



# City of Hillsdale

## City Council Agenda

February 20, 2017  
7:00 p.m.

City Council Chambers  
97 N. Broad Street  
Hillsdale, MI 49242

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- I. Call to Order and Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Public Comments on Agenda Items**
- V. Consent Agenda**
  - A. Approval of Bills
    - 1. [City Claims of February 9, 2017: \\$266,844.33](#)
    - 2. [BPU Claims of February 9, 2017: \\$349,570.23](#)
    - 3. [Payroll of February 9, 2017: \\$154,205.28](#)
  - B. [City Council Minutes of February 6, 2017](#)
  - C. [Local Advisory Committee Minutes of February 14, 2017](#)
  - D. [TIFA Targeted Development Committee Minutes of January 24, 2017](#)
  - E. [January 2017 Hillsdale Police Group Progress Report](#)
- VI. Communications/Petitions**
  - A. [Project Rising Tide Meeting Announcement – February 28, 2017](#)
  - B. [Parks & Recreation Department's Baseball Registration for 2017](#)
- VII. Introduction and Adoption of Ordinance/Public Hearing**
- VIII. Unfinished Business**
- IX. Old Business**
- X. New Business**
  - A. [Resolution 3304: Resolution of Intent to Apply for State Formula Operating Assistance for Fiscal Year 2017-2018 under Act No. 51 of the Public Acts of 1951, as Amended](#)
  - B. [Lot division approval request – South Addition Lot #137](#)
  - C. [Elimination of the Performance Based Pay System](#)
  - D. [Quit Claim Deed re: 47 Willow Street](#)
  - E. [Purchase of Fire Engine from Emergency Vehicles Plus and recommendation to Finance Committee to review and recommend a finance option](#)

- XI. Miscellaneous/Reports**
- XII. City Manager's Report**
- XIII. General Public Comment**
- XIV. Council Comment**
- XV. Adjournment**

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Check 76872							
101-301.000-801.000	CONTRACTUAL SERVICES	ABSOLUTE SOFTWARE, LL	DDP/EJS ONSITE SUPPLEMENTAL SUPPOR	17-CS005	02/09/17	150.00	76872
						<u>150.00</u>	
						150.00	
Check 76873							
101-265.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	ERIE VALVE	17INV0003787	02/09/17	97.07	76873
588-588.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	FLOR BULBS	17INV004077	02/09/17	51.50	76873
588-588.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	ELECTRONIC	17INV004071	02/09/17	63.39	76873
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	AMERICAN COPPER AND B	BUSHINGS, COUPLING	17INV004708	02/09/17	16.13	76873
						<u>228.09</u>	
						228.09	
Check 76874							
101-215.000-862.000	LODGING AND MEALS	AMWAY GRAND PLAZA HOT	LODGING FOR IIMC REGION V	32JK6H2W	02/09/17	503.58	76874
						<u>503.58</u>	
						503.58	
Check 76875							
101-336.000-930.000	REPAIRS & MAINTENANCE	APOLLO FIRE EQUIPMENT	HIGH PRESSURE HOSE ASSEMBLY FOR JA	94162	02/09/17	63.00	76875
101-336.000-930.000	REPAIRS & MAINTENANCE	APOLLO FIRE EQUIPMENT	HIGH PRESSURE HOSE ASSEMBLY FOR JA	94162	02/09/17	10.13	76875
						<u>73.13</u>	
						73.13	
Check 76876							
101-215.000-726.000	SUPPLIES	ARROW SWIFT PRINTING	THANK YOU CARDS/ENVELOPES	141626	02/09/17	61.55	76876
101-336.000-726.000	SUPPLIES	ARROW SWIFT PRINTING	BUSINESS CARDS - DEPUTY CHIEF M. H	141565	02/09/17	25.50	76876
101-336.000-726.000	SUPPLIES	ARROW SWIFT PRINTING	BUSINESS CARDS - DEPUTY CHIEF M. H	141565	02/09/17	25.50	76876
101-441.000-726.000	SUPPLIES	ARROW SWIFT PRINTING	DPS TIME SHEETS	141606	02/09/17	196.25	76876
						<u>308.80</u>	
						308.80	
Check 76877							
101-265.000-801.000	CONTRACTUAL SERVICES	ARROW UNIFORM	MATS FOR CITY HALL 02/07/17	14-933931	02/09/17	21.55	76877
101-265.000-801.000	CONTRACTUAL SERVICES	ARROW UNIFORM	MATS & LINEN SERVICE	14-926618	02/09/17	21.55	76877
101-336.000-801.000	CONTRACTUAL SERVICES	ARROW UNIFORM	CONTRACTUAL LINEN SERVICE	14-933932	02/09/17	20.10	76877
101-441.000-742.000	CLOTHING / UNIFORMS	ARROW UNIFORM	DPS RUGS & UNIFORMS	14-919369	02/09/17	25.60	76877
101-441.000-742.000	CLOTHING / UNIFORMS	ARROW UNIFORM	DPS RUGS & UNIFORMS	14-926617	02/09/17	25.60	76877
101-441.000-801.000	CONTRACTUAL SERVICES	ARROW UNIFORM	DPS RUGS & UNIFORMS	14-919369	02/09/17	30.16	76877
101-441.000-801.000	CONTRACTUAL SERVICES	ARROW UNIFORM	DPS RUGS & UNIFORMS	14-926617	02/09/17	30.16	76877
271-790.000-801.000	CONTRACTUAL SERVICES	ARROW UNIFORM	LIBRARY FLOOR MATS 1-26-17	14-922232	02/09/17	31.87	76877
640-444.000-742.000	CLOTHING / UNIFORMS	ARROW UNIFORM	DPS RUGS & UNIFORMS	14-919369	02/09/17	10.32	76877
640-444.000-742.000	CLOTHING / UNIFORMS	ARROW UNIFORM	DPS RUGS & UNIFORMS	14-926617	02/09/17	10.32	76877
640-444.000-801.000	CONTRACTUAL SERVICES	ARROW UNIFORM	DPS RUGS & UNIFORMS	14-919369	02/09/17	20.04	76877
640-444.000-801.000	CONTRACTUAL SERVICES	ARROW UNIFORM	DPS RUGS & UNIFORMS	14-926617	02/09/17	20.04	76877
						<u>267.31</u>	
						267.31	
Check 76878							
271-790.000-982.000	BOOKS	BAKER & TAYLOR COMPAN	JANUARY 2017 ADULT BOOK ORDER	2032590467	02/09/17	127.16	76878
271-790.000-982.000	BOOKS	BAKER & TAYLOR COMPAN	JANUARY 2017 ADULT BOOK ORDER	2032619150	02/09/17	56.11	76878
271-790.000-982.001	BOOKS - FROM DONATION MO	BAKER & TAYLOR COMPAN	MCVICAR TRUST BOOKS	2032590466	02/09/17	14.99	76878
271-792.000-982.000	BOOKS	BAKER & TAYLOR COMPAN	JANUARY 2017 KIDS BOOK ORDER	2032590468	02/09/17	34.52	76878
271-792.000-982.000	BOOKS	BAKER & TAYLOR COMPAN	JANUARY 2017 KIDS BOOK ORDER	2032619151	02/09/17	43.51	76878
						<u>276.29</u>	
						276.29	
Check 76879							
101-295.000-850.000	INSURANCE	BARRETT INSURANCE AGE	INSURANCE PREMIUM PAYMENT	1106	02/09/17	3,383.00	76879
						<u>3,383.00</u>	
						3,383.00	
Check 76880							
588-588.000-726.000	SUPPLIES	BEAVER RESEARCH COMPA	DISINFECTANT/CLEANER/HAND SANITIZE	0256584-IN	02/09/17	235.00	76880

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Check 76880							
Total For Check 76880						235.00	
Check 76881							
101-265.000-920.000	UTILITIES	BOARD OF PUBLIC UTILI	UTILITIES	JAN 2017	02/09/17	1,594.79	76881
101-266.000-920.000	UTILITIES	BOARD OF PUBLIC UTILI	UTILITIES	JAN 2017	02/09/17	210.49	76881
101-276.000-920.000	UTILITIES	BOARD OF PUBLIC UTILI	UTILITIES	JAN 2017	02/09/17	24.35	76881
101-295.000-920.000	UTILITIES	BOARD OF PUBLIC UTILI	UTILITIES	JAN 2017	02/09/17	1,223.86	76881
101-336.000-920.000	UTILITIES	BOARD OF PUBLIC UTILI	UTILITIES	JAN 2017	02/09/17	607.72	76881
101-441.000-920.000	UTILITIES	BOARD OF PUBLIC UTILI	UTILITIES	JAN 2017	02/09/17	484.34	76881
101-448.000-920.202	UTILITIES - MAJOR STREET	BOARD OF PUBLIC UTILI	UTILITIES	JAN 2017	02/09/17	5,287.30	76881
101-448.000-920.203	UTILITIES - LOCAL STREET	BOARD OF PUBLIC UTILI	UTILITIES	JAN 2017	02/09/17	276.91	76881
101-756.000-920.000	UTILITIES	BOARD OF PUBLIC UTILI	UTILITIES	JAN 2017	02/09/17	341.20	76881
202-460.000-801.000	CONTRACTUAL SERVICES	BOARD OF PUBLIC UTILI	STREET LIGHT MAINTENANCE	17-0000060	02/09/17	64.10	76881
202-490.000-920.000	UTILITIES	BOARD OF PUBLIC UTILI	UTILITIES	JAN 2017	02/09/17	437.15	76881
202-490.500-920.000	UTILITIES	BOARD OF PUBLIC UTILI	UTILITIES	JAN 2017	02/09/17	450.08	76881
203-460.000-801.000	CONTRACTUAL SERVICES	BOARD OF PUBLIC UTILI	STREET LIGHT MAINTENANCE	17-0000060	02/09/17	151.38	76881
203-480.000-920.000	UTILITIES	BOARD OF PUBLIC UTILI	UTILITIES	JAN 2017	02/09/17	26.23	76881
271-790.000-920.000	UTILITIES	BOARD OF PUBLIC UTILI	UTILITIES	JAN 2017	02/09/17	1,194.70	76881
588-588.000-920.000	UTILITIES	BOARD OF PUBLIC UTILI	UTILITIES	JAN 2017	02/09/17	418.40	76881
640-444.000-920.000	UTILITIES	BOARD OF PUBLIC UTILI	UTILITIES	JAN 2017	02/09/17	454.93	76881
Total For Check 76881						13,247.93	
Check 76882							
101-265.000-801.000	CONTRACTUAL SERVICES	BORCK'S OUTDOOR SERVI	LAWN MAINTENANCE PAYMENT 10 OF 12	10 OF 12 PAYMEN	02/09/17	140.83	76882
101-266.000-801.000	CONTRACTUAL SERVICES	BORCK'S OUTDOOR SERVI	LAWN MAINTENANCE PAYMENT 10 OF 12	10 OF 12 PAYMEN	02/09/17	162.50	76882
101-441.000-801.000	CONTRACTUAL SERVICES	BORCK'S OUTDOOR SERVI	LAWN MAINTENANCE PAYMENT 10 OF 12	10 OF 12 PAYMEN	02/09/17	65.00	76882
101-756.000-801.000	CONTRACTUAL SERVICES	BORCK'S OUTDOOR SERVI	LAWN MAINTENANCE PAYMENT 10 OF 12	10 OF 12 PAYMEN	02/09/17	3,087.50	76882
202-460.000-801.000	CONTRACTUAL SERVICES	BORCK'S OUTDOOR SERVI	LAWN MAINTENANCE PAYMENT 10 OF 12	10 OF 12 PAYMEN	02/09/17	483.28	76882
202-460.500-801.000	CONTRACTUAL SERVICES	BORCK'S OUTDOOR SERVI	LAWN MAINTENANCE PAYMENT 10 OF 12	10 OF 12 PAYMEN	02/09/17	111.76	76882
203-460.000-801.000	CONTRACTUAL SERVICES	BORCK'S OUTDOOR SERVI	LAWN MAINTENANCE PAYMENT 10 OF 12	10 OF 12 PAYMEN	02/09/17	308.30	76882
588-588.000-801.000	CONTRACTUAL SERVICES	BORCK'S OUTDOOR SERVI	LAWN MAINTENANCE PAYMENT 10 OF 12	10 OF 12 PAYMEN	02/09/17	238.33	76882
Total For Check 76882						4,597.50	
Check 76883							
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	BRINER OIL CO, INC	DEXRON III TRANSMISSION FLUID	104172	02/09/17	108.50	76883
Total For Check 76883						108.50	
Check 76884							
101-253.000-801.000	CONTRACTUAL SERVICES	BS&A SOFTWARE	ANNUAL SERVICE/SUPPORT FEES	110560	02/09/17	271.00	76884
101-253.000-801.000	CONTRACTUAL SERVICES	BS&A SOFTWARE	ANNUAL SERVICE/SUPPORT FEES	110560	02/09/17	523.00	76884
101-372.000-801.000	CONTRACTUAL SERVICES	BS&A SOFTWARE	ANNUAL SERVICE/SUPPORT FEES	110560	02/09/17	1,149.00	76884
101-441.000-801.000	CONTRACTUAL SERVICES	BS&A SOFTWARE	ANNUAL SERVICE/SUPPORT FEES	110560	02/09/17	630.00	76884
101-441.000-801.000	CONTRACTUAL SERVICES	BS&A SOFTWARE	ANNUAL SERVICE/SUPPORT FEES	110560	02/09/17	630.00	76884
Total For Check 76884						3,203.00	
Check 76885							
101-336.000-726.000	SUPPLIES	COREY BURKE	REIMBURSEMENT FOR ITEMS PURCHASED	REIMBURSE	02/09/17	8.88	76885
101-336.000-726.000	SUPPLIES	COREY BURKE	REIMBURSEMENT FOR ITEMS PURCHASED	REIMBURSE	02/09/17	11.87	76885
101-336.000-726.000	SUPPLIES	COREY BURKE	REIMBURSEMENT FOR ITEMS PURCHASED	REIMBURSE	02/09/17	(5.60)	76885
Total For Check 76885						15.15	
Check 76886							
588-588.000-955.588	MISC. - CDL LICENSING/TE	CE&A PROFESSIONAL SER	PREEMPLOYMENT DRUG TESTING - DART	33105	02/09/17	54.00	76886
Total For Check 76886						54.00	



GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Check 76887							
101-441.000-801.000	CONTRACTUAL SERVICES	CINTAS CORPORATION	CLEANING DISP & MATERIAL	351752644	02/09/17	25.97	76887
						<u>25.97</u>	
						25.97	
Check 76888							
101-301.000-742.000	CLOTHING / UNIFORMS	CMP DISTRIBUTOR, INC	ARMOR EXPRESS HALO THREAT LEVEL II	50414	02/09/17	1,430.00	76888
101-301.000-742.000	CLOTHING / UNIFORMS	CMP DISTRIBUTOR, INC	ARMOR EXPRESS HALO THREAT LEVEL II	50414	02/09/17	14.00	76888
						<u>1,444.00</u>	
						1,444.00	
Check 76889							
101-175.000-808.000	AUDITING SERVICES	CONDON, HECHT, BISHER	AUDIT SERVICES FOR 2016 FY	2000017826	02/09/17	2,000.00	76889
						<u>2,000.00</u>	
						2,000.00	
Check 76890							
101-336.000-726.000	SUPPLIES	COUNTRY SIDE TROPHIES	RETIREMENT PLAQUE FOR E. PRESSLER	1178	02/09/17	62.00	76890
						<u>62.00</u>	
						62.00	
Check 76891							
101-265.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	PAPER/PAPER TOWELS/TOILET TISSUE	440785	02/09/17	262.92	76891
101-301.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	OFFICE SUPPLIES - HPD/HFD	581544	02/09/17	33.06	76891
101-301.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	OFFICE SUPPLIES - HPD/HFD	581544	02/09/17	38.38	76891
101-301.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	OFFICE SUPPLIES - HPD/HFD	581544	02/09/17	11.46	76891
101-301.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	OFFICE SUPPLIES - HPD/HFD	581544	02/09/17	5.86	76891
101-301.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	OFFICE SUPPLIES - HPD/HFD	817946	02/09/17	(11.46)	76891
101-336.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	OFFICE SUPPLIES - HPD/HFD	580961	02/09/17	18.72	76891
101-336.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	OFFICE SUPPLIES - HPD/HFD	580961	02/09/17	6.44	76891
101-336.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	OFFICE SUPPLIES - HPD/HFD	580961	02/09/17	1.49	76891
101-336.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	OFFICE SUPPLIES - HPD/HFD	580961	02/09/17	5.26	76891
101-336.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	OFFICE SUPPLIES - HPD/HFD	580961	02/09/17	5.69	76891
101-336.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	OFFICE SUPPLIES - HPD/HFD	580975	02/09/17	16.84	76891
271-790.000-801.000	CONTRACTUAL SERVICES	CURRENT OFFICE SOLUTI	LANIER COPIER AND COPIES JANUARY 2	282677	02/09/17	127.39	76891
						<u>522.05</u>	
						522.05	
Check 76892							
101-215.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	DEPOSIT BAGS	440709	02/09/17	60.88	76892
						<u>60.88</u>	
						60.88	
Check 76893							
101-215.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	RECYCLE CONTAINER/LINER	440609	02/09/17	83.97	76893
						<u>83.97</u>	
						83.97	
Check 76894							
101-400.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	OFFICE SUPPLIES - FILE FOLDERS	580887	02/09/17	11.58	76894
						<u>11.58</u>	
						11.58	
Check 76895							
101-215.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	PARKER JOTTER PEN	581430	02/09/17	35.10	76895
						<u>35.10</u>	
						35.10	
Check 76896							
247-900.000-801.000	CONTRACTUAL SERVICES	DAILEY ENGINEERING IN	CONSULTATION - DAWN THEATER	JOB 16317	02/09/17	500.00	76896
						<u>500.00</u>	
						500.00	
Check 76897							
101-295.000-801.000	CONTRACTUAL SERVICES	DMCI BROADBAND, LLC	INTERNET SERVICE - AIRPORT	205610	02/09/17	363.65	76897
						<u>363.65</u>	

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Check 76897							
Total For Check 76897						363.65	
Check 76898							
202-490.000-726.000	SUPPLIES	DORNBOS SIGN & SAFETY	CAPS, CROSSES, SIGNS - HILLSDALE S	31221	02/09/17	167.42	76898
633-000.000-111.000	INVENTORY - MAT. AND SUP	DORNBOS SIGN & SAFETY	CAPS, CROSSES, SIGNS - HILLSDALE S	31221	02/09/17	159.00	76898
Total For Check 76898						326.42	
Check 76899							
101-301.000-742.000	CLOTHING / UNIFORMS	COREY DOW	2017 EQUIPMENT ALLOWANCE - MEN'S T	2017 EQUIP	02/09/17	96.29	76899
Total For Check 76899						96.29	
Check 76900							
101-265.000-801.000	CONTRACTUAL SERVICES	EAST 2 WEST ENTERPRIS	MOP & BUFF DISPATCH OFFICE 01/13/1	7108	02/09/17	40.00	76900
Total For Check 76900						40.00	
Check 76901							
640-444.000-726.000	SUPPLIES	ELECTRICAL TERMINAL I	SUPPLIES	0154416	02/09/17	220.06	76901
Total For Check 76901						220.06	
Check 76902							
101-265.000-930.000	REPAIRS & MAINTENANCE	G&G GLASS, INC	INSTALL NEW FRONT DOOR @ DPS	16-2549	02/09/17	1,350.00	76902
Total For Check 76902						1,350.00	
Check 76903							
101-336.000-742.000	CLOTHING / UNIFORMS	GALL'S, INC	EMS PANTS - C. BURKE	006884183	02/09/17	119.98	76903
Total For Check 76903						119.98	
Check 76904							
101-336.000-726.000	SUPPLIES	GELZER & SON INC	FASTENERS & ANCHORS/SILICONE SPRAY	C227842	02/09/17	2.79	76904
101-336.000-726.000	SUPPLIES	GELZER & SON INC	FASTENERS & ANCHORS/SILICONE SPRAY	C227842	02/09/17	4.99	76904
101-336.000-726.000	SUPPLIES	GELZER & SON INC	FASTENERS & ANCHORS/SILICONE SPRAY	C227842	02/09/17	4.79	76904
101-336.000-726.000	SUPPLIES	GELZER & SON INC	FASTENERS & ANCHORS/SILICONE SPRAY	C227842	02/09/17	5.98	76904
101-336.000-726.000	SUPPLIES	GELZER & SON INC	BULBS	A136401	02/09/17	2.98	76904
101-336.000-726.000	SUPPLIES	GELZER & SON INC	DOORKNOB/KEY	A136501	02/09/17	10.97	76904
101-336.000-726.000	SUPPLIES	GELZER & SON INC	DOORKNOB/KEY	A136501	02/09/17	1.99	76904
640-444.000-726.000	SUPPLIES	GELZER & SON INC	DRILL BITS	A136382	02/09/17	21.36	76904
640-444.000-726.000	SUPPLIES	GELZER & SON INC	QUICK LINK	C228509	02/09/17	3.58	76904
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	GELZER & SON INC	PIPE TAP	A136204	02/09/17	31.99	76904
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	GELZER & SON INC	PLUMBING, LETTERS	C227881	02/09/17	7.30	76904
Total For Check 76904						98.72	
Check 76905							
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	GODFREY BROTHERS, INC	SEAL	S21159	02/09/17	4.22	76905
Total For Check 76905						4.22	
Check 76906							
101-265.000-726.000	SUPPLIES	HEFFERNAN SOFT WATER	WATER DELIVERY	103248	02/09/17	33.25	76906
101-295.000-726.000	SUPPLIES	HEFFERNAN SOFT WATER	WATER DELIVERY	103248	02/09/17	4.75	76906
101-441.000-726.000	SUPPLIES	HEFFERNAN SOFT WATER	WATER DELIVERY	103248	02/09/17	9.50	76906
271-790.000-726.000	SUPPLIES	HEFFERNAN SOFT WATER	WATER DELIVERY	103248	02/09/17	9.50	76906
Total For Check 76906						57.00	
Check 76907							
640-444.000-801.301	POLICE VEHICLE REPAIR	HILLSDALE COUNTY SHER	LABOR REMOVED & REPLACED FRONT DIS	1151	02/09/17	30.00	76907
640-444.000-801.301	POLICE VEHICLE REPAIR	HILLSDALE COUNTY SHER	LABOR REMOVED & REPLACED FRONT DIS	1152	02/09/17	30.00	76907

