



# City Council Agenda

November 4, 2024  
7:00 p.m.

City Council Chambers  
97 N. Broad Street  
Hillsdale, MI 49242

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- I. Call to Order and Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Public Comments on Agenda Items**
- V. Consent Agenda**
  - A. Approval of Bills
    - 1. City and BPU Claims of October 3, 2024: \$1,824,554.29
    - 2. Payroll of October 10, 2024: \$208,704.95  
October 24, 2024: \$206,118.17
  - B. City Council Minutes of October 21, 2024
  - C. Finance Minutes of October 21, 2024
  - D. Public Services Minutes October 15, 2024
  - E. EDC Minutes of October 15, 2024
  - F. BRA Minutes of October 15, 2024
  - G. Traffic Control Order for Veterans Day Ceremony
  - H. Veterans Day Ceremony Use Agreement
  - I. Traffic Control Order for Holiday Steam-powered Passenger Train
- VI. Communications/Petitions**
  - A. Hillsdale County Commissioner Update – Doug Ingles
- VII. Introduction and Adoption of Ordinances/Public Hearing**
  - A. Public Hearing- Resolution to Adopt Brownfield Plan for 300 Hidden Meadows Drive
- VIII. Old Business**
- IX. New Business**
  - A. Set Oath of Office Meeting for Newly Elected Council Members
  - B. Cemetery Rules and Regulations Update
  - C. DART Bus Price Increase
- X. Miscellaneous Reports**
  - A. Proclamation – None
  - B. Appointments – Economic Development Corporation & Brownfield Redevelopment Authority- Kyrsten Newlon
  - C. Other- None
- XI. General Public Comment**

**XII. City Manager's Report**

**XIII. Council Comment**

**XIV. Adjournment**

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-231.105	DUE TO MMERS-RETIREMENT CONT.	MERS	RETIREMENT CONTRIBUTIONS - 300101	15,603.47	971
Total For Dept 000.000				15,603.47	
Dept 172.000 CITY MANAGER					
101-172.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,325.46	971
Total For Dept 172.000 CITY MANAGER				1,325.46	
Dept 175.000 ADMINISTRATIVE SERVICES					
101-175.000-726.000	FRAMES FOR CERTIFICATES	WALMART COMMUNITY	CREDIT CARD CHARGES - SEPT 2024	7.68	109464
101-175.000-802.000	MONITOR MOUNT AND USB TO HDMI AD	AMAZON CAPITAL SERVICES, I	MONITOR MOUNT AND USB TO HDMI ADAPTER	80.21	109355
101-175.000-802.000	UPS BATTERY BACKUP QTY4	AMAZON CAPITAL SERVICES, I	UPS BATTERY BACKUP QTY4	56.12	109355
101-175.000-802.000	MICROSOFT LICENSING 24/25 RESELL	SONIT SYSTEMS, LLC	MICROSOFT LICENSING 24/25	4,598.50	109447
101-175.000-802.000	SONIT NET ADMIN SEPTEMBER 2024	SONIT SYSTEMS, LLC	SONIT NET ADMIN SEPTEMBER 2024	963.12	109447
101-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (SEP)	158.15	109447
101-175.000-802.000	AUTHPOINT 3 YEAR RENEWAL (21 LIC	SONIT SYSTEMS, LLC	AUTHPOINT 3 YEAR RENEWAL (21 LICENSES)	651.00	109447
101-175.000-802.000	VMWARE VSPHERE STANDARD 1 YEAR	SONIT SYSTEMS, LLC	VMWARE VSPHERE STANDARD 1 YEAR	1,600.00	109447
101-175.000-806.000	LEGAL SERVICES	LOVINGER & THOMPSON, PC	LEGAL FEES	2,730.00	109418
Total For Dept 175.000 ADMINISTRATIVE SERVICES				10,844.78	
Dept 191.000 FINANCE DEPARTMENT					
101-191.000-726.000	CORRECTION TAPE	CURRENT OFFICE SOLUTIONS	CORRECTION TAPE	19.09	109376
101-191.000-726.000	STORAGE BOXES, FOLDERS, HANGING FO	CURRENT OFFICE SOLUTIONS	STORAGE BOXES, FOLDERS, HANGING FOLDERS	59.49	109376
101-191.000-801.000	ACCOUNTING SERVICES - AUG 2024	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - AUG 2024	3,195.73	109456
Total For Dept 191.000 FINANCE DEPARTMENT				3,274.31	
Dept 215.000 CITY CLERK DEPARTMENT					
101-215.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,308.30	971
101-215.000-905.000	NOTICES- ORD 24-09, AIRPORT LAND	GANNETT MICHIGAN LOCALIQ	NOTICES- ORD 24-09, AIRPORT LAND LEASE	144.60	109389
101-215.000-905.000	ORD 24-08 PASS, ORD 24-07, PH TI	GANNETT MICHIGAN LOCALIQ	ORD 24-08 PASS, ORD 24-07, PH TIFA DEV	244.30	109389
101-215.000-905.000	PUBLIC NOTICES- 2024-08, 2024-07	GATEHOUSE MEDIA MICHIGAN I	PUBLIC NOTICES- 2024-08, 2024-07, PH GF	244.30	109390
Total For Dept 215.000 CITY CLERK DEPARTMENT				1,941.50	
Dept 253.000 CITY TREASURER					
101-253.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	171.00	971
101-253.000-801.000	JEOPARDY ASSESSMENT	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - AUG 2024	437.50	109456
101-253.000-964.000	1988/89 PA 425 AGREEMENT TV	FAYETTE TOWNSHIP TREASUREF	2024 PROPERTY TAX ACT 425 REVENUE SHARI	36,851.38	109387
101-253.000-964.000	1999 HILLSDALE PLAZA PA 425 AGRE	HILLSDALE TOWNSHIP TREASUF	2024 PROPERTY TAX ACT 425 REVENUE SHARI	6,511.16	109407
Total For Dept 253.000 CITY TREASURER				43,971.04	
Dept 257.000 ASSESSING DEPARTMENT					
101-257.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	2,009.57	971
101-257.000-801.000	CONTRACTUAL SERVICES	HILLSDALE CO EQUALIZATION	2024 MISAIL IMAGERY 3" BUY UP REMAINDEF	3,321.60	109401
101-257.000-801.000	DAILY NEWSPAPER SUBSCRIPTION	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	25.00	970
101-257.000-810.000	DUES & SUBSCRIPTIONS	STATE OF MICHIGAN	2025 ASSESSING OFFICER CERTIFICATION RE	400.00	109453
101-257.000-860.000	FUEL FOR ASSESSING	WATKINS TRANSPORT INC	FUEL FOR DPS/ZONE/ASS/ENG - AUG	16.68	109465
101-257.000-860.000	FUEL FOR ASSESSING	WATKINS TRANSPORT INC	FUEL FOR DPS/ZONE/ASS/ENG - SEPT	29.20	109465
101-257.000-860.000	CAR WASH	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	7.00	970
Total For Dept 257.000 ASSESSING DEPARTMENT				5,809.05	
Dept 262.000 ELECTIONS					
101-262.000-726.000	ELECTION SUPPLIES- LANYARDS, BAD	ELECTION SOURCE	ELECTION SUPPLIES- LANYARDS, BADGE KIT,	71.00	109381
101-262.000-726.000	AV BALLOT ENVELOPES INNER/ OUTER	SPECTRUM PRINTERS, INC	AV BALLOT ENVELOPES INNER/ OUTER, PRIV	730.16	109449
101-262.000-726.000	FIRST AID KIT, ELECTION BADGE KIT	CARD SERVICES CENTER	K. PRICE CREDIT CARD	71.00	970

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 262.000 ELECTIONS					
Total For Dept 262.000 ELECTIONS				872.16	
Dept 265.000 BUILDING AND GROUNDS					
101-265.000-726.000	WATER - CITY HALL	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	15.00	109399
101-265.000-726.000	AIR FRESHENERS	WALMART COMMUNITY	CREDIT CARD CHARGES - SEPT 2024	13.96	109464
101-265.000-801.000	BUILDINGS AND GROUNDS	BILL'S LAWN CARE, LLC	CITY WIDE MOWING CONTRACT 2024-2025	488.00	109366
101-265.000-801.000	MATS FOR CITY HALL	CINTAS CORPORATION	MATS FOR CITY HALL	15.74	109373
101-265.000-801.000	MATS AT CITY HALL	CINTAS CORPORATION	MATS AT CITY HALL	15.74	109373
101-265.000-801.000	MATS FOR CITY HALL	CINTAS CORPORATION	MATS FOR CITY HALL	15.74	109373
101-265.000-801.000	MITCHELL RESEARCH BLD SIDEWALK	DRY MAR TRUCKING & DIRTWO	OAK AND MARION + MRC SIDEWALK	318.00	109378
101-265.000-801.000	CITY HALL CLEANING - SEPT 2024	EAST 2 WEST ENTERPRISES, I	CITY HALL CLEANING - SEPT 2024	675.00	109379
101-265.000-850.000	OOMA FAXING EQUIP SEP 24	OOMA, INC.	OOMA FAXING EQUIP SEP 24	129.36	109428
101-265.000-920.000	505119616 - 97 N BROAD - CITY HA	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 97 N BROAD	39.87	962
101-265.000-920.000	505431439 - 22 N MANNING - MITCH	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 22 N MANNING	42.19	963
Total For Dept 265.000 BUILDING AND GROUNDS				1,768.60	
Dept 270.000 HUMAN RESOURCES					
101-270.000-956.000	MERS CONFERENCE - HAMMEL & FRY	CARD SERVICES CENTER	L. SERGENT CREDIT CARD	690.00	970
Total For Dept 270.000 HUMAN RESOURCES				690.00	
Dept 301.000 POLICE DEPARTMENT					
101-301.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	27,517.40	971
101-301.000-726.000	ANCHIRS FOR RANGE TARGET REPAIRS	GELZER HJ & SON INC	ANCHIRS FOR RANGE TARGET REPAIRS	5.55	109391
101-301.000-726.000	AMMO FOR OFFICER KIRSTEN FOR BAS	KIESLER'S POLICE SUPPLY, I	AMMO FOR OFFICER KIRSTEN FOR BASIC SWAI	507.60	109413
101-301.000-726.000	223REM 55 GRAIN AMMO RANGE/STOCK	KIESLER'S POLICE SUPPLY, I	223REM 55 GRAIN AMMO RANGE/STOCK	1,888.00	109413
101-301.000-726.000	PENS, SCISSORS	WALMART COMMUNITY	CREDIT CARD CHARGES - SEPT 2024	33.30	109464
101-301.000-726.000	POSTAGE	CARD SERVICES CENTER	S. HEHPNER CREDIT CARD	11.40	970
101-301.000-730.000	REIMBURSEMENT FOR BATTERIES FOR	MARTIN BRAD	REIMBURSEMENT FOR BATTERIES FOR THE KEY	9.99	109420
101-301.000-740.301	FUEL INVOICE FOR SEPTEMBER 2024	WATKINS TRANSPORT INC	FUEL INVOICE FOR SEPTEMBER 2024	2,425.56	109465
101-301.000-740.301	AUGUST FUEL BILL FOR POLICE	WATKINS TRANSPORT INC	AUGUST FUEL BILL FOR POLICE	2,692.86	109465
101-301.000-740.301	FUEL - TRAINING JAMIE/LISA	CARD SERVICES CENTER	S. HEHPNER CREDIT CARD	27.31	970
101-301.000-742.000	EQUIPMENT ALLOWANCE USE FOR OFF.	CMP DISTRIBUTOR, INC	EQUIPMENT ALLOWANCE USE FOR OFF. GIACOE	200.00	109374
101-301.000-742.000	SHIRT FOR OFFICER RATHBUN	GALLS, LLC	SHIRT FOR OFFICER RATHBUN	58.99	109388
101-301.000-801.000	CONTRACTUAL SERVICES	GUARDIAN ALLIANCE TECHNOLC	SOCIAL MEDIA SCREEN AND INVESTIGATION C	110.00	109397
101-301.000-801.000	ANNUAL SOFTWARE SERVICE MAINT. F	HILLSDALE CO CENTRAL DISP	ANNUAL SOFTWARE SERVICE MAINT. FEE FOR	557.40	109400
101-301.000-801.000	POLICE UNITS	VERIZON WIRELESS	INTERNET SERVICE FOR POLICE UNITS AND F	160.04	109463
101-301.000-930.000	OIL CHANGE, TIRE ROTATION, TAG L	PARNEY'S CAR CARE, LLC	OIL CHANGE, TIRE ROTATION, TAG LIGHTS F	66.98	109429
101-301.000-930.000	OIL CHANGE AND TIRE ROTATION FOR	PARNEY'S CAR CARE, LLC	OIL CHANGE AND TIRE ROTATION FOR UNIT 2	61.00	109429
101-301.000-955.221	PREEMPLOYMENT DRUG TEST- GARRETT	CE & A PROFESSIONAL SERVIC	PREEMPLOYMENT DRUG TEST- GARRETT STROTH	56.50	109372
101-301.000-956.000	GYM MEMBERSHIP REIMBURSEMENT FOR	KIRSTEN, KYLE	GYM MEMBERSHIP REIMBURSEMENT FOR OFF. F	100.00	109414
101-301.000-956.005	BASIC SWAT TRAINING FOR OFFICER	THE LAB TRAINING CENTER, I	BASIC SWAT TRAINING FOR OFFICER KIRSTEN	600.00	109455
101-301.000-956.005	DEATH INVESTIGATION TRAINING COU	CARD SERVICES CENTER	S. HEHPNER CREDIT CARD	100.00	970
101-301.000-956.200	MEAL - TRAINING JAMIE/LISA	CARD SERVICES CENTER	S. HEHPNER CREDIT CARD	386.70	970
Total For Dept 301.000 POLICE DEPARTMENT				37,576.58	
Dept 336.000 FIRE DEPARTMENT					
101-336.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	7,695.40	971
101-336.000-726.000	PED. DEFIB. PADS AND LIFE PAK BA	BOUND TREE MEDICAL, LLC	PED. DEFIB. PADS AND LIFE PAK BATTERIE	751.98	109367
101-336.000-740.000	FUEL INVOICE FOR SEPTEMBER 2024	WATKINS TRANSPORT INC	FUEL INVOICE FOR SEPTEMBER 2024	373.93	109465
101-336.000-740.000	AUGUST FUEL INVOICE FOR FIRE DEP	WATKINS TRANSPORT INC	AUGUST FUEL INVOICE FOR FIRE DEPT.	367.75	109465
101-336.000-801.000	FIRE TRUCK	VERIZON WIRELESS	INTERNET SERVICE FOR POLICE UNITS AND F	20.02	109463
101-336.000-920.000	502806085 - 77 E CARLETON - FIRE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 77 E CARLETON	64.12	961
101-336.000-930.000	LADDER TRUCK CYLINDER REPAIR	RILEY'S APPARTATUS SERVICE	LADDER TRUCK CYLINDER REPAIR	2,395.00	109438

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 336.000 FIRE DEPARTMENT					
101-336.000-930.000	ENGINE 332 OIL CHANGE	WATSON DIESEL SERVICE COM	ENGINE 332 OIL CHANGE	624.73	109466
Total For Dept 336.000 FIRE DEPARTMENT				12,292.93	
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
101-441.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,939.22	971
101-441.000-726.000	AMAZON CREDIT RETURN	AMAZON CAPITAL SERVICES, I	AMAZON CREDIT RETURN	(42.29)	109355
101-441.000-726.000	SUPPLIES FOR DPS	AMAZON CAPITAL SERVICES, I	SUPPLIES FOR DART, DPS AND ENG DEPT	284.25	109355
101-441.000-726.000	WATER - 149 WATERWORKS	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	20.00	109399
101-441.000-726.000	SUPPLIES FOR DPS	KSS ENTERPRISES	TOILET PAPER AND GARBAGE BAGS	65.01	109415
101-441.000-801.000	PUBLIC SERVICES	BILL'S LAWN CARE, LLC	CITY WIDE MOWING CONTRACT 2024-2025	140.00	109366
101-441.000-801.000	MATS FOR DPS	CINTAS CORPORATION	MATS AND RAGS FOR SHOP	37.26	109373
101-441.000-801.000	MATS FOR DPS	CINTAS CORPORATION	MATS AND RAGS FOR SHOP	37.26	109373
101-441.000-930.000	BAY LIGHTS FOR DPS GARAGE	AMAZON CAPITAL SERVICES, I	BAY LIGHTS FOR DPS GARAGE	79.99	109355
101-441.000-956.200	MILEAGE	FRANK ENGLE	MILEAGE	326.96	109383
Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT				2,887.66	
Dept 447.000 ENGINEERING SERVICES					
101-447.000-801.000	SUPPLIES FOR ENG DEPT	AMAZON CAPITAL SERVICES, I	SUPPLIES FOR DART, DPS AND ENG DEPT	94.99	109355
101-447.000-801.000	FUEL FOR ENG DEPT	WATKINS TRANSPORT INC	FUEL FOR DPS/ZONE/ASS/ENG - AUG	26.31	109465
Total For Dept 447.000 ENGINEERING SERVICES				121.30	
Dept 567.000 CEMETERIES					
101-567.000-726.000	CEMETARY FOUNDATIONS	BECKER & SCRIVENS CONCRETE	CEMETARY FOUNDATIONS	97.37	109363
101-567.000-801.000	PORTA JOHN RENTALS FOR PARKS	LAPEW SANITATION - THOMAS	PORTA JOHN RENTALS FOR SEPT 2024	1,225.00	109416
101-567.000-801.000	LV AND OG MOWING CONTRACT 24-25	TKC LAWN SNOW AND WOOD LLC	CEM MOWING CONTRACT 2024-2025	8,920.00	109457
Total For Dept 567.000 CEMETERIES				10,242.37	
Dept 571.000 PARKING LOTS					
101-571.000-726.000	HOT PATCH FOR PARKING LOTS	GERKEN MATERIAL, INC	HOT PATCH FOR MAJORS AND LOCALS	126.00	109392
101-571.000-726.000	PARKING LOT PATCHING	GERKEN MATERIAL, INC	HOT PATCH FOR LOCAL AND MAJORS	300.75	109392
101-571.000-801.000	PARKING LOTS	BILL'S LAWN CARE, LLC	CITY WIDE MOWING CONTRACT 2024-2025	1,092.00	109366
Total For Dept 571.000 PARKING LOTS				1,518.75	
Dept 595.000 AIRPORT					
101-595.000-726.000	PRINTER	AMAZON CAPITAL SERVICES, I	PRINTER	549.99	109355
101-595.000-726.000	PAPER, FILE FOLDERS	CURRENT OFFICE SOLUTIONS	PAPER, FILE FOLDERS	74.49	109376
101-595.000-726.000	FASTENERS, ANCHORS, BATTERIES	GELZER HJ & SON INC	FASTENERS, ANCHORS, BATTERIES	16.48	109391
101-595.000-726.000	GLOVES, HARDWARE	GELZER HJ & SON INC	GLOVES, HARDWARE	12.47	109391
101-595.000-726.000	TAPE	GELZER HJ & SON INC	CIRCUIT BREAKER, SPADE TERMINAL, TAPE	12.29	109391
101-595.000-726.000	BATTERY, TOILET CLEANER, BLEACH, ST	GELZER HJ & SON INC	BATTERY, TOILET CLEANER, BLEACH, STAIN REM	82.78	109391
101-595.000-726.000	WATER - AIRPORT	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	5.00	109399
101-595.000-726.000	SNACKS, CUPS, PAPER TOWEL	HILLSDALE MARKET HOUSE, I	SNACKS, CUPS, PAPER TOWEL	111.99	109405
101-595.000-726.000	MAGNET, RUBBER TIP	PERFORMANCE AUTOMOTIVE	MAGNET, RUBBER TIP	28.38	109432
101-595.000-726.000	BAR OIL	SPRATT'S TRADING POST INC	BAR OIL	19.99	109450
101-595.000-740.000	DIESEL FUEL FOR TRACTOR	BRINER OIL CO, INC	DIESEL FUEL FOR TRACTOR	492.36	109368
101-595.000-801.000	MERCHANT EQUIP RENTAL BILLING	AVFUEL CORP	MERCHANT EQUIP RENTAL BILLING	20.00	969
101-595.000-801.000	REFUELING TRUCK RENTAL BILLING	AVFUEL CORP	REFUELING TRUCK RENTAL BILLING	950.00	969
101-595.000-930.000	CREDIT - TRANSMISSION BELT - VEN	AMAZON CAPITAL SERVICES, I	CREDIT - TRANSMISSION BELT - VENDOR CAN	(89.24)	109355
101-595.000-930.000	LIGHTS FOR RUNWAY SIGN, CLEANING	AMAZON CAPITAL SERVICES, I	LIGHTS FOR RUNWAY SIGN, CLEANING CLOTHS	116.82	109355
101-595.000-930.000	TRANSMISSION BELT FOR 4 WHEELER	AMAZON CAPITAL SERVICES, I	TRANSMISSION BELT FOR 4 WHEELER	89.24	109355
101-595.000-930.000	RETURN: TRANSMISSION BELT FOR 4	AMAZON CAPITAL SERVICES, I	RETURN: TRANSMISSION BELT FOR 4 WHEELER	(66.48)	109355
101-595.000-930.000	BELT FOR 4 WHEELER	AMAZON CAPITAL SERVICES, I	BELT FOR 4 WHEELER	73.47	109355
101-595.000-930.000	VOLTAGE REGULATOR FOR RUNWAY LIG	AMAZON CAPITAL SERVICES, I	VOLTAGE REGULATOR FOR RUNWAY LIGHTS	56.27	109355

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 10/03/2024 - 10/03/2024  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 595.000 AIRPORT					
101-595.000-930.000	CARD, ANCHOR SHACKLE	GELZER HJ & SON INC	CARD, ANCHOR SHACKLE	19.98	109391
101-595.000-930.000	ANCHOR SHACKLE,RECOVERY STRAP	GELZER HJ & SON INC	ANCHOR SHACKLE,RECOVERY STRAP	60.98	109391
101-595.000-930.000	CIRCUIT BREAKER, SPADE TERMINAL	GELZER HJ & SON INC	CIRCUIT BREAKER, SPADE TERMINAL, TAPE	45.07	109391
101-595.000-930.000	PARTS FOR JOHN DEERE	GREENMARK EQUIPMENT	PARTS FOR JOHN DEERE	29.61	109395
101-595.000-930.000	FARM TIRE	PELL'S TIRE SERVICE	FARM TIRE	900.00	109431
101-595.000-930.000	STANDARD CAPSULE	PERFORMANCE AUTOMOTIVE	STANDARD CAPSULE	8.49	109432
101-595.000-930.000	INSPECTIONS, CALIBRATIONS, NEW F	SPARLING CORPORATION	INSPECTIONS, CALIBRATIONS, NEW FILTERS	6,325.98	109448
101-595.000-930.000	CHAIN SHARPENING	SPRATT'S TRADING POST INC	CHAIN SHARPENING	51.99	109450
101-595.000-930.000	REPAIR FLAIL MOWER	SPRATT'S TRADING POST INC	REPAIR FLAIL MOWER	150.00	109450
101-595.000-930.000	CHISEL TOOTH BLADE	SPRATT'S TRADING POST INC	CHISEL TOOTH BLADE	34.99	109450
101-595.000-940.000	PORTABLE TOILET RENTALS - FLY-IN	PRIVY DELIVERY	PORTABLE TOILET RENTALS - FLY-IN	500.00	109435
101-595.000-956.000	2024 ANNUAL MAAE CONFERENCE - GI	CARD SERVICES CENTER	G. MOORE CREDIT CARD	300.00	970
Total For Dept 595.000 AIRPORT				10,983.39	
Dept 701.000 PLANNING DEPARTMENT					
101-701.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,397.50	971
101-701.000-801.372	POSTAGE - CODE ENFORCEMENT	CARD SERVICES CENTER	K. THOMAS CREDIT CARD	92.36	970
101-701.000-860.000	TRANSPORTATION & MILEAGE	ALAN BEEKER	REGION 2 PC MEETING MILEAGE	42.88	109364
101-701.000-860.000	FUEL FOR ZONING	WATKINS TRANSPORT INC	FUEL FOR DPS/ZONE/ASS/ENG - AUG	16.68	109465
101-701.000-860.000	FUEL FOR ZONING	WATKINS TRANSPORT INC	FUEL FOR DPS/ZONE/ASS/ENG - SEPT	29.21	109465
101-701.000-956.000	TRAINING & SEMINARS	ALAN BEEKER	MAP CONFERENCE REIMBURSEMENT 2024	1,266.52	109364
Total For Dept 701.000 PLANNING DEPARTMENT				2,845.15	
Dept 756.000 PARKS					
101-756.000-726.000	SUPPLIES FOR PARKS	KSS ENTERPRISES	TOILET PAPER AND GARBAGE BAGS	115.56	109415
101-756.000-801.000	PARKS	BILL'S LAWN CARE, LLC	CITY WIDE MOWING CONTRACT 2024-2025	8,412.00	109366
101-756.000-801.000	FERTILIZING FIELD OF DREAMS	HOOP LAWN & SNOW, LLC	FERTILIZING FIELD OF DREAMS	1,436.00	109410
101-756.000-801.000	PORTA JOHN RENTALS FOR CEM	LAPEW SANITATION - THOMAS	PORTA JOHN RENTALS FOR SEPT 2024	110.00	109416
Total For Dept 756.000 PARKS				10,073.56	
Total For Fund 101 GENERAL FUND				174,642.06	
Fund 202 MAJOR ST./TRUNKLINE FUND					
Dept 444.000 SIDEWALKS					
202-444.000-801.000	OAK AND MARION ST SIDEWALK	DRY MAR TRUCKING & DIRTWO	OAK AND MARION + MRC SIDEWALK	840.00	109378
Total For Dept 444.000 SIDEWALKS				840.00	
Dept 450.000 STREET SURFACE					
202-450.000-726.000	SUPPLIES	EXCELL PAVING PLUS	2 PALLETS OF DEERY CRACKFILL	30.00	109385
202-450.000-726.000	HOT PATCH FOR MAJORS	GERKEN MATERIAL, INC	HOT PATCH FOR MAJORS AND LOCALS	257.04	109392
202-450.000-726.000	MAJOR PATCHING - BPU	GERKEN MATERIAL, INC	HOT PATCHING FOR MAJORS AND LOCALS	135.00	109392
202-450.000-726.000	MAJOR PATCHING	GERKEN MATERIAL, INC	HOT PATCH FOR LOCAL AND MAJORS	277.50	109392
202-450.000-726.000	HOT PATCH FOR MAJORS	GERKEN MATERIAL, INC	HOT PATCH FOR MAJOR AND LOCAL STREETS	312.36	109392
202-450.000-726.000	MAJOR PATCHING	GERKEN MATERIAL, INC	HOT PATCH FOR MAJOR AND LOCAL STREETS	196.08	109392
202-450.000-726.000	HOT PATCH FOR MAJORS	GERKEN MATERIAL, INC	HOT PATCH FOR LOCALS AND MAJORS	117.00	109392
Total For Dept 450.000 STREET SURFACE				1,324.98	
Dept 460.000 R.O.W. MAINTENANCE					
202-460.000-726.000	MAJOR PATCHING	GERKEN MATERIAL, INC	HOT PATCH FOR MAJOR AND LOCAL STREETS	72.58	109392
202-460.000-801.000	MAJOR STREETS	BILL'S LAWN CARE, LLC	CITY WIDE MOWING CONTRACT 2024-2025	824.00	109366
Total For Dept 460.000 R.O.W. MAINTENANCE				896.58	
Dept 460.500 TRUNKLINE R.O.W. MAINTENANCE					

