



# City of Hillsdale

## City Council Agenda

April 17, 2017  
7:00 p.m.

City Council Chambers  
97 N. Broad Street  
Hillsdale, MI 49242

---

**I. Call to Order and Pledge of Allegiance**

**II. Roll Call**

**III. Approval of Agenda**

**IV. Public Comments on Agenda Items**

**V. Consent Agenda**

- A. Approval of Bills
  - 1. City Claims of April 7, 2017: \$110,456.40
  - 2. BPU Claims of April 7, 2017: \$118,726.92
  - 3. Payroll of April 6, 2017: \$159,213.66
- B. City Council Minutes of April 3, 2017
- C. Financial Reports for period ending March 31, 2017
- D. March 2017 Code Enforcement Report
- E. March 2017 Hillsdale Policy Group Report

**VI. Communications/Petitions**

- A. Headwaters Recreational Authority Meeting Notice
- B. Jackson College Early/Middle College Correspondence
- C. City-wide Garage Sales Flyer
- D. Temporary Traffic Control Orders (Information Only)
- E. A.P.P.A. System Reliability Report - BPU

**VII. Introduction and Adoption of Ordinance/Public Hearing**

- A. [Resolution 3306](#): A Resolution to Change the Regular Election for City Offices from the Odd Year November Regular Election to the Even Year General Election and the Even Year Primary Election Pursuant To MCL 168.642a

**VIII. Unfinished Business**

**IX. Old Business**

- A. [Resolution 3307](#): A Resolution Establishing City Of Hillsdale Neighborhood Enterprise Zone #3 Pursuant To P.A. 147 Of 1992

**X. New Business**

- A. [Resolution 3308](#): A Resolution Adopting Changes to City of Hillsdale, Michigan, 457 Deferred Compensation Plan

**XI. Miscellaneous Reports**

- A. Appointment to Boards/Commissions
  - 1. Mr. John Condon to the Economic Development Corporation (EDC)

- XII. City Manager's Report**
- XIII. General Public Comment**
- XIV. Council Comment**
- XV. Adjournment**

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Check 77125							
247-900.000-801.000	CONTRACTUAL SERVICES	THE HERITAGE ASSOCIAT	ART AROUND TOWN	SPONSORSHIP	03/30/17	100.00	77125
						<u>100.00</u>	
Total For Check 77125							
Check 77126							
101-301.000-930.000	REPAIRS & MAINTENANCE	ADRIAN COMMUNICATIONS	TK-2180 RADIO REPAIR (R. TRACY)	119851	04/06/17	117.50	77126
101-301.000-930.000	REPAIRS & MAINTENANCE	ADRIAN COMMUNICATIONS	TK-2180 RADIO REPAIR (R. TRACY)	119851	04/06/17	22.14	77126
101-301.000-930.000	REPAIRS & MAINTENANCE	ADRIAN COMMUNICATIONS	TK-2180 RADIO REPAIR (R. TRACY)	119851	04/06/17	2.47	77126
101-301.000-930.000	REPAIRS & MAINTENANCE	ADRIAN COMMUNICATIONS	DESK MIC/ANTENNAS/VOLUME/CHANNEL K	119927	04/06/17	89.00	77126
101-301.000-930.000	REPAIRS & MAINTENANCE	ADRIAN COMMUNICATIONS	DESK MIC/ANTENNAS/VOLUME/CHANNEL K	119927	04/06/17	38.00	77126
101-301.000-930.000	REPAIRS & MAINTENANCE	ADRIAN COMMUNICATIONS	DESK MIC/ANTENNAS/VOLUME/CHANNEL K	119927	04/06/17	8.84	77126
101-301.000-930.000	REPAIRS & MAINTENANCE	ADRIAN COMMUNICATIONS	DESK MIC/ANTENNAS/VOLUME/CHANNEL K	119927	04/06/17	6.94	77126
						<u>284.89</u>	
Total For Check 77126							
Check 77127							
101-265.000-801.000	CONTRACTUAL SERVICES	ARROW UNIFORM	MAT & LINEN SERVICE	14-984731	04/06/17	21.55	77127
101-265.000-801.000	CONTRACTUAL SERVICES	ARROW UNIFORM	MATS & LINENS SERVICE	14-991950	04/06/17	21.55	77127
101-336.000-801.000	CONTRACTUAL SERVICES	ARROW UNIFORM	CONTRACTUAL LINEN SERVICE	14-991952	04/06/17	20.10	77127
101-441.000-742.000	CLOTHING / UNIFORMS	ARROW UNIFORM	RUGS & UNIFORMS - DPS	14-977495	04/06/17	22.60	77127
101-441.000-742.000	CLOTHING / UNIFORMS	ARROW UNIFORM	RUGS & UNIFORMS - DPS	14-984730	04/06/17	22.60	77127
101-441.000-801.000	CONTRACTUAL SERVICES	ARROW UNIFORM	RUGS & UNIFORMS - DPS	14-977495	04/06/17	32.31	77127
101-441.000-801.000	CONTRACTUAL SERVICES	ARROW UNIFORM	RUGS & UNIFORMS - DPS	14-984730	04/06/17	32.31	77127
271-790.000-801.000	CONTRACTUAL SERVICES	ARROW UNIFORM	LIBRARY FLOOR MATS 3-23-17	14-980393	04/06/17	31.87	77127
640-444.000-742.000	CLOTHING / UNIFORMS	ARROW UNIFORM	RUGS & UNIFORMS - DPS	14-977495	04/06/17	10.52	77127
640-444.000-742.000	CLOTHING / UNIFORMS	ARROW UNIFORM	RUGS & UNIFORMS - DPS	14-984730	04/06/17	10.52	77127
640-444.000-801.000	CONTRACTUAL SERVICES	ARROW UNIFORM	RUGS & UNIFORMS - DPS	14-977495	04/06/17	16.81	77127
640-444.000-801.000	CONTRACTUAL SERVICES	ARROW UNIFORM	RUGS & UNIFORMS - DPS	14-984730	04/06/17	16.81	77127
						<u>259.55</u>	
Total For Check 77127							
Check 77128							
271-790.000-982.000	BOOKS	BAKER & TAYLOR COMPAN	MARCH BOOK ORDER - ADULTS	2032721580	04/06/17	300.31	77128
271-790.000-982.000	BOOKS	BAKER & TAYLOR COMPAN	MARCH BOOK ORDER - ADULTS	2032752562	04/06/17	106.79	77128
271-792.000-982.000	BOOKS	BAKER & TAYLOR COMPAN	JANUARY 2017 KIDS BOOK ORDER	2032752561	04/06/17	32.16	77128
271-792.000-982.000	BOOKS	BAKER & TAYLOR COMPAN	MARCH CHILDREN'S BOOK ORDER	2032721581	04/06/17	45.19	77128
271-792.000-982.000	BOOKS	BAKER & TAYLOR COMPAN	MARCH CHILDREN'S BOOK ORDER	2032752563	04/06/17	79.10	77128
						<u>563.55</u>	
Total For Check 77128							
Check 77129							
202-450.000-726.000	SUPPLIES	BEAVER RESEARCH COMPA	SOY LEASE DW	0259318	04/06/17	260.00	77129
203-450.000-726.000	SUPPLIES	BEAVER RESEARCH COMPA	SOY LEASE DW	0259318	04/06/17	130.00	77129
						<u>390.00</u>	
Total For Check 77129							
Check 77130							
247-900.000-801.000	CONTRACTUAL SERVICES	BECKETT & RAEDER	HILLSDALE TIFA PLACEMEKING PLAN	2016704	04/06/17	14,642.80	77130
						<u>14,642.80</u>	
Total For Check 77130							
Check 77131							
101-265.000-920.000	UTILITIES	BOARD OF PUBLIC UTILI	UTILITY SERVICE	MAR 2017	04/06/17	1,401.94	77131
101-266.000-801.000	CONTRACTUAL SERVICES	BOARD OF PUBLIC UTILI	STREET LIGHT MAINTENANCE	17-0000082	04/06/17	24.94	77131
101-266.000-920.000	UTILITIES	BOARD OF PUBLIC UTILI	UTILITY SERVICE	MAR 2017	04/06/17	191.73	77131
101-276.000-920.000	UTILITIES	BOARD OF PUBLIC UTILI	UTILITY SERVICE	MAR 2017	04/06/17	24.31	77131
101-295.000-920.000	UTILITIES	BOARD OF PUBLIC UTILI	UTILITY SERVICE	MAR 2017	04/06/17	1,008.10	77131
101-336.000-920.000	UTILITIES	BOARD OF PUBLIC UTILI	UTILITY SERVICE	MAR 2017	04/06/17	534.29	77131
101-441.000-920.000	UTILITIES	BOARD OF PUBLIC UTILI	UTILITY SERVICE	MAR 2017	04/06/17	431.77	77131
101-448.000-920.202	UTILITIES - MAJOR STREET	BOARD OF PUBLIC UTILI	UTILITY SERVICE	MAR 2017	04/06/17	4,663.12	77131

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Check 77131							
101-448.000-920.203	UTILITIES - LOCAL STREET	BOARD OF PUBLIC UTILI	UTILITY SERVICE	MAR 2017	04/06/17	278.59	77131
101-756.000-920.000	UTILITIES	BOARD OF PUBLIC UTILI	UTILITY SERVICE	MAR 2017	04/06/17	337.44	77131
202-460.000-801.000	CONTRACTUAL SERVICES	BOARD OF PUBLIC UTILI	STREET LIGHT MAINTENANCE	17-0000082	04/06/17	92.08	77131
202-460.000-801.000	CONTRACTUAL SERVICES	BOARD OF PUBLIC UTILI	STREET LIGHT MAINTENANCE	17-0000083	04/06/17	380.28	77131
202-460.500-801.000	CONTRACTUAL SERVICES	BOARD OF PUBLIC UTILI	STREET LIGHT MAINTENANCE	17-0000082	04/06/17	22.87	77131
202-490.000-920.000	UTILITIES	BOARD OF PUBLIC UTILI	UTILITY SERVICE	MAR 2017	04/06/17	402.82	77131
202-490.500-920.000	UTILITIES	BOARD OF PUBLIC UTILI	UTILITY SERVICE	MAR 2017	04/06/17	428.70	77131
203-460.000-801.000	CONTRACTUAL SERVICES	BOARD OF PUBLIC UTILI	STREET LIGHT MAINTENANCE	17-0000082	04/06/17	47.21	77131
203-460.000-801.000	CONTRACTUAL SERVICES	BOARD OF PUBLIC UTILI	STREET LIGHT MAINTENANCE	17-0000084	04/06/17	230.20	77131
203-480.000-920.000	UTILITIES	BOARD OF PUBLIC UTILI	UTILITY SERVICE	MAR 2017	04/06/17	30.46	77131
271-790.000-920.000	UTILITIES	BOARD OF PUBLIC UTILI	UTILITY SERVICE	MAR 2017	04/06/17	1,137.85	77131
588-588.000-920.000	UTILITIES	BOARD OF PUBLIC UTILI	UTILITY SERVICE	MAR 2017	04/06/17	359.97	77131
640-444.000-920.000	UTILITIES	BOARD OF PUBLIC UTILI	UTILITY SERVICE	MAR 2017	04/06/17	408.51	77131
Total For Check 77131						12,437.18	
Check 77132							
101-265.000-801.000	CONTRACTUAL SERVICES	BORCK'S OUTDOOR SERVI	LAWN MAINTENANCE	12 OF 12	04/06/17	140.83	77132
101-266.000-801.000	CONTRACTUAL SERVICES	BORCK'S OUTDOOR SERVI	LAWN MAINTENANCE	12 OF 12	04/06/17	162.50	77132
101-441.000-801.000	CONTRACTUAL SERVICES	BORCK'S OUTDOOR SERVI	LAWN MAINTENANCE	12 OF 12	04/06/17	65.00	77132
101-756.000-801.000	CONTRACTUAL SERVICES	BORCK'S OUTDOOR SERVI	LAWN MAINTENANCE	12 OF 12	04/06/17	3,087.50	77132
202-460.000-801.000	CONTRACTUAL SERVICES	BORCK'S OUTDOOR SERVI	LAWN MAINTENANCE	12 OF 12	04/06/17	483.28	77132
202-460.500-801.000	CONTRACTUAL SERVICES	BORCK'S OUTDOOR SERVI	LAWN MAINTENANCE	12 OF 12	04/06/17	111.76	77132
203-460.000-801.000	CONTRACTUAL SERVICES	BORCK'S OUTDOOR SERVI	LAWN MAINTENANCE	12 OF 12	04/06/17	308.30	77132
588-588.000-801.000	CONTRACTUAL SERVICES	BORCK'S OUTDOOR SERVI	LAWN MAINTENANCE	12 OF 12	04/06/17	238.33	77132
Total For Check 77132						4,597.50	
Check 77133							
247-900.000-801.000	CONTRACTUAL SERVICES	CHESTEY PUBLISHING	ADVERTISEMENT SPRING/SUMMER EVERYT	6307	04/06/17	185.00	77133
Total For Check 77133						185.00	
Check 77134							
101-441.000-801.000	CONTRACTUAL SERVICES	CINTAS CORPORATION	CLEANING MATERIAL & DISPEN.	351757242	04/06/17	25.97	77134
Total For Check 77134						25.97	
Check 77135							
101-301.000-742.000	CLOTHING / UNIFORMS	CMP DISTRIBUTOR, INC	DOUBLE MAGAZINE POUCH - M. KURAS	51160	04/06/17	40.95	77135
101-301.000-742.000	CLOTHING / UNIFORMS	CMP DISTRIBUTOR, INC	DOUBLE MAGAZINE POUCH - M. KURAS	51160	04/06/17	8.00	77135
Total For Check 77135						48.95	
Check 77136							
101-215.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	BINDER SUPPLIES	441715	04/06/17	43.04	77136
101-253.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	EXPANDABLE WALLET	441610	04/06/17	10.93	77136
101-301.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	LANIER COLOR PRINTER	584256	04/06/17	1,299.00	77136
271-790.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	LIBRARY SUPPLIES	441657	04/06/17	138.53	77136
271-790.000-726.000	SUPPLIES	CURRENT OFFICE SOLUTI	LIBRARY SUPPLIES	441560	04/06/17	94.12	77136
Total For Check 77136						1,585.62	
Check 77137							
101-301.000-726.000	SUPPLIES	CURRENT TEK SOLUTIONS	22" LED MONITOR - DISPATCH	702979	04/06/17	149.00	77137
Total For Check 77137						149.00	
Check 77138							
640-444.000-801.000	CONTRACTUAL SERVICES	DIVERSIFIED PRECISION	REGRIND CHIPPER KNIVES	171461	04/06/17	56.00	77138
Total For Check 77138						56.00	



GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Check 77139							
101-175.000-801.000	CONTRACTUAL SERVICES	DOBERMAN TECHNOLOGIES	SERVER MANAGMENT FEES	CW-6063	04/06/17	1,340.00	77139
						1,340.00	
Total For Check 77139							
Check 77140							
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	ELECTRICAL TERMINAL I	CAP SCREWS, WASHERS, NUTS, CABLE T	0156454	04/06/17	83.80	77140
						83.80	
Total For Check 77140							
Check 77141							
101-336.000-726.000	SUPPLIES	EMERGENCY MEDICAL PRO	MEDICAL SUPPLIES	1895717	04/06/17	42.80	77141
101-336.000-726.000	SUPPLIES	EMERGENCY MEDICAL PRO	MEDICAL SUPPLIES	1895717	04/06/17	3.50	77141
101-336.000-726.000	SUPPLIES	EMERGENCY MEDICAL PRO	MEDICAL SUPPLIES	1895717	04/06/17	37.90	77141
101-336.000-726.000	SUPPLIES	EMERGENCY MEDICAL PRO	MEDICAL SUPPLIES	1895717	04/06/17	440.25	77141
101-336.000-726.000	SUPPLIES	EMERGENCY MEDICAL PRO	MEDICAL SUPPLIES	1895717	04/06/17	5.89	77141
101-336.000-726.000	SUPPLIES	EMERGENCY MEDICAL PRO	MEDICAL SUPPLIES	1895717	04/06/17	25.90	77141
101-336.000-726.000	SUPPLIES	EMERGENCY MEDICAL PRO	MEDICAL SUPPLIES	1895717	04/06/17	55.16	77141
101-336.000-726.000	SUPPLIES	EMERGENCY MEDICAL PRO	MEDICAL SUPPLIES	1895717	04/06/17	17.96	77141
101-336.000-726.000	SUPPLIES	EMERGENCY MEDICAL PRO	MEDICAL SUPPLIES	1895717	04/06/17	25.90	77141
						655.26	
Total For Check 77141							
Check 77142							
202-470.000-726.000	SUPPLIES	FAMILY FARM & HOME	TREE WOUND DRESSING	000006	04/06/17	9.99	77142
203-470.000-726.000	SUPPLIES	FAMILY FARM & HOME	TREE WOUND DRESSING	000006	04/06/17	9.99	77142
						19.98	
Total For Check 77142							
Check 77143							
202-450.000-726.000	SUPPLIES	FASTENAL	CONCRETE CUTTING BLADES, HAND HEL	MIJON63426	04/06/17	1,047.82	77143
202-450.000-726.000	SUPPLIES	FASTENAL	ASPHALT CUTTING BLADES	MIJON63427	04/06/17	133.34	77143
203-450.000-726.000	SUPPLIES	FASTENAL	CONCRETE CUTTING BLADES, HAND HEL	MIJON63426	04/06/17	523.90	77143
203-450.000-726.000	SUPPLIES	FASTENAL	ASPHALT CUTTING BLADES	MIJON63427	04/06/17	66.66	77143
						1,771.72	
Total For Check 77143							
Check 77144							
101-301.000-726.000	SUPPLIES	FIDLAR TECHNOLOGIES,	UNIFORM LAW TRAFFIC CITATIONS	R221608-IN	04/06/17	1,020.00	77144
101-301.000-726.000	SUPPLIES	FIDLAR TECHNOLOGIES,	UNIFORM LAW TRAFFIC CITATIONS	R221608-IN	04/06/17	40.40	77144
						1,060.40	
Total For Check 77144							
Check 77145							
101-265.000-930.000	REPAIRS & MAINTENANCE	G&G GLASS, INC	DOOR SEAL - CITY HALL FRONT DOOR	17-0544	04/06/17	30.50	77145
						30.50	
Total For Check 77145							
Check 77146							
101-301.000-742.000	CLOTHING / UNIFORMS	GALL'S, INC	S/S SHIRTS/PANTS/RAINCOAT - M. KUR	007265075	04/06/17	109.98	77146
101-301.000-742.000	CLOTHING / UNIFORMS	GALL'S, INC	S/S SHIRTS/PANTS/RAINCOAT - M. KUR	007265075	04/06/17	109.98	77146
101-301.000-742.000	CLOTHING / UNIFORMS	GALL'S, INC	S/S SHIRTS/PANTS/RAINCOAT - M. KUR	007265075	04/06/17	114.75	77146
101-336.000-726.000	SUPPLIES	GALL'S, INC	MOURNING BANDS (FIRE DEPT)	007182611	04/06/17	30.99	77146
101-336.000-726.000	SUPPLIES	GALL'S, INC	MOURNING BANDS (FIRE DEPT)	007182611	04/06/17	8.95	77146
						374.65	
Total For Check 77146							
Check 77147							
101-265.000-930.000	REPAIRS & MAINTENANCE	GELZER & SON INC	KEYS FOR CITY HALL	C233765	04/06/17	31.84	77147
101-276.000-726.000	SUPPLIES	GELZER & SON INC	BOLTS, NUTS	C233806	04/06/17	7.97	77147
101-295.000-726.000	SUPPLIES	GELZER & SON INC	FLOODLIGHT RETURN	C234569	04/06/17	(32.37)	77147
101-295.000-726.000	SUPPLIES	GELZER & SON INC	FLOODLIGHT/TRASH BAGS	C234494	04/06/17	41.36	77147
101-295.000-930.000	REPAIRS & MAINTENANCE	GELZER & SON INC	FASTENERS & ANCHORS - AIRPORT	C234625	04/06/17	5.28	77147
101-295.000-930.000	REPAIRS & MAINTENANCE	GELZER & SON INC	ZINC PLATE/ZINC FLAT IRON	A137936	04/06/17	29.64	77147

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Check 77147							
101-295.000-930.000	REPAIRS & MAINTENANCE	GELZER & SON INC	HOSE CLAMPS FOR AIRPORT SIGN	A139876	04/06/17	21.96	77147
101-301.000-726.000	SUPPLIES	GELZER & SON INC	CABLE TIES	C234328	04/06/17	7.69	77147
101-336.000-726.000	SUPPLIES	GELZER & SON INC	RED BRS NIPPLE/SHOWERHEAD/1/2" FIP	A139241	04/06/17	3.29	77147
101-336.000-726.000	SUPPLIES	GELZER & SON INC	RED BRS NIPPLE/SHOWERHEAD/1/2" FIP	A139241	04/06/17	25.99	77147
101-336.000-726.000	SUPPLIES	GELZER & SON INC	RED BRS NIPPLE/SHOWERHEAD/1/2" FIP	A139241	04/06/17	12.99	77147
101-336.000-726.000	SUPPLIES	GELZER & SON INC	1/2X5 GALV NIPPLE/GALV ELBOW/PTFE	A140374	04/06/17	3.49	77147
101-336.000-726.000	SUPPLIES	GELZER & SON INC	1/2X5 GALV NIPPLE/GALV ELBOW/PTFE	A140374	04/06/17	4.98	77147
101-336.000-726.000	SUPPLIES	GELZER & SON INC	1/2X5 GALV NIPPLE/GALV ELBOW/PTFE	A140374	04/06/17	5.29	77147
101-336.000-726.000	SUPPLIES	GELZER & SON INC	1/2X5 GALV NIPPLE/GALV ELBOW/PTFE	A140374	04/06/17	1.39	77147
101-336.000-726.000	SUPPLIES	GELZER & SON INC	1/2X5 GALV NIPPLE/GALV ELBOW/PTFE	A140374	04/06/17	5.29	77147
101-336.000-726.000	SUPPLIES	GELZER & SON INC	1/2X5 GALV NIPPLE/GALV ELBOW/PTFE	A140374	04/06/17	5.29	77147
101-336.000-726.000	SUPPLIES	GELZER & SON INC	1/2X5 GALV NIPPLE/GALV ELBOW/PTFE	A140374	04/06/17	3.79	77147
101-336.000-726.000	SUPPLIES	GELZER & SON INC	1/2X5 GALV NIPPLE/GALV ELBOW/PTFE	A140374	04/06/17	2.97	77147
101-336.000-726.000	SUPPLIES	GELZER & SON INC	1/2X7 GALVE NIPPLE RETURN/1/2X11 G	C234653	04/06/17	(5.29)	77147
101-336.000-726.000	SUPPLIES	GELZER & SON INC	1/2X7 GALVE NIPPLE RETURN/1/2X11 G	C234653	04/06/17	7.49	77147
101-336.000-726.000	SUPPLIES	GELZER & SON INC	MALEXFEM LEADR HS	C234680	04/06/17	7.99	77147
101-441.000-726.000	SUPPLIES	GELZER & SON INC	TAMPER, HANDLE	C233594	04/06/17	59.48	77147
101-441.000-726.000	SUPPLIES	GELZER & SON INC	LAWN RAKES, TARP	C233695	04/06/17	263.40	77147
202-460.000-726.000	SUPPLIES	GELZER & SON INC	BOLTS, NUTS	C233806	04/06/17	23.99	77147
588-588.000-726.000	SUPPLIES	GELZER & SON INC	THREADED HANDLE DART	C234560	04/06/17	6.29	77147
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	GELZER & SON INC	PIPE CAP	A139822	04/06/17	3.49	77147
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	GELZER & SON INC	REFLECTIVE NUMBERS (#21)	C234302	04/06/17	3.16	77147
Total For Check 77147						558.13	
Check 77149							
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	GODFREY BROTHERS, INC	OIL, FILTERS	S22989	04/06/17	290.58	77149
Total For Check 77149						290.58	
Check 77150							
588-588.000-930.000	REPAIRS & MAINTENANCE	GRIFFITHS MECHANICAL	HVAC MAINTENANCE - DART	47502	04/06/17	130.00	77150
Total For Check 77150						130.00	
Check 77151							
101-265.000-801.000	CONTRACTUAL SERVICES	CAROL HAWKES	MONTHLY CLEANING MAR 2017	1257	04/06/17	633.00	77151
Total For Check 77151						633.00	
Check 77152							
101-265.000-957.000	PROPERTY TAXES	HILLSDALE CO TREASURE	CITY AT LARGE SPECIAL ASSESSMENTS	2016	04/06/17	134.64	77152
Total For Check 77152						134.64	
Check 77153							
101-209.000-905.000	PUBLISHING / NOTICES	HILLSDALE MEDIA GROUP	ADVERTISING FEES FOR ACCT#0705	MAR 2017	04/06/17	39.65	77153
101-209.000-905.000	PUBLISHING / NOTICES	HILLSDALE MEDIA GROUP	ADVERTISING FEES FOR ACCT#0705	MAR 2017	04/06/17	39.65	77153
208-751.000-801.000	CONTRACTUAL SERVICES	HILLSDALE MEDIA GROUP	1/2 PAGE AD 03/25/17 ACCT# 0854	MAR 2017	04/06/17	199.00	77153
247-900.000-801.000	CONTRACTUAL SERVICES	HILLSDALE MEDIA GROUP	ADVERTISING FEES FOR ACCT#0705	MAR 2017	04/06/17	80.25	77153
401-453.000-801.000	CONTRACTUAL SERVICES	HILLSDALE MEDIA GROUP	ADVERTISING FEES FOR ACCT#0705	MAR 2017	04/06/17	80.25	77153
Total For Check 77153						438.80	
Check 77154							
101-336.000-930.000	REPAIRS & MAINTENANCE	HILLSDALE RADIATOR SE	RECORE HEATER CORE - ENGINE 341	011216	04/06/17	169.00	77154
101-336.000-930.000	REPAIRS & MAINTENANCE	HILLSDALE RADIATOR SE	RECORE HEATER CORE - ENGINE 341	011216	04/06/17	25.00	77154
Total For Check 77154						194.00	
Check 77155							
101-301.000-862.000	LODGING AND MEALS	HOLIDAY INN GRAND RAP	LODGING 05/09-05/11/17 - S. HEPHNE	EXPENSE	04/06/17	270.00	77155

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Check 77155							
101-301.000-862.000	LODGING AND MEALS	HOLIDAY INN GRAND RAP	LODGING 05/09-05/11/17 - S. HEPHNE	EXPENSE	04/06/17	24.30	77155
			Total For Check 77155			<u>294.30</u>	
Check 77156							
208-751.000-726.000	SUPPLIES	ITHREADS, INC	WOMEN'S VOLLEYBALL LEAGUE CHAMP SH	824	04/06/17	296.00	77156
			Total For Check 77156			<u>296.00</u>	
Check 77157							
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	JACKSON TRUCK SERVICE	FILTERS	PC001290711	04/06/17	17.39	77157
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	JACKSON TRUCK SERVICE	FILTERS	PC001290950	04/06/17	7.86	77157
			Total For Check 77157			<u>25.25</u>	
Check 77158							
202-470.000-726.000	SUPPLIES	LAKE COUNTY NURSERY	2017 SPRING TREES	SI-32829	04/06/17	832.09	77158
203-470.000-726.000	SUPPLIES	LAKE COUNTY NURSERY	2017 SPRING TREES	SI-32829	04/06/17	692.41	77158
			Total For Check 77158			<u>1,524.50</u>	
Check 77159							
101-756.000-801.000	CONTRACTUAL SERVICES	LAPEW SANITATION SERV	APRIL PORTABLE FEE	3056	04/06/17	195.00	77159
			Total For Check 77159			<u>195.00</u>	
Check 77160							
101-276.000-801.000	CONTRACTUAL SERVICES	JAMES LITTLE	SHUTTER ENGRAVING	17115	04/06/17	600.00	77160
			Total For Check 77160			<u>600.00</u>	
Check 77161							
101-215.000-861.000	TRAINING & SEMINARS	MAMC	MAMC CONFERENCE REGISTRATION	613222756	04/06/17	370.00	77161
			Total For Check 77161			<u>370.00</u>	
Check 77162							
101-336.000-726.000	SUPPLIES	MARKET HOUSE	LAUNDRY SOAP/TOLIET BOWL CLEANER/D	105274	04/06/17	20.99	77162
101-336.000-726.000	SUPPLIES	MARKET HOUSE	LAUNDRY SOAP/TOLIET BOWL CLEANER/D	105274	04/06/17	4.29	77162
101-336.000-726.000	SUPPLIES	MARKET HOUSE	LAUNDRY SOAP/TOLIET BOWL CLEANER/D	105274	04/06/17	4.99	77162
101-336.000-726.000	SUPPLIES	MARKET HOUSE	LAUNDRY SOAP/TOLIET BOWL CLEANER/D	105274	04/06/17	5.39	77162
101-336.000-726.000	SUPPLIES	MARKET HOUSE	LAUNDRY SOAP/TOLIET BOWL CLEANER/D	105274	04/06/17	3.99	77162
			Total For Check 77162			<u>39.65</u>	
Check 77163							
101-301.000-860.000	TRANSPORTATION AND MILEA	BRAD MARTIN	REIMBURSEMENT MEALS/PARKING FEE -	EXPENSE	04/06/17	17.00	77163
101-301.000-862.000	LODGING AND MEALS	BRAD MARTIN	REIMBURSEMENT MEALS/PARKING FEE -	EXPENSE	04/06/17	2.98	77163
			Total For Check 77163			<u>19.98</u>	
Check 77164							
101-175.000-806.000	LEGAL SERVICES	MATTA BLAIR, PLC	HART V CITY LEGAL FEES	10230	04/06/17	10,000.00	77164
			Total For Check 77164			<u>10,000.00</u>	
Check 77165							
640-444.000-726.000	SUPPLIES	JACK MCLAIN	USED TRANSMISSION JACK	31	04/06/17	150.00	77165
			Total For Check 77165			<u>150.00</u>	
Check 77166							
101-175.000-806.000	LEGAL SERVICES	MIKA MEYERS BECKET &	LEGAL SERVICES	610027	04/06/17	675.00	77166
			Total For Check 77166			<u>675.00</u>	
Check 77167							