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Check 76907							
Total For Check 76907						60.00	
Check 76908							
101-209.000-861.000	TRAINING & SEMINARS	HILLSDALE COUNTY TREA	BOARD OF REVIEW TRAINING	02/16/17	02/09/17	30.00	76908
Total For Check 76908						30.00	
Check 76909							
101-174.000-801.000	CONTRACTUAL SERVICES	HILLSDALE POLICY GROU	CONTRACTED ECONOMIC DEVELOPMENT SE	1-2017	02/09/17	4,767.98	76909
Total For Check 76909						4,767.98	
Check 76910							
640-444.000-726.000	SUPPLIES	JACKSON TRUCK SERVICE	FILTERS, STARTING FLUID	PC001288931	02/09/17	44.40	76910
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	JACKSON TRUCK SERVICE	FILTERS	PC001288700	02/09/17	35.16	76910
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	JACKSON TRUCK SERVICE	GRN LED STROBE LTS	PC001288778	02/09/17	260.70	76910
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	JACKSON TRUCK SERVICE	FILTERS, STARTING FLUID	PC001288931	02/09/17	69.67	76910
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	JACKSON TRUCK SERVICE	FILTERS	PC001289100	02/09/17	51.15	76910
Total For Check 76910						461.08	
Check 76911							
101-265.000-726.000	SUPPLIES	JONESVILLE LUMBER	LIP MOULDING - DPS	753354	02/09/17	31.68	76911
Total For Check 76911						31.68	
Check 76912							
101-301.000-726.000	SUPPLIES	KIESLER'S POLICE SUPP	DUTY/PRACTICE AMMUNITION	0817909	02/09/17	534.86	76912
101-301.000-726.000	SUPPLIES	KIESLER'S POLICE SUPP	DUTY/PRACTICE AMMUNITION	0817909	02/09/17	56.00	76912
101-301.000-726.000	SUPPLIES	KIESLER'S POLICE SUPP	DUTY/PRACTICE AMMUNITION	0817909	02/09/17	15.00	76912
101-301.000-726.000	SUPPLIES	KIESLER'S POLICE SUPP	DUTY/PRACTICE AMMUNITION	0817909	02/09/17	3.00	76912
101-301.000-726.000	SUPPLIES	KIESLER'S POLICE SUPP	DUTY/PRACTICE AMMUNITION	0817909	02/09/17	3.50	76912
Total For Check 76912						612.36	
Check 76913							
101-301.000-801.000	CONTRACTUAL SERVICES	LEXIPOL, LLC	LAW ENFORCEMENT PROCEDURE MANUAL O	19475	02/09/17	6,587.00	76913
Total For Check 76913						6,587.00	
Check 76914							
101-209.000-860.000	TRANSPORTATION AND MILEA	KELLY LOPRESTO	ASSESSOR TRAINING - MILEAGE & LUNC	EXPENSE	02/09/17	21.40	76914
101-209.000-862.000	LODGING AND MEALS	KELLY LOPRESTO	ASSESSOR TRAINING - MILEAGE & LUNC	EXPENSE	02/09/17	9.74	76914
Total For Check 76914						31.14	
Check 76915							
101-172.000-860.000	TRANSPORTATION AND MILEA	DAVID MACKIE	MME CONFERENCE	EXPENSE	02/09/17	80.25	76915
Total For Check 76915						80.25	
Check 76916							
101-301.000-726.000	SUPPLIES	MARKET HOUSE	KLEENEX	103981	02/09/17	18.68	76916
640-444.000-801.000	CONTRACTUAL SERVICES	MARKET HOUSE	UPS SHIPPING FEE	103950	02/09/17	17.20	76916
Total For Check 76916						35.88	
Check 76917							
101-174.000-967.002	PROJECT COSTS - CDBG BLI	MIDSTATE TITLE COMPAN	CDBG GRANT - 42 UNION	DRAW #14	02/09/17	16,170.74	76917
Total For Check 76917						16,170.74	
Check 76918							
101-175.000-807.000	ENGINEERING SERVICES - C	MT ENGINEERING, LLC	DESIGN ENG - FAYETTE ST CELL TOWER	01604-7	02/09/17	127.50	76918
Total For Check 76918						127.50	

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Check 76919							
101-336.000-726.000	SUPPLIES	MY-LOR, INC.	PRINTED ALUMINUM ACCOUNTABILITY TA	26589	02/09/17	26.00	76919
101-336.000-726.000	SUPPLIES	MY-LOR, INC.	PRINTED ALUMINUM ACCOUNTABILITY TA	26589	02/09/17	2.77	76919
Total For Check 76919						28.77	
Check 76920							
101-175.000-801.000	CONTRACTUAL SERVICES	NONIK TECHNOLOGIES, I	FEB 2017 SERVER MANAGEMENT FEES	MSP-6415	02/09/17	1,340.00	76920
101-175.000-801.000	CONTRACTUAL SERVICES	NONIK TECHNOLOGIES, I	JAN 2017 SERVER MANAGEMENT	MSP-6398	02/09/17	1,340.00	76920
101-253.000-726.000	SUPPLIES	NONIK TECHNOLOGIES, I	GRAPHICS CARD	1644	02/09/17	43.81	76920
Total For Check 76920						2,723.81	
Check 76921							
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	NORM'S TIREMAN	2-TIRES FOR #13	5200034405	02/09/17	335.96	76921
Total For Check 76921						335.96	
Check 76922							
101-336.000-742.000	CLOTHING / UNIFORMS	NYE UNIFORM COMPANY	3 SEASON COAT - C. BURKE	589457	02/09/17	119.50	76922
101-336.000-742.000	CLOTHING / UNIFORMS	NYE UNIFORM COMPANY	3 SEASON COAT - C. BURKE	589457	02/09/17	2.00	76922
101-336.000-742.000	CLOTHING / UNIFORMS	NYE UNIFORM COMPANY	3 SEASON COAT - C. BURKE	589457	02/09/17	13.36	76922
Total For Check 76922						134.86	
Check 76923							
640-444.000-801.301	POLICE VEHICLE REPAIR	PARNEY'S CAR CARE	OIL CHANGE - UNIT 2-4 (2014 EXPLOR	60518	02/09/17	18.95	76923
640-444.000-801.301	POLICE VEHICLE REPAIR	PARNEY'S CAR CARE	OIL CHANGE - UNIT 2-4 (2014 EXPLOR	60518	02/09/17	8.50	76923
640-444.000-801.301	POLICE VEHICLE REPAIR	PARNEY'S CAR CARE	OIL CHANGE - UNIT 2-4 (2014 EXPLOR	60518	02/09/17	10.02	76923
Total For Check 76923						37.47	
Check 76924							
101-295.000-801.000	CONTRACTUAL SERVICES	PATRIOT AVIATION	GROUND MAINTENANCE	103	02/09/17	5,974.32	76924
101-295.000-801.000	CONTRACTUAL SERVICES	PATRIOT AVIATION	FEB 2017 MANAGEMENT SERVICES	104	02/09/17	3,166.66	76924
Total For Check 76924						9,140.98	
Check 76925							
101-301.000-726.000	SUPPLIES	PERFORMANCE AUTOMOTIV	SUPPLIES	1197500	02/09/17	5.68	76925
101-301.000-726.000	SUPPLIES	PERFORMANCE AUTOMOTIV	SUPPLIES	1197500	02/09/17	7.66	76925
101-336.000-726.000	SUPPLIES	PERFORMANCE AUTOMOTIV	SUPPLIES	1199836	02/09/17	(3.49)	76925
101-336.000-726.000	SUPPLIES	PERFORMANCE AUTOMOTIV	SUPPLIES	1203076	02/09/17	9.99	76925
101-336.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	SUPPLIES	1202573	02/09/17	25.19	76925
101-336.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	SUPPLIES	1202573	02/09/17	20.59	76925
101-336.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	SUPPLIES	1202573	02/09/17	12.36	76925
101-336.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	SUPPLIES	1202573	02/09/17	5.69	76925
101-336.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	SUPPLIES	1202573	02/09/17	3.90	76925
101-336.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	SUPPLIES	1203768	02/09/17	17.39	76925
101-336.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	SUPPLIES	1203770	02/09/17	22.49	76925
640-444.000-726.000	SUPPLIES	PERFORMANCE AUTOMOTIV	COMBO WRENCH	1203119	02/09/17	18.99	76925
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	FITTINGS	1202638	02/09/17	53.18	76925
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	FILTERS	1202790	02/09/17	40.61	76925
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	FILTER RETURN	1202793	02/09/17	(13.10)	76925
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	HYD HOSE & FITTINGS	1203231	02/09/17	103.48	76925
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	FITTINGS, CLAMPS, RUBBER COVER	1203509	02/09/17	25.28	76925
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	WIPER BLADES	1203552	02/09/17	11.38	76925
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	CABLE ENDS, SOLDER, SHRINK	1203358	02/09/17	32.51	76925
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	CLAMP, FITTINGS	1203402	02/09/17	46.15	76925
640-444.000-730.301	POLICE VEH/EQUP MAINT SU	PERFORMANCE AUTOMOTIV	SUPPLIES	1203144	02/09/17	144.42	76925
640-444.000-730.301	POLICE VEH/EQUP MAINT SU	PERFORMANCE AUTOMOTIV	SUPPLIES	1203144	02/09/17	299.16	76925

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Check 76925							
						Total For Check 76925	889.51
Check 76927							
271-790.000-982.001	BOOKS - FROM DONATION MO	PLAYAWAY	BABCOCK PLAYAWAYS 1-17-17	207267	02/09/17	424.94	76927
						Total For Check 76927	424.94
Check 76928							
101-295.000-930.000	REPAIRS & MAINTENANCE	PREMIER BUILDERS, LLC	CONCRETE SIDEWALK/INSTALL BALLARD	11/22/16 AGREEM	02/09/17	650.00	76928
101-295.000-930.000	REPAIRS & MAINTENANCE	PREMIER BUILDERS, LLC	CONCRETE SIDEWALK/INSTALL BALLARD	11/22/16 AGREEM	02/09/17	450.00	76928
101-295.000-930.000	REPAIRS & MAINTENANCE	PREMIER BUILDERS, LLC	CONCRETE SIDEWALK/INSTALL BALLARD	11/22/16 AGREEM	02/09/17	400.00	76928
101-295.000-930.000	REPAIRS & MAINTENANCE	PREMIER BUILDERS, LLC	CONCRETE SIDEWALK/INSTALL BALLARD	11/22/16 AGREEM	02/09/17	100.00	76928
						Total For Check 76928	1,600.00
Check 76929							
640-444.000-801.000	CONTRACTUAL SERVICES	PURITY CYLINDER GASES	CYLINDER RENTAL	00250986	02/09/17	44.88	76929
						Total For Check 76929	44.88
Check 76930							
401-454.000-801.000	CONTRACTUAL SERVICES	QUALITY ASPHALT PAVIN	2016 STREET PRESERVATION PROJECT	1612	02/09/17	98,523.73	76930
						Total For Check 76930	98,523.73
Check 76931							
271-790.000-982.000	BOOKS	RANDOM HOUSE, INC.	DEC AUDIOBOOK ORDER	1080796444	02/09/17	67.50	76931
						Total For Check 76931	67.50
Check 76932							
101-441.000-801.000	CONTRACTUAL SERVICES	REPUBLIC SERVICES OF	4 YARD DUMPSTER RENTAL - DPS	0249-005377579	02/09/17	197.76	76932
						Total For Check 76932	197.76
Check 76933							
101-265.000-801.000	CONTRACTUAL SERVICES	SCHINDLER ELEVATOR CO	QUARTERLY ELEVATOR MAINTENANCE	8104467566	02/09/17	564.27	76933
						Total For Check 76933	564.27
Check 76934							
101-295.000-920.000	UTILITIES	SPRATT'S	FUEL DELIVERY	38391	02/09/17	521.36	76934
						Total For Check 76934	521.36
Check 76935							
101-336.000-930.000	REPAIRS & MAINTENANCE	STILLWELL FORD MERCUR	OIL CHANGE/UNIT 371 (16 FORD F-350	581767	02/09/17	7.50	76935
101-336.000-930.000	REPAIRS & MAINTENANCE	STILLWELL FORD MERCUR	OIL CHANGE/UNIT 371 (16 FORD F-350	581767	02/09/17	22.75	76935
101-336.000-930.000	REPAIRS & MAINTENANCE	STILLWELL FORD MERCUR	OIL CHANGE/UNIT 371 (16 FORD F-350	581767	02/09/17	4.75	76935
640-444.000-801.301	POLICE VEHICLE REPAIR	STILLWELL FORD MERCUR	HEADLIGHT BULB/UNIT 2-3 (15 EXPLOR	581328	02/09/17	15.00	76935
640-444.000-801.301	POLICE VEHICLE REPAIR	STILLWELL FORD MERCUR	HEADLIGHT BULB/UNIT 2-3 (15 EXPLOR	581328	02/09/17	24.78	76935
640-444.000-801.301	POLICE VEHICLE REPAIR	STILLWELL FORD MERCUR	HEADLIGHT BULB/UNIT 2-3 (15 EXPLOR	581328	02/09/17	1.50	76935
						Total For Check 76935	76.28
Check 76936							
101-172.000-726.000	SUPPLIES	STOCKHOUSE CORPORATIO	STOCK PAPER	55336	02/09/17	99.33	76936
						Total For Check 76936	99.33
Check 76937							
101-000.000-123.000	PREPAID EXPENSES	SUMNAR SCHOLL INSURAN	2017 AUTO INSURANCE PREMIUMS	364087	02/09/17	4,361.00	76937
101-000.000-123.000	PREPAID EXPENSES	SUMNAR SCHOLL INSURAN	POLICY PREMIUM	363161	02/09/17	1,305.75	76937
101-175.000-850.000	INSURANCE	SUMNAR SCHOLL INSURAN	POLICY PREMIUM	363161	02/09/17	1,305.75	76937
101-336.000-850.000	INSURANCE	SUMNAR SCHOLL INSURAN	2017 AUTO INSURANCE PREMIUMS	364087	02/09/17	4,361.00	76937
640-000.000-123.000	PREPAID EXPENSES	SUMNAR SCHOLL INSURAN	2017 AUTO INSURANCE PREMIUMS	364087	02/09/17	19,043.50	76937

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Check 76937							
640-444.000-850.000	INSURANCE	SUMNAR SCHOLL INSURAN	2017 AUTO INSURANCE PREMIUMS	364087	02/09/17	15,393.00	76937
640-444.000-850.301	INSURANCE - POLICE	SUMNAR SCHOLL INSURAN	2017 AUTO INSURANCE PREMIUMS	364087	02/09/17	3,650.50	76937
Total For Check 76937						49,420.50	
Check 76938							
247-900.000-801.000	CONTRACTUAL SERVICES	SW SERVICES, LLC	SNOW REMOVAL FOR TIFA PARCELS	TIFA-0004	02/09/17	70.00	76938
247-900.000-801.000	CONTRACTUAL SERVICES	SW SERVICES, LLC	SNOW REMOVAL FOR TIFA PARCELS	TIFA-0005	02/09/17	70.00	76938
Total For Check 76938						140.00	
Check 76939							
101-209.000-860.000	TRANSPORTATION AND MILEA	KIMBERLY A. THOMAS	ASSESSOR CONTINUING ED MEAL & MILE	EXPENSE	02/09/17	22.47	76939
101-209.000-862.000	LODGING AND MEALS	KIMBERLY A. THOMAS	ASSESSOR CONTINUING ED MEAL & MILE	EXPENSE	02/09/17	12.44	76939
Total For Check 76939						34.91	
Check 76940							
101-301.000-801.000	CONTRACTUAL SERVICES	TRANSUNION RISK AND A	ONLINE INVESTIGATIVE SYSTEM BILLIN	807352 JAN 2017	02/09/17	31.50	76940
Total For Check 76940						31.50	
Check 76941							
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	VALLEY TRUCK PARTS	REMAN AUTO TRANSMISSION ASSY	11360718	02/09/17	2,169.00	76941
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	VALLEY TRUCK PARTS	REMAN AUTO TRANSMISSION ASSY	11360718	02/09/17	1,200.00	76941
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	VALLEY TRUCK PARTS	REMAN AUTO TRANSMISSION ASSY	11360718	02/09/17	(1,200.00)	76941
Total For Check 76941						2,169.00	
Check 76942							
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	VERMEER OF MICHIGAN,	BELTS, GAS SPRING	P52235	02/09/17	209.58	76942
Total For Check 76942						209.58	
Check 76943							
101-172.000-810.000	DUES AND SUBSCRIPTIONS	VISA	MME RESERVATION/CONFERENCE/MEMBERS	JAN 2017	02/09/17	110.00	76943
101-172.000-861.000	TRAINING & SEMINARS	VISA	MME RESERVATION/CONFERENCE/MEMBERS	JAN 2017	02/09/17	275.00	76943
101-172.000-862.000	LODGING AND MEALS	VISA	MME RESERVATION/CONFERENCE/MEMBERS	JAN 2017	02/09/17	285.87	76943
101-336.000-742.000	CLOTHING / UNIFORMS	VISA	FIRE SAFETY DECALS	JAN 2017	02/09/17	344.49	76943
101-441.000-726.000	SUPPLIES	VISA	FRAMES/WORK BOOTS	JAN 2017	02/09/17	87.90	76943
Total For Check 76943						1,103.26	
Check 76944							
101-191.000-726.000	SUPPLIES	WALMART COMMUNITY	RCA TABLET	01/17/17	02/09/17	167.48	76944
101-215.000-726.000	SUPPLIES	WALMART COMMUNITY	BINDER, TOTE	01-31-17	02/09/17	15.15	76944
101-215.000-726.000	SUPPLIES	WALMART COMMUNITY	TOTE/TISSUE/CUPS/COFFEE	01/04/17	02/09/17	44.36	76944
271-790.000-726.000	SUPPLIES	WALMART COMMUNITY	AUTO SPRAY/DUSTER REFILL/SWIFFER	01/19/17	02/09/17	39.34	76944
Total For Check 76944						266.33	
Check 76945							
101-336.000-740.000	FUEL AND LUBRICANTS	WATKINS OIL COMPANY	JANUARY 2017 CITY FLEET FUEL	JAN 2017	02/09/17	287.14	76945
588-588.000-740.000	FUEL AND LUBRICANTS	WATKINS OIL COMPANY	JANUARY 2017 CITY FLEET FUEL	JAN 2017	02/09/17	1,318.17	76945
640-444.000-740.000	FUEL AND LUBRICANTS	WATKINS OIL COMPANY	JANUARY 2017 CITY FLEET FUEL	JAN 2017	02/09/17	2,744.15	76945
640-444.000-740.301	FUEL AND LUBRICANTS-POLI	WATKINS OIL COMPANY	JANUARY 2017 CITY FLEET FUEL	JAN 2017	02/09/17	1,718.56	76945
Total For Check 76945						6,068.02	
Check 76946							
588-588.000-955.588	MISC. - CDL LICENSING/TE	WORKHEALTH-QUINCY, PL	RANDOM & PREEMPLOYMENT TESTING	4085	02/09/17	22.00	76946
588-588.000-955.588	MISC. - CDL LICENSING/TE	WORKHEALTH-QUINCY, PL	RANDOM & PREEMPLOYMENT TESTING	4079	02/09/17	57.00	76946
Total For Check 76946						79.00	

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Check 76947							
101-336.000-801.000	CONTRACTUAL SERVICES	XEROX GOVERNMENT SYST	FIREHOUSE SOFTWARE ANNUAL MAINTENA	1336524	02/09/17	240.00	76947
						<u>240.00</u>	
Total For Check 76947							
Check 79							
101-000.000-228.003	DUE TO MMERS-RETIREMENT	MERS	JAN 2017 CONTRIBUTIONS	00066052-13	02/09/17	7,991.98	79
101-172.000-716.000	RETIREMENT	MERS	JAN 2017 CONTRIBUTIONS	00066052-13	02/09/17	1,432.15	79
101-209.000-716.000	RETIREMENT	MERS	JAN 2017 CONTRIBUTIONS	00066052-13	02/09/17	269.57	79
101-215.000-716.000	RETIREMENT	MERS	JAN 2017 CONTRIBUTIONS	00066052-13	02/09/17	348.36	79
101-219.000-716.000	RETIREMENT	MERS	JAN 2017 CONTRIBUTIONS	00066052-13	02/09/17	331.24	79
101-301.000-716.000	RETIREMENT	MERS	JAN 2017 CONTRIBUTIONS	00066052-13	02/09/17	14,463.90	79
101-336.000-716.000	RETIREMENT	MERS	JAN 2017 CONTRIBUTIONS	00066052-13	02/09/17	2,073.64	79
101-372.000-716.000	RETIREMENT	MERS	JAN 2017 CONTRIBUTIONS	00066052-13	02/09/17	140.12	79
101-400.000-716.000	RETIREMENT	MERS	JAN 2017 CONTRIBUTIONS	00066052-13	02/09/17	167.32	79
101-441.000-716.000	RETIREMENT	MERS	JAN 2017 CONTRIBUTIONS	00066052-13	02/09/17	465.78	79
208-751.000-716.000	RETIREMENT	MERS	JAN 2017 CONTRIBUTIONS	00066052-13	02/09/17	236.14	79
271-790.000-716.000	RETIREMENT	MERS	JAN 2017 CONTRIBUTIONS	00066052-13	02/09/17	202.30	79
588-588.000-716.000	RETIREMENT	MERS	JAN 2017 CONTRIBUTIONS	00066052-13	02/09/17	160.39	79
640-444.000-716.000	RETIREMENT	MERS	JAN 2017 CONTRIBUTIONS	00066052-13	02/09/17	163.90	79
699-441.000-716.000	RETIREMENT	MERS	JAN 2017 CONTRIBUTIONS	00066052-13	02/09/17	155.25	79
Total For Check 79						<u>28,602.04</u>	