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Fund 202 MAJOR ST./TRUNKLINE FUND					
Dept 460.500 TRUNKLINE R.O.W. MAINTENANCE					
202-460.500-801.000	HIGHWAY	BILL'S LAWN CARE, LLC	CITY WIDE MOWING CONTRACT 2024-2025	348.00	109366
Total For Dept 460.500 TRUNKLINE R.O.W. MAINTENANCE				348.00	
Dept 470.000 TREES					
202-470.000-726.000	SPECTRACIDE PRUNING AIDE,AEROSOL	CARD SERVICES CENTER	SPECTRACIDE PRUNING AIDE,AEROSOL SPRAY,	66.50	970
Total For Dept 470.000 TREES				66.50	
Dept 470.500 TRUNKLINE TREES					
202-470.500-801.000	TRIM TREES ON HIGHWAY FOR MDOT 2	LONSBERRY, JEFFREY	TRIM TREES ON HIGHWAY FOR MDOT 2024	20,000.00	109375
Total For Dept 470.500 TRUNKLINE TREES				20,000.00	
Dept 900.000 CAPITAL OUTLAY					
202-900.000-970.000-215032	PAVEMENT REPAIR -EMERGENCY WM BR	BAILEY EXCAVATING, INC.	PAVEMENT PATCH W ST JOE - EMERGENCY	7,938.62	109360
202-900.000-970.000-215032	ST JOE/GRISWOLD PAYMENT (JN21546	STATE OF MICHIGAN	ST JOE/GRISWOLD PROJECT PAYMENT (JN2154	134,728.04	109452
Total For Dept 900.000 CAPITAL OUTLAY				142,666.66	
Total For Fund 202 MAJOR ST./TRUNKLINE FUND				166,142.72	
Fund 203 LOCAL STREET FUND					
Dept 450.000 STREET SURFACE					
203-450.000-726.000	HOT PATCH FOR LOCALS - BPU	GERKEN MATERIAL, INC	HOT PATCH FOR MAJORS AND LOCALS	126.00	109392
203-450.000-726.000	LOCAL PATCHING	GERKEN MATERIAL, INC	HOT PATCHING FOR MAJORS AND LOCALS	333.00	109392
203-450.000-726.000	LOCAL PATCHING	GERKEN MATERIAL, INC	HOT PATCH FOR LOCAL AND MAJORS	261.75	109392
203-450.000-726.000	HOT PATCH FOR LOCALS - BPU	GERKEN MATERIAL, INC	HOT PATCH FOR MAJOR AND LOCAL STREETS	138.32	109392
203-450.000-726.000	LOCAL PATCHING	GERKEN MATERIAL, INC	HOT PATCH FOR LOCAL STREETS	287.21	109392
203-450.000-726.000	LOCAL PATCHING	GERKEN MATERIAL, INC	HOT PATCH FOR MAJOR AND LOCAL STREETS	174.42	109392
203-450.000-726.000	HOT PATCH FOR LOCALS - BPU	GERKEN MATERIAL, INC	HOT PATCH FOR LOCALS AND MAJORS	470.25	109392
Total For Dept 450.000 STREET SURFACE				1,790.95	
Dept 460.000 R.O.W. MAINTENANCE					
203-460.000-801.000	LOCAL STREETS	BILL'S LAWN CARE, LLC	CITY WIDE MOWING CONTRACT 2024-2025	712.00	109366
Total For Dept 460.000 R.O.W. MAINTENANCE				712.00	
Dept 470.000 TREES					
203-470.000-726.000	SPECTRACIDE PRUNING AIDE,AEROSOL	CARD SERVICES CENTER	SPECTRACIDE PRUNING AIDE,AEROSOL SPRAY,	66.50	970
Total For Dept 470.000 TREES				66.50	
Dept 480.000 DRAINAGE					
203-480.000-801.000	WILLOW/OAK PAVEMENT RETAINAGE	PARRISH EXCAVATING, INC.	WILLOW/OAK PROJECT COMPLETION AND RETAI	1,205.63	109430
Total For Dept 480.000 DRAINAGE				1,205.63	
Dept 900.000 CAPITAL OUTLAY					
203-900.000-970.000-215005	WESTWOOD PROJECT - ROAD/STORM	PARRISH EXCAVATING, INC.	WESTWOOD UTILITY AND ROAD RECONSTRUCTIC	35,454.78	109430
Total For Dept 900.000 CAPITAL OUTLAY				35,454.78	
Total For Fund 203 LOCAL STREET FUND				39,229.86	
Fund 208 RECREATION FUND					
Dept 000.000					
208-000.000-653.001	FOOTBALL REFUND	EBONY BLACK	FOOTBALL REFUND	75.00	109380
208-000.000-653.001	FOOTBALL REFUND - BYLOW	SHANNON BYLOW	FOOTBALL REFUND	100.00	109444
208-000.000-653.001	FOOTBALL REFUND - BENSON ROBACK	TAYLOR ROBACK	FOOTBALL REFUND	100.00	109454
Total For Dept 000.000				275.00	

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Fund 208 RECREATION FUND					
Dept 751.000 RECREATION DEPARTMENT					
208-751.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	1,541.61	971
Total For Dept 751.000 RECREATION DEPARTMENT				1,541.61	
Total For Fund 208 RECREATION FUND				1,816.61	
Fund 247 TAX INCREMENT FINANCE ATH.					
Dept 900.000 CAPITAL OUTLAY					
247-900.000-930.000	REPAIRS & MAINTENANCE	GRIFFITHS MECHANICAL CONTF	DAWN THEATER MAINTENANCE	254.00	109396
Total For Dept 900.000 CAPITAL OUTLAY				254.00	
Total For Fund 247 TAX INCREMENT FINANCE ATH.				254.00	
Fund 271 LIBRARY FUND					
Dept 790.000 LIBRARY					
271-790.000-726.000	PAPERTOWELS FOR BATHROOM	AMAZON CAPITAL SERVICES, I	PAPERTOWELS FOR BATHROOM	36.16	109355
271-790.000-726.000	TAPE FOR BOOK REPAIR	AMAZON CAPITAL SERVICES, I	TAPE FOR BOOK REPAIR	29.75	109355
271-790.000-726.000	TATTLE TAPE SECURITY STRIPS FOR	BIBLIOTHECA, LLC	TATTLE TAPE SECURITY STRIPS FOR BOOKS	217.39	109365
271-790.000-726.000	SUPPLIES	CARD SERVICES CENTER	R. DOBSKI CREDIT CARD	41.58	970
271-790.000-801.000	VERSO (ILS) YEARLY SUBSCRIPTION	AUTO-GRAPHICS, INC.	VERSO (ILS) YEARLY SUBSCRIPTION FEE 12/	1,650.00	109359
271-790.000-801.000	MONTHLY WATER COOLER RENTAL	TRI-COUNTY WATER CONDITION	MONTHLY WATER COOLER RENTAL	12.00	109458
271-790.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (SEP)	35.14	109447
271-790.000-850.000	OOMA FAXING EQUIP SEP 24	OOMA, INC.	OOMA FAXING EQUIP SEP 24	64.68	109428
271-790.000-920.000	503691550 - 12 N MANNING - LIBRA	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 12 N MANNING	38.78	965
271-790.000-964.000	REFUNDS & REBATES	CARD SERVICES CENTER	R. DOBSKI CREDIT CARD	1.20	970
271-790.000-982.000	BOOKS - SEPT24 ADULT	INGRAM LIBRARY SERVICES	BOOKS - SEPT24 ADULT	68.54	109412
271-790.000-982.000	BOOKS - SEPT24 ADULT	INGRAM LIBRARY SERVICES	BOOKS - SEPT24 ADULT	35.80	109412
271-790.000-982.000	BOOKS - SEPT24 ADULT	INGRAM LIBRARY SERVICES	BOOKS - SEPT24 ADULT	53.69	109412
271-790.000-982.000	BOOKS - SEPT24 ADULT	INGRAM LIBRARY SERVICES	BOOKS - SEPT24 ADULT	53.61	109412
271-790.000-982.000	BOOKS - SEPT24 ADULT	INGRAM LIBRARY SERVICES	BOOKS - SEPT24 ADULT	27.83	109412
271-790.000-982.000	BOOKS - CREDIT MEMO FOR MISPRINT	INGRAM LIBRARY SERVICES	BOOKS - CREDIT MEMO FOR MISPRINT BOOK "	(18.65)	109412
271-790.000-982.000	BOOKS - SEPT24 ADULT	INGRAM LIBRARY SERVICES	BOOKS - SEPT24 ADULT	112.01	109412
271-790.000-982.000	BOOKS SEPT24 ADULT	INGRAM LIBRARY SERVICES	BOOKS SEPT24 ADULT	19.00	109412
271-790.000-982.002	REPLACEMENTS FOR DAMAGED/LOST BO	AMAZON CAPITAL SERVICES, I	REPLACEMENTS FOR DAMAGED/LOST BOOKS BY	24.91	109355
271-790.000-982.002	BOOKS - LOST/DAMAGED	CARD SERVICES CENTER	R. DOBSKI CREDIT CARD	23.38	970
Total For Dept 790.000 LIBRARY				2,526.80	
Dept 792.000 LIBRARY - CHILDREN'S AREA					
271-792.000-726.000	LBW CRAFT SUPPLIES	AMAZON CAPITAL SERVICES, I	LBW CRAFT SUPPLIES	12.93	109355
271-792.000-726.000	LBW SUPPLIES AND HALLOWEEN BACKD	AMAZON CAPITAL SERVICES, I	LBW SUPPLIES AND HALLOWEEN BACKDROP	16.31	109355
271-792.000-726.000	SUPPLIES	CARD SERVICES CENTER	R. DOBSKI CREDIT CARD	41.72	970
271-792.000-982.000	BOOKS - JULY24 CHILD	INGRAM LIBRARY SERVICES	BOOKS - JULY24 CHILD	11.49	109412
271-792.000-982.000	BOOKS - SEPT24 CHILD	INGRAM LIBRARY SERVICES	BOOKS - SEPT24 CHILD	10.94	109412
271-792.000-982.000	BOOKS - OCT24 CHILD	INGRAM LIBRARY SERVICES	BOOKS - OCT24 CHILD	423.76	109412
271-792.000-982.000	BOOKS - SEPT24 CHILD	INGRAM LIBRARY SERVICES	BOOKS - SEPT24 CHILD	11.49	109412
271-792.000-982.000	BOOKS - SEPT24 CHILD	INGRAM LIBRARY SERVICES	BOOKS - SEPT24 CHILD	12.39	109412
271-792.000-982.000	BOOKS - SEPT24 CHILD	INGRAM LIBRARY SERVICES	BOOKS - SEPT24 CHILD	12.04	109412
271-792.000-982.000	BOOKS - SEPT24 YOUTH	INGRAM LIBRARY SERVICES	BOOKS - SEPT24 YOUTH	35.52	109412
Total For Dept 792.000 LIBRARY - CHILDREN'S AREA				588.59	
Total For Fund 271 LIBRARY FUND				3,115.39	



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Fund 401 CAPITAL IMPROVEMENT FUND					
Dept 900.000 CAPITAL OUTLAY					
401-900.000-970.000-215027	WILLOW/OAK COMP & RETAINAGE	PARRISH EXCAVATING, INC.	WILLOW/OAK PROJECT COMPLETION AND RETAI	17,520.43	109430
Total For Dept 900.000 CAPITAL OUTLAY				17,520.43	
Total For Fund 401 CAPITAL IMPROVEMENT FUND				17,520.43	
Fund 409 STOCK'S PARK					
Dept 756.000 PARKS					
409-756.000-726.000	ENVELOPES - MRS. STOCK'S PARK FU	WALMART COMMUNITY	CREDIT CARD CHARGES - SEPT 2024	18.36	109464
409-756.000-801.000	POND TREATMENT - STOCK'S PARK 7	AQUATIC WEED CONTROL	POND TREATMENT - MRS. STOCK'S PARK 7/17	430.00	109358
Total For Dept 756.000 PARKS				448.36	
Total For Fund 409 STOCK'S PARK				448.36	
Fund 481 AIRPORT IMPROVEMENT FUND					
Dept 900.000 CAPITAL OUTLAY					
481-900.000-970.000-215041	CHAINSAW, OIL	SPRATT'S TRADING POST INC	CHAINSAW, OIL	516.97	109450
Total For Dept 900.000 CAPITAL OUTLAY				516.97	
Total For Fund 481 AIRPORT IMPROVEMENT FUND				516.97	
Fund 582 ELECTRIC FUND					
Dept 000.000					
582-000.000-110.000	BLUE MARKING PAINT	POWER LINE SUPPLY	MARKING PAINT	498.45	109433
582-000.000-110.000	BLACK TAPE 33+ SUPER	POWER LINE SUPPLY	INVENTORY	695.52	109433
582-000.000-110.000	INVENTORY 100A FUSELINK 20EA	POWER LINE SUPPLY	100A FUSELINK	217.61	109433
582-000.000-110.000	WIRE - 2 STR 7/1 ACSR SPARATE	POWER LINE SUPPLY	INVENTORY	3,910.00	109433
582-000.000-110.000	INVENTORY NUT EYE 75	POWER LINE SUPPLY	NUTS BOLTS INSULATOR SPOOLS	365.32	109433
582-000.000-110.000	FUSE LINK - 2 AMP T	POWER LINE SUPPLY	INVENTORY	120.43	109433
582-000.000-158.000-215016	CIP - INDUSTRIAL SUBSTATION CONS	SSEO, INC.	IND SUB CONSTRUCTION ENG	1,830.50	109451
582-000.000-202.100	4CCH	BATIZY, LILLIAN H	UB refund for account: 014156	123.83	109362
582-000.000-202.100	ROUND	GIFFORD, LISA C	UB refund for account: 022707	0.22	109393
582-000.000-202.100	4CCH	GIFFORD, LISA C	UB refund for account: 022706	86.08	109394
582-000.000-202.100	4ENBK1	HARMAN, PATTON J	UB refund for account: 026650	9.90	109398
582-000.000-202.100	6DEMB1	HILLSDALE ORCHARD AND GRE	UB refund for account: 014477	72.23	109406
582-000.000-202.100	4ENBK1	HODSHIRE, TRESSA B	UB refund for account: 015468	1,054.41	109408
582-000.000-202.100	4CCH	LAWHORN, SAMANTHA S	UB refund for account: 030213	67.00	109417
582-000.000-202.100	4CCH	MATTE, DOUGLAS W	UB refund for account: 016281	36.00	109421
582-000.000-202.100	4ENBK1	ROBINSON, JESSE E	UB refund for account: 013549	13.33	109440
582-000.000-202.100	4CCH	SCRIVENS, MARCUS R	UB refund for account: 012468	158.00	109443
582-000.000-202.100	4ENBK1	SILVA, ANGEL M	UB refund for account: 026693	245.36	109445
582-000.000-264.000	ACCRUED EXPENSES	MICHIGAN SOUTH CENTRAL POW	MSCPA MEMBER POWER BILLING - AUG 2024	10,000.00	972
Total For Dept 000.000				19,504.19	
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	19,171.74	971
582-175.000-726.000	SUPPLIES FOR OFFICE - 45 MONROE	AMAZON CAPITAL SERVICES, I	SUPPLIES FOR OFFICE - 45 MONROE STREET	16.65	109355
582-175.000-726.000	SUPPLIES FOR OFFICE - 45 MONROE	AMAZON CAPITAL SERVICES, I	SUPPLIES FOR OFFICE - 45 MONROE STREET	6.27	109355
582-175.000-726.000	SUPPLIES FOR OFFICE - 45 MONROE	AMAZON CAPITAL SERVICES, I	SUPPLIES FOR OFFICE - 45 MONROE STREET	15.00	109355
582-175.000-726.000	SUPPLIES FOR OFFICE - 45 MONROE	AMAZON CAPITAL SERVICES, I	SUPPLIES FOR OFFICE - 45 MONROE STREET/	21.64	109355
582-175.000-726.000	CORRECTION TAPE	CURRENT OFFICE SOLUTIONS	CORRECTION TAPE	9.55	109376
582-175.000-726.000	STORAGE BOXES, FOLDERS, HANGING FO	CURRENT OFFICE SOLUTIONS	STORAGE BOXES, FOLDERS, HANGING FOLDERS	29.74	109376
582-175.000-726.000	COPY PAPER - 45 MONROE STREET	CURRENT OFFICE SOLUTIONS	COPY PAPER - 45 MONROE STREET	55.80	109376
582-175.000-726.000	JUG REFILL	HEFFERNAN SOFT WATER SERV	JUG REFILL	10.88	109399

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Fund 582 ELECTRIC FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-726.000	WREATHS FOR BPU OFFICE/WAREHOUSE	HILLSDALE GARDEN CLUB	WREATHS FOR BPU OFFICE/WAREHOUSE	67.50	109403
582-175.000-726.000	WATER 45 MONROE ST	RUPERT'S CULLIGAN	WATER 45 MONROE ST	19.50	109441
582-175.000-726.000	MICROWAVE - BPU OFFICE	WALMART COMMUNITY	CREDIT CARD CHARGES - SEPT 2024	37.50	109464
582-175.000-726.000	WATER	CARD SERVICES CENTER	J. HAMMEL CREDIT CARD	223.27	970
582-175.000-801.000	RUGS FOR BPU - 45 MONROE ST	CINTAS CORPORATION	RUGS FOR BPU - 45 MONROE ST	2.50	109373
582-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	2.50	109373
582-175.000-801.000	RUGS-45 MONROE ST	CINTAS CORPORATION	RUGS-45 MONROE ST	2.50	109373
582-175.000-801.000	BPU CLEANING - SEPT 2024	EAST 2 WEST ENTERPRISES,	1BPU CLEANING - SEPT 2024	210.00	109379
582-175.000-801.000	ACCOUNTING SERVICES - AUG 2024	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - AUG 2024	1,597.86	109456
582-175.000-802.000	UPS BATTERY BACKUP QTY4	AMAZON CAPITAL SERVICES,	1UPS BATTERY BACKUP QTY4	28.06	109355
582-175.000-802.000	MITEL HANDSET BATTERY	AMAZON CAPITAL SERVICES,	1MITEL HANDSET BATTERY	17.77	109355
582-175.000-802.000	3M REFLECTIVE VINYL	AMAZON CAPITAL SERVICES,	13M REFLECTIVE VINYL	41.99	109355
582-175.000-802.000	2FT X 10FT SILVER VINYL HP750	AMAZON CAPITAL SERVICES,	12FT X 10FT SILVER VINYL HP750	49.99	109355
582-175.000-802.000	MICROSOFT LICENSING 24/25 RESELL	SONIT SYSTEMS, LLC	MICROSOFT LICENSING 24/25	2,299.26	109447
582-175.000-802.000	SONIT NET ADMIN SEPTEMBER 2024	SONIT SYSTEMS, LLC	SONIT NET ADMIN SEPTEMBER 2024	481.57	109447
582-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (SEP)	79.08	109447
582-175.000-802.000	AUTHPOINT 3 YEAR RENEWAL (21 LIC	SONIT SYSTEMS, LLC	AUTHPOINT 3 YEAR RENEWAL (21 LICENSES)	325.50	109447
582-175.000-802.000	VMWARE VSPHERE STANDARD 1 YEAR	SONIT SYSTEMS, LLC	VMWARE VSPHERE STANDARD 1 YEAR	800.00	109447
582-175.000-802.000	MILSOFT DISPATCH LICENSE UNPLUGG	MILSOFT	MILSOFT DISPATCH LICENSE UNPLUGGED 10-2	350.00	109462
582-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUB 10	MILSOFT	IVR POOLED MONTHLY OUTAGE SUB 10-24	253.88	109462
582-175.000-850.000	OOMA FAXING EQUIP SEP 24	OOMA, INC.	OOMA FAXING EQUIP SEP 24	32.34	109428
582-175.000-880.000	PUBLIC POWER WEEK GIVEAWAYS	AMAZON CAPITAL SERVICES,	1SUPPLIES FOR OFFICE - 45 MONROE STREET/	37.21	109355
582-175.000-930.000	REPLACE SINK	GELZER HJ & SON INC	REPLACE SINK	206.11	109391
582-175.000-956.000	CAPACITOR TRAINING	POWER LINE SUPPLY	CAPACITOR TRAINING	750.00	109433
582-175.000-956.000	RECLOSER TRAINING	POWER LINE SUPPLY	RECLOSER TRAINING	750.00	109433
582-175.000-956.000	2024 AMP CONFERENCE	CARD SERVICES CENTER	D. MACKIE CREDIT CARD	240.00	970
582-175.000-956.200	GATORADE	CARD SERVICES CENTER	J. HAMMEL CREDIT CARD	15.79	970
582-175.000-970.000-215045	TRIPP LITE 8-PORT MANAGED INDUST	CDW-G COMPUTER CENTERS	TRIPP-LITE 8-PORT INDUSTRIAL AMI SWITCH	4,345.05	109371
Total For Dept 175.000 ADMINISTRATIVE SERVICES				32,604.00	
Dept 543.000 PRODUCTION					
582-543.000-726.000	WATER TREATMENT ADDITIVE FOR EYE	AMAZON CAPITAL SERVICES,	1WATER TREATMENT ADDITIVE FOR EYEWASH SI	96.00	109355
582-543.000-726.000	PLIERS	PERFORMANCE AUTOMOTIVE	PLIERS	10.99	109432
582-543.000-739.000	MSCPA MEMBER POWER BILLING - AUG	MICHIGAN SOUTH CENTRAL POW	MSCPA MEMBER POWER BILLING - AUG 2024	907,853.58	972
582-543.000-740.300	504504154 - 201 WATERWORKS XX -	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS X	19.42	967
582-543.000-740.400	504504154 - 201 WATERWORKS XX -	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS X	19.42	967
582-543.000-920.400	504504154 - 201 WATERWORKS - PP	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 201 WATERWORKS	44.10	966
582-543.000-930.050	REPAIR DAY TANKS	UTILITIES INSTRUMENTATION	REPAIR DAY TANKS	680.00	109461
582-543.000-930.060	REPAIR DAY TANKS	UTILITIES INSTRUMENTATION	REPAIR DAY TANKS	680.00	109461
Total For Dept 543.000 PRODUCTION				909,403.51	
Dept 544.000 DISTRIBUTION					
582-544.000-726.800	SUPPLIES - OPERATIONS	AMAZON CAPITAL SERVICES,	1TOOL ORGANIZER BUCKET	71.15	109355
582-544.000-726.800	PLUMB BOB SOCKET REDUCER	AMAZON CAPITAL SERVICES,	1PLUMB BOB SOCKET REDUCER	53.09	109355
582-544.000-726.800	HEX BIT SOCKET SET 13PC	AMAZON CAPITAL SERVICES,	1HEX BIT SOCKET SET 13PC	16.29	109355
582-544.000-726.800	BIT SET	PERFORMANCE AUTOMOTIVE	BIT SET	31.09	109432
582-544.000-726.800	HALO REPLACEMENT CLIPS	CARD SERVICES CENTER	K. KEASAL CREDIT CARD	59.80	970
582-544.000-730.000	REPAIR PTO	ALTEC INDUSTRIES, INC.	REPAIR PTO	622.00	109354
582-544.000-730.000	TRUCK BATTERIES	PERFORMANCE AUTOMOTIVE	TRUCK BATTERIES	333.98	109432
582-544.000-730.000	TRUCK BATTERY	PERFORMANCE AUTOMOTIVE	TRUCK BATTERY	166.99	109432
582-544.000-730.000	FUSE AND HOLDER	PERFORMANCE AUTOMOTIVE	FUSE AND HOLDER	26.99	109432
582-544.000-740.000	FUEL & LUBRICANTS	PERFORMANCE AUTOMOTIVE	OIL AND FILTER	44.50	109432
582-544.000-740.000	FUEL - BPU - SEPT 2024	WATKINS TRANSPORT INC	FUEL - BPU - SEPT 2024	1,588.47	109465

