



City Council Agenda

October 21, 2024
7:00 p.m.

City Council Chambers
97 N. Broad Street
Hillsdale, MI 49242

- I. Call to Order and Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Public Comments on Agenda Items**
- V. Consent Agenda**
 - A. Approval of Bills
 - 1. City and BPU Claims of October 3, 2024: \$1,824,554.29
 - 2. Payroll of September 26, 2024: \$200,256.25
October 10, 2024: \$208,704.95
 - B. City Council Minutes of October 7, 2024
 - C. Finance Minutes of October 7, 2024
 - D. Election Commission Minutes of October 10, 2024
 - E. Operations & Governance Minutes of October 10, 2024
 - F. Community Development Committee Minutes of October 14, 2024
 - G. Noise Variance Request – Hillsdale College Founding Fest
 - H. Investment Report for as of September 30, 2024
 - I. Finance Reports for Quarter ending September 30, 2024
 - J. BPU- Transmission Line Clearance (East)
 - K. BPU- Eaton Yukon AMI Software Support
 - L. BPU- Sewer Main Lining
 - M. BPU/ITC Shared Transmission Asset Sale
- VI. Communications/Petitions**
 - A. My Hillsdale App
 - B. 45th Annual Hillsdale Halloween Party
 - C. Don Hicks State Representative Candidate
 - D. Materials Management Committee
 - E. Hillsdale County Commissioner Update – Doug Ingles
- VII. Introduction and Adoption of Ordinances/Public Hearing**
- VIII. Old Business**
 - A. Sandy Beach Entry Fee
- IX. New Business**
 - A. 1st Quarter Budget Amendments (Resolution)
 - B. Lew Bender Workshop
 - C. City Manager Annual Review
 - D. Airport Land Farm Lease

- E. Set Public Hearing for Act 381 Brownfield Plan for Three Meadows North
Redevelopment Project

X. Miscellaneous Reports

- A. Proclamation – Family Court Awareness Month
- B. Appointments - None
- C. Other- None

XI. General Public Comment

XII. City Manager’s Report

XIII. Council Comment

XIV. Adjournment

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-231.105	DUE TO MMERS-RETIREMENT CONT.	MERS	RETIREMENT CONTRIBUTIONS - 300101	15,603.47	971
Total For Dept 000.000				15,603.47	
Dept 172.000 CITY MANAGER					
101-172.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,325.46	971
Total For Dept 172.000 CITY MANAGER				1,325.46	
Dept 175.000 ADMINISTRATIVE SERVICES					
101-175.000-726.000	FRAMES FOR CERTIFICATES	WALMART COMMUNITY	CREDIT CARD CHARGES - SEPT 2024	7.68	109464
101-175.000-802.000	MONITOR MOUNT AND USB TO HDMI AD	AMAZON CAPITAL SERVICES, I	MONITOR MOUNT AND USB TO HDMI ADAPTER	80.21	109355
101-175.000-802.000	UPS BATTERY BACKUP QTY4	AMAZON CAPITAL SERVICES, I	UPS BATTERY BACKUP QTY4	56.12	109355
101-175.000-802.000	MICROSOFT LICENSING 24/25 RESELL	SONIT SYSTEMS, LLC	MICROSOFT LICENSING 24/25	4,598.50	109447
101-175.000-802.000	SONIT NET ADMIN SEPTEMBER 2024	SONIT SYSTEMS, LLC	SONIT NET ADMIN SEPTEMBER 2024	963.12	109447
101-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (SEP)	158.15	109447
101-175.000-802.000	AUTHPOINT 3 YEAR RENEWAL (21 LIC	SONIT SYSTEMS, LLC	AUTHPOINT 3 YEAR RENEWAL (21 LICENSES)	651.00	109447
101-175.000-802.000	VMWARE VSPHERE STANDARD 1 YEAR	SONIT SYSTEMS, LLC	VMWARE VSPHERE STANDARD 1 YEAR	1,600.00	109447
101-175.000-806.000	LEGAL SERVICES	LOVINGER & THOMPSON, PC	LEGAL FEES	2,730.00	109418
Total For Dept 175.000 ADMINISTRATIVE SERVICES				10,844.78	
Dept 191.000 FINANCE DEPARTMENT					
101-191.000-726.000	CORRECTION TAPE	CURRENT OFFICE SOLUTIONS	CORRECTION TAPE	19.09	109376
101-191.000-726.000	STORAGE BOXES,FOLDERS,HANGING FO	CURRENT OFFICE SOLUTIONS	STORAGE BOXES,FOLDERS,HANGING FOLDERS	59.49	109376
101-191.000-801.000	ACCOUNTING SERVICES - AUG 2024	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - AUG 2024	3,195.73	109456
Total For Dept 191.000 FINANCE DEPARTMENT				3,274.31	
Dept 215.000 CITY CLERK DEPARTMENT					
101-215.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,308.30	971
101-215.000-905.000	NOTICES- ORD 24-09, AIRPORT LAND	GANNETT MICHIGAN LOCALIQ	NOTICES- ORD 24-09, AIRPORT LAND LEASE	144.60	109389
101-215.000-905.000	ORD 24-08 PASS, ORD 24-07, PH TI	GANNETT MICHIGAN LOCALIQ	ORD 24-08 PASS, ORD 24-07, PH TIFA DEV	244.30	109389
101-215.000-905.000	PUBLIC NOTICES- 2024-08, 2024-07	GATEHOUSE MEDIA MICHIGAN I	PUBLIC NOTICES- 2024-08, 2024-07, PH GF	244.30	109390
Total For Dept 215.000 CITY CLERK DEPARTMENT				1,941.50	
Dept 253.000 CITY TREASURER					
101-253.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	171.00	971
101-253.000-801.000	JEOPARDY ASSESSMENT	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - AUG 2024	437.50	109456
101-253.000-964.000	1988/89 PA 425 AGREEMENT TV	FAYETTE TOWNSHIP TREASUREF	2024 PROPERTY TAX ACT 425 REVENUE SHARI	36,851.38	109387
101-253.000-964.000	1999 HILLSDALE PLAZA PA 425 AGRE	HILLSDALE TOWNSHIP TREASUF	2024 PROPERTY TAX ACT 425 REVENUE SHARI	6,511.16	109407
Total For Dept 253.000 CITY TREASURER				43,971.04	
Dept 257.000 ASSESSING DEPARTMENT					
101-257.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	2,009.57	971
101-257.000-801.000	CONTRACTUAL SERVICES	HILLSDALE CO EQUALIZATION	2024 MISAIL IMAGERY 3" BUY UP REMAINDEF	3,321.60	109401
101-257.000-801.000	DAILY NEWSPAPER SUBSCRIPTION	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	25.00	970
101-257.000-810.000	DUES & SUBSCRIPTIONS	STATE OF MICHIGAN	2025 ASSESSING OFFICER CERTIFICATION RE	400.00	109453
101-257.000-860.000	FUEL FOR ASSESSING	WATKINS TRANSPORT INC	FUEL FOR DPS/ZONE/ASS/ENG - AUG	16.68	109465
101-257.000-860.000	FUEL FOR ASSESSING	WATKINS TRANSPORT INC	FUEL FOR DPS/ZONE/ASS/ENG - SEPT	29.20	109465
101-257.000-860.000	CAR WASH	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	7.00	970
Total For Dept 257.000 ASSESSING DEPARTMENT				5,809.05	
Dept 262.000 ELECTIONS					
101-262.000-726.000	ELECTION SUPPLIES- LANYARDS, BAD	ELECTION SOURCE	ELECTION SUPPLIES- LANYARDS, BADGE KIT,	71.00	109381
101-262.000-726.000	AV BALLOT ENVELOPES INNER/ OUTER	SPECTRUM PRINTERS, INC	AV BALLOT ENVELOPES INNER/ OUTER, PRIV	730.16	109449
101-262.000-726.000	FIRST AID KIT,ELECTION BADGE KIT	CARD SERVICES CENTER	K. PRICE CREDIT CARD	71.00	970

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 262.000 ELECTIONS					
Total For Dept 262.000 ELECTIONS				872.16	
Dept 265.000 BUILDING AND GROUNDS					
101-265.000-726.000	WATER - CITY HALL	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	15.00	109399
101-265.000-726.000	AIR FRESHENERS	WALMART COMMUNITY	CREDIT CARD CHARGES - SEPT 2024	13.96	109464
101-265.000-801.000	BUILDINGS AND GROUNDS	BILL'S LAWN CARE, LLC	CITY WIDE MOWING CONTRACT 2024-2025	488.00	109366
101-265.000-801.000	MATS FOR CITY HALL	CINTAS CORPORATION	MATS FOR CITY HALL	15.74	109373
101-265.000-801.000	MATS AT CITY HALL	CINTAS CORPORATION	MATS AT CITY HALL	15.74	109373
101-265.000-801.000	MATS FOR CITY HALL	CINTAS CORPORATION	MATS FOR CITY HALL	15.74	109373
101-265.000-801.000	MITCHELL RESEARCH BLD SIDEWALK	DRY MAR TRUCKING & DIRTWO	OAK AND MARION + MRC SIDEWALK	318.00	109378
101-265.000-801.000	CITY HALL CLEANING - SEPT 2024	EAST 2 WEST ENTERPRISES, I	CITY HALL CLEANING - SEPT 2024	675.00	109379
101-265.000-850.000	OOMA FAXING EQUIP SEP 24	OOMA, INC.	OOMA FAXING EQUIP SEP 24	129.36	109428
101-265.000-920.000	505119616 - 97 N BROAD - CITY HA	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 97 N BROAD	39.87	962
101-265.000-920.000	505431439 - 22 N MANNING - MITCH	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 22 N MANNING	42.19	963
Total For Dept 265.000 BUILDING AND GROUNDS				1,768.60	
Dept 270.000 HUMAN RESOURCES					
101-270.000-956.000	MERS CONFERENCE - HAMMEL & FRY	CARD SERVICES CENTER	L. SERGENT CREDIT CARD	690.00	970
Total For Dept 270.000 HUMAN RESOURCES				690.00	
Dept 301.000 POLICE DEPARTMENT					
101-301.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	27,517.40	971
101-301.000-726.000	ANCHIRS FOR RANGE TARGET REPAIRS	GELZER HJ & SON INC	ANCHIRS FOR RANGE TARGET REPAIRS	5.55	109391
101-301.000-726.000	AMMO FOR OFFICER KIRSTEN FOR BAS	KIESLER'S POLICE SUPPLY, I	AMMO FOR OFFICER KIRSTEN FOR BASIC SWAI	507.60	109413
101-301.000-726.000	223REM 55 GRAIN AMMO RANGE/STOCK	KIESLER'S POLICE SUPPLY, I	223REM 55 GRAIN AMMO RANGE/STOCK	1,888.00	109413
101-301.000-726.000	PENS, SCISSORS	WALMART COMMUNITY	CREDIT CARD CHARGES - SEPT 2024	33.30	109464
101-301.000-726.000	POSTAGE	CARD SERVICES CENTER	S. HEPHNER CREDIT CARD	11.40	970
101-301.000-730.000	REIMBURSEMENT FOR BATTERIES FOR	MARTIN BRAD	REIMBURSEMENT FOR BATTERIES FOR THE KEY	9.99	109420
101-301.000-740.301	FUEL INVOICE FOR SEPTEMBER 2024	WATKINS TRANSPORT INC	FUEL INVOICE FOR SEPTEMBER 2024	2,425.56	109465
101-301.000-740.301	AUGUST FUEL BILL FOR POLICE	WATKINS TRANSPORT INC	AUGUST FUEL BILL FOR POLICE	2,692.86	109465
101-301.000-740.301	FUEL - TRAINING JAMIE/LISA	CARD SERVICES CENTER	S. HEPHNER CREDIT CARD	27.31	970
101-301.000-742.000	EQUIPMENT ALLOWANCE USE FOR OFF.	CMP DISTRIBUTOR, INC	EQUIPMENT ALLOWANCE USE FOR OFF. GIACOE	200.00	109374
101-301.000-742.000	SHIRT FOR OFFICER RATHBUN	GALLS, LLC	SHIRT FOR OFFICER RATHBUN	58.99	109388
101-301.000-801.000	CONTRACTUAL SERVICES	GUARDIAN ALLIANCE TECHNOLC	SOCIAL MEDIA SCREEN AND INVESTIGATION C	110.00	109397
101-301.000-801.000	ANNUAL SOFTWARE SERVICE MAINT. F	HILLSDALE CO CENTRAL DISP	ANNUAL SOFTWARE SERVICE MAINT. FEE FOR	557.40	109400
101-301.000-801.000	POLICE UNITS	VERIZON WIRELESS	INTERNET SERVICE FOR POLICE UNITS AND F	160.04	109463
101-301.000-930.000	OIL CHANGE, TIRE ROTATION, TAG L	PARNEY'S CAR CARE, LLC	OIL CHANGE, TIRE ROTATION, TAG LIGHTS F	66.98	109429
101-301.000-930.000	OIL CHANGE AND TIRE ROTATION FOR	PARNEY'S CAR CARE, LLC	OIL CHANGE AND TIRE ROTATION FOR UNIT 2	61.00	109429
101-301.000-955.221	PREEMPLOYMENT DRUG TEST- GARRETT	CE & A PROFESSIONAL SERVIC	PREEMPLOYMENT DRUG TEST- GARRETT STROTH	56.50	109372
101-301.000-956.000	GYM MEMBERSHIP REIMBURSEMENT FOR	KIRSTEN, KYLE	GYM MEMBERSHIP REIMBURSEMENT FOR OFF. F	100.00	109414
101-301.000-956.005	BASIC SWAT TRAINING FOR OFFICER	THE LAB TRAINING CENTER, I	BASIC SWAT TRAINING FOR OFFICER KIRSTEN	600.00	109455
101-301.000-956.005	DEATH INVESTIGATION TRAINING COU	CARD SERVICES CENTER	S. HEPHNER CREDIT CARD	100.00	970
101-301.000-956.200	MEAL - TRAINING JAMIE/LISA	CARD SERVICES CENTER	S. HEPHNER CREDIT CARD	386.70	970
Total For Dept 301.000 POLICE DEPARTMENT				37,576.58	
Dept 336.000 FIRE DEPARTMENT					
101-336.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	7,695.40	971
101-336.000-726.000	PED. DEFIB. PADS AND LIFE PAK BA	BOUND TREE MEDICAL, LLC	PED. DEFIB. PADS AND LIFE PAK BATTERIE	751.98	109367
101-336.000-740.000	FUEL INVOICE FOR SEPTEMBER 2024	WATKINS TRANSPORT INC	FUEL INVOICE FOR SEPTEMBER 2024	373.93	109465
101-336.000-740.000	AUGUST FUEL INVOICE FOR FIRE DEP	WATKINS TRANSPORT INC	AUGUST FUEL INVOICE FOR FIRE DEPT.	367.75	109465
101-336.000-801.000	FIRE TRUCK	VERIZON WIRELESS	INTERNET SERVICE FOR POLICE UNITS AND F	20.02	109463
101-336.000-920.000	502806085 - 77 E CARLETON - FIRE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 77 E CARLETON	64.12	961
101-336.000-930.000	LADDER TRUCK CYLINDER REPAIR	RILEY'S APPARTATUS SERVICE	LADDER TRUCK CYLINDER REPAIR	2,395.00	109438

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 336.000 FIRE DEPARTMENT					
101-336.000-930.000	ENGINE 332 OIL CHANGE	WATSON DIESEL SERVICE COM	ENGINE 332 OIL CHANGE	624.73	109466
Total For Dept 336.000 FIRE DEPARTMENT				12,292.93	
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
101-441.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,939.22	971
101-441.000-726.000	AMAZON CREDIT RETURN	AMAZON CAPITAL SERVICES, I	AMAZON CREDIT RETURN	(42.29)	109355
101-441.000-726.000	SUPPLIES FOR DPS	AMAZON CAPITAL SERVICES, I	SUPPLIES FOR DART, DPS AND ENG DEPT	284.25	109355
101-441.000-726.000	WATER - 149 WATERWORKS	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	20.00	109399
101-441.000-726.000	SUPPLIES FOR DPS	KSS ENTERPRISES	TOILET PAPER AND GARBAGE BAGS	65.01	109415
101-441.000-801.000	PUBLIC SERVICES	BILL'S LAWN CARE, LLC	CITY WIDE MOWING CONTRACT 2024-2025	140.00	109366
101-441.000-801.000	MATS FOR DPS	CINTAS CORPORATION	MATS AND RAGS FOR SHOP	37.26	109373
101-441.000-801.000	MATS FOR DPS	CINTAS CORPORATION	MATS AND RAGS FOR SHOP	37.26	109373
101-441.000-930.000	BAY LIGHTS FOR DPS GARAGE	AMAZON CAPITAL SERVICES, I	BAY LIGHTS FOR DPS GARAGE	79.99	109355
101-441.000-956.200	MILEAGE	FRANK ENGLE	MILEAGE	326.96	109383
Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT				2,887.66	
Dept 447.000 ENGINEERING SERVICES					
101-447.000-801.000	SUPPLIES FOR ENG DEPT	AMAZON CAPITAL SERVICES, I	SUPPLIES FOR DART, DPS AND ENG DEPT	94.99	109355
101-447.000-801.000	FUEL FOR ENG DEPT	WATKINS TRANSPORT INC	FUEL FOR DPS/ZONE/ASS/ENG - AUG	26.31	109465
Total For Dept 447.000 ENGINEERING SERVICES				121.30	
Dept 567.000 CEMETERIES					
101-567.000-726.000	CEMETARY FOUNDATIONS	BECKER & SCRIVENS CONCRET	CEMETARY FOUNDATIONS	97.37	109363
101-567.000-801.000	PORTA JOHN RENTALS FOR PARKS	LAPEW SANITATION - THOMAS	PORTA JOHN RENTALS FOR SEPT 2024	1,225.00	109416
101-567.000-801.000	LV AND OG MOWING CONTRACT 24-25	TKC LAWN SNOW AND WOOD LLC	CEM MOWING CONTRACT 2024-2025	8,920.00	109457
Total For Dept 567.000 CEMETERIES				10,242.37	
Dept 571.000 PARKING LOTS					
101-571.000-726.000	HOT PATCH FOR PARKING LOTS	GERKEN MATERIAL, INC	HOT PATCH FOR MAJORS AND LOCALS	126.00	109392
101-571.000-726.000	PARKING LOT PATCHING	GERKEN MATERIAL, INC	HOT PATCH FOR LOCAL AND MAJORS	300.75	109392
101-571.000-801.000	PARKING LOTS	BILL'S LAWN CARE, LLC	CITY WIDE MOWING CONTRACT 2024-2025	1,092.00	109366
Total For Dept 571.000 PARKING LOTS				1,518.75	
Dept 595.000 AIRPORT					
101-595.000-726.000	PRINTER	AMAZON CAPITAL SERVICES, I	PRINTER	549.99	109355
101-595.000-726.000	PAPER, FILE FOLDERS	CURRENT OFFICE SOLUTIONS	PAPER, FILE FOLDERS	74.49	109376
101-595.000-726.000	FASTENERS, ANCHORS, BATTERIES	GELZER HJ & SON INC	FASTENERS, ANCHORS, BATTERIES	16.48	109391
101-595.000-726.000	GLOVES, HARDWARE	GELZER HJ & SON INC	GLOVES, HARDWARE	12.47	109391
101-595.000-726.000	TAPE	GELZER HJ & SON INC	CIRCUIT BREAKER, SPADE TERMINAL, TAPE	12.29	109391
101-595.000-726.000	BATTERY, TOILET CLEANER, BLEACH, ST	GELZER HJ & SON INC	BATTERY, TOILET CLEANER, BLEACH, STAIN REM	82.78	109391
101-595.000-726.000	WATER - AIRPORT	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	5.00	109399
101-595.000-726.000	SNACKS, CUPS, PAPER TOWEL	HILLSDALE MARKET HOUSE, I	SNACKS, CUPS, PAPER TOWEL	111.99	109405
101-595.000-726.000	MAGNET, RUBBER TIP	PERFORMANCE AUTOMOTIVE	MAGNET, RUBBER TIP	28.38	109432
101-595.000-726.000	BAR OIL	SPRATT'S TRADING POST INC	BAR OIL	19.99	109450
101-595.000-740.000	DIESEL FUEL FOR TRACTOR	BRINER OIL CO, INC	DIESEL FUEL FOR TRACTOR	492.36	109368
101-595.000-801.000	MERCHANT EQUIP RENTAL BILLING	AVFUEL CORP	MERCHANT EQUIP RENTAL BILLING	20.00	969
101-595.000-801.000	REFUELING TRUCK RENTAL BILLING	AVFUEL CORP	REFUELING TRUCK RENTAL BILLING	950.00	969
101-595.000-930.000	CREDIT - TRANSMISSION BELT - VEN	AMAZON CAPITAL SERVICES, I	CREDIT - TRANSMISSION BELT - VENDOR CAN	(89.24)	109355
101-595.000-930.000	LIGHTS FOR RUNWAY SIGN, CLEANING	AMAZON CAPITAL SERVICES, I	LIGHTS FOR RUNWAY SIGN, CLEANING CLOTHS	116.82	109355
101-595.000-930.000	TRANSMISSION BELT FOR 4 WHEELER	AMAZON CAPITAL SERVICES, I	TRANSMISSION BELT FOR 4 WHEELER	89.24	109355
101-595.000-930.000	RETURN: TRANSMISSION BELT FOR 4	AMAZON CAPITAL SERVICES, I	RETURN: TRANSMISSION BELT FOR 4 WHEELER	(66.48)	109355
101-595.000-930.000	BELT FOR 4 WHEELER	AMAZON CAPITAL SERVICES, I	BELT FOR 4 WHEELER	73.47	109355
101-595.000-930.000	VOLTAGE REGULATOR FOR RUNWAY LIG	AMAZON CAPITAL SERVICES, I	VOLTAGE REGULATOR FOR RUNWAY LIGHTS	56.27	109355

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 595.000 AIRPORT					
101-595.000-930.000	CARD, ANCHOR SHACKLE	GELZER HJ & SON INC	CARD, ANCHOR SHACKLE	19.98	109391
101-595.000-930.000	ANCHOR SHACKLE,RECOVERY STRAP	GELZER HJ & SON INC	ANCHOR SHACKLE,RECOVERY STRAP	60.98	109391
101-595.000-930.000	CIRCUIT BREAKER, SPADE TERMINAL	GELZER HJ & SON INC	CIRCUIT BREAKER, SPADE TERMINAL, TAPE	45.07	109391
101-595.000-930.000	PARTS FOR JOHN DEERE	GREENMARK EQUIPMENT	PARTS FOR JOHN DEERE	29.61	109395
101-595.000-930.000	FARM TIRE	PELL'S TIRE SERVICE	FARM TIRE	900.00	109431
101-595.000-930.000	STANDARD CAPSULE	PERFORMANCE AUTOMOTIVE	STANDARD CAPSULE	8.49	109432
101-595.000-930.000	INSPECTIONS, CALIBRATIONS, NEW F	SPARLING CORPORATION	INSPECTIONS, CALIBRATIONS, NEW FILTERS	6,325.98	109448
101-595.000-930.000	CHAIN SHARPENING	SPRATT'S TRADING POST INC	CHAIN SHARPENING	51.99	109450
101-595.000-930.000	REPAIR FLAIL MOWER	SPRATT'S TRADING POST INC	REPAIR FLAIL MOWER	150.00	109450
101-595.000-930.000	CHISEL TOOTH BLADE	SPRATT'S TRADING POST INC	CHISEL TOOTH BLADE	34.99	109450
101-595.000-940.000	PORTABLE TOILET RENTALS - FLY-IN	PRIVY DELIVERY	PORTABLE TOILET RENTALS - FLY-IN	500.00	109435
101-595.000-956.000	2024 ANNUAL MAAE CONFERENCE - GI	CARD SERVICES CENTER	G. MOORE CREDIT CARD	300.00	970
Total For Dept 595.000 AIRPORT				10,983.39	
Dept 701.000 PLANNING DEPARTMENT					
101-701.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,397.50	971
101-701.000-801.372	POSTAGE - CODE ENFORCEMENT	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	92.36	970
101-701.000-860.000	TRANSPORTATION & MILEAGE	ALAN BEEKER	REGION 2 PC MEETING MILEAGE	42.88	109364
101-701.000-860.000	FUEL FOR ZONING	WATKINS TRANSPORT INC	FUEL FOR DPS/ZONE/ASS/ENG - AUG	16.68	109465
101-701.000-860.000	FUEL FOR ZONING	WATKINS TRANSPORT INC	FUEL FOR DPS/ZONE/ASS/ENG - SEPT	29.21	109465
101-701.000-956.000	TRAINING & SEMINARS	ALAN BEEKER	MAP CONFERENCE REIMBURSEMENT 2024	1,266.52	109364
Total For Dept 701.000 PLANNING DEPARTMENT				2,845.15	
Dept 756.000 PARKS					
101-756.000-726.000	SUPPLIES FOR PARKS	KSS ENTERPRISES	TOILET PAPER AND GARBAGE BAGS	115.56	109415
101-756.000-801.000	PARKS	BILL'S LAWN CARE, LLC	CITY WIDE MOWING CONTRACT 2024-2025	8,412.00	109366
101-756.000-801.000	FERTILIZING FIELD OF DREAMS	HOOP LAWN & SNOW, LLC	FERTILIZING FIELD OF DREAMS	1,436.00	109410
101-756.000-801.000	PORTA JOHN RENTALS FOR CEM	LAPEW SANITATION - THOMAS	PORTA JOHN RENTALS FOR SEPT 2024	110.00	109416
Total For Dept 756.000 PARKS				10,073.56	
Total For Fund 101 GENERAL FUND				174,642.06	
Fund 202 MAJOR ST./TRUNKLINE FUND					
Dept 444.000 SIDEWALKS					
202-444.000-801.000	OAK AND MARION ST SIDEWALK	DRY MAR TRUCKING & DIRTWO	OAK AND MARION + MRC SIDEWALK	840.00	109378
Total For Dept 444.000 SIDEWALKS				840.00	
Dept 450.000 STREET SURFACE					
202-450.000-726.000	SUPPLIES	EXCELL PAVING PLUS	2 PALLETS OF DEERY CRACKFILL	30.00	109385
202-450.000-726.000	HOT PATCH FOR MAJORS	GERKEN MATERIAL, INC	HOT PATCH FOR MAJORS AND LOCALS	257.04	109392
202-450.000-726.000	MAJOR PATCHING - BPU	GERKEN MATERIAL, INC	HOT PATCHING FOR MAJORS AND LOCALS	135.00	109392
202-450.000-726.000	MAJOR PATCHING	GERKEN MATERIAL, INC	HOT PATCH FOR LOCAL AND MAJORS	277.50	109392
202-450.000-726.000	HOT PATCH FOR MAJORS	GERKEN MATERIAL, INC	HOT PATCH FOR MAJOR AND LOCAL STREETS	312.36	109392
202-450.000-726.000	MAJOR PATCHING	GERKEN MATERIAL, INC	HOT PATCH FOR MAJOR AND LOCAL STREETS	196.08	109392
202-450.000-726.000	HOT PATCH FOR MAJORS	GERKEN MATERIAL, INC	HOT PATCH FOR LOCALS AND MAJORS	117.00	109392
Total For Dept 450.000 STREET SURFACE				1,324.98	
Dept 460.000 R.O.W. MAINTENANCE					
202-460.000-726.000	MAJOR PATCHING	GERKEN MATERIAL, INC	HOT PATCH FOR MAJOR AND LOCAL STREETS	72.58	109392
202-460.000-801.000	MAJOR STREETS	BILL'S LAWN CARE, LLC	CITY WIDE MOWING CONTRACT 2024-2025	824.00	109366
Total For Dept 460.000 R.O.W. MAINTENANCE				896.58	
Dept 460.500 TRUNKLINE R.O.W. MAINTENANCE					

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Fund 202 MAJOR ST./TRUNKLINE FUND					
Dept 460.500 TRUNKLINE R.O.W. MAINTENANCE					
202-460.500-801.000	HIGHWAY	BILL'S LAWN CARE, LLC	CITY WIDE MOWING CONTRACT 2024-2025	348.00	109366
Total For Dept 460.500 TRUNKLINE R.O.W. MAINTENANCE				348.00	
Dept 470.000 TREES					
202-470.000-726.000	SPECTRACIDE PRUNING AIDE,AEROSOL	CARD SERVICES CENTER	SPECTRACIDE PRUNING AIDE,AEROSOL SPRAY,	66.50	970
Total For Dept 470.000 TREES				66.50	
Dept 470.500 TRUNKLINE TREES					
202-470.500-801.000	TRIM TREES ON HIGHWAY FOR MDOT 2	LONSBERY, JEFFREY	TRIM TREES ON HIGHWAY FOR MDOT 2024	20,000.00	109375
Total For Dept 470.500 TRUNKLINE TREES				20,000.00	
Dept 900.000 CAPITAL OUTLAY					
202-900.000-970.000-215032	PAVEMENT REPAIR -EMERGENCY WM BR	BAILEY EXCAVATING, INC.	PAVEMENT PATCH W ST JOE - EMERGENCY	7,938.62	109360
202-900.000-970.000-215032	ST JOE/GRISWOLD PAYMENT (JN21546	STATE OF MICHIGAN	ST JOE/GRISWOLD PROJECT PAYMENT (JN2154	134,728.04	109452
Total For Dept 900.000 CAPITAL OUTLAY				142,666.66	
Total For Fund 202 MAJOR ST./TRUNKLINE FUND				166,142.72	
Fund 203 LOCAL STREET FUND					
Dept 450.000 STREET SURFACE					
203-450.000-726.000	HOT PATCH FOR LOCALS - BPU	GERKEN MATERIAL, INC	HOT PATCH FOR MAJORS AND LOCALS	126.00	109392
203-450.000-726.000	LOCAL PATCHING	GERKEN MATERIAL, INC	HOT PATCHING FOR MAJORS AND LOCALS	333.00	109392
203-450.000-726.000	LOCAL PATCHING	GERKEN MATERIAL, INC	HOT PATCH FOR LOCAL AND MAJORS	261.75	109392
203-450.000-726.000	HOT PATCH FOR LOCALS - BPU	GERKEN MATERIAL, INC	HOT PATCH FOR MAJOR AND LOCAL STREETS	138.32	109392
203-450.000-726.000	LOCAL PATCHING	GERKEN MATERIAL, INC	HOT PATCH FOR LOCAL STREETS	287.21	109392
203-450.000-726.000	LOCAL PATCHING	GERKEN MATERIAL, INC	HOT PATCH FOR MAJOR AND LOCAL STREETS	174.42	109392
203-450.000-726.000	HOT PATCH FOR LOCALS - BPU	GERKEN MATERIAL, INC	HOT PATCH FOR LOCALS AND MAJORS	470.25	109392
Total For Dept 450.000 STREET SURFACE				1,790.95	
Dept 460.000 R.O.W. MAINTENANCE					
203-460.000-801.000	LOCAL STREETS	BILL'S LAWN CARE, LLC	CITY WIDE MOWING CONTRACT 2024-2025	712.00	109366
Total For Dept 460.000 R.O.W. MAINTENANCE				712.00	
Dept 470.000 TREES					
203-470.000-726.000	SPECTRACIDE PRUNING AIDE,AEROSOL	CARD SERVICES CENTER	SPECTRACIDE PRUNING AIDE,AEROSOL SPRAY,	66.50	970
Total For Dept 470.000 TREES				66.50	
Dept 480.000 DRAINAGE					
203-480.000-801.000	WILLOW/OAK PAVEMENT RETAINAGE	PARRISH EXCAVATING, INC.	WILLOW/OAK PROJECT COMPLETION AND RETAI	1,205.63	109430
Total For Dept 480.000 DRAINAGE				1,205.63	
Dept 900.000 CAPITAL OUTLAY					
203-900.000-970.000-215005	WESTWOOD PROJECT - ROAD/STORM	PARRISH EXCAVATING, INC.	WESTWOOD UTILITY AND ROAD RECONSTRUCTIC	35,454.78	109430
Total For Dept 900.000 CAPITAL OUTLAY				35,454.78	
Total For Fund 203 LOCAL STREET FUND				39,229.86	
Fund 208 RECREATION FUND					
Dept 000.000					
208-000.000-653.001	FOOTBALL REFUND	EBONY BLACK	FOOTBALL REFUND	75.00	109380
208-000.000-653.001	FOOTBALL REFUND - BYLOW	SHANNON BYLOW	FOOTBALL REFUND	100.00	109444
208-000.000-653.001	FOOTBALL REFUND - BENSON ROBACK	TAYLOR ROBACK	FOOTBALL REFUND	100.00	109454
Total For Dept 000.000				275.00	

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Fund 208 RECREATION FUND					
Dept 751.000 RECREATION DEPARTMENT					
208-751.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,541.61	971
Total For Dept 751.000 RECREATION DEPARTMENT				1,541.61	
Total For Fund 208 RECREATION FUND				1,816.61	
Fund 247 TAX INCREMENT FINANCE ATH.					
Dept 900.000 CAPITAL OUTLAY					
247-900.000-930.000	REPAIRS & MAINTENANCE	GRIFFITHS MECHANICAL CONTF	DAWN THEATER MAINTENANCE	254.00	109396
Total For Dept 900.000 CAPITAL OUTLAY				254.00	
Total For Fund 247 TAX INCREMENT FINANCE ATH.				254.00	
Fund 271 LIBRARY FUND					
Dept 790.000 LIBRARY					
271-790.000-726.000	PAPERTOWELS FOR BATHROOM	AMAZON CAPITAL SERVICES, I	PAPERTOWELS FOR BATHROOM	36.16	109355
271-790.000-726.000	TAPE FOR BOOK REPAIR	AMAZON CAPITAL SERVICES, I	TAPE FOR BOOK REPAIR	29.75	109355
271-790.000-726.000	TATTLE TAPE SECURITY STRIPS FOR	BIBLIOTHECA, LLC	TATTLE TAPE SECURITY STRIPS FOR BOOKS	217.39	109365
271-790.000-726.000	SUPPLIES	CARD SERVICES CENTER	R. DOBSKI CREDIT CARD	41.58	970
271-790.000-801.000	VERSO (ILS) YEARLY SUBSCRIPTION	AUTO-GRAPHICS, INC.	VERSO (ILS) YEARLY SUBSCRIPTION FEE 12/	1,650.00	109359
271-790.000-801.000	MONTHLY WATER COOLER RENTAL	TRI-COUNTY WATER CONDITION	MONTHLY WATER COOLER RENTAL	12.00	109458
271-790.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (SEP)	35.14	109447
271-790.000-850.000	OOMA FAXING EQUIP SEP 24	OOMA, INC.	OOMA FAXING EQUIP SEP 24	64.68	109428
271-790.000-920.000	503691550 - 12 N MANNING - LIBRA	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 12 N MANNING	38.78	965
271-790.000-964.000	REFUNDS & REBATES	CARD SERVICES CENTER	R. DOBSKI CREDIT CARD	1.20	970
271-790.000-982.000	BOOKS - SEP24 ADULT	INGRAM LIBRARY SERVICES	BOOKS - SEP24 ADULT	68.54	109412
271-790.000-982.000	BOOKS - SEP24 ADULT	INGRAM LIBRARY SERVICES	BOOKS - SEPT24 ADULT	35.80	109412
271-790.000-982.000	BOOKS - SEPT24 ADULT	INGRAM LIBRARY SERVICES	BOOKS - SEPT24 ADULT	53.69	109412
271-790.000-982.000	BOOKS - SEP24 ADULT	INGRAM LIBRARY SERVICES	BOOKS - SEP24 ADULT	53.61	109412
271-790.000-982.000	BOOKS - SEP24 ADULT	INGRAM LIBRARY SERVICES	BOOKS - SEP24 ADULT	27.83	109412
271-790.000-982.000	BOOKS - CREDIT MEMO FOR MISPRINT	INGRAM LIBRARY SERVICES	BOOKS - CREDIT MEMO FOR MISPRINT BOOK "	(18.65)	109412
271-790.000-982.000	BOOKS - SEPT24 ADULT	INGRAM LIBRARY SERVICES	BOOKS - SEPT24 ADULT	112.01	109412
271-790.000-982.000	BOOKS SEPT24 ADULT	INGRAM LIBRARY SERVICES	BOOKS SEPT24 ADULT	19.00	109412
271-790.000-982.002	REPLACEMENTS FOR DAMAGED/LOST BO	AMAZON CAPITAL SERVICES, I	REPLACEMENTS FOR DAMAGED/LOST BOOKS BY	24.91	109355
271-790.000-982.002	BOOKS - LOST/DAMAGED	CARD SERVICES CENTER	R. DOBSKI CREDIT CARD	23.38	970
Total For Dept 790.000 LIBRARY				2,526.80	
Dept 792.000 LIBRARY - CHILDREN'S AREA					
271-792.000-726.000	LBW CRAFT SUPPLIES	AMAZON CAPITAL SERVICES, I	LBW CRAFT SUPPLIES	12.93	109355
271-792.000-726.000	LBW SUPPLIES AND HALLOWEEN BACKD	AMAZON CAPITAL SERVICES, I	LBW SUPPLIES AND HALLOWEEN BACKDROP	16.31	109355
271-792.000-726.000	SUPPLIES	CARD SERVICES CENTER	R. DOBSKI CREDIT CARD	41.72	970
271-792.000-982.000	BOOKS - JULY24 CHILD	INGRAM LIBRARY SERVICES	BOOKS - JULY24 CHILD	11.49	109412
271-792.000-982.000	BOOKS - SEPT24 CHILD	INGRAM LIBRARY SERVICES	BOOKS - SEPT24 CHILD	10.94	109412
271-792.000-982.000	BOOKS - OCT24 CHILD	INGRAM LIBRARY SERVICES	BOOKS - OCT24 CHILD	423.76	109412
271-792.000-982.000	BOOKS - SEPT24 CHILD	INGRAM LIBRARY SERVICES	BOOKS - SEPT24 CHILD	11.49	109412
271-792.000-982.000	BOOKS - SEPT24 CHILD	INGRAM LIBRARY SERVICES	BOOKS - SEPT24 CHILD	12.39	109412
271-792.000-982.000	BOOKS - SEPT24 CHILD	INGRAM LIBRARY SERVICES	BOOKS - SEPT24 CHILD	12.04	109412
271-792.000-982.000	BOOKS - SEPT24 YOUTH	INGRAM LIBRARY SERVICES	BOOKS - SEPT24 YOUTH	35.52	109412
Total For Dept 792.000 LIBRARY - CHILDREN'S AREA				588.59	
Total For Fund 271 LIBRARY FUND				3,115.39	

Fund 401 CAPITAL IMPROVEMENT FUND

Dept 900.000 CAPITAL OUTLAY

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Fund 401 CAPITAL IMPROVEMENT FUND					
Dept 900.000 CAPITAL OUTLAY					
401-900.000-970.000-215027	WILLOW/OAK COMP & RETAINAGE	PARRISH EXCAVATING, INC.	WILLOW/OAK PROJECT COMPLETION AND RETAI	17,520.43	109430
Total For Dept 900.000 CAPITAL OUTLAY				17,520.43	
Total For Fund 401 CAPITAL IMPROVEMENT FUND				17,520.43	
Fund 409 STOCK'S PARK					
Dept 756.000 PARKS					
409-756.000-726.000	ENVELOPES - MRS. STOCK'S PARK FU	WALMART COMMUNITY	CREDIT CARD CHARGES - SEPT 2024	18.36	109464
409-756.000-801.000	POND TREATMENT - STOCK'S PARK 7	AQUATIC WEED CONTROL	POND TREATMENT - MRS. STOCK'S PARK 7/17	430.00	109358
Total For Dept 756.000 PARKS				448.36	
Total For Fund 409 STOCK'S PARK				448.36	
Fund 481 AIRPORT IMPROVEMENT FUND					
Dept 900.000 CAPITAL OUTLAY					
481-900.000-970.000-215041	CHAINSAW, OIL	SPRATT'S TRADING POST INC	CHAINSAW, OIL	516.97	109450
Total For Dept 900.000 CAPITAL OUTLAY				516.97	
Total For Fund 481 AIRPORT IMPROVEMENT FUND				516.97	
Fund 582 ELECTRIC FUND					
Dept 000.000					
582-000.000-110.000	BLUE MARKING PAINT	POWER LINE SUPPLY	MARKING PAINT	498.45	109433
582-000.000-110.000	BLACK TAPE 33+ SUPER	POWER LINE SUPPLY	INVENTORY	695.52	109433
582-000.000-110.000	INVENTORY 100A FUSELINK 20EA	POWER LINE SUPPLY	100A FUSELINK	217.61	109433
582-000.000-110.000	WIRE - 2 STR 7/1 ACSR SPARATE	POWER LINE SUPPLY	INVENTORY	3,910.00	109433
582-000.000-110.000	INVENTORY NUT EYE 75	POWER LINE SUPPLY	NUTS BOLTS INSULATOR SPOOLS	365.32	109433
582-000.000-110.000	FUSE LINK - 2 AMP T	POWER LINE SUPPLY	INVENTORY	120.43	109433
582-000.000-158.000-215016	CIP - INDUSTRIAL SUBSTATION CONS	SSEO, INC.	IND SUB CONSTRUCTION ENG	1,830.50	109451
582-000.000-202.100	4CCH	BATIZY, LILLIAN H	UB refund for account: 014156	123.83	109362
582-000.000-202.100	ROUND	GIFFORD, LISA C	UB refund for account: 022707	0.22	109393
582-000.000-202.100	4CCH	GIFFORD, LISA C	UB refund for account: 022706	86.08	109394
582-000.000-202.100	4ENBK1	HARMAN, PATTON J	UB refund for account: 026650	9.90	109398
582-000.000-202.100	6DEMB1	HILLSDALE ORCHARD AND GRE	UB refund for account: 014477	72.23	109406
582-000.000-202.100	4ENBK1	HODSHIRE, TRESSA B	UB refund for account: 015468	1,054.41	109408
582-000.000-202.100	4CCH	LAWHORN, SAMANTHA S	UB refund for account: 030213	67.00	109417
582-000.000-202.100	4CCH	MATTE, DOUGLAS W	UB refund for account: 016281	36.00	109421
582-000.000-202.100	4ENBK1	ROBINSON, JESSE E	UB refund for account: 013549	13.33	109440
582-000.000-202.100	4CCH	SCRIVENS, MARCUS R	UB refund for account: 012468	158.00	109443
582-000.000-202.100	4ENBK1	SILVA, ANGEL M	UB refund for account: 026693	245.36	109445
582-000.000-264.000	ACCRUED EXPENSES	MICHIGAN SOUTH CENTRAL POW	MSCPA MEMBER POWER BILLING - AUG 2024	10,000.00	972
Total For Dept 000.000				19,504.19	
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	19,171.74	971
582-175.000-726.000	SUPPLIES FOR OFFICE - 45 MONROE	AMAZON CAPITAL SERVICES, I	SUPPLIES FOR OFFICE - 45 MONROE STREET	16.65	109355
582-175.000-726.000	SUPPLIES FOR OFFICE - 45 MONROE	AMAZON CAPITAL SERVICES, I	SUPPLIES FOR OFFICE - 45 MONROE STREET	6.27	109355
582-175.000-726.000	SUPPLIES FOR OFFICE - 45 MONROE	AMAZON CAPITAL SERVICES, I	SUPPLIES FOR OFFICE - 45 MONROE STREET	15.00	109355
582-175.000-726.000	SUPPLIES FOR OFFICE - 45 MONROE	AMAZON CAPITAL SERVICES, I	SUPPLIES FOR OFFICE - 45 MONROE STREET/	21.64	109355
582-175.000-726.000	CORRECTION TAPE	CURRENT OFFICE SOLUTIONS	CORRECTION TAPE	9.55	109376
582-175.000-726.000	STORAGE BOXES, FOLDERS, HANGING FO	CURRENT OFFICE SOLUTIONS	STORAGE BOXES, FOLDERS, HANGING FOLDERS	29.74	109376
582-175.000-726.000	COPY PAPER - 45 MONROE STREET	CURRENT OFFICE SOLUTIONS	COPY PAPER - 45 MONROE STREET	55.80	109376
582-175.000-726.000	JUG REFILL	HEFFERNAN SOFT WATER SERV	JUG REFILL	10.88	109399

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Fund 582 ELECTRIC FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-726.000	WREATHS FOR BPU OFFICE/WAREHOUSE	HILLSDALE GARDEN CLUB	WREATHS FOR BPU OFFICE/WAREHOUSE	67.50	109403
582-175.000-726.000	WATER 45 MONROE ST	RUPERT'S CULLIGAN	WATER 45 MONROE ST	19.50	109441
582-175.000-726.000	MICROWAVE - BPU OFFICE	WALMART COMMUNITY	CREDIT CARD CHARGES - SEPT 2024	37.50	109464
582-175.000-726.000	WATER	CARD SERVICES CENTER	J. HAMMEL CREDIT CARD	223.27	970
582-175.000-801.000	RUGS FOR BPU - 45 MONROE ST	CINTAS CORPORATION	RUGS FOR BPU - 45 MONROE ST	2.50	109373
582-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	2.50	109373
582-175.000-801.000	RUGS-45 MONROE ST	CINTAS CORPORATION	RUGS-45 MONROE ST	2.50	109373
582-175.000-801.000	BPU CLEANING - SEPT 2024	EAST 2 WEST ENTERPRISES,	1BPU CLEANING - SEPT 2024	210.00	109379
582-175.000-801.000	ACCOUNTING SERVICES - AUG 2024	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - AUG 2024	1,597.86	109456
582-175.000-802.000	UPS BATTERY BACKUP QTY4	AMAZON CAPITAL SERVICES,	1UPS BATTERY BACKUP QTY4	28.06	109355
582-175.000-802.000	MITEL HANDSET BATTERY	AMAZON CAPITAL SERVICES,	1MITEL HANDSET BATTERY	17.77	109355
582-175.000-802.000	3M REFLECTIVE VINYL	AMAZON CAPITAL SERVICES,	13M REFLECTIVE VINYL	41.99	109355
582-175.000-802.000	2FT X 10FT SILVER VINYL HP750	AMAZON CAPITAL SERVICES,	12FT X 10FT SILVER VINYL HP750	49.99	109355
582-175.000-802.000	MICROSOFT LICENSING 24/25 RESELL	SONIT SYSTEMS, LLC	MICROSOFT LICENSING 24/25	2,299.26	109447
582-175.000-802.000	SONIT NET ADMIN SEPTEMBER 2024	SONIT SYSTEMS, LLC	SONIT NET ADMIN SEPTEMBER 2024	481.57	109447
582-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (SEP)	79.08	109447
582-175.000-802.000	AUTHPOINT 3 YEAR RENEWAL (21 LIC	SONIT SYSTEMS, LLC	AUTHPOINT 3 YEAR RENEWAL (21 LICENSES)	325.50	109447
582-175.000-802.000	VMWARE VSPHERE STANDARD 1 YEAR	SONIT SYSTEMS, LLC	VMWARE VSPHERE STANDARD 1 YEAR	800.00	109447
582-175.000-802.000	MILSOFT DISPATCH LICENSE UNPLUGG	MILSOFT	MILSOFT DISPATCH LICENSE UNPLUGGED 10-2	350.00	109462
582-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUB 10	MILSOFT	IVR POOLED MONTHLY OUTAGE SUB 10-24	253.88	109462
582-175.000-850.000	OOMA FAXING EQUIP SEP 24	OOMA, INC.	OOMA FAXING EQUIP SEP 24	32.34	109428
582-175.000-880.000	PUBLIC POWER WEEK GIVEAWAYS	AMAZON CAPITAL SERVICES,	1SUPPLIES FOR OFFICE - 45 MONROE STREET/	37.21	109355
582-175.000-930.000	REPLACE SINK	GELZER HJ & SON INC	REPLACE SINK	206.11	109391
582-175.000-956.000	CAPACITOR TRAINING	POWER LINE SUPPLY	CAPACITOR TRAINING	750.00	109433
582-175.000-956.000	RECLOSER TRAINING	POWER LINE SUPPLY	RECLOSER TRAINING	750.00	109433
582-175.000-956.000	2024 AMP CONFERENCE	CARD SERVICES CENTER	D. MACKIE CREDIT CARD	240.00	970
582-175.000-956.200	GATORADE	CARD SERVICES CENTER	J. HAMMEL CREDIT CARD	15.79	970
582-175.000-970.000-215045	TRIPP LITE 8-PORT MANAGED INDUST	CDW-G COMPUTER CENTERS	TRIPP-LITE 8-PORT INDUSTRIAL AMI SWITCH	4,345.05	109371
Total For Dept 175.000 ADMINISTRATIVE SERVICES				32,604.00	
Dept 543.000 PRODUCTION					
582-543.000-726.000	WATER TREATMENT ADDITIVE FOR EYE	AMAZON CAPITAL SERVICES,	1WATER TREATMENT ADDITIVE FOR EYEWASH SI	96.00	109355
582-543.000-726.000	PLIERS	PERFORMANCE AUTOMOTIVE	PLIERS	10.99	109432
582-543.000-739.000	MSCPA MEMBER POWER BILLING - AUG	MICHIGAN SOUTH CENTRAL POW	MSCPA MEMBER POWER BILLING - AUG 2024	907,853.58	972
582-543.000-740.300	504504154 - 201 WATERWORKS XX -	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS X	19.42	967
582-543.000-740.400	504504154 - 201 WATERWORKS XX -	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS X	19.42	967
582-543.000-920.400	504504154 - 201 WATERWORKS - PP	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS	44.10	966
582-543.000-930.050	REPAIR DAY TANKS	UTILITIES INSTRUMENTATION	REPAIR DAY TANKS	680.00	109461
582-543.000-930.060	REPAIR DAY TANKS	UTILITIES INSTRUMENTATION	REPAIR DAY TANKS	680.00	109461
Total For Dept 543.000 PRODUCTION				909,403.51	
Dept 544.000 DISTRIBUTION					
582-544.000-726.800	SUPPLIES - OPERATIONS	AMAZON CAPITAL SERVICES,	1TOOL ORGANIZER BUCKET	71.15	109355
582-544.000-726.800	PLUMB BOB SOCKET REDUCER	AMAZON CAPITAL SERVICES,	1PLUMB BOB SOCKET REDUCER	53.09	109355
582-544.000-726.800	HEX BIT SOCKET SET 13PC	AMAZON CAPITAL SERVICES,	1HEX BIT SOCKET SET 13PC	16.29	109355
582-544.000-726.800	BIT SET	PERFORMANCE AUTOMOTIVE	BIT SET	31.09	109432
582-544.000-726.800	HALO REPLACEMENT CLIPS	CARD SERVICES CENTER	K. KEASAL CREDIT CARD	59.80	970
582-544.000-730.000	REPAIR PTO	ALTEC INDUSTRIES, INC.	REPAIR PTO	622.00	109354
582-544.000-730.000	TRUCK BATTERIES	PERFORMANCE AUTOMOTIVE	TRUCK BATTERIES	333.98	109432
582-544.000-730.000	TRUCK BATTERY	PERFORMANCE AUTOMOTIVE	TRUCK BATTERY	166.99	109432
582-544.000-730.000	FUSE AND HOLDER	PERFORMANCE AUTOMOTIVE	FUSE AND HOLDER	26.99	109432
582-544.000-740.000	FUEL & LUBRICANTS	PERFORMANCE AUTOMOTIVE	OIL AND FILTER	44.50	109432
582-544.000-740.000	FUEL - BPU - SEPT 2024	WATKINS TRANSPORT INC	FUEL - BPU - SEPT 2024	1,588.47	109465

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 10/03/2024 - 10/03/2024
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 582 ELECTRIC FUND					
Dept 544.000 DISTRIBUTION					
582-544.000-801.000	TEST GROUNDS	PRIME FLEET DIELECTRIC	SEF TEST GROUNDS	125.00	109434
582-544.000-801.000	TEST TRUCK	PRIME FLEET DIELECTRIC	SEF TEST TRUCK	735.00	109434
582-544.000-801.000	TEST TRUCK	PRIME FLEET DIELECTRIC	SEF TEST TRUCK	935.00	109434
582-544.000-801.000	TEST TRUCK	PRIME FLEET DIELECTRIC	SEF TEST TRUCK	895.00	109434
582-544.000-801.000	TEST TRUCK	PRIME FLEET DIELECTRIC	SEF TEST TRUCK	325.00	109434
582-544.000-801.000	TEST TRUCK	PRIME FLEET DIELECTRIC	SEF TEST TRUCK	605.00	109434
582-544.000-801.000	TEST TRUCK	PRIME FLEET DIELECTRIC	SEF TEST TRUCK	375.00	109434
582-544.000-801.000	TEST TRUCK	PRIME FLEET DIELECTRIC	SEF TEST TRUCK	515.00	109434
582-544.000-801.300	POSTAGE FOR TREE TRIMMING LETTER	CARD SERVICES CENTER	J. HAMMEL CREDIT CARD	19.36	970
582-544.000-930.000	LIGHT SCREWS	GELZER HJ & SON INC	LIGHT SCREWS	6.40	109391
582-544.000-930.000	CONNECTOR TRANS STUD MOUNT NUB 5	POWER LINE SUPPLY	TRANSFORMER CONNECTORS	296.88	109433
582-544.000-930.000	BAR OIL	SPRATT'S TRADING POST INC	BAR OIL	19.99	109450
Total For Dept 544.000 DISTRIBUTION				7,866.98	
Total For Fund 582 ELECTRIC FUND				969,378.68	
Fund 588 DIAL A RIDE					
Dept 596.000 DIAL-A-RIDE					
588-596.000-726.000	RUBBER BANDS FOR DART	AMAZON CAPITAL SERVICES,	1RUBBER BANDS FOR DART	9.89	109355
588-596.000-726.000	SUPPLIES FOR DART	AMAZON CAPITAL SERVICES,	1SUPPLIES FOR DART, DPS AND ENG DEPT	196.73	109355
588-596.000-726.000	WATER - DIAL-A-RIDE	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	15.00	109399
588-596.000-726.000	SUPPLIES FOR DART	KSS ENTERPRISES	TOILET PAPER AND GARBAGE BAGS	72.62	109415
588-596.000-730.000	ASSY HAND PUMP HANDLE FOR #60	HOEKSTRA TRANSPORTATION,	1ASSY HAND PUMP HANDLE FOR #60	40.43	109409
588-596.000-730.000	FILTERS FOR 61	PERFORMANCE AUTOMOTIVE	OIL FILTERS FOR DPS AND DART	66.73	109432
588-596.000-730.000	HD CONNECTOR FOR #62	PERFORMANCE AUTOMOTIVE	HD CONNECTOR FOR #62	37.25	109432
588-596.000-730.000	R-SEMI METALLIC PADS FOR #62	PERFORMANCE AUTOMOTIVE	R-SEMI PADS FOR #62 + DIGITAL CALIPER F	48.53	109432
588-596.000-730.000	DISC HOUSIN BOLT AND PIN BOOT KI	PERFORMANCE AUTOMOTIVE	DISC HOUSIN BOLT AND PIN BOOT KIT FOR #	45.97	109432
588-596.000-730.000	F DISC BRAKE ROTOR FOR #61	PERFORMANCE AUTOMOTIVE	F DISC BRAKE ROTOR FOR #61	302.62	109432
588-596.000-730.000	AIT FUEL SENSOR FOR #60	PERFORMANCE AUTOMOTIVE	AIT FUEL SENSOR FOR #60	70.99	109432
588-596.000-730.000	O-RINGS FOR #60	PERFORMANCE AUTOMOTIVE	O-RINGS FOR #60	1.79	109432
588-596.000-740.000	FUEL FOR DART - AUG	WATKINS TRANSPORT INC	FUEL FOR DART - AUG	2,284.27	109465
588-596.000-740.000	FUEL FOR DART	WATKINS TRANSPORT INC	FUEL FOR DART	2,557.37	109465
588-596.000-801.000	DART	BILL'S LAWN CARE, LLC	CITY WIDE MOWING CONTRACT 2024-2025	420.00	109366
588-596.000-801.000	TIE ROD END FOR #60	HILLSDALE COMMUNITY SCHOO	TIE ROD END FOR #60	467.69	109402
588-596.000-801.000	LEFT FRONT BRAKE PADS ON #62	HILLSDALE COMMUNITY SCHOO	LEFT FRONT BRAKE PADS ON #62	150.00	109402
588-596.000-801.000	TIRES FOR #61	NORM'S TIRE & SERVICE	TIRES FOR #61	287.99	109426
588-596.000-920.000	507035798 - 981 DEVELOPMENT DR -	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 981 DEVELOPMENT I	41.40	968
588-596.000-955.588	DOT DCREENING FOR VIRGINIA BLAKE	HILLSDALE HOSPITAL	DOT DCREENING FOR VIRGINIA BLAKE	28.00	109404
Total For Dept 596.000 DIAL-A-RIDE				7,145.27	
Total For Fund 588 DIAL A RIDE				7,145.27	
Fund 590 SEWER FUND					
Dept 000.000					
590-000.000-110.000	UNAPPLIED CREDIT - DUPLICATE PAY	ETNA SUPPLY COMPANY	UNAPPLIED CREDIT - DUPLICATE PAYMENT	(532.00)	109384
590-000.000-123.000	MPSI TRAINING - WICKHAM - SEPT 2	APWA MICHIGAN CHAPTER - M	MPSI REGISTRATION FOR CRAIG WICKHAM FAI	397.50	109357
590-000.000-158.000-215005	WESTWOOD PROJECT - SANITARY	PARRISH EXCAVATING, INC.	WESTWOOD UTILITY AND ROAD RECONSTRUCTI	3,912.03	109430
590-000.000-202.100	SCCH	GIFFORD, LISA C	UB refund for account: 022707	35.96	109393
590-000.000-202.100	SBK1	HARMAN, PATTON J	UB refund for account: 026650	6.02	109398
590-000.000-202.100	SCCH	ROBINSON, JESSE E	UB refund for account: 013549	6.39	109440
Total For Dept 000.000				3,825.90	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	4,176.12	971
590-175.000-726.000	SUPPLIES FOR OFFICE - 45 MONROE	AMAZON CAPITAL SERVICES,	1 SUPPLIES FOR OFFICE - 45 MONROE STREET	8.32	109355
590-175.000-726.000	SUPPLIES FOR OFFICE - 45 MONROE	AMAZON CAPITAL SERVICES,	1 SUPPLIES FOR OFFICE - 45 MONROE STREET	3.14	109355
590-175.000-726.000	SUPPLIES FOR OFFICE - 45 MONROE	AMAZON CAPITAL SERVICES,	1 SUPPLIES FOR OFFICE - 45 MONROE STREET	7.49	109355
590-175.000-726.000	SUPPLIES FOR OFFICE - 45 MONROE	AMAZON CAPITAL SERVICES,	1 SUPPLIES FOR OFFICE - 45 MONROE STREET/	10.83	109355
590-175.000-726.000	FIRST AID SUPPLIES	CINTAS CORPORATION	FIRST AID SUPPLIES	82.03	109373
590-175.000-726.000	CORRECTION TAPE	CURRENT OFFICE SOLUTIONS	CORRECTION TAPE	4.77	109376
590-175.000-726.000	STORAGE BOXES,FOLDERS,HANGING FO	CURRENT OFFICE SOLUTIONS	STORAGE BOXES,FOLDERS,HANGING FOLDERS	14.87	109376
590-175.000-726.000	COPY PAPER - 45 MONROE STREET	CURRENT OFFICE SOLUTIONS	COPY PAPER - 45 MONROE STREET	27.90	109376
590-175.000-726.000	WREATHS FOR BPU OFFICE/WAREHOUSE	HILLSDALE GARDEN CLUB	WREATHS FOR BPU OFFICE/WAREHOUSE	43.75	109403
590-175.000-726.000	WATER 45 MONROE ST	RUPERT'S CULLIGAN	WATER 45 MONROE ST	9.75	109441
590-175.000-726.000	MICROWAVE - BPU OFFICE	WALMART COMMUNITY	CREDIT CARD CHARGES - SEPT 2024	18.75	109464
590-175.000-801.000	RUGS FOR BPU - 45 MONROE ST	CINTAS CORPORATION	RUGS FOR BPU - 45 MONROE ST	1.25	109373
590-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	1.25	109373
590-175.000-801.000	RUGS-45 MONROE ST	CINTAS CORPORATION	RUGS-45 MONROE ST	1.25	109373
590-175.000-801.000	BPU CLEANING - SEPT 2024	EAST 2 WEST ENTERPRISES,	1 BPU CLEANING - SEPT 2024	105.00	109379
590-175.000-801.000	ACCOUNTING SERVICES - AUG 2024	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - AUG 2024	798.93	109456
590-175.000-801.000-215006	ADMIN SERVICES FOR CDBG GRANT	CARTER CONSULTING LLC	ADMIN SERVICES FOR CDBG GRANT	300.00	109370
590-175.000-802.000	UPS BATTERY BACKUP QTY4	AMAZON CAPITAL SERVICES,	1 UPS BATTERY BACKUP QTY4	14.03	109355
590-175.000-802.000	MICROSOFT LICENSING 24/25 RESELL	SONIT SYSTEMS, LLC	MICROSOFT LICENSING 24/25	1,149.62	109447
590-175.000-802.000	SONIT NET ADMIN SEPTEMBER 2024	SONIT SYSTEMS, LLC	SONIT NET ADMIN SEPTEMBER 2024	240.78	109447
590-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (SEP)	39.54	109447
590-175.000-802.000	AUTHPOINT 3 YEAR RENEWAL (21 LIC	SONIT SYSTEMS, LLC	AUTHPOINT 3 YEAR RENEWAL (21 LICENSES)	162.75	109447
590-175.000-802.000	VMWARE VSPHERE STANDARD 1 YEAR	SONIT SYSTEMS, LLC	VMWARE VSPHERE STANDARD 1 YEAR	400.00	109447
590-175.000-802.000	MILSOFT DISPATCH LICENSE UNPLUGG	MILSOFT	MILSOFT DISPATCH LICENSE UNPLUGGED 10-2	175.00	109462
590-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUB 10	MILSOFT	IVR POOLED MONTHLY OUTAGE SUB 10-24	126.93	109462
590-175.000-850.000	OOMA FAXING EQUIP SEP 24	OOMA, INC.	OOMA FAXING EQUIP SEP 24	16.17	109428
590-175.000-880.000	PUBLIC POWER WEEK GIVEAWAYS	AMAZON CAPITAL SERVICES,	1 SUPPLIES FOR OFFICE - 45 MONROE STREET/	18.61	109355
590-175.000-970.000-215045	TRIPP LITE 8-PORT MANAGED INDUST	CDW-G COMPUTER CENTERS	TRIPP-LITE 8-PORT INDUSTRIAL AMI SWITCH	1,448.35	109371
Total For Dept 175.000 ADMINISTRATIVE SERVICES				9,407.18	
Dept 546.000 OPERATIONS					
590-546.000-730.039	BPU VEHICLE MAINT/SUPPLIES	PERFORMANCE AUTOMOTIVE	BATTERY	184.98	109432
590-546.000-930.970	MANHOLE COVER LIFTS	USABLUEBOOK	MANHOLE COVER LIFTS	97.18	109460
590-546.000-956.000	TRAINING & SEMINARS	MICHIGAN WATER ENVIRONMEN	TRAINING	360.00	109425
Total For Dept 546.000 OPERATIONS				642.16	
Dept 547.000 TREATMENT					
590-547.000-726.900	SUPPLIES - LABORATORY	NORTH CENTRAL LABORATORIE	5 LAB SUPPLIES	689.24	109427
590-547.000-726.900	SUPPLIES - LABORATORY	NORTH CENTRAL LABORATORIE	5 LAB SUPPLIES	396.74	109427
590-547.000-726.900	SUPPLIES - LABORATORY	USABLUEBOOK	LAB SUPPLIES	398.70	109460
590-547.000-727.600	SUPPLIES - FERROUS CHLORIDE	PVS TECHNOLOGIES, INC.	FERROUS CHLORIDE SOLUTION	4,015.70	109437
590-547.000-730.039	FLOOR LINERS	AMAZON CAPITAL SERVICES,	1 FLOOR LINERS	139.98	109355
590-547.000-740.000	FUEL & LUBRICANTS	FAMILY FARM & HOME	GEAR OIL 5 GAL	169.98	109386
590-547.000-740.000	FUEL - BPU - SEPT 2024	WATKINS TRANSPORT INC	FUEL - BPU - SEPT 2024	794.94	109465
590-547.000-801.000	MERCURY TESTING	MERIT LABORATORIES	MERCURY TESTING	575.00	109422
590-547.000-801.000	BEF SAMPLING	MERIT LABORATORIES	BEF SAMPLING	4,166.00	109422
590-547.000-801.000	WW SAMPLING	MERIT LABORATORIES	WW SAMPLING	47.00	109422
590-547.000-930.000	CHAIN FALL HOIST ELECTRIC	AMAZON CAPITAL SERVICES,	1 CHAIN FALL HOIST	579.99	109355
590-547.000-930.000	BURLAP AND SOFTENER SALT	FAMILY FARM & HOME	BURLAP AND SOFTENER SALT	36.95	109386
590-547.000-930.000	THERMOMETER, PACKING TAPE, BLEAC	FAMILY FARM & HOME	THERMOMETER, PACKING TAPE, BLEACH	44.46	109386
590-547.000-930.000	KEY COPIES	GELZER HJ & SON INC	KEY COPIES	4.58	109391
590-547.000-930.000	REPAIRS & MAINTENANCE	GELZER HJ & SON INC	SUPPLIES	50.85	109391