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Check 77167							
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	NEFCO	ANGLE IRON	171526	04/06/17	23.76	77167
						<u>23.76</u>	
Total For Check 77167							
Check 77168							
101-301.000-930.000	REPAIRS & MAINTENANCE	NONIK TECHNOLOGIES, I	POWER CAR ADAPTER FOR LAPTOP UNIT	NT-6452	04/06/17	31.29	77168
101-301.000-930.000	REPAIRS & MAINTENANCE	NONIK TECHNOLOGIES, I	LAPTOP HINGE KIT UNIT 2-7 (17 EXPL	NT-6462	04/06/17	34.21	77168
101-301.000-930.000	REPAIRS & MAINTENANCE	NONIK TECHNOLOGIES, I	LAPTOP HINGE KIT UNIT 2-7 (17 EXPL	NT-6462	04/06/17	31.29	77168
						<u>96.79</u>	
Total For Check 77168							
Check 77169							
640-444.000-801.301	POLICE VEHICLE REPAIR	PARNEY'S CAR CARE	OIL CHANGE - UNIT 2-3 (15 EXPLORER	60795	04/06/17	18.95	77169
640-444.000-801.301	POLICE VEHICLE REPAIR	PARNEY'S CAR CARE	OIL CHANGE - UNIT 2-3 (15 EXPLORER	60795	04/06/17	8.50	77169
640-444.000-801.301	POLICE VEHICLE REPAIR	PARNEY'S CAR CARE	OIL CHANGE - UNIT 2-3 (15 EXPLORER	60795	04/06/17	4.00	77169
640-444.000-801.301	POLICE VEHICLE REPAIR	PARNEY'S CAR CARE	OIL CHANGE - UNIT 2-5 (16 EXPLORER	60804	04/06/17	18.95	77169
640-444.000-801.301	POLICE VEHICLE REPAIR	PARNEY'S CAR CARE	OIL CHANGE - UNIT 2-5 (16 EXPLORER	60804	04/06/17	8.50	77169
640-444.000-801.301	POLICE VEHICLE REPAIR	PARNEY'S CAR CARE	OIL CHANGE - UNIT 2-5 (16 EXPLORER	60804	04/06/17	4.00	77169
640-444.000-801.301	POLICE VEHICLE REPAIR	PARNEY'S CAR CARE	OIL CHANGE - UNIT 2-2 (17 EXPLORER	60805	04/06/17	18.95	77169
640-444.000-801.301	POLICE VEHICLE REPAIR	PARNEY'S CAR CARE	OIL CHANGE - UNIT 2-2 (17 EXPLORER	60805	04/06/17	8.50	77169
640-444.000-801.301	POLICE VEHICLE REPAIR	PARNEY'S CAR CARE	OIL CHANGE - UNIT 2-2 (17 EXPLORER	60805	04/06/17	4.00	77169
						<u>94.35</u>	
Total For Check 77169							
Check 77170							
101-295.000-726.000	SUPPLIES	PATRIOT AVIATION	FUEL CHARGES MAR 2017	126	04/06/17	45.00	77170
101-295.000-740.000	FUEL AND LUBRICANTS	PATRIOT AVIATION	FUEL CHARGES MAR 2017	126	04/06/17	115.76	77170
101-295.000-801.000	CONTRACTUAL SERVICES	PATRIOT AVIATION	MANAGEMENT CONTRACT APR 2017	127	04/06/17	3,166.66	77170
101-295.000-801.000	CONTRACTUAL SERVICES	PATRIOT AVIATION	GROUNDS MAINTENANCE MAR 2017	128	04/06/17	6,357.50	77170
						<u>9,684.92</u>	
Total For Check 77170							
Check 77171							
101-336.000-726.000	SUPPLIES	PERFORMANCE AUTOMOTIV	PAINT BRUSH SET	1208531	04/06/17	4.39	77171
101-336.000-930.000	REPAIRS & MAINTENANCE	PERFORMANCE AUTOMOTIV	12V BATTERIES/ENG 333	1208551	04/06/17	517.56	77171
101-336.000-930.000	REPAIRS & MAINTENANCE	PERFORMANCE AUTOMOTIV	BATTERY BOLTS/HEX NUTS - ENGINE 33	1208792	04/06/17	18.36	77171
101-336.000-930.000	REPAIRS & MAINTENANCE	PERFORMANCE AUTOMOTIV	BATTERY BOLTS/HEX NUTS - ENGINE 33	1208792	04/06/17	0.76	77171
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	BATTERY (#51)	1207929	04/06/17	47.69	77171
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	MICRO-V BELTS (#34.4)	1208016	04/06/17	12.40	77171
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	SWITCHES (#34.4)	1208017	04/06/17	3.26	77171
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	MICRO-V BELT (#34.4)	1207927	04/06/17	33.38	77171
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	FITTING (#21 NEW)	1208318	04/06/17	7.49	77171
640-444.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	PLUGS, ROTOR,CAP,WIRES (#2)	1208585	04/06/17	103.37	77171
						<u>748.66</u>	
Total For Check 77171							
Check 77172							
271-790.000-982.000	BOOKS	RANDOM HOUSE, INC.	AUDIOBOOKS	1081487952	04/06/17	30.00	77172
						<u>30.00</u>	
Total For Check 77172							
Check 77173							
588-588.000-955.588	MISC. - CDL LICENSING/TE	MARY ANN RIVERA	MDOT LICENSE MED EXAM PER CONTRACT	REIMBURSEMENT	04/06/17	17.00	77173
						<u>17.00</u>	
Total For Check 77173							
Check 77174							
101-000.000-230.000	DUE TO OTHER UNITS OF GO	ESTATE OF JASON P SPR	FIRE INSURANCE - 311 WOLCOTT ST	FIRE DAMAGE	04/06/17	12,262.00	77174
						<u>12,262.00</u>	
Total For Check 77174							
Check 77175							
101-295.000-930.000	REPAIRS & MAINTENANCE	SPRATT'S	ITEMS FOR ZERO TURN MOWER	157363	04/06/17	70.49	77175

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Check 77175							
						Total For Check 77175	70.49
Check 77176							
271-790.000-861.000	TRAINING & SEMINARS	STATE OF MICHIGAN	BEGINNERS WORKSHOP REGISTRATION L.	05/17/17	04/06/17	140.00	77176
						Total For Check 77176	140.00
Check 77177							
101-301.000-801.000	CONTRACTUAL SERVICES	TRANSUNION RISK AND A	ONLINE INVESTIGATIVE SYSTEM BILLIN	807352	04/06/17	25.00	77177
						Total For Check 77177	25.00
Check 77178							
101-295.000-930.000	REPAIRS & MAINTENANCE	TSC STORES	DRIVE DECK/ROLLER/MENDING PLATES	MAR 2017	04/06/17	181.12	77178
						Total For Check 77178	181.12
Check 77179							
101-209.000-726.000	SUPPLIES	VISA	OFFICE DEPOT PURCHASE - SELF-INKIN	MAR 2017	04/06/17	19.06	77179
101-209.000-801.000	CONTRACTUAL SERVICES	VISA	REG OF DEEDS PURCHASE - QUIT CLAIM	MAR 2017	04/06/17	31.75	77179
271-792.000-982.000	BOOKS	VISA	AMAZON PURCHASE CHILDREN'S BOOKS	MAR 2017	04/06/17	10.66	77179
271-792.000-982.000	BOOKS	VISA	CREDIT VOUCHER AMAZON PURCHASE	MAR 2017	04/06/17	(10.66)	77179
						Total For Check 77179	50.81
Check 77180							
101-209.000-862.000	LODGING AND MEALS	VISA	BOARD OF REVIEW EXPENSES	MAR 2017	04/06/17	51.94	77180
101-336.000-726.000	SUPPLIES	VISA	FD DECAL	MAR 2017	04/06/17	113.45	77180
101-441.000-726.000	SUPPLIES	VISA	COMPUTER CABLE	MAR 2017	04/06/17	26.02	77180
101-441.000-726.000	SUPPLIES	VISA	STOP BULLYING WRISTBANDS	MAR 2017	04/06/17	164.37	77180
101-441.000-726.000	SUPPLIES	VISA	LIGHT BULB REPLACEMENT	MAR 2017	04/06/17	25.01	77180
101-441.000-726.000	SUPPLIES	VISA	MICHIGAN FOR	MAR 2017	04/06/17	26.87	77180
271-790.000-862.000	LODGING AND MEALS	VISA	MDE BEGINNING WORKSHOP LODGING	MAR 2017	04/06/17	75.00	77180
						Total For Check 77180	482.66
Check 77181							
271-790.000-726.000	SUPPLIES	WALMART COMMUNITY	LIBRARY SUPPLIES	03/16/17	04/06/17	35.75	77181
271-792.000-726.000	SUPPLIES	WALMART COMMUNITY	LIBRARY SUPPLIES	03/16/17	04/06/17	46.74	77181
						Total For Check 77181	82.49
Check 77182							
271-792.000-726.000	SUPPLIES	LESLIE WARREN	STORYTIME SUPPLIES	REIMBURSEMENT	04/06/17	6.47	77182
						Total For Check 77182	6.47
Check 77183							
101-301.000-861.005	STATE TRAINING FUNDS	WAYNE STATE UNIV-SCHO	REGISTRATION FEE FOR S. RATHBUN -	03/24/17	04/06/17	495.00	77183
						Total For Check 77183	495.00
Check 77184							
271-790.000-930.000	REPAIRS & MAINTENANCE	STEVEN L. WISMAR	PAINTING LIBRARY EXTERIOR - 40% PE	1	04/06/17	5,330.00	77184
						Total For Check 77184	5,330.00
Check 77185							
208-751.000-801.000	CONTRACTUAL SERVICES	COMMUNITY HEALTH AGEN	ANNUAL FOOD SERVICE LICENSE - SAND	2017-18	04/07/17	203.00	77185
						Total For Check 77185	203.00
Check 84							
101-000.000-228.003	DUE TO MMERS-RETIREMENT	MERS	MARCH 2017 RETIREMENT CONTRIBUTION	00067975-13	04/06/17	6,737.03	84
101-172.000-716.000	RETIREMENT	MERS	MARCH 2017 RETIREMENT CONTRIBUTION	00067975-13	04/06/17	1,355.16	84

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Check 84							
101-209.000-716.000	RETIREMENT	MERS	MARCH 2017 RETIREMENT CONTRIBUTION	00067975-13	04/06/17	269.57	84
101-215.000-716.000	RETIREMENT	MERS	MARCH 2017 RETIREMENT CONTRIBUTION	00067975-13	04/06/17	348.36	84
101-219.000-716.000	RETIREMENT	MERS	MARCH 2017 RETIREMENT CONTRIBUTION	00067975-13	04/06/17	288.04	84
101-301.000-716.000	RETIREMENT	MERS	MARCH 2017 RETIREMENT CONTRIBUTION	00067975-13	04/06/17	10,924.12	84
101-336.000-716.000	RETIREMENT	MERS	MARCH 2017 RETIREMENT CONTRIBUTION	00067975-13	04/06/17	1,644.15	84
101-372.000-716.000	RETIREMENT	MERS	MARCH 2017 RETIREMENT CONTRIBUTION	00067975-13	04/06/17	140.12	84
101-400.000-716.000	RETIREMENT	MERS	MARCH 2017 RETIREMENT CONTRIBUTION	00067975-13	04/06/17	163.24	84
101-441.000-716.000	RETIREMENT	MERS	MARCH 2017 RETIREMENT CONTRIBUTION	00067975-13	04/06/17	411.17	84
208-751.000-716.000	RETIREMENT	MERS	MARCH 2017 RETIREMENT CONTRIBUTION	00067975-13	04/06/17	205.34	84
271-790.000-716.000	RETIREMENT	MERS	MARCH 2017 RETIREMENT CONTRIBUTION	00067975-13	04/06/17	241.99	84
588-588.000-716.000	RETIREMENT	MERS	MARCH 2017 RETIREMENT CONTRIBUTION	00067975-13	04/06/17	149.89	84
640-444.000-716.000	RETIREMENT	MERS	MARCH 2017 RETIREMENT CONTRIBUTION	00067975-13	04/06/17	163.90	84
699-441.000-716.000	RETIREMENT	MERS	MARCH 2017 RETIREMENT CONTRIBUTION	00067975-13	04/06/17	158.65	84
			Total For Check 84			<u>23,200.73</u>	

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
			Fund Totals:				
			Fund 101 GENERAL FUND			77,699.56	
			Fund 202 MAJOR ST./TRUNKLINE FUND			4,229.02	
			Fund 203 LOCAL ST. FUND			2,039.13	
			Fund 208 RECREATION FUND			903.34	
			Fund 247 TAX INCREMENT FINANCE ATH.			15,008.05	
			Fund 271 LIBRARY FUND			7,871.87	
			Fund 401 CAPITAL IMPROVEMENT FUND			80.25	
			Fund 588 DIAL-A-RIDE FUND			901.48	
			Fund 640 REVOLVING MOBILE EQUIP. FUN			1,565.05	
			Fund 699 DPS LEAVE AND BENEFITS FUND			158.65	
			Total For All Funds:			<hr/>	110,456.40

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Check 0							
582-000.000-228.100	DUE TO MMERS - RETIREMEN	MERS	MONTHLY CONTRUBUTIONS	033117	04/07/17	7,317.61	
582-175.000-716.000	RETIREMENT	MERS	MONTHLY CONTRUBUTIONS	033117	04/07/17	5,635.90	
590-175.000-716.000	RETIREMENT	MERS	MONTHLY CONTRUBUTIONS	033117	04/07/17	2,757.31	
591-175.000-716.000	RETIREMENT	MERS	MONTHLY CONTRUBUTIONS	033117	04/07/17	1,980.54	
Total For Check 0						17,691.36	
Check 2							
582-544.000-726.800	SUPPLIES - OPERATIONS	JONESVILLE LUMBER	TREATED 2X10 ST LIGHT METERING	755431	04/07/17	1.98	2
591-543.000-930.400	MAINTENANCE - WELL #4	JONESVILLE LUMBER	SHINGLES REPAIR WELLHOUSE ROOF	756976	04/07/17	23.13	2
Total For Check 2						25.11	
Check 67657							
582-175.000-930.000	REPAIRS & MAINTENANCE	A CLEAN START	OFFICE CLEANING	192144	04/07/17	61.50	67657
582-544.000-930.000	REPAIRS & MAINTENANCE	A CLEAN START	OFFICE CLEANING	192144	04/07/17	13.50	67657
590-175.000-930.000	REPAIRS & MAINTENANCE	A CLEAN START	OFFICE CLEANING	192144	04/07/17	31.25	67657
590-546.000-930.000	REPAIRS & MAINTENANCE	A CLEAN START	OFFICE CLEANING	192144	04/07/17	6.25	67657
591-175.000-930.000	REPAIRS & MAINTENANCE	A CLEAN START	OFFICE CLEANING	192144	04/07/17	31.25	67657
591-544.000-930.000	REPAIRS & MAINTENANCE	A CLEAN START	OFFICE CLEANING	192144	04/07/17	6.25	67657
Total For Check 67657						150.00	
Check 67658							
590-547.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	18-4 WIRE, PLUMBING	17INV012200	04/07/17	6.70	67658
590-547.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	18-4 WIRE, PLUMBING	17INV012200	04/07/17	5.51	67658
590-547.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	18-4 WIRE, PLUMBING	17INV012200	04/07/17	3.06	67658
590-547.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	18-4 WIRE, PLUMBING	17INV012200	04/07/17	13.96	67658
590-547.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	18-4 WIRE, PLUMBING	17INV012200	04/07/17	1.05	67658
590-547.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	18-4 WIRE, PLUMBING	17INV012200	04/07/17	1.38	67658
590-547.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	18-4 WIRE, PLUMBING	17INV012200	04/07/17	7.40	67658
590-547.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	18-4 WIRE, PLUMBING	17INV012200	04/07/17	1.84	67658
590-547.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	18-4 WIRE, PLUMBING	17INV012200	04/07/17	5.00	67658
590-547.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	18-4 WIRE, PLUMBING	17INV012200	04/07/17	220.00	67658
590-547.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	18-4 WIRE, PLUMBING	17INV012200	04/07/17	15.00	67658
591-545.000-930.000	REPAIRS & MAINTENANCE	AMERICAN COPPER AND B	18-4 WIRE, PLUMBING	17INV012200	04/07/17	36.70	67658
Total For Check 67658						317.60	
Check 67659							
582-544.000-861.100	TRAINING & SEMINARS - EX	AMERICAN PUBLIC POWER	E&O TECH CONFERENCE CHAD	293141	04/07/17	755.00	67659
Total For Check 67659						755.00	
Check 67660							
582-000.000-110.000	INVENTORY	ANIXTER POWER SOLUTIO	INVENTORY	3513079-00	04/07/17	285.25	67660
Total For Check 67660						285.25	
Check 67661							
582-175.000-726.200	OFFICE SUPPLIES	ARROW SWIFT PRINTING	OFFICE SUPPLIES	142054	04/07/17	47.50	67661
590-175.000-726.200	OFFICE SUPPLIES	ARROW SWIFT PRINTING	OFFICE SUPPLIES	142054	04/07/17	23.75	67661
591-175.000-726.200	OFFICE SUPPLIES	ARROW SWIFT PRINTING	OFFICE SUPPLIES	142054	04/07/17	23.75	67661
Total For Check 67661						95.00	
Check 67662							
582-175.000-801.000	CONTRACTUAL SERVICES	BATTERY SOLUTIONS	BATTERY RECYCLING	A134397	04/07/17	427.65	67662
Total For Check 67662						427.65	
Check 67663							
582-175.000-925.000	TELEPHONE	CENTURYLINK	LONG DISTANCE SERVICE	1404177918	04/07/17	26.46	67663



GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Check 67663							
590-175.000-925.000	TELEPHONE	CENTURYLINK	LONG DISTANCE SERVICE	1404177918	04/07/17	13.23	67663
591-175.000-925.000	TELEPHONE	CENTURYLINK	LONG DISTANCE SERVICE	1404177918	04/07/17	13.23	67663
						52.92	
Total For Check 67663							
Check 67664							
582-175.000-930.000	REPAIRS & MAINTENANCE	CINTAS CORPORATION	MATS, TOWELS & RUGS	306603890	04/07/17	110.12	67664
582-175.000-930.000	REPAIRS & MAINTENANCE	CINTAS CORPORATION	RUGS, MATS & TOWELS	306606778	04/07/17	110.12	67664
582-543.000-726.000	SUPPLIES	CINTAS CORPORATION	RUGS	306603891	04/07/17	137.44	67664
582-543.000-726.000	SUPPLIES	CINTAS CORPORATION	RUGS	306606779	04/07/17	137.44	67664
582-544.000-726.800	SUPPLIES - OPERATIONS	CINTAS CORPORATION	MATS, TOWELS & RUGS	306603890	04/07/17	110.12	67664
582-544.000-726.800	SUPPLIES - OPERATIONS	CINTAS CORPORATION	FIRST AID KIT REFILLS OFFICE/BREAK	5007455997	04/07/17	169.88	67664
582-544.000-726.800	SUPPLIES - OPERATIONS	CINTAS CORPORATION	RUGS, MATS & TOWELS	306606778	04/07/17	110.12	67664
590-175.000-930.000	REPAIRS & MAINTENANCE	CINTAS CORPORATION	MATS, TOWELS & RUGS	306603890	04/07/17	55.07	67664
590-175.000-930.000	REPAIRS & MAINTENANCE	CINTAS CORPORATION	RUGS, MATS & TOWELS	306606778	04/07/17	55.07	67664
590-546.000-726.800	SUPPLIES - OPERATIONS	CINTAS CORPORATION	MATS, TOWELS & RUGS	306603890	04/07/17	55.07	67664
590-546.000-726.800	SUPPLIES - OPERATIONS	CINTAS CORPORATION	RUGS, MATS & TOWELS	306606778	04/07/17	55.07	67664
591-175.000-930.000	REPAIRS & MAINTENANCE	CINTAS CORPORATION	MATS, TOWELS & RUGS	306603890	04/07/17	55.06	67664
591-175.000-930.000	REPAIRS & MAINTENANCE	CINTAS CORPORATION	RUGS, MATS & TOWELS	306606778	04/07/17	55.06	67664
591-544.000-726.800	SUPPLIES - OPERATIONS	CINTAS CORPORATION	MATS, TOWELS & RUGS	306603890	04/07/17	55.07	67664
591-544.000-726.800	SUPPLIES - OPERATIONS	CINTAS CORPORATION	RUGS, MATS & TOWELS	306606778	04/07/17	55.07	67664
						1,325.78	
Total For Check 67664							
Check 67665							
582-000.000-202.000	ACCOUNTS PAYABLE	COMMUNITY ACTION AGEN	MARCH OPERATION ROUNDUP	2437	04/07/17	2,596.34	67665
						2,596.34	
Total For Check 67665							
Check 67666							
582-175.000-955.000	MISCELLANEOUS	CONSUMER SERVICES INC	CREDIT REFUND	040517	04/07/17	9.45	67666
						9.45	
Total For Check 67666							
Check 67667							
582-175.000-726.200	OFFICE SUPPLIES	CURRENT OFFICE SOLUTI	LEASE/COPIES	284326	04/07/17	175.41	67667
590-175.000-726.200	OFFICE SUPPLIES	CURRENT OFFICE SOLUTI	LEASE/COPIES	284326	04/07/17	87.71	67667
591-175.000-726.200	OFFICE SUPPLIES	CURRENT OFFICE SOLUTI	LEASE/COPIES	284326	04/07/17	87.70	67667
						350.82	
Total For Check 67667							
Check 67668							
582-175.000-801.200	COMPUTER	DOBERMAN TECHNOLOGIES	MONTHLY SUPPORT	CW-6060	04/07/17	2,960.00	67668
590-175.000-801.200	COMPUTER	DOBERMAN TECHNOLOGIES	MONTHLY SUPPORT	CW-6060	04/07/17	1,480.00	67668
591-175.000-801.200	COMPUTER	DOBERMAN TECHNOLOGIES	MONTHLY SUPPORT	CW-6060	04/07/17	1,480.00	67668
						5,920.00	
Total For Check 67668							
Check 67669							
582-544.000-801.000-1	CONTRACTUAL SERVICES	DUBOIS TRUCKING AND E	SAND/BACK FILL	QB951	04/07/17	42.00	67669
591-544.000-930.000	REPAIRS & MAINTENANCE	DUBOIS TRUCKING AND E	TOPSOIL 311 WOLCOTT	QB945	04/07/17	44.00	67669
						86.00	
Total For Check 67669							
Check 67670							
582-175.000-726.200	OFFICE SUPPLIES	EASYPERMIT POSTAGE	POSTAGE	032317	04/07/17	1,927.42	67670
590-175.000-726.200	OFFICE SUPPLIES	EASYPERMIT POSTAGE	POSTAGE	032317	04/07/17	963.71	67670
591-175.000-726.200	OFFICE SUPPLIES	EASYPERMIT POSTAGE	POSTAGE	032317	04/07/17	963.71	67670
						3,854.84	
Total For Check 67670							
Check 67671							
590-547.000-726.900	SUPPLIES - LABORATORY	ENVIRONMENTAL RESOURC	DMRQA 37 LAB SAMPLES	820642	04/07/17	81.00	67671

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Check 67671							
590-547.000-726.900	SUPPLIES - LABORATORY	ENVIRONMENTAL RESOURC	DMRQA 37 LAB SAMPLES	820642	04/07/17	248.00	67671
590-547.000-726.900	SUPPLIES - LABORATORY	ENVIRONMENTAL RESOURC	DMRQA 37 LAB SAMPLES	820642	04/07/17	70.00	67671
590-547.000-726.900	SUPPLIES - LABORATORY	ENVIRONMENTAL RESOURC	DMRQA 37 LAB SAMPLES	820642	04/07/17	81.00	67671
590-547.000-726.900	SUPPLIES - LABORATORY	ENVIRONMENTAL RESOURC	DMRQA 37 LAB SAMPLES	820642	04/07/17	64.00	67671
590-547.000-726.900	SUPPLIES - LABORATORY	ENVIRONMENTAL RESOURC	DMRQA 37 LAB SAMPLES	820642	04/07/17	72.00	67671
590-547.000-726.900	SUPPLIES - LABORATORY	ENVIRONMENTAL RESOURC	DMRQA 37 LAB SAMPLES	820642	04/07/17	64.00	67671
590-547.000-726.900	SUPPLIES - LABORATORY	ENVIRONMENTAL RESOURC	DMRQA 37 LAB SAMPLES	820642	04/07/17	78.00	67671
590-547.000-726.900	SUPPLIES - LABORATORY	ENVIRONMENTAL RESOURC	DMRQA 37 LAB SAMPLES	820642	04/07/17	10.00	67671
590-547.000-726.900	SUPPLIES - LABORATORY	ENVIRONMENTAL RESOURC	DMRQA 37 LAB SAMPLES	820642	04/07/17	49.73	67671
Total For Check 67671						817.73	
Check 67672							
591-545.000-955.000	MISCELLANEOUS	HACH	HACH POCKET MANGANESE TEST METER	10371703	04/07/17	472.00	67672
591-545.000-955.000	MISCELLANEOUS	HACH	HACH POCKET MANGANESE TEST METER	10371703	04/07/17	29.15	67672
591-545.000-955.000	MISCELLANEOUS	HACH	HACH POCKET MANGANESE TEST METER	10371703	04/07/17	41.67	67672
Total For Check 67672						542.82	
Check 67673							
582-175.000-955.000	MISCELLANEOUS	WILLIAM HALSEY	CREDIT REFUND	040517	04/07/17	126.91	67673
Total For Check 67673						126.91	
Check 67674							
582-544.000-726.800	SUPPLIES - OPERATIONS	HEFFERNAN SOFT WATER	DRINKING WATER IN LUNCHROOM	42652	04/07/17	7.27	67674
Total For Check 67674						7.27	
Check 67675							
590-175.000-905.000	PUBLISHING / NOTICES	HILLSDALE MEDIA GROUP	PUBLIC NOTICE OF SSO	30001815	04/07/17	80.25	67675
Total For Check 67675						80.25	
Check 67676							
590-547.000-726.900	SUPPLIES - LABORATORY	IDEXX LABORATORIES	BAC T TESTING SUPPLIES	3013928906	04/07/17	911.51	67676
590-547.000-726.900	SUPPLIES - LABORATORY	IDEXX LABORATORIES	BAC T TESTING SUPPLIES	3013928906	04/07/17	268.78	67676
590-547.000-726.900	SUPPLIES - LABORATORY	IDEXX LABORATORIES	BAC T TESTING SUPPLIES	3013928906	04/07/17	47.14	67676
Total For Check 67676						1,227.43	
Check 67677							
590-547.000-861.000	TRAINING & SEMINARS	JEFF GIER	REIMBURSEMENT	033017	04/07/17	124.12	67677
Total For Check 67677						124.12	
Check 67678							
590-547.000-861.000	TRAINING & SEMINARS	KEN KEASAL	REIMBURSEMENT	040617	04/07/17	95.23	67678
Total For Check 67678						95.23	
Check 67679							
582-543.000-742.000	CLOTHING / UNIFORMS	MATT ADAMS	REIMBURSEMENT	040517	04/07/17	100.00	67679
Total For Check 67679						100.00	
Check 67680							
590-547.000-801.000	CONTRACTUAL SERVICES	MERIT LABORATORIES	IPP MONTHLY SAMPLING	79727	04/07/17	541.25	67680
590-547.000-801.000	CONTRACTUAL SERVICES	MERIT LABORATORIES	BEF COMPLIANCE TESTING	79921	04/07/17	188.75	67680
590-547.000-801.000	CONTRACTUAL SERVICES	MERIT LABORATORIES	BEF COMPLIANCE TESTING	79921	04/07/17	119.38	67680
590-547.000-801.000	CONTRACTUAL SERVICES	MERIT LABORATORIES	BEF COMPLIANCE TESTING	79921	04/07/17	119.38	67680
Total For Check 67680						968.76	
Check 67681							

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Check 67681							
590-547.000-920.400	UTILITIES - GAS	MICH GAS UTILITIES	WWTP	0505161747-0001	04/07/17	749.19	67681
590-547.000-920.400	UTILITIES - GAS	MICH GAS UTILITIES	WWTP	0504558065-0001	04/07/17	250.87	67681
590-547.000-920.400	UTILITIES - GAS	MICH GAS UTILITIES	WWTP	0504904602-0000	04/07/17	1,095.47	67681
590-547.000-920.400	UTILITIES - GAS	MICH GAS UTILITIES	WWTP	0504756735-0000	04/07/17	359.37	67681
590-547.000-920.400	UTILITIES - GAS	MICH GAS UTILITIES	WWTP	0504657973-0000	04/07/17	166.75	67681
Total For Check 67681						2,621.65	
Check 67682							
582-175.000-806.000	LEGAL SERVICES	MIKA MEYERS BECKET &	PROFESSIONAL SERVICES	610027	04/07/17	162.00	67682
591-175.000-806.000	LEGAL SERVICES	MIKA MEYERS BECKET &	PROFESSIONAL SERVICES	610027	04/07/17	108.00	67682
Total For Check 67682						270.00	
Check 67683							
582-175.000-801.200	COMPUTER	NONIK TECHNOLOGIES, I	COMPUTER	NT-6456	04/07/17	120.00	67683
582-175.000-801.200	COMPUTER	NONIK TECHNOLOGIES, I	COMPUTER	NT-6453	04/07/17	72.20	67683
590-175.000-801.200	COMPUTER	NONIK TECHNOLOGIES, I	COMPUTER	NT-6456	04/07/17	60.00	67683
590-175.000-801.200	COMPUTER	NONIK TECHNOLOGIES, I	COMPUTER	NT-6453	04/07/17	36.10	67683
591-175.000-801.200	COMPUTER	NONIK TECHNOLOGIES, I	COMPUTER	NT-6456	04/07/17	60.00	67683
591-175.000-801.200	COMPUTER	NONIK TECHNOLOGIES, I	COMPUTER	NT-6453	04/07/17	36.11	67683
Total For Check 67683						384.41	
Check 67684							
582-000.000-665.100	INVESTMENT FEES (OTHER E	NORRIS, PERNE & FRENC	QUARTERLY MAINTENANCE	033117	04/07/17	777.78	67684
590-000.000-665.100	INVESTMENT FEES (OTHER E	NORRIS, PERNE & FRENC	QUARTERLY MAINTENANCE	033117	04/07/17	388.89	67684
591-000.000-665.100	INVESTMENT FEES (OTHER E	NORRIS, PERNE & FRENC	QUARTERLY MAINTENANCE	033117	04/07/17	388.89	67684
Total For Check 67684						1,555.56	
Check 67685							
582-175.000-726.200	OFFICE SUPPLIES	OFFICE 360	SUPPLIES	825586	04/07/17	6.87	67685
590-175.000-726.200	OFFICE SUPPLIES	OFFICE 360	SUPPLIES	825586	04/07/17	3.44	67685
591-175.000-726.200	OFFICE SUPPLIES	OFFICE 360	SUPPLIES	825586	04/07/17	3.43	67685
Total For Check 67685						13.74	
Check 67686							
582-175.000-801.000	CONTRACTUAL SERVICES	ONLINE INFORMATION SE	MARCH PROCESSING	777156	04/07/17	62.52	67686
590-175.000-801.000	CONTRACTUAL SERVICES	ONLINE INFORMATION SE	MARCH PROCESSING	777156	04/07/17	31.27	67686
591-175.000-801.000	CONTRACTUAL SERVICES	ONLINE INFORMATION SE	MARCH PROCESSING	777156	04/07/17	31.26	67686
Total For Check 67686						125.05	
Check 67687							
582-175.000-955.000	MISCELLANEOUS	PAMELA OSMUN	CREDIT REFUND	040517	04/07/17	34.00	67687
Total For Check 67687						34.00	
Check 67688							
582-543.000-726.000	SUPPLIES	PERFORMANCE AUTOMOTIV	FILTERS FOR MOWERS	1-1208794	04/07/17	31.29	67688
582-543.000-726.000	SUPPLIES	PERFORMANCE AUTOMOTIV	FILTERS FOR MOWERS	1-1208794	04/07/17	11.34	67688
582-543.000-726.000	SUPPLIES	PERFORMANCE AUTOMOTIV	FILTERS FOR MOWERS	1-1208794	04/07/17	20.59	67688
582-543.000-930.000	REPAIRS & MAINTENANCE	PERFORMANCE AUTOMOTIV	FILTERS FOR MOWERS	1-1208794	04/07/17	27.98	67688
582-543.000-930.000	REPAIRS & MAINTENANCE	PERFORMANCE AUTOMOTIV	FILTERS FOR MOWERS	1-1208794	04/07/17	32.08	67688
582-543.000-930.000	REPAIRS & MAINTENANCE	PERFORMANCE AUTOMOTIV	FILTERS FOR MOWERS	1-1208794	04/07/17	7.29	67688
582-543.000-930.000	REPAIRS & MAINTENANCE	PERFORMANCE AUTOMOTIV	FILTERS FOR MOWERS	1-1208794	04/07/17	25.20	67688
582-544.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	FILTERS FOR MOWERS	1-1208794	04/07/17	23.79	67688
582-544.000-730.000	VEH./EQUIP. MAINT. SUPPL	PERFORMANCE AUTOMOTIV	FILTERS FOR MOWERS	1-1208794	04/07/17	13.48	67688
Total For Check 67688						193.04	

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Check 67689							
582-175.000-801.000	CONTRACTUAL SERVICES	PLANT MORAN, PLLC	PROFESSIONAL SERVICES	1408750	04/07/17	860.00	67689
582-175.000-801.000	CONTRACTUAL SERVICES	PLANT MORAN, PLLC	PROFESSIONAL SERVICES	1414808	04/07/17	5,103.67	67689
590-175.000-801.000	CONTRACTUAL SERVICES	PLANT MORAN, PLLC	PROFESSIONAL SERVICES	1408750	04/07/17	430.00	67689
590-175.000-801.000	CONTRACTUAL SERVICES	PLANT MORAN, PLLC	PROFESSIONAL SERVICES	1414808	04/07/17	2,551.83	67689
591-175.000-801.000	CONTRACTUAL SERVICES	PLANT MORAN, PLLC	PROFESSIONAL SERVICES	1408750	04/07/17	430.00	67689
591-175.000-801.000	CONTRACTUAL SERVICES	PLANT MORAN, PLLC	PROFESSIONAL SERVICES	1414808	04/07/17	2,551.84	67689
						<u>11,927.34</u>	
Total For Check 67689							
Check 67690							
582-000.000-110.000	INVENTORY	POWERLINE SUPPLY	INVENTORY	56127718	04/07/17	411.00	67690
582-000.000-110.000	INVENTORY	POWERLINE SUPPLY	INVENTORY	56129796	04/07/17	212.70	67690
582-000.000-110.000	INVENTORY	POWERLINE SUPPLY	INVENTORY	56129649	04/07/17	1,183.20	67690
582-000.000-110.000	INVENTORY	POWERLINE SUPPLY	3 GANG METER SOCKET- INVENTORY	56129797	04/07/17	373.48	67690
582-000.000-110.000	INVENTORY	POWERLINE SUPPLY	INVENTORY	56129798	04/07/17	309.95	67690
582-000.000-110.000	INVENTORY	POWERLINE SUPPLY	INVENTORY	56127716	04/07/17	107.00	67690
582-000.000-110.000	INVENTORY	POWERLINE SUPPLY	INVENTORY	56127716	04/07/17	641.25	67690
582-000.000-110.000	INVENTORY	POWERLINE SUPPLY	INVENTORY	56127716	04/07/17	261.00	67690
582-000.000-110.000	INVENTORY	POWERLINE SUPPLY	INVENTORY	56127716	04/07/17	190.50	67690
582-000.000-110.000	INVENTORY	POWERLINE SUPPLY	INVENTORY	56127716	04/07/17	26.00	67690
582-544.000-726.800	SUPPLIES - OPERATIONS	POWERLINE SUPPLY	INVENTORY	56127716	04/07/17	345.00	67690
						<u>4,061.08</u>	
Total For Check 67690							
Check 67691							
582-000.000-249.100	LOW INCOME ENERGY ASSIST	STATE OF MICHIGAN	MARCH LIEAF COLLECTED INDEX 89048	2438	04/07/17	5,662.22	67691
						<u>5,662.22</u>	
Total For Check 67691							
Check 67692							
582-175.000-726.200	OFFICE SUPPLIES	RUPERT'S CULLIGAN	WATER	182776	04/07/17	12.00	67692
590-175.000-726.200	OFFICE SUPPLIES	RUPERT'S CULLIGAN	WATER	182776	04/07/17	6.00	67692
591-175.000-726.200	OFFICE SUPPLIES	RUPERT'S CULLIGAN	WATER	182776	04/07/17	6.00	67692
						<u>24.00</u>	
Total For Check 67692							
Check 67693							
582-175.000-955.000	MISCELLANEOUS	RUSSELL ROSENBERRY	CREDIT REFUND	040517	04/07/17	43.00	67693
						<u>43.00</u>	
Total For Check 67693							
Check 67694							
582-544.000-970.000	CAPITAL OUTLAY	SOLOMON CORPORATION	300 KVA PADMOUNT TRANSFORMER	289422	04/07/17	7,895.00	67694
						<u>7,895.00</u>	
Total For Check 67694							
Check 67695							
582-544.000-801.000-1	CONTRACTUAL SERVICES	SSOE	ENGINEERING SERVICES FOR ALLEY PRO	1711828	04/07/17	11,897.37	67695
						<u>11,897.37</u>	
Total For Check 67695							
Check 67696							
582-000.000-265.000	ACCRUED SALES TAX	STATE OF MICHIGAN	SALES TAX	040617	04/07/17	29,910.30	67696
582-000.000-693.000	MISC NON-OPERATIONG INCO	STATE OF MICHIGAN	SALES TAX	040617	04/07/17	(186.20)	67696
						<u>29,724.10</u>	
Total For Check 67696							
Check 67697							
590-175.000-730.039	BPU VEHICLE MAINT/SUPPLI	STILLWELL FORD MERCUR	REPAIR BRAKE LINE, TIE ROD END, AL	583451	04/07/17	1,176.66	67697
						<u>1,176.66</u>	
Total For Check 67697							
Check 67698							
582-175.000-955.000	MISCELLANEOUS	THE WATER STORE INC	LEASE	997212	04/07/17	10.00	67698



GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
			Fund Totals:				
			Fund 582 ELECTRIC FUND			92,532.33	
			Fund 590 SEWER FUND			16,541.25	
			Fund 591 WATER FUND			9,653.34	
			Total For All Funds:			<hr/>	118,726.92

## CITY COUNCIL MINUTES

City of Hillsdale

April 3, 2017

7:00 P.M.