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 EXP CHECK RUN DATES 10/03/2024 - 10/03/2024  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 582 ELECTRIC FUND					
Dept 544.000 DISTRIBUTION					
582-544.000-801.000	TEST GROUNDS	PRIME FLEET DIELECTRIC	SEF TEST GROUNDS	125.00	109434
582-544.000-801.000	TEST TRUCK	PRIME FLEET DIELECTRIC	SEF TEST TRUCK	735.00	109434
582-544.000-801.000	TEST TRUCK	PRIME FLEET DIELECTRIC	SEF TEST TRUCK	935.00	109434
582-544.000-801.000	TEST TRUCK	PRIME FLEET DIELECTRIC	SEF TEST TRUCK	895.00	109434
582-544.000-801.000	TEST TRUCK	PRIME FLEET DIELECTRIC	SEF TEST TRUCK	325.00	109434
582-544.000-801.000	TEST TRUCK	PRIME FLEET DIELECTRIC	SEF TEST TRUCK	605.00	109434
582-544.000-801.000	TEST TRUCK	PRIME FLEET DIELECTRIC	SEF TEST TRUCK	375.00	109434
582-544.000-801.000	TEST TRUCK	PRIME FLEET DIELECTRIC	SEF TEST TRUCK	515.00	109434
582-544.000-801.300	POSTAGE FOR TREE TRIMMING LETTER	CARD SERVICES CENTER	J. HAMMEL CREDIT CARD	19.36	970
582-544.000-930.000	LIGHT SCREWS	GELZER HJ & SON INC	LIGHT SCREWS	6.40	109391
582-544.000-930.000	CONNECTOR TRANS STUD MOUNT NUB 5	POWER LINE SUPPLY	TRANSFORMER CONNECTORS	296.88	109433
582-544.000-930.000	BAR OIL	SPRATT'S TRADING POST INC	BAR OIL	19.99	109450
Total For Dept 544.000 DISTRIBUTION				7,866.98	
Total For Fund 582 ELECTRIC FUND				969,378.68	
Fund 588 DIAL A RIDE					
Dept 596.000 DIAL-A-RIDE					
588-596.000-726.000	RUBBER BANDS FOR DART	AMAZON CAPITAL SERVICES, I	RUBBER BANDS FOR DART	9.89	109355
588-596.000-726.000	SUPPLIES FOR DART	AMAZON CAPITAL SERVICES, I	SUPPLIES FOR DART, DPS AND ENG DEPT	196.73	109355
588-596.000-726.000	WATER - DIAL-A-RIDE	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	15.00	109399
588-596.000-726.000	SUPPLIES FOR DART	KSS ENTERPRISES	TOILET PAPER AND GARBAGE BAGS	72.62	109415
588-596.000-730.000	ASSY HAND PUMP HANDLE FOR #60	HOEKSTRA TRANSPORTATION, I	ASSY HAND PUMP HANDLE FOR #60	40.43	109409
588-596.000-730.000	FILTERS FOR 61	PERFORMANCE AUTOMOTIVE	OIL FILTERS FOR DPS AND DART	66.73	109432
588-596.000-730.000	HD CONNECTOR FOR #62	PERFORMANCE AUTOMOTIVE	HD CONNECTOR FOR #62	37.25	109432
588-596.000-730.000	R-SEMI METALLIC PADS FOR #62	PERFORMANCE AUTOMOTIVE	R-SEMI PADS FOR #62 + DIGITAL CALIPER F	48.53	109432
588-596.000-730.000	DISC HOUSIN BOLT AND PIN BOOT KI	PERFORMANCE AUTOMOTIVE	DISC HOUSIN BOLT AND PIN BOOT KIT FOR #	45.97	109432
588-596.000-730.000	F DISC BRAKE ROTOR FOR #61	PERFORMANCE AUTOMOTIVE	F DISC BRAKE ROTOR FOR #61	302.62	109432
588-596.000-730.000	AIT FUEL SENSOR FOR #60	PERFORMANCE AUTOMOTIVE	AIT FUEL SENSOR FOR #60	70.99	109432
588-596.000-730.000	O-RINGS FOR #60	PERFORMANCE AUTOMOTIVE	O-RINGS FOR #60	1.79	109432
588-596.000-740.000	FUEL FOR DART - AUG	WATKINS TRANSPORT INC	FUEL FOR DART - AUG	2,284.27	109465
588-596.000-740.000	FUEL FOR DART	WATKINS TRANSPORT INC	FUEL FOR DART	2,557.37	109465
588-596.000-801.000	DART	BILL'S LAWN CARE, LLC	CITY WIDE MOWING CONTRACT 2024-2025	420.00	109366
588-596.000-801.000	TIE ROD END FOR #60	HILLSDALE COMMUNITY SCHOOI	TIE ROD END FOR #60	467.69	109402
588-596.000-801.000	LEFT FRONT BRAKE PADS ON #62	HILLSDALE COMMUNITY SCHOOI	LEFT FRONT BRAKE PADS ON #62	150.00	109402
588-596.000-801.000	TIRES FOR #61	NORM'S TIRE & SERVICE	TIRES FOR #61	287.99	109426
588-596.000-920.000	507035798 - 981 DEVELOPMENT DR -	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 981 DEVELOPMENT I	41.40	968
588-596.000-955.588	DOT DCREENING FOR VIRGINIA BLAKE	HILLSDALE HOSPITAL	DOT DCREENING FOR VIRGINIA BLAKE	28.00	109404
Total For Dept 596.000 DIAL-A-RIDE				7,145.27	
Total For Fund 588 DIAL A RIDE				7,145.27	
Fund 590 SEWER FUND					
Dept 000.000					
590-000.000-110.000	UNAPPLIED CREDIT - DUPLICATE PAY	ETNA SUPPLY COMPANY	UNAPPLIED CREDIT - DUPLICATE PAYMENT	(532.00)	109384
590-000.000-123.000	MPSI TRAINING - WICKHAM - SEPT 2	APWA MICHIGAN CHAPTER - M	MPSI REGISTRATION FOR CRAIG WICKHAM FAI	397.50	109357
590-000.000-158.000-215005	WESTWOOD PROJECT - SANITARY	PARRISH EXCAVATING, INC.	WESTWOOD UTILITY AND ROAD RECONSTRUCTIC	3,912.03	109430
590-000.000-202.100	SCCH	GIFFORD, LISA C	UB refund for account: 022707	35.96	109393
590-000.000-202.100	SBK1	HARMAN, PATTON J	UB refund for account: 026650	6.02	109398
590-000.000-202.100	SCCH	ROBINSON, JESSE E	UB refund for account: 013549	6.39	109440
Total For Dept 000.000				3,825.90	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	4,176.12	971
590-175.000-726.000	SUPPLIES FOR OFFICE - 45 MONROE	AMAZON CAPITAL SERVICES,	1 SUPPLIES FOR OFFICE - 45 MONROE STREET	8.32	109355
590-175.000-726.000	SUPPLIES FOR OFFICE - 45 MONROE	AMAZON CAPITAL SERVICES,	1 SUPPLIES FOR OFFICE - 45 MONROE STREET	3.14	109355
590-175.000-726.000	SUPPLIES FOR OFFICE - 45 MONROE	AMAZON CAPITAL SERVICES,	1 SUPPLIES FOR OFFICE - 45 MONROE STREET	7.49	109355
590-175.000-726.000	SUPPLIES FOR OFFICE - 45 MONROE	AMAZON CAPITAL SERVICES,	1 SUPPLIES FOR OFFICE - 45 MONROE STREET/	10.83	109355
590-175.000-726.000	FIRST AID SUPPLIES	CINTAS CORPORATION	FIRST AID SUPPLIES	82.03	109373
590-175.000-726.000	CORRECTION TAPE	CURRENT OFFICE SOLUTIONS	CORRECTION TAPE	4.77	109376
590-175.000-726.000	STORAGE BOXES,FOLDERS,HANGING FO	CURRENT OFFICE SOLUTIONS	STORAGE BOXES,FOLDERS,HANGING FOLDERS	14.87	109376
590-175.000-726.000	COPY PAPER - 45 MONROE STREET	CURRENT OFFICE SOLUTIONS	COPY PAPER - 45 MONROE STREET	27.90	109376
590-175.000-726.000	WREATHS FOR BPU OFFICE/WAREHOUSE	HILLSDALE GARDEN CLUB	WREATHS FOR BPU OFFICE/WAREHOUSE	43.75	109403
590-175.000-726.000	WATER 45 MONROE ST	RUPERT'S CULLIGAN	WATER 45 MONROE ST	9.75	109441
590-175.000-726.000	MICROWAVE - BPU OFFICE	WALMART COMMUNITY	CREDIT CARD CHARGES - SEPT 2024	18.75	109464
590-175.000-801.000	RUGS FOR BPU - 45 MONROE ST	CINTAS CORPORATION	RUGS FOR BPU - 45 MONROE ST	1.25	109373
590-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	1.25	109373
590-175.000-801.000	RUGS-45 MONROE ST	CINTAS CORPORATION	RUGS-45 MONROE ST	1.25	109373
590-175.000-801.000	BPU CLEANING - SEPT 2024	EAST 2 WEST ENTERPRISES,	1 BPU CLEANING - SEPT 2024	105.00	109379
590-175.000-801.000	ACCOUNTING SERVICES - AUG 2024	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - AUG 2024	798.93	109456
590-175.000-801.000-215006	ADMIN SERVICES FOR CDBG GRANT	CARTER CONSULTING LLC	ADMIN SERVICES FOR CDBG GRANT	300.00	109370
590-175.000-802.000	UPS BATTERY BACKUP QTY4	AMAZON CAPITAL SERVICES,	1 UPS BATTERY BACKUP QTY4	14.03	109355
590-175.000-802.000	MICROSOFT LICENSING 24/25 RESELL	SONIT SYSTEMS, LLC	MICROSOFT LICENSING 24/25	1,149.62	109447
590-175.000-802.000	SONIT NET ADMIN SEPTEMBER 2024	SONIT SYSTEMS, LLC	SONIT NET ADMIN SEPTEMBER 2024	240.78	109447
590-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (SEP)	39.54	109447
590-175.000-802.000	AUTHPOINT 3 YEAR RENEWAL (21 LIC	SONIT SYSTEMS, LLC	AUTHPOINT 3 YEAR RENEWAL (21 LICENSES)	162.75	109447
590-175.000-802.000	VMWARE VSPHERE STANDARD 1 YEAR	SONIT SYSTEMS, LLC	VMWARE VSPHERE STANDARD 1 YEAR	400.00	109447
590-175.000-802.000	MILSOFT DISPATCH LICENSE UNPLUGG	MILSOFT	MILSOFT DISPATCH LICENSE UNPLUGGED 10-2	175.00	109462
590-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUB 10	MILSOFT	IVR POOLED MONTHLY OUTAGE SUB 10-24	126.93	109462
590-175.000-850.000	OOMA FAXING EQUIP SEP 24	OOMA, INC.	OOMA FAXING EQUIP SEP 24	16.17	109428
590-175.000-880.000	PUBLIC POWER WEEK GIVEAWAYS	AMAZON CAPITAL SERVICES,	1 SUPPLIES FOR OFFICE - 45 MONROE STREET/	18.61	109355
590-175.000-970.000-215045	TRIPP LITE 8-PORT MANAGED INDUST	CDW-G COMPUTER CENTERS	TRIPP-LITE 8-PORT INDUSTRIAL AMI SWITCH	1,448.35	109371
Total For Dept 175.000 ADMINISTRATIVE SERVICES				9,407.18	
Dept 546.000 OPERATIONS					
590-546.000-730.039	BPU VEHICLE MAINT/SUPPLIES	PERFORMANCE AUTOMOTIVE	BATTERY	184.98	109432
590-546.000-930.970	MANHOLE COVER LIFTS	USABLUEBOOK	MANHOLE COVER LIFTS	97.18	109460
590-546.000-956.000	TRAINING & SEMINARS	MICHIGAN WATER ENVIRONMEN	TRAINING	360.00	109425
Total For Dept 546.000 OPERATIONS				642.16	
Dept 547.000 TREATMENT					
590-547.000-726.900	SUPPLIES - LABORATORY	NORTH CENTRAL LABORATORIE	5 LAB SUPPLIES	689.24	109427
590-547.000-726.900	SUPPLIES - LABORATORY	NORTH CENTRAL LABORATORIE	5 LAB SUPPLIES	396.74	109427
590-547.000-726.900	SUPPLIES - LABORATORY	USABLUEBOOK	LAB SUPPLIES	398.70	109460
590-547.000-727.600	SUPPLIES - FERROUS CHLORIDE	PVS TECHNOLOGIES, INC.	FERROUS CHLORIDE SOLUTION	4,015.70	109437
590-547.000-730.039	FLOOR LINERS	AMAZON CAPITAL SERVICES,	1 FLOOR LINERS	139.98	109355
590-547.000-740.000	FUEL & LUBRICANTS	FAMILY FARM & HOME	GEAR OIL 5 GAL	169.98	109386
590-547.000-740.000	FUEL - BPU - SEPT 2024	WATKINS TRANSPORT INC	FUEL - BPU - SEPT 2024	794.94	109465
590-547.000-801.000	MERCURY TESTING	MERIT LABORATORIES	MERCURY TESTING	575.00	109422
590-547.000-801.000	BEF SAMPLING	MERIT LABORATORIES	BEF SAMPLING	4,166.00	109422
590-547.000-801.000	WW SAMPLING	MERIT LABORATORIES	WW SAMPLING	47.00	109422
590-547.000-930.000	CHAIN FALL HOIST ELECTRIC	AMAZON CAPITAL SERVICES,	1 CHAIN FALL HOIST	579.99	109355
590-547.000-930.000	BURLAP AND SOFTENER SALT	FAMILY FARM & HOME	BURLAP AND SOFTENER SALT	36.95	109386
590-547.000-930.000	THERMOMETER, PACKING TAPE, BLEAC	FAMILY FARM & HOME	THERMOMETER, PACKING TAPE, BLEACH	44.46	109386
590-547.000-930.000	KEY COPIES	GELZER HJ & SON INC	KEY COPIES	4.58	109391
590-547.000-930.000	REPAIRS & MAINTENANCE	GELZER HJ & SON INC	SUPPLIES	50.85	109391

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Dept 547.000 TREATMENT					
590-547.000-930.000	REPAIRS & MAINTENANCE	RYAN & BRADSHAW, INC.	BOILER INSPECTION	220.00	109442
590-547.000-930.900	REPAIRS & MAINT. - LABORATORY	NORTH CENTRAL LABORATORIES	MUFFLE FURNACE	2,088.62	109427
590-547.000-930.900	SLUDGE JUDGE	USABLUBOOK	SLUDGE JUDGE	713.98	109460
Total For Dept 547.000 TREATMENT				15,132.71	
Total For Fund 590 SEWER FUND				29,007.95	
Fund 591 WATER FUND					
Dept 000.000					
591-000.000-110.000	SADDLE - 6" TAPPING WITH 1"	ETNA SUPPLY COMPANY	INVENTORY	825.00	109384
591-000.000-110.000	SADDLE - 12" TAPPING WITH 1"	ETNA SUPPLY COMPANY	INVENTORY	3,050.00	109384
591-000.000-110.000	STREET BOX - 5.5' 1.5" MINNEA	MICHIGAN PIPE & VALVE	INVENTORY	5,693.38	109424
591-000.000-123.000	MPSI TRAINING - WICKHAM - SEPT 2	APWA MICHIGAN CHAPTER - MEMPSI	REGISTRATION FOR CRAIG WICKHAM FAI	397.50	109357
591-000.000-158.000-181005	CURB STOPS	ETNA SUPPLY COMPANY	CURB STOPS	3,657.00	109384
591-000.000-158.000-181005	RETURN OF CURB STOPS	ETNA SUPPLY COMPANY	RETURN OF CURB STOPS	(3,657.00)	109384
591-000.000-158.000-181005	0.75" METERS	SLC METER LLC	WATER METER ORDER - APPROVED BY BOARD/C	41,964.55	109446
591-000.000-158.000-181005	UNION FITTINGS	USABLUBOOK	UNION FITTINGS	952.26	109460
591-000.000-158.000-213002	10" WAFER BUTTERFLY VALVE	CARD SERVICES CENTER	J. GIER CREDIT CARD	1,059.74	970
591-000.000-158.000-215005	WESTWOOD PROJECT - WATER	PARRISH EXCAVATING, INC.	WESTWOOD UTILITY AND ROAD RECONSTRUCTIC	256,062.82	109430
591-000.000-202.100	WBK1	GIFFORD, LISA C	UB refund for account: 022707	31.24	109393
591-000.000-202.100	WBK1	HARMAN, PATTON J	UB refund for account: 026650	5.08	109398
591-000.000-202.100	WCCH	ROBINSON, JESSE E	UB refund for account: 013549	6.20	109440
Total For Dept 000.000				310,047.77	
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-716.000	RETIREMENT	MERS	RETIREMENT CONTRIBUTIONS - 300101	4,227.34	971
591-175.000-726.000	SUPPLIES FOR OFFICE - 45 MONROE	AMAZON CAPITAL SERVICES, I	SUPPLIES FOR OFFICE - 45 MONROE STREET	8.32	109355
591-175.000-726.000	SUPPLIES FOR OFFICE - 45 MONROE	AMAZON CAPITAL SERVICES, I	SUPPLIES FOR OFFICE - 45 MONROE STREET	3.13	109355
591-175.000-726.000	SUPPLIES FOR OFFICE - 45 MONROE	AMAZON CAPITAL SERVICES, I	SUPPLIES FOR OFFICE - 45 MONROE STREET	7.50	109355
591-175.000-726.000	SUPPLIES FOR OFFICE - 45 MONROE	AMAZON CAPITAL SERVICES, I	SUPPLIES FOR OFFICE - 45 MONROE STREET/	10.82	109355
591-175.000-726.000	FIRST AID SUPPLIES	CINTAS CORPORATION	FIRST AID SUPPLIES	82.04	109373
591-175.000-726.000	CORRECTION TAPE	CURRENT OFFICE SOLUTIONS	CORRECTION TAPE	4.77	109376
591-175.000-726.000	STORAGE BOXES,FOLDERS,HANGING FO	CURRENT OFFICE SOLUTIONS	STORAGE BOXES,FOLDERS,HANGING FOLDERS	14.87	109376
591-175.000-726.000	COPY PAPER - 45 MONROE STREET	CURRENT OFFICE SOLUTIONS	COPY PAPER - 45 MONROE STREET	27.90	109376
591-175.000-726.000	WREATHS FOR BPU OFFICE/WAREHOUSE	HILLSDALE GARDEN CLUB	WREATHS FOR BPU OFFICE/WAREHOUSE	43.75	109403
591-175.000-726.000	WATER 45 MONROE ST	RUPERT'S CULLIGAN	WATER 45 MONROE ST	9.75	109441
591-175.000-726.000	MICROWAVE - BPU OFFICE	WALMART COMMUNITY	CREDIT CARD CHARGES - SEPT 2024	18.75	109464
591-175.000-801.000	RUGS FOR BPU - 45 MONROE ST	CINTAS CORPORATION	RUGS FOR BPU - 45 MONROE ST	1.25	109373
591-175.000-801.000	MATS - 45 MONROE ST	CINTAS CORPORATION	MATS - 45 MONROE ST	1.25	109373
591-175.000-801.000	RUGS-45 MONROE ST	CINTAS CORPORATION	RUGS-45 MONROE ST	1.25	109373
591-175.000-801.000	BPU CLEANING - SEPT 2024	EAST 2 WEST ENTERPRISES, I	BPU CLEANING - SEPT 2024	105.00	109379
591-175.000-801.000	ACCOUNTING SERVICES - AUG 2024	THE WOODHILL GROUP, LLC	ACCOUNTING SERVICES - AUG 2024	798.93	109456
591-175.000-801.000-215006	ADMIN SERVICES FOR CDBG GRANT	CARTER CONSULTING LLC	ADMIN SERVICES FOR CDBG GRANT	300.00	109370
591-175.000-802.000	UPS BATTERY BACKUP QTY4	AMAZON CAPITAL SERVICES, I	UPS BATTERY BACKUP QTY4	14.03	109355
591-175.000-802.000	MICROSOFT LICENSING 24/25 RESELL	SONIT SYSTEMS, LLC	MICROSOFT LICENSING 24/25	1,149.62	109447
591-175.000-802.000	SONIT NET ADMIN SEPTEMBER 2024	SONIT SYSTEMS, LLC	SONIT NET ADMIN SEPTEMBER 2024	240.78	109447
591-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR	SONIT SYSTEMS, LLC	VIPRE EMAIL AND TRENDMICRO RECUR (SEP)	39.54	109447
591-175.000-802.000	AUTHPOINT 3 YEAR RENEWAL (21 LIC	SONIT SYSTEMS, LLC	AUTHPOINT 3 YEAR RENEWAL (21 LICENSES)	162.75	109447
591-175.000-802.000	VMWARE VSPHERE STANDARD 1 YEAR	SONIT SYSTEMS, LLC	VMWARE VSPHERE STANDARD 1 YEAR	400.00	109447
591-175.000-802.000	MILSOFT DISPATCH LICENSE UNPLUGG	MILSOFT	MILSOFT DISPATCH LICENSE UNPLUGGED 10-2	175.00	109462
591-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUB 10	MILSOFT	IVR POOLED MONTHLY OUTAGE SUB 10-24	126.93	109462
591-175.000-810.000	DUES & SUBSCRIPTIONS	MICHIGAN WATER ENVIRONMENT	ANNUAL MEMBERSHIP FOR JEFF GIER	100.00	109425
591-175.000-850.000	OOMA FAXING EQUIP SEP 24	OOMA, INC.	OOMA FAXING EQUIP SEP 24	16.17	109428

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 10/03/2024 - 10/03/2024  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-880.000	PUBLIC POWER WEEK GIVEAWAYS	AMAZON CAPITAL SERVICES,	1 SUPPLIES FOR OFFICE - 45 MONROE STREET/	18.61	109355
591-175.000-970.000-215045	TRIPP LITE 8-PORT MANAGED INDUST	CDW-G COMPUTER CENTERS	TRIPP-LITE 8-PORT INDUSTRIAL AMI SWITCH	1,448.35	109371
Total For Dept 175.000 ADMINISTRATIVE SERVICES				9,558.40	
Dept 544.000 DISTRIBUTION					
591-544.000-726.800	6 X 1 SADDLES	MICHIGAN PIPE & VALVE	6 X 1 SADDLES	356.88	109424
591-544.000-740.000	FUEL - BPU - SEPT 2024	WATKINS TRANSPORT INC	FUEL - BPU - SEPT 2024	794.94	109465
591-544.000-801.000	CROSS CONNECTION CONTROL PROGRAM	HYDROCORP, LLC	CCCP CONTRACT	1,564.50	109411
591-544.000-930.000	LINE LOCATOR	BATCO, INC	LINE LOCATOR	5,387.75	109361
591-544.000-930.000	RETURN	GELZER HJ & SON INC	RETURN	(1.40)	109391
591-544.000-930.000	RETURN	GELZER HJ & SON INC	RETURN	(11.98)	109391
591-544.000-930.000	PIPE AND FITTINGS	GELZER HJ & SON INC	PIPE AND FITTINGS	58.84	109391
591-544.000-930.000	RETURN	GELZER HJ & SON INC	RETURN	(21.99)	109391
591-544.000-930.000	PIPE FITTINGS	GELZER HJ & SON INC	PIPE FITTINGS	20.05	109391
591-544.000-930.000	MILWAUKEE M18 DRILL	GELZER HJ & SON INC	MILWAUKEE M18 DRILL	204.99	109391
591-544.000-930.990	REPAIRS & MAINT. - LEAD SERVICES	AMERICAN COPPER AND BRASS,	LSL PARTS	560.66	109356
591-544.000-930.990	CONTRACTED LSL REPLACEMENTS	RJT CONSTRUCTION CO.	FYE 2025 LEAD SERVICE LINE REPLACEMENTS	10,790.00	109439
591-544.000-930.990	CONTRACTED LSL REPLACEMENTS	RJT CONSTRUCTION CO.	FYE 2025 LEAD SERVICE LINE REPLACEMENTS	14,452.50	109439
591-544.000-930.990	CONTRACTED LSL REPLACEMENTS	RJT CONSTRUCTION CO.	FYE 2025 LEAD SERVICE LINE REPLACEMENTS	15,732.50	109439
591-544.000-930.990	CONTRACTED LSL REPLACEMENTS	RJT CONSTRUCTION CO.	FYE 2025 LEAD SERVICE LINE REPLACEMENTS	7,605.00	109439
591-544.000-970.000	GEN2 WATER NODE W/STD I/O 5FT CA	CANNON TECHNOLOGIES INC	WATER METER NODES	13,208.00	109369
Total For Dept 544.000 DISTRIBUTION				70,701.24	
Dept 545.000 PURIFICATION					
591-545.000-727.200	SUPPLIES - SODIUM HYPOCHLORITE	UNIVAR SOLUTIONS USA INC	SODIUM HYPOCHLORITE	4,753.66	109459
591-545.000-930.000	MOUSE BAIT AND SOAP	GELZER HJ & SON INC	MOUSE BAIT AND SOAP	35.97	109391
Total For Dept 545.000 PURIFICATION				4,789.63	
Total For Fund 591 WATER FUND				395,097.04	
Fund 633 PUBLIC SERVICES INV. FUND					
Dept 000.000					
633-000.000-101.000	SIGN POSTS GREEN U-CHANNEL 12F	DORNBOS SIGN & SAFETY INC	50 - 12' GREEN U-CHANNEL POST	2,750.00	109377
633-000.000-101.000	CRACK FILL MATERIAL (RUBBER)	EXCELL PAVING PLUS	2 PALLETS OF DEERY CRACKFILL	2,970.00	109385
Total For Dept 000.000				5,720.00	
Total For Fund 633 PUBLIC SERVICES INV. FUND				5,720.00	
Fund 640 REVOLVING MOBILE EQUIP. FUND					
Dept 443.000 MOBILE EQUIPMENT MAINTENANCE					
640-443.000-726.000	RAGS FOR SHOP	CINTAS CORPORATION	MATS AND RAGS FOR SHOP	5.00	109373
640-443.000-726.000	RAGS FOR SHOP	CINTAS CORPORATION	MATS AND RAGS FOR SHOP	5.00	109373
640-443.000-726.000	ADHESIVE LINED SHRING TUBING KIT	ELECTRICAL TERMINAL INC.	ADHESIVE LINED SHRING TUBING KIT FOR SH	134.56	109382
640-443.000-726.000	SCREWS, WASHERS FOR SHOP	ELECTRICAL TERMINAL INC.	SCREWS, WASHERS FOR SHOP	124.56	109382
640-443.000-726.000	CONVRT RETAIN RING PLIER AND UTI	GELZER HJ & SON INC	CONVRT RETAIN RING PLIER AND UTILITY BI	43.48	109391
640-443.000-726.000	DIGITAL CALIPER FOR SHOP	PERFORMANCE AUTOMOTIVE	R-SEMI PADS FOR #62 + DIGITAL CALIPER F	28.19	109432
640-443.000-726.000	MALE CONNECTOR, LEV HOOK, POLY A	PERFORMANCE AUTOMOTIVE	MALE CONNECTOR, LEV HOOK, POLY ARM FOR	22.04	109432
640-443.000-726.000	RBR DRN PLG GSMT FOR SHOP	PERFORMANCE AUTOMOTIVE	RBR DRN PLG GSMT FOR SHOP	35.90	109432
640-443.000-726.000	ADJ WRENCH FOR SHOP	PERFORMANCE AUTOMOTIVE	ADJ WRENCH FOR SHOP	35.79	109432
640-443.000-726.000	TIE ROD TOOL FOR SHOP	PERFORMANCE AUTOMOTIVE	TIE ROD TOOL FOR SHOP	14.59	109432
640-443.000-726.000	BALL JOINT TOOL FOR SHOP	PERFORMANCE AUTOMOTIVE	BALL JOINT TOOL FOR SHOP	13.39	109432
640-443.000-726.000	IND GAS, MEDIUM AND ACETYLENE, S	PURITY CYLINDER GASES, INC	IND GAS, MEDIUM AND ACETYLENE, SMALL	77.96	109436
640-443.000-726.000	ANGLE ITRON FOR SHOP	WHITE'S WELDING SERVICE	ANGLE ITRON FOR SHOP	30.00	109467

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 10/03/2024 - 10/03/2024  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 640 REVOLVING MOBILE EQUIP. FUND					
Dept 443.000 MOBILE EQUIPMENT MAINTENANCE					
640-443.000-730.000	FUEL FILTER FOR #73	ALTA EQUIPMENT COMPANY	FUEL FILTER FOR #73	141.90	109353
640-443.000-730.000	VEHICLE SUPPLIES FOR 16 AND 131	GREENMARK EQUIPMENT	SCAN TEST, HYGARD, THROTTLE ROD AND FII	26.94	109395
640-443.000-730.000	O-RING, CONNECTOR AND REGULATOR	MICHIGAN CAT	O-RING, CONNECTOR AND REGULATOR FOR #2C	108.45	109423
640-443.000-730.000	FILTERS FOR 43,52,73,14,10 AND 1	PERFORMANCE AUTOMOTIVE	OIL FILTERS FOR DPS AND DART	110.26	109432
640-443.000-730.000	GLASS FUSE FOR 73	PERFORMANCE AUTOMOTIVE	GLASS FUSE FOR 73	2.89	109432
640-443.000-730.000	HEAT SHRINK FOR #3	PERFORMANCE AUTOMOTIVE	HEAT SHRINK FOR #3	3.25	109432
640-443.000-730.000	INDUSTRIAL FILTER FOR #73	PERFORMANCE AUTOMOTIVE	INDUSTRIAL FILTER FOR #73	44.22	109432
640-443.000-730.000	MOBIL FS 5W50 FOR #24	PERFORMANCE AUTOMOTIVE	MOBIL FS 5W50 FOR #24	22.78	109432
640-443.000-730.000	REMAN STARTER AND RETURN CREDIT	PERFORMANCE AUTOMOTIVE	REMAN STARTER AND RETURN CREDIT FOR #15	242.99	109432
640-443.000-730.000	MUFFLER ASSEMBLY FOR #31	PERFORMANCE AUTOMOTIVE	MUFFLER ASSEMBLY FOR #31	83.09	109432
640-443.000-730.000	DRAG LINK, ADJUSTING SLEEVE AND	PERFORMANCE AUTOMOTIVE	DRAG LINK, ADJUSTING SLEEVE AND RIE ROI	171.67	109432
640-443.000-740.000	FUEL AND LUBE	GREENMARK EQUIPMENT	SCAN TEST, HYGARD, THROTTLE ROD AND FII	235.06	109395
640-443.000-740.000	FUEL FOR DPS	WATKINS TRANSPORT INC	FUEL FOR DPS/ZONE/ASS/ENG - AUG	2,284.11	109465
640-443.000-740.000	FUEL FOR DPS	WATKINS TRANSPORT INC	FUEL FOR DPS/ZONE/ASS/ENG - SEPT	1,766.02	109465
640-443.000-801.000	REGENED #41	HILLSDALE COMMUNITY SCHOOI	REGENED #41	112.50	109402
640-443.000-801.000	DOT INSPECTION FOR 19	HILLSDALE COMMUNITY SCHOOI	DOT INSPECTION FOR 19	112.50	109402
640-443.000-920.000	505153845 - 149 WATERWORKS - RME	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 149 WATERWORKS	46.76	964
Total For Dept 443.000 MOBILE EQUIPMENT MAINTENANCE				6,085.85	
Total For Fund 640 REVOLVING MOBILE EQUIP. FUND				6,085.85	
Fund 663 FIRE VEHICLE & EQUIPMENT FUND					
Dept 336.000 FIRE DEPARTMENT					
663-336.000-970.000	2 SETS OF TURNOUT GEAR	MACQUEEN EMERGENCY GROUP	2 SETS OF TURNOUT GEAR	6,685.97	109419
663-336.000-970.000	3 SETS OF TURNOUT GEAR BOOTS	MACQUEEN EMERGENCY GROUP	3 SETS OF TURNOUT GEAR BOOTS	1,747.13	109419
Total For Dept 336.000 FIRE DEPARTMENT				8,433.10	
Total For Fund 663 FIRE VEHICLE & EQUIPMENT FUND				8,433.10	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE  
 EXP CHECK RUN DATES 10/03/2024 - 10/03/2024  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101 GENERAL FUND	174,642.06
Fund 202 MAJOR ST./TRUNK	166,142.72
Fund 203 LOCAL STREET FUND	39,229.86
Fund 208 RECREATION FUND	1,816.61
Fund 247 TAX INCREMENT FUND	254.00
Fund 271 LIBRARY FUND	3,115.39
Fund 401 CAPITAL IMPROVEMENT	17,520.43
Fund 409 STOCK'S PARK	448.36
Fund 481 AIRPORT IMPROVEMENT	516.97
Fund 582 ELECTRIC FUND	969,378.68
Fund 588 DIAL A RIDE	7,145.27
Fund 590 SEWER FUND	29,007.95
Fund 591 WATER FUND	395,097.04
Fund 633 PUBLIC SERVICES	5,720.00
Fund 640 REVOLVING MOBILITY	6,085.85
Fund 663 FIRE VEHICLE & EQUIPMENT	8,433.10
<b>Total For All Funds:</b>	<b>1,824,554.29</b>



**CITY COUNCIL MINUTES**

City of Hillsdale  
October 21, 2024  
7:00 P.M.