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Fund 590 SEWER FUND					
Dept 547.000 TREATMENT					
590-547.000-930.000	REPAIRS & MAINTENANCE	RYAN & BRADSHAW, INC.	BOILER INSPECTION	220.00	109442
590-547.000-930.900	REPAIRS & MAINT. - LABORATORY	NORTH CENTRAL LABORATORIES	MUFFLE FURNACE	2,088.62	109427
590-547.000-930.900	SLUDGE JUDGE	USABLUBOOK	SLUDGE JUDGE	713.98	109460
Total For Dept 547.000 TREATMENT				15,132.71	
Total For Fund 590 SEWER FUND				29,007.95	
Fund 591 WATER FUND					
Dept 000.000					
591-000.000-110.000	SADDLE - 6" TAPPING WITH 1"	ETNA SUPPLY COMPANY	INVENTORY	825.00	109384
591-000.000-110.000	SADDLE - 12" TAPPING WITH 1"	ETNA SUPPLY COMPANY	INVENTORY	3,050.00	109384
591-000.000-110.000	STREET BOX - 5.5' 1.5" MINNEA	MICHIGAN PIPE & VALVE	INVENTORY	5,693.38	109424
591-000.000-123.000	MPSI TRAINING - WICKHAM - SEPT 2	APWA MICHIGAN CHAPTER - MEMPSI	REGISTRATION FOR CRAIG WICKHAM FAI	397.50	109357
591-000.000-158.000-181005	CURB STOPS	ETNA SUPPLY COMPANY	CURB STOPS	3,657.00	109384
591-000.000-158.000-181005	RETURN OF CURB STOPS	ETNA SUPPLY COMPANY	RETURN OF CURB STOPS	(3,657.00)	109384
591-000.000-158.000-181005	0.75" METERS	SLC METER LLC	WATER METER ORDER - APPROVED BY BOARD/C	41,964.55	109446
591-000.000-158.000-181005	UNION FITTINGS	USABLUBOOK	UNION FITTINGS	952.26	109460
591-000.000-158.000-213002	10" WAFER BUTTERFLY VALVE	CARD SERVICES CENTER	J. GIER CREDIT CARD	1,059.74	970
591-000.000-158.000-215005	WESTWOOD PROJECT - WATER	PARRISH EXCAVATING, INC.	WESTWOOD UTILITY AND ROAD RECONSTRUCTIC	256,062.82	109430
591-000.000-202.100	WBK1	GIFFORD, LISA C	UB refund for account: 022707	31.24	109393
591-000.000-202.100	WBK1	HARMAN, PATTON J	UB refund for account: 026650	5.08	109398
591-000.000-202.100	WCCH	ROBINSON, JESSE E	UB refund for account: 013549	6.20	109440
Total For Dept 000.000				310,047.77	
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	4,227.34	971
591-175.000-726.000	SUPPLIES FOR OFFICE - 45 MONROE	AMAZON CAPITAL SERVICES, I	SUPPLIES FOR OFFICE - 45 MONROE STREET	8.32	109355
591-175.000-726.000	SUPPLIES FOR OFFICE - 45 MONROE	AMAZON CAPITAL SERVICES, I	SUPPLIES FOR OFFICE - 45 MONROE STREET	3.13	109355
591-175.000-726.000	SUPPLIES FOR OFFICE - 45 MONROE	AMAZON CAPITAL SERVICES, I	SUPPLIES FOR OFFICE - 45 MONROE STREET	7.50	109355
591-175.000-726.000	SUPPLIES FOR OFFICE - 45 MONROE	AMAZON CAPITAL SERVICES, I	SUPPLIES FOR OFFICE - 45 MONROE STREET/	10.82	109355
591-175.000-726.000	FIRST AID SUPPLIES	CINTAS CORPORATION	FIRST AID SUPPLIES	82.04	109373
591-175.000-726.000	CORRECTION TAPE	CURRENT OFFICE SOLUTIONS	CORRECTION TAPE	4.77	109376
591-175.000-726.000	STORAGE BOXES,FOLDERS,HANGING FO	CURRENT OFFICE SOLUTIONS	STORAGE BOXES,FOLDERS,HANGING FOLDERS	14.87	109376
591-175.000-726.000	COPY PAPER - 45 MONROE STREET	CURRENT OFFICE SOLUTIONS	COPY PAPER - 45 MONROE STREET	27.90	109376
591-175.000-726.000	WREATHS FOR BPU OFFICE/WAREHOUSE	HILLSDALE GARDEN CLUB	WREATHS FOR BPU OFFICE/WAREHOUSE	43.75	109403
591-175.000-726.000	WATER 45 MONROE ST	RUPERT'S CULLIGAN	WATER 45 MONROE ST	9.75	109441
591-175.000-726.000	MICROWAVE - BPU OFFICE	WALMART COMMUNITY	CREDIT CARD CHARGES - SEPT 2024	18.75	109464
591-175.000-801.000	RUGS FOR BPU - 45 MONROE ST	CINTAS CORPORATION	RUGS FOR BPU - 45 MONROE ST	1.25	109373
591-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	1.25	109373
591-175.000-801.000	RUGS-45 MONROE ST	CINTAS CORPORATION	RUGS-45 MONROE ST	1.25	109373
591-175.000-801.000	BPU CLEANING - SEPT 2024	EAST 2 WEST ENTERPRISES, I	BPU CLEANING - SEPT 2024	105.00	109379
591-175.000-801.000	ACCOUNTING SERVICES - AUG 2024	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - AUG 2024	798.93	109456
591-175.000-801.000-215006	ADMIN SERVICES FOR CDBG GRANT	CARTER CONSULTING LLC	ADMIN SERVICES FOR CDBG GRANT	300.00	109370
591-175.000-802.000	UPS BATTERY BACKUP QTY4	AMAZON CAPITAL SERVICES, I	UPS BATTERY BACKUP QTY4	14.03	109355
591-175.000-802.000	MICROSOFT LICENSING 24/25 RESELL	SONIT SYSTEMS, LLC	MICROSOFT LICENSING 24/25	1,149.62	109447
591-175.000-802.000	SONIT NET ADMIN SEPTEMBER 2024	SONIT SYSTEMS, LLC	SONIT NET ADMIN SEPTEMBER 2024	240.78	109447
591-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (SEP)	39.54	109447
591-175.000-802.000	AUTHPOINT 3 YEAR RENEWAL (21 LIC	SONIT SYSTEMS, LLC	AUTHPOINT 3 YEAR RENEWAL (21 LICENSES)	162.75	109447
591-175.000-802.000	VMWARE VSPHERE STANDARD 1 YEAR	SONIT SYSTEMS, LLC	VMWARE VSPHERE STANDARD 1 YEAR	400.00	109447
591-175.000-802.000	MILSOFT DISPATCH LICENSE UNPLUGG	MILSOFT	MILSOFT DISPATCH LICENSE UNPLUGGED 10-2	175.00	109462
591-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUB 10	MILSOFT	IVR POOLED MONTHLY OUTAGE SUB 10-24	126.93	109462
591-175.000-810.000	DUES & SUBSCRIPTIONS	MICHIGAN WATER ENVIRONMENT	ANNUAL MEMBERSHIP FOR JEFF GIER	100.00	109425
591-175.000-850.000	OOMA FAXING EQUIP SEP 24	OOMA, INC.	OOMA FAXING EQUIP SEP 24	16.17	109428

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 10/03/2024 - 10/03/2024
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-880.000	PUBLIC POWER WEEK GIVEAWAYS	AMAZON CAPITAL SERVICES,	1 SUPPLIES FOR OFFICE - 45 MONROE STREET/	18.61	109355
591-175.000-970.000-215045	TRIPP LITE 8-PORT MANAGED INDUST	CDW-G COMPUTER CENTERS	TRIPP-LITE 8-PORT INDUSTRIAL AMI SWITCH	1,448.35	109371
Total For Dept 175.000 ADMINISTRATIVE SERVICES				9,558.40	
Dept 544.000 DISTRIBUTION					
591-544.000-726.800	6 X 1 SADDLES	MICHIGAN PIPE & VALVE	6 X 1 SADDLES	356.88	109424
591-544.000-740.000	FUEL - BPU - SEPT 2024	WATKINS TRANSPORT INC	FUEL - BPU - SEPT 2024	794.94	109465
591-544.000-801.000	CROSS CONNECTION CONTROL PROGRAM	HYDROCORP, LLC	CCCP CONTRACT	1,564.50	109411
591-544.000-930.000	LINE LOCATOR	BATCO, INC	LINE LOCATOR	5,387.75	109361
591-544.000-930.000	RETURN	GELZER HJ & SON INC	RETURN	(1.40)	109391
591-544.000-930.000	RETURN	GELZER HJ & SON INC	RETURN	(11.98)	109391
591-544.000-930.000	PIPE AND FITTINGS	GELZER HJ & SON INC	PIPE AND FITTINGS	58.84	109391
591-544.000-930.000	RETURN	GELZER HJ & SON INC	RETURN	(21.99)	109391
591-544.000-930.000	PIPE FITTINGS	GELZER HJ & SON INC	PIPE FITTINGS	20.05	109391
591-544.000-930.000	MILWAUKEE M18 DRILL	GELZER HJ & SON INC	MILWAUKEE M18 DRILL	204.99	109391
591-544.000-930.990	REPAIRS & MAINT. - LEAD SERVICES	AMERICAN COPPER AND BRASS,	LSL PARTS	560.66	109356
591-544.000-930.990	CONTRACTED LSL REPLACEMENTS	RJT CONSTRUCTION CO.	FYE 2025 LEAD SERVICE LINE REPLACEMENTS	10,790.00	109439
591-544.000-930.990	CONTRACTED LSL REPLACEMENTS	RJT CONSTRUCTION CO.	FYE 2025 LEAD SERVICE LINE REPLACEMENTS	14,452.50	109439
591-544.000-930.990	CONTRACTED LSL REPLACEMENTS	RJT CONSTRUCTION CO.	FYE 2025 LEAD SERVICE LINE REPLACEMENTS	15,732.50	109439
591-544.000-930.990	CONTRACTED LSL REPLACEMENTS	RJT CONSTRUCTION CO.	FYE 2025 LEAD SERVICE LINE REPLACEMENTS	7,605.00	109439
591-544.000-970.000	GEN2 WATER NODE W/STD I/O 5FT CA	CANNON TECHNOLOGIES INC	WATER METER NODES	13,208.00	109369
Total For Dept 544.000 DISTRIBUTION				70,701.24	
Dept 545.000 PURIFICATION					
591-545.000-727.200	SUPPLIES - SODIUM HYPOCHLORITE	UNIVAR SOLUTIONS USA INC	SODIUM HYPOCHLORITE	4,753.66	109459
591-545.000-930.000	MOUSE BAIT AND SOAP	GELZER HJ & SON INC	MOUSE BAIT AND SOAP	35.97	109391
Total For Dept 545.000 PURIFICATION				4,789.63	
Total For Fund 591 WATER FUND				395,097.04	
Fund 633 PUBLIC SERVICES INV. FUND					
Dept 000.000					
633-000.000-101.000	SIGN POSTS GREEN U-CHANNEL 12F	DORNBOS SIGN & SAFETY INC	50 - 12' GREEN U-CHANNEL POST	2,750.00	109377
633-000.000-101.000	CRACK FILL MATERIAL (RUBBER)	EXCELL PAVING PLUS	2 PALLETS OF DEERY CRACKFILL	2,970.00	109385
Total For Dept 000.000				5,720.00	
Total For Fund 633 PUBLIC SERVICES INV. FUND				5,720.00	
Fund 640 REVOLVING MOBILE EQUIP. FUND					
Dept 443.000 MOBILE EQUIPMENT MAINTENANCE					
640-443.000-726.000	RAGS FOR SHOP	CINTAS CORPORATION	MATS AND RAGS FOR SHOP	5.00	109373
640-443.000-726.000	RAGS FOR SHOP	CINTAS CORPORATION	MATS AND RAGS FOR SHOP	5.00	109373
640-443.000-726.000	ADHESIVE LINED SHRING TUBING KIT	ELECTRICAL TERMINAL INC.	ADHESIVE LINED SHRING TUBING KIT FOR SH	134.56	109382
640-443.000-726.000	SCREWS, WASHERS FOR SHOP	ELECTRICAL TERMINAL INC.	SCREWS, WASHERS FOR SHOP	124.56	109382
640-443.000-726.000	CONVRT RETAIN RING PLIER AND UTI	GELZER HJ & SON INC	CONVRT RETAIN RING PLIER AND UTILITY BI	43.48	109391
640-443.000-726.000	DIGITAL CALIPER FOR SHOP	PERFORMANCE AUTOMOTIVE	R-SEMI PADS FOR #62 + DIGITAL CALIPER F	28.19	109432
640-443.000-726.000	MALE CONNECTOR, LEV HOOK, POLY A	PERFORMANCE AUTOMOTIVE	MALE CONNECTOR, LEV HOOK, POLY ARM FOR	22.04	109432
640-443.000-726.000	RBR DRN PLG GSMT FOR SHOP	PERFORMANCE AUTOMOTIVE	RBR DRN PLG GSMT FOR SHOP	35.90	109432
640-443.000-726.000	ADJ WRENCH FOR SHOP	PERFORMANCE AUTOMOTIVE	ADJ WRENCH FOR SHOP	35.79	109432
640-443.000-726.000	TIE ROD TOOL FOR SHOP	PERFORMANCE AUTOMOTIVE	TIE ROD TOOL FOR SHOP	14.59	109432
640-443.000-726.000	BALL JOINT TOOL FOR SHOP	PERFORMANCE AUTOMOTIVE	BALL JOINT TOOL FOR SHOP	13.39	109432
640-443.000-726.000	IND GAS, MEDIUM AND ACETYLENE, S	PURITY CYLINDER GASES, INC	IND GAS, MEDIUM AND ACETYLENE, SMALL	77.96	109436
640-443.000-726.000	ANGLE ITRON FOR SHOP	WHITE'S WELDING SERVICE	ANGLE ITRON FOR SHOP	30.00	109467

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 10/03/2024 - 10/03/2024
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 640 REVOLVING MOBILE EQUIP. FUND					
Dept 443.000 MOBILE EQUIPMENT MAINTENANCE					
640-443.000-730.000	FUEL FILTER FOR #73	ALTA EQUIPMENT COMPANY	FUEL FILTER FOR #73	141.90	109353
640-443.000-730.000	VEHICLE SUPPLIES FOR 16 AND 131	GREENMARK EQUIPMENT	SCAN TEST, HYGARD, THROTTLE ROD AND FII	26.94	109395
640-443.000-730.000	O-RING, CONNECTOR AND REGULATOR	MICHIGAN CAT	O-RING, CONNECTOR AND REGULATOR FOR #2C	108.45	109423
640-443.000-730.000	FILTERS FOR 43,52,73,14,10 AND 1	PERFORMANCE AUTOMOTIVE	OIL FILTERS FOR DPS AND DART	110.26	109432
640-443.000-730.000	GLASS FUSE FOR 73	PERFORMANCE AUTOMOTIVE	GLASS FUSE FOR 73	2.89	109432
640-443.000-730.000	HEAT SHRINK FOR #3	PERFORMANCE AUTOMOTIVE	HEAT SHRINK FOR #3	3.25	109432
640-443.000-730.000	INDUSTRIAL FILTER FOR #73	PERFORMANCE AUTOMOTIVE	INDUSTRIAL FILTER FOR #73	44.22	109432
640-443.000-730.000	MOBIL FS 5W50 FOR #24	PERFORMANCE AUTOMOTIVE	MOBIL FS 5W50 FOR #24	22.78	109432
640-443.000-730.000	REMAN STARTER AND RETURN CREDIT	PERFORMANCE AUTOMOTIVE	REMAN STARTER AND RETURN CREDIT FOR #15	242.99	109432
640-443.000-730.000	MUFFLER ASSEMBLY FOR #31	PERFORMANCE AUTOMOTIVE	MUFFLER ASSEMBLY FOR #31	83.09	109432
640-443.000-730.000	DRAG LINK, ADJUSTING SLEEVE AND	PERFORMANCE AUTOMOTIVE	DRAG LINK, ADJUSTING SLEEVE AND RIE ROI	171.67	109432
640-443.000-740.000	FUEL AND LUBE	GREENMARK EQUIPMENT	SCAN TEST, HYGARD, THROTTLE ROD AND FII	235.06	109395
640-443.000-740.000	FUEL FOR DPS	WATKINS TRANSPORT INC	FUEL FOR DPS/ZONE/ASS/ENG - AUG	2,284.11	109465
640-443.000-740.000	FUEL FOR DPS	WATKINS TRANSPORT INC	FUEL FOR DPS/ZONE/ASS/ENG - SEPT	1,766.02	109465
640-443.000-801.000	REGENED #41	HILLSDALE COMMUNITY SCHOOI	REGENED #41	112.50	109402
640-443.000-801.000	DOT INSPECTION FOR 19	HILLSDALE COMMUNITY SCHOOI	DOT INSPECTION FOR 19	112.50	109402
640-443.000-920.000	505153845 - 149 WATERWORKS - RME	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 149 WATERWORKS	46.76	964
Total For Dept 443.000 MOBILE EQUIPMENT MAINTENANCE				6,085.85	
Total For Fund 640 REVOLVING MOBILE EQUIP. FUND				6,085.85	
Fund 663 FIRE VEHICLE & EQUIPMENT FUND					
Dept 336.000 FIRE DEPARTMENT					
663-336.000-970.000	2 SETS OF TURNOUT GEAR	MACQUEEN EMERGENCY GROUP	2 SETS OF TURNOUT GEAR	6,685.97	109419
663-336.000-970.000	3 SETS OF TURNOUT GEAR BOOTS	MACQUEEN EMERGENCY GROUP	3 SETS OF TURNOUT GEAR BOOTS	1,747.13	109419
Total For Dept 336.000 FIRE DEPARTMENT				8,433.10	
Total For Fund 663 FIRE VEHICLE & EQUIPMENT FUND				8,433.10	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
EXP CHECK RUN DATES 10/03/2024 - 10/03/2024
BOTH JOURNALIZED AND UNJOURNALIZED
PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101 GENERAL FUND	174,642.06
Fund 202 MAJOR ST./TRUNK	166,142.72
Fund 203 LOCAL STREET FUND	39,229.86
Fund 208 RECREATION FUND	1,816.61
Fund 247 TAX INCREMENT FUND	254.00
Fund 271 LIBRARY FUND	3,115.39
Fund 401 CAPITAL IMPROVEMENT	17,520.43
Fund 409 STOCK'S PARK	448.36
Fund 481 AIRPORT IMPROVEMENT	516.97
Fund 582 ELECTRIC FUND	969,378.68
Fund 588 DIAL A RIDE	7,145.27
Fund 590 SEWER FUND	29,007.95
Fund 591 WATER FUND	395,097.04
Fund 633 PUBLIC SERVICES	5,720.00
Fund 640 REVOLVING MOBILITY	6,085.85
Fund 663 FIRE VEHICLE & EQUIPMENT	8,433.10
Total For All Funds:	1,824,554.29

CITY COUNCIL MINUTES

City of Hillsdale
October 7, 2024
7:00 P.M.

Regular Meeting

Call to Order and Pledge of Allegiance

Mayor Adam Stockford opened the meeting with the Pledge of Allegiance.

Roll Call

Mayor Adam Stockford called the meeting to order. Clerk Price took roll call.

Council Members present: Adam Stockford, Mayor
Anthony Vear, Ward 1
R Greg Stuchell, Ward 1
Cynthia Pratt, Ward 2
William Morrissey, Ward 2
Bruce Sharp, Ward 3
Gary Wolfram, Ward 3
Joshua Paladino, Ward 4
Robert Socha, Ward 4

Council Members absent: None

Also Present: David Mackie (City Manager), Attorney Tom Thompson, Katy Price (City Clerk), Jason Blake (DPS Director), Brandon Janes (IT), Dan Poole (HCFD), Jennifer Wortz, Mark Nicholas, Shannon Gainer, CJ Toncray, Russell Miller, Jessica Miller.

Approval of Agenda

Motion by Councilman Morrissey, support by Councilman Vear, to remove New Business A. Airport Sale of Corporate Hangar 1 and add Consent Item G. Jeff Emery Homecoming Alumni Celebration

Motion by Councilman Sharp, support by Councilman Vear, to approve the agenda as amended.

All ayes. Motion carried.

Public Comment

Jack McLain, Hillsdale Twp., had Hillsdale College employee information he wanted to distribute to Council and discussed migrant (student) workers, working at minimum wages.

Consent Agenda

- A. Approval of Bills
 - 1. City and BPU Claims of September 12, 2024: \$1,063,781.93
 - 2. Payroll of September 6, 2024: \$200,256.25
September 12, 2024: \$205,357.03
- B. City Council Minutes of September 16, 2024
- C. Finance Minutes of September 16, 2024
- D. 2024 Winter Tax Special Assessment Roll
- E. TCO 2024-56 Street Closure- Hillsdale College Homecoming
- F. Best Source Justification- Game Time Equipment Purchase
- G. Jeff Emery – Use of Vacant Lot Homecoming Party Use Agreement

Council discussion ensued on item G. Use of vacant lot and Council Minutes.

Motion by Councilman Morrissey, support by Councilwoman Pratt, to approve the Consent Agenda.

Roll Call:

Councilman Paladino	Aye
Councilman Sharp	Aye
Councilman Socha	Aye
Councilman Vear	Aye
Councilman Wolfram	Aye
Mayor Stockford	Aye
Councilman Morrissey	Aye
Councilwoman Pratt	Aye
Councilman Stuchell	Aye

Motion passed 9-0

Communications/Petitions

- A. 17th Annual Walk of Remembrance Event
- B. BPU Hydrant Flushing
- C. Appliance Recycling Rewards Event
- D. Hillsdale County Materials Management Plan Intent Notice
- E. Hillsdale County Commissioner Update – Doug Ingles

Doug Ingles, County Commissioner reported on the Materials Management Plan Intent Notice.

Introduction and Adoption of Ordinances/Public Hearings

Old Business

- A. IBEW Union Contract

City Manager Mackie reviewed the proposed contract and changes.

Motion by Councilman Stuchell, support by Councilman Vear, to approve the IBEW Union Contract as presented.

By a voice vote, the motion passed unanimously.

- B. 2025 Special Assessment Districts for Street Projects

City Manager Mackie lead discussion on Special Assessment stated it was brought back to Council at the request of Councilman Socha. One of City Council’s primary goals is to address the declining quality of the city’s street and infrastructure systems. City staff has utilized the Special Assessment process as delineated in the City of Hillsdale’s Code of Ordinances, Article V.-Finances, Division 3.- Special Assessments and any other applicable sections of the City Charter and/or Code of Ordinances to facilitate these projects.

The Department of Public Services (DPS) Director, City Engineer and City Manager recommend the following streets for inclusion in proposed Special Assessment Districts (SAD) for street rehabilitation projects and potential associated utility work during the 2025 calendar year.

- Proposed SAD 2025-9 – Arch Avenue – from Carleton Road (M-99) to Mechanic Road
0.34 miles (Estimated 12 parcels in the SAD)
- Proposed SAD 2025-10 – Monroe Street – from West Street to Hillsdale Street
0.22 miles (Estimated 13 parcels in the SAD)
- Proposed SAD 2025-11 – Barry Street – from Broad Street (M-99) to West Street
0.30 miles (Estimated 29 parcels in SAD)

City Engineer Bauer explained the road system and current condition of city streets.

Council discussion ensued.

Motion by Councilman Morrissey, support by Councilman Vear, to direct the City Engineer to develop plans, specifications and cost estimates for submittal to City Council on or before December 9, 2024 for consideration of establishment of SAD’s for the above listed street project areas.

Roll Call:

Councilman Sharp	Aye
Councilman Socha	Aye
Councilman Vear	Aye
Councilman Wolfram	Aye
Mayor Stockford	Nay
Councilman Morrissey	Aye
Councilman Paladino	Nay
Councilman Stuchell	Aye
Councilwoman Pratt	Nay

Motion passed 6-3

New Business

A. Michigan Employee’s Retirement System (MERS) Changes

City Manager Mackie reviewed changes.

Close City Treasurer Defined Benefit (DB) Division (18).

Request DB to Defined Contribution (DC) projection for City Manager Division (15).

Increase BPU Union, Division (12), employee contribution rate from 9.16% to 10.16%.

Motion by Councilman Vear, support by Councilman Paladino, to approve all three changes as presented.

By a voice vote, the motion passed unanimously.

B. Bid Award- City Hall Carpet Replacement

City staff developed and requested bids for carpet replacement within the 3rd floor City Manager’s Suite in addition to 2nd floor Assessing Suite. Carpet in both areas currently has extensive delamination, wrinkling, and seam raveling due to age, rolling chairs and pedestrian traffic.

A bid from Willowbrook Interiors from Coldwater Michigan.

\$16,000 was budgeted in the 24/25 fiscal year for this project.

Contractor Base Bid - Willowbrook Interiors \$12,089.00

Due to Willowbrook interiors bid coming in under the \$16,000 budgeted amount, City Staff obtained an additional quote from Willowbrook Interiors for new carpet, with installation, within the City Clerk’s Suite.

Additional Quote

City Clerks Suite - \$3,890.00

Council discussion ensued.

Motion by Council Member Sharp, seconded by Council Member Pratt to approve the Carpet replacement as presented to Willowbrook Interiors in the amount of \$15,979.00.

Roll Call:

Councilman Pratt	Aye
Councilman Wolfram	Aye
Councilman Vear	Aye
Mayor Stockford	Nay
Councilman Socha	Aye
Councilman Paladino	Nay
Councilman Sharp	Aye
Councilman Morrissey	Aye

Motion passed 7-2

Miscellaneous Reports

- A. Proclamations – Pregnancy & Infant Loss Awareness Day – October 15, 2024

Mayor Stockford read proclamations aloud.

- B. Appointment- None

- C. Other- None

General Public Comment

Jack McLain, Hillsdale Twp., commented on college students/migrant workers, parking at beach and overnight parking and 42 Union St. tax.

Jennifer Wortz, State Representative candidate, thanked council for support and asked residents to cast vote for her and to vote on November 5, 2024.

Russ Miller, 9 Lake St., commented on his driveway, thanked council for doing a good job.

Shannon Gainer, ward four, commented on special assessment, sidewalks and airport hangars.

Jessica Miller, 9 Lake St., commented on her driveway.

City Manager Report

MyHillsdale App is live downloads are available on Apple and Google.

Train event is October 19th, 20th in downtown Hillsdale. There is plans for a Christmas train event towards the end of November or beginning of December.

Brush Collection starts next Monday, October 14, 2024.

Leaf Collection October 28 – December 12. Public Services will be around to pick up leaves in two rounds.

Airport had a great month in September with landing, hangar and fuel fees profited \$30,000.00.

Council Comment

Councilman Sharp commented on the airport and is pleased to see the progress that has happened.

Councilman Socha commented on the no votes for the carpet item. Asked for clarification on no votes as the item was budgeted and the budget was approved.

Councilman Stuchell thanked the police department for all they did at the St. Anthony’s Church event.

Mayor Stockford thanked BPU for helping a resident with a water line break and commented on his no vote for the carpet item.

Adjournment

Motion by Councilmember Sharp, seconded by Councilmember Socha to adjourn the meeting. By a voice vote, the motion passed unanimously.

The meeting adjourned at 8:25p.m.

Adam Stockford, Mayor

Katy Price, City Clerk

CITY OF HILLSDALE FINANCE COMMITTEE

Place: City Hall Second Floor Conference Room

Date: October 7, 2024

Time: 6:30 PM

PRESENT:

COMMITTEE: Gary Wolfram, Bruce Sharp, Will Morrisey

STAFF: Jason Blake (Director of Public Services), David Mackie (City Manager)

PUBLIC: None

BOARD OF PUBLIC UTILITIES AND CITY OF HILLSDALE ACCOUNTS PAYABLE
INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE

Questions asked on Invoice Distribution Report by Finance Committee:

Fund 101

Department 257: Aerial views of the City

Department 595: Inspection and analysis of airport fuel

Fund 202

Department 470.5: Tree trimming reimbursed by MDOT

Fund 208

Department 000: Refunds for players who signed up but didn't play

Fund 582

Department 175: Software for power outage

Department 543: Power purchased and sold to customers

Department 544: Inspection of various trucks

Fund 590

Department 547: Sampling of sludge

Motioned by Morrisey and seconded by Wolfram to approve.

Motion passed 3-0.

Motioned by Morrisey and seconded by Sharp

Motion passed 3-0.

Adjournment 6:43 PM

Minutes prepared by Gary Wolfram



**Election Commission
Minutes**

**Hillsdale City Hall
97 N. Broad Street
Hillsdale, MI 49242**

Thursday, October 10, 2024

Board members present: Ginger Novak
William Mullaly

Board members absent: Michael Hendershot

Also present was Katy Price, City Clerk.

Call to Order:

The meeting was called to order by City Clerk Price at 3:02 P.M.

Public Comments

None.

MINUTES

Election Commission meeting minutes of July 10, 2024.

Motioned by Commissioner Novak, seconded by Commissioner Mullaly to approve the meeting minutes as presented.

By a voice vote, the motion passed unanimously.

Communications/Petitions

Clerk Price shared her office would be open Saturday, November 2, 2024 Clerk office hours 9:00 a.m. – 5:00 p.m. to issue absentee ballots and register new voters.

Clerk Price reviewed a 2024 Voter Guide brochure and the Early Voting Site dates and times.

Old Business

None.

New Business

A. Appointment of Election Inspectors & Receiving Boards for the November 5, 2024 General Election

City Clerk Price presented a proposed listing of election inspectors for the November 5, 2024 General Election.

Commissioner Mullaly, seconded by Commissioner Novak, moved to appoint the following individuals to serve as poll workers for the November 5, 2024 election, pending any necessary changes and emergencies:

Poll Workers:

Ward 1: Elizabeth Wilds (Chair), Kellie Hendershot, Marcia Weyer, Sharon Draper

Ward 2: Julie Games (Chair), Nancy Burns, Linda Jo Potter, Barbara Dennis

Ward 3: Tonya McCallister (Chair), Susan Billings, Debra Reister, Cathy Warner

Ward 4: Hilary Plummer (Chair), Cathy Kelemen, Roy Bodinus, Terry Dye

RCV Board: Wilds/Draper, Games/Burns, McCallister/Billings, Plummer/Kelemen

Absentee Ballot Processors: Ronald Grossheim, Susan Burns

Help/Information Desk: Marcia Ansett, Martin Games

By a voice vote, the motion passed unanimously.

B. Conduct Public Accuracy Test for November 5, 2024 General Election Clerk Price gave a brief overview of how the tabulators worked and how the test ballots are counted and that ballots should match up to the total tapes.

The Elections Commissioners performed the accuracy test for the precinct tabulators and scan units that are to be used for the November 5, 2024 election. All tabulators and scan units tested out without error.

Miscellaneous

Clerk Price thanked the Commission for their service to the City and dedication to the election process.

Adjournment

Commissioner Novak, seconded by Commissioner Mullaly, moved to adjourn, by voice vote, the motion passed unanimously.

The meeting adjourned at 4:18 p.m.

Submitted by: Katy Price, City Clerk

Operations & Governance Committee Meeting
October 10, 2024

Call to Order: Council member Will Morrissey called the meeting to order at 5:00 pm

Roll Call: Present - councilmembers Will Morrissey, Bruce Sharp and Greg Stuchell
Also, present - City Manager/BPU Director, David Mackie, Hospital CEO, JJ Hodshire, former BPU Board Chairman Barry Hill, Ed Sumnar and Penny Swan

I: Public Comments:

General comment, all public comments were favorable to Mr. Mackie performance as both City Manager and BPU Director.

Mr. Sumnar: The support from David Mackie made possible the accomplishments of successful projects such as the Dawn Theater, The Keefer Hotel and Meijer's. David's leadership has created improvements to BPU's infrastructure, and major road repairs. Under Mr. Mackie's tender, he has improved the relationship between the City and Hillsdale College to a very positive working relationship.

Mr. Hodshire: The BPU Board used established pillars for evaluation of David Mackie's performance. David has successfully completed or is actively moving towards all pillar categories. The BPU Board unanimously made the following recommendations to the O&G Committee regarding Mr. Mackie's current employment contract with the City of Hillsdale:

1. Approval of percentage in salary increase
2. David Mackie's contract term be extended through July 5, 2032
3. Increasing David Mackie's severance package for 12 months to 18 months, effective immediately
 - a. Upon Mr. Mackie's 10 year anniversary (July 1, 2025) increasing the severance to 24 months.

Agreement from the BPU Board is that Mr. Mackie as proven to be one of the best city managers. Mr. Mackie's ability to reach across party lines providing the City with outside financials resources with funds and grants. Mr. Mackie's continues to display his ability to seek out and bring in outside financial resources into the City of Hillsdale. Because of David's leadership, the city has ongoing growth.

Mr. Hill: In complete agreement with what was already been said. David did monumental work restructuring the power plant. Under David's leadership, the City is experiencing much fewer power outages, while now having much faster responses times towards restoring power back to its customers. David also did good work by finding and hiring our City Engineer, which is showing monumental improvements with the on-going road repair work. David works many hours to make good things happen. David has a 24/7 job and has proved to be an excellent asset to our community.

Ms. Swan: As an actively engaged citizen who attends most city meetings. Has seen David work towards the excellent 425 arrangement that provides the pathway bringing in the Meijer's store. David Mackie

stepped up to make this happen. Mr. Mackie saved many \$1,000 of dollars with his leadership during the Ice storm a few years ago. The City was back up with power in a very short period while surrounding community were still without power days later. Ms. Swan stated that she has run for a seat on City Council and Mr. Mackie was very helpful to ensure she had the information need to run for Council.

II: O&G Discussion:

City Manager - David Mackie: Thankful for the support. Because of a strong city staff allows David to manage both roles as City Manager and BPU Director. The City-staff is keeping projects moving forward and in the right direction. We are currently working on four subdivisions; helping to ensure Hillsdale is a good place to invest. The working arrangement between the City and Hillsdale College is moving towards a new hotel project.

Council member - Greg Stuchell: Full agreement with all the comments. David has always answered questions or to help in clarify situations. Always willing to help and makes himself available when needed.

Council member - Bruce Sharp: Was involved from the beginning in hiring David Mackie. David in the beginning observed the City's operations, identified the inefficiencies and waste then started cleaning it up and is still going strong. We now have a good power company in place. We have a City Manager that is respected and is the best City Manager as a Council member Bruce Shape has worked with.

Council member - Will Morrisey: Been involved with city government since 1974. David Mackie is one to the top administrators I have had the privilege of working with. The management of the power grid with the reduction in power outages and the good road improvements.

Motion by Stuchell: Bring the BPU Board's recommendations to full council.

Motion Second by Sharp

Vote: Three in favor - 0 nays - Motion carries

III: Team Roles & Expectations Workshop

David Mackie presented a proposal from Lewis G. Bender, PhD for a council workshop. The objective of this workshop is to assist the Mayor, elected leadership, City Manager and senior city leadership teams to strengthen mutual expectations, understandings, and providing a solid basis for conducting City business.

Motion by Stuchell: Present workshop to full council.

Motions Second by Sharp

Vote: Three in favor - 0 nays - Motion carries

IV: Public Comments

No closing public comments

Adjournment:

Motion by Sharp to close meeting

Motion Seconded by Stuchell

Vote: Three in favor - 0 nays - Motion carried

Motion by Sharp to close meeting a 5:45 pm

Meeting Minutes Presented by Greg Stuchell

COMMUNITY DEVELOPMENT COMMITTEE

PLACE: CITY HALL CONFERENCE ROOM

DATE: October 14, 2024

TIME: 5:30 PM

PRESENT: Tony Vear, Gary Wolfram and Cindy Pratt

STAFF: Jason Blake, Public Services Director and Michelle Loren, Recreation Director

PUBLIC: Adam Stockford

NEW BUSINESS;

Parks Discussion

Much discussion ensued regarding the fees charged for cars for the use of Sandy Beach.

Michelle explained the history of the fees.

In 2007/2008 the entrance fee was raised from \$3 to \$5 for a daily pass and a seasonal rate of \$25. In 2022 the seasonal rate was changed to \$50.

The passes last year generated around \$19,000 with an additional amount of around \$7000 in sales from concessions.

The costs of seasonal help to run the Beach as well as the concession inventories and supplies amounted to about \$20,000. This did not include the maintenance provided by the Public Services Department.

Adam expressed his concern on raising the rates on the City's residents any further.

The discussion also entailed the use of Sandy Beech by non-residents.

It should be noted that cars are allowed to drop passengers off at no charge, along with those on foot or bike.

Motioned by Gary and seconded by Tony to keep the daily rate at \$5 for City residence and \$10 for non residents. The seasonal rate would remain at \$50 for both. Motion passed 3-0

It will be recommended to the full Council for approval.

Motion to Adjourn by Gary seconded by Tony Passed 3-0

Adjournment 6:27PM

No additional meeting scheduled for at this time.

Minutes prepared by Tony Vear, Chair

City of Hillsdale

Agenda Item Summary

Meeting Date: October 21, 2024
Agenda Item: Consent Agenda
Subject: Noise Variance Request

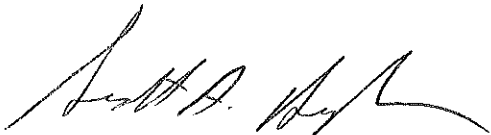
Background:

Hillsdale College requests a noise variance for their “Founding Fest.” Request is for Saturday December 7, 2024 from 5:00 p.m. till 9:00 p.m. Event will be held in the parking lot at the corner of N. West Street and College Street.

Recommendation:

Approval is recommended.

Scott A. Hephner



Chief of Police / Fire Chief



October 4th, 2024

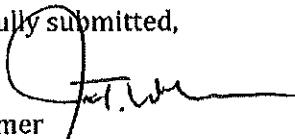
Scott A. Hephner
Chief of Police
97 Broad Street
Hillsdale, MI 49242

Dear Chief Hephner:

Hillsdale College would like to request a noise variance for Saturday, December 7th, 2024 starting at 5:00 p.m. and ending at 9:00 p.m. for The Founding Fest. We will be celebrating the day Hillsdale was founded and this event will take place on campus in the parking lot at the corner of West Street and College Street.

If you have any questions, please call me at 607-2597, or Braden VanDyke at 607-2620. Thank you for your assistance.

Respectfully submitted,


John Wilmer
Director of Security

JW/ajs

**City of Hillsdale
Agenda Item Summary**

Meeting Date: **October 21, 2024**

Agenda Item #: **Consent Agenda**

SUBJECT: **Investment Report as of 09/30/2024**

BACKGROUND PROVIDED BY STAFF

Attached is the City's investment portfolio report. The investments in the portfolio conform to the City's Investment Policy, reviewed and approved by Council on October 15, 2018. The City's investments are restricted to investments allowed under Public Act 20 of 1943 and can include bonds/instrumentalities issued by the United States Treasury, certificates of deposit, local government investment pools, commercial paper maturing in less than 270 days, and other similar investments.

The yield to maturity of the active portfolio of investments held as of September 30, 2024, was 3.07%. As the government bonds mature, the City will be able to reinvest at higher interest rates. The City's portfolio consisted of various investments in U.S instrumentalities, Commercial Paper, municipal bonds, and pooled cash. The weighted average maturity of investments is 2.00 years.

RECOMMENDATION:

City staff recommends City Council accept the Investment Report.



City of Hillsdale Operating Account

Monthly Investment Report
September 30, 2024

Your Investment Representative:

Mike Kloack

(517) 740-7996

MKLOACK@MEEDERINVESTMENT.COM

For questions about your account please contact your investment representative or contact publicfundsoperations@meederinvestment.com

Dublin, Ohio | Lansing, Michigan | Long Beach, California | Austin, Texas | 866-633-3371 | www.meederpublicfunds.com

PORTFOLIO SUMMARY

As of September 30, 2024



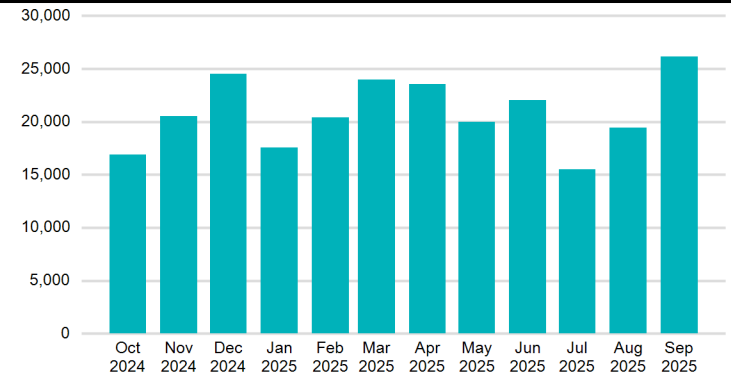
MONTHLY RECONCILIATION

Beginning Book Value	10,579,805.43
Contributions	
Withdrawals	(792.20)
Realized Gains/Losses	476.56
Gross Interest Earnings	31,897.54
Ending Book Value	10,611,387.33

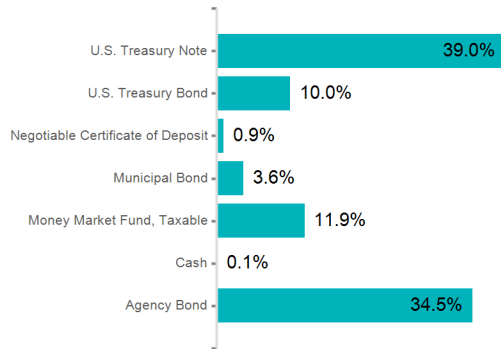
PORTFOLIO CHARACTERISTICS

Portfolio Yield to Maturity	3.07%
Portfolio Effective Duration	1.91 yrs
Weighted Average Maturity	2.00 yrs

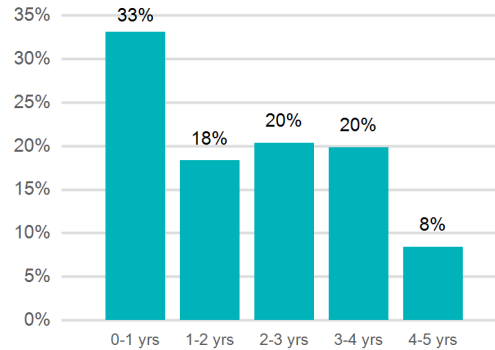
PROJECTED MONTHLY INCOME SCHEDULE



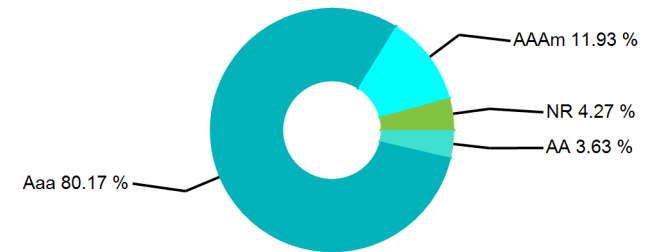
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY



City of Hillsdale Operating Account
PROJECTED INCOME SCHEDULE
 As of September 30, 2024



CUSIP	SECURITY DESCRIPTION	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025
3130AJGU7	FHLB 1.400% 04/15/2027	875						875					
3130AKLM6	FHLB 0.500% 12/30/2025			375						375			
3130AKRQ1	FHLB 1.000% 01/28/2026				750						844		
3130ALZX5	FHLB 0.520% 10/29/2024	6,031											
3130AP6M2	FHLB 1.020% 09/30/2026						1,020						1,020
3130APB61	FHLB 0.750% 04/14/2025	375						900					
3130AQGT4	FHLB 1.100% 01/13/2025				5,329								
3130AWTR1	FHLB 4.375% 09/08/2028						3,828						3,828
3133EMSX1	FFCB 1.550% 03/15/2029						2,007						2,007
3133EMWH1	FFCB 0.710% 04/21/2025	533						11,108					
3133ENB33	FFCB 3.050% 07/19/2027				1,373						1,373		
3133ENBK5	FFCB 1.140% 10/20/2026	570						570					
3133ENDC1	FFCB 1.330% 11/03/2026		665						665				
3133ENZK9	FFCB 3.240% 06/28/2027			2,430						2,430			
3133EP4A0	FFCB 4.250% 02/28/2029					3,400						3,400	
3133EP4K8	FEDERAL FARM 4.625% 03/05/2026						2,775						2,775
3133EPC45	FFCB 4.625 11/13/28		2,891						2,891				
3133EPDP7	FFCB 3.625% 03/21/2028						2,719						2,719
3133EPHT5	FFCB 3.625 05/03/28		2,719						2,719				
3133EPME2	FEDERAL FARM 3.875% 06/08/2028			2,906						2,906			
3134GWUB0	FMCC 0.750% 09/29/2027						563						563
3137EAEX3	FMCC 0.375% 09/23/2025						375						3,683
31422X5Z1	FARMER MAC 4.25% 08/14/2028					4,250						4,250	
31422XT28	AGM 4.000% 12/16/2026			3,000						3,000			

City of Hillsdale Operating Account
PROJECTED INCOME SCHEDULE

As of September 30, 2024



CUSIP	SECURITY DESCRIPTION	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025
565369ER2	Maple Valley School District 0.885% 05/01/2025		885						885				
565369ES0	Maple Valley School District 1.035% 05/01/2026		1,035						1,035				
666613MK7	Northpointe Bank 4.850% 10/20/2028	399	412	399	412	412	372	412	399	412	399	412	412
742651DZ2	PEFCO 3.900% 10/15/2027	1,463						1,463					
742651EA6	PEFCO 4.300% 12/15/2028			3,655						3,655			
9128283F5	UST 2.250% 11/15/2027		1,688						1,688				
9128283J7	UST 2.125% 11/30/2024		2,969										
9128283P3	UST 2.250% 12/31/2024			4,775									
912828V98	UST 2.250% 02/15/2027					1,688						1,688	
912828X88	UST 2.375% 05/15/2027		1,781						1,781				
912828YX2	UST 1.750% 12/31/2026			1,313						1,313			
912828Z78	UST 1.500% 01/31/2027				750						750		
912828ZL7	UST 0.375% 04/30/2025	188						1,801					
912828ZT0	UST 0.250% 05/31/2025		125						2,359				
912828ZW3	UST 0.250% 06/30/2025			250						2,539			
91282CAB7	UST 0.250% 07/31/2025				250						3,484		
91282CAJ0	UST 0.250% 08/31/2025					250						3,711	
91282CAM3	UST 0.250% 09/30/2025						125						2,711
91282CAT8	UST 0.250% 10/31/2025	125						125					
91282CAZ4	UST 0.375% 11/30/2025		225						225				
91282CBH3	UST 0.375% 01/31/2026				188						188		
91282CBT7	UST 0.750% 03/31/2026						375						375
91282CBW0	UST 0.750% 04/30/2026	375						375					
91282CCF6	UST 0.750% 05/31/2026		375						375				

City of Hillsdale Operating Account
PROJECTED INCOME SCHEDULE

As of September 30, 2024



CUSIP	SECURITY DESCRIPTION	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025
91282CCJ8	UST 0.875% 06/30/2026			875						875			
91282CCP4	UST 0.625% 07/31/2026				313						313		
91282CCW9	UST 0.750% 08/31/2026					375						375	
91282CCZ2	UST 0.875% 09/30/2026						875						875
91282CDF5	UST 1.375% 10/31/2028	688						688					
91282CDG3	UST 1.125% 10/31/2026	563						563					
91282CDZ1	UST 1.500% 02/15/2025					4,438							
91282CED9	UST 1.750% 03/15/2025						3,750						
91282CEF4	UST 2.500% 03/31/2027						1,563						1,563
91282CEQ0	UST 2.750% 05/15/2025		1,375						1,586				
91282CEW7	UST 3.250% 06/30/2027			1,950						1,950			
91282CFB2	UST 2.750% 07/31/2027				2,200						2,200		
91282CFH9	UST 3.125% 08/31/2027					2,109						2,109	
91282CFM8	UST 4.125% 09/30/2027						3,609						3,609
91282CFU0	UST 4.125% 10/31/2027	2,063						2,063					
91282CFZ9	UST 3.875% 11/30/2027		3,391						3,391				
91282CGC9	UST 3.875% 12/31/2027			2,616						2,616			
91282CGH8	UST 3.500% 01/31/2028				2,363						2,363		
91282CGP0	UST 4.000% 02/29/2028					3,500						3,500	
91282CHA2	UST 3.500% 04/30/2028	2,625						2,625					
91282CHQ7	UST 4.125% 07/31/2028				3,609						3,609		
TOTAL		16,870	20,534	24,543	17,535	20,421	23,956	23,565	19,998	22,070	15,521	19,445	26,139

POSITION STATEMENT

As of September 30, 2024



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
Cash and Cash Equivalents											
60934N104	Federated Government Obligations Money Market Fund	9/30/2024 9/30/2024	\$1,270,481.85	\$1,270,481.85	\$1,270,481.85	4.79%	0.003 0.003	\$1.00 \$1,270,481.85	\$0.00	11.92%	AAAm
CASH	Custodial Cash	9/30/2024 9/30/2024	\$6,546.88	\$6,546.88	\$6,546.88	0.00%	0.003 0.003	\$1.00 \$6,546.88	\$0.00	0.06%	
SubTotal			\$1,277,028.73	\$1,277,028.73	\$1,277,028.73	4.77%		\$1,277,028.73	\$0.00	11.98%	
Agency Bond											
3130ALZX5	FHLB 0.520% 10/29/2024	4/22/2022 4/25/2022	\$100,000.00	\$94,229.00	\$94,229.00	2.92%	0.079 0.081	\$99.66 \$99,658.00	\$5,429.00	0.94%	Aaa AA+
3130AQGT4	FHLB 1.100% 01/13/2025	6/8/2022 6/9/2022	\$100,000.00	\$95,221.00	\$95,221.00	3.03%	0.288 0.286	\$98.96 \$98,961.00	\$3,740.00	0.93%	Aaa AA+
3130APB61	FHLB 0.750% 04/14/2025	11/4/2021 11/5/2021	\$100,000.00	\$99,475.00	\$99,475.00	0.91%	0.537 0.537	\$97.93 \$97,931.00	(\$1,544.00)	0.92%	Aaa AA+
3133EMWH1	FFCB 0.710% 04/21/2025	6/24/2022 6/27/2022	\$150,000.00	\$139,425.00	\$139,425.00	3.35%	0.556 0.557	\$97.85 \$146,778.00	\$7,353.00	1.38%	Aaa AA+
3137EAEX3	FMCC 0.375% 09/23/2025	9/29/2021 9/30/2021	\$200,000.00	\$196,692.00	\$196,692.00	0.80%	0.981 0.980	\$96.61 \$193,222.00	(\$3,470.00)	1.81%	Aaa AA+
3130AKLM6	FHLB 0.500% 12/30/2025	6/22/2022 6/23/2022	\$150,000.00	\$135,495.00	\$135,495.00	3.44%	1.249 1.246	\$95.59 \$143,389.50	\$7,894.50	1.35%	Aaa AA+
3130AKRQ1	FHLB 1.000% 01/28/2026	6/27/2022 6/28/2022	\$150,000.00	\$136,852.50	\$136,852.50	3.50%	1.329 1.320	\$96.17 \$144,261.00	\$7,408.50	1.35%	Aaa AA+
3133EP4K8	FEDERAL FARM 4.625% 03/05/2026	2/28/2024 3/5/2024	\$120,000.00	\$119,890.80	\$119,890.80	4.67%	1.427 1.397	\$101.18 \$121,416.72	\$1,525.92	1.14%	Aaa AA+
3130AP6M2	FHLB 1.020% 09/30/2026	9/17/2021 9/30/2021	\$200,000.00	\$200,000.00	\$200,000.00	1.02%	2.000 1.984	\$94.41 \$188,812.00	(\$11,188.00)	1.77%	Aaa AA+
3133ENBK5	FFCB 1.140% 10/20/2026	11/5/2021 11/8/2021	\$100,000.00	\$99,700.00	\$99,700.00	1.20%	2.055 2.026	\$94.70 \$94,699.00	(\$5,001.00)	0.89%	Aaa AA+
3133ENDC1	FFCB 1.330% 11/03/2026	11/4/2021 11/5/2021	\$100,000.00	\$100,000.00	\$100,000.00	1.33%	2.093 2.058	\$94.80 \$94,797.00	(\$5,203.00)	0.89%	Aaa AA+
31422XT28	AGM 4.000% 12/16/2026	5/30/2023 5/31/2023	\$150,000.00	\$148,962.00	\$148,962.00	4.21%	2.211 2.115	\$100.62 \$150,934.50	\$1,972.50	1.42%	
3130AJGU7	FHLB 1.400% 04/15/2027	6/3/2022 6/6/2022	\$125,000.00	\$115,091.25	\$115,091.25	3.17%	2.540 2.488	\$94.01 \$117,516.25	\$2,425.00	1.10%	Aaa AA+