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			Fund Totals:				
			Fund 101 GENERAL FUND			112,157.59	
			Fund 202 MAJOR ST./TRUNKLINE FUND			1,713.79	
			Fund 203 LOCAL ST. FUND			485.91	
			Fund 208 RECREATION FUND			236.14	
			Fund 247 TAX INCREMENT FINANCE ATH.			640.00	
			Fund 271 LIBRARY FUND			2,373.83	
			Fund 401 CAPITAL IMPROVEMENT FUND			98,523.73	
			Fund 588 DIAL-A-RIDE FUND			2,618.18	
			Fund 633 PUBLIC SERVICES INV. FUND			159.00	
			Fund 640 REVOLVING MOBILE EQUIP. FUN			47,780.91	
			Fund 699 DPS LEAVE AND BENEFITS FUND			155.25	
			Total For All Funds:			<hr/>	266,844.33



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Check 67434							
582-175.000-715.000	HEALTH AND LIFE INSURANC	PRIORITY HEALTH	PREMIUMS	170150001075	02/02/17	5,199.23	67434
582-544.000-715.000	HEALTH AND LIFE INSURANC	PRIORITY HEALTH	PREMIUMS	170150001075	02/02/17	6,116.74	67434
590-175.000-715.000	HEALTH AND LIFE INSURANC	PRIORITY HEALTH	PREMIUMS	170150001075	02/02/17	2,599.61	67434
590-546.000-715.000	HEALTH AND LIFE INSURANC	PRIORITY HEALTH	PREMIUMS	170150001075	02/02/17	2,499.12	67434
590-547.000-715.000	HEALTH AND LIFE INSURANC	PRIORITY HEALTH	PREMIUMS	170150001075	02/02/17	1,345.69	67434
591-175.000-715.000	HEALTH AND LIFE INSURANC	PRIORITY HEALTH	PREMIUMS	170150001075	02/02/17	2,599.61	67434
591-543.000-715.000	HEALTH AND LIFE INSURANC	PRIORITY HEALTH	PREMIUMS	170150001075	02/02/17	550.50	67434
591-544.000-715.000	HEALTH AND LIFE INSURANC	PRIORITY HEALTH	PREMIUMS	170150001075	02/02/17	2,202.02	67434
591-545.000-715.000	HEALTH AND LIFE INSURANC	PRIORITY HEALTH	PREMIUMS	170150001075	02/02/17	917.51	67434
Total For Check 67434						24,030.03	
Check 67435							
582-175.000-715.000	HEALTH AND LIFE INSURANC	SUN LIFE ASSURANCE CO	HEALTH & LIFE INSURANCE PREMIUMS	002	02/02/17	56.80	67435
582-175.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE CO	HEALTH & LIFE INSURANCE PREMIUMS	002	02/02/17	116.92	67435
582-544.000-715.000	HEALTH AND LIFE INSURANC	SUN LIFE ASSURANCE CO	HEALTH & LIFE INSURANCE PREMIUMS	002	02/02/17	99.40	67435
582-544.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE CO	HEALTH & LIFE INSURANCE PREMIUMS	002	02/02/17	212.45	67435
590-175.000-715.000	HEALTH AND LIFE INSURANC	SUN LIFE ASSURANCE CO	HEALTH & LIFE INSURANCE PREMIUMS	002	02/02/17	28.40	67435
590-175.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE CO	HEALTH & LIFE INSURANCE PREMIUMS	002	02/02/17	58.67	67435
590-546.000-715.000	HEALTH AND LIFE INSURANC	SUN LIFE ASSURANCE CO	HEALTH & LIFE INSURANCE PREMIUMS	002	02/02/17	36.92	67435
590-546.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE CO	HEALTH & LIFE INSURANCE PREMIUMS	002	02/02/17	53.79	67435
590-547.000-715.000	HEALTH AND LIFE INSURANC	SUN LIFE ASSURANCE CO	HEALTH & LIFE INSURANCE PREMIUMS	002	02/02/17	19.88	67435
590-547.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE CO	HEALTH & LIFE INSURANCE PREMIUMS	002	02/02/17	28.97	67435
591-175.000-715.000	HEALTH AND LIFE INSURANC	SUN LIFE ASSURANCE CO	HEALTH & LIFE INSURANCE PREMIUMS	002	02/02/17	28.40	67435
591-175.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE CO	HEALTH & LIFE INSURANCE PREMIUMS	002	02/02/17	58.62	67435
591-543.000-715.000	HEALTH AND LIFE INSURANC	SUN LIFE ASSURANCE CO	HEALTH & LIFE INSURANCE PREMIUMS	002	02/02/17	6.39	67435
591-543.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE CO	HEALTH & LIFE INSURANCE PREMIUMS	002	02/02/17	7.64	67435
591-544.000-715.000	HEALTH AND LIFE INSURANC	SUN LIFE ASSURANCE CO	HEALTH & LIFE INSURANCE PREMIUMS	002	02/02/17	25.56	67435
591-544.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE CO	HEALTH & LIFE INSURANCE PREMIUMS	002	02/02/17	30.76	67435
591-545.000-715.000	HEALTH AND LIFE INSURANC	SUN LIFE ASSURANCE CO	HEALTH & LIFE INSURANCE PREMIUMS	002	02/02/17	11.08	67435
591-545.000-721.000	DISABILITY INSURANCE	SUN LIFE ASSURANCE CO	HEALTH & LIFE INSURANCE PREMIUMS	002	02/02/17	12.82	67435
Total For Check 67435						893.47	
Check 67436							
582-175.000-930.000	REPAIRS & MAINTENANCE	A CLEAN START	OFFICE CLEANING	192139	02/09/17	62.50	67436
582-544.000-930.000	REPAIRS & MAINTENANCE	A CLEAN START	OFFICE CLEANING	192139	02/09/17	12.50	67436
590-175.000-930.000	REPAIRS & MAINTENANCE	A CLEAN START	OFFICE CLEANING	192139	02/09/17	31.25	67436
590-546.000-930.000	REPAIRS & MAINTENANCE	A CLEAN START	OFFICE CLEANING	192139	02/09/17	6.25	67436
591-175.000-930.000	REPAIRS & MAINTENANCE	A CLEAN START	OFFICE CLEANING	192139	02/09/17	31.25	67436
591-544.000-930.000	REPAIRS & MAINTENANCE	A CLEAN START	OFFICE CLEANING	192139	02/09/17	6.25	67436
Total For Check 67436						150.00	
Check 67437							
591-545.000-727.300	SUPPLIES - FLOURIDE	ALEXANDER CHEMICAL CO	DEPOSIT REFUND	SCL 10015680	02/09/17	(180.00)	67437
591-545.000-727.300	SUPPLIES - FLOURIDE	ALEXANDER CHEMICAL CO	FLUOROSILICIC ACID (FLOURIDE)	SLS10055206	02/09/17	880.00	67437
591-545.000-727.300	SUPPLIES - FLOURIDE	ALEXANDER CHEMICAL CO	FLUOROSILICIC ACID (FLOURIDE)	SLS10055206	02/09/17	180.00	67437
Total For Check 67437						880.00	
Check 67438							
582-175.000-861.000	TRAINING & SEMINARS	ALL ABOARD TRAVEL	TRAVEL FOR CHRIS MCARTHUR	0154358	02/09/17	231.70	67438
582-175.000-861.000	TRAINING & SEMINARS	ALL ABOARD TRAVEL	TRAVEL FOR CHAD CULBERT	0154356	02/09/17	463.40	67438
590-175.000-861.000	TRAINING & SEMINARS	ALL ABOARD TRAVEL	TRAVEL FOR CHRIS MCARTHUR	0154358	02/09/17	115.85	67438
591-175.000-861.000	TRAINING & SEMINARS	ALL ABOARD TRAVEL	TRAVEL FOR CHRIS MCARTHUR	0154358	02/09/17	115.85	67438
Total For Check 67438						926.80	

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Check 67439							
590-175.000-955.000	MISCELLANEOUS	ALTISOURCE SINGLE FAM	CREDIT REFUND	22974-1	02/09/17	25.00	67439
						25.00	
Total For Check 67439							
Check 67440							
582-543.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	PIPE FITTING FOR COOLING TOWER TAN	17INV003604	02/09/17	2.17	67440
590-547.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	MATERIALS REPAIR OF PEW LINE WWTP	17INV005173	02/09/17	1.54	67440
590-547.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	MATERIALS REPAIR OF PEW LINE WWTP	17INV005173	02/09/17	2.86	67440
590-547.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	MATERIALS REPAIR OF PEW LINE WWTP	17INV005173	02/09/17	1.71	67440
590-547.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	MATERIALS REPAIR OF PEW LINE WWTP	17INV005173	02/09/17	8.98	67440
590-547.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	MATERIALS REPAIR OF PEW LINE WWTP	17INV005173	02/09/17	8.91	67440
590-547.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	MATERIALS REPAIR OF PEW LINE WWTP	17INV005173	02/09/17	7.06	67440
590-547.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	MATERIALS REPAIR OF PEW LINE WWTP	17INV005173	02/09/17	13.19	67440
590-547.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	MATERIALS REPAIR OF PEW LINE WWTP	17INV005173	02/09/17	3.24	67440
590-547.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	MATERIALS REPAIR OF PEW LINE WWTP	17INV005173	02/09/17	2.81	67440
590-547.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	VARIOUS ELECTRICAL SUPPLIES	17INV003157	02/09/17	3.42	67440
590-547.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	VARIOUS ELECTRICAL SUPPLIES	17INV003157	02/09/17	2.32	67440
590-547.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	VARIOUS ELECTRICAL SUPPLIES	17INV003157	02/09/17	1.84	67440
590-547.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	VARIOUS ELECTRICAL SUPPLIES	17INV003157	02/09/17	1.73	67440
590-547.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	VARIOUS ELECTRICAL SUPPLIES	17INV003157	02/09/17	0.67	67440
590-547.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	VARIOUS ELECTRICAL SUPPLIES	17INV003157	02/09/17	0.35	67440
590-547.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	VARIOUS ELECTRICAL SUPPLIES	17INV003157	02/09/17	0.29	67440
590-547.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	VARIOUS ELECTRICAL SUPPLIES	17INV003157	02/09/17	0.33	67440
590-547.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	VARIOUS ELECTRICAL SUPPLIES	17INV003157	02/09/17	2.65	67440
590-547.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	VARIOUS ELECTRICAL SUPPLIES	17INV003157	02/09/17	2.32	67440
590-547.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	VARIOUS ELECTRICAL SUPPLIES	17INV003157	02/09/17	7.10	67440
591-544.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	VARIOUS ELECTRICAL SUPPLIES	17INV003157	02/09/17	37.12	67440
Total For Check 67440						112.61	
Check 67441							
582-544.000-801.300	TREE TRIMMING	AMERICAN ELECTRIC POW	DECEMBER TREE TRIMMING	170-2103767 3	02/09/17	23,528.60	67441
Total For Check 67441						23,528.60	
Check 67442							
582-175.000-725.200	EDUCATION (TRAINING & SE	AMERICAN PUBLIC POWER	ELECTRIC UTILITY WEBINAR	291172	02/09/17	409.00	67442
Total For Check 67442						409.00	
Check 67443							
590-175.000-955.000	MISCELLANEOUS	BONITA LOUMP	CREDIT REFUND	24268-22	02/09/17	100.49	67443
Total For Check 67443						100.49	
Check 67444							
582-544.000-930.000	REPAIRS & MAINTENANCE	CEM SUPPLY, INC	FAN MOTOR FOR SUBSTAION HEATER	71914/1	02/09/17	62.90	67444
582-544.000-930.000	REPAIRS & MAINTENANCE	CEM SUPPLY, INC	FAN MOTOR FOR SUBSTAION HEATER	71914/1	02/09/17	18.00	67444
Total For Check 67444						80.90	
Check 67445							
582-175.000-925.000	TELEPHONE	CENTURYLINK	LONG DISTANCE	1398796286	02/09/17	86.49	67445
590-175.000-925.000	TELEPHONE	CENTURYLINK	LONG DISTANCE	1398796286	02/09/17	4.81	67445
591-175.000-925.000	TELEPHONE	CENTURYLINK	LONG DISTANCE	1398796286	02/09/17	4.81	67445
Total For Check 67445						96.11	
Check 67446							
582-175.000-930.000	REPAIRS & MAINTENANCE	CINTAS CORPORATION	MATS, TOWELS & RUGS	306580466	02/09/17	110.12	67446
582-175.000-930.000	REPAIRS & MAINTENANCE	CINTAS CORPORATION	MATS, TOWELS & RUGS	306583415	02/09/17	110.12	67446
582-543.000-726.000	SUPPLIES	CINTAS CORPORATION	RUGS	306580467	02/09/17	137.44	67446

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Check 67446							
582-543.000-726.000	SUPPLIES	CINTAS CORPORATION	RUGS	306583416	02/09/17	137.44	67446
582-544.000-726.800	SUPPLIES - OPERATIONS	CINTAS CORPORATION	MATS, TOWELS & RUGS	306580466	02/09/17	110.12	67446
582-544.000-726.800	SUPPLIES - OPERATIONS	CINTAS CORPORATION	MATS, TOWELS & RUGS	306583415	02/09/17	110.12	67446
582-544.000-726.800	SUPPLIES - OPERATIONS	CINTAS CORPORATION	FIRST AID KIT BIENNIAL CHECKS	5007179803	02/09/17	710.83	67446
590-175.000-930.000	REPAIRS & MAINTENANCE	CINTAS CORPORATION	MATS, TOWELS & RUGS	306580466	02/09/17	55.07	67446
590-175.000-930.000	REPAIRS & MAINTENANCE	CINTAS CORPORATION	MATS, TOWELS & RUGS	306583415	02/09/17	55.06	67446
590-546.000-955.000	MISCELLANEOUS	CINTAS CORPORATION	MATS, TOWELS & RUGS	306580466	02/09/17	55.07	67446
590-546.000-955.000	MISCELLANEOUS	CINTAS CORPORATION	MATS, TOWELS & RUGS	306583415	02/09/17	55.07	67446
591-175.000-930.000	REPAIRS & MAINTENANCE	CINTAS CORPORATION	MATS, TOWELS & RUGS	306580466	02/09/17	55.06	67446
591-175.000-930.000	REPAIRS & MAINTENANCE	CINTAS CORPORATION	MATS, TOWELS & RUGS	306583415	02/09/17	55.07	67446
591-544.000-955.000	MISCELLANEOUS	CINTAS CORPORATION	MATS, TOWELS & RUGS	306580466	02/09/17	55.07	67446
591-544.000-955.000	MISCELLANEOUS	CINTAS CORPORATION	MATS, TOWELS & RUGS	306583415	02/09/17	55.07	67446
Total For Check 67446						1,866.73	
Check 67447							
582-175.000-820.000	PILOT	CITY OF HILLSDALE	PILOT FOR JANUARY	020817	02/09/17	70,907.56	67447
590-175.000-820.000	PILOT	CITY OF HILLSDALE	PILOT FOR JANUARY	020817	02/09/17	9,976.68	67447
591-175.000-820.000	PILOT	CITY OF HILLSDALE	PILOT FOR JANUARY	020817	02/09/17	5,912.93	67447
591-544.000-930.000	REPAIRS & MAINTENANCE	CITY OF HILLSDALE	DPS MATERIALS AND SUPPLIES 11/29/1	13017-1	02/09/17	456.52	67447
591-544.000-930.000	REPAIRS & MAINTENANCE	CITY OF HILLSDALE	DPS MATERIALS AND SUPPLIES 11/29/1	13017-1	02/09/17	11.39	67447
591-544.000-930.000	REPAIRS & MAINTENANCE	CITY OF HILLSDALE	DPS MATERIALS AND SUPPLIES 11/29/1	13017-1	02/09/17	44.52	67447
591-544.000-930.000	REPAIRS & MAINTENANCE	CITY OF HILLSDALE	DPS MATERIALS AND SUPPLIES 11/29/1	13017-1	02/09/17	32.59	67447
591-544.000-930.000	REPAIRS & MAINTENANCE	CITY OF HILLSDALE	DPS MATERIALS AND SUPPLIES 11/29/1	13017-1	02/09/17	12.06	67447
591-544.000-930.000	REPAIRS & MAINTENANCE	CITY OF HILLSDALE	DPS MATERIALS AND SUPPLIES 11/29/1	13017-1	02/09/17	53.64	67447
591-544.000-930.000	REPAIRS & MAINTENANCE	CITY OF HILLSDALE	DPS MATERIALS AND SUPPLIES 11/29/1	13017-1	02/09/17	13.20	67447
Total For Check 67447						87,421.09	
Check 67448							
582-544.000-801.000	CONTRACTUAL SERVICES	CLARK ELECTRIC INC.	BALANCE OF GENERATOR INSTALL @ BPU	14331-2	02/09/17	1,500.00	67448
Total For Check 67448						1,500.00	
Check 67449							
582-000.000-202.000	ACCOUNTS PAYABLE	COMMUNITY ACTION AGEN	JAN OPERTION ROUND-UP	2301	02/09/17	2,610.13	67449
Total For Check 67449						2,610.13	
Check 67450							
582-175.000-726.200	OFFICE SUPPLIES	CURRENT OFFICE SOLUTI	LEASE	282516	02/09/17	220.65	67450
582-175.000-726.200	OFFICE SUPPLIES	CURRENT OFFICE SOLUTI	OFFICE SUPPLIES	581145-00	02/09/17	88.84	67450
590-175.000-726.200	OFFICE SUPPLIES	CURRENT OFFICE SOLUTI	LEASE	282516	02/09/17	110.33	67450
590-175.000-726.200	OFFICE SUPPLIES	CURRENT OFFICE SOLUTI	OFFICE SUPPLIES	581145-00	02/09/17	44.42	67450
591-175.000-726.200	OFFICE SUPPLIES	CURRENT OFFICE SOLUTI	LEASE	282516	02/09/17	110.32	67450
591-175.000-726.200	OFFICE SUPPLIES	CURRENT OFFICE SOLUTI	OFFICE SUPPLIES	581145-00	02/09/17	44.42	67450
Total For Check 67450						618.98	
Check 67451							
582-175.000-955.000	MISCELLANEOUS	DOMESTIC HARMONY	SPONSOR DUCK DERBY	013017	02/09/17	75.00	67451
590-175.000-955.000	MISCELLANEOUS	DOMESTIC HARMONY	SPONSOR DUCK DERBY	013017	02/09/17	37.50	67451
591-175.000-955.000	MISCELLANEOUS	DOMESTIC HARMONY	SPONSOR DUCK DERBY	013017	02/09/17	37.50	67451
Total For Check 67451						150.00	
Check 67452							
582-175.000-726.201	OFFICE EQUIPMENT	EASYPERMIT POSTAGE	POSTAGE	800090900974912	02/09/17	92.58	67452
590-175.000-726.200	OFFICE SUPPLIES	EASYPERMIT POSTAGE	POSTAGE	800090900974912	02/09/17	46.29	67452
591-175.000-726.200	OFFICE SUPPLIES	EASYPERMIT POSTAGE	POSTAGE	800090900974912	02/09/17	46.29	67452

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Check 67452							
Total For Check 67452						185.16	
Check 67453							
591-545.000-727.200	SUPPLIES - SODIUM HYPOCH	ELHORN	BULK EL-CHLOR (CHLORINE WTP)	267987	02/09/17	1,522.80	67453
Total For Check 67453						1,522.80	
Check 67454							
591-545.000-727.400	SUPPLIES - PHOSPHATE	ENVIRONMENTAL MANAGEM	CARUS 8700 PHOPHATE WTP	16096	02/09/17	2,927.10	67454
Total For Check 67454						2,927.10	
Check 67455							
591-000.000-110.000	INVENTORY	ETNA	WAT WB67 6'0" 10"B.F.MJ FIRE HYDRA	S102039755.001	02/09/17	1,900.00	67455
Total For Check 67455						1,900.00	
Check 67456							
590-175.000-955.000	MISCELLANEOUS	FIVE BROTHERS	CREDIT REFUND	23093-04	02/09/17	103.75	67456
Total For Check 67456						103.75	
Check 67457							
590-546.000-930.000	REPAIRS & MAINTENANCE	FREDRICKSON SUPPLY, L	SEWER RODDER ROD	1216	02/09/17	2,496.00	67457
590-546.000-930.000	REPAIRS & MAINTENANCE	FREDRICKSON SUPPLY, L	SEWER RODDER ROD	1216	02/09/17	129.48	67457
Total For Check 67457						2,625.48	
Check 67458							
591-544.000-930.000	REPAIRS & MAINTENANCE	GELZER & SON INC	FAUCET, SNAP LINK, BOLTS	C227032	02/09/17	1.08	67458
591-544.000-930.000	REPAIRS & MAINTENANCE	GELZER & SON INC	FAUCET, SNAP LINK, BOLTS	C227032	02/09/17	2.79	67458
591-544.000-930.000	REPAIRS & MAINTENANCE	GELZER & SON INC	FAUCET, SNAP LINK, BOLTS	C227032	02/09/17	7.79	67458
591-544.000-930.000	REPAIRS & MAINTENANCE	GELZER & SON INC	FAUCET, SNAP LINK, BOLTS	C227032	02/09/17	11.99	67458
Total For Check 67458						23.65	
Check 67459							
590-547.000-801.000	CONTRACTUAL SERVICES	GLOBAL ENVIRONMENTAL	MONTHLY CHRONIC TOXICITY TESTING W	3923	02/09/17	300.00	67459
590-547.000-801.000	CONTRACTUAL SERVICES	GLOBAL ENVIRONMENTAL	MONTHLY CHRONIC TOXICITY TESTING W	3923	02/09/17	300.00	67459
Total For Check 67459						600.00	
Check 67460							
590-175.000-955.000	MISCELLANEOUS	HANNAH JOURNEY	CREDIT REFUND	22887-19	02/09/17	195.00	67460
Total For Check 67460						195.00	
Check 67461							
590-175.000-955.000	MISCELLANEOUS	HEATHER BARNES	CREDIT REFUND	26647-24	02/09/17	15.00	67461
Total For Check 67461						15.00	
Check 67462							
590-547.000-955.000	MISCELLANEOUS	HEFFERNAN SOFT WATER	WATER - WWTP	103329	02/09/17	8.75	67462
590-547.000-955.000	MISCELLANEOUS	HEFFERNAN SOFT WATER	WATER - WWTP	103220	02/09/17	43.00	67462
590-547.000-955.000	MISCELLANEOUS	HEFFERNAN SOFT WATER	WATER - WWTP	103129	02/09/17	8.75	67462
Total For Check 67462						60.50	
Check 67463							
582-544.000-726.800	SUPPLIES - OPERATIONS	HILLSDALE COUNTY ROAD	SEASONAL FROST LAW PERMITS FOR BUC	2017-000133	02/09/17	300.00	67463
Total For Check 67463						300.00	
Check 67464							
582-543.000-726.000	SUPPLIES	HILLSDALE DAILY NEWS	ADVERTISEMENT FOR THE POWER PLANT	00108469	02/09/17	349.85	67464

