



# City Council Agenda

September 3, 2024  
7:00 p.m.

City Council Chambers  
97 N. Broad Street  
Hillsdale, MI 49242

---

- I. Call to Order and Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Public Comments on Agenda Items**
- V. Consent Agenda**
  - A. Approval of Bills
    - 1. City and BPU Claims of August 15, 2024: \$399,873.24
    - 2. Payroll of August 15, 2024: \$201,148.38
  - B. City Council Minutes of August 19, 2024
  - C. Finance Minutes of August 19, 2024
  - D. Public Safety Minutes of August 26, 2024
  - E. Annual Bow Hunt
- VI. Communications/Petitions**
  - A. Willow Street Stop Sign Update
  - B. Hillsdale County Commissioner Update – Doug Ingles
- VII. Introduction and Adoption of Ordinances/Public Hearing**
  - A. Public Hearing: Vacation of E. Galloway Drive and Portion of Summit Street
- VIII. Old Business**
- IX. New Business**
  - A. Sandy Beach Admission – Discussion
  - B. MDOT Tree Trimming Project Award
- X. Miscellaneous Reports**
  - A. Proclamation- None
  - B. Appointments – Brownfield Redevelopment – Don Germann, Sam Waldvogel, Nolan Sullivan, Gianna Green, Ken Joswiak, Clark Judge, Russell Richardson.  
  
Housing Commission- Sandy Vallance  
  
Reappointment- Brownfield Redevelopment- Rachel Lott
  - C. Other- None
- XI. General Public Comment**
- XII. City Manager’s Report**

**XIII. Council Comment**

**XIV. Adjournment**

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-231.105	DUE TO MMERS-RETIREMENT CONT.	MERS	RETIREMENT CONTRIBUTIONS - 300101	14,034.51	925
101-000.000-263.000	SALES TAX - JULY 2024	STATE OF MICHIGAN	SALES TAX - JULY 2024	4.53	650
101-000.000-692.000	SALES TAX - JULY 2024	STATE OF MICHIGAN	SALES TAX - JULY 2024	(0.02)	650
Total For Dept 000.000				14,039.02	
Dept 172.000 CITY MANAGER					
101-172.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,325.46	925
Total For Dept 172.000 CITY MANAGER				1,325.46	
Dept 175.000 ADMINISTRATIVE SERVICES					
101-175.000-802.000	BROTHER TN760 TONER QTY 4	AMAZON CAPITAL SERVICES, I	BROTHER TN760 TONER QTY 4	11.66	109050
101-175.000-802.000	DR760 DRUM QTY 2 AND RUBBER END	AMAZON CAPITAL SERVICES, I	DR760 DRUM QTY 2 AND RUBBER END CAPS	15.66	109050
101-175.000-802.000	ANNUAL MERIT INTERNET BILL 24/25	MERIT NETWORK INC	ANNUAL MERIT INTERNET BILL 24/25	2,513.70	109119
101-175.000-802.000	SONIT NET ADMIN JULY 2024	SONIT SYSTEMS, LLC	SONIT NET ADMIN JULY 2024	575.00	109148
101-175.000-806.000	LEGAL SERVICES	LOVINGER & THOMPSON, PC	LEGAL FEES	2,130.00	109112
101-175.000-956.200	STAFF LUNCH - DEPUTY BUTLER FUNE	WALMART COMMUNITY	CREDIT CARD CHARGES - JULY 2024	82.30	109166
Total For Dept 175.000 ADMINISTRATIVE SERVICES				5,328.32	
Dept 191.000 FINANCE DEPARTMENT					
101-191.000-801.000	ACCOUNTING SERVICES - JULY 2024	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - JULY 2024	1,650.00	109157
Total For Dept 191.000 FINANCE DEPARTMENT				1,650.00	
Dept 215.000 CITY CLERK DEPARTMENT					
101-215.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,308.21	925
101-215.000-726.000	STAPLES, RUB BANDS	CURRENT OFFICE SOLUTIONS	STAPLES, COPIER PAPER, BAGS. RUB BANDS	11.20	109065
101-215.000-801.000	COPIER LEASES - CITY - JULY 2024	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY - JULY 2024	189.95	109065
101-215.000-905.000	TIFA DEV PLAN PH, ZBA PETITION A	GANNETT MICHIGAN LOCALIQ	TIFA DEV PLAN PH, ZBA PETITION APPEAL	105.90	109080
Total For Dept 215.000 CITY CLERK DEPARTMENT				1,615.26	
Dept 253.000 CITY TREASURER					
101-253.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	171.00	925
101-253.000-801.000	NOTARY BOND LATE FEE - TREASURER	AUTO OWNERS INSURANCE	NOTARY BOND LATE FEE - TREASURER	15.00	109053
101-253.000-801.000	ACCOUNTING SERVICES - JULY 2024	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - JULY 2024	43.75	109157
101-253.000-964.000	BILL BACK FOR 30 006 222 277 11	HILLSDALE CO TREASURER	BILL BACK FOR 30 006 222 277 11	283.78	109090
Total For Dept 253.000 CITY TREASURER				513.53	
Dept 257.000 ASSESSING DEPARTMENT					
101-257.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	2,009.42	925
101-257.000-801.000	COPIER LEASES - CITY - JULY 2024	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY - JULY 2024	77.76	109065
101-257.000-850.000	MONTHLY VERIZON BILL - AUG 24	VERIZON WIRELESS	MONTHLY VERIZON BILL - AUG 24	40.01	109164
Total For Dept 257.000 ASSESSING DEPARTMENT				2,127.19	
Dept 262.000 ELECTIONS					
101-262.000-801.000	INSPECTOR PAY	BARBARA ANN DENNIS	ELECTION INSPECTOR PAY	175.50	109054
101-262.000-801.000	ELECTION INSPECTOR PAY	CATHY KELEMEN	ELECTION INSPECTOR PAY	253.50	109059
101-262.000-801.000	ELECTION INSPECTOR PAY	DEBRA S. REISTER	ELECTION INSPECTOR PAY	253.50	109066
101-262.000-801.000	ELECTION INSPECTOR PAY CHAIR	ELIZABETH WILDS	ELECTION INSPECTOR PAY CHAIR	317.50	109073
101-262.000-801.000	INSPECTOR PAY	HILARY PLUMMER	ELECTION INSPECTOR PAY CHAIR	343.50	109088
101-262.000-801.000	ELECTION PAY	JULIE GAMES	ELECTION INSPECTOR PAY	265.50	109099
101-262.000-801.000	ELECTION INSPECTOR PAY	KELLIE HENDERSHOT	ELECTION INSPECTOR PAY	292.50	109101
101-262.000-801.000	ELECTION INSPECTOR WAGES	KRISTINE A. PRINCE	ELECTION INSPECTOR WAGES	253.50	109104
101-262.000-801.000	INSPECTOR PAY	LINDA POTTER	ELECTION INSPECTOR PAY	247.00	109110
101-262.000-801.000	ELECTION INSPECTOR PAY	MARCIA WEYER	ELECTION INSPECTOR PAY	253.50	109113

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 262.000 ELECTIONS					
101-262.000-801.000	ELECTION PAY	MARIA ANSETT	ELECTION INSPECTOR PAY	253.50	109114
101-262.000-801.000	ELECTION INSPECTOR WAGES	MARTIN GAMES	ELECTION INSPECTOR WAGES	214.50	109115
101-262.000-801.000	ELECTION INSPECTOR WAGES	MIKE PRINCE	ELECTION INSPECTOR WAGES	253.50	109123
101-262.000-801.000	ELECTION INSPECTOR PAY	RONALD M. GROSSHEIM SR	ELECTION INSPECTOR PAY	156.00	109140
101-262.000-801.000	INSPECTOR PAY	ROY GLEN BODINUS	ELECTION INSPECTOR PAY	253.50	109142
101-262.000-801.000	INSPECTOR PAY	SHARON DRAPER	ELECTION INSPECTOR PAY	286.00	109147
101-262.000-801.000	INSPECTOR PAY	SUSAN BILLINGS	ELECTION INSPECTOR PAY	253.50	109154
101-262.000-801.000	ELECTION INSPECTOR PAY	SUSAN L. BURNS	ELECTION INSPECTOR PAY	156.00	109155
101-262.000-801.000	ELECTION INSPECTOR PAY	TERESA M. DYE	ELECTION INSPECTOR PAY	253.50	109156
101-262.000-801.000	ELECTION INSPECTOR PAY	TONYA MCCALLISTER	ELECTION INSPECTOR PAY CHAIR	317.50	109158
101-262.000-956.200	INSPECTOR LUNCH/DINNER	HILLSDALE FILLING STATION	ELECTION INSPECTOR FOOD	539.96	109091
Total For Dept 262.000 ELECTIONS				5,592.96	
Dept 265.000 BUILDING AND GROUNDS					
101-265.000-726.000	COPIER PAPER, BAGS, GLADE SPRAY	CURRENT OFFICE SOLUTIONS	STAPLES, COPIER PAPER, BAGS. RUB BANDS	284.24	109065
101-265.000-726.000	MONITOR, CONDENSATE PUMP AND LIG	GELZER HJ & SON INC	MONITOR, CONDENSATE PUMP AND LIGHT BULE	131.47	109082
101-265.000-726.000	WATER - CITY HALL	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	20.00	109087
101-265.000-801.000	BUILDINGS AND GROUNDS	BILL'S LAWN CARE, LLC	CITY WIDE MOWING CONTRACT 2024-2025	610.00	109057
101-265.000-801.000	MATS FOR CITY HALL	CINTAS CORPORATION	MATS FOR CITY HALL	15.74	109060
101-265.000-801.000	MOP & BUFF DISPATCH - JULY 2024	EAST 2 WEST ENTERPRISES, I	MOP & BUFF DISPATCH - JULY 2024	40.00	109071
101-265.000-801.000	CITY HALL CLEANING - JULY 2024	EAST 2 WEST ENTERPRISES, I	CITY HALL CLEANING - JULY 2024	675.00	109071
101-265.000-801.000	QUARTERLY ELEVATOR MAINTENANCE	SCHINDLER ELEVATOR CORPOR	QUARTERLY ELEVATOR MAINTENANCE	735.48	109146
101-265.000-850.000	TELEPHONE - CITY HALL	ACD.NET	TELEPHONE - CITY HALL	193.88	109048
101-265.000-850.000	OOMA FAXING EQUIP AUG 24	OOMA, INC.	OOMA FAXING EQUIP AUG 24	129.36	109129
101-265.000-957.000	SPECIAL ASSESSMENT - 101 WESTWOO	CITY OF HILLSDALE	SPECIAL ASSESSMENT - 101 WESTWOOD ST	5,000.00	109061
101-265.000-957.000	SPECIAL ASSESSMENT - 149 WATERWO	CITY OF HILLSDALE	SPECIAL ASSESSMENT - 149 WATERWORKS DR	5,000.00	109061
101-265.000-957.000	SPECIAL ASSESSMENT - 95 W ST JOE	CITY OF HILLSDALE	SPECIAL ASSESSMENT - 95 W ST JOE ST	3,800.00	109061
101-265.000-957.000	SPECIAL ASSESSMENT - 170 E BACON	CITY OF HILLSDALE	SPECIAL ASSESSMENT - 170 E BACON ST	3,000.00	109061
101-265.000-957.000	SPECIAL ASSESSMENT - 9 BARNARD S	CITY OF HILLSDALE	SPECIAL ASSESSMENT - 9 BARNARD ST	1,500.00	109061
101-265.000-957.000	SPECIAL ASSESSMENT - 250 GRISWOL	CITY OF HILLSDALE	SPECIAL ASSESSMENT - 250 GRISWOLD ST	2,500.00	109061
Total For Dept 265.000 BUILDING AND GROUNDS				23,635.17	
Dept 301.000 POLICE DEPARTMENT					
101-301.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	27,517.50	925
101-301.000-726.000	CITY HALL SUPPLIES - MAT	AMAZON CAPITAL SERVICES, I	SUPPLIES FOR CITY HALL, DPS AND LIBRARY	49.99	109050
101-301.000-726.000	PILOT G2 GEL ROLLER PENS QTY 60	AMAZON CAPITAL SERVICES, I	PILOT G2 GEL ROLLER PENS QTY 60	60.60	109050
101-301.000-740.301	FUEL & LUBRICANTS - POLICE	WATKINS TRANSPORT INC	FUEL FOR POLICE FOR JULY 2024	2,476.91	109167
101-301.000-742.000	2 S/S PDU SHIRTS FOR OFF. ZIMMER	GALLS, LLC	2 S/S PDU SHIRTS FOR OFF. ZIMMERMAN	140.27	109079
101-301.000-742.000	1 S/S PDU SHIRT FOR RESERVE HARO	GALLS, LLC	1 S/S PDU SHIRT FOR RESERVE HAROLD JENF	75.17	109079
101-301.000-801.000	COPIER LEASES - CITY - JULY 2024	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY - JULY 2024	25.30	109065
101-301.000-801.000	TRU PERSON LOOK UP FOR JULY 2024	TRANSUNION RISK AND ALTERN	TRU PERSON LOOK UP FOR JULY 2024	75.00	109159
101-301.000-930.000	OIL CHANGE AND TIRE PLUG IN UNIT	FRANK BECK CHEVROLET CO.	OIL CHANGE AND TIRE PLUG IN UNIT 2-9	78.96	109078
101-301.000-930.000	OIL CHANGE AND TIRE ROTATION FOR	PARNEY'S CAR CARE, LLC	OIL CHANGE AND TIRE ROTATION FOR UNIT 2	46.00	109130
Total For Dept 301.000 POLICE DEPARTMENT				30,545.70	
Dept 336.000 FIRE DEPARTMENT					
101-336.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	7,695.49	925
101-336.000-740.000	FUEL FOR FIRE FOR JULY 2024	WATKINS TRANSPORT INC	FUEL FOR FIRE FOR JULY 2024	734.90	109167
101-336.000-742.000	BRASS NAME PLATES FOR HALLECK AN	GALLS, LLC	BRASS NAME PLATES FOR HALLECK AND BURKE	64.53	109079
101-336.000-930.000	ENG. 332 INJECTOR HARNESS, GASKE	WATSON DIESEL SERVICE COME	ENG. 332 INJECTOR HARNESS, GASKETS, CRF	6,792.53	109168
Total For Dept 336.000 FIRE DEPARTMENT				15,287.45	
Dept 441.000 PUBLIC SERVICES DEPARTMENT					