POSITION STATEMENT

As of September 30, 2024



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
3133ENZK9	FFCB 3.240% 06/28/2027	6/22/2022 6/28/2022	\$150,000.00	\$149,752.50	\$149,752.50	3.28%	2.742 2.627	\$99.07 \$148,605.00	(\$1,147.50)	1.39%	Aaa AA+
3133ENB33	FFCB 3.050% 07/19/2027	7/12/2022 7/19/2022	\$90,000.00	\$89,823.60	\$89,823.60	3.09%	2.800 2.691	\$98.54 \$88,686.00	(\$1,137.60)	0.83%	Aaa AA+
3134GWUB0	FMCC 0.750% 09/29/2027	5/8/2023 5/9/2023	\$150,000.00	\$130,858.50	\$130,858.50	3.94%	2.997 2.968	\$91.25 \$136,867.50	\$6,009.00	1.28%	Aaa AA+
742651DZ2	PEFCO 3.900% 10/15/2027	4/27/2023 5/3/2023	\$40,000.00	\$40,064.00	\$40,064.00	3.86%	3.041 2.848	\$100.36 \$40,144.80	\$80.80	0.38%	Aaa AA+
742651DZ2	PEFCO 3.900% 10/15/2027	4/28/2023 5/3/2023	\$35,000.00	\$34,944.00	\$34,944.00	3.94%	3.041 2.848	\$100.36 \$35,126.70	\$182.70	0.33%	Aaa AA+
3133EPDP7	FFCB 3.625% 03/21/2028	3/23/2023 3/24/2023	\$150,000.00	\$149,653.50	\$149,653.50	3.68%	3.474 3.294	\$100.04 \$150,066.00	\$412.50	1.41%	Aaa AA+
3133EPHT5	FFCB 3.625 05/03/28	4/27/2023 5/3/2023	\$150,000.00	\$149,176.50	\$149,176.50	3.75%	3.592 3.351	\$100.02 \$150,027.00	\$850.50	1.41%	Aaa AA+
3133EPME2	FEDERAL FARM 3.875% 06/08/2028	6/2/2023 6/8/2023	\$150,000.00	\$149,803.50	\$149,803.50	3.90%	3.690 3.434	\$100.87 \$151,306.50	\$1,503.00	1.42%	Aaa AA+
31422X5Z1	FARMER MAC 4.25% 08/14/2028	8/9/2023 8/15/2023	\$200,000.00	\$199,992.00	\$199,992.00	4.25%	3.874 3.596	\$102.10 \$204,200.00	\$4,208.00	1.92%	
3130AWTR1	FHLB 4.375% 09/08/2028	9/6/2023 9/8/2023	\$175,000.00	\$173,820.50	\$173,820.50	4.53%	3.942 3.657	\$102.83 \$179,957.75	\$6,137.25	1.69%	Aaa AA+
3133EPC45	FFCB 4.625 11/13/28	11/6/2023 11/13/2023	\$125,000.00	\$124,893.38	\$124,893.38	4.64%	4.123 3.743	\$103.98 \$129,972.50	\$5,079.12	1.22%	Aaa AA+
742651EA6	PEFCO 4.300% 12/15/2028	1/22/2024 1/30/2024	\$170,000.00	\$170,549.10	\$170,549.10	4.23%	4.211 3.853	\$102.35 \$173,988.20	\$3,439.10	1.63%	Aaa AA+
3133EP4A0	FFCB 4.250% 02/28/2029	2/23/2024 2/28/2024	\$160,000.00	\$159,584.00	\$159,584.00	4.31%	4.416 4.060	\$102.64 \$164,222.40	\$4,638.40	1.54%	Aaa AA+
3133EMSX1	FFCB 1.550% 03/15/2029	3/1/2024 3/15/2024	\$259,000.00	\$227,021.27	\$227,021.27	4.32%	4.458 4.314	\$90.68 \$234,858.61	\$7,837.34	2.20%	Aaa AA+
SubTotal			\$3,749,000.00	\$3,630,969.90	\$3,630,969.90	3.36%		\$3,680,404.93	\$49,435.03	34.54%	
Municipal Bond											
565369ER2	Maple Valley School District 0.885% 05/01/2025	7/14/2021 8/17/2021	\$200,000.00	\$200,000.00	\$200,000.00	0.89%	0.584 0.584	\$97.92 \$195,839.00	(\$4,161.00)	1.84%	AA

POSITION STATEMENT

As of September 30, 2024



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
565369ES0	Maple Valley School District 1.035% 05/01/2026	7/14/2021 8/17/2021	\$200,000.00	\$200,000.00	\$200,000.00	1.04%	1.584 1.570	\$95.50 \$191,004.60	(\$8,995.40)	1.79%	AA
SubTotal			\$400,000.00	\$400,000.00	\$400,000.00	0.96%		\$386,843.60	(\$13,156.40)	3.63%	
Negotiable Certificate of Deposit											
666613MK7	Northpointe Bank 4.850% 10/20/2028	10/11/2023 10/20/2023	\$100,000.00	\$99,575.00	\$99,575.00	4.95%	4.058 3.686	\$99.66 \$99,655.00	\$80.00	0.94%	
SubTotal			\$100,000.00	\$99,575.00	\$99,575.00	4.95%		\$99,655.00	\$80.00	0.94%	
U.S. Treasury Bond											
9128283P3	UST 2.250% 12/31/2024	6/23/2022 6/24/2022	\$150,000.00	\$146,912.11	\$146,912.11	3.11%	0.252 0.250	\$99.38 \$149,074.20	\$2,162.09	1.40%	Aaa AA+
91282CEQ0	UST 2.750% 05/15/2025	6/2/2022 6/3/2022	\$100,000.00	\$99,789.06	\$99,789.06	2.82%	0.622 0.618	\$99.10 \$99,096.40	(\$692.66)	0.93%	Aaa AA+
912828ZT0	UST 0.250% 05/31/2025	11/8/2021 11/9/2021	\$100,000.00	\$97,765.63	\$97,765.63	0.89%	0.666 0.651	\$97.43 \$97,428.40	(\$337.23)	0.91%	Aaa AA+
91282CCF6	UST 0.750% 05/31/2026	11/8/2021 11/9/2021	\$100,000.00	\$98,679.69	\$98,679.69	1.05%	1.666 1.622	\$95.34 \$95,344.30	(\$3,335.39)	0.89%	Aaa AA+
91282CCJ8	UST 0.875% 06/30/2026	9/28/2021 9/29/2021	\$200,000.00	\$199,117.19	\$199,117.19	0.97%	1.748 1.702	\$95.40 \$190,796.80	(\$8,320.39)	1.79%	Aaa AA+
91282CCW9	UST 0.750% 08/31/2026	11/10/2021 11/12/2021	\$100,000.00	\$98,023.44	\$98,023.44	1.17%	1.918 1.870	\$94.78 \$94,783.40	(\$3,240.04)	0.89%	Aaa AA+
91282CCZ2	UST 0.875% 09/30/2026	9/28/2021 9/30/2021	\$200,000.00	\$198,679.69	\$198,679.69	1.01%	2.000 1.949	\$94.86 \$189,712.20	(\$8,967.49)	1.78%	Aaa AA+
9128283F5	UST 2.250% 11/15/2027	1/6/2023 1/9/2023	\$100,000.00	\$93,347.66	\$93,347.66	3.76%	3.126 3.007	\$96.28 \$96,280.70	\$2,933.04	0.90%	Aaa AA+
9128283F5	UST 2.250% 11/15/2027	7/28/2023 7/31/2023	\$50,000.00	\$45,980.47	\$45,980.47	4.32%	3.126 3.007	\$96.28 \$48,140.35	\$2,159.88	0.45%	Aaa AA+
SubTotal			\$1,100,000.00	\$1,078,294.94	\$1,078,294.94	1.87%		\$1,060,656.75	(\$17,638.19)	9.95%	
U.S. Treasury Note											
9128283J7	UST 2.125% 11/30/2024	4/22/2022 4/25/2022	\$100,000.00	\$98,093.75	\$98,093.75	2.89%	0.167 0.167	\$99.54 \$99,543.00	\$1,449.25	0.93%	Aaa AA+

POSITION STATEMENT

As of September 30, 2024



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
91282CDZ1	UST 1.500% 02/15/2025	6/8/2022 6/9/2022	\$100,000.00	\$96,312.50	\$96,312.50	2.94%	0.378 0.375	\$98.88 \$98,875.00	\$2,562.50	0.93%	Aaa AA+
91282CED9	UST 1.750% 03/15/2025	6/2/2022 6/3/2022	\$100,000.00	\$97,125.00	\$97,125.00	2.83%	0.455 0.459	\$98.84 \$98,844.20	\$1,719.20	0.93%	Aaa AA+
912828ZL7	UST 0.375% 04/30/2025	11/8/2021 11/9/2021	\$100,000.00	\$98,386.72	\$98,386.72	0.85%	0.581 0.583	\$97.76 \$97,759.00	(\$627.72)	0.92%	Aaa AA+
912828ZW3	UST 0.250% 06/30/2025	7/19/2021 7/20/2021	\$200,000.00	\$197,710.94	\$197,710.94	0.54%	0.748 0.749	\$97.20 \$194,390.60	(\$3,320.34)	1.82%	Aaa AA+
91282CAB7	UST 0.250% 07/31/2025	9/22/2021 9/23/2021	\$200,000.00	\$196,765.63	\$196,765.63	0.68%	0.833 0.834	\$96.95 \$193,907.00	(\$2,858.63)	1.82%	Aaa AA+
91282CAJ0	UST 0.250% 08/31/2025	9/22/2021 9/23/2021	\$200,000.00	\$196,539.06	\$196,539.06	0.70%	0.918 0.916	\$96.66 \$193,328.20	(\$3,210.86)	1.81%	Aaa AA+
91282CAM3	UST 0.250% 09/30/2025	11/8/2021 11/9/2021	\$100,000.00	\$97,414.06	\$97,414.06	0.93%	1.000 0.999	\$96.43 \$96,425.80	(\$988.26)	0.90%	Aaa AA+
91282CAT8	UST 0.250% 10/31/2025	11/5/2021 11/8/2021	\$100,000.00	\$97,406.25	\$97,406.25	0.92%	1.085 1.082	\$96.20 \$96,197.40	(\$1,208.85)	0.90%	Aaa AA+
91282CAZ4	UST 0.375% 11/30/2025	12/28/2021 12/29/2021	\$120,000.00	\$116,367.19	\$116,367.19	1.17%	1.167 1.164	\$96.11 \$115,331.28	(\$1,035.91)	1.08%	Aaa AA+
91282CBH3	UST 0.375% 01/31/2026	11/8/2021 11/9/2021	\$100,000.00	\$97,382.81	\$97,382.81	1.01%	1.337 1.331	\$95.66 \$95,660.20	(\$1,722.61)	0.90%	Aaa AA+
91282CBT7	UST 0.750% 03/31/2026	11/8/2021 11/9/2021	\$100,000.00	\$98,816.41	\$98,816.41	1.03%	1.499 1.494	\$95.76 \$95,758.40	(\$3,058.01)	0.90%	Aaa AA+
91282CBW0	UST 0.750% 04/30/2026	11/8/2021 11/9/2021	\$100,000.00	\$98,726.56	\$98,726.56	1.04%	1.581 1.573	\$95.56 \$95,558.60	(\$3,167.96)	0.90%	Aaa AA+
91282CCP4	UST 0.625% 07/31/2026	11/8/2021 11/9/2021	\$100,000.00	\$97,843.75	\$97,843.75	1.09%	1.833 1.825	\$94.76 \$94,761.70	(\$3,082.05)	0.89%	Aaa AA+
91282CDG3	UST 1.125% 10/31/2026	11/8/2021 11/9/2021	\$100,000.00	\$100,019.53	\$100,019.53	1.12%	2.085 2.055	\$95.14 \$95,140.60	(\$4,878.93)	0.89%	Aaa AA+
912828YX2	UST 1.750% 12/31/2026	5/15/2023 5/16/2023	\$150,000.00	\$140,654.30	\$140,654.30	3.60%	2.252 2.206	\$96.19 \$144,281.25	\$3,626.95	1.35%	Aaa AA+
912828Z78	UST 1.500% 01/31/2027	6/3/2022 6/6/2022	\$100,000.00	\$93,667.97	\$93,667.97	2.97%	2.337 2.296	\$95.48 \$95,484.40	\$1,816.43	0.90%	Aaa AA+
912828V98	UST 2.250% 02/15/2027	5/15/2023 5/16/2023	\$150,000.00	\$143,044.92	\$143,044.92	3.58%	2.378 2.319	\$97.10 \$145,652.40	\$2,607.48	1.37%	Aaa AA+
91282CEF4	UST 2.500% 03/31/2027	6/2/2022 6/3/2022	\$125,000.00	\$122,617.19	\$122,617.19	2.93%	2.499 2.438	\$97.63 \$122,031.25	(\$585.94)	1.15%	Aaa AA+

POSITION STATEMENT

As of September 30, 2024



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
912828X88	UST 2.375% 05/15/2027	5/1/2023 5/2/2023	\$150,000.00	\$142,681.64	\$142,681.64	3.69%	2.622 2.537	\$97.11 \$145,667.85	\$2,986.21	1.37%	Aaa AA+
91282CEW7	UST 3.250% 06/30/2027	2/27/2023 2/28/2023	\$120,000.00	\$115,110.94	\$115,110.94	4.29%	2.748 2.632	\$99.36 \$119,231.28	\$4,120.34	1.12%	Aaa AA+
91282CFB2	UST 2.750% 07/31/2027	2/27/2023 2/28/2023	\$110,000.00	\$103,318.36	\$103,318.36	4.27%	2.833 2.733	\$97.97 \$107,765.68	\$4,447.32	1.01%	Aaa AA+
91282CFB2	UST 2.750% 07/31/2027	3/30/2023 3/31/2023	\$50,000.00	\$47,951.17	\$47,951.17	3.78%	2.833 2.733	\$97.97 \$48,984.40	\$1,033.23	0.46%	Aaa AA+
91282CFH9	UST 3.125% 08/31/2027	2/13/2023 2/14/2023	\$135,000.00	\$130,137.89	\$130,137.89	4.00%	2.918 2.803	\$98.96 \$133,591.82	\$3,453.93	1.25%	Aaa AA+
91282CFM8	UST 4.125% 09/30/2027	2/27/2023 2/28/2023	\$175,000.00	\$174,049.80	\$174,049.80	4.26%	3.000 2.854	\$101.81 \$178,168.20	\$4,118.40	1.67%	Aaa AA+
91282CFU0	UST 4.125% 10/31/2027	6/7/2023 6/8/2023	\$100,000.00	\$100,363.28	\$100,363.28	4.03%	3.085 2.882	\$101.81 \$101,812.50	\$1,449.22	0.96%	Aaa AA+
91282CFZ9	UST 3.875% 11/30/2027	2/27/2023 2/28/2023	\$175,000.00	\$172,463.87	\$172,463.87	4.21%	3.167 2.975	\$101.11 \$176,934.28	\$4,470.41	1.66%	Aaa AA+
91282CGC9	UST 3.875% 12/31/2027	2/13/2023 2/14/2023	\$135,000.00	\$134,451.56	\$134,451.56	3.97%	3.252 3.058	\$101.17 \$136,582.07	\$2,130.51	1.28%	Aaa AA+
91282CGH8	UST 3.500% 01/31/2028	2/13/2023 2/14/2023	\$135,000.00	\$132,310.55	\$132,310.55	3.95%	3.337 3.159	\$100.01 \$135,010.53	\$2,699.98	1.27%	Aaa AA+
91282CGP0	UST 4.000% 02/29/2028	2/28/2023 3/1/2023	\$175,000.00	\$173,530.27	\$173,530.27	4.19%	3.416 3.220	\$101.60 \$177,797.90	\$4,267.63	1.67%	Aaa AA+
91282CHA2	UST 3.500% 04/30/2028	5/15/2023 5/16/2023	\$150,000.00	\$150,304.69	\$150,304.69	3.45%	3.584 3.352	\$100.00 \$150,000.00	(\$304.69)	1.41%	Aaa AA+
91282CHQ7	UST 4.125% 07/31/2028	7/28/2023 7/31/2023	\$175,000.00	\$174,500.98	\$174,500.98	4.19%	3.836 3.566	\$102.20 \$178,851.58	\$4,350.60	1.68%	Aaa AA+
91282CDF5	UST 1.375% 10/31/2028	2/1/2024 2/2/2024	\$100,000.00	\$89,449.22	\$89,449.22	3.83%	4.088 3.956	\$91.91 \$91,906.30	\$2,457.08	0.86%	Aaa AA+
SubTotal			\$4,230,000.00	\$4,125,518.76	\$4,125,518.76	2.74%		\$4,151,234.67	\$25,715.91	38.96%	
Grand Total			\$10,856,028.73	\$10,611,387.33	\$10,611,387.33	3.07%		\$10,655,823.68	\$44,436.35	100.00%	

TRANSACTION STATEMENT

As of September 30, 2024



Transaction Type	Trade Date	Settlement Date	CUSIP	Security Description	Par Value	Principal Cost	Total Proceeds	Realized Gain/Loss
Maturity								
Maturity	9/15/2024	9/15/2024	91282CCX7	UST 0.375% 09/15/2024	200,000.00	199,523.44	200,000.00	476.56
Total					200,000.00	199,523.44	200,000.00	476.56

Transaction Type	Payment Date	Settlement Date	CUSIP	Security Description	Interest Received
Interest/Dividends					
Interest/Dividends	9/3/2024	9/3/2024	91282CGP0	UST 4.000% 02/29/2028	3,500.00
Interest/Dividends	9/3/2024	9/3/2024	91282CFH9	UST 3.125% 08/31/2027	2,109.38
Interest/Dividends	9/3/2024	9/3/2024	91282CCW9	UST 0.750% 08/31/2026	375.00
Interest/Dividends	9/3/2024	9/3/2024	91282CAJ0	UST 0.250% 08/31/2025	250.00
Interest/Dividends	9/3/2024	9/3/2024	60934N104	Federated Government Obligations Money Market Fund	4,167.73
Interest/Dividends	9/5/2024	9/5/2024	3133EP4K8	FEDERAL FARM 4.625% 03/05/2026	2,775.00
Interest/Dividends	9/9/2024	9/9/2024	3130AWTR1	FHLB 4.375% 09/08/2028	3,828.13
Interest/Dividends	9/16/2024	9/16/2024	3133EMSX1	FFCB 1.550% 03/15/2029	2,007.25
Interest/Dividends	9/16/2024	9/16/2024	91282CED9	UST 1.750% 03/15/2025	875.00
Interest/Dividends	9/16/2024	9/16/2024	91282CCX7	UST 0.375% 09/15/2024	375.00
Interest/Dividends	9/20/2024	9/20/2024	666613MK7	Northpointe Bank 4.850% 10/20/2028	411.92
Interest/Dividends	9/23/2024	9/23/2024	3137EAEX3	FMCC 0.375% 09/23/2025	375.00
Interest/Dividends	9/23/2024	9/23/2024	3133EPDP7	FFCB 3.625% 03/21/2028	2,718.75
Interest/Dividends	9/30/2024	9/30/2024	91282CAM3	UST 0.250% 09/30/2025	125.00

TRANSACTION STATEMENT

As of September 30, 2024



Transaction Type	Payment Date	Settlement Date	CUSIP	Security Description	Interest Received
Interest/Dividends	9/30/2024	9/30/2024	91282CBT7	UST 0.750% 03/31/2026	375.00
Interest/Dividends	9/30/2024	9/30/2024	3130AP6M2	FHLB 1.020% 09/30/2026	1,020.00
Interest/Dividends	9/30/2024	9/30/2024	91282CCZ2	UST 0.875% 09/30/2026	875.00
Interest/Dividends	9/30/2024	9/30/2024	91282CEF4	UST 2.500% 03/31/2027	1,562.50
Interest/Dividends	9/30/2024	9/30/2024	91282CFM8	UST 4.125% 09/30/2027	3,609.38
Interest/Dividends	9/30/2024	9/30/2024	3134GWUB0	FMCC 0.750% 09/29/2027	562.50
Total					31,897.54

Transaction Type	Trade Date	Settlement Date	Transaction Description	Amount
Withdrawal				
Withdrawal	9/24/2024	9/24/2024	Cash Out	(792.20)
Total				(792.20)

STATEMENT DISCLOSURE

As of September 30, 2024



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**City of Hillsdale
Agenda Item Summary**

Meeting Date: **October 21, 2024**

Agenda Item #: **Consent Agenda**

SUBJECT: **Financial Reports for the Quarter Ending 9/30/2024**

BACKGROUND PROVIDED BY STAFF

The following financial reports are submitted to Council for the 1st quarter ending September 30, 2024. The statements cover the period beginning July 1, 2024, and ending September 30, 2024. Highlights of the financial statements follow.

***Note:** References to funds being over or below budget are based upon one quarter of the fiscal year being completed; hence an assumption is made that 25% of the line item should be realized. This assumption does not apply in all cases, as revenues and expenditures may be seasonal. At this stage of the budget year, a 10% variance is considered a normal occurrence.*

The Revenue and Expenditure Report is designed to show the status of the current year sources and uses of revenue, including a comparison to the annual budget. The difference between the revenue and expenditure is reflected as the net effect; a positive would reflect a net income/surplus for the year, and a negative would reflect an over budget for the year.

General Fund

- As of September 30, 2024, the City had collected approximately 42% of its anticipated General Fund revenue. This is in large part due to the receipt of General Fund Operating summer tax revenue.
- As of September 30, 2024, overall General Fund expenditures are at 24%. Specific General Fund expenditure highlights are below:
 - City Council is at 38% of budget, due to dues and subscriptions being fully expended.
 - The Elections Department is at 38% of budget due to timing of elections.
 - A budget amendment to distribute the wage contingency per union contracts, currently budgeted in the Administrative Department, is included. Also included in the amendments is a transfer out to the Field of Dreams Fund from the General Fund for \$4,500, and an amendment receiving \$7,000 in revenue from the State for

continuing education for Police Officers and a related \$7,000 expenditure for training.

Non-General Funds

Cemetery Trust Fund (Fund 151): Revenues are at 129% due to sale of cemetery plots and revenue from a change in investments.

Major Streets (Fund 202): Revenues are at 9%, primarily because State Gas and Weight tax revenues are reported two months in arrears. Expenditures in Fund 202 are at 35%, primarily due to Capital Outlay expenses being 57% expended.

Local Street Fund (Fund 203): Through the first quarter only 5% of revenues have been recognized. This is due to the majority of the budgeted revenue coming from transfers that are made near the end of the fiscal year, and State Gas and Weight tax revenues reported two months in arrears. Expenditures are at 25%, due to the capital outlay budget of \$3,000,000 being mostly unspent year-to-date. A budget amendment for \$1,752,363 is included that rolls forward to the Capital Outlay budget for road projects from the prior fiscal year. A revenue budget roll forward of \$1,752,363 for Transfer In from Municipal Streets is also included.

Municipal Street Fund (Fund 204): Revenues are at 80% of budget due to the timing of tax receipts. Expenses are only at 4% as leaf collection is a seasonal activity that has yet to start and principal on debt service is paid later in the fiscal year. An expenditure budget for Transfer Out to Local Streets is included for \$1,752,363 for road projects rolled forward from the prior fiscal year.

Tax Increment Finance Authority (Fund 247): Revenues are at 2% of budget due to the timing of tax distribution. Revenue will appear in the Q2 report. Expenditures are at 24%.

Contributions & Donations Fund (Fund 252): Revenues are at \$20,261 when only \$200 was budgeted. There are no expenses currently.

Library Fund (Fund 271): Revenues are at 55% due to the timing of tax receipts. Expenditures are at 23%.

Capital Improvements Fund (Fund 401): This fund was mostly replaced by the Municipal Street Fund (Fund 204) for street projects, so the revenue budget is now made up primarily of interest. Revenues are 406%. Interest revenue has already exceeded the budget amount and \$30,678 has been recognized due to a change in the amount of investments. Expenditures are at 41% as capital outlay and expenses for the Willow-Oak Stormwater project have been expended.

Fields of Dreams (Fund 408): Revenues are at 50%. Expenses are at 276%. A budget amendment in the amount of \$4,500 that includes a transfer in from the General Fund and an increase in contractual services is included.

Stock's Park (Fund 409): Revenues are at 395% mostly due to contributions from the park concert. There is currently no expenditure budget so an amendment establishing a budget for supplies, contractual services, and bank fees is included.

Airport Improvement Fund (Fund 481): Revenues are at 45% mostly due to fuel sales trending ahead of the budgeted amount. The expenditure budget is at less than 9% as a sizable portion of the overall budget is made up of Capital Outlay expenses that have yet to occur. A budget amendment for \$9,301 that rolls forward the capital expenditure budget for Hangar #2 renovations from the prior fiscal year is included.

Electric Fund (Fund 582): Revenues are 29% and expenditures are at 17%. The expenditures are at a lower percentage due to most capital outlay expenses not occurring yet. A budget amendment for \$44,714 that rolls forward the capital expenditure budget for the purchase of a 2024 Ford F150 is included.

Sewer Fund (Fund 590): Revenues are at 36% and expenditures are at 19%. The expenditures are at a lower percentage due to most capital outlay expenses not occurring yet. A budget amendment increasing revenue by \$690,725 from a Federal grant for the CDBG project is included. There are also budget amendments that roll forward the capital expenditure budget from the prior fiscal year for the following projects: CDBG by \$1,255,944, Ford F150 purchase by \$22,357, S.A.D Westwood by \$705,253, Barber Lift Station by \$121,652, Tertiary Roof by \$8,493, and Inlet Building Roof by \$7,934.

Water Fund (Fund 591): Revenues are at 29% and expenditures are at 25%. The expenditures are at a lower percentage due to most capital outlay expenses not occurring yet. A budget amendment is included that rolls forward the capital expenditure budget from the prior fiscal year for the following projects: Ford F150 purchase by \$22,357, CDBG by \$121,209, and S.A.D Westwood by \$792,329.

RECOMMENDATION:

City staff recommends City Council accept the report.

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		AVAILABLE		% BGDG USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL	09/30/2024 (ABNORMAL)	NORMAL	BALANCE (ABNORMAL)	09/30/2023 (ABNORMAL)			
Fund 101 - GENERAL FUND										
Revenues										
Dept 000.000										
101-000.000-402.000	CURRENT TAXES	2,016,120.00		1,776,444.12		239,675.88		88.11		1,714,145.96
101-000.000-404.000	SPECIAL ACTS	29,262.00		0.00		29,262.00		0.00		0.00
101-000.000-411.000	DELINQUENT TAXES	8,000.00		0.00		8,000.00		0.00		0.00
101-000.000-434.000	TRAILER FEES	1,500.00		133.50		1,366.50		8.90		356.00
101-000.000-445.000	DELQ TAXES - PENALTIES & INTEREST	22,000.00		0.00		22,000.00		0.00		2,550.05
101-000.000-447.000	PROPERTY TAX ADMIN. FEE	90,231.00		59,748.61		30,482.39		66.22		57,152.33
101-000.000-451.000	SPECIAL ASSESSMENTS	2,500.00		0.00		2,500.00		0.00		0.00
101-000.000-476.000	PERMITS	35,000.00		12,690.00		22,310.00		36.26		15,337.67
101-000.000-477.000	C.A.T.V. FRANCHISE FEES	70,000.00		(841.26)		70,841.26		(1.20)		(522.08)
101-000.000-490.000	LICENSE FEES	7,000.00		5,326.20		1,673.80		76.09		6,535.65
101-000.000-569.000	STATE GRANT	0.00		0.00		0.00		0.00		29,356.82
101-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	217,000.00		0.00		217,000.00		0.00		0.00
101-000.000-574.000	STATE REVENUE SHARING	1,150,546.00		7,743.00		1,142,803.00		0.67		0.00
101-000.000-602.000	INTERMENT FEES	20,000.00		4,505.60		15,494.40		22.53		3,686.60
101-000.000-602.001	INTERMENT FEES - ST ANTHONY'S	1,500.00		0.00		1,500.00		0.00		0.00
101-000.000-629.000	COPIES / DUPLICATING	500.00		0.00		500.00		0.00		0.00
101-000.000-633.000	ABATEMENT FEES	900.00		0.00		900.00		0.00		0.00
101-000.000-658.000	ORDINANCE FINES	700.00		324.77		375.23		46.40		162.86
101-000.000-658.001	PARKING FINES	0.00		220.00		(220.00)		100.00		230.00
101-000.000-665.000	INTEREST	214,000.00		21,788.64		192,211.36		10.18		51,056.24
101-000.000-667.200	LEASE AGREEMENT - AT&T	16,770.00		4,192.50		12,577.50		25.00		4,192.50
101-000.000-669.000	CHANGE IN INVESTMENTS	0.00		3,477.47		(3,477.47)		100.00		(1,539.60)
101-000.000-673.000	SALE OF CITY PROPERTY	0.00		1,825.00		(1,825.00)		100.00		0.00
101-000.000-674.000	CONTRIBUTIONS IN LIEU OF TAX	1,220,000.00		347,502.67		872,497.33		28.48		322,704.79
101-000.000-687.300	OTHER REFUNDS	108,000.00		30.00		107,970.00		0.03		28,852.32
101-000.000-689.000	CASH OVER & (SHORT)	0.00		20.00		(20.00)		100.00		0.00
101-000.000-692.000	OTHER REVENUE	30,000.00		31,231.26		(1,231.26)		104.10		1,756.18
101-000.000-692.010	OTHER REVENUE - MITCHELL BLDG RENT	6,000.00		1,500.00		4,500.00		25.00		1,500.00
101-000.000-692.050	OTHER REVENUE - FOIA	0.00		395.85		(395.85)		100.00		83.45
101-000.000-692.301	OTHER REVENUE - POLICE DEPT	92,052.00		16,881.47		75,170.53		18.34		3,368.36
101-000.000-692.441	OTHER REVENUE - DPS	0.00		0.00		0.00		0.00		1,627.08
101-000.000-692.595	OTHER REVENUE - AIRPORT T-SHIRTS	0.00		94.35		(94.35)		100.00		56.61
101-000.000-692.729	OTHER REVENUE - SOCIAL DISTRICT	0.00		52.58		(52.58)		100.00		124.00
101-000.000-699.151	TRANSFER IN - CEMETERY CARE	20,000.00		0.00		20,000.00		0.00		0.00
101-000.000-699.202	TRANSFER IN - MAJOR STREETS	93,000.00		9,433.48		83,566.52		10.14		9,987.50
101-000.000-699.203	TRANSFER IN - LOCAL STREETS	29,000.00		2,822.21		26,177.79		9.73		2,830.03
101-000.000-699.588	TRANSFER IN - DIAL-A-RIDE	40,000.00		0.00		40,000.00		0.00		0.00
Total Dept 000.000		5,541,581.00		2,307,542.02		3,234,038.98		41.64		2,255,591.32
TOTAL REVENUES		5,541,581.00		2,307,542.02		3,234,038.98		41.64		2,255,591.32
Expenditures										
Dept 101.000 - CITY COUNCIL										
101-101.000-702.000	WAGES	15,142.00		2,823.60		12,318.40		18.65		3,063.60
101-101.000-717.000	WORKERS' COMPENSATION	15.00		17.73		(2.73)		118.20		13.64
101-101.000-720.000	EMPLOYER'S FICA	1,158.00		216.02		941.98		18.65		234.38
101-101.000-726.000	SUPPLIES	200.00		14.99		185.01		7.50		0.00
101-101.000-801.000	CONTRACTUAL SERVICES	100.00		0.00		100.00		0.00		5,789.00
101-101.000-810.000	DUES & SUBSCRIPTIONS	6,000.00		6,079.00		(79.00)		101.32		0.00
101-101.000-955.200	MISC. - COMMUNICATIONS	1,000.00		0.00		1,000.00		0.00		0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		% BDGT USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL	09/30/2024 (ABNORMAL)	NORMAL		BALANCE (ABNORMAL)	09/30/2023 (ABNORMAL)
Fund 101 - GENERAL FUND								
Expenditures								
101-101.000-956.000	TRAINING & SEMINARS	250.00		0.00		250.00	0.00	0.00
Total Dept 101.000 - CITY COUNCIL		23,865.00		9,151.34		14,713.66	38.35	9,100.62
Dept 172.000 - CITY MANAGER								
101-172.000-702.000	WAGES	72,078.00		17,846.14		54,231.86	24.76	13,705.35
101-172.000-705.000	VACATION TIME PAY	0.00		0.00		0.00	0.00	1,813.93
101-172.000-710.000	HOLIDAY & OTHER PAY	0.00		457.82		(457.82)	100.00	682.69
101-172.000-715.000	HEALTH & LIFE INSURANCE	9,268.00		1,867.25		7,400.75	20.15	2,246.91
101-172.000-716.000	RETIREMENT	16,350.00		7,376.06		8,973.94	45.11	5,648.35
101-172.000-717.000	WORKERS' COMPENSATION	45.00		246.75		(201.75)	548.33	209.87
101-172.000-720.000	EMPLOYER'S FICA	5,345.00		1,391.85		3,953.15	26.04	1,170.91
101-172.000-721.000	DISABILITY INSURANCE	190.00		30.78		159.22	16.20	46.17
101-172.000-726.000	SUPPLIES	1,000.00		0.00		1,000.00	0.00	351.88
101-172.000-801.000	CONTRACTUAL SERVICES	500.00		0.00		500.00	0.00	0.00
101-172.000-810.000	DUES & SUBSCRIPTIONS	1,500.00		0.00		1,500.00	0.00	0.00
101-172.000-956.000	TRAINING & SEMINARS	2,500.00		0.00		2,500.00	0.00	673.32
101-172.000-956.200	LODGING & MEALS	1,500.00		749.26		750.74	49.95	28.56
Total Dept 172.000 - CITY MANAGER		110,276.00		29,965.91		80,310.09	27.17	26,577.94
Dept 175.000 - ADMINISTRATIVE SERVICES								
101-175.000-702.000	WAGES	22,284.00		12,507.47		9,776.53	56.13	8,436.22
101-175.000-703.000	OVERTIME PAY	0.00		238.58		(238.58)	100.00	0.00
101-175.000-710.000	HOLIDAY & OTHER PAY	50.00		11.37		38.63	22.74	11.52
101-175.000-715.000	HEALTH & LIFE INSURANCE	3,475.00		1,492.91		1,982.09	42.96	442.48
101-175.000-716.000	RETIREMENT	2,923.00		1,009.60		1,913.40	34.54	543.01
101-175.000-717.000	WORKERS' COMPENSATION	250.00		9.92		240.08	3.97	230.13
101-175.000-720.000	EMPLOYER'S FICA	1,694.00		941.46		752.54	55.58	622.08
101-175.000-721.000	DISABILITY INSURANCE	25.00		4.64		20.36	18.56	2.32
101-175.000-725.000	FRINGE BENEFITS - ALLOCATED	0.00		143.34		(143.34)	100.00	0.00
101-175.000-726.000	SUPPLIES	1,500.00		7.68		1,492.32	0.51	111.82
101-175.000-742.000	CLOTHING / UNIFORMS	0.00		0.00		0.00	0.00	220.73
101-175.000-801.000	CONTRACTUAL SERVICES	25,000.00		9,960.16		15,039.84	39.84	6,132.64
101-175.000-802.000	TECHNICAL SERVICES	50,429.00		13,215.74		37,213.26	26.21	13,349.27
101-175.000-806.000	LEGAL SERVICES	35,000.00		7,177.50		27,822.50	20.51	5,310.00
101-175.000-810.000	DUES & SUBSCRIPTIONS	100.00		0.00		100.00	0.00	89.50
101-175.000-818.000	INSURANCE	95,850.00		53,428.84		42,421.16	55.74	44,047.65
101-175.000-880.000	COMMUNITY PROMOTION	10,000.00		0.00		10,000.00	0.00	0.00
101-175.000-940.000-215044	EQUIPMENT RENTAL - COMMUNITY EVENTS	0.00		294.31		(294.31)	100.00	0.00
101-175.000-955.000	MISCELLANEOUS/CONTINGENCY	152,287.00		0.00		152,287.00	0.00	212.70
101-175.000-955.025	MISC. - HOLIDAY RECEPTION	500.00		0.00		500.00	0.00	0.00
101-175.000-955.101	MISC. - DOMESTIC HARMONY	6,000.00		6,000.00		0.00	100.00	6,000.00
101-175.000-956.000	TRAINING & SEMINARS	1,250.00		0.00		1,250.00	0.00	1,108.03
101-175.000-956.200	LODGING & MEALS	750.00		324.98		425.02	43.33	0.00
101-175.000-960.000	BANK FEES	1,500.00		34.63		1,465.37	2.31	361.03
101-175.000-963.000	WRITE OFF BAD DEBT(S)	0.00		0.00		0.00	0.00	300.00
Total Dept 175.000 - ADMINISTRATIVE SERVICES		410,867.00		106,803.13		304,063.87	25.99	87,531.13
Dept 191.000 - FINANCE DEPARTMENT								

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		% BGD USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL	09/30/2024 (ABNORMAL)	NORMAL		09/30/2023 (ABNORMAL)	
Fund 101 - GENERAL FUND								
Expenditures								
101-191.000-702.000	WAGES	25,035.00		6,255.65		24.99		4,941.23
101-191.000-704.000	SICK TIME PAY	0.00		0.00		0.00		63.20
101-191.000-705.000	VACATION TIME PAY	0.00		0.00		0.00		340.03
101-191.000-706.000	PERSONAL TIME PAY	0.00		0.00		0.00		240.74
101-191.000-710.000	HOLIDAY & OTHER PAY	0.00		46.09		100.00	(46.09)	238.68
101-191.000-715.000	HEALTH & LIFE INSURANCE	9,268.00		1,879.90		20.28	7,388.10	2,246.91
101-191.000-716.000	RETIREMENT	1,753.00		437.91		24.98	1,315.09	404.44
101-191.000-717.000	WORKERS' COMPENSATION	45.00		53.11		118.02	(8.11)	41.27
101-191.000-720.000	EMPLOYER'S FICA	1,915.00		421.82		22.03	1,493.18	386.90
101-191.000-721.000	DISABILITY INSURANCE	125.00		17.32		13.86	107.68	25.98
101-191.000-726.000	SUPPLIES	500.00		78.58		15.72	421.42	39.73
101-191.000-801.000	CONTRACTUAL SERVICES	56,000.00		22,949.99		40.98	33,050.01	31,549.23
101-191.000-810.000	DUES & SUBSCRIPTIONS	200.00		0.00		0.00	200.00	0.00
101-191.000-860.000	TRANSPORTATION & MILEAGE	250.00		0.00		0.00	250.00	0.00
101-191.000-956.000	TRAINING & SEMINARS	500.00		0.00		0.00	500.00	0.00
101-191.000-956.200	LODGING & MEALS	500.00		0.00		0.00	500.00	0.00
101-191.000-960.000	BANK FEES	1,500.00		420.29		28.02	1,079.71	384.14
Total Dept 191.000 - FINANCE DEPARTMENT		97,591.00		32,560.66		33.36	65,030.34	40,902.48
Dept 215.000 - CITY CLERK DEPARTMENT								
101-215.000-702.000	WAGES	51,938.00		12,586.68		24.23	39,351.32	11,987.34
101-215.000-707.000	LONGEVITY PAY	600.00		0.00		0.00	600.00	0.00
101-215.000-710.000	HOLIDAY & OTHER PAY	500.00		0.00		0.00	500.00	0.00
101-215.000-715.000	HEALTH & LIFE INSURANCE	23,171.00		4,646.25		20.05	18,524.75	5,617.17
101-215.000-716.000	RETIREMENT	11,270.00		4,041.04		35.86	7,228.96	3,673.67
101-215.000-717.000	WORKERS' COMPENSATION	150.00		142.67		95.11	7.33	124.59
101-215.000-720.000	EMPLOYER'S FICA	3,974.00		879.83		22.14	3,094.17	838.20
101-215.000-721.000	DISABILITY INSURANCE	225.00		33.06		14.69	191.94	49.59
101-215.000-726.000	SUPPLIES	3,000.00		50.26		1.68	2,949.74	241.41
101-215.000-734.000	POSTAGE	3,500.00		480.00		13.71	3,020.00	413.12
101-215.000-801.000	CONTRACTUAL SERVICES	11,000.00		618.08		5.62	10,381.92	2,325.03
101-215.000-810.000	DUES & SUBSCRIPTIONS	500.00		25.00		5.00	475.00	0.00
101-215.000-860.000	TRANSPORTATION & MILEAGE	500.00		0.00		0.00	500.00	0.00
101-215.000-905.000	PUBLISHING / NOTICES	3,000.00		769.10		25.64	2,230.90	262.20
101-215.000-956.000	TRAINING & SEMINARS	1,200.00		0.00		0.00	1,200.00	0.00
101-215.000-956.200	LODGING & MEALS	1,200.00		0.00		0.00	1,200.00	0.00
Total Dept 215.000 - CITY CLERK DEPARTMENT		115,728.00		24,271.97		20.97	91,456.03	25,532.32
Dept 253.000 - CITY TREASURER								
101-253.000-702.000	WAGES	21,196.00		5,240.55		24.72	15,955.45	5,033.86
101-253.000-716.000	RETIREMENT	1,470.00		513.00		34.90	957.00	414.00
101-253.000-717.000	WORKERS' COMPENSATION	30.00		31.43		104.77	(1.43)	25.94
101-253.000-720.000	EMPLOYER'S FICA	1,622.00		400.91		24.72	1,221.09	385.09
101-253.000-726.000	SUPPLIES	700.00		90.99		13.00	609.01	217.00
101-253.000-801.000	CONTRACTUAL SERVICES	6,500.00		2,190.33		33.70	4,309.67	1,071.00
101-253.000-964.000	REFUNDS & REBATES	145,000.00		49,490.11		34.13	95,509.89	35,296.94
Total Dept 253.000 - CITY TREASURER		176,518.00		57,957.32		32.83	118,560.68	42,443.83

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		AVAILABLE		% BGD USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL	09/30/2024	(ABNORMAL)	NORMAL	(ABNORMAL)		09/30/2023	(ABNORMAL)
Fund 101 - GENERAL FUND										
Expenditures										
Dept 257.000 - ASSESSING DEPARTMENT										
101-257.000-702.000	WAGES	126,112.00		30,273.80		95,838.20		24.01		28,991.82
101-257.000-710.000	HOLIDAY & OTHER PAY	500.00		365.19		134.81		73.04		281.86
101-257.000-715.000	HEALTH & LIFE INSURANCE	24,171.00		4,735.21		19,435.79		19.59		5,665.89
101-257.000-716.000	RETIREMENT	23,417.00		7,435.94		15,981.06		31.75		6,877.14
101-257.000-717.000	WORKERS' COMPENSATION	300.00		301.00		(1.00)		100.33		257.15
101-257.000-720.000	EMPLOYER'S FICA	9,611.00		2,219.96		7,391.04		23.10		2,121.65
101-257.000-721.000	DISABILITY INSURANCE	600.00		94.52		505.48		15.75		141.78
101-257.000-726.000	SUPPLIES	1,000.00		171.23		828.77		17.12		331.06
101-257.000-734.000	POSTAGE	2,000.00		0.00		2,000.00		0.00		100.48
101-257.000-801.000	CONTRACTUAL SERVICES	10,000.00		3,538.13		6,461.87		35.38		4,044.62
101-257.000-806.002	LEGAL SERVICES - TAX CASES	7,500.00		0.00		7,500.00		0.00		0.00
101-257.000-810.000	DUES & SUBSCRIPTIONS	1,000.00		75.00		925.00		7.50		75.00
101-257.000-850.000	TELEPHONE	600.00		120.01		479.99		20.00		0.00
101-257.000-860.000	TRANSPORTATION & MILEAGE	2,000.00		59.13		1,940.87		2.96		571.10
101-257.000-905.000	PUBLISHING / NOTICES	500.00		0.00		500.00		0.00		0.00
101-257.000-956.000	TRAINING & SEMINARS	3,500.00		80.00		3,420.00		2.29		293.00
101-257.000-956.200	LODGING & MEALS	1,500.00		0.00		1,500.00		0.00		279.90
Total Dept 257.000 - ASSESSING DEPARTMENT		214,311.00		49,469.12		164,841.88		23.08		50,032.45
Dept 262.000 - ELECTIONS										
101-262.000-726.000	SUPPLIES	7,000.00		1,306.82		5,693.18		18.67		0.00
101-262.000-801.000	CONTRACTUAL SERVICES	21,480.00		9,347.39		12,132.61		43.52		2,480.40
101-262.000-956.200	LODGING & MEALS	1,200.00		539.96		660.04		45.00		0.00
Total Dept 262.000 - ELECTIONS		29,680.00		11,194.17		18,485.83		37.72		2,480.40
Dept 265.000 - BUILDING AND GROUNDS										
101-265.000-702.000	WAGES	22,989.00		2,269.54		20,719.46		9.87		4,714.50
101-265.000-703.000	OVERTIME PAY	500.00		0.00		500.00		0.00		0.00
101-265.000-710.000	HOLIDAY & OTHER PAY	0.00		0.00		0.00		0.00		6.35
101-265.000-715.000	HEALTH & LIFE INSURANCE	0.00		204.53		(204.53)		100.00		0.00
101-265.000-716.000	RETIREMENT	0.00		109.75		(109.75)		100.00		177.19
101-265.000-717.000	WORKERS' COMPENSATION	1,100.00		0.00		1,100.00		0.00		0.00
101-265.000-720.000	EMPLOYER'S FICA	1,759.00		167.40		1,591.60		9.52		346.56
101-265.000-725.000	FRINGE BENEFITS - ALLOCATED	8,454.00		236.41		8,217.59		2.80		1,566.88
101-265.000-726.000	SUPPLIES	8,000.00		1,888.14		6,111.86		23.60		492.32
101-265.000-801.000	CONTRACTUAL SERVICES	37,321.00		4,909.10		32,411.90		13.15		4,504.00
101-265.000-801.790	CONTRACTUAL SERVICES - MITCHELL BLDG	1,200.00		0.00		1,200.00		0.00		0.00
101-265.000-850.000	TELEPHONE	6,900.00		969.72		5,930.28		14.05		1,026.64
101-265.000-920.000	UTILITIES	28,500.00		5,304.12		23,195.88		18.61		5,870.93
101-265.000-930.000	REPAIRS & MAINTENANCE	10,000.00		(50.92)		10,050.92		(0.51)		329.32
101-265.000-940.000	EQUIPMENT RENTAL	5,000.00		993.63		4,006.37		19.87		1,574.94
101-265.000-957.000	PROPERTY TAXES	1,200.00		20,800.00		(19,600.00)		1,733.33		0.00
Total Dept 265.000 - BUILDING AND GROUNDS		132,923.00		37,801.42		95,121.58		28.44		20,609.63
Dept 270.000 - HUMAN RESOURCES										
101-270.000-702.000	WAGES	33,792.00		8,021.58		25,770.42		23.74		7,569.27

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		% BDGT USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL	09/30/2024	(ABNORMAL)		NORMAL	(ABNORMAL)
Fund 101 - GENERAL FUND								
Expenditures								
101-270.000-710.000	HOLIDAY & OTHER PAY	0.00		80.00		(80.00)	100.00	0.00
101-270.000-715.000	HEALTH & LIFE INSURANCE	9,268.00		1,860.21		7,407.79	20.07	2,246.91
101-270.000-716.000	RETIREMENT	3,560.00		825.20		2,734.80	23.18	780.54
101-270.000-717.000	WORKERS' COMPENSATION	55.00		63.67		(8.67)	115.76	50.99
101-270.000-720.000	EMPLOYER'S FICA	2,570.00		547.65		2,022.35	21.31	518.41
101-270.000-721.000	DISABILITY INSURANCE	160.00		25.78		134.22	16.11	38.67
101-270.000-726.000	SUPPLIES	0.00		0.00		0.00	0.00	80.00
101-270.000-801.000	CONTRACTUAL SERVICES	0.00		840.78		(840.78)	100.00	796.13
101-270.000-810.000	DUES & SUBSCRIPTIONS	300.00		0.00		300.00	0.00	0.00
101-270.000-860.000	TRANSPORTATION & MILEAGE	400.00		0.00		400.00	0.00	142.80
101-270.000-956.000	TRAINING & SEMINARS	3,800.00		690.00		3,110.00	18.16	0.00
101-270.000-956.200	LODGING & MEALS	1,700.00		0.00		1,700.00	0.00	69.89
Total Dept 270.000 - HUMAN RESOURCES		55,605.00		12,954.87		42,650.13	23.30	12,293.61
Dept 301.000 - POLICE DEPARTMENT								
101-301.000-702.000	WAGES	1,023,271.00		222,968.56		800,302.44	21.79	223,896.58
101-301.000-703.000	OVERTIME PAY	50,000.00		14,477.63		35,522.37	28.96	8,441.37
101-301.000-705.000	VACATION TIME PAY	0.00		0.00		0.00	0.00	853.25
101-301.000-707.000	LONGEVITY PAY	8,800.00		0.00		8,800.00	0.00	0.00
101-301.000-710.000	HOLIDAY & OTHER PAY	22,400.00		7,896.39		14,503.61	35.25	6,862.20
101-301.000-715.000	HEALTH & LIFE INSURANCE	280,341.00		56,163.95		224,177.05	20.03	62,985.24
101-301.000-716.000	RETIREMENT	381,580.00		86,074.06		295,505.94	22.56	84,388.78
101-301.000-717.000	WORKERS' COMPENSATION	8,500.00		10,910.74		(2,410.74)	128.36	8,299.12
101-301.000-720.000	EMPLOYER'S FICA	20,350.00		4,281.85		16,068.15	21.04	4,190.58
101-301.000-721.000	DISABILITY INSURANCE	4,100.00		667.72		3,432.28	16.29	1,001.58
101-301.000-726.000	SUPPLIES	9,000.00		2,988.62		6,011.38	33.21	1,334.80
101-301.000-730.000	PLICE VEH/EQUIP MAINT SUPPLIES	1,000.00		23.26		976.74	2.33	0.00
101-301.000-740.301	FUEL & LUBRICANTS - POLICE	30,000.00		7,622.64		22,377.36	25.41	8,995.15
101-301.000-742.000	CLOTHING / UNIFORMS	12,000.00		913.87		11,086.13	7.62	4,203.11
101-301.000-801.000	CONTRACTUAL SERVICES	17,800.00		1,562.12		16,237.88	8.78	3,799.62
101-301.000-810.000	DUES & SUBSCRIPTIONS	425.00		0.00		425.00	0.00	215.00
101-301.000-818.301	INSURANCE - POLICE	31,707.00		0.00		31,707.00	0.00	9,065.51
101-301.000-860.000	TRANSPORTATION & MILEAGE	750.00		0.00		750.00	0.00	0.00
101-301.000-900.000	PRINTING	1,000.00		118.03		881.97	11.80	0.00
101-301.000-930.000	REPAIRS & MAINTENANCE	35,000.00		2,011.96		32,988.04	5.75	5,006.91
101-301.000-955.221	MISC - PHYSICAL EXAMINATIONS	1,500.00		56.50		1,443.50	3.77	0.00
101-301.000-955.222	MISC - SHOTS & TRAINING	200.00		0.00		200.00	0.00	0.00
101-301.000-956.000	TRAINING & SEMINARS	15,000.00		890.00		14,110.00	5.93	2,997.00
101-301.000-956.005	STATE TRAINING FUNDS	3,000.00		2,086.00		914.00	69.53	0.00
101-301.000-956.200	LODGING & MEALS	1,000.00		463.55		536.45	46.36	0.00
Total Dept 301.000 - POLICE DEPARTMENT		1,958,724.00		422,177.45		1,536,546.55	21.55	436,535.80
Dept 336.000 - FIRE DEPARTMENT								
101-336.000-702.000	WAGES	281,164.00		67,390.35		213,773.65	23.97	64,367.58
101-336.000-702.336	WAGES - PART TIME FIREFIGHTER	45,000.00		10,583.09		34,416.91	23.52	7,681.80
101-336.000-703.000	OVERTIME PAY	32,000.00		5,893.25		26,106.75	18.42	6,461.68
101-336.000-707.000	LONGEVITY PAY	1,100.00		0.00		1,100.00	0.00	0.00
101-336.000-715.000	HEALTH & LIFE INSURANCE	86,886.00		17,466.85		69,419.15	20.10	23,610.60
101-336.000-716.000	RETIREMENT	84,835.00		23,451.62		61,383.38	27.64	22,659.28

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	AVAILABLE		% BDGT USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL	09/30/2024 (ABNORMAL)	NORMAL	BALANCE (ABNORMAL)		NORMAL	09/30/2023 (ABNORMAL)
Fund 101 - GENERAL FUND									
Expenditures									
101-336.000-717.000	WORKERS' COMPENSATION	5,900.00		7,521.28	(1,621.28)		127.48		5,741.80
101-336.000-720.000	EMPLOYER'S FICA	8,191.00		1,796.40	6,394.60		21.93		1,526.17
101-336.000-721.000	DISABILITY INSURANCE	1,200.00		187.12	1,012.88		15.59		280.68
101-336.000-726.000	SUPPLIES	8,000.00		1,837.44	6,162.56		22.97		859.40
101-336.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	1,000.00		0.00	1,000.00		0.00		0.00
101-336.000-740.000	FUEL & LUBRICANTS	6,000.00		1,476.58	4,523.42		24.61		1,271.72
101-336.000-742.000	CLOTHING / UNIFORMS	3,000.00		82.63	2,917.37		2.75		514.92
101-336.000-801.000	CONTRACTUAL SERVICES	17,700.00		6,061.86	11,638.14		34.25		5,605.23
101-336.000-810.000	DUES & SUBSCRIPTIONS	250.00		0.00	250.00		0.00		195.04
101-336.000-818.000	INSURANCE	5,000.00		0.00	5,000.00		0.00		3,664.99
101-336.000-850.000	TELEPHONE	600.00		0.00	600.00		0.00		0.00
101-336.000-860.000	TRANSPORTATION & MILEAGE	200.00		0.00	200.00		0.00		0.00
101-336.000-920.000	UTILITIES	12,000.00		2,488.09	9,511.91		20.73		2,369.97
101-336.000-930.000	REPAIRS & MAINTENANCE	14,000.00		11,285.62	2,714.38		80.61		5,928.25
101-336.000-955.000	MISCELLANEOUS/CONTINGENCY	0.00		0.00	0.00		0.00		(172.00)
101-336.000-955.221	MISC - PHYSICAL EXAMINATIONS	400.00		0.00	400.00		0.00		168.00
101-336.000-955.222	MISC - SHOTS & TRAINING	800.00		0.00	800.00		0.00		0.00
101-336.000-956.000	TRAINING & SEMINARS	5,000.00		0.00	5,000.00		0.00		160.00
101-336.000-956.200	LODGING & MEALS	600.00		0.00	600.00		0.00		0.00
101-336.000-993.000	INTEREST EXPENSE	3,795.00		0.00	3,795.00		0.00		0.00
Total Dept 336.000 - FIRE DEPARTMENT		624,621.00		157,522.18	467,098.82		25.22		152,895.11
Dept 441.000 - PUBLIC SERVICES DEPARTMENT									
101-441.000-702.000	WAGES	175,035.00		53,217.00	121,818.00		30.40		42,653.91
101-441.000-703.000	OVERTIME PAY	500.00		77.03	422.97		15.41		14.68
101-441.000-704.000	SICK TIME PAY	5,181.00		0.00	5,181.00		0.00		0.00
101-441.000-705.000	VACATION TIME PAY	3,000.00		209.60	2,790.40		6.99		865.71
101-441.000-706.000	PERSONAL TIME PAY	3,011.00		0.00	3,011.00		0.00		0.00
101-441.000-707.000	LONGEVITY PAY	2,300.00		0.00	2,300.00		0.00		0.00
101-441.000-710.000	HOLIDAY & OTHER PAY	150.00		1,059.27	(909.27)		706.18		1,358.71
101-441.000-715.000	HEALTH & LIFE INSURANCE	50,013.00		13,595.56	36,417.44		27.18		13,485.72
101-441.000-716.000	RETIREMENT	20,290.00		8,194.45	12,095.55		40.39		7,232.88
101-441.000-717.000	WORKERS' COMPENSATION	1,400.00		619.16	780.84		44.23		2,159.95
101-441.000-720.000	EMPLOYER'S FICA	17,745.00		3,888.74	13,856.26		21.91		3,183.48
101-441.000-721.000	DISABILITY INSURANCE	650.00		155.12	494.88		23.86		193.76
101-441.000-725.000	FRINGE BENEFITS - ALLOCATED	64,366.00		1,961.38	62,404.62		3.05		3,884.54
101-441.000-726.000	SUPPLIES	8,000.00		3,457.38	4,542.62		43.22		1,613.31
101-441.000-742.000	CLOTHING / UNIFORMS	1,552.00		557.34	994.66		35.91		644.70
101-441.000-801.000	CONTRACTUAL SERVICES	50,028.00		1,791.67	48,236.33		3.58		44,359.05
101-441.000-810.000	DUES & SUBSCRIPTIONS	2,189.00		140.00	2,049.00		6.40		95.00
101-441.000-850.000	TELEPHONE	1,438.00		137.57	1,300.43		9.57		160.99
101-441.000-860.000	TRANSPORTATION & MILEAGE	250.00		0.00	250.00		0.00		0.00
101-441.000-905.000	PUBLISHING / NOTICES	0.00		8.73	(8.73)		100.00		0.00
101-441.000-920.000	UTILITIES	4,500.00		939.47	3,560.53		20.88		804.83
101-441.000-930.000	REPAIRS & MAINTENANCE	1,000.00		88.88	911.12		8.89		0.00
101-441.000-940.000	EQUIPMENT RENTAL	10,000.00		437.59	9,562.41		4.38		504.29
101-441.000-941.000	RMEF REPLACEMENT CHARGE	103,227.00		25,806.75	77,420.25		25.00		20,691.47
101-441.000-955.441	MISC. - SHOE ALLOWANCE	3,000.00		1,560.31	1,439.69		52.01		394.08
101-441.000-955.588	MISC. - CDL LICENSING/TESTING	5,000.00		1,791.90	3,208.10		35.84		201.51
101-441.000-956.000	TRAINING & SEMINARS	6,978.00		1,664.00	5,314.00		23.85		1,815.80
101-441.000-956.200	LODGING & MEALS	2,885.00		2,290.49	594.51		79.39		563.68