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Check 67464							
Total For Check 67464						349.85	
Check 67465							
591-544.000-801.000	CONTRACTUAL SERVICES	HYDROCORP	CROSS CONNECTION PROGRAM JAN PAYME	0041770-IN	02/09/17	1,333.00	67465
Total For Check 67465						1,333.00	
Check 67466							
590-175.000-955.000	MISCELLANEOUS	JESSICA HAYES	CREDIT REFUND	9916	02/09/17	37.00	67466
Total For Check 67466						37.00	
Check 67467							
590-175.000-955.000	MISCELLANEOUS	JOHN SPAHR	CREDIT REFUND	26883-10	02/09/17	131.67	67467
Total For Check 67467						131.67	
Check 67468							
590-175.000-955.000	MISCELLANEOUS	KELSI CIESKE	CREDIT REFUND	26440-38	02/09/17	80.22	67468
Total For Check 67468						80.22	
Check 67469							
590-175.000-955.000	MISCELLANEOUS	KIMBERLEY CRAMER	CREDIT REFUND	13874-06	02/09/17	200.00	67469
Total For Check 67469						200.00	
Check 67470							
582-175.000-930.000	REPAIRS & MAINTENANCE	LAFORCE INC	ENTRANCE LOCK	1022766	02/09/17	315.00	67470
Total For Check 67470						315.00	
Check 67471							
582-544.000-801.000-1	CONTRACTUAL SERVICES	LODZINSKI & ASSOCIATE	SURVEY OF SUBSTATION PROPERTY BEHI	994	02/09/17	725.00	67471
Total For Check 67471						725.00	
Check 67472							
590-175.000-955.000	MISCELLANEOUS	MARCELLA PHIBBS	CREDIT REFUND	10722-2	02/09/17	87.41	67472
Total For Check 67472						87.41	
Check 67473							
590-175.000-955.000	MISCELLANEOUS	MATTHEW MCKINSEY	CREDIT REFUND	16007	02/09/17	23.00	67473
Total For Check 67473						23.00	
Check 67474							
590-547.000-801.000	CONTRACTUAL SERVICES	MERIT LABORATORIES	MONTHLY WWTP DEWATERING PROJECT	78676	02/09/17	450.00	67474
590-547.000-801.000	CONTRACTUAL SERVICES	MERIT LABORATORIES	IPP MONTHLY WASTEWATER TESTING	78681	02/09/17	322.50	67474
590-547.000-801.000	CONTRACTUAL SERVICES	MERIT LABORATORIES	BEF COMPLIANCE TESTING	78620	02/09/17	134.38	67474
590-547.000-801.000	CONTRACTUAL SERVICES	MERIT LABORATORIES	BEF COMPLIANCE TESTING	78620	02/09/17	218.75	67474
590-547.000-801.000	CONTRACTUAL SERVICES	MERIT LABORATORIES	BEF COMPLIANCE TESTING	78620	02/09/17	218.75	67474
590-547.000-801.000	CONTRACTUAL SERVICES	MERIT LABORATORIES	BEF COMPLIANCE TESTING	78620	02/09/17	119.38	67474
590-547.000-801.000	CONTRACTUAL SERVICES	MERIT LABORATORIES	BEF COMPLIANCE TESTING	78620	02/09/17	188.75	67474
590-547.000-801.000	CONTRACTUAL SERVICES	MERIT LABORATORIES	BEF COMPLIANCE TESTING	78926	02/09/17	119.38	67474
590-547.000-801.000	CONTRACTUAL SERVICES	MERIT LABORATORIES	BEF COMPLIANCE TESTING	78926	02/09/17	188.75	67474
590-547.000-801.000	CONTRACTUAL SERVICES	MERIT LABORATORIES	BEF COMPLIANCE TESTING	78926	02/09/17	188.75	67474
590-547.000-801.000	CONTRACTUAL SERVICES	MERIT LABORATORIES	BEF COMPLIANCE TESTING	78926	02/09/17	188.75	67474
Total For Check 67474						2,338.14	
Check 67475							
582-175.000-920.400	UTILITIES - GAS	MICH GAS UTILITIES	ADMIN BUILDING	0504504154-0000	02/09/17	191.63	67475
582-175.000-920.400	UTILITIES - GAS	MICH GAS UTILITIES	WAREHOUSE	0503214966-0001	02/09/17	388.41	67475
590-175.000-920.400	UTILITIES - GAS	MICH GAS UTILITIES	ADMIN BUILDING	0504504154-0000	02/09/17	95.82	67475

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Check 67475							
590-175.000-920.400	UTILITIES - GAS	MICH GAS UTILITIES	WAREHOUSE	0503214966-0001	02/09/17	194.21	67475
590-547.000-920.400	UTILITIES - GAS	MICH GAS UTILITIES	WWTP	0504657973-0000	02/09/17	121.38	67475
590-547.000-920.400	UTILITIES - GAS	MICH GAS UTILITIES	WWTP	0504756735-0000	02/09/17	363.30	67475
590-547.000-920.400	UTILITIES - GAS	MICH GAS UTILITIES	WWTP	0504904602-0001	02/09/17	825.62	67475
590-547.000-920.400	UTILITIES - GAS	MICH GAS UTILITIES	WWTP	0505161747-0000	02/09/17	739.85	67475
591-175.000-920.400	UTILITIES - GAS	MICH GAS UTILITIES	ADMIN BUILDING	0504504154-0000	02/09/17	95.81	67475
591-175.000-920.400	UTILITIES - GAS	MICH GAS UTILITIES	WAREHOUSE	0503214966-0001	02/09/17	194.20	67475
591-175.000-920.400	UTILITIES - GAS	MICH GAS UTILITIES	WTP	0504558065-0000	02/09/17	327.95	67475
Total For Check 67475						3,538.18	
Check 67476							
582-175.000-717.000	WORKERS' COMPENSATION	MICH MUNICIPAL WC FUN	WORKERS COMP POLICY PREMIUM	5157204	02/09/17	1,412.00	67476
590-175.000-717.000	WORKERS' COMPENSATION	MICH MUNICIPAL WC FUN	WORKERS COMP POLICY PREMIUM	5157204	02/09/17	706.00	67476
591-175.000-717.000	WORKERS' COMPENSATION	MICH MUNICIPAL WC FUN	WORKERS COMP POLICY PREMIUM	5157204	02/09/17	706.00	67476
Total For Check 67476						2,824.00	
Check 67477							
590-175.000-955.000	MISCELLANEOUS	MIKLYN CONSTRUCTION I	CREDIT REFUND	23568-08	02/09/17	13.64	67477
Total For Check 67477						13.64	
Check 67478							
582-544.000-920.500	UTILITIES - REFUSE	MODERN WASTE SYSTEMS	TRASH PICK UP @ WAREHOUSE	53835	02/09/17	78.50	67478
590-546.000-920.500	UTILITIES - REFUSE	MODERN WASTE SYSTEMS	TRASH PICK UP @ WAREHOUSE	53835	02/09/17	39.25	67478
590-547.000-920.500	UTILITIES - REFUSE	MODERN WASTE SYSTEMS	TRASH PICK UP @ WWTP	53872	02/09/17	79.00	67478
591-544.000-920.500	UTILITIES - REFUSE	MODERN WASTE SYSTEMS	TRASH PICK UP @ WAREHOUSE	53835	02/09/17	39.25	67478
Total For Check 67478						236.00	
Check 67479							
582-175.000-801.200	COMPUTER	NONIK TECHNOLOGIES, I	RED HAT ENTERPRISE LINUX SERVER	NT-6429	02/09/17	649.50	67479
582-175.000-801.200	COMPUTER	NONIK TECHNOLOGIES, I	16GB THUMB DRIVE	NT-6421	02/09/17	9.05	67479
582-175.000-801.200	COMPUTER	NONIK TECHNOLOGIES, I	FEBRUARY SUPPORT	MSP-6412	02/09/17	2,960.00	67479
582-175.000-801.200	COMPUTER	NONIK TECHNOLOGIES, I	REPLACE DRIVE FOR FAILED DRIVE IN	NT-6411	02/09/17	134.99	67479
590-175.000-801.200	COMPUTER	NONIK TECHNOLOGIES, I	RED HAT ENTERPRISE LINUX SERVER	NT-6429	02/09/17	324.75	67479
590-175.000-801.200	COMPUTER	NONIK TECHNOLOGIES, I	16GB THUMB DRIVE	NT-6421	02/09/17	4.53	67479
590-175.000-801.200	COMPUTER	NONIK TECHNOLOGIES, I	FEBRUARY SUPPORT	MSP-6412	02/09/17	1,480.00	67479
590-175.000-801.200	COMPUTER	NONIK TECHNOLOGIES, I	REPLACE DRIVE FOR FAILED DRIVE IN	NT-6411	02/09/17	67.51	67479
591-175.000-801.200	COMPUTER	NONIK TECHNOLOGIES, I	RED HAT ENTERPRISE LINUX SERVER	NT-6429	02/09/17	324.75	67479
591-175.000-801.200	COMPUTER	NONIK TECHNOLOGIES, I	16GB THUMB DRIVE	NT-6421	02/09/17	4.52	67479
591-175.000-801.200	COMPUTER	NONIK TECHNOLOGIES, I	FEBRUARY SUPPORT	MSP-6412	02/09/17	1,480.00	67479
591-175.000-801.200	COMPUTER	NONIK TECHNOLOGIES, I	REPLACE DRIVE FOR FAILED DRIVE IN	NT-6411	02/09/17	67.49	67479
Total For Check 67479						7,507.09	
Check 67480							
590-547.000-726.900	SUPPLIES - LABORATORY	NORTH CENTRAL LABORAT	LABORATORY SUPPLIES WWTP	384712	02/09/17	58.50	67480
590-547.000-726.900	SUPPLIES - LABORATORY	NORTH CENTRAL LABORAT	LABORATORY SUPPLIES WWTP	384712	02/09/17	58.50	67480
590-547.000-726.900	SUPPLIES - LABORATORY	NORTH CENTRAL LABORAT	LABORATORY SUPPLIES WWTP	384712	02/09/17	4.50	67480
590-547.000-726.900	SUPPLIES - LABORATORY	NORTH CENTRAL LABORAT	LABORATORY SUPPLIES WWTP	384712	02/09/17	59.70	67480
590-547.000-726.900	SUPPLIES - LABORATORY	NORTH CENTRAL LABORAT	LABORATORY SUPPLIES WWTP	384712	02/09/17	19.17	67480
590-547.000-726.900	SUPPLIES - LABORATORY	NORTH CENTRAL LABORAT	LABORATORY SUPPLIES WWTP	384712	02/09/17	19.50	67480
Total For Check 67480						219.87	
Check 67481							
582-175.000-801.000	CONTRACTUAL SERVICES	ONLINE INFORMATION SE	JANUARY PROCESSING	765053	02/09/17	66.30	67481
590-175.000-801.000	CONTRACTUAL SERVICES	ONLINE INFORMATION SE	JANUARY PROCESSING	765053	02/09/17	33.15	67481

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Check 67481							
591-175.000-801.000	CONTRACTUAL SERVICES	ONLINE INFORMATION SE	JANUARY PROCESSING	765053	02/09/17	33.15	67481
						<u>33.15</u>	
Total For Check 67481						132.60	
Check 67482							
591-544.000-930.000	REPAIRS & MAINTENANCE	PERFORMANCE AUTOMOTIV	RETURN - CREDIT	1-1203470	02/09/17	(12.69)	67482
591-544.000-930.000	REPAIRS & MAINTENANCE	PERFORMANCE AUTOMOTIV	MISC. SUPPLIES FOR FLEET	1-1203410	02/09/17	12.69	67482
591-544.000-930.000	REPAIRS & MAINTENANCE	PERFORMANCE AUTOMOTIV	MISC. SUPPLIES FOR FLEET	1-1203410	02/09/17	42.99	67482
591-544.000-930.000	REPAIRS & MAINTENANCE	PERFORMANCE AUTOMOTIV	MISC. SUPPLIES FOR FLEET	1-1203410	02/09/17	8.29	67482
591-544.000-930.000	REPAIRS & MAINTENANCE	PERFORMANCE AUTOMOTIV	MISC. SUPPLIES FOR FLEET	1-1203410	02/09/17	39.92	67482
591-544.000-930.000	REPAIRS & MAINTENANCE	PERFORMANCE AUTOMOTIV	MISC. SUPPLIES FOR FLEET	1-1203410	02/09/17	39.90	67482
591-544.000-930.000	REPAIRS & MAINTENANCE	PERFORMANCE AUTOMOTIV	MISC. SUPPLIES FOR FLEET	1-1203410	02/09/17	17.39	67482
591-544.000-930.000	REPAIRS & MAINTENANCE	PERFORMANCE AUTOMOTIV	MISC. SUPPLIES FOR FLEET	1-1203410	02/09/17	1.49	67482
591-544.000-930.000	REPAIRS & MAINTENANCE	PERFORMANCE AUTOMOTIV	MISC. SUPPLIES FOR FLEET	1-1203410	02/09/17	1.79	67482
591-544.000-930.000	REPAIRS & MAINTENANCE	PERFORMANCE AUTOMOTIV	MISC. SUPPLIES FOR FLEET	1-1203410	02/09/17	27.98	67482
591-544.000-930.000	REPAIRS & MAINTENANCE	PERFORMANCE AUTOMOTIV	MISC. SUPPLIES FOR FLEET	1-1203410	02/09/17	1.49	67482
						<u>181.24</u>	
Total For Check 67482						181.24	
Check 67483							
582-175.000-801.000	CONTRACTUAL SERVICES	PLANT MORAN, PLLC		1398030	02/09/17	1,261.04	67483
590-175.000-801.000	CONTRACTUAL SERVICES	PLANT MORAN, PLLC		1398030	02/09/17	630.52	67483
591-175.000-801.000	CONTRACTUAL SERVICES	PLANT MORAN, PLLC		1398030	02/09/17	630.53	67483
						<u>2,522.09</u>	
Total For Check 67483						2,522.09	
Check 67484							
582-000.000-110.000	INVENTORY	POWERLINE SUPPLY	INVENTORY	56110295	02/09/17	98.00	67484
582-544.000-801.000-1	CONTRACTUAL SERVICES	POWERLINE SUPPLY	46KV INSULATORS AND STUDS	56110296	02/09/17	294.00	67484
582-544.000-801.000-1	CONTRACTUAL SERVICES	POWERLINE SUPPLY	46KV ARMS AND BRACKETS	56112619	02/09/17	916.75	67484
						<u>1,308.75</u>	
Total For Check 67484						1,308.75	
Check 67485							
582-000.000-249.100	LOW INCOME ENERGY ASSIST	STATE OF MICHIGAN	JAN LIEAF COLLECTED INDEX 89048	2306	02/09/17	5,701.30	67485
						<u>5,701.30</u>	
Total For Check 67485						5,701.30	
Check 67486							
582-175.000-726.200	OFFICE SUPPLIES	RUPERT'S CULLIGAN	OFFICE SUPPLIES	181029	02/09/17	6.50	67486
590-175.000-726.200	OFFICE SUPPLIES	RUPERT'S CULLIGAN	OFFICE SUPPLIES	181029	02/09/17	3.25	67486
591-175.000-726.200	OFFICE SUPPLIES	RUPERT'S CULLIGAN	OFFICE SUPPLIES	181029	02/09/17	3.25	67486
						<u>13.00</u>	
Total For Check 67486						13.00	
Check 67487							
582-544.000-801.000-1	CONTRACTUAL SERVICES	SSOE	ENGINEERING SERVICES FOR ALLEY PRO	1710502	02/09/17	3,989.89	67487
						<u>3,989.89</u>	
Total For Check 67487						3,989.89	
Check 67488							
582-543.000-861.000	TRAINING & SEMINARS	STATE OF MICHIGAN MDE	STORM WATER EXAM PAYMENT	02017	02/09/17	30.00	67488
						<u>30.00</u>	
Total For Check 67488						30.00	
Check 67489							
582-175.000-726.200	OFFICE SUPPLIES	STOCKHOUSE CORPORATIO		55330	02/09/17	58.60	67489
590-175.000-726.200	OFFICE SUPPLIES	STOCKHOUSE CORPORATIO		55330	02/09/17	29.30	67489
591-175.000-726.200	OFFICE SUPPLIES	STOCKHOUSE CORPORATIO		55330	02/09/17	29.31	67489
						<u>117.21</u>	
Total For Check 67489						117.21	
Check 67490							
582-000.000-123.000	PREPAID EXPENSES	SUMNAR SCHOLL INSURAN	LIABILITY COVERAGE	363161	02/09/17	1,305.75	67490

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Check 67490							
582-000.000-123.000	PREPAID EXPENSES	SUMNAR SCHOLL INSURAN	POLICY PERMIUM	362460	02/09/17	18,368.00	67490
582-000.000-123.000	PREPAID EXPENSES	SUMNAR SCHOLL INSURAN	POLICY PREMIUM	362464	02/09/17	8,495.50	67490
582-000.000-123.000	PREPAID EXPENSES	SUMNAR SCHOLL INSURAN	POLICY PREMIUM	362468	02/09/17	27,877.00	67490
582-000.000-123.000	PREPAID EXPENSES	SUMNAR SCHOLL INSURAN	BOILER & MACHINE COVERAGE	361695	02/09/17	22,270.00	67490
590-000.000-123.000	PREPAID EXPENSES	SUMNAR SCHOLL INSURAN	LIABILITY COVERAGE	363161	02/09/17	652.87	67490
590-000.000-123.000	PREPAID EXPENSES	SUMNAR SCHOLL INSURAN	POLICY PERMIUM	362460	02/09/17	9,184.00	67490
590-000.000-123.000	PREPAID EXPENSES	SUMNAR SCHOLL INSURAN	POLICY PREMIUM	362464	02/09/17	4,247.75	67490
590-000.000-123.000	PREPAID EXPENSES	SUMNAR SCHOLL INSURAN	POLICY PREMIUM	362468	02/09/17	13,938.50	67490
590-000.000-123.000	PREPAID EXPENSES	SUMNAR SCHOLL INSURAN	BOILER & MACHINE COVERAGE	361695	02/09/17	8,017.20	67490
591-000.000-123.000	PREPAID EXPENSES	SUMNAR SCHOLL INSURAN	LIABILITY COVERAGE	363161	02/09/17	652.88	67490
591-000.000-123.000	PREPAID EXPENSES	SUMNAR SCHOLL INSURAN	POLICY PERMIUM	362460	02/09/17	9,184.00	67490
591-000.000-123.000	PREPAID EXPENSES	SUMNAR SCHOLL INSURAN	POLICY PREMIUM	362464	02/09/17	4,247.75	67490
591-000.000-123.000	PREPAID EXPENSES	SUMNAR SCHOLL INSURAN	POLICY PREMIUM	362468	02/09/17	13,938.50	67490
591-000.000-123.000	PREPAID EXPENSES	SUMNAR SCHOLL INSURAN	BOILER & MACHINE COVERAGE	361695	02/09/17	14,252.80	67490
Total For Check 67490						156,632.50	
Check 67491							
582-175.000-955.000	MISCELLANEOUS	THE WATER STORE INC	LEASE	972297	02/09/17	10.00	67491
Total For Check 67491						10.00	
Check 67492							
591-545.000-930.000	REPAIRS & MAINTENANCE	UNITED STATES PLASTIC	1/4X3/8X1/16 LLDPE TUBING BLK 500'	49991976	02/09/17	76.71	67492
591-545.000-930.000	REPAIRS & MAINTENANCE	UNITED STATES PLASTIC	1/4X3/8X1/16 LLDPE TUBING BLK 500'	49991976	02/09/17	21.96	67492
Total For Check 67492						98.67	
Check 67493							
590-547.000-726.900	SUPPLIES - LABORATORY	USABLUEBOOK	WWTP LAB SUPPLIES, WWTP REPAIR EQU	158057	02/09/17	34.69	67493
590-547.000-726.900	SUPPLIES - LABORATORY	USABLUEBOOK	WWTP LAB SUPPLIES, WWTP REPAIR EQU	158057	02/09/17	10.49	67493
590-547.000-726.900	SUPPLIES - LABORATORY	USABLUEBOOK	WWTP LAB SUPPLIES, WWTP REPAIR EQU	158057	02/09/17	20.95	67493
590-547.000-726.900	SUPPLIES - LABORATORY	USABLUEBOOK	WWTP LAB SUPPLIES, WWTP REPAIR EQU	158057	02/09/17	113.90	67493
590-547.000-726.900	SUPPLIES - LABORATORY	USABLUEBOOK	WWTP LAB SUPPLIES, WWTP REPAIR EQU	158057	02/09/17	92.72	67493
590-547.000-726.900	SUPPLIES - LABORATORY	USABLUEBOOK	WWTP LAB SUPPLIES, WWTP REPAIR EQU	158057	02/09/17	169.60	67493
590-547.000-726.900	SUPPLIES - LABORATORY	USABLUEBOOK	WWTP LAB SUPPLIES, WWTP REPAIR EQU	158057	02/09/17	99.95	67493
590-547.000-726.900	SUPPLIES - LABORATORY	USABLUEBOOK	WWTP LAB SUPPLIES, WWTP REPAIR EQU	158057	02/09/17	34.67	67493
590-547.000-726.900	SUPPLIES - LABORATORY	USABLUEBOOK	PUMP SWITCH, LAB SUPPLIES	151056	02/09/17	9.01	67493
590-547.000-726.900	SUPPLIES - LABORATORY	USABLUEBOOK	PUMP SWITCH, LAB SUPPLIES	151056	02/09/17	31.96	67493
590-547.000-726.900	SUPPLIES - LABORATORY	USABLUEBOOK	LABORATORY SUPPLIES	164616	02/09/17	53.38	67493
590-547.000-726.900	SUPPLIES - LABORATORY	USABLUEBOOK	LABORATORY SUPPLIES	164616	02/09/17	54.58	67493
590-547.000-726.900	SUPPLIES - LABORATORY	USABLUEBOOK	LABORATORY SUPPLIES	164616	02/09/17	20.95	67493
590-547.000-726.900	SUPPLIES - LABORATORY	USABLUEBOOK	LABORATORY SUPPLIES	164616	02/09/17	29.95	67493
590-547.000-726.900	SUPPLIES - LABORATORY	USABLUEBOOK	LABORATORY SUPPLIES	164616	02/09/17	55.40	67493
590-547.000-930.000	REPAIRS & MAINTENANCE	USABLUEBOOK	WWTP LAB SUPPLIES, WWTP REPAIR EQU	158057	02/09/17	79.12	67493
590-547.000-930.000	REPAIRS & MAINTENANCE	USABLUEBOOK	PUMP SWITCH, LAB SUPPLIES	151056	02/09/17	91.13	67493
590-547.000-930.000	REPAIRS & MAINTENANCE	USABLUEBOOK	PUMP SWITCH, LAB SUPPLIES	151056	02/09/17	18.40	67493
Total For Check 67493						1,020.85	
Check 67494							
582-543.000-726.000	SUPPLIES	WATKINS OIL COMPANY	FUEL PURCHASES	000090-1703101	02/09/17	48.42	67494
582-544.000-726.800	SUPPLIES - OPERATIONS	WATKINS OIL COMPANY	FUEL PURCHASES	000090-1703101	02/09/17	968.20	67494
590-546.000-730.039	BPU VEHICLE MAINT/SUPPLI	WATKINS OIL COMPANY	FUEL PURCHASES	000090-1703101	02/09/17	57.67	67494
590-547.000-730.039	BPU VEHICLE MAINT/SUPPLI	WATKINS OIL COMPANY	FUEL PURCHASES	000090-1703101	02/09/17	451.73	67494
591-544.000-955.000	MISCELLANEOUS	WATKINS OIL COMPANY	FUEL PURCHASES	000090-1703101	02/09/17	57.66	67494
Total For Check 67494						1,583.68	



