADULT	INGRAM LIBRARY SERVICES	BOOKS - MARCH24ADULT	36.90	108486
271-790.000-982.000	BOOKS - ADULT	INGRAM LIBRARY SERVICES	BOOKS - APRIL24ADULT	41.09	108486
271-790.000-982.000	BOOKS - ADULT	INGRAM LIBRARY SERVICES	BOOKS - MAY24 ADULT	48.99	108486
271-790.000-982.000	BOOKS - ADULT	INGRAM LIBRARY SERVICES	BOOKS - MAY24 ADULT	817.36	108486
271-790.000-982.000	BOOKS - ADULT	INGRAM LIBRARY SERVICES	BOOKS - MARCH24ADULT	16.25	108486
271-790.000-982.000	BOOKS - ADULT	INGRAM LIBRARY SERVICES	BOOKS - APRIL24ADULT	100.24	108486
271-790.000-982.000	BOOKS - ADULT	INGRAM LIBRARY SERVICES	BOOKS - MAY24ADULT	189.60	108486
271-790.000-982.000	BOOKS - ADULT	INGRAM LIBRARY SERVICES	BOOKS - MARCH24ADULT	50.69	108486
271-790.000-982.000	BOOKS - ADULT	INGRAM LIBRARY SERVICES	BOOKS - APRIL24ADULT	66.30	108486
271-790.000-982.000	BOOKS - ADULT	INGRAM LIBRARY SERVICES	BOOKS - MAY24ADULT	68.93	108486
271-790.000-982.000	BOOKS - ADULT	INGRAM LIBRARY SERVICES	BOOKS - APRIL24ADULT	64.86	108486

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Fund 271 LIBRARY FUND					
Dept 790.000 LIBRARY					
271-790.000-982.000	BOOKS - ADULT	INGRAM LIBRARY SERVICES	BOOKS - MARCH24ADULT	71.68	108486
271-790.000-982.000	BOOKS - ADULT	INGRAM LIBRARY SERVICES	BOOKS - APRIL24ADULT	73.89	108486
271-790.000-982.000	BOOKS - ADULT	INGRAM LIBRARY SERVICES	BOOKS - MAY24ADULT	68.47	108486
271-790.000-982.000	BOOKS - ADULT	INGRAM LIBRARY SERVICES	BOOKS - CREDIT MEMO FOR PRICE YOU PAY	(17.35)	108486
Total For Dept 790.000 LIBRARY				2,533.61	
Dept 792.000 LIBRARY - CHILDREN'S AREA					
271-792.000-982.000	BOOKS - CHILDREN	INGRAM LIBRARY SERVICES	BOOKS -APRIL24CHILDREN	12.39	108486
271-792.000-982.000	BOOKS - CHILDREN	INGRAM LIBRARY SERVICES	BOOKS - MAY24CHI	24.23	108486
271-792.000-982.000	BOOKS - CHILDREN	INGRAM LIBRARY SERVICES	BOOKS - MAY24CHI	431.24	108486
271-792.000-982.000	BOOKS - CHILDREN	INGRAM LIBRARY SERVICES	BOOKS - APRIL24CHILDREN	109.41	108486
271-792.000-982.000	BOOKS - CHILDREN	INGRAM LIBRARY SERVICES	BOOKS - MAY24CHI	20.24	108486
271-792.000-982.000	BOOKS - CHILDREN	INGRAM LIBRARY SERVICES	BOOKS - MARCH24CHILDREN	11.49	108486
271-792.000-982.000	BOOKS - CHILDREN	INGRAM LIBRARY SERVICES	BOOKS - APRIL24CHILDREN	22.43	108486
271-792.000-982.000	BOOKS - CHILDREN	INGRAM LIBRARY SERVICES	BOOKS - MAY24CHI	51.01	108486
271-792.000-982.000	BOOKS - CHILDREN	INGRAM LIBRARY SERVICES	BOOKS - JAN24CHILDREN	11.49	108486
271-792.000-982.000	BOOKS - CHILDREN	INGRAM LIBRARY SERVICES	BOOKS - MAY24CHILD	392.70	108486
Total For Dept 792.000 LIBRARY - CHILDREN'S AREA				1,086.63	
Total For Fund 271 LIBRARY FUND				3,620.24	
Fund 409 STOCK'S PARK					
Dept 756.000 PARKS					
409-756.000-726.000	REIMBURSEMENT - POSTERS/FLYERS	S MITZI DIMMERS	REIMBURSEMENT - POSTERS/FLYERS 125TH ST	67.41	108505
Total For Dept 756.000 PARKS				67.41	
Total For Fund 409 STOCK'S PARK				67.41	
Fund 481 AIRPORT IMPROVEMENT FUND					
Dept 000.000					
481-000.000-263.000	SALES TAX - APRIL 2024	STATE OF MICHIGAN	SALES TAX - APRIL 2024	1,125.39	645
481-000.000-687.300	SALES TAX - APRIL 2024	STATE OF MICHIGAN	SALES TAX - APRIL 2024	(5.63)	645
Total For Dept 000.000				1,119.76	
Total For Fund 481 AIRPORT IMPROVEMENT FUND				1,119.76	
Fund 582 ELECTRIC FUND					
Dept 000.000					
582-000.000-110.000	MMISS DIG FLAGS BLUE	POWER LINE SUPPLY	MISS DIG FLAGS	266.20	108514
582-000.000-110.000	KVSU 40	POWER LINE SUPPLY	INVENTORY	388.44	108514
582-000.000-110.000	MACHINE BOLT - 1/2 X 8"	POWER LINE SUPPLY	INVENTORY	749.50	108514
582-000.000-110.000	PADMOUNT BASEMENT 42X42X32	RESCO ELECTRIC UTILITY SUPPLY	INVENTORY	8,611.64	108517
582-000.000-123.000	POSTAGE MACHINE - JUNE 5,2024-SE	QUADIENET LEASING USA, INC	POSTAGE MACHINE - JUNE 5,2024-SEPT 4, 2	177.99	108515
582-000.000-202.100	4CCH	ADAMS, KARLA L	UB refund for account: 012189	199.75	108453
582-000.000-202.100	4CCH	ADAMS, ROSEMARY	UB refund for account: 030125	7.43	108454
582-000.000-202.100	4CCH	BACHMAN, MICHAEL A	UB refund for account: 012216	50.00	108458
582-000.000-202.100	4ENBK1	DILLER, ROSANNE M	UB refund for account: 024742	519.62	108469
582-000.000-202.100	4ENBK1	ESTATE OF THOMAS D BROWN	UB refund for account: 025351	118.91	108475
582-000.000-202.100	4CCH	GABERDIEL, DEANNA	UB refund for account: 023475	115.72	108477
582-000.000-202.100	4CCH	GABERDIEL, DEANNA	UB refund for account: 023475	44.00	108478
582-000.000-202.100	LIEAF	LONG, RANDALL R	UB refund for account: 018883	56.34	108493
582-000.000-202.100	4ENBK1	LONG, RANDALL R	UB refund for account: 018882	222.66	108494
582-000.000-202.100	4CCH	PLAISIER, DANIEL M	UB refund for account: 019978	34.71	108513

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Fund 582 ELECTRIC FUND					
Dept 000.000					
582-000.000-202.100	4ENBK1	SHERRILTON WEST LLC	UB refund for account: 026808	163.84	108521
582-000.000-202.100	ROUND	SHERRILTON WEST LLC	UB refund for account: 026809	0.44	108522
582-000.000-202.100	4CCH	SHERRILTON WEST LLC	UB refund for account: 026812	28.66	108523
582-000.000-202.100	4CCH	SHERRILTON WEST LLC	UB refund for account: 026058	15.41	108524
582-000.000-202.100	ROUND	SHERRILTON WEST LLC	UB refund for account: 035012	0.11	108525
582-000.000-202.100	4ENBK1	SHERRILTON WEST LLC	UB refund for account: 026901	11.85	108526
582-000.000-202.100	4ENBK1	STOTT, MARK W	UB refund for account: 030057	12.56	108530
582-000.000-249.100	OPERATION ROUND-UP - APRIL 2024	COMMUNITY ACTION AGENCY	OPERATION ROUND-UP - APRIL 2024	2,661.83	108464
582-000.000-249.100	LIEAF-6099 APRIL 2024 P.A. 95	LARA - MI PUBLIC SERVICE (	LIEAF-6099 APRIL 2024 P.A. 95	5,360.49	108491
582-000.000-263.000	SALES TAX - APRIL 2024	STATE OF MICHIGAN	SALES TAX - APRIL 2024	30,008.17	645
582-000.000-692.200	SALES TAX - APRIL 2024	STATE OF MICHIGAN	SALES TAX - APRIL 2024	(188.74)	645
Total For Dept 000.000				49,637.53	
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-726.000	SUPPLIES - 45 MONROE ST	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE ST	79.51	108455
582-175.000-726.000	OSHA GENERAL INDUSTRY REG & STAN	AMAZON CAPITAL SERVICES, I	OSHA GENERAL INDUSTRY REG & STANDARDS	73.25	108455
582-175.000-726.000	COPIES/CONTRACT BILLING - APRIL	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - APRIL 2024	83.03	108466
582-175.000-726.000	SUPPLIES	KSS ENTERPRISES	SUPPLIES	263.52	108490
582-175.000-801.000	TELEPHONE/FIBER - 45 MONROE STRE	ACD.NET	TELEPHONE/FIBER - 45 MONROE STREET	24.19	108452
582-175.000-801.000	RUGS/MATS FOR 45 MONROE ST	CINTAS CORPORATION	RUGS/MATS FOR 45 MONROE ST	3.24	108462
582-175.000-801.000	RUGS-45 MONROE ST	CINTAS CORPORATION	RUGS-45 MONROE ST	3.24	108462
582-175.000-801.000	COPIES/CONTRACT BILLING - APRIL	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - APRIL 2024	133.98	108466
582-175.000-801.000	PRINTING/POSTAGE AND HANDLING -	DELAWARE SYSTEMS	PRINTING/POSTAGE AND HANDLING - APRIL 2	373.22	108467
582-175.000-801.000	BPU CLEANING - APRIL 2024	EAST 2 WEST ENTERPRISES, I	BPU CLEANING - APRIL 2024	130.00	108472
582-175.000-801.000	UTILITY EXCHANGE REPORT/WEB ACCE	ONLINE INFORMATION SERVICE	UTILITY EXCHANGE REPORT/WEB ACCESS	57.92	108508
582-175.000-801.000	POSTAGE MACHINE - JUNE 5,2024-SE	QUADIENT LEASING USA, INC	POSTAGE MACHINE - JUNE 5,2024-SEPT 4, 2	89.00	108515
582-175.000-801.000	QUARTERLY SECURITY ALARM SYSTEM	SAFETY SYSTEMS, INC	QUARTERLY SECURITY ALARM SYSTEM POWER E	150.00	108520
582-175.000-801.000	QUARTERLY SECURITY ALARM BPU OFF	SAFETY SYSTEMS, INC	QUARTERLY SECURITY ALARM BPU OFFICE	90.00	108520
582-175.000-801.000	CREDIT CARD PROCESSING FEES - AR	INVOICE CLOUD, INC.	CREDIT CARD PROCESSING FEES - ARPIL 202	192.49	644
582-175.000-802.000	PROMTO ID CARD PRINTER	AMAZON CAPITAL SERVICES, I	PROMTO ID CARD PRINTER	233.75	108455
582-175.000-802.000	HEAT SHRINK AND WIRE LOOM	AMAZON CAPITAL SERVICES, I	HEAT SHRINK AND WIRE LOOM	50.26	108455
582-175.000-802.000	ML7-12 12V BATTERIES QTY10	AMAZON CAPITAL SERVICES, I	ML7-12 12V BATTERIES QTY10	158.39	108455
582-175.000-802.000	SONIT NET ADMIN APRIL 2024	SONIT SYSTEMS, LLC	SONIT NET ADMIN APRIL 2024	215.63	108527
582-175.000-802.000	MILSOFT DISSPATCH LICENSE AND UN	MILSOFT	MILSOFT DISSPATCH LICENSE AND UNPLUGGEI	350.00	108536
582-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUB 5-	MILSOFT	IVR POOLED MONTHLY OUTAGE SUB 5-24	257.88	108536
582-175.000-806.000	LEGAL SERVICES	LOVINGER & THOMPSON, PC	LEGAL FEES	225.00	108495
582-175.000-850.000	TELEPHONE - POWER PLANT	ACD.NET	TELEPHONE - POWER PLANT	145.17	108452
582-175.000-850.000	TELEPHONE/FIBER - 45 MONROE STRE	ACD.NET	TELEPHONE/FIBER - 45 MONROE STREET	100.00	108452
582-175.000-850.000	OOMA FAXING EQUIP APR 24	OOMA, INC.	OOMA FAXING EQUIP APR 24	32.34	108509
582-175.000-850.000	OOMA FAXING EQUIP MAY 24	OOMA, INC.	OOMA FAXING EQUIP MAY 24	30.84	108509
582-175.000-850.000	MONTHLY VERIZON BILL - MAY 24	VERIZON WIRELESS	MONTHLY VERIZON BILL - MAY 24	551.76	108537
582-175.000-880.000	COMMUNITY PROMOTION - APRIL 2024	MCKIBBIN MEDIA GROUP, INC.	COMMUNITY PROMOTION - APRIL 2024	125.00	108500
582-175.000-920.400	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE GEN SEI	21.05	853
582-175.000-920.400	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	41.50	858
582-175.000-920.400	503214966 - 45 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE ST	96.17	859
Total For Dept 175.000 ADMINISTRATIVE SERVICES				4,381.33	
Dept 543.000 PRODUCTION					
582-543.000-726.000	POWER PLANT FIRST AID SUPPLIES	CINTAS CORPORATION	FIRST AID SUPPLIES	20.43	108462
582-543.000-930.000	CERTIFY 4 BACKFLOW PREVENTERS AT	SCOTT A DOLETZKY	CERTIFY 4 BACKFLOW PREVENTERS AT POWER	400.00	108470
582-543.000-930.000	HARDWARE CLOTH/CABLE TIES	FAMILY FARM & HOME	HARDWARE CLOTH/CABLE TIES	24.97	108476
582-543.000-930.000	LATEX WINDOW GLAZING/100Z CRADLE	GELZER HJ & SON INC	LATEX WINDOW GLAZING/100Z CRADLE CAULK	27.47	108481

