



City of Hillsdale

City Council Agenda

January 23, 2017
7:00 p.m.

City Council Chambers
97 N. Broad Street
Hillsdale, MI 49242

- I. Call to Order and Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Public Comments on Agenda Items**
- V. Consent Agenda**
 - A. Approval of Bills
 - 1. City Claims of January 12, 2017: \$153,421.81
 - 2. BPU Claims of January 12, 2017: \$595,096.89
 - 3. Payroll of January 12, 2017: \$101,461.01
 - B. City Council Minutes of January 9, 2017
 - C. 4th Quarter 2016 Public Safety Department Reports
 - D. F.A.I.R. Committee Minutes of November 14, 2016
- VI. Communications/Petitions**
- VII. Introduction and Adoption of Ordinance/Public Hearing**
- VIII. Unfinished Business**
- IX. Old Business**
- X. New Business**
 - A. Purchase of BPU Utility Poles from Bell Lumber & Pole Company in the amount of \$25,281.00
 - B. DART Service Animal and Portable Oxygen and Respirator Policies
 - C. Tentative Budgeting Schedule, Budget Priorities Discussion and Resolution
- XI. Miscellaneous/Reports**
 - A. Board/Commission Re-Appointments
 - 1. Mr. Carl "Bud" Heinowski to the Shade Tree Commission
 - 2. Ms. Darnella LoPresto to the Election Commission
 - 3. Ms. Jean Porter to the Election Commission
 - 4. Ms. Juli Yoder to the Election Commission
- XII. City Manager's Report**
- XIII. General Public Comment**
- XIV. Council Comment**
- XV. Adjournment**

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Check 76754							
101-000.000-230.000	DUE TO OTHER UNITS OF GO	MARTIN N MILLER	FIRE INSURANCE 82 E. SHARP ST	JAN 2017	01/06/17	3,000.00	76754
						<u>3,000.00</u>	
Total For Check 76754							
Check 76755							
101-295.000-920.000	UTILITIES	SPRATT'S	FUEL DELIVERY	37764	01/09/17	463.09	76755
						<u>463.09</u>	
Total For Check 76755							
Check 76756							
101-265.000-726.000	SUPPLIES	AMERICAN COPPER AND B	LED STRIP LIGHT	17INV000223	01/12/17	65.00	76756
						<u>65.00</u>	
Total For Check 76756							
Check 76757							
101-441.000-861.000	TRAINING & SEMINARS	APWA MICHIGAN CHAPTER	25TH ANNUAL MPSI INSTITUTE REGISTR	SPRING 2017	01/12/17	695.00	76757
						<u>695.00</u>	
Total For Check 76757							
Check 76758							
101-336.000-742.000	CLOTHING / UNIFORMS	ARGUS HAZCO	RED BULLARD PX HELMET W/FACESHIELD	04120491	01/12/17	245.00	76758
101-336.000-742.000	CLOTHING / UNIFORMS	ARGUS HAZCO	RED BULLARD PX HELMET W/FACESHIELD	04120491	01/12/17	15.53	76758
						<u>260.53</u>	
Total For Check 76758							
Check 76759							
101-265.000-801.000	CONTRACTUAL SERVICES	ARROW UNIFORM	MAT & LINEN SERVICE	14-897113	01/12/17	15.00	76759
101-265.000-801.000	CONTRACTUAL SERVICES	ARROW UNIFORM	MAT & LINEN SERVICE	14-889614	01/12/17	15.00	76759
101-265.000-801.000	CONTRACTUAL SERVICES	ARROW UNIFORM	MAT & LINEN SERVICE	14-904748	01/12/17	18.85	76759
101-336.000-801.000	CONTRACTUAL SERVICES	ARROW UNIFORM	CONTRACTUAL LINEN SERVICE 12/27/16	14-889615	01/12/17	20.10	76759
101-336.000-801.000	CONTRACTUAL SERVICES	ARROW UNIFORM	CONTRACTUAL LINEN SERVICE 01/10/17	14-904749	01/12/17	20.10	76759
101-441.000-742.000	CLOTHING / UNIFORMS	ARROW UNIFORM	RUGS/UNIFORMS - DPS	14-889613	01/12/17	25.60	76759
101-441.000-742.000	CLOTHING / UNIFORMS	ARROW UNIFORM	RUGS/UNIFORMS - DPS	14-897112	01/12/17	25.60	76759
101-441.000-801.000	CONTRACTUAL SERVICES	ARROW UNIFORM	RUGS/UNIFORMS - DPS	14-889613	01/12/17	30.16	76759
101-441.000-801.000	CONTRACTUAL SERVICES	ARROW UNIFORM	RUGS/UNIFORMS - DPS	14-897112	01/12/17	30.16	76759
271-790.000-801.000	CONTRACTUAL SERVICES	ARROW UNIFORM	LIBRARY FLOOR MATS DEL 12-29-16	14-892561	01/12/17	31.87	76759
640-444.000-742.000	CLOTHING / UNIFORMS	ARROW UNIFORM	RUGS/UNIFORMS - DPS	14-889613	01/12/17	10.32	76759
640-444.000-742.000	CLOTHING / UNIFORMS	ARROW UNIFORM	RUGS/UNIFORMS - DPS	14-897112	01/12/17	10.32	76759
640-444.000-801.000	CONTRACTUAL SERVICES	ARROW UNIFORM	RUGS/UNIFORMS - DPS	14-889613	01/12/17	20.04	76759
640-444.000-801.000	CONTRACTUAL SERVICES	ARROW UNIFORM	RUGS/UNIFORMS - DPS	14-897112	01/12/17	20.04	76759
						<u>293.16</u>	
Total For Check 76759							
Check 76760							
101-175.000-801.000	CONTRACTUAL SERVICES	ASCAP	500691088 MUSIC LICENSE FEE	2017	01/12/17	(327.00)	76760
101-175.000-801.000	CONTRACTUAL SERVICES	ASCAP	500691088 MUSIC LICENSE FEE	2017	01/12/17	341.00	76760
						<u>14.00</u>	
Total For Check 76760							
Check 76761							
271-790.000-726.003	SUPPLIES - TECHNOLOGY GR	AWE ACQUISITION, INC	EARLY LITERACY STATION	HILLMI16001-1	01/12/17	2,669.00	76761
						<u>2,669.00</u>	
Total For Check 76761							
Check 76762							
271-790.000-982.000	BOOKS	BAKER & TAYLOR COMPAN	DECEMBER ADULT BOOK ORDER	2032527917	01/12/17	88.79	76762
						<u>88.79</u>	
Total For Check 76762							
Check 76763							
101-175.000-801.000	CONTRACTUAL SERVICES	BMI	ANNUAL LICENSE FEE 2017	9434308	01/12/17	342.00	76763
						<u>342.00</u>	
Total For Check 76763							
Check 76764							

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Check 76764							
101-265.000-925.000	TELEPHONE	BOARD OF PUBLIC UTILI	PHONE CHARGES	DEC 2016	01/12/17	1,302.73	76764
208-751.000-925.000	TELEPHONE	BOARD OF PUBLIC UTILI	PHONE CHARGES	DEC 2016	01/12/17	15.49	76764
271-790.000-925.000	TELEPHONE	BOARD OF PUBLIC UTILI	PHONE CHARGES	DEC 2016	01/12/17	268.27	76764
Total For Check 76764						1,586.49	
Check 76765							
101-265.000-801.000	CONTRACTUAL SERVICES	BORCK'S OUTDOOR SERVI	MONTHLY MOWING COST	9 OF 12	01/12/17	140.83	76765
101-266.000-801.000	CONTRACTUAL SERVICES	BORCK'S OUTDOOR SERVI	MONTHLY MOWING COST	9 OF 12	01/12/17	162.50	76765
101-441.000-801.000	CONTRACTUAL SERVICES	BORCK'S OUTDOOR SERVI	MONTHLY MOWING COST	9 OF 12	01/12/17	65.00	76765
101-756.000-801.000	CONTRACTUAL SERVICES	BORCK'S OUTDOOR SERVI	MONTHLY MOWING COST	9 OF 12	01/12/17	3,087.50	76765
202-460.000-801.000	CONTRACTUAL SERVICES	BORCK'S OUTDOOR SERVI	MONTHLY MOWING COST	9 OF 12	01/12/17	483.28	76765
202-460.500-801.000	CONTRACTUAL SERVICES	BORCK'S OUTDOOR SERVI	MONTHLY MOWING COST	9 OF 12	01/12/17	111.76	76765
203-460.000-801.000	CONTRACTUAL SERVICES	BORCK'S OUTDOOR SERVI	MONTHLY MOWING COST	9 OF 12	01/12/17	308.30	76765
588-588.000-801.000	CONTRACTUAL SERVICES	BORCK'S OUTDOOR SERVI	MONTHLY MOWING COST	9 OF 12	01/12/17	238.33	76765
Total For Check 76765						4,597.50	
Check 76766							
101-336.000-930.000	REPAIRS & MAINTENANCE	BREATHING AIR SYSTEMS	PARTS INSTALLED ON BREATHNG AIR CO	1055430-IN	01/12/17	385.00	76766
101-336.000-930.000	REPAIRS & MAINTENANCE	BREATHING AIR SYSTEMS	PARTS INSTALLED ON BREATHNG AIR CO	1055430-IN	01/12/17	10.00	76766
101-336.000-930.000	REPAIRS & MAINTENANCE	BREATHING AIR SYSTEMS	PARTS INSTALLED ON BREATHNG AIR CO	1055430-IN	01/12/17	7.50	76766
101-336.000-930.000	REPAIRS & MAINTENANCE	BREATHING AIR SYSTEMS	PARTS INSTALLED ON BREATHNG AIR CO	1055430-IN	01/12/17	14.00	76766
101-336.000-930.000	REPAIRS & MAINTENANCE	BREATHING AIR SYSTEMS	PARTS INSTALLED ON BREATHNG AIR CO	1055430-IN	01/12/17	14.00	76766
Total For Check 76766						430.50	
Check 76767							
633-000.000-111.000	INVENTORY - MAT. AND SUP	CARR BROTHERS & SON I	2NS WASHED SAND	99438	01/12/17	324.00	76767
Total For Check 76767						324.00	
Check 76768							
101-301.000-930.000	REPAIRS & MAINTENANCE	CENTRAL SERVICE CENTE	DECATUR - GENESIS-II SELECT SERIAL	22203	01/12/17	112.50	76768
101-301.000-930.000	REPAIRS & MAINTENANCE	CENTRAL SERVICE CENTE	DECATUR - GENESIS-II SELECT SERIAL	22203	01/12/17	50.00	76768
101-301.000-930.000	REPAIRS & MAINTENANCE	CENTRAL SERVICE CENTE	DECATUR - GENESIS-II SELECT SERIAL	22203	01/12/17	125.00	76768
101-301.000-930.000	REPAIRS & MAINTENANCE	CENTRAL SERVICE CENTE	DECATUR - GENESIS-II SELECT SERIAL	22203	01/12/17	150.00	76768
101-301.000-930.000	REPAIRS & MAINTENANCE	CENTRAL SERVICE CENTE	DECATUR - GENESIS-II SELECT SERIAL	22203	01/12/17	24.95	76768
101-301.000-930.000	REPAIRS & MAINTENANCE	CENTRAL SERVICE CENTE	DECATUR - GENESIS-II SELECT SERIAL	22203	01/12/17	192.00	76768
101-301.000-930.000	REPAIRS & MAINTENANCE	CENTRAL SERVICE CENTE	DECATUR - GENESIS-II SELECT SERIAL	22203	01/12/17	7.50	76768
101-301.000-930.000	REPAIRS & MAINTENANCE	CENTRAL SERVICE CENTE	DECATUR - GENESIS-II SELECT SERIAL	22203	01/12/17	25.00	76768
Total For Check 76768						686.95	
Check 76769							
101-191.000-862.000	LODGING AND MEALS	CHECKER RECORDS	VOTING DAY DELIVERY	348676	01/12/17	26.00	76769
101-191.000-862.000	LODGING AND MEALS	CHECKER RECORDS	VOTING DAY DELIVERY	348676	01/12/17	26.00	76769
101-191.000-862.000	LODGING AND MEALS	CHECKER RECORDS	VOTING DAY DELIVERY	348676	01/12/17	41.50	76769
101-191.000-862.000	LODGING AND MEALS	CHECKER RECORDS	VOTING DAY DELIVERY	348676	01/12/17	25.00	76769
Total For Check 76769						118.50	
Check 76770							
247-900.000-801.000	CONTRACTUAL SERVICES	CHESTY PUBLISHING	SIMPLY HERS	6011	01/12/17	185.00	76770
Total For Check 76770						185.00	
Check 76771							
101-441.000-801.000	CONTRACTUAL SERVICES	CINTAS CORPORATION	CLEANING CHEM DISP AND MATERIAL	351750348	01/12/17	25.97	76771
Total For Check 76771						25.97	
Check 76772							