Regular Meeting

**Call to Order and Pledge of Allegiance**

Mayor Adam Stockford opened the meeting with the Pledge of Allegiance.

**Roll Call**

Mayor Adam Stockford called the meeting to order. Clerk Price took roll call.

Council Members present:	Adam Stockford, Mayor
	Anthony Vear, Ward 1
	R Greg Stuchell, Ward 1
	Cynthia Pratt, Ward 2
	William Morrissey, Ward 2
	Bruce Sharp, Ward 3
	Gary Wolfram, Ward 3
	Joshua Paladino, Ward 4
	Robert Socha, Ward 4

Council Members absent:	None
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Also Present: David Mackie (City Manager), Attorney Tom Thompson, Katy Price (City Clerk), Jason Blake (DPS Director), Brandon Janes (IT), Mark Nicholas (HCFD), Dan Poole (HCFD), Mike Prince, CJ Toncray, Lindy Jordan, Sheri Ingles, Doug Ingles, Chris Sumnar, Jeremiah Regan, Brianna Regan, Matt Bell, Barry Hill, Louise Worms, Don Hicks, Leigh Hicks, Isaac Kirshner, Janice Plummer, Laura McCririe, Dale McCririe, Scott Sessions, Elias McConnell, Christina Pongracic, Jill Hardway, Joshua Waechter, C Winter, Ray Briner, Josiah Lippincott, Ted Jansen, Matt Kniffin, John Moyer, Ivan Pongracic, William Griverly, George Allen, Sue Postle, Elizabeth Schlueter, Daniel Otoole, Jordan Adams, Sam Negus, Clark Judge, Mark Nicholas, Shannon Gainer, CJ Toncray, & Russell Miller.

**Approval of Agenda**

Motion by Councilman Socha, support by Councilman Morrissey, to add Communication Item F. Lifeways discussion to the agenda.

All ayes. Motion carried.

City Manager Mackie asked to have City Manager Statement prior to Public Comment section added.

Motion by Councilman Morrissey, support by Councilman Sharp, to add City Manager Statement before Public Comment.

Roll Call:

Councilman Paladino	Nay
Councilman Sharp	Aye
Councilman Socha	Aye
Councilman Vear	Aye
Councilman Wolfram	Aye
Mayor Stockford	Aye
Councilman Morrissey	Aye
Councilwoman Pratt	Aye
Councilman Stuchell	Aye

Motion passed 8-1

Motion by Councilman Socha, support by Councilman Morrissey, to approve the agenda as amended.

All ayes. Motion carried.

### **City Manager Statement**

City Manager Mackie read his statement aloud and cleared up some misinformation given on social media on his current contract. He reviewed that he was not only the City Manager but the Board of Public Utility Director, reviewed employee numbers and amount of years on his contract. Reported tax abatements and incentives are done by the state and cities adopt them. Council approves the abatements/incentives. Special Assessment Districts were brought to life from the FAIR Committee and implemented through Council. Social media statements circulated on if his amendment of the contract was approved the City Manager would have absolute power over the City. Mr. Mackie stated that was absolutely not true, it would violate terms of contract. City Manager Mackie also clarified that he would only receive severance if he is terminated without cause.

### **Public Comment**

Ray Briner, Ward four, thanked Mr. Mackie for his service and stated Mackie has best interest for the City. In favor of his contract.

Doug Terry, Litchfield, gave a City Manager's background and is in favor of Mr. Mackie's proposed amendment to his contract.

George Allen, Ward four, isn't in favor of the Lew Bender workshop due to costs, Three Meadows Housing development and urged council to not accept the Operations and Governance Committee recommendations on the amendment to the City Manager contract. Thanked Mr. Mackie for his statement clarification.

Josiah Lippincott, Ward four, spoke on the City Manager contract amendment and stated he is in favor for a mayoral form of government.

Eric Potes, BPU Board & BPU Personal Committee gives support for the contract amendment for City Manager.

Mike Prince, spoke in favor of the City Manager contract amendment. Thanked Mr. Mackie and Council for what they do for the community.

Barry Hill, longtime resident, past chair of BPU and EDC. Hill has worked with Mr. Mackie and he has the for site to keep the city moving forward. Mr. Hill stated Mr. Mackie is a great manager. Full support of the amendment to his contract.

Joshua Waechter, 304 Scenic Dr., commented on City Manager contract amendment and is in favor of the having city manager terms alongside of election terms.

Chris Sumnar, 1133 Meadow Ln, commented that he has served on many city boards and worked with Mr. Mackie. The City is better operationally over the last years with Mr. Mackie. Sumnar stated that the Mayorial form of government that was mentioned would be disastrous. Finding a city manager is very difficult candidates have to have a certain skill set and requires competence.

Missy Desjardin, Hillsdale Community Thrift, thanked Mr. Mackie for everything he does she is in favor of the contract amendment.

Dale McCririe, 3 S. Broad St., commented on the City Manager contract amendment isn't in favor of it while economy is where it is.

Jeremiah Regan, Ward three, commented on the City Manager contract amendment. Special Assessment Districts, newly elected city council should be able to vote on the contract amendment. At this time Regan is not in favor of the amendment.

Ken Hodge, Seen a lot of city managers, Mr. Mackie has always been very open. He answers to council. Hodge a business owner, stated he will have to pay the special assessments on the roads as well, he owns multiple properties. Mr. Mackie does his job and does a good job.

CJ Toncray, no complaints on job performance for city manager. Her question is why now?

Scott Sessions, 102 Coldspring Cir., spoke in support of the city manager contract amendment.

Shannon Gainer, commented on the city manager contract amendment. Why now?

Elias McConnell, Ward three, questioned why now on the manager contract amendment.

Sam Negus, 88 Rippon Ave., spoke on residency requirements for employment, mayoral form of government and the three meadows housing development.

Matt Bell, Ward three, is not in favor of the manager contract extension.

Jordan Adams, 90 Reading Ave., is not in favor of the manager contract.

Ted Jansen, 102 Hillsdale St., asked council to take the recommendation of the Operations & Governance Committee and the BPU Board for the manager contract extension.

Russell Richardson, Ward four, is not in favor of the manager contract extension.

Brianna Regan, Ward three, is not in favor of the manager contract extension.

Ivan Pograsiac, Hillsdale, commented on his fence issue.

**Consent Agenda**

A. Approval of Bills

- 1. City and BPU Claims of October 3, 2024: \$1,824,554.29
- 2. Payroll of September 26, 2024: \$200,256.25  
October 10, 2024: \$208,704.95

B. City Council Minutes of October 7, 2024

C. Finance Minutes of October 7, 2024

D. Election Commission Minutes of October 10, 2024

E. Operations & Governance Minutes of October 10, 2024

F. Community Development Committee Minutes of October 14, 2024

G. Noise Variance Request – Hillsdale College Founding Fest

H. Investment Report for as of September 30, 2024

I. Finance Reports for Quarter ending September 30, 2024 J. BPU- Transmission Line

Clearance (East) K. BPU- Eaton Yukon AMI Software Support L. BPU- Sewer Main Lining

M. BPU/ITC Shared Transmission Asset Sale

Motion by Councilman Morrissey, support by Councilman Socha, to approve the Consent Agenda.

Roll Call:

Councilman Paladino	Aye
Councilman Sharp	Aye
Councilman Socha	Aye
Councilman Vear	Aye
Councilman Wolfram	Aye
Mayor Stockford	Aye
Councilman Morrissey	Aye
Councilwoman Pratt	Aye
Councilman Stuchell	Aye

Motion passed 9-0

**Communications/Petitions**

- A. My Hillsdale App
- B. 45<sup>th</sup> Annual Hillsdale Halloween Party
- C. Don Hicks State Representative Candidate
- D. Materials Management Committee
- E. Hillsdale County Commissioner Update – Doug Ingles
- F. Lifeways Discussion

Don Hicks introduced himself and asked Council and residents for votes for the General election.

Doug Ingles, County Commissioner reported about Materials Management Committee. Courthouse construction is coming along, Scaffolding will be coming down soon.

Councilmember Socha led discussion on Lifeways, stating he received several emails regarding it. Socha also cleared up some of the email concerns.

**Introduction and Adoption of Ordinances/Public Hearings**

None

**Old Business**

- A. Sandy Beach Entry Fee

On October 14, 2024 the Community Development Committee met to discuss Sandy Beach’s entrance fees. Attached are the minutes from the meeting. **Community Development Committee recommend** to keep the daily rate for Sandy Beach entrance at \$5 for City residents and \$10 for non-residents.

Council discussion ensued.

Motion by Councilman Wolfram, support by Councilman Vear, approve the Sandy Beach entry fee of \$5 residents, \$10 nonresidents.

By a voice vote, the motion passed unanimously.

**New Business**

- A. 1<sup>st</sup> Quarter Budget Amendments (Resolution)

Motion by Councilman Morrissey, support by Councilman Vear, to approve Quarterly Budget Amendment resolution as presented. **Resolution #3617.**

By a voice vote, the motion passed unanimously.

- B. Lew Bender Workshop

City Manager Mackie reported On October 10, 2024 the Operations and Governance (O&G) Committee held a meeting at 5:00 pm. The second item they discussed was a Workshop on Team Roles and Expectations for department heads and elected officials with Lewis Bender, PhD.

Lengthy Council member discussion ensued on cost of workshop and if there was a need of the workshop between department heads and elected officials, along with the city budget.

No motion to approve workshop. No action.

- C. City Manager Annual Review

The O&G Committee met on October 10that 5:00 pm to discuss the City Manager’s performance for the past year. The City Manager’s contract provides for the City Council evaluate his performance and approve up to a 2% annual salary increase. The following are highlights of Mackie’s performance for the year:

#### Financial and Personnel Management

- o Satisfactory Audit and Auditor's Report
- o Operating within the approved City Budget
- o Completion of all direct report annual evaluations
- o Settled all four City union contracts

#### Operational Performance

- o Complete - Water and Sewer CDBG grant project \$3.4M
- o Complete - W. Saint Joe and Griswold Streets grant project \$975K
- o In Progress - Westwood area roads project \$5.7M
- o In Progress – Airport terminal construction \$3.2M

#### Community Development and Communications

- o Negotiation of \$2M development agreement with Hillsdale College for the construction of a new 158 room hotel, convention center and restaurant
- o Three Meadows duplex project completion and Phase 2 subdivision development
- o Partnerships with Rotary, Exchange and Kiwanis Clubs to fund community recreation opportunities
- o Launch of MyHillsdale information app for better public communication

#### Professional Development

- o International City Managers Association (ICMA) – City Manager certification
- o Michigan South Central Power Agency (MSCPA) – Chairman 3rdYear
- o Michigan Municipal Executives (MME) Professional Development Committee – 2ndYear
- o Hillsdale County Economic Development Partnership (EDP) – Board of Directors

City Manager Mackie reported that council had received calls and emails regarding this his contract extension he spoke on BPU board recommendation where the City Manager evaluation started. Mackie addressed some of the public comments, the 33% increase is not accurate. He does not have a job offer, was presented for job security. He stated city managers come and go, the average manager is three (3) years. Mackie has been the manager for nine years (9) and would like to continue.

Motion by Councilman Morrissey, support by Councilman Sharp, approve the 2% salary increase for Manager Macie starting November 1, 2024. Also modifying the end of contract term and increasing his severance to 18 months and 24 months upon his 10 year anniversary.

Councilman Sharp stated he wanted the opportunity to vote on this item as he has worked with Mr. Mackie for nine (9) years.

Councilman Vear mentioned he is in favor for the 2% salary increase, but isn't in favor of the contract extension and severance increase. He has done a great job with what he has accomplished and is always open and available to answer questions. The motion is a three (3) piece motion and struggles with that.

Mayor Stockford is in agreement with Vear and mentioned social media comments stated there are many untrue statements about himself as well. The timing of the contract extension is concerning.

Councilman Wolfram mentioned he is more comfortable with a 12 month severance package and would like new council members to be able to vote on the extension.

Councilman Stuchell stated city manager Mackie is a good job. He feels like Mr. Mackie is a leader and is clearly not a dictator that had been mentioned. Mackie could be the bridge to a new form of government and new ideas.

Councilman Socha stated he appreciates Manager Mackie and what he does. Mackie has been accessible to council at all times and serves the City well. The extension of the contract within the contract is concerning and the severance package is much.

Councilman Paladino is concerned with the extension of the contract, specifically the severance and timeframe of contract along with the 2% increase.

Council discussion ensued on the fence issue with Mr. Pongracic.

Motion by Councilman Morrissey, support by Councilman Sharp, approve the 2% salary increase for Manager Mackie starting November 1, 2024. Also modifying the end of contract term and increasing his severance to 18 months and 24 months upon his 10 year anniversary.

Roll Call:

Councilman Sharp	Aye
Councilman Socha	Nay
Councilman Stuchell	Nay
Councilman Wolfram	Nay
Mayor Stockford	Nay
Councilman Morrissey	Aye
Councilwoman Pratt	Nay
Councilman Vear	Nay
Councilman Paladino	Nay

Motion failed 2-7

Motion by Councilman Vear, support by Councilman Sharp, approve the 2% Merit increase for Manager Mackie starting November 1, 2024.

Roll Call:

Councilman Socha	Nay
Councilman Stuchell	Aye
Councilman Vear	Aye
Councilman Wolfram	Aye
Mayor Stockford	Nay
Councilman Morrissey	Aye
Councilman Paladino	Nay
Councilwoman Pratt	Nay
Councilman Sharp	Aye

Motion passed 5-4

D. Airport Land Farmland Lease

The City advertised 210.93 acres tillable farmland at the Hillsdale Municipal Airport for a three-year lease. One bid was received, from the current lease holder, Mr. Brian Fix of Pittsford, with a bid of \$136.00 per acre. Mr. Fix’s current lease expires December 31, 2024.

Motion by Councilman Socha, support by Councilwoman Pratt, approve the Airport farmland lease for three (3) years.

Roll Call:

Councilman Stuchell	Aye
Councilman Vear	Aye
Councilman Wolfram	Aye
Mayor Stockford	Aye
Councilman Morrissey	Aye
Councilman Paladino	Aye
Councilwoman Pratt	Aye
Councilman Sharp	Aye
Councilman Socha	Aye

Motion passed 9-0

E. Set Public Hearing for Act 381 Brownfield Plan for the Three Meadows North Redevelopment Project.

The City of Hillsdale Brownfield Redevelopment Authority (“BRA”) received an Act 381 Work Plan for a redevelopment project proposed by SDI WFH Hillsdale, LLC, for a redevelopment project known as Three Meadows North, proposed at 300 Hidden Meadows Drive. The property qualifies as a “housing property” under Section 2(y) of Michigan Public Act 381 of 1996, Brownfield Redevelopment Financing Act, as amended. All projects seeking to use Act 381 TIF must prepare a Brownfield Plan for the project. The plan must identify all brownfield activities to be performed as well as the estimated taxes to be generated and recaptured. The plan must be approved by the local unit of government and the local BRA. Public hearings and notifications are required as part of this process.

Motion by Councilman Sharp, support by Councilwoman Pratt, to set public hearing for Brownfield Plan for Three Meadows North for November 4, 2024.

Roll Call:

Councilman Vear	Aye
Councilman Wolfram	Aye
Mayor Stockford	Aye
Councilman Morrissey	Aye
Councilman Paladino	Nay
Councilwoman Pratt	Aye
Councilman Sharp	Aye
Councilman Socha	Aye
Councilman Stuchell	Aye

Motion passed 8-1

Miscellaneous Reports

A. Proclamations – Family Court Awareness Month

Mayor Stockford read proclamations aloud.

B. Appointment- None

C. Other- None

**General Public Comment**

George Allen, Ward four, thanked council for the votes at the meeting.

Shannon Gainer, Ward four, commented on Special Assessment Districts and chip sealing.

Clark Judge, Hillsdale, thanked Council for all they do and had mentioned he experience in government.

Matt Kniffin, Ward three, thanked Council for discussion and votes, spoke on Rough Draft taxes and the Three Meadows North project.

**City Manager Report**

Rough Draft tax correction.

Special Assessments are not all \$5000 it depends on the specific project.

Manager Mackie asked Council to forward emails received on Lifeways and amendment to Manager Contract to the city clerk to be entered as public record.

Questions were asked about emails and FOIA documents.

**Council Comment**

None

**Adjournment**

Motion by Councilmember Sharp, seconded by Councilmember Socha to adjourn the meeting.

By a voice vote, the motion passed unanimously.

The meeting adjourned at 9:50p.m.

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Adam Stockford, Mayor

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Katy Price, City Clerk



CITY OF HILLSDALE FINANCE COMMITTEE

Place: City Hall Second Floor Conference Room

Date: October 21, 2024

Time: 6:30 PM

PRESENT:

COMMITTEE: Gary Wolfram, Bruce Sharp, Will Morrissey

STAFF: Jason Blake (Director of Public Services), David Mackie (City Manager)

PUBLIC: None

BOARD OF PUBLIC UTILITIES AND CITY OF HILLSDALE ACCOUNTS PAYABLE  
INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE

Questions asked on Invoice Distribution Report by Finance Committee:

Fund 101

Department 301: Background check on police officer

Fund 252

Department 900: Playground equipment at Waterworks Park will be reimbursed by Kiwanis

Fund 582

Department 175: Alarm system for BPU building

Department 544: Rebuilding Christmas decorations

: Breaker regulator for transmission lines

Motioned by Morrissey and seconded by Wolfram to approve.

Motion passed 3-0.

Motioned by Morrissey and seconded by Wolfram to adjourn

Motion passed 3-0.

Adjournment 6:38 PM

Minutes prepared by Gary Wolfram

Public Services `10/15/2024

Call to Order @ 5:30 PM

Roll Call - Tony Vear Present, Rob Socha Present, Josh Paladino, Present

City - Kim Thomas

Public - CJ Toncray

Agenda -

- Permit History - timeline for repair
- Overnight parking permits

Approval of Agenda - Moved by Robert Socha, second by Tony Vear - passed unanimously

1. Occupancy Permit - timeline for repair (procedure, not policy)
  - a. List of policies, time frame
    - i. Two week time frame there so previous inspectors can remember the house.
  - b. Distinguish acceptable two week time frame that can be satisfied with a picture
  - c. Educate our property owners that email is an additional option for receiving the violations on the day they were sent.
  - d. Costs are putting pressure on owners
    - i. Not reassessed for exterior repairs including paint
  - e. Appeal code to IPMC (International Property Maintenance Code) board
  - f. Procedural change: if a building with multiple units passed completely at one time, and one tenant moves out that requires reinspection, if the one reinspection passes will handle the entire building to be covered for the next two years.
2. Parking Permit Fees
  - a. Department responsible for
  - b. Applicable fine
  - c. Enforcement fine, towing
  - d. Specify lots
  - e. Send to Public Safety

Motion to adjourn - Josh Paladino - Second Robert Socha - Passed unanimously

Adjourned 6:40 PM

# Economic Development Corporation City of Hillsdale

Regular Meeting  
3<sup>rd</sup> Floor Council Chambers, City Hall  
October 15, 2024 – 7:30AM

## MINUTES

A. **MEETING CALL TO ORDER**

Meeting called to order at 7:31 a.m.

B. **ROLL CALL**

**Board Members Present:** John Condon, Don Germann, Sam Waldvogel, Nolan Sullivan, Ken Joswiak, Gianna Green, Clark Judge, Russell Richardson

**Board Members Absent:** None

**Others Present:** Sam Fry, Economic Development Office/Staff Liaison to the Board

C. **PUBLIC COMMENT ON AGENDA ITEMS ONLY**

None

D. **CONSENT AGENDA**

1. **Minutes from August 20, 2024 Regular Meeting**

2. **Financial Statements as of September 30, 2024**

Motion by Don Germann, supported by Ken Joswiak, to approve the minutes from the August 20, 2024, regular meeting, and accept and place on file the financial statements, as presented. Motion carried unanimously by voice vote.

E. **COMMUNICATIONS**

None

F. **NEW BUSINESS**

1. **EDC Board Application – Recommendation**

Sam Fry reminded the board that Rachel Lott has submitted her resignation due to moving away from Hillsdale. Lott recommended Kyrsten Newlon, who works at Hillsdale Hospital, as a qualified replacement who could fill the vacancy. Newlon submitted a board/vacancy application to Katy Price, Hillsdale's city clerk. Consistent with precedent, Fry asked if the EDC board wished to make a recommendation to Mayor Adam Stockford with regard to Newlon's application.

Motion by John Condon, supported by Ken Joswiak, to recommend Mayor Adam Stockford appoint Kyrsten Newlon to the EDC board. Motion carried unanimously by voice vote.

2. **December Meeting Date – Consider Rescheduling**

Sam Fry pointed out that the EDC's regular meeting in December, the 24<sup>th</sup>, is Christmas Eve. Fry asked if the board wished to reschedule the December meeting earlier in the month if the board felt that holding a meeting the day before Christmas would be difficult for the board to achieve a quorum.

Chairman John Condon asked if city staff could post the meeting for 7:30 a.m. on December 17<sup>th</sup> if that worked for the other board members and the board concurred with holding the meeting on December 17<sup>th</sup>.

**G. OLD BUSINESS**

**1. Holiday Advertising Package**

Sam Fry provided a recap of the WLNS-TV holiday advertising package campaign that EDC has participated in over the past several years, and clarified information requested by board members at the August board meeting before the item was tabled. Fry reminded the board that funds had already been budgeted and approved for this expense, but Russell Richardson said he didn't see much benefit to the EDC spending \$1,000 on the program and questioned whether businesses would participate regardless of the EDC's support, but added that he wasn't necessarily opposed. Ken Joswiak stated that his business would not have bought an advertising spot without the EDC's contribution, and expressed his opinion that is a gesture of goodwill for our local businesses to show the EDC's support.

Motion by Clark Judge, supported by Don Germann, to authorize an EDC contribution of up to \$1000 for the program.

**H. COMMITTEE REPORTS**

None

**I. BOARD ROUNTABLE/ECONONMIC DEVELOPMENT UPDATE**

Brief discussion of new businesses: Big Pines Brewing, Fether Archery, St. Joe's Café

**J. PUBLIC COMMENT**

Jeff Fazekas commented on the Three Meadows North project, urged the board to vote against it. Sam Fry clarified that this was the public comment period for the EDC meeting, and once the EDC meeting adjourned, the Brownfield Redevelopment Authority (BRA) meeting would start and there would be a public comment period dedicated to discussing the project as the BRA is the board responsible for approving and recommending the plan to council.

**K. ADJOURNMENT**

Motion by John Condon, supported by Ken Joswiak, to adjourn the EDC meeting. Motion carried unanimously by voice vote. Meeting was adjourned at 8:01 a.m.

**NEXT MEETING: December 24, 2024**

# Brownfield Redevelopment Authority

## City of Hillsdale

Special Meeting  
3<sup>rd</sup> Floor Council Chambers, City Hall  
October 15, 2024 – 8:00AM

### MINUTES

A. **MEETING CALL TO ORDER**

Meeting called to order at 8:04 a.m.

B. **ROLL CALL**

**Board Members Present:** John Condon, Don Germann, Sam Waldvogel, Nolan Sullivan, Ken Joswiak, Gianna Green, Clark Judge, Russell Richardson

**Board Members Absent:** None

**Others Present:** Sam Fry, Economic Development Office/Staff Liaison to Board; David Mackie, City Manager; Brian Farkis, Allen Edwin Homes; Joe Agostinelli, Michigan Growth Advisors; Timothy Green; Jeff Fazekas

C. **PUBLIC COMMENT ON AGENDA ITEMS ONLY**

Timothy Green expressed his opposition to the project and urged the board not to recommend approval of the brownfield plan.

Jeff Fazekas commented on the price of the homes and whether they would be affordable to Hillsdale residents and said he does not support the project.

D. **ELECTION OF OFFICERS-Chair, Vice Chair**

John Condon said he is willing to serve as the chair. Motion by Sam Waldvogel, supported by Clark Judge, to elect John as chair. Motion carried unanimously by voice vote.

Clark Judge volunteered to serve as vice chair. Motion by Clark Judge, supported by Russell Richardson, to elect Clark as vice chair. Motion carried unanimously by voice vote.

E. **NEW BUSINESS**

**Recommend support of Act 381 Work Plan for the Three Meadows North Redevelopment Project located at 300 Hidden Meadows Drive**

Sam Fry, staff liaison to the board, outlined the brownfield plan received by the BRA from the developer and discussed the request for reimbursement. Brian Farkas with Allen Edwin Homes discussed the project and fielded questions. Board dialogue about the project ensued. Russell Richardson expressed concern about the lack of demand for housing in the community, particularly in the price range of this project. He asked how long the developer would attempt to sell the homes before renting them if there was no demand to buy. Brian Farkas outlined how Allen Edwin Homes works to pre-sell homes

before they are built, and said he is confident there is demand in the Hillsdale market to absorb these new units.

Motion by Don Germann, supported by Ken Joswiak, to approve the brownfield plan as presented and recommend its approval to City Council. Motion approval by voice vote was not unanimous, so chair called for a roll call vote.

