



City Council Agenda

July 15, 2024
7:00 p.m.

City Council Chambers
97 N. Broad Street
Hillsdale, MI 49242

- I. Call to Order and Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Public Comments on Agenda Items**
- V. Consent Agenda**
 - A. Approval of Bills
 - 1. City and BPU Claims of June 13, 2024 - \$1,188,344.47
June 27, 2024- \$984,674.00
 - 2. Payroll of June 20, 2024 - \$193,046.44
July 3, 2024 - \$196,861.26
 - B. City Council Minutes of June 17, 2024
 - C. Finance Minutes of June 17, 2024 & July 1, 2024
 - D. Public Services Minutes of May 14, 2024 & June 25, 2024
 - E. Election Commission Minutes of July 10, 2024
 - F. Hillsdale College Fireworks Display Approval
 - G. Hillsdale College Annual Noise Variance Requests
 - H. Ratification of Signatures for Park Use Agreement for Domestic Harmony
- VI. Communications/Petitions**
 - A. 2024 Summer Tax Warrant
 - B. Keefer House Hotel, Construction Update
 - C. Hillsdale County Commissioner Update – Doug Ingles
 - D. MERS Annual Actuarial Report
- VII. Introduction and Adoption of Ordinances/Public Hearing**
 - A. Public Hearing; Revoke IFE Certificate 2017-181: Corecoyle Composites, LLC
- VIII. Old Business**
- IX. New Business**
 - A. 2024-27 POAM Union Contract
 - B. 2024-27 IAFF Union Contract
 - C. MERS Define Benefit Contribution
 - D. Fee Schedule Resolution Effective July 1, 2024
 - E. MDOT Contract 2024-5188
 - F. Proposal to Purchase City Property – 49 Union Street
 - G. Noise Variance Request – Iron Invasion Demolition Derby
 - H. Homeless Taskforce Recommendation Follow-up

X. Miscellaneous Reports

- A. Proclamation- None
- B. Appointment – None
- C. Other- None

XI. General Public Comment

XII. City Manager’s Report

XIII. Council Comment

XIV. Adjournment

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 06/13/2024 - 06/13/2024
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-123.000	ADMIN TRAINING HOTEL FOR SALINA	COMFORT INN & CONFERENCE	ADMIN TRAINING HOTEL FOR SALINA AND VIF	327.60	108650
101-000.000-123.000	ADMIN TRAINING FOR SALINA AND VI	LEWIS G. BENDER	ADMIN TRAINING FOR SALINA AND VIRGINIA	395.00	108686
101-000.000-123.000	ADMINISTRATIVE DEV. TRAIN. FOR J	LEWIS G. BENDER	ADMINISTRATIVE DEV. TRAIN. FOR JAMIE CF	395.00	108686
101-000.000-123.000	ADMINISTRATIVE DEV. TRAINING FOR	LEWIS G. BENDER	ADMINISTRATIVE DEV. TRAINING FOR LISA E	395.00	108686
101-000.000-123.000	PREPAID EXPENSES	MICH ASSOC OF PLANNING	2024 PLANNING CONFERENCE	440.00	108694
Total For Dept 000.000				1,952.60	
Dept 175.000 ADMINISTRATIVE SERVICES					
101-175.000-802.000	SONIT NET ADMIN MAY 2024	SONIT SYSTEMS, LLC	SONIT NET ADMIN MAY 2024	638.75	108712
101-175.000-806.000	LEGAL FEES	LOVINGER & THOMPSON, PC	LEGAL FEES	2,865.00	108688
Total For Dept 175.000 ADMINISTRATIVE SERVICES				3,503.75	
Dept 215.000 CITY CLERK DEPARTMENT					
101-215.000-726.000	OATH OF OFFICE SHEETS, LOCAL PET	SPECTRUM PRINTERS, INC	OATH OF OFFICE SHEETS, LOCAL PETITION E	78.99	108713
101-215.000-801.000	PAPER SHREDDING SERVICE	ACCUSHRED, LLC	PAPER SHREDDING SERVICE	70.95	108633
101-215.000-801.000	COPIER LEASES - CITY - MAY 2024	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY - MAY 2024	267.96	108656
Total For Dept 215.000 CITY CLERK DEPARTMENT				417.90	
Dept 253.000 CITY TREASURER					
101-253.000-726.000	PACK OF STYLUS	WALMART COMMUNITY	CREDIT CARD CHARGES - MAY 2024	10.98	108732
101-253.000-964.000	BILL BACK FOR 30 006 126 206 03	HILLSDALE CO TREASURER	BILL BACK FOR 30 006 126 206 03	9.70	108668
Total For Dept 253.000 CITY TREASURER				20.68	
Dept 257.000 ASSESSING DEPARTMENT					
101-257.000-801.000	COPIER LEASES - CITY - MAY 2024	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY - MAY 2024	74.07	108656
101-257.000-850.000	MONTHLY VERIZON BILL - JUN 24	VERIZON WIRELESS	MONTHLY VERIZON BILL - JUN 24	40.01	108731
101-257.000-860.000	TRANSPORTATION & MILEAGE	KIMBERLY A. THOMAS	ASSESSOR CON ED MILEAGE & MEAL	100.50	108720
101-257.000-860.000	ASSESSING	WATKINS TRANSPORT INC	FUEL FOR DPS, ENG, ASS, AND ZONE DEPTS	15.90	108733
101-257.000-956.000	TRAINING & SEMINARS	KIMBERLY A. THOMAS	MMAAO 6-12-2024 MEETING FEE	50.00	108720
101-257.000-956.200	LODGING & MEALS	KIMBERLY A. THOMAS	ASSESSOR CON ED MILEAGE & MEAL	20.00	108720
Total For Dept 257.000 ASSESSING DEPARTMENT				300.48	
Dept 265.000 BUILDING AND GROUNDS					
101-265.000-726.000	WATER - CITY HALL	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	15.00	108666
101-265.000-801.000	MOWING CONTRACT	BILL'S LAWN CARE, LLC	MOWING CONTRACT	610.00	108642
101-265.000-801.000	MATS FOR CITY HALL	CINTAS CORPORATION	MATS FOR CITY HALL	15.74	108646
101-265.000-801.000	MATS FOR CITY HALL	CINTAS CORPORATION	MATS FOR CITY HALL	15.74	108646
101-265.000-801.000	CITY HALL CLEANING - MAY 2024	EAST 2 WEST ENTERPRISES, I	CITY HALL CLEANING - MAY 2024	650.00	108659
101-265.000-801.000	MOP AND BUFF DISPATCH OFFICE	EAST 2 WEST ENTERPRISES, I	MOP AND BUFF DISPATCH OFFICE	40.00	108659
101-265.000-850.000	TELEPHONE - CITY HALL	ACD.NET	TELEPHONE - CITY HALL	193.56	108634
101-265.000-850.000	OOMA FAXING EQUIP JUN 24	OOMA, INC.	OOMA FAXING EQUIP JUN 24	129.36	108699
Total For Dept 265.000 BUILDING AND GROUNDS				1,669.40	
Dept 301.000 POLICE DEPARTMENT					
101-301.000-726.000	MANILA FILE FOLDERS	CURRENT OFFICE SOLUTIONS	MANILA FILE FOLDERS	19.18	108656
101-301.000-726.000	5 CASES OF 62 GRAIN, BONDED SOFT	KIESLER'S POLICE SUPPLY, 15	CASES OF 62 GRAIN, BONDED SOFT POINT	1,522.60	108679
101-301.000-726.000	REIMBURSEMENT TO DET. MARTIN FOR	MARTIN BRAD	REIMBURSEMENT TO DET. MARTIN FOR POSTAC	8.00	108689
101-301.000-726.000	2 KMC-70 SPEAKER MICS	RAYLECOM COMMUNICATIONS, I	2 KMC-70 SPEAKER MICS	300.00	108707
101-301.000-726.000	DESK MIC FOR DISPATCH	RAYLECOM COMMUNICATIONS, I	DESK MIC FOR DISPATCH	120.00	108707
101-301.000-726.000	USB DRIVES FOR SURVEILLANCE FOOT	WALMART COMMUNITY	CREDIT CARD CHARGES - MAY 2024	16.88	108732
101-301.000-740.301	FUEL FOR THE MONTH OF MAY 2024	WATKINS TRANSPORT INC	FUEL FOR THE MONTH OF MAY 2024	2,835.66	108733
101-301.000-801.000	COPIER LEASES - CITY - MAY 2024	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY - MAY 2024	25.30	108656
101-301.000-801.000	TOKEN FEE FROM 4/1/2024-6/30/202	MICH STATE POLICE	TOKEN FEE FROM 4/1/2024-6/30/2024	99.00	108695

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301.000 POLICE DEPARTMENT					
101-301.000-801.000	TRU PERSON LOOKUP FOR THE MONTH	TRANSUNION RISK AND ALTERN	TRU PERSON LOOKUP FOR THE MONTH OF MAY	75.00	108726
101-301.000-801.000	INTERNET FOR THE POLICE UNITS	VERIZON WIRELESS	INTERNET FOR THE POLICE UNITS	160.04	108731
101-301.000-930.000	TIRE ROTATION FOR UNIT 2-7	PARNEY'S CAR CARE, LLC	TIRE ROTATION FOR UNIT 2-7	15.00	108700
101-301.000-930.000	REPAIR OF LOOSE CONSOLE COMPUTER	RAYLECOM COMMUNICATIONS, I	REPAIR OF LOOSE CONSOLE COMPUTER CONNEC	150.00	108707
Total For Dept 301.000 POLICE DEPARTMENT				5,346.66	
Dept 336.000 FIRE DEPARTMENT					
101-336.000-726.000	REIMBURSEMENT FOR EMS LICENSE RE	BRIAN BENNETT	REIMBURSEMENT FOR EMS LICENSE RENEWAL	25.00	108644
101-336.000-726.000	TRASH BAGS, FACE TISSUE	WALMART COMMUNITY	CREDIT CARD CHARGES - MAY 2024	29.16	108732
101-336.000-740.000	FUEL FOR THE MONTH OF MAY 2024	WATKINS TRANSPORT INC	FUEL FOR THE MONTH OF MAY 2024	359.88	108733
101-336.000-742.000	REIMBURSEMNT FOR DUTY SHOES AND	MATTHEW HALLECK	REIMBURSEMNT FOR DUTY SHOES AND BOOTS F	96.52	108690
101-336.000-930.000	REPLACED TIRE VALVE ON UNIT 333	PARNEY'S CAR CARE, LLC	REPLACED TIRE VALVE ON UNIT 333	138.50	108700
101-336.000-956.000	EMS CONT. ED. OPER/ELICENSING PO	BRAD VANDERLOOVEN	EMS CONT. ED. OPER/ELICENSING PORTAL, E	300.00	108643
Total For Dept 336.000 FIRE DEPARTMENT				949.06	
Dept 441.000 PUBLIC SERVICES DEPARTMENT					
101-441.000-726.000	RUBBER BANDS FOR TRASH CANS	AMAZON CAPITAL SERVICES, I	RUBBER BANDS FOR TRASH CANS	31.92	108636
101-441.000-726.000	COMPRESSED GAS REFUND- NEVER ARR	AMAZON CAPITAL SERVICES, I	COMPRESSED GAS REFUND- NEVER ARRIVED	(30.49)	108636
101-441.000-726.000	MOUSE TRAPS AND MOUSE ATTRACTANT	FAMILY FARM & HOME	MOUSE TRAPS AND MOUSE ATTRACTANT	18.97	108661
101-441.000-726.000	RODEX PELLETS FOR DPS	FAMILY FARM & HOME	RODEX PELLETS FOR DPS	19.99	108661
101-441.000-726.000	HAND TROWEL	GELZER HJ & SON INC	HAND TROWEL	5.98	108662
101-441.000-726.000	WHT PLASTIC J-BEND AND P-UP CMP	GELZER HJ & SON INC	WHT PLASTIC J-BEND AND P-UP CMP ASSY	28.48	108662
101-441.000-726.000	TAMP GFCI OUTLET	GELZER HJ & SON INC	TAMP GFCI OUTLET	25.99	108662
101-441.000-726.000	WATER - 149 WATERWORKS	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	15.00	108666
101-441.000-726.000	PAPER TOWELS AND TRASH BAGS	KSS ENTERPRISES	PAPER TOWELS AND TRASH BAGS	252.08	108681
101-441.000-742.000	UNIFORMS FOR DPS	CINTAS CORPORATION	UNIFORMS, MATS AND SHOP RAGS FOR DPS	25.65	108646
101-441.000-742.000	DPS UNIFORMS	CINTAS CORPORATION	DPS UNIFORMS, MATS AND SHOP RAGS	25.65	108646
101-441.000-801.000	MOWING CONTRACT	BILL'S LAWN CARE, LLC	MOWING CONTRACT	175.00	108642
101-441.000-801.000	MATS FOR DPS	CINTAS CORPORATION	UNIFORMS, MATS AND SHOP RAGS FOR DPS	37.26	108646
101-441.000-801.000	DPS MATS	CINTAS CORPORATION	DPS UNIFORMS, MATS AND SHOP RAGS	37.26	108646
101-441.000-801.000	COPIER LEASES - CITY - MAY 2024	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY - MAY 2024	179.65	108656
101-441.000-850.000	MONTHLY VERIZON BILL - JUN 24	VERIZON WIRELESS	MONTHLY VERIZON BILL - JUN 24	45.82	108731
101-441.000-955.441	BOOT ALLOWANCE - AARON COLE	COLE, AARON	BOOT ALLOWANCE - AARON COLE	236.35	108648
101-441.000-955.588	GAVIN W LABS	JONESVILLE HEALTH CARE PLI	LABS FOR PEGGY K, SALLY M, ETHAN S AND	90.00	108676
Total For Dept 441.000 PUBLIC SERVICES DEPARTMENT				1,220.56	
Dept 447.000 ENGINEERING SERVICES					
101-447.000-726.000	ENGINEER HAMMR HANDLE	GELZER HJ & SON INC	ENGINEER HAMMR HANDLE	11.99	108662
101-447.000-801.000	COPIER LEASES - CITY - MAY 2024	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY - MAY 2024	74.06	108656
101-447.000-801.000	ETHAN S LABS	JONESVILLE HEALTH CARE PLI	LABS FOR PEGGY K, SALLY M, ETHAN S AND	15.00	108676
101-447.000-801.000	ENG	WATKINS TRANSPORT INC	FUEL FOR DPS, ENG, ASS, AND ZONE DEPTS	93.84	108733
Total For Dept 447.000 ENGINEERING SERVICES				194.89	
Dept 567.000 CEMETERIES					
101-567.000-726.000	HOT PATCH	GERKEN MATERIAL, INC	4.31 TON HOT PATCH	63.08	108663
101-567.000-801.000	PORTA JOHN RENTALS FOR MAY 2024	LAPEW SANITATION - THOMAS	PORTA JOHN RENTALS FOR MAY 2024	150.00	108683
Total For Dept 567.000 CEMETERIES				213.08	
Dept 571.000 PARKING LOTS					
101-571.000-801.000	MOWING CONTRACT	BILL'S LAWN CARE, LLC	MOWING CONTRACT	1,365.00	108642
Total For Dept 571.000 PARKING LOTS				1,365.00	
Dept 595.000 AIRPORT					

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Fund 101 GENERAL FUND					
Dept 595.000 AIRPORT					
101-595.000-726.000	CLAM ON PALLET FORKS, CASTERS, M	AMAZON CAPITAL SERVICES, I	CLAM ON PALLET FORKS, CASTERS, MAT	289.78	108636
101-595.000-726.000	HEAVY DUTY BLADES	AMAZON CAPITAL SERVICES, I	HEAVY DUTY BLADES	82.42	108636
101-595.000-726.000	KNIT COVER,ANT BAIT	GELZER HJ & SON INC	KNIT COVER,ANT BAIT	23.97	108662
101-595.000-726.000	HOT PATCH	GERKEN MATERIAL, INC	4.31 TON HOT PATCH	19.00	108663
101-595.000-726.000	WATER - AIRPORT	HEFFERNAN SOFT WATER SERVI	WATER DELIVERY SERVICE	5.00	108666
101-595.000-726.000	COFFEE,CAT FOOD,KLEENEX,DISH SOA	HILLSDALE MARKET HOUSE, I	COFFEE,CAT FOOD,KLEENEX,DISH SOAP,HAND	126.32	108670
101-595.000-726.000	LYSOL,CREAMER,COFFEE,LITTER,CUPS	HILLSDALE MARKET HOUSE, I	LYSOL,CREAMER,COFFEE,LITTER,CUPS,SODA,S	88.34	108670
101-595.000-726.000	BLADES FOR ZERO TURN - AIRPORT	SPRATT'S TRADING POST INC	BLADES FOR ZERO TURN - AIRPORT	80.97	108714
101-595.000-740.000	DIESEL FUEL FOR TRACTOR	BRINER OIL CO, INC	DIESEL FUEL FOR TRACTOR	516.69	108645
101-595.000-740.000	DIESEL FUEL FOR TRACTOR	BRINER OIL CO, INC	DIESEL FUEL FOR TRACTOR	316.25	108645
101-595.000-801.000	AWOS CONTRACT - JAN-MAR 2024	STATE OF MICHIGAN	AWOS CONTRACT - JAN-MAR 2024	383.75	108716
101-595.000-850.000	TELEPHONE - AIRPORT	ACD.NET	TELEPHONE - AIRPORT	96.78	108634
101-595.000-930.000	PARTS FOR CUB CADET MOVER-AIRPOR	GELZER HJ & SON INC	PARTS FOR CUB CADET MOVER-AIRPORT	22.35	108662
101-595.000-930.000	PARTS FOR JOHN DEERE	GREENMARK EQUIPMENT	PARTS FOR JOHN DEERE	20.89	108664
101-595.000-930.000	TIRES FOR JOHN DEERE	PELL'S TIRE SERVICE	TIRES FOR JOHN DEERE	595.00	108702
Total For Dept 595.000 AIRPORT				2,667.51	
Dept 701.000 PLANNING DEPARTMENT					
101-701.000-801.000	COPIER LEASES - CITY - MAY 2024	CURRENT OFFICE SOLUTIONS	COPIER LEASES - CITY - MAY 2024	74.07	108656
101-701.000-860.000	ZONING	WATKINS TRANSPORT INC	FUEL FOR DPS, ENG, ASS, AND ZONE DEPTS	15.91	108733
Total For Dept 701.000 PLANNING DEPARTMENT				89.98	
Dept 756.000 PARKS					
101-756.000-726.000	KEYS FOR SANDY BEACH	GELZER HJ & SON INC	KEYS FOR SANDY BEACH	6.98	108662
101-756.000-726.000	MINI KNIT COVER AND GL REGAL INT	GELZER HJ & SON INC	MINI KNIT COVER AND GL REGAL INT SAT/PE	78.28	108662
101-756.000-726.000	HARDWARE FOR FOD	GELZER HJ & SON INC	HARDWARE FOR FOD	1.64	108662
101-756.000-726.000	SPLIT KEY RING AND KEY FOR FOD	GELZER HJ & SON INC	SPLIT KEY RING AND KEY FOR FOD	4.28	108662
101-756.000-726.000	PAPER TOWELS AND TRASH BAGS	KSS ENTERPRISES	PAPER TOWELS AND TRASH BAGS	484.77	108681
101-756.000-726.000	NOZZLE FOR FOD	KULLY SUPPLY, INC.	NOZZLE FOR FOD	217.30	108682
101-756.000-726.000	SWING MAT BLACK 54"X32X2"	RUBBERCYCLE LLC	1 SWING MAT BLACK	220.00	108709
101-756.000-726.000	SWING MAT BLACK 54"	RUBBERCYCLE LLC	SWING MAT	440.00	108709
101-756.000-801.000	FIRST CHEMICAL APPLICATION FOR M	AQUATIC WEED CONTROL	FIRST CHEMICAL APPLICATION FOR MRS STOC	615.00	108639
101-756.000-801.000	MOWING CONTRACT	BILL'S LAWN CARE, LLC	MOWING CONTRACT	10,515.00	108642
101-756.000-801.000	PORTA JOHN RENTALS FOR MAY 2024	LAPEW SANITATION - THOMAS	PORTA JOHN RENTALS FOR MAY 2024	1,625.00	108683
101-756.000-930.000	TOILET, BOLTS AND GASKET FOR FOD	GELZER HJ & SON INC	TOILET, BOLTS AND GASKET FOR FOD BATHRC	145.37	108662
101-756.000-930.000	WELD STOCKS PARK FENCE	WHITE'S WELDING SERVICE	WELD STOCKS PARK FENCE	350.00	108734
Total For Dept 756.000 PARKS				14,703.62	
Total For Fund 101 GENERAL FUND				34,615.17	
Fund 202 MAJOR ST./TRUNKLINE FUND					
Dept 450.000 STREET SURFACE					
202-450.000-726.000	HOT PATCH	GERKEN MATERIAL, INC	4.31 TON HOT PATCH	38.00	108663
202-450.000-726.000	HOT PATCH FOR MAJORS AND BPU	GERKEN MATERIAL, INC	HOT PATCH FOR MAJORS AND BPU	149.25	108663
202-450.000-726.000	GRADE STAKES FOR ST JOE ST	JONESVILLE LUMBER	GRADE STAKES FOR ST JOE ST	89.95	108677
Total For Dept 450.000 STREET SURFACE				277.20	
Dept 450.500 TRUNKLINE SURFACE					
202-450.500-801.000	MDOT STORM WATER DRAIN REPAIRS	CONCORD EXCAVATING & GRAD	MDOT DRAIN REPAIR IN SOUTH BOUND LANE C	23,319.00	108653
Total For Dept 450.500 TRUNKLINE SURFACE				23,319.00	
Dept 460.000 R.O.W. MAINTENANCE					
202-460.000-801.000	MOWING CONTRACT	BILL'S LAWN CARE, LLC	MOWING CONTRACT	965.00	108642

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Fund 202 MAJOR ST./TRUNKLINE FUND					
Dept 460.000 R.O.W. MAINTENANCE					
				965.00	
Total For Dept 460.000 R.O.W. MAINTENANCE					
Dept 460.500 TRUNKLINE R.O.W. MAINTENANCE					
202-460.500-801.000	MOWING CONTRACT	BILL'S LAWN CARE, LLC	MOWING CONTRACT	392.00	108642
				392.00	
Total For Dept 460.500 TRUNKLINE R.O.W. MAINTENANCE					
Dept 470.000 TREES					
202-470.000-801.000	REMOVAL & TRIM	LONSBERY, JEFFREY	REMOVAL 43 W FAYETTE - TRIM 159 S HOWEI	2,350.00	108652
202-470.000-801.000	GROUND STUMPS 22 N. MANNING & 20	DEAN LEININGER	GROUND STUMPS 22 N. MANNING & 200 SPRIN	300.00	108685
				2,650.00	
Total For Dept 470.000 TREES					
Dept 480.000 DRAINAGE					
202-480.000-726.000	CONCRETE MIX FOR MILLPOND DRAIN	GELZER HJ & SON INC	CONCRETE MIX FOR MILLPOND DRAIN	51.96	108662
202-480.000-726.000	MORTAR MIX FOR FERRIS + MCCOLLUM	JONESVILLE LUMBER	MORTAR MIX FOR FERRIS + MCCOLLUM	40.76	108677
202-480.000-726.000	BAG CLOCK MORTAR TYPE S	JONESVILLE LUMBER	BAG CLOCK MORTAR TYPE S & RETURN MORTAF	1.82	108677
				94.54	
Total For Dept 480.000 DRAINAGE					
				27,697.74	
Total For Fund 202 MAJOR ST./TRUNKLINE FUND					
Fund 203 LOCAL STREET FUND					
Dept 450.000 STREET SURFACE					
203-450.000-726.000	HOT PATCH	GERKEN MATERIAL, INC	4.31 TON HOT PATCH	207.48	108663
				207.48	
Total For Dept 450.000 STREET SURFACE					
Dept 460.000 R.O.W. MAINTENANCE					
203-460.000-801.000	MOWING CONTRACT	BILL'S LAWN CARE, LLC	MOWING CONTRACT	835.00	108642
				835.00	
Total For Dept 460.000 R.O.W. MAINTENANCE					
Dept 470.000 TREES					
203-470.000-801.000	CHIP & HAUL	LONSBERY, JEFFREY	REMOVAL 43 W FAYETTE - TRIM 159 S HOWEI	800.00	108652
203-470.000-801.000	REMOVAL 102 COLD SPRINGS CIRCLE	LONSBERY, JEFFREY	REMOVAL 102 COLD SPRINGS CIRCLE	600.00	108652
203-470.000-801.000	TRIMMING 41-44-25-19 WILLOW	LONSBERY, JEFFREY	TRIMMING 41-44-25-19 WILLOW	1,200.00	108652
				2,600.00	
Total For Dept 470.000 TREES					
Dept 480.000 DRAINAGE					
203-480.000-726.000	MORTAR MIX AND CONCRETE MIX	GELZER HJ & SON INC	MORTAR MIX AND CONCRETE MIX	22.38	108662
203-480.000-726.000	DIAMOND MSNY DISC FOR DRAINS	GELZER HJ & SON INC	DIAMOND MSNY DISC FOR DRAINS	27.99	108662
203-480.000-726.000	CONCRETE MIX FOR DRAIN	GELZER HJ & SON INC	CONCRETE MIX FOR DRAIN	51.96	108662
203-480.000-726.000	CONCRETE MIX FOR DRAIN	GELZER HJ & SON INC	CONCRETE MIX FOR DRAIN	33.56	108662
203-480.000-801.000	RIP RAP	CONCORD EXCAVATING & GRADIRIP RAP FOR HALLET ST BRIDGE		2,940.00	108653
				3,075.89	
Total For Dept 480.000 DRAINAGE					
Dept 900.000 CAPITAL OUTLAY					
203-900.000-970.000-215005	WESTWOOD PROJECT - ROAD/STORM	PARRISH EXCAVATING, INC.	WESTWOOD UTILITY AND ROAD RECONSTRUCTIC	102,287.51	108701
				102,287.51	
Total For Dept 900.000 CAPITAL OUTLAY					
				109,005.88	
Total For Fund 203 LOCAL STREET FUND					
Fund 208 RECREATION FUND					
Dept 751.000 RECREATION DEPARTMENT					
208-751.000-726.000	BASEBALL BAT	WALMART COMMUNITY	CREDIT CARD CHARGES - MAY 2024	49.98	108732
				49.98	
Total For Dept 751.000 RECREATION DEPARTMENT					

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 208 RECREATION FUND					
			Total For Fund 208 RECREATION FUND	49.98	
Fund 247 TAX INCREMENT FINANCE ATH.					
Dept 900.000 CAPITAL OUTLAY					
247-900.000-801.000-215004	CONTRACTUAL SERVICES - BEAUTIFIC	HOOP LAWN & SNOW, LLC	WEED CONTROL IN TIFA DISTRICT	400.00	108671
247-900.000-930.000	DAWN THEATER MAINTENANCE	CLARK ELECTRIC INC.	DAWN THEATER MAINTENANCE	141.06	108647
247-900.000-930.000	REPAIRS & MAINTENANCE	HILLSDALE HANDYMAN	DAWN THEATER MAINTENANCE	250.00	108669
			Total For Dept 900.000 CAPITAL OUTLAY	791.06	
			Total For Fund 247 TAX INCREMENT FINANCE ATH.	791.06	
Fund 271 LIBRARY FUND					
Dept 000.000					
271-000.000-123.000	24-25 INSPECTION OF FIRE ALARMS	JOHNSON CONTROLS FIRE PROJ	24-25 INSPECTION OF FIRE ALARMS & YEARI	1,076.94	108675
			Total For Dept 000.000	1,076.94	
Dept 790.000 LIBRARY					
271-790.000-801.000	MONTHLY COPIER LEASE/PRINTS	CURRENT OFFICE SOLUTIONS	MONTHLY COPIER LEASE/PRINTS	216.48	108656
271-790.000-801.000	MONTHLY CLEANING FOYER & BATHROO	EAST 2 WEST ENTERPRISES, I	MONTHLY CLEANING FOYER & BATHROOMS 9 TI	445.00	108659
271-790.000-801.000	MONTHLY WATER COOLER RENTAL	TRI-COUNTY WATER CONDITION	MONTHLY WATER COOLER RENTAL	12.00	108727
271-790.000-802.000	SONIT NET ADMIN MAY 2024	SONIT SYSTEMS, LLC	SONIT NET ADMIN MAY 2024	390.00	108712
271-790.000-815.000	SUMMER READING 2024 PRIZES/MATE	COLLABORATIVE SUMMER LIBR	SUMMER READING 2024 PRIZES/MATERIALS (E	312.43	108649
271-790.000-850.000	TELEPHONE - LIBRARY	ACD.NET	TELEPHONE - LIBRARY	48.39	108634
271-790.000-850.000	OOMA FAXING EQUIP JUN 24	OOMA, INC.	OOMA FAXING EQUIP JUN 24	64.68	108699
271-790.000-880.000	2024 EDITION 1/8 PAGE LIBRARY AD	SIMPLY HERS MAGAZINE	2024 EDITION 1/8 PAGE LIBRARY AD	175.00	108710
271-790.000-982.000	BOOKS - ADULT	INGRAM LIBRARY SERVICES	BOOKS - APRIL24 ADULT	90.59	108673
271-790.000-982.000	BOOKS - ADULT	INGRAM LIBRARY SERVICES	BOOKS - MAY24 ADULT	47.64	108673
271-790.000-982.000	BOOKS - ADULT	INGRAM LIBRARY SERVICES	BOOKS - JUNE24 ADULT	1,292.93	108673
271-790.000-982.000	BOOKS - ADULT	INGRAM LIBRARY SERVICES	BOOKS - APRIL24 ADULT	121.52	108673
271-790.000-982.000	BOOKS - ADULT	INGRAM LIBRARY SERVICES	BOOKS - MAY24 ADULT	83.76	108673
271-790.000-982.000	BOOKS - ADULT	INGRAM LIBRARY SERVICES	BOOKS - JUNE24 ADULT	17.18	108673
271-790.000-982.000	BOOKS - ADULT	INGRAM LIBRARY SERVICES	BOOKS - MAY24 ADULT	68.49	108673
271-790.000-982.000	BOOKS - MAY24 ADULT	INGRAM LIBRARY SERVICES	BOOKS - MAY24 ADULT	93.77	108673
271-790.000-982.000	BOOKS - JUNE24 ADULT	INGRAM LIBRARY SERVICES	BOOKS - JUNE24 ADULT	68.75	108673
271-790.000-982.000	BOOKS -MAY24 ADULT	INGRAM LIBRARY SERVICES	BOOKS -MAY24 ADULT	77.75	108673
			Total For Dept 790.000 LIBRARY	3,626.36	
Dept 792.000 LIBRARY - CHILDREN'S AREA					
271-792.000-982.000	BOOKS - CHILDREN	INGRAM LIBRARY SERVICES	BOOKS - APRIL24 CHILDREN	8.11	108673
271-792.000-982.000	BOOKS - CHILDREN	INGRAM LIBRARY SERVICES	BOOKS - MAY24 CHILD	29.23	108673
271-792.000-982.000	BOOKS - CHILDREN	INGRAM LIBRARY SERVICES	BOOKS - JUNE24 ADULT	11.68	108673
			Total For Dept 792.000 LIBRARY - CHILDREN'S AREA	49.02	
			Total For Fund 271 LIBRARY FUND	4,752.32	
Fund 401 CAPITAL IMPROVEMENT FUND					
Dept 900.000 CAPITAL OUTLAY					
401-900.000-970.000-215027	PURCHASE OF 30 OAK STREET	HILLSDALE CO ROAD COMMISSI	PURCHASE OF 30 OAK STREET	1.00	108667
			Total For Dept 900.000 CAPITAL OUTLAY	1.00	
			Total For Fund 401 CAPITAL IMPROVEMENT FUND	1.00	
Fund 409 STOCK'S PARK					
Dept 756.000 PARKS					
409-756.000-801.000	CONCERT IN THE PARK SERIES	JOE RENSHAW	CONCERT IN THE PARK SERIES	400.00	108674

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 409 STOCK'S PARK					
Dept 756.000 PARKS					
Total For Dept 756.000 PARKS				400.00	
Total For Fund 409 STOCK'S PARK				400.00	
Fund 481 AIRPORT IMPROVEMENT FUND					
Dept 000.000					
481-000.000-263.000	SALES TAX - MAY 2024	STATE OF MICHIGAN	SALES TAX - MAY 2024	1,096.29	647
481-000.000-687.300	SALES TAX - MAY 2024	STATE OF MICHIGAN	SALES TAX - MAY 2024	(5.48)	647
Total For Dept 000.000				1,090.81	
Dept 900.000 CAPITAL OUTLAY					
481-900.000-970.000-215041	THREADED ROD - HANGAR RENOVATION	AMAZON CAPITAL SERVICES, I	THREADED ROD - HANGAR RENOVATION	6.55	108636
Total For Dept 900.000 CAPITAL OUTLAY				6.55	
Total For Fund 481 AIRPORT IMPROVEMENT FUND				1,097.36	
Fund 582 ELECTRIC FUND					
Dept 000.000					
582-000.000-110.000	POLE TOP PIN	POWER LINE SUPPLY	INVENTORY REPLENISHMENT	629.50	108705
582-000.000-110.000	CLEVIS	POWER LINE SUPPLY	INVENTORY	434.09	108705
582-000.000-110.000	POTHEAD -2STR-4/0	POWER LINE SUPPLY	INVENTORY	1,333.54	108705
582-000.000-110.000	2" PUSH LOCK COUPLING CONDUIT	POWER LINE SUPPLY	2" PUSH LOCK COUPLING	235.00	108705
582-000.000-110.000	BLUE MARKING TAPE	POWER LINE SUPPLY	INVENTORY	157.37	108705
582-000.000-110.000	ANCHOR RODS	POWER LINE SUPPLY	INVENTORY REPLENISHMENT	7,500.99	108705
582-000.000-110.000	KVSU-34	POWER LINE SUPPLY	INVENTORY REPLENISHMENT	294.30	108705
582-000.000-110.000	POLE - 40 FOOT CLASS 4	THOMASSON COMPANY	POLES 40'	13,055.00	108721
582-000.000-158.000-191006	IND SUB SWITCHGEAR ENGINEERING	SSEO, INC.	IND SUB SWITCHGEAR ENGINEERING	419.00	108715
582-000.000-202.100	4ENBK1	COOLEY, ROBERT T	UB refund for account: 009935	17.06	108654
582-000.000-202.100	4CCH	CRABTREE JR, ROBERT W	UB refund for account: 025400	38.16	108655
582-000.000-202.100	4ENBK1	HALLIWILL, LACY A	UB refund for account: 024094	100.00	108665
582-000.000-202.100	4ENBK1	KELLEY, DEZARAE S	UB refund for account: 021977	28.00	108678
582-000.000-202.100	4CCH	KLIKOVAC, NIKOLETA	UB refund for account: 035286	139.00	108680
582-000.000-202.100	6ENBK1	LITEX INC	UB refund for account: 012556	22.58	108687
582-000.000-202.100	4CCH	PERRY, CHRISTINA H	UB refund for account: 026774	43.97	108704
582-000.000-202.100	4ENBK1	THOMPSON, SARAH J	UB refund for account: 024457	47.05	108722
582-000.000-202.100	4CCH	TO THE ESTATE OF MONICA S	UB refund for account: 026562	109.58	108723
582-000.000-202.100	4CCH	TO THE ESTATE OF PIERRE R	UB refund for account: 030305	80.00	108724
582-000.000-202.100	ROUND	TO THE ESTATE OF RICHARD F	UB refund for account: 013651	1.06	108725
582-000.000-202.100	4CCH	WILDS, ELIZABETH H	UB refund for account: 024508	84.88	108735
582-000.000-249.100	OPERATION ROUND-UP MAY 2024	COMMUNITY ACTION AGENCY	OPERATION ROUND-UP MAY 2024	2,700.89	108651
582-000.000-249.100	LIEAF-6099 MAY 2024 P.A. 95	LARA - MI PUBLIC SERVICE (LIEAF-6099 MAY 2024 P.A. 95	5,363.99	108684
582-000.000-263.000	SALES TAX - MAY 2024	STATE OF MICHIGAN	SALES TAX - MAY 2024	29,127.96	647
582-000.000-692.200	REFUND UNUSED WATER SAMPLE	TERRY CATRON	REFUND UNUSED WATER SAMPLE	20.00	108718
582-000.000-692.200	SALES TAX - MAY 2024	STATE OF MICHIGAN	SALES TAX - MAY 2024	(182.04)	647
Total For Dept 000.000				61,800.93	
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	9.89	108636
582-175.000-726.000	WORK GLOVES	AMAZON CAPITAL SERVICES, I	WORK GLOVES	53.76	108636
582-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	33.51	108636
582-175.000-726.000	PAPER/STAPLES	CURRENT OFFICE SOLUTIONS	PAPER/STAPLES	67.99	108656
582-175.000-726.000	COPIES/CONTRACT BILLING - MAY 2	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - MAY 2024	104.26	108656
582-175.000-726.000	HOURS ON DOOR - 45 MONROE STREET	STOCKHOUSE CORPORATION	HOURS ON DOOR - 45 MONROE STREET	10.00	108717
582-175.000-801.000	TELEPHONE/FIBER - 45 MONROE STRE	ACD.NET	TELEPHONE/FIBER - 45 MONROE STREET	24.19	108634

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 582 ELECTRIC FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
582-175.000-801.000	MOWING MAY	BAXTER LAWN AND SNOW SERV	MOWING MAY	830.00	108640
582-175.000-801.000	COPIES/CONTRACT BILLING - MAY 2	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - MAY 2024	133.98	108656
582-175.000-801.000	PRINTING/POSTAGE AND HANDLING -	DELAWARE SYSTEMS	PRINTING/POSTAGE AND HANDLING - MAY 202	2,127.19	108657
582-175.000-801.000	BPU CLEANING - MAY 2024	EAST 2 WEST ENTERPRISES, I	BPU CLEANING - MAY 2024	130.00	108659
582-175.000-801.000	B JOHNS DOT	JONESVILLE HEALTH CARE PLI	B JOHNS DOT	100.00	108676
582-175.000-801.000	COMMISSION PAID FOR COLLECTIONS	ONLINE INFORMATION SERVICE	COMMISSION PAID FOR COLLECTIONS MAY 202	11.72	108698
582-175.000-801.000	UTILITY EXCHANGE REPORT/WEB ACCE	ONLINE INFORMATION SERVICE	UTILITY EXCHANGE REPORT/WEB ACCESS - MF	83.08	108698
582-175.000-801.000	CREDIT CARD PROCESSING FEES - MA	INVOICE CLOUD, INC.	CREDIT CARD PROCESSING FEES - MAY 2024	193.83	646
582-175.000-802.000	MONITORS VIEWSONIC VX2416	AMAZON CAPITAL SERVICES, I	MONITORS VIEWSONIC VX2416	499.96	108636
582-175.000-802.000	SONIT NET ADMIN MAY 2024	SONIT SYSTEMS, LLC	SONIT NET ADMIN MAY 2024	319.37	108712
582-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUB 6-	MILSOFT	IVR POOLED MONTHLY OUTAGE SUB 6-24	252.49	108730
582-175.000-802.000	MILSOFT DISSPATCH LICENSE UNPLUG	MILSOFT	MILSOFT DISSPATCH LICENSE UNPLUGGED 6-2	350.00	108730
582-175.000-806.000	HOLIDAY CITY REVIEW	LOVINGER & THOMPSON, PC	HOLIDAY CITY REVIEW	150.00	108688
582-175.000-850.000	TELEPHONE - POWER PLANT	ACD.NET	TELEPHONE - POWER PLANT	145.17	108634
582-175.000-850.000	TELEPHONE/FIBER - 45 MONROE STRE	ACD.NET	TELEPHONE/FIBER - 45 MONROE STREET	100.00	108634
582-175.000-850.000	OOMA FAXING EQUIP JUN 24	OOMA, INC.	OOMA FAXING EQUIP JUN 24	32.34	108699
582-175.000-850.000	MONTHLY VERIZON BILL - JUN 24	VERIZON WIRELESS	MONTHLY VERIZON BILL - JUN 24	551.76	108731
582-175.000-880.000	COMMUNITY PROMOTION - MAY 2024	MCKIBBIN MEDIA GROUP, INC.	COMMUNITY PROMOTION - MAY 2024	125.00	108691
582-175.000-880.000	HILLSDALE COUNTY VISITOR/RELOCAT	SIMPLY HERS MAGAZINE	HILLSDALE COUNTY VISITOR/RELOCATION GUI	400.00	108710
582-175.000-920.400	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	23.18	872
582-175.000-920.400	503214966 - 45 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE ST	22.89	878
582-175.000-920.400	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 34 MONROE GEN SET	20.23	879
582-175.000-956.000	TECH SERVICES CONF	AMERICAN MUNICIPAL POWER,	TECH SERVICES CONF	180.00	108638
Total For Dept 175.000 ADMINISTRATIVE SERVICES				7,085.79	
Dept 543.000 PRODUCTION					
582-543.000-726.000	FIRST AID SUPPLIES - 45 MONROE	CINTAS CORPORATION	FIRST AID SUPPLIES - 45 MONROE ST	131.79	108646
582-543.000-726.000	SELF FILL	HEFFERNAN SOFT WATER SERV	SELF FILL	6.90	108666
582-543.000-930.000	110Z CONTACT CLEANER	GELZER HJ & SON INC	110Z CONTACT CLEANER	21.99	108662
582-543.000-930.000	COVER, SWITCH, TERMINALS	GELZER HJ & SON INC	COVER, SWITCH, TERMINALS	13.57	108662
Total For Dept 543.000 PRODUCTION				174.25	
Dept 544.000 DISTRIBUTION					
582-544.000-730.000	ENGINE OIL	PERFORMANCE AUTOMOTIVE	ENGINE OIL	33.19	108703
582-544.000-740.000	FUEL - MAY 2024	WATKINS TRANSPORT INC	FUEL - MAY 2024	2,420.41	108733
582-544.000-930.000	3" ELBOWS AND COUPLINGS	AMERICAN COPPER AND BRASS,	3" ELBOWS AND COUPLINGS	133.13	108637
582-544.000-930.000	PLUMBING ICE MACHIN	AMERICAN COPPER AND BRASS,	PLUMBING ICE MACHINE	250.91	108637
582-544.000-930.000	PLUMBING ICE MACHINE	AMERICAN COPPER AND BRASS,	PLUMBING ICE MACHINE	11.40	108637
582-544.000-930.000	14-4 LUG AND 12 PIGTAIL	AMERICAN COPPER AND BRASS,	14-4 LUG AND 12 PIGTAIL	4.50	108637
582-544.000-930.000	PVC STRAP, CLAMP,CAP, HUB	AMERICAN COPPER AND BRASS,	PVC STRAP, CLAMP,CAP, HUB	143.62	108637
582-544.000-930.000	CLEANING SUPPLIES FOR ICE MACHIN	GELZER HJ & SON INC	CLEANING SUPPLIES FOR ICE MACHINE	17.56	108662
582-544.000-930.000	ANCHORS	GELZER HJ & SON INC	ANCHORS	30.70	108662
582-544.000-930.000	4-1/2X.045X7/8 MASONARY	GELZER HJ & SON INC	4-1/2X.045X7/8 MASONARY	7.18	108662
582-544.000-930.000	APPLIANCE WHITE EPOXY	GELZER HJ & SON INC	APPLIANCE WHITE EPOXY	19.98	108662
582-544.000-930.000	MASKING TAPE/UTILITY BLADE/SPONG	GELZER HJ & SON INC	MASKING TAPE/UTILITY BLADE/SPONGE/WHITE	58.44	108662
582-544.000-930.000	PLUMBING ICE MACHINE	GELZER HJ & SON INC	PLUMBING ICE MACHINE	110.43	108662
582-544.000-930.000	WIRE WHEEL	GELZER HJ & SON INC	WIRE WHEEL	15.38	108662
582-544.000-930.000	ICE	HILLSDALE MARKET HOUSE, I	ICE	2.29	108670
582-544.000-930.000	ICE	HILLSDALE MARKET HOUSE, I	ICE	2.29	108670
582-544.000-930.000	ICE	HILLSDALE MARKET HOUSE, I	ICE	2.29	108670
582-544.000-930.000	ICE	HILLSDALE MARKET HOUSE, I	ICE	2.29	108670
582-544.000-930.000	ICE	HILLSDALE MARKET HOUSE, I	ICE	4.58	108670
582-544.000-930.000	ICE	HILLSDALE MARKET HOUSE, I	ICE	2.29	108670

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 582 ELECTRIC FUND					
Dept 544.000 DISTRIBUTION					
582-544.000-930.000	ICE	HILLSDALE MARKET HOUSE, INC		4.58	108670
582-544.000-930.000	2X8 XFMR FORMS	JONESVILLE LUMBER	2X8 XFMR FORMS	14.74	108677
582-544.000-930.000	XFMR FORMS 2X8	JONESVILLE LUMBER	XFMR FORMS 2X8	29.48	108677
582-544.000-930.000	HILLSDALE TERMINAL	PERFORMANCE AUTOMOTIVE	HILLSDALE TERMINAL	0.82	108703
582-544.000-930.000	LJ215C4U JUNCTION LDBRK 15KV 4P	POWER LINE SUPPLY	INVENTORY	1,186.96	108705
582-544.000-930.000	2 CYCLE OIL	SPRATT'S TRADING POST INC	2 CYCLE OIL	20.50	108714
582-544.000-930.546	TOPSOIL IND SUB	BILL'S LAWN CARE, LLC	TOPSOIL IND SUB	180.00	108642
582-544.000-930.546	REPAIR 13KV SPARE BREAKER	UTILITIES INSTRUMENTATION	REPAIR 13KV SPARE BREAKER	6,424.34	108729
582-544.000-970.000-215040	ANCHORS NEW TRUCK	GELZER HJ & SON INC	ANCHORS NEW TRUCK	36.46	108662
582-544.000-970.000-215040	WIRE SMALL BUCKET	PERFORMANCE AUTOMOTIVE	WIRE SMALL BUCKET	15.18	108703
582-544.000-970.000-215040	WIRE SMALL BUCKET	PERFORMANCE AUTOMOTIVE	WIRE SMALL BUCKET	15.49	108703
Total For Dept 544.000 DISTRIBUTION				11,201.41	
Total For Fund 582 ELECTRIC FUND				80,262.38	
Fund 588 DIAL A RIDE					
Dept 000.000					
588-000.000-123.000	ADMIN TRAINING FOR SALINA AND VI	LEWIS G. BENDER	ADMIN TRAINING FOR SALINA AND VIRGINIA	395.00	108686
Total For Dept 000.000				395.00	
Dept 596.000 DIAL-A-RIDE					
588-596.000-726.000	WATER - DIAL-A-RIDE	HEFFERNAN SOFT WATER SERV	WATER DELIVERY SERVICE	30.00	108666
588-596.000-730.000	CORE RETURN FOR DART 61	PERFORMANCE AUTOMOTIVE	CORE RETURN FOR DART 61	(65.00)	108703
588-596.000-730.000	STARTER FOR DART 61	PERFORMANCE AUTOMOTIVE	STARTER FOR DART 61	240.99	108703
588-596.000-730.000	4IN YELL SPREADR FOR DART 63	PERFORMANCE AUTOMOTIVE	4IN YELL SPREADR FOR DART 63	0.71	108703
588-596.000-740.000	FUEL FOR DART	WATKINS TRANSPORT INC	FUEL FOR DART	2,988.63	108733
588-596.000-801.000	MOWING CONTRACT	BILL'S LAWN CARE, LLC	MOWING CONTRACT	525.00	108642
588-596.000-955.588	PEGGY K AND SALLY M LABS	JONESVILLE HEALTH CARE PLI	LABS FOR PEGGY K, SALLY M, ETHAN S AND	115.00	108676
Total For Dept 596.000 DIAL-A-RIDE				3,835.33	
Total For Fund 588 DIAL A RIDE				4,230.33	
Fund 590 SEWER FUND					
Dept 000.000					
590-000.000-123.000	OUTDOOR EXPO TRAINING FOR 4 STAF	MICHIGAN RURAL WATER ASSOC	OUTDOOR EXPO TRAINING FOR 4 STAFF	660.00	108697
590-000.000-158.000-215005	WESTWOOD PROJECT - SANITARY	PARRISH EXCAVATING, INC.	WESTWOOD UTILITY AND ROAD RECONSTRUCTIO	202,517.34	108701
590-000.000-158.000-215006	CDBG - SANITARY SEWER PROJECT	CONCORD EXCAVATING & GRAD	CDBG - SANITARY PROJECT	435,807.85	108653
590-000.000-158.000-215006	MARION LIFT STATION CONSTRUCTION	TETRA TECH, INC	MARION LIFT STATION CONSTRUCTION SERVIC	1,270.91	108719
590-000.000-202.100	SCCH	COOLEY, ROBERT T	UB refund for account: 009935	9.22	108654
590-000.000-202.100	SCCH	LITEX INC	UB refund for account: 012556	2.07	108687
590-000.000-202.100	SBK1	WILDS, ELIZABETH H	UB refund for account: 024508	69.45	108735
Total For Dept 000.000				640,336.84	
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	4.95	108636
590-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	16.75	108636
590-175.000-726.000	PAPER/STAPLES	CURRENT OFFICE SOLUTIONS	PAPER/STAPLES	34.00	108656
590-175.000-726.000	COPIES/CONTRACT BILLING - MAY 2	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - MAY 2024	52.12	108656
590-175.000-726.000	HOURS ON DOOR - 45 MONROE STREET	STOCKHOUSE CORPORATION	HOURS ON DOOR - 45 MONROE STREET	5.00	108717
590-175.000-801.000	TELEPHONE/FIBER - 45 MONROE STRE	ACD.NET	TELEPHONE/FIBER - 45 MONROE STREET	12.10	108634
590-175.000-801.000	MOWING MAY	BAXTER LAWN AND SNOW SERV	MOWING MAY	415.00	108640
590-175.000-801.000	COPIES/CONTRACT BILLING - MAY 2	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - MAY 2024	66.99	108656
590-175.000-801.000	PRINTING/POSTAGE AND HANDLING -	DELAWARE SYSTEMS	PRINTING/POSTAGE AND HANDLING - MAY 202	1,063.60	108657

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 06/13/2024 - 06/13/2024
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Dept 175.000 ADMINISTRATIVE SERVICES					
590-175.000-801.000	BPU CLEANING - MAY 2024	EAST 2 WEST ENTERPRISES, I	BPU CLEANING - MAY 2024	65.00	108659
590-175.000-801.000	COMMISSION PAID FOR COLLECTIONS	ONLINE INFORMATION SERVICE	COMMISSION PAID FOR COLLECTIONS MAY 202	5.87	108698
590-175.000-801.000	UTILITY EXCHANGE REPORT/WEB ACCE	ONLINE INFORMATION SERVICE	UTILITY EXCHANGE REPORT/WEB ACCESS - MF	41.54	108698
590-175.000-801.000	CREDIT CARD PROCESSING FEES - MA	INVOICE CLOUD, INC.	CREDIT CARD PROCESSING FEES - MAY 2024	96.91	646
590-175.000-802.000	REPLACEMENT BATTERIES WWTP 1609-	AMAZON CAPITAL SERVICES, I	REPLACEMENT BATTERIES WWTP 1609-D UPS C	201.84	108636
590-175.000-802.000	MONITORS VIEWSONIC VX2416	AMAZON CAPITAL SERVICES, I	MONITORS VIEWSONIC VX2416	249.97	108636
590-175.000-802.000	SONIT NET ADMIN MAY 2024	SONIT SYSTEMS, LLC	SONIT NET ADMIN MAY 2024	159.69	108712
590-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUB 6-	MILSOFT	IVR POOLED MONTHLY OUTAGE SUB 6-24	126.25	108730
590-175.000-802.000	MILSOFT DISSPATCH LICENSE UNPLUG	MILSOFT	MILSOFT DISSPATCH LICENSE UNPLUGGED 6-2	175.00	108730
590-175.000-850.000	TELEPHONE - WWTP 101 W GALLOWAY	ACD.NET	TELEPHONE - WWTP 101 W GALLOWAY	67.65	108634
590-175.000-850.000	TELEPHONE/FIBER - 45 MONROE STRE	ACD.NET	TELEPHONE/FIBER - 45 MONROE STREET	50.00	108634
590-175.000-850.000	OOMA FAXING EQUIP JUN 24	OOMA, INC.	OOMA FAXING EQUIP JUN 24	16.17	108699
590-175.000-850.000	MONTHLY VERIZON BILL - JUN 24	VERIZON WIRELESS	MONTHLY VERIZON BILL - JUN 24	137.70	108731
590-175.000-880.000	COMMUNITY PROMOTION - MAY 2024	MCKIBBIN MEDIA GROUP, INC.	COMMUNITY PROMOTION - MAY 2024	62.50	108691
590-175.000-880.000	HILLSDALE COUNTY VISITOR/RELOCAT	SIMPLY HERS MAGAZINE	HILLSDALE COUNTY VISITOR/RELOCATION GUI	200.00	108710
590-175.000-920.400	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	11.59	872
590-175.000-920.400	503214966 - 45 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE ST	11.44	878
590-175.000-920.400	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 34 MONROE GEN SET	10.12	879
590-175.000-930.000	TOILET SEAT FOR MAIN OFFICE	AMAZON CAPITAL SERVICES, I	TOILET SEAT FOR MAIN OFFICE	58.11	108636
Total For Dept 175.000 ADMINISTRATIVE SERVICES				3,417.86	
Dept 546.000 OPERATIONS					
590-546.000-920.400	504504154 - 135 BARBER ST	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 135 BARBER	39.99	874
590-546.000-930.000	ACCESS DRIVE INSTALLATION BEHIND	DRY MAR TRUCKING & DIRTWOF	ACCESS DRIVE INSTALLATION BEHIND DAYS I	6,000.00	108658
590-546.000-930.000	PVC PIPE	MCMMASTER - CARR	PVC PIPE	210.08	108692
590-546.000-930.980	REIMBURSEMENT FOR SEWER BACKUP I	ALYSSA SHIMP	REIMBURSEMENT FOR SEWER BACKUP IN BASEM	695.36	108635
Total For Dept 546.000 OPERATIONS				6,945.43	
Dept 547.000 TREATMENT					
590-547.000-726.900	BATTERIES FOR LAB	GELZER HJ & SON INC	BATTERIES FOR LAB	19.99	108662
590-547.000-726.900	AAA BATTERIES	GELZER HJ & SON INC	AAA BATTERIES	14.97	108662
590-547.000-726.900	TNT + AMMONIA TESTS-ULR	USABLUEBOOK	TNT + AMMONIA TESTS-ULR	1,334.39	108728
590-547.000-740.000	FUEL - MAY 2024	WATKINS TRANSPORT INC	FUEL - MAY 2024	764.97	108733
590-547.000-801.000	WWTP SAMPLING	MERIT LABORATORIES	WWTP SAMPLING	694.00	108693
590-547.000-801.000	BEF SAMPLE CHARGES	MERIT LABORATORIES	BEF SAMPLE CHARGES	6,306.00	108693
590-547.000-920.400	504904602 - 101 W GALLOWAY	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 101 W GALLOWAY	1,295.98	875
590-547.000-920.400	504756735 - W GALLOWAY GR	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - W GALLOWAY GR	36.85	876
590-547.000-920.400	505161747 - 101 W GALLOWAY MN	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 101 W GALLOWAY MN	195.58	877
590-547.000-930.000	ALUMINUM FABRICATION/WELDING WWT	ECKELBERRY'S WELDING	ALUMINUM FABRICATION/WELDING WWTP	375.00	108660
590-547.000-930.000	BELTS FOR OXIDATION DITCHES	PERFORMANCE AUTOMOTIVE	BELTS FOR OXIDATION DITCHES	153.95	108703
590-547.000-930.900	PIPE FITTINGS	GELZER HJ & SON INC	PIPE FITTINGS	40.74	108662
Total For Dept 547.000 TREATMENT				11,232.42	
Total For Fund 590 SEWER FUND				661,932.55	
Fund 591 WATER FUND					
Dept 000.000					
591-000.000-158.000-181005	M55 BASES	SLC METER LLC	WATER METERS FOR STOCK - APPROVED BY BC	3,069.97	108711
591-000.000-158.000-215005	WESTWOOD PROJECT - WATER	PARRISH EXCAVATING, INC.	WESTWOOD UTILITY AND ROAD RECONSTRUCTIC	142,978.57	108701
591-000.000-158.000-215006	CDBG - WATER VALVE PROJECT	CONCORD EXCAVATING & GRADJ	CDBG - WATER PROJECT	102,938.18	108653
591-000.000-202.100	WCCH	COOLEY, ROBERT T	UB refund for account: 009935	8.64	108654
591-000.000-202.100	WCCH	LITEX INC	UB refund for account: 012556	1.94	108687
591-000.000-202.100	WBK1	TO THE ESTATE OF RICHARD F	UB refund for account: 013651	49.35	108725

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 000.000					
591-000.000-202.100	WCCH	WILDS, ELIZABETH H	UB refund for account: 024508	55.25	108735
Total For Dept 000.000				249,101.90	
Dept 175.000 ADMINISTRATIVE SERVICES					
591-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	4.95	108636
591-175.000-726.000	SUPPLIES - 45 MONROE STREET	AMAZON CAPITAL SERVICES, I	SUPPLIES - 45 MONROE STREET	16.75	108636
591-175.000-726.000	PAPER/STAPLES	CURRENT OFFICE SOLUTIONS	PAPER/STAPLES	33.99	108656
591-175.000-726.000	COPIES/CONTRACT BILLING - MAY 2	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - MAY 2024	52.13	108656
591-175.000-726.000	HOURS ON DOOR - 45 MONROE STREET	STOCKHOUSE CORPORATION	HOURS ON DOOR - 45 MONROE STREET	5.00	108717
591-175.000-730.039	TIRE REPAIR	PARNEY'S CAR CARE, LLC	TIRE REPAIR	10.00	108700
591-175.000-801.000	TELEPHONE/FIBER - 45 MONROE STRE	ACD.NET	TELEPHONE/FIBER - 45 MONROE STREET	12.10	108634
591-175.000-801.000	MOWING MAY	BAXTER LAWN AND SNOW SERV	MOWING MAY	415.00	108640
591-175.000-801.000	COPIES/CONTRACT BILLING - MAY 2	CURRENT OFFICE SOLUTIONS	COPIES/CONTRACT BILLING - MAY 2024	66.98	108656
591-175.000-801.000	PRINTING/POSTAGE AND HANDLING -	DELAWARE SYSTEMS	PRINTING/POSTAGE AND HANDLING - MAY 202	1,063.60	108657
591-175.000-801.000	BPU CLEANING - MAY 2024	EAST 2 WEST ENTERPRISES, I	BPU CLEANING - MAY 2024	65.00	108659
591-175.000-801.000	COMMISSION PAID FOR COLLECTIONS	ONLINE INFORMATION SERVICE	COMMISSION PAID FOR COLLECTIONS MAY 202	5.86	108698
591-175.000-801.000	UTILITY EXCHANGE REPORT/WEB ACCE	ONLINE INFORMATION SERVICE	UTILITY EXCHANGE REPORT/WEB ACCESS - MF	41.54	108698
591-175.000-801.000	CREDIT CARD PROCESSING FEES - MA	INVOICE CLOUD, INC.	CREDIT CARD PROCESSING FEES - MAY 2024	96.91	646
591-175.000-802.000	MONITORS VIEWSONIC VX2416	AMAZON CAPITAL SERVICES, I	MONITORS VIEWSONIC VX2416	249.97	108636
591-175.000-802.000	SONIT NET ADMIN MAY 2024	SONIT SYSTEMS, LLC	SONIT NET ADMIN MAY 2024	159.69	108712
591-175.000-802.000	IVR POOLED MONTHLY OUTAGE SUB 6-	MILSOFT	IVR POOLED MONTHLY OUTAGE SUB 6-24	126.25	108730
591-175.000-802.000	MILSOFT DISSPATCH LICENSE UNPLUG	MILSOFT	MILSOFT DISSPATCH LICENSE UNPLUGGED 6-2	175.00	108730
591-175.000-850.000	TELEPHONE - WPT 401 HILLSDALE ST	ACD.NET	TELEPHONE - WPT 401 HILLSDALE STREET	96.78	108634
591-175.000-850.000	TELEPHONE/FIBER - 45 MONROE STRE	ACD.NET	TELEPHONE/FIBER - 45 MONROE STREET	50.00	108634
591-175.000-850.000	OOMA FAXING EQUIP JUN 24	OOMA, INC.	OOMA FAXING EQUIP JUN 24	16.17	108699
591-175.000-850.000	MONTHLY VERIZON BILL - JUN 24	VERIZON WIRELESS	MONTHLY VERIZON BILL - JUN 24	137.69	108731
591-175.000-880.000	COMMUNITY PROMOTION - MAY 2024	MCKIBBIN MEDIA GROUP, INC.	COMMUNITY PROMOTION - MAY 2024	62.50	108691
591-175.000-880.000	HILLSDALE COUNTY VISITOR/RELOCAT	SIMPLY HERS MAGAZINE	HILLSDALE COUNTY VISITOR/RELOCATION GUI	200.00	108710
591-175.000-920.400	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 37 MONROE	11.59	872
591-175.000-920.400	503214966 - 45 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 45 MONROE ST	11.44	878
591-175.000-920.400	504504154 - 37 MONROE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 34 MONROE GEN SET	10.12	879
Total For Dept 175.000 ADMINISTRATIVE SERVICES				3,197.01	
Dept 543.000 PRODUCTION					
591-543.000-930.000	CONCRETE 1.5 YARDS	BECKER & SCRIVENS CONCRET	CONCRETE 1.5 YARDS	266.25	108641
591-543.000-930.000	PAINT BRUSHES	GELZER HJ & SON INC	PAINT BRUSHES	6.54	108662
591-543.000-930.000	MISC PLUMBING	GELZER HJ & SON INC	MISC PLUMBING	9.98	108662
Total For Dept 543.000 PRODUCTION				282.77	
Dept 544.000 DISTRIBUTION					
591-544.000-726.800	REPLACEMENT SHOVELS FOR SERVICE	FAMILY FARM & HOME	REPLACEMENT SHOVELS FOR SERVICE TRUCK	105.95	108661
591-544.000-726.800	PRESSURE GAUGE FOR VACTOR	FAMILY FARM & HOME	PRESSURE GAUGE FOR VACTOR	26.99	108661
591-544.000-726.800	CURB STOP COUPLERS	GELZER HJ & SON INC	CURB STOP COUPLERS	32.98	108662
591-544.000-740.000	FUEL - MAY 2024	WATKINS TRANSPORT INC	FUEL - MAY 2024	764.98	108733
591-544.000-801.000	CROSS CONNECTION CONTROL PROGRAM	HYDROCORP, LLC	CROSS CONNECTION CONTROL PROGRAM	1,564.50	108672
591-544.000-801.000	CROSS CONNECTION CONTROL PROGRAM	HYDROCORP, LLC	CROSS CONNECTION CONTROL PROGRAM CONTR	1,564.50	108672
591-544.000-801.000	METER INSTALL AT SUD Z LAUNDRY	WRIGHT'S PLUMBING, LLC	METER INSTALL AT SUD Z LAUNDRY	1,242.51	108736
591-544.000-930.000	4 X 2 FLANGE AND BOLT KITS	MICHIGAN PIPE & VALVE	4 X 2 FLANGE AND BOLT KITS	252.60	108696
591-544.000-930.990	CURB REPLACEMENT ON HILLSDALE ST	DRY MAR TRUCKING & DIRTWOF	CURB REPLACEMENT ON HILLSDALE ST DUE TC	450.00	108658
591-544.000-930.990	LSL REPLACEMENT CLEAN UP	RJT CONSTRUCTION CO.	LSL REPLACEMENT CLEAN UP	900.00	108708
Total For Dept 544.000 DISTRIBUTION				6,905.01	
Dept 545.000 PURIFICATION					

INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 06/13/2024 - 06/13/2024
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 545.000 PURIFICATION					
591-545.000-920.400	504558065 - 401 HILLSDALE	MICHIGAN GAS UTILITIES	NATURAL GAS UTILITY - 401 HILLSDALE	129.33	873
591-545.000-930.000	WORK LIGHTS	GELZER HJ & SON INC	WORK LIGHTS	21.99	108662
Total For Dept 545.000 PURIFICATION				151.32	
Total For Fund 591 WATER FUND				259,638.01	
Fund 633 PUBLIC SERVICES INV. FUND					
Dept 000.000					
633-000.000-101.000	TOP SOIL (YARDS)	DRY MAR TRUCKING & DIRTWOF	15 YARDS TOPSOIL	525.00	108658
633-000.000-101.000	GRAVEL - 21 AA	DRY MAR TRUCKING & DIRTWOF	23.95 TON GRAVEL 21AA	814.30	108658
Total For Dept 000.000				1,339.30	
Total For Fund 633 PUBLIC SERVICES INV. FUND				1,339.30	
Fund 640 REVOLVING MOBILE EQUIP. FUND					
Dept 443.000 MOBILE EQUIPMENT MAINTENANCE					
640-443.000-726.000	FILE HANDLE, CHAINSAW FILE, TOOL	GELZER HJ & SON INC	FILE HANDLE, CHAINSAW FILE, TOOLS FOR S	28.96	108662
640-443.000-726.000	IND GAS, MEDIUM AND ACETYLENE, S	PURITY CYLINDER GASES, INC	IND GAS, MEDIUM AND ACETYLENE, SMALL	80.28	108706
640-443.000-740.000	DPS	WATKINS TRANSPORT INC	FUEL FOR DPS, ENG, ASS, AND ZONE DEPTS	2,412.15	108733
640-443.000-801.000	RAGS FOR DPS SHOP	CINTAS CORPORATION	UNIFORMS, MATS AND SHOP RAGS FOR DPS	5.00	108646
640-443.000-801.000	SHOP RAGS	CINTAS CORPORATION	DPS UNIFORMS, MATS AND SHOP RAGS	5.00	108646
Total For Dept 443.000 MOBILE EQUIPMENT MAINTENANCE				2,531.39	
Total For Fund 640 REVOLVING MOBILE EQUIP. FUND				2,531.39	