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Check 76772							
101-191.000-726.000	SUPPLIES	CITY OF HILLSDALE - P	REIMBURSEMENT TO PETTY CASH	DEC 2016	01/12/17	34.00	76772
101-209.000-734.000	POSTAGE	CITY OF HILLSDALE - P	REIMBURSEMENT TO PETTY CASH	DEC 2016	01/12/17	4.50	76772
101-209.000-734.000	POSTAGE	CITY OF HILLSDALE - P	REIMBURSEMENT TO PETTY CASH	DEC 2016	01/12/17	3.46	76772
101-209.000-734.000	POSTAGE	CITY OF HILLSDALE - P	REIMBURSEMENT TO PETTY CASH	DEC 2016	01/12/17	235.00	76772
101-215.000-734.000	POSTAGE	CITY OF HILLSDALE - P	REIMBURSEMENT TO PETTY CASH	DEC 2016	01/12/17	2.62	76772
101-215.000-734.000	POSTAGE	CITY OF HILLSDALE - P	REIMBURSEMENT TO PETTY CASH	DEC 2016	01/12/17	3.97	76772
101-215.000-734.000	POSTAGE	CITY OF HILLSDALE - P	REIMBURSEMENT TO PETTY CASH	DEC 2016	01/12/17	3.21	76772
101-215.000-734.000	POSTAGE	CITY OF HILLSDALE - P	REIMBURSEMENT TO PETTY CASH	DEC 2016	01/12/17	3.77	76772
101-215.000-734.000	POSTAGE	CITY OF HILLSDALE - P	REIMBURSEMENT TO PETTY CASH	DEC 2016	01/12/17	3.40	76772
101-215.000-734.000	POSTAGE	CITY OF HILLSDALE - P	REIMBURSEMENT TO PETTY CASH	DEC 2016	01/12/17	6.80	76772
101-215.000-734.000	POSTAGE	CITY OF HILLSDALE - P	REIMBURSEMENT TO PETTY CASH	DEC 2016	01/12/17	12.45	76772
101-215.000-734.000	POSTAGE	CITY OF HILLSDALE - P	REIMBURSEMENT TO PETTY CASH	DEC 2016	01/12/17	3.40	76772
Total For Check 76772						316.58	
Check 76773							
101-441.000-862.000	LODGING AND MEALS	COMFORT INN	RESERVATION - APWA - MPSI INSTITUE	501124088	01/12/17	405.00	76773
Total For Check 76773						405.00	
Check 76774							
101-215.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	INDEX INSERTS	440231	01/12/17	48.30	76774
101-215.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	LEGAL FOLDERS/STICKY NOTES/HANGING	440139	01/12/17	50.80	76774
101-215.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	LEGAL FOLDERS/STICKY NOTES/HANGING	440139	01/12/17	17.99	76774
101-215.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	LEGAL FOLDERS/STICKY NOTES/HANGING	440139	01/12/17	13.83	76774
271-790.000-801.000	CONTRACTUAL SERVICES	CURRENT OFFICE SOLUTI	COPIER LEASE DECEMBER 2017	281666	01/12/17	127.25	76774
588-588.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	TIME CARDS	579823	01/12/17	30.00	76774
Total For Check 76774						288.17	
Check 76775							
101-301.000-970.000	CAPITAL OUTLAY	DH WIRELESS SOLUTIONS	USDA GRANT - DOUBLE CELL PANORAMA	EXECUIN20199	01/12/17	297.12	76775
101-301.000-970.000	CAPITAL OUTLAY	DH WIRELESS SOLUTIONS	USDA GRANT - DOUBLE CELL PANORAMA	EXECUIN20199	01/12/17	11.40	76775
Total For Check 76775						308.52	
Check 76776							
101-265.000-801.000	CONTRACTUAL SERVICES	EAST 2 WEST ENTERPRIS	MOP & BUFF DISPATCH	6897	01/12/17	40.00	76776
Total For Check 76776						40.00	
Check 76777							
640-444.000-726.000	SUPPLIES	ELECTRICAL TERMINAL I	BLACK TAPE, NUTS, SCREWS	0154930	01/12/17	94.38	76777
Total For Check 76777						94.38	
Check 76778							
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	FASTENAL	BOLTS	MIJON62376	01/12/17	66.85	76778
Total For Check 76778						66.85	
Check 76779							
401-452.000-801.000	CONTRACTUAL SERVICES	FLEIS & VANDENBRINK	STATE ST ENGINEERING SERVICES	44979	01/12/17	9,000.00	76779
401-452.000-801.000	CONTRACTUAL SERVICES	FLEIS & VANDENBRINK	STATE ST ENGINEERING SERVICES	44979	01/12/17	2,145.00	76779
401-452.000-801.000	CONTRACTUAL SERVICES	FLEIS & VANDENBRINK	GARDEN & MEAD ENGINEERING SERVICES	44980	01/12/17	13,070.00	76779
Total For Check 76779						24,215.00	
Check 76780							
101-253.000-726.000	SUPPLIES	GELZER & SON INC	RADIANT HEATER	C226264	01/12/17	29.99	76780
101-265.000-930.000	REPAIRS & MAINTENANCE	GELZER & SON INC	KNIFE, JOINT COMPOUND (C.H.)	C224791	01/12/17	10.48	76780
101-295.000-930.000	REPAIRS & MAINTENANCE	GELZER & SON INC	OUTDOOR WALL FIXTURE	A134648	01/12/17	17.98	76780
101-295.000-930.000	REPAIRS & MAINTENANCE	GELZER & SON INC	4PK HALOGEN BULB/WALL FIXTURE/FAST	A134908	01/12/17	5.97	76780

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Check 76780							
101-295.000-930.000	REPAIRS & MAINTENANCE	GELZER & SON INC	4PK HALOGEN BULB/WALL FIXTURE/FAST	A134908	01/12/17	8.99	76780
101-295.000-930.000	REPAIRS & MAINTENANCE	GELZER & SON INC	4PK HALOGEN BULB/WALL FIXTURE/FAST	A134908	01/12/17	1.20	76780
101-295.000-930.000	REPAIRS & MAINTENANCE	GELZER & SON INC	4PK HALOGEN BULB/WALL FIXTURE/FAST	A134908	01/12/17	2.88	76780
101-295.000-930.000	REPAIRS & MAINTENANCE	GELZER & SON INC	FASTENERS & ANCHORS/ZINC HINGE	A135086	01/12/17	1.32	76780
101-295.000-930.000	REPAIRS & MAINTENANCE	GELZER & SON INC	FASTENERS & ANCHORS/ZINC HINGE	A135086	01/12/17	0.39	76780
101-295.000-930.000	REPAIRS & MAINTENANCE	GELZER & SON INC	FASTENERS & ANCHORS/ZINC HINGE	A135086	01/12/17	5.49	76780
101-295.000-930.000	REPAIRS & MAINTENANCE	GELZER & SON INC	FASTENERS & ANCHORS/ZINC HINGE	A135086	01/12/17	0.40	76780
101-295.000-930.000	REPAIRS & MAINTENANCE	GELZER & SON INC	FASTENERS & ANCHORS/ZINC HINGE	A135086	01/12/17	0.44	76780
101-336.000-726.000	SUPPLIES	GELZER & SON INC	HANDLE BRACE/BULBS/HARDWARE/TAPERE	C223116	01/12/17	2.29	76780
101-336.000-726.000	SUPPLIES	GELZER & SON INC	HANDLE BRACE/BULBS/HARDWARE/TAPERE	C223116	01/12/17	3.79	76780
101-336.000-726.000	SUPPLIES	GELZER & SON INC	HANDLE BRACE/BULBS/HARDWARE/TAPERE	C223116	01/12/17	11.79	76780
101-336.000-726.000	SUPPLIES	GELZER & SON INC	HANDLE BRACE/BULBS/HARDWARE/TAPERE	C223116	01/12/17	7.29	76780
101-336.000-726.000	SUPPLIES	GELZER & SON INC	HANDLE BRACE/BULBS/HARDWARE/TAPERE	C223116	01/12/17	3.99	76780
101-441.000-726.000	SUPPLIES	GELZER & SON INC	TAMPER (DPS)	C225017	01/12/17	41.49	76780
Total For Check 76780						156.17	
Check 76781							
101-336.000-930.000	REPAIRS & MAINTENANCE	HALT FIRE, INC	SUSPENSION SPRINGS/NUTS/UBOLTS/PIN	439546	01/12/17	351.48	76781
101-336.000-930.000	REPAIRS & MAINTENANCE	HALT FIRE, INC	SUSPENSION SPRINGS/NUTS/UBOLTS/PIN	439546	01/12/17	39.28	76781
101-336.000-930.000	REPAIRS & MAINTENANCE	HALT FIRE, INC	SUSPENSION SPRINGS/NUTS/UBOLTS/PIN	439546	01/12/17	1,349.10	76781
101-336.000-930.000	REPAIRS & MAINTENANCE	HALT FIRE, INC	SUSPENSION SPRINGS/NUTS/UBOLTS/PIN	439546	01/12/17	160.28	76781
101-336.000-930.000	REPAIRS & MAINTENANCE	HALT FIRE, INC	SUSPENSION SPRINGS/NUTS/UBOLTS/PIN	439546	01/12/17	102.04	76781
101-336.000-930.000	REPAIRS & MAINTENANCE	HALT FIRE, INC	SUSPENSION SPRINGS/NUTS/UBOLTS/PIN	439546	01/12/17	193.44	76781
101-336.000-930.000	REPAIRS & MAINTENANCE	HALT FIRE, INC	SUSPENSION SPRINGS/NUTS/UBOLTS/PIN	439546	01/12/17	8.80	76781
101-336.000-930.000	REPAIRS & MAINTENANCE	HALT FIRE, INC	SUSPENSION SPRINGS/NUTS/UBOLTS/PIN	439546	01/12/17	54.08	76781
101-336.000-930.000	REPAIRS & MAINTENANCE	HALT FIRE, INC	SUSPENSION SPRINGS/NUTS/UBOLTS/PIN	439546	01/12/17	175.23	76781
101-336.000-930.000	REPAIRS & MAINTENANCE	HALT FIRE, INC	HANGER SPRINGS/SUSPENSION SHACKLE	439552	01/12/17	435.88	76781
101-336.000-930.000	REPAIRS & MAINTENANCE	HALT FIRE, INC	HANGER SPRINGS/SUSPENSION SHACKLE	439552	01/12/17	167.15	76781
101-336.000-930.000	REPAIRS & MAINTENANCE	HALT FIRE, INC	HANGER SPRINGS/SUSPENSION SHACKLE	439552	01/12/17	26.00	76781
101-336.000-930.000	REPAIRS & MAINTENANCE	HALT FIRE, INC	HANGER SPRINGS/SUSPENSION SHACKLE	439552	01/12/17	144.09	76781
Total For Check 76781						3,206.85	
Check 76782							
101-265.000-726.000	SUPPLIES	HEFFERNAN SOFT WATER	WATER DELIVERY	102815	01/12/17	19.00	76782
101-295.000-726.000	SUPPLIES	HEFFERNAN SOFT WATER	WATER DELIVERY	102524	01/12/17	19.00	76782
101-295.000-726.000	SUPPLIES	HEFFERNAN SOFT WATER	WATER DELIVERY	102524	01/12/17	5.00	76782
101-295.000-726.000	SUPPLIES	HEFFERNAN SOFT WATER	WATER DELIVERY	102524	01/12/17	(5.00)	76782
101-441.000-726.000	SUPPLIES	HEFFERNAN SOFT WATER	WATER DELIVERY	102815	01/12/17	9.50	76782
Total For Check 76782						47.50	
Check 76783							
101-301.000-801.000	CONTRACTUAL SERVICES	HILLSDALE COUNTY SHER	ANNUAL FIREARMS RANGE FEE	2017	01/12/17	100.00	76783
Total For Check 76783						100.00	
Check 76784							
101-400.000-905.000	PUBLISHING / NOTICES	HILLSDALE DAILY NEWS	PETITION TO APPEAL CLSSFD	108148	01/12/17	80.25	76784
101-441.000-905.000	PUBLISHING / NOTICES	HILLSDALE DAILY NEWS	11/04/16 NOV LEAF COLLECTION AD	NOV 2016	01/12/17	233.55	76784
Total For Check 76784						313.80	
Check 76785							
101-209.000-734.000	POSTAGE	HILLSDALE POSTMASTER	STAMPS	JAN 2017	01/12/17	181.89	76785
101-215.000-734.000	POSTAGE	HILLSDALE POSTMASTER	STAMPS	JAN 2017	01/12/17	369.42	76785
409-756.000-726.000	SUPPLIES	HILLSDALE POSTMASTER	STAMPS	JAN 2017	01/12/17	12.69	76785
Total For Check 76785						564.00	

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Check 76786							
101-756.000-801.000	CONTRACTUAL SERVICES	HOOP LAWN & SNOW, LLC	FOD - FERTILIZING IN OCTOBER	10/31/16	01/12/17	1,080.00	76786
						<u>1,080.00</u>	
Total For Check 76786							
Check 76787							
101-301.000-810.000	DUES AND SUBSCRIPTIONS	INTER ASSOC OF CHIEFS	IACP - ACTIVE MEMBER 01-JAN-2017 T	1001241051	01/12/17	150.00	76787
						<u>150.00</u>	
Total For Check 76787							
Check 76788							
101-441.000-810.000	DUES AND SUBSCRIPTIONS	INTERNATIONAL MUNICIP	2017 MEMBERSHIP - JASON BLAKE	112537	01/12/17	100.00	76788
						<u>100.00</u>	
Total For Check 76788							
Check 76789							
640-444.000-726.000	SUPPLIES	JACKSON TRUCK SERVICE	DOT FORMS & STICKERS	PC001288109	01/12/17	71.52	76789
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	JACKSON TRUCK SERVICE	GREEN STROBE LT	PC001287828	01/12/17	153.00	76789
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	JACKSON TRUCK SERVICE	GRN STROBE LT, FILTER	PC001287953	01/12/17	177.30	76789
						<u>401.82</u>	
Total For Check 76789							
Check 76790							
101-209.000-734.000	POSTAGE	KCI	ASSESSMENT NOTICE PRINTING & MAILI	185932	01/12/17	902.40	76790
101-209.000-734.000	POSTAGE	KCI	ASSESSMENT NOTICE PRINTING & MAILI	185932	01/12/17	239.40	76790
101-209.000-734.000	POSTAGE	KCI	ASSESSMENT NOTICE PRINTING & MAILI	185932	01/12/17	141.00	76790
						<u>1,282.80</u>	
Total For Check 76790							
Check 76791							
101-336.000-726.000	SUPPLIES	MARKET HOUSE	TOLIET BOWL CLNR/DISINFECTANT SPRA	103928	01/12/17	4.99	76791
101-336.000-726.000	SUPPLIES	MARKET HOUSE	TOLIET BOWL CLNR/DISINFECTANT SPRA	103928	01/12/17	13.58	76791
101-336.000-726.000	SUPPLIES	MARKET HOUSE	TOLIET BOWL CLNR/DISINFECTANT SPRA	103928	01/12/17	7.98	76791
101-336.000-726.000	SUPPLIES	MARKET HOUSE	TOLIET BOWL CLNR/DISINFECTANT SPRA	103928	01/12/17	11.92	76791
						<u>38.47</u>	
Total For Check 76791							
Check 76792							
401-452.000-801.000	CONTRACTUAL SERVICES	MICH DEPT OF TRANSPOR	STATE ST RESURFACING PROJECT 12625	591-8128949	01/12/17	38,049.93	76792
						<u>38,049.93</u>	
Total For Check 76792							
Check 76793							
101-215.000-861.000	TRAINING & SEMINARS	MUNICIPAL CLERKS OF I	TRAINING SEMINAR	01-14-17	01/12/17	70.00	76793
						<u>70.00</u>	
Total For Check 76793							
Check 76794							
101-209.000-726.000	SUPPLIES	NONIK TECHNOLOGIES, I	KEYBOARD/MOUSE (ASSESSING) - SHIPP	NT-6407	01/12/17	31.45	76794
101-265.000-726.000	SUPPLIES	NONIK TECHNOLOGIES, I	FAILED UPS ON PHONE SYSTEM	NT-6403	01/12/17	339.99	76794
101-301.000-726.000	SUPPLIES	NONIK TECHNOLOGIES, I	KEYBOARD/MOUSE (ASSESSING) - SHIPP	NT-6407	01/12/17	8.04	76794
101-301.000-726.000	SUPPLIES	NONIK TECHNOLOGIES, I	KEYBOARD/MOUSE (ASSESSING) - SHIPP	NT-6407	01/12/17	2.73	76794
						<u>382.21</u>	
Total For Check 76794							
Check 76795							
101-295.000-740.000	FUEL AND LUBRICANTS	PATRIOT AVIATION	FUEL CHARGES	85	01/12/17	449.32	76795
101-295.000-801.000	CONTRACTUAL SERVICES	PATRIOT AVIATION	GROUNDS MAINTENANCE	86	01/12/17	9,272.50	76795
101-295.000-801.000	CONTRACTUAL SERVICES	PATRIOT AVIATION	AIRPORT MANAGEMENT JAN 2017	87	01/12/17	3,166.66	76795
						<u>12,888.48</u>	
Total For Check 76795							
Check 76796							
101-336.000-726.000	SUPPLIES	PERFORMANCE AUTOMOTIV	WIRE BRUSH/SHANK/6PC SCRAPER/AIR S	1199942	01/12/17	4.09	76796
101-336.000-726.000	SUPPLIES	PERFORMANCE AUTOMOTIV	WIRE BRUSH/SHANK/6PC SCRAPER/AIR S	1199942	01/12/17	3.39	76796
101-336.000-726.000	SUPPLIES	PERFORMANCE AUTOMOTIV	WIRE BRUSH/SHANK/6PC SCRAPER/AIR S	1199942	01/12/17	7.83	76796