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
101-441.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,939.39	925
101-441.000-726.000	SUPPLIES	AMAZON CAPITAL SERVICES, I	SUPPLIES FOR CITY HALL, DPS AND LIBRARY	409.73	109050
101-441.000-726.000	FIRST AID SUPPLIES	CINTAS CORPORATION	FIRST AID SUPPLIES	121.08	109060
101-441.000-726.000	WATER - 149 WATERWORKS	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	20.00	109087
101-441.000-726.000	TRIM FOR DPS OFFICE	HOME DEPOT	TRIM FOR DPS OFFICE	59.92	109093
101-441.000-726.000	SUPPLIES FOR DPS	KSS ENTERPRISES	HAND SOAP, STRONG BOWL CLEANER AND PAPER	388.40	109105
101-441.000-742.000	UNIFORMS FOR DPS	CINTAS CORPORATION	MATS, UNIFORMS AND RAGS FOR DPS	270.83	109060
101-441.000-742.000	UNIFORMS FOR DPS	CINTAS CORPORATION	MATS, UNIFORMS AND RAGS FOR DPS	1.54	109060
101-441.000-801.000	PUBLIC SERVICES	BILL'S LAWN CARE, LLC	CITY WIDE MOWING CONTRACT 2024-2025	175.00	109057
101-441.000-801.000	MATS FOR DPS	CINTAS CORPORATION	MATS, UNIFORMS AND RAGS FOR DPS	37.26	109060
101-441.000-801.000	MATS FOR DPS	CINTAS CORPORATION	MATS, UNIFORMS AND RAGS FOR DPS	37.26	109060
101-441.000-801.000	COPIER LEASES - CITY - JULY 2024	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY - JULY 2024	221.20	109065
101-441.000-850.000	MONTHLY VERIZON BILL - AUG 24	VERIZON WIRELESS	MONTHLY VERIZON BILL - AUG 24	45.85	109164
101-441.000-955.441	BOOT ALLOWANCE - LEWIS DINGESS	LEWIS DINGESS	BOOT ALLOWANCE - LEWIS DINGESS	42.36	109109
101-441.000-955.588	ERVIN YORK CDL TESTING	ERVIN YORK	ERVIN YORK CDL TESTING	150.00	109075
101-441.000-955.588	ACCT# 800499873 - D.WHALEY	JONESVILLE HEALTH CARE PLI	ACCT# 800499873 - D.WHALEY	100.00	109098
101-441.000-955.588	ERVIN YORK PREVENTIVE ESTAB AND	JONESVILLE HEALTH CARE PLI	LAB TEST FOR ERVIN YORK AND SANDRA LADI	115.00	109098
101-441.000-956.000	IMSA TRAINING FOR LEWIS	MICH SECTION IMSA	IMSA TRAINING FOR LEWIS	390.00	109121
Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT				4,524.82	
Dept 447.000 ENGINEERING SERVICES					
101-447.000-801.000	COPIER LEASES - CITY - JULY 2024	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY - JULY 2024	77.75	109065
Total For Dept 447.000 ENGINEERING SERVICES				77.75	
Dept 567.000 CEMETERIES					
101-567.000-726.000	CEMETERY BASE FOR LV HOCKENSMITH	BECKER & SCRIVENS CONCRET	CEMETERY BASE FOR LV HOCKENSMITH	66.29	109056
101-567.000-801.000	PORTA JOHN RENTALS FOR JULY	LAPEW SANITATION - THOMAS	PORTA JOHN RENTALS FOR JULY	110.00	109106
Total For Dept 567.000 CEMETERIES				176.29	
Dept 571.000 PARKING LOTS					
101-571.000-801.000	PARKING LOTS	BILL'S LAWN CARE, LLC	CITY WIDE MOWING CONTRACT 2024-2025	1,365.00	109057
Total For Dept 571.000 PARKING LOTS				1,365.00	
Dept 595.000 AIRPORT					
101-595.000-726.000	GRASS KILLER, SPECTRACIDE	FAMILY FARM & HOME	GRASS KILLER, SPECTRACIDE	105.49	109077
101-595.000-726.000	ADHESIVE	GELZER HJ & SON INC	ADHESIVE	12.79	109082
101-595.000-726.000	STEPLADDER FOR FUEL TRUCK	GELZER HJ & SON INC	STEPLADDER FOR FUEL TRUCK	99.99	109082
101-595.000-726.000	PARTS FOR FLAIL MOWER	GREENMARK EQUIPMENT	PARTS FOR FLAIL MOWER	1,147.99	109084
101-595.000-726.000	WATER - AIRPORT	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	5.00	109087
101-595.000-740.000	DIESEL FUEL FOR TRACTOR	BRINER OIL CO, INC	DIESEL FUEL FOR TRACTOR	574.09	109058
101-595.000-801.000	AWOS CONTRACT - APRIL - JUNE 202	STATE OF MICHIGAN	AWOS CONTRACT - APRIL - JUNE 2024	492.38	109151
101-595.000-850.000	TELEPHONE - AIRPORT	ACD.NET	TELEPHONE - AIRPORT	96.94	109048
101-595.000-930.000	TREE REMOVAL - AIRPORT	LONSBERY, JEFFREY	TREE REMOVAL - AIRPORT	700.00	109063
101-595.000-930.000	PARTS FOR TRACTOR WINDSHIELD	GELZER HJ & SON INC	PARTS FOR TRACTOR WINDSHIELD	1.65	109082
101-595.000-930.000	COVER, CLAMP - LIGHT REPAIRS	GELZER HJ & SON INC	COVER, CLAMP - LIGHT REPAIRS, PART FOR	21.47	109082
101-595.000-930.000	PARTS FOR WINDSHIELD ON JOHN DE	GREENMARK EQUIPMENT	PARTS FOR WINDSHIELD ON JOHN DEERE	63.28	109084
101-595.000-930.000	PARTS & REPAIRS FOR BRUSH TRACTO	GREENMARK EQUIPMENT	PARTS & REPAIRS FOR BRUSH TRACTOR	1,740.33	109084
101-595.000-930.000	DOOR FOR JOHN DEERE TRACTOR	GREENMARK EQUIPMENT	DOOR FOR JOHN DEERE TRACTOR	623.73	109084
101-595.000-930.000	VALVE FOR CREW CAR	PERFORMANCE AUTOMOTIVE	VALVE FOR CREW CAR	43.26	109131
Total For Dept 595.000 AIRPORT				5,728.39	
Dept 701.000 PLANNING DEPARTMENT					
101-701.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,397.50	925

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 08/15/2024 - 08/15/2024  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 701.000 PLANNING DEPARTMENT					
101-701.000-801.000	COPIER LEASES - CITY - JULY 2024	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY - JULY 2024	77.75	109065
101-701.000-801.000	2023 ROAD DIET TRAFFIC STUDY	WADE TRIM ASSOCIATES INC	2023 ROAD DIET TRAFFIC STUDY	137.50	109165
101-701.000-801.000	2023 ROAD DIET M-99 TRAFFIC STUD	WADE TRIM ASSOCIATES INC	2023 ROAD DIET M-99 TRAFFIC STUDY	1,350.55	109165
Total For Dept 701.000 PLANNING DEPARTMENT				2,963.30	
Dept 756.000 PARKS					
101-756.000-726.000	SUPPLIES FOR PARKS	KSS ENTERPRISES	HAND SOAP, STRONG BOWL CLEANER AND PAPE	220.65	109105
101-756.000-726.000	12 BARRELS FOR PARKS	KAREN POWERS	12 BARRELS FOR PARKS	180.00	109135
101-756.000-726.000	4 PICNIC TABLES AND MOUNTS FOR P	TREETOP PRODUCTS, INC.	4 PICNIC TABLES AND MOUNTS FOR PARKS	3,687.43	109160
101-756.000-801.000	PARKS	BILL'S LAWN CARE, LLC	CITY WIDE MOWING CONTRACT 2024-2025	10,152.00	109057
101-756.000-801.000	PORTA JOHN RENTALS FOR JULY	LAPEW SANITATION - THOMAS	PORTA JOHN RENTALS FOR JULY	2,105.00	109106
101-756.000-801.000	SANDY BEACH URINAL REPAIRS	RYAN & BRADSHAW, INC.	SANDY BEACH URINAL REPAIRS	162.00	109144
Total For Dept 756.000 PARKS				16,507.08	
Total For Fund 101 GENERAL FUND				133,002.69	
Fund 202 MAJOR ST./TRUNKLINE FUND					
Dept 444.000 SIDEWALKS					
202-444.000-801.000	S WEST ST	DRY MAR TRUCKING & DIRTWOF	GRISWOLD ST AND S WEST ST	1,805.00	109070
202-444.000-801.000	MANNING AND FAYETTE SIDEWALK	DRY MAR TRUCKING & DIRTWOF	MANNING AND FAYETTE SIDEWALK	1,500.00	109070
Total For Dept 444.000 SIDEWALKS				3,305.00	
Dept 450.000 STREET SURFACE					
202-450.000-726.000	HOT PATCH FOR MAJORS	GERKEN MATERIAL, INC	HOT PATCH FOR MAJORS AND LOCALS	63.00	109083
202-450.000-726.000	MAJOR HOT PATCH	GERKEN MATERIAL, INC	HOT PATCH FOR LOCAL/MAJORS	76.00	109083
202-450.000-726.000	HOT PATCH FOR MAJORS	GERKEN MATERIAL, INC	HOT PATCH FOR MAJOR/LOCALS	82.50	109083
Total For Dept 450.000 STREET SURFACE				221.50	
Dept 460.000 R.O.W. MAINTENANCE					
202-460.000-801.000	MAJOR STREETS	BILL'S LAWN CARE, LLC	CITY WIDE MOWING CONTRACT 2024-2025	965.00	109057
Total For Dept 460.000 R.O.W. MAINTENANCE				965.00	
Dept 460.500 TRUNKLINE R.O.W. MAINTENANCE					
202-460.500-801.000	HIGHWAY	BILL'S LAWN CARE, LLC	CITY WIDE MOWING CONTRACT 2024-2025	392.00	109057
Total For Dept 460.500 TRUNKLINE R.O.W. MAINTENANCE				392.00	
Dept 480.000 DRAINAGE					
202-480.000-801.000	BIENNIAL BRIDGE INSPECTION 2024	ROWE PROFESSIONAL SERVICES	BIENNIAL BRIDGE INSPECTION 2024	950.00	109141
Total For Dept 480.000 DRAINAGE				950.00	
Dept 490.000 TRAFFIC					
202-490.000-726.000	AURA EXT FOR WAYFINDING SIGNS	GELZER HJ & SON INC	AURA EXT FOR WAYFINDING SIGNS	88.99	109082
202-490.000-726.000	PRIMER FOR WAYFINDING SIGNS	GELZER HJ & SON INC	PRIMER FOR WAYFINDING SIGNS	38.99	109082
202-490.000-726.000	PAINT SUPPLIES FOR WAYFINDING SI	GELZER HJ & SON INC	PAINT SUPPLIES FOR WAYFINDING SIGNS	23.72	109082
Total For Dept 490.000 TRAFFIC				151.70	
Total For Fund 202 MAJOR ST./TRUNKLINE FUND				5,985.20	
Fund 203 LOCAL STREET FUND					
Dept 444.000 SIDEWALKS					
203-444.000-801.000	MANNING AND FAYETTE SIDEWALK	DRY MAR TRUCKING & DIRTWOF	MANNING AND FAYETTE SIDEWALK	1,500.00	109070
Total For Dept 444.000 SIDEWALKS				1,500.00	
Dept 450.000 STREET SURFACE					