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		% BDGT USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL	09/30/2024 (ABNORMAL)	NORMAL		09/30/2023 (ABNORMAL)	
Fund 101 - GENERAL FUND								
Expenditures								
Total Dept 441.000 - PUBLIC SERVICES DEPARTMENT		543,688.00		123,649.39		420,038.61	22.74	146,882.05
Dept 447.000 - ENGINEERING SERVICES								
101-447.000-702.000	WAGES	23,594.00		3,888.75		19,705.25	16.48	9,387.73
101-447.000-702.100	WAGES - PART TIME	1,024.00		0.00		1,024.00	0.00	0.00
101-447.000-710.000	HOLIDAY & OTHER PAY	0.00		80.00		(80.00)	100.00	80.00
101-447.000-715.000	HEALTH & LIFE INSURANCE	6,951.00		444.86		6,506.14	6.40	5,665.89
101-447.000-716.000	RETIREMENT	2,090.00		220.62		1,869.38	10.56	767.83
101-447.000-717.000	WORKERS' COMPENSATION	315.00		315.16		(0.16)	100.05	250.58
101-447.000-720.000	EMPLOYER'S FICA	1,878.00		289.65		1,588.35	15.42	674.64
101-447.000-721.000	DISABILITY INSURANCE	528.00		76.94		451.06	14.57	199.41
101-447.000-725.000	FRINGE BENEFITS - ALLOCATED	(11,724.00)		0.00		(11,724.00)	0.00	(5,592.35)
101-447.000-726.000	SUPPLIES	500.00		0.00		500.00	0.00	0.00
101-447.000-801.000	CONTRACTUAL SERVICES	7,500.00		592.13		6,907.87	7.90	147.03
101-447.000-810.000	DUES & SUBSCRIPTIONS	700.00		0.00		700.00	0.00	254.00
101-447.000-860.000	TRANSPORTATION & MILEAGE	3,000.00		0.00		3,000.00	0.00	0.00
101-447.000-955.588	MISC. - CDL LICENSING/TESTING	250.00		0.00		250.00	0.00	0.00
101-447.000-956.000	TRAINING & SEMINARS	500.00		0.00		500.00	0.00	20.00
101-447.000-956.200	LODGING & MEALS	500.00		0.00		500.00	0.00	0.00
Total Dept 447.000 - ENGINEERING SERVICES		37,606.00		5,908.11		31,697.89	15.71	11,854.76
Dept 448.000 - STREET LIGHTING								
101-448.000-920.202	UTILITIES - MAJOR STREETS	53,000.00		12,622.61		40,377.39	23.82	12,501.08
101-448.000-920.203	UTILITIES - LOCAL STREETS	3,750.00		816.16		2,933.84	21.76	809.79
Total Dept 448.000 - STREET LIGHTING		56,750.00		13,438.77		43,311.23	23.68	13,310.87
Dept 567.000 - CEMETERIES								
101-567.000-702.000	WAGES	28,785.00		5,660.59		23,124.41	19.67	5,893.01
101-567.000-702.100	WAGES - PART TIME	1,330.00		0.00		1,330.00	0.00	0.00
101-567.000-703.000	OVERTIME PAY	1,500.00		174.60		1,325.40	11.64	248.38
101-567.000-710.000	HOLIDAY & OTHER PAY	0.00		0.00		0.00	0.00	8.43
101-567.000-715.000	HEALTH & LIFE INSURANCE	0.00		1,163.05		(1,163.05)	100.00	0.00
101-567.000-716.000	RETIREMENT	0.00		211.72		(211.72)	100.00	145.23
101-567.000-717.000	WORKERS' COMPENSATION	70.00		0.00		70.00	0.00	0.00
101-567.000-720.000	EMPLOYER'S FICA	2,304.00		423.15		1,880.85	18.37	440.50
101-567.000-725.000	FRINGE BENEFITS - ALLOCATED	10,585.00		758.92		9,826.08	7.17	2,182.11
101-567.000-726.000	SUPPLIES	3,000.00		457.36		2,542.64	15.25	103.13
101-567.000-801.000	CONTRACTUAL SERVICES	70,430.00		34,985.00		35,445.00	49.67	33,354.38
101-567.000-920.000	UTILITIES	500.00		265.31		234.69	53.06	64.20
101-567.000-930.000	REPAIRS & MAINTENANCE	500.00		0.00		500.00	0.00	204.11
101-567.000-940.000	EQUIPMENT RENTAL	19,000.00		2,027.52		16,972.48	10.67	1,516.28
Total Dept 567.000 - CEMETERIES		138,004.00		46,127.22		91,876.78	33.42	44,159.76
Dept 571.000 - PARKING LOTS								
101-571.000-702.000	WAGES	4,984.00		2,677.56		2,306.44	53.72	531.54
101-571.000-703.000	OVERTIME PAY	1,000.00		0.00		1,000.00	0.00	0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		AVAILABLE		% BGD USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL	09/30/2024	(ABNORMAL)	NORMAL	(ABNORMAL)		09/30/2023	(ABNORMAL)
Fund 101 - GENERAL FUND										
Expenditures										
101-571.000-715.000	HEALTH & LIFE INSURANCE	0.00		260.05		(260.05)		100.00		0.00
101-571.000-716.000	RETIREMENT	0.00		132.58		(132.58)		100.00		13.77
101-571.000-720.000	EMPLOYER'S FICA	381.00		195.36		185.64		51.28		39.41
101-571.000-725.000	FRINGE BENEFITS - ALLOCATED	1,833.00		239.78		1,593.22		13.08		112.13
101-571.000-726.000	SUPPLIES	2,010.00		426.75		1,583.25		21.23		136.68
101-571.000-801.000	CONTRACTUAL SERVICES	35,113.00		3,549.00		31,564.00		10.11		3,315.00
101-571.000-920.000	UTILITIES	1,400.00		325.24		1,074.76		23.23		323.79
101-571.000-940.000	EQUIPMENT RENTAL	2,800.00		1,026.48		1,773.52		36.66		260.98
Total Dept 571.000 - PARKING LOTS		49,521.00		8,832.80		40,688.20		17.84		4,733.30
Dept 595.000 - AIRPORT										
101-595.000-702.000	WAGES	42,729.00		25,037.77		17,691.23		58.60		20,132.12
101-595.000-702.100	WAGES - PART TIME	31,430.00		0.00		31,430.00		0.00		0.00
101-595.000-703.000	OVERTIME PAY	0.00		78.75		(78.75)		100.00		0.00
101-595.000-705.000	VACATION TIME PAY	0.00		252.00		(252.00)		100.00		480.00
101-595.000-710.000	HOLIDAY & OTHER PAY	0.00		249.99		(249.99)		100.00		166.66
101-595.000-715.000	HEALTH & LIFE INSURANCE	1,000.00		76.28		923.72		7.63		48.72
101-595.000-716.000	RETIREMENT	3,412.00		1,022.17		2,389.83		29.96		961.35
101-595.000-717.000	WORKERS' COMPENSATION	540.00		631.87		(91.87)		117.01		307.21
101-595.000-720.000	EMPLOYER'S FICA	5,673.00		1,957.28		3,715.72		34.50		1,586.73
101-595.000-721.000	DISABILITY INSURANCE	240.00		39.50		200.50		16.46		59.25
101-595.000-725.000	FRINGE BENEFITS - ALLOCATED	415.00		0.00		415.00		0.00		48.78
101-595.000-726.000	SUPPLIES	6,000.00		3,187.49		2,812.51		53.12		1,229.70
101-595.000-726.050	SUPPLIES - T-SHIRTS	300.00		0.00		300.00		0.00		(117.25)
101-595.000-740.000	FUEL & LUBRICANTS	4,500.00		2,160.55		2,339.45		48.01		2,391.09
101-595.000-801.000	CONTRACTUAL SERVICES	18,000.00		2,910.00		15,090.00		16.17		3,460.40
101-595.000-810.000	DUES & SUBSCRIPTIONS	400.00		0.00		400.00		0.00		0.00
101-595.000-818.000	INSURANCE	5,000.00		2,182.50		2,817.50		43.65		0.00
101-595.000-850.000	TELEPHONE	1,438.00		188.76		1,249.24		13.13		289.32
101-595.000-860.000	TRANSPORTATION & MILEAGE	200.00		0.00		200.00		0.00		0.00
101-595.000-920.000	UTILITIES	15,000.00		1,572.57		13,427.43		10.48		1,691.51
101-595.000-930.000	REPAIRS & MAINTENANCE	13,000.00		6,988.56		6,011.44		53.76		4,617.70
101-595.000-940.000	EQUIPMENT RENTAL	3,000.00		500.00		2,500.00		16.67		541.03
101-595.000-956.000	TRAINING & SEMINARS	500.00		401.84		98.16		80.37		0.00
101-595.000-956.200	LODGING & MEALS	300.00		0.00		300.00		0.00		0.00
Total Dept 595.000 - AIRPORT		153,077.00		49,437.88		103,639.12		32.30		37,894.32
Dept 701.000 - PLANNING DEPARTMENT										
101-701.000-702.000	WAGES	55,974.00		13,444.80		42,529.20		24.02		12,806.40
101-701.000-710.000	HOLIDAY & OTHER PAY	500.00		115.20		384.80		23.04		115.20
101-701.000-715.000	HEALTH & LIFE INSURANCE	23,171.00		4,648.95		18,522.05		20.06		5,617.17
101-701.000-716.000	RETIREMENT	12,042.00		4,193.59		7,848.41		34.82		3,801.65
101-701.000-717.000	WORKERS' COMPENSATION	150.00		152.42		(2.42)		101.61		135.01
101-701.000-720.000	EMPLOYER'S FICA	4,245.00		954.29		3,290.71		22.48		909.67
101-701.000-721.000	DISABILITY INSURANCE	250.00		38.46		211.54		15.38		57.69
101-701.000-726.000	SUPPLIES	1,000.00		0.00		1,000.00		0.00		374.47
101-701.000-801.000	CONTRACTUAL SERVICES	3,500.00		1,498.65		2,001.35		42.82		612.35
101-701.000-801.372	CONTRACTUAL SERVICES - CODE ENFORCEMENT	0.00		916.36		(916.36)		100.00		590.00
101-701.000-810.000	DUES & SUBSCRIPTIONS	2,500.00		65.00		2,435.00		2.60		0.00

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GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		% BDGT USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL	09/30/2024 (ABNORMAL)	NORMAL		09/30/2023 (ABNORMAL)	
Fund 101 - GENERAL FUND								
Expenditures								
101-701.000-860.000	TRANSPORTATION & MILEAGE	2,000.00		137.90		6.90		117.41
101-701.000-905.000	PUBLISHING / NOTICES	1,000.00		0.00		0.00		157.36
101-701.000-956.000	TRAINING & SEMINARS	2,000.00		440.00		22.00		460.00
101-701.000-956.200	LODGING & MEALS	1,000.00		0.00		0.00		165.00
Total Dept 701.000 - PLANNING DEPARTMENT		109,332.00		26,605.62		24.33		25,919.38
Dept 728.000 - ECONOMIC DEVELOPMENT								
101-728.000-702.000	WAGES	47,155.00		10,106.52		21.43		10,231.05
101-728.000-704.000	SICK TIME PAY	0.00		376.94	(376.94)	100.00		0.00
101-728.000-705.000	VACATION TIME PAY	0.00		376.94	(376.94)	100.00		0.00
101-728.000-706.000	PERSONAL TIME PAY	0.00		70.68	(70.68)	100.00		179.49
101-728.000-710.000	HOLIDAY & OTHER PAY	0.00		572.14	(572.14)	100.00		554.18
101-728.000-715.000	HEALTH & LIFE INSURANCE	8,195.00		1,682.75	6,512.25	20.53		2,017.44
101-728.000-716.000	RETIREMENT	3,267.00		797.18	2,469.82	24.40		759.44
101-728.000-717.000	WORKERS' COMPENSATION	75.00		76.25	(1.25)	101.67		58.14
101-728.000-720.000	EMPLOYER'S FICA	3,571.00		851.02	2,719.98	23.83		810.98
101-728.000-721.000	DISABILITY INSURANCE	275.00		38.00	237.00	13.82		57.00
101-728.000-726.000	SUPPLIES	1,000.00		0.00	1,000.00	0.00		18.00
101-728.000-801.000	CONTRACTUAL SERVICES	0.00		0.00	0.00	0.00		338.30
101-728.000-810.000	DUES & SUBSCRIPTIONS	400.00		0.00	400.00	0.00		0.00
101-728.000-860.000	TRANSPORTATION & MILEAGE	100.00		0.00	100.00	0.00		0.00
101-728.000-900.000	PRINTING	1,000.00		0.00	1,000.00	0.00		0.00
101-728.000-956.000	TRAINING & SEMINARS	1,200.00		0.00	1,200.00	0.00		645.00
101-728.000-956.200	LODGING & MEALS	600.00		0.00	600.00	0.00		0.00
Total Dept 728.000 - ECONOMIC DEVELOPMENT		66,838.00		14,948.42	51,889.58	22.37		15,669.02
Dept 756.000 - PARKS								
101-756.000-702.000	WAGES	33,682.00		10,785.32	22,896.68	32.02		13,582.20
101-756.000-702.100	WAGES - PART TIME	700.00		0.00	700.00	0.00		0.00
101-756.000-703.000	OVERTIME PAY	750.00		43.47	706.53	5.80		61.41
101-756.000-710.000	HOLIDAY & OTHER PAY	0.00		0.00	0.00	0.00		65.16
101-756.000-715.000	HEALTH & LIFE INSURANCE	0.00		1,096.73	(1,096.73)	100.00		0.00
101-756.000-716.000	RETIREMENT	0.00		645.39	(645.39)	100.00		689.32
101-756.000-720.000	EMPLOYER'S FICA	2,631.00		806.31	1,824.69	30.65		1,022.82
101-756.000-725.000	FRINGE BENEFITS - ALLOCATED	12,386.00		1,313.44	11,072.56	10.60		4,609.16
101-756.000-726.000	SUPPLIES	18,000.00		4,159.92	13,840.08	23.11		1,216.05
101-756.000-726.470	SUPPLIES - REPLACEMENT TREES	1,500.00		0.00	1,500.00	0.00		0.00
101-756.000-801.000	CONTRACTUAL SERVICES	139,944.00		38,803.78	101,140.22	27.73		38,533.19
101-756.000-920.000	UTILITIES	8,200.00		3,207.33	4,992.67	39.11		3,191.29
101-756.000-930.000	REPAIRS & MAINTENANCE	2,500.00		0.00	2,500.00	0.00		509.87
101-756.000-940.000	EQUIPMENT RENTAL	21,000.00		5,407.81	15,592.19	25.75		4,544.28
Total Dept 756.000 - PARKS		241,293.00		66,269.50	175,023.50	27.46		68,024.75
Dept 965.000 - TRANSFERS TO OTHER FUNDS								
101-965.000-995.208	TRANSFER OUT - RECREATION	56,865.00		0.00	56,865.00	0.00		0.00
101-965.000-995.588	TRANSFER OUT - DIAL-A-RIDE	131,655.00		0.00	131,655.00	0.00		0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	AVAILABLE	% BDGT USED	YTD BALANCE
		AMENDED BUDGET	09/30/2024 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)		09/30/2023 NORMAL (ABNORMAL)
Fund 101 - GENERAL FUND						
Expenditures						
	Total Dept 965.000 - TRANSFERS TO OTHER FUNDS	188,520.00	0.00	188,520.00	0.00	0.00
TOTAL EXPENDITURES		5,535,338.00	1,307,047.25	4,228,290.75	23.61	1,275,383.53
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		5,541,581.00	2,307,542.02	3,234,038.98	41.64	2,255,591.32
TOTAL EXPENDITURES		5,535,338.00	1,307,047.25	4,228,290.75	23.61	1,275,383.53
NET OF REVENUES & EXPENDITURES		6,243.00	1,000,494.77	(994,251.77)	6,025.87	980,207.79
BEG. FUND BALANCE		4,626,826.40	4,626,826.40			4,626,826.40
NET OF REVENUES/EXPENDITURES - 2023-24			(2,970,535.70)	(2,970,535.70)		
END FUND BALANCE		4,633,069.40	2,656,785.47			5,607,034.19

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		% BDGT USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL	09/30/2024	(ABNORMAL)		NORMAL	(ABNORMAL)
Fund 151 - CEMETERY TRUST FUND								
Revenues								
Dept 000.000								
151-000.000-642.100	SALE OF CEMETERY LOTS - LAKEVIEW	0.00		12,250.00		(12,250.00)	100.00	1,000.00
151-000.000-642.200	SALE OF CEMETERY LOTS - OAKGROVE	0.00		2,845.00		(2,845.00)	100.00	10,350.00
151-000.000-665.000	INTEREST	20,000.00		4,666.52		15,333.48	23.33	2,448.22
151-000.000-669.000	CHANGE IN INVESTMENTS	0.00		6,034.79		(6,034.79)	100.00	(385.23)
Total Dept 000.000		20,000.00		25,796.31		(5,796.31)	128.98	13,412.99
TOTAL REVENUES		20,000.00		25,796.31		(5,796.31)	128.98	13,412.99
Expenditures								
Dept 175.000 - ADMINISTRATIVE SERVICES								
151-175.000-960.000	BANK FEES	350.00		60.14		289.86	17.18	90.35
Total Dept 175.000 - ADMINISTRATIVE SERVICES		350.00		60.14		289.86	17.18	90.35
Dept 965.000 - TRANSFERS TO OTHER FUNDS								
151-965.000-995.101	TRANSFER OUT - GENERAL FUND	20,000.00		0.00		20,000.00	0.00	0.00
Total Dept 965.000 - TRANSFERS TO OTHER FUNDS		20,000.00		0.00		20,000.00	0.00	0.00
TOTAL EXPENDITURES		20,350.00		60.14		20,289.86	0.30	90.35
Fund 151 - CEMETERY TRUST FUND:								
TOTAL REVENUES		20,000.00		25,796.31		(5,796.31)	128.98	13,412.99
TOTAL EXPENDITURES		20,350.00		60.14		20,289.86	0.30	90.35
NET OF REVENUES & EXPENDITURES		(350.00)		25,736.17		(26,086.17)	7,353.19	13,322.64
BEG. FUND BALANCE		742,756.30		742,756.30				742,756.30
NET OF REVENUES/EXPENDITURES - 2023-24				24,973.27		24,973.27		
END FUND BALANCE		742,406.30		793,465.74				756,078.94

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE		AVAILABLE		% BDGT USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)		BALANCE	09/30/2023
Fund 152 - STOCK'S PARK PERPETUAL MAINT.									
Revenues									
Dept 000.000									
152-000.000-665.000	INTEREST	1,700.00		586.78		1,113.22	34.52		511.02
152-000.000-669.000	CHANGE IN INVESTMENTS	0.00		1,099.40		(1,099.40)	100.00		(70.10)
Total Dept 000.000		1,700.00		1,686.18		13.82	99.19		440.92
TOTAL REVENUES		1,700.00		1,686.18		13.82	99.19		440.92
Expenditures									
Dept 756.000 - PARKS									
152-756.000-960.000	BANK FEES	100.00		10.96		89.04	10.96		16.44
Total Dept 756.000 - PARKS		100.00		10.96		89.04	10.96		16.44
TOTAL EXPENDITURES		100.00		10.96		89.04	10.96		16.44
Fund 152 - STOCK'S PARK PERPETUAL MAINT.:									
TOTAL REVENUES		1,700.00		1,686.18		13.82	99.19		440.92
TOTAL EXPENDITURES		100.00		10.96		89.04	10.96		16.44
NET OF REVENUES & EXPENDITURES		1,600.00		1,675.22		(75.22)	104.70		424.48
BEG. FUND BALANCE		87,825.10		87,825.10					87,825.10
NET OF REVENUES/EXPENDITURES - 2023-24				5,820.71		5,820.71			
END FUND BALANCE		89,425.10		95,321.03					88,249.58

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		% BDGT USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL	09/30/2024	(ABNORMAL)		NORMAL	(ABNORMAL)
Fund 153 - R. L. OWEN MEMORIAL FUND								
Revenues								
Dept 000.000								
153-000.000-665.000	INTEREST	8,000.00		163.41		7,836.59	2.04	111.22
153-000.000-669.000	CHANGE IN INVESTMENTS	0.00		667.69		(667.69)	100.00	(46.10)
Total Dept 000.000		8,000.00		831.10		7,168.90	10.39	65.12
TOTAL REVENUES		8,000.00		831.10		7,168.90	10.39	65.12
Expenditures								
Dept 265.000 - BUILDING AND GROUNDS								
153-265.000-960.000	BANK FEES	100.00		6.66		93.34	6.66	10.81
Total Dept 265.000 - BUILDING AND GROUNDS		100.00		6.66		93.34	6.66	10.81
TOTAL EXPENDITURES		100.00		6.66		93.34	6.66	10.81
Fund 153 - R. L. OWEN MEMORIAL FUND:								
TOTAL REVENUES		8,000.00		831.10		7,168.90	10.39	65.12
TOTAL EXPENDITURES		100.00		6.66		93.34	6.66	10.81
NET OF REVENUES & EXPENDITURES		7,900.00		824.44		7,075.56	10.44	54.31
BEG. FUND BALANCE		36,719.10		36,719.10				36,719.10
NET OF REVENUES/EXPENDITURES - 2023-24				5,357.60		5,357.60		
END FUND BALANCE		44,619.10		42,901.14				36,773.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	AVAILABLE		% BGD USED	YTD BALANCE
		AMENDED BUDGET	NORMAL	09/30/2024 (ABNORMAL)	NORMAL	(ABNORMAL)		09/30/2023 (ABNORMAL)
Fund 202 - MAJOR ST./TRUNKLINE FUND								
Revenues								
Dept 000.000								
202-000.000-546.000	STATE GRANT - GAS & WEIGHT TA	934,430.00		91,730.99	842,699.01		9.82	90,356.27
202-000.000-546.048	STATE GRANT - METRO ROW ACT	18,000.00		0.00	18,000.00		0.00	0.00
202-000.000-548.000	STATE - TRUNKLINE MAINT	40,000.00		2,603.76	37,396.24		6.51	9,518.70
202-000.000-665.000	INTEREST	20,000.00		8,641.27	11,358.73		43.21	6,536.13
202-000.000-669.000	CHANGE IN INVESTMENTS	0.00		2,747.58	(2,747.58)		100.00	(175.39)
202-000.000-687.300	OTHER REFUNDS	0.00		0.00	0.00		0.00	411.01
202-000.000-692.000	OTHER REVENUE	0.00		17,193.84	(17,193.84)		100.00	0.00
202-000.000-692.039	OTHER REVENUE - BPU	2,500.00		1,773.75	726.25		70.95	7,403.70
202-000.000-692.470	OTHER REVENUE - TREES	0.00		0.00	0.00		0.00	125.00
202-000.000-699.204	TRANSFER IN - MUNICIPAL STREETS	400,000.00		0.00	400,000.00		0.00	0.00
Total Dept 000.000		1,414,930.00		124,691.19	1,290,238.81		8.81	114,175.42
TOTAL REVENUES		1,414,930.00		124,691.19	1,290,238.81		8.81	114,175.42
Expenditures								
Dept 175.000 - ADMINISTRATIVE SERVICES								
202-175.000-960.000	BANK FEES	0.00		27.39	(27.39)		100.00	41.14
202-175.000-995.101	TRANSFER OUT - GENERAL FUND	93,000.00		9,433.48	83,566.52		10.14	9,987.50
202-175.000-995.203	TRANSFER OUT - LOCAL STREETS	100,000.00		0.00	100,000.00		0.00	0.00
Total Dept 175.000 - ADMINISTRATIVE SERVICES		193,000.00		9,460.87	183,539.13		4.90	10,028.64
Dept 444.000 - SIDEWALKS								
202-444.000-702.000	WAGES	1,489.00		1,130.09	358.91		75.90	0.00
202-444.000-715.000	HEALTH & LIFE INSURANCE	0.00		166.97	(166.97)		100.00	0.00
202-444.000-716.000	RETIREMENT	0.00		66.42	(66.42)		100.00	0.00
202-444.000-720.000	EMPLOYER'S FICA	114.00		82.51	31.49		72.38	0.00
202-444.000-725.000	FRINGE BENEFITS - ALLOCATED	548.00		104.57	443.43		19.08	0.00
202-444.000-726.000	SUPPLIES	500.00		55.41	444.59		11.08	0.00
202-444.000-801.000	CONTRACTUAL SERVICES	25,000.00		5,512.50	19,487.50		22.05	18,801.28
202-444.000-940.000	EQUIPMENT RENTAL	0.00		890.73	(890.73)		100.00	0.00
Total Dept 444.000 - SIDEWALKS		27,651.00		8,009.20	19,641.80		28.97	18,801.28
Dept 450.000 - STREET SURFACE								
202-450.000-702.000	WAGES	57,601.00		19,793.17	37,807.83		34.36	23,160.87
202-450.000-702.100	WAGES - PART TIME	2,808.00		0.00	2,808.00		0.00	0.00
202-450.000-703.000	OVERTIME PAY	4,219.00		60.27	4,158.73		1.43	13.44
202-450.000-710.000	HOLIDAY & OTHER PAY	0.00		0.00	0.00		0.00	3.36
202-450.000-715.000	HEALTH & LIFE INSURANCE	9,016.00		3,178.58	5,837.42		35.25	0.00
202-450.000-716.000	RETIREMENT	2,589.00		1,457.73	1,131.27		56.30	1,284.92
202-450.000-720.000	EMPLOYER'S FICA	4,621.00		1,431.29	3,189.71		30.97	1,695.33
202-450.000-725.000	FRINGE BENEFITS - ALLOCATED	15,785.00		810.35	14,974.65		5.13	6,693.82
202-450.000-726.000	SUPPLIES	16,500.00		1,909.66	14,590.34		11.57	6,453.61
202-450.000-801.000	CONTRACTUAL SERVICES	39,950.00		0.00	39,950.00		0.00	0.00
202-450.000-940.000	EQUIPMENT RENTAL	20,000.00		5,119.04	14,880.96		25.60	7,905.41
202-450.000-941.000	RMEF REPLACEMENT CHARGE	111,716.00		0.00	111,716.00		0.00	0.00
202-450.000-955.000	MISCELLANEOUS/CONTINGENCY	2,900.00		0.00	2,900.00		0.00	0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		% BGDG USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL	09/30/2024 (ABNORMAL)	NORMAL		09/30/2023 (ABNORMAL)	
Fund 202 - MAJOR ST./TRUNKLINE FUND								
Expenditures								
Total Dept 450.000 - STREET SURFACE		287,705.00		33,760.09		253,944.91	11.73	47,210.76
Dept 450.500 - TRUNKLINE SURFACE								
202-450.500-702.000	WAGES	6,008.00		931.38		5,076.62	15.50	2,199.61
202-450.500-702.100	WAGES - PART TIME	140.00		0.00		140.00	0.00	0.00
202-450.500-703.000	OVERTIME PAY	250.00		0.00		250.00	0.00	0.00
202-450.500-710.000	HOLIDAY & OTHER PAY	0.00		0.00		0.00	0.00	3.04
202-450.500-715.000	HEALTH & LIFE INSURANCE	0.00		213.90		(213.90)	100.00	0.00
202-450.500-716.000	RETIREMENT	0.00		47.35		(47.35)	100.00	96.82
202-450.500-720.000	EMPLOYER'S FICA	471.00		66.93		404.07	14.21	161.99
202-450.500-725.000	FRINGE BENEFITS - ALLOCATED	2,209.00		7.58		2,201.42	0.34	1,086.48
202-450.500-726.000	SUPPLIES	3,600.00		494.78		3,105.22	13.74	683.68
202-450.500-940.000	EQUIPMENT RENTAL	3,500.00		585.28		2,914.72	16.72	1,477.23
Total Dept 450.500 - TRUNKLINE SURFACE		16,178.00		2,347.20		13,830.80	14.51	5,708.85
Dept 460.000 - R.O.W. MAINTENANCE								
202-460.000-702.000	WAGES	20,817.00		4,774.20		16,042.80	22.93	3,619.39
202-460.000-702.100	WAGES - PART TIME	140.00		0.00		140.00	0.00	0.00
202-460.000-703.000	OVERTIME PAY	200.00		161.72		38.28	80.86	0.00
202-460.000-710.000	HOLIDAY & OTHER PAY	0.00		0.00		0.00	0.00	3.18
202-460.000-715.000	HEALTH & LIFE INSURANCE	2,065.00		911.20		1,153.80	44.13	0.00
202-460.000-716.000	RETIREMENT	529.00		282.15		246.85	53.34	201.23
202-460.000-720.000	EMPLOYER'S FICA	1,603.00		359.99		1,243.01	22.46	264.26
202-460.000-725.000	FRINGE BENEFITS - ALLOCATED	7,655.00		510.14		7,144.86	6.66	1,262.61
202-460.000-726.000	SUPPLIES	2,500.00		105.64		2,394.36	4.23	413.08
202-460.000-801.000	CONTRACTUAL SERVICES	24,306.00		2,613.00		21,693.00	10.75	2,547.85
202-460.000-940.000	EQUIPMENT RENTAL	12,500.00		1,322.18		11,177.82	10.58	892.31
Total Dept 460.000 - R.O.W. MAINTENANCE		72,315.00		11,040.22		61,274.78	15.27	9,203.91
Dept 460.500 - TRUNKLINE R.O.W. MAINTENANCE								
202-460.500-702.000	WAGES	701.00		187.89		513.11	26.80	60.22
202-460.500-703.000	OVERTIME PAY	90.00		0.00		90.00	0.00	0.00
202-460.500-715.000	HEALTH & LIFE INSURANCE	0.00		4.09		(4.09)	100.00	0.00
202-460.500-716.000	RETIREMENT	0.00		10.55		(10.55)	100.00	3.46
202-460.500-720.000	EMPLOYER'S FICA	54.00		14.12		39.88	26.15	4.60
202-460.500-725.000	FRINGE BENEFITS - ALLOCATED	258.00		5.24		252.76	2.03	7.45
202-460.500-801.000	CONTRACTUAL SERVICES	4,082.00		1,088.00		2,994.00	26.65	958.71
202-460.500-940.000	EQUIPMENT RENTAL	1,200.00		74.78		1,125.22	6.23	10.62
Total Dept 460.500 - TRUNKLINE R.O.W. MAINTENANCE		6,385.00		1,384.67		5,000.33	21.69	1,045.06
Dept 470.000 - TREES								
202-470.000-702.000	WAGES	17,691.00		2,715.41		14,975.59	15.35	5,459.41
202-470.000-702.100	WAGES - PART TIME	70.00		0.00		70.00	0.00	0.00
202-470.000-703.000	OVERTIME PAY	300.00		34.78		265.22	11.59	0.00
202-470.000-710.000	HOLIDAY & OTHER PAY	0.00		0.00		0.00	0.00	0.72
202-470.000-715.000	HEALTH & LIFE INSURANCE	0.00		332.03		(332.03)	100.00	0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		% BDGT USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL (ABNORMAL)	09/30/2024	NORMAL (ABNORMAL)		09/30/2023	NORMAL (ABNORMAL)
Fund 202 - MAJOR ST./TRUNKLINE FUND								
Expenditures								
202-470.000-716.000	RETIREMENT	0.00		137.80		(137.80)	100.00	247.94
202-470.000-720.000	EMPLOYER'S FICA	1,359.00		199.55		1,159.45	14.68	405.64
202-470.000-725.000	FRINGE BENEFITS - ALLOCATED	6,506.00		188.18		6,317.82	2.89	995.93
202-470.000-726.000	SUPPLIES	750.00		203.57		546.43	27.14	295.21
202-470.000-726.470	SUPPLIES - REPLACEMENT TREES	2,500.00		0.00		2,500.00	0.00	0.00
202-470.000-801.000	CONTRACTUAL SERVICES	33,250.00		5,900.00		27,350.00	17.74	4,058.56
202-470.000-940.000	EQUIPMENT RENTAL	5,000.00		1,075.30		3,924.70	21.51	1,525.27
Total Dept 470.000 - TREES		67,426.00		10,786.62		56,639.38	16.00	12,988.68
Dept 470.500 - TRUNKLINE TREES								
202-470.500-702.000	WAGES	986.00		175.40		810.60	17.79	255.95
202-470.500-703.000	OVERTIME PAY	100.00		69.54		30.46	69.54	9.66
202-470.500-710.000	HOLIDAY & OTHER PAY	0.00		0.00		0.00	0.00	0.72
202-470.500-715.000	HEALTH & LIFE INSURANCE	0.00		30.82		(30.82)	100.00	0.00
202-470.500-716.000	RETIREMENT	0.00		6.51		(6.51)	100.00	15.92
202-470.500-720.000	EMPLOYER'S FICA	75.00		16.99		58.01	22.65	19.94
202-470.500-725.000	FRINGE BENEFITS - ALLOCATED	363.00		26.53		336.47	7.31	57.82
202-470.500-726.000	SUPPLIES	50.00		0.00		50.00	0.00	10.76
202-470.500-801.000	CONTRACTUAL SERVICES	1,250.00		20,000.00		(18,750.00)	1,600.00	30.00
202-470.500-940.000	EQUIPMENT RENTAL	350.00		113.22		236.78	32.35	162.82
Total Dept 470.500 - TRUNKLINE TREES		3,174.00		20,439.01		(17,265.01)	643.95	563.59
Dept 480.000 - DRAINAGE								
202-480.000-702.000	WAGES	13,563.00		4,087.80		9,475.20	30.14	4,083.36
202-480.000-702.100	WAGES - PART TIME	350.00		0.00		350.00	0.00	0.00
202-480.000-703.000	OVERTIME PAY	500.00		0.00		500.00	0.00	16.94
202-480.000-710.000	HOLIDAY & OTHER PAY	0.00		0.00		0.00	0.00	3.60
202-480.000-715.000	HEALTH & LIFE INSURANCE	2,065.00		785.50		1,279.50	38.04	0.00
202-480.000-716.000	RETIREMENT	529.00		241.35		287.65	45.62	183.08
202-480.000-720.000	EMPLOYER'S FICA	1,065.00		296.88		768.12	27.88	298.31
202-480.000-725.000	FRINGE BENEFITS - ALLOCATED	4,988.00		651.87		4,336.13	13.07	1,395.95
202-480.000-726.000	SUPPLIES	3,000.00		0.00		3,000.00	0.00	278.93
202-480.000-801.000	CONTRACTUAL SERVICES	20,000.00		0.00		20,000.00	0.00	548.76
202-480.000-940.000	EQUIPMENT RENTAL	7,500.00		1,799.57		5,700.43	23.99	1,200.28
Total Dept 480.000 - DRAINAGE		53,560.00		7,862.97		45,697.03	14.68	8,009.21
Dept 480.500 - TRUNKLINE R.O.W. DRAINAGE								
202-480.500-702.000	WAGES	1,894.00		788.12		1,105.88	41.61	425.00
202-480.500-703.000	OVERTIME PAY	100.00		0.00		100.00	0.00	0.00
202-480.500-715.000	HEALTH & LIFE INSURANCE	0.00		191.19		(191.19)	100.00	0.00
202-480.500-716.000	RETIREMENT	0.00		27.59		(27.59)	100.00	15.01
202-480.500-720.000	EMPLOYER'S FICA	145.00		55.77		89.23	38.46	31.19
202-480.500-725.000	FRINGE BENEFITS - ALLOCATED	696.00		0.00		696.00	0.00	134.35
202-480.500-726.000	SUPPLIES	100.00		224.90		(124.90)	224.90	0.00
202-480.500-801.000	CONTRACTUAL SERVICES	1,000.00		0.00		1,000.00	0.00	0.00
202-480.500-940.000	EQUIPMENT RENTAL	775.00		1,048.58		(273.58)	135.30	172.17

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		% BGD USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL	09/30/2024 (ABNORMAL)	NORMAL		09/30/2023 (ABNORMAL)	
Fund 202 - MAJOR ST./TRUNKLINE FUND								
Expenditures								
Total Dept 480.500 - TRUNKLINE R.O.W. DRAINAGE		4,710.00		2,336.15		2,373.85	49.60	777.72
Dept 490.000 - TRAFFIC								
202-490.000-702.000	WAGES	13,325.00		3,080.12		10,244.88	23.12	4,613.93
202-490.000-702.100	WAGES - PART TIME	1,050.00		0.00		1,050.00	0.00	0.00
202-490.000-703.000	OVERTIME PAY	750.00		154.42		595.58	20.59	99.36
202-490.000-715.000	HEALTH & LIFE INSURANCE	2,065.00		589.15		1,475.85	28.53	0.00
202-490.000-716.000	RETIREMENT	529.00		199.80		329.20	37.77	186.86
202-490.000-720.000	EMPLOYER'S FICA	1,100.00		236.20		863.80	21.47	341.02
202-490.000-725.000	FRINGE BENEFITS - ALLOCATED	4,900.00		344.44		4,555.56	7.03	1,853.30
202-490.000-726.000	SUPPLIES	20,000.00		831.80		19,168.20	4.16	2,204.60
202-490.000-801.000	CONTRACTUAL SERVICES	29,500.00		3,694.97		25,805.03	12.53	549.93
202-490.000-920.000	UTILITIES	3,250.00		250.85		2,999.15	7.72	804.74
202-490.000-940.000	EQUIPMENT RENTAL	3,000.00		587.12		2,412.88	19.57	1,138.21
Total Dept 490.000 - TRAFFIC		79,469.00		9,968.87		69,500.13	12.54	11,791.95
Dept 490.500 - TRUNKLINE TRAFFIC								
202-490.500-702.000	WAGES	700.00		133.63		566.37	19.09	99.80
202-490.500-702.100	WAGES - PART TIME	140.00		0.00		140.00	0.00	0.00
202-490.500-703.000	OVERTIME PAY	200.00		83.84		116.16	41.92	0.00
202-490.500-715.000	HEALTH & LIFE INSURANCE	0.00		30.40		(30.40)	100.00	0.00
202-490.500-716.000	RETIREMENT	0.00		11.17		(11.17)	100.00	6.99
202-490.500-720.000	EMPLOYER'S FICA	65.00		15.98		49.02	24.58	7.64
202-490.500-725.000	FRINGE BENEFITS - ALLOCATED	257.00		13.71		243.29	5.33	149.53
202-490.500-726.000	SUPPLIES	200.00		47.06		152.94	23.53	0.00
202-490.500-801.000	CONTRACTUAL SERVICES	100.00		78.14		21.86	78.14	780.05
202-490.500-920.000	UTILITIES	4,000.00		0.00		4,000.00	0.00	0.00
202-490.500-940.000	EQUIPMENT RENTAL	250.00		11.11		238.89	4.44	91.19
Total Dept 490.500 - TRUNKLINE TRAFFIC		5,912.00		425.04		5,486.96	7.19	1,135.20
Dept 500.000 - WINTER MAINTENANCE								
202-500.000-702.000	WAGES	9,783.00		0.00		9,783.00	0.00	0.00
202-500.000-703.000	OVERTIME PAY	5,500.00		0.00		5,500.00	0.00	0.00
202-500.000-720.000	EMPLOYER'S FICA	748.00		0.00		748.00	0.00	0.00
202-500.000-725.000	FRINGE BENEFITS - ALLOCATED	3,598.00		0.00		3,598.00	0.00	0.00
202-500.000-726.000	SUPPLIES	23,000.00		0.00		23,000.00	0.00	0.00
202-500.000-940.000	EQUIPMENT RENTAL	21,000.00		0.00		21,000.00	0.00	0.00
Total Dept 500.000 - WINTER MAINTENANCE		63,629.00		0.00		63,629.00	0.00	0.00
Dept 500.500 - TRUNKLINE WINTER MAINTENANCE								
202-500.500-702.000	WAGES	3,145.00		127.49		3,017.51	4.05	141.90
202-500.500-703.000	OVERTIME PAY	1,500.00		0.00		1,500.00	0.00	0.00
202-500.500-715.000	HEALTH & LIFE INSURANCE	0.00		11.29		(11.29)	100.00	0.00
202-500.500-716.000	RETIREMENT	0.00		8.92		(8.92)	100.00	9.93
202-500.500-720.000	EMPLOYER'S FICA	241.00		9.42		231.58	3.91	10.45
202-500.500-725.000	FRINGE BENEFITS - ALLOCATED	1,157.00		20.85		1,136.15	1.80	51.67
202-500.500-726.000	SUPPLIES	6,200.00		0.00		6,200.00	0.00	0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		% BDGT USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL (ABNORMAL)	09/30/2024 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)		09/30/2023 NORMAL (ABNORMAL)	
Fund 202 - MAJOR ST./TRUNKLINE FUND								
Expenditures								
202-500.500-940.000	EQUIPMENT RENTAL	4,500.00	166.24	4,333.76	3.69		107.07	
Total Dept 500.500 - TRUNKLINE WINTER MAINTENANCE		16,743.00	344.21	16,398.79	2.06		321.02	
Dept 900.000 - CAPITAL OUTLAY								
202-900.000-970.000	CAPITAL OUTLAY	885,000.00	500,886.86	384,113.14	56.60		985.00	
Total Dept 900.000 - CAPITAL OUTLAY		885,000.00	500,886.86	384,113.14	56.60		985.00	
TOTAL EXPENDITURES		1,782,857.00	619,051.98	1,163,805.02	34.72		128,570.87	
Fund 202 - MAJOR ST./TRUNKLINE FUND:								
TOTAL REVENUES		1,414,930.00	124,691.19	1,290,238.81	8.81		114,175.42	
TOTAL EXPENDITURES		1,782,857.00	619,051.98	1,163,805.02	34.72		128,570.87	
NET OF REVENUES & EXPENDITURES		(367,927.00)	(494,360.79)	126,433.79	134.36		(14,395.45)	
BEG. FUND BALANCE		1,054,693.08	1,054,693.08				1,054,693.08	
NET OF REVENUES/EXPENDITURES - 2023-24			153,900.81	153,900.81				
END FUND BALANCE		686,766.08	714,233.10				1,040,297.63	

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		AVAILABLE		% BGD USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL	09/30/2024	(ABNORMAL)	NORMAL	(ABNORMAL)		BALANCE	09/30/2023
Fund 203 - LOCAL STREET FUND										
Revenues										
Dept 000.000										
203-000.000-546.000	STATE GRANT - GAS & WEIGHT TA	292,151.00		28,222.12		263,928.88		9.66		28,300.30
203-000.000-546.048	STATE GRANT - METRO ROW ACT	18,000.00		0.00		18,000.00		0.00		0.00
203-000.000-665.000	INTEREST	6,000.00		4,024.69		1,975.31		67.08		2,370.22
203-000.000-669.000	CHANGE IN INVESTMENTS	0.00		916.47		(916.47)		100.00		(58.46)
203-000.000-687.300	OTHER REFUNDS	0.00		0.00		0.00		0.00		319.68
203-000.000-692.000	OTHER REVENUE	0.00		19,071.23		(19,071.23)		100.00		0.00
203-000.000-692.039	OTHER REVENUE - BPU	1,500.00		1,175.27		324.73		78.35		8,228.94
203-000.000-692.470	OTHER REVENUE - TREES	1,000.00		0.00		1,000.00		0.00		0.00
203-000.000-699.202	TRANSFER IN - MAJOR STREETS	100,000.00		0.00		100,000.00		0.00		0.00
203-000.000-699.204	TRANSFER IN - MUNICIPAL STREETS	625,000.00		0.00		625,000.00		0.00		0.00
Total Dept 000.000		1,043,651.00		53,409.78		990,241.22		5.12		39,160.68
TOTAL REVENUES		1,043,651.00		53,409.78		990,241.22		5.12		39,160.68
Expenditures										
Dept 175.000 - ADMINISTRATIVE SERVICES										
203-175.000-960.000	BANK FEES	100.00		9.13		90.87		9.13		13.72
203-175.000-995.101	TRANSFER OUT - GENERAL FUND	29,000.00		2,822.21		26,177.79		9.73		2,830.03
Total Dept 175.000 - ADMINISTRATIVE SERVICES		29,100.00		2,831.34		26,268.66		9.73		2,843.75
Dept 444.000 - SIDEWALKS										
203-444.000-702.000	WAGES	1,182.00		0.00		1,182.00		0.00		0.00
203-444.000-703.000	OVERTIME PAY	100.00		0.00		100.00		0.00		0.00
203-444.000-720.000	EMPLOYER'S FICA	90.00		0.00		90.00		0.00		0.00
203-444.000-725.000	FRINGE BENEFITS - ALLOCATED	435.00		0.00		435.00		0.00		0.00
203-444.000-726.000	SUPPLIES	500.00		0.00		500.00		0.00		0.00
203-444.000-801.000	CONTRACTUAL SERVICES	20,000.00		1,500.00		18,500.00		7.50		0.00
203-444.000-940.000	EQUIPMENT RENTAL	250.00		0.00		250.00		0.00		0.00
Total Dept 444.000 - SIDEWALKS		22,557.00		1,500.00		21,057.00		6.65		0.00
Dept 450.000 - STREET SURFACE										
203-450.000-702.000	WAGES	71,604.00		23,679.15		47,924.85		33.07		16,590.34
203-450.000-702.100	WAGES - PART TIME	8,696.00		0.00		8,696.00		0.00		0.00
203-450.000-703.000	OVERTIME PAY	14,351.00		301.55		14,049.45		2.10		243.21
203-450.000-710.000	HOLIDAY & OTHER PAY	0.00		0.00		0.00		0.00		7.38
203-450.000-715.000	HEALTH & LIFE INSURANCE	18,825.00		4,709.68		14,115.32		25.02		0.00
203-450.000-716.000	RETIREMENT	6,224.00		1,398.54		4,825.46		22.47		867.68
203-450.000-720.000	EMPLOYER'S FICA	6,144.00		1,736.28		4,407.72		28.26		1,245.41
203-450.000-725.000	FRINGE BENEFITS - ALLOCATED	16,614.00		1,786.63		14,827.37		10.75		5,630.11
203-450.000-726.000	SUPPLIES	20,000.00		3,293.56		16,706.44		16.47		7,121.04
203-450.000-801.000	CONTRACTUAL SERVICES	31,000.00		0.00		31,000.00		0.00		0.00
203-450.000-940.000	EQUIPMENT RENTAL	20,000.00		7,099.37		12,900.63		35.50		9,178.94
203-450.000-941.000	RMEF REPLACEMENT CHARGE	109,060.00		0.00		109,060.00		0.00		0.00
203-450.000-955.000	MISCELLANEOUS/CONTINGENCY	4,127.00		0.00		4,127.00		0.00		0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		% BDGT USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL	09/30/2024 (ABNORMAL)	NORMAL		BALANCE (ABNORMAL)	09/30/2023 (ABNORMAL)
Fund 203 - LOCAL STREET FUND								
Expenditures								
Total Dept 450.000 - STREET SURFACE		326,645.00		44,004.76		282,640.24	13.47	40,884.11
Dept 460.000 - R.O.W. MAINTENANCE								
203-460.000-702.000	WAGES	15,530.00		3,614.51		11,915.49	23.27	2,988.92
203-460.000-703.000	OVERTIME PAY	250.00		0.00		250.00	0.00	59.75
203-460.000-710.000	HOLIDAY & OTHER PAY	0.00		0.00		0.00	0.00	1.43
203-460.000-715.000	HEALTH & LIFE INSURANCE	2,142.00		727.19		1,414.81	33.95	0.00
203-460.000-716.000	RETIREMENT	548.00		227.29		320.71	41.48	185.54
203-460.000-720.000	EMPLOYER'S FICA	1,188.00		264.13		923.87	22.23	222.42
203-460.000-725.000	FRINGE BENEFITS - ALLOCATED	5,711.00		328.93		5,382.07	5.76	1,021.40
203-460.000-726.000	SUPPLIES	1,200.00		173.17		1,026.83	14.43	228.26
203-460.000-801.000	CONTRACTUAL SERVICES	18,242.00		2,754.00		15,488.00	15.10	2,130.31
203-460.000-940.000	EQUIPMENT RENTAL	15,000.00		1,018.50		13,981.50	6.79	676.30
Total Dept 460.000 - R.O.W. MAINTENANCE		59,811.00		9,107.72		50,703.28	15.23	7,514.33
Dept 470.000 - TREES								
203-470.000-702.000	WAGES	19,558.00		4,420.80		15,137.20	22.60	6,856.80
203-470.000-703.000	OVERTIME PAY	500.00		245.43		254.57	49.09	325.13
203-470.000-710.000	HOLIDAY & OTHER PAY	0.00		0.00		0.00	0.00	2.64
203-470.000-715.000	HEALTH & LIFE INSURANCE	0.00		449.49		(449.49)	100.00	0.00
203-470.000-716.000	RETIREMENT	0.00		207.87		(207.87)	100.00	350.03
203-470.000-720.000	EMPLOYER'S FICA	1,496.00		336.12		1,159.88	22.47	537.04
203-470.000-725.000	FRINGE BENEFITS - ALLOCATED	7,192.00		475.77		6,716.23	6.62	1,119.88
203-470.000-726.000	SUPPLIES	2,000.00		351.12		1,648.88	17.56	822.52
203-470.000-726.470	SUPPLIES - REPLACEMENT TREES	2,000.00		0.00		2,000.00	0.00	0.00
203-470.000-801.000	CONTRACTUAL SERVICES	41,250.00		15,200.00		26,050.00	36.85	15,829.24
203-470.000-940.000	EQUIPMENT RENTAL	8,000.00		2,047.12		5,952.88	25.59	1,954.69
Total Dept 470.000 - TREES		81,996.00		23,733.72		58,262.28	28.94	27,797.97
Dept 480.000 - DRAINAGE								
203-480.000-702.000	WAGES	10,514.00		4,670.59		5,843.41	44.42	3,034.74
203-480.000-703.000	OVERTIME PAY	400.00		0.00		400.00	0.00	0.00
203-480.000-710.000	HOLIDAY & OTHER PAY	0.00		0.00		0.00	0.00	1.08
203-480.000-715.000	HEALTH & LIFE INSURANCE	2,140.00		809.76		1,330.24	37.84	0.00
203-480.000-716.000	RETIREMENT	548.00		261.50		286.50	47.72	165.52
203-480.000-720.000	EMPLOYER'S FICA	804.00		337.78		466.22	42.01	221.65
203-480.000-725.000	FRINGE BENEFITS - ALLOCATED	3,866.00		691.85		3,174.15	17.90	1,041.20
203-480.000-726.000	SUPPLIES	6,000.00		4.56		5,995.44	0.08	593.26
203-480.000-801.000	CONTRACTUAL SERVICES	24,000.00		3,976.95		20,023.05	16.57	0.00
203-480.000-920.000	UTILITIES	450.00		89.56		360.44	19.90	169.83
203-480.000-940.000	EQUIPMENT RENTAL	9,000.00		2,023.95		6,976.05	22.49	737.27
Total Dept 480.000 - DRAINAGE		57,722.00		12,866.50		44,855.50	22.29	5,964.55
Dept 490.000 - TRAFFIC								
203-490.000-702.000	WAGES	5,147.00		1,972.47		3,174.53	38.32	579.39
203-490.000-702.100	WAGES - PART TIME	140.00		0.00		140.00	0.00	0.00
203-490.000-703.000	OVERTIME PAY	500.00		110.84		389.16	22.17	0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		AVAILABLE BALANCE	% BDGT USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL	09/30/2024	(ABNORMAL)			NORMAL	(ABNORMAL)
Fund 203 - LOCAL STREET FUND									
Expenditures									
203-490.000-710.000	HOLIDAY & OTHER PAY	0.00		0.00		0.00	0.00		0.47
203-490.000-715.000	HEALTH & LIFE INSURANCE	0.00		293.99		(293.99)	100.00		0.00
203-490.000-716.000	RETIREMENT	0.00		104.88		(104.88)	100.00		19.89
203-490.000-720.000	EMPLOYER'S FICA	405.00		153.55		251.45	37.91		41.85
203-490.000-725.000	FRINGE BENEFITS - ALLOCATED	1,893.00		275.21		1,617.79	14.54		187.51
203-490.000-726.000	SUPPLIES	7,500.00		438.79		7,061.21	5.85		1,047.10
203-490.000-801.000	CONTRACTUAL SERVICES	3,500.00		714.06		2,785.94	20.40		1,063.51
203-490.000-940.000	EQUIPMENT RENTAL	1,500.00		919.77		580.23	61.32		341.96
Total Dept 490.000 - TRAFFIC		20,585.00		4,983.56		15,601.44	24.21		3,281.68
Dept 500.000 - WINTER MAINTENANCE									
203-500.000-702.000	WAGES	10,426.00		0.00		10,426.00	0.00		0.00
203-500.000-702.100	WAGES - PART TIME	140.00		0.00		140.00	0.00		0.00
203-500.000-703.000	OVERTIME PAY	1,000.00		0.00		1,000.00	0.00		0.00
203-500.000-720.000	EMPLOYER'S FICA	809.00		0.00		809.00	0.00		0.00
203-500.000-725.000	FRINGE BENEFITS - ALLOCATED	3,834.00		0.00		3,834.00	0.00		0.00
203-500.000-726.000	SUPPLIES	20,000.00		0.00		20,000.00	0.00		0.00
203-500.000-940.000	EQUIPMENT RENTAL	10,000.00		0.00		10,000.00	0.00		0.00
Total Dept 500.000 - WINTER MAINTENANCE		46,209.00		0.00		46,209.00	0.00		0.00
Dept 900.000 - CAPITAL OUTLAY									
203-900.000-970.000	CAPITAL OUTLAY	625,000.00		225,639.33		399,360.67	36.10		29,030.00
Total Dept 900.000 - CAPITAL OUTLAY		625,000.00		225,639.33		399,360.67	36.10		29,030.00
TOTAL EXPENDITURES		1,269,625.00		324,666.93		944,958.07	25.57		117,316.39
Fund 203 - LOCAL STREET FUND:									
TOTAL REVENUES		1,043,651.00		53,409.78		990,241.22	5.12		39,160.68
TOTAL EXPENDITURES		1,269,625.00		324,666.93		944,958.07	25.57		117,316.39
NET OF REVENUES & EXPENDITURES		(225,974.00)		(271,257.15)		45,283.15	120.04		(78,155.71)
BEG. FUND BALANCE		382,345.97		382,345.97					382,345.97
NET OF REVENUES/EXPENDITURES - 2023-24				23,470.11		23,470.11			
END FUND BALANCE		156,371.97		134,558.93					304,190.26

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		% BDGT USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL	09/30/2024 (ABNORMAL)	NORMAL (ABNORMAL)		09/30/2023 (ABNORMAL)	
Fund 204 - MUNICIPAL STREET FUND								
Revenues								
Dept 000.000								
204-000.000-402.050	CURRENT TAXES - STREET MAINT.	403,228.00		355,274.29		47,953.71	88.11	342,804.59
204-000.000-402.060	CURRENT TAXES - 2021 LEAF	81,689.00		71,988.70		9,700.30	88.13	69,452.63
204-000.000-402.070	CURRENT TAXES - 2021 STREET RECONST	571,983.00		503,985.16		67,997.84	88.11	486,288.63
204-000.000-404.000	SPECIAL ACTS	15,340.00		0.00		15,340.00	0.00	0.00
204-000.000-451.000	SPECIAL ASSESSMENTS	108,000.00		169,774.27		(61,774.27)	157.20	27,620.41
204-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	150,000.00		0.00		150,000.00	0.00	0.00
204-000.000-665.000	INTEREST	100,000.00		46,095.74		53,904.26	46.10	42,507.22
204-000.000-692.000	OTHER REVENUE	0.00		3,900.63		(3,900.63)	100.00	500.00
Total Dept 000.000		1,430,240.00		1,151,018.79		279,221.21	80.48	969,173.48
TOTAL REVENUES		1,430,240.00		1,151,018.79		279,221.21	80.48	969,173.48
Expenditures								
Dept 175.000 - ADMINISTRATIVE SERVICES								
204-175.000-964.000	REFUNDS & REBATES	0.00		547.82		(547.82)	100.00	0.00
204-175.000-995.202	TRANSFER OUT - MAJOR STREETS	400,000.00		0.00		400,000.00	0.00	0.00
204-175.000-995.203	TRANSFER OUT - LOCAL STREETS	625,000.00		0.00		625,000.00	0.00	0.00
Total Dept 175.000 - ADMINISTRATIVE SERVICES		1,025,000.00		547.82		1,024,452.18	0.05	0.00
Dept 572.000 - LEAF COLLECTION								
204-572.000-702.000	WAGES	27,214.00		0.00		27,214.00	0.00	0.00
204-572.000-703.000	OVERTIME PAY	1,000.00		0.00		1,000.00	0.00	0.00
204-572.000-720.000	EMPLOYER'S FICA	2,082.00		0.00		2,082.00	0.00	0.00
204-572.000-725.000	FRINGE BENEFITS - ALLOCATED	7,866.00		0.00		7,866.00	0.00	0.00
204-572.000-726.000	SUPPLIES	200.00		0.00		200.00	0.00	0.00
204-572.000-801.000	CONTRACTUAL SERVICES	20,000.00		0.00		20,000.00	0.00	0.00
204-572.000-940.000	EQUIPMENT RENTAL	40,000.00		0.00		40,000.00	0.00	0.00
204-572.000-964.000	REFUNDS & REBATES	0.00		35.11		(35.11)	100.00	0.00
Total Dept 572.000 - LEAF COLLECTION		98,362.00		35.11		98,326.89	0.04	0.00
Dept 905.000 - DEBT SERVICE								
204-905.000-991.000	DEBT SERVICE - PRINCIPAL	250,000.00		0.00		250,000.00	0.00	0.00
204-905.000-993.000	INTEREST EXPENSE	103,000.00		51,500.00		51,500.00	50.00	57,500.00
Total Dept 905.000 - DEBT SERVICE		353,000.00		51,500.00		301,500.00	14.59	57,500.00
TOTAL EXPENDITURES		1,476,362.00		52,082.93		1,424,279.07	3.53	57,500.00
Fund 204 - MUNICIPAL STREET FUND:								
TOTAL REVENUES		1,430,240.00		1,151,018.79		279,221.21	80.48	969,173.48
TOTAL EXPENDITURES		1,476,362.00		52,082.93		1,424,279.07	3.53	57,500.00
NET OF REVENUES & EXPENDITURES		(46,122.00)		1,098,935.86		(1,145,057.86)	2,382.67	911,673.48

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
 PERIOD ENDING 09/30/2024
 % Fiscal Year Completed: 25.21

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		AVAILABLE BALANCE	% BDGT USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL (ABNORMAL)	09/30/2024	NORMAL (ABNORMAL)			09/30/2023	NORMAL (ABNORMAL)
Fund 204 - MUNICIPAL STREET FUND									
	BEG. FUND BALANCE			3,239,858.68		3,239,858.68			3,239,858.68
	NET OF REVENUES/EXPENDITURES - 2023-24					89,344.68	89,344.68		
	END FUND BALANCE			3,193,736.68		4,428,139.22			4,151,532.16

