



City Council Agenda

August 5, 2024
7:00 p.m.

City Council Chambers
97 N. Broad Street
Hillsdale, MI 49242

- I. Call to Order and Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Public Comments on Agenda Items**
- V. Consent Agenda**
 - A. Approval of Bills
 - 1. City and BPU Claims of July 11, 2024: \$418,606.32
 - 2. Payroll of July 18, 2024: \$206,232.08
 - B. City Council Minutes of July 15, 2024
 - C. Finance Minutes of July 15, 2024
 - D. Board of Review Minutes of July 2024
 - E. Airport Advisory Committee Minutes of July 13, 2024
 - F. Traffic Control Order for Hillsdale College Freshman Convocation
 - G. Hillsdale American Legion 53 Fun Walk/Run
- VI. Communications/Petitions**
 - A. Hillsdale Senior Center Verbal Update- Maggi Monroe
 - B. Dial-a-Ride Bus Advertising Flyer
 - C. Hillsdale Municipal Airport Fly-in Flyer
 - D. Comcast Programming Letter
 - E. Lawrence Peter Email
 - F. MERS Annual Actuarial Report
 - G. Hillsdale County Commissioner Update – Doug Ingles
- VII. Introduction and Adoption of Ordinances/Public Hearing**
 - A. Intro to Adoption: Amend Sections 18-172 Article II, Division 6 of Chapter 18 (Land Divisions/Subdivisions)
 - B. Intro to Adoption: Amend Sections 36-5 Article I, Chapter 36 of Zoning Code (Dwellings)
- VIII. Old Business**
 - A. Temporary TCO 2023-29
- IX. New Business**
 - A. Capital Improvement Plan (Resolution)
 - B. Dial-A-Ride School Children (Student) Rates
 - C. Parking Lot Preservation Project
 - D. Pavement Marking Project

X. Miscellaneous Reports

- A. Proclamation- None
- B. Appointment – None
- C. Other- None

XI. General Public Comment

XII. City Manager’s Report

XIII. Council Comment

XIV. Adjournment

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 07/11/2024 - 07/11/2024
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-231.105	DUE TO MMERS-RETIREMENT CONT.	MERS	RETIREMENT CONTRIBUTIONS - 300101	13,272.16	901
Total For Dept 000.000				13,272.16	
Dept 172.000 CITY MANAGER					
101-172.000-715.000	LIFE INSURANCE - CITY MANAGER	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	6.50	902
101-172.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,041.61	901
101-172.000-721.000	DISABILITY INSURANCE - CITY MANA	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	15.39	902
Total For Dept 172.000 CITY MANAGER				1,063.50	
Dept 175.000 ADMINISTRATIVE SERVICES					
101-175.000-715.000	LIFE INSURANCE - ADMIN	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	1.63	902
101-175.000-721.000	DISABILITY INSURANCE - ADMIN	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	2.32	902
101-175.000-802.000	SONIT NET ADMIN JUNE 2024	SONIT SYSTEMS, LLC	SONIT NET ADMIN JUNE 2024	345.00	108929
101-175.000-806.000	LEGAL SERVICES	LOVINGER & THOMPSON, PC	LEGAL FEES	1,950.00	108905
101-175.000-956.200	MEALS	HILLSDALE MARKET HOUSE, I\	MEALS	24.88	108895
101-175.000-956.200	MEALS	HILLSDALE MARKET HOUSE, I\	MEALS	217.80	108895
Total For Dept 175.000 ADMINISTRATIVE SERVICES				2,541.63	
Dept 191.000 FINANCE DEPARTMENT					
101-191.000-715.000	LIFE INSURANCE - FINANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	6.50	902
101-191.000-721.000	DISABILITY INSURANCE - FINANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	8.66	902
101-191.000-801.000	ACCOUNTING SERVICES - MAY 2024	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - MAY 2024	3,602.30	108937
Total For Dept 191.000 FINANCE DEPARTMENT				3,617.46	
Dept 215.000 CITY CLERK DEPARTMENT					
101-215.000-715.000	LIFE INSURANCE - CITY CLERK	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	16.24	902
101-215.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,189.63	901
101-215.000-721.000	DISABILITY INSURANCE - CITY CLER	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	16.53	902
Total For Dept 215.000 CITY CLERK DEPARTMENT				1,222.40	
Dept 253.000 CITY TREASURER					
101-253.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	138.00	901
101-253.000-726.000	TONER	CURRENT OFFICE SOLUTIONS	TONER	90.99	108871
101-253.000-801.000	PRINT TAX BILLS - SUMMER 2024	KCI	PRINT TAX BILLS - SUMMER 2024	2,165.94	108900
Total For Dept 253.000 CITY TREASURER				2,394.93	
Dept 257.000 ASSESSING DEPARTMENT					
101-257.000-715.000	LIFE INSURANCE - ASSESSING	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	32.48	902
101-257.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,827.28	901
101-257.000-721.000	DISABILITY INSURANCE - ASSESSING	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	47.26	902
101-257.000-726.000	OFFICE SUPPLIES - CITY HALL 2ND	CURRENT OFFICE SOLUTIONS	OFFICE SUPPLIES - CITY HALL 2ND FL	16.70	108871
101-257.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	OFFICE SUPPLIES - 2ND FL CITY HALL	169.75	108871
101-257.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTIONS	OFFICE SUPPLIES - CITY HALL 2ND FL	771.31	108871
101-257.000-801.000	2024 3" MISAIL IMAGERY - CITY SH	HILLSDALE CO EQUALIZATION	2024 3" MISAIL IMAGERY - CITY SHARE	1,107.20	108893
101-257.000-850.000	MONTHLY VERIZON BILL - JUL 24	VERIZON WIRELESS	MONTHLY VERIZON BILL - JUL 24	40.00	108944
101-257.000-860.000	ASSESSING FUEL	WATKINS TRANSPORT INC	FUEL FOR DPS/ASS/ENG/ZONING DEPT	25.13	108947
Total For Dept 257.000 ASSESSING DEPARTMENT				4,037.11	
Dept 265.000 BUILDING AND GROUNDS					
101-265.000-726.000	WATER - CITY HALL	HEFFERNAN SOFT WATER SERVI	WATER DELIVERY SERVICE	10.00	108892
101-265.000-801.000	MOWING CONTRACT	BILL'S LAWN CARE, LLC	MOWING CONTRACT	488.00	108850
101-265.000-801.000	MATS FOR CITY HALL	CINTAS CORPORATION	MATS FOR CITY HALL	15.74	108859
101-265.000-801.000	MATS FOR CITY HALL	CINTAS CORPORATION	MATS FOR CITY HALL	15.74	108859

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 265.000 BUILDING AND GROUNDS					
101-265.000-801.000	CITY HALL CLEANING - JUNE 2024	EAST 2 WEST ENTERPRISES, I	CITY HALL CLEANING - JUNE 2024	650.00	108880
101-265.000-801.000	SWITCHED SYSTEM OVER TO COOLING	JC MECHANICAL SERVICES, I	SWITCHED SYSTEM OVER TO COOLING AT CITY	475.00	108897
101-265.000-801.000	TREAT FOR CLOVER MITES	PEST PATROL	TREAT FOR CLOVER MITES	255.00	108919
101-265.000-850.000	TELEPHONE - CITY HALL	ACD.NET	TELEPHONE - CITY HALL	193.88	108843
101-265.000-850.000	VOIP PHONE SYSTEM FY 23/24	HILLSDALE COUNTY DEPT OF I	VOIP PHONE SYSTEM FY 23/24	3,266.38	108894
101-265.000-930.000	REPLACEMENT OF LIGHT BULBS	CITY OF HILLSDALE	REPLACEMENT OF LIGHT BULBS	50.92	108860
Total For Dept 265.000 BUILDING AND GROUNDS				5,420.66	
Dept 270.000 HUMAN RESOURCES					
101-270.000-715.000	LIFE INSURANCE - HR	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	6.50	902
101-270.000-721.000	DISABILITY INSURANCE - HR	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	12.89	902
Total For Dept 270.000 HUMAN RESOURCES				19.39	
Dept 301.000 POLICE DEPARTMENT					
101-301.000-715.000	LIFE INSURANCE - POLICE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	251.72	902
101-301.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	25,619.76	901
101-301.000-721.000	DISABILITY INSURANCE - POLICE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	333.86	902
101-301.000-726.000	STREAMLIGHT CR123A BATTERIES	AMAZON CAPITAL SERVICES, I	STREAMLIGHT CR123A BATTERIES	19.95	108845
101-301.000-726.000	TRASH BAGS, LYSOL, FRESHENER, CUTL	WALMART COMMUNITY	CREDIT CARD CHARGES - JUNE 2024	146.25	108946
101-301.000-740.301	FUEL FOR JUNE 2024	WATKINS TRANSPORT INC	FUEL FOR JUNE 2024	2,384.78	108947
101-301.000-801.000	CITATION SUPPORT & MAINT. FOR 4	LEXISNEXIS COPLOGIC SOLUTI	CITATION SUPPORT & MAINT. FOR 4 DEVICES	572.40	108904
101-301.000-801.000	TRU PERSON LOOKUP FOR JUNE 2024	TRANSUNION RISK AND ALTERN	TRU PERSON LOOKUP FOR JUNE 2024	75.00	108939
101-301.000-810.000	MACP DUES FOR LT. DOTY	MICH ASSOC CHIEFS OF POLIC	MACP DUES FOR LT. DOTY	100.00	108911
101-301.000-900.000	MI PENAL CODE & VEH LAW HANDBOOK	BLUE 360 MEDIA, LLC	MI PENAL CODE & VEH LAW HANDBOOKS	340.34	108852
Total For Dept 301.000 POLICE DEPARTMENT				29,844.06	
Dept 336.000 FIRE DEPARTMENT					
101-336.000-715.000	LIFE INSURANCE - FIRE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	73.08	902
101-336.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	7,109.76	901
101-336.000-721.000	DISABILITY INSURANCE - FIRE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	93.56	902
101-336.000-726.000	DUCT TAPE	GELZER HJ & SON INC	DUCT TAPE	17.77	108886
101-336.000-726.000	REIMBURSEMENT FOR EMS LICENSE RE	MARK HAWKINS	REIMBURSEMENT FOR EMS LICENSE RENEWAL F	25.00	108891
101-336.000-740.000	FUEL FOR JUNE 2024	WATKINS TRANSPORT INC	FUEL FOR JUNE 2024	297.62	108947
101-336.000-801.000	ALERTING SUBSCRIPTION	ACTIVE911, INC.	ALERTING SUBSCRIPTION	204.75	108844
101-336.000-930.000	LADDER TRUCK CYLINDER REPAIR	BLACK FORKLIFT SALES & SEF	LADDER TRUCK CYLINDER REPAIR	1,345.58	108851
101-336.000-930.000	LADDER TRUCK CYLINDER REPAIR	BLACK FORKLIFT SALES & SEF	LADDER TRUCK CYLINDER REPAIR	736.90	108851
101-336.000-930.000	HOT SHINE TIRE CLEANER	PERFORMANCE AUTOMOTIVE	HOT SHINE TIRE CLEANER	36.37	108918
101-336.000-930.000	ZIP TIES	PERFORMANCE AUTOMOTIVE	ZIP TIES	11.89	108918
101-336.000-930.000	LADDER TRUCK LEFT SIDE FRONT AND	RILEY'S APPARTATUS SERVICF	LADDER TRUCK LEFT SIDE FRONT AND REAR C	3,250.00	108925
Total For Dept 336.000 FIRE DEPARTMENT				13,202.28	
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
101-441.000-715.000	LIFE INSURANCE - DPS	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	51.97	902
101-441.000-715.000	LIFE INSURANCE - DPS	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	4.87	902
101-441.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,763.89	901
101-441.000-721.000	DISABILITY INSURANCE - DPS	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	70.60	902
101-441.000-721.000	DISABILITY INSURANCE - DPS	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	6.96	902
101-441.000-726.000	BAR OIL FOR DPS SUPPLIES	GREENMARK EQUIPMENT	BOLT, THROTTLE CABLE AND OIL FOR 21.4 F	24.99	108888
101-441.000-726.000	WATER - 149 WATERWORKS	HEFFERNAN SOFT WATER SERVI	WATER DELIVERY SERVICE	20.00	108892
101-441.000-742.000	DPS UNIFORMS	CINTAS CORPORATION	UNIFORMS, MATS AND RAGS FOR DPS	25.65	108859
101-441.000-742.000	DPS UNIFORMS	CINTAS CORPORATION	UNIFORMS, MATS AND RAGS FOR DPS	25.65	108859
101-441.000-801.000	MOWING CONTRACT	BILL'S LAWN CARE, LLC	MOWING CONTRACT	140.00	108850
101-441.000-801.000	DPS MATS	CINTAS CORPORATION	UNIFORMS, MATS AND RAGS FOR DPS	37.26	108859

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Fund 101 GENERAL FUND					
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
101-441.000-801.000	DPS MATS	CINTAS CORPORATION	UNIFORMS, MATS AND RAGS FOR DPS	37.26	108859
101-441.000-801.000	DUST CONTROL	CORRIGAN ENVIRONMENTAL	SOI DUST CONTROL FOR CITY	287.00	108868
101-441.000-801.000	DUST CONTROL	CORRIGAN ENVIRONMENTAL	SOI DUST CONTROL FOR CITY	275.00	108868
101-441.000-810.000	MEMBERSHIP DUES	MICH ASSOC OF MUNICIPAL CF	MAMC CONFERENCE AND MEMBERSHIP FEES	45.00	108912
101-441.000-850.000	MONTHLY VERIZON BILL - JUL 24	VERIZON WIRELESS	MONTHLY VERIZON BILL - JUL 24	45.84	108944
101-441.000-955.441	MISC. - SHOE ALLOWANCE	BROCK LADD	UNIFORM ALLOWANCE FOR BROCK LADD	313.14	108854
101-441.000-955.441	UNIFORM ALLOWANCE FOR ERVIN YORK	ERVIN YORK	UNIFORM ALLOWANCE FOR ERVIN YORK	192.85	108881
101-441.000-955.588	MISC. - CDL LICENSING/TESTING	CE & A PROFESSIONAL SERVICE	PRE-EMPLOYMENT DRUG TEST FOR ERVIN YORK	56.50	108858
101-441.000-956.000	CONFERENCE	MICH ASSOC OF MUNICIPAL CF	MAMC CONFERENCE AND MEMBERSHIP FEES	159.00	108912
101-441.000-956.200	HOTEL FOR FRANK ENGLE MAMC CONFERENCE	BAVARIAN INN LODGE	HOTEL FOR FRANK ENGLE MAMC CONFERENCE	307.40	108848
Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT				3,890.83	
Dept 447.000 ENGINEERING SERVICES					
101-447.000-715.000	LIFE INSURANCE - ENGINEERING	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE	16.24	902
101-447.000-721.000	DISABILITY INSURANCE - ENGINEERING	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE	38.47	902
101-447.000-801.000	ENG FUEL	WATKINS TRANSPORT INC	FUEL FOR DPS/ASS/ENG/ZONING DEPT	65.47	108947
Total For Dept 447.000 ENGINEERING SERVICES				120.18	
Dept 567.000 CEMETERIES					
101-567.000-801.000	TREE TRIMMING AT LAKEVIEW CEM	LONSBERRY, JEFFREY	TREE TRIMMING AT LAKEVIEW CEM	2,800.00	108864
101-567.000-801.000	REMOVE MAPLE TREE AT OAK GROVE	LONSBERRY, JEFFREY	REMOVE MAPLE TREE AT OAK GROVE	1,750.00	108864
101-567.000-801.000	CEM PORTA JOHN RENTALS	LAPEW SANITATION - THOMAS	PORTA JOHN RENTALS FOR JUNE	110.00	108902
Total For Dept 567.000 CEMETERIES				4,660.00	
Dept 571.000 PARKING LOTS					
101-571.000-801.000	MOWING CONTRACT	BILL'S LAWN CARE, LLC	MOWING CONTRACT	1,092.00	108850
Total For Dept 571.000 PARKING LOTS				1,092.00	
Dept 595.000 AIRPORT					
101-595.000-715.000	LIFE INSURANCE - AIRPORT	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE	16.24	902
101-595.000-721.000	DISABILITY INSURANCE - AIRPORT	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE	19.75	902
101-595.000-726.000	CONTAINER FOR OIL CONTAINMENT	GREENMARK EQUIPMENT	CONTAINER FOR OIL CONTAINMENT	106.08	108888
101-595.000-726.000	WATER - AIRPORT	HEFFERNAN SOFT WATER SERVICE	WATER DELIVERY SERVICE	5.00	108892
101-595.000-850.000	TELEPHONE - AIRPORT	ACD.NET	TELEPHONE - AIRPORT	96.94	108843
101-595.000-930.000	PARTS FOR URINAL REPAIR	AMAZON CAPITAL SERVICES, INC	PARTS FOR URINAL REPAIR	86.56	108845
101-595.000-930.000	DRIVE SHAFT FOR SWEEPER	GREENMARK EQUIPMENT	DRIVE SHAFT FOR SWEEPER	783.48	108888
101-595.000-930.000	PART FOR BRUSH TRACTOR	GREENMARK EQUIPMENT	PART FOR BRUSH TRACTOR	615.62	108888
Total For Dept 595.000 AIRPORT				1,729.67	
Dept 701.000 PLANNING DEPARTMENT					
101-701.000-715.000	LIFE INSURANCE - PLANNING	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE	16.24	902
101-701.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,270.91	901
101-701.000-721.000	DISABILITY INSURANCE - PLANNING	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE	19.23	902
101-701.000-860.000	ZONING FUEL	WATKINS TRANSPORT INC	FUEL FOR DPS/ASS/ENG/ZONING DEPT	25.14	108947
Total For Dept 701.000 PLANNING DEPARTMENT				1,331.52	
Dept 728.000 ECONOMIC DEVELOPMENT					
101-728.000-715.000	LIFE INSURANCE - ECON DEVELOPMENT	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE	16.24	902
101-728.000-721.000	DISABILITY INSURANCE - ECON DEVELOPMENT	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE	19.00	902
Total For Dept 728.000 ECONOMIC DEVELOPMENT				35.24	
Dept 756.000 PARKS					
101-756.000-726.000	PAINTABLE UNDERCOAT FOR FOD BRACKET	GELZER HJ & SON INC	PAINTABLE UNDERCOAT FOR FOD BRACKET	11.49	108886

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 756.000 PARKS					
101-756.000-726.000	FASTENERS AND ANCHORS FOR FOD PL	GELZER HJ & SON INC	FASTENERS AND ANCHORS FOR FOD PLAYGROUN	7.68	108886
101-756.000-726.000	WELD/REPAIR FOD BRACKET	WHITE'S WELDING SERVICE	WELD/REPAIR FOD BRACKET	75.00	108948
101-756.000-801.000	MOWING CONTRACT	BILL'S LAWN CARE, LLC	MOWING CONTRACT	8,412.00	108850
101-756.000-801.000	REMOVE 2 PINE TREES FROM STOCKS	LONSBERRY, JEFFREY	REMOVE 2 PINE TREES FROM STOCKS PARK	1,650.00	108864
101-756.000-801.000	DUST CONTROL	CORRIGAN ENVIRONMENTAL SOI	DUST CONTROL FOR CITY	289.00	108868
101-756.000-801.000	DUST CONTROL	CORRIGAN ENVIRONMENTAL SOI	DUST CONTROL FOR CITY	564.00	108868
101-756.000-801.000	PARKS PORTA JOHN RENTALS	LAPEW SANITATION - THOMAS	PORTA JOHN RENTALS FOR JUNE	2,105.00	108902
Total For Dept 756.000 PARKS				13,114.17	
Total For Fund 101 GENERAL FUND				102,609.19	
Fund 202 MAJOR ST./TRUNKLINE FUND					
Dept 444.000 SIDEWALKS					
202-444.000-801.000	SW FLAG ON MCCOLLUMN AND HOWELL	DRY MAR TRUCKING & DIRTWO	SW FLAG ON MCCOLLUMN AND HOWELL	550.00	108879
Total For Dept 444.000 SIDEWALKS				550.00	
Dept 450.000 STREET SURFACE					
202-450.000-725.000	LIFE & DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	4.98	902
202-450.000-726.000	HOT PATCH - 7639	GERKEN MATERIAL, INC	HOT PATCH FOR LOCAL/MAJOR STREETS	112.50	108887
202-450.000-726.000	HOT PATCH - 7639	GERKEN MATERIAL, INC	HOT PATCH FOR LOCAL/MAJOR STREETS	158.63	108887
202-450.000-726.000	HOT PATCH - 7639	GERKEN MATERIAL, INC	HOT PATCH FOR LOCAL/MAJOR STREETS	84.00	108887
Total For Dept 450.000 STREET SURFACE				360.11	
Dept 450.500 TRUNKLINE SURFACE					
202-450.500-801.000	TTC FOR CONCORD JOB ON CARLETON	SPARTAN BARRICADING & TRAF	TTC FOR CONCORD JOB ON CARLETON	1,456.00	108930
Total For Dept 450.500 TRUNKLINE SURFACE				1,456.00	
Dept 460.000 R.O.W. MAINTENANCE					
202-460.000-725.000	LIFE & DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	4.98	902
202-460.000-801.000	MOWING CONTRACT	BILL'S LAWN CARE, LLC	MOWING CONTRACT	824.00	108850
Total For Dept 460.000 R.O.W. MAINTENANCE				828.98	
Dept 460.500 TRUNKLINE R.O.W. MAINTENANCE					
202-460.500-801.000	MOWING CONTRACT	BILL'S LAWN CARE, LLC	MOWING CONTRACT	348.00	108850
Total For Dept 460.500 TRUNKLINE R.O.W. MAINTENANCE				348.00	
Dept 470.000 TREES					
202-470.000-801.000	TREE TRIMMING ON HILLSDALE ST	LONSBERRY, JEFFREY	TREE TRIMMING ON HILLSDALE ST	850.00	108864
202-470.000-801.000	REMOVE MAPLE TREE AT 32 N MANNIN	LONSBERRY, JEFFREY	REMOVE MAPLE TREE AT 32 N MANNING	2,600.00	108864
202-470.000-801.000	REMOVE LOCUS TREE AT 208 N WEST	LONSBERRY, JEFFREY	REMOVE LOCUS TREE AT 208 N WEST ST	950.00	108864
Total For Dept 470.000 TREES				4,400.00	
Dept 480.000 DRAINAGE					
202-480.000-725.000	LIFE & DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	4.98	902
Total For Dept 480.000 DRAINAGE				4.98	
Dept 490.000 TRAFFIC					
202-490.000-725.000	LIFE & DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	4.97	902
202-490.000-726.000	SPRING AND HILLSDALE CAUTION LIG	CARRIER & GABLE, INC.	SPRING AND HILLSDALE CAUTION LIGHT	409.96	108857
Total For Dept 490.000 TRAFFIC				414.93	
Total For Fund 202 MAJOR ST./TRUNKLINE FUND				8,363.00	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
EXP CHECK RUN DATES 07/11/2024 - 07/11/2024
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PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 203 LOCAL STREET FUND					
Dept 450.000 STREET SURFACE					
203-450.000-725.000	LIFE & DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	5.17	902
203-450.000-726.000	HOT PATCH - 7640	GERKEN MATERIAL, INC	HOT PATCH FOR LOCAL/MAJOR STREETS	158.25	108887
203-450.000-726.000	HOT PATCH - 7640	GERKEN MATERIAL, INC	HOT PATCH FOR LOCAL/MAJOR STREETS	289.12	108887
203-450.000-726.000	HOT PATCH - 7640	GERKEN MATERIAL, INC	HOT PATCH FOR LOCAL/MAJOR STREETS	120.96	108887
203-450.000-801.000	DUST CONTROL	CORRIGAN ENVIRONMENTAL SOI	DUST CONTROL FOR CITY	468.00	108868
203-450.000-801.000	DUST CONTROL	CORRIGAN ENVIRONMENTAL SOI	DUST CONTROL FOR CITY	1,683.30	108868
Total For Dept 450.000 STREET SURFACE				2,724.80	
Dept 460.000 R.O.W. MAINTENANCE					
203-460.000-725.000	LIFE & DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	5.16	902
203-460.000-801.000	MOWING CONTRACT	BILL'S LAWN CARE, LLC	MOWING CONTRACT	712.00	108850
Total For Dept 460.000 R.O.W. MAINTENANCE				717.16	
Dept 470.000 TREES					
203-470.000-801.000	REMOVE MAPLE TREE AT 38 MEAD	LONSBERY, JEFFREY	REMOVE MAPLE TREE AT 38 MEAD	2,775.00	108864
203-470.000-801.000	TRIM BLOCK/ST OF S WOLCOTT	LONSBERY, JEFFREY	TRIM BLOCK/ST OF S WOLCOTT	1,350.00	108864
203-470.000-801.000	TRIMM TREE AT 85 UNION ST/MEAD S	LONSBERY, JEFFREY	TRIMM TREE AT 85 UNION ST/MEAD ST	125.00	108864
203-470.000-801.000	REMOVE MAPLE TREES AT UNION ST T	LONSBERY, JEFFREY	REMOVE MAPLE TREES AT UNION ST TENNIS C	2,275.00	108864
Total For Dept 470.000 TREES				6,525.00	
Dept 480.000 DRAINAGE					
203-480.000-725.000	LIFE & DISABILITY INSURANCE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	5.15	902
Total For Dept 480.000 DRAINAGE				5.15	
Dept 490.000 TRAFFIC					
203-490.000-726.000	ALL WAY SIGNS	DORNBOS SIGN & SAFETY INC	ALL WAY SIGNS	25.89	108877
Total For Dept 490.000 TRAFFIC				25.89	
Total For Fund 203 LOCAL STREET FUND				9,998.00	
Fund 208 RECREATION FUND					
Dept 000.000					
208-000.000-263.000	SALES TAX - JUNE 2024	STATE OF MICHIGAN	SALES TAX - JUNE 2024	167.32	649
208-000.000-692.000	SALES TAX - JUNE 2024	STATE OF MICHIGAN	SALES TAX - JUNE 2024	(0.84)	649
Total For Dept 000.000				166.48	
Dept 751.000 RECREATION DEPARTMENT					
208-751.000-715.000	LIFE INSURANCE - RECREATION	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	16.24	902
208-751.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,401.77	901
208-751.000-721.000	DISABILITY INSURANCE - RECREATIO	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	28.01	902
208-751.000-726.000	1 DOZEN BALLS - 14U BASEBALL	GELZER HJ & SON INC	1 DOZEN BALLS - 14U BASEBALL	34.99	108886
208-751.000-726.000	2 DOZEN BASEBALLS - 10/12U BASEB	GELZER HJ & SON INC	2 DOZEN BASEBALLS - 10/12U BASEBALL	69.98	108886
208-751.000-726.000	12" SOFTBALLS	GELZER HJ & SON INC	12" SOFTBALLS	74.99	108886
208-751.000-726.006	CONCESSION SUPPLIES	HILLSDALE MARKET HOUSE, IN	KETCHUP - SANDY BEACH	5.98	108895
208-751.000-726.006	ICE CREAM PRODUCT, FOAM CUPS	KUSTER'S DAIRY PRODUCTS	ICE CREAM PRODUCT, FOAM CUPS	174.30	108901
208-751.000-726.006	SEASON PASSES - SANDY BEACH	STOCKHOUSE CORPORATION	SEASON PASSES - SANDY BEACH	36.00	108933
208-751.000-726.006	DAY PASSES SANDY BEACH	STOCKHOUSE CORPORATION	DAY PASSES SANDY BEACH	270.00	108933
208-751.000-801.000	BASEBALL UMPIRING	WILLIAM J. MULLALY	BASEBALL UMPIRING	120.00	108949
208-751.000-801.008	OFFICIATING	BRUCE ALAN BRITTON	OFFICIATING	60.00	108855
208-751.000-801.008	SOFTBALL UMPIRING	DANIEL TRUDELL	SOFTBALL UMPIRING	60.00	108872
208-751.000-801.008	BASEBALL/SOFTBALL UMPIRING	JUSTIN EUGENE SNYDER	BASEBALL/SOFTBALL UMPIRING	240.00	108899
208-751.000-801.008	BASEBALL UMPIRING	SHAUN STUKEY	BASEBALL UMPIRING	540.00	108928
208-751.000-850.000	VOIP PHONE SYSTEM FY 23/24	HILLSDALE COUNTY DEPT OF I	VOIP PHONE SYSTEM FY 23/24	109.10	108894