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Check 76796							
101-336.000-726.000	SUPPLIES	PERFORMANCE AUTOMOTIV	WIRE BRUSH/SHANK/6PC SCRAPER/AIR S	1200987	01/12/17	5.29	76796
588-588.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	WIPER BLADES (DART #62)	1200914	01/12/17	32.18	76796
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	12 V BATTERY (#2-9)	1199879	01/12/17	124.29	76796
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	BRAKE PADS	1199840	01/12/17	156.86	76796
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	RTRN BRAKE PADS, LUBE	1199989	01/12/17	(139.77)	76796
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	MOUNTING BRACKET, SWTCH (#7)	1200074	01/12/17	21.34	76796
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	HYD HOSE & FITTINGS (#42)	1200133	01/12/17	94.66	76796
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	RTRN SOLENOID	1197686	01/12/17	(14.19)	76796
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	12V BATTERY (#39)	1200558	01/12/17	290.78	76796
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	12 V BATTERY (#39)	1200609	01/12/17	97.39	76796
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	MOUNTING BRACKET (#9)	1200513	01/12/17	16.18	76796
Total For Check 76796						700.32	
Check 76797							
640-444.000-801.000	CONTRACTUAL SERVICES	PHAT JAXX AUTOMOTIVE	R/R TRANSMISSION	21734	01/12/17	2,660.56	76797
Total For Check 76797						2,660.56	
Check 76798							
640-444.000-801.000	CONTRACTUAL SERVICES	PURITY CYLINDER GASES	GAS CYLINDER RENTAL	233368	01/12/17	44.88	76798
Total For Check 76798						44.88	
Check 76799							
271-790.000-982.000	BOOKS	RANDOM HOUSE, INC.	DEC AUDIOBOOK ORDER	1180377150	01/12/17	51.75	76799
271-790.000-982.000	BOOKS	RANDOM HOUSE, INC.	AUDIOBOOKS	1080270446	01/12/17	30.00	76799
271-790.000-982.000	BOOKS	RANDOM HOUSE, INC.	AUDIOBOOKS	1080377150	01/12/17	41.25	76799
271-790.000-982.001	BOOKS - FROM DONATION MO	RANDOM HOUSE, INC.	REPLACEMENT CD P24628	1080304869	01/12/17	10.00	76799
Total For Check 76799						133.00	
Check 76800							
101-295.000-801.000	CONTRACTUAL SERVICES	REPUBLIC SERVICES OF	AIRPORT DUMPSTER MONTHLY CHARGES	0249-005353321	01/12/17	309.34	76800
101-441.000-801.000	CONTRACTUAL SERVICES	REPUBLIC SERVICES OF	4 YARD DUMPSTER RENTAL	0249-005353359	01/12/17	197.76	76800
Total For Check 76800						507.10	
Check 76801							
101-336.000-930.000	REPAIRS & MAINTENANCE	RALPH SOLON RILEY	LABOR/MILEAGE/SHOP SUPPLIES FOR SU	3979	01/12/17	2,185.00	76801
101-336.000-930.000	REPAIRS & MAINTENANCE	RALPH SOLON RILEY	LABOR/MILEAGE/SHOP SUPPLIES FOR SU	3979	01/12/17	100.00	76801
101-336.000-930.000	REPAIRS & MAINTENANCE	RALPH SOLON RILEY	LABOR/MILEAGE/SHOP SUPPLIES FOR SU	3979	01/12/17	112.50	76801
Total For Check 76801						2,397.50	
Check 76802							
101-301.000-742.000	CLOTHING / UNIFORMS	DUSTIN SIMS	2016 EQUIPMENT ALLOWANCE	2016 EQUIP	01/12/17	26.25	76802
Total For Check 76802						26.25	
Check 76803							
101-175.000-955.025	MISC, - HOLIDAY RECEPTIO	SMITH'S FLOWERS	FLOWER ARRANGEMENTS	1086	01/12/17	45.00	76803
101-265.000-726.000	SUPPLIES	SMITH'S FLOWERS	FRESH FLOWERS MEDC MEETING	806	01/12/17	20.00	76803
Total For Check 76803						65.00	
Check 76804							
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	SPRATT'S	CHAIN SAW CHAIN	156161	01/12/17	87.80	76804
Total For Check 76804						87.80	
Check 76805							
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	STILLWELL FORD MERCUR	PINS	167847	01/12/17	8.00	76805

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Check 76805								
						Total For Check 76805	8.00	
Check 76806								
101-301.000-742.000	CLOTHING / UNIFORMS	SUD-Z DRY CLEANERS	DRY CLEANING	SU1747 DEC 2016	01/12/17	79.74	76806	
						Total For Check 76806	79.74	
Check 76807								
101-301.000-801.000	CONTRACTUAL SERVICES	TRANSUNION RISK AND A	ONLINE INVESTIGATIVE SYSTEM BILLIN	807352 DEC 2016	01/12/17	25.00	76807	
						Total For Check 76807	25.00	
Check 76808								
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	TRUCK & TRAILER SPECI	4 BOLT - MOTOR	C48524	01/12/17	241.55	76808	
						Total For Check 76808	241.55	
Check 76809								
640-444.000-726.000	SUPPLIES	TSC STORES	CHAINS, RAZOR BLADES, BAR OIL, COI	DEC 2016	01/12/17	371.91	76809	
640-444.000-726.000	SUPPLIES	TSC STORES	CHAINS, RAZOR BLADES, BAR OIL, COI	DEC 2016	01/12/17	6.87	76809	
640-444.000-726.000	SUPPLIES	TSC STORES	CHAINS, RAZOR BLADES, BAR OIL, COI	DEC 2016	01/12/17	(20.00)	76809	
640-444.000-726.000	SUPPLIES	TSC STORES	CHAINS, RAZOR BLADES, BAR OIL, COI	DEC 2016	01/12/17	101.74	76809	
						Total For Check 76809	460.52	
Check 76810								
101-336.000-726.000	SUPPLIES	ULINE	BLUE SHOE COVERS SIZE 12-15	82949284	01/12/17	34.00	76810	
101-336.000-726.000	SUPPLIES	ULINE	BLUE SHOE COVERS SIZE 12-15	82949284	01/12/17	13.89	76810	
						Total For Check 76810	47.89	
Check 76811								
101-265.000-801.000	CONTRACTUAL SERVICES	US STAFFING AGENCY, L	TEMP EMPLOYEE W/E 1.1.2017	2216	01/12/17	38.55	76811	
101-265.000-801.000	CONTRACTUAL SERVICES	US STAFFING AGENCY, L	TEMP EMPLOYEES W/E 1.8.2017	2255	01/12/17	41.76	76811	
101-266.000-801.000	CONTRACTUAL SERVICES	US STAFFING AGENCY, L	TEMP EMPLOYEES W/E 1.8.2017	2255	01/12/17	16.06	76811	
101-276.000-801.000	CONTRACTUAL SERVICES	US STAFFING AGENCY, L	TEMP EMPLOYEE W/E 1.1.2017	2216	01/12/17	32.13	76811	
101-276.000-801.000	CONTRACTUAL SERVICES	US STAFFING AGENCY, L	TEMP EMPLOYEES W/E 1.8.2017	2255	01/12/17	6.43	76811	
101-441.000-801.000	CONTRACTUAL SERVICES	US STAFFING AGENCY, L	TEMP EMPLOYEE W/E 1.1.2017	2216	01/12/17	179.90	76811	
101-441.000-801.000	CONTRACTUAL SERVICES	US STAFFING AGENCY, L	TEMP EMPLOYEES W/E 1.8.2017	2255	01/12/17	38.55	76811	
101-756.000-801.000	CONTRACTUAL SERVICES	US STAFFING AGENCY, L	TEMP EMPLOYEE W/E 1.1.2017	2216	01/12/17	6.43	76811	
101-756.000-801.000	CONTRACTUAL SERVICES	US STAFFING AGENCY, L	TEMP EMPLOYEES W/E 1.8.2017	2255	01/12/17	102.80	76811	
202-460.000-801.000	CONTRACTUAL SERVICES	US STAFFING AGENCY, L	TEMP EMPLOYEE W/E 1.1.2017	2216	01/12/17	25.70	76811	
202-460.000-801.000	CONTRACTUAL SERVICES	US STAFFING AGENCY, L	TEMP EMPLOYEES W/E 1.8.2017	2255	01/12/17	19.28	76811	
202-500.000-801.000	CONTRACTUAL SERVICES	US STAFFING AGENCY, L	TEMP EMPLOYEE W/E 1.1.2017	2216	01/12/17	6.43	76811	
202-500.000-801.000	CONTRACTUAL SERVICES	US STAFFING AGENCY, L	TEMP EMPLOYEES W/E 1.8.2017	2255	01/12/17	32.13	76811	
203-470.000-801.000	CONTRACTUAL SERVICES	US STAFFING AGENCY, L	TEMP EMPLOYEE W/E 1.1.2017	2216	01/12/17	12.85	76811	
203-500.000-801.000	CONTRACTUAL SERVICES	US STAFFING AGENCY, L	TEMP EMPLOYEE W/E 1.1.2017	2216	01/12/17	6.41	76811	
203-500.000-801.000	CONTRACTUAL SERVICES	US STAFFING AGENCY, L	TEMP EMPLOYEES W/E 1.8.2017	2255	01/12/17	5.13	76811	
633-233.000-801.000	CONTRACTUAL SERVICES	US STAFFING AGENCY, L	TEMP EMPLOYEES W/E 1.8.2017	2255	01/12/17	115.65	76811	
						Total For Check 76811	686.19	
Check 76812								
101-301.000-801.000	CONTRACTUAL SERVICES	VERIZON WIRELESS	NETWORK ACCESS FEE FOR IN-CAR MOBI	9777955898	01/12/17	160.04	76812	
						Total For Check 76812	160.04	
Check 76813								
101-175.000-955.025	MISC, - HOLIDAY RECEPTIO	VISA	DEPART CHARGES	DEC 2016	01/12/17	34.23	76813	
101-175.000-955.025	MISC, - HOLIDAY RECEPTIO	VISA	DEPART CHARGES	DEC 2016	01/12/17	177.76	76813	
101-219.000-726.000	SUPPLIES	VISA	DEPART CHARGES	DEC 2016	01/12/17	86.67	76813	
101-372.000-801.000	CONTRACTUAL SERVICES	VISA	DEPART CHARGES	DEC 2016	01/12/17	62.00	76813	

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Check 76813							
101-441.000-862.000	LODGING AND MEALS	VISA	DEPART CHARGES	DEC 2016	01/12/17	16.70	76813
271-790.000-726.000	SUPPLIES	VISA	DEPART CHARGES	DEC 2016	01/12/17	127.03	76813
271-790.000-726.000	SUPPLIES	VISA	DEPART CHARGES	DEC 2016	01/12/17	178.98	76813
271-792.000-726.000	SUPPLIES	VISA	DEPART CHARGES	DEC 2016	01/12/17	49.99	76813
Total For Check 76813						<u>733.36</u>	
Check 76814							
101-336.000-740.000	FUEL AND LUBRICANTS	WATKINS OIL COMPANY	DECEMBER 2016 FLEET FUEL	DEC 2016	01/12/17	326.38	76814
588-588.000-740.000	FUEL AND LUBRICANTS	WATKINS OIL COMPANY	DECEMBER 2016 FLEET FUEL	DEC 2016	01/12/17	1,019.62	76814
640-444.000-740.000	FUEL AND LUBRICANTS	WATKINS OIL COMPANY	DECEMBER 2016 FLEET FUEL	DEC 2016	01/12/17	2,556.07	76814
640-444.000-740.301	FUEL AND LUBRICANTS-POLI	WATKINS OIL COMPANY	DECEMBER 2016 FLEET FUEL	DEC 2016	01/12/17	1,634.02	76814
Total For Check 76814						<u>5,536.09</u>	
Check 76815							
271-790.000-801.000	CONTRACTUAL SERVICES	WOODLANDS LIBRARY COO	1ST QUARTER OVERDRIVE JAN-MAR 2017	6056	01/12/17	229.86	76815
Total For Check 76815						<u>229.86</u>	
Check 77							
101-000.000-228.003	DUE TO MMERS-RETIREMENT	MERS	MERS CONTRIBUTIONS	DEC 2016	01/12/17	10,940.46	77
101-172.000-716.000	RETIREMENT	MERS	MERS CONTRIBUTIONS	DEC 2016	01/12/17	1,676.34	77
101-209.000-716.000	RETIREMENT	MERS	MERS CONTRIBUTIONS	DEC 2016	01/12/17	417.54	77
101-215.000-716.000	RETIREMENT	MERS	MERS CONTRIBUTIONS	DEC 2016	01/12/17	522.53	77
101-219.000-716.000	RETIREMENT	MERS	MERS CONTRIBUTIONS	DEC 2016	01/12/17	432.06	77
101-301.000-716.000	RETIREMENT	MERS	MERS CONTRIBUTIONS	DEC 2016	01/12/17	18,941.85	77
101-336.000-716.000	RETIREMENT	MERS	MERS CONTRIBUTIONS	DEC 2016	01/12/17	2,892.79	77
101-372.000-716.000	RETIREMENT	MERS	MERS CONTRIBUTIONS	DEC 2016	01/12/17	208.01	77
101-400.000-716.000	RETIREMENT	MERS	MERS CONTRIBUTIONS	DEC 2016	01/12/17	244.86	77
101-441.000-716.000	RETIREMENT	MERS	MERS CONTRIBUTIONS	DEC 2016	01/12/17	618.15	77
208-751.000-716.000	RETIREMENT	MERS	MERS CONTRIBUTIONS	DEC 2016	01/12/17	308.01	77
271-790.000-716.000	RETIREMENT	MERS	MERS CONTRIBUTIONS	DEC 2016	01/12/17	262.54	77
588-588.000-716.000	RETIREMENT	MERS	MERS CONTRIBUTIONS	DEC 2016	01/12/17	229.13	77
640-444.000-716.000	RETIREMENT	MERS	MERS CONTRIBUTIONS	DEC 2016	01/12/17	252.00	77
699-441.000-716.000	RETIREMENT	MERS	MERS CONTRIBUTIONS	DEC 2016	01/12/17	232.88	77
Total For Check 77						<u>38,179.15</u>	