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE
EXP CHECK RUN DATES 06/13/2024 - 06/13/2024
BOTH JOURNALIZED AND UNJOURNALIZED
PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101 GENERAL FUND	34,615.17
Fund 202 MAJOR ST./TRUNK	27,697.74
Fund 203 LOCAL STREET FUND	109,005.88
Fund 208 RECREATION FUND	49.98
Fund 247 TAX INCREMENT FUND	791.06
Fund 271 LIBRARY FUND	4,752.32
Fund 401 CAPITAL IMPROVEMENT	1.00
Fund 409 STOCK'S PARK	400.00
Fund 481 AIRPORT IMPROVEMENT	1,097.36
Fund 582 ELECTRIC FUND	80,262.38
Fund 588 DIAL A RIDE	4,230.33
Fund 590 SEWER FUND	661,932.55
Fund 591 WATER FUND	259,638.01
Fund 633 PUBLIC SERVICES	1,339.30
Fund 640 REVOLVING MOBILITY	2,531.39

Total For All Funds:	<u>1,188,344.47</u>
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
86670 87120	ADKINS AUTOMOTIVE LLC TECH SERVICES OIL CHANGE 8483 MILES 582-175.000-930.000 590-175.000-930.000 591-175.000-930.000	06/13/2024 bjanes	07/12/2024	43.90 21.96 10.97 10.97	43.90	Open	N 06/13/2024
51448815 87146	ALTEC INDUSTRIES, INC. HYDRAULIC VALVE FOR DIGGER TRUCK 582-544.000-730.000	06/07/2024 JHAMMEL	07/07/2024	2,022.16 2,022.16	2,022.16	Open	N 06/18/2024
1RTD-VJGM-JQ43 87108	AMAZON CAPITAL SERVICES, INC LED WORK LIGHTS 591-544.000-726.800	06/07/2024 jgier	07/22/2024	80.61 80.61	80.61	Open	N 06/07/2024
1K4F-MVJ3-YCJW 87139	AMAZON CAPITAL SERVICES, INC REPLACEMENT BATTERIES LIFT STATIONS 590-175.000-802.000	06/14/2024 bjanes	07/29/2024	89.09 89.09	89.09	Open	N 06/14/2024
1QKM-LRRQ-NLXV 87140	AMAZON CAPITAL SERVICES, INC 5 PORT GIGABIT SWITCH QTY 2 101-175.000-802.000	06/13/2024 bjanes	07/28/2024	31.98 31.98	31.98	Open	N 06/12/2024
1R4K-J6PC-3V11 87204	AMAZON CAPITAL SERVICES, INC A COURT OF SILVER FLAMES BOOK 271-790.000-982.000	06/19/2024 rdobski	07/19/2024	13.68 13.68	13.68	Open	N 06/17/2024
1J1G-YPYK-KF3N 87205	AMAZON CAPITAL SERVICES, INC OFFICE/CLEANING SUPPLIES 271-790.000-726.000	06/12/2024 rdobski	07/12/2024	66.82 66.82	66.82	Open	N 06/11/2024
19WT-LT11-MD9G 87206	AMAZON CAPITAL SERVICES, INC MOUSE DECOR FOR CHILDRENS ROOM 271-792.000-726.000	06/16/2024 rdobski	07/16/2024	20.97 20.97	20.97	Open	N 06/14/2024
1NLF-C11Q-KMDK 87207	AMAZON CAPITAL SERVICES, INC ITEMS FOR SRP PROGRAMS 271-792.000-726.010	06/18/2024 rdobski	07/18/2024	85.58 85.58	85.58	Open	N 06/17/2024
163X-FQRL-D4G1 87208	AMAZON CAPITAL SERVICES, INC REFUND FOR ONE OF THE MOUSE STICKERS 271-792.000-726.000	06/22/2024 rdobski	07/22/2024	(6.99) (6.99)	(6.99)	Open	N 06/16/2024

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
1HRF-9PYW-7P3Q 87229	AMAZON CAPITAL SERVICES, INC 8" FILE HANDLES NEEDLE SET 640-443.000-726.000	06/16/2024 sbrosamer	07/16/2024	23.98 23.98	23.98	Open	N 06/16/2024
1JMG-FDYH-667W 87250	AMAZON CAPITAL SERVICES, INC PLOTTER AND VINYL SUPPLIES 582-175.000-802.000 590-175.000-802.000 591-175.000-802.000	06/20/2024 bjanes	08/04/2024	551.54 275.76 137.89 137.89	551.54	Open	N 06/19/2024
1WL3-LQQ4-FKTT 87251	AMAZON CAPITAL SERVICES, INC DP CABLES 101-175.000-802.000 582-175.000-802.000 590-175.000-802.000 591-175.000-802.000	06/23/2024 bjanes	08/07/2024	56.61 28.30 14.15 7.08 7.08	56.61	Open	N 06/20/2024
17YT-WGQD-9XH1 87312	AMAZON CAPITAL SERVICES, INC 6 INFIELD FACE MASKS 208-751.000-726.000	05/22/2024 mloren	07/06/2024	132.19 132.19	132.19	Open	N 05/22/2024
1YHF-FH7M-MYC9 87314	AMAZON CAPITAL SERVICES, INC HOSE PIPE FITTING ADAPTER COUPLING 101-595.000-930.000	06/13/2024 tbumpus	07/28/2024	39.84 39.84	39.84	Open	N 06/13/2024
1TXX-WY31-HXCF 87378	AMAZON CAPITAL SERVICES, INC FACE MASKS, CATCHERS GEAR, DUSTER, 208-751.000-726.000 101-441.000-726.000 588-596.000-726.000	05/19/2024 mloren	07/03/2024	667.22 619.94 32.04 15.24	667.22	Open	N 05/19/2024
14VX-GR9G-G9PP 87392	AMAZON CAPITAL SERVICES, INC RETURN: FIELDING MASKS 208-751.000-726.000	05/19/2024 tbumpus	07/03/2024	(111.95) (111.95)	(111.95)	Open	N 05/19/2024
24INV025857 87105	AMERICAN COPPER AND BRASS, LLC 1/2 AND 1" CONDUIT FITTINGS, BOLTS 582-544.000-930.000	06/12/2024 JHAMMEL	07/12/2024	27.14 27.14	27.14	Open	N 06/13/2024
24INV026491 87137	AMERICAN COPPER AND BRASS, LLC LAB HVAC FILTERS 590-547.000-726.900	06/17/2024 jgier	07/31/2024	483.36 483.36	483.36	Open	N 06/17/2024

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
24INV026492 87148	AMERICAN COPPER AND BRASS, LLC 4" GALV FITTINGS 582-544.000-930.000	06/17/2024 JHAMMEL	07/17/2024	33.43	33.43	Open	N 06/17/2024
	4" GALV FITTINGS 582-544.000-930.000	JHAMMEL		33.43			
24INV026280 87149	AMERICAN COPPER AND BRASS, LLC 120V SURGE ARRESTOR 582-544.000-930.000	06/14/2024 JHAMMEL	07/14/2024	34.17	34.17	Open	N 06/14/2024
	120V SURGE ARRESTOR 582-544.000-930.000	JHAMMEL		34.17			
24INV027309 87193	AMERICAN COPPER AND BRASS, LLC CODUIT ELBOWS 582-544.000-930.000	06/20/2024 JHAMMEL	07/20/2024	3.46	3.46	Open	N 06/20/2024
	CODUIT ELBOWS 582-544.000-930.000	JHAMMEL		3.46			
24INV027308 87195	AMERICAN COPPER AND BRASS, LLC FUSES 591-545.000-930.000	06/20/2024 jgier	07/20/2024	136.00	136.00	Open	N 06/20/2024
	FUSES 591-545.000-930.000	jgier		136.00			
24INV027307 87196	AMERICAN COPPER AND BRASS, LLC PLUMBING SUPPLIES 591-545.000-930.000	06/20/2024 jgier	07/20/2024	33.39	33.39	Open	N 06/20/2024
	PLUMBING SUPPLIES 591-545.000-930.000	jgier		33.39			
24INV028135 87367	AMERICAN COPPER AND BRASS, LLC 4' LED LIGHT BULBS 590-547.000-726.900	06/25/2024 jgier	07/25/2024	214.00	214.00	Open	N 06/25/2024
	4' LED LIGHT BULBS 590-547.000-726.900	jgier		214.00			
06112024 87233	ARBORIST SKILLS, INC AERIAL LIFT AND CHAINSAW TRAINING 101-441.000-956.000	06/11/2024 sbrosamer	07/11/2024	800.00	800.00	Open	N 06/11/2024
	AERIAL LIFT AND CHAINSAW TRAINING 101-441.000-956.000	sbrosamer		800.00			
162391 87172	ARROW SWIFT PRINTING 2"X8" BOARD MEMBER NAME PLATE 582-175.000-726.000	06/03/2024 klopresto	07/05/2024	29.54	29.54	Open	N 06/12/2024
	2"X8" BOARD MEMBER NAME PLATE 590-175.000-726.000	klopresto		14.77			
	2"X8" BOARD MEMBER NAME PLATE 591-175.000-726.000	klopresto		7.38			
	2"X8" BOARD MEMBER NAME PLATE 591-175.000-726.000	klopresto		7.39			
162413 87173	ARROW SWIFT PRINTING #10 WINDOW WHITE ENVELOPES W/BPU 582-175.000-726.000	06/05/2024 klopresto	07/05/2024	870.60	870.60	Open	N 06/17/2024
	#10 WINDOW WHITE ENVELOPES W/BPU LOGO 590-175.000-726.000	klopresto		435.30			
	#10 WINDOW WHITE ENVELOPES W/BPU LOGO 591-175.000-726.000	klopresto		217.65			
	#10 WINDOW WHITE ENVELOPES W/BPU LOGO 591-175.000-726.000	klopresto		217.65			
162530 87213	ARROW SWIFT PRINTING ABANDONED VEHICLE LABELS	06/24/2024 JCAMPBELL	07/10/2024	75.80	75.80	Open	N 06/24/2024

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	101-301.000-900.000	ABANDONED VEHICLE LABELS		75.80			
66-272117 87276	AUTO OWNERS INSURANCE NOTARY BOND - TREASURER 101-253.000-801.000	05/28/2024 tbumpus NOTARY BOND - TREASURER	06/15/2024	388.00 388.00	388.00	Open	N 06/15/2024
020701568 87298	AVFUEL CORP MERCHANT EQUIP RENTAL BILLING 101-595.000-801.000	06/22/2024 tbumpus MERCHANT EQUIP RENTAL BILLING	07/02/2024	20.00 20.00	20.00	Open	N 06/22/2024
020701616 87299	AVFUEL CORP REFUELING TRUCK RENTAL BILLING 101-595.000-801.000	06/22/2024 tbumpus REFUELING TRUCK RENTAL BILLING	07/02/2024	950.00 950.00	950.00	Open	N 06/22/2024
INV1105 87232	BECKER & SCRIVENS CONCRETE PRODUCTS FOUNDATIONS 101-567.000-726.000	06/10/2024 sbrosamer FOUNDATIONS	07/10/2024	122.50 122.50	122.50	Open	N 06/10/2024
INV1573 87244	BECKER & SCRIVENS CONCRETE PRODUCTS COME-A-LONG AND 1/2" REBAR 101-441.000-726.000	06/10/2024 sbrosamer COME-A-LONG AND 1/2" REBAR	07/10/2024	77.00 77.00	77.00	Open	N 06/10/2024
105705 87254	BECKER & SCRIVENS CONCRETE PRODUCTS 2NS SAND 3 MEADOWS 582-544.000-930.000	06/24/2024 JHAMMEL 2NS SAND 3 MEADOWS	07/24/2024	29.40 29.40	29.40	Open	N 06/19/2024
105704 87255	BECKER & SCRIVENS CONCRETE PRODUCTS 2NS SAND 3 MEADOWS 582-544.000-930.000	06/24/2024 JHAMMEL 2NS SAND 3 MEADOWS	07/24/2024	27.02 27.02	27.02	Open	N 06/19/2024
105045 87356	BECKER & SCRIVENS CONCRETE PRODUCTS CONCRETE - SCOREBOARDS AT FIELDS OF 408-751.000-726.000	04/15/2024 mloren CONCRETE - SCOREBOARDS AT FIELDS OF DRE	07/05/2024	681.00 681.00	681.00	Open	N 04/09/2024
3213 87253	BLACK FORKLIFT SALES & SERVICE TRENCHER CYL REPAIR 582-544.000-730.000	06/06/2024 JHAMMEL TRENCHER CYL REPAIR	07/06/2024	173.23 173.23	173.23	Open	N 06/06/2024
928453292 86877	BORDER STATES CONDUIT 2" BLU STRIPE 582-000.000-110.000	05/30/2024 JHAMMEL CONDUIT - 2" CONTINUOUS BLUE	07/01/2024	4,869.76 4,869.76	4,869.76	Open	N 05/30/2024

INVOICE REGISTER REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 06/27/2024 - 06/27/2024
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
06/27/2024 87382	BROWN, STEVEN M UB refund for account: 030436 582-000.000-202.100 4CCH	06/27/2024 klopresto	07/04/2024	133.66 133.66	133.66	Open	N 06/27/2024
6/27/2024 87351	BRUCE ALAN BRITTON OFFICIATING 208-751.000-801.008 208-751.000-801.008 208-751.000-801.008 208-751.000-801.008 208-751.000-801.008 208-751.000-801.008 208-751.000-801.008 208-751.000-801.008 208-751.000-801.008 208-751.000-801.008	06/26/2024 mloren 6/5/2024 2 @ \$60 6/7/2024 2 @ \$60 6/10/2024 2 @ \$60 6/11/2024 2 @ \$60 6/12/2024 2 @ \$60 6/14/2024 2 @ \$60 6/17 2 @ \$60 6/20/2024 1 @ \$60 17 FIELDS GROOMED @ \$8	06/27/2024	1,036.00 120.00 120.00 120.00 120.00 120.00 120.00 120.00 60.00 136.00	1,036.00	Open	N 06/26/2024
06.09.2024 87203	CARD SERVICES CENTER K. THOMAS CREDIT CARD 101-257.000-956.000 101-701.000-860.000 101-701.000-801.372	06/09/2024 kthomas MAA WORKSHOP BEST AMERICAN CAR WASH CONTRACTUAL SERVICES - CODE ENFORCEMENT	07/04/2024	339.13 128.13 7.00 204.00	339.13	Open	N 06/09/2024
06.09.2024 87316	CARD SERVICES CENTER J. HAMMEL CREDIT CARD 582-175.000-956.200 582-175.000-956.200 582-175.000-930.000 590-175.000-930.000 591-175.000-930.000	06/09/2024 tbumpus BREAKFAST - JMAP GRADUATION MSCPA LUNCH ICE MACHINE ICE MACHINE ICE MACHINE	07/04/2024	2,027.86 31.70 47.16 974.50 487.25 487.25	2,027.86	Open	N 06/09/2024
06.09.2024 87321	CARD SERVICES CENTER M. LOREN CREDIT CARD 208-751.000-726.000 208-751.000-726.006 208-751.000-726.006 208-751.000-726.006 208-751.000-726.006 208-751.000-726.006 208-751.000-726.006	06/09/2024 tbumpus SOFTBALL BAT HAND SOAP, SPONGE, DISH LIQUID, CLEANER, CH GATORADE, TEA, WATER, SODA KETCHUP, RELISH, MUSTARD SODA CUPS BUNS, ICEE	07/04/2024	380.66 51.93 115.96 137.51 5.97 17.78 4.58 46.93	380.66	Open	N 06/09/2024
06.09.2024 87323	CARD SERVICES CENTER G. MOORE CREDIT CARD 481-900.000-970.000-215041 101-595.000-956.000	06/09/2024 tbumpus MATERIALS FOR HANGAR RENOVATIONS MAAE 2024 MAINTENANCE WORKSHOP - BOYD	07/04/2024	2,045.08 602.44 20.00	2,045.08	Open	N 06/09/2024

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	481-900.000-970.000-215041	MATERIALS FOR HANGAR RENOVATIONS		1,422.64			
06.09.2024 87324	CARD SERVICES CENTER T. BUMPUS CREDIT CARD 481-175.000-930.000	06/09/2024 tbumpus	07/04/2024	77.86	77.86	Open	N 06/09/2024
	481-175.000-930.000	JET FUEL SPOUT NOZZEL		77.86			
06.09.2024 87325	CARD SERVICES CENTER K. KEASAL CREDIT CARD 582-543.000-742.000 582-175.000-726.000 582-175.000-956.000 582-175.000-726.000	06/09/2024 tbumpus	07/04/2024	443.98	443.98	Open	N 06/09/2024
		SAFETY GLASSES		114.72			
		SAFETY MANUAL - 17TH EDITION		218.90			
		HARD HAT TRAINING		39.00			
		HARD HATS		71.36			
06.09.2024 87327	CARD SERVICES CENTER J. GIER CREDIT CARD 590-175.000-730.039 590-547.000-930.900	06/09/2024 tbumpus	07/04/2024	620.11	620.11	Open	N 06/09/2024
		TITLE FEE - 2023 FORD F550 DUMP		15.31			
		PVC BALL VALVE W/SOCKET & THREADED ENDS		604.80			
06.09.2024 87328	CARD SERVICES CENTER B. JANES CREDIT CARD 590-175.000-726.000 591-175.000-726.000	06/09/2024 tbumpus	07/04/2024	203.32	203.32	Open	N 06/09/2024
		WATER		101.66			
		WATER		101.66			
06.09.2024 87347*	CARD SERVICES CENTER R. DOBSKI CREDIT CARD 271-792.000-726.010 271-790.000-982.000 271-790.000-982.000 271-792.000-982.000 271-790.000-726.000 271-790.000-726.000 271-790.000-982.000 271-792.000-726.000 271-792.000-726.010 271-792.000-726.000 271-792.000-726.010 271-790.000-726.000 271-792.000-726.000 271-790.000-726.000 271-792.000-726.010 271-792.000-726.000 271-790.000-726.000 271-792.000-726.000 271-790.000-726.000 271-792.000-726.010 271-792.000-726.000 271-790.000-726.000 271-792.000-726.010 271-792.000-726.010	06/09/2024 tbumpus	07/04/2024	601.39	601.39	Open	N 06/09/2024
		STUFFED BEAR CLOTHES, KEYCHAINS,NECKLAC		130.33			
		BOOKS		20.79			
		BOOKS		17.27			
		BOOKS		6.99			
		RETURN: TAPE		(12.98)			
		TAPE		25.96			
		BOOKS		7.49			
		GLITTER GLUE,FABRIC MARKERS		21.10			
		PAINT BRUSHES		5.99			
		MARKERS		9.98			
		FACE PAINT		26.97			
		TAPE		26.78			
		TISSUE PAPER		7.99			
		WALL DECOR STICKER DECAL		6.99			
		PRINTABLE STICKER PAPER		17.45			
		PRINTABLE POSTER, WALL DECAL,DECORATION		136.51			
		PAPER CUPS		23.89			
		POPCORN BAGS, POPCORN		22.77			
		BAGS, TOTES,34.28		34.28			
		DONUTS		64.84			

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
06.09.2024 87348	CARD SERVICES CENTER K. PRICE CREDIT CARD 101-215.000-734.000	06/09/2024 tbumpus	07/04/2024	462.36	462.36	Open	N 06/09/2024
	POSTAGE			462.36			
06.09.2024 87349	CARD SERVICES CENTER S. HEPHNER CREDIT CARD 101-301.000-726.000	06/09/2024 tbumpus	07/04/2024	200.66	200.66	Open	N 06/09/2024
	POSTAGE			5.00			
	POSTAGE			5.70			
	POSTAGE			5.70			
	PAPER TARGETS			184.26			
06.09.2024 87352	CARD SERVICES CENTER J. BLAKE CREDIT CARD 101-441.000-956.000	06/09/2024 tbumpus	07/04/2024	559.95	559.95	Open	N 06/09/2024
	OAK WILT RESEARCH & RESOURCE SEMINAR			52.50			
	OAK WILT RESEARCH & RESOURCE SEMINAR			52.50			
	POSTAGE			8.73			
	TRANSIT TECHNICIAN - KIMBLE			208.06			
	LUNCH - BLAKE			20.86			
	NOZZLE			217.30			
06 87126	CARTER CONSULTING LLC ADMIN SERVICES FOR CDBG GRANT 590-175.000-801.000-215006	06/17/2024 KBAUER	07/02/2024	2,360.00	2,360.00	Open	N 06/17/2024
	ADMIN SERVICES FOR CDBG GRANT			1,180.00			
	ADMIN SERVICES FOR CDBG GRANT			1,180.00			
4194192715 87042	CINTAS CORPORATION RUGS/MATS FOR 45 MONROE ST 582-175.000-801.000	05/30/2024 klopresto	06/29/2024	4.48	4.48	Open	N 05/30/2024
	RUGS/MATS FOR 45 MONROE ST			2.24			
	RUGS/MATS FOR 45 MONROE ST			1.12			
	RUGS/MATS FOR 45 MONROE ST			1.12			
4194244422 87043	CINTAS CORPORATION RUGS/MATS FOR 45 MONROE ST 582-175.000-801.000	06/06/2024 klopresto	06/29/2024	4.48	4.48	Open	N 06/06/2024
	RUGS/MATS FOR 45 MONROE ST			2.24			
	RUGS/MATS FOR 45 MONROE ST			1.12			
	RUGS/MATS FOR 45 MONROE ST			1.12			
4195670491 87103	CINTAS CORPORATION DART - JUNE MOP & RUG RENTAL 588-596.000-801.000	06/13/2024 vblake	07/13/2024	16.47	16.47	Open	N 06/13/2024
	JUNE MOP & RUG RENTAL			16.47			
4195670412 87237	CINTAS CORPORATION CITY HALL MATS	06/13/2024 sbrosamer	07/13/2024	15.74	15.74	Open	N 06/13/2024

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	101-265.000-801.000	CITY HALL MATS		15.74			
4196371945 87238	CINTAS CORPORATION CITY HALL MATS 101-265.000-801.000	06/20/2024 sbrosamer CITY HALL MATS	07/20/2024	15.74 15.74	15.74	Open	N 06/20/2024
4195670383 87241	CINTAS CORPORATION MATS, RAGS AND UNIFORMS FOR DPS 101-441.000-742.000 101-441.000-801.000 640-443.000-801.000	06/13/2024 sbrosamer DPS UNIFORMS DPS MATS RAGS FOR DPS SHOP	07/13/2024	67.91 25.65 37.26 5.00	67.91	Open	N 06/13/2024
4196371992 87242	CINTAS CORPORATION MATS, RAGS AND UNIFORMS FOR DPS 101-441.000-742.000 101-441.000-801.000 640-443.000-801.000	06/20/2024 sbrosamer UNIFORMS FOR DPS MATS FOR DPS RAGS FOR DPS SHOPS	07/20/2024	67.91 25.65 37.26 5.00	67.91	Open	N 06/20/2024
18836 87243	CLARK ELECTRIC INC. TROUBLESHOOT SIREN AT HIGH RISE 101-265.000-801.000	06/07/2024 sbrosamer TROUBLESHOOT SIREN AT HIGH RISE APARTME	07/07/2024	70.00 70.00	70.00	Open	N 06/07/2024
06/27/2024 87387	CRABTREE JR, ROBERT W UB refund for account: 025400 582-000.000-202.100	06/27/2024 klopresto 4CCH	07/04/2024	42.00 42.00	42.00	Open	N 06/27/2024
06/27/2024 87388	CRITESER, JAMES D UB refund for account: 019680 582-000.000-202.100	06/27/2024 klopresto 4CCH	07/04/2024	98.92 98.92	98.92	Open	N 06/27/2024
479542-00 87167	CURRENT OFFICE SOLUTIONS PENS, STAPLES, STAPLER FOR DISPATCH 101-301.000-726.000	06/17/2024 JCAMPBELL PENS, STAPLES, STAPLER FOR DISPATCH	07/16/2024	66.36 66.36	66.36	Open	N 06/17/2024
695208-00 87370	CURRENT OFFICE SOLUTIONS RING BINDER 590-547.000-726.900	06/24/2024 jgier RING BINDER	07/09/2024	21.18 21.18	21.18	Open	N 06/24/2024
06.26.2024 87355	DAN HEFFNER CONCERT IN THE PARK SERIES 409-000.000-123.000	06/26/2024 tbumpus CONCERT IN THE PARK SERIES	07/09/2024	400.00 400.00	400.00	Open	N 06/26/2024

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
06.12.2024 87161	DAN POOLE REIMBURSEMENT FOR SHOES AND BOOTS 101-336.000-742.000	06/12/2024 JCAMPBELL	07/11/2024	145.58 145.58	145.58	Open	N 06/12/2024
06122024 87236	DAVID WHALEY BOOT ALLOWANCE REIMBURSEMENT 101-441.000-955.441 101-441.000-955.441	06/12/2024 DAVID sbrosamer MYSAFETYSIGN CLASS 2 TSHIRTS DAVID WHAL FARM AND FLEET BOOTS AND OVERALL DAVID	07/12/2024	250.00 80.14 169.86	250.00	Open	N 06/12/2024
INV76631 87239	DORNBOS SIGN & SAFETY INC ALL WAY W/R HIP SIGN 203-490.000-726.000	06/24/2024 sbrosamer ALL WAY W/R HIP SIGN	07/24/2024	17.84 17.84	17.84	Open	N 06/24/2024
INV76250 87240	DORNBOS SIGN & SAFETY INC 45 MPH 24X30 SIGNS 633-000.000-101.000	06/05/2024 sbrosamer SPEED LIMIT 45 (24X30)	07/05/2024	177.28 177.28	177.28	Open	N 06/05/2024
42534 87300	DOUBLE A LAWNSCAPING & SUPPLY RED MULCH 101-595.000-726.000	06/17/2024 tbumpus RED MULCH	07/17/2024	90.00 90.00	90.00	Open	N 06/17/2024
1308 87280	DRY MAR TRUCKING & DIRTWORKS 15 YARDS OF CLASS 2 SAND 633-000.000-101.000	06/14/2024 sbrosamer SAND CLASS II (YARDS)	07/14/2024	345.00 345.00	345.00	Open	N 06/14/2024
1653 87353	DRY MAR TRUCKING & DIRTWORKS BENCH PADS FOR EXCHANGE SWINGSET 252-175.000-726.000 409-756.000-801.000	04/08/2024 mloren BENCH PADS FOR EXCHANGE SWINGSET PROJEC MEMORIAL BENCH PAD	06/27/2024	1,725.00 1,100.00 625.00	1,725.00	Open	N 04/08/2024
06/27/2024 87389	DUTY, JUSTIN M UB refund for account: 026390 582-000.000-202.100 582-000.000-202.100 582-000.000-202.100 582-000.000-202.100 582-000.000-202.100 582-000.000-202.100	06/27/2024 klopresto 4ENBK1 4CCH 4PCA 4TAX LIEAF ROUND	07/04/2024	111.00 71.84 21.25 10.74 4.15 1.53 1.49	111.00	Open	N 06/27/2024
06-11-2024 87176	ERIC POTES BPU BOARD MEETING PER DIEM - E. 582-175.000-801.000 590-175.000-801.000	06/11/2024 klopresto BPU BOARD MEETING PER DIEM - E. POTES BPU BOARD MEETING PER DIEM - E. POTES	07/05/2024	25.00 12.50 6.25	25.00	Open	N 06/11/2024

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	591-175.000-801.000	BPU BOARD MEETING PER DIEM - E. POTES		6.25			
001800							
87109	FAMILY FARM & HOME WORK GLOVES 590-547.000-726.900	06/10/2024 jgier WORK GLOVES	07/10/2024	76.95 76.95	76.95	Open	N 06/10/2024
001803							
87111	FAMILY FARM & HOME NUTS AND BOLTS 590-546.000-726.800	06/11/2024 jgier NUTS AND BOLTS	07/11/2024	86.06 86.06	86.06	Open	N 06/11/2024
001802							
87112	FAMILY FARM & HOME SOCKET DRIVER 590-546.000-726.800	06/11/2024 jgier SOCKET DRIVER	07/11/2024	27.74 27.74	27.74	Open	N 06/11/2024
001809							
87134	FAMILY FARM & HOME NUTS/BOLTS 591-544.000-726.800	06/17/2024 jgier NUTS/BOLTS	07/17/2024	2.30 2.30	2.30	Open	N 06/17/2024
001810							
87138	FAMILY FARM & HOME FASTENERS 590-546.000-726.800	06/17/2024 jgier FASTENERS	07/17/2024	23.87 23.87	23.87	Open	N 06/17/2024
001812							
87179	FAMILY FARM & HOME SHOP TOWELS 590-547.000-726.900	06/20/2024 jgier SHOP TOWELS	07/20/2024	4.99 4.99	4.99	Open	N 06/20/2024
001814							
87197	FAMILY FARM & HOME TWO CYCLE OIL 591-544.000-726.800	06/21/2024 jgier TWO CYCLE OIL	07/21/2024	14.84 14.84	14.84	Open	N 06/21/2024
001813							
87199	FAMILY FARM & HOME SOFTENER SALT 590-547.000-726.900	06/20/2024 jgier SOFTENER SALT	07/20/2024	37.92 37.92	37.92	Open	N 06/20/2024
1799/54							
87260	FAMILY FARM & HOME GRADE 10.9 METRIC BULK FOR #32 640-443.000-730.000	06/10/2024 sbrosamer GRADE 10.9 METRIC BULK FOR #32	07/10/2024	18.94 18.94	18.94	Open	N 06/10/2024
001815							
87369	FAMILY FARM & HOME LITHIUM GREASE 590-547.000-740.000	06/21/2024 jgier LITHIUM GREASE	07/21/2024	49.90 49.90	49.90	Open	N 06/21/2024

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
06252024 87330	FRANK ENGLE BOOT ALLOWANCE REIMBURSEMENT FOR 101-441.000-955.441	06/25/2024 sbrosamer	07/25/2024	35.91 35.91	35.91	Open	N 06/25/2024
027883703 87156	GALL'S, INC SHIRTS FOR CHIEF HEPHNER AND JAMIE 101-301.000-742.000	05/08/2024 JCAMPBELL	07/10/2024	150.93 150.93	150.93	Open	N 05/08/2024
027850850 87157	GALL'S, INC 2 L/S SHIRTS FOR OFF. GIACOBONE 101-301.000-742.000	05/03/2024 JCAMPBELL	07/10/2024	148.68 148.68	148.68	Open	N 05/03/2024
027835165 87158	GALL'S, INC 2 S/S FOR OFF GIACOBONE 101-301.000-742.000	05/02/2024 JCAMPBELL	07/10/2024	138.23 138.23	138.23	Open	N 05/02/2024
028080911 87159	GALL'S, INC LIFE SAVING COMMENDATION BARS 101-301.000-726.000	05/30/2024 JCAMPBELL	06/29/2024	94.79 94.79	94.79	Open	N 05/30/2024
10253991 87320	GAME ONE BASEBALL UNIFORMS (PANTS) 208-751.000-726.000	05/16/2024 mloren	06/15/2024	342.00 342.00	342.00	Open	N 06/07/2024
10253990 87322	GAME ONE BASEBALL PANTS 208-751.000-726.000	05/16/2024 mloren	06/15/2024	2,628.25 2,628.25	2,628.25	Open	N 06/07/2024
10255839 87326	GAME ONE BASEBALL HATS 208-751.000-726.000	05/21/2024 mloren	06/20/2024	2,720.00 2,720.00	2,720.00	Open	N 06/07/2024
10257905 87329	GAME ONE BASEBALL JERSEYS 208-751.000-726.000	05/28/2024 mloren	06/27/2024	1,969.00 1,969.00	1,969.00	Open	N 06/07/2024
10258502 87331	GAME ONE BASEBALL JERSEYS 208-751.000-726.000	05/29/2024 mloren	06/27/2024	2,022.00 2,022.00	2,022.00	Open	N 06/07/2024

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
10260872 87337	GAME ONE ADDITIONAL JERSEYS 208-751.000-726.000	06/04/2024 mloren	07/04/2024	90.00	90.00	Open	N 06/04/2024
	ADDITIONAL JERSEYS			90.00			
10268157 87340	GAME ONE BASEBALL JERSEY 208-751.000-726.000	06/26/2024 mloren	07/26/2024	40.00	40.00	Open	N 06/26/2024
	BASEBALL JERSEY			40.00			
6446468 87104	GANNETT MICHIGAN LOCALIQ OPRA GSG GENERATIONS, PH PLANNING 101-215.000-905.000	05/01/2024 KATY	06/20/2024	95.50	95.50	Open	N 05/01/2024
	OPRA GSG GENERATIONS, PH PLANNING COMMI			95.50			
6/27/2024 87362	GARY ALLAN FRANSON BASEBALL UMPIRING 208-751.000-801.008	06/26/2024 mloren	07/05/2024	120.00	120.00	Open	N 06/10/2024
	BASEBALL UMPIRING			120.00			
2406-197647 87124	GELZER HJ & SON INC OIL AND BRUSH 591-544.000-726.800	06/13/2024 jgier	07/13/2024	10.78	10.78	Open	N 06/13/2024
	OIL AND BRUSH			10.78			
2406-197272 87125	GELZER HJ & SON INC HARDWARE AND DRILL BIT 590-546.000-726.800	06/12/2024 jgier	07/12/2024	29.86	29.86	Open	N 06/12/2024
	HARDWARE AND DRILL BIT			29.86			
2406-198065 87141	GELZER HJ & SON INC SOFTBALLS 208-751.000-726.000	06/14/2024 mloren	07/14/2024	44.99	44.99	Open	N 06/14/2024
	SOFTBALLS			44.99			
2406-195523 87142	GELZER HJ & SON INC 2 DOZEN SOFTBALLS 208-751.000-726.000	06/07/2024 mloren	07/07/2024	97.98	97.98	Open	N 06/07/2024
	2 DOZEN SOFTBALLS			97.98			
2406-194826 87143	GELZER HJ & SON INC 3 DOZEN BASEBALLS 208-751.000-726.000	06/05/2024 mloren	07/05/2024	132.00	132.00	Open	N 06/05/2024
	3 DOZEN BASEBALLS			132.00			
2406-194152 87144	GELZER HJ & SON INC 1 DOZEN SOFTBALLS 9 SCOREBOOKS 208-751.000-726.000	06/03/2024 mloren	07/03/2024	86.35	86.35	Open	N 06/03/2024
	1 DOZEN SOFTBALLS 9 SCOREBOOKS			86.35			

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
2406-199190 87162	GELZER HJ & SON INC BRASS FITTINGS ENG 5 582-543.000-930.050	06/18/2024 JHAMMEL	07/18/2024	49.29	49.29	Open	N 06/18/2024
	BRASS FITTINGS ENG 5			49.29			
2406-199284 87164	GELZER HJ & SON INC GO LIGHT REMOTE BATTERIES 582-544.000-730.000	06/18/2024 JHAMMEL	07/18/2024	4.99	4.99	Open	N 06/18/2024
	GO LIGHT REMOTE BATTERIES			4.99			
2406-197537 87166	GELZER HJ & SON INC ANCHORS 582-544.000-930.000	06/13/2024 JHAMMEL	07/12/2024	21.96	21.96	Open	N 06/13/2024
	ANCHORS			21.96			
2405-186162 87169	GELZER HJ & SON INC TOILET BOWL CLEANER X5 101-336.000-726.000	05/11/2024 JCAMPBELL	07/10/2024	19.95	19.95	Open	N 05/11/2024
	TOILET BOWL CLEANER X5			19.95			
2406-199682 87183	GELZER HJ & SON INC FAN AND TOWELS 590-547.000-726.900	06/19/2024 jgier	07/19/2024	44.37	44.37	Open	N 06/19/2024
	FAN AND TOWELS			44.37			
2405-191955 87184	GELZER HJ & SON INC PAINT SUPPLIES 591-545.000-930.000	05/28/2024 jgier	07/10/2024	18.32	18.32	Open	N 05/28/2024
	PAINT SUPPLIES			18.32			
2405-185124 87185	GELZER HJ & SON INC BATHROOM TOILET LINE AND ANGLE VALVE 591-175.000-930.000	05/08/2024 jgier	07/10/2024	20.98	20.98	Open	N 05/08/2024
	BATHROOM TOILET LINE AND ANGLE VALVE			20.98			
2406-199797 87217	GELZER HJ & SON INC TIE DOWN STRAPS 582-544.000-726.800	06/20/2024 JHAMMEL	07/20/2024	65.97	65.97	Open	N 06/20/2024
	TIE DOWN STRAPS			65.97			
2406-197867 87247	GELZER HJ & SON INC ALUM FOIL TAPE AND SLIT INSULATION 588-596.000-730.000	06/14/2024 sbrosamer	07/14/2024	8.08	8.08	Open	N 06/14/2024
	ALUM FOIL TAPE AND SLIT INSULATION FOR			8.08			
2406-195099 87249	GELZER HJ & SON INC SHCKWV RED HELIX FOR CITY HALL 101-441.000-726.000	06/06/2024 sbrosamer	07/06/2024	13.99	13.99	Open	N 06/06/2024
	SHCKWV RED HELIX FOR CITY HALL			13.99			

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
2406-195031 87256	GELZER HJ & SON INC HUNTER GREEN PAINT FOR TRASH CANS 101-756.000-726.000	06/06/2024 sbrosamer	07/06/2024	105.98	105.98	Open	N 06/06/2024
		HUNTER GREEN PAINT FOR TRASH CANS		105.98			
2406-199183 87257	GELZER HJ & SON INC CLEAR SEALER FOR FOD 101-756.000-726.000	06/18/2024 sbrosamer	07/18/2024	53.98	53.98	Open	N 06/18/2024
		CLEAR SEALER FOR FOD		53.98			
2406-194420 87258	GELZER HJ & SON INC FLAT BLACK SPRAY PAINT FOR TRAFFIC 101-441.000-726.000	06/04/2024 sbrosamer	07/04/2024	15.58	15.58	Open	N 06/04/2024
		FLAT BLACK SPRAY PAINT FOR TRAFFIC CONE		15.58			
2406-199212 87259	GELZER HJ & SON INC FASTENERS AND ANCHOR FOR SANDY BEACH 101-756.000-726.000	06/18/2024 sbrosamer	07/18/2024	1.96	1.96	Open	N 06/18/2024
		FASTENERS AND ANCHOR FOR SANDY BEACH		1.96			
2406-197129 87261	GELZER HJ & SON INC KEY FOR SHOP 101-441.000-726.000	06/12/2024 sbrosamer	07/12/2024	2.29	2.29	Open	N 06/12/2024
		KEY FOR SHOP		2.29			
2406-198004 87262	GELZER HJ & SON INC WOOD SEALER AND FOAM BRUSH FOR 101-756.000-726.000	06/14/2024 sbrosamer	07/14/2024	86.88	86.88	Open	N 06/14/2024
		WOOD SEALER AND FOAM BRUSH FOR STOCKS		86.88			
2406-197902 87263	GELZER HJ & SON INC PAINT SPONGE FOR ICE MACHINE AT DPS 101-441.000-726.000	06/14/2024 sbrosamer	07/14/2024	6.99	6.99	Open	N 06/14/2024
		PAINT SPONGE FOR ICE MACHINE AT DPS		6.99			
2405-192334 87264	GELZER HJ & SON INC BLUE MASKING TAPE FOR DART #63 588-596.000-730.000	05/29/2024 sbrosamer	06/29/2024	7.99	7.99	Open	N 05/29/2024
		BLUE MASKING TAPE FOR DART #63		7.99			
2405-192326 87265	GELZER HJ & SON INC EASY OFF CLEANER AND PUTTY KNIFE FOR 588-596.000-730.000	05/29/2024 sbrosamer	06/29/2024	7.88	7.88	Open	N 05/29/2024
		EASY OFF CLEANER AND PUTTY KNIFE FOR DA		7.88			
2405-192608 87266	GELZER HJ & SON INC EASY OFF CLEANER FOR DART #63 588-596.000-730.000	05/30/2024 sbrosamer	06/30/2024	6.99	6.99	Open	N 05/30/2024
		EASY OFF CLEANER FOR DART #63		6.99			

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
2406-200112 87267	GELZER HJ & SON INC PAIN TRAY, BRUSH AND MIXING 101-756.000-726.000	06/21/2024 sbrosamer	07/21/2024	14.27	14.27	Open	N 06/21/2024
		PAIN TRAY, BRUSH AND MIXING CONTAINER F		14.27			
24206-200139 87268	GELZER HJ & SON INC FLAT WHITE PAINT FOR SB 101-756.000-726.000	06/21/2024 sbrosamer	07/21/2024	56.99	56.99	Open	N 06/21/2024
		FLAT WHITE PAINT FOR SB		56.99			
2406-195271 87269	GELZER HJ & SON INC CONCRETE MIX FOR COOK ST CATCH BASIN 202-480.000-726.000	06/07/2024 sbrosamer	07/07/2024	43.95	43.95	Open	N 06/07/2024
		CONCRETE MIX FOR COOK ST CATCH BASIN RE		43.95			
2406-195323 87270	GELZER HJ & SON INC CONCRETE MIX FOR COOK ST CATCH BASIN 202-480.000-726.000	06/07/2024 sbrosamer	07/07/2024	25.17	25.17	Open	N 06/07/2024
		CONCRETE MIX FOR COOK ST CATCH BASIN RE		25.17			
2406-196307 87271	GELZER HJ & SON INC WOOD FOLDING RULE FOR WEST ST JOE 101-441.000-726.000	06/10/2024 sbrosamer	07/10/2024	17.99	17.99	Open	N 06/10/2024
		WOOD FOLDING RULE FOR WEST ST JOE		17.99			
2406-200103 87272	GELZER HJ & SON INC TWISTED MASON LINE AND TAPE MEASURE 101-441.000-726.000	06/21/2024 sbrosamer	07/21/2024	46.97	46.97	Open	N 06/21/2024
		TWISTED MASON LINE AND TAPE MEASURE FOR		46.97			
2406-197150 87273	GELZER HJ & SON INC CAUTION TAPE FOR FOD 101-441.000-726.000	06/12/2024 sbrosamer	07/12/2024	22.58	22.58	Open	N 06/12/2024
		CAUTION TAPE FOR FOD		22.58			
2406-199534 87301	GELZER HJ & SON INC PARTS FOR MOWERS 101-595.000-930.000	06/19/2024 tbumpus	07/19/2024	13.08	13.08	Open	N 06/19/2024
		PARTS FOR MOWERS		13.08			
2406-199551 87346	GELZER HJ & SON INC FASTENERS AND ANCHORS FOR WESTWOOD 203-490.000-726.000	06/19/2024 sbrosamer	07/19/2024	12.20	12.20	Open	N 06/19/2024
		FASTENERS AND ANCHORS FOR WESTWOOD		12.20			
2406-199364 87350	GELZER HJ & SON INC 2 DOZEN SOFTBALLS 208-751.000-726.000	06/18/2024 mloren	07/18/2024	66.98	66.98	Open	N 06/18/2024
		2 DOZEN SOFTBALLS		66.98			

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2406-201820 87366	GELZER HJ & SON INC 4.5" HOLE SAW 590-546.000-930.970	06/26/2024 jgier 4.5" HOLE SAW	07/26/2024	50.48 50.48	50.48	Open	N 06/26/2024
233120 87306	GERKEN MATERIAL, INC 4.19 TON HOT PATCH FOR LOCALS AND 202-450.000-726.000 203-450.000-726.000	05/31/2024 sbrosamer 3.15 TON OF HOT PATCH FOR MAJORS 1.04 TONS OF HOT PATCH FOR LOCALS	06/30/2024	318.44 239.40 79.04	318.44	Open	N 05/31/2024
233523 87308	GERKEN MATERIAL, INC 9.07 TON HOT PATCH FOR LOCALS, 101-567.000-726.000 101-756.000-726.000 203-450.000-726.000 202-450.000-726.000	05/31/2024 sbrosamer 1.46 TON HOT PATCH FOR CEM .24 TON HOT PATCH FOR PARKS 5.37 TON HOT PATCH FOR LOCALS 2 TON HOT PATCH FOR MAJORS	06/30/2024	704.46 115.44 18.72 411.30 159.00	704.46	Open	N 05/31/2024
06/27/2024 87390	GOTTWALT, GRACE X UB refund for account: 010072 582-000.000-202.100 582-000.000-202.100 582-000.000-202.100 582-000.000-202.100 582-000.000-202.100 582-000.000-202.100	06/27/2024 klopresto 4ENBK1 4CCH 4PCA 4TAX ROUND LIEAF	07/04/2024	44.00 22.48 14.12 3.36 1.60 1.43 1.01	44.00	Open	N 06/27/2024
P27931 87230	GREENMARK EQUIPMENT FUEL PUMP FOR CHAINSAW 126 640-443.000-730.000	06/10/2024 sbrosamer FUEL PUMP FOR CHAINSAW 126	07/10/2024	28.47 28.47	28.47	Open	N 06/10/2024
S12434 87231	GREENMARK EQUIPMENT SERVICE ON CHAINSAW 120 640-443.000-801.000	06/10/2024 sbrosamer SERVICE ON CHAINSAW 120	07/10/2024	111.33 111.33	111.33	Open	N 06/10/2024
S12373 87283	GREENMARK EQUIPMENT REPLACE CLUTCH ON JOHN DEERE TRACTOR 101-595.000-930.000	06/18/2024 tbumpus REPLACE CLUTCH ON JOHN DEERE TRACTOR	07/10/2024	5,067.01 5,067.01	5,067.01	Open	N 06/18/2024
67747661 87121	HEFFERNAN SOFT WATER SERVICE WATER DELIVERY SERVICE BREAK ROOM 582-544.000-930.000	06/12/2024 JHAMMEL WATER DELIVERY SERVICE BREAK ROOM	07/12/2024	11.50 11.50	11.50	Open	N 06/14/2024
06172024 87202	HEIDI PRUITT HEIDI REIMBURSE FOR PROGRAM SUPPLIES	06/17/2024 rdobski	06/30/2024	22.64	22.64	Open	N 06/17/2024

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	271-792.000-726.000	CELEB STORYTIME SUPPLY		6.39			
	271-792.000-726.010	SRP ICE CREAM PROGRAM		16.25			
06.26.2024 87293	HILLSDALE CO ISD 2023 MSHDA ANNUAL PILOT DISTRIBUTION tbumpus	06/26/2024	06/27/2024	10,736.72	10,736.72	Open	N 06/26/2024
	101-253.000-964.000	2023 MSHDA ANNUAL PILOT DISTRIBUTION		10,736.72			
06.26.2024 87294	HILLSDALE CO TREASURER 2023 MSHDA ANNUAL PILOT DISTRIBUTION tbumpus	06/26/2024	06/27/2024	18,831.56	18,831.56	Open	N 06/26/2024
	101-253.000-964.000	2023 MSHDA ANNUAL PILOT DISTRIBUTION		18,831.56			
06.26.2024 87357	HILLSDALE CO TREASURER TRAILER FEES	06/26/2024	07/05/2024	2,670.00	2,670.00	Open	N 06/26/2024
	101-000.000-222.100	TRAILER FEES		2,670.00			
06.11.2024 87376	HILLSDALE CO TREASURER BILL BACK FOR 30 006 426 377 09,	06/11/2024	06/11/2024	5.52	5.52	Open	N 06/11/2024
	101-253.000-964.000	BILL BACK FOR 30 006 426 377 09, MCGEE,		5.52			
5295 87188	HILLSDALE COMMUNITY SCHOOLS CHARGED REAR A/C BUS #62	06/10/2024	07/10/2024	185.90	185.90	Open	N 06/06/2024
	588-596.000-801.000	CHARGED REAR A/C BUS #62		185.90			
5286 87221	HILLSDALE COMMUNITY SCHOOLS INSPECTION FOR 29	06/05/2024	07/05/2024	75.00	75.00	Open	N 05/24/2024
	640-443.000-801.000	INSPECTION FOR 29		75.00			
5285 87222	HILLSDALE COMMUNITY SCHOOLS INSPECTION FOR 42	06/05/2024	07/05/2024	112.50	112.50	Open	N 05/23/2024
	640-443.000-801.000	INSPECTION FOR 42		112.50			
5284 87223	HILLSDALE COMMUNITY SCHOOLS INSPECTION FOR 41	06/05/2024	07/05/2024	112.50	112.50	Open	N 05/22/2024
	640-443.000-801.000	INSPECTION FOR 41		112.50			
5283 87224	HILLSDALE COMMUNITY SCHOOLS INSPECTION FOR 43	06/05/2024	07/05/2024	75.00	75.00	Open	N 05/21/2024
	640-443.000-801.000	INSPECTION FOR 43		75.00			
5282 87225	HILLSDALE COMMUNITY SCHOOLS INSPECTION FOR 39	06/05/2024	07/05/2024	112.50	112.50	Open	N 05/21/2024
	640-443.000-801.000	INSPECTION FOR 39		112.50			

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5281 87226	HILLSDALE COMMUNITY SCHOOLS INSPECTION FOR 13 640-443.000-801.000	06/05/2024 sbrosamer INSPECTION FOR 13	07/05/2024	75.00 75.00	75.00	Open	N 05/20/2024
5287 87227	HILLSDALE COMMUNITY SCHOOLS INSPECTION FOR 154 640-443.000-801.000	06/05/2024 sbrosamer INSPECTION FOR 154	07/05/2024	75.00 75.00	75.00	Open	N 05/24/2024
5288 87228	HILLSDALE COMMUNITY SCHOOLS INSPECTION FOR 15 640-443.000-801.000	06/05/2024 sbrosamer INSPECTION FOR 15	07/05/2024	121.04 121.04	121.04	Open	N 05/29/2024
06.26.2024 87295	HILLSDALE COMMUNITY SCHOOLS 2023 MSHDA ANNUAL PILOT DISTRIBUTION 101-253.000-964.000	06/26/2024 tbumpus 2023 MSHDA ANNUAL PILOT DISTRIBUTION	06/27/2024	5,031.83 5,031.83	5,031.83	Open	N 06/26/2024
06.20.24 87212	HILLSDALE MARKET HOUSE, INC. DAWN DISH SOAP AND FEBREEZE 101-336.000-726.000	06/20/2024 JCAMPBELL DAWN DISH SOAP AND FEBREEZE	07/19/2024	23.16 23.16	23.16	Open	N 06/20/2024
131489 87302	HILLSDALE MARKET HOUSE, INC. CONDIMENTS - SANDY BEACH 208-751.000-726.006	06/16/2024 mloren CONDIMENTS	06/27/2024	4.99 4.99	4.99	Open	N 06/16/2024
131359 87303	HILLSDALE MARKET HOUSE, INC. HOTDOGS, HOTDOG BUNS 208-751.000-726.006	06/19/2024 mloren HOTDOGS, HOTDOG BUNS	06/27/2024	49.82 49.82	49.82	Open	N 06/19/2024
131483 87304	HILLSDALE MARKET HOUSE, INC. DISINFECTANT WIPES, PINE SOL 208-751.000-726.006	06/13/2024 mloren WIPES, PINE SOL CLEANER	06/27/2024	13.07 13.07	13.07	Open	N 06/13/2024
131581 87305	HILLSDALE MARKET HOUSE, INC. CUPCAKES, WATER, ICE - STOCK'S PARK 409-756.000-726.000	06/15/2024 mloren CUPCAKES, WATER, ICE - STOCK'S PARK 125	06/27/2024	528.30 528.30	528.30	Open	N 06/15/2024
82391473 87201	INGRAM LIBRARY SERVICES BOOKS - MAY24 ADULT 271-790.000-982.000	06/17/2024 rdobski BOOKS - MAY24 ADULT	07/30/2024	164.62 164.62	164.62	Open	N 06/17/2024

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82463662 87209	INGRAM LIBRARY SERVICES REFUND FOR "MY EFFIN LIFE" BOOK 271-790.000-982.000	06/21/2024 rdobski	07/30/2024	(23.40)	(23.40)	Open	N 06/21/2024
	REFUND FOR "MY EFFIN LIFE" BOOK			(23.40)			
82463663 87210	INGRAM LIBRARY SERVICES REFUND FOR "BKS CAN BE DECEIVING" 271-790.000-982.000	06/21/2024 rdobski	07/30/2024	(6.25)	(6.25)	Open	N 06/21/2024
	REFUND FOR "BKS CAN BE DECEIVING"			(6.25)			
6/27/202 87374	JACE LENNOX BASEBALL UMPIRING 208-751.000-801.008	06/26/2024 mloren	06/27/2024	220.00	220.00	Open	N 06/26/2024
	BASEBALL UMPIRING			220.00			
06202024 87235	JASON BLAKE BOOT ALLOWANCE REIMBURSEMENT 101-441.000-955.441	06/20/2024 sbrosamer	07/20/2024	121.89	121.89	Open	N 06/20/2024
	BOOT ALLOWANCE REIMBURSEMENT - JASON BL			121.89			
06-11-2024 87175	JEREMIAH JASON HODSHIRE BPU BOARD MEETING PER DIEM - J. 582-175.000-801.000 590-175.000-801.000 591-175.000-801.000	06/11/2024 klopresto	07/05/2024	25.00	25.00	Open	N 06/11/2024
	BPU BOARD MEETING PER DIEM - J. HODSHIR			12.50			
	BPU BOARD MEETING PER DIEM - J. HODSHIR			6.25			
	BPU BOARD MEETING PER DIEM - J. HODSHIR			6.25			
1120 87332	JGB MANAGEMENT, LLC BARE GROUND TREATMENT 582-544.000-801.000 591-000.000-158.000-213002	05/28/2024 klopresto	06/27/2024	5,400.00	5,400.00	Open	N 05/28/2024
	BARE GROUND TREATMENT			3,900.00			
	BARE GROUND TREATMENT			1,500.00			
959177 87245*	JONESVILLE LUMBER RETURN POST, PURCHASE 4X6 POST FOR 203-490.000-726.000 203-490.000-726.000	06/19/2024 sbrosamer	07/19/2024	15.00	15.00	Open	N 06/19/2024
	4X4 TREATED POST RETURN			(21.19)			
	4X6 TREATED POST			36.19			
959140 87246	JONESVILLE LUMBER 4X4 TREATED POST FOR WESTWOOD 203-490.000-726.000	06/19/2024 sbrosamer	07/19/2024	21.19	21.19	Open	N 06/19/2024
	4X4 TREATED POST FOR WESTWOOD			21.19			
959154 87375	JONESVILLE LUMBER GRADE STAKE FOR WESTWOOD PROJECT 203-450.000-726.000	06/19/2024 sbrosamer	07/19/2024	119.94	119.94	Open	N 06/19/2024
	GRADE STAKE FOR WESTWOOD PROJECT			119.94			
S114434697.001 87360	KENDALL ELECTRIC FUSES ENG 5	06/25/2024 JHAMMEL	07/25/2024	15.05	15.05	Open	N 06/25/2024

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	582-543.000-930.050	FUSES ENG 5		15.05			
216223 87307	KUSTER'S DAIRY PRODUCTS ICE CREAM PRODUCT - SANDY BEACH 208-751.000-726.006	05/22/2024 mloren	06/27/2024	50.33	50.33	Open	N 05/22/2024
		ICE CREAM PRODUCT - SANDY BEACH CONCESS		50.33			
217707 87309	KUSTER'S DAIRY PRODUCTS ICE CREAM PRODUCT, CONES - BEACH 208-751.000-726.006	06/14/2024 mloren	06/27/2024	150.47	150.47	Open	N 06/14/2024
		ICE CREAM PRODUCT, CONES - BEACH CONCES		150.47			
216616 87391	KUSTER'S DAIRY PRODUCTS ICE CREAM PRODUCT, SLUSH MIX, 208-751.000-726.006	05/28/2024 mloren	06/27/2024	556.75	556.75	Open	N 05/30/2024
		ICE CREAM PRODUCT, SLUSH MIX, CONTAINER		556.75			
1708 87381	LAPEW SANITATION - THOMAS MCNAIR TRAIN EVENT PORT RESTROOM RENTAL 244-728.000-801.000	06/14/2024 sfry	07/14/2024	280.00	280.00	Open	N 06/14/2024
		TRAIN EVENT PORT RESTROOM RENTAL		280.00			
6/27/2024 87373	LARRY OWENS BASEBALL UMPIRING 208-751.000-801.008	06/26/2024 mloren	07/05/2024	1,460.00	1,460.00	Open	N 06/21/2024
		BASEBALL UMPIRING		1,460.00			
R92319 87377	LAURA RAYMOND STOCK'S PARK RENTAL REFUND 208-000.000-692.000	06/26/2024 mloren	06/27/2024	100.00	100.00	Open	N 06/26/2024
		STOCK'S PARK RENTAL REFUND		100.00			
06.18.24 87187	LISA KAST LUNCH FOR KIDS SAFETY FAIR 101-301.000-956.200	06/18/2024 JCAMPBELL	07/17/2024	25.81	25.81	Open	N 06/18/2024
		LUNCH FOR KIDS SAFETY FAIR		25.81			
004752 87282	LITCHFIELD GRAIN CO OATS FOR LOCAL AND MAJORS 202-460.000-726.000 203-460.000-726.000	06/08/2024 sbrosamer	07/08/2024	50.65	50.65	Open	N 06/08/2024
		OATS FOR MAJORS		25.32			
		OATS FOR LOCALS		25.33			
61924 87333	LONSBERY, JEFFREY TREE REMOVAL AT 42 LEROY, 37 LEROY 203-470.000-801.000	06/18/2024 sbrosamer	07/18/2024	3,525.00	3,525.00	Open	N 06/18/2024
		REMOVAL AT 42 LEROY 37 LEROY 159 S HOWE		3,525.00			
62024 87334	LONSBERY, JEFFREY TREE REMOVAL 12 S WEST ST AND 9 S 202-470.000-801.000	06/20/2024 sbrosamer	07/20/2024	5,100.00	5,100.00	Open	N 06/20/2024
		TREE REMOVAL 12 S WEST ST AND 9 S WEST		5,100.00			

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
62124 87335	LONSBERY, JEFFREY TREE REMOVAL 25 WILLOW 203-470.000-801.000	06/21/2024 sbrosamer TREE REMOVAL 25 WILLOW	07/21/2024	950.00 950.00	950.00	Open	N 06/21/2024
62424 87336	LONSBERY, JEFFREY TREE REMOVAL AT OWENS PARK 101-756.000-801.000	06/24/2024 sbrosamer TREE REMOVAL AT OWENS PARK	07/24/2024	1,100.00 1,100.00	1,100.00	Open	N 06/24/2024
62524 87338	LONSBERY, JEFFREY TREE REMOVAL AT TENNIS COURT ON 203-470.000-801.000	06/25/2024 sbrosamer TREE REMOVAL AT TENNIS COURT ON UNION S	07/25/2024	1,750.00 1,750.00	1,750.00	Open	N 06/25/2024
056574 87372	LOU'S GLOVES, INC NITRILE DISPOSABLE GLOVES 590-547.000-726.900	06/24/2024 jgier NITRILE DISPOSABLE GLOVES	07/24/2024	314.00 314.00	314.00	Open	N 06/24/2024
MM4077632 87123	LRS, LLC POLE DISPOSAL POLE YARD 582-544.000-801.000	05/31/2024 JHAMMEL POLE DISPOSAL POLE YARD	06/28/2024	107.00 107.00	107.00	Open	N 05/31/2024
TFG-2024-06 87154	MARGERY ELCHERT TIFA FACADE GRANT - 40 E BACON 247-900.000-801.007	06/18/2024 abeeker CONTRACTUAL SERVICES - TIFA GRANTS	07/01/2024	2,380.00 2,380.00	2,380.00	Open	N 06/19/2024
06.23.24 87214	MARK HAWKINS REIMBURSEMENT FOR BOOTS FOR MARK 101-336.000-742.000	06/23/2024 JCAMPBELL REIMBURSEMENT FOR BOOTS FOR MARK HAWKIN	07/22/2024	137.75 137.75	137.75	Open	N 06/23/2024
06.12.24 87168	MARTIN BRAD REIMBURSEMENT FOR POSTAGE FOR BLOOD 101-301.000-726.000	06/12/2024 JCAMPBELL REIMBURSEMENT FOR POSTAGE FOR BLOOD KIT	07/11/2024	5.70 5.70	5.70	Open	N 06/12/2024
R92229 87145	MARY HALL PAVILION RENTAL REFUND 208-000.000-692.000	06/18/2024 mloren PAVILION RENTAL REFUND	06/27/2024	75.00 75.00	75.00	Open	N 06/18/2024
28946626 87135	MCMASTER - CARR ROLL OF GASKET MATERIAL 591-544.000-726.800	06/13/2024 jgier ROLL OF GASKET MATERIAL	07/13/2024	611.21 611.21	611.21	Open	N 06/14/2024

INVOICE REGISTER REPORT FOR CITY OF HILLSDALE
 EXP CHECK RUN DATES 06/27/2024 - 06/27/2024
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
29075728 87194	MCMASTER - CARR O-RINGS 590-546.000-930.970	06/24/2024 jgier	07/17/2024	31.38 31.38	31.38	Open	N 06/18/2024
06/27/2024 87385	MDHHS UB refund for account: 024094 582-000.000-202.100 4PCA 582-000.000-202.100 4TAX 582-000.000-202.100 LIEAF 582-000.000-202.100 ROUND	06/27/2024 klopresto	07/04/2024	24.01 12.14 6.49 3.63 1.75	24.01	Open	N 06/27/2024
62895 87131	MERIT LABORATORIES LEAD COPPER SAMPLES 591-544.000-801.000	06/17/2024 jgier	07/17/2024	152.00 152.00	152.00	Open	N 06/17/2024
63151 87132	MERIT LABORATORIES LEAD COPPER SAMPLES 591-544.000-801.000	06/17/2024 jgier	07/17/2024	76.00 76.00	76.00	Open	N 06/17/2024
63044 87133	MERIT LABORATORIES LEAD COPPER SAMPLES 591-544.000-801.000	06/17/2024 jgier	07/17/2024	152.00 152.00	152.00	Open	N 06/17/2024
63147 87368	MERIT LABORATORIES MONTHLY EFFLUENT SAMPLING 590-547.000-801.000	06/25/2024 jgier	07/25/2024	47.00 47.00	47.00	Open	N 06/24/2024
5059308837 87284	MICHIGAN GAS UTILITIES NATURAL GAS UTILITY - 149 WATERWORKS 640-443.000-920.000	06/11/2024 tbumpus	07/03/2024	47.91 47.91	47.91	Open	N 06/11/2024
5058853262 87286	MICHIGAN GAS UTILITIES NATURAL GAS UTILITY - 77 E CARLETON 101-336.000-920.000	06/11/2024 tbumpus	07/03/2024	72.53 72.53	72.53	Open	N 06/11/2024
5058874414 87287	MICHIGAN GAS UTILITIES NATURAL GAS UTILITY - 22 N MANNING 101-265.000-920.000	06/11/2024 tbumpus	07/03/2024	55.55 55.55	55.55	Open	N 06/11/2024
5063344551 87288	MICHIGAN GAS UTILITIES NATURAL GAS UTILITY - 12 N MANNING 271-790.000-920.000	06/13/2024 tbumpus	07/05/2024	41.93 41.93	41.93	Open	N 06/13/2024

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
5062190694 87289	MICHIGAN GAS UTILITIES NATURAL GAS UTILITY - 97 N BROAD 101-265.000-920.000	06/12/2024 tbumpus 505119616 - 97 N BROAD - CITY HALL	07/05/2024	44.28 44.28	44.28	Open	N 06/12/2024
5065708616 87290	MICHIGAN GAS UTILITIES NATURAL GAS UTILITY - 201 WATERWORKS 582-543.000-920.400	06/14/2024 tbumpus 504504154 - 201 WATERWORKS - PP	07/08/2024	38.12 38.12	38.12	Open	N 06/14/2024
5064152896 87291	MICHIGAN GAS UTILITIES NATURAL GAS UTILITY - 201 WATERWORKS 582-543.000-740.300 582-543.000-740.400	06/14/2024 tbumpus 504504154 - 201 WATERWORKS XX - ENGINES 504504154 - 201 WATERWORKS XX - ENGINES	07/08/2024	39.39 19.69 19.70	39.39	Open	N 06/14/2024
5071815728 87292	MICHIGAN GAS UTILITIES NATURAL GAS UTILITY - 981 588-596.000-920.000	06/20/2024 tbumpus 507035798 - 981 DEVELOPMENT DR - DART	07/12/2024	43.50 43.50	43.50	Open	N 06/20/2024
05.31.2024 87275	MICHIGAN SOUTH CENTRAL POWER AGENCY MSCPA MEMBER POWER BILLING - MAY 582-543.000-739.000	06/12/2024 tbumpus MSCPA MEMBER POWER BILLING - MAY 2024	06/26/2024	712,370.18 712,370.18	712,370.18	Open	N 05/31/2024
366238 87211	MIDWEST COLLABORATIVE FOR MCLS ANNUAL MEMBERSHIP FY24-25 271-000.000-123.000	06/13/2024 rdobski MCLS ANNUAL MEMBERSHIP FY24-25	07/13/2024	125.00 125.00	125.00	Open	N 06/13/2024
004204 87310	MORIARTY MACHINERY & SUPPLY INC CONES, RAIN JACKETS AND BARRICADE 101-441.000-726.000 202-490.000-726.000	06/12/2024 sbrosamer RAIN JACKETS CONES AND BARRICADE	07/12/2024	1,229.00 74.00 1,155.00	1,229.00	Open	N 06/12/2024
004559 87311	MORIARTY MACHINERY & SUPPLY INC LIGHT LAMPS FOR ARROW BOARDS #35 #36 640-443.000-730.000	06/24/2024 sbrosamer LIGHT LAMPS FOR ARROW BOARDS #35 #36	07/24/2024	830.00 830.00	830.00	Open	N 06/24/2024
003350 87313	MORIARTY MACHINERY & SUPPLY INC SAFETY VEST AND GLOVES FOR DPS 101-441.000-726.000	05/16/2024 sbrosamer SAFETY VEST AND GLOVES FOR DPS	06/15/2024	93.80 93.80	93.80	Open	N 05/16/2024
004283 87315	MORIARTY MACHINERY & SUPPLY INC CONES FOR DPS 202-490.000-726.000	06/03/2024 sbrosamer CONES FOR DPS	07/03/2024	1,650.00 1,650.00	1,650.00	Open	N 06/03/2024