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 582 ELECTRIC FUND					
Dept 543.000 PRODUCTION					
Total For Dept 543.000 PRODUCTION				472.87	
Dept 544.000 DISTRIBUTION					
582-544.000-730.000	OIL CHANGE 2013 FORED F150 SUPER	PARNEY'S CAR CARE, LLC	OIL CHANGE 2013 FORED F150 SUPER CAB	50.68	108510
582-544.000-730.000	MOUNT-TAMPING F C-32/MOUNT-TAMPI	VERMEER OF MICHIGAN, INC	MOUNT-TAMPING F C-32/MOUNT-TAMPING FOOT	249.18	108538
582-544.000-740.000	FUEL & LUBRICANTS - APRIL 2024	WATKINS TRANSPORT INC	FUEL & LUBRICANTS - APRIL 2024	2,263.35	108540
582-544.000-801.000	REPAIR UNDERGROUND TO BEACON HIL	CLARK ELECTRIC INC.	REPAIR UNDERGROUND TO BEACON HILL APTS	2,144.87	108463
582-544.000-801.000	CONTAINER RENTAL - 401 HILLSDALE	LRS, LLC	CONTAINER RENTAL - 401 HILLSDALE ST	214.00	108496
582-544.000-801.300	CONTRACTUAL SERVICES - TREE TRIM	CARR BROTHERS & SON INC.	CLEAR RIGHT OF WAY/GRADING IT OUT	2,600.00	108460
582-544.000-930.000	4 PVC 90D ELBOW	AMERICAN COPPER AND BRASS,	4 PVC 90D ELBOW	62.00	108456
582-544.000-930.000	GRADE 2 NUTS/BOLTS/WASHERS	FAMILY FARM & HOME	GRADE 2 NUTS/BOLTS/WASHERS	27.04	108476
582-544.000-930.000	10PC RUBBER HOSE WASHER	GELZER HJ & SON INC	10PC RUBBER HOSE WASHER	2.29	108481
582-544.000-930.000	FASTENERS/ANCHORS	GELZER HJ & SON INC	FASTENERS/ANCHORS	21.02	108481
582-544.000-930.000	REPAIRS & MAINTENANCE	HILLSDALE CO ROAD COMMISSI	PERMIT	50.00	108484
582-544.000-930.000	FASTGRIP SCREWS- METAL TO WOOD	STOLL CONSTRUCTION LLC	FASTGRIP SCREWS- METAL TO WOOD	175.50	108529
582-544.000-930.546	SUPPORT GRIP	KENDALL ELECTRIC	SUPPORT GRIP	385.63	108488
582-544.000-930.546	SUPPORT GRIP	KENDALL ELECTRIC	SUPPORT GRIP	175.36	108488
582-544.000-930.546	MB-5 3M MOUNTING BRACKET	KENDALL ELECTRIC	MB-5 3M MOUNTING BRACKET	1,027.76	108488
582-544.000-930.546	CHECK SPARE BREAKER/INSTALL OCB	UTILITIES INSTRUMENTATION	CHECK SPARE BREAKER/INSTALL OCB AUX REI	1,207.50	108535
582-544.000-930.546	REPLACE GATE POST WITH NEW 4INCH	WATKINS FENCE	REPLACE GATE POST WITH NEW 4INCH POST F	750.00	108539
582-544.000-970.000-215040	POWER DISTRIBUTION BLOCKS 4 GAUG	AMAZON CAPITAL SERVICES, 1	POWER DISTRIBUTION BLOCKS 4 GAUGE WIRE	205.94	108455
582-544.000-970.000-215040	INSTALL/MODIFY FLEX STEP AND CON	WHITE'S WELDING SERVICE	INSTALL/MODIFY FLEX STEP AND CONE HOLDE	250.00	108541
Total For Dept 544.000 DISTRIBUTION				11,862.12	
Total For Fund 582 ELECTRIC FUND				66,353.85	
Fund 588 DIAL A RIDE					
Dept 596.000 DIAL-A-RIDE					
588-596.000-726.000	STAPLES	AMAZON CAPITAL SERVICES, 1	COPY PAPER, KEY TAGS AND STAPLES	7.81	108455
588-596.000-730.000	5W30 FOR DART #59	PERFORMANCE AUTOMOTIVE	SWITCHES FOR 26 AND 5W30 FOR DART	47.76	108512
588-596.000-955.588	TESTING - Q2 RANDOM - S.MARVICSI	CE & A PROFESSIONAL SERVIC	RANDOM DRUG SCREEN 2ND QUARTER - SALLY	56.50	108461
Total For Dept 596.000 DIAL-A-RIDE				112.07	
Total For Fund 588 DIAL A RIDE				112.07	
Fund 590 SEWER FUND					
Dept 000.000					
590-000.000-123.000	POSTAGE MACHINE - JUNE 5,2024-SE	QUADIENT LEASING USA, INC	POSTAGE MACHINE - JUNE 5,2024-SEPT 4, 2	88.99	108515
590-000.000-158.000-215005	WESTWOOD PROJECT - SANITARY	PARRISH EXCAVATING, INC.	WESTWOOD UTILITY AND ROAD RECONSTRUCTIC	23,246.08	108511
590-000.000-158.000-215006	CDBG - SANITARY SEWER PROJECT	CONCORD EXCAVATING & GRADJ	CDBG - SANITARY PROJECT	276,903.30	108465
590-000.000-202.100	SCCH	GABERDIEL, DEANNA	UB refund for account: 023475	58.12	108477
590-000.000-202.100	SCCH	PLAISIER, DANIEL M	UB refund for account: 019978	20.79	108513
590-000.000-202.100	SBK1	SHERRILTON WEST LLC	UB refund for account: 026809	54.06	108522
590-000.000-202.100	SCCH	SHERRILTON WEST LLC	UB refund for account: 035012	19.21	108525
Total For Dept 000.000				300,390.55	
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-726.000	SUPPLIES - 45 MONROE ST	AMAZON CAPITAL SERVICES, 1	SUPPLIES - 45 MONROE ST	39.76	108455
590-175.000-726.000	COPIES/CONTRACT BILLING - APRIL	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - APRIL 2024	41.52	108466
590-175.000-726.000	SUPPLIES	KSS ENTERPRISES	SUPPLIES	197.64	108490
590-175.000-801.000	TELEPHONE/FIBER - 45 MONROE STRE	ACD.NET	TELEPHONE/FIBER - 45 MONROE STREET	12.10	108452
590-175.000-801.000	RUGS/MATS FOR 45 MONROE ST	CINTAS CORPORATION	RUGS/MATS FOR 45 MONROE ST	1.62	108462
590-175.000-801.000	RUGS-45 MONROE ST	CINTAS CORPORATION	RUGS-45 MONROE ST	1.62	108462
590-175.000-801.000	COPIES/CONTRACT BILLING - APRIL	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - APRIL 2024	66.98	108466

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-801.000	PRINTING/POSTAGE AND HANDLING - DELAWARE SYSTEMS		PRINTING/POSTAGE AND HANDLING - APRIL 2	186.61	108467
590-175.000-801.000	BPU CLEANING - APRIL 2024	EAST 2 WEST ENTERPRISES, I	BPU CLEANING - APRIL 2024	65.00	108472
590-175.000-801.000	UTILITY EXCHANGE REPORT/WEB ACCE	ONLINE INFORMATION SERVICE	UTILITY EXCHANGE REPORT/WEB ACCESS	28.96	108508
590-175.000-801.000	POSTAGE MACHINE - JUNE 5,2024-SE	QUADIENT LEASING USA, INC	POSTAGE MACHINE - JUNE 5,2024-SEPT 4, 2	44.50	108515
590-175.000-801.000	QUARTERLY SECURITY ALARM WWTP	SAFETY SYSTEMS, INC	QUARTERLY SECURITY ALARM WWTP	180.00	108520
590-175.000-801.000	QUARTERLY SECURITY ALARM BPU OFF	SAFETY SYSTEMS, INC	QUARTERLY SECURITY ALARM BPU OFFICE	45.00	108520
590-175.000-801.000	CREDIT CARD PROCESSING FEES - AR	INVOICE CLOUD, INC.	CREDIT CARD PROCESSING FEES - ARPIL 202	96.23	644
590-175.000-802.000	PRONTO ID CARD PRINTER	AMAZON CAPITAL SERVICES, I	PRONTO ID CARD PRINTER	116.87	108455
590-175.000-802.000	SONIT NET ADMIN APRIL 2024	SONIT SYSTEMS, LLC	SONIT NET ADMIN APRIL 2024	107.81	108527
590-175.000-802.000	MILSOFT DISSPATCH LICENSE AND UN	MILSOFT	MILSOFT DISSPATCH LICENSE AND UNPLUGGEL	175.00	108536
590-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUB 5-	MILSOFT	IVR POOLED MONTHLY OUTAGE SUB 5-24	128.93	108536
590-175.000-850.000	TELEPHONE - WWTP 101 W GALLOWAY	ACD.NET	TELEPHONE - WWTP 101 W GALLOWAY	53.46	108452
590-175.000-850.000	TELEPHONE/FIBER - 45 MONROE STRE	ACD.NET	TELEPHONE/FIBER - 45 MONROE STREET	50.00	108452
590-175.000-850.000	OOMA FAXING EQUIP APR 24	OOMA, INC.	OOMA FAXING EQUIP APR 24	16.17	108509
590-175.000-850.000	OOMA FAXING EQUIP MAY 24	OOMA, INC.	OOMA FAXING EQUIP MAY 24	15.42	108509
590-175.000-850.000	MONTHLY VERIZON BILL - MAY 24	VERIZON WIRELESS	MONTHLY VERIZON BILL - MAY 24	137.70	108537
590-175.000-880.000	COMMUNITY PROMOTION - APRIL 2024	MCKIBBIN MEDIA GROUP, INC.	COMMUNITY PROMOTION - APRIL 2024	62.50	108500
590-175.000-920.400	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE GEN SET	10.52	853
590-175.000-920.400	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	20.75	858
590-175.000-920.400	503214966 - 45 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE ST	48.08	859
590-175.000-930.000	5/8ODX3/8OD ANGLE VALVE	GELZER HJ & SON INC	5/8ODX3/8OD ANGLE VALVE	(11.99)	108481
Total For Dept 175.000 ADMINISTRATIVE SERVICES				1,938.76	
Dept 546.000 OPERATIONS					
590-546.000-726.800	FUEL PADDLE SWITCH GRINDER/BATTE	FAMILY FARM & HOME	FUEL PADDLE SWITCH GRINDER/BATTERY	179.99	108476
590-546.000-726.800	60LB CONCRETE MIX	GELZER HJ & SON INC	60LB CONCRETE MIX	8.39	108481
590-546.000-730.039	DOT AB UNION ELB	PERFORMANCE AUTOMOTIVE	DOT AB UNION ELB	8.78	108512
590-546.000-920.400	504504154 - 135 BARBER ST	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 135 BARBER	37.98	856
590-546.000-930.970	TELEVISED SANITARY SEWER ON BROA	CONCORD EXCAVATING & GRADJ	TELEVISED SANITARY SEWER ON BROAD STREE	1,215.00	108465
Total For Dept 546.000 OPERATIONS				1,450.14	
Dept 547.000 TREATMENT					
590-547.000-726.900	OFFICE STOOLS	AMAZON CAPITAL SERVICES, I	OFFICE STOOLS	174.37	108455
590-547.000-726.900	FLAT MAT BOOT SCRUBBER	FAMILY FARM & HOME	FLAT MAT BOOT SCRUBBER	21.99	108476
590-547.000-730.039	WINDSHIELD WASHER SOLV	FAMILY FARM & HOME	WINDSHIELD WASHER SOLV	17.94	108476
590-547.000-740.000	FUEL & LUBRICANTS - APRIL 2024	WATKINS TRANSPORT INC	FUEL & LUBRICANTS - APRIL 2024	850.02	108540
590-547.000-801.000	BEF QUARTERLY SAMPLES	MERIT LABORATORIES	BEF QUARTERLY SAMPLES	279.00	108501
590-547.000-801.000	WASTE CONTAINER - 101 W GALLOWAY	REPUBLIC SERVICES OF KALAM	WASTE CONTAINER - 101 W GALLOWAY DR	1,694.71	108516
590-547.000-920.400	505161747 - 101 W GALLOWAY MN	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 101 W GALLOWAY MN	495.46	854
590-547.000-920.400	504904602 - 101 W GALLOWAY	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 101 W GALLOWAY	1,356.76	857
590-547.000-920.400	504756735 - W GALLOWAY GR	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - W GALLOWAY GR	72.61	860
590-547.000-930.000	SUPER HC V BELT	PERFORMANCE AUTOMOTIVE	SUPER HC V BELT	233.94	108512
590-547.000-930.000	SUPER HC V BELT	PERFORMANCE AUTOMOTIVE	SUPER HC V BELT	253.94	108512
590-547.000-930.000	TRUFLEX BELT	PERFORMANCE AUTOMOTIVE	TRUFLEX BELT	21.58	108512
590-547.000-930.000	SUPER HC V BELT	PERFORMANCE AUTOMOTIVE	SUPER HC V BELT	233.94	108512
590-547.000-930.000	INSTALL 92' OF 6FT WITH BARB WIR	WATKINS FENCE	INSTALL 92' OF 6FT WITH BARB WIRE- 105	6,000.00	108539
Total For Dept 547.000 TREATMENT				11,706.26	
Total For Fund 590 SEWER FUND				315,485.71	
Fund 591 WATER FUND					
Dept 000.000					
591-000.000-110.000	4" MJ BOLT GASKET PACK	MICHIGAN PIPE & VALVE	INVENTORY	358.80	108504



GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 000.000					
591-000.000-123.000	POSTAGE MACHINE - JUNE 5,2024-SE	QUADIENT LEASING USA, INC	POSTAGE MACHINE - JUNE 5,2024-SEPT 4, 2	89.00	108515
591-000.000-158.000-215005	WESTWOOD PROJECT - WATER	FARRISH EXCAVATING, INC.	WESTWOOD UTILITY AND ROAD RECONSTRUCTIC	253,619.14	108511
591-000.000-158.000-215006	CDBG - WATER VALVE PROJECT	CONCORD EXCAVATING & GRADJ	CDBG - WATER PROJECT	95,981.73	108465
591-000.000-202.100	WCCH	GABERDIEL, DEANNA	UB refund for account: 023475	54.49	108477
591-000.000-202.100	WCCH	PLAISIER, DANIEL M	UB refund for account: 019978	19.50	108513
591-000.000-202.100	WBK1	SHERRILTON WEST LLC	UB refund for account: 026809	44.50	108522
591-000.000-202.100	WCCH	SHERRILTON WEST LLC	UB refund for account: 035012	18.02	108525
Total For Dept 000.000				350,185.18	
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-726.000	SUPPLIES - 45 MONROE ST	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE ST	39.76	108455
591-175.000-726.000	COPIES/CONTRACT BILLING - APRIL	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - APRIL 2024	41.52	108466
591-175.000-726.000	SUPPLIES	KSS ENTERPRISES	SUPPLIES	197.64	108490
591-175.000-801.000	TELEPHONE/FIBER - 45 MONROE STRE	ACD.NET	TELEPHONE/FIBER - 45 MONROE STREET	12.10	108452
591-175.000-801.000	RUGS/MATS FOR 45 MONROE ST	CINTAS CORPORATION	RUGS/MATS FOR 45 MONROE ST	1.62	108462
591-175.000-801.000	RUGS-45 MONROE ST	CINTAS CORPORATION	RUGS-45 MONROE ST	1.62	108462
591-175.000-801.000	COPIES/CONTRACT BILLING - APRIL	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - APRIL 2024	66.99	108466
591-175.000-801.000	PRINTING/POSTAGE AND HANDLING -	DELAWARE SYSTEMS	PRINTING/POSTAGE AND HANDLING - APRIL 2	186.60	108467
591-175.000-801.000	BPU CLEANING - APRIL 2024	EAST 2 WEST ENTERPRISES, I	BPU CLEANING - APRIL 2024	65.00	108472
591-175.000-801.000	UTILITY EXCHANGE REPORT/WEB ACCE	ONLINE INFORMATION SERVICE	UTILITY EXCHANGE REPORT/WEB ACCESS	28.96	108508
591-175.000-801.000	POSTAGE MACHINE - JUNE 5,2024-SE	QUADIENT LEASING USA, INC	POSTAGE MACHINE - JUNE 5,2024-SEPT 4, 2	44.49	108515
591-175.000-801.000	QUARTERLY SECURITY ALARM SYSTEM	SAFETY SYSTEMS, INC	QUARTERLY SECURITY ALARM SYSTEM WATER E	180.00	108520
591-175.000-801.000	QUARTERLY SECURITY ALARM BPU OFF	SAFETY SYSTEMS, INC	QUARTERLY SECURITY ALARM BPU OFFICE	45.00	108520
591-175.000-801.000	CREDIT CARD PROCESSING FEES - AR	INVOICE CLOUD, INC.	CREDIT CARD PROCESSING FEES - ARPIL 202	96.23	644
591-175.000-802.000	PRONTO ID CARD PRINTER	AMAZON CAPITAL SERVICES, I	PRONTO ID CARD PRINTER	116.87	108455
591-175.000-802.000	SONIT NET ADMIN APRIL 2024	SONIT SYSTEMS, LLC	SONIT NET ADMIN APRIL 2024	107.81	108527
591-175.000-802.000	MILSOFT DISSPATCH LICENSE AND UN	MILSOFT	MILSOFT DISSPATCH LICENSE AND UNPLUGGEI	175.00	108536
591-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUB 5-	MILSOFT	IVR POOLED MONTHLY OUTAGE SUB 5-24	128.93	108536
591-175.000-850.000	TELEPHONE - WPT 401 HILLSDALE ST	ACD.NET	TELEPHONE - WPT 401 HILLSDALE STREET	96.78	108452
591-175.000-850.000	TELEPHONE/FIBER - 45 MONROE STRE	ACD.NET	TELEPHONE/FIBER - 45 MONROE STREET	50.00	108452
591-175.000-850.000	OOMA FAXING EQUIP APR 24	OOMA, INC.	OOMA FAXING EQUIP APR 24	16.17	108509
591-175.000-850.000	OOMA FAXING EQUIP MAY 24	OOMA, INC.	OOMA FAXING EQUIP MAY 24	15.42	108509
591-175.000-850.000	MONTHLY VERIZON BILL - MAY 24	VERIZON WIRELESS	MONTHLY VERIZON BILL - MAY 24	137.69	108537
591-175.000-880.000	COMMUNITY PROMOTION - APRIL 2024	MCKIBBIN MEDIA GROUP, INC.	COMMUNITY PROMOTION - APRIL 2024	62.50	108500
591-175.000-920.400	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE GEN SET	10.52	853
591-175.000-920.400	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	20.75	858
591-175.000-920.400	503214966 - 45 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE ST	48.08	859
591-175.000-930.000	Q ANG VLV 5/8 X20 TL SPY/ANGLE V	GELZER HJ & SON INC	Q ANG VLV 5/8 X20 TL SPY/ANGLE VALVE/TC	(3.01)	108481
591-175.000-930.000	SERVICE CALL/REPLACE 2 SPRINGS O	THE DOOR MAN	SERVICE CALL/REPLACE 2 SPRINGS ON DOOR	850.00	108531
Total For Dept 175.000 ADMINISTRATIVE SERVICES				2,841.04	
Dept 544.000 DISTRIBUTION					
591-544.000-726.800	8X1/2 SL HEX WASH SMS/2 CYCLE OI	FAMILY FARM & HOME	8X1/2 SL HEX WASH SMS/2 CYCLE OIL 2.60Z	12.25	108476
591-544.000-740.000	FUEL & LUBRICANTS - APRIL 2024	WATKINS TRANSPORT INC	FUEL & LUBRICANTS - APRIL 2024	850.04	108540
591-544.000-930.000	3/4 MALE ADPT-RESS/3/4 ST 90 ELB	AMERICAN COPPER AND BRASS,	3/4 MALE ADPT-RESS/3/4 ST 90 ELBOW-PRES	16.41	108456
591-544.000-930.000	PLUMBING - CHECKING WATER PRESSU	RYAN & BRADSHAW, INC.	PLUMBING - CHECKING WATER PRESSURE	162.00	108519
591-544.000-930.990	PEASTONE FOR BPU	DRY MAR TRUCKING & DIRTWOF	PEASTONE FOR BPU	550.25	108471
591-544.000-930.990	LSL REPLACEMENTS	RJT CONSTRUCTION CO.	LSL REPLACEMENTS AS APPROVED BY BOARD/C	10,590.00	108518
591-544.000-930.990	LEAD SERVICES THROUGH 5/6/24	RJT CONSTRUCTION CO.	LEAD SERVICES THROUGH 5/6/24	3,250.00	108518
Total For Dept 544.000 DISTRIBUTION				15,430.95	
Dept 545.000 PURIFICATION					
591-545.000-727.200	SOD HYPO 12.5% LIQUICHLOR	UNIVAR SOLUTIONS USA INC	SOD HYPO 12.5% LIQUICHLOR	4,196.86	108534