Regular Meeting

### **Call to Order and Pledge of Allegiance**

Mayor Scott Sessions opened the meeting with the Pledge of Allegiance.

### **Roll Call**

Mayor Scott Sessions called the meeting to order.

Council Members present:	Scott M. Sessions, Mayor Adam Stockford, Ward 1 Timothy Dixon, Ward 2 William Morrissey, Ward 2 Bruce Sharp, Ward 3 William Zeiser, Ward 3 Patrick Flannery, Ward 4
--------------------------	---

Council Members absent:	Brian Watkins, Ward 1 Matthew Bell, Ward 4
-------------------------	---

Also present were: City Manager David Mackie, City Clerk Stephen M. French, City Attorney Tom Thompson, Bonnie Tew (Finance), Scott Hephner (HCPD/HCFD), Mike Barber (BPU), Corey Murray (Hillsdale Daily News), Nic Rowan (Hillsdale Collegian), Penny Swan, Dennis Wainscott, Ray Briner, and Richard Wunsch.

### **Council Member Excused**

Mayor Sessions reported Council Member Bell and Council Member Watkins would not be at the meeting due to work obligations.

Council Member Flannery, seconded by Council Member Dixon, moved to excuse the absence of Council Member Bell and Council Member Watkins from the meeting. By a voice vote, the motion passed unanimously.

**Approval of Agenda**

Council Member Flannery, seconded by Council Member Sharp, moved to approve the April 3, 2017 agenda as submitted. By a voice vote, the motion carried unanimously.

**Public Comment**

Mr. Jack McLain, 1445 South Bunn Road, noted the certificates provided by Hillsdale College did not provide workers compensation insurance coverage information and questioned if those items were necessary for their applications that were included on the meeting agenda.

Ms. Penny Swan questioned the purchase of glucose test strips from Nash Drugs that were approved at the March 20, 2017 Council Meeting and the advertising paid to Chestey Publishing that was included on the current claim report for the BPU.

Mr. Ray Briner, 73 E. Sharp Street, discussed the Finance Committee recommendation to diversify the city’s depositories in different banks and stated County National Bank provided Insured Cash Sweep (ICS) Accounts, which limited the city’s liability if Council elected to hold all city funds with vendor.

**Consent Agenda**

- A. Approval of Bills
  - 1. City Claims of March 24, 2017: \$250,954.75
  - 2. BPU Claims of March 24, 2017: \$206,489.04
  - 3. Payroll of: \$153,453.48
- B. City Council Minutes of March 20, 2017
- C. Planning Commission Minutes of February 21, 2017
- D. Board of Review Minutes of March 7, 13 & 14, 2017

Council Member Flannery, seconded by Council Member Zeiser, moved to approve the Consent Agenda as presented.

Roll call:	Council Member Dixon	Aye
	Council Member Flannery	Aye
	Council Member Morrisey	Aye
	Council Member Sharp	Aye
	Council Member Stockford	Aye
	Council Member Zeiser	Aye
	Mayor Sessions	Aye

Motion passed 7-0.



**Communications/Petitions**

A. Arbor Day Proclamation

Mayor Session offered a proclamation honoring Arbor Day 2017 throughout the City of Hillsdale.

**Introduction and Adoption of Ordinance/Public Hearing**

A. **Resolution 3306**: An Authorizing Resolution for the Garden-Vine-Mead-Rippon Street CDBG-Infrastructure Capacity Enhancement (I.C.E.) Grant

Mayor Sessions opened a public hearing at 7:07 p.m. to receive public comment regarding the Garden-Vine-Mead-Rippon Street CDBG-Infrastructure Capacity Enhancement (I.C.E.) Grant

Mr. Dennis Wainscott questioned if damages within a private residence or on private property that were incurred during the project would be repaired by the contractor, or would be the responsibility of the home owner. Mr. Wainscott stated he was forced to pay for the replacement of a water shut-off valve that was damaged when the BPU replaced a water meter near his home. Mr. Wainscott noted the problems property owners may have in replacing valves and other equipment, in addition to paying any special assessments that may be included in the project.

Mr. Richard Wunsch encouraged Council and city staff to keep the needs of the people in mind during this project.

Mayor Sessions closed the public hearing at 7:11 p.m.

City Manager Mackie reported the city was not permitted to utilize special assessment revenues from the property owners within the project area, as a condition of the I.C.E. grant. City Manager Mackie stated property owners would be responsible for repairs or upgrades to equipment within their property lines or inside their homes.

Council Member Morrissey, seconded by Council Member Flannery, moved to adopt Resolution 3306: “An Authorizing Resolution for the Garden-Vine-Mead-Rippon Street CDBG-Infrastructure Capacity Enhancement (I.C.E.) Grant.”

Roll call:	Council Member Dixon	Aye
	Council Member Flannery	Aye
	Council Member Morrissey	Aye
	Council Member Sharp	Aye
	Council Member Stockford	Aye
	Council Member Zeiser	Aye
	Mayor Sessions	Aye

Motion passed 7-0.

B. Approval of Anti-Displacement and Relocation Assistance Plan for the I.C.E. Grant

City Manager Mackie stated the I.C.E. Grant required the City of Hillsdale to adopt an Anti-Displacement and Relocation Assistance Plan as part of the application process. City Manager Mackie stressed no citizens would have to be displaced or relocated due to the project.

Council Member Morrissey, seconded by Council Member Flannery, moved to approve the “Anti-Displacement and Relocation Assistance Plan” for the Garden-Vine-Mead-Rippon Street CDBG-Infrastructure Capacity Enhancement (I.C.E.) Grant.

Roll call:	Council Member Dixon	Aye
	Council Member Flannery	Aye
	Council Member Morrissey	Aye
	Council Member Sharp	Aye
	Council Member Stockford	Aye
	Council Member Zeiser	Aye
	Mayor Sessions	Aye

Motion passed 7-0.

C. Approval of Community Development Plan for the I.C.E. Grant

City Manager Mackie also reported a Community Development Plan was required to be adopted by the City of Hillsdale for the I.C.E. Grant. City Manager Mackie stated a copy of the plan was included in the Council packet for the meeting.

Council Member Morrissey, seconded by Council Member Flannery, moved to approve the Community Development Plan for the Garden-Vine-Mead-Rippon Street CDBG-Infrastructure Capacity Enhancement (I.C.E.) Grant.

Roll call:	Council Member Dixon	Aye
	Council Member Flannery	Aye
	Council Member Morrissey	Aye
	Council Member Sharp	Aye
	Council Member Stockford	Aye
	Council Member Zeiser	Aye
	Mayor Sessions	Aye

Motion passed 7-0.

**Unfinished Business**

There was no Unfinished Business on the agenda.

**Old Business**

A. Finance Committee Recommendation re: Banking RFQ's

Council Member Flannery stated the Finance Committee had met to consider a request from City Council to review the financial institutions used by the City of Hillsdale and whether the city should request bids for depository and banking services. Council Member Flannery reported the Finance Committee did not recommend the city solicit bids for depository and banking services at this time. Council Member Flannery responded to comments made by Mr. Briner earlier in the meeting by noting ICS accounts had lower interest rates than accounts currently in use by the city. Council Member Flannery also discussed the advantages of utilizing several different banking institutions which included immediate access to cash in the event of a bank closure or due to an unexpected computer attack or failure.

City Manager Mackie reviewed a spreadsheet created by city staff which detailed each depository used by the city and the amount held in each location. City Manager Mackie noted the city held funds in each of the banks that had a branch located within the city.

Council Member Stockford questioned if bids should be requested by city staff, even if the final decisions did not recommend the consolidation of the city banking to a single depository.

Council Member Flannery reported the Finance Committee had reviewed the current rates and services received by the City of Hillsdale and had not recommended the City Council request for bids at this time. Council Member Flannery stated the city was receiving fair market rates and appropriate levels of services from the individual banks.

**New Business**

A. Approval of Contract to Paint the Exterior of the Hillsdale Municipal Library Building

City Manager Mackie, responding to a question from Council Member Stockford, stated the library building was in need of exterior painting, especially on the rear wall where vandals had spray painted graffiti.

Council Member Dixon, seconded by Council Member Flannery, moved to approve a contract in the amount of \$13,325.00 with "Steve the Painter" to paint the exterior of the Hillsdale Municipal Library Building

Roll call:	Council Member Dixon	Aye
	Council Member Flannery	Aye
	Council Member Morrissey	Aye
	Council Member Sharp	Aye
	Council Member Stockford	No
	Council Member Zeiser	Aye
	Mayor Sessions	Aye

Motion passed 6-1.

B. Establishing a Public Hearing Regarding Proposed Changes to City Council Election Dates

Clerk French presented a staff recommendation to conduct a public hearing to receive citizen comments regarding a proposal to change City Council election dates. Clerk French stated the recommendation would change the odd-numbered year city elections to the even-numbered years, saving valuable resources and staff time. Clerk French stated the proposed change would not affect the 2017 municipal election cycle, but would extend the Council terms that ended in 2019 an additional year to 2020. Clerk French noted the process to change the election cycle had been made more efficient by a new state law, which allowed the change to be approved by City Council, and did not require an amendment to the City Charter.

Council Member Stockford questioned the public perception if Council arbitrarily extended the terms of four members by one year without a public vote of the people. Clerk French noted the recommended change would extend terms by one year; however, there had been little interest in citizens wishing to be placed on the ballot for the 2017 election as only two petitions had been received for a total of four seats. Clerk French stated the alternative would be to have elections in 2019 that would only serve a one-year term to serve until the 2020 election.

Council Member Sharp discussed other changes to the election requirements in the City Charter including four-year terms and term limits. Council Member Stockford stated a change in term length to two-years instead of four, may create additional interest in citizens who wished to serve on Council.

City Clerk French noted a complete review of the City Charter could be performed by a Charter Review Committee that could then recommend amendments to the voters at an upcoming election.

Council Member Zeiser, seconded by Council Member Flannery, moved to establish a public hearing on April 17, 2017 to receive public comments regarding a staff recommendation to change the City Council election dates. By a voice vote, the motion passed unanimously.

C. Hillsdale College Noise Variance, Alley Closure, and Use Agreement Request

Council Member Sharp noted last year’s event did not create the level of noise that was problematic in previous years.

Council Member Dixon, seconded by Council Member Flannery, moved to approve a request from Hillsdale College to permit a noise variance, alley closure, and Use Agreement for the Centralhallalalalooza event on April 29, 2017.

Roll call:	Council Member Dixon	Aye
	Council Member Flannery	Aye

Council Member Morrissey	Aye
Council Member Sharp	Aye
Council Member Stockford	Aye
Council Member Zeiser	Aye
Mayor Sessions	Aye

Motion passed 7-0.

D. Hillsdale College Street Closure and Use Agreement Request

Responding to a question from Council Member Sharp, it was noted the 2017 Commencement speaker was Dr. Anthony Esolen, an internationally known translator and writer.

Council Member Zeiser, seconded by Council Member Flannery, moved to approve the use Agreement and request to close Hillsdale Street on May 13, 2017 for the Hillsdale College Commencement event.

Roll call:	Council Member Dixon	Aye
	Council Member Flannery	Aye
	Council Member Morrissey	Aye
	Council Member Sharp	Aye
	Council Member Stockford	Aye
	Council Member Zeiser	Aye
	Mayor Sessions	Aye

Motion passed 7-0.

E. Introduction of 2017-2018 Budget and Public Hearing Date

City Manager Mackie presented the proposed 2017-2018 Budget and thanked Finance Director Bonnie Tew and city staff for their diligent efforts in regards to the budget.

City Manager Mackie provided detail of the proposed budget document including:

1. The budget was balanced, as expenses did not exceed expected revenues
2. The budget addressed major goals and objectives that had been expressed by Council, including public safety, street & infrastructure improvements, and economic development.
3. The total budget expenditures for FY2018 was \$11,292,655 which was a 21% from FY2017 due, in part, to the I.C.E. grant and Garden/Mead/Vine/Rippon Streets project.
4. The proposed budget included the implementation of a 3-mil sinking fund that would be utilized for road construction and improvements. City Manager Mackie stated the anticipated revenue from the sinking fund would total approximately \$365,000.

5. The construction of a new apron at the airport had been included in the budget, which would be paid through state and federal grant funding.
6. Capital improvements had been planned for a number of the city's parks
7. The existing buildings in the city's Industrial Park would be fully occupied in 2017-2018
8. Four additional homes had been constructed in the Three Meadows development within the past year
9. The city continued to be involved in the installation of the computer fiber network that would improve connectivity in the region.
10. The FY2018 revenues remained stable from previous years, although the city received approximately \$632,000 less in property taxes than what had been received in 2008 and received \$300,000 less in state-shared revenues than what had been received in 2002.
11. The budget included a reduction of 9% in expenses, in part due to staff members who had accepted additional roles & responsibilities.
12. City staff continued to work on grant requests for the purchase of a new platform aerial truck for the Fire Department.
13. The city anticipated a slight increase in revenue received from the increase in gasoline tax and vehicle registration fee increases, which would be used for additional street maintenance programs.
14. A new Municipal Street Fund Account had been created to increase transparency in the street improvements within the city.
15. The budget includes the replacement of a DPS dump & plow truck at an expected cost of \$145,000 in addition to the replacement of two DART buses, which would be covered by federal and state grants.
16. The Recreation Department continued to partner with non-profit organizations, such as the Kiwanis Club, the Exchange Club, Hillsdale Rotary, and the Ronald McDonald House, for various improvements and equipment for the city's programs.
17. Three rehabilitation projects had been completed in the previous year, including Stock's Mill, 42 Union Street, and 98 N. Broad Street.
18. The construction of the new Center City Apartments continued with an anticipated completion date of October 2017.
19. Two dilapidated houses were razed with state grant funds.
20. The M-99 corridor continued to expand with the new Family, Farm & Home Store, in addition to renovations to Kroger and Family Market.
21. Paragon announced a \$20.0 million expansion in the City of Hillsdale with the promise of adding 50 new jobs.
22. The Hillsdale Tool Building had been purchased and would be reused
23. The Keefer House and Dawn Theater redevelopment plans would continue to progress during the upcoming year.
24. The on-going and future concerns of the city included infrastructure funding and unpaid pension liability.
25. City residents, staff, and Council Members should be proud of the new programs and expansions that had occurred throughout the past few years.

Responding to a question from Council Member Sharp, City Manager Mackie reviewed the vital involvement of Mary Wolfram and the Hillsdale Policy Group (HPG) with the expansion of Paragon Metals at the Industrial Park. City Manager Mackie stated Ms. Wolfram provided leadership with the city's Economic Development Corporation (EDC) in securing funds to support the business remaining in Hillsdale.

Council Member Flannery, seconded by Council Member Sharp, moved to establish a public hearing on May 15, 2017 to receive public comments regarding the FY2018 City budget. By a voice vote, the motion passed unanimously.

### **Miscellaneous**

There were no miscellaneous communications on the meeting agenda.

### **City Manager's Report**

City Manager Mackie reported:

1. The Airport Advisory Committee had scheduled a clean-up event at the Hillsdale Municipal Airport on Sunday, April 9 beginning at 10:00 a.m. The airport staff invited everyone to the event to help with this endeavor, which would include painting the "T" hangars.
2. Travathan's Sweep & Sow Shop would host a ribbon cutting on April 13, 2017 at 2:00 p.m. for a new weather monitoring station and camera that had been installed on their rooftop.
3. Following general discussion, it was the consensus of Council to wait until after the State of Michigan had established rules and guidelines for medical marijuana businesses before having training and education for Council Members on the subject.

Council Member Zeiser commended City Manager Mackie and city staff for the many points of progress that had been detailed in the proposed budget document.

### **General Public Comment**

Chief Hephner responded to Ms. Swan's concern about the purchase of glucose test strips from Nash Drugs, by noting the tests were used by the Fire Department during emergency medical responses. Chief Hephner stated the department purchased the majority of the medical equipment and supplies used during emergency responses.

Mr. Jack McLain noted that Flagstar Bank had only a small portion of the city's banking business, compared to other banks located in the city. Mr. McLain also complained about the location of the bike rack at the library building and asserted the new election equipment would be paid for in full using federal and state grant funds.

Ms. Penny Swan stated the medical marijuana presentation made at a recent Planning Commission was very informative on the subject. Ms. Swan also stated her earlier question regarding the advertising expense paid to Chestey Publishing had not been addressed.

BPU Director Barber stated the Chestey Publishing expense was for a small, print advertisement for the Pittsford girls basketball state championship team. Mr. Barber stated the utility often advertised in high school programs, brochures, and sport's lineups.

### **Council Comments**

Council Member Stockford thanked City Manager Mackie for the extensive information on the proposed budget and voiced encouragement on the direction of the city.

Council Member Sharp stated that he was not active on social media and did not communicate with other Council Members via text or email during meetings, which would be an obvious violation of the Open Meetings Act.

Mayor Sessions stated Council Members had been given evaluation forms for the City Manager, which needed to be returned to him no later than April 17, 2017.

### **Adjournment**

Council Member Zeiser, seconded by Council Member Flannery, moved to adjourn the meeting. By a voice vote, the motion passed unanimously.

The meeting adjourned at 8:29 p.m.

---

Scott M. Sessions, Mayor

---

Stephen M. French, City Clerk



Fund 101 GENERAL FUND

GL Number	Description	Balance
*** Assets ***		
101-000.000-001.000	CHECKING ACCOUNT - COMMON	287,859.13
101-000.000-001.009	CHECKING ACCOUNT - USDA GRANT FUNDS	29,144.81
101-000.000-004.000	CASH ON HAND	1,600.00
101-000.000-018.000	INVESTMENTS - OTHER CD'S	900,000.00
101-000.000-020.000	INVESTMENTS - MBIA/CLASS	627,292.04
101-000.000-049.000	SPECIAL ASSESSMENTS DEFERRED	73,834.00
101-000.000-084.000	DUE FROM OTHER FUNDS	3,206.36
101-000.000-084.582	DUE FROM UTILITIES DEPARTMENT	4,749.50
101-000.000-084.588	DUE FROM DIAL-A-RIDE	54,748.05
101-000.000-123.000	PREPAID EXPENSES	40,195.75
<b>Total Assets</b>		<b>2,022,629.64</b>
*** Liabilities ***		
101-000.000-202.000	ACCOUNTS PAYABLE	34,168.39
101-000.000-214.000	DUE TO OTHER FUNDS	36,318.00
101-000.000-228.100	DUE TO MMERS - RETIREMENT CONT. BPU	20,873.55
101-000.000-230.000	DUE TO OTHER UNITS OF GOVT.	(6,000.00)
101-000.000-339.443	DEFERRED REV - SPECIAL ASSMNT	73,834.00
<b>Total Liabilities</b>		<b>159,193.94</b>
*** Fund Balance ***		
101-000.000-390.000	FUND BALANCE	913,097.15
<b>Total Fund Balance</b>		<b>913,097.15</b>
<b>Beginning Fund Balance</b>		<b>913,097.15</b>
<b>Net of Revenues VS Expenditures</b>		<b>950,338.55</b>
<b>Ending Fund Balance</b>		<b>1,863,435.70</b>
<b>Total Liabilities And Fund Balance</b>		<b>2,022,629.64</b>

Fund 202 MAJOR ST./TRUNKLINE FUND

GL Number	Description	Balance
*** Assets ***		
202-000.000-001.000	CHECKING ACCOUNT - COMMON	320,063.57
<b>Total Assets</b>		<b>320,063.57</b>
*** Liabilities ***		
202-000.000-202.000	ACCOUNTS PAYABLE	831.52
<b>Total Liabilities</b>		<b>831.52</b>
*** Fund Balance ***		
202-000.000-390.000	FUND BALANCE	297,014.08
<b>Total Fund Balance</b>		<b>297,014.08</b>
<b>Beginning Fund Balance</b>		<b>297,014.08</b>
<b>Net of Revenues VS Expenditures</b>		<b>22,217.97</b>
<b>Ending Fund Balance</b>		<b>319,232.05</b>
<b>Total Liabilities And Fund Balance</b>		<b>320,063.57</b>

Fund 203 LOCAL ST. FUND

GL Number	Description	Balance
*** Assets ***		
203-000.000-001.000	CHECKING ACCOUNT - COMMON	11,058.77
<b>Total Assets</b>		<b>11,058.77</b>
*** Liabilities ***		
203-000.000-202.000	ACCOUNTS PAYABLE	30.46
<b>Total Liabilities</b>		<b>30.46</b>
*** Fund Balance ***		
203-000.000-390.000	FUND BALANCE	124,794.93
<b>Total Fund Balance</b>		<b>124,794.93</b>
Beginning Fund Balance		124,794.93
Net of Revenues VS Expenditures		(113,766.62)
Ending Fund Balance		11,028.31
Total Liabilities And Fund Balance		11,058.77

Fund 208 RECREATION FUND

GL Number	Description	Balance
*** Assets ***		
208-000.000-001.000	CHECKING ACCOUNT - COMMON	6,977.16
208-000.000-004.000	CASH ON HAND	100.00
<b>Total Assets</b>		<b>7,077.16</b>
*** Liabilities ***		
208-000.000-202.000	ACCOUNTS PAYABLE	205.34
<b>Total Liabilities</b>		<b>205.34</b>
*** Fund Balance ***		
208-000.000-390.000	FUND BALANCE	9,564.03
<b>Total Fund Balance</b>		<b>9,564.03</b>
<b>Beginning Fund Balance</b>		<b>9,564.03</b>
<b>Net of Revenues VS Expenditures</b>		<b>(2,692.21)</b>
<b>Ending Fund Balance</b>		<b>6,871.82</b>
<b>Total Liabilities And Fund Balance</b>		<b>7,077.16</b>

Fund 244 ECONOMIC DEVELOPMENT CORP FUND

GL Number	Description	Balance
*** Assets ***		
244-000.000-001.000	CHECKING ACCOUNT - COMMON	(150.00)
244-000.000-020.000	INVESTMENTS - MBIA/CLASS	150,830.48
244-000.000-130.000	LAND	172,720.95
<b>Total Assets</b>		<b>323,401.43</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
244-000.000-390.000	FUND BALANCE	321,639.92
<b>Total Fund Balance</b>		<b>321,639.92</b>
<b>Beginning Fund Balance</b>		<b>321,639.92</b>
<b>Net of Revenues VS Expenditures</b>		<b>1,761.51</b>
<b>Ending Fund Balance</b>		<b>323,401.43</b>
<b>Total Liabilities And Fund Balance</b>		<b>323,401.43</b>

Fund 247 TAX INCREMENT FINANCE ATH.

GL Number	Description	Balance
*** Assets ***		
247-000.000-001.000	CHECKING ACCOUNT - COMMON	(15,170.22)
247-000.000-020.000	INVESTMENTS - MBIA/CLASS	237,436.27
247-000.000-130.000	LAND	65,000.00
247-000.000-137.000	ACCUMULATED DEPRECIATION-EQUI	(381,672.00)
247-000.000-138.000	INFRASTRUCTURE	381,672.00
<b>Total Assets</b>		<b>287,266.05</b>
*** Liabilities ***		
247-000.000-202.000	ACCOUNTS PAYABLE	14,723.05
<b>Total Liabilities</b>		<b>14,723.05</b>
*** Fund Balance ***		
247-000.000-390.000	FUND BALANCE	744,094.51
<b>Total Fund Balance</b>		<b>744,094.51</b>
<b>Beginning Fund Balance</b>		<b>744,094.51</b>
<b>Net of Revenues VS Expenditures</b>		<b>(471,551.51)</b>
<b>Ending Fund Balance</b>		<b>272,543.00</b>
<b>Total Liabilities And Fund Balance</b>		<b>287,266.05</b>

Fund 265 DRUG FORFEITURE/GRANT FUND

GL Number	Description	Balance
*** Assets ***		
265-000.000-001.000	CHECKING ACCOUNT - COMMON	3,399.33
<b>Total Assets</b>		<b>3,399.33</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
265-000.000-390.000	FUND BALANCE	3,399.33
<b>Total Fund Balance</b>		<b>3,399.33</b>
<b>Beginning Fund Balance</b>		<b>3,399.33</b>
<b>Net of Revenues VS Expenditures</b>		<b>0.00</b>
<b>Ending Fund Balance</b>		<b>3,399.33</b>
<b>Total Liabilities And Fund Balance</b>		<b>3,399.33</b>

Fund 271 LIBRARY FUND

GL Number	Description	Balance
*** Assets ***		
271-000.000-001.000	CHECKING ACCOUNT - COMMON	10,700.31
271-000.000-001.008	CHECKING ACCOUNT - LITERACY	1.88
271-000.000-004.000	CASH ON HAND	50.00
271-000.000-020.000	INVESTMENTS - MBIA/CLASS	240,995.94
271-000.000-084.000	DUE FROM OTHER FUNDS	1.29
<b>Total Assets</b>		<b>251,749.42</b>
*** Liabilities ***		
271-000.000-202.000	ACCOUNTS PAYABLE	1,900.34
<b>Total Liabilities</b>		<b>1,900.34</b>
*** Fund Balance ***		
271-000.000-390.000	FUND BALANCE	200,415.29
<b>Total Fund Balance</b>		<b>200,415.29</b>
<b>Beginning Fund Balance</b>		<b>200,415.29</b>
<b>Net of Revenues VS Expenditures</b>		<b>49,433.79</b>
<b>Ending Fund Balance</b>		<b>249,849.08</b>
<b>Total Liabilities And Fund Balance</b>		<b>251,749.42</b>



Fund 274 POLICE - OWI ENFORCEMENT

GL Number	Description	Balance
*** Assets ***		
274-000.000-001.000	CHECKING ACCOUNT - COMMON	10,161.35
<b>Total Assets</b>		<b>10,161.35</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
274-000.000-390.000	FUND BALANCE	10,266.40
<b>Total Fund Balance</b>		<b>10,266.40</b>
<b>Beginning Fund Balance</b>		<b>10,266.40</b>
<b>Net of Revenues VS Expenditures</b>		<b>(105.05)</b>
<b>Ending Fund Balance</b>		<b>10,161.35</b>
<b>Total Liabilities And Fund Balance</b>		<b>10,161.35</b>

Fund 401 CAPITAL IMPROVEMENT FUND

GL Number	Description	Balance
*** Assets ***		
401-000.000-001.000	CHECKING ACCOUNT - COMMON	308,340.07
<b>Total Assets</b>		<b>308,340.07</b>
*** Liabilities ***		
401-000.000-202.000	ACCOUNTS PAYABLE	80.25
<b>Total Liabilities</b>		<b>80.25</b>
*** Fund Balance ***		
401-000.000-390.000	FUND BALANCE	663,054.86
<b>Total Fund Balance</b>		<b>663,054.86</b>
<b>Beginning Fund Balance</b>		<b>663,054.86</b>
<b>Net of Revenues VS Expenditures</b>		<b>(354,795.04)</b>
<b>Ending Fund Balance</b>		<b>308,259.82</b>
<b>Total Liabilities And Fund Balance</b>		<b>308,340.07</b>

Fund 408 FIELDS OF DREAMS

GL Number	Description	Balance
*** Assets ***		
408-000.000-020.000	INVESTMENTS - MBIA/CLASS	17,385.28
<b>Total Assets</b>		<b>17,385.28</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
408-000.000-390.000	Fund Balance	13,643.23
<b>Total Fund Balance</b>		<b>13,643.23</b>
<b>Beginning Fund Balance</b>		<b>13,643.23</b>
<b>Net of Revenues VS Expenditures</b>		<b>3,742.05</b>
<b>Ending Fund Balance</b>		<b>17,385.28</b>
<b>Total Liabilities And Fund Balance</b>		<b>17,385.28</b>

Fund 409 STOCK'S PARK

GL Number	Description	Balance
*** Assets ***		
409-000.000-001.000	CHECKING ACCOUNT - COMMON	200.00
409-000.000-020.000	INVESTMENTS - MBIA/CLASS	34,104.34
<b>Total Assets</b>		<b>34,304.34</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
409-000.000-390.000	Fund Balance	32,190.25
<b>Total Fund Balance</b>		<b>32,190.25</b>
<b>Beginning Fund Balance</b>		<b>32,190.25</b>
<b>Net of Revenues VS Expenditures</b>		<b>2,114.09</b>
<b>Ending Fund Balance</b>		<b>34,304.34</b>
<b>Total Liabilities And Fund Balance</b>		<b>34,304.34</b>

Fund 471 LIBRARY IMPROVEMENT FUND

GL Number	Description	Balance
*** Assets ***		
471-000.000-001.000	CHECKING ACCOUNT - COMMON	8,526.61
<b>Total Assets</b>		<b>8,526.61</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
471-000.000-390.000	FUND BALANCE	8,526.61
<b>Total Fund Balance</b>		<b>8,526.61</b>
<b>Beginning Fund Balance</b>		<b>8,526.61</b>
<b>Net of Revenues VS Expenditures</b>		<b>0.00</b>
<b>Ending Fund Balance</b>		<b>8,526.61</b>
<b>Total Liabilities And Fund Balance</b>		<b>8,526.61</b>