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Check 67495							
582-175.000-905.000	PUBLISHING / NOTICES	WCSR	ADS/LADY CHARGERS/PORTS TEAMS	131-00047-000	02/09/17	198.00	67495
590-175.000-905.000	PUBLISHING / NOTICES	WCSR	ADS/LADY CHARGERS/PORTS TEAMS	131-00047-000	02/09/17	99.00	67495
591-175.000-905.000	PUBLISHING / NOTICES	WCSR	ADS/LADY CHARGERS/PORTS TEAMS	131-00047-000	02/09/17	99.00	67495
Total For Check 67495						396.00	
Check 67496							
591-544.000-930.000	REPAIRS & MAINTENANCE	WHITES WELDING SERVIC	WELD LICENSE PLATE STUDS SMALL DUM	82742	02/09/17	15.00	67496
Total For Check 67496						15.00	

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
			Fund Totals:				
			Fund 582 ELECTRIC FUND			213,076.93	
			Fund 590 SEWER FUND			67,601.20	
			Fund 591 WATER FUND			68,892.10	
			Total For All Funds:			<hr/>	349,570.23

## **CITY COUNCIL MINUTES**

City of Hillsdale  
February 6, 2017  
7:00 P.M.

Regular Meeting

### **Call to Order and Pledge of Allegiance**

Mayor Scott Sessions opened the meeting with the Pledge of Allegiance.

### **Roll Call**

Mayor Scott Sessions called the meeting to order.

Council Members present:	Scott M. Sessions, Mayor Adam Stockford, Ward 1 William Morrissey, Ward 2 Bruce Sharp, Ward 3 William Zeiser, Ward 3 Matthew Bell, Ward 4 Patrick Flannery, Ward 4
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Council Members absent:	Brian Watkins, Ward 1 Timothy Dixon, Ward 2
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Also present were: City Manager David Mackie, City Clerk Stephen M. French, City Attorney John Lovinger, Bonnie Tew (Finance), Kay Freese (HR), Scott Hephner (HCPD/HCFD), Jake Hammel (DPS), Mike Barber (BPU), Mark Hawkins (HCFD), Alan Beeker (Zoning), Ben Muldrow (Arnett Muldrow), Corey Murray (Hillsdale Daily News), Corey Burke (HCFD), Nic Rowan (Hillsdale Collegian), Penny Swan, Dennis Wainscott, Ray Briner, and Charles Ferguson.

### **Council Member Excused**

Mayor Sessions reported Council Member Dixon and Council Member Watkins wrote they would not be in attendance at the meeting due to work obligations.

Council Member Morrissey, seconded by Council Member Flannery, moved to excuse the absence of Council Member Dixon and Council Member Watkins from the meeting. By a voice vote, the motion passed unanimously.

### **Approval of Agenda**

City Manager Mackie requested the agenda be amended to include a staff recommendation to approve a “Discontinuance or Transfer of Payroll or Assets in Whole or Part” with the State of Michigan.

Council Member Zeiser, seconded by Council Member Flannery, moved to amend the February 6, 2017 agenda as requested by City Manager Mackie. By a voice vote, the motion carried unanimously.

Council Member Bell, seconded by Council Member Flannery, moved to approve the amended February 6, 2017 agenda. By a voice vote, the motion carried unanimously.

### **Public Comment**

Ms. Penny Swan, 192 South West Street, voiced concern with the slogan and color scheme proposed within the Rising Tides Initiative handouts. Ms. Swan stated many residents didn’t respond favorably in her on-line poll about the slogan and the color scheme did not match with the new signs that the city had recently installed. Ms. Swan encouraged the City Council to allow public input when choosing a new city slogan.

### **Consent Agenda**

- A. Approval of Bills
  - 1. City Claims of January 27, 2017: \$227,040.39
  - 2. BPU Claims of January 26, 2017: \$96,485.21
  - 3. Payroll of January 26, 2017: \$190,622.10 (BPU & City)
- B. City Council Minutes of January 23, 2017
- C. Finance Committee Minutes
  - 1. November 21, 2016
  - 2. December 5, 2016
  - 3. December 19, 2016
  - 4. January 3, 2017
  - 5. January 16, 2017
- D. TIFA Minutes of November 15, 2016
- E. TIFA Targeted Development Committee Minutes of November 28, 2016
- F. Airport Advisory Committee Minutes – September 17, 2016
- G. Cemetery Board Minutes – November 2, 2016
- H. January 2017 Code Enforcement Report
- I. December 2016 Hillsdale Policy Group Report
- J. December 2016 Financial & Quarterly Investment Reports

Council Member Flannery, seconded by Council Member Zeiser, moved to approve the Consent Agenda as presented.

Roll call:	Council Member Bell	Aye
	Council Member Flannery	Aye
	Council Member Morrissey	Aye
	Council Member Sharp	Aye
	Council Member Stockford	Aye
	Council Member Zeiser	Aye
	Mayor Sessions	Aye

Motion passed 7-0.

### **Communications/Petitions**

#### A. Project Rising Tide Presentation

Mr. Ben Muldrow, representing Arnett Muldrow, presented a set of recommendations for a new branding campaign for the City of Hillsdale. Mr. Muldrow stated public forums and meetings with city staff were held in December 2016 which helped develop initial drafts and concepts for the branding. Mr. Muldrow discussed the strategic importance of the city reconnecting to the greater region to benefit the city's economy. Mr. Muldrow detailed the city's uniqueness of having preserved the small-town values and character, while major metropolitan areas were in close proximity to the city.

Responding to a question from Council Member Bell, Mr. Muldrow stated there was a very intentional difference between the colors of the new city entrance signs and the color scheme of the draft branding campaign. Mr. Muldrow stated the change of colors were made to demarcate the differences with Hillsdale College, and to highlight the projects and changes made by the City of Hillsdale.

Mr. Muldrow then discussed the proposed tag-line of "Closer than You Imagine!" that highlighted the small-town values of Hillsdale and the essence that valued the closeness and connectivity of the community. Mr. Muldrow stated, however, that the small-town intrigue needed to be balanced with the close proximity of larger, urban areas which could be used to stimulate the city's economy.

Council Member Bell also questioned the use of different department logos in a city government hat is relatively small and has few departments. Mr. Muldrow stated the consistent type-faces and colors could be used with different logos to complement multiple city departments, even in a small town like Hillsdale.

Council Member Stockford noted one-fifth of the nation's population lived within 250 miles of the City of Hillsdale and the proposed motto fit perfectly with the city's proximity to major urban areas. Council Member Stockford questioned if other cities had received positive responses from the branding initiatives from Arnett Muldrow.

Mr. Muldrow stated Arnett Muldrow had provided branding campaigns to over 450 local units of government across the country, including the Michigan cities of Wayland, Iron Mountain, Grayling,

Rochester, River Rouge, and Lake Orion.

Responding to a question from Council Member Zeiser, City Manager Mackie stated the public would have the opportunity to discuss and question any changes to the city's branding prior to formal approval from the City Council.

Council Member Morrissey, seconded by Council Member Bell, moved to accept for review the recommendations of Arnett Muldrow for branding the City of Hillsdale.

Roll call:	Council Member Bell	Aye
	Council Member Flannery	Aye
	Council Member Morrissey	Aye
	Council Member Sharp	Aye
	Council Member Stockford	Aye
	Council Member Zeiser	Aye
	Mayor Sessions	Aye

Motion passed 7-0.

### **Introduction and Adoption of Ordinance/Public Hearing**

There were no Ordinances or Public Hearings on the agenda.

### **Unfinished Business**

There was no Unfinished Business on the agenda.

### **Old Business**

#### A. Electronic Payment Contract with Point & Pay, LLC

Council Member Bell questioned if the proposal from Point & Pay was any different than the proposal that had been presented to the City Council at the December 19, 2016 meeting. Council Member Flannery reported the proposal from Point & Pay remained consistent; however, city staff had obtained alternatives from Southern Michigan Bank & Trust (SMB&T) and Paymentus for comparison purposes. Council Member Flannery stated the Point & Pay options would charge the 3% convenience fee to the customer and was not based on a set, per-transaction fee that had been proposed by Paymentus. Council Member Flannery stated the program would also allow other city offices, in addition to the BPU, to accept credit card payments for taxes, permits, and services. Council Member Flannery also indicated the Point & Pay system provided a seamless integration between the credit card payments and the new BS&A Software system.

Council Member Morrissey noted the use of an electronic check payment (“e-check”) would allow a BPU customer to pay a per-transaction fee of \$3.00 for any charges under \$1,000.

Council Member Sharp stated other communities in Hillsdale County used the Point & Pay system for credit card payments. Council Member Sharp also indicated BPU customers would not have to pay a convenience fee if they paid their statements with a check or personal cash.

Council Member Stockford questioned if the city contacted County National Bank in regards to this program since the BPU used that bank for their depository. City Clerk French stated County National Bank did not offer a credit card software program that would integrate with the new BS&A Software. City Clerk French also detailed the “Remote Deposit Capture” system that would allow all city offices to electronically scan and deposit personal checks without having to deliver each check with the daily deposits of cash. City Clerk French stated the “Remote Deposit Capture” was not associated with the Point & Pay software and would be addressed in separate agreements with County National Bank and SMB&T.

Responding to a question from Council Member Zeiser, BPU Director Barber stated the city’s utility paid approximately \$20,000-30,000 per year in credit card fees under its current contract. Mr. Barber stated the new agreement with Point & Pay would eliminate this expense and charge the customer a 3% convenience fee for all payments made with a credit card.

Council Member Bell objected to the new contract as customers would have to pay for convenience fees that they were not paying for under the current contract.

Council Member Flannery noted more businesses were changing their policies and charging customers the convenience fees associated with credit card payments. Council Member Flannery stated some companies and restaurants were raising their prices to cover their credit card fees.

Council Member Morrissey, seconded by Council Member Flannery, moved to approve an electronic payment service agreement with Point & Pay, LLC.

Roll call:	Council Member Bell	No
	Council Member Flannery	Aye
	Council Member Morrissey	Aye
	Council Member Sharp	Aye
	Council Member Stockford	Aye
	Council Member Zeiser	Aye
	Mayor Sessions	Aye

Motion passed 6-1.

### **New Business**

A. Resolution - Airport Advisory Committee Amendment

Council Member Bell offered a resolution to amend the qualifications of those persons who wished to serve on the Airport Advisory Committee (AAC). Council Member Bell stated the amendment to Resolution No. 3193, would allow the AAC membership to include those “who had knowledge and experience in the fields of aviation or business.”

Council Member Stockford voiced support of the resolution and noted the knowledge of aviation should be a paramount factor when selecting members to the AAC. Council Member Stockford stated the committee members were residents who volunteered their time and energy towards an advisory board, and the city should encourage those who wished to become a member on a board or commission.

City Manager Mackie also voiced support of the city administration for the proposed resolution.

Council Member Flannery, seconded by Council Member Bell, moved to adopt Resolution No. 3033, amending the qualifications of the Airport Advisory Committee members.

Roll call:	Council Member Bell	Aye
	Council Member Flannery	Aye
	Council Member Morrissey	Aye
	Council Member Sharp	Aye
	Council Member Stockford	Aye
	Council Member Zeiser	Aye
	Mayor Sessions	Aye

Motion passed 7-0.

#### B. Appointment of Scott Hephner as Fire Chief

Mayor Sessions appointed Scott Hephner as Fire Chief for the City of Hillsdale Fire Department.

City Manager Mackie reviewed the recent changes in personnel at the Fire Department due to the retirements of Deputy Chief Kevin Pauken and Firefighter Eric Pressler. City Manager Mackie stated the remaining department personnel endorsed the appointment of Mark Hawkins to the Deputy Fire Chief position and appointment of Scott Hephner as Fire Chief.

Council Member Bell voiced support for the appointment of Scott Hephner as Fire Chief and thanked Chief Hephner for his leadership of the Fire Department in recent months.

Council Member Sharp stressed the appointment of Scott Hephner was to the position of Fire Chief and not as Public Safety Chief, as that position had been eliminated in past years.

Council Member Zeiser stated the city was fortunate to have Chief Hephner and thanked retired Fire Chief Pauken for his many years of dedicated service to the city.

Mayor Sessions thanked Chief Hephner for his leadership and service to the city’s police and fire departments.



Council Member Bell, seconded by Council Member Stockford, moved to approve the Mayor's appointment of Mr. Scott Hephner to the position as Fire Chief.

Roll call:	Council Member Bell	Aye
	Council Member Flannery	Aye
	Council Member Morrissey	Aye
	Council Member Sharp	Aye
	Council Member Stockford	Aye
	Council Member Zeiser	Aye
	Mayor Sessions	Aye

Motion passed 7-0.

#### C. Establishment of NEZ District #3

City Manager Mackie reviewed the staff recommendation to schedule a public hearing for March 20, 2017 to receive public comments regarding the establishment of Neighborhood Enterprise Zone (NEZ) No. 3. City Manager Mackie stated the proposed zone encompassed lots with large, multi-family homes, many of which were blighted properties and were in violation of the city's Property Maintenance Code.

Council Member Bell encouraged those interested and those living in the affected area to attend the public hearing on March 20<sup>th</sup>.

City Manager Mackie stated agreements were required with the property owners within a NEZ that the property improvements be initiated or completed, prior to any tax incentives being approved.

Council Member Morrissey, seconded by Council Member Flannery, moved to schedule a public hearing for March 20, 2017 to receive public comments regarding the establishment of Neighborhood Enterprise Zone (NEZ) No. 3. By a voice vote, the motion passed unanimously.

#### D. State of Michigan "Discontinuance or Transfer of Payroll or Assets in Whole or Part"

City Manager Mackie stated the proposed staff recommendation would allow the city to report the BPU payroll totals to the State of Michigan using the city's UIA employer number, instead of using the BPU's separate UIA number. City Manager Mackie stated the change was consistent with the other reorganization procedures that had been made with the city and BPU offices.

Council Member Zeiser, seconded by Council Member Flannery, moved to approve the submission of the "Discontinuance or Transfer of Payroll or Assets in Whole or Part" form with the State of Michigan as presented.

Roll call:	Council Member Bell	Aye
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Council Member Flannery	Aye
Council Member Morrisey	Aye
Council Member Sharp	Aye
Council Member Stockford	Aye
Council Member Zeiser	Aye
Mayor Sessions	Aye

Motion passed 7-0.

### **Miscellaneous**

#### A. Board & Committee Appointments

Council Member Stockford, seconded by Council Member Flannery, moved to approve the appointment of Mr. Anthony Vear to the Board of Review. By a voice vote, the motion carried unanimously.

### **City Manager's Report**

City Manager Mackie reported:

1. The bid documents for the construction of a new apron at the airport had been sent out and the pre-bid meeting was scheduled for February 14, 2017.
2. Two new businesses, the Salvation Army thrift-store & Family, Farm, and Home had opened in the city.
3. The Library Board had sent out bids for the repainting of the library building's exterior. The bid results would be presented to Council in the spring for final approval.
4. The next Funding Alternatives Identification & Recommendation (F.A.I.R.) Committee meeting would include representatives from Rep. Eric Leutheuser and Sen. Shirkey's offices to discuss state revenue sharing and road funding issues. The meeting would most likely be held in early March 2017.
6. City Manager Mackie had a family obligation and would not be at the March 20, 2017 Council meeting.

Responding to a question from Council Member Zeiser, City Manager Mackie stated the staff continued to work on site selection for the AT&T cell phone tower, as concerns had been raised at the Planning Commission about the proximity of the new cell tower to the existing WCSR radio tower.

### **General Public Comment**

Mr. Charles Ferguson, owner of Call & Go Now taxi service, reported his business would cease operations and close in late February 2017. Mr. Ferguson stated the insurance coverages required with the new state laws inhibited him from operating the business. Mr. Ferguson also spoke on the transportation needs in the Hillsdale region that were not covered by Dial-a-Ride (DART), including those residents who needed rides to work, doctor's appointments, or grocery shopping.

Mr. Ray Briner encouraged the City of Hillsdale to utilize County National Bank for all the city's banking needs, not just for the BPU funds. Mr. Briner stated County National Bank was headquartered in the City of Hillsdale, while Southern Michigan Bank & Trust was headquartered in the City of Coldwater in Branch County.

Ms. Penny Swan encouraged the city to bank with County National Bank and asked that the audio/visual system be repaired in the Council Chambers.

### **Council Comments**

Council Member Bell thanked Mr. Ferguson for speaking at the meeting and discussed the fragile economy in the city, especially in light of the closing of Broad Street Tavern. Council Member Bell encouraged the Finance Committee to seek proposals from County National Bank for the city's banking needs.

Council Member Stockford thanked Mr. Ferguson for the service he had provided residents throughout the Hillsdale region and noted the passion of Mr. Ferguson for his business. Council Member Stockford also encouraged the Finance Committee to look into utilizing County National Bank, as the bank had provided many community benefits for the area.

Council Member Zeiser discussed the law of unintended consequences with the new state laws that forced Mr. Ferguson to close his business.

Council Member Morrissey stated he had used Mr. Ferguson's taxi service for transportation to a medical appointment and asked if city staff could communicate with Rep. Eric Leutheuser and Sen. Shirkey's offices regarding this issue.

### **Adjournment**

Council Member Bell, seconded by Council Member Watkins, moved to adjourn the meeting. By a voice vote, the motion passed unanimously.

The meeting adjourned at 8:13 p.m.

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Scott M. Sessions, Mayor

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Stephen M. French, City Clerk

***DRAFT***



**Local Advisory Committee for Dial-A-Ride  
Minutes**

**2<sup>nd</sup> Floor Conference Room  
City Hall**

February 14, 2017

**Call to Order:**

The meeting was called to order by Ms. Tew at 10:00 A.M.

**Board members present:**

Ms. Diane Cromwell  
Mr. Troy Barker  
Mr. Ed Swanson

**Board members absent:**

None

**Also present were:**

Ms. Bonnie Tew, Finance Director  
Mr. Stephen M. French, City Clerk

**A. Approval of Minutes**

City Clerk French read the minutes for the benefit of those in attendance.

Ms. Cromwell, seconded by Mr. Swanson, moved to approve the minutes of February 9, 2016 meeting as submitted. By a voice vote, the motion passed unanimously.

**B. Review Accessibility Plan**

Ms. Tew presented the DART Accessibility Plan that included the composition of the Local Advisory Committee, the DART vehicle inventory, the fare structure, as well as the service area & schedule. Ms. Tew welcomed Mr. Barker to the committee and thanked him for volunteering for this service. Ms. Tew noted the fares, hours, and vehicle fleet remained the same from the previous year.

Ms. Tew noted the DART program had a new director, Ms. Sue Kehn, who was unable to attend the meeting due to a family obligation. Ms. Tew also discussed the involvement and oversight offered by Department of Public Services Director Jake Hammel to the DART program.

## ***DRAFT***

Responding to a question from Mr. Barker, Ms. Tew discussed the need for the DART program to close for the lunch hour to accommodate employee breaks and the need for continued service throughout the rest of the day.

Ms. Cromwell, seconded by Mr. Swanson, moved to approve the Accessibility Plan for the DART as submitted. By a voice vote, the motion passed unanimously.