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		% BGD USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL	09/30/2024 (ABNORMAL)	NORMAL		AVAILABLE BALANCE (ABNORMAL)	09/30/2023 (ABNORMAL)
Fund 208 - RECREATION FUND								
Revenues								
Dept 000.000								
208-000.000-644.000	CONCESSION SALES	7,000.00		3,077.80		43.97		4,166.39
208-000.000-651.000	USE & ADMISSION FEES	18,000.00		7,026.00		39.03		9,233.40
208-000.000-653.000	TEAM & EVENT FEES	4,000.00		0.00		0.00		0.00
208-000.000-653.001	YOUTH PROGRAM FEES	42,000.00		7,545.00		17.96		5,352.85
208-000.000-665.000	INTEREST	0.00		5.59	(5.59)	100.00		41.84
208-000.000-667.000	RENTS	34,000.00		85.00		0.25		900.00
208-000.000-687.300	OTHER REFUNDS	0.00		0.00		0.00		913.36
208-000.000-692.000	OTHER REVENUE	7,500.00		2,075.92		27.68		1,976.29
208-000.000-699.101	TRANSFER IN - GENERAL FUND	56,865.00		0.00		0.00		0.00
Total Dept 000.000		169,365.00		19,815.31		11.70		22,584.13
TOTAL REVENUES		169,365.00		19,815.31		11.70		22,584.13
Expenditures								
Dept 751.000 - RECREATION DEPARTMENT								
208-751.000-702.000	WAGES	62,314.00		17,665.41		28.35		19,576.91
208-751.000-702.100	WAGES - BEACH	13,720.00		7,499.25		54.66		5,324.83
208-751.000-707.000	LONGEVITY PAY	1,100.00		0.00		0.00		0.00
208-751.000-715.000	HEALTH & LIFE INSURANCE	18,355.00		3,686.17		20.08		4,457.25
208-751.000-716.000	RETIREMENT	13,284.00		4,741.13		35.69		4,308.25
208-751.000-717.000	WORKERS' COMPENSATION	1,000.00		1,191.91	(191.91)	119.19		987.87
208-751.000-720.000	EMPLOYER'S FICA	5,733.00		1,832.88		31.97		1,815.78
208-751.000-721.000	DISABILITY INSURANCE	400.00		56.02	343.98	14.01		84.03
208-751.000-726.000	SUPPLIES	27,000.00		4,398.69		16.29		6,702.27
208-751.000-726.006	CONCESSION SUPPLIES	5,000.00		2,058.30		41.17		2,661.84
208-751.000-801.000	CONTRACTUAL SERVICES	2,500.00		720.78		28.83		163.56
208-751.000-801.008	CONTRACTUAL SERVICES - OFFICIATING	15,000.00		720.00		4.80		1,632.63
208-751.000-955.000	MISCELLANEOUS/CONTINGENCY	3,959.00		0.00		0.00		0.00
Total Dept 751.000 - RECREATION DEPARTMENT		169,365.00		44,570.54		26.32		47,715.22
TOTAL EXPENDITURES		169,365.00		44,570.54		26.32		47,715.22
Fund 208 - RECREATION FUND:								
TOTAL REVENUES		169,365.00		19,815.31		11.70		22,584.13
TOTAL EXPENDITURES		169,365.00		44,570.54		26.32		47,715.22
NET OF REVENUES & EXPENDITURES		0.00		(24,755.23)		100.00		(25,131.09)
BEG. FUND BALANCE		2,452.62		2,452.62				2,452.62
NET OF REVENUES/EXPENDITURES - 2023-24				(1,997.84)				(1,997.84)
END FUND BALANCE		2,452.62		(24,300.45)				(22,678.47)

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		% BDGT USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL (ABNORMAL)	09/30/2024	NORMAL (ABNORMAL)		09/30/2023	NORMAL (ABNORMAL)
Fund 244 - ECONOMIC DEVELOPMENT CORP FUND								
Revenues								
Dept 000.000								
244-000.000-665.000	INTEREST	5,000.00	1,501.46	3,498.54	30.03		1,712.41	
244-000.000-669.000	CHANGE IN INVESTMENTS	0.00	1,007.93	(1,007.93)	100.00		(64.29)	
Total Dept 000.000		5,000.00	2,509.39	2,490.61	50.19		1,648.12	
TOTAL REVENUES		5,000.00	2,509.39	2,490.61	50.19		1,648.12	
Expenditures								
Dept 728.000 - ECONOMIC DEVELOPMENT								
244-728.000-801.000	CONTRACTUAL SERVICES	18,250.00	0.00	18,250.00	0.00		0.00	
244-728.000-806.000	LEGAL SERVICES	1,000.00	0.00	1,000.00	0.00		0.00	
244-728.000-955.000	MISCELLANEOUS/CONTINGENCY	100.00	0.00	100.00	0.00		0.00	
244-728.000-960.000	BANK FEES	0.00	10.05	(10.05)	100.00		15.08	
244-728.000-970.000	CAPITAL OUTLAY	30,000.00	0.00	30,000.00	0.00		0.00	
Total Dept 728.000 - ECONOMIC DEVELOPMENT		49,350.00	10.05	49,339.95	0.02		15.08	
TOTAL EXPENDITURES		49,350.00	10.05	49,339.95	0.02		15.08	
Fund 244 - ECONOMIC DEVELOPMENT CORP FUND:								
TOTAL REVENUES		5,000.00	2,509.39	2,490.61	50.19		1,648.12	
TOTAL EXPENDITURES		49,350.00	10.05	49,339.95	0.02		15.08	
NET OF REVENUES & EXPENDITURES		(44,350.00)	2,499.34	(46,849.34)	5.64		1,633.04	
BEG. FUND BALANCE		329,579.52	329,579.52				329,579.52	
NET OF REVENUES/EXPENDITURES - 2023-24			16,739.73	16,739.73				
END FUND BALANCE		285,229.52	348,818.59				331,212.56	

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		% BGD USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL (ABNORMAL)	09/30/2024	NORMAL (ABNORMAL)		09/30/2023	NORMAL (ABNORMAL)
Fund 247 - TAX INCREMENT FINANCE ATH.								
Revenues								
Dept 000.000								
247-000.000-402.000	CURRENT TAXES	152,194.00	0.00	152,194.00	0.00		104,396.28	
247-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	35,000.00	0.00	35,000.00	0.00		0.00	
247-000.000-665.000	INTEREST	3,000.00	1,118.38	1,881.62	37.28		989.24	
247-000.000-667.002	RENTS - DAWN THEATER	7,500.00	1,875.00	5,625.00	25.00		2,083.33	
Total Dept 000.000		197,694.00	2,993.38	194,700.62	1.51		107,468.85	
TOTAL REVENUES		197,694.00	2,993.38	194,700.62	1.51		107,468.85	
Expenditures								
Dept 175.000 - ADMINISTRATIVE SERVICES								
247-175.000-801.000	CONTRACTUAL SERVICES	0.00	297.19	(297.19)	100.00		0.00	
247-175.000-818.000	INSURANCE	0.00	1,478.17	(1,478.17)	100.00		0.00	
Total Dept 175.000 - ADMINISTRATIVE SERVICES		0.00	1,775.36	(1,775.36)	100.00		0.00	
Dept 900.000 - CAPITAL OUTLAY								
247-900.000-801.000	CONTRACTUAL SERVICES	1,000.00	800.00	200.00	80.00		0.00	
247-900.000-801.247	CONTRACTUAL SERVICES - FACADE GRANT	10,000.00	0.00	10,000.00	0.00		0.00	
247-900.000-806.000	LEGAL SERVICES	1,000.00	0.00	1,000.00	0.00		0.00	
247-900.000-930.000	REPAIRS & MAINTENANCE	0.00	1,388.00	(1,388.00)	100.00		241.00	
247-900.000-993.000	INTEREST EXPENSE	4,250.00	0.00	4,250.00	0.00		0.00	
Total Dept 900.000 - CAPITAL OUTLAY		16,250.00	2,188.00	14,062.00	13.46		241.00	
TOTAL EXPENDITURES		16,250.00	3,963.36	12,286.64	24.39		241.00	
Fund 247 - TAX INCREMENT FINANCE ATH.:								
TOTAL REVENUES		197,694.00	2,993.38	194,700.62	1.51		107,468.85	
TOTAL EXPENDITURES		16,250.00	3,963.36	12,286.64	24.39		241.00	
NET OF REVENUES & EXPENDITURES		181,444.00	(969.98)	182,413.98	0.53		107,227.85	
BEG. FUND BALANCE		2,112,655.79	2,112,655.79				2,112,655.79	
NET OF REVENUES/EXPENDITURES - 2023-24			93,892.65	93,892.65				
END FUND BALANCE		2,294,099.79	2,205,578.46				2,219,883.64	

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
 PERIOD ENDING 09/30/2024
 % Fiscal Year Completed: 25.21

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	AVAILABLE		% BDGT USED	YTD BALANCE
		AMENDED BUDGET	NORMAL	09/30/2024 (ABNORMAL)	NORMAL	(ABNORMAL)		09/30/2023 (ABNORMAL)
Fund 252 - CONTRIBUTIONS & DONATIONS								
Revenues								
Dept 000.000								
252-000.000-665.000	INTEREST	200.00		0.68	199.32		0.34	68.83
252-000.000-675.000	CONTRIBUTIONS & DONATIONS	0.00		20,260.88	(20,260.88)		100.00	25,316.49
Total Dept 000.000		200.00		20,261.56	(20,061.56)		0,130.78	25,385.32
TOTAL REVENUES		200.00		20,261.56	(20,061.56)		0,130.78	25,385.32
Fund 252 - CONTRIBUTIONS & DONATIONS:								
TOTAL REVENUES		200.00		20,261.56	(20,061.56)		0,130.78	25,385.32
TOTAL EXPENDITURES		0.00		0.00	0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES		200.00		20,261.56	(20,061.56)		0,130.78	25,385.32
BEG. FUND BALANCE		0.16		0.16				0.16
NET OF REVENUES/EXPENDITURES - 2023-24				173.92	173.92			
END FUND BALANCE		200.16		20,435.64				25,385.48

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		AVAILABLE BALANCE	% BDGT USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL (ABNORMAL)	09/30/2024	NORMAL (ABNORMAL)			09/30/2023	NORMAL (ABNORMAL)
Fund 265 - DRUG FORFEITURE/GRANT FUND									
Revenues									
Dept 000.000									
265-000.000-665.000	INTEREST	100.00		26.57		73.43	26.57		34.58
Total Dept 000.000		100.00		26.57		73.43	26.57		34.58
TOTAL REVENUES		100.00		26.57		73.43	26.57		34.58
Expenditures									
Dept 301.000 - POLICE DEPARTMENT									
265-301.000-726.000	SUPPLIES	3,000.00		0.00		3,000.00	0.00		0.00
265-301.000-801.000	CONTRACTUAL SERVICES	0.00		68.70		(68.70)	100.00		0.00
Total Dept 301.000 - POLICE DEPARTMENT		3,000.00		68.70		2,931.30	2.29		0.00
TOTAL EXPENDITURES		3,000.00		68.70		2,931.30	2.29		0.00
Fund 265 - DRUG FORFEITURE/GRANT FUND:									
TOTAL REVENUES		100.00		26.57		73.43	26.57		34.58
TOTAL EXPENDITURES		3,000.00		68.70		2,931.30	2.29		0.00
NET OF REVENUES & EXPENDITURES		(2,900.00)		(42.13)		(2,857.87)	1.45		34.58
BEG. FUND BALANCE		5,047.77		5,047.77					5,047.77
NET OF REVENUES/EXPENDITURES - 2023-24				834.44		834.44			
END FUND BALANCE		2,147.77		5,840.08					5,082.35

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		AVAILABLE		% BGD USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL	09/30/2024	(ABNORMAL)	NORMAL	(ABNORMAL)		BALANCE	09/30/2023
Fund 271 - LIBRARY FUND										
Revenues										
Dept 000.000										
271-000.000-402.000	CURRENT TAXES	167,580.00		146,907.94		20,672.06		87.66		141,274.65
271-000.000-404.000	SPECIAL ACTS	1,890.00		0.00		1,890.00		0.00		0.00
271-000.000-411.000	DELINQUENT TAXES	300.00		5,096.81		(4,796.81)	1,698.94			0.00
271-000.000-569.000	STATE GRANT	10,000.00		0.00		10,000.00		0.00		0.00
271-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	23,000.00		0.00		23,000.00		0.00		0.00
271-000.000-587.000	CONT./LOCAL UNITS-CULTURE/REC	13,000.00		0.00		13,000.00		0.00		0.00
271-000.000-588.000	SUBSCRIPTION CARD SALES	2,500.00		917.30		1,582.70		36.69		811.00
271-000.000-629.000	COPIES / DUPLICATING	3,500.00		1,135.09		2,364.91		32.43		927.05
271-000.000-656.000	PENAL FINES	25,000.00		0.00		25,000.00		0.00		0.00
271-000.000-657.000	BOOK FINES	1,500.00		483.55		1,016.45		32.24		420.30
271-000.000-658.000	ORDINANCE FINES	500.00		324.78		175.22		64.96		162.85
271-000.000-665.000	INTEREST	20,000.00		10,861.41		9,138.59		54.31		3,680.10
271-000.000-667.000	RENTS	400.00		75.00		325.00		18.75		79.00
271-000.000-667.271	RENTS - MEETING ROOMS	7,500.00		50.00		7,450.00		0.67		125.00
271-000.000-673.000	SALE OF CITY PROPERTY	0.00		10.00		(10.00)	100.00			0.00
271-000.000-674.000	CONTRIBUTIONS IN LIEU OF TAX	1,500.00		0.00		1,500.00		0.00		0.00
271-000.000-675.000	CONTRIBUTIONS AND DONATIONS	1,000.00		150.00		850.00		15.00		2,200.00
271-000.000-675.471	CONTRIBUTIONS & DONATIONS - LIBRARY EXP	0.00		0.00		0.00		0.00		170.00
271-000.000-675.790	CONTRIBUTIONS & DONATIONS - BOOKS	1,000.00		219.45		780.55		21.95		505.15
271-000.000-675.792	CONTR. & DONT.- CHILD. LIBRAR	1,000.00		2.00		998.00		0.20		152.10
271-000.000-687.300	OTHER REFUNDS	100.00		366.93		(266.93)	366.93			289.95
271-000.000-692.000	OTHER REVENUE	1,500.00		64.31		1,435.69		4.29		58.95
271-000.000-692.007	OTHER REVENUE - TRUSTS	20,000.00		0.00		20,000.00		0.00		0.00
271-000.000-692.008	OTHER REVENUE - WOODLAND	2,000.00		806.00		1,194.00		40.30		2,420.00
271-000.000-692.009	OTHER REVENUE - AMAZON SALES	500.00		0.00		500.00		0.00		0.00
Total Dept 000.000		305,270.00		167,470.57		137,799.43		54.86		153,276.10
TOTAL REVENUES		305,270.00		167,470.57		137,799.43		54.86		153,276.10
Expenditures										
Dept 790.000 - LIBRARY										
271-790.000-702.000	WAGES	50,000.00		11,029.85		38,970.15		22.06		9,587.44
271-790.000-702.100	WAGES - PART TIME	75,000.00		15,947.63		59,052.37		21.26		14,111.72
271-790.000-704.000	SICK TIME PAY	0.00		85.75		(85.75)	100.00			0.00
271-790.000-705.000	VACATION TIME PAY	0.00		625.01		(625.01)	100.00			3,696.60
271-790.000-710.000	HOLIDAY & OTHER PAY	500.00		384.62		115.38		76.92		76.80
271-790.000-715.000	HEALTH & LIFE INSURANCE	8,195.00		1,685.39		6,509.61		20.57		2,017.44
271-790.000-716.000	RETIREMENT	3,500.00		922.92		2,577.08		26.37		558.62
271-790.000-717.000	WORKERS' COMPENSATION	60.00		155.80		(95.80)	259.67			126.68
271-790.000-720.000	EMPLOYER'S FICA	8,566.00		2,116.30		6,449.70		24.71		2,080.15
271-790.000-721.000	DISABILITY INSURANCE	200.00		43.28		156.72		21.64		57.00
271-790.000-726.000	SUPPLIES	4,000.00		2,676.81		1,323.19		66.92		339.22
271-790.000-734.000	POSTAGE	400.00		73.00		327.00		18.25		142.55
271-790.000-750.000	PERIODICALS / MAGAZINES	200.00		301.00		(101.00)	150.50			0.00
271-790.000-801.000	CONTRACTUAL SERVICES	20,000.00		7,012.25		12,987.75		35.06		6,716.73
271-790.000-802.000	TECHNICAL SERVICES	12,815.00		3,356.73		9,458.27		26.19		3,171.42
271-790.000-810.000	DUES & SUBSCRIPTIONS	200.00		220.88		(20.88)	110.44			0.00
271-790.000-815.000	LIBRARY GRANT EXPENDITURES	1,500.00		338.76		1,161.24		22.58		2,000.00
271-790.000-818.000	INSURANCE	0.00		2,502.88		(2,502.88)	100.00			0.00
271-790.000-850.000	TELEPHONE	2,806.00		339.45		2,466.55		12.10		368.66

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		AVAILABLE		% BDGT USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	BALANCE		NORMAL (ABNORMAL)	09/30/2023
Fund 271 - LIBRARY FUND								
Expenditures								
271-790.000-860.000	TRANSPORTATION & MILEAGE	250.00	0.00	250.00	0.00			0.00
271-790.000-880.000	COMMUNITY PROMOTION	500.00	0.00	500.00	0.00			0.00
271-790.000-920.000	UTILITIES	20,000.00	4,414.11	15,585.89	22.07			3,710.29
271-790.000-930.000	REPAIRS & MAINTENANCE	7,500.00	40.83	7,459.17	0.54			153.86
271-790.000-955.000	MISCELLANEOUS/CONTINGENCY	2,866.00	0.00	2,866.00	0.00			0.00
271-790.000-956.000	TRAINING & SEMINARS	750.00	0.00	750.00	0.00			(260.00)
271-790.000-956.200	LODGING & MEALS	250.00	219.00	31.00	87.60			0.00
271-790.000-964.000	REFUNDS & REBATES	100.00	91.43	8.57	91.43			10.99
271-790.000-970.000	CAPITAL OUTLAY	25,000.00	0.00	25,000.00	0.00			0.00
271-790.000-982.000	BOOKS	12,600.00	3,019.34	9,580.66	23.96			1,593.30
271-790.000-982.001	BOOKS - FROM DONATION MONIES	0.00	592.77	(592.77)	100.00			0.00
271-790.000-982.002	BOOKS - LOST/DAMAGED	0.00	89.25	(89.25)	100.00			0.00
Total Dept 790.000 - LIBRARY		257,758.00	58,285.04	199,472.96	22.61			50,259.47
Dept 792.000 - LIBRARY - CHILDREN'S AREA								
271-792.000-726.000	SUPPLIES	1,000.00	380.59	619.41	38.06			145.92
271-792.000-726.010	SUPPLIES - SUMMER READING	1,200.00	108.97	1,091.03	9.08			5.36
271-792.000-982.000	BOOKS	6,600.00	1,633.31	4,966.69	24.75			1,365.98
271-792.000-982.001	BOOKS - FROM DONATION MONIES	0.00	23.68	(23.68)	100.00			0.00
Total Dept 792.000 - LIBRARY - CHILDREN'S AREA		8,800.00	2,146.55	6,653.45	24.39			1,517.26
TOTAL EXPENDITURES		266,558.00	60,431.59	206,126.41	22.67			51,776.73
Fund 271 - LIBRARY FUND:								
TOTAL REVENUES		305,270.00	167,470.57	137,799.43	54.86			153,276.10
TOTAL EXPENDITURES		266,558.00	60,431.59	206,126.41	22.67			51,776.73
NET OF REVENUES & EXPENDITURES		38,712.00	107,038.98	(68,326.98)	276.50			101,499.37
BEG. FUND BALANCE		341,735.77	341,735.77					341,735.77
NET OF REVENUES/EXPENDITURES - 2023-24			524,136.27	524,136.27				
END FUND BALANCE		380,447.77	972,911.02					443,235.14

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	AVAILABLE	% BDGT USED	YTD BALANCE
		AMENDED BUDGET	09/30/2024	BALANCE		09/30/2023
			NORMAL (ABNORMAL)	NORMAL (ABNORMAL)		NORMAL (ABNORMAL)
Fund 274 - POLICE - OWI ENFORCEMENT						
Revenues						
Dept 000.000						
274-000.000-665.000	INTEREST	30.00	13.98	16.02	46.60	11.21
274-000.000-692.301	OTHER REVENUE - POLICE DEPT	0.00	500.00	(500.00)	100.00	0.00
Total Dept 000.000		30.00	513.98	(483.98)	1,713.27	11.21
TOTAL REVENUES		30.00	513.98	(483.98)	1,713.27	11.21
Expenditures						
Dept 301.000 - POLICE DEPARTMENT						
274-301.000-726.000	SUPPLIES	1,600.00	0.00	1,600.00	0.00	0.00
Total Dept 301.000 - POLICE DEPARTMENT		1,600.00	0.00	1,600.00	0.00	0.00
TOTAL EXPENDITURES		1,600.00	0.00	1,600.00	0.00	0.00
Fund 274 - POLICE - OWI ENFORCEMENT:						
TOTAL REVENUES		30.00	513.98	(483.98)	1,713.27	11.21
TOTAL EXPENDITURES		1,600.00	0.00	1,600.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		(1,570.00)	513.98	(2,083.98)	32.74	11.21
BEG. FUND BALANCE		1,661.18	1,661.18			1,661.18
NET OF REVENUES/EXPENDITURES - 2023-24			1,153.08	1,153.08		
END FUND BALANCE		91.18	3,328.24			1,672.39

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	AVAILABLE	% BDGT USED	YTD BALANCE
		AMENDED BUDGET	09/30/2024	BALANCE		09/30/2023
		NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	(ABNORMAL)
Fund 287 - ARPA GRANT FUND						
Revenues						
Dept 000.000						
287-000.000-529.000	FEDERAL GRANT	0.00	0.00	0.00	0.00	90,695.99
287-000.000-665.000	INTEREST	0.00	0.00	0.00	0.00	641.21
Total Dept 000.000		0.00	0.00	0.00	0.00	91,337.20
TOTAL REVENUES		0.00	0.00	0.00	0.00	91,337.20
Expenditures						
Dept 447.000 - ENGINEERING SERVICES						
287-447.000-801.000	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	323.00
Total Dept 447.000 - ENGINEERING SERVICES		0.00	0.00	0.00	0.00	323.00
Dept 900.000 - CAPITAL OUTLAY						
287-900.000-970.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	335.00
Total Dept 900.000 - CAPITAL OUTLAY		0.00	0.00	0.00	0.00	335.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	658.00
Fund 287 - ARPA GRANT FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	91,337.20
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	658.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	90,679.20
BEG. FUND BALANCE		4,319.88	4,319.88			4,319.88
NET OF REVENUES/EXPENDITURES - 2023-24			(4,319.88)	(4,319.88)		
END FUND BALANCE		4,319.88				94,999.08

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		% BDGT USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL	09/30/2024	(ABNORMAL)		NORMAL	(ABNORMAL)
Fund 401 - CAPITAL IMPROVEMENT FUND								
Revenues								
Dept 000.000								
401-000.000-665.000	INTEREST	12,000.00		17,991.93		(5,991.93)	149.93	3,137.72
401-000.000-669.000	CHANGE IN INVESTMENTS	0.00		30,678.84		(30,678.84)	100.00	(591.44)
401-000.000-692.000	OTHER REVENUE	0.00		0.00		0.00	0.00	50.00
Total Dept 000.000		12,000.00		48,670.77		(36,670.77)	405.59	2,596.28
TOTAL REVENUES		12,000.00		48,670.77		(36,670.77)	405.59	2,596.28
Expenditures								
Dept 175.000 - ADMINISTRATIVE SERVICES								
401-175.000-960.000	BANK FEES	0.00		305.73		(305.73)	100.00	138.71
Total Dept 175.000 - ADMINISTRATIVE SERVICES		0.00		305.73		(305.73)	100.00	138.71
Dept 444.000 - SIDEWALKS								
401-444.000-702.000	WAGES	0.00		185.44		(185.44)	100.00	0.00
401-444.000-715.000	HEALTH & LIFE INSURANCE	0.00		17.36		(17.36)	100.00	0.00
401-444.000-716.000	RETIREMENT	0.00		12.98		(12.98)	100.00	0.00
401-444.000-720.000	EMPLOYER'S FICA	0.00		13.68		(13.68)	100.00	0.00
401-444.000-725.000	FRINGE BENEFITS - ALLOCATED	0.00		30.33		(30.33)	100.00	0.00
401-444.000-940.000	EQUIPMENT RENTAL	0.00		111.05		(111.05)	100.00	0.00
Total Dept 444.000 - SIDEWALKS		0.00		370.84		(370.84)	100.00	0.00
Dept 756.000 - PARKS								
401-756.000-970.000	CAPITAL OUTLAY	46,500.00		6,750.00		39,750.00	14.52	0.00
Total Dept 756.000 - PARKS		46,500.00		6,750.00		39,750.00	14.52	0.00
Dept 900.000 - CAPITAL OUTLAY								
401-900.000-970.000-215027	CAPITAL OUTLAY - WILLOW/OAK STROMWATER	0.00		17,520.43		(17,520.43)	100.00	0.00
401-900.000-975.018	MILLPOND DAM REPAIRS	15,000.00		0.00		15,000.00	0.00	0.00
Total Dept 900.000 - CAPITAL OUTLAY		15,000.00		17,520.43		(2,520.43)	116.80	0.00
TOTAL EXPENDITURES		61,500.00		24,947.00		36,553.00	40.56	138.71
Fund 401 - CAPITAL IMPROVEMENT FUND:								
TOTAL REVENUES		12,000.00		48,670.77		(36,670.77)	405.59	2,596.28
TOTAL EXPENDITURES		61,500.00		24,947.00		36,553.00	40.56	138.71
NET OF REVENUES & EXPENDITURES		(49,500.00)		23,723.77		(73,223.77)	47.93	2,457.57
BEG. FUND BALANCE		718,978.39		718,978.39				718,978.39
NET OF REVENUES/EXPENDITURES - 2023-24				3,245,683.80		3,245,683.80		
END FUND BALANCE		669,478.39		3,988,385.96				721,435.96

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		AVAILABLE		% BDGT	YTD BALANCE
		AMENDED BUDGET	NORMAL (ABNORMAL)	09/30/2024	NORMAL (ABNORMAL)	BALANCE	USED		

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		AVAILABLE BALANCE	% BDGT USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL	09/30/2024 (ABNORMAL)	NORMAL			09/30/2023 (ABNORMAL)	
Fund 408 - FIELDS OF DREAMS									
Revenues									
Dept 000.000									
408-000.000-665.000	INTEREST	120.00		11.50		108.50	9.58		50.56
408-000.000-692.408	OTHER REVENUE - TOURNAMENTS	5,000.00		2,554.00		2,446.00	51.08		2,055.70
Total Dept 000.000		5,120.00		2,565.50		2,554.50	50.11		2,106.26
TOTAL REVENUES		5,120.00		2,565.50		2,554.50	50.11		2,106.26
Expenditures									
Dept 751.000 - RECREATION DEPARTMENT									
408-751.000-801.000	CONTRACTUAL SERVICES	2,500.00		6,906.08		(4,406.08)	276.24		351.00
Total Dept 751.000 - RECREATION DEPARTMENT		2,500.00		6,906.08		(4,406.08)	276.24		351.00
TOTAL EXPENDITURES		2,500.00		6,906.08		(4,406.08)	276.24		351.00
Fund 408 - FIELDS OF DREAMS:									
TOTAL REVENUES		5,120.00		2,565.50		2,554.50	50.11		2,106.26
TOTAL EXPENDITURES		2,500.00		6,906.08		(4,406.08)	276.24		351.00
NET OF REVENUES & EXPENDITURES		2,620.00		(4,340.58)		6,960.58	165.67		1,755.26
BEG. FUND BALANCE		5,603.86		5,603.86					5,603.86
NET OF REVENUES/EXPENDITURES - 2023-24				(3,195.25)		(3,195.25)			
END FUND BALANCE		8,223.86		(1,931.97)					7,359.12

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		% BGD USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL	09/30/2024 (ABNORMAL)	NORMAL		09/30/2023 (ABNORMAL)	
Fund 409 - STOCK'S PARK								
Revenues								
Dept 000.000								
409-000.000-665.000	INTEREST	1,000.00		434.53		565.47	43.45	385.13
409-000.000-669.000	CHANGE IN INVESTMENTS	0.00		640.25		(640.25)	100.00	(40.88)
409-000.000-675.000	CONTRIBUTIONS & DONATIONS	0.00		50.00		(50.00)	100.00	200.00
409-000.000-675.001	CONTRIBUTIONS & DONATIONS - PARK CONCERT	0.00		2,822.72		(2,822.72)	100.00	1,452.73
Total Dept 000.000		1,000.00		3,947.50		(2,947.50)	394.75	1,996.98
TOTAL REVENUES		1,000.00		3,947.50		(2,947.50)	394.75	1,996.98
Expenditures								
Dept 756.000 - PARKS								
409-756.000-726.000	SUPPLIES	0.00		102.55		(102.55)	100.00	0.00
409-756.000-801.000	CONTRACTUAL SERVICES	0.00		4,230.00		(4,230.00)	100.00	3,750.00
409-756.000-960.000	BANK FEES	0.00		6.38		(6.38)	100.00	9.59
Total Dept 756.000 - PARKS		0.00		4,338.93		(4,338.93)	100.00	3,759.59
TOTAL EXPENDITURES		0.00		4,338.93		(4,338.93)	100.00	3,759.59
Fund 409 - STOCK'S PARK:								
TOTAL REVENUES		1,000.00		3,947.50		(2,947.50)	394.75	1,996.98
TOTAL EXPENDITURES		0.00		4,338.93		(4,338.93)	100.00	3,759.59
NET OF REVENUES & EXPENDITURES		1,000.00		(391.43)		1,391.43	39.14	(1,762.61)
BEG. FUND BALANCE		64,263.26		64,263.26				64,263.26
NET OF REVENUES/EXPENDITURES - 2023-24				8,773.56		8,773.56		
END FUND BALANCE		65,263.26		72,645.39				62,500.65

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		% BDGT USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL	09/30/2024	(ABNORMAL)		NORMAL	(ABNORMAL)
Fund 481 - AIRPORT IMPROVEMENT FUND								
Revenues								
Dept 000.000								
481-000.000-665.000	INTEREST	13,000.00		7,187.62		5,812.38	55.29	3,886.95
481-000.000-667.000	RENTS	35,211.00		750.00		34,461.00	2.13	0.00
481-000.000-667.481	RENTS - AIRPORT HANGARS	37,500.00		11,830.00		25,670.00	31.55	9,755.00
481-000.000-669.000	CHANGE IN INVESTMENTS	0.00		3,151.85		(3,151.85)	100.00	(201.23)
481-000.000-687.300	OTHER REFUNDS	0.00		14.01		(14.01)	100.00	16.77
481-000.000-687.481	OTHER REFUNDS - USER FEES	0.00		0.00		0.00	0.00	2,008.00
481-000.000-692.000	OTHER REVENUE	0.00		14.00		(14.00)	100.00	0.00
481-000.000-692.295	OTHER REVENUE - FUEL SALES	140,000.00		88,411.58		51,588.42	63.15	57,947.05
481-000.000-692.296	OTHER REVENUE - TAX EXEMPT SALES	72,000.00		17,320.27		54,679.73	24.06	15,726.74
481-000.000-692.297	OTHER REVENUE - FACILITY USAGE	10,000.00		8,593.00		1,407.00	85.93	0.00
Total Dept 000.000		307,711.00		137,272.33		170,438.67	44.61	89,139.28
TOTAL REVENUES		307,711.00		137,272.33		170,438.67	44.61	89,139.28
Expenditures								
Dept 175.000 - ADMINISTRATIVE SERVICES								
481-175.000-801.000	CONTRACTUAL SERVICES	0.00		284.10		(284.10)	100.00	0.00
481-175.000-818.000	INSURANCE	0.00		1,940.16		(1,940.16)	100.00	0.00
481-175.000-930.000	REPAIRS & MAINTENANCE	5,000.00		6,325.98		(1,325.98)	126.52	544.47
481-175.000-960.000	BANK FEES	200.00		31.41		168.59	15.71	47.20
Total Dept 175.000 - ADMINISTRATIVE SERVICES		5,200.00		8,581.65		(3,381.65)	165.03	591.67
Dept 900.000 - CAPITAL OUTLAY								
481-900.000-740.295	FUEL & LUBRICANTS - AVIATION	180,000.00		60,319.99		119,680.01	33.51	42,642.32
481-900.000-801.000	CONTRACTUAL SERVICES	11,000.00		3,546.16		7,453.84	32.24	7,323.35
481-900.000-970.000	CAPITAL OUTLAY	608,000.00		2,236.12		605,763.88	0.37	(41,669.46)
Total Dept 900.000 - CAPITAL OUTLAY		799,000.00		66,102.27		732,897.73	8.27	8,296.21
TOTAL EXPENDITURES		804,200.00		74,683.92		729,516.08	9.29	8,887.88
Fund 481 - AIRPORT IMPROVEMENT FUND:								
TOTAL REVENUES		307,711.00		137,272.33		170,438.67	44.61	89,139.28
TOTAL EXPENDITURES		804,200.00		74,683.92		729,516.08	9.29	8,887.88
NET OF REVENUES & EXPENDITURES		(496,489.00)		62,588.41		(559,077.41)	12.61	80,251.40
BEG. FUND BALANCE		610,866.24		610,866.24				610,866.24
NET OF REVENUES/EXPENDITURES - 2023-24				154,831.13		154,831.13		
END FUND BALANCE		114,377.24		828,285.78				691,117.64

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		AVAILABLE		% BGDG USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL	09/30/2024 (ABNORMAL)	NORMAL	BALANCE (ABNORMAL)	NORMAL		09/30/2023 (ABNORMAL)	
Fund 582 - ELECTRIC FUND										
Revenues										
Dept 000.000										
582-000.000-593.000	INTERDEPARTMENTAL REVENUE	246,188.00		55,226.04		190,961.96		22.43		48,513.83
582-000.000-613.000	RESIDENTIAL SALES	5,554,641.00		1,541,230.60		4,013,410.40		27.75		1,462,548.46
582-000.000-613.100	EV SALES	0.00		1,283.29		(1,283.29)		100.00		0.00
582-000.000-614.000	BUSINESS SALES	1,687,230.00		509,172.03		1,178,057.97		30.18		436,958.27
582-000.000-615.000	COMMERCIAL SALES	3,542,169.00		939,891.06		2,602,277.94		26.53		932,291.23
582-000.000-616.000	INDUSTRY SALES	3,532,552.00		1,061,037.06		2,471,514.94		30.04		965,701.52
582-000.000-617.000	STREET LIGHT SALES	70,429.00		12,770.99		57,658.01		18.13		12,768.60
582-000.000-665.000	INTEREST	120,000.00		41,987.58		78,012.42		34.99		36,962.62
582-000.000-669.000	CHANGE IN INVESTMENTS	0.00		130,647.13		(130,647.13)		100.00		(8,339.08)
582-000.000-679.000	LATE CHARGES	45,000.00		16,646.59		28,353.41		36.99		14,855.75
582-000.000-680.000	INVENTORY ADJUSTMENT	0.00		0.00		0.00		0.00		(66,014.47)
582-000.000-687.300	OTHER REFUNDS	0.00		0.00		0.00		0.00		11,242.70
582-000.000-689.000	CASH OVER & (SHORT)	0.00		(9.15)		9.15		100.00		(197.00)
582-000.000-692.001	OTHER REVENUE - MISC OPERATING	122,000.00		75,075.00		46,925.00		61.54		43,126.32
582-000.000-692.200	OTHER REVENUE - MISC NON-OPERATING	25,000.00		3,747.97		21,252.03		14.99		4,938.75
Total Dept 000.000		14,945,209.00		4,388,706.19		10,556,502.81		29.37		3,895,357.50
TOTAL REVENUES		14,945,209.00		4,388,706.19		10,556,502.81		29.37		3,895,357.50
Expenditures										
Dept 175.000 - ADMINISTRATIVE SERVICES										
582-175.000-702.000	WAGES	390,494.00		121,066.41		269,427.59		31.00		90,677.13
582-175.000-703.000	OVERTIME PAY	0.00		0.00		0.00		0.00		135.95
582-175.000-704.000	SICK TIME PAY	0.00		0.00		0.00		0.00		6,667.32
582-175.000-705.000	VACATION TIME PAY	0.00		117.96		(117.96)		100.00		2,392.36
582-175.000-706.000	PERSONAL TIME PAY	0.00		0.00		0.00		0.00		1,111.13
582-175.000-710.000	HOLIDAY & OTHER PAY	400.00		1,075.12		(675.12)		268.78		2,246.69
582-175.000-714.000	COMPENSATED ABSENCES	0.00		0.00		0.00		0.00		(334.97)
582-175.000-715.000	HEALTH & LIFE INSURANCE	271,038.00		17,808.12		253,229.88		6.57		60,311.75
582-175.000-716.000	RETIREMENT	74,281.00		64,700.78		9,580.22		87.10		60,364.03
582-175.000-717.000	WORKERS' COMPENSATION	8,300.00		7,954.44		345.56		95.84		6,301.70
582-175.000-720.000	EMPLOYER'S FICA	29,563.00		8,713.94		20,849.06		29.48		7,542.60
582-175.000-721.000	DISABILITY INSURANCE	4,000.00		810.78		3,189.22		20.27		1,083.52
582-175.000-725.100	MISCELLANEOUS FRINGE EXPENSE	0.00		(27,883.75)		27,883.75		100.00		(75,894.10)
582-175.000-726.000	SUPPLIES	20,000.00		2,885.14		17,114.86		14.43		4,405.00
582-175.000-742.000	CLOTHING / UNIFORMS	1,500.00		254.39		1,245.61		16.96		22.56
582-175.000-801.000	CONTRACTUAL SERVICES	107,365.00		35,223.93		72,141.07		32.81		39,304.03
582-175.000-801.200	CONTRACTUAL SERVICES - COMPUTER	14,050.00		0.00		14,050.00		0.00		0.00
582-175.000-802.000	TECHNICAL SERVICES	83,626.00		25,035.46		58,590.54		29.94		26,712.02
582-175.000-803.000	ENERGY OPTIMIZATION	185,000.00		0.00		185,000.00		0.00		0.00
582-175.000-806.000	LEGAL SERVICES	1,500.00		515.00		985.00		34.33		0.00
582-175.000-810.000	DUES & SUBSCRIPTIONS	27,500.00		0.00		27,500.00		0.00		44.75
582-175.000-818.000	INSURANCE	125,415.00		80,485.33		44,929.67		64.18		53,136.83
582-175.000-820.000	PILOT	863,221.00		243,923.10		619,297.90		28.26		228,616.09
582-175.000-850.000	TELEPHONE	12,790.00		2,488.74		10,301.26		19.46		2,483.10
582-175.000-880.000	COMMUNITY PROMOTION	21,370.00		2,417.21		18,952.79		11.31		689.62
582-175.000-906.000	SPONSORSHIPS	7,500.00		0.00		7,500.00		0.00		0.00
582-175.000-920.400	UTILITIES - GAS	4,000.00		195.11		3,804.89		4.88		189.49
582-175.000-930.000	REPAIRS & MAINTENANCE	10,000.00		1,214.14		8,785.86		12.14		0.00
582-175.000-955.000	MISCELLANEOUS/CONTINGENCY	79,870.00		0.00		79,870.00		0.00		50.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	AVAILABLE		% BDGT USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL	09/30/2024 (ABNORMAL)	NORMAL	ABNORMAL		09/30/2023	ABNORMAL
Fund 582 - ELECTRIC FUND									
Expenditures									
582-175.000-955.588	MISC. - CDL LICENSING/TESTING	1,000.00		135.34		864.66	13.53		799.19
582-175.000-956.000	TRAINING & SEMINARS	5,000.00		3,148.37		1,851.63	62.97		2,429.33
582-175.000-956.200	LODGING & MEALS	5,000.00		317.82		4,682.18	6.36		182.21
582-175.000-960.000	BANK FEES	10,000.00		1,729.75		8,270.25	17.30		2,415.95
582-175.000-963.000	WRITE OFF BAD DEBT(S)	0.00		137.61		(137.61)	100.00		100.34
582-175.000-968.000	DEPRECIATION	0.00		6,429.23		(6,429.23)	100.00		10,409.65
582-175.000-969.000	INTERDEPARTMENTAL EXPENSE	8,000.00		1,849.50		6,150.50	23.12		1,937.50
582-175.000-970.000	CAPITAL OUTLAY	51,500.00		0.00		51,500.00	0.00		0.00
582-175.000-995.640	TRANSFER OUT - RMEF	46,500.00		0.00		46,500.00	0.00		0.00
Total Dept 175.000 - ADMINISTRATIVE SERVICES		2,469,783.00		602,748.97		1,867,034.03	24.40		536,532.77
Dept 543.000 - PRODUCTION									
582-543.000-702.000	WAGES	249,866.00		13,000.00		236,866.00	5.20		28,538.05
582-543.000-703.000	OVERTIME PAY	3,500.00		902.22		2,597.78	25.78		1,246.47
582-543.000-715.000	HEALTH & LIFE INSURANCE	0.00		3,801.98		(3,801.98)	100.00		0.00
582-543.000-716.000	RETIREMENT	49,102.00		114.41		48,987.59	0.23		232.16
582-543.000-720.000	EMPLOYER'S FICA	18,946.00		931.55		18,014.45	4.92		2,122.05
582-543.000-725.100	MISCELLANEOUS FRINGE EXPENSE	0.00		2,214.66		(2,214.66)	100.00		14,352.95
582-543.000-726.000	SUPPLIES	6,000.00		(4,290.47)		10,290.47	(71.51)		1,030.78
582-543.000-739.000	PURCHASED POWER	10,376,915.00		1,815,733.18		8,561,181.82	17.50		2,406,285.16
582-543.000-739.002	CITY SHARE OF AMP ASSETS	0.00		20,000.00		(20,000.00)	100.00		0.00
582-543.000-740.000	FUEL & LUBRICANTS	10,000.00		0.00		10,000.00	0.00		0.00
582-543.000-740.100	FUEL OIL - ENGINE #5	15,000.00		0.00		15,000.00	0.00		11,954.45
582-543.000-740.200	FUEL OIL - ENGINE #6	15,000.00		0.00		15,000.00	0.00		5,625.63
582-543.000-740.300	NATURAL GAS - ENGINE #5	15,000.00		58.17		14,941.83	0.39		58.00
582-543.000-740.400	NATURAL GAS - ENGINE #6	15,000.00		58.18		14,941.82	0.39		58.02
582-543.000-742.000	CLOTHING / UNIFORMS	1,600.00		316.80		1,283.20	19.80		0.00
582-543.000-771.000	INVENTORY ADJUSTMENT	0.00		0.00		0.00	0.00		(11,487.96)
582-543.000-801.000	CONTRACTUAL SERVICES	35,000.00		29.00		34,971.00	0.08		770.00
582-543.000-920.400	UTILITIES - GAS	12,000.00		120.34		11,879.66	1.00		117.29
582-543.000-930.000	REPAIRS & MAINTENANCE - BLDG	15,000.00		317.00		14,683.00	2.11		593.44
582-543.000-930.050	REPAIRS & MAINT. - ENGINE #5	20,000.00		680.00		19,320.00	3.40		1,005.89
582-543.000-930.060	REPAIRS & MAINT. - ENGINE #6	20,000.00		680.00		19,320.00	3.40		6,347.18
582-543.000-956.000	TRAINING & SEMINARS	1,000.00		0.00		1,000.00	0.00		0.00
582-543.000-968.000	DEPRECIATION	0.00		22,370.30		(22,370.30)	100.00		37,480.47
582-543.000-969.000	INTERDEPARTMENTAL EXPENSE	35,000.00		3,402.00		31,598.00	9.72		3,940.00
Total Dept 543.000 - PRODUCTION		10,913,929.00		1,880,439.32		9,033,489.68	17.23		2,510,270.03
Dept 544.000 - DISTRIBUTION									
582-544.000-702.000	WAGES	587,809.00		142,180.04		445,628.96	24.19		111,427.80
582-544.000-703.000	OVERTIME PAY	70,000.00		12,611.65		57,388.35	18.02		16,166.83
582-544.000-705.000	VACATION TIME PAY	0.00		0.00		0.00	0.00		206.00
582-544.000-710.000	HOLIDAY & OTHER PAY	0.00		1.16		(1.16)	100.00		0.00
582-544.000-715.000	HEALTH & LIFE INSURANCE	0.00		33,857.23		(33,857.23)	100.00		0.00
582-544.000-716.000	RETIREMENT	137,383.00		3,911.82		133,471.18	2.85		2,856.38
582-544.000-720.000	EMPLOYER'S FICA	44,651.00		10,940.27		33,710.73	24.50		8,853.94
582-544.000-725.100	MISCELLANEOUS FRINGE EXPENSE	0.00		25,669.09		(25,669.09)	100.00		61,598.96
582-544.000-726.800	SUPPLIES - OPERATIONS	40,000.00		1,273.31		38,726.69	3.18		16,723.74
582-544.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	45,000.00		8,408.13		36,591.87	18.68		11,777.58
582-544.000-740.000	FUEL & LUBRICANTS	25,000.00		5,886.86		19,113.14	23.55		4,714.47

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		AVAILABLE BALANCE	% BDGT USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL	09/30/2024	(ABNORMAL)			NORMAL	(ABNORMAL)
Fund 582 - ELECTRIC FUND									
Expenditures									
582-544.000-742.000	CLOTHING / UNIFORMS	17,000.00		859.50		16,140.50	5.06		3,459.92
582-544.000-801.000	CONTRACTUAL SERVICES	16,000.00		5,635.42		10,364.58	35.22		4,686.00
582-544.000-801.300	CONTRACTUAL SERVICES - TREE TRIMMING	350,000.00		26,190.90		323,809.10	7.48		157.40
582-544.000-930.000	REPAIRS & MAINTENANCE	150,000.00		21,581.47		128,418.53	14.39		19,747.50
582-544.000-930.546	REPAIRS & MAINT. - SUBSTATIONS	97,500.00		6,596.03		90,903.97	6.77		21,974.76
582-544.000-956.000	TRAINING & SEMINARS	25,000.00		1,367.58		23,632.42	5.47		7,239.23
582-544.000-968.000	DEPRECIATION	0.00		93,670.30		(93,670.30)	100.00		149,187.43
582-544.000-969.000	INTERDEPARTMENTAL EXPENSE	9,500.00		1,789.00		7,711.00	18.83		1,797.00
582-544.000-970.000	CAPITAL OUTLAY	1,983,875.00		0.00		1,983,875.00	0.00		0.00
Total Dept 544.000 - DISTRIBUTION		3,598,718.00		402,429.76		3,196,288.24	11.18		442,574.94
TOTAL EXPENDITURES		16,982,430.00		2,885,618.05		14,096,811.95	16.99		3,489,377.74
Fund 582 - ELECTRIC FUND:									
TOTAL REVENUES		14,945,209.00		4,388,706.19		10,556,502.81	29.37		3,895,357.50
TOTAL EXPENDITURES		16,982,430.00		2,885,618.05		14,096,811.95	16.99		3,489,377.74
NET OF REVENUES & EXPENDITURES		(2,037,221.00)		1,503,088.14		(3,540,309.14)	73.78		405,979.76
BEG. FUND BALANCE		26,681,393.87		26,681,393.87					26,681,393.87
NET OF REVENUES/EXPENDITURES - 2023-24				53,842.59		53,842.59			
END FUND BALANCE		24,644,172.87		28,238,324.60					27,087,373.63

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		AVAILABLE		% BGD USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	BALANCE		NORMAL (ABNORMAL)	09/30/2023
Fund 588 - DIAL A RIDE								
Revenues								
Dept 000.000								
588-000.000-529.000	FEDERAL GRANT	71,936.00	0.00	71,936.00	0.00			0.00
588-000.000-569.000	STATE GRANT	161,055.00	27,712.00	133,343.00	17.21			32,781.00
588-000.000-651.000	USE & ADMISSION FEES	45,000.00	14,507.50	30,492.50	32.24			12,080.00
588-000.000-665.000	INTEREST	0.00	638.63	(638.63)	100.00			639.83
588-000.000-673.001	GAIN ON SALE OF PROPERTY	0.00	5,000.00	(5,000.00)	100.00			0.00
588-000.000-687.300	OTHER REFUNDS	0.00	0.00	0.00	0.00			1,319.29
588-000.000-692.000	OTHER REVENUE	0.00	(752.06)	752.06	100.00			0.00
588-000.000-699.101	TRANSFER IN - GENERAL FUND	121,655.00	0.00	121,655.00	0.00			0.00
Total Dept 000.000		399,646.00	47,106.07	352,539.93	11.79			46,820.12
TOTAL REVENUES		399,646.00	47,106.07	352,539.93	11.79			46,820.12
Expenditures								
Dept 175.000 - ADMINISTRATIVE SERVICES								
588-175.000-995.101	TRANSFER OUT - GENERAL FUND	40,000.00	0.00	40,000.00	0.00			0.00
Total Dept 175.000 - ADMINISTRATIVE SERVICES		40,000.00	0.00	40,000.00	0.00			0.00
Dept 596.000 - DIAL-A-RIDE								
588-596.000-702.000	WAGES	186,557.00	44,062.32	142,494.68	23.62			38,026.56
588-596.000-703.000	OVERTIME PAY	1,000.00	190.42	809.58	19.04			88.69
588-596.000-704.000	SICK TIME PAY	1,556.00	0.00	1,556.00	0.00			0.00
588-596.000-705.000	VACATION TIME PAY	0.00	0.00	0.00	0.00			604.89
588-596.000-707.000	LONGEVITY PAY	1,100.00	0.00	1,100.00	0.00			0.00
588-596.000-710.000	HOLIDAY & OTHER PAY	958.00	365.19	592.81	38.12			281.86
588-596.000-715.000	HEALTH & LIFE INSURANCE	36,081.00	7,134.94	28,946.06	19.77			8,744.14
588-596.000-716.000	RETIREMENT	17,944.00	2,256.52	15,687.48	12.58			2,032.01
588-596.000-717.000	WORKERS' COMPENSATION	2,400.00	2,903.74	(503.74)	120.99			2,101.98
588-596.000-720.000	EMPLOYER'S FICA	14,625.00	3,128.11	11,496.89	21.39			2,739.36
588-596.000-721.000	DISABILITY INSURANCE	835.00	141.54	693.46	16.95			212.31
588-596.000-725.000	FRINGE BENEFITS - ALLOCATED	2,790.00	360.06	2,429.94	12.91			356.83
588-596.000-726.000	SUPPLIES	2,500.00	1,170.19	1,329.81	46.81			73.73
588-596.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	14,000.00	1,965.55	12,034.45	14.04			303.42
588-596.000-740.000	FUEL & LUBRICANTS	30,000.00	7,605.76	22,394.24	25.35			7,831.84
588-596.000-801.000	CONTRACTUAL SERVICES	20,000.00	2,633.91	17,366.09	13.17			7,915.85
588-596.000-818.000	INSURANCE	12,000.00	(80.07)	12,080.07	(0.67)			2,048.00
588-596.000-850.000	TELEPHONE	300.00	0.00	300.00	0.00			0.00
588-596.000-920.000	UTILITIES	6,500.00	1,248.99	5,251.01	19.22			1,131.84
588-596.000-930.000	REPAIRS & MAINTENANCE	2,500.00	0.00	2,500.00	0.00			0.00
588-596.000-940.000	EQUIPMENT RENTAL	1,000.00	293.75	706.25	29.38			154.86
588-596.000-955.588	MISC. - CDL LICENSING/TESTING	5,000.00	318.00	4,682.00	6.36			146.67
588-596.000-956.000	TRAINING & SEMINARS	0.00	470.13	(470.13)	100.00			0.00
Total Dept 596.000 - DIAL-A-RIDE		359,646.00	76,169.05	283,476.95	21.18			74,794.84
TOTAL EXPENDITURES		399,646.00	76,169.05	323,476.95	19.06			74,794.84

REVENUE AND EXPENDITURE REPORT FOR CITY OF HILLSDALE
 PERIOD ENDING 09/30/2024
 % Fiscal Year Completed: 25.21

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	AVAILABLE		% BDGT USED	YTD BALANCE
		AMENDED BUDGET	NORMAL	09/30/2024 (ABNORMAL)	NORMAL	(ABNORMAL)		09/30/2023 (ABNORMAL)
Fund 588 - DIAL A RIDE								
Fund 588 - DIAL A RIDE:								
	TOTAL REVENUES	399,646.00		47,106.07		352,539.93	11.79	46,820.12
	TOTAL EXPENDITURES	399,646.00		76,169.05		323,476.95	19.06	74,794.84
	NET OF REVENUES & EXPENDITURES	0.00		(29,062.98)		29,062.98	100.00	(27,974.72)
	BEG. FUND BALANCE	705,319.70		705,319.70				705,319.70
	NET OF REVENUES/EXPENDITURES - 2023-24			106,782.35		106,782.35		
	END FUND BALANCE	705,319.70		783,039.07				677,344.98

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	AVAILABLE	% BDGT USED	YTD BALANCE
		AMENDED BUDGET	NORMAL	09/30/2024 (ABNORMAL)	BALANCE (ABNORMAL)		09/30/2023 (ABNORMAL)
Fund 590 - SEWER FUND							
Revenues							
Dept 000.000							
590-000.000-529.000	FEDERAL GRANT	0.00		271,073.21	(271,073.21)	100.00	5,720.00
590-000.000-593.000	INTERDEPARTMENTAL REVENUE	7,000.00		1,843.40	5,156.60	26.33	1,707.89
590-000.000-613.000	RESIDENTIAL SALES	1,231,689.00		295,655.18	936,033.82	24.00	286,738.15
590-000.000-614.000	BUSINESS SALES	216,165.00		66,111.43	150,053.57	30.58	59,278.52
590-000.000-615.000	COMMERCIAL SALES	504,783.00		156,970.11	347,812.89	31.10	151,643.87
590-000.000-616.000	INDUSTRY SALES	497,931.00		133,121.64	364,809.36	26.73	90,030.13
590-000.000-619.000	APARTMENT SALES	457,578.00		112,311.81	345,266.19	24.54	111,363.73
590-000.000-665.000	INTEREST	120,000.00		43,239.40	76,760.60	36.03	51,650.10
590-000.000-669.000	CHANGE IN INVESTMENTS	0.00		3,670.27	(3,670.27)	100.00	7,080.50
590-000.000-679.000	LATE CHARGES	7,000.00		3,468.35	3,531.65	49.55	2,910.21
590-000.000-687.300	OTHER REFUNDS	0.00		0.00	0.00	0.00	4,898.72
590-000.000-692.001	OTHER REVENUE - MISC OPERATING	16,000.00		5,103.75	10,896.25	31.90	3,622.50
590-000.000-692.200	OTHER REVENUE - MISC NON-OPERATING	80,000.00		27,082.92	52,917.08	33.85	28,958.02
Total Dept 000.000		3,138,146.00	1,119,651.47	2,018,494.53		35.68	805,602.34
TOTAL REVENUES		3,138,146.00	1,119,651.47	2,018,494.53		35.68	805,602.34
Expenditures							
Dept 175.000 - ADMINISTRATIVE SERVICES							
590-175.000-702.000	WAGES	214,317.00		58,357.35	155,959.65	27.23	43,285.13
590-175.000-703.000	OVERTIME PAY	7,127.00		0.00	7,127.00	0.00	68.01
590-175.000-704.000	SICK TIME PAY	0.00		0.00	0.00	0.00	172.49
590-175.000-705.000	VACATION TIME PAY	0.00		0.00	0.00	0.00	2,902.57
590-175.000-706.000	PERSONAL TIME PAY	0.00		0.00	0.00	0.00	100.58
590-175.000-710.000	HOLIDAY & OTHER PAY	450.00		337.39	112.61	74.98	1,223.02
590-175.000-715.000	HEALTH & LIFE INSURANCE	114,825.00		12,089.68	102,735.32	10.53	24,429.73
590-175.000-716.000	RETIREMENT	37,376.00		15,838.16	21,537.84	42.38	14,694.19
590-175.000-717.000	WORKERS' COMPENSATION	2,300.00		2,559.43	(259.43)	111.28	2,055.81
590-175.000-720.000	EMPLOYER'S FICA	16,275.00		3,997.87	12,277.13	24.56	3,333.07
590-175.000-721.000	DISABILITY INSURANCE	1,750.00		264.36	1,485.64	15.11	433.85
590-175.000-725.100	MISCELLANEOUS FRINGE EXPENSE	2,069.00		(3,696.01)	5,765.01	(178.64)	(19,679.37)
590-175.000-726.000	SUPPLIES	12,000.00		1,514.07	10,485.93	12.62	1,966.87
590-175.000-730.039	BPU VEHICLE MAINT/SUPPLIES	3,500.00		0.00	3,500.00	0.00	0.00
590-175.000-742.000	CLOTHING / UNIFORMS	750.00		0.00	750.00	0.00	11.27
590-175.000-801.000	CONTRACTUAL SERVICES	46,478.00		16,632.85	29,845.15	35.79	18,853.72
590-175.000-801.200	CONTRACTUAL SERVICES - COMPUTER	7,025.00		0.00	7,025.00	0.00	0.00
590-175.000-802.000	TECHNICAL SERVICES	36,518.00		12,522.52	23,995.48	34.29	14,089.80
590-175.000-806.000	LEGAL SERVICES	2,000.00		0.00	2,000.00	0.00	0.00
590-175.000-810.000	DUES & SUBSCRIPTIONS	8,000.00		49.00	7,951.00	0.61	22.38
590-175.000-818.000	INSURANCE	42,999.00		19,911.10	23,087.90	46.31	18,655.16
590-175.000-820.000	PILOT	174,489.00		45,850.21	128,638.79	26.28	41,943.27
590-175.000-850.000	TELEPHONE	3,725.00		814.86	2,910.14	21.88	870.88
590-175.000-880.000	COMMUNITY PROMOTION	2,935.00		1,208.61	1,726.39	41.18	344.81
590-175.000-906.000	SPONSORSHIPS	3,750.00		0.00	3,750.00	0.00	0.00
590-175.000-920.400	UTILITIES - GAS	1,500.00		97.55	1,402.45	6.50	94.71
590-175.000-930.000	REPAIRS & MAINTENANCE	2,000.00		628.03	1,371.97	31.40	0.00
590-175.000-940.000	EQUIPMENT RENTAL	0.00		130.48	(130.48)	100.00	0.00
590-175.000-955.000	MISCELLANEOUS/CONTINGENCY	27,851.00		0.00	27,851.00	0.00	25.00
590-175.000-955.588	MISC. - CDL LICENSING/TESTING	500.00		138.99	361.01	27.80	67.17
590-175.000-956.000	TRAINING & SEMINARS	4,500.00		210.00	4,290.00	4.67	900.63