Fund 481 AIRPORT IMPROVEMENT FUND

GL Number	Description	Balance
*** Assets ***		
481-000.000-001.000	CHECKING ACCOUNT - COMMON	171,274.97
<b>Total Assets</b>		<b>171,274.97</b>
*** Liabilities ***		
481-000.000-310.000	CONTRACTS PAYABLE - LONG TERM	91,964.59
<b>Total Liabilities</b>		<b>91,964.59</b>
*** Fund Balance ***		
481-000.000-390.000	FUND BALANCE	58,401.69
<b>Total Fund Balance</b>		<b>58,401.69</b>
Beginning Fund Balance		58,401.69
Net of Revenues VS Expenditures		20,908.69
Ending Fund Balance		79,310.38
Total Liabilities And Fund Balance		171,274.97

Fund 496 THREE MEADOWS DEVELOPMENT

GL Number	Description	Balance
*** Assets ***		
496-000.000-001.000	CHECKING ACCOUNT - COMMON	1,750.62
<b>Total Assets</b>		<b>1,750.62</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
<b>Total Fund Balance</b>		<b>0.00</b>
<b>Beginning Fund Balance</b>		<b>0.00</b>
<b>Net of Revenues VS Expenditures</b>		<b>1,750.62</b>
<b>Ending Fund Balance</b>		<b>1,750.62</b>
<b>Total Liabilities And Fund Balance</b>		<b>1,750.62</b>

Fund 588 DIAL-A-RIDE FUND

GL Number	Description	Balance
*** Assets ***		
588-000.000-001.000	CHECKING ACCOUNT - COMMON	126,050.60
588-000.000-130.000	LAND	7,419.13
588-000.000-136.000	PLANT AND EQUIPMENT	685,612.37
588-000.000-137.000	ACCUMULATED DEPRECIATION-EQUI	(216,648.86)
588-000.000-137.136	ACCUM. DEPRECIATION - PLANT	(82,273.44)
588-000.000-148.000	EQUIPMENT	374,978.91
<b>Total Assets</b>		<b>895,138.71</b>
*** Liabilities ***		
588-000.000-202.000	ACCOUNTS PAYABLE	639.86
588-000.000-214.101	DUE TO GENERAL FUND	54,748.05
588-000.000-230.000	DUE TO OTHER UNITS OF GOVT.	7,983.00
588-000.000-260.000	ACCRUED VACATION/SICK LEAVE	5,137.50
588-000.000-343.000	ACCRUED VAC/SICK - LONG TERM	6,038.70
<b>Total Liabilities</b>		<b>74,547.11</b>
*** Fund Balance ***		
588-000.000-390.000	FUND BALANCE	835,816.15
<b>Total Fund Balance</b>		<b>835,816.15</b>
<b>Beginning Fund Balance</b>		<b>835,816.15</b>
<b>Net of Revenues VS Expenditures</b>		<b>(15,224.55)</b>
<b>Ending Fund Balance</b>		<b>820,591.60</b>
<b>Total Liabilities And Fund Balance</b>		<b>895,138.71</b>



Fund 633 PUBLIC SERVICES INV. FUND

GL Number	Description	Balance
*** Assets ***		
633-000.000-001.000	CHECKING ACCOUNT - COMMON	67,294.27
633-000.000-111.000	INVENTORY - MAT. AND SUPPLIES	143,335.58
<b>Total Assets</b>		<b>210,629.85</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
633-000.000-390.000	FUND BALANCE	230,873.86
<b>Total Fund Balance</b>		<b>230,873.86</b>
<b>Beginning Fund Balance</b>		<b>230,873.86</b>
<b>Net of Revenues VS Expenditures</b>		<b>(20,244.01)</b>
<b>Ending Fund Balance</b>		<b>210,629.85</b>
<b>Total Liabilities And Fund Balance</b>		<b>210,629.85</b>

Fund 640 REVOLVING MOBILE EQUIP. FUND

GL Number	Description	Balance
*** Assets ***		
640-000.000-001.000	CHECKING ACCOUNT - COMMON	59,973.52
640-000.000-123.000	PREPAID EXPENSES	19,043.50
640-000.000-136.000	PLANT AND EQUIPMENT	1,923,644.55
640-000.000-137.000	ACCUMULATED DEPRECIATION-EQUI	(1,770,586.14)
<b>Total Assets</b>		<b>232,075.43</b>
*** Liabilities ***		
640-000.000-202.000	ACCOUNTS PAYABLE	572.41
640-000.000-343.000	ACCRUED VAC/SICK - LONG TERM	6,124.56
<b>Total Liabilities</b>		<b>6,696.97</b>
*** Fund Balance ***		
640-000.000-390.000	FUND BALANCE	366,373.15
<b>Total Fund Balance</b>		<b>366,373.15</b>
<b>Beginning Fund Balance</b>		<b>366,373.15</b>
<b>Net of Revenues VS Expenditures</b>		<b>(140,994.69)</b>
<b>Ending Fund Balance</b>		<b>225,378.46</b>
<b>Total Liabilities And Fund Balance</b>		<b>232,075.43</b>

Fund 663 FIRE VEHICLE & EQUIPMENT FUND

GL Number	Description	Balance
*** Assets ***		
663-000.000-001.000	CHECKING ACCOUNT - COMMON	400.00
663-000.000-020.000	INVESTMENTS - MBIA/CLASS	37,680.16
<b>Total Assets</b>		<b>38,080.16</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
663-000.000-390.000	FUND BALANCE	37,461.91
<b>Total Fund Balance</b>		<b>37,461.91</b>
<b>Beginning Fund Balance</b>		<b>37,461.91</b>
<b>Net of Revenues VS Expenditures</b>		<b>618.25</b>
<b>Ending Fund Balance</b>		<b>38,080.16</b>
<b>Total Liabilities And Fund Balance</b>		<b>38,080.16</b>

Fund 677 UNEMPLOYMENT INSURANCE FUND

GL Number	Description	Balance
*** Assets ***		
677-000.000-020.000	INVESTMENTS - MBIA/CLASS	73,512.42
<b>Total Assets</b>		<b>73,512.42</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
677-000.000-390.000	Fund Balance	71,319.38
<b>Total Fund Balance</b>		<b>71,319.38</b>
<b>Beginning Fund Balance</b>		<b>71,319.38</b>
<b>Net of Revenues VS Expenditures</b>		<b>2,193.04</b>
<b>Ending Fund Balance</b>		<b>73,512.42</b>
<b>Total Liabilities And Fund Balance</b>		<b>73,512.42</b>

Fund 699 DPS LEAVE AND BENEFITS FUND

GL Number	Description	Balance
*** Assets ***		
699-000.000-001.000	CHECKING ACCOUNT - COMMON	33,869.97
<b>Total Assets</b>		<b>33,869.97</b>
*** Liabilities ***		
699-000.000-202.000	ACCOUNTS PAYABLE	158.65
699-000.000-343.000	ACCRUED VAC/SICK - LONG TERM	11,290.65
<b>Total Liabilities</b>		<b>11,449.30</b>
*** Fund Balance ***		
699-000.000-390.000	FUND BALANCE	22,579.29
<b>Total Fund Balance</b>		<b>22,579.29</b>
Beginning Fund Balance		22,579.29
Net of Revenues VS Expenditures		(158.62)
Ending Fund Balance		22,420.67
Total Liabilities And Fund Balance		33,869.97

Fund 703 TREASURER'S TAX COLLECTION FD.

GL Number	Description	Balance
*** Assets ***		
703-000.000-001.001	CHECKING ACCOUNT - SEPARATE	29,206.31
<b>Total Assets</b>		<b>29,206.31</b>
*** Liabilities ***		
703-000.000-214.402	DUE TO CITY - CURRENT TAXES	43,631.62
703-000.000-214.412	DUE TO CITY - DELINQUENT TAXE	820.09
703-000.000-214.442	DUE TO CITY - NEZ	(1,069.35)
703-000.000-214.443	DUE TO CITY - OPRA	(2,013.61)
703-000.000-214.445	DUE TO CITY - PENALTIES & INT	104.45
703-000.000-214.447	DUE TO CITY - ADMIN. FEE	74.12
703-000.000-214.672	DUE TO CITY - SPECIAL ASSESS.	325.00
703-000.000-214.692	DUE TO CITY - MISCELLANEOUS	1,585.70
703-000.000-222.228	DUE TO COUNTY-ST SCHOOL MILLA	1,601.39
703-000.000-222.402	DUE TO COUNTY - CURRENT TAXES	21,034.28
703-000.000-222.412	DUE TO COUNTY - DEL.TAXES	403.03
703-000.000-222.442	DUE TO COUNTY - NEZ	(448.56)
703-000.000-222.443	DUE TO COUNTY - OPRA	(931.65)
703-000.000-222.692	DUE TO COUNTY - MISCELLANEOUS	694.61
703-000.000-223.402	DUE TO LIBRARY - CURRENT TAXE	2,907.49
703-000.000-223.412	DUE TO LIBRARY - DEL. TAXES	54.67
703-000.000-223.442	DUE TO LIBRARY - NEZ	(71.30)
703-000.000-223.443	DUE TO LIBRARY - OPRA	(134.22)
703-000.000-223.692	DUE TO LIBRARY - MISCELLANEOU	75.70
703-000.000-225.402	DUE TO SCHOOL - CURRENT TAXES	4,146.32
703-000.000-225.412	DUE TO SCHOOL - DEL. TAXES	237.00
703-000.000-225.437	DUE TO SCHOOL - IFT	175.49
703-000.000-225.442	DUE TO SCHOOLS - NEZ	(110.50)
703-000.000-225.443	DUE TO SCHOOLS - OPRA	(244.52)
703-000.000-225.692	DUE TO SCHOOL - MISCELLANEOUS	408.52
703-000.000-228.437	DUE TO STATE - IFT	4,378.50
703-000.000-228.440	DUE TO STATE - CRA/CRT	13,444.34
703-000.000-228.442	DUE TO STATE - NEZ	(510.63)
703-000.000-228.443	DUE TO STATE - OPRA	(2,418.59)
703-000.000-234.402	DUE TO ISD - CURRENT TAXES	1,063.61
703-000.000-234.412	DUE TO ISD - DELINQUENT TAXES	212.84
703-000.000-234.437	DUE TO ISD - IFT	37.93
703-000.000-234.442	DUE TO ISD - NEZ	(14.82)
703-000.000-234.443	DUE TO ISD - OPRA	(32.71)
703-000.000-234.692	DUE TO ISD - MISCELLANEOUS	218.66
703-000.000-240.402	DUE TO TIFA - CURRENT TAXES	(65,389.22)
703-000.000-249.692	DUE TO OTHERS - MISCELLANEOUS	499.11
703-000.000-274.000	UNDISTRIB. TAX COL'D (JEPORDY	4,461.52
<b>Total Liabilities</b>		<b>29,206.31</b>
*** Fund Balance ***		
<b>Total Fund Balance</b>		<b>0.00</b>
<b>Beginning Fund Balance</b>		<b>0.00</b>
<b>Net of Revenues VS Expenditures</b>		<b>0.00</b>
<b>Ending Fund Balance</b>		<b>0.00</b>
<b>Total Liabilities And Fund Balance</b>		<b>29,206.31</b>

Fund 711 CEMETERY PERPETUAL CARE FUND

GL Number	Description	Balance
*** Assets ***		
711-000.000-001.000	CHECKING ACCOUNT - COMMON	283,386.04
711-000.000-001.100	LAKEVIEW - TO BE INVESTED	143,545.16
711-000.000-001.200	OAKGROVE - TO BE INVESTED	154,187.60
711-000.000-120.100	INVESTMENTS - LAKEVIEW	62,774.54
711-000.000-120.200	INVESTMENTS - OAKGROVE	97,537.55
711-000.000-122.100	RETURNED INVEST PRIN-LAKEVIEW	(31,840.10)
711-000.000-122.200	RETURNED INVEST PRIN-OAK GROV	(34,910.32)
<b>Total Assets</b>		<b>674,680.47</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
711-000.000-390.000	FUND BALANCE	655,374.27
<b>Total Fund Balance</b>		<b>655,374.27</b>
<b>Beginning Fund Balance</b>		<b>655,374.27</b>
<b>Net of Revenues VS Expenditures</b>		<b>19,306.20</b>
<b>Ending Fund Balance</b>		<b>674,680.47</b>
<b>Total Liabilities And Fund Balance</b>		<b>674,680.47</b>

Fund 712 STOCK'S PARK PERPETUAL MAINT.

GL Number	Description	Balance
*** Assets ***		
712-000.000-018.000	INVESTMENTS - OTHER CD'S	35,002.80
712-000.000-020.000	INVESTMENTS - MBIA/CLASS	16,824.38
<b>Total Assets</b>		<b>51,827.18</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
712-000.000-390.000	Fund Balance	44,964.19
<b>Total Fund Balance</b>		<b>44,964.19</b>
<b>Beginning Fund Balance</b>		<b>44,964.19</b>
<b>Net of Revenues VS Expenditures</b>		<b>6,862.99</b>
<b>Ending Fund Balance</b>		<b>51,827.18</b>
<b>Total Liabilities And Fund Balance</b>		<b>51,827.18</b>



Fund 715 R. L. OWEN MEMORIAL FUND

GL Number	Description	Balance
*** Assets ***		
715-000.000-001.000	CHECKING ACCOUNT - COMMON	52,091.93
<b>Total Assets</b>		<b>52,091.93</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
715-000.000-390.000	FUND BALANCE	46,919.34
<b>Total Fund Balance</b>		<b>46,919.34</b>
<b>Beginning Fund Balance</b>		<b>46,919.34</b>
<b>Net of Revenues VS Expenditures</b>		<b>5,172.59</b>
<b>Ending Fund Balance</b>		<b>52,091.93</b>
<b>Total Liabilities And Fund Balance</b>		<b>52,091.93</b>

Fund 750 IMPREST PAYROLL FUND

GL Number	Description	Balance
*** Assets ***		
750-000.000-011.000	CASH IN BANK - PAYROLL	1,644.22
<b>Total Assets</b>		<b>1,644.22</b>
*** Liabilities ***		
750-000.000-214.101	DUE TO GENERAL FUND	1,594.22
750-000.000-228.005	DUE TO-CNB POLICE HSA	50.00
<b>Total Liabilities</b>		<b>1,644.22</b>
*** Fund Balance ***		
<b>Total Fund Balance</b>		<b>0.00</b>
Beginning Fund Balance		0.00
Net of Revenues VS Expenditures		0.00
Ending Fund Balance		0.00
<b>Total Liabilities And Fund Balance</b>		<b>1,644.22</b>

PERIOD ENDING 03/31/2017

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDGT USED
		AMENDED BUDGET	03/31/2017 NORMAL (ABNORMAL)	MONTH 03/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
101-000.000-402.000	CURRENT TAXES	1,876,000.00	1,686,241.37	6,699.85	189,758.63	89.88
101-000.000-412.000	DELINQUENT TAXES	5,000.00	1,488.24	0.00	3,511.76	29.76
101-000.000-437.000	INDUSTRIAL FACILITIES TAX	35,500.00	32,867.39	0.00	2,632.61	92.58
101-000.000-437.001	IND. FACILTS. TAX - CLAW BACKS	0.00	13,442.34	0.00	(13,442.34)	100.00
101-000.000-445.000	DEL. TAXES-PENALTIES AND INT.	15,000.00	10,799.62	1,064.71	4,200.38	72.00
101-000.000-447.000	PROPERTY TAX ADMIN. FEE	56,000.00	52,933.71	362.63	3,066.29	94.52
101-000.000-448.000	TRAILER FEES	2,900.00	2,142.00	213.00	758.00	73.86
101-000.000-460.000	LICENSE FEES	6,300.00	5,984.55	0.00	315.45	94.99
101-000.000-461.000	C.A.T.V. FRANCHISE FEES	83,000.00	40,773.00	0.00	42,227.00	49.12
101-000.000-477.000	PERMITS	17,000.00	13,065.00	2,025.00	3,935.00	76.85
101-000.000-505.000	FEDERAL GRANT - PUBLIC SAFETY	0.00	29,944.00	28,500.00	(29,944.00)	100.00
101-000.000-525.000	FEDERAL GRANT - RENTAL REHAB	75,000.00	0.00	0.00	75,000.00	0.00
101-000.000-530.001	FEDERAL GRANTS OTHER - CDBG ACQUISITION	0.00	2,535.00	0.00	(2,535.00)	100.00
101-000.000-530.002	FEDERAL GRANTS OTHER - CDBG BLIGHT ELIM	350,000.00	196,758.63	22,512.00	153,241.37	56.22
101-000.000-569.000	STATE GRANT	0.00	22,190.00	0.00	(22,190.00)	100.00
101-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	63,000.00	203,469.89	0.00	(140,469.89)	322.97
101-000.000-574.000	STATE REVENUE SHARING	850,000.00	579,209.00	0.00	270,791.00	68.14
101-000.000-576.000	ACT 302 POLICE TRAINING FUNDS	3,000.00	1,329.25	0.00	1,670.75	44.31
101-000.000-627.000	INTERMENT FEES	19,500.00	14,303.60	2,619.80	5,196.40	73.35
101-000.000-628.000	ABATEMENT FEES	1,000.00	300.00	0.00	700.00	30.00
101-000.000-629.000	COPIES / DUPLICATING	100.00	666.35	0.00	(566.35)	666.35
101-000.000-658.000	ORDINANCE FINES	4,000.00	2,266.75	0.00	1,733.25	56.67
101-000.000-658.001	PARKING FINES	2,000.00	850.00	70.00	1,150.00	42.50
101-000.000-665.000	INTEREST	7,000.00	7,552.23	1,103.24	(552.23)	107.89
101-000.000-667.000	RENTS	16,000.00	16,000.00	0.00	0.00	100.00
101-000.000-667.517	RENTS - TRANSFER FACILITY	37,200.00	24,800.00	3,100.00	12,400.00	66.67
101-000.000-668.517	ROYALTIES-TRANSFER FACILITY	17,500.00	12,907.25	1,494.15	4,592.75	73.76
101-000.000-672.000	SPECIAL ASSESSMENTS	26,500.00	24,323.19	688.43	2,176.81	91.79
101-000.000-674.000	CONTRIBUTIONS IN LIEU OF TAX	1,060,000.00	666,762.26	82,372.69	393,237.74	62.90
101-000.000-675.247	CONTRIBUTION & DONATION - TIFA	10,000.00	0.00	0.00	10,000.00	0.00
101-000.000-690.000	OTHER REFUNDS	100,000.00	92,207.16	11,194.78	7,792.84	92.21
101-000.000-692.000	OTHER REVENUE	7,000.00	4,680.19	146.98	2,319.81	66.86
101-000.000-692.301	OTHER REVENUES - POLICE DEPT	0.00	11,000.00	0.00	(11,000.00)	100.00
101-000.000-692.336	OTHER REVENUES-LOC FIRE GRANT	0.00	15,045.00	0.00	(15,045.00)	100.00
101-000.000-699.174	TRANSFER IN - BPU ECONOMIC DEVELOPMENT	0.00	4,749.50	0.00	(4,749.50)	100.00
101-000.000-699.202	TRANSFERS IN - MAJOR STREETS	55,500.00	30,949.02	4,075.61	24,550.98	55.76
101-000.000-699.203	TRANSFERS IN - LOCAL STREETS	15,000.00	9,522.91	1,344.02	5,477.09	63.49
101-000.000-699.271	TRANSFER IN - LIBRARY	2,000.00	2,000.00	0.00	0.00	100.00
101-000.000-699.588	TRANSFER IN - DIAL-A-RIDE	55,000.00	0.00	0.00	55,000.00	0.00
101-000.000-699.711	TRANSFERS IN - CEMETERY CARE	20,000.00	0.00	0.00	20,000.00	0.00
TOTAL REVENUES		4,893,000.00	3,836,058.40	169,586.89	1,056,941.60	78.40
Expenditures						
101.000	CITY COUNCIL	27,425.00	20,025.34	1,584.54	7,399.66	73.02
172.000	CITY MANAGER	237,735.00	165,300.34	18,312.83	72,434.66	69.53
174.000	ECONOMIC DEVELOPMENT	490,000.00	238,389.32	27,351.40	251,610.68	48.65
175.000	ADMINISTRATIVE SERVICES	179,600.00	120,382.01	5,548.71	59,217.99	67.03
191.000	ELECTIONS	15,600.00	8,044.64	78.38	7,555.36	51.57
209.000	ASSESSING DEPARTMENT	98,135.00	67,406.66	7,296.31	30,728.34	68.69
215.000	CITY CLERK DEPARTMENT	154,115.00	103,403.81	12,004.46	50,711.19	67.10
219.000	FINANCE DEPARTMENT	103,560.00	65,314.25	4,757.25	38,245.75	63.07
253.000	CITY TREASURER	138,200.00	33,317.55	1,682.26	104,882.45	24.11

PERIOD ENDING 03/31/2017

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2017 (ABNORMAL)	MONTH 03/31/2017 (DECREASE)	BALANCE (ABNORMAL)	
Fund 101 - GENERAL FUND							
Expenditures							
265.000	BUILDING AND GROUNDS	125,835.00		83,724.51	5,758.75	42,110.49	66.54
266.000	PARKING LOTS	34,955.00		12,420.30	1,308.13	22,534.70	35.53
276.000	CEMETERIES	122,220.00		72,728.72	2,135.31	49,491.28	59.51
295.000	AIRPORT	110,155.00		117,800.48	13,846.92	(7,645.48)	106.94
301.000	POLICE DEPARTMENT	1,363,400.00		978,687.02	104,301.22	384,712.98	71.78
336.000	FIRE DEPARTMENT	456,765.00		318,673.16	30,019.89	138,091.84	69.77
372.000	CODE ENFORCEMENT	44,990.00		53,576.37	3,258.67	(8,586.37)	119.09
400.000	PLANNING DEPARTMENT	78,880.00		53,836.14	5,257.13	25,043.86	68.25
441.000	PUBLIC SERVICES DEPARTMENT	283,030.00		186,181.79	17,601.57	96,848.21	65.78
448.000	STREET LIGHTING	68,500.00		45,425.94	4,941.71	23,074.06	66.32
756.000	PARKS	195,495.00		101,431.50	12,878.80	94,063.50	51.88
965.000	TRANSFERS TO OTHER FUNDS	564,405.00		39,650.00	0.00	524,755.00	7.03
TOTAL EXPENDITURES		4,893,000.00		2,885,719.85	279,924.24	2,007,280.15	58.98
Fund 101 - GENERAL FUND:							
TOTAL REVENUES				3,836,058.40	169,586.89	1,056,941.60	78.40
TOTAL EXPENDITURES		4,893,000.00		2,885,719.85	279,924.24	2,007,280.15	58.98
NET OF REVENUES & EXPENDITURES			0.00	950,338.55	(110,337.35)	(950,338.55)	100.00

PERIOD ENDING 03/31/2017

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	NORMAL	03/31/2017 (ABNORMAL)	MONTH 03/31/2017 (DECREASE)	BALANCE (ABNORMAL)	
Fund 202 - MAJOR ST./TRUNKLINE FUND							
Revenues							
202-000.000-546.000	STATE GRANT - GAS & WEIGHT TA	475,000.00		289,653.25	48,800.93	185,346.75	60.98
202-000.000-546.048	STATE GRANT-METRO ROW ACT	12,000.00		0.00	0.00	12,000.00	0.00
202-000.000-547.000	STATE GRANT - TRUNKLINE MAINT	30,000.00		19,837.00	0.00	10,163.00	66.12
202-000.000-665.000	INTEREST	850.00		1,204.62	158.99	(354.62)	141.72
202-000.000-692.000	OTHER REVENUE	2,500.00		6,097.58	1,407.99	(3,597.58)	243.90
202-000.000-692.470	OTHER REVENUE - TREES	0.00		4,266.72	4,266.72	(4,266.72)	100.00
TOTAL REVENUES		520,350.00		321,059.17	54,634.63	199,290.83	61.70
Expenditures							
175.000	ADMINISTRATIVE SERVICES	147,500.00		28,965.32	4,075.61	118,534.68	19.64
175.500	ADMIN. SERVICES - TRUNKLINE	3,000.00		1,983.70	0.00	1,016.30	66.12
450.000	STREET SURFACE	71,115.00		40,986.69	1,757.58	30,128.31	57.63
450.500	TRUNKLINE SURFACE	13,955.00		9,146.61	870.75	4,808.39	65.54
460.000	R.O.W MAINTENANCE	92,160.00		59,720.40	2,524.10	32,439.60	64.80
460.500	TRUNKLINE R.O.W. MAINTENANCE	10,050.00		3,730.10	286.12	6,319.90	37.12
470.000	TREES	38,280.00		22,049.61	3,322.91	16,230.39	57.60
470.500	TRUNKLINE TREES	905.00		3,700.01	181.04	(2,795.01)	408.84
480.000	DRAINAGE	44,425.00		19,145.93	1,202.99	25,279.07	43.10
480.500	TRUNKLINE R.O.W. DRAINAGE	1,735.00		990.44	(8.05)	744.56	57.09
490.000	TRAFFIC	59,090.00		46,157.59	535.03	12,932.41	78.11
490.500	TRUNKLINE TRAFFIC	7,380.00		4,733.17	420.14	2,646.83	64.14
500.000	WINTER MAINTENANCE	97,070.00		47,808.07	4,302.10	49,261.93	49.25
500.500	TRUNKLINE WINTER MAINTENANCE	22,905.00		9,723.56	593.30	13,181.44	42.45
TOTAL EXPENDITURES		609,570.00		298,841.20	20,063.62	310,728.80	49.02
Fund 202 - MAJOR ST./TRUNKLINE FUND:							
TOTAL REVENUES		520,350.00		321,059.17	54,634.63	199,290.83	61.70
TOTAL EXPENDITURES		609,570.00		298,841.20	20,063.62	310,728.80	49.02
NET OF REVENUES & EXPENDITURES		(89,220.00)		22,217.97	34,571.01	(111,437.97)	24.90

PERIOD ENDING 03/31/2017

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2017 (ABNORMAL)	MONTH 03/31/2017 (DECREASE)	NORMAL	(ABNORMAL)	
Fund 203 - LOCAL ST. FUND								
Revenues								
203-000.000-546.000	STATE GRANT - GAS & WEIGHT TA	150,000.00		95,229.18	16,093.14	54,770.82		63.49
203-000.000-546.048	STATE GRANT-METRO ROW ACT	12,000.00		0.00	0.00	12,000.00		0.00
203-000.000-692.000	OTHER REVENUE	0.00		340.00	0.00	(340.00)		100.00
203-000.000-699.101	TRANSFERS IN - GENERAL FUND	100,000.00		0.00	0.00	100,000.00		0.00
203-000.000-699.202	TRANSFERS IN - MAJOR STREETS	100,000.00		0.00	0.00	100,000.00		0.00
TOTAL REVENUES		362,000.00		95,569.18	16,093.14	266,430.82		26.40
Expenditures								
175.000	ADMINISTRATIVE SERVICES	15,000.00		9,492.91	1,344.02	5,507.09		63.29
450.000	STREET SURFACE	100,920.00		39,714.30	553.90	61,205.70		39.35
460.000	R.O.W MAINTENANCE	79,690.00		52,322.95	1,426.56	27,367.05		65.66
470.000	TREES	57,420.00		35,750.64	5,697.75	21,669.36		62.26
480.000	DRAINAGE	37,090.00		30,341.00	1,641.83	6,749.00		81.80
490.000	TRAFFIC	18,330.00		10,611.45	308.77	7,718.55		57.89
500.000	WINTER MAINTENANCE	53,550.00		31,102.55	4,099.48	22,447.45		58.08
TOTAL EXPENDITURES		362,000.00		209,335.80	15,072.31	152,664.20		57.83
Fund 203 - LOCAL ST. FUND:								
TOTAL REVENUES		362,000.00		95,569.18	16,093.14	266,430.82		26.40
TOTAL EXPENDITURES		362,000.00		209,335.80	15,072.31	152,664.20		57.83
NET OF REVENUES & EXPENDITURES		0.00		(113,766.62)	1,020.83	113,766.62		100.00

User: BTEW

DB: Hillsdale

PERIOD ENDING 03/31/2017

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2017 (ABNORMAL)	MONTH 03/31/2017 (DECREASE)	NORMAL	(ABNORMAL)	
Fund 208 - RECREATION FUND								
Revenues								
208-000.000-644.000	CONCESSION SALES	10,000.00		4,878.16	0.00	5,121.84		48.78
208-000.000-651.000	USE AND ADMISSION FEES	16,000.00		7,926.80	0.00	8,073.20		49.54
208-000.000-653.000	TEAM AND EVENT FEES	7,000.00		4,185.00	925.00	2,815.00		59.79
208-000.000-653.001	YOUTH PROGRAM FEES	24,300.00		16,620.00	3,710.00	7,680.00		68.40
208-000.000-667.000	RENTS	20,000.00		10,332.50	1,800.00	9,667.50		51.66
208-000.000-675.000	CONTRIBUTIONS AND DONATIONS	0.00		80.00	75.00	(80.00)		100.00
208-000.000-692.000	OTHER REVENUE	4,000.00		3,275.00	175.00	725.00		81.88
208-000.000-699.101	TRANSFERS IN - GENERAL FUND	59,650.00		39,650.00	0.00	20,000.00		66.47
TOTAL REVENUES		140,950.00		86,947.46	6,685.00	54,002.54		61.69
Expenditures								
751.000	RECREATION DEPARTMENT	140,950.00		89,639.67	6,828.11	51,310.33		63.60
TOTAL EXPENDITURES		140,950.00		89,639.67	6,828.11	51,310.33		63.60
Fund 208 - RECREATION FUND:								
TOTAL REVENUES		140,950.00		86,947.46	6,685.00	54,002.54		61.69
TOTAL EXPENDITURES		140,950.00		89,639.67	6,828.11	51,310.33		63.60
NET OF REVENUES & EXPENDITURES		0.00		(2,692.21)	(143.11)	2,692.21		100.00

PERIOD ENDING 03/31/2017

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2017 NORMAL (ABNORMAL)	MONTH 03/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 244 - ECONOMIC DEVELOPMENT CORP FUND						
Revenues						
244-000.000-665.000	INTEREST	100.00	875.43	119.42	(775.43)	875.43
244-000.000-673.000	SALE OF CITY PROPERTY	20,000.00	7,000.00	0.00	13,000.00	35.00
TOTAL REVENUES		<u>20,100.00</u>	<u>7,875.43</u>	<u>119.42</u>	<u>12,224.57</u>	<u>39.18</u>
Expenditures						
174.000	ECONOMIC DEVELOPMENT	60,400.00	6,113.92	150.00	54,286.08	10.12
TOTAL EXPENDITURES		<u>60,400.00</u>	<u>6,113.92</u>	<u>150.00</u>	<u>54,286.08</u>	<u>10.12</u>
Fund 244 - ECONOMIC DEVELOPMENT CORP FUND:						
TOTAL REVENUES		<u>20,100.00</u>	<u>7,875.43</u>	<u>119.42</u>	<u>12,224.57</u>	<u>39.18</u>
TOTAL EXPENDITURES		<u>60,400.00</u>	<u>6,113.92</u>	<u>150.00</u>	<u>54,286.08</u>	<u>10.12</u>
NET OF REVENUES & EXPENDITURES		<u>(40,300.00)</u>	<u>1,761.51</u>	<u>(30.58)</u>	<u>(42,061.51)</u>	<u>4.37</u>



PERIOD ENDING 03/31/2017

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2017 NORMAL (ABNORMAL)	MONTH 03/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 247 - TAX INCREMENT FINANCE ATH.						
Revenues						
247-000.000-402.000	CURRENT TAXES	70,555.00	65,389.22	0.00	5,165.78	92.68
247-000.000-406.000	TAXES - PA 86 SEC. 17 PPT REPLACEMENT	48,445.00	0.00	0.00	48,445.00	0.00
247-000.000-665.000	INTEREST	1,500.00	2,432.31	179.67	(932.31)	162.15
247-000.000-692.000	OTHER REVENUE	0.00	7,503.29	3,750.00	(7,503.29)	100.00
TOTAL REVENUES		<u>120,500.00</u>	<u>75,324.82</u>	<u>3,929.67</u>	<u>45,175.18</u>	<u>62.51</u>
Expenditures						
900.000	CAPITAL OUTLAY	428,000.00	546,876.33	33,643.27	(118,876.33)	127.77
TOTAL EXPENDITURES		<u>428,000.00</u>	<u>546,876.33</u>	<u>33,643.27</u>	<u>(118,876.33)</u>	<u>127.77</u>
Fund 247 - TAX INCREMENT FINANCE ATH.:						
TOTAL REVENUES		<u>120,500.00</u>	<u>75,324.82</u>	<u>3,929.67</u>	<u>45,175.18</u>	<u>62.51</u>
TOTAL EXPENDITURES		<u>428,000.00</u>	<u>546,876.33</u>	<u>33,643.27</u>	<u>(118,876.33)</u>	<u>127.77</u>
NET OF REVENUES & EXPENDITURES		<u>(307,500.00)</u>	<u>(471,551.51)</u>	<u>(29,713.60)</u>	<u>164,051.51</u>	<u>153.35</u>