### **C. Operating Budget**

Ms. Tew presented the FY2018 operating budget, which would become effective October 1, 2017; Ms. Tew stated the FY2018 expenditure budget of \$366,500 was slightly higher than the FY2016 actual expenditures of \$321,544. Ms. Tew noted actual expenditures are submitted to the State of Michigan throughout the year and any changes between budgeted and actual expenditures were reconciled with the state at fiscal end.

Ms. Tew reviewed the FY2018 anticipated revenue, which consisted of:

<b>Revenue Source:</b>	<b>Amount</b>
Fares	\$55,000
General Fund from City	\$103,305
State of Michigan <i>(38.3% of expenditures)</i>	\$140,395
Federal Government <i>(18.5% of expenditures)</i>	\$67,800
<b>TOTAL:</b>	<b>\$366,500</b>

Ms. Tew reviewed the FY2018 anticipated expenditures, which consisted of:

<b>Expenditures:</b>	<b>Amount</b>
Labor (Personnel)	\$183,000
Fringe Benefits	\$103,000
Services	\$19,000
Materials	\$28,500
Utilities	\$12,000
Insurance	\$19,000
Leases/Rentals	\$2,000
<b>TOTAL:</b>	<b>\$366,500</b>

Ms. Cromwell, seconded by Mr. Swanson, moved to approve the FY2018 operating budget as submitted. By a voice vote, the motion passed unanimously.

### **D. Capital Requests**

Ms. Tew provided information on an on-going \$35,000 grant request between the DART and the State of Michigan for mobility management and collaboration services. Ms. Tew stated the city had contracted with Key Opportunities to manage this program, which was aimed to centralize transportation needs throughout the region with the available transportation providers.

## ***DRAFT***

Responding to a question from Mr. Swanson, City Clerk French provided information on an Uber-style service that the international business club “Enactus” would implement on the Hillsdale College campus.

Ms. Tew also provided detailed information on the grants for FY2018 that would seek nearly \$207,000 funding for the purchase of two, new buses for DART. Ms. Tew stated the DART program could apply for grant funding for a vehicle that is either seven (7) years old or has over 200,000 miles in use. Ms. Tew stated the awarding of the grant would be based on the available funding at the state level and the number of requests that had been submitted by other providers. Ms. Tew stated an additional bus would be eligible for replacement in 2020.

Mr. Swanson, seconded by Ms. Cornwell moved to approve the FY2018 capital budget as submitted. By a voice vote, the motion passed unanimously.

### **E. Other Business**

Mr. Barker requested DART review the possibilities of using a pre-paid pass or voucher that could be used instead of paying on an individual basis. Mr. Barker stated the pre-paid voucher could spur an increase in the use of the DART system. Mr. Swanson encouraged staff to conduct a feasibility study to determine if a pass or voucher system would benefit DART. Ms. Tew stated the city had utilized Hillsdale College to conduct similar studies in the past on various projects.

Ms. Tew reported the DART had 27,350 riders in 2016. Mr. Swanson questioned if the ridership totals were similar to other public transportation systems in similar communities.

Mr. Barker questioned what programs the DART was using to increase ridership. Ms. Tew stated the staff was always open to any suggestions, such as using a “free ride day”, to increase the use of DART.

### **Adjournment**

Mr. Swanson, seconded by Ms. Cromwell, moved to adjourn the meeting. By a voice vote, the motion passed unanimously.

The meeting adjourned at 10:55 a.m.

Respectfully submitted,

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Stephen M. French, MMC  
City Clerk

**City of Hillsdale, TIFA  
Targeted Development Meeting Minutes  
2nd Floor Conference Room, City Hall  
January 24, 2017, 5:30pm**

Call to Order 5:38 pm

Members present: Mike Harner, Chris Bahash; Andrew Gelzer Others present: Mary Wolfram (Economic Development); Public Present: Penny Swan; Debra Conners  
Absent: Chris Sumnar, Mike Parney; Rob Socha

**Old/New Business**

The RFP for the Keefer House was discussed briefly. The committee seemed to agree that the purchase price should be offered at \$275,000, but that if a proposal came in lower, TIFA should be willing to accept it if it means the building will get developed. Currently the RFP offers the Business Attraction programs to the developer as an incentive, but at what level? How many, if any, of the programs should be available to a large building with multiple store fronts like the Keefer or the Mid-town building?

**Business Attraction Programs** – Discussion on the following points were considered. Many of these points have been discussed and decided previously.

Several questions regarding eligibility of these programs was discussed, such:

1. Who is eligible?
  - ?retail only, ?retail and restaurants,
  - ? anything such as fitness centers, except professional services?
2. Who is eligible?
  - just the business owner?, the building owner who attracts a business?
3. Large buildings with multiple store fronts?
  - Currently eligible for **one façade grant every three years.**
  - currently, if there is one business in the building, it is eligible for **one** other program
  - what if the building has more than one store front, and potential for more than one business?

Since there was no quorum, all matters were tabled for future discussion. Chris Bahash believes programs should be strictly retail, and that the City should pass an ordinance that only allows retail and restaurants on Howell and Broad Streets. City should also pass an ordinance that limits the amount of time that windows can be boarded up with plywood as this negatively affects other businesses. Much discussion on the vision and nature of a successful downtown.

**Hillsdale Brewing Co.**

TIFA wants to work with HBC as they apply for a business loan to help this business to be successful.

**Meeting adjourned: 6:30**

Economic Development Services  
City of Hillsdale

**PROGRESS REPORT**  
January 2017

The current contract for delivery of economic development services by Hillsdale Policy Group (HPG) for the City of Hillsdale was renewed on December 1, 2016. As specified in the contract, Mary Wolfram, vice-president of HPG, was present, on-site in City Hall, approximately twenty-four hours per week from January 1, 2017 to January 31, 2017. On-going projects continue in an effort to increase economic activity in Hillsdale.

New Business

Family Farm and Home is now open in the former Sears Plaza.

Business news:

Salvation Army held a grand re-opening, also in the former Sears Plaza.

The Smoker's Club has now relocated to the Hungry Howie's plaza as "Smokin' Joez".

Broad Street Market is temporarily closed to allow for financial restructuring.

Business Attraction: Communication continues to attract a new business downtown.

On-Going Projects:

Center City senior housing complex is now being built at 8 S. Manning. Staff has started to provide information to the public regarding the application process for residency.

TIFA: A hotel feasibility study is now in draft form for the Keefer House and preparations are underway to publish a Request for Proposals (RFP) for redevelopment. Tours are being provided to interested developers. Staff continues to work with Beckett and Raeder, consultants on the Placemaking Grant for the TIFA district.

The Targeted Development committee continues to refine business attraction programs and running ads to attract new businesses. Information is being provided on the City website. Applications for the Business Attraction programs are being processed. Happy Pants, LLC continues to renovate 25 Hillsdale Street in an effort to start the Hillsdale Brewing Company there.

DEQ: Information is provided to real estate agents and interested buyers on DEQ procedures regarding contamination. Cooperation continues to get brownfield sites assessed.



MEDA: An article on the Hillsdale Manufacturing & Technology Park was provided for publication in the Michigan Economic Developers Association newsletter.

LCC: Work is on-going to transfer the Class C liquor license from the Dawn Theater to TIFA.

MEDC: Renovations and grant administration continue at 42 Union Street. The City single audit has been forwarded to MEDC which should result in the close-out of the acquisition grant for Stock's Mill. Work continues on a grant application for the elimination of blight and historic rehabilitation of the Dawn Theater. There is interest in the original organ from the Dawn.

Redevelopment Ready Community (RRC): Efforts continue to reach certification as an RRC for the City of Hillsdale. Certification will make the City eligible for certain grant opportunities.

Project Rising Tide: The City is receiving the services of branding professionals at Arnett Muldrow for creating a series of new branding materials for Hillsdale. Coordination between various community agencies and stakeholders is on-going.

Sharon Woods of LandUse.USA is conducting a housing study for the City of Hillsdale through a Target Market Analysis (TMA). Information on current housing options is being provided. Marketing information on the City website is being updated.

Available Properties: Information is continually gathered, updated and provided to prospective buyers in an effort to get vacant buildings renovated and redeveloped. TIFA Business Attraction programs and MEDC grants are explained. Property information is listed on the City website and will be featured through MEDC marketing materials.

Marketing Hillsdale: Events and property information are continually updated on the City website and Facebook page. Efforts are underway to distribute a new City brochure to hotels, the Chamber of Commerce and other outlets.

Efforts are being made to determine the best way to get the high speed optic fiber to residences, businesses in the downtown, and in the Manufacturing and Technology Park.

Planning and Zoning: Information is provided regarding zoning requirements to businesses inquiring about locations in Hillsdale.

College connection:

Dialogue continues with College staff in an effort to improve College/community relations. CCA lectures and receptions were attended.

Meetings/Events

January 10, 2017	Kiwanis lunch speaker on City economic development & TIFA
January 12, 2017	Workshop on USDA Rural Development business backed loans
January 17, 2017	TIFA regular meeting; Ben Muldrow, Arnett Muldrow meeting Planning Commission regular meeting
January 24, 2017	TIFA Targeted Development committee meeting
January 31, 2017	Chamber of Commerce TRENDS luncheon, MIS speaker Targeted Development committee meeting



You're Invited

Project Rising Tide Public Meeting  
to discuss an  
Economic Development Strategy  
for the City of Hillsdale.

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**DATE:**

**TUESDAY, FEBRUARY 28<sup>TH</sup>**

**7:00 P.M.**

**LOCATION:**

**HILLSDALE COMMUNITY LIBRARY  
11 E BACON STREET  
HILLSDALE, MI**

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Please R.S.V.P. by phone: (517) 437-6455 or Email:

[klopresto@cityofhillsdale.org](mailto:klopresto@cityofhillsdale.org)

*PEOPLE COMING  
TOGETHER AS A  
COMMUNITY CAN  
MAKE THINGS  
HAPPEN.  
-JACOB  
REES-MOGG*

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CITY OF HILLSDALE  
97 NORTH BROAD  
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[WWW.CITYOFHILLSDALE.ORG](http://WWW.CITYOFHILLSDALE.ORG)

PEEWEE RIFLES BASEBALL



<b>For Office Use Only</b>	
Date Received:	
By:	
Amount Paid/Check #:	
Receipt #	

**11-12 YR OLDS**  
Registration Deadline: March 31, 2017  
Two Nights Evaluation: Fields of Dreams  
Tuesday, Wednesday, April 11, 12<sup>th</sup> 6-7:00 PM  
\*Games Start Tuesday, May 23<sup>rd</sup>\*

**REGISTRATION FEE: \$55.00 (\$55 after March 31, 2017)**  
**CITY RESIDENTS: \$50.00 (\$50 after March 31, 2017)**

For season updates and cancellations visit us on **Facebook** and listen to **WCSR**.

Player's Name: \_\_\_\_\_ Age (as of May 1) \_\_\_\_\_

Address: \_\_\_\_\_ City/Zip: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Shirt Size: \_\_\_\_\_ Pant Size: \_\_\_\_\_  
 (Youth and Adult Sizes Available)

Parent(s): \_\_\_\_\_

Home #: \_\_\_\_\_ Cell #: \_\_\_\_\_ Work #: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone #: \_\_\_\_\_

*WAIVER: I, the undersigned, hereby agree to release the City of Hillsdale and their staff, coaches and other volunteers of all claims of damages, demands, or actions whatsoever in any matter arising from my child's participation in this program. I also understand that at any time I may be asked and must provide proof of my child's age. I clearly understand that if I cannot provide proof of my child's age in a timely manner, he or she will be suspended from play until I do so. Photographs may be taken at certain Recreation Department activities and, unless the department receives signed, written objections, photos may be reproduced for publication.*

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Are you willing to be a volunteer coach?** \_\_\_\_\_

*(Make checks payable to: Hillsdale Recreation Department)*

**Return this form to:**  
 Hillsdale Recreation Department  
 97 N. Broad St.  
 Hillsdale, MI 49242

**\*\*SEE BACK OF REGISTRATION FOR CONCUSSION ACKNOWLEDGEMENT\*\***

## CONCUSSION DANGER SIGNS

In rare cases, a dangerous blood clot may form on the brain in a person with a concussion and crowd the brain against the skull. An athlete should receive immediate medical attention if after a bump, blow, or jolt to the head or body s/he exhibits any of the following danger signs:

- One pupil larger than the other
- Is drowsy or cannot be awakened
- A headache that gets worse
- Weakness, numbness, or decreased coordination
- Repeated vomiting or nausea
- Slurred speech
- Convulsions or seizures
- Cannot recognize people or places
- Becomes increasingly confused, restless, or agitated
- Has unusual behavior
- Loses consciousness (even a brief loss of consciousness should be taken seriously)

## WHAT SHOULD YOU DO IF YOU THINK YOUR ATHLETE HAS A CONCUSSION?

1. If you suspect that an athlete has a concussion, remove the athlete from play and seek medical attention. Do not try to judge the severity of the injury yourself. Keep the athlete out of play the day of the injury and until a health care professional, experienced in evaluating for concussion, says s/he is symptom-free and it's OK to return to play.
2. Rest is key to helping an athlete recover from a concussion. Exercising or activities that involve a lot of concentration, such as studying, working on the computer, and playing video games, may cause concussion symptoms to reappear or get worse. After a concussion, returning to sports and school is a gradual process that should be carefully managed and monitored by a health care professional.
3. Remember: Concussions affect people differently. While most athletes with a concussion recover quickly and fully, some will have symptoms that last for days, or even weeks. A more serious concussion can last for months or longer.

## WHY SHOULD AN ATHLETE REPORT THEIR SYMPTOMS?

If an athlete has a concussion, his/her brain needs time to heal. While an athlete's brain is still healing, s/he is much more likely to have another concussion. Repeat concussions can increase the time it takes to recover. In rare cases, repeat concussions in young athletes can result in brain swelling or permanent damage to their brain. They can even be fatal.

\_\_\_\_\_  
STUDENT-ATHLETE NAME PRINTED

\_\_\_\_\_  
STUDENT-ATHLETE NAME SIGNED

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PARENT OR GUARDIAN NAME PRINTED

\_\_\_\_\_  
PARENT OR GUARDIAN NAME SIGNED

\_\_\_\_\_  
DATE

JOIN THE CONVERSATION  [www.facebook.com/CDCHeadsUp](http://www.facebook.com/CDCHeadsUp)

TO LEARN MORE GO TO >> [WWW.CDC.GOV/CONCUSSION](http://WWW.CDC.GOV/CONCUSSION)

Content Source: CDC's Heads Up Program. Created through a grant to the CDC Foundation from the National Operating Committee on Standards for Athletic Equipment (NOCSAE).





<b>For Office Use Only</b>	
Date Received:	
By:	
Amount Paid/Check #:	
Receipt #	



# SANDY KOUFAX BASEBALL

## **13 - 14 YR OLDS**

Registration Deadline: March 31, 2017

\*\*Games Start Friday, May 26<sup>th</sup>\*\*

**REGISTRATION FEE: \$55.00 (\$60 after March 31, 2017)**

**CITY RESIDENTS: \$50.00 (\$55 after March 31, 2017)**

For season updates and cancellations visit us on **Facebook** and listen to **WCSR**

Player's Name: \_\_\_\_\_ Age (as of May 1) \_\_\_\_\_

Address: \_\_\_\_\_ City/Zip: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Shirt Size: \_\_\_\_\_ Pant Size: \_\_\_\_\_  
(Youth and Adult Sizes Available)

Parent(s): \_\_\_\_\_

Home #: \_\_\_\_\_ Cell #: \_\_\_\_\_ Work #: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone #: \_\_\_\_\_

*WAIVER: I, the undersigned, hereby agree to release the City of Hillsdale and their staff, coaches and other volunteers of all claims of damages, demands, or actions whatsoever in any matter arising from my child's participation in this program. I also understand that at any time I may be asked and must provide proof of my child's age. I clearly understand that if I cannot provide proof of my child's age in a timely manner, he or she will be suspended from play until I do so. Photographs may be taken at certain Recreation Department activities, and, unless the department receives signed, written objections, photos may be reproduced for publication.*

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Are you willing to be a volunteer coach?** \_\_\_\_\_

*(Make checks payable to: Hillsdale Recreation Department)*

**Return this form to:**  
Hillsdale Recreation Department  
97 N. Broad St.  
Hillsdale, MI 49242

## CONCUSSION DANGER SIGNS

In rare cases, a dangerous blood clot may form on the brain in a person with a concussion and crowd the brain against the skull. An athlete should receive immediate medical attention if after a bump, blow, or jolt to the head or body s/he exhibits any of the following danger signs:

- One pupil larger than the other
- Is drowsy or cannot be awakened
- A headache that gets worse
- Weakness, numbness, or decreased coordination
- Repeated vomiting or nausea
- Slurred speech
- Convulsions or seizures
- Cannot recognize people or places
- Becomes increasingly confused, restless, or agitated
- Has unusual behavior
- Loses consciousness (even a brief loss of consciousness should be taken seriously)

## WHAT SHOULD YOU DO IF YOU THINK YOUR ATHLETE HAS A CONCUSSION?

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\_\_\_\_\_  
STUDENT-ATHLETE NAME PRINTED


\_\_\_\_\_  
STUDENT-ATHLETE NAME SIGNED


\_\_\_\_\_  
DATE

\_\_\_\_\_  
PARENT OR GUARDIAN NAME PRINTED

\_\_\_\_\_  
PARENT OR GUARDIAN NAME SIGNED

\_\_\_\_\_  
DATE

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Content Source: CDC's Heads Up Program. Created through a grant to the CDC Foundation from the National Operating Committee on Standards for Athletic Equipment (NOCSAE).



**HEADS UP**



<b>For Office Use Only</b>	
Date Received:	
By:	
Amount Paid/Check #:	
Receipt #	

# WILLIE MAYS BASEBALL

## 8- 10 YR OLDS

Registration Deadline: March 31, 2017  
Two Nights Evaluation: Fields of Dreams  
Tuesday, Wednesday, April 11, 12<sup>th</sup> 6-7:00 PM  
\*Games Start Monday, May 22<sup>nd</sup>\*  
**REGISTRATION FEE: \$55.00 (\$60 after March 31, 2017)**  
**CITY RESIDENTS: \$50.00 (\$55 after March 31, 2017)**

For season updates and cancellations find us on **Facebook** and tune in to **WCSR**.

Player's Name: \_\_\_\_\_ Age (as of May 1) \_\_\_\_\_

Address: \_\_\_\_\_ City/Zip: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Shirt Size: \_\_\_\_\_ Pant Size: \_\_\_\_\_  
(Youth and Adult Sizes Available)

Parent(s): \_\_\_\_\_

Home #: \_\_\_\_\_ Cell #: \_\_\_\_\_ Work #: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone #: \_\_\_\_\_

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Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Are you willing to be a volunteer coach?** \_\_\_\_\_

*(Make checks payable to: Hillsdale Recreation Department)*

**Return this form to:**  
 Hillsdale Recreation Department  
 97 N. Broad St.  
 Hillsdale, MI 49242

**\*\*SEE BACK OF REGISTRATION FOR CONCUSSION ACKNOWLEDGEMENT\*\***



## CONCUSSION DANGER SIGNS

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DATE

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PARENT OR GUARDIAN NAME PRINTED

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\_\_\_\_\_  
DATE

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Content Source: CDC's Heads Up Program. Created through a grant to the CDC Foundation from the National Operating Committee on Standards for Athletic Equipment (NOCSAE).







# City of Hillsdale Agenda Item Summary

**TO:** Mayor Sessions & City Council

**FROM:** Bonnie Tew, Finance Director

**DATE:** February 20, 2017

**SUBJECT:** MDOT Act 51 Funding for DART

## **BACKGROUND:**

Each February the City of Hillsdale submits an application to the State of Michigan Department of Transportation (MDOT) to apply for financial assistance under Act 51 for public transportation known as Dial-A-Ride Transit (DART). Attached is the resolution of intent required by MDOT as part of the application process. The resolution outlines the anticipated balanced budget for the 2017-18 fiscal year of \$366,500 and projected funding sources. This budget is similar but not necessarily identical to the budget Council will approve in June as it covers a different fiscal year (October 1, 2017 - September 30, 2018). It is anticipated that we will receive 18.5% of operational costs from federal sources and 38.3% from the state. The remaining 43.2% will come from local sources (ticket sales and General Fund). This resolution also appoints Bonnie Tew, Finance Director as the Transportation Coordinator.

## **RECOMMENDATION**

Staff recommends that Council approve the resolution as presented.

**CITY OF HILLSDALE, MICHIGAN**

**RESOLUTION NO. 3304**

**RESOLUTION OF INTENT TO APPLY FOR STATE FORMULA OPERATING  
ASSISTANCE FOR FISCAL YEAR 2017-2018 UNDER  
ACT NO. 51 OF THE PUBLIC ACTS OF 1951,  
AS AMENDED**

WHEREAS, pursuant to Act No. 51 of the Public Acts of 1951, as amended (Act 51), it is necessary for the City of Hillsdale, to provide a local transportation program for the state fiscal year of 2017-2018 and, therefore, apply for state financial assistance under provisions of Act 51; and

WHEREAS, it is necessary for the City of Hillsdale, to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51; and

WHEREAS, it is necessary to certify that no changes in eligibility documentation have occurred during the past state fiscal year; and

WHEREAS, the 10e (18) accessibility plan amendment and performance indicators for this agency have been reviewed and approved by the Local Advisory Council; and

WHEREAS, the Local Advisory Council, has reviewed and approved the proposed balanced budget, and funding sources of estimated federal funds of \$67,800, estimated state funds of \$140,395, estimated farebox funds of \$55,000, estimated local funds of \$103,305, with total estimated expenses of \$366,500 for 2017-2018.

NOW THEREFORE, be it resolved that the City Council does hereby make its intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51; and

HEREBY, appoints Bonnie Tew, Finance Director, as the Transportation Coordinator, for all public transportation matters, who is authorized to provide such information as deemed necessary by the Commission or department for its administration of Act 51 for 2016-17.

PASSED IN OPEN COUNCIL MEETING THIS 20th DAY OF FEBRUARY, 2017.