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		% BDGT USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL	09/30/2024 (ABNORMAL)	NORMAL		BALANCE (ABNORMAL)	09/30/2023 (ABNORMAL)
Fund 590 - SEWER FUND								
Expenditures								
590-175.000-956.200	LODGING & MEALS	1,500.00		81.25		1,418.75	5.42	22.13
590-175.000-960.000	BANK FEES	2,100.00		329.89		1,770.11	15.71	385.51
590-175.000-963.000	WRITE OFF BAD DEBT(S)	0.00		68.81		(68.81)	100.00	50.17
590-175.000-968.000	DEPRECIATION	0.00		2,927.29		(2,927.29)	100.00	3,101.17
590-175.000-969.000	INTERDEPARTMENTAL EXPENSE	3,500.00		881.25		2,618.75	25.18	925.25
590-175.000-970.000	CAPITAL OUTLAY	23,750.00		0.00		23,750.00	0.00	0.00
590-175.000-993.000	INTEREST EXPENSE	244,991.00		120,620.54		124,370.46	49.23	126,875.00
Total Dept 175.000 - ADMINISTRATIVE SERVICES		1,052,850.00		314,365.53		738,484.47	29.86	302,223.98
Dept 546.000 - OPERATIONS								
590-546.000-702.000	WAGES	63,810.00		12,200.97		51,609.03	19.12	15,760.42
590-546.000-703.000	OVERTIME PAY	0.00		266.99		(266.99)	100.00	863.71
590-546.000-710.000	HOLIDAY & OTHER PAY	0.00		0.00		0.00	0.00	0.96
590-546.000-715.000	HEALTH & LIFE INSURANCE	0.00		3,134.39		(3,134.39)	100.00	0.00
590-546.000-716.000	RETIREMENT	11,938.00		407.50		11,530.50	3.41	619.68
590-546.000-720.000	EMPLOYER'S FICA	4,872.00		893.48		3,978.52	18.34	1,186.17
590-546.000-725.100	MISCELLANEOUS FRINGE EXPENSE	0.00		1,107.66		(1,107.66)	100.00	7,132.72
590-546.000-726.800	SUPPLIES - OPERATIONS	2,500.00		1.46		2,498.54	0.06	150.47
590-546.000-730.039	BPU VEHICLE MAINT/SUPPLIES	5,750.00		249.96		5,500.04	4.35	687.05
590-546.000-742.000	CLOTHING / UNIFORMS	4,250.00		0.00		4,250.00	0.00	905.73
590-546.000-801.000	CONTRACTUAL SERVICES	2,000.00		231.21		1,768.79	11.56	0.00
590-546.000-920.400	UTILITIES - GAS	0.00		119.67		(119.67)	100.00	119.37
590-546.000-930.000	REPAIRS & MAINTENANCE	16,000.00		24.97		15,975.03	0.16	0.00
590-546.000-930.950	REPAIRS & MAINT. - LIFT STATIONS	8,500.00		4,278.87		4,221.13	50.34	1,200.00
590-546.000-930.960	REPAIRS & MAINT. - SEWER MAINS	250,000.00		237.07		249,762.93	0.09	4,069.65
590-546.000-930.970	REPAIRS & MAINT. - MANHOLES	5,000.00		115.96		4,884.04	2.32	0.00
590-546.000-956.000	TRAINING & SEMINARS	3,000.00		1,020.00		1,980.00	34.00	612.50
590-546.000-968.000	DEPRECIATION	0.00		18,655.71		(18,655.71)	100.00	20,050.92
590-546.000-969.000	INTERDEPARTMENTAL EXPENSE	6,500.00		1,338.00		5,162.00	20.58	1,312.00
590-546.000-970.000	CAPITAL OUTLAY	573,000.00		0.00		573,000.00	0.00	0.00
Total Dept 546.000 - OPERATIONS		957,120.00		44,283.87		912,836.13	4.63	54,671.35
Dept 547.000 - TREATMENT								
590-547.000-702.000	WAGES	160,926.00		29,484.23		131,441.77	18.32	28,649.39
590-547.000-703.000	OVERTIME PAY	0.00		2,874.91		(2,874.91)	100.00	2,170.51
590-547.000-710.000	HOLIDAY & OTHER PAY	700.00		117.08		582.92	16.73	204.85
590-547.000-715.000	HEALTH & LIFE INSURANCE	0.00		8,333.91		(8,333.91)	100.00	0.00
590-547.000-716.000	RETIREMENT	19,535.00		1,921.52		17,613.48	9.84	1,731.18
590-547.000-720.000	EMPLOYER'S FICA	12,292.00		2,138.42		10,153.58	17.40	2,112.15
590-547.000-725.100	MISCELLANEOUS FRINGE EXPENSE	0.00		2,745.20		(2,745.20)	100.00	13,124.09
590-547.000-726.900	SUPPLIES - LABORATORY	34,000.00		25,778.29		8,221.71	75.82	23,845.36
590-547.000-727.500	SUPPLIES - CHLORINE	14,000.00		2,151.32		11,848.68	15.37	4,332.64
590-547.000-727.600	SUPPLIES - FERROUS CHLORIDE	25,000.00		11,797.12		13,202.88	47.19	13,913.42
590-547.000-727.700	SUPPLIES - DIOXIDE	5,400.00		847.50		4,552.50	15.69	1,930.00
590-547.000-727.800	SUPPLIES - MISC. CHEMICALS	0.00		0.00		0.00	0.00	62.48
590-547.000-730.039	BPU VEHICLE MAINT/SUPPLIES	3,500.00		139.98		3,360.02	4.00	117.11
590-547.000-740.000	FUEL & LUBRICANTS	7,500.00		2,526.33		4,973.67	33.68	2,262.94
590-547.000-742.000	CLOTHING / UNIFORMS	2,250.00		0.00		2,250.00	0.00	0.00
590-547.000-801.000	CONTRACTUAL SERVICES	150,000.00		25,704.68		124,295.32	17.14	12,695.49
590-547.000-920.400	UTILITIES - GAS	25,000.00		4,132.22		20,867.78	16.53	2,741.60

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		% BDGT USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL (ABNORMAL)	09/30/2024	NORMAL (ABNORMAL)		09/30/2023	NORMAL (ABNORMAL)
Fund 590 - SEWER FUND								
Expenditures								
590-547.000-930.000	REPAIRS & MAINTENANCE	50,000.00	9,023.77	40,976.23	18.05		13,194.22	
590-547.000-930.900	REPAIRS & MAINT. - LABORATORY	12,500.00	2,802.60	9,697.40	22.42		4,875.30	
590-547.000-956.000	TRAINING & SEMINARS	2,500.00	455.00	2,045.00	18.20		1,105.00	
590-547.000-968.000	DEPRECIATION	0.00	58,263.40	(58,263.40)	100.00		80,790.83	
590-547.000-969.000	INTERDEPARTMENTAL EXPENSE	90,000.00	24,609.00	65,391.00	27.34		21,197.00	
590-547.000-970.000	CAPITAL OUTLAY	401,000.00	0.00	401,000.00	0.00		11,620.00	
Total Dept 547.000 - TREATMENT		1,016,103.00	215,846.48	800,256.52	21.24		242,675.56	
TOTAL EXPENDITURES		3,026,073.00	574,495.88	2,451,577.12	18.98		599,570.89	
Fund 590 - SEWER FUND:								
TOTAL REVENUES		3,138,146.00	1,119,651.47	2,018,494.53	35.68		805,602.34	
TOTAL EXPENDITURES		3,026,073.00	574,495.88	2,451,577.12	18.98		599,570.89	
NET OF REVENUES & EXPENDITURES		112,073.00	545,155.59	(433,082.59)	486.43		206,031.45	
BEG. FUND BALANCE		9,704,315.73	9,704,315.73				9,704,315.73	
NET OF REVENUES/EXPENDITURES - 2023-24			1,557,273.26	1,557,273.26				
END FUND BALANCE		9,816,388.73	11,806,744.58				9,910,347.18	

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		% BDGT USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL	09/30/2024 (ABNORMAL)	NORMAL (ABNORMAL)		09/30/2023 (ABNORMAL)	
Fund 591 - WATER FUND								
Revenues								
Dept 000.000								
591-000.000-529.000	FEDERAL GRANT	0.00		2,070.00		(2,070.00)	100.00	5,720.00
591-000.000-593.000	INTERDEPARTMENTAL REVENUE	0.00		3,227.82		(3,227.82)	100.00	3,241.23
591-000.000-613.000	RESIDENTIAL SALES	999,749.00		247,484.66		752,264.34	24.75	230,144.07
591-000.000-614.000	BUSINESS SALES	223,702.00		73,991.52		149,710.48	33.08	74,893.72
591-000.000-615.000	COMMERCIAL SALES	467,795.00		166,286.57		301,508.43	35.55	148,432.42
591-000.000-616.000	INDUSTRY SALES	323,941.00		95,727.32		228,213.68	29.55	58,685.19
591-000.000-619.000	APARTMENT SALES	378,286.00		88,981.74		289,304.26	23.52	84,069.28
591-000.000-665.000	INTEREST	90,000.00		23,784.49		66,215.51	26.43	37,784.55
591-000.000-669.000	CHANGE IN INVESTMENTS	0.00		1,203.66		(1,203.66)	100.00	(552.87)
591-000.000-679.000	LATE CHARGES	6,800.00		2,863.92		3,936.08	42.12	2,186.98
591-000.000-687.300	OTHER REFUNDS	0.00		0.00		0.00	0.00	4,679.48
591-000.000-692.001	OTHER REVENUE - MISC OPERATING	15,000.00		10,603.75		4,396.25	70.69	3,622.50
591-000.000-692.200	OTHER REVENUE - MISC NON-OPERATING	30,000.00		15,707.46		14,292.54	52.36	9,691.04
Total Dept 000.000		2,535,273.00		731,932.91		1,803,340.09	28.87	662,597.59
TOTAL REVENUES		2,535,273.00		731,932.91		1,803,340.09	28.87	662,597.59
Expenditures								
Dept 175.000 - ADMINISTRATIVE SERVICES								
591-175.000-702.000	WAGES	240,576.00		50,190.48		190,385.52	20.86	44,161.42
591-175.000-703.000	OVERTIME PAY	10,236.00		0.00		10,236.00	0.00	67.97
591-175.000-704.000	SICK TIME PAY	0.00		0.00		0.00	0.00	172.36
591-175.000-705.000	VACATION TIME PAY	0.00		0.00		0.00	0.00	4,311.26
591-175.000-706.000	PERSONAL TIME PAY	0.00		0.00		0.00	0.00	100.58
591-175.000-710.000	HOLIDAY & OTHER PAY	450.00		290.46		159.54	64.55	998.07
591-175.000-715.000	HEALTH & LIFE INSURANCE	117,664.00		9,852.35		107,811.65	8.37	23,301.52
591-175.000-716.000	RETIREMENT	39,949.00		15,721.06		24,227.94	39.35	15,275.34
591-175.000-717.000	WORKERS' COMPENSATION	3,000.00		3,372.94		(372.94)	112.43	2,810.47
591-175.000-720.000	EMPLOYER'S FICA	18,277.00		3,554.06		14,722.94	19.45	3,524.09
591-175.000-721.000	DISABILITY INSURANCE	2,000.00		268.34		1,731.66	13.42	460.58
591-175.000-725.100	MISCELLANEOUS FRINGE EXPENSE	4,138.00		(5,434.19)		9,572.19	(131.32)	(18,492.45)
591-175.000-726.000	SUPPLIES	12,000.00		1,514.11		10,485.89	12.62	1,870.36
591-175.000-730.039	BPU VEHICLE MAINT/SUPPLIES	3,000.00		0.00		3,000.00	0.00	0.00
591-175.000-742.000	CLOTHING / UNIFORMS	750.00		0.00		750.00	0.00	11.27
591-175.000-801.000	CONTRACTUAL SERVICES	52,478.00		16,550.28		35,927.72	31.54	18,861.18
591-175.000-801.200	CONTRACTUAL SERVICES - COMPUTER	7,025.00		0.00		7,025.00	0.00	0.00
591-175.000-802.000	TECHNICAL SERVICES	36,518.00		12,450.75		24,067.25	34.09	14,065.80
591-175.000-806.000	LEGAL SERVICES	0.00		140.00		(140.00)	100.00	0.00
591-175.000-810.000	DUES & SUBSCRIPTIONS	6,500.00		825.00		5,675.00	12.69	22.37
591-175.000-818.000	INSURANCE	43,098.00		19,347.05		23,750.95	44.89	18,695.16
591-175.000-820.000	PILOT	143,608.00		40,348.31		103,259.69	28.10	35,773.48
591-175.000-850.000	TELEPHONE	3,725.00		902.43		2,822.57	24.23	870.87
591-175.000-880.000	COMMUNITY PROMOTION	2,935.00		1,208.61		1,726.39	41.18	344.81
591-175.000-905.000	PUBLISHING / NOTICES	750.00		0.00		750.00	0.00	0.00
591-175.000-906.000	SPONSORSHIPS	3,750.00		0.00		3,750.00	0.00	0.00
591-175.000-920.400	UTILITIES - GAS	1,200.00		97.55		1,102.45	8.13	94.71
591-175.000-930.000	REPAIRS & MAINTENANCE	5,000.00		628.03		4,371.97	12.56	0.00
591-175.000-940.000	EQUIPMENT RENTAL	0.00		379.70		(379.70)	100.00	0.00
591-175.000-955.000	MISCELLANEOUS/CONTINGENCY	29,576.00		0.00		29,576.00	0.00	25.00
591-175.000-955.588	MISC. - CDL LICENSING/TESTING	500.00		206.69		293.31	41.34	67.17

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		% BDGT USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL	09/30/2024 (ABNORMAL)	NORMAL		09/30/2023 (ABNORMAL)	
Fund 591 - WATER FUND								
Expenditures								
591-175.000-956.000	TRAINING & SEMINARS	4,000.00		70.00		3,930.00	1.75	750.64
591-175.000-956.200	LODGING & MEALS	1,500.00		81.25		1,418.75	5.42	22.13
591-175.000-960.000	BANK FEES	1,200.00		225.87		974.13	18.82	341.76
591-175.000-963.000	WRITE OFF BAD DEBT(S)	0.00		68.81		(68.81)	100.00	50.17
591-175.000-968.000	DEPRECIATION	0.00		2,941.72		(2,941.72)	100.00	3,122.83
591-175.000-969.000	INTERDEPARTMENTAL EXPENSE	3,500.00		881.25		2,618.75	25.18	925.25
591-175.000-970.000	CAPITAL OUTLAY	23,750.00		0.00		23,750.00	0.00	0.00
591-175.000-993.000	INTEREST EXPENSE	108,884.00		54,441.96		54,442.04	50.00	56,250.00
Total Dept 175.000 - ADMINISTRATIVE SERVICES		931,537.00		231,124.87		700,412.13	24.81	228,856.17
Dept 543.000 - PRODUCTION								
591-543.000-702.000	WAGES	0.00		766.70		(766.70)	100.00	743.52
591-543.000-703.000	OVERTIME PAY	0.00		543.57		(543.57)	100.00	872.82
591-543.000-710.000	HOLIDAY & OTHER PAY	0.00		3.32		(3.32)	100.00	10.74
591-543.000-715.000	HEALTH & LIFE INSURANCE	0.00		321.47		(321.47)	100.00	0.00
591-543.000-716.000	RETIREMENT	0.00		77.17		(77.17)	100.00	93.91
591-543.000-720.000	EMPLOYER'S FICA	0.00		85.12		(85.12)	100.00	115.15
591-543.000-725.100	MISCELLANEOUS FRINGE EXPENSE	0.00		157.39		(157.39)	100.00	647.28
591-543.000-801.000	CONTRACTUAL SERVICES	4,800.00		0.00		4,800.00	0.00	0.00
591-543.000-930.000	REPAIRS & MAINTENANCE	5,600.00		37.95		5,562.05	0.68	9.18
591-543.000-956.000	TRAINING & SEMINARS	2,800.00		0.00		2,800.00	0.00	2,360.30
591-543.000-968.000	DEPRECIATION	0.00		5,445.37		(5,445.37)	100.00	7,733.76
591-543.000-969.000	INTERDEPARTMENTAL EXPENSE	30,000.00		6,861.00		23,139.00	22.87	6,542.00
591-543.000-970.000	CAPITAL OUTLAY	152,500.00		0.00		152,500.00	0.00	0.00
Total Dept 543.000 - PRODUCTION		195,700.00		14,299.06		181,400.94	7.31	19,128.66
Dept 544.000 - DISTRIBUTION								
591-544.000-702.000	WAGES	129,787.00		29,277.71		100,509.29	22.56	31,516.93
591-544.000-703.000	OVERTIME PAY	0.00		3,315.31		(3,315.31)	100.00	831.41
591-544.000-710.000	HOLIDAY & OTHER PAY	0.00		0.16		(0.16)	100.00	0.13
591-544.000-715.000	HEALTH & LIFE INSURANCE	0.00		6,633.79		(6,633.79)	100.00	0.00
591-544.000-716.000	RETIREMENT	22,116.00		1,336.81		20,779.19	6.04	1,476.17
591-544.000-720.000	EMPLOYER'S FICA	9,920.00		2,349.27		7,570.73	23.68	2,326.17
591-544.000-725.100	MISCELLANEOUS FRINGE EXPENSE	0.00		4,017.09		(4,017.09)	100.00	14,743.13
591-544.000-726.800	SUPPLIES - OPERATIONS	8,500.00		556.93		7,943.07	6.55	206.90
591-544.000-730.039	BPU VEHICLE MAINT/SUPPLIES	2,800.00		0.00		2,800.00	0.00	62.94
591-544.000-740.000	FUEL & LUBRICANTS	5,750.00		2,265.15		3,484.85	39.39	1,969.13
591-544.000-742.000	CLOTHING / UNIFORMS	3,500.00		184.00		3,316.00	5.26	904.00
591-544.000-801.000	CONTRACTUAL SERVICES	25,000.00		3,379.20		21,620.80	13.52	4,364.50
591-544.000-930.000	REPAIRS & MAINTENANCE	60,000.00		16,317.02		43,682.98	27.20	2,791.69
591-544.000-930.990	REPAIRS & MAINT. - LEAD SERVICES	340,000.00		166,139.78		173,860.22	48.86	132,409.54
591-544.000-956.000	TRAINING & SEMINARS	2,500.00		165.00		2,335.00	6.60	1,945.00
591-544.000-968.000	DEPRECIATION	0.00		30,332.06		(30,332.06)	100.00	42,780.34
591-544.000-969.000	INTERDEPARTMENTAL EXPENSE	3,000.00		502.00		2,498.00	16.73	951.00
591-544.000-970.000	CAPITAL OUTLAY	258,000.00		13,208.00		244,792.00	5.12	0.00
Total Dept 544.000 - DISTRIBUTION		870,873.00		279,979.28		590,893.72	32.15	239,278.98
Dept 545.000 - PURIFICATION								

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		% BDGT USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL (ABNORMAL)	09/30/2024	NORMAL (ABNORMAL)		09/30/2023	NORMAL (ABNORMAL)
Fund 591 - WATER FUND								
Expenditures								
591-545.000-702.000	WAGES	98,457.00		9,089.66		89,367.34	9.23	9,427.38
591-545.000-703.000	OVERTIME PAY	0.00		1,361.99		(1,361.99)	100.00	1,065.81
591-545.000-710.000	HOLIDAY & OTHER PAY	300.00		47.58		252.42	15.86	74.82
591-545.000-715.000	HEALTH & LIFE INSURANCE	0.00		2,711.94		(2,711.94)	100.00	0.00
591-545.000-716.000	RETIREMENT	10,437.00		672.77		9,764.23	6.45	517.33
591-545.000-720.000	EMPLOYER'S FICA	7,524.00		687.88		6,836.12	9.14	683.33
591-545.000-725.100	MISCELLANEOUS FRINGE EXPENSE	0.00		1,453.35		(1,453.35)	100.00	4,621.24
591-545.000-727.100	SUPPLIES - POTASSIUM PERMANGANATE	25,000.00		0.00		25,000.00	0.00	0.00
591-545.000-727.200	SUPPLIES - SODIUM HYPOCHLORITE	85,000.00		16,345.49		68,654.51	19.23	19,866.87
591-545.000-727.300	SUPPLIES - FLOURIDE	4,500.00		0.00		4,500.00	0.00	0.00
591-545.000-727.400	SUPPLIES - PHOSPHATE	18,000.00		0.00		18,000.00	0.00	6,499.70
591-545.000-801.000	CONTRACTUAL SERVICES	2,000.00		1,286.00		714.00	64.30	0.00
591-545.000-920.400	UTILITIES - GAS	3,000.00		151.42		2,848.58	5.05	127.81
591-545.000-930.000	REPAIRS & MAINTENANCE	18,000.00		2,463.93		15,536.07	13.69	502.78
591-545.000-968.000	DEPRECIATION	0.00		18,291.24		(18,291.24)	100.00	27,436.86
591-545.000-969.000	INTERDEPARTMENTAL EXPENSE	75,000.00		18,098.00		56,902.00	24.13	15,620.00
591-545.000-970.000	CAPITAL OUTLAY	65,001.00		0.00		65,001.00	0.00	0.00
Total Dept 545.000 - PURIFICATION		412,219.00		72,661.25		339,557.75	17.63	86,443.93
TOTAL EXPENDITURES		2,410,329.00		598,064.46		1,812,264.54	24.81	573,707.74
Fund 591 - WATER FUND:								
TOTAL REVENUES		2,535,273.00		731,932.91		1,803,340.09	28.87	662,597.59
TOTAL EXPENDITURES		2,410,329.00		598,064.46		1,812,264.54	24.81	573,707.74
NET OF REVENUES & EXPENDITURES		124,944.00		133,868.45		(8,924.45)	107.14	88,889.85
BEG. FUND BALANCE		7,091,546.47		7,091,546.47				7,091,546.47
NET OF REVENUES/EXPENDITURES - 2023-24				1,139,353.66		1,139,353.66		
END FUND BALANCE		7,216,490.47		8,364,768.58				7,180,436.32

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	AVAILABLE		% BDGT USED	YTD BALANCE
		AMENDED BUDGET	NORMAL	09/30/2024 (ABNORMAL)	NORMAL	ABNORMAL		09/30/2023 (ABNORMAL)
Fund 633 - PUBLIC SERVICES INV. FUND								
Revenues								
Dept 000.000								
633-000.000-643.000	SALE OF MATERIALS	0.00		1,551.14	(1,551.14)		100.00	3,920.31
633-000.000-665.000	INTEREST	300.00		109.92	190.08		36.64	122.66
Total Dept 000.000		300.00		1,661.06	(1,361.06)		553.69	4,042.97
TOTAL REVENUES		300.00		1,661.06	(1,361.06)		553.69	4,042.97
Fund 633 - PUBLIC SERVICES INV. FUND:								
TOTAL REVENUES		300.00		1,661.06	(1,361.06)		553.69	4,042.97
TOTAL EXPENDITURES		0.00		0.00	0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES		300.00		1,661.06	(1,361.06)		553.69	4,042.97
BEG. FUND BALANCE		161,422.06		161,422.06				161,422.06
NET OF REVENUES/EXPENDITURES - 2023-24				2,455.80	2,455.80			
END FUND BALANCE		161,722.06		165,538.92				165,465.03

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		% BDGT USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL (ABNORMAL)	09/30/2024	NORMAL (ABNORMAL)		09/30/2023	NORMAL (ABNORMAL)
Fund 640 - REVOLVING MOBILE EQUIP. FUND								
Revenues								
Dept 000.000								
640-000.000-665.000	INTEREST	3,000.00	906.78	2,093.22	30.23		1,267.77	
640-000.000-667.000	RENTS	245,000.00	37,285.02	207,714.98	15.22		36,308.92	
640-000.000-667.001	RENTS - REPLACEMENT	324,003.00	25,806.75	298,196.25	7.96		20,691.47	
640-000.000-692.000	OTHER REVENUE	0.00	2,314.33	(2,314.33)	100.00		538.27	
640-000.000-699.582	TRANSFER IN - ELECTRIC	46,500.00	0.00	46,500.00	0.00		0.00	
Total Dept 000.000		618,503.00	66,312.88	552,190.12	10.72		58,806.43	
TOTAL REVENUES		618,503.00	66,312.88	552,190.12	10.72		58,806.43	
Expenditures								
Dept 443.000 - MOBILE EQUIPMENT MAINTENANCE								
640-443.000-702.000	WAGES	65,464.00	6,714.31	58,749.69	10.26		5,556.65	
640-443.000-703.000	OVERTIME PAY	500.00	0.00	500.00	0.00		0.00	
640-443.000-715.000	HEALTH & LIFE INSURANCE	23,171.00	58.00	23,113.00	0.25		0.00	
640-443.000-716.000	RETIREMENT	4,368.00	470.01	3,897.99	10.76		387.01	
640-443.000-717.000	WORKERS' COMPENSATION	350.00	0.00	350.00	0.00		0.00	
640-443.000-720.000	EMPLOYER'S FICA	4,474.00	511.55	3,962.45	11.43		424.57	
640-443.000-721.000	DISABILITY INSURANCE	250.00	0.00	250.00	0.00		0.00	
640-443.000-725.000	FRINGE BENEFITS - ALLOCATED	24,073.00	857.73	23,215.27	3.56		0.00	
640-443.000-726.000	SUPPLIES	4,500.00	1,226.14	3,273.86	27.25		446.00	
640-443.000-730.000	VEH./EQUIP. MAINT. SUPPLIES	40,000.00	4,569.64	35,430.36	11.42		3,623.80	
640-443.000-740.000	FUEL & LUBRICANTS	34,500.00	8,987.28	25,512.72	26.05		7,727.24	
640-443.000-742.000	CLOTHING / UNIFORMS	500.00	0.00	500.00	0.00		0.00	
640-443.000-801.000	CONTRACTUAL SERVICES	43,818.00	4,558.88	39,259.12	10.40		6,842.09	
640-443.000-818.000	INSURANCE	19,575.00	19,016.26	558.74	97.15		7,859.50	
640-443.000-920.000	UTILITIES	6,300.00	1,065.70	5,234.30	16.92		929.18	
640-443.000-940.000	EQUIPMENT RENTAL	750.00	280.84	469.16	37.45		140.52	
640-443.000-955.000	MISCELLANEOUS/CONTINGENCY	3,577.00	0.00	3,577.00	0.00		0.00	
640-443.000-955.441	MISC. - SHOE ALLOWANCE	250.00	0.00	250.00	0.00		0.00	
640-443.000-955.588	MISC. - CDL LICENSING/TESTING	3,000.00	0.00	3,000.00	0.00		0.00	
640-443.000-956.000	TRAINING & SEMINARS	1,300.00	0.00	1,300.00	0.00		0.00	
640-443.000-981.000	CAPITAL OUTLAY - VEHICLES	268,000.00	0.00	268,000.00	0.00		0.00	
Total Dept 443.000 - MOBILE EQUIPMENT MAINTENANCE		548,720.00	48,316.34	500,403.66	8.81		33,936.56	
TOTAL EXPENDITURES		548,720.00	48,316.34	500,403.66	8.81		33,936.56	
Fund 640 - REVOLVING MOBILE EQUIP. FUND:								
TOTAL REVENUES		618,503.00	66,312.88	552,190.12	10.72		58,806.43	
TOTAL EXPENDITURES		548,720.00	48,316.34	500,403.66	8.81		33,936.56	
NET OF REVENUES & EXPENDITURES		69,783.00	17,996.54	51,786.46	25.79		24,869.87	
BEG. FUND BALANCE		671,956.88	671,956.88				671,956.88	
NET OF REVENUES/EXPENDITURES - 2023-24			151,484.78	151,484.78				
END FUND BALANCE		741,739.88	841,438.20				696,826.75	

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		AVAILABLE		% BDGT USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL	09/30/2024	(ABNORMAL)	NORMAL	(ABNORMAL)		BALANCE	09/30/2023
Fund 663 - FIRE VEHICLE & EQUIPMENT FUND										
Revenues										
Dept 000.000										
663-000.000-402.150	CURRENT TAXES - FIRE CAPITAL	162,132.00		142,862.22		19,269.78		88.11		137,843.59
663-000.000-404.000	SPECIAL ACTS	2,353.00		0.00		2,353.00		0.00		0.00
663-000.000-665.000	INTEREST	4,000.00		674.80		3,325.20		16.87		947.15
663-000.000-669.000	CHANGE IN INVESTMENTS	0.00		3.66		(3.66)		100.00		(0.25)
663-000.000-675.000	CONTRIBUTIONS & DONATIONS	0.00		144.00		(144.00)		100.00		0.00
Total Dept 000.000		168,485.00		143,684.68		24,800.32		85.28		138,790.49
TOTAL REVENUES		168,485.00		143,684.68		24,800.32		85.28		138,790.49
Expenditures										
Dept 336.000 - FIRE DEPARTMENT										
663-336.000-960.000	BANK FEES	0.00		0.04		(0.04)		100.00		0.06
663-336.000-964.000	REFUNDS & REBATES	0.00		89.42		(89.42)		100.00		0.00
663-336.000-970.000	CAPITAL OUTLAY	140,000.00		19,633.12		120,366.88		14.02		4,522.49
663-336.000-983.000	CAPITAL OUTLAY - SMALL EQUIP	4,000.00		0.00		4,000.00		0.00		1,416.09
Total Dept 336.000 - FIRE DEPARTMENT		144,000.00		19,722.58		124,277.42		13.70		5,938.64
TOTAL EXPENDITURES		144,000.00		19,722.58		124,277.42		13.70		5,938.64
Fund 663 - FIRE VEHICLE & EQUIPMENT FUND:										
TOTAL REVENUES		168,485.00		143,684.68		24,800.32		85.28		138,790.49
TOTAL EXPENDITURES		144,000.00		19,722.58		124,277.42		13.70		5,938.64
NET OF REVENUES & EXPENDITURES		24,485.00		123,962.10		(99,477.10)		506.28		132,851.85
BEG. FUND BALANCE		92,566.63		92,566.63						92,566.63
NET OF REVENUES/EXPENDITURES - 2023-24				46,416.21		46,416.21				
END FUND BALANCE		117,051.63		262,944.94						225,418.48

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE		AVAILABLE		% BGD USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)		BALANCE	09/30/2023
Fund 677 - UNEMPLOYMENT INSURANCE FUND									
Revenues									
Dept 000.000									
677-000.000-665.000	INTEREST	0.00		182.91		(182.91)	100.00		221.76
677-000.000-669.000	CHANGE IN INVESTMENTS	0.00		651.22		(651.22)	100.00		(64.65)
Total Dept 000.000		0.00		834.13		(834.13)	100.00		157.11
TOTAL REVENUES		0.00		834.13		(834.13)	100.00		157.11
Expenditures									
Dept 175.000 - ADMINISTRATIVE SERVICES									
677-175.000-960.000	BANK FEES	0.00		6.49		(6.49)	100.00		15.17
Total Dept 175.000 - ADMINISTRATIVE SERVICES		0.00		6.49		(6.49)	100.00		15.17
TOTAL EXPENDITURES		0.00		6.49		(6.49)	100.00		15.17
Fund 677 - UNEMPLOYMENT INSURANCE FUND:									
TOTAL REVENUES		0.00		834.13		(834.13)	100.00		157.11
TOTAL EXPENDITURES		0.00		6.49		(6.49)	100.00		15.17
NET OF REVENUES & EXPENDITURES		0.00		827.64		(827.64)	100.00		141.94
BEG. FUND BALANCE		61,857.60		61,857.60					61,857.60
NET OF REVENUES/EXPENDITURES - 2023-24				(21,544.11)		(21,544.11)			
END FUND BALANCE		61,857.60		41,141.13					61,999.54

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		% BDGT USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL	09/30/2024	(ABNORMAL)		NORMAL	(ABNORMAL)
Fund 699 - DPS LEAVE AND BENEFITS FUND								
Revenues								
Dept 000.000								
699-000.000-665.000	INTEREST	1,000.00		265.42		734.58	26.54	356.09
699-000.000-687.300	OTHER REFUNDS	212,923.00		11,355.64		201,567.36	5.33	29,697.83
Total Dept 000.000		213,923.00		11,621.06		202,301.94	5.43	30,053.92
TOTAL REVENUES		213,923.00		11,621.06		202,301.94	5.43	30,053.92
Expenditures								
Dept 441.000 - PUBLIC SERVICES DEPARTMENT								
699-441.000-715.000	HEALTH & LIFE INSURANCE	101,037.00		178.64		100,858.36	0.18	17,990.56
699-441.000-716.000	RETIREMENT	45,641.00		0.00		45,641.00	0.00	0.00
699-441.000-717.000	WORKERS' COMPENSATION	11,000.00		10,975.27		24.73	99.78	10,058.10
699-441.000-721.000	DISABILITY INSURANCE	1,200.00		194.60		1,005.40	16.22	329.90
699-441.000-964.000	REFUNDS & REBATES	0.00		69,431.84		(69,431.84)	100.00	0.00
Total Dept 441.000 - PUBLIC SERVICES DEPARTMENT		158,878.00		80,780.35		78,097.65	50.84	28,378.56
TOTAL EXPENDITURES		158,878.00		80,780.35		78,097.65	50.84	28,378.56
Fund 699 - DPS LEAVE AND BENEFITS FUND:								
TOTAL REVENUES		213,923.00		11,621.06		202,301.94	5.43	30,053.92
TOTAL EXPENDITURES		158,878.00		80,780.35		78,097.65	50.84	28,378.56
NET OF REVENUES & EXPENDITURES		55,045.00		(69,159.29)		124,204.29	125.64	1,675.36
BEG. FUND BALANCE		33,445.03		33,445.03				33,445.03
NET OF REVENUES/EXPENDITURES - 2023-24				35,986.80		35,986.80		
END FUND BALANCE		88,490.03		272.54				35,120.39

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		AVAILABLE BALANCE	% BDGT USED	YTD BALANCE	
		AMENDED BUDGET	NORMAL (ABNORMAL)	09/30/2024	NORMAL (ABNORMAL)			09/30/2023	NORMAL (ABNORMAL)
Fund 901 - GASB 34 FUND									
Expenditures									
Dept 000.000									
901-000.000-970.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	(1,307,630.00)	
Total Dept 000.000		0.00	0.00	0.00	0.00	0.00	0.00	(1,307,630.00)	
Dept 336.000 - FIRE DEPARTMENT									
901-336.000-968.000	DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0.00	22,352.40	
Total Dept 336.000 - FIRE DEPARTMENT		0.00	0.00	0.00	0.00	0.00	0.00	22,352.40	
Dept 441.000 - PUBLIC SERVICES DEPARTMENT									
901-441.000-968.000	DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0.00	23,600.00	
Total Dept 441.000 - PUBLIC SERVICES DEPARTMENT		0.00	0.00	0.00	0.00	0.00	0.00	23,600.00	
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	(1,261,677.60)	
Fund 901 - GASB 34 FUND:									
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	(1,261,677.60)	
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	1,261,677.60	
BEG. FUND BALANCE									
NET OF REVENUES/EXPENDITURES - 2023-24			540,952.78		540,952.78				
END FUND BALANCE									
TOTAL REVENUES - ALL FUNDS									
		32,483,127.00	10,582,543.58	21,900,583.42	32.58	9,534,187.28			
TOTAL EXPENDITURES - ALL FUNDS									
		35,129,131.00	6,806,020.22	28,323,110.78	19.37	5,236,474.14			
NET OF REVENUES & EXPENDITURES		(2,646,004.00)	3,776,523.36	(6,422,527.36)	142.73	4,297,713.14			
BEG. FUND BALANCE - ALL FUNDS		59,572,013.04	59,572,013.04	59,572,013.04		59,572,013.04			
END FUND BALANCE - ALL FUNDS		56,925,959.04	67,789,613.93	62,605,694.01					

City of Hillsdale
Agenda Item Summary

MEETING DATE: **October 21, 2024**
AGENDA ITEM #: **Consent Agenda**
SUBJECT: **Transmission Line Clearance (East)**
BACKGROUND PROVIDED BY STAFF: **Jake Hammel, Director of Electric**

Project Background:

Hillsdale City Forester Kaleb Dorweiler solicited bids from vegetation management companies for clearance of approximately 5.5 miles of transmission line running from the Moore Rd substation east to the power plant.

The project consists of vegetation clearance work to 100' width (50 ft. each side). Tree removal, trimming, and herbicide application to cut stumps for prevention of regrowth is required. Trees along outer boundaries will be trimmed to maintain a clear space around the line for at least a 3-year period. A total of 5 bids were received.

Chop Tree (lowest bidder) has a proven track record of completing projects on time and precisely according to specifications.

RECOMMENDATION:

Hillsdale BPU Board supports award by City Council for this vegetation trimming and removal to Chop Tree Service in the amount of \$168,861.40.

VENDOR	BID PRICE
Chop Tree Service	\$ 168,861.40
Integrity Tree Service	\$ 170,525.00
Treeworks Inc.	\$ 376,500.00
Wright Tree Service	\$ 769,399.01
Davey Tree Expert Company	\$ 1,194,141.07

BIDDER'S QUALIFICATIONS STATEMENT

THE INFORMATION SUPPLIED IN THIS DOCUMENT IS CONFIDENTIAL TO THE EXTENT PERMITTED BY LAWS AND REGULATIONS

The following information shall be submitted with the completed bid proposal.

1. SUBMITTED BY:

Official Name of Firm: CHOP TREE
Address: 1505 STEELE AVE SW
GRAND RAPIDS, MI 49507

2. SUBMITTED TO: HILLSDALE

3. SUBMITTED FOR: KALEB DORWEILER

Owner: HILLSDALE BPU

Project Name: TRANSMISSION WEST

4. CONTRACTOR'S CONTACT INFORMATION:

Company Contact: JOHN HUIZENGA

Title: SUPERVISOR

Phone: 616-648-4704

Email: john@we-chop.com

PROPOSAL:

All bids will be paid utilizing prices in accordance with the submitted proposal for the bid. Map section refers to the labeled sections within Appendix A, Map 1.

NOTE: Bidders should provide pricing for all items listed, even those with zero quantity. Zero quantity items will result in a \$0.00 total cost amount and not affect the overall bid. "General tree removal" refers to street trees, within the public rights-of-way, and not transmission vegetation.

BID TABLE

MAP SECTION	ITEM DESCRIPTION	QUANT	UNIT	UNIT COST	TOTAL COST
N/A	Mobilization, Max, 5% Max	1	LS	\$ -----	\$ 5000
A	Moore Rd to Mauck Rd, removal & herbicide	1	LS	\$ -----	\$ 30000
A	Moore Rd to Mauck Rd, trimming	1	LS	\$ -----	\$ 18000
A	Moore Rd to Mauck Rd, cleanup & restoration	1	LS	\$ -----	\$ 10000
B	Mauck Rd to State Rd, removal & herbicide	1	LS	\$ -----	\$ 30000
B	Mauck Rd to State Rd, trimming	1	LS	\$ -----	\$ 17000
B	Mauck Rd to State Rd, cleanup & restoration	1	LS	\$ -----	\$ 10000
C	State Rd to Plant, removal & herbicide	1	LS	\$ -----	\$ 25000
C	State Rd to Plant, trimming	1	LS	\$ -----	\$ 13861.40
C	State Rd to Plant, cleanup & restoration	1	LS	\$ -----	\$ 10000
N/A	General tree removal, 12-22 inches diameter at breast height (4.5' aboveground)**	0	EA	\$ 900	\$ -----
N/A	General tree removal, 23-36 inches diameter at breast height (4.5' aboveground)**	0	EA	\$ 1500	\$ -----
N/A	General tree removal, 37+ inches diameter at breast height (4.5' aboveground)**	0	EA	\$ 2400	\$ -----
TOTAL BID AMOUNT (SUM OF TOTAL COST COLUMN):				\$	168,861.40

BIDDER'S QUALIFICATIONS STATEMENT

THE INFORMATION SUPPLIED IN THIS DOCUMENT IS CONFIDENTIAL TO THE EXTENT PERMITTED BY LAWS AND REGULATIONS

The following information shall be submitted with the completed bid proposal.

1. SUBMITTED BY:

Official Name of Firm: INTEGRITY TREE SERVICES LLC

Address: 2300 SANFORD AVE SW

GRANDVILLE, MI 49418

2. SUBMITTED TO:

HILLSDALE CITY HALL - OFFICE OF CITY CLERK

3. SUBMITTED FOR:

ATTN: KALEB DORWEILER - CITY FORESTER

Owner: CITY OF HILLSDALE - HILLSDALE BOARD OF PUBLIC UTILITIES

Project Name: TRANSMISSION LINE CLEARANCE (EAST)

4. CONTRACTOR'S CONTACT INFORMATION:

Company Contact: SAM PORTER

Title: ACCOUNT MANAGER

Phone: CELL: 231-492-5627 OFFICE:616-301-1300 139

Email: SAMPORTER@INTEGRITYTREE.COM

PROPOSAL:

All bids will be paid utilizing prices in accordance with the submitted proposal for the bid. Map section refers to the labeled sections within Appendix A, Map 1.

NOTE: Bidders should provide pricing for all items listed, even those with zero quantity. Zero quantity items will result in a \$0.00 total cost amount and not affect the overall bid. "General tree removal" refers to street trees, within the public rights-of-way, and not transmission vegetation.

BID TABLE

MAP SECTION	ITEM DESCRIPTION	QUANT	UNIT	UNIT COST	TOTAL COST
N/A	Mobilization, Max, 5% Max	1	LS	\$ -----	\$ 6,827.58
A	Moore Rd to Mauck Rd, removal & herbicide	1	LS	\$ -----	\$ 25,047.18
A	Moore Rd to Mauck Rd, trimming	1	LS	\$ -----	\$ 10,734.50
A	Moore Rd to Mauck Rd, cleanup & restoration	1	LS	\$ -----	\$ 4,078.17
B	Mauck Rd to State Rd, removal & herbicide	1	LS	\$ -----	\$ 25,154.23
B	Mauck Rd to State Rd, trimming	1	LS	\$ -----	\$ 14,373.85
B	Mauck Rd to State Rd, cleanup & restoration	1	LS	\$ -----	\$ 4,093.46
C	State Rd to Plant, removal & herbicide	1	LS	\$ -----	\$ 55,800.58
C	State Rd to Plant, trimming	1	LS	\$ -----	\$ 19,928.78
C	State Rd to Plant, cleanup & restoration	1	LS	\$ -----	\$ 4,486.67
N/A	General tree removal, 12-22 inches diameter at breast height (4.5' aboveground)**	0	EA	\$ 400.00	\$ -----
N/A	General tree removal, 23-36 inches diameter at breast height (4.5' aboveground)**	0	EA	\$ 800.00	\$ -----
N/A	General tree removal, 37+ inches diameter at breast height (4.5' aboveground)**	0	EA	\$ 1,600.00	\$ -----
TOTAL BID AMOUNT (SUM OF TOTAL COST COLUMN):				\$ 170,525.00	

City of Hillsdale
Agenda Item Summary

MEETING DATE: October 21, 2024

AGENDA ITEM #: Consent Agenda

SUBJECT: Eaton Yukon AMI Software Support

BACKGROUND PROVIDED BY STAFF: Brandon Janes, Technical Services

Project Background:

Technical Services uses Eaton/Yukon for its AMI system for Electric and Water metering. The yearly renewal for the Yukon software support and AMI Multispeak support (Interface between Milsoft OMS and Yukon) is due at a cost of \$10,890.00. This is a budgeted item for the 24/25 fiscal year.

RECOMMENDATION:

Hillsdale BPU Board recommends renewing Yukon software support and Multispeak support at a cost of \$10,890.00



Powering Business Worldwide

Cannon Technologies Inc.
3033 Campus Drive - Suite 350N
Minneapolis, MN 55441
Phone: (763)-595-7777
Fax: (763)-543-7777
Contact: Shishant Tyagi

Original Invoice

Please Remit To: Cannon Technologies Inc. 28370 Network Place Chicago, IL 60673-1283	Wire Transfer To: JPMorgan Chase NA New York, NY AC # 700610905 ABA Routing # - 021000021 SWIFT Code - CHASUS33
---	---

Invoice No. 953312932
Delivery Note No.
Shipment No.
Order No. 40168223
Invoice Date 09/18/2024
Quote/Contract No. 0040136266
GST/HST# 83057 7870 RT0001

Bill To:

HILLSDALE BOARD OF PUBLIC UTILITIES
ATTN ACCOUNTS PAYABLE
45 MONROE STREET
HILLSDALE MI 49242-1236
USA

Sold-To:

HILLSDALE BOARD OF PUBLIC UTILITIES
ATTN ACCOUNTS PAYABLE
45 MONROE STREET
HILLSDALE MI 49242-1236
USA

Ship-To:

HILLSDALE BOARD OF PUBLIC UTILITIES
ATTN ACCOUNTS PAYABLE
45 MONROE STREET
HILLSDALE MI 49242-1236
USA

Date Shipped	Ship-From	Customer No.	Customer P.O./Rel Number	Curr
09/18/2024	Gaithersburg, MD (CPS)	60938	YUKON SUPPORT RENEWAL	USD

Carrier	Tracking No.	Delivery
		PP2, FOB PLANT

Item No.	Material Number	Quantity Ordered	Back Order	Quantity Shipped	UOM	Price	Value
000010	YUKON-AMI-RF ANNUAL YUKON SOFTWARE SUPPORT - AMI RF	1	1	1	EA	10,239.00	10,239.00
000020	MSPK_SUPPT_P71 ANNUAL MULTISPEAK SUPPORT FEE AMI	1	1	1	EA	651.00	651.00

Multispeak Interface between Milsoft OMS System and Yukon Software.
Term Date 10/01/2024 - 9/30/2025

Invoice Amount in USD Up to 10/18/2024 without deduction	10,890.00
---	------------------

Conditions:

Payment: Net 30 Days

Price are freight prepaid and billed at a cost of 2% of the total value of the transaction (5% if special Air Freight). If requested, Cannon Technologies, Inc. will ship freight collect. Orders are accepted subject to Cooper Power Systems terms and conditions of sale which are included or have been provided previously to buyer.



Powering Business Worldwide

Cannon Technologies Inc.
3033 Campus Drive - Suite 350N
Minneapolis, MN 55441
Phone: (763)-595-7777
Fax: (763)-543-7777
Contact: Shishant Tyagi
Tel No:
Email: ShishantTyagi@eaton.com

Original Invoice

Invoice No.
953312932

Item No.	Material Number	Quantity Ordered	Back Order	Quantity Shipped	UOM	Price	Value
Cust Itm#	Catalog Number and Description						
	Customer Material Number						

Invoice Amount in USD Up to 10/18/2024 without deduction	10,890.00

Conditions:

Payment: Net 30 Days

Price are freight prepaid and billed at a cost of 2% of the total value of the transaction (5% if special Air Freight). If requested, Cannon Technologies, Inc. will ship freight collect. Orders are accepted subject to Cooper Power Systems terms and conditions of sale which are included or have been provided previously to buyer.

END OF INVOICE



SOLE SOURCE / BEST SOURCE JUSTIFICATION

To be completed by the Department and forwarded to City Manager for Approval

Vendor: Eaton Yukon Software Support

Amount \$10,890.00

Department: Technical Services

Date: Oct 8th, 2024

Sole Source – A single vendor is uniquely qualified to meet the City's procurement objective.

Provide an explanation of the need that has to be fulfilled, focusing on the requirements (not a description of the product or service, which satisfies that need). Why is this vendor the only one that can fulfill the need identified? Describe the unique aspects of their product or service or attach letter from vendor:

The Eaton Yukon software is used for the HBPU Electric and Water metering software.

This is the only software currently compatible with our AMI system.

Check appropriate reason below:

- This is a product manufactured by a single vendor.
- This product or service is sold only through this single distributor.
- This service is unique to a single organization.
- An unusual or compelling urgency exists (explain below).

What activities have already occurred prior to submitting this request? Discuss what other products and services in the market were reviewed and why they didn't fulfill the need. Have you already evaluated products or services available on the market and then made a determination that this product or service is the only one that meets your need? Has the vendor already done any work related to this project or purchase?



Best Source – Does the need meet one of the following “best source” definitions instead of the sole source definition referenced above (explain below):

- The product or service must match or be compatible with current equipment or services; or
- It would not be economically feasible for another vendor to provide the product or service needed; or
- A single vendor is uniquely qualified to fulfill the City’s need; or
- An unusual or compelling urgency exists.

REQUESTED BY:

Signature _____ Date Oct 3rd 2023

(Typed Name) Brandon Janes

APPROVALS:

City Manager _____ Date _____

City of Hillsdale

Agenda Item Summary

MEETING DATE: **October 21, 2024**

AGENDA ITEM #: **Consent Agenda**

SUBJECT: **Sewer Main Lining**

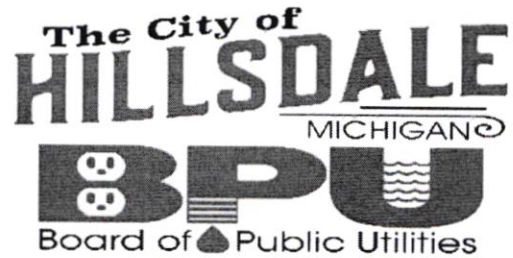
BACKGROUND PROVIDED BY STAFF: **Jeff Gier, Director of Water and Wastewater**

Project Background:

The entire collection system was televised and rated in 2021. Staff has budgeted to line sections yearly, starting with the worst rated sections from that inspection. 5 is the most likely to fail with 1 being in decent shape. The CDB grant helped to line all of the category 5 lines and a few of the category 4 sections. Once this proposed project is done, we will be left with only a few category 4 sections. Only one bid was received from Insituform Technologies. Their bid came in below engineer estimates and we have worked with Insituform in the past with good results. Funds are in the capital improvement plan for this work.

RECOMMENDATION:

Hillsdale BPU Board supports award by City Council of the bid from Insituform Technologies USA, LLC at a cost of \$185,361.65.



**CITY OF HILLSDALE, MICHIGAN
ADVERTISEMENT FOR BIDS**

The City of Hillsdale and the Board of Public Utilities (BPU) is requesting proposals for the following project(s):

2024-25 Sanitary Sewer Lining Project

RFP due date/ Public Opening:

Sealed proposals are due by 2:00 pm (local time) on September 12, 2024 at the following location:

Hillsdale City Hall
Office of the City Clerk
97 N. Broad Street
Hillsdale, MI 49242

Project Locations:

Various locations throughout town, see attached table on page SP-12.

Scope of Work:

Project consists of 2,658 linear feet of 6" and 8" CIPP sanitary sewer lining and associated items of work for lining. The below link allows you to access the pipe reports and video for the sections noted, this will only be available until September 21, 2024.

Refer to the sanitary sewer pipe reports and videos available on our FTP Site:

<https://ftp2.hillsdale.us/public/folder/16x0dx0xo0yzqzsur9oapw/2024-25%20Sanitary%20Lining>

FTP Password:

2024 Sanitary Sewer Info

Proposed Project Schedule:

BPU Board Presentation:	October 8, 2024
City Council Anticipated Award of Contract:	October 14, 2024
Project Completion Date (see details in Progress Clause):	May 16, 2025

Instructions to proposers:

- Proposals must be typewritten or clearly printed in ink and signed by a duly authorized representative of the firm submitting the proposal.
- Proposals must be submitted in sealed envelopes, clearly marked on the outside, "2024-25 Sanitary Sewer Lining – City of Hillsdale"
- Proposals will be received by the City Clerk, City Hall, 97 N. Broad Street, Hillsdale, Michigan 49242, at the above required time. All proposals will be date stamped and time marked upon receipt. Proposals may not be faxed or e-mailed.
- No proposal will be accepted after the time designated for the receipt of proposals set forth above. Each bidder shall and will be fully and solely responsible for delivery of the proposal prior to the appointed date and hour designated for the receipt of all proposals, and shall assume the risk of late delivery or non-delivery regardless of the manner the bidder employs for the proposal's delivery or the reason for such late delivery or non-delivery.
- The City of Hillsdale reserves the right to reject any and all proposals and to waive any defects or informalities in proposals, to accept the bid that it determines to be the lowest competitive bid from a competent bidder meeting specifications and to negotiate with the bidder or bidders who, in the judgment of the Hillsdale City Manager, are deemed the most advantageous for the public and the City.
- The City of Hillsdale reserves the right to take other action before a contract is signed or a purchase order is approved; even after City Council accepts or approves the proposal.
- Proposals submitted in response to this invitation shall become the property of the City of Hillsdale and be a matter of public record and available for review.
- Contractors shall submit an anticipated schedule with their bid.
- Communications regarding this proposal may be directed to:

Kristin Bauer	OR	Jeff Gier
City Engineer		Director of Water & Wastewater
City of Hillsdale		Board of Public Utility (BPU)
Hillsdale, MI 49242		Hillsdale, MI 49242
517-437-6479		517-437-6412
kbauer@cityofhillsdale.org		jgier@hillsdalebpu.com

Conditions applicable to proposal:

- Applicable Laws: The Ordinances and Charter of the City of Hillsdale and laws of the State of Michigan concerning competitive bidding, contracts and purchases will be employed.
- The City of Hillsdale hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids to this invitation and will not be discriminated against on grounds of sex, race, color, age, weight, height, marital status, religion or national origin in the consideration for an award.
- This request for proposal does not commit the City of Hillsdale to award a contract, to pay any costs incurred in the preparation of a response to this request, or to procure or contract for services.
- The City is exempt from the payment of any federal excise or any Michigan sales tax (State of Michigan Sales Tax Exemption number: 38-6004621). The price must be net, exclusive of taxes.

Indemnification:

The Contractor shall indemnify and hold harmless the City of Hillsdale, its council members, city manager, directors, employees and agents from and against all liabilities, claims, demands, causes of action of every kind and descriptions, damages, Losses and Litigation Expenses, including but not limited to attorney's fees through appeals, arising out of or resulting from the performance of work in this contract, providing that any such claim, demand, cause of action, damage, Loss or expense (1) is attributable to bodily injury, disease or death, or to injury to or destruction of property including the loss of use resulting therefrom, and (2) is caused in whole or in part by any negligent act or omission of the Contractor, anyone directly or indirectly employed by the Contractor, or anyone for whose acts for any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder. This indemnification obligation shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the contractor under workers' or workmen's compensation acts, disability benefit acts or other employee benefit acts.

Insurance:

The Contractor shall, at its own expense, provide for the payment of Worker's Compensation benefits to its employees employed on or in connection with the work covered by this RFP, in accordance with applicable laws and statutorily required.

- The Contractor shall, at its own expense, carry and maintain Comprehensive General Public Liability Insurance with minimum limits of Bodily Injury of \$500,000 per person, \$1,000,000 per accident, \$250,000 per occurrence of property damage and \$2,000,000 Excess Liability. Blanket contractor and completed operations coverage shall be included with the same minimums.
- The Contractor shall, at its own expense, carry and maintain Comprehensive Auto Liability with the same limits as for General Public Liability. Liability coverage shall name City of Hillsdale as an additional insured.
- The Contractor shall likewise require its subcontractors, if any, to provide for such benefits and carry and maintain such insurance at no expense to the City.
- Before commencement on the project contemplated herein, and at any time thereafter upon written request by the City, the Contractor shall furnish the City with a copy of certificates of insurance as evidence that policies providing the required coverage's and limits of insurance are in full force and effect.
- All insurance coverage furnished under this Contract, with the exception of Worker's Compensation and Employer's Liability, shall include the City, and employees as additional insured with respect to the activities of the Contractor and its subcontractors. Any certificate or certificates presented as evidence of insurance shall specify the date when such benefits and insurance expire. The Contractor agrees that said benefits and insurance shall be provided and maintained until after the entire work under the Contract has been performed and accepted. The Contractor shall provide the City at least thirty (30) days advance written notice prior to cancellation, termination, or material alteration of said policies of insurance.

Changes and addenda to proposal documents:

Information of change or addendum issued in relation to this document will be on file and available in the Office of the City Clerk, as well as published on MITN. In addition, to the extent possible, copies will be emailed to each vendor registered as having received a set of documents. It shall be the proposer's responsibility to make inquiry as to the changes or addenda issued. All such changes or addenda shall become part of the contract and all proposers shall be bound by such addenda.

Proposal results:

All proposals submitted in response to this invitation shall become the property of the City of Hillsdale and be a matter of public record available for review. A proposal tabulation will be available for review after the proposal opening.

Anti-Collusion:

Any evidence of agreement or collusion among bidders and/or prospective bidders acting to illegally restrain freedom of competition by agreement to bid fixed prices, or otherwise, will render their offers void.

Bid Bond/ Performance Bond:

Bids must contain the names of every person or company interested therein and shall be accompanied by a Bid guaranty which shall not be less than five percent (5%) of the Bid. At the option of the bidder, the guaranty may be a certified check, bank draft, or a Bid Bond. The Bid bond shall be secured by a guaranty or a surety company. No Bid will be considered unless it is accompanied by the required guaranty. Certified check or bank draft must be made payable to the order of the City of Hillsdale. Cash deposits will not be accepted. The Bid guaranty shall insure the execution of the Agreement and the furnishings of the surety bond or bonds by the successful bidder, all as required by the Contract Documents.

The successful bidder will be required to furnish satisfactory Performance Bond and Maintenance and Guarantee Bond in the amount of 100% of the Bid, and Labor and Material Bond in the amount of 50% of the Bid.

Qualifications of Bidders:

- Bidders shall be experienced in the kind of Work to be performed, shall have the necessary equipment therefor, and shall possess sufficient capital to properly execute the Work within the time allowed. Bids received from Bidders who have previously failed to complete work within the time required, or who have previously performed similar work in an unsatisfactory manner, may be rejected. A Bid may be rejected if Bidder cannot show that Bidder has the necessary ability, facilities, equipment, and resources to commence the Work at the time prescribed and thereafter to prosecute and complete the Work at the rate or within the times specified. A Bid may be rejected if Bidder is already obligated for the performance of other work which would delay the commencement, prosecution or completion of the Work.
- To demonstrate qualifications to perform the Work, Bidder shall complete and submit with its Bid the Qualifications Statement which is included in this Project Document. Bidders may be asked to and shall furnish additional data to demonstrate Bidder's qualifications.
- Bidder is required to complete and submit with its Bid the *Certification Regarding Debarment, Suspension, and other Responsibility Matters* form which is included in the Project Documents.
- A bidder's failure to submit required qualification information within the time indicated may disqualify Bidder from receiving an award of the Contract.

- No requirement in this Section to submit information will prejudice the right of the Owner to seek additional pertinent information regarding Bidder's qualifications.
- Bidder is advised to carefully review those portions of the Bid Form Requiring Bidder's representations and certifications.
- Bidders shall be qualified to do business in the jurisdiction where the Project is located or covenant to obtain such qualification prior to signing the Agreement.

PROPOSAL:

All bids will be paid utilizing Unit Prices in accordance with the submitted proposal for the bid.

ITEM DESCRIPTION	QUANT.	UNIT	UNIT COST	TOTAL COST
Mobilization (Max. 5% of Bid Amount)	1	LS		
6-inch CIPP Sewer Lining	1690	LF		
8-inch CIPP Sewer Lining	1364	LF		
Traffic Control – Sanitary Lining	13	Per Site		
Traffic Control – MDOT Lane Shift See Dwg Page TD 2 for details	1	Site		
Traffic Control – MDOT Middle Lane Closure See Dwg Page TD 2 for details	1	Site		
Traffic Control – MDOT Right Lane Closures See Dwg Page TD 3 for details	1	Site		
SANITARY SEWER LINING BID TOTAL:				

BID AMOUNT (Use Words): _____
_____ Dollars.

In case of discrepancy, the amount shown in words will govern.