PERIOD ENDING 03/31/2017

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 03/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 265 - DRUG FORFEITURE/GRANT FUND						
Revenues						
265-000.000-659.000	DRUG FORFEITURES	2,000.00	0.00	0.00	2,000.00	0.00
TOTAL REVENUES		2,000.00	0.00	0.00	2,000.00	0.00
Expenditures						
301.000	POLICE DEPARTMENT	2,000.00	0.00	0.00	2,000.00	0.00
TOTAL EXPENDITURES		2,000.00	0.00	0.00	2,000.00	0.00
Fund 265 - DRUG FORFEITURE/GRANT FUND:						
TOTAL REVENUES		2,000.00	0.00	0.00	2,000.00	0.00
TOTAL EXPENDITURES		2,000.00	0.00	0.00	2,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 03/31/2017

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2017 NORMAL (ABNORMAL)	MONTH 03/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 271 - LIBRARY FUND						
Revenues						
271-000.000-402.000	CURRENT TAXES	122,500.00	112,404.94	446.58	10,095.06	91.76
271-000.000-412.000	DELINQUENT TAXES	500.00	48.07	0.00	451.93	9.61
271-000.000-437.000	INDUSTRIAL FACILITIES TAX	1,000.00	3,087.16	0.00	(2,087.16)	308.72
271-000.000-569.000	STATE GRANT	6,500.00	3,916.74	10.00	2,583.26	60.26
271-000.000-574.000	STATE REVENUE SHARING	8,105.00	0.00	0.00	8,105.00	0.00
271-000.000-587.000	CONT./LOCAL UNITS-CULTURE/REC	13,800.00	0.00	0.00	13,800.00	0.00
271-000.000-588.000	SUBSCRIPTION CARD SALES	4,500.00	2,593.00	387.00	1,907.00	57.62
271-000.000-629.000	COPIES / DUPLICATING	6,000.00	4,636.00	618.95	1,364.00	77.27
271-000.000-656.000	PENAL FINES	50,000.00	2.20	0.00	49,997.80	0.00
271-000.000-657.000	BOOK FINES	2,500.00	1,340.64	162.60	1,159.36	53.63
271-000.000-658.000	ORDINANCE FINES	4,000.00	2,266.75	0.00	1,733.25	56.67
271-000.000-665.000	INTEREST	150.00	1,244.28	193.60	(1,094.28)	829.52
271-000.000-667.000	RENTS	250.00	74.00	8.00	176.00	29.60
271-000.000-667.271	RENTS - MEETING ROOMS	1,000.00	515.00	195.00	485.00	51.50
271-000.000-675.000	CONTRIBUTIONS AND DONATIONS	15,000.00	47,349.65	65.50	(32,349.65)	315.66
271-000.000-675.002	CONTR. & DONAT. - TECHNOLOGY	4,000.00	4,778.13	1.00	(778.13)	119.45
271-000.000-675.790	CONTR. & DONT. - BOOKS	1,500.00	24,501.16	22,562.42	(23,001.16)	1,633.41
271-000.000-675.792	CONTR. & DONT.- CHILD. LIBRAR	2,000.00	914.54	500.00	1,085.46	45.73
271-000.000-692.000	OTHER REVENUE	1,000.00	2,076.90	11.09	(1,076.90)	207.69
TOTAL REVENUES		244,305.00	211,749.16	25,161.74	32,555.84	86.67
Expenditures						
790.000	LIBRARY	237,765.00	154,705.05	14,561.14	83,059.95	65.07
792.000	LIBRARY - CHILDREN'S AREA	14,435.00	7,610.32	1,590.00	6,824.68	52.72
TOTAL EXPENDITURES		252,200.00	162,315.37	16,151.14	89,884.63	64.36
Fund 271 - LIBRARY FUND:						
TOTAL REVENUES		244,305.00	211,749.16	25,161.74	32,555.84	86.67
TOTAL EXPENDITURES		252,200.00	162,315.37	16,151.14	89,884.63	64.36
NET OF REVENUES & EXPENDITURES		(7,895.00)	49,433.79	9,010.60	(57,328.79)	626.14

User: BTEW

DB: Hillsdale

PERIOD ENDING 03/31/2017

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	03/31/2017 (ABNORMAL)	MONTH 03/31/2017 (DECREASE)	NORMAL	(ABNORMAL)	
Fund 274 - POLICE - OWI ENFORCEMENT								
Revenues								
274-000.000-692.301	OTHER REVENUES - POLICE DEPT	3,000.00		644.95	89.95		2,355.05	21.50
TOTAL REVENUES		3,000.00		644.95	89.95		2,355.05	21.50
Expenditures								
301.000	POLICE DEPARTMENT	4,000.00		750.00	0.00		3,250.00	18.75
TOTAL EXPENDITURES		4,000.00		750.00	0.00		3,250.00	18.75
Fund 274 - POLICE - OWI ENFORCEMENT:								
TOTAL REVENUES		3,000.00		644.95	89.95		2,355.05	21.50
TOTAL EXPENDITURES		4,000.00		750.00	0.00		3,250.00	18.75
NET OF REVENUES & EXPENDITURES		(1,000.00)		(105.05)	89.95		(894.95)	10.51

User: BTEW

DB: Hillsdale

PERIOD ENDING 03/31/2017

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2017 NORMAL (ABNORMAL)	MONTH 03/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 401 - CAPITAL IMPROVEMENT FUND						
Revenues						
401-000.000-529.000	FEDERAL GRANT	130,000.00	0.00	0.00	130,000.00	0.00
401-000.000-692.000	OTHER REVENUE	0.00	117,576.85	0.00	(117,576.85)	100.00
401-000.000-699.101	TRANSFERS IN - GENERAL FUND	300,000.00	0.00	0.00	300,000.00	0.00
401-000.000-699.247	TRANSFERS IN - T.I.F.A FUND	270,000.00	400,498.00	0.00	(130,498.00)	148.33
TOTAL REVENUES		700,000.00	518,074.85	0.00	181,925.15	74.01
Expenditures						
443.000	SIDEWALKS	52,600.00	0.00	0.00	52,600.00	0.00
452.000	MAJOR STREET RECONSTRUCTION	230,000.00	259,857.66	5,478.32	(29,857.66)	112.98
453.000	LOCAL STREET RECONSTRUCTION	300,000.00	92,495.25	80.25	207,504.75	30.83
454.000	STREET SEALING-CURRENT YEAR	50,000.00	98,566.23	0.00	(48,566.23)	197.13
756.000	PARKS	8,000.00	5,812.59	2,187.59	2,187.41	72.66
900.000	CAPITAL OUTLAY	360,000.00	416,138.16	0.00	(56,138.16)	115.59
TOTAL EXPENDITURES		1,000,600.00	872,869.89	7,746.16	127,730.11	87.23
Fund 401 - CAPITAL IMPROVEMENT FUND:						
TOTAL REVENUES		700,000.00	518,074.85	0.00	181,925.15	74.01
TOTAL EXPENDITURES		1,000,600.00	872,869.89	7,746.16	127,730.11	87.23
NET OF REVENUES & EXPENDITURES		(300,600.00)	(354,795.04)	(7,746.16)	54,195.04	118.03

PERIOD ENDING 03/31/2017

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2017 NORMAL (ABNORMAL)	MONTH 03/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 408 - FIELDS OF DREAMS						
Revenues						
408-000.000-665.000	INTEREST	25.00	94.52	13.79	(69.52)	378.08
408-000.000-675.000	CONTRIBUTIONS AND DONATIONS	30,000.00	2,275.00	0.00	27,725.00	7.58
408-000.000-692.408	OTHER REVENUES - TOURNAMENTS	6,500.00	4,035.60	0.00	2,464.40	62.09
TOTAL REVENUES		<u>36,525.00</u>	<u>6,405.12</u>	<u>13.79</u>	<u>30,119.88</u>	<u>17.54</u>
Expenditures						
751.000	RECREATION DEPARTMENT	36,525.00	2,663.07	0.00	33,861.93	7.29
TOTAL EXPENDITURES		<u>36,525.00</u>	<u>2,663.07</u>	<u>0.00</u>	<u>33,861.93</u>	<u>7.29</u>
Fund 408 - FIELDS OF DREAMS:						
TOTAL REVENUES		<u>36,525.00</u>	<u>6,405.12</u>	<u>13.79</u>	<u>30,119.88</u>	<u>17.54</u>
TOTAL EXPENDITURES		<u>36,525.00</u>	<u>2,663.07</u>	<u>0.00</u>	<u>33,861.93</u>	<u>7.29</u>
NET OF REVENUES & EXPENDITURES		<u>0.00</u>	<u>3,742.05</u>	<u>13.79</u>	<u>(3,742.05)</u>	<u>100.00</u>

PERIOD ENDING 03/31/2017

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	NORMAL	03/31/2017 (ABNORMAL)	MONTH 03/31/2017 (DECREASE)	BALANCE (ABNORMAL)	
Fund 409 - STOCK'S PARK							
Revenues							
409-000.000-665.000	INTEREST	100.00		180.31	26.65	(80.31)	180.31
409-000.000-675.000	CONTRIBUTIONS AND DONATIONS	15,000.00		13,136.69	200.00	1,863.31	87.58
TOTAL REVENUES		<u>15,100.00</u>		<u>13,317.00</u>	<u>226.65</u>	<u>1,783.00</u>	<u>88.19</u>
Expenditures							
756.000	PARKS	15,100.00		11,202.91	0.00	3,897.09	74.19
TOTAL EXPENDITURES		<u>15,100.00</u>		<u>11,202.91</u>	<u>0.00</u>	<u>3,897.09</u>	<u>74.19</u>
Fund 409 - STOCK'S PARK:							
TOTAL REVENUES		15,100.00		13,317.00	226.65	1,783.00	88.19
TOTAL EXPENDITURES		<u>15,100.00</u>		<u>11,202.91</u>	<u>0.00</u>	<u>3,897.09</u>	<u>74.19</u>
NET OF REVENUES & EXPENDITURES		0.00		2,114.09	226.65	(2,114.09)	100.00

User: BTEW

DB: Hillsdale

PERIOD ENDING 03/31/2017

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2017 NORMAL (ABNORMAL)	MONTH 03/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 481 - AIRPORT IMPROVEMENT FUND						
Revenues						
481-000.000-515.000	FEDERAL GRANT - AIRPORT	50,000.00	0.00	0.00	50,000.00	0.00
481-000.000-665.000	INTEREST	0.00	8.25	0.00	(8.25)	100.00
481-000.000-667.000	RENTS	21,785.00	22,052.00	0.00	(267.00)	101.23
481-000.000-667.481	RENTS - AIRPORT HANGARS	1,000.00	4,001.25	82.50	(3,001.25)	400.13
481-000.000-667.482	RENTS - GROUND LEASE	1,140.00	600.00	0.00	540.00	52.63
481-000.000-692.000	OTHER REVENUE	5,000.00	525.70	0.00	4,474.30	10.51
481-000.000-692.295	OTHER REVENUES - FUEL SALES	0.00	13,493.85	1,646.34	(13,493.85)	100.00
TOTAL REVENUES		78,925.00	40,681.05	1,728.84	38,243.95	51.54
Expenditures						
900.000	CAPITAL OUTLAY	54,500.00	19,772.36	3,629.59	34,727.64	36.28
TOTAL EXPENDITURES		54,500.00	19,772.36	3,629.59	34,727.64	36.28
Fund 481 - AIRPORT IMPROVEMENT FUND:						
TOTAL REVENUES		78,925.00	40,681.05	1,728.84	38,243.95	51.54
TOTAL EXPENDITURES		54,500.00	19,772.36	3,629.59	34,727.64	36.28
NET OF REVENUES & EXPENDITURES		24,425.00	20,908.69	(1,900.75)	3,516.31	85.60



PERIOD ENDING 03/31/2017

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
			03/31/2017 NORMAL (ABNORMAL)	MONTH 03/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 496 - THREE MEADOWS DEVELOPMENT						
Revenues						
496-000.000-692.000	OTHER REVENUE	0.00	1,750.62	850.62	(1,750.62)	100.00
TOTAL REVENUES		0.00	1,750.62	850.62	(1,750.62)	100.00
Fund 496 - THREE MEADOWS DEVELOPMENT:						
TOTAL REVENUES		0.00	1,750.62	850.62	(1,750.62)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	1,750.62	850.62	(1,750.62)	100.00

User: BTEW

DB: Hillsdale

PERIOD ENDING 03/31/2017

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	NORMAL	03/31/2017	MONTH 03/31/2017	BALANCE	
Fund 588 - DIAL-A-RIDE FUND							
Revenues							
588-000.000-529.000	FEDERAL GRANT	66,490.00		44,260.00	8,750.00	22,230.00	66.57
588-000.000-569.000	STATE GRANT	128,525.00		107,594.00	11,636.00	20,931.00	83.71
588-000.000-569.588	STATE GRANT - CAPITAL	194,000.00		0.00	0.00	194,000.00	0.00
588-000.000-651.000	USE AND ADMISSION FEES	55,500.00		34,265.25	5,201.25	21,234.75	61.74
588-000.000-699.101	TRANSFERS IN - GENERAL FUND	108,890.00		0.00	0.00	108,890.00	0.00
TOTAL REVENUES		553,405.00		186,119.25	25,587.25	367,285.75	33.63
Expenditures							
175.000	ADMINISTRATIVE SERVICES	55,000.00		0.00	0.00	55,000.00	0.00
588.000	DIAL-A-RIDE	498,405.00		201,343.80	18,707.78	297,061.20	40.40
TOTAL EXPENDITURES		553,405.00		201,343.80	18,707.78	352,061.20	36.38
Fund 588 - DIAL-A-RIDE FUND:							
TOTAL REVENUES		553,405.00		186,119.25	25,587.25	367,285.75	33.63
TOTAL EXPENDITURES		553,405.00		201,343.80	18,707.78	352,061.20	36.38
NET OF REVENUES & EXPENDITURES		0.00		(15,224.55)	6,879.47	15,224.55	100.00

PERIOD ENDING 03/31/2017

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	03/31/2017 (ABNORMAL)	MONTH 03/31/2017 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 633 - PUBLIC SERVICES INV. FUND								
Revenues								
633-000.000-650.000	SALE OF MATERIALS	215,675.00		1,881.98	0.00		213,793.02	0.87
TOTAL REVENUES		<u>215,675.00</u>		<u>1,881.98</u>	<u>0.00</u>		<u>213,793.02</u>	<u>0.87</u>
Expenditures								
233.000	PUBLIC SERVICES INVENTORY	215,675.00		22,125.99	(2.40)		193,549.01	10.26
TOTAL EXPENDITURES		<u>215,675.00</u>		<u>22,125.99</u>	<u>(2.40)</u>		<u>193,549.01</u>	<u>10.26</u>
<hr/>								
Fund 633 - PUBLIC SERVICES INV. FUND:								
TOTAL REVENUES		215,675.00		1,881.98	0.00		213,793.02	0.87
TOTAL EXPENDITURES		215,675.00		22,125.99	(2.40)		193,549.01	10.26
NET OF REVENUES & EXPENDITURES		0.00		(20,244.01)	2.40		20,244.01	100.00

User: BTEW

DB: Hillsdale

PERIOD ENDING 03/31/2017

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2017 NORMAL (ABNORMAL)	MONTH 03/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 640 - REVOLVING MOBILE EQUIP. FUND						
Revenues						
640-000.000-665.000	INTEREST	500.00	977.34	110.34	(477.34)	195.47
640-000.000-667.000	RENTS	280,000.00	149,958.15	10,810.10	130,041.85	53.56
640-000.000-667.301	RENTS - POLICE VEHICLES	85,330.00	56,355.00	6,614.25	28,975.00	66.04
640-000.000-673.000	SALE OF CITY PROPERTY	2,000.00	34,608.00	0.00	(32,608.00)	1,730.40
640-000.000-692.000	OTHER REVENUE	15,000.00	5,190.80	699.07	9,809.20	34.61
TOTAL REVENUES		382,830.00	247,089.29	18,233.76	135,740.71	64.54
Expenditures						
444.000	MOBILE EQUIPMENT MAINTENANCE	501,425.00	388,083.98	156,392.58	113,341.02	77.40
TOTAL EXPENDITURES		501,425.00	388,083.98	156,392.58	113,341.02	77.40
Fund 640 - REVOLVING MOBILE EQUIP. FUND:						
TOTAL REVENUES		382,830.00	247,089.29	18,233.76	135,740.71	64.54
TOTAL EXPENDITURES		501,425.00	388,083.98	156,392.58	113,341.02	77.40
NET OF REVENUES & EXPENDITURES		(118,595.00)	(140,994.69)	(138,158.82)	22,399.69	118.89

User: BTEW

DB: Hillsdale

PERIOD ENDING 03/31/2017

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
			03/31/2017 NORMAL (ABNORMAL)	MONTH 03/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 663 - FIRE VEHICLE & EQUIPMENT FUND						
Revenues						
663-000.000-665.000	INTEREST	50.00	218.25	29.82	(168.25)	436.50
663-000.000-673.000	SALE OF CITY PROPERTY	0.00	400.00	400.00	(400.00)	100.00
663-000.000-690.000	OTHER REFUNDS	100.00	0.00	0.00	100.00	0.00
TOTAL REVENUES		150.00	618.25	429.82	(468.25)	412.17
Fund 663 - FIRE VEHICLE & EQUIPMENT FUND:						
TOTAL REVENUES		150.00	618.25	429.82	(468.25)	412.17
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		150.00	618.25	429.82	(468.25)	412.17

User: BTEW

DB: Hillsdale

PERIOD ENDING 03/31/2017

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2017 NORMAL (ABNORMAL)	MONTH 03/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 677 - UNEMPLOYMENT INSURANCE FUND						
Revenues						
677-000.000-665.000	INTEREST	125.00	415.30	57.76	(290.30)	332.24
677-000.000-692.000	OTHER REVENUE	2,200.00	2,200.00	0.00	0.00	100.00
TOTAL REVENUES		<u>2,325.00</u>	<u>2,615.30</u>	<u>57.76</u>	<u>(290.30)</u>	<u>112.49</u>
Expenditures						
175.000	ADMINISTRATIVE SERVICES	5,000.00	422.26	0.00	4,577.74	8.45
TOTAL EXPENDITURES		<u>5,000.00</u>	<u>422.26</u>	<u>0.00</u>	<u>4,577.74</u>	<u>8.45</u>
Fund 677 - UNEMPLOYMENT INSURANCE FUND:						
TOTAL REVENUES		<u>2,325.00</u>	<u>2,615.30</u>	<u>57.76</u>	<u>(290.30)</u>	<u>112.49</u>
TOTAL EXPENDITURES		<u>5,000.00</u>	<u>422.26</u>	<u>0.00</u>	<u>4,577.74</u>	<u>8.45</u>
NET OF REVENUES & EXPENDITURES		<u>(2,675.00)</u>	<u>2,193.04</u>	<u>57.76</u>	<u>(4,868.04)</u>	<u>81.98</u>

User: BTEW

DB: Hillsdale

PERIOD ENDING 03/31/2017

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	03/31/2017 NORMAL (ABNORMAL)	MONTH 03/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 699 - DPS LEAVE AND BENEFITS FUND						
Revenues						
699-000.000-690.000	OTHER REFUNDS	178,415.00	139,859.71	8,387.00	38,555.29	78.39
TOTAL REVENUES		178,415.00	139,859.71	8,387.00	38,555.29	78.39
Expenditures						
441.000	PUBLIC SERVICES DEPARTMENT	178,415.00	140,018.33	8,545.64	38,396.67	78.48
TOTAL EXPENDITURES		178,415.00	140,018.33	8,545.64	38,396.67	78.48
Fund 699 - DPS LEAVE AND BENEFITS FUND:						
TOTAL REVENUES		178,415.00	139,859.71	8,387.00	38,555.29	78.39
TOTAL EXPENDITURES		178,415.00	140,018.33	8,545.64	38,396.67	78.48
NET OF REVENUES & EXPENDITURES		0.00	(158.62)	(158.64)	158.62	100.00

User: BTEW

DB: Hillsdale

PERIOD ENDING 03/31/2017

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	03/31/2017	MONTH 03/31/2017	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 711 - CEMETERY PERPETUAL CARE FUND						
Revenues						
711-000.000-642.100	SALE OF CEMETERY LOTS-LAKEVIE	10,000.00	5,800.00	50.00	4,200.00	58.00
711-000.000-642.200	SALE OF CEMETERY LOTS-OAKGROV	10,000.00	6,900.50	1,500.00	3,099.50	69.01
711-000.000-665.000	INTEREST	15,000.00	6,605.70	603.51	8,394.30	44.04
TOTAL REVENUES		35,000.00	19,306.20	2,153.51	15,693.80	55.16
Expenditures						
965.000	TRANSFERS TO OTHER FUNDS	20,000.00	0.00	0.00	20,000.00	0.00
TOTAL EXPENDITURES		20,000.00	0.00	0.00	20,000.00	0.00
Fund 711 - CEMETERY PERPETUAL CARE FUND:						
TOTAL REVENUES		35,000.00	19,306.20	2,153.51	15,693.80	55.16
TOTAL EXPENDITURES		20,000.00	0.00	0.00	20,000.00	0.00
NET OF REVENUES & EXPENDITURES		15,000.00	19,306.20	2,153.51	(4,306.20)	128.71



PERIOD ENDING 03/31/2017

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2017 (ABNORMAL)	MONTH 03/31/2017 (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 712 - STOCK'S PARK PERPETUAL MAINT.								
Revenues								
712-000.000-665.000	INTEREST	100.00		154.99	13.15		(54.99)	154.99
712-000.000-675.000	CONTRIBUTIONS AND DONATIONS	7,500.00		0.00	0.00		7,500.00	0.00
712-000.000-699.409	TRANSFER IN - STOCKS PARK FUN	0.00		6,708.00	0.00		(6,708.00)	100.00
TOTAL REVENUES		<u>7,600.00</u>		<u>6,862.99</u>	<u>13.15</u>		<u>737.01</u>	<u>90.30</u>
Fund 712 - STOCK'S PARK PERPETUAL MAINT.:								
TOTAL REVENUES		7,600.00		6,862.99	13.15		737.01	90.30
TOTAL EXPENDITURES		0.00		0.00	0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES		<u>7,600.00</u>		<u>6,862.99</u>	<u>13.15</u>		<u>737.01</u>	<u>90.30</u>

PERIOD ENDING 03/31/2017

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

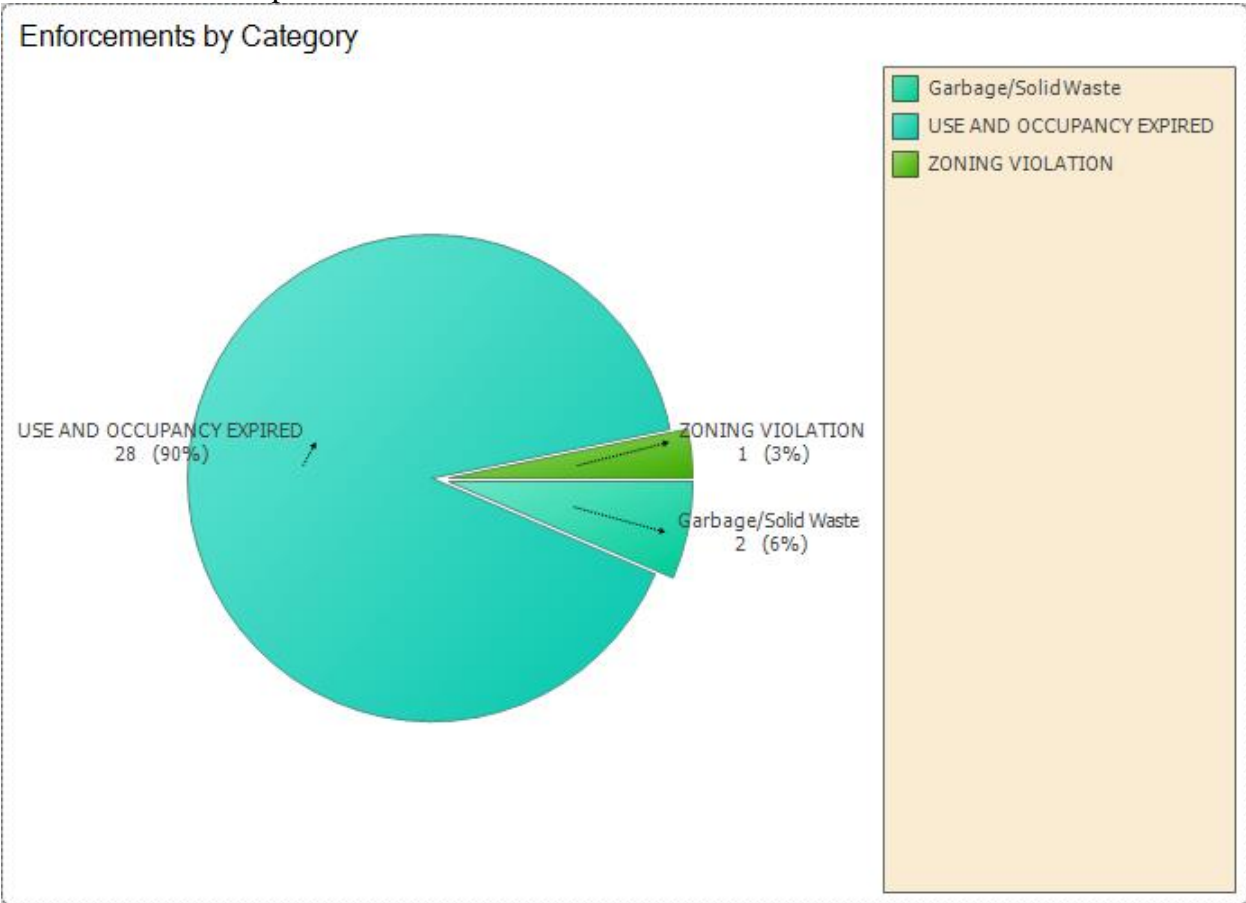
GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	03/31/2017 NORMAL (ABNORMAL)	MONTH 03/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 715 - R. L. OWEN MEMORIAL FUND						
Revenues						
715-000.000-665.000	INTEREST	6,000.00	5,172.59	0.00	827.41	86.21
TOTAL REVENUES		<u>6,000.00</u>	<u>5,172.59</u>	<u>0.00</u>	<u>827.41</u>	<u>86.21</u>
Fund 715 - R. L. OWEN MEMORIAL FUND:						
TOTAL REVENUES		6,000.00	5,172.59	0.00	827.41	86.21
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		<u>6,000.00</u>	<u>5,172.59</u>	<u>0.00</u>	<u>827.41</u>	<u>86.21</u>
TOTAL REVENUES - ALL FUNDS		8,518,155.00	5,824,982.77	333,982.59	2,693,172.23	68.38
TOTAL EXPENDITURES - ALL FUNDS		9,332,765.00	5,858,094.73	566,852.04	3,474,670.27	62.77
NET OF REVENUES & EXPENDITURES		<u>(814,610.00)</u>	<u>(33,111.96)</u>	<u>(232,869.45)</u>	<u>(781,498.04)</u>	<u>4.06</u>

# City of Hillsdale Agenda Item Summary

**Meeting Date:** April 17, 2017  
**Agenda Item:** Consent Agenda  
**SUBJECT:** March 2017 Code Enforcement Report  
**Prepared by:** Kimberly Thomas, Assessor/Code Official

Code Enforcement Statistics as of 9:00 a.m. Monday, April 3, 2017:

- Total Open Enforcements: 422
- New Enforcements opened in March 2017: 31



- Enforcements closed in March 2017: 28
- Inspections completed in March 2017 (including permits): 53
- Permits (Use & Occupancy/Zoning Compliance/Signs/Fences) issued in March 2017 (report attached): 19
- March 2017 Revenues (report attached): \$890

## **TOP 25 CODE ENFORCEMENT PRIORITIES**

### **Prepared by Code Enforcement staff**

1. **23/25 N Broad St** (unmaintained/unsafe downtown building) Unresolved use & occupancy permit violations dating back to at least 2006. The structure has been posted as unsafe/unfit for human occupancy. Evidence of structural work completed without permits - county building inspection approval required prior to occupancy. 2 upper residential units and the lower north commercial unit (25 N Broad St) currently believed to be vacant or used by owner for storage. South lower commercial unit (23 N Broad St) continues to be occupied without an approved use & occupancy permit. Complaints have been received and city staff members have observed evidence of structural failure (falling bricks, cracks along foundation and outer walls, etc...). TIFA has discussed purchasing the property and either demolishing the building or repairing it and making it available for redevelopment. The planning administrator toured the building with an architect in February 2015 at their request – the architect stated, “There are serious structural, environmental, infrastructure, and code safety issues associated with the building.” He expressed concern that demolition and/or continued deterioration of this building could affect the structural integrity of the remainder of the buildings on this block to the north and recommended a detailed study by a structural engineer to determine the cause and severity of the failure. The owner had the structure evaluated by an engineer in June 2016 and his attorney submitted a copy of the report. The matter has been referred to the City Attorney. The owner’s attorney has indicated that the owner wishes to repair the structure to a usable condition. This is a desirable outcome from the City’s perspective, provided that the work is completed timely, under the supervision of a structural engineer and with the proper permits through the county inspection department. The City attorney has been in contact with the property owner’s attorney to try to find an acceptable solution for all parties involved with no progress to date. Demolition order issued January 24, 2017 – owner given 30 days to submit a specific plan to demolish or repair the structure. Property has been listed for sale with Michael Mitchell (as of February 24 he was waiting for keys to take pictures so it could be listed on the MLS). **Mr. Mitchell indicated that he received keys for access on March 20 and would be taking pictures and measuring to list property on MLS. Nothing found online as of April 3, 2017.**
2. **48 Greenwood St** (2012 fire, 2011 hoarding/solid waste violations still unresolved) – demolition permit pulled September 29, 2015 with an expiration date of January 29, 2016. As of February 3, 2016, the structure has been partially demolished and has now partially collapsed creating an even more unsafe situation. Declared public nuisance by Council on 2/15/2016 (60 days compliance order to expire April 15, 2016). County demolition permit expired March 28, 2016. This property was included in the Blight Elimination Program grant request to help the owner expedite completion of the demolition and restoration of the yard. Owner refused to sign demolition agreement and failed to bring property into compliance by 60 day deadline. Council issued demolition order at their meeting held April 18, 2016. City and County staff inspected the property on June 1, 2016 and proposed an agreement to allow the owner to fix/alter the structure in compliance with city and state building codes. The owner refused to sign the agreement. A civil infraction citation has been issued and we are waiting for notification of a hearing date in district court. We have requested that the judge order the owner to allow us

access to complete the demolition if she fails to bring the property into compliance within a specified timeframe. A formal hearing was scheduled for August 18, 2016. The property owner agreed to sign an agreement at that time to complete the renovation of the structure to convert it to a garage in compliance with the building code by September 11, 2016 to bring it up to code. If they fail to complete the project by that time the City will have the authority under the agreement (and signed by the judge) to gain immediate access to complete the demolition. As of September 12 significant progress had been made on bringing the structure into compliance for use as a garage/storage building. The permit was extended thru October 2 and a progress inspection will be completed October 3 to verify that the owner is continuing to work to bring the property up to code. The County Building Inspector completed a progress inspection on November 30<sup>th</sup> and extended the building permit for another 30 days as a result of acceptable progress. There was a complaint received from a neighbor earlier in November regarding some remaining debris, tires, etc... The property owner has been contacted by code enforcement as a result and advised that all remaining debris needed to be removed and confirmed by our office before we would be able to close out the file regarding the declaration of nuisance. The owner's daughter and grandson have applied for permits to restore the house to a livable condition so that she can move back in. **Property was deeded to daughter, son-in-law, grandson, and caretaker on March 1. Per daughter, the intention was not to remove owner's name from deed but the deed completely removed her interest as it was written.**

3. **33 Charles St** (posted unfit for occupancy 2015 due to sanitation violations and lack of maintenance) Civil infractions issued on 11/24/2015 for failure to secure vacant structure (open/broken/missing windows). Owner agreed to timeline for correction of violations in exchange for civil infraction fines and costs held in abeyance. Failed to meet first deadline, fines and costs to be reinstated by Judge Lisznyai. Structure was occupied without a valid permit between February and May. Judgment filed May 20, 2016 by Judge Lisznyai reinstating fines & costs and ordering owner to bring property into compliance. Owner has enquired with code enforcement about area property managers. Spoke with code enforcement on June 2 and agreed to have utilities turned on in his name with work commencing immediately to clean and make known repairs. Approved inspection for use & occupancy permit is required prior to occupation. Code Enforcement was contacted at the beginning of June with questions of what needed to be completed to make safe to occupy. Owner has utilities turned on in his name and has indicated that work is in progress to clean and make the structure safe to occupy. The owner requested a Use & Occupancy Permit and was inspected on November 17<sup>th</sup>, but the residence did not pass inspection. The owner was once again given a copy of the terms agreed to at the last court hearing for the building to be issued a use & occupancy permit. **County Inspection received a complaint on March 3 that the placards had been removed and a new occupant moved in. Placards have been removed, but Police and Code Enforcement have been unable to confirm whether or not the structure is occupied.**
4. **24 N Norwood Ave** (posted unfit for occupancy) – Occupied without permit – Renovation in progress? Police confirmed occupied & issued civil infractions on 11/25/2015. Use & occupancy inspection completed 12/2/15, interior under renovation. Occupant given 10 days to complete interior repairs or vacate structure. Neither owner

nor occupant has complied with deadlines given, civil infractions to be issued. Owner paid fine but has not schedule inspections. Structure no longer appears to be occupied. The owner recently started actively working to renovate the house and has applied for a permit for a new deck on the back. **Code Enforcement continues to monitor.**

5. **65 S Norwood Ave** (abandoned, unsafe residence) – New owner, complete remodel in progress. Anticipated completion date is 2/1/2016. Owner submitted timeline with completion date of August 1, 2016 to repair house & place on market. Very little visible progress as of 8/17/2016 inspection. Sent letter requesting updated timeline and permits to be pulled for repair or demolition by September 16, 2016. Property owner has requested an extension through February 2017 to complete repairs and list property for sale (cash flow shortage due nonpayment and or no sale on other projects outside Hillsdale). The building permit for this property issued by the County was renewed thru September 14, 2017. Property owner has made progress on bringing the building into compliance. **Code Enforcement continues to monitor.**
6. **58 N West St** (unrepaired damage from a 2011 meth fire in an eight-unit residential structure, now vacant) - Declared a nuisance by council on November 16, 2015 – 60 days to demolish or otherwise bring into compliance. Property sold December 15, 2015. Staff met with the new owner’s contractor on December 22 and walked through the structure to determine the extent of the damage from the fire. There was evidence that the structure had been occupied recently by squatters. The new owner has started cleaning up the property and is in discussions with planning and economic development to develop a plan for future use of the property. City Planning Administrator and Economic Development are working with the owner to develop plans and funding for repair, renovation and viable use of the building. **Economic Development is recommending designation of an NEZ district to provide tax incentive for restoration of this and other homes in the area.**
7. **60 N West St** (same owner as 58, 5-unit residence converted in 1948 from single family, structure posted unfit for occupancy 2014 due to lack of structural maintenance and sanitation violations) – Complete upgrade of electrical systems will be required prior to issuance of a new certificate of occupancy along with repair of all structural deficiencies per County Inspector. Declared a nuisance by council on November 16, 2015 – 60 days to demolish or otherwise bring into compliance. Property sold December 15, 2015. Staff met with the new owner’s contractor on December 22 and walked through the structure. The new owner has started work on bring the property into compliance. Staff continues to work with owner and verify progress on cleaning up and repairing the structure. Staff continues to work with owner to develop plans and verify progress on cleaning up and repairing the structure. **Economic Development is recommending designation of an NEZ district to provide tax incentive for restoration of this and other homes in the area.**
8. **55 S Broad St** (posted unsafe by County Building Inspector 2009 – grass is being mowed but no other improvements made) – Property transferred November 11, 2015. New owner repaired broken windows. She has indicated that she is currently working on another project in Reading that she hopes to have finished by April, then will move forward with renovation of this property. Contacted owner April 29, 2016 regarding updated timeline – she said she was finishing up the house in Reading and hoped to start work here within 3-4 weeks. 6/23/2016 sent letter for tall grass & weeds (corrected).