---

Scott M. Sessions, Mayor

ATTEST: \_\_\_\_\_  
Stephen M. French, City Clerk

# City of Hillsdale

## Agenda Item Summary

**Meeting Date:** February 20, 2017

**Agenda Item X:** New Business

**SUBJECT:** Lot division approval request – South Addition Lot #137

**BACKGROUND PROVIDED BY STAFF (Kimberly A Thomas, Assessor with assistance from Alan Beeker, Planning and Zoning Administrator)**

The City of Hillsdale Land Division Ordinance, Hillsdale Municipal Code, Chapter 18, Article II, Division 3, Sec. 18-82(a) states, “The division of a lot in a recorded plat is prohibited unless it is approved following application to the council.” The attached Land Division Application was received on February 14, 2017 and reviewed by the Assessor and Zoning Administrator.

**The property in question, 25 E St Joe St, parcel #006-426-327-16, is zoned RD-1 Residential One & Two Family and is improved with a house and outbuilding. The purpose of the division is allow for sale of the rear 49.5 feet of the lot to be added to an adjacent property located at 17 Ludlam, parcel #006-426-327-21.**

Council may approve the application as presented, approve the application with conditions, or deny the application. If denied, the specific reason(s) for denial must be stated. Council action must be made by motion and vote.

### **RECOMMENDATION**

The application has been reviewed by both the Assessor and the Zoning Administrator. **Staff recommends approval of the application with the condition that the split property must be combined with an adjacent parcel as proposed.**



City of Hillsdale LAND DIVISION APPLICATION

Date Received by clerk/treasurer:
Application Fee \$75 - Check or Receipt #:

(Exempt Split)
2/14/2017
Waived - boundary line Adj.

This application shall be filed with the clerk/treasurer and shall state the reasons for the proposed division and shall include a survey (where deemed necessary) showing such proposed divisions prepared by a registered Michigan civil engineer or land surveyor, a proper legal description of the lot to be divided, and a proper legal description of each separate lot, outlot or parcel proposed shall be submitted with the application (HMC Section 18-82).

Clerk/treasurer: Forward application and all attachments to Assessing Department for review and recommendation to council.

The undersigned owner(s) of the parcel(s) of property referenced below and located within the City of Hillsdale, Hillsdale County, Michigan, hereby request(s) that the properties listed be divided in accordance with the City of Hillsdale Land Division Ordinance (Hillsdale Municipal Code Part II, Chapter 18, Division 3) and with the State of Michigan Land Division Act (Public Act 288 of 1967 as amended, Michigan Compiled Laws Section 560.101 et seq.).

APPLICANT Information:

Owner of Property: GARY LELAND FRIED SR
Daytime Phone Number: 517-607-9666
Mailing Address: 25 E. ST. JAY ST.
City: HILLSDALE State: MI Zip: 49242

PARENT Parcel Identification Number(s) as Identified on the most recent assessment roll:

- 1. 30-006- 426-327-16 (out of)
2. 30-006- Add to 426-327-21
3. 30-006-
4. 30-006-
5. 30-006-

Attach a copy of the most recent tax notice for each parcel or tract to be divided and copy of all deeds for same since March 31, 1997 (that being the effective date of the Michigan Land Division Act) establishing current ownership and availability of division rights. Include a survey or parcel map of the property as it existed on March 31, 1997, and any boundary lines and dimensions of each resulting parcel from any prior divisions since that date.

All outstanding taxes must be paid on all affected parcels prior to processing of this request. Certification from the Hillsdale County Treasurer may be required.

PROPOSAL:

- 1. Attach a tentative parcel map (survey preferred), including:
a. Proposed boundary lines and the dimensions of each resulting parcel for this application.

1 This form is designed to comply with Sections 18-82 and 18-83 of the City of Hillsdale Land Division Ordinance and Section 109 of the Michigan Land Division Act (formerly the subdivision control act, P.A. 288 of 1967, as amended (particularly by P.A. 591 of 1996) MCL 560.101 et seq.). Land in the City of Hillsdale shall not be divided without the prior review and approval by the City Council or their designated agent, in accordance with the City of Hillsdale Land Division Ordinance and the State of Michigan Land Division Act.



### City of Hillsdale LAND DIVISION APPLICATION

- b. Accurate legal description for each resulting parcel proposed.
  - c. The location, dimensions and nature of proposed ingress to and egress from any existing or proposed public streets.
  - d. The location of any public or private street, driveway (and associated existing addresses) or utility easement(s) to be located within any resulting parcel(s).
  - e. The location(s) of any existing structures or improvements (i.e. septic, well, house, garage, etc) and setback from proposed parcel lines.
  - f. Intended use for each proposed parcel (commercial, single-family residential, duplex, apartments, industrial, etc. – Separate application to amend the zoning map may be required).
2. **DEVELOPMENT SITE LIMITS.** Check each item below that represents a condition that exists on the parent parcel. Indicate location on proposed parcel map.
- a. In a DNR-designated critical sand dune area? \_\_\_\_\_
  - b. Riparian or littoral (river or lake front parcel)? \_\_\_\_\_
  - c. Affected by a Great Lake High Erosion setback? \_\_\_\_\_
  - d. A wetland? \_\_\_\_\_
  - e. A beach? \_\_\_\_\_
  - f. Within a flood plain? \_\_\_\_\_
  - g. Slopes more than twenty five percent (a 1:4 pitch or 14 degree angle) or steeper? \_\_\_\_\_
  - h. On muck soils or soils known to have severe limitation for on-site sewage systems if not served by public sewer. \_\_\_\_\_
  - i. Known or suspected to have an abandoned well, underground storage tank or contaminated soils? \_\_\_\_\_
3. **FUTURE DIVISIONS:**
- a. How many divisions are remaining after processing of this application?  
\_\_\_\_\_
  - b. Are any future divisions being transferred from the parent parcel to another parcel? **Circle yes or no.** (If yes, please attach completed form L-4260a "Notice to assessor of transfer of the right to make a division of land" for each child parcel to receive division rights.)

4. **Affidavit and permission for municipal, county and state officials to enter the property for inspections:**

I agree the statements above are true, and if found not to be true this application and any approval will be void. Further, I agree to comply with the conditions and regulations provided with this parent parcel division. Further, I agree to give permission for officials of the municipality, county and the State of Michigan to enter the property where this parcel division is proposed for purposes of inspection to verify that the information on the application is correct at a time mutually agreed with the applicant. Finally, I understand this is only a parcel division which conveys only certain rights under the applicable local land division ordinance, the local zoning ordinance, and the State Land Division Act (formerly the Subdivision Control Act, P.A. 288 of 1967, as amended (particularly by P.A. 591 of 1996, MCL 560.101 et. Seq.), and does not include any representation or conveyance of rights in

2 This form is designed to comply with Sections 18-82 and 18-83 of the City of Hillsdale Land Division Ordinance and Section 109 of the Michigan Land Division Act (formerly the subdivision control act, P.A. 288 of 1967, as amended (particularly by P.A. 591 of 1996) MCL 560.101 et seq.). Land in the City of Hillsdale shall not be divided without the prior review and approval by the City Council or their designated agent, in accordance with the City of Hillsdale Land Division Ordinance and the State of Michigan Land Division Act.





DAVE KNOLL

2

City of Hillsdale LAND DIVISION APPLICATION

any other statute, building code, zoning ordinance, deed restriction or other property rights.

Finally, even if this division is approved, I understand zoning, local ordinances and State Acts change from time to time, and if changed the division made here must comply with the new requirements (apply for division approval again) unless deeds, land contracts, leases or surveys representing the approved divisions are recorded with the Register of Deeds or the division is built upon before the changes to laws are made.

Property Owner's Signature: [Signature]
Date: 1-19-2017

All complete application packages will be acted upon within 60 days of receipt. If the application package does not conform to the City of Hillsdale Land Division Ordinance requirements and/or the State of Michigan Land Division Act, the administrator shall return the same to the applicant for completion and refilling in accordance with same.

For Government Use - DO NOT WRITE BELOW THIS LINE

ZONING ADMINISTRATOR COMMENTS:

Current Zoning: RD-1 - RESIDENTIAL ONE & TWO FAMILY

Does the request meet the minimum lot size and width requirements under the current zoning?: YES

Recommendation: THE SPLIT/COMB. MEETS ALL ZONING REQUIREMENTS

ASSESSOR'S COMMENTS:

Platted or unplatted? Platted

If unplatted, how many splits are available? N/A

Recommendation: Approve as submitted for sale to adjacent property owner (must be combined)

DATE OF COUNCIL ACTION: - - -

Approved; Conditions, if any:

Denied; Reasons:

Assessor/Land Division Administrator Signature and Date:

Legal Description Change #: - - - Date Processed: - - -

Attach list showing parcel numbers, addresses and descriptions of all resulting parcels.

First year this change will appear on the assessment roll: - - -

3 This form is designed to comply with Sections 18-82 and 18-83 of the City of Hillsdale Land Division Ordinance and Section 109 of the Michigan Land Division Act (formerly the subdivision control act, P.A. 288 of 1967, as amended (particularly by P.A. 591 of 1996) MCL 560.101 et seq.). Land in the City of Hillsdale shall not be divided without the prior review and approval by the City Council or their designated agent, in accordance with the City of Hillsdale Land Division Ordinance and the State of Michigan Land Division Act.



Gary L. Freed  
25 E Saint Joe St  
Hillsdale MI 49242-1756

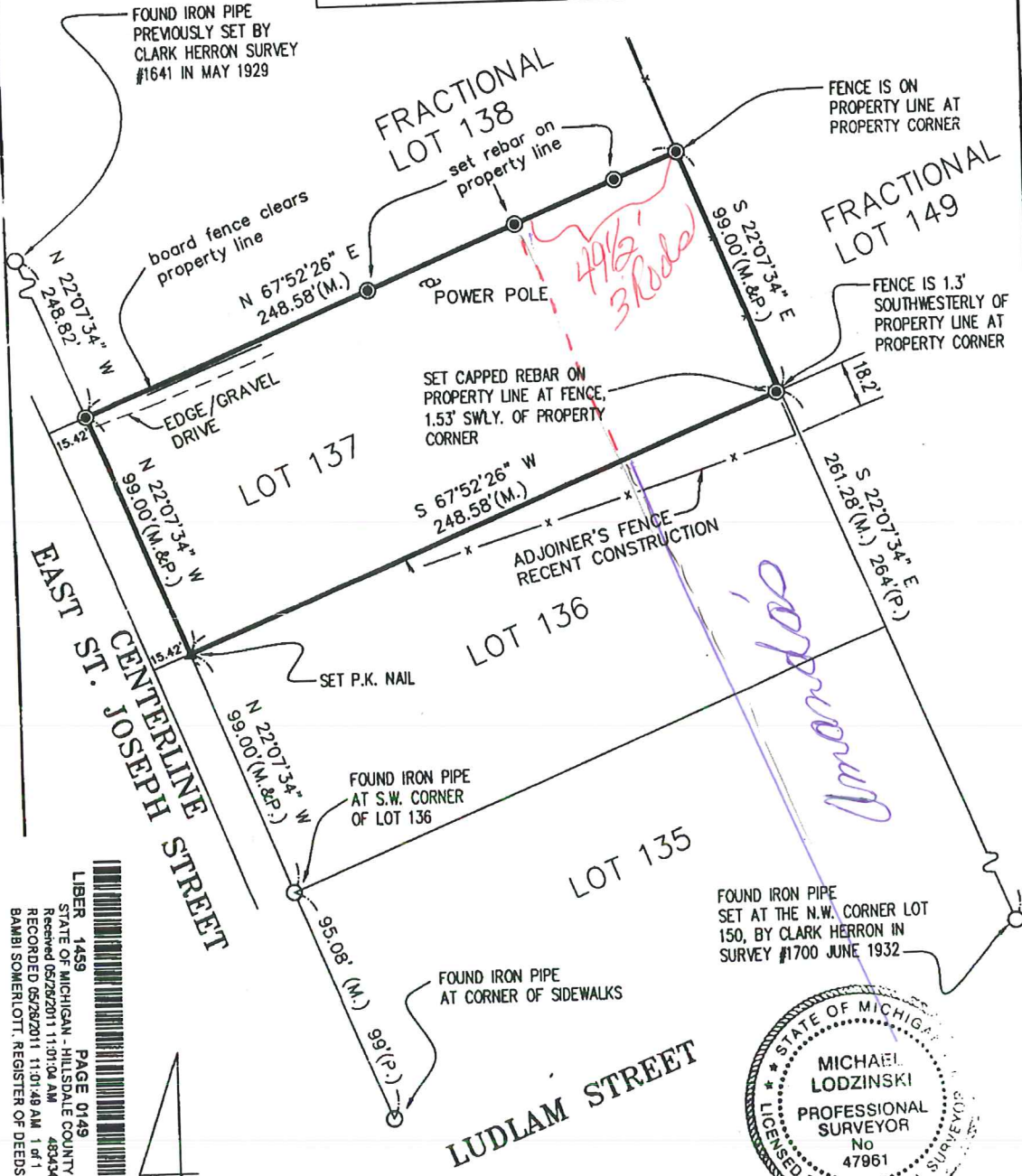
1412 # 2

### MAP OF SURVEY

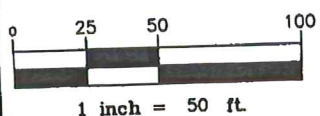
CERTIFIED TO:  
GARY FREED  
25 E. ST. JOSEPH ST.  
HILLSDALE, MI. 49242

LEGAL DESCRIPTION (LIBER 1394, PG. 953)  
LOT 137, SOUTH ADDITION, CITY OF HILLSDALE, HILLSDALE  
COUNTY, MICHIGAN, ACCORDING TO THE PLAT THEREOF AS RECORDED  
IN LIBER J, PAGE 292 OF PLATS, HILLSDALE COUNTY RECORDS.

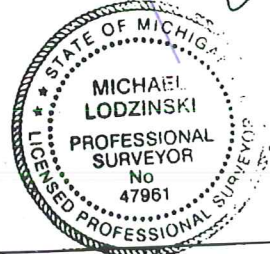
THE PURPOSE OF THIS SURVEY WAS TO DETERMINE IF  
THE BOARD FENCE ERECTED BY MR. FREED AFTER THE  
SEPTEMBER 2009 SURVEY WAS ON HIS PROPERTY. WE  
FOUND THAT THE BOARD FENCE IS ON HIS PROPERTY.



LIBER 1459  
PAGE 0149  
STATE OF MICHIGAN - HILLSDALE COUNTY  
Recorded 05/26/2011 11:01:04 AM 483434  
RECORDED 05/26/2011 11:01:48 AM 1 of 1  
BAMBI SOMERLOTT, REGISTER OF DEEDS



- (m.) = MEASURED DISTANCE
- (p.) = PLAT DISTANCE
- = FOUND (AS NOTED)
- ⊙ = SET CAPPED IRON REBAR
- ▲ = SET P.K. NAIL



*Michael J. Lodzinski*  
Michael J. Lodzinski, P.S. #47961  
I HEREBY CERTIFY THAT I HAVE SURVEYED  
THE PARCEL OF LAND AS ABOVE SHOWN  
OR DESCRIBED DURING SEPTEMBER &  
DECEMBER, 2009 AND THAT THE RATIO OF  
CLOSURE ON THE UNADJUSTED FIELD  
OBSERVATIONS WAS 1:5,000 OR BETTER

Job No.: 09S00224  
Drawn by: MJL  
Checked by: MJL  
Date: 12/17/09  
Scale: 1" = 50'  
Page: 1 of 1

**LODZINSKI & ASSOCIATES, LLC**  
P.O. BOX 129  
SOMERSET CENTER, MI 49282  
Phone: (517) 320-1087  
Fax: (517) 688-9007  
E-Mail: MichiganSurveyor@aol.com







# Proposed Boundary Line Adjustment

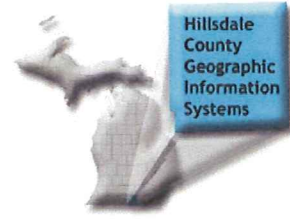
From 25 E St Joe to 17 Ludlam



- Selected Features
- Municipal Boundaries
- PLS - Sections
- Bike Paths
- Railroad
- Streets
- Major Arterial
- Minor Arterial
- Roads
- Lakes
- Rivers and Creeks
- Sand Lake Valley Lots
- Sand Lake Valley Detail
- Parcels

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and sources regarding the area shown, and is to be used for reference purposes only. The user of this map acknowledges that the State/County/Cities/Townships/Villages shall not be liable for any damages, all claims, and agrees to defend, indemnify, and hold harmless the State/County/Cities/Townships/Villages from any and all claims brought by the User, its employees or agents, or third parties with access or use of data provided. Map Created: 2/16/2017





## Hillsdale County General Property Information

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*Report Date: 2/16/2017*

*Property Data current as of: January 7, 2017*

**Parcel ID:** 006-426-327-16

**Owner:** FREED, GARY SR

**Owner(secondary):**

**Property Address:** 25 E ST JOE ST

**City/Twp/Village:** CITY OF HILLSDALE

**School District:** HILLSDALE COMMUNITY

**Tax Description:** . W4 LOT 137 BLK 29 SOUTH ADD FOURTH WARD.

**Assessor Acreage:** 0.55

**Owner Address:** 25 E ST JOE ST

HILLSDALE MI 49242

**Property Class:** 402

**Parcel ID:** 006-426-327-21

**Owner:** WAIDELY, AMANDA CHRISTINE

**Owner(secondary):**

**Property Address:** 17 LUDLAM ST

**City/Twp/Village:** CITY OF HILLSDALE

**School District:** HILLSDALE COMMUNITY

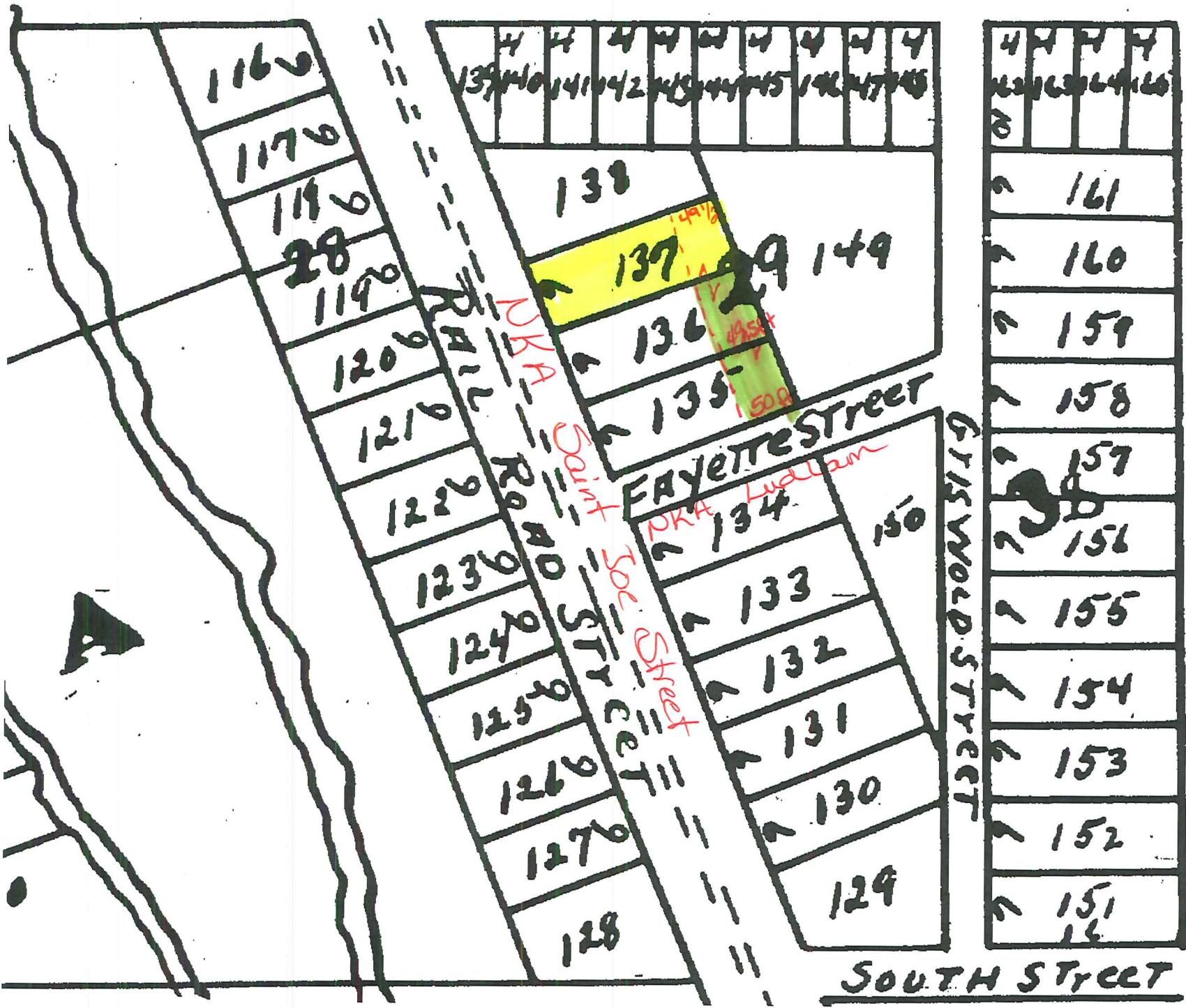
**Tax Description:** . W4 THE E 50 FT OF LOT 135 AND THE E 49.5 FT OF LOT 136 SOUTH ADDN FOURTH WARD

**Assessor Acreage:** 0.22

**Owner Address:** 23 LUDLAM ST

HILLSDALE MI 49242

**Property Class:** 402



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# City of Hillsdale Agenda Item Summary

**Meeting Date:** February 20, 2017

**Agenda Item #10:** New Business

**SUBJECT:** Performance Based Pay System

**BACKGROUND PROVIDED BY:** City Manager, David Mackie

In 1989, the City established a Performance Based Pay System for all non-union employees. This system established a starting pay for positions and automatic increases every six months for employees with satisfactory work performance. After 24 months (2 years), annual increases were approved by the City Council during the budget process. It did provide four performance levels that might be attained for employees that had shown exemplary performance of duties. The performance level had to be recommended by the Department Head with justification to the City Manager. If the City Manager approved, it would be included in the next fiscal budget.