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 05/16/2024 - 05/16/2024  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 545.000 PURIFICATION					
591-545.000-920.400	504558065 - 401 HILLSDALE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 401 HILLSDALE	223.31	855
Total For Dept 545.000 PURIFICATION				4,420.17	
Total For Fund 591 WATER FUND				372,877.34	
Fund 633 PUBLIC SERVICES INV. FUND					
Dept 000.000					
633-000.000-101.000	PERMA- PATCH 60 LB BAGS (PATCHIN MORIARTY MACHINERY & SUPPI	60LB BAGS OF PERMA PATCH, GLASSES AND		2,250.00	108506
Total For Dept 000.000				2,250.00	
Total For Fund 633 PUBLIC SERVICES INV. FUND				2,250.00	
Fund 640 REVOLVING MOBILE EQUIP. FUND					
Dept 443.000 MOBILE EQUIPMENT MAINTENANCE					
640-443.000-730.000	FLAT SPRAY TIP AND BAYONET CAPS	FAMILY FARM & HOME	FLAT SPRAY TIP AND BAYONET CAPS FOR #78	16.98	108476
640-443.000-730.000	LINE STRAINER POLY FOR #78	FAMILY FARM & HOME	LINE STRAINER POLY FOR #78	27.99	108476
640-443.000-730.000	SPRING SNAP LINK FOR TRUCK #11	GELZER HJ & SON INC	SPRING SNAP LINK FOR TRUCK #11	11.58	108481
640-443.000-730.000	4000PSI HOSE FOR POWER WASHER	GELZER HJ & SON INC	4000PSI HOSE FOR POWER WASHER	159.99	108481
640-443.000-730.000	WINDOWPANE FOR #153	GREENMARK EQUIPMENT	WINDOWPANE FOR #153	655.51	108482
640-443.000-730.000	SOLENOID RETURN FOR #54	GREENMARK EQUIPMENT	SOLENOID RETURN FOR #54	(120.49)	108482
640-443.000-730.000	SWITCHES FOR #26	PERFORMANCE AUTOMOTIVE	SWITCHES FOR 26 AND 5W30 FOR DART	6.49	108512
640-443.000-730.000	KEYS FOR #150	STILLWELL FORD MERCURY, IN	KEYS FOR #150	20.80	108528
640-443.000-801.000	RAGS	CINTAS CORPORATION	MATS, UNIFORMS AND RAGS FOR DPS	5.00	108462
640-443.000-801.000	RAGS	CINTAS CORPORATION	MATS, UNIFORMS AND RAGS FOR DPS	5.00	108462
Total For Dept 443.000 MOBILE EQUIPMENT MAINTENANCE				788.85	
Total For Fund 640 REVOLVING MOBILE EQUIP. FUND				788.85	

05/16/2024 12:00 PM  
User: tbumpus  
DB: Hillsdale

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
EXP CHECK RUN DATES 05/16/2024 - 05/16/2024  
BOTH JOURNALIZED AND UNJOURNALIZED  
PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101 GENERAL FUND	16,258.94
Fund 202 MAJOR ST./TRUNK	82.00
Fund 203 LOCAL STREET FUND	68,977.04
Fund 208 RECREATION FUND	225.00
Fund 271 LIBRARY FUND	3,620.24
Fund 409 STOCK'S PARK	67.41
Fund 481 AIRPORT IMPROVEMENT	1,119.76
Fund 582 ELECTRIC FUND	66,353.85
Fund 588 DIAL A RIDE	112.07
Fund 590 SEWER FUND	315,485.71
Fund 591 WATER FUND	372,877.34
Fund 633 PUBLIC SERVICES	2,250.00
Fund 640 REVOLVING MOBILITY	788.85

Total For All Funds:	<u>848,218.21</u>
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# CITY COUNCIL MINUTES

City of Hillsdale  
May 20, 2024  
7:00 P.M.

Regular Meeting

## **Call to Order and Pledge of Allegiance**

Mayor Stockford opened the meeting with the Pledge of Allegiance.

## **Roll Call**

Mayor Stockford called the meeting to order. Clerk Price took roll call.

Council Members present: Adam Stockford, Mayor  
Anthony Vear, Ward 1  
R Greg Stuchell, Ward 1  
Cynthia Pratt, Ward 2  
Bruce Sharp, Ward 3  
Robert Socha, Ward 4  
Joshua Paladino, Ward 4

Council Members absent: William Morrissey, Ward 2  
Gary Wolfram, Ward 3

Also Present: David Mackie (City Manager), Tom Thompson (City Attorney), Katy Price (City Clerk), Jason Blake (DPS Director), Sam Fry (EDC Coordinator), Scott Hephner (Chief HCPD/HCFD), Kim Thomas (Assessor), Brandon Janes (I.T.), CJ Toncray, Dennis Wainscott, Andrew Gelzer, Richard Smith, Missy DesJardin, Robert Eichler and Rachael Johnson.

## **Approval of Agenda**

Mayor Stockford asked to make Councilmember Socha Pro-Tem as he has to leave the meeting early.

Motion by Councilman Sharp, support by Councilwoman Pratt, to, approve Councilmember Soch as Mayor Pro-Tem for the meeting.

All ayes. Motion carried.

Motion by Councilman Sharp, support by Councilman Vear, to approve the agenda as presented.

All ayes. Motion carried.

## **Public Comment**

Richard Smith, 63 S Broad St., commented on the CDC minutes and had suggestions on funding the Mitchell Research Center.

## **Consent Agenda**

- A. Approval of Bills
  - 1. City and BPU Claims of May 2, 2024 - \$1,083,350.65
  - 2. Payroll of May 9, 2024 - \$195,503.54
- B. City Council Minutes of May 6, 2024
- C. Finance Minutes of May 6, 2024
- D. Community Development Committee Minutes of May 13, 2024
- E. Library Minutes of April 11, 2024
- F. Operations & Governance Minutes of May 13, 2024
- G. Traffic Control Order: Annual July 3<sup>rd</sup> Parade (Route)
- H. Traffic Control Order: Historic Steam-Powered Passenger Train Event
- I. Finance Monthly Investment Report
- J. MDOT AWOS Contract 2024-0328 **Resolution #3598**

Motion by Councilman Socha, support by Councilwoman Pratt, to approve the Consent Agenda.

Roll Call:

Councilman Paladino	Aye
Councilwoman Pratt	Aye
Councilman Sharp	Aye
Councilman Socha	Aye
Councilman Stuchell	Aye
Councilman Vear	Aye
Mayor Stockford	Aye

Motion passed 7-0

**Communications/Petitions**

- A. Historic Train & Mrs. Stock’s Park Celebration Event June 15, 2024
- B. Municipal Clerks Honor Roll
- C. Camp Hope Update: Missy DesJardin
- D. Hillsdale County Commissioner Update – Doug Ingles

Mayor Stockford read the information for the Train and Mrs. Stock’s Park celebration event and reviewed the Municipal Clerk Honor roll and congratulated Clerk Price on being one of 311 clerk’s that were on mentioned out of 38 states.

Missy DesJardin reported on Camp Hope. She has serviced 107 homeless of that number; 37 received housing, 5 went to rehab and then received housing, 2 jailed and 16 unknown. 21 children under the age of 18 and 2 pregnant women. DesJardin reviewed her plans for transitional housing.

**Introduction and Adoption of Ordinances/Public Hearings**

- A. Public Hearing- OPRA Application GSG Generations, LLC

Sam Fry, EDC Coordinator, reported the City Clerk was in receipt of an Application for Obsolete Property Rehabilitation Exemption Certificate for property located at 37 McCollum Street owned by GSG Generations, LLC. The application is for tax abatement on the rehabilitation of the former “Hillsdale Fire Department Engine House No. 1” building. The project has an estimated cost of \$500,000 in renovations to allow for retail space on the first floor and two residential apartment units on the second floor. A detailed description of the planned renovation is attached to the application. There are no delinquent taxes related to this facility and the owner is not currently a party to pending litigation against the city. The property is located within an OPRA district created in 2013.

Mayor opened podium at 7:33p.m.

With no public comments Mayor closed podium at 7:34 p.m.

Motion by Councilman Sharp, support by Councilman Socha, to approval the OPRA application from GSG Generation, LLC. **Resolution #3599.**

Roll Call:

Councilwoman Pratt	Nay
Councilman Sharp	Aye
Councilman Socha	Aye
Councilman Stuchell	Aye
Councilman Vear	Aye
Mayor Stockford	Abstain
Councilman Paladino	Aye

Motion passed 5-1

- B. Public Hearing- 2024-25 Fiscal Year City Budget

On April 3, 2024 Council and the public received the proposed 2024-25 fiscal year budget covering the period from July 1, 2024 – June 30, 2025.

In accordance with Section 8.3 of the City Charter, a public hearing must be held prior to the budget’s final adoption. The Public Hearing is the time set aside for members of the public to express their opinions regarding the budget, which has been available on the City’s website and with the City Clerk since April 3rd.

Mayor Stockford opened podium at 7:37 p.m.

Richard Smith 63 S. Broad St., asked about funds for the Library and the lower parking lot and the flooding that happens at the Center City Apartment area.

Dennis Wainscott, 34 Garden St., spoke on the Center City Apartment flooding issues.

With no more comments Mayor Stockford closed podium at 7:45 p.m.

Council discussion ensued on the library funds.

Motion by Councilman Paladino, support by Councilman Socha, to amend the budget to include in the library line \$13,800.

All ayes. Motion carried.

Motion by Councilman Vear, support by Councilman Socha, to approve the budget as amended. **Resolution #3600.**

Councilwoman Pratt	Aye
Councilman Sharp	Aye
Councilman Socha	Aye
Councilman Stuchell	Aye
Councilman Vear	Aye
Mayor Stockford	Aye
Councilman Paladino	Nay

Motion passed 6-1

**Old Business**

None

Mayor Stockford exited meeting and gave gavel to Mayor Pro-tem Socha.

**New Business**

A. Noise Variance – York Wedding

Motion by Councilman Sharp, support by Councilwoman Pratt, to approval the Noise Variance for the York Wedding on June 1<sup>st</sup>, 2024.

All ayes. Motion carried.

B. 3<sup>rd</sup> Quarter Finance Report

The financial report was submitted to Council for the 3rd quarter ending March 31, 2024. The statements cover the period beginning July 1, 2023, and ending March 31, 2024.

Motion by Councilman Vear, support by Councilman Stuchell, to approval the 3<sup>rd</sup> quarter finance report as presented.

All ayes. Motion carried.

C. Share the Warmth of Hillsdale County Gaming License Approval

Clerk Price reported the Share the Warmth of Hillsdale County has requested Council's approval to submit for a Gaming License from the State of Michigan for their Purse Bingo event held on June 21, 2024 at 7:00 p.m.

Motion by Councilman Stuchell, support by Councilwoman Pratt, to approval the Share the Warmth's request to submit for a bingo & gaming license from the State of Michigan for their Purse Bingo event. **Resolution #3601.**

All ayes. Motion carried.

D. AMP Neer DG Michigan Solar Project Contract (Resolution)

City Manager Mackie reviewed that Michigan South Central Power Agency (MSCPA) with the assistance of the American Municipal Power (AMP) have been working on a joint solar project that will be located in the communities of Coldwater and Marshall, MI. The project will consist of 9.75 MW of capacity and energy that will be split accordingly: Clinton - .7MW, Coldwater – 3.6MW, Hillsdale – 1.2 MW and Marshall – 4.75 MW. The base price of the capacity and energy is \$68.75 / MWh, which is reasonable based on current market rates. The project will go towards our upcoming State of Michigan green energy requirements.

Council discussion ensued on solar energy requirements and technology.

Motion by Mayor Pro Tem Socha support by Councilman Stuchell, to table item until the next meeting as more council members will be present.

All ayes. Motion carried.

E. Resolution of Support of Grant Application for Funds from TEDF-B (Chip Seal)

Kristin Bauer, City Engineer reported The Michigan Department of Transportation – Transportation Economic Development Fund (TEDF-B) is providing grant funds to cities and villages of 10,000 or less for road construction work. The program requires a "Resolution of Support" in the form of official action by the Governing Body.

The City is completing this grant application, due on June 12, 2024, for a preventative maintenance project including a leveling slurry seal layer, overlain by a single course chip seal, topped by a Micro-surfacing Cape Seal on approximately 75,000 Square Yards (4.56 miles) of various city streets.