CITY OF HILLSDALE
PROJECT LOCATION TABLE

MANHOLE DEPTHS

STREET	CROSS STREETS	UPSTREAM MH	UP DEPTH (FT)	DOWNSTREAM MH	DOWN DEPTH (FT)
BROAD S (ON M-99)	HALLETT TO S CITY LIMITS	1522	2.5	1521	5.5
CARLETON E	OAK TO NORTH	2020	3.8	2021	5.2
* CARLETON W (ON M-99)	MECHANIC TO FAYETTE	1701	7.3	1561	13.7
HOWELL S	SHARP TO HALLETT	1515	5.3	2536	9.0
SOUTH E	HOWELL TO BUDLONG	1636	3.5	2546	7.6
SOUTH W	NORWOOD TO DEAD END	3433	6.4	3433A	7.5
SOUTH W	NORWOOD TO READING	3436	5.2	2507	4.5
CARLETON E	LAKE TO BACON	3066	8.3	2017	12.8
* CARLETON W (ON M-99)	@ 412 W CARLETON (COMMUNITY CHOICE CREDIT UNION)	1557	?	1556	6.7
LAKE	WILLOW TO CARLETON	2017	12.8	2016	20
WEST N	RIVER TO MONROE	1845	6.6	1715	7.2
SPRING	LEWIS TO RIPPON	6942	9.8	3379	11.9
SPRING	LEWIS TO RIPPON	2891	6.0	6942	9.8

BIDDER'S QUALIFICATIONS STATEMENT

THE INFORMATION SUPPLIED IN THIS DOCUMENT IS CONFIDENTIAL TO THE EXTENT PERMITTED BY LAWS AND REGULATIONS

The following information shall be submitted with the completed bid proposal.

1. SUBMITTED BY:

Official Name of Firm: INSITUFORM TECHNOLOGIES USA, LLC.
CORPORATE ADDRESS:
Address: 580 Goddard Avenue, Chesterfield MO 63005
MAILING ADDRESS:
237 RoyallSprings Parkway, OFallon MO 63368

2. SUBMITTED TO: The City of Hillsdale Michigan

3. SUBMITTED FOR: _____

Owner: The City of Hillsdale Michigan

Project Name: 2024-25 Sanitary Sewer Lining Project

4. CONTRACTOR'S CONTACT INFORMATION:

Company Contact: Ursula J. Youngblood

Title: Contracting & Attesting Officer

Phone: 636.530.800

Email: UYoungblood@Aegion.com

5. ORGANIZATION INFORMATION:

Type of Organization: Limited Liability Company

Name of Owner/Partners/Executive Officers:

SEE ATTACHED - Officers and Managers Listing

State of Organization: Organized under the laws of the state of Delaware

Date of Organization: as Insituform Technologies USA, LLC - 12/2011

6. Licensing:

License Type/Number: authorized to work in the state of Michigan

Jurisdiction of License: authorized to work in the state of Michigan

License Type/Number: authorized to work in the state of Michigan

Jurisdiction of License: authorized to work in the state of Michigan

7. OTHER INFORMATION:

Disadvantage Business Enterprise: Y N

Minority Business Enterprise: Y N

Women Owned Enterprise: Y N

Small Business Enterprise: Y N

Other: large business

8. BONDING INFORMATION:

Bonding Company: _____

Address: SEE ATTACHED - Financial Information Sheet

Bonding Agent: SEE ATTACHED - Financial Information Sheet

Address: _____

Contact Name: SEE ATTACHED - Financial Information Sheet

Phone: _____

Aggregate Bonding Capacity: SEE ATTACHED - Financial Information Sheet

Available Bonding Capacity (as of date of this submittal):

_____ SEE ATTACHED - Financial Information Sheet

9. CONSTRUCTION EXPERIENCE:

Provide the following information:

1. Current Experience: List all uncompleted projects currently under contract with estimated completion dates.

SEE ATTACHED - Active Projects Listing

2. Previous Experience: List all project completed within the last 5 years.

SEE ATTACHED - Completed Projects Listing

3. Provide detailed information, including owner's contact information, for any projects that the listed firm has failed to complete. Include projects not completed by any owner, officer, partner, joint venture participant or proprietor of the listed firm.

none

4. Are there any judgements, claims, disputed or litigation pending or outstanding involving the listed firm or any owner, officer, partner, joint venture participant or proprietor.

SEE ATTACHED - Litigation Statment Letter

PROPOSAL:

All bids will be paid utilizing Unit Prices in accordance with the submitted proposal for the bid.

ITEM DESCRIPTION	QUANT.	UNIT	UNIT COST	TOTAL COST
Mobilization (Max. 5% of Bid Amount)	1	LS		
6-inch CIPP Sewer Lining	1294	LF		
8-inch CIPP Sewer Lining	1364	LF		
Traffic Control – Sanitary Lining	13	Per Site		
Traffic Control – MDOT Lane Shift See Dwg Page TD 2 for details	1	Site		
Traffic Control – MDOT Middle Lane Closure See Dwg Page TD 2 for details	1	Site		
Traffic Control – MDOT Right Lane Closures See Dwg Page TD 3 for details	1	Site		
SANITARY SEWER LINING BID TOTAL:				

BID AMOUNT (Use Words): _____
_____ Dollars.

In case of discrepancy, the amount shown in words will govern.

PROPOSAL:

All bids will be paid utilizing Unit Prices in accordance with the submitted proposal for the bid.

ITEM DESCRIPTION	QUANT.	UNIT	UNIT COST	TOTAL COST
Mobilization (Max. 5% of Bid Amount)	1	LS	\$15,920.45	\$15,920.45
6-inch CIPP Sewer Lining	1690	LF	\$51.22	\$86,561.80
8-inch CIPP Sewer Lining	1364	LF	\$52.75	\$71,951.00
Traffic Control – Sanitary Lining	13	Per Site	\$170.94	\$2,222.22
Traffic Control – MDOT Lane Shift See Dwg Page TD 2 for details	1	Site	\$2,902.06	\$2,902.06
Traffic Control – MDOT Middle Lane Closure See Dwg Page TD 2 for details	1	Site	\$2,902.06	\$2,902.06
Traffic Control – MDOT Right Lane Closures See Dwg Page TD 3 for details	1	Site	\$2,902.06	\$2,902.06
SANITARY SEWER LINING BID TOTAL:				\$185,361.65

BID AMOUNT (Use Words): _____

One Hundred Eighty Five Thousand Three Hundred Sixty One and 65/100s

Dollars.

In case of discrepancy, the amount shown in words will govern.

II. Where the prospective primary participant is unable to certify to any the statements in this certification, such prospective participant shall attach an explanation to this proposal.

SIGNATURE NAME OF PROPOSER Ursula J. Youngblood.



PRINTED NAME OF PROPOSER Ursula J. Youngblood

TITLE Contracting & Attesting Officer

NAME OF COMPANY INSITUFORM TECHNOLOGIES USA, LLC.

ADDRESS 580 Goddard Avenue

CITY/STATE/ZIP Chesterfield, MO 63005 TELEPHONE 636.530.8000

EMAIL UYoungblood@Aegion.com DATE 12 September 2024

CITY OF HILLSDALE
PROJECT LOCATION TABLE

MANHOLE DEPTHS

STREET	CROSS STREETS	UPSTREAM MH	UP DEPTH (FT)	DOWNSTREAM MH	DOWN DEPTH (FT)
BROAD S (ON M-99)	HALLETT TO S CITY LIMITS	1522	2.5	1521	5.5
CARLETON E	OAK TO NORTH	2020	3.8	2021	5.2
* CARLETON W (ON M-99)	MECHANIC TO FAYETTE	1701	7.3	1561	13.7
HOWELL S	SHARP TO HALLETT	1515	5.3	2536	9.0
SOUTH E	HOWELL TO BUDLONG	1636	3.5	2546	7.6
SOUTH W	NORWOOD TO DEAD END	3433	6.4	3433A	7.5
SOUTH W	NORWOOD TO READING	3436	5.2	2507	4.5
CARLETON E	LAKE TO BACON	3066	8.3	2017	12.8
* CARLETON W (ON M-99)	@ 412 W CARLETON (COMMUNITY CHOICE CREDIT UNION)	1557	?	1556	6.7
LAKE	WILLOW TO CARLETON	2017	12.8	2016	20
WEST N	RIVER TO MONROE	1845	6.6	1715	7.2
SPRING	LEWIS TO RIPPON	6942	9.8	3379	11.9
SPRING	LEWIS TO RIPPON	2891	6.0	6942	9.8

City of Hillsdale

Agenda Item Summary

Meeting Date: **October 21, 2024**

Agenda Item: **Consent**

SUBJECT: **BPU/ITC Shared Transmission Asset Sale**

BACKGROUND PROVIDED BY: David Mackie, BPU Director

The BPU owns 41.8% of shared transmission assets with ITC in the Moore Road Substation. The assets are in need of replacement for a cost of around \$159,678, of which the BPU would need to cover approximately \$66,107. As opposed to the BPU paying its share of replacing the assets, ITC has approached the BPU about purchasing the BPU's 41.8% ownership interest in the assets for \$137,745.13. The MSCPA General Manager had AMP's transmission engineers look at the request. None of the engineers see any benefit to the BPU owning the assets. The above being said, attached is the draft Bill of Sale and Instrument of Assignment to ITC for the transmission assets.

RECOMMENDATION:

BPU Board recommends to the City Council selling the BPU's 41.8% of shared transmission assets to ITC for \$137,745.13 pending legal review.

BILL OF SALE AND INSTRUMENT OF ASSIGNMENT

This Bill of Sale and Instrument of Assignment (this “Bill of Sale”) is made as of September __, 2024 (the “Effective Date”) by and between Hillsdale Board of Public Utilities, a Michigan municipal utility whose principal office is located at 45 Monroe St, Hillsdale, MI 49242 (“Seller”) and Michigan Electric Transmission Company, LLC, a Michigan limited liability company (“Purchaser”). Collectively, Seller and Purchaser may be referred to as the “Parties”.

- 1. Conveyance of Transmission Assets.** Seller hereby sells, assigns, transfers, conveys and delivers to Purchaser its ownership interests in the assets located in the city of Hillsdale, Hillsdale County, Michigan, more particularly described in Exhibit A and depicted in Exhibit B attached hereto (collectively, the “Assets”). Seller warrants that it has good title to the Assets, and is the exclusive owner of such Assets.
- 2. Free and Clear Conveyance.** The Assets are conveyed to Purchaser free and clear of all liens, claim and encumbrances of any kind or nature, including, but not limited to, liens to secure payment, mortgages and other security interests.
- 3. Purchase Price.** The purchase price for the assets shall be One Hundred Thirty-Seven Thousand Seven Hundred Forty-Five dollars and 13/100 (\$137,745.13). The purchase price is payable by Purchaser to Seller within ninety (90) days from the Effective Date. The purchase price is payable by wire transfer to Seller in accordance with the following instructions: Account No. [ACCT. NUMBER], [BANK], ABA No. [ABA NUMBER], [BANK ADDRESS OR PO BOX], [CITY], [STATE] [ZIP CODE], Tel. [TELEPHONE NUMBER].
- 4. Assumed Liabilities.** Upon the Effective Date, Purchaser hereby agrees to assume title and risk of loss associated with the Assets except as set forth above.
- 5. As-Is Sale.** EXCEPT AS SET FORTH ABOVE, THE ASSETS ARE BEING SOLD AS-IS AND SELLER MAKES NO REPRESENTATION OR WARRANTY, EXPRESS OR IMPLIED, AT LAW OR IN EQUITY, WITH RESPECT TO THE ASSETS, INCLUDING WITH RESPECT TO REAL ESTATE RIGHTS OR ENVIRONMENTAL MATTERS, MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE. ALL OTHER REPRESENTATIONS OR WARRANTIES BY SELLER ARE HEREBY DISCLAIMED.
- 6. Limitation of Remedies, Obligations and Liabilities.** Nothing in this Bill of Sale, expressed or implied, is intended or will be construed to confer upon, or give to, any person other than Seller and Purchaser any rights, remedies, obligations or liabilities.
- 7. Parties in Interest.** This Bill of Sale shall be binding upon, inure to the benefit of, and be enforceable by Seller and Purchaser and their respective permitted successors and assigns.
- 8. Billing and Payment Notices.** Any notice between the parties related to billing and payment terms shall be given using the contact information set out below:

SELLER:

PURCHASER:

[SELLER NAME]

Attn: [DEPT.]

[ADDRESS]

[CITY], [STATE] [ZIP CODE]

Phone: [TELEPHONE NUMBER]

METC, LLC

Attn: General Counsel

27175 Energy Way

Novi, Michigan 48377

Phone: 313-946-3000

9. Choice of Law. This Bill of Sale shall be governed by and construed in accordance with the law of the State of Michigan.

10. Entire Agreement. This Bill of Sale constitutes the entire agreement between the parties hereto with respect to the subject matter hereof and all prior negotiations are hereby merged herein.

11. Counterparts. This Bill of Sale may be executed in any number of counterparts, each of which shall be deemed to be an original, but all of which together shall be deemed to be one and the same instrument.

12. Termination of Affected Agreement. The Parties acknowledge that there exists a certain facilities agreement between the Parties entitled, Hillsdale Facilities Agreement between Consumers Power Company and Michigan South Central Power Agency, dated November 20, 1980, as amended (the "Facilities Agreement"), to which Purchaser is a party as successor in interest to Consumer Power Company, and that the function of the Facilities Agreement at the time of execution of this Bill of Sale operates only for purposes of maintenance and billing functions of jointly owned facilities, which jointly owned facilities are among the Assets now sold by this Bill of Sale, making Purchaser the sole owner of such facilities and thus eliminating the need for the Facilities Agreement. Accordingly, the Parties hereby agree that execution of this Bill of Sale operates to terminate, by mutual agreement, that certain Facilities Agreement.

IN WITNESS WHEREOF, the parties have duly executed this Bill of Sale as of the day first above written.

SELLER:

HILLSDALE BOARD OF PUBLIC UTILITIES,
a Michigan municipal utility

By: _____

Name: _____

Title: _____

PURCHASER:

**MICHIGAN ELECTRIC TRANSMISSION
COMPANY**, a Michigan limited liability company

By: ITC Holdings Corp., a Michigan corporation,
its manager

By: _____

Name: Simon Whitelocke

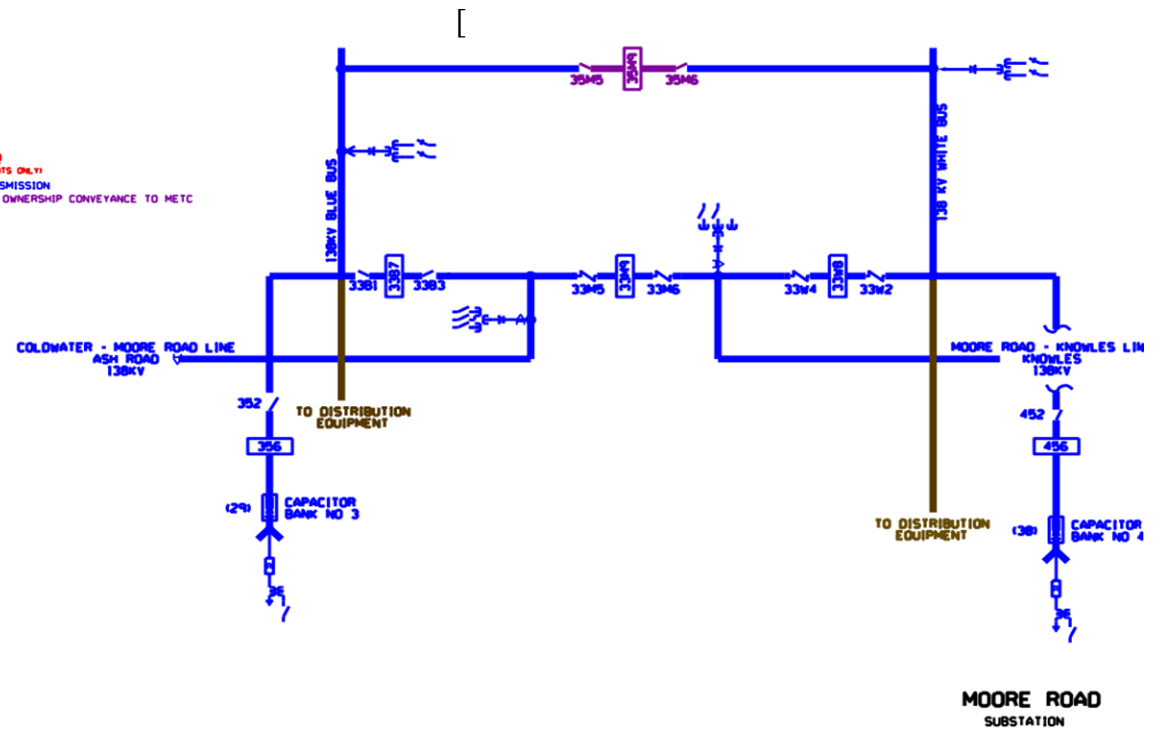
Title: Vice President-ITC Holdings Corp., President- ITC
Michigan

EXHIBIT A
DESCRIPTION OF ASSETS

1. Any and all of Seller's owned transmission assets at the Moore Rd. Substation which includes:
 - a. (1) MI 2405 Panel 35C White Bus Diff
 - b. (1) MI 2405 Panel 35I Blue Bus Diff
 - c. (6) Aux CTs for White Bus Diff
 - d. Moore Road Panel 35F
 - e. Moore Road Disconnect Switch 35m5 (138kv)
 - f. Moore Road Disconnect Switch 35m6 (138kv)
 - g. Moore Road Circuit Breaker #35m9 (138kv) (Sf6 Gas)

EXHIBIT B MOORE RD. SINGLE LINE DIAGRAM

COLOR LEGEND
 (FOR USE WITH COLOR PLOTS ONLY)
 — METC TRANSMISSION
 — HILLSDALE OWNERSHIP CONVEYANCE TO METC



Subscribed and sworn to before me on

_____.

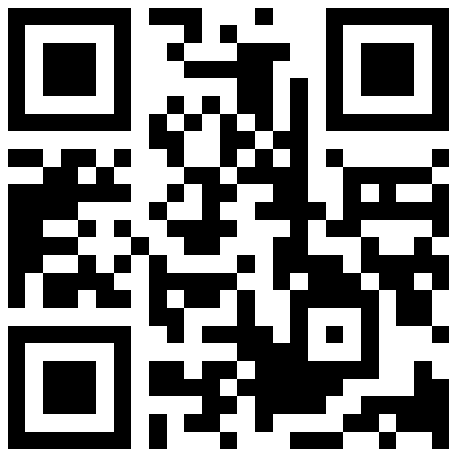
/s/

Notary Public, _____ County

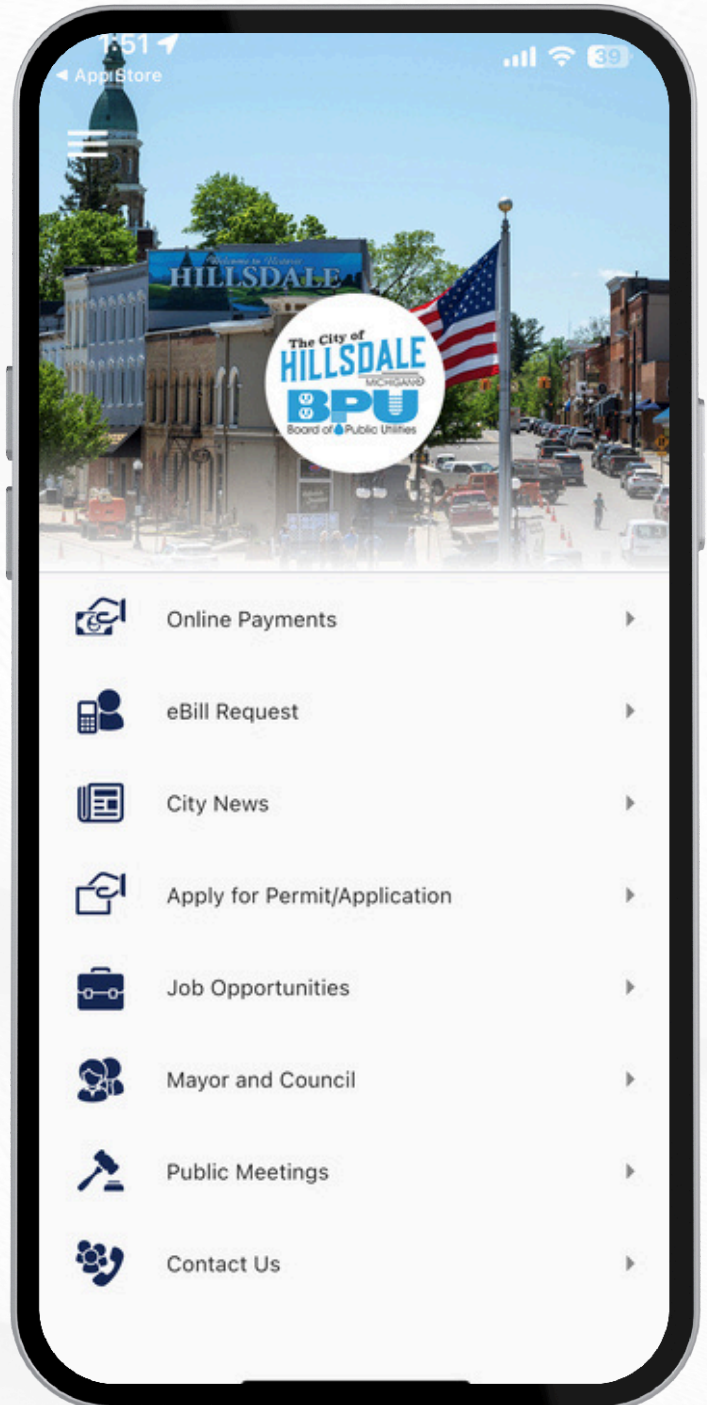
My commission expires _____.

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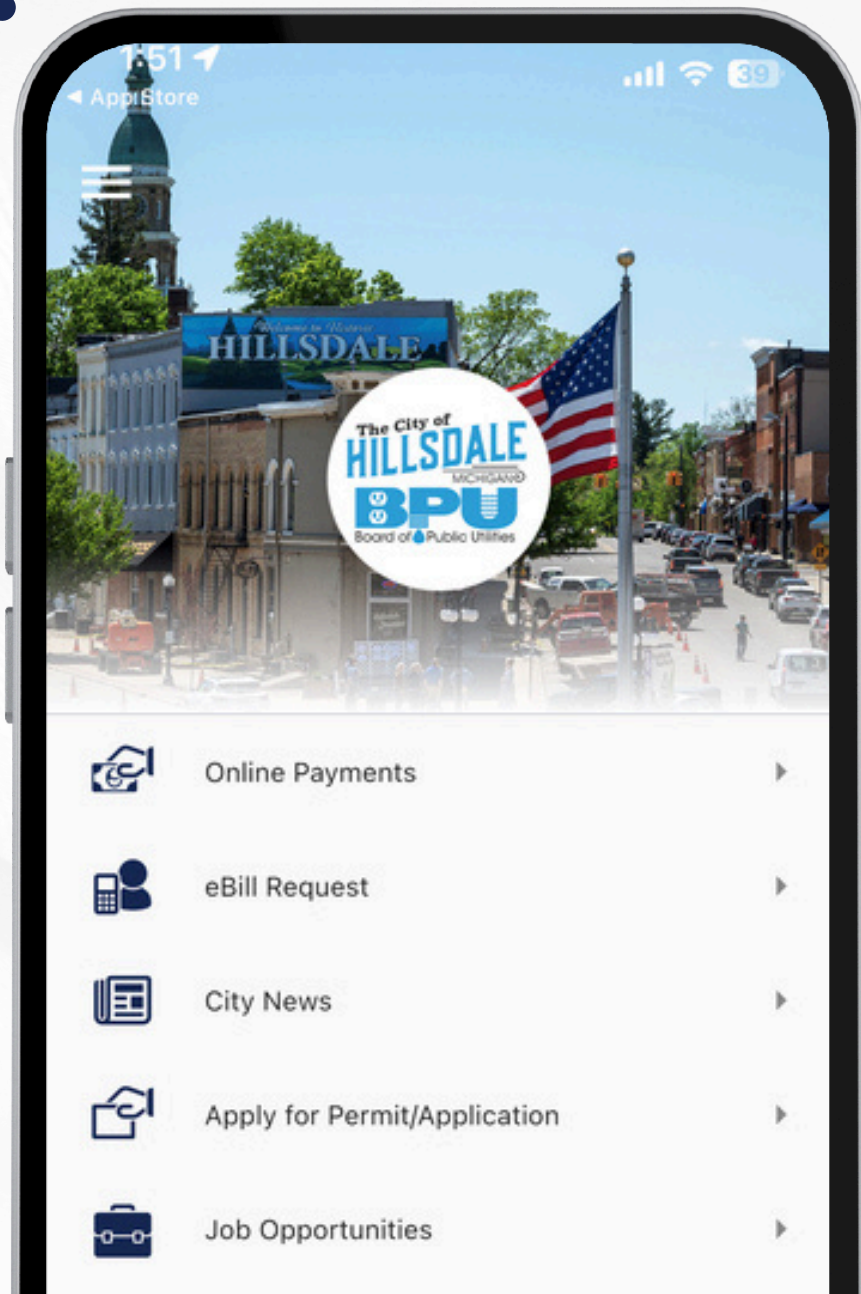
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45th Annual Hillsdale Halloween Party



Creating Lasting Memories Since 1979

Thursday, October 31

Hillsdale High School Cafeteria



Doors Open at 6:30 p.m.

Costume Judging

at 7:00 p.m. w/Prizes



Amazing Baffling Magic by Bill

Hot Dogs • Cider • Donuts • Candy

Sponsored by:



• Hillsdale City Police • Knights of Columbus
And Many Others!

ORGANIZED BY TED JANSEN OF NEW HOPE, LLC

Katy Price

From: Douglas Ingles <d.ingles@co.hillsdale.mi.us>
Sent: Thursday, October 17, 2024 4:03 PM
To: Katy Price
Cc: EGLE-MMP@michigan.gov
Subject: MMP Committee

RE: Materials Management Committee

Hillsdale County Board of Commissioners would like to appoint an elected designee from the City of Hillsdale to participate as the City Representative on the MMP Committee.

Recently, Hillsdale County Board of Commissioners filed its Notice of Intent to State of Michigan/EGLE to prepare the Materials Management Plan and has become the County Approval Agency.

Part of the State and EGLE requirement is to establish an 11-member Materials Management Committee made up as follows:

- 1 Solid waste disposal facility
- 1 Managed materials hauler
- 1 Materials recovery facility
- 1 Compost or anaerobic digester facility
- 1 Waste diversion, reuse, or reduction facility
- 1 Environmental interest group
- 1 Elected official for each: County; Township; and City or Village
- 1 Individual that generates a managed material
- 1 Regional planning agency

The process of creating the MMP Committee is timeline critical--action is needed now. Let me know who your contact will be so that I can reach out to them with meeting information.

Doug Ingles
Hillsdale County Commissioner, District 1
29 Howell Street Room 1
Hillsdale, MI 49242
[517-437-7758](tel:517-437-7758) x 861

BOC Committees

Chair: Facilities, Technology, and Economic Development

Vice Chair: Budget and Finance

Vice Chair: Michigan Works! SE Consortium

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

City of Hillsdale Agenda Item Summary

Meeting Date: **October 21, 2024**

Agenda Item: **Old Business**

SUBJECT: **Sandy Beach Entrance Fees**

BACKGROUND PROVIDED BY: David Mackie, City Manager

On October 14, 2024 the Community Development Committee met to discuss Sandy Beach's entrance fees. Attached are the minutes from the meeting.

RECOMMENDATION:

To keep the daily rate for Sandy Beach entrance at \$5 for City residents and \$10 for non-residents.

COMMUNITY DEVELOPMENT COMMITTEE

PLACE: CITY HALL CONFERENCE ROOM

DATE: October 14, 2024

TIME: 5:30 PM

PRESENT: Tony Vear, Gary Wolfram and Cindy Pratt

STAFF: Jason Blake, Public Services Director and Michelle Loren, Recreation Director

PUBLIC: Adam Stockford

NEW BUSINESS;

Parks Discussion

Much discussion ensued regarding the fees charged for cars for the use of Sandy Beach.

Michelle explained the history of the fees.

In 2007/2008 the entrance fee was raised from \$3 to \$5 for a daily pass and a seasonal rate of \$25. In 2022 the seasonal rate was changed to \$50.

The passes last year generated around \$19,000 with an additional amount of around \$7000 in sales from concessions.

The costs of seasonal help to run the Beach as well as the concession inventories and supplies amounted to about \$20,000. This did not include the maintenance provided by the Public Services Department.

Adam expressed his concern on raising the rates on the City's residents any further.

The discussion also entailed the use of Sandy Beech by non-residents.

It should be noted that cars are allowed to drop passengers off at no charge, along with those on foot or bike.

Motioned by Gary and seconded by Tony to keep the daily rate at \$5 for City residence and \$10 for non residents. The seasonal rate would remain at \$50 for both. Motion passed 3-0

It will be recommended to the full Council for approval.

Motion to Adjourn by Gary seconded by Tony Passed 3-0

Adjournment 6:27PM

No additional meeting scheduled for at this time.

Minutes prepared by Tony Vear, Chair

**City of Hillsdale
Agenda Item Summary**

Meeting Date: **October 21, 2024**

Agenda Item #: **New Business**

SUBJECT: **Budget Amendments for the FY2025 Budget**

BACKGROUND PROVIDED BY STAFF

The Uniform Budget and Accounting Act of 1968, as amended, requires the City to make amendments to the budget when appropriations exceed the current budget. These amendments must be approved by the City Council. This is also a great opportunity for Council to review the types of items that may impact the budget.

In the General Fund, the City Council adopts a budget for each department, so the amendments address any budget needs by department, rather than by fund total. For all non-General Funds, a budget amendment is only necessary if the City finds the total fund appropriation will exceed the budget adopted by Council.

RECOMMENDATION:

City staff recommends City Council approve the budget resolution.

CITY OF HILLSDALE, MICHIGAN
RESOLUTION NO. _____
AMENDED GENERAL APPROPRIATION ACT RESOLUTION
July 1, 2024 – June 30, 2025

A RESOLUTION TO AMEND THE FISCAL YEAR 2025 BUDGET

WHEREAS, City Council approved the General Appropriation Act Resolution when the FY25 budget was approved in June of 2024;

WHEREAS, pursuant to the Uniform Budgeting and Accounting Act of 1968, as amended, the legislative body shall adopt a balanced budget including all supplemental appropriation approvals; and

WHEREAS, pursuant to the Uniform Budgeting and Accounting Act of 1968, as amended, a balanced budget is defined as estimated total expenditures including an accrued deficit shall not exceed estimated total revenues including a surplus;

NOW, THEREFORE, BE IT RESOLVED that the revenues and expenditures for the fiscal year, commencing July 1, 2024, and ending June 30, 2025, are hereby amended on a departmental and fund total basis as follows:

	Revenues	Expenditures
General Fund (Fund 101)	7,000	11,503
Local Street Fund (Fund 203)	1,752,363	1,752,363
Municipal Street Fund (Fund 204)		1,752,363
Field of Dreams (Fund 408)	4,500	4,500
Stock's Park (Fund 409)	2,823	4,730
Airport Improvement Fund (Fund 481)		9,301
Electric Fund (Fund 582)		44,714
Sewer Fund (Fund 590)	690,725	2,121,633
Water Fund (Fund 591)		935,895

PASSED IN OPEN COUNCIL MEETING THIS 21ST DAY OF OCTOBER, 2024.

Adam L. Stockford, Mayor

Attest:

Katy Price, City Clerk

Attachment
10/21/2024
Fiscal Year 2024-2025 Proposed Budget Amendments

General Fund (Fund 101)

Summary

	<u>Current Budget</u>	<u>Proposed Budget Amendment</u>	<u>New Budget</u>
Revenues:	5,541,581	7,000	5,548,581
Expenditures:	5,535,338	11,503	5,546,841
Excess Revenues/(Expenditures)	6,243	(4,503)	1,740
Beginning Fund Balance 6/30/2024 (unaudited)	1,656,290		1,656,290
Ending Fund Balance 6/30/2025 (budget)	1,662,533	(4,503)	1,658,030

Detail

		<u>Increase</u>	<u>Decrease</u>
Revenue:	Increase Revenue Budget for State Continuing Education Grant for Police Officers		
101-000.000-559.000	Continuing Professional Education - Police Grant	7,000	
Expenditure:	Distribute Wage Contingency for Union Contracts		
101-175.000-955.000	Contingency		(152,287)
101-101.000-702.000	Wages - City Council	757	
101-101.000-720.000	Employer's FICA - City Council	58	
101-172.000-702.000	Wages - City Manager	3,494	
101-172.000-716.000	Retirement - City Manager	817	
101-172.000-720.000	Employer's FICA - City Manager	267	
101-175.000-702.000	Wages - Administrative Services	1,465	
101-175.000-716.000	Retirement - Administrative Services	264	
101-175.000-720.000	Employer's FICA - Administrative Services	112	
101-191.000-702.000	Wages - Finance	1,252	
101-191.000-716.000	Retirement - Finance	88	
101-191.000-720.000	Employer's FICA - Finance	96	
101-215.000-702.000	Wages - City Clerk	2,597	
101-215.000-716.000	Retirement - City Clerk	564	
101-215.000-720.000	Employer's FICA - City Clerk	199	
101-257.000-702.000	Wages - Assessing	6,282	
101-257.000-716.000	Retirement - Assessing	1,146	
101-257.000-720.000	Employer's FICA - Assessing	481	
101-265.000-702.000	Wages - Buildings & Grounds	14,608	
101-265.000-716.000	Retirement - Buildings & Grounds	1,567	
101-265.000-720.000	Employer's FICA - Buildings & Grounds	1,118	
101-270.000-702.000	Wages - Human Resources	1,640	
101-270.000-716.000	Retirement - Human Resources	164	
101-270.000-720.000	Employer's FICA - Human Resources	125	
101-301.000-702.000	Wages - Police	51,009	
101-301.000-716.000	Retirement - Police	18,978	
101-301.000-720.000	Employer's FICA - Police	1,015	
101-336.000-702.000	Wages - Fire	13,659	
101-336.000-716.000	Retirement - Fire	4,207	
101-336.000-720.000	Employer's FICA - Fire	198	
101-441.000-702.000	Wages - Public Services	11,498	
101-441.000-716.000	Retirement - Public Services	1,682	
101-441.000-720.000	Employer's FICA - Public Services	880	

**Attachment
10/21/2024
Fiscal Year 2024-2025 Proposed Budget Amendments**

101-447.000-702.000	Wages - Engineering	1,161
101-447.000-716.000	Retirement - Engineering	103
101-447.000-720.000	Employer's FICA - Engineering	89
101-595.000-702.000	Wages - Airport	2,080
101-595.000-716.000	Retirement - Airport	146
101-595.000-720.000	Employer's FICA - Airport	159
101-701.000-702.000	Wages - Planning	2,775
101-701.000-716.000	Retirement - Planning	602
101-701.000-720.000	Employer's FICA - Planning	212
101-728.000-702.000	Wages - Economic Development	2,334
101-728.000-716.000	Retirement - Economic Development	163
101-728.000-720.000	Employer's FICA - Economic Development	179
	Increase Police Department Expenditure Budget to Reflect State Continuing Education Grant	
101-301.000-956.006	Continuing Professional Education -Police	7,000
	Increase Transfer to Other Funds for Field of Dreams	
101-965.000-995.408	Transfer Out - Field of Dreams	4,500

Local Street Fund (Fund 203)

Summary

	<u>Current Budget</u>	<u>Proposed Budget Amendment</u>	<u>New Budget</u>
Revenues:	1,043,651	1,752,363	2,796,014
Expenditures:	1,269,625	1,752,363	3,021,988
Excess Revenues/(Expenditures)	(225,974)	-	(225,974)
Beginning Fund Balance 6/30/2024 (unaudited)	405,816		405,816
Ending Fund Balance 6/30/2025 (budget)	179,842	-	179,842

Detail

	<u>Increase</u>	<u>Decrease</u>
Revenue:		
203-000.000-669.204 Roll Forward Road Projects Expenditure Budget from Prior Year		
203-000.000-669.204 Transfer in - Municipal Streets	1,752,363	
Expenditure:		
203-900.000-970.000-215005 Roll Forward Road Projects Expenditure Budget from Prior Year		
203-900.000-970.000-215005 Capital Outlay	1,752,363	

Municipal Street Fund (Fund 204)

Summary

	<u>Current Budget</u>	<u>Proposed Budget Amendment</u>	<u>New Budget</u>
Revenues:	1,430,240	-	1,430,240
Expenditures:	1,476,362	1,752,363	3,228,725
Excess Revenues/(Expenditures)	(46,122)	(1,752,363)	(1,798,485)
Beginning Fund Balance 6/30/2024 (unaudited)	3,329,204		3,329,204
Ending Fund Balance 6/30/2025 (budget)	3,283,082	(1,752,363)	1,530,719

Detail

	<u>Increase</u>	<u>Decrease</u>
Revenue:		

Attachment
10/21/2024
Fiscal Year 2024-2025 Proposed Budget Amendments

Expenditure:	Transfer Out for Roll forward of Road Projects from prior year	
204-175.000-995.203	Transfer Out - Local Streets	1,752,363

Fields of Dreams (Fund 408)

Summary

	<u>Current Budget</u>	<u>Proposed Budget Amendment</u>	<u>New Budget</u>
Revenues	5,120	4,500	9,620
Expenditures:	2,500	4,500	7,000
Excess Revenues/(Expenditures)	2,620	-	2,620
Beginning Fund Balance 6/30/2024 (unaudited)	2,409		2,409
Ending Fund Balance 6/30/2025 (budget)	5,029	-	5,029

Detail

Revenue:	Increase Revenue Budget for Transfer In from General Fund	
408-000.000-699.101	Transfer In - General Fund	4,500
Expenditure:	Increase Expenditure Budget for Higher Contractual Services	
408.751.000-801.000	Contractual Services	4,500

Stock's Park (Fund 409)

Summary

	<u>Current Budget</u>	<u>Proposed Budget Amendment</u>	<u>New Budget</u>
Revenues	1,000	2,823	3,823
Expenditures:	-	4,730	4,730
Excess Revenues/(Expenditures)	1,000	(1,907)	(907)
Beginning Fund Balance 6/30/2024 (unaudited)	73,037		73,037
Ending Fund Balance 6/30/2025 (budget)	74,037	(1,907)	72,130

Detail

Revenue:	Increase Revenue Budget for Donations	
409-000.000-675.001	Contributions & Donations - Park Concert	2,823
Expenditure:	Establish Expenditure Budgets for Various Accounts	
409-756.000-726.000	Supplies	200
409-756.000-801.000	Contractual Services	4,500
409-756.000-960.000	Bank Fees	30

Airport Improvement Fund (Fund 481)

Summary

	<u>Current Budget</u>	<u>Proposed Budget Amendment</u>	<u>New Budget</u>
Revenues	307,711	-	307,711
Expenditures:	804,200	9,301	813,501

Attachment
10/21/2024
Fiscal Year 2024-2025 Proposed Budget Amendments

Excess Revenues/(Expenditures)	(496,489)	(9,301)	(505,790)
Beginning Fund Balance 6/30/2024 (unaudited)	765,697		765,697
Ending Fund Balance 6/30/2025 (budget)	269,208	(9,301)	259,907

Detail

Revenue:

Expenditure:	Roll Forward Corp #2 Hangar Renovations Expenditure Budget from Prior Year	
481-900.000-970.000-215041	Capital Outlay	9,301

Electric Fund (Fund 582)

	<u>Current Budget</u>	<u>Proposed Budget Amendment</u>	<u>New Budget</u>
Summary			
Revenues	14,945,209	-	14,945,209
Expenditures:	16,982,430	44,714	17,027,144
Excess Revenues/(Expenditures)	(2,037,221)	(44,714)	(2,081,935)
Beginning Unrestricted Current Net Assets Less Current Liabilities 6/30/2024 (estimated)	10,571,032		10,571,032
Ending Unrestricted Net Assets 6/30/2025 (budget)	8,533,811	(44,714)	8,489,097

Detail

Revenue:

Expenditure:	Roll Forward 2024 Ford F150 Expenditure Budget from Prior Year	
582-175.000-970-000	Capital Outlay	44,714

Sewer Fund (Fund 590)

	<u>Current Budget</u>	<u>Proposed Budget Amendment</u>	<u>New Budget</u>
Summary			
Revenues:	3,138,146	690,725	3,828,871
Expenditures:	3,026,073	2,121,633	5,147,706
Excess Revenues/(Expenditures)	112,073	(1,430,908)	(1,318,835)
Beginning Unrestricted Current Net Assets Less Current Liabilities 6/30/2024 (estimated)	4,400,422		4,400,422
Ending Unrestricted Net Assets 6/30/2025 (budget)	4,512,495	(1,430,908)	3,081,587

Detail

		Increase	Decrease
Revenue:	Increase Revenue Budget for CDBG Federal Grant		
590-000.000-529.000-215006	Federal Grant	690,725	
Expenditure:	Roll Forward 2024 Ford F150 Expenditure Budget from Prior Year		
590-175.000-970.000	Capital Outlay	22,357	
	Roll Forward S.A.D Westwood Project Expenditure Budget from Prior Year		
590-546.000-970.000	Capital Outlay	705,253	
	Roll Forward CDBG Project Expenditure Budget from Prior Year		

Attachment
10/21/2024
Fiscal Year 2024-2025 Proposed Budget Amendments

590-546-000-970.000	Capital Outlay Roll Forward Barber Lift Station Upgrades Expenditure Budget from Prior Year	1,255,944
590-546.000-970.000	Capital Outlay Roll Forward Tertiary Building Roof Expenditure Budget from Prior Year	121,652
590-547.000-970.000	Capital Outlay Roll Forward Inlet Building Roof Expenditure Budget from Prior Year	8,493
590-547.000-970.000	Capital Outlay	7,934

Water Fund (Fund 591)
Summary

	<u>Current Budget</u>	<u>Proposed Budget Amendment</u>	<u>New Budget</u>
Revenues:	2,535,273	-	2,535,273
Expenditures:	2,410,329	935,895	3,346,224
Excess Revenues/(Expenditures)	124,944	(935,895)	(810,951)
Beginning Unrestricted Current Net Assets Less Current Liabilities 6/30/2024 (estimate)	2,865,198		2,865,198
Ending Unrestricted Net Assets 6/30/2025 (budget)	2,990,142	(935,895)	2,054,247

Detail

Revenue:

Expenditure:

	Increase	Decrease
591-175.000-970.000	22,357	
591-544.000-970.000	121,209	
591-544.000-970.000	792,329	

City of Hillsdale Agenda Item Summary

Meeting Date: **October 21, 2024**

Agenda Item: **New Business**

SUBJECT: **Team Roles and Expectations Workshop**

BACKGROUND PROVIDED BY: David Mackie, City Manager

On October 10, 2024 the Operations and Governance (O&G) Committee held a meeting at 5:00 pm. The second item they discussed was a Workshop on Team Roles and Expectations for department heads and elected officials. Attached is the proposal from Lewis Bender, PhD and the minutes from the O&G meeting.

RECOMMENDATION:

Approve the proposal from Lew Bender and have the City Manager schedule the workshop for January 17th & 18th, 2025.

A Proposal for Conducting Team Roles and Expectations Workshops for the Leadership Teams of the City of Hillsdale

Lewis G. Bender, Ph.D.

P.O. Box 330

Leroy, MI 49655

(Ofc) 231-797-5536 Cell (618) 792-6103

lewbender@aol.com October 17, 2024October 23, 2019

Purpose of a facilitated process

The purpose of this process is four-fold:

1. Conduct a workshop to assist the Mayor, elected leadership team, City Manager, and senior leadership team in strengthening mutual expectations and understandings and providing a solid basis for conducting business in the City.
2. Create a facilitated environment that allows participants to explore and discuss ideas in a task-oriented, fair, respectful, and balanced manner.
3. Present documentation that adequately reflects the major deliberations and decisions.

Tasks to be completed

The facilitator will complete the following tasks:

1. Consult with the Mayor, Manager, and designated individuals regarding the specific purposes and agenda of the process.
2. Facilitate the workshops in a manner that permits the Manager and Mayor to be free of the responsibilities of running the sessions and encourages the positive and creative exchange of ideas.
3. Offer advice regarding processes and methodologies to the participants.
4. Move the process forward efficiently and effectively.
5. Provide an outline of the major points of the proceedings.

Proposed dates

- *Friday, January 17, 2025 (9:00 am to 4:30 pm) Manager and Department Heads.*
- *Friday, January 17 (5:30 pm to 8:30 pm) Mayor, Council, and City Manager.*
- *Saturday, January 18, 2025 (8:30 am to Noon) Mayor, Council, and City Manager*

Cost

The cost for facilitation services involving pre-consultations, on-site facilitation, and preparation of meeting notes is \$6,000, plus travel expenses from Tarpon Springs, Florida. The travel expenses will be shared with other clients.

Proposed Format:

It is recommended that the planning retreat utilize the following meeting format.

<p>Meeting One: January 17, 2025</p>	<p>9:00 am to 4:30 pm Participants: Manager, Department Heads</p>	<p>Focus: Trends Impacting local government. <i>Impacts on:</i></p> <ul style="list-style-type: none"> • <i>Services</i> • <i>Teams</i> • <i>Individuals.</i> <p><i>Approaches for surviving and thriving.</i></p> <p>Focus: Team Strengthening - Understandings and Expectations.</p> <ul style="list-style-type: none"> • <i>What should be expected of the Manager?</i> • <i>What should the Manager expect of Department Heads?</i> • <i>What should be expected of each team member?</i> • <i>What does the team need to do differently to be even more effective?</i>
<p>Meeting Two: January 17, 2025</p>	<p>5:30 pm to 8:30 pm Participants: Mayor, Council, and City Manager.</p>	<p>Focus: Changes and Challenges Facing the City</p> <ul style="list-style-type: none"> • <i>Review the state of the City.</i> • <i>Identify major trends and their impacts on: City Services, Staff, and City Council</i> • <i>Best Practices for Moving Forward.</i>
<p>Meeting Three: January 17, 2025</p>	<p>8:30 am to Noon Participants: Mayor, Council, and City Manager</p>	<p>Focus: Team Strengthening-Mutual Expectations</p> <ul style="list-style-type: none"> • <i>What should be expected of the Mayor?</i> • <i>What should be expected of the City Manager?</i> • <i>What should be expected of Members of the City Council?</i> • <i>What does the team need to do differently to be even more effective?</i>

Facilitator

Dr. Lewis Bender will serve as the facilitator of this process. He has a long history of working with municipal and other local governments. He has conducted numerous strategic planning processes and teaches a graduate-level class on the subject.

He is Professor Emeritus of Public Administration at Southern Illinois University at Edwardsville (SIUE). He taught various classes in supervision and leadership for the Department of Public Administration and Policy Analysis.

Previously at SIUE, he was Director of Regional Research and Development Services, responsible for the university community, public service outreach, and applied research endeavors. Throughout his career, Professor Bender has been deeply involved in community-based applied research, organizational goal setting, planning, and organizational development approaches.

His educational background includes a B.S. in History from Grand Valley State University, Allendale, Michigan (1971); a Master's Degree in Political Science from Wayne State University, Detroit, Michigan (1973); and Ph.D. in Political Science, University of Georgia, Athens, Georgia. (1977)

A specialist in training and organizational development for business and government, he conducts seminars and workshops for management, supervisors, support staff, and customer service employees – anyone who needs to communicate effectively. Dr. Bender is well known for his candid approach and casual style. He has worked with organizations across the U.S. and Canada.

Before his appointment to SIUE, Dr. Bender was the Center for Governmental Research Director at Central Michigan University.

Recent Team References

Mr. Mark Gifford, City Manager
City of Big Rapids
(231) 250-8177

Mr. Dennis Liimata, Superintendent
Grand Blanc Charter Township
(810) 424-2682

Ms. Susan Osbourne, Mayor
City of Fenton, Michigan
(810) 922-8477

Mr. Paul Sincock, Manager
City of Plymouth, Michigan
(734) 453-1234 X238

Team Building Experience

- 2000 – Present – Michigan Public Service Institute, Facilitator and Instructor
- 2001 – Present – Illinois Public Service Institute, Facilitator and Instructor
- 2009 – Present – Michigan Association of Municipal Clerks Institute
- 2009 – Present - Michigan Association of Municipal Clerks Master Academy, Facilitator, and Instructor
- 2016 – Present – Midwest Advanced Public Service Institute, Facilitator and Instructor
- 2009 – Present – Training Force USA, Instructor
- Summer 2024 – Suttons Bay Fire Department, Michigan, Team Building
- Summer 2024 – Hamburg Township, Michigan, Team Building
- Summer 2024 – McHenry County Fire District, Illinois, Team Building
- Summer 2024 – Washtenaw County, Michigan, Team Building
- Spring 2024 – Muskegon County Road Commission, Team Building
- Spring 2024 – Northwest Water Commission, Illinois, Team Building
- Spring 2024 – City of Lowell, Michigan, Team Building
- Spring 2024 – Northfield Township, Michigan, Team Building
- Spring 2024 – Village of Lawton, Michigan, Team Building
- Spring 2024 – Downers Grove Sanitary District, Illinois, Team Building
- Winter 2024 – City of Rochester, Michigan Fire Department, Team Building
- Winter 2024 – City of New Port Richey, Florida, Team Building
- Winter 2024 – Genesee County Drain Commission, Team Building
- Winter 2024 – City of Plymouth, Michigan, Team Building and Strategic Planning
- Winter 2024 – City of Flushing, Michigan, Team Building
- Winter 2024 – City of Highland Park, Illinois, Team Building
- Fall 2023 – Fox Metro Water Reclamation Authority, Team Building
- Summer 2023 – Michigan Municipal Executives, Training
- Summer 2023 – Washtenaw County Road Commission, Training
- Spring 2023 – Miami Beach Florida Police Department, Team Building and Training
- Spring 2023 – Michigan Municipal Risk Management Association
- Spring 2023 – Genesee County Drain Commission, Team Building and Training
- Winter 2023 – Michigan Association of Police Chiefs, Training
- Winter 2023 – Charter Township of Flint, Team Building
- Fall 2022 – Rochester Michigan Fire Department, Team Building
- Fall 2022 – City of Coldwater, Michigan, Training
- Fall 2022 – Schoolcraft County Road Commission, Training
- Fall 2022 – Ohio Public Service Institute, Training.
- Fall 2022 – City of Kalamazoo, Michigan, Training
- Summer 2022 - City of Grosse Pointe, Michigan, Team Building
- Summer 2022 – City of St. Johns Michigan Police Department, Team Building
- Summer 2022 – Lincoln Park, Michigan Team Building
- Summer 2022 – Texas Township, Michigan

- Summer 2022 – Highland Park Police Department, Illinois
- Summer 2022 -City of Ionia, Michigan, Team Building
- Summer 2022 – Emmett Township, Michigan, Team Building
- Summer 2022 – Florida Police Chiefs Association – Training
- Summer 2022 – National College Volley Ball Federation – Team Building
- Spring 2022 – City of Ionia, Michigan, Team Building
- Spring 2022 – County Road Association Self-Insurance Fund, Team Building
- Spring 2022 – City of Lawton, Michigan, Team Building
- Winter 2021 – Livingston County United Way, Team Building
- Winter 2021 – Genessee County WWS, Team Building
- Winter 2021 – Grosse Pointe, Michigan, Team Building
- Winter 2021 – City of Lowell, Team Building
- Fall 2021 – City of Big Rapids, Michigan, Team Building
- Fall 2021 – City of Joliet Utilities Department, Team Building
- Fall 2021 – Wexford County, Michigan, Team Building
- Summer 2021 - Village of Buffalo Grove, Michigan, Team Building
- Summer 2021 – Saginaw Township, Michigan, Team Building
- Summer 2021 – City of Marshall, Michigan, Team Building
- Summer 2021 – Marquette County Road Commission, Michigan, Team Building
- Spring 2021 – Delta Township, Michigan, Team Building
- Spring 2021 – Michigan Risk Management Association, Team Building, and Training
- Spring 2021 – County Road Commission of Michigan, Managers Retreat
- Spring 2021 Texas Township, Michigan, Team Building
- Spring 2021 – Grand Blanc Township, Michigan, Team Building
- Winter 2020 – Hamburg Township Fire Department, Team Building
- Winter 2020 – Antrim County Road Commission, Michigan, Team Building
- Winter 2020 – City of Mackinac, Michigan, Team Building
- Fall 2020 – City of Plainfield, Illinois, Team Building
- Fall 2020 - Livingston County Sheriff's Office, Michigan, Team Building
- Fall 2020 – City of Tallahassee Police Department, Team Building
- Summer 2020 – Highland Park Police Department, Team Building
- Summer 2020 – Hamburg DPW, Team Building
- Summer 2020 – City of Rockford, Michigan, Team Building
- Summer 2020 – Muskegon County Road Commission, Team Building
- Summer 2020 – Village of Douglas, Michigan, Team Building
- Summer 2020 – City of Marshall, Michigan, Team Building
- Summer 2020 – City of Linden, Michigan, Team Building
- Summer 2020 – Hamburg Township -Team Building
- Winter 2020 – Lowell Michigan Fire Authority -Team Building
- Winter 2020 – City of Lowell, Michigan -Team Building
- Winter 2020 – City of Coldwater Michigan -Staff, Team Building
- Winter 2020 – City of Birmingham Michigan Commission -Team Building
- Winter 2020 – Fox Metro Water Reclamation Elgin Illinois -Team Building Training

- Fall 2019 – Larkin Charter Township Michigan, Team Building
- Fall 2019 – Village of Bayside Wisconsin - Training and Team Building
- Fall 2019 – Hamburg Department of Public Works Michigan -Team Building
- Fall 2019 - Muskegon County Road Commission Michigan -Team Building
- Fall 2019 – Deuchler Engineering Corporation Aurora Illinois -Team Building
- Fall 2019 – City of Joliet, Illinois -Team Building
- Fall 2019 – Village of Hoffman Estates, Illinois -Team Building
- Fall 2019 – Highland Park Police Department Illinois -Team Building
- Summer 2019 – Deuchler Structural Engineering Aurora Illinois –Team Building
- Summer 2019 – City of Tarpon Springs Florida Fire Department –Team Building
- Summer 2019 – City of Warrenville, Illinois -Team Building
- Summer 2019 – City of Hamburg, Michigan –Team Building
- Summer 2019 – the City of Lowell Light and Power Michigan –Team Building
- Spring 2019 – Marquette County Road Commission Michigan –Team Building
- Spring 2019 - Delta County Road Commission Michigan –Team Building
- Spring 2019 – Dickinson County Road Commission Michigan –Team Building
- Spring 2019 – Road Commission of Montcalm County, Michigan -Team Building
- Spring 2019 – Joliet, Illinois –Team Building
- Spring 2019 – Muskegon County Sheriff's Department –Team Building
- Winter 2019 – City of Mt. Pleasant Streets Department Michigan -Team Building
- Winter 2019 – Huron Clinton Metro Parks-Team Building
- Winter 2019 – City of Coldwater Michigan-Team Building
- Winter 2019 – City of Clare Police Department Michigan-Team Building
- Winter 2019 – Muskegon County Board of Commissioners-Team Building
- Fall 2018 – City of Joliet Department of Utilities Illinois-Team Building
- Fall 2018 – Highland Park Police Department Illinois-Team Building
- Fall 2018 – County Road Association Self Insurance Fund Michigan-Team Building
- Fall 2018 – Clare Michigan Police Department Michigan-Team Building
- Summer 2018 – Village of Carol Stream Illinois-Team Building
- Summer 2018 – City of Tarpon Springs, Florida-Team Building
- Summer 2018 – City of Owosso, Michigan-Team Building
- Summer 2018 – Lake County Road Commission Michigan-Team Building
- Summer 2018 – Huron Clinton Metro Parks Michigan-Team Building
- Summer 2018 – Leon County Sheriff's Department Tallahassee Florida-Team Building
- Spring 2018 – Van Buren County Road Commission Michigan-Team Building
- Spring 2018 – Carol Stream Illinois-Team Building
- Spring 2018 – City of Highland Park Police Department Illinois-Team Building
- Spring 2018 – Traverse City Light and Power Michigan-Team Building
- Spring 2018 – Sanilac County Road Commission Michigan-Team Building
- Spring 2018 – City of Lowell Michigan-Strategic Planning and Team Building
- Spring 2018 – Village of Oswego Department of Public Works Illinois-Team Building
- Spring 2018 – Highland Park Police Department Illinois-Team Building

- Spring 2018 – Lake County Sheriff's Department Illinois-Strategic Planning and Team Building
- Winter 2018 – City of Plymouth Michigan-Strategic Planning and Team Building
- Winter 2018 – City of Big Rapids Michigan-Team Building
- Winter 2018 – Canton Township Michigan-Team Building
- Winter 2018 - Summer 2017 Fall 2015 –Tarpon Springs Police Department Florida-Strategic Planning and Team Building
- Fall 2017 Summer 2016 – Sanilac County Sheriff Department Command, Team Building-Team Building
- Winter 2017 – City of Lowell, Michigan-Team Building
- Winter 2016 - Village of Oswego Department of Public Works Illinois-Team Building
- Winter 2016 – the City of Delevan Police Department Wisconsin-Team Building
- Winter 2016 – Carol Stream Department of Public Works Illinois-Team Building
- Winter 2016 – Village of Arlington Heights Illinois-Team Building
- Winter 2016 – Great Lakes Casting Ludington Michigan-Team Building
- Winter 2016 – Traverse City Light and Power Traverse City Michigan-Team Building
- Fall 2016 -Hartland Township Hartland Michigan-Strategic Planning and Team Building
- Fall 2016 – Mecosta County Sheriff Command, Team Building-Team Building
- Fall 2016 – Delta County Road Commission-Team Building
- Summer 2016 – Mid Michigan Community College Leadership, Team Building-Team Building
- Winter 2015 - Grand Ledge Michigan-Team Building
- Winter 2015 - Lake County Illinois Sheriff's Department of Corrections-Team Building
- Fall 2015 – City of Marshall Michigan-Team Building
- Summer 2015 – Lake County Illinois Sheriff Department-Team Building
- Fall 2014 Fall 2015 City of Fenton Michigan-Strategic Planning and Team Building
- Winter 2014 Antrim County Road Commission Michigan-Team Building
- Spring 2014 City of Portage Michigan-Team Building
- Fall 2013 County Road Association Self Insurance Fund Michigan-Strategic Planning and Team Building
- Spring 2011 City of Marshall Michigan-Team Building
- Winter 2010-City of Walker Fire Department Walker Michigan-Team Building
- November 2009-Southern Illinois Law Enforcement Commission Belleville Illinois-Team Building
- Fall 2009 Fall 2012-Village of Wauconda Police Department Illinois-Strategic Planning and Team Building
- January 2008-City of Fenton, Michigan-Team Building
- August 2008-City of Fenton Downtown Development Authority Fenton Michigan-Team Building
- Summer 2007-Village of Barrington Illinois-Team Building

- Summer 2007-City of Cadillac Management, Team Building Cadillac Michigan-Team Building
- Spring 2007-Mid Michigan Community College Board of Trustees Harrison Michigan-Team Building
- Winter 2004 2005 2006 2009 – Summit Pointe Community Mental Health System Battle Creek Michigan-Strategic Planning and Team Building
- Fall 2005 – Illinois Network of Child Care and Resource Referral Association Bloomington Illinois-Strategic Planning and Team Building
- Winter 2006 – Board of Trustees Mid Michigan Community College Harrison Michigan-Team Building
- Winter 2006 – Village of Vernon Hills Police Department Vernon Hills Illinois-Team Building
- Winter 2002/Spring 2004 Strategic Planning and Team Building Development for Iroquois Memorial Hospital Watseka Illinois-Strategic Planning and Team Building
- Summer 2000 Riverside Memorial Hospital, Door County Wisconsin-Team Building
- Spring 2000 American Public Works Association Illinois Chapter Springfield Illinois-Team Building

Operations & Governance Committee Meeting
October 10, 2024

Call to Order: Council member Will Morrissey called the meeting to order at 5:00 pm

Roll Call: Present - councilmembers Will Morrissey, Bruce Sharp and Greg Stuchell
Also, present - City Manager/BPU Director, David Mackie, Hospital CEO, JJ Hodshire, former BPU Board Chairman Barry Hill, Ed Sumnar and Penny Swan

I: Public Comments:

General comment, all public comments were favorable to Mr. Mackie performance as both City Manager and BPU Director.