**Ayes:** John Condon, Don Germann, Sam Waldvogel, Nolan Sullivan, Ken Joswiak, Clark Judge, Gianna Green.

**Nayes:** Russell Richardson

**Motion carried 7-1.**

**F. OLD BUSINESS**

None

**G. PUBLIC COMMENT**

Timothy Green expressed his dissatisfaction with the outcome of the vote and said he felt deliberations were rushed and the board did not make the right decision.

**H. ADJOURNMENT**

Motion by Clark Judge, supported by Sam Waldvogel, to adjourn the meeting. Motion carried unanimously by voice vote. Meeting was adjourned at 8:46 a.m.

**City of Hillsdale**  
**Agenda Item Summary**

**Meeting Date:** November 4, 2024  
**Agenda Item:** **Consent Agenda**  
**Subject:** Veterans Day Ceremony


**Background:**

The Hillsdale Veteran Affairs Office has requested the closure of N. Howell St. between E. Bacon St. and McCollum St. (in front of the courthouse) for the annual Veterans Day Ceremony on Monday, November 11, 2024 from 10:00 a.m.-12:00 p.m.

**Recommendation:**

Approval is recommended as this is an annual event.

Brad Martin

A handwritten signature in black ink, appearing to read 'Brad Martin', with a stylized flourish extending to the right.

Detective

# **City of Hillsdale Agenda Item Summary**

**Meeting Date:** November 4, 2024

**Agenda Item :** Consent

**SUBJECT:** Hillsdale Veterans Affairs– Street Use Agreement

**BACKGROUND:** Michelle Loren, Recreation Director

Hillsdale Veterans Affairs, submitted a Right of Way Permit Application requesting the closure of Howell Street between Bacon and McCollum Streets in order to hold the annual Veterans Day Program honoring our veterans.

TCO #2024-63 was approved by Council at the November 4, 2024 council meeting. The use agreement has been reviewed and approved by the City Attorney.

**RECOMMENDATION:**

I recommend Council approve the agreement and authorize signatures by the Mayor and Clerk.



**STREET USE AGREEMENT  
HILLSDALE VETERANS AFFAIRS  
Veterans Day Program  
November 11, 2024**

This Agreement is made and entered between the City of Hillsdale, a Michigan municipal corporation, of Hillsdale, Michigan (Hillsdale) and Hillsdale Veterans Affairs, 33 McCollum Street, Hillsdale, Michigan 49242.

**Preamble**

Hillsdale controls the usage of local streets within its jurisdiction. Among other governmental functions, Hillsdale seeks to promote the use of its streets for the use and benefit of its citizens and the general public.

At various times, functions are proposed that involve the use of a portion of a public street to which Hillsdale's citizens, as well as the public at large, are invited and encouraged to attend. In such instances, when Hillsdale determines that the proposed activity will inure to the economic, cultural and general benefit of its citizens and of the community at large, it has endeavored to cooperate with the activity's sponsor/promoter. In doing so, Hillsdale is concerned with regulating the use of its streets so as to reasonably assure that they are not used in a manner that exposes persons attending activities as are allowed to take place in or on any portion of its public streets to unreasonable risks of harm, as well as to assure that no damage is done to its street facilities.

Hillsdale Veterans Affairs desires to sponsor and promote an event to which the general public is invited that will provide a program in honor of Veteran's Day. The event is proposed to take place on Howell Street between Bacon and McCollum Streets on November 11, 2024, with the cleanup activities to be conducted and finalized within a specified period following the end of the event.

Hillsdale Veterans Affairs has represented that it is a responsible organization and that it has created appropriate regulations and policies by which it will regulate participants in the event it proposes to promote and sponsor. Hillsdale Veterans Affairs also represents that participation in its event is and will be open to all on a nondiscriminatory basis.

Hillsdale has determined that it is in its best interests and the interests of the general public to allow Hillsdale Veterans Affairs to use Howell Street between Bacon Street and McCollum Street as the site from which it may conduct its proposed event, and Hillsdale Veterans Affairs has agreed to do so, all in accordance with the following terms and conditions.

**Agreement**

1. In consideration of and reliance on Hillsdale Brewing Company's promises and its full compliance with all of the terms and conditions contained in this agreement, Hillsdale agrees to allow Hillsdale Veterans Affairs to use the following portions of its streets during specified periods on November 11, 2024 for the purpose of preparing for and conducting its proposed event and related activities for the use, benefit and enjoyment of the general public during the stated hours and to thereafter restore said street to a condition fit for public travel that is at least as good as when taken, all as hereinafter provided:

- a. Howell Street between Bacon and McCollum Streets for the purpose of preparing for and conducting its proposed event and related activities for the use, benefit and enjoyment of the general public beginning at 10:00 a.m. and ending at 12:00 p.m. on November 11, 2024.

2. Hillsdale further agrees that it shall temporarily close Howell Street from Bacon Street to McCollum Street to vehicular traffic on November 11, 2024 by Traffic Control Order No. 2023-50 passed by City Council on November 6, 2023, between the hours set forth for each area in subparagraphs a and b of paragraph 1 of this agreement.

3. Hillsdale Veterans Affairs agrees to and shall be solely responsible for obtaining, posting and paying the fees for all applicable and necessary permits, including but not limited to those that might be required by the health department, the posting of signs, as well as any rule, regulations and requirements others that might be required by any state, county or local statute, ordinance, rule or regulation.

4. Hillsdale Veterans Affairs further agrees that it shall be solely responsible for obtaining, arranging for and providing all staff, equipment, tents, signs, tables, chairs, port-a-johns, roll-offs, food, beverages, provisions, supplies, goods, entertainment, concessions and other facilities as it or an applicable governmental agency determines necessary to provide for and to the general public in connection with the proposed event, all at her sole expense.

5. Hillsdale Veterans Affairs agrees that immediately following the end of the event and at its sole expense, it shall promptly remove or cause the removal of all equipment, tents, signs, tables, chairs, portable toilets, roll-offs, trash, litter and other items from Howell Street pending their removal from the site in accordance with the schedule hereinafter provided. Hillsdale Veterans Affairs shall notify the Hillsdale City Police and secure its permission to open the street to vehicular traffic before removing the barricades Hillsdale's Police Department placed to block the described portion of Howell Street from the public's vehicular use. Hillsdale's barricades, when removed, shall be placed out of the main traveled portion of the street adjacent to the curbs for pick up by Hillsdale.

6. Hillsdale Veterans Affairs further agrees that the removal of all equipment, signs, tables, chairs, trashcans, portable toilets, roll-offs, trash, litter and other items from Howell Street and the restoration of the entire area occupied or used by it to a swept and tidy condition shall be completed not later than 12:00 p.m. on Friday, November 11, 2024.

7. Hillsdale Veterans Affairs agrees to abide by all applicable statutes, ordinances, rules and regulations pertaining to the event and to all provisions of this agreement during her occupancy and use of the described portion of Howell Street.

8. Hillsdale Veterans Affairs acknowledges that there are no public restroom facilities at the site during the time of the scheduled event. Accordingly, Hillsdale Veterans Affairs represents and agrees that, at its sole expense and as a condition precedent to the commencement of the event, it will provide and have in place portable restroom facilities that comply with all applicable health and sanitation codes for the scheduled event in full working order and sufficient quantity to accommodate the needs of event participants and the general public.

9. Hillsdale Veterans Affairs agrees that no attachments for tents or any other facilities will be made to any paved surfaces within any portion of the Howell Street or rights of way that would cause holes or other damage to the pavement without the prior written consent of the Director of Hillsdale's Department of Public Services.

10. Hillsdale Veterans Affairs agrees that it shall not permit any street other than the described portion of Howell Street to be blocked or obstructed. Further, Hillsdale Veterans

Affairs agrees to and shall confine the proposed event activities solely to Howell Street between Bacon and McCollum Streets.

11. Hillsdale Veterans Affairs agrees and understands that it, at its sole expense, is and shall be solely responsible for the repair and restoration of all damage to private or public property that results from or because of the proposed event, whether real or personal, and to leave the premises in a condition equal to or better than existed prior to its use, free from all garbage, trash or other items.

12. Hillsdale Veterans Affairs represents that it is a valid Michigan company and further represents that it possesses or will obtain and provide persons with the skill, experience, competence and financial ability to carry out and fulfill all of the duties and obligations under this contract in a timely and professional manner.

13. Hillsdale Veterans Affairs further represents and covenants that it does not discriminate against any employee, applicant for employment, and shall not discriminate against any general public that will participate in the event or its staging under this agreement or any other member of the public because of race, color, religion, national origin, age, height, weight, marital status or other legally protected class. It is understood and agreed by and between the parties that breach of this covenant may be regarded as a material breach of this agreement.

14. Hillsdale Veterans Affairs shall provide City with proof of public liability and property damage insurance with coverage that is satisfactory to Hillsdale and limits of liability of not less than a single limit of One Million and 00/100 (\$1,000,000.00) Dollars, with City designated therein as a named insured to be and remain in force for the duration of Hillsdale Brewing Company's presence on and use of Hillsdale's street such proof to be provided at the time of execution of this Agreement.

15. Hillsdale Veterans Affairs shall carry and provide all workers' compensation insurance coverage at its sole expense for its employees as is required by the laws of the State of Michigan and provide proof thereof to Hillsdale prior to the commencement of any work under this contract.

16. Hillsdale Veterans Affairs represents to Hillsdale that it intends to use the described area for the purpose of providing food opportunities, musical entertainment and other similar activities, and that the consumption or possession of alcoholic beverages within the described area will be permitted in accordance with the policies of the Historic Hillsdale Refreshment Area. In reliance on Hillsdale Brewing Company's representations and its other promises, as contained in this agreement, Hillsdale hereby grants and Hillsdale Veterans Affairs hereby accepts the exclusive control over the described portions of Howell Street and the activities therein, it being the intention of the parties that Hillsdale Veterans Affairs is and shall be solely responsible for maintaining the described areas and regulating all activities therein so as to keep them in reasonably safe condition, free of unreasonable risk of harm, for the use and benefit of the general public and others using or within said area or any of its facilities, products or activities.

17. Hillsdale Veterans Affairs further agrees to and shall defend, indemnify and hold Hillsdale harmless from any and all damages, claims, demands, causes of action, lawsuits, attorney fees and related expenses, as a result of actual or claimed personal injury, including death, property damage or other damage or loss of any kind or nature which are or are claimed to be a proximate result of:

a. The negligence, gross negligence or intentional acts or omissions of Hillsdale Brewing Company, its agents, servants, employees, guests, vendors, invitees, event participants or event attendees which arise or are claimed to have arisen as a result or because of the proposed event, its associated activities and events; or

b. The negligence, gross negligence or intentional acts or omissions of Hillsdale Brewing Company, its agents, servants, employees, guests, vendors, invitees, event participants or event attendees in the use of or defects in the areas described in the attached Exhibit A, or the equipment, tents, signs, tables, chairs, port-a-johns, and roll-offs or other facilities placed or used by Hillsdale Veterans Affairs or any of its agents, servants, employees, guests, vendors, invitees, event participants or event attendees;

c. All such damages or injuries, including death, whether caused in part by the negligence of Hillsdale, its employees, agents, servants, or representatives; provided, however, that Hillsdale Veterans Affairs shall not be obligated to indemnify Hillsdale for any damages or injuries, including death, caused by or resulting from the sole negligence of Hillsdale.

18. Hillsdale Veterans Affairs agrees that any and all documents provided to Hillsdale under this agreement are subject to disclosure and hereby expressly consents to Hillsdale's reproduction and release of such documents in response to a request under the Freedom of Information Act.

19. Hillsdale Veterans Affairs agrees that Hillsdale may immediately terminate this contract without further obligation or liability to Hillsdale Veterans Affairs at its option and without prejudice to any other remedies to which it might be entitled, whether in law, in equity or under this contract, by giving written notice of termination to Hillsdale Veterans Affairs if the latter should:

- (a) be adjudged bankrupt;
- (b) become insolvent or have a receiver of its assets appointed;
- (c) make a general assignment for the benefit of creditors;
- (d) default in the performance of any obligation under this contract;
- (e) breach any covenant under this contract;
- (f) institute or suffer to be instituted any procedures for reorganization of its affairs;
- (g) fail to perform any of its obligations to Hillsdale under this contract to Hillsdale's satisfaction.

Provided, however, that Hillsdale Veterans Affairs indemnification, defense, hold harmless and insurance coverage agreements shall survive any such termination.

Notice of termination pursuant to the forgoing provisions shall be provided to Hillsdale Veterans Affairs in writing and shall be delivered by ordinary first class mail or personal service to the following person at the following address: Hillsdale Brewing Company, 25 N. Hillsdale St., Hillsdale, Michigan 49242.

20. All notices from Hillsdale Veterans Affairs to Hillsdale shall be in writing and shall be delivered by ordinary first class mail or personal service to the following person at the following address: David Mackie, Hillsdale City Manager, 97 N. Howell Street, Hillsdale, Michigan 49242.

21. The parties agree that there are no other representations, inducements, promises or agreements between them, whether oral or written.

21. This Agreement shall be governed and construed in accordance with the laws of the State of Michigan. Hillsdale and Hillsdale Veterans Affairs further agree that in the event of legal action arising from or as a result of this Agreement or its breach, venue and jurisdiction for such action shall be in the Hillsdale County Circuit Court or in the District Court located within the County of Hillsdale, Michigan, whichever has subject matter jurisdiction over any such dispute.

**CITY OF HILLSDALE**

**HILLSDALE VETERANS AFFAIRS**

\_\_\_\_\_  
Adam Stockford, Mayor

\_\_\_\_\_  
Renaë Shircliff  
Hillsdale Veterans Affairs

Dated: November \_\_\_\_, 2024

Dated: November \_\_\_\_, 2024

\_\_\_\_\_  
Katy Price, Clerk

Dated: November \_\_\_\_, 2024

**City of Hillsdale**  
**Agenda Item Summary**

**Meeting Date:** November 4, 2024  
**Agenda Item:** **New Business**  
**Subject:** Holiday Steam-Powered Passenger Train

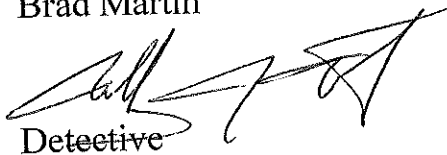
**Background:**

The City of Hillsdale is hosting the Historic Holiday Steam-Powered Passenger Train on Wednesday, November 20, 2024 from 4:00 p.m. until 8:00 pm. See attached Temporary Traffic Control Order 2024-70.

**Recommendation:**

Approval is recommended as the city does host the train for similar events in the summer and fall.

Brad Martin

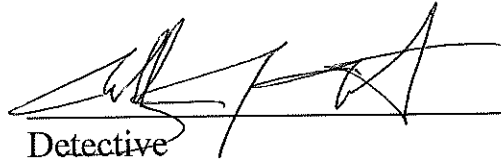
  
Detective

**TRAFFIC CONTROL ORDER**  
**2024-70**

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships, and Villages this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

**Temporary closure of Hillsdale Street between E. Carleton Road and Monroe Street from 4:00 p.m. – 8:00 p.m. on Wednesday, November 20, 2024, for the arrival of the holiday steam-powered passenger train.**

This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.

  
\_\_\_\_\_

Detective

10/30/2024  
Date

Received for filing in the office of the City Clerk at \_\_\_\_\_ a.m. on the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Date

**RESOLUTION # \_\_\_\_\_**

IT IS HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Adam L. Stockford, Mayor

Attest:

\_\_\_\_\_  
Katy B. Price, City Clerk

# City of Hillsdale

## Agenda Item Summary

**DATE:** NOVEMBER 4, 2024

**AGENDA ITEM:** PUBLIC HEARING

**SUBJECT:** RESOLUTION APPROVING A BROWNFIELD PLAN FOR THE CITY OF HILLSDALE PURSUANT TO AND IN ACCORDANCE WITH THE PROVISIONS OF ACT 381 OF THE PUBLIC ACTS OF THE STATE OF MICHIGAN OF 1996, AS AMENDED

**BACKGROUND PROVIDED BY: Sam Fry, Economic Development Office**

Attached is an Act 381 Brownfield Plan for a redevelopment project proposed by SDI WFH Hillsdale, LLC (the “Developer”) for a redevelopment project known as Three Meadows North, proposed at 300 Hidden Meadows Drive (the “Property”), located within the City of Hillsdale, Michigan. The Property qualifies as “housing property” under Section 2(y) of Michigan Public Act 381 of 1996, Brownfield Redevelopment Financing Act, as amended (the “Act”).

The Three Meadows North project is anticipated to include multiple phases that span two or more years and will result in the development of sixty-two (62) new single-family detached homes when all phases have been completed.

The Developer has an executed purchase agreement with the City of Hillsdale Economic Development Corporation (“EDC”) to purchase the Property, which totals just over 22 acres, on which they propose to build these dwellings. The Developer intends to sell the first 80% (49 homes) of the units at market rate prices. In the event the market does not absorb the for-sale units then the Developer will rent the unsold units at market rate rents. A minimum of 20% (13 homes) will be reserved for workforce housing rentals to be rented to households earning at or below 120% of the Area Median Income (“AMI”).

The Developer is requesting reimbursement from the Brownfield Redevelopment Authority (“the Authority”) of up to \$7,032,663 for eligible brownfield activities. These eligible activities, which are defined in Act 381, are described in Section 2 of the Plan. Tax increment revenues (“TIR”) resulting from the increase in the value of the property as it is developed will be used to reimburse the Developer for the cost of eligible activities as authorized by Act 381.

The current taxable value of the Property is \$0.00 because it is owned by EDC and therefore tax exempt. The total private capital investment on the project is expected to be \$15,250,000. In year 25, the future taxable value of the property is estimated to be \$11,235,413, at which time the city will start collecting approximately \$228,935 in taxes annually.

This project will help meet Hillsdale’s critical need for additional housing. According to data from the Michigan Statewide Housing Plan, the vacancy rate in Hillsdale County was 0.9% in 2022, which was a 48.3% drop in the vacancy rate over the preceding five years. In the City of Hillsdale,



only 2% of housing units were built after 2010, while 58.1% of housing units were built pre-1970. Our community has an aging housing stock and the dropping vacancy rate and rapidly rising property values confirm a severe housing shortage in our community that will worsen if we do not increase the supply of housing. As we continue to see new and existing companies investing in Hillsdale and the associated job growth that is occurring, this project, delivering 62 new units to Hillsdale, will have a meaningful impact on helping to alleviate the local housing shortage.

**RECOMMENDATION:**

The Plan must be approved by the local governmental unit and the local Brownfield Redevelopment Authority before it is submitted to the State of Michigan. The City of Hillsdale Brownfield Redevelopment Authority, pursuant to and in accordance with Section 13 of the Act, reviewed and approved the Plan at its October 15, 2024, meeting, and has recommended its approval by the City Council. The City of Hillsdale has noticed and held a public hearing on this matter, and notice to taxing jurisdictions has been provided in compliance with Act 381 requirements. The City of Hillsdale Planning Commission has granted final site approval for this project.

City staff recommend adopting the attached resolution approving the Brownfield Plan for the Three Meadows North Redevelopment Project located at 300 Hidden Meadows Drive, and, authorize the City of Hillsdale Brownfield Redevelopment Authority to enter into a development and reimbursement agreement for the project contingent upon legal approval of the content and form of the agreement.

**CITY OF HILLSDALE, MICHIGAN  
RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION APPROVING A BROWNFIELD PLAN FOR THE  
CITY OF HILLSDALE PURSUANT TO AND IN ACCORDANCE  
WITH THE PROVISIONS OF ACT 381 OF THE PUBLIC ACTS  
OF THE STATE OF MICHIGAN OF 1996, AS AMENDED**

**SDI WFH HILLSDALE  
Brownfield Plan Redevelopment  
City of Hillsdale  
Hillsdale County, Michigan**

At a regular meeting of the City Council of the City of Hillsdale, Hillsdale County, Michigan, held in the City Hall of said City on the 4th day of November, 2024, at 7:00 p.m.

PRESENT:

ABSENT:

MOTION BY:

SUPPORTED BY:

**WHEREAS**, the Michigan Brownfield Redevelopment Financing Act, Act 381, P.A. 1996, as amended (the “Act”), authorizes municipalities to create a brownfield redevelopment authority to promote the revitalization, redevelopment, and reuse of sites identified as a facility, blighted, functionally obsolete, historically designated, or housing property through tax increment financing of certain eligible activities; and

**WHEREAS**, the City Council of the City of Hillsdale established the City of Hillsdale Brownfield Redevelopment Authority (the “Authority”) in 1999; and

**WHEREAS**, the City of Hillsdale Brownfield Redevelopment Authority has reviewed the Brownfield Plan for the SDI WFH Hillsdale Brownfield Plan Redevelopment Project located at 300 Hidden Meadows Drive (Parcel ID: 006-327-351-01), property located in the City of Hillsdale, at the Authority’s October 15, 2024 meeting and recommends approval by the City Council of the City of Hillsdale; and

**WHEREAS**, the City Council of the City of Hillsdale has determined that the Brownfield Plan constitutes a public purpose of providing attainable/workforce housing, redevelopment of an underutilized property, increased private investment and economic development, and increased property tax value; and

**WHEREAS**, a public hearing on the Brownfield Plan has been noticed and held on November 4, 2024, and notice to taxing jurisdictions has been provided in compliance with the requirements of Act 381;

**NOW, THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL, THAT WHEREAS,**

The City Council of the City of Hillsdale has reviewed the Brownfield Plan, and in accordance with the requirements of Section 14 of Act 381 made the following determinations and findings:

- A. The Plan constitutes a public purpose under the Act;
- B. The Plan meets all of the requirements for a Brownfield Plan set forth in Section 13 of the Act;
- C. The proposed method of financing the costs of the eligible activities, as described in the Plan, private financing arranged by the private developers, is feasible and the Brownfield Authority will not arrange financing, as described in Section 2.4 and Section 2.5 of the Plan;
- D. The costs of the eligible activities proposed in the Plan are reasonable and necessary to carry out the purposes of the Act;
- E. The amount of captured taxable value estimated to result from the adoption of the Plan is reasonable;

**BE IT FURTHER RESOLVED**, that pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, Act 381 of the Public Acts of 1996, as amended, being MCL 125.2651, et seq, the Hillsdale City Council hereby approves the attached Brownfield Plan for SDI WFH Hillsdale Brownfield Plan Redevelopment Project in the City of Hillsdale.

AYES

NAYES:

ABSTAINED:

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Adam L. Stockford, Mayor

\_\_\_\_\_  
Katy B. Price, City Clerk

I, the undersigned, duly qualified and acting Clerk of the City of Hillsdale, County of Hillsdale, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Hillsdale at a regular meeting held on the 4th day of November, 2024, the original of which Resolution is on file in my office.

IN WITNESS WHEREOF, I have herunto set my official signature, this 4th day of November, 2024.

\_\_\_\_\_  
Katy B. Price, City Clerk

**ACT 381 BROWNFIELD PLAN**

**SDI WFH HILLSDALE, LLC  
300 Hidden Meadows Drive  
Hillsdale County, City of Hillsdale  
City of Hillsdale Brownfield Redevelopment Authority**

**September 25, 2024**



**Prepared by**  
Michigan Growth Advisors  
100 W Michigan Avenue  
Suite #200  
Kalamazoo, MI 49007

**Approved by the Brownfield Redevelopment Authority on \_\_\_\_\_**

**Approved by the City of Hillsdale on \_\_\_\_\_**

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# ACT 381 BROWNFIELD PLAN

## 1.0 INTRODUCTION

### 1.1 Proposed Redevelopment and Future Use for Each Eligible Property

The proposed redevelopment consists of one vacant parcel totaling 22.636 acres in the City of Hillsdale. The project will involve preparing the site for development to make way for 62 new single-family residential homes. 20% of the available units (13 homes) will be income qualified workforce housing rentals. The developer intends to sell the remaining 80% of the units (49 homes) at market rate. In the event that the market does not absorb the for-sale units then the developer will rent the unsold units at market rate rents.

The total capital investment on the project is expected to be approximately \$15,250,000. Construction on the project is planned to begin in the summer of 2025 and will be completed by summer of 2027.

### 1.2 Identification of Housing Need

#### 1.2.1 Specific Housing Need

According to data from the Statewide Housing Plan, the vacancy rate in Hillsdale County was 0.9% in 2022, which was a 43.8% drop in vacancy over the preceding 5 years. This compares to a statewide vacancy rate of 1.9% in 2022. In the City of Hillsdale, only 2% of housing units have been built after 2010, while 58.1% of housing units were built pre-1970. This area has an aging housing stock that requires new investment, and a dropping vacancy rate indicating a housing supply shortage in the area.

#### 1.2.2 Job Growth Data

Additionally, in August 2024, LuxWall, Inc. announced a \$165 million investment that will create 450 jobs in Litchfield, MI, which is approximately 12 miles from Hillsdale, MI. With an already acute housing shortage based on vacancy rates in the area, Hillsdale County is likely to see a dramatic increase in housing demand as a result of the job growth occurring in the area. This project, delivering 62 new units to Hillsdale, will help alleviate this housing shortage.

### 1.3 Eligible Property Information

#### Basis of Eligibility

Section 2(y)(i) of Public Act 381 of 1996 ("Act 381"), as amended, defines "Housing Property" as "A property on which 1 or more units of residential housing are proposed to be constructed, rehabilitated, or otherwise designated to be used as a dwelling." The development proposes 62 housing units on Parcel #13-36-352-017, thus this parcel is eligible property under Act 381.

### Location and Legal Description

300 Hidden Meadows Dr Parcel ID: 006-327-351-01  
Hillsdale, MI 49242

22.636 Acres

#### Legal Description:

COM SW COR SEC 27 TH N00°06'44"W ALG W LN SW ¼ 726.31 FT FOR POB TH CONT N00°06'44"W ALG SD W LN 1141.93 FT TH N90°E 1324.22 FT TO E LN W ½ SD SW ¼ TH S00°05'30"E ALG SD E LN 587.23 FT TO INT PLAT LN THREE MEADOWS NO 1 TH ALG SD PLAT LN S89°53'24"W 262.66 FT TH N69°36'16"W 136.35 FT TH N20°23'44"E 8.44 FT TH N69°36'16"W 207.99 FT TH S20°24'06"W 82.73 FT TH S36°55'59"W 123.36 FT TH S42°53'44"W 256.98 FT TH N73°46'44"W 112.84 FT TH S11°50'46"W 145.87 FT TH S22°23'44"W 66 FT TH S67°36'16"E 18.33 FT TH S22°23'44"W 162.69 FT TH N62°36'16"W 26.86 FT TH S89°53'24"W 230.23 FT TO POB 22.64A M/L UNPLATTED SEC 27 T6S R3W THIRD WARD SPLIT ON 09/09/2019 TO EXC 006-327-351-03 (INCLUDED IN ERROR); 4/4/2023 SPLIT OUT OF 006-327-351-01 (RETAINED) COMB W/ 006-327-301-02 (RETAINED);

## **2.0 Information Required by Section 13(2) of the Statute**

### **2.1 Description of Costs to Be Paid for With Tax Increment Revenues**

Tax increment revenues will be used to reimburse SDI WFH HILLSDALE, LLC ("Developer") for the cost of eligible activities as authorized by Act 381. Michigan State Housing Development Authority ("MSHDA") approved non-environmental eligible activities and EGLE environmental eligible activities will be reimbursed with local increment revenues ("TIR") only.

The total cost of eligible activities including contingency are anticipated to be \$5,728,492. Interest on unpaid eligible activities is included as an eligible activity and is anticipated to be \$1,304,171. The estimated cost of all eligible activities under this plan are summarized in Table 1.