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 208 RECREATION FUND					
Dept 751.000 RECREATION DEPARTMENT					
Total For Dept 751.000 RECREATION DEPARTMENT				3,241.36	
Total For Fund 208 RECREATION FUND				3,407.84	
Fund 247 TAX INCREMENT FINANCE ATH.					
Dept 900.000 CAPITAL OUTLAY					
247-900.000-801.247	CONTRACTUAL SERVICES - FACADE GR	STEVE VEAR	TIFA FACADE GRANT - 29 N BROAD	6,000.00	108932
247-900.000-930.000	DAWN THEATER MAINTENANCE-HVAC	GRIFFITHS MECHANICAL CONTF	DAWN THEATER MAINTENANCE-HVAC	1,241.03	108889
Total For Dept 900.000 CAPITAL OUTLAY				7,241.03	
Total For Fund 247 TAX INCREMENT FINANCE ATH.				7,241.03	
Fund 271 LIBRARY FUND					
Dept 790.000 LIBRARY					
271-790.000-715.000	LIFE INSURANCE - LIBRARY	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	16.24	902
271-790.000-721.000	DISABILITY INSURANCE - LIBRARY	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	21.64	902
271-790.000-850.000	TELEPHONE - LIBRARY	ACD.NET	TELEPHONE - LIBRARY	48.47	108843
271-790.000-850.000	VOIP PHONE SYSTEM FY 23/24	HILLSDALE COUNTY DEPT OF I	VOIP PHONE SYSTEM FY 23/24	762.37	108894
271-790.000-982.002	REPLACEMENT ORDER OF DAMAGED BOO	AMAZON CAPITAL SERVICES, I	REPLACEMENT ORDER OF DAMAGED BOOKS	69.24	108845
Total For Dept 790.000 LIBRARY				917.96	
Total For Fund 271 LIBRARY FUND				917.96	
Fund 409 STOCK'S PARK					
Dept 756.000 PARKS					
409-756.000-726.000	PHOTOFINISHING REIMBURSEMENT	CONNIE ERHOLTZ	PHOTOFINISHING REIMBURSEMENT	9.51	108866
409-756.000-726.000	REIMBURSEMENT FOR CENTERPIECE MA	DIANNE MILLER	REIMBURSEMENT FOR CENTERPIECE MATERIALS	198.63	108874
409-756.000-726.000	REIMBURSEMENT FOR FACE PAINTING	DIANNE MILLER	REIMBURSEMENT FOR FACE PAINTING MATERIF	36.47	108875
409-756.000-726.000	REIMBURSEMENT FLOWERS 125TH CELE	DIANNE MILLER	REIMBURSEMENT FLOWERS 125TH CELEBRATION	116.50	108876
409-756.000-726.000	CONCERT SERIES GATE BANNER	STOCKHOUSE CORPORATION	CONCERT SERIES GATE BANNER	125.00	108933
409-756.000-801.000	TABLES AND CHAIRS STOCK'S PARK 1 A	GRAND OCCASTION	TABLES AND CHAIRS STOCK'S PARK 125TH CE	517.50	108842
409-756.000-801.000	REIMBURSEMENT FOR PARK SET UP 12	COLLEEN SAVARINO	REIMBURSEMENT FOR PARK SET UP 125TH CEI	55.00	108861
409-756.000-801.000	REIMBURSEMENT FOR ENTERTAINMENT	CONNIE ERHOLTZ	REIMBURSEMENT FOR ENTERTAINMENT 125TH C	2,000.00	108867
409-756.000-801.000	AUDIO SYSTEM SUPPORT-CONCERT IN	FORTRESS PRODUCTIONS	AUDIO SYSTEM SUPPORT-CONCERT IN THE PAF	1,400.00	108885
409-756.000-801.000	REIMBURSEMENT TABLE/CHAIR SET UP	PAULA BARNETT	REIMBURSEMENT TABLE/CHAIR SET UP 125TH	80.00	108917
409-756.000-801.000	CONCERT IN THE PARK PERFORMANCE	ROBERT LIVINGSTON	CONCERT IN THE PARK PERFORMANCE	400.00	108927
409-756.000-801.000	CONCERT IN THE PARK PERFORMANCE	PATT TAYLOR	CONCERT IN THE PARK PERFORMANCE	400.00	108935
409-756.000-801.000	CONCERT IN THE PARK PERFORMANCE	VICTOR TRASCHEL	CONCERT IN THE PARK PERFORMANCE	400.00	108945
Total For Dept 756.000 PARKS				5,738.61	
Total For Fund 409 STOCK'S PARK				5,738.61	
Fund 481 AIRPORT IMPROVEMENT FUND					
Dept 000.000					
481-000.000-263.000	SALES TAX - JUNE 2024	STATE OF MICHIGAN	SALES TAX - JUNE 2024	1,470.62	649
481-000.000-687.300	SALES TAX - JUNE 2024	STATE OF MICHIGAN	SALES TAX - JUNE 2024	(7.35)	649
Total For Dept 000.000				1,463.27	
Dept 900.000 CAPITAL OUTLAY					
481-900.000-970.000-215041	PARTS FOR HANGAR RENOVATIONS	GELZER HJ & SON INC	PARTS FOR HANGAR RENOVATIONS	27.27	108886
481-900.000-970.000-215041	PARTS FOR HANGAR RENOVATIONS	GELZER HJ & SON INC	PARTS FOR HANGAR RENOVATIONS	20.64	108886
481-900.000-970.000-215041	CHAIN KIT - HANGAR RENOVATIONS	GREENMARK EQUIPMENT	CHAIN KIT - HANGAR RENOVATIONS	467.94	108888
Total For Dept 900.000 CAPITAL OUTLAY				515.85	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 481 AIRPORT IMPROVEMENT FUND					
Total For Fund 481 AIRPORT IMPROVEMENT FUND				1,979.12	
Fund 582 ELECTRIC FUND					
Dept 000.000					
582-000.000-110.000	CONDUIT - 4" CONTINUOUS SCH	BORDER STATES	INVENTORY	5,220.00	108853
582-000.000-110.000	UPSET BOLT - 5/8 X 12"	POWER LINE SUPPLY	INVENTORY	598.96	108920
582-000.000-110.000	ANCHOR - 10" POWER SCREW	POWER LINE SUPPLY	INVENTORY	1,236.09	108920
582-000.000-110.000	GUY DEADENDS	POWER LINE SUPPLY	INVENTORY	872.50	108920
582-000.000-110.000	BRACKET - LARGE T	POWER LINE SUPPLY	INVENTORY	439.80	108920
582-000.000-110.000	WIRE - 1/0 TRIPLEX (NERITIN	RESCO	INVENTORY WIRE NERITINA	2,388.00	108924
582-000.000-158.000-201009	500KVA TRANSFORMER/SAJAK CENTER	T & R ELECTRIC SUPPLY COM	TRANSFORMER/SAJAK CENTER	16,181.19	108934
582-000.000-202.100	6CCH	COMMUNITY BIBLE CHURCH	UB refund for account: 012894	83.16	108863
582-000.000-202.100	4CCH	COVEY, APRIL R	UB refund for account: 018941	297.44	108869
582-000.000-202.100	4CCH	CRITESER, JAMES D	UB refund for account: 019680	21.00	108870
582-000.000-202.100	6CCH	DOXTADER, RACHEL A	UB refund for account: 012073	141.70	108878
582-000.000-202.100	4CCH	FIESER, ANNA M	UB refund for account: 026929	12.95	108884
582-000.000-202.100	6ENBK1	JOHNSON, KITTY D	UB refund for account: 010664	66.00	108898
582-000.000-202.100	4CCH	MAXFIELD, DONA E	UB refund for account: 009934	6.66	108908
582-000.000-202.100	ROUND	NESTORAK, NICHOLAS D	UB refund for account: 010680	0.57	108915
582-000.000-202.100	4CCH	TO THE ESTATE OF TYLER C I	UB refund for account: 014708	23.00	108938
582-000.000-249.100	OPERATION ROUND-UP - JUNE 2024	COMMUNITY ACTION AGENCY	OPERATION ROUND-UP - JUNE 2024	2,669.82	108862
582-000.000-249.100	LIEAF-6099 JUNE 2024 P.A. 95	LARA - MI PUBLIC SERVICE (LIEAF-6099 JUNE 2024 P.A. 95	5,340.79	108903
582-000.000-263.000	SALES TAX - JUNE 2024	STATE OF MICHIGAN	SALES TAX - JUNE 2024	34,125.21	649
582-000.000-692.200	SALES TAX - JUNE 2024	STATE OF MICHIGAN	SALES TAX - JUNE 2024	(214.36)	649
Total For Dept 000.000				69,510.48	
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-715.000	LIFE INSURANCE - ELECTRIC	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	22.76	902
582-175.000-715.000	LIFE INSURANCE - ELECTRIC	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	215.99	902
582-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	18,515.95	901
582-175.000-721.000	DISABILITY INSURANCE - ELECTRIC	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	39.25	902
582-175.000-721.000	DISABILITY INSURANCE - ELECTRIC	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	366.14	902
582-175.000-726.000	SUPPLIES - 45 MONROE ST	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE ST	88.16	108845
582-175.000-726.000	COPIES/CONTRACT BILLING - JUNE	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - JUNE 2024	99.42	108871
582-175.000-726.000	FLAG	FAMILY FARM & HOME	FLAG	34.99	108883
582-175.000-801.000	TELEPHONE/FIBER - 45 MONROE STRE	ACD.NET	TELEPHONE/FIBER - 45 MONROE STREET - 7/	24.23	108843
582-175.000-801.000	COPIES/CONTRACT BILLING - JUNE	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - JUNE 2024	133.98	108871
582-175.000-801.000	PRINTING/POSTAGE AND HANDLING -	DELAWARE SYSTEMS	PRINTING/POSTAGE AND HANDLING - JUNE 20	1,243.05	108873
582-175.000-801.000	BPU CLEANING - JUNE 2024	EAST 2 WEST ENTERPRISES, I	BPU CLEANING - JUNE 2024	130.00	108880
582-175.000-801.000	COMMISSION PAID FOR COLLECTIONS	ONLINE INFORMATION SERVICE	COMMISSION PAID FOR COLLECTIONS JUNE 20	42.56	108916
582-175.000-801.000	UTILITY EXCHANGE REPORT/WEB ACCE	ONLINE INFORMATION SERVICE	UTILITY EXCHANGE REPORT/WEB ACCESS - JU	59.63	108916
582-175.000-801.000	ACCOUNTING SERVICES - MAY 2024	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - MAY 2024	1,801.16	108937
582-175.000-801.000	CREDIT CARD PROCESSING FEES - JU	INVOICE CLOUD, INC.	CREDIT CARD PROCESSING FEES - JUNE 2024	185.80	648
582-175.000-802.000	MONITORS AND ETHERNET CABLES	AMAZON CAPITAL SERVICES, I	MONITORS AND ETHERNET CABLES	500.71	108845
582-175.000-802.000	SONIT NET ADMIN JUNE 2024	SONIT SYSTEMS, LLC	SONIT NET ADMIN JUNE 2024	172.50	108929
582-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUB 7-	MILSOFT	IVR POOLED MONTHLY OUTAGE SUB 7-24	254.44	108943
582-175.000-802.000	MILSOFT DISSPATCH LICENSE UNPLUG	MILSOFT	MILSOFT DISSPATCH LICENSE UNPLUGGED 7-2	350.00	108943
582-175.000-850.000	TELEPHONE - POWER PLANT	ACD.NET	TELEPHONE - POWER PLANT	145.41	108843
582-175.000-850.000	TELEPHONE/FIBER - 45 MONROE STRE	ACD.NET	TELEPHONE/FIBER - 45 MONROE STREET - 7/	100.00	108843
582-175.000-850.000	VOIP PHONE SYSTEM FY 23/24	HILLSDALE COUNTY DEPT OF I	VOIP PHONE SYSTEM FY 23/24	1,034.13	108894
582-175.000-850.000	MONTHLY VERIZON BILL - JUL 24	VERIZON WIRELESS	MONTHLY VERIZON BILL - JUL 24	551.79	108944
582-175.000-880.000	COMMUNITY PROMOTION - JUNE 2024	MCKIBBIN MEDIA GROUP, INC.	COMMUNITY PROMOTION - JUNE 2024	125.00	108909
582-175.000-920.400	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	20.16	894
582-175.000-920.400	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 37 MORNROE GEN SE	21.77	895

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 582 ELECTRIC FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-920.400	503214966 - 45 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE ST	22.07	900
582-175.000-956.200	MEALS	HILLSDALE MARKET HOUSE, I	MEALS	12.44	108895
582-175.000-956.200	MEALS	HILLSDALE MARKET HOUSE, I	MEALS	108.91	108895
Total For Dept 175.000 ADMINISTRATIVE SERVICES				26,422.40	
Dept 543.000 PRODUCTION					
582-543.000-930.050	ENGINE 5 TRIPPING	UTILITIES INSTRUMENTATION	ENGINE 5 TRIPPING	1,515.00	108942
582-543.000-930.050	REPAIR ENGINE #5	UTILITIES INSTRUMENTATION	REPAIR ENGINE 5	2,592.00	108942
Total For Dept 543.000 PRODUCTION				4,107.00	
Dept 544.000 DISTRIBUTION					
582-544.000-726.800	PULLING SWIVEL	AMAZON CAPITAL SERVICES, I	PULLING SWIVEL	19.99	108845
582-544.000-726.800	WIRE PULL TAPE	AMAZON CAPITAL SERVICES, I	WIRE PULL TAPE	99.99	108845
582-544.000-726.800	SAW CHAIN	SPRATT'S TRADING POST INC	SAW CHAIN	28.99	108931
582-544.000-726.800	CHAINSAW BAR	SPRATT'S TRADING POST INC	CHAINSAW BAR	50.99	108931
582-544.000-730.000	TIRE SHINE	PERFORMANCE AUTOMOTIVE	TIRE SHINE	20.78	108918
582-544.000-730.000	TIRE SHINE	PERFORMANCE AUTOMOTIVE	TIRE SHINE	20.78	108918
582-544.000-730.000	BATTERY SERVICE PICKUP	PERFORMANCE AUTOMOTIVE	BATTERY SERVICE PICKUP	71.89	108918
582-544.000-730.000	BATTERY CORE CREDIT SERVICE TRUC	PERFORMANCE AUTOMOTIVE	BATTERY CORE CREDIT SERVICE TRUCK	(18.00)	108918
582-544.000-740.000	FUEL - JUNE 2024	WATKINS TRANSPORT INC	FUEL - JUNE 2024	1,960.84	108947
582-544.000-801.000	CONTAINER RENTAL	LRS, LLC	CONTAINER RENTAL	107.00	108906
582-544.000-930.000	TAPE BLADE NUTS SILICONE	AMERICAN COPPER AND BRASS,	TAPE BLADE NUTS SILICONE	68.39	108846
582-544.000-930.000	6A STONE	BECKER & SCRIVENS CONCRETE	6A STONE	59.25	108849
582-544.000-930.000	NUTS AND BOLTS	FAMILY FARM & HOME	NUTS AND BOLTS	27.50	108883
582-544.000-930.000	CONCRETE ANCHORS	GELZER HJ & SON INC	CONCRETE ANCHORS	2.44	108886
582-544.000-930.000	15 GALLONS WATER	HEFFERNAN SOFT WATER SERV	15 GALLONS WATER	6.90	108892
582-544.000-930.000	ICE	HILLSDALE MARKET HOUSE, I	ICE	2.29	108895
582-544.000-930.000	GLOVE PROTECTORS	POWER LINE SUPPLY	GLOVE PROTECTORS	552.00	108920
582-544.000-930.546	CARTRIDGE FUSE 30A	GELZER HJ & SON INC	CARTRIDGE FUSE 30A	54.98	108886
Total For Dept 544.000 DISTRIBUTION				3,137.00	
Total For Fund 582 ELECTRIC FUND				103,176.88	
Fund 588 DIAL A RIDE					
Dept 596.000 DIAL-A-RIDE					
588-596.000-715.000	LIFE INSURANCE - DART	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	64.96	902
588-596.000-721.000	DISABILITY INSURANCE - DART	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	70.77	902
588-596.000-726.000	NEW TICKETS & INFO SHEETS	ARROW SWIFT PRINTING	NEW TICKETS & INFO SHEETS	853.40	108847
588-596.000-740.000	JUNE FUEL	WATKINS TRANSPORT INC	JUNE FUEL	2,238.37	108947
588-596.000-801.000	MOWING CONTRACT	BILL'S LAWN CARE, LLC	MOWING CONTRACT	420.00	108850
588-596.000-850.000	VOIP PHONE SYSTEM FY 23/24	HILLSDALE COUNTY DEPT OF	VOIP PHONE SYSTEM FY 23/24	217.54	108894
Total For Dept 596.000 DIAL-A-RIDE				3,865.04	
Total For Fund 588 DIAL A RIDE				3,865.04	
Fund 590 SEWER FUND					
Dept 000.000					
590-000.000-110.000	UNION NUTS FOR METER HORNS	USABLUBOOK	UNION NUTS FOR METER HORNS	757.47	108941
590-000.000-158.000-215006	CDBG - SANITARY SEWER PROJECT	CONCORD EXCAVATING & GRADJ	CDBG - SANITARY PROJECT	95,062.50	108865
590-000.000-158.000-215006	AS-NEEDED CONSTRUCTION SERVICES	TETRA TECH, INC	MARION LIFT STATION CONSTRUCTION SERVIC	305.00	108936
590-000.000-202.100	SCCH	DOXTADER, RACHEL A	UB refund for account: 012073	73.45	108878
590-000.000-202.100	SCCH	FIESER, ANNA M	UB refund for account: 026929	13.78	108884
590-000.000-202.100	SBK1	NESTORAK, NICHOLAS D	UB refund for account: 010680	24.52	108915

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 07/11/2024 - 07/11/2024
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Dept 000.000					
Total For Dept 000.000				96,236.72	
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-715.000	LIFE INSURANCE - SEWER	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE	11.35	902
590-175.000-715.000	LIFE INSURANCE - SEWER	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE	83.66	902
590-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	3,838.61	901
590-175.000-721.000	DISABILITY INSURANCE - SEWER	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE	19.61	902
590-175.000-721.000	DISABILITY INSURANCE - SEWER	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE	112.57	902
590-175.000-726.000	SUPPLIES - 45 MONROE ST	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE ST	44.08	108845
590-175.000-726.000	COPIES/CONTRACT BILLING - JUNE	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - JUNE 2024	49.72	108871
590-175.000-801.000	TELEPHONE/FIBER - 45 MONROE STRE	ACD.NET	TELEPHONE/FIBER - 45 MONROE STREET - 7/	12.12	108843
590-175.000-801.000	COPIES/CONTRACT BILLING - JUNE	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - JUNE 2024	66.98	108871
590-175.000-801.000	PRINTING/POSTAGE AND HANDLING -	DELAWARE SYSTEMS	PRINTING/POSTAGE AND HANDLING - JUNE 20	621.53	108873
590-175.000-801.000	BPU CLEANING - JUNE 2024	EAST 2 WEST ENTERPRISES, I	BPU CLEANING - JUNE 2024	65.00	108880
590-175.000-801.000	COMMISSION PAID FOR COLLECTIONS	ONLINE INFORMATION SERVICE	COMMISSION PAID FOR COLLECTIONS JUNE 20	21.28	108916
590-175.000-801.000	UTILITY EXCHANGE REPORT/WEB ACCE	ONLINE INFORMATION SERVICE	UTILITY EXCHANGE REPORT/WEB ACCESS - JU	29.81	108916
590-175.000-801.000	ACCOUNTING SERVICES - MAY 2024	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - MAY 2024	900.57	108937
590-175.000-801.000	CREDIT CARD PROCESSING FEES - JU	INVOICE CLOUD, INC.	CREDIT CARD PROCESSING FEES - JUNE 2024	92.90	648
590-175.000-802.000	MONITORS AND ETHERNET CABLES	AMAZON CAPITAL SERVICES, I	MONITORS AND ETHERNET CABLES	250.35	108845
590-175.000-802.000	SONIT NET ADMIN JUNE 2024	SONIT SYSTEMS, LLC	SONIT NET ADMIN JUNE 2024	86.25	108929
590-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUB 7-	MILSOFT	IVR POOLED MONTHLY OUTAGE SUB 7-24	127.22	108943
590-175.000-802.000	MILSOFT DISSPATCH LICENSE UNPLUG	MILSOFT	MILSOFT DISSPATCH LICENSE UNPLUGGED 7-2	175.00	108943
590-175.000-850.000	TELEPHONE - WWTP 101 W GALLOWAY	ACD.NET	TELEPHONE - WWTP 101 W GALLOWAY	67.75	108843
590-175.000-850.000	TELEPHONE/FIBER - 45 MONROE STRE	ACD.NET	TELEPHONE/FIBER - 45 MONROE STREET - 7/	50.00	108843
590-175.000-850.000	VOIP PHONE SYSTEM FY 23/24	HILLSDALE COUNTY DEPT OF T	VOIP PHONE SYSTEM FY 23/24	517.07	108894
590-175.000-850.000	MONTHLY VERIZON BILL - JUL 24	VERIZON WIRELESS	MONTHLY VERIZON BILL - JUL 24	137.67	108944
590-175.000-880.000	COMMUNITY PROMOTION - JUNE 2024	MCKIBBIN MEDIA GROUP, INC.	COMMUNITY PROMOTION - JUNE 2024	62.50	108909
590-175.000-920.400	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	10.08	894
590-175.000-920.400	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 37 MORNROE GEN SE	10.89	895
590-175.000-920.400	503214966 - 45 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE ST	11.03	900
590-175.000-956.200	MEALS	HILLSDALE MARKET HOUSE, I	MEALS	6.22	108895
590-175.000-956.200	MEALS	HILLSDALE MARKET HOUSE, I	MEALS	54.46	108895
Total For Dept 175.000 ADMINISTRATIVE SERVICES				7,536.28	
Dept 546.000 OPERATIONS					
590-546.000-730.039	CLEANING BRUSH	FAMILY FARM & HOME	CLEANING BRUSH	29.99	108883
590-546.000-730.039	BATTERY UNDER WARRANTY	FAMILY FARM & HOME	BATTERY UNDER WARRANTY	5.00	108883
590-546.000-920.400	504504154 - 135 BARBER ST	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 135 BARBER ST	41.81	898
590-546.000-930.000	6" FERNCO	AMERICAN COPPER AND BRASS,	6" FERNCO	92.95	108846
590-546.000-930.000	CONCRETE SAW BLADES	BECKER & SCRIVENS CONCRET	CONCRETE SAW BLADES	300.00	108849
590-546.000-930.960	EMERGENCY SEWER REPAIR ON SPRING	DRY MAR TRUCKING & DIRTWO	EMERGENCY SEWER REPAIR ON SPRING ST	7,450.00	108879
Total For Dept 546.000 OPERATIONS				7,919.75	
Dept 547.000 TREATMENT					
590-547.000-726.900	FIRST AID SUPPLIES	CINTAS CORPORATION	FIRST AID SUPPLIES	97.22	108859
590-547.000-740.000	FUEL - JUNE 2024	WATKINS TRANSPORT INC	FUEL - JUNE 2024	673.39	108947
590-547.000-801.000	BEF SAMPLING	MERIT LABORATORIES	BEF SAMPLING	4,166.00	108910
590-547.000-920.400	505161747 - 101 W GALLOWAY MN	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 101 W GALLOWAY MN	64.67	893
590-547.000-920.400	504904602 - 101 W GALLOWAY	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 101 W GALLOWAY	1,053.10	897
590-547.000-920.400	504756735 - W GALLOWAY GR	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - W GALLOWAY GR	40.66	899
Total For Dept 547.000 TREATMENT				6,095.04	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Total For Fund 590 SEWER FUND				117,787.79	
Fund 591 WATER FUND					
Dept 000.000					
591-000.000-110.000	LEAD CORP ADAPTER TO 3/4 PJCTS 4	ETNA SUPPLY COMPANY	INVENTORY	810.00	108882
591-000.000-202.100	WCCH	DOXTADER, RACHEL A	UB refund for account: 012073	68.85	108878
591-000.000-202.100	WCCH	FIESER, ANNA M	UB refund for account: 026929	11.27	108884
591-000.000-202.100	WBK1	NESTORAK, NICHOLAS D	UB refund for account: 010680	15.41	108915
Total For Dept 000.000				905.53	
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-715.000	LIFE INSURANCE - WATER	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE	11.35	902
591-175.000-715.000	LIFE INSURANCE - WATER	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE	83.62	902
591-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	3,887.86	901
591-175.000-721.000	DISABILITY INSURANCE - WATER	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE	19.61	902
591-175.000-721.000	DISABILITY INSURANCE - WATER	SUN LIFE ASSURANCE COMPANY	LIFE & DISABILITY INSURANCE	114.56	902
591-175.000-726.000	SUPPLIES - 45 MONROE ST	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE ST	44.08	108845
591-175.000-726.000	CELL PHONE CASE AND PROTECTORS	AMAZON CAPITAL SERVICES, I	CELL PHONE CASE AND PROTECTORS	73.07	108845
591-175.000-726.000	COPIES/CONTRACT BILLING - JUNE	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - JUNE 2024	49.72	108871
591-175.000-801.000	TELEPHONE/FIBER - 45 MONROE STRE	ACD.NET	TELEPHONE/FIBER - 45 MONROE STREET - 7/	12.12	108843
591-175.000-801.000	COPIES/CONTRACT BILLING - JUNE	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - JUNE 2024	66.98	108871
591-175.000-801.000	PRINTING/POSTAGE AND HANDLING -	DELAWARE SYSTEMS	PRINTING/POSTAGE AND HANDLING - JUNE 20	621.53	108873
591-175.000-801.000	BPU CLEANING - JUNE 2024	EAST 2 WEST ENTERPRISES, I	BPU CLEANING - JUNE 2024	65.00	108880
591-175.000-801.000	COMMISSION PAID FOR COLLECTIONS	ONLINE INFORMATION SERVICE	COMMISSION PAID FOR COLLECTIONS JUNE 20	21.28	108916
591-175.000-801.000	UTILITY EXCHANGE REPORT/WEB ACCE	ONLINE INFORMATION SERVICE	UTILITY EXCHANGE REPORT/WEB ACCESS - JU	29.81	108916
591-175.000-801.000	ACCOUNTING SERVICES - MAY 2024	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - MAY 2024	900.57	108937
591-175.000-801.000	CREDIT CARD PROCESSING FEES - JU	INVOICE CLOUD, INC.	CREDIT CARD PROCESSING FEES - JUNE 2024	92.90	648
591-175.000-802.000	MONITORS AND ETHERNET CABLES	AMAZON CAPITAL SERVICES, I	MONITORS AND ETHERNET CABLES	250.35	108845
591-175.000-802.000	SONIT NET ADMIN JUNE 2024	SONIT SYSTEMS, LLC	SONIT NET ADMIN JUNE 2024	86.25	108929
591-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUB 7-	MILSOFT	IVR POOLED MONTHLY OUTAGE SUB 7-24	127.22	108943
591-175.000-802.000	MILSOFT DISSPATCH LICENSE UNPLUG	MILSOFT	MILSOFT DISSPATCH LICENSE UNPLUGGED 7-2	175.00	108943
591-175.000-810.000	GROUP MEMBERSHIP ANNUAL RENEWAL	MICHIGAN RURAL WATER ASSOC	GROUP MEMBERSHIP ANNUAL RENEWAL	825.00	108914
591-175.000-850.000	TELEPHONE - WTP 401 HILLSDALE ST	ACD.NET	TELEPHONE - WTP 401 HILLSDALE STREET	96.94	108843
591-175.000-850.000	TELEPHONE/FIBER - 45 MONROE STRE	ACD.NET	TELEPHONE/FIBER - 45 MONROE STREET - 7/	50.00	108843
591-175.000-850.000	VOIP PHONE SYSTEM FY 23/24	HILLSDALE COUNTY DEPT OF I	VOIP PHONE SYSTEM FY 23/24	517.07	108894
591-175.000-850.000	MONTHLY VERIZON BILL - JUL 24	VERIZON WIRELESS	MONTHLY VERIZON BILL - JUL 24	137.67	108944
591-175.000-880.000	COMMUNITY PROMOTION - JUNE 2024	MCKIBBIN MEDIA GROUP, INC.	COMMUNITY PROMOTION - JUNE 2024	62.50	108909
591-175.000-920.400	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	10.08	894
591-175.000-920.400	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 37 MORNROE GEN SE	10.89	895
591-175.000-920.400	503214966 - 45 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE ST	11.03	900
591-175.000-956.200	MEALS	HILLSDALE MARKET HOUSE, I	MEALS	6.22	108895
591-175.000-956.200	MEALS	HILLSDALE MARKET HOUSE, I	MEALS	54.46	108895
Total For Dept 175.000 ADMINISTRATIVE SERVICES				8,514.74	
Dept 543.000 PRODUCTION					
591-543.000-930.000	PAINT REMOVER/CLEANER	GELZER HJ & SON INC	PAINT REMOVER/CLEANER	19.98	108886
Total For Dept 543.000 PRODUCTION				19.98	
Dept 544.000 DISTRIBUTION					
591-544.000-726.800	MILWAUKEE M18 IMPACT DRIVER	GELZER HJ & SON INC	MILWAUKEE M18 IMPACT DRIVER	399.99	108886
591-544.000-740.000	FUEL - JUNE 2024	WATKINS TRANSPORT INC	FUEL - JUNE 2024	673.40	108947
591-544.000-742.000	CLOTHING / UNIFORMS	POWERS CLOTHING, INC.	UNIFORMS	184.00	108921
591-544.000-801.000	TWO YEAR CONTRACT EXTENSION	HYDROCORP, LLC	CROSS CONNECTION PROGRAM APPROVED BY BC	1,564.50	108896
591-544.000-801.000	WATER SAMPLING	MERIT LABORATORIES	WATER SAMPLING	152.00	108910

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 544.000 DISTRIBUTION					
591-544.000-801.000	NITRATE SAMPLE	MERIT LABORATORIES	NITRATE SAMPLE	19.00	108910
591-544.000-930.000-181005	WATER METER NODES	CANNON TECHNOLOGIES INC	WATER METER NODES - SOLE SOURCE	10,296.00	108856
591-544.000-930.990	CONTRACTED LSL REPLACEMENTS	RJT CONSTRUCTION CO.	FYE 2025 LEAD SERVICE LINE REPLACEMENTS	12,227.50	108926
Total For Dept 544.000 DISTRIBUTION				25,516.39	
Dept 545.000 PURIFICATION					
591-545.000-727.200	SUPPLIES - SODIUM HYPOCHLORITE	UNIVAR SOLUTIONS USA INC	SODIUM HYPOCHLORITE FOR WTP	4,332.58	108940
591-545.000-920.400	504558065 - 401 HILLSDALE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 401 HILLSDALE	67.21	896
591-545.000-930.000	PAINT BRUSHES	GELZER HJ & SON INC	PAINT BRUSHES	6.05	108886
591-545.000-930.000	PUMP HEAD ASSEMBLY RETURN	USABLUEBOOK	PUMP HEAD ASSEMBLY RETURN	(241.00)	108941
Total For Dept 545.000 PURIFICATION				4,164.84	
Total For Fund 591 WATER FUND				39,121.48	
Fund 640 REVOLVING MOBILE EQUIP. FUND					
Dept 443.000 MOBILE EQUIPMENT MAINTENANCE					
640-443.000-726.000	MED IND GAS SMALL ACETYLENE	PURITY CYLINDER GASES, INC	MED IND GAS SMALL ACETYLENE	77.96	108922
640-443.000-730.000	BOLT AND THROTTLE FOR 21.4 AND 1	GREENMARK EQUIPMENT	BOLT, THROTTLE CABLE AND OIL FOR 21.4 F	29.40	108888
640-443.000-730.000	J-HOOK, NUTS AND WASHERS FOR #16	MACQUEEN EMERGENCY GROUP	J-HOOK, NUTS AND WASHERS FOR #16	405.46	108907
640-443.000-730.000	BOLTS, NUTS AND WASHERS FOR TRAC	MICHIGAN CAT	BOLTS, NUTS AND WASHERS FOR TRACTOR	18.72	108913
640-443.000-740.000	DPS FUEL	WATKINS TRANSPORT INC	FUEL FOR DPS/ASS/ENG/ZONING DEPT	1,659.26	108947
640-443.000-801.000	DPS RAGS FOR SHOP	CINTAS CORPORATION	UNIFORMS, MATS AND RAGS FOR DPS	5.00	108859
640-443.000-801.000	DPS RAGS FOR SHOP	CINTAS CORPORATION	UNIFORMS, MATS AND RAGS FOR DPS	5.00	108859
640-443.000-801.000	DIAGNOSTIC AND REPAIRS FOR 114	GREENMARK EQUIPMENT	DIAGNOSTIC AND REPAIRS FOR 114	181.98	108888
640-443.000-850.000	VOIP PHONE SYSTEM FY 23/24	HILLSDALE COUNTY DEPT OF I	VOIP PHONE SYSTEM FY 23/24	109.10	108894
Total For Dept 443.000 MOBILE EQUIPMENT MAINTENANCE				2,491.88	
Total For Fund 640 REVOLVING MOBILE EQUIP. FUND				2,491.88	
Fund 663 FIRE VEHICLE & EQUIPMENT FUND					
Dept 336.000 FIRE DEPARTMENT					
663-336.000-970.000	OUTFITTING OF UNIT 2-5 CHEVY SIL	RAYLECOM COMMUNICATIONS, I	OUTFITTING OF UNIT 2-5 CHEVY SILVERADO	11,200.02	108923
663-336.000-970.000	VINYL LETTERING FOR UNIT 2-5 NEW	STOCKHOUSE CORPORATION	VINYL LETTERING FOR UNIT 2-5 NEW POLICE	472.00	108933
Total For Dept 336.000 FIRE DEPARTMENT				11,672.02	
Total For Fund 663 FIRE VEHICLE & EQUIPMENT FUND				11,672.02	
Fund 699 DPS LEAVE AND BENEFITS FUND					
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
699-441.000-715.000	LIFE INSURANCE - DPS LEAVE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	113.68	902
699-441.000-721.000	DISABILITY INSURANCE - DPS LEAVE	SUN LIFE ASSURANCE COMPAN\	LIFE & DISABILITY INSURANCE	122.80	902
Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT				236.48	
Total For Fund 699 DPS LEAVE AND BENEFITS FUND				236.48	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101 GENERAL FUND	102,609.19
Fund 202 MAJOR ST./TRUNK	8,363.00
Fund 203 LOCAL STREET FUND	9,998.00
Fund 208 RECREATION FUND	3,407.84
Fund 247 TAX INCREMENT FUND	7,241.03
Fund 271 LIBRARY FUND	917.96
Fund 409 STOCK'S PARK	5,738.61
Fund 481 AIRPORT IMPROVEMENT	1,979.12
Fund 582 ELECTRIC FUND	103,176.88
Fund 588 DIAL A RIDE	3,865.04
Fund 590 SEWER FUND	117,787.79
Fund 591 WATER FUND	39,121.48
Fund 640 REVOLVING MOBILITY	2,491.88
Fund 663 FIRE VEHICLE & EQUIPMENT	11,672.02
Fund 699 DPS LEAVE AND BENEFITS	236.48

Total For All Funds:	<u>418,606.32</u>
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CITY COUNCIL MINUTES

City of Hillsdale
July 15, 2024
7:00 P.M.

Regular Meeting

Call to Order and Pledge of Allegiance

Mayor Stockford opened the meeting with the Pledge of Allegiance.

Roll Call

Mayor Stockford called the meeting to order. Clerk Price took roll call.

Council Members present:	Adam Stockford, Mayor Anthony Vear, Ward 1 R Greg Stuchell, Ward 1 Cynthia Pratt, Ward 2 William Morrissey, Ward 2 Bruce Sharp, Ward 3 Gary Wolfram, Ward 3 Joshua Paladino, Ward 4
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Council Members absent:	Robert Socha, Ward 4
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Also Present: Tom Thompson (City Attorney), Katy Price (City Clerk), Jason Blake (DPS Director), Sam Fry (EDC Coordinator), Scott Hephner (HCPD), Dan Poole (HCFD), Brandon Janes (I.T.), Drew Homovec, Ted Jansen, Mark Nichols, Dennis Wainscott, Nick Fox, Jessica Miller, Russell Miller, CJ Toncray, Scott Session, Robert Eichler and Marty Hubbard.

Approval of Agenda

Motion by Councilman Morrissey, support by Councilman Vear, to approve the agenda as presented.

All ayes. Motion carried.

Public Comment

None

Consent Agenda

- A. Approval of Bills
 - 1. City and BPU Claims of June 13, 2024 - \$1,188,344.47
June 27, 2024- \$984,674.00
 - 2. Payroll of June 20, 2024 - \$193,046.44
July 3, 2024 - \$196,861.26
- B. City Council Minutes of June 17, 2024
- C. Finance Minutes of June 17, 2024 & July 1, 2024
- D. Public Services Minutes of May 14, 2024 & June 25, 2024
- E. Election Commission Minutes of July 10, 2024
- F. Hillsdale College Fireworks Display Approval
- G. Hillsdale College Annual Noise Variance Requests
- H. Ratification of Signatures for Park Use Agreement for Domestic Harmony

Motion by Councilman Morrissey, support by Councilman Vear, to approve the Consent Agenda.

Roll Call:

Councilman Paladino	Aye
Councilman Wolfram	Aye
Councilman Sharp	Aye

Councilwoman Pratt	Aye
Councilman Stuchell	Aye
Councilman Vear	Aye
Mayor Stockford	Aye
Councilman Morrisey	Aye

Motion passed 8-0

Communications/Petitions

- A. 2024 Summer Tax Warrant
- B. Keefer House Hotel, Construction Update
- C. Hillsdale County Commissioner Update – Doug Ingles
- D. MERS Annual Actuarial Report

Nick Fox, gave a brief update on the Keefer House Hotel Construction.