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			Fund Totals:				
			Fund 101 GENERAL FUND			74,019.34	
			Fund 202 MAJOR ST./TRUNKLINE FUND			678.58	
			Fund 203 LOCAL ST. FUND			332.69	
			Fund 208 RECREATION FUND			323.50	
			Fund 247 TAX INCREMENT FINANCE ATH.			185.00	
			Fund 271 LIBRARY FUND			4,166.58	
			Fund 401 CAPITAL IMPROVEMENT FUND			62,264.93	
			Fund 409 STOCK'S PARK			12.69	
			Fund 588 DIAL-A-RIDE FUND			1,549.26	
			Fund 633 PUBLIC SERVICES INV. FUND			439.65	
			Fund 640 REVOLVING MOBILE EQUIP. FUN			9,216.71	
			Fund 699 DPS LEAVE AND BENEFITS FUND			232.88	
			Total For All Funds:			153,421.81	

* AT START OF INVOICE NUMBER DENOTES INVOICE IS PARTIALLY PAID

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Check 1							
591-543.000-930.100	MAINTENANCE - WELL #1	JONESVILLE LUMBER	CREDIT	*746385	01/12/17	(247.46)	1
591-543.000-930.100	MAINTENANCE - WELL #1	JONESVILLE LUMBER		746324	01/12/17	25.35	1
591-543.000-930.100	MAINTENANCE - WELL #1	JONESVILLE LUMBER	MAINT WELL #1	747494	01/12/17	25.62	1
591-544.000-930.000	REPAIRS & MAINTENANCE	JONESVILLE LUMBER	TREATED POST	750968	01/12/17	8.81	1
Total For Check 1						(187.68)	
Check 1024							
590-000.000-158.000	CONSTRUCTION WORK IN PRO	LD DOCSA ASSOCIATES,	PROFESSIONAL SERVICES	120916	01/12/17	367,636.50	1024
Total For Check 1024						367,636.50	
Check 1025							
590-547.000-801.000	CONTRACTUAL SERVICES	PSI	PROFESSIONAL SERVICES	00476307	01/12/17	1,624.50	1025
Total For Check 1025						1,624.50	
Check 67318							
582-175.000-930.000	REPAIRS & MAINTENANCE	A CLEAN START	OFFICE CLEANING	192137	01/12/17	62.50	67318
582-544.000-930.000	REPAIRS & MAINTENANCE	A CLEAN START	OFFICE CLEANING	192137	01/12/17	12.50	67318
590-175.000-930.000	REPAIRS & MAINTENANCE	A CLEAN START	OFFICE CLEANING	192137	01/12/17	31.25	67318
590-546.000-930.000	REPAIRS & MAINTENANCE	A CLEAN START	OFFICE CLEANING	192137	01/12/17	6.25	67318
591-175.000-930.000	REPAIRS & MAINTENANCE	A CLEAN START	OFFICE CLEANING	192137	01/12/17	31.25	67318
591-544.000-930.000	REPAIRS & MAINTENANCE	A CLEAN START	OFFICE CLEANING	192137	01/12/17	6.25	67318
Total For Check 67318						150.00	
Check 67319							
582-000.000-158.000	CONSTRUCTION WORK IN PRO	ACD	FIBER MAINTENANCE	42187-106	01/12/17	214.00	67319
Total For Check 67319						214.00	
Check 67320							
590-547.000-727.500	SUPPLIES - CHLORINE	ALEXANDER CHEMICAL CO	CREDIT	SCL 10015447	01/12/17	(200.00)	67320
590-547.000-727.500	SUPPLIES - CHLORINE	ALEXANDER CHEMICAL CO	CHLORINE/SULFUR DIOXIDE	SLS 10054300	01/12/17	700.30	67320
590-547.000-727.600	SUPPLIES - FERROUS CHLOR	ALEXANDER CHEMICAL CO	FERROUS CHLORIDE	SLS 10054235	01/12/17	2,370.40	67320
590-547.000-727.700	SUPPLIES - DIOXIDE	ALEXANDER CHEMICAL CO	CHLORINE/SULFUR DIOXIDE	SLS 10054300	01/12/17	678.00	67320
Total For Check 67320						3,548.70	
Check 67321							
582-000.000-110.000	INVENTORY	AMERICAN COPPER AND B	SUPPLIES	16INV052899	01/12/17	102.84	67321
582-543.000-726.000	SUPPLIES	AMERICAN COPPER AND B	SUPPLIES	16INV052257	01/12/17	33.55	67321
582-543.000-726.000	SUPPLIES	AMERICAN COPPER AND B	TEMP WIRE	16INV052674	01/12/17	36.70	67321
582-544.000-726.800	SUPPLIES - OPERATIONS	AMERICAN COPPER AND B	SUPPLIES	16INV051364	01/12/17	21.16	67321
582-544.000-726.800	SUPPLIES - OPERATIONS	AMERICAN COPPER AND B	SUPPLIES	16INV052169	01/12/17	179.77	67321
582-544.000-726.800	SUPPLIES - OPERATIONS	AMERICAN COPPER AND B	SUPPLIES	16INV052151	01/12/17	119.52	67321
582-544.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	SUPPLIES	16INV054425	01/12/17	19.58	67321
582-544.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	FILTERS	16INV054094	01/12/17	13.97	67321
582-544.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	SUPPLIES	16INV055901	01/12/17	15.97	67321
582-544.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	SUPPLIES	16INV052673	01/12/17	13.05	67321
Total For Check 67321						556.11	
Check 67322							
582-544.000-801.300	TREE TRIMMING	AMERICAN ELECTRIC POW	TREE TRIMMING	170-21031684 1	01/12/17	20,900.97	67322
Total For Check 67322						20,900.97	
Check 67323							
582-175.000-925.000	TELEPHONE	AT&T	PRI LINES	517R21-05761716	01/12/17	1,136.37	67323
590-175.000-925.000	TELEPHONE	AT&T	PRI LINES	517R21-05761716	01/12/17	100.45	67323

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GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Check 67323							
591-175.000-925.000	TELEPHONE	AT&T	PRI LINES	517R21-05761716	01/12/17	100.44	67323
						<u>100.44</u>	
Total For Check 67323						1,337.26	
Check 67324							
582-175.000-970.000	CAPITAL OUTLAY	BS&A SOFTWARE	SOFTWARE	110201	01/12/17	17,100.00	67324
590-175.000-970.000	CAPITAL OUTLAY	BS&A SOFTWARE	SOFTWARE	110201	01/12/17	8,550.00	67324
591-175.000-970.000	CAPITAL OUTLAY	BS&A SOFTWARE	SOFTWARE	110201	01/12/17	8,550.00	67324
						<u>8,550.00</u>	
Total For Check 67324						34,200.00	
Check 67325							
582-175.000-930.000	REPAIRS & MAINTENANCE	CINTAS CORPORATION	MATS, RUGS & TOWELS	306568668	01/12/17	110.12	67325
582-543.000-726.000	SUPPLIES	CINTAS CORPORATION	RUGS PP	306568669	01/12/17	137.44	67325
582-544.000-726.800	SUPPLIES - OPERATIONS	CINTAS CORPORATION	MATS, RUGS & TOWELS	306568668	01/12/17	110.12	67325
590-175.000-930.000	REPAIRS & MAINTENANCE	CINTAS CORPORATION	MATS, RUGS & TOWELS	306568668	01/12/17	55.07	67325
590-546.000-726.800	SUPPLIES - OPERATIONS	CINTAS CORPORATION	MATS, RUGS & TOWELS	306568668	01/12/17	55.07	67325
590-547.000-861.000	TRAINING & SEMINARS	CINTAS CORPORATION	SUPPLIES	5006931320	01/12/17	86.51	67325
591-175.000-930.000	REPAIRS & MAINTENANCE	CINTAS CORPORATION	MATS, RUGS & TOWELS	306568668	01/12/17	55.06	67325
591-544.000-726.800	SUPPLIES - OPERATIONS	CINTAS CORPORATION	MATS, RUGS & TOWELS	306568668	01/12/17	55.07	67325
						<u>55.07</u>	
Total For Check 67325						664.46	
Check 67326							
582-175.000-820.000	PILOT	CITY OF HILLSDALE	DEC PILOT	3599	01/12/17	64,138.36	67326
590-175.000-820.000	PILOT	CITY OF HILLSDALE	DEC PILOT	3599	01/12/17	9,511.65	67326
591-175.000-820.000	PILOT	CITY OF HILLSDALE	DEC PILOT	3599	01/12/17	5,707.91	67326
						<u>5,707.91</u>	
Total For Check 67326						79,357.92	
Check 67327							
582-000.000-202.000	ACCOUNTS PAYABLE	COMMUNITY ACTION AGEN	DEC OPERATION ROUND-UP	011117	01/12/17	2,583.16	67327
						<u>2,583.16</u>	
Total For Check 67327						2,583.16	
Check 67328							
582-175.000-726.200	OFFICE SUPPLIES	CURRENT OFFICE SOLUTI	SUPPLIES	281346	01/12/17	172.42	67328
590-175.000-726.200	OFFICE SUPPLIES	CURRENT OFFICE SOLUTI	SUPPLIES	579662-00	01/12/17	135.70	67328
590-175.000-726.200	OFFICE SUPPLIES	CURRENT OFFICE SOLUTI	SUPPLIES	281346	01/12/17	86.21	67328
591-175.000-726.200	OFFICE SUPPLIES	CURRENT OFFICE SOLUTI	SUPPLIES	281346	01/12/17	86.22	67328
						<u>86.22</u>	
Total For Check 67328						480.55	
Check 67329							
591-544.000-930.000	REPAIRS & MAINTENANCE	DUBOIS TRUCKING AND E	TOPSOIL	QB911	01/12/17	44.00	67329
						<u>44.00</u>	
Total For Check 67329						44.00	
Check 67330							
582-175.000-726.201	OFFICE EQUIPMENT	EASYPERMIT POSTAGE	POSTAGE	800090900974912	01/12/17	2,020.00	67330
590-175.000-726.200	OFFICE SUPPLIES	EASYPERMIT POSTAGE	POSTAGE	800090900974912	01/12/17	1,010.00	67330
591-175.000-726.200	OFFICE SUPPLIES	EASYPERMIT POSTAGE	POSTAGE	800090900974912	01/12/17	1,010.00	67330
						<u>1,010.00</u>	
Total For Check 67330						4,040.00	
Check 67331							
591-543.000-727.200	SUPPLIES - SODIUM HYPOCH	ELHORN	CHLORINE	267583	01/12/17	1,203.20	67331
						<u>1,203.20</u>	
Total For Check 67331						1,203.20	
Check 67332							
591-544.000-930.000	REPAIRS & MAINTENANCE	ETNA	LOWER ROD HYDRANT	S102044715.001	01/12/17	345.91	67332
591-544.000-930.000	REPAIRS & MAINTENANCE	ETNA	MAINT WATER MAIN	S102066696.001	01/12/17	475.00	67332

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Check 67332							
591-544.000-930.000	REPAIRS & MAINTENANCE	ETNA	MAINT WATER MAIN	S102066696.002	01/12/17	394.00	67332
						<u>394.00</u>	
Total For Check 67332						1,214.91	
Check 67333							
591-544.000-930.000	REPAIRS & MAINTENANCE	GELZER & SON INC	DRILL BITS	A133209	01/12/17	9.08	67333
591-544.000-930.000	REPAIRS & MAINTENANCE	GELZER & SON INC	FASTENERS & ANCHORS	C224963	01/12/17	65.43	67333
						<u>74.51</u>	
Total For Check 67333						74.51	
Check 67334							
582-000.000-123.000	PREPAID EXPENSES	HARRIS COMPUTER SYSTE	ANNUAL NORTH STAR MAINTENANCE	MN00095729A	01/12/17	17,425.66	67334
590-000.000-123.000	PREPAID EXPENSES	HARRIS COMPUTER SYSTE	ANNUAL NORTH STAR MAINTENANCE	MN00095729A	01/12/17	8,712.83	67334
591-000.000-123.000	PREPAID EXPENSES	HARRIS COMPUTER SYSTE	ANNUAL NORTH STAR MAINTENANCE	MN00095729A	01/12/17	8,712.83	67334
						<u>34,851.32</u>	
Total For Check 67334						34,851.32	
Check 67335							
582-543.000-726.000	SUPPLIES	HEFFERNAN SOFT WATER	WATER - PP	102748	01/12/17	23.75	67335
590-547.000-955.000	MISCELLANEOUS	HEFFERNAN SOFT WATER	WATER - WWTP	102940	01/12/17	25.50	67335
590-547.000-955.000	MISCELLANEOUS	HEFFERNAN SOFT WATER	WATER - WWTP	102719	01/12/17	8.75	67335
590-547.000-955.000	MISCELLANEOUS	HEFFERNAN SOFT WATER	WATER - WWTP	102480	01/12/17	65.00	67335
						<u>123.00</u>	
Total For Check 67335						123.00	
Check 67336							
582-175.000-905.000	PUBLISHING / NOTICES	HILLSDALE DAILY NEWS	ADS	122516	01/12/17	224.00	67336
590-175.000-905.000	PUBLISHING / NOTICES	HILLSDALE DAILY NEWS	ADS	122516	01/12/17	112.00	67336
591-175.000-905.000	PUBLISHING / NOTICES	HILLSDALE DAILY NEWS	ADS	122516	01/12/17	112.00	67336
						<u>448.00</u>	
Total For Check 67336						448.00	
Check 67337							
591-544.000-801.000	CONTRACTUAL SERVICES	HYDROCORP	CCC PROGRAM	0041477-IN	01/12/17	1,333.00	67337
						<u>1,333.00</u>	
Total For Check 67337						1,333.00	
Check 67338							
582-000.000-110.000	INVENTORY	IRBY CO	INVENTORY	S009952209.001	01/12/17	512.00	67338
						<u>512.00</u>	
Total For Check 67338						512.00	
Check 67339							
582-543.000-726.000	SUPPLIES	KENDALL ELECTRIC	SPOOL WIRE	S105467509.002	01/12/17	145.77	67339
582-543.000-726.000	SUPPLIES	KENDALL ELECTRIC	SUPPLIES	S105467509.001	01/12/17	39.47	67339
582-543.000-726.000	SUPPLIES	KENDALL ELECTRIC	SUPPLIES	S105462985.001	01/12/17	165.36	67339
582-543.000-726.000	SUPPLIES	KENDALL ELECTRIC	SUPPLIES	S105462985.002	01/12/17	40.89	67339
						<u>391.49</u>	
Total For Check 67339						391.49	
Check 67340							
582-544.000-930.000	REPAIRS & MAINTENANCE	L & R SERVICES	OIL CHANGE AND SERVICE 39-02	0140	01/12/17	212.88	67340
						<u>212.88</u>	
Total For Check 67340						212.88	
Check 67341							
590-547.000-955.000	MISCELLANEOUS	MARKET HOUSE	SUPPLIES	103506	01/12/17	10.47	67341
						<u>10.47</u>	
Total For Check 67341						10.47	
Check 67342							
590-547.000-801.000	CONTRACTUAL SERVICES	MERIT LABORATORIES	BEF COMPLIANCE	78410	01/12/17	188.75	67342
590-547.000-801.000	CONTRACTUAL SERVICES	MERIT LABORATORIES	BEF COMPLIANCE	77899	01/12/17	285.00	67342
590-547.000-801.000	CONTRACTUAL SERVICES	MERIT LABORATORIES	BEF COMPLIANCE	78481	01/12/17	188.75	67342