#### Environmental Activities

Department specific activities considered under this plan include a Phase I Environmental Site Assessment ("ESA").

#### Non-Environmental Activities

Because the basis of property eligibility is "Housing Property" under Public Act 381, additional non-environmental costs can be reimbursed through a brownfield plan. This plan provides for reimbursement of eligible "housing development activities" infrastructure improvement activities that are necessary for new housing development on eligible property.

### **2.2 Summary of Eligible Activities**

#### 2.2.1 Phase I & Phase II ESA, BEA and Due Care Plan

A Phase I ESA will be required for the project and is anticipated to cost \$2,200.

2.2..2 Infrastructure Improvements

Infrastructure improvement activities will include pipework, roads, and sidewalks, sewer/water home tie ins, driveways, gas and electric, signage and site lighting. Engineering and design of these activities are also included as eligible activities. The total cost of these infrastructure improvements is anticipated to be \$1,779,784.

2.2..3 Contingency

A 15% contingency is included as an eligible activity. The contingency is estimated to be \$266,968.

2.2..4 Affordable Housing Financing Gap

Housing development activities, related to reimbursement provided to the developer to fill a financing gap associated with the development of housing units priced for income qualified households' units, are included as eligible activities. The financing gap is calculated utilizing the Total Housing Subsidy formula developed by MSHDA and is anticipated to be \$206,580 in year one of the Plan. With a MSHDA Control Rent of \$3,265 for a 4-bedroom, the annual rent loss and total rent loss over the term of a 15-year affordability period are delineated below. There are anticipated to be 13 income qualified units as a part of this development.

Type	MSHDA Control Rent	Project Rent	Rent Loss	Income Qualified Units	Annual Loss	Total Loss
4-Bed	\$3,265	\$1,700	\$18,780	13	\$244,140	\$3,624,540

2.2..5 Interest

Simple interest on unpaid eligible activities is contemplated at 5% in this plan. The total interest on eligible activities is anticipated to be \$1,304,171.

2.2..6 Brownfield Plan and Act 381 Work Preparation

The cost to prepare the Brownfield Plan and Act 381 Work Plan is anticipated to be \$25,000.

2.2..7 Brownfield Plan Implementation

The cost of implementing the Brownfield Plan is anticipated to be \$30,000.



#### 2.2..8 Local Brownfield Revolving Fund

Local Brownfield Revolving Fund capture is also included in this plan. Capture to the Local Brownfield Revolving Fund is anticipated to be \$2,169,081.

### **2.3 Estimate of Captured Taxable Value and Tax Increment Revenues**

An estimate of the captured taxable value for this redevelopment by year is depicted in Table 2. This plan captures all available TIR, including real and personal property TIR.

### **2.4 Method of Financing and Description of Advances Made by the Municipality**

The eligible activities will be financed by the developer and reimbursed as outlined in this plan and accompanying development agreement. No advances from the City or County are anticipated at this time.

### **2.5 Maximum Amount of Note or Bonded Indebtedness**

No note or bonded indebtedness for this project is anticipated at this time. Therefore, this section is not applicable.

### **2.6 Duration of Brownfield Plan**

The duration of this plan is estimated to be 20 years, but will continue for as long as is necessary to fully reimburse developer eligible activities. The Local Brownfield Revolving Fund will capture for an additional 5 years following full reimbursement to the developer. It is estimated that the redevelopment of the property will be completed in 2026 and that full recapture of eligible costs and eligible administrative costs of the authority will continue until 2050. Capture of TIR is expected to begin in 2026, however could be delayed for up to 5 years after the approval of this plan as permitted by Act 381. In no event shall capture extend beyond 30 years as required by Act 381. An analysis showing the reimbursement schedule is attached as Table 3.

### **2.7 Estimated Impact of Tax Increment Financing on Revenues of Taxing Jurisdictions**

An estimate of the impact of tax increment financing on the revenues of all taxing jurisdictions is illustrated in detail within Table 2.

### **2.8 Legal Description, Property Map, Statement of Qualifying Characteristics and Personal Property**

The property consists of one parcel which is 22.636 acres in size and is located at 300 Hidden Meadows Drive in Hillsdale, Hillsdale County (Parcel Identification Number 006-327-351-01). A legal description of the properties along with a scaled map showing eligible property dimensions, is attached as Figure 1.

The parcel is considered "eligible property" due to the development of residential housing units on the property, as defined within the definition of "Housing Property"

in Section 2(y) of Public Act 381 of 1996, as amended.

Taxable personal property, if any, is included in this plan.

**2.9 Estimates of Residents and Displacement of Individuals/Families**

No persons reside at the property therefore this section is not applicable.

**2.10 Plan for Relocation of Displaced Persons**

No persons reside at the property thus none will be displaced. Therefore, this section is not applicable.

**2.11 Provisions for Relocation Costs**

No persons reside at the property thus none will be displaced. Therefore, this section is not applicable.

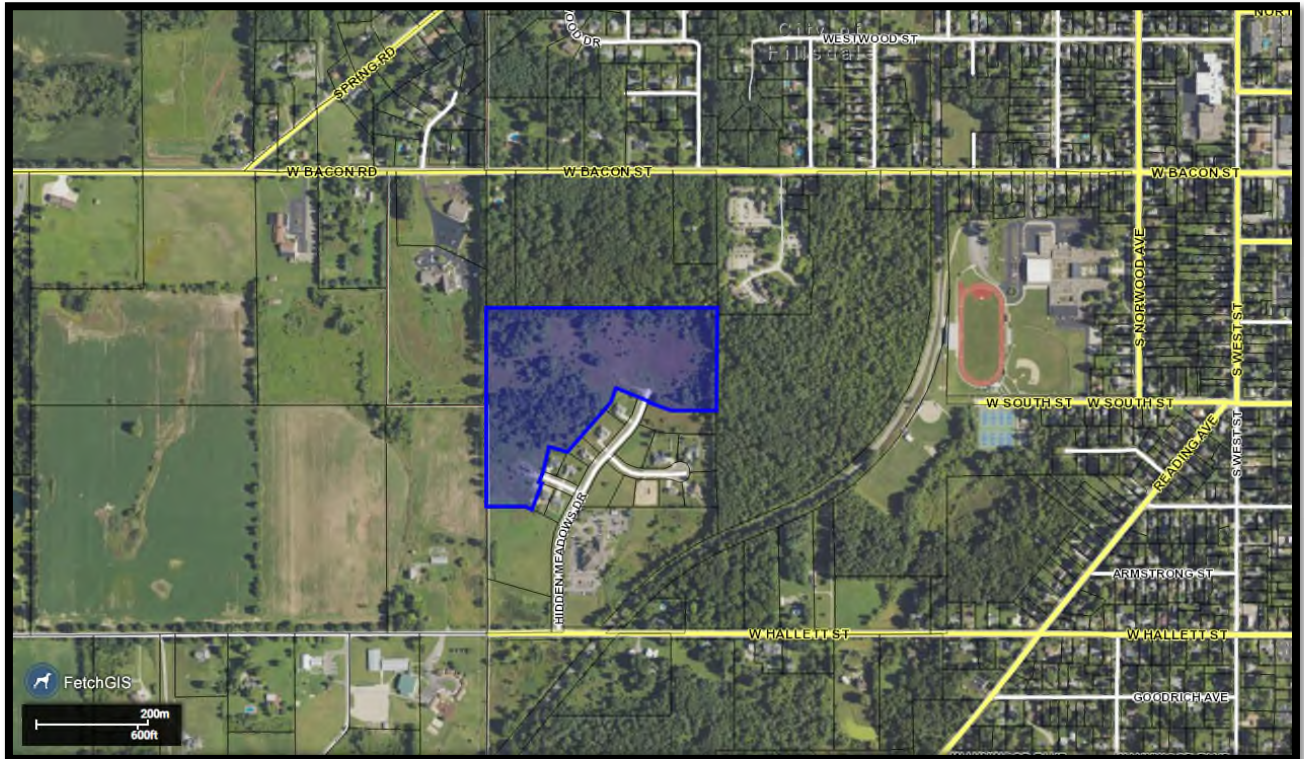
**2.12 Strategy for Compliance with Michigan's Relocation Assistance Law**

No persons reside at the property thus none will be displaced. Therefore, this section is not applicable.

**2.13 Other Material that the Authority or Governing Body Considers Pertinent**

# Figure 1

## Legal Description and Eligible Property Map



**300 Hidden Meadows Drive**  
**Hillsdale, MI 49242**

Parcel ID: 006-327-351-01

22.636 Acres

### Legal Description:

COM SW COR SEC 27 TH N00°06'44"W ALG W LN SW ¼ 726.31 FT FOR POB TH CONT N00°06'44"W ALG SD W LN 1141.93 FT TH N90°E 1324.22 FT TO E LN W ½ SD SW ¼ TH S00°05'30"E ALG SD E LN 587.23 FT TO INT PLAT LN THREE MEADOWS NO 1 TH ALG SD PLAT LN S89°53'24"W 262.66 FT TH N69°36'16"W 136.35 FT TH N20°23'44"E 8.44 FT TH N69°36'16"W 207.99 FT TH S20°24'06"W 82.73 FT TH S36°55'59"W 123.36 FT TH S42°53'44"W 256.98 FT TH N73°46'44"W 112.84 FT TH S11°50'46"W 145.87 FT TH S22°23'44"W 66 FT TH S67°36'16"E 18.33 FT TH S22°23'44"W 162.69 FT TH N62°36'16"W 26.86 FT TH S89°53'24"W 230.23 FT TO POB 22.64A M/L UNPLATTED SEC 27 T6S R3W THIRD WARD SPLIT ON 09/09/2019 TO EXC 006-327-351-03 (INCLUDED IN ERROR); 4/4/2023 SPLIT OUT OF 006-327-351-01 (RETAINED) COMB W/ 006-327-301-02 (RETAINED);

# **Table 1**

## **Eligible Activity Costs**



<b>EGLE Eligible Activities Costs and Schedule</b>		
<b>EGLE Eligible Activities</b>	<b>Cost</b>	<b>Completion Season/Year</b>
<b>Department Specific Activities Sub-Total</b>	<b>\$ 2,200</b>	<b>Winter 2023</b>
<i>Phase I Environmental Site Assessment</i>	\$ 2,200	
<b>EGLE Eligible Activities Sub-Total</b>	<b>\$ 2,200</b>	
<b>MSDHA Housing Development Activities Costs and Schedule</b>		
<b>MSHDA Eligible Activities</b>	<b>Cost</b>	<b>Completion Season/Year</b>
<b>Infrastructure Improvements Sub-Total</b>	<b>\$ 1,779,784</b>	<b>Fall 2025</b>
<i>Pipework, Roads, and Sidewalks</i>	\$ 1,421,700	
<i>Sewer Home Tie In</i>	\$ 24,800	
<i>Water Home Tie In</i>	\$ 26,350	
<i>Driveways</i>	\$ 130,200	
<i>Gas</i>	\$ 31,000	
<i>Electric</i>	\$ 31,000	
<i>Signage</i>	\$ 20,000	
<i>Site Lighting</i>	\$ 8,000	
<i>Soft Costs associated with the above</i>	\$ 86,734	
<b>Affordable Housing Financing Gap</b>	<b>\$ 3,624,540</b>	
<b>Brownfield Plan/Act 381 Work Plan</b>	<b>\$ 25,000</b>	
<b>Brownfield Plan Implementation</b>	<b>\$ 30,000</b>	
<b>MSHDA Eligible Activities Sub-Total</b>	<b>\$ 5,459,324</b>	
<b>Contingency (15%)</b>	<b>\$ 266,968</b>	
<b>Interest (5%)</b>	<b>\$ 1,304,171</b>	
<b>Total Brownfield Eligible Activities</b>	<b>\$ 7,032,663</b>	

# **Table 2**

## **Tax Capture Schedule**



Estimated Taxable Value (TV) Increase Rate: 1.00%

Plan Year	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
Calendar Year	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	2045
*Base Taxable Value	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Estimated New TV	\$ 1,650,000	\$ 3,333,000	\$ 4,896,480	\$ 6,490,896	\$ 8,116,711	\$ 9,774,393	\$ 9,872,137	\$ 9,970,859	\$ 10,070,567	\$ 10,171,273	\$ 10,272,986	\$ 10,375,716	\$ 10,479,473	\$ 10,584,268	\$ 10,690,110	\$ 10,797,011	\$ 10,904,981	\$ 11,014,031	\$ 11,124,172	\$ 11,235,413
Incremental Difference (New TV - Base TV)	\$ 1,650,000	\$ 3,333,000	\$ 4,896,480	\$ 6,490,896	\$ 8,116,711	\$ 9,774,393	\$ 9,872,137	\$ 9,970,859	\$ 10,070,567	\$ 10,171,273	\$ 10,272,986	\$ 10,375,716	\$ 10,479,473	\$ 10,584,268	\$ 10,690,110	\$ 10,797,011	\$ 10,904,981	\$ 11,014,031	\$ 11,124,172	\$ 11,235,413

School Capture	Millage Rate	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
State Education Tax (SET)	6.0000	\$ 9,900	\$ 19,998	\$ 29,379	\$ 38,945	\$ 48,700	\$ 58,646	\$ 59,233	\$ 59,825	\$ 60,423	\$ 61,028	\$ 61,638	\$ 62,254	\$ 62,877	\$ 63,506	\$ 64,141	\$ 64,782	\$ 65,430	\$ 66,084	\$ 66,745	\$ 67,412
School Operating Tax	17.6310	\$ 6,100	\$ 12,322	\$ 18,101	\$ 23,996	\$ 30,006	\$ 36,134	\$ 36,496	\$ 36,860	\$ 37,229	\$ 37,601	\$ 37,977	\$ 38,357	\$ 38,741	\$ 39,128	\$ 39,519	\$ 39,915	\$ 40,314	\$ 40,717	\$ 41,124	\$ 41,535
<b>School Total</b>	<b>23.6310</b>	<b>\$ 16,000</b>	<b>\$ 32,320</b>	<b>\$ 47,480</b>	<b>\$ 62,941</b>	<b>\$ 78,706</b>	<b>\$ 94,781</b>	<b>\$ 95,728</b>	<b>\$ 96,686</b>	<b>\$ 97,653</b>	<b>\$ 98,629</b>	<b>\$ 99,615</b>	<b>\$ 100,611</b>	<b>\$ 101,618</b>	<b>\$ 102,634</b>	<b>\$ 103,660</b>	<b>\$ 104,697</b>	<b>\$ 105,744</b>	<b>\$ 106,801</b>	<b>\$ 107,869</b>	<b>\$ 108,948</b>

Local Capture	Millage Rate	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
County MCF	0.5889	\$ 972	\$ 1,963	\$ 2,884	\$ 3,822	\$ 4,780	\$ 5,756	\$ 5,814	\$ 5,872	\$ 5,931	\$ 5,990	\$ 6,050	\$ 6,110	\$ 6,171	\$ 6,233	\$ 6,295	\$ 6,358	\$ 6,422	\$ 6,486	\$ 6,551	\$ 6,617
County 2024 Senior	0.4873	\$ 804	\$ 1,624	\$ 2,386	\$ 3,163	\$ 3,955	\$ 4,763	\$ 4,811	\$ 4,859	\$ 4,907	\$ 4,956	\$ 5,006	\$ 5,056	\$ 5,107	\$ 5,158	\$ 5,209	\$ 5,261	\$ 5,314	\$ 5,367	\$ 5,421	\$ 5,475
County Ambulance SVC	0.8343	\$ 1,377	\$ 2,781	\$ 4,085	\$ 5,415	\$ 6,772	\$ 8,155	\$ 8,236	\$ 8,319	\$ 8,402	\$ 8,486	\$ 8,571	\$ 8,656	\$ 8,743	\$ 8,830	\$ 8,919	\$ 9,008	\$ 9,098	\$ 9,189	\$ 9,281	\$ 9,374
County Ambulance CAP	0.1472	\$ 243	\$ 491	\$ 721	\$ 955	\$ 1,195	\$ 1,439	\$ 1,453	\$ 1,468	\$ 1,482	\$ 1,497	\$ 1,512	\$ 1,527	\$ 1,543	\$ 1,558	\$ 1,574	\$ 1,589	\$ 1,605	\$ 1,621	\$ 1,637	\$ 1,654
County 2008 Senior	0.4904	\$ 809	\$ 1,635	\$ 2,401	\$ 3,183	\$ 3,980	\$ 4,793	\$ 4,841	\$ 4,890	\$ 4,939	\$ 4,988	\$ 5,038	\$ 5,088	\$ 5,139	\$ 5,191	\$ 5,242	\$ 5,295	\$ 5,348	\$ 5,401	\$ 5,455	\$ 5,510
County Mental Health	0.4907	\$ 810	\$ 1,636	\$ 2,403	\$ 3,185	\$ 3,983	\$ 4,796	\$ 4,844	\$ 4,893	\$ 4,942	\$ 4,991	\$ 5,041	\$ 5,091	\$ 5,142	\$ 5,194	\$ 5,246	\$ 5,298	\$ 5,351	\$ 5,405	\$ 5,459	\$ 5,513
School building/Site	2.1972	\$ 3,625	\$ 7,323	\$ 10,759	\$ 14,262	\$ 17,834	\$ 21,476	\$ 21,691	\$ 21,908	\$ 22,127	\$ 22,348	\$ 22,572	\$ 22,798	\$ 23,025	\$ 23,256	\$ 23,488	\$ 23,723	\$ 23,960	\$ 24,200	\$ 24,442	\$ 24,686
Hillsdale ISD	0.1315	\$ 217	\$ 438	\$ 644	\$ 854	\$ 1,067	\$ 1,285	\$ 1,298	\$ 1,311	\$ 1,324	\$ 1,338	\$ 1,351	\$ 1,364	\$ 1,378	\$ 1,392	\$ 1,406	\$ 1,420	\$ 1,434	\$ 1,448	\$ 1,463	\$ 1,477
Hillsdale Spec Education	1.4754	\$ 2,434	\$ 4,918	\$ 7,224	\$ 9,577	\$ 11,975	\$ 14,421	\$ 14,565	\$ 14,711	\$ 14,858	\$ 15,007	\$ 15,157	\$ 15,308	\$ 15,461	\$ 15,616	\$ 15,772	\$ 15,930	\$ 16,089	\$ 16,250	\$ 16,413	\$ 16,577
Hillsdale Voc Education	0.7376	\$ 1,217	\$ 2,458	\$ 3,612	\$ 4,788	\$ 5,987	\$ 7,210	\$ 7,282	\$ 7,355	\$ 7,428	\$ 7,502	\$ 7,577	\$ 7,653	\$ 7,730	\$ 7,807	\$ 7,885	\$ 7,964	\$ 8,044	\$ 8,124	\$ 8,205	\$ 8,287
City Operating	12.1479	\$ 20,044	\$ 40,489	\$ 59,482	\$ 78,851	\$ 98,601	\$ 118,738	\$ 119,926	\$ 121,125	\$ 122,336	\$ 123,560	\$ 124,795	\$ 126,043	\$ 127,304	\$ 128,577	\$ 129,862	\$ 131,161	\$ 132,473	\$ 133,797	\$ 135,135	\$ 136,487
City Streets	2.4296	\$ 4,009	\$ 8,098	\$ 11,896	\$ 15,770	\$ 19,720	\$ 23,748	\$ 23,985	\$ 24,225	\$ 24,467	\$ 24,712	\$ 24,959	\$ 25,209	\$ 25,461	\$ 25,716	\$ 25,973	\$ 26,232	\$ 26,495	\$ 26,760	\$ 27,027	\$ 27,298
City Sinking Fund	0.0000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City Public Safety	0.9770	\$ 1,612	\$ 3,256	\$ 4,784	\$ 6,342	\$ 7,930	\$ 9,550	\$ 9,645	\$ 9,742	\$ 9,839	\$ 9,937	\$ 10,037	\$ 10,137	\$ 10,238	\$ 10,341	\$ 10,444	\$ 10,549	\$ 10,654	\$ 10,761	\$ 10,868	\$ 10,977
City 2021 Street	3.4465	\$ 5,687	\$ 11,487	\$ 16,876	\$ 22,371	\$ 27,974	\$ 33,687	\$ 34,024	\$ 34,365	\$ 34,708	\$ 35,055	\$ 35,406	\$ 35,760	\$ 36,118	\$ 36,479	\$ 36,843	\$ 37,212	\$ 37,584	\$ 37,960	\$ 38,339	\$ 38,723
City 2021 Leaf	0.4923	\$ 812	\$ 1,641	\$ 2,411	\$ 3,195	\$ 3,996	\$ 4,812	\$ 4,860	\$ 4,909	\$ 4,958	\$ 5,007	\$ 5,057	\$ 5,108	\$ 5,159	\$ 5,211	\$ 5,263	\$ 5,315	\$ 5,369	\$ 5,422	\$ 5,476	\$ 5,531
Library	0.9718	\$ 1,603	\$ 3,239	\$ 4,758	\$ 6,308	\$ 7,888	\$ 9,499	\$ 9,594	\$ 9,690	\$ 9,787	\$ 9,884	\$ 9,983	\$ 10,083	\$ 10,184	\$ 10,286	\$ 10,389	\$ 10,493	\$ 10,597	\$ 10,703	\$ 10,810	\$ 10,919
County Operating	4.8619	\$ 8,022	\$ 16,205	\$ 23,806	\$ 31,558	\$ 39,463	\$ 47,522	\$ 47,997	\$ 48,477	\$ 48,962	\$ 49,452	\$ 49,946	\$ 50,446	\$ 50,950	\$ 51,460	\$ 51,974	\$ 52,494	\$ 53,019	\$ 53,549	\$ 54,085	\$ 54,625
ISD General Education	0.1314	\$ 217	\$ 438	\$ 643	\$ 853	\$ 1,067	\$ 1,284	\$ 1,297	\$ 1,310	\$ 1,323	\$ 1,337	\$ 1,350	\$ 1,363	\$ 1,377	\$ 1,391	\$ 1,405	\$ 1,419	\$ 1,433	\$ 1,447	\$ 1,462	\$ 1,476
ISD Special Education	1.4749	\$ 2,434	\$ 4,916	\$ 7,222	\$ 9,573	\$ 11,971	\$ 14,416	\$ 14,560	\$ 14,706	\$ 14,853	\$ 15,002	\$ 15,152	\$ 15,303	\$ 15,456	\$ 15,611	\$ 15,767	\$ 15,925	\$ 16,084	\$ 16,245	\$ 16,407	\$ 16,571
ISD Vocational Education	0.7375	\$ 1,217	\$ 2,458	\$ 3,611	\$ 4,787	\$ 5,986	\$ 7,209	\$ 7,281	\$ 7,354	\$ 7,427	\$ 7,501	\$ 7,576	\$ 7,652	\$ 7,729	\$ 7,806	\$ 7,884	\$ 7,963	\$ 8,042	\$ 8,123	\$ 8,204	\$ 8,286
<b>Local Total</b>	<b>35.2513</b>	<b>\$ 58,165</b>	<b>\$ 117,493</b>	<b>\$ 172,607</b>	<b>\$ 228,813</b>	<b>\$ 286,125</b>	<b>\$ 344,560</b>	<b>\$ 348,006</b>	<b>\$ 351,486</b>	<b>\$ 355,001</b>	<b>\$ 358,551</b>	<b>\$ 362,136</b>	<b>\$ 365,757</b>	<b>\$ 369,415</b>	<b>\$ 373,109</b>	<b>\$ 376,840</b>	<b>\$ 380,609</b>	<b>\$ 384,415</b>	<b>\$ 388,259</b>	<b>\$ 392,142</b>	<b>\$ 396,063</b>

Non-Capturable Millages	Millage Rate	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
2006 MCF Debt	0.3500	\$ 578	\$ 1,167	\$ 1,714	\$ 2,272	\$ 2,841	\$ 3,421	\$ 3,455	\$ 3,490	\$ 3,525	\$ 3,560	\$ 3,596	\$ 3,632	\$ 3,668	\$ 3,704	\$ 3,742	\$ 3,779	\$ 3,817	\$ 3,855	\$ 3,893	\$ 3,932
<b>Total Non-Capturable Taxes</b>	<b>0.3500</b>	<b>\$ 578</b>	<b>\$ 1,167</b>	<b>\$ 1,714</b>	<b>\$ 2,272</b>	<b>\$ 2,841</b>	<b>\$ 3,421</b>	<b>\$ 3,455</b>	<b>\$ 3,490</b>	<b>\$ 3,525</b>	<b>\$ 3,560</b>	<b>\$ 3,596</b>	<b>\$ 3,632</b>	<b>\$ 3,668</b>	<b>\$ 3,704</b>	<b>\$ 3,742</b>	<b>\$ 3,779</b>	<b>\$ 3,817</b>	<b>\$ 3,855</b>	<b>\$ 3,893</b>	<b>\$ 3,932</b>

**Total Tax Incremental Revenue (TIR) Available for Capture** \$ 74,164 \$ 149,812 \$ 220,088 \$ 291,754 \$ 364,831 \$ 439,341 \$ 443,734 \$ 448,171 \$ 452,653 \$ 457,180 \$ 461,751 \$ 466,369 \$ 471,033 \$ 475,743 \$ 480,500 \$ 485,305 \$ 490,158 \$ 495,060 \$ 500,011 \$ 505,011

**Footnotes:**  
 \*If any homes that are modeled to be owner occupied with a homestead exemption become ineligible for a homestead exemption, then the amount of TIF Capture will increase and the duration of the plan will decrease.