Commissioner Ingles, wasn't in attendance but had communication with the Mayor about election material and days and times of Early Voting, Election day voting and stated the information can be found on the County's website.

Clerk Price stated that the same information can be found on the City's website under the Clerk/Voting Information tab.

Introduction and Adoption of Ordinances/Public Hearings

Public Hearing: Revoke IFE Certificate 2017-181 Corecoyle Composites LLC

Sam Fry, EDC Coordinator reported IFE certificates provide a tax incentive to manufacturers to enable the renovation of existing facilities to prepare them for occupancy by the certificate holder for manufacturing operations. The rehabilitation project described in Mr. Homovec's IFE Application called for the investment of \$1,093,907 into the property with a project completion date of Dec. 15, 2020. In the Property Tax Abatement Exemption Certificate 2023 Annual Information Report that Mr. Homovec submitted to City Assessor Kim Thomas, dated Jan. 26, 2024, he twice claims that the rehabilitation investment by Corecoyle Composites, LLC, and the building owner "has exceeded the \$1,093,907 'Project Cost' proposed in 2017 by \$37,278." According to Mr. Homovec, as of Dec. 31, 2023, the restoration investment in 221 Industrial Drive totals \$1,131,185. However, Mr. Homovec has not filed notification of the completion of the project and final cost with the city assessor, nor has he provided any receipts or documentation showing actual expenditures to date for restoration of the facility as described in the application. Furthermore, Corecoyle Composites, LLC, was to have created 12-25 jobs within two years of the rehabilitation completion (no later than Dec. 15, 2022). City staff have not been provided with payroll receipts or other documentation showing Corecoyle Composites, LLC, has created any manufacturing jobs due to the rehabilitation of the 221 Industrial Drive facility.

Mayor opened podium at 7:12 p.m.

Mr. Homovec, owner state that he was disappointed that Council canceled the tour of facility. He discussed the non-disclosure agreement he wanted signed by all that entered due to important manufacturing processes.

Further discussion ensued on the non-disclosure agreement and communication from the City Manager, City Attorney and Mr. Homovec.

Mr. Homovec stated City management is misinterpreting the dialog of the IFE and process.

Councilman Wolfram state there were items out of Mr. Homovec's control.

Councilman Sharp mentioned he was fed up with all the excuses given.

Lengthy discussion followed.

Mayor closed opened podium at 7:52 p.m.

Motion by Councilman Sharp, support by Councilwoman Pratt to revoke IFE Certificate 2017-181 Corecoyle Composites LLC.

Roll Call:

Councilwoman Pratt	Aye
Councilman Sharp	Aye
Councilman Stuchell	Aye
Councilman Wolfram	Nay
Councilman Vear	Aye
Mayor Stockford	Aye
Councilman Morrissey	Aye
Councilman Paladino	Aye

Motion passed 7-1

Old Business

None

New Business

A. 2024-27 POAM Union Contract

Scott Hephner, PD Chief stated the newly negotiated contract between the City of Hillsdale and the Police Officers Association of Michigan is for three-years with changes tracked in red.

Motion by Councilman Sharp, support by Councilman Vear to approve the 2024-27 POAM Union Contract as presented.

Roll Call:

Councilwoman Pratt	Aye
Councilman Sharp	Aye
Councilman Stuchell	Aye
Councilman Wolfram	Aye
Councilman Vear	Aye
Mayor Stockford	Aye
Councilman Morrissey	Aye
Councilman Paladino	Aye

Motion passed 8-0

B. 2024-27 IAFF Union Contract

Scott Hephner, FD Chief stated the newly negotiated contract between the City of Hillsdale and the Police Officers Association of Michigan is for three-years with changes tracked in red.

Motion by Councilman Sharp, support by Councilwoman Pratt, to approve the 2024-27 IAFF Union Contract as presented.

Roll Call:

Councilwoman Pratt	Aye
Councilman Sharp	Aye
Councilman Stuchell	Aye
Councilman Wolfram	Aye
Councilman Vear	Aye
Mayor Stockford	Aye

Councilman Morrisey	Aye
Councilman Paladino	Aye

Motion passed 8-0

All ayes. Motion carried.

C. MERS Define Benefit Contribution

Laura Sargent, HR Director, reported As part of our union negotiations with the Police and Fire unions they have agreed to increase their employee contribution rate from 5% to 6% starting July 1st. Management is also recommending that the non-union staff increase their employee contribution rate from 5% to 6%. The following divisions are included in this amendment: Police division 2, Fire division 3, General Non-Union division 13 and BPU Non-Union division 14. These divisions are all funded below 100% and the additional contributions with help improve their funded levels.

Motion by Councilman Sharp, support by Councilman Morrisey, to approve the MERS Define Benefit Contribution agreement.

Roll Call:

Councilwoman Pratt	Aye
Councilman Sharp	Aye
Councilman Stuchell	Aye
Councilman Wolfram	Aye
Councilman Vear	Aye
Mayor Stockford	Aye
Councilman Morrisey	Aye
Councilman Paladino	Aye

Motion passed 8-0

D. Fee Schedule Resolution Effective July 1, 2024

Michelle Loren, Recreation Director reported during the fiscal year 2025 budget process, staff identified updates to the fee schedule that needed to be increased based on review of costs as well as a review of the demand and market pricing. The increase in fees relate to dock rentals, Owen Park and Mrs. Stock’s Park pavilion rentals and Sandy Beach admissions and adding a fee for property information reports.

Council discussion ensued on beach fee increase.

Motion by Councilman Sharp, support by Councilman Vear to approve the Fee Schedule as presented. **Resolution #3609.**

All ayes. Motion carried.

E. MDOT Contract 2024-5188

Jason Blake, DPS Director, started due to various incidents with the low clearance of the railroad bridge on W. Hallett St., the City and MDOT, has determined it to be in the public interest to upgrade the current “low clearance” signs on both the east and west side of the railroad bridge with solar LED flashing warning signs. LED warning signs will flash 24 hours a day, 7 days a week in efforts to add extra emphasis of the low clearance of the railroad bridge.

MDOT has prepared and submitted a maintenance contract with the City (Contract 24-5188) for review, with the contract, MDOT has agreed to purchase both 48” LED signs with the City

providing installation for both signs in addition to any future maintenance that the signs may need (city currently performs all maintenance of existing warning signs).

Motion by Councilman Sharp, support by Councilwoman Pratt to approve the MDOT Contract 2024-5188 as presented. **Resolution #3610.**

All ayes. Motion carried.

F. Proposal to Purchase City Property – 49 Union St.

49 Union Street is a vacant lot encumbered by a restrictive covenant recorded in 2009 by the Michigan Department of Environmental Quality (MDEQ now known as Environment, Great Lakes, and Energy or EGLE), and is located in a flood plain. The building(s) formerly occupying the lot were demolished in 2006. The City acquired the property in 2011 for \$1 from Landex, Inc. (formerly Alsons Corporation) as part of a settlement when that company moved operations out of the City, defaulting on their obligations under an IFT agreement.

The property is adjacent to the Headwaters trail and currently exempt from property taxes under MCL 211.7m, property owned by a county, township, city, village, or school district used for public purpose (open space available for future development). City staff and others have made efforts to develop the property as a basketball court, a seasonal ice skating rink, or a parking lot, but none of those plans have aroused enough enthusiasm from stakeholders to move forward.

The owner of an adjacent property has now submitted an unsolicited proposal to purchase the property for future development.

Motion by Councilman Vear, support by Councilman Sharp to approve the sale of 49 Union St. as presented.

Roll Call:

Councilwoman Pratt	Aye
Councilman Sharp	Aye
Councilman Stuchell	Aye
Councilman Wolfram	Aye
Councilman Vear	Aye
Mayor Stockford	Aye
Councilman Morrisey	Aye
Councilman Paladino	Aye

Motion passed 8-0

G. Noise Variance Request – Iron Invasion Demolition Derby

A noise variance request was made from Loudmouth Promotions for their Iron Invasion Demolition Derby to be held at the Fairgrounds on May 31, 2025 and June 1, 2025.

Motion by Councilman Sharp, support by Councilwoman Pratt to approve the noise variance request for Iron Invasion Demolition Derby as presented.

All ayes. Motion carried.

H. Homeless Taskforce Recommendation Follow-up

Police Chief Hephner reported on the homeless population and the alleged drug houses in the area.

No action taken.

Miscellaneous Reports

A. Proclamations – None

B. Appointment- None

C. Other- None

General Public Comment

Dennis Wainscott, 34 Garden St., commented on the fee increase for Sandy Beach entry.

Russell Miller, 9 Lake St., commented on the street project on Willow St. Miller submitted pictures of project and stated that a part of his half circle drive was going to be torn up to put in curb and other items required from the project. He asked Council to take a look at project site and his driveway.

Robert Eichler, Scipio Township, commented on the jail, arrests and millages.

Scott Sessions, 102 Cold Springs Circle, commented on the Mayor's article in the Hillsdale Collegian.

Ted Jansen, 104 Hillsdale St., thanked the Police Chief on all the work he does. He also spoke on the street project on Willow St and Miller's situation.

City Manager Report

None.

Council Comment

Councilman Wolfram reported that the City Airport was run very well from an airport user.

Councilman Sharp thanked Clerk Price on her integrity and how she follows all the proper election procedures.

Councilman Morrissey had a request to find out how much money city residents pay to the state and federal government.

Mayor Stockford stated that the event River Raisin Ragtime Revue will be at the Dawn Theater on July 20, 2024.

Councilman Paladino commented on the Special Assessment process and law and order.

Adjournment

Motion by Councilmember Sharp, seconded by Councilmember Morrissey to adjourn the meeting.

By a voice vote, the motion passed unanimously.

The meeting adjourned at 9:17 p.m.

Adam Stockford, Mayor

Katy Price, City Clerk

CITY OF HILLSDALE FINANCE COMMITTEE

Place: City Hall Second Floor Conference Room

Date: July 15, 2024

Time: 6:30 PM

PRESENT:

COMMITTEE: Gary Wolfram, Will Morrissey, Bruce Sharp

STAFF: Jake Hammel (BPU Director of Electric), Jason Blake (Director of Public Services),
Scott Hephner (Police and Fire Chief), Kimberly Thomas (City Assessor)

PUBLIC: None

BOARD OF PUBLIC UTILITIES AND CITY OF HILLSDALE ACCOUNTS PAYABLE
INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE

Questions asked on Invoice Distribution Report by Finance Committee:

Fund 101

Department 265: Clover mite is bug for which City sprays

Department 336: Hydraulic cylinders were leaking on fire truck, needed rebuilding

Department 441: Salt is put on roads to reduce dust on dirt roads and parking lots

Fund 202

Department 450: Barricade for repair of drain near Kroger, will be refunded by MDOT

Department 470: Trees that removed are sizeable

Fund 582

Department 543: Repair to engine at power plant

Fund 590

Department 175: IVR outage management system: voice recording

Department 544: Impact wrench to install hardware

Motioned by Morrissey seconded by Wolfram to approve.

Motion passed 2-0.

Motioned by Morrissey and seconded by Sharp to adjourn.

Motion passed 3-0.

Adjournment 6:41 PM

Minutes prepared by Gary Wolfram



2024 July Board of Review – Minutes
Per MCL 211.53b

Call to Order and Pledge of Allegiance

The meeting was called to order at 9:01 a.m., Tuesday, July 16, 2024 by Chair Laycock. The Pledge of Allegiance was recited. Attendance was in person in the Hillsdale City Hall Conference Room (2nd Floor), 97 North Broad Street, Hillsdale, Michigan 49242.

Roll Call

Roll was taken by Secretary Jaeger.

Present:

- D Kerry Laycock, Chair
- Becki Jaeger, Secretary
- Dennis Wainscott, Regular Member
- Jeffrey Cooley, Alternate
- Kimberly Thomas, MAAO, Assessor (Advisory only – Not a voting member)
- Olivia C. Smith, MCAO, Appraiser (Clerical – Not a voting member)
- Rebecca & Ed Blank – 83 E Hallett St, Hillsdale, MI 49242

Absent:

- Vacant, Alternate

Approval of Agenda

Motion by Jaeger to approve the agenda as presented. Second by Wainscott. Motion carried.

Public Comment on Agenda Items

None

Consent Agenda

Motion by Jaeger to approve the minutes of the 2024 March Board of Review. Second by Wainscott. Motion carried.

All State Tax Commission (STC) Bulletins were forwarded to the Board by Assessor Thomas as they were published by the Commission.

Communications & Petitions

J24-001 – 006-426-355-14 – 83 E Hallett St
Poverty Exemption, MCL 211.7u – 2024

Motion by Jaeger to approve the exemption at 100%. Second by Wainscott. Motion carried.

J24-002 – 006-126-101-08 – 31 Howder St
Measurement Error, MCL 211.53b(6)d – 2023

Motion by Jaeger to approve the corrected square footage and value for 2023. Second by Wainscott.
Motion carried.

J24-003 – 006-126-176-06 – 28 Marion St
Poverty Exemption, MCL 211.7u – 2023 per MCL 211.53b(6)j

Motion by Jaeger to approve the exemption at 100%. Second by Wainscott. Motion carried.

J24-004, 005, & 006 – 006-222-277-11 – 322 Summit St
Uncapped in Error/Not Transfer, Recapping, MCL 211.27a(4) – 2022, 2023, & 2024

Motion by Wainscott to recap and correct the Taxable Value (TV) for 2022-2024. Second by Jaeger.
Motion carried.

J24-007 & 008 – 006-227-152-25 – 305 Scenic Dr
Omitted Property per MCL 211.154, Partial Omission/Inclusion of Real Property, MCL 211.53(6)e – 2023 & 2024

Motion by Jaeger to correct the State Equalized Value (SEV) and Taxable Value (TV) for 2023 and 2024.
Second by Wainscott. Motion carried.

J24-009 – 006-227-252-12 – 79 Rippon Ave
Omitted Property per MCL 211.154, Clerical Error – Rate of Taxation/Computation, MCL 211.53b(6)a – 2023

Motion by Jaeger to correct the Taxable Value (TV) based on split. Second by Wainscott. Motion carried.

J24-010 & 011 – 006-900-143-10 – 14 Logan St
Omitted Property per MCL 211.154, Amended Personal Property Statement, MCL 211.19 – 2023 & 2024

Motion by Jaeger to remove the personal property from the roll for 2023 and 2024 due to no taxable personal property on site as of 12/31/2022. Second by Wainscott. Motion carried.

J24-012 – 006-900-444-00 – 3080 W Carleton Rd
Omitted Property per MCL 211.154, Amended Personal Property Statement, MCL 211.19 – 2024

Motion by Jaeger to adjust the values based on those reported on the late filed form 632. Second by Wainscott. Motion carried.

J24-013 – 006-900-511-00 – 103 Lakeview Dr
Omitted Property per MCL 211.154, Amended Personal Property Statement, MCL 211.19 – 2023

Motion by Jaeger to remove the personal property from the roll for 2023 due to duplicate account made in error. Second by Wainscott. Motion carried.

New Business

None

Assessors Report

Audit – None

MTT Appeals – None

STC Appeals – None

General Public Comment

None

Recess

Recess was called by Chair Laycock at 9:48 a.m.

The December meeting of the Board of Review is tentatively scheduled for Tuesday, December 10, 2024 at 9:00 a.m.

Respectfully submitted,



Becki Jaeger, Secretary

Year Parcel Number	Petition	Class	School	Assessed Value	Taxable Value	PRE/MBT	Transfer	Corrected Assessed Value	Corrected Taxable Value	Corrected PRE/MBT EX	Corrected Transfer
2024 006-426-355-14 APPROVED FOR 100% EXEMPTION EWING, ROBERT W 83 E HALLETT ST HILLSDALE, MI 49242 83 E HALLETT ST HILLSDALE, MI 49242	J24-001	401	30020	41,400	25,395	100.000	0.000	41,400	0	100.000	0.000
2024 006-900-143-10 NO TAXABLE PERSONAL PROPERTY ON SITE AS OF 12/31/2023	J24-011	003	30020	90,000	90,000	100.000	0.000	0	0	100.000	0.000
2023 006-900-143-10 NO TAXABLE PERSONAL PROPERTY ON SITE AS OF 12/31/2022	J24-010	003	30020	90,000	90,000	100.000	0.000	0	0	100.000	0.000
TRI STATE DUNNAGE LLC 14 LOGAN ST HILLSDALE, MI 49242 14 LOGAN ST HILLSDALE, MI 49242											
2024 006-900-444-00 LATE FILE FORM 632. VALUES UPDATED AS REPORTED FOR 2024.	J24-012	251	30020	109,500	109,500	100.000	0.000	143,700	143,700	100.000	0.000
CRONIN HILLSDALE AUTO LLC 3080 W CARLETON RD HILLSDALE, MI 49242 3080 W CARLETON RD HILLSDALE, MI 49242											
2023 006-900-511-00 OWNER HAS PERSONAL PROPERTY ACCOUNT WITH ACCEPTED FORM 5076 (006-900-008-80, YOUR DIGITAL CONNECTION, RICHARDS, BRIAN). DUPLICATE ACCOUNT MADE IN ERROR.	J24-013	003	30020	90,000	90,000	100.000	0.000	0	0	100.000	0.000
B & B INVESTMENTS 103 LAKEVIEW DR HILLSDALE, MI 49242 103 LAKEVIEW DR HILLSDALE, MI 49242											
								664,900	424,003		

*Winter PRE Change

THE BOARD OF REVIEW OF CITY OF HILLSDALE, HILLSDALE COUNTY, MICHIGAN HEREBY AFFIRMS THAT THE ABOVE INFORMATION IS CORRECT TO THE BEST OF OUR KNOWLEDGE

Signatures of Board of Review Members

Member  Member  Member  Member _____ Member _____

Dated July 16, 2024

Airport Advisory Committee

July 13, 2024

MINUTES

The Hillsdale Municipal Airport Advisory Committee met on July 13, 2024.

In attendance: Ginger Moore, Marty Beeker, Kent Heise, Tom Siimes, Matt Cheely, Troy Brocato and David Hambleton. Absent: Daryll Hart

The new Terminal began construction on June 24, 2024.

The airport leased the Terminal Hangar to a new maintenance facility called: Synergy Aircraft Specialties. Joe and Kisha Newman are excited to make the Hillsdale Airport their home base. Joe is an A&P and AI.

The airport now has a flight school called "The Hillsdale Flight Center". They have a Cessna 172 and have begun giving lessons. Their email: JYMCFI@gmail.com

The Airforce Special Ops team is planning on coming to Hillsdale Airport August 10 & 11 to set up control tower training for their members. They are asking for volunteer pilots to participate in flying while they teach their members how to set up a field control tower.

Ginger Moore and David Mackie met with MDOT to discuss the Airport Layout Plan and hangar development on June 13, 2024.

Discussed the upcoming Fly-In on Sept. 8, 2024. Plans are going well and weather permitting should be a great Fly-In.

Fuel sales remain steady with 12,815 gallons of Jet A sold in the quarter from April through June. 2,401 gallons of 100LL were sold during the same quarter.

City of Hillsdale

Agenda Item Summary

Meeting Date: August 5, 2024
Agenda Item: Consent Agenda
Subject: Right of Way closure for Freshman Convocation

Background:

Hillsdale College requests to close Hillsdale Street and the adjacent right of way on Sunday August 25, 2024 for their Freshman Convocation Ceremony. Closure is from 7:00 a.m. till 7:00 p.m. A detour route will be in place.

See attached permit and map.

Recommendation:

Approval is recommended as this is an annual request.

Scott A. Hephner



Chief of Police / Fire Chief

TRAFFIC CONTROL ORDER
2024-46

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships, and Villages this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

Hillsdale St. between E. College St. and W. Galloway/Barber Drive will be closed to all traffic, as well as adjacent sidewalks from **7:00 a.m. to 6:30 p.m.** on **Sunday, August 25, 2024** for the Hillsdale College Freshman Convocation ceremony.

Hillsdale College Security Personnel will place, remove, and attend all necessary barricades and traffic control signs.

This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.



Chief of Police

07/30/2024

Date

Received for filing in the office of the City Clerk at _____ a.m. on the _____ day of _____, 2024.

City Clerk

Date

RESOLUTION # _____

IT IS HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this _____ day of _____, 2024.

Adam L. Stockford, Mayor

Attest:

Katy B. Price, City Clerk

June 26, 2024

Chief Scott A. Hephner
Hillsdale Police Department
Hillsdale City Hall
Hillsdale, MI 49242

Dear Chief Hephner:

In accordance with our past practices and procedures, Hillsdale College is requesting to close the right of way along Hillsdale Street between E College Street and Galloway/Barber Drive from 7:00 a.m. to 7:00 p.m. for our Freshman Convocation on Sunday August 25, 2024. Closing Hillsdale Street will serve to protect the public by providing a detour away from central campus and to protect students, during the closure, from wandering into a very busy street and possibly being injured. In the case of inclement weather, the Convocation Ceremony will be moved to the Biermann Athletic Center (91 E. College Street) and the street will not need to be closed.

We would reroute vehicular traffic from Hillsdale Street onto E College Street, then north/south on N West Street, and then back along E Galloway Drive. We would like to request pedestrian detour signs as well as pedestrian barricades, if needed. Hillsdale College Security personnel will place, remove, and attend to all necessary barricades and traffic control signs.

If you have any questions, please call me at 517-607-2597.

Thank you for your consideration on this request.

Respectfully submitted,

William K. Whorley
Senior Director of Security & Safety
WKW/ajs

Received by _____
 Date 6.26.24 _____
 Amount Rec' _____
 Check # _____
 Permit # 4307 _____



CITY OF HILLSDALE

City Hall
 97 N. Broad St.
 Hillsdale, Michigan 49242
 (517) 437-6490
 www.cityofhillsdale.org

**APPLICATION FOR PERMIT
 OCCUPANCY OF OR WORK WITHIN STREET RIGHT-OF-WAYS**

TYPE:

- APPLICATION FOR PERMIT
- APPLICATION FOR BLANKET ANNUAL PERMIT
- REQUEST TO COMMENCE WORK

**Post a copy of the
 Permit on-site**

Hillsdale College 6/26/24

Applicant's Name 33 E College Street	Date	Contractor's Name	Date
Mailing Address		Mailing Address	
City State Zip Code 517-607-2597		City State Zip Code 517-607-2597	
Telephone Number		Telephone Number	

DESCRIPTION OF WORK OR USE:

Close Hillsdale Street and the adjacent right of way from E College Street to W Galloway Drive/Barber Drive. Vehicle and pedestrian traffic will be routed east on College Street,north on N West Street,and then west on W Galloway Drive.

LOCATION: (Drawing to be provided)

See attached map.

FACILITIES, STRUCTURES, OR EQUIPMENT TO BE INSTALLED:

Stadium III Barricades and Pedestrian Barricades are to be used along with advanced warning signs

TIME PERIOD:

COMMENCING DATE: **August 25, 2024** TIME: **7:00 a.m.** ENDING DATE: **August 20, 2023** TIME: **6:30 p.m.**

THE FOLLOWING MUST BE SUBMITTED PRIOR TO PERMIT ISSUANCE:

- Certificate of Insurance
- Performance Bond \$ _____
- Construction Plan
- Subcontractor's Names
- Other

NOTE: THIS APPLICATION BECOMES A VALID PERMIT ONLY UPON APPROVAL BY THE DIRECTOR, DEPARTMENT OF PUBLIC SERVICES AND/OR CHIEF OF CITY POLICE.

Staff Use Only

Recommendation for Issuance

Approved Denied

Director Comments:

Director, Department of Public Services

Recommendation for Issuance

Approved Denied

Chief of Police Comments:



Chief of Police

Bond Received \$ _____

Fee Received \$ _____

City Clerk

Note: All payments must be received and recorded before permit is valid.

Return Application to:
Department of Public Services
149 Waterworks Drive
Hillsdale, MI 49242
or
City of Hillsdale Clerk
97 N. Broad St.
Hillsdale, MI 49242
Or email to: jhammel@cityofhillsdale.org

**INSPECTIONS MUST BE SCHEDULED
MINIMUM 2 HOURS PRIOR TO
COMMENCEMENT OF WORK.**

CITY OF HILLSDALE

RULES AND REGULATIONS PERMITS FOR OCCUPANCY OF AND WORK WITHIN STREET RIGHT-OF-WAYS

SECTION 1 – AUTHORITY

- A. These rules and regulations are promulgated pursuant to the provisions of Section 30-55 of Chapter 30 of the Hillsdale Municipal Code.

SECTION 2 – APPLICATION PROCEDURES

- A. Applicants for permits shall complete the permit form provided by the Department of Public Services and shall return the completed form to the **Public Services Building, 149 Waterworks Drive** or the **Clerk's Office, City Hall, 97 N. Broad Street**, together with such additional information which is required pursuant to Chapter 30 of the Hillsdale Municipal Code and these rules and regulations.
- B. Each application shall be reviewed by the Director of Public Services, or his designee, for compliance with the provisions of Chapter 30 and these rules and regulations. In addition, the following persons shall receive written notification that an application has been received and they shall be provided an opportunity to review the application prior to its approval: Director of Utilities, Police Chief, Fire Chief, and City Forester.
- C. If, in the opinion of the Director of Public Services, the application complies with the applicable provisions of Chapter 30 and these rules and regulations, then he shall notify the applicant that the application has been approved. If the application fails to comply with Chapter 30 and these rules and regulations, then the Director shall notify the applicant that the application has been denied. The Director may permit the applicant to submit additional information or to revise information previously submitted so as to cause the application to comply with Chapter 30 and these rules and regulations.
- D. If an application is approved, the Director shall prepare the necessary permit and shall determine the amount of any fees which the applicant must pay. The permit and the statement of fees shall be delivered to the City Clerk.
- E. Upon payment of the fees as determined by the Director of Public Services, the City Clerk shall deliver the permit to the applicant and shall notify the Director of Public Services that the permit has been issued.

SECTION 3 – REQUEST TO COMMENCE WORK

- A. Any person, firm, or corporation to whom an annual blanket permit has been issued shall apply to the Director of Public Services for permission to commence work pursuant to the annual blanket permit by submitting a request to commence work on the forms provided by this purpose. Such request to commence work shall be submitted in accordance with applicable provisions of Chapter 30.
- B. Each request to commence work shall be reviewed by the Director of Public Services to determine its compliance with the provisions of Chapter 30, these rules and regulations, and the annual blanket permit. The Director shall notify the following persons and shall provide them an opportunity to comment upon the request to commence work: Director of Utilities, Police Chief, Fire Chief, and City Forester.
- C. If, in the opinion of the Director, the request to commence work is in compliance with the applicable provisions of Chapter 30, these rules and regulations, and the annual blanket permit, then he shall approve the request and notify the applicant of such approval. If the request is not in compliance, then the request shall be denied and the applicant shall have the opportunity to submit a request to commence work which is in compliance. The Director may permit the applicant to submit additional information or to revise information previously submitted so as to cause the application to comply with Chapter 30 and these rules and regulations.

SECTION 4 – STREET CLOSINGS AND STREET OCCUPANCIES

- A. If an application or request to commence work approved pursuant to these rules and regulations requires the closing of a street to vehicular traffic, then the applicant shall notify the Chief of Police not less than twenty-four (24) hours prior to commencing the work which will necessitate the closing of the street of the dates and times when such street is required to be closed.
- B. Streets shall be closed only pursuant to directives issued by the Chief of Police in accordance with the provisions of the Uniform Traffic Code and shall be evidenced by temporary traffic control orders and/or by the Police Chief's endorsement on the permit, or, in the case of an annual blanket permit, on the request to commence work form.
- C. The Director may issue permits for the temporary occupancy or use of portions of the street right-of-way when such occupancy or use does not significantly impair the utilization of such right-of-way for vehicular or pedestrian traffic or when such occupancy or use is for a short duration. In reviewing applications for such permits, the Director shall consider the public safety and aesthetic considerations associated with such occupancy or use as well as the public benefit which such occupancy or use provides. If such occupancy or use involves a significant restriction on vehicular traffic, other than closing, the permit, or, in the case of an annual blanket permit, the request to commence work form, shall be endorsed by the Police Chief prior to issuance.

SECTION 5 – STREET OPENINGS AND RIGHT-OF-WAY CONSTRUCTION

- A. It shall be the responsibility of the applicant to contact "Miss Dig" prior to commencing any construction activities within the right-of-way so that all public utilities and other facilities can be located.
- B. It shall be the responsibility of the applicant to provide all necessary warning signs, barricades, flagmen and the like in accordance with the current Manual on Uniform Traffic Control Devices (MUTCD) Part 6 to insure that the public is safe from injury or damage to vehicles as a result of the construction activities.
- C. The applicant, upon completion of any construction, shall restore the right-of-way areas to a condition which is as good as or better than the condition which existed prior to the commencement of construction activities.
- D. The applicant shall provide and place the necessary sheeting, shoring and bracing required to prevent caving, loss or settlement of foundation material supporting the pavement, or any other street installation such as sewers, culverts, etc. the applicant shall assume the full responsibility for this protection and shall not proceed with construction or excavation activities prior to receiving the approval of the Department of Public Services for the methods to be used. The applicant shall dispose of all surplus or unsuitable material outside of the limits of the streets.
- E. All trenches, holes and pits shall be filled with gravel, placed in successive layers not more than nine inches in depth, loose measure, and each layer shall be thoroughly compacted by mechanical tamping. Restoration shall be such that it will provide a condition equal to or better than the original condition.
- F. Street openings will be properly maintained by the applicant until the street surface is replaced.
- G. Bituminous surfaces must be replaced with bituminous materials compacted at a minimum of two lifts. Concrete surfaces must be replaced with concrete materials flush with the existing surface and properly finished.
- H. Materials used in construction, backfilling and repair operations shall comply with the State of Michigan, Department of Transportation specifications. These include the following:
 - 1. Aggregate types for backfilling.....22A and 23
 - 2. Asphalt type for replacement of street surface.....20AA
 - 3. Concrete type for replacement of concrete surface....Type 35P
- I. All vegetative areas shall be restored using top soil which is free of weeds and shall be seeded and protected from erosion.
- J. Street openings shall be made in such manner and with such tools as to produce straight edges. All such openings shall be rectangular in shape unless conditions warrant an irregular shape.

SECTION 6 – SIDEWALK CONSTRUCTION, REPAIR, AND REPLACEMENT

- A. All sidewalk work shall consist of constructing the sidewalk in a single course on a prepared subgrade.
- B. All sidewalks shall project one inch above finished grade and shall slope one quarter inch per foot toward the drainage side. Sidewalks shall be four inches thick except at driveway crossings which shall be six inches thick. Sidewalks shall be a minimum of five feet wide and a maximum of six feet wide. All walks shall meet the requirements of the Americans with Disabilities Act (ADA).
- C. All unstable subgrade material shall be removed and replaced with a minimum of four inches granular material or sand, compacted.
- D. Forms shall be clean and straight, composed of wood or metal. The forms shall be staked to line and grade in a manner that will prevent deflection or settlement. Forms shall be oiled before placing concrete. If the line of the sidewalk conflicts with trees adjacent to the sidewalk, the applicant shall notify the City Forester and Director prior to proceeding with the installation of forms.
- E. The base shall be thoroughly wetted and the concrete deposited thereon to the proper depth. It shall be spaded along the forms compressed and struck-off flush with the top of the forms. The surface shall be floated, edges and joints properly tooled, and finished with a brush to provide a non-slip surface.
- F. The applicant shall insure the use of appropriate materials which shall comply with the following specification:
- G. Expansion joints shall be placed every fifty feet or more often if required to prevent cracking of the sidewalk. Grooved joints a minimum of one-half inch in depth shall be placed every five feet.
- H. Sidewalks and sidewalk ramps shall be constructed in accordance with the standard specifications of the Michigan Department of Transportation (MDOT).
- I. Driveway approaches shall be a minimum of ten feet in width and shall be constructed of concrete a minimum of six inches thick. Expansion joints shall be placed where the approach meets a sidewalk or street. Approaches shall be constructed in accordance with standards provided in Section 6E.

SECTION 7 – INSPECTIONS

- A. It shall be the responsibility of the applicant to contact the Department of Public Services at such times as inspections are required pursuant to these rules and regulations and in accordance with sound construction practices.
- B. At a minimum inspections shall be required at the following times"
 - 1. Sidewalks
 - a) After installing forms and prior to pouring concrete.
 - b) Upon completion of work and restoration of the area.
 - 2. Street Openings
 - a) Prior to commencing backfilling.

- b) Prior to commencing restoration of the street surfaces.
- c) Upon completion of work and restoration of the area.
- 3. Other Construction
 - a) Upon completion of work and restoration of the area.
 - b) At such other times as determined by the Director of Public Services.