Through this grant application, for State of Michigan Fiscal Year (FY) 2025 funds, staff is requesting \$250,000 in grants funds together with matching funds of \$517,418.07 for a total estimated project cost of \$767,418.07.

Motion by Councilman Sharp, support by Councilman Vear, to approve the grant application for TEDF-B funds for chip seal. **Resolution #3602.**

All ayes. Motion carried.

F. Resolution of Support Grant Application for Funds from TEDF-B (Monroe St.)

Kristin Bauer, City Engineer reported the Michigan Department of Transportation – Transportation Economic Development Fund (TEDF-B) is providing grant funds to cities and villages of 10,000 or less for road construction work. The program requires a "Resolution of Support" in the form of official action by the Governing Body.

The City is completing this grant application, due on June 12, 2024, for a complete reconstruction of Monroe Street between Hillsdale Street and N. West Street, 0.218 miles. Reconstruction will include the removal of the existing Asphalt/Brick roadway and unsuitable base materials followed by the reconstruction including storm sewer upgrades, new concrete curb & gutter, new road base aggregate, new 5" asphalt paving and ADA sidewalk ramp upgrades.

Through this grant application, for State of Michigan Fiscal Year (FY) 2025 funds, we are requesting \$250,000 in grants funds together with matching funds of \$454,465.24 for a total estimated project cost of \$704,465.24.

Motion by Councilman Sharp, support by Councilwoman Pratt, to approve the grant application for TEDF-B funds for Monroe Street. **Resolution #3603.**

All ayes. Motion carried.

Clerk Price asked City Manager Mackie about the budget levy resolution from the public hearing as it wasn't acted on during the public hearing section.

Council addressed the budget levy resolution.

Motion by Councilwoman Pratt, support by Councilman Stuchell, to approve the budget levy resolution as presented. **Resolution #3604.**

All ayes. Motion carried.

**Miscellaneous Reports**

- A. Proclamations – None
- B. Appointment- None
- C. Other- None

**General Public Comment**

Robert Eichler, Scipio Twp, thanked Missy DesJardin for all the commendable efforts and work accomplished for the homeless, he also inquired about ordinances online.

**City Manager Report**

City Manager David Mackie stated Meijer Store was open and running smoothly as well as Ethan Donuts on Broad Street.

Keefer House Hotel project was still going strong and not shut down.

**Council Comment**

Councilman Paladino commented that the City shouldn't offer the Friends of the Mitchell a 5 year lease rather the organization should pay for the building repairs or pay for the building upkeep.

**Adjournment**

Motion by Councilmember Sharp, seconded by Councilmember Pratt to adjourn the meeting.

By a voice vote, the motion passed unanimously.

The meeting adjourned at 8:30 p.m.

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Adam Stockford, Mayor

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Katy Price, City Clerk



# City of Hillsdale

## Agenda Item Summary

**MEETING DATE:** June 3, 2024

**AGENDA ITEM:** Consent

**SUBJECT:** York Use of Park Agreement – Stock’s Park Wedding/Reception

**BACKGROUND:** Michelle Loren, Recreation Director

Chante York has requested use of Mrs. Stock’s Park for a wedding and reception on Saturday, June 1, 2024. A use agreement was drafted and has been approved by the City Attorney. The Use Agreement did not appear in the May 20, 2024 Council packet for approval therefore City Manager David Mackie signed the agreement on behalf of Mayor Stockford. Ratification of signature by the Mayor is requested.

**RECOMMENDATION:**

I recommend Council approve the Park Use Agreement as presented and authorize signatures by the Mayor and Clerk.

**AGREEMENT FOR USE OF PARK  
MRS. STOCK'S PARK**

This Agreement is made and entered between the City of Hillsdale, a Michigan municipal corporation, of Hillsdale, Michigan (City) and Chante York, of 1991 Osseo Rd. S, Osseo, MI 49266 (Renters) this \_\_\_\_ day of May, 2024.

**Preamble**

The City owns, regulates and is responsible for the use, care and maintenance of parks within its corporate boundaries and otherwise under its jurisdiction. Renter is desirous of utilizing Mrs. Stock's Park for and in connection with a wedding ceremony and reception. Approximately 250 people are expected to attend or participate. The event is to take place on Saturday; June 1, 2024 and Renter shall have nonexclusive access to the park commencing at 7:00 a.m. and ending at 11:59 p.m. on that date. Renter shall be solely responsible for the provision of a tent, tables and chairs for the use of attendees and participants at her sole expense. To that end, Renter will be solely responsible for contracting or otherwise providing any tent, tables and chairs that they intend to use. Renter shall also be solely responsible for the provision of any food and drink for her guests' consumption. Renter shall be solely responsible for the quality and safety of each of the foregoing at her sole expense and on the terms and conditions hereinafter set forth:

**Agreement**

1. In consideration of the payment of a Park Usage Fee of \$400.00 and the posting of a \$150.00 damage deposit, receipt of which is hereby acknowledged, City agrees to allow Renter to use Mrs. Stock's Park on a nonexclusive basis on June 1, 2024 commencing at 7:00 a.m. and ending at 11:59 p.m. on that date solely for the purposes and on the terms and conditions stated in the Preamble and herein, all of which the Renter acknowledges, accepts and agrees are binding on her..
2. Renter hereby assumes, agrees to be and shall be solely responsible for the control and supervision of the proposed event and all associated activities within Mrs. Stock's Park during the term of the usage agreement.
3. Renter acknowledges the pristine nature of the park, and the fragility, delicateness, and vulnerability to damage of many of the features within the park, including but not limited to the structures, statuary, flowerbeds, flowers and other plantings within it; Renter assumes responsibility for the protection of such improvements from damage during its presence in the park under the agreement.
4. Renter acknowledges that that there are no restroom facilities at Mrs. Stock's Park other than a single portable unit, and that the City does not and will not provide tents, tables, chairs or other equipment for use by Renters, their agents, servants, employees, guests, invitees, event attendees or participants during the time of the scheduled event. Renter further acknowledges that she, at her sole expense, shall provide additional portable restroom facilities as are necessary to meet the needs of those in attendance, as well as any tents, tables, chairs and related equipment as she may require for use during the scheduled event; provided that no attachments of any facilities, tents or other equipment will be made to any paved surfaces within the park.
5. Renter agrees that she shall, at her sole expense, remove or cause the removal all portable restroom facilities, tents, tables, chairs and other items that he places or causes to be placed in Mrs. Stock's Park as soon as possible following the event but, in no case later than 12:00 p.m. on Sunday, June 2, 2024 Renters further agree that they, at her sole

expense, is and shall be solely responsible and liable for the repair and restoration of any damage caused by her and/or her agents, servants, employees, guests, invitees and event attendees and participants to private or public property, including the park or any part thereof, as well as all costs associated therewith.

6. Renter agrees to and shall, at the conclusion of her event and at her sole expense, clean up and remove or cause the cleanup and removal of all garbage, trash, litter and other items that are placed or left in the park by them, their agents, servants, employees, guests, invitees and event attendees and participants.

- A. Renter shall complete or cause the completion of the cleanup and restoration no later than 12:00 p.m. on Sunday, June 2, 2024 and leave the park in a condition equal to or better than existed immediately prior to her event; provided, that should Renter fail to complete or cause the completion of all such cleanup and restoration as provided herein, the City may, if it so elects, complete the cleanup and restoration at Renter's expense.

- B. In the event the City completes the cleanup and restoration by reason of Renter's failure to do so, Renter agrees and acknowledges her responsibility and liability for the payment of an amount equal to the labor and equipment costs that the City incurs in completing or contracting for the cleanup and restoration of the property to a condition that is equal to that which existed immediately prior to the event, plus an administrative charge of 10%. All such costs and expenses shall be charged against and deducted from the \$150.00 damage deposit that Renter has posted, and in the event such damage deposit is not sufficient to cover all such costs and expenses, Renter hereby agrees to promptly pay any deficiency.

7. Renter represents that the name, address and telephone number of Renter's authorized representatives are as follows:

Chante York

Address: 1991 Osseo Rd. S  
Osseo, MI 49266

Telephone Number: 517-607-6931

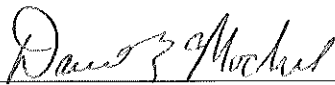
8. At the time of execution of this Agreement and as a condition precedent to its effectiveness, Renter shall provide City with proof of public liability and property damage insurance with a single limit of liability for bodily injury and property damage of not less than One Million and 00/100 (\$1,000,000.00 each incident), with City designated therein as a named insured.
9. Renter agrees to and shall defend, indemnify and hold City harmless from any and all damages, claims, demands, causes of action, lawsuits, attorney fees and related expenses resulting from actual or claimed personal injury, including death, property damage or other damage or loss of any kind or nature that are or are claimed to be a proximate result of the Renters' negligence, gross negligence or intentional acts or omissions and/or the negligence, gross negligence or intentional acts or omissions of their agents, servants, employees, guests, invitees, event attendees or participants that occur because of, during, or that otherwise arise or are claimed to have arisen as a result of Renter's use of such

reserved area and/or the use of any portable restroom facilities, tents, tables, chairs, other equipment, food or drink placed or provided by Renter or any of her agents, servants, employees, guests, invitees, event attendees or participants, whether or not such damages or injuries, including death, are claimed or proven to have been caused in part by the alleged or actual negligence, gross negligence or intentional acts or omissions of Hillsdale, its employees, agents, servants, or representatives; provided, however, that Renters shall not be obligated to indemnify the City of Hillsdale for any damages or injuries, including death, caused by or resulting from the sole negligence, gross negligence or intentional acts or omissions of the City of Hillsdale, its employees, agents, servants, or representatives.

10. Renter further represents and covenant that she does not discriminate against any employee or applicant for employment, and shall not discriminate against any member of the general public that will participate in the event it is staging under the agreement or any other member of the public because of race, color, religion, national origin, age, height, weight, marital status or other legally protected class. It is understood and agreed by and between the parties that breach of the covenant may be regarded as a material breach of the agreement.
11. Renter acknowledges and agrees that all documents she has provided or hereafter provides to City of Hillsdale in connection with or regarding the contract, its performance and compensation are subject to disclosure under the Freedom of Information Act and Renters hereby expressly consent to the City's reproduction and release of such documents, in whole or in part, in response to a Freedom of Information Act request, a court or administrative order, or as the City, in its sole discretion, elects.
12. The party agrees that there are no other representations, inducements, promises or agreements between them, whether oral or written.
13. This Agreement shall be governed and construed in accordance with the laws of the State of Michigan. City and Renters further agree that in the event of legal action arising from or as a result of the Agreement, venue and jurisdiction for such action shall be in the Hillsdale County Circuit Court or in the District Court located within the County of Hillsdale, Michigan, whichever has subject matter jurisdiction over any such dispute.

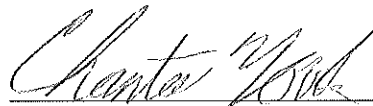
CITY OF HILLSDALE

RENTERS



David Mackie, City Manager

May 29, 2024



Chante York

May 30, 2024



Katy Price, City Clerk

May 29, 2024

Signatures approved for ratification of above agreement by City Council on June 3, 2024.

**CITY OF HILLSDALE**

**RENTER**

\_\_\_\_\_  
Adam Stockford, Mayor  
City of Hillsdale

\_\_\_\_\_  
Chante York

Dated: June \_\_\_\_\_, 2024

Dated: June \_\_\_\_\_, 2024

\_\_\_\_\_  
Katy Price, Clerk  
City of Hillsdale

Dated: June \_\_\_\_\_, 2024

Following are my personal notes regarding the Community Library , Mitchell Library that I believe should have some consideration on the future of the Mitchell Building.

Attached are 3 pages of the original case for support of the Mitchell Public Library, I bring to your attention of page 2 " The Plan". Based on this plan a plan was put forward to establish a funding program and the many benefactors donated in various amounts to start this plan and complete it. Due to a loss of funds the connection of the two buildings could not be done so that was only a future proposal noted on the drawings as well as a elevator.

In 2004 after the new building was completed a agreement apparently was made to allow the Hillsdale County Chamber of Commerce to use the 1<sup>st</sup> floor as their offices and visitor greeting center. In march 2010 the Hillsdale Community Development Committee voted to " DUMP" the Mitchell building apparently they were not capable to maintain the building. In May the City looked to transfer the Mitchell to the Hillsdale County Chamber of Commerce. That was nixed by the HCCC when they realized they did not have funds to make repairs at that time and they moved out to another location.

Apparently during this time period the Library Board did not live up to the Plan and allowed the Mitchell to go into disrepair, roof leaks, heating problems etc.

In early 2011 after disregarding dumping the building by the City council the City Manager found some funds designated for the Mitchell Building allowing for a new roof, HVAC system and exterior Painting. This allowed the Friends of the Mitchell Research Center who had formed a 501 C corporation to help fund there equipment , computers Bookcases etc, to move to the 1<sup>st</sup> floor. No further work was done to the building except some minor work.

This leads to today when there are over 29 items that are urgently needed to keep the building safe for the public use of as was established by the original plan and paid for the benefactors.

Why did the Library Board allow the Mitchell to get into disrepair as they apparently took it upon themselves to dissolve their responsibility as outlined in the plan for the future of the library? Their neglect of the wishes of the benefactors has been inexcusable.

As the members of committee in charge of the "Library" you need to start the renovations to the Mitchell. Note I have suggested getting honest bids so you can adjust your Library budget for coming budget year.

Thank You for attention

Richard D Smith



63 S. Broad Street , Hillsdale

# Mitchell Public Library

## Case for Support

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### BACKGROUND

The Hillsdale community has long valued reading and literature. As early as 1857, J. O. Ames rented books from his personal collection to shoppers at his store. At that time, Hillsdale College had not one central library, but seven different ones for various groups of students with separate reading rooms for boys and girls. Several churches loaned books to children who attended their Sunday schools.

It wasn't until 1879, however, when a group of civic-minded women formed a corporation to circulate good literature, that Hillsdale's first lending library was established. The Ladies Library Association of Hillsdale rented a room above a dry-goods store, sold shares (the equivalent of library cards), and appointed a committee to "meet the needs of all through book selection." At their first annual meeting in March 1880, they reported 79 members and 522 books in their collection. The first librarian was Mrs. Whittier who was Mrs. Charles Mitchell's sister.

When Charles Mitchell died, he bequeathed his spacious three-story home, complete with a ballroom on the third floor, to the city as a public library. In 1906 Mrs. Mitchell died, and the Mitchell's home was remodeled to accommodate library needs. The Ladies Library Association recognized that their organization was no longer needed and decided to disband, giving all of the Association's 2,666 books to the Mitchell Public Library. It was considered to be one of the finest libraries in the state for a community the size of Hillsdale. Since its dedication in 1908, the Mitchell Public Library has expanded resources and programming to reflect the growth and change of its population. It is a treasured landmark and a valued asset among Hillsdale community residents.

### THE NEED

The board and staff of the Mitchell Public Library are dedicated to meeting the library needs of the Hillsdale community by providing access to informational, educational, cultural and recreational materials and services in a variety of formats and technologies. Today the Mitchell Public Library serves approximately 13,000 people living in the city of Hillsdale and in Hillsdale, Cambria and Jefferson townships. Its collection totals more than 30,000 books, subscriptions, books-on-tape, videos and other resources. In 1997, the library circulated nearly 67,000 items, or 5.3 items for every person in its service area. Children's circulation accounted for one-third of the items circulated, with 1,100 children participating in various children's programs.

Growth of the Hillsdale area and the expansion of library services to the surrounding townships have resulted in an increased need for library resources and programs. While some modifications to the current facility have allowed for a modest increase in resources over the years, the constraints of this historical structure prevent additional growth. Currently, the main part of the collection is housed on the first floor, with children's resources and the local history and genealogy collections located on the second floor. Part of the second floor and the entire third floor are unusable because they cannot support the weight of large book collections. In addition, there is no elevator to the upper floors, making them inaccessible to many residents.