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 08/15/2024 - 08/15/2024  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 203 LOCAL STREET FUND					
Dept 450.000 STREET SURFACE					
203-450.000-726.000	CONCRETE MIX FOR WESTWOOD	GELZER HJ & SON INC	CONCRETE MIX FOR WESTWOOD	47.48	109082
203-450.000-726.000	HOT PATCH FOR LOCALS	GERKEN MATERIAL, INC	HOT PATCH FOR MAJORS AND LOCALS	105.00	109083
203-450.000-726.000	LOCAL HOT PATCH	GERKEN MATERIAL, INC	HOT PATCH FOR LOCAL/MAJORS	229.52	109083
203-450.000-726.000	HOT PATCH FOR LOCALS	GERKEN MATERIAL, INC	HOT PATCH FOR MAJOR/LOCALS	1,833.75	109083
Total For Dept 450.000 STREET SURFACE				2,215.75	
Dept 460.000 R.O.W. MAINTENANCE					
203-460.000-801.000	LOCAL STREETS	BILL'S LAWN CARE, LLC	CITY WIDE MOWING CONTRACT 2024-2025	835.00	109057
203-460.000-801.000	GRISWOLD ST	DRY MAR TRUCKING & DIRTWOF	GRISWOLD ST AND S WEST ST	495.00	109070
Total For Dept 460.000 R.O.W. MAINTENANCE				1,330.00	
Total For Fund 203 LOCAL STREET FUND				5,045.75	
Fund 204 MUNICIPAL STREET FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
204-175.000-964.000	BILL BACK FOR 30 006 222 277 11	HILLSDALE CO TREASURER	BILL BACK FOR 30 006 222 277 11	128.76	109090
Total For Dept 175.000 ADMINISTRATIVE SERVICES				128.76	
Total For Fund 204 MUNICIPAL STREET FUND				128.76	
Fund 208 RECREATION FUND					
Dept 000.000					
208-000.000-263.000	SALES TAX - JULY 2024	STATE OF MICHIGAN	SALES TAX - JULY 2024	150.07	650
208-000.000-653.001	BASEBALL REFUND	DENICE KNIGHT	BASEBALL REFUND	60.00	109068
208-000.000-692.000	SALES TAX - JULY 2024	STATE OF MICHIGAN	SALES TAX - JULY 2024	(0.75)	650
Total For Dept 000.000				209.32	
Dept 751.000 RECREATION DEPARTMENT					
208-751.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,541.50	925
208-751.000-726.000	COACH PITCH & T-BALL MEDALS & TR	COUNTRY SIDE TROPHIES	COACH PITCH & T-BALL MEDALS & TROPHIES	784.00	109064
208-751.000-726.006	HOTDOGS, BUNS BEACH CONCESSIONS	HILLSDALE MARKET HOUSE, I	HOTDOGS, BUNS BEACH CONCESSIONS	14.35	109092
208-751.000-726.006	CONDIMENTS, TRASH BAGS BEACH CON	HILLSDALE MARKET HOUSE, I	CONDIMENTS, TRASH BAGS BEACH CONCESSION	17.17	109092
208-751.000-726.006	PINESOL, WATER, BUNS, POP	HILLSDALE MARKET HOUSE, I	PINESOL, WATER, BUNS, POP	51.51	109092
208-751.000-726.006	KETCHUP, DISH SOAP, BLEACH, TOIL	HILLSDALE MARKET HOUSE, I	KETCHUP, DISH SOAP, BLEACH, TOILET BOWI	23.12	109092
208-751.000-726.006	HOTDOGS, BUNS	HILLSDALE MARKET HOUSE, I	HOTDOGS, BUNS	35.54	109092
208-751.000-801.008	VOLLEYBALL SUPERVISOR- SET UP/TE	ELIZABETH GENEVIE BOLENBA	VOLLEYBALL SUPERVISOR- SET UP/TEAR DOWN	600.00	109072
208-751.000-801.008	COACH PITCH UMPIRING	LARRY OWENS	COACH PITCH UMPIRING	40.00	109108
Total For Dept 751.000 RECREATION DEPARTMENT				3,107.19	
Total For Fund 208 RECREATION FUND				3,316.51	
Fund 247 TAX INCREMENT FINANCE ATH.					
Dept 900.000 CAPITAL OUTLAY					
247-900.000-801.000-215004	WEED CONTROL APPLICATIONS	HOOP LAWN & SNOW, LLC	WEED CONTROL IN TIFA DISTRICT	400.00	109094
247-900.000-930.000	REPAIRS & MAINTENANCE	GRIFFITHS MECHANICAL CONTF	DAWN THEATER MAINTENANCE	482.75	109085
247-900.000-930.000	REPAIRS & MAINTENANCE	GRIFFITHS MECHANICAL CONTF	DAWN THEATER MAINTENANCE	129.00	109085
247-900.000-930.000	REPAIRS & MAINTENANCE	RYAN & BRADSHAW, INC.	DAWN THEATER MAINTENANCE	108.00	109144
247-900.000-957.000	PROPERTY TAXES - 110 N BROAD ST	CITY OF HILLSDALE	PROPERTY TAXES - 110 N BROAD ST	11,808.39	109061
Total For Dept 900.000 CAPITAL OUTLAY				12,928.14	
Total For Fund 247 TAX INCREMENT FINANCE ATH.				12,928.14	
Fund 265 DRUG FORFEITURE/GRANT FUND					
Dept 301.000 POLICE DEPARTMENT					

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 08/15/2024 - 08/15/2024  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 265 DRUG FORFEITURE/GRANT FUND					
Dept 301.000 POLICE DEPARTMENT					
265-301.000-801.000	10% OF DRUG FORFEITURE FUNDS SEI	HILLSDALE CO PROSECUTING	10% OF DRUG FORFEITURE FUNDS SEIZED CN	68.70	109089
Total For Dept 301.000 POLICE DEPARTMENT				68.70	
Total For Fund 265 DRUG FORFEITURE/GRANT FUND				68.70	
Fund 271 LIBRARY FUND					
Dept 790.000 LIBRARY					
271-790.000-726.000	BLANK CUSTOMIZABLE NAME TAGS	AMAZON CAPITAL SERVICES,	1BLANK CUSTOMIZABLE NAME TAGS	15.49	109050
271-790.000-801.000	COPIER LEASE & PRINTS	CURRENT OFFICE SOLUTIONS	COPIER LEASE & PRINTS	166.44	109065
271-790.000-801.000	CLEANING FOYER & BATHROOMS 10 TI	EAST 2 WEST ENTERPRISES,	1CLEANING FOYER & BATHROOMS 10 TIMES	490.00	109071
271-790.000-801.000	MONTHLY WATER COOLER RENTAL	TRI-COUNTY WATER CONDITION	MONTHLY WATER COOLER RENTAL	12.00	109161
271-790.000-801.000	23-24 FINAL STATE AID	WOODLANDS LIBRARY COOPERA	123-24 FINAL STATE AID	2,985.13	109170
271-790.000-802.000	ANNUAL MERIT INTERNET BILL 24/25	MERIT NETWORK INC	ANNUAL MERIT INTERNET BILL 24/25	558.60	109119
271-790.000-802.000	SONIT NET ADMIN JULY 2024	SONIT SYSTEMS, LLC	SONIT NET ADMIN JULY 2024	57.50	109148
271-790.000-850.000	TELEPHONE - LIBRARY	ACD.NET	TELEPHONE - LIBRARY	48.47	109048
271-790.000-850.000	OOMA FAXING EQUIP AUG 24	OOMA, INC.	OOMA FAXING EQUIP AUG 24	64.68	109129
271-790.000-930.000	LIBRARY REPAIRS - LIGHTS	AMAZON CAPITAL SERVICES,	1SUPPLIES FOR CITY HALL, DPS AND LIBRARY	38.98	109050
271-790.000-964.000	BILL BACK FOR 30 08 032 400 007	HILLSDALE CO TREASURER	BILL BACK FOR 30 08 032 400 007 32 6 2	13.51	109090
271-790.000-964.000	BILL BACK FOR 30 006 222 277 11	HILLSDALE CO TREASURER	BILL BACK FOR 30 006 222 277 11	20.92	109090
271-790.000-982.000	BOOKS - JULY24 ADULT	INGRAM LIBRARY SERVICES	BOOKS - JULY24 ADULT	29.85	109096
271-790.000-982.000	BOOKS - AUG24 FICTION	INGRAM LIBRARY SERVICES	BOOKS - AUG24 FICTION	98.25	109096
271-790.000-982.000	BOOKS - APRIL24 ADULT	INGRAM LIBRARY SERVICES	BOOKS - APRIL24 ADULT	18.64	109096
271-790.000-982.000	BOOKS - AUG24 ADULT	INGRAM LIBRARY SERVICES	BOOKS - AUG24 ADULT	37.17	109096
271-790.000-982.000	BOOKS - JULY24 ADULT	INGRAM LIBRARY SERVICES	BOOKS - JULY24 ADULT	99.71	109096
271-790.000-982.000	BOOKS - AUG24 ADULT	INGRAM LIBRARY SERVICES	BOOKS - AUG24 ADULT	131.35	109096
271-790.000-982.000	BOOKS - AUG24 ADULT	INGRAM LIBRARY SERVICES	BOOKS - AUG24 ADULT	23.00	109096
271-790.000-982.001	LADD DONATION BOOKS	INGRAM LIBRARY SERVICES	LADD DONATION BOOKS	265.86	109096
271-790.000-982.001	LADD DONATION BOOKS	INGRAM LIBRARY SERVICES	LADD DONATION BOOKS	202.85	109096
271-790.000-982.001	LADD DONATION BOOKS	INGRAM LIBRARY SERVICES	LADD DONATION BOOKS	11.32	109096
Total For Dept 790.000 LIBRARY				5,389.72	
Dept 792.000 LIBRARY - CHILDREN'S AREA					
271-792.000-982.000	CHARLIE & CF BOOKS FOR THE SAUK	AMAZON CAPITAL SERVICES,	1CHARLIE & CF BOOKS FOR THE SAUK	28.15	109050
271-792.000-982.000	BOOKS - AUG24 CHILD	INGRAM LIBRARY SERVICES	BOOKS - AUG24 CHILD	38.89	109096
271-792.000-982.000	BOOKS - JULY24 CHILD	INGRAM LIBRARY SERVICES	BOOKS - JULY24 CHILD	38.38	109096
271-792.000-982.000	BOOKS - AUG24 CHILD	INGRAM LIBRARY SERVICES	BOOKS - AUG24 CHILD	36.66	109096
Total For Dept 792.000 LIBRARY - CHILDREN'S AREA				142.08	
Total For Fund 271 LIBRARY FUND				5,531.80	
Fund 408 FIELDS OF DREAMS					
Dept 751.000 RECREATION DEPARTMENT					
408-751.000-801.000	PORTA JOHN RENTALS FOR FOD	LAPEW SANITATION - THOMAS	PORTA JOHN RENTALS FOR FOD	1,110.00	109106
408-751.000-801.000	SEWAGE PUMPS FOR FOD	SAXTON SERVICES LLC	SEWAGE PUMPS FOR FOD	5,176.08	109145
Total For Dept 751.000 RECREATION DEPARTMENT				6,286.08	
Total For Fund 408 FIELDS OF DREAMS				6,286.08	
Fund 481 AIRPORT IMPROVEMENT FUND					
Dept 000.000					
481-000.000-263.000	SALES TAX - JULY 2024	STATE OF MICHIGAN	SALES TAX - JULY 2024	1,134.35	650
481-000.000-687.300	SALES TAX - JULY 2024	STATE OF MICHIGAN	SALES TAX - JULY 2024	(5.67)	650
Total For Dept 000.000				1,128.68	



GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 481 AIRPORT IMPROVEMENT FUND					
Dept 900.000 CAPITAL OUTLAY					
481-900.000-740.295	JET A FUEL	AVFUEL CORP	JET A FUEL	24,315.72	924
481-900.000-970.000-215041	PAINT,BRUSHES - HANGAR RENOVATIO	GELZER HJ & SON INC	PAINT,BRUSHES - HANGAR RENOVATION	207.94	109082
481-900.000-970.000-215041	PARTS FOR HANGAR RENOVATION	GELZER HJ & SON INC	PARTS FOR HANGAR RENOVATION	17.68	109082
481-900.000-970.000-215041	CAULK,KNIFE,PAINTER TOOL - HANGA	GELZER HJ & SON INC	CAULK,KNIFE,PAINTER TOOL - HANGAR RENOV	37.55	109082
481-900.000-970.000-215041	BRACKET, GLOVES - HANAGAR RENOVA	GELZER HJ & SON INC	BRACKET, GLOVES - HANAGAR RENOVATIONS	59.97	109082
481-900.000-970.000-215041	SAW BLADE - HANGAR RENOVATIONS	GELZER HJ & SON INC	SAW BLADE - HANGAR RENOVATIONS	35.99	109082
481-900.000-970.000-215041	PARTS - HANGAR RENOVATIONS	GELZER HJ & SON INC	COVER, CLAMP - LIGHT REPAIRS, PART FOR	13.28	109082
481-900.000-970.000-215041	LIFT RENTAL - HANGAR RENOVATION	SPRATT'S TRADING POST INC	LIFT RENTAL - HANGAR RENOVATION	900.00	109149
Total For Dept 900.000 CAPITAL OUTLAY				25,588.13	
Total For Fund 481 AIRPORT IMPROVEMENT FUND				26,716.81	
Fund 582 ELECTRIC FUND					
Dept 000.000					
582-000.000-110.000	RED MARKING PAINT	POWER LINE SUPPLY	MARKING PAINT	395.40	109134
582-000.000-110.000	INSULATOR DEADEND POLYMER - 15KV	POWER LINE SUPPLY	INVENTORY REPLENISHMENT	2,271.24	109134
582-000.000-110.000	SLIP FIT COUPLING - 2"	POWER LINE SUPPLY	INVENTORY	190.22	109134
582-000.000-110.000	PREPARATION KITS	POWER LINE SUPPLY	INVENTORY	310.84	109134
582-000.000-110.000	SOCKET - 13 TERMINAL WITH T	POWER LINE SUPPLY	INVENTORY	1,998.57	109134
582-000.000-110.000	CROSSARM WOOD BRACE - STAND	POWER LINE SUPPLY	INVENTORY	1,848.80	109134
582-000.000-110.000	CURRENT TRANSFORMER - 5KV 2	POWER LINE SUPPLY	INVENTORY	4,716.00	109134
582-000.000-110.000	FUSE LINK - 3 AMP T	POWER LINE SUPPLY	INVENTORY	7,472.15	109134
582-000.000-110.000	WIRE - #2 TRIPLEX (CONCH) 500' H	RESOCO	WIRE INVENTORY	1,560.00	109138
582-000.000-158.000-191006	INDUSTRIAL SWITCHGEAR ENGINEERIN	SSEO, INC.	INDUSTRIAL SWITCHGEAR ENGINEERING	286.00	109150
582-000.000-202.100	ROUND	GAVITT, CONNIE W	UB refund for account: 030400	52.28	109081
582-000.000-202.100	4CCH	GRIPMAN, RICK	UB refund for account: 010087	155.00	109086
582-000.000-202.100	4ENBK1	KEISER, ASHLEY N	UB refund for account: 021701	69.00	109100
582-000.000-202.100	4ENBK1	KINGSLEY, ASHLEY M	UB refund for account: 009869	121.00	109103
582-000.000-202.100	4ENBK1	LOESCHER, KAYLA A	UB refund for account: 009993	46.18	109111
582-000.000-202.100	4TAX	MDHHS	UB refund for account: 026595	33.15	109117
582-000.000-202.100	6ENBK1	NCCE	UB refund for account: 012702	29.44	109125
582-000.000-202.100	4ENBK1	OATES, ALEXIS J	UB refund for account: 026595	400.00	109127
582-000.000-202.100	6ENBK1	WATSON TRADING COMPANY	UB refund for account: 012519	917.93	109169
582-000.000-249.100	OPERATION ROUND-UP - JULY 2024	COMMUNITY ACTION AGENCY	OPERATION ROUND-UP - JULY 2024	2,670.95	109062
582-000.000-249.100	LIEAD-6099 JULY 21024 P.A. 95	LARA - MI PUBLIC SERVICE (	LIEAD-6099 JULY 21024 P.A. 95	5,378.95	109107
582-000.000-263.000	SALES TAX - JULY 2024	STATE OF MICHIGAN	SALES TAX - JULY 2024	38,097.07	650
582-000.000-692.200	SALES TAX - JULY 2024	STATE OF MICHIGAN	SALES TAX - JULY 2024	(242.49)	650
Total For Dept 000.000				68,777.68	
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	19,404.70	925
582-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	43.25	109050
582-175.000-726.000	#10 WINDOW WHITE ENVELOPES W/BP	ARROW SWIFT PRINTING	#10 WINDOW WHITE ENVELOPES W/BPU LOGO	435.30	109052
582-175.000-726.000	COPIES/CONTRACT BILLING - JULY	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - JULY 2024	117.23	109065
582-175.000-801.000	TELEPHONE/FIBER - 45 MONROE STRE	ACD.NET	TELEPHONE/FIBER - 45 MONROE STREET	24.23	109048
582-175.000-801.000	MOWING JUNE	BAXTER LAWN AND SNOW SERV	MOWING JUNE	830.00	109055
582-175.000-801.000	MOWING JULY	BAXTER LAWN AND SNOW SERV	MOWING JULY	1,037.50	109055
582-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	2.50	109060
582-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	2.50	109060
582-175.000-801.000	COPIES/CONTRACT BILLING - JULY	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - JULY 2024	179.60	109065
582-175.000-801.000	PRINTING/POSTAGE AND HANDLING -	DELAWARE SYSTEMS	PRINTING/POSTAGE AND HANDLING - JULY 20	1,476.25	109067
582-175.000-801.000	BPU CLEANING - JULY 2024	EAST 2 WEST ENTERPRISES, I	BPU CLEANING - JULY 2024	240.00	109071
582-175.000-801.000	BPU BOARD MEETING PER DIEM - E.	ERIC POTES	BPU BOARD MEETING PER DIEM - E. POTES	12.50	109074

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 08/15/2024 - 08/15/2024  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 582 ELECTRIC FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-801.000	CLEAN UP BEDS, INSTALL FABRIC & HOOP LAWN & SNOW, LLC	CLEAN UP BEDS, INSTALL FABRIC & STONE,		1,812.50	109094
582-175.000-801.000	BPU BOARD MEETING PER DIEM - J. JEREMIAH JASON HODSHIRE	BPU BOARD MEETING PER DIEM - J. HODSHIF		12.50	109097
582-175.000-801.000	WEB ACCESS/UTILITY EXCHANGE - JULY 2024	WEB ACCESS/UTILITY EXCHANGE - JULY 2024		80.12	109128
582-175.000-801.000	COMMISSION PAID FOR COLLECTIONS ONLINE INFORMATION SERVICE	COMMISSION PAID FOR COLLECTIONS JULY 2024		28.35	109128
582-175.000-801.000	BPU BOARD MEETING PER DIEM - P. PETER MICHAEL BECKER	BPU BOARD MEETING PER DIEM - P. BECKER		12.50	109132
582-175.000-801.000	BPU BOARD MEETING PER DIEM- P. M PHILIP DAVID MCDOWELL	BPU BOARD MEETING PER DIEM- P. MCDOWELL		12.50	109133
582-175.000-801.000	POSTAGE MACHINE - SEPT 5, 2024-DEC 4, 2024	POSTAGE MACHINE - SEPT 5, 2024-DEC 4, 2024		266.98	109137
582-175.000-801.000	BPU BOARD MEETING PER DIEM - S. STEVEN WELLS	BPU BOARD MEETING PER DIEM - S. WELLS		12.50	109152
582-175.000-801.000	ACCOUNTING SERVICES - JULY 2024	ACCOUNTING SERVICES - JULY 2024		825.00	109157
582-175.000-802.000	BROTHER TN760 TONER QTY 4	AMAZON CAPITAL SERVICES, 1BROTHER TN760 TONER QTY 4		17.50	109050
582-175.000-802.000	DR760 DRUM QTY 2 AND RUBBER END CAPS	AMAZON CAPITAL SERVICES, 1DR760 DRUM QTY 2 AND RUBBER END CAPS		24.22	109050
582-175.000-802.000	ANNUAL MERIT INTERNET BILL 24/25	MERIT NETWORK INC ANNUAL MERIT INTERNET BILL 24/25		1,256.84	109119
582-175.000-802.000	SONIT NET ADMIN JULY 2024	SONIT SYSTEMS, LLC SONIT NET ADMIN JULY 2024		546.26	109148
582-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUB 8-24	MILSOFT IVR POOLED MONTHLY OUTAGE SUB 8-24		260.13	109163
582-175.000-802.000	MILSOFT DISSPATCH LICENSE UNPLUG MILSOFT	MILSOFT DISSPATCH LICENSE UNPLUGGED 8-24		350.00	109163
582-175.000-850.000	TELEPHONE - POWER PLANT	ACD.NET TELEPHONE - POWER PLANT		145.41	109048
582-175.000-850.000	TELEPHONE/FIBER - 45 MONROE STREET	ACD.NET TELEPHONE/FIBER - 45 MONROE STREET		100.00	109048
582-175.000-850.000	OOMA FAXING EQUIP AUG 24	OOMA, INC. OOMA FAXING EQUIP AUG 24		32.34	109129
582-175.000-850.000	MONTHLY VERIZON BILL - AUG 24	VERIZON WIRELESS MONTHLY VERIZON BILL - AUG 24		551.82	109164
582-175.000-880.000	COMMUNITY PROMOTION - JULY 2024	MCKIBBIN MEDIA GROUP, INC. COMMUNITY PROMOTION - JULY 2024		125.00	109116
582-175.000-920.400	503214966 - 45 MONROE	MICHIGAN GAS UTILITIES NATURAL GAS UTILITY - 45 MONROE ST		21.95	915
582-175.000-920.400	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES NATURAL GAS UTILITY - 37 MONROE		23.33	917
582-175.000-920.400	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES NATURAL GAS UTILITY - 37 MONROE GEN SET		20.85	920
582-175.000-956.000	REGULATOR TRAINING	POWER LINE SUPPLY REGULATOR TRAINING		900.00	109134
582-175.000-956.200	STAFF LUNCH - DEPUTY BUTLER FUNE	WALMART COMMUNITY CREDIT CARD CHARGES - JULY 2024		41.16	109166
Total For Dept 175.000 ADMINISTRATIVE SERVICES				31,285.32	
Dept 543.000 PRODUCTION					
582-543.000-726.000	FIRST AID SUPPLIES	CINTAS CORPORATION FIRST AID SUPPLIES		121.08	109060
Total For Dept 543.000 PRODUCTION				121.08	
Dept 544.000 DISTRIBUTION					
582-544.000-726.800	24 FT LADDER	AMERICAN COPPER AND BRASS, 24 FT LADDER		370.13	109051
582-544.000-726.800	WATER DELIVERY SERVICE	HEFFERNAN SOFT WATER SERVICE WATER DELIVERY SERVICE		8.16	109087
582-544.000-730.000	NEW ECM AND STARTER GREY F150	ADKINS AUTOMOTIVE LLC NEW ECM AND STARTER GREY F150		1,246.32	109049
582-544.000-730.000	MIRROR BRACKET LINE TRUCK	AMAZON CAPITAL SERVICES, 1MIRROR BRACKET LINE TRUCK		64.99	109050
582-544.000-730.000	STARTER GREY F150	PERFORMANCE AUTOMOTIVE STARTER GREY F150		212.99	109131
582-544.000-730.000	ANTI-FREEZE	PERFORMANCE AUTOMOTIVE ANTI-FREEZE		21.89	109131
582-544.000-740.000	FUEL - BPU - JULY 2024	WATKINS TRANSPORT INC FUEL - BPU - JULY 2024		2,062.03	109167
582-544.000-801.000	SOLAR 1222 PETERSON RD	SSOE, INC. SOLAR 1222 PETERSON RD		556.00	109150
582-544.000-801.000	CONTRACTUAL SERVICES	SUPERIOR INDUSTRIAL SALES WAREHOUSE GEN SERVICE		186.13	109153
582-544.000-801.000	GEN SERVICE OFFICE	SUPERIOR INDUSTRIAL SALES GEN SERVICE OFFICE		276.29	109153
582-544.000-930.546	SPRAYER AND TRAPS	FAMILY FARM & HOME SPRAYER AND TRAPS		34.97	109077
582-544.000-930.546	WATCH BATTERIES	GELZER HJ & SON INC WATCH BATTERIES		6.79	109082
582-544.000-930.546	LED BULBS FOR CONTROL BOARD	KENDALL ELECTRIC LED BULBS FOR CONTROL BOARD		102.84	109102
582-544.000-930.546	REPAIR FEEDER 11 BREAKER	UTILITIES INSTRUMENTATION REPAIR FEEDER 11 BREAKER		3,429.84	109162
Total For Dept 544.000 DISTRIBUTION				8,579.37	
Total For Fund 582 ELECTRIC FUND				108,763.45	
Fund 588 DIAL A RIDE					
Dept 596.000 DIAL-A-RIDE					
588-596.000-726.000	WATER - DIAL-A-RIDE	HEFFERNAN SOFT WATER SERVICE WATER DELIVERY SERVICE		15.00	109087