SECTION 8 – TREES

- A. The applicant shall not remove, trim, cut roots from, or otherwise damage any tree growing within the street right-of-way without first having obtained the endorsement of the City Forester on the permit or, in the case of an annual blanket permit, on the request to commence work form.
- B. If during the course of any activities conducted pursuant to a permit granted in accordance with these rules and regulations the applicant finds that there is the possibility of interference with trees growing in the street right-of-way, the applicant shall immediately contact the Director of Public Services and the City Forester.

SECTION 9 – INSURANCE AND BONDS

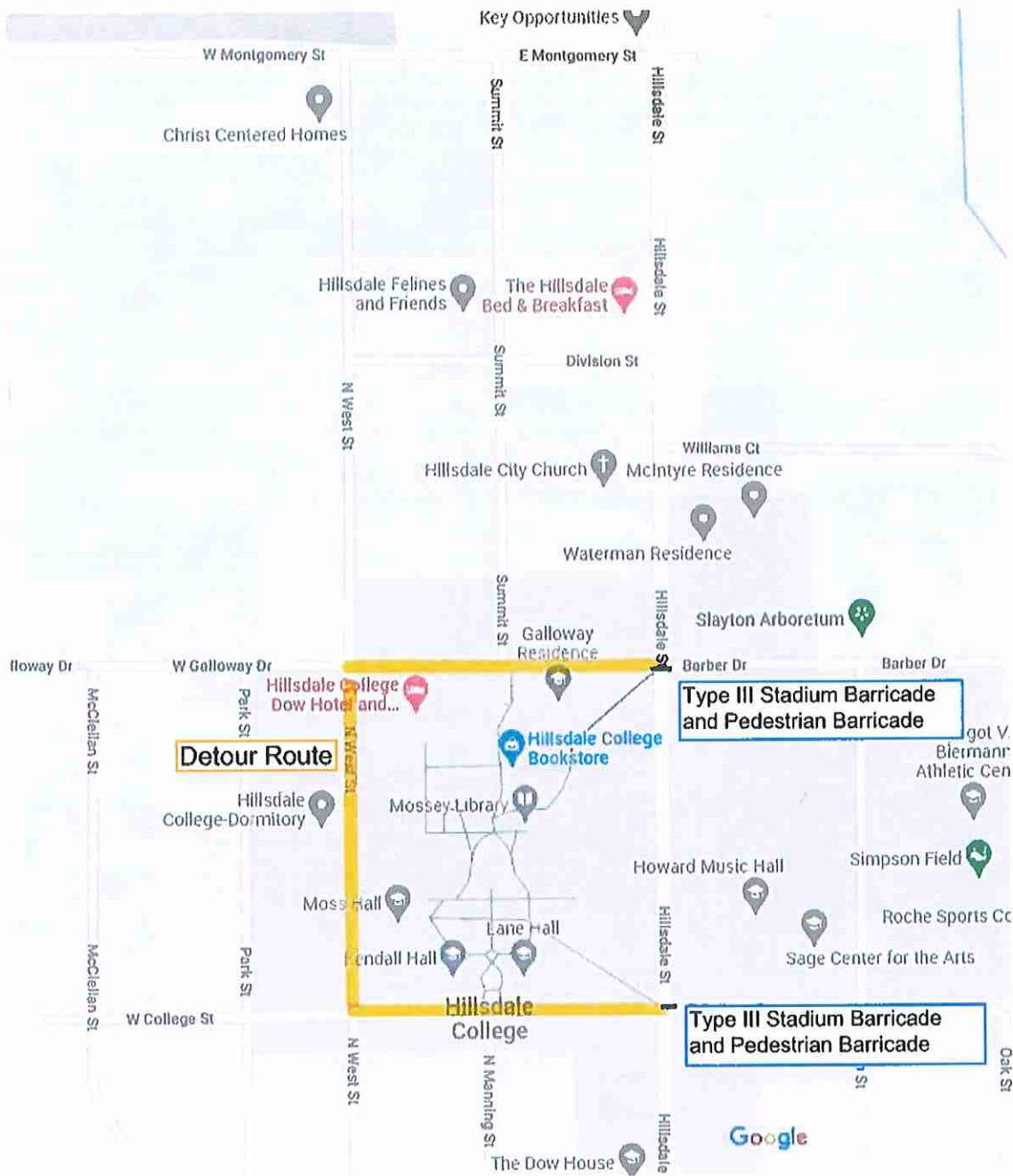
- A. Any applicant proposing to conduct any activities involving construction within the right-of-way of streets in the City of Hillsdale shall provide evidence of liability insurance covering personal injury and property damage in the amount of not less than \$1,000,000 combined single limit. The applicant shall provide an endorsement naming the City of Hillsdale as an additional insured.
- B. The applicant shall keep such insurance in effect during all times that the applicant is conducting activities within the street right-of-ways.
- C. If the applicant is self-insured for personal injury and/or property damage risks, the applicant shall provide documentation of such self-insurance program and shall further agree to indemnify and hold the City harmless from any and all liability arising out of any activities conducted pursuant to the permit.
- D. If an applicant utilizes subcontractors in performing some or all of the work which is covered by a permit, each such subcontractor shall be required to comply with the provisions of this Section.
- E. Pursuant to the provisions of Section 30-37 of the Hillsdale Municipal Code, the Director shall determine the amount of the performance bond or cash deposit which shall be provided by the applicant prior to the issuance of the permit. In no case shall the amount of such performance bond or cash deposit required for a permit for construction activities within the traveled portion of any street be less than \$10,000.
- F. If an applicant provides a blanket bond to cover all bond requirements during a specified period of time, the amount of such bond shall be maintained at least equal to the amount required to satisfy the terms of all permits issued during that period of time.

SECTION 10 – FEES

- A. The following schedule shall be the fees as established for permits issued pursuant to these rules and regulations:

Application fee.....	\$10.00
Annual Blanket Permit.....	\$150.00
Sidewalk under 25 square feet.....	\$25.00
Sidewalk over 25 square feet (includes Terrace Preparation).....	\$75.00
Driveway Approach Permit.....	\$50.00
Street Opening.....	\$100.00
Terrace Preparation.....	\$25.00
Storm Sewer Connection fee.....	\$150.00
Curb Cut/Repair/Extension.....	\$50.00

- B. In addition to the fees indicated above, all work requiring inspections after 3:00 p.m. or on Weekends shall be subject to an additional fee of \$75.00 per hour (Minimum 2 hour charge) or portion thereof with personnel availability.
- C. Traffic control measures may incur additional fees.



Detour Route

Type III Stadium Barricade and Pedestrian Barricade

Type III Stadium Barricade and Pedestrian Barricade

City of Hillsdale

Agenda Item Summary

Meeting Date: August 5, 2024
Agenda Item: Consent Agenda
Subject: Fun Run / Walk 5K

Background:

David Hambleton has requested a right of way use application for the American Legion Post 53 annual 5K run / walk on Saturday September 7, 2024 commencing at 1:00 p.m. Streets will not be shut down, runners will stay on the right side of the roads and vested marshals will assist at intersections. See attached map.

Recommendation:

Approval is recommended as this is an annual event.

Scott A. Hephner



Chief of Police / Fire Chief

Received by _____
 Date _____
 Amount Rec' _____
 Check # _____
 Permit # _____



Please Note: Contractors must submit this permit application at least 72 hours in advance of work to avoid additional fees. Event permit applications must be submitted at least 90 days in advance of the event to avoid additional fees.

CITY OF HILLSDALE

City Hall
 97 N. Broad St.
 Hillsdale, Michigan 49242
 (517) 437-6490
 www.cityofhillsdale.org

RECEIVED

JUL 31 2024
 -KP

APPLICATION FOR PERMIT

OCCUPANCY OF OR WORK WITHIN STREET RIGHT-OF-WAYS

**CITY OF HILLSDALE
 CITY CLERK'S OFFICE**

TYPE:

- APPLICATION FOR PERMIT
- APPLICATION FOR BLANKET ANNUAL PERMIT
- REQUEST TO COMMENCE WORK

**Post a copy of the
 Permit on-site**

Applicant's Name David Hambleton		Date 7/31/24	Contractor's Name		Date
Mailing Address 67 S Howell St			Mailing Address		
City Hillsdale	State MI	Zip Code 49242	City	State	Zip Code
Telephone Number 517.273.1311			Telephone Number		

DESCRIPTION OF WORK OR USE:

Fun Run/Walk from American Legion Post 53 to Sandy Beach and back.

LOCATION: (Drawing to be provided)

1611 Steamburg Rd., West on Steamburg, North on Griswold, East on Waterworks to Baw Beese Trail, then returning on Lakeview Dr.

FACILITIES, STRUCTURES, OR EQUIPMENT TO BE INSTALLED:

None needed. Runners stay on the right side of the roadway in file, and vested marshalls assist at intersections.

TIME PERIOD:

COMMENCING DATE: **7SEP2024** TIME: **13:00** ENDING DATE: **7SEP2024** TIME: **15:00**

THE FOLLOWING MUST BE SUBMITTED PRIOR TO PERMIT ISSUANCE:

- Certificate of Insurance
- Performance Bond \$ _____
- Construction Plan
- Subcontractor's Names
- Other

NOTE: THIS APPLICATION BECOMES A VALID PERMIT ONLY UPON APPROVAL BY THE DIRECTOR, DEPARTMENT OF PUBLIC SERVICES AND/OR CHIEF OF CITY POLICE.

Staff Use Only

Recommendation for Issuance

Approved Denied

Director Comments:

Director, Department of Public Services

Recommendation for Issuance

Approved Denied

Chief of Police Comments:



Chief of Police

Bond Received \$ _____

Fee Received \$ _____

City Clerk

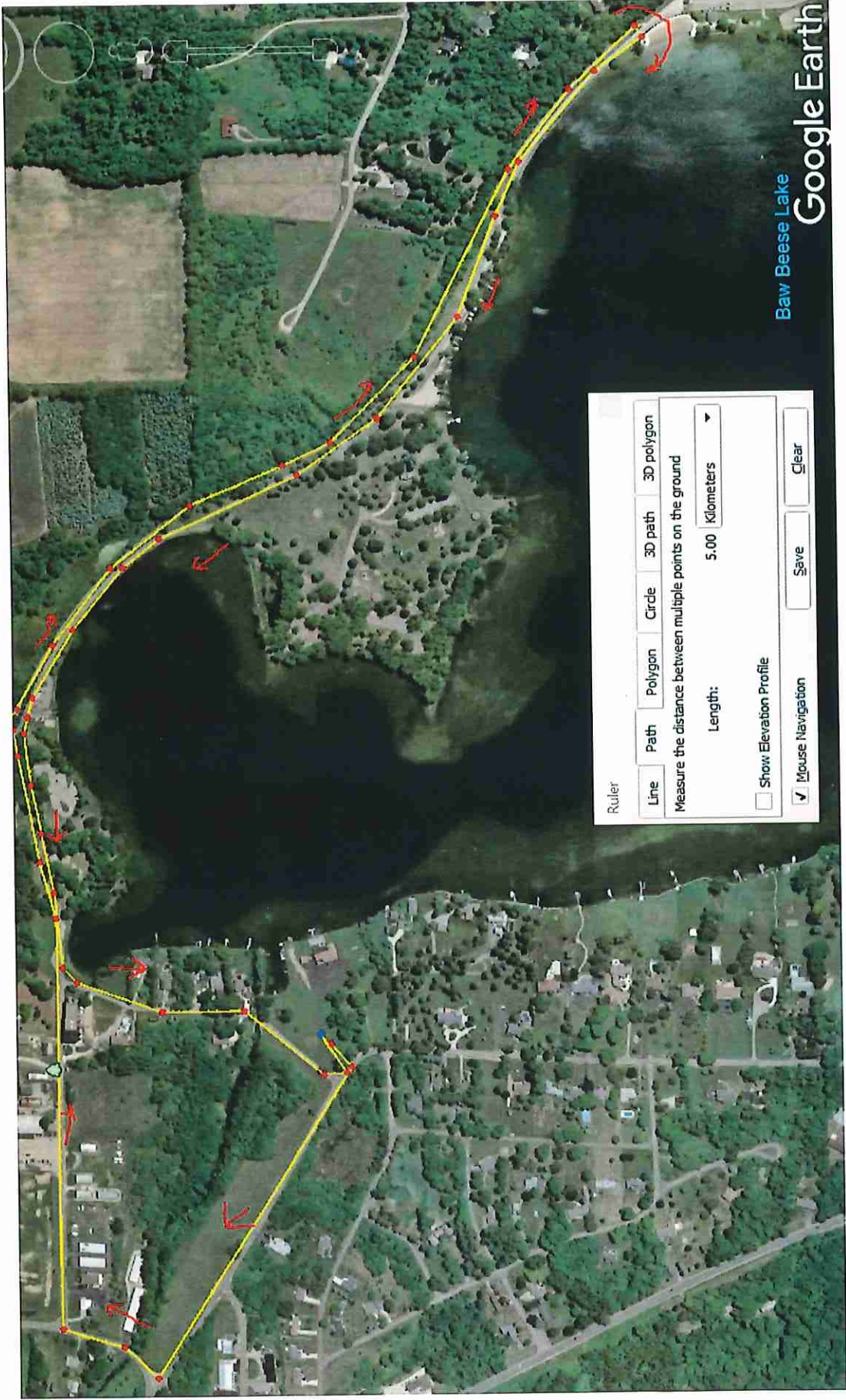
Note: All payments must be received and recorded before permit is valid.

Return Application to:
Department of Public Services
149 Waterworks Drive
Hillsdale, MI 49242

or
City of Hillsdale Clerk
97 N. Broad St.
Hillsdale, MI 49242

Or email to: jblake@cityofhillsdale.org

**INSPECTIONS MUST BE SCHEDULED
MINIMUM 2 HOURS PRIOR TO
COMMENCEMENT OF WORK.**



Baw Beese Lake
Google Earth



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
07/29/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Foresite Sports, Inc. DBA: Eventsured 3553 West Chester Pike #418 Newtown Square, PA 19073	CONTACT NAME: Eventsured Customer Service PHONE (A/C No., Ext): 888-882-5902 E-MAIL ADDRESS: info@eventsured.com	FAX (A/C, No):
	INSURER(S) AFFORDING COVERAGE	
INSURED David Hambleton 67 S Howell St Hillsdale, MI 49242	INSURER A: Houston Casualty Company	NAIC # 42374
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	


COVERAGES **CERTIFICATE NUMBER:** TM367759 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	Y		H23SE00155/TM367759	09/07/2024 12:01AM	09/08/2024 2:01AM	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000						
	MED EXP (Any one person) \$ 1,000						
	PERSONAL & ADV INJURY \$ 1,000,000						
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 1,000,000
							DEDUCTIBLE \$ 0
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$
							AGGREGATE \$
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y / N	N / A			WC STATUTORY LIMITS OTH-ER
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Additional Insureds must be venue managers or municipalities and are added with respect to our insureds operations only. Waiver of Subrogation (WOS) and Primary & Non-Contributory (PNC) wording applies only when coverage is purchased by the insured, required by written contract and as indicated below. This coverage is with respect to the Running Events (5K, 8K, & 10K) to be held on 09/07/2024 - 09/07/2024 with 125 attendees at American Legion Post 53 - Hillsdale 1611 Steamburg Rd. Hillsdale, MI 49242. Additional Insureds include: American Legion Post 53 - Hillsdale 1611 Steamburg Rd. Hillsdale, MI 49242; Corey Murray.

CERTIFICATE HOLDER **CANCELLATION**

American Legion Post 53 - Hillsdale 1611 Steamburg Rd. Hillsdale MI, 49242	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

**IS YOUR BUSINESS READY FOR THOUSANDS OF MILES OF EXPOSURE?
DRIVE YOUR ADVERTISING DOLLARS FURTHER!**



The City of Hillsdale Dial-A-Ride offers commercial advertising opportunities on the exterior of local buses. Advertising revenue goes toward continuously improving public transit services.

WHY CHOOSE BUS ADVERTISING?

Do you want your message to be seen all over town? Promote your business with City of Hillsdale Dial-A-Ride. Our buses travel thousands of road miles each week, which means your ads will be seen daily by hundreds of local residents — people traveling to work, home, school, shopping, restaurants, entertainment and events. Unlike digital or print mediums, bus ads can't be turned off or thrown in the trash.

With bus ads, your message can reach more people, for longer. Bus ads also help support public transit, a vital community service. Make DART your marketing “vehicle” today!

ADVERTISEMENT SIZING & PRICES

12-MONTH CONTRACT REQUIRED

**Graphics prep, installation and removal billed separately; graphic sizes listed below may vary slightly based on window dimensions for specific bus model.*

**1 Side Window = 1x 24"x24" Ad Space
\$200/Mo.**

**2 Side Windows = 2x 24"x24" Ad Space
\$400/Mo.**

**3 Side Windows, Get 1 FREE!
= 3x 24"x24" & 1x 20"x20" Ad Space
\$600/Mo.**

**1 Back Window = 1x 18"x32" Ad Space
\$300/Mo.**

FOR MORE INFORMATION, OR TO PLACE AN AD, PLEASE CALL 517-437-3385.

- The 9th Annual -

PATRIOT'S DAY

FLY-IN



SUNDAY, SEPT. 8, 2024

7AM-2PM

1727 AIRPORT RD, HILLSDALE, MI

RAIN OR SHINE!

Presented by Hillsdale Exchange Club
and Hillsdale Municipal Airport (JYM)

- **HOT PANCAKE BREAKFAST
SERVED 7-11AM:
\$4 KIDS, \$8 ADULTS**
- **CLASSIC CAR CRUISE-IN**
- **AIRCRAFT & POLICE, FIRE,
EMS VEHICLES ON DISPLAY**

- **SMALL AIRPLANE RIDES:
\$30.00/PERSON**
- **HELICOPTER RIDES:
\$40.00/PERSON**
- **MUSIC BY SUNSHINE DJ**
- **CHUNKY BUTTS BBQ ON-SITE**

For more information, call 517-797-4833 or search "The Hillsdale Municipal Airport" on Facebook.

Katy Price

From: David Mackie
Sent: Tuesday, July 30, 2024 1:23 PM
To: Katy Price
Subject: FW: Comcast Programming Advisory

Agenda Communication.

David E. Mackie
City Manager / BPU Director
97 N. Broad St.
Hillsdale, MI 49242
Phone: (517) 437-6444
dmackie@cityofhillsdale.org



From: Comcast Heartland [mailto:Comcast_Heartland@comcast.com]
Sent: Tuesday, July 30, 2024 11:25 AM
Cc: Woody, Eric <Eric_Woody@comcast.com>
Subject: Comcast Programming Advisory

Good morning,

As part of our ongoing commitment to keep you and our customers informed about changes to Xfinity TV services, we wanted to update you that Comcast has just completed negotiations on a new contract that allows us to restore content from Bally Sports, but requires it be relocated from the Digital Starter (Popular TV) service tier to the Digital Preferred (Ultimate TV) service tier effective August 1, 2024. We have also notified customers of this change.

Eric Woody
Manager, External Affairs
Comcast, Heartland Region
41112 Concept Dr.
Plymouth, MI 48170

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CONFIDENTIALITY NOTICE: This communication and any attachments may contain confidential and privileged information for the use of the designated recipient named above. If you are not the designated recipient, an employee, or agent responsible for delivering this message to the intended recipient, you are hereby notified that you have received this communication in error and that any review, disclosure,

dissemination, distribution, or copying of it or its contents is strictly prohibited. If you receive this communication in error, please destroy all copies of this communication and any attachments and notify the sender immediately via phone, fax, or electronic mail. Thank you.

Katy Price

From: Hillsdale Michigan <hillsdale-mi@municodeweb.com>
Sent: Tuesday, July 30, 2024 10:57 AM
To: Katy Price
Subject: Form submission from: Contact Us

Submitted on Tuesday, July 30, 2024 - 10:56am Submitted by anonymous user: 75.75.199.230 Submitted values are: First Name Lawrence Last Name Peter Email familycenter@stanthonyhillsdale.com Question/Comment 30 July 2024 To Whom It May Concern, During the week of 21 July 2024 the St Anthony Catholic Church held a Youth Mission Week performing charitable acts and bringing themselves closer to Our Lord. One of these acts was to beautify the 14 Stations of the Cross near Hayden Park. To beautify these 14 Stations, wood chips were needed. Mr Jason Blake, from the City of Hillsdale DPS was very helpful in directing the delivery of the needed woodchips by the Complete Tree company. Many thanks to all involved. GBU, and Take good care, Lawrence Peter St Anthony Family Center Administrator 517-437-3305 The results of this submission may be viewed at: <https://www.cityofhillsdale.org/node/7/submission/5574>

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



Municipal Employees' Retirement System of Michigan

Annual Actuarial Valuation Report
December 31, 2023 - Hillsdale, City of (3001)





Spring 2024

Hillsdale, City of

In care of:
Municipal Employees' Retirement System of Michigan
1134 Municipal Way
Lansing, Michigan 48917

This report presents the results of the Annual Actuarial Valuation, prepared for Hillsdale, City of (3001) as of December 31, 2023. The report includes the determination of liabilities and contribution rates resulting from the participation in the Municipal Employees' Retirement System of Michigan ("MERS"). This report contains the minimum actuarially determined contribution requirement, in alignment with the MERS Plan Document, Actuarial Policy, the Michigan Constitution, and governing statutes. Hillsdale, City of is responsible for the employer contributions needed to provide MERS benefits for its employees and former employees.

The purposes of this valuation are to:

- Measure funding progress as of December 31, 2023,
- Establish contribution requirements for the fiscal year beginning July 1, 2025,
- Provide information regarding the identification and assessment of risk,
- Provide actuarial information in connection with applicable Governmental Accounting Standards Board (GASB) statements, and
- Provide information to assist the local unit of government with State reporting requirements.

This valuation assumed the continuing ability of the plan sponsor to make the contributions necessary to fund this plan. A determination regarding whether or not the plan sponsor is actually able to do so is outside our scope of expertise and was not performed.

The findings in this report are based on data and other information through December 31, 2023. The valuation was based upon information furnished by MERS concerning Retirement System benefits, financial transactions, plan provisions and active members, terminated members, retirees and beneficiaries. We checked for internal reasonability and year-to-year consistency, but did not audit the data. We are not responsible for the accuracy or completeness of the information provided by MERS.

The Municipal Employees' Retirement Act, PA 427 of 1984 and the MERS' Plan Document Article VI Sec. 71 (1)(d), provides the MERS Board with the authority to set actuarial assumptions and methods after consultation with the actuary. As the fiduciary of the plan, the MERS Retirement Board sets certain assumptions for funding and GASB purposes. These assumptions are reviewed regularly through a comprehensive study, most recently in the fall of 2021. The MERS Retirement Board adopted a Dedicated Gains Policy at the February 17, 2022 Board meeting. The Dedicated Gains Policy automatically reduces the assumed rate of investment return in conjunction with recognizing excess investment gains to mitigate the impact on employer contributions the first year. The policy was effective with the December 31, 2021 annual actuarial valuation.

The Michigan Department of Treasury provides required assumptions to be used for purposes of Public Act 202 reporting. These assumptions are for reporting purposes only and do not impact required contributions. Please refer to the State Reporting page found at the end of this report for information for this filing.

For a full list of all the assumptions used, please refer to the division-specific assumptions described in table(s) in this report, and to the Appendix on the MERS website at:

<https://www.mersofmich.com/Portals/0/Assets/Resources/AAV-Appendix/MERS-2023AnnualActuarialValuation-Appendix.pdf>

The actuarial assumptions used for this valuation, including the assumed rate of investment return, are reasonable for purposes of the measurement. The combined effect of the assumptions is expected to have no significant bias (i.e., not significantly optimistic or pessimistic).

In December 2021, the Actuarial Standards Board (ASB) adopted a revision to the Actuarial Standard of Practice (ASOP) No. 4, *Measuring Pension Obligations and Determining Pension Plan Costs or Contributions*. Beginning with the December 31, 2023 annual actuarial valuation, the revised ASOP No. 4 requires the calculation and disclosure of a liability referred to by the ASOP as the "Low-Default-Risk Obligation Measure" (LDRM). The LDRM calculation is provided in aggregate, along with aggregate employer results, in a separate report titled "Summary Report of the 78th Annual Actuarial Valuations," and will be available on the MERS website during the fall of 2024.

This report has been prepared by actuaries who have substantial experience valuing public employee retirement systems. To the best of our knowledge, the information contained in this report is accurate and fairly presents the actuarial position of Hillsdale, City of as of the valuation date. All calculations have been made in conformity with generally accepted actuarial principles and practices, with the Actuarial Standards of Practice issued by the Actuarial Standards Board, and with applicable statutes.

Rebecca L. Stouffer, Mark Buis, Kurt Dosson, and Shana M. Neeson are members of the American Academy of Actuaries. These actuaries meet the Academy's Qualification Standards to render the actuarial opinions contained herein. The signing actuaries are independent of the plan sponsor. GRS maintains independent consulting agreements with certain local units of government for services unrelated to the actuarial consulting services provided in this report.



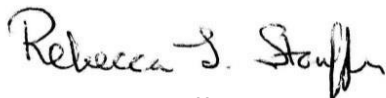
The Retirement Board of the Municipal Employees' Retirement System of Michigan confirms that the System provides for payment of the required employer contribution as described in Section 20m of Act No. 314 of 1965 (MCL 38.1140m).

This information is purely actuarial in nature. It is not intended to serve as a substitute for legal, accounting, or investment advice.

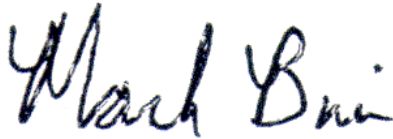
This report was prepared at the request of the MERS Retirement Board and may be provided only in its entirety by the municipality to other interested parties (MERS customarily provides the full report on request to associated third parties such as the auditor for the municipality). GRS is not responsible for the consequences of any unauthorized use. This report should not be relied on for any purpose other than the purposes described herein. Determinations of financial results, associated with the benefits described in this report, for purposes other than those identified above may be significantly different.

If you have reason to believe that the plan provisions are incorrectly described, that important plan provisions relevant to this valuation are not described, that conditions have changed since the calculations were made, that the information provided in this report is inaccurate or is in anyway incomplete, or if you need further information in order to make an informed decision on the subject matter in this report, please contact your Regional Manager at 1.800.767.MERS (6377).

Sincerely,
Gabriel, Roeder, Smith & Company



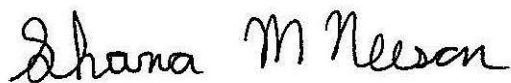
Rebecca L. Stouffer, ASA, FCA, MAAA



Mark Buis, FSA, FCA, EA, MAAA



Kurt Dosson, ASA, FCA, MAAA



Shana M. Neeson, ASA, FCA, MAAA



Table of Contents

Executive Summary	6
Table 1: Employer Contribution Details for the Fiscal Year Beginning July 1, 2025	14
Table 2: Benefit Provisions	16
Table 3: Participant Summary	19
Table 4: Reported Assets (Market Value)	21
Table 5: Flow of Valuation Assets	22
Table 6: Actuarial Accrued Liabilities and Valuation Assets as of December 31, 2023	23
Table 7: Actuarial Accrued Liabilities - Comparative Schedule	24
Tables 8 and 9: Division-Based Comparative Schedules	25
Table 10: Division-Based Layered Amortization Schedule	33
GASB Statement No. 68 Information	41
Benefit Provision History	42
Plan Provisions, Actuarial Assumptions, and Actuarial Funding Method	49
Risk Commentary	50
State Reporting	52



Executive Summary

Funded Ratio

The funded ratio of a plan is the percentage of the dollar value of the actuarial accrued liability that is covered by the actuarial value of assets. While the funded ratio may be a useful plan measurement, understanding a plan's funding trend may be more important than a particular point in time. Refer to Table 7 to find a history of this information.

	12/31/2023	12/31/2022
Funded Ratio*	77%	78%

* Reflects assets from Surplus divisions, if any.

Throughout this report are references to valuation results generated prior to the 2018 valuation date. Results prior to 2018 were received directly from the prior actuary or extracted from the previous valuation system by MERS's technology service provider.

Required Employer Contributions

Your required employer contributions are shown in the following table. Employee contributions, if any, are in addition to the employer contributions.

Effective with the December 31, 2021 valuation, the MERS Retirement Board adopted a Dedicated Gains Policy which allows for recognition of asset gains in excess of a set threshold in combination with lowering the assumed rate of investment return. Effective with the 2020 and 2019 valuations respectively, the MERS Retirement Board adopted updated demographic and economic assumptions. **The combined impact of the prior 2020 and 2019 demographic and economic assumption changes is fully reflected in the 2023 annual actuarial valuation, evidenced with the Phase-in and No Phase-in contribution requirements being equal.** There is no phase-in of dedicated gains.

By default, MERS will invoice you based on the amount in the “No Phase-in” columns. This amount will be considered the minimum required contribution unless you request to be billed the “Phase-in” rates. If you wish to be billed using the phased-in rates, please contact MERS, at which point the alternate minimum required contribution will be the amount in the “Phase-in” columns.

	Percentage of Payroll				Monthly \$ Based on Projected Payroll			
	Phase-in	No Phase-in	Phase-in	No Phase-in	Phase-in	No Phase-in	Phase-in	No Phase-in
	12/31/2023	12/31/2023	12/31/2022	12/31/2022	12/31/2023	12/31/2023	12/31/2022	12/31/2022
Valuation Date:	July 1, 2025	July 1, 2025	July 1, 2024	July 1, 2024	July 1, 2025	July 1, 2025	July 1, 2024	July 1, 2024
Fiscal Year Beginning:	2025	2025	2024	2024	2025	2025	2024	2024
Division								
01 - DPS EEs	-	-	-	-	\$ 0	\$ 0	\$ 0	\$ 0
02 - Police	-	-	37.99%	39.28%	26,944	26,944	25,438	26,305
05 - Fire	-	-	28.15%	29.77%	7,098	7,098	6,130	6,483
12 - BPU Union	-	-	-	-	16,773	16,773	15,338	15,556
13 - Gnrl Non Un	-	-	-	-	11,023	11,023	9,943	10,621
14 - BPU Non Union	-	-	-	-	12,960	12,960	9,494	10,031
15 - City Mngr	23.34%	23.34%	21.42%	21.76%	3,723	3,723	3,141	3,191
18 - City Treas.	-	-	-	-	203	203	160	171
Total Municipality -								
Estimated Monthly Contribution					\$ 78,724	\$ 78,724	\$ 69,644	\$ 72,358
Total Municipality -								
Estimated Annual Contribution					\$ 944,688	\$ 944,688	\$ 835,728	\$ 868,296

Employee contribution rates:

Valuation Date:	Employee Contribution Rate	
	12/31/2023	12/31/2022
Division		
01 - DPS EEs	5.00%	5.00%
02 - Police	5.00%	5.00%
05 - Fire	5.00%	5.00%
12 - BPU Union	9.16%	9.16%
13 - Gnrl Non Un	5.00%	5.00%
14 - BPU Non Union	5.00%	5.00%
15 - City Mngr	5.00%	5.00%
18 - City Treas.	5.00%	5.00%

The employer may contribute more than the minimum required contributions, as these additional contributions will earn investment income and may result in lower future contribution requirements. Employers making contributions in excess of the minimum requirements may elect to apply the excess contribution immediately to a particular division, or segregate the excess into one or more “Surplus” divisions. An election in the first case would immediately reduce any unfunded accrued liability and lower the amortization payments throughout the remaining amortization period. An election to set up one or more Surplus divisions would not immediately lower future contributions, however the assets from the Surplus division(s) could be transferred to an unfunded division in the future to reduce the unfunded liability in future



years, or to be used to pay all or a portion of the minimum required contribution in a future year. For purposes of this report, the assets in any Surplus division have been included in the municipality's total assets, unfunded accrued liability, and funded status; however, these assets are not used in calculating the minimum required contribution.

MERS strongly encourages employers to contribute more than the minimum contribution shown above. With the implemented dedicated gains policy, market gains and losses will continue to be smoothed over five years; however, since excess returns are used to lower the investment assumption, there will be fewer gains to smooth in down markets. Having additional funds in Surplus divisions will assist plans with navigating any market volatility.

Assuming that experience of the plan meets actuarial assumptions:

- To accelerate to a 100% funding ratio in 10 years, estimated monthly employer contributions for the fiscal year beginning in 2025 for the entire employer would be \$101,593, instead of \$78,724.

The required employer contribution rates, or dollars if the division is closed, determined in this report are reasonable under Actuarial Standard of Practice (ASOP) No. 4, Measuring Pension Obligations and Determining Pension Plan Costs or Contributions, based on:

- The use of reasonable actuarial assumptions and cost methods,
- The use of reasonable amortization and asset valuation methods; and
- Application of the MERS funding policy which will accumulate sufficient assets to make benefit payments when due, assuming all assumptions will be realized, and the required employer contributions are made when due.

How and Why Do These Numbers Change?

In a defined benefit plan, contributions vary from one annual actuarial valuation to the next as a result of the following:

- Changes in benefit provisions (see Table 2),
- Changes in actuarial assumptions and methods (see the Appendix); and
- Experience of the plan (investment experience and demographic experience); this is the difference between actual experience of the plan and the actuarial assumptions.