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004546 87318	MORIARTY MACHINERY & SUPPLY INC HARD HATS AND RAIN JACKETS FOR DPS 101-441.000-726.000	06/24/2024 sbrosamer	07/24/2024	265.40 265.40	265.40	Open	N 06/24/2024
6/27/2024 87364	NICKOLAS SCOTT KOPIN BASEBALL UMPIRING 208-751.000-801.008	06/26/2024 mloren	07/05/2024	60.00 60.00	60.00	Open	N 06/14/2024
101335011 87219	NORM'S TIRE & SERVICE INSTALLING NEW TIRES FOR #5 640-443.000-801.000	06/11/2024 sbrosamer	07/11/2024	679.98 679.98	679.98	Open	N 06/11/2024
101335022 87220	NORM'S TIRE & SERVICE NEW TIRES FOR TRUCK #11 640-443.000-801.000	06/11/2024 sbrosamer	07/11/2024	613.98 613.98	613.98	Open	N 06/11/2024
10284-1492801 87114	PERFORMANCE AUTOMOTIVE BUFFALO SOCKET 591-544.000-726.800	06/11/2024 jgier	07/11/2024	13.39 13.39	13.39	Open	N 06/11/2024
10284-1493424 87136	PERFORMANCE AUTOMOTIVE BELTS FOR DITCH DRIVE 590-547.000-930.000	06/17/2024 jgier	07/17/2024	60.78 60.78	60.78	Open	N 06/17/2024
10284-1493425 87153	PERFORMANCE AUTOMOTIVE BELTS FOR DITCHES 590-547.000-930.000	06/17/2024 jgier	07/17/2024	131.37 131.37	131.37	Open	N 06/17/2024
10284-1493625 87181	PERFORMANCE AUTOMOTIVE BUFFALO SOCKET 591-544.000-726.800	06/18/2024 jgier	07/18/2024	(13.39) (13.39)	(13.39)	Open	N 06/14/2024
10284-1493312 87182	PERFORMANCE AUTOMOTIVE BUFFALO SOCKETS 591-544.000-726.800	06/14/2024 jgier	07/14/2024	26.78 26.78	26.78	Open	N 06/14/2024
10284-1493250 87274	PERFORMANCE AUTOMOTIVE ROLL HEAT/HOSE FOR #61 AND TT VALVE 588-596.000-730.000 640-443.000-730.000	06/14/2024 sbrosamer	07/14/2024	15.26 7.77 7.49	15.26	Open	N 06/14/2024

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10284-1493109 87285	PERFORMANCE AUTOMOTIVE GUAGE TERM, WIRE ACCESSORIES AND 640-443.000-730.000	06/13/2024 sbrosamer	07/13/2024	20.65	20.65	Open	N 06/13/2024
		GUAGE TERM, WIRE ACCESSORIES AND FUSE F		20.65			
10284-1492986 87339	PERFORMANCE AUTOMOTIVE DOOR HINGE BUSHINGS FOR SHOP 640-443.000-726.000	06/12/2024 sbrosamer	07/12/2024	13.38	13.38	Open	N 06/12/2024
		DOOR HINGE BUSHINGS FOR SHOP		13.38			
06-11-2024 87174	PETER MICHAEL BECKER BPU BOARD MEETING PER DIEM - P. 582-175.000-801.000 590-175.000-801.000 591-175.000-801.000	06/11/2024 klopresto	07/05/2024	25.00	25.00	Open	N 06/11/2024
		BPU BOARD MEETING PER DIEM - P. BECKER		12.50			
		BPU BOARD MEETING PER DIEM - P. BECKER		6.25			
		BPU BOARD MEETING PER DIEM - P. BECKER		6.25			
07410483 87178	POSTITIVE PROMOTIONS, INC FIRE HELMETS AND EDUCATIONAL 663-336.000-970.000 663-336.000-970.000 663-336.000-970.000	06/17/2024 JCAMPBELL	07/16/2024	1,103.84	1,103.84	Open	N 06/17/2024
		FIRE HELMETS - ITEM #VP-5706		690.00			
		EDUCATIONAL ACTIVITY PACK - ITEM #VP573		299.99			
		SHIPPING		113.85			
56825669 87150	POWER LINE SUPPLY ONE TIME LOCKS 582-000.000-110.000	06/11/2024 JHAMMEL	07/11/2024	158.00	158.00	Open	N 06/11/2024
		ONE TIME LOCKS TRANSFORMER		158.00			
56825668 87151	POWER LINE SUPPLY INVENTORY 582-000.000-110.000 582-000.000-110.000	06/11/2024 JHAMMEL	07/11/2024	236.50	236.50	Open	N 06/11/2024
		CURVED WASHERS - 3 X 3 X 5/		130.00			
		MACHINE BOLT - 5/8 X 12"		106.50			
56825695 87152	POWER LINE SUPPLY INVENTORY REPLENISHMENT 582-000.000-110.000	06/11/2024 JHAMMEL	07/11/2024	437.00	437.00	Open	N 06/11/2024
		WIRE HOLDER - 4" LAG HOUSE		437.00			
56826953 87191	POWER LINE SUPPLY INVENTORY 582-000.000-110.000	06/18/2024 JHAMMEL	07/18/2024	405.86	405.86	Open	N 06/18/2024
		POTHEAD -2STR-4/0		405.86			
56826945 87192	POWER LINE SUPPLY METER SOCKETS 582-544.000-726.800 582-544.000-726.800	06/18/2024 JHAMMEL	07/18/2024	803.75	803.75	Open	N 06/18/2024
		METER SOCKETS		609.35			
		FREIGHT		194.40			

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9386 87186	POWERS CLOTHING, INC. UNIFORMS 591-544.000-742.000	06/13/2024 jgier CLOTHING / UNIFORMS	07/13/2024	230.00 230.00	230.00	Open	N 06/13/2024
9387-9388 87216	POWERS CLOTHING, INC. FR UNIFORMS ELECTRIC 582-544.000-742.000	06/13/2024 JHAMMEL FR UNIFORMS ELECTRIC	07/13/2024	12,267.00 12,267.00	12,267.00	Open	N 06/13/2024
233206 87277	PRINTING SYSTEMS, INC LASER CHECK - TAX 101-253.000-726.000	04/18/2024 tbumpus LASER CHECK - TAX	05/18/2024	125.40 125.40	125.40	Open	N 04/18/2024
358351 87110	PVS TECHNOLOGIES, INC. FERROUS CHLORIDE 590-547.000-727.600	06/05/2024 jgier SUPPLIES - FERROUS CHLORIDE	07/05/2024	4,410.90 4,410.90	4,410.90	Open	N 06/05/2024
06/17/2024 87215	QUADIENT FINANCE USA, INC. POSTAGE SUPPLIES 582-175.000-726.000 590-175.000-726.000 591-175.000-726.000	06/17/2024 klopresto POSTAGE SUPPLIES POSTAGE SUPPLIES POSTAGE SUPPLIES	07/15/2024	196.10 98.05 49.02 49.03	196.10	Open	N 06/09/2024
2953 87180	RJT CONSTRUCTION CO. LSL REPLACEMENTS 591-544.000-930.990	06/18/2024 jgier LSL REPLACEMENTS	07/18/2024	3,350.00 3,350.00	3,350.00	Open	N 06/18/2024
06.26.2024 87354	ROBERT LIVINGSTON CONCERT IN THE PARK SERIES 409-000.000-123.000	06/26/2024 tbumpus CONCERT IN THE PARK SERIES	07/02/2024	400.00 400.00	400.00	Open	N 06/26/2024
257102 87116	RUPERT'S CULLIGAN DISTILLED LAB WATER 590-547.000-726.900	06/10/2024 jgier DISTILLED LAB WATER	07/10/2024	27.00 27.00	27.00	Open	N 06/10/2024
257023 87170	RUPERT'S CULLIGAN WATER - 45 MONROE ST 582-175.000-726.000 591-175.000-726.000 590-175.000-726.000	06/10/2024 klopresto WATER - 45 MONROE ST WATER - 45 MONROE ST WATER - 45 MONROE ST	07/10/2024	33.00 16.50 8.25 8.25	33.00	Open	N 06/10/2024
8877 87279	RYAN & BRADSHAW, INC. SOLENOID FOR SANDY BEACH URINAL	06/20/2024 sbrosamer	07/20/2024	353.80	353.80	Open	N 06/20/2024

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	101-756.000-726.000	SOLONOID FOR SANDY BEACH URINAL		353.80			
6/27/2024 87358	SHAUN STUKEY BASEBALL UMPIRING 208-751.000-801.008	06/26/2024 mloren	06/27/2024	1,600.00	1,600.00	Open	N 06/26/2024
	208-751.000-801.008	CONTRACTUAL SERVICES - OFFICIATING		1,600.00			
R92136 87200	SHERISA VANSICKLE COACH PITCH REFUND 208-000.000-653.001	06/21/2024 mloren	06/27/2024	80.00	80.00	Open	N 06/21/2024
	208-000.000-653.001	COACH PITCH REFUND GREYSON		40.00			
	208-000.000-653.001	COACH PITCH REFUND PEYDEN		40.00			
06/27/2024 87384	SHIVELY, THOMAS A UB refund for account: 022267	06/27/2024 klopresto	07/04/2024	101.00	101.00	Open	N 06/27/2024
	582-000.000-202.100	4ENBK1		48.57			
	590-000.000-202.100	SBK1		18.40			
	591-000.000-202.100	WBK1		11.56			
	582-000.000-202.100	4PCA		7.25			
	590-000.000-202.100	SCCH		6.27			
	591-000.000-202.100	WCCH		5.88			
	582-000.000-202.100	4TAX		2.43			
	582-000.000-202.100	LIEAF		0.34			
	582-000.000-202.100	ROUND		0.30			
75587 87248	SONIT SYSTEMS, LLC VIPRE EMAIL AND TRENDMICRO RECUR	06/25/2024 bjanes	07/15/2024	347.73	347.73	Open	N 06/25/2024
	101-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR (JUNE)		156.48			
	271-790.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR (JUNE)		34.77			
	582-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR (JUNE)		78.24			
	590-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR (JUNE)		39.12			
	591-175.000-802.000	VIPRE EMAIL AND TRENDMICRO RECUR (JUNE)		39.12			
1728 87252	SPRATT'S TRADING POST INC CHAINSAW CHAIN AND BAR	06/24/2024 JHAMMEL	07/24/2024	79.98	79.98	Open	N 06/24/2024
	582-544.000-930.000	CHAINSAW CHAIN AND BAR		79.98			
1690 87278	SPRATT'S TRADING POST INC SPARK PLUG - CUB CADET	06/13/2024 tbumpus	07/13/2024	10.90	10.90	Open	N 06/13/2024
	101-595.000-726.000	SPARK PLUG - CUB CADET		10.90			
591-11215497 87281	STATE OF MICHIGAN FY2023 LBO RECONCILED DISBT	06/07/2024 tbumpus	07/07/2024	9,383.00	9,383.00	Open	N 06/07/2024
	588-596.000-801.000	FY2023 LBO RECONCILED DISBT		9,383.00			

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06.26.2024 87297	STATE OF MICHIGAN 2023 MSHDA ANNUAL PILOT DISTRIBUTION tbumpus 101-253.000-964.000	06/26/2024 klopresto	06/27/2024	73,283.82 73,283.82	73,283.82	Open	N 06/26/2024
06-11-2024 87177	STEVEN WELLS BPU BOARD MEETING PER DIEM - S. 582-175.000-801.000 590-175.000-801.000 591-175.000-801.000	06/11/2024 klopresto	07/05/2024	25.00 12.50 6.25 6.25	25.00	Open	N 06/11/2024
686204 87160	STILLWELL FORD MERCURY, INC BRAKES FOR UNIT 2-7 101-301.000-930.000	06/13/2024 JCAMPBELL	07/12/2024	637.76 637.76	637.76	Open	N 06/13/2024
686262 87163	STILLWELL FORD MERCURY, INC COOLANT REPAIR ON UNIT 2-3 101-301.000-930.000	06/14/2024 JCAMPBELL	07/13/2024	1,368.06 1,368.06	1,368.06	Open	N 06/14/2024
685899 87165	STILLWELL FORD MERCURY, INC OIL CHANGE, BRAKES, A/C COMPRESSOR 101-301.000-930.000	06/14/2024 JCAMPBELL	07/13/2024	3,440.76 3,440.76	3,440.76	Open	N 06/14/2024
199257 87115	STOCKHOUSE CORPORATION TRUCK DECALS X 3 SETS 590-175.000-730.039	05/23/2024 jgier	07/10/2024	270.00 270.00	270.00	Open	N 06/10/2024
199283 87379	STOCKHOUSE CORPORATION SIGNCADE WIDE FORMAT PRINT/VINYL 244-728.000-726.000	05/31/2024 sfry	06/30/2024	458.00 458.00	458.00	Open	N 05/31/2024
199175 87380	STOCKHOUSE CORPORATION SOCIAL DISTRICT LABELS 101-728.000-726.000	05/01/2024 sfry	06/01/2024	60.00 60.00	60.00	Open	N 05/01/2024
67194L 87345	TAYLOR FREEZER OF MICHIGAN, INC ICE CREAM MACHINE REPAIR 208-751.000-801.000	05/29/2024 mloren	06/28/2024	959.76 959.76	959.76	Open	N 05/28/2024
06/27/2024 87383	TESLAA, STEPHANIE K UB refund for account: 011078 582-000.000-202.100 590-000.000-202.100	06/27/2024 klopresto	07/04/2024	241.16 92.19 32.34	241.16	Open	N 06/27/2024

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	GL Distribution						
	591-000.000-202.100	WCCH		30.32			
	582-000.000-202.100	4CCH		24.76			
	590-000.000-202.100	SBK1		24.29			
	591-000.000-202.100	WBK1		15.26			
	582-000.000-202.100	4PCA		13.78			
	582-000.000-202.100	4TAX		5.23			
	582-000.000-202.100	LIEAF		1.78			
	582-000.000-202.100	ROUND		1.21			
1492 87218	TKC LAWN SNOW AND WOOD LLC MOWING CONTRACT FOR CEMETERIES	06/12/2024 sbrosamer	07/12/2024	6,690.00	6,690.00	Open	N 06/12/2024
	101-567.000-801.000	MOWING CONTRACT @ LAKE VIEW & OAK GROVE		6,690.00			
1509 87296	TKC LAWN SNOW AND WOOD LLC MOWING CONTRACT FOR CEMETERIES	06/26/2024 sbrosamer	07/26/2024	4,460.00	4,460.00	Open	N 06/26/2024
	101-567.000-801.000	MOWING CONTRACT @ LAKE VIEW & OAK GROVE		4,460.00			
6/27/2024 87363	TRAVIS LEE STUKEY BASEBALL UMPIRING	06/26/2024 mloren	07/05/2024	240.00	240.00	Open	N 06/24/2024
	208-751.000-801.008	BASEBALL UMPIRING		240.00			
6/27/2024 87361	TYLER TURNER BASEBALL UMPIRING	06/26/2024 mloren	07/05/2024	220.00	220.00	Open	N 05/28/2024
	208-751.000-801.008	BASEBALL UMPIRING		220.00			
52153952 87117	UNIVAR SOLUTIONS USA INC SODIUM HYPOCHLORITE	06/07/2024 jgier	07/07/2024	3,166.79	3,166.79	Open	N 06/07/2024
	591-545.000-727.200	SUPPLIES - SODIUM HYPOCHLORITE		3,166.79			
3289 87341	URBAN GRAFFITI SOFTBALL UNIFORMS	05/30/2024 mloren	06/27/2024	4,701.00	4,701.00	Open	N 05/30/2024
	208-751.000-726.000	SOFTBALL UNIFORMS		4,701.00			
3303 87342	URBAN GRAFFITI ADDITIONAL SOFTBALL JERSEYS	06/07/2024 mloren	07/05/2024	47.50	47.50	Open	N 06/07/2024
	208-751.000-726.000	ADDITIONAL SOFTBALL JERSEYS		47.50			
3310 87343	URBAN GRAFFITI ADDITIONAL SOFTBALL UNIFORMS	06/12/2024 mloren	07/12/2024	102.00	102.00	Open	N 06/12/2024
	208-751.000-726.000	ADDITIONAL SOFTBALL UNIFORMS		102.00			
3319 87344	URBAN GRAFFITI ADDITIONAL SOFTBALL UNIFORM	06/20/2024 mloren	07/20/2024	45.00	45.00	Open	N 06/20/2024
	208-751.000-726.000	ADDITIONAL SOFTBALL UNIFORM		45.00			

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
INV00389460 87106	USABLUBOOK LAB SUPPLIES 591-545.000-930.000	06/10/2024 jgier LAB SUPPLIES	07/10/2024	157.51 157.51	157.51	Open	N 06/10/2024
INV00389441 87107	USABLUBOOK PUMP HEAD ASSEMBLY 591-545.000-930.000	06/10/2024 jgier PUMP HEAD ASSEMBLY	07/10/2024	241.00 241.00	241.00	Open	N 06/10/2024
INV00397183 87155	USABLUBOOK PUMP HEAD ASSEMBLY 591-545.000-930.000	06/18/2024 jgier PUMP HEAD ASSEMBLY	07/18/2024	241.00 241.00	241.00	Open	N 06/18/2024
INV00400062 87198	USABLUBOOK LMI REPAIR KIT 591-545.000-930.000	06/20/2024 jgier LMI REPAIR KIT	07/20/2024	522.56 522.56	522.56	Open	N 06/20/2024
530374962 87147	UTILITIES INSTRUMENTATION SERVICE REPAIR FEEDER 13 BREAKER 582-544.000-930.546	06/14/2024 JHAMMEL REPAIR FEEDER 13 BREAKER	07/14/2024	1,399.00 1,399.00	1,399.00	Open	N 05/31/2024
530374585B 87189	UTILITIES INSTRUMENTATION SERVICE REPLACE OCB RELAY 582-544.000-930.546	05/10/2024 JHAMMEL REPLACE OCB RELAY	06/10/2024	4,716.72 4,716.72	4,716.72	Open	N 04/11/2024
530374585A 87190	UTILITIES INSTRUMENTATION SERVICE REPAIR 13.2 TIE BREAKER 582-544.000-930.546	05/10/2024 JHAMMEL REPAIR 13.2 TIE BREAKER	06/10/2024	6,698.98 6,698.98	6,698.98	Open	N 04/29/2024
125194 87113	WATER SOLUTIONS UNLIMITED, IN CHLORINE GAS AND SO2 590-547.000-727.700 590-547.000-727.500	06/07/2024 jgier SUPPLIES - DIOXIDE SUPPLIES - CHLORINE	07/07/2024	3,005.95 847.50 2,158.45	3,005.95	Open	N 06/07/2024
6/27/2024 87365	WILLIAM J. MULLALY BASEBALLL UMPIRING 208-751.000-801.008	06/26/2024 mloren BASEBALLL UMPIRING	07/05/2024	496.00 496.00	496.00	Open	N 06/05/2024
6/27/2024 87359	WILLIAM PEIFFER BASEBALL UMPIRING 208-751.000-801.008	06/26/2024 mloren CONTRACTUAL SERVICES - OFFICIATING	06/27/2024	180.00 180.00	180.00	Open	N 06/26/2024

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

# of Invoices:	275	# Due:	275	Totals:	984,835.98	984,835.98
# of Credit Memos:	5	# Due:	5	Totals:	(161.98)	(161.98)
Net of Invoices and Credit Memos:					<u>984,674.00</u>	<u>984,674.00</u>

* 2 Net Invoices have Credits Totalling: (34.17)

--- TOTALS BY BANK ---

APCK

ACCOUNTS PAYABLE CHECKING

984,674.00

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
--- TOTALS BY FUND ---							
	101 - GENERAL FUND			140,884.68	140,884.68		
	202 - MAJOR ST./TRUNKLINE FUND			8,397.84	8,397.84		
	203 - LOCAL STREET FUND			6,935.57	6,935.57		
	208 - RECREATION FUND			23,828.08	23,828.08		
	244 - ECONOMIC DEVELOPMENT CORP FU			738.00	738.00		
	247 - TAX INCREMENT FINANCE ATH.			2,380.00	2,380.00		
	252 - CONTRIBUTIONS & DONATIONS			1,100.00	1,100.00		
	271 - LIBRARY FUND			1,140.76	1,140.76		
	408 - FIELDS OF DREAMS			681.00	681.00		
	409 - STOCK'S PARK			1,953.30	1,953.30		
	481 - AIRPORT IMPROVEMENT FUND			2,102.94	2,102.94		
	582 - ELECTRIC FUND			754,256.49	754,256.49		
	588 - DIAL A RIDE			9,682.82	9,682.82		
	590 - SEWER FUND			12,513.07	12,513.07		
	591 - WATER FUND			13,080.62	13,080.62		
	633 - PUBLIC SERVICES INV. FUND			522.28	522.28		
	640 - REVOLVING MOBILE EQUIP. FUND			3,372.71	3,372.71		
	663 - FIRE VEHICLE & EQUIPMENT FUN			1,103.84	1,103.84		
--- TOTALS BY DEPT/ACTIVITY ---							
	000.000 -			12,775.15	12,775.15		
	175.000 - ADMINISTRATIVE SERVICES			8,728.87	8,728.87		
	215.000 - CITY CLERK DEPARTMENT			557.86	557.86		
	253.000 - CITY TREASURER			108,402.85	108,402.85		
	257.000 - ASSESSING DEPARTMENT			128.13	128.13		
	265.000 - BUILDING AND GROUNDS			201.31	201.31		
	301.000 - POLICE DEPARTMENT			6,353.54	6,353.54		
	336.000 - FIRE DEPARTMENT			1,502.81	1,502.81		
	441.000 - PUBLIC SERVICES DEPARTME			2,075.61	2,075.61		
	443.000 - MOBILE EQUIPMENT MAINTEN			3,372.71	3,372.71		
	450.000 - STREET SURFACE			1,008.68	1,008.68		
	460.000 - R.O.W. MAINTENANCE			59.38	59.38		
	470.000 - TREES			11,325.00	11,325.00		
	480.000 - DRAINAGE			69.12	69.12		
	490.000 - TRAFFIC			2,871.23	2,871.23		
	543.000 - PRODUCTION			712,626.75	712,626.75		
	544.000 - DISTRIBUTION			37,185.88	37,185.88		
	545.000 - PURIFICATION			4,516.57	4,516.57		
	546.000 - OPERATIONS			249.39	249.39		
	547.000 - TREATMENT			9,534.47	9,534.47		
	567.000 - CEMETERIES			11,387.94	11,387.94		
	595.000 - AIRPORT			6,210.83	6,210.83		

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
--- TOTALS BY DEPT/ACTIVITY ---							
	596.000 - DIAL-A-RIDE			9,682.82	9,682.82		
	701.000 - PLANNING DEPARTMENT			211.00	211.00		
	728.000 - ECONOMIC DEVELOPMENT			798.00	798.00		
	751.000 - RECREATION DEPARTMENT			24,254.08	24,254.08		
	756.000 - PARKS			3,163.18	3,163.18		
	790.000 - LIBRARY			417.70	417.70		
	792.000 - LIBRARY - CHILDREN'S ARE			598.06	598.06		
	900.000 - CAPITAL OUTLAY			4,405.08	4,405.08		

CITY COUNCIL MINUTES

City of Hillsdale
June 17, 2024
7:00 P.M.

Regular Meeting

Call to Order and Pledge of Allegiance

Mayor Stockford opened the meeting with the Pledge of Allegiance.

Roll Call

Mayor Stockford called the meeting to order. Clerk Price took roll call.

Council Members present: Adam Stockford, Mayor
Anthony Vear, Ward 1
R Greg Stuchell, Ward 1
Cynthia Pratt, Ward 2
William Morrissey, Ward 2
Bruce Sharp, Ward 3
Gary Wolfram, Ward 3
Joshua Paladino, Ward 4

Council Members absent: Robert Socha, Ward 4

Also Present: David Mackie (City Manager), Tom Thompson (City Attorney), Katy Price (City Clerk), Jason Blake (DPS Director), Sam Fry (EDC Coordinator), Mark Hawkins (HCFD), Brandon Janes (I.T.), Drew Homovec, Keith O'Neil, Shannon Clevenger, Ted Jansen, Mark Nichols, Penny Myers, Josiah Lippincott, Dennis Wainscott, Stephanie Stockford, Casey Sullivan, Michelle Lippincott and Doug Ingles.

Approval of Agenda

Motion by Councilman Morrissey, support by Councilman Vear, to approve the agenda as presented.

All ayes. Motion carried.

Public Comment

Dennis Wainscott, 34 Garden St., commented on the Homeless Taskforce Report. Mentioned that he has helped those at the Drop in Center.

Ted Jansen, 104 Hillsdale St., commented on the Homeless Taskforce Report and mentioned that lack of housing is a huge issue for people.

Consent Agenda

- A. Approval of Bills
 - 1. City and BPU Claims of May 30, 2024 - \$1,049,076.75
 - 2. Payroll of June 6, 2024 - \$201,348.01
- B. City Council Minutes of June 3, 2024
- C. Finance Minutes of June 3, 2024
- D. Operations & Governance Minutes of May 30, 2024
- E. BPU-Renew Microsoft Software Assurance Licensing
- F. BPU-Renew Milsoft Licensing
- G. BPU- Q-Mation/AVENA SCADA Licensing/Maintenance Agreement
- H. BPU- Carleton Lift Station Bypass Pump
- I. BPU- Carleton Lift Station Upgrade
- J. BPU- Carleton Lift Station Standby Generator
- K. BPU- Trim/Remove Vegetation Markris Bid

Motion by Councilman Morrissey, support by Councilman Vear, to approve the Consent Agenda.

Roll Call:

Councilman Paladino	Aye
Councilman Wolfram	Aye
Councilman Sharp	Aye
Councilwoman Pratt	Aye
Councilman Stuchell	Aye
Councilman Vear	Aye
Mayor Stockford	Aye
Councilman Morrissey	Aye

Motion passed 8-0

Communications/Petitions

- A. 2024 Summer Code Enforcement Liens
- B. July 3, 2024 Independence Day Parade
- C. Reading Emergency Unit- Keith O’Neil
- ~~D. Keefer House Hotel, Construction Update~~
- E. Hillsdale County Commissioner Update – Doug Ingles

Keith O’Neil gave a report on the response times for calls and reported with other emergency information.

No Keefer House Update.

Commissioner Ingles, reported on attending a North American Active Assailant Conference. He would like to see some of the protocols and procedures implemented in Hillsdale County with a playbook or handbook in case of a drastic situation.

Introduction and Adoption of Ordinances/Public Hearings

Public Hearing: Revoke IFE Certificate 2017-181 Corecoyle Composites LLC

Mayor opened podium at 7:29 p.m.

Sam Fry, EDC Coordinator reported on January 4, 2016, Council adopted Resolution #3258 to establish a Plant Rehabilitation District encompassing the property located at 221 Industrial Drive, which had been vacant for approximately 10 years. The property was purchased by Two2One, LLC, on December 15, 2016, for occupation by Corecoyle Composites, LLC. On July 26, 2017, Corecoyle Composites, LLC, submitted an application for an Industrial Facilities Tax Exemption (IFE) Certificate for its rehabilitation project, started March 1, 2017, with a projected end date of December 15, 2020. The total cost of the building and improvements reported by the applicant was \$1,308,638. On September 15, 2017, Council adopted Resolution #3319 approving the application. On October 25, 2017, Corecoyle Composites, LLC, entered into an Industrial Facilities Exemption Certificate – Letter of Agreement pursuant to the IFE application submitted to the City of Hillsdale. A copy of the IFE Agreement is attached. Certificate 2017-181 was issued on December 12, 2017, by the State Tax Commission with an expiration of December 30, 2032.

Section 15(2) of Public Act 198 of 1974 addresses requests for revocation initiated by the local governmental unit. This section lists specific reasons why an IFE Exemption Certificate may be revoked by the local governmental unit.

If the company does not request revocation, the local governmental unit may find the facility’s compliance with utilizing the real and/or personal property for which the exemption was granted is not being met and should adopt a resolution revoking the IFE certificate.

In the IFE application submitted to the City of Hillsdale in 2016, Corecoyle Composites, LLC, stated it would create 12-25 new jobs at the facility within two years of completion. The primary purpose in granting IFE certificates from an economic development standpoint is seeing manufacturing jobs created or retained by the applicant, not just money invested in the facility. Information received by the City does not indicate that production has commenced within the subject facility nor that Corecoyle Composites, LLC, has hired any new employees in connection with such production.

Council discussion ensued on if jobs were created and uncontrollable situations for the owner as he claims.

Mr. Homovec stated he has been at the podium three times in the past, and doesn't know where to begin. No manufacturing going on is from elements out of his control. Shared his amount of good faith he has put into the building.

Lengthy discussion from Mr. Homovec and council.

Mayor Stockford asked Mr. Homovec if he would allow the City and council to tour the building and see what progress has been made.

Council and City staff plan on touring the facility in question on July 9, 2024.

Councilman Sharp mentioned he was fed up with all the excuses given.

City Manager Mackie stated staff has done do diligences and feel the agreement is not being met on Mr. Homovec's end.

Motion by Councilman Sharp, support by Councilmember Pratt to adjourn the public hearing for the IFE Certificate from Corecoyle Composites LLC until July 15, 2024.

All ayes. Motion carried.

Motion by Councilman Wolfram, support by Councilmember Vear to reconvene the public hearing for the IFE Certificate from Corecoyle Composites LLC on July 15, 2024 at 7:00 p.m.

All ayes. Motion carried.

Old Business

None

New Business

A. City Council Rules and Procedure Update

On May 30, 2024, the O&G Committee held a public meeting. One of the items on their agenda was requests for opinions from the City Attorney. After discussion, the O&G Committee voted to recommend to the full Council adding the following section:

10.7 Legal Opinions. All legal opinions sought by a member or members of the Council shall first be approved by a majority vote of the Council at a regularly scheduled meeting.

Discussion ensued on how to go about seeking legal opinion. Questions that would require more in-depth research, outside Council meetings refer the information to City Manager Mackie and allow him to get it to attorney. Any correspondence with attorney the City Manager will also be included.

No action taken.

B. Employee Handbook Update

On May 13th and 30th the O&G Committee held public meetings. One of the items on their agenda was conflict of interest rules in the City's Employee Handbook. Specifically the discussion pertained to the Personal Relationships in the Workplace policy. After discussion and consultation with the City Attorney, the O&G Committee voted to recommend to Council updating the current policy mentioned previously.

Motion by Councilman Sharp, support by Councilman Vear, to approve the amended personal relationships policy as presented.

All ayes. Motion carried.

C. Transportation Alternative Program (TAP) Grant Resolution

Motion by Councilman Stuchell, support by Councilman Vear, to approve the Transportation Alternative Program (TAP) Grant. **Resolution #3607.**

All ayes. Motion carried.

D. International Brotherhood of Teamsters Local 214

The newly negotiated contract between the City of Hillsdale and the International Brotherhood of Teamsters Local 214 for City Council approval was presented. The contract is for three-years from July 1, 2024 – June 30, 2027. Items to note in the contract include:

- Increase wages in Year 1 - 5%, Year 2 - 4% and year 3 - 3% increases.
- Year 1 \$500.00 signing bonus. Years 2 and 3 \$500 retention bonus.
- CDL training payback agreement for all employees that leave employment before 2-years of service.
- Increase 8 hours to 10 hours of on-call pay.
- Change Employer provided uniforms to approved clothing with City logo.
- Addition of Juneteenth off as a holiday.

Discussion ensued with holiday paid and senior employee paid vacation.

Motion by Councilman Vear, support by Councilman Stuchell to approve the International Brotherhood of Teamsters Local 214 Agreement as presented.

All ayes. Motion carried.

E. Homelessness Taskforce Report and Policy Recommendations

The Homeless Task Force meet on Wednesday, June 5, 2024 to review information and come up with policy recommendations for homelessness. Stephanie Stockford, Chairperson and fellow Taskforce member Josiah Lippincott reviewed the report and gave recommendations to council.

No action taken.

Miscellaneous Reports

- A. Proclamations – None
- B. Appointment- None
- C. Other- None

General Public Comment

Dennis Wainscott, 34 Garden St., read the Homelessness Taskforce report and stated it was good but disagrees with some of it. The Police can't do it all. It is a community issue.

Missy DesJardin, Hillsdale Community Thrift, commented on the homelessness and stated that the number one problem is no affordable housing available and gave some stats from other areas.

City Manager Report

Thanked everyone involved in putting the Train and Mrs. Stock's Park celebration together. It was a great weekend.

CBDG Projects are going on Willow/Marion St. area will be wrapping up in the next few weeks.

Westwood Project going strong and moving along.

W. St. Joe St. is coming along and the Airport terminal project is going to start shortly.

High numbers of participants from the Recreation Department for Baseball and Softball as well as T-ball and Coach pitch.

Council Comment

Councilman Morrissey stated when he read the Homelessness report it doesn't criminalize the homeless but the crimes.

Adjournment

Motion by Councilmember Sharp, seconded by Councilmember Pratt to adjourn the meeting.

By a voice vote, the motion passed unanimously.

The meeting adjourned at 9:33 p.m.

Adam Stockford, Mayor

Katy Price, City Clerk

CITY OF HILLSDALE FINANCE COMMITTEE

Place: City Hall Second Floor Conference Room

Date: June 17, 2024

Time: 6:30 PM

PRESENT:

COMMITTEE: Bruce Sharp, Gary Wolfram, Will Morrissey

STAFF: David Mackie (City Manager), Jason Blake (Director of Public Services)

PUBLIC: None

BOARD OF PUBLIC UTILITIES AND CITY OF HILLSDALE ACCOUNTS PAYABLE
INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE

Questions asked on Invoice Distribution Report by Finance Committee:

Fund 101

Department 000: Training for three deputies

Department 301: Ammunition

Department 595: Airport weather radar

Fund 202

Department 480: Large stone removal reimbursed by insurance

Fund 582

Department 000: Electric line component

Department 544: Electric supply 200-amp junction box

Fund 590

Department 546: Access to sanitary manholes at Days Inn

Motioned by Morrissey seconded by Wolfram to approve.

Motion passed 3-0.

Motioned by Morrissey and seconded by Wolfram to adjourn.

Motion passed 3-0.

Adjournment 6:41 PM

Minutes prepared by Gary Wolfram

CITY OF HILLSDALE FINANCE COMMITTEE

Place: City Hall Second Floor Conference Room

Date: July 1, 2024

Time: 5:00 PM

PRESENT:

COMMITTEE: Gary Wolfram, Will Morrisey

STAFF: David Mackie (City Manager), Jason Blake (Director of Public Services), Scott Hephner (Police and Fire Chief)

PUBLIC: None

BOARD OF PUBLIC UTILITIES AND CITY OF HILLSDALE ACCOUNTS PAYABLE
INVOICE GL DISTRIBUTION REPORT FOR CITY OF HILLSDALE

Questions asked on Invoice Distribution Report by Finance Committee:

Fund 101

Department 000: Mobile Home Park Trailer Fees Distribution of PILOT

Fund 208

Department 751: City is reimbursed through registration fees

Fund 247

Department 900: TIFA grant for façade at 40 E. Bacon

Fund 271

Department 790: Service that provides books did not have *A Court of Silver Flames* book

Fund 582

Department 000: 2-inch conduit for underground lines

Department 544: Spraying weeds at power station

Fund 588

Department 596: Dial-A-Ride overpaid City

Motioned by Morrisey seconded by Wolfram to approve.

Motion passed 2-0.

Motioned by Morrisey and seconded by Wolfram to adjourn.

Motion passed 2-0.

Adjournment 5:25 PM

Minutes prepared by Gary Wolfram

Agenda
Public Services Committee
5 p.m. Tuesday, May 14, 2024
2nd floor conference room
97 N. Broad St.
Hillsdale, MI, 49242

1. Call to order
 - a. Chairman Joshua Paladino called the meeting to order at 5:00 p.m.
2. Roll call
 - a. Present: Councilmen Paladino, Rob Socha (Secretary), and Tony Vear.
3. Approval of agenda
 - a. Vear moved to approve the agenda. Socha seconded the motion. All in favor: 3-0.
4. Visitor comments on agenda items
 - a. Christina Pongracic commented on the city's demand that she move her fence on 16 Glendale Ave.
5. New Business:
 - a. Tick and disease control: culling deep population, insecticides, and other options.
 - i. No action.
 - b. Discuss the sale of city property to 16 Glendale Ave.
 - i. City Manager David Mackie and Department of Public Services Director Jason Blake ordered the Pongracics to remove their fence, which extends a few feet into the alley behind Glendale Ave but does not obstruct traffic.
 - ii. A fence has been in the current location for more than 20 years. The city said the Pongracics need to move or take down the fence because it obstructs future work that needs to be done on an electrical pole and line.
 - iii. After discussing options to accommodate the Pongracics' wishes and time frame, Paladino motioned to extend the deadline to move the fence until September 1. Socha seconded the motion. All in favor: 3-0.
6. Old Business:
 - a. Sec 36-5: Dwellings. Consider reduction in the minimum ground floor of new single-family homes.
 - i. Planning commission is considering an amendment.
 - b. Consider adding Sec. 4-73: Restrictions on feeding feral cats.
 - i. No action.
 - c. Sec. 36-596: Storage of vehicles or merchandise.
 - i. No action.
7. Adjournment

PUBLIC SERVICE COMMITTEE

Time: 5:00pm

Date: June 25, 2024

Place: City Hall, 2nd floor conference room.

Call to order: 5:00pm

Committee: Josh Palidino, Tony Vear and Rob Socha (arrived at 5:19pm)

Staff: Scott Hephner Police and Fire Chief, Alan Beeker Zoning Administrator and Jason Blake Public Service Director.

Approval of Agenda: 2-0 by voice vote as Rob had not yet arrived.

Public: Rachell Kiehnau was to voice her concerns on the confusing and costly Occupancy Permit Fees and reinspection fees. Because of this the committee changed this item to A on the agenda

A. Occupancy permit inspection and reinspection fees.

Alan explained that occupancy permits are good for a minimum of 2 years or the time the renter occupies the apartment or house, whichever is longer. Alan also said that he would add a line to the inspection permit being very clear that all remodeling needs to be completed 100%. It was also decided that the reinspection fees could not exceed the original fee in dealing with multi unit buildings. The ability to use pictures was also discussed.

B. Dial-a-Ride ticket prices, advertisements and the financial situation.

Jason explained that currently the rates charged do not cover the costs of services.

Also the State reduced the funding after announcing otherwise to the tune of \$37,000.

Jason also realizes the importance of this service, as in 2023 ridership was 26779.

Because of these shortfalls ridership fees will increase by \$.50, with the exception of Will Carleton as they will no longer be given the In-Town rates. Even with these increases it will not come close to covering the current short falls. To address this the buses will incorporate selling a total of 11 advertising spots on each which would offset the current short falls.

C.257.657a Operation of golf carts on village, city, or township streets or state trunk line highway.

Scott talked about the problems dealing with crossing M99 and the limited places it would be allowed. Because of the safety concerns it would create and the fact that carts are not licensed to operate on roadways it was decided not to pursue further.

Adjournment: Motion by Josh, seconded by Tony.

Passed 3-0

6:56pm

No future meeting set.

Minutes prepared by Tony Vear



**Election Commission
Minutes**

**Hillsdale City Hall
97 N. Broad Street
Hillsdale, MI 49242**

Wednesday, July 10, 2024

Board members present: Ginger Novak
William Mullaly
Michael Hendershot

Board members absent: None

Also present was Katy Price, City Clerk and CJ Toncray.

Call to Order:

The meeting was called to order by City Clerk Price at 3:01 P.M.

Public Comments

Toncray stated she was interested in the election process.

MINUTES

Election Commission meeting minutes of February 2, 2024.

Motioned by Commissioner Novak, seconded by Commissioner Mullaly to approve the meeting minutes as presented.

By a voice vote, the motion passed unanimously.

Communications/Petitions

Clerk Price shared her office would be open Saturday, August 3, 2024 Clerk office hours 9:00 a.m. – 5:00 p.m. to issue absentee ballots and register new voters.

Clerk Price reviewed a 2024 Voter Guide brochure.

Old Business

Election Chairperson

Mullaly motioned to appoint Novak as Chairperson, seconded by Hendershot.
By a voice vote, the motion passed unanimously.

New Business

A. Appointment of Election Inspectors & Receiving Boards for the August 6, 2024 Presidential Primary Election

City Clerk Price presented a proposed listing of election inspectors for the February 27, 2024 Presidential Primary Election.

Commissioner Mullaly, seconded by Commissioner Novak, moved to appoint the following individuals to serve as poll workers for the August 6, 2024 election, pending any necessary changes and emergencies:

Poll Workers:

Ward 1: Elizabeth Wilds (Chair), Kellie Hendershot, Kristine Prince, Martin Games

Ward 2: Julie Games (Chair), Nancy Burns, Linda Jo Potter, Sharon Draper

Ward 3: Tonya McCallister (Chair), Susan Billings, Marcia Weyer, Debra Reister

Ward 4: Hilary Plummer (Chair), Cathy Kelemen, Roy Bodinus, Terry Dye

RCV Board: Wilds/Prince, Games/Burns, McCallister/Billings, Plummer/Kelemen

Absentee Ballot Processors: Ron Grossheim, Sue Burns

Help/Information Desk: Marcia Ansett, Mike Prince

By a voice vote, the motion passed unanimously.

B. Conduct Public Accuracy Test for August 6, 2024 Primary Election Clerk Price gave a brief overview of how the tabulators worked and how the test ballots are counted and that ballots should match up to the total tapes.

The Elections Commissioners performed the accuracy test for the precinct tabulators and scan units that are to be used for the August 6, 2024 election. All tabulators and scan units tested out with out error.

Miscellaneous

Clerk Price thanked the Commission for their service to the City and dedication to the election process.

Adjournment

Commissioner Novak, seconded by Commissioner Mullaly, moved to adjourn, by voice vote, the motion passed unanimously.

The meeting adjourned at 4:12 p.m.

Submitted by: Katy Price, City Clerk

City of Hillsdale

Agenda Item Summary

Meeting Date: July 1, 2024
Agenda Item: Consent Agenda
Subject: Fireworks / Hillsdale College

Background:

Hillsdale College has requested a permit for a fireworks display that will commence after the football game scheduled on Saturday September 7, 2024. Display will be at approximately 8:30 p.m. See attached certificate of liability insurance, map and application from Pyrotecnico Fireworks, Inc.

A noise variance will be required.

Recommendation:

Approval is recommended as this is an annual event.

Scott A. Hephner



Chief of Police / Fire Chief

Scott Hephner

From: Ashley Stuchell <astuchell@hillsdale.edu>
Sent: Monday, June 3, 2024 2:11 PM
To: Scott Hephner
Subject: Fireworks
Attachments: 240907 Hillsdale College COI.pdf; Hillsdale Site Diagram.pdf; Michigan Permit Application.pdf

Mr. Hephner,

Athletics would like to obtain a permit for fireworks after the first football game on 9/7/24. I have attached the paperwork that was provided to me. Please let me know if there is other paperwork that needs to be filled out.

Thank you,

Ashley Stuchell | Administrative Assistant

Hillsdale College Security

33 East College St. | Office: 517-607-2535 | Patrol: 517-398-1522 | Ext: 517-607-2597



HILLSDALE COLLEGE
PURSUING TRUTH · DEFENDING LIBERTY SINCE 1844

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
3/21/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER Acrisure, LLC dba Britton Gallagher & Associates 3737 Park East Dr. STE 204 Beachwood OH 44122	CONTACT NAME: PHONE (A/C, No, Ext): 216-658-7100 FAX (A/C, No): 216-658-7101 E-MAIL ADDRESS: info@brittongallagher.com	
	INSURER(S) AFFORDING COVERAGE NAIC #	
INSURED 2299 Pyrotecnico Fireworks Inc. P.O. Box 149 299 Wilson Road New Castle PA 16103	INSURER A : Everest Indemnity Insurance Co. 10851	
	INSURER B : Everest Denali Insurance Company 16044	
	INSURER C : Arch Speciality Ins Co 21199	
	INSURER D : Continental Indemnity Company 28258	
	INSURER E : Ocean Underwriting Consortium	
INSURER F :		

COVERAGES **CERTIFICATE NUMBER:** 99923681 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

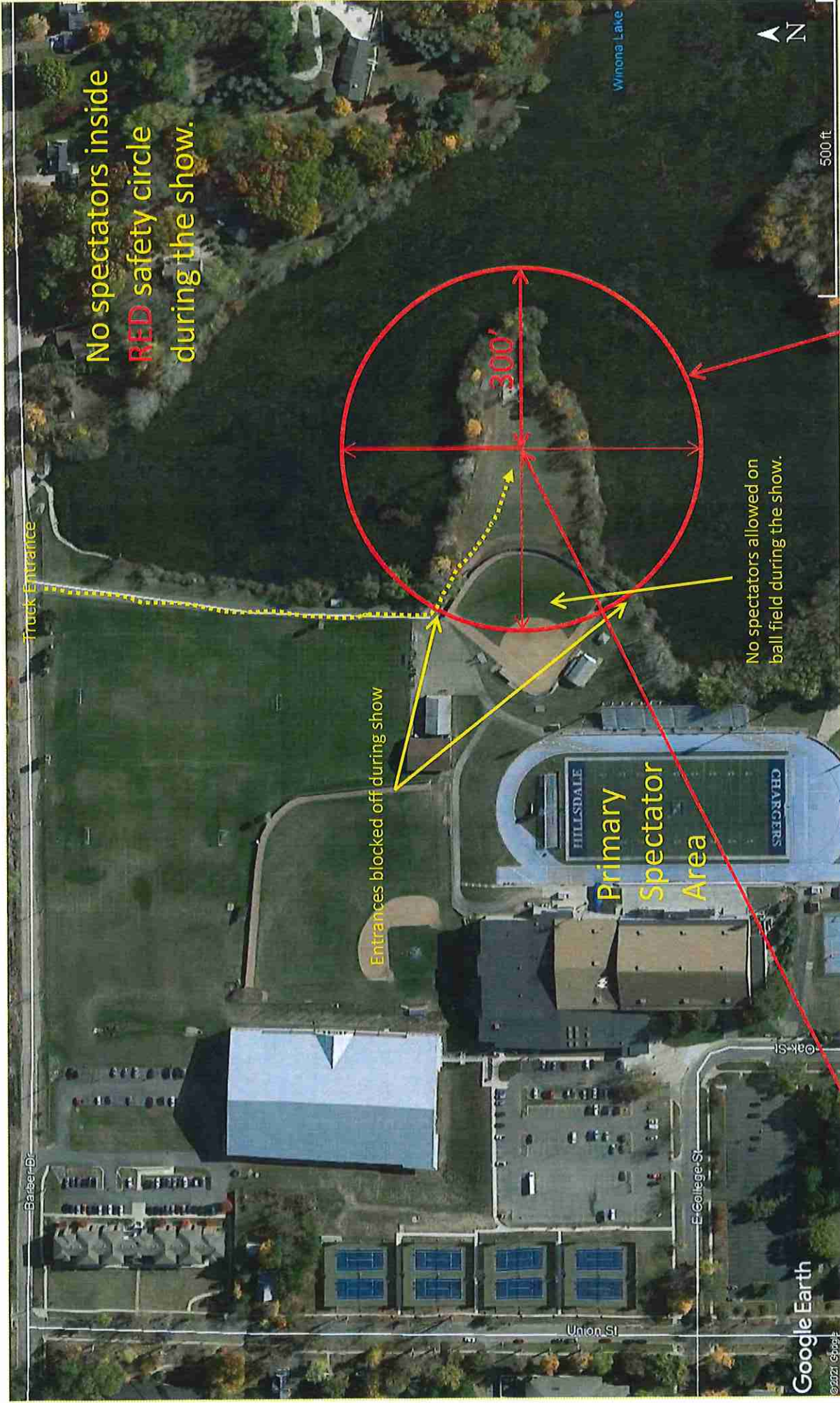
INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	Y	Y	SI8ML00891-232	10/14/2023	10/14/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	Y	Y	SI8CA00141-232	10/14/2023	10/14/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	Y	Y	UXP1035252-04	10/14/2023	10/14/2024	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	82-872096-04-37	10/14/2023	10/14/2024	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A E	Excess Liability #2 Stock Throughput	Y	Y	SI8EX01314-232 STP BINDER	10/14/2023 10/14/2023	10/14/2024 10/14/2024	Each Occ/ Aggregate \$5,000,000 Total Limits \$10,000,000 Stock Limit \$3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Additional Insured extension of coverage is provided by above referenced liability policies where required by written agreement.
DISPLAY DATE: September 7, 2024
LOCATION: Hillsdale College, Hillsdale, Michigan
ADDITIONAL INSURED: Hillsdale College, City of Hillsdale

CERTIFICATE HOLDER Hillsdale College 33 E. College St. Hillsdale MI 49242	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
---	--

Hillsdale College – Muddy Waters Stadium
201 Oak Street, Hillsdale MI 49242

Pyrotecnico Fireworks Inc.
5/3/2021 Michael Falk



Launch Location

Setup area: 50' X 50'

Radius from setup area: 300'

2024 Application for Fireworks Other Than Consumer or Low Impact

FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY
DATE PERMIT(S) EXPIRE:

Authority: 2011 PA 256
The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.

TYPE OF PERMIT(S) (Select all applicable boxes)

Agricultural or Wildlife Fireworks Articles Pyrotechnic Display Fireworks

Public Display Private Display

Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes

NAME OF APPLICANT Pyrotecnico Fireworks, Inc.	ADDRESS OF APPLICANT 299 Wilson Rd, New Castle, PA 16101	AGE OF APPLICANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
--	---	---

NAME OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER Stephen Vitale	ADDRESS PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER 299 Wilson Rd, New Castle, PA 16101
--	---

IF A NON-RESIDENT APPLICANT (LIST NAME OF MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT) Michael Falk	ADDRESS (MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT) 4369 E Summit Woods Dr NE, Rockford, MI 49341	TELEPHONE NUMBER 616.427.0377
---	---	----------------------------------

NAME OF PYROTECHNIC OPERATOR Brennen Rauch	ADDRESS OF PYROTECHNIC OPERATOR 4369 E Summit Woods Dr NE, Rockford, MI 49341	AGE OF PYROTECHNIC OPERATOR 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
---	--	--

NO. YEARS EXPERIENCE 12 years	NO. DISPLAYS 30+ displays	WHERE Michigan
----------------------------------	------------------------------	-------------------

NAME OF ASSISTANT Travis Rauch	ADDRESS OF ASSISTANT 4369 E Summit Woods Dr NE, Rockford, MI 49341	AGE OF ASSISTANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
-----------------------------------	---	---

NAME OF OTHER ASSISTANT Sara Cadwallader	ADDRESS OF OTHER ASSISTANT 4369 E Summit Woods Dr NE, Rockford, MI 49341	AGE OF OTHER ASSISTANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
---	---	---

EXACT LOCATION OF PROPOSED DISPLAY
Muddy Waters Stadium, 201 Oak St., Hillsdale MI 49242 – East side of stadium on peninsula

DATE OF PROPOSED DISPLAY September 7, 2024	TIME OF PROPOSED DISPLAY Post football game – Approx 8:30pm
---	--

MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT

No storage necessary, delivered on date of display

AMOUNT OF BOND OR INSURANCE (TO BE SET BY LOCAL GOVERNMENT) \$10,000,000.00	NAME OF BONDING CORPORATION OR INSURANCE COMPANY Britton-Gallagher & Associates
--	--

ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY
One Cleveland Center, Floor 30; 1375 East 9th Street, Cleveland, OH 44114

NUMBER OF FIREWORKS	KIND OF FIREWORKS TO BE DISPLAYED (Please provide additional pages as needed)
Approximately 500	Aerial display shells ranging in size from 1 ¼ inches to 4 inches in diameter

SIGNATURE OF APPLICANT 	DATE March 7, 2024
---	-----------------------

Bureau of Fire Services
P.O. Box 30700
Lansing, MI 48909
(517) 241-8847

Authority: 1988 PA 358 Compliance: Voluntary Penalty: Permit will not be issued	The Department of Energy, Labor & Economic Growth will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, material status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the American with Disabilities Act, you may make your needs known to this agency.
--	--

This permit is not transferable. It authorizes the resident wholesale dealer or jobber named below to have in his or her possession fireworks of any type, for sale only to holders of permits for public display or agriculture control.

PUBLIC DISPLAY

AGRICULTURAL PEST CONTROL

Issued To Pyrotecnico Fireworks, Inc.		Age (18 or over) Yes
Address 4369 E Summit Woods Dr NE, Rockford, MI 49341		
Name of Organization, Group, Firm, or Corporation Hillsdale College		
Address 33 E College St., Hillsdale MI 49242		
Number and Types of Fireworks Approximately 500 aerial display shells ranging in size from 1 ¼ inches to 4 inches in diameter.		
Exact Location of Display Muddy Waters Stadium, 201 Oak St., Hillsdale MI 49242 – East side of stadium on peninsula		
City, Village, Township City of Hillsdale, Michigan	Date September 7, 2024	Time Post football game – Approx 8:30pm
Bond or Insurance Filed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Amount \$10,000,000.00

Issued by action of: Council Commission Board of the

City Village Township of _____
(Name of City, Village, Township)

on the _____ day of _____,

(Signature and Title of Council/Commission/Board Representative)

Instructions for Application for Fireworks Other Than Consumer or Low Impact

Applications shall be submitted to the legislative body of a city, village or township board. A permit may be issued as a result of official action by the legislative body. A permit shall be valid only for use within the limits of the jurisdiction of the legislative body of a city, village or township board.

1. Type of Permit – check all boxes that may apply to the type of permit needed. You may select several permit types depending on your fireworks display. You may check with your legislative body of a city, village or township board for assistance when making your selection. Please review the following definitions to determine which type of permit to select:
 - Agricultural or Wildlife Fireworks – devices distributed to farmers, ranchers, and growers through a wildlife management program administered by the US Department of Interior or Michigan DNR.
 - Articles Pyrotechnic – 1.4G fireworks for professional use only that is classified as UN0431 or UN0432.
 - Display Fireworks – 1.3G fireworks for professional use only
 - Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes – devices with a combination of chemical elements or compounds capable of burning independently of the oxygen of the atmosphere and designed and intended to produce an audible, visual, mechanical or thermal effect for pest or animal control.
 - Public Display – a fireworks display that is open to all persons for viewing.
 - Private Display – a fireworks display that is not open to the general public for viewing.
2. Name of applicant – list the name of the applicant. The applicant may be a person representing an organization, group, firm or corporation, or self. If the applicant is also the operator, enter the same name in the operator's section.
3. Address of applicant – complete the address of the applicant; include the street address, city, state and zip code.
4. Name of person or resident agent representing corporation, LLC, DBA or other – list the name of the person or resident agent that represents the corporation, LLC, DBA or other.
5. Address of person or resident agent that represents the corporation, LLC, DBA or other – list the address of the person or resident agent representing the corporation, LLC, DBA or other.
6. Non-resident applicant – list the name of the non-resident applicant. A non-resident applicant shall appoint a Michigan attorney or Michigan resident agent in writing to be the applicant's legal representative upon whom all service of process in any action or proceeding may be served.
7. Name of pyrotechnic operator – list the name of the pyrotechnic operator. The pyrotechnic operator is the person in charge of the display. The legislative body of a city, village or township board shall rule on the competency and qualifications of the operator before granting a permit and may require an affidavit from the applicant as to the operator's experience, former pyrotechnic accidents, criminal record, sobriety, etc.
8. Address of pyrotechnic operator – list the address of the pyrotechnic operator; include the street address, city, state and zip code.
9. Age of the pyrotechnic operator – list the age of the pyrotechnic operator; the operator must be 18 years of age or older.
10. Name of assistant – list the name of the assistant to the pyrotechnic operator;
11. Address of assistant – list the address of the assistant; include the street address, city, state and zip code. If there is more than one assistant, please list additional assistants on a separate sheet and include the address and age of those additional assistants.
12. Age of assistant – list the age of the assistant to the pyrotechnic operator; the assistant must be 18 years or older.
13. Name of other assistant – list the name of other assistant to the pyrotechnic operator.
14. Age of other assistant – list the age of the assistant to the pyrotechnic operator; the assistant must be 18 years or older.
15. Exact location of proposed display – list the address of the exact location of the proposed fireworks display.
16. Date of proposed display – indicate the date of the proposed fireworks display; only one display date can be used per application.
17. Time of proposed display – indicate the time of the proposed fireworks display.
18. Manner and place of storage - indicate the manner and place of storage within the legislative body of a city, village or township board of fireworks that are ready for display, just prior to the display in the area of exhibition. The legislative body of a city, village or township board shall obtain approval from the local fire authorities of the manner and place of storage before any permit is issued.

19. Amount of bond or insurance - the issuing legislative body of a city, village or township board shall set the amount of and proof of bond or insurance for the protection of the public to satisfy claims for damages to property or personal injuries arising out of any act or omission on the part of the person, firm or corporation, or any agent or employee of the applicant. The applicant shall assure the bond or insurance required is provided.
20. Name of bonding corporation or insurance company – provide the name of the bonding corporation or insurance company for which the bond was issued through.
21. Address of bonding corporation or insurance company – list the address of the bonding corporation or insurance company; include the street address, city, state and zip code.
22. Number of fireworks and kind of fireworks to be displayed– indicate the total amount of fireworks proposed for the display or use and a description of the type of fireworks for display; such as 10 aerial bombs, 30 aerial rocket bursts, etc.
23. The application is valid for the calendar year in which the application was received and permit was issued.
24. Permit fees shall be established by the legislative body of a city, village or township board and shall be submitted to and retained by legislative body of a city, village or township board.
25. Permitting will be in compliance with the [Michigan Fireworks Safety Act, PA 256 of 2011, MCL 28.466, Section 16](#).
26. **Mail the application to the legislative body of a city, village or township board within the location jurisdiction of the display.** DO NOT mail the application to the Bureau of Fire Services (BFS). If mailed to the BFS, it will be returned to the sender.

City of Hillsdale

Agenda Item Summary

Meeting Date: July 15, 2024
Agenda Item: Consent Agenda
Subject: Hillsdale College Annual Noise Variance Requests
Background:

Hillsdale College has requested noise variances for their events from August 25 through October 25, 2024.

See attached letter listing dates, times and locations.

Recommendation:

Approval is recommended as these are annual events. The exception is Friday August 30, 2024 for a BBQ at the Baw Beese Pavilion from 5:30 to 8:30 pm, this is during park usage hours.

Scott A. Hephner



Chief of Police / Fire Chief



June 26th, 2024

Scott A. Hephner
Chief of Police
97 Broad Street
Hillsdale, MI 49242

Dear Chief Hephner:

Hillsdale College is requesting a noise variance for the following events:

- Sunday, August 25, 2024 starting at 12:00 p.m. and ending at 4:00 p.m. for Fresh-man Convocation located on East Lawn. Street closure to follow.
- Monday, August 26, 2024 starting at 12:00 p.m. and ending at 1:00 a.m. for the Welcome Party. There will be music in a large tent located at the Sports Complex Parking lot.
- Tuesday, August 27, 2024 starting at 10:00 a.m. and ending at 1:00 p.m. for The Source located at the Sports Complex Parking lot.
- Friday, August 30, 2024 starting at 5:30 p.m. and ending at 8:30 p.m. for the Baw Beese BBQ located at the Baw Beese Pavilion.
- Friday, September 6, 2024 starting at 5:00 p.m. and ending at 11:00 p.m. for Concert in the Quad located South of Central Hall.
- Wednesday, September 11, 2024 starting at 7:00 p.m. and ending at 10:00 p.m. for Movie Night. The location is undetermined, we will let you know as soon as we are updated.
- Friday, September 20, 2024 starting at 3:00 p.m. and ending at 1:00 a.m. for the Garden Party in Slayton Arboretum.
- Saturday, October 12, 2024 starting at 6:00 a.m. and ending at 11:30 p.m. for the Homecoming Parade. Rolling street closure to follow.
- Friday, October 25, 2024 starting at 2:00 p.m. and ending at 6:00 p.m. for Fall Fest located South of Central Hall.

If you have any questions, please call me at 607-2597

Respectfully submitted,

William K. Whorley

William K. Whorley
Sr. Director of Security & Safety

WKW/ajs

City of Hillsdale Agenda Item Summary

Meeting Date: July 15, 2024

Agenda Item: Consent

SUBJECT: Ratification of Signatures Park Use Agreement – Domestic Harmony Kristin Lucas Duck Derby

BACKGROUND: Michelle Loren, Recreation Director

Domestic Harmony held its Annual Duck Derby at Mrs. Stock's Park Saturday, July 13, 2024. Due to the meeting cancellation in observance of the July 4th holiday, City Manager David Mackie and City Clerk Katy Price signed the Park Use Agreement on behalf of the City after its approval by legal counsel.

RECOMMENDATION:

I recommend Council authorize ratification of signature by the Mayor.

**AGREEMENT FOR USE OF PARK
MRS. STOCK'S PARK
Domestic Harmony, July 13, 2024**

This Agreement is made and entered between the City of Hillsdale, a Michigan municipal corporation, of Hillsdale, Michigan (City) and Domestic Harmony, of PO Box 231, Hillsdale, MI 49242 (Renter) this ____ day of July, 2024.

Preamble

The City owns, regulates and is responsible for the use, care and maintenance of parks within its corporate boundaries and otherwise under its jurisdiction. Renter is desirous of utilizing Mrs. Stock's Park for and in connection with the Kristin Lucas Memorial Duck Derby and a pancake breakfast. Approximately 250 people are expected to attend or participate. The event is to take place on July 13, 2024 and Renter shall have nonexclusive access to the park commencing at 7:00 a.m. and ending at 10:00 p.m. on that date. Renter shall be solely responsible for the provision of a tent, tables and chairs for the use of attendees and participants at its sole expense. To that end, Renter will be solely responsible for contracting or otherwise providing any tent, tables and chairs that they intend to use. Renter shall also be solely responsible for the provision of any food and drink for his guests' consumption. Renter shall be solely responsible for the quality and safety of each of the foregoing at his sole expense and on the terms and conditions hereinafter set forth:

Agreement

1. In consideration of the payment of a Park Usage Fee of \$200.00 and the posting of a \$150.00 damage deposit, receipt of which is hereby acknowledged, City agrees to allow Renter to use Mrs. Stock's Park on a nonexclusive basis on July 13, 2024 commencing at 7:00 a.m. and ending at 10:00 p.m. on that date solely for the purposes and on the terms and conditions stated in the Preamble and herein, all of which the Renter acknowledges, accepts and agrees are binding.
2. Renter hereby assumes, agrees to be and shall be solely responsible for the control and supervision of the proposed event and all associated activities within Mrs. Stock's Park during the term of the usage agreement.
3. Renter acknowledges the pristine nature of the park, and the fragility, delicateness, and vulnerability to damage of many of the features within the park, including but not limited to the structures, statuary, flowerbeds, flowers and other plantings within it; Renter assumes responsibility for the protection of such improvements from damage during its presence in the park under the agreement.
4. Renter acknowledges that there are no restroom facilities at Mrs. Stock's Park other than a single portable unit, and that the City does not and will not provide tents, tables, chairs or other equipment for use by Renter, its agents, servants, employees, guests, invitees, event attendees or participants during the time of the scheduled event. Renter further acknowledges that he, at its sole expense, shall provide additional portable restroom facilities as are necessary to meet the needs of those in attendance, as well as any tents, tables, chairs and related equipment as Renter may require for use during the scheduled event; provided that no attachments of any facilities, tents or other equipment will be made to any paved surfaces within the park.
5. Renter agrees that it shall, at its sole expense, remove or cause the removal all portable restroom facilities, tents, tables, chairs and other items that Renter places or causes to be

placed in Mrs. Stock's Park as soon as possible following the event but, in no case later than 12:00 p.m. on July 14, 2024. Renter further agrees that it, at its sole expense, is and shall be solely responsible and liable for the repair and restoration of any damage caused by him and/or his agents, servants, employees, guests, invitees and event attendees and participants to private or public property, including the park or any part thereof, as well as all costs associated therewith.

6. Renter agrees to and shall, at the conclusion of the event and at its sole expense, clean up and remove or cause the clean up and removal of all garbage, trash, litter and other items that are placed or left in the park by renter, its agents, servants, employees, guests, invitees and event attendees and participants.

- A. Renter shall complete or cause the completion of the cleanup and restoration no later than 12:00 p.m. on July 14, 2024 and leave the park in a condition equal to or better than existed immediately prior to the event; provided, that should Renter fail to complete or cause the completion of all such cleanup and restoration as provided herein, the City may, if it so elects, complete the cleanup and restoration at Renter's expense.

- B. In the event the City completes the cleanup and restoration by reason of Renter's failure to do so, Renter agrees and acknowledges its responsibility and liability for the payment of an amount equal to the labor and equipment costs that the City incurs in completing or contracting for the cleanup and restoration of the property to a condition that is equal to that which existed immediately prior to the event, plus an administrative charge of 10%. All such costs and expenses shall be charged against and deducted from the \$150.00 damage deposit that Renter has posted, and in the event such damage deposit is not sufficient to cover all such costs and expenses, Renter hereby agrees to promptly pay any deficiency.

7. Renter represents that the name, address and telephone number of Renter' authorized representatives are as follows:

Hannah Roberts

Address: PO Box 231
Hillsdale, MI 49242

Telephone Number: 517-439-1454

8. At the time of execution of this Agreement and as a condition precedent to its effectiveness, Renter shall provide City with proof of public liability and property damage insurance with a single limit of liability for bodily injury and property damage of not less than One Million Dollars and 00/100 (\$1,000,000.00 each), with City designated therein as a named insured.
9. Renter agrees to and shall defend, indemnify and hold City harmless from any and all damages, claims, demands, causes of action, lawsuits, attorney fees and related expenses resulting from actual or claimed personal injury, including death, property damage or other damage or loss of any kind or nature that are or are claimed to be a proximate result of the Renter's negligence, gross negligence or intentional acts or omissions and/or the negligence, gross negligence or intentional acts or omissions of its agents, servants, employees, guests, invitees, event attendees or participants that occur because of, during,

or that otherwise arise or are claimed to have arisen as a result of Renter's use of such reserved area and/or the use of any portable restroom facilities, tents, tables, chairs, other equipment, food or drink placed or provided by Renter or any of its agents, servants, employees, guests, invitees, event attendees or participants, whether or not such damages or injuries, including death, are claimed or proven to have been caused in part by the alleged or actual negligence, gross negligence or intentional acts or omissions of Hillsdale, its employees, agents, servants, or representatives; provided, however, that Renter shall not be obligated to indemnify the City of Hillsdale for any damages or injuries, including death, caused by or resulting from the sole negligence, gross negligence or intentional acts or omissions of the City of Hillsdale, its employees, agents, servants, or representatives.

- 10. Renter further represents and covenants that it does not discriminate against any employee or applicant for employment, and shall not discriminate against any member of the general public that will participate in the event it is staging under the agreement or any other member of the public because of race, color, religion, national origin, age, height, weight, marital status or other legally protected class. It is understood and agreed by and between the parties that breach of the covenant may be regarded as a material breach of the agreement.
- 11. Renter acknowledges and agrees that all documents provided or hereafter provides to City of Hillsdale in connection with or regarding the contract, its performance and compensation are subject to disclosure under the Freedom of Information Act and Renter hereby expressly consents to the City's reproduction and release of such documents, in whole or in part, in response to a Freedom of Information Act request, a court or administrative order, or as the City, in its sole discretion, elects.
- 12. The parties agree that there are no other representations, inducements, promises or agreements between them, whether oral or written.
- 13. This Agreement shall be governed and construed in accordance with the laws of the State of Michigan. City and Renter further agrees that in the event of legal action arising from or as a result of the Agreement, venue and jurisdiction for such action shall be in the Hillsdale County Circuit Court or in the District Court located within the County of Hillsdale, Michigan, whichever has subject matter jurisdiction over any such dispute.