Average Home taxable Value \$ 150,000  
 Percentage of Homestead units 79%

New Units Constructed 11 11 10 10 10 10



Estimated Taxable Value (TV) Increase Rate:

Plan Year	21	22	23	24	25	TOTAL
Calendar Year	2046	2047	2048	2049	2050	
*Base Taxable Value	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Estimated New TV	\$ 11,347,767	\$ 11,461,245	\$ 11,575,857	\$ 11,691,616	\$ 11,808,532	\$ -
Incremental Difference (New TV - Base TV)	\$ 11,347,767	\$ 11,461,245	\$ 11,575,857	\$ 11,691,616	\$ 11,808,532	\$ -

School Capture	Millage Rate							
State Education Tax (SET)	6.0000	\$ 68,087	\$ 68,767	\$ 69,455	\$ 70,150	\$ 70,851	\$ 1,438,257	
School Operating Tax	17.6310	\$ 41,951	\$ 42,370	\$ 42,794	\$ 43,222	\$ 43,654	\$ 886,163	
<b>School Total</b>	<b>23.6310</b>	<b>\$ 110,037</b>	<b>\$ 111,138</b>	<b>\$ 112,249</b>	<b>\$ 113,372</b>	<b>\$ 114,505</b>	<b>\$ 2,324,420</b>	

Local Capture	Millage Rate							
County MCF	0.5889	\$ 6,683	\$ 6,750	\$ 6,817	\$ 6,885	\$ 6,954	\$ 141,165	
County 2024 Senior	0.4873	\$ 5,530	\$ 5,585	\$ 5,641	\$ 5,697	\$ 5,754	\$ 116,810	
County Ambulance SVC	0.8343	\$ 9,467	\$ 9,562	\$ 9,658	\$ 9,754	\$ 9,852	\$ 199,990	
County Ambulance CAP	0.1472	\$ 1,670	\$ 1,687	\$ 1,704	\$ 1,721	\$ 1,738	\$ 35,285	
County 2008 Senior	0.4904	\$ 5,565	\$ 5,621	\$ 5,677	\$ 5,734	\$ 5,791	\$ 117,554	
County Mental Health	0.4907	\$ 5,568	\$ 5,624	\$ 5,680	\$ 5,737	\$ 5,794	\$ 117,625	
School building/Site	2.1972	\$ 24,933	\$ 25,183	\$ 25,434	\$ 25,689	\$ 25,946	\$ 526,690	
Hillsdale ISD	0.1315	\$ 1,492	\$ 1,507	\$ 1,522	\$ 1,537	\$ 1,553	\$ 31,522	
Hillsdale Spec Education	1.4754	\$ 16,742	\$ 16,910	\$ 17,079	\$ 17,250	\$ 17,422	\$ 353,667	
Hillsdale Voc Education	0.7376	\$ 8,370	\$ 8,454	\$ 8,538	\$ 8,624	\$ 8,710	\$ 176,810	
City Operating	12.1479	\$ 137,852	\$ 139,230	\$ 140,622	\$ 142,029	\$ 143,449	\$ 2,911,967	
City Streets	2.4296	\$ 27,571	\$ 27,846	\$ 28,125	\$ 28,406	\$ 28,690	\$ 582,398	
City Sinking Fund	0.0000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
City Public Safety	0.9770	\$ 11,087	\$ 11,198	\$ 11,310	\$ 11,423	\$ 11,537	\$ 234,196	
City 2021 Street	3.4465	\$ 39,110	\$ 39,501	\$ 39,896	\$ 40,295	\$ 40,698	\$ 826,159	
City 2021 Leaf	0.4923	\$ 5,587	\$ 5,642	\$ 5,699	\$ 5,756	\$ 5,813	\$ 118,009	
Library	0.9718	\$ 11,028	\$ 11,138	\$ 11,249	\$ 11,362	\$ 11,476	\$ 232,950	
County Operating	4.8619	\$ 55,172	\$ 55,723	\$ 56,281	\$ 56,843	\$ 57,412	\$ 1,165,444	
ISD General Education	0.1314	\$ 1,491	\$ 1,506	\$ 1,521	\$ 1,536	\$ 1,552	\$ 31,498	
ISD Special Education	1.4749	\$ 16,737	\$ 16,904	\$ 17,073	\$ 17,244	\$ 17,416	\$ 353,548	
ISD Vocational Education	0.7375	\$ 8,369	\$ 8,453	\$ 8,537	\$ 8,623	\$ 8,709	\$ 176,786	
<b>Local Total</b>	<b>35.2513</b>	<b>\$ 400,024</b>	<b>\$ 404,024</b>	<b>\$ 408,064</b>	<b>\$ 412,145</b>	<b>\$ 416,266</b>	<b>\$ 8,450,071</b>	

Non-Capturable Millages	Millage Rate							
2006 MCF Debt	0.3500	\$ 3,972	\$ 4,011	\$ 4,052	\$ 4,092	\$ 4,133	\$ 83,898	
<b>Total Non-Capturable Taxes</b>	<b>0.3500</b>	<b>\$ 3,972</b>	<b>\$ 4,011</b>	<b>\$ 4,052</b>	<b>\$ 4,092</b>	<b>\$ 4,133</b>	<b>\$ 83,898</b>	

**Total Tax Increment Revenue (TIR) Available for Capture** \$ 510,061 \$ 515,161 \$ 520,313 \$ 525,516 \$ 530,771 \$ 10,774,492

Footnotes:

\*If any homes that are modeled to be owner occupied with a homestead exemption, then the amount of TIF Capture will increase and the duration of

Average Home taxable Value	\$ 150,000
Percentage of Homestead units	79%

New Units Constructed



## **Table 3**

### **Reimbursement Schedule**



**Tax Increment Revenue Reimbursement Allocation Table**  
 300 Hidden Meadows Drive  
 Hillsdale, Michigan  
 September 2024

Developer Maximum Reimbursement	Proportionality	School & Local Taxes	Local-Only Taxes	Total
State	16.7%	\$ 954,639		\$ 954,639
Local	83.3%	\$ 8,027,568		\$ 8,027,568
<b>TOTAL</b>		<b>\$ 8,982,207</b>		<b>\$ 8,982,207</b>

Estimated Total  
Years of Plan:

Estimated Capture	\$ 10,774,492
Administrative Fees	\$ 422,504
State Brownfield Redevelopment Fund	\$ 719,128
Local Brownfield Revolving Fund	\$ 2,169,081

Plan Year	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040
Total State Incremental Revenue	\$ 16,000	\$ 32,320	\$ 47,480	\$ 62,941	\$ 78,706	\$ 94,781	\$ 95,728	\$ 96,686	\$ 97,653	\$ 98,629	\$ 99,615	\$ 100,611	\$ 101,618	\$ 102,634	\$ 103,660
State Brownfield Redevelopment Fund (50% of SET)	\$ 4,950	\$ 9,999	\$ 14,689	\$ 19,473	\$ 24,350	\$ 29,323	\$ 29,616	\$ 29,913	\$ 30,212	\$ 30,514	\$ 30,819	\$ 31,127	\$ 31,438	\$ 31,753	\$ 32,070
State TIR Available for Reimbursement	\$ 11,050	\$ 22,321	\$ 32,791	\$ 43,468	\$ 54,356	\$ 65,457	\$ 66,112	\$ 66,773	\$ 67,441	\$ 68,115	\$ 68,796	\$ 69,484	\$ 70,179	\$ 70,881	\$ 71,590
Total Local Incremental Revenue	\$ 58,165	\$ 117,493	\$ 172,607	\$ 228,813	\$ 286,125	\$ 344,560	\$ 348,006	\$ 351,486	\$ 355,001	\$ 358,551	\$ 362,136	\$ 365,757	\$ 369,415	\$ 373,109	\$ 376,840
BRA Administrative Fee 5%	\$ (2,908)	\$ (5,875)	\$ (8,630)	\$ (11,441)	\$ (14,306)	\$ (17,228)	\$ (17,400)	\$ (17,574)	\$ (17,750)	\$ (17,928)	\$ (18,107)	\$ (18,288)	\$ (18,471)	\$ (18,655)	\$ (18,842)
Local TIR Available for Reimbursement	\$ 55,256	\$ 111,618	\$ 163,977	\$ 217,372	\$ 271,818	\$ 327,332	\$ 330,605	\$ 333,911	\$ 337,251	\$ 340,623	\$ 344,029	\$ 347,470	\$ 350,944	\$ 354,454	\$ 357,998
<b>Total State &amp; Local TIR Available</b>	<b>\$ 66,306</b>	<b>\$ 133,938</b>	<b>\$ 196,768</b>	<b>\$ 260,840</b>	<b>\$ 326,175</b>	<b>\$ 392,789</b>	<b>\$ 396,717</b>	<b>\$ 400,685</b>	<b>\$ 404,691</b>	<b>\$ 408,738</b>	<b>\$ 412,826</b>	<b>\$ 416,954</b>	<b>\$ 421,123</b>	<b>\$ 425,335</b>	<b>\$ 429,588</b>

DEVELOPER	Beginning Balance														
DEVELOPER Eligible Activity Balance	\$ 2,103,952	\$ 2,244,225	\$ 2,354,427	\$ 2,401,799	\$ 2,385,099	\$ 2,303,064	\$ 2,154,415	\$ 2,001,838	\$ 1,845,293	\$ 1,684,742	\$ 1,520,143	\$ 1,351,458			

Developer Reimbursement	\$ 2,103,952	\$ 206,580	\$ 244,140	\$ 244,140	\$ 244,140	\$ 244,140	\$ 244,140	\$ 244,140	\$ 244,140	\$ 244,140	\$ 244,140	\$ 244,140	\$ 244,140	\$ 244,140	\$ 244,140
State Tax Reimbursement	\$ 11,050	\$ 22,321	\$ 32,791	\$ 43,468	\$ 54,356	\$ 65,457	\$ 66,112	\$ 66,773	\$ 67,441	\$ 68,115	\$ 68,796	\$ 69,484	\$ 70,179	\$ 70,881	\$ 71,590
Local Tax Reimbursement	\$ 55,256	\$ 111,618	\$ 163,977	\$ 217,372	\$ 271,818	\$ 327,332	\$ 330,605	\$ 333,911	\$ 337,251	\$ 340,623	\$ 344,029	\$ 347,470	\$ 350,944	\$ 354,454	\$ 357,998
<b>Total Developer Reimbursement Balance</b>	<b>\$ 2,244,225</b>	<b>\$ 2,354,427</b>	<b>\$ 2,401,799</b>	<b>\$ 2,385,099</b>	<b>\$ 2,303,064</b>	<b>\$ 2,154,415</b>	<b>\$ 2,001,838</b>	<b>\$ 1,845,293</b>	<b>\$ 1,684,742</b>	<b>\$ 1,520,143</b>	<b>\$ 1,351,458</b>	<b>\$ 1,178,644</b>	<b>\$ 1,001,660</b>	<b>\$ 820,466</b>	<b>\$ 635,018</b>

Interest Accrual 5%	\$ 112,211	\$ 117,721	\$ 120,090	\$ 119,255	\$ 115,153	\$ 107,721	\$ 100,092	\$ 92,265	\$ 84,237	\$ 76,007	\$ 67,573	\$ 58,932	\$ 50,083	\$ 41,023	\$ 31,751
State Tax Reimbursement															
Local Tax Reimbursement															
Total Interest Reimbursement Balance	\$ 112,211	\$ 229,933	\$ 350,023	\$ 469,278	\$ 584,431	\$ 692,151	\$ 792,243	\$ 884,508	\$ 968,745	\$ 1,044,752	\$ 1,112,325	\$ 1,171,257	\$ 1,221,340	\$ 1,262,364	\$ 1,294,115
<b>Total Annual Developer &amp; City Reimbursement</b>	<b>\$ 66,306</b>	<b>\$ 133,938</b>	<b>\$ 196,768</b>	<b>\$ 260,840</b>	<b>\$ 326,175</b>	<b>\$ 392,789</b>	<b>\$ 396,717</b>	<b>\$ 400,685</b>	<b>\$ 404,691</b>	<b>\$ 408,738</b>	<b>\$ 412,826</b>	<b>\$ 416,954</b>	<b>\$ 421,123</b>	<b>\$ 425,335</b>	<b>\$ 429,588</b>

**LOCAL BROWNFIELD REVOLVING FUN**

LBRF Deposits *															
State Tax Capture	\$ -														
Local Tax Capture	\$ -														
<b>Total LBRF Capture</b>	<b>\$ -</b>													<b>\$ -</b>	<b>\$ -</b>

\* Up to five years of capture for LBRF Deposits after eligible activities are reimbursed. May be taken from EGLE & Local TIR only.

**Footnotes:**  
 \*If any homes that are modeled to be owner occupied with a homestead exemption become ineligible for a homestead exemption, then the amount of TIF Capture will increase and the duration of the plan will decrease.

Discount rate 7%  
 NPV \$2,817,694.16



**Tax Incremental Revenue Reimbursement Allocation Table**  
 300 Hidden Meadows Drive  
 Hillsdale, Michigan  
 September 2024

	16	17	18	19	20	21	22	23	24	25	TOTAL
	2041	2042	2043	2044	2045	2046	2047	2048	2049	2050	
Total State Incremental Revenue	\$ 104,697	\$ 105,744	\$ 106,801	\$ 107,869	\$ 108,948	\$ 110,037	\$ 111,138	\$ 112,249	\$ 113,372	\$ 114,505	\$ 2,324,420
State Brownfield Redevelopment Fund (50% of	\$ 32,391	\$ 32,715	\$ 33,042	\$ 33,373	\$ 33,706	\$ 34,043	\$ 34,384	\$ 34,728	\$ 35,075	\$ 35,426	\$ 719,128
State TIR Available for Reimbursement	\$ 72,306	\$ 73,029	\$ 73,759	\$ 74,497	\$ 75,242	\$ 75,994	\$ 76,754	\$ 77,521	\$ 78,297	\$ 79,080	\$ 1,605,292
Total Local Incremental Revenue	\$ 380,609	\$ 384,415	\$ 388,259	\$ 392,142	\$ 396,063	\$ 400,024	\$ 404,024	\$ 408,064	\$ 412,145	\$ 416,266	\$ 8,450,071
BRA Administrative Fee	\$ (19,030)	\$ (19,221)	\$ (19,413)	\$ (19,607)	\$ (19,803)	\$ (20,001)	\$ (20,201)	\$ (20,403)	\$ (20,607)	\$ (20,813)	\$ (422,504)
Local TIR Available for Reimbursement	\$ 361,578	\$ 365,194	\$ 368,846	\$ 372,534	\$ 376,260	\$ 380,022	\$ 383,823	\$ 387,661	\$ 391,537	\$ 395,453	\$ 8,027,568
<b>Total State &amp; Local TIR Available</b>	<b>\$ 433,884</b>	<b>\$ 438,223</b>	<b>\$ 442,605</b>	<b>\$ 447,031</b>	<b>\$ 451,501</b>	<b>\$ 456,016</b>	<b>\$ 460,577</b>	<b>\$ 465,182</b>	<b>\$ 469,834</b>	<b>\$ 474,532</b>	
<b>DEVELOPER</b>											
<i>DEVELOPER Eligible Activity Balance</i>											
-----											
-----											
-----											
Developer Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
State Tax Reimbursement	\$ 72,306	\$ 33,518									\$ 954,639
Local Tax Reimbursement	\$ 361,578	\$ 167,615									\$ 4,773,853
<b>Total Developer Reimbursement Balance</b>	<b>\$ 201,134</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,728,492</b>
Interest Accrual	\$ 10,057	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
State Tax Reimbursement		\$ 39,510	\$ 73,759	\$ 74,497	\$ 29,571						\$ 217,337
Local Tax Reimbursement		\$ 197,579	\$ 368,846	\$ 372,534	\$ 147,875						\$ 1,086,834
Total Interest Reimbursement Balance	\$ 1,304,171	\$ 1,067,082	\$ 624,477	\$ 177,446	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Total Annual Developer &amp; City Reimbursement</b>	<b>\$ 433,884</b>	<b>\$ 438,223</b>	<b>\$ 442,605</b>	<b>\$ 447,031</b>	<b>\$ 177,446</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,032,663</b>
<b>LOCAL BROWNFIELD REVOLVING FUN</b>											
<b>LBRF Deposits *</b>											
State Tax Capture					\$ 2,200						\$ 2,200
Local Tax Capture	\$ -	\$ -	\$ -	\$ -	\$ 228,385	\$ 380,022	\$ 383,823	\$ 387,661	\$ 391,537	\$ 395,453	\$ 2,166,881
<b>Total LBRF Capture</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 230,585</b>	<b>\$ 380,022</b>	<b>\$ 383,823</b>	<b>\$ 387,661</b>	<b>\$ 391,537</b>	<b>\$ 395,453</b>	<b>\$ 2,169,081</b>

\* Up to five years of capture for LBRF Deposits

**Footnotes:**

\*If any homes that are modeled to be owner or amount of TIF Capture will increase and the du

# **Attachment A**

## **Brownfield Plan Resolutions**

# **Attachment B**

## **Reimbursement Agreement**

# **Attachment C**

## **Site Plan**



**NORTHERN PORTION - STRAIGHT ZONE**  
**DEVELOPMENT NOTES**  
 SITE CONDO UNITS: 62  
 ZONE: R-2  
 MIN LOT SIZE: 8400 SF  
 MIN WIDTH: 70'

**SETBACKS**  
 FRONT: 25'  
 SIDE: 8'  
 REAR: 10'

**OPEN SPACE / SITE COVERAGE NOTES**

- PROJECT AREA: 22.73 ACRES
- OPEN SPACE: 4.83 ACRES (CURRENTLY INCLUDES BASIN)

3/12/2024  
 1"=60'

# **Attachment D**

## **Housing Study**



# Hillsdale

Population	Households	Median HH Income	Owner HH Income	Renter HH Income
18,492	6,850	\$48,009	\$59,735	\$29,414

## Housing Costs

### Owner Units

Home Value	\$122,234	2016 Value	\$95,579
Cost M/NM	\$1044/\$435	Value ▲	27.9%

\$40,745 To afford median home

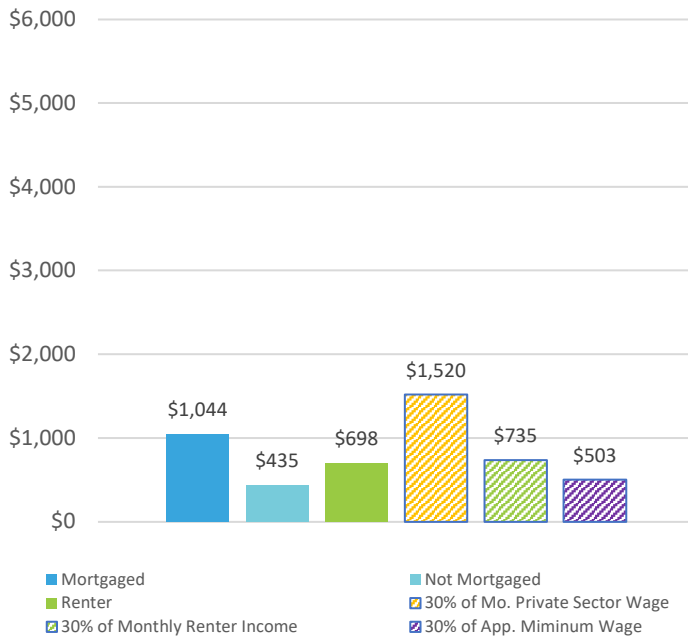
### Renter Units

Gross Rent	\$698	2016 Rent	\$650
		Rent ▲	7.4%

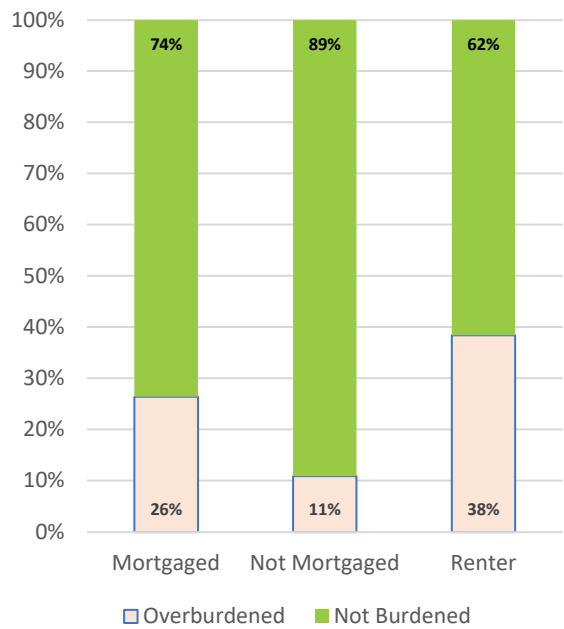
\$27,920 To afford median gross rent

## Affordability Gap

### Monthly Costs: Owners and Renters



### Cost-Burdened Households



## Housing and Development Conditions

### Housing Stock

Units	7,882	Owner HH	66%	Renter HH	34%		
Median Year Built	1963	% Built Pre-1970	58.1%				
Median Move Year	2011	% Built After 2010	2%				
Median Rooms	5.9	SF%	72.9%	MM%	11.7%	MF%	8.9%

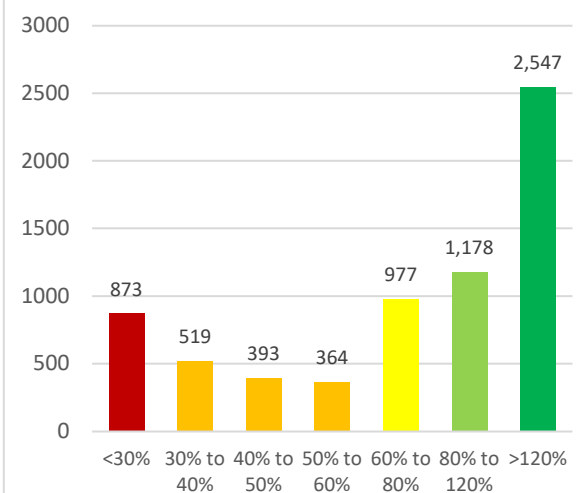
### Vacancy Rates

Total	13.1%	Owner	0%	Renter	0%		
Seasonal	6.4%	Other	3.6%	# V Rent	51	#V Owner	66

### Homeownership Rate by Race/Ethnicity

Black	42.1%	White	66.6%
Asian	58.3%	Other or Multiracial	70.9%
Am. Indian	18.5%	Hispanic	72.2%
Pacific Islnd	0.0%		

### Number of Households by AMI Group



# Hillsdale

## Housing Policy Indicators

### Household Count and Growth

	Market	Partnership
Household Change, 2016 to 2021	1.0%	4.5%
Household Count, 2021	6,850	400,815

### Housing Affordability

	Market			Partnership		
	Number	%	% Change	Number	%	% Change
Home value / partnership income	1.67	--	--	--	--	--
Median Income, 2021	\$48,009	--	10.9%	\$73,066	--	10.7%
Median owner income, 2021	\$59,735	--	8.9%	\$88,788	--	7.9%
Median renter income, 2021	\$29,414	--	8.8%	\$40,816	--	12.5%
Median home value	\$122,234	--	27.9%	\$224,337	--	20.0%
Median gross rent	\$698	--	7.4%	\$1,080	--	10.5%
Income needed for median rent	\$27,920	--	--	\$43,195	--	--
Income needed for median value	\$40,745	--	--	\$74,779	--	--
Overburdened households	1,795	26%	0.2%	102,670	25.6%	-7.6%

### Housing Quality and Vacancy

	Market			Partnership		
	Number	%	% Change	Number	%	% Change
"Other" vacancy	280	3.6%	-9.7%	10,851	2.6%	-18.3%
Seasonal vacancy	503	6.4%	-26.5%	10,479	2.5%	-3.5%
For-Sale vacancy	66	0.8%	-31.3%	2,389	0.6%	-44.5%
For-Rent vacancy	51	0.6%	-54.5%	4,425	1.0%	-22.1%
Homes built pre-1940	2,594	32.9%	--	66,071	15.7%	--
Homes built post-1990	1,493	18.9%	--	147,506	35.0%	--

### Other Market Indicators

Housing Policy Matchmaker Type*	<b>Low Cost and Growing</b>
Strength and Need Type**	<b>Low Strength and High Need (Type II)</b>

## Gap Analysis 2021

	Owner Units	Renter Units	Total Units
Market demand (estimated annual moves)	68	115	183
Market supply (vacant on market, adjusted for age)	40	27	67
5 year Market production goals (based on 75K units)	27	85	112
1 year Market production goals (based on 15K units)	5	17	22
5 year Partnership goals (based on 75K units)	3,902	6,198	10,101
1 year Partnership goals (based on 15K units)	780	1,240	2,020

## Hillsdale

### Home Mortgage Disclosure Act Patterns, 2021

Total Apps	235	Total Amt/App	\$135,298	% Approved	80.0%
Total Conventional Apps	162	Conventional Amt/App	\$133,086	% Conv Apprvd	82.1%
Total Assisted Apps	73	Assisted Amt/App	\$140,205	% Asst Apprvd	75.3%
<b>Applications by Race: White</b>					
Total Apps	210	Total Amt/App	\$134,476	% Positive	80.0%
Total Conventional Apps	146	Conventional Amt/App	\$131,986	% Conv Positive	81.5%
Total Assisted Apps	64	Assisted Amt/App	\$140,156	% Asst Positive	76.6%
<b>Applications by Race: Black</b>					
Total Apps	1	Total Amt/App	\$55,000	% Positive	0%
Total Conventional Apps	0	Conventional Amt/App	\$0	% Conv Positive	NA
Total Assisted Apps	1	Assisted Amt/App	\$55,000	% Asst Positive	0.0%
<b>Applications by Race: Asian</b>					
Total Apps	3	Total Amt/App	\$128,333	% Positive	66.7%
Total Conventional Apps	1	Conventional Amt/App	\$125,000	% Conv Positive	100.0%
Total Assisted Apps	2	Assisted Amt/App	\$130,000	% Asst Positive	50.0%
<b>Applications by Race: Native American</b>					
Total Apps	2	Total Amt/App	\$250,000	% Positive	100.0%
Total Conventional Apps	1	Conventional Amt/App	\$255,000	% Conv Positive	100.0%
Total Assisted Apps	1	Assisted Amt/App	\$245,000	% Asst Positive	100.0%
<b>Applications by Race: Hawaiian or Pacific Islander</b>					
Total Apps	1	Total Amt/App	\$115,000	% Positive	100.0%
Total Conventional Apps	0	Conventional Amt/App	\$0	% Conv Positive	NA
Total Assisted Apps	1	Assisted Amt/App	\$115,000	% Asst Positive	100.0%
<b>Applications by Race: Race Not Available</b>					
Total Apps	19	Total Amt/App	\$152,895	% Positive	84.2%
Total Conventional Apps	15	Conventional Amt/App	\$144,333	% Conv Positive	86.7%
Total Assisted Apps	4	Assisted Amt/App	\$185,000	% Asst Positive	75.0%
<b>Applications by Ethnicity: Hispanic</b>					
Total Apps	6	Total Amt/App	\$120,000	% Positive	83.3%
Total Conventional Apps	4	Conventional Amt/App	\$112,500	% Conv Positive	100.0%
Total Assisted Apps	2	Assisted Amt/App	\$135,000	% Asst Positive	50.0%

# **City of Hillsdale**

## **Agenda Item Summary**

**Meeting Date:**           **November 4, 2024**

**Agenda Item:**           **New Business**

**SUBJECT:**               **Set Oath of Office Council Meeting for Newly-Elected Council Members**

**BACKGROUND PROVIDED BY STAFF: Katy Price, City Clerk**

The City Charter states that a council meeting shall be held at 8 p.m. on the Monday following the November General Election for the purpose of swearing in the newly elected council members. This meeting is currently scheduled to be held on November 11, 2024. However, due to a 2022 amendment to Michigan's state constitution, Michigan voters living overseas and those serving in the military now have a six-day grace period to return absentee ballots. As long as a ballot is postmarked by Election Day and received by the local clerk no more than six days later, the votes will count. This means that the earliest that the Board of Canvassers can certify the election results is seven days after Election Day (Nov. 5<sup>th</sup>). Not only does the November 11, 2024 meeting date take place during the window when election results will not yet be certified, it also falls on Veteran's Day, a federal holiday. To remedy these conflicts, it is the recommendation of the City Clerk that Council moves to reschedule the Monday, November 11, 2024, meeting to Tuesday, November 12, 2024, at which time council would meet to comply with the City Charter requirement and then move to adjourn the meeting due to the reasons listed above, to be reconvened on Monday, November 18, 2024. This would be the date that newly elected council members will take their Oaths of Office and be seated.

**RECOMMENDATION:**

Staff recommends setting the meeting for 8 p.m. on Tuesday, November 12, 2024.

# City of Hillsdale

## Agenda Item Summary

**Meeting Date:** November 4, 2024

**Agenda Item:** New Business

**SUBJECT:** Cemetery Rules and Regulations update

**BACKGROUND PROVIDED BY:** DPS Director, Jason Blake

During the October 6, 2021 and August 7, 2024 Cemetery Board Meetings, the Cemetery board approved a motion to update and add grave marker height requirements in the City of Hillsdale Cemetery Rules and Regulations. The current Cemetery Rules and Regulations does not reflect a height restriction but only that “The size and location of a grave marker whether raised or flush shall be determined by the Cemetery Board.