These impacts are reflected in various tables in the report. For more information, please contact your Regional Manager.

Comments on Investment Rate of Return Assumption

A defined benefit plan is funded by employer contributions, participant contributions, and investment earnings. Investment earnings have historically provided a significant portion of the funding. The larger the share of benefits being provided from investment returns, the smaller the required contributions, and vice versa. Determining the contributions required to prefund the promised retirement benefits requires an assumption of what investment earnings are expected to add to the fund over a long period of time. This is called the **Investment Return Assumption**.

The MERS Investment Return Assumption is **6.93%** per year. This, along with all of our other actuarial assumptions, is reviewed at least every five years in an Experience Study that compares the assumptions used against actual experience and recommends adjustments if necessary. If your municipality would like to explore



contributions at lower assumed investment return assumptions, please review the “What If” projection scenarios later in this report.

Assumption and Method Changes in 2023

Effective February 17, 2022, the MERS Retirement Board adopted a dedicated gains policy that automatically lowers the assumed rate of investment return by using excess asset gains to mitigate large increases in required contributions to the Plan. Full details of this dedicated gains policy are available in the Actuarial Policy found on the MERS [website](#). Some goals of the dedicated gains policy are to:

- Provide a systematic approach to lower the assumed rate of investment return between experience studies; and
- Use excess gains to cover both the increase in normal cost and any increase in UAL payment the first contribution year after application (i.e., minimize the first-year impact (i.e., increase) in employer contributions).

The dedicated gains policy was implemented with the December 31, 2021 annual actuarial valuation and was reflected in the computed employer contribution amounts beginning in fiscal year 2023.

Investment performance measured for the one-year period ending December 31, 2023 resulted in current year excess gains for use in lowering the assumed rate of investment return. As a result, the assumed rate of investment return was lowered from 7.00% to 6.93%. The December 31, 2023 valuation liabilities were developed using this new, lower assumption. Additionally, as a result of recognizing excess market gains, the valuation assets used to fund these liabilities are 1.4% higher than if there were no dedicated gains policy. The combined impact of these changes will minimize the first-year impact on employer contributions and may result in an increase or a decrease in employer contributions.

There were no other assumption or method changes in 2023.

Future Assumption and Method Changes

As the fiduciary of the plan, the MERS Retirement Board sets certain assumptions for funding and GASB purposes. These assumptions are reviewed periodically through a comprehensive study, called an Experience Study. The next Experience Study will commence during the fall of 2024.

Protecting MI Pension Grant Program

On July 1, 2022, Michigan lawmakers passed the State budget for the 2022-23 fiscal year. As a part of the budget, \$750 million was earmarked for underfunded municipal pension plans in counties, cities, townships, villages and road commissions across the State. Known as the **Protecting MI Pension Grant Program**, the legislation is designed to support municipal plans that are under 60% funded.

Funds received by municipalities were deposited into the MERS trust during August 2023 and are reflected in this valuation.

Comments on Asset Smoothing

To avoid dramatic spikes and dips in annual contribution requirements due to short-term fluctuations in asset markets, MERS applies a technique called **asset smoothing**. This spreads out each year’s investment gains or losses over the prior year and the following four years. After initial application of asset smoothing, remaining



excess market gains are used to buy down the assumed rate of investment return and increase the level of valuation assets, to the extent allowed by the dedicated gains policy. This smoothing method is used to determine your actuarial value of assets (valuation assets), which is then used to determine both your funded ratio and your required contributions. **The (smoothed) actuarial rate of return for 2023 was 5.54%, while the actual market rate of return was 10.94%.** The actuarial rate of return is below the assumed rate of return, which will put upward pressure on the employer contribution requirements determined in this valuation. To see historical details of the market rate of return compared to the smoothed actuarial rate of return, refer to this report's Appendix or view the "[How Smoothing Works](#)" video on the [Defined Benefit resource page](#) of the MERS website.

As of December 31, 2023, the actuarial value of assets is 110% of market value due to asset smoothing. This means that there are deferred investment losses, which will put upward pressure on contributions in the short term.

If the December 31, 2023 valuation results were based on market value instead of actuarial value:

- The funded percent of your entire municipality would be 70% (instead of 77%); and
- Your total employer contribution requirement for the fiscal year starting July 1, 2025 would be \$1,121,052 (instead of \$944,688).

Alternate Scenarios to Estimate the Potential Volatility of Results ("What If Scenarios")

The calculations in this report are based on assumptions about long-term economic and demographic behavior. These assumptions will never materialize in a given year, except by coincidence. Therefore, the results will vary from one year to the next. The volatility of the results depends upon the characteristics of the plan. For example:

- Open divisions that have substantial assets compared to their active employee payroll will have more volatile employer contribution rates due to investment return fluctuations.
- Open divisions that have substantial accrued liability compared to their active employee payroll will have more volatile employer contribution rates due to demographic experience fluctuations.
- Small divisions will have more volatile contribution patterns than larger divisions because statistical fluctuations are relatively larger among small populations.
- Shorter amortization periods result in more volatile contribution patterns.

Many assumptions are important in determining the required employer contributions. In the following table, we show the impact of varying the Investment Return assumption. Lower investment returns would generally result in higher required employer contributions, and vice versa. The three economic scenarios below provide a quantitative risk assessment for the impact of investment returns on the plan's projected financial condition for funding purposes.

The relative impact of the economic scenarios below will vary from year to year, as the participant demographics change. The impact of each scenario should be analyzed for a given year, not from year to year. The results in the table are based on the December 31, 2023 valuation and are for the municipality in total, not by division.

It is important to note that calculations in this report are mathematical estimates based upon assumptions regarding future events, which may or may not materialize. Actuarial calculations can and do vary from one valuation to the next, sometimes significantly depending on the group's size. Projections are not predictions. Future valuations will be based on actual future experience.



12/31/2023 Valuation Results	Lower Future Annual Returns	Lower Future Annual Returns	Valuation Assumptions
Investment Return Assumption	4.93%	5.93%	6.93%
Accrued Liability	\$ 38,014,296	\$ 33,874,285	\$ 30,419,559
Valuation Assets ¹	\$ 23,416,083	\$ 23,416,083	\$ 23,416,083
Unfunded Accrued Liability	\$ 14,598,213	\$ 10,458,202	\$ 7,003,476
Funded Ratio	62%	69%	77%
Monthly Normal Cost	\$ 35,339	\$ 24,936	\$ 17,147
Monthly Amortization Payment	\$ 87,719	\$ 63,911	\$ 41,100
Total Employer Contribution²	\$ 136,998	\$ 106,122	\$ 78,724

¹ The Valuation Assets include assets from Surplus divisions, if any.

² If assets exceed accrued liabilities for a division, the division may have an overfunding credit to reduce the division's employer contribution requirement. If the overfunding credit is larger than the normal cost, the division's full credit is included in the municipality's amortization payment above but the division's total contribution requirement is zero. This can cause the displayed normal cost and amortization payment to not add up to the displayed total employer contribution.

Projection Scenarios

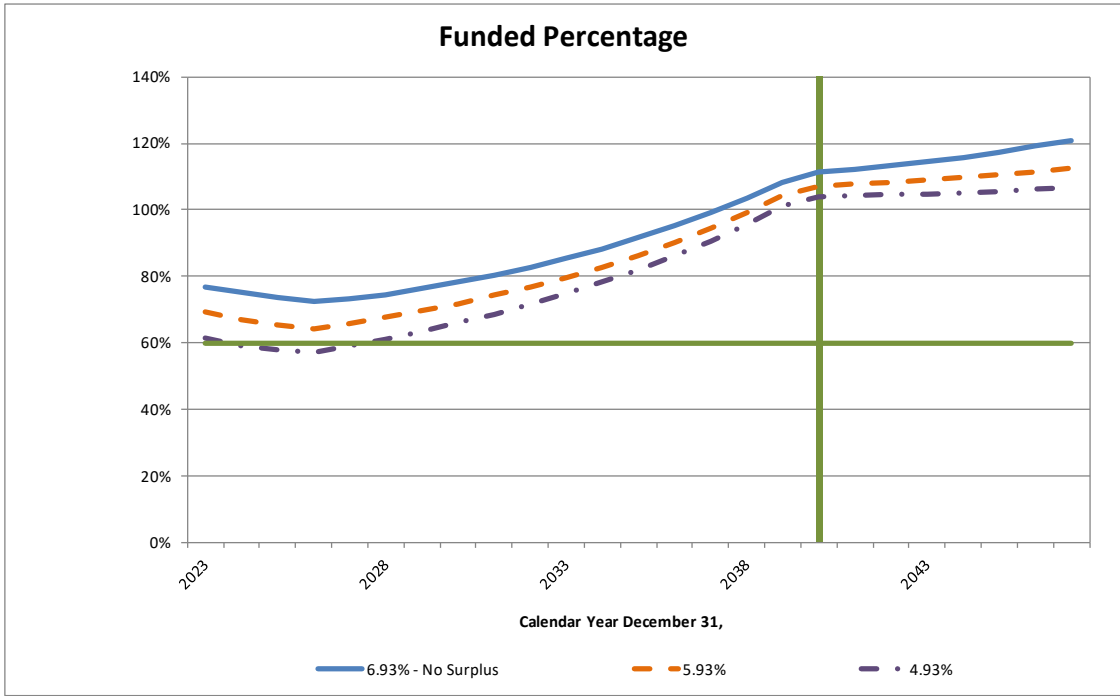
The next two pages show projections of the plan's funded ratio and computed employer contributions under the actuarial assumptions used in the valuation and alternate economic assumption scenarios. All three projections account for the past investment experience that will continue to affect the actuarial rate of return in the short term.

The 6.93% scenario provides an estimate of computed employer contributions based on current actuarial assumptions, and a projected 6.93% market return. The other two scenarios may be useful if the municipality chooses to budget more conservatively and make contributions in addition to the minimum requirements. The 5.93% and 4.93% projection scenarios provide an indication of the potential required employer contribution if these assumptions were met over the long term.

Valuation Year Ending 12/31	Fiscal Year Beginning 7/1	Actuarial Accrued Liability	Valuation Assets ²	Funded Percentage	Estimated Annual Employer Contribution
6.93%¹					
2023	2025	\$ 30,419,559	\$ 23,416,083	77%	\$ 944,688
2024	2026	\$ 30,700,000	\$ 23,000,000	75%	\$ 1,030,000
2025	2027	\$ 31,100,000	\$ 22,900,000	74%	\$ 1,120,000
2026	2028	\$ 31,500,000	\$ 22,700,000	72%	\$ 1,220,000
2027	2029	\$ 31,700,000	\$ 23,200,000	73%	\$ 1,260,000
2028	2030	\$ 32,000,000	\$ 23,900,000	75%	\$ 1,280,000
5.93%¹					
2023	2025	\$ 33,874,285	\$ 23,416,083	69%	\$ 1,273,464
2024	2026	\$ 34,100,000	\$ 22,800,000	67%	\$ 1,370,000
2025	2027	\$ 34,600,000	\$ 22,600,000	65%	\$ 1,460,000
2026	2028	\$ 34,900,000	\$ 22,500,000	64%	\$ 1,570,000
2027	2029	\$ 35,200,000	\$ 23,200,000	66%	\$ 1,590,000
2028	2030	\$ 35,400,000	\$ 24,000,000	68%	\$ 1,620,000
4.93%¹					
2023	2025	\$ 38,014,296	\$ 23,416,083	62%	\$ 1,643,976
2024	2026	\$ 38,300,000	\$ 22,600,000	59%	\$ 1,750,000
2025	2027	\$ 38,700,000	\$ 22,400,000	58%	\$ 1,840,000
2026	2028	\$ 39,100,000	\$ 22,400,000	57%	\$ 1,950,000
2027	2029	\$ 39,300,000	\$ 23,300,000	59%	\$ 1,980,000
2028	2030	\$ 39,500,000	\$ 24,200,000	61%	\$ 2,010,000

¹ Represents both the interest rate for discounting liabilities and the future investment return assumption on the Market Value of assets.

² Valuation Assets do not include assets from Surplus divisions, if any.



Notes:
 The green indicator lines have been added at 60% funded and 17 years following the valuation date for PA 202 purposes.

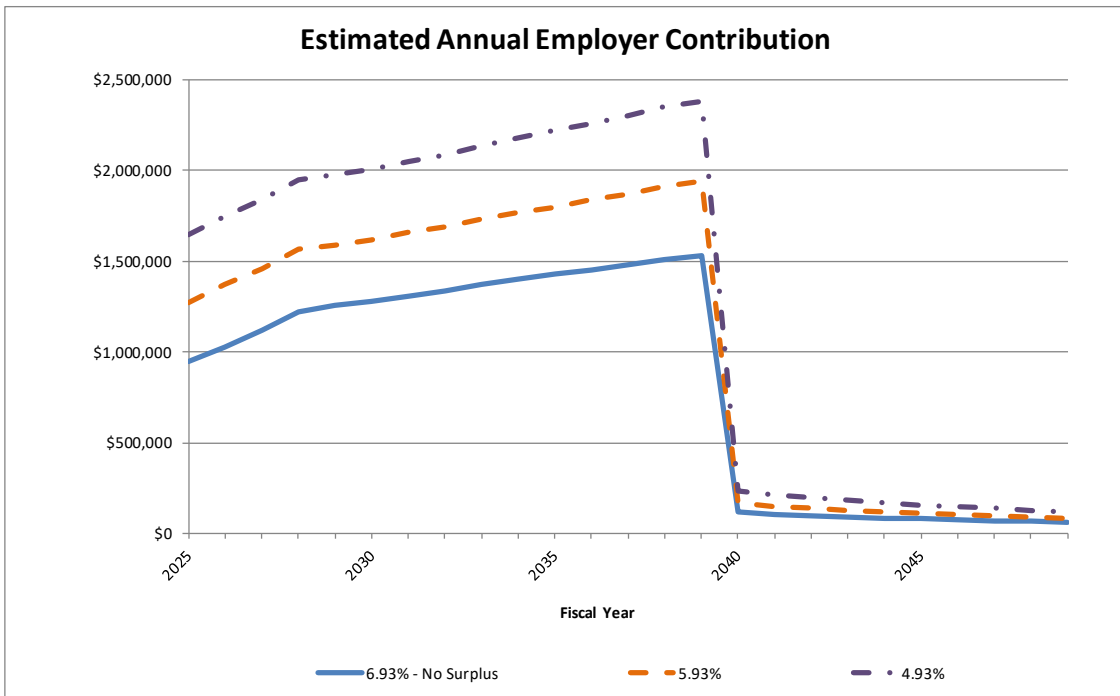


Table 1: Employer Contribution Details for the Fiscal Year Beginning July 1, 2025

Division	Total Normal Cost	Employee Contribution Rate	Employer Contributions ¹			Computed Employer Contribution With Phase-In	Blended ER Rate No Phase-In ⁵	Blended ER Rate With Phase-In ⁵	Employee Contribution Conversion Factor ²
			Employer Normal Cost ⁶	Payment of the Unfunded Accrued Liability ⁴	Computed Employer Contribution No Phase-In				
Percentage of Payroll									
01 - DPS EEs	12.18%	5.00%	-	-	-	-			
02 - Police	14.80%	5.00%	-	-	-	-			
05 - Fire	16.83%	5.00%	-	-	-	-			
12 - BPU Union	12.80%	9.16%	-	-	-	-			
13 - Gnrl Non Un	11.47%	5.00%	-	-	-	-			
14 - BPUNonUnion	12.27%	5.00%	-	-	-	-			
15 - City Mngr	13.94%	5.00%	8.94%	14.40%	23.34%	23.34%			0.86%
18 - City Treas.	0.00%	5.00%	-	-	-	-			
Estimated Monthly Contribution³									
01 - DPS EEs			\$ 689	\$ (21,166)	\$ 0	\$ 0			
02 - Police			6,259	20,685	26,944	26,944			
05 - Fire			2,587	4,511	7,098	7,098			
12 - BPU Union			1,893	14,880	16,773	16,773			
13 - Gnrl Non Un			1,858	9,165	11,023	11,023			
14 - BPUNonUnion			2,435	10,525	12,960	12,960			
15 - City Mngr			1,426	2,297	3,723	3,723			
18 - City Treas.			0	203	203	203			
Total Municipality			\$ 17,147	\$ 41,100	\$ 78,724	\$ 78,724			
Estimated Annual Contribution³			\$ 205,764	\$ 493,200	\$ 944,688	\$ 944,688			

- ¹ The above employer contribution requirements are in addition to the employee contributions, if any.
- ² If employee contributions are increased/decreased by 1.00% of pay, the employer contribution requirement will decrease/increase by the Employee Contribution Conversion Factor. The conversion factor is usually under 1% because employee contributions may be refunded at termination of employment and not used to fund retirement pensions. Employer contributions will all be used to fund pensions.
- ³ For divisions that are open to new hires, estimated contributions are based on projected fiscal year payroll. Actual contributions will be based on actual reported monthly pays, and will be different from the above amounts. For divisions that will have no new hires (i.e., closed divisions), invoices will be based on the above dollar amounts which are based on projected fiscal year payroll. See description of Open Divisions and Closed Divisions in the Appendix.
- ⁴ Note that if the overfunding credit is larger than the normal cost, the full credit is shown above but the total contribution requirement is zero. This will cause the displayed normal cost and unfunded accrued liability contributions not to add across.
- ⁵ For linked divisions, the employer will be invoiced the Computed Employer Contribution No Phase-in rate shown above for each linked division (a contribution rate for the open division; a contribution dollar for the closed-but-linked division), unless the employer elects to contribute the Blended Employer Contribution rate shown



above, by contacting MERS at 800-767-MERS (6377).

⁶ For divisions with a negative employer normal cost, employee contributions cover the normal cost and a portion of the payment of any unfunded accrued liability.

Please see the Comments on Asset Smoothing in the Executive Summary of this report.

Table 2: Benefit Provisions

01 - DPS EEs: Closed to new hires

	2023 Valuation	2022 Valuation
Benefit Multiplier:	2.25% Multiplier (80% max)	2.25% Multiplier (80% max)
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	-	-
Early Retirement (Reduced):	50/25 55/15	50/25 55/15
Final Average Compensation:	3 years	3 years
Employee Contributions:	5.00%	5.00%
DC Plan for New Hires:	7/1/2017	7/1/2017
Act 88:	Yes (Adopted 9/5/2006)	Yes (Adopted 9/5/2006)

02 - Police: Closed to new hires

	2023 Valuation	2022 Valuation
Benefit Multiplier:	2.50% Multiplier (80% max)	2.50% Multiplier (80% max)
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	55/20	55/20
Early Retirement (Reduced):	50/25 55/15	50/25 55/15
Final Average Compensation:	3 years	3 years
Employee Contributions:	5.00%	5.00%
DC Plan for New Hires:	7/1/2023	-
Act 88:	Yes (Adopted 9/5/2006)	Yes (Adopted 9/5/2006)

05 - Fire: Closed to new hires

	2023 Valuation	2022 Valuation
Benefit Multiplier:	2.50% Multiplier (80% max)	2.50% Multiplier (80% max)
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	55/20	55/20
Early Retirement (Reduced):	50/25 55/15	50/25 55/15
Final Average Compensation:	3 years	3 years
Employee Contributions:	5.00%	5.00%
DC Plan for New Hires:	7/1/2023	-
Act 88:	Yes (Adopted 9/5/2006)	Yes (Adopted 9/5/2006)

12 - BPU Union: Closed to new hires

	2023 Valuation	2022 Valuation
Benefit Multiplier:	2.25% Multiplier (80% max)	2.25% Multiplier (80% max)
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	55/25	55/25
Early Retirement (Reduced):	50/25	50/25
	55/15	55/15
Final Average Compensation:	3 years	3 years
Employee Contributions:	9.16%	9.16%
DC Plan for New Hires:	7/1/2017	7/1/2017
Act 88:	Yes (Adopted 9/5/2006)	Yes (Adopted 9/5/2006)

13 - Gnrl Non Un: Closed to new hires

	2023 Valuation	2022 Valuation
Benefit Multiplier:	2.25% Multiplier (80% max)	2.25% Multiplier (80% max)
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	-	-
Early Retirement (Reduced):	50/25	50/25
	55/15	55/15
Final Average Compensation:	3 years	3 years
Employee Contributions:	5.00%	5.00%
DC Plan for New Hires:	7/1/2017	7/1/2017
Act 88:	Yes (Adopted 9/5/2006)	Yes (Adopted 9/5/2006)

14 - BPUNonUnion: Closed to new hires

	2023 Valuation	2022 Valuation
Benefit Multiplier:	2.25% Multiplier (80% max)	2.25% Multiplier (80% max)
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	-	-
Early Retirement (Reduced):	50/25	50/25
	55/15	55/15
Final Average Compensation:	3 years	3 years
Employee Contributions:	5.00%	5.00%
DC Plan for New Hires:	7/1/2017	7/1/2017
Act 88:	Yes (Adopted 9/5/2006)	Yes (Adopted 9/5/2006)

15 - City Mngr: Open Division

	2023 Valuation	2022 Valuation
Benefit Multiplier:	2.50% Multiplier (80% max)	2.50% Multiplier (80% max)
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	-	-
Early Retirement (Reduced):	50/25 55/15	50/25 55/15
Final Average Compensation:	3 years	3 years
Employee Contributions:	5.00%	5.00%
Act 88:	Yes (Adopted 9/5/2006)	Yes (Adopted 9/5/2006)

18 - City Treas.: Open Division

	2023 Valuation	2022 Valuation
Benefit Multiplier:	2.00% Multiplier (no max)	2.00% Multiplier (no max)
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	-	-
Early Retirement (Reduced):	50/25 55/15	50/25 55/15
Final Average Compensation:	3 years	3 years
Employee Contributions:	5.00%	5.00%
Act 88:	Yes (Adopted 9/5/2006)	Yes (Adopted 9/5/2006)

Table 3: Participant Summary

Division	2023 Valuation		2022 Valuation		2023 Valuation		
	Number	Annual Payroll ¹	Number	Annual Payroll ¹	Average Age	Average Benefit Service ²	Average Eligibility Service ²
01 - DPS EEs							
Active Employees	3	\$ 129,215	4	\$ 173,249	57.6	16.2	16.2
Vested Former Employees	0	0	0	0	0.0	0.0	0.0
Retirees and Beneficiaries	10	163,310	9	144,858	72.2		
Pending Refunds	6		6				
02 - Police							
Active Employees	13	\$ 831,378	12	\$ 746,210	40.5	12.3	12.4
Vested Former Employees	6	67,403	6	67,403	47.0	8.1	12.0
Retirees and Beneficiaries	17	465,571	17	474,423	75.1		
Pending Refunds	1		1				
05 - Fire							
Active Employees	4	\$ 257,260	4	\$ 242,691	44.9	7.4	7.4
Vested Former Employees	0	0	1	4,572	0.0	0.0	0.0
Retirees and Beneficiaries	6	144,280	5	139,992	68.6		
Pending Refunds	0		0				
12 - BPU Union							
Active Employees	7	\$ 643,166	7	\$ 615,795	47.5	16.6	17.1
Vested Former Employees	1	4,236	2	63,889	45.3	4.1	12.6
Retirees and Beneficiaries	15	289,284	14	249,458	73.4		
Pending Refunds	6		6				
13 - Gnrl Non Un							
Active Employees	6	\$ 416,321	10	\$ 586,238	52.5	17.6	17.6
Vested Former Employees	2	20,752	1	747	53.9	10.7	23.1
Retirees and Beneficiaries	22	464,512	20	435,530	73.1		
Pending Refunds	12		12				
14 - BPUNonUnion							
Active Employees	6	\$ 420,945	6	\$ 400,730	50.4	13.3	13.3
Vested Former Employees	4	111,094	4	112,175	54.7	14.0	19.0
Retirees and Beneficiaries	14	370,619	13	343,291	70.8		
Pending Refunds	5		5				
15 - City Mngr							
Active Employees	1	\$ 177,783	1	\$ 163,375	53.5	13.5	13.5
Vested Former Employees	0	0	0	0	0.0	0.0	0.0
Retirees and Beneficiaries	1	8,698	1	8,698	83.7		
Pending Refunds	0		0				



Table 3 (continued)

Division	2023 Valuation		2022 Valuation		2023 Valuation		
	Number	Annual Payroll ¹	Number	Annual Payroll ¹	Average Age	Average Benefit Service ²	Average Eligibility Service ²
18 - City Treas.							
Active Employees	0	\$ 0	0	\$ 0	0.0	0.0	0.0
Vested Former Employees	0	0	0	0	0.0	0.0	0.0
Retirees and Beneficiaries	1	6,637	1	6,637	74.2		
Pending Refunds	0		0				
Total Municipality							
Active Employees	40	\$ 2,876,068	44	\$ 2,928,288	47.1	13.8	14.0
Vested Former Employees	13	203,485	14	248,786	50.3	10.0	15.9
Retirees and Beneficiaries	86	1,912,911	80	1,802,887	72.9		
Pending Refunds	<u>30</u>		<u>30</u>				
Total Participants	169		168				

¹ Annual payroll for active employees; annual deferred benefits payable for vested former employees; annual benefits being paid for retirees and beneficiaries.

² Descriptions can be found under Miscellaneous and Technical Assumptions in the Appendix.

Table 4: Reported Assets (Market Value)

Division	2023 Valuation		2022 Valuation	
	Employer and Retiree ¹	Employee ²	Employer and Retiree ¹	Employee ²
01 - DPS EEs	\$ 3,090,650	\$ 101,675	\$ 2,888,962	\$ 129,318
02 - Police	3,670,822	519,277	3,426,702	455,990
05 - Fire	1,199,946	96,643	1,132,206	91,668
12 - BPU Union	2,590,625	800,214	2,281,684	806,283
13 - Gnrl Non Un	4,231,637	368,634	4,151,921	349,315
14 - BPUNonUnion	3,854,854	384,031	3,603,633	367,524
15 - City Mngr	176,554	163,652	131,364	147,688
18 - City Treas.	46,750	0	46,763	0
Municipality Total³	\$ 18,861,838	\$ 2,434,126	\$ 17,663,236	\$ 2,347,785
Combined Assets³	\$21,295,964		\$20,011,020	

¹ Reserve for Employer Contributions and Benefit Payments.

² Reserve for Employee Contributions.

³ Totals may not add due to rounding.

The December 31, 2023 valuation assets (actuarial value of assets) are equal to 1.099555 times the reported market value of assets (compared to 1.157665 as of December 31, 2022). Refer to the Appendix for a description of the valuation asset derivation and a detailed calculation of valuation assets.

Table 5: Flow of Valuation Assets

Year Ended 12/31	Employer Contributions		Employee Contributions	Investment Income (Valuation Assets)	Benefit Payments	Employee Contribution Refunds	Net Transfers	Valuation Asset Balance
	Required	Additional						
2013	\$ 254,277	\$ 0	\$ 149,048	\$ 1,093,376	\$ (1,101,335)	\$ (27,410)	\$ 0	\$ 19,316,636
2014	316,190	0	154,062	1,082,351	(1,226,977)	(5,694)	1	19,636,569
2015	346,142	0	156,570	926,442	(1,372,824)	(5,334)	0	19,687,565
2016	336,160	0	164,437	955,491	(1,438,166)	(23,452)	0	19,682,035
2017	402,671	19,196	190,637	1,147,303	(1,502,155)	(8,514)	0	19,931,173
2018	472,903	37,285	203,833	712,116	(1,521,520)	(30,661)	0	19,805,129
2019	512,342	13,569	203,584	928,804	(1,568,494)	(405)	100,318	19,994,847
2020	569,787	0	201,566	1,550,670	(1,610,133)	(70,896)	1	20,635,842
2021	688,203	0	207,512	3,469,065	(1,696,250)	(51,088)	0	23,253,284
2022	780,890	807	178,601	741,200	(1,775,916)	(12,809)	0	23,166,057
2023	839,863	0	170,419	1,103,212	(1,863,468)	0	0	23,416,083

Notes:

Transfers in and out are usually related to the transfer of participants between municipalities, and to employer and employee payments for service credit purchases (if any) that the governing body has approved.

The investment income column reflects the recognized investment income based on Valuation Assets. It does not reflect the market value investment return in any given year.

The Valuation Asset balance includes assets from Surplus divisions, if any.

Years where historical information is not available will be displayed with zero values.



**Table 6: Actuarial Accrued Liabilities and Valuation Assets
as of December 31, 2023**

Division	Actuarial Accrued Liability					Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
	Active Employees	Vested Former Employees	Retirees and Beneficiaries	Pending Refunds	Total			
01 - DPS EEs	\$ 443,506	\$ 0	\$ 1,561,380	\$ 4,415	\$ 2,009,301	\$ 3,510,137	174.7%	\$ (1,500,836)
02 - Police	2,406,807	407,648	4,659,569	583	7,474,607	4,607,244	61.6%	2,867,363
05 - Fire	482,889	0	1,561,418	0	2,044,307	1,425,671	69.7%	618,636
12 - BPU Union	2,664,998	18,767	2,978,088	125,004	5,786,857	3,728,414	64.4%	2,058,443
13 - Gnrl Non Un	1,635,201	204,976	4,406,304	60,198	6,306,679	5,058,250	80.2%	1,248,429
14 - BPU Non Union	1,106,128	902,844	4,065,139	9,786	6,083,897	4,660,888	76.6%	1,423,009
15 - City Mngr	595,556	0	46,040	0	641,596	374,075	58.3%	267,521
18 - City Treas.	0	0	72,315	0	72,315	51,404	71.1%	20,911
Total	\$ 9,335,085	\$ 1,534,235	\$ 19,350,253	\$ 199,986	\$ 30,419,559	\$ 23,416,083	77.0%	\$ 7,003,476

Please see the Comments on Asset Smoothing in the Executive Summary of this report.

The December 31, 2023 valuation assets (actuarial value of assets) are equal to 1.099555 times the reported market value of assets. Refer to the Appendix for a description of the valuation asset derivation and a detailed calculation of valuation assets.

Table 7: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2009	\$ 17,082,988	\$ 17,887,885	105%	\$ (804,897)
2010	17,892,124	18,431,442	103%	(539,318)
2011	19,105,980	18,731,506	98%	374,474
2012	19,791,786	18,948,680	96%	843,106
2013	20,693,338	19,316,636	93%	1,376,702
2014	21,353,035	19,636,569	92%	1,716,466
2015	23,186,165	19,687,565	85%	3,498,600
2016	23,599,342	19,682,035	83%	3,917,307
2017	24,303,204	19,931,173	82%	4,372,031
2018	24,784,026	19,805,129	80%	4,978,897
2019	25,882,649	19,994,847	77%	5,887,802
2020	27,027,952	20,635,842	76%	6,392,110
2021	28,998,022	23,253,284	80%	5,744,738
2022	29,542,841	23,166,057	78%	6,376,784
2023	30,419,559	23,416,083	77%	7,003,476

Notes: Actuarial assumptions were revised for the 2009, 2010, 2011, 2012, 2015, 2019, 2020, 2021 and 2023 actuarial valuations.

The Valuation Assets include assets from Surplus divisions, if any.

Years where historical information is not available will be displayed with zero values.

Throughout this report are references to valuation results generated prior to the 2018 valuation date. Results prior to 2018 were received directly from the prior actuary or extracted from the previous valuation system by MERS's technology service provider.

Tables 8 and 9: Division-Based Comparative Schedules

Division 01 - DPS EEs

Table 8-01: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2013	\$ 2,108,728	\$ 3,303,997	157%	\$ (1,195,269)
2014	2,274,993	3,353,588	147%	(1,078,595)
2015	2,419,264	3,359,762	139%	(940,498)
2016	2,289,939	3,395,537	148%	(1,105,598)
2017	2,375,904	3,462,937	146%	(1,087,033)
2018	2,429,915	3,451,083	142%	(1,021,168)
2019	2,292,436	3,454,067	151%	(1,161,631)
2020	2,314,968	3,552,123	153%	(1,237,155)
2021	2,070,699	3,683,610	178%	(1,612,911)
2022	1,979,935	3,494,157	176%	(1,514,222)
2023	2,009,301	3,510,137	175%	(1,500,836)

Notes: Actuarial assumptions were revised for the 2015, 2019, 2020, 2021 and 2023 actuarial valuations.

The percent funded does not reflect valuation assets from Surplus divisions, if any.

Table 9-01: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution ¹	Employee Contribution Rate ²
	Number	Annual Payroll		
2013	11	\$ 399,288	0.00%	5.00%
2014	11	383,513	0.00%	5.00%
2015	10	368,227	0.00%	5.00%
2016	11	401,172	0.00%	5.00%
2017	10	388,545	\$ 0	3.00%
2018	10	402,773	\$ 0	4.00%
2019	10	418,708	\$ 0	4.00%
2020	8	330,791	\$ 0	5.00%
2021	5	220,699	\$ 0	5.00%
2022	4	173,249	\$ 0	5.00%
2023	3	129,215	\$ 0	5.00%

1 For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

2 For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 reflect the employer contribution requirement without phase-in. If applicable, the current phase-in contribution is shown in Table 1.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available will be displayed with zero values.