8/10/2016 issued civil infraction. Owner submitted request for extension to find & secure licensed contractors to begin repairs by 2/12/2017 (within 90 days of sale of Reading house – also a rehabbed structure). Owner is still waiting for the Reading house to sell.

**Code Enforcement continues to monitor.**

9. **178 N Manning St** (Unsafe, vacant or owner-occupied residence) – Confirmed with BPU that there is no water service to the property, but there is electrical. Property appears to be occupied (car seen in drive). Structure posted as unfit for human occupancy on November 25, 2015. Owner has indicated that the structure is not occupied. He hired a contractor to start repairs - front porch completely rebuilt. Complaints of unauthorized occupation in April 2016 – referred to police. Structure was reposted as unsafe/unfit for occupancy due to lack of water service. **Code Enforcement continues to monitor.**
10. **352 Hillsdale St** (abandoned residence – civil infraction citations issued) – Sporadically mowed (only upon notice from city), not trimmed around structure; no progress on demolition or repair of structure. Owner notified code enforcement that sale of property is pending – new owner intends to demolish. The former owner of the adjacent business is reportedly purchasing this property on land contract. His plans for the property are unknown at this time. **Code enforcement continues to monitor.**
11. **4/50/80 S Wolcott St** (unsafe structures, demolition debris, former dump site – future church site? Met with owner June 16 to discuss specific goals and set a tentative timeline) – owner is regularly submitting pictures of clean-up progress – dependent on volunteer labor but has made a priority. April, 2016 - Owner sent an email advising that they have a work day on the property coming up and he will send pictures of the progress. 6/17/2016 sent letter for tall grass & weeds – mowed around buildings as of 6/23/16. Spoke to owner’s agent regarding possible future demolition under grant – said he would consider and let us know. **Code Enforcement will continue to monitor.**
12. **10 S Wolcott St** (owned by pastor of church that owns 4/50/80 – abandoned former tax sale house – see 4/50/80 S Wolcott St). 6/17/2016 sent letter for tall grass & weeds – mowed around buildings as of 6/23/16. **Code Enforcement will continue to monitor.**
13. **93 Griswold St** (abandoned residence – foreclosure interrupted by bankruptcy, bank has now hired a vendor to monitor property and keep it mowed) – Management company has boarded up garage and made basic structural repairs. New out-of-state owner 11/29/2016 – being sold as rent-to-own. Use & Occupancy inspection completed January 20<sup>th</sup> – significant deficiencies found, re-inspection required within 2 weeks. **Missed deadline for re-inspection.**
14. **199/203 Griswold St** (vacant structures – yard is maintained but buildings are not. 203 was moved to this location in the 1970’s and never completed). As of January 2017, 203 has been painted and has a new roof. **Code Enforcement continues to monitor.**
15. **30 N Norwood Ave** (abandoned residence – same owner as 24 N Norwood Ave) – Evidence of renovation in progress without permits. Several people have indicated interest in purchasing but have been unsuccessful in negotiating for sale. 8/30/2016 tree fell from this property onto adjacent property – owner arranged to have it removed immediately upon notification. Use & Occupancy inspection completed February 22, 2017 for possible sale – minor deficiencies found. **Missed deadline for re-inspection by 3/9/2017.**
16. **4 Spring St** (abandoned residence) – work has started on making exterior repairs. Grass is mowed regularly and structure is secured. May 2016 – new windows & doors



installed. Owner has submitted a tentative timeline for completion by December 2016.  
**Code Enforcement will continue to monitor.**

17. **324 E Bacon St** (abandoned residence, foreclosure). New owner (LLC out of Hudson) 12/28/2016. **Code Enforcement continues to monitor.**
18. **22 W St Joe St** (posted unfit for occupancy 3/23/2016 – already vacant) Land contract defaulted and property abandoned by purchaser. Formerly used as duplex, planned to convert back to single family. This house is partially boarded up, the stone front porch needs to be repaired or rebuilt, and the property has not had utilities for several years.  
**Code Enforcement will continue to monitor.**
19. **38 Highland Ave** (vacant structure since 2009 or prior). Current owner purchased at tax sale 9/11/2012. Permit pulled 2013 for new windows and roof. Some improvements have been made but structure is still vacant. Civil infraction issued 8/31/2016 for grass over 10". **Code Enforcement will continue to monitor.**
20. **155 N Manning St** (vacant structure since 2012 or prior). Current owner purchased from Freddie Mac (foreclosure) 10/23/2012 with the intention of repairing and either selling or renting (probably student housing – College area). Only progress to date has been demolition of unsafe porch roofs and (partial) removal of dead trees. Owner has indicated that he intends to repair the exterior by February of 2017 then start work on renovating the interior. Code enforcement has received complaints that the structure is not adequately secured against trespassers. **Code enforcement is working with the owner and police to ensure that this problem is resolved.**
21. **72 S Broad St** (vacant structure – posted unsafe by county inspector 11/9/2012). Current owner purchased 5/16/1985, sold on land contract 4/1/2010. The purchaser defaulted after the structure was posted unsafe. Permits were pulled for renovation and repairs 6/23/2014 but little to no progress was made other than general clean-up of the exterior. Now listed for sale, property is to be sold “as is” with the understanding that the new owner would be responsible for bringing the structure up to code. Owner has indicated that if it does not sell by 4/5/2017 they will sell it at auction. **Complaint received 3/28/2017 that property was being shown without disclosure of condemned status. Spoke with listing realtor – he indicated that the owner failed to provide copies of the condemnation letters from the County and City but that the listing had expired and there was no plan to renew.**
22. **16 Hillsdale St** (former depot, part occupied by Hillsdale Feed Co – owner is attempting to purchase part of adjacent railroad property for parking & building expansion and renovation). Economic Development is assisting owner in getting cooperation from RR/MDOT for purchase of adjacent property. **Code Enforcement continues to monitor.**
23. **40 Budlong St** (dilapidated garage, 2010 Use & Occupancy Permit never approved due to unresolved violations – owner-occupied residence). At least three civil infraction tickets have been issued since 2015 with no correction other than to close the broken garage door. **Code Enforcement continues to monitor.**
24. **115 E Bacon St** (Stock’s Mill) – Marvo Properties became the owner on August 27, 2015, and they have made significant progress toward cleaning up the exterior property area. **Code Enforcement continues to monitor.**
25. **25 Hillsdale St** (future Hillsdale Brewery) – Sale has been finalized and renovation started. Site plan was approved by the Planning Commission at their April meeting and



preliminary building permit has been issued. Owner is working on finalizing plans for the 1<sup>st</sup> phase of the renovation (front of building – to be used for Brewery). Rear/warehouse portion will be completed in later phases. Planning/Zoning and Economic Development Departments continue to work with the owner to facilitate renovation (OPRA certificate approved by STC; TIFA façade grant/restaurant attraction program work in progress). **Code Enforcement continues to monitor.**

Staff will continue to work with legal counsel to determine the best procedure to follow in each case to obtain court orders to bring properties into compliance where the owner has not been willing and/or able to do so and the violations are presenting a public safety concern. A full report will be made in any case where Council action is required to move forward.

Properties removed from Top 25: **None this month.**

# Revenue by Category Detail

04/03/2017

<b>INSPECTION</b>		
RE-INSPECTION	4	100.00
INSPECTION totals	4	100.00
<b>Site Plan</b>		
Zoning Site Plan Review	4	200.00
Site Plan totals	4	200.00
<b>TEMP SIGNAGE</b>		
BANNER	1	15.00
TEMP SIGNAGE totals	1	15.00
<b>USE &amp; OCCUPANCY PERMIT</b>		
Use and Occupancy Permit Fee	17	425.00
USE AND OCCUPANCY PERMIT FEE	1	25.00
USE & OCCUPANCY PERMIT totals	18	450.00
<b>ZONING COMPLIANCE PERMIT</b>		
	4	100.00
ZONING COMPLIANCE PERMIT	1	25.00
ZONING COMPLIANCE PERMIT totals	5	125.00
Grand Totals	32	890.00

Report Filter Query:

Transaction.DateToPostOn in <Previous month> [03/01/17 - 03/31/17]

Population: All Records

Transaction.DateToPostOn in <Previous month>  
[03/01/17 - 03/31/17]

# Monthly Permit List

## Sign

PS2017-007      REFACE EXISTING SIGN  
42 WALDRON ST      DATE ISSUED: 03/28/2017

## TEMPORARY SIGNAGE

PTS2017-014      18 S.F. BANNER FOR 'FREE COMMUNITY SUPPER'  
45 N MANNING ST      DATE ISSUED: 03/01/2017

PTS2017-015      18 S.F. SIGN FOR 'FREE COMMUNITY SUPPER'  
45 N MANNING ST      DATE ISSUED: 03/29/2017

PTS2017-020      18 S.F. SIGN FOR 'COMMUNITY CONCERT'  
45 N MANNING ST      DATE ISSUED: 03/16/2017

PTS2017-022      2 - "DUCK DERBY" SIGNS LOCATED AT 10 E. CARLETON &  
225 W. CARLETON  
17 N WEST ST      DATE ISSUED: 03/16/2017

PTS2017-023      18 S.F. BANNER ADVERTISING LOANS  
1 W CARLETON RD      DATE ISSUED: 03/28/2017

## Use and Occupancy

PUO2016-115      NON-RESIDENTIAL OCCUPANCY ADHESIVE COATING  
223 E BACON ST      DATE ISSUED: 03/08/2017

PUO2016-117      NON-RESIDENTIAL OCCUPANCY - MANUFACTURER  
RACKING FOR THE AUTOMOTIVE INDUSTRY  
20 SUPERIOR ST      DATE ISSUED: 03/08/2017

PUO2016-253      MULTI-FAMILY RESIDENTIAL OCCUPANCY - A  
14 E SOUTH ST      DATE ISSUED: 03/03/2017

PUO2016-316      SINGLE-FAMILY RESIDENTIAL OCCUPANCY  
58 SALEM ST      DATE ISSUED: 03/27/2017

PUO2016-329      COMMERCIAL OCCUPANCY - RESTAURANT 252 & 254 W  
CARLETON RD (EL CERRITO)  
252 W CARLETON RD      DATE ISSUED: 03/15/2017

PUO2017-050      MULTI-FAMILY OCCUPANCY - APT A  
6 W COLLEGE ST APT A      DATE ISSUED: 03/20/2017

PUO2017-053      MULTI-FAMILY RESIDENTIAL OCCUPANCY - 11 CARRIAGE  
PARK APARTMENTS  
11 CARRIAGE PARK      DATE ISSUED: 03/21/2017

04/03/17

# Monthly Permit List

2/2

Permit.DateIssued in <Previous month> [03/01/17 - 03/31/17]

---

PUO2017-054	MULTI-FAMILY RESIDENTIAL OCCUPANCY - 15 CARRIAGE PARK APT 15 CARRIAGE PARK	DATE ISSUED: 03/21/2017
-------------	--	-------------------------

---

PUO2017-056	SINGLE-FAMILY RESIDENTIAL OCCUPANCY 329 E BACON ST	DATE ISSUED: 03/24/2017
-------------	---	-------------------------

---

## Zoning Permit

PZ2017-007	NEW DECK ON SOUTH SIDE OF STRUCTURE 30 LEROY ST	DATE ISSUED: 03/09/2017
------------	--	-------------------------

---

PZ2017-008	NEW ADDITION TO REAR OF STRUCTURE 94 SPRING ST	DATE ISSUED: 03/28/2017
------------	---	-------------------------

---

PZ2017-010	NEW BARRIER FREE RAMP 17 N WEST ST	DATE ISSUED: 03/29/2017
------------	---------------------------------------	-------------------------

---

PZ2017-011	NEW 6' PRIVACY FENCE IN REAR YARD 3 ELM CT	DATE ISSUED: 03/28/2017
------------	---	-------------------------

---

***Permit Total: 19***

---

Report Filter Query:  
Permit.DateIssued in <Previous month> [03/01/17 - 03/31/17]

Economic Development Services  
City of Hillsdale

**PROGRESS REPORT**  
March 2017

The current contract for delivery of economic development services by Hillsdale Policy Group (HPG) for the City of Hillsdale was renewed on December 1, 2016. As specified in the contract, Mary Wolfram, vice-president of HPG, was present, on-site in City Hall, approximately twenty-four hours per week from March 1, 2017 to March 31, 2017. On-going projects continue in an effort to increase economic activity in Hillsdale.

Business Attraction:

A new retail business interest is being assisted to find a location and to develop a business plan. Information and maps were provided to a new industrial business interest.

Business News:

Paragon Metals has announced a \$20 million expansion into 282 Industrial Drive  
April 15, Grand Opening: Modern Revival, 75 N. Howell Street  
May 5, Grand Opening and Free Comic Book Day: Hero's Nest, 14 N. Howell Street

Business Retention: Communication is always on-going between this office and Hillsdale businesses. Information has been gathered on energy efficiency incentives through BPU.

Upcoming Events:

May 5, 5:00- 7:00: Art Around Town organized and sponsored by The Heritage Association.  
May 5, 7:00 pm: Dedication and Ghost Walk at Oak Grove Cemetery by The Historical Society  
May 6, noon to 5:00: Craft Beer and Wine Tasting will be held at the County Fairgrounds

On-Going Projects:

TIFA: A Request for Proposals (RFP) for redevelopment of the Keefer House has been published and sent out to approximately fifty recipients. Tours are being provided to interested developers. Staff continues to work with Beckett and Raeder consultants on the Place-making grant for the TIFA district. There has been much interest in the future of the Dawn Theater. Information is provided to building owners for application for TIFA Façade Grants.

The TIFA Targeted Development committee continues to refine business attraction programs; ads are running to attract new businesses. Information is being provided on the City website.

Applications for the Business Attraction programs are being processed. Assistance continues for a new microbrewery.

NEZ: A third Neighborhood Enterprise Zone (NEZ) is being established in the City. NEZ #3 along West Street south of M-99 to Davis Middle School will encourage home rehabilitation in one of Hillsdale oldest neighborhoods. Support continues for other NEZ holders.

DEQ: The Department of Environmental Quality may do a Site Assessment free of charge at the old Freight House and railroad yards in order to lay the groundwork for redevelopment. This program has also been made available for the old Alamo building on South Street. Information on DEQ rules and procedures is provided to building owners.

Grants: Information and support is provided for grant applications from other departments such as the ICE grant, Community Development Plan and for the budget document.

MEDC: Renovations and grant administration continue at 42 Union Street. Work continues on a grant application for Blight Elimination for Historic Preservation of the Dawn Theater. A proforma has been developed for use as an events venue. Estimates for rehabilitation are being gathered for this and other buildings in the downtown eligible for other MEDC grants.

Redevelopment Ready Community (RRC): Efforts continue to reach certification as an RRC for the City of Hillsdale. Certification will assist the City in marketing opportunities and grants.

Project Rising Tide (PRT): Under the direction of Place & Main consultant, Joe Borstrom, an Economic Development Strategy for the City is being generated.

Target Market Analysis (TMA): A TMA is being provided by LandUse.USA of housing options.

Marketing Hillsdale: The City brochure is being re-printed and distributed. Events are posted on the City website and Facebook page, including historic events in Hillsdale.

Broadband: Efforts continue to get the high speed optic fiber to homes and businesses. Funding sources are being pursued, Webinars attended.

Planning and Zoning: Bed and Breakfast regulations were researched and communicated. Medical marijuana laws are being researched and a presentation given to Planning Commission.

College connection:

CCA events were attended. Support continues for the student entrepreneurship group, Enactus.

Meetings/Events

March 6, 2017	Guest WCSR, on CNB in the Morning on Project Rising Tide
March 7, 2017	Placemaking Grant, Public Meeting
March 9, 2017	Meeting with editor of the Hillsdale Daily News
March 12, 2017	Meeting representatives of Southern Michigan Bank and Trust
March 14, 2017	TIFA Targeted Development committee meeting
March 21, 2017	TIFA regular meeting; Planning Commission regular meeting
March 22, 2017	Rotary speaker on economic development in the City
March 23, 2017	Meeting with MEDC and building owners
March 29, 2017	R. McKay, State Historic Preservation Office (SHPO)



## **AND SPICER GROUP INVITE YOU TO AN INFORMATIONAL FORUM**

### **WHEN**

**April 26, 2017  
5:00 pm**

### **WHERE**

**Hillsdale City Hall  
3<sup>rd</sup> Floor Council Chambers  
97 N. Broad St., Hillsdale, MI 49242 (517) 437-6441**

**This is an opportunity to update the 4 supporting governing bodies of the Headwaters Recreational Authority on progress being made toward connecting the City of Jonesville Trail and Hillsdale's Baw Beese Trail and ask questions of the engineers who will oversee the project.**

**For more information please contact Michelle Loren, 437-6457.**

HEADWATERS  
RECREATIONAL  
AUTHORITY MEMBERS:

---

GERRY ARNO, CHAIR  
SARA LISZYNAI, VICE CHAIR  
MICHELLE LOREN, SECRETARY  
BONNIE TEW, TREASURER  
NATE BAKER  
JERRY DRAKE  
CYNTHIA NETCHER  
ROD STEWART  
MICHELLE WILCOX



ROB EGGERS  
SENIOR PLANNER/PRINCIPAL

# Hillsdale County EARLY/MIDDLE COLLEGE

## *Educating tomorrow's top employees close to home!*

- High school students get ahead and save money by enrolling in college courses during their junior and senior years, while completing their diploma at their home district.
- Wrap-around advising and support services help students succeed. Prepare for today's hot careers with opportunities in information technology, health care and manufacturing.
- Create well-rounded, reliable workers with training in soft skills, academic preparedness, healthy habits of mind & more!

Workforce skills and/or a college education are more important than ever. We need the assistance and partnership of Hillsdale business and community leaders to make this program opportunity a reality!

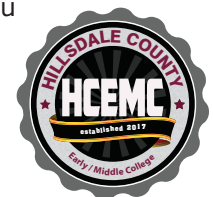
Please join Michael P. Masters, Dean, Jackson College - Hillsdale and Lenawee Centers, and local Hillsdale County Superintendents at one of the following community conversations to learn about the Hillsdale County Early/Middle College and the critical role business and community leaders play in the program's ultimate success.

- Monday, April 24, Pittsford High School, Community Room, 5-6 p.m.
- Tuesday, April 25, Litchfield High School, Media Room, 5-6 p.m.
- Thursday, April 27, Hillsdale High School, Library, 5-6 p.m.

*\*\*Another flyer will be forthcoming with dates for community and parent/student conversations in all remaining districts.*

### **For more information please contact:**

- Michael P. Masters, *Dean, Jackson College Hillsdale and Lenawee Centers*  
517.265.5515 or [MastersMichaelP@jccmi.edu](mailto:MastersMichaelP@jccmi.edu)
- Amanda Janes, Hillsdale Center Coordinator  
517.437.3343 or [JanesAmandaM@jccmi.edu](mailto:JanesAmandaM@jccmi.edu)



### **BOARD OF TRUSTEES**

**Sam R. Barnes**, Chairman • **John M. Crist**, Vice Chairman  
**Sheila A. Patterson**, Secretary • **Donna L. Lake**, Treasurer  
**Matthew R. Heins**, Trustee • **Philip E. Hoffman**, Trustee  
**Dr. Edward A. Mathein**, Trustee • **Dr. Daniel J. Phelan**, President





# City of Hillsdale

---

**2017**

**Thursday, June 15th  
Friday, June 16th  
Saturday, June 17th**

**CITY-WIDE  
GARAGE  
SALE**

**CHECK WITH THE HILLSDALE DAILY NEWS FOR  
SALE LOCATIONS AND OTHER SALE  
INFORMATION!**

*The City would like to remind residents of regulations that must be followed while holding a sale.*

- 1. Sales may not exceed 3 days within any given 90 day period of time.*
- 2. One sign only, is allowed to be placed on the private property where the sale is being held.*
- 3. Maximum size for sign is six (6) sq feet (2x3).*
- 4. Sign may only be posted during the event.*

*For more information on regulations call the City Offices at 517-437-6455.*

# City of Hillsdale

## Agenda Item Summary

**Meeting Date:** April 17, 2017  
**Agenda Item:** Information  
**Subject:** Temporary Traffic Control Orders  
**Background:** Provided by Staff; Scott Hephner, Chief of Police

We have received three requests for Right Of Way Use. One from the Hillsdale United Methodist Church to close parking lot F on April 29, 2017 for a community wide "Celebration of God's Creation" outdoor event.

Hillsdale College as requested to close E. College St. between N. West St. and Hillsdale St. on May 12, 2017 for the dedication of the Frederick Douglass Statue.

Sumnar-Scholl Agency has requested No Parking on the south side of North St. east of Broad St. to the alley on Friday June 9, 2017 for their annual Customer Appreciation Event.

See attached Temporary Traffic Control Orders.

**Recommendation:** Staff recommends approval of the listed requests.

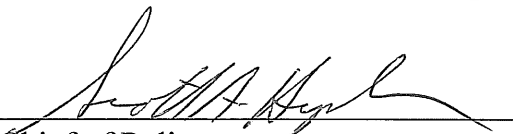


**TRAFFIC CONTROL ORDER  
2017-11**

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships, and Villages this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

**On Saturday, April 29, 2017 from 6:00 am to 1:00 pm Parking Lot F on Manning St. adjacent to the Hillsdale First United Methodist Church will be closed for a community-wide "Celebration of God's Creation" outdoor event.**

This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.

  
\_\_\_\_\_  
Chief of Police

\_\_\_\_\_  
04/12/17  
Date

Received for filing in the office of the City Clerk at 10:00 a.m. on the 12 day of April, 2017.

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
04/12/17  
Date

**RESOLUTION # \_\_\_\_\_**

IT IS HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Scott M. Sessions – Mayor

Attest:

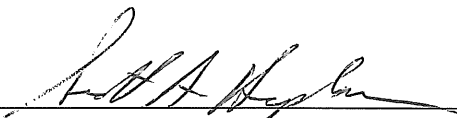
\_\_\_\_\_  
Stephen French, City Clerk

**TRAFFIC CONTROL ORDER**  
**2017-09**

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships, and Villages this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

**E. College St. between N. West St. and Hillsdale St. will be closed to all traffic and closed to all traffic will be intersection Manning/College St. as well as two north alley entrances, which connect with E. College St. from 12:00 noon to 4:00 pm on Friday, May 12, 2017 for the Hillsdale College dedication of the Frederick Douglass statue.**

This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.

  
\_\_\_\_\_  
Chief of Police

\_\_\_\_\_  
04/07/17  
Date

Received for filing in the office of the City Clerk at 11:00 a.m. on the 7 day of April, 2017.

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
04/07/17  
Date

**RESOLUTION #** \_\_\_\_\_

IT IS HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

Attest:

\_\_\_\_\_  
Scott M. Sessions – Mayor

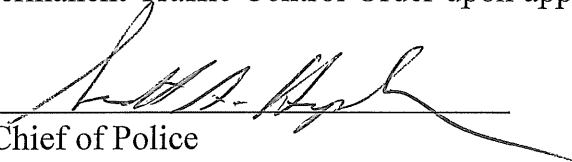
\_\_\_\_\_  
Stephen French, City Clerk

**TRAFFIC CONTROL ORDER  
2017-10**

Pursuant to the applicable provisions of the Uniform Traffic Code for Cities, Townships, and Villages this traffic control order is hereby issued. All traffic control devices shall comply with mandates set forth according to the Michigan Manual of Uniform Traffic Control Devices as issued by the Michigan Department of Transportation.

There shall be **no parking** on the **south side of North St. east of N. Broad St. to the alley** on **Friday, June 9, 2017 from 7:00 am to 2:30 pm** for the Customer Appreciation Event put on by Sumnar-Scholl Insurance Agency.

This Traffic Control Order shall have immediate effect as a temporary Traffic Control Order and shall become a permanent Traffic Control Order upon approval by the Hillsdale City Council.

  
\_\_\_\_\_  
Chief of Police

\_\_\_\_\_  
04/07/17  
Date

Received for filing in the office of the City Clerk at 11:00 a.m. on the 7 day of April, 2017.

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
04/07/17  
Date

**RESOLUTION # \_\_\_\_\_**

IT IS HEREBY RESOLVED that effective immediately the above Traffic Control Order is made permanent.

Passed in open Council this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

Attest:

\_\_\_\_\_  
Scott M. Sessions – Mayor

\_\_\_\_\_  
Stephen French, City Clerk



## 2016 Annual Report

# Hillsdale Board of Public Utilities

The eReliability Tracker Annual Report was created by the American Public Power Association to assist utilities in their efforts to understand and analyze their electric system. This report focuses on distribution system reliability across the country and is customized to each utility. The data used to generate this report reflect activity in the eReliability Tracker from January 1, 2016 to December 31, 2016. Note that if you currently do not have a full year of data in the system, this analysis may not properly reflect your utility's statistics since it only includes data recorded as of February 13, 2017; therefore, any changes made after that date are not represented herein.

## I. General Overview

Reliability reflects both historic and ongoing engineering investment decisions within a utility. Proper use of reliability metrics ensures that a utility is not only performing its intended function, but also is providing service in a consistent and effective manner. Even though the primary use of reliability statistics is for self-evaluation, utilities can use these statistics to compare with data from similar utilities. However, differences such as electrical network configuration, ambient environment, weather conditions, and number of customers served typically limit most utility-to-utility comparisons. Due to the diverse range of utilities that use the eReliability Tracker, this report endeavors to group utilities by size and region to improve comparative analyses while reducing differences.

Since this report contains overall data for all utilities that use the eReliability Tracker, it is important to consider the effect that a particularly large or small utility can have on the rest of the data. To ease the issues associated with comparability, reliability statistics are calculated for each utility with their respective customer weight taken into account prior to being aggregated with other utilities. This means that all utilities are equally weighted and all individual statistics are developed on a per customer basis.

The aggregate statistics displayed in this report are calculated from utilities that experienced more than two outages in 2016. Also, utilities that experienced no outages this year, or did not upload any data, will have None/Null values in their report for their utility-specific data and were not included in the aggregate analysis.

The aggregate statistics provided in the following sections of the report are based on data from 200 utilities.



This report separates utilities into groups of equal numbers of utilities according to their number of customers served. As seen in Table 1, the customer size distribution of utilities that use the eReliability Tracker is split into five distinct customer size class groups.

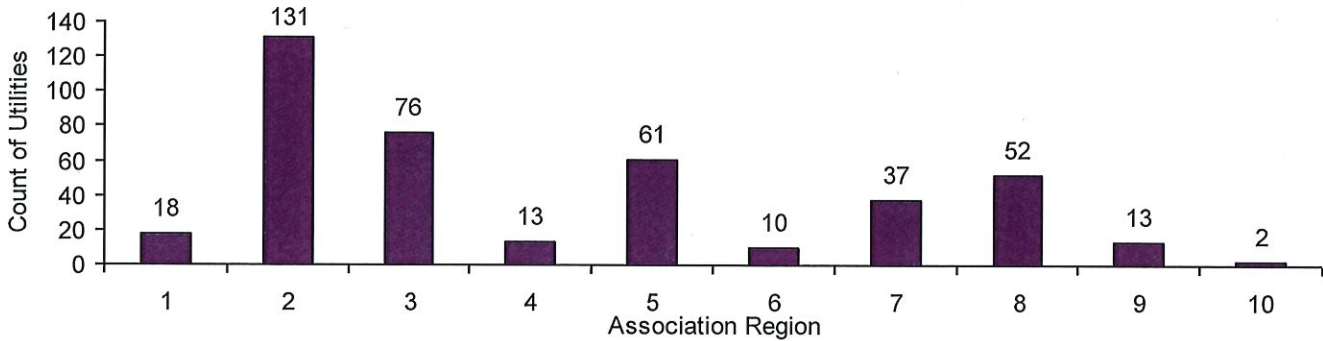
Your utility belongs to customer size class 3 and region 2.