CITY OF HILLSDALE

DOMESTIC HARMONY

David Mackie, City Manager
July ____, 2024

Hannah Jordan, Director
July ____, 2024

Katy Price, Clerk
July ____, 2024

Signatures approved for ratification of above agreement by City Council on July 15, 2024.

CITY OF HILLSDALE

DOMESTIC HARMONY

Adam Stockford, Mayor
City of Hillsdale

Hannah Jordan, Director

Dated: July ____, 2024

Dated: July ____, 2024

Katy Price, Clerk
City of Hillsdale

Dated: July ____, 2023

ASSESSOR'S OR SUPERVISOR'S WARRANT

Sec. 211.42 MCL of 1979, as amended

IN THE NAME OF THE PEOPLE OF THE STATE OF MICHIGAN:

To Peter Merritt, Treasurer of the City of Hillsdale in the County of Hillsdale

The General Property Tax Act, as amended, being generally MCL 211.1 through 211.157, which includes MCL 211.42; the School Code of 1976, being generally 380.1 through 380.1853, which includes sections 380.1611, 1612 and 1613; the State Education Tax Act, being generally MCL 211.901 through 211.906 which includes sections 211.903 and 905 and pertinent charter provisions, authorize property tax collections.

You are hereby commanded to collect from persons having an interest in real and/or personal property described in the attached tax roll, the several sums enumerated in the last column opposite the respective property descriptions.

Ad Valorem Property taxes shall be levied and collected on taxable valuations after amendment by local Boards of Review under MCL 211.53b, by the Michigan Tax Tribunal under 205.70 et seq. And 211.53a, and/or by the State Tax Commission under MCL 211.154.

The amounts collected for the purposes specified shall be retained in the City or city treasury and those amounts collected for state and county purposes shall be accounted for and paid to the county treasurer and those amounts collected for the school districts shall be accounted for and paid to the treasurer of each school district.

Tax collections shall be delivered to the appropriate treasurer of the county and school districts as required by MCL 211.43, or as specified in an agreement with the taxing units. You shall notify the secretary or director of each community college, school district, intermediate school and applicable authorities of the total amount of taxes paid, indicating the different funds from which the taxes were collected, to the respective treasurer or authority.


You shall account for all money received on or before March 1, next following the date of this warrant as required in MCL 211.42, 211.45, 211.905, 380.1611, 380.1612 and 380.1613, and file your statement of collections and unpaid taxes (delinquent roll), on or before March 20th, with the county treasurer pursuant to MCL 211.54. Failure to perform these duties may result in the penalty prescribed in MCL 211.117 and 211.119(1).

If any person neglects or refuses to pay his or her tax, you shall collect the same by seizing the personal property of such person, in an amount sufficient to pay such tax, fees and charges, for subsequent sale, or sue the person to collect the taxes, fees and charges as specified by MCL 211.47, 211.48 and 211.49.

This warrant is your authority to collect the taxes, make the necessary distribution of taxes, and do what is necessary to enforce collection of taxes as specified in the General Property Tax Act, Act No. 206, P.A. 1893.

Given under my hand this 18th day of June, 2024.

Signed


Supervisor or Assessor of the City of Hillsdale

CERTIFICATION BY ASSESSING OFFICER AUTHENTICATING TAX ROLL

Sec. 211.41 MCL of 1979, as amended

State of Michigan)
) ss. I HEREBY CERTIFY that the foregoing and annexed is the Tax Roll of the City of Hillsdale
 County of Hillsdale) in the county aforesaid, for the year 2024 (Summer), with my warrant thereunto to annexed and that the aggregate amount of taxes spread upon the said tax roll is as follows:

ITEMS OF TAX	TAX RATE	WARRANT		MTT/STC/PARTIAL		JULY BOARD		DECEMBER BOARD		AMENDED TOTAL	
		TV	TAXES DUE	TV	TAXES DUE	TV	TAXES DUE	TV	TAXES DUE	TV	TAXES DUE
Taxable Value-Real			164,122,397								
TV-Real PRE			74,974,858								
TV-Real NON PRE			89,147,539								
Taxable Value-Personal			8,889,600								
TV-MBT			7,400,700								
TV-NON MBT			1,488,900								
TV-Total PRE/MBT			82,375,558								
TV-Total NON PRE/MBT			90,636,439								
TV-Total on Tax Roll			173,011,997								
County											
Allocated	4.8560		173,011,997		840,146.26						
Medical Care Facility											
Seniors											
Ambulance											
2006 MCF Debt											
2018 Mental Health											
City/City											
Charter	11.9887		173,011,997		2,074,188.93						
Hillsdale District Library	0.9590		173,011,997		165,918.51						
Streets	2.3977		173,011,997		414,830.87						
Streets/Leaf Collection	3.8872		173,011,997		672,532.23						
Public Safety Equipment	0.9642		173,011,997		166,818.17						
State Education Tax											
State Education Tax	6.0000		172,691,897		1,036,151.38						
School											
30020 Hillsdale Community*	1.0886		74,974,858		81,617.63						
Commercial Personal	3.7463		7,080,600		26,526.05						
Industrial Personal	1.0886		320,100		348.46						
Non PRE/MBT**	9.7463		90,636,439		883,369.93						
Intermediate School											
Hillsdale I.S.D.	2.3432		173,011,997		405,401.71						
College											
TOTAL GENERAL TAXES SPREAD					6,767,850.13						
ADMINISTRATIVE FEE					67,677.13						
TOTAL SPECIAL ASSESSMENTS					86,094.25						
EXCESS OF ROLL					159.24						
TOTAL OF TAX ROLL					6,921,462.27						

DATED June 18, 2024, SIGNED *Kimberly Thomas* Assessor of the City of Hillsdale

* Includes Homestead's Principal Residence, Qualified Agricultural Property & Qualified Forest Property Values (Does not include Commercial & Industrial Personal Property)
 ** Includes Non-Homestead and Non-Qualified Agricultural Property, and Non-Qualified Forest Property Values (Does not include Commercial & Industrial Personal Property)

MCL 211.36 of 1979, as amended
 STATE OF MICHIGAN)
) SS.
 COUNTY OF HILLSDALE)

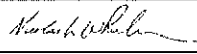
CERTIFICATION FROM COUNTY AS TO TAX RATES THAT MUST BE LEVIED FOR THE YEAR 2024 (Summer)
 I HEREBY CERTIFY That the following is a true statement of the County, City or City, School District, and other taxes, expressed in Millage Rates to be applied
 to the Taxable Valuation of the several properties in the annexed tax roll, that must be raised in the City of Hillsdale
 for the year 2024 (Summer) as determined by the Board of Commissioners of Hillsdale County, Michigan.

Class	PRE/MBT ASSESSED VALUATION	NON PRE/MBT ASSESSED VALUATION	TOTAL ASSESSED VALUATION	EQUALIZATION FACTOR	PRE/MBT TAXABLE VALUATION	NON PRE/MBT TAXABLE VALUATION	TAXABLE VALUATION	Intermediate School	TAXABLE VALUE	ALLOCATED	VOTED	TOTAL
								Hillsdale I.S.D.				
AGRICULTURAL	0	0	0	1.000000	0	0	0		173,011,997	0.1314	2,2118	2,3432
COMMERCIAL	202,970	59,196,830	59,399,800	1.000000	110,881	45,610,114	45,720,995					
INDUSTRIAL	412,500	14,563,900	14,976,400	1.000000	393,467	13,198,814	13,592,281					
RESIDENTIAL	116,155,890	45,998,510	162,154,400	1.000000	74,470,510	30,338,611	104,809,121					
TIMBER CUT OVER	0	0	0	1.000000	0	0	0	Community College	TAXABLE VALUE	DEBT	VOTED	TOTAL
DEVELOPMENTAL	0	0	0	1.000000	0	0	0					
TOTAL REAL	116,771,360	119,759,240	236,530,600		74,974,858	89,147,539	164,122,397					
PERSONAL	7,400,700	1,488,900	8,889,600	1.000000	7,400,700	1,488,900	8,889,600					
GRAND TOTAL	124,172,060	121,248,140	245,420,200		82,375,558	90,636,439	173,011,997					
ITEMS OF TAX	TAXABLE VALUATION	ALLOCATED	VOTED	DEBT OR AUTHORITY	TOTAL MILLAGE			SPECIAL ASSESSMENT BREAKDOWN		TOTAL SPECIAL TAXES		
COUNTY TAX								Utility Liens		27,364.25		
Allocated	173,011,997	4,8560			4.8560			Code Enforcement		58,730.00		
Medical Care Facility	173,011,997											
Seniors	173,011,997											
Ambulance	173,011,997											
Mental Health	173,011,997											
TOTAL COUNTY		4,8560			4.8560							
CITY/City												
Charter	173,011,997	11,9887			11.9887							
Hillsdale District Library	173,011,997		0.9590		0.9590							
Streets	173,011,997		2.3977		2.3977							
Streets/Leaf Collection	173,011,997		3.8872		3.8872							
Public Safety Equipment	173,011,997		0.9642		0.9642							
TOTAL CITY/City		11,9887	8,2081		20,1968							
SCHOOL TAXES	TAXABLE VALUATIONS	STATE EDUCATION TAX MILLAGE RATE	OPERATING MILLAGE RATE	SUPPLEMENTAL > 18 MILL RATE	SUPPLEMENTAL < 18 MILLAGE RATE	DEBT SERVICE MILLAGE RATE	SINKING FUND MILLAGE RATE	TOTAL MILLAGE RATE				
NO. & DISTRICT												
3002D Hillsdale Community*	74,974,858	6.0000					1.0886	7.0886				
Commercial Personal	7,080,600	6.0000	2.6577				1.0886	9.7463				
Industrial Personal	320,100						1.0886	1.0886				
Non PRE/MBT**	90,636,439	6.0000	8.6577				1.0886	15.7463				

SPECIAL TAXES AUTHORIZED TO BE SPREAD ON PROPERTY - Taxes as Assessed on Roll Attached

(See above detail)

DATED June 17, 2024


 Nicolas L. Wheeler, Director of Equalization of Hillsdale County, Michigan

* Includes Homeowner's Principal Residence, Qualified Agricultural Property & Qualified Forest Property Values (Does not include Commercial & Industrial Personal Property)

** Includes Non-Homestead and Non-Qualified Agricultural Property, and Non-Qualified Forest Property Values (Does not include Commercial & Industrial Personal Property)



Municipal Employees' Retirement System of Michigan

Annual Actuarial Valuation Report
December 31, 2023 - Hillsdale, City of (3001)





Spring 2024

Hillsdale, City of

In care of:
Municipal Employees' Retirement System of Michigan
1134 Municipal Way
Lansing, Michigan 48917

This report presents the results of the Annual Actuarial Valuation, prepared for Hillsdale, City of (3001) as of December 31, 2023. The report includes the determination of liabilities and contribution rates resulting from the participation in the Municipal Employees' Retirement System of Michigan ("MERS"). This report contains the minimum actuarially determined contribution requirement, in alignment with the MERS Plan Document, Actuarial Policy, the Michigan Constitution, and governing statutes. Hillsdale, City of is responsible for the employer contributions needed to provide MERS benefits for its employees and former employees.

The purposes of this valuation are to:

- Measure funding progress as of December 31, 2023,
- Establish contribution requirements for the fiscal year beginning July 1, 2025,
- Provide information regarding the identification and assessment of risk,
- Provide actuarial information in connection with applicable Governmental Accounting Standards Board (GASB) statements, and
- Provide information to assist the local unit of government with State reporting requirements.

This valuation assumed the continuing ability of the plan sponsor to make the contributions necessary to fund this plan. A determination regarding whether or not the plan sponsor is actually able to do so is outside our scope of expertise and was not performed.

The findings in this report are based on data and other information through December 31, 2023. The valuation was based upon information furnished by MERS concerning Retirement System benefits, financial transactions, plan provisions and active members, terminated members, retirees and beneficiaries. We checked for internal reasonability and year-to-year consistency, but did not audit the data. We are not responsible for the accuracy or completeness of the information provided by MERS.

The Municipal Employees' Retirement Act, PA 427 of 1984 and the MERS' Plan Document Article VI Sec. 71 (1)(d), provides the MERS Board with the authority to set actuarial assumptions and methods after consultation with the actuary. As the fiduciary of the plan, the MERS Retirement Board sets certain assumptions for funding and GASB purposes. These assumptions are reviewed regularly through a comprehensive study, most recently in the fall of 2021. The MERS Retirement Board adopted a Dedicated Gains Policy at the February 17, 2022 Board meeting. The Dedicated Gains Policy automatically reduces the assumed rate of investment return in conjunction with recognizing excess investment gains to mitigate the impact on employer contributions the first year. The policy was effective with the December 31, 2021 annual actuarial valuation.

The Michigan Department of Treasury provides required assumptions to be used for purposes of Public Act 202 reporting. These assumptions are for reporting purposes only and do not impact required contributions. Please refer to the State Reporting page found at the end of this report for information for this filing.

For a full list of all the assumptions used, please refer to the division-specific assumptions described in table(s) in this report, and to the Appendix on the MERS website at:

<https://www.mersofmich.com/Portals/0/Assets/Resources/AAV-Appendix/MERS-2023AnnualActuarialValuation-Appendix.pdf>

The actuarial assumptions used for this valuation, including the assumed rate of investment return, are reasonable for purposes of the measurement. The combined effect of the assumptions is expected to have no significant bias (i.e., not significantly optimistic or pessimistic).

In December 2021, the Actuarial Standards Board (ASB) adopted a revision to the Actuarial Standard of Practice (ASOP) No. 4, *Measuring Pension Obligations and Determining Pension Plan Costs or Contributions*. Beginning with the December 31, 2023 annual actuarial valuation, the revised ASOP No. 4 requires the calculation and disclosure of a liability referred to by the ASOP as the "Low-Default-Risk Obligation Measure" (LDRM). The LDRM calculation is provided in aggregate, along with aggregate employer results, in a separate report titled "Summary Report of the 78th Annual Actuarial Valuations," and will be available on the MERS website during the fall of 2024.

This report has been prepared by actuaries who have substantial experience valuing public employee retirement systems. To the best of our knowledge, the information contained in this report is accurate and fairly presents the actuarial position of Hillsdale, City of as of the valuation date. All calculations have been made in conformity with generally accepted actuarial principles and practices, with the Actuarial Standards of Practice issued by the Actuarial Standards Board, and with applicable statutes.

Rebecca L. Stouffer, Mark Buis, Kurt Dosson, and Shana M. Neeson are members of the American Academy of Actuaries. These actuaries meet the Academy's Qualification Standards to render the actuarial opinions contained herein. The signing actuaries are independent of the plan sponsor. GRS maintains independent consulting agreements with certain local units of government for services unrelated to the actuarial consulting services provided in this report.



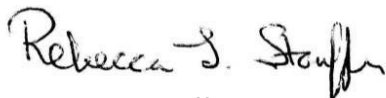
The Retirement Board of the Municipal Employees' Retirement System of Michigan confirms that the System provides for payment of the required employer contribution as described in Section 20m of Act No. 314 of 1965 (MCL 38.1140m).

This information is purely actuarial in nature. It is not intended to serve as a substitute for legal, accounting, or investment advice.

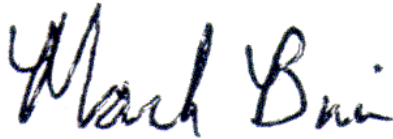
This report was prepared at the request of the MERS Retirement Board and may be provided only in its entirety by the municipality to other interested parties (MERS customarily provides the full report on request to associated third parties such as the auditor for the municipality). GRS is not responsible for the consequences of any unauthorized use. This report should not be relied on for any purpose other than the purposes described herein. Determinations of financial results, associated with the benefits described in this report, for purposes other than those identified above may be significantly different.

If you have reason to believe that the plan provisions are incorrectly described, that important plan provisions relevant to this valuation are not described, that conditions have changed since the calculations were made, that the information provided in this report is inaccurate or is in anyway incomplete, or if you need further information in order to make an informed decision on the subject matter in this report, please contact your Regional Manager at 1.800.767.MERS (6377).

Sincerely,
Gabriel, Roeder, Smith & Company



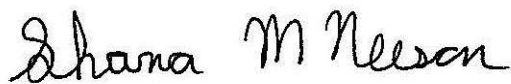
Rebecca L. Stouffer, ASA, FCA, MAAA



Mark Buis, FSA, FCA, EA, MAAA



Kurt Dosson, ASA, FCA, MAAA



Shana M. Neeson, ASA, FCA, MAAA



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Executive Summary

Funded Ratio

The funded ratio of a plan is the percentage of the dollar value of the actuarial accrued liability that is covered by the actuarial value of assets. While the funded ratio may be a useful plan measurement, understanding a plan's funding trend may be more important than a particular point in time. Refer to Table 7 to find a history of this information.

	12/31/2023	12/31/2022
Funded Ratio*	77%	78%

* Reflects assets from Surplus divisions, if any.

Throughout this report are references to valuation results generated prior to the 2018 valuation date. Results prior to 2018 were received directly from the prior actuary or extracted from the previous valuation system by MERS's technology service provider.

Required Employer Contributions

Your required employer contributions are shown in the following table. Employee contributions, if any, are in addition to the employer contributions.

Effective with the December 31, 2021 valuation, the MERS Retirement Board adopted a Dedicated Gains Policy which allows for recognition of asset gains in excess of a set threshold in combination with lowering the assumed rate of investment return. Effective with the 2020 and 2019 valuations respectively, the MERS Retirement Board adopted updated demographic and economic assumptions. **The combined impact of the prior 2020 and 2019 demographic and economic assumption changes is fully reflected in the 2023 annual actuarial valuation, evidenced with the Phase-in and No Phase-in contribution requirements being equal.** There is no phase-in of dedicated gains.

By default, MERS will invoice you based on the amount in the “No Phase-in” columns. This amount will be considered the minimum required contribution unless you request to be billed the “Phase-in” rates. If you wish to be billed using the phased-in rates, please contact MERS, at which point the alternate minimum required contribution will be the amount in the “Phase-in” columns.

	Percentage of Payroll				Monthly \$ Based on Projected Payroll			
	Phase-in	No Phase-in	Phase-in	No Phase-in	Phase-in	No Phase-in	Phase-in	No Phase-in
	12/31/2023	12/31/2023	12/31/2022	12/31/2022	12/31/2023	12/31/2023	12/31/2022	12/31/2022
Valuation Date:	July 1, 2025	July 1, 2025	July 1, 2024	July 1, 2024	July 1, 2025	July 1, 2025	July 1, 2024	July 1, 2024
Fiscal Year Beginning:	2025	2025	2024	2024	2025	2025	2024	2024
Division								
01 - DPS EEs	-	-	-	-	\$ 0	\$ 0	\$ 0	\$ 0
02 - Police	-	-	37.99%	39.28%	26,944	26,944	25,438	26,305
05 - Fire	-	-	28.15%	29.77%	7,098	7,098	6,130	6,483
12 - BPU Union	-	-	-	-	16,773	16,773	15,338	15,556
13 - Gnrl Non Un	-	-	-	-	11,023	11,023	9,943	10,621
14 - BPU Non Union	-	-	-	-	12,960	12,960	9,494	10,031
15 - City Mngr	23.34%	23.34%	21.42%	21.76%	3,723	3,723	3,141	3,191
18 - City Treas.	-	-	-	-	203	203	160	171
Total Municipality -								
Estimated Monthly Contribution					\$ 78,724	\$ 78,724	\$ 69,644	\$ 72,358
Total Municipality -								
Estimated Annual Contribution					\$ 944,688	\$ 944,688	\$ 835,728	\$ 868,296

Employee contribution rates:

Valuation Date:	Employee Contribution Rate	
	12/31/2023	12/31/2022
Division		
01 - DPS EEs	5.00%	5.00%
02 - Police	5.00%	5.00%
05 - Fire	5.00%	5.00%
12 - BPU Union	9.16%	9.16%
13 - Gnrl Non Un	5.00%	5.00%
14 - BPU Non Union	5.00%	5.00%
15 - City Mngr	5.00%	5.00%
18 - City Treas.	5.00%	5.00%

The employer may contribute more than the minimum required contributions, as these additional contributions will earn investment income and may result in lower future contribution requirements. Employers making contributions in excess of the minimum requirements may elect to apply the excess contribution immediately to a particular division, or segregate the excess into one or more “Surplus” divisions. An election in the first case would immediately reduce any unfunded accrued liability and lower the amortization payments throughout the remaining amortization period. An election to set up one or more Surplus divisions would not immediately lower future contributions, however the assets from the Surplus division(s) could be transferred to an unfunded division in the future to reduce the unfunded liability in future



years, or to be used to pay all or a portion of the minimum required contribution in a future year. For purposes of this report, the assets in any Surplus division have been included in the municipality's total assets, unfunded accrued liability, and funded status; however, these assets are not used in calculating the minimum required contribution.

MERS strongly encourages employers to contribute more than the minimum contribution shown above. With the implemented dedicated gains policy, market gains and losses will continue to be smoothed over five years; however, since excess returns are used to lower the investment assumption, there will be fewer gains to smooth in down markets. Having additional funds in Surplus divisions will assist plans with navigating any market volatility.

Assuming that experience of the plan meets actuarial assumptions:

- To accelerate to a 100% funding ratio in 10 years, estimated monthly employer contributions for the fiscal year beginning in 2025 for the entire employer would be \$101,593, instead of \$78,724.

The required employer contribution rates, or dollars if the division is closed, determined in this report are reasonable under Actuarial Standard of Practice (ASOP) No. 4, Measuring Pension Obligations and Determining Pension Plan Costs or Contributions, based on:

- The use of reasonable actuarial assumptions and cost methods,
- The use of reasonable amortization and asset valuation methods; and
- Application of the MERS funding policy which will accumulate sufficient assets to make benefit payments when due, assuming all assumptions will be realized, and the required employer contributions are made when due.

How and Why Do These Numbers Change?

In a defined benefit plan, contributions vary from one annual actuarial valuation to the next as a result of the following:

- Changes in benefit provisions (see Table 2),
- Changes in actuarial assumptions and methods (see the Appendix); and
- Experience of the plan (investment experience and demographic experience); this is the difference between actual experience of the plan and the actuarial assumptions.

These impacts are reflected in various tables in the report. For more information, please contact your Regional Manager.

Comments on Investment Rate of Return Assumption

A defined benefit plan is funded by employer contributions, participant contributions, and investment earnings. Investment earnings have historically provided a significant portion of the funding. The larger the share of benefits being provided from investment returns, the smaller the required contributions, and vice versa. Determining the contributions required to prefund the promised retirement benefits requires an assumption of what investment earnings are expected to add to the fund over a long period of time. This is called the **Investment Return Assumption**.

The MERS Investment Return Assumption is **6.93%** per year. This, along with all of our other actuarial assumptions, is reviewed at least every five years in an Experience Study that compares the assumptions used against actual experience and recommends adjustments if necessary. If your municipality would like to explore



contributions at lower assumed investment return assumptions, please review the “What If” projection scenarios later in this report.

Assumption and Method Changes in 2023

Effective February 17, 2022, the MERS Retirement Board adopted a dedicated gains policy that automatically lowers the assumed rate of investment return by using excess asset gains to mitigate large increases in required contributions to the Plan. Full details of this dedicated gains policy are available in the Actuarial Policy found on the MERS [website](#). Some goals of the dedicated gains policy are to:

- Provide a systematic approach to lower the assumed rate of investment return between experience studies; and
- Use excess gains to cover both the increase in normal cost and any increase in UAL payment the first contribution year after application (i.e., minimize the first-year impact (i.e., increase) in employer contributions).

The dedicated gains policy was implemented with the December 31, 2021 annual actuarial valuation and was reflected in the computed employer contribution amounts beginning in fiscal year 2023.

Investment performance measured for the one-year period ending December 31, 2023 resulted in current year excess gains for use in lowering the assumed rate of investment return. As a result, the assumed rate of investment return was lowered from 7.00% to 6.93%. The December 31, 2023 valuation liabilities were developed using this new, lower assumption. Additionally, as a result of recognizing excess market gains, the valuation assets used to fund these liabilities are 1.4% higher than if there were no dedicated gains policy. The combined impact of these changes will minimize the first-year impact on employer contributions and may result in an increase or a decrease in employer contributions.

There were no other assumption or method changes in 2023.

Future Assumption and Method Changes

As the fiduciary of the plan, the MERS Retirement Board sets certain assumptions for funding and GASB purposes. These assumptions are reviewed periodically through a comprehensive study, called an Experience Study. The next Experience Study will commence during the fall of 2024.

Protecting MI Pension Grant Program

On July 1, 2022, Michigan lawmakers passed the State budget for the 2022-23 fiscal year. As a part of the budget, \$750 million was earmarked for underfunded municipal pension plans in counties, cities, townships, villages and road commissions across the State. Known as the **Protecting MI Pension Grant Program**, the legislation is designed to support municipal plans that are under 60% funded.

Funds received by municipalities were deposited into the MERS trust during August 2023 and are reflected in this valuation.

Comments on Asset Smoothing

To avoid dramatic spikes and dips in annual contribution requirements due to short-term fluctuations in asset markets, MERS applies a technique called **asset smoothing**. This spreads out each year’s investment gains or losses over the prior year and the following four years. After initial application of asset smoothing, remaining



excess market gains are used to buy down the assumed rate of investment return and increase the level of valuation assets, to the extent allowed by the dedicated gains policy. This smoothing method is used to determine your actuarial value of assets (valuation assets), which is then used to determine both your funded ratio and your required contributions. **The (smoothed) actuarial rate of return for 2023 was 5.54%, while the actual market rate of return was 10.94%.** The actuarial rate of return is below the assumed rate of return, which will put upward pressure on the employer contribution requirements determined in this valuation. To see historical details of the market rate of return compared to the smoothed actuarial rate of return, refer to this report's Appendix or view the "[How Smoothing Works](#)" video on the [Defined Benefit resource page](#) of the MERS website.

As of December 31, 2023, the actuarial value of assets is 110% of market value due to asset smoothing. This means that there are deferred investment losses, which will put upward pressure on contributions in the short term.

If the December 31, 2023 valuation results were based on market value instead of actuarial value:

- The funded percent of your entire municipality would be 70% (instead of 77%); and
- Your total employer contribution requirement for the fiscal year starting July 1, 2025 would be \$1,121,052 (instead of \$944,688).

Alternate Scenarios to Estimate the Potential Volatility of Results ("What If Scenarios")

The calculations in this report are based on assumptions about long-term economic and demographic behavior. These assumptions will never materialize in a given year, except by coincidence. Therefore, the results will vary from one year to the next. The volatility of the results depends upon the characteristics of the plan. For example:

- Open divisions that have substantial assets compared to their active employee payroll will have more volatile employer contribution rates due to investment return fluctuations.
- Open divisions that have substantial accrued liability compared to their active employee payroll will have more volatile employer contribution rates due to demographic experience fluctuations.
- Small divisions will have more volatile contribution patterns than larger divisions because statistical fluctuations are relatively larger among small populations.
- Shorter amortization periods result in more volatile contribution patterns.

Many assumptions are important in determining the required employer contributions. In the following table, we show the impact of varying the Investment Return assumption. Lower investment returns would generally result in higher required employer contributions, and vice versa. The three economic scenarios below provide a quantitative risk assessment for the impact of investment returns on the plan's projected financial condition for funding purposes.

The relative impact of the economic scenarios below will vary from year to year, as the participant demographics change. The impact of each scenario should be analyzed for a given year, not from year to year. The results in the table are based on the December 31, 2023 valuation and are for the municipality in total, not by division.

It is important to note that calculations in this report are mathematical estimates based upon assumptions regarding future events, which may or may not materialize. Actuarial calculations can and do vary from one valuation to the next, sometimes significantly depending on the group's size. Projections are not predictions. Future valuations will be based on actual future experience.



12/31/2023 Valuation Results	Lower Future Annual Returns	Lower Future Annual Returns	Valuation Assumptions
Investment Return Assumption	4.93%	5.93%	6.93%
Accrued Liability	\$ 38,014,296	\$ 33,874,285	\$ 30,419,559
Valuation Assets ¹	\$ 23,416,083	\$ 23,416,083	\$ 23,416,083
Unfunded Accrued Liability	\$ 14,598,213	\$ 10,458,202	\$ 7,003,476
Funded Ratio	62%	69%	77%
Monthly Normal Cost	\$ 35,339	\$ 24,936	\$ 17,147
Monthly Amortization Payment	\$ 87,719	\$ 63,911	\$ 41,100
Total Employer Contribution²	\$ 136,998	\$ 106,122	\$ 78,724

¹ The Valuation Assets include assets from Surplus divisions, if any.

² If assets exceed accrued liabilities for a division, the division may have an overfunding credit to reduce the division's employer contribution requirement. If the overfunding credit is larger than the normal cost, the division's full credit is included in the municipality's amortization payment above but the division's total contribution requirement is zero. This can cause the displayed normal cost and amortization payment to not add up to the displayed total employer contribution.

Projection Scenarios

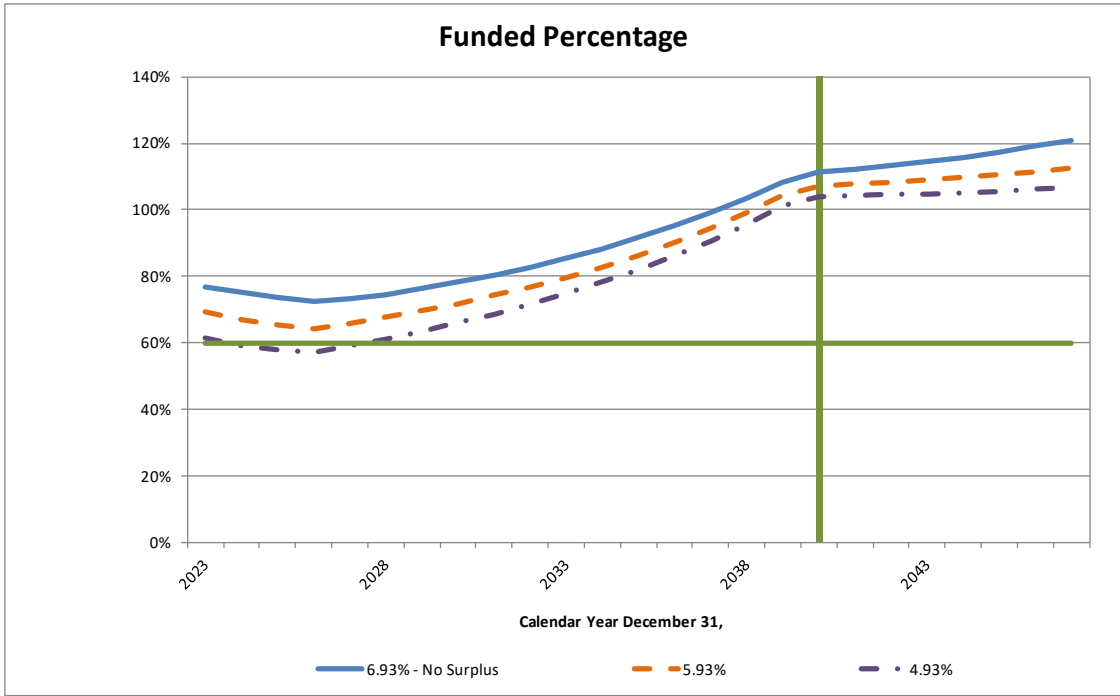
The next two pages show projections of the plan's funded ratio and computed employer contributions under the actuarial assumptions used in the valuation and alternate economic assumption scenarios. All three projections account for the past investment experience that will continue to affect the actuarial rate of return in the short term.

The 6.93% scenario provides an estimate of computed employer contributions based on current actuarial assumptions, and a projected 6.93% market return. The other two scenarios may be useful if the municipality chooses to budget more conservatively and make contributions in addition to the minimum requirements. The 5.93% and 4.93% projection scenarios provide an indication of the potential required employer contribution if these assumptions were met over the long term.

Valuation Year Ending 12/31	Fiscal Year Beginning 7/1	Actuarial Accrued Liability	Valuation Assets ²	Funded Percentage	Estimated Annual Employer Contribution
6.93%¹					
2023	2025	\$ 30,419,559	\$ 23,416,083	77%	\$ 944,688
2024	2026	\$ 30,700,000	\$ 23,000,000	75%	\$ 1,030,000
2025	2027	\$ 31,100,000	\$ 22,900,000	74%	\$ 1,120,000
2026	2028	\$ 31,500,000	\$ 22,700,000	72%	\$ 1,220,000
2027	2029	\$ 31,700,000	\$ 23,200,000	73%	\$ 1,260,000
2028	2030	\$ 32,000,000	\$ 23,900,000	75%	\$ 1,280,000
5.93%¹					
2023	2025	\$ 33,874,285	\$ 23,416,083	69%	\$ 1,273,464
2024	2026	\$ 34,100,000	\$ 22,800,000	67%	\$ 1,370,000
2025	2027	\$ 34,600,000	\$ 22,600,000	65%	\$ 1,460,000
2026	2028	\$ 34,900,000	\$ 22,500,000	64%	\$ 1,570,000
2027	2029	\$ 35,200,000	\$ 23,200,000	66%	\$ 1,590,000
2028	2030	\$ 35,400,000	\$ 24,000,000	68%	\$ 1,620,000
4.93%¹					
2023	2025	\$ 38,014,296	\$ 23,416,083	62%	\$ 1,643,976
2024	2026	\$ 38,300,000	\$ 22,600,000	59%	\$ 1,750,000
2025	2027	\$ 38,700,000	\$ 22,400,000	58%	\$ 1,840,000
2026	2028	\$ 39,100,000	\$ 22,400,000	57%	\$ 1,950,000
2027	2029	\$ 39,300,000	\$ 23,300,000	59%	\$ 1,980,000
2028	2030	\$ 39,500,000	\$ 24,200,000	61%	\$ 2,010,000

¹ Represents both the interest rate for discounting liabilities and the future investment return assumption on the Market Value of assets.

² Valuation Assets do not include assets from Surplus divisions, if any.



Notes:

The green indicator lines have been added at 60% funded and 17 years following the valuation date for PA 202 purposes.

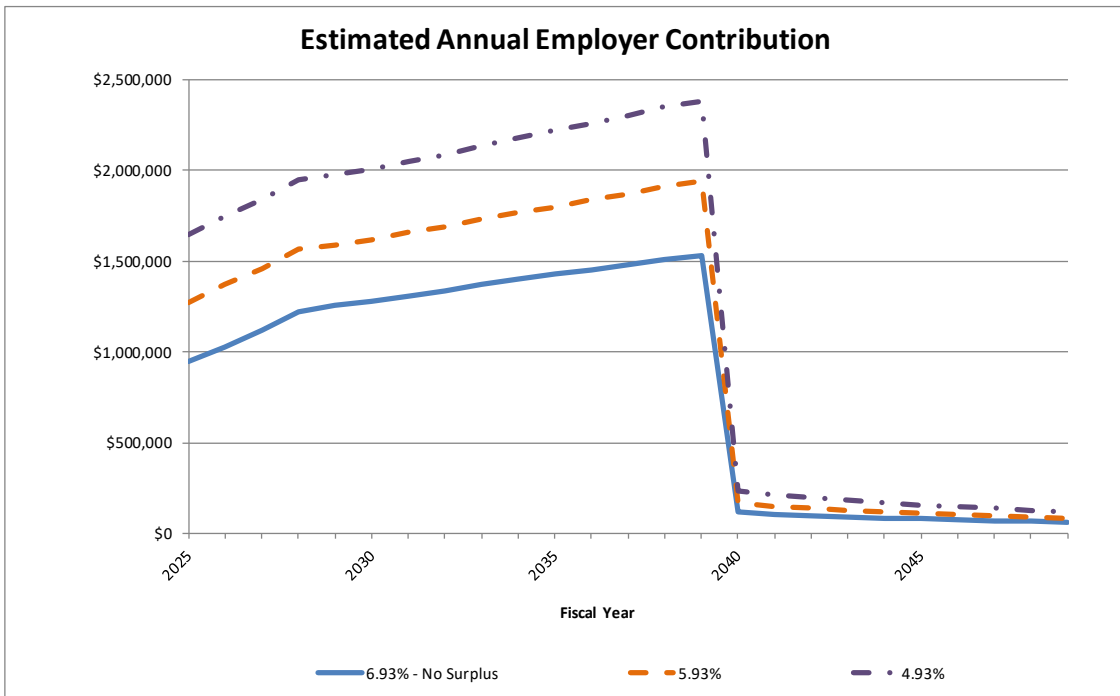


Table 1: Employer Contribution Details for the Fiscal Year Beginning July 1, 2025

Division	Total Normal Cost	Employee Contribution Rate	Employer Contributions ¹			Computed Employer Contribution With Phase-In	Blended ER Rate No Phase-In ⁵	Blended ER Rate With Phase-In ⁵	Employee Contribution Conversion Factor ²
			Employer Normal Cost ⁶	Payment of the Unfunded Accrued Liability ⁴	Computed Employer Contribution No Phase-In				
Percentage of Payroll									
01 - DPS EEs	12.18%	5.00%	-	-	-	-			
02 - Police	14.80%	5.00%	-	-	-	-			
05 - Fire	16.83%	5.00%	-	-	-	-			
12 - BPU Union	12.80%	9.16%	-	-	-	-			
13 - Gnrl Non Un	11.47%	5.00%	-	-	-	-			
14 - BPUNonUnion	12.27%	5.00%	-	-	-	-			
15 - City Mngr	13.94%	5.00%	8.94%	14.40%	23.34%	23.34%			0.86%
18 - City Treas.	0.00%	5.00%	-	-	-	-			
Estimated Monthly Contribution³									
01 - DPS EEs			\$ 689	\$ (21,166)	\$ 0	\$ 0			
02 - Police			6,259	20,685	26,944	26,944			
05 - Fire			2,587	4,511	7,098	7,098			
12 - BPU Union			1,893	14,880	16,773	16,773			
13 - Gnrl Non Un			1,858	9,165	11,023	11,023			
14 - BPUNonUnion			2,435	10,525	12,960	12,960			
15 - City Mngr			1,426	2,297	3,723	3,723			
18 - City Treas.			0	203	203	203			
Total Municipality			\$ 17,147	\$ 41,100	\$ 78,724	\$ 78,724			
Estimated Annual Contribution³			\$ 205,764	\$ 493,200	\$ 944,688	\$ 944,688			

- ¹ The above employer contribution requirements are in addition to the employee contributions, if any.
- ² If employee contributions are increased/decreased by 1.00% of pay, the employer contribution requirement will decrease/increase by the Employee Contribution Conversion Factor. The conversion factor is usually under 1% because employee contributions may be refunded at termination of employment and not used to fund retirement pensions. Employer contributions will all be used to fund pensions.
- ³ For divisions that are open to new hires, estimated contributions are based on projected fiscal year payroll. Actual contributions will be based on actual reported monthly pays, and will be different from the above amounts. For divisions that will have no new hires (i.e., closed divisions), invoices will be based on the above dollar amounts which are based on projected fiscal year payroll. See description of Open Divisions and Closed Divisions in the Appendix.
- ⁴ Note that if the overfunding credit is larger than the normal cost, the full credit is shown above but the total contribution requirement is zero. This will cause the displayed normal cost and unfunded accrued liability contributions not to add across.
- ⁵ For linked divisions, the employer will be invoiced the Computed Employer Contribution No Phase-in rate shown above for each linked division (a contribution rate for the open division; a contribution dollar for the closed-but-linked division), unless the employer elects to contribute the Blended Employer Contribution rate shown



above, by contacting MERS at 800-767-MERS (6377).

⁶ For divisions with a negative employer normal cost, employee contributions cover the normal cost and a portion of the payment of any unfunded accrued liability.

Please see the Comments on Asset Smoothing in the Executive Summary of this report.

Table 2: Benefit Provisions

01 - DPS EEs: Closed to new hires

	2023 Valuation	2022 Valuation
Benefit Multiplier:	2.25% Multiplier (80% max)	2.25% Multiplier (80% max)
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	-	-
Early Retirement (Reduced):	50/25 55/15	50/25 55/15
Final Average Compensation:	3 years	3 years
Employee Contributions:	5.00%	5.00%
DC Plan for New Hires:	7/1/2017	7/1/2017
Act 88:	Yes (Adopted 9/5/2006)	Yes (Adopted 9/5/2006)

02 - Police: Closed to new hires

	2023 Valuation	2022 Valuation
Benefit Multiplier:	2.50% Multiplier (80% max)	2.50% Multiplier (80% max)
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	55/20	55/20
Early Retirement (Reduced):	50/25 55/15	50/25 55/15
Final Average Compensation:	3 years	3 years
Employee Contributions:	5.00%	5.00%
DC Plan for New Hires:	7/1/2023	-
Act 88:	Yes (Adopted 9/5/2006)	Yes (Adopted 9/5/2006)

05 - Fire: Closed to new hires

	2023 Valuation	2022 Valuation
Benefit Multiplier:	2.50% Multiplier (80% max)	2.50% Multiplier (80% max)
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	55/20	55/20
Early Retirement (Reduced):	50/25 55/15	50/25 55/15
Final Average Compensation:	3 years	3 years
Employee Contributions:	5.00%	5.00%
DC Plan for New Hires:	7/1/2023	-
Act 88:	Yes (Adopted 9/5/2006)	Yes (Adopted 9/5/2006)

12 - BPU Union: Closed to new hires

	2023 Valuation	2022 Valuation
Benefit Multiplier:	2.25% Multiplier (80% max)	2.25% Multiplier (80% max)
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	55/25	55/25
Early Retirement (Reduced):	50/25	50/25
	55/15	55/15
Final Average Compensation:	3 years	3 years
Employee Contributions:	9.16%	9.16%
DC Plan for New Hires:	7/1/2017	7/1/2017
Act 88:	Yes (Adopted 9/5/2006)	Yes (Adopted 9/5/2006)

13 - Gnrl Non Un: Closed to new hires

	2023 Valuation	2022 Valuation
Benefit Multiplier:	2.25% Multiplier (80% max)	2.25% Multiplier (80% max)
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	-	-
Early Retirement (Reduced):	50/25	50/25
	55/15	55/15
Final Average Compensation:	3 years	3 years
Employee Contributions:	5.00%	5.00%
DC Plan for New Hires:	7/1/2017	7/1/2017
Act 88:	Yes (Adopted 9/5/2006)	Yes (Adopted 9/5/2006)

14 - BPUNonUnion: Closed to new hires

	2023 Valuation	2022 Valuation
Benefit Multiplier:	2.25% Multiplier (80% max)	2.25% Multiplier (80% max)
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	-	-
Early Retirement (Reduced):	50/25	50/25
	55/15	55/15
Final Average Compensation:	3 years	3 years
Employee Contributions:	5.00%	5.00%
DC Plan for New Hires:	7/1/2017	7/1/2017
Act 88:	Yes (Adopted 9/5/2006)	Yes (Adopted 9/5/2006)

15 - City Mngr: Open Division

	2023 Valuation	2022 Valuation
Benefit Multiplier:	2.50% Multiplier (80% max)	2.50% Multiplier (80% max)
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	-	-
Early Retirement (Reduced):	50/25 55/15	50/25 55/15
Final Average Compensation:	3 years	3 years
Employee Contributions:	5.00%	5.00%
Act 88:	Yes (Adopted 9/5/2006)	Yes (Adopted 9/5/2006)

18 - City Treas.: Open Division

	2023 Valuation	2022 Valuation
Benefit Multiplier:	2.00% Multiplier (no max)	2.00% Multiplier (no max)
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	-	-
Early Retirement (Reduced):	50/25 55/15	50/25 55/15
Final Average Compensation:	3 years	3 years
Employee Contributions:	5.00%	5.00%
Act 88:	Yes (Adopted 9/5/2006)	Yes (Adopted 9/5/2006)

Table 3: Participant Summary

Division	2023 Valuation		2022 Valuation		2023 Valuation		
	Number	Annual Payroll ¹	Number	Annual Payroll ¹	Average Age	Average Benefit Service ²	Average Eligibility Service ²
01 - DPS EEs							
Active Employees	3	\$ 129,215	4	\$ 173,249	57.6	16.2	16.2
Vested Former Employees	0	0	0	0	0.0	0.0	0.0
Retirees and Beneficiaries	10	163,310	9	144,858	72.2		
Pending Refunds	6		6				
02 - Police							
Active Employees	13	\$ 831,378	12	\$ 746,210	40.5	12.3	12.4
Vested Former Employees	6	67,403	6	67,403	47.0	8.1	12.0
Retirees and Beneficiaries	17	465,571	17	474,423	75.1		
Pending Refunds	1		1				
05 - Fire							
Active Employees	4	\$ 257,260	4	\$ 242,691	44.9	7.4	7.4
Vested Former Employees	0	0	1	4,572	0.0	0.0	0.0
Retirees and Beneficiaries	6	144,280	5	139,992	68.6		
Pending Refunds	0		0				
12 - BPU Union							
Active Employees	7	\$ 643,166	7	\$ 615,795	47.5	16.6	17.1
Vested Former Employees	1	4,236	2	63,889	45.3	4.1	12.6
Retirees and Beneficiaries	15	289,284	14	249,458	73.4		
Pending Refunds	6		6				
13 - Gnrl Non Un							
Active Employees	6	\$ 416,321	10	\$ 586,238	52.5	17.6	17.6
Vested Former Employees	2	20,752	1	747	53.9	10.7	23.1
Retirees and Beneficiaries	22	464,512	20	435,530	73.1		
Pending Refunds	12		12				
14 - BPUNonUnion							
Active Employees	6	\$ 420,945	6	\$ 400,730	50.4	13.3	13.3
Vested Former Employees	4	111,094	4	112,175	54.7	14.0	19.0
Retirees and Beneficiaries	14	370,619	13	343,291	70.8		
Pending Refunds	5		5				
15 - City Mngr							
Active Employees	1	\$ 177,783	1	\$ 163,375	53.5	13.5	13.5
Vested Former Employees	0	0	0	0	0.0	0.0	0.0
Retirees and Beneficiaries	1	8,698	1	8,698	83.7		
Pending Refunds	0		0				

Table 3 (continued)

Division	2023 Valuation		2022 Valuation		2023 Valuation		
	Number	Annual Payroll ¹	Number	Annual Payroll ¹	Average Age	Average Benefit Service ²	Average Eligibility Service ²
18 - City Treas.							
Active Employees	0	\$ 0	0	\$ 0	0.0	0.0	0.0
Vested Former Employees	0	0	0	0	0.0	0.0	0.0
Retirees and Beneficiaries	1	6,637	1	6,637	74.2		
Pending Refunds	0		0				
Total Municipality							
Active Employees	40	\$ 2,876,068	44	\$ 2,928,288	47.1	13.8	14.0
Vested Former Employees	13	203,485	14	248,786	50.3	10.0	15.9
Retirees and Beneficiaries	86	1,912,911	80	1,802,887	72.9		
Pending Refunds	<u>30</u>		<u>30</u>				
Total Participants	169		168				

¹ Annual payroll for active employees; annual deferred benefits payable for vested former employees; annual benefits being paid for retirees and beneficiaries.

² Descriptions can be found under Miscellaneous and Technical Assumptions in the Appendix.

Table 4: Reported Assets (Market Value)

Division	2023 Valuation		2022 Valuation	
	Employer and Retiree ¹	Employee ²	Employer and Retiree ¹	Employee ²
01 - DPS EEs	\$ 3,090,650	\$ 101,675	\$ 2,888,962	\$ 129,318
02 - Police	3,670,822	519,277	3,426,702	455,990
05 - Fire	1,199,946	96,643	1,132,206	91,668
12 - BPU Union	2,590,625	800,214	2,281,684	806,283
13 - Gnrl Non Un	4,231,637	368,634	4,151,921	349,315
14 - BPUNonUnion	3,854,854	384,031	3,603,633	367,524
15 - City Mngr	176,554	163,652	131,364	147,688
18 - City Treas.	46,750	0	46,763	0
Municipality Total³	\$ 18,861,838	\$ 2,434,126	\$ 17,663,236	\$ 2,347,785
Combined Assets³	\$21,295,964		\$20,011,020	

¹ Reserve for Employer Contributions and Benefit Payments.

² Reserve for Employee Contributions.

³ Totals may not add due to rounding.

The December 31, 2023 valuation assets (actuarial value of assets) are equal to 1.099555 times the reported market value of assets (compared to 1.157665 as of December 31, 2022). Refer to the Appendix for a description of the valuation asset derivation and a detailed calculation of valuation assets.

Table 5: Flow of Valuation Assets

Year Ended 12/31	Employer Contributions		Employee Contributions	Investment Income (Valuation Assets)	Benefit Payments	Employee Contribution Refunds	Net Transfers	Valuation Asset Balance
	Required	Additional						
2013	\$ 254,277	\$ 0	\$ 149,048	\$ 1,093,376	\$ (1,101,335)	\$ (27,410)	\$ 0	\$ 19,316,636
2014	316,190	0	154,062	1,082,351	(1,226,977)	(5,694)	1	19,636,569
2015	346,142	0	156,570	926,442	(1,372,824)	(5,334)	0	19,687,565
2016	336,160	0	164,437	955,491	(1,438,166)	(23,452)	0	19,682,035
2017	402,671	19,196	190,637	1,147,303	(1,502,155)	(8,514)	0	19,931,173
2018	472,903	37,285	203,833	712,116	(1,521,520)	(30,661)	0	19,805,129
2019	512,342	13,569	203,584	928,804	(1,568,494)	(405)	100,318	19,994,847
2020	569,787	0	201,566	1,550,670	(1,610,133)	(70,896)	1	20,635,842
2021	688,203	0	207,512	3,469,065	(1,696,250)	(51,088)	0	23,253,284
2022	780,890	807	178,601	741,200	(1,775,916)	(12,809)	0	23,166,057
2023	839,863	0	170,419	1,103,212	(1,863,468)	0	0	23,416,083

Notes:

Transfers in and out are usually related to the transfer of participants between municipalities, and to employer and employee payments for service credit purchases (if any) that the governing body has approved.

The investment income column reflects the recognized investment income based on Valuation Assets. It does not reflect the market value investment return in any given year.

The Valuation Asset balance includes assets from Surplus divisions, if any.

Years where historical information is not available will be displayed with zero values.



**Table 6: Actuarial Accrued Liabilities and Valuation Assets
as of December 31, 2023**

Division	Actuarial Accrued Liability					Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
	Active Employees	Vested Former Employees	Retirees and Beneficiaries	Pending Refunds	Total			
01 - DPS EEs	\$ 443,506	\$ 0	\$ 1,561,380	\$ 4,415	\$ 2,009,301	\$ 3,510,137	174.7%	\$ (1,500,836)
02 - Police	2,406,807	407,648	4,659,569	583	7,474,607	4,607,244	61.6%	2,867,363
05 - Fire	482,889	0	1,561,418	0	2,044,307	1,425,671	69.7%	618,636
12 - BPU Union	2,664,998	18,767	2,978,088	125,004	5,786,857	3,728,414	64.4%	2,058,443
13 - Gnrl Non Un	1,635,201	204,976	4,406,304	60,198	6,306,679	5,058,250	80.2%	1,248,429
14 - BPU Non Union	1,106,128	902,844	4,065,139	9,786	6,083,897	4,660,888	76.6%	1,423,009
15 - City Mngr	595,556	0	46,040	0	641,596	374,075	58.3%	267,521
18 - City Treas.	0	0	72,315	0	72,315	51,404	71.1%	20,911
Total	\$ 9,335,085	\$ 1,534,235	\$ 19,350,253	\$ 199,986	\$ 30,419,559	\$ 23,416,083	77.0%	\$ 7,003,476

Please see the Comments on Asset Smoothing in the Executive Summary of this report.

The December 31, 2023 valuation assets (actuarial value of assets) are equal to 1.099555 times the reported market value of assets. Refer to the Appendix for a description of the valuation asset derivation and a detailed calculation of valuation assets.

Table 7: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2009	\$ 17,082,988	\$ 17,887,885	105%	\$ (804,897)
2010	17,892,124	18,431,442	103%	(539,318)
2011	19,105,980	18,731,506	98%	374,474
2012	19,791,786	18,948,680	96%	843,106
2013	20,693,338	19,316,636	93%	1,376,702
2014	21,353,035	19,636,569	92%	1,716,466
2015	23,186,165	19,687,565	85%	3,498,600
2016	23,599,342	19,682,035	83%	3,917,307
2017	24,303,204	19,931,173	82%	4,372,031
2018	24,784,026	19,805,129	80%	4,978,897
2019	25,882,649	19,994,847	77%	5,887,802
2020	27,027,952	20,635,842	76%	6,392,110
2021	28,998,022	23,253,284	80%	5,744,738
2022	29,542,841	23,166,057	78%	6,376,784
2023	30,419,559	23,416,083	77%	7,003,476

Notes: Actuarial assumptions were revised for the 2009, 2010, 2011, 2012, 2015, 2019, 2020, 2021 and 2023 actuarial valuations.

The Valuation Assets include assets from Surplus divisions, if any.

Years where historical information is not available will be displayed with zero values.

Throughout this report are references to valuation results generated prior to the 2018 valuation date. Results prior to 2018 were received directly from the prior actuary or extracted from the previous valuation system by MERS's technology service provider.

Tables 8 and 9: Division-Based Comparative Schedules

Division 01 - DPS EEs

Table 8-01: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2013	\$ 2,108,728	\$ 3,303,997	157%	\$ (1,195,269)
2014	2,274,993	3,353,588	147%	(1,078,595)
2015	2,419,264	3,359,762	139%	(940,498)
2016	2,289,939	3,395,537	148%	(1,105,598)
2017	2,375,904	3,462,937	146%	(1,087,033)
2018	2,429,915	3,451,083	142%	(1,021,168)
2019	2,292,436	3,454,067	151%	(1,161,631)
2020	2,314,968	3,552,123	153%	(1,237,155)
2021	2,070,699	3,683,610	178%	(1,612,911)
2022	1,979,935	3,494,157	176%	(1,514,222)
2023	2,009,301	3,510,137	175%	(1,500,836)

Notes: Actuarial assumptions were revised for the 2015, 2019, 2020, 2021 and 2023 actuarial valuations.

The percent funded does not reflect valuation assets from Surplus divisions, if any.

Table 9-01: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution ¹	Employee Contribution Rate ²
	Number	Annual Payroll		
2013	11	\$ 399,288	0.00%	5.00%
2014	11	383,513	0.00%	5.00%
2015	10	368,227	0.00%	5.00%
2016	11	401,172	0.00%	5.00%
2017	10	388,545	\$ 0	3.00%
2018	10	402,773	\$ 0	4.00%
2019	10	418,708	\$ 0	4.00%
2020	8	330,791	\$ 0	5.00%
2021	5	220,699	\$ 0	5.00%
2022	4	173,249	\$ 0	5.00%
2023	3	129,215	\$ 0	5.00%

1 For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

2 For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 reflect the employer contribution requirement without phase-in. If applicable, the current phase-in contribution is shown in Table 1.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available will be displayed with zero values.

Division 02 - Police

Table 8-02: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2013	\$ 5,763,287	\$ 4,214,169	73%	\$ 1,549,118
2014	5,656,375	3,975,024	70%	1,681,351
2015	5,952,146	3,917,047	66%	2,035,099
2016	6,056,726	3,868,369	64%	2,188,357
2017	6,147,351	3,895,281	63%	2,252,070
2018	6,320,687	3,873,880	61%	2,446,807
2019	6,625,545	3,857,404	58%	2,768,141
2020	6,824,764	3,956,208	58%	2,868,556
2021	7,200,813	4,487,066	62%	2,713,747
2022	7,349,986	4,494,856	61%	2,855,130
2023	7,474,607	4,607,244	62%	2,867,363

Notes: Actuarial assumptions were revised for the 2015, 2019, 2020, 2021 and 2023 actuarial valuations.

The percent funded does not reflect valuation assets from Surplus divisions, if any.

Table 9-02: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution ¹	Employee Contribution Rate ²
	Number	Annual Payroll		
2013	14	\$ 721,363	21.81%	3.00%
2014	12	646,272	24.49%	3.00%
2015	12	607,426	30.03%	3.00%
2016	12	600,317	32.15%	3.00%
2017	12	633,306	\$ 16,469	5.00%
2018	12	637,228	\$ 18,293	5.00%
2019	12	688,418	35.98%	5.00%
2020	11	649,956	41.04%	5.00%
2021	13	768,859	35.54%	5.00%
2022	12	746,210	39.28%	5.00%
2023	13	831,378	\$ 26,944	5.00%

¹ For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

² For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 reflect the employer contribution requirement without phase-in. If applicable, the current phase-in contribution is shown in Table 1.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available will be displayed with zero values.

Division 05 - Fire

Table 8-05: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2013	\$ 1,264,332	\$ 1,166,283	92%	\$ 98,049
2014	868,957	795,417	92%	73,540
2015	965,778	814,434	84%	151,344
2016	1,517,182	1,292,383	85%	224,799
2017	1,579,780	1,294,893	82%	284,887
2018	1,644,800	1,244,224	76%	400,576
2019	1,753,435	1,233,738	70%	519,697
2020	1,812,902	1,270,240	70%	542,662
2021	1,962,864	1,434,473	73%	528,391
2022	1,984,370	1,416,836	71%	567,534
2023	2,044,307	1,425,671	70%	618,636

Notes: Actuarial assumptions were revised for the 2015, 2019, 2020, 2021 and 2023 actuarial valuations.

The percent funded does not reflect valuation assets from Surplus divisions, if any.

Table 9-05: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution ¹	Employee Contribution Rate ²
	Number	Annual Payroll		
2013	4	\$ 215,332	9.67%	5.00%
2014	3	162,952	10.02%	5.00%
2015	3	160,287	13.71%	5.00%
2016	4	207,778	14.80%	5.00%
2017	3	170,526	\$ 2,751	5.00%
2018	3	195,143	\$ 3,672	5.00%
2019	3	202,666	26.61%	5.00%
2020	4	235,180	27.60%	5.00%
2021	4	241,141	27.76%	5.00%
2022	4	242,691	29.77%	5.00%
2023	4	257,260	\$ 7,098	5.00%

¹ For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

² For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 reflect the employer contribution requirement without phase-in. If applicable, the current phase-in contribution is shown in Table 1.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available will be displayed with zero values.

Division 12 - BPU Union

Table 8-12: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2013	\$ 3,391,156	\$ 2,890,356	85%	\$ 500,800
2014	3,352,318	2,862,051	85%	490,267
2015	3,673,195	2,814,262	77%	858,933
2016	3,792,309	2,759,183	73%	1,033,126
2017	3,909,344	2,744,984	70%	1,164,360
2018	4,012,169	2,696,014	67%	1,316,155
2019	4,259,924	2,686,519	63%	1,573,405
2020	4,820,727	3,071,941	64%	1,748,786
2021	5,457,506	3,510,682	64%	1,946,824
2022	5,557,149	3,574,831	64%	1,982,318
2023	5,786,857	3,728,414	64%	2,058,443

Notes: Actuarial assumptions were revised for the 2015, 2019, 2020, 2021 and 2023 actuarial valuations.

The percent funded does not reflect valuation assets from Surplus divisions, if any.

Table 9-12: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution ¹	Employee Contribution Rate ²
	Number	Annual Payroll		
2013	9	\$ 498,932	9.11%	9.16%
2014	9	537,250	8.34%	9.16%
2015	10	600,429	11.90%	9.16%
2016	10	639,326	13.01%	9.16%
2017	10	674,868	\$ 8,462	9.16%
2018	9	649,200	\$ 9,548	9.16%
2019	8	627,769	\$ 11,619	9.16%
2020	9	673,262	\$ 12,755	9.16%
2021	7	593,680	\$ 14,853	9.16%
2022	7	615,795	\$ 15,556	9.16%
2023	7	643,166	\$ 16,773	9.16%

¹ For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

² For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 reflect the employer contribution requirement without phase-in. If applicable, the current phase-in contribution is shown in Table 1.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available will be displayed with zero values.

Division 13 - Grnl Non Un

Table 8-13: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2013	\$ 3,658,375	\$ 3,954,738	108%	\$ (296,363)
2014	4,634,380	4,754,970	103%	(120,590)
2015	5,143,330	4,851,784	94%	291,546
2016	4,827,660	4,470,537	93%	357,123
2017	5,065,183	4,578,308	90%	486,875
2018	5,150,954	4,586,476	89%	564,478
2019	5,507,315	4,657,577	85%	849,738
2020	5,891,905	4,798,088	81%	1,093,817
2021	6,282,247	5,327,206	85%	955,041
2022	6,313,228	5,210,924	83%	1,102,304
2023	6,306,679	5,058,250	80%	1,248,429

Notes: Actuarial assumptions were revised for the 2015, 2019, 2020, 2021 and 2023 actuarial valuations.

The percent funded does not reflect valuation assets from Surplus divisions, if any.

Table 9-13: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution ¹	Employee Contribution Rate ²
	Number	Annual Payroll		
2013	16	\$ 740,372	3.17%	3.00%
2014	16	807,902	6.01%	3.00%
2015	17	878,463	9.78%	3.00%
2016	17	865,697	9.54%	4.00%
2017	16	868,573	\$ 6,704	5.00%
2018	14	742,773	\$ 6,523	5.00%
2019	13	712,830	\$ 8,666	5.00%
2020	13	721,009	\$ 10,700	5.00%
2021	12	659,796	\$ 9,659	5.00%
2022	10	586,238	\$ 10,621	5.00%
2023	6	416,321	\$ 11,023	5.00%

¹ For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

² For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 reflect the employer contribution requirement without phase-in. If applicable, the current phase-in contribution is shown in Table 1.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available will be displayed with zero values.

Division 14 - BPUNonUnion

Table 8-14: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2013	\$ 4,385,655	\$ 3,697,786	84%	\$ 687,869
2014	4,442,202	3,803,618	86%	638,584
2015	4,894,266	3,839,835	79%	1,054,431
2016	4,980,471	3,809,135	77%	1,171,336
2017	5,093,727	3,869,467	76%	1,224,260
2018	5,027,553	3,822,945	76%	1,204,608
2019	5,099,295	3,853,238	76%	1,246,057
2020	4,970,646	3,705,018	75%	1,265,628
2021	5,560,007	4,466,522	80%	1,093,485
2022	5,741,287	4,597,269	80%	1,144,018
2023	6,083,897	4,660,888	77%	1,423,009

Notes: Actuarial assumptions were revised for the 2015, 2019, 2020, 2021 and 2023 actuarial valuations.

The percent funded does not reflect valuation assets from Surplus divisions, if any.

Table 9-14: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution ¹	Employee Contribution Rate ²
	Number	Annual Payroll		
2013	16	\$ 946,152	11.03%	3.00%
2014	17	977,082	10.63%	3.00%
2015	14	811,990	15.90%	3.00%
2016	12	725,843	17.15%	4.00%
2017	12	700,260	\$ 10,749	5.00%
2018	11	718,984	\$ 11,098	5.00%
2019	11	742,728	\$ 11,840	5.00%
2020	10	665,484	\$ 12,099	5.00%
2021	7	470,053	\$ 9,827	5.00%
2022	6	400,730	\$ 10,031	5.00%
2023	6	420,945	\$ 12,960	5.00%

¹ For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

² For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 reflect the employer contribution requirement without phase-in. If applicable, the current phase-in contribution is shown in Table 1.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available will be displayed with zero values.

Division 15 - City Mngr

Table 8-15: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2013	\$ 66,291	\$ 23,199	35%	\$ 43,092
2014	63,875	20,760	33%	43,115
2015	65,389	19,569	30%	45,820
2016	63,151	19,647	31%	43,504
2017	60,941	21,023	35%	39,918
2018	127,792	70,616	55%	57,176
2019	273,192	196,157	72%	77,035
2020	318,760	228,071	72%	90,689
2021	389,506	286,093	73%	103,413
2022	543,729	323,048	59%	220,681
2023	641,596	374,075	58%	267,521

Notes: Actuarial assumptions were revised for the 2015, 2019, 2020, 2021 and 2023 actuarial valuations.

The percent funded does not reflect valuation assets from Surplus divisions, if any.

Table 9-15: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution ¹	Employee Contribution Rate ²
	Number	Annual Payroll		
2013	0	\$ 0	\$ 623	0.00%
2014	0	0	\$ 692	0.00%
2015	0	0	\$ 881	0.00%
2016	0	0	\$ 941	3.00%
2017	0	0	\$ 1,008	3.00%
2018	1	103,438	21.68%	5.00%
2019	1	107,700	12.96%	5.00%
2020	1	111,864	15.43%	5.00%
2021	1	121,770	17.10%	5.00%
2022	1	163,375	21.76%	5.00%
2023	1	177,783	23.34%	5.00%

¹ For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

² For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 reflect the employer contribution requirement without phase-in. If applicable, the current phase-in contribution is shown in Table 1.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available will be displayed with zero values.

Division 18 - City Treas.

Table 8-18: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2013	\$ 55,514	\$ 66,108	119%	\$ (10,594)
2014	59,935	71,141	119%	(11,206)
2015	72,797	70,872	97%	1,925
2016	71,904	67,244	94%	4,660
2017	70,974	64,280	91%	6,694
2018	70,156	59,891	85%	10,265
2019	71,507	56,147	79%	15,360
2020	73,280	54,153	74%	19,127
2021	74,380	57,632	77%	16,748
2022	73,157	54,136	74%	19,021
2023	72,315	51,404	71%	20,911

Notes: Actuarial assumptions were revised for the 2015, 2019, 2020, 2021 and 2023 actuarial valuations.

The percent funded does not reflect valuation assets from Surplus divisions, if any.

Table 9-18: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution ¹	Employee Contribution Rate ²
	Number	Annual Payroll		
2013	1	\$ 15,746	0.00%	5.00%
2014	1	16,354	0.00%	5.00%
2015	0	0	\$ 13	5.00%
2016	0	0	\$ 32	5.00%
2017	0	0	\$ 48	5.00%
2018	0	0	\$ 80	5.00%
2019	0	0	\$ 126	5.00%
2020	0	0	\$ 161	5.00%
2021	0	0	\$ 138	5.00%
2022	0	0	\$ 171	5.00%
2023	0	0	\$ 203	5.00%

¹ For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

² For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 reflect the employer contribution requirement without phase-in. If applicable, the current phase-in contribution is shown in Table 1.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available will be displayed with zero values.