Mr. Sumnar: The support from David Mackie made possible the accomplishments of successful projects such as the Dawn Theater, The Keefer Hotel and Meijer's. David's leadership has created improvements to BPU's infrastructure, and major road repairs. Under Mr. Mackie's tender, he has improved the relationship between the City and Hillsdale College to a very positive working relationship.

Mr. Hodshire: The BPU Board used established pillars for evaluation of David Mackie's performance. David has successfully completed or is actively moving towards all pillar categories. The BPU Board unanimously made the following recommendations to the O&G Committee regarding Mr. Mackie's current employment contract with the City of Hillsdale:

1. Approval of percentage in salary increase
2. David Mackie's contract term be extended through July 5, 2032
3. Increasing David Mackie's severance package for 12 months to 18 months, effective immediately
 - a. Upon Mr. Mackie's 10 year anniversary (July 1, 2025) increasing the severance to 24 months.

Agreement from the BPU Board is that Mr. Mackie as proven to be one of the best city managers. Mr. Mackie's ability to reach across party lines providing the City with outside financials resources with funds and grants. Mr. Mackie's continues to display his ability to seek out and bring in outside financial resources into the City of Hillsdale. Because of David's leadership, the city has ongoing growth.

Mr. Hill: In complete agreement with what was already been said. David did monumental work restructuring the power plant. Under David's leadership, the City is experiencing much fewer power outages, while now having much faster responses times towards restoring power back to its customers. David also did good work by finding and hiring our City Engineer, which is showing monumental improvements with the on-going road repair work. David works many hours to make good things happen. David has a 24/7 job and has proved to be an excellent asset to our community.

Ms. Swan: As an actively engaged citizen who attends most city meetings. Has seen David work towards the excellent 425 arrangement that provides the pathway bringing in the Meijer's store. David Mackie

stepped up to make this happen. Mr. Mackie saved many \$1,000 of dollars with his leadership during the Ice storm a few years ago. The City was back up with power in a very short period while surrounding community were still without power days later. Ms. Swan stated that she has run for a seat on City Council and Mr. Mackie was very helpful to ensure she had the information need to run for Council.

II: O&G Discussion:

City Manager - David Mackie: Thankful for the support. Because of a strong city staff allows David to manage both roles as City Manager and BPU Director. The City-staff is keeping projects moving forward and in the right direction. We are currently working on four subdivisions; helping to ensure Hillsdale is a good place to invest. The working arrangement between the City and Hillsdale College is moving towards a new hotel project.

Council member - Greg Stuchell: Full agreement with all the comments. David has always answered questions or to help in clarify situations. Always willing to help and makes himself available when needed.

Council member - Bruce Sharp: Was involved from the beginning in hiring David Mackie. David in the beginning observed the City's operations, identified the inefficiencies and waste then started cleaning it up and is still going strong. We now have a good power company in place. We have a City Manager that is respected and is the best City Manager as a Council member Bruce Shape has worked with.

Council member - Will Morrisey: Been involved with city government since 1974. David Mackie is one to the top administrators I have had the privilege of working with. The management of the power grid with the reduction in power outages and the good road improvements.

Motion by Stuchell: Bring the BPU Board's recommendations to full council.

Motion Second by Sharp

Vote: Three in favor - 0 nays - Motion carries

III: Team Roles & Expectations Workshop

David Mackie presented a proposal from Lewis G. Bender, PhD for a council workshop. The objective of this workshop is to assist the Mayor, elected leadership, City Manager and senior city leadership teams to strengthen mutual expectations, understandings, and providing a solid basis for conducting City business.

Motion by Stuchell: Present workshop to full council.

Motions Second by Sharp

Vote: Three in favor - 0 nays - Motion carries

IV: Public Comments

No closing public comments

Adjournment:

Motion by Sharp to close meeting

Motion Seconded by Stuchell

Vote: Three in favor - 0 nays - Motion carried

Motion by Sharp to close meeting a 5:45 pm

Meeting Minutes Presented by Greg Stuchell

City of Hillsdale

Agenda Item Summary

Meeting Date: October 21, 2024

Agenda Item: New Business

SUBJECT: City Manager Annual Review

BACKGROUND PROVIDED BY: O&G Committee Chair, William Morrissey

The O&G Committee met on October 10th at 5:00 pm (minutes attached) to discuss the City Manager's performance for the past year. The City Manager's contract provides for the City Council evaluate his performance and approve up to a 2% annual salary increase. The following are highlights of Mackie's performance for the year:

- **Financial and Personnel Management**
 - Satisfactory Audit and Auditor's Report
 - Operating within the approved City Budget
 - Completion of all direct report annual evaluations
 - Settled all four City union contracts
- **Operational Performance**
 - Complete - Water and Sewer CDBG grant project \$3.4M
 - Complete - W. Saint Joe and Griswold Streets grant project \$975K
 - In Progress - Westwood area roads project \$5.7M
 - In Progress – Airport terminal construction \$3.2M
- **Community Development and Communications**
 - Negotiation of \$2M development agreement with Hillsdale College for the construction of a new 158 room hotel, convention center and restaurant
 - Three Meadows duplex project completion and Phase 2 subdivision development
 - Partnerships with Rotary, Exchange and Kiwanis Clubs to fund community recreation opportunities
 - Launch of MyHillsdale information app for better public communication
- **Professional Development**
 - International City Managers Association (ICMA) – City Manager certification
 - Michigan South Central Power Agency (MSCPA) – Chairman 3rd Year
 - Michigan Municipal Executives (MME) Professional Development Committee – 2nd Year
 - Hillsdale County Economic Development Partnership (EDP) – Board of Directors

RECOMMENDATION:

City Council approve a 2% salary increase for Mackie starting November 1, 2024. Additionally modifying the end of his contract term to July 6th, 2032 and increasing his severance to 18 months and 24 months upon his 10 year anniversary. The July 6th, 2032 date varies from O&G's recommendation to match Mackie's anniversary date. The contract modifications were unanimously support by the BPU Board.

Operations & Governance Committee Meeting
October 10, 2024

Call to Order: Council member Will Morrissey called the meeting to order at 5:00 pm

Roll Call: Present - councilmembers Will Morrissey, Bruce Sharp and Greg Stuchell
Also, present - City Manager/BPU Director, David Mackie, Hospital CEO, JJ Hodshire, former BPU Board Chairman Barry Hill, Ed Sumnar and Penny Swan

I: Public Comments:

General comment, all public comments were favorable to Mr. Mackie performance as both City Manager and BPU Director.

Mr. Sumnar: The support from David Mackie made possible the accomplishments of successful projects such as the Dawn Theater, The Keefer Hotel and Meijer's. David's leadership has created improvements to BPU's infrastructure, and major road repairs. Under Mr. Mackie's tender, he has improved the relationship between the City and Hillsdale College to a very positive working relationship.

Mr. Hodshire: The BPU Board used established pillars for evaluation of David Mackie's performance. David has successfully completed or is actively moving towards all pillar categories. The BPU Board unanimously made the following recommendations to the O&G Committee regarding Mr. Mackie's current employment contract with the City of Hillsdale:

1. Approval of percentage in salary increase
2. David Mackie's contract term be extended through July 5, 2032
3. Increasing David Mackie's severance package for 12 months to 18 months, effective immediately
 - a. Upon Mr. Mackie's 10 year anniversary (July 1, 2025) increasing the severance to 24 months.

Agreement from the BPU Board is that Mr. Mackie as proven to be one of the best city managers. Mr. Mackie's ability to reach across party lines providing the City with outside financials resources with funds and grants. Mr. Mackie's continues to display his ability to seek out and bring in outside financial resources into the City of Hillsdale. Because of David's leadership, the city has ongoing growth.

Mr. Hill: In complete agreement with what was already been said. David did monumental work restructuring the power plant. Under David's leadership, the City is experiencing much fewer power outages, while now having much faster responses times towards restoring power back to its customers. David also did good work by finding and hiring our City Engineer, which is showing monumental improvements with the on-going road repair work. David works many hours to make good things happen. David has a 24/7 job and has proved to be an excellent asset to our community.

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stepped up to make this happen. Mr. Mackie saved many \$1,000 of dollars with his leadership during the Ice storm a few years ago. The City was back up with power in a very short period while surrounding community were still without power days later. Ms. Swan stated that she has run for a seat on City Council and Mr. Mackie was very helpful to ensure she had the information need to run for Council.

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Council member - Greg Stuchell: Full agreement with all the comments. David has always answered questions or to help in clarify situations. Always willing to help and makes himself available when needed.

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Council member - Will Morrisey: Been involved with city government since 1974. David Mackie is one to the top administrators I have had the privilege of working with. The management of the power grid with the reduction in power outages and the good road improvements.

Motion by Stuchell: Bring the BPU Board's recommendations to full council.

Motion Second by Sharp

Vote: Three in favor - 0 nays - Motion carries

III: Team Roles & Expectations Workshop

David Mackie presented a proposal from Lewis G. Bender, PhD for a council workshop. The objective of this workshop is to assist the Mayor, elected leadership, City Manager and senior city leadership teams to strengthen mutual expectations, understandings, and providing a solid basis for conducting City business.

Motion by Stuchell: Present workshop to full council.

Motions Second by Sharp

Vote: Three in favor - 0 nays - Motion carries

IV: Public Comments

No closing public comments

Adjournment:

Motion by Sharp to close meeting

Motion Seconded by Stuchell

Vote: Three in favor - 0 nays - Motion carried

Motion by Sharp to close meeting a 5:45 pm

Meeting Minutes Presented by Greg Stuchell

AMENDMENT TO EMPLOYMENT AGREEMENT

CITY MANAGER

CITY OF HILLSDALE, MICHIGAN

This Amendment to Employment Agreement City Manager City of Hillsdale, Michigan is entered into this 21st day of October, 2024, between the City of Hillsdale, a Michigan municipal corporation, of 97 N. Broad Street, Hillsdale Michigan, 49242 (Hillsdale), and David E. Mackie (Manager/Director) of Hillsdale, Michigan. By execution of this Amendment To Employment Agreement, Hillsdale and Manager/Director seek to supplement and amend portions of the Employment Agreement as follows:

Section 2 – Term of Employment; At Will Status; Termination

- A. This agreement is for a term commencing on the 1st day of November 2024 and ending on the 6th day of July, 2032, unless extended or terminated as hereinafter provided.
- C. This agreement will renew automatically for up to one, two-year term if written notice of termination is not delivered or a new contract is not negotiated between the parties prior to 60 days before the end of any agreement term.

Section 7 – Benefits upon Termination without Regard to Cause

- iv. A severance benefit, based on Mackie’s then-current annual Basic Salary, equal to eighteen (18) months and upon his ten (10) year anniversary increase automatically to twenty-four (24) months.

Effect of Amendment on Other Agreements. Except for those provisions that are expressly amended herein, the original provisions of: EMPLOYMENT AGREEMENT CITY MANAGER CITY OF HILLSDALE, MICHIGAN and the November 7, 2022 Amendment shall remain in full force and effect.

IN WITNESS WHEREOF, the parties agree to the foregoing by their execution the 21st day of October, 2024.

Employer:
CITY OF HILLSDALE

Employee:
DAVID E. MACKIE

Adam Stockford, Mayor

David E. Mackie

Katy Price, Clerk

AMENDMENT TO EMPLOYMENT AGREEMENT

CITY MANAGER

CITY OF HILLSDALE, MICHIGAN

This Amendment to Employment Agreement City Manager City of Hillsdale, Michigan is entered into this 7th day of November, 2022, between the City of Hillsdale, a Michigan municipal corporation, of 97 N. Broad Street, Hillsdale Michigan, 49242 (Hillsdale), and David E. Mackie (Manager/Director) of Hillsdale, Michigan. By execution of this Amendment To Employment Agreement, Hillsdale and Manager/Director seek to supplement and amend portions of the Employment Agreement as follows:

Section 2 – Term of Employment; At Will Status; Termination

- A. This agreement is for a term commencing on the 1st day of November 2021 and ending on the 31th day of October, 2028, unless extended or terminated as hereinafter provided.
- B. It is specifically agreed and understood between the parties that Mackie’s employment status with Hillsdale is “at will” and may be terminated without legal consequence by either party, with or without cause, for any reason not prohibited by law or for no reason at all. Mackie further specifically agrees and acknowledges that there have not been any representatives made by or on behalf Hillsdale to him regarding job security or otherwise that were or might be claimed to have been made to the contrary, whether direct, indirect or by implication, and whether contained in this agreement, an employee or personnel handbook, any other document or writings, oral statements, or any combination thereof.
- C. This agreement will renew automatically for up to three, two-year terms if written notice of termination is not delivered or a new contract is not negotiated between the parties prior to 60 days before the end of any agreement term.

Section 4 – Compensation and Benefits

- A. Basic Salary
 - i. During the continuance of this agreement, unless otherwise modified by the parties in writing, Hillsdale shall pay Mackie a basic salary in equal biweekly payments that is computed on an annualized salary of: One Hundred Fifty-eight Thousand Six Hundred and 00/100 (\$158,600) Dollars for the period commencing November 1, 2021 (the “Basic Salary”).
 - ii. Starting on November 1, 2022 and with each subsequent annual anniversary date, Mackie’s Basic Salary shall automatically increase by the federal cost of living adjustment for that year plus up to a two percent (2%) merit increase approved by the City Council and up to a two percent (2%) merit increase approved by the BPU Board for a total merit increase of up to four percent (4%) based on job performance.
- D. Vacation, Personal Days, Sick and Disability Leave and Other
 - i. Mackie is entitled to and shall receive 20 days of vacation with pay during each 12 months of his employment as City Manager, which shall be earned on a prorated basis over 52 weeks. Vacation days are encouraged to be utilized in the year for which they are granted and may not be banked or accumulated. Any unused vacation days for the previous year will be paid out as of November 1st at 80% of value.

- ii. Commencing on the effective date of this agreement, Mackie shall be granted sick days with pay in the same number and on the same basis as apply to Hillsdale's other non-union employees.
- iii. Commencing on the effective date of this agreement, Mackie shall be credited with and have personal leave days available for his use on the same basis as apply to Hillsdale's other non-union employees.


Section 7 – Benefits upon Termination without Regard to Cause

- iv. A severance benefit, based on Mackie's then-current annual Basic Salary, equal to twelve (12) months of Basic Salary.

Effect of Amendment on Other Agreements. Except for those provisions that are expressly amended herein, the original provisions of: EMPLOYMENT AGREEMENT CITY MANAGER CITY OF HILLSDALE, MICHIGAN shall remain in full force and effect.

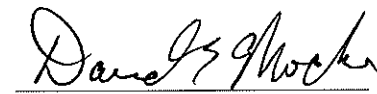
IN WITNESS WHEREOF, the parties agree to the foregoing by their execution the 7th day of November, 2022.

Employer:
CITY OF HILLSDALE

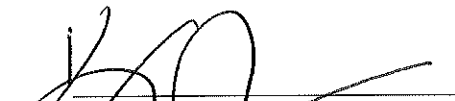


Adam Stockford, Mayor

Employee:
DAVID E. MACKIE



David E. Mackie



Katy Price, Clerk

**EMPLOYMENT AGREEMENT
CITY MANAGER
CITY OF HILLSDALE, MICHIGAN**

PREAMBLE

The City of Hillsdale (Hillsdale) is a Michigan municipal corporation. It operates under a charter providing for a manager - council form of government. David E. Mackie (Mackie), of Hillsdale, Michigan, currently holds the position of Hillsdale City Manager. Mackie has demonstrated to Hillsdale's satisfaction that he has the skills, education, character and job experience necessary to faithfully discharge the duties of Hillsdale City Manager in a competent, professional manner and that he has, thus far, successfully and satisfactorily discharged his duties as Hillsdale City Manager such that Hillsdale is desirous of extending and expanding his appointment and employment with Hillsdale as City Manager and BPU Director (Manager/Director). For his part, Mackie is desirous of accepting the extension and expansion of his appointment to and employment in the offered positions.

Accordingly, Hillsdale and Mackie agree as follows:

AGREEMENT

Section 1 - Employment; Duties

- A. Hillsdale hereby appoints and employs Mackie as Manager/Director subject to the terms and conditions contained in this agreement.
- B. Mackie hereby accepts employment as Manager/Director subject to the terms and conditions contained in this agreement, and agrees to assume and faithfully discharge, in a professional and competent manner:
 - i. All duties of the office of Manager/Director as are specified by statute, charter and ordinance;
 - ii. Such other duties as are from time to time assigned to him by the Hillsdale City Council with respect to the implementation of the Hillsdale City Council's policy decisions;
 - iii. All other duties as are inherent in and/or incidental to the office of Manager/Director or as may be required of him by direction of the Hillsdale City Council.
- C. During the continuance of this agreement, Mackie shall not perform any services for any other employer (including self-employment) nor serve as an officer or director for another entity except as might be approved, in advance and in writing, by the Hillsdale City Council.
- D. Mackie shall follow the City Charter and shall insure that his subordinates do the same. He shall foster a mission-driven culture among his fellow city staff members that focuses on upholding the City Charter and providing excellence in service to the citizens of Hillsdale.

Section 2 - Term of Employment; At Will Status; Termination

- A. This agreement is for a term commencing on the 1st day of November 2021 and ending on the 30th day of October, 2028, unless it is extended pursuant to a written agreement of the parties, or is earlier terminated as hereinafter provided.
- B. It is specifically agreed and understood between the parties that Mackie's employment status with Hillsdale is "at will" and may be terminated without legal consequence by either party, with or without cause, for any reason not prohibited by law or for no reason at all. Mackie further specifically agrees and acknowledges that there have not been any representatives made by or on behalf of Hillsdale to him regarding job security or otherwise that were or might be claimed to have been made to the contrary, whether direct, indirect or by implication, and whether contained in this agreement, an employee or personnel handbook, any other document or writings, oral statements, or any combination thereof.

Section 3 - Hours of Work

- A. Except for scheduled holidays, vacations, sick leave, disability or personal leave, or other approved absence, Mackie's workweek shall consist substantially of the following:
 - i. Attendance at work during daily regular business hours in Hillsdale's City Hall and BPU offices;
 - ii. Attendance at all meetings and functions as required by charter, ordinance and/or the Hillsdale City Council, whether within or without the daily business hours in Hillsdale's City Hall;
 - iii. Such other work activities as are necessary to properly and adequately discharge the duties of the office of the Manager/Director, whether within or without daily business hours in Hillsdale's City Hall.

Section 4 - Compensation and Benefits

- A. Basic Salary
 - i. During the continuance of this agreement, unless otherwise modified by the parties in writing, Hillsdale shall pay Mackie a basic salary in equal biweekly payments that is computed on an annualized salary of:
One Hundred Fifty-eight Thousand Six Hundred and 00/100 (158,600.00) Dollars for the period commencing November 1, 2021 (the "Basic Salary").
 - ii. Starting on July 1, 2022 and with each subsequent annual anniversary date, Mackie's Basic Salary shall be automatically increased by two percent (2%). If, under his leadership, the City resurfaces (curb-to-curb) one-half of a linear mile (2,640 ft.) or more of the public streets within the City, to a minimum standard of chip and seal, the Basic Salary shall be increased an additional two percent (2%) for a total increase of four percent (4%). The Manager/Director shall report on the amount of linear mileage of public streets that were resurfaced in conformity with this provision in the preceding year as part of the Manager's/Director's annual budget proposal.

B. Insurance and Pension Benefits

- i. Mackie shall be entitled to and shall be provided such health, disability, and life insurance benefits on the same terms and conditions and as are otherwise made available to Hillsdale's other non-union employees.
- ii. Hillsdale agrees to execute all necessary documents for Mackie's participation in the retirement plan provided by the Municipal Employees Retirement System (MERS) B-4 (2.5% multiplier) Plan and to continue to contribute to said plan, during each fiscal year commencing November 1, 2021, subject to said plan's provisions, at the same rate and in the same manner as is applicable to Hillsdale's other non-union employees.
- iii. In addition to Mackie's participation in MERS, Hillsdale agrees to execute all necessary documents for Mackie's participation in the ICMA Retirement Corporation 401(a) Plan during each fiscal year commencing November 1, 2021, subject to the plan's provisions, in an amount equal to fifteen percent (15%) of Mackie's annual Basic Salary.

C. Paid Holidays and Funeral Leave

- i. Mackie shall be entitled to and be provided with the same paid holiday and funeral leave benefits as are provided to Hillsdale's other non-union employees.

D. Vacation, Personal Days, Sick and Disability Leave and Other

- i. Mackie is entitled to and shall receive 20 days of vacation with pay during each 12 months of his employment as City Manager, which shall be earned on a prorated basis over 52 weeks. Vacation days shall be utilized in the year for which they are granted and may not be banked, accumulated, or paid beyond the year for which they are granted.
- ii. Commencing on the effective date of this agreement, Mackie shall be granted sick days with pay in the same number and on the same basis as apply to Hillsdale's other non-union employees.
- iii. Commencing on the effective date of this agreement, Mackie shall be credited with and have personal leave days available for his use on the same basis as apply to Hillsdale's other non-union employees.

E. Professional Development

Hillsdale shall pay, on behalf of Mackie, the following:

- i. Professional dues, membership fees, and subscription fees in or to the International City and County Management Association (ICMA), Michigan Municipal League (MML), Michigan Municipal Executive Association (MME) International Economic Development Council (IEDC), American Public Power Association (APPA), Michigan Municipal Electric Association (MMEA) and Michigan Economic Development Association (MEDA).
- ii. Expenses incurred in connection with Mackie's registration, travel, lodging and attendance at associated events, subject to Hillsdale's City Council and/or BPU prior authorization and approval;
- iii. Other short courses, training programs, conferences and seminars which are reasonably related to Mackie's profession as Hillsdale City Manager and/or

- his continued professional education and standing that are authorized by the Hillsdale City Council;
- iv. Meetings, functions and activities of ICMA, IEDC, MML, MME, APPA, MMEA and MEDA on which Mackie serves as a member with the consent of the Hillsdale City Council;
 - v. Meetings, functions and activities wherein Mackie's participation on behalf of Hillsdale is necessary for the protection and advancement of Hillsdale's interests.

F. Attendance and Disclosure Requirements

- i. Mackie shall faithfully attend all courses, training programs, conferences and seminars as are authorized in advance by the Hillsdale City Council. Mackie hereby authorizes the Hillsdale City Council to request and obtain any and all information it might desire concerning Mackie's attendance and performance at any such college courses, training programs, conferences and seminars as it might authorize and require Mackie to attend, including, but not limited to, evaluation reports and assessments of every kind or nature. On request of the Hillsdale City Council, Mackie shall execute and deliver any necessary written release or other authorization as might be necessary to enable the Hillsdale City Council to obtain such information.
- ii. Mackie shall reasonably make available and bring to the attention of the Hillsdale City Council the knowledge possessed and/or acquired by him relating to any methods, developments, or other business information, whether patented, patentable or unpatented, which directly or indirectly concerns any aspect of Hillsdale's operations or business, whether acquired by Mackie before or during his employment with Hillsdale.
- iii. All production, maintenance, technologic, marketing and other business and operational, developmental and/or research knowledge, methods, strategies, customer lists, demographics and other information belonging to or developed by Hillsdale or any of its staff and/or consultants that is not generally known or recognized in the public domain which comes to the attention of Mackie during and as a result of his employment as Manager/Director, whether or not conceived by him, shall be deemed to be and shall remain the property of Hillsdale, and shall not be utilized or disclosed by Mackie for any purpose at any time except as is necessary in connection with the fulfillment and discharge of his duties as Manager/Director pursuant to this agreement.

G. Payment of Other Job Related Expenses

In order to enable Mackie to better perform the services required of him as Manager/Director, Hillsdale agrees to pay such other expenses as Mackie reasonably and necessarily incurs in his capacity as Manager/Director, all as determined by and in accordance with the policy and procedures regarding such expenditures as have been heretofore adopted or as are hereafter adopted by the Hillsdale City Council.

H. Motor Vehicle

- i. Mackie shall, at his sole expense, own and maintain in a good and safe working order, an appropriate automobile for his own personal use and his exclusive use in the discharge of his duties as Manager/Director. Mackie shall further maintain, at his sole expense, automobile liability and property damage insurance coverage on said automobile with such limits of liability and with such insurance carrier as are acceptable to Hillsdale.
- ii. In consideration of the foregoing, Hillsdale shall pay Mackie for travel in the course of his employment - Four Hundred and 00/100 (\$400.00) Dollars per month commencing November 1, 2021.

L. Cell Phone

Mackie shall maintain a cell phone for his use in connection with and while in the scope of his duties as Manager/Director, and provide the cell number to Hillsdale, its directors and administrative personnel, and such others as Hillsdale determines. Hillsdale shall pay Mackie - Forty and 00/100 (\$40.00) Dollars per month toward the charges assessed against Mackie for cell phone service.

Section 5 - Discipline Less than Discharge; Cautionary and Disciplinary Suspension

- A. Should, at any time, Hillsdale determine that Mackie is not performing or discharging his duties in a manner which is satisfactory to Hillsdale, as a result of which corrective and/or disciplinary action less than discharge is deemed to be warranted, Hillsdale may suspend Mackie without pay from his obligations and duties as Manager/Director for such period as a majority of the Hillsdale City Council, in its sole discretion, deems necessary and appropriate for disciplinary reasons. In that case, Mackie shall be provided with a clear written explanation of the areas of concern and/or deficiencies in performance, the discipline and/or the corrective action to be imposed by Hillsdale or to be taken by Mackie to rectify the situation, and the consequences for failing to do so.
- B. A majority of the Hillsdale City Council may suspend Mackie as a cautionary measure from his obligations and duties as Manager/Director at any time and for such period as a majority of the Hillsdale City Council, in its sole discretion, deems necessary and appropriate to protect and safeguard Hillsdale's interests and to otherwise maintain the status quo pending the completion of an investigation by Hillsdale to determine the facts underlying the concerns that give rise to the cautionary suspension and whether a need for disciplinary or additional action is necessary; provided, however, that in the event Mackie is suspended as a

cautionary measure, Mackie shall receive his full pay and benefits throughout its continuance.

- C. Hillsdale's compliance with the provisions set forth in the immediately preceding subparagraph A are not intended and shall not be deemed or construed to require compliance with them as a necessary prerequisite to the imposition of a cautionary suspension, disciplinary suspension, or discharge.

Section 6 - Benefits upon Termination for Cause

- A. If Hillsdale terminates Mackie's employment for cause, Mackie shall be entitled to receive only the following:
- i. Payment for any earned, but unpaid, basic salary prorated to the date of termination;
 - ii. Payment for any accrued, but unused, vacation days earned by Mackie through the date of termination;
 - iii. Any insurance, pension and/or retirement benefits in which and to the extent Mackie has a vested, non-defeasible interest as of the date of termination as determined under and pursuant to any applicable contracts of insurance, plan documents, statutory and case law, rules and regulations.

"Cause" as used herein shall include, by way of example, but not limitation, Mackie's unwillingness or inability to adequately perform his job duties; insubordination; specific acts or failure to act on Mackie's part that constitute a violation of his obligations under this agreement, the City Charter, the City Code, the Code of Ethics of the International City/County Management Association; specific acts or failure to act on Mackie's part that constitutes a criminal act, misfeasance, malfeasance, nonfeasance, dishonestly, fraud, or misrepresentation; and acts involving moral turpitude or other illegal acts; or other just cause.

It is agreed and understood by and between the parties that no severance shall be paid or payable to Mackie upon termination of this agreement due to: Mackie's death; termination of Mackie's employment at a time when he is unwilling or unable to perform the duties of Manager/Director, even with reasonable accommodation; upon Mackie's retirement; or upon the election of either party not to renew or extend this contract upon its expiration according to its terms.

Section 7 - Benefits upon Termination without Regard to Cause

- A. In the event the Hillsdale City Council elects to terminate Mackie's employment with Hillsdale because he no longer serves at the Council's pleasure, without regard to or in the absence of cause, or in the event this agreement expires according to its terms at a time when Mackie is willing and able to perform the duties of Manager/Director, but Hillsdale elects not to renew or extend it, Mackie shall be entitled to receive only those benefits specifically enumerated in this Section 7 and no others, unless otherwise provided herein, said benefits to consist of:

- i. Payment for any earned, but unpaid, basic salary prorated to the date of termination;

- ii. Payment for any accrued, but unused, vacation days earned by Mackie through the date of termination;
Any insurance, pension and/or retirement benefits in which and to the extent Mackie has a vested, non-defeasible interest as of the date of termination as determined under and pursuant to any applicable contracts of insurance, plan documents, statutory and case law, rules and regulations;
- iv. A severance benefit, based on Mackie's then-current annual Basic Salary, equal to six (6) months of Basic Salary, plus an additional one (1) month of Basic Salary for every two (2) full years of Mackie's then-accrued total service as Manager/Director, up to a maximum total severance benefit of no more than twelve (12) months of Basic Salary.

Section 8 - Termination upon Death, Retirement, Voluntary Resignation or Disability

In the event of Mackie's death during the term of this agreement; upon Mackie's retirement based on an attained age or otherwise; or upon the expiration of this Agreement according to its terms at a time when Hillsdale is willing to renew or extend it, but Mackie is not; upon Mackie being unable to perform his duties as City Manager due to disability as described in Section 10Av below; or upon Mackie's resignation; Mackie or, if appropriate, his estate or other eligible beneficiaries, shall be entitled to receive only those benefits as are expressly provided for in Section 6 above.

Section 9 - Payee of Benefits

- A. All benefits payable to Mackie upon termination of this agreement shall be paid or provided to Mackie or, in the event of his death subsequent to termination and before payment of such benefits is made or completed, to Mackie's estate, or, to the extent permissible under then-existing law, and as shown and established to Hillsdale's satisfaction, to a beneficiary or beneficiaries previously designated by Mackie. Upon termination of this agreement, neither party shall have any further obligation to the other whatsoever, except as otherwise specifically provided herein.

Section 10 - Termination of Contract

- A. It is further agreed that, notwithstanding any other provision of this agreement to the contrary, this agreement shall terminate:
 - i. Immediately upon Mackie's death;
 - ii. Automatically at the expiration of this primary or any extended term of this agreement without renewal or extension;
 - iii. Immediately, or at any time, upon a determination by a majority of this Hillsdale City Council that Mackie is no longer serving as Manager/Director at its pleasure, whether for any reason not prohibited by law, or for no reason at all;
 - iv. Upon the effective date contained in Mackie's written notice of resignation to the Hillsdale City Council; the effective date of which shall not be less than 60 days after said written notice of

resignation shall be delivered to the Hillsdale City Council, unless otherwise agreed by the parties in writing; or

- v. In the event of sickness and/or disability causing absence from work in excess of the available vacation days, sick days and personal leave days provided by Section 4D of this agreement or under the provisions of the Family and Medical Leave Act, whichever is longer, for which reasonable accommodation cannot be made through modifications or adjustments to the work environment, or to the manner or circumstances under which the position held or desired is customarily performed, so as to enable Mackie to perform the essential functions of his position; and/or to enjoy equal benefits and privileges of employment as are enjoyed by its other similarly situated employees without disabilities; provided, that, in the event of termination under this subsection, Mackie's eligibility for disability benefits will continue to be determined pursuant to Section 4B of this agreement.

Section 11 - Records and Files

- A. All records and files utilized or relevant to the operation of Hillsdale's various departments and undertakings, however obtained and by whomever compiled, together with all proprietary information they contain, are, shall be and shall remain the sole property of Hillsdale; provided, however, that Mackie may remove any such records and files from any of Hillsdale's business offices as he deems necessary for his sole and exclusive use in connection with his work as Manager/Director, but for no other purpose, said records and files to be returned to Hillsdale's business offices immediately upon the completion of the work for which the records and files were removed.
- B. In the event Mackie ceases to be Manager/Director, all such records and files, together with the proprietary information they contain shall be retained by Hillsdale on premises, and neither Mackie nor any of his heirs, agents, employees assigns, administrators, executors, personal representatives, or legal or other representatives shall have any right of access or possession, or any other right with regard to them.

Section 12 - Notices

- A. Any notice required to be given under this agreement shall be made in writing and shall be served upon the person and/or entity to whom or which notice is to be given by either: a) personal delivery; or b) certified mail, restricted delivery, return receipt requested, with postage prepaid.
- B. Notices directed to Mackie shall be directed and delivered to him either at his office within the Hillsdale City Hall or at such different address as he might provide to Hillsdale in writing.
- C. Notices directed to Hillsdale shall be directed and delivered to the Hillsdale City Mayor c/o Hillsdale City Clerk, Hillsdale City Hall, Hillsdale, Michigan 49242.
- D. In the event any notice is directed to a person or entity under and pursuant to this agreement by certified mail, restricted delivery, return receipt requested, but

remains unclaimed and is returned to the sender, said notice may be delivered to said person or entity by ordinary mail to the address set forth in this agreement; provided that the sender obtain, retain and file with Hillsdale's City Clerk a proof of mailing issued by the U.S. Postal Service showing the date of mailing and the name and address of the person and/or entity to whom or which it was mailed, together with the original returned, unclaimed mailing. Such mailing, together with the required filing with Hillsdale's City Clerk, shall constitute compliance with the requirements of this provision regarding notice.

Delivery shall be deemed complete as to notices delivered by personal delivery on the date said notice is delivered to the person or representative of the entity to receive it. Delivery shall be deemed complete as to notices delivered by certified mail, restricted delivery, return receipt requested on the day of mailing if claimed by the addressee; and if unclaimed by the addressee, on the date of filing the required proof of mailing and the original returned and unclaimed certified mailing with Hillsdale's City Clerk as above provided.

Section 13 - Assignability

This agreement and the rights and obligations it contains are hereby declared and deemed to be non-assignable by Mackie, in whole or in part, this being a personal service contract.

Section 14 - Dispute Resolution

In the event of dispute between Hillsdale and Mackie arising out of or relating to this agreement, other than termination, said dispute shall be resolved by appeal directly to the Hillsdale City Council.

Section 15 - Indemnification

Hillsdale shall defend, save harmless and indemnify Mackie from any claim, demand or other legal action for damages as are brought against him based on or arising from the performance or discharge of his duties as Manager/Director, whether such claims, demands or legal actions are groundless or not, with the exception of any such claims, demands or other legal actions that are based on or arise out of alleged intentional torts, malfeasance in office, dishonesty, fraud, misrepresentation, acts involving moral turpitude, or other illegal acts for which Hillsdale shall have no duty to Mackie under this section or otherwise. Hillsdale agrees to and shall have the right to defend, compromise and/or settle any claims, demands or other legal actions for which there is coverage under this section as it, in its sole discretion deems appropriate.

As a prerequisite to Hillsdale's initial and continued obligations to Mackie pursuant to this section, Mackie shall faithfully and fully cooperate with Hillsdale to the extent and as is determined necessary by Hillsdale in the investigation, response to and defense against any claims, demands or other legal actions for which Mackie is entitled to protection pursuant to this section. It is further agreed and understood, that should Mackie fail or refuse to cooperate as herein provided, Hillsdale shall be deemed to be excused from all obligations it would otherwise have to defend, save harmless and indemnify Mackie for any claim, demand or

other legal action for damages asserted against him based on or arising from the discharge of his duties as Manager/Director as above provided.

It is further agreed that the provisions of this section and the obligations of the parties to one another under it shall survive and extend beyond termination of employment and/or the expiration of this agreement.

Section 16 - Bonds

Hillsdale shall purchase, at Hillsdale's expense, any bonds as are required of Mackie in conjunction with his performance of his duties as Hillsdale City Manager.

Section 17 - Miscellaneous

The following provisions are hereby declared to be adopted by the parties as a part of this agreement and shall be enforceable as appropriate and without limitation without regard to the fact that they are contained in this single section rather, than in separately designated and titled sections.

- i. This agreement is the entire agreement between the parties and supersedes any and all prior or contemporaneous agreements and understandings between them relating to Mackie's employment by and with Hillsdale as Manager/Director.
- ii. Neither this agreement, nor any of its terms, may be modified or amended in any way or to any degree unless in writing and signed by the parties.
- iii. This agreement shall not be construed against either party for the reason that it is a product of their mutual efforts.
- iv. The failure or decision by either party to waive or not enforce any breach of this agreement with regard to any incident or event or series of incidents or events shall not operate as a waiver of said parties' rights to enforce this agreement as to said breach or any similar or other breaches as might occur.
- v. Mackie hereby expressly acknowledges his unconditional and continuing obligation and duty to maintain the confidentiality of Hillsdale's proprietary information at all times and in all circumstances unless otherwise specifically authorized by Hillsdale in writing in advance of any disclosure regarding same, said obligation and duty being without exception or qualification.
- vi. Hillsdale hereby represents that it has taken all necessary steps to authorize its entry into this agreement with Mackie and to make it binding and enforceable against it.
- vii. This agreement shall be governed by and interpreted and enforced under the laws of the State of Michigan, without regard to any principles of conflicts of laws.
- viii. This agreement shall be effective November 1, 2021 or on the last date both parties have signed it.

This agreement is hereby declared binding upon the parties and their respective heirs, successors, administrators, executors, and personal representatives.

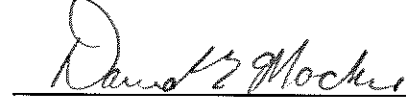
In witness whereof the parties have set their hands and seals on October 21, 2021.

Employer:
CITY OF HILLSDALE

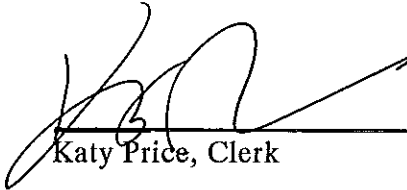


Adam Stockford, Mayor

Employee:
DAVID E. MACKIE



David E. Mackie



Katy Price, Clerk

City of Hillsdale

Agenda Item Summary

Meeting Date: **October 21, 2024**

Agenda Item: **New Business**

SUBJECT: **Airport Farmland Lease**

BACKGROUND PROVIDED BY STAFF: Sam Fry, Economic Development Office

The City advertised 210.93 acres tillable farmland at the Hillsdale Municipal Airport for a three-year lease. One bid was received, from the current lease holder, Mr. Brian Fix of Pittsford, with a bid of \$136.00 per acre. Mr. Fix's current lease expires December 31, 2024. The bid sheet is attached.

Attached is the three-year lease agreement, beginning January 1, 2025 through December 31, 2027. The total to be realized over the three-year term for the Airport property is \$86,059.44 to be paid in annual installments of \$28,686.48 on or before January 1 of each year (2025, 2026, and 2027).

All taxes associated with this property will be paid by Mr. Fix.

RECOMMENDATION:

City staff recommends Council accept the bid submitted by Mr. Fix of \$136.00 per acre for tillable farmland located at the Airport; and, authorize the Mayor and Clerk to sign the attached three-year agreement on behalf of the City.

CITY OF HILLSDALE, MICHIGAN ADVERTISEMENT FOR BIDS
For
Airport Land Lease

The City of Hillsdale will receive sealed bids at the Office of the City Clerk, Hillsdale City Hall, 97 N. Broad Street, Hillsdale, Michigan 49242 until 10:00 a.m. on October 4, 2024 for the leasing of approximately 210.93 acres (18 acres may be removed) of tillable land at the Hillsdale Municipal Airport to be used for the growing of crops during the period from January 1, 2025 through December 31, 2027. Harvesting of crops is subject to payment of any and all property taxes.

A copy of this Advertisement, the Bid Form and the form of the lease agreement that is to be entered pursuant to this advertisement are available at the Office of the Hillsdale City Clerk, Hillsdale City Hall, 97 N. Broad Street, Hillsdale, Michigan 49242. The bid, when submitted, shall have attached to it a copy of the form of the contract that is to be entered, which shall be deemed to have been read and approved and made a part of the bidder's proposal.

No bid will be accepted after the time designated for the receipt of bids set forth above. Each bidder shall and will be fully and solely responsible for delivery of the bid prior to the appointed date and hour designated for the receipt of all bids, and shall assume the risk of late delivery or non-delivery regardless of the manner the bidder employs for the bid's delivery or the reason for such late delivery or non-delivery.

The City of Hillsdale reserves the right to reject any and all bids and to waive any defects or informalities in bids, to accept the bid that it determines to be the highest competitive bid from a competent bidder and to negotiate with the bidder or bidders who, in the judgment of the Hillsdale City Manager, are deemed the most advantageous for the public and the City.

The City of Hillsdale hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids to this invitation and will not be discriminated against on grounds of sex, race, color, age, weight, height, marital status, religion or national origin in the consideration for an award.

Date: August 27, 2024

LEASE AGREEMENT

This Lease Agreement is entered on _____, 2024 between the City of Hillsdale, a Michigan Municipal corporation, of 97 N. Broad Street, Hillsdale, Michigan 49242 (Hillsdale) and BRIAN FIX (Tenant) of 10600 BURT RD P. HILLSDALE MI 49271

Preamble: Hillsdale is the owner of certain land located in Adams Township, Hillsdale County, Michigan which is depicted and identified with particularity in the attached Exhibits (A and B) and consists of a total of approximately 210.93 acres (18 acres may be removed) (the "Acreage"). Except as otherwise stated in this Agreement, the Acreage is not currently being used or required by Hillsdale for any of its operations.

BRIAN FIX, (Tenant) is desirous of leasing the Acreage for the purpose of raising crops on it and Hillsdale is willing to lease the Acreage to BRIAN FIX (Tenant) for the proposed purpose on the terms and conditions hereinafter set forth. Tenant is willing to lease the Acreage from Hillsdale on that basis.

Therefore, Hillsdale and BRIAN FIX (Tenant), in consideration of the following mutual covenants and promises, agree as follows:

Agreement:

1. Tenant is hereby granted a lease on and, except as otherwise provided in this Agreement, the exclusive use and control of the Acreage for the purpose of planting, growing and harvesting crops on and from the Acreage, and for no other purpose, subject to his compliance with the remaining terms, conditions and restrictions of this Agreement.

2. The term of this Agreement is three (3) years, commencing January 1, 2025 and ending December 31, 2027.

3. Except as otherwise provided in this Agreement, Tenant shall have the exclusive use and control of the Acreage during the term of this Agreement for the stated purpose, subject to the remaining terms, conditions and restrictions as are hereinafter provided, all of which are deemed and acknowledged by the parties to be material.

4. Tenant shall pay rent to Hillsdale in the total sum of 86,059.44 Dollars (\$0.00) in the following installments: \$ 28,686.48 Dollars (\$0.00) on January 1, 2025; the sum of \$ 28,686.48 Dollars (\$ 0.00) on January 1, 2026 and the sum of \$ 28,686.48 Dollars (\$ 0.00) on or before January 1, 2027.

5. Tenant acknowledges that Hillsdale Airport utilizes and, during the term of this Lease Agreement, will continue to utilize a portion of the Acreage for the operation of its AWOS equipment in connection with its airport operations. With regard to said AWOS equipment, Tenant and Hillsdale agree that during the term of this Agreement:

A. Tenant shall keep the area within a 100-foot radius of Hillsdale Airport's AWOS equipment free of all crops, structures, farm implements, vehicles or other equipment or items of any kind without regard to size or duration of use;

B. Tenant shall neither plant nor raise any crops, or place, use or maintain any structures, farm implements, vehicles or other equipment or items of any kind that exceed Fifteen Feet (15') in height within a 500 foot radius around Hillsdale Airport's AWOS equipment;

C. Tenant shall comply with all applicable FAA regulations and requirements;

D. Tenant shall allow Hillsdale free and unfettered ingress to and egress from the area within a 100 foot radius of Hillsdale Airport's AWOS equipment for the purpose of mowing, inspecting and maintaining same;

E. Tenant shall allow Hillsdale free and unfettered ingress to and egress from Hillsdale Airport's AWOS equipment for the purpose of inspecting, maintaining, repairing and/or replacing said equipment or any upgrades or improvements thereof; provided, however, that Hillsdale shall utilize a route to and from said equipment that minimizes damage to any growing crops on the Acreage and/or interference with Tenant's farming operation thereon.

6. Tenant agrees to have all crops removed from the Acreage not later than midnight on December 31, 2027. In the event that all crops are not removed from the Acreage by said date and time, the crops then remaining shall become the property of Hillsdale, and Hillsdale shall have the sole and exclusive right to them, including the right to enter upon the affected acreage, harvest and sell the crops then remaining thereon, and retain all proceeds as liquidated damages.

7. In the event Hillsdale, in its sole discretion, determines that the Acreage, or any portion thereof, is needed for airport purposes or for other purposes prior to the expiration of the term of this Agreement, in addition to that which is presently reserved or restricted to Hillsdale's use for and of its AWOS equipment, this Agreement shall become void and of no effect as to the portion so required upon written notification to Tenant. Possession of such required portions shall be immediately surrendered except as otherwise provided in paragraph 8B.

8. In the event of termination or partial termination of this Lease Agreement pursuant to paragraph 7:

A. As to crops not yet ready to harvest at the time of termination, Hillsdale agrees to and shall reimburse Tenant for any actual reasonable and verified out-of-pocket expenses that Tenant has incurred in connection with renting, fertilizing, seeding, spraying or cultivating the portion of the Acreage included within the termination notice, to the extent such expenses were incurred in the period from the immediately preceding December 31 through the date of the termination notice, but excluding any charges for labor or custom work; provided, however, that the total reimbursement to be paid to Tenant pursuant to this paragraph shall not exceed the lesser of:

- i. The annual lease payment received by Hillsdale for the year in which termination occurs; or
- ii. The actual, verified out-of-pocket expenses incurred by Tenant. Since the immediately preceding December 31 that are attributable to the affected portion of the Acreage; or
- iii. The percent of the total actual, verified out-of-pocket expenses incurred by Tenant with regard to all of the Acreage since the immediately preceding December 31 that is computed by dividing the acres within the terminated portion by the total Acreage.

B. As to crops ready to harvest at the time of termination, Hillsdale agrees to provide Tenant an opportunity to remove said crops within a time period not exceeding thirty days from the date upon which notice of termination is given. There shall be no reimbursement paid to Tenant for any portion of his out-of-pocket expenses in this event. Should tenant fail to remove all of said crops within said thirty-day period, Hillsdale shall have the sole and exclusive right to enter upon the affected acreage, harvest and sell the crops then remaining thereon, and retain all proceeds as liquidated damages.

9. Tenant agrees to and shall defend, indemnify, and hold Hillsdale harmless from and against any and all claims, demands, causes of action, lawsuits, damages, costs, expenses and losses, of whatever kind or nature whatsoever, arising from, out of, or because of any acts and/or omissions of Tenant, his employees, agents, contractors, licensees, and/or invitees in connection with his or their occupation and/or use of the Acreage.

10. Tenant shall obtain and maintain such policies of insurance with such insurance carrier(s) and with such limits of liability and coverage as is acceptable to Hillsdale and in which Hillsdale is identified as an additional named insured. A copy of such insurance policies and the applicable declaration sheet and proof of each renewal thereof shall be provided to Hillsdale as a prerequisite to the continuance of this Agreement.

11. Tenant agrees that during the term of this Agreement he shall maintain and utilize the Acreage in accordance with good and sound farming practices in conformity with generally accepted agricultural and management practices and at all times pursuant to and in conformity with all applicable state, federal, and local laws, ordinances, and regulations. Tenant further agrees that he shall not commit or suffer to be committed any waste upon the premises or any nuisance or other act or thing outside the normal course of the operation of his farming activities. At the conclusion of the term of this Agreement or otherwise upon its termination, Tenant shall return the Acreage to Hillsdale in at least as good a condition as when taken.

12. In addition to the rent payments provided for in paragraph 4, Tenant shall also promptly pay when and as due all taxes, assessments, fees, or charges that might be levied upon the Acreage that is covered by this Agreement, and shall otherwise promptly pay all costs and expenses relating to his operations on the premises throughout the term of this Agreement, and Hillsdale shall have no responsibility of any kind for such costs or expenses. Tenant further agrees to and shall keep the Acreage free from liens of any kind or nature.

13. Tenant agrees to and shall be solely responsible for applying for and pursuing the acquisition of any property or other tax exemptions that might be applicable.

14. Unless otherwise agreed in writing between Hillsdale and Tenant, Tenant shall not use, permit, or suffer the use of the Acreage for recreational activities of any kind, including but not limited to, horseback riding, the riding or operation of all-terrain or other off-road vehicles of any kind, hunting, or for any purpose other than the planting, growing, and harvesting of crops on and from the Acreage.

15. Each of the following shall constitute an "event of default" by Tenant under this Lease:

A. If Tenant shall fail to pay the rent, taxes, or other amounts to be paid by him for more than fifteen (15) days after written notice to Tenant that said amount has not been paid; or

B. Tenant's failure to perform any other of the terms, conditions or covenants of this Lease to be observed or performed by Tenant for more than thirty (30) days after written notice to Tenant thereof; or

C. The making by Tenant of any general assignment for the benefit of creditors; or should there be filed by or against Tenant a petition to have him adjudged a bankrupt or petition for reorganization or arrangement under any law relating to bankruptcy, (unless, in the case of a petition filed against Tenant, the same is dismissed within ninety (90) days); or should an appointed trustee or receiver take possession of substantially all of Tenant's assets at the premises, or of Tenant's interest in this Agreement, where possession is not restored to him within ninety (90) days; or should substantially all of Tenant's assets at the demised premises or his interest in this Agreement have been attached or judicially seized, where the seizure is not discharged within ninety (90) days; or

D. If Tenant shall abandon the premises for a period of forty-five (45) consecutive days, or suffer this Agreement to be taken under any writ of execution where such taking is not contested and discharged by him.

16. In the event of default by Tenant in the performance of any of his obligations under this Agreement, Hillsdale shall provide written notice and demand to cure to him by hand delivery or by first class mail addressed to him at the address listed in the opening paragraph of this Agreement, in which the nature of the default shall be specified. Should said default remain uncured for the period provided for in Paragraph 15, above, or otherwise for a period of thirty (30) days from the date of the delivery or the mailing of the written notice, Hillsdale shall be and is hereby granted the right to immediately terminate this Agreement. In the event of termination pursuant to this paragraph, all crops then planted and/or growing thereon shall become the property of Hillsdale and Hillsdale shall thereupon have the right to enter upon the Acreage at such times as it determines appropriate, remove and sell any crops then and/or thereafter growing thereon, and retain any proceeds from their sale as liquidated damages. Waiver of any default or Hillsdale's election not to require cure of any default shall not constitute a waiver of any future default by Tenant of his obligations under this Agreement.

17. In addition to all other remedies and relief, Tenant shall be responsible for all consequential damages and for all of Hillsdale's actual attorney fees and costs as are incurred by it as a consequence of Tenant's default, the actions needed to terminate this Agreement in accordance with applicable law, and/or to otherwise enforce its provisions.

18. Neither this Agreement nor any interest in or under it may be assigned by Tenant to any other person or entity. Hillsdale has the right to freely assign its rights and delegate its duties under this Agreement to any purchaser or other successor of its interests as the owner of the property that is the subject of this Agreement.

19. This Agreement is hereby declared binding upon the successors, heirs, and/or permitted assigns of the respective parties.


20. This Agreement and the exhibits attached hereto set forth all of the covenants, promises, agreements, conditions, and understandings between Hillsdale and Tenant concerning the premises and there are no other covenants, promises, agreements, conditions, or understandings, either oral or written, between them. All prior communications, negotiations, arrangements, representations, agreements, and understandings between the parties hereto, and their respective representatives, whether oral, written, or both, are merged into this Agreement and extinguished, this Agreement superseding and canceling the same. No changes, additions, or interlineations made to this Agreement shall be binding unless initialed by each of the parties. Except as otherwise provided in this Agreement, no subsequent alteration, amendment, change, or addition to this Agreement shall be binding upon Hillsdale or Tenant, unless reduced to writing and executed by both parties.

IN WITNESS WHEREOF, the parties have affixed their hands.

CITY OF HILLSDALE

TENANT

Adam Stockford, Mayor



Tenant

Katy Price, Clerk

STATE OF MICHIGAN)

)ss.

County of Hillsdale)

HILLSDALE MUNICIPAL AIRPORT
LAND LEASE BID FORM

The City of Hillsdale is accepting bids for the leasing of approximately two hundred thirteen (210.93) acres (18 acres may be removed) of tillable land at the Hillsdale Municipal Airport to be used for the growing of crops during the period from January 1, 2025 to December 31, 2027. Harvesting of crops is subject to payment of any and all property taxes.

The lease contemplated will reserve the right by City to restrict a portion of the leased property located directly around the AWOS equipment. In addition, the City will retain the right to terminate the lease if, in City's sole discretion, the leased lands, or any portion thereof, are needed for airport expansion purposes.

This bid form along with a copy of the advertisement for Bids and a copy of the form of the lease that is to be entered into is to be returned in a sealed envelope marked "Hillsdale Municipal Airport Land Lease" no later than 10:00 a.m. on October 4, 2024. All bids must be submitted on this City Bid form and mailed or delivered to the City Clerk's Office, City Hall, Hillsdale, Michigan 49242. The City reserves the right to accept or reject and all bids, to waive irregularities in the bidding process and to award such bid as is most advantageous to the City.

Lease Amount: January 1, 2025 – December 31, 2025 \$ 136.⁰⁰ per acre

Lease Amount: January 1, 2026 - December 31, 2026 \$ 136.⁰⁰ per acre

Lease Amount: January 1, 2027 – December 31, 2027 \$ 136.⁰⁰ per acre

Submitted By: BRIAN FIX

Title (if a partnership, LCC or corporation) _____

Name: BRIAN FIX

Address: 10600 Burt Rd

Pittsford MI 49271

Telephone No: 517-673-6837

Tax I.D. Number: 366-96-0005 SS#

City of Hillsdale

Agenda Item Summary

Meeting Date: **October 21, 2024**

Agenda Item: **New Business**

SUBJECT: **Set Public Hearing for Act 381 Brownfield Plan for Three Meadows North Redevelopment Project located at 300 Hidden Meadows**

BACKGROUND PROVIDED BY STAFF: Sam Fry, Economic Development Office

The City of Hillsdale Brownfield Redevelopment Authority (“BRA”) received an Act 381 Work Plan for a redevelopment project proposed by SDI WFH Hillsdale, LLC, for a redevelopment project known as Three Meadows North, proposed at 300 Hidden Meadows Drive. The property qualifies as a “housing property” under Section 2(y) of Michigan Public Act 381 of 1996, Brownfield Redevelopment Financing Act, as amended. All projects seeking to use Act 381 TIF must prepare a Brownfield Plan for the project. The plan must identify all brownfield activities to be performed as well as the estimated taxes to be generated and recaptured. The plan must be approved by the local unit of government and the local BRA. Public hearings and notifications are required as part of this process.

RECOMMENDATION:

The BRA reviewed the submitted plan on Oct. 15, 2024, and recommends Council approval of the plan. Before approving a brownfield plan for an eligible property, the governing body shall hold a public hearing on the brownfield plan. Therefore, staff recommends Council set the public hearing for 7 p.m. Monday, Nov. 4, 2024, at Hillsdale City Hall, 97 N. Broad Street, Hillsdale, MI.

Upon establishment of the public hearing date, the Clerk is required to publish notice of the public hearing and notify all affected taxing jurisdictions.

PROCLAMATION

FAMILY COURT AWARENESS MONTH

WHEREAS, the mission of Family Court Awareness Month (FCAM) is to raise awareness about the importance of a family court system that prioritizes child safety and acts in the best interests of children. FCAM also aims to improve recognition among court professionals, legislators, and the public that family court decisions have profound and lasting impacts on the lives of children and families, making it essential that these decisions are informed by the latest research and best practices in child safety;

WHEREAS, an estimated 58,000 children in the U.S. are ordered into unsupervised contact with abusive parents each year, resulting in hundreds of child murders during visitation with a dangerous parent. In Michigan, 39 children have been killed by a parent since 2008 during divorce or custody disputes;

WHEREAS, in August 2024, 6-year-old Rowan Morey of Caledonia, Michigan, was not returned to his mother after his father's parenting time. A search led police to discover that Rowan had been shot and killed by his father, who then took his own life. Rowan's mother had previously reported the father's abusive behavior to both family court and Child Protective Services;

WHEREAS, in August 2022, 16-month-old Chaos Demilo McCarthy was murdered by his father in Genesee County. A Genesee County judge had awarded the father temporary custody just weeks before the boy's death, despite the father's prior felony conviction;

WHEREAS, in September 2021, 3-year-old Dylan Thebo was fatally shot by his father in a murder-suicide during court-ordered visitation in Kent County. Dylan's mother had made repeated efforts to report her ex-husband's abuse and threats to six different entities;

WHEREAS, in 2015, the Tsimhoni children's abuse claims were dismissed by the Oakland County Family Court, and the children were sent to juvenile hall for resisting visitation with their father. Controversial reunification therapy was ordered, which mandates reconciliation with alleged abusers. This therapy, which is not evidence-based, has been shown to be detrimental and despite findings of judicial misconduct in the case, reunification therapy is still frequently ordered by family courts;

WHEREAS, Kent County, Michigan, following six domestic violence-related homicides within three months in 2021, recognized the need for a specialized Domestic Violence Court. This court, staffed by individuals knowledgeable about the intricacies of domestic violence, aims to support victims and families, hold offenders accountable, and prevent further homicides;

WHEREAS, the mission of Family Court Awareness Month (FCAM) is to promote judicial education and awareness about the necessity of using scientifically validated, evidence-based treatment programs that are proven to be safe and effective. This education should include training on domestic violence, child abuse (emotional, psychological, physical, and sexual), childhood trauma, coercive control, and post-separation abuse for judges and all professionals involved in family court cases;

WHEREAS, FCAM is dedicated to educating judges and family court professionals on the importance of incorporating evidence-based, peer-reviewed research into their decision-making. This includes the Adverse Childhood Experiences (ACEs) Study (Vincent Felitti, Kaiser Permanente-CDC), Child Custody Evaluators' Beliefs About Domestic Abuse Allegations (Daniel Saunders, University of Michigan), and Child Custody Outcomes in Cases Involving Parental Alienation and Abuse Allegations (Joan S. Meier, GW Law School). This research reveals a prevalent gender bias against mothers who report abuse in family courts, despite false allegations being rare, and emphasizes the need for impartial decision-making to protect children's well-being;

WHEREAS, Family Court Awareness Month aims to encourage collaboration among legislators, advocates, professionals, and the community to improve family court practices, ensuring they are guided by evidence-based research and prioritize the safety and best interests of children;

NOW, THEREFORE, I, Mayor Adam Stockford, hereby declare the Month of NOVEMBER to be FAMILY COURT AWARENESS MONTH.

Adam L. Stockford, Mayor

Date