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 08/15/2024 - 08/15/2024  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 588 DIAL A RIDE					
Dept 596.000 DIAL-A-RIDE					
588-596.000-730.000	ECOAT CALIPER FOR 62 CORE RETURN	PERFORMANCE AUTOMOTIVE	ECOAT CALIPER FOR 62 CORE RETURN	(50.00)	109131
588-596.000-730.000	ROTOR AND GALV PADS FOR DART	PERFORMANCE AUTOMOTIVE	GALV PADS, ROTOR, RAIN WIPER FLUID	385.37	109131
588-596.000-740.000	FULL FORCE FOR DART	WATKINS TRANSPORT INC	50/50 FULL FORCE AND PRO BARREL FOR DPS	516.93	109167
588-596.000-801.000	DART	BILL'S LAWN CARE, LLC	CITY WIDE MOWING CONTRACT 2024-2025	525.00	109057
588-596.000-801.000	CONTRACTUAL SERVICES	CINTAS CORPORATION	MOP & RUG RENTALS FOR AUGUST	16.47	109060
588-596.000-920.000	507035798 - 981 DEVELOPMENT DR -	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 981 DEVELOPMENT I	44.13	914
588-596.000-955.588	SANDRA LADD PREVENTIVE ESTAB LAB	JONESVILLE HEALTH CARE	PLI LAB TEST FOR ERVIN YORK AND SANDRA LADI	100.00	109098
Total For Dept 596.000 DIAL-A-RIDE				1,552.90	
Total For Fund 588 DIAL A RIDE				1,552.90	
Fund 590 SEWER FUND					
Dept 000.000					
590-000.000-110.000	TWO ROMAC COUPLINGS 6"	ETNA SUPPLY COMPANY	TWO ROMAC COUPLINGS 6"	532.00	109076
590-000.000-202.100	SBK1	LOESCHER, KAYLA A	UB refund for account: 009993	3.82	109111
590-000.000-202.100	SCCH	NCCE	UB refund for account: 012702	10.18	109125
Total For Dept 000.000				546.00	
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	4,046.10	925
590-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	21.62	109050
590-175.000-726.000	#10 WINDOW WHITE ENVELOPES W/BP	ARROW SWIFT PRINTING	#10 WINDOW WHITE ENVELOPES W/BPU LOGO	217.65	109052
590-175.000-726.000	COPIES/CONTRACT BILLING - JULY	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - JULY 2024	58.61	109065
590-175.000-801.000	TELEPHONE/FIBER - 45 MONROE STRE	ACD.NET	TELEPHONE/FIBER - 45 MONROE STREET	12.12	109048
590-175.000-801.000	MOWING JUNE	BAXTER LAWN AND SNOW SERV	MOWING JUNE	415.00	109055
590-175.000-801.000	MOWING JULY	BAXTER LAWN AND SNOW SERV	MOWING JULY	518.75	109055
590-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	1.25	109060
590-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	1.25	109060
590-175.000-801.000	COPIES/CONTRACT BILLING - JULY	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - JULY 2024	89.80	109065
590-175.000-801.000	PRINTING/POSTAGE AND HANDLING -	DELAWARE SYSTEMS	PRINTING/POSTAGE AND HANDLING - JULY 20	738.12	109067
590-175.000-801.000	BPU CLEANING - JULY 2024	EAST 2 WEST ENTERPRISES, I	BPU CLEANING - JULY 2024	120.00	109071
590-175.000-801.000	BPU BOARD MEETING PER DIEM - E.	ERIC POTES	BPU BOARD MEETING PER DIEM - E. POTES	6.25	109074
590-175.000-801.000	CLEAN UP BEDS, INSTALL FABRIC &	HOOP LAWN & SNOW, LLC	CLEAN UP BEDS, INSTALL FABRIC & STONE,	906.25	109094
590-175.000-801.000	BPU BOARD MEETING PER DIEM - J.	JEREMIAH JASON HODSHIRE	BPU BOARD MEETING PER DIEM - J. HODSHIF	6.25	109097
590-175.000-801.000	WEB ACCESS/UTILITY EXCHANGE - JU	ONLINE INFORMATION SERVICE	WEB ACCESS/UTILITY EXCHANGE - JULY 2024	40.06	109128
590-175.000-801.000	COMMISSION PAID FOR COLLECTIONS	ONLINE INFORMATION SERVICE	COMMISSION PAID FOR COLLECTIONS JULY 20	14.17	109128
590-175.000-801.000	BPU BOARD MEETING PER DIEM - P.	PETER MICHAEL BECKER	BPU BOARD MEETING PER DIEM - P. BECKER	6.25	109132
590-175.000-801.000	BPU BOARD MEETING PER DIEM- P. M	PHILIP DAVID MCDOWELL	BPU BOARD MEETING PER DIEM- P. MCDOWELI	6.25	109133
590-175.000-801.000	POSTAGE MACHINE - SEPT 5, 2024-D	QUADIENIT LEASING USA, INC	POSTAGE MACHINE - SEPT 5, 2024-DEC 4, 2	133.50	109137
590-175.000-801.000	BPU BOARD MEETING PER DIEM - S.	STEVEN WELLS	BPU BOARD MEETING PER DIEM - S. WELLS	6.25	109152
590-175.000-801.000	ACCOUNTING SERVICES - JULY 2024	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - JULY 2024	412.50	109157
590-175.000-802.000	PHONE CASE, CABLES, CHARGERS FOR	AMAZON CAPITAL SERVICES, I	PHONE CASE, CABLES, CHARGERS FOR WWTP	71.77	109050
590-175.000-802.000	BROTHER TN760 TONER QTY 4	AMAZON CAPITAL SERVICES, I	BROTHER TN760 TONER QTY 4	8.74	109050
590-175.000-802.000	ANNUAL MERIT INTERNET BILL 24/25	MERIT NETWORK INC	ANNUAL MERIT INTERNET BILL 24/25	628.43	109119
590-175.000-802.000	SONIT NET ADMIN JULY 2024	SONIT SYSTEMS, LLC	SONIT NET ADMIN JULY 2024	273.12	109148
590-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUB 8-	MILSOFT	IVR POOLED MONTHLY OUTAGE SUB 8-24	130.06	109163
590-175.000-802.000	MILSOFT DISSPATCH LICENSE UNPLUG	MILSOFT	MILSOFT DISSPATCH LICENSE UNPLUGGED 8-2	175.00	109163
590-175.000-850.000	TELEPHONE - WWTP 101 W GALLOWAY	ACD.NET	TELEPHONE - WWTP 101 W GALLOWAY	67.75	109048
590-175.000-850.000	TELEPHONE/FIBER - 45 MONROE STRE	ACD.NET	TELEPHONE/FIBER - 45 MONROE STREET	50.00	109048
590-175.000-850.000	OOMA FAXING EQUIP AUG 24	OOMA, INC.	OOMA FAXING EQUIP AUG 24	16.17	109129
590-175.000-850.000	MONTHLY VERIZON BILL - AUG 24	VERIZON WIRELESS	MONTHLY VERIZON BILL - AUG 24	137.69	109164
590-175.000-880.000	COMMUNITY PROMOTION - JULY 2024	MCKIBBIN MEDIA GROUP, INC.	COMMUNITY PROMOTION - JULY 2024	62.50	109116
590-175.000-920.400	503214966 - 45 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE ST	10.97	915

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 08/15/2024 - 08/15/2024  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-920.400	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	11.67	917
590-175.000-920.400	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE GEN SET	10.42	920
590-175.000-956.200	STAFF LUNCH - DEPUTY BUTLER FUNE	WALMART COMMUNITY	CREDIT CARD CHARGES - JULY 2024	20.57	109166
Total For Dept 175.000 ADMINISTRATIVE SERVICES				9,452.86	
Dept 546.000 OPERATIONS					
590-546.000-726.800	GLOVES	AMAZON CAPITAL SERVICES, I	GLOVES	524.95	109050
590-546.000-726.800	RETURN - GLOVES	AMAZON CAPITAL SERVICES, I	RETURN - GLOVES	(157.48)	109050
590-546.000-726.800	RETURN - GLOVES	AMAZON CAPITAL SERVICES, I	RETURN - GLOVES	(183.74)	109050
590-546.000-726.800	SUPPLIES - OPERATIONS	AMERICAN COPPER AND BRASS,	PIPE PLUG	1.46	109051
590-546.000-801.000	CONTRACTUAL SERVICES	SUPERIOR INDUSTRIAL SALES	WAREHOUSE GEN SERVICE	93.06	109153
590-546.000-801.000	GEN SERVICE OFFICE	SUPERIOR INDUSTRIAL SALES	GEN SERVICE OFFICE	138.15	109153
590-546.000-920.400	504504154 - 135 BARBER ST	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 135 BARBER ST	40.42	918
590-546.000-930.000	FITTINGS	GELZER HJ & SON INC	FITTINGS	24.97	109082
Total For Dept 546.000 OPERATIONS				481.79	
Dept 547.000 TREATMENT					
590-547.000-726.900	UPS SHIPPING CHARGE	HILLSDALE MARKET HOUSE, I	UPS SHIPPING CHARGE	18.95	109092
590-547.000-726.900	COLILERT AND BOTTLES FOR BACTI T	IDEXX LABORATORIES	COLILERT AND BOTTLES FOR BACTI TESTING	1,679.89	109095
590-547.000-726.900	LAB SUPPLIES	NORTH CENTRAL LABORATORIES	LAB SUPPLIES	4,760.27	109126
590-547.000-726.900	DISTILLED LAB WATER	RUPERT'S CULLIGAN	DISTILLED LAB WATER	21.00	109143
590-547.000-740.000	FUEL - BPU - JULY 2024	WATKINS TRANSPORT INC	FUEL - BPU - JULY 2024	864.28	109167
590-547.000-801.000	MERCURY SAMPLING	MERIT LABORATORIES	MERCURY SAMPLING	345.00	109118
590-547.000-801.000	MERCURY SAMPLES	MERIT LABORATORIES	MERCURY SAMPLES	460.00	109118
590-547.000-801.000	BEF LAB TESTING	MERIT LABORATORIES	BEF LAB TESTING	279.00	109118
590-547.000-801.000	MONTHLY SAMPLING	MERIT LABORATORIES	MONTHLY SAMPLING	122.00	109118
590-547.000-801.000	RAS CALIBRATION	UTILITIES INSTRUMENTATION	RAS CALIBRATION	324.00	109162
590-547.000-920.400	505161747 - 101 W GALLOWAY MN	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 101 W GALLOWAY MN	46.43	916
590-547.000-920.400	504904602 - 101 W GALLOWAY	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 101 W GALLOWAY	963.26	919
590-547.000-920.400	504756735 - W GALLOWAY GR	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - W GALLOWAY GR	38.12	921
590-547.000-920.400	504904602 - 101 W GALLOWAY	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 101 W GALLOWAY I	884.24	923
590-547.000-930.000	PUSH SPREADER	FAMILY FARM & HOME	PUSH SPREADER	99.99	109077
590-547.000-930.000	HYDRATE LIME	FAMILY FARM & HOME	HYDRATE LIME	39.98	109077
590-547.000-930.000	FLOOR SQUEEGEES	GELZER HJ & SON INC	FLOOR SQUEEGEES	157.44	109082
Total For Dept 547.000 TREATMENT				11,103.85	
Total For Fund 590 SEWER FUND				21,584.50	
Fund 591 WATER FUND					
Dept 000.000					
591-000.000-110.000	CURB STOP - 1" C/C MINN PAT	ETNA SUPPLY COMPANY	INVENTORY	3,473.00	109076
591-000.000-110.000	VALVE BOX LID	MICHIGAN PIPE & VALVE	INVENTORY	4,212.42	109122
591-000.000-202.100	WCCH	NCCE	UB refund for account: 012702	9.88	109125
Total For Dept 000.000				7,695.30	
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	4,124.39	925
591-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	21.63	109050
591-175.000-726.000	#10 WINDOW WHITE ENVELOPES W/BP	ARROW SWIFT PRINTING	#10 WINDOW WHITE ENVELOPES W/BPU LOGO	217.65	109052
591-175.000-726.000	COPIES/CONTRACT BILLING - JULY	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - JULY 2024	58.61	109065
591-175.000-801.000	TELEPHONE/FIBER - 45 MONROE STRE	ACD.NET	TELEPHONE/FIBER - 45 MONROE STREET	12.12	109048
591-175.000-801.000	MOWING JUNE	BAXTER LAWN AND SNOW SERV	MOWING JUNE	415.00	109055
591-175.000-801.000	MOWING JULY	BAXTER LAWN AND SNOW SERV	MOWING JULY	518.75	109055