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Check 67342							
590-547.000-955.000	MISCELLANEOUS	MERIT LABORATORIES	BEF COMPLIANCE	78449	01/12/17	188.75	67342
590-547.000-955.000	MISCELLANEOUS	MERIT LABORATORIES	BEF COMPLIANCE	78250	01/12/17	188.75	67342
Total For Check 67342						1,040.00	
Check 67343							
582-175.000-920.400	UTILITIES - GAS	MICH GAS UTILITIES	ADMIN BUILDING	0503214966/01	01/12/17	399.52	67343
590-175.000-920.400	UTILITIES - GAS	MICH GAS UTILITIES	ADMIN BUILDING	0503214966/01	01/12/17	199.96	67343
590-547.000-920.400	UTILITIES - GAS	MICH GAS UTILITIES	WWTP	0504904602-0000	01/12/17	716.63	67343
590-547.000-920.400	UTILITIES - GAS	MICH GAS UTILITIES	WWTP	0505161747-0000	01/12/17	650.76	67343
590-547.000-920.400	UTILITIES - GAS	MICH GAS UTILITIES	WWTP	05047567-35-000	01/12/17	177.18	67343
591-175.000-920.400	UTILITIES - GAS	MICH GAS UTILITIES	ADMIN BUILDING	0503214966/01	01/12/17	199.96	67343
591-545.000-920.400	UTILITIES - GAS	MICH GAS UTILITIES	WTP	0504558065-0000	01/12/17	338.28	67343
Total For Check 67343						2,682.29	
Check 67344							
582-175.000-718.000	UNEMPLOYMENT INSURANCE	MICH MUNICIPAL LEAGUE	QUARTERLY CONTRIBUTION	010717	01/12/17	1.61	67344
590-543.000-718.000	UNEMPLOYMENT INSURANCE	MICH MUNICIPAL LEAGUE	QUARTERLY CONTRIBUTION	010717	01/12/17	0.80	67344
591-175.000-718.000	UNEMPLOYMENT INSURANCE	MICH MUNICIPAL LEAGUE	QUARTERLY CONTRIBUTION	010717	01/12/17	0.81	67344
Total For Check 67344						3.22	
Check 67345							
582-543.000-920.400	UTILITIES - GAS	MICHIGAN SOUTH CENTRA	NATURAL GAS PURCHASES	H 12-16	01/12/17	2,292.52	67345
Total For Check 67345						2,292.52	
Check 67346							
582-544.000-920.500	UTILITIES - REFUSE	MODERN WASTE SYSTEMS	TRASH PICK-UP @ WAREHOUSE	53586	01/12/17	78.50	67346
590-546.000-920.500	UTILITIES - REFUSE	MODERN WASTE SYSTEMS	TRASH PICK-UP @ WAREHOUSE	53586	01/12/17	39.25	67346
590-547.000-920.500	UTILITIES - REFUSE	MODERN WASTE SYSTEMS	TRASH PICK-UP AT WWTP	53624	01/12/17	79.00	67346
591-544.000-920.500	UTILITIES - REFUSE	MODERN WASTE SYSTEMS	TRASH PICK-UP @ WAREHOUSE	53586	01/12/17	39.25	67346
Total For Check 67346						236.00	
Check 67347							
591-544.000-930.000	REPAIRS & MAINTENANCE	NEFCO	TUBING	166888	01/12/17	9.20	67347
Total For Check 67347						9.20	
Check 67348							
582-175.000-801.000	CONTRACTUAL SERVICES	ONLINE INFORMATION SE	DEC PROCESSING	759254	01/12/17	55.62	67348
590-175.000-801.000	CONTRACTUAL SERVICES	ONLINE INFORMATION SE	DEC PROCESSING	759254	01/12/17	27.81	67348
591-175.000-801.000	CONTRACTUAL SERVICES	ONLINE INFORMATION SE	DEC PROCESSING	759254	01/12/17	27.82	67348
Total For Check 67348						111.25	
Check 67349							
582-544.000-930.000	REPAIRS & MAINTENANCE	PARNEY'S CAR CARE	WIPERS FOR 3917	18639	01/12/17	15.92	67349
591-544.000-930.000	REPAIRS & MAINTENANCE	PARNEY'S CAR CARE	ANCO WIPER BLADES	60428	01/12/17	15.92	67349
Total For Check 67349						31.84	
Check 67350							
582-544.000-930.000	REPAIRS & MAINTENANCE	PERFORMANCE AUTOMOTIV	010FRIVING LIGHT	1-1200765	01/12/17	4.49	67350
590-547.000-930.000	REPAIRS & MAINTENANCE	PERFORMANCE AUTOMOTIV	SUPPLIES	1-1200615	01/12/17	31.92	67350
591-544.000-930.000	REPAIRS & MAINTENANCE	PERFORMANCE AUTOMOTIV	SUPPLIES	1-1200012	01/12/17	51.57	67350
Total For Check 67350						87.98	
Check 67351							
582-175.000-801.000	CONTRACTUAL SERVICES	PLANT MORAN, PLLC	PROFESSIONAL SERVICES RENDERED	1391929	01/12/17	4,815.00	67351

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Check 67351							
582-175.000-801.000	CONTRACTUAL SERVICES	PLANT MORAN, PLLC	PROFESSIONAL SERVICES RENDERED	109082	01/12/17	2,687.50	67351
590-175.000-801.000	CONTRACTUAL SERVICES	PLANT MORAN, PLLC	PROFESSIONAL SERVICES RENDERED	1391929	01/12/17	2,407.50	67351
590-175.000-801.000	CONTRACTUAL SERVICES	PLANT MORAN, PLLC	PROFESSIONAL SERVICES RENDERED	109082	01/12/17	1,343.75	67351
591-175.000-801.000	CONTRACTUAL SERVICES	PLANT MORAN, PLLC	PROFESSIONAL SERVICES RENDERED	1391929	01/12/17	2,407.50	67351
591-175.000-801.000	CONTRACTUAL SERVICES	PLANT MORAN, PLLC	PROFESSIONAL SERVICES RENDERED	109082	01/12/17	1,343.75	67351
Total For Check 67351						15,005.00	
Check 67352							
582-000.000-110.000	INVENTORY	POWERLINE SLINE SUPPL	CREDIT	56084617	01/12/17	(272.64)	67352
582-000.000-110.000	INVENTORY	POWERLINE SLINE SUPPL	INVENTORY	56104297	01/12/17	335.04	67352
582-000.000-110.000	INVENTORY	POWERLINE SLINE SUPPL	INVENTORY	56101465	01/12/17	1,022.10	67352
582-000.000-110.000	INVENTORY	POWERLINE SLINE SUPPL	INVENTORY	56097188	01/12/17	176.16	67352
Total For Check 67352						1,260.66	
Check 67353							
590-547.000-742.000	CLOTHING / UNIFORMS	POWERS CLOTHING, INC.	WORK BHIB OVERALLS	324	01/12/17	86.50	67353
Total For Check 67353						86.50	
Check 67354							
582-000.000-249.100	LOW INCOME ENERGY ASSIST	STATE OF MICHIGAN	DEC LIEAF COLLECTED #89048	2436	01/12/17	5,648.94	67354
Total For Check 67354						5,648.94	
Check 67355							
582-175.000-925.000	TELEPHONE	RESOURCE SOFTWARE INT	CALL ACCOUNTING MAINTENANCE	68080	01/12/17	150.00	67355
590-175.000-925.000	TELEPHONE	RESOURCE SOFTWARE INT	CALL ACCOUNTING MAINTENANCE	68080	01/12/17	75.00	67355
591-175.000-925.000	TELEPHONE	RESOURCE SOFTWARE INT	CALL ACCOUNTING MAINTENANCE	68080	01/12/17	75.00	67355
Total For Check 67355						300.00	
Check 67356							
582-175.000-726.200	OFFICE SUPPLIES	RUPERT'S CULLIGAN	WATER - OFFICE	180140	01/12/17	9.25	67356
590-175.000-726.200	OFFICE SUPPLIES	RUPERT'S CULLIGAN	WATER - OFFICE	180140	01/12/17	4.63	67356
591-175.000-726.200	OFFICE SUPPLIES	RUPERT'S CULLIGAN	WATER - OFFICE	180140	01/12/17	4.62	67356
Total For Check 67356						18.50	
Check 67357							
591-544.000-930.000	REPAIRS & MAINTENANCE	SPRINGVALLEY TRUCKING	PEASTONE	4717	01/12/17	227.05	67357
591-544.000-930.000	REPAIRS & MAINTENANCE	SPRINGVALLEY TRUCKING	PEASTONE	4716	01/12/17	339.19	67357
Total For Check 67357						566.24	
Check 67358							
582-000.000-158.000	CONSTRUCTION WORK IN PRO	SSOE	PROFESSIONAL SERVICES RENDERED	1617569	01/12/17	1,016.76	67358
Total For Check 67358						1,016.76	
Check 67359							
582-000.000-123.000	PREPAID EXPENSES	STATE OF MICHIGAN MDE	PP AIR QUALITY FOR 2017	761-8124203	01/12/17	5,250.00	67359
Total For Check 67359						5,250.00	
Check 67360							
582-175.000-955.000	MISCELLANEOUS	THE WATER STORE INC	LEASE	958992	01/12/17	10.00	67360
Total For Check 67360						10.00	
Check 67361							
590-547.000-930.000	REPAIRS & MAINTENANCE	USABLUEBOOK	LABCOCK PVC/EPDM 1/4" VALVE	142123	01/12/17	52.25	67361

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Check 67361							
Total For Check 67361						52.25	
Check 67362							
582-544.000-726.800	SUPPLIES - OPERATIONS	WATKINS OIL COMPANY	FUEL PURCHASES	00090-1636601	01/12/17	763.16	67362
582-544.000-726.800	SUPPLIES - OPERATIONS	WATKINS OIL COMPANY	FUEL PURCHASES	00090-1636601	01/12/17	40.03	67362
590-546.000-730.039	BPU VEHICLE MAINT/SUPPLI	WATKINS OIL COMPANY	FUEL PURCHASES	00090-1636601	01/12/17	47.20	67362
590-547.000-730.039	BPU VEHICLE MAINT/SUPPLI	WATKINS OIL COMPANY	FUEL PURCHASES	00090-1636601	01/12/17	500.92	67362
591-544.000-726.800	SUPPLIES - OPERATIONS	WATKINS OIL COMPANY	FUEL PURCHASES	00090-1636601	01/12/17	47.20	67362
Total For Check 67362						1,398.51	
Check 67363							
582-175.000-905.000	PUBLISHING / NOTICES	WCSR	ADS	131-00033	01/12/17	172.00	67363
590-175.000-905.000	PUBLISHING / NOTICES	WCSR	ADS	131-00033	01/12/17	86.00	67363
591-175.000-905.000	PUBLISHING / NOTICES	WCSR	ADS	131-00033	01/12/17	86.00	67363
Total For Check 67363						344.00	
Check 67364							
590-547.000-930.000	REPAIRS & MAINTENANCE	WHITES WELDING SERVIC	WELD VALVE HANDLE FLANGE	82688	01/12/17	120.00	67364
Total For Check 67364						120.00	

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		Fund Totals:					
			Fund 582 ELECTRIC FUND			152,715.33	
			Fund 590 SEWER FUND			409,059.47	
			Fund 591 WATER FUND			33,322.09	
			Total For All Funds:			<hr/>	595,096.89

CITY COUNCIL MINUTES

City of Hillsdale

January 9, 2017

7:00 P.M.

Regular Meeting

Call to Order and Pledge of Allegiance

Mayor Scott Sessions opened the meeting with the Pledge of Allegiance.

Roll Call

Mayor Scott Sessions called the meeting to order.

Council Members present: Scott M. Sessions, Mayor
 Adam Stockford, Ward 1
 Timothy Dixon, Ward 2
 William Morrissey, Ward 2
 Bruce Sharp, Ward 3
 William Zeiser, Ward 3
 Matthew Bell, Ward 4
 Patrick Flannery, Ward 4

Council Members absent: Brian Watkins, Ward 1

Also present were: City Manager David Mackie, City Clerk Stephen M. French, City Attorney John Lovinger, Bonnie Tew (Finance), Kay Freese (HR), Scott Hephner (HCPD/HCFD), Jake Hammel (DPS), Mike Barber (BPU), Chris McArthur (BPU), Mark Hawkins (HCFD), Corey Murray (Hillsdale Daily News), Penny Swan, Dennis Wainscott, Gary Kurtz, Michael Mitchell, Donna Hecht, Ray Briner, and Marty Hubbard.