In addition to lack of space, the building's age and configuration prevent easy installation of new technology. At present only two computers set up for Internet access are available for public use. The children's area has four computers that feature educational software.

Though every inch of the first floor space has been maximized for resources, staff members must remove older books from the shelves to make room for new publications. As a result, there is very little space left for quiet reading and study or for staff to complete their work. A table and chairs in the periodicals area serve for both quiet reading and study, and there is no room for additional seating or study carrels. Staff work is completed in a confined space near the circulation desk.

Over the years, the Mitchell Public Library board and staff have done their best to expand programs to keep up with the changing needs of a growing population. However, programming options are severely restricted by space constraints. Current programming is minimal because there are no large, easily accessible areas within the building. Programs, such as book discussions, a "Meet the Author" series, children's activities, art demonstrations and exhibits, and cultural events, that are commonplace in many Michigan libraries are not possible within the confines of the current facility.

Given accepted library space standards, the Mitchell Public Library requires another 6,000 square feet just to accommodate current needs! Projecting steady population growth over the next 20 years, the library will need a minimum of 14,000 square feet to provide adequate resources, programs and services for the Hillsdale area.

## THE PLAN

The Mitchell Public Library board and staff and city officials have carefully considered the library needs of area residents and have determined that the Hillsdale community needs a larger facility. For that reason, the library board has recommended a plan to connect the current facility to the building next door. The adjacent building would be renovated to provide enhanced program, service and storage space as well as greater educational and recreational opportunities for the entire community. The expanded design would facilitate the potential accommodation of many new services as they are needed, as well as the development and use of computerized networks and electronic resources. The exterior of the additional space would reflect the cherished traditional style of the current library.

The existing library would be reconfigured to provide additional programming space and a community meeting room, and to house the library's historical and genealogical collections. All floors would be accessible via elevator.

The newly expanded facility would offer a comfortable, attractive and friendly atmosphere that would invite users to enter and take advantage of the services and resources available. The interior design would be open with a minimum of interior walls, but would discretely utilize space, shelving and furniture to establish different areas within the library. The renovated facility is projected to meet community needs well into the next century. The estimated cost of the new facility is \$4 million.



## PROJECT COSTS

Site preparation		\$25,000
Renovation		\$2,540,000
Equipment/furnishings		\$350,000
Technology		\$200,000
Professional fees		\$175,000
Opening Day Collection		\$100,000
Contingency		\$500,000
Campaign costs		\$110,000
	Sub-total	\$4,000,000
Library bequest		\$1,000,000
	Total	\$3,000,000

To meet the anticipated increase in operational cost for the new facility and to create a more equitable method of funding the library, the board and staff are working with the city of Hillsdale and Hillsdale, Jefferson and Cambria townships to establish a district library. At present, the library contracts with the surrounding townships to provide library services to township residents. Today 36% of the library's service population lives outside the city limits and they pay 12% of the cost to operate the library. City residents fund 79% of the library budget. (State funding accounts for the remaining nine percent.) The library board is comprised entirely of city residents.

A district library would serve the same population but would receive funding, based on the state-equalized value (SEV), from each household in the city and three townships. Residents of the city and townships would be asked to approve approximately one mill for operational funding in a vote scheduled for August 2000. The district library's governing board would comprise representatives of the city and each township.

## THE CHALLENGE

Library leadership has proposed a funding plan for the new library that calls for raising \$1.8 million in a community-wide capital campaign and a \$1.2 million bond proposal to provide the additional capital funding needed. Individuals, families, businesses and local and regional foundations would be asked to support the library expansion. A bequest to the library, worth approximately \$1 million, has been designated for the new library.

While library leadership fully recognizes the immediate and long-term benefits which would accrue from a new library, it also recognizes the impact a \$1.8 million capital campaign will have on the community. Understanding the need to carefully consider this matter, it is nevertheless important that the board and staff move forward. As a result, before making a final decision, library leadership is seeking input from the community to determine how it ranks the importance of an expanded library and where such a project fits in relation to other community priorities.

*Will the community and business leadership of Hillsdale place the need for an expanded library high enough on its priority list to make it a reality?*

**City of Hillsdale  
Agenda Item Summary**

**Meeting Date:**           **June 3, 2024**

**Agenda Item:**           **Communications**

**SUBJECT:**               **July 3<sup>rd</sup> Independence Day Parade**

**BACKGROUND PROVIDED BY STAFF: Sam Fry, (Economic Development Coordinator)**

We're excited to announce that registration for the City of Hillsdale's Independence Day Parade at 6 p.m. Wednesday, July 3<sup>rd</sup>, is now open. Whether you're representing a local civic or religious organization, school, business, float, marching band or other, we invite you to help us celebrate America's 248<sup>th</sup> birthday. Let's make this year's parade one to remember.

The registration form and rules and regulations are attached. Paper copies of the registration form are available at the City Clerk's Office.

Completed registration forms can be emailed to [sfry@cityofhillsdale.org](mailto:sfry@cityofhillsdale.org) or dropped off at the City Clerk's Office.

## **City of Hillsdale's Independence Day Parade 2024 Parade Rules and Regulations & Safety Guidelines**

1. All entries must be registered to participate. The City of Hillsdale reserves the right to refuse any entry that is not appropriate, in good taste, or not in the best interest of the parade.
2. Drivers of an entry must have a valid driver's license and be at least 18 years of age. Please have your driver's license with you on the day of the parade, as parade officials may be checking.
3. No sirens or horns – Please refrain from using them for this parade as it will compete with the musical entries and concern has been expressed that it scares some small children and animals in the parade, which could endanger bystanders.
4. Equestrian and animal entries must provide equipment and personnel to clean up after the animals.
5. All parade participants are required to conduct themselves in such a manner as to not infringe on the rights of those individuals that live in or along the parade route and staging area. This also applies to not infringing on the rights of the other participants as well.
6. Please clean up after yourself. We want Hillsdale to be a clean city for our community and visitors to enjoy. Be safe and have fun in the parade!

### **SAFETY REQUIREMENTS:**

1. No objects, including candy, flyers, or party favors, may be thrown from any entry or by any participants in the parade, which includes along the parade route and in the staging area. Objects may be distributed, but must be passed out by hand.
2. Walking entries must be in a group and stay together.
3. There will be no live fires, fireworks, or open flames on any float.
4. There are to be no vision obstructions to tow vehicles. An observer other than the driver is recommended with all towed entries.
6. Float riders are only permitted to ride on the float during the parade. Load onto the float at the staging area and then unload back at the staging area.
7. Alcoholic beverages are not allowed in the staging area, during the parade, or when unloading. Intoxication is not allowed and will be handled by the proper authorities.
8. No smoking near or on any entries.

Failure to comply or a violation of any of these rules or safety requirements can result in you being ineligible to be in the parade.

## City of Hillsdale's Independence Day Parade 2024 Parade Registration Form

Parade is Wednesday, July 3<sup>rd</sup>, 2024 at 6:00 PM. Line up for the parade begins at 5:00 PM at the Midtown Parking Lot. Please don't be late to check in!

Business, Organization, Group, or Family Name: \_\_\_\_\_

Contact (Responsible Party): \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email: \_\_\_\_\_

### Category (*Please check all that apply*):

- Float
- Marching Band
- Musical Group
- Veteran/Military Unit
- Civic/Religious Organization
- Animal – List Type of Animal(s) \_\_\_\_\_
- Individual/Family

By signing below, I attest that I have read the parade rules and regulations and safety guidelines and will abide by them.

Responsible Party Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Completed registration forms may be emailed to [sfry@cityofhillsdale.org](mailto:sfry@cityofhillsdale.org) or  
dropped off at: 97 N. Broad Street, Hillsdale, MI 49242.  
Questions? Call 517-437-6426.

Thank you for joining our parade!

# **City of Hillsdale**

## **Agenda Item Summary**

**MEETING DATE:** June 3, 2024

**AGENDA ITEM #:** Old Business

**SUBJECT:** AMP NEER DG Michigan Solar Project Resolution and Contract

**BACKGROUND PROVIDED BY STAFF:** David Mackie, BPU Director

### **Project Background:**

Carryover from May 20<sup>th</sup> meeting. The Michigan South Central Power Agency (MSCPA) with the assistance of the American Municipal Power (AMP) have been working on a joint solar project that will be located in the communities of Coldwater and Marshall, MI. The project will consist of 9.75 MW of capacity and energy that will be split accordingly: Clinton - .7MW, Coldwater – 3.6MW, Hillsdale – 1.2 MW and Marshall – 4.75 MW. The base price of the capacity and energy is \$68.75 / MWh, which is reasonable based on current market rates. The project will go towards our upcoming State of Michigan green energy requirements.

Attached is the project resolution and AMP Contract No. C-12-2005-4628 for your review. The BPU Board and staff recommend the City Council approve both documents. The documents have been reviewed and approved, as to form, by the City Attorney.

### **RECOMMENDATION:**

City Council approve the attached NEER DG Michigan Solar Project resolution and Contract No. C-12-2005-4628 for 1.2 MW of capacity and associated energy.

**CITY OF HILLSDALE, MICHIGAN**  
**NEER DG MICHIGAN SOLAR SCHEDULE TO**  
**AMERICAN MUNICIPAL POWER, INC.**  
**AND**  
**VILLAGE OF HILLSDALE, MICHIGAN**  
**MASTER SERVICES AGREEMENT (AMP CONTRACT NO. C-12-2005-4628)**

WHEREAS, the City of Hillsdale, Michigan (“Municipality”) and American Municipal Power, Inc., (“AMP”) have entered into a Master Services Agreement (“MSA”) under which certain services may be provided, pursuant to schedules entered into between Municipality and AMP; and

WHEREAS, AMP will enter duplicate power purchase agreements (collectively the “NEER DG Michigan Solar PPA”) with DG Coldwater MI, LLC and DG Marshall, MI, LLC (together, the “Developer”) under the terms of which AMP will purchase and Developer will supply and sell up to 9.75 MWac of capacity and associated energy from the NEER DG Michigan solar generation projects located in Coldwater and Marshall, Michigan (collectively, the “NEER DG Michigan Solar Project”) for a period of up to thirty-five (35) years; and

WHEREAS, the NEER DG Michigan Solar PPA contemplates that AMP may prepay a portion of AMP's obligations to purchase energy, capacity and environmental attributes at some point during the term of the PPA and would finance the prepayment on behalf of Municipalities to allow AMP to offer the capacity, energy and environmental attributes derived from the NEER DG Michigan Solar PPA to Municipalities at an economical price;

WHEREAS, the NEER DG Michigan Solar PPA provides, among other things, an opportunity for Municipality to receive from AMP reliable, economic, solar-generated capacity, energy and renewable attributes through this schedule to the MSA (the “NEER DG Michigan Solar Schedule”).

**SECTION 1 - TERM**

The term of this NEER DG Michigan Solar Schedule shall be effective as of the Commercial Operation Date, as defined in the NEER DG Michigan Solar PPA, and shall thereafter be coterminous with the same, for a twenty-five (25) year term (the “Term”); provided, however, that Municipality’s obligation to purchase and AMP’s obligation to deliver capacity, energy and renewable attributes pursuant to this NEER DG Michigan Solar Schedule are both contingent on Developer’s performance pursuant to the NEER DG Michigan Solar PPA.

## **SECTION 2 - SERVICES**

AMP agrees to procure as Seller, pursuant to (and its obligations hereunder are specifically dependent upon) the NEER DG Michigan Solar PPA, output up to approximately 9.75 MWac of capacity, associated energy (“MWh”), and renewable attributes for the benefit of certain of AMP’s Members, including Municipality (the “Contract Amount”). Municipality agrees to take and pay for such capacity, energy and renewable attributes on a *pro rata* basis where and as available pursuant to the NEER DG Michigan Solar NEER DG Michigan Solar PPA. Such *pro rata* amounts will be determined by multiplying Municipality’s percentage Contract Amount, as set forth on Exhibit B hereto, times the actual capacity, energy and renewable attributes available from time to time under the NEER DG Michigan Solar PPA (as so determined, Municipality’s “Share”).

AMP is authorized and requested on behalf of Municipality to explore an arrangement whereby AMP may prepay all or a portion of AMP’s obligations to purchase energy, capacity and environmental attributes at some point during the term of the NEER DG Michigan Solar PPA and finance the prepayment on behalf of Municipality through the issuance of bonds in order to achieve additional savings on the capacity, energy and environmental attributes derived from the NEER DG Michigan Solar PPA that AMP can pass through to Municipality (“Prepay Agreement”). In the event that AMP presents and Municipality directs AMP to enter into a Prepay Agreement, AMP may exercise the Limited Assignment Right in the NEER DG Michigan Solar PPA, enter into a Prepay Agreement with a third party and finance the cost of any such prepayment amount through issuance of bonds. Upon authorizing AMP to enter into a Prepay Agreement, Municipality agrees to take such actions necessary to effectuate the Prepay Agreement and the economic benefit created thereby in a timely manner, which may include, but are not limited to:

- A. Enter into a power sales contract that maintains the respective rights and obligations as set forth herein but also recognizes that in order to enter into a Prepay Agreement and finance the same, AMP must comply with the requirements of each Trust indenture, the NEER DG Michigan Solar PPA, other related agreements and thus, Municipality agrees that such power sales contract will be made subject to the terms and provisions of each such AMP obligation;
- B. Obtain all approvals, consents or authorizations of, or registrations or filings with, any governmental or public agency, authority or person required in connection with the execution, delivery and performance of the Prepay Agreement;
- C. Take all actions necessary to enable AMP to issue and maintain bonds as tax exempt obligations to finance the Prepay Agreement, including but not limited to (a) delivering, prior to issuance of any tax exempt obligations, executed certificates relating to the tax requirements applicable to tax exempt obligations, (b) providing to AMP periodic reports after the issuance of any tax exempt obligations regarding the covenants, and (c) represent that at least

- ninety percent (90%) of the energy delivered will be furnished to retail customers located in the service area of Municipality;
- D. Provide a legal opinion that Municipality has the full legal right and authority to enter into a power sales contract and carry out its obligations thereunder; and,
  - E. Agree that the power sales contract prohibits termination while any financing of prepayment obligations remains outstanding or in a manner that requires AMP to settle any mark-to-market obligations under the NEER DG Michigan Solar PPA without passing the entire cost of such mark-to-market obligations to Municipalities.

AMP's execution of a Prepay Agreement is contingent upon Municipality's completion of all actions required to effectuate the Prepay Agreement.

### **SECTION 3 - DELIVERY POINTS**

The Delivery Point(s) for this NEER DG Michigan Solar Schedule shall be the "Delivery Point" as defined in the NEER DG Michigan Solar PPA - unless the same is modified in writing by the parties. There may also be a Secondary Delivery Point, or Points of Delivery. Municipality may change the Secondary Delivery Point(s) set forth on Exhibit D with AMP's consent, such consent not to be unreasonably withheld, provided that transmission to any modified Secondary Delivery Point shall be pursuant to appropriate Federal Energy Regulatory Commission ("FERC") tariffs at Municipality's expense, including the costs of any/all required ancillary services.

### **SECTION 4 - SCHEDULING**

- A. AMP shall cooperate with Municipality to schedule the capacity and energy to a delivery point as directed by the Municipality.
- B. Notwithstanding any other provision of this NEER DG Michigan Solar Schedule and the MSA, Municipality shall, when available, take and pay for Municipality's Share.

### **SECTION 5 - DEPENDENCE ON NEER DG MICHIGAN SOLAR PPA**

Municipality recognizes that AMP's ability to supply solar-generated capacity, energy and renewable attributes under this NEER DG Michigan Solar Schedule is dependent upon AMP's ability to arrange for the same pursuant to the NEER DG Michigan Solar PPA. Additionally, Municipality recognizes that AMP entered into the NEER DG Michigan Solar PPA primarily for the benefit of Municipality and the other Members of AMP and that AMP, pursuant to the NEER DG Michigan Solar PPA, has certain rights as well as certain obligations. Accordingly, Municipality warrants to cooperate with AMP in such a manner as to facilitate AMP's performance of its obligations thereunder and releases AMP from any liability due to Developer's failure to perform.