**Table 1**  
Customer size range per customer size class

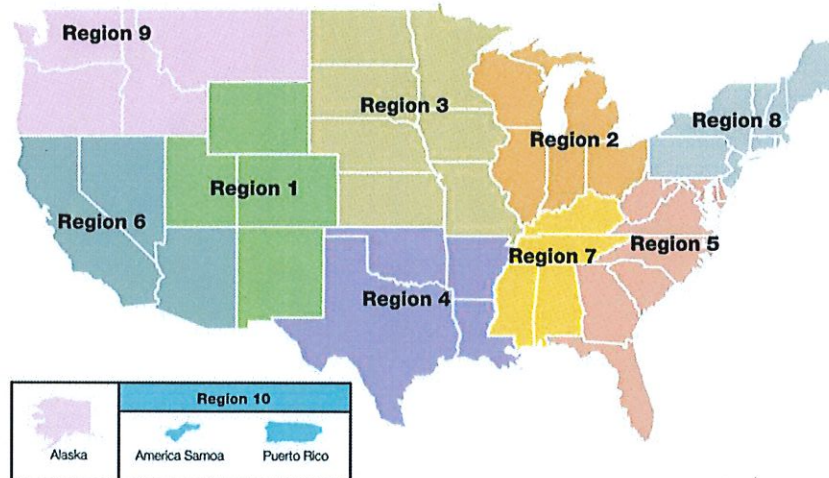
Class 1:	0 -1,517
Class 2:	1,517 - 3,393
Class 3:	3,393 - 6,740
Class 4:	6,740 - 13,223
Class 5:	13,223 - 1,481,735

Since the utilities considered in this report represent a wide variety of locations across the United States, each utility is also grouped with all others located in their corresponding American Public Power Association region. Figure 1 shows the number of utilities using the eReliability Tracker in each Association region and Figure 2 displays the Association's current United States map of regional divisions.

**Figure 1**  
Number of eRT utilities per Association region



**Figure 2**  
Association Map of Regions as of January 1, 2016



## II. IEEE Statistics

When using reliability metrics, a good place to start is with the industry standard metrics found in the IEEE 1366 guide. For each individual utility, the eReliability Tracker performs IEEE 1366 calculations for System Average Interruption Duration Index (SAIDI), System Average Interruption Frequency Index (SAIFI), Customer Average Interruption Duration Index (CAIDI), Momentary Average Interruption Frequency Index (MAIFI) and Average Service Availability Index (ASAI).

When collecting the necessary data for reliability indices, utilities often take differing approaches. Some utilities prefer to include information as detailed as circuit type or phases impacted, while others include only the minimum required. In all cases, the more details a utility provides, the more practical their analysis will be. As a basis for calculating these statistics in the eReliability Tracker, the following are required to create an outage in the system:

- Total number of customers served on the day of the outage
- Time and date when the outage began
- Primary cause of outage
- Address where the outage was located
- Number of customers that lost power

It is important to note that the time when the outage ended is not required in case the outage is ongoing; therefore, outages without end dates at the time of the report analysis are not included in the indices that measure duration, such as SAIDI and CAIDI. However, they are included in the calculations measuring interruption frequencies, such as SAIFI or MAIFI, as well as in the analysis of outage causes.

Due to the differences in how some utilities analyze major events (MEs) relative to their base statistics, it is important to note how they are calculated and used in this report. An example of a major event could be severe weather, such as a tornado or thunderstorm, which can lead to unusually long outages in comparison to your distribution system's typical outage. In the eReliability Tracker and in this report, the Association's major event threshold is used, which is a calculation based directly on outage events, rather than event days. The major event threshold allows a utility to remove outages that exceed the IEEE 2.5 beta threshold for events, which takes into account the utility's past outage history up to 10 years. In the eReliability Tracker, if a utility does not have at least 36 outage events prior to the year being analyzed, no threshold is calculated; therefore, the field below showing your utility's threshold will be blank and the calculations without MEs in the SAIDI section of this report will be the same as the calculations with MEs for your utility. More outage history will provide a better threshold for your utility.

Your utility's APPA major event threshold is \_\_\_\_\_ (minutes).<sup>1</sup>

If you wish to remove major events, the threshold calculated above is important to note because it impacts your SAIDI analysis. For the next year, based on your utility's outage history, any event with a SAIDI greater than \_\_\_\_\_ minutes is considered to be a major event and can be removed in your analysis.

The tables in this section can be used by utilities to better understand the performance of their electric system relative to other utilities nationally and to those within their region or size class. In the SAIDI section, indices are calculated for all outages with and without major events; furthermore, the data are broken down to show calculations for scheduled and unscheduled outages. For each of the reliability indices, the second table breaks down the national data into quartile ranges, a minimum value, and a maximum value.

<sup>1</sup> If there is no major event threshold calculated for your utility, these fields are left blank and the calculations in this report including Major Events and excluding them will be the same. Your utility must have at least 36 outage events recorded in the eReliability Tracker in order to calculate a Major Event Threshold.



## System Average Interruption Duration Index (SAIDI)

SAIDI is defined as the average interruption duration (in minutes) for customers served by the utility system during a specific time period.

Since SAIDI is a sustained interruption index, only outages lasting longer than five minutes are included in the calculations. SAIDI is calculated by dividing the sum of all customer interruption durations within the specified time frame by the average number of customers served during that period. For example, a utility with 100 customer minutes of outages and 100 customers would have a SAIDI of 1.

Note that in the tables below, scheduled and unscheduled calculations include major events. Also note that wherever major events are excluded, the exclusion is based on the APPA major event threshold.

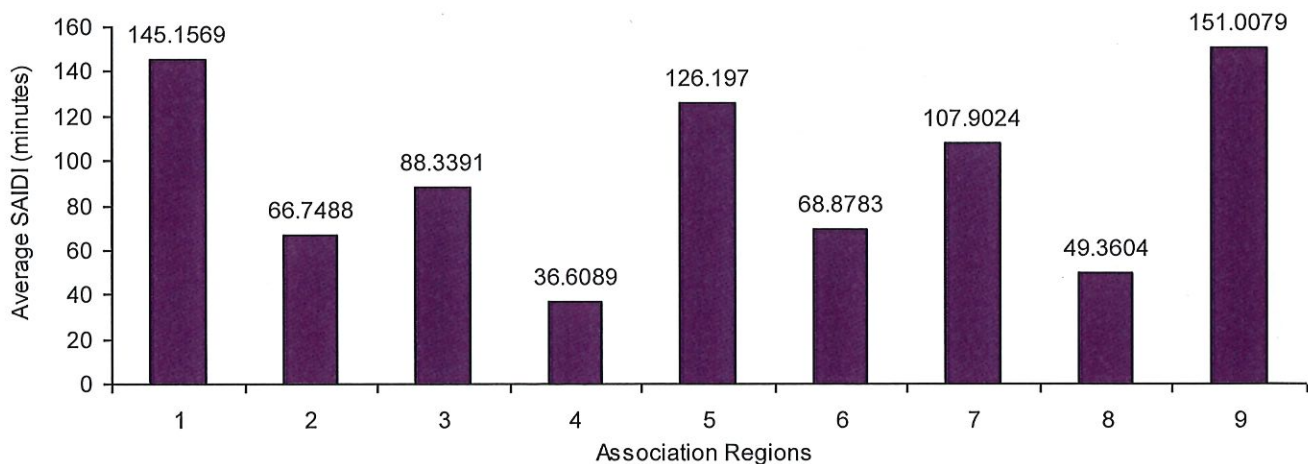
**Table 2**  
Average SAIDI for all utilities that use the eReliability Tracker (with and without MEs), belong to your region, and are grouped in your customer size class

	All	No MEs	Unscheduled	Scheduled
Your utility's SAIDI:	65.4763	65.4763	62.819	2.6573
Average eReliability Tracker SAIDI	92.3956	50.1741	87.6458	4.7532
Average SAIDI for Utilities Within Your Region	66.7488	52.9292	63.6347	3.1496
Average SAIDI for Utilities Within Your Customer Size Class	89.6311	44.6579	87.1646	2.4352

**Table 3**  
Summary statistics of the SAIDI data compiled from the eReliability Tracker

	All	No MEs	Unscheduled	Scheduled
Minimum Value	0.2845	0.2845	0.2845	0
First Quartile (25th percentile)	20.3321	10.2855	17.6174	0
Median Quartile (50th percentile)	51.9255	23.819	48.841	0.0486
Third Quartile (75th percentile)	108.162	49.0237	94.7276	0.887
Maximum Value	828.65	586.0228	828.6135	325.8937

**Figure 3**  
Average SAIDI for all utilities that use the eReliability Tracker per region



## System Average Interruption Frequency Index (SAIFI)

SAIFI is defined as the average number of instances a customer on the utility system will experience an interruption during a specific time period.

Since SAIFI is a sustained interruption index, only outages lasting longer than five minutes are included in the calculations. SAIFI is calculated by dividing the total number of customer interruptions by the average number of customers served during that time period. For example, a utility with 150 customer interruptions and 200 customers would have a SAIFI of .75 interruptions per customer.

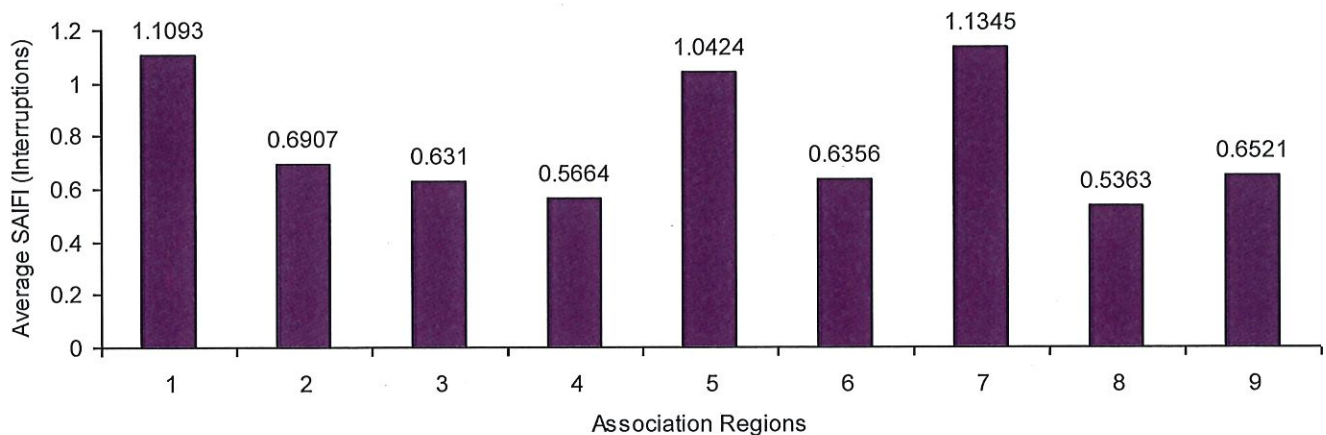
**Table 4**  
Average SAIFI for all utilities that use the eReliability Tracker, belong to your region, and are grouped in your customer size class

Your utility's SAIFI:	2.3803
Average eReliability Tracker SAIFI	0.7961
Average SAIFI for Utilities Within Your Region	0.6907
Average SAIFI for Utilities Within Your Customer Size Class	0.8469

**Table 5**  
Summary statistics of the SAIFI data compiled from the eReliability Tracker

Minimum Value	0.0049
First Quartile (25th percentile)	0.254
Median Quartile (50th percentile)	0.5557
Third Quartile (75th percentile)	1.1002
Maximum Value	4.7797

**Figure 4**  
Average SAIFI for all utilities that use the eReliability Tracker per region



## Customer Average Interruption Duration Index (CAIDI)

CAIDI is defined as the average duration (in minutes) of an interruption experienced by customers during a specific time frame.

Since CAIDI is a sustained interruption index, only outages lasting longer than five minutes are included in the calculations. It is calculated by dividing the sum of all customer interruption durations during that time period by the number of customers that experienced one or more interruptions during that time period. This metric reflects the average customer experience (minutes of duration) during an outage.

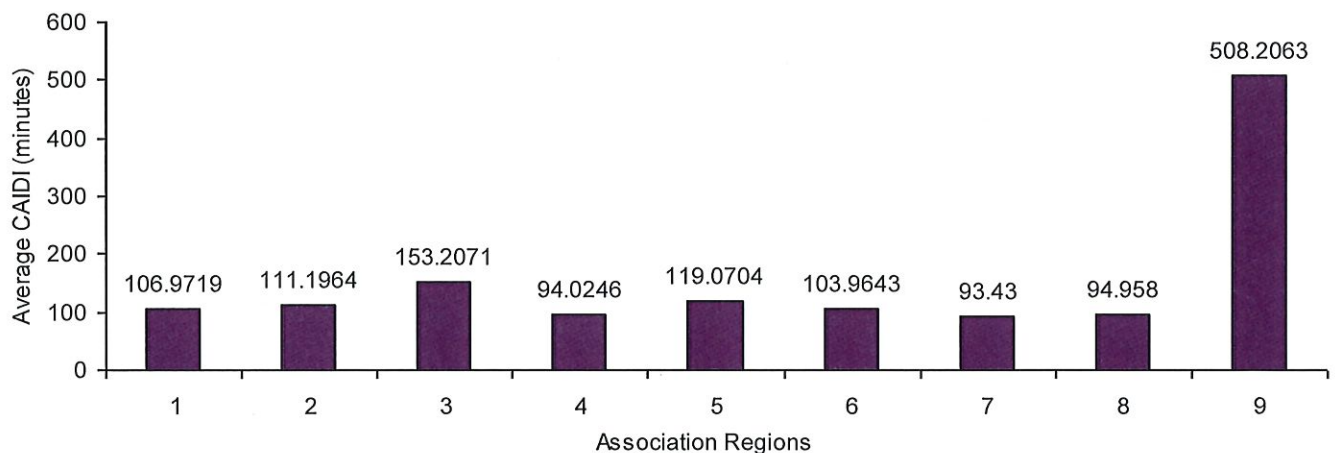
**Table 6**  
Average CAIDI for all utilities that use the eReliability Tracker, belong to your region, and are grouped in your customer size class

Your utility's CAIDI:	27.507
Average eReliability Tracker CAIDI	134.3941
Average CAIDI for Utilities Within Your Region	111.1964
Average CAIDI for Utilities Within Your Customer Size Class	162.6927

**Table 7**  
Summary statistics of the CAIDI data compiled from the eReliability Tracker

Minimum Value	10.9227
First Quartile (25th percentile)	68.0214
Median Quartile (50th percentile)	93.2064
Third Quartile (75th percentile)	138.9237
Maximum Value	3140.1425

**Figure 5**  
Average CAIDI for all utilities that use the eReliability Tracker per region





## Momentary Average Interruption Frequency Index (MAIFI)

MAIFI is defined as the average number of times a customer on the utility system will experience a momentary interruption.

In this report, an outage with a duration of less than five minutes is classified as momentary. The index is calculated by dividing the total number of momentary customer interruptions by the total number of customers served by the utility. Momentary outages can be more difficult to track and many smaller utilities may not have the technology to do so; therefore, some utilities may have a MAIFI of zero.

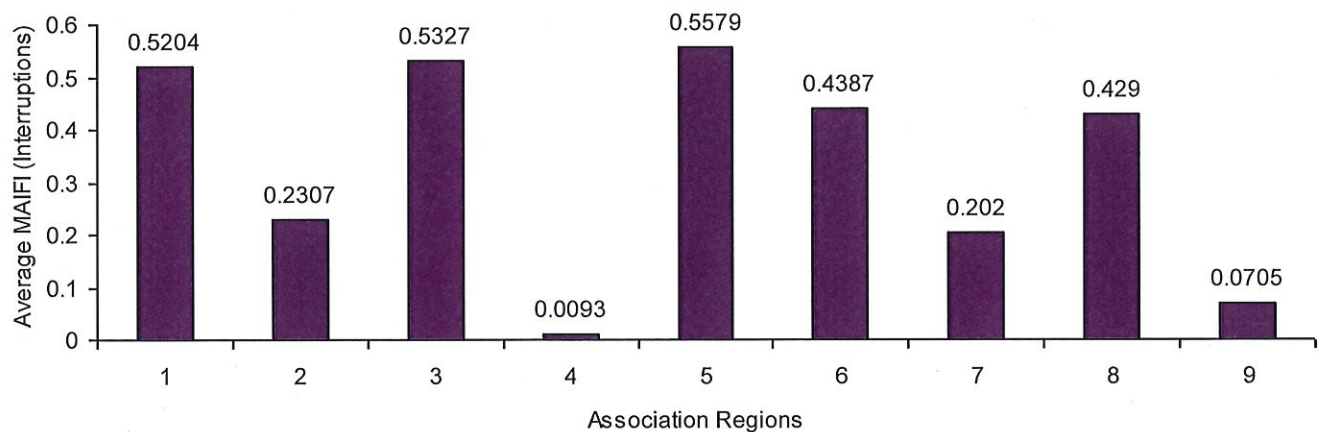
**Table 8**  
Average MAIFI for all utilities that use the eReliability Tracker, belong to your region, and are grouped in your customer size class

Your utility's MAIFI:	0.0313
Average eReliability Tracker MAIFI	0.376
Average MAIFI for Utilities Within Your Region	0.2307
Average MAIFI for Utilities Within Your Customer Size Class	0.4662

**Table 9**  
Summary statistics of the MAIFI data compiled from the eReliability Tracker

Minimum Value	0
First Quartile (25th percentile)	0
Median Quartile (50th percentile)	0
Third Quartile (75th percentile)	0.0566
Maximum Value	11.1364

**Figure 6**  
Average MAIFI for all utilities that use the eReliability Tracker per region



## Average Service Availability Index (ASAI)

ASAI is defined as a measure of the average availability of the sub-transmission and distribution systems that serve customers.

This load-based index represents the percentage availability of electric service to customers within the time period analyzed. It is calculated by dividing the total hours service is available to customers by the total hours that service is demanded by the customers. For example, an ASAI of 99.99% means that electric service was available for 99.99% of the time during the given time period.

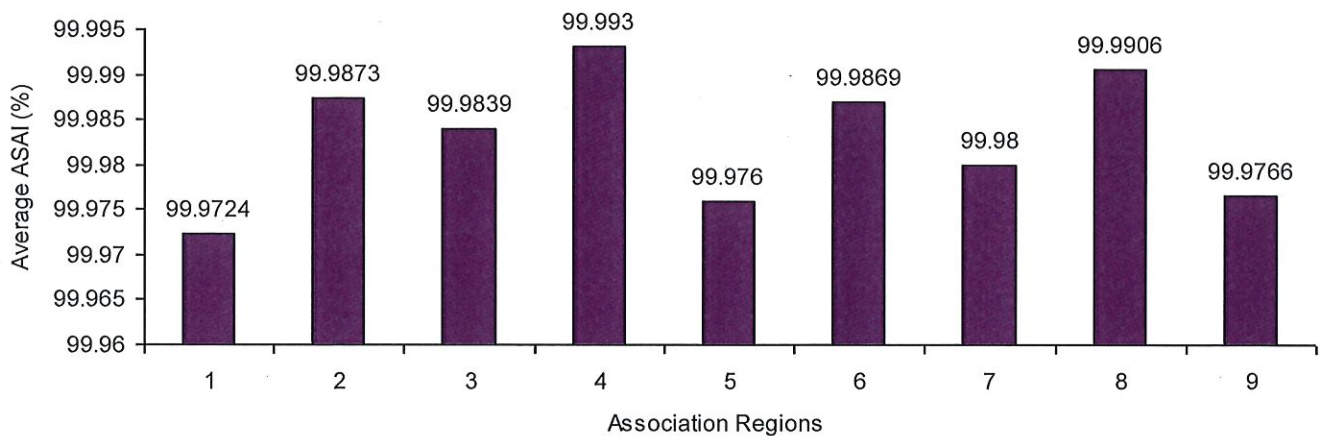
**Table 10**  
Average ASAI for all utilities that use the eReliability Tracker, belong to your region, and are grouped in your customer size class

Your utility's ASAI (%):	99.9875
Average eReliability Tracker ASAI	99.9829
Average ASAI for Utilities Within Your Region	99.9873
Average ASAI for Utilities Within Your Customer Size Class	99.9834

**Table 11**  
Summary statistics of the ASAI data compiled from the eReliability Tracker

Minimum Value	99.8427
First Quartile (25th percentile)	99.9814
Median Quartile (50th percentile)	99.9902
Third Quartile (75th percentile)	99.9961
Maximum Value	99.9999

**Figure 7**  
Average ASAI for all utilities that use the eReliability Tracker per region





## 2015 Energy Information Administration (EIA) Form 861 Data

*Form EIA-861 collects information on the status of electric power industry participants involved in the generation, transmission, distribution, and sale of electric energy in the United States, its territories, and Puerto Rico.*

EIA surveys electric power utilities annually through EIA Form 861 to collect electric industry data and subsequently make that data available to the public. In 2014, EIA began publishing reliability statistics in their survey from utility participants; therefore, the Association included EIA reliability statistics in this report for informational purposes. Please note that the following data includes investor-owned, rural cooperative, and public power utilities that were large enough to be required to fill out the full EIA 861, not the EIA 861-S form (for smaller entities). In addition, since the collection and release of EIA form data lags by more than a year, the data provided is based on 2015 data only. Therefore, it is suggested that the aggregate statistics contained herein be used only as an informational tool for further comparison of reliability statistics.

In the table, if an entity calculates SAIDI, SAIFI, and determines major event days in accordance with the IEEE 1366-2003 or IEEE 1366-2012 standard, they are included under the "IEEE Method" columns. If the entity calculates these values via another method, they are included under the "Other Method" columns.

In 2015, there were 1045 utilities that submitted reliability data to the EIA. Additionally, it looks as though a number of utilities submitted incorrect data, which shows itself most in the average SAIFI numbers. For more general information on reliability metrics you can see the Association's website at <http://publicpower.org/reliability>. Although EIA collected other reliability-related data, the tables below only include SAIDI and SAIFI data. The full set of data can be downloaded at this link: <http://www.eia.gov/electricity/data/eia861/>

**Table 12**  
**Summary statistics of the SAIDI data compiled from 2015 data collected by EIA**

	IEEE Method		Other Method	
	All	No MEDs	All	No MEDs
Average	243.7241	131.9638	202.4763	114.4136
Minimum Value	0.0000	0.0000	0.0000	0.0000
First Quartile (25th percentile)	69.7200	52.5788	21.0500	16.1773
Median Quartile (50th percentile)	145.6100	100.0755	79.8900	50.1850
Third Quartile (75th percentile)	263.2730	162.9023	185.3515	127.5500
Maximum Value	7662.6000	1465.4000	9076.3230	3011.4170

**Table 13**  
**Summary statistics of the SAIFI data compiled from 2015 data collected by EIA**

	IEEE Method		Other Method	
	All	No MEDs	All	No MEDs
Average	1.9551	1.5185	2.8715	1.6314
Minimum Value	0.0000	0.0000	0.0000	0.0000
First Quartile (25th percentile)	0.7855	0.6880	0.4000	0.3340
Median Quartile (50th percentile)	1.3300	1.0605	0.9600	0.8000
Third Quartile (75th percentile)	2.0050	1.5700	1.7500	1.4745
Maximum Value	159.5570	82.0730	215.9600	64.6800

### **III. Outage Causes**

Equipment failure, extreme weather events, wildlife and vegetation are some of the most common causes of electric system outages. However, certain factors, such as regional weather and animal/vegetation patterns, can make a different set of causes more prevalent to a specific group of utilities. The following sections of this report include graphs depicting common causes of outages for your individual utility, all utilities in your region, and all utilities using the eReliability Tracker. The charts containing aggregate information are customer-weighted to account for differences in utility size for a better analytical comparison. For example, a particularly large utility may have a large number of outages compared to a small utility; in order to avoid skewing the data towards large utilities, the number of cause occurrences is divided by customer size to account for the differences. In the figures below, the data represent the number of occurrences for each group of 1000 customers. For instance, a customer-weighted occurrence rate of "1" means 1 outage of that outage cause per 1000 customers on average in 2016.

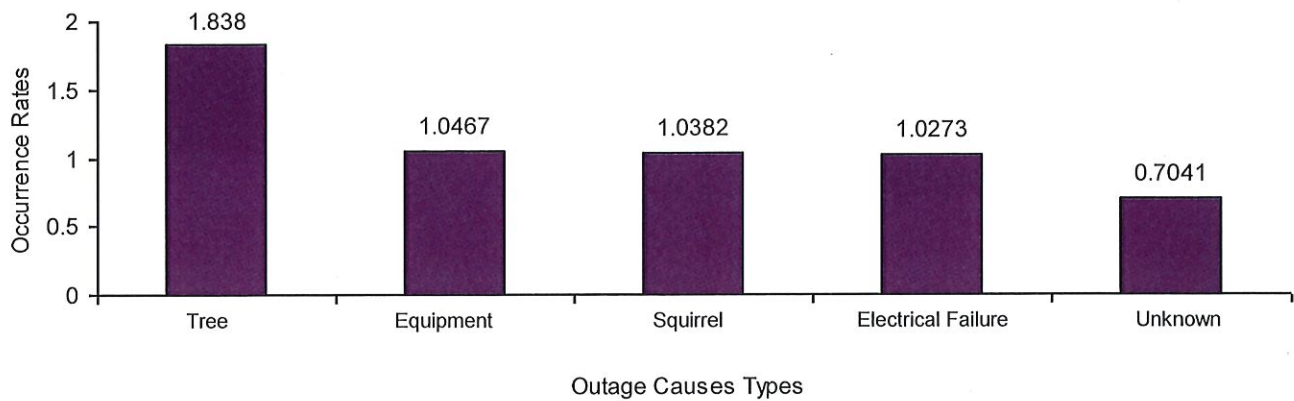
Note that the sustained outage cause analysis is more comprehensive than the momentary outage cause analysis due to a bigger and more robust sample size for sustained outages. Regardless, tracking both sustained and momentary outages helps utilities understand and reduce outages. To successfully use the outage information tracked by your utility, it is imperative to classify and record outages in detail. The more information provided per outage, the more conclusive and practical your analyses will be.

#### **Sustained Outage Causes**

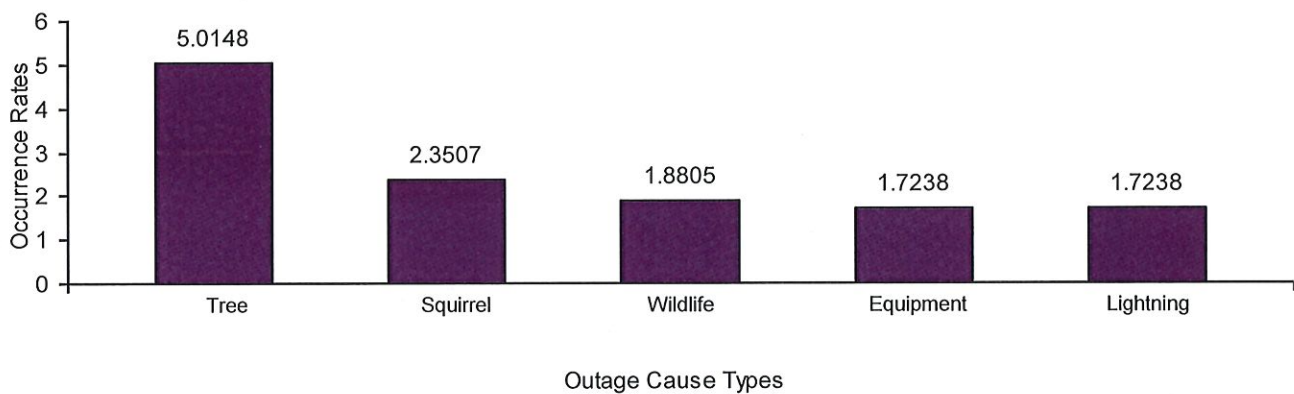
In general, sustained outages are the most commonly tracked outage type. In many analyses of sustained outages, utilities tend to exclude scheduled outages, partial power, customer-related problems, and qualifying major events from their reliability indices calculations. While this is a valid method for reporting, these outages should be included for internal review to make utility-level decisions. In this section, we evaluate common causes of sustained outages for your utility, corresponding region, and for all utilities that use the eReliability Tracker. It is important to note that in this report, sustained outages are classified as outages that last longer than five minutes, as defined by IEEE 1366.



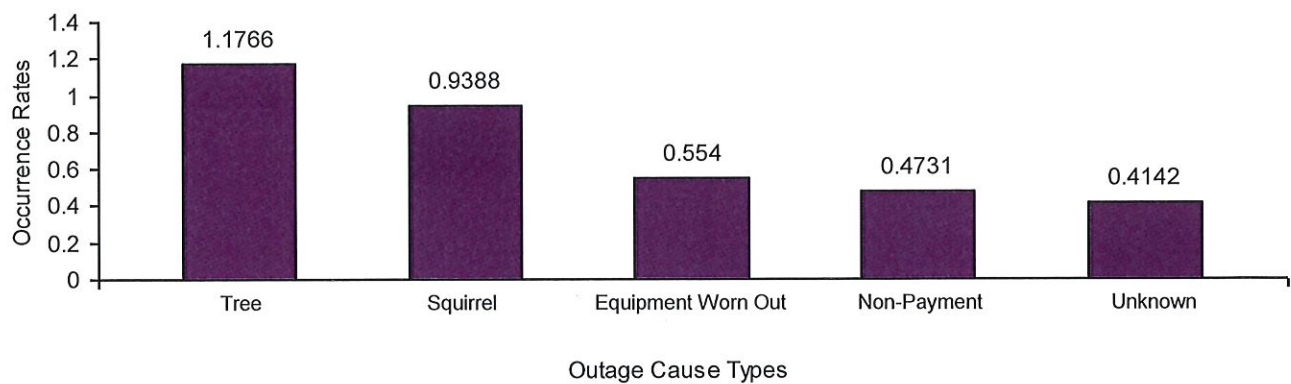
**Figure 8**  
**Top five customer-weighted occurrence rates for common causes of sustained outages for all utilities that use the eReliability Tracker Service<sup>2</sup>**



**Figure 9**  
**Top five customer-weighted causes of sustained outages for your utility<sup>2</sup>**



**Figure 10**  
**Top five customer-weighted occurrence rates for sustained outage causes in your region<sup>2</sup>**



<sup>2</sup> For each utility, the number of occurrences for each cause is divided by that utility's customer size (in 1000s) to create an occurrence rate that can be compared across different utility sizes.

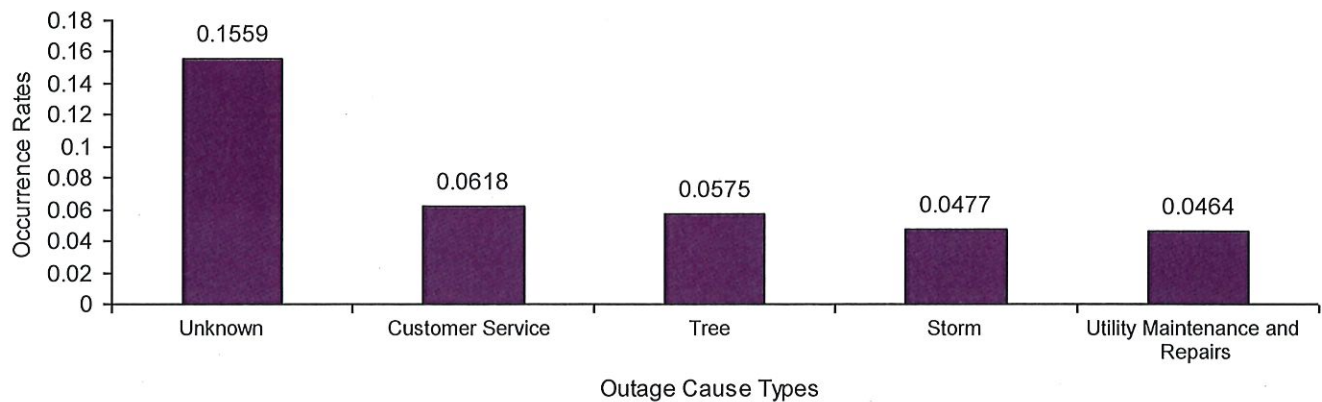


## Momentary Outage Causes

The ability to track momentary outages can be difficult or unavailable on some systems, but due to the hazard they pose for electronic equipment, it is important to track and analyze momentary causes. In this section, we evaluate common causes of momentary outages for your utility, region and customer size class as well as common causes for all utilities that use the eReliability Tracker. Please note that only outages lasting less than five minutes are classified as momentary, as defined by IEEE 1366.