Division 02 - Police

Table 8-02: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2013	\$ 5,763,287	\$ 4,214,169	73%	\$ 1,549,118
2014	5,656,375	3,975,024	70%	1,681,351
2015	5,952,146	3,917,047	66%	2,035,099
2016	6,056,726	3,868,369	64%	2,188,357
2017	6,147,351	3,895,281	63%	2,252,070
2018	6,320,687	3,873,880	61%	2,446,807
2019	6,625,545	3,857,404	58%	2,768,141
2020	6,824,764	3,956,208	58%	2,868,556
2021	7,200,813	4,487,066	62%	2,713,747
2022	7,349,986	4,494,856	61%	2,855,130
2023	7,474,607	4,607,244	62%	2,867,363

Notes: Actuarial assumptions were revised for the 2015, 2019, 2020, 2021 and 2023 actuarial valuations.

The percent funded does not reflect valuation assets from Surplus divisions, if any.

Table 9-02: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution ¹	Employee Contribution Rate ²
	Number	Annual Payroll		
2013	14	\$ 721,363	21.81%	3.00%
2014	12	646,272	24.49%	3.00%
2015	12	607,426	30.03%	3.00%
2016	12	600,317	32.15%	3.00%
2017	12	633,306	\$ 16,469	5.00%
2018	12	637,228	\$ 18,293	5.00%
2019	12	688,418	35.98%	5.00%
2020	11	649,956	41.04%	5.00%
2021	13	768,859	35.54%	5.00%
2022	12	746,210	39.28%	5.00%
2023	13	831,378	\$ 26,944	5.00%

¹ For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

² For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 reflect the employer contribution requirement without phase-in. If applicable, the current phase-in contribution is shown in Table 1.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available will be displayed with zero values.

Division 05 - Fire

Table 8-05: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2013	\$ 1,264,332	\$ 1,166,283	92%	\$ 98,049
2014	868,957	795,417	92%	73,540
2015	965,778	814,434	84%	151,344
2016	1,517,182	1,292,383	85%	224,799
2017	1,579,780	1,294,893	82%	284,887
2018	1,644,800	1,244,224	76%	400,576
2019	1,753,435	1,233,738	70%	519,697
2020	1,812,902	1,270,240	70%	542,662
2021	1,962,864	1,434,473	73%	528,391
2022	1,984,370	1,416,836	71%	567,534
2023	2,044,307	1,425,671	70%	618,636

Notes: Actuarial assumptions were revised for the 2015, 2019, 2020, 2021 and 2023 actuarial valuations.

The percent funded does not reflect valuation assets from Surplus divisions, if any.

Table 9-05: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution ¹	Employee Contribution Rate ²
	Number	Annual Payroll		
2013	4	\$ 215,332	9.67%	5.00%
2014	3	162,952	10.02%	5.00%
2015	3	160,287	13.71%	5.00%
2016	4	207,778	14.80%	5.00%
2017	3	170,526	\$ 2,751	5.00%
2018	3	195,143	\$ 3,672	5.00%
2019	3	202,666	26.61%	5.00%
2020	4	235,180	27.60%	5.00%
2021	4	241,141	27.76%	5.00%
2022	4	242,691	29.77%	5.00%
2023	4	257,260	\$ 7,098	5.00%

¹ For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

² For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 reflect the employer contribution requirement without phase-in. If applicable, the current phase-in contribution is shown in Table 1.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available will be displayed with zero values.

Division 12 - BPU Union

Table 8-12: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2013	\$ 3,391,156	\$ 2,890,356	85%	\$ 500,800
2014	3,352,318	2,862,051	85%	490,267
2015	3,673,195	2,814,262	77%	858,933
2016	3,792,309	2,759,183	73%	1,033,126
2017	3,909,344	2,744,984	70%	1,164,360
2018	4,012,169	2,696,014	67%	1,316,155
2019	4,259,924	2,686,519	63%	1,573,405
2020	4,820,727	3,071,941	64%	1,748,786
2021	5,457,506	3,510,682	64%	1,946,824
2022	5,557,149	3,574,831	64%	1,982,318
2023	5,786,857	3,728,414	64%	2,058,443

Notes: Actuarial assumptions were revised for the 2015, 2019, 2020, 2021 and 2023 actuarial valuations.

The percent funded does not reflect valuation assets from Surplus divisions, if any.

Table 9-12: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution ¹	Employee Contribution Rate ²
	Number	Annual Payroll		
2013	9	\$ 498,932	9.11%	9.16%
2014	9	537,250	8.34%	9.16%
2015	10	600,429	11.90%	9.16%
2016	10	639,326	13.01%	9.16%
2017	10	674,868	\$ 8,462	9.16%
2018	9	649,200	\$ 9,548	9.16%
2019	8	627,769	\$ 11,619	9.16%
2020	9	673,262	\$ 12,755	9.16%
2021	7	593,680	\$ 14,853	9.16%
2022	7	615,795	\$ 15,556	9.16%
2023	7	643,166	\$ 16,773	9.16%

¹ For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

² For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 reflect the employer contribution requirement without phase-in. If applicable, the current phase-in contribution is shown in Table 1.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available will be displayed with zero values.

Division 13 - Gnrl Non Un

Table 8-13: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2013	\$ 3,658,375	\$ 3,954,738	108%	\$ (296,363)
2014	4,634,380	4,754,970	103%	(120,590)
2015	5,143,330	4,851,784	94%	291,546
2016	4,827,660	4,470,537	93%	357,123
2017	5,065,183	4,578,308	90%	486,875
2018	5,150,954	4,586,476	89%	564,478
2019	5,507,315	4,657,577	85%	849,738
2020	5,891,905	4,798,088	81%	1,093,817
2021	6,282,247	5,327,206	85%	955,041
2022	6,313,228	5,210,924	83%	1,102,304
2023	6,306,679	5,058,250	80%	1,248,429

Notes: Actuarial assumptions were revised for the 2015, 2019, 2020, 2021 and 2023 actuarial valuations.

The percent funded does not reflect valuation assets from Surplus divisions, if any.

Table 9-13: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution ¹	Employee Contribution Rate ²
	Number	Annual Payroll		
2013	16	\$ 740,372	3.17%	3.00%
2014	16	807,902	6.01%	3.00%
2015	17	878,463	9.78%	3.00%
2016	17	865,697	9.54%	4.00%
2017	16	868,573	\$ 6,704	5.00%
2018	14	742,773	\$ 6,523	5.00%
2019	13	712,830	\$ 8,666	5.00%
2020	13	721,009	\$ 10,700	5.00%
2021	12	659,796	\$ 9,659	5.00%
2022	10	586,238	\$ 10,621	5.00%
2023	6	416,321	\$ 11,023	5.00%

¹ For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

² For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 reflect the employer contribution requirement without phase-in. If applicable, the current phase-in contribution is shown in Table 1.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available will be displayed with zero values.

Division 14 - BPUNonUnion

Table 8-14: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2013	\$ 4,385,655	\$ 3,697,786	84%	\$ 687,869
2014	4,442,202	3,803,618	86%	638,584
2015	4,894,266	3,839,835	79%	1,054,431
2016	4,980,471	3,809,135	77%	1,171,336
2017	5,093,727	3,869,467	76%	1,224,260
2018	5,027,553	3,822,945	76%	1,204,608
2019	5,099,295	3,853,238	76%	1,246,057
2020	4,970,646	3,705,018	75%	1,265,628
2021	5,560,007	4,466,522	80%	1,093,485
2022	5,741,287	4,597,269	80%	1,144,018
2023	6,083,897	4,660,888	77%	1,423,009

Notes: Actuarial assumptions were revised for the 2015, 2019, 2020, 2021 and 2023 actuarial valuations.

The percent funded does not reflect valuation assets from Surplus divisions, if any.

Table 9-14: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution ¹	Employee Contribution Rate ²
	Number	Annual Payroll		
2013	16	\$ 946,152	11.03%	3.00%
2014	17	977,082	10.63%	3.00%
2015	14	811,990	15.90%	3.00%
2016	12	725,843	17.15%	4.00%
2017	12	700,260	\$ 10,749	5.00%
2018	11	718,984	\$ 11,098	5.00%
2019	11	742,728	\$ 11,840	5.00%
2020	10	665,484	\$ 12,099	5.00%
2021	7	470,053	\$ 9,827	5.00%
2022	6	400,730	\$ 10,031	5.00%
2023	6	420,945	\$ 12,960	5.00%

¹ For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

² For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 reflect the employer contribution requirement without phase-in. If applicable, the current phase-in contribution is shown in Table 1.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available will be displayed with zero values.

Division 15 - City Mngr

Table 8-15: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2013	\$ 66,291	\$ 23,199	35%	\$ 43,092
2014	63,875	20,760	33%	43,115
2015	65,389	19,569	30%	45,820
2016	63,151	19,647	31%	43,504
2017	60,941	21,023	35%	39,918
2018	127,792	70,616	55%	57,176
2019	273,192	196,157	72%	77,035
2020	318,760	228,071	72%	90,689
2021	389,506	286,093	73%	103,413
2022	543,729	323,048	59%	220,681
2023	641,596	374,075	58%	267,521

Notes: Actuarial assumptions were revised for the 2015, 2019, 2020, 2021 and 2023 actuarial valuations.

The percent funded does not reflect valuation assets from Surplus divisions, if any.

Table 9-15: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution ¹	Employee Contribution Rate ²
	Number	Annual Payroll		
2013	0	\$ 0	\$ 623	0.00%
2014	0	0	\$ 692	0.00%
2015	0	0	\$ 881	0.00%
2016	0	0	\$ 941	3.00%
2017	0	0	\$ 1,008	3.00%
2018	1	103,438	21.68%	5.00%
2019	1	107,700	12.96%	5.00%
2020	1	111,864	15.43%	5.00%
2021	1	121,770	17.10%	5.00%
2022	1	163,375	21.76%	5.00%
2023	1	177,783	23.34%	5.00%

¹ For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

² For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 reflect the employer contribution requirement without phase-in. If applicable, the current phase-in contribution is shown in Table 1.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available will be displayed with zero values.

Division 18 - City Treas.

Table 8-18: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2013	\$ 55,514	\$ 66,108	119%	\$ (10,594)
2014	59,935	71,141	119%	(11,206)
2015	72,797	70,872	97%	1,925
2016	71,904	67,244	94%	4,660
2017	70,974	64,280	91%	6,694
2018	70,156	59,891	85%	10,265
2019	71,507	56,147	79%	15,360
2020	73,280	54,153	74%	19,127
2021	74,380	57,632	77%	16,748
2022	73,157	54,136	74%	19,021
2023	72,315	51,404	71%	20,911

Notes: Actuarial assumptions were revised for the 2015, 2019, 2020, 2021 and 2023 actuarial valuations.

The percent funded does not reflect valuation assets from Surplus divisions, if any.

Table 9-18: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution ¹	Employee Contribution Rate ²
	Number	Annual Payroll		
2013	1	\$ 15,746	0.00%	5.00%
2014	1	16,354	0.00%	5.00%
2015	0	0	\$ 13	5.00%
2016	0	0	\$ 32	5.00%
2017	0	0	\$ 48	5.00%
2018	0	0	\$ 80	5.00%
2019	0	0	\$ 126	5.00%
2020	0	0	\$ 161	5.00%
2021	0	0	\$ 138	5.00%
2022	0	0	\$ 171	5.00%
2023	0	0	\$ 203	5.00%

¹ For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

² For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 reflect the employer contribution requirement without phase-in. If applicable, the current phase-in contribution is shown in Table 1.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available will be displayed with zero values.

Table 10: Division-Based Layered Amortization Schedule

Division 01 - DPS EEs

Table 10-01: Layered Amortization Schedule

Type of UAL	Date Established	Original Balance ¹	Original Amortization Period ²	Amounts for Fiscal Year Beginning 7/1/2025		
				Outstanding UAL Balance ³	Remaining Amortization Period ²	Annual Amortization Payment
Initial	12/31/2015	\$ (940,498)	10	\$ (702,456)	7	\$ (115,764)
(Gain)/Loss	12/31/2016	(114,847)	15	(97,692)	8	(14,340)
(Gain)/Loss	12/31/2017	70,884	10	42,969	4	11,736
Amendment	12/31/2017	8,018	10	4,862	4	1,332
(Gain)/Loss	12/31/2018	70,157	10	50,301	5	11,196
Amendment	12/31/2018	(4,386)	10	(3,136)	5	(696)
(Gain)/Loss	12/31/2019	(383,501)	10	(310,546)	6	(58,644)
Assumption	12/31/2019	54,205	10	49,323	6	9,312
Experience	12/31/2020	(132,834)	10	(119,453)	7	(19,680)
Experience	12/31/2021	(441,032)	10	(429,449)	8	(63,036)
Experience	12/31/2022	(10,350)	10	(10,805)	9	(1,440)
Experience	12/31/2023	(103,792)	10	(114,766)	10	(13,968)
Total				\$ (1,640,848)		\$ (253,992)

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2023 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2023 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.

Division 02 - Police

Table 10-02: Layered Amortization Schedule

Type of UAL	Date Established	Original Balance ¹	Original Amortization Period ²	Amounts for Fiscal Year Beginning 7/1/2025		
				Outstanding UAL Balance ³	Remaining Amortization Period ²	Annual Amortization Payment
Initial	12/31/2015	\$ 2,035,099	23	\$ 2,074,541	15	\$ 183,432
(Gain)/Loss	12/31/2016	91,434	22	98,820	15	8,736
(Gain)/Loss	12/31/2017	21,162	21	22,717	15	2,004
Amendment	12/31/2017	(3,643)	21	(3,920)	15	(348)
(Gain)/Loss	12/31/2018	171,366	20	183,143	15	16,188
(Gain)/Loss	12/31/2019	96,582	19	102,428	15	9,060
Assumption	12/31/2019	198,554	19	196,045	15	17,340
Experience	12/31/2020	73,454	18	78,411	15	6,936
Experience	12/31/2021	(173,760)	17	(186,294)	15	(16,476)
Experience	12/31/2022	181,773	16	197,643	15	17,472
Experience	12/31/2023	39,617	15	43,806	15	3,876
Total				\$ 2,807,340		\$ 248,220

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2023 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2023 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.

Division 05 - Fire

Table 10-05: Layered Amortization Schedule

Type of UAL	Date Established	Original Balance ¹	Original Amortization Period ²	Amounts for Fiscal Year Beginning 7/1/2025		
				Outstanding UAL Balance ³	Remaining Amortization Period ²	Annual Amortization Payment
Initial	12/31/2015	\$ 151,344	23	\$ 158,996	15	\$ 14,064
(Gain)/Loss	12/31/2016	65,325	22	70,598	15	6,240
(Gain)/Loss	12/31/2017	50,864	21	54,610	15	4,824
(Gain)/Loss	12/31/2018	107,373	20	114,745	15	10,152
(Gain)/Loss	12/31/2019	56,606	19	60,024	15	5,304
Assumption	12/31/2019	50,956	19	51,368	15	4,548
Experience	12/31/2020	11,176	18	11,926	15	1,056
Experience	12/31/2021	(19,685)	17	(21,105)	15	(1,872)
Experience	12/31/2022	46,005	16	50,026	15	4,428
Experience	12/31/2023	55,090	15	60,915	15	5,388
Total				\$ 612,103		\$ 54,132

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2023 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2023 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.

Division 12 - BPU Union

Table 10-12: Layered Amortization Schedule

Type of UAL	Date Established	Original Balance ¹	Original Amortization Period ²	Amounts for Fiscal Year Beginning 7/1/2025		
				Outstanding UAL Balance ³	Remaining Amortization Period ²	Annual Amortization Payment
Initial	12/31/2015	\$ 858,933	23	\$ 880,342	15	\$ 77,844
(Gain)/Loss	12/31/2016	144,861	22	156,566	15	13,848
(Gain)/Loss	12/31/2017	101,991	21	109,496	15	9,684
(Gain)/Loss	12/31/2018	129,681	20	138,601	15	12,252
(Gain)/Loss	12/31/2019	139,858	19	148,308	15	13,116
Assumption	12/31/2019	97,630	19	95,163	15	8,412
Experience	12/31/2020	153,684	18	164,035	15	14,508
Experience	12/31/2021	175,700	17	188,380	15	16,656
Experience	12/31/2022	35,951	16	39,088	15	3,456
Experience	12/31/2023	89,790	15	99,284	15	8,784
Total				\$ 2,019,263		\$ 178,560

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2023 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2023 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.

Division 13 - Gnrl Non Un

Table 10-13: Layered Amortization Schedule

Type of UAL	Date Established	Original Balance ¹	Original Amortization Period ²	Amounts for Fiscal Year Beginning 7/1/2025		
				Outstanding UAL Balance ³	Remaining Amortization Period ²	Annual Amortization Payment
Initial	12/31/2015	\$ 291,546	23	\$ 350,509	15	\$ 30,996
(Gain)/Loss	12/31/2016	21,331	22	23,039	15	2,040
Amendment	12/31/2016	(6,799)	22	(7,337)	15	(648)
(Gain)/Loss	12/31/2017	117,216	21	125,829	15	11,124
Amendment	12/31/2017	(6,790)	21	(7,282)	15	(648)
(Gain)/Loss	12/31/2018	65,270	20	69,753	15	6,168
(Gain)/Loss	12/31/2019	132,931	19	140,967	15	12,468
Assumption	12/31/2019	141,076	19	145,565	15	12,876
Experience	12/31/2020	221,790	18	236,732	15	20,928
Experience	12/31/2021	(167,549)	17	(179,644)	15	(15,888)
Experience	12/31/2022	161,841	16	175,974	15	15,564
Experience	12/31/2023	153,433	15	169,656	15	15,000
Total				\$ 1,243,761		\$ 109,980

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2023 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2023 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.

Division 14 - BPUNonUnion

Table 10-14: Layered Amortization Schedule

Type of UAL	Date Established	Original Balance ¹	Original Amortization Period ²	Amounts for Fiscal Year Beginning 7/1/2025		
				Outstanding UAL Balance ³	Remaining Amortization Period ²	Annual Amortization Payment
Initial	12/31/2015	\$ 1,054,431	23	\$ 1,106,510	15	\$ 97,836
(Gain)/Loss	12/31/2016	66,475	22	71,844	15	6,348
Amendment	12/31/2016	(2,487)	22	(2,687)	15	(240)
(Gain)/Loss	12/31/2017	21,173	21	22,723	15	2,004
Amendment	12/31/2017	(5,128)	21	(5,502)	15	(492)
(Gain)/Loss	12/31/2018	(33,350)	20	(35,642)	15	(3,156)
(Gain)/Loss	12/31/2019	(116,244)	19	(123,274)	15	(10,896)
Assumption	12/31/2019	152,068	19	155,156	15	13,716
Experience	12/31/2020	18,793	18	20,065	15	1,776
Experience	12/31/2021	(175,711)	17	(188,394)	15	(16,656)
Experience	12/31/2022	75,807	16	82,427	15	7,284
Experience	12/31/2023	294,310	15	325,428	15	28,776
Total				\$ 1,428,654		\$ 126,300

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2023 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2023 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.

Table 10-15: Layered Amortization Schedule

Type of UAL	Date Established	Original Balance ¹	Original Amortization Period ²	Amounts for Fiscal Year Beginning 7/1/2025		
				Outstanding UAL Balance ³	Remaining Amortization Period ²	Annual Amortization Payment
(Gain)/Loss	12/31/2016	\$ 2,312	10	\$ 1,106	3	\$ 396
(Gain)/Loss	12/31/2017	2,819	10	1,710	4	468
(Gain)/Loss	12/31/2018	13,408	15	12,783	10	1,560
Amendment	12/31/2018	12,076	10	8,655	5	1,932
(Gain)/Loss	12/31/2019	23,265	15	22,951	11	2,580
Assumption	12/31/2019	4,428	15	4,027	11	456
Experience	12/31/2020	22,277	15	22,845	12	2,400
Experience	12/31/2021	17,262	15	18,189	13	1,788
Experience	12/31/2022	118,195	15	127,959	14	11,916
Experience	12/31/2023	41,561	15	45,955	15	4,068
Total				\$ 266,180		\$ 27,564

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2023 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2023 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.

Division 18 - City Treas.

Table 10-18: Layered Amortization Schedule

Type of UAL	Date Established	Original Balance ¹	Original Amortization Period ²	Amounts for Fiscal Year Beginning 7/1/2025		
				Outstanding UAL Balance ³	Remaining Amortization Period ²	Annual Amortization Payment
Initial	12/31/2015	\$ 1,925	21	\$ 1,819	10	\$ 216
(Gain)/Loss	12/31/2016	2,587	19	2,451	10	300
(Gain)/Loss	12/31/2017	1,753	17	1,658	10	204
(Gain)/Loss	12/31/2018	3,326	15	3,173	10	384
(Gain)/Loss	12/31/2019	2,457	14	2,365	10	288
Assumption	12/31/2019	2,352	14	2,192	10	264
Experience	12/31/2020	3,432	13	3,388	10	408
Experience	12/31/2021	(2,598)	12	(2,638)	10	(324)
Experience	12/31/2022	2,880	11	3,039	10	372
Experience	12/31/2023	2,398	10	2,652	10	324
Total				\$ 20,099		\$ 2,436

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2023 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2023 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.

GASB Statement No. 68 Information

The following information has been prepared to provide some of the information necessary to complete GASB Statement No. 68 disclosures. GASB Statement No. 68 is effective for fiscal years beginning after June 15, 2014. Additional resources, including an Implementation Guide, are available at <http://www.mersofmich.com/>.

Actuarial Valuation Date:		12/31/2023
Measurement Date of the Total Pension Liability (TPL):		12/31/2023
At 12/31/2023, the following employees were covered by the benefit terms:		
Inactive employees or beneficiaries currently receiving benefits:		86
Inactive employees entitled to but not yet receiving benefits (including refunds):		43
Active employees:		<u>40</u>
		169
Total Pension Liability as of 12/31/2022 measurement date:	\$	28,796,164
Total Pension Liability as of 12/31/2023 measurement date:	\$	29,647,417
Service Cost for the year ending on the 12/31/2023 measurement date:	\$	365,745
Change in the Total Pension Liability due to:		
- Benefit changes ¹ :	\$	0
- Differences between expected and actual experience ² :	\$	104,964
- Changes in assumptions ² :	\$	210,582
Average expected remaining service lives of all employees (active and inactive):		2

¹ A change in liability due to benefit changes is immediately recognized when calculating pension expense for the year.

² Changes in liability due to differences between actual and expected experience, and changes in assumptions, are recognized in pension expense over the average remaining service lives of all employees.

Covered employee payroll (Needed for Required Supplementary Information):	\$	2,876,068
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Note: Covered employee payroll may differ from the GASB Statement No. 68 definition.

Sensitivity of the Net Pension Liability to changes in the discount rate:

	1% Decrease <u>(6.18%)</u>	Current Discount Rate <u>(7.18%)</u>	1% Increase <u>(8.18%)</u>
Change in Net Pension Liability as of 12/31/2023:	\$ 3,304,696	\$ 0	\$ (2,777,224)

Note: The current discount rate shown for GASB Statement No. 68 purposes is higher than the MERS assumed rate of return. This is because for GASB Statement No. 68 purposes, the discount rate must be gross of administrative expenses, whereas for funding purposes it is net of administrative expenses.



Benefit Provision History

The following benefit provision history is provided by MERS. Any corrections to this history or discrepancies between this information and information displayed elsewhere in the valuation report should be reported to MERS. All provisions are listed by date of adoption.

01 - DPS EEs

1/1/2021	Service Credit Qualification - 60 hours
1/1/2021	Custom Wages
7/1/2020	Participant Contribution Rate 5%
7/1/2018	Participant Contribution Rate 4%
7/1/2017	Participant Contribution Rate 3%
7/1/2017	DC Adoption Date 07-01-2017
12/1/2016	Service Credit Purchase Estimates - Yes
1/1/2008	Flexible E 1% COLA Adopted (01/01/2008)
9/5/2006	Covered by Act 88
2/1/2006	Flexible E 2% COLA Adopted (02/01/2006)
1/1/2005	Flexible E 2% COLA Adopted (01/01/2005)
1/1/2004	E 2% COLA Adopted (01/01/2004)
1/1/2003	E 2% COLA Adopted (01/01/2003)
1/1/2002	E 2% COLA Adopted (01/01/2002)
1/1/2000	E 2% COLA Adopted (01/01/2000)
7/1/1999	Temporary Benefit F55 (With 20 Years of Service) (07/01/1999 - 09/03/1999)
1/1/1999	Flexible E 2% COLA Adopted (01/01/1999)
7/1/1998	2.25% Multiplier (Capped at 80% of FAC)
1/1/1998	E 2% COLA Adopted (01/01/1998)
1/1/1997	E 2% COLA Adopted (01/01/1997)
1/1/1996	E 2% COLA Adopted (01/01/1996)
1/1/1995	E 2% COLA Adopted (01/01/1995)
1/1/1993	E 2% COLA Adopted (01/01/1993)
7/1/1991	Benefit FAC-3 (3 Year Final Average Compensation)
7/1/1991	2.00% Multiplier
7/1/1991	Member Contribution Rate 5.00%
2/18/1991	Day of work defined as 6 Hours a Day for All employees.
1/1/1991	E 2% COLA Adopted (01/01/1991)
1/1/1990	E 2% COLA Adopted (01/01/1990)
1/1/1985	E 2% COLA Adopted (01/01/1985)
1/1/1983	E 2% COLA Adopted (01/01/1983)
1/1/1981	E 2% COLA Adopted (01/01/1981)
1/1/1980	E 2% COLA Adopted (01/01/1980)
1/1/1979	E 2% COLA Adopted (01/01/1979)
7/1/1948	Benefit FAC-5 (5 Year Final Average Compensation)
7/1/1948	10 Year Vesting
7/1/1948	1.00% Multiplier on FAC < \$4,200 and 1.50% Multiplier on FAC > \$4,200
7/1/1948	Member Contribution Rate 3.00% Under \$4,200.00 - Then 5.00%
	Fiscal Month - July
	Normal Retirement Age (DB) - 60
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years



02 - Police

7/1/2023	Non-Accelerated Amortization
7/1/2023	DC Adoption Date 07-01-2023
1/1/2021	Public Safety Employees - Yes
1/1/2021	Service Credit Qualification - 60 hours
1/1/2021	Custom Wages
7/1/2017	Participant Contribution Rate 5%
12/1/2016	Service Credit Purchase Estimates - Yes
7/1/2016	Participant Contribution Rate 4%
1/1/2008	Flexible E 1% COLA Adopted (01/01/2008)
9/5/2006	Covered by Act 88
2/1/2006	Flexible E 2% COLA Adopted (02/01/2006)
1/1/2005	Flexible E 2% COLA Adopted (01/01/2005)
1/1/2004	E 2% COLA Adopted (01/01/2004)
1/1/2003	E 2% COLA Adopted (01/01/2003)
1/1/2002	E 2% COLA Adopted (01/01/2002)
1/1/2000	E 2% COLA Adopted (01/01/2000)
1/1/1999	Flexible E 2% COLA Adopted (01/01/1999)
7/1/1998	2.50% Multiplier (Capped at 80% of FAC)
1/1/1998	E 2% COLA Adopted (01/01/1998)
7/1/1997	Member Contribution Rate 3.00%
1/1/1997	E 2% COLA Adopted (01/01/1997)
7/1/1996	Member Contribution Rate 4.00%
6/30/1996	Member Contribution Rate 0.00%
1/1/1996	E 2% COLA Adopted (01/01/1996)
1/1/1995	E 2% COLA Adopted (01/01/1995)
1/1/1993	E 2% COLA Adopted (01/01/1993)
7/1/1992	2.25% Multiplier (Capped at 80% of FAC)
7/1/1992	Benefit F55 (With 20 Years of Service)
1/1/1992	Benefit FAC-3 (3 Year Final Average Compensation)
2/18/1991	Day of work defined as 6 Hours a Day for All employees.
1/1/1991	E 2% COLA Adopted (01/01/1991)
1/1/1990	E 2% COLA Adopted (01/01/1990)
9/1/1987	2.00% Multiplier
1/1/1985	E 2% COLA Adopted (01/01/1985)
1/1/1983	E 2% COLA Adopted (01/01/1983)
1/1/1981	E 2% COLA Adopted (01/01/1981)
1/1/1980	E 2% COLA Adopted (01/01/1980)
1/1/1979	E 2% COLA Adopted (01/01/1979)
5/1/1968	1.70% Multiplier
7/1/1948	Benefit FAC-5 (5 Year Final Average Compensation)
7/1/1948	10 Year Vesting
7/1/1948	0.84% Multiplier
7/1/1948	Member Contribution Rate 5.00%
	Fiscal Month - July
	Normal Retirement Age (DB) - 60
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

05 - Fire

7/1/2023	Non-Accelerated Amortization
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05 - Fire

7/1/2023	DC Adoption Date 07-01-2023
1/1/2021	Public Safety Employees - Yes
1/1/2021	Service Credit Qualification - 60 hours
1/1/2021	Custom Wages
12/1/2016	Service Credit Purchase Estimates - Yes
1/1/2008	Flexible E 1% COLA Adopted (01/01/2008)
9/5/2006	Covered by Act 88
2/1/2006	Flexible E 2% COLA Adopted (02/01/2006)
1/1/2005	Flexible E 2% COLA Adopted (01/01/2005)
1/1/2004	E 2% COLA Adopted (01/01/2004)
1/1/2003	E 2% COLA Adopted (01/01/2003)
1/1/2002	E 2% COLA Adopted (01/01/2002)
1/1/2000	E 2% COLA Adopted (01/01/2000)
7/1/1999	2.50% Multiplier (Capped at 80% of FAC)
1/1/1999	Flexible E 2% COLA Adopted (01/01/1999)
1/1/1998	E 2% COLA Adopted (01/01/1998)
1/1/1997	E 2% COLA Adopted (01/01/1997)
7/1/1996	2.25% Multiplier (Capped at 80% of FAC)
1/1/1996	E 2% COLA Adopted (01/01/1996)
1/1/1995	E 2% COLA Adopted (01/01/1995)
1/1/1993	E 2% COLA Adopted (01/01/1993)
7/1/1992	Benefit F55 (With 20 Years of Service)
1/1/1992	Benefit FAC-3 (3 Year Final Average Compensation)
2/18/1991	Day of work defined as 6 Hours a Day for All employees.
1/1/1991	E 2% COLA Adopted (01/01/1991)
1/1/1990	E 2% COLA Adopted (01/01/1990)
9/1/1987	2.00% Multiplier
1/1/1985	E 2% COLA Adopted (01/01/1985)
1/1/1983	E 2% COLA Adopted (01/01/1983)
1/1/1981	E 2% COLA Adopted (01/01/1981)
1/1/1980	E 2% COLA Adopted (01/01/1980)
1/1/1979	E 2% COLA Adopted (01/01/1979)
5/1/1968	1.70% Multiplier
7/1/1948	Benefit FAC-5 (5 Year Final Average Compensation)
7/1/1948	10 Year Vesting
7/1/1948	0.84% Multiplier
7/1/1948	Member Contribution Rate 5.00%
	Fiscal Month - July
	Normal Retirement Age (DB) - 60
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

12 - BPU Union

1/1/2021	Service Credit Qualification - 60 hours
1/1/2021	Custom Wages
7/1/2017	Non-Accelerated Amortization
7/1/2017	DC Adoption Date 07-01-2017
12/1/2016	Service Credit Purchase Estimates - Yes
12/1/2011	Benefit F55 (With 25 Years of Service)
12/1/2011	Member Contribution Rate 9.16%



12 - BPU Union

1/1/2008	Flexible E 1% COLA Adopted (01/01/2008)
9/5/2006	Covered by Act 88
2/1/2006	Flexible E 2% COLA Adopted (02/01/2006)
1/1/2005	Flexible E 2% COLA Adopted (01/01/2005)
1/1/2004	E 2% COLA Adopted (01/01/2004)
1/1/2003	E 2% COLA Adopted (01/01/2003)
1/1/2002	E 2% COLA Adopted (01/01/2002)
1/1/2000	E 2% COLA Adopted (01/01/2000)
1/1/1999	Flexible E 2% COLA Adopted (01/01/1999)
1/1/1998	E 2% COLA Adopted (01/01/1998)
1/1/1997	E 2% COLA Adopted (01/01/1997)
7/1/1996	2.25% Multiplier (Capped at 80% of FAC)
1/1/1996	E 2% COLA Adopted (01/01/1996)
1/1/1995	E 2% COLA Adopted (01/01/1995)
1/1/1993	E 2% COLA Adopted (01/01/1993)
1/1/1992	Benefit FAC-3 (3 Year Final Average Compensation)
7/1/1991	2.00% Multiplier
7/1/1991	Member Contribution Rate 5.00%
2/18/1991	Day of work defined as 6 Hours a Day for All employees.
1/1/1991	E 2% COLA Adopted (01/01/1991)
1/1/1990	E 2% COLA Adopted (01/01/1990)
1/1/1985	E 2% COLA Adopted (01/01/1985)
1/1/1983	E 2% COLA Adopted (01/01/1983)
1/1/1981	E 2% COLA Adopted (01/01/1981)
1/1/1980	E 2% COLA Adopted (01/01/1980)
1/1/1979	E 2% COLA Adopted (01/01/1979)
7/1/1948	10 Year Vesting
7/1/1948	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years
	Fiscal Month - July
	Benefit FAC-5 (5 Year Final Average Compensation)
	Normal Retirement Age (DB) - 60
	1.00% Multiplier on FAC < \$4,200 and 1.50% Multiplier on FAC > \$4,200
	Member Contribution Rate 3.00% Under \$4,200.00 - Then 5.00%