## **SECTION 6 - RATES, CHARGES AND BILLING**

Municipality shall be charged and billed by AMP, in accordance with Section 7 of the Master Services Agreement, for all costs incurred in providing the energy, capacity and environmental attributes from the NEER DG Michigan Solar Project, including the following:

A. Capacity, energy and renewable attributes made available pursuant to this NEER DG Michigan Solar Schedule shall be: 1) the base rates specified in the NEER DG Michigan Solar PPA (such rate to be \$68.75/MWh) for the Term, as shown on Exhibit A.

B. The net of the following costs shall be included as a component of a uniform rate adjustment to be charged hereunder for energy delivered or made available to Municipality: any ancillary service, congestion and marginal loss charges by MISO or any other applicable Regional Transmission Organization (“RTO”), an appropriate allocation of metering and other common costs of AMP reasonably allocable to the NEER DG Michigan Solar Schedule in the rates set forth on Exhibit A (“Rate Adjustment”).

C. Municipality shall also be responsible for any additional ancillary service, congestion or marginal loss charges to its Secondary Delivery Point.

D. In addition to the other compensation to be paid to AMP pursuant to this NEER DG Michigan Solar Schedule, Municipality shall also pay the AMP Energy Control Center Charge and the Service Fee B, as described in the MSA (currently at a rate of \$0.00058/kWh for Service Fee B).

## **SECTION 7 – RENEWABLE ENERGY CREDITS**

All Environmental Attributes available to AMP under the NEER DG Michigan Solar PPA may be monetized by AMP at Municipality’s direction and credited *pro rata*, to the Municipality. Such *pro rata* amounts to be determined by multiplying the Municipality’s percentage Contract Amount times the actual Environmental Attributes available to AMP from time to time under the NEER DG Michigan Solar PPA. Alternatively, in the event that Municipality wishes to represent the energy supplied hereunder as “renewable”, at the direction of Municipality, AMP will directly credit or retire the Environmental Attributes or like environmental credits.

Municipality’s election of actions to be taken in regard to Municipality’s pro rata share of the Environmental Attributes shall be shown on Exhibit C. Municipality may change its election at any point during the Term by providing written notice to AMP.

This NEER DG Michigan Solar Schedule is signed below by each party's authorized representative.

**CITY OF HILLSDALE, MICHIGAN**

**BY:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**Municipality's Legal Counsel**

**AMERICAN MUNICIPAL POWER, INC.**

**BY:** \_\_\_\_\_

**Jolene M. Thompson  
President/CEO**

**DATE:** \_\_\_\_\_

**APPROVED AS TO FORM:**

**BY:** \_\_\_\_\_

**Lisa G. McAlister  
SVP and General Counsel**

**EXHIBIT A**

**RATE SCHEDULE FOR SOLAR ENERGY**

**NEER DG Michigan Solar 2025 Example Rate**

Base Energy, Capacity and Environmental Attributes Rate = \$68.75 / MWh

MISO Operating Reserves = \$0.75 / MWh

AMP Energy Control Center charge = \$0.75/ MWh

Final Project Energy Rate (example) - \$70.25 / MWh

Service Fee B = \$0.58/ MWh

Interconnection costs attributable to host-side of point of interconnection: TBD

**EXHIBIT B****Capacity Schedule**

<b>Member</b>	<b>Contract Amount (in MW)</b>
Clinton, MI	0.720
Coldwater, MI	3.598
Hillsdale, MI	1.295
Marshall, MI	4.137
<b>Total</b>	<b>9.75</b>

**EXHIBIT C**

**Environmental Attributes**

For the years 202\_ through 20\_, Municipality elects the following actions be taken in regard of the Municipality's pro-rata share of Environmental Attributes available under the NEER DG Michigan Solar PPA:

\_\_\_\_\_ Municipality requests that AMP sell Municipality's pro-rata share of Environmental Attributes and return proceeds of sale to Municipality.

\_\_\_\_\_ Municipality requests that AMP credit Municipality's pro-rata share of Environmental Attributes to Municipality's MIRECS account.

**CITY OF HILLSDALE, MICHIGAN**

**BY:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**EXHIBIT D**  
**SECONDARY DELIVERY POINTS**

**[TO COME]**

4859-2761-2075, v. 3

**CITY OF HILLSDALE, MICHIGAN**

**RESOLUTION NO.** \_\_\_\_\_

**TO APPROVE THE FORM AND AUTHORIZE THE EXECUTION OF  
NEER DG MICHIGAN SOLAR SCHEDULE WITH  
AMERICAN MUNICIPAL POWER, INC.  
AND TAKING OF OTHER ACTIONS IN CONNECTION THEREWITH**

WHEREAS, the City of Hillsdale, Michigan (“Municipality”) owns and operates an electric utility system for the sale of electric capacity and associated energy for the benefit of its customers; and

WHEREAS, in order to satisfy the electric capacity and energy requirements of its electric utility system, Municipality has heretofore purchased, or desires to purchase in the future, economical, reliable and environmentally sound capacity and energy and related services from, or arranged by, American Municipal Power, Inc. (“AMP”), of which Municipality is a Member; and

WHEREAS, AMP is a nonprofit corporation, organized to own and operate facilities, or to provide otherwise, for the generation, transmission or distribution of electric capacity and energy, or any combination thereof, and to furnish technical services on a cooperative, nonprofit basis, for the mutual benefit of AMP members (“Members”), such Members, including Municipality, being political subdivisions that operate, or whose members operate, municipal electric utility systems; and

WHEREAS, Municipality, acting individually, and through AMP with other political subdivisions of this and other states that own and operate electric utility systems jointly, endeavors to arrange for reliable, environmentally sound and reasonably priced supplies of electric capacity and energy and related services for ultimate delivery to its customers; and

WHEREAS, it is efficient and economical to act jointly in such regard; and

WHEREAS, Municipality has previously entered into a Master Services Agreement with AMP, AMP Contract No. C-12-2005-4628 (the “MSA”), which contemplates that Municipality may enter into various schedules for the provision of capacity and associated energy and related services from AMP to Municipality; and

WHEREAS, certain Members, including Municipality, have determined that they can utilize additional sources of reliable and economical solar-generated electric capacity and energy on a long-term basis, and have requested that AMP arrange for the same by acquiring interests through a purchased power agreement (“PPA”) in certain solar energy facilities; and

WHEREAS, in furtherance of this purpose, AMP has entered into duplicate purchase power agreements (collectively, the “NEER DG Michigan Solar PPA”) with DG Coldwater MI, LLC and DG Marshall, MI, LLC (collectively, the “Developer”) under the terms of which AMP will purchase and Developer will supply and sell up to 9.75 MWac of capacity and associated energy and environmental attributes from the NEER DG Michigan solar generation projects located in Coldwater and Marshall, Michigan (collectively, “NEER DG Michigan Solar Project”) for a period of up to thirty-five (35) years; and

WHEREAS, it is necessary and desirable for Municipality to enter into a schedule to the MSA to provide for an additional source of capacity, energy and environmental attributes; and

WHEREAS, through approval and execution of the NEER DG Michigan Solar Schedule authorized below, Members now have the right, but not the obligation, to authorize and request AMP to acquire capacity and energy through the NEER DG Michigan Solar PPA; and

WHEREAS, prior to the adoption of this [Resolution](#) AMP has (i) informed Municipality of the terms of the NEER DG Michigan Solar Schedule; (ii) provided Municipality the opportunity to review the anticipated form of the NEER DG Michigan Solar PPA; and (iii) offered representatives of Municipality the opportunity to ask such questions, review data and reports, conduct inspections and otherwise perform such investigations with respect to, as applicable, the acquisition of capacity and energy and the terms and conditions of the NEER DG Michigan Solar Schedule authorized below as Municipality deems necessary or appropriate in connection herewith; and

WHEREAS, Municipality requests and authorizes AMP to explore an arrangement whereby AMP may prepay all or a portion of AMP's obligations to purchase energy, capacity and environmental attributes at some point during the term of the NEER DG Michigan Solar PPA and finance the prepayment on behalf of Municipality through the issuance of bonds by AMP in order to achieve additional savings on the capacity, energy and environmental attributes derived from the NEER DG Michigan Solar PPA that AMP can pass through to Municipality (“Prepay Agreement”) subject to the additional requirements set forth in the NEER DG Michigan Solar Schedule.

WHEREAS, after due consideration, Municipality has determined it is reasonable and in its best interests to proceed as authorized herein below and requests and authorizes AMP to acquire capacity and energy from the Developer upon the terms and conditions set forth in the NEER DG Michigan Solar PPA.



NOW, THEREFORE, BE IT **RESOLVED** BY THE COUNCIL OF THE CITY OF MARSHALL, MICHIGAN:

SECTION 1. That the NEER DG Michigan Solar Schedule between Municipality and AMP, substantially in the form attached hereto or on file with the Clerk, including Exhibits thereto, is approved, and the Authorized Representative of Municipality, identified below, is hereby authorized to execute and deliver the NEER DG Michigan Solar Schedule with such changes as the Authorized Representative may approve as neither inconsistent with this **Resolution** nor materially detrimental to the Municipality, his or her execution of the NEER DG Michigan Solar Schedule to be conclusive evidence of such approval. For purposes of this **Resolution**, Municipality's Authorized Representative is: David Mackie.

SECTION 2. That the Authorized Representative is hereby authorized to (i) acquire under the NEER DG Michigan Solar Schedule, authorized above, a Contract Amount as defined in that Schedule of up to 1295 kW, without bid, and (ii) make any determinations and approvals required thereunder, if any, as the Authorized Representative shall deem necessary and advisable.

SECTION 3. If any section, subsection, paragraph, clause or provision or any part thereof of this **Resolution** shall be finally adjudicated by a court of competent jurisdiction to be invalid, the remainder of this **Resolution** shall be unaffected by such adjudication and all the remaining provisions of this **Resolution** shall remain in full force and effect as though such section, subsection, paragraph, clause or provision or any part thereof so adjudicated to be invalid had not, to the extent of such invalidity, been included herein.

SECTION 4. That this **Resolution** shall take effect at the earliest date allowed by law.

SECTION 5. That it is found and determined that all formal actions of this Council/Board concerning and relating to the passage of this **Resolution** were taken in conformance with applicable open meetings laws and that all deliberations of this **Council/Board** and of any committees that resulted in those formal actions were in compliance with all legal requirements including any applicable open meetings requirements.

4866-5506-1931, v. 2

Approved at a regular meeting of the Council of the City of Hillsdale held on the 3rd day of June, 2024.

\_\_\_\_\_  
By: Adam L. Stockford, Mayor

\_\_\_\_\_  
By: Katy Price, City Clerk

**City of Hillsdale  
Agenda Item Summary**

**Meeting Date:**           **June 3, 2024**

**Agenda Item #:**       **New Business**

**SUBJECT:**           **Budget Amendments for the FY2024 Budget**

**BACKGROUND PROVIDED BY STAFF**

The Uniform Budget and Accounting Act of 1968, as amended, requires the City to make amendments to the budget when appropriations exceed the current budget. These amendments must be approved by the City Council. This is also a great opportunity for Council to review the types of items that may impact the budget.

In the General Fund, the City Council adopts a budget for each department, so the amendments address any budget needs by department, rather than by fund total. For all non-General Funds, a budget amendment is only necessary if the City finds the total fund appropriation will exceed the budget adopted by Council.

**RECOMMENDATION:**

City staff recommends City Council approve the budget resolution.

Attachment  
6/3/2024  
Fiscal Year 2023-2024 Proposed Budget Amendments

**General Fund (Fund 101)**

<u>Summary</u>	<u>Current Budget</u>	<u>Proposed Budget Amendment</u>	<u>New Budget</u>
Revenues	5,304,828	74,492	5,379,320
Expenditures:	8,518,843	335,768	8,854,611
<b>Excess Revenues/(Expenditures)</b>	<b>(3,214,015)</b>	<b>(261,276)</b>	<b>(3,475,291)</b>
<b>Beginning Fund Balance 6/30/2023</b>	<b>4,626,826</b>		<b>4,626,826</b>
<b>Ending Fund Balance 6/30/2024 (budget)</b>	<b>1,412,811</b>	<b>(261,276)</b>	<b>1,151,535</b>

Detail

	Increase	Decrease
<b>Revenue:</b>		
101-000.000-665.000	74,492	
<b>Expenditure:</b>		
101-172.000-715.000	3,729	
101-191.000-715.000	1,238	
101-215.000-715.000	3,093	
101-257.000-715.000	14,695	
101-270.000-715.000	257	
101-301.000-715.000	48,457	
101-336.000-715.000	18,914	
101-441.000-715.000	11,557	
101-447.000-715.000	13,208	
101-728.000-715.000	729	
<b>Expenditure:</b>		
101-101.000-702.000	1,670	
101-101.000-717.000	4	
101-101.000-720.000	128	
101-101.000-810.000	539	
<b>Expenditure:</b>		
101-172.000-702.000	7,347	
101-172.000-716.000	3,923	
101-101.000-717.000	172	
101-101.000-720.000	31	
101-101.000-810.000	405	
<b>Expenditure:</b>		
101-191.000-801.000	18,196	
<b>Expenditure:</b>		
101-262.000-726.000	458	
<b>Expenditure:</b>		
101-270.000-702.000	2,273	
101-270.000-716.000	1,049	
101-270.000-720.000	8	
101-270.000-810.000	244	

Attachment  
6/3/2024  
Fiscal Year 2023-2024 Proposed Budget Amendments

<b>Expenditure:</b>		<b>Increase Fire Department Budget to Account for Higher Personnel Costs, Dues &amp; Subscriptions, and Repair Costs</b>	
101-336.000-716.000	Retirement		15,589
101-336.000-720.000	Employer's FICA		2,935
101-336.000-810.000	Dues & Subscriptions		1,080
101-336.000-930.000	Repairs & Maintenance		11,717
<b>Expenditure:</b>		<b>Increase Public Services Department Expenditure Budget to Account for Higher Personnel Costs and Higher Contractual Services Costs Due to Brush Grinding Quotes Coming in Higher than Budgeted</b>	
101-441.000-702.000	Wages		55,267
101-441.000-716.000	Retirement		9,260
101-441.000-717.000	Worker's Compensation		846
101-441.000-720.000	Employer's FICA		3,360
101-441.000-801.000	Contractual Services		31,500
101-441.000-810.000	Dues & Subscriptions		1,458
<b>Expenditure:</b>		<b>Increase Street Lighting Department Expenditure Budget to Account for Higher Utility Costs</b>	
101-448.000-920.202	Utilities - Major Streets		1,977
<b>Expenditure:</b>		<b>Increase Airport Department Expenditure Budget to Account for Higher Personnel, Fuel, and Maintenance Costs</b>	
101-595.000-702.000	Wages		23,116
101-595.000-716.000	Retirement		1,163
101-595.000-720.000	Employer's FICA		1,764
101-595.000-740.000	Fuel & Lubricants		2,780
101-595.000-930.000	Repairs & Maintenance		8,348
<b>Expenditure:</b>		<b>Increase Transfers to Other Funds Department to Increase Contribution to Recreation Fund to Cover Higher Personnel Costs</b>	
101-965.000-995.208	Transfer Out - Recreation		11,284

**Recreation Fund (Fund 208)**

<u>Summary</u>	<u>Current Budget</u>	<u>Proposed Budget Amendment</u>	<u>New Budget</u>
Revenues:	160,991	14,870	175,861
Expenditures:	160,991	17,323	178,314
<b>Excess Revenues/(Expenditures)</b>	-	<b>(2,453)</b>	<b>(2,453)</b>
<b>Beginning Fund Balance 6/30/2023 (estimate)</b>	<b>2,453</b>		<b>2,453</b>
<b>Ending Fund Balance 6/30/2024 (budget)</b>	<b>2,453</b>	<b>(2,453)</b>	-