The system has become ineffective and outdated. In an effort to reduce financial cost, I am requesting the elimination of the System and non-union employees will be hired at a comparable amount based on the position and other similar communities. The Board of Public Utilities Board has reviewed and approved the removal of the pay system.

**RECOMMENDATION**

I recommend the City Council approve the elimination of the Performance Based Pay System.



# City of Hillsdale Agenda Item Summary

**Meeting Date:** February 20, 2017

**Agenda Item X:** New Business

**SUBJECT:** Quit Claim Deed to 47 Willow to correct property boundary

**BACKGROUND PROVIDED BY STAFF (Kimberly A Thomas, Assessor)**

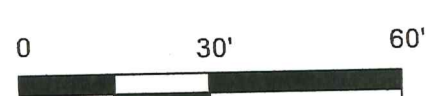
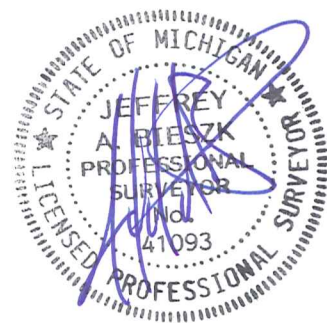
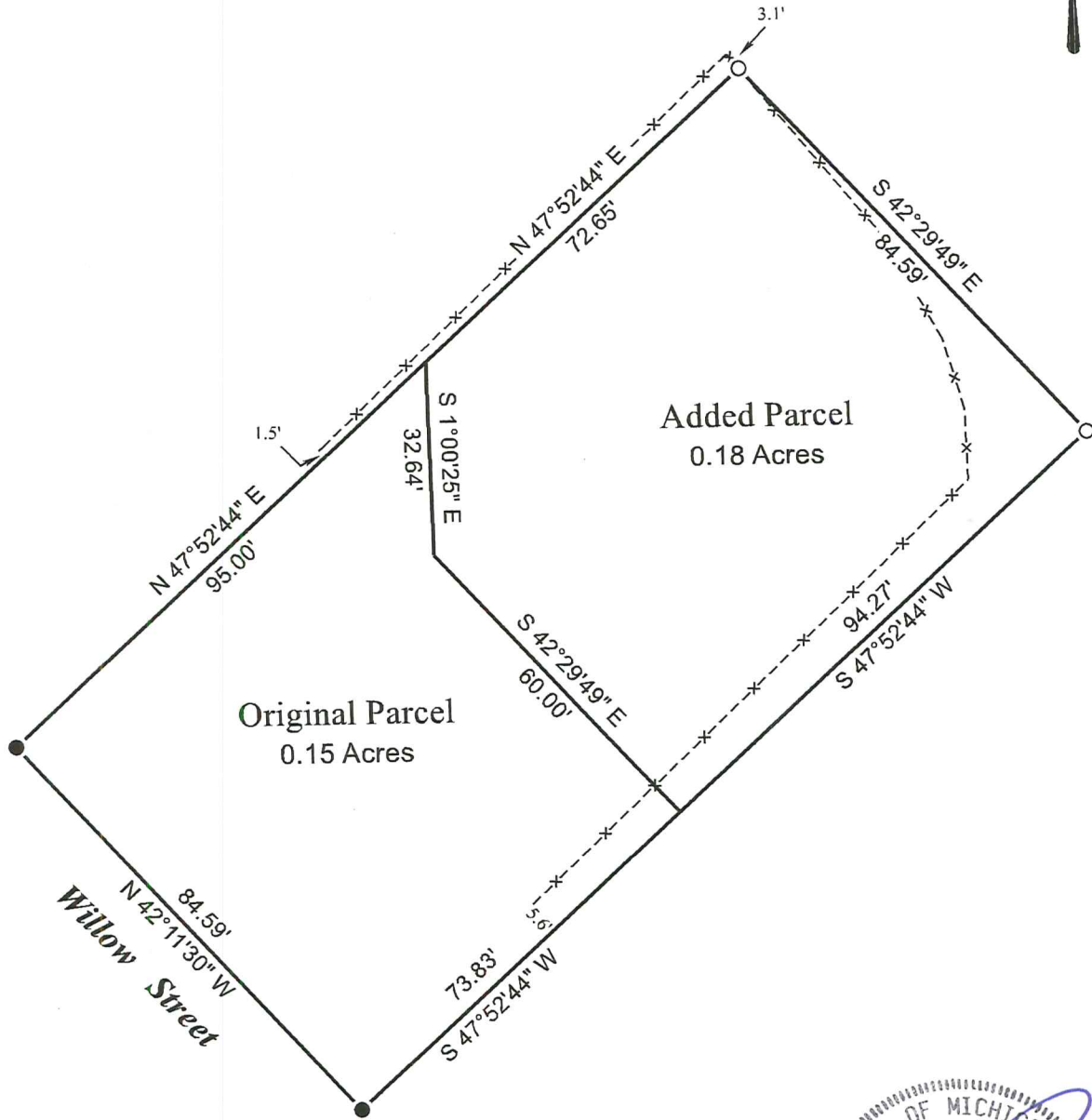
The owner of the property located at 47 Willow Street approached City staff in 2016 regarding a possible encroachment onto City owned property adjacent to Kekoose Park. According to the owner, the Zoning Board of Appeals had granted a variance for him to build a shed within the rear setback because they believed that the tax parcel was mapped incorrectly based upon the depth of the adjacent parcels. Upon further investigation, staff found that the historical deeds to the City and for his property referred to a waterway which is no longer in existence and for which there are no definitive maps on record. His deed included specific dimensions but it is unclear where those dimensions came from as there was no survey found on file with the City or County. Due to the longstanding use of this portion of the City property by this and prior owners, and because the property is of no value or use to the City, the Assessor and City Manager agreed that it would be in everyone's best interest to quit claim the property in question to the owner of 47 Willow St or his buyer provided that they provide a survey of the property within six months.

47 Willow Street was sold to Jessica Pickford on August 22, 2016. Due North Surveying completed the attached survey dated January 12, 2017 and submitted to the City Assessor on February 14, 2017 detailing the property deeded to Ms. Pickford along with the property in question. The property to be Quit Claimed is 0.18 Acre, to be added to Ms. Pickford's existing 0.15 Acre.

**RECOMMENDATION:**

Staff recommends that Council authorize the City Manager to sign a Quit Claim Deed to Jessica Pickford for the property as surveyed.

# MAP OF SURVEY



# MAP OF SURVEY

## ORIGINAL PARCEL:

BEGINNING at a point on the North Line of Willow Street, 20 feet Northwest of the intersection of the North Line of Willow Street and the East Line of the Plat of McCollum's North Addition; thence North  $42^{\circ} 11' 30''$  West along said North Line 84.59 feet (recorded as 85.0 ft.); thence North  $47^{\circ} 52' 44''$  East 95.00 feet; thence South  $01^{\circ} 00' 25''$  East 32.64 feet (recorded as 35 ft.); thence South  $42^{\circ} 29' 49''$  East 60.00 feet; thence South  $47^{\circ} 52' 44''$  West 73.83 feet to the Point of Beginning. Being a Part of Lots 189 and 190, McCollum's North Addition to the Village, now City of Hillsdale, according to the recorded plat thereof, as recorded in Liber G of Deeds, Page 173, Hillsdale County Records.

Subject to any easements and restrictions of record.

## ADDED PARCEL:

Commencing at a point on the North Line of Willow Street, 20 feet Northwest of the intersection of the North Line of Willow Street and the East Line of the Plat of McCollum's North Addition; thence North  $47^{\circ} 52' 44''$  East 73.83 feet to the POINT OF BEGINNING; thence North  $42^{\circ} 29' 49''$  West 60.00 feet; thence North  $01^{\circ} 00' 25''$  West 32.64 feet; thence North  $47^{\circ} 52' 44''$  East 72.65 feet; thence South  $42^{\circ} 29' 49''$  East 84.59 feet; thence South  $47^{\circ} 52' 44''$  West 94.27 feet to the Point of Beginning. Being a Part of Lots 189 and 190, McCollum's North Addition to the Village, now City of Hillsdale, according to the recorded plat thereof, as recorded in Liber G of Deeds, Page 173, Hillsdale County Records.

Subject to any easements and restrictions of record.

## TOTAL PARCEL:

BEGINNING at a point on the North Line of Willow Street, 20 feet Northwest of the intersection of the North Line of Willow Street and the East Line of the Plat of McCollum's North Addition; thence North  $42^{\circ} 11' 30''$  West along said North Line 84.59 feet; thence North  $47^{\circ} 52' 44''$  East 167.65 feet; thence South  $42^{\circ} 29' 49''$  East 84.59 feet; thence South  $47^{\circ} 52' 44''$  West 168.10 feet to the Point of Beginning. Being a Part of Lots 189 and 190, McCollum's North Addition to the Village, now City of Hillsdale, according to the recorded plat thereof, as recorded in Liber G of Deeds, Page 173, Hillsdale County Records.

Subject to any easements and restrictions of record.





# CITY OF HILLSDALE

97 NORTH BROAD STREET  
HILLSDALE, MICHIGAN 49242-1695

(517) 437-6441 • FAX: (517) 437-6448

August 8, 2016

To Whom It May Concern:

Mr. Todd Ritchey of 47 Willow Street, parcel number 006-126-177-19, has approached the city regarding a possible encroachment on city property as shown on the tax parcel maps currently on file with the City and County of Hillsdale. These maps were drawn based on dimensions used in the legal description from the deed recorded in Hillsdale County Register of Deeds Liber 488 Page 519. The property allegedly being encroached upon is owned by the City.

In researching the issue, the City Assessor found deeds from 1941 and prior that referenced the depth of the parcel as "bounded on the north by the railroad right of way and by Kekoose Lake and its outlet." The deed recorded in Liber 488 Page 519 added dimensions to the description but includes a statement that the intent was to convey all the land described in the 1941 deed (recorded in Hillsdale County Register of Deeds Liber 262 Page 88).

The City has determined that it would be in the best interest of all involved for the deed on this property to reflect the actual use. Therefore, the City Manager has agreed to sign a quit claim deed upon completion of a survey to be arranged and paid for by Mr. Ritchey or a subsequent owner within six (6) months. The description established by the survey should use dimensions consistent with the current use and the depth of adjacent parcels.

Please contact City Manager David Mackie or Assessor Kimberly Thomas with any questions.

Sincerely,

A handwritten signature in cursive script that reads "David Mackie".

David Mackie  
Hillsdale City Manager





## Hillsdale County General Property Information

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various township, city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The user of this map acknowledges that the Township/City/County shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City/County from any and all claims brought by the User, its employees or agents, or third parties which arise out of the User's access or use of data provided.

Report Date: 2/16/2017

Property Data current as of: January 7, 2017



**Parcel ID:** 006-126-177-09

**Assessor Acreage:** 0

**Owner:** CITY OF HILLSDALE

**Owner(secondary):**

**Property Address:** 35 LOGAN ST

**Owner Address:** BETWEEN LOGAN & OAK  
HILLSDALE MI 49242

**City/Twp/Village:** CITY OF HILLSDALE

**School District:** HILLSDALE COMMUNITY

**Property Class:** 701

**Tax Description:** . W-1 LAND BOUNDED ON THE NORTH BY LANDS OF DETROIT HILLSDALE and INDIANA RR, ON E BY E LINE LOT 47 FOWLERS ADD EXTENDED TO KEKOSE LAKE, ON S BY KEKOSE LAKE and ITS OUTLET and WEST BY MC COLLUMS NORTH ADD UNPLATTED FIRST WARD.

**Parcel ID:** 006-126-177-19

**Assessor Acreage:** 0.14

**Owner:** PICKFORD, JESSICA

**Owner(secondary):**

**Property Address:** 47 WILLOW ST

**Owner Address:** 4469 DAWN DR  
HILLSDALE MI 49242

**City/Twp/Village:** CITY OF HILLSDALE

**School District:** HILLSDALE COMMUNITY

**Property Class:** 402

**Tax Description:** . W-1 BEG AT A PT ON THE N LN OF WILLOW ST APPROX 20 FT NW OF INT WITH E LN OF MC COLLUMS NORTH ADDN, TH NW ALG WILLOW ST 85 FT TH NE AT R/A TO WILLOW ST APPROX 95 FT, TH S APPROX 35 FT, TH SE PARL WITH WILLOW ST 60 FT, TH SW AT R/A TO WILLOW ST 73.83 FT TO POB. MC COLLUMS NORTH ADDN FIRST WARD



# Proposed Boundary Line Adjustment

Possible 47 Willow encroachment into Kekoose Lk property



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# 47 Willow St encroachment?

2004 aerial - shows fence on Kekoose Lk property



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# City of Hillsdale

## Agenda Item Summary

**Meeting Date:** February 20, 2017  
**Agenda Item:** New Business  
**Subject:** Purchase of New Fire Truck

### **Background:**

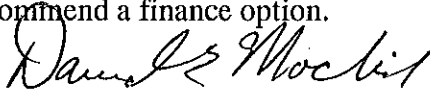
The Hillsdale City Fire Department has experienced a significant rise in calls for service over the past three years; this includes fire, medical, inspections, and assists calls. Our trucks left the fire station approximately 1,700 times in the calendar year 2016. Our newest Engine / Pumper is a 2000 model and we are experiencing issues that result in this truck being taken out of service almost monthly. We do not anticipate a decline in calls for service and this necessitates our need for a new Engine / Pumper Fire Truck.

I have spoken with five Fire Truck companies and we have had two demo trucks on site for review. The upper and lower end of the spectrum for a truck that meets our needs have been set aside based on reliability and cost issues. We have worked with representatives from Emergency Vehicles Plus for a Rosenbauer Pumper that is currently being built and meets the needs of the Hillsdale City Fire Department and our community.

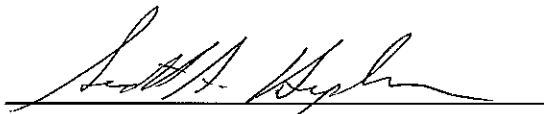
The cost of this truck is \$447,048.00 due upon delivery; expected delivery is the end of June or first of July 2017. We wish to finance \$410,000.00 and an R.F.P. was sent to five local banks requesting proposal that include interest rate and payment amount for bi-annual payments for both seven years and ten years, see attachments for proposals. Another option is to borrow from an existing City Fund.

### **Recommendation:**

We respectfully request you approve this purchase and direct the Mayor to sign the contract with Emergency Vehicles Plus. We further request you direct the finance committee to review and recommend a finance option.



David Mackie, City Manager



Scott Hephner, Fire Chief

Request for Proposal:

The City of Hillsdale is seeking proposals for the financing of one (1) new Fire Truck. The purchase price of this vehicle is \$447,048.00; The City of Hillsdale wishes to finance \$410,000.00. Proposals should include interest rate and payment amount for bi-annual payments for seven (7) years and ten (10) years.

All proposals shall be sealed in an opaque envelope and marked, "Fire Engine". Proposals will be accepted until 3:00 P.M. on Wednesday, February 15, 2017 at which time they will be opened and read.

Proposals are to be mailed or hand delivered to the following address:

City Clerk's Office

City Hall Building

97 North Broad Street

Hillsdale, MI 49242

The City of Hillsdale reserves the right to accept or reject any or all proposals, to waive irregularities in the proposal process, and to award such proposal as is most advantageous to the City.

Sincerely,

Scott A. Hephner

Fire Chief

Hillsdale City Fire Department



# FIRE ENGINE BID SHEET



Company or Individual	ITEM 1	ITEM 2	ITEM 3	ITEM 4	ITEM 5	TOTALS
SOUTHERN MI BANK & TRUST	7 YRS 2.5%	10 YRS 2.8%				
CHEMICAL BANK	7 YRS 2.49%	10 YRS 2.89%				
COUNTY NATIONAL BANK	7 YRS 2.72%	10 YRS 2.87%				
DATE: 2/15/17	TOTALS	TOTALS	TOTALS	TOTALS	TOTALS	TOTALS

# **EVA+ EMERGENCY VEHICLES PLUS**

Chief Scott Hephner  
City of Hillsdale  
97 N Broad Street  
Hillsdale, MI 49242

**RE: New Pumper Proposal**

We hereby propose to furnish the CITY OF HILLSDALE, subject to proper execution of a signed contract by the CITY OF HILLSDALE, with acknowledgement by ROSENBAUER AMERICA, the following apparatus as per our specification.

**(1) ROSENBAUER PUMPER (EVP Demo) \$457,048.00**

\*\*\*\*\* FOUR-HUNDRED FIFTY-SEVEN-THOUSAND FORTY-EIGHT DOLLARS AND 00/100 \*\*\*\*\*

**DEMONSTRATOR PRICING \$447,048.00**

Upon completion of the apparatus the it shall be inspected by the committee at Rosenbauer. And shipped to the dealership in Holland, Michigan. Emergency Vehicles Plus will be permitted to use the truck for a period of one month upon delivery from Rosenbauer to the dealership.

Price includes:

- Final Inspection at Rosenbauer
- Delivery to Hillsdale Fire Department
- Customer orientation at Hillsdale Fire Department

Delivery: This unit will be ready for final inspection in May 2017.

Please feel free to contact me with any questions regarding our bid specification and proposal.

Bill Sedlacek  
Apparatus Specialist  
Emergency Vehicles Plus  
517-749-389  
[wrsedlacek@gmail.com](mailto:wrsedlacek@gmail.com)

**Date: February 3<sup>rd</sup>, 2017**





To: CITY OF HILLSDALE  
97 N BROAD ST  
HILLSDALE, MI. 49242

DATE: 1/30/2017

We hereby propose and agree to furnish, after your acceptance of this proposal and the proper execution by the City Of Hillsdale, Hillsdale Mi., hereinafter called the BUYER and an officer of Rosenbauer Minnesota, LLC, hereinafter called the COMPANY, the following apparatus and equipment:

ROSENBAUER PUMPER APPARATUS BODY MANUFACTURED BY ROSENBAUER MINNESOTA, LLC AND SPECIFIED EQUIPMENT	\$259,262.00
ROSENBAUER COMMANDER CHASSIS	<u>\$197,786.00</u>
<b>TOTAL ...</b>	<b>\$457,048.00*</b>

FOUR HUNDRED FIFTY-SEVEN THOUSAND FORTY-EIGHT DOLLARS

All of which are to be built in accordance with the specifications, clarifications and exceptions attached, and which are made a part of this agreement and contract.

**DELIVERY:** The estimated delivery time for the completed apparatus, is to be made 120 days after receipt of and approval of this contract duly executed, subject to all causes beyond the Company's control. The quoted delivery time is based upon our receipt of the specified materials required to produce the apparatus in a timely manner. The Company cannot be held responsible for delays due to Acts of God, Labor Strikes, or Changes in Governmental Regulations that result in delayed delivery to our manufacturing facilities of these specified materials. This delivery estimate is based on the Company receiving complete and accurate paperwork from the Buyer and that no changes take place during pre-construction, mid-point inspections or final inspections. Changes required or requested by the Buyer during the construction process may be cause for an increase in the number of days required to build said apparatus.

**PAYMENT TERMS:** Final payment for the apparatus shall be made at time of delivery or pick up of the completed vehicle. It is the responsibility of the Buyer to have full payment ready when the apparatus is complete and ready to deliver. If payment is delayed or delivery is delayed pending payment, a daily finance and storage fee may apply. Upon delivery of the apparatus or upon pickup of the apparatus by the Buyer, Buyer agrees to provide all liability and physical damage insurance. It is further agreed that if on delivery and test, any defects should develop, the Company shall be given reasonable time to correct same. Guarantee of the chassis is subject to the guarantee of the chassis manufacturer.

**MISCELLANEOUS PROVISIONS:** This agreement shall be construed in accordance with the laws of the State of Minnesota. The parties agree that any litigation arising from or in connection with any dispute between the parties under this agreement shall be venued in Minnesota. The parties agree that this agreement bears a rational relationship to the State of Minnesota, and they consent to the personal jurisdiction of such state and further consent and stipulate to venue in the above described court.

**\*NOTE: BASED UPON ARGEEMENT THAT THE ABOVE UNIT CAN BE USED FOR A DEMO BY EVP THERE WILL BE A DISCOUNT OF \$10,000.00. THIS WILL BE SUBTRACTED FROM CONTRACT PRICE. FINAL PRICE IS \$447,048 DUE AT DELIVERY.**

The amount in this proposal shall remain firm for a period of 30 days from the date of same.

Respectfully submitted,

**DEALER:** EMERGENCY VEHICLES PLUS

**SALES REP:** \_\_\_\_\_  
SALES MANAGER BOB COLTER

**BUYER:**

We accept the above proposal and enter into contract with signature below.

\_\_\_\_\_ Title \_\_\_\_\_

\_\_\_\_\_ Title \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

After company receipt of this document signed by the Buyer, the document will be reviewed and upon approval, countersigned by the Company thereby putting the document in force.

**ROSENBAUER MINNESOTA, LLC**

\_\_\_\_\_ Title \_\_\_\_\_

[www.rosenbaueramerica.com](http://www.rosenbaueramerica.com)

[info@rosenbaueramerica.com](mailto:info@rosenbaueramerica.com)

ROSENBAUER SOUTH DAKOTA, LLC.  
100 THIRD STREET  
P.O. BOX 57  
LYONS, SOUTH DAKOTA 57041  
P: 605.543.5591

ROSENBAUER MINNESOTA, LLC.  
5181 260TH STREET  
P.O. BOX 549  
WYOMING, MINNESOTA 55092  
P: 651.462.1000

ROSENBAUER MOTORS, LLC.  
5190 260TH STREET  
P.O. BOX 549  
WYOMING, MINNESOTA 55092  
P: 651.462.1000

ROSENBAUER AERIALS, LLC.  
870 SOUTH BROAD STREET  
FREMONT, NEBRASKA 68025  
P: 402.721.7622