Current grave marker foundations are set in place, pre-cast foundations, that are installed by DPS personnel, and are not ideal for setting and securing large headstones. Large headstones generally need a pour in place, frost free, foundation to accommodate the extra weight of the marker in addition to keep the marker secure and prevent potential cave-ins while opening and closing of graves. Cost of pour in place foundations are significantly more than precast due to increase of labor and materials. Large headstones become challenging as equipment is forced to dig over the grave markers in many section of both Oak Grove and Lakeview Cemetery for grave opening and closing, posing risk of damage to privately owned grave markers.

Cemetery Board’s recommendation to update/include language in the City of Hillsdale Cemetery Rules and regulations too:

Set 48” (four feet) height restrictions on grave markers and any markers over 48” (four feet) will need to come to the Cemetery Board for approval.

### **RECOMMENDATION:**

City staff recommends City Council approve the update to the City of Hillsdale Cemetery Rules and Regulations.

# City of Hillsdale

## Agenda Item Summary

**Meeting Date:** November 4, 2024

**Agenda Item:** New Business

**SUBJECT:** Dial-A-Ride Fleet Bus Price Increase

**BACKGROUND PROVIDED BY:** DPS Director Jason Blake

During the December 18, 2023 Council Meeting, council approved the purchase of one (1) 29', 2024 F550, 18+2 passenger bus with lift (gas) in the amount of \$176,724.00, with total replacement cost being reimbursed to the City utilizing State and Federal funds administered through MDOT. Due to MIDEal Contract renewal with MDOT and our vendor (Hoekstra Transportation), the original purchase price increased to \$195,461.00 (\$18,737.00 increase). MDOT will reimburse the total price increase with additional State and Federal funds as our order was placed within 6 months of original purchase authorization (August 24, 2024).

**RECOMMENDATION:**

Staff recommends for City Council to approve the \$18,737.00 purchase price increase of one Ford F550 fleet bus (\$195,461.00 total)



NEW VEHICLE ORDER FORM - Hoekstra  
Medium Class I & Class II Metal Cage Bus  
7 Years/200,000 Miles

REVISED

2-16-2498



124599

Letter

Instructions: (1) Complete sections I & II. (2) For sections III and IV, simply type in the quantity and the form will automatically calculate costs. (3) For section V (local options), type in the quantity, item descriptions, and unit prices as the form will automatically calculate costs. (4) Sign and date the form in section VII. (5) Submit completed and signed form to the vendor. (6) Once new bus is received and accepted, a copy of this completed form shall be submitted to MDOT with payment request (see State Vehicle Purchasing Program Guidelines).

I Contact Information							
Transit Agency Name:		City of Hillsdale					
Contact Name:		Jason Blake					
Phone Number:		517-437-6490	E-mail:		jblake@cityofhillsdale.org		
II Contract, Funding, and Vehicle Information							
Program:		Section 5339	State Vehicle Purchasing Program Contract No.		230000001329		
Agency Contract No.		2022-0066P3	Vendor Name		Hoekstra Transportation		
Classis/ Manufacturer		Ford F-550 (Class I) or Freightliner (Class II) Diesel Engine	Vehicle/Body Manufacturer		Forest River - Champion		
Body Material:		Metal Cage		Vehicle Color Base:			
Vehicle Color Top:				Striping Color:		Striping Width:	
Seating Color (Select One):		<input checked="" type="checkbox"/> Gray <input type="checkbox"/> Blue		Flooring Color (Select One):		<input checked="" type="checkbox"/> Gray <input type="checkbox"/> Tan	
III Base Vehicle Floor Plans							
	Qty	Description	Price Each	Total Price	Low Bidder Price	Federal/State Share	Local Share
<b>A. Class I - 26 Foot Bus - Vinyl Seat Covers</b>							
	1	24 passenger without lift	\$155,833.00	\$0.00	\$155,833.00	\$0.00	\$0.00
	2	14+2 passenger with Braun 1000# lift	\$172,693.00	\$0.00	\$172,693.00	\$0.00	\$0.00
	3	10+3 passenger with Braun 1000# lift	\$168,590.00	\$0.00	\$168,590.00	\$0.00	\$0.00
<b>B. Class I - 26 Foot Bus - Fabric Seat Covers</b>							
	1	24 passenger without lift	\$156,377.00	\$0.00	\$156,377.00	\$0.00	\$0.00
	2	14+2 passenger with Braun 1000# lift	\$168,109.00	\$0.00	\$168,109.00	\$0.00	\$0.00
	3	10+3 passenger with Braun 1000# lift	\$168,998.00	\$0.00	\$168,998.00	\$0.00	\$0.00
<b>C. Class I - 29 Foot Bus - Vinyl Seat Covers</b>							
	1	28 passenger without lift	\$162,207.00	\$0.00	\$162,207.00	\$0.00	\$0.00
	2	18+2 passenger with Braun 1000# lift	\$176,348.00	\$176,348.00	\$176,348.00	\$176,348.00	#NAME?
	3	14+3 passenger with Braun 1000# lift	\$176,783.00	\$0.00	\$176,783.00	\$0.00	\$0.00
	4	10+4 passenger with Braun 1000# lift	\$179,023.00	\$0.00	\$179,023.00	\$0.00	\$0.00
<b>D. Class I - 29 Foot Bus - Fabric Seat Covers</b>							
	1	28 passenger without lift	\$162,842.00	\$0.00	\$162,842.00	\$0.00	\$0.00
	2	18+2 passenger with Braun 1000# lift	\$176,892.00	\$0.00	\$176,892.00	\$0.00	\$0.00
	3	14+3 passenger with Braun 1000# lift	\$172,244.00	\$0.00	\$172,244.00	\$0.00	\$0.00
	4	10+4 passenger with Braun 1000# lift	\$174,484.00	\$0.00	\$174,484.00	\$0.00	\$0.00
<b>E. Class I - 32 Foot Bus - Vinyl Seat Covers</b>							
	1	32 passenger without lift	\$165,862.00	\$0.00	\$165,862.00	\$0.00	\$0.00
	2	22+2 passenger with Braun 1000# lift	\$175,972.00	\$0.00	\$175,972.00	\$0.00	\$0.00
	3	18+3 passenger with Braun 1000# lift	\$180,437.00	\$0.00	\$180,437.00	\$0.00	\$0.00
	4	14+4 passenger with Braun 1000# lift	\$182,677.00	\$0.00	\$182,677.00	\$0.00	\$0.00
<b>F. Class I - 32 Foot Bus - Fabric Seat Covers</b>							
	1	32 passenger without lift	\$166,587.00	\$0.00	\$166,587.00	\$0.00	\$0.00
	2	22+2 passenger with Braun 1000# lift	\$176,607.00	\$0.00	\$176,607.00	\$0.00	\$0.00
	3	18+3 passenger with Braun 1000# lift	\$181,026.00	\$0.00	\$181,026.00	\$0.00	\$0.00
	4	14+4 passenger with Braun 1000# lift	\$183,266.00	\$0.00	\$183,266.00	\$0.00	\$0.00
<b>G. Class II - 26 Foot Bus - Vinyl Seat Covers</b>							
	1	24 passenger without lift	\$172,370.00	\$0.00	\$172,370.00	\$0.00	\$0.00
	2	14+2 passenger with Braun 1000# lift	\$187,822.00	\$0.00	\$187,822.00	\$0.00	\$0.00
	3	10+3 passenger with Braun 1000# lift	\$183,288.00	\$0.00	\$183,288.00	\$0.00	\$0.00
<b>H. Class II - 26 Foot Bus - Fabric Seat Covers</b>							
	1	24 passenger without lift	\$172,914.00	\$0.00	\$172,914.00	\$0.00	\$0.00
	2	14+2 passenger with Braun 1000# lift	\$183,238.00	\$0.00	\$183,238.00	\$0.00	\$0.00
	3	10+3 passenger with Braun 1000# lift	\$183,696.00	\$0.00	\$183,696.00	\$0.00	\$0.00
<b>I. Class II - 29 Foot Bus - Vinyl Seat Covers</b>							
	1	28 passenger without lift	\$176,025.00	\$0.00	\$176,025.00	\$0.00	\$0.00
	2	18+2 passenger with Braun 1000# lift	\$191,358.00	\$0.00	\$191,358.00	\$0.00	\$0.00
	3	14+3 passenger with Braun 1000# lift	\$191,979.00	\$0.00	\$191,979.00	\$0.00	\$0.00
	4	10+4 passenger with Braun 1000# lift	\$194,287.00	\$0.00	\$194,287.00	\$0.00	\$0.00
<b>J. Class II - 29 Foot Bus - Fabric Seat Covers</b>							
	1	28 passenger without lift	\$176,659.00	\$0.00	\$176,659.00	\$0.00	\$0.00
	2	18+2 passenger with Braun 1000# lift	\$191,902.00	\$0.00	\$191,902.00	\$0.00	\$0.00
	3	14+3 passenger with Braun 1000# lift	\$187,441.00	\$0.00	\$187,441.00	\$0.00	\$0.00
	4	10+4 passenger with Braun 1000# lift	\$189,748.00	\$0.00	\$189,748.00	\$0.00	\$0.00
<b>K. Class II - 32 Foot Bus - Vinyl Seat Covers</b>							
	1	32 passenger without lift	\$179,484.00	\$0.00	\$179,484.00	\$0.00	\$0.00
	2	22+2 passenger with Braun 1000# lift	\$189,898.00	\$0.00	\$189,898.00	\$0.00	\$0.00
	3	18+3 passenger with Braun 1000# lift	\$195,439.00	\$0.00	\$195,439.00	\$0.00	\$0.00
	4	14+4 passenger with Braun 1000# lift	\$197,747.00	\$0.00	\$197,747.00	\$0.00	\$0.00
<b>L. Class II - 32 Foot Bus - Fabric Seat Covers</b>							
	1	32 passenger without lift	\$180,210.00	\$0.00	\$180,210.00	\$0.00	\$0.00
	2	22+2 passenger with Braun 1000# lift	\$191,541.00	\$0.00	\$191,541.00	\$0.00	\$0.00
	3	18+3 passenger with Braun 1000# lift	\$196,029.00	\$0.00	\$196,029.00	\$0.00	\$0.00
	4	14+4 passenger with Braun 1000# lift	\$198,336.00	\$0.00	\$198,336.00	\$0.00	\$0.00

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Total			Base Vehicle Totals	\$176,348.00		\$176,348.00	#NAME?
Contract Options	Qty	Contract Options	Price Each	Total Price	Low Bidder Price	Federal/State Share	Local Share
1		Air Conditioning, Split unit 26 foot - ACT	\$18,639.00	\$0.00	\$18,639.00	\$0.00	\$0.00
2	1	Air Conditioning, Split unit 29 foot - ACT	\$22,246.00	\$22,246.00	\$22,246.00	\$22,246.00	#NAME?
3		Air Conditioning, Split unit 32 foot - ACT	\$22,246.00	\$0.00	\$22,246.00	\$0.00	\$0.00
4		Rooftop AC with heat 26 foot - ACT	\$23,827.00	\$0.00	\$23,827.00	\$0.00	\$0.00
5		Rooftop AC with heat 29 foot - ACT	\$37,832.00	\$0.00	\$37,832.00	\$0.00	\$0.00
6		Rooftop AC with heat 32 foot - ACT	\$37,832.00	\$0.00	\$37,832.00	\$0.00	\$0.00
7		Auxiliary Air Heater - ESPAR - Gasoline Engine Only	\$5,630.00	\$0.00	\$5,630.00	\$0.00	\$0.00
8		Auxiliary Air Heater (ESPAR) & Block Heater (in lieu of Aux Coolant Heater)	\$542.00	\$0.00	\$542.00	\$0.00	\$0.00
9		Destination Sign - Roller/Curtain - Transign	\$3,023.00	\$0.00	\$3,023.00	\$0.00	\$0.00
10		Destination Sign - LED - Transign	\$6,861.00	\$0.00	\$6,861.00	\$0.00	\$0.00
11		Donation box (in lieu of standard farebox - deduct) - Diamond	-\$1,531.00	\$0.00	-\$1,531.00	\$0.00	\$0.00
12	1	Farebox Electrical Prep Only (less standard farebox - deduct)	-\$2,015.00	-\$2,015.00	-\$2,015.00	-\$2,015.00	#NAME?
13	1	Limited Slip Differential (Class I) - Ford OEM	\$0.00	\$0.00	\$0.00	\$0.00	#NAME?
14		Limited Slip Differential (Class II) - Freightliner OEM	\$907.00	\$0.00	\$907.00	\$0.00	\$0.00
15	1	Rear emergency exit window	-\$1,703.00	-\$1,703.00	-\$1,703.00	-\$1,703.00	#NAME?
16		Paint - One stripe	\$3,239.00	\$0.00	\$3,239.00	\$0.00	\$0.00
17		Paint - Roof second color	\$3,023.00	\$0.00	\$3,023.00	\$0.00	\$0.00
18	1	Paint - Different Fill body	\$9,863.00	\$9,863.00	\$9,863.00	\$9,863.00	#NAME?
19		Reflective Vinyl Belt Stripes	\$1,511.00	\$0.00	\$1,511.00	\$0.00	\$0.00
20		Lift - Type I, 800# (in lieu of standard - deduct) - Braun	-\$504.00	\$0.00	-\$504.00	\$0.00	\$0.00
21		Lift - Type II, 800# - Powered outer barrier (in lieu of standard) - Braun	-\$91.00	\$0.00	-\$91.00	\$0.00	\$0.00
22		Lift - Folding Platform, 800# (in lieu of standard) - Braun	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23		Alternate Standard Lift Manufacturer - Ricon	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
24	2	Slide 'N Click System (in lieu of standard L-track) - Q'Strain	\$605.00	\$1,210.00	\$605.00	\$1,210.00	#NAME?
25		Additional Wheelchair Position - L-Track System <sup>1</sup>	\$1,380.00	\$0.00	\$1,380.00	\$0.00	\$0.00
26		Wheelchair Platform Securement System	\$1,100.00	\$0.00	\$1,100.00	\$0.00	\$0.00
27		Additional Wheelchair Position - Q'Strain Slide 'N Click System <sup>1</sup>	\$1,985.00	\$0.00	\$1,985.00	\$0.00	\$0.00
28	1	Two-way radio prep package	\$433.00	\$433.00	\$433.00	\$433.00	#NAME?
29		Radio - AM/FM stereo system w/ four speakers - OEM	\$544.00	\$0.00	\$544.00	\$0.00	\$0.00
30		Radio - Public Address (PA) System Only w/ two	\$212.00	\$0.00	\$212.00	\$0.00	\$0.00
31		Radio - AM/FM/PA System w/ four speakers - REI	\$504.00	\$0.00	\$504.00	\$0.00	\$0.00
32		Radio - Speaker Only - OEM	\$20.00	\$0.00	\$20.00	\$0.00	\$0.00
33	1	Entrance Stepwell Heater - Lighthouse	\$141.00	\$141.00	\$141.00	\$141.00	#NAME?
34		Electric Driveline Brake (Retarder) - Thelma	\$12,548.00	\$0.00	\$12,548.00	\$0.00	\$0.00
35		Alternate Flooring Manufacturer	\$670.00	\$0.00	\$670.00	\$0.00	\$0.00
36		Rear Air Ride Suspension (Class I Only)	\$11,818.00	\$0.00	\$11,818.00	\$0.00	\$0.00
37		Freedman Seating - Rear five place passenger - Vinyl <sup>2</sup>	\$1,813.00	\$0.00	\$1,813.00	\$0.00	\$0.00
38		Freedman Seating - Rear five place passenger - Fabric <sup>2</sup>	\$1,813.00	\$0.00	\$1,813.00	\$0.00	\$0.00
39		Freedman Seating - Forward Facing Standard Double Seat - Vinyl <sup>1</sup>	\$1,389.00	\$0.00	\$1,389.00	\$0.00	\$0.00
40		Freedman Seating - Forward Facing Standard Double Seat - Fabric <sup>2</sup>	\$1,440.00	\$0.00	\$1,440.00	\$0.00	\$0.00
41		Seating - Forward Facing Standard Double Seat - Vinyl (Deduct) <sup>2</sup>	-\$1,389.00	\$0.00	-\$1,389.00	\$0.00	\$0.00
42		Seating - Forward Facing Standard Double Seat - Fabric (Deduct) <sup>2</sup>	-\$1,440.00	\$0.00	-\$1,440.00	\$0.00	\$0.00
43		Freedman Seating - Forward Facing Double Fold-A-Way - Vinyl <sup>1</sup>	\$2,367.00	\$0.00	\$2,367.00	\$0.00	\$0.00
44		Freedman Seating - Forward Facing Double Fold-A-Way - Fabric <sup>2</sup>	\$2,417.00	\$0.00	\$2,417.00	\$0.00	\$0.00
45		Seating - Forward Facing Double Fold-A-Way - Vinyl (Deduct) <sup>2</sup>	-\$2,367.00	\$0.00	-\$2,367.00	\$0.00	\$0.00
46		Seating - Forward Facing Double Fold-A-Way - Fabric (Deduct) <sup>2</sup>	-\$2,417.00	\$0.00	-\$2,417.00	\$0.00	\$0.00
47		Freedman Seating - Double Flip-up - Vinyl <sup>1</sup>	\$1,923.00	\$0.00	\$1,923.00	\$0.00	\$0.00
48		Freedman Seating - Double Flip-up - Fabric <sup>2</sup>	\$1,974.00	\$0.00	\$1,974.00	\$0.00	\$0.00
49		Seating - Double Flip-up - Vinyl (Deduct) <sup>1</sup>	-\$1,924.00	\$0.00	-\$1,924.00	\$0.00	\$0.00
50		Seating - Double Flip-up - Fabric (Deduct) <sup>2</sup>	-\$1,974.00	\$0.00	-\$1,974.00	\$0.00	\$0.00
51		Freedman Seating - Double w/Single Integrated Child Seat (ICS) - Vinyl <sup>1</sup>	\$2,452.00	\$0.00	\$2,452.00	\$0.00	\$0.00
52		Freedman Seating - Double w/Single Integrated Child Seat (ICS) - Fabric <sup>2</sup>	\$2,452.00	\$0.00	\$2,452.00	\$0.00	\$0.00
53		Seating - Double w/Single Integrated Child Seat (ICS) - Vinyl (Deduct) <sup>1</sup>	-\$2,452.00	\$0.00	-\$2,452.00	\$0.00	\$0.00
54		Seating - Double w/Single Integrated Child Seat (ICS) - Fabric (Deduct) <sup>2</sup>	-\$2,452.00	\$0.00	-\$2,452.00	\$0.00	\$0.00
55		Freedman Seating - Double w/Double Integrated Child Seat (ICS) - Vinyl <sup>1</sup>	\$3,102.00	\$0.00	\$3,102.00	\$0.00	\$0.00
56		Freedman Seating - Double w/Double Integrated Child Seat (ICS) - Fabric <sup>2</sup>	\$3,152.00	\$0.00	\$3,152.00	\$0.00	\$0.00
57		Driver's Power Seat Base (Class I Only)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58	1	Alt. Engine - Gas (Class One Only) - Deduct - Ford V8	-\$13,557.00	-\$13,557.00	-\$13,557.00	-\$13,557.00	#NAME?
59		Alt. Engine - Bi-fuel Gas/Propane (Class I Only) Ford V8 w/A1 Conversion	\$14,659.00	\$0.00	\$14,659.00	\$0.00	\$0.00

Contract Price



60		Alt. Engine - Propane (Class I Only) Ford V8 w/ALISH Conversion	\$29,066.00	\$0.00	\$29,066.00	\$0.00	\$0.00
61		Alt. Engine - CNG (Class I Only) Ford V8 w/A-1 Alternative Fuels Conversion	\$29,721.00	\$0.00	\$29,721.00	\$0.00	\$0.00
62		Stop Request System	\$1,018.00	\$0.00	\$1,018.00	\$0.00	\$0.00
63	I	Back-up Sensor System - Hawkeye	\$610.00	\$610.00	\$610.00	\$610.00	#NAME?
64		Video Surveillance - Two Camera System - REI	\$3,449.00	\$0.00	\$3,449.00	\$0.00	\$0.00
65		Video Surveillance - Four Camera System - REI	\$4,268.00	\$0.00	\$4,268.00	\$0.00	\$0.00
66		Video Surveillance - Six Camera System - REI	\$5,038.00	\$0.00	\$5,038.00	\$0.00	\$0.00
67		Video Surveillance - DVR System Upgrade - REI	\$1,536.00	\$0.00	\$1,536.00	\$0.00	\$0.00
68		Video Surveillance - Extra Interior Cameras - REI	\$389.00	\$0.00	\$389.00	\$0.00	\$0.00
69		Video Surveillance - Extra Exterior Cameras - REI	\$389.00	\$0.00	\$389.00	\$0.00	\$0.00
70		Video Surveillance Preparation Package (for future setup of video system)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
71		Hydraulic Brakes (in lieu of Air Brakes)(Class II only)	-\$665.00	\$0.00	-\$665.00	\$0.00	\$0.00
72		Spare Tire - Steer Axle - Only one spare tire per bus will be funded by MDOT	\$1,411.00	\$0.00	\$1,411.00	\$0.00	\$0.00
73	I	Spare Tire - Drive Axle - Only one spare tire per bus will be funded by MDOT	\$1,411.00	\$1,411.00	\$1,411.00	\$1,411.00	#NAME?
74		Entry Door Grab Handles	\$252.00	\$0.00	\$252.00	\$0.00	\$0.00
75		Wheelchair Lift Plexiglass Barriers	\$141.00	\$0.00	\$141.00	\$0.00	\$0.00
76		Back-up Camera System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
77		Bike Rack	\$3,813.00	\$0.00	\$3,813.00	\$0.00	\$0.00
78		24 inch Seat Belt Extension	\$55.00	\$0.00	\$55.00	\$0.00	\$0.00
79	I	Class I Driver's Side Running Board	\$474.00	\$474.00	\$474.00	\$474.00	#NAME?
			Contract Options Subtotal	\$19,113.00		\$19,113.00	\$0.00
			Base + Contract Option Subtotal	\$195,461.00		\$195,461.00	\$0.00
<b>V Non-Specified Alternate Options (Paid with Federal/State)</b>							
A l t e r n a t e s	Qty	Enter Item Description Below	Enter Unit Price Below	Total Price	Low Bidder Price	Federal/State Share	Local Share
	1	Alt. Video Surveillance - Two Camera System		\$0.00	\$3,449.00	\$0.00	\$0.00
	2	Alt. Video Surveillance - Four Camera System		\$0.00	\$4,268.00	\$0.00	\$0.00
	3	Alt. Video Surveillance - Six Camera System		\$0.00	\$5,038.00	\$0.00	\$0.00
	4	Alt. Video Surveillance - DVR System Upgrade		\$0.00	\$1,536.00	\$0.00	\$0.00
	5	Alt. Video Surveillance - Extra Interior Cameras		\$0.00	\$389.00	\$0.00	\$0.00
	6	Alt. Video Surveillance - Extra Exterior Cameras		\$0.00	\$389.00	\$0.00	\$0.00
	7	Alt. Bike Rack (if different than brand above)		\$0.00	\$3,813.00	\$0.00	\$0.00
	8	I Decals/Branding - Limit \$3,000	\$1,526.00	\$1,526.00	\$3,000.00	\$1,526.00	#NAME?
9	I Two-way Radio	\$1,200.00	\$1,200.00		\$1,200.00	#NAME?	
			Reimbursable Options Subtotal	\$2,726.00		\$2,726.00	#NAME?
<b>VI Non-Specified Local Options (Paid 100% Locally)</b>							
O p t i o n s	Qty	Enter Item Description Below	Enter Unit Price Below	Total Price			Local Share
	1			\$0.00			\$0.00
	2			\$0.00			\$0.00
	3			\$0.00			\$0.00
			Non-specified Alternate and Local Options (Paid 100% Locally) subtotal	\$0.00			\$0.00
			Total (Base + Contract Options + Alternate Options + Local Options)	\$198,187.00			#NAME?
Optional: Administrative Fee			Not to exceed: \$1,981.87				#NAME?
			Grand Total	\$198,187.00			#NAME?
<b>VII Comments/Special Instructions (Attach a separate sheet if more space is needed)</b>							
<b>VIII Authorization</b>							
Authorized Signature:		Daron Blake		Date:	2-16-2024		
<b>IX Footnotes</b>							
1 Additional wheelchair positions can be added to existing base vehicle floor plans. Please consult with dealer for space and weight restrictions.							
2 Seats are included with all base vehicle floor plans. Optional seating is available to customize the base vehicle floor plans. Please consult with dealer for space and weight restrictions.							



# CITY OF HILLSDALE

97 NORTH BROAD STREET  
HILLSDALE, MICHIGAN 49242-1695  
(517) 437-6441 FAX: (517) 437-6448  
cityofhillsdale.org

What Board/Commission would you like to serve? Economic Development Corporation

Name: Kyrsten Newlon

Address: \_\_\_\_\_  
Street City: Hillsdale Zip

Phone: Home: \_\_\_\_\_ Work: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Residency is required for most Boards & Commissions.  
Are you a resident of City of Hillsdale? Yes  No \_\_\_\_\_ If so, for how long? 1 year

Occupation: (if retired, former occupation): Donor Development & Communications

Please check the expertise and skills you can contribute:

- Accounting
- Fund Raising
- Marketing
- Advocacy
- Human Resources
- Planning
- Computers
- Knowledge of the Cause
- Public Relations
- Legal
- Community Relations
- Public Speaking
- Finance
- Management
- Other \_\_\_\_\_

Brief Educational Background:

I graduated from Grace College in Winona Lake, Indiana, with a Bachelor of Arts in Journalism and Communications.

What charitable or community activities have you **actively** participated in? Please describe any leadership role(s) you have (had) in the organization(s):

Currently, I participate in the Hillsdale Arts Chorale, and recently joined their board as marketing director. I am actively involved at the First Presbyterian Church in Hillsdale, as well as a corresponding small group. My work at the hospital has allowed me to contribute to community events. For example, I have lead volunteers at the Hillsdale Hospital booth at the County Fair the last two years and provided photography for the Hillsdale Business Association's Christmas in the City event. I have also assisted in the hospital's participation at local career fairs.

On what other volunteer boards/committees have you served?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Describe any previous activities related to government: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Please explain why you would be interested in serving on the council or committee:

When I moved to Hillsdale over a year ago, I was very quickly drawn into the community. I have absolutely loved engaging with families and neighbors at events and learning about Hillsdale's business and economic culture. I'm interested in serving on the Economic Development Corporation because I want to be a part of the forward movement of Hillsdale's passionate community. At Hillsdale Hospital, I've learned about how everything in our community is connected, and because of that, each team and individual striving to make a difference has an impact on the city as a whole. There's nothing more rewarding than working hard to help a community thrive, and it would be an honor to be a part of this corporation's efforts to strengthen Hillsdale's economic wellbeing.

Please explain your understanding of the City of Hillsdale:

I have loved getting to know Hillsdale because it represents many features of small towns in rural America, but it's also incredibly unique. The City of Hillsdale contains such a variety of stories: inspired business owners, families seeking connection, healthcare workers with the drive to provide access to the services so many rural communities lack, and many more. I've seen how the culture is being enriched with a growing appreciation for arts and education, and how the downtown area has become a place for building new ideas. The most prominent employers like Hillsdale College, Hillsdale Hospital and the county's schools and banks contribute greatly to our economic health, but the small businesses also play a role in determining the direction our city is moving toward and the legacy we leave behind.

Additional comments: \_\_\_\_\_

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Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street, Hillsdale, MI 49242.

  
\_\_\_\_\_

Applicant Signature

10/11/2024  
\_\_\_\_\_

Date