13 - Gnrl Non Un

1/1/2021	Service Credit Qualification - 60 hours
1/1/2021	Custom Wages
7/1/2017	Non-Accelerated Amortization
7/1/2017	Participant Contribution Rate 5%
7/1/2017	DC Adoption Date 07-01-2017
12/1/2016	Service Credit Purchase Estimates - Yes
7/1/2016	Participant Contribution Rate 4%
1/1/2008	Flexible E 1% COLA Adopted (01/01/2008)
9/5/2006	Covered by Act 88
2/1/2006	Flexible E 2% COLA Adopted (02/01/2006)
1/1/2005	Flexible E 2% COLA Adopted (01/01/2005)
1/1/2004	E 2% COLA Adopted (01/01/2004)
1/1/2003	E 2% COLA Adopted (01/01/2003)
7/1/2002	2.25% Multiplier (Capped at 80% of FAC)



13 - Gnrl Non Un

1/1/2002	E 2% COLA Adopted (01/01/2002)
1/1/2000	E 2% COLA Adopted (01/01/2000)
1/1/1999	Flexible E 2% COLA Adopted (01/01/1999)
11/1/1998	Temporary Benefit F55 (With 20 Years of Service) (11/01/1998 - 01/03/1999)
1/1/1998	E 2% COLA Adopted (01/01/1998)
1/1/1997	E 2% COLA Adopted (01/01/1997)
1/1/1996	E 2% COLA Adopted (01/01/1996)
7/1/1995	Member Contribution Rate 3.00%
1/1/1995	E 2% COLA Adopted (01/01/1995)
1/1/1993	E 2% COLA Adopted (01/01/1993)
1/1/1992	Benefit FAC-3 (3 Year Final Average Compensation)
2/18/1991	Day of work defined as 6 Hours a Day for All employees.
1/1/1991	E 2% COLA Adopted (01/01/1991)
1/1/1990	E 2% COLA Adopted (01/01/1990)
1/1/1989	Benefit FAC-5 (5 Year Final Average Compensation)
1/1/1989	10 Year Vesting
1/1/1989	2.00% Multiplier
1/1/1989	Member Contribution Rate 5.00%
1/1/1985	E 2% COLA Adopted (01/01/1985)
1/1/1983	E 2% COLA Adopted (01/01/1983)
1/1/1981	E 2% COLA Adopted (01/01/1981)
1/1/1980	E 2% COLA Adopted (01/01/1980)
1/1/1979	E 2% COLA Adopted (01/01/1979)
	Fiscal Month - July
	Normal Retirement Age (DB) - 60
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

14 - BPUNonUnion

1/1/2021	Service Credit Qualification - 60 hours
1/1/2021	Custom Wages
7/1/2017	Non-Accelerated Amortization
7/1/2017	Participant Contribution Rate 5%
7/1/2017	DC Adoption Date 07-01-2017
12/1/2016	Service Credit Purchase Estimates - Yes
7/1/2016	Participant Contribution Rate 4%
1/1/2008	Flexible E 1% COLA Adopted (01/01/2008)
9/5/2006	Covered by Act 88
2/1/2006	Flexible E 2% COLA Adopted (02/01/2006)
1/1/2005	Flexible E 2% COLA Adopted (01/01/2005)
1/1/2004	E 2% COLA Adopted (01/01/2004)
1/1/2003	E 2% COLA Adopted (01/01/2003)
7/1/2002	2.25% Multiplier (Capped at 80% of FAC)
1/1/2002	E 2% COLA Adopted (01/01/2002)
1/1/2000	E 2% COLA Adopted (01/01/2000)
1/1/1999	Flexible E 2% COLA Adopted (01/01/1999)
1/1/1998	E 2% COLA Adopted (01/01/1998)
1/1/1997	E 2% COLA Adopted (01/01/1997)
1/1/1996	E 2% COLA Adopted (01/01/1996)
7/1/1995	Member Contribution Rate 3.00%



14 - BPUNonUnion

1/1/1995	E 2% COLA Adopted (01/01/1995)
1/1/1993	E 2% COLA Adopted (01/01/1993)
1/1/1992	Benefit FAC-3 (3 Year Final Average Compensation)
2/18/1991	Day of work defined as 6 Hours a Day for All employees.
1/1/1991	E 2% COLA Adopted (01/01/1991)
1/1/1990	E 2% COLA Adopted (01/01/1990)
1/1/1989	Benefit FAC-5 (5 Year Final Average Compensation)
1/1/1989	10 Year Vesting
1/1/1989	2.00% Multiplier
1/1/1989	Member Contribution Rate 5.00%
	Fiscal Month - July
	Normal Retirement Age (DB) - 60
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

15 - City Mngr

1/1/2021	Service Credit Qualification - 60 hours
1/1/2021	Custom Wages
7/1/2018	2.50% Multiplier (Capped at 80% of FAC)
7/1/2018	Participant Contribution Rate 5%
12/1/2016	Service Credit Purchase Estimates - Yes
1/1/2008	Flexible E 1% COLA Adopted (01/01/2008)
9/5/2006	Covered by Act 88
2/1/2006	Flexible E 2% COLA Adopted (02/01/2006)
1/1/2005	Flexible E 2% COLA Adopted (01/01/2005)
1/1/2004	E 2% COLA Adopted (01/01/2004)
1/1/2003	E 2% COLA Adopted (01/01/2003)
1/1/2000	E 2% COLA Adopted (01/01/2000)
1/1/1999	Flexible E 2% COLA Adopted (01/01/1999)
1/1/1998	E 2% COLA Adopted (01/01/1998)
1/1/1997	E 2% COLA Adopted (01/01/1997)
1/1/1996	Member Contribution Rate 3.00%
1/1/1996	E 2% COLA Adopted (01/01/1996)
12/31/1995	Member Contribution Rate 0.00%
1/1/1995	Benefit FAC-3 (3 Year Final Average Compensation)
1/1/1995	10 Year Vesting
1/1/1995	2.00% Multiplier
1/1/1995	Member Contribution Rate 5.00%
1/1/1995	E 2% COLA Adopted (01/01/1995)
	Fiscal Month - July
	Normal Retirement Age (DB) - 60
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

18 - City Treas.

1/1/2021	Service Credit Qualification - 60 hours
1/1/2021	Custom Wages
12/1/2020	Non-Accelerated Amortization
12/1/2016	Service Credit Purchase Estimates - Yes
1/1/2015	Accelerated to 15-year Amortization
9/5/2006	Covered by Act 88



18 - City Treas.

2/1/2006	Flexible E 2% COLA Adopted (02/01/2006)
1/1/2004	E 2% COLA Adopted (01/01/2004)
1/1/2003	E 2% COLA Adopted (01/01/2003)
1/1/2000	E 2% COLA Adopted (01/01/2000)
1/1/1999	Flexible E 2% COLA Adopted (01/01/1999)
1/1/1998	E 2% COLA Adopted (01/01/1998)
1/1/1997	E 2% COLA Adopted (01/01/1997)
1/1/1996	Benefit FAC-3 (3 Year Final Average Compensation)
1/1/1996	10 Year Vesting
1/1/1996	2.00% Multiplier
1/1/1996	Member Contribution Rate 5.00%
1/1/1996	E 2% COLA Adopted (01/01/1996)
	Fiscal Month - July
	Normal Retirement Age (DB) - 60
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

Plan Provisions, Actuarial Assumptions, and Actuarial Funding Method

Details on MERS plan provisions, actuarial assumptions, and actuarial methodology can be found in the Appendix. Some actuarial assumptions are specific to this municipality and its divisions. These are listed below.

Increase in Final Average Compensation

Division	FAC Increase Assumption
All Divisions	3.00%

Miscellaneous and Technical Assumptions

Loads – None.

Amortization Policy for Closed Not Linked Divisions: The default funding policy for closed not linked divisions, including open divisions with zero active members, is to follow a non-accelerated amortization, where each closed period decreases by one year each year until the period is exhausted. In select instances, closed not linked division(s) may follow an accelerated amortization policy.

Risk Commentary

Determination of the accrued liability, the employer contribution, and the funded ratio requires the use of assumptions regarding future economic and demographic experience. Risk measures, as illustrated in this report, are intended to aid in the understanding of the effects of future experience differing from the assumptions used in the course of the actuarial valuation. Risk measures may also help with illustrating the potential volatility in the accrued liability, the actuarially determined contribution and the funded ratio that result from the differences between actual experience and the actuarial assumptions.

Future actuarial measurements may differ significantly from the current measurements presented in this report due to such factors as the following: plan experience differing from that anticipated by the economic or demographic assumptions; changes in economic or demographic assumptions due to changing conditions; increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period, or additional cost or contribution requirements based on the Plan's funded status); and changes in plan provisions or applicable law. The scope of an actuarial valuation does not include an analysis of the potential range of such future measurements.

Examples of risk that may reasonably be anticipated to significantly affect the plan's future financial condition include:

- **Investment Risk** – actual investment returns may differ from the expected returns;
- **Asset/Liability Mismatch** – changes in asset values may not match changes in liabilities, thereby altering the gap between the accrued liability and assets and consequently altering the funded status and contribution requirements;
- **Salary and Payroll Risk** – actual salaries and total payroll may differ from expected, resulting in actual future accrued liability and contributions differing from expected;
- **Longevity Risk** – members may live longer or shorter than expected and receive pensions for a period of time other than assumed; and
- **Other Demographic Risks** – members may terminate, retire or become disabled at times or with benefits other than assumed resulting in actual future accrued liability and contributions differing from expected.

The effects of certain trends in experience can generally be anticipated. For example, if the investment return since the most recent actuarial valuation is less (or more) than the assumed rate, the cost of the plan can be expected to increase (or decrease). Likewise, if longevity is improving (or worsening), increases (or decreases) in cost can be anticipated.

Plan Maturity Measures

Risks facing a pension plan evolve over time. A young plan with virtually no investments and paying few benefits may experience little investment risk. An older plan with a large number of members in pay status and a significant trust may be much more exposed to investment risk. Generally accepted plan maturity measures include the following:

December 31,	Ratio of:				
	Market Value of Assets to Total Payroll	Actuarial Accrued Liability to Payroll	Actives to Retirees and Beneficiaries	Market Value of Assets to Benefit Payments	Net Cash Flow to Market Value of Assets (BOY)
2018	5.2	7.2	0.8	11.6	-4.3%
2019	5.6	7.4	0.8	12.6	-4.1%
2020	6.3	8.0	0.7	12.6	-4.6%
2021	7.6	9.4	0.6	13.3	-4.0%
2022	6.8	10.1	0.6	11.2	-3.6%
2023	7.4	10.6	0.5	11.4	-4.3%

Ratio of Market Value of Assets to Total Payroll

The relationship between assets and payroll is a useful indicator of the potential volatility of contributions. For example, if the market value of assets is 2.0 times the payroll, a return on assets 5% different than assumed would equal 10% of payroll. A higher (lower) or increasing (decreasing) level of this maturity measure generally indicates a higher (lower) or increasing (decreasing) volatility in plan sponsor contributions as a percentage of payroll.

Ratio of Actuarial Accrued Liability to Payroll

The relationship between actuarial accrued liability and payroll is a useful indicator of the potential volatility of contributions for a fully funded plan. A funding policy that targets a funded ratio of 100% is expected to result in the ratio of assets to payroll and the ratio of liability to payroll converging over time.

Ratio of Actives to Retirees and Beneficiaries

A young plan with many active members and few retirees will have a high ratio of actives to retirees. A mature open plan may have close to the same number of actives to retirees resulting in a ratio near 1.0. A super-mature or closed plan may have significantly more retirees than actives resulting in a ratio below 1.0.

Ratio of Market Value of Assets to Benefit Payments

The MERS' Actuarial Policy requires a total minimum contribution equal to the excess (if any) of three times the expected annual benefit payments over the projected market value of assets as of the participating municipality or court's Fiscal Year for which the contribution applies. The ratio of market value of assets to benefit payments as of the valuation date provides an indication of whether the division is at risk for triggering the minimum contribution rule in the near term. If the division triggers this minimum contribution rule, the required employer contributions could increase dramatically relative to previous valuations.

Ratio of Net Cash Flow to Market Value of Assets

A positive net cash flow means contributions exceed benefits and expenses. A negative cash flow means existing funds are being used to make payments. A certain amount of negative net cash flow is generally expected to occur when benefits are prefunded through a qualified trust. Large negative net cash flows as a percent of assets may indicate a super-mature plan or a need for additional contributions.



State Reporting

The following information has been prepared to provide some of the information necessary to complete the Public Act 202 pension reporting requirements for the State of Michigan’s Local Government Retirement System Annual Report (Form No. 5572). Additional resources are available at www.mersofmich.com and on the State [website](#).

Form 5572		
Line Reference	Description	Result
10	Membership as of December 31, 2023	
11	Indicate number of active members	40
12	Indicate number of inactive members (excluding pending refunds)	13
13	Indicate number of retirees and beneficiaries	86
14	Investment Performance for Calendar Year Ending December 31, 2023¹	
15	Enter actual rate of return - prior 1-year period	11.60%
16	Enter actual rate of return - prior 5-year period	8.07%
17	Enter actual rate of return - prior 10-year period	6.49%
18	Actuarial Assumptions	
19	Actuarial assumed rate of investment return ²	6.93%
20	Amortization method utilized for funding the system's unfunded actuarial accrued liability, if any	Level Percent
21	Amortization period utilized for funding the system's unfunded actuarial accrued liability, if any ³	15
22	Is each division within the system closed to new employees? ⁴	No
23	Uniform Assumptions	
24	Enter retirement pension system's actuarial value of assets using uniform assumptions	\$22,189,414
25	Enter retirement pension system's actuarial accrued liabilities using uniform assumptions ⁵	\$30,514,463
27	Actuarially Determined Contribution (ADC) using uniform assumptions, Fiscal Year Ending June 30, 2024	\$1,183,056

1. The Municipal Employees’ Retirement System’s investment performance has been provided to GRS from MERS Investment Staff and is included here for reporting purposes. The investment performance figures reported are net of investment expenses on a rolling calendar year basis for the previous 1-, 5-, and 10-year periods as required under PA 530.
2. Net of administrative and investment expenses.
3. Populated with the longest amortization period remaining in the amortization schedule, across all divisions in the plan. This is when each division and the plan in total is expected to reach 100% funded if all assumptions are met.
4. If all divisions within the employer are closed, “yes.” If at least one division is open (including shadow divisions), “no.”
5. Line 25 actuarial accrued liability is determined under PA 202 uniform assumptions which differ from the valuation assumptions. In particular, the assumed rate of return for PA 202 purposes is 6.90%.



City of Hillsdale Agenda Item Summary

Meeting Date: 8/5/2024

Agenda Item: Introduction and Adoption of Ordinance

SUBJECT: Ordinance Adoption

BACKGROUND PROVIDED BY STAFF (Alan Beeker)

In order to encourage new single family housing in the City, the Planning Dept. acknowledged that the definition and requirements for dwellings were not realistic considering current construction costs. The Planning Commission has revised the dwelling requirements in Sec. 36-5 and 18-172.

The Planning Commission has reviewed the amendment and held a public hearing. They recommend that Council adopt the proposed ordinance amendment.

ORDINANCE # 2024-_____

AN ORDINANCE TO AMEND SECTIONS 36-5 ARTICLE I, OF CHAPTER 36 OF THE ZONING CODE OF THE CITY OF HILLSDALE

THE CITY OF HILLSDALE ORDAINS THAT:

Sec. 36-5. Dwellings.

(a) No person shall use, occupy, or permit the use or occupancy of a structure as a single-family dwelling or duplex which does not comply with dwelling standards of this section, or standards of the state, and the United States Department of Housing and Urban Development, whichever is applicable, within any district, except in a designated mobile home park and except as hereinafter provided. All single-family dwelling structures and duplexes shall comply with the following minimum standards:

(1) *All single-family dwelling structures and duplexes erected must comply with chart 36-5(1a)*

<u>36-5 (1a)</u>	
<u>DWELLING TYPE</u>	<u>STANDARD</u>
<u>Single Family (1 story)</u>	<u>600 sq. ft. with at least 600 sq. ft. on ground floor.</u> <u>Min. 22 feet wide</u>
<u>Single Family (more than 1 story)</u>	<u>600 sq. ft. with at least 300 sq. ft. on ground floor</u> <u>Min. 22 feet wide</u>
<u>Two Family</u>	<u>600 sq. ft. per unit</u> <u>Min. 22 feet wide</u>

(2) Each dwelling shall comply in all respects with the single state construction code as promulgated by the Michigan State Construction Code Commission under provisions of Public Act No. 230 of 1972, as amended, being MCL 125.1501 et seq., including minimum heights for habitable rooms. Where a dwelling is required by law to comply with any federal or state standards or regulations for construction and where such standards or regulations for construction are different than those imposed by the single state construction code, then and in that event such federal or state standard or regulation shall apply.

a. Each dwelling shall be firmly attached to a permanent foundation constructed on site in accordance with the single state construction code and shall have the same perimeter dimensions of the dwelling and constructed of such materials and type as required in the single state construction code for dwellings, or, in the case of mobile homes that dwelling shall be installed pursuant to the manufacturer's set-up instructions and shall be secured to the foundation by an anchoring system or device complying with the rules and regulations of the state mobile home commission, or single state construction code, whichever is stricter, and with the wheels removed, and shall not have any exposed towing mechanism, undercarriage or chassis.

- b. Framing, structural, insulation shall comply with the single state construction code, or in the case of mobile homes, shall comply with the Mobile Home Construction and Safety Standards as promulgated by the United States Department of Housing and Urban Development, being 24 CFR 3280, as amended, and which bears a HUD seal of certification by a certified inspector signifying inspection and compliance with same.
 - c. Each dwelling, as final finished, shall comply with the single state construction code.
- (3) Each dwelling shall be connected to a public sewer and water supply where available, or to such private facilities as approved by the Hillsdale County health department.
 - (4) Each dwelling shall comply with all pertinent building and fire codes. In the case of a mobile home, all construction and all plumbing, electrical apparatus and insulation within and connected to said mobile home shall be of a type and quality conforming to the Mobile Home Construction and Safety Standards as promulgated by the United States Department of Housing and Urban Development, being 24 CFR 3280, as amended. Additionally, all dwellings shall meet or exceed applicable roof snow load and strength requirements.
 - (5) No dwelling shall contain any additions, or rooms, or other areas which are not constructed with similar quality workmanship as the original structure including permanent attachment to the principal structure as long as such attachment does not include a bearing load on a mobile home and construction of a foundation is required herein.
 - (6) Each dwelling shall contain a storage area in a basement located under the dwelling, in an attic area, in closet areas, or in a separate structure of standard construction similar to or of better quality than the principal dwelling, which storage area shall be equal to ten percent of the square footage of the dwelling, or 100 square feet, whichever shall be less.
 - (7) Each dwelling shall be aesthetically compatible in design and appearance with other residences in the vicinity, with either roof overhang of not less than six inches on all sides, or alternatively with windowsills and roof drainage systems concentrating roof drainage at collection points along the sides of the dwelling; have not less than two exterior doors with one being on either the side or the rear of the dwelling; and containing permanently attached steps connected to the exterior door areas or to porches connected to the door areas where a difference in elevation requires the same.
 - (8) If a dwelling is a mobile home, it shall contain skirting along the entire perimeter of the main frame between the ground and the bottom edge of the mobile home body. Said skirting shall be a minimum of 26 gauge metal, or other nonflammable materials having similar design and durability, and be aesthetically compatible in appearance with other residences in the vicinity. If brick or concrete block is used, it shall be securely attached and sealed to the mobile home body and shall contain a rat proof wall. Adequate screening vents shall be required in the skirting around the perimeter at intervals of not more than 20 feet, to provide adequate cross ventilation.
- (b) The foregoing standards shall not apply to a mobile home located in a licensed mobile home park except to the extent required by state or federal law, or otherwise specifically required in this section pertaining to such parks.
 - (c) All construction required by this section is commenced only after a construction permit and zoning permit has been obtained in accordance with the current construction code provisions and requirements, as adopted by the city.

THE CITY OF HILLSDALE FURTHER ORDAINS that Section 36-5 of Article I of Chapter 36 of the Code of the City of Hillsdale referenced herein should be and are hereby amended.

Except as hereinbefore specifically amended, Chapter 36 of the Code of the City of Hillsdale and all articles, divisions, and sections contained therein are hereby ratified and affirmed.

This ordinance and/or a summary of its regulatory effect and its effective date shall be published within fifteen (15) days from the date of its passage as required by law.

Subject to said publication having occurred as above provided, this ordinance shall become effective fifteen (15) days from the date of its passage.

Passed at a regular meeting of the Council of the City of Hillsdale held on the fifth day of August 2024.

CITY OF HILLSDALE

By _____
Adam Stockford – Mayor

By: _____
Katy Price – Clerk

Date Proposed: 5/16/2024
Date Published as Proposed: 6/1/2024
Date Passed: 8/5/2024
Date Published as Passed: _____
Effective Date: _____

ORDINANCE # 2024-

AN ORDINANCE TO AMEND SECTIONS 18-172 ARTICLE II, DIVISION 6, OF CHAPTER 18 OF THE LAND DIVISIONS AND SUBDIVISIONS CODE OF THE CITY OF HILLSDALE

THE CITY OF HILLSDALE ORDAINS THAT:

Sec. 18-172. Zoning requirements.

- (a) The project area of development must be properly zoned for the project intent.
- (b) Setbacks and density of all condominium projects shall be determined by zoning district and subject to Chapter 36, Division 16, Schedule of Regulations
- (c) All residential condominium units shall be subject to Sec. 36-5, Dwellings.
- (d) Condominium site developments will be subject to conformity with chapter 30 and all other statutes, ordinances, codes, rules and regulations.
- (e) There shall be a provision in each subdivision plan for at least one general common element.

THE CITY OF HILLSDALE FURTHER ORDAINS that Section 18-172 of Article II of Chapter 18 of the Code of the City of Hillsdale referenced herein should be and are hereby amended.

Except as hereinbefore specifically amended, Chapter 18 of the Code of the City of Hillsdale and all articles, divisions, and sections contained therein are hereby ratified and affirmed.

This ordinance and/or a summary of its regulatory effect and its effective date shall be published within fifteen (15) days from the date of its passage as required by law.

Subject to said publication having occurred as above provided, this ordinance shall become effective fifteen (15) days from the date of its passage.

Passed at a regular meeting of the Council of the City of Hillsdale held on the fifth day of August 2024.

CITY OF HILLSDALE

By _____
Adam Stockford – Mayor

By: _____
Katy Price – Clerk

Date Proposed: 5/16/2024
Date Published as Proposed: 6/1/2024
Date Passed: 8/5/2024
Date Published as Passed: _____
Effective Date: _____

City of Hillsdale

Agenda Item Summary

Meeting Date: August 5, 2024
Agenda Item: Old Business
Subject: Temporary TCO 2023-29

Background:

On July 13, 2023 a temporary traffic control order was issued authorizing the placement of stop signs for both north bound and south bound traffic on N. West Street at the intersection of Fayette Street. There have been no reported traffic collisions at this location in the year plus since making this intersection a four way stop.

Recommendation:

I recommend amending temporary TCO 2023-29 to become permanent.

Scott A. Hephner



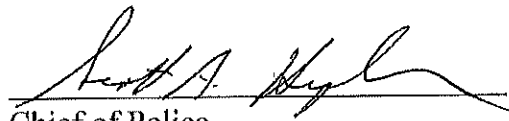
Chief of Police / Fire Chief

TRAFFIC CONTROL ORDER
2023-29
(Temporary)

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships, and Villages this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

Stop signs will be placed on **N. West Street** for both **northbound** and **southbound** traffic at the **intersection of Fayette Street**. **“Four Way Stop” signs** will be added for all directions.

This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.



Chief of Police

07/13/2023

Date

Received for filing in the office of the City Clerk at _____ p.m. on the _____ day of _____, 2023.

City Clerk

Date

RESOLUTION # _____

IT IS HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this _____ day of _____, 2023.

Adam L. Stockford, Mayor

Attest:

Katy B. Price, City Clerk

City of Hillsdale Agenda Item Summary

Meeting Date: August 5, 2024

Agenda Item: New Business

SUBJECT Capital Improvement Plan

BACKGROUND PROVIDED BY STAFF (Alan Beeker, Zoning Administrator)

As part of Michigan Public Act 33 of 2008, the City is required to have a Capital Improvement Plan (CIP) that is updated annually. In addition to the City Master Plan, the CIP is a coordinated spending plan that helps the City implement the adopted Master Plan along with other long-range physical goals. After meeting with City Department Heads and consolidating information. The plan must be reviewed by the City Planning Commission and the public must have an opportunity to review the plan at a public hearing.

The City Planning Commission held a public hearing during their regular meeting on July 17, 2024. Following the public hearing, the Commission moved to send the 2024 Capital Improvement Plan to City Council with a recommendation to adopt.

It is the recommendation of the Zoning Administrator and the City Planning Commission that the Council adopt the resolution to amend the Capital Improvement Plan for 2024.

RESOLUTION #2024

A RESOLUTION TO AMEND THE CITY OF HILLSDALE CAPITAL IMPROVEMENT PLAN

THE CITY OF HILLSDALE ORDAINS THAT:

WHEREAS, Michigan Public Act 33 of 2008, as amended, provides for a Municipal Planning Commission to prepare and adopt a Capital Improvement Plan for the physical development of the City; and,

WHEREAS, the City of Hillsdale Planning Commission has prepared a physical development plan for the City of Hillsdale in compliance with said P.A. 33 of 2008; including relevant charts, maps, and text; and,

WHEREAS, the City of Hillsdale Planning Commission has provided opportunity for public input into the Capital Improvement Planning Process; and,

WHEREAS, the City of Hillsdale Planning Commission held a Public Hearing on the draft Capital Improvement Plan on FEBRUARY 15, 2023 in accordance with the notice requirements of said P.A. 33 of 2008 and other applicable State statutes; and,

WHEREAS, at the above referenced public hearing, the citizens of the City of Hillsdale were afforded the opportunity to provide oral and written comments on the draft plan, which comments have been carefully considered by the Planning Commission; and,

WHEREAS, the City of Hillsdale Planning Commission is now satisfied that the Capital Improvement Plan is ready for adoption:

NOW, THEREFORE, BE IT RESOLVED, that the City of Hillsdale Planning Commission does hereby recommend for adoption to the Council of the City of Hillsdale the City of Hillsdale Capital Improvement FY 2024-2029, said plan to be dated as adopted this day of AUGUST 5, 2024; and,

BE IT FURTHER RESOLVED, that the Council of the City of Hillsdale does hereby direct the Mayor and City Clerk to sign this Resolution signifying adoption of the City of Hillsdale Capital Improvement Plan FY 2024-2029, to file attested copies of the Plan with the Hillsdale City Clerk and the Hillsdale County Planning Commission.

Passed at a regular meeting of the Council of the City of Hillsdale held on the AUGUST 5, 2024.

CITY OF HILLSDALE

By _____
Adam Stockford – Mayor

By: _____
Katy Price – City Clerk

Date Proposed:	<u>6/19/2024</u>
Date Published as Proposed:	<u>6/28/2024</u>
Date Passed:	<u>8/5/2024</u>
Date Published as Passed:	_____
Effective Date:	_____



City of Hillsdale
Capital Improvement Plan
FY 2024-2029

Acknowledgements

CITY COUNCIL

Adam Stockford, Mayor
Greg Stuchell
Tony Vear
Will Morrissey, Mayor Pro Tem
Cindy Pratt
Bruce Sharp
Gary Wolfram
Robert Socha
Joshua Paladino

PLANNING COMMISSION

Eric Moore, Chair
Jacob Bruns, Secretary
Elias McConnell
Matthew Kniffen
William Morrissey, Mayor Pro Tem
Kerry Laycock, Vice Chair
Roma Rogers

DEPARTMENT LEAD

Alan Beeker, Zoning Administrator

DEPARTMENT REPRESENTATIVES

Katy Price, City Clerk
Karen Lancaster, Finance
Kimberly Thomas, City Assessor
Jason Blake, Public Services
Chief Scott Hephner, Public Safety
Michelle Loren, Parks & Recreation
Rebekah Dobski, Library Director
Virginia Blake, Dial-a-Ride
David Mackie, Board of Public Utilities
Ginger Moore, Hillsdale Municipal Airport
Kristin Bauer, City Engineer

Table of Contents

INTRODUCTION TO CAPITAL IMPROVEMENT PLANNING	1
Executive Summary	2
Introduction and Purpose	2
Capital Improvement Plan (CIP) Adoption and Annual Update	4
THE CAPITAL IMPROVEMENT PLAN	6
Administration	7
Board of Public Utilities (BPU)	8
Department of Public Services	17
Dial-A-Ride	21
Fire Department	22
Hillsdale Municipal Airport	24
Library	26
Police Department	27
Tax increment Finance Authority (TIFA)	29
Coordination with Other Capital Improvements	31
Hillsdale Housing Commission	31

**Introduction to
Capital Improvements Planning**

Executive Summary

Every municipality has a portfolio of capital assets that it owns, maintains, and employs to help deliver quality services to its residents. These assets include equipment and vehicles, such as fire engines, snow plows, and tools, but also more permanent assets such as roads, bridges, buildings, underground utilities, storm water systems, parklands, parking facilities, and natural areas. With ownership comes an obligation to maintain and continually improve that asset. The process used to determine how to invest City resources to maintain and improve these assets is known as the Capital Improvement Planning.

A Capital Improvement Plan (CIP) is a multi-year planning instrument used to identify needs and funding sources for public infrastructure improvements. A CIP facilitates coordinated infrastructure improvements; maintains, preserves, and protects the City's existing infrastructure system; and provides for the acquisition or scheduled replacement of equipment to ensure the efficient delivery of services to the community. The CIP plans for large, physical improvements or purchases that are permanent in nature. These include municipal facilities, information technology systems, transportation systems, utilities, and other miscellaneous projects.

The CIP plays an important role by providing the link between planning and budgeting for capital expenditures to ensure that capital improvements are fiscally sound and consistent with City long-range goals and objectives. The CIP process occurs prior to the budget process and should be used to develop the capital portion of the municipal budget. The projects contained in the first year of the CIP will be requested in next year's department requested municipal budget. The Capital Improvement Plan (CIP) outlines a schedule of public service expenditures.

Introduction and Purpose

A Capital Improvement Plan is a blueprint for planning a community's capital expenditures. It coordinates planning, financial capacity, and physical development, and will be used as a management tool for the budget and planning processes. Upon adoption by the City Council, the CIP becomes a statement of city policy regarding the timing, location, character, and funding of future capital projects. The CIP represents City Council's best judgment at that time; future needs, financial constraints, and grant opportunities may result in programmatic changes over the timeline.

A CIP offers a number of advantages such as:

- Facilitate coordination between capital needs and operational budgets;
- Support projects with high return on investment;
- Allow for better scheduling of public improvements and coordination of construction; and
- Enhance the community's credit rating, control of its tax rate, and avoid sudden changes in its debt service requirements.

RELATIONSHIP BETWEEN CIP AND MASTER PLAN

The Master Plan, as a whole, serves as a policy manual for the city. In turn, the CIP is used as a framework for the community to implement the Master Plan. According to the Michigan Planning Enabling Act (Public Act 33 of 2008), “to further the desirable future development of the local unit of government under the master plan, a planning commission, after adoption of a master plan, shall annually prepare a capital improvements program of public structures and improvements, unless the planning commission is exempted from this requirement by charter or otherwise.”

RELATIONSHIP BETWEEN CIP AND BUDGET

The CIP makes capital spending more predictable and transparent. The CIP does not address all of the capital expenditures for the City, but provides for large, physical improvements that are permanent in nature or major equipment purchases that have high cost and a longer useful life. Capital planning identifies purchases of physical assets or construction, major repair, reconstruction, or replacement of capital items, such as buildings, utility systems, roadways, bridges, parks, heavy equipment, motor vehicles, and extensive internal office and technology hardware or systems. The intent is to have the first year of the CIP represent the proposed capital budget for the current fiscal year. The remaining years of the CIP serve as a financial plan for capital investments.

DEFINITION OF CAPITAL

Capital projects and improvements are major non-recurring tangible assets and projects including:

- Replacements and improvements greater than or equal to \$5,000;
- “Program” of projects whose total is greater than or equal to \$5,000; and
- Equipment purchases greater than or equal to \$5,000, with a service life of at least 5 years.

Examples include construction, expansion, or renovation of a public building, water line upgrades and extensions, major equipment, the acquisition of land for public use, or new storm and sanitary sewers. The adoption of a common definition assists in determining what projects are part of the capital improvement program versus those that are part of the general budget.