Council Member Excused

Mayor Sessions stated he had received correspondence from Council Member Watkins that he would not be able to attend the meeting due to a work obligation.

Council Member Bell, seconded by Council Member Flannery, moved to excuse the absence of Council Member Watkins from the meeting. By a voice vote, the motion passed unanimously.

Approval of Agenda

Council Member Bell, seconded by Council Member Flannery, moved to approve the January 9, 2017 agenda as presented. By a voice vote, the motion carried unanimously.

Public Comment

Mr. Dennis Wainscott, 34 Garden Street, voiced concern at the issuance of an additional liquor license in an area that had numerous establishments that already served alcohol. Mr. Wainscott questioned if the original site plan that had been approved by the city included a commercial business in the building.

Ms. Penny Swan, questioned the issuance of the liquor license at 42 Union Street and stated no residents had been notified of the request prior to the meeting.

Ms. Marty Hubbard, owner of 42 Union Street, reviewed the scope of the project for a coffee house and bar in the first floor of the mixed-use development. Ms. Hubbard noted the state grant received for the project required the building to have commercial development on the first floor with residential units on the upper floors.

Consent Agenda

- A. Approval of Bills
 - 1. City Claims of December 30, 2016: \$100,424.13
 - 2. BPU Claims of December 29, 2016: \$92,384.14
 - 3. Payroll of December 29, 2016: \$98,662.86
- B. City Council Minutes of December 19, 2016
- C. Planning Commission Minutes of November 15, 2016
- D. November 2016 Financial Reports
- E. December 2016 Code Enforcement Report
- F. December 8, 2016 Public Safety Committee Minutes

Council Member Zeiser, seconded by Council Member Flannery, moved to approve the Consent Agenda as presented.

Roll call:	Council Member Bell	Aye
	Council Member Dixon	Aye
	Council Member Flannery	Aye
	Council Member Morrissey	Aye
	Council Member Sharp	Aye
	Council Member Stockford	Aye
	Council Member Zeiser	Aye
	Mayor Sessions	Aye

Motion passed 8-0.

Communications/Petitions

There were no Communications/Petitions on the agenda.

Introduction and Adoption of Ordinance/Public Hearing

There were no Ordinances or Public Hearings on the agenda.

Unfinished Business

There was no Unfinished Business on the agenda.

Old Business

There was no Old Business on the agenda.

New Business

A. **Resolution No. 3300**: Performance Resolution for Governmental Agencies – MDOT

Council Member Flannery, seconded by Council Member Bell, moved to adopt the Performance Resolution for Governmental Agencies from the Michigan Department of Transportation (MDOT) as presented.

Roll call:	Council Member Bell	Aye
	Council Member Dixon	Aye
	Council Member Flannery	Aye
	Council Member Morrisey	Aye
	Council Member Sharp	Aye
	Council Member Stockford	Aye
	Council Member Zeiser	Aye
	Mayor Sessions	Aye

Motion passed 8-0.

B. **Resolution No. 3301**: Local Government Approval of Class C Liquor License – 3H Coffee House

City Manager Mackie reiterated that the grant for the redevelopment of 42 Union Street required the owners to have commercial business in the 1st floor of the building. City Manager Mackie noted city staff had reviewed the liquor license application and have recommended approval of the request.

Council Member Bell questioned Ms. Hubbard on the plans for the business, as well if there was a concern regarding the close proximity of the building tenants to the bar/restaurant. Ms. Hubbard stated there were no announcements or advertisements for the business, as plans could not be completed until approval of the liquor license was finalized by the state. Ms. Hubbard stated she was also not concerned with the proximity of the tenants to the business. Ms. Hubbard noted the business would cater to college students who needed a place to gather later in the evening.

Council Member Sharp voiced concern regarding the growing number of businesses that sold alcohol in the area of 42 Union Street and throughout the downtown.

Council Member Stockford noted the City of Hillsdale historically had many more establishments that sold beer and liquor than businesses that currently sell alcohol. Council Member Stockford stated the success of the business would be dictated by the market and Council should not restrict the opening of a new business as long as the business was in compliant with the Zoning Ordinance.

City Clerk French reported Ms. Hubbard had purchased this liquor license from an escrow account and would transfer the license into the City of Hillsdale from a different municipality. Chief Hephner reported the city currently had 18-20 businesses that sold alcohol for on-site consumption or for retail, packaged sales.

Council Member Zeiser requested additional information regarding the liquor license application process. Clerk French stated the city was not mandated to notify all property owners within a certain distance from the licensed site. Clerk French stated the application was the first step in the process, and if additional information or notices were necessary, the State of Michigan would direct that procedure.

Council Member Flannery stressed the application had been reviewed and recommended for approval by city staff. Council Member Flannery stated the number of similar businesses in the immediate area should not be a concern of the City Council, as long as all the sites conformed to the city's zoning requirements. Council Member Flannery commended Ms. Hubbard for the renovations and improvements made at 42 Union Street.

Council Member Zeiser questioned Chief Hephner on the impact of an additional liquor license to the City of Hillsdale. Chief Hephner reviewed the monthly inspections performed by the Police Department at each of locations with a liquor license in the city. Chief Hephner stated the addition of a liquor license at 42 Union Street would not have a substantial burden on the enforcement of liquor license regulations by the department.

Mayor Sessions thanked Ms. Hubbard for the improvements made at 42 Union Street

Council Member Sharp voiced his support for the staff recommendation following the comments made by Chief Hephner. Council Member Sharp stated, however, that he remained leery of the recommendation due to the large number of liquor licenses in the area.

Council Member Morrissey, seconded by Council Member Flannery, moved to adopt Resolution 3301: “Local Government Approval of Class C Liquor License – 3H Coffee House”

Roll call:	Council Member Bell	Aye
	Council Member Dixon	Aye
	Council Member Flannery	Aye
	Council Member Morrissey	Aye
	Council Member Sharp	Aye
	Council Member Stockford	Aye
	Council Member Zeiser	Aye
	Mayor Sessions	Aye

Motion passed 8-0.

C. Presentation and acceptance of FY2016 Financial Audit

Ms. Donna Hecht, representing Condon, Hecht, Bisher, Wade & Company, P.C., reviewed the “Financial Statements and Independent Auditor’s Report” for year ending June 30, 2016. Ms. Hecht stated the independent auditors had provided an unqualified opinion on the city’s financial statements, which was the highest level of opinion that could be given by the auditors. Ms. Hecht reported the audit confirmed the city’s financial statements were free of material misstatements. Ms. Hecht reported the audit also reviewed internal controls over financial recording as required by government audit standards and she had discussed those deficiencies with management.

Ms. Hecht reported the unreserved fund balance for year ending June 30, 2016 was approximately 17% of the current year expenditure totals. Ms. Hecht noted the original FY2016 budget was approved with a projected deficit of \$146,000 and the final accounting of the year finalized the fiscal year deficit at only \$28,000.

Ms. Hecht reviewed the Electric Fund, which had operating income of \$200,000 and a net income of \$300,000. Ms. Hecht stated the fund had experienced an extra-ordinary loss, due to the loss of investment in the Michigan South Central Power Agency (MSCPA). Ms. Hecht also reported the Electric Fund had incurred an expense of \$360,000 due to changes in the utility’s pension liability.

Ms. Hecht stated the Water Fund had an operating loss of \$55,000 and a net loss of \$22,000; Ms. Hecht stated the fund also incurred an expense of \$150,000 due to changes in the utility’s pension liability.

Ms. Hecht reported the Sewer Fund had an operating loss of \$59,000 with total net income of \$800,000 due to the capital improvement projects that were financed with state and federal grants.

Ms. Hecht stated the city had received approximately \$2.4 million in federal and state grants, which were used mainly for the airport improvements, as well as the capital projects underway at the BPU facilities.

Ms. Hecht discussed the net pension liability for the city that increased \$2.9 million during the fiscal year due to actuarial assumptions that did not meet expectations. Ms. Hecht stated the city was paid to date on the necessary contributions to the Michigan Employee Retirement System (MERS).

Ms. Hecht thanked city staff for their support and assistance during the fiscal year audit.

Responding to a question from Council Member Bell, Ms. Hecht stated the City of Hillsdale's net pension liability was comparable to similarly sized cities in Michigan and every entity had experienced a large pension liability increase in FY2016 due to the discount rate.

Council Member Flannery questioned Ms. Hecht regarding the financial statement findings that were included in the audit, and if the city would be able to correct those issues. Ms. Hecht stated the three findings (2016-2 through 2016-4) all involved the BPU and those issues were being addressed by current city staff. Ms. Hecht indicated the involvement of Plante Moran and the change of staff was intended to correct these findings.

Finance Director Tew stated she continued to work diligently with other city staff to address the financial statement findings that were included in the audit. Ms. Tew stated new staff and Plante Moran were brought into the BPU after the fiscal year was completed, which complicated the findings that were listed in the audit. Ms. Tew noted the non-BPU funds did not have any adjusting entries or findings in the FY2016 audit.

Council Member Flannery, seconded by Council Member Stockford, moved to accept the "Financial Statements and Independent Auditor's Report" for year ending June 30, 2016 as presented.

Roll call:	Council Member Bell	Aye
	Council Member Dixon	Aye
	Council Member Flannery	Aye
	Council Member Morrissey	Aye
	Council Member Sharp	Aye
	Council Member Stockford	Aye
	Council Member Zeiser	Aye
	Mayor Sessions	Aye

Motion passed 8-0.

D. Purchase of a John Deere wheel loader for the Department of Public Services (DPS)

DPS Director Hammel presented the staff recommendation to purchase a new John Deere wheel loader from AIS Construction in the amount of \$130,350. Mr. Hammel stated staff had the

opportunity to test wheel loaders from different manufacturers to determine the best machine for city operations. Mr. Hammel stated the staff had unanimously recommended the purchase of the John Deere model with the high-lift and bucket-scale options.

DPS Director Hammel stated the new piece of equipment would replace a 1994 model that had required many, expensive repairs throughout the past couple of years. Mr. Hammel also noted there were no local vendors in Hillsdale County that could supply the city with this piece of equipment.

Council Member Morrissey, seconded by Council Member Flannery, moved to approve the purchase a new John Deere wheel loader from AIS Construction in the amount of \$130,350.

Roll call:	Council Member Bell	Aye
	Council Member Dixon	Aye
	Council Member Flannery	Aye
	Council Member Morrissey	Aye
	Council Member Sharp	Aye
	Council Member Stockford	Aye
	Council Member Zeiser	Aye
	Mayor Sessions	Aye

Motion passed 8-0.

Miscellaneous

A. Board & Committee Appointments

Council Member Bell, seconded by Council Member Zeiser, moved to approve the following appointments:

1. Mr. Ed Sumnar to the Board of Review (Alternate)
2. Mr. Troy Barker to the Local Advisory Committee – DART
3. Ms. Penny Swan to the Hillsdale Housing Commission (*informational purposes only; appointment was at discretion of the City Manager*)

By a voice vote, the motion carried unanimously.

City Manager's Report

City Manager Mackie:

1. Thanked Ms. Hecht and the firm of Condon, Hecht, Bisher, Wade & Company, P.C. for their management of the FY2016 audit.

2. Invited everyone to the Funding Alternatives Identification & Recommendation (F.A.I.R.) meeting that was scheduled for Monday, January 16, 2017 at 6:00 p.m.
3. Reported the Michigan Economic Development Corporation (MEDC) would accept grant applications in March 2017 for capital improvements. City Manager Mackie noted the city would resubmit an application for the Garden-Mead-Vine project.
4. Information regarding the FY2018 budget would be discussed at the January 23, 2017 Council meeting to develop the goals and objectives for the upcoming budget year.
5. The implementation of the new BS&A Software package continued to progress at the BPU offices. City Manager Mackie noted the full implementation was on-schedule to be completed by July 2017.
6. The city planned to once again release bid invitations by the end of the month for the construction of a new apron at the airport.
7. Staff continued to meet with representatives from the city's employee unions to discuss pension modifications.

General Public Comment

Greg Kurtz, 151 Westwood Drive, questioned a recent news article that reported on the reconstruction of Westwood *Street*, when prior discussion at Council centered on Westwood *Drive*. Mr. Kurtz discussed the poor condition of Westwood Drive and voiced his support for a local income tax to fund road improvement projects.

Mr. Dennis Wainscott, 34 Garden Street, stated city staff should take extra care to remove snow near the curbs in the downtown area. Mr. Wainscott stated the build-up of snow and ice near the curb made it unsafe for people to leave their vehicles and step-up onto the sidewalks.

Ms. Penny Swan, Ward 4, thanked Council for the discussion regarding the liquor license application for 42 Union Street.

Mr. Michael Mitchell, asked Council Members if an active, criminal investigation had been initiated following the allegations claimed in the Townley v City of Hillsdale, et al. lawsuit. Mr. Mitchell also questioned that if an investigation was on-going, what law enforcement agency was leading the investigation.

Council Comments

Council Member Sharp encouraged city staff to remove the piles of snow that remained in the downtown area.

Council Member Zeiser encouraged Mr. Kurtz to attend the F.A.I.R. committee meeting to obtain additional information about road funding issues within the City of Hillsdale.

Council Member Morrissey stated that while he was campaigning, the residents responded that road

improvements should be the top priority for the City Council. Council Member Morrissey also encouraged city staff to remove the snow piles that remained in the downtown area.

Council Member Stockford encouraged city staff to fix the audio-visual problems in the City Council Chambers.

Adjournment

Council Member Bell, seconded by Council Member Zeiser, moved to adjourn the meeting. By a voice vote, the motion passed unanimously.

The meeting adjourned at 8:14 p.m.