**Detail**

	Increase	Decrease
<b>Revenue:</b>		
<b>Increase Revenue Budget for Unbudgeted Contributions &amp; Donations &amp; Additional General Fund Transfer</b>		
208-000.000-675.000	3,586	
208-000.000-699.101	11,284	
<b>Expenditure:</b>		
<b>Increase Expenditure Budget for Higher Personnel Costs</b>		
208-751.000-702.000	10,909	
208-751.000-715.000	2,448	

Attachment  
6/3/2024  
Fiscal Year 2023-2024 Proposed Budget Amendments

208-751.000-716.000	Retirement	2,686
208-751.000-717.000	Workers' Compensation	152
208-751.000-720.000	Employer's FICA	1,128

**Contributions & Donations Fund (Fund 252)**

		<u>Current Budget</u>	<u>Proposed Budget Amendment</u>	<u>New Budget</u>
<b>Summary</b>				
Revenues:		25,469	31	25,500
Expenditures:		25,000	279	25,279
<b>Excess Revenues/(Expenditures)</b>		<b>469</b>	<b>(248)</b>	<b>221</b>
<b>Beginning Fund Balance 6/30/2023 (estimate)</b>		<b>0</b>		<b>0</b>
<b>Ending Fund Balance 6/30/2024 (budget)</b>		<b>469</b>	<b>(248)</b>	<b>221</b>
<b>Detail</b>		<b>Increase</b>	<b>Decrease</b>	
Revenue:	Increase Revenue Budget for Higher Interest Earned			
252-000.000-665.000	Interest	31		
Expenditure:	Increase Expenditure Budget for Assorted Park Improvements			
252-175.000-726.000	Supplies		279	

**ARPA (Fund 287)**

		<u>Current Budget</u>	<u>Proposed Budget Amendment</u>	<u>New Budget</u>
<b>Summary</b>				
Revenues:		95,500	-	95,500
Expenditures:		95,000	1,252	96,252
<b>Excess Revenues/(Expenditures)</b>		<b>500</b>	<b>(1,252)</b>	<b>(752)</b>
<b>Beginning Fund Balance 6/30/2023 (estimated)</b>		<b>4,320</b>		<b>4,320</b>
<b>Ending Fund Balance 6/30/2024 (budget)</b>		<b>4,820</b>	<b>(1,252)</b>	<b>3,568</b>
<b>Detail</b>				
Expenditure:	Increase Expenditure Budget to Account for Unbudgeted Contractual Services Expenses			
287-447.000-801.000	Contractual Services		1,252	

**Fields of Dreams (Fund 408)**

		<u>Current Budget</u>	<u>Proposed Budget Amendment</u>	<u>New Budget</u>
<b>Summary</b>				
Revenues		5,000	12,140	17,140
Expenditures:		2,500	15,567	18,067
<b>Excess Revenues/(Expenditures)</b>		<b>2,500</b>	<b>(3,427)</b>	<b>(927)</b>
<b>Beginning Fund Balance 6/30/2023</b>		<b>5,604</b>		<b>5,604</b>

Attachment  
6/3/2024  
Fiscal Year 2023-2024 Proposed Budget Amendments

<b>Ending Fund Balance 6/30/2024 (budget)</b>	<b>8,104</b>	<b>(3,427)</b>	<b>4,677</b>
 <b>Detail</b>			
<b>Revenue:</b>			
408-000.000-665.000	Interest	201	
408-000.000-675.000	Contributions & Donations	11,939	
	<b>Increase Fields of Dreams revenue budget due to a contributions and donations received, and higher interest</b>		
<b>Expenditure:</b>			
408-751.000-801.000	Contractual Services	3,265	
408-900.000-970.000	Capital Outlay	12,302	
	<b>Increase Fields of Dreams expenditure budget to reflect work performed as a result of contributions and donations received</b>		

CITY OF HILLSDALE, MICHIGAN  
RESOLUTION NO. \_\_\_\_\_  
**AMENDED GENERAL APPROPRIATION ACT RESOLUTION**  
**July 1, 2023 – June 30, 2024**

A RESOLUTION TO AMEND THE FISCAL YEAR 2024 BUDGET

WHEREAS, City Council approved the General Appropriation Act Resolution when the FY24 budget was approved in May of 2023;

WHEREAS, pursuant to the Uniform Budgeting and Accounting Act of 1968, as amended, the legislative body shall adopt a balanced budget including all supplemental appropriation approvals; and

WHEREAS, pursuant to the Uniform Budgeting and Accounting Act of 1968, as amended, a balanced budget is defined as estimated total expenditures including an accrued deficit shall not exceed estimated total revenues including a surplus;

NOW, THEREFORE, BE IT RESOLVED that the revenues and expenditures for the fiscal year, commencing July 1, 2023, and ending June 30, 2024, are hereby amended on a departmental and fund total basis as follows:

	<b>Revenues</b>	<b>Expenditures</b>
General Fund (Fund 101)	74,492	335,768
Recreation Fund (Fund 208)	14,870	17,323
Contributions & Donations (Fund 252)	31	279
ARPA (Fund 287)	-	1,252
Field of Dreams (Fund 408)	12,140	15,567

PASSED IN OPEN COUNCIL MEETING THIS 3RD DAY OF JUNE, 2024.

\_\_\_\_\_  
Adam L. Stockford, Mayor

Attest:

\_\_\_\_\_  
Katy Price, City Clerk

# City of Hillsdale

## Agenda Item Summary

**Meeting Date:** June 3, 2024

**Action Item:** New Business

**SUBJECT:** Set Public Hearing – Revoke IFE Certificate 2017-181 (Corecoyle Composites, LLC)

### **BACKGROUND PROVIDED BY STAFF (Sam Fry, Marketing and Econ. Development Coordinator):**

During its regular meeting on October 16, 2023, City Council considered the adoption of a resolution to revoke Industrial Facilities Exemption Certificate 2017-181 issued to Corecoyle Composites, LLC, as recommended by city staff.

Mr. Drew Homovec, owner of Corecoyle Composites, LLC, appeared at the meeting and addressed Council on the status of the company's operations at the facility located at 221 Industrial Drive, Hillsdale.

Council discussed giving Corecoyle Composites, LLC, another six months to commence production and hiring of employees. No action to revoke the IFE certificate was taken at the October 16, 2023, meeting.

City staff requested updates from Mr. Homovec on January 9, 2024, and May 13, 2024, concerning any recent progress made to commence production and hire employees, as required by the IFE Certificate and IFE Agreement. The correspondence from Mr. Homovec is attached for review.

Section 15 of Public Act 198 of 1974, as amended, provides for revocation of Industrial Facility Exemption Certificates. Only the State Tax Commission (STC) has the authority to revoke an IFE certificate. Section 15(2) addresses requests for revocation initiated by the local governmental unit and includes specific reasons why a certificate may be revoked. The local governmental unit may find that the facility's compliance with utilizing the real and/or personal property for which the exemption was granted is not being met and should adopt a resolution revoking the IFE certificate.

### **RECOMMENDATION:**

Set a public hearing for June 17, 2024, to consider adoption of a resolution revoking Industrial Facilities Exemption Certificate 2017-181 issued to Corecoyle Composites, LLC.



## Sam Fry

---

**From:** Drew Homovec <drew.homovec@gmail.com>  
**Sent:** Thursday, May 16, 2024 10:46 AM  
**To:** Sam Fry  
**Subject:** Re: Corecoyle Composites, LLC - Update Requested  
**Attachments:** Responses Jan26-2024 Assessor 2023 Annual Report & Sam Fry Jan 15, 2024.pdf

Hello Sam,

I have received your "update request" and hope this response finds you well.

Attached are communications with the City of Hillsdale in 2024 that address the status of the IFE as well as my last update to your office.

Summarizing it reflects employment opportunities during 2023 included 12 from a variety of employers and service providers. Further it details how Corecoyle Composites, LLC and building owner TWO2ONE LLC exceeded the IFE Restoration Projection financial obligation by over \$37,280.00 as of December 31, 2023. Be advised the IFE application indicated 12 jobs were to be created at 221 Industrial Drive, as reported.

The communication to your office 15th of January 2024 notified you the Hillsdale County Circuit Court had set a date of January 29, 2029 to hear and validate the motions. **That date was delayed.**

The motion to "confirm arbitration awards and entry of judgement per MCR" against the general contractor was heard, approved and signed on February 12, 2024. You are welcome to verify. **ADVISE the City Council that despite the favorable motion, NO award or settlement funds have been received by my company since the date of the motion's approval.** The insurance company for the general contractor has denied participation in the settlement with their justification being: *"award was not covered because the award is not "property damage" and was not caused by an "occurrence."* This absurd denial has been contested with the Michigan Department of Insurance and Financial Services (DIFS) who is under the leadership of Director Anita Fox, appointed by the Governor. In April 2024 the DIFS response was *"we are unable to conclude any wrongdoing on the institution's behalf"*. Understand the DIFS executive, Director Anita Fox is an attorney who defends insurance companies. The DIFS stated mission is to protect the consumer, this is a perfect example of a failure of the system, so the "fox in the chicken coop" is another joke our state government services provide.

The current situation is General Contractor has abandoned further negotiation nor contested his insurance company, although knowingly the carrier's denial is completely against their policy language since the case had proven there was "damage caused by an occurrence". The insurance policy states:

### II. COVERAGE 1A – GENERAL LIABILITY BODILY INJURY AND PROPERTY DAMAGE

#### 1. Insuring Agreement

We will pay those sums that the insured becomes legally obligated to pay as damages because of **bodily injury** or **property damage** that takes place during the **policy period** and is caused by an **occurrence** in the **coverage territory**.]

Following the motion, validation of judgment and the denial by his carrier, the owner of Incore Restoration Group LLC has hired a bankruptcy attorney as he claims he is insolvent and incapable to

remedy the judgement. He has not provided accurate details or justification to support his claim over the last several weeks. I am in the process of exploring my options and obtaining counsel as the judgment and award is nondischargeable in bankruptcy. This is NOT OVER. To be clear, NO CLOSURE of this situation without the receipt of their legal obligation and payment of the judgement settlement that exceeds several hundred thousands of dollars.

As indicated in my email on January 15, 2024 **"Too many times I have anticipated closure of this litigation and initiated efforts to proceed with manufacturing only to be dealt further delays"** The recovery of the judgement award is required to commence with manufacturing as it is a critical financial component to the launch of the operation. I explained when the judgment award is received by my company, our efforts to proceed with manufacturing will commence. **This ongoing delay is unanticipated. As addressed in the terms of the IFT agreement, that certain economic conditions and circumstances beyond the control of the Company and IFE Certificate holder are not to be viewed as a condition of non-compliance with the covenants to the City of Hillsdale under the agreement. Further the Company remains in accordance with the IFE as long as the Company makes a good faith effort to continue operating the Company at 221 Industrial Drive.**

In closing, I hope you find this response adequate and with sufficient detail to present the status to those seeking update. I will continue to keep you and your office apprised of developments and notify when circumstances are favorable to proceed with manufacturing. Please update those Council Members who are not already aware of these details, understand this situation is unique, unavoidable and beyond my control.

Best regards,  
**DREW HOMOVEC**  
Managing Member  
**Corecoyle Composites LLC**  
[drew.homovec@gmail.com](mailto:drew.homovec@gmail.com)  
Mobile phone 248 464 4456  
Office, Factory & Warehouse  
221 Industrial Drive Hillsdale, MI 49242

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On Mon, May 13, 2024 at 1:39 PM Sam Fry <[sfry@cityofhillsdale.org](mailto:sfry@cityofhillsdale.org)> wrote:

Good afternoon Drew,

I hope my emails finds you well.

Can you provide me an update concerning any recent progress Corecoyle Composites, LLC, has made at 221 Industrial Drive towards fulfillment of the conditions of the Industrial Facilities Exemption Certificate and signed IFE Agreement, with respect to the commencement of

manufacturing operations and hiring of employees? I would like to share an update with our City Council as it has been several months since the last time I checked in with you in early January.

Thank you,

**Sam Fry**

Marketing & Development Coordinator

97 N. Broad St.

Hillsdale, MI 49242

Phone: (517) 437-6426

[sfry@cityofhillsdale.org](mailto:sfry@cityofhillsdale.org)



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COPY -  
MAILED 1/26/2024



**CITY OF HILLSDALE**

Kimberly Thomas City Assessor  
97 North Broad Street  
Hillsdale, MI 49242

January 26, 2024

**Property Tax Abatement Exemption Certificate 2023 Annual Information Report**  
Certificate Number: 2017-181 Issue Date: December 12, 2017 Expiration Date: December 30, 2032

**Facility Location: 221 Industrial Drive Hillsdale, MI 49242**

The following is offered as supporting information to the attached questionnaire as of **December 31, 2023**.

**Employment created or retained in 2023**, status and comments regarding attempted revocation.

Several businesses within and outside the Hillsdale community have provided services during 2023 for improvement, inspection for recertifications, maintenance and repairs to the facility. Employment opportunities have enabled staffing of 12 or more collectively between Metal Technologies / Precision Gage, Mains Importing, J&J Trucking, AIS Automation Inc., and Dayco Products. These companies maintained daily activity, including but limited to, storage and handling inventory and equipment, sorting and inspections, repacking and equipment maintenance at 221 Industrial Drive.

**Final restoration projects, manufacturing by Corecoyle Composites and employment by same, remain on hold awaiting closure of litigation as explained and verified during the Oct 16, 2023 City Council Meeting. An update has been provided to Sam Fry for presentation to City Council in January 2024.**

**The Rehabilitation Investment by Corecoyle Composites and the building owner has exceeded the \$1,093,907 "Project Cost" proposed in 2017 by \$37,278.00, and continue to maintain a flawless record of remitting property taxes and payment to all municipal utilities.**

**Please find the attached Economic Investment and Employment Form along with a summary of expenses.**

We fully anticipating the ability to proceed with hiring and launch of manufacturing operations as well as continued renovation and improvements in 2024. Hopefully this information is useful in your reporting efforts and please contact me should you desire additional information. Direct dial 248-464-4456

Sincerely,

Drew Homovec, Managing Member  
**Corecoyle Composites LLC**

January 26, 2024

**IFT Application: Corecoyle Composites, LLC  
221 Industrial Drive  
Hillsdale, MI 49242**

<b>Roof System</b>		
Temporary repairs to roof to eliminate leaks		\$13,035.00
Removal of Exhaust fans and vents from roof and repair roof structure		\$6,176.00
Proposed replacement of roof system (includes removal of all existing roofing materials)		
\$670,000.00 to \$720,000 estimated cost budget requires 24-36 months		
2018 NEW 66,000 SF roof system and R30 insulation		\$774,405.31
<b>Heating and HVAC Systems</b>		
Eight (8) new forced air furnace systems		\$27,925.00
Mechanical Permit #PM-0089		
Electrical connection and materials		\$1,768.00
<b>Cleaning and disposal of abandon equipment, repairs to walls, structures</b>		
2022 Mandatory SPECIAL Assessment for Paving of Roads		\$32,205.00
Painting factory interior ceiling deck and trusses, walls and columns		\$5,000.00
		\$63,000.00
<b>Painting of Exterior, removal and replacement of sheet metal trim and fascia panels</b>		
2018 NEW 4' wide fascia panels, metal roof and R22 insulation		\$78,000.00
Installation of new water meter and plumbing to restrooms		\$113,257.16
Plumbing Permit #PP17-0028		\$4,641.00
Water Heater and toilet repairs		\$1,050.00
2020 New Commercial Water Conditioning and RO Filtration system		\$3,077.00
<b>Lighting Fixtures</b>		
New LED light fixtures, emergency and exit lights and exterior fixtures		\$27,552.00
Removal of old lighting fixtures and reconfigured lighting controls		\$15,750.00
Installation of new LED lighting fixtures		\$5,850.00
<b>Doors and Windows</b>		
Removal and replacement of overhead door panels, springs		\$2,355.00
Removal and replacement of new fire rated entry doors		\$17,600.00
Removal and replacement of new windows in factory		\$7,500.00
2019 included additional NEW Windows, replaced (3) louvers and 2 Overhead doors		\$5,640.00
<b>Fire Supression and Security Alarm System</b> 2022 Replaced door springs, cables and sensors		\$940.00
Removal and replacement of defective sprinkler system valves, pipes and sprinkler heads. Test and reactivate with certification	<b>2023 Update and Recertification of Fire Alarm</b>	\$425.00
Factory area, offices and lunch room		<b>\$451.00</b>
New fire alarm monitoring systems installation and activation		\$9,000.00
2020 Update Fire Alarm with ADT monitor service and automated diagnostic controls		\$3,500.00
		\$2,962.00
<b>Renovation of offices, Restroom and Lunchroom</b>		\$77,000.00
2019 NEW Chiller room walls and R26 insulation (see photos)		\$11,950.00
Improvements and Associated Costs:		\$393,907.00
Pending roof replacement expenditure (Estimates Proposed)		\$700,000.00
<b>See note above for details of roof system and R30 insulation</b>		
<b>ESTIMATED TOTAL COST Completed and pending improvements</b>		<b>\$1,093,907.00</b>

**AS OF December 31, 2023                      Restoration Investment                      \$1,131,185.00**

**Exceeded IFE Estimated Project Cost by \$37,278.00**

Corecoyle Composites LLC  
 221 Industrial Dr  
 Hillsdale, MI 49242

**Annual Report – Economic Development Property Tax Incentives**  
**Industrial Facilities Exemption Certificates**  
**As of 12/31/2023**

**Please complete return by February 1 to:**

Hillsdale City Assessor  
 97 N Broad St  
 Hillsdale, MI 49242

**Please review, correct and/or complete the information below as it relates to the project for which you received a property tax exemption or abatement from the City of Hillsdale.** This information is used to complete reports to various state and local boards and committees so they can make educated decisions related to economic development incentives and their effectiveness.