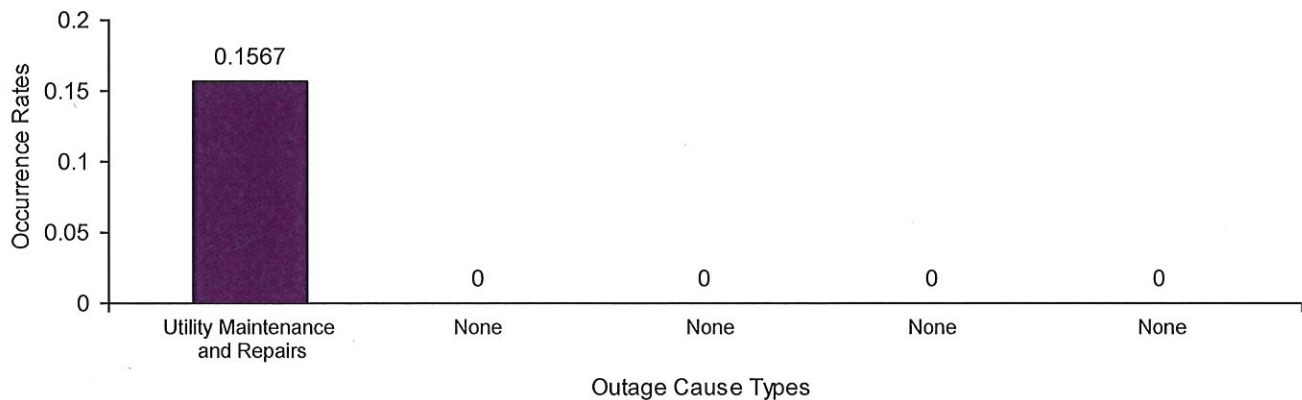
**Figure 11**

**Top five customer-weighted occurrence rates for common causes of momentary outages for all utilities that use the eReliability Tracker Service<sup>2</sup>**



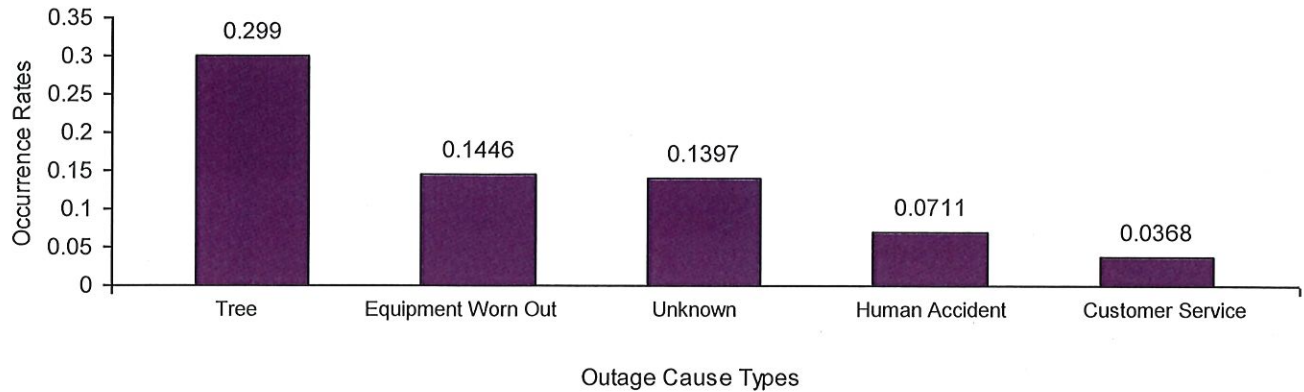
**Figure 12**

**Top five customer-weighted causes of momentary outages for your utility<sup>2,3</sup>**



<sup>3</sup> If your utility has less than eight momentary outages recorded in the eReliability Tracker, this graph will be blank.

**Figure 13**  
**Top five customer-weighted occurrence rates for momentary outage causes in your region<sup>2</sup>**



Thank you for using the eReliability Tracker, and we hope this report is useful to your utility in analyzing your system. If you have any questions regarding the material provided in this report, please contact:

*APPA's Reliability Team*

Michael J. Hyland  
 Alex Hofmann  
 Tanzina Islam  
 Christina Ospina  
 Ethan Epstein

**American Public Power Association**  
 2451 Crystal Drive, Suite 1000  
 Arlington, VA 22202

reliability@publicpower.org



The eReliability Tracker was funded by a grant from the Demonstration of Energy & Efficiency Developments (DEED) Program.

Copyright 2016 by the American Public Power Association. All rights reserved.



# City of Hillsdale, Michigan

**TO:** Mayor Session and City Council Members  
City Manager David Mackie

**FROM:** Stephen M. French, MMC  
City Clerk

**DATE:** April 17, 2017

**SUBJECT:** City Council Election Date Changes

## **BACKGROUND**

The current City Charter requires that Council Members and the Mayor be elected in the alternating, odd-numbered years for four-year terms. In 2017 for example, the Mayor and one representative from each of the four wards will be elected; and, in 2019, a separate representative from each of the four wards is elected.

Changes in the State of Michigan election law have allowed school districts and local governments to shift their elections to the even-numbered years in an effort to increase voter turnout and reduce costs. In Hillsdale County, only the cities of Hillsdale and Litchfield have retained local elections in odd-numbered years, as all other jurisdictions and school districts have shifted their elections to the even-numbered years.

The change of schedule for the city elections would save the City of Hillsdale a minimum of \$5,000 per year and would allow the City Clerk's Office to reallocate its personnel to other prioritized projects. In addition, placing the City Council vacancies on the even-numbered years will increase the voter turnout for those elections, as the ballots would include either the Presidential race or the Michigan gubernatorial race.

The recommendation would move the City Council elections to the even-numbered years using the following schedule:

1. The scheduled terms on City Council that are scheduled to expire on November 2019 would be extended to November 2020.
2. The scheduled terms on City Council that are scheduled to expire on November 2021 would be extended to November 2022.

## **RECOMMENDATION**

Following the public hearing scheduled for April 17, 2017, staff recommendation Council adopt the attached resolution.

**RESOLUTION NO. 3306**

**CITY OF HILLSDALE, MICHIGAN**

**A RESOLUTION TO CHANGE THE REGULAR ELECTION FOR CITY OFFICES FROM THE ODD YEAR NOVEMBER REGULAR ELECTION TO THE EVEN YEAR GENERAL ELECTION AND THE EVEN YEAR PRIMARY ELECTION PURSUANT TO MCL 168.642a**

**WHEREAS** the City of Hillsdale currently holds its regular election for city offices in the odd year on the November regular election date; and

**WHEREAS** it has been determined that it would provide significant cost savings to the City to hold its regular election for city offices in the even years on the November regular election date as permitted by MCL 168.642a(4); and

**WHEREAS** the terms of the Mayor and councilmembers are currently established as four year terms dating from the Monday following the odd-numbered year election at which they are elected; and

**WHEREAS** in order to facilitate the change from holding the City's regular election for city offices from odd years to even years it will be necessary to temporarily adjust the terms of the Mayor and councilmembers in future election cycles; and

**WHEREAS** the City Council has conducted a public hearing on this resolution after having given notice of such public hearing in the manner set forth in MCL 168.642(7)(c);

**NOW, THEREFORE, BE IT RESOLVED** that, pursuant to MCL 168.642a(4) and MCL 168.642(7), the City of Hillsdale hereby changes its regular election schedule to the even year general election and the even year primary election, with the change to take effect as provided in MCL 168.642a(4), thereby resulting in the regular city election that would have been held in November 2019 being held in November 2020, and the regular city election that would have been held in November 2021 being held in November 2022, with the terms of the Mayor and councilmembers whose terms would have otherwise expired as of the applicable regular odd-year elections in 2019 and 2021 being extended until the holding of the next regular even-year elections in 2020 and 2022, respectively.

**IT IS FURTHER RESOLVED** that the City Clerk shall immediately file a copy of this resolution with the Michigan Secretary of State, as provided in MCL 168.642(7)(e).

Passed in an open regular council session this 17th day of April, 2017, upon the following roll call vote:

Mayor Sessions:	YES	NO
Councilmember Stockford:	YES	NO
Councilmember Morrisey:	YES	NO
Councilmember Zeiser:	YES	NO
Councilmember Watkins:	YES	NO
Councilmember Flannery:	YES	NO
Councilmember Bell:	YES	NO
Councilmember Sharp:	YES	NO
Councilmember Dixon:	YES	NO

---

Scott Sessions, Mayor

---

Stephen M. French, City Clerk

# City of Hillsdale

## Agenda Item Summary

**Meeting Date:** April 17, 2017

**Agenda Item #9:** Old Business

**SUBJECT:** Designation of Neighborhood Enterprise Zone (NEZ) #3 - Resolution

**BACKGROUND:** (Kimberly Thomas, Assessor and Mary Wolfram, Economic Development)

The City of Hillsdale previously designated an NEZ in the Three Meadows Subdivision and a second zone in the area currently being promoted as College Park (part of Blackmar & Beebe's Addition) to promote development of new residential housing facilities. City staff recently received a request to establish a third NEZ in part of the original plat for the Village (now City) of Hillsdale located along West Street, south of M-99 and north of Westwood Street on the west side and North Street on the east side in order to encourage new and rehabilitated residential facilities in that area. The City Clerk gave written notice to the assessor and the governing bodies of the taxing units levying ad valorem taxes in the proposed zone and Council held a public hearing to consider the request on March 20, 2017, within 45 days of the notice as required by Act 145 of 1992. Council was required by the act to wait at least 60 days after the written notices were sent to pass a resolution to establish the district.

Both the Planning Commission and Economic Development Corporation have supported the use of tax abatements to encourage rehabilitation and new construction of housing and recommended that future consideration be given to creating additional districts in targeted areas in need of housing rehabilitation. The use of Neighborhood Enterprise Zones is specifically listed as a complementary action within the *City of Hillsdale Master Plan 2015 Edition* to support neighborhood revitalization under the General Community Development Goals.

**Staff recommends that the attached resolution be passed designating City of Hillsdale Neighborhood Enterprise Zone #3 as proposed.**

## RESOLUTION #3307

### A RESOLUTION ESTABLISHING CITY OF HILLSDALE NEIGHBORHOOD ENTERPRISE ZONE #3 PURSUANT TO P.A. 147 OF 1992

WHEREAS, on July 10, 1992, Governor Engler signed into law the Neighborhood Enterprise Zone Act as Public Act 147; and

WHEREAS, the Neighborhood Enterprise Zone Act authorizes certain Michigan municipalities to create Neighborhood Enterprise Zones in which property owners may obtain property tax exemptions for improvements to residential housing or new housing construction in urban neighborhoods; and

WHEREAS, the City of Hillsdale is eligible under this Act to create Neighborhood Enterprise Zones encompassing up to fifteen per cent (15%) of the City's total land area; and

WHEREAS, the City of Hillsdale passed Resolution #2015 on September 4, 2007 establishing City of Hillsdale Neighborhood Enterprise Zone #1 in the Three Meadows Subdivision Phase One, and Resolution #3223 on June 1, 2015 establishing Neighborhood Enterprise Zone #2 in Blackmar and Beebe's Addition, the total area of both encompassing less than one per cent (1%) of the City's total land area; and

WHEREAS, the City of Hillsdale desires to create a third zone in the City to encourage both new residential construction and residential rehabilitation; and

WHEREAS, all land in the proposed zone is compact and contiguous, contains seventeen (17) platted lots, is owned and assessed as twenty-nine (29) parcels, consists of approximately eleven (11) acres of land and has a total true cash value of \$3,455,800 not including parcels that are exempt from taxation; and

WHEREAS, addition of the proposed zone would result in approximately one per cent (1%) of the total land area of the city being included in designated neighborhood enterprise zones; and

WHEREAS, the City Clerk did give written notice on February 7, 2017 to the assessor and the governing body of each taxing unit that levies ad valorem taxes in the proposed neighborhood enterprise zone; and

WHEREAS, a public hearing was held March 20, 2017, within 45 days of said notice; and

WHEREAS, more than sixty (60) days have passed since said notice was given; and

WHEREAS, the *City of Hillsdale, Michigan Master Plan 2015 Edition* contains housing objectives and policies; and

WHEREAS, the City Council of the City of Hillsdale finds that the proposed neighborhood enterprise zone is consistent with the City Master Plan and the neighborhood preservation and economic development goals of the City; and

WHEREAS, the City Council of the City of Hillsdale adopted Ordinance number 2016-004 on April 4, 2016, updating the City of Hillsdale housing inspection ordinance; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Hillsdale hereby adopts the Neighborhood Community Development Goals and Objectives and the Residential Development Plan and Housing Plan contained within the *City of Hillsdale, Michigan Master Plan 2015 Edition* as the City's statement of goals, objectives and policies relative to the maintenance, preservation, improvement, and development of housing for all persons regardless of income level living within the proposed neighborhood enterprise zone. The aforementioned sections of the *City of Hillsdale, Michigan Master Plan 2015 Edition* are attached.

BE IT FURTHER RESOLVED that no sale may be finalized of any unit in a new or rehabilitated facility in the proposed neighborhood enterprise zone for which a neighborhood enterprise zone certificate is in effect until there is an inspection made and a use and occupancy permit issued under the provisions of Part II, Chapter 6, Article II of the Hillsdale Municipal Code.

BE IT FURTHER RESOLVED that the City Council of the City of Hillsdale hereby designates City of Hillsdale Neighborhood Enterprise Zone #3 described as follows:

*Lots 117 thru 124 and lots 149 thru 157 of the original Plat of the Village (now City) of Hillsdale as recorded with the Hillsdale County Register of Deeds, July 11, 1839, Liber E Page 380.*

BE IT FURTHER RESOLVED that the neighborhood enterprise zone hereby created shall be for the purpose of both new and rehabilitated housing tax exemptions.

PASSED IN OPEN COUNCIL MEETING THIS 17<sup>th</sup> DAY OF APRIL, 2017.

---

Scott Sessions, Mayor

ATTEST:

---

Stephen M. French, MMC  
City Clerk



### General Community Development Goals

- *Provide for planned, controlled, growth of the City of Hillsdale as a great place to live, work, shop and raise a family.*
- *Leverage the rich commercial, cultural and academic history of the community to drive revitalization.*
- *Support economic development through appropriate land-use policy.*
- *Improve intergovernmental collaboration on issues related to land development to best serve the common interests of the City of Hillsdale and surrounding communities.*

### Neighborhoods

Goals	Objectives	Action Steps	Complementary Actions/ Responsible Agency
<i>Support neighborhood revitalization</i>	<ul style="list-style-type: none"> <li>■ Encourage home rehabilitation and support efforts to rid the community of blighted properties.</li> <li>■ Improve the physical condition of the existing housing stock to increase property valuations.</li> <li>■ Encourage a high percentage of home ownership and owner occupied dwellings.</li> <li>■ Retain single family dwellings and limit conversion.</li> <li>■ Preserve the historic character of neighborhoods.</li> </ul>	<ul style="list-style-type: none"> <li>■ Adoption of form-based code and historic preservation tools. – Q4-2015</li> <li>■ Consider zoning changes that better manage multi-family housing and work to preserve single-family housing where appropriate. – Q1-2016</li> <li>■ Analyze &amp; Recommend Neighborhoods for future Neighborhood Enterprise Zone (NEZ) – Q2-2016</li> <li>■ Zone for appropriate mixed-use in residential neighborhoods that encourages redevelopment, walkability and small</li> </ul>	<ul style="list-style-type: none"> <li>■ Creation of Local Historic District</li> <li>■ Increase Neighborhood involvement through competition</li> <li>■ Research Adopt-A-Neighborhood and implement with non-profits</li> <li>■ Seek programs and grants for Blight Removal</li> <li>■ Create neighborhood pocket parks or gardens on empty lots</li> <li>■ Neighborhood Enterprise Zones (NEZ)</li> </ul>

		business development. – Q3-2016	
<p><i>Encourage a variety of new residential development that will assure safe and sanitary housing to meet the needs of existing and future residents</i></p> <p><i>Provide affordable housing for working families and senior residents</i></p>	<ul style="list-style-type: none"> <li>■ Encourage new residential development to be clustered in subdivisions and neighborhood areas located where appropriate community services and utilities can be feasibly provided.</li> <li>■ Assure that land use policy reflects changing demographics and associated needs including, senior living, evolving family definitions and single (live alone) residents.</li> </ul>	<ul style="list-style-type: none"> <li>■ Locate new residential development in areas where potential conflicts with incompatible land uses can be avoided. - Ongoing</li> <li>■ Amend ordinances that allow for variable density of residential uses to be mixed with commercial uses. - Q4-2016</li> </ul>	<ul style="list-style-type: none"> <li>■ Market Hillsdale as a great place to live</li> </ul>

<b>Downtown Hillsdale</b>			
<b>Goals</b>	<b>Objectives</b>	<b>Action Steps</b>	<b>Complementary Actions/ Responsible Agency</b>
<p><i>Strengthen the vitality of the downtown district</i></p>	<ul style="list-style-type: none"> <li>■ Concentrate on redevelopment and restoration of existing commercial areas rather than promoting new commercial development in fringe or strip areas.</li> <li>■ Preserve the historic character of the downtown business district centered on a historic theme and architectural style most common in the area.</li> </ul>	<ul style="list-style-type: none"> <li>■ Implement a form-based code overlay for the downtown district. – Q4-2016</li> <li>■ Amend Parking Ordinance to allow more on-street overnight parking – Q4-2015</li> <li>■ Create bike lanes along major streets.</li> <li>■ Install bike racks in highly visible areas.</li> </ul>	<ul style="list-style-type: none"> <li>■ Continue and promote the TIFA façade program and restoration grants</li> <li>■ Enforce existing code</li> <li>■ Seek programs and grants for Blight Removal</li> <li>■ Encourage non-profit involvement especially the arts</li> <li>■ Obsolete Property Rehabilitation Abatement (OPRA)</li> </ul>

## **Residential Development Plan**

Residential land users comprise the largest acreage of developed area in the City of Hillsdale. Existing single-family neighborhoods are scattered throughout the City with the highest concentrations found closest to the downtown district and fronting primary arterial roadways. The residential areas of the City comprise pre-war along with post-war residential subdivisions. Residential density lessens as you move away from the downtown district.

Existing vacant land near the City outskirts often lacks municipal services such as water, sewer, and paved streets which would reduce development costs for a prospective developer. In addition, some land is marginal for development due to floodplains, wetland areas, or limited access. However, vacant land is not the only alternative to growth. Redevelopment of existing vacant and blighted properties pose an exciting potential for new mixed use development that would enhance walkability and have access to city services.

The Land Use Plan suggests low density residential uses for a majority of the vacant land at the periphery of the City's corporate boundaries. Low density residential use of these parcels is consistent with existing uses that surround them. The exceptions to proposed single-family use near the city edge are high density residential uses on the east and west edges. High density use is proposed in the area around State and Wolcott on the east side of the City and on Fayette on the west side near existing multiple-family developments. New moderate-density use is proposed in the Barber/Mauck area and south of Bacon on the west side of the City.

A majority of city parcels are targeted for low density residential development by this Plan. The criteria used in targeting these parcels is availability of municipal water and sewer, paved streets, availability of utilities like gas and electric, and the lack of environmentally sensitive physical features such as wetlands and floodplains. These parcels all have ample access. Any landlocked parcel is automatically excluded for potential development.

The demand for housing in the City is expected to increase slightly over the life of this plan. A number of factors are contributing to this increased demand. As the population of the City grows, there will be a need for more housing of all types. Additionally, as the population is growing there is a trend toward a decrease

in the size of the average household. Decreasing densities will put an additional strain on the existing housing stock.

## **Housing Plan**

The dominant pre-war era housing stock gives the City of Hillsdale a quaint historic flavor. These quaint, tree-lined neighborhoods add to its quality living environment. At the same time, the overall age of the housing stock presents maintenance challenges that can become blight issues if not monitored properly.

A significant portion (65 percent) of the community's housing stock was built prior to 1940. From a planning perspective this becomes important as housing stock built prior to 1940 will be at an age where major code related updates may be necessary. In many cases, occupants of this housing stock are the original owners who are now elderly or low income and often on fixed incomes and may be financially incapable of making necessary repairs. In other cases, the housing stock has been converted to a multiple-family use while still others have been sold to first time buyers who are usually young and lack financial resources necessary for major repairs.

Other factors contribute to the increasing demand for all types of housing. The average number of persons per household in the City has been declining from approximately three (3) per household in 1980 to 2.46 at present. Consequently, an increasing population has a greater need for additional housing units than a decade ago. In addition, the population of the City is expected to continue to expand.

In consideration of these factors, combined with opportunities to meet the goals and objectives of this plan, the City of Hillsdale must continue successful programs aimed at increasing the quality and safety of existing housing and focus on new programs that will provide a measure of stability of residential neighborhoods. The City must also encourage new housing starts if it is to grow to meet the demands of a new and changing population. The following programs and/or policies are recommended:

- The City should continue with its Use and Occupancy permit inspection program to assure that existing structures are safe and decent for those occupying them.

- The City should encourage support groups to help those needing assistance with property maintenance.
- A historic preservation program including historic preservation districts should be researched and implemented if feasible in predetermined areas in the City.
- The City should continue its efforts in enforcement of the property maintenance code which prohibits or greatly restricts storage of material, equipment, and abandoned vehicles.
- The City should continue its participation in the Redevelopment Ready Communities Program as well as consider other available through the Michigan Economic Development Corporation.
- The City should encourage and promote the development of the Three Meadows project, by utilizing flexible design and zoning in this area with regard to different types of residential development.
- The City should use all resources such as zoning regulations and site plan review to encourage mixed use developments.

### **Industrial and Commercial Development Plan**

Jobs created by commercial and industrial land users make possible the survival of a community as dollars generated from employment filter down through the local economy. The continued viability of commercial and industrial sectors of the community must be encouraged and supported as a major asset to Hillsdale. However, the physical relationship of these uses to residential land use needs careful consideration to avoid or reduce undesirable nuisances.

Recent developments in internet connectivity open up a whole new sector of technology employment opportunities in Hillsdale. In 2014, Hillsdale became one of the best connected areas in the country after 72 strands of high speed optic fiber were brought to Hillsdale through the Merit REACH-3MC project. This project helped construct additional fiber-optic infrastructure providing increased redundancy and internet performance. A 40 Gbps direct connection between Chicago and Ann Arbor provides a high-capacity redundant path to the major internet connection points east and west. The final Merit upgrade is a 40 Gbps path between Hillsdale and Lansing. In addition, Hillsdale has a 96 strand fiber-optic connection south to Ohio through the Oarnet fiber



# NEZ District #3

Proposed (blue shaded area) - Public Hearing March 20, 2017

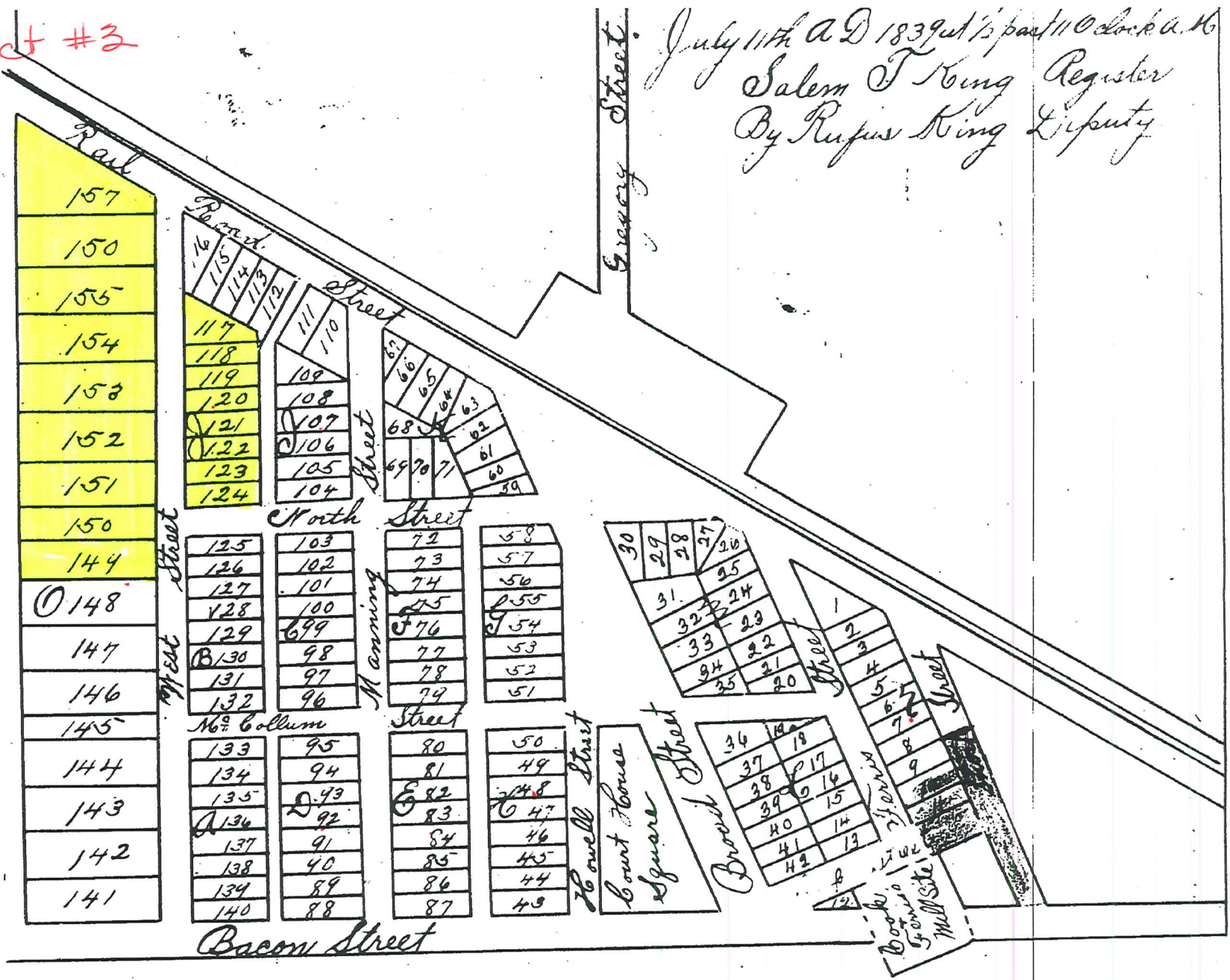


This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The user of this map acknowledges that the State/County/Cities/Townships/Villages shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the State/County/Cities/Townships/Villages from any and all claims brought by the User, its employees or agents, or third parties which arise out of the User's access or use of data provided. Map Created: 3/14/2017



Proposed  
NE 2 District #3

July 11th A.D. 1839 at 1/2 past 11 o'clock A.M.  
Salem Times Register  
By Rufus King Deputy



Plat of the Village of Hillsdale.

H. L. N. D. A.D. 1830 personally appeared before me a Notary Public in and for Hillsdale

# City of Hillsdale

## Agenda Item Summary

**Meeting Date:** April 20, 2017

**Agenda Item:** New Business

**SUBJECT:** ICMARC Consolidation of BPU and City Loan Agreement

**BACKGROUND PROVIDED BY STAFF: Kay Freese**

The Board of Public Utilities has allowed their employees to obtain loans from their retirement under specific guidelines. As part of our consolidation they have requested a Resolution from the City allowing the same guidelines for City employees. Attached please find the Resolution to Permit Loans.

**RECOMMENDATION:**

I recommend City Council approval of ICMARC Resolution to Permit Loans to complete the consolidation.



**RESOLUTION #3308**

**A RESOLUTION ADOPTING CHANGES TO THE CITY OF HILLSDALE'S 457  
DEFERRED COMPENSATION PLAN**

WHEREAS, the City of Hillsdale has employees providing services to the citizens of Hillsdale and

WHEREAS, the City of Hillsdale has established a deferred compensation plan for such employees which serves the interest of the City by enabling it to provide reasonable retirement security for its employees, by providing increased flexibility in its personnel management system; and

WHEREAS, the City of Hillsdale has determined that permitting participants in the deferred compensation plan to take loans from the Plan as part of the consolidation of the Board of Public Utilities will serve these objectives.

NOW THEREFORE BE IT RESOLVED that the City of Hillsdale, Michigan, 457 Deferred Compensation Plan 301356 will permit loans.

Passed in open Council Session this 17<sup>th</sup> day of April, 2017.

---

Stephen M. French, MMC  
City Clerk

---

Scott Sessions  
Mayor



# CITY OF HILLSDALE

97 NORTH BROAD STREET  
HILLSDALE, MICHIGAN 49242-1695  
(517) 437-6442 FAX: (517) 437-6448  
cityofhillsdale.org

Name: John R. Condon

Address: 3411 N. Hillsdale Road Hillsdale 49242  
Street City Zip

Phone: Home [REDACTED] Work [REDACTED]

E-Mail [REDACTED]

Are you a resident of City of Hillsdale? Yes \_\_\_\_\_ No  \_\_\_\_\_

Occupation: (if retired, former occupation) Business owner (Hillsdale Terminal), Engineer

Please check the expertise and skills you can contribute:

- Accounting
- Fund Raising
- Marketing
- Advocacy
- Human Resources
- Planning
- Computers
- Knowledge of the Cause
- Public Relations
- Legal
- Community Relations
- Public Speaking
- Finance
- Management
- Other \_\_\_\_\_

### Brief Educational Background:

Hillsdale High School Graduate 1976. Related Trade Instruction: Tool & Die Jackson Community College 1976-1981  
Self taught CAD/CAM, Computer Networking. Computer Servers, PLC programming.

What charitable or community activities have you **actively** participated in? Please describe any leadership role(s) you have (had) in the organization(s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

On what other volunteer boards/committees have you served? \_\_\_\_\_

Hillsdale EDP 4 years  
Advisory Committee for Hillsdale Workforce Development Center 10 years

Describe any previous activities related to government: \_\_\_\_\_

---

---

---

Please explain why you would be interested in serving on the council or committee: \_\_\_\_\_

I want to see the city Hillsdale grow and prosper, I think the first step is bringing in good jobs to the community. I have lived in Hillsdale 50 years I have seen the effect of losing some jobs to other countries over the years , I would like to see those jobs returned to the US, and there is no better place for those jobs than in Hillsdale Michigan.

Please explain your understanding of the City of Hillsdale: \_\_\_\_\_

Hillsdale City is the county seat of Hillsdale County and as such I would like to see it grow. The city has much to offer with the Hospital and the College. I would like to also see the City be the center for Industrial growth too. The Industrial Park has much room to attract new business. I think out Industrial Park has a well diversified group of businesses and I believe this will help in the long run for stable job opportunities. I would like to see even more diverse businesses move into the City Industrial park.

Additional comments: My family has created a business that is World Class and World Competitive. I think I can share my success story with anyone interested in moving a business into the Hillsdale Community. We have always been proud to say we are located in Hillsdale Michigan when talking with our potential or current customers.

Please send your completed application to City of Hillsdale, City Manager at 97 North Broad Street, Hillsdale, MI 49242.

John R. Condon

Applicant Signature

Digitally signed by John R. Condon  
DN: cn=John R. Condon, o=Hillsdale Terminal, ou=Engineering, email=john@hillsdalterminal.com, c=US  
Date: 2017.04.04 13:57:51 -0400

04/04/2017

Date

**ECONOMIC DEVELOPMENT CORPORATIONS ACT**  
**Act 338 of 1974**

**125.1604 Economic development corporation; incorporation; application; notice; hearing; approval; board of directors; appointment, qualifications, terms, and compensation of directors; public meetings; directors as public officers; expiration; vacancy; removal; disclosure of interest; planning commission of certain municipalities serving as board of directors.**

Sec. 4. (2) The board of directors of the corporation shall consist of not less than 9 persons, not more than 3 of whom shall be an officer or employee of the municipality. The chief executive officer and any member of the governing body of the municipality may serve on the board of directors. These directors shall be appointed for terms of 6 years, except of the directors first appointed, 4 shall be appointed for 6 years, 1 for 5 years, 1 for 4 years, 1 for 3 years, 1 for 2 years, and 1 for 1 year. The corporation shall notify the chief executive officer of the municipality in writing upon the corporation's designation of the project area as provided in section 8(1), and there shall be appointed promptly after that notice 2 additional directors of the corporation who shall serve only in respect to that project and shall be representative of neighborhood residents and business interests likely to be affected by the project proposed by the corporation and who shall cease to serve when the project for which they are appointed is either abandoned or, if undertaken, is completed in accordance with the project plan. Directors shall serve without salary, but may be reimbursed their actual expenses incurred in the performance of their official duties, and may receive a per diem of not more than \$50.00. The meetings of the board of directors shall be public. Directors shall be public officers. The rules of procedure or the by-laws of the corporation may permit a person to be appointed to the board in his or her capacity as a public official, whether appointed or elected. The rules of procedure or the by-laws of the corporation may also provide that a member's term on the board shall expire upon expiration of the member's service as a public official. The expiration of service as a public official shall be defined to also include the public official's resignation or removal from the position as a public official.