Table 10: Division-Based Layered Amortization Schedule

Division 01 - DPS EEs

Table 10-01: Layered Amortization Schedule

Type of UAL	Date Established	Original Balance ¹	Original Amortization Period ²	Amounts for Fiscal Year Beginning 7/1/2025		
				Outstanding UAL Balance ³	Remaining Amortization Period ²	Annual Amortization Payment
Initial	12/31/2015	\$ (940,498)	10	\$ (702,456)	7	\$ (115,764)
(Gain)/Loss	12/31/2016	(114,847)	15	(97,692)	8	(14,340)
(Gain)/Loss	12/31/2017	70,884	10	42,969	4	11,736
Amendment	12/31/2017	8,018	10	4,862	4	1,332
(Gain)/Loss	12/31/2018	70,157	10	50,301	5	11,196
Amendment	12/31/2018	(4,386)	10	(3,136)	5	(696)
(Gain)/Loss	12/31/2019	(383,501)	10	(310,546)	6	(58,644)
Assumption	12/31/2019	54,205	10	49,323	6	9,312
Experience	12/31/2020	(132,834)	10	(119,453)	7	(19,680)
Experience	12/31/2021	(441,032)	10	(429,449)	8	(63,036)
Experience	12/31/2022	(10,350)	10	(10,805)	9	(1,440)
Experience	12/31/2023	(103,792)	10	(114,766)	10	(13,968)
Total				\$ (1,640,848)		\$ (253,992)

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2023 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2023 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.

Division 02 - Police

Table 10-02: Layered Amortization Schedule

Type of UAL	Date Established	Original Balance ¹	Original Amortization Period ²	Amounts for Fiscal Year Beginning 7/1/2025		
				Outstanding UAL Balance ³	Remaining Amortization Period ²	Annual Amortization Payment
Initial	12/31/2015	\$ 2,035,099	23	\$ 2,074,541	15	\$ 183,432
(Gain)/Loss	12/31/2016	91,434	22	98,820	15	8,736
(Gain)/Loss	12/31/2017	21,162	21	22,717	15	2,004
Amendment	12/31/2017	(3,643)	21	(3,920)	15	(348)
(Gain)/Loss	12/31/2018	171,366	20	183,143	15	16,188
(Gain)/Loss	12/31/2019	96,582	19	102,428	15	9,060
Assumption	12/31/2019	198,554	19	196,045	15	17,340
Experience	12/31/2020	73,454	18	78,411	15	6,936
Experience	12/31/2021	(173,760)	17	(186,294)	15	(16,476)
Experience	12/31/2022	181,773	16	197,643	15	17,472
Experience	12/31/2023	39,617	15	43,806	15	3,876
Total				\$ 2,807,340		\$ 248,220

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2023 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2023 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.

Division 05 - Fire

Table 10-05: Layered Amortization Schedule

Type of UAL	Date Established	Original Balance ¹	Original Amortization Period ²	Amounts for Fiscal Year Beginning 7/1/2025		
				Outstanding UAL Balance ³	Remaining Amortization Period ²	Annual Amortization Payment
Initial	12/31/2015	\$ 151,344	23	\$ 158,996	15	\$ 14,064
(Gain)/Loss	12/31/2016	65,325	22	70,598	15	6,240
(Gain)/Loss	12/31/2017	50,864	21	54,610	15	4,824
(Gain)/Loss	12/31/2018	107,373	20	114,745	15	10,152
(Gain)/Loss	12/31/2019	56,606	19	60,024	15	5,304
Assumption	12/31/2019	50,956	19	51,368	15	4,548
Experience	12/31/2020	11,176	18	11,926	15	1,056
Experience	12/31/2021	(19,685)	17	(21,105)	15	(1,872)
Experience	12/31/2022	46,005	16	50,026	15	4,428
Experience	12/31/2023	55,090	15	60,915	15	5,388
Total				\$ 612,103		\$ 54,132

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2023 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2023 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.

Division 12 - BPU Union

Table 10-12: Layered Amortization Schedule

Type of UAL	Date Established	Original Balance ¹	Original Amortization Period ²	Amounts for Fiscal Year Beginning 7/1/2025		
				Outstanding UAL Balance ³	Remaining Amortization Period ²	Annual Amortization Payment
Initial	12/31/2015	\$ 858,933	23	\$ 880,342	15	\$ 77,844
(Gain)/Loss	12/31/2016	144,861	22	156,566	15	13,848
(Gain)/Loss	12/31/2017	101,991	21	109,496	15	9,684
(Gain)/Loss	12/31/2018	129,681	20	138,601	15	12,252
(Gain)/Loss	12/31/2019	139,858	19	148,308	15	13,116
Assumption	12/31/2019	97,630	19	95,163	15	8,412
Experience	12/31/2020	153,684	18	164,035	15	14,508
Experience	12/31/2021	175,700	17	188,380	15	16,656
Experience	12/31/2022	35,951	16	39,088	15	3,456
Experience	12/31/2023	89,790	15	99,284	15	8,784
Total				\$ 2,019,263		\$ 178,560

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2023 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2023 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.

Division 13 - Gnrl Non Un

Table 10-13: Layered Amortization Schedule

Type of UAL	Date Established	Original Balance ¹	Original Amortization Period ²	Amounts for Fiscal Year Beginning 7/1/2025		
				Outstanding UAL Balance ³	Remaining Amortization Period ²	Annual Amortization Payment
Initial	12/31/2015	\$ 291,546	23	\$ 350,509	15	\$ 30,996
(Gain)/Loss	12/31/2016	21,331	22	23,039	15	2,040
Amendment	12/31/2016	(6,799)	22	(7,337)	15	(648)
(Gain)/Loss	12/31/2017	117,216	21	125,829	15	11,124
Amendment	12/31/2017	(6,790)	21	(7,282)	15	(648)
(Gain)/Loss	12/31/2018	65,270	20	69,753	15	6,168
(Gain)/Loss	12/31/2019	132,931	19	140,967	15	12,468
Assumption	12/31/2019	141,076	19	145,565	15	12,876
Experience	12/31/2020	221,790	18	236,732	15	20,928
Experience	12/31/2021	(167,549)	17	(179,644)	15	(15,888)
Experience	12/31/2022	161,841	16	175,974	15	15,564
Experience	12/31/2023	153,433	15	169,656	15	15,000
Total				\$ 1,243,761		\$ 109,980

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2023 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2023 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.

Division 14 - BPUNonUnion

Table 10-14: Layered Amortization Schedule

Type of UAL	Date Established	Original Balance ¹	Original Amortization Period ²	Amounts for Fiscal Year Beginning 7/1/2025		
				Outstanding UAL Balance ³	Remaining Amortization Period ²	Annual Amortization Payment
Initial	12/31/2015	\$ 1,054,431	23	\$ 1,106,510	15	\$ 97,836
(Gain)/Loss	12/31/2016	66,475	22	71,844	15	6,348
Amendment	12/31/2016	(2,487)	22	(2,687)	15	(240)
(Gain)/Loss	12/31/2017	21,173	21	22,723	15	2,004
Amendment	12/31/2017	(5,128)	21	(5,502)	15	(492)
(Gain)/Loss	12/31/2018	(33,350)	20	(35,642)	15	(3,156)
(Gain)/Loss	12/31/2019	(116,244)	19	(123,274)	15	(10,896)
Assumption	12/31/2019	152,068	19	155,156	15	13,716
Experience	12/31/2020	18,793	18	20,065	15	1,776
Experience	12/31/2021	(175,711)	17	(188,394)	15	(16,656)
Experience	12/31/2022	75,807	16	82,427	15	7,284
Experience	12/31/2023	294,310	15	325,428	15	28,776
Total				\$ 1,428,654		\$ 126,300

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2023 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2023 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.

Table 10-15: Layered Amortization Schedule

Type of UAL	Date Established	Original Balance ¹	Original Amortization Period ²	Amounts for Fiscal Year Beginning 7/1/2025		
				Outstanding UAL Balance ³	Remaining Amortization Period ²	Annual Amortization Payment
(Gain)/Loss	12/31/2016	\$ 2,312	10	\$ 1,106	3	\$ 396
(Gain)/Loss	12/31/2017	2,819	10	1,710	4	468
(Gain)/Loss	12/31/2018	13,408	15	12,783	10	1,560
Amendment	12/31/2018	12,076	10	8,655	5	1,932
(Gain)/Loss	12/31/2019	23,265	15	22,951	11	2,580
Assumption	12/31/2019	4,428	15	4,027	11	456
Experience	12/31/2020	22,277	15	22,845	12	2,400
Experience	12/31/2021	17,262	15	18,189	13	1,788
Experience	12/31/2022	118,195	15	127,959	14	11,916
Experience	12/31/2023	41,561	15	45,955	15	4,068
Total				\$ 266,180		\$ 27,564

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2023 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2023 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.

Division 18 - City Treas.

Table 10-18: Layered Amortization Schedule

Type of UAL	Date Established	Original Balance ¹	Original Amortization Period ²	Amounts for Fiscal Year Beginning 7/1/2025		
				Outstanding UAL Balance ³	Remaining Amortization Period ²	Annual Amortization Payment
Initial	12/31/2015	\$ 1,925	21	\$ 1,819	10	\$ 216
(Gain)/Loss	12/31/2016	2,587	19	2,451	10	300
(Gain)/Loss	12/31/2017	1,753	17	1,658	10	204
(Gain)/Loss	12/31/2018	3,326	15	3,173	10	384
(Gain)/Loss	12/31/2019	2,457	14	2,365	10	288
Assumption	12/31/2019	2,352	14	2,192	10	264
Experience	12/31/2020	3,432	13	3,388	10	408
Experience	12/31/2021	(2,598)	12	(2,638)	10	(324)
Experience	12/31/2022	2,880	11	3,039	10	372
Experience	12/31/2023	2,398	10	2,652	10	324
Total				\$ 20,099		\$ 2,436

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2023 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2023 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.

GASB Statement No. 68 Information

The following information has been prepared to provide some of the information necessary to complete GASB Statement No. 68 disclosures. GASB Statement No. 68 is effective for fiscal years beginning after June 15, 2014. Additional resources, including an Implementation Guide, are available at <http://www.mersofmich.com/>.

Actuarial Valuation Date:		12/31/2023
Measurement Date of the Total Pension Liability (TPL):		12/31/2023
At 12/31/2023, the following employees were covered by the benefit terms:		
Inactive employees or beneficiaries currently receiving benefits:		86
Inactive employees entitled to but not yet receiving benefits (including refunds):		43
Active employees:		<u>40</u>
		169
Total Pension Liability as of 12/31/2022 measurement date:	\$	28,796,164
Total Pension Liability as of 12/31/2023 measurement date:	\$	29,647,417
Service Cost for the year ending on the 12/31/2023 measurement date:	\$	365,745
Change in the Total Pension Liability due to:		
- Benefit changes ¹ :	\$	0
- Differences between expected and actual experience ² :	\$	104,964
- Changes in assumptions ² :	\$	210,582
Average expected remaining service lives of all employees (active and inactive):		2

¹ A change in liability due to benefit changes is immediately recognized when calculating pension expense for the year.

² Changes in liability due to differences between actual and expected experience, and changes in assumptions, are recognized in pension expense over the average remaining service lives of all employees.

Covered employee payroll (Needed for Required Supplementary Information):	\$	2,876,068
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Note: Covered employee payroll may differ from the GASB Statement No. 68 definition.

Sensitivity of the Net Pension Liability to changes in the discount rate:

	1% Decrease <u>(6.18%)</u>	Current Discount Rate <u>(7.18%)</u>	1% Increase <u>(8.18%)</u>
Change in Net Pension Liability as of 12/31/2023:	\$ 3,304,696	\$ 0	\$ (2,777,224)

Note: The current discount rate shown for GASB Statement No. 68 purposes is higher than the MERS assumed rate of return. This is because for GASB Statement No. 68 purposes, the discount rate must be gross of administrative expenses, whereas for funding purposes it is net of administrative expenses.



Benefit Provision History

The following benefit provision history is provided by MERS. Any corrections to this history or discrepancies between this information and information displayed elsewhere in the valuation report should be reported to MERS. All provisions are listed by date of adoption.

01 - DPS EEs

1/1/2021	Service Credit Qualification - 60 hours
1/1/2021	Custom Wages
7/1/2020	Participant Contribution Rate 5%
7/1/2018	Participant Contribution Rate 4%
7/1/2017	Participant Contribution Rate 3%
7/1/2017	DC Adoption Date 07-01-2017
12/1/2016	Service Credit Purchase Estimates - Yes
1/1/2008	Flexible E 1% COLA Adopted (01/01/2008)
9/5/2006	Covered by Act 88
2/1/2006	Flexible E 2% COLA Adopted (02/01/2006)
1/1/2005	Flexible E 2% COLA Adopted (01/01/2005)
1/1/2004	E 2% COLA Adopted (01/01/2004)
1/1/2003	E 2% COLA Adopted (01/01/2003)
1/1/2002	E 2% COLA Adopted (01/01/2002)
1/1/2000	E 2% COLA Adopted (01/01/2000)
7/1/1999	Temporary Benefit F55 (With 20 Years of Service) (07/01/1999 - 09/03/1999)
1/1/1999	Flexible E 2% COLA Adopted (01/01/1999)
7/1/1998	2.25% Multiplier (Capped at 80% of FAC)
1/1/1998	E 2% COLA Adopted (01/01/1998)
1/1/1997	E 2% COLA Adopted (01/01/1997)
1/1/1996	E 2% COLA Adopted (01/01/1996)
1/1/1995	E 2% COLA Adopted (01/01/1995)
1/1/1993	E 2% COLA Adopted (01/01/1993)
7/1/1991	Benefit FAC-3 (3 Year Final Average Compensation)
7/1/1991	2.00% Multiplier
7/1/1991	Member Contribution Rate 5.00%
2/18/1991	Day of work defined as 6 Hours a Day for All employees.
1/1/1991	E 2% COLA Adopted (01/01/1991)
1/1/1990	E 2% COLA Adopted (01/01/1990)
1/1/1985	E 2% COLA Adopted (01/01/1985)
1/1/1983	E 2% COLA Adopted (01/01/1983)
1/1/1981	E 2% COLA Adopted (01/01/1981)
1/1/1980	E 2% COLA Adopted (01/01/1980)
1/1/1979	E 2% COLA Adopted (01/01/1979)
7/1/1948	Benefit FAC-5 (5 Year Final Average Compensation)
7/1/1948	10 Year Vesting
7/1/1948	1.00% Multiplier on FAC < \$4,200 and 1.50% Multiplier on FAC > \$4,200
7/1/1948	Member Contribution Rate 3.00% Under \$4,200.00 - Then 5.00%
	Fiscal Month - July
	Normal Retirement Age (DB) - 60
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years



02 - Police

7/1/2023	Non-Accelerated Amortization
7/1/2023	DC Adoption Date 07-01-2023
1/1/2021	Public Safety Employees - Yes
1/1/2021	Service Credit Qualification - 60 hours
1/1/2021	Custom Wages
7/1/2017	Participant Contribution Rate 5%
12/1/2016	Service Credit Purchase Estimates - Yes
7/1/2016	Participant Contribution Rate 4%
1/1/2008	Flexible E 1% COLA Adopted (01/01/2008)
9/5/2006	Covered by Act 88
2/1/2006	Flexible E 2% COLA Adopted (02/01/2006)
1/1/2005	Flexible E 2% COLA Adopted (01/01/2005)
1/1/2004	E 2% COLA Adopted (01/01/2004)
1/1/2003	E 2% COLA Adopted (01/01/2003)
1/1/2002	E 2% COLA Adopted (01/01/2002)
1/1/2000	E 2% COLA Adopted (01/01/2000)
1/1/1999	Flexible E 2% COLA Adopted (01/01/1999)
7/1/1998	2.50% Multiplier (Capped at 80% of FAC)
1/1/1998	E 2% COLA Adopted (01/01/1998)
7/1/1997	Member Contribution Rate 3.00%
1/1/1997	E 2% COLA Adopted (01/01/1997)
7/1/1996	Member Contribution Rate 4.00%
6/30/1996	Member Contribution Rate 0.00%
1/1/1996	E 2% COLA Adopted (01/01/1996)
1/1/1995	E 2% COLA Adopted (01/01/1995)
1/1/1993	E 2% COLA Adopted (01/01/1993)
7/1/1992	2.25% Multiplier (Capped at 80% of FAC)
7/1/1992	Benefit F55 (With 20 Years of Service)
1/1/1992	Benefit FAC-3 (3 Year Final Average Compensation)
2/18/1991	Day of work defined as 6 Hours a Day for All employees.
1/1/1991	E 2% COLA Adopted (01/01/1991)
1/1/1990	E 2% COLA Adopted (01/01/1990)
9/1/1987	2.00% Multiplier
1/1/1985	E 2% COLA Adopted (01/01/1985)
1/1/1983	E 2% COLA Adopted (01/01/1983)
1/1/1981	E 2% COLA Adopted (01/01/1981)
1/1/1980	E 2% COLA Adopted (01/01/1980)
1/1/1979	E 2% COLA Adopted (01/01/1979)
5/1/1968	1.70% Multiplier
7/1/1948	Benefit FAC-5 (5 Year Final Average Compensation)
7/1/1948	10 Year Vesting
7/1/1948	0.84% Multiplier
7/1/1948	Member Contribution Rate 5.00%
	Fiscal Month - July
	Normal Retirement Age (DB) - 60
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

05 - Fire

7/1/2023	Non-Accelerated Amortization
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05 - Fire

7/1/2023	DC Adoption Date 07-01-2023
1/1/2021	Public Safety Employees - Yes
1/1/2021	Service Credit Qualification - 60 hours
1/1/2021	Custom Wages
12/1/2016	Service Credit Purchase Estimates - Yes
1/1/2008	Flexible E 1% COLA Adopted (01/01/2008)
9/5/2006	Covered by Act 88
2/1/2006	Flexible E 2% COLA Adopted (02/01/2006)
1/1/2005	Flexible E 2% COLA Adopted (01/01/2005)
1/1/2004	E 2% COLA Adopted (01/01/2004)
1/1/2003	E 2% COLA Adopted (01/01/2003)
1/1/2002	E 2% COLA Adopted (01/01/2002)
1/1/2000	E 2% COLA Adopted (01/01/2000)
7/1/1999	2.50% Multiplier (Capped at 80% of FAC)
1/1/1999	Flexible E 2% COLA Adopted (01/01/1999)
1/1/1998	E 2% COLA Adopted (01/01/1998)
1/1/1997	E 2% COLA Adopted (01/01/1997)
7/1/1996	2.25% Multiplier (Capped at 80% of FAC)
1/1/1996	E 2% COLA Adopted (01/01/1996)
1/1/1995	E 2% COLA Adopted (01/01/1995)
1/1/1993	E 2% COLA Adopted (01/01/1993)
7/1/1992	Benefit F55 (With 20 Years of Service)
1/1/1992	Benefit FAC-3 (3 Year Final Average Compensation)
2/18/1991	Day of work defined as 6 Hours a Day for All employees.
1/1/1991	E 2% COLA Adopted (01/01/1991)
1/1/1990	E 2% COLA Adopted (01/01/1990)
9/1/1987	2.00% Multiplier
1/1/1985	E 2% COLA Adopted (01/01/1985)
1/1/1983	E 2% COLA Adopted (01/01/1983)
1/1/1981	E 2% COLA Adopted (01/01/1981)
1/1/1980	E 2% COLA Adopted (01/01/1980)
1/1/1979	E 2% COLA Adopted (01/01/1979)
5/1/1968	1.70% Multiplier
7/1/1948	Benefit FAC-5 (5 Year Final Average Compensation)
7/1/1948	10 Year Vesting
7/1/1948	0.84% Multiplier
7/1/1948	Member Contribution Rate 5.00%
	Fiscal Month - July
	Normal Retirement Age (DB) - 60
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

12 - BPU Union

1/1/2021	Service Credit Qualification - 60 hours
1/1/2021	Custom Wages
7/1/2017	Non-Accelerated Amortization
7/1/2017	DC Adoption Date 07-01-2017
12/1/2016	Service Credit Purchase Estimates - Yes
12/1/2011	Benefit F55 (With 25 Years of Service)
12/1/2011	Member Contribution Rate 9.16%



12 - BPU Union

1/1/2008	Flexible E 1% COLA Adopted (01/01/2008)
9/5/2006	Covered by Act 88
2/1/2006	Flexible E 2% COLA Adopted (02/01/2006)
1/1/2005	Flexible E 2% COLA Adopted (01/01/2005)
1/1/2004	E 2% COLA Adopted (01/01/2004)
1/1/2003	E 2% COLA Adopted (01/01/2003)
1/1/2002	E 2% COLA Adopted (01/01/2002)
1/1/2000	E 2% COLA Adopted (01/01/2000)
1/1/1999	Flexible E 2% COLA Adopted (01/01/1999)
1/1/1998	E 2% COLA Adopted (01/01/1998)
1/1/1997	E 2% COLA Adopted (01/01/1997)
7/1/1996	2.25% Multiplier (Capped at 80% of FAC)
1/1/1996	E 2% COLA Adopted (01/01/1996)
1/1/1995	E 2% COLA Adopted (01/01/1995)
1/1/1993	E 2% COLA Adopted (01/01/1993)
1/1/1992	Benefit FAC-3 (3 Year Final Average Compensation)
7/1/1991	2.00% Multiplier
7/1/1991	Member Contribution Rate 5.00%
2/18/1991	Day of work defined as 6 Hours a Day for All employees.
1/1/1991	E 2% COLA Adopted (01/01/1991)
1/1/1990	E 2% COLA Adopted (01/01/1990)
1/1/1985	E 2% COLA Adopted (01/01/1985)
1/1/1983	E 2% COLA Adopted (01/01/1983)
1/1/1981	E 2% COLA Adopted (01/01/1981)
1/1/1980	E 2% COLA Adopted (01/01/1980)
1/1/1979	E 2% COLA Adopted (01/01/1979)
7/1/1948	10 Year Vesting
7/1/1948	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years
	Fiscal Month - July
	Benefit FAC-5 (5 Year Final Average Compensation)
	Normal Retirement Age (DB) - 60
	1.00% Multiplier on FAC < \$4,200 and 1.50% Multiplier on FAC > \$4,200
	Member Contribution Rate 3.00% Under \$4,200.00 - Then 5.00%

13 - Gnrl Non Un

1/1/2021	Service Credit Qualification - 60 hours
1/1/2021	Custom Wages
7/1/2017	Non-Accelerated Amortization
7/1/2017	Participant Contribution Rate 5%
7/1/2017	DC Adoption Date 07-01-2017
12/1/2016	Service Credit Purchase Estimates - Yes
7/1/2016	Participant Contribution Rate 4%
1/1/2008	Flexible E 1% COLA Adopted (01/01/2008)
9/5/2006	Covered by Act 88
2/1/2006	Flexible E 2% COLA Adopted (02/01/2006)
1/1/2005	Flexible E 2% COLA Adopted (01/01/2005)
1/1/2004	E 2% COLA Adopted (01/01/2004)
1/1/2003	E 2% COLA Adopted (01/01/2003)
7/1/2002	2.25% Multiplier (Capped at 80% of FAC)



13 - Gnrl Non Un

1/1/2002	E 2% COLA Adopted (01/01/2002)
1/1/2000	E 2% COLA Adopted (01/01/2000)
1/1/1999	Flexible E 2% COLA Adopted (01/01/1999)
11/1/1998	Temporary Benefit F55 (With 20 Years of Service) (11/01/1998 - 01/03/1999)
1/1/1998	E 2% COLA Adopted (01/01/1998)
1/1/1997	E 2% COLA Adopted (01/01/1997)
1/1/1996	E 2% COLA Adopted (01/01/1996)
7/1/1995	Member Contribution Rate 3.00%
1/1/1995	E 2% COLA Adopted (01/01/1995)
1/1/1993	E 2% COLA Adopted (01/01/1993)
1/1/1992	Benefit FAC-3 (3 Year Final Average Compensation)
2/18/1991	Day of work defined as 6 Hours a Day for All employees.
1/1/1991	E 2% COLA Adopted (01/01/1991)
1/1/1990	E 2% COLA Adopted (01/01/1990)
1/1/1989	Benefit FAC-5 (5 Year Final Average Compensation)
1/1/1989	10 Year Vesting
1/1/1989	2.00% Multiplier
1/1/1989	Member Contribution Rate 5.00%
1/1/1985	E 2% COLA Adopted (01/01/1985)
1/1/1983	E 2% COLA Adopted (01/01/1983)
1/1/1981	E 2% COLA Adopted (01/01/1981)
1/1/1980	E 2% COLA Adopted (01/01/1980)
1/1/1979	E 2% COLA Adopted (01/01/1979)
	Fiscal Month - July
	Normal Retirement Age (DB) - 60
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

14 - BPUNonUnion

1/1/2021	Service Credit Qualification - 60 hours
1/1/2021	Custom Wages
7/1/2017	Non-Accelerated Amortization
7/1/2017	Participant Contribution Rate 5%
7/1/2017	DC Adoption Date 07-01-2017
12/1/2016	Service Credit Purchase Estimates - Yes
7/1/2016	Participant Contribution Rate 4%
1/1/2008	Flexible E 1% COLA Adopted (01/01/2008)
9/5/2006	Covered by Act 88
2/1/2006	Flexible E 2% COLA Adopted (02/01/2006)
1/1/2005	Flexible E 2% COLA Adopted (01/01/2005)
1/1/2004	E 2% COLA Adopted (01/01/2004)
1/1/2003	E 2% COLA Adopted (01/01/2003)
7/1/2002	2.25% Multiplier (Capped at 80% of FAC)
1/1/2002	E 2% COLA Adopted (01/01/2002)
1/1/2000	E 2% COLA Adopted (01/01/2000)
1/1/1999	Flexible E 2% COLA Adopted (01/01/1999)
1/1/1998	E 2% COLA Adopted (01/01/1998)
1/1/1997	E 2% COLA Adopted (01/01/1997)
1/1/1996	E 2% COLA Adopted (01/01/1996)
7/1/1995	Member Contribution Rate 3.00%



14 - BPUNonUnion

1/1/1995	E 2% COLA Adopted (01/01/1995)
1/1/1993	E 2% COLA Adopted (01/01/1993)
1/1/1992	Benefit FAC-3 (3 Year Final Average Compensation)
2/18/1991	Day of work defined as 6 Hours a Day for All employees.
1/1/1991	E 2% COLA Adopted (01/01/1991)
1/1/1990	E 2% COLA Adopted (01/01/1990)
1/1/1989	Benefit FAC-5 (5 Year Final Average Compensation)
1/1/1989	10 Year Vesting
1/1/1989	2.00% Multiplier
1/1/1989	Member Contribution Rate 5.00%
	Fiscal Month - July
	Normal Retirement Age (DB) - 60
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

15 - City Mngr

1/1/2021	Service Credit Qualification - 60 hours
1/1/2021	Custom Wages
7/1/2018	2.50% Multiplier (Capped at 80% of FAC)
7/1/2018	Participant Contribution Rate 5%
12/1/2016	Service Credit Purchase Estimates - Yes
1/1/2008	Flexible E 1% COLA Adopted (01/01/2008)
9/5/2006	Covered by Act 88
2/1/2006	Flexible E 2% COLA Adopted (02/01/2006)
1/1/2005	Flexible E 2% COLA Adopted (01/01/2005)
1/1/2004	E 2% COLA Adopted (01/01/2004)
1/1/2003	E 2% COLA Adopted (01/01/2003)
1/1/2000	E 2% COLA Adopted (01/01/2000)
1/1/1999	Flexible E 2% COLA Adopted (01/01/1999)
1/1/1998	E 2% COLA Adopted (01/01/1998)
1/1/1997	E 2% COLA Adopted (01/01/1997)
1/1/1996	Member Contribution Rate 3.00%
1/1/1996	E 2% COLA Adopted (01/01/1996)
12/31/1995	Member Contribution Rate 0.00%
1/1/1995	Benefit FAC-3 (3 Year Final Average Compensation)
1/1/1995	10 Year Vesting
1/1/1995	2.00% Multiplier
1/1/1995	Member Contribution Rate 5.00%
1/1/1995	E 2% COLA Adopted (01/01/1995)
	Fiscal Month - July
	Normal Retirement Age (DB) - 60
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

18 - City Treas.

1/1/2021	Service Credit Qualification - 60 hours
1/1/2021	Custom Wages
12/1/2020	Non-Accelerated Amortization
12/1/2016	Service Credit Purchase Estimates - Yes
1/1/2015	Accelerated to 15-year Amortization
9/5/2006	Covered by Act 88



18 - City Treas.

2/1/2006	Flexible E 2% COLA Adopted (02/01/2006)
1/1/2004	E 2% COLA Adopted (01/01/2004)
1/1/2003	E 2% COLA Adopted (01/01/2003)
1/1/2000	E 2% COLA Adopted (01/01/2000)
1/1/1999	Flexible E 2% COLA Adopted (01/01/1999)
1/1/1998	E 2% COLA Adopted (01/01/1998)
1/1/1997	E 2% COLA Adopted (01/01/1997)
1/1/1996	Benefit FAC-3 (3 Year Final Average Compensation)
1/1/1996	10 Year Vesting
1/1/1996	2.00% Multiplier
1/1/1996	Member Contribution Rate 5.00%
1/1/1996	E 2% COLA Adopted (01/01/1996)
1/1/1996	Fiscal Month - July
	Normal Retirement Age (DB) - 60
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

Plan Provisions, Actuarial Assumptions, and Actuarial Funding Method

Details on MERS plan provisions, actuarial assumptions, and actuarial methodology can be found in the Appendix. Some actuarial assumptions are specific to this municipality and its divisions. These are listed below.

Increase in Final Average Compensation

Division	FAC Increase Assumption
All Divisions	3.00%

Miscellaneous and Technical Assumptions

Loads – None.

Amortization Policy for Closed Not Linked Divisions: The default funding policy for closed not linked divisions, including open divisions with zero active members, is to follow a non-accelerated amortization, where each closed period decreases by one year each year until the period is exhausted. In select instances, closed not linked division(s) may follow an accelerated amortization policy.

Risk Commentary

Determination of the accrued liability, the employer contribution, and the funded ratio requires the use of assumptions regarding future economic and demographic experience. Risk measures, as illustrated in this report, are intended to aid in the understanding of the effects of future experience differing from the assumptions used in the course of the actuarial valuation. Risk measures may also help with illustrating the potential volatility in the accrued liability, the actuarially determined contribution and the funded ratio that result from the differences between actual experience and the actuarial assumptions.

Future actuarial measurements may differ significantly from the current measurements presented in this report due to such factors as the following: plan experience differing from that anticipated by the economic or demographic assumptions; changes in economic or demographic assumptions due to changing conditions; increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period, or additional cost or contribution requirements based on the Plan's funded status); and changes in plan provisions or applicable law. The scope of an actuarial valuation does not include an analysis of the potential range of such future measurements.

Examples of risk that may reasonably be anticipated to significantly affect the plan's future financial condition include:

- **Investment Risk** – actual investment returns may differ from the expected returns;
- **Asset/Liability Mismatch** – changes in asset values may not match changes in liabilities, thereby altering the gap between the accrued liability and assets and consequently altering the funded status and contribution requirements;
- **Salary and Payroll Risk** – actual salaries and total payroll may differ from expected, resulting in actual future accrued liability and contributions differing from expected;
- **Longevity Risk** – members may live longer or shorter than expected and receive pensions for a period of time other than assumed; and
- **Other Demographic Risks** – members may terminate, retire or become disabled at times or with benefits other than assumed resulting in actual future accrued liability and contributions differing from expected.

The effects of certain trends in experience can generally be anticipated. For example, if the investment return since the most recent actuarial valuation is less (or more) than the assumed rate, the cost of the plan can be expected to increase (or decrease). Likewise, if longevity is improving (or worsening), increases (or decreases) in cost can be anticipated.

Plan Maturity Measures

Risks facing a pension plan evolve over time. A young plan with virtually no investments and paying few benefits may experience little investment risk. An older plan with a large number of members in pay status and a significant trust may be much more exposed to investment risk. Generally accepted plan maturity measures include the following:

December 31,	Ratio of:				
	Market Value of Assets to Total Payroll	Actuarial Accrued Liability to Payroll	Actives to Retirees and Beneficiaries	Market Value of Assets to Benefit Payments	Net Cash Flow to Market Value of Assets (BOY)
2018	5.2	7.2	0.8	11.6	-4.3%
2019	5.6	7.4	0.8	12.6	-4.1%
2020	6.3	8.0	0.7	12.6	-4.6%
2021	7.6	9.4	0.6	13.3	-4.0%
2022	6.8	10.1	0.6	11.2	-3.6%
2023	7.4	10.6	0.5	11.4	-4.3%

Ratio of Market Value of Assets to Total Payroll

The relationship between assets and payroll is a useful indicator of the potential volatility of contributions. For example, if the market value of assets is 2.0 times the payroll, a return on assets 5% different than assumed would equal 10% of payroll. A higher (lower) or increasing (decreasing) level of this maturity measure generally indicates a higher (lower) or increasing (decreasing) volatility in plan sponsor contributions as a percentage of payroll.

Ratio of Actuarial Accrued Liability to Payroll

The relationship between actuarial accrued liability and payroll is a useful indicator of the potential volatility of contributions for a fully funded plan. A funding policy that targets a funded ratio of 100% is expected to result in the ratio of assets to payroll and the ratio of liability to payroll converging over time.

Ratio of Actives to Retirees and Beneficiaries

A young plan with many active members and few retirees will have a high ratio of actives to retirees. A mature open plan may have close to the same number of actives to retirees resulting in a ratio near 1.0. A super-mature or closed plan may have significantly more retirees than actives resulting in a ratio below 1.0.

Ratio of Market Value of Assets to Benefit Payments

The MERS' Actuarial Policy requires a total minimum contribution equal to the excess (if any) of three times the expected annual benefit payments over the projected market value of assets as of the participating municipality or court's Fiscal Year for which the contribution applies. The ratio of market value of assets to benefit payments as of the valuation date provides an indication of whether the division is at risk for triggering the minimum contribution rule in the near term. If the division triggers this minimum contribution rule, the required employer contributions could increase dramatically relative to previous valuations.

Ratio of Net Cash Flow to Market Value of Assets

A positive net cash flow means contributions exceed benefits and expenses. A negative cash flow means existing funds are being used to make payments. A certain amount of negative net cash flow is generally expected to occur when benefits are prefunded through a qualified trust. Large negative net cash flows as a percent of assets may indicate a super-mature plan or a need for additional contributions.

State Reporting

The following information has been prepared to provide some of the information necessary to complete the Public Act 202 pension reporting requirements for the State of Michigan’s Local Government Retirement System Annual Report (Form No. 5572). Additional resources are available at www.mersofmich.com and on the State [website](#).

Form 5572		
Line Reference	Description	Result
10	Membership as of December 31, 2023	
11	Indicate number of active members	40
12	Indicate number of inactive members (excluding pending refunds)	13
13	Indicate number of retirees and beneficiaries	86
14	Investment Performance for Calendar Year Ending December 31, 2023¹	
15	Enter actual rate of return - prior 1-year period	11.60%
16	Enter actual rate of return - prior 5-year period	8.07%
17	Enter actual rate of return - prior 10-year period	6.49%
18	Actuarial Assumptions	
19	Actuarial assumed rate of investment return ²	6.93%
20	Amortization method utilized for funding the system's unfunded actuarial accrued liability, if any	Level Percent
21	Amortization period utilized for funding the system's unfunded actuarial accrued liability, if any ³	15
22	Is each division within the system closed to new employees? ⁴	No
23	Uniform Assumptions	
24	Enter retirement pension system's actuarial value of assets using uniform assumptions	\$22,189,414
25	Enter retirement pension system's actuarial accrued liabilities using uniform assumptions ⁵	\$30,514,463
27	Actuarially Determined Contribution (ADC) using uniform assumptions, Fiscal Year Ending June 30, 2024	\$1,183,056

1. The Municipal Employees’ Retirement System’s investment performance has been provided to GRS from MERS Investment Staff and is included here for reporting purposes. The investment performance figures reported are net of investment expenses on a rolling calendar year basis for the previous 1-, 5-, and 10-year periods as required under PA 530.
2. Net of administrative and investment expenses.
3. Populated with the longest amortization period remaining in the amortization schedule, across all divisions in the plan. This is when each division and the plan in total is expected to reach 100% funded if all assumptions are met.
4. If all divisions within the employer are closed, “yes.” If at least one division is open (including shadow divisions), “no.”
5. Line 25 actuarial accrued liability is determined under PA 202 uniform assumptions which differ from the valuation assumptions. In particular, the assumed rate of return for PA 202 purposes is 6.90%.



City of Hillsdale

Agenda Item Summary

Meeting Date: July 15, 2024

Agenda Item: Public Hearing

SUBJECT: Revoke IFE Certificate 2017-181: Corecoyle Composites, LLC, for 221 Industrial Drive

BACKGROUND PROVIDED BY: David Mackie, City Manager

MCL 207.565(2): The legislative body of a local governmental unit may by resolution request the commission to revoke the Industrial Facilities Exemption Certificate of a facility upon the grounds that ... completion of the replacement facility or new facility has not occurred within 2 years after the effective date of the certificate, unless a greater time has been authorized by the commission for good cause.”

IFE certificates provide a tax incentive to manufacturers to enable the renovation of existing facilities to prepare them for occupancy by the certificate holder for manufacturing operations. The rehabilitation project described in Mr. Homovec’s IFE Application called for the investment of \$1,093,907 into the property with a project completion date of Dec. 15, 2020. In the Property Tax Abatement Exemption Certificate 2023 Annual Information Report that Mr. Homovec submitted to City Assessor Kim Thomas, dated Jan. 26, 2024, he twice claims that the rehabilitation investment by Corecoyle Composites, LLC, and the building owner “has exceeded the \$1,093,907 ‘Project Cost’ proposed in 2017 by \$37,278.” According to Mr. Homovec, as of Dec. 31, 2023, the restoration investment in 221 Industrial Drive totals \$1,131,185. **However, Mr. Homovec has not filed notification of the completion of the project and final cost with the city assessor, nor has he provided any receipts or documentation showing actual expenditures to date for restoration of the facility as described in the application.**

Furthermore, Corecoyle Composites, LLC, was to have created 12-25 jobs within two years of the rehabilitation completion (no later than Dec. 15, 2022). **City staff have not been provided with payroll receipts or other documentation showing Corecoyle Composites, LLC, has created any manufacturing jobs due to the rehabilitation of the 221 Industrial Drive facility.**

To initiate the revocation of the certificate, Council would need to pass a resolution to be sent to the State Tax Commission (STC) for issuance of an official Order of Revocation. A party aggrieved by the STC may appeal the revocation under the provisions of the Administrative Procedures Act (APA). The APA provides that a request for a rehearing of an STC decision should be filed, in writing, within 60 days from the date that the STC mailed the notice of revocation.

RECOMMENDATION:

It is the recommendation of city staff that Council adopt the attached resolution revoking Industrial Facilities Exemption Certificate 2017-181.

RESOLUTION REVOKING AN IFE CERTIFICATE

Minutes of a regular meeting of the City Council of Hillsdale, held July 15, 2024, at City Hall, 97 North Broad Street, Hillsdale, Michigan at 7:00 p.m.

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____ and supported by _____.

Resolution _____ Revoking the Industrial Facilities Exemption Certificate 2017-181 for Corecoyle Composites LLC.

WHEREAS, pursuant to P.A. 198 of 1974, M.C.L. 207.551 *et seq.*, after a duly noticed public hearing held on January 4, 2016, this Council by resolution established Hillsdale Plant Rehabilitation District #2016-1; and

WHEREAS, the City of Hillsdale approved an application from Corecoyle Composites LLC requesting an Industrial Facilities Exemption Certificate 2017-181 for real property of \$1,093,907 investments located at 221 Industrial Drive, Hillsdale, Michigan; and

WHEREAS, Corecoyle Composites LLC has failed to proceed in good faith with the operation of the facility for the Rehabilitation Facility with respect to real property located at Corecoyle Composites LLC – 221 Industrial Drive, Hillsdale, Michigan.

NOW, THEREFORE, BE IT RESOLVED BY the Council of the City of Hillsdale that the Council hereby revokes Industrial Facilities Exemption Certificate number 2017-181 for Corecoyle Composites LLC for real property with \$1,093,907.00 original amount approved property located at 221 Industrial Drive, Hillsdale, Michigan.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Council of City of Hillsdale, County of Hillsdale, Michigan, at a regular meeting held on July 15, 2024.

Adam L. Stockford, Mayor

Katy Price, City Clerk

INDUSTRIAL FACILITIES EXEMPTION (IFE) CERTIFICATE – LETTER OF AGREEMENT

P.A. 334 OF 1993

This Agreement between Corecoyle Composites LLC (the Company) and the City of Hillsdale (Hillsdale) is for the purpose of fulfilling the requirements of P.A. 198, as amended, in P.A. 224, Section 22. In consideration of approval of the IFE requested by the Company's application received by the City Clerk July 26, 2017, the Company understands that through its investment of \$1,308,638 for rehabilitation of the obsolete facility located at 221 Industrial Drive, and the City of Hillsdale ("221 Industrial Drive") by its investment of the IFE, are mutually investing in and benefitting from this economic development project, and, furthermore, agree to the following:

1. The number of new jobs created or existing jobs retained by the Company will be no fewer than the number set forth in the application. The number of jobs created by the Company shall include persons employed by the Company, its affiliates, contractors, co-tenants and other occupants of 221 Industrial Drive. Employed persons will include persons who are direct employees, independent contractors, leased employees and/or employees retained through staffing services.
2. The Company will accomplish the creation and/or retention of such jobs through the construction and/or expansion project described in the Application.
3. The Company will pay all taxes on taxable personal or real property to which the IFE is applicable when and as due (which shall not be construed as a limitation or prohibition on Company filing an appropriate challenge, claim or appeal as it relates to assessed value, taxable value, method of valuation, classification or any other matter as may be provided for under Michigan law).
4. The Company will provide Hillsdale with written reports verifying that the terms of the agreement have been and continue to be met until expiration of the Certificate. The report shall contain the following information:
 - a. In the first year following issuance of the certificate, if any existing jobs were identified on the application, the nature, number and extent, including pay rates and benefits of the existing jobs as of the date of application.
 - b. Upon completion of the project, the actual cost of the project. If the actual project costs differ substantially from the project costs represented or projected in the application, a statement detailing and explaining the divergence and setting forth the reasons and cash amount thereof. [NOTE: FOR PURPOSES OF THIS SUBSECTION E "DIFFER SUBSTANTIALLY" SHALL MEAN A DIVERGENCE OF 10% OR MORE.] The actual cost of the project shall include all improvements to the 221 Industrial Drive, whether made by or for the Company or any affiliate, contractor, cotenant or other user or occupant of 221 Industrial Drive.
 - c. Annually by January 31 of each year for which the Certificate remains in effect, the nature, number and extent, including pay rates and benefits, of existing jobs as of December 31 of the prior year. If the projection for the creation and/or retention of jobs was not reached, a detailed statement of the shortfall or failure and the reasons for such shortfall or failure shall be included.
5. Each of the parties to this agreement acknowledge that certain economic conditions beyond the control of the Company might impair the Company's ability to meet or maintain its promised increased employment levels within the Company's Hillsdale facility and/or the maintenance of its present employment levels in said facility, or its ability to meet its other promises and covenants to Hillsdale under this Agreement.
 - a. In the event such conditions exist at the time of any reports required to be provided by the Company to Hillsdale pursuant to this Agreement, the Company shall provide detailed information and documentation of the circumstances claimed to account for any default in or other failure to meet any of its promises or covenants to Hillsdale under this Agreement.
 - b. After receipt of such information, Hillsdale shall notify the Company in writing as to whether Hillsdale intends to find the Company in default under this Agreement.

- c. Upon receipt of written notice of any alleged default under this Agreement delivered to the Company in person or by certified mail, return receipt requested, at the address set forth above, Company shall have not less than thirty (30) days to cure the default.
 - d. It is acknowledged by the parties that the Company will make improvements to 221 Industrial Drive on an as needed basis to support the business and operational requirements of the Company. The Company will make such improvements as economically as possible by value-engineering, seeking competitive bids and by self-performing certain improvements where possible. In addition, the Company may elect to postpone certain improvements and/or to make repairs to certain components of 221 Industrial Drive to extend useful life, rather than fully replacing such components (most notably the roof). The Company will not be deemed in default of this agreement for failing to spend on improvements the amount set forth in the application, provided the Company makes such improvements as are necessary for the Company to reasonably operate its business.
 - e. It is acknowledged by the parties that the expected number of jobs set forth in the application is based on projections of future business activities of the Company. It is further acknowledged that the actual number of jobs created could vary from the number set forth in the application as a result of a host of factors including without limitation increased productivity, automation, sales fluctuations, outside competition, declining demand, declining profitability and industry changes. The Company will not be deemed in default of this agreement for failing to create and maintain the number of jobs set forth in the application, provided the Company makes a good faith effort continue operating the Company at 221 Industrial Drive.
6. As specific inducement to Hillsdale to grant the IFE and as part of the consideration therefore, the Company agrees to maintain the facility for which the IFE is requested within the industrial development district or plant rehabilitation district in which it is located at the time the IFE is granted, unless such industrial development district or plant rehabilitation district is expanded, in which case the facility, or any portion thereof, may be maintained within that expanded district. If the Company relocates the facility during the period the IFE is in effect to a location that is outside of the industrial development district or plant rehabilitation district in which it is located at the time the IFE is granted, the Company acknowledges and agrees that it shall be liable to and shall forthwith pay Hillsdale an amount that is equal to the difference between the industrial facilities tax to be paid by the Company for the tax years remaining under the IFE that is in effect and the general ad valorem property tax that the Company would have paid if the Company did not have the IFE in effect for those years; provided, however, that the Company shall only be liable for payment of taxes on personal property in those tax years that the ad valorem personal property tax is in effect in the State of Michigan; provided, further, that in the event of the Company's relocation of the facility outside of the industrial development district or plant rehabilitation district in which it is located at the time the IFE is granted, Hillsdale may forgive the Company's tax liability if Hillsdale determines that it is in its best interest to do so.
7. Should the Company default under this Agreement or fail to remain in operation in Hillsdale, Hillsdale may, but shall not be required to, request that the State Tax Commission revoke the remaining term of the IFE and seek to enforce all remedies at law that Hillsdale may have available to it.
 - a. In the event the State Tax Commission revokes the IFE prior to the IFE expiring, the Company agrees to reimburse Hillsdale and all affected taxing jurisdictions the full amount of the taxes, whether real or personal property in nature, that would actually have been abated during the term that the IFE was actually in effect, plus interest of 1% over the adjusted prime rate as determined by the Michigan Department of Treasury under MCL 205.737, section 37(4) of the Tax Tribunal Act PA 186 of 1973; to wit: After June 30, 2012, interest shall accrue at 1 percentage point above the adjusted prime rate. As used in this section, "adjusted prime rate" means the average predominant prime rate quoted by not fewer than 3 commercial banks to large businesses, as determined by the Department of Treasury. The Company shall be liable for reimbursement of taxes on personal property only for those years that the ad valorem personal property tax is in effect in the State of Michigan.
 - b. The transfer to another entity of the facility, or a portion thereof, alone shall not constitute failure to remain in operation under this Agreement so long as the transfer certificate transferring all or a portion of the IFE to the other entity is approved by Hillsdale and the State Tax Commission.
8. Hillsdale agrees to supply the Company at the Hillsdale location described in its application for an IFE during the term of such IFE with the full range of municipal services as are offered by it to its industrial citizens on such rates and terms as are then approved and declared effective by Hillsdale's City Council.

This agreement is assignable and transferable by either party with advance written consent. The agreement may only be altered upon mutual consent of both parties.

IN WITNESS WHEREOF the parties hereto have set their hands and seals.

(Signatures on following pages)

Industrial Facilities Exemption Certificate #: 2017-181

Certificate Holder: Corecoyle Composites LLC

REHABILITATED FACILITY Frozen Taxable Value:

93,800

Rehabilitation Value: 1,093,907

Taxable Value Additions Abated: 547,000

Tax Year	Ad Valorem Rate in mills	Inflation Rate Multiplier	Taxable Value w/o abatement	Ad Valorem taxes w/o abatement	IFT Taxes Paid	Abated Taxes
2018	56.9013	1.021	642,769	\$ 36,940.13	\$ 5,390.66	\$ 31,549.47
2019	58.6949	1.024	658,195	\$ 39,019.01	\$ 5,560.58	\$ 33,458.43
2020	59.0802	1.019	670,700	\$ 40,021.34	\$ 5,597.01	\$ 34,424.33
2021	59.7706	1.014	680,089	\$ 41,055.82	\$ 5,662.47	\$ 35,393.35
2022	59.2323	1.033	692,833	\$ 41,448.47	\$ 5,611.41	\$ 35,837.06
2023	59.2046	1.050	704,235	\$ 42,110.89	\$ 5,608.80	\$ 36,502.09
2024	58.5892	1.050	714,093	\$ 42,256.51	\$ -	\$ 42,256.51
<u>Clawback if revoked by STC - Add interest of 1% over the adjusted prime rate (MCL 205.737, section 37(4))</u>				<u>Total Abated Taxes:</u>		<u>\$ 249,421.24</u>

Industrial Facilities Exemption Certificate #: 2017-181

Certificate Holder: Corecoyle Composites LLC

REHABILITATED FACILITY Frozen Taxable Value:

93,800 (Building only)


2017 TV: 120,000

Tax Year	Ad Valorem Rate in mills	Inflation Rate Multiplier	Taxable Value w/o abatement	Ad Valorem taxes w/o abatement	Ad Valorem & IFT Taxes Paid	Abated Taxes
2018	56.9013	1.021	122,520	\$ 7,041.26	\$ 6,927.90	\$ 113.36
2019	58.6949	1.024	125,460	\$ 7,437.50	\$ 7,184.31	\$ 253.19
2020	59.0802	1.019	127,843	\$ 7,628.51	\$ 7,262.44	\$ 366.07
2021	59.7706	1.014	129,632	\$ 7,825.66	\$ 7,370.90	\$ 454.76
2022	59.2323	1.033	132,061	\$ 7,900.49	\$ 7,360.27	\$ 540.22
2023	59.2046	1.050	134,235	\$ 8,026.80	\$ 7,444.20	\$ 582.60
2024	58.5892	1.050	136,113	\$ 8,054.49	\$ -	\$ 8,054.49
<u>Clawback if revoked by STC - Add interest of 1% over the adjusted prime rate (MCL 205.737, section 37(4))</u>				<u>Total Abated Taxes:</u>		<u>\$ 10,364.69</u>

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form, call (517) 373-3302.

To be completed by Clerk of Local Government Unit	
Signature of Clerk 	Date Received by Local Unit 7-26-2017
STC Use Only	
Application Number	Date Received by STC

APPLICANT INFORMATION

All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) Corecoyle Composites LLC		1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) 326130	
1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 221 Industrial Drive Hillsdale, MI 49242		1d. City/Township/Village (indicate which) City of Hillsdale	1e. County Hillsdale
2. Type of Approval Requested <input type="checkbox"/> New (Sec. 2(5)) <input type="checkbox"/> Transfer <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input checked="" type="checkbox"/> Rehabilitation (Sec. 3(6)) <input type="checkbox"/> Research and Development (Sec. 2(10)) <input type="checkbox"/> Increase/Amendment		3a. School District where facility is located Hillsdale Community Schools	3b. School Code 30020
		4. Amount of years requested for exemption (1-12 Years) 12	

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

See attached "Section 5" details including description of facility, proposed use and extent of renovations.

6a. Cost of land and building improvements (excluding cost of land)	▶ \$1,308,638
* Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	Real Property Costs
6b. Cost of machinery, equipment, furniture and fixtures	▶
* Attach itemized listing with month, day and year of beginning of installation, plus total	Personal Property Costs
6c. Total Project Costs	▶ \$1,308,638
* Round Costs to Nearest Dollar	Total of Real & Personal Costs

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	Begin Date (M/D/Y)	End Date (M/D/Y)	
Real Property Improvements	▶ <u>03/01/2017</u>	<u>12/15/2020</u>	▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property Improvements	▶ <u>07/01/2017</u>	<u>12/1/2019</u>	▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased

8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. Yes No

9. No. of existing jobs at this facility that will be retained as a result of this project. none	10. No. of new jobs at this facility expected to create within 2 years of completion. 12-25
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11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

a. TV of Real Property (excluding land)	▶ \$93,800
b. TV of Personal Property (excluding inventory)	▶ \$0
c. Total TV	▶ \$93,800

12a. Check the type of District the facility is located in:

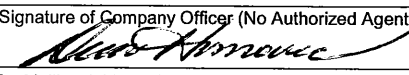
Industrial Development District Plant Rehabilitation District

12b. Date district was established by local government unit (contact local unit) 1/4/16	12c. Is this application for a speculative building (Sec. 3(8))? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
---	---

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name Corecoyle CompositesLLC	13b. Telephone Number 248 464 4456	13c. Fax Number	13d. E-mail Address drew@homovec.com
14a. Name of Contact Person Drew Homovec	14b. Telephone Number 248 464 4456	14c. Fax Number	14d. E-mail Address drew@homovec.com
▶ 15a. Name of Company Officer (No Authorized Agents) Drew Homovec			
15b. Signature of Company Officer (No Authorized Agents) 		15c. Fax Number	15d. Date
▶ 15e. Mailing Address (Street, City, State, ZIP Code) 6496 West Oaks Dr., West Bloomfield, MI 48324		15f. Telephone Number 248 747 7470	15g. E-mail Address drew@homovec.com

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)	16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)
16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.	
16c. LUCI Code	16d. School Code
17. Name of Local Government Body	▶ 18. Date of Resolution Approving/Denying this Application

Attached hereto is an original application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time, and that any leases show sufficient tax liability.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

**Michigan Department of Treasury
State Tax Commission
PO Box 30471
Lansing, MI 48909**

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

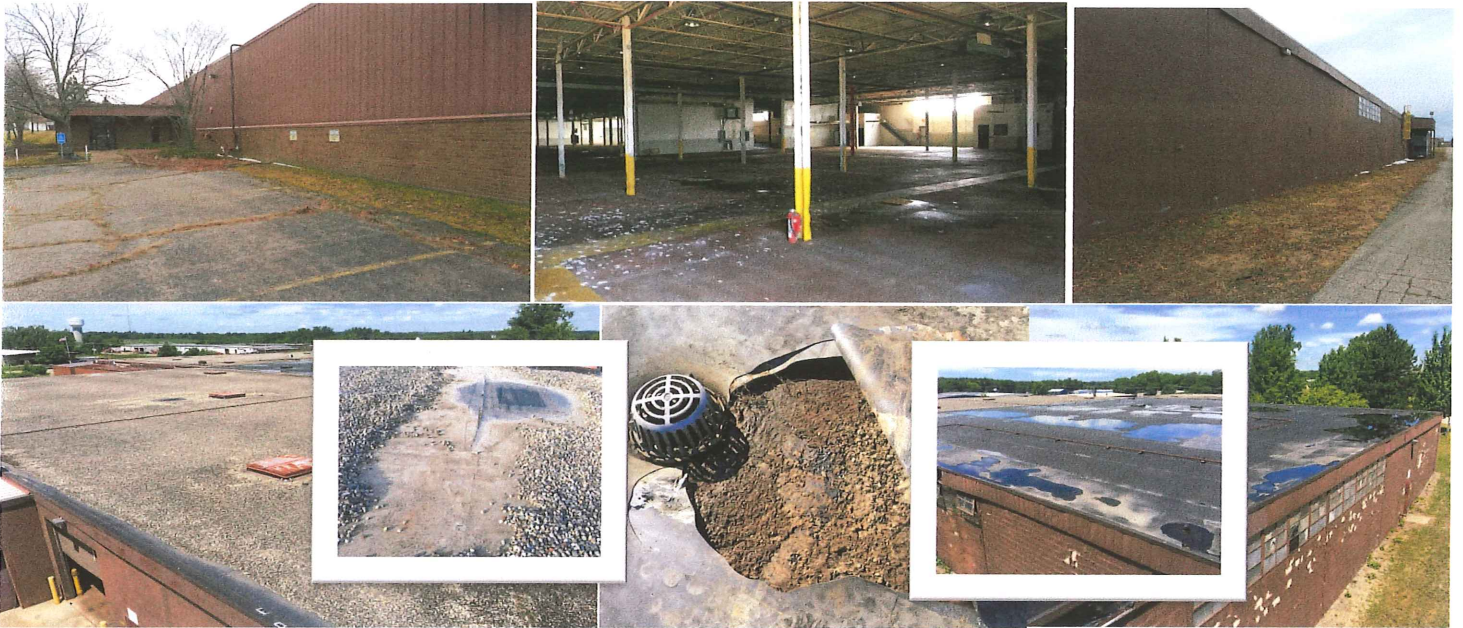
STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

IFT Application: Corecoyle Composites LLC 221 Industrial Drive Hillsdale, MI 49242

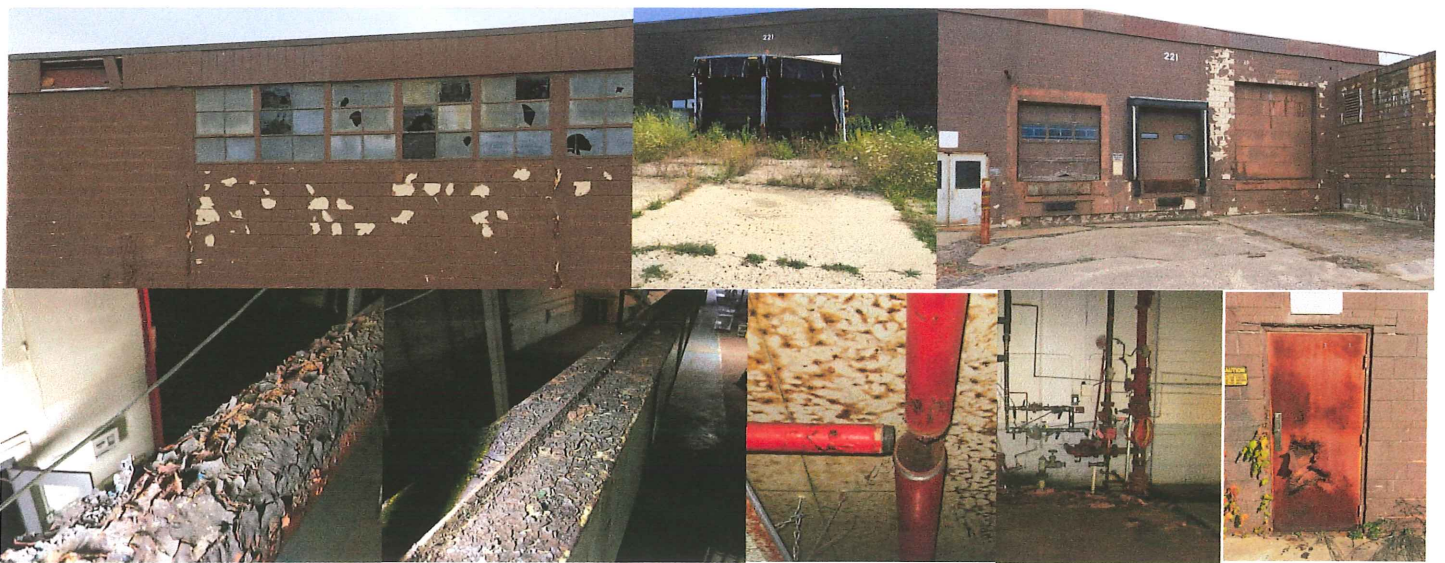
Attachment

Application—Section 5

General description: Commercial / Industrial building. Height 18' cement block wall perimeter surrounds the 97,486 SF structure comprised of four (4) expansion segments between 1976-1998. Engineered steel superstructure with beams, columns and zero slope truss roof system. Firestone EPDM roof membrane cover both original and recovered sections over steel deck and insulation, secured with ballasted stone or mechanically fastened. Roof system in need of immediate repair / replacement as well as mandatory interior and exterior demolition and renovations.



Original electrical and mechanical systems, doors, windows require refurbishment or removal and replacement, including wet fire suppression systems, HVAC, lighting, plumbing, over-head doors and entry access doors



Attachment

Application—Section 5 continued

General description of purposed use of the facility: Upon completion of preliminary renovation to restore sections of the factory for occupancy the intended activity is manufacturing engineered composite structures and panels. The manufacturing process area will occupy approximately 30-40% of the renovated factory with additional sections utilized for warehoused inventory and secondary processing and assembly, shipping and receiving. The primary manufacturing methodology includes the continuous extrusion of polymer sheet profiles of proprietary formulation and process technology to produce a core material. Further secondary processes fuse the core substrate with high strength exterior skins producing lightweight ridge panels and structural profiles. The applications for these composite products are diverse and are in high demand to a variety of customers in the mid-west and beyond.

Nature and extent of renovations will include the restoration, replacement and construction efforts utilizing local trades and include on going renovation activities during the next 24 months and beyond.

- Removal and replacement of inoperable heating and ventilation systems, includes the reconfiguring of the natural gas supply system and meter to accommodate the new high efficiency (96%) forced air heat / AC systems. Eight (8) new furnace systems propose to consume less than 960,000 BTU replace the original mixed heating technologies that consumed in excess of 5.7 million BTU input with 60% or less efficiency.
- Removal and replacement of all lighting fixtures and the lighting controls systems. Includes the removal of 331 Appleton BayMaster 458W metal halide fixtures, 170 florescent fixtures, unusable emergency exit lighting systems and exit signs, plus two dozen exterior lighting fixtures. All new LED lighting fixtures utilizing the highest efficiency lighting technology available. New highbay fixtures (205) consume 110 watts and provide 15,000 lumens each, offering twice the illumination of prior systems with over 80% reduction in energy.
- Removal and disposal of abandon process equipment from Eagle Picher Hillsdale Tool Division. Estimated over 80,000 pounds of scrap metal dismantled and shipped to local recycle centers, including the removal of 3 steel tanks totaling 10,000 gallons repurposed by a local business.
- Removal of 13 defective exhaust ventilation fans and vent stacks, required mandatory repairs to roof membrane and wet, deteriorated roofing materials.
- Repair and replacement of roof seams, trim materials to remedy leaks.
- Removal and repair of overhead and entrance doors and windows.
- Removal and replacement of exterior trim and facia on perimeter walls.
- Reconfiguring of the electrical systems, switchgear, buss network and circuit breakers to provide a balanced power supply to new lighting and manufacturing equipment.
- Clean up and recondition of exterior landscape to remedy the decade of neglect as abandoned building.



Continued

IFT Application: Corecoyle Composites LLC 221 Industrial Drive Hillsdale, MI 49242

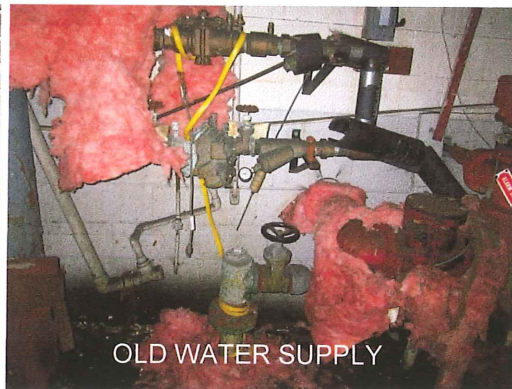
Attachment

Application—Section 5 continued

- Remove and dispose of office and lunch rooms walls, insulation and ceiling materials exposed to 10 years of water damage. Renovations to include new offices, lunch room and kitchen, restrooms and training facilities.



- Removal and replacement of entire water supply system and natural gas service with new meters and plumbing.



- Cleaning, repairs and repaint of interior and exterior .



IFT Application: Corecoyle Composites LLC 221 Industrial Drive Hillsdale, MI 49242

Attachment

Application—Section 6

6a. Cost of land and building improvements:

Purchase price of building:	Selling price:	\$193,204.00
	Paid Realtor Commissions	5,796.00
	Professional Services, Environmental and Due Diligence Costs:	42,727.00
	TOTAL Cost of Parcel	\$ 235,931.00

Improvements and Associated Costs:

Roof system

Temporary repairs to roof to eliminate leaks	13,035.00
Removal of Exhaust fans and vents from roof and repair roof structure	6176.00
<i>Proposed replacement of roof system (includes removal of all existing roof materials)</i>	
<i>\$670,000.00 to \$720,000.00 estimated cost budget requires 24-36 months</i>	

Heating and HVAC systems

Eight (8) new forced air furnace systems	27,925.00
Mechanical Permit # PM17-0089	
Electrical connection and materials	1768.00

Cleaning and disposal of abandon equipment, repairs to walls, structures. 32,205.00

Painting factory interior ceiling deck and trusses , walls and columns 63,000.00

Painting of Exterior, removal and replacement of sheet metal trim and facia panels 78,000.00

Installation of new water meter and plumbing to restrooms 4,641.00

Plumbing Permit # PP17-0028	
Water heater and toilet repairs	1,050.00

Lighting Fixtures

New LED light fixtures, emergency and exit lights and exterior fixtures	27,552.00
Removal of old lighting fixtures and reconfigured lighting controls	15,750.00
Installation of new LED lighting fixtures	5,850.00

Doors and Windows

Removal and replacement of overhead door panels, springs	2,355.00
Removal and replacement of new fire rated entry doors	17,600.00
Removal and replacement with new windows in factory	7,500.00

Fire Suppression and Security Alarm System

Removal and replacement of defective sprinkler system valves, pipes and sprinkler heads. Test and reactivate with certification	
Factory area, Offices and lunch room	9,000.00
New fire alarm monitoring systems installation and activation	3,500.00

Renovation of Offices, Restrooms and Lunchroom 77,000.00

Improvements and Associated costs: **Total \$398,,907.00**

Pending roof replacement expenditure Estimates proposed \$700,000.00

ESTIMATED TOTAL COST Completed and pending Improvements \$1,098,907.00

LESS 2017 land value \$26,200.00

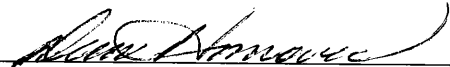
Real Property Costs 1,308,638.00

**INDUSTRIAL FACILITIES EXEMPTION APPLICATION
AFFIDAVIT OF PROJECT BEGIN DATES**

I swear and affirm by my signature below that the real property project beginning of construction date and/or personal property project installation begin date, associated with the application for Industrial Facilities Exemption Certificate under PA 198 of 1974, as amended, in the amount of \$1,308,638 ,
filed with the City of Hillsdale,
for a facility located at 221 Industrial Drive, Hillsdale, MI 49242
is as follows:

Real Property Project Begin Date: March 1, 2017

Applicant Name:

Signature: 

Printed Name: Drew Homovec

Title: Managing Member

Date: July 26, 2017

**INDUSTRIAL FACILITIES EXEMPTION APPLICATION
AFFIDAVIT OF FEES**

In accordance with State Tax Commission Bulletin No. 3 dated January 1998, the Local Unit and Applicant for Industrial Facilities Exemption Certificate do hereby swear and affirm that no payment of any kind, whether they be referred to as "fees", "payments in lieu of taxes", "donations" or by other like terms, such payments are contrary to the legislative intent of Act 198 that exemption certificates have the effect of abating all ad valorem property taxes levied by taxing units with the unit of local government which approves the certificate.