**ECONOMIC INVESTMENT SUMMARY**

IFT Certificate #	Project Cost (from application)	Final Project Cost (or cost as of 12/31/2023 if construction in progress)	Actual Cost (or cost as of 12/31/2023 if construction in progress)	Project Completion Date (U/C if under construction or N/S if not started)	# of Construction Jobs created or retained as a result of this project
2017-181 (REAL – REHABILITATION)	\$1,093,907	<b>\$1,131,185.00</b>		<b>U/C</b>	<b>&gt; 12</b>

**If the actual project costs differ substantially (10% or more) from the projected costs, or if a significant amount of the personal property exempted has been removed from the facility, please attach a detailed statement of the reason(s).**

EMPLOYMENT SUMMARY

Employee classification	Total number of employees at this facility as of 12/31/2023	Average pay rate as of 12/31/2023	Number of new employees during calendar year 2023	Average pay rate of new employees as of 12/31/2023
Full-time, employed company by	<b>0</b>			
Part-time, employed company by	<b>1</b>	<b>\$20/hr</b>		
Full-time, employed outside employment agency by	<b>12</b>	<b>NA</b>	<b>0</b>	<b>NA</b>
Part-time, employed outside employment agency by				

For new jobs created in 2023, please attach a description of the nature thereof and benefits offered. If the number of jobs retained and/or created differs substantially from those projected in the application, please attach a detailed statement including the reason and any steps taken by the company to offset such shortfall.

Completed by:

Drew Homovec, Managing Member

**Corecoyle Composites LLC**

Date:

January 26, 2024

Final restoration projects, manufacturing by Corecoyle Composites and employment by same, remain on hold awaiting closure of 2018 construction litigation (Hillsdale Circuit Court) as explained and verified during the Oct 16, 2023 City Council Meeting. An update has been provided to City's EDC representative, Sam Fry for presentation to City Council in January 2024.

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**Re: Update on Corecoyle Composites, LLC**

1 message

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**Drew Homovec** <drew.homovec@gmail.com>  
To: Sam Fry <sfry@cityofhillsdale.org>

Mon, Jan 15, 2024 at 5:57 PM

Dear Sam,  
Happy New Year!  
Hope you enjoyed the holidays.  
In response to your 1/9/2024 email:

Yes, you are correct, I attended the October 16, 2023 City Council Meeting and presented Corecoyle Composite's readiness to proceed with manufacturing, construction litigation issues and verified that the delay has been beyond my control. The meeting minutes fail to reflect the scope and detail of the dialog exchange and collective understanding, including that of city attorney Tom Thomson, the challenges preventing manufacturing and employment are and remain beyond our control. Regretfully the litigation has yet to be completed and this remains the cause of the delay to move forward with manufacturing.

On December 7, 2023 a certificate of service was delivered to the Hillsdale Circuit Court requesting a hearing with the Honorable Sara Lisznyai. This is the formal motion to Confirm Arbitration Awards and Entry if Judgment Under MCR 3.602. A necessary final event to close the case.

This hearing is scheduled for January 29 ,2024. You are welcome to verify this information.

Too many times I have anticipated closure of this litigation and initiated efforts to proceed with manufacturing only to be dealt further delays. There has been no continued activity to prepare for manufacturing until this case is closed. If any circumstances that impose delay and prevent the scheduled hearing January 29th and case closure I will let you know. Once the Hillsdale Court has made it official, including the entry of judgment and the awards are confirmed, documented, and are received by my company, our efforts to proceed with manufacturing will commence and fulfillment of the IFE agreement completed.

Please update the city council members during the next meeting.

Thank you,  
**DREW HOMOVEC**  
Managing Member  
**Corecoyle Composites LLC**



[drew.homovec@gmail.com](mailto:drew.homovec@gmail.com)  
Mobile phone 248 464 4456  
Office, Factory & Warehouse  
221 Industrial Drive Hillsdale, MI 49242

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On Tue, Jan 9, 2024 at 9:57 AM Sam Fry <sfry@cityofhillsdale.org> wrote:

Good morning Drew,



As you know from having been present at the Oct. 16, 2023, Hillsdale City Council meeting, our City Council asked that we periodically check in with you to see what progress has been made at 221 Industrial Drive to fulfil the obligations of Corecoyle Composites, LLC, under the Industrial Facilities Exemption Certificate and signed IFE Agreement.

Now that we are several months removed from that meeting, what update(s) or information can you provide for me to share with our City Council? I'd like to provide them with an update at the upcoming Jan. 16, 2024, City Council meeting.

Thank you,

**Sam Fry**

Marketing & Development Coordinator

97 N. Broad St.

Hillsdale, MI 49242

Phone: (517) 437-6426

[sfry@cityofhillsdale.org](mailto:sfry@cityofhillsdale.org)



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**INDUSTRIAL FACILITIES EXEMPTION (IFE) CERTIFICATE – LETTER OF AGREEMENT**

P.A. 334 OF 1993

This Agreement between Corecoyle Composites LLC (the Company) and the City of Hillsdale (Hillsdale) is for the purpose of fulfilling the requirements of P.A. 198, as amended, in P.A. 224, Section 22. In consideration of approval of the IFE requested by the Company's application received by the City Clerk July 26, 2017, the Company understands that through its investment of \$1,308,638 for rehabilitation of the obsolete facility located at 221 Industrial Drive, and the City of Hillsdale ("221 Industrial Drive") by its investment of the IFE, are mutually investing in and benefitting from this economic development project, and, furthermore, agree to the following:

1. The number of new jobs created or existing jobs retained by the Company will be no fewer than the number set forth in the application. The number of jobs created by the Company shall include persons employed by the Company, its affiliates, contractors, co-tenants and other occupants of 221 Industrial Drive. Employed persons will include persons who are direct employees, independent contractors, leased employees and/or employees retained through staffing services.
2. The Company will accomplish the creation and/or retention of such jobs through the construction and/or expansion project described in the Application.
3. The Company will pay all taxes on taxable personal or real property to which the IFE is applicable when and as due (which shall not be construed as a limitation or prohibition on Company filing an appropriate challenge, claim or appeal as it relates to assessed value, taxable value, method of valuation, classification or any other matter as may be provided for under Michigan law).
4. The Company will provide Hillsdale with written reports verifying that the terms of the agreement have been and continue to be met until expiration of the Certificate. The report shall contain the following information:
  - a. In the first year following issuance of the certificate, if any existing jobs were identified on the application, the nature, number and extent, including pay rates and benefits of the existing jobs as of the date of application.
  - b. Upon completion of the project, the actual cost of the project. If the actual project costs differ substantially from the project costs represented or projected in the application, a statement detailing and explaining the divergence and setting forth the reasons and cash amount thereof. [NOTE: FOR PURPOSES OF THIS SUBSECTION E "DIFFER SUBSTANTIALLY" SHALL MEAN A DIVERGENCE OF 10% OR MORE.] The actual cost of the project shall include all improvements to the 221 Industrial Drive, whether made by or for the Company or any affiliate, contractor, cotenant or other user or occupant of 221 Industrial Drive.
  - c. Annually by January 31 of each year for which the Certificate remains in effect, the nature, number and extent, including pay rates and benefits, of existing jobs as of December 31 of the prior year. If the projection for the creation and/or retention of jobs was not reached, a detailed statement of the shortfall or failure and the reasons for such shortfall or failure shall be included.
5. Each of the parties to this agreement acknowledge that certain economic conditions beyond the control of the Company might impair the Company's ability to meet or maintain its promised increased employment levels within the Company's Hillsdale facility and/or the maintenance of its present employment levels in said facility, or its ability to meet its other promises and covenants to Hillsdale under this Agreement.
  - a. In the event such conditions exist at the time of any reports required to be provided by the Company to Hillsdale pursuant to this Agreement, the Company shall provide detailed information and documentation of the circumstances claimed to account for any default in or other failure to meet any of its promises or covenants to Hillsdale under this Agreement.
  - b. After receipt of such information, Hillsdale shall notify the Company in writing as to whether Hillsdale intends to find the Company in default under this Agreement.

- c. Upon receipt of written notice of any alleged default under this Agreement delivered to the Company in person or by certified mail, return receipt requested, at the address set forth above, Company shall have not less than thirty (30) days to cure the default.
    - d. It is acknowledged by the parties that the Company will make improvements to 221 Industrial Drive on an as needed basis to support the business and operational requirements of the Company. The Company will make such improvements as economically as possible by value-engineering, seeking competitive bids and by self-performing certain improvements where possible. In addition, the Company may elect to postpone certain improvements and/or to make repairs to certain components of 221 Industrial Drive to extend useful life, rather than fully replacing such components (most notably the roof). The Company will not be deemed in default of this agreement for failing to spend on improvements the amount set forth in the application, provided the Company makes such improvements as are necessary for the Company to reasonably operate its business.
    - e. It is acknowledged by the parties that the expected number of jobs set forth in the application is based on projections of future business activities of the Company. It is further acknowledged that the actual number of jobs created could vary from the number set forth in the application as a result of a host of factors including without limitation increased productivity, automation, sales fluctuations, outside competition, declining demand, declining profitability and industry changes. The Company will not be deemed in default of this agreement for failing to create and maintain the number of jobs set forth in the application, provided the Company makes a good faith effort continue operating the Company at 221 Industrial Drive.
6. As specific inducement to Hillsdale to grant the IFE and as part of the consideration therefore, the Company agrees to maintain the facility for which the IFE is requested within the industrial development district or plant rehabilitation district in which it is located at the time the IFE is granted, unless such industrial development district or plant rehabilitation district is expanded, in which case the facility, or any portion thereof, may be maintained within that expanded district. If the Company relocates the facility during the period the IFE is in effect to a location that is outside of the industrial development district or plant rehabilitation district in which it is located at the time the IFE is granted, the Company acknowledges and agrees that it shall be liable to and shall forthwith pay Hillsdale an amount that is equal to the difference between the industrial facilities tax to be paid by the Company for the tax years remaining under the IFE that is in effect and the general ad valorem property tax that the Company would have paid if the Company did not have the IFE in effect for those years; provided, however, that the Company shall only be liable for payment of taxes on personal property in those tax years that the ad valorem personal property tax is in effect in the State of Michigan; provided, further, that in the event of the Company's relocation of the facility outside of the industrial development district or plant rehabilitation district in which it is located at the time the IFE is granted, Hillsdale may forgive the Company's tax liability if Hillsdale determines that it is in its best interest to do so.
7. Should the Company default under this Agreement or fail to remain in operation in Hillsdale, Hillsdale may, but shall not be required to, request that the State Tax Commission revoke the remaining term of the IFE and seek to enforce all remedies at law that Hillsdale may have available to it.
  - a. In the event the State Tax Commission revokes the IFE prior to the IFE expiring, the Company agrees to reimburse Hillsdale and all affected taxing jurisdictions the full amount of the taxes, whether real or personal property in nature, that would actually have been abated during the term that the IFE was actually in effect, plus interest of 1% over the adjusted prime rate as determined by the Michigan Department of Treasury under MCL 205.737, section 37(4) of the Tax Tribunal Act PA 186 of 1973; to wit: After June 30, 2012, interest shall accrue at 1 percentage point above the adjusted prime rate. As used in this section, "adjusted prime rate" means the average predominant prime rate quoted by not fewer than 3 commercial banks to large businesses, as determined by the Department of Treasury. The Company shall be liable for reimbursement of taxes on personal property only for those years that the ad valorem personal property tax is in effect in the State of Michigan.
  - b. The transfer to another entity of the facility, or a portion thereof, alone shall not constitute failure to remain in operation under this Agreement so long as the transfer certificate transferring all or a portion of the IFE to the other entity is approved by Hillsdale and the State Tax Commission.
8. Hillsdale agrees to supply the Company at the Hillsdale location described in its application for an IFE during the term of such IFE with the full range of municipal services as are offered by it to its industrial citizens on such rates and terms as are then approved and declared effective by Hillsdale's City Council.

This agreement is assignable and transferable by either party with advance written consent. The agreement may only be altered upon mutual consent of both parties.

IN WITNESS WHEREOF the parties hereto have set their hands and seals.

*(Signatures on following pages)*



Witnessed by:

*Nancy Holstrom*

COMPANY: CORECOYLE COMPOSITES LLC

*Drew Homovec*  
(signature)

By: DREW HOMOVEC  
(print name)

Its: Managing Member

STATE OF MICHIGAN )  
 ) ss:  
County of Hillsdale )

On this 25 day of OCTOBER 2017 before me a Notary Public within and for said County and State, personally came the above named Drew Homovec to me known to be the same persons described in and who executed the within instrument, who acknowledged the same to be their free act and deed.

*Katherine Bonney Price*  
KATHERINE BONNEY PRICE Notary Public  
Commissioned and Acting in

**KATHERINE BONNEY PRICE**  
**NOTARY PUBLIC - STATE OF MICHIGAN**  
**COUNTY OF HILLSDALE**  
**My Commission Expires June 1, 2019**  
**Acting in the County of Hillsdale**

JUNE 01, 2019 County, Michigan  
My commission expires:

**City of Hillsdale BPU**  
**Agenda Item Summary**

**MEETING DATE:** June 3, 2024  
**AGENDA ITEM #:** New Business  
**SUBJECT:** CDC Mitchell Recommendation  
**BACKGROUND PROVIDED BY STAFF:** David Mackie, City Manager

**Project Background:**

The Community Development Committee (CDC) met on May 13<sup>th</sup> to discuss the Mitchell Building Lease/Funding. After considerable discussion and public input the CDC approved recommending to the full City Council giving the Mitchell Research Center a five-year lease for \$500 per month. The idea behind the CDC's recommendation to approve a five-year lease is that it would give the Mitchell Research Center time to fundraise and develop a long term operational plan.

**RECOMMENDATION:**

City Council discuss the recommendation and decide how to move forward.