Scott M. Sessions, Mayor

Stephen M. French, City Clerk

Hillsdale Police Department - 4th Quarter 2016

(October-November-December Data)

		2016	2015	2014	2013	2012
Traffic	Accidents - Property Damage / PI	86	62	30	45	48
	Accidents - Fatalities	0	0	0	0	1
	Traffic & Appearance Tickets	77	119	59	124	99
Time Expenditure in Hours	Patrol	2,183	1,933	1,828	2,217	2,390
	Traffic Complaints	529	410	275	362	335
	Investigations	1,080	1,155	1,147	1,197	1,259
	Report Writing	608	696	737	848	741
Assistance	Reserve Hours Worked	114	26	68	68	36
	General & Other Agencies	331	440	352	282	349
	Property Inspections, Building Checks	3,863	2,749	3,526	5,446	5,924
	Civil/ Neighborhood Disputes	123	153	159	156	205
Criminal Activity	Suspicious Situations	173	180	168	188	241
	Murder/Manslaughter	0	0	0	0	0
	Kidnapping	1	0	2	0	0
	Sex Offenses (All)	2	3	3	2	0
	Robbery	0	0	0	0	2
	Assault/Stalking	18	22	21	32	33
	Arson	0	0	0	0	1
	Burglary	2	6	8	11	16
	Larceny/Retail Fraud	6	21	24	28	41
	Motor Vehicle Theft	0	2	1	0	2
	Fraud/Forgery	6	7	13	8	10
	Damage to Property	6	18	10	5	42
	Narcotics	14	36	14	26	17
	Weapons	2	1	0	1	4
	Bad Checks	2	10	0	9	21
	Family	0	1	0	0	2
	Liquor Law Violations	0	0	0	2	3
	OWI (Operating While Intoxicated)	7	7	4	21	9
	Public Peace/Disorderly	15	15	31	38	44
	Health & Safety/Code Enforcement	6	17	15	25	22
Obstructing Police & Justice	32	26	26	38	41	
Incidents	Total - All Calls for Service	1,772	2,113	1,655	2,177	2,414
	Juvenile Complaints	12	29	13	26	28
Arrest Charges	Total Arrests	79	109	66	124	152
Collections	Parking Tickets (\$)	\$250	\$460	\$130	\$340	\$650
	Improper Parking Tickets Issued	18	27	16	40	56

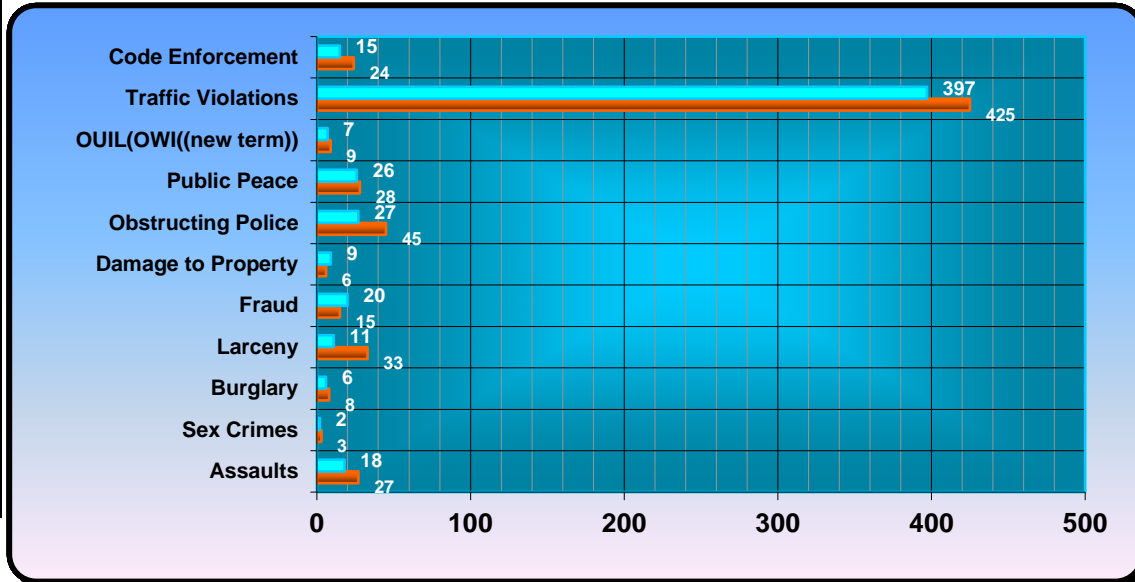
Date _____

Chief _____

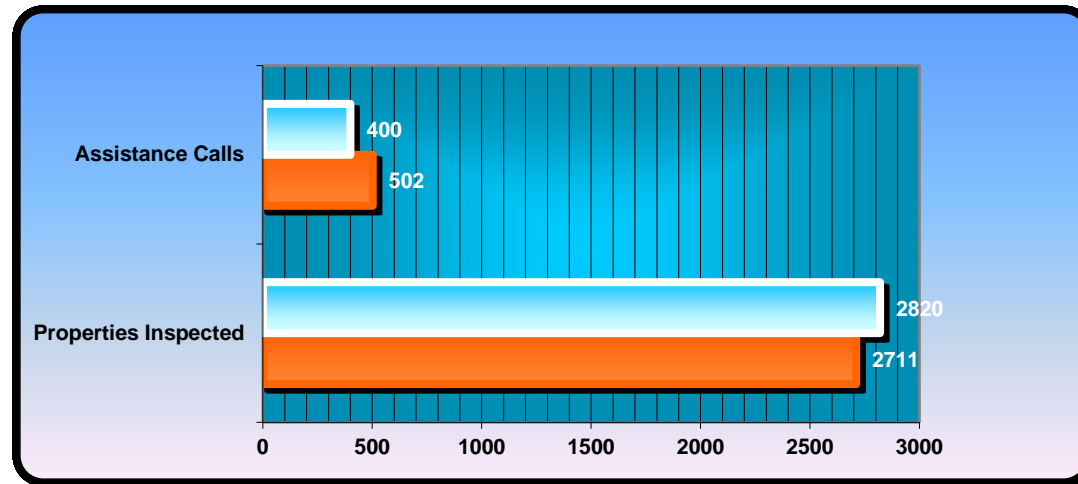
Hillsdale City Police Department

Year: 2015-2016
(Fourth Quarter 2016)

	<u>2015</u>	<u>2016</u>
Assaults	22	18
Sex Crimes	3	2
Burglary	6	2
Larceny	21	6
Fraud	7	6
Damage to Property	18	6
Obstructing Police	26	32
Public Peace	15	15
OWI	7	7
Traffic Violations	410	529
Code Enforcement	17	6
////////////////////////////////////	////////////////////////////////////	////////////////////////////////////
Properties Inspected	<u>2749</u>	<u>3863</u>
Assistance Calls	440	331



Fourth Quarter - 2016



Hillsdale Fire Department - 4th Quarter 2016

(October-November-December Data)

		2016	2015
Structure Fires	Residential	4	1
	Commercial	0	0
	Industrial	0	0
	Other Structure	0	0
Other Fires	Vehicle	1	0
	Brush/Grass/Wildland	0	1
	All Other Fires	0	3
Incident Responses	Rescue/Emergency Medical	139	182
	False Alarms	11	5
	Mutual Aid Responses	3	3
	Hazmat Responses	0	0
	Other Hazardous Responses	1	4
	All Other Responses	27	46
	Inspections	156	0
	Total - All Calls for Service	342	245

Date _____

Chief _____

Revised: 11/15/16

**FUNDING ALTERNATIVES IDENTIFICATION & RECOMMENDATION (F.A.I.R.)
MINUTES**

City of Hillsdale
Council Chambers
November 14, 2016
6:00 P.M.

Regular Meeting

Members Present: JJ Hodshire, Hillsdale Hospital
Tim Dixon, City Council Member
Eric Moore, Moore Insurance Services/Planning Commission
Dennis Wainscott, Hillsdale Justice Project
Laura Smith, City Planning Commission
Scott M. Sessions, Mayor
Kitty Aemisegger, Hillsdale Hospice

Members Absent: Barry Hill, EDC & BPU
Matt Bell, City Council Member
Adam Stockford, City Council Member
Jason Kyser, Kyser Construction
John Lewis, Hillsdale College

City staff members present were City Manager David Mackie, City Clerk Stephen M. French, DPS Director Jake Hammel, and Police Chief/Acting Fire Chief Scott Hephner.

Call to Order

City Manager Mackie called the meeting to order and reviewed the meeting agenda.

Approval of Minutes

City Manager Mackie requested the October 10, 2016 minutes reflect that Ms. Julie Boyce was unable to participate in the F.A.I.R. committee and should not be deemed absent in the minutes.

Mayor Sessions, seconded by Mr. Wainscot, moved to approve the October 10, 2016 minutes of the F.A.I.R. Committee meeting with the change recommended by City Manager Mackie. By a voice vote, the motion passed unanimously.

DPS Priority List

DPS Director Hammel provided detailed information on the cost of road repair based on the PACER rating scale. Mr. Hammel illustrated the repair cost per mile of roadway within the PACER scale of 8-10 was \$10,000 while the per mile cost escalated to over \$600,000 per roadway mile when the PACER rating dropped below 2. Mr. Hammel also provided a spreadsheet which detailed the City of Hillsdale had over 46.3 miles of roadway that had a PACER rating of 6 or less and just over 1 mile with a rating of 7 and higher. Mr. Hammel then provided estimates for street surface repairs,

sidewalk improvements, and storm sewer repairs for each PACER rating in the city; it was noted that the total repair costs for all city streets had been estimated at \$34.6 million.

DPS Director Hammel stated city staff continued to work on a five-year capital improvement plan for the city streets for the FY2018 budget. Mr. Hammel stated maintenance for city streets, rated between 6-8 on the PACER rating scale, had been estimated at \$180,000 for the upcoming year.

Special Millage

City Manager Mackie reviewed the City Charter language which permitted the collection of an additional three mills of property tax for “payment of interest and principal on the funded debt of the City, including payment into a sinking fund established for the purpose of debt service.” City Manager Mackie stated the issuance of a three-mill tax increase would provide an additional \$375,000 per year of revenue for capital improvement projects. City Manager Mackie noted the city’s millage rate was capped at 20 mills and the city currently levied nearly 16 mills.

Income Tax Discussion

City Manager Mackie presented the “City Income Tax Feasibility Study” that was ultimately defeated by city voters in 2012. City Manager Mackie noted the feasibility study estimated the City of Hillsdale would receive \$1,115,000 annually with the implementation of an income tax which would tax city residents and also non-residents who worked within the city limits.

Special Assessment Procedure

City Manager Mackie then reviewed a report created by City Assessor Thomas which illustrated a hypothetical, special assessment for the proposed Garden, Vine, and Mead improvement project. City Manager Mackie stated the special assessment district would provide approximately \$275,000 in funding towards the \$1,134,770 project. City Manager Mackie noted the special assessments could be repaid by property owners over a 15-year period at a predetermined interest rate.

Ms. Smith noted the hypothetical special assessment costs for the project would average out to less than \$30.00 per month over a 15-year period. Ms. Smith also noted the capital improvement projects would raise property and resale values in the affected neighborhoods.

Committee Discussions

Mr. Moore noted the proposed income tax seemed to be the most viable option, as it raised three-times the revenue of special assessments and a property tax increase. Mr. Moore also stated the income tax would spread the tax burden onto those who worked, but did not live, within the city.

Mayor Sessions warned the implementation of an income tax would have a negative impact on the local economy and would result in a population loss within the city.

Ms. Smith noted to fund road improvements, a successful program required the implementation of multiple revenue options that included an income tax, special assessments, PILOT payments, tax levies, and grant receipts.

Mr. Hodshire voiced objection to the proposed income tax as it would have a negative effect on the efforts to recruit and retain hospital employees. Mr. Hodshire stated that with the impact of the Affordable Care Act (“Obamacare”), the hospital had been unable to provide wage increases to its employees; the implementation of a municipal income tax could further drive employees to seek other employment outside of Hillsdale.

Ms. Smith noted additional discussions should be held regarding any environmental contamination found in the city. Ms. Smith discussed the vital need for safe drinking water and environmental quality throughout the area.

Public Comments

Mr. Jack McLain noted any property tax assessments or tax increases on rental properties would be imposed on the tenants and not solely assumed by the property owners. Mr. McLain also questioned the reports that listed the \$24,000 average, annual income in Hillsdale County and argued the amount was much higher with the higher wages paid by Hillsdale College and the hospital.

Adjournment

The meeting adjourned at 7:22 p.m.

Stephen M. French, City Clerk

Minutes approved January 16, 2017



City of Hillsdale Agenda Item Summary

MEETING DATE: January 23, 2016

TO: Mayor Sessions & City Council

FROM: Michael Barber, BPU Director

SUBJECT: Purchase of Poles for 46kV Upgrade

BACKGROUND

One of our identified capital projects for this fiscal year is to begin the upgrade of the 46 kV line, beginning at the Moore Road Substation and ending at the Industrial Substation. The first step to this process will be to replace the poles on this section of line while the ground is frozen due to soft ground conditions in the spring.

BPU solicited sealed bids for 26 Douglas Fir Utility Poles varying in length from 55 feet to 80 feet. The bids were sent to Thomasson Lumber, Brown Wood Preserving and Bell Lumber & Pole. We received 2 (two) bids:

Thomasson Lumber Company	\$41,853.00
Bell Lumber & Pole Company	\$25,281.00

RECOMMENDATION

It is the recommendation of the Hillsdale Board of Public Utilities that the City Council approve the purchase 26 Douglas Fir Utility Poles from Bell Lumber & Pole Company in the amount of \$25,281.00.



778 - 1st Street NW ♦ P.O. Box 120786
New Brighton, MN 55112-0024

Phone: 651-633-4334
Fax: 651-633-8852
www.blpole.com

Hillsdale Board of Public Utilities
Chad Culbert
45 Monroe St
Hillsdale, MI 49242

Date: 30-Dec-2016
Reference: Conforming Bid
Bell Quote: 93998
Fax:
Email: cculbert@hillsdalebpu.com

Customer Requested Quantities:

Douglas Fir Poles, full length machine shaved and produced in compliance with RUS Bulletin 1728F-700 for timber quality and dimension, and pressure treated with Pentachlorophenol and oil to a minimum net retention of .60 lbs. per cubic foot. Poles 50 feet and longer will be radial drilled to a depth of 2-1/2 inches in the area 2 feet above and 4 feet below designated ground line; 3"x 6" Vertical Diamond Pattern not to exceed 5/16" diameter; poles 45 feet and shorter will receive no groundline prep. Poles will be roofed only. WQC Inspection charges are included.

<u>Quantity</u>	<u>Species</u>	<u>Class/Length</u>	<u>Total Price</u>	<u>Extended</u>
16	Fir	3/55	\$748.00	\$11,968.00
2	Fir	3/60	\$1,070.00	\$2,140.00
1	Fir	2/65	\$1,201.00	\$1,201.00
4	Fir	2/70	\$1,339.00	\$5,356.00
1	Fir	2/75	\$1,438.00	\$1,438.00
2	Fir	2/80	\$1,589.00	\$3,178.00

FOB: STORAGE DECK - Hillsdale, MI

Total Quantity: 26

Total Bid: \$25,281.00

Shipment: Commencing 4 weeks after receipt of order via self-unloading truck.