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 08/15/2024 - 08/15/2024  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	1.25	109060
591-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	1.25	109060
591-175.000-801.000	COPIES/CONTRACT BILLING - JULY	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - JULY 2024	89.80	109065
591-175.000-801.000	PRINTING/POSTAGE AND HANDLING -	DELAWARE SYSTEMS	PRINTING/POSTAGE AND HANDLING - JULY 20	738.12	109067
591-175.000-801.000	BPU CLEANING - JULY 2024	EAST 2 WEST ENTERPRISES, I	BPU CLEANING - JULY 2024	120.00	109071
591-175.000-801.000	BPU BOARD MEETING PER DIEM - E.	ERIC POTES	BPU BOARD MEETING PER DIEM - E. POTES	6.25	109074
591-175.000-801.000	CLEAN UP BEDS, INSTALL FABRIC &	HOOP LAWN & SNOW, LLC	CLEAN UP BEDS, INSTALL FABRIC & STONE,	906.25	109094
591-175.000-801.000	BPU BOARD MEETING PER DIEM - J.	JEREMIAH JASON HODSHIRE	BPU BOARD MEETING PER DIEM - J. HODSHIF	6.25	109097
591-175.000-801.000	WEB ACCESS/UTILITY EXCHANGE - JU	ONLINE INFORMATION SERVICE	WEB ACCESS/UTILITY EXCHANGE - JULY 2024	40.06	109128
591-175.000-801.000	COMMISSION PAID FOR COLLECTIONS	ONLINE INFORMATION SERVICE	COMMISSION PAID FOR COLLECTIONS JULY 20	14.18	109128
591-175.000-801.000	BPU BOARD MEETING PER DIEM - P.	PETER MICHAEL BECKER	BPU BOARD MEETING PER DIEM - P. BECKER	6.25	109132
591-175.000-801.000	BPU BOARD MEETING PER DIEM- P. M	PHILIP DAVID MCDOWELL	BPU BOARD MEETING PER DIEM- P. MCDOWELI	6.25	109133
591-175.000-801.000	POSTAGE MACHINE - SEPT 5, 2024-D	QUADIENT LEASING USA, INC	POSTAGE MACHINE - SEPT 5, 2024-DEC 4, 2	133.49	109137
591-175.000-801.000	BPU BOARD MEETING PER DIEM - S.	STEVEN WELLS	BPU BOARD MEETING PER DIEM - S. WELLS	6.25	109152
591-175.000-801.000	ACCOUNTING SERVICES - JULY 2024	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - JULY 2024	412.50	109157
591-175.000-802.000	BROTHER TN760 TONER QTY 4	AMAZON CAPITAL SERVICES, I	BROTHER TN760 TONER QTY 4	8.74	109050
591-175.000-802.000	ANNUAL MERIT INTERNET BILL 24/25	MERIT NETWORK INC	ANNUAL MERIT INTERNET BILL 24/25	628.43	109119
591-175.000-802.000	SONIT NET ADMIN JULY 2024	SONIT SYSTEMS, LLC	SONIT NET ADMIN JULY 2024	273.12	109148
591-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUB 8-	MILSOFT	IVR POOLED MONTHLY OUTAGE SUB 8-24	130.06	109163
591-175.000-802.000	MILSOFT DISSPATCH LICENSE UNPLUG	MILSOFT	MILSOFT DISSPATCH LICENSE UNPLUGGED 8-2	175.00	109163
591-175.000-850.000	TELEPHONE - WTP 401 HILLSDALE ST	ACD.NET	TELEPHONE - WTP 401 HILLSDALE STREET	96.94	109048
591-175.000-850.000	TELEPHONE/FIBER - 45 MONROE STRE	ACD.NET	TELEPHONE/FIBER - 45 MONROE STREET	50.00	109048
591-175.000-850.000	OOMA FAXING EQUIP AUG 24	OOMA, INC.	OOMA FAXING EQUIP AUG 24	16.17	109129
591-175.000-850.000	MONTHLY VERIZON BILL - AUG 24	VERIZON WIRELESS	MONTHLY VERIZON BILL - AUG 24	137.69	109164
591-175.000-880.000	COMMUNITY PROMOTION - JULY 2024	MCKIBBIN MEDIA GROUP, INC.	COMMUNITY PROMOTION - JULY 2024	62.50	109116
591-175.000-920.400	503214966 - 45 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE ST	10.97	915
591-175.000-920.400	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	11.67	917
591-175.000-920.400	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE GEN SEI	10.42	920
591-175.000-956.200	STAFF LUNCH - DEPUTY BUTLER FUNE	WALMART COMMUNITY	CREDIT CARD CHARGES - JULY 2024	20.57	109166
Total For Dept 175.000 ADMINISTRATIVE SERVICES				9,488.58	
Dept 544.000 DISTRIBUTION					
591-544.000-726.800	GLOVES	AMAZON CAPITAL SERVICES, I	GLOVES	524.95	109050
591-544.000-726.800	RETURN - GLOVES	AMAZON CAPITAL SERVICES, I	RETURN - GLOVES	(157.49)	109050
591-544.000-726.800	RETURN - GLOVES	AMAZON CAPITAL SERVICES, I	RETURN - GLOVES	(183.73)	109050
591-544.000-740.000	FUEL - BPU - JULY 2024	WATKINS TRANSPORT INC	FUEL - BPU - JULY 2024	864.28	109167
591-544.000-801.000	WAREHOUSE GEN SERVICE	SUPERIOR INDUSTRIAL SALES	WAREHOUSE GEN SERVICE	93.06	109153
591-544.000-801.000	GEN SERVICE OFFICE	SUPERIOR INDUSTRIAL SALES	GEN SERVICE OFFICE	138.14	109153
591-544.000-930.000	12 X 1 SADDLE	MICHIGAN PIPE & VALVE	12 X 1 SADDLE	444.53	109122
591-544.000-930.990	1" POLY LINE ROLLS 300'	AMERICAN COPPER AND BRASS,	1" POLY LINE ROLLS 300'	392.58	109051
591-544.000-930.990	CONTRACTED LSL REPLACEMENTS	RJT CONSTRUCTION CO.	FYE 2025 LEAD SERVICE LINE REPLACEMENTS	15,695.00	109139
591-544.000-930.990	CONTRACTED LSL REPLACEMENTS	RJT CONSTRUCTION CO.	FYE 2025 LEAD SERVICE LINE REPLACEMENTS	4,905.00	109139
591-544.000-930.990	CONTRACTED LSL REPLACEMENTS	RJT CONSTRUCTION CO.	FYE 2025 LEAD SERVICE LINE REPLACEMENTS	14,950.00	109139
591-544.000-930.990	CONTRACTED LSL REPLACEMENTS	RJT CONSTRUCTION CO.	FYE 2025 LEAD SERVICE LINE REPLACEMENTS	10,870.00	109139
Total For Dept 544.000 DISTRIBUTION				48,536.32	
Dept 545.000 PURIFICATION					
591-545.000-801.000	LEAD COPPER SAMPLES	MERIT LABORATORIES	LEAD COPPER SAMPLES	152.00	109118
591-545.000-801.000	PFAS SAMPLING	MERIT LABORATORIES	PFAS SAMPLING	404.00	109118
591-545.000-801.000	LC SAMPLING	MERIT LABORATORIES	LC SAMPLING	152.00	109118
591-545.000-801.000	DBP SAMPLES	MICH DEPT OF ENVIRONMENTAI	DBP SAMPLES	350.00	109120
591-545.000-920.400	504558065 - 401 HILLSDALE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 401 HILLSDALE	41.69	922

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 08/15/2024 - 08/15/2024  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 545.000 PURIFICATION					
Total For Dept 545.000 PURIFICATION				1,099.69	
Total For Fund 591 WATER FUND				66,819.89	
Fund 633 PUBLIC SERVICES INV. FUND					
Dept 000.000					
633-000.000-101.000	YIELD (36X36)	DORNBOS SIGN & SAFETY INC	YIELD 36X36 HIP SIGN	102.40	109069
633-000.000-101.000	STOP (30X30)	DORNBOS SIGN & SAFETY INC	30X30 HIP STOP SIGN AND 24X30 HIP SPEEL	452.01	109069
Total For Dept 000.000				554.41	
Total For Fund 633 PUBLIC SERVICES INV. FUND				554.41	
Fund 640 REVOLVING MOBILE EQUIP. FUND					
Dept 443.000 MOBILE EQUIPMENT MAINTENANCE					
640-443.000-726.000	CASTER FOR 81051 SHOP SUPPLIES	PERFORMANCE AUTOMOTIVE	CASTER FOR 81051 SHOP SUPPLIES	71.94	109131
640-443.000-726.000	ACETYLENE, IND GAS, FOR DPS SHOP	PURITY CYLINDER GASES, INC	ACETYLENE, IND GAS, FOR DPS SHOP	80.28	109136
640-443.000-730.000	WATER LEVEL SENDER FOR #154	MTECH COMPANY	WATER LEVEL SENDER FOR #154	581.25	109124
640-443.000-730.000	STEERING DAMPER FOR #19	PERFORMANCE AUTOMOTIVE	STEERING DAMPER FOR #19	73.58	109131
640-443.000-730.000	CORE RETURN FOR #19	PERFORMANCE AUTOMOTIVE	12V 765 CCA FOR #19 AND CORE RETURN	186.99	109131
640-443.000-730.000	FILTERS FOR #19	PERFORMANCE AUTOMOTIVE	FILTERS FOR #19	94.78	109131
640-443.000-730.000	CONV SYNBL FOR #151	PERFORMANCE AUTOMOTIVE	CONV SYNBL FOR #151	52.78	109131
640-443.000-730.000	OIL FILTER FOR #151	PERFORMANCE AUTOMOTIVE	OIL FILTER FOR #151	5.73	109131
640-443.000-730.000	RETROFIT KIT RETURN #19	PERFORMANCE AUTOMOTIVE	FILTERS FOR SHOP AND RETURN	263.70	109131
640-443.000-730.000	RETROFIT KIT FOR #19	PERFORMANCE AUTOMOTIVE	RETROFIT KIT FOR #19	64.89	109131
640-443.000-740.000	WINDSHIELD WIPER FLUID FOR DPS	PERFORMANCE AUTOMOTIVE	GALV PADS, ROTOR, RAIN WIPER FLUID	43.74	109131
640-443.000-740.000	PRO 50/50 BARRELL FOR DPS	WATKINS TRANSPORT INC	50/50 FULL FORCE AND PRO BARREL FOR DPS	38.24	109167
640-443.000-801.000	RAGS FOR DPS SHOP	CINTAS CORPORATION	MATS, UNIFORMS AND RAGS FOR DPS	5.00	109060
640-443.000-801.000	RAGS FOR DPS SHOP	CINTAS CORPORATION	MATS, UNIFORMS AND RAGS FOR DPS	5.00	109060
Total For Dept 443.000 MOBILE EQUIPMENT MAINTENANCE				1,567.90	
Total For Fund 640 REVOLVING MOBILE EQUIP. FUND				1,567.90	
Fund 663 FIRE VEHICLE & EQUIPMENT FUND					
Dept 336.000 FIRE DEPARTMENT					
663-336.000-964.000	BILL BACK FOR 30 006 222 277 11	HILLSDALE CO TREASURER	BILL BACK FOR 30 006 222 277 11	19.75	109090
Total For Dept 336.000 FIRE DEPARTMENT				19.75	
Total For Fund 663 FIRE VEHICLE & EQUIPMENT FUND				19.75	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
-----------	-------------------	--------	---------------------	--------	---------

Fund Totals:

Fund 101 GENERAL FUND	133,002.69
Fund 202 MAJOR ST./TRUNK	5,985.20
Fund 203 LOCAL STREET FUND	5,045.75
Fund 204 MUNICIPAL STREET	128.76
Fund 208 RECREATION FUND	3,316.51
Fund 247 TAX INCREMENT I	12,928.14
Fund 265 DRUG FORFEITURE	68.70
Fund 271 LIBRARY FUND	5,531.80
Fund 408 FIELDS OF DREAM	6,286.08
Fund 481 AIRPORT IMPROV	26,716.81
Fund 582 ELECTRIC FUND	108,763.45
Fund 588 DIAL A RIDE	1,552.90
Fund 590 SEWER FUND	21,584.50
Fund 591 WATER FUND	66,819.89
Fund 633 PUBLIC SERVICES	554.41
Fund 640 REVOLVING MOBIL	1,567.90
Fund 663 FIRE VEHICLE &	19.75

Total For All Funds:	<u>399,873.24</u>
----------------------	-------------------

## CITY COUNCIL MINUTES

City of Hillsdale  
August 19, 2024  
7:00 P.M.

Regular Meeting

### **Call to Order and Pledge of Allegiance**

Mayor Stockford opened the meeting with the Pledge of Allegiance.

### **Roll Call**

Mayor Stockford called the meeting to order. Clerk Price took roll call.

Council Members present:	Adam Stockford, Mayor Anthony Vear, Ward 1 R Greg Stuchell, Ward 1 William Morrissey, Ward 2 Cynthia Pratt, Ward 2 Bruce Sharp, Ward 3 Gary Wolfram, Ward 3 Joshua Paladino, Ward 4 Robert Socha, Ward 4
--------------------------	--

Council Members absent:	None
-------------------------	------

Also Present: David Mackie (City Manager), Tom Thompson (City Attorney), Katy Price (City Clerk), Jason Blake (DPS Director), Sam Fry (EDC Coordinator), Jake Hammel (BPU Electric Superintendent), Ginger Moore (Airport Manager), Scott Hephner (HCPD), Mark Hawkins (HCFD), Brandon Janes (I.T.), Scott Playford (BPU), Brian Bennett (BPU), Matt Hazelton, Tim Wells, Russ Miller, Mark Nicholas, Ted Jansen, Linda Aarbema, Shelly Hebert, Shannon Gainer, Andrew Gelzer, Nick Fox, Sheri Ingles, and Doug Ingles.

### **Approval of Agenda**

Motion by Councilman Socha, support by Councilman Vear, to add Communication Item C. Tents set up in Stock's Park.