We do swear and affirm by our signatures below that "no payment of any kind in excess of the fee allowed, as amended by Public Act 323 of 1996, has been made or promised in exchange for favorable consideration of an exemption certificate application.

CITY OF HILLSDALE

Signed: _____

Print Name: Stephen French

Title: Hillsdale City Clerk

Dated: _____

APPLICANT:

Signed: 

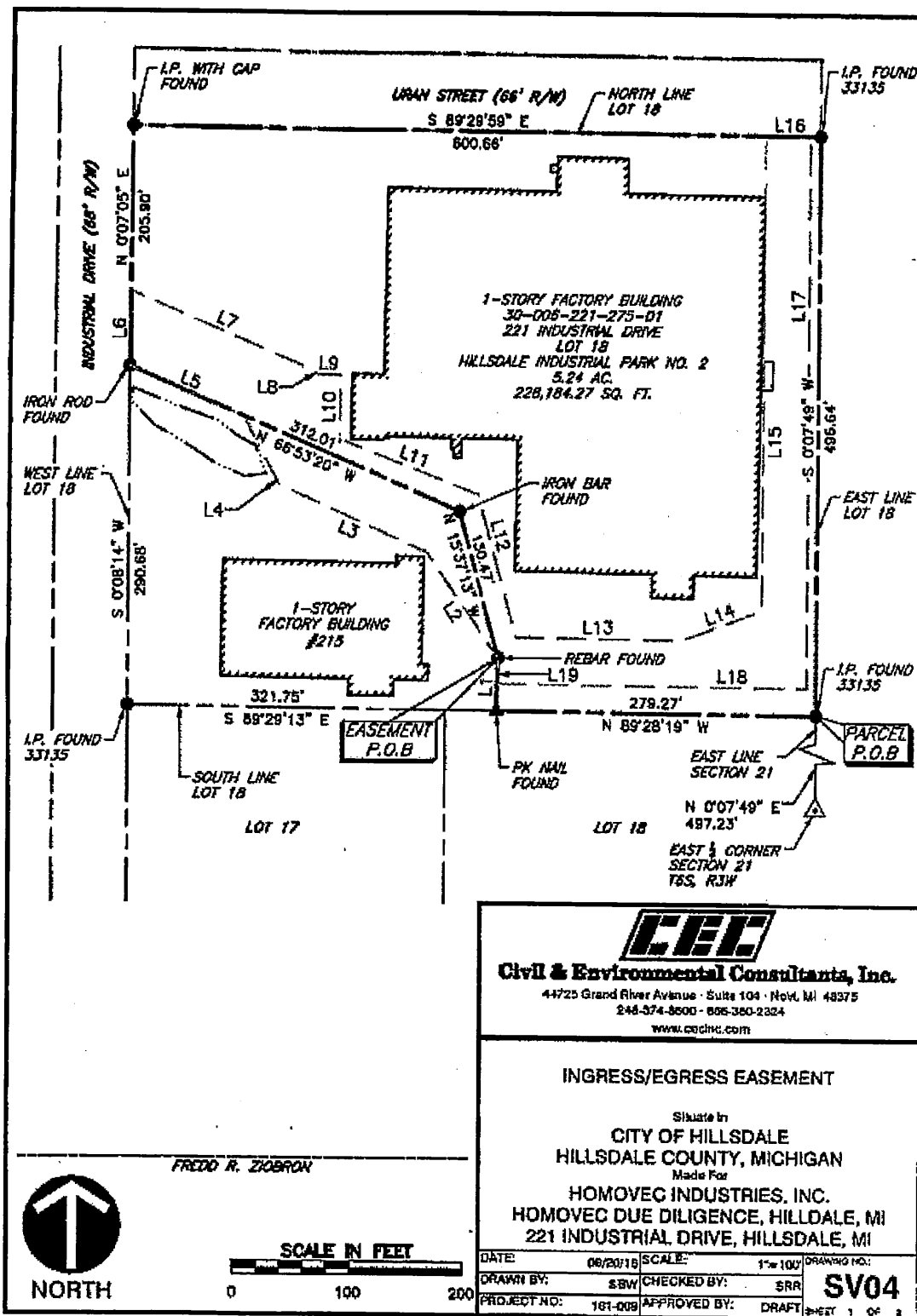
Print Name: Drew Homovec

Company: Corecoyle Composites, LLC

Title: Managing member

Dated: JULY 26 2017

Exhibit A Legal Description and Depiction of Property and Access Easement



Civil & Environmental Consultants, Inc.

44725 Grand River Avenue - Suite 104 - Novi, MI 48375
248-374-8600 - 800-360-2324

www.cecinc.com

INGRESS/EGRESS EASEMENT

Situate in
CITY OF HILLSDALE
HILLSDALE COUNTY, MICHIGAN

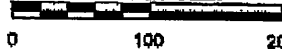
Made For
HOMOVEC INDUSTRIES, INC.
HOMOVEC DUE DILIGENCE, HILLSDALE, MI
221 INDUSTRIAL DRIVE, HILLSDALE, MI



NORTH

FREDD R. ZIOBRON

SCALE IN FEET



DATE: 06/20/18	SCALE: 1"=100'	DRAWING NO: SV04
DRAWN BY: SBW	CHECKED BY: SRR	
PROJECT NO: 161-008	APPROVED BY: DRAFT	SHEET 1 OF 2

PARCEL DESCRIPTION

THE LAND REFERRED TO, SITUATED IN THE COUNTY OF HILLSDALE, CITY OF HILLSDALE, STATE OF MICHIGAN, IS DESCRIBED AS FOLLOWS:

A PARCEL OF LAND, LYING IN THE EAST ONE-HALF OF THE NORTHEAST ONE-QUARTER OF SECTION 21, TOWN 6 SOUTH, RANGE 3 WEST, CITY OF HILLSDALE, HILLSDALE COUNTY, MICHIGAN, DESCRIBED AS PART OF LOT 18, HILLSDALE INDUSTRIAL PARK #2; COMMENCING AT THE EAST ONE-QUARTER CORNER OF SAID SECTION 21; THENCE NORTH 00 DEGREES 07 MINUTES 49 SECONDS WEST, ALONG THE EAST LINE OF SAID SECTION 21, A DISTANCE OF 497.23 FEET, TO THE POINT OF BEGINNING; THENCE NORTH 89 DEGREES 28 MINUTES 19 SECONDS WEST, A DISTANCE OF 279.27 FEET; THENCE NORTH 01 DEGREES 47 MINUTES 55 SECONDS EAST, A DISTANCE OF 45.31 FEET; THENCE NORTH 15 DEGREES 37 MINUTES 13 SECONDS WEST, A DISTANCE OF 130.47 FEET; THENCE NORTH 66 DEGREES 53 MINUTES 20 SECONDS WEST, A DISTANCE OF 312.01 FEET; THENCE NORTH 00 DEGREES 07 MINUTES 05 SECONDS EAST, PARALLEL WITH THE EAST LINE OF SAID SECTION 21 FOR A DISTANCE OF 203.90 FEET; THENCE SOUTH 89 DEGREES 29 MINUTES 59 SECONDS EAST, A DISTANCE OF 600.66 FEET; THENCE SOUTH 00 DEGREES 07 MINUTES 49 SECONDS WEST, A DISTANCE OF 498.64 FEET TO THE POINT OF BEGINNING.

EASEMENT FOR INGRESS AND EGRESS (VARIABLE WIDTH)

PART OF LOT 18, HILLSDALE INDUSTRIAL PARK #2, BEING PART OF THE NORTHEAST $\frac{1}{4}$ OF SECTION 21, TOWN 6 SOUTH, RANGE 2 WEST, CITY OF HILLSDALE, HILLSDALE COUNTY, MICHIGAN; COMMENCING AT THE EAST ONE-QUARTER CORNER OF SAID SECTION 21; THENCE NORTH 00 DEGREES 07 MINUTES 49 SECONDS WEST, ALONG THE EAST LINE OF SAID SECTION 21, A DISTANCE OF 497.23 FEET; THENCE NORTH 89 DEGREES 28 MINUTES 19 SECONDS WEST, A DISTANCE OF 279.27 FEET; THENCE NORTH 01 DEGREES 47 MINUTES 55 SECONDS EAST, A DISTANCE OF 45.31 FEET, TO THE POINT OF BEGINNING; THENCE NORTH 33 DEGREES 27 MINUTES 49 SECONDS WEST, A DISTANCE OF 110.61 FEET; THENCE NORTH 66 DEGREES 08 MINUTES 14 SECONDS WEST, A DISTANCE OF 141.64 FEET; THENCE NORTH 27 DEGREES 39 MINUTES 58 SECONDS WEST, A DISTANCE OF 66.24 FEET; THENCE NORTH 66 DEGREES 54 MINUTES 38 SECONDS WEST, A DISTANCE OF 108.42 FEET; THENCE NORTH 00 DEGREES 08 MINUTES 14 SECONDS EAST, A DISTANCE OF 65.17 FEET; THENCE SOUTH 66 DEGREES 53 MINUTES 20 SECONDS EAST, A DISTANCE OF 173.66 FEET; THENCE SOUTH 00 DEGREES 34 MINUTES 16 SECONDS WEST, A DISTANCE OF 2.56 FEET; THENCE SOUTH 89 DEGREES 05 MINUTES 53 SECONDS EAST, A DISTANCE OF 21.65 FEET; THENCE SOUTH 00 DEGREES 44 MINUTES 43 SECONDS WEST, A DISTANCE OF 54.71 FEET; THENCE SOUTH 15 DEGREES 37 MINUTES 13 SECONDS EAST, A DISTANCE OF 126.99 FEET; THENCE SOUTH 89 DEGREES 29 MINUTES 13 SECONDS EAST, A DISTANCE OF 144.79 FEET; THENCE NORTH 89 DEGREES 30 MINUTES 45 SECONDS EAST, A DISTANCE OF 73.45 FEET; THENCE NORTH 00 DEGREES 07 MINUTES 19 SECONDS EAST, A DISTANCE OF 406.83 FEET; THENCE SOUTH 89 DEGREES 29 MINUTES 48 SECONDS EAST, A DISTANCE OF 40.00 FEET; THENCE SOUTH 00 DEGREES 07 MINUTES 12 SECONDS WEST, A DISTANCE OF 473.27 FEET; THENCE NORTH 89 DEGREES 29 MINUTES 13 SECONDS WEST, A DISTANCE OF 269.89 FEET; THENCE NORTH 01 DEGREES 28 MINUTES 47 SECONDS EAST, A DISTANCE OF 22.37 FEET TO THE POINT OF BEGINNING.

LINE TABLE

LINE #	DIRECTION	LENGTH
L1	N 01°47'55" E	45.31'
L2	N 33°27'49" W	110.61'
L3	N 66°08'14" W	141.64'
L4	N 27°39'58" W	66.24'
L5	N 66°54'38" W	108.42'
L6	N 00°08'14" E	65.17'
L7	S 66°53'20" E	173.66'
L8	S 00°34'16" W	2.56'
L9	S 89°05'53" E	21.65'
L10	S 00°44'43" W	54.71'
L11	S 15°37'13" E	126.99'
L12	S 89°29'13" E	144.79'
L13	N 89°30'45" E	73.45'
L14	N 00°07'19" E	406.83'
L15	S 89°29'48" E	40.00'
L16	S 00°07'12" W	473.27'
L17	N 89°29'13" W	269.89'
L18	N 01°28'47" E	22.37'

**Civil & Environmental Consultants, Inc.**

44725 Grand River Avenue - Suite 104 - Np4, MI 48375

248-374-8600 • 856-380-2324

www.cecinc.com

INGRESS/EGRESS EASEMENT

Situate In

**CITY OF HILLSDALE
HILLSDALE COUNTY, MICHIGAN**

Made For

**HOMOVEC INDUSTRIES, INC.
HOMOVEC DUE DILIGENCE, HILLDALE, MI
221 INDUSTRIAL DRIVE, HILLSDALE, MI**

DATE:	09/20/18	SCALE:	1" = 100'	DRAWING NO.:	
DRAWN BY:	SBW	CHECKED BY:	SRR	SV04	
PROJECT NO.:	181-009	APPROVED BY:	DRAFT	SHEET 2 OF 2	

RESOLUTION: 3258

RESOLUTION TO ESTABLISH A PLANT REHABILITATION DISTRICT

Minutes of a regular meeting of the City Council of the City of Hillsdale, held on January 4, 2016, at City Hall, 97 North Broad Street in Hillsdale, Michigan, at 7:00 p.m.:

PRESENT: Mayor Sessions, Councilpersons Bell, Stack-Davis, Dixon, Flannery, Sharp, Stockford, Watkins

ABSENT: None

The following preamble and resolution were offered by: Council member Watkins and supported by: Councilmember Flannery

Resolution Establishing a Plant Rehabilitation District for 221 Industrial Drive

WHEREAS, pursuant to PA 198 of 1974, as amended, this City Council has the authority to establish "Plant Rehabilitation Districts" within the City of Hillsdale; and

WHEREAS, this City Council has, on its own initiative, determined to establish a Plant Rehabilitation District on the property located at 221 Industrial Drive in the City of Hillsdale hereinafter described; and

WHEREAS, construction, acquisition, alteration, or installation of a proposed facility has not commenced at the time of filing the request to establish this district; and

WHEREAS, written notice has been given by mail to all owners of real property located within the district, and to the public by newspaper advertisement in the Hillsdale Daily News and/or public posting of the hearing on the establishment of the proposed district; and

WHEREAS, on January 4, 2016, a public hearing was held at which all owners of real property within the proposed Plant Rehabilitation District and all residents and taxpayers of the City of Hillsdale were afforded an opportunity to be heard thereon; and

WHEREAS, the City Council deems it to be in the public interest of the City of Hillsdale to establish the Plant Rehabilitation District as proposed; and

IT IS HEREBY DETERMINED that the property comprising not less than 50 percent of the state equalized valuation of the property within the proposed Plant Rehabilitation District is obsolete; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hillsdale that the following described parcel of land situated in the City of Hillsdale, Hillsdale County, and State of Michigan, to wit:

BEG SE COR LOT 18 HILLSDALE IND PARK NO 2 TH N89°40'57"W 279.27 FT
ALG S LN SD LOT TH N01°36'11"E 45.31 FT TH N15°48'57"W 130.47 FT TH
N67°05'04"W 312.41 FT TO W LN SD LOT TH N00°03'30"W 205.9 FT ALG SD
W LN TO N LN SD LOT TH S89°41'32"E 600.89 FT ALG SD N LN TO E LN SD
LOT TH S00°04'25"E 496.69 FT ALG SD E LN TO POB 5.2A+/- PT LOT 18
HILLSDALE IND PARK NO 2 SEC 21 T6S R3W SECOND WARD
Property Tax Identification Number 006-221-276-01
Commonly Known As: 221 Industrial Drive

is established as a Plant Rehabilitation District pursuant to the provisions of PA 198 of 1974, as amended, to be known as City of Hillsdale Plant Rehabilitation District No. 2016-1.

AYES: Mayor Sessions, Councilpersons Bell, Stack-Davis, Dixon,
Flannery, Sharp, Stockford, Watkins

NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Hillsdale, County of Hillsdale, Michigan, as a regular meeting held on January 4, 2016.



Mayor



Clerk

COPY -
MAILED 1/26/2024



CITY OF HILLSDALE

Kimberly Thomas City Assessor
97 North Broad Street
Hillsdale, MI 49242

January 26, 2024

Property Tax Abatement Exemption Certificate 2023 Annual Information Report
Certificate Number: 2017-181 Issue Date: December 12, 2017 Expiration Date: December 30, 2032

Facility Location: 221 Industrial Drive Hillsdale, MI 49242

The following is offered as supporting information to the attached questionnaire as of **December 31, 2023**.

Employment created or retained in 2023, status and comments regarding attempted revocation.

Several businesses within and outside the Hillsdale community have provided services during 2023 for improvement, inspection for recertifications, maintenance and repairs to the facility. Employment opportunities have enabled staffing of 12 or more collectively between Metal Technologies / Precision Gage, Mains Importing, J&J Trucking, AIS Automation Inc., and Dayco Products. These companies maintained daily activity, including but limited to, storage and handling inventory and equipment, sorting and inspections, repacking and equipment maintenance at 221 Industrial Drive.

Final restoration projects, manufacturing by Corecoyle Composites and employment by same, remain on hold awaiting closure of litigation as explained and verified during the Oct 16, 2023 City Council Meeting. An update has been provided to Sam Fry for presentation to City Council in January 2024.

The Rehabilitation Investment by Corecoyle Composites and the building owner has exceeded the \$1,093,907 "Project Cost" proposed in 2017 by \$37,278.00, and continue to maintain a flawless record of remitting property taxes and payment to all municipal utilities.

Please find the attached Economic Investment and Employment Form along with a summary of expenses.

We fully anticipating the ability to proceed with hiring and launch of manufacturing operations as well as continued renovation and improvements in 2024. Hopefully this information is useful in your reporting efforts and please contact me should you desire additional information. Direct dial 248-464-4456

Sincerely,

Drew Homovec, Managing Member
Corecoyle Composites LLC

January 26, 2024

**IFT Application: Corecoyle Composites, LLC
221 Industrial Drive
Hillsdale, MI 49242**

Roof System		
Temporary repairs to roof to eliminate leaks		\$13,035.00
Removal of Exhaust fans and vents from roof and repair roof structure		\$6,176.00
Proposed replacement of roof system (includes removal of all existing roofing materials)		
\$670,000.00 to \$720,000 estimated cost budget requires 24-36 months		
2018 NEW 66,000 SF roof system and R30 insulation		\$774,405.31
Heating and HVAC Systems		
Eight (8) new forced air furnace systems		\$27,925.00
Mechanical Permit #PM-0089		
Electrical connection and materials		\$1,768.00
Cleaning and disposal of abandon equipment, repairs to walls, structures		
2022 Mandatory SPECIAL Assessment for Paving of Roads		\$32,205.00
Painting factory interior ceiling deck and trusses, walls and columns		\$5,000.00
		\$63,000.00
Painting of Exterior, removal and replacement of sheet metal trim and fascia panels		
2018 NEW 4' wide fascia panels, metal roof and R22 insulation		\$78,000.00
Installation of new water meter and plumbing to restrooms		\$113,257.16
Plumbing Permit #PP17-0028		\$4,641.00
Water Heater and toilet repairs		\$1,050.00
2020 New Commercial Water Conditioning and RO Filtration system		\$3,077.00
Lighting Fixtures		
New LED light fixtures, emergency and exit lights and exterior fixtures		\$27,552.00
Removal of old lighting fixtures and reconfigured lighting controls		\$15,750.00
Installation of new LED lighting fixtures		\$5,850.00
Doors and Windows		
Removal and replacement of overhead door panels, springs		\$2,355.00
Removal and replacement of new fire rated entry doors		\$17,600.00
Removal and replacement of new windows in factory		\$7,500.00
2019 included additional NEW Windows, replaced (3) louvers and 2 Overhead doors		\$5,640.00
Fire Supression and Security Alarm System 2022 Replaced door springs, cables and sensors		\$940.00
Removal and replacement of defective sprinkler system valves, pipes and sprinkler heads. Test and reactivate with certification	2023 Update and Recertification of Fire Alarm	\$425.00
Factory area, offices and lunch room		\$451.00
New fire alarm monitoring systems installation and activation		\$9,000.00
2020 Update Fire Alarm with ADT monitor service and automated diagnostic controls		\$3,500.00
Renovation of offices, Restroom and Lunchroom		\$2,962.00
		\$77,000.00
2019 NEW Chiller room walls and R26 insulation (see photos)		\$11,950.00
Improvements and Associated Costs:		\$393,907.00
Pending roof replacement expenditure (Estimates Proposed)		\$700,000.00
See note above for details of roof system and R30 insulation		
ESTIMATED TOTAL COST Completed and pending improvements		\$1,093,907.00

AS OF December 31, 2023 Restoration Investment \$1,131,185.00

Exceeded IFE Estimated Project Cost by \$37,278.00

Corecoyle Composites LLC
 221 Industrial Dr
 Hillsdale, MI 49242

Annual Report – Economic Development Property Tax Incentives
Industrial Facilities Exemption Certificates
As of 12/31/2023

Please complete return by February 1 to:

Hillsdale City Assessor
 97 N Broad St
 Hillsdale, MI 49242

Please review, correct and/or complete the information below as it relates to the project for which you received a property tax exemption or abatement from the City of Hillsdale. This information is used to complete reports to various state and local boards and committees so they can make educated decisions related to economic development incentives and their effectiveness.

ECONOMIC INVESTMENT SUMMARY

IFT Certificate #	Project Cost (from application)	Final Project Cost (or cost as of 12/31/2023 if construction in progress)	Actual Cost of construction in progress	Project Completion Date (U/C if under construction or N/S if not started)	# of Construction Jobs created or retained as a result of this project
2017-181 (REAL – REHABILITATION)	\$1,093,907	\$1,131,185.00		U/C	> 12

If the actual project costs differ substantially (10% or more) from the projected costs, or if a significant amount of the personal property exempted has been removed from the facility, please attach a detailed statement of the reason(s).

EMPLOYMENT SUMMARY

Employee classification	Total number of employees at this facility as of 12/31/2023	Average pay rate as of 12/31/2023	Number of new employees during calendar year 2023	Average pay rate of new employees as of 12/31/2023
Full-time, employed company by	0			
Part-time, employed company by	1	\$20/hr		
Full-time, employed outside employment agency by	12	NA	0	NA
Part-time, employed outside employment agency by				

For new jobs created in 2023, please attach a description of the nature thereof and benefits offered. If the number of jobs retained and/or created differs substantially from those projected in the application, please attach a detailed statement including the reason and any steps taken by the company to offset such shortfall.

Completed by: _____ Drew Homovec, Managing Member
Corecoyle Composites LLC

Date: _____ January 26, 2024

Final restoration projects, manufacturing by Corecoyle Composites and employment by same, remain on hold awaiting closure of 2018 construction litigation (Hillsdale Circuit Court) as explained and verified during the Oct 16, 2023 City Council Meeting. An update has been provided to City's EDC representative, Sam Fry for presentation to City Council in January 2024.

City of Hillsdale

Agenda Item Summary

MEETING DATE: July 15, 2024

AGENDA ITEM #: New Business

SUBJECT: Police Officers Association of Michigan (POAM)

BACKGROUND PROVIDED BY: David Mackie, City Manager

Attached is the newly negotiated contract between the City of Hillsdale and the Police Officers Association of Michigan for the City Council's consideration. The contract is for three-years with changes tracked in red. Items to note in the contract include:

- Increase wages in Year 1 - 5%, Year 2 - 5% and year 3 - 4%
- The City shall contribute \$1,600 into the MERS HCSP in year one, \$2,000 in year two and open for negotiation year three's contribution of the contract
- Change the number of PTO hours for years one to five from 160 to 196 and years five or more from 240 to 276
- Increase employee contribution from 5% to 6% into the MERS defined benefit plan
- The City will contribute an amount equal to 12% of the employees compensation into a defined contribution retire plan with a mandatory employee contribution of 6% for those employees hired after July 1, 2023
- Addition of Juneteenth as a holiday

RECOMMENDATION:

City Council approve the POAM union contract for the period of July 1, 2024 to June 30, 2027.

An Agreement Between The
Police Officers Association of Michigan
and
The City of Hillsdale

For the Period
July 1, ~~2021-2024~~ to June 30, ~~2024~~2027

THIS AGREEMENT, made and entered into as of the 1st day of July, ~~2021-2024~~ by and between the **CITY OF HILLSDALE, MICHIGAN**, located at 97 N. Broad Street, Hillsdale, Michigan 49242, party of the first part, and hereinafter termed the Employer or City, and **POLICE OFFICERS ASSOCIATION OF MICHIGAN**, 27056 Joy Road, Redford, Michigan 48239, hereinafter called Union.

WHEREAS: Both parties are desirous of preventing strikes and lockouts, and other cessations of work and employment; and of maintaining a uniform wage scale, working conditions and hours of employees of the Employer; and facilitating peaceful adjustment of all grievances which may arise from time to time between the Employer and its employees; and of promoting and improving peaceful industrial and economic relations between the parties.

**Article 1
EXTRA CONTRACT AGREEMENTS**

1.1 The Employer agrees not to enter into any agreement with another labor organization during the life of this Agreement with respect to the employees covered by this Agreement; or any agreement or contract with the said employees, individually or collectively, which in any way conflicts with the terms or provisions of this Agreement, or which in any way affects wages, hours or working conditions of said employees, or any individual employee, or which in any way may be considered a proper subject for collective bargaining. Any such agreement shall be null and void.

**Article 2
RECOGNITION, AGENCY SHOP AND DUES**

2.1 Collective Bargaining Unit. The City hereby recognizes the Union as the exclusive representative for collective bargaining purposes for all employees in the following collective bargaining unit in accordance with the laws of the State of Michigan:

All full time employees of the City of Hillsdale Public Safety Department in the classifications of Lieutenant, Sergeant, Detective and Patrolman, but excluding the Director of Public Safety, Deputy Fire Chief, Firefighters, part time employees and all other employees.

The City agrees not to promote or foster any other labor organization during the term of this Agreement.

(a) Definitions. For purposes of the recognition granted the Union and for purposes of this Agreement, the following definitions shall be applicable:

(1) Full-Time Employee: A full-time employee is an individual who is employed in a regularly established position covered by this Agreement which is normally scheduled to work at least eighty (80) hours each two week pay period during the entire year.

(2) Part-time Employee: A part time employee is an employee who has no established hours of work but is assigned to work at times considered necessary for the City to satisfy its minimum staffing priorities or to substitute for full time employees who are unable to work their normal scheduled hours. A part-time employee's status does not change to full time without the prior approval of the City.

(b) Part-Time Employees. The City reserves the right to hire and utilize part-time police officers from time to time. Part-time police officers are not within the recognition granted the Union and are not covered by the terms of this Agreement. The Union recognizes that the performance of bargaining unit work by part time police officers shall be permitted and shall not constitute a violation of this Agreement even if it could remove potential work or overtime opportunities, as long as it does not violate another section of this Agreement or cause a full time employee to be laid off.

2.2 Membership in the Union.

(a) Membership in the Union is not compulsory. Regular employees have the right to join, not join, maintain, or drop their membership in the Union, as they see fit. Neither party shall exert any pressure on or discriminate against an employee as regards such matters.

(b) The Union is required under this Agreement to represent all of the employees in the bargaining unit fairly and equally without regard to whether or not an employee is a member of the Union. The terms of this Agreement have been made for all employees in the bargaining unit and not only for members of the Union, and this Agreement has been executed by the Employer after it has satisfied itself that the Union is the choice of a majority of the employees in the bargaining unit.

(c) If any provision of this Article is invalid under Federal Law or the laws of the State of Michigan, such provision shall be modified to comply with the requirements of Federal or State law or shall be renegotiated for the purpose of adequate replacement.

(d) The Union agrees that in the event of litigation against the City of Hillsdale, its agents or employees, arising out of this provision, the Union will co-defend and indemnify and hold harmless the City, its agents or employees for any monetary award arising out of such litigation.

(e) It shall be the sole responsibility of the employee to see that the regular and usual initiation fees assessed by the Union are paid or that the arrangements for such payment are made with the Local Union.

Article 3 DEDUCTION OF DUES

3.1 During the period of time covered by this Agreement, the Employer agrees to deduct from the pay of any employee; all dues of Police Officers Association of Michigan,

provided, however, that the Union presents to the Employer authorizations, signed by such employees; allowing such deductions and payment to the Union. This may be done through the Steward of the Union.

(a) Amount of initiation fee and dues will be certified to the Employer by the Secretary/Treasurer of the Union.

(b) Monthly union dues will be deducted by the Employer and transmitted to the Union as prescribed above for the deduction and transmission of Union dues.

Article 4 JURISDICTIONAL RULES

4.1 The Employer agrees to respect the jurisdictional rules of the Union and shall not direct or require their employees other than the employees in the bargaining unit here involved, to perform work which is recognized as the work of the employees in said unit, subject to Section 2.1(b).

Article 5 SUBCONTRACTING

5.1 For the purpose of preserving work and job opportunities for the employees covered by this Agreement, the Employer agrees that no work or services presently performed or hereafter assigned to any classification or division of the bargaining unit will be subcontracted, transferred, leased, assigned or conveyed in whole or in part to any other plant, vendor, person or non-unit employees except when the contracting of such work or service will result in better services than provided by City bargaining unit employees or when such contracting will reduce the cost of such service for the general benefit of the constituents of the City; provided, however, notwithstanding anything in this Article to the contrary, no subcontracting will be done if it would cause a layoff of any of the employees in the divisions affected who were in the bargaining unit on the date this Agreement became effective unless such subcontracting will substantially reduce the cost of the service subcontracted thereby generally benefiting the constituents of the City.

Article 6 STEWARDS

6.1 The Employer recognizes the right of the Local Union membership to elect one job steward and one alternate from the Employer's seniority list. The authority of the job steward and alternate so elected by the Local Union shall be limited to the following duties and activities.

(a) The investigation and presentation of grievances with his/her Employer or the designated company representative in accordance with the provisions of the collective bargaining agreement;

(b) The collection of dues when authorized by appropriate local union action;

(c) The transmission of such messages and information, which shall originate with, and are authorized by the local union or its officers, provided such messages and information:

(1) have been reduced to writing, or

(2) if not reduced to writing, are of a routine nature and do not involve work stoppage, slow-downs, refusal to handle goods, or any other interference with the Employer's business.

6.2 The job steward and alternate have no authority to take strike action, or any other action interrupting the Employer's business. The Employer recognizes these limitations upon the authority of job steward or their alternate, and shall not hold the Union liable for any unauthorized acts. The Employer in so recognizing such limitations, shall have the authority to impose proper discipline, including discharge, in the event the steward has taken unauthorized strike action, slow-down or work stoppage in violation of this Agreement.

6.3 The steward shall be permitted time to investigate, present and process grievances on the Employer's property without the loss of time or pay during his/her regular working hours, provided this does not disrupt normal work and time is cleared with the Department Head. In each and every instance where such time is required, the length of time and the time period within the working hours shall be agreed upon previously by the steward and the Department Head. Permission shall be granted within a twenty-four (24) hour period if an emergency does not exist at that time.

Article 7 UNION ACTIVITIES

7.1 Authorized representatives of the Union shall be permitted to visit the operation of the Employer during working hours to talk with stewards of the local Union and/or representatives of the Employer concerning matters covered by this Agreement, without interfering with the progress of the work force. The Union will arrange with the Employer for time and place.

7.2 The Union shall have the right to examine time sheets and other records pertaining to the computation of compensation of any employee whose pay is in dispute or any other records of the employee whose pay is in dispute or any other records of the employee pertaining to a specific grievance, at reasonable times at the discretion of the Employer, with employee consent.

7.3 The Employer shall provide a bulletin board in the facility where employees hereunder are employed for the posting of seniority and vacation lists and for use of the Union and Employer. Only official notices are to be posted and must have the signature of the Union business representative or the shop steward for the Union, and the City Manager or his/her representative for the City.

7.4 The Employer agrees to grant time off not to exceed three (3) days in any one calendar year without discrimination or loss of seniority rights and without pay to any employee

designated by the Union to attend a labor convention, or serve in any capacity on other official union business provided forty-eight (48) hours written notice is given to the Employer by the Union, specifying length of time off for Union activities. Due consideration shall be given to the number of men/women affected in order that there shall be no disruption of the employer's operations due to lack of available employees or the creation of a condition which would necessitate overtime pay for an employee filling the position created by such time off.

**Article 8
MANAGEMENT**

8.1 The Employer shall remain vested with all management functions, including, but not limited to, the direction of the staff, the full and exclusive right to hire, promote, demote, discharge, discipline employees, to promulgate rules and regulations governing the conduct of employees and to require their observance; to make temporary job assignments necessary to insure the efficient performance of work; to control the use of vacations so as not to jeopardize the functions of the Employer; to establish and direct the location and methods of work, job assignments and work schedules; to maintain order and efficiency of operations; to determine the hours of work including starting and quitting time, length of work week; and to accomplish the reduction of the work force for financial purposes; to control, direct and supervise all equipment, subject to the terms of this Agreement.

**Article 9
LIMITATION OF AUTHORITY AND LIABILITY**

9.1 No employee or other agent of the Union shall be empowered to call any strike, work stoppage or cessation of employment prohibited under Act 379, P.A. 1965.

9.2 Any individual employee or group of employees who willfully violate or disregard the grievance procedure set forth in Article 12 of this Agreement may be summarily discharged by the Employer without liability on the part of the Employer or the Union.

**Article 10
RULES AND REGULATIONS**

10.1 The Employer shall have the right to promulgate reasonable rules and regulations. When new rules or regulations are issued or a present rule or regulation is changed, a copy of the new or changed rule or regulation will be forwarded to the Chief Steward ten (10) days prior to its implementation.

**Article 11
DISCIPLINE**

11.1 The intent and purpose of this article is to provide for progressive disciplinary action. All disciplinary action shall be for just cause.

11.2 In any case where disciplinary action is taken by the Employer, the following procedure shall be followed:

- (a) Oral Counseling
- (b) Written Counseling Memorandum
- (c) Written Reprimand
- (d) Suspension
- (e) Discharge

11.3 Nothing in the aforementioned procedure shall prevent the Employer from taking immediate and appropriate disciplinary action, with proper notice to the union, should it be required by the circumstances.

11.4 The Employer may modify a disciplinary action except that the severity of the action shall not be increased but may be lessened.

11.5 No disciplinary action shall be considered in subsequent disciplinary actions if, in the twenty-four month period following the date of the discipline the employee is not subject to any further disciplinary action involving the same or a similar offense.

11.6 In cases of disciplinary action which results in a written reprimand, suspension or discharge, notification to the Union of such disciplinary action shall be provided by delivering to the union steward copies of the memoranda or correspondence which are provided to the employee.

11.7 The employee shall have the right to have the union steward present during discussions with his or her supervisor relative to disciplinary actions.

Article 12 GRIEVANCE PROCEDURES

12.1 It is mutually agreed that all grievances, disputes or complaints arising under and during the terms of this Agreement shall be settled in accordance with the procedure herein provided. Every effort shall be made to adjust controversies and disagreements in an amicable manner between the Employer and the Union.

12.2 Should any grievance, dispute or complaint arise over the interpretation or application of the contents of this Agreement there shall be an earnest effort on the part of the parties to settle such grievance dispute promptly through the following steps:

- (a) Step 1. It shall be the responsibility of the aggrieved employee to reduce any grievance to writing on the regular grievance form provided by the local Union. Such

grievance shall be presented to the employee's department head promptly but in no case later than ten (10) working days of knowledge of the occurrence giving rise to the grievance. Within five (5) working days after receiving the written grievance, the department head shall meet with the employee, the steward, or both for the purpose of discussing and attempting to resolve the grievance. Within five (5) working days after the aforementioned meeting, the department head shall deliver a written response to the grievance to the employee and the steward.

(b) Step 2. If the grievance is not resolved in Step 1, the aggrieved employee, the steward, or both, may present the written grievance, along with the department head's written response, to the City Manager, and shall notify the City Manager of their desire to proceed with the grievance. Such notification shall take place within five (5) working days following the receipt of the department head's written response in Step 1. Within five (5) working days after receiving such notification, the City Manager shall arrange to meet with the Union's representatives. Such meeting shall be held within fifteen (15) working days. Within five (5) working days following the aforementioned meeting, the City Manager shall deliver to the Union representative a written response to the grievance.

(c) Step 3. If the grievance is not resolved in Step 2, it shall be referred to arbitration upon the request of either Union or the Employer. The president and/or Executive Board of the local Union shall have the right to determine whether or not the grievance is qualified to be submitted for arbitration by the Union. Either party may demand arbitration by the Federal Mediation and Conciliation Service. The party first demanding arbitration shall give notice in writing to the other party of its desire to arbitration within ten (10) days of the Step 2 decision. There shall be no strikes, lockout, cessations of employment or change in employment status during the progress of arbitration. Failure to submit to arbitration upon request made as provided in this Article shall result in forfeiture and abandonment of said grievance. The arbitrator shall have no power to add to, subtract from, or modify this Agreement, or to declare any provisions of this Agreement illegal.

12.3 The time limits established in the grievance procedure shall be followed by the parties hereto. If the time procedure is not followed by the Union or the employees represented by the Union, the grievance shall be considered settled on the basis of the City's last disposition. If the time procedure is not followed by the City, the grievance shall automatically advance to the next step within the Grievance Procedure excluding Step 3 arbitration. The time limits established in the grievance procedure may be extended by the mutual agreement of the parties provided the extension is reduced to writing and the period of extension is specified.

Article 13 SPECIAL CONFERENCE

13.1 Either party may request a special conference between the parties. The party requesting such conference will prepare an agenda and submit it to the other party five (5) days before said conference. Only those items on the agenda will be discussed.

**Article 14
PUBLIC SAFETY**

14.1 It is specifically agreed and understood that in the event a Public Safety Department is created and implemented during the term of this contract, that there shall be a re-opener with respect to persons assigned to Public Safety Officer classifications for the purpose of negotiating their shift hours, wages and retirement benefits. All other provisions of this contract shall apply to such classification without further negotiation and shall not be subject to said re-opener.

**Article 15
SAFETY COMMITTEE**

15.1 A Safety Committee shall be composed of Union and Employer representatives who will meet on request of either party for the purpose of discussing safety and promulgating regulations with the understanding that the Employer has the ultimate responsibility and shall make the final determination on all matters of safety and safety rules. In the course of making such determination, any and all Federal and State laws that are applicable to Employer and employee covered by this Agreement shall be considered.

**Article 16
EQUIPMENT, ACCIDENTS AND REPORTS**

16.1 The Employer shall first consider the personal safety of the employees in establishing operational procedures.

16.2 When an employee is required by a supervisor to work under a condition which the employee regards as a violation of a safety rule, the employee shall have the right to protest and if ordered by the supervisor to perform the work involved, the employee shall have the right to perform the work under protest and shall refer the matter to the Safety Committee for consideration and recommendation. However, no employee shall be required to work on any equipment or job that has already been written up as unsafe before it is checked and released by the garage or City Safety Director or his/her designee.

16.3 An employee, who is injured while on the job and is required to leave the job because of such injury and is required to remain off the job by medical authority, will be paid for the whole day upon which such injury occurs.

16.4 The Employer shall not require employees to take out on the streets or highways, any vehicle that is not in safe operating condition or equipped with the safety appliances prescribed by law. It shall not be a violation of this Agreement where employees refused to operate such equipment unless such equipment has been determined to be in safe operating condition. The determination of "safe operating condition" shall be made by the garage foreman who shall advise the Department Director in writing as to his findings.

16.5 Any employee involved in any accident shall immediately report said accident and any physical injury sustained. An employee shall make out an accident report in writing on forms furnished by the Employer and shall turn in all available names and addresses of witnesses to any accidents. The report shall be submitted to the Chief of Police or designated representative. Failure to comply with this provision shall subject such employee to disciplinary action by the Employer.

16.6 It is the duty of the employee and he/she shall immediately, or at the end of his/her shift, report all defects of equipment. Such reports shall be made on a suitable form furnished by the Employer and shall be made in multiple copies, one copy to be retained by the Employer. The Employer shall not ask or require any employee to take out equipment that has been reported by any other employee as being in an unsafe operating condition until same has been approved by the garage foreman who shall advise the Chief of Police as to his findings in writing.

16.7 Employees shall not be charged for loss or damage of the Employer's property, tools, equipment, mobile or otherwise, or articles rented or leased by the Employer unless such loss or damage results from the gross negligence or reckless use of or by an employee or employees.

Article 17 REPORTS

17.1 Reports of all officers shall be complete and specific in matters related to their performance of duty and shall be provided in as timely fashion as the supervisor or police administration reasonably requires. An officer shall have the right to consult with his/her steward if he/she has reason to believe that criminal or disciplinary charges may be preferred against him/her as a consequence of the information given. However, the process of consulting his/her steward shall not delay the provision of said report.

17.2 Any officer ordered to give a subsequent statement or report by his/her supervisor except for clarification of a previous report which might result in criminal charges and/or disciplinary action against the officer, shall be advised of the nature of the alleged charge or inquiry involved. Departmental rules and regulations which relate to criminal charges will be treated as above.

Article 18 WASH ROOMS AND LOCKERS

18.1 The Employer will provide wash rooms and lockers for the changing and storing of clothing. Lockers of individual officers shall remain locked and will not be opened for inspection unless found to be unlocked or in cases of emergency. "Emergency" shall be defined as a situation that warrants immediate attention and the assigned officer or union representative is unavailable to be present when the locker is opened.

**Article 19
BOND**

19.1 Should the Employer require any employee to give bond, cash bond shall not be compulsory and any premium involved shall be paid by the Employer.

**Article 20
LEGAL ASSISTANCE**

20.1 Management shall provide each employee with legal counsel for acts in the course of his/her employment which give rise to a cause of action under any civil or criminal action. The foregoing shall not apply to any cause of action arising out of (1) *ultra vires* (unauthorized) acts, (2) gross negligence or willful misconduct, (3) actions taken by the employee while under the influence of intoxicating liquor or controlled substances, or (4) worker's compensation claims, grievances or other claims made against the City of Hillsdale by the employee.

**Article 21
COURT APPEARANCE**

21.1 Any employee who is subpoenaed as a result of an accident which occurs while he/she is on duty with this department who must attend court shall suffer no loss of pay but will be paid the difference between witness fees and his/her regular pay.

**Article 22
WORKER'S COMPENSATION**

22.1 The Employer shall provide Worker's Compensation protection for all employees.

**Article 23
TRANSPORTATION ALLOWANCE**

23.1 When an employee is required by the Employer to provide his/her own transportation to and from a job location or other related duties, he/she shall receive an allowance at whatever rate, per mile is paid by the City to its supervisory personnel, or will be provided with transportation by the City, excluding to and from his/her normal place to report for his/her regular work shifts.

**Article 24
TRAINING**

24.1 The Employer agrees to provide an in-service training program with training sessions at least six (6) times per year. A training officer will be designated by the City and will set up the content and scheduling of programs. Firearms, defensive tactics, and first aid training sessions shall be included among the six (6) training sessions. Attendance and participation in such programs shall be mandatory.

24.2 The Employer shall make diligent effort to establish and provide a gun range and shooting qualification program.

**Article 25
PAY PERIODS**

25.1 The Employer shall provide for bi-weekly pay periods. Each employee shall be provided with an itemized statement of his/her earnings and of all deductions made for any purpose. Payday will be every other Thursday after 12:00 noon.

**Article 26
LEAVE OF ABSENCE**

26.1 Family and Medical Leave. Employer provides family and medical leaves of absence without pay to eligible employees who are temporarily unable to work due to a serious health condition or disability or to fulfill family obligations relating directly to childbirth, adoption, or placement of a foster child; or to care for a child, spouse, or parent with a serious health condition. Serious health condition or disability means an illness, injury, impairment, or physical or mental condition that involves inpatient care in a hospital, hospice, or residential medical care facility; continuing treatment by a health care provider; and temporary disabilities associated with pregnancy, childbirth and related medical conditions.

An eligible employee who is the spouse, son, daughter, parent, or next of kin of a covered servicemember who suffered a serious injury or illness in the line of duty on active duty in the Armed Forces shall be entitled to a total of 26 workweeks of leave during a 12 month period to care for that servicemember. This servicemember family leave shall only be available during a single 12 month period, and during that 12 month period the eligible employee shall only be entitled to a total of 26 weeks of combined regular FMLA leave and Servicemember Family Leave

All regular full-time employees are eligible to request family and medical leave as described in this section. Employees shall make requests for family and medical leave to their supervisors at least thirty (30) days in advance of foreseeable events and as soon as possible for unforeseeable events. All employees who are absent for three (3) or more days with a serious illness or injury will be automatically be placed on FMLA leave and will be required to utilize all available paid time off while in FMLA leave in the following order: (1) Paid Sick Leave; (2) compensatory time; (3) personal leave; (4) vacation.

A health care provider's statement must be submitted verifying the need for medical leave and its beginning and expected ending dates. Any changes in this information shall be promptly reported to the City. Employees returning from medical leave must submit a health care provider's verification of their fitness to return to work.

Employees requesting family leave related to the serious health condition of a child, spouse or parent may be required to submit a health care provider's statement verifying the need for a

family leave to provide care, its beginning and expected ending dates, and the estimated time required.

Any combination of family leave and medical leave may not exceed a maximum of twelve (12) work weeks within any twelve (12) month period. Employees shall first use any accrued paid leave time before taking unpaid family or medical leave. Married employee couples may be restricted to a combined total of twelve (12) weeks leave within any (twelve) 12 month period for childbirth, adoption, or placement of a foster child; or to care for a parent with a serious health condition.

Employees who sustain work-related injuries are eligible for a medical leave of absence for the period of disability in accordance with all applicable laws covering occupational disabilities.

Subject to the terms, conditions, and limitations of the applicable plans, the Employer will continue to provide health insurance benefits on the same terms of employee contribution as required of active employees for the full period of the approved family and medical leave.

Benefit accruals such as vacation, sick leave or holiday benefits shall be suspended during the leave and will resume upon return to active employment.

An employee on family or medical leave is required to provide the City with at least two (2) weeks advance notice of the date the employee intends to return to work so that employee's return can be properly scheduled. When a family or medical leave ends, Employee will be reinstated to the same position, if it is available, or to an equivalent position for which the Employee is qualified.

If an Employee fails to return to work on the agreed upon return date, Employer will assume that employee has resigned. In the event of conflict between the language contained in this section and applicable law, the language of the law shall control.

26.2 Military Leave. A military leave of absence will be granted to Employees who are absent from work because of service in the U.S. uniformed services in accordance with the Uniformed Services Employment and Reemployment Rights Act (USERRA). Advance notice of military service is required, unless military necessity prevents such notice or it is otherwise impossible or unreasonable.

The leave will be unpaid. However, Employees may use any available paid time off for the absence.

Continuation of health insurance benefits is available as required by USERRA based on the length of the leave and subject to the terms, conditions and limitations of the applicable plans for which the Employee is otherwise eligible.

Sick leave, personal leave and holiday benefits will be suspended during the leave and will resume upon the Employee's return to active employment. Employees who have been on military leave of absence shall be given seniority credit for vacation purposes for the full calendar year in which they return to active employment.

Employees on military leave for up to thirty (30) days are required to return to work for the first regularly scheduled shift after the end of service, allowing reasonable travel time. Employees on longer military leave must apply for reinstatement in accordance with USERRA and all applicable state laws.

Employees returning from military leave will be placed in the position they would have attained had they remained continuously employed or a comparable one depending on the length of military service in accordance with USERRA. They will be treated as though they were continuously employed for purposes of determining benefits based on length of service.

In the event of conflict between the language contained in this section and applicable law, the language of the law shall control.

Article 27 SENIORITY

27.1 Seniority shall prevail in the layoff and rehiring of employees. In reducing the work force because of lack of work or other legitimate cause, the last employee hired shall be the first employee laid off and the last employee laid off shall be the first employee rehired. In the laying off and rehiring of laid off personnel, the particular work performed by said employee shall be considered as an important factor. The Union and the Employer jointly shall decide the extent to which "work performed" shall hold weight in determining the layoff and rehire of personnel.

27.2 The Employer shall post a list of the employees arranged in order of their seniority. This list shall be posted in a conspicuous position at the place of employment.

27.3 Seniority shall be broken only by discharge for just cause (if not overturned) or for layoff or disabling work-related injury for a period of more than two (2) years. Seniority shall be broken immediately by voluntary quit.

27.4 In the event of a layoff, an employee so laid off shall be given two (2) weeks' notice of recall to work, mailed to his/her last known address by registered mail. In the event the employee fails to make himself/herself available for work at the end of said two (2) weeks, he/she shall lose all seniority right under this Agreement and shall be subject to immediate discharge.

27.5 The Steward shall be granted super-seniority for purposes of layoff and rehire, providing he/she has the ability and qualifications.

27.6 An employee in a classification subject to the jurisdiction of the Union, who has been in the past or will be in the future promoted to outside the bargaining unit and is thereafter

transferred or demoted to a classification subject to the jurisdiction of the Union, shall not accumulate seniority while working in a supervisory position beyond twelve (12) months from date of promotion. The employee who is so transferred or demoted shall commence work in a job generally similar to the one he held at the time of his/her promotion and he/she shall maintain the seniority rank he/she had at the time of his/her promotion. It is further understood that no temporary demotions in supervisory positions will be made during the temporary layoffs.

27.7 A new employee shall work under the provisions of this Agreement but shall be employed only on a one (1) year trial basis, during which period he/she may be discharged without further recourse, provided, however, that the Employer may not discharge or discipline for the purpose of evading this Agreement or discrimination against union members. After one (1) year, the employee shall be placed on the regular seniority list. In case of discipline within the one (1) year period, the Employer shall notify the local union in writing.

Article 28 JOB CLASSIFICATIONS

28.1 If the Employer opens additional classifications of employment within the department or closes or combines existing divisions of the department, the employee's work assignment, seniority and classification are subject to negotiation with the Union.

28.2 Changes in qualifications for job assignments and classifications are subject to review by the Union.

28.3. Detective. The position of Detective is an assignment ~~to that rather than a separate~~ classification. Employees assigned to be a Detective will normally be in that assignment for a period of up to 3 years, but ~~be~~ may be reassigned for an additional period of time or reassigned back to a patrol position at the discretion of the Chief.

Article 29 VACANCIES

29.1 City will fill all permanent classification vacancies, as soon as possible, when need for such action is necessary, as determined and or established by the Employer.

29.2 Vacancies in the department shall be offered first to the senior employee in the higher classification in the department where the vacancy occurs provided the employee is qualified to perform the services where such vacancy occurs.

29.3 The Employer reserves the right to hire from outside the bargaining unit, provided, that no employee within the bargaining unit qualified to fill the job vacancy submits a bid therefore.

**Article 30
TEMPORARY ASSIGNMENT**

30.1 In the event there is a temporary job opening due to illness, emergency, leave, vacations, temporary work increases, weather, etc., the City will fill such jobs by offering to the most senior employee within the classification or division of the bargaining unit, if qualified, when need for such action is determined by the Employer to be necessary. All such assignments will be paid at the present rate called for in that classification.

30.2 The Employer shall offer assignment by seniority within the classification of a division of the bargaining unit contingent upon the employee holding such seniority is qualified. If such assignments are not filled by seniority, the Employer shall fill such jobs at its own discretion.

30.3 The senior qualified employee when assigned to work in a higher classification, shall receive the higher rate of pay for those hours so worked in the higher pay classification. When an employee is assigned work in a lower classification during the work day, he/she shall not suffer a reduction in pay.

**Article 31
WORK SCHEDULE**

31.1 Work Period. The work period for Lieutenants, Detectives, Sergeants and Police Officers shall be a period of twenty-eight (28) consecutive days.

31.2 Law Enforcement Employees Work Hours. The work schedule for Lieutenants, Sergeants and Police Officers repeats every fourteen (14) days, and has the employee working two (2) days on, two (2) days off, three (3) days on, two (2) days off, two (2) days on followed by three (3) days off; ~~provided that once every six (6) weeks employees will be provided with an additional day off work.~~ These duty days will be twelve (12) hours in length. Full-time Detectives will be scheduled to work five (5) eight (8) hour days and to be off two (2) days, but their work schedule can include work on weekends.

31.3 Normal Work Shifts. The normal work shifts shall be as follows:

Day Shift	7:00 a.m. – 7:00 p.m.
Night Shift	7:00 p.m. – 7:00 a.m.

At the option of the City, it may elect to stagger the work shifts to have some employees work shifts of 6:30 a.m. to 6:30 p.m. and 6:30 p.m. to 6:30 a.m. in order to provide an overlap period. The City reserves the right to change the starting times of the shifts by providing notice to the Union prior to the issuance of the official work schedule for the next six week period.

31.4 All employees shall receive a minimum eight (8) hours rest period between shifts, provided, however, that excluded from this requirement are court appearances and emergencies. Provided further, that emergencies are defined as acts of God or unforeseen circumstances requiring the call-back to duty of such employees and provided further that such emergencies shall be called only by the Mayor, ~~Director of Public Safety~~ Chief of Police or other person or persons authorized by law.

31.5 Law Enforcement Shift Vacancies. The normal scheduling practice of the City is one Lieutenant ~~and or~~ Sergeant and two Police Officers to each day shift and one Sergeant and two Police Officers to each night shift. If a vacancy occurs in a shift the City will not normally fill that vacant position unless it would cause the shift to have less than two law enforcement officers on duty, but can utilize the Detective as one of the two law enforcement officers on duty. This exercise of the City's staffing authority is not to be considered an agreement to require that any number of law enforcement officers to be on duty at all times, and the City reserves the right to determine the number of law enforcement officers that will be on duty at any time.

31.6 Law Enforcement Duties. As part of their regular duties, a Sergeant may be assigned to perform any duty normally performed by a Detective or a Police Officer; a Detective may be assigned to perform any duty normally assigned to a Sergeant or a Police Officer, and a Police Officer may be assigned to perform any duty normally assigned to a Sergeant or a Detective. A Police Officer or Sergeant performing the duties of a Detective shall not receive any additional compensation. A police officer performing law enforcement duties when a Sergeant is not on duty shall not receive any additional compensation.

31.7 Work Schedule. A tentative twelve (12) week schedule for full time employees working twelve (12) hour shifts will be posted four (4) weeks before the first day covered by that schedule. This tentative work schedule will have employees assigned seven (7) working days of twelve (12) hours in each of the fourteen (14) day pay periods covered by that tentative schedule. Employees will be allowed seven (7) days after the posting of the schedule to advise the City which two of their twelve (12) hour shifts in the six (6) pay periods covered by the tentative schedule they would prefer not to be scheduled to work. These requests will be honored in accordance with normal time off procedures provided, however, that the City will assign the day that the employee will not be scheduled to work if an employee does not make a selection for their day not to be scheduled to work during that twelve (12) week scheduling period or if the requested selection cannot be honored without incurring overtime due to the City's minimum staffing priorities. In the event that the tentative twelve (12) week work schedule cannot be completely filled by full time employees, part-time employees will be allowed an opportunity to sign up for open shifts that the City desires to fill prior to the twelve (12) week work schedule being completed. In the event that part-time employees do not sign up for the available shifts, full time employees will be allowed to request assignment to any remaining open shifts. Once all shifts that the City desires to fill have been covered, the City will issue the final twelve (12) week work schedule with full time employees scheduled for eighty-four (84) hours of work in four (4) of the pay periods covered by that schedule and seventy-two (72) hours in the remaining two (2) pay periods will be posted two (2) weeks before the first day covered by that schedule. The final schedule may be changed by

the Director of Public Safety in order to meet the emergency needs of the Public Safety Department. Normal time off procedures includes a requirement that scheduled time off may not be authorized if it would reduce scheduled shift strength below two (2) law enforcement officers. Supplemental requests for vacation during a twelve (12) week schedule will be processed in accordance with the procedure for requesting personal days. One of the Kelly days may be taken in six (6) or four (4) hour increments if scheduling will allow without overtime.

31.8 Assignment of Additional Shifts. The City will attempt to fill shift vacancies in the twelve (12) week work schedule that occur due to illnesses, leaves of absences or other reasons that are known less than seventy-two (72) hours in advance that the City desires to fill by first offering the vacant shift or shifts to full-time employees in accordance with Section 33.1. In the event that the vacancy occurs with more than seventy-two (72) hours advance notice, the City will offer the shift or shifts to part-time police officers. In the event that there are no part-time police officers who desire the vacant shift or shifts, the City will offer the shift or shifts to full-time employees in accordance with Section 33.2.

31.9 Trading Shifts. Employees may trade shifts only with the prior approval of the ~~Director of Public Safety~~Chief of Police or designated representative; provided, however, that no overtime shall result in any way to the individuals involved in such voluntary changes.

Article 32 SHIFT SELECTION AGREEMENT

32.1 Shift Assignment. The Employer shall determine the number of employees to be assigned to each shift. Employees who have completed their probationary period may utilize their classification seniority as a Lieutenant, Sergeant or as a Police Officer to select assignment to shifts. Shift selection shall be by bid based upon classification seniority, with the senior officer in each classification having the first choice of shifts and quarters with the remaining employees in that classification choosing shifts and quarters in order of classification ranking. The selection of shifts and quarters shall be for the entire calendar year. Senior Police Officers may only work on the same shift a maximum of three quarters each calendar year, and must bid to another shift for the other quarter. After the bid process is completed, employees will be assigned to a particular shift each quarter beginning with the start of the first full six (6) week period that begins on or after January 1, April 1, July 1 and October 1. Probationary employees shall be assigned to shifts at the discretion of the Employer, but not more than one (1) probationary employee will be assigned to each shift unless there are more than four (4) probationary employees. For purposes of this section, the two (2) assignment groups will be Lieutenant and Sergeants, and Police Officers.

~~32.4~~ 32.2 Shift Bid Sheet. It is the responsibility of the employer to post and remove the bid sheet allowing for at least 4 weeks for employees to sign for their preferred shifts. The next calendar year's schedule will be posted as soon as practical after December 1st.

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Article 33
OVERTIME

33.1 Scheduled Overtime Opportunities for Full-Time Employees. Overtime opportunities occurring more than three (3) days after the employer becomes aware of such opportunities shall be filled by posting a notice of such overtime opportunities and providing employees not less than three (3) days to indicate their desire to work such overtime. Overtime opportunities shall be filled in the following order:

- (1) For Detail related work, offer to part time employees.
- (2) For Road related work, offer first to full time employees within the classification on pass by seniority.
- (3) Offer to employees within the classification required not on pass by seniority.
- (4) Offer to qualified employees outside the classification by seniority.

If no employee expresses a desire to fill the overtime, Section 31.4 shall not be applicable and the junior employee in the classification affected on the preceding shift shall be ordered to work the first six (6) hours of the available shift and the junior employee in the classification affected on the succeeding shift who was not ordered in to work the first six (6) hours shall be ordered to work the remaining six (6) hours of the available shift.

33.2 Unscheduled Overtime Opportunities for Full-Time Employees.

(a) Overtime opportunities occurring three (3) or less days after the employer becomes aware of such opportunities shall be filled by following the procedure below:

- (1) Offer to employees within the classification on pass on the shift by seniority;
- (2) Offer to the employees within the classification on pass on the preceding shift by seniority;
- (3) Offer to the employees within the classification on pass on the succeeding shift by seniority;
- (4) Offer six hours to the senior employee within the classification on the preceding shift;
- (5) Offer six hours to the senior employee within the classification on the succeeding shift;
- (6) Offer to qualified employees outside the classification by seniority
- (7) Offer to part time employees
- (8) Order in the junior employee within the classification on the preceding shift with Section 31.4 not applicable;
- (9) Order in the junior employee within the classification on the succeeding shift with Section 31.4 not applicable.

(b) For purposes of offering such overtime to the eligible employee, the caller must speak directly with the employee. If the employee is not available, the overtime shall be offered to the next eligible employee, without recourse by the unavailable employee.

(c) Failure to follow the above procedure may result in discipline for command staff. Failure to assign overtime properly by other than command staff shall not be grievable and shall not result in discipline.

(d) In the event utilization of the above-stated procedure would result in an employee voluntarily returning to work prior to receiving a minimum eight (8) hours rest period between shifts as provided in Article 31, Section 31.4, it is agreed between the parties that the resulting call-in shall not be considered a violation of Section 31.4 by Employer.

33.3. Overtime to be approved in advance except in case of necessity due to involvement within normal duties on a shift which requires the immediate attention of the officers involved.

Section 33.4(a): Overtime Premium Pay. All employees shall be expected to work reasonable overtime upon request by the Employer. Time and one half (1½) the employee's regular straight-time rate of pay shall be paid for all hours actually worked in excess of one hundred seventy-one (171) hours in a twenty-eight (28) day work period. In addition, time and one half (1½) the employee's regular straight-time rate of pay shall be paid for all hours worked in excess of an employee's normal workday or on a scheduled day off.

Section 33.4(b): Departmental Meetings. Employees shall be paid their regular straight time rate of pay for all time spent at required departmental meetings or training sessions, unless a higher rate is required by the Fair Labor Standards Act or Michigan law. The hourly pay guarantees of Section 33.5 shall not be applicable to such training or meetings.

Section 33.5. An employee reporting for call in assignment or court appearance shall be guaranteed two (2) hours pay at the rate of one and one-half (1-1/2) times his/her hourly rate. However, if the call-in period or court appearance is over two (2) hours the employee will be guaranteed four (4) hours. No overtime pay will be awarded to employee for court appearances required by a former employer; however, there will be no loss of time if such court appearance occurs while the employee is regularly scheduled for duty.

Section 33.6 There shall be no pyramiding of overtime or overtime benefits.

Section 33.7. In lieu of receiving monetary compensation for overtime worked in accordance with the provisions of Section 33.4 and 33.5 of this article, all bargaining unit members may elect to establish a bank of compensatory time. Compensatory time shall be awarded at the rate of one and one-half for each hour of overtime worked. Each bargaining unit member may accrue up to sixty (60) hours of compensatory time. The bargaining unit member shall be responsible for notifying his/her supervisor, prior to the end of the pay period in which the overtime is worked, of his/her intent to receive compensatory time for overtime hours worked.

Compensatory time may be utilized by the employee in accordance with established procedures related to the use of personal time; provided, however, that compensatory time off may not be permitted when such time off would necessitate overtime.

Section 33.8. Scheduling Shift Created Compensatory Time. The City pays employees every two (2) weeks. The normal twelve (12) hour work schedule for full time Sergeants and Police Officers results in two (2) pay periods in which full time employees are scheduled for eighty-four (84) hours of straight time work and one (1) pay period in which full time employees are scheduled for seventy-two (72) hours of straight time work. In order to accommodate the desire of full time employees to receive the same eighty (80) hours straight time paycheck each pay period, full time employees will be paid for eighty (80) hours and receive four (4) hours of straight time compensatory time in any pay period in which they are scheduled to work eighty-four (84) hours. In any pay period in which a full time employee is scheduled to work seventy-two (72) hours of straight time work, full time employees will be paid for the seventy-two (72) hours worked and will utilize the eight (8) hours of straight time compensatory time accrued in the previous eighty-four (84) hour pay periods to maintain their same eighty (80) hours straight time paycheck for that pay period. This is in addition to the sixty (60) hours of compensatory time permitted under Section 33.7.

Article 34 SICK LEAVE, PAID TIME OFF AND DISABILITY

34.1 For full time employees hired on or before June 30, 2021, sick leave shall be earned at the rate of eight (8) days (64 hours) per twelve-month (12) period and shall be earned prorata, on a monthly basis; provided, however, that full time employees may earn, but not use, sick leave during the first sixty (60) days of their employment with the City. Days as used in this article shall be construed to mean working days and shall not be interpreted to mean calendar days. Employees working 12 hour shifts will accrue days of sick leave at 12 hours per day rather than at 8 hours per day for a total of 96 hours per year.

34.2 In case of illness, the employee shall inform his/her supervisor of his/her inability to be present because of such illness. A doctor's certificate may be required by the office after an absence of two (2) days. The Employer may require an employee to furnish a doctor's certificate for such doctor as the employer may designate at the sole expense of the Employer at any time proof of illness is desired. In case of illness of an employee's spouse, the employee, upon recommendation of his Employer after proof of such illness has been established, may be absent two (2) days with pay, same to be deducted from employee's sick leave.

34.3 For full time employees hired on or before June 30, 2021, sick leave days may be accumulated to two hundred forty (240) hours. Employer will pay employee no portion of accumulated sick leave hours on retirement or leaving employment for reasons other than illness where the employee has less than five (5) years' service at the time of such retirement or leaving employment. Employer will pay employee fifty percent (50%) of accumulated sick leave hours on retirement or leaving employment for physical reasons where the employee has between five

(5) and ten (10) years' service inclusive at the date of such retirement or leaving employment for physical reasons and is otherwise in good standing. Employer will pay employee seventy-five percent (75%) of accumulated sick leave hours on resigning where the employee has more than ten (10) years of service at the date of resigning and the employee is otherwise in good standing. Employer will pay employee one hundred percent (100%) of accumulated sick leave hours on retirement or leaving employment for physical reasons and is otherwise in good standing where the employee has more than ten (10) years of service.

34.4 Employer will pay each employee seventy-five percent (75%) at the employee's regular rate of pay for each hour of sick leave earned in excess of the maximum accumulation of two-hundred forty (240) hours permitted pursuant to Section 34.3. Payments pursuant to this section will be made within thirty (30) days following the end of the calendar year and the payments shall be for hours earned as of the end of the calendar year.

34.5 Full-time employees that were hired after June 30, 2021 are eligible for paid time away from work. Employees are required to use available paid time off (PTO) when time away from work is needed. PTO starts accruing on your service date with the City on a bi-weekly basis. PTO is a bank of personal, sick, and vacation hours that the employee accrues through the year.

PTO can be taken in as low as half an hour increments when needed. Whenever possible the employee is encouraged to give advance notice when taking time off.

Regular full-time employees that were hired after June 30, 2021 are eligible for the following paid time off (PTO):

- One to five years of service ~ ~~160-196~~ Hours
- Five or more years of service ~ ~~240-276~~ Hours

In the event that available PTO is not used by the employee's anniversary date, the employee may carry over 50% of the PTO time that is earned in that benefit year. Any unused accrued PTO will be paid out upon separation of employment with the City.

The City will provide Short-term Disability (STD) at 70% of employee's base wage to employees that hired after July 1, 2021. STD will start after the employee is off for 7 consecutive days.

34.6 The Employer shall maintain short and long term disability benefits for the employees covered by this Agreement as follows:

Short Term Disability Benefits Program

The short term disability benefit shall provide income equal to seventy (70%) percent of the employee's regular rate of pay for an employee who, due to verified illness or injury not compensable under workers compensation, is unable to work.