Terms: Net 30 Days

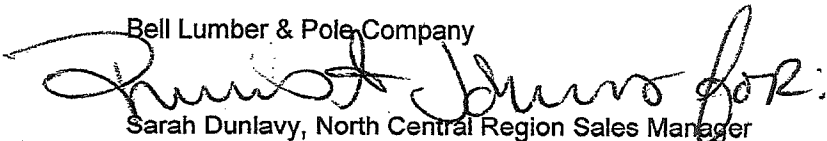
Freight is subject to fuel surcharge increases as they may occur.

Prices may be considered firm through completion of shipment.

This quotation is valid for acceptance through February 3, 2017 and is being offered on the basis of order placement for all/or a proportionate share of each class and length.

Stock is subject to availability at the time of the order placement.

Thank you for the opportunity to quote on your wood pole requirements. We look forward to being of service.

Bell Lumber & Pole Company

 Sarah Dunlavy, North Central Region Sales Manager

This quote does not include any sales, use or other tax that may apply to the customer. Customer will provide specific sales, use or other tax documentation, including tax resale or exemption certificates for all shipment destinations. In the absence of receiving resale or exemption certificates from the customer, Bell Lumber & Pole Company will charge sale or use tax on invoices, when requires by law.

By accepting this quote and ordering the products described above, Customer agrees to the following: Bell Lumber & Pole Company ("Bell") makes no warranties, express or implied, relating to the poles including, without limitation, warranties of merchantability or fitness for a particular purpose. Customer hereby grants Bell a purchase money security interest in the poles sold hereunder, together with all products and proceeds thereof, and authorizes Bell to file financing statements with respect thereto. The terms and conditions set forth herein contain the entire agreement between Customer and Bell with respect to the subject matter hereof, supersede all other written and oral communications, and may not be modified or waived except in writing. This agreement shall be deemed to have been made in the State of Minnesota, shall be governed by Minnesota law, and the parties agree to jurisdiction and venue in any federal or state court located in Hennepin County, Minnesota, with respect to any dispute hereunder. Bell is not liable to Customer for any incidental, consequential, special or punitive damages relating to the poles and this agreement shall in no event exceed the price paid by Customer to Bell hereunder. Any payment not made when due shall accrue a late charge of one and one-half percent (1.5%) per month or, if lower, the maximum rate permitted by law. Customer shall reimburse Bell for any expenses, including reasonable attorneys' fees incurred by Bell in enforcing its rights hereunder

QUOTATION FROM: TOMMY CAMPBELL
 CELL-662-361-1560
THOMASSON COMPANY DIRECT-601-650-3924
 Post Office Box 490
 Philadelphia, MS 39350
 800-647-6260 fax (601)-656-6317



DATE: 12/28/2016

PAGE: 1 OF 1

PHONE

TO: HILLSDALE BOARD OF PUBLIC UTILITIES
 HILLSDALE, MI. 49242

UTILITY POLES
 ATT-CHAD CULBERT

QTY	CLASS	LENGTH	DESCRIPTION	UNIT PRICE	EXTENDED
16	3	55	DOUGLAS FIR/ANSI	\$1,211.00	\$19,376.00
2	3	60	FULL LENGTH PRESSURE PENTA/AWPA	\$1,405.00	\$2,810.00
1	2	65	RUS/ROOFED ONLY	\$2,057.00	\$2,057.00
4	2	70	INDEPENDENT INSPECTION	\$2,300.00	\$9,200.00
1	2	75	SELF-UNLOADER	\$2,960.00	\$2,960.00
2	2	80		\$2,725.00	\$5,450.00
			FOB HILLSDALE MI		

ACCEPTANCE: Upon receipt of order within 15 days from date of quotation unless otherwise noted.

TERMS: Net 30 days on established credit or acceptable payment guarantee.

THANK YOU!

We appreciate the opportunity to quote on your utility pole needs. We look forward to serving you.

THOMASSON COMPANY

Tommy Campbell
TOMMY CAMPBELL

NOTE: Not responsible for delivery delays that are a result of strike, fire, accidents, or other causes beyond our control.



City of Hillsdale Agenda Item Summary

January 23, 2017

TO: Mayor Sessions & City Council

FROM: Bonnie Tew, Finance Director

SUBJECT: Dial-a-Ride Transportation (DART) Service Animal Policy and Portable Oxygen and Respirator Policy

BACKGROUND

The Federal Transit Administration (FTA) has specific requirements for all agencies that receive Funding through Section 5311. In order to comply with the regulations we must adopt a policy for passengers with service animals and also a policy for portable oxygen or respirator needs. They must be submitted with our annual application to the Department of Transportation in February.

The attached policies meet the requirements and are attached for your review.

RECOMMENDATION

I recommend the City Council approve the DART Service Animal and Portable Oxygen and Respirator Policies for compliance with the Federal Transit Administration, Section 5311 requirements.

CITY OF HILLSDALE DIAL-A-RIDE TRANSPORTATION SERVICE ANIMAL POLICY

City of Hillsdale, Dial a Ride Transportation (DART) in compliance with the Americans with Disabilities Act, must allow people with disabilities to bring their service animals into all areas where customers are normally allow to go.

For purposes of this policy a service animal will be defined as – animals that are individually trained to perform tasks for people with disabilities – such as guiding people who are blind, alerting people who are deaf, pulling wheelchairs, alerting and protecting a person who is having a seizure, or performing other special tasks. Service animals are working animals, not pets. This may include, but not exclusive to, cats, dogs, monkeys, birds, snake etc.

Hillsdale DART acknowledges that we may:

- Ask if an animal is a service animal
- Ask what tasks the animal has been trained to perform
- Charge a customer with a disability for damage caused by his or her service animal.

Hillsdale DART also acknowledges that we cannot:

- Require special ID cards for the animal
- Ask about the person’s disability
- Charge extra fees for service animals
- Treat a person with a disability that uses a service animal less favorably than other patrons.
- Ask a person with a disability to remove their service animal from the premises unless:
 - The animal is out of control and the animal’s owner does not take effective action to control it.
 - The animal poses a direct threat to the health and safety of others.**

** Allergies and fear of animals are generally not valid reasons for denying access or refusing service to people with service animals.

Hillsdale DART is not required to provide care or food for a service animal or provide a special location for it to relieve itself.

**CITY OF HILLSDALE
DIAL-A-RIDE TRANSPORTATION
PORTABLE OXYGEN AND RESPIRATOR POLICY**

It shall be the policy of THE City of Hillsdale Dial-a-Ride Transportation (DART) to transport oxygen cylinders and respirators as required by the American's with Disabilities Acts.

To facilitate this, Hillsdale DART will only transport oxygen in cylinders maintained in accordance with the manufactures' instructions.

Drivers:

- Before boarding with the oxygen, drivers shall listen for leaks in the cylinders and visually inspect the cylinders for dents, gouges or pitting. If any of these conditions exist Key Opportunities will not transport the cylinder.
- Never roll a cylinder or carry a cylinder by the valve or regulator. Drivers shall handle oxygen cylinders with care during loading and unloading. No more than three (3) cylinders shall be transported on one bus.
- Secure each cylinder to prevent movement and leakage. "Secure" means the cylinder is not free to move when the vehicles is in motion.
- Never store cylinders in the aisle of the vehicle and passengers requiring oxygen must not restrict access to the exits or use of the aisle.

Passengers:

- Do not place anything on top of the unit such as clothing, purses or blankets. Keep the device secure at all time by placing in passenger seat or floor of the vehicle.
- Have the phone number of your primary oxygen or respirator equipment supplier in case of an emergency.

Smoking and open flames are prohibited on Key Opportunities vehicles at all times. Since a release of oxygen from a cylinder could accelerate a fire, cylinders must be secured away from the sources of heat or potential sparks.

Upon reaching the passengers destination, all oxygen cylinders will be immediately removed from the vehicle.



City of Hillsdale Agenda Item Summary

MEETING DATE: January 23, 2017

TO: Mayor Sessions & City Council

FROM: David Mackie, City Manager

SUBJECT: Tentative Budgeting Schedule, Budget Priorities Discussion and Resolution

BACKGROUND

Attached for review and discussion is the 2017 – 2018 Tentative Budget Schedule for City Council review and comment. The Schedule follows budget preparation guidelines as set forth in the City Charter.

Under the Budget Priorities Discussion, the City staff and City Manager seek City Council direction on top priorities and parameters for the 2017-18 budget. As part of this item, I intend to give the City Council a brief overview of the City's budget, possible areas of concern within the budget, opportunities to increase revenue and open a dialog with City Council and public about what is acceptable to remove or reduce from the City's budget.

Also included is a resolution prepared and submitted by Council Member Matt Bell for consideration by City Council, setting the 2017-2018 budget priorities and direction.

RECOMMENDATION

Review and discuss the attached tentative budgeting schedule and 2017-2018 budget priorities and directions to City staff. Consider the passage of Council Member Bell's priorities resolution.

CITY OF HILLSDALE
2017 – 2018 TENATIVE BUDGETING SCHEDULE

January 24	Worksheets distributed to all Department Heads
February 10	All Department Head budget numbers entered into BS&A software and capital projects, expense sheets and supporting documentation turned in to Finance Department.
February 10 – March 3	Department Heads meetings begin with City Manager and Finance Director just as soon as departmental budgets are ready for review. (See Sec. 8.2 Charter of The City of Hillsdale, MI)
March 1 - March 17	City Manager and Finance Department prepare Manager's recommended budget. (See Sec. 8.2 Charter of The City of Hillsdale, MI)
March 17- March 24	Finance Department updates/edits final budget documents.
March 24 – April 1	Final budget prepared for distribution to council.
April 3	Council receives the budget document and sets the public hearing for May 15. (See Sec. 8.3 Charter of The City of Hillsdale, MI)
April 4 – April 28	Set Council work sessions to review budgets with staff
May 1	Notice of public hearing published in the newspaper and the Proposed Budget placed on file for public inspection. (See Section 8.3 Charter of The City of Hillsdale, MI)
May 15	Council holds Budget Hearing. (See Sec. 8.3 Charter of The City of Hillsdale, MI)
June 5	Council approves the budget, and millage rate authorizing the City Treasurer to levy the taxes. (See Sec. 8.4 Charter of The City of Hillsdale, MI)

Charter Budget Procedures can be found in Sections 8.2, 8.3 and 8.4.

Section 8.2 Each board, commission officer, and department head shall submit his recommended budget with supporting explanation for the next fiscal year to the City Manager on or before March 15 in each year.

The City Manager shall prepare and submit to the Council, on or before the first regular meeting in April of each year, a budget document covering the next fiscal year which shall present a complete financial plan for the ensuring fiscal year. It shall include at least the following information:

- (a.) Detailed estimates of all proposed expenditures for each department and office of the City, showing the expenditures for corresponding items for the last preceding and current fiscal years, with reasons for increases and decreases recommended, as compared with appropriations for the current year;
- (b.) Statements of the bonded or other indebtedness of the City, showing the debt redemption and interest requirements, the debt authorized and unissued, and the condition of sinking fund, if any;
- (c.) Detailed estimates of all anticipated income of the City from sources other than taxes and borrowing, with comparative statement of the amounts received by the City from each of the same or similar sources for the last preceding and current fiscal years;
- (d.) A statement of the estimated balance or deficit as the case maybe , for the end of the current fiscal year;
- (e.) An estimate of the amount of money to be raised from current and delinquent taxes and the amount to be raised from bond issues which, together with income from other sources, will be necessary to meet the proposed expenditures;
- (f.) Such other supporting schedules as the Council may deem necessary.

Budge Hearing:

Section 8.3 A public hearing on the budget shall be held before its final adoption, at such time and place as the council shall direct, and notice of such public hearing and of the fact that the proposed budget is on file in the office of the City clerk shall be published at least on week in advance by the Clerk. A summary of the proposed budget shall be published. A complete copy of the proposed budget shall also be on file and available to the public for inspection during offices hours at the office of the Clerk for a period of not less than on week prior to such public hearing.

Adoption of Budget – Tax Limit

Section 8.4 Not later than the first Monday in the month of June, the Council shall, by resolution, make an appropriation for the money needed for municipal purposes during the ensuring fiscal year, and provide for a levy of the amount necessary to be raised by taxes upon real and personal property for municipal purposes . . .

CITY OF HILLSDALE, MICHIGAN

RESOLUTION _____

WHEREAS, for many years the City of Hillsdale has neglected its roads, which have fallen in to a terrible state of disrepair; and

WHEREAS, for many years citizens of Hillsdale have complained about road conditions and seen little progress; and

WHEREAS, the City Council now seeks to address this matter directly, and to begin a process of City government reorientation, in which it will ask the people to understand that difficult decisions need to be made; therefore be it

RESOLVED, that the budget priorities for the 2017-2018 fiscal year be as follows:

1. The city shall fund public safety to an amount sufficient for the “preservation of public peace, prevention of crime, apprehension of criminals, regulations of traffic, protection of rights of persons and property and enforcement of the laws of the state and the ordinances of the city,” and for the “suppression and prevention of fires within the city.” (See Sections 2-70 and 2-71 of the Hillsdale City Code of Ordinances.)
2. The City shall set aside \$500,000 for new road projects, and \$100,000 for road maintenance.
 - a. The City shall make every effort to stretch these funds (via applying for grants, pushing for lower construction costs by encouraging competitive bidding, and other actions) to achieve a high quality and large quantity of road repairs.
3. The City shall fund basic public services required to maintain public property and keep the city running in accordance with Section 2-72 of the Hillsdale Code of City Ordinances.
4. All City departments, including those mentioned above, shall reduce budgets wherever possible in order to achieve these priorities. City staff shall be directed to think of innovative ways to save money on all city activities—no matter the cost

; and be it further

RESOLVED, that the City Manager shall prepare, and present to Council and the public at the first Council meeting of March 2017, a report detailing the expenditure of funds set aside in FY 16-17 (\$300,000) for road repair; and be it further

RESOLVED, that the City Manager shall prepare, and present to Council and the public at the first Council meeting of March 2018, a report detailing the expenditure of the funds set aside in FY 17-18 for new road projects and road maintenance, outlined above; and be it further

RESOLVED, that nothing in this resolution is intended to foreclose future consideration of such alternative sources of revenue, such as grants, special assessments, or other possibilities now being studied by the FAIR Committee, which is hereby commended for its efforts.



City of Hillsdale Agenda Item Summary

MEETING DATE: January 23, 2016

TO: Mayor Sessions & City Council

FROM: Stephen M. French, City Clerk

SUBJECT: Re-appointments to Boards/Commissions

RECOMMENDATION

City staff is recommending the following re-appointments to our boards/commissions:

1. Carl "Bud" Heinowski to the Shade Tree Commission
2. Darnella LoPresto, Jean Porter, and Juli Yoder to the Election Commission

All four residents have served their commissions admirably and are eligible for reappointment.