All ayes. Motion carried.

Motion by Councilman Morrissey, support by Councilwoman Pratt, to approve the agenda as amended.

All ayes. Motion carried.

### **Public Comment**

Shelly Hebert, Hillsdale Community Thrift, commented on the Hillsdale College hotel agreement, affordable housing, homeless youth and spoke on Camp Hope.

Andrew Gelzer, Ward 4, commented on the Keefer House Hotel OPRA request. TIFA board toured the hotel site and approved the extension the promissory note to April 15, 2025.

Shannon Gainer, 134 S. Howell St., commented City Manager's report and order of agenda.

Jack McClain, Hillsdale Township, commented on OPRA transfer request and said it wasn't necessary from Assessor's understanding. McClain also commented on the Hillsdale College hotel agreement and vacation of streets.



**Consent Agenda**

- A. Approval of Bills
  - 1. City and BPU Claims of August 1, 2024: \$2,270,625.09
  - 2. Payroll of August 1, 2024: \$207,553.85
- B. City Council Minutes of August 5, 2024
- C. Finance Minutes of August 5, 2024
- D. Cemetery Minutes of August 7, 2024
- E. Community Development Minutes of August 7, 2024
- F. Park Use Agreement- Indiana Outboard Association
- G. BPU Automated Doors
- H. BPU VMI Contract Extension
- I. BPU Water Meter Order
- J. BPU Eaton C2SXD Electric Meter Purchase
- K. BPU DEED Grant/Text Message Notification System
- L. BPU WTP Hillsdale Service Pump 1 VFD

Motion by Councilman Morrissey, support by Councilman Vear, to approve the Consent Agenda.

All ayes. Motion carried.

**Communications/Petitions**

- A. Airport Operational Discussion
- B. Hillsdale County Commissioner Update – Doug Ingles
- C. Tents Set up at Stock’s Park

Ginger Moore, Airport Manager gave a report on the Airport operations and discussed fees and projects at the airport.

Commissioner Ingles, the next Commissioner meeting will discuss and authorize material management planning notice of intent, which allows county to write plan locally.

Council member Socha asked to bring the tents in Stock’s Park to Council’s and the City Police attention. The park gazebo is being utilized by tents and ask that police be mindful and check the park.

**Introduction and Adoption of Ordinances/Public Hearings**

**Old Business**

**New Business**

- A. Airport Asphalt Project

David Mackie, City Manager stated the Airport has in their 2024-25 budget repairing the asphalt parking lot between the existing terminal and the two corporate hangars. Three quotes were received for the work. After reviewing the quotes, staff is recommending RDK’s Asphalt & Sealcoating be awarded the work. RDK’s quote is using more asphalt for the work needed and they are a local contractor.

Motion by Councilman Sharp, support by Councilman Socha, to approve the contract to RDK’s Asphalt & Sealcoating in the amount of \$25,400.00.

Roll Call:

Councilwoman Pratt	Aye
Councilman Stuchell	Aye
Councilman Wolfram	Aye
Councilman Vear	Aye
Mayor Stockford	Aye
Councilman Socha	Aye
Councilman Paladino	Nay

Councilman Sharp	Aye
Councilman Morrisey	Aye

Motion passed 8-1

B. Dow Hotel Expansion/ Development Agreement

David Mackie reviewed the project information and the draft development agreement negotiated with Hillsdale College for the construction of a new 158 room hotel, conference center and dining facility north of their main campus. The project would require the vacation of a block of E. Galloway Drive and a small portion of Summit Street. In consideration of the vacation the City would receive \$300,000 paid in \$100,000 increments and a \$1,700,000 endowment setup at the Hillsdale Community Foundation for essential City services.

Hillsdale College Representatives reviewed the project, specific information and reporting of the impact study for the need of the hotel along with the need to vacate E. Galloway Drive and a portion of Summit Street for the project.

Lengthy council discussion ensued.

Motion by Councilman Vear, support by Councilman Sharp, to approve the Development Agreement for the Dow Hotel Expansion.

Roll Call:

Councilwoman Pratt	Aye
Councilman Stuchell	Aye
Councilman Wolfram	Recuse
Councilman Vear	Aye
Mayor Stockford	Aye
Councilman Socha	Aye
Councilman Paladino	Aye
Councilman Sharp	Aye
Councilman Morrisey	Aye

Motion passed 8-0 1- Recuse

C. Set Public Hearing For E. Galloway Drive and Summit Street Vacation Resolution

To allow for Hillsdale College’s construction of their new 158 room hotel, conference center and dining facility, north of their main campus, a portion of E. Galloway Drive and a small portion of Summit Street need to be vacated. The attached draft resolution and public hearing are part of the vacation process.

Motion by Councilman Socha, support by Councilman Vear, to set the Public Hearing for Tuesday, September 3, 2024 at 7:00 p.m. for the proposed vacation of E. Galloway Drive and portion of Summit Street.

By a voice vote, the motion passed unanimously.

D. Dial-A-Ride Transportation Advertising Policy

Sam Fry, Economic Development Coordinator reported city staff have been preparing to make available paid advertisement spaces on Dial-A-Ride Transportation’s bus fleet. This new bus advertising program is designed to help generate revenue for DART to offset a portion of DART’s operating costs. To facilitate this program, city staff and the city’s attorney produced the attached Dial-A-Ride Transportation Advertising Policy. This policy is intended to aid city staff in

implementing and administering the bus advertisement program, and sets standards for acceptable and unacceptable advertising content while mitigating the risk of litigation.

Motion by Councilman Socha, support by Councilman Morrissey, to approve the Dial-A-Ride Advertising Policy as presented.

By a voice vote, the motion passed unanimously.

E. OPRA Certificate Transfer

Sam Fry, Economic Development Coordinator stated on June 1, 2015, Hillsdale City Council adopted Resolution No. 3220 Approving Obsolete Property Rehabilitation Exemption Certificate Application for Creative Constructs, LLC Located at 42 Union Street, Hillsdale, Michigan. Subsequently, the State Tax Commission issued Obsolete Property Rehabilitation Exemption Certificate 3-15-0019 to Creative Constructs, Inc. for a period of 12 years, beginning December 31, 2015, and ending December 30, 2027. Ownership of the property at 42 Union Street was transferred from Creative Constructs, Inc., to 42 Hillsdale, LLC. Due to the change in ownership of the property for which the existing OPRA certificate was issued, STC requires the property’s new owner, 42 Hillsdale, LLC, to submit a new application and Council must approve the certificate transfer by resolution.

Motion by Councilman Socha, support by Councilman Wolfram, to approve the OPRA transfer certificate 3-15-0019 to 42 Hillsdale, LLC. **Resolution# 3613.**

By a voice vote, the motion passed unanimously.

F. Keefer House Hotel, LLC OPRA Resolution Amendment Request

On April 1, 2019, the City of Hillsdale approved Resolution #3372, which granted Keefer House Hotel, LLC an Obsolete Property Rehabilitation Exemption Certificate for property located at 96, 100, 102, 104 N. Howell Street, Hillsdale, Michigan, for a period of 12 years beginning December 31, 2019, and ending December 30, 2032, pursuant to the provisions of Public Act 146 of 2000, as amended.

Resolution #3372 required that the rehabilitation of the facility shall be completed by December 30, 2021. Following the approval of Resolution #3372, the developer faced delays on the project due to the COVID-19 pandemic, labor and material shortages, cost increases, and major water/foundation issues.

Keefer House Hotel, LLC submitted the August 16, 2024 letter, requesting Hillsdale City Council amend the completion date listed in Resolution #3372 to December 31, 2024. OPRA’s are approved at the local level but subject to State Tax Commission review. Updating the project completion date will ensure the State Tax Commission does not revoke the certificate while this project is still ongoing.

Nick Fox, Construction Manager stated work is being done, Council has had tours of hotel to see progress. There were unforeseen issues that were uncovered as hotel was in poor shape.

Council discussion ensued.

Motion by Councilman Stuchell, support by Councilman Socha, to approve the OPRA Resolution Amendment Request for Keefer House Hotel, LLC for December 31, 2024. **Resolution #3614.**

Roll Call:

Councilwoman Pratt	Nay
Councilman Stuchell	Aye
Councilman Wolfram	Ate
Councilman Vear	Aye
Mayor Stockford	Nay
Councilman Socha	Aye

Councilman Paladino	Aye
Councilman Sharp	Aye
Councilman Morrissey	Aye

Motion passed 7-2

G. 2024-27 IBEW Union Contract

8:55 p.m. Motion by Councilman Stuchell, support by Councilman Sharp, to go into closed session for the 2024-27 IBEW Union Contract.

Roll Call:

Councilwoman Pratt	Aye
Councilman Stuchell	Aye
Councilman Wolfram	Ate
Councilman Vear	Aye
Mayor Stockford	Aye
Councilman Socha	Aye
Councilman Paladino	Aye
Councilman Sharp	Aye
Councilman Morrissey	Aye

Motion passed 9-0

9:30 p.m. Back into open session.

The newly negotiated contract between the City of Hillsdale and the International Brotherhood of Electrical Workers Local 876 for the BPU Board’s consideration. The contract is for three-years items to note in the contract include:

- Increase wages in Year 1 - 5%, Year 2 - 5% and year 3 - 4%
- On-call pay increased from 10 hours to 12 hours per week
- Annual sick leave payout percentage increased from 75% to 100%
- Added PTO payout language for hours above 80 hours used
- Increase employee contribution from 9.16% to 10.16% into the MERS pension plan
- Addition of Good Friday, Juneteenth and Employee’s Birthday as holidays

Scott Playford, BPU Steward, commented that the BPU has a retention problem and reviewed a few items.

City Manager Mackie stated that Council asked to go back into negotiations on a few items.

No action taken on contract.

**Miscellaneous Reports**

- A. Proclamations – None
- B. Appointment- Economic Development Corporation – Clark Judge, Russell Richardson and Ken Joswiak as reappointment.

Motion by Councilman Socha, support by Councilwoman Pratt, to approve the appointments and reappointment as presented.

By a voice vote, the motion passed unanimously.

- C. Other- None

**General Public Comment**

Shannon Gainer, 134 S. Howell St., commented on the Dow hotel expansion agreement, airport, special assessments, and stated council wasn't doing a good job and expressed her displeasure. Gainer went over her time limit.

Jack McClain, Hillsdale Twp., comments on the taxes on 42 Union St. and the OPRA Certificate.

**City Manager Report**

W. St. Joe Street paving is completed 1400 tons finalized today and top coated. Restoration work will be started towards the end of the week.

**Council Comment**

Councilman Vear stated the time frame at public comment needs to be adhered to and stated that the comments made by Gainer wasn't correct facts and didn't appreciate her berating council.

Mayor Stockford stated he apologized and will adhere to the three minutes, spoke on time clock for residents and the public.

Councilman Sharp stated Council is sometimes belittled and it's a thankless job at times. Take it with a grain of salt.

Mayor Stockford stated Hillsdale Community Thrift is not renewing lease and Camp Hope will not be set up at the property and will be closed. There is around 30 homeless people. The City will have to keep that in mind.

**Adjournment**

Motion by Councilmember Sharp, seconded by Councilmember Socha to adjourn the meeting.

By a voice vote, the motion passed unanimously.

The meeting adjourned at 9:55 p.m.

---

Adam Stockford, Mayor

---

Katy Price, City Clerk

CITY OF HILLSDALE FINANCE COMMITTEE

Place: City Hall Second Floor Conference Room

Date: August 19, 2024

Time: 6:30 PM

PRESENT:

COMMITTEE: Gary Wolfram, Bruce Sharp, Will Morrissey

STAFF: Jason Blake (Director of Public Services), David Mackie (City Manager)

PUBLIC: None

BOARD OF PUBLIC UTILITIES AND CITY OF HILLSDALE ACCOUNTS PAYABLE  
INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE

Questions asked on Invoice Distribution Report by Finance Committee:

Fund 101

Department 265: Different assigned assessments

Department 441: International Municipal Signal Association training

Department 595: Automated Weather Observing System contract for airport

Fund 202

Department 490: Brand of paint for wayfaring signs

Fund 204

Department 204: City taxes collected owed to county treasurer

Fund 271

Department 790: Books donated by Ladd

Fund 588

Department 596: 55-gallon drum of anti-freeze

Fund 591

Department 175: IVR software for water meters

Motioned by Morrissey seconded by Wolfram to approve.

Motion passed 3-0.

Motioned by Morrissey and seconded by Wolfram to adjourn.

Motion passed 3-0.

Adjournment 6:41 PM

Minutes prepared by Gary Wolfram

Public Safety Committee Meeting

August 26th, 2024 at 6 p.m.