In addition, the Employer shall pay said employee's medical insurance benefits for a maximum period of ninety (90) calendar days which shall be concurrent with any FMLA leave that is granted. Payments of income benefits made under the provisions of the short term disability program shall commence after the employee has missed two hundred forty (240) consecutive hours of work due to the illness or injury and shall continue thereafter during the employee's disability for a maximum of ninety (90) calendar days or until the employee is no longer disabled, whichever comes first. Disability or disabled for purposes of eligibility for short term disability benefits requires that the employee must satisfy the following test:

In order to become and remain eligible for short term disability benefits, the employee must:

- (a) Be continuously prevented by such injury, sickness or pregnancy from performing any of the material duties of his/her regular employment with the Employer and be continuously unable to perform any other gainful employment for which his/her education, training and/or experience qualifies him/her during the two hundred forty (240) hour qualifying period and during such portion of the following ninety (90) calendar days during which short term disability benefits are claimed;
- (b) Be ineligible for workers compensation benefits due to or as a result of such injury, sickness or pregnancy or the resultant associated disability;
- (c) Provide written proof from his/her treating physician at his/her own expense that he/she suffers from a medically verified disability as a result of an injury, sickness or pregnancy;
- (d) Provide the Employer with a signed medical authorization allowing the Employer access to his/her medical records and submit to such independent medical examinations as the Employer might require at its expense;
- (e) Be required to be under the regular care and attendance of a doctor for the treatment of said disability and the underlying cause thereof.

The employee's eligibility for benefits under the short term disability program shall be subject to the specific conditions, restrictions and qualifications imposed in the administration of said program by the Employer or any disability insurance company with which the Employer places such short term disability coverage.

Long Term Disability Benefits Program

The long term disability benefit shall provide income equal to sixty (60) percent of the employee's regular rate of pay. The payment under the provision of the long term disability program shall commence after the employee has exhausted the benefits to which he/she is entitled

under the provisions of the short term disability program and shall continue until the employee is no longer disabled, retires or reaches seventy (70) years of age, whichever comes first.

The Employee's eligibility for benefits under the long term disability programs shall be subject to the specific conditions, restrictions and qualifications imposed in the administration of said programs for any disability insurance company with which the Employer places such long term disability coverage.

34.7 Fitness for Duty.

(a) When, in the opinion of the Employer, a bargaining unit employee is unable to perform the essential duties of his or her regular job for physical, mental or emotional reasons, the bargaining unit employee shall be placed on medical leave with pay from duty pending the outcome of an independent medical, psychological and/or psychiatric examination by a physician, psychologist and/or psychiatrist selected by Employer at the Employer's expense. The Employer shall serve written notice of such medical leave on the affected bargaining unit employee and his or steward or alternate steward.

(b) In the event the independent medical examiner(s) selected by the Employer conclude(s) in writing that the affected employee is unable to perform the essential duties of his or her job, he or she shall thereafter remain on medical leave without pay (except pay for accrued, unused sick and vacation days as provided in the following paragraph 6), pending receipt by Employer of an unrestricted return to work slip. A complete legible copy of the written opinions rendered by the independent medical examiner(s) shall be provided to the affected bargaining unit employee not later than the business day immediately preceding the commencement of his or her suspension without pay.

(1) The required unrestricted return to work slip shall be one that is issued by and from the independent medical examiner(s) that conducted the initial independent medical examination. It shall be the obligation of the affected bargaining unit employee to obtain the required return to work slip from the independent medical examiner(s) and provide it to Employer at his or her expense as a condition precedent to his or her return to work.

(c) An employee who is required to take or remain on medical leave without pay (except for accrued, unused sick and vacation days as provided in the following paragraph f) based on the opinion of one or more of the independent medical examiners selected by the Employer may, at his or her sole expense, challenge the conclusions of the independent medical examiner(s) selected by the Employer, subject to his or her compliance with all of the following:

(1) The affected employee shall submit written notice to the Employer of his or her intention to challenge the conclusions of the independent medical examiner(s) as above provided within five (5) business days following the date on which the affected employee is provided with a copy of the opinion(s) rendered by the independent medical examiner(s) selected by the Employer. Failure to provide said written notice within said time period shall constitute a

waiver by the affected employee of his or her right to dispute or challenge the conclusions of said independent medical examiners.

(2) The medical examiner(s) selected by the affected employee to conduct his or her examination shall be board certified in the same fields and disciplines of practice as those that conducted the independent medical examination(s) at the Employer's request.

(3) All such medical examinations as are conducted of the affected employee by medical examiners of his or her choosing, shall be completed and the opinion(s) of such medical examiners shall be reduced to writing and served on the Employer within thirty (30) days of the date on which the affected employee is provided with a copy of the opinion(s) rendered by the independent medical examiner(s) selected by the Employer. Failure to provide a copy of each such written opinion within said time period shall constitute a waiver by the affected employee of his or her right to dispute or challenge the conclusions of the independent medical examiner(s) selected by the Employer.

(d) In the event, the medical examiner(s) selected by the affected employee conclude that said employee is able to perform the essential duties of his or her job without restriction:

(1) The Employer may accept said opinion(s) and return the affected to his or her regular job on his or her regular shift on his or her next regular duty day.

(2) In the event the Employer does not accept one or more of said opinions, the independent medical examiner(s) selected by the Employer and the medical examiner(s) selected by the affected employee shall select a physician, psychologist and/or psychiatrist to undertake final examination(s) of the affected employee with regard to said employee's ability to perform the essential duties of his or her regular job. The cost of such examination(s) shall be evenly split between the Employer and the affected employee, with each to pay one-half of the total. The conclusion reached by the physician, psychologist and/or psychiatrist so selected shall be binding on the Employer, bargaining unit employee and his or her union.

(3) In the event the physician, psychologist and/or psychiatrist selected pursuant to the immediately preceding subparagraph 2 concludes that the affected employee is able to perform the essential duties of his or her regular job, the affected employee shall receive reinstatement of any sick leave and/or vacation day benefits utilized by him or her subsequent to the earliest return date certified by said examining physician, psychologist and/or psychiatrist.

(e) The foregoing procedure shall apply to each employee who is actively working his or her regular job at the time his or her fitness for duty is questioned or challenged. To the extent that the provisions of the FMLA or Michigan's worker's compensation laws control the showing required for return to work of an employee who has been on medical leave due to a serious health condition that prevents the employee from performing the essential functions of his

or her job, those provisions shall control and supersede those contained herein with respect to said employee's return.

(f) Any employee who is placed on medical leave without pay pursuant to this policy shall be required to utilize accrued, unused sick leave and vacation day benefits during such medical leave in the following order: first sick leave and then vacation days, until they are exhausted. There shall be no accrual of additional sick leave or vacation days while on medical leave.

Article 35 FUNERAL LEAVE

35.1 An employee will be granted up to twenty-four (24) hours of funeral leave with pay in the case of a death in his/her immediate family. Immediate family means father, mother, sister, brother, child, wife or husband, mother-in-law, father-in-law, the brother or sister of employee's spouse or the spouse of the employee's brother or sister. This is in addition to vacation and sick leave time. Proof of attendance at the funeral may be required by Employer. In the event that the funeral occurs at a place outside of a circle which has as its center the intersection of Will Carleton Road and Hillsdale Street in the City of Hillsdale and a radius of 325 miles, the employee will be granted additional twelve (12) hours of funeral leave with pay. Employees shall be allowed up to twelve (12) hours of funeral leave with pay on the day of the funeral for the death of a grandparent, grandparent-in-law, grandson, granddaughter, son-in-law or daughter-in-law, provided that the employee was scheduled to work on the day of the funeral.

Article 36 PERSONAL LEAVE

36.1 Paid Personal Leave for full time employees hired on or before June 30, 2021. On January 1st of each year, full time employees will be credited with twenty-four (24) hours of personal leave time for use during that calendar year. Paid personal leave must be scheduled in advance at a time that is mutually agreeable to the City and the employee and except in emergency situations may not be granted if it would require the City to fill that position with another Department employee who was not previously scheduled to work. Employees may accumulate and carry over from calendar year to calendar year not more than twelve (12) hours of personal leave. All personal leave not used during the calendar year or carried over to the next calendar year shall be paid to the employee at their regular rate of pay on or before the second pay of the following year. Newly hired employees will receive prorated paid personal leave for the year that they are hired based upon the ratio of complete months remaining in that year to twelve (12), rounded to the nearest full hour.

Article 37 HOLIDAYS

37.1 All probationary and regular employees not scheduled to work on a holiday will be eligible to receive holiday pay under the following regulations:

Employees will be paid their current rate based on an eight (8) hour day for said holidays. In order to qualify for the holiday pay for the holiday so designated, an employee will be required to work the day prior to, and the day after the holiday or be on approved leave. Failure to be on duty either the day preceding or the day following the holiday will disqualify an employee for holiday pay. Employees on sick leave on a holiday shall receive sick leave pay in lieu of holiday pay. Employees on FMLA leave will receive holiday pay in lieu of mandatory use of other paid leave, provided, however that employees on FMLA leave with no available paid leave time are not eligible for payment of holiday pay.

(a) The following holidays have been agreed upon:

New Years	New Years' Eve
Christmas	Christmas Eve
Memorial Day	Fourth of July
Labor Day	Veterans Day
Thanksgiving Day	Day after Thanksgiving
Martin Luther King Day	<u>Juneteenth</u>

37.2 An employee working on a legally established holiday as established in this Agreement, will be paid for hours worked at two hundred fifty percent (250%) of his/her regular rate of pay in lieu of the holiday pay provided for in Section 37.1 of this Article. A holiday shall be defined as beginning at the start of the first regularly scheduled shift on the day of the holiday and continuing through the end of the last regularly scheduled shift that starts on the holiday. Employees who work the evening shift that starts the day before the holiday will not be paid the premium rate for working from midnight through 7:00 am on the actual day of the holiday, but employees working the evening shift that begins on the actual day of the holiday will be paid the premium rate for all hours worked on that shift, including the period from midnight through 7 am on the day after the actual date of the holiday.

37.3 An employee who requests and is granted vacation or personal leave on a holiday will receive eight (8) hours of holiday pay and the remaining four (4) hours lost from work on that day will be charged to vacation or personal leave; provided, however, that if the City is not required to replace the employee who was scheduled to work on the holiday the remaining four (4) hours lost from work by the employee will be paid by the City at the employee's straight time rate of pay and will not be charged to vacation or personal leave.

37.4 Detective Holiday. The Detective will not normally be scheduled to work on holidays, but the City reserves the right to require work on that holiday in appropriate circumstances. A Detective not scheduled to work on a holiday will receive holiday pay in accordance with Section 37.1 for that day. New Years' Day, Fourth of July, Veteran's Day, Christmas Eve, Christmas and New Years' Eve will be celebrated by the Detective on the same days as employees working in City Hall.

**Article 38
VACATIONS**

38.1 All regular full time employees hired before July 1, 2021 shall be entitled to vacation time with pay in accordance with the following schedule:

1 – 4 Years	80 hours
5 – 9 Years	120 hours
10 – 14 Years	160 hours
15 or More Years	200 hours

38.2 Employees who lose time due to on-the-job disability up to a maximum of one (1) year shall receive their vacation as though the time was worked.

38.3 Employees who have been on military leave of absence shall be given seniority credit for vacation purposes for the full calendar year in which they return to active employment.

38.4 In the event available vacation time is not used by the end of the benefit year (anniversary date), employee shall carry forward to the next benefit year an amount not to exceed fifty (50%) percent of his/her annual vacation award. All remaining unused vacation shall be forfeited.

38.5 In any case of the employee leaving City employment or death of an employee, he/she or his/her estate will be paid for all vacation hours which have accumulated to his/her credit.

38.6 Vacation schedules will be worked out as far in advance as possible. To accomplish this and to consider the wishes of senior employees, each year after December 1, each employee shall indicate on a yearly calendar his or her known or anticipated vacation request no later than March 1. ~~Employees have the right, however, to revise their preference as late as April 1st of each vacation year.~~ These vacation requests shall not exceed the amount of vacation time available for each employee. After ~~April~~ March 1, all employees who have failed to select their vacation time will take whatever time is available by seniority. Vacation requests may not be approved if a requested vacation day would reduce the scheduled shift strength below two (2) law enforcement officers.

38.7 Employees absent for more than one (1) month for other than on-the-job disability will earn a vacation for the first month only and his/her vacation hours then will be figured on a pro rata basis upon his return to work.

**Article 39
HOSPITALIZATION, VISION & DENTAL, PENSION, LIFE INSURANCE**

39.1 ~~Health Insurance. The Employer will provide current employees with the Priority Health POS HSA— Option 1 Plan medical coverage. The details of the Plan are set forth on Appendix B, but the Plan has a \$1,300/\$2,600 deductible and a 20% co-pay in network and a~~

~~\$2600/\$5200 deductible and a 40% co-pay out of network, and the \$10/\$40/\$80/\$40/\$80 drug card, with a renewal date of January 1st. A twenty (20%) percent co-pay of the applicable premium will be withheld on a per-pay-period basis from each employee and applied toward the cost of said insurance. The Employer will provide current full-time employees health insurance with The Western Michigan Health Insurance Pool (Pool). The employer will cover 80% of the premium and the employee will cover 20% of the premium. Each year the City will work with the Pool to provide employees with the most competitive coverage available. Employees will be provided information during the medical opener each year.~~

39.2 **Dual Health Insurance Coverage.** The Employer will pay an amount not to exceed \$1,000.00 per calendar year, in monthly installments of \$83.33 to any employee who can qualify, as determined by the insurance carrier and in accordance with any applicable laws, rules, regulations, policy provisions and other requirements, and who does opt to discontinue coverage under the Employer's group insurance coverage by reason of having coverage under a policy of health insurance provided to and covering said employee's spouse by said spouse's employer.

~~39.3 **Vision and Dental Insurance.** The City shall provide the Vision A-80 Program and Dental Insurance program of CR-50-50-50 MBL 1000, CR-OS-50 MBL 1000 for all employees and eligible family members; provided, however, a twenty (20%) percent co-pay of the applicable premium will be withheld on a per-pay-period basis from each employee and applied toward the cost of said insurance coverage. The Employer will provide current full-time employees vision and dental insurance with The Western Michigan Health Insurance Pool (Pool). The employer will cover 80% of the premium and the employee will cover 20% of the premium. Each year the City will work with the Pool to provide employees with the most competitive coverage available. Employees will be provided information during the medical opener each year.~~

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39.4 **Pension.** For Unit Employees hired on or before June 30, 2023, the City agrees to provide the Michigan Employees' Retirement System Plan B-4 plan with F-55 (20) Waiver for all bargaining unit members. Effective July 1, ~~2016~~2024, the employee contribution for this pension plan shall be ~~4.00%~~ 4.00% ~~until such time the division is 100% funded and/or renegotiated; effective July 1, 2017, the employee contribution for this pension plan shall be 5.00%. The FAC will cap at \$65,000 as of July 1, 2017; provided that any individual with a current FAC of more than \$65,000 will have their individual FAC capped at their FAC calculated as of June 30, 2017.~~ The FAC cap will be increased to ~~\$7080,000~~ on July 1, ~~2022~~2024.

For Unit Employees hired on or after July 1, 2023. The MERS defined benefit plan was closed to new participants on June 30, 2023, and employees hired on or after July 1, 2023 will participate in Plan DC with the following provisions:

(a) **Mandatory Employer Contributions.** The City will contribute an amount equal to ~~4~~12.00% of the employee's compensation. Employees will be vested in the City's contributions in accordance with the following:

20% after one year of service
40% after two years of service

60% after three years of service
80% after four years of service
100% after five years of service

(b) **Mandatory Employee Contributions.** Employees will contribute an amount equal to ~~5~~6.00% of their compensation. Employees are immediately vested in their contributions.

(c) **Loans.** Employees will not be able to apply for loans from the defined contribution plan.

~~39.3~~ ~~39.5~~ **Life Insurance.** The Employer agrees to pay the entire premium cost of \$40,000 double indemnity and accidental death and dismemberment insurance on all permanent employees.

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~~39.4~~ ~~39.6~~ **IRS Section 125.** The Employer will make available the IRS Section 125 Cafeteria plan subject to applicable IRS regulations.

~~39.5~~ ~~39.7~~ **Health Care Savings Plan (HCSP).** The Employer will make available the Municipal Employees Retirement System (MERS) HCSP to all bargaining unit members.

Article 40 LONGEVITY

40.1 As to all employees who are members of the bargaining unit before July 1, 2016, each such member of the bargaining unit who, while an employee of Employer, passes, or will pass, his or her anniversary date of hire by December 31 of each year covered by this contract.

40.2 Each person who is or becomes an employee of Employer's and a member of the bargaining unit covered by this Agreement before July 1, 2016, shall be entitled to receive longevity pay, subject to and in accordance with the following provisions:

(a) In order to be eligible, an employee must pass an anniversary date of employment with Employer prior to December 31 of the year in question during the term of this Agreement.

(b) The longevity pay due to each qualified and eligible employee shall be calculated as follows:

One hundred twenty (\$120.00) dollars for each year of service completed by December 31 for the first five (5) years of service and one hundred (\$100.00) dollars for each year service completed by December 31 for the next five (5) years of service. The computation of the years of service shall be deemed to commence on the first day of employment and the total tenure payable under this provision shall not exceed a total of one thousand one hundred (\$1,100.00) dollars per year.

(c) The longevity pay due to any bargaining unit member who remains in the employ of Employer after having passed the anniversary date of hire shall be paid said longevity pay on the first pay day in December on each year.

(d) The longevity pay due to any person who has passed his or her anniversary date of hire while a bargaining unit member employee, but whose employment with the Employer has terminated prior to the first pay day in December of the year in which said longevity pay was earned shall be paid said longevity pay, together with the prorata portion of the current year's longevity pay as has been earned between said employee's last anniversary date of hire and said employee's last day of employment, within thirty (30) days of said employee's last day of employment.

(e) Notwithstanding anything hereinbefore provided to the contrary, there shall be no longevity pay for any time period which shall be deemed to have been earned by, or due and/or owing to any employee whose employment with Employer has; terminated or been terminated by discharge, irrespective of when said discharge occurs.

**Article 41
 WAGES**

41.1 The following revised wage scale shall be applied to all bargaining unit employees:

July 1, ~~2021-2024~~ to June 30, ~~2022-2025~~ (~~35%~~)

	Start	1 Yr	2 Yr	3 Yr
Patrolman	\$46,920.08 <u>\$53,286.</u>	\$48,555.20 <u>\$55,143.</u>	\$51,825.06 <u>\$58,856.</u>	\$55,095.65 <u>\$62,571.</u>
	<u>19</u>	<u>18</u>	<u>68</u>	<u>033</u>
Detective	\$57,605.80 <u>\$65,421.7</u>			
	<u>5</u>			
Sergeant Lt.	\$60,115.89 <u>\$68,272.</u>			
	<u>42</u>			
	\$62,750.90 <u>\$71,264.9</u>			
	<u>4</u>			

July 1, ~~2022-2025~~ to June 30, ~~2023-2026~~ (~~45%~~)

	Start	1 Yr	2 Yr	3 Yr
Patrolman	\$48,796.88 <u>\$55,950</u>	\$50,497.41 <u>\$57,900</u>	\$53,898.06 <u>\$61,799</u>	\$57,299.48 <u>\$65,699</u>
	<u>.50</u>	<u>.34</u>	<u>.51</u>	<u>.58</u>
Detective	\$59,940.03 <u>\$68,692</u>			
	<u>.84</u>			
Sergeant Lt.	\$62,520.53 <u>\$71,686</u>			
	<u>.04</u>			

~~\$65,260.93~~\$74,828.1
9

July 1, ~~2023~~2026 to June ~~30~~27, (2024(4%))

	Start	1 Yr	2 Yr	3 Yr
Patrolman	\$48,980.22 \$58,188.5	\$52,517.31 \$60,216	\$56,053.98 \$64,271	\$59,591.46 \$68,327
	<u>.2</u>	<u>.35</u>	<u>.49</u>	<u>.56</u>
Detective	\$62,306.43 \$71,440.5			
	<u>.5</u>			
Sergeant Lt.	\$65,021.35 \$74,553			
	<u>.48</u>			
	\$67,871.37 \$77,821.3			
	<u>.2</u>			

The City agrees to make a one-time payment of \$750 to each unit employee for COVID premium pay.

41.341.2 Employee working in a higher classification will immediately receive the higher rate of pay while working in said higher classification.

41.441.3 All employees will move from minimum to maximum rates of pay in accordance with the wage schedules contained in Section 1 of this article.

41.541.4 The City agrees for the balance of the contract term to pay such employees possessing an associates' degree in police work only an additional sum equal to a rate of one hundred dollars (\$100) per year and further, agrees to pay employees possessing a bachelor's degree in police work only an additional sum equal to a rate of two hundred dollars (\$200) per year; provided, however, that no additional compensation will be paid for any degrees whatsoever obtained in a field other than police science or police administration. This payment is not available to employees hired on or after July 1, 2009.

41.641.5 The City will contribute the amount of \$76.92 bi-weekly (~~\$1,6002,000~~ per year) into the MERS HCSP for years one and two of the contract. In year 2 of the contract this item will be reopened to negotiate year 3's contribution. Employees can voluntarily contribute to the IMCA-RC-IRS Ameritas 457 Defined Contribution Retirement Program or the MERS 457 Defined Contribution Retirement Program.

Article 42 UNIFORMS

42.1 The Employer will supply and maintain uniforms as provided under present standards for all department personnel; namely, two (2) complete uniforms for uniformed officers. The Employer agrees to replace such uniform items as needed. In addition to the foregoing, the Employer will pay each employee \$200.00 per year toward the acquisition of work related

shoes/equipment to be used by the employee during the course of his/her employment; provided, however, in the event the shoes/equipment so purchased by the employee are destroyed or damaged as to make them unusable for work purposes and such destruction occurs as a result of on-duty work activities, the Employer shall replace such shoes/equipment at its sole expense.

42.2 Detectives' clothing shall be provided by the Employer and shall be the responsibility of the Employer to maintain such clothing and replace as needed. The Employer shall replace such clothing every three (3) years or as needed. Clothing to be worn on duty only. Initial issue: three (3) sport coats, three (3) pair slacks, three (3) shirts and ties, one (1) overcoat and a hat.

Article 43 DRUG AND ALCOHOL TESTING

43.1 Testing. The Employer may require an employee to submit to urinalysis drug screening, urinalysis alcohol testing and/or alcohol breath testing under the circumstances set forth below.

(a) Post-Accident Testing. In the event an employee in a test-designated position is involved in a serious work accident, such employee shall submit to a drug test or an alcohol test selected by the Employer immediately if requested by the employee's supervisor. A "serious work accident" is defined as an on-duty accident in which an employee is involved that results in death, personal injury or property damage that arises out of any of the following:

- (1) the operation, maintenance or use of a motor vehicle;
- (2) the operation, maintenance or use of motorized or power machinery, equipment, tools or implements;
- (3) the discharge of a firearm;
- (4) a physical altercation or;
- (5) accidents or intentional acts or omissions of any kind or description.

(b) Other Bases for Testing. An employee in a test-designated position may be required to submit to urinalysis drug testing, urinalysis alcohol testing and/or alcohol breath testing based on a belief drawn from specific objective facts and reasonable inferences drawn from those facts in light of experience, that an employee is under the influence or is impaired while on duty as a result of using drugs and/or alcohol in violation of this Agreement. By way of example only and not by way of limitation, drug and/or alcohol testing may be required based upon any of the following:

- (1) observable phenomena, such as direct observation of drug or alcohol use or the physical symptoms or manifestations of being impaired by or under the influence

of a drug or alcohol, examples of such phenomena including by way of example but not limitation blood shot eyes, slurred speech, staggering or swaying, the odor of alcohol, incoherence, sleepiness, nodding, careless operation of motor vehicles, equipment or tools, and the like;

(2) a report of on-duty or sufficiently recent off-duty drug or alcohol use provided by a credible source;

(3) credible evidence that an individual has tampered with a drug test or alcohol test and/or the results of such tests as are administered pursuant to this article;

(4) credible evidence that an employee is involved in the use, possession, sale, solicitation, or transfer of drugs or alcohol while on duty, while on the Employer's premises, or while operating the Employer's vehicles, motorized or power machinery, equipment, tools or implements.

(c) Follow-up Testing. An employee shall submit to unscheduled follow-up drug and/or alcohol testing upon request from the Employer if, within the previous 24-month period, the employee voluntarily disclosed drug or alcohol problems, entered into or completed a rehabilitation program for drug or alcohol abuse, failed or refused a drug or alcohol test, or was disciplined for violating the provisions of this article.

43.2 Test-Designated Positions. For purposes of this Article, test-designated positions are:

(a) Any position in which the employee is required to possess a valid commercial driver's license or to operate the Employer's vehicles, motorized or power machinery, equipment, tools or implements;

(b) Any position in which the employee possesses law enforcement powers or is required or permitted to carry a firearm while on duty.

43.3 Drug and Alcohol Testing Protocol. The Employer shall adopt and follow the State of Michigan Guidelines for Law Enforcement Officer Candidate Drug Testing as the protocol for drug testing and the U.S. Department of Transportation Regulations for alcohol testing.

43.4 Refusal to Submit to Testing.

(a) An employee that is requested-to submit to drug and/or alcohol test pursuant to this article but refuses shall be subject to discipline that is equivalent to the discipline that is applicable to a positive test result.

(b) An employee that refuses to submit to a drug and/or alcohol test pursuant to this article upon request from the Employer

(1) Shall be provided written warning that such refusal is subject to discipline that is equivalent to the discipline that is applicable to a positive test result; and

(2) Shall be provided opportunity to reconsider such refusal; provided, however, that such opportunity to reconsider shall be deemed rejected if the employee does not submit to the requested test or tests within 15 minutes of the time when the employee is provided the written warning provided in the immediately preceding subsection (1).

**Article 44
SEVERABILITY AND SAVINGS CLAUSE**

44.1 In the event that any provisions of this Agreement shall at any time be declared invalid by any court of competent jurisdiction, the decision shall not invalidate the entire agreement, it being the express intention of the parties that all other provisions shall remain in full force and effect.

44.2 In the event that any provision of this Agreement is held invalid as set forth above, the parties shall enter into negotiations for the purpose of arriving at a mutually satisfactory replacement for the provision held invalid.

**Article 45
TERMINATION OF AGREEMENT**

45.1 This Agreement shall be in full force and effect from July 1, ~~2021-2024~~ through June 30, ~~2024~~2027, and shall continue in full force and effect from year to year thereafter unless written notice of desire to cancel or terminate the agreement is served by either party upon the other at least sixty (60) days prior to the date of adoption of the City Budget for the ensuing fiscal year in which this Agreement expires.

**Article 46
EMERGENCY MANAGER**

46.1 Rejection, Modification, or Termination of Agreement After Appointment of Financial Manager. The terms of this Agreement are subject to rejection, modification, or termination pursuant to the provisions of the Local Financial Stability and Choice Act, PA 436 of 2012. A financial manager appointed pursuant to that Act may reject, modify, or terminate one or more terms of this Agreement.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals the day and year first above written.

CITY OF HILLSDALE

POLICE OFFICERS ASSOCIATION
OF MICHIGAN

Adam Stockford
Mayor

Wayne Beerbower
Business Agent

Katy Price
City Clerk

~~Dustin Sims~~Cody Cratsenburg
Bargaining Committee Representative

~~Matthew June~~Kyle Kirsten
Bargaining Committee Representative

Letter of Understanding Regarding Miscellaneous Matters

1. **Emergency Manager.** This collective bargaining agreement contains language that is required under Section 15(7) of the Public Employment Relations Act. Inclusion of the language does not constitute a waiver of the Union's right to raise Constitutional and/or other legal challenges to the validity of: (a) appointment of an Emergency Financial Manager; (b) Local Financial Stability and Choice Act, PA 436 of 2012; or (c) any action of an Emergency Financial Manager which acts to reject, modify, or terminate the collective bargaining agreement.

2. **Detective.** The change from a Detective classification to a Detective assignment set forth in Section 28.3 will be effective upon the current Detective leaving City employment.

3. ~~2022-2025~~ **Medical Insurance Reopener.** The provisions of Article 45 notwithstanding, it is agreed that this Agreement may be opened during its term at the option of either party on January 1, ~~2022~~2025, upon written notice to the other party served not later than October 1, ~~2021~~2024, provided that the insurance rates for ~~2022-2025~~ are projected to increase by more than 10% over the cost for ~~2021~~2024. If this Agreement is reopened pursuant to this paragraph, the reopener negotiations shall be limited to medical insurance provisions (including the coverage to be provided and that amount that employees are to pay for this coverage).

4. ~~2023-2026~~ **Medical Insurance Reopener.** The provisions of Article 45 notwithstanding, it is agreed that this Agreement may be opened during its term at the option of either party on January 1, ~~2023~~2026, upon written notice to the other party served not later than October 1, ~~2022~~2025, provided that the insurance rates for ~~2023-2026~~ are projected to increase by more than 10% over the cost for ~~2022~~2025. If this Agreement is reopened pursuant to this paragraph, the reopener negotiations shall be limited to medical insurance provisions (including the coverage to be provided and that amount that employees are to pay for this coverage).

5. ~~2024-2027~~ **Medical Insurance Reopener.** The provisions of Article 45 notwithstanding, it is agreed that this Agreement may be opened during its term at the option of either party on January 1, ~~2024~~2027, upon written notice to the other party served not later than October 1, ~~2023~~2026, provided that the insurance rates for ~~2024-2027~~ are projected to increase by more than 10% over the cost for ~~2023~~2026. If this Agreement is reopened pursuant to this paragraph, the reopener negotiations shall be limited to medical insurance provisions (including the coverage to be provided and that amount that employees are to pay for this coverage).

6. **Hiring Bonus.** An optional hiring bonus may be offered to new employees with the amounts specified in each contract. A three (3) year commitment contract will be required outlining the payouts along with reimbursement obligations.

CITY OF HILLSDALE

POLICE OFFICERS ASSOCIATION
OF MICHIGAN

Adam Stockford
Mayor

Wayne Beerbower
Business Agent

Katy Price
City Clerk

~~Dustin Sims~~Cody Cratsenburg
Bargaining Committee Representative

~~Matthew June~~Kyle Kirsten
Bargaining Committee Representative

City of Hillsdale

Agenda Item Summary

MEETING DATE: July 15, 2024

AGENDA ITEM #: New Business

SUBJECT: International Association of Fire Fighters Local 961 (IAFF)

BACKGROUND PROVIDED BY: David Mackie, City Manager

Attached is the newly negotiated contract between the City of Hillsdale and the International Association of Fire Fighters (IAFF) Local 961 for City Council's consideration. The contract is for three-years with changes tracked in red. Items to note in the contract include:

- Increase wages in Year 1 - 5%, Year 2 - 4% and year 3 - 3%
- City will contribute \$500 per year into a MERS HCSP for each employee
- Off duty full time employees may respond to priority medical emergencies during the hours of 6 am to 6 pm Monday through Friday
- The City shall pay each member an annual food allowance of \$1,900 in year one, \$2,400 in year two and \$2,900 in year three of the Agreement
- Increase employee contribution from 5% to 6% into the MERS defined benefit plan
- Addition of Juneteenth as a holiday

RECOMMENDATION:

City Council approve the IAFF Local 961 union contract for the period of July 1, 2024 to June 30, 2027.

**AN AGREEMENT BETWEEN THE
HILLSDALE FIRE FIGHTERS ASSOCIATION
INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS
LOCAL 961**

AND

**THE CITY OF HILLSDALE
HILLSDALE COUNTY, HILLSDALE, MICHIGAN**

FOR THE PERIOD

2021-2024 TO JUNE 30, 2024-2027

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THIS AGREEMENT is entered into between the City of Hillsdale, Michigan, a Michigan Municipal Corporation, hereinafter referred to as "City", and Local 961 of the International Firefighters Union, also known as the Hillsdale Firefighters Association (AFL-CIO), hereinafter referred to as "Union."

PURPOSE AND INTENT. It is the intent and purpose of this Agreement to promote sound and mutually beneficial working and economic relationships between the parties hereto, to provide an orderly and peaceful means of resolving any grievance which may arise under this Agreement and to set forth the basic agreement between the parties concerning rates of pay, hours and certain conditions of employment. Both parties agree that the parties have a common interest in providing the best and most efficient firefighting services for the citizens of the City of Hillsdale.

ARTICLE I: RECOGNITION, AGENCY SHOP AND DUES

Section 1. The City hereby recognizes the Union as the exclusive representative for collective bargaining purposes for all employees in the bargaining unit in accordance with the laws of the State of Michigan. The City agrees not to promote or foster any other labor organization during the term of this Agreement.

Section 2. Membership in the Union is not compulsory. Regular employees have the right to join, not join, maintain, or drop their membership in the Union, as they see fit. Neither party shall exert any pressure on or discriminate against an employee as regards such matters.

(a) The Union is required under this Agreement to represent all of the employees in the bargaining unit fairly and equally without regard to whether or not an employee is a member of the Union. The terms of this Agreement have been made for all employees in the bargaining unit and not only for members of the Union, and this Agreement has been executed by the Employer after it has satisfied itself that the Union is the choice of the majority of the employees in the bargaining unit. .

(b) The City will deduct union dues, said sums to be deducted from the ~~first-second~~ pay each month ~~and sent to the Fire Department Union Treasurer~~; provided that each Employee shall first sign an appropriate form authorizing such deductions.

(c) If any provision of this Article is invalid under federal law or the laws of the State of Michigan, such provision shall be modified to comply with the requirements of federal or state law or shall be renegotiated for the purpose of adequate replacement.

(d) The Union agrees that in the event of litigation against the City of Hillsdale, its agents or employees, arising out of this provision, the Union will co-defend and indemnify and hold harmless the City, its agents or employees for any monetary award arising out of such litigation.

Section 3. Part-Time Employees. The City reserves the right to hire and utilize part-time firefighters from time to time. Part-time firefighters are not within the recognition granted the

Union and are not covered by the terms of this Agreement. The Union recognizes that the performance of firefighting and medical response duties is not exclusive bargaining unit work and that the performance of such work by part-time firefighters is permitted as long as it does not violate another section of this Agreement.

Section 4. Part-Time Firefighter Availability List. The City maintains a list of part-time firefighters it considers qualified to fill in on a regular shift for a vacant full time firefighter. On a monthly basis, qualified part-time firefighters will indicate their availability to fill shifts for vacant full time firefighters.

Section 5. Fire Chief. The position of Fire Chief is not within the recognition granted the Union and the terms and conditions of that position are not covered by the terms of this Agreement. The Union recognizes that the performance of firefighting and medical response duties is not exclusive bargaining unit work and that the performance of such work by the Fire Chief is permitted as long as it does not violate another section of this Agreement.

ARTICLE II: MANAGEMENT

Section 1. The employer shall remain vested with all management functions, including the direction of the staff, the full and exclusive right to hire, promote, demote, discharge, discipline employees, to promulgate rules and regulations governing the conduct of employees and to require their observance; to make temporary job assignments necessary to insure the efficient performance of work; to control the use of vacations so as not to jeopardize the functions of the employer; to establish and direct the location and methods of work, job assignments and work schedules, to maintain order and efficiency of operations; to determine the hours of work including starting and quitting time, length of the work week; and to accomplish the reduction of the work force for any legal purpose, to control, direct and supervise all equipment, subject to the terms of this Agreement.

Section 2. The duties of the employees may include responsibilities associated with various aspects assisting with the City's code enforcement program, including, but not limited to, the administration of the fire prevention code, and existing structures code. City agrees to provide appropriate training and supervision associated with employees' duties in administering the code enforcement program.

Section 3. Command Positions. The classifications of Fire Chief, Deputy Fire Chief, Captain and Lieutenant are command positions. Firefighters are eligible for promotion to Lieutenant and/or Captain, provided that they meet all of the qualifications for those positions and the City determines that there is an opening for the position. The City retains the sole right to select the individual for the position of Fire Chief and Deputy Fire Chief. The City will normally fill the Deputy Fire Chief position from existing Captains or Lieutenants, but reserves the right to fill that position with another individual from within or outside the bargaining unit if it does not consider that existing employees can satisfactorily perform that position.

Section 4. Rules and Regulations. The Employer has the right to establish reasonable rules and regulations not inconsistent with the provisions of this Agreement. All new or revised rules and regulations established by the Employer shall be delivered to the Union for inspection and review at the time of their establishment or revision. If the Union believes that any rule or regulation is inconsistent with the terms of this Agreement or that the rule or regulation is unreasonable, a grievance may be filed within thirty (30) working days after the establishment or revision of such rule or regulation and thereafter considered in accordance with the grievance procedure. Any rule or regulation, or any revision of a rule or regulation that the Union does not grieve in accordance with the foregoing will be conclusively presumed not to be inconsistent with or in violation of any section of this Agreement.

ARTICLE III: UNION BARGAINING COMMITTEE

Section 1. The bargaining committee of the Union may consist of the Union Business Representative and not more than any two (2) bargaining unit employees. The Union will furnish the City Manager with a written list of the Union's employee bargaining committee prior to the first bargaining meeting.

Section 2. City employee members of the Union bargaining committee will be paid for the time spent in negotiating sessions which occur during the City employee members' regular work hours, but not otherwise.

ARTICLE IV: LEAVE

Section 1. Family and Medical Leave.

Employer provides family and medical leaves of absence without pay to eligible employees who are temporarily unable to work due to a serious health condition or disability or to fulfill family obligations relating directly to childbirth, adoption, or placement of a foster child; or to care for a child, spouse, or parent with a serious health condition. Serious health condition or disability means an illness, injury, impairment, or physical or mental condition that involves inpatient care in a hospital, hospice, or residential medical care facility; continuing treatment by a health care provider; and temporary disabilities associated with pregnancy, childbirth and related medical conditions.

All regular full-time employees are eligible to request family and medical leave as described in this section. Employees shall make requests for family and medical leave to their supervisors at least thirty (30) days in advance of foreseeable events and as soon as possible for unforeseeable events.

A health care provider's statement must be submitted verifying the need for medical leave and its beginning and expected ending dates. Any changes in this information shall be promptly reported to City. Employees returning from medical leave must submit a health care provider's verification of their fitness to return to work.

Employees requesting family leave related to the serious health condition of a child, spouse or parent may be required to submit a health care provider's statement verifying the need for a family leave to provide care, its beginning and expected ending dates, and the estimated time required.

Any combination of family leave and medical leave may not exceed a maximum of twelve (12) work weeks within any 12 month period. Employees shall first use any accrued paid leave time before taking unpaid family or medical leave. Married employee couples may be restricted to a combined total of twelve (12) weeks leave within any 12 month period for childbirth, adoption, or placement of a foster child; or to care for a parent with a serious health condition.

Employees who sustain work-related injuries are eligible for a medical leave of absence for the period of disability in accordance with all applicable laws covering occupational disabilities.

Subject to the terms, conditions, and limitations of the applicable plans, Employer will continue to provide health insurance benefits for the full period of the approved family and medical leave.

Benefit accruals such as vacation, sick leave or holiday benefits shall be suspended during the leave and will resume upon return to active employment.

An employee on family or medical leave is required to provide City with at least two (2) weeks advance notice of the date the employee intends to return to work so that employee's return can be properly scheduled. When a family or medical leave ends, Employee will be reinstated to the same position, if it is available, or to an equivalent position for which the Employee is qualified.

If an Employee fails to return to work on the agreed upon return date, Employer will assume that employee has resigned.

In the event of conflict between the language contained in this section and applicable law, the language of the law shall control.

Section 2. Military Leave.

A military leave of absence will be granted to employees who are absent from work because of service in the U.S. uniformed services in accordance with the Uniformed Services Employment and Reemployment Rights Act (USERRA). Advance notice of military service is required, unless military necessity prevents such notice or it is otherwise impossible or unreasonable.

The leave will be unpaid. However, employees may use any available paid time off for the absence.

Continuation of health insurance benefits is available as required by USERRA based on the length of the leave and subject to the terms, conditions and limitations of the applicable plans for which the employee is otherwise eligible.

Sick leave, personal leave and holiday benefits will be suspended during the leave and will resume upon the employee's return to active employment. Employees who have been on military leave of absence shall be given seniority credit for vacation purposes for the full calendar year in which they return to active employment.

Employees on military leave for up to thirty (30) days are required to return to work for the first regularly scheduled shift after the end of service, allowing reasonable travel time. Employees on longer military leave must apply for reinstatement in accordance with USERRA and all applicable state laws.

Employees returning from military leave will be placed in the position they would have attained had they remained continuously employed or a comparable one depending on the length of military service in accordance with USERRA. They will be treated as though they were continuously employed for purposes of determining benefits based on length of service.

In the event of conflict between the language contained in this section and applicable law, the language of the law shall control.

ARTICLE V: HOLIDAYS

Section 1. Holiday Time Off. Each employee in the bargaining unit shall be provided with holiday time off each year in the amount of ~~three-four (34)~~ twenty-four (24) hours shifts off with pay. This holiday time off shall be credited to the use of employees on January 1 for use in the next year. Employees are required to utilize holiday time off in the year that it is credited and unused holiday time off cannot be carried over to subsequent years. Six (6) weeks before the beginning of the next sixteen (16) week work schedule, employees are expected to submit requests covering their holiday time off for that sixteen (16) week work schedule. The City will endeavor to approve holiday time off requests as long as sufficient manpower will be available to cover the schedule without the necessity to assign overtime. The City will consult with employees whose requested holiday time off cannot be accommodated regarding alternative holiday time off, but reserves the right to assign holiday time off to employees if no mutually agreeable days can be established. The sixteen (16) week work schedule will reflect approved holiday time off for that sixteen (16) week period. The City reserves the right to cancel previously approved holiday time off in emergency situations. Newly hired employees will receive prorated holidays for the year that they are hired based upon the ratio of complete months remaining in that year to 12, rounded to the nearest full day.

Section 2. Each employee in the bargaining unit who is required to and does work on any holiday as established below shall receive one and one-half (1 ½) times his or her regular rate of pay for not to exceed ~~twelve (12)~~ twenty-four (24) hours in addition to his or her regular twenty-four (24) hour rate of pay.

New Years	Thanksgiving Day
Martin Luther King Day	Day after Thanksgiving
Memorial Day	Christmas Eve
Fourth of July	Christmas

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Labor Day _____ New Years Eve
Veterans Day _____ Juneteeth

Section 3. Any employee that requests a listed holiday off as a single day will have that day posted for two (2) weeks for other full time employees to volunteer to work the day. This will be filled based on seniority and an alternate schedule will be completed without the assignment of overtime. If no one volunteers to work the requested holiday the requested day will be denied. If the requested listed holiday is part of a vacation period then the request will be approved. A vacation period is two (2) consecutive scheduled work days.

ARTICLE VI: SALARY SCHEDULE

Section 1. Wage Rates. The wage rates to be paid to each classification shall be as set forth in Appendix A. The term "regular rate of pay" shall be defined to mean the hourly rate of pay derived by dividing the annual salary for the appropriate classification by two thousand eight hundred eight (2808). Firefighters will be eligible for advancement on the wage scale after completion of the appropriate period of time.

Section 2. Overtime Premium Pay. Employees shall be paid time and one-half (1-1/2) their straight time regular rate of pay for all hours actually worked in excess of two hundred twelve hours in a twenty-eight (28) day work period. For purposes of this section, hours actually worked includes time for which an employee is paid but does not perform services for the City such as paid sick leave or vacation.

Section 3. Call-Back Time. Employees who are called in to work at times other than their regularly scheduled shift will be paid at time and one-half their regular rate of pay for one (1) hour or for the time actually worked at the appropriate rate, whichever is greater. The provisions of this section do not apply in instances where an employee is called in to work prior to the start of their regularly scheduled shift and continue to work through the start of their regularly scheduled shift or who continue to work past the end of their regularly scheduled shift.

Section 4. Training and Meeting Time. Employees shall be paid time and one half (1½) their regular rate of pay for all time spent at required departmental meetings and training sessions. The hourly pay guarantees of Section 3 Call-Back Time shall not be applicable to such training or meetings. Employees attending meetings or training sessions during their regularly scheduled shifts shall not be entitled to additional compensation.

Section 5. Fire Calls. On duty full time employees respond to all general alarms and off duty full time employees may respond to general alarms without the necessity of receiving specific direction to report for duty. All fire fighters responding to general alarms shall remain at the scene and shall not be released early unless so directed by the Fire Chief or Incident Commander. On duty full time employees responding to general alarms during their regularly scheduled shifts shall not be entitled to additional compensation. Off duty full time firefighters responding to general alarms shall be paid in accordance with Section 3 Call- Back Time.

Section 6. Medical Emergencies. On duty full time employees will respond to medical emergencies to assist the ambulance crew. ~~Off duty full time employees may respond to medical emergencies during the hours of 6 am to 6 pm Monday through Friday.~~ Off duty full time employees may respond to priority medical emergencies during the hours of 6 am and 6 pm Monday through Friday; see Appendix C for list of priority medical emergencies. Off duty full time employees will only respond to medical emergencies that occur at times other than the hours of 6 am to 6 pm Monday through Friday if they receive specific direction to report for duty. On duty full time employees responding to medical emergencies during their regularly scheduled shifts shall not be entitled to additional compensation. Off duty full time firefighters voluntarily responding to medical emergencies during the hours of 6 am to 6 pm Monday through Friday or off duty firefighters requested to respond to medical emergencies at other times shall be paid in accordance with Section 3 Call- Back Time.

ARTICLE VII: MEDICAL INSURANCE

Section 1. Hospitalization/Prescription Benefit. The Employer will provide current employees with the Priority Health POS HSA – Option 1 Plan medical coverage. The details of the Plan are set forth on Appendix B, but the Plan has a \$1,300/\$2,600 deductible and a 20% co-pay in network and a \$2600/\$5200 deductible and a 40% co-pay out of network, and the \$10/\$40/\$80/\$40/\$80 drug card, with a renewal date of January 1st. A twenty (20%) percent co-pay of the applicable premium will be withheld on a per-pay-period basis from each employee and applied toward the cost of said insurance.

Section 2. Dual Health Insurance Coverage. The Employer will pay an amount not to exceed \$1,000 per calendar year, in monthly installments of \$83.33 to any employee who can qualify, as determined by the insurance carrier and in accordance with any applicable laws, rules, regulations, policy provisions and other requirements, and who does opt to discontinue coverage under the Employer's group insurance coverage by reason of having coverage under a policy of health insurance provided to and covering said employee's spouse by said spouse's employer.

Section 3. Dental and Vision Insurance. The City shall provide the Vision A-80 Program and Dental Insurance program of CR-50-50-50 MBL 1000, CR-OS-50 MBL 1000 for all employees and eligible family members. Employees are required to pay twenty (20%) percent of the cost of the applicable premium for their coverage, and that premium co-pay shall be withheld on a per-pay period basis from the paycheck of each covered employee.

Section 4. Employer will continue to pay the Employer's portion of the cost of health insurance pursuant to Section 1 for those employees who, due to illness or injury, are unable to work. Such payment will be made for a period of three (3) months following the date of the illness or injury.

Section 5. The City shall obtain for each employee, life insurance of forty thousand (\$40,000) dollars double indemnity and accidental death, the premium for which is paid in full by the City.

Section 6. The City will contribute the amount of \$19.23 bi-weekly (\$500 per year) into a MERS HCSP for each employee.

SECTION-ARTICLE VIII: SICK LEAVE, PAID TIME OFF AND PERSONAL DAYS

Section 1. For full time employees hired on or before June 30, ~~2021~~2022, sick leave shall be earned at the rate of two and two-thirds (2-2/3) days per twelve-month (12) period and shall be earned pro-rata on a monthly basis provided, however, that such accumulated leave shall not be available for use by employee during the first sixty (60) days following his/her date of hire. Except when the context indicates otherwise, the word "day" shall be interpreted to mean a twenty-four (24) hour duty day.

Section 2. For full time employees hired on or before June 30, ~~2021~~2022, sick leave days may be accumulated to ten (10) days. Employer will pay employee no portion of accumulated sick leave days on retirement or leaving employment for reasons other than illness where the employee has less than five (5) years of service at the time of such retirement or leaving employment. Employer will pay employee twenty-five percent (25%) of accumulated sick leave days on retirement or leaving employment for physical reasons where the employee has between five (5) and ten (10) years of service inclusive at the date of such retirement or leaving employment for physical reasons and is otherwise in good standing. Employer will pay employee seventy-five percent (75%) of accumulated sick leave days on retirement or leaving employment for any reason other than discharge where the employee has more than ten (10) years of service at the date of such retirement or leaving employment and the employee is otherwise in good standing.

Section 3. Employees hired on or before June 30, ~~2021~~2022 may utilize sick leave for absences due to their own illness or injury, or injury or illness of the employee's spouse or a child or children of either, which necessitates absence from work so long as said spouse or the child or children of either is living in the same household with the employee at the commencement of said injury or illness, subject to the following: In case of injury or illness of an employee's spouse, or a child or children of either, living in the same household with the employee at the commencement of said injury or illness, the employee, upon the approval of the Fire Chief or his/her designee, may be absent for not to exceed two (2) twenty-four (24) hour duty days with pay, the same to be deducted from the employee's sick leave; provided however, that the utilization of sick leave by an employee as the result of injury or illness of the employee or his/her spouse, shall be at all times limited to those situations wherein the Fire Chief or his/her designee is satisfied that adequate proof has been provided of: (a) the existence of an injury or illness of the employee's spouse or the child or children of either; (b) the residency of the afflicted spouse or child or children of the employee or his/her spouse being in the home of the employee at the time the necessity of the requesting employee personally attending to the needs of said injured or ill spouse or child, thereby requiring the use of sick leave for such purpose.

Section 4. In case of an employee's illness. Injury or PTO, the employee shall forthwith inform the Fire Chief or his/her designee of his/her inability to be present because of injury or illness; provided, however, that in case of emergency which prevents prior reporting of employee's

absence due to his/her illness or injury, such reporting shall be accomplished, as soon as possible. A doctor's certificate verifying the necessity of such absence may be required at employee's expense in case of absence for more than one (1) consecutive twenty-four (24) hour duty day or for each absence in the event an employee has been cited for abuse of sick leave. Notwithstanding anything contained herein to the contrary, the employer may require an employee to furnish a doctor's certificate from such doctor as the employer may designate at the sole expense of the employer at any time proof of illness or injury is desired by employer.

Section 5. Employer may require employees to submit to examination by a doctor of employer's choosing for the purpose of verifying injury or illness and the necessity of absence from work or any time provided that such examination and report shall be at the sole expense of employer.

Section 6. Employer will pay each employee seventy-five percent (75%) of one (1) day's pay at the employee's regular rate of pay for each day of sick leave earned in excess of the maximum accumulation of ten (10) days permitted pursuant to Section 2. Payments pursuant to this section will be made within thirty (30) calendar days following the end of the calendar year and the payment shall be for days earned as of the end of the calendar year.

Section 7. Full-time employees hired after June 30, ~~2021-2022~~ are eligible for paid time away from work. Employees are required to use available paid time off (PTO) when time away from work is needed. PTO starts accruing on your service date with the City on a bi-weekly basis. PTO is a bank of personal, sick, and vacation hours that the employee accrues through the year.

PTO can be taken in as low as half an hour increments when needed. Whenever possible the employee is encouraged to give advance notice when taking time off.

Regular full-time employees that were hired after June 30, ~~2021-2022~~ are eligible for the following paid time off (PTO):

- One to five years of service ~ 168 Hours
- Five or more years of service ~ 288 Hours

In the event that available PTO is not used by the employee's anniversary date, the employee may carry over 50% of the PTO time that is earned in that benefit year. Any unused accrued PTO will be paid out upon separation of employment with the City.

Section 8. The City shall maintain short term and long term disability benefits for the employees covered by this Agreement. The short term disability program shall provide income equal to seventy (70%) percent of an eligible employee's regular rate of pay. Short term disability benefits shall be payable to an employee who, if otherwise eligible, is unable to work due to verified illness or injury which is not compensable under workers compensation. Payments made under the provisions of the short term disability program shall not commence until after the employee has missed seven (7) consecutive duty days within a thirty (30) calendar day period due to the injury or illness. Short term disability benefits shall continue for a maximum of ninety

(90) consecutive days, or until the employee returns or is able to return to work, whichever comes first.

“Disability” or “disabled”, for purposes of eligibility for short term disability benefits, means that:

1. The employee must be suffering from a non-work related illness or injury for which he/she is not covered by workers compensation;
2. The illness or injury must be continuous in nature and, as a pre-qualification to the receipt of such benefits, must disable the employee from work for at least ten (10) consecutive duty days within a thirty (30) calendar day period;
3. During the pre-qualification period and at all times thereafter during which short term disability benefits are payable, the employee is required to be under the regular care and attendance of a licensed physician for the treatment of such illness or injury;
4. During the pre-qualification period and at all times thereafter during which short term disability benefits are payable, the employee is continuously prevented by such illness or injury from performing one or more of the material duties of his or her regular employment with the City;
5. During the pre-qualification period and at all times thereafter during which short term disability benefits are payable, the employee does not perform any other gainful employment;
6. The disability from work with the City due to said illness or injury is verified by the licensed physician who is treating it and providing regular primary care and attendance to said employee; provided, that the City may, at its sole expense, obtain independent medical examination or examinations of the employee with respect to said illness or injury and any disability it is claimed to create.

The long term disability benefit shall provide income equal to sixty percent (60%) of the employee's regular rate of pay; provided, however, that employer shall provide additional income equal to ten percent (10%) of the employee's regular rate of pay during the first ninety (90) days of such long term disability. The payments under the provision of the long term disability program shall commence after employee has exhausted the benefits to which he/she is entitled under the provisions of the short term disability program and shall continue until the employee returns to work, retires or reaches seventy (70) years of age, whichever comes first.

The employee's eligibility for benefits under the long term disability program shall be subject to the specific conditions, restrictions and qualifications imposed in the administration of said program by any disability insurance company with which the City places such long term disability coverage.

Section 9. Paid Personal Days. Each employee in the bargaining unit shall be provided with paid personal leave each year in the amount of three (3) twenty-four (24) hours shifts off with pay. These paid personal leave days shall be credited to the use of employees on January 1 for use in the next year. Employees are required to utilize paid personal leave in the year that it is credited and unused paid personal leave time cannot be carried over to subsequent years. Six (6) weeks before the beginning of the next sixteen (16) week work schedule, employees are expected to submit requests covering their paid personal leave time for that sixteen (16) week work schedule. The City will endeavor to approve paid personal leave time requests as long as sufficient manpower will be available to cover the schedule without the necessity to assign overtime. The City will consult with employees who's requested paid personal leave cannot be accommodated regarding alternative paid personal leave dates, but reserves the right to assign paid personal leave time off to employees if no mutually agreeable days can be established. The sixteen (16) week work schedule will reflect approved paid personal leave for that sixteen (16) week work schedule. The City reserves the right to cancel previously approved paid personal leave in emergency situations. Newly hired employees will receive prorated paid personal leave for the year that they are hired based upon the ratio of complete months remaining in that year to 12, rounded to the nearest full day.

ARTICLE IX: LONGEVITY

Section 1. Each member of the bargaining unit shall receive on the first pay day in December of each year, during the term of this Agreement, a longevity bonus to be computed and paid as follows:

\$120.00 for each year of service completed by December 31st next following for the first five (5) years.

\$100.00 for each year of service completed by December 31st next following for the next five (5) years.

The computation of the years as stated above shall be deemed as having a starting date of January 1, 1970, or the first day of employment, whichever is later, with the maximum amount to be \$1,100.00 per year. Employees hired on or after 7-1-2016 are not eligible for longevity payments.

ARTICLE X: UNION STEWARDS

Section 1. Employees covered hereby will be represented by a steward. There shall be one (1) steward who shall be designated by the Union to the City. In the absence of the Union steward, the Union's president shall appoint a person to act as steward. The names and business addresses of the steward or acting steward shall be furnished to the City upon their selection.

ARTICLE XI: UNIFORMS AND SHOE ALLOWANCE

Section 1. Uniforms. Uniforms shall be provided by the City to employees as needed.

Section 2. Shoes. The City agrees to pay each employee one hundred and fifty (\$150.00) dollars per year, or accumulate up to a maximum of four one-hundred and fifty (~~\$150~~450.00) dollars during the life of this Agreement, toward the purchase of one (1) pair of shoes-duty boots to be used by the employee during the course of his or her employment, which purchase shall be evidenced by the employees providing the City with a copy of the receipt for said shoes.

ARTICLE XII: MEALS

Section 1. Meals. The City will endeavor to provide each employee with a thirty (30) minute breakfast break between 8:00 A.M. and 10:00 A.M., a sixty (60) minute lunch break between 11:00 A.M. and 1:00 P.M. and a sixty (60) minute supper break between 5:00 P.M. and 7:00 P.M. Employees remain on active duty during meal breaks and are required to respond to all calls. The City will endeavor to make up time lost from meal breaks to respond to calls later on in that shift, but no extra compensation will be paid to employees who do not receive their normal meal breaks.

Section 2. Meal Allowance. The City shall pay each member an annual food allowance in the amount of ~~\$1,400~~900.00 in year one, \$2,400.00 in year two and \$2,900.00 in year three of this Agreement, payable in a separate check on or before March 1 of each year.

ARTICLE XIII: RETIREMENT

Section 1. Retirement Plan for Employees hired before June 30, 2022. The City agrees to provide the Michigan Employees' Retirement System Plan B-4 plan with F-55 (20) Waiver for all bargaining unit members with an employee contribution of ~~5~~6.00% until such time the division is 100% funded and/or renegotiated. The FAC will cap at \$65,000 as of July 1, 2017; provided that any individual with a current FAC of more than \$65,000 will have their individual FAC capped at their FAC calculated as of June 30, 2017. The FAC cap will be increased to \$70,000 on July 1, 2022.

Section 2. Retirement Plan for Employees hired on or after July 1, 2022. The MERS defined benefit plan was closed to new participants on June 30, 2022, and employees hired on or after July 1, 2022 will participate in Plan DC with the following provisions:

(a) **Mandatory Employer contributions.** The City will contribute an amount equal to 10.00% of the employee's compensation. Employees will be vested in the City's contributions in accordance with the following:

- 20% after one year of service
- 40% after two years of service
- 60% after three years of service

80% after four years of service
100% after five years of service

(b) **Mandatory Employee Contributions.** Employees will contribute an amount equal to 5.00% of their compensation. Employees are immediately vested in their contributions.

(c) **Loans.** Employees will not be able to apply for loans from the defined contribution plan.

ARTICLE XIV: VACATIONS

Section 1. Vacation.

Eligible employees earn vacation with pay in accordance with the following schedule:

<u>Years of Continuous Service</u>	<u>Vacation</u>
Less than two (2) years	72 hours (3 duty days)
At least two (2) but less than five (5) years	96 hours (4 duty days)
At least five (5) but less than seven (7) years	168 hours (7 duty days)
At least seven (7) but less than ten (10) years	192 hours (8 duty days)
At least ten (10) but less than twelve (12) years	216 hours (9 duty days)
At least twelve (12) but less than fifteen (15) years	240 hours (10 duty days)
At least fifteen (15) but less than twenty (20) years	264 hours (11 duty days)
At least twenty (20) years	288 hours (12 duty days)

~~Vacation leave accrues on a calendar year basis and is credited to eligible employees on January 1 of each year, based upon their years of continuous service with the City as of January 1 of each year. Vacation accrues from your anniversary date with the City.~~ An employee's length of continuous service shall be computed from the most recent date upon which the employee commenced work for the Employer, and shall only be broken by a loss of seniority.

In order to be eligible for crediting vacation leave on January 1, an employee must be a full-time employee of the City and must have worked a total of at least 2,808 hours during the immediately preceding January 1 through December 31 period. Full-time employees who fail to work the required number of hours shall be entitled to prorated vacation leave based upon the ratio of the hours actually worked to 2,808 rounded to the nearest half hour. For purposes of this Section, hours worked shall include paid sick leave, paid holidays, vacation, paid personal leave and all hours actually worked.

Section 2. Vacation Scheduling. Six (6) weeks before the beginning of the next sixteen (16) week work schedule, employees are expected to submit requests covering their vacation for the next sixteen (16) week work schedule. The City will endeavor to approve vacation requests as long as sufficient manpower will be available to cover the schedule without the necessity to assign overtime. The City will consult with employees whose requested vacation days cannot be

accommodated regarding alternative vacation days. The sixteen (16) week work schedule will reflect approved vacation days for that work schedule. The City reserves the right to cancel previously approved vacation days in emergency situations. Employees are required to utilize vacation in the year that it is credited and unused vacation days as ~~of December 31st of their Anniversary date of each year~~ will be forfeited; provided, however, that if an employee is unable to utilize vacation through no fault of their own, up to two (2) days of vacation may be carried over to the next year.

ARTICLE XV: SENIORITY

Section 1. New employees hired in the Department shall be probationary employees for the first twelve (12) months of their employment. When an employee completes the probationary period, he/she shall be entered on the seniority list and his/her seniority shall be continuous from his/her date of hire. The City will provide a seniority list on demand of the Union.

ARTICLE XVI: GRIEVANCE PROCEDURE

Section 1. Definition of a Grievance. A grievance shall be defined as a complaint by the Union or an employee covered by this Agreement arising during the term of this Agreement alleging a violation of a specific provision or provisions of this Agreement as written.

Section 2. Grievance Procedure. All grievances shall be handled in the following manner:

Step 1. Oral Procedure. An employee with a grievance shall discuss the matter with the Fire Chief (or designated representative) within five (5) working days from the time of the occurrence of the events giving rise to the grievance. In situations where it was impossible for the employee involved to have known at the time of the actual occurrence of the events giving rise to the complaint, the employee shall discuss the matter within five (5) working days from the time that the employee involved first knew or could have known of the facts giving rise to the complaint. The Fire Chief (or designated representative) shall give the employee concerned an oral answer to the grievance within five (5) working days of the discussion. Every effort shall be made to settle the grievance in this matter.

Step 2. Written Procedure to Fire Chief. If the grievance is not satisfactorily settled in the Step 1 Oral Procedure, the complaint shall be reduced to a written grievance within ten (10) working days of the oral answer and submitted to the Fire Chief (or designated representative). The grievance shall be signed by the employee and shall indicate the Section or Sections of this Agreement in dispute and shall adequately set forth the facts giving rise to the grievance. The preparation of a written grievance shall not take place during working hours or otherwise interfere with the Department's operations. The Fire Chief (or designated representative), the employee, and a representative of the Union may discuss the grievance. The Fire Chief (or designated representative) shall place an answer on the written grievance within ten (10) working days following the date the grievance was submitted at this step, and return it to the Union President.

Step 3. Written Procedure to City Manager. If a grievance is not satisfactorily settled in the Step 2, Written Procedure, the Union may appeal the Fire Chief's decision by delivering to the City through the City Manager's office a written request for a meeting concerning the grievance within ten (10) working days following receipt of the Fire Chief's written disposition of the grievance. A copy of this written request shall be provided to the Fire Chief. Within ten (10) working days after the grievance has been appealed, a meeting shall be held between representatives of the City and the Union. If the meeting cannot be held within the ten (10) working day period, it shall be scheduled for a date mutually convenient for the parties. The City Manager, or designated representative, shall place a written disposition on the grievance within ten (10) working days following the date of this meeting, and return it to the Union President.

Step 4. Written Procedure to Michigan Employment Relations Commission. If a grievance is not satisfactorily settled in the Step 3, Written Procedure to City Manager, the Union may request a mediator of the Michigan Employment Relations Commission to review of the City Manager's decision by delivering to the City through the City Manager's office a written request for non-binding mediation concerning the grievance within ten (10) working days following receipt of the City Manager's written disposition of the grievance and submitting a copy of that request to the Michigan Employment Relations Commission. If the City fails to answer a grievance within the time limits set forth in Step 3 of the grievance procedure, the Union may request non-binding mediation by delivering a written request to mediate to the City through the City Manager's Office not later than twenty (20) working days following the date the City's written Step 3 disposition was due. If the Union does not request non-binding mediation within the time limits established herein, the grievance shall be considered settled on the basis of the City's last disposition. Within ten (10) working days after the grievance has been appealed, a meeting shall be held with the mediator assigned by the Michigan Employment Relations Commission to mediate the dispute. If the meeting cannot be held within the ten (10) working day period, it shall be scheduled for a date mutually convenient for the mediator and the parties. The mediation process shall be informal, with the parties presenting summaries of their positions to the mediator and the mediator being requested to provide the parties with his non-binding recommendation for a resolution of the dispute. Within ten (10) working days after receiving the non-binding recommendation of the mediator, the City Manager, or designated representative, shall advise the Union in writing of any changes to its step 3 response to be made as a result of a review of the non-binding recommendation of the mediator. In the event that the city Manager has not responded with the ten (10) working day period, the prior Step 3 response will continue unchanged.

Section 3. Arbitration. The Union may request arbitration of any unresolved grievance by filing the Arbitration Request Form with the Federal Mediation and Conciliation Service or the American Arbitration Association and delivering a copy of this Form to the City through the City Manager's Office within fifteen (15) working days following the receipt of the City's written disposition in Step 4 of the grievance procedure. If the City fails to answer a grievance within the time limits set forth in Step 4 of the grievance procedure, the Union may request arbitration by filing the Arbitration Request Form with the Federal Mediation and Conciliation Service or

the American Arbitration Association and delivering a copy of this Form to the City through the City Manager's Office not later than thirty (30) working days following the date the City's written Step 4 disposition was due. If the Union does not request arbitration within the time limits established herein, the grievance shall be considered settled on the basis of the City's last disposition.

Section 4. Selection of Arbitrator. The arbitrator shall be selected from a panel of seven (7) arbitrators submitted by the Federal Mediation and Conciliation Service or the panel of arbitrators submitted by the American Arbitration Association by each party alternately striking the name of an arbitrator. The Union shall strike the first name from the list of arbitrators. After all but one of the potential arbitrators have been struck, the remaining individual shall serve as the arbitrator. Should the parties mutually determine that any panel of arbitrators is unsatisfactory, that panel may be rejected and another requested. The fees and expenses of the arbitrator shall be shared equally by the Union and the City. Each party shall pay the fees, expenses, wages, and any other compensation of its own witnesses, representatives and legal counsel.

Section 5. Arbitrator's Powers and Jurisdiction. The arbitrator's powers shall be limited to the application and interpretation of this Agreement as written. The arbitrator shall at all times be governed wholly by the terms of this Agreement and shall have no power or authority to amend, alter or modify this Agreement either directly or indirectly. The arbitrator shall have no authority to rule on the discipline, layoff, recall or termination of any probationary employee, or to rule on any grievance considered settled. The arbitrator shall have no power to establish wage scales or rates on new or changed jobs, or to change any rate unless it is provided for in this Agreement. If the issue of arbitrability is raised, the arbitrator shall not determine the merits of any grievance unless arbitrability has been affirmatively decided, and the City or the Union may require a bifurcated hearing in any proceeding in which the arbitrability of the grievance for timeliness is at issue. All claims for back wages or lost benefits shall be limited to the amount of wages that the employee would otherwise have earned, less any unemployment compensation or compensation for personal services that the employee may have received from any source during the period in question.

Section 6. Arbitrator's Decision. The arbitrator's decision shall be final and binding upon the Union, the City and the employees in the bargaining unit; provided however, that either party may have its legal remedies if the arbitrator exceeds the jurisdiction provided in this Agreement.