Only the projects that meet the capital project or improvement definition are included in the capital improvement program. A capital improvement project can include one or more of the following:

- **Building Maintenance:** is the repair, replacement, or upgrades of exterior and interior walls, roofs, furnishings and similar non-mechanical features that extend a building’s life. Examples include new roofs, windows and doors, tuck pointing and masonry repair, interior and exterior painting, carpeting and furniture.
- **Building Equipment:** is the repair or replacement of heating, ventilation, and air conditioning (HVAC) systems.
- **Building Construction:** includes the erecting of new buildings and additions that add usable floor space for staff and patrons.

- **Computer and Specialized Equipment:** includes all equipment critical to the functioning of the city such as computers, telephones, cameras and voting machines.
- **Equipment:** includes heavy apparatus used by the fire department and department of public services. Examples are lifesaving equipment, vehicle hoists, and similar specialized mechanisms that last for several years.
- **Vehicles:** encompass cars, trucks, buses and grounds maintenance equipment. Vehicles are considered part of the motor pool that is maintained by the Department of Public Services. For the purpose of the capital improvements plan, vehicles are attached to their respective departments.
- **Infrastructure:** includes below grade, at grade and above grade (non-building) improvements. Examples include new water and sewer lines, park improvements, storm water, streets and sidewalks, bike lanes, landscape, and fences.

CIP Adoption and Annual Update

The quality of the infrastructure and community facilities in the City directly influences the quality of life that the City can provide. As community infrastructure and facilities age, continual improvements and updates are required to stay current with changing demands and needs.

The Capital Improvement Plan (CIP) provides a blueprint for planning the City of Hillsdale's capital expenditures. It coordinates planning, financial capacity, and physical development, and is used as a management tool for the budgeting and planning processes.

ADOPTION PROCESS

- **Identification**
 - Department heads complete CIP project requests
- **Adoption**
 - Planning Commission reviews CIP plan, holds public hearing, makes recommendations, and adopts CIP
 - City Council approves CIP as basis for Capital Budget
 - City Manager establishes target budget
- **Budget Preparation**
 - Department heads prepare proposed capital project budget
 - City Manager and Finance Director review requests and prepare budget document
 - City Council reviews budget, holds public hearing, and adopts budget

CAPITAL INVESTMENT POLICIES

An essential component of the Capital Improvement Program is to establish a policy framework for capital project selection. The policy framework establishes prioritization of projects to most efficiently determine whether or not to allocate *X dollars* to *activity A* as opposed to *activity B*. In order to establish a policy framework to properly evaluate capital project and prioritization a set of long-range investment policies

was established. These policies provide the framework for making capital project decisions in order to ensure the City's financial viability, improve and maintain levels of service standards, provide responsive community development, and meet other strategic goals.

The Capital Investment Policy is based on priorities identified in community strategic plans and master planning documents. The capital improvement plan prioritizes projects based on the following investment policy statements. CIP projects should:

1. Maintain or improve standards of service
2. Protect public health, safety, or welfare
3. Result in economic development (capital investment, increased tax base, or increased valuation)
4. Reduce energy consumption and/or improve environmental sustainability
5. Have an identified source of funding
6. Be ready to proceed
7. Be coordinated with other capital improvements

The Capital Improvement Plan

The Capital Improvement Plan provides a schedule of improvements for each department. Each section begins with a description of the department's primary function and location of its facility. A summary of key improvements, major expenditures and funding sources follows. Finally, a detailed schedule of improvements and cost estimates is captured on pages immediately following the written description. For Administration, Streets and Utilities, Parks and Recreation and Department of Public Works, the descriptions are subdivided by department or project type due to multiple functions located within one facility.

Administration



The City Manager, Zoning and Code Enforcement staff, Assessor, Police Department, Recreation Department, Clerk, and Treasurer operate within City Hall. In addition, the building contains the City Council chambers.

City Hall is located at 97 North Broad Street on a triangle parcel formed by E. Carleton, N. Broad, and Hillsdale Streets. The building was constructed in 1911. It is a three story, five-sided, classical revival-style building and it is listed as a contributing structure on the National Register of Historic Places. The building was entirely rehabilitated in 1998. A total of \$1.755 million was expended to update and restore the building. The two adjacent parking areas were constructed in 2006 and in 2007 M-99 was re-routed to the west side of City Hall.

Overall, these administrative departments require internal office equipment to keep up with technology advancement and meet the needs of the community efficiently.

- **Computer Equipment** - The finance department works with other department heads to identify hardware upgrade and purchases. The City plans to update the system of computers in the next 3-6 years.
- **Computer Software** – The finance department works with other department heads to identify software upgrade and purchases. The assessing and zoning department rely on BS&A software for property data management including taxes, permits, and zoning. The City relies on the Hillsdale County Equalization Department and the Board of Public Utilities (BPU) for assistance with mapping.
- **Building (City Hall)** – The Department of Public Services is responsible for maintaining public buildings throughout the city. For the purposes of the CIP, building improvements are described within respective departments. The administrative departments identify the following improvements to the City Hall: roof repairs, masonry tuck-pointing, repairing interior water damage, refinishing walls, and replacing carpet. The projects shall prioritize the building envelope first in order to protect the building interior and any future improvements.

Technology Improvements

Budget Year					
CIP Item	2025	2026	2027	2028	2029
City	28,000		209,500	26,000	28,000
BPU	70,300	220,000	222,500	39,000	52,000
Total (\$)	98,300	220,000	432,000	65,000	80,000

Board of Public Utilities



Since 1892, the Hillsdale Board of Public Utilities has been the municipally owned and operated provider of electric, water and wastewater services to the City of Hillsdale and the outlying areas. Presently, the Hillsdale BPU serves over 6,300 residents in central Hillsdale County with reliable electric power and nearly 4,000 homes and businesses receive quality water and wastewater services within the city limits. Its offices are located at 45 Monroe Street.

Budget Year					
CIP Item	2025	2026	2027	2028	2029
Water	675,000	1,113,000	1,056,000	1,686,000	-
Electric	925,000	1,350,000		1,410,000	-
Total (\$)	1,600,000	2,463,000	1,056,000	3,096,000	-

Department of Public Services



The Department of Public Services (DPS) is responsible for maintaining streets, city buildings, sidewalks, public rights-of-way, city trees (urban forest), city vehicles, storm water collection, cemeteries, parks and trail connections, and brush and leaf pick-up. The parks and recreation and urban forestry departments are integrated into DPS. The Department is responsible for maintaining public buildings throughout the city. For the purposes of the CIP, building improvements are described within respective departments.

The department office, garage, and yard are located at 149 Waterworks Avenue, northwest of Baw Beese Lake. The Main DPS Building was constructed in 1960, the Garage Building was built in 1945, and the Salt Storage Building was built in 1998.

- **Streets** – The City of Hillsdale has one state trunk line, M-99, which is the primary north-south entrance into Hillsdale. Major streets include Carleton, Bacon, Hillsdale, Mechanic, Howell, State, Spring, Fayette, Wolcott, and Reading. The City also has a system of local streets that follows a general grid pattern. The City has received grant funds in recent years for street projects including the MDOT Small Urban Grant, Rural Block grants from the USDA and assorted grants through the MDOT Economic Development Office and many of these grants require some monetary match. Available grants are generally only applicable to streets that are designated as “Federal Aid Eligible” and “City Major” streets. Grants are not available for the local street system, with exception of one through the MDOT Economic Development Office. Since its inception in 2018, the city has received funding through this grant once and continues to apply for the grant annually. In 2021, the city voters passed a 3.5 mil street millage and implements special assessment districts to increase funding for street projects. The DPS and City Engineer are developing a new Asset Management Plan to replace the **June 2013 City of Hillsdale Streets and Storm Sewer Capital Improvement Plan** as a guide to street repair. Public Services has planned for annual maintenance and reconstruction of streets including but not limited to crack fill, patching and chip sealing. Annual reconstruction/rehabilitation of street utilizing the available funding from the millage. Sidewalks are typically rehabilitated/replaced in conjunction with road improvements.
- **Motor Equipment** – The Public Services 10-Year Equipment Replacement Schedule has identified motor equipment for replacement for each fiscal year.
- **Building (Public Services)** – Public Services has identified the need for a new 2000 s.f. building to house offices and employee break and locker facilities. The existing office building would be converted into a garage and service facility for equipment. The current garage and service building would be demolished.
- **Buildings (Other)** - Public Services is planning continued maintenance for the Mitchell Building. Other building improvements for the Mitchell also include returning the façade to its original historic appearance.

City of Hillsdale Capital Improvement Plan

- **Cemeteries** – Hillsdale has two (2) cemeteries: Oak Grove on Montgomery Street and Lake View Cemetery on Barnard Street. Public Services will continue annual chip-seal roadway improvements for both cemeteries. Phase I of Lakeview Cemetery expansion is nearing completion in Fall 2022. Phase II restoration efforts will continue in Spring 2023.
- **Parks and Recreation** - Hillsdale has nine (9) city parks. They provide 375.13 acres of recreation and open space. The parks include Wildlife Sanctuary, Cold Springs, Kekoose, Fields of Dreams, Lo Presto Field, Stock's Park, Waterworks, Owens, and Sandy Beach. Also, there is the Baw Beese Trail, Meyer Parkway, Jim Inman Park, and Slayton Arboretum. There is also a nine-hole disc golf course open for public use at Owens Memorial.
- HILL-JO TRAIL - The Michigan Department of Transportation (MDOT) maintains the "Hill-Jo" Trail, which connects the Village of Jonesville to the City of Hillsdale along the M-99 corridor, including a roadside park in Jonesville.
- BAW BEESE TRAIL - The Baw Beese Trail connects Downtown Hillsdale with City parks along Baw Beese Lake. Those trails are part of the greater North County Scenic Trail – a multi-state facility that traverses New York, Pennsylvania, Ohio, Michigan, Wisconsin, Minnesota, and North Dakota. The trails should be better signed and advertised to make it accessible to outsiders. Wayfinding Signs should clearly mark the Trail head and access points along with delineating a clear route to the downtown and other shopping and eating areas in the City. Wayfinding signage design and installation should be included as a future capital project.
- MRS. STOCKS'S PARK - In 2003, the Hillsdale City Council unanimously approved the formation of a committee to look at restoring Mrs. Stock's Park. The committee has yielded the following ideas for the restoration project's overall objectives: creating a cultural center for the community; restoring the unique and attractive garden setting; recreating bridges, ponds and other structures.
- FIELD OF DREAMS - The last of six (6) dugouts were installed in the summer of 2014. Other improvements have included resurfacing of three baseball diamonds, purchase of new bleachers and refurbishment of existing structures, pouring of cement slabs under bleachers and a community paint mural provided for by the Ladies Beautification League and other concession stand improvements. Custom seating fabricated by a local tradesman, cement walkway, two shade trees, lighted flagpole, epoxy coating on the plumbed restroom floors were complete in 2015. Projects were funded by memorials left by two local families, concessions revenues and tournament revenues and a grant from the Hillsdale County Community Foundation. Improvements are always under consideration for the Field of Dreams.
- NEW PARK FACILITIES – Per Master Plan recommendations, the City should take advantage of its location on the headwaters of the St. Joseph River. As property becomes available, the City should attempt to gain possession to incorporate into its park system and/or encourage private development of river front property into recreational uses such as canoe/kayak liveries or fishing docks.

City of Hillsdale Capital Improvement Plan

- ADA-COMPLIANT PLAYGROUND STRUCTURES – Public Services will begin planning that will supply ADA-Compliant playground equipment in all City parks that currently have such structures. Improved Fall Zones around new and existing structures to meet current requirements.
- MILL POND DAM STAGED REMOVAL – Public Services will continue to work closely with MDEQ and MDNR to safely remove the existing mill pond dam and drain the pond in way that will have as little impact on the environment as possible.
- **Urban Forest** - The City of Hillsdale has been a Tree City USA community since 1977. The City maintains nearly 5,000 trees along its streets and within its parks. In 2010, the City of Hillsdale adopted the Public Tree Planting Program that allows interested individuals and/or businesses to purchase trees for the city to be planted in the city right-of-ways or city parks. The City’s Forestry department is committed to planting a minimum of twenty (20) to thirty (30) trees annually, based on available funding. Street trees are funded through the City’s general fund and Act 51 Street Revenue.

Public Services Improvements

	Budget Year				
	2025	2026	2027	2028	2029
Streets	600,000	600,000	600,000	600,000	600,000
Sidewalks	50,000	50,000	50,000	50,000	50,000
Revolving Motor Equipment Fund	220,000				
Building (Public Services)					
Cemeteries	15,000				
Total (\$)	885,000	650,000	650,000	650,000	650,000

Summary of Improvements

- Annual Pavement Improvement and Reconstruction Program (2023-27)
- Revolving motor equipment fund for new and replacement equipment (2019-25)
- Playground Structure improvements (2023-27)
- Annual Sidewalk Replacement (2023-27)
- Building and site improvements for DPS facility (2023-27)

Dial-a-ride



Hillsdale Area Dial-A-Ride, operated by the City of Hillsdale, is the only public bus service in the City. It has been in operation since 1975. The administrative offices and garage are located at the west end of the Manufacturing and Technology Park at 981 Development Drive.

There are four (4) lift equipped buses. Ridership in the 2014 fiscal year was 31,355, with winter months showing the highest use. School age children make up 45% of the riders; 35% are senior citizens and 20% are residents with disabilities. This service runs within the Hillsdale City limits and is a demand response system with curb to curb service, 7:15 - 4:15 Monday through Friday. Dial-a-Ride provides valuable service for the City of Hillsdale residents.

- **Equipment** – Dial-A-Ride has identified a future need for base unit radio equipment, antenna, and dispatch software. These systems were purchased new in 2012. Funding for radio equipment upgrades may be available through grant programs.
- **Motor Equipment** – Dial-A-Ride maintains three (3) active buses and one back up bus. Buses are funded through State and Federal grants and replaced on a 7-10 year cycle based on request and availability.

Dial A Ride Improvements

	Budget Year				
	2025	2026	2027	2028	2029
Bus Replacement	183,000	183,000		183,000	183,000
Generator			15,000	50,000	
Total (\$)	183,000	183,000	15,000	233,000	183,000

Fire Department



The Hillsdale City Fire Department (HCFD) is located at 77 E. Carleton Road less than one block from City Hall. Built in 1966, the fire station is a one story building with office space, living quarters, kitchen, and a dormitory for fire personnel. In addition, the station has five truck bays, two of which can be accessed from the rear of the facility.

The Fire Department is staffed 24 hours a day, 365 days a year. The HCFD is a combination department consisting of a shared Chief with the Police Department, four (4) full time fire officers that includes a Deputy Fire Chief, a Lieutenant, and two Engineers. The full time staff is complemented by four (4) part time fire officers and nine (9) part paid firefighters. The HCFD responds to over a thousand (1,000) calls per year for fire related, rescue, and emergency medical calls for service.

The HCFD maintains four (4) trucks with firefighting capabilities. A 2017 Rosenbauer engine/pumper with a 1,000 gallon water tank and a 1,500 gallon per minute pumping capacity. A 2000 Pierce engine/pumper with a 750 gallon water tank and a 2,000 gallon per minute pumping capacity. A 2003 E-One Aerial with a 100 foot ladder, a 500 gallon water tank and 2,000 gallon per minute pumping capacity. A 2016 Ford 350 pickup with a 250 gallon water tank and a 150 gallon per minute pumping capacity utilized for brush and grass fires.

- **Equipment** - The Fire Department is requesting the replacement of turnout gear as it expires. NFPA 1851 specifies the fire helmets, hoods, boots, coats, pants, and gloves must be retired 10 years after date of manufacture. The HCFD will need to replace four (4) sets in the 2022-23 budget, four (4) sets in 2023-24, and four (sets) in 2024-25. Approximate cost is \$2,565 per set.
- **Motor Equipment** - The 2000 Pierce engine/pumper should be replaced in the 2024-25 budget to avoid catastrophic failure of equipment older than 25 years. The cost will be approximately \$600,000. If approved for a mini pumper, cost will be 3000,000 and purchased in the 2023-24 budget year.
- **Building** - Renovations that include overhead door heights moved to fourteen (14) feet with new doors, cement threshold improvements, new garage skylights, new garage LED lighting, replace three (3) steel entry doors, flat roof over office area removed and addition of second floor for training room and storage, ADA compliant restroom, appropriate HVAC system and automatic generator. The cost will be approximately \$500,000 and will be completed in phases over three budget years beginning in the 2024-2025 budget year.

City of Hillsdale Capital Improvement Plan

Fire Department Improvements

Budget Year	2025	2026	2027	2028	2029
Equipment	10,260	10,260			-
Motor Equipment	300,000	-	-		-
Building	-	166,666	166,666	166,666	-
Total (\$)	310,260	176,926	166,666	166,666	-

Summary of Improvements

- Building renovations, begin 2024 through 2027

Hillsdale Municipal Airport



The Hillsdale Municipal Airport is a State of Michigan licensed "Public Use-General Utility Airport". The runway was recently reconstructed and expanded to 5000 feet by 100 feet. The crowned and grooved construction offers superior drainage for excellent braking/steering characteristics and the weight bearing capacity rating has been increased up to the "Gulfstream" category of business aircraft. Future development includes a new terminal building/parking area, hangars, fuel farm and full length taxiway.

Over the past 10 years, we have been improving our Airport project-by-project. We are at an important stage in the development of our Airport, as the remaining few projects on our CIP are all related to each other. The New Terminal (to be located adjacent to the new apron), final phase of the parallel taxiway, and relocated T-hangars are the final piece of the puzzle for our development program. The full parallel taxiway cannot be constructed until the new terminal is constructed and existing T-hangars are demolished. We feel that this final development package is an excellent candidate for supplemental funding. We are working closely with FAA and MDOT for grant opportunities.

Airport Improvements

Budget Year	2025	2026	2027	2028	2029
Terminal Facility					
SRE Design					
SRE Procure	400,000				
Taxi Lane & T Hanger Complex Design	110,000				
Taxi Lane & T Hanger Complex Construction		1,500,000			
Demolish Exist. Terminal & Hanger Facilities			662,000		
Connect Taxiway C & Electrical Vault Design			200,000		
Connect Taxiway C & Electrical Vault Construction				2,184,000	
Total (\$)	510,000	1,500,000	862,000	2,184,000	

Library



Library services have been offered for nearly 125 years in the City of Hillsdale. The Mitchell Public Library served Hillsdale for 95 years until the construction of the Hillsdale Community Library in 2003, a two million dollar state-of-the-art library building located at 11 E. Bacon Street. The new library also includes dedicated space for children's programming, a young adults' area and expanded technology. The new facility also includes a spacious community meeting room that not only

provides programming space for the library, but also for local civic and other organizations, to use for presentations and meetings. The library is currently paying on a loan for the construction of the new facility.

Library Improvements

Budget Year	2025	2026	2027	2028	2029
Replace Fire System	\$4,400	\$4,400	\$4,400	\$4,400	\$4,400
Replace Mtg. Rm. Carpets	\$1,100	\$1,100	\$1,100	\$1,100	\$1,100
Toilet Rm. Repairs	\$1,400	\$1,400	\$1,400	\$1,400	\$1,400
Children's Section Remodel	\$4,800	\$4,800	\$4,800	\$4,800	\$4,800
Teen Zone	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200
Young Adult Study Nook	\$5,400	\$5,400	\$5,400	\$5,400	\$5,400
Total (\$)	\$18,300	\$18,300	\$18,300	\$18,300	\$18,300

Police Department



The Police Department is currently housed within City Hall which is located on a triangle parcel formed by E. Carleton, N. Broad, and N. Hillsdale Streets. City Hall is isolated on an “island” surrounded on all sides by converging streets, making parking and accessibility a challenge. Currently this building provides insufficient space for evidence storage (mandated) an isolated interview room, and equipment storage. A new building or renovations to City Hall is required to meet these needs.

The Police Department provides 24 hour service which includes primary road patrol, criminal investigations, civil dispute mediation, crowd control, and event security. Phone calls are answered by the Police Department and Hillsdale County Central Dispatch. Hillsdale County provides an emergency 911 phone system.

The Police Department consists of fourteen (14) full time state certified Police Officers, one (1) part time state certified Police Officers, two (2) full time non certified administrative personnel, and six (6) non certified volunteer Reserve Officers. The full time staff consists of a Chief of Police, a Lieutenant, three (3) Sergeants, one (1) Detective, eight (8) Patrol Officers, one (1) Administrative Professional, and one (1) Records Manager.

The Department maintains six (6) vehicles; five (5) are fully marked for use by Patrol, Sergeants, Lieutenant, and the Chief. One (1) is unmarked and is utilized by the Detective.

The Hillsdale County Sheriff’s Department operates the county jail with a capacity of 67 inmates. This is located within the City of Hillsdale. The Hillsdale County Courts are also located within the City of Hillsdale.

- **Equipment** – The Police Department requires Officers to purchase their own firearms for duty which includes a handgun and a patrol rifle. The Department currently owns two (2) handguns and three (3) patrol rifles for Officers to use until they purchase their own or to replace when firearms require repairs and service. The Department plans on purchasing fifteen (15) handguns with night sights for issuance to full time and part time Police Officers. Project is for the 2023-24 budget for \$6,135. The Police Department is required to replace their Conducted Electrical Weapons every five years. In June of 2018 Axon issued a bulletin stating that since their Conducted Electrical Weapons are composed of hundreds of individual electronic components and several printed circuit boards “Axon will not service or repair weapons older than five years and does not provide its product liability insurance certificate to agencies fielding weapons of this age.” This replacement is for the 2024-25 budget at an approximate cost of \$8,000 for six (6) Axon Tasers.
- **Motor Equipment** - Marked Police vehicles are on a four (4) year rotation with unmarked vehicles being replaced at approximately ten (10) years or as needed. The Police Department has planned for the replacement of one (1) marked vehicle per year beginning in the 2023-24 budget year for \$45,000 per year.

City of Hillsdale Capital Improvement Plan

Police Department Improvements

	Budget Year				
	2025	2026	2027	2028	2029
Equipment	8,000	-		-	
Police Vehicle	45,000	45,000	45,000	45,000	45,000
Total (\$)	53,000	45,000	45,000	45,000	45,000

Tax Increment Authority (TIFA)

The City of Hillsdale Tax Increment Finance Authority (TIFA) was established in 1986 under the Tax Increment Finance Authority act, Act 450 of 1980, to “prevent urban deterioration and encourage economic development and activity and to encourage neighborhood revitalization and historic preservation.” The purpose of the TIFA is to promote economic development through programs and public improvement projects that create opportunity, provide entrepreneurial support, and preserve property values while maintaining the historic nature of Downtown Hillsdale.

The TIFA derives its funds from a geographically defined district. The assessed value of properties located in the district at the time it was created established the baseline value. Any incremental increase in property taxes above this baseline are captured by TIFA to be reinvested into the district. Incremental taxes captured by TIFA may *only* be spent within that district.

As an organization, TIFA functions as an independent authority under a Board of Directors with its own budget and Rules of Procedure. (Please see attached.) The TIFA Board is made up of a group of local volunteers as defined by the Act. TIFA meets bi-monthly and is subject to the Open Meetings Act so notice of the meetings are posted, minutes are published and there is public attendance and public comment.

The TIFA must periodically amend its Development Plan which dictates the projects and goals that the TIFA wishes to pursue in the coming years. Since the boundaries of the TIFA district coincide almost perfectly with Hillsdale’s National Register of Historic Places commercial district, the preservation of historic buildings is a priority. Over the years, TIFA funds have typically been spent on infrastructure improvements and a successful Façade Grant program which has provided funds to restore and maintain the facades of Hillsdale’s historic commercial buildings. The 2015 TIFA Development Plan set as a priority the redevelopment and reuse of vacant and underutilized downtown buildings. TIFA funds will continue to be invested in the preservation of Hillsdale’s historic buildings and in programs that promote economic activity and increase property values in downtown Hillsdale.

TIFA Improvements

	Budget Year				
	2025	2026	2026	2028	2029
Debt Repayment	80,000	80,000	80,000	40,000	
Total (\$)	80,000	80,000	80,000	40,000	

Coordination with Other Capital Improvements

The City of Hillsdale is not the sole owner and operator of capital assets and community amenities in the City and surrounding area. Project coordination and cost-sharing with other local entities will help ensure greater efficiency and maintain the level of service within the community. Other local entities include:

- Hillsdale Housing Commission

HILLSDALE HOUSING COMMISSION

The Housing Commission of Hillsdale is available to assist low-income families with safe, decent, and affordable housing opportunities. The Housing Commission is committed to operating in an efficient, ethical, and professional manner. Hillsdale Housing Commission operates 60 affordable units across its public housing portfolio. Hilltop Apartments located at 45 N. West Street.

Opportunities for Coordination

- Sidewalk projects
- Lighting projects

Website: www.hillsdalehousing.org

City of Hillsdale

Agenda Item Summary

Meeting Date: August 5, 2024

Agenda Item: New Business

SUBJECT: Dial-A-Ride Fare Increase

BACKGROUND PROVIDED BY: DPS Director, Jason Blake

This past January Council approved a Resolution of Intent that is required by the Michigan Department of Transportation (MDOT) as part of the application process for the anticipated 2024-2025 budget, in the amount of \$399,646. The approved resolution reflected that the City would receive 18% (\$71,936) from Federal Sources, 40.2993% (\$161,055) from state sources. The remaining 41.7007% would come from local ticket fares (\$45,000) and the City's General Fund (\$121,655).

On March 8, 2024, the City was notified that the reimbursement percentages that were included in the FY 2025 annual application instructions (40.2993%, provided by MDOT) were not the adjusted percentages (approximate 30.9021%) that were calculated to reflect the reduction of a onetime funding that was previously included in the 2024 budget. Unfortunately, the error was not realized until MDOT received budgets from many municipalities. MDOT sent a final estimate on July 24, 2024 of a reimbursement rate of 35.0085%. (5.2908%, \$21,144.74 decrease).

To help offset previous estimated 9.397% (\$37,000) decrease in the States reimbursement rate, a \$0.50 increase to all current Dial-A-Ride (DART) fares was approved in the 24/25 fiscal year budget. The increase would help fund the shortfall by an estimated \$13,385.50 (please see attached sheet for previous and new rates).

During the process of evaluating rate increases, it was found that riders that are utilizing DART services for Will Carleton Academy were paying in town rates (\$1.50) instead of the out of town rate (\$2.25). DART services an average of 15-30 (30-38 fares) students per day, pending activities, programs etc., with an estimated revenue to Dial-A-Ride of \$45-\$57, with many fares paid for by the school or other organizations for riders (fares) going to activities, programs, etc. throughout the day. DART spends an average of 3.25 hours daily to service the request to and from Will Carleton. Due to the low clearance of the Hallett St. bridge all trips to Will Carleton, Three Meadows, etc. must be routed around to Lake Wilson Rd, causing additional delays and time spent. Due to cost of running the buses (\$67.42 per hour per bus), increased general fund contributions (from \$121,655 to \$142,799) and outside of city limits and time spent for service, fare rates were adjusted to the out of town rate in addition to the \$0.50 increase.

DART fare increases, in addition to Will Carleton's out of town increase, were presented and discussed at the June 25, 2024 Public Service Committee Meeting. No action was taken but during discussion, in

an attempt to keep fares as low as possible and to fund the remaining shortfall, the City is also looking into renting advertisement space on three of the DART buses.

Due to the lack of ridership, operational cost and with Meijer being located within DART's regular service area, City Staff, in addition to the Public Service Committee, recommended to eliminate Walmart trips from DART's Out of Town Service with the exception of November and December if needed.

RECOMMENDATION:

City staff recommends for Council to forego any changes to the new Dial-A-Ride Rates.

	Current Rates	Proposed \$.50 increase
<u>IN-Town Rates:</u>		
Adults (12-59)	\$3.00	\$3.50
Seniors (60+) & Handicap	\$1.50	\$2.00
Children (4-11)	\$1.50	\$2.00
Children (0-3)	Free W. Adult	Free W. Adult
<u>Out of Town Rates:</u>		
Adults (12-59)	\$4.50	\$5.00
Seniors (60+) & Handicap	\$2.25	\$2.75
Children (4-11)	\$2.25	\$2.75
Children (0-3)	Free W. Adult	Free W/ Adult

Calendar Year 2023 Ridership 26,779.

26,779 x \$0.50 (increase) = \$13,389.50 increase (proposed).

Current use and admission fees, approximately \$42,000 Annual

\$55,389.50, approximate annual use and admission revenues with increase

Walmart Trip (4th and 15th of the month. Currently at \$4.50 per Round-Trip. Propose to eliminate the service due to Meijers opening within the Dial-A-Ride regular Service area, or raise to \$10 Round Trip. Today, April 4, 2024, only 6 riders (\$27.00) were part of the Walmart Trip but in holiday season's it has been up to 20 riders (\$90). Average time for Walmart trip is 1-1.5 hours.

PUBLIC SERVICE COMMITTEE

Time: 5:00pm

Date: June 25, 2024

Place: City Hall, 2nd floor conference room.

Call to order: 5:00pm

Committee: Josh Palidino, Tony Vear and Rob Socha (arrived at 5:19pm)

Staff: Scott Hephner Police and Fire Chief, Alan Beeker Zoning Administrator and Jason Blake Public Service Director.

Approval of Agenda: 2-0 by voice vote as Rob had not yet arrived.

Public: Rachell Kiehnau was to voice her concerns on the confusing and costly Occupancy Permit Fees and reinspection fees. Because of this the committee changed this item to A on the agenda

A. Occupancy permit inspection and reinspection fees.

Alan explained that occupancy permits are good for a minimum of 2 years or the time the renter occupies the apartment or house, whichever is longer. Alan also said that he would add a line to the inspection permit being very clear that all remodeling needs to be completed 100%. It was also decided that the reinspection fees could not exceed the original fee in dealing with multi unit buildings. The ability to use pictures was also discussed.

B. Dial-a-Ride ticket prices, advertisements and the financial situation.

Jason explained that currently the rates charged do not cover the costs of services.

Also the State reduced the funding after announcing otherwise to the tune of \$37,000.

Jason also realizes the importance of this service, as in 2023 ridership was 26779.

Because of these shortfalls ridership fees will increase by \$.50, with the exception of Will Carleton as they will no longer be given the In-Town rates. Even with these increases it will not come close to covering the current short falls. To address this the buses will incorporate selling a total of 11 advertising spots on each which would offset the current short falls.

C.257.657a Operation of golf carts on village, city, or township streets or state trunk line highway.

Scott talked about the problems dealing with crossing M99 and the limited places it would be allowed. Because of the safety concerns it would create and the fact that carts are not licensed to operate on roadways it was decided not to pursue further.

Adjournment: Motion by Josh, seconded by Tony.

Passed 3-0

6:56pm

No future meeting set.

Minutes prepared by Tony Vear

City of Hillsdale

Agenda Item Summary

Meeting Date: August 5, 2024
Agenda Item: New Business
Subject: Parking Lot Preservation Project
Background: Jason Blake, Director of Public Services

City owned parking lots are on a 5 year cycle to clean pavement cracks and apply over band crack filling in addition to applying two coats of sealer and reestablishing existing pavement markings.

Sealed bids were returned and opened on July 8, 2024 with the following bids:

K& B Asphalt	\$101,052.80
Wolverine Sealcoating	\$33,190.00
Thompson Construction Co.	\$77,080.00

Parking lots Included in Project: Parking Lot F – 39 N. Manning St.
Parking Lot I – 11 N. Manning St.
Parking Lot K – 20 North St.
Field of Dreams – 3000 N. Hillsdale St.
DNR Boat Launch – Waterworks Ave.
Owens Park – Waterworks Ave.
Kekoose Park – 25 Logan St.

Recommendation:

The budget amount approved for this project was \$60,000 in the 2024/25 fiscal year budget. Staff recommend awarding this project to the low bidder, Wolverine Sealcoating, for \$33,190.00.



City of Hillsdale, Michigan BID SHEET

Project: 2024 PARKING LOT & PARKS RESTORATION PROJECT

Date: JULY 8, 2024 2 PM

Company	Base	BID BOND	TOTAL:
K & B ASPHALT	101,052.80	✓	101,052.80
WOLVERINE SEAL COATING	33,190.00	✓	33,190.00
THOMPSON CONSTRUCTION CO.	77,080.00	✓	77,080.00

City of Hillsdale

Agenda Item Summary

Meeting Date: August 5, 2024
Agenda Item: New Business
Subject: Pavement Markings
Background: Jason Blake, Director of Public Services

The Department of Public Services and the City Engineer solicited bids for applying 353,026 LF of pavement markings (lane lines) throughout the city. Pavement markings are traditionally budgeted and installed biannually.

Sealed bids were returned and opened on July 8, 2024 with the following bids:

M & M Pavement Markings Inc.	\$38,271.42
PK Contracting	\$35,338.76

Recommendation:

The budget amount approved for this project was \$21,500 in the 2024/25 fiscal year budget. Staff recommend awarding this project to the low bidder, PK Contracting, for \$35,338.76.