2nd Floor Conference Room

97 N. Broad St.

Hillsdale, MI, 49242

1. Chairman Rob Socha called the meeting to order at 6:03 p.m.
2. Roll Call:
  - a. Present: Chairman Rob Socha, Secretary Joshua Paladino, City Manager David Mackie, and DPS Director Jason Blake.
  - b. Absent: Councilman Greg Stuchell.
3. Approval of Agenda: Paladino motioned to approve the agenda. Socha seconded the motion. All in favor: 2-0.
4. Public Comment: Russell Miller.
5. New Business
  - a. Stop signs at Lake St. and Willow St.
    - i. Paladino proposed the removal of the stop signs on Willow St. at the intersection of Willow St. and Lake St due to the low volume of traffic and the hardship that the stop signs imposed on the Miller family. This would have left the intersection as a one-way stop on Lake St.
    - ii. Blake said state law and traffic regulations make the stop signs necessary.
    - iii. Pratt confirmed Blake's opinion. The hill on Willow St. and the narrow sight triangle make a 3-way stop preferable.
    - iv. Mackie added that removing the stop signs could make the city liable for accidents that occur at the intersection.
    - v. Blake offered to fix a drainage issue at the Miller's property on the corner of Willow St. and Lake St.
    - vi. The city staff will update the council about the situation at the next council meeting.
  - b. Crosswalks in the downtown.
    - i. Socha suggested that MDOT install flashing crosswalks in the downtown to prevent jaywalking across Broad St.
    - ii. Blake said he will discuss several suggestions to help pedestrian traffic with MDOT.
  - c. Discussion of the Homeless Task Force's report
    - i. Police and fire officials offered their assessments of homelessness.
6. Adjournment: Paladino motioned to adjourn the meeting. Socha seconded the motion. All in favor: 2-0. The meeting adjourned at 7:40 p.m.

# **City of Hillsdale**

## **Agenda Item Summary**

**Meeting Date:** September 3, 2024  
**Agenda Item:** Consent Agenda  
**Subject:** Annual Bow Hunt within City Limits

**Background:**

Approval is requested for the City of Hillsdale to allow permitted hunters to hunt deer within the City Limits for the upcoming 2024 State of Michigan Archery Deer Season. The administration of this hunt will be handled by the Police Department. All licenses are required to be purchased through the Michigan DNR and hunters are required to follow all State Laws pertaining to the Archery Deer Season.

This hunt is private property with owner permission only.

**Recommendation:**

Approval of this request is recommended as this has been approved since 2010.

**Scott A. Hephner**



Chief of Police / Fire Chief



# City of Hillsdale

## Agenda Item Summary

**Meeting Date:** September 3, 2024

**Agenda Item:** Communications

**SUBJECT:** Willow St. Stop Sign update

**BACKGROUND PROVIDED BY: DPS Director Jason Blake**

During discussion at the Public Safety meeting on August 26, 2024, City Staff, DPS Director Jason Blake and SGT. Pratt, City PD, recommended to not remove the east and west stop signs on Willow St., leaving the intersection a 1 way stop at Lake St.

The recommendation from City Staff was based on:

1. Limited lines of sight for westbound traffic turning off Lake St. due to the rise in grade between Lake and Oak St.
2. City ordinance for plantings located within a 20' site triangle at the intersection, creating limited line of site.
3. Limited site triangle for uncontrolled intersection creating possible conflict with motorist.
4. Narrowing of pavement width for eastbound traffic creating potential traffic conflicts.

Based on the above factors including engineering judgment, City Staff and the Public Safety Committee recommends leaving both the east and west bound stop signs on Willow St. at Lake St. installed. Removal of the Willow St. stop signs at Lake St. could have legal and safety issues as traffic control regulations are set in place to improve the safety of everyone on the roads. Not abiding by regulations compromises safety and can lead to fines and liability if an accident occurs.

# City of Hillsdale

## Agenda Item Summary

**MEETING DATE:** September 3, 2024

**AGENDA ITEM #:** Public Hearing

**SUBJECT:** Public Hearing for E. Galloway Drive and Summit Street Vacation Resolution

**BACKGROUND PROVIDED BY:** David Mackie, City Manager

On August 19, 2024, the City Council of the City of Hillsdale approved a Development Agreement with Hillsdale College relating to the College's proposed development and construction of a large hotel that would be constructed to the north of its main campus. To allow the College to construct this new 158-room hotel, conference center, and dining facility, it is necessary for the City of Hillsdale to vacate the public's rights to the use of part of E. Galloway Drive and a small part (203 feet) of Summit Street. Hillsdale College either owns or is in the process of acquiring all of the property immediately adjacent to both sides of E. Galloway Drive and Summit Street in the area that lies between N. West Street and Hillsdale Street. The attached resolution and public hearing are part of the vacation process.

**RECOMMENDATION:**

City Council adopt the attached resolution to vacate part of E. Galloway Drive and the south 203 feet of Summit Street.

**CITY OF HILLSDALE, MICHIGAN  
RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION TO VACATE THAT PART OF EAST GALLOWAY DRIVE, ORIGINALLY PLATTED AS “MECHANIC’S STREET,” LYING BETWEEN HILLSDALE STREET AND WEST STREET, AS DEDICATED IN THE PLAT OF BLACKMAR & BEEBE’S ADDITION TO THE VILLAGE, NOW CITY, OF HILLSDALE, AND TO VACATE THE SOUTH 203 FEET OF SUMMIT STREET, AS DEDICATED IN THE PLAT OF E. MARTINDALE’S ADDITION TO THE VILLAGE, NOW CITY, OF HILLSDALE.**

WHEREAS, Section 7.6 of the Hillsdale City Charter and Section 256 of the Michigan Land Division Act (MCL 560.256) permit the City Council of the City of Hillsdale to vacate, discontinue, or abolish any highway, street, lane, alley or other public place or part thereof by resolution; and

WHEREAS, the City of Hillsdale has entered into a Development Agreement with Hillsdale College relating to the College’s proposed development and construction of a large hotel that would be constructed across a portion of E. Galloway Drive that lies between N. West Street and Hillsdale Street within the City, with said development to also encompass a portion of Summit Street near where it intersects with E. Galloway Drive; and

WHEREAS, Hillsdale College either owns or is in the process of acquiring all of the property immediately adjacent to both sides of E. Galloway Drive and Summit Street in the area that lies between N. West Street and Hillsdale Street; and

WHEREAS, it is necessary to vacate the public’s rights to the use of E. Galloway Drive between N. West Street and Hillsdale Street and to the use of the south 203 feet of Summit Street in order for Hillsdale College to be able to construct its proposed hotel development as described in the Development Agreement; and

WHEREAS, Hillsdale College has agreed to grant to the City of Hillsdale alternative easements for public utility purposes if the public’s rights in E. Galloway Drive and the south 203 feet of Summit Street are vacated; and

WHEREAS, the City Council has determined that there are alternative means of access to properties not owned by Hillsdale College that are located on Summit Street in addition to E. Galloway Drive such that the vacation of E. Galloway Drive will not impede the ability of other property owners on Summit Street or members of the public from accessing properties located on Summit Street; and

WHEREAS, the City Council appointed a time at which it held a public meeting to hear objections to the proposed vacation of E. Galloway Drive between N. West Street and Hillsdale Street and the vacation of the south 203 feet of Summit Street, and published notice of the time, place, and purpose of said meeting as required by Section 7.6 of the City Charter, at which meeting

the City Council heard any objections to the proposed resolution and reviewed any written objections to the proposed resolution; and

WHEREAS, the City Council of the City of Hillsdale has determined that the request by Hillsdale College to vacate that portion of E. Galloway Drive (originally platted as “Mechanic’s Street”) between West Street and Hillsdale Street, as shown on the Plat of Blackmar & Beebe’s Addition to the Village, now City of Hillsdale, and to vacate the south 203 feet of Summit Street, as shown on the Plat of E. Martindale’s Addition to the Village, now City of Hillsdale, is appropriate based on the circumstances presented in order to enable Hillsdale College to construct its proposed development as described in the Development Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Hillsdale hereby vacates that portion of E. Galloway Drive, originally platted as “Mechanic’s Street,” lying between Hillsdale Street and West Street, as dedicated in the Plat of Blackmar & Beebe’s Addition to the Village, now City, of Hillsdale, as recorded at Liber X of Deeds, Pages 484, 485, and 486, Hillsdale County Records;

BE IT FURTHER RESOLVED, that the City Council of the City of Hillsdale hereby vacates the south 203 feet of Summit Street, as dedicated in the Plat of E. Martindale’s Addition to the Village, now City, of Hillsdale, as recorded at Liber AV of Deeds, Pages 389 and 390, Hillsdale County Records;

BE IT FURTHER RESOLVED, that within thirty (30) days of the date of this Resolution, the City Clerk shall record a certified copy of this Resolution with the Hillsdale County Register of Deeds giving the name of the Plats affected hereby, and shall send a copy to the director of the Michigan Department of Energy, Labor, and Economic Growth, as provided in MCL 560.256.

The foregoing Resolution was moved for adoption by City Council Member \_\_\_\_\_ and supported by City Council Member \_\_\_\_\_, and was approved by the following vote:

Mayor Stockford:	_____
Council Member Stuchell:	_____
Council Member Sharp:	_____
Council Member Paladino:	_____
Council Member Socha:	_____
Council Member Morrisey:	_____
Council Member Pratt:	_____
Council Member Vear:	_____
Council Member Wolfram:	_____

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Hillsdale, Michigan, held in City Hall, Hillsdale, Michigan, this \_\_\_\_ day of \_\_\_\_\_ 2024.

---

Adam Stockford, Mayor

---

Katy Price, City Clerk

# City of Hillsdale

## Agenda Item Summary

**Meeting Date:** September 3, 2024

**Agenda Item:** New Business

**SUBJECT:** MDOT Tree Trimming

**BACKGROUND PROVIDED BY:** DPS Dir. Jason Blake

In accordance with the City of Hillsdale's Trunkline Maintenance Contract with Michigan Department of Transportation (MDOT), the City has obtained approvals through MDOT to solicit to obtain quotes for contracted tree trimming services.

Areas to be trimmed:

- Broad St. (M99) from E. Bacon St. to Steamburg Rd, both sides of roadway.
- W. Carleton Rd from N. Manning St. to W. Fayette St. south side of roadway.
- W. Carleton Rd. from W. Fayette St. to Arch Ave. west side of roadway.

DPS obtained three quotes for tree trimming operations and submitted to MDOT for review and approval. Quotes are based on hours of service provided for MDOT's approved amount of \$20,000:

- |                                |   |                                     |
|--------------------------------|---|-------------------------------------|
| • Complete Tree Services       | – | 114 Total Hours (\$175.44 per hour) |
| • R.T. Farrel Enterprises, LLC | – | 45 Total Hours (\$444.44 per hour)  |
| • Wickham Tree Service         | - | No Quote                            |

MDOT has approved Complete Tree Services as a subcontractor of the City of Hillsdale to trim along M99.

City Expenditures will be reimbursed by MDOT.

### **RECOMMENDATION:**

City Staff recommends for City Council to award the M99 Tree Trimming Project to Complete Tree Services in the amount of \$20,000.

ESTIMATE



# Complete Tree Services

2240 Maple Grove Road

Jackson, MI 49201

Licensed & Insured

517-499-6079

Customer: CITY of Hillsdale Phone: 517-437-6490

Address: 149 Water Works Ave Hillsdale MI 49242

Work: Hourly Trimming CITY of Hillsdale

- Crew / Equipment
- 1 Tree Trimmer
- 1 Groundman
- 1 Bucket Truck
- 1 Chipper
- 1 pickup truck with Arrow Board
- Cones and Signs

with all above equipment and \$20,000.00  
Budget Complete Tree Services will complete

Misc: 114 hours of Tree Trimming work  
based on specifications

Total: 114 hours

Date Completed: 8-28-24

- Down Only
- Tree Removal
- Haul Wood
- Stump Grind
- Elevate
- Dead Wood
- Trimming
- Cable
- Wires
- Haul Chips
- Leave Wood
- Leave Chips
- Cut Stump Low
- Septic
- Sprinklers
- Mow
- Weed Eat
- Leaf Removal

Thank You  
Owner Jeffery Lonsberg



# Hillsdale Housing Commission

45 N. West Street □ Hillsdale, MI 49242  
Phone: (517) 439-1210 □ Fax: (517) 439-9577  
www.hillsdalehousing.org

Clerk Recv'd: 8/29/2024

## Application for the Hillsdale Housing Commission

Name: <u>Sandy Vallance</u>	Have you ever lived at Hilltop?	<u>No</u>
Address: _____		
Apt. #: _____		
City: <u>Hillsdale</u>	How long have you lived in Hillsdale?	<u>25 years</u>
State: <u>Michigan</u>		
Zip: <u>49242</u>		
Phone: _____		

Why do you want to be a Commissioner?

Since I have lived in Hillsdale for 25 years and receiving the first Hillsdale County Habitat for Humanity home, I understand the struggles that low-income people have regarding housing; discrimination, affordability, lack of resources, lack of opportunity, etc. I also work for Michigan Works Southeast! that addresses barriers to employment and way too often, there are housing needs that they have as well. I believe with my resources and knowledge, I would add value to this group.

Have you ever served on a volunteer board or commission before? yes Yes \_\_\_\_\_ No  
If "Yes" to above, please describe your previous board experience, including approximate dates of service.

I am currently on the Community Action Agency Executive Board and Board of Directors and have for 2 years.