Section 7. Time Limits. The time limits established in the grievance procedure shall be followed by the parties hereto. If the time procedure is not followed by the Union or the employees represented by the Union, the grievance shall be considered settled on the basis of the City's last disposition. If the time procedure is not followed by the City, the grievance shall automatically advance to the next step within Section 2. The time limits established in the grievance procedure may be extended by the mutual agreement of the parties provided the extension is reduced to writing and the period of extension is specified.

Section 8. Time Computation. Saturdays, Sundays and holidays recognized under this Agreement shall not be counted as working days under the time procedures established in the grievance procedure. All other days shall be considered to be working days, even if a particular employee does not actually work on that day.

Section 9. Pay for Processing Grievances. Participation in the grievance process and in arbitrations is a voluntary activity engaged in by the Union and the individuals alleging violations of the Agreement and those individuals shall not be paid for the time required to process grievances or to prepare for or participate in grievance meetings or arbitrations.

Section 10. Grievance Form. The grievance form shall be prepared by the Union in a form which coincides with the grievance procedure established in this Agreement.

Section 11. Suspension and Discharge Grievances. All grievances concerning suspension or discharge shall be initiated at Step 3 of the Grievance Procedure. A written grievance signed by the Union President a non-employee representative of the Union or the suspended or discharged employee shall be filed within ten (10) working days of the employee's suspension or discharge in order to invoke the grievance procedure in such situations.

ARTICLE XVII: FUNERAL LEAVE

Section 1. An employee shall be granted one (1) twenty-four (24) hour duty day off with pay in the event of a death in his or her immediate family. In his/her sole discretion, the Fire Chief, may grant one (1) additional twenty-four (24) hour duty day off with pay in those instances where the distance to the funeral location or the timing therefore necessitates same.

Section 2. Immediate family means current spouse, child, father, mother, sister, brother, mother-in-law, father-in-law, brother or sister of employee's current spouse or the current spouse of the employee's brother or sister. Also, all full time employees shall be allowed the day of the funeral for the death of a grandparent; grandparent-in-law, grandson; granddaughter; son-in-law; or daughter-in-law.

ARTICLE XVIII: NO STRIKE CLAUSE

Section 1. It is mutually agreed between the parties that during the term of this Agreement or any extension thereof, there shall be no strikes, lock-outs, tie-ups of equipment, slow-downs or any other cessation of work.

ARTICLE XIX: HOURS OF WORK

Section 1. Work Period. The work period shall be a period of twenty-eight (28) consecutive days.

Section 2. Shift Schedule. When the City has three or more full time firefighters, the three most senior firefighters will be assigned to a duty shift rotation in which they will work 24 hour

shifts under a normal schedule in which they work a day on followed by two days off. This schedule will be modified in any 28-day work period in which the normal shift rotation for these firefighters would have 10 scheduled duty days within that 28-day work period by creating a Kelly day that will eliminate one day of scheduled work in that work period. The fourth full time firefighter will be assigned a swing shift that will contain the number of 24 hour shifts which will total 216 hours in a 28-day work period. The fourth firefighter will be scheduled at the discretion of the Chief and will be scheduled to cover employee vacancies. This may result in these four employees being scheduled for 216 hours of work in a 28-day work period or 2808 hours of work each year. The normal starting time for a 24-hour shift is 8:00 am. Firefighters other than the three regular shift firefighters and the one swing shift firefighter may be scheduled for shifts of any length and are not normally scheduled for any particular number of hours of work in any work period.

Section 3. Sixteen Week Work Schedule. The City will create a draft sixteen (16) week work schedule for the Fire Department by extending the normal rotation for the non-swing shift firefighters into the next sixteen (16) week schedule, allowing employees to request designation of their Kelly days, and designating the tentative shift for the fourth firefighter. The preparation of a draft sixteen (16) week work schedule will be completed prior to the beginning of the next vacation, holiday and personal day selection period. After completion of the vacation, holiday and personal day selection period by the non-swing shift firefighters, the City will consult with the swing shift firefighter regarding the days desired for vacation, holiday and personal days and assign a sixteen (16) week work schedule to the swing shift firefighter. The City will endeavor not to assign the swing shift firefighter to work two consecutive shifts by requesting voluntary shift trades among non-swing shift firefighters, but reserves the right to make such assignments in order to complete the sixteen (16) week schedule without creating shifts that are required to be filled on an overtime basis. Employment of four full time employees should result in a sixteen (16) week work schedule in which a full time employee is assigned to work on each day. In the event that the draft sixteen (16) week work schedule cannot be completely filled due to a full time firefighter being on a leave of absence anticipated to last seven calendar days or more, part-time firefighters will be allowed an opportunity to sign up for open shifts prior to the sixteen (16) week work schedule being completed. In the event that part-time firefighters do not sign up for the available shifts, full time firefighters will be allowed to request assignment to any open shifts. Once all shifts have been covered, the City will issue the final sixteen (16) week work schedule for the next year. The final schedule may be changed by the Fire Chief in order to meet the emergency needs of the Fire Department.

Section 4. Assignment of Additional Shifts. The City will attempt to fill shift vacancies in the sixteen (16) week work schedule that occur due to illnesses, leaves of absences or other reasons by the modification of the work schedule of the swing shift fireman to fill those newly available shifts and voluntary shift changes by non-swing-shift firemen. In the event that the vacant shifts cannot be completely filled on a non-overtime basis by a modification of the work schedule for the swing shift fireman and voluntary shift changes by non-swing shift firefighters, vacant shifts will first be offered to the full time firefighters unless they arise due to holidays or Kelly days. In the event that there are no full time firefighters who desire the vacant shift or shifts, the City will offer the shift or shifts to qualified part-time employees. The City reserves the right to assign a

full time employee to fill a vacant shift in the event that there are no full time volunteers to work the vacant shift. The City will endeavor to equalize the overtime opportunities.

Section 5. Employee requested modifications to the Sixteen (16) Week Work Schedule. Employees may request a modification to previously scheduled vacation, holiday or personal time reflected in the sixteen (16) week work schedule by making a request at least six weeks prior to the beginning of the next 28 day work period. The City will endeavor to honor those requests as long as the work schedule for the full time swing shift firefighter during the work periods affected can be modified to allow coverage without creating any scheduled overtime. Requests for modification received after that time will only be considered with the consent of the swing shift firefighter.

Section 6. Additional Work Assignments. In addition to assigned shift hours, full-time fire fighters will be required to attend training sessions and may be required to perform other firefighter related work outside their assigned shift hours.

Section 7. Scheduling Compensatory time. The City pays employees every two weeks. The normal work schedule results in one pay period in which employees are scheduled for more than 108 hours of straight time work and one pay period in which employees are scheduled for less than 108 hours of straight time work. In order to accommodate the desire of employees to receive the same 108 hour straight time paycheck each pay period, in a pay period in which employees work more than 108 hours they will be paid for 108 hours and receive the additional hours as straight time compensatory time. In any pay period in which an employee is scheduled to work less than 108 hours of straight time work, employees will be paid for the hours worked and will utilize the hours of straight time compensatory time accrued in a previous pay period to maintain their same 108 hour straight time paycheck for that pay period. The paycheck in the second pay period of the 28 day work period will include any FLSA overtime payments for hours worked during that work period.

Section 8. Trading of Shifts. Full-time firefighters will be permitted to voluntarily swap shifts with other full-time fire department employees with the prior approval of the Fire Chief. With respect to such traded shifts, each firefighter will record their hours in the pay period that they were scheduled to work prior to the swap, and the firefighters will be paid as if the shifts had not been traded. The City shall not be liable for any overtime as a result of the shift trades.

ARTICLE XX: SPECIAL CONFERENCE

Section 1. Special conferences for employment matters will be arranged between the Union President, or his or her designee, and the City through the City Manager upon the request of either party. Such meetings shall be between one (1) or more representatives of the City and not more than two (2) members of the Union and the date of such meeting shall be agreed upon within ten days after receipt of the request for a special conference. The agenda of the matters to be taken up at the meeting shall be submitted at the time the conference is requested. Matters taken up in the special conference shall be confined to those included on the agenda unless the parties agree to include other items. If a special conference is scheduled when a Union member

is on duty, then the employee shall receive his/her regular pay. The conference may be attended by representatives of the State or International Union.

ARTICLE XXI: TERMINATION OF AGREEMENT

THIS AGREEMENT shall become effective , ~~2021~~2024, and shall continue in full force and effect until 11:59 P.M., June 30, ~~2024~~2027, and for successive annual periods thereafter unless, not more than ninety (90), but at least sixty (60) days prior to the end of its original term or of any annual period thereafter, either party shall serve upon the other written notice that it desires termination, revision, modification, alteration, renegotiation, change or amendment, or any combination thereof, and such written notice shall have the effect of terminating this Agreement in its entirety on the expiration date in the same manner as a notice of desire to terminate. In the event of the notice above referred to, the parties shall begin to hold negotiation meetings no later than forty-five (45) days prior to the termination.

ARTICLE XXII: EMERGENCY MANAGER

Section 1. Rejection, Modification, or Termination of Agreement after Appointment of Financial Manager. The terms of this Agreement are subject to rejection, modification, or termination pursuant to the provisions of the Local Financial Stability and Choice Act, PA 426 of 2012. A financial manager appointed pursuant to that Act may reject, modify, or terminate one or more terms of this Agreement. **IN WITNESS WHEREOF**, the parties have hereunto set their hands and seals.

CITY OF HILLSDALE

**HILLSDALE FIRE FIGHTERS
ASSOCIATION INTERNATIONAL
ASSOCIATION OF FIREFIGHTERS
LOCAL 961**

Adam Stockford
Mayor

_____, Steward

Katy Price
City Clerk

_____, Steward

APPENDIX A: WAGES

7/1/~~2021~~2024 – Effective the first full pay period on or after _____, ~~2021~~2024, the following wage rates shall be in effect (~~2.00~~5.00%):

	Start	6 Months	1 Year	2 Years	3 Years
Deputy Chief	\$56,113.30 \$62,203.70				
Captain	\$52,875.03 \$58,613.96				
Lieutenant	\$52,586.54 \$58,294.15				
Firefighter	\$40,469.14 \$44,861.37	\$43,286.81 \$47,985.05	\$48,524.65 \$53,791.41	\$50,439.43 \$55,914.01	\$52,342.10 \$58,023.19

7/1/~~2019~~2022–2025 – Effective the first full pay period on or after July 1, ~~2019~~2022, the following wage rates shall be in effect (~~2.75~~2.5 4.00%):

	Start	6 Months	1 Year	2 Years	3 Years
Deputy Chief	\$57,516.13 \$64,691.85				
Captain	\$54,196.91 \$60,938.52				
Lieutenant	\$53,901.20 \$60,521.92				
Firefighter	\$41,480.87 \$46,656.03	\$44,368.98 \$49,904.45	\$49,737.73 \$55,943.07	\$51,700.42 \$58,150.57	\$53,650.66 \$60,344.12

7/1/~~2020~~2023–2026 – Effective the first full pay period on or after July 1, ~~2020~~2023, the following wage rates shall be in effect (3.00%):

	Start	6 Months	1 Year	2 Years	3 Years
Deputy Chief	\$59,241.62 \$66,632.61				
Captain	\$55,822.82 \$62,787.28				
Lieutenant	\$55,518.24 \$62,317.58				
Firefighter	\$42,725.30 \$48,055.71	\$45,700.05 \$51,401.58	\$51,229.91 \$57,621.36	\$53,251.44 \$59,895.09	\$55,260.48 \$62,154.44

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APPENDIX B: HEALTH INSURANCE

| The hospitalization insurance plan is ~~Priority Health POS—Option 4~~Blue Cross Blue Shield, The Pool PPO.
A summary of the coverage is set forth in the attached Benefits Summary.

APPENDIX BC: HEALTH INSURANCE PRIORITY MEDICAL EMERGENCIES

The hospitalization insurance plan is Priority Health POS — Option 1. A summary of the coverage is set forth in the attached Benefits Summary.

Personal Injury Accidents

CPR

Cardiac Arrest

Shooting / Stabbing

Overdose

Seizure

Stroke

2nd Tone for Man Power

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Letter of Understanding Regarding Miscellaneous Matters

~~1. **Off Duty Employees Reporting for Medical Emergencies.** Article VI, Section 6 authorizes off duty full time employees to unilaterally decide to respond to medical emergencies during the hours of 6 am to 6 pm Monday through Friday as long there are not two (2) full time employees on duty, but authorizes off duty full time employees to respond to medical emergencies under other circumstances only if they receive specific direction to report for duty. The provisions of Article VI, Section 6 notwithstanding, on an experimental basis the City agrees to allow off duty full time employees to unilaterally decide to respond to medical emergencies during the hours of 6 am to 6 pm and 6 pm to 6 am Monday through Friday and during the hours of 6 am to 6 pm on Saturday and Sunday if two (2) full time employees are not on duty. The City reserves the right to rescind this experimental procedure upon fourteen (14) days advance notification if in its opinion this experimental program is creating overtime costs that are too high.~~

21. Emergency Manager. This collective bargaining agreement contains language that is required under Section 15(7) of the Public Employment Relations Act. Inclusion of the language does not constitute a waiver of the Union's right to raise the Constitutional and/or other legal challenges to the validity of: (a) appointment of Emergency Financial Manager; (b) PA 426 of 2012 (Local Financial Stability and Choice Act); or (c) any action of an Emergency Financial Manager which acts to reject, modify, or terminate the collective bargaining agreement.

32. ~~201922-2025~~ Medical Insurance Reopener. The provisions of Article XXI notwithstanding, it is agreed that this Agreement may be opened during its term at the option of either party on January 1, ~~2022~~**2025**, upon written notice to the other party served not later than October 1, ~~2024~~**2024**, provided that the insurance rates for ~~2022-2025~~ are projected to increase by more than 10% over the cost for ~~2024~~**2024**. If this Agreement is reopened pursuant to this paragraph, the reopener negotiations shall be limited to medical insurance provisions (including the coverage to be provided and that amount that employees are to pay for this coverage).

543. ~~202023-2026~~ Medical Insurance Reopener. The provisions of Article XXI notwithstanding, it is agreed that this Agreement may be opened during its term at the option of either party on January 1, ~~2023~~**2026**, upon written notice to the other party served not later than October 1, ~~2022~~**2025**, provided that the insurance rates for ~~2023-2026~~ are projected to increase by more than 10% over the cost for ~~2022~~**2025**. If this Agreement is reopened pursuant to this paragraph, the reopener negotiations shall be limited to medical insurance provisions (including the coverage to be provided and that amount that employees are to pay for this coverage).

654. ~~202124-2027~~ Medical Insurance Reopener. The provisions of Article XXI notwithstanding, it is agreed that this Agreement may be opened during its term at the option of either party on January 1, ~~2024~~**2027**, upon written notice to the other party served not later than October 1, ~~2023~~**2026**, provided that the insurance rates for ~~2024-2027~~ are projected to increase by more than 10% over the cost for ~~2023~~**2026**. If this Agreement is reopened pursuant to this paragraph, the reopener negotiations shall be limited to medical insurance provisions (including the coverage to be provided and that amount that employees are to pay for this coverage).

CITY OF HILLSDALE

**HILLSDALE FIRE FIGHTERS
ASSOCIATION INTERNATIONAL
ASSOCIATION OF FIREFIGHTERS
LOCAL 961**

Adam Stockford, Mayor

_____, Steward

Katy Price, City Clerk

_____, Steward

City of Hillsdale
Agenda Item Summary

MEETING DATE: July 15, 2024

AGENDA ITEM #: New Business

SUBJECT: Defined Benefit Employee Contribution Increase

BACKGROUND PROVIDED BY STAFF: Laura Sergent, Human Resource Director

Project Background:

Attached is a Defined Benefit Plan Adoption Agreement from MERS. As part of our union negotiations with the Police and Fire unions they have agreed to increase their employee contribution rate from 5% to 6% starting July 1st. Management is also recommending that the non-union staff increase their employee contribution rate from 5% to 6%. The following divisions are included in this amendment: Police division 2, Fire division 3, General Non-Union division 13 and BPU Non-Union division 14. These divisions are all funded below 100% and the additional contributions with help improve their funded levels.

RECOMMENDATION:

City Council approve the Defined Benefit Employee Contribution amendment/increase for MERS divisions 2, 5, 13 and 14.

Defined Benefit Plan Adoption Agreement



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

The Employer, a participating municipality or participating court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with the MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Employer Name _____ **Municipality #:** _____

If new to MERS, please provide your municipality's fiscal year: _____ through _____.
Month Month

II. Effective Date

Check one:

A. If this is the **initial** Adoption Agreement for this group, the effective date shall be the first day of _____, 20__.

This municipality or division is new to MERS, so vesting credit prior to the **initial** MERS effective date by each eligible employee shall be credited as follows (choose one):

- All prior service from date of hire
- Prior service proportional to assets transferred; all service used for vesting
- Prior service and vesting service proportional to assets transferred
- No prior service but grant vesting credit
- No prior service or vesting credit

Link this new division to division number _____ for purposes of determining contributions (Unless otherwise specified, the standard transfer/rehire rules apply)

B. If this is an **amendment** of an existing Adoption Agreement (Defined Benefit division number _____), the effective date shall be the first day of ___/20__ (mm/yy). *Please note:* You only need to mark **changes** to your plan throughout the remainder of this Agreement.

C. If this is a **temporary benefit** (Defined Benefit division number(s) _____), select one of the following:

This is a **temporary Benefit Window** with a duration of 2-6 months. Effective dates are from ___/01/___ through the last day of ___/20__ (mm/yy). Complete provisions as applicable under Section IV of this form.

This is a **temporary Lump Sum Buyout Program** for terminated vested participants with a duration of 6-24 months. Effective dates are from ___/01/___ through the last day of ___/20__ (mm/yy). Payout will reflect ___% (1-100%) of the participant's present value of accrued benefit. For example, if 40% is used, the payout will be 40% of the present value of the benefit. This percentage cannot be changed once adopted.

Defined Benefit Plan Adoption Agreement

- D. If this is to **separate employees from an existing Defined Benefit division** (existing division number(s) _____) into a new division, the effective date shall be the first day of _____, 20____.
- E. If this is to merge division(s) _____ into division(s) _____, the effective date shall be the first of _____, 20____.
- F. If this is an amendment to close Defined Benefit division(s) # _____, with new hires, rehires, and transfers going into an **existing** Defined Benefit division # _____, the effective date shall be _____ (month/year).

Note: Closing this Defined Benefit division(s) will change future invoices to a flat dollar amount instead of a percentage of payroll, as provided in your most recent annual actuarial valuation.

(The amount may be adjusted for any benefit modifications that may have taken place since then).

- G. If this is to close Defined Contribution or Hybrid division # _____ with its current and/or future active participants enrolling in existing DB division # _____ (previously closed, now re-opened), the effective date shall be the first of _____, 20____.

Please complete all subsequent sections of this Defined Benefit Adoption Agreement (including all provisions in effect) and the [Addendum for Plan Freeze, Closure and Conversions](#).

- H. If this is to close Defined Contribution or Hybrid division # _____ with its current and/or future active participants enrolling in a new Defined Benefit division, the effective date shall be the first of _____, 20____.

Please complete all subsequent sections of this Defined Benefit Adoption Agreement (including all provisions in effect) and the [Addendum for Plan Freeze, Closure and Conversions](#).

Defined Benefit Plan Adoption Agreement

III. Plan Eligibility

Division Title: _____

Only those employees eligible for MERS membership may participate in the MERS Defined Benefit Plan. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS. Please describe the specific classifications that are eligible for MERS within this division:

(For example: e.g., Full-time employees, Clerical staff, Union Employees participating in XXXX union)

This Division includes **public safety employees** (this information is used for actuarial purposes only. It does not relate to the additional tax for early distribution): Yes No

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than _____ months in total	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Part-Time Employees: Those who regularly work fewer than _____ per _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Seasonal Employees: Those who are employed for tasks that occur at specific times of the year	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Voter-Elected Officials	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Appointed Officials: An official appointed to a voter-elected office	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Contract Employees	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other: _____	<input type="checkbox"/>	<input type="checkbox"/>	
Other 2: _____	<input type="checkbox"/>	<input type="checkbox"/>	

Probationary Periods (select one):

- Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service. Service will begin to accrue and contributions must be reported when the Probationary Period ends.

The probationary period will be _____ month(s).

Comments:

- Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

Defined Benefit Plan Adoption Agreement

IV. Provisions

1. Service Credit Qualification

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an *hours and days* has been previously defined (like 10 seven-hour days), stating “70 hours” will be required. Employees must meet the definition of Plan Eligibility in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working) _____ hours in a month.

2. Leaves of Absence

Indicate by checking the boxes below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages **are not** reported for leaves of absence.
- Employers **are not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer.
- For **contributory divisions**, employee contributions are required where service credit is granted and due at the time of monthly wage and contribution reporting. Employers may use the following formula to calculate employee contributions: the employee’s current hourly rate (prior to leave), multiplied by service credit qualification (hours) multiplied by employee contribution. For example, if employees’ hourly rate is \$20, the division requires 120 hours to obtain service credit, and employee contributions are 5%, the calculation will look like: \$20/hour X 120 X .05 = \$120 in employee contribution for that leave month. Employers may use another internal formula, if they choose and MERS will make note of it.

If an alternative formula is going to be used, please describe that here:

Type of Leave	Service Credit Granted	Service Credit Excluded
Short-Term Disability	<input type="checkbox"/>	<input type="checkbox"/>
Long-Term Disability	<input type="checkbox"/>	<input type="checkbox"/>
Workers’ Compensation	<input type="checkbox"/>	<input type="checkbox"/>
Unpaid Family Medical Leave Act (FMLA)	<input type="checkbox"/>	<input type="checkbox"/>
Other: _____ For example, sick and accident, administrative, educational, sabbatical, etc.	<input type="checkbox"/>	<input type="checkbox"/>
Other 2: _____ Additional leave types as above	<input type="checkbox"/>	<input type="checkbox"/>

Leaves of absence due to military service are governed by the Federal *Uniformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective January 1, 2007, IRC 401(a)(37). Military reporting requires historical wage and contribution reporting for Defined Benefit as applicable.

Defined Benefit Plan Adoption Agreement

3. Definition of Compensation

The Definition of Compensation is used to calculate a participant's final average compensation and is used in determining both employer and employee contributions. Wages paid to employees, calculated using the elected definition, must be reported to MERS.

Select your Definition of Compensation:

- Base Wages Box 1 Wages of W-2 Gross Wages
 Custom Definition

Click here to view details of Base, Box 1, and Gross Wages

(To customize your definition, please complete the [Custom Definition of Compensation Addendum](#).)

V. Valuation-Required Provisions

Valuation Date: _____, 20____

1. Review the valuation results

It is recommended that your MERS representative presents and explains the valuation results to your municipality before adopting. Please choose one:

- Our MERS representative presented and explained the valuation results to the

_____ on _____.
(Board, Finance Cmte, etc.) (mm/dd/yyyy)

- As an authorized representative of this municipality, I _____
(Name)

_____ waive the right for a presentation of the results.
(Title)

This Adoption Agreement will be implemented in conjunction with a current actuarial valuation certified by a MERS actuary that sets contribution rates.

Annually, the MERS actuary will conduct an actuarial valuation to determine the employers' contribution rates. Employers are responsible for payment of said contributions at the rate, in the form and at the time that MERS determines.

Defined Benefit Plan Adoption Agreement

2. **Benefit Multiplier** (1%-2.5%, increments of 0.05%) _____ % (max 80% for multipliers over 2.25%)

Check here if multiplier will be effective for existing active members' future service only (Bridged Benefit as of effective date on page 1)

If checked, select one below:

Termination Final Average Compensation (calculated over the members entire wage history)

Frozen Final Average Compensation (FAC is calculated twice, once for the timeframe that matches the original multiplier, and once for the new multiplier)

3. **Final Average Compensation** (Min 3 yr, increments of 1 yr) _____ years

4. **Vesting** (5 -10 yrs, increments of 1 yr) _____ years

5. **Normal Retirement Age** will be the later of: _____ (any age from 60-70), or the vesting provision selected above (#4).

6. **Required employee contribution** (Increments of 0.01%) _____ %

7. **Unreduced Early Retirement/Service Requirements:**

Age 50 – 54 _____ Service between 25 and 30 years _____

Age 55 – 65 _____ Service between 15 and 30 years _____

Service only (must be any number from 20 – 30 years accrued service): _____

Age + Service Points (total must be from 70 – 90): _____ points

8. **Other**

Surviving Spouse will receive 50% of Straight Life benefit without a reduction to the employees' benefit (also known as an RS50)

Duty death or disability enhancement (add up to additional 10 years of service credit not to exceed 30 years of service)

Deferred Retirement Option Program (DROP) – If selected, complete the following:

• Credited interest rate: _____ % (please select either 0 or 3%)

• The employer, if selected, will delay a Cost of Living Adjustment (COLA) during the DROP period (skip if not applicable): Yes No

• Credited payment percentage will be: _____ % (enter a number from 1-100% in increments of 1%) throughout the duration of the DROP period.

Defined Benefit Plan Adoption Agreement

Annuity Withdrawal Program (AWP)

Calculation of the actuarial equivalent of the lump sum distribution made under AWP will be done using:

- Interest rate for employee contributions as determined by the Retirement Board, or
- MERS' assumed rate of return as of the date of the distribution.

9. Cost-of-Living Adjustment

<input type="checkbox"/> All current retirees as of effective date <input type="checkbox"/> Retirees who retire between ___/01/___ and ___/01/___	<input type="checkbox"/> Future retirees who retire after effective date
Increase of ___% or \$___ per month	Increase of ___% or \$___ per month
Select one: <input type="checkbox"/> Annual automatic increase <input type="checkbox"/> One-time increase	<input type="checkbox"/> Annual automatic increase
Select one: <input type="checkbox"/> Compounding <input type="checkbox"/> Non-compounding	Select one: <input type="checkbox"/> Compounding <input type="checkbox"/> Non-compounding
Employees must be retired ___ months (6-12 months, increments of 1 month)	Employees must be retired ___ months (6-12 months, increments of 1 month)

- Check here if the existing COLA will be bridged for active participants as of the effective date selected on this form. Benefits accrued for service after the effective date will have no COLA increase applied.

10. Service Credit Purchase Estimates are:

- Not permitted
- Permitted

VI. Appointing MERS as the Plan Administrator

The Employer hereby agrees to the provisions of this *MERS Defined Benefit Plan Adoption Agreement* and appoints MERS as the Plan Administrator pursuant to the terms and conditions of the Plan. The Employer also agrees that in the event of any conflict between the MERS Plan Document and the MERS Defined Benefit Plan Adoption Agreement, the provisions of the Plan Document control.

VII. Modification Of The Terms Of The Adoption Agreement

If the Employer desires to amend any of its elections contained in this Adoption Agreement, including attachments, the Governing Body or Chief Judge, by resolution or official action accepted by MERS, must adopt a new Adoption Agreement. The amendment of the new Agreement is not effective until approved by MERS.

Defined Benefit Plan Adoption Agreement

VIII. Enforcement

1. The Employer acknowledges that the Michigan Constitution of 1963, Article 9, Section 24, provides that accrued financial benefits arising under a public Employer's retirement plan are a contractual obligation of the Employer that may not be diminished or impaired, and prohibits the use of the Employer's required current service funding to finance unfunded accrued liabilities.
2. The Employer agrees that, pursuant to the Michigan Constitution, its obligations to pay required contributions are contractual obligations to its employees and to MERS and may be enforced in a court of competent jurisdiction;
3. In accordance with the Constitution and this Agreement, if at any time the balance standing to the Employer's credit in the reserve for employer contributions and benefit payments is insufficient to pay all service benefits due and payable to the entity's retirees and beneficiaries, the Employer agrees and covenants to promptly remit to MERS the amount of such deficiency as determined by the Retirement Board within thirty (30) days notice of such deficiency.
4. The Employer acknowledges that wage and service reports are due monthly, and the employee contributions (if any) and Employer contributions are due and payable monthly, and must be submitted in accordance with the MERS Enforcement Procedure for Prompt Reporting and Payment, the terms of which are incorporated herein by reference.
5. Should the Employer fail to make its required contribution(s) when due, the retirement benefits due and payable by MERS on behalf of the entity to its retirees and beneficiaries may be suspended until the delinquent payment is received by MERS. MERS may implement any applicable interest charges and penalties pursuant to the MERS Enforcement Procedure for Prompt Reporting and Payment and Plan Document Section 79, and take any appropriate legal action, including but not limited to filing a lawsuit and reporting the entity to the Treasurer of the State of Michigan in accordance with MCL 141.1544(d), Section 44 of PA 436 of 2012, as may be amended.
6. The Employer acknowledges that changes to the Employer's MERS Defined Benefit Plan must be made in accordance with the MERS Plan Document and applicable law, and agrees that MERS will not administer any such changes unless the MERS Plan Document and applicable law permit same, and MERS is capable of administering same.

IX. Execution

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

The foregoing Adoption Agreement is hereby approved by _____ on
the ____ day of _____, 20____. (Name of Approving Employer)

Authorized signature: _____

Title: _____

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20____ Signature: _____
(Authorized MERS Signatory)

City of Hillsdale

Agenda Item Summary

Meeting Date: July 15, 2024

Agenda Item # : New Business

SUBJECT: Fee Resolution setting new fees effective 7/1/2024

BACKGROUND PROVIDED BY STAFF

During the fiscal year 2025 budget process, staff identified updates to the fee schedule that needed to be increased based on review of costs as well as a review of the demand and market pricing. The increase in fees relate to dock rentals, Owen Park and Mrs. Stock's Park pavilion rentals and Sandy Beach admissions and adding a fee for property information reports.

RECOMMENDATION:

City staff recommends City Council approve the fee resolution.

CITY OF HILLSDALE, MICHIGAN
RESOLUTION NO. _____

A RESOLUTION TO AMEND THE CITY OF HILLSDALE FEE STRUCTURE

WHEREAS, fees should be reviewed periodically to ensure City costs are covered; and
NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Hillsdale hereby
approved this resolution adopting the attached fees effective 7-1-2024.

PASSED IN OPEN COUNCIL MEETING THIS 17TH DAY OF JUNE, 2024.

Adam L. Stockford, Mayor

Attest:

Katy Price, City Clerk

City of Hillsdale Fee Schedule - Effective July 1, 2024

Administration

Miscellaneous

Photocopies	\$ 0.25 per page
Notary Service	\$ 10.00
City Audit Report	\$ 0.25 per page \$ 12.00 Complete Report
City Budget	\$ 55.00
Returned Check	\$ 32.00
Property Maintenance Code as adopted (IPMC is available through the Code Council)	\$ 15.00 Complete Document
City Master Plan	\$ 35.00 Complete Document
Zoning Ordinance	\$ 20.00 Complete Document
Multiple-property information reports (may require additional charge for set-up of non-standard reports)	FOIA Rate
Data Exports directly out of Assessing, Tax, Special Assessment or Building Permit/Code Enforcement software	\$ 250.00 Complete Database
Petition to Amend Zoning Ordinance (Rezoning)	\$ 500.00
Petition to Zoning Board of Appeals (Variance)	\$ 300.00
Petition to Property Maintenance Board of Appeals	\$ 25.00 Non-Refundable Application Fee
Application for Land Division/Lot Split (requires approved Zoning Administrator Review prior to Land Division Agent (Assessor Review) - must comply with MCL 560.108-560.109b and HMC Chapter 36	\$ 75.00 Includes Zoning Administrator and Land Division Agent review
Applications for Tax Abatements (IFT, OPRA, CRE, etc. if permitted by statute)	\$ 300.00 Application fee **No fee for NEZ Applications

Permits

Right of Way

Application Fee	\$ 75.00
Annual Blanket Permit	\$ 500.00
Storm Sewer Connection Fee	\$ 160.00
Sidewalk over 25 square feet	\$ 75.00 with terrace
Sidewalk under 25 square feet	\$ 50.00 with terrace
Driveway Approach	\$ 75.00 with terrace

Proposed Changes

Property Information Reports (Assessor's Record Card, Taxes Due, Special Assessment Payoff Amounts, Utility Bills, Etc.)
\$6.00 per Parcel

Street Opening	\$ 150.00	plus \$10,000 bond
Terrace	\$ 35.00	
Use of Traffic Control (if available)	\$ 25.00	minimum, up to 3 days
Traffic control fee will be based on number of days required, above 3 days, and amount of traffic control required		Example: 2 ADA panels or 10 cones or 6 class 1
Curb Cut/Repair/Extension	\$ 60.00	< than 20 linear ft.
	\$ 100.00	> than 20 linear ft.
Commence work prior to obtaining permit (after the fact fee)	\$ 100.00	
Dumpster in Right-of-Way (if available)	\$ 25.00	plus traffic control

Events

Parking lot closure (if available)	\$ 150.00	traffic control
Single block closure (if available)	\$ 200.00	traffic control
Greater than single block closure (if available)	\$ 325.00	traffic control

Traffic control map, for vehicle and pedestrian closures, to be supplied by applicant. Pending availability DPS will deliver and/or setup required temporary traffic control for the total of 100% of the labor and vehicle rates required for the task.

Labor per hour (if available)

DPS	\$ 33.97
BPU Water	\$ 37.19
BPU Electric	\$ 60.61
Police	\$ 44.95
Fire Dept.	\$ 28.09

Vehicle Rental per hour (if available)

DPS Pickup Truck	\$ 19.39
DPS Trailer	\$ 13.42
BPU Water Pickup Truck	\$ 19.39
BPU Electric Pickup Truck	\$ 19.39
Police Squad Car	\$50/hour or \$200/day
Fire Dept. Fire Truck	\$75/hour or \$300/day

\$500 deposit for special events. Once application, permit, temporary traffic control, delivery/setup and any other additional charges have been covered that applicant will be refunded the remaining balance or be sent an invoice for any charges that deposit didn't cover. This includes going toward covering the cost of any lost or damaged TTC used for the event.

All permit fees are non-refundable.

Zoning

Residential Site Plan Review and Permit	\$ 75.00
Commercial Site Plan Review	\$ 400.00
Fence Permit	\$ 50.00
Permanent Sign Permit	\$ 100.00

Application for Conditional Use Permit	\$ 300.00	Application Fee plus publication costs (if required by statute or ordinance)
Application for Workforce Housing	\$ 300.00	

Animal Keeping

Initial application w/ zoning review	\$ 75.00	Initial Permit
Public Safety permit (annual)	\$ 25.00	Annually

Use and Occupancy

Use & Occupancy Permit application fee	\$ 100.00	Includes initial IPMC inspection by Fire Department
Special or repeat Inspections (all categories)	\$ 50.00	

Licenses

Adult Entertainment (Sec. 8-226)	\$ 500.00	
Junk Dealer (Sec. 8-282)	\$ 50.00	Annually
* Dismantling Automobiles	\$ 50.00	Additional Annually
* Used Furniture & Fixtures	\$ 25.00	Additional Annually

Registrations

Pawnbroker (Sec. 8-312)	\$ 3,000.00	Bond
	plus \$ 50.00	Annually
Precious Metals & Gems (Sec. 8-352)	\$ 50.00	
Taxicab	\$ 50.00	First Car
	plus \$ 25.00	Additional Cars
Solicitor/Peddler	\$ 50.00	Annually
Transient Merchant	N/A	
Going out of Business	N/A	

Cemetery

Lot Purchase:		
* Resident - Single Grave	\$ 500.00	
* Non-Resident - Single Grave	\$ 750.00	
Grave Opening-Closing:		
Single Grave:		
* Weekdays - resident/non-resident	\$ 500.00	
* Saturdays - resident/non-resident	\$ 650.00	
* Sundays - resident/non-resident	\$ 750.00	
Child Grave: (36" - 64" casket length)		
* Weekdays - resident/non-resident	\$ 350.00	
* Saturdays - resident/non-resident	\$ 650.00	
* Sundays - resident/non-resident	\$ 750.00	
Infant Grave:		

* Weekdays - resident/non-resident	\$ 225.00
* Saturdays - resident/non-resident	\$ 650.00
* Sundays - resident/non-resident	\$ 750.00
Cremains:	
* Weekdays - resident/non-resident	\$ 275.00
* Saturdays - resident/non-resident	\$ 350.00
* Sundays - resident/non-resident	\$ 750.00
Disinterment	\$ 525.00
Monument Foundation	\$ 0.35 per square inch of concrete
Disinterment of Cremains	\$ 225.00
Disinterment of Columbarium	\$ 200.00
Columbarium Purchase:	
* Resident - Single Niche	\$ 500.00
* Resident - Double Niche	\$ 750.00
* Non-Resident - Single Niche	\$ 750.00
* Non-Resident - Double Niche	\$ 1,000.00
Opening-Closing Niche:	
* Weekdays	\$ 200.00
* Saturdays	\$ 275.00
* Sundays	\$ 500.00
Shutter Lettering Charges:	
* Single Niche	\$ 275.00
* Double Niche	\$ 325.00
Date Lettering (Birth & Death Year only)	\$ 100.00

Fire Department

Fire Report	\$ 5.00
Water Purchase	\$ 3.00 per 1,000 gallons
	plus \$ 10.00 Hook-up
Fire Code Publication	Actual Cost

Police Department

Accident Report	\$ 5.00
Photographs	\$ 15.00 PLUS Actual Reproduction Cost
Personal Protection Order	\$ 16.00
Salvage Title Inspection	\$ 50.00
Notary Service	\$ 10.00
Video Reproduction	\$ 25.00
Portable Breathalyzer Test (Alcohol)	\$ 5.00
Precious Metal & Gem Dealers (Sec 8-352)	\$ 50.00

Parks/Recreation

Dock Rental:	
---------------------	--

* Resident	\$ 300.00	\$450.00
* Non-Resident	\$ 425.00	\$575.00
* Premium Resident	\$ 350.00	\$500.00
* Premium Non-Resident	\$ 475.00	\$625.00
Owen Park		
* Pavilion	\$ 75.00	\$100.00
* Grassy Area	\$ 75.00	\$75.00
* Both Pavilions & Grassy Area	\$ 225.00	\$300.00
Mrs. Stock's Park		
Wedding:		Wedding, Ceremony & Reception:
* All Day Structures	\$ 400.00 PLUS \$150.00 Damage Deposit	\$600.00
* Island	\$ 100.00 PLUS \$150.00 Damage Deposit	\$200.00
* Pavilion	\$ 100.00 PLUS \$150.00 Damage Deposit	\$200.00
* Grassy Area	\$ 100.00 PLUS \$150.00 Damage Deposit	\$100.00
		Reception: Pavilion & Grassy Area \$400
Sandy Beach		
* Daily Admission	\$ 5.00	\$10.00
* Season Pass	\$ 50.00	\$75.00

Library	
Photocopies - per page	\$ 0.10 B & W \$ 0.25 Color
Printer copies - per page	\$ 0.10 B & W \$ 0.25 Color
Library Cards:	
Hillsdale City, Hillsdale & Jefferson Townships Resident	N/A
NON - Hillsdale City, Hillsdale & Jefferson Townships Resident	\$ 40.00 per year
Replacement	\$ 3.50 each
Replacement of library materials	List Price
Overdue Fines	\$ 0.10 per Day (5.00 maximum)
Library Services	
Laminating	\$ 1.00 per page
Coffee	\$ 1.00 per cup
Notary Fee - Patron	FREE per signature
Notary Fee - Non-Patron	\$ 3.00 per signature
Meeting Room Rentals:	
1 - 4 Hours	\$ 25.00 per Room
4 Hours or longer	\$ 50.00 per Room
Used Book Sale	
A Bag	\$ 5.00 per bag
Hardcover Book	\$ 1.00 each
Paperback Book	\$ 0.50 each
Movie/CD/Cassette Tape	\$ 1.00 each

City of Hillsdale

Agenda Item Summary

Meeting Date: July 15, 2024

NEW BUSINESS ITEM: MDOT Contact Agreement (W. Hallett St. RR Sign Upgrade)

SUBJECT: Department of Public Services

BACKGROUND PROVIDED BY: DPS Director Jason Blake

Due to various incidents with the low clearance of the railroad bridge on W. Hallett St., the City and MDOT, has determined it to be in the public interest to upgrade the current “low clearance” signs on both the east and west side of the railroad bridge with solar LED flashing warning signs. LED warning signs will flash 24 hours a day, 7 days a week in efforts to add extra emphasis of the low clearance of the railroad bridge.

MDOT has prepared and submitted a maintenance contract with the City (Contract 24-5188) for review, with the contract, MDOT has agreed to purchase both 48” LED signs with the City providing installation for both signs in addition to any future maintenance that the signs may need (city currently performs all maintenance of existing warning signs).

RECOMMENDATION:

The Department of Public Services recommends approval of the resolution, to authorize the Mayor and Clerk to sign the MDOT contract (2024-5188) on behalf of the City.

SPECIAL TRUNKLINE
BY LOCAL AGENCY

COM
Control Section CTF 30000
Job Number 220999NI
Contract 24-5188

THIS Contract is made by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT"; and the CITY OF HILLSDALE, a Michigan municipal corporation, hereinafter referred to as the "CITY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the purchase of LED lighted low clearance warning signs by the CITY.

WITNESSETH:

WHEREAS, the DEPARTMENT has determined it to be in the public interest to have the CITY purchase the warning signs, hereinafter referred to as the "PROJECT" and being further described as follows:

Purchase of LED lighted low clearance warning sign for installation at Structure X02 of 30055.06 (NI 509917F) which carries MDOT owned railroad over Hallet Street; together with necessary related work, located within the corporate limits of the CITY; and

WHEREAS, the DEPARTMENT will participate in the cost of the PROJECT in an amount equal to 100 percent of the cost of the PROJECT, estimated to be \$4,075; and

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written agreement.

NOW, THEREFORE, in consideration of the premises and of the mutual undertakings of the parties and in conformity with applicable law, it is agreed:

1. The parties shall undertake and complete of the PROJECT in accordance with this contract. The term "PROJECT COST", as herein used, is hereby defined as the cost of the purchase of the materials for the PROJECT as determined by the DEPARTMENT.

2. The CITY shall perform all the PROJECT work. The performance of PROJECT work will be subject to the following provisions:

A. The CITY will design, or cause to be designed, the PROJECT, and shall accept full responsibility for that design. Any review undertaken by the DEPARTMENT shall not relieve the CITY of its obligation hereunder.

- B. No PROJECT work is to be performed by the CITY until authorization in writing has been given to the CITY by the DEPARTMENT which specifies that such work may commence.
- C. The PROJECT work shall be performed in accordance with plans and specifications reviewed by the DEPARTMENT. No changes will be made to the plans and specifications reviewed by the DEPARTMENT which affect the PROJECT without the same being re-reviewed by the DEPARTMENT.

The DEPARTMENT'S review does not relieve the CITY of meeting any applicable requirements of law or of other public bodies or agencies with respect to the design, construction, or operation of the PROJECT.

- D. The CITY will comply with all applicable State, Federal and local statutes, ordinances and regulations, and obtain all permits that are required for the performance of the PROJECT work.
- E. The CITY shall provide all construction engineering and inspection necessary for the PROJECT; however, the DEPARTMENT may, at its own expense, provide a competent inspector, together with necessary assistance, to assist the field representative of the CITY in completing the PROJECT. Said inspector of the DEPARTMENT, acting through the CITY'S engineer, shall have the right to reject any or all portions of the work which are not executed pursuant to the plans and specifications.
- F. No portion of the work included in this contract shall be subcontracted, assigned, or otherwise disposed of except with the written consent of the DEPARTMENT.
- G. Prior to the performance of any PROJECT work the CITY shall notify the Jackson TSC Manager, Michigan Department of Transportation at the following location when the work will commence so arrangements may be made, if necessary, to have an inspector present while the work is in progress.

Michigan Department of Transportation
Kelby Wallace, Jackson TSC Manager
2750 North Elm Road
Jackson, MI 49201-6802

- H. The CITY shall secure a permit from the DEPARTMENT for the PROJECT work and shall conform with all DEPARTMENT permit

requirements for any work to be performed within the state trunkline right-of-way.

No charge will be made by the DEPARTMENT to the CITY for any inspection work on the PROJECT.

- I. The operation and maintenance of the facilities shall remain the sole responsibility of the CITY.
- J. Buy America Requirements (23 CFR 635.410) shall apply to the PROJECT and will be adhered to, as applicable, by the parties hereto.

3. The PROJECT COST shall be paid by the DEPARTMENT in the manner and at the times hereinafter set forth and are presently estimated to be as follows:

\$4,075

In the event that the CITY determines the PROJECT will exceed the estimate as set forth herein, the CITY shall advise the DEPARTMENT in writing and receive approval prior to the performance of such work.

4. In order to fulfill the obligations assumed by the DEPARTMENT under the terms of this contract, the DEPARTMENT shall make prompt payment to the CITY for its share of the PROJECT COST upon execution of this contract and receipt of billing from the CITY for work performed.

All billings submitted to the DEPARTMENT, for reimbursement for items of work performed under the terms of this contract, shall be prepared in accordance with the procedures of the DEPARTMENT. Progress billings may be submitted monthly during the time work is being performed provided, however, that no bill of a lesser amount than \$1,000.00 shall be submitted unless it is a final or end of fiscal year billing. All billings shall be labeled either "Progress Bill Number _____" or "Final Billing".

Final billing under this contract shall be submitted in a timely manner but not later than six months after completion of the work. Billings for work submitted later than six months after completion of the work will not be paid.

5. The CITY shall establish and maintain accurate records, in accordance with generally accepted accounting principles, of all expenses incurred for which payment is sought or made under this contract, said records to be hereinafter referred to as the "RECORDS". Separate accounts shall be established and maintained for all costs incurred under this contract.

The CITY shall maintain the RECORDS for at least three (3) years from the date of final payment made by the DEPARTMENT under this contract. In the event of a dispute with regard

to the allowable expenses or any other issue under this contract, the CITY shall thereafter continue to maintain the RECORDS at least until that dispute has been finally decided and the time for all available challenges or appeals of that decision has expired.

The DEPARTMENT, or its representative, may inspect, scan, copy, or audit the RECORDS at any reasonable time after giving reasonable notice.

If any part of the work is subcontracted, the CITY shall assure compliance with the above for all subcontracted work.

Final settlement of costs shall be made upon completion of all PROJECT work and final audit by the DEPARTMENT. In the event that an audit performed by or on behalf of the DEPARTMENT indicates an adjustment to the costs reported under this contract, or questions the allowability of an item of expense, the DEPARTMENT shall promptly submit to the CITY, a Notice of Audit Results and a copy of the audit report which may supplement or modify any tentative findings verbally communicated to the CITY at the completion of an audit.

Within sixty (60) days after the date of the Notice of Audit Results, the CITY shall: (a) respond in writing to the responsible Bureau or the DEPARTMENT indicating whether or not it concurs with the audit report, (b) clearly explain the nature and basis for any disagreement as to a disallowed item of expense and, (c) submit to the DEPARTMENT a written explanation as to any questioned or no opinion expressed item of expense, hereinafter referred to as the "RESPONSE". The RESPONSE shall be clearly stated and provide any supporting documentation necessary to resolve any disagreement or questioned or no opinion expressed item of expense. Where the documentation is voluminous, the CITY may supply appropriate excerpts and make alternate arrangements to conveniently and reasonably make that documentation available for review by the DEPARTMENT. The RESPONSE shall refer to and apply the language of the contract. The CITY agrees that failure to submit a RESPONSE within the sixty (60) day period constitutes agreement with any disallowance of an item of expense and authorizes the DEPARTMENT to finally disallow any items of questioned or no opinion expressed cost.

The DEPARTMENT shall make its decision with regard to any Notice of Audit Results and RESPONSE within one hundred twenty (120) days after the date of the Notice of Audit Results. If the DEPARTMENT determines that an overpayment has been made to the CITY, the CITY shall repay that amount to the DEPARTMENT or reach agreement with the DEPARTMENT on a repayment schedule within thirty (30) days after the date of an invoice from the DEPARTMENT. If the CITY fails to repay the overpayment or reach agreement with the DEPARTMENT on a repayment schedule within the thirty (30) day period, the CITY agrees that the DEPARTMENT shall deduct all or a portion of the overpayment from any funds then or thereafter payable by the DEPARTMENT to the CITY under this contract or any other agreement, or payable to the CITY under the terms of 1951 PA 51, as applicable. Interest will be assessed on any partial payments or repayment schedules based on the unpaid balance at the end of each month until the balance is paid in full. The assessment of interest will begin thirty (30)

days from the date of the invoice. The rate of interest will be based on the Michigan Department of Treasury common cash funds interest earnings. The rate of interest will be reviewed annually by the DEPARTMENT and adjusted as necessary based on the Michigan Department of Treasury common cash funds interest earnings. The CITY expressly consents to this withholding or offsetting of funds under those circumstances, reserving the right to file a lawsuit in the Court of Claims to contest the DEPARTMENT'S decision only as to any item of expense the disallowance of which was disputed by the CITY in a timely filed RESPONSE.

6. The CITY agrees to comply with all applicable requirements of Natural Resources and Environmental Protection Act, 1994 P.A., 451, MCL 324.01 et. Seq., for all PROJECT work performed under this contract, and the CITY shall require its contractors and subcontractors to comply with the same.

7. All work performed in connection with the PROJECT will be subject to the provisions of 1925 P.A. 17, MCL 250.62, but any reference to State Highway Commission shall be deemed to be the DEPARTMENT for the purposes of this section.

8. Each party to this Contract will remain responsive for any and all claims arising out of its own acts and/or omissions during the performance of the Contract, as provided by this contract or by law. In addition, this is not intended to increase or decrease either party's liability for or immunity from tort claims. This Contract is also not intended to nor will it be interpreted as giving either party a right of indemnification, either by contract or by law, for claims arising out of the performance of this Contract.

9. In connection with the performance of PROJECT work under this contract the parties hereto (hereinafter in Appendix "A" referred to as the "contractor") agree to comply with the State of Michigan provisions for "Prohibition of Discrimination in State Contracts", as set forth in Appendix A, attached hereto and made a part hereof.

10. This contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the CITY and for the DEPARTMENT; upon the adoption of a resolution approving said contract and authorizing the signatures thereto of the respective officials of the CITY, a certified copy of which resolution shall be attached to this contract.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed as written below.

CITY OF HILLSDALE

MICHIGAN DEPARTMENT
OF TRANSPORTATION

By _____
Title:

By _____
for Department Director MDOT

By _____
Title:



APPENDIX A
PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Public Act 453 of 1976 (Elliott-Larsen Civil Rights Act), the contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, treatment, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, or marital status. A breach of this covenant will be regarded as a material breach of this contract. Further, in accordance with Public Act 220 of 1976 (Persons with Disabilities Civil Rights Act), as amended by Public Act 478 of 1980, the contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants will be regarded as a material breach of this contract.
2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.
3. The contractor will take affirmative action to ensure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status, or any disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment; treatment; upgrading; demotion or transfer; recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
4. The contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.
5. The contractor or its collective bargaining representative shall send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding a notice advising such labor union or workers' representative of the contractor's commitments under this Appendix.
6. The contractor shall comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission that may be in effect prior to the taking of bids for any individual state project.

7. The contractor shall furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission; said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor, as well as the contractor itself, and said contractor shall permit access to the contractor's books, records, and accounts by the Michigan Civil Rights Commission and/or its agent for the purposes of investigation to ascertain compliance under this contract and relevant rules, regulations, and orders of the Michigan Civil Rights Commission.
8. In the event that the Michigan Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this contract, the Michigan Civil Rights Commission may, as a part of its order based upon such findings, certify said findings to the State Administrative Board of the State of Michigan, which State Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, including the governing boards of institutions of higher education, until the contractor complies with said order of the Michigan Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Michigan Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Michigan Civil Rights Commission to participate in such proceedings.
9. The contractor shall include or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Michigan Civil Rights Commission; all subcontracts and purchase orders will also state that said provisions will be binding upon each subcontractor or supplier.

Revised June 2011

CITY OF HILLSDALE, MICHIGAN
RESOLUTION NO. _____

A RESOLUTION TO APPROVE CONTRACT 24-5188 WITH THE MICHIGAN DEPARTMENT OF TRASPORATION AND TO DESGINATE AN AGENT FOR SIGNING OF SAID CONTRACT.

WHEREAS, the City of Hillsdale has authority to contract with the Michigan Department of Transportation (MDOT) for State and/or Federal funds for certain improvements on public roads; and

WHEREAS, the Mayor and City Clerk of the City of Hillsdale is authorized to enter into and execute on behalf of the City of Hillsdale all such Project Authorizations with MDOT for performance of certain improvements on public roads for the contract period; and

WHEREAS, the City of Hillsdale does hereby approve execution of Contract Number 24-5188; and

WHEREAS, this resolution shall authorize the Mayor and City Clerk to execute any and all project contracts necessary under and associated with Contract Number 24-5188; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute said Contract 24-5188 on behalf of the City of Hillsdale.

RESOLUTION DECLARED ADOPTED IN OPEN COUNCIL MEETING ON THIS 15TH DAY OF July, 2024.

Adam L. Stockford, Mayor

CERTIFICATION

The foregoing resolution was certified at a regular meeting of the City Council of the City of Hillsdale held on July 15, 2024.

Ms. Katy Price
City Clerk

DATE: _____

City of Hillsdale

Agenda Item Summary

Meeting Date: July 15, 2024

Agenda Item: New Business

SUBJECT: Proposal to Purchase City Property – 49 Union Street

BACKGROUND PROVIDED BY STAFF (Kimberly Thomas, Assessor)

49 Union Street is a vacant lot encumbered by a restrictive covenant recorded in 2009 by the Michigan Department of Environmental Quality (MDEQ now known as Environment, Great Lakes, and Energy or EGLE), and is located in a flood plain. The building(s) formerly occupying the lot were demolished in 2006. The City acquired the property in 2011 for \$1 from Landex, Inc. (formerly Alsons Corporation) as part of a settlement when that company moved operations out of the City, defaulting on their obligations under an IFT agreement.

The property is adjacent to the Headwaters trail and currently exempt from property taxes under MCL 211.7m, property owned by a county, township, city, village, or school district used for public purpose (open space available for future development). City staff and others have made efforts to develop the property as a basketball court, a seasonal ice skating rink, or a parking lot, but none of those plans have aroused enough enthusiasm from stakeholders to move forward.

The owner of an adjacent property has now submitted an unsolicited proposal to purchase the property for future development. That proposal is attached.

City Charter Section 12.1 requires an affirmative voted of six (6) or more members of the Council to approve the sale of real property, and the Hillsdale Code of Ordinances Section 2-314(4) requires a written contract.

RECOMMENDATION:

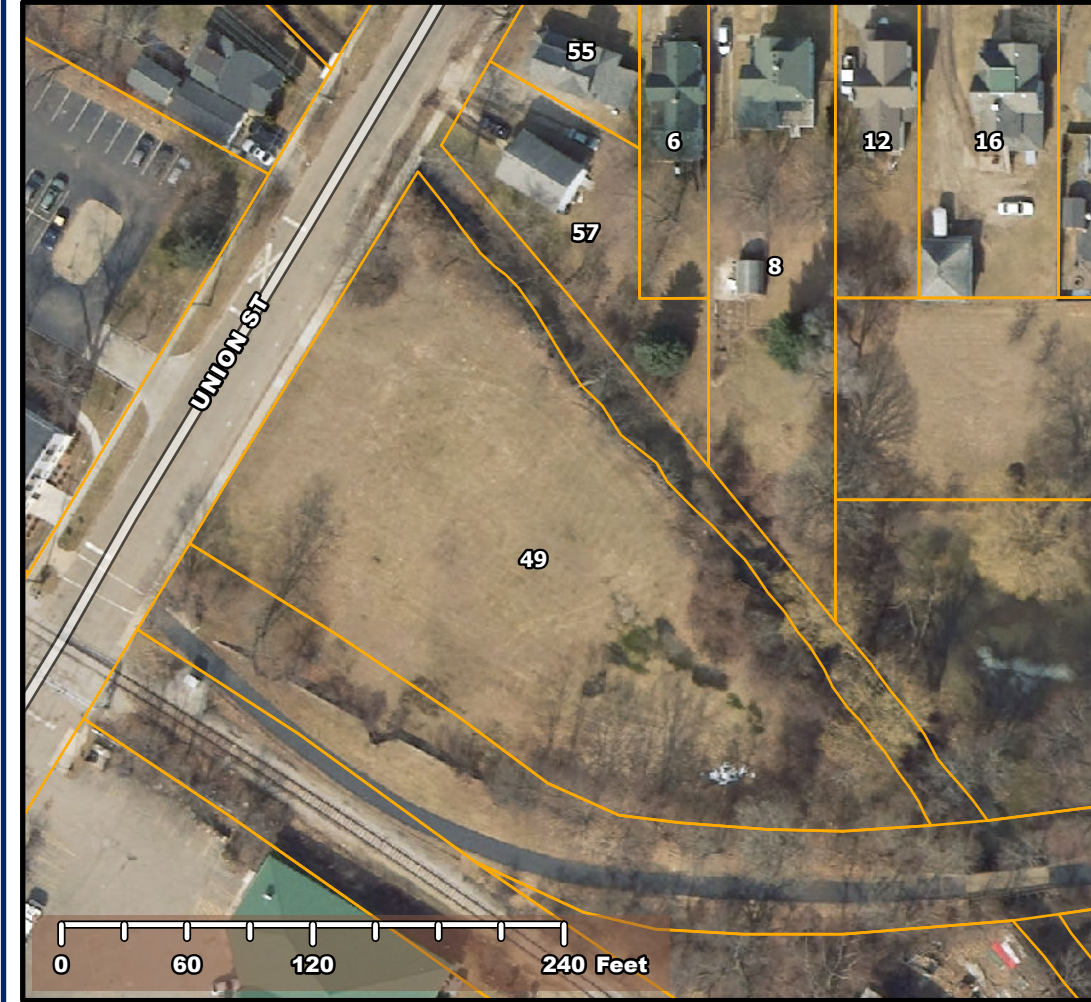
Staff recommends the City Council approve selling the property as proposed.



General Property Information

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map and report is a compilation of records, information and data provided by various township, city, village, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The user of this map and report acknowledges that the Township/City/County shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the Township/City/County from any and all claims brought by the User, its employees or agents, or third parties which arise out of the User's access or use of the data provided.

Report and Property Data compiled as of July 5, 2024



Parcel ID: 30 006-126-152-01 **Property Class Code:** 402
Property Address: 49 UNION ST **Property Class Desc:** RESIDENTIAL-VACANT
City/Township: CITY OF HILLSDALE **School District Code:** 30020
Village (If Applicable): **School District Name:** HILLSDALE COMM PUBLIC SCHS

PRE/Qual Ag %:	0%	<u>Last Recorded Deed/Document</u>	<u>State Equalized Value (S.E.V.)</u>	<u>Taxable Value</u>
Assessed Acres: 1.02		Liber/Page: 1485/80		
Land Value: 150,000		Document Date: 3/23/2012	2024: 0	0
Land Imp Value: 0		Recorded Plat: 0001/0012	2023: 0	0
Building Value: 0		Click the link below to view recorded plat:	2022: 0	0
True Cash Value: 150,000		https://hillsdalecounty.gov/images/equalization/GIS/Plats/0001/0001_0012.pdf	2021: 0	0

Tax Description

PRT LOTS 1-4 AND 23 LY B/N YPSI BR LSMS RR AND ST JOE RIVER EXC SWLY 25 FT LOT 1 1.02A M/L BLACKMAR AND WALDRONS 2ND ADDN SEC 26 T6S R3W FOURTH WARD (REDISTRICTED FROM FIRST WARD)

	<u>Summer Taxes</u> <u>2024</u>	<u>Winter Taxes</u> <u>2023 **</u>	<u>Village Taxes</u> <u>2024</u>
Base Tax:	\$0.00	\$0.00	\$0.00
Special Asmt:	\$0.00	\$0.00	\$0.00
Admin Fee:	\$0.00	\$0.00	\$0.00
Total Tax:	\$0.00	\$0.00	\$0.00
Amount Paid:	\$0.00	\$0.00	\$0.00
Interest:	\$0.00	\$0.00	\$0.00
Last Date Paid:			
Balance Due:	\$0.00	\$0.00	\$0.00

*** Total Delinquent Tax:** \$0.00
*** PRE Denial Amount Due:** \$0.00

* The amount of Delinquent Tax/PRE Denials above is as of: July 5, 2024. For payoff amounts or a breakdown of delinquent taxes contact the County Treasurer's office at (517) 437-4700

** 2023 Tax information as of March 1, 2024. Unpaid taxes as of that date are included in the delinquent amount above if still unpaid as of July 5, 2024.

Katy Price

From: Marty Hubbard <42unionstreet@gmail.com>
Sent: Wednesday, July 10, 2024 5:50 PM
To: Kim Thomas
Cc: Katy Price; David Mackie
Subject: Re: Agenda item for July 15 Council packet

To whom it may concern,
Regarding the property at 49 Union Street, Hillsdale MI;

I would like to make an offer to buy the 1.14 acre lot.

The lot was a dry cleaner for a few decades and then a manufacturing storage facility. As a result of these uses it has environmental issues* that may need to be remediated before it can be safely used by private or public individuals. Furthermore, 49 Union Street is located in a FEMA designated regulatory floodway* and special flood/hazard area. These two environmental circumstances are a deterrence to developing the land, whether as a park, a playground or a small residential community, but they should not prevent the improvement of the property.

I would propose one of two uses for the space, both being dependent on zoning;

Either #1) Mixed use with commercial space on the ground floor(s) and residential above flood grade,

Or #2) Residential only with provisions for floodplain building requirements.

I have experience in environmental contamination and remediation as well as knowledge, though limited experience, with floodway construction. I am a licensed builder in the State of Michigan (License # 2101208920), a general contractor & project manager. I completed extensive environmental remediation on the rehabilitated property across the street from 49 Union Street, at 42 Union Street. I continue to maintain that property and would like to see the lawn across the street from it be used for something more beneficial and beautiful for the city.

To that end, I would like to offer \$30,000 for the property.
I can make myself available to answer any questions you may have.
Thank you for your thoughtful consideration and for your time.

Sincerely,
Marty Hubbard

*A "Declaration of Restrictive Covenant", LIBER 1398, page 0035
*Kim Thomas and City Manager Mackie have a copy of the FEMA
designation map for 49 Union Street

On Wed, Jul 10, 2024 at 4:44 PM Kim Thomas <kthomas@cityofhillsdale.org> wrote:

Please see attached. I will forward the written proposal when I have it from Marty.

Kimberly Thomas

Assessor/Code Official

City of Hillsdale

97 North Broad Street

Hillsdale, Michigan 49242

(517)437-6440

Fax: (517)437-6448

assessor@cityofhillsdale.org



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City of Hillsdale

Agenda Item Summary

Meeting Date: July 15, 2024
Agenda Item: New Business
Subject: Request for Noise Variance

Background:

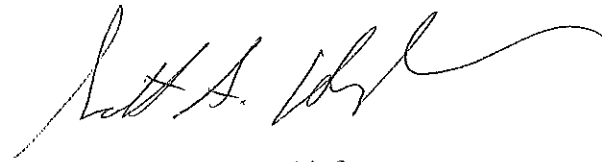
A request has been received from Jarrod Blades from Loudmouth Promotions regarding a noise variance for their Iron Invasion Demolition Derby. This is a two (2) day event to be held on May 31, 2025 and June 1, 2025 at the Hillsdale County Fairgrounds. He is unsure what time each day the event will be over and further stated that crews would be working on their cars overnight in order to compete the following day.

I have spoken with Mr. Blades twice via telephone regarding this request. I have also spoken with Fairgrounds manager Lori Hull. The fair board is excited to have the event and she stated that all work on the vehicles would take place in the infield area.

See attached email from Jarrod Blades.

Recommendation:

Scott A. Hephner



Chief of Police / Fire Chief

Scott Hephner

From: Police
Sent: Monday, June 24, 2024 3:14 PM
To: Scott Hephner
Subject: FW: Demolition Derby Proposal

-----Original Message-----

From: Jarrod Blades [mailto:jarrodblades@rocketmail.com]
Sent: Monday, June 24, 2024 3:11 PM
To: Police <police@cityofhillsdale.org>
Subject: Demolition Derby Proposal

Good afternoon,

I am Jarrod Blades with Loudmouth Promotions,

We are looking at moving our spring demolition derby Iron Invasion to the Hillsdale fairgrounds the weekend of May 31st 2025,

This will be a 2 day demolition derby.

We would like an extension on the noise ordinance as due to the nature of demolition derby, we cannot predict the time it will end.

Also after the first night, drivers and crews will likely work on their cars late into the night to compete the next day.

Please let us know if we are able to find common ground and if Hillsdale will be a fit for our event.

Thank you,

Loudmouth Promotions
1634 Flajole Rd
Midland MI 48642
989-429-5649

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City of Hillsdale

Agenda Item Summary

MEETING DATE: July 15, 2024

AGENDA ITEM #: New Business

SUBJECT: Homeless Taskforce Recommendation Follow-up

BACKGROUND PROVIDED BY STAFF: Councilman Greg Stuchell

Project Background:

Attached is Councilman Stuchell's request for this item to be on the City Council agenda. In his request he asks for Chief Hephner to give a report on the criminal element of Hillsdale's homeless population and local drug houses.

RECOMMENDATION:

City Council discuss the matter with Chief Hephner and provide direction.

From: Greg Stuchell [<mailto:greg.stuchell@totalsourcemfg.com>]

Sent: Wednesday, July 10, 2024 12:31 AM

To: David Mackie <dmackie@cityofhillsdale.org>; Adam Stockford <adamstockford@gmail.com>

Subject: Mondays Agenda

Gentlemen,

I was impressed with the report which was presented by the homeless taskforce. I believe they laid out some serious work for council. Their report stated approximately half of the homeless population (40ish people) within the city are actively seeking help/support to improve their homeless condition. While the other half of the homeless population (40ish people) were a blend of drug users, or people who prefer the homeless life style. The report also stated of known drug houses within the city. I believe the citizens of the homeless task force is calling for direct action from council. I believe the taskforce's clear question was - "What is our local government going to do about the criminal element of Hillsdale homeless population?" I would like to request for Chief to report to council, giving council his professional assessment related to these drug houses within the city and explain the police department tactics to remove these drug house out of the city.

Hillsdale is experiencing strong investments into our small town. Nothing will deter these investments faster than a criminalized homeless population going unchecked. If there is some misleading data within the taskforce's report then Chief can clarify those misunderstanding. We do owe it to hard work the homeless taskforce as done. The citizens of our community has professionally brought forth a serious issue to council; council is duty bound to respond. My request is to have this topic on the next City Council's meeting agenda with continuous follow-ups from Chief has he eliminates the homeless criminalization side the city homeless issue.

